

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING
2K2 Faculty Dining Room Second Floor
June 22, 1981 8:00 p.m.

A. Call to Order

B. Roll Call

C. Written Communications from Visitors

D. Approval of Minutes

E. Financial Reports:

- 1) Informational briefing
- 2) Treasurer's Report
- 3) Current disbursements
- 4) Current payroll journal

F. Personnel Recommendations:

- 1) Resignation(s)
- 2) Administrative appointments
- 3) Interim counselor appointment
- 4) Resolutions
- 5) Coordinators stipends
- 6) President's contract

G. Other Actions:

- 1) Ratification of T-1 repairs
- 2) Approval of Cooperative Agreements
 - a) SVC and Sterling School Beauty Culture
 - b) SVC and Blackhawk College
- 3) Foundation board liaison

H. Reports:

- 1) Student Trustee
- 2) ICCTA representative
- 3) Foundation liaison

I. President's Report

- 1) Progress report on building alterations
- 2) Energy Management Award
- 3) Election seminar
- 4) Institutional Goals - FY 81 Report
- 5) Institutional Goals - FY 82 Projection
- 6) Summer Enrollment

J. Time of Next Meeting

K. Executive Session

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

June 22, 1981

The Board of Trustees of Sauk Valley College met in regular meeting at 8:00 p.m. on June 22, 1981 in the Faculty Dining Room of Sauk Valley College, Rural Route #5, Dixon, Illinois.

Call to Order: Chairman Reigle called the meeting to order at 8:00 p.m. and the following members answered roll call:

John Fassler	Kay Fisher
Lorna Keefer	Oscar Koenig
Ann Powers	Juanita Prescott
William Reigle	

Absent: Steve Falzone

Minutes: It was moved by Member Koenig and seconded by Member Prescott that the Board approve the minutes of the May 26 and June 8 meetings as presented. Motion voted and carried.

Treasurer's Report: It was moved by Member Prescott and seconded by Member Fisher that the Board approve the Treas. Report as presented. In a roll call vote, all voted aye. Motion carried.

Disbursements: It was moved by Member Keefer and seconded by Member Koenig that the Board approve the bills in the following amounts:

Educational Fund	\$343,916.56
Building Fund	16,340.53
Site & Construction	4,976.63
Bond and Interest #1	24.05
Insurance	219.02
Bond and Interest #4	26.81

In a roll call vote, all voted aye. Motion carried.

Payroll: It was moved by Member Powers and seconded by Member Koenig that the Board approve the payroll of May 31 in the amount of \$195,332.02 and the payroll of June 15 in the amount of \$83,548.90. In a roll call vote, all voted aye. Motion carried.

Resignation: It was moved by Member Keefer and seconded by Member Fisher that the Board accept the resignation of Nuchamon James with regret. Motion voted and carried.

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Administrative Appointments:

It was moved by Member Prescott and seconded by Member Fisher that the Board approve the appointment of Eugene Wagner as Asst. Dean of Business and Technology at an annual salary of \$30,000 effective July 1, 1981. In a roll call vote, all voted aye. Motion carried.

It was moved by Member Koenig and seconded by Member Powers that the Board approve the appointment of Alan Hardersen as Director of Admissions and Counseling and Placement at an annual salary of \$27,000, effective July 1, 1981. In a roll call vote, all voted aye. Motion carried.

Resolutions:

It was moved by Member Keefer and seconded by Member Koenig that the Board approve the two attached resolutions honoring Jim Strickland and Claire Holmberg who have recently resigned to follow other pursuits. In a roll call vote, all voted aye. Motion carried.

Interim Counselor Appointment:

With the appointment of Alan Hardersen as Director of Admissions, Counseling, and Placement, effective July 1, 1981, the Board was informed there was need for a replacement for the summer to handle Mr. Hardersen's summer appointments. It was moved by Member Prescott and seconded by Member Fisher that the Board approve the appointment of Linda Miller as interim counselor at the rate of \$250 per week until a permanent replacement for Mr. Hardersen is made. In a roll call vote, all voted aye. Motion carried.

Anixter Repairs:

It was moved by Member Prescott and seconded by Member Koenig that the Board ratify the arrangement worked out with Anixter to remove the air compressor and make the necessary repairs to restore the T-1 building to the original condition as agreed. In a roll call vote, all voted aye. Motion carried.

Cooperative Agreement:

It was moved by Member Fisher and seconded by Member Fassler that the Board approve the attached cooperative agreement with Blackhawk College. In a roll call vote, all voted aye. Motion carried.

Cosmetology:

It was moved by Member Koenig and seconded by Member Keefer that the Board approve the attached agreement with the Sterling School of Beauty Culture which contains an increase in the monthly fee and the addition of two new courses. In a roll call vote, all voted aye. Motion carried.

Foundation Liaison: Member Koenig indicated to the Board that he would like to be replaced as the liaison to the Sauk Valley Foundation Board. It was the consensus of the Board that one delegate to the Foundation would be sufficient and if Mrs. Fisher could not attend a meeting, she could let the Board know so a replacement could be named for the meeting.

Student Trustee: Steve Falzone was absent for the meeting but sent a report that told of Pow-Wow Day which is currently scheduled for September 23, a jazz concert scheduled for September 24, a soccer tournament scheduled for the weekend of August 1 and the participation of the ASB in a Leadership Conference to be held at Rock Valley.

Other Reports: Member Prescott reported that the ICCTA meeting planned for our region would not be held until June 24 as planned, due to the inability to secure a speaker the group had wanted. She said they were thinking about possibly having it in Sept. when everyone would be done with vacations.

Building Alterations: Dr. Garner presented the attached letter from the architect in regard to proposed building alterations. It was moved by Member Prescott and seconded by Member Fassler that the Board empower the administration to place an advance order for the necessary door hardware for the completion of the project. In a roll call vote, all voted aye. Motion carried.

President's Report: Dr. Garner reported on the Energy Management Award presented to the college for the 1980 year. The Board extended their congratulations to the maintenance staff for this fine recognition.

Dr. Garner also reported on the proposed institutional goals for 1981-82 which are attached and told the Board that he would have a wrap-up on the 1981 goals at the next meeting. He reported summer enrollment as of the 10th day to be up 6% from last year in credit hours and up 1.7% in heads. He presented the attached list of community colleges that were also affected by the short fall in the Illinois Veterans Scholarship funding program.

Board Policy Change: Discussion was held on the time of the Board meetings. It was moved by Member Prescott and seconded by Member Powers that the Board amend Policy 107.01 to read that Board meetings will start at 7:30 p.m. year-round, that this action be considered the first hearing on this proposed change, with the final vote at the next meeting. Motion voted and carried.

Executive Session: At 10:00 p.m. it was moved by Member Prescott and seconded by Member Powers that the Board adjourn to executive session to consult with counsel and continue the presidential evaluation. In a roll call vote, all voted aye. Motion carried.

Regular Session: At 11:35 p.m. it was moved by Member Prescott and seconded by Member Powers that the Board return to regular session. In a roll call vote, all voted aye. Motion carried.

Coordinator Stipends: It was moved by Member Keefer and seconded by Member Koenig that the Board approve the attached list of stipends for the coordinators named. In a roll call vote, all voted aye. Motion carried.

President's Contract: It was moved by Member Prescott and seconded by Member Powers that the Board adopt the attached resolution stating the Board's satisfaction with the performance of the President and amending his contract to raise his salary from \$45,000 to \$48,500, extending this contract one year to June 30, 1984, with fringe benefits to be negotiated and presented at the July meeting. In a roll call vote, all voted aye. Motion carried.

Adjournment: Since there was no further business, it was moved by Member Fassler and seconded by Member Keefer that the Board adjourn. The next regular meeting will be at 8:00 p.m. July 27, 1981, with a pre-meeting budget workshop scheduled for 7:00 p.m. In a roll call vote, all voted aye, motion carried.

The meeting adjourned at 11:42 p.m.

Respectfully submitted:



Kay Fisher, Secretary

BILLS PAYABLEJune 22, 1981EDUCATIONAL FUND

000-439-02	SVC WORKSTUDY FUND	WORKSTUDY REIMB.	7781	\$ 4,990.34
000-411	SHARON U. THOMPSON	1979 TAX ADJUSTMENT	7782	75.35
	SVC PAYROLL FUND	5-31-81 PAYROLL	7783	188,391.44
418-550	ROBERT C. CROUSE	TRAVEL REIMB.	7784	414.20
000-549	ANNETTE SEGURA	COMMENCEMENT-SPEAKER	7785	300.00
	VOID CHECK		7786	
000-460-01	LEE COUNTY COLLECTOR	REAL ESTATE TAXES	7787	5,455.14
	SVC PAYROLL FUND	6-15-81 PAYROLL	7788	76,529.19

\$276,155.66

0.300.543.00	ACE HARDWARE	SUPPLIES	7.789	31.90
0.200.543.00	AGRI-FARM PUBLICATIONS	SUPPLIES	7.790	64.03
0.300.543.00	HARRY ALTER CO	SUPPLIES	7.791	137.65
3.000.547.00	THE ANBOY NEWS	ADS	7.792	66.00
0.512.543.00	AMER. COLOR SLIDE CO INC	SUPPLIES	7.793	23.35
0.711.543.00	AMERICAN SCIENTIFIC PRODUCTS	SUPPLIES	7.794	11.55
0.000.545.00	BAKER & TAYLOR CO	BOOKS	7.795	586.94
0.000.545.00	BAKER & TAYLOR CO	BOOKS	7.796	577.11
0.813.550.00	JAMES BARBER	TRAVEL	7.797	47.80
0.711.543.00	BOEHRINGER MANNHEIM DIAG	SUPPLIES	7.798	292.74
0.415.543.00	BEHRENS FLOWER SHED	FLOWERS	7.799	20.00
0.300.543.00	BUGOTT INDUSTRIAL SUPPLY	SUPPLIES	404.14	
1.000.543.00	XXX XXXXX	SUPPLIES	3.20	
3.000.545.00	BRITANNICA HOME LIB SERV	BOOKS	7.800	407.34
3.000.547.00	CARROLL COUNTY REVIEW	ADS	7.802	120.00
6.000.575.00	CENTRAL TELEPHONE CO	SERVICE	7.803	1,854.27
2.000.554.00	CHRONICLE OF HIGHER EDUC	ADS	7.804	264.48
8.000.549.00	COLLEGIATE CAP & GOWN CO	COMMENCEMENT	7.805	2,351.50
6.000.573.00	COMMONWEALTH EDISON CO	SERVICE	7.806	22,641.93
0.712.543.00	CURRICULUM PUBL CLEARINGHOUSE	SUPPLIES	7.807	9.00
3.000.547.00	THE DAILY GAZETTE	ADS	7.808	90.00
3.000.547.00	DIXON EVENING TELEGRAPH	ADS	7.809	128.00
0.100.530.00	A B DICK CO	SERVICE	7.810	77.30
1.000.556.00	ECONOMY TROPHY CO	SUPPLIES	7.811	26.00
0.000.545.00	EDISON RECORD CLEARANCE	BOOKS	7.812	19.18
2.000.593.00	ELGIN COMMUNITY COLLEGE	TUITION	7.813	350.91
0.813.550.00	EMERALD HILL	MEETING	7.814	51.00
0.811.550.01	DONALD FOSTER	TRAVEL	7.815	11.40
0.800.544.00	CHARLES FRIEDERS	REIMB. 3 HRS	7.816	98.50
3.000.547.00	FULTON PRESS INC	ADS	7.817	96.00
0.000.545.00	GALE RESEARCH CO	BOOKS	7.818	62.15
1.000.550.00	HAL GARNER	TRAVEL	7.819	173.60
0.000.544.01	GAYLORD BROS INC	SUPPLIES	7.820	604.84
3.000.550.00	RALPH GELANDER	TRAVEL	7.821	61.20
0.815.530.00	E O GIESE	SERVICE	7.822	12.00
0.512.530.00	VINCENT E GILBERT	SERVICE	7.823	60.00
0.713.550.00	LEONA CROSSMAN	TRAVEL	7.824	26.00
0.712.550.00	CAROL HAIN	TRAVEL	7.825	112.60
0.800.542.00	HASKELLS	SUPPLIES	7.826	135.91

0.815.543.00	D C HEATH & CO	SUPPLIES	7,827	202.53
2,800.544.00	RUTH HEDSTROM	REIMBURSEMENT 2 HRS	7,828	72.50
0.316.550.00	BETTY HIGBY	TRAVEL	7,829	40.52
0.000.544.01	HIGHSIMTH	SUPPLIES 205.18		
0.000.544.02	XXX	SUPPLIES 364.14	7,830	569.32
0.117.550.00	RICHARD HOLTAM	TRAVEL 12.00		
0.310.550.00	XXX XXX	TRAVEL 7.20		
0.316.550.00	XXX XXX	TRAVEL 85.10	7,831	104.30
2,000.552.00	I B M CORP	EQUIP RENTAL	7,832	264.00
2,000.541.00	I B M CORP	SUPPLIES	7,833	433.50
0.800.530.02	I B M CORP	SERVICE 339.79		
2,000.539.00	XXX XX	SERVICE 87.79	7,834	427.58
6,000.575.00	ILL BELL TELEPHONE CO	SERVICE	7,835	170.28
0.000.545.00	ILLINOIS LIBRARY ASSOC	BOOKS	7,836	3.00
2,713.550.00	ROSEMARY JOHNSON	TRAVEL 26.00		
0.800.544.00	XXX XXX	REIMB 3 HRS 98.50	7,837	124.50
8,000.549.00	JOSTENS	DIPLOMAS	7,838	6.49
0.712.543.00	KSB HOSPITAL	SUPPLIES	7,839	35.96
0.300.543.00	KRADLES INC	SUPPLIES	7,840	113.40
3,000.547.00	THE LEADER GROUP	ADS	7,841	45.60
0.800.544.00	KATHRYN LILLYMAN	REIMBURSEMENT 6 HRS	7,842	176.50
1,000.549.00	MCCASLINS BAKERY	BOARD SUPPLIES	7,843	8.34
0.200.543.00	MCCORMICKS FLORAL & GARDEN	SUPPLIES	7,844	131.25
0.712.543.00	MCGRAW HILL BOOK CO	SUPPLIES	7,845	26.12
0.400.543.00	MCGRAW HILL FILMS -BOOKS	SUPPLIES	7,846	59.00
8,000.550.00	RONALD MARLIER	TRAVEL	7,847	35.80
0.712.543.00	MAYFIELD PUBL CO	SUPPLIES	7,848	16.51
1,800.544.00	JOAN MELVIN	REIMBURSEMENT 3 HRS	7,849	98.50
2,600.543.00	MICHIGAN MEDIA	SUPPLIES	7,850	13.06
2,000.555.00	MIDWEST VISUAL EQUIP	EQUIPMENT	7,851	1,366.49
2,000.539.00	MONROE	SERVICE	7,852	39.00
0.815.530.00	ED MUELLER AUDIO VISUAL	SERVICE 129.65		
0.000.530.00	XXX XXXX	SERVICE 429.54	7,853	559.19
0.714.543.00	MULTI MEDIA PUBL CO	SUPPLIES	7,854	342.20
0,000.562.00	NCR CORP	EQUIP RENTAL	7,855	3,327.13
0.000.530.00	NATL COMPUTER SYSTEM	SERVICE	7,856	137.00
0.600.543.00	NASCO	SUPPLIES	7,857	7.25
3,000.541.00	NATIONAL BETA CLUB	SUPPLIES	7,858	2.00
0.711.550.00	HAROLD NELSON	TRAVEL	7,859	131.20
1,800.530.01	NELSON OFFICE SERVICES	SERVICE 55.00		
0.800.542.00	XXX XXXX	SUPPLIES 4.00	7,860	59.00
0.400.550.00	FRED NESBIT	TRAVEL	7,861	72.80
0.400.543.00	NORTHERN ILL UNIV	SUPPLIES 17.55		
0.500.543.00	XXX XXX	SUPPLIES 95.30	7,862	112.85
0.800.542.00	NORTHLAND PAPER CO	SUPPLIES	7,863	169.54
2,000.555.00	PASSONS SPORTS	EQUIPMENT	7,864	196.37
2,800.544.00	CHARLES PATERSON	REIMBURSEMENT 3 HRS	7,865	98.50
3,000.547.00	PHOTOGRAPHY BY TERRY DOTY	PUBLIC RELATIONS	7,866	575.00
3,800.347.98	PINNEY PRINTING CO	COMMENCEMENT	7,867	936.00
0.000.544.02	KAREN PINTER	REIMBURSEMENT 3 HRS	7,868	98.50
0.000.545.00	PORTERS CAMERA STORE	SUPPLIES	7,869	152.63
1,000.550.00	PRENTICE HALL INC	BOOKS	7,870	12.88
512.530.00	JUANITA PRESCOTT	TRAVEL	7,871	131.10
	QUICK VAN LINES	SERVICE	7,872	100.00

0.815.543.00	FRANK E RICHARDS PUBL CO	SUPPLIES	7.873	59.06
3,000.547.00	ROCHELLE NEWSPAPERS	ADS	7.874	106.00
3,000.547.00	ROCK RIVER PRINTERS INC	PUBL INFORMATION	7.875	99.50
3,000.547.00	ROCK VALLEY REVIEW	ADS	7.876	96.00
0.300.543.00	SVC BOOKSTORE	SUPPLIES	2.77	
0.416.543.00	XXX XXX	SUPPLIES	.75	
0.500.543.00	XXX XXX	SUPPLIES	3.40	
0.511.543.00	XXX XXX	SUPPLIES	22.63	
0.600.543.00	XXX XXX	SUPPLIES	40.76	
0.713.543.00	XXX XXX	SUPPLIES	8.43	
0.800.542.00	XXX XXX	SUPPLIES	5.85	
0.813.543.00	XXX XXX	SUPPLIES	3.99	
0.815.543.00	XXX XXX	SUPPLIES	39.50	
1,000.541.00	XXX XXX	SUPPLIES	7.04	
0.300.550.00	SVC RESTRICTED PURPOSES FUND	USE OF VAN	94.75	
0.418.550.00	XXXX XXXX XXX	USE OF VAN	43.75	
0.800.542.00	SBM BUSINESS EQUIP CENTER	SUPPLIES	40.80	
0.812.541.01	XXXX XXXX XXXX	SUPPLIES	19.55	
2,000.541.00	XXXX XXXX XXX	SUPPLIES	1,632.71	
2,000.545.00	XXX XXXX XXXX	EQUIP	2,170.00	
0.815.543.00	SCIENCE RESEARCH ASSOC INC	SUPPLIES	7,879	3,863.06
8,000.550.00	JOHN SAGMOE	TRAVEL	7,880	113.38
0.712.543.00	SAMS DRIVE INN FABRIC CARE	SUPPLIES	7,881	6.90
0.713.543.00	XXXX XXXX XXX	SUPPLIES	7.882	27.20
0.300.530.00	SAW SERVICE SHOP	SERVICE	7,883	31.45
1,000.550.00	CATHERINE SEAGREN	TRAVEL	7,884	4.40
8,000.550.00	MICHAEL SEQUIN	TRAVEL	7,885	41.00
0.816.550.00	SERVOMATION CORP	HONORS PROG	374.00	
8,600.549.00	XXX XXX	COMMENCEMENT	1,651.50	
8,000.550.00	XXX XXX	SR PREVIEW DAYS	566.00	
3,000.547.00	B F SHAW PRINTING CO	SCHEDULES	7,886	2,591.50
1,000.531.00	XXX XXX	LEGAL NOTICE	7.20	
2,000.544.00	XXX XXXX	MAILING SCHEDULES	1,348.90	
0.813.543.00	SLAGLE & SON	SUPPLIES	7,887	6,797.35
0.800.542.00	GLENN SPUTER	SUPPLIES	7,888	22.00
0.310.533.00	STERLING SCHOOL OF BEAUTY	COSMETOLOGY	7,889	46.30
3,000.547.00	13-30 CORPORATION	SUPPLIES	7,890	3,333.60
0,000.550.00	ROBERT THOMAS	TRAVEL	7,891	2,860.00
0,000.545.00	TRAINEX CORP	BOOKS	7,892	87.00
3,000.547.00	TRI COUNTY PRESS	ADS	7,893	49.50
0,000.545.00	UNIV OF CHICAGO PRESS	BOOKS	7,894	134.00
0,200.543.00	UNIV OF ILLINOIS	SUPPLIES	7,895	37.54
0,300.543.00	UNIV OF WISCONSIN/EXTENSION	SUPPLIES	7,896	63.60
0,000.544.02	VISUAL DISPLAYS	SUPPLIES	7,897	8.95
0,000.544.00	DEBORAH VRHEL	REIMBURSEMENT	7,898	11.10
0,600.544.00	GEORGE VRHEL	3 HRS	7,899	78.00
3,000.547.00	W S D R INC	REIMBURSEMENT	7,900	98.50
8,000.549.00	WALRUS MOUNTAIN PRODUCTIONS	3 HRS	7,901	35.00
0,600.550.00	MARY WELLER	PUBLIC RELATIONS	7,902	250.00
0,000.549.00	WESTERN UNION	COMMENCEMENT	7,903	26.75
0,000.545.00	WEST PUBLISHING CO	TRAVEL	7,904	5.60
		COMMENCEMENT	7,905	109.00

000,547.00	WHITESIDE NEWS SENTINEL	ADS	7.906	90.00
000,544.03	XEROX CORP	SUPPLIES	7.907	469.50
000,544.01	CATALOG CARD CORP OF AMER	SUPPLIES	7.908	432.00
000,544.02	SVC PETTY CASH FUND	SUPPLIES	7.909	5.97
	SVC IMPREST FUND	MISC EXPENSES	7.910	<u>1,808.75</u>

67,760.90

CKS #7781 - 7788

276,155.66

TOTAL EDUCATIONAL FUND FOR JUNE

\$343,916.56

BUILDING FUND

000-411	SHARON U. THOMPSON	1979 TAX ADJUSTMENT	6345	\$ 18.84
000-530	C. MESSINGER & SONS CONTRACTORS	SERVICE	6346	<u>812.00</u>
				\$ 830.84

0.000.544.00	ACE HARDWARE	SUPPLIES	6,347	8.79
0.000.544.00	A-L-L EQUIPMENT	SUPPLIES	6,348	112.27
0.000.544.00	C & H DISTRIBUTORS INC	SUPPLIES	6,349	315.91
0.000.544.00	CADILLAC PLASTIC	SUPPLIES	6,350	84.00
0.000.544.00	CRESCENT ELECTRIC SUPPLY	SUPPLIES	6,351	4,281.72
0.000.544.00	THE DAILY GAZETTE	ADS	6,352	6.00
0.000.544.00	DIXON GARAGE SUPPLY	SUPPLIES	6,353	10.24
0.000.544.00	FORSTER IMPLEMENTS CO	SUPPLIES	6,354	123.80
1.000.530.00	HAROLD J GARBER	SERVICE	6,355	110.00
0.000.544.00	GEMELECTRONICS OF STER-RF	SUPPLIES	6,356	261.00
0.000.550.00	GLADYS GUNTLE	TRAVEL	6,357	8.40
0.000.544.00	HONEYWELL INC	SUPPLIES	6,358	79.10
0.000.544.00	HONEYWELL INC	SUPPLIES	6,359	289.09
0.000.544.00	HOYLE ROAD EQUIP CO	SUPPLIES	6,360	363.30
0.000.544.00	JOHNSON CONTROLS	SUPPLIES	6,361	161.97
0.000.544.00	KRADLES INC	SUPPLIES	6,362	7.82
1.000.530.00	DAVID MAYES	SEWAGE TESTING	6,363	175.00
1.000.530.00	MONTGOMERY ELEVATOR CO	SERVICE	6,364	469.96
0.000.544.00	MORGAN SERVICES INC	SUPPLIES	6,365	95.12
2.000.544.00	MOTT BROS CO	SUPPLIES	6,366	161.41
6.000.571.00	NORTHERN ILL GAS CO	SERVICE	6,367	5,013.70
0.000.544.00	OLLAR HARDWARE CO	SUPPLIES	6,368	33.44
0.000.544.00	ROCHESTER GERMACIDE CO	SUPPLIES	6,369	190.40
1.000.530.00	ROCK VALLEY DISPOSAL	SERVICE	6,370	195.00
0.000.544.00	JOSEPH RYERSON CO	SUPPLIES	6,371	868.32
0.000.544.00	SVC EDUCATIONAL FUND	SUPPLIES	6,372	24.09
0.000.544.00	SEARS ROEBUCK & CO	SUPPLIES	6,373	98.25
0.000.544.00	SERVOMATION CORP	EQUIPMENT	6,374	807.50
0.000.544.00	SORENSEN INC	SUPPLIES	6,375	55.12
0.000.544.00	THE UPHOLSTERY SUPPLY CO	SUPPLIES	6,376	420.21
0.000.544.00	WERMERS FLOOR COVERING INC	SUPPLIES	6,377	188.13
1.000.530.00	WISCONSIN TURF EQUIP CO	SERVICE	6,378	341.95
0.000.544.00	WOLOHAN LUMBER CO	SUPPLIES	6,379	59.10
0.000.544.00	WOODS BROTHERS	SUPPLIES	6,380	18.09
	SVC IMPREST FUND	MISC EXPENSES	6,381	41.49

15,569.69

830.84

\$16,340.53

CKS. #6345 - 6346

TOTAL BUILDING FUND FOR JUNE

SITE AND CONSTRUCTION FUND

000-584-05	MCLANE AND MCLANE	Services	645	\$ 401.65
000-584-05	LINDQUIST CONSTRUCTION CO.	Handicapped Constr.	646	2,756.60
-000-460.01	LEE CO. COLLECTOR	Taxes - Real Estate	647	<u>1,818.38</u>

TOTAL SITE AND CONSTRUCTION FOR JUNE \$4,976.63

INSURANCE FUND

000-526	PETERSON, DETWEILER BOOK & KLOCKE	Treas. Bond	102	\$ 214.00
000-411	SHARON U. THOMPSON	Tax distribution error	103	<u>5.02</u>

TOTAL INSURANCE FUND FOR JUNE \$ 219.02

BOND AND INTEREST #1

000-411-01	SHARON U. THOMPSON	Tax distribution error	129	\$ 24.05
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TOTAL BOND & INTEREST #1 FOR JUNE \$ 24.05

BOND AND INTEREST #4

000-411-02	SHARON U. THOMPSON	Tax distribution error	20	\$ 26.81
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TOTAL BOND & INTEREST #4 FOR JUNE \$ 26.81

PREST FUND

70-000-544	Skill Service Center	Supplies	5583	\$ 17.80
10-813-530	Ruth Ann Hyduke	Honorarium	5584	100.00
10-813-530	Nancy Thielen	Comm. Serv. Clerical	5585	40.00
10-100-550	Northern Ill. University	Seminar-Bailey	5586	100.00
10-300-543	Advance Transportation Co.	Freight charges	5587	27.65
10-117-543	Diane Tucker	Supplies	5588	11.76
10-418-543	Law Enforcement News	Subscription	5589	14.00
92-000-544	United Parcel Service	Service	5590	62.93
70-000-544	Lincoln Rental & Sales	Supplies	5591	7.50
10-117-530	Fung Ming's Restaurant	Honorarium	5592	25.00
92-000-544	Postmaster	Bus. Reply Acct.	5593	25.00
20-000-544-01	Christian Science Monitor	Subscr.	5594	72.00
10-813-514-01	University Associates	Supplies	5595	25.00
70-000-544	Lincoln Rental & Sales	Shipping charges	5596	1.19
110-300-550	Ronald Happach	Expenses advanced	5597	190.00
192-000-544	United Parcel Service	Service	5598	101.91
270-000-544	Todd Transit	Freight charges	5599	15.00
110-600-543	David Youker	Supplies	5600	18.99
192-000-544	Postmaster	Grade mailing	5601	817.20
192-000-544	United Parcel Service	Service	5602	71.84
120-000-545	Robert Thomas	Records	5603	30.47
138-000-549	Shirley Katner	Commencement Serv.	5604	50.00
138-000-549	Dawn Cormack	Pinning ceremony	5605	25.00
				1,850.24

EDUCATIONAL FUND - 1808.75

BUILDING FUND - 41.49

Balance in fund - 1173.76
Disbursements - 1850.24
Total in fund - 3024.00

BAUK VALLEY COLLEGE

APPROVED BY

Wellman E. Pyle

PRESIDENT

Kay L. Fisher

SECRETARY

DATE 6-23-81

TREASURER'S REPORT

May 31, 1981

EDUCATIONAL FUND

Balance on Hand April 30, 1981 \$ 31,725.93

Receipts:

Investments	195,000.00
Taxes	1,890.71
Deferred Pers. Prop. Tax. Repl.	17,226.66
Summer State Apportionment	90.00
Deferred Taxes	80,736.20
Spring State Apport.	325,200.75
ABE/GED Supplemental	630.00
HEW Title II	1,900.00
Spring Tuition	50,000.00
Graduation Fees	220.00
Transcript Fees	53.00
Unit V Rent	1,125.00
Other Revenue	1,608.16
Expenditure Credits	4,363.56
	<u>690,044.04</u>

Total Available \$ 711,769.97

Disbursements:

Expenses for May	306,525.23
Repaid to Working Cash	<u>300,000.00</u>
	<u>606,525.23</u>

Balance on Hand May 31, 1981 \$ 105,244.74

BUILDING FUND

Balance on Hand April 30, 1981 \$ (10,983.35)

Receipts:

Taxes	472.71
Deferred Pers. Prop. Tax Repl.	4,306.67
Deferred Taxes	20,183.38
Misc. Revenue	85.00
Expenditure Credits	124.69
Loan from Educ. Fund	<u>15,000.00</u>
	<u>40,172.45</u>

Total Available \$ 29,189.10

Disbursements:

Expenses for May	<u>29,457.80</u>
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Balance on Hand May 31, 1981 \$ (268.70)

DE AND CONSTRUCTION FUND - Dixon National Bank

Balance on Hand April 30, 1981 \$ 37,890.64

Receipts:

Interest on Investments	22,190.78	
Expenditure Credits	<u>34,595.30</u>	<u>56,786.08</u>

Total Available

\$ 94,676.72

Disbursements:

Investments	<u>22,190.78</u>
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Balance on Hand May 31, 1981 \$ 72,485.94

DE AND CONSTRUCTION FUND - Harris Trust

Balance on Hand April 30, 1981 \$ 6,811.09

Receipts:

-0-

Disbursements:

-0-

Balance on Hand May 31, 1981 \$ 6,811.09

BOND AND INTEREST FUND #1

Balance on Hand April 30, 1981 \$ 16,782.27

Receipts:

C

Investments	6,400.00	
Taxes	603.45	
Deferred Taxes	25,566.60	
Interest on Investments	<u>14,619.05</u>	<u>47,189.10</u>

Total Available

\$ 63,971.37

Disbursements:

Investments	14,394.92	
Bond Interest	23,062.50	
Service Charges	<u>31.25</u>	<u>37,488.67</u>

Balance on Hand May 31, 1981 \$ 26,482.70

BOND AND INTEREST FUND #4

Balance on Hand April 30, 1981 \$ 5,862.20

Receipts:

Taxes	<u>672.78</u>
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Total Available

\$ 6,534.98

Disbursements:

Investments	<u>5,800.00</u>
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Balance on Hand May 31, 1981 \$ 734.98

WORKING CASH FUND

Balance on Hand April 30, 1981	\$ 10,862.42
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Receipts:

Interest on Investments	38,605.81
Repaid from Educ. Fund	<u>300,000.00</u>
	<u>338,605.81</u>

Total Available

\$ 349,468.23

Disbursements:

Investments	<u>346,192.27</u>
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Balance on Hand May 31, 1981

\$ 3,275.96INSURANCE FUND

Balance on Hand April 30, 1981	\$ 13,277.39
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Receipts:

Taxes	126.03
Deferred Taxes	<u>6,728.68</u>
	<u>6,854.71</u>

Total Available

\$ 20,132.10

Disbursements:-0-

Balance on Hand May 31, 1981

\$ 20,132.10

FUNDS INVESTED

Rock Falls National	Educational	Variabile	\$ 730,000.00
Rock Falls National	Building	15.673	100,000.00
Rock Falls National	Building	15.01	72,013.95
Farmers National	S & C	14.75	101,000.00
Rock Falls National	S & C	15.781	122,752.12
Union National	S & C	15.925	214,438.66
Farmers National	S & C	15.01	101,000.00
First National	S & C	14.03	141,631.30
First National	S & C	13.70	200,000.00
First National	B & I #1	15.781	228,540.31
Rock Falls National	B & I #1-Passbook	5.50	29,842.35
Three Banks	B & I #1	6.00	45,000.00
Rock Falls National	B & I #4-Passbook	5.50	6,584.12
Rock Falls National	Working Cash	15.275	321,192.27
Rock Falls National	Working Cash	14.0	315,000.00
Rock Falls National	Working Cash	15.354	<u>325,000.00</u>

TOTAL INVESTED

\$3,053,995.08

SAUK VALLEY COLLEGE

E.O.G. WORKSTUDY FUNDS

Period Ending May 31, 1981

B A L A N C E S H E E T

Cash on Hand	\$ 18,499.09	
Workstudy Awards Receivable from Fed. Gov. 1980-81 . . .	-0-	
Workstudy Awards Capital 1980-81		\$139,001.00
Workstudy Awards Paid 1980-81.	139,000.94	
E.O.G. Awards Receivable from Fed. Gov. 1980-81. . . .	-0-	
Initial E.O.G. Awards Capital 1980-81.		36,736.00
Initial E.O.G. Awards Paid 1980-81	32,426.20	
Renewal E.O.G. Awards Capital 1980-81.		22,491.00
Renewal E.O.G. Awards Paid 1980-81	20,760.00	
Basic E.O.G. Awards Rec. from Fed. Gov. 1980-81. . . .	(28,809.72)	
Basic E.O.G. Awards Capital 1980-81.		289,114.00
Basic E.O.G. Awards Paid 1980-81	291,483.21	
Basic E.O.G. Administrative Allowance Rec. from Fed. Gov.		
1980-81.	-0-	
Basic E.O.G. Administrative Allowance Capital 1980-81. .		3,760.00
Inactive Federal Grants.	<u>17,742.28</u>	
		<u>\$491,102.00</u>
		<u>\$491,102.00</u>

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 5/31/81

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$1,107.63
Notes Receivable.	1,870.00
	<u>\$2,977.63</u>

LIABILITIES & NET WORTH:

Fund Equity	\$2,733.92.
Net Profit.	243.71.
	<u>\$2,977.63</u>

P R O F I T A N D L O S S

INCOME:

Interest Income	\$ 127.71.
Contribution Income	150.00.
Bad Debts Repaid.	<u>590.00.</u> \$ 867.71

EXPENSES:

Bad Debts	\$ 624.00
NET PROFIT.	<u>\$ 243.71</u>

SAUK VALLEY COLLEGE BOOKSTORE

Period Ending 5-31-81

BALANCE SHEET

ASSETS:

Cash in Bank	\$ 20,029.12
Petty Cash	500.00
Investments	115,000.00
Accounts Receivable - Educational Fund	242.70
Accounts Receivable	2,049.77
Inventory 6-30-80	<u>73,339.62</u>
	<u>\$211,161.21</u>

LIABILITIES & NET WORTH:

Accounts Payable - Student Activity Fund	\$ 480.00
Fund Equity	\$214,755.92
Net Loss	<u>(4,074.71)</u>
	<u>210,681.21</u>
	<u>\$211,161.21</u>

PROFIT AND LOSS

INCOME:

Textbook Sales	\$181,695.40
Supply Sales	26,333.46
Miscellaneous Sales	15,236.54
Paperback Sales	7,348.55
Used Book Sales	13,878.49
Sales Tax Collected	11,278.09
Other Income	489.93
Investment Income	<u>3,201.36</u>
	<u>\$259,461.82</u>

EXPENSES:

Textbook Purchases	\$173,740.17
Supply Purchases	22,492.07
Miscellaneous Purchases	13,666.40
Paperback Purchases	6,786.58
Used Book Purchases	9,362.20
Sales Tax Paid	10,719.82
Salaries & Wages	18,045.43
Transportation Charges	5,048.68
Supply Expense	1,556.71
Equipment	146.22
Travel	1,356.54
Telephone	229.09
Dues & Subscriptions	155.00
Other Expense	200.80
Over & Under	57.61
Bad Debts	<u>(26.79)</u>
	<u>\$263,536.53</u>

NET LOSS on a cash basis without regard to inventory or
accounts payable

RESTRICTED PURPOSES FUND

May 31, 1981

Balance on Hand - April 30, 1981	\$ 13,655.07
May Receipts	130,628.24
J.V. #121- Void Check #1550 - written April	25.00
J.V. #121- Void Check #1611 - written May	50.00
Cash Over - May 1, 1981, deposit	.10
TOTAL FUNDS AVAILABLE DURING MAY, 1981	\$ 144,358.41
Cash Disbursements for May, 1981	\$ 91,814.77
Balance on Hand - May 31, 1981	\$ 52,543.64

STATEMENT OF INCOME & EXPENSE

STUDENT ACTIVITY FUND

ACTIVITIES

Comprehensive Fee Income	\$ 31,992.67
Athletic Income	651.00
Drama Income	479.01
Student Activity Income	3,544.07
Student Newspaper Income	100.99
Film Income	135.50
Cash Over & Under	(52.05)
Other Income - Student Activity Income	13.95
TOTAL INCOME	\$ 36,865.14

	<u>BUDGET</u>	<u>EXPENSE</u>
Athletic Expense	\$18,485.00	\$17,996.44
Cheerleaders & Pom Pom Squad	370.00	571.05
Speech Activity & Reader's Theatre	3,500.00	3,507.68
Drama Expense	2,400.00	1,336.77
Music Expense	2,500.00	2,383.62
Student Activity Expense	9,150.00	11,243.97
Student Newspaper Expense	3,000.00	1,409.92
Associated Student Board	1,890.00	942.31
Musical	-0-	-0-
Women's Intercollegiate Activity	11,421.00	8,577.85
Intramurals - Coed	300.00	119.00
SVC Clubs	1,500.00	1,391.32
Film Commission	1,000.00	433.70
Art Exhibitions	270.00	-0-
Contingency Expense/Equipment	-0-	-0-
Contingencies/Non-Budgeted	(1,680.00)	-0-
	\$54,106.00	
		TOTAL EXPENSE
		\$49,913.63

Excess of Expenditures Over Revenue as of May 31, 1981	\$13,048.49
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RESTRICTED PURPOSES FUND

STATEMENT OF ASSETS AND LIABILITIES

May 31, 1981

<u>ASSETS</u>	<u>REVOLVING AGENCY FUND LIABILITIES</u>	<u>AMOUNT</u>
Cash in Bank	\$ 52,543.64	Due Educational Fund \$ 1,625.77
Accts. Rec.	202,074.18	Due Building Fund 122.10
		Due Student Loan Fund 166.00
		Due Bookstore 1,362.46
		Out of District Fees 534.52
		Student Tuition 240,440.00
		Tuition Refunds <u>(17,721.00)</u> \$226,529.85
<u>RESTRICTED AGENCY FUND LIABILITIES</u>		
Child Care Operations		\$ 1,527.80
Parking		1,860.35
Recreation Room Fund		5,905.83
Student Locker Fund		286.60
Land Lab		10,521.53
Community Services		7,419.06
EMTA Grant		(966.00)
Photography Supplies		1,254.64
Highway Emer. Rescue Tech.		(5,582.37)
LPN Supplies		305.54
Title II Library		-0-
Law Enforcement Grant		644.00
HEW Nursing Grants		-0-
1979-80 Nursing Capitation Ct.		-0-
1980-81 Disadv. Grant		2,432.85
Miscellaneous Account		253.65
Student Clubs		1,960.75
Adult Learning Book Charges		320.00
Community Theatre		377.22
College Van		2,223.35
Horticulture/Greenhouse		-0-
Library Fund		1.95
Vocational Information Prog.		1,345.59
Alternative Energy Seminar		-0-
Fiction Symposium		-0-
		\$ 32,092.34
<u>FUND EQUITY</u>		
	July 1, 1980	\$ 9,044.12
	Excess of Expenditures over	
	Revenue as of May 31, 1981	<u>13,048.49</u> \$ (4,004.37)
<u>TOTAL ASSETS</u>	<u>\$254,617.82</u>	<u>TOTAL LIABILITIES & FUND EQUITY</u> <u>\$254,617.82</u>

BAUX VALLEY COLLEGE

APPROVED BY

William E. Pepe

PRESIDENT

Kay D. Fisher

SECRETARY

DATE 6-22-81

EDUCATIONAL FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIVISION OF BUSINESS SALARIES	97,056.44	97,056.44	82,806.64	8,249.80	104,801.00	12,744.56	12,744.56
DIV OF BUSINESS CONTR. SERV	5,003.75	5,003.75	4,926.45	77.30	4,265.00	738.75 CR	738.75 CR
DIV OF BUS SUPPLIES	4,903.98	4,903.98	4,087.95	816.03	3,850.00	1,053.98 CR	1,053.98 CR
DIV OF BUS CONF & MEETINGS	1,760.31	1,760.31	1,660.31	100.00	1,300.00	460.31 CR	460.31 CR
FOOD SERV CONTR SERV	65.00	65.00	40.00	25.00	300.00	235.00	235.00
FOOD SERV SUPPLIES	449.64	449.64	437.88	11.76	1,000.00	550.36	550.36
FOOD SERV CONF & MEETINGS	12.00	12.00		12.00	212.00	200.00	200.00
DIV OF AGRIC SALARIES	16,245.76	16,245.76	14,535.68	1,710.08	20,521.00	4,275.24	4,275.24
DIV OF AGRIC CONTR SERV		.00		.00	100.00	100.00	100.00
DIV OF AGRIC SUPPLIES	1,887.35	1,887.35	1,628.47	258.88	1,280.00	607.35 CR	607.35 CR
DIV OF AGRIC CONF & MEETINGS		.00		.00	465.00	465.00	465.00
DIV OF INDUS ED SALARIES	122,077.82	122,077.82	113,247.20	8,830.62	132,922.00	10,844.18	10,844.18
DIV OF INDUS ED CONTR SERV	2,165.00	2,165.00	2,133.55	31.45	2,250.00	85.00	85.00
DIV OF INDUS ED SUPPLIES	19,115.46	19,115.46	18,314.12	801.52	21,440.00	2,324.54	2,324.54
DIV OF INDUS ED CONF & MEETINGS	1,710.18	1,710.18	1,425.43	284.75	3,605.00	1,894.82	1,894.82
COSMETOLOGY CONTR SERV	58,748.66	58,748.66	55,415.06	3,333.60	45,000.00	13,748.66 CR	13,748.66 CR
COSMETOL SUPPLIES & MATERIALS		.00		.00	100.00	100.00	100.00
HUMAN SERV ADMIN SALARIES	21,370.68	21,370.68	19,517.36	1,858.32	22,300.00	929.32	929.32
HUMAN SERV CONTR SERV	110.00	110.00	110.00	.00	500.00	390.00	390.00
HUMAN SERV SUPPLIES	2,047.90	2,047.90	2,018.33	29.52	1,300.00	747.90 CR	747.90 CR
HUMAN SERV CONF & MEETINGS	484.85	484.85	359.23	125.62	475.00	9.85 CR	9.85 CR
DIV OF SOC SCI SALARIES	87,770.56	87,770.56	80,511.32	7,259.24	100,387.00	12,616.44	12,616.44
DIV OF SOC SCI CONTR SERV	30.00	30.00	30.00	.00	30.00 CR	30.00 CR	30.00 CR
DIV OF SOC SCI SUPPLIES	24,313.32	24,313.32	22,846.00	146.72	26,060.00	168.62	168.62
DIV OF SOC SCI CONF & MEETINGS	721.44	721.44	648.64	72.80	1,050.00	328.56	328.56
CRIM JUS INSTR SALARIES	34,680.75	34,680.75	32,050.10	2,630.65	3,840.70	5,726.25	5,726.25
CRIM JUS CONTR SERV		.00		.00	550.00	550.00	550.00
CRIM JUS SUPPLIES	1,013.80	1,013.80	975.36	38.44	2,652.00	1,638.20	1,638.20
CRIM JUS CONF & MEETINGS	1,390.77	1,390.77	932.82	457.95	1,100.00	290.77 CR	290.77 CR
LIBRARY TECH SUPPLIES	71.44	71.44	71.44	.00	250.00	178.56	178.56
DIV OF FIRE SCI CONTR SERV	28.00	28.00 CR	28.00	.00	100.00	128.00	128.00
DIV OF FIRE SCI SUPPLIES	260.32	260.32	260.32	.00	875.00	614.68	614.68
DIV OF FIRE SCI CONF & MEETINGS	42.70	42.70	42.70	.00	200.00	157.30	157.30
DIV OF HUMANITIES SALARIES	166,224.12	166,224.12	154,806.93	12,017.19	181,377.00	14,552.88	14,552.88
*COSMETOLOGY CONFERENCE & MEETINGS		17.76	17.76	10.56	50.00	32.24	32.24

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF HUMAN CONTR SERV	225.00	225.00	225.00	.00	500.00	275.00	275.00
DIV OF HUMAN. SUPPLIES	2514.84	2514.84	2364.04	150.80	2100.00	414.84 CR	414.84 CR
DIV OF HUMAN. CONF & MEETINGS	1,656.28	1,656.28	1,656.28	.00	1,690.00	33.72	33.72
ART DEPT SALARIES	15,411.28	15,411.28	13,789.04	1,622.24	19,467.00	4,055.72	4,055.72
ART DEPT CONTR SERV	474.00	474.00	474.00	.00	450.00	24.00 CR	24.00 CR
ART DEPT SUPPLIES	522.82	522.82	499.98	22.84	1,650.00	1,127.18	1,127.18
ART DEPT CONF & MEETINGS	110.00	110.00	110.00	.00	110.00	.00	.00
MUSIC DEPT SALARIES	31,033.08	31,033.08	27,766.44	3,266.64	39,200.00	8,166.92	8,166.92
MUSIC DEPT CONTR SERV	1,059.85	1,059.85	899.85	160.00	1,000.00	59.85 CR	59.85 CR
MUSIC DEPT SUPPLIES	760.40	760.40	697.92	62.48	1,300.00	539.60	539.60
MUSIC DEPT CONF & MEETINGS	.00	.00	.00	.00	270.00	270.00	270.00
DIV OF MATH SCI SALARIES	140,973.87	140,973.87	130,473.13	10,500.74	155,103.00	14,129.13	14,129.13
DIV OF MATH SCI CONTR SERV	2,953.67	2,953.67	2,953.67	.00	3,250.00	296.33	296.33
DIV OF MATH SCI SUPPLIES	7,091.74	7,091.74	6,922.47	169.27	10,050.00	2958.26	2958.26
DIV OF MATH SCI CONF & MEETINGS	318.83	318.83	292.08	26.75	870.00	551.17	551.17
MED LAB TECH SALARIES	33,040.31	33,040.31	29,951.33	3,088.98	37,068.00	4,027.69	4,027.69
MED LAB TECH CONTR SERV	329.20	329.20	329.20	.00	800.00	470.80	470.80
MED LAB TECH SUPPLIES	7,982.60	7,982.60	7,661.16	321.44	12,155.00	4,172.40	4,172.40
MED LAB TECH CONF & MEETINGS	802.74	802.74	671.54	131.20	1,258.00	455.26	455.26
ADV SALARIES	26,233.30	26,233.30	23,471.90	2,761.40	33,137.00	6,903.70	6,903.70
ADV OFC SALARIES	7,938.68	7,938.68	7,248.36	690.32	8,284.00	345.32	345.32
ADV CONTR SERV	.00	.00	.00	.00	200.00	200.00	200.00
ADV SUPPLIES	2,093.17	2,093.17	2,098.99	5.82 CR	2,290.00	196.83	196.83
ADV CONF & MEETINGS	1,744.28	1,744.28	1,631.68	112.60	1,695.00	49.28 CR	49.28 CR
LPN SALARIES	956,111.14	956,111.14	875,695.9	80,415.5	99,634.00	4,022.86	4,022.86
LPN CONTR SERV	.00	.00	.00	.00	275.00	275.00	275.00
LPN SUPPLIES	2481.18	2481.18	2169.54	311.64	3,054.00	572.82	572.82
LPN CONF & MEETINGS	1,269.58	1,269.58	1,217.58	52.00	1,475.00	205.42	205.42
RAD TECH SALARIES	20,131.51	20,131.51	18,342.93	1,788.58	21,463.00	1,331.49	1,331.49
RAD TECH CONTR SERV	.00	.00	.00	.00	450.00	450.00	450.00
RAD TECH SUPPLIES	4,771.81	4,771.81	4,269.83	501.98	5,875.00	1,103.19	1,103.19
RAD TECH CONF & MEETINGS	1,954.03	1,954.03	1,954.03	.00	2,600.00	645.97	645.97
DIV OF PHYS ED SALARIES	36,830.55	36,830.55	32,953.65	3,876.90	46,523.00	9,692.45	9,692.45
DIV OF PHYS ED SUPPLIES	2196.91	2196.91	2191.33	5.53	2,482.00	285.09	285.09
DIV OF PHYS ED CONF & MEETINGS	247.23	247.23	247.23	.00	440.00	192.77	192.77
NURSING ASST ADMIN SALARIES	16,567.64	16,567.64	15,797.01	770.63	16,180.00	387.64 CR	387.64 CR
NURSING ASST CONTR SERV	25.00	25.00	25.00	.00	350.00	325.00	325.00
NURSING ASST SUPPLIES	346.91	346.91	180.06	166.85	700.00	353.09	353.09

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
NURSING ASST CONF & MEETINGS	510.78	510.78	510.78	.00	450.00	60.78 CR	60.78 CR
PART TIME OVERLOAD-FOSTER	28361.05	28361.05	19224.87	9136.18	24000.00	4361.05 CR	4361.05 CR
NIGHT PREMIUMS-FOSTER	200.00	200.00	100.00	100.00		200.00 CR	200.00 CR
PART TIME OVERLOAD-SAGMOE	34233.93	34233.93	26414.10	7819.83	35275.00	1,041.07	1,041.07
PART TIME OVERLOAD-STRICKLAND	189517.06	189517.06	136254.74	53262.32	170000.00	19517.06 CR	19517.06 CR
NIGHT PREMIUMS-STRICKLAND	2200.00	2200.00	2200.00	.00		2200.00 CR	2200.00 CR
SUMMER SESSION-STRICKLAND	42846.86	42846.86	42846.86	.00	42847.00	.14	.14
SUMMER SESSION-FOSTER	46439.44	46439.44	46439.44	.00	46440.00	.56	.56
SUMMER SESSION-SAGMOE	8425.60	8425.60	8425.60	.00	8426.00	.40	.40
INSTR ADMIN SEC SALARIES	22681.68	22681.68	20709.36	1972.32	23668.00	986.32	986.32
WORKROOM CONTR SERV	1,791.00	1,791.00	1,736.00	55.00	1,750.00	41.00 CR	41.00 CR
INSTR ADMIN UNALLOCATED CONTR SERV	1,176.34	1,176.34	836.55	339.79	1,650.00	473.66	473.66
FACULTY IN SERVICE TRAINING	2311.44	2311.44	2,311.44	.00	5,000.00	2,688.56	2,688.56
WORKROOM SUPPLIES	897.17	897.17	1,084.19	187.02	750.00	1,647.17	1,647.17
FACULTY OFFICE SUPPLIES	496.14	496.14	410.06	86.08	800.00	303.86	303.86
INSTITU COMMITTEES SUPPLIES	189.88	189.88	166.42	23.46	200.00	10.12	10.12
TUITION REIMBURSEMENT	4,844.92	4,844.92	3,926.92	918.00	7,200.00	2,355.08	2,355.08
ARTS & SCI DEAN SALARY	26833.18	26833.18	24,499.86	2,333.32	28,000.00	1,166.82	1,166.82
ARTS & SCI SEC SALARY	9480.60	9480.60	8,656.20	824.40	9,893.00	412.40	412.40
ARTS & SCI FED WORK STUDY	18,669.45	18,669.45	17,626.97	1,042.48	17,401.00	1,268.45 CR	1,268.45 CR
ARTS & SCI STATE WORK STUDY	166.66	166.66		166.66		166.66 CR	166.66 CR
STUDENT TUTORS	4,474.21	4,474.21	3,870.10	604.11	4,600.00	125.79	125.79
ARTS & SCI DEAN SUPPLIES	1,228.55	1,228.55	1,140.05	88.50	1,750.00	521.45	521.45
DEAN CONF & MEETINGS	715.30	715.30	703.90	11.40	800.00	84.70	84.70
CAREER ED DEAN SALARY	24916.59	24916.59	22,749.93	2,166.66	26,000.00	1,083.41	1,083.41
ASST DEAN SALARY	24,772.84	24,772.84	22,618.68	2,154.16	25,850.00	1,077.16	1,077.16
CAREER EDSEC SALARY	10,217.75	10,217.75	9,329.25	888.50	10,662.00	444.25	444.25
CAREER ED FED WORK STUDY	20,673.59	20,673.59	19,780.49	893.10	22,230.00	1,556.41	1,556.41
CAREER ED STATE WORK STUDY	134.00	134.00		134.00		134.00 CR	134.00 CR
SVC STUDENT EMPLOYEES	4,891.60	4,891.60	4,637.00	254.60	6,000.00	1,108.40	1,108.40
ASST DEAN CONTR SERV	.00			.00	100.00	100.00	100.00
DEAN SUPPLIES	728.18	728.18	701.34	26.84	1,800.00	1,071.82	1,071.82
ASST DEAN SUPPLIES	704.24	704.24	679.03	25.21	700.00	424.00 CR	424.00 CR
DEAN CONF & MEETINGS	309.74	309.74	309.74	.00	1,275.00	965.26	965.26
ASST DEAN CONF & MEETINGS	211.74	211.74	211.74	.00	400.00	188.26	188.26
COMM ED ADMIN SALARIES	20,930.00	20,930.00	19,110.00	1,820.00	21,840.00	910.00	910.00
COMM ED INSTR SALARIES	95,091.40	95,091.40	82,546.40	1,254.50	88,000.00	7,091.40 CR	7,091.40 CR
COMM SERV COORDINATORS	9,505.50	9,505.50	9,330.50	175.00	8,400.00	1,105.50 CR	1,105.50 CR

Account	Total	Expenditures	To Date	Prev. Mo.	This Mo.	Budget	Unexpended	Unencumbered
				To Date				
COMM ED SECR SALARIES	7,929.39	7,929.39	7,232.49	696.90	6,969.00	960.39 CR	960.39 CR	
COMM ED CONTR SERV	2,175.00	2,175.00	2,035.00	140.00	3,220.00	1,045.00	1,045.00	
COMM ED SUPPLIES	2,956.12	2,956.12	2,869.57	86.55	3,500.00	543.88	543.88	
COMM ED CONF & MEETINGS	1,529.98	1,529.98	1,431.18	98.80	1,950.00	420.02	420.02	
ACADEM SKILLS SALARIES	30,965.82	30,965.82	27,706.26	3,259.56	38,061.00	7,095.18	7,095.18	
ACADEM SKILLS FED WORK STUDY	3,763.53	3,763.53	3,688.15	75.38	4,232.00	468.47	468.47	
ACADEM SKILLS CONTR SERV	268.90	268.90	127.25	141.65	600.00	331.10	331.10	
ACADEM SKILLS SUPPLIES	3,308.57	3,308.57	2,874.76	433.81	3,600.00	291.43	291.43	
ACADEM SKILLS CONF & MEETINGS	227.76	227.76	227.76	.00	300.00	72.24	72.24	
HONORS PROGRAM CONTR SERV	50.00	50.00	50.00	.00	100.00	50.00	50.00	
HONORS PROG SUPPLIES	99.85	99.85	99.22	.63	100.00	.15	.15	
HONORS PROG CONF & MEETINGS	623.60	623.60	249.60	374.00	710.00	86.40	86.40	
LCR ADMIN SALARIES	23,000.00	23,000.00	21,000.00	2,000.00	24,000.00	1,000.00	1,000.00	
LCR PROF SALARIES	46,225.93	46,225.93	41,510.39	4,715.54	58,016.00	11,790.07	11,790.07	
LCR SECR SALARIES	24,930.06	24,930.06	22,719.16	2,210.90	26,531.00	1,600.94	1,600.94	
LCR FED WORK STUDY	10,097.62	10,097.62	9,692.26	405.36	10,329.00	231.38	231.38	
LCR CONTR SERV	3,515.41	3,515.41	3,085.87	429.54	3,850.00	334.59	334.59	
LIBRARY SUPPLIES	9,749.21	9,749.21	8,394.69	1,354.52	9,500.00	249.21 CR	249.21 CR	
A V. SUPPLIES	6,025.44	6,025.44	5,595.04	430.40	6,400.00	374.56	374.56	
XEROX SUPPLIES	5,100.84 CR	5,100.84 CR	4,265.03 CR	835.81 CR	20,00.00	7,100.84	7,100.84	
LIBRARY BOOKS	30,238.79	30,233.79	28,712.57	1,526.22	30,000.00	238.79 CR	238.79 CR	
LCR CONF & MEETINGS	492.72	492.72	405.72	87.00	500.00	7.28	7.28	
ADM & REC SECR SALARIES	29,914.04	29,914.04	27,313.42	2,600.62	31,547.00	1,632.96	1,632.96	
ADM & REC FED WORK STUDY	3,893.61	3,893.61	3,605.51	288.10	3,837.00	56.61 CR	56.61 CR	
ADM & REC CONTR SERV	455.00	455.00	455.00	.00	3,113.00	265.80	265.80	
ADM & REC SUPPLIES	5,738.18	5,738.18	5,528.36	209.82	6,000.00	261.82	261.82	
ADM & REC CONF & MEETINGS	28.76	28.76	28.76	.00	425.00	396.24	396.24	
COUNSELING SALARIES	77,857.15	77,857.15	70,982.01	6,875.14	82,502.00	4,644.85	4,644.85	
COUNSELING SECR SALARIES	8,284.60	8,284.60	7,564.20	720.40	8,645.00	360.40	360.40	
HEALTH SERV SUPPLIES	.00	.00	.00	.00	300.00	300.00	300.00	
FIN AIDS PROF SALARIES	23,575.00	23,575.00	21,525.00	2,050.00	24,600.00	1,025.00	1,025.00	
FIN AIDS SECR SALARIES	15,314.96	15,314.96	13,935.48	1,379.48	16,554.00	1,239.04	1,239.04	
STUDENT SERV ADMIN SALARIES	28,462.50	28,462.50	25,987.50	2,475.00	29,700.00	1,237.50	1,237.50	
STUDENT SERV SECR SALARIES	10,223.50	10,223.50	9,334.50	889.00	10,668.00	444.50	444.50	
STUDENT SERV FED WORK STUDY	4,2987.15	4,2987.15	4,1566.57	1,420.58	4,7224.00	4,236.85	4,236.85	

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
COACHING SALARIES	11,650.00	11,650.00	7,975.00	3,675.00	10,300.00	1,350.00 CR	1,350.00 CR
STUDENT SERV CONTR SERV	273.71	273.71	273.71	.00	300.00	26.29	26.29
STUDENT SERV SUPPLIES	11,028.98	11,028.98	10,755.53	273.45	11,500.00	471.02	471.02
DISADVANTAGED GRANT	913.03	913.03	913.03	.00	913.03 CR	913.03 CR	
STUDENT RECRUITMENT	310.66	310.66	310.66	.00	1,500.00	1,189.34	1,189.34
COMMENCEMENT	7,348.95	7,348.95	1,772.86	5,576.09	6,000.00	1,348.95 CR	1,348.95 CR
STUDENT SERV COVF & MEETINGS	3,917.74	3,917.74	3,268.04	649.70	4,500.00	582.26	582.26
VETERANS GRANT SUPPLIES	282.36	282.36	241.36	41.00	500.00	217.64	217.64
VETERANS GRANT CONF & MEETINGS	53.75	53.75	53.75	.00	250.00	196.25	196.25
PUB SERVICE SALARIES		.00		.00	3,500.00	3,500.00	3,500.00
PUB SERV CONTR SERV		.00		.00	1,000.00	1,000.00	1,000.00
PUB SERV SUPPLIES		.00		.00	3,000.00	3,000.00	3,000.00
SERVICE STAFF SALARIES	275,908.68	275,908.68	251,569.05	24,339.63	290,711.00	14,802.32	14,802.32
MAINT FED WORK STUDY-BOYS	48,190.92	48,190.92	45,824.92	2,366.00	71,350.00	23,159.08	23,159.08
MAINT STATE WORK STUDY-BOYS	504.00	504.00		504.00		504.00 CR	504.00 CR
MATRONS FED WORK STUDY	19,981.18	19,981.18	18,855.63	1,125.55		19,981.18 CR	19,981.18 CR
MATRONS STATE WORK STUDY	52.50	52.50		52.50		52.50 CR	52.50 CR
ELECTRICITY	136,140.73	136,140.73	113,498.80	22,641.93	156,200.00	20,059.27	20,059.27
TELEPHONE	22,269.57	22,269.57	20,592.41	1,677.16	25,150.00	2,880.43	2,880.43
PRESIDENTS SALARY	43,125.00	43,125.00	39,375.00	3,750.00	45,000.00	1,875.00	1,875.00
PRES SEC'R SALARY	12,996.25	12,996.25	11,891.75	1,104.50	13,504.00	507.75	507.75
PRES OFC FED WORK STUDY	3,498.75	3,498.75	3,185.52	313.23	3,546.00	47.25	47.25
PRES OFC CONTR SERV	1,629.65	1,629.65	1,629.65	.00	2,700.00	1,070.35	1,070.35
PRES OFC SUPPLIES	2,157.07	2,157.07	2,004.85	152.22	4,000.00	1,842.93	1,842.93
PRES OFC CONF & MEETINGS	3,227.22	3,227.22	3,053.62	173.60	2,000.00	1,227.22 CR	1,227.22 CR
SPECIAL AFFAIRS	2020.97	2020.97	1,994.97	26.00	2,000.00	20.97 CR	20.97 CR
PRES OFC OTHER CONF & MEETING EXP	3,600.00	3,600.00	3,600.00	.00	3,600.00	.00	.00
BUS OFC ADMIN SALARIES	33,541.59	33,541.59	30,624.93	2,916.66	35,000.00	1,458.41	1,458.41
BUS OFC PROF SALARIES	24,245.68	24,245.68	22,137.36	2,108.32	25,300.00	1,054.32	1,054.32
BUS OFC SEC'R SALARIES	45,247.80	45,247.80	41,144.24	4,103.56	51,093.00	5,845.20	5,845.20
BUS OFC FED WORK STUDY	9,136.70	9,136.70	8,738.05	398.65	9,730.00	593.30	593.30
BUS OFC CONTR SERV	3,275.10	3,275.10	3,275.10	.00	3,900.00	624.90	624.90
BUS OFC SUPPLIES	5,249.53	5,249.53	4,978.03	271.50	7,500.00	2,250.47	.00
BUS OFC CONF & MEETINGS	1,878.21	1,878.21	1,873.81	4.40	2,350.00	471.79	471.79
PUB RELA ADMIN SALARIES	23,958.18	23,958.18	21,874.86	2,083.32	25,000.00	1,041.82	1,041.82
PUB RELA SEC'R SALARIES	1,585.52	1,585.52	1,445.00	140.52	2,000.00	414.48	414.48
PUB RELA SUPPLIES	47,258.83	47,258.83	37,196.58	10,062.25	49,000.00	1,741.17	1,741.17
PUB RELA CONF & MEETINGS	397.64	397.64	336.44	61.20	750.00	352.36	352.36
AUDITING & LEGAL	3,665.20	3,665.20	3,658.00	7.20	10,000.00	6,334.80	6,334.80

Account	Total Expenditures	Fr Date	To Date	Prev. Mo. This Mo.	Budget	Unexpended	Unencumbered
ELECTIONS & OTHER	629.46	629.46	581.76	47.70	6,000.00	5,370.54	5,370.54
BOARD CONF & MEETINGS	837.73	837.73	706.63	131.10	1,700.00	862.27	862.27
INSTITU SEC'R SALARIES	8,423.75	8,423.75	7,691.25	732.50	8,790.00	366.25	366.25
GROUP MED & LIFE INS	1225.62.90	1225.62.90	1239.13.40	1,350.50 CR	1221.25.00	437.90 CR	437.90 CR
UNALLOCATED INSTITU CONTR SERV	1,625.11	1,625.11	1,542.06	83.05	2,100.00	474.89	474.89
FACULTY ASSN SUPPLIES	84.78	84.78	77.52	7.26	200.00	115.22	115.22
POSTAGE	1,377.375	1,377.375	1,590.03.38	2,373.37	30,030.00	11,756.25	11,756.25
PUBLICATIONS & DUES	4,669.65	4,669.65	4,669.65	.00	6,200.00	1,530.35	1,530.35
ADVERTISING	168.60	168.60	168.60	.00	550.00	381.40	381.40
RECRUITMENT	5,789.76	5,789.76	5,505.28	284.48	2,000.00	3,789.76 CR	3,789.76 CR
GENERAL INSURANCE	4,896.28	4,896.28	5,090.20	193.92 CR	12,000.00	7,103.72	7,103.72
EQUIPMENT	25,989.75	25,989.75	22,756.89	3,732.86	103,272.00	77,282.25	77,282.25
STATE VOC EQUIPMENT	73,026.55	73,026.55	73,026.55	.00		73,026.55 CR	73,026.55 CR
TUITION CHARGE BACK	22,963.11	22,963.11	22,612.20	350.91	22,000.00	963.11 CR	963.11 CR
INSTITU RESEARCH SUPPLIES	146.08	146.08	146.08	.00	500.00	353.92	353.92
DATA PROC PROF SALARIES	43,604.09	43,604.09	39,812.43	3,791.66	45,500.00	1,895.91	1,895.91
DATA PROC NON ACADEM SALARIES	8,941.25	8,941.25	8,163.75	777.50	9,330.00	388.75	388.75
DATA PROC FED WORK STUDY	2,739.01	2,739.01	2,594.96	144.05	3,231.00	491.99	491.99
DATA PROC CONTR SERV	12,084.50	12,084.50	11,947.50	137.00	14,824.00	2,739.50	2,739.50
DATA PROC SUPPLIES	3,711.60	3,711.60	4,316.12	604.52 CR	4,000.00	288.40	288.40
DATA PROC CONF & MEETINGS	258.40	258.40	258.40	.00	850.00	591.60	591.60
DATA PROC EQUIP RENTAL	39,834.20	39,834.20	36,223.07	3,611.13	43,044.00	3,209.80	3,209.80
GRANTS OFC SUPPLIES	409.41	409.41	409.14	.27	1,000.00	590.59	590.59
GRANTS OFC CONF & MEETINGS	.00			.00	500.00	500.00	500.00
AFFIRM ACTION CONTR SERV	150.00	150.00	150.00	.00	200.00	50.00	50.00
AFFIRM ACTION SUPPLIES	67.68	67.68	67.68	.00	300.00	232.32	232.32
AFFIRM ACTION CONF & MEETINGS	13.33	13.39	13.39	.00	950.00	936.61	936.61

3,440,359.01 3,440,359.01 3,111,326.96 329,032.05 3,706,652.00 266,292.99 266,292.99

BUILDING FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
BUILDING & MAINT SUPPLIES	50,294.48	50,294.48	41,972.86	8,321.62	55,988.00	4,705.53	4,705.53
MAINT CONF & MEETINGS	665.83	665.83	657.43	8.40	888.00	34.17	34.17
SERVICE EQUIPMENT	5,289.32	5,289.32	4,481.82	807.50	8,500.00	3,210.68	3,210.68
MAINT CONTR SERV	32,905.84	32,905.84	30,801.93	2,103.91	32,150.00	755.84 CR	755.84 CR
GAS	95,839.65	95,839.65	90,884.08	4,955.57	120,300.00	24,460.35	24,460.35
RENTAL CHARGES	300.00	300.00	300.00	.00	1,000.00	700.00	700.00
CONTINGENCIES			.00	.00	20,000.00	20,000.00	20,000.00

185,295.12 T 185,295.12 T 169,098.12 T 16,197.00 T 237,650.00 T 52,354.88 T 52,354.88 T

SITE AND CONSTRUCTION FUND

SITE IMPROVEMENT	.00		.00	20,000.00	20,000.00	20,000.00
NEW BLDGS & ADDITIONS	.00		.00	25,000.00	25,000.00	25,000.00
BLDG IMPROVEMENTS	.00		.00	105,000.00	105,000.00	105,000.00
BLDG REPAIRS	989.65 D	989.65 CR	989.65 D	.00	989.65	989.65
BLDG REPAIRS-GYM COLUMNS	55,404.70	55,404.70	90,000.00	34,595.30 CR	55,404.70 CR	55,404.70 CR
BLDG REPAIRS-AFFIRM ACTION	9,356.55	9,356.55	6,198.30	3,158.25	9,356.55 CR	9,356.55 CR
BLDG REPAIRS-INS DEF	26,18.00	26,18.00	26,18.00	.00	26,18.00 CR	26,18.00 CR
OFFICE EQUIPMENT			.00	10,000.00	10,000.00	10,000.00
INSTR EQUIPMENT			.00	10,000.00	10,000.00	10,000.00
SERVICE EQUIPMENT			.00	10,000.00	10,000.00	10,000.00
OTHER CAPITAL OUTLAY			.00	20,000.00	20,000.00	20,000.00

66,389.60 T 66,389.60 T 97,826.65 T 31,437.05 CR 200,000.00 T 133,610.40 T 133,610.40 T

BOND AND INTEREST #1

DEBT PRINCIPAL RETIREMENT	225,000.00	225,000.00	225,000.00	.00	225,000.00	.00	.00
INTEREST	50,231.25	50,231.25	50,231.25	.00	50,232.00	.75	.75
OTHER CHARGES	158.12	158.12	158.12	.00	500.00	341.88	341.88
	275,389.37 T	275,389.37 T	275,389.37 T	.00 T	275,732.00 T	342.63 T	342.63 T

BOND AND INTEREST #4

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DEBT PRINCIPAL RETIREMENT INTEREST	250,000.00	250,000.00	250,000.00	.00	250,000.00	305.98	305.98
OTHER FIXED CHARGES	.00			.00	1,500.00	1,500.00	1,500.00
	267,194.44 T	267,194.44 T	267,194.44 T	.00 T	264,000.00 T	1,805.56 T	1,805.56 T
<u>WORKING CASH FUND</u>							
MISC EXPENSES		.00		.00	1,000.00	1,000.00	1,000.00
	.00 T	.00 T	.00 T	.00 T	1,000.00 T	1,000.00 T	1,000.00 T
<u>INSURANCE FUND</u>							
WORKMEN'S COMP	18,923.00	18,923.00	18,923.00	.00	15,000.00	3,923.00 CR	3,923.00 CR
UNEMPLOYMENT COMP	12,226.97	12,226.97	12,226.97	.00	19,000.00	6,773.03	6,773.03
TORT LIABILITY	9,438.00	9,438.00	9,224.00	214.00	11,000.00	1,562.00	1,562.00
AUDIT COSTS	7,150.00	7,150.00	7,150.00	.00	7,000.00	150.00 CR	150.00 CR
	47,737.97 T	47,737.97 T	47,523.97 T	214.00 T	52,000.00 T	4,262.03 T	4,262.03 T

REVENUE REPORT

EDUCATIONAL FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
CURRENT TAXES	759,205.76	759,205.76	759,281.11	753.35 CR	762,700.00	3,494.24	3,494.24
BACK TAXES	3,129.04	3,129.04	1,238.33	1,890.71		3,129.04 CR	3,129.04 CR
IN LIEU OF TAXES	3,482.77	3,482.77	3,482.77	.00		3,482.77 CR	3,482.77 CR
CHARGE BACK REVENUE	9,825.01	9,825.01	9,825.01	.00	10,000.00	174.99	174.99
SUMMER STATE APPORT	119,090.00	119,090.00	119,000.00	90.00	119,090.00	.00	.00
FALL STATE APPORT	598,932.00	598,932.00	598,932.00	.00	598,932.00	.00	.00
SPRING STATE APPORT	583,141.30	583,141.30	257,940.55	325,200.75	583,141.00	.30 CR	.30 CR
ABE GED SUPPLEMENTAL	2,520.48	2,520.48	1,890.48	630.00	2,520.00	.48 CR	.48 CR
VOC ED REG REIMB	116,748.00	116,748.00	116,748.00	.00	95,000.00	21,748.00 CR	21,748.00 CR
VOC ED EQUIP REIMB	3,051.00	3,051.00 CR	3,051.00	.00	4,772.70	50,778.00	50,778.00
PERS PROP TAX REPL	122,260.00	122,260.00	122,260.00	.00	114,904.00	7,356.00 CR	7,356.00 CR
HEW TITLE 2	1,900.00	1,900.00		1,900.00	1,900.00	.00	.00
FEDERAL WORK STUDY	139,000.94	139,000.94	143,991.28	4,990.34 CR	132,420.00	6,580.94 CR	6,580.94 CR
VETERANS REPORTING FEE / OTHER FED	1,514.00	1,514.00	1,514.00	.00	5,000.00	3,486.00	3,486.00
SUMMER TUITION	116,630.55	116,630.55	116,630.55	.00	112,200.00	4,430.55 CR	4,430.55 CR
FALL TUITION	491,230.18	491,230.18	491,230.18	.00	404,850.00	81,380.18 CR	81,380.18 CR
SPRING TUITION	375,000.00	375,000.00	325,000.00	50,000.00	416,590.00	4,159.00	4,159.00
GRADUATION FEES	1,002.00	1,002.00	782.00	220.00	600.00	402.00 CR	402.00 CR
TRANSCRIPT FEES	912.00	912.00	859.00	53.00	700.00	212.00 CR	212.00 CR
PUB SERVICE INCOME	.00			.00	7,500.00	7,500.00	7,500.00
ANIXTER REVENUE	40,669.86	40,669.86	46,125.00	5,455.14 CR	54,000.00	13,330.14	13,330.14
UNIT 5 REVENUE	13,500.00	13,500.00	12,375.00	1,125.00	13,500.00	.00	.00
INTEREST ON INVESTMENTS	37,054.15	37,054.15	37,054.15	.00	50,000.00	12,945.85	12,945.85
OTHER REVENUE	6,469.40	6,469.40	4,861.24	1,608.16	100.00	6,369.40 CR	6,369.40 CR
3,540,166.44 T 3,540,166.44 T 3,167,069.65 T 372,196.79 T 3,538,374.00 T						1,792.44 CR	1,792.44 CR

BUILDING FUND

CURRENT TAXES	189,812.77	189,812.77	189,831.61	18,84 CR	190,675.00	862.23	862.23
BACK TAXES	782.31	782.31	309.60	472.71		782.31 CR	782.31 CR
IN LIEU OF TAXES	870.75	870.75	870.75	.00		870.75 CR	870.75 CR
CORP PERS PROP TAX REPL	30,565.00	30,565.00	30,565.00	.00	28,726.00	1,839.00 CR	1,839.00 CR
INTEREST ON INVESTMENTS	4,358.90	4,358.90	4,358.90	.00	100.00	4,258.90 CR	4,258.90 CR
MISC REVENUE	1,399.00	1,399.00	1,314.00	85.00	900.00	499.00 CR	499.00 CR
227,786.73 T 227,788.73 T 227,249.86 T						7,387.73 CR	7,387.73 CR

SITE AND CONSTRUCTION FUND

Account	Total Receipts	To Date	PEEV. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ANIXTER REVENUE	1,691.48	1,691.48 CR	126.90	1,818.33 CR		1,691.48	1,691.48
INTEREST ON INVESTMENTS	90,942.12	90,942.12	68,751.34	22,190.78	35,000.00	55,942.12 CR	55,942.12 CR
CONTRIBUTIONS	3,818.00	3,818.00	3,818.00	.00		3,818.00 CR	3,818.00 CR
	93,068.64 T	93,068.64 T	72,696.24 T	20,372.40 T	35,000.00 T	58,068.64 CR	58,068.64 CR

BOND AND INTEREST #1

CURRENT TAXES	242,312.61	242,312.61	242,336.66	24,05 CR 243,428.00	1,115.39	1,115.39
BACK TAXES	998.72	998.72	395.27	603.45	998.72 CR	998.72 CR
IN LIEU OF TAXES	1,111.58	1,111.58	1,111.58	.00	1,111.58 CR	1,111.58 CR
CORP PERS PROP TAX REPL	34,872.00	34,872.00	34,872.00	.00	34,872.00	.00
INTEREST ON INVESTMENTS	25,880.90	25,880.90	11,261.85	14,619.05	10,000.00	15,880.90 CR
	305,175.81 T	305,175.81 T	284,977.36 T	15,198.45 T, 288,300.00 T	16,875.81 CR	16,875.81 CR

BOND AND INTEREST #4

CURRENT TAXES	270,150.15	270,150.15	270,176.96	26.81 CR 271,509.00	1,358.85	1,358.85
BACK TAXES	1,113.18	1,113.18	440.40	672.78	1,113.18 CR	1,113.18 CR
IN LIEU OF TAXES	1,239.28	1,239.28	1,239.28	.00	1,239.28 CR	1,239.28 CR
INTEREST ON INVESTMENTS	1,984.12	1,984.12	1,984.12	.00	1,984.12 CR	1,984.12 CR
	274,486.73 T	274,486.73 T	273,840.76 T	645.97 T 271,509.00 T	2,977.73 CR	2,977.73 CR

WORKING CASH FUND

INTEREST ON INVESTMENTS	105,784.33	105,784.33	67,178.52	38,605.81	10,000.00	95,784.33 CR	95,784.33 CR
	105,784.33 T	105,784.33 T	67,178.52 T	38,605.81 T	10,000.00 T	95,784.33 CR	95,784.33 CR

INSURANCE FUND

CURRENT TAXES	50,609.72	50,609.72	50,614.74	5.02 CR 52,000.00	1,390.23	1,390.23
BACK TAXES	208.55	208.55	82.52	126.03	208.55 CR	208.55 CR
IN LIEU OF TAXES	232.16	232.16	232.16	.00	232.16 CR	232.16 CR
	51,050.43 T	51,050.43 T	50,929.42 T	121.01 T 52,000.00 T	949.57 T	949.57 T

BAUK VALLEY COLLEGE

APPROVED BY

William E. Reife

PRESIDENT

Kay R. Fisher

SECRETARY

DATE 6-28-81

Board Meeting of
June 22, 1981

Agenda Item F-1

RESIGNATION

Nuchamon James has submitted her letter of resignation effective June 30, 1981.

Mrs. James has served as instructional coordinator for the Indochinese Project for the past academic year. She has been a dedicated employee and has made a significant contribution to the overall success of the project.

RECOMMENDATION: It is recommended that the Board accept the resignation of Nuchamon James effective June 30, 1981.



SAUK VALLEY COLLEGE

R. R. 1 Dixon, Illinois / 61021 Area 815 288-5511

May 13, 1981

Dr. Frank Pintozzi and Mr. Wath Symoun
Indochinese Project
Sauk Valley College

Dear Dr. Frank Pintozzi and Mr. Wath Symoun,

At the beginning of the Spring semester 1981, I notified you of the possibility of my resignation effective July 1, 1981. For educational purposes, my husband has been applying to some universities, and has been accepted. I will need to move to the university where he will enroll.

Therefore, I am notifying you that I am resigning my post as the Instructional Coordinator of the Indochinese Project. My last day on the job will be June 30, 1981 unless you designate an earlier date.

I would like to personally thank you, the Indochinese Project staff, and Sauk Valley College staff for your assistance which has contributed to the success of the English as a Second Language and the vocational programs. During the transition period, I will be willing to provide information concerning the present instructional programs and the possible programs for the future if so desired.

Sincerely,

Nuchamon James

Nuchamon James
Instructional Coordinator
Indochinese Project
Sauk Valley College

For Board Meeting
of June 22, 1981

Agenda Item F-2

ADMINISTRATIVE APPOINTMENTS

A comprehensive selection process has been developed and completed for two administrative position appointments.

In each case the position opening was widely announced and a nationwide response was received. Applications were reviewed and interviews were conducted by a broad representation of college personnel.

These persons are recommended:

Mr. Alan Hardersen, Director of Admissions, Counseling and Placement, at an annual salary of \$27,000.

Mr. Eugene Wagner, Assistant Dean of Business and Technology, at an annual salary of \$30,000.

RECOMMENDATION: That these persons be appointed as presented.

Note: It's probable that the selection process for the Director of Planning and Resource Development can be completed by the time of the Board meeting. If so, that recommendation will be presented to the Board for consideration, as well.

VITA SHEET

EUGENE H. WAGNER - Assistant Dean of Business and Technology

Educational Qualifications: B.S., Agriculture, Illinois State University
M.S. in Education, University of Illinois
Additional Graduate Work,
University of Illinois and University of Wisconsin

Professional Experience: Chairman of the Division of Vocational and Technical Education at Highland College, Freeport, IL 1973 to present.

Instructor of Agriculture and Director of Agricultural Production Program at Highland College, Freeport, IL 1969-1973.

Chairman of Department of Agriculture at Lincoln-Way Community High School, New Lenox, IL 1967-1969 and Instructor of Agriculture 1965-67.

Other Comments: Active in church functions and Little League Baseball

js

6/11/81

QUALIFICATIONS - ALAN HARDERSEN
Counselor/Student Activities Coordinator

Counselor/
Student
Activities
Coordinator
1979-81

Sauk Valley College
Dixon, Illinois

Coordinated student programs and budget related to activities on campus. Planned calendar with students and staff in the areas of social, cultural, and concert/lecture series with numerous individuals professional and volunteer. Advisor to student government and several clubs.

Counselor
1977-79

Sauk Valley College
Dixon, Illinois

Director
1976-77

Lutheran Welfare Services of Illinois
Sterling, Illinois

Managed a group home for teen-age girls. Supervised ten professional and para-professional staff members. Served as therapist for residents, their families, and carried a case load of community counseling clients.

Director
1973-76

Lee County Youth Service Bureau
Dixon, Illinois

Organized a human service agency aimed at assisting youth and their families. Worked closely with a citizen advisory board. Interfaced with Law Enforcement officials and court workers. Wrote state and federal grants and has administrative responsibility for the same.

Education

M.S. Community Mental Health
Counseling/Administration
Northern Illinois University
DeKalb, Illinois 1976

A.B. Sociology/Social Work
Augustana College
Rock Island, Illinois 1973

Numerous institutes and workshops

Board Meeting of
June 22, 1981

Agenda Item F-3

INTERIM COUNSELOR APPOINTMENT

With the appointment of Alan Hardersen as Director of Admissions, Counseling and Placement, effective July 1, 1981, there is a need for a summer replacement to handle Mr. Hardersen's summer appointments. At the present time, his schedule is heavily booked with new student applicants.

We are fortunate that we have had on our staff, under the Title II Project, a very qualified counselor, Linda Miller. Ms. Miller is available to assume this interim responsibility, and our Counseling staff has a great deal of confidence in her abilities.

RECOMMENDATION: It is recommended that Linda Miller be appointed as interim counselor at the rate of \$250 per week until the permanent replacement for Mr. Hardersen is made.

Board Meeting of
June 22, 1981

Agenda Item G-1

RATIFICATION OF T-1 REPAIRS

The administration has made arrangements with Anixter wherein they will be responsible for the repair of the T-1 building to its original condition and the removal of the air compressor unit still there.

The Board should act to support this action.

RECOMMENDATION: It is recommended that the Board ratify the arrangement worked out with Anixter to remove the air compressor and make the repairs necessary to restore the T-1 building to the original condition as agreed.

Board Meeting
of June 22, 1981

Agenda Item G-2b

APPROVAL OF COOPERATIVE AGREEMENT

SVC AND BLACKHAWK COLLEGE

Our cooperative agreement with Blackhawk College is in need of substantive change before it is renewed for next year. In brief, these are the essential provisions of the new agreement:

**1. Re: Associate of Applied Science Degree -
Medical Laboratory Technology**

This will not be an area of change. Our students may continue to attend Blackhawk East for an AAS degree in this program without chargebacks.

**2. Re: Certificate or Associate of Science
Degree - Horse Science**

Sauk students will now be permitted to take courses leading to this certificate or degree in Horse Science, at Blackhawk East. There will be no chargebacks required.

**3. Re: Certificate in Agricultural Production -
Animal Science, Beef Production, or
Swine Production**

Sauk students will now be permitted to take courses leading to this certificate at Blackhawk East with an emphasis in one of the three areas noted: Animal Science, Beef Production or Swine Production. There will be no chargebacks required.

**4. Re: Associate of Applied Science - Agricultural
Production Degree (Animal Science emphasis
only)**

Continued.....

Cooperative Agreement
Page #2

Sauk students may take the courses needed for the Animal Science emphasis only. No charge-backs will be required.

Students are expected to take the courses offered at Sauk Valley which apply to the above mentioned certificates and degrees.

(The formal agreement outlining the foregoing is expected to be available later, prior to the Board meeting.)

RECOMMENDATION: It is recommended that this revised cooperative agreement with Blackhawk be approved.

A JOINT EDUCATIONAL AGREEMENT
BETWEEN
BLACK HAWK COLLEGE - EAST CAMPUS
AND
SAUK VALLEY COLLEGE

THIS AGREEMENT is entered into this 10th day of July, 1981, by and between the Board of Trustees of Community College District No. 503, Black Hawk College - East Campus, hereinafter referred to as Black Hawk - East, and the Board of Trustees of Community College District No. 506, Sauk Valley College, hereinafter referred to as Sauk Valley, for the expressed purpose of providing additional educational programs to the students of each district involved in this agreement.

Programs included under this Agreement are:

By: BLACK HAWK - EAST

Agricultural Production Certificates
(Animal Science, Beef Production, Swine Production, Horse Science)
Agricultural Production - Associate in Applied Science Degree
Horse Science Technology - Associate in Applied Science Degree

By: SAUK VALLEY

Medical Laboratory Technician
Associate in Applied Science Degree

WITHNESSETH:

WHEREAS, it is the desire of the parties hereto to expand educational services to the greatest number of students in each district served by the parties, and

WHEREAS, by means of this Agreement, the Parties hereto desire to share programs of each institution and thereby maximize the utilization of the finances, facilities, equipment, and personnel of each institution, and by so doing, provide educational services that might otherwise be impracticable for either of the parties individually;

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the Parties hereto agree as follows:

1. INSTITUTIONAL IDENTIFICATION

For the purposes of the Agreement, the college district sending the students to another college will be referred to as the "Sending College", and the college receiving students from another college district will be referred to as the "Receiving College".

2. TERMS OF AGREEMENT

Any educational program offered by the parties to this Agreement shall be an approved program by the Illinois Community College Board at the "Receiving" institution.

3. EFFECTIVE DATE OF AGREEMENT

This Agreement shall become effective at the start of the Fall semester of 1981.

4. DURATION OF AGREEMENT

This Agreement shall remain in effect unless and until one of the Parties notifies the other of a desire to terminate the Agreement. Termination would then occur thirty (30) days after the date of notification. In the event of termination, students who have entered an educational program under the Agreement shall be allowed to complete the program under the terms of the Agreement.

5. AMENDMENTS TO AGREEMENT

Amendments and/or revisions to this Agreement may be made at any time by mutual consent of all parties in writing. Such amendments and/or revisions shall be prepared in the form of an addendum agreement. The procedure for approval of such addenda and/or revisions shall follow the same procedure employed in securing approval by all parties in the original cooperative agreement.

6. CLASS SCHEDULES

Schedules of classes will be exchanged by the two schools.

7. REGISTRATION

Students shall register at the "Receiving" college and shall be considered members of that district for the terms of their enrollments. Courses taken at the "Sending" college must be part of the student's program of studies and approved by the "Receiving" college. Upon successful completion, approved courses taken at the "Sending" college would be acceptable for transfer to the "Receiving" college for completion of the program.

8. ADDITIONAL EDUCATIONAL SERVICES

The "Receiving" college shall provide access to its Learning Resources Center and other instructional resources for students from the "Sending" college, equal to those provided for any other student at its campus.

The "Receiving" college shall also provide counseling, guidance, and other services that will facilitate the learning process.

Courses, seminars, workshops and in-service programs related to any educational program bound by this Agreement may be offered within the district confines of any "Receiving" or "Sending" institution with the consent of both districts. Said programs may be carried on singly by the "Sending" or "Receiving" institution or jointly by both "Sending" and "Receiving" institutions.

9. STUDENT-RECOGNITION OF COMPLETION

The "Receiving" college shall maintain all admission records and transcripts and shall issue any and all degrees or certificates to the students completing the educational programs.

10. SCHOLARSHIPS AND STUDENT ACTIVITIES

The "Receiving" college shall be considered the home district for athletic eligibility and/or any other activity where the student officially represents an institution as well as for military and Illinois State Commission Scholarships.

11. RECORDS

The "Receiving" college shall maintain appropriate records for students from the "Sending" college in accordance with standard procedures while that student is in attendance in the "Receiving" institution and will provide copies of said records to the "Sending" college at the request of the student concerned.

12. PUBLICITY

Any educational program offered through this Agreement shall be duly publicized in the participating district catalog and other informative brochures consistent with institutional policy or all other similar publicity.

13. STUDENT ENROLLMENTS

For the programs covered under this Agreement, Black Hawk-East and Sauk Valley districts are considered one district.

14. IDENTIFICATION OF CONDITIONS OF AGREEMENT TO STUDENTS

It shall be the responsibility of the "Sending" college to identify the terms of this Agreement to their students going to a "Receiving" college. Said students shall be responsible for all normal operating rules and conditions of the campus he is on at any given time.

15. REIMBURSEMENT

The "Receiving" college shall be eligible to file all claims for reimbursement for any student enrolled in their classes from a "Sending" college.

16. INSURANCE

Students at the "Receiving" college shall be covered by the terms of their liability insurance while on the premises of the "Receiving" college.

17. EMERGENCIES

In the event of an emergency:

- (a) proper first aid practices should be employed by the "Receiving" college,
and

(b) next-of-kin or designated individual shall be notified.

18. TRANSPORTATION

Students shall be responsible and liable for their own transportation to and from both "Sending" and "Receiving" colleges.

19. EDUCATIONAL CHARGES FOR SERVICES RENDERED

No charge backs will be made by the "Receiving" college to the "Sending" college for students attending under the provisions of the Agreement. For the purposes of construction space support, FTE enrollment in the classes taken at the "Receiving" institution shall be reported by the "Receiving" institution.

Students enrolled in educational programs covered by this Agreement will be charged tuition at the rate charged by the "Receiving" college.

IN WITNESS THEREOF, the parties hereto have executed this Agreement in two (2) counterparts, each of which shall be deemed an original, as of the date and year first above written.

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 503

BY _____
Chairman of the Board

BY _____
Chancellor

Attest: _____

Date: _____

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 506

BY _____
Chairman of the Board

BY _____
President

Attest: _____

Date: July 10, 1981

ow is a list of courses listed in Black Hawk East Catalogue. These courses follow the same general description and content as the parallel courses at Sauk Valley College.

enrollees at Black Hawk may take those courses when suggested for the curriculum.

other courses in the Sauk Valley Catalogue prefixed HEA in the curriculum must be taken at Sauk with the exception of HEA 170 "Medical Laboratory Practicum". This course is taken at Kewanee Public Hospital.

BLACK HAWK

SAUK

CHEMISTRY

EM 101	Fund. of Modern Chemistry	CHE 105	General Chemistry I
EM 102	Fund. of Modern Chemistry & General Qualitative Analysis	CHE 106	General Chemistry II
EM 110	Survey of General Chemistry	CHE 103	Introduction to Chemistry
EM 111	Survey of Organic and Biochemistry	CHE 110	Introduction to Organic Chemistry

BIOLOGY

145	Anatomy and Physiology	BIO 109	Principles of Medical Science I
146	Anatomy and Physiology	BIO 110	Principles of Medical Science II

COMMUNICATIONS

101	Freshman Rhetoric and Composition	ENG 101	Rhetoric and Composition
102	Freshman Rhetoric and Composition	ENG 103	Rhetoric, Composition and Literature
EC 101	Principles of Effective Speaking	SPE 131	Introduction to Oral Communication
CH 101	Introduction to Psychology	PSY 103	Introduction to Psychology

The following certificates and courses are offered by Black Hawk College - East Campus. Sauk Valley College students may enroll in these courses without chargeback.

Agricultural Production Certificates

Animal Science Certificate

- AG 241 - Animal Science
- AG 244 - Swine Science
- AG 245 - Beef Science
- AG 246 - Meat Animal Evaluation
- AG 247 - Animal Health

Beef Production Certificate

- AG 241 - Animal Science
- AG 245 - Beef Science
- AG 246 - Meat Animal Evaluation
- AG 247 - Animal Health

Swine Production Certificate

- AG 241 - Animal Science
- AG 244 - Swine Science
- AG 246 - Meat Animal Evaluation
- AG 247 - Animal Health

The following Degree is offered by Black Hawk College - East Campus. Sauk Valley College students may enroll in the following courses without chargeback. Courses listed under the Sauk Valley College heading may be taken at Sauk Valley and will apply toward the appropriate certificate or degree listed in the 1981-83 Black Hawk College - East Campus catalog.

Agriculture Production Associate in Applied Science

BLACK HAWK COLLEGE

- AG 123 - Agricultural Mathematics
- AG 134 - Forage Crops
- AG 141 - Feeds and Feeding
- AG 151 - Materials Handling
- AG 152 - Farm Machinery Management
- AG 190 - Agricultural Judging
- AG 191 - Agricultural Judging
- AG 203 - Agricultural Prod. Job Place. Sem.
- AG 204 - Agricultural Production Seminar
- AG 208 - Ag Production Work Experience
- AG 222 - Agricultural Marketing
- AG 223 - Advanced Farm Management
- AG 224 - Agriculture Law

SAUK VALLEY COLLEGE

- AG 101 - Principles of Soils
- AG 102 - Agricultural Economics
- AG 104 - Principles of Fertility and Fertilizers
- AG 105 - Occ. Related Experience I
- AG 106 - Crops & Soils Diagnosis
- AG 108 - Agriculture Business Sem. I
- AG 116 - Principles of Animal Science
- AG 117 - Principles of Feeding
- AG 118 - Swine Management
- AG 119 - Animal Health
- AG 131 - Farm Power and Equipment
- AG 201 - Crop Science

BLACK HAWK COLLEGE

- G 241 - Animal Science
- G 244 - Swine Science
- G 245 - Beef Science
- G 246 - Meat Animal Evaluation
- G 247 - Animal Health
- G 248 - Dairy Science
- G 249 - Sheep Science
- G 251 - Advanced Farm Machinery Management
- G 252 - Grain Drying and Handling
- G 290 - Agricultural Judging
- G 291 - Agricultural Judging

SAUK VALLEY COLLEGE

- AG 201 - Crop Science
- AG 202 - Agriculture Chemicals and Supplies
- AG 203 - Ag Business Seminar
- AG 204 - Agriculture Business Experience II
- AG 215 - Beef Management
- AG 216 - Farm Management
- AG 219 - Marketing Ag Products & Supplies
- ENG 100 - Communications and Writing Skills
- IND 100 - Technical Math
- PSYCH 100 - Orientation

The following Degree is offered by Black Hawk College - East Campus. Sauk Valley college students may enroll in the following courses without chargeback. Courses listed under the Sauk Valley College heading may be taken at Sauk Valley and will apply toward the appropriate certificate or degree listed in the 1981-83 Black Hawk College - East Campus Catalog.

Horse Science Certificate/Associate in Applied Science DegreeBLACK HAWK COLLEGE

- G 105 - Horse Science Seminar
- G 106 - Horse Science Seminar
- G 107 - Horse Science Work Experience
- G 134 - Forage Crops
- G 141 - Feeds & Feeding
- G 142 - Horse Production and Management
- G 143 - Horses and Horsemanship
- G 154 - Horse Equipment and Facilities
- G 205 - Horse Science Tech. Seminar
- G 207 - Horse Science Tech. Work Experience
- G 211 - Agricultural Salesmanship
- G 213 - Stable Management
- G 241 - Animal Science
- G 242 - Horse Feeding and Nutrition
- G 243 - Horse Health Care

SAUK VALLEY COLLEGE

- AG 101 - Principles of Soils
- AG 102 - Agricultural Economics
- AG 103 - Intro to Agriculture Business Mang.
- AG 104 - Principles of Soils & Fertilizers
- AG 106 - Crops & Soils Diagnosis
- AG 116 - Principles of Animal Science
- AG 117 - Principles of Feeding
- AG 216 - Farm Management
- AG 219 - Marketing Ag. Products & Supplies
- ENG 100 - Communications and Writing Skills
- PSYCH 100 - Orientation

Board Meeting
of June 22, 1981

Agenda Item G-2a

APPROVAL OF COOPERATIVE AGREEMENT

SVC AND STERLING SCHOOL OF BEAUTY CULTURE

Our contract with the Sterling School of Beauty Culture is due for renewal. The proposed renewal contract is essentially the same as previous years. The only changes are:

1. An increase in the monthly supply fee from \$62.50 to \$75.00 (see Page #3).
2. The addition of two new courses: Cosmetology 105 and 106 (See Page #3).

RECOMMENDATION: It is recommended that the cooperative agreement with the Sterling School of Beauty Culture be renewed as proposed.

AGREEMENT
FOR COSMETOLOGY TRAINING BETWEEN
COMMUNITY COLLEGE DISTRICT NUMBER 506 AND
THE STERLING SCHOOL OF BEAUTY CULTURE, INC.

THIS AGREEMENT, made this 1st day of July, 1981, between this BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NUMBER 506, an Illinois Community College organized and existing under the laws of the State of Illinois (hereinafter referred to as the "District"), with its principal office located at Route 5, Dixon, Illinois, and the STERLING SCHOOL OF BEAUTY CULTURE, INC., an Illinois Corporation, which is presently located at 211 East Third Street, Sterling, Illinois, (hereinafter referred to as the "Beauty School").

WHEREAS, the District, wishes to provide cosmetology training for those of its students desiring it, and the Beauty School is licensed by the Illinois Department of Registration and Education to furnish instruction and clinical training to students in cosmetology and is willing to furnish such instruction and clinical training to students of the District enrolled with the Beauty School for the program on a contracted basis for a set fee per student as hereinafter provided.

NOW, THEREFORE, in consideration of the mutual promises of the parties, each bargained for and given in exchange for the other, it is hereby mutually agreed as follows:

1. STUDENT ENROLLMENT The District may enroll with the Beauty School students who meet R&E requirements and admission standards of the District as prescribed in the current college catalog for instruction and clinical training in cosmetology as set forth herein, the exact number of students not to exceed 90 for any particular school term. The final date for enrollment for any particular term shall be determined by the Beauty School with a schedule agreed upon by the college in conjunction with the Registrar and the Dean of Instruction.

2. INSTRUCTION, RECORDS, ETC. The Beauty School shall provide the necessary instructors who shall be employees of said School and under its complete control and jurisdiction. Said instructor shall not be considered as members of the faculty of Sauk Valley College and shall not be entitled to membership in the Sauk Valley College Faculty Association. The college shall maintain credentials on these faculty members for the purpose of review by accrediting agencies. The Beauty School shall be solely responsible for all Workmen's Compensation Insurance, Unemployment Insurance, and payrolls of persons it hires or uses for instruction of the courses provided for herein. The Beauty School will provide instruction and clinical training to students as prescribed by the Department of Registration and Education of the State of Illinois, the District, and the Illinois Community College Board. The Beauty School shall maintain records of attendance, grades, and hours of instruction and these shall be communicated to the college's registrar office. The normal college admission procedures will require that the college admissions office collect certain documents as specified in the admissions area of the college catalog. The Beauty School shall submit to the District Registrar at the conclusion of each course, evaluation reports of each student by grade. The district shall conduct annual follow-studies of Cosmetology graduates. The overall administrative supervision of the program lies with the college. Representatives of the District may make periodic calls at the Beauty School for the purpose of observing and assessing the progress of the students and the evaluation of the instructional process and make these evaluations known to the director of the Beauty School.

3. COURSES AND FEES The courses to be offered by the Beauty School shall be designated Cosmetology 101, 102, 103, 104, 105, 106, the content for which courses shall consist of the items contained in the descriptions thereof attached hereto and made a part hereof by reference. The student will be enrolled in only one (1) course at any period of time. The College shall maintain course outlines and revise these as program changes warrant. The District shall collect tuition and pay the Beauty School the following fee for each student enrolled at the mid-point in the following courses:

<u>COURSE NAME</u>	<u>CREDIT HOURS</u>	<u>AMOUNT OF TUITION</u>	<u>INSTRUCTIONAL FEES PAID BY SAUK VALLEY COLLEGE TO STERLING BEAUTY SCHOOL</u>
Cosmetology 101	8	\$160.00	\$222.24
Cosmetology 102	4	80.00	111.12
Cosmetology 103	12	240.00	333.36
Cosmetology 104	12	240.00	333.36
	<u>36</u>		<u>\$1,000.08 (\$27.78 per credit hour)</u>

SUPPLY FEE PAID DIRECTLY TO STERLING BEAUTY SCHOOL BY STUDENTS:

\$100.00 First day of school
 75.00 The First school day of each month
 for 8 months to Beauty School

These fees include special supplies, materials, and reference books needed by the student during the study of Cosmetology.

Course Additions: Cosmetology 105 Instructor Education
 Cosmetology 106 Student Teaching Practicum

<u>COURSE NAME</u>	<u>CREDIT HOURS</u>	<u>AMOUNT OF TUITION</u>	<u>INSTRUCTIONAL FEES PAID BY SAUK VALLEY COLLEGE TO STERLING BEAUTY SCHOOL</u>
Cosmetology 105	12	\$240.00	\$333.36
Cosmetology 106	12	240.00	333.36
	<u>24</u>	<u>\$480.00</u>	<u>\$666.72</u>

SUPPLY AND STATE REGISTRATION FEE OF \$115.00 PAID DIRECTLY TO THE STERLING BEAUTY SCHOOL BY STUDENT TEACHERS.

4. PAYMENT SCHEDULE The District agrees to pay the Beauty School the amount specified in accordance with the foregoing schedule per student per course contingent upon the student's good standing and attendance (student must be in attendance) at the established mid-term date based upon the course starting date as determined by the academic calendar of the Beauty School developed in conjunction with the College. Said calendar shall prevail with reference to the determination of the mid-term date. The invoice shall include the student's name, social security number, starting date and ending date of the course, together with the amount due.

5. CLASSES AND HOURS The Beauty School is located at 211 East Third Street, Sterling, Illinois. The hours of classes shall be 8:30 AM to 4:00 PM, Tuesday through Friday, 8:00 AM to 3:30 PM Saturday, except legal holidays. The academic calendar of the Beauty School will be in effect, not the calendar of the District.

6. REGISTRATION AND QUALIFICATION OF STUDENTS Each student and his/her parent or guardian, if he/she is a minor, shall execute and file a Registration and Matriculation Application with the Beauty School before the beginning date of class for submission to the Department of Registration and Education of the State of Illinois, in addition to regulations of college. The form of Registration and Matriculation Application shall be prescribed by the School and shall show or be accompanied by the following requirements of the Illinois Beauty Culture Act and the Rules and Regulations for the Administration of the Illinois Beauty Culture Act and the Department of Registration and Education before a student may be permitted to attend or participate in Cosmetology training.

- (a) Proof that the student is a graduate of at least the eighth grade or equivalent, provide transcripts of high school course work, marital status must be certified in keeping with Illinois Department of Registration and Education regulations.

(b) That the student is a citizen or has filed a Declaration of Intent (as defined in the Beauty Culture Act of 1967, Section 5, Paragraph F)

(c) An executed form of the modified Registration contract delivered to the Beauty School.

Students shall also be required to complete registration with the District in accordance with its rules and regulations, as specified in the college catalog.

7. RESPONSIBILITIES OF STUDENTS In addition to any and all other duties as set forth herein and as required by the rules, regulations and policies of the District, each student shall purchase at his/her own expense and perform the following:

(a) Supply his/her own white professional uniforms and shoes and transportation to and from the Beauty School and any other supplies and expenses needed.

(b) Adhere to the rules and regulations of the Beauty School which are attached hereto and made a part hereof by reference, it being understood that the Beauty School shall not be responsible for any acts of the students while not in attendance at the school.

8. PRIVILEGES OF THE BEAUTY SCHOOL As an independent contractor, it is understood and agreed that the Beauty School, in cooperation with the District, shall have the right to request the withdrawal of any student in keeping with the college's enrollment withdrawal and disciplinary procedures as specified in the college catalog. Any tuition refunds to the students shall be in accordance with the prevailing District policy. Such withdrawal requests should be made to the Dean of Instruction.

It is understood that the District is a public institution and the Beauty School agrees to indemnify and hold harmless the said District, its Board of Trustees and employees for any loss or damage, and any attorneys fees, court costs, and expenses incurred as a result of any claim or wrongful dismissal or any claim of deprivation of any instructional or legal right, regardless of whether such claims are groundless in fact.

In the event the Beauty School closes or ceases doing business for any reason whatsoever, it shall refund fees to the District, on a pro rata basis, based upon the actual hours of instruction given the students. The Beauty School further agrees to indemnify and hold the District, its Board of Trustees and Staff harmless from any and all expense, claim or loss, including reasonable attorneys' fees, which may result from said closing or cessation of business.

9. PRIVILEGES OF DISTRICT AND STUDENTS The District for an individual student or any individual student shall have the right at his discretion to withdraw from or cancel the cosmetology instruction and clinical training afforded by the Beauty School by forwarding to said School a written notice containing, but not limited to, the reason for the discontinuance or disconnection and the date it is to be effective. In the event of withdrawal or cancellation, the student shall be entitled to a tuition refund in accordance with the then current policy of the District as stated in the District catalog.

Should the District cancel its program in cosmetology or not enroll new students, students enrolled in the program will be allowed to finish their education through continued enrollment in the remaining courses at the Beauty School upon payment of the Beauty School's required fees. Time for completion of this sequence cannot exceed three calendar years from the date of enrollment in the first course. Students participating in this program are eligible for all auxiliary services of the college and shall be encouraged in every way to participate in the student activities normally provided for students of other programs.

10. NO REFUNDS FOR SUPPLIES There shall be no refunds or credits given by the Beauty School and/or the District for "School Kits" or any other equipment or supplies purchased by the student or District under any circumstances.

11. ADVISORY COMMITTEE An Advisory Committee shall be formulated to work with the college and the School of Beauty for improvement of the program. This advisory committee shall be representative of the District at large.

12. LIABILITY INSURANCE, ETC. Beauty School shall, during the duration of this agreement, maintain in force comprehensive general liability insurance in companies suitable to and approved by District and naming District as an additional insured, protecting District from any loss, claim or demand which may arise in any manner from the conduct of instruction as provided for herein, including without limitation, any and all liability to third person, students, or agents, or servants of Beauty School for personal injury or property damage. It is understood and agreed that Beauty School shall not be required to insure nor be responsible for any claims or occurrences which may arise off the premises and surroundings of Beauty School, or out of operation of motor vehicle by any student for the purpose of attending instruction at Beauty School. Limits of liability under such policy shall be as follows:

\$100,000.00 for individual
\$300,000.00 for accident
\$ 5,000.00 per property damage;
and excess liability of \$1,000,000.00

13. NOTICES AND DEMANDS All notices and demands herein shall be in writing. The mailing of notices or any other instrument shall be sufficiently served hereunder if duly sent by registered or certified mail (return receipt requested), addressed to the respective addresses as stated above, subject to the right of

any party to designate by notice in writing a new address to which notice must be sent.

14. AMENDMENTS This agreement may from time to time be altered, amended or cancelled in whole or in part, subject, however, to the express condition precedent that such alteration, amendment or cancellation shall be in writing and signed by the parties; and the same shall not be invalid because of the lack of consideration, but shall have the same force and effect as though originally embodied herein.

15. PRIOR AGREEMENTS, ETC. This agreement supersedes and takes the place of any and all prior agreements, representations and negotiations, and said prior agreements, representations and negotiations are hereby released and terminated.

16. CAPTIONS The captions at the beginning of each paragraph shall not be construed to limit or restrict the language contained therein; it being the intention of the parties that said captions are employed simply as a convenient index.

17. BENEFIT This agreement shall be binding upon and shall inure to the benefit of the parties, their successors and assigns. No assignment by the Beauty School shall be made without the prior written agreement of the District.

18. DURATION OF AGREEMENT This contract between the District and the Beauty School shall be continuous from this date. The duration of this agreement with regard to finances shall be from July 1, 1981, through June 30, 1982. Both the District and the Beauty School shall, however, have the right to terminate this contract upon giving written notice to the other at least ninety (90) days before the date upon which either District or Beauty School desires to terminate this contract.

Notwithstanding the foregoing, in case of termination as above stated, the Beauty School shall continue its obligation to those students already enrolled, until those students have completed their training and are qualified to take

State examinations. The District will pay the Beauty School for such students as hereinbefore provided.

19. ENTIRE AGREEMENT This agreement contains all of the terms, covenants, and conditions between the parties and no modifications, additions, waivers or alterations shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

This entire agreement shall be subject to the approval of the District's program in Cosmetology by the Illinois Community College Board, the Illinois Board of Vocational Education and Rehabilitation, the Illinois Board of Higher Education and the Illinois Department of Registration and Education and Beauty School shall at all times comply with applicable law, statutes, and regulations and keep in force required licenses as provided by the Illinois Department of Registration and Education, continue to maintain accreditation with the Cosmetology Accreditation Commission.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

BOARD OF TRUSTEES OF COMMUNITY
COLLEGE DISTRICT NUMBER 506

THE STERLING SCHOOL OF BEAUTY
CULTURE, INC., AN ILLINOIS CORPORATION

BY _____
President

BY _____
President

ATTEST:

ATTEST:

Secretary - Board of Trustees
Community College District No. 506

Secretary
Sterling School of Beauty Culture
Sterling, Illinois

(SEAL)

(SEAL)

Board Meeting
of June 22, 1981

Agenda Item G-3

FOUNDATION BOARD LIAISON

Board member, Koenig, has asked to be replaced as liaison to the Sauk Valley Foundation Board.

The Board will want to consider this matter.

Board Meeting
of June 22, 1981

Agenda Item I-1

PROGRESS REPORT ON BUILDING ALTERATIONS

Several consultations have been held with McLane and McLane, architects, and our staff regarding the proposed building alterations.

Attached are minutes of an earlier meeting of the Building Utilization Committee outlining the scope of the deliberations and specific considerations at that time. Since then, our discussion with the architects have brought further refinement of specific suggestions.

We will present an updated status report at the Board meeting.

Building Utilization Committee Minutes

May 22, 1981

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Sic. et the President

esent: Gelander, Clevenger, Sagmoe, Edison, Foster, Garner.

Ralph Gelander said the meeting agenda would focus on the development of a comprehensive list of administrative office functions that will require relocation and/or remodeling as a result of the administrative reorganization. The following list was compiled.

- A. Admissions Office - need two private offices, microfilm room, publications storage area, extensive files, safe, reception area, computer /electrical lines, telephone, fee collection area and equipment. The first floor game room is considered a potential site.
- B. Academic Administration Offices - need four contiguous private offices for the assistant instructional deans, space for three clerical workers, a reception area, workstudy space, telephones. The Third floor admissions and registration office is considered a potential site.
- C. Student Game/Recreation Area - need 2000 sq. ft. of floor space to house ping pong tables, pin ball machines and chess tables. The east end of the cafeteria is a potential site and could be developed with noise and sight barriers rather than ceiling-high walls.
- D. Staff Lounge - need a permanent location that is central to the building. The east half of the second floor art gallery is considered a potential site.
- E. Public Information Office - need space in close proximity to the Faculty Information Center on the first floor to include one private office, a work area for producing signs, a secure area to house the control unit for a college marquee and a lay out area for preparing camera-ready copy. The bookstore storage room is considered a potential site.
- F. Planning and Development Office - need an office for the new director of planning and resource development. Frank Pintozzi's office, Ralph Gelander's office or one of the four private offices in the business office area are considered potential sites. One of these locations might also provide space for additional record storage for the president's office.
- G. Record Storage for the President's Office - see item above.

Building Utilization

Minutes, Cont.

Page 2

H. Duplicating/Work Room - Consideration might be given to relocating the third floor work room to free up that area for the development of a typing pool/work processing center. The book processing room at the west end of the library is considered a potential site. Workroom staff could also then supervise the Xerox machine as well.

It was agreed to have Dean Edison consult with architect John McLane on plans to implement items A, B, C and D.

Committee members will give additional consideration to the remaining items.



June 18, 1981

Mr. Robert Edison
Dean of Business Services
Sauk Valley College
R.F.D. 1
Dixon, Illinois 61021

re: Interior Alterations, Sauk Valley College

Dear Mr. Edison:

This letter is to inform you and the Board of the status of the project to date and our anticipated timetable for the entire project.

The preliminary design work has progressed well in the last couple weeks and should be completed and approved within the next week or so. We intend to then prepare cost estimates for each of the projects for your review. Upon approval of the design work and estimates, we can begin preparation of the bidding documents (drawings and specifications). I would estimate that approximately six weeks will be required to complete the bidding documents (this could vary slightly depending on our consulting engineers). Upon completion of the bidding documents it will then take approximately two weeks to obtain bids and probably another week to prepare contracts with the low bidders.

The construction process itself could probably be completed in six to eight weeks if all materials were readily available. However, there are some items for which the delivery time is terrible. For example it presently takes approximately four months to get door hardware (locksets and latchsets etc.) and there may be a few other items that aren't readily available. In other words it looks like the great majority of the work (90 to 95%) would probably be complete in about six to eight weeks construction time and could be occupied, but 100% completion would probably be four to five months.

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C.R. of the President



A projected schedule would be as follows:

<u>ITEM</u>	<u>DATE</u>
Completion of Design and Cost Estimates and approval by the College	July 1, 1981
Completion of Construction Documents	August 15, 1981
Bid Opening	September 1, 1981
Award Contracts	September 8, 1981
Begin Construction	September 15, 1981
Construction 90-95% Complete (Space could be occupied)	November 1, 1981 to November 15, 1981
100% Completion	February 1, 1982

We will do what we can to speed up the first two items and try to cut the time listed. Perhaps we can shave several weeks if all goes well. Another possibility we can explore would be for the College to order the door hardware and any other special items as soon as possible. We can call out in the specifications that the college will furnish certain items, but that the contractor must install them. This would save us a couple months if we can handle it this way. If all goes well and we can do the previously mentioned, I still feel the earliest probable date for 100% completion would be between mid October and November 1, 1981.

Let me know if you have any questions.

Truly yours,

A handwritten signature in cursive ink that reads "John R. McLane Jr.".

John R. McLane Jr. A.I.A.

JRM JR:dml

Agenda Item I-5

INSTITUTIONAL GOALS - 1981-82

In the last two months a special effort has been made to define a focus for our extra efforts as an institution this next year. Above and beyond our basic commitment to the respective tasks of instruction, administering, and serving the educational needs of students, we have developed these 16 goals for our special attention for the coming 1981-82 year.

These goals have been forged from the input and insights of the college staff. A special ad-hoc committee of faculty, administrators and classified staff developed these goals and gave direction and definition to the final results.

These goals provide a focus and a channel for our extra effort as an institution for the year ahead.

1. Initiate a comprehensive long-range planning effort including curriculum, community needs, financial resources, building utilization, and staffing.
2. Develop a comprehensive marketing and public relations program.
3. Develop a long-range financial plan.
4. Improve the quality of external communications.
5. Create new and expanded services to business, industry, and other special community groups.
6. Enhance the role and function of college committees.
7. Improve the coordination of class scheduling.
8. Create greater team effort with more effective communication among all segments of our staff.
9. Improve building utilization.
10. Reassess our off-campus offerings and locations with a focus on community needs.
11. Analyze all non-professional (classified) positions including employment conditions, salaries, and benefits.
12. Enhance the scheduling of college courses.

Board Meeting of
June 22, 1981
Page 2

13. Conduct a concentrated review of the community college mission and its implementation at Sauk Valley College.
14. Implement an expanded program of comprehensive staff development.
15. Improve student retention.
16. Improve the quality of internal communications.

Board Meeting
of June 22, 1981

Agenda Item F-5

COORDINATOR STIPENDS

Additional responsibilities are required by the Coordinators of our Allied Health programs and the Learning Resource Center in the summer months. For the Allied Health programs these include: clinic site coordination, student observation, recruitment, and screening of prospective students, curriculum and laboratory development, and other responsibilities as outlined by the respective accreditation agencies.

For the Learning Resource Center, it includes the overall administrative supervision of the LRC.

These stipends are recommended for the summer of 1982 as a supplemental part of the contractual agreement to be completed in advance of the 1981-82 academic year.

Robert Thomas LRC Coordinator \$4,420

Leona Grossman LPN Coordinator \$3,000

Harold Nelson Medical Lab
Technician \$2,500

Stan Shippert Radiology Technician
Coordinator \$2,500

RECOMMENDATION: That the coordinator stipends for the foregoing positions be approved.