

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING
2K2 Faculty Dining Room Second Floor
April 27, 1981 8:00 p.m.

- A. Call to Order
- B. Roll Call
- C. Written Communications from Visitors
- D. Approval of Minutes of March 23, 1981
Approval of Minutes of April 6, 1981
- E. Financial Reports:
 - *1) Treasurer's Report
 - *2) Current bills for payment
 - *3) Current payroll journal
 - *4. Approval of DAVTE reimbursement
- F. Personnel Recommendations:
 - *1) Resignations and authorization to fill vacancies
 - 2) Authorization for new faculty positions
 - 3) Preliminary consideration of administrative and classified evaluations and salaries (executive session)
- G. Other Actions:
 - *1) Authorization to retain architectural services
 - *2) Approval of One and Five Year Plan
 - 3)
 - 4)
- H. Reports:
 - 1) Student Trustee
 - 2) ICCTA representative
 - 3) Foundation liaison members
- I. President's Report:
 - 1) Proposed plan for Cooperative Higher Education offerings
 - *2) A plan for Evaluation of Administrators
 - 3) Feedback from the American Association of Community and Junior College Conference
 - *4) Letter from the White House
 - *5) SVC Job Placement Report
- J. Time of Next Meeting

* Items enclosed

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

April 27, 1981

The Board of Trustees of Sauk Valley College met in regular session at 8:00 p.m. on April 27, 1981 in Room 2K2 of Sauk Valley College, Rural Route #5, Dixon, Illinois.

Call to Order: Chairman Reigle called the meeting to order at 8:00 p.m. and the following members answered roll call:

John Fassler	Kay Fisher
Lorna Keefer	Oscar Koenig
Ann Powers	Juanita Prescott
William Reigle	Steve Falzone

Minutes: It was moved by Member Koenig and seconded by Member Powers that the minutes of the March 23 and April 6 meeting be approved as presented. Motion voted and carried.

Treasurer's Report: It was moved by Member Prescott and seconded by Member Koenig that the Board approve the Treasurer's report as presented. Motion voted and carried.

Disbursements: It was moved by Member Keefer and seconded by Member Koenig that the Board approve disbursements in the following amounts:

Educational Fund	\$323,621.44
Building Fund	27,449.36
Insurance Fund	7,160.51
Site & Construction	125,000.00

In a roll call vote, all voted aye. Motion carried.

Payroll: It was moved by Member Koenig and seconded by Member Fisher that the Board approve the March 31 payroll in the amount of \$126,462.81 and the April 15 payroll in the amount of \$122,848.75. In a roll call vote, all voted aye. Motion carried.

DAVTE Reimbursement: It was moved by Member Keefer and seconded by Member Koenig that the Board approve the spring Department of Adult Vocational and Technical Education reimbursement claim in the amount of \$63,417.59. In a roll call vote, all voted aye. Motion carried.

Resignations:	The Board was informed of the resignation of Connie Hamann, psychology instructor and Arturo Sierra, counselor. It was moved by Member Prescott and seconded by Member Koenig that the Board accept these resignations and authorize the administration to seek replacements for same. In a roll call vote, all voted aye. Motion carried.
New Faculty Criteria:	Dr. Garner reported to the Board on proposed criteria for any new faculty positions to be requested by the administration.
Administrative and Classified Salaries:	Dr. Garner reported that administrative and classified evaluations and salary considerations would be discussed in executive session.
Architectural Services:	It was moved by Member Prescott and seconded by Member Powers that the Board authorize the administration to engage an architect to plan and specify building renovations needed to relocate the Admissions and Records Office, change offices for new assignments, relocate the Game Room and make plans for a permanent staff lounge. In a roll call vote, all voted aye. Motion carried.
One and Five-Year Plan:	The One and Five Year Plan from the Occupational Career area was presented to the Board for their study and approval. It was moved by Member Koenig and seconded by Member Keefer that the Board approve the One and Five Year Plan as presented. In a roll call vote, all voted aye. Motion carried.
Parking Lot Maintenance:	The attached report was presented to the Board from Harold P. Wendler and Associates on the condition of the parking lots and driveways. It was moved by Member Fisher and seconded by Member Powers that the Board authorize the administration to engage the engineering services of Harold P. Wendler and Associates at a cost not to exceed \$2,000. All funding for this project is to come from the Site and Construction Fund. In a roll call vote, all voted aye. Motion carried.
Dixon Developmental Center Contract:	It was moved by Member Koenig and seconded by Member Prescott that the Board approve the attached contractual agreement with the Dixon Developmental Center for the 1981 fall semester. In a roll call vote, all voted aye. Motion carried.

Reports:

Student Trustee, Falzone reported to the Board that \$8,000 had been raised for the Jim McBride family. He told of the ASB elections to be held in the near future. He also reported on the Latino Days, Senior Preview Days, and the spring concert tour of the SVC concert choir.

ICCTA liaison, Juanita Prescott, alerted the Board to the recent legislative alert on the Open Meeting Act. She also reported on her next committee meeting, May 15 and 16.

Kay Fisher reported on the recent Foundation meeting. She noted the addition of Terry Brooks, attorney, to the Foundation Board. She told the Board that the Foundation was establishing a new committee structure and that they were very enthused about the new achievement award program.

President's
Report:

Dr. Garner reported on higher education offerings which were being studied at the present for possible offering at the college in the future. He reported on the Plan for Evaluation of Administrators, the recent AACJC convention in Washington, the attached letter from the White House expressing regrets from President Reagan, and he announced the speaker for Commencement will be former student Annette Segura. He reminded the Board of the Pinning Ceremony scheduled for 7:30 p.m. on May 15, the Cosmetology Graduation scheduled for 7:30, May 18, and the buffet for former and current Board members scheduled for 6:30 p.m., May 20, before the 8:00 p.m. Commencement.

Executive Session:

At 9:10 p.m. it was moved by Member Powers and seconded by Member Keefer that the Board adjourn to executive session to discuss administrative and clerical evaluations and salary considerations. In a roll call vote, all voted aye. Motion carried.

Regular Session:

At 11:02 p.m. it was moved by Member Keefer and seconded by Member Powers that the Board return to regular session. Motion voted and carried.

Parking:

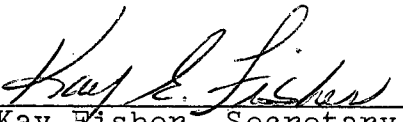
It was moved by Member Prescott and seconded by Member Fassler that the Board express their appreciation to President Garner for facilitating parking space for the trustees. Motion voted and carried.

Adjournment:

Since there was no further business, it was moved by Member Powers and seconded by Member Prescott that the Board adjourn. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 11:04 p.m.

Respectfully submitted:


Kay Fisher, Secretary

For Board Meeting
of April 27, 1981

Agenda Item E-4

APPROVAL OF DAVTE REIMBURSEMENT
REQUEST FOR SPRING

Attached is the DAVTE spring reimbursement claim in the amount of \$63,417.59.

This requires a formal Board motion before the claim can be submitted to the State.

RECOMMENDATION: Board approval to submit the Spring DAVTE reimbursement claim in the amount of \$63,417.59.

Board Meeting
of April 27, 1981

Agenda Item F-1

RESIGNATIONS
AND
AUTHORIZATION TO FILL VACANCIES

We have two resignations of staff members at the end of their current contract:

Connie Hamann - Instructor of Psychology

Arturo Sierra - Counselor

RECOMMENDATION: It is recommended that these resignations be accepted and authorization be granted to seek their replacements.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE April 6, 1981

MORANDUM

TO: Dr. Garner

FROM: Don Foster *DF*

SUBJECT: Resignation of Connie Hamann

Enclosed is a formal letter of resignation submitted by Connie Hamann. I am requesting approval to refill this position for the 1981-82 school year.

Ms. Hamann is an excellent teacher and her services will be missed by the Social Science Department.

DF/js

cc Mike Seguin

RECEIVED APR 7 1981

March 30, 1981

Dean Don Foster
Sauk Valley College
Rural Route One
Dixon, Illinois 61021

Dear Dean Foster,

Due to a necessary relocation of my family I want to inform you that I will not be returning to teach at Sauk Valley College in the fall of 1981. As I told you during our discussion of this matter on February 2, 1981 I regret this decision for myself as I have found Sauk Valley a good place to work as well as a meaningful career experience.

I want to thank you personally as well as the administration of Sauk for your cooperation, patience, understanding, and guidance during the past year. It has all been appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Connie Hamann".

Connie Hamann



SAUK VALLEY COLLEGE

R. R. 5 Dixon, Illinois / 61021 Area 815 288-5511

April 8, 1981

Mr. Michael Seguin
Director of Counseling and Placement
Sauk Valley College
Dixon, IL 61021

Dear Michael,

I am forwarding this letter to you and the Division of Student Services at Sauk Valley College as an official letter of resignation.

During a meeting on April 3 with Dean Sagmoe, it was agreed that a termination date of July 31, 1981, would accommodate our needs. I am grateful to Dean Sagmoe for allowing me to leave a month earlier than my contractual agreement with Sauk Valley College had stipulated.

I have enjoyed my experiences while at Sauk Valley College and especially my relationships in the Division of Student Services and the staff at Sauk Valley College during my two years here.

This was a difficult decision for me to make but one which will allow me an opportunity for professional growth. Although Sauk Valley College is losing a counselor, it is gaining a contact person at the University of Iowa which strongly believes in the community college system and in Sauk Valley College.

Michael, I would like to thank you for your assistance and cooperation in this matter.

Sinceramente,

Arturo Sierra

Arturo Sierra

jg

Enclosure: Dean Sagmoe

SAUK VALLEY COLLEGE


RURAL ROUTE ONE

DIXON, ILLINOIS 61021

DATE April 16, 1981

MEMORANDUM

TO: Dr. Garner

FROM: John Sagmoe 

This is to advise you that Arturo Sierra has submitted the attached letter of resignation from his counseling position effective July 31, 1981. I have discussed his termination date with Arturo, and it meets with my approval. Arturo has made a number of contributions to the Student Personnel program, both in the capacity of counselor and as a participating member of our Student Activities programs.

RECOMMENDATION: The resignation of Arturo Sierra, counselor, be accepted with regret, effective July 31, 1981.

jmb
cc Michael Seguin
attachment

Board Meeting of
April 27, 1981

Agenda Item G-1

AUTHORIZATION TO RETAIN ARCHITECTURAL SERVICES

Several renovations of building and office facilities are advisable to accommodate recommended re-alignments of administrative and staff functions. These specific changes are to be included:

- Relocation of Admissions and Records Office to the first floor.
- Adjustment of current Admissions Office to provide for new assignments.
- Consideration for a staff lounge.

The initial step would be to engage an architect to develop plans and specifications. These would be reported to the Board to receive an "authorization to bid" before further action would be taken.

Funds for these architectural services and the actual building project would come from the Site and Construction Fund.

RECOMMENDATION: It is recommended that the administration be authorized to engage an architect to plan and specify the building renovation proposed.

For Board Meeting
of April 27, 1981

Agenda Item G-2

ONE AND FIVE YEAR PLAN

Enclosed is the One and Five Year Plan for the fiscal year.

We need Board approval before we submit this report to the State. If any changes are requested, the State will allow us revisions up to September 1, 1981.

Dean Strickland will be available at the Board meeting to answer any questions on this document.

RECOMMENDATION: Board approval of the One and Five Year Plan for the fiscal year 1981-82.

For Board Meeting
of April 27, 1981

Agenda Item G-3

SERVICING PARKING LOTS

It is our aim to anticipate the maintenance needs of our parking lots and driveways in a cost-efficient manner. Accordingly, we have obtained an assessment of the present condition of these areas from Harold Wendler and Associates. (Please note the attached)

The Board will want to consider an authorization to have Wendler and Associates proceed with the engineering portion of this project.

The Board would later be asked to provide "an authorization to bid".

All funding for this project would come from the Site and Construction Fund.

RECOMMENDATION:

It is recommended that the administration be authorized to engage the engineering services of Harold P. Wendler and Associates, per their proposal, not to exceed \$2,000.

HAROLD P. WENDLER and Associates, Inc.

Consulting Structural Engineers - Civil Engineers - Land Surveyors

April 20, 1981

Mr. Robert Edison
Dean of Business Services
Sauk Valley College
R. R. 1
Dixon, IL 61021

Re: Sauk Valley College Parking Lots and Drives

Dear Sir:

As requested by you, we have inspected all of the parking lots and drives at Sauk Valley College. In general, the lots and drives appear to be in pretty good shape, however, there are several areas that need immediate attention and several others that will have to be carefully watched during the next several years.

I would recommend that the following work be done this summer or as soon as possible:

East Lot - Fill all cracks with tar and seal the entire lot. This lot has had very little done to it through the years and the bituminous surface has many hairline cracks which, if not sealed, will continue to widen and eventually let water penetrate and weaken the base. Estimated Cost - \$24,000.00

Campus Road and all remaining Lots - Fill all cracks with tar. These areas are in pretty good shape but they have numerous cracks, some up to 3/4" wide due to temperature changes. These cracks should be filled to seal the surface and prevent base deterioration. Estimated Cost - \$6,000.00

When filling cracks with tar, I would recommend filling all cracks that are 1/8" or wider at the top with a hot tar or crack filler Grade PAF-2 or 135° dead level asphalt. These are heavy base materials capable of bridging wider cracks and bonding to the existing asphalt. The cracks must be cleaned by blowing with an air compressor and be dry when the tar is applied.

There are two areas on the northerly edge of Campus Drive, north of the tennis courts, and two intersections which show signs of base failure and extreme alligator cracking. These intersections are where the East-West road connecting the North and East Lots intersects the two drives leading into and out of the Visitors Lot. These areas should be excavated and have the existing base removed, and replaced with 10" of compacted aggregate and 3" of bituminous surfacing. The

1503 SOUTH GALENA AVENUE
720 SOUTH PLEASANT STREET

• DIXON, ILLINOIS 61021
• PRINCETON, ILLINOIS 61356

• 815/288-2261
• 815/879-4731

Mr. Robert Edison
April 20, 1981
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intersections are high traffic volume areas because they get traffic from both directions and are subjected to greater stresses than most sections. The areas failing on Campus Road are high stress areas because of their location. Traffic normally tends to run on the outside of a curve pushing the asphalt outward and separating it in the wheel lane, as is the case here. Once the edge cracks, it's only a matter of time before the cracks migrate into the traffic lane. If these areas aren't repaired, the base failure will continue to expand and a larger surface area will break up causing even greater maintenance problems. Estimated Cost - \$5,700.00

The East-West Drives at the North edge and South edge of the East Parking Lot should be watched since the surface is cracking indicating possible base failures. Probably in two to four years some areas of the base will have to be repaired and the surface overlayed with bituminous surfacing. These comments also apply to the Visitors Parking Area and the North-South Drives leading to and from it.

In conclusion, I would recommend the following be placed on your priority list: Filling cracks on all lots, sealing the East Lot, and repairing the areas showing base failure as described above. Maintenance of this type will always be required with bituminous pavements, but if done on a regular basis, will be more economical than major replacements.

The areas showing early signs of stress should be watched on a yearly basis and scheduled for repair when necessary.

The engineering for this work will be billed on an hourly basis with a maximum not to exceed \$1,980.00. This figure is based on full time inspection for all work proposed and is given as an aid for budgeting purposes.

I hope this information will help you in preparing your maintenance schedule. Should you have any questions or require any additional information, do not hesitate to contact our Dixon office.

Very truly yours,

HAROLD P. WENDLER AND ASSOCIATES, INC.



Richard A. Baumann
Registered Professional Engineer

RAB/plh

For Board Meeting
of April 27, 1981

Agenda Item G-4

DIXON DEVELOPMENTAL CONTRACT EXTENSION

The balance of our contractual agreement with Dixon Developmental Center covering their students in our current L.P.N. class needs to be approved.

This contract is handled in parts in order to conform to the respective portions of two fiscal years.

RECOMMENDATION: It is recommended that the contractual agreement with Dixon Developmental Center for the 1981 fall semester be approved.

State of Illinois
Department of Mental Health and
Developmental Disabilities

SCHEDULE E - Contract Detailed Specifications

ESTIMATED

CONTRACT
NUMBER
1726

Contract Amount

\$ 3,965.00

CONTRACT

Page 1 of 7 Pages

SCHEDULE

Page 1 of 1 Pages

THE PROVISIONS OF THIS CONTRACT ARE SUBJECT TO
APPROPRIATION OF FUNDS BY THE CURRENT GENERAL
ASSEMBLY.

Term of Contract: From 8-24-81 through 12-18-81
(Beginning Date) (Ending Date)

License No. _____

FALL SEMESTER CONCLUSION

Sauk Valley College agrees to provide all courses required for the completion of the Practical Nursing Academic Program for ten (10) Dixon Developmental Center employees who have met the criteria for admission into the aforementioned program. Determination of what constitutes required courses shall be according to the dictates of the established Practical Nursing Curriculum in conjunction with the assessment of each individual student by the Practical Nursing Academic Program Coordinator of Sauk Valley College. Hours in attendance for classroom and clinical experience, as required by the Practical Nursing Academic Program, shall be verified by the aforementioned Coordinator and reported to the Dixon Developmental Center on a weekly basis. Also, at the end of the semester, a scholastic status report for each enrollee shall be forwarded to the Dixon Developmental Center.

In return for the above stated services Dixon Developmental Center agrees to pay Sauk Valley College full cost of tuition at the rate of \$20.00 per credit hour, full cost of miscellaneous educational materials estimated to be \$6.50 per enrollee and a National League of Nursing exam charge estimated to be \$10.00 per enrollee. Contractor shall submit billing on a Semester basis.

THIS SCHEDULE E IS EXPRESSLY MADE A PART OF SCHEDULE C, ATTACHED HERETO AND MADE A PART HEREOF. PARTIES AGREE TO PERFORM ACCORDING TO THE GENERAL SPECIFICATIONS IN SAID SCHEDULE C AND TO THE DETAILED SPECIFICATION IN THIS "SCHEDULE E", AND NEITHER IS TO BE CONSIDERED SEPARABLE. CONTRACTOR HAS REVIEWED SCHEDULE C AND CERTIFIES THAT HE IS IN COMPLIANCE WITH ARTICLES 2, 3, 6 AND 9.

Signature of Contractor	Signature of Department Director
Signature of Facility Director <i>Christian J. Simonson</i>	Execution date

State of Illinois Department of Mental Health and Developmental Disabilities SCHEDULE C - General Provisions /Prerequisites	CONTRACT NUMBER	SCHEDULE
		Page 1 of 6 Pages

ARTICLE 1 - AUTHORITIES

1.1 CONTRACT AUTHORITY

This contract has been executed under the Department of Mental Health and Developmental Disabilities' (hereafter known as "Department") authority to make contracts and will utilize funds appropriated to the Department. The contract is contingent on the availability of appropriated funds.

1.2 AUTHORITY TO BIND PRINCIPAL

If an individual executes this contract to bind a person other than himself, he must state the legal basis for his authority and supply acceptable evidence of his authority to bind his principal in the manner evidenced by this contract. This individual warrants that if it is found that he did not have the authority to bind his principal, the executing individual will become primarily liable for this contract.

1.3 CAPACITY OF STATE OFFICERS

The Director of the Department and his employees, when acting within their delegated sphere of authority, are acting as state officials in their legal capacity and not personally.

1.4 ASSIGNABILITY OF CONTRACT

This contract may not be assigned or transferred to another party except with the express written consent of the Director.

ARTICLE 2 - BID TERMS & CONDITIONS

2.1 SPECIFICATIONS COMPLIANCE

Bids must conform to Schedule B and E in every detail. The Department reserves the right to reject any and all bids.

2.2 ALTERNATE BIDS

Alternate bids will not be considered unless specifically outlined or authorized in the contract specifications.

2.3 SUBMISSION AND WITHDRAWAL OF BIDS

All competitively bid contracts of \$2,500.00 or more shall be submitted on Department forms.

Bids and modifications thereof shall be enclosed in sealed envelopes addressed to the issuing office, showing name and address of the bidder type of service, date and hour of opening and invitation number, if one has been issued, on the face of the envelope. Bids not in compliance will be rejected. Telephonic or telegraphic proposals shall not be considered; however, proposals may be modified by telegraphic notice provided such notice is received prior to the time set for the opening of the proposals.

2.4 FEPC NUMBER

A bidder must have or have applied for a FEPC number at least three (3) days prior to bid opening. Proof of application must accompany the bid.

ARTICLE 3 - CONTRACTOR'S QUALIFICATIONS

3.1 FINANCIAL RESOURCES

Upon request the Contractor shall provide evidence of adequate financial resources for performance or demonstrate the ability to obtain such resources. If the Contractor is unable to pay his debts as they mature, the Department has the right to void or cancel the contract and further avail itself of all remedies it may possess under applicable Federal bankruptcy statutes.

3.2 PERFORMANCE REQUIREMENTS

The Contractor shall have the necessary experience, organization, manpower, technical qualifications, skills and facilities, or have the ability to obtain them (including subcontractor arrangements), (acceptable evidence of "ability to obtain" is defined as a firm commitment or arrangement for the rental, purchase or other acquisition thereof). The Contractor shall have a satisfactory record of integrity and performance. Unsatisfactory performance by a Contractor shall be sufficient cause to disqualify him as an acceptable bidder.

When notified that he is the successful bidder and a performance bond is a requirement under the provisions of the contract, Contractor shall deliver evidence of performance bond coverage prior to the performance date of the contract.

Contractor shall submit lien waivers to the Department from all subcontractors which the Contractor may employ under this agreement.

State of Illinois
Department of Mental Health and
Developmental Disabilities
SCHEDULE C – General Provisions/Prerequisites

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SCHEDULE
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3.3 GENERAL QUALIFICATIONS

The Contractor covenants that he/she has no public or private interest and shall not acquire directly or indirectly any such interest which would conflict in any manner with the performance of his/her services under the contract.

The contractor certifies that he/she has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the contractor made an admission of guilt of such conduct which is a matter of record.

The Contractor shall be otherwise qualified and eligible to receive an award of contract under the laws and regulations of the State of Illinois and the Department.

ARTICLE 4 – DEFINITIONS AND CONSTRUCTION

4.1 TYPED/PRINTED PROVISIONS

Typed or written provisions take precedence over printed matter. Specific language takes precedence over general.

4.2 HEADNOTES

Headnotes in this contract are only editorial devices to aid reading and referencing and shall not be construed to add to, delete from, modify, or limit the provisions of the paragraphs associated with or related to the headnote.

4.3 CONTRACT NUMBER REFERENCES

The Department's contract number is the official reference. Other references such as Federal Contract or program numbers are only for convenience.

ARTICLE 5 – FINANCIAL AND PROPERTY MATTERS

5.1 METHOD OF PAYMENT PARTICULARS

The method of payment to be utilized for this contract is stated in MHF-91, Schedule B or Schedule E (Contract Detailed Specifications).

5.2 BILLING

As a condition precedent to payment of any funds under this contract, the Contractor shall submit an itemized billing on vouchers supplied by the Department.

The Contractor is responsible for billing and the collection of all services paid by private insurance, Medicare, Department of Public Aid, or other third party payers. The Department shall furnish to the Contractor all information available for such billings.

If Contractor's invoice is for a Public Aid recipient, charges shall not exceed rates approved by the Department of Public Aid. Additional or supplemental payment by the Department shall not be made. When contract rates differ from approved Public Aid Schedule of Charges and it has been determined the recipient of services is not Public Aid eligible, the rates in this contract prevail.

5.3 DELIVERY OF CONTRACT PAYMENTS

Payments to the Contractor shall be made payable in the name of the Contractor and sent to the person and place specified in Schedule B or Schedule E. The Contractor may change the payee, the person to whom payments are sent, or the place to which payments are sent by written notice to the Department. However, no such notice shall be binding on the Department until ten (10) days after it is actually received by the Department.

5.4 REQUESTS FOR PAYMENT DEADLINE

The Contractor agrees that all costs will be billed and final requests submitted in proper form no later than 45 days after the termination date of this contract.

5.5 LIMITATION ON COST

The total cost of this contract shall not exceed the total consideration set forth in MHF-91, Schedule B, or Schedule E. The Contractor agrees to fully complete the statement of work specified in Schedules B and E and all obligations under this contract within the stated total consideration.

5.6 ACCESS OF RECORDS AND RIGHT TO AUDIT

The Contractor agrees that the Department or its duly authorized representative and each federal agency involved, shall have access to examine any books, documents, papers and records of the Contractor relating to this contract. This condition expires three years after final payment under the Contract. The Contractor agrees to require all subcontractors under this contract, if any, to agree to the "Access of Records and Rights to Audit" clause stated above.

5.7 PROPERTY PURCHASED ON CONTRACT

If the purchase of property is an integral part of this contract, title to such property shall vest in the Department.

State of Illinois
Department of Mental Health and
Developmental Disabilities
SCHEDULE C – General Provisions/Prerequisites

**CONTRACT
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ARTICLE 6 – PERSONNEL AND EMPLOYEE MATTERS

6.1 HIRING STATE EMPLOYEES

The contractor shall not be a state employee nor shall the contractor hire or contract with any employee of the State of Illinois for performance under this contract except as provided in Sections 11.1 or 11.5 of the Illinois Purchasing Act and with written approval of the Department.

6.2 ASSIGNMENT OF SPECIFIC PERSONNEL

Where a specific person, group, or association is specifically assigned to or provided for, in Schedule B or Schedule E of this contract, the Contractor shall not make a substitution nor change any stated capacity without the express written consent of the Department.

All employees assigned by the Contractor shall be physically able and competent to do their assigned work and shall be free of communicable disease. The facility shall have the right to request a medical certificate of physical fitness for any employee it feels necessary. Contractor, his subcontractors and their employees shall not fraternize or have intimate or illicit relations with patients/clients. Such conduct shall result in immediate and permanent removal of the employee from the facility premises and is cause for cancellation of the contract.

6.3 NON-DISCRIMINATION REQUIREMENTS

The Contractor, his employees, and subcontractors engaged by him in the performance of this contract shall comply with the State of Illinois Fair Employment Practices Act and the Fair Employment Practices Commission's Rules and Regulations hereby incorporated within this contract by reference, including but not limited to the following:

Equal Employment Opportunity

In the event of the Contractor's non-compliance with any provisions of the Equal Employment Opportunity Clause, the Illinois Fair Employment Practices Act or the Fair Employment Practices Commission's Rules and Regulations, the Contractor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the Contractor agrees as follows:

- (1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service, and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- (2) That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Commission's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- (3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- (4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and Rules and Regulations, the Contractor will promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- (5) That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations.

State of Illinois
Department of Mental Health and
Developmental Disabilities
SCHEDULE C – General Provisions/Prerequisites

**CONTRACT
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- (6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations.
- (7) That it will include verbatim or by reference the provisions of paragraphs 1 through 7 of this clause in every performance subcontract as defined in Section 1.1 (17) (b) of the Commission's Rules and Regulations so that such provisions will be binding upon every such subcontractor; and that it will also include the provisions of paragraphs 1, 5, 6 and 7 in every supply subcontract as defined in Section 1.1 (17) (a) of the Commission's Rules and Regulations so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract, the Contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors and further it will promptly notify the contracting agency and the Illinois Fair Employment Practices Commission in the event any subcontractor fails or refuses to comply therewith. In addition, no Contractor will utilize any subcontractor declared by the Commission to be nonresponsible and therefore ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

ARTICLE 7 – SUBCONTRACTS

7.1 DEFINITIONS

- (a) **Subcontract:** For purposes of this contract, "Subcontract" means any agreement, arrangement or understanding, written or otherwise, between a Contractor and any person other than a full or part time employee of the Contractor:
- (1) For the furnishing of supplies or services or for the use of real or personal property, including lease arrangements which in whole or in part, are utilized in the performance of this contract; or
- (2) under which any portion of the Contractor's obligation under this contract is performed, undertaken or assumed.

- (b) **Subcontractor:** For purposes of this contract, "Subcontractor" means any person or organization (at any time performing one or more functions discussed in (a) above or otherwise fitting the situation discussed in (a) above).

7.2 CONSENT REQUIRED

Contractor shall notify the Department when he intends to engage a subcontractor for furnishing any of the work or services herein contracted. This provision will not be construed to require the approval of contracts of employment between the Contractor and personnel assigned for services thereunder.

ARTICLE 8 – PROPRIETARY RIGHTS

8.1 SUBJECT DATA

The term "subject data" as used herein means recorded information, whether or not copyrighted, that is specified to be or is delivered under this contract. The term includes graphic or pictorial delineations in media such as drawings or photographs; text in specifications, or design type documents; machine forms such as punched cards, magnetic tape, or computer memory printouts; and information retained in computer memory. Examples include, but are not limited to, engineering drawings and associated lists, specifications, standards, process sheets, manuals, technical reports, catalog item identifications, and related information. The term does not include financial reports, cost analyses, and similar information incidental to contract administration.

8.2 RIGHTS IN FIRST PRODUCED DATA

All subject data first produced in the performance of this contract shall be the sole property of the Department. The Contractor agrees that he does not acquire and will not assert or claim any rights at common law or equity in subject data, nor will he establish or assert any claim to statutory copyright in subject data.

8.3 INTERESTS IN NON-FIRST PRODUCED DATA

The Contractor agrees to grant and does hereby grant to the Department and its officers, agents, and employees acting within the scope of their official duties, a royalty-free, nonexclusive and irrevocable license throughout the world (1) to publish, translate,

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reproduce, deliver, perform, use, and dispose of, in any manner, any and all data not first produced or composed in the performance of this contract but which is incorporated in the work furnished under this contract; and (2) to authorize others to do so.

8.4 DATA FURNISHED CONTRACTOR

All data supplied to the Contractor by the Department, its officers, agents and employees acting within the scope of their official duties shall remain the sole property of the Department and return to the Department or an appropriate officer, agent or employees upon demand. However, in all cases the Contractor will tender the return of all supplied data at the termination or close of the contract.

Section 8.3 above is not applicable to material furnished to the Contractor by the Department and incorporated in the work furnished under the contract; provided, such incorporated material is identified by the Contractor at the time of delivery of such work.

8.5 DISSEMINATION OF CONTRACT INFORMATION

Except for his own internal use, the Contractor shall not publish, permit to be published, or distribute any data or information, oral or written, concerning this contract or derived during the performance of this contract or dealing with any results, conclusions or opinions concerning this contract without the written consent of the Department until (1) the Department has released such data and information to the public, or (2) until this contract is officially closed and such information is declared released.

ARTICLE 9 - INSURANCE AND INDEMNIFICATION

The Contractor shall indemnify, save and hold harmless the Director of the Department, his officers, agents and employees, acting within the scope of their official duties against any liabilities including costs and expenses, (1) for violation of proprietary rights, copyrights or right of privacy, arising out of the publication, translation, reproduction, delivery, performance, use or disposition of any data furnished under this contract, or (2) based upon any libelous or unlawful matter contained in such data.

The Contractor shall hold the Department harmless against any suit, action, claim, demand, lien, damage, fine, judgment, decree, or any expense connected with the services performed by any employee of the Contractor.

The Contractor shall be liable for any damage to the buildings or equipment of the Department as a result of the Contractor, subcontractor, or their employees operation during the performance of the contract.

Unless otherwise specified in the contract, the Contractor will have the following minimum insurance coverage and furnish evidence thereof:

Workmen's Compensation: \$100,000.00 or in the amount required by the laws of the State of Illinois.

Public Liability:

Bodily Injury \$100,000.00/\$300,000.00
Property Damage \$ 50,000.00/\$100,000.00

Auto Liability:

Bodily Injury \$100,000.00/\$300,000.00
Property Damage \$ 50,000.00

Bus Liability

(If applicable) \$500,000.00/\$1,000,000.00

Malpractice

(If applicable) \$200,000.00/\$600,000.00

ARTICLE 10 - MISCELLANEOUS PROVISIONS

10.1 CANCELLATION

Any breach of this contract shall be cause for immediate cancellation.

Unless otherwise specified, the Department may terminate this contract without cause, by giving the contractor thirty (30) days written notice. In the event of cancellation, the contractor shall take all steps necessary and reasonable to mitigate close out costs to the Department.

10.2 DISPUTES

Except as otherwise provided in this contract, any dispute concerning a question of fact arising under this contract which is not disposed of by agreement shall be decided by the Department, who shall reduce its decision to writing and mail or otherwise furnish a copy thereof to the Contractor. Pending final decision of a dispute hereunder, the Contractor shall proceed diligently with the performance of the contract and in accordance with the Department's decision.

10.3 REVISIONS

The Department may, upon written notice and without invalidating the contract, require changes resulting in the revision of work by the Contractor, or require other elements of work not originally contemplated and for which full compensation is not provided in any portion of the contract.

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When a written notice is received by the Contractor notifying him of such change, he shall, within 30 days, notify the Department in writing of the financial implications of such changes.

The financial, work programs and time frames will be adjusted by mutual agreement between the Department and Contractor. Failure to reach such mutual agreement shall constitute a dispute and be handled in accordance with Section 10.2, "Disputes" of this contract.

10.4 UNEXPECTED CIRCUMSTANCES

If unexpected circumstances arise which were unavoidable and beyond the control of the Contractor, then the Contractor will inform the Department in writing within one week outlining the impact of such unexpected circumstances on the contract; (1) work program, (2) cost and (3) time frame. Adjustments will be made by mutual agreement between the Department and Contractor. If there is a disagreement on whether an unexpected circumstance has occurred, or if there is a failure of the parties to agree on an adjustment, then a dispute shall exist which shall be handled in accordance with Section 10.2, "Disputes" of the contract.

10.5 COVENANT AGAINST CONTINGENT FEES

The Contractor warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for the Contractor to solicit or secure the contract and that he has not paid or agreed to pay any organization or person, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of the contract. For breach or violation of this warranty the Department shall have the right to annul the contract without liability, or in its discretion, to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

ARTICLE 11 -- CONFIDENTIALITY

It is the Contractor's responsibility to see that he and each of his employees who provides service under the terms of this contract shall be informed of the Mental Health and Developmental Disabilities Confidentiality Act. The Contractor understands that breach of this Act or applicable laws will not be permitted by the Department.

ARTICLE 12 -- LICENSE REQUIREMENTS

Any Contractor whose authority to practice requires licensing or registration by the State of Illinois shall deliver evidence of current license or registration status to the Department. Citation of license or registration number in contract documentation will suffice.

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THE WHITE HOUSE

WASHINGTON

April 8, 1981

Dear Mr. Garner:

The President has asked me to thank you for inviting him to deliver the commencement address on May 20th at Sauk Valley College.

Although he cannot be with you, the faculty and those who will be graduating, the President appreciates your thoughtfulness in offering him this opportunity and sends you his warm, best wishes.

Sincerely,



Gregory J. Newell
Special Assistant
to the President

Mr. W. Harold Garner
President
Sauk Valley College
Rural Route 1
Dixon, IL 61021

RECEIVED APR 10 1981

Board Meeting of
April 27, 1981

Agenda Item - J

TIME OF NEXT MEETING

The next regularly scheduled Board of Trustees meeting falls on Memorial Day. The Board may wish to meet instead on Tuesday, May 26 at 8:00 p.m.

BILLS PAYABLEApril 27, 1981EDUCATIONAL FUND

VOID CHECK		7,478	\$	
10-813-514-01 FRANKLIN CENTER HIGH SCHOOL	Comm. Ed. Instr.	7,479		300.00
SVC BUILDING FUND	Loan repayment	7,480		15,000.00
SVC PAYROLL FUND	3-31-81 Payroll	7,481		117,116.84
10-800-530-03 ARTHURS DELI	Secr. Meeting	7,482		127.50
VOID CHECK		7,483		
10-800-530-03 DR. CLINTON BUNKE	Secr. Meeting	7,484		300.00
SVC PAYROLL FUND	4-15-81 Payroll	7,485		113,207.70
92-000-544 POSTMASTER	Bulk Mailing Acct.	7,486		100.00
10-813-514-01 LARSONS SCHWINN CYCLERY	Comm. Ed. Instr.	7,487		300.00
SVC IMPREST FUND	Partial Reimb-April	7,488		300.00
				<u>\$246,752.04</u>

1,000,542.00	A M MULTIGRAPHICS	SUPPLIES	7,489	11.28
1,300,543.00	ACE HARDWARE	SUPPLIES	7,490	772.50
1,714,543.00	AGFA GEVAERT REX	SUPPLIES 4.80		
1,000,545.01	X X	EQUIP 708.30	7,491	713.10
1,300,543.00	AIDEX CORP	SUPPLIES 93.92		
1,000,585.01	X X	EQUIP 4175.00	7,492	4,268.92
1,300,543.00	HARRY ALTER CO	SUPPLIES	7,493	59.16
1,000,545.00	AMERICAN HOSPITAL SUPPLY	EQUIPMENT	7,494	272.10
1,000,545.00	AMERICAN PLANNING ASSN	BOOKS	7,495	34.20
1,000,545.00	BAKER & TAYLOR CO	BOOKS	7,496	297.95
1,000,545.00	BAKER & TAYLOR CO	BOOKS	7,497	2553.00
1,813,550.00	JAMES BARBER	TRAVEL	7,498	255.23
1,300,543.00	BOGOTT INDUS SUPPLY	SUPPLIES 440.85		
1,000,543.00	X X X	3.20		
1,000,545.01	X X X	EQUIP 1863.56	7,499	2,307.61
1,712,550.00	BRANDYWINE INN	LUNCHES 70.88		
1,713,550.00	X X	70.87		
1,000,550.00	X X	24.42		
1,000,550.00	X X	24.48	7,500	190.65
1,000,544.01	BRODART INC	SUPPLIES	7,501	82.18
1,300,543.00	A M BRUNING	SUPPLIES	7,502	40.62
1,000,550.00	CLAIRE BUSCHMANN	TRAVEL	7,503	124.30
1,400,550.00	WILLIAM BYAR	TRAVEL	7,504	205.55
1,000,544.01	CAREER WORLD 2	SUPPLIES	7,505	9.00
1,000,543.00	CAROLINA BIOL SUPPLY	SUPPLIES	7,506	98.75
1,000,575.00	CENTRAL TELEPHONE CO	SERVICE	7,507	1,896.58
1,000,550.00	WALTER CLEVENGER	TRAVEL	7,508	79.70
1,000,573.00	COMMONWEALTH EDISON	SERVICE	7,509	13,113.88
1,300,543.00	A B DICK CO	SUPPLIES	7,510	10.50
1,000,547.00	DIXON EVENING TELEGRAPH	PUB RELA	7,511	184.00
1,813,530.00	DIXON FAMILY YMCA	POOL RENTAL	7,512	360.00
1,300,543.00	DIXON GARAGE SUPPLY	SUPPLIES	7,513	42.58

0,300,530.00	DIXON WELDING & RADIATOR SHOP	REPAIRS	7.514	25.00
	VOID CHECK		7.515	.00
0,300,543.00	DOALL ROCKFORD CO	SUPPLIES	7.516	73.94
2,000,545.00	THE EALING CORP	EQUIPMENT	7.517	454.00
0,000,545.00	EDUCATIONAL A V	TAPES	7.518	299.22
0,000,545.00	THE ELLIS PRESS	BOOKS	7.519	10.90
2,811,550.01	DONALD FOSTER	TRAVEL	7.520	146.05
6,000,543.00	FOUNDATION NEWS	SUBSCR	7.521	20.00
2,300,550.00	CHARLES FRIEDERS	TRAVEL	7.522	32.00
1,000,550.00	HAL GARNER	TRAVEL 89.45		
1,000,559.00	X X	OTHER TRAVEL EXP 300.00	7.523	389.45
2,000,544.01	GAYLORD BROS INC	SUPPLIES	7.524	55.26
3,000,550.00	RALPH GELANDER	TRAVEL	7.525	51.60
2,711,543.00	GIBCO DIAGNOSTICS LABS	SUPPLIES	7.526	31.35
2,711,543.00	GILFORD INSTRUMENTS	SUPPLIES 4.99		
2,000,565.01	X X	EQUIP 1630.00	7.527	1,634.99
2,711,543.00	GINDERS HOSPITAL SUPPLY	SUPPLIES	7.528	357.21
2,713,550.00	LEONA GROSSMAN	TRAVEL	7.529	108.00
2,000,545.00	HACKER ART BOOKS	BOOKS	7.530	83.01
2,300,550.00	RONALD HAPPAH	TRAVEL	7.531	264.00
2,000,542.00	HASKELLS	SUPPLIES 3.61		
2,000,565.00	X X	EQUIP 67.46	7.532	71.07
2,000,550.00	DALE HEUCK	TRAVEL	7.533	128.10
2,312,550.00	BETTY HIGBY	TRAVEL	7.534	129.20
2,300,543.00	HOBART SCHOOL OF WELDING	SUPPLIES	7.535	15.00
2,300,543.00	HOME LUMBER CO	SUPPLIES	7.536	93.16
2,000,545.00	HUMAN RELATIONS MEDIA	BOOKS	7.537	533.40
2,000,562.00	I B M CORP	EQUIP RENTAL	7.538	259.50
2,800,543.01	I B M CORP	SUPPLIES 17.10		
2,000,541.00	X X	121.50	7.539	138.60
3,000,575.00	ILLINOIS BELL TEL CO	SERVICE	7.540	170.28
2,000,593.00	ILL CENTRAL COLLEGE	TUITION	7.541	1,318.74
2,500,543.00	INDIANA UNIVERSITY	SUPPLIES	7.542	18.25
2,500,543.00	INTERNATIONAL FILM BUREAU	SUPPLIES	7.543	61.36
2,713,550.00	ROSEMARY JOHNSON	TRAVEL	7.544	20.00
8,000,549.00	JOSTENS	COMMENCEMENT	7.545	30.01
2,500,543.00	KENT STATE UNIV	SUPPLIES	7.546	20.18
2,000,545.00	KEYSTONE PUBLICATIONS	BOOKS	7.547	19.00
2,712,550.00	JANET KIME	TRAVEL 88.50		
2,812,550.02	X X	39.30	7.548	127.80
2,713,550.00	MARY KRICK	TRAVEL	7.549	13.00
1,000,549.00	KROGERS	BOARD MEETING	7.550	10.57
2,000,530.00	LUKAS MICROSCOPE SERVICE	REPAIRS	7.551	2,774.40
2,000,530.03	MCCASLINS BAKERY	SECR MEETING	7.552	8.39
2,712,550.00	JOYCE MCCLINTOCK	TRAVEL	7.553	18.00
2,200,543.00	MCCORMICKS FLORAL & GARDEN	SUPPLIES	7.554	69.30
2,000,544.01	MCGREGOR MAGAZINE AGCY	SUBSCR	7.555	19.00
2,312,543.00	MASS MEDIA ASSOCIATES	SUPPLIES	7.556	82.00
2,300,543.00	MEANS SERVICES	SUPPLIES	7.557	20.80
2,712,543.00	MIDWEST MEDICARE SUPPLY	SUPPLIES	7.558	23.40
2,815,543.00	MODERN CURRICULUM PRESS	SUPPLIES	7.559	115.95
2,000,543.01	MONROE DIVISION	EQUIPMENT	7.560	131.01
2,512,543.00	MUSIC UNLIMITED	SUPPLIES	7.561	5.81

2,815,530.00	ED MUELLER A V	REPAIRS 30.50		
2,000,530.00	X X	431.15	7.562	461.65
2,000,541.00	NACUBO	SUPPLIES	7.563	25.00
0,316,543.00	N.E.A.	SUPPLIES	7.564	40.18
0,300,543.00	NAPA - DIXON	SUPPLIES	7.565	17.46
2,000,565.00	NCR CORP	EQUIP 1941.56		
3,000,562.00	X X	EQUIP RENTAL 3327.13	7.566	5,268.69
2,511,543.00	NASCO	SUPPLIES 121.16		
2,600,543.00	X X	47.27	7.567	168.43
3,000,530.00	NATIONAL COMPUTER SYS	SERVICE	7.568	137.00
2,713,543.00	NATL HEALTH FILMS	SUPPLIES	7.569	67.50
2,000,541.00	NATL MARKET REPORTS	SUBSCR	7.570	27.00
2,711,500.00	HAROLD NELSON	TRAVEL	7.571	74.40
2,600,542.00	NELSON OFFICE SERVICES	SUPPLIES	7.572	150.00
3,000,547.00	NEWMAN CENTRAL CATHOLIC H S	PUB RELA	7.573	100.00
2,600,550.00	NINOS INC	LECTURER	7.574	85.23
2,512,543.00	NORTHEASTERN RECORDS	SUPPLIES	7.575	8.08
2,400,543.00	NORTHERN ILL UNIV	SUPPLIES 21.50		
2,500,543.00	X X	29.80		
2,600,543.00	X X	8.10	7.576	59.40
2,000,550.00	BETTY ORLOWSKI	TRAVEL	7.577	108.31
2,000,593.00	PARKLAND COLLEGE	TUITION	7.578	4,189.38
2,300,543.00	PAXTON PATTERSON	SUPPLIES	7.579	25.45
3,000,550.00	ALAN PFEIFER	TRAVEL	7.580	6.50
2,000,547.00	PHOTOGRAPHY BY TERRY DOTY	PUB RELA	7.581	190.00
2,000,545.00	PRENTICE HALL INC	BOOKS	7.582	8.03
2,000,545.00	PYRAMID	BOOKS	7.583	237.61
2,000,545.00	RMI MEDIA PRODUCTIONS	BOOKS	7.584	14.00
2,715,543.00	RAMSGATE FILMS	SUPPLIES	7.585	35.00
2,300,543.00	RATZLAFF FORD TRACTOR SALES	SUPPLIES	7.586	22.00
2,400,543.00	RESEARCH PRESS	SUPPLIES	7.587	35.00
2,300,543.00	RETCO ALLOY CO	SUPPLIES	7.588	3.04
2,800,542.00	R GRAPHICS INC	SUPPLIES	7.589	74.82
2,813,530.00	ROCK FALLS COMM & YOUTH BLDG	COMM RENTAL	7.590	54.00
3,000,547.00	ROCK RIVER PRINTERS	PUB RELA	7.591	93.00
2,100,543.00	SVC BOOKSTORE	SUPPLIES 13.78		
2,300,543.00	X X	19.33		
2,500,543.00	X X	3.64		
2,511,543.00	X X	12.71		
2,600,543.00	X X	18.64		
2,713,543.00	X X	38.00		
2,800,542.00	X X	2.58		
2,800,543.01	X X	2.39		
2,811,541.00	X X	3.96		
2,816,543.00	X X	2.59		
2,000,541.00	X X	6.12		
3,000,541.00	X X	26.18		
2,000,541.00	X X	.69		
2,000,541.00	X X	2.37	7.592	152.98
2,300,543.00	SVC BUILDING FUND	SUPPLIES	7.593	17.57
712,550.00	RESTRICTED PURPOSES FUND	TRAVEL 78.50		
2,816,550.00	X X X	49.60	7.594	123.10

1100.543.00	SBM EQUIP CENTER	SUPPLIES 11.15		
1800.542.00	X X	156.00		
1000.541.00	X X	816.50		
1000.541.00	X X	4.02		
1000.541.00	X X	1430.09		
1000.539.00	X X	32.00	7,595	2,449.76
1000.550.00	JOHN SAGMOE	TRAVEL	7,596	103.08
1000.555.00	SARGENT WELCH SCIENTIFIC CO	EQUIPMENT	7,597	179.62
1000.550.00	RONALD SCHILLING	TRAVEL	7,598	151.90
1813.543.00	DON SCHULDT	SUPPLIES	7,599	50.00
1300.543.00	SEARS ROEBUCK & CO	SUPPLIES 4.60		
1000.555.01	X X	EQUIP 159.98	7,600	164.58
1000.550.00	MICHAEL SEGUIN	TRAVEL	7,601	40.60
1812.550.01	SERVOMATION CORP	LUNCHES 17.87		
1000.550.00	X X	70.00		
1000.556.00	X X	68.15	7,602	156.02
1000.543.00	SHAW & ASSOC	SUPPLIES	7,603	6.95
1714.550.00	STANLEY SHIPPERT	TRAVEL	7,604	178.40
1000.530.00	SHURE BROS INC	REPAIRS	7,605	28.77
1000.550.00	ARTURO SIERRA	TRAVEL	7,606	72.50
1000.544.02	SITLERS SUPPLIES INC	SUPPLIES	7,607	83.13
1000.545.00	SPRING CHURCH BOOK CO	BOOKS	7,608	26.75
1800.542.00	GLENN SPUTE	SUPPLIES	7,609	86.00
1300.543.00	STERLING CAMERA CENTER	SUPPLIES 48.15		
1000.544.02	X X	3.52	7,610	51.67
1100.543.00	C F STOCKER	SUPPLIES 381.12		
1000.555.01	X X	EQUIP 3360.40	7,611	3,741.52
1000.550.00	ROBERT THOMAS	TRAVEL	7,612	61.32
1000.545.00	TRAINEX CORP	FILMS	7,613	14.85
1000.541.00	UARCO	SUPPLIES 755.42		
1000.541.00	X X	EQUIP 264.73	7,614	1,020.15
1300.543.00	UNIV OF ILLINOIS	SUPPLIES 6.90		
1400.543.00	X X	82.00		
1500.543.00	X X	36.70		
1600.543.00	X X	18.00	7,615	143.60
1200.543.00	UNIV OF ILLINOIS	SUPPLIES	7,616	23.25
1300.543.00	UNIV OF WISC EXTENSION	SUPPLIES 69.15		
1511.543.00	X X X	18.90	7,617	88.05
1000.544.02	VIDEO MASTERS INC	SUPPLIES	7,618	781.85
1000.550.00	MARILYN VINSON	TRAVEL	7,619	20.50
1500.550.00	DEBORAH HEFFERIN VRHEL	TRAVEL	7,620	126.00
1000.531.00	WARD WARD MURRAY-----	SERVICES	7,621	511.00
1000.545.00	WEST PUBL CO	BOOKS	7,622	126.00
1813.543.00	WOMERINE SPORTS	SUPPLIES	7,623	96.29
1300.543.00	WOODCRAFT SUPPLY CORP	SUPPLIES 1.00		
1000.555.01	X X	EQUIP 179.90	7,624	180.90
1000.541.00	WRITING SALES INC	SUPPLIES	7,625	296.21
1000.544.03	XEROX CORP	SUPPLIES	7,626	469.50
1000.544.03	XEROX CORP	SUPPLIES	7,627	720.51
	SVC IMPREST FUND	MISC EXPENSES	7,628	2,654.71

2,000.575.00	SVC PETTY CASH FUND	PHONE CALLS	7,629	.39
2,000.521.00	PRUDENTIAL INS CO	MAY PREMIUM	7,630	11,408.66
				<hr/>
		TOTAL BILLS		76,809.40
	Cks. #7473 - 7488			<u>246,752.74</u>
	TOTAL EDUCATIONAL FUND FOR APRIL			\$323,621.44

INSURANCE FUND

192-000-527	DIRECTOR OF LABOR	Unemployment Ins.	101	\$7,160.51
TOTAL INSURANCE FUND FOR APRIL				\$7,160.51

SITE & CONSTRUCTION FUND

ROCK FALLS NATIONAL BANK	Investment	644	\$125,000.00
TOTAL SITE & CONSTRUCTION FOR APRIL			\$125,000.00

BUILDING FUND

270-000-544	HAVERLANDS FLOORING INSTALLATION	Supplies	6,237	\$ 103.00
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0.000,544.00	ACE HARDWARE	SUPPLIES	6,238	78.35
0.000,544.00	ADVANCE PRODUCTS CO	SUPPLIES	6,239	380.61
0.000,544.00	AFFILIATED STEAM EQUIP CO	SUPPLIES	6,240	100.23
0.000,544.00	CARDINAL AUTO PARTS INC	SUPPLIES	6,241	73.77
0.000,544.00	CLEANING MANAGEMENT MAG	SUBSCR	6,242	18.00
0.000,544.00	C B BOILER SERVICE INC	SUPPLIES	6,243	136.90
0.000,544.00	CRESCENT ELECTRIC SUPPLY	SUPPLIES	6,244	660.29
0.000,544.00	DIXON COOPERATIVE CO	SUPPLIES	6,245	91.90
2.000,561.00	DIXON FAMILY YMCA	POOL RENTAL	6,246	300.00
0.000,544.00	DIXON OIL CO	SUPPLIES	6,247	100.23
0.000,544.00	DIXON PAINT CO	SUPPLIES	6,248	235.87
0.000,544.00	DIXON SWIMMING POOL SUPPLY CO	SUPPLIES	6,249	145.00
0.000,544.00	DIXON TRUE VALUE HARDWARE	SUPPLIES	6,250	11.37
0.000,544.00	FISHER SCIENTIFIC CO	SUPPLIES	6,251	43.30
0.000,544.00	FORSTER IMPLEMENTS CO	SUPPLIES	6,252	196.96
0.000,544.00	W A GRAINGER INC	SUPPLIES	6,253	229.89
0.000,550.00	GLADYS GUNTLE	TRAVEL	6,254	11.20
0.000,544.00	HANDY HAND CO	SUPPLIES	6,255	27.35
0.000,544.00	HIGLEY CHEMICAL CO	SUPPLIES	6,256	417.78
0.000,544.00	HOME LUMBER CO	SUPPLIES	6,257	748.88
0.000,544.00	HONEYWELL INC	SUPPLIES	383.14	
1.000,530.00	X X	SERVICE	3041.22	
0.000,544.00	INLANDER STEINDLER PAPER CO	SUPPLIES	6,258	3,424.36
0.000,544.00	JOHNSON CONTROLS	SUPPLIES	6,259	1,327.59
0.000,544.00	KIRBYS FLAG CENTER	SUPPLIES	6,260	25.00
0.000,544.00	LABORATORY FURNITURE INC	SUPPLIES	6,261	40.29
0.000,544.00	LEE F S INC	SUPPLIES	6,262	53.00
0.000,544.00	A M LEONARD INC	SUPPLIES	6,263	1,085.00
0.000,544.00	LINCOLN RENTALL & SALES	SUPPLIES	6,264	66.48
0.000,544.00	MCCORMICKS NURSERY	SUPPLIES	6,265	92.25
1.000,530.00	MCC POWERS	SERVICE	6,266	133.51
1.000,530.00	DAVID MAYES	SEWAGE TESTING	6,267	238.95
1.000,530.00	MONTGOMERY ELEVATOR	SERVICE AGRT	6,268	175.00
			6,269	469.96

0.000,544.00	MORGAN SERVICES	SUPPLIES	6,270	129.26
6.000,571.00	NORTHERN ILL GAS CO	SERVICE	6,271	7,943.98
6.000,571.00	NORTHERN ILL GAS CO	SERVICE	6,272	471.94
0.000,544.00	OLIN WATER SERVICES	SUPPLIES	6,273	2,073.68
0.000,544.00	OLLAR HARDWARE CO	SUPPLIES	6,274	26.40
0.000,544.00	P. & W SUPPLY CO	SUPPLIES	6,275	67.96
1.000,530.00	ROCK VALLEY DISPOSAL	SERVICE	6,276	129.00
0.000,544.00	JOSEPH RYERSON & SON	SUPPLIES	6,277	526.71
0.000,544.00	SVC BOOKSTORE	SUPPLIES	6,278	23.4
0.000,544.00	SVC EDUCATIONAL FUND	SUPPLIES	6,279	82.40
0.000,544.00	VOID CHECK		6,280	.00
0.000,544.00	SEARS ROEBUCK & CO	SUPPLIES 365.71		
0.000,587.00	X X	EQUIP 343.85	6,281	709.56
0.000,544.00	SMITH FILTER CORP	SUPPLIES	6,282	736.79
0.000,544.00	SORENSEN INC	SUPPLIES	6,283	210.05
0.000,544.00	STANDARD REWASHED WIPERS 30	SUPPLIES	6,284	63.47
0.000,544.00	SBM EQUIP CENTER	SUPPLIES	6,285	41.84
0.000,544.00	STEVENS CHEMICAL CO	SUPPLIES	6,286	1,728.30
0.000,544.00	THE TRANE CO	SUPPLIES	6,287	39.65
1.000,530.00	JOE TULLYS AUTO REPAIR	SERVICE	6,288	302.69
0.000,544.00	TURKS AUTO ELECTRIC	SUPPLIES	6,289	5.40
0.000,544.00	TWIN CITY PRODUCE	SUPPLIES	6,290	57.60
0.000,544.00	VISUAL DISPLAY	SUPPLIES	6,291	49.10
0.000,544.00	VONACHEN INDUS SUPPLIES	SUPPLIES	6,292	190.44
2.000,550.00	NORMAN WELCH	TRAVEL	6,293	24.00
0.000,544.00	WESTERN AUTO ASSOC	SUPPLIES	6,294	291.68
0.000,544.00	WESCO	SUPPLIES	6,295	109.96
0.000,544.00	WISCONSIN TURF EQUIP CORP	SUPPLIES	6,296	54.82
0.000,544.00	WOODS	SUPPLIES	6,297	35.02
1.000,530.00	YOUNGRENS REFRIGERATION	SERVICE	6,298	63.00
0.000,544.00	SVC PETTY CASH	SUPPLIES	6,299	5.99
	SVC IMPREST FUND	MISC EXPENSES	6,300	34.06

TOTAL BUILDING FUND FOR APRIL

\$ 27,449.36

IMPREST FUND

38-000-550	Champaign Ramada Inn Convention Center	Conf.-Marlier	5,490	\$ 91.35
10-511-530	Joanne Wright	Modelling	5,491	42.00
110-418-550	Northwestern Ill. Criminal Jus. Commission	Seminar	5,492	15.00
110-816-550	Orchestra Hall Box Office	Concert-Honors	5,493	150.00
182-000-541	Chronical of Higher Education	Subscr.	5,494	32.50
192-000-544	United Parcel Service	Service	5,495	15.86
110-418-543	Ill. Assn. of Crim. Jus. Educators	Dues	5,496	5.00
181-000-541	I.A.S.A.	Dues	5,497	10.00
110-600-543	Lauren Frederick	Supplies	5,498	13.46
138-000-550	Rock River Chapter IGPA	Conf.	5,499	20.00
138-000-550	Northern Ill. University	Conf.	5,500	6.00
192-000-544	Postmaster	Bus. Reply Acct.	5,501	25.00
192-000-544	Postmaster	Grade mailing	5,502	87.45
138-000-550	Northern Ill. University	Workshop	5,503	65.00
110-813-550	I.A.C.E.A.	Conference	5,504	45.00
110-600-530	American Astronomical Soc.	Lecturer	5,505	145.00
		void check	5,506	
110-511-530	Joanne Wright	Modelling	5,507	42.00
195-000-543	Union College	Membership-NCR Unscr. Exp.	5,508	25.00
181-000-550	Triton College Foundation	A.A.C.J.C. Convention	5,509	199.00
110-812-550-02	Northern Ill. University	Conf.-Kime	5,510	30.00
181-000-550	A.A.C.J.C. Convention	Registration-Pres.	5,511	110.00
110-813-514-01	Marian Schwabbauer	Honorarium	5,512	100.00
138-000-550	A.P.G.A.	Registration	5,513	40.00
110-600-543	Publications Dept., A.A.P.T.	Supplies	5,514	12.00
10-400-550	Netherland Hilton	Reservation-Byar		
20-000-550	X X	X X - Thomas	5,515	183.00
110-316-530	Charles Padgett	Honorarium	5,516	30.00
120-000-545	Sounds Good	Records	5,517	59.75
192-000-544	United Parcel Service	Service	5,518	8.72
110-300-550	The Singer Co.	Reg.-Hoppach	5,519	195.00
110-511-530	Martina McBride	Modelling	5,520	14.00
110-511-530	Calvin Schasberg	Modelling	5,521	16.00
110-712-543	R N Magazine	Subscr.	5,522	13.97
192-000-544	United Parcel Service	Service	5,523	9.94
181-000-550	Sherraton Inn, Springfield	Secr. Day-Vinson	5,524	33.46
		void check	5,525	
270-000-544	Patt Dawson	Supplies	5,526	6.91
120-000-545	Robert Thomas	Supplies	5,527	28.72
110-100-543	American Council on Consumer Interest	Membership	5,528	25.00
182-000-550	I.A.S.E.O.	Workshop-Schilling	5,529	25.00
110-813-530	Malvin Swenlund	Comm. Serv. Clerical	5,530	40.00
110-813-530	Ruth Readleman	" " "	5531	40.00
110-813-530	Susan Dixon	" " "	5532	40.00
110-813-530	Kim Courtwright	" " "	5533	40.00
110-813-530	Gordon Nelson	" " "	5534	40.00
110-813-530	Dale Hall	" " "	5535	40.00
110-813-530	Dorothea Rahn	" " "	5536	40.00
110-813-530	James Prumbo	" " "	5537	40.00
110-813-530	Martin Power	" " "	5538	40.00
110-813-530	Pat Wierwema	" " "	5539	40.00
110-813-530	Robert Cicciozelli	" " "	5540	40.00
110-813-530	Donnie Alden	" " "	5541	40.00
110-813-530	Barbara Paliew	" " "	5542	40.00
110-813-530	William Gengenbach	" " "	5543	40.00

-000-544	United Parcel Service	Service	5,544	13.86
-418-543	I.A.P.L.P.	Membership	5,545	5.00
-000-550	I.A.S.B.O.	Conf.-Edison-84.00		
-000-541	X X	Dues - 50.00	5,546	134.00
-000-550	I.A.S.B.O.	Conf-Schilling 92.00		
-000-541	X X	Dues - 50.00	5,547	142.00
-000-541	Secretary of State	Notary fee	5,548	5.00
-000-550	Rock River Guidance Assn.	Conference	5,549	70.00
-000-544	K & R Delivery	Freight charges	5,550	25.50
-815-543	Foundation News Special Report	Supplies	5,551	11.90
-000-544	Johnson Controls Inc.	Supplies	5,552	1.65
-511-530	JoAnne Wright	Modelling	5,553	14.00
-511-530	Calvin Schaneberg	Modelling	5,554	8.00
-511-530	Martha McBride	Modelling	5,555	14.00
-300-543	Motorola Semiconductor Products Inc.	Supplies	5,556	7.75
				<u>2,988.77</u>

EDUCATIONAL - 2954.71

BUILDING - 34.06

lance in fund - 35.23
 aburgements - 2988.77
 tal in fund - 3024.00

BAUK VALLEY COLLEGE

APPROVED BY

William E. Reyle

PRESIDENT

Ray E. Fisher

SECRETARY

DATE

4/27/81

EDUCATIONAL FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unencumbered	Unencumbered
DIVISION OF BUSINESS SALARIES	78,358.80	78,358.80	67,910.96	10,447.84	109,801.00	31,442.20	31,442.20
DIV OF BUS CONTR SERV	4,926.45	4,926.45	4,926.45	.00	4,265.00	661.45 CR	661.45 CR
DIV OF BUS SUPPLIES	3,965.94	3,965.94	3,353.70	612.24	3,850.00	115.94 CR	115.94 CR
DIV OF BUS CONF & MEETINGS	733.31	733.31	733.31	.00	1,300.00	566.69	566.69
FOOD SERV CONTR SERV	40.00	40.00	40.00	.00	300.00	260.00	260.00
FOOD SERV SUPPLIES	437.88	437.88	395.74	42.14	1,000.00	562.12	562.12
FOOD SERV CONF & MEETINGS		.00		.00	212.00	212.00	212.00
DIV OF AGRIC SALARIES	12,825.60	12,825.60	11,115.52	1,710.08	20,521.00	7,695.40	7,695.40
DIV OF AGRIC CONTR SERV		.00		.00	100.00	100.00	100.00
DIV OF AGRIC SUPPLIES	1,540.38	1,540.38	1,440.21	100.17	1,280.00	260.38 CR	260.38 CR
DIV OF AGRIC CONF & MEETINGS		.00		.00	465.00	465.00	465.00
DIV OF INDUS ED SALARIES	99,924.00	99,924.00	86,600.80	13,323.20	132,922.00	32,998.00	32,998.00
DIV OF INDUS ED CONTR SERV	2,133.55	2,133.55	2,108.55	25.00	2,250.00	116.45	116.45
DIV OF INDUS ED SUPPLIES	16,102.53	16,102.53	14,058.77	2,043.76	21,440.00	5,337.47	5,337.47
DIV OF INDUS ED CONF & MEETINGS	1,405.78	1,405.78	914.78	491.00	3,605.00	2,199.22	2,199.22
COSMETOLOGY CONTR SERV	49,747.94	49,747.94	49,747.94	.00	45,000.00	4,747.94 CR	4,747.94 CR
COSMETOL SUPPLIES		.00		.00	100.00	100.00	100.00
COSMETOL CONF & MEETINGS	10.56	10.56	10.56	.00	50.00	39.44	39.44
HUMAN SERV ADMIN SALARIES	17,654.04	17,654.04	15,795.72	1,858.32	22,300.00	4,645.96	4,645.96
HUMAN SERV CONTR SERV	110.00	110.00	80.00	30.00	500.00	390.00	390.00
HUMAN SERV SUPPLIES	1,786.54	1,786.54	1,511.14	275.40	1,300.00	486.54 CR	486.54 CR
HUMAN SERV CONF & MEETINGS	359.23	359.23	230.03	129.20	475.00	115.77	115.77
DIV OF SOC SCI SALARIES	71,039.40	71,039.40	61,567.48	9,471.92	100,387.00	29,347.60	29,347.60
DIV OF SOC SCI CONTR SERV	30.00	30.00	30.00	.00		30.00 CR	30.00 CR
DIV OF SOC SCI SUPPLIES	1,875.00	1,875.00	1,598.77	276.23	2,600.00	725.00	725.00
DIV OF SOC SCI CONF & MEETINGS	555.19	555.19	258.14	297.05	1,050.00	494.81	494.81
CRIM JUSTICE INSTR SALARIES	28,279.50	28,279.50	24,508.90	3,770.60	38,407.00	10,127.50	10,127.50
CRIM JUS CONTR SERV		.00		.00	550.00	550.00	550.00
CRIM JUS SUPPLIES	875.02	875.02	865.02	10.00	2,652.00	1,776.98	1,776.98
CRIM JUS CONF & MEETINGS	932.82	932.82	917.82	15.00	1,100.00	167.18	167.18
LIBRARY TECH SUPPLIES	69.10	69.10	69.10	.00	250.00	180.90	180.90
DIV OF FIRE SCI CONTR SERV	28.00	28.00 CR	28.00	.00	100.00	128.00	128.00
DIV OF FIRE SCI SUPPLIES	210.32	210.32	210.32	.00	875.00	664.68	664.68
DIV OF FIRE SCI CONF & MEETINGS	42.70	42.70	42.70	.00	200.00	157.30	157.30
DIV OF HUMANITIES SALARIES	136,594.35	136,594.35	118,381.77	18,212.58	181,377.00	44,782.65	44,782.65
DIV OF HUMAN CONTR SERV	25.00	25.00	25.00	.00	500.00	475.00	475.00
DIV OF HUMAN SUPPLIES	2,202.42	2,202.42	1,877.72	324.70	2,100.00	102.42 CR	102.42 CR

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF HUMAN CONF & MEETINGS	1,471.28	1,471.28	1,345.28	126.00	1,690.00	218.72	218.72
ART DEPT SALARIES	12,166.80	12,166.80	10,544.56	1,622.24	19,467.00	7,300.20	7,300.20
ART DEPT CONTR SERV	384.00	384.00	234.00	150.00	450.00	66.00	66.00
ART DEPT SUPPLIES	474.13	474.13	361.30	112.83	1,650.00	1,175.87	1,175.87
ART DEPT CONF & MEETINGS	110.00	110.00	110.00	.00	110.00	.00	.00
MUSIC DEPT SALARIES	24,499.80	24,499.80	21,233.16	3,266.64	39,200.00	14,700.20	14,700.20
MUSIC DEPT CONTR SERV	899.85	899.85	899.85	.00	1,000.00	100.15	100.15
MUSIC DEPT SUPPLIES	649.17	649.17	633.60	15.57	1,300.00	650.83	650.83
MUSIC DEPT CONF & MEETINGS	.00	.00	.00	.00	270.00	270.00	270.00
DIV OF MATH SCI SALARIES	115,123.35	115,123.35	99,773.57	15,349.78	155,103.00	39,979.65	39,979.65
DIV OF MATH SCI CONTR SERV	2953.67	2953.67	34.27	2,919.40	3,250.00	296.33	296.33
DIV OF MATH SCI SUPPLIES	6,692.96	6,692.96	6,327.68	365.28	10,050.00	3,357.04	3,357.04
DIV OF MATH SCI CONF & MEETINGS	243.83	243.83	30.50	213.33	870.00	626.17	626.17
MED LAB TECH SALARIES	26,862.35	26,862.35	23,773.37	3,088.98	37,068.00	10,205.65	10,205.65
MED LAB TECH CONTR SERV	329.20	329.20	329.20	.00	800.00	470.80	470.80
MED LAB TECH SUPPLIES	6,395.20	6,395.20	5,967.16	428.04	12,155.00	5,759.80	5,759.80
MED LAB TECH CONF & MEETINGS	671.54	671.54	597.14	74.40	1,258.00	586.46	586.46
ADN SALARIES	20,710.50	20,710.50	17,949.10	2,761.40	33,137.00	12,426.50	12,426.50
ADN OFC SALARIES	6,558.04	6,558.04	5,867.72	690.32	8,284.00	1,725.96	1,725.96
ADN CONTR SERV	.00	.00	.00	.00	200.00	200.00	200.00
ADN SUPPLIES	2,003.41	2,003.41	1,781.01	222.40	2,290.00	286.59	286.59
ADN CONF & MEETINGS	1,520.88	1,520.88	1,265.00	255.88	1,695.00	174.12	174.12
LPN SALARIES	78,793.91	78,793.91	70,018.23	8,775.68	99,634.00	20,840.09	20,840.09
LPN CONTR SERV	.00	.00	.00	.00	275.00	275.00	275.00
LPN SUPPLIES	1,935.98	1,935.98	1,790.70	145.28	3,054.00	1,118.02	1,118.02
LPN CONF & MEETINGS	672.74	672.74	460.87	211.87	1,475.00	802.26	802.26
RAD TECH SALARIES	16,554.35	16,554.35	14,765.77	1,788.58	21,463.00	4,908.65	4,908.65
RAD TECH CONTR SERV	.00	.00	.00	.00	450.00	450.00	450.00
RAD TECH SUPPLIES	4,211.55	4,211.55	4,129.67	81.88	5,875.00	1,663.45	1,663.45
RAD TECH CONF & MEETINGS	1,683.83	1,683.83	1,505.43	178.40	2,600.00	916.17	916.17
DIV OF PHYS ED SALARIES	29,076.75	29,076.75	25,199.85	3,876.90	46,523.00	17,446.25	17,446.25
DIV OF PHYS ED SUPPLIES	2,183.82	2,183.82	2,146.18	37.64	2,482.00	298.18	298.18
DIV OF PHYS ED CONF & MEETINGS	158.23	158.23	158.23	.00	440.00	281.77	281.77
NURSING ASST ADMIN SALARIES	14,255.79	14,255.79	12,714.57	1,541.22	16,180.00	1,924.21	1,924.21
NURSING ASST CONTR SERV	25.00	25.00	25.00	.00	350.00	325.00	325.00
NURSING ASST SUPPLIES	171.06	171.06	159.78	11.28	700.00	528.94	528.94
NURSING ASST CONF & MEETINGS	510.78	510.78	510.78	.00	450.00	60.78 CR	60.78 CR

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
PART TIME OVERLOAD-FOSTER	17,816.45	17,816.45	17,415.65	400.80	24,000.00	6,183.55	6,183.55
NIGHT PREMIUMS-FOSTER	100.00	100.00	100.00	.00		100.00 CR	100.00 CR
PART TIME OVERLOAD-SAGMOE	26,414.10	26,414.10	25,814.10	600.00	35,275.00	8,860.90	8,860.90
PART TIME OVERLOAD-STRICKLAND	132,123.74	132,123.74	126,286.43	5,837.31	170,000.00	37,876.26	37,876.26
NIGHT PREMIUMS-STRICKLAND	2,200.00	2,200.00	2,200.00	.00		2,200.00 CR	2,200.00 CR
SUMMER SESSION-STRICKLAND	4,284.68	4,284.68	4,284.68	.00	4,284.70	.14	.14
SUMMER SESSION-FOSTER	46,439.44	46,439.44	46,439.44	.00	46,440.00	.56	.56
SUMMER SESSION-SAGMOE	8,425.60	8,425.60	8,425.60	.00	8,426.00	.40	.40
INSTR ADMIN SECR SALARIES	18,737.04	18,737.04	16,764.72	1,972.32	23,668.00	4,930.96	4,930.96
WORKROOM CONTR SERV	1,704.00	1,704.00	1,704.00	.00	1,750.00	46.00	46.00
INSTR ADMIN CONTR SERV UNALLOCATED	792.80	792.80	792.80	.00	1,650.00	857.20	857.20
FACULTY IN SERVICE TRAINING	1,932.77	1,932.77	1,483.62	449.15	5,000.00	3,067.23	3,067.23
WORKROOM SUPPLIES	278.42	278.42 CR	24.76	303.18 CR	750.00	1,028.42	1,028.42
FACULTY OFFICE SUPPLIES	374.21	374.21	280.00	94.21	800.00	425.79	425.79
INSTITUTIONAL COMMITTEES SUPPLIES	139.49	139.49	57.62	81.87	200.00	60.51	60.51
TUITION REIMBURSEMENT	3,926.92	3,926.92	3,926.92	.00	7,200.00	3,273.08	3,273.08
ARTS & SCI DEAN SALARY	22,166.54	22,166.54	19,833.22	2,333.32	28,000.00	5,833.46	5,833.46
ARTS & SCI SECR SALARY	7,831.80	7,831.80	7,007.40	824.40	9,893.00	2,061.20	2,061.20
ARTS & SCI FED WORK STUDY	15,834.84	15,834.84	14,048.73	1,786.11	17,401.00	1,566.16	1,566.16
STUDENT TUTORS	3,566.92	3,566.92	3,069.45	497.47	4,600.00	1,033.08	1,033.08
ARTS & SCI DEAN SUPPLIES	1,028.73	1,028.73	902.43	126.35	1,750.00	721.22	721.22
DEAN CONF & MEETINGS	703.90	703.90	557.85	146.05	800.00	96.10	96.10
CAREER ED DEAN SALARY	20,583.27	20,583.27	18,416.61	2,166.66	26,000.00	5,416.73	5,416.73
ASST DEAN SALARY	20,464.52	20,464.52	18,310.36	2,154.16	25,850.00	5,385.48	5,385.48
CAREER ED SECR SALARY	8,440.75	8,440.75	7,552.25	888.50	10,662.00	2,221.25	2,221.25
CAREER ED FED WORK STUDY	18,469.13	18,469.13	16,715.72	1,753.41	22,230.00	3,760.87	3,760.87
SVC STUDENT EMPLOYEES	4,157.95	4,157.95	3,605.20	552.75	6,000.00	1,842.05	1,842.05
ASST DEAN CONTR SERV	.00	.00	.00	.00	100.00	100.00	100.00
DEAN SUPPLIES	655.96	655.96	604.38	51.58	1,800.00	1,144.04	1,144.04
ASST DEAN SUPPLIES	606.79	606.79	442.66	164.13	700.00	93.21	93.21
DEAN CONF & MEETINGS	309.74	309.74	291.87	17.87	1,275.00	965.26	965.26
ASST DEAN CONF & MEETINGS	175.34	175.34	106.04	69.30	400.00	224.66	224.66
COMM ED ADMIN SALARIES	17,290.00	17,290.00	15,470.00	1,820.00	21,840.00	4,550.00	4,550.00
COMM ED INSTR SALARIES	78,015.95	78,015.95	62,241.00	15,774.95	88,000.00	9,984.05	9,984.05
COMM SERV COORDINATORS	9,330.50	9,330.50	4,355.00	4,975.50	8,400.00	930.50 CR	930.50 CR
COMM ED SECR SALARIES	6,535.59	6,535.59	5,838.69	696.90	6,969.00	433.41	433.41
COMM ED CONTR SERV	1,954.00	1,954.00	980.00	974.00	3,220.00	1,266.00	1,266.00
COMM ED SUPPLIES	2,507.87	2,507.87	2,213.26	294.61	3,500.00	992.13	992.13

Account	Total Expenditures	To Date	Prev. No. To Date	This No.	Budget	Unexpended	Unencumbered
COMM ED CONF & MEETINGS	1,380.45	1,380.45	1,080.22	300.23	1,950.00	569.55	569.55
ACADEMIC SKILLS SALARIES	24,446.70	24,446.70	21,187.14	3,259.56	38,061.00	13,614.30	13,614.30
ACADEMIC SKILLS FED WORK STUDY	3,641.25	3,641.25	3,641.25	.00	4,232.00	590.75	590.75
ACADEMIC SKILLS CONTR SERV	67.25	67.25	36.75	30.50	600.00	532.75	532.75
ACADEM SKILLS SUPPLIES	2,682.17	2,682.17	2,543.49	138.68	3,600.00	917.83	917.83
ACADEM SKILLS CONF & MEETINGS	224.42	224.42	224.42	.00	300.00	75.58	75.58
HONORS PROGRAM CONTR SERV	.00	.00	.00	.00	100.00	100.00	100.00
HONORS PROG SUPPLIES	74.70	74.70	66.26	8.44	100.00	25.30	25.30
HONORS PROG CONF & MEETINGS	199.60	199.60		199.60	710.00	510.40	510.40
LRC ADMIN SALARIES	19,000.00	19,000.00	17,000.00	2,000.00	24,000.00	5,000.00	5,000.00
LRC PROF SALARIES	36,794.85	36,794.85	32,079.31	4,715.54	58,016.00	21,221.15	21,221.15
LRC SECR SALARIES	20,508.26	20,508.26	18,297.36	2,210.90	26,531.00	6,022.74	6,022.74
LRC FED WORK STUDY	9,094.27	9,094.27	8,286.91	807.36	10,329.00	1,234.73	1,234.73
LRC CONTR SERV	2,742.85	2,742.85	2,282.93	459.92	3,850.00	1,107.15	1,107.15
LIBRARY SUPPLIES	8,189.06	8,189.06	7,997.04	192.02	9,500.00	1,310.94	1,310.94
A V SUPPLIES	4,263.02	4,263.02	3,357.05	905.97	6,400.00	2,136.98	2,136.98
XEROX SUPPLIES	3,327.27 ◊	3,327.27 CR	3,109.20 ◊	218.07 CR	2,000.00	5,327.27	5,327.27
LIBRARY BOOKS	26,169.87	26,169.87	22,179.47	3,990.40	30,000.00	3,830.13	3,830.13
LRC CONF & MEETINGS	410.27	410.27	149.14	261.13	500.00	89.73	89.73
ADM & REC SECR SALARIES	24,866.40	24,866.40	22,183.90	2,682.50	31,547.00	6,680.60	6,680.60
ADM & REC FED WORK STUDY	3,454.76	3,454.76	3,277.21	177.55	3,837.00	382.24	382.24
ADM & REC CONTR SERV	455.00	455.00	455.00	.00	3,113.00	2,658.00	2,658.00
ADM & REC SUPPLIES	5,475.70	5,475.70	3,633.21	1,842.49	6,000.00	524.30	524.30
ADM & REC CONF & MEETINGS	28.76	28.76	28.76	.00	425.00	396.24	396.24
COUNSELING PROF SALARIES	64,106.87	64,106.87	57,231.73	6,875.14	82,502.00	18,395.13	18,395.13
COUNSELING SECR SALARIES	6,843.80	6,843.80	6,123.40	720.40	8,645.00	1,801.20	1,801.20
HEALTH SERV SUPPLIES	.00	.00	.00	.00	300.00	300.00	300.00
FIN AIDS PROF SALARIES	19,475.00	19,475.00	17,425.00	2,050.00	24,600.00	5,125.00	5,125.00
FIN AIDS SECR SALARIES	12,556.00	12,556.00	11,176.52	1,379.48	16,554.00	3,998.00	3,998.00
STUDENT SERV ADMIN SALARIES	23,512.50	23,512.50	21,037.50	2,475.00	29,700.00	6,187.50	6,187.50
STUDENT SERV SECR SALARIES	8,445.50	8,445.50	7,556.50	889.00	10,668.00	2,222.50	2,222.50
STUDENT SERV FED WORK STUDY	39,233.39	39,233.39	36,069.35	3,164.04	47,224.00	7,990.61	7,990.61
COACHING SALARIES	7,975.00	7,975.00	7,975.00	.00	10,300.00	2,325.00	2,325.00
STUDENT SERV CONTR SERV	273.71	273.71	273.71	.00	300.00	26.29	26.29
STUDENT SERV SUPPLIES	10,447.38	10,447.38	9,898.65	548.73	11,500.00	1,052.62	1,052.62
DIS GRANT	913.03	913.03	913.03	.00		913.03 CR	913.03 CR
STUDENT RECRUITMENT	29.01	29.01	29.01	.00	1,500.00	1,470.99	1,470.99

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
COMMENCEMENT	1,724.91	1,724.91	1,694.90	30.01	6,000.00	4,275.09	4,275.09
STUDENT SERV CONF & MEETINGS	2,773.56	2,773.56	2,046.31	727.25	4,500.00	1,726.44	1,726.44
VETERANS GRANT SUPPLIES	156.38	156.38	91.27	65.11	500.00	343.62	343.62
VETERANS GRANT CONF & MEETINGS	53.75	53.75	53.75	.00	250.00	196.25	196.25
PUB SERV SALARIES		.00		.00	3,500.00	3,500.00	3,500.00
PUB SERV CONTR SERV		.00		.00	1,000.00	1,000.00	1,000.00
PUB SERV SUPPLIES		.00		.00	3,000.00	3,000.00	3,000.00
SERVICE STAFF SALARIES	228,233.36	228,233.36	204,036.78	24,196.58	290,711.00	62,477.64	62,477.64
MAINT. FED WORK STUDY BOYS	42,583.04	42,583.04	39,167.04	3,416.00	71,350.00	28,766.96	28,766.96
MATRONS FED WORK STUDY	17,580.06	17,580.06	16,290.97	1,289.09		17,580.06 CR	17,580.06 CR
ELECTRICITY	113,498.80	113,498.80	100,379.92	13,118.88	156,200.00	42,701.20	42,701.20
TELEPHONE	18,338.03	18,338.03	16,465.52	1,872.51	25,150.00	6,811.97	6,811.97
PRESIDENTS SALARY	35,625.00	35,625.00	31,875.00	3,750.00	45,000.00	9,375.00	9,375.00
PRES SECR SALARY	10,787.25	10,787.25	9,682.75	1,104.50	13,504.00	2,716.75	2,716.75
PRES OFC FED WORK STUDY	2,848.84	2,848.84	2,552.36	296.48	3,546.00	697.16	697.16
PRES OFC CONTR SERV	1,629.65	1,629.65	1,629.65	.00	2,700.00	1,070.35	1,070.35
PRES OFC SUPPLIES	1,538.02	1,538.02	1,435.39	102.63	4,000.00	2,461.98	2,461.98
PRES OFC CONF & MEETINGS	2,628.74	2,628.74	2,151.83	476.91	2,000.00	628.74 CR	628.74 CR
PRES OFC SPECIAL AFFAIRS	1,979.97	1,979.97	1,911.82	68.15	2,000.00	20.03	20.03
PRES OFC OTHER CONF & MEETING EXP	3,300.00	3,300.00	3,000.00	300.00	3,600.00	300.00	300.00
BUS OFC ADMIN SALARIES	27,708.27	27,708.27	24,791.61	2,916.66	35,000.00	7,291.73	7,291.73
BUS OFC PROF SALARIES	20,029.04	20,029.04	17,920.72	2,108.32	25,300.00	5,270.96	5,270.96
BUS OFC SECR SALARIES	37,216.55	37,216.55	33,284.92	3,931.63	51,093.00	13,876.45	13,876.45
BUS OFC FED WORK STUDY	8,341.06	8,341.06	8,009.40	331.66	9,730.00	1,388.94	1,388.94
BUS OFC CONTR SERV	3,275.10	3,275.10	3,275.10	.00	3,900.00	624.90	624.90
BUS OFC SUPPLIES	983.64	983.64	504.79	478.85	7,500.00	6,516.36	6,516.36
BUS OFC CONF & MEETINGS	1,465.15	1,465.15	1,112.25	352.90	2,350.00	884.85	884.85
PUB RELA ADMIN SALARIES	19,791.54	19,791.54	17,708.22	2,083.32	25,000.00	5,208.46	5,208.46
PUB RELA SECR SALARIES	1,445.00	1,445.00	1,410.00	35.00	2,000.00	555.00	555.00
PUB RELA SUPPLIES & ADS	30,204.48	30,204.48	29,612.88	591.60	49,000.00	18,795.52	18,795.52
PUB RELA CONF & MEETINGS	276.24	276.24	224.64	51.60	750.00	473.76	473.76
AUDITING & LEGAL	3,346.00	3,346.00	2,835.00	511.00	10,000.00	6,654.00	6,654.00
ELECTIONS & OTHER EXP	536.37	536.37	482.30	54.07	6,000.00	5,463.63	5,463.63
BOARD CONF & MEETINGS	641.63	641.63	641.63	.00	1,700.00	1,058.37	1,058.37
INSTITU SECR SALARIES	6,958.75	6,958.75	6,226.25	732.50	8,790.00	1,831.25	1,831.25
GROUP MED & LIFE INS	113,045.36	113,045.36	102,380.80	10,664.56	122,125.00	9,079.64	9,079.64
INSTITU UNALLOCATED CONTR SERV	1,241.52	1,241.52	1,209.52	32.00	2,100.00	858.48	858.48

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
FACULTY ASSN SUPPLIES	41.58	41.58	31.71	9.87	200.00	158.42	158.42
POSTAGE	15,705.66	15,705.66	15,444.83	260.83	30,030.00	14,324.34	14,324.34
PUBLICATIONS & DUES	4,669.65	4,669.65	4,669.65	.00	6,200.00	1,530.35	1,530.35
ADVERTISING	168.60	168.60	168.60	.00	550.00	381.40	381.40
RECRUITMENT	4,359.56	4,359.56	4,359.56	.00	2,000.00	2,359.56 CR	2,359.56 CR
GENERAL INSURANCE	5,090.20	5,090.20	5,090.20	.00	12,000.00	6,909.80	6,909.80
EQUIPMENT	21,118.18	21,118.18	18,203.44	2,914.74	103,272.00	82,153.82	82,153.82
STATE VOC EQUIPMENT	41,361.06	41,361.06	29,152.91	12,208.15		41,361.06 CR	41,361.06 CR
TUITION CHARGE BACK	20,936.24	20,936.24	15,428.12	5,508.12	22,000.00	1,063.76	1,063.76
INSTITUTE RESEARCH SUPPLIES	146.08	146.08	146.08	.00	500.00	353.92	353.92
DATA PROC PROF SALARIES	36,020.77	36,020.77	32,229.11	3,791.66	45,500.00	9,479.23	9,479.23
DATA PROC NON ACADEM SALARIES	7,386.25	7,386.25	6,608.75	777.50	9,330.00	1,943.75	1,943.75
DATA PROC FED WORK STUDY	2,440.86	2,440.86	2,758.28	182.58	3,231.00	790.14	790.14
DATA PROC CONTR SERV	11,810.50	11,810.50	11,673.50	137.00	14,824.00	3,013.50	3,013.50
DATA PROC SUPPLIES	3,756.38	3,756.38	3,450.25	306.13	4,000.00	243.62	243.62
DATA PROC CONF & MEETINGS	96.70	96.70	10.50	86.20	850.00	753.30	753.30
DATA PROC EQUIP RENTAL	32,611.94	32,611.94	29,025.31	3,586.63	43,044.00	10,432.06	10,432.06
GRANTS OFC SUPPLIES	374.13	374.13	345.62	28.51	1,000.00	625.87	625.87
GRANTS OFC CONF & MEETINGS	.00	.00	.00	.00	500.00	500.00	500.00
AFFIRM ACTION CONTR SERV	50.00	50.00	50.00	.00	200.00	150.00	150.00
AFFIRM ACTION SUPPLIES	86.50	86.50	86.50	.00	300.00	213.50	213.50
AFFIRM ACTION CONF & MEETINGS	13.39	13.39	13.39	.00	950.00	936.61	936.61
CONTINGENCIES	.00	.00	.00	.00		.00	.00
	281,472.06	281,472.06	250,819.71	30,652.35	370,652.00	89,192.94	89,192.94

BUILDING FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
BUILDING & MAINT SUPPLIES	27,516.29	27,516.29	13,609.15	13,907.14	55,000.00	27,483.71	27,483.71
MAINT CONF & MEETINGS	392.32	392.32	357.12	35.20	700.00	307.68	307.68
SERVICE EQUIPMENT	1,421.82	1,421.82	1,077.97	343.85	8,500.00	7,078.18	7,078.18
MAINT CONTR SERV	29,433.51	29,433.51	25,013.69	4,419.82	32,150.00	27,164.9	27,164.9
GAS	80,593.48	80,593.48	72,222.50	8,370.98	120,300.00	39,706.52	39,706.52
RENTAL CHARGES	300.00	300.00		300.00	1,000.00	700.00	700.00
CONTINGENCIES		.00		.00	20,000.00	20,000.00	20,000.00
	139,657.42 T	139,657.42 T	112,280.43 T	27,376.99 T	237,650.00 T	97,992.58 T	97,992.58 T

SITE & CONSTRUCTION FUND

SITE IMPROVEMENT		.00		.00	20,000.00	20,000.00	20,000.00
NEW BLDGS & ADDITIONS		.00		.00	25,000.00	25,000.00	25,000.00
BLDG IMPROVEMENTS		.00		.00	105,000.00	105,000.00	105,000.00
BLDG REPAIRS	989.65	989.65	989.65	.00		989.65	989.65
BLDG REPAIRS-GYM COLUMNS	90,000.00	90,000.00	90,000.00	.00		90,000.00 CR	90,000.00 CR
BLDG REPAIRS-AFFIRM ACTION	6,198.30	6,198.30	6,198.30	.00		6,198.30 CR	6,198.30 CR
BLDG REPAIRS-INS DEFICIENCIES	2,618.00	2,618.00	2,618.00	.00		2,618.00 CR	2,618.00 CR
OFFICE EQUIPMENT		.00		.00	10,000.00	10,000.00	10,000.00
INSTR EQUIPMENT		.00		.00	10,000.00	10,000.00	10,000.00
SERVICE EQUIPMENT		.00		.00	10,000.00	10,000.00	10,000.00
OTHER CAPITAL OUTLAY		.00		.00	20,000.00	20,000.00	20,000.00
	97,826.65 T	97,826.65 T	97,826.65 T	.00 T	200,000.00 T	102,173.35 T	102,173.35 T

BOND & INTEREST #1

DEBT PRINCIPAL RETIREMENT	225,000.00	225,000.00	225,000.00	.00	225,000.00	.00	.00
INTEREST	27,168.75	27,168.75	27,168.75	.00	50,232.00	23,063.25	23,063.25
OTHER CHARGES	126.87	126.87	126.87	.00	500.00	373.13	373.13
	252,295.62 T	252,295.62 T	252,295.62 T	.00 T	275,732.00 T	23,436.38 T	23,436.38 T

BOND & INTEREST #4

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DEBT PRINCIPAL RETIREMENT	250.000.00	250.000.00	250.000.00	.00	250.000.00	.00	.00
INTEREST	17,194.44	17,194.44	17,194.44	.00	17,500.00	305.56	305.56
OTHER FIXED CHARGES		.00		.00	1,500.00	1,500.00	1,500.00
	267,194.44 T	267,194.44 T	267,194.44 T	.00 T	269,000.00 T	1,805.56 T	1,805.56 T

WORKING CASH FUND

MISC EXPENSES

	.00		.00	1,000.00	1,000.00	1,000.00
	.00 T	.00 T	.00 T	.00 T	1,000.00 T	1,000.00 T

INSURANCE FUNDWORKMENS COMP
TORT LIABILITY
UNEMPLOYMENT COMP
AUDIT COSTS

18,923.00	18,923.00	18,923.00	.00	15,000.00	3,923.00 CR	3,923.00 CR
9,224.00	9,224.00	9,224.00	.00	11,000.00	1,776.00	1,776.00
12,226.97	12,226.97	5,066.46	7,160.51	19,000.00	6,773.03	6,773.03
7,150.00	7,150.00	7,150.00	.00	7,000.00	150.00 CR	150.00 CR
47,523.97 T	47,523.97 T	40,363.46 T	7,160.51 T	52,000.00 T	4,476.03 T	4,476.03 T

REVENUE REPORT

EDUCATIONAL FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
CURRENT TAXES	748349.53	748349.53	747049.55	1,299.98	762,700.00	14,350.47	14,350.47
BACK TAXES	.67	.67	.67	.00		.67 CR	.67 CR
IN LIEU OF TAXES	3,474.54	3,474.54	3,474.54	.00		3,474.54 CR	3,474.54 CR
CHARGE BACK REVENUE	9,622.66	9,622.66	9,622.66	.00	10,000.00	377.34	377.34
SUMMER STATE APPORT	119,000.00	119,000.00	119,000.00	.00	119,090.00	90.00	90.00
FALL STATE APPORT	598,932.00	598,932.00	598,932.00	.00	598,932.00	.00	.00
SPRING STATE APPORT	257,940.55	257,940.55	257,940.55	.00	583,141.00	325,200.45	325,200.45
ABE GED SUPPLEMENTAL	1,890.48	1,890.48	1,890.48	.00	2,520.00	629.52	629.52
VOC ED REG REIMB	80,833.00	80,833.00	80,833.00	.00	95,000.00	14,167.00	14,167.00
VOC ED EQUIP REIMB	3,051.00	3,051.00 CR	3,051.00	.00	47,727.00	50,778.00	50,778.00
CORP PERS PROP TAX REPLACEMENT	122,260.00	122,260.00	122,260.00	.00	114,904.00	7,356.00 CR	7,356.00 CR
HEW TITLE 2	.00	.00	.00	.00	1,900.00	1,900.00	1,900.00
FEDERAL WORK STUDY	132,904.40	132,904.40	122,823.81	10,080.59	132,420.00	484.40 CR	484.40 CR
VETERANS REPORTING FEE - OTHER FED	1,514.00	1,514.00	1,514.00	.00	5,000.00	3,486.00	3,486.00
SUMMER TUITION	116,630.55	116,630.55	116,630.55	.00	112,200.00	4,430.55 CR	4,430.55 CR
FALL TUITION	491,230.18	491,230.18	491,230.18	.00	409,850.00	81,380.18 CR	81,380.18 CR
SPRING TUITION	315,000.00	315,000.00	225,000.00	90,000.00	416,590.00	101,590.00	101,590.00
GRADUATION FEES	18.00	18.00 CR	18.00	.00	600.00	618.00	618.00
TRANSCRIPT FEES	749.00	749.00	673.00	76.00	700.00	49.00 CR	49.00 CR
PUB SERV INCOME	.00	.00	.00	.00	7,500.00	7,500.00	7,500.00
ANIXTER REVENUE	46,125.00	46,125.00	41,000.00	5,125.00	54,000.00	7,875.00	7,875.00
UNIT 5 REVENUE	11,250.00	11,250.00	10,125.00	1,125.00	13,500.00	2,250.00	2,250.00
INTEREST ON INVESTMENTS	34,097.78	34,097.78	21,631.90	12,465.88	50,000.00	15,902.22	15,902.22
OTHER REVENUE	4,647.74	4,647.74	4,622.54	25.20	100.00	4,547.74 CR	4,547.74 CR
	3,093,383.08 T	3,093,383.08 T	2,973,105.43 T	120,197.65 T	3,538,374.00 T	444,990.92 T	444,990.92 T

BUILDING FUND

CURRENT TAXES	187,098.55	187,098.55	186,773.53	325.02	190,675.00	3,576.45	3,576.45
BACK TAXES	.17	.17	.17	.00		.17 CR	.17 CR
IN LIEU OF TAXES	868.69	868.69	868.69	.00		868.69 CR	868.69 CR
PERSPPROP TAX REPL	30,565.00	30,565.00	30,565.00	.00	28,726.00	1,839.00 CR	1,839.00 CR
INTEREST ON INVESTMENTS	4,358.90	4,358.90	4,358.90	.00	100.00	4,258.90 CR	4,258.90 CR
MISC REVENUE	1,229.00	1,229.00	1,144.00	85.00	900.00	329.00 CR	329.00 CR
	224,120.31 T	224,120.31 T	223,710.29 T	410.02 T	220,401.00 T	3,719.31 CR	3,719.31 CR

SITE AND CONSTRUCTION FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unencumbered	Unencumbered
ANIXTER REVENUE	126.90	126.90	126.90	.00		126.90 CR	126.90 CR
INTEREST ON INVESTMENTS	61,120.04	61,120.04	44,242.80	16,877.24	35,000.00	26,120.04 CR	26,120.04 CR
CONTRIBUTIONS-GRANTS & BEQUESTS	3,818.00	3,818.00	1,388.00	2,430.00		3,818.00 CR	3,818.00 CR

BOND & INTEREST #1

CURRENT TAXES	238,847.67	238,847.67	238,432.76	414.91	243,428.00	4,580.33	4,580.33
BACK TAXES	.25	.25	.25	.00		.25 CR	.25 CR
IN LIEU OF TAXES	1,108.95	1,108.95	1,108.95	.00		1,108.95 CR	1,108.95 CR
PERS PROP TAX REPL	34,872.00	34,872.00	34,872.00	.00	34,872.00	.00	.00
INTEREST ON INVESTMENTS	11,035.19	11,035.19	10,811.64	223.55	10,000.00	1,035.19 CR	1,035.19 CR

285,864.06 T	285,864.06 T	285,225.60 T	638.46 T	288,300.00 T	2,435.94 T	2,435.94 T
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BOND & INTEREST #4

CURRENT TAXES	266,287.15	266,287.15	265,824.58	462.57	271,509.00	5,221.85	5,221.85
IN LIEU OF TAXES	1,236.35	1,236.35	1,236.35	.00		1,236.35 CR	1,236.35 CR
INTEREST ON INVESTMENTS	1,984.12	1,984.12	1,984.12	.00		1,984.12 CR	1,984.12 CR

269,507.62 T	269,507.62 T	269,045.05 T	462.57 T	271,509.00 T	2,001.38 T	2,001.38 T
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WORKING CASH FUND

INTEREST ON INVESTMENTS	65,864.23	65,864.23	65,864.23	.00	10,000.00	55,864.23 CR	55,864.23 CR
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65,864.23 T	65,864.23 T	65,864.23 T	.00 T	10,000.00 T	55,864.23 CR	55,864.23 CR
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INSURANCE FUND

CURRENT TAXES	49,886.02	49,886.02	49,799.36	86.66	52,000.00	2,113.98	2,113.98
BACK TAXES	.01	.01	.01	.00		.01 CR	.01 CR
IN LIEU OF TAXES	231.61	231.61	231.61	.00		231.61 CR	231.61 CR

50,117.64 T	50,117.64 T	50,030.98 T	86.66 T	52,000.00 T	1,882.36 T	1,882.36 T
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BANK VALLEY COLLEGE

APPROVED BY

William E. Bayle

PRESIDENT

Kay E. Fisher

SECRETARY

DATE 4/27/81

TREASURER'S REPORT

March 31, 1981

EDUCATIONAL FUND

Balance on Hand February 28, 1981 \$ 159,044.17

Receipts:

Investments	150,000.00	
Taxes	1,299.98	
Anixter Rental Income	5,125.00	
Unit 5 Income	1,125.00	
Deferred Pers. Prop. Replacement	9,518.26	
Federal Work Study	10,080.59	
Tuition	90,000.00	
Transcript Fees	76.00	
Interest on Investments	12,465.88	
Other Revenue	25.20	
Expenditure Credit	<u>2,089.09</u>	<u>281,805.00</u>
		<u>440,849.17</u>

Disbursements:

Expenses for March 365,293.59

Balance on Hand March 31, 1981 \$ 75,555.58

BUILDING FUND

Balance on Hand February 28, 1981 \$ 5,610.21

Receipts:

Taxes	325.02	
Deferred Pers. Prop. Replacement	3,172.75	
Misc. Revenue	85.00	
Expenditure Credits	72.37	
Loan from Educ. Fund	<u>15,000.00</u>	<u>18,655.14</u>

Total Available \$ 24,265.35

Disbursements:

Expenses for March 16,015.93

Balance on Hand March 31, 1981 \$ 8,249.42

SITE AND CONSTRUCTION FUND - Dixon National Bank

Balance on Hand February 28, 1981 \$ 18,583.40

Receipts:

Investments	200,000.00	
Interest on Investments	16,877.24	
Contributions	<u>2,430.00</u>	<u>219,307.24</u>

Total Available \$237,890.64

Disbursements:

Investments	<u>200,000.00</u>	
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Balance on Hand March 31, 1981 \$ 37,890.64

SITE AND CONSTRUCTION FUND - Harris Trust

Balance on Hand February 28, 1981 \$ 6,811.09

Receipts:

-0-

Disbursements:

-0-

Balance on Hand March 31, 1981 \$ 6,811.09

BOND AND INTEREST FUND #1

Balance on Hand February 28, 1981 \$ 1,391.58

Receipts:

Taxes	414.91	
Deferred Pers. Prop. Tax	10,638.93	
Interest on Investments	<u>223.55</u>	<u>11,277.39</u>

Total Available \$ 12,668.97

Disbursements:

-0-

Balance on Hand March 31, 1981 \$ 12,668.97

BOND AND INTEREST FUND #4

Balance on Hand February 28, 1981 \$ 1,066.49

Receipts:

Taxes	<u>462.57</u>	
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Total Available \$ 1,529.06

Disbursements:

-0-

Balance on Hand March 31, 1981 \$ 1,529.06

WORKING CASH FUND

Balance on Hand February 28, 1981	\$9,548.13
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<u>Receipts:</u>	-0-
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<u>Disbursements:</u>	-0-
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Balance on Hand March 31, 1981	<u>\$9,548.13</u>
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INSURANCE FUND

Balance on Hand February 28, 1981	\$19,539.46
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<u>Receipts:</u>	
Taxes	<u>86.66</u>

Total Available	\$19,626.12
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<u>Disbursements:</u>	-0-
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Balance on Hand March 31, 1981	<u>\$19,626.12</u>
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FUNDS INVESTED

Repurchase Agreement - Open	Educational		\$1,100,000.00
Certificate of Deposit	Building	5-26-81	100,000.00
Certificate of Deposit	Building	8-20-81	72,013.95
Certificate of Deposit	S & C	4-28-81	101,000.00
Certificate of Deposit	S & C	5-12-81	115,000.00
Time-Open Deposit	S & C	5-29-81	200,000.00
Certificate of Deposit	S & C	8-24-81	101,000.00
Certificate of Deposit	S & C	4-9-81	134,000.00
Certificate of Deposit	S & C	9-8-81	200,000.00
Certificate of Deposit	B & I #1	5-18-81	214,145.39
Time-Open Deposit	B & I #1		36,242.35
Certificate of Deposit	B & I #1		45,000.00
Time-Open Deposit	B & I #4		784.12
Certificate of Deposit	Working Cash	5-20-81	300,000.00
Certificate of Deposit	Working Cash	8-7-81	<u>315,000.00</u>

TOTAL INVESTED	\$3,034,185.81
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SAUK VALLEY COLLEGE

E.O.G. WORKSTUDY FUNDS

Period Ending March 31, 1981

B A L A N C E S H E E T

Cash on Hand	\$1,997.98	
Workstudy Awards Receivable from Red. Gov. 1980-81	-0-	
Workstudy Awards Capital 1980-81		\$139,001.00
Workstudy Awards Paid 1980-81.	132,904.40	
E.O.G. Funds Receivable from Red. Gov. 1980-81	3,754.41	
Initial E.O.G Awards Capital 1980-81		31,268.00
Initial E.O.G. Awards Paid 1980-81	26,726.20	
Renewal E.O.G. Awards Capital 1980-81.		27,959.00
Renewal E.O.G. Awards Paid 1980-81	20,460.00	
Basic E.O.G. Awards Rec. from Red. Gov. 1980-81	12,587.61	
Basic E.O.G. Awards Capital 1980-81.		287,631.00
Basic E.O.G. Awards Paid 1980-81	269,686.12	
Inactive Federal Grants.	17,742.28	
	<u>\$485,589.00</u>	<u>\$485,589.00</u>

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 3/31/81

B A L A N C E S H E E T

ASSETS:

Cash in Bank.....	\$1,138.35
Notes Receivable.....	<u>1,732.00</u>
	<u>\$2,870.35</u>

LIABILITIES & NET WORTH:

Fund Equity.....	\$2,732.92.....	
Net Profit.....	<u>135.43.....</u>	<u>\$2,870.35</u>

P R O F I T A N D L O S S

INCOME:

Interest Income.....	\$ 102.93.....	
Contribution Income.....	150.00.....	
Bad Debts Repaid.....	<u>507.50.....</u>	\$ 760.43

EXPENSES:

Bad Debts.....	\$ 624.00
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<u>NET PROFIT:</u>	<u>\$ 136.43</u>
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SAUK VALLEY COLLEGE BOOKSTORE

Period Ending 3-31-81

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$ 30,602.85
Petty Cash	500.00
Investments	115,000.00
Accounts Receivable - Educational Fund	242.10
Inventory 6-30-80	73,339.62
	<u>\$219,684.57</u>

LIABILITIES & NET WORTH:

Accounts Payable - Student Activity Fund	\$ 20.00
Fund Equity	\$214,755.92
Net Gain	<u>4,908.65</u>
	<u>219,664.57</u>
	<u>\$219,684.57</u>

P R O F I T A N D L O S S

INCOME:

Textbook Sales	\$174,572.95	
Supply Sales	23,987.85	
Miscellaneous Sales	10,077.27	
Paperback Sales	6,070.10	
Used Book Sales	12,224.07	
Sales Tax Collected	10,564.30	
Other Income	354.20	
Investment Income	<u>3,201.36</u>	\$241,052.10

EXPENSES:

Textbook Purchases	\$163,198.01	
Supply Purchases	16,066.78	
Miscellaneous Purchases	8,516.28	
Paperback Purchases	5,475.29	
Used Book Purchases	9,332.02	
Sales Tax Paid	11,592.55	
Salaries & Wages	14,475.08	
Transportation Charges	4,481.68	
Supply Expense	1,206.37	
Equipment	146.22	
Travel	1,141.89	
Telephone	202.29	
Dues & Subscriptions	155.00	
Other Expense	105.75	
Over & Under	56.46	
Bad Debts	<u>(8.22)</u>	\$236,143.45

NET GAIN on a cash basis without regard to inventory or
accounts payable \$ 4,908.65

RESTRICTED PURPOSE FUND

March 31, 1981

Balance on Hand - February 28, 1981	\$ 76,732.70
March Receipts	67,772.77
Cash Over - March 31, deposit	.10
Cash Under - March 11, deposit	(1.00)
Cash Under - March 27 deposit	(.10)
J.V. 91 Void, check #522, written November 1980	<u>45.00</u>
<u>TOTAL FUNDS AVAILABLE DURING MARCH 1981</u>	<u>\$144,549.47</u>
Cash Disbursements for March	<u>\$126,231.37</u>
Balance on Hand - March 31, 1981	<u>\$ 18,318.10</u>

STATEMENT OF INCOME & EXPENSE

STUDENT ACTIVITIES

<u>ACTIVITIES</u>	<u>AMOUNT</u>
Comprehensive Fee Income	\$ 31,992.67
Athletic Income	651.00
Drama Income	479.01
Student Activity Income	3,544.07
Student Newspaper Income	88.50
Film Income	135.50
Cash Over & Under	(32.15)
Other Income - Student Activity Fund Only	<u>13.95</u>
TOTAL INCOME	<u>\$ 36,872.55</u>

	<u>BUDGET</u>	<u>EXPENSE</u>
Athletic Expense	\$18,485.00	\$ 9,806.35
Cheerleaders & Pom Pom Squad	370.00	495.85
Speech Activity & Readers Theatre	3,500.00	3,171.21
Drama Expense	2,400.00	1,292.50
Music Expense	2,500.00	1,219.83
Student Activity Expense	9,150.00	10,557.59
Student Newspaper Expense	3,000.00	895.98
Associated Student Board	1,890.00	743.47
Musical	-0-	-0-
Women's Intercollegiate Act.	11,421.00	7,495.19
Intramurals-Coed	300.00	109.00
SVC Clubs	1,500.00	518.00
Film Commission	1,000.00	433.70
Art Exhibitions	270.00	-0-
Contingency Expense/Equipment	-0-	-0-
Contingencies/Non-Budgeted	<u>(1,680.00)</u>	<u>-0-</u>
	<u>\$54,106.00</u>	

TOTAL EXPENSE	<u>\$ 36,738.67</u>
Excess of Revenue Over	
Expenditures as of March 31, 1981	<u>\$ 133.88</u>

RESTRICTED PURPOSE FUND

STATEMENT OF ASSETS AND LIABILITIES

March 31, 1981

<u>ASSETS</u>	<u>REVOLVING AGENCY FUND LIABILITIES</u>	<u>AMOUNT</u>
Cash in Bank \$ 18,318.10	Due Educational Fund \$ 2,644.88	
Petty Cash 655.00	Due Building Fund 102.10	
Accts. Rec. 236,039.37	Due Student Loan Fund 83.00	
	Due Bookstore 21.00	
	Out of District Fees 202.35	
	Student Tuition 223,260.00	
	Tuition Refunds (16,329.00)	
		\$209,984.33

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	\$ 876.14
Parking	2,733.18
Recreation Room Fund	5,905.83
Student Locker Fund	286.60
Land Lab	11,404.78
Community Services	8,711.92
EMTA Grant	(966.00)
Photography Supplies	1,254.64
Highway Emer. Rescue Tech.	(2,474.10)
LPN Supplies	346.03
Book Transactions	3.00
Title II Library	1,900.00
Law Enforcement Grant	644.00
HEW Nursing Grants	(327.00)
1979-80 Nursing Capitation	-0-
1980-81 Disadv. Grant	890.41
Miscellaneous Account	145.65
Student Clubs	2,009.94
Adult Learning Book Charges	432.00
Community Theatre	432.23
College Van	1,672.96
Horticulture/Greenhouse	-0-
Library Fund	1.95
Vocational Information Prog.	889.94
Alternative Energy Seminar	-0-
Fiction Symposium	(923.96)
	\$ 35,850.14

FUND EQUITY

July 1, 1980	\$ 9,044.12	
Excess of Revenue over Expenditures as of March 31, 1981	\$ 133.88	\$2 9,178.00

TOTAL ASSETS \$255,012.49

TOTAL LIABILITIES & FUND EQUITY \$255,012.47

BAUK VALLEY COLLEGE

APPROVED BY

William E. Reyle

PRESIDENT

Kay E. Fisher

SECRETARY

DATE 4/27/81