

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING
2K2 Faculty Dining Room Second Floor
August 24, 1981 7:30 p.m.

- A. Call to Order
- B. Roll Call
- C. Written Communications from Visitors
- D. Approval of Minutes
- E. Financial Reports and Action:
 - 1) Treasurers Report
 - 2) Current Disbursements
 - 3) Current Payroll Journal
 - 4) Working Cash Fund Resolution
 - 5) Resolution to Issue Working Cash Fund Bonds
- F. Personnel Recommendations:
 - 1) Professional Staff
 - 2) Approval of Athletic and Student Activity Stipends
 - 3)
- G. Other Actions:
 - 1) Approval of Resource Allocation Management Plan (RAMP)
 - 2) Recommendation to Revise Standards for Honors
 - 3)
- H. Reports:
 - 1) Student Trustee
 - 2) ICCTA Representative
 - 3) Foundation Liaison
- I. Presidents Report:
 - 1) Cooperative and Contractual Agreements
 - 2) ICCTA Interpretation on New Board Reorganization
 - 3) Progress on Building Modification Project
 - 4) Other Building and Grounds Projects (T-1, blacktopping, etc.)
 - 5) Orientation/Enrollment
 - 6) Other Items
- J. Executive Session
- K. Time of Next Meeting

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

August 24, 1981

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p.m. on August 24, 1981 in Room 2K2 of Sauk Valley College, Route #5, Dixon, Illinois.

Call to Order: Chairman Reigle called the meeting to order at 7:30 p.m. and the following members answered roll call:

John Fassler	Kay Fisher
Oscar Koenig	Ann Powers
Juanita Prescott	William Reigle
Steve Falzone	

Absent: Lorna Keefer

Minutes: It was moved by Member Powers and seconded by Member Koenig that the Board approve the minutes of the July 27 meeting as presented. Motion voted and carried.

Treasurer's Report: It was moved by Member Prescott and seconded by Member Powers that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried.

Disbursements: It was moved by Member Koenig and seconded by Member Prescott that the Board approve the bills in the following amounts:

Educational Fund	\$235,505.38
Building Fund	19,803.83
Site & Construction	17,043.85
Bond and Interest	None
Insurance Fund	11,703.00

In a roll call vote, all voted aye. Motion carried.

Payroll: It was moved by Member Koenig and seconded by Member Fisher that the Board approve the payroll of July 31 in the amount of \$109,329.50 and the payroll of August 15 in the amount of \$70,704.92. In a roll call vote, all voted aye. Motion carried.

Faculty Appointments: It was moved by Member Powers and seconded by Member Koenig that the Board approve the following faculty appointments:

Faculty
Appointments:
(continued)

Ralph Pifer - Psychology Instructor at an annual 10-month salary of \$15,718 at Asst. Professor Step 2

Duane W. Moody - Data Processing Instructor at an annual 10-month salary of \$16,329 which is Step 11 of the Asst. Instructor rank.

Sandra Taira - Nursing Instructor at an annual 10-month salary of \$12,459 which is Step 2 of the Assistant Instructor level.

In a roll call vote, all voted aye. Motion carried.

Stipends for
Athletics and
Student Activity:

It was moved by Member Fisher and seconded by Member Prescott that the Board approve the following stipends for the 1981-82 year:

Baseball	\$ 900
Basketball - Mens	1,800
Basketball - Womens	1,200
Cheerleaders	500
Golf	750
Newspaper	1,350
Softball	900
Tennis - Mens	750
Tennis - Womens	750
Cross Country Track	650
Track - Outdoor	850
Track - Indoor	600
Volleyball	750

In a roll call vote, all voted aye. Motion carried.

RAMP:

It was moved by Member Prescott and seconded by Member Powers that the Board approve the Resource Allocation Management Plan for Sauk Valley College as presented. In a roll call vote, all voted aye. Motion carried.

Honors:

It was moved by Member Prescott and seconded by Member Fisher that the Board approve the attached revision in the Honors Program to become effective with the 1982-83 academic year. In a roll call vote, all voted aye. Motion carried.

Grounds:

Discussion was held on alternate uses of the college grounds for agricultural purposes. Dr. Garner noted that this could be included as one of the items to be studied by the long-range planning committee this year.

Reports:

Student Trustee, Falcone, reported that entertainment planned for the beginning of classes included: noon-hour presentations of a magician and Dave Rudolph, guitarist. A Welcome Back Dance will be held on September 2 at Emerald Hill, followed by Pow-Wow Day to be held on September 23.

Member Prescott reported that letters had been written to the colleges in our region concerning the calendar for meetings of the Northwest Trustee Association for the year with suggestions for the various meetings. She also requested the Trustees write their legislators on the Collective Bargaining Bill.

Discussion was held on the trustee publication, Policies for Tomorrow, which was recently mailed to all members. It was decided to have a work and discussion session on this in the near future.

Member Fisher reported that the Foundation Board did not have too many in attendance at the July meeting, but they did discuss the audit and were informed that the Foundation books are in good order. They are moving ahead with their pamphlet highlighting Foundation activities.

Cooperative
Agreements:

Dr. Garner informed the Board that the administration was renewing the cooperative agreements for clinical sites with Village Inn of Dixon, and Sterling Care Center.

Dr. Garner reported to the Board on the attached letter from the Trustees Association in regard to election questions. He also updated the Board on the status of building modifications, blacktopping, use of the T-1 building, attendance at Senator Shapiro's funeral, Orientation Day activities, and told the Board that enrollment was down at the end of registration about 4.2% in credit hours from last year.

Trustee
Candidates:

Chairman Reigle noted that he and Lorna Keefer had decided not to run for re-election. He said that he had served for the past 11 years and had not intended to stay on the Board this long when he started. He said he felt the Board was now ready for new leadership and fresh ideas.

He said that two outstanding people from the community had filed nominating petitions for the vacancies. Richard Groharing from Morrison and David Mandrgoc from Dixon would be running in the November 3 non-partisan election.

Executive
Session:

At 8:25 p.m. it was moved by Member Powers and seconded by Member Fisher that the Board adjourn to executive session to discuss personnel and confer with legal counsel. In a roll call vote, all voted aye. Motion carried.

Regular
Session:

At 9:40 p.m. it was moved by Member Powers and seconded by Member Fassler that the Board return to regular session. In a roll call vote, all voted aye. Motion carried.

Director of
Planning and
Resource
Development:

It was moved by Member Prescott and seconded by Member Koenig that the Board authorize Dr. Garner to offer a contract for Director of Planning and Resource Development when his recommendation had been finalized. In a roll call vote, all voted aye. Motion carried.

Working Cash
Fund:

It was moved by Member Fassler and seconded by Member Fisher that the Board approve the attached Working Cash Fund Resolution authorizing the Treasurer to borrow and repay various funds during the 1981-82 year as per the resolution. In a roll call vote, the following was recorded: Ayes Members Fassler, Fisher, Koenig, Powers, and Reigle. Nays-Members Prescott and Falzone. Motion carried.

Working Cash
Fund Bonds:

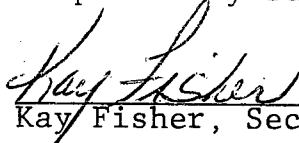
It was moved by Member Fisher and seconded by Member Koenig that the Board approve the attached resolution to issue Working Cash Fund Bonds in the amount of \$500,000. In a roll call vote, all voted aye. Motion carried.

Adjournment:

Since there was no further business, it was moved by Member Prescott and seconded by Member Powers that the Board adjourn. The next meeting will be September 14 in Room 2K2. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 9:50 p.m.

Respectfully submitted:


Kay Fisher, Secretary

TREASURER'S REPORT

July 31, 1981

EDUCATIONAL FUND

Balance on Hand June 30, 1981 \$ 282,453.19

Receipts:

Accounts Receivable	600.00	
Taxes	145,648.69	
Charge-Back Revenue	3,321.66	
Voc. Ed. Reg. Reimbursement	35,915.00	
Personal Prop. Tax. Repl.	33,659.10	
Summer Tuition	25,000.00	
Transcript Fees	120.00	
Rental Income	2,500.00	
Interest on Investments	2,227.80	
Other Revenue	738.16	
Expenditure Credits	<u>8,671.25</u>	<u>258,401.66</u>

Total Available \$ 540,854.85

Disbursements:

Expenses for June 1980-81	245,089.16	
Expenses for July 1981-82	<u>145,202.79</u>	<u>390,291.95</u>

Balance on Hand July 31, 1981 \$ 150,562.90

BUILDING FUND

Balance on Hand June 30, 1981 \$ 31,037.65

Receipts:

Taxes	36,410.96	
Pers. Prop. Tax Repl.	8,414.77	
Misc. Revenue	87.00	
Exp. Credits	<u>64.70</u>	<u>44,977.43</u>

Total Available \$ 76,015.08

Disbursements:

Expenses for June 1980-81	31,749.93	
Expenses for July 1981-82	<u>4,304.95</u>	<u>36,054.88</u>

Balance on Hand July 31, 1981 \$ 39,960.20

SITE AND CONSTRUCTION FUND - Dixon National Bank

Balance on Hand June 30, 1981	\$ 73,859.86
<u>Receipts:</u>	-0-
<u>Disbursements:</u>	-0-
Balance on Hand July 31, 1981	\$ <u>73,859.86</u>

SITE AND CONSTRUCTION FUND - Harris Trust

Balance on Hand June 30, 1981	\$ 6,811.09
<u>Receipts:</u>	-0-
<u>Disbursements:</u>	-0-
Balance on Hand July 31, 1981	\$ <u>6,811.09</u>

BOND AND INTEREST #1

Balance on Hand June 30, 1981	\$ 84,280.66
<u>Receipts:</u>	
Taxes	46,122.33
Interest on Investments	<u>226.66</u>
	46,348.99
Total Available	\$ 130,629.65

<u>Disbursements:</u>	
Investments	<u>112,000.00</u>
Balance on Hand July 31, 1981	\$ <u>18,629.65</u>

BOND AND INTEREST #4

Balance on Hand June 30, 1981	\$ 708.17
<u>Receipts:</u>	-0-
<u>Disbursements:</u>	-0-
Balance on Hand July 31, 1981	\$ <u>708.17</u>

WORKING CASH FUND

Balance on Hand June 30, 1981 \$ 12,453.94

Receipts:
Interest on Investments 3,680.25

Total Available \$ 16,134.19

Disbursements: -0-

Balance on Hand July 31, 1981 \$ 16,134.19

INSURANCE FUND

Balance on Hand June 30, 1981 \$ 35,070.68

Receipts:
Taxes 12,138.60

Total Available \$ 47,209.28

Disbursements:
Insurance Expenses 3,360.79

Balance on Hand July 31, 1981 \$ 43,848.49

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FUNDS INVESTED

Stock Falls National	Educational	Variable		\$595,000.00
Stock Falls National	Building	15.01	8-20-81	72,013.95
Farmers National	S & C	14.75	10-25-81	101,000.00
Stock Falls National	S & C	15.781	11-11-81	122,752.12
Dixon National	S & C	15.925	11-27-81	214,438.66
Farmers National	S & C	15.01	8-24-81	101,000.00
First National	S & C	14.03	10-6-81	141,631.30
First National	S & C	13.70	9-8-81	200,000.00
Stock Falls National	B & I #1	15.781	11-16-81	228,540.31
Stock Falls National	B & I #1-Passbook	5.50		30,495.90
Stock Falls National	B & I #1	15.0	11-23-81	112,000.00
Three Banks	B & I #1	6.00		45,000.00
Stock Falls National	B & I #4-Passbook	5.50		7,341.15
Stock Falls National	Working Cash	15.275	11-19-81	321,192.27
Stock Falls National	Working Cash	14.0	8-7-81	315,000.00
Stock Falls National	Working Cash	15.354	11-6-81	325,000.00

TOTAL INVESTED \$2,932,405.66

SAAK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 7/31/81

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$ 902.15
Notes Receivable	1,635.00
	<u>\$ 2,537.15</u>

LIABILITIES & NET WORTH:

Fund Equity	<u>\$2,537.15.</u>	<u>\$ 2,537.15</u>
		<u>\$ 2,537.15</u>

P R O F I T A N D L O S S

INCOME NONE

EXPENSES NONE

NET INCOME(LOSS) NONE

SAUK VALLEY COLLEGE

E.O.G. WORKSTUDY FUNDS

Period Ending July 31, 1981

B A L A N C E S H E E T

CASH on Hand	\$ 3,729.48	
Workstudy Awards Receivable from Fed. Gov. 1980-81	-0-	
Workstudy Awards Capital 1980-81		\$139,001.00
Workstudy Awards Paid 1980-81.	139,001.00	
E.O.G. Awards Receivable from Fed. Gov. 1980-81.	-0-	
Initial E.O.G. Awards Capital 1980-81.		36,736.00
Initial E.O.G. Awards Paid 1980-81	36,728.75	
Renewal E.O.G. Awards Capital 1980-81.		22,491.00
Renewal E.O.G. Awards Paid 1980-81	22,491.00	
Basic E.O.G. Awards Rec. from Fed. Gov. 1980-81.	(21,937.72)	
Basic E.O.G. Awards Capital 1980-81.		295,986.00
Basic E.O.G. Awards Paid 1980-81	296,529.21	
Basic E.O.G. Admin. Allowance Rec. from Fed. Gov. 1980-81.	-0-	
Basic E.O.G. Admin. Allowance Capital 1980-81.		3,760.00
Basic E.O.G. Admin. Allowance Paid 1980-81	3,760.00	
Workstudy Awards Receivable from Fed. Gov. 1981-82	170,658.00	
Workstudy Awards Capital 1981-82		170,658.00
Basic E.O.G. Awards Rec. from Fed. Gov. 1981-82.	145,220.00	
Basic E.O.G. Awards Capital 1981-82,		145,220.00
Inactive Federal Grants.	17,672.28	
	<u>\$813,852.00</u>	<u>\$813,852.00</u>

SAUK VALLEY COLLEGE BOOKSTORE

BALANCE SHEET

June 30, 1981 after audit

ASSETS:

Cash in Bank	\$ 22,768.77
Petty Cash	500.00
Accounts Receivable	25,515.03
Accounts Receivable - Educational Fund	255.30
Merchandise Inventory 6-30-81	86,423.54
Investments	<u>116,950.68</u>

Total Assets \$252,413.32

LIABILITIES:

Accounts Payable	\$ 1,515.41
Accounts Payable - Student Activities	<u>300.00</u>

Total Liabilities \$ 1,815.41

FUND EQUITY:

Fund Equity 7-1-80	\$214,755.92
Add Net Profit	<u>35,841.99</u>

Total Fund Equity 6-30-81 \$250,597.91

Total Liabilities and Fund Equity \$252,413.32

SAUK VALLEY COLLEGE BOOKSTORE

Profit and Loss Statement

July 1, 1980 -- June 30, 1981

(after audit)

REVENUE:

Textbook Sales	\$200,581.18
Supplies Sales	28,793.35
Miscellaneous Sales	16,595.47
Paperback Sales	8,171.70
Used Book Sales	16,822.02
Sales Tax Collected	12,127.00
Investment Income	5,378.70
Other Income	<u>525.70</u>

Total Revenue \$288,995.12

COST OF SALES:

Beginning Mds. Inventory 7-1-80	\$ 73,339.62
Textbooks Purchased	163,496.22
Supplies Purchases	24,550.11
Miscellaneous Purchases	14,099.76
Paperbacks Purchased	6,842.70
Used Books Purchased	12,832.47
Sales Tax Paid	<u>11,983.41</u>

Merchandise Available for Sale \$307,144.29

Less Ending Merchandise Inventory 6-30-81 86,423.54

Cost of Goods Sold \$220,720.75

GROSS PROFIT \$ 68,274.37

EXPENSES:

Salaries & Wages	\$ 20,059.76
Transportation	5,868.52
Supplies Expense	1,868.61
Equipment	2,603.22
Travel Expenses	1,356.54
Telephone	267.15
Dues & Subscriptions	155.00
Other Expenses	200.80
Bad Debts	(26.79)
Cash Over & Under	<u>59.57</u>

Total Expenses \$ 32,432.38

NET PROFIT \$ 35,841.99

SAUK VALLEY COLLEGE BOOKSTORE

Period Ending 7-31-81

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$ 11,250.13
Petty Cash	500.00
Investments	116,950.68
Accounts Receivable - Educational Fund	10.80
Accounts Receivable	2,049.77
Inventory 6-30-81	86,423.54
	<u>\$217,184.92</u>

LIABILITIES AND NET WORTH:

Accounts Payable - Student Activity Fund	\$ 160.00
Fund Equity	\$250,597.91
Net Loss	<u>(33,572.99)</u>
	<u>217,024.92</u>
	<u>\$217,184.92</u>

P R O F I T A N D L O S S

INCOME:

Textbook Sales	\$ 5,111.46	
Supply Sales	400.45	
Miscellaneous Sales	613.68	
Paperback Sales	560.26	
Used Book Sales	839.47	
Sales Tax Collected	477.16	
Other Income	10.66	
Investment Income	<u>-0-</u>	\$ 8,013.14

EXPENSES:

Textbook Purchases	\$ 35,868.63	
Supply Purchases	1,655.31	
Miscellaneous Purchases	1,823.03	
Paperback Purchases	194.58	
Used Book Purchases	<u>-0-</u>	
Sales Tax Paid	<u>-0-</u>	
Salaries & Wages	1,418.11	
Transportation Charges	464.48	
Supply Expense	70.95	
Equipment	<u>-0-</u>	
Travel	60.30	
Telephone	<u>-0-</u>	
Dues & Subscriptions	15.00	
Other Expense	<u>-0-</u>	
Over & Under	7.74	
Bad Debts	<u>-0-</u>	\$ 41,586.13

NET LOSS on a cash basis without regard to inventory or
accounts payable \$ (33,572.99)

RESTRICTED PURPOSES FUND

July 31, 1981

Balance on Hand - June 30, 1981	\$ 23,654.32
July Receipts	99,564.76
Cash Under - July 22 Deposit	<u>(20.00)</u>
TOTAL FUNDS AVAILABLE DURING JULY	\$ 123,199.08
Cash Disbursements for July, 1981	<u>35,938.99</u>
Balance on Hand - July 31, 1981	<u>\$ 87,260.09</u>

STATEMENT OF INCOME & EXPENSE

STUDENT ACTIVITY FUND

ACTIVITIES

Comprehensive Fee Income	-0-
Athletic Income	-0-
Drama Income	-0-
Student Activity Income	-0-
Student Newspaper Income	-0-
Film Income	-0-
Cash Over & Under	(20.00)
Other Income - Student Activity Only	<u>-0-</u>
TOTAL INCOME	\$ (20.00)

BUDGET

EXPENSE

Athletic Expense	\$ 307.30
Cheerleaders & Pom Pom Squad	
Speech Activity & Reader's Theatre	
Drama Expense	
Music Expense	
Student Activity Expense	334.05
Student Newspaper Expense	
Associated Student Board Expense	
Musical	
Women's Intercollegiate Activity	
Intramurals - Coed	
SVC Clubs	
Film Commission	
Art Exhibitions	
Contingency Expense/Equipment	
Contingencies/Non-Budgeted	
-0-	TOTAL EXPENSE
	<u>\$ 641.35</u>
Excess of Expenditures Over	
Revenue as of July 31, 1981	<u>\$ 661.35</u>

RESTRICTED PURPOSES FUND

STATEMENT OF ASSETS AND LIABILITIES

July 31, 1981

<u>ASSETS</u>		<u>REVOLVING AGENCY FUND LIABILITIES</u>	<u>AMOUNT</u>
Cash in Bank	\$87,260.09	Due Educational Fund	\$ 1,131.61
Accts. Rec.	165,394.46	Due Building Fund	135.00
		Due Student Loan Fund	247.83
		Due Bookstore	360.39
		Out of District Fees	1,874.64
		Student Tuition	207,980.00
		Tuition Refunds	(5,290.00)
			\$206,439.47

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	\$ 1,852.32	
Parking	1,489.77	
Recreation Room Fund	6,572.83	
Student Locker Fund	378.00	
Land Lab	6,589.89	
Community Services	7,035.23	
EMTA Grant	(1,696.00)	
Photography Supplies	1,254.64	
Highway Emer. Rescue Tech.	(5,582.37)	
LPN Supplies	6,468.68	
Title II Library	-0-	
Law Enforcement Grant	644.00	
NEW Nursing Grants	-0-	
1979-80 Nursing Capitation Gt.	-0-	
1980-81 Disadvantaged Grant	354.49	
1981-82 Disadvantaged Grant	(646.39)	
Miscellaneous Account	28.65	
Student Clubs	1,754.45	
Adult Learning Book Charges	153.59	
Community Theatre	377.22	
College Van	1,956.24	
Horticulture/Greenhouse	-0-	
Library Fund	-0-	
Vocational Information Prog.	1,294.59	
Alternative Energy Seminar	-0-	
Fiction Symposium	-0-	30,279.83

FUND EQUITY

July 1, 1981	\$16,596.60	
Excess of Expenditures over Revenue as of July 31, 1981	(661.35)	\$15,935.25
TOTAL ASSETS:	<u>\$252,654.55</u>	TOTAL LIABILITIES & FUND EQUITY
		<u>\$252,654.55</u>

BILLS PAYABLE

August 24, 1981

EDUCATIONAL FUND

38-000-549	LONNIE WILLIAMS FOR SERVOMATION	LPN Graduation	8,094	\$ 270.00
10-800-514-04	ILLINOIS VALLEY COMM. HOSPITAL	HEA 170-Summer	8,095	525.00
	SVC PAYROLL FUND	7-31-81 Payroll	8,096	105,244.06
92-000-554	SUE ANN HOWERMALE	Interview Exp.	8,097	151.20
92-000-554	RUTH SKARVALA	Interview Exp.	8,098	48.00
92-000-554	CHARMAINE DEFRANCESCO	Interview Exp.	8,099	412.00
92-000-554	JANET MASON	Interview Exp.	8,100	347.55
92-000-548	POSTMASTER	Class Schedules	8,101	210.42
92-000-554	BENNETT BRONER	Interview Exp.	8,102	325.40
92-000-554	LARRY MILLS	Interview Exp.	8,103	147.27
	VOID CHECK		8,104	
92-000-544	POSTMASTER	Grade mailing	8,105	332.10
92-000-521	PRUDENTIAL INS. CO.	August premium	8,106	11,532.86
	SVC PAYROLL FUND	8-15-81 Payroll	8,107	66,992.12

186,537.98

1,000,542.00	A M MULTIGRAPHICS	SUPPLIES	8,108	16.23
1,000,530.00	ALLENS T V	SERVICE	8,109	32.00
1,000,543.00	AMERICAN NUCLEAR PRODUCTS	SUPPLIES	8,110	73.50
1,000,541.00	AMERICAN PERSONNEL & GUIDANCE ASSN	MEMBERSHIP	8,111	58.00
1,300,543.00	AUTOMOTIVE NEWS	SUPPLIES	8,112	40.00
1,000,545.00	BAKER & TAYLOR CO	BOOKS	8,113	188.39
1,000,545.00	BAKER & TAYLOR	BOOKS	8,114	228.63
1,000,545.00	BENDER & BLOCK	ORGAN RENTAL	8,115	150.00
	BOGOTT INDUSTRIAL SUPP	Supplies 110-300-543-593.18	8,116	596.38
	THE BURROWS CO	Supplies 110-600-543-3.20		
1,712,543.00	X X	SUPPLIES 45.00		
1,713,543.00	X X	X X 45.00	8,117	90.00
1,000,575.00	CENTRAL TELEPHONE CO	SERVICE	8,118	1,880.65
1,000,554.00	CHRONICLE OF HIGHER EDUC	ADS	8,119	215.60
1,000,541.00	CROWN PRINTING CO	SUPPLIES	8,120	124.25
1,000,543.00	CURTIN MATHESON SCI CO	SUPPLIES	8,121	76.01
1,000,541.00	DSG INC	SUPPLIES 7.95		
1,000,541.00	X X	X X 7.95	8,122	15.90
1,000,541.00	THE DAILY GAZETTE	ADS 11.44		
1,000,531.00	X X	25.50	8,123	36.94
1,000,541.00	DEMCO	SUPPLIES	8,124	157.48
1,100,530.00	A B DICK CO	SERVICE	8,125	11.56
1,000,541.00	DISTRIBUTED COMPUTER SUPPLY	SUPPLIES	8,126	215.51
1,000,541.00	DIXON EVENING TELEGRAPH	AD	8,127	5.40
1,000,545.00	EDU-TECH	BOOKS	8,128	105.00
1,600,543.00	FISHER SCIENTIFIC	SUPPLIES	8,129	400.39
1,816,550.00	DONALD FOSTER	TRAVEL	8,130	12.08
1,000,531.00	DR THOMAS FLYNN	SERVICES	8,131	250.00

SAUK VALLEY COLLEGE

APPROVED BY

William E. Rife

PRESIDENT

Ray S. Fisher

SECRETARY

DATE 8-24-81

0.000,545.00	GALE RESEARCH CO	BOOKS	8.132	62.15
1.000,550.00	HAL GARNER	TRAVEL EXP 107.01		
1.000,559.00	X X	EXPENSES 150.00	8.133	257.01
3.000,550.00	RALPH GELANDER	TRAVEL	8.134	32.00
2.711,543.00	GENERAL DIAGNOSTICS	SUPPLIES	8.135	203.50
2.000,545.00	GOLDMINE	BOOKS	8.136	80.95
2.000,545.00	GROLIER EDUC CORP	BOOKS	8.137	261.00
2.000,542.00	HASKELLS	SUPPLIES	8.138	109.99
2.316,550.00	BETTY HIGBY	TRAVEL	8.139	24.00
2.613,543.00	IACEA MEMBERSHIP	DUES	8.140	25.00
2.100,530.00	I B M CORP	SERVICE 2941.00		
3.000,562.00	X X	EQUIP RENTAL 284.00	8.141	3225.00
2.000,543.01	I B M CORP	SUPPLIES	8.142	34.20
2.000,530.02	IBM CORP	SERVICE 25.57		
2.000,539.00	X X	153.03	8.143	178.60
2.613,543.00	I.C.E.A.	SUPPLIES	8.144	67.00
3.000,575.00	ILLINOIS BELL TELEPHONE CO	SERVICE	8.145	170.28
3.000,541.00	ILL COMM COLL STUDENT ACTIV	ASSN DUES	8.146	20.00
3.000,549.00	JOSTENS	DIPLOMAS	8.147	128.99
2.000,545.00	LINNS STAMP NEWS	BOOK	8.148	15.00
3.000,541.00	LOVEJOYS COLLEGE GUIDE	SUPPLIES	8.149	19.40
1.000,549.00	MCCASLINS BAKERY	BOARD MEETING	8.150	8.94
2.000,542.00	MEANS SERVICES	SUPPLIES	8.151	85.50
2.000,530.00	MIDWEST VISUAL EQUIP	SERVICE	8.152	53.00
2.100,530.00	MONROE	SERVICE	8.153	480.00
2.000,530.00	ED MUELLER A V	SERVICE	8.154	49.20
2.714,543.00	MULTI MEDIA PUBL INC	SUPPLIES	8.155	146.86
2.000,530.00	NCR CORPORATION	SERVICE 3520.19		
2.000,530.00	X X	MAINT AGMT 12,195.75		
2.000,562.00	X X	EQUIP RENTAL 3350.13	8.156	19,066.07
2.000,530.00	NATL COMPUTER SYSTEMS	SERVICE	8.157	137.00
2.613,543.00	N.C.C.S.C.E.	DUES	8.158	37.50
2.420,543.00	NATL FIRE PROTECTION ASSN	SUPPLIES	8.159	60.00
2.000,554.00	NINOS	INTERVIEW EXP	8.160	8.54
2.400,543.00	NORTHERN ILL UNIVERSITY	SUPPLIES	8.161	6.60
2.000,544.00	CHARLES OSTER	REIMB 5 HRS	8.162	141.13
2.000,550.00	ALAN PFEIFER	TRAVEL	8.163	24.30
2.711,543.00	PHOTOGRAPHY BY TERRY DOTY	SUPPLIES 32.00		
2.712,543.00	X X	32.00		
2.713,543.00	X X	32.00		
2.714,543.00	X X	32.00		
2.000,547.00	X X	213.50	8.164	341.50
2.000,550.00	JUANITA PRESCOTT	TRAVEL	8.165	111.50
2.000,541.00	PRYOR CORPORATION	SUPPLIES	8.166	761.29
2.000,547.00	ROCK RIVER PRINTERS	PUB RELA	8.167	328.00

500,543.00	SVC BOOKSTORE	SUPPLIES 5.00		
511,543.00	X X	14.28		
512,543.00	X X	4.28		
712,543.00	X X	37.49		
713,543.00	X X	40.49		
00,543.01	X X	1.45		
612,541.00	X X	6.02		
613,541.00	X X	1.58		
000,541.00	X X	1.98		
000,541.00	X X	5.57		
000,541.00	X X	19.28	8,168	137.42
100,550.00	SVC STUDENT ACTIVITY FUND	USE OF VAN	8,169	28.50
600,543.00	SARGENT WELCH SCI CO	SUPPLIES	8,170	59.42
100,530.00	SBM EQUIP CENTER	SERVICE 85.00		
000,542.00	X X	SUPPLIES 89.95		
812,541.00	X X	8.46		
000,541.00	X X	27.05		
000,541.00	X X	53.03		
000,541.00	X X	14.53		
000,541.00	X X	77.03		
000,541.00	X X	11.25		
000,539.00	X X	52.70		
000,535.00	X X	125.10	8,171	544.10
000,534.00	MICHAEL SEGUIN	INTERVIEW EXP	8,172	11.27
000,541.00	B F SHAW PRINTING CO	ADS 6.60		
000,531.00	X X	10.80		
000,549.00	X X	10.20	8,173	27.60
000,542.00	GLENN SPUTE	SUPPLIES	8,174	48.30
000,544.02	STERLING CAMERA CENTER	SUPPLIES	8,175	14.48
512,543.00	STERLING DRY CLEANERS	SUPPLIES	8,176	30.75
310,536.00	STERLING SCHOOL OF BEAUTY	COSMETOLOGY	8,177	12,112.08
100,543.00	C F STOCKER	SUPPLIES	8,178	46.10
415,550.00	SUNNY TRAVEL CENTER	TRAVEL 385.00		
015,550.00	X X X	385.00	8,179	770.00
715,530.00	SWARTZ ASSOC INC	SUPPLIES	8,180	323.14
000,547.00	13-30 CORPORATION	FREIGHT CHARGES	8,181	215.75
000,550.00	ROBERT THOMAS	TRAVEL	8,182	29.60
000,541.00	UARGO	SUPPLIES	8,183	703.41
000,545.00	FREDERICK UNGAR PUBL CO	BOOKS	8,184	9.55
400,543.00	UNIVERSITY OF ILL	SUPPLIES	8,185	89.00
000,545.00	VIKING SEWING SHOP	COMMENCEMENT SUPP	8,186	129.00
000,541.00	VISIBLE COMPUTER SUPPLY	SUPPLIES	8,187	32.45
200,543.00	VOCATIONAL AGRIC SERV	SUPPLIES	8,188	21.32
812,550.00	EUGENE WAGNER	TRAVEL	8,189	14.20
000,545.00	WALRUS MOUNTAIN PRODUCTIONS	COMMENCEMENT	8,190	75.00
000,545.00	WEST PUBL CO	BOOKS	8,191	20.00
000,541.00	WISCONSIN PAPER PRODUCTS	SUPPLIES	8,192	336.00
000,544.03	XEROX CORPORATION	SUPPLIES	8,193	469.50
	SVC IMPREST FUND	MISC EXPENSES	8,194	915.56

Cks. #8094 - 8107

48,967.40
186,537.98

TOTAL EDUCATIONAL FUND FOR AUGUST

\$235,505.38

INSURANCE FUND

92-000-523	WILKINS LOWE AND CO.	Workmen's Comp.	105	\$ 11,703.00
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TOTAL INSURANCE FUND FOR AUGUST	\$11,703.00
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SITE AND CONSTRUCTION FUND

90-000-582	MIDWEST BLACKTOP	Resurfacing	649	\$ 6,704.00
90-000-584-07	MCLANE AND MCLANE	Admissions remodeling	650	2,200.00
90-000-582	MIDWEST BLACKTOP	Resurfacing	651	2,820.00
90-000-582	MIDWEST BLACKTOP	Resurfacing	652	5,319.85

TOTAL SITE AND CONSTRUCTION FOR AUGUST	\$17,043.85
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BUILDING FUND

71-000-530	MIDWEST BLACKTOP	Resurfacing	6,427	\$ 1,203.00
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.000,544.00	A M BRUNING	SUPPLIES	6,428	64.48
.000,544.00	COAST TO COAST	SUPPLIES	6,429	5.23
.000,573.00	COMMONWEALTH EDISON	SERVICE	6,430	15,639.21
.000,544.00	CRESCENT ELECTRIC CO	SUPPLIES	6,431	7.45
.000,550.00	DARREL DAVIS	TRAVEL	6,432	67.70
.000,544.00	DIXON SWIMMING POOL SUPPLY	SUPPLIES	6,433	72.50
.000,544.00	FORSTER IMPL CO	SUPPLIES 1.21		
.000,530.00	X X	SERVICE 138.54	6,434	139.75
.000,544.00	HOME LUMBER CO	SUPPLIES	6,435	683.80
.000,544.00	LEE F S	SUPPLIES	6,436	482.28
.000,550.00	WILLIAM MACHEN	TRAVEL	6,437	9.50
.000,530.00	DAVID MAYES	SEWAGE TESTING	6,438	175.00
.000,530.00	MONTGOMERY ELEVATOR CO	SERVICE	6,439	469.96
.000,544.00	MORGAN SERVICES	SUPPLIES	6,440	92.18
.000,544.00	MOTT BROS CO	SUPPLIES	6,441	100.96
.000,530.00	DON MULLERY FORD	SERVICE	6,442	13.40
.000,571.00	NORTHERN ILL GAS	SERVICE	6,443	34.32
.000,530.00	PITNEY BOWES	SERVICE CONTR	6,444	149.00
.000,530.00	ROCK VALLEY DISPOSAL	SERVICE	6,445	93.00
.000,544.00	SVC BOOKSTORE	SUPPLIES	6,446	3.25

1,000.544.00	SVC EDUC FUND	SUPPLIES	6,447	10.31
2,000.544.00	SCHMITT PLUMBING & HEATING	SUPPLIES	6,448	62.16
1,000.544.00	SERVALITE PRODUCTS INC	SUPPLIES	6,449	6.88
6,000.530.00	SIMPLEX TIME RECORDER CO	SERVICE	6,450	101.00
1,000.550.00	VERNON WALKER	TRAVEL	6,451	9.50
1,000.544.00	SVC PETTY CASH	SUPPLIES	6,452	3.56
	SVC IMPREST FUND	MISC EXPENSES	6,453	104.45
				<u>18,600.83</u>
		ck. #6427		<u>1,203.00</u>
	TOTAL BUILDING FUND FOR AUGUST			\$19,803.83

IMPREST FUND

110-813-530	Susan Dixon	Comm. Serv. Clerical	5632	\$ 40.00
138-000-541	Capitol Publications, Inc.	Supplies	5633	119.00
270-000-550	W.I.U. Conference & Workshops	Bldgs. & Grounds Workshop	5634	75.00
270-000-544	Patt Dawson	Supplies	5635	5.45
181-000-541	HEIMS	Supplies	5636	11.00
120-000-545	Illinois State Univ.	Book	5637	4.00
120-000-545	Ill. Dept. of Conservation	Book	5638	8.00
120-000-545	Richard Neal Associates	Book	5639	20.00
192-000-544	United Parcel Service	Service	5640	20.76
120-000-545	National Assn. of Deaf	Book	5641	18.50
192-000-544	United Parcel Service	Service	5642	38.07
138-000-549	Rhonda Gulbranson	Commencement Serv.	5643	25.00
138-000-549	Dr. Howard Christoferson	Commencement-LPN	5644	50.00
192-000-544	Postmaster	Bus. Reply Acct.	5645	25.00
192-000-544	United Parcel Service	Service	5646	55.96
131-000-541	State of Illinois	Notary Fee-C. Cullum	5647	5.00
195-000-541	Buxren Transfer Co.	Freight charges	5648	62.15
120-000-545	Manufacturers News, Inc.	Books	5649	98.50
192-000-554	Ralph Pifer	Candidate interview	5650	120.80
192-000-544	United Parcel Service	Service	5651	5.64
270-000-544	Secretary of State	Truck license	5652	8.00
270-000-544	Secretary of State	Truck license	5653	8.00
270-000-544	Secretary of State	Truck license	5654	8.00
181-000-556	Kathleen Auker	Orientation catering	5655	50.00
182-000-541	Assn. of School Bus. Officials	Prof. Reg. fee	5656	50.00
192-000-554	Lee Shervey	Candidate interview	5657	80.00
192-000-544	Book Crafters	Postage	5658	4.28
192-000-544	United Parcel Service	Service	5659	3.90
				<u>1,020.01</u>

EDUCATIONAL FUND - 915.56

BUILDING FUND - 104.45

Balance in fund - 2003.99

Disbursements - 1020.01

Total in fund - 3024.00

SAUK VALLEY COLLEGE

APPROVED BY

William E. Reefe
PRESIDENT

Kay S. Fisher
SECRETARY

DATE 8-24-81

EDUCATIONAL FUND

Account	Total Expenditures To Date		This Mo.	Budget	Unexpanded	Unencumbered
DIVISION OF BUSINESS SALARIES		.00	.00	144,631.00	144,631.00	144,631.00
DIV OF BUS CONTR SERV	3,930.06	3,930.06	3,930.06	4,865.00	934.94	934.94
DIV OF BUS SUPPLIES	184.42	184.42	184.42	1,650.00	1,465.58	1,465.58
DIV OF BUS CONF & MEETINGS	28.50	28.50	28.50	1,425.00	1,396.50	1,396.50
FOOD SERVICES CONTR SERV		.00	.00	300.00	300.00	300.00
FOOD SERV SUPPLIES		.00	.00	1,000.00	1,000.00	1,000.00
FOOD SERV CONF & MEETINGS		.00	.00	225.00	225.00	225.00
DIV OF AGRIC SALARIES		.00	.00	22,042.00	22,042.00	22,042.00
DIV OF AGRIC CONTR SERV		.00	.00	100.00	100.00	100.00
DIV OF AGRIC SUPPLIES	22.28	22.28	22.28	1,160.00	1,137.72	1,137.72
DIV OF AGRIC ED CONF & MEETINGS		.00	.00	445.00	445.00	445.00
DIV OF INDUS ED SALARIES		.00	.00	143,345.00	143,345.00	143,345.00
DIV OF INDUS ED CONTR SERV		.00	.00	3,325.00	3,325.00	3,325.00
DIV OF INDUS ED SUPPLIES	938.64	938.64	938.64	22,176.00	21,237.36	21,237.36
DIV OF INDUS ED CONF & MEETINGS	350.00	350.00	350.00	3,785.00	3,435.00	3,435.00
COSMETOLOGY CONTR SERV	12,112.08	12,112.08	12,112.08	45,000.00	32,887.92	32,887.92
COSMETOL SUPPLIES		.00	.00	100.00	100.00	100.00
COSMETOL CONF & MEETINGS		.00	.00	75.00	75.00	75.00
HUMAN SERV CONTR SERV		.00	.00	500.00	500.00	500.00
HUMAN SERV SUPPLIES		.00	.00	1,800.00	1,800.00	1,800.00
HUMAN SERV CONF & MEETINGS	24.00	24.00	24.00	475.00	451.00	451.00
DIV OF SOC SCI SALARIES		.00	.00	109,557.00	109,557.00	109,557.00
DIV OF SOC SCI SUPPLIES	186.17	186.17	186.17	2,800.00	2,613.83	2,613.83
DIV OF SOC SCI CONF & MEETINGS		.00	.00	1,325.00	1,325.00	1,325.00
DIV OF CRIMINAL JUS SALARIES		.00	.00	41,449.00	41,449.00	41,449.00
DIV OF CRIM JUS CONTR SERV		.00	.00	650.00	650.00	650.00
DIV OF CRIM JUS SUPPLIES		.00	.00	2,671.00	2,671.00	2,671.00
DIV OF CRIM JUS CONF & MEETINGS	385.00	385.00	385.00	1,900.00	1,515.00	1,515.00
LIBRARY TECH SUPPLIES		.00	.00	350.00	350.00	350.00
DIV OF FIRE SCI CONTR SERV		.00	.00	100.00	100.00	100.00
DIV OF FIRE SCI SUPPLIES	60.00	60.00	60.00	825.00	765.00	765.00
DIV OF FIRE SCI CONF & MEETINGS		.00	.00	200.00	200.00	200.00
DIV OF HUMANITIES SALARIES		.00	.00	222,343.00	222,343.00	222,343.00

Account	Total Expenditures To Date		This Mo.	Budget	Unexpended	Unencumbered
DIV OF HUMAN CONTR SERV		.00	.00	350.00	350.00	350.00
DIV OF HUMAN SUPPLIES	27.56	27.56	27.56	2800.00	2772.44	2772.44
DIV OF HUMAN CONF & MEETINGS		.00	.00	2170.00	2170.00	2170.00
DIV OF HUMAN ART SALARIES		.00	.00	21,487.00	21,487.00	21,487.00
ART DEPT CONTR SERV		.00	.00	200.00	200.00	200.00
ART DEPT SUPPLIES	14.37	14.37	14.37	700.00	685.63	685.63
ART DEPT CONF & MEETINGS		.00	.00	130.00	130.00	130.00
MUSIC DEPT SALARIES		.00	.00	42,458.00	42,458.00	42,458.00
MUSIC DEPT CONTR SERV		.00	.00	1,100.00	1,100.00	1,100.00
MUSIC DEPT SUPPLIES	36.71	36.71	36.71	1,300.00	1,263.29	1,263.29
MUSIC DEPT CONF & MEETINGS		.00	.00	310.00	310.00	310.00
DIV OF MATH SCIENCE SALARIES		.00	.00	167,644.00	167,644.00	167,644.00
DIV OF MATH SCI CONTR SERV		.00	.00	3,400.00	3,400.00	3,400.00
DIV OF MATH SCI SUPPLIES	720.88	720.88	720.88	10,660.00	9,939.12	9,939.12
DIV OF MATH SCI CONF & MEETINGS		.00	.00	1,010.00	1,010.00	1,010.00
DIV OF MED LAB TECH SALARIES	3,078.12	3,078.12	3,078.12	41,260.00	38,181.88	38,181.88
DIV OF MED LAB TECH CONTR SERV	6.00	6.00	6.00	800.00	794.00	794.00
DIV OF MED LAB TECH SUPPLIES	672.79	672.79	672.79	14,325.00	13,652.21	13,652.21
DIV OF MED LAB TECH CONF & MEETINGS		.00	.00	1,500.00	1,500.00	1,500.00
DIV OF ADN NURSING SALARIES		.00	.00	52,286.00	52,286.00	52,286.00
ADN OFFICE SALARIES	1,190.85	1,190.85	1,190.85	9,527.00	8,336.15	8,336.15
ADN CONTR SERV		.00	.00	275.00	275.00	275.00
ADN SUPPLIES	158.94	158.94	158.94	2,525.00	2,366.06	2,366.06
ADN CONF & MEETINGS		.00	.00	1,875.00	1,875.00	1,875.00
LPN SALARIES	9,308.58	9,308.58	9,308.58	109,616.00	100,307.42	100,307.42
LPN CONTR SERV		.00	.00	600.00	600.00	600.00
LPN SUPPLIES	172.71	172.71	172.71	2,550.00	2,377.29	2,377.29
LPN CONF & MEETINGS		.00	.00	1,750.00	1,750.00	1,750.00
DIV OF RAD TECH SALARIES	2,682.87	2,682.87	2,682.87	23,288.00	20,605.13	20,605.13
RAD TECH CONTR SERV		.00	.00	450.00	450.00	450.00
RAD TECH SUPPLIES	198.42	198.42	198.42	3,650.00	3,451.58	3,451.58
RAD TECH CONF & MEETINGS		.00	.00	2,400.00	2,400.00	2,400.00
DIV OF PHYS ED SALARIES		.00	.00	50,228.00	50,228.00	50,228.00
DIV OF PHYS ED CONTR SERV	323.14	323.14	323.14	200.00	123.14 CR	123.14 CR
PHYS ED SUPPLIES		.00	.00	2,510.00	2,510.00	2,510.00
PHYS ED CONF & MEETINGS		.00	.00	780.00	780.00	780.00
DIV OF NURSING ASST CONTR SERV		.00	.00	300.00	300.00	300.00

Account	Total Expenditures To Date		This Mo.	Budget	Unexpended	Unencumbered
NURSING ASST SUPPLIES	11.55	11.55	11.55	700.00	688.45	688.45
NURSING ASST CONF & MEETINGS		.00	.00	100.00	100.00	100.00
PART TIME OVERLOAD-FOSTER	400.00	400.00	400.00	26000.00	25600.00	25600.00
PART TIME OVERLOAD-SAGMOE		.00	.00	23000.00	23000.00	23000.00
PART TIME OVERLOAD-WAGNER	251.25	251.25	251.25	125000.00	124748.75	124748.75
SUMMER SESSION-WAGNER	49,244.70	49,244.70	49,244.70	45000.00	4244.70 CR	4244.70 CR
SUMMER SESSION-FOSTER	47,433.40	47,433.40	47,433.40	48200.00	766.60	766.60
SUMMER SESSION-SAGMOE	8144.05	8144.05	8144.05	13000.00	4855.95	4855.95
INSTR SECR SALARIES	3,402.33	3,402.33	3,402.33	27,219.00	23816.67	23816.67
INSTR ADMIN FED WORK STUDY	258.79	258.79	258.79	12,932.00	12,673.21	12,673.21
INSTR ADMIN STATE WORK STUDY	712.72	712.72	712.72		712.72 CR	712.72 CR
WORKROOM CONTR SERV	1,302.00	1,302.00	1,302.00	2,200.00	898.00	898.00
INSTR ADMIN UNALLOCATED CONTR	25.57	25.57	25.57	1,650.00	1,624.43	1,624.43
WORKROOM SUPPLIES	244.22 ◊	244.22 CR	244.22 CR	1,000.00	1,244.22	1,244.22
FACULTY OFFICE SUPPLIES	38.18	38.18	38.18	600.00	561.82	561.82
INSTITU COMMITTEES		.00	.00	200.00	200.00	200.00
TUITION REIMB	141.13	141.13	141.13	6,600.00	6,458.87	6,458.87
ARTS & SCI ASST DEAN SALARY	3,562.50	3,562.50	3,562.50	28,500.00	24,937.50	24,937.50
ASST DEAN SECR SALARY	432.70	432.70	432.70	9,736.00	9,303.30	9,303.30
ARTS & SCI FED WORK STUDY	134.00	134.00	134.00	5,800.00	5,666.00	5,666.00
ASST DEAN SUPPLIES		.00	.00	800.00	800.00	800.00
ASST DEAN CONF & MEETINGS		.00	.00	800.00	800.00	800.00
ASST DEAN BUS & TECH SALARY	3,750.00	3,750.00	3,750.00	30,000.00	26,250.00	26,250.00
ASST DEAN SECR SALARY	1,532.61	1,532.61	1,532.61	12,261.00	10,728.39	10,728.39
BUS & TECH FED WORK STUDY		.00	.00	11,256.00	11,256.00	11,256.00
ASST DEAN SUPPLIES	33.05	33.05	33.05	1,000.00	966.95	966.95
ASST DEAN CONF & MEETINGS	14.20	14.20	14.20	1,200.00	1,185.80	1,185.80
ASST DEAN COMM SERV SALARY	3,437.49	3,437.49	3,437.49	27,500.00	24,062.51	24,062.51
COMM SERV INSTR SALARIES	11,750.00	11,750.00	11,750.00	102,000.00	90,250.00	90,250.00
COMM SERV COORDINATORS	1,250.00	1,250.00	1,250.00	8,000.00	6,750.00	6,750.00
COMM SERV SECR SALARY	1,202.10	1,202.10	1,202.10	9,617.00	8,414.90	8,414.90
COMM SERV FED WORK STUDY	589.60	589.60	589.60	3,655.00	3,065.40	3,065.40
COMM SERV STATE WORK STUDY	639.85	639.85	639.85		639.85 CR	639.85 CR
COMM SERV CONTR SERV	40.00	40.00	40.00	3,500.00	3,460.00	3,460.00
COMM SERV SUPPLIES	259.09	259.09	259.09	3,500.00	3,240.91	3,240.91
COMM SERV CONF & MEETINGS		.00	.00	2,000.00	2,000.00	2,000.00
ASST DEAN HEALTH & NAT SCI SALARY	3,750.00	3,750.00	3,750.00	30,000.00	26,250.00	26,250.00

Account	Total Expenditures To Date		This Mo.	Budget	Unexpended	Unencumbered
FINANCIAL AIDS PROF SALARIES	3,474.75	3,474.75	3,474.75	27,798.00	24,323.25	24,323.25
FIN AIDS SECR SALARIES	2,368.31	2,368.31	2,368.31	19,037.00	16,668.69	16,668.69
STUDENT SERV ADMIN SALARIES	4,195.11	4,195.11	4,195.11	33,561.00	29,365.89	29,365.89
STUDENT SERV SECR SALARIES	1,533.48	1,533.48	1,533.48	12,268.00	10,734.52	10,734.52
STUDENT SERV FED WORK STUDY	2,119.75	2,119.75	2,119.75	51,100.00	48,980.25	48,980.25
STUDENT SERV STATE WORK STUDY	1,526.21	1,526.21	1,526.21		1,526.21 CR	1,526.21 CR
COACHING SALARIES		.00	.00	11,845.00	11,845.00	11,845.00
STUDENT SERV CONTR SERV	234.00	234.00	234.00	300.00	66.00	66.00
STUDENT SERV SUPPLIES	1,089.87	1,089.87	1,089.87	12,000.00	10,910.13	10,910.13
STUDENT RECRUITMENT		.00	.00	1,500.00	1,500.00	1,500.00
COMMENCEMENT	827.99	827.99	827.99	6,000.00	5,172.01	5,172.01
STUDENT SERV CONF & MEETINGS		.00	.00	4,750.00	4,750.00	4,750.00
VETERANS GRANT SUPPLIES	94.83	94.83	94.83	500.00	405.17	405.17
VETERANS GRANT CONF & MEETINGS		.00	.00	100.00	100.00	100.00
PUBLIC SERVS SALARIES		.00	.00	3,500.00	3,500.00	3,500.00
PUB SERV CONTR SERV		.00	.00	7,000.00	7,000.00	7,000.00
PUB SERV SUPPLIES		.00	.00	3,000.00	3,000.00	3,000.00
SERVICE STAFF SALARIES	4,184.96	4,184.96	4,184.96	350,177.00	308,332.04	308,332.04
MAINT FED WORK STUDY BOYS	4,578.00	4,578.00	4,578.00	82,000.00	77,422.00	77,422.00
MATRONS FED WORK STUDY	2,226.15	2,226.15	2,226.15		2,226.15 CR	2,226.15 CR
MAINT STATE WORK STUDY BOYS	941.50	941.50	941.50		941.50 CR	941.50 CR
MATRONS STATE WORK STUDY	565.25	565.25	565.25		565.25 CR	565.25 CR
TELEPHONE	2,221.21	2,221.21	2,221.21	27,280.00	25,058.79	25,058.79
PRES OFC ADMIN SALARIES	6,062.49	6,062.49	6,062.49	48,500.00	42,437.51	42,437.51
PRES OFC SECR SALARIES	1,874.37	1,874.37	1,874.37	14,995.00	13,120.63	13,120.63
PRES OFC FED WORK STUDY	194.31	194.31	194.31	2,096.00	1,901.69	1,901.69
PRES OFC CONTR SERV		.00	.00	1,000.00	1,000.00	1,000.00
PRES OFC SUPPLIES	398.46	398.46	398.46	2,000.00	1,601.54	1,601.54
PRES OFC CONF & MEETINGS	107.01	107.01	107.01	2,500.00	2,392.99	2,392.99
SPECIAL AFFAIRS	50.00	50.00	50.00	3,000.00	2,950.00	2,950.00
PRES OFC OTHER CONF & MEETINGS	750.00	750.00	750.00	4,300.00	3,550.00	3,550.00
BUS OFC ADMIN SALARIES	4,943.73	4,943.73	4,943.73	39,550.00	34,606.27	34,606.27
BUS OFC PROF SALARIES	3,573.60	3,573.60	3,573.60	28,589.00	25,015.40	25,015.40
BUS OFC SECR SALARIES	6,884.13	6,884.13	6,884.13	58,285.00	51,400.87	51,400.87
BUS OFC FED WORK STUDY	504.19	504.19	504.19	15,276.00	14,771.81	14,771.81
BUS OFC STATE WORK STUDY	262.98	262.98	262.98		262.98 CR	262.98 CR
BUS OFC CONTR SERV	3,753.89	3,753.89	3,753.89	4,300.00	546.11	546.11

Account	Total Expenditures To Date		This Mo.	Budget	Unexpended	Unencumbered
HEALTH & NAT SCI FED WORK STUDY	92.75	92.75	92.75	13596.00	13503.25	13503.25
HEALTH & NAT SCI STATE WORK STUDY	380.24	380.24	380.24		380.24 CR	380.24 CR
HEALTH & NAT SCI CONTR SERV		.00	.00	200.00	200.00	200.00
ASST DEAN SUPPLIES	7.38	2.38	2.38	800.00	797.62	797.62
ASST DEAN CONF & MEETINGS		.00	.00	600.00	600.00	600.00
ACADEMIC SKILLSSALARIES		.00	.00	64,472.00	64,472.00	64,472.00
ACADEM SKILLS CONTR SERV		.00	.00	400.00	400.00	400.00
ACADEM SKILLS SUPPLIES	199.10	199.10	199.10	3600.00	3400.90	3,400.90
ACADEM SKILLS CONF & MEETINGS	385.00	385.00	385.00	800.00	415.00	415.00
HONORS PROG CONTR SERV		.00	.00	100.00	100.00	100.00
HONORS PROG SUPPLIES		.00	.00	100.00	100.00	100.00
HONORS PROG CONF & MEETINGS		.00	.00	510.00	510.00	510.00
DEAN OF INSTR SALARY	4,437.48	4,437.48	4,437.48	35,500.00	31,062.52	31,062.52
DEAN OF INSTR SECR SALARY	1,422.12	1,422.12	1,422.12	11,377.00	9,954.88	9,954.88
STUDENT TUTORS		.00	.00	5,000.00	5,000.00	5,000.00
DEAN OF INSTR CONTR SERV		.00	.00	200.00	200.00	200.00
DEAN OF INSTR SUPPLIES	80.77	80.77	80.77	1,000.00	919.23	919.23
DEAN OF INSTR CONF & MEETINGS	59.08	59.08	59.08	1,500.00	1,440.92	1,440.92
LRC PROF SALARIES		.00	.00	61,582.00	61,582.00	61,582.00
LRC SECR SALARIES	3,525.99	3,525.99	3,525.99	30,511.00	26,985.01	26,985.01
LRC FED WORK STUDY	237.85	237.85	237.85	13,000.00	12,762.15	12,762.15
LRC STATE WORK STUDY	304.85	304.85	304.85		304.85 CR	304.85 CR
LRC CONTR SERV	134.20	134.20	134.20	4,235.00	4,100.80	4,100.80
LIBRARY SUPPLIES	5,480.46	5,480.46	5,480.46	10,750.00	5,269.54	5,269.54
A VSUPPLIES	14.48	14.48	14.48	7,040.00	7,025.52	7,025.52
XEROX SUPPLIES	33.69	33.69	33.69	2,000.00	1,966.31	1,966.31
LIBRARY BOOKS	1,265.35	1,265.35	1,265.35	30,000.00	28,734.65	28,734.65
LRC CONF & MEETINGS	29.60	29.60	29.60	500.00	470.40	470.40
ADM & REC PROF SALARIES	3,375.00	3,375.00	3,375.00	27,000.00	23,625.00	23,625.00
ADM & REC SECR SALARIES	4,681.01	4,681.01	4,681.01	36,467.00	31,785.99	31,785.99
ADM & REC FED WORK STUDY	160.80	160.80	160.80	4,958.00	4,797.20	4,797.20
ADM & REC STATE WORK STUDY	396.98	396.98	396.98		396.98 CR	396.98 CR
ADM & REC CONTR SERV		.00	.00	3,150.00	3,150.00	3,150.00
ADM & REC SUPPLIES	323.04	323.04	323.04	6,000.00	5,676.96	5,676.96
ADM & REC CONF & MEETINGS		.00	.00	425.00	425.00	425.00
COUNSELING SALARIES	8,043.63	8,043.63	8,043.63	63,513.00	55,469.37	55,469.37
COUNSELING SECR SALARIES	1,242.75	1,242.75	1,242.75	9,942.00	8,699.25	8,699.25
HEALTH SERVSSUPPLIES		.00	.00	300.00	300.00	300.00

Account	Total Expenditures To Date		This Mo.	Budget	Unexpended	Unencumbered
BUS OFC SUPPLIES	327.93	327.93 CR	327.93 CR	9.000.00	9.327.93	9.327.93
BUS OFC CONF & MEETINGS		.00	.00	3.025.00	3.025.00	3.025.00
PUBLIC INFORMATION ADMIN SALARIES	3.531.24	3.531.24	3.531.24	24.250.00	24.718.76	24.718.76
PUB INFO SECR SALARIES	421.20	421.20	421.20	2.000.00	1.578.80	1.578.80
PUB INFO ADS & SUPPLIES	826.81	826.81	826.81	55.900.00	55.073.19	55.073.19
PUB INFO CONF & MEETINGS	32.00	32.00	32.00	800.00	768.00	768.00
AUDITING & LEGAL	286.30	286.30	286.30	8.000.00	7.713.70	7.713.70
ELECTIONS & OTHER	38.61	38.61	38.61	3.000.00	2.961.39	2.961.39
BOARD CONF & MEETINGS	111.50	111.50	111.50	1.700.00	1.588.50	1.588.50
INSTITUT SECR SALARIES	842.40	842.40	842.40	10.109.00	9.266.60	9.266.60
INSTITU FED WORK STUDY	427.00	427.00	427.00	3.640.00	3.213.00	3.213.00
GROUP MED & LIFE INS	23.030.39	23.030.39	23.030.39	157.460.00	134.429.61	134.429.61
IN SERVICE TRAINING		.00	.00	5.000.00	5.000.00	5.000.00
INSTITU UNALLOCATED CONTR	205.73	205.73	205.73	2.100.00	1.894.27	1.894.27
FAC ASSN SUPPLIES	.42	.42	.42	200.00	199.58	199.58
POSTAGE	696.13	696.13	696.13	36.000.00	35.303.87	35.303.87
PUBLICATIONS & DUES	2.596.38	2.596.38	2.596.38	6.000.00	3.403.62	3.403.62
ADVERTISING		.00	.00	550.00	550.00	550.00
RECRUITMENT	1.867.63	1.867.63	1.867.63	3.000.00	1.132.37	1.132.37
GENERAL INSURANCE	184.00	184.00	184.00	9.000.00	8.816.00	8.816.00
EQUIPMENT	125.10	125.10	125.10	123.246.00	123.120.90	123.120.90
TUITION CHARGE BACK	347.58	347.58	347.58	25.000.00	24.652.42	24.652.42
INSTITU RES SUPPLIES	19.28	19.28	19.28	500.00	480.72	480.72
DATA PROC PROF SALARIES	6.426.84	6.426.84	6.426.84	51.415.00	44.988.16	44.988.16
DATA PROC SECR SALARIES	1.341.24	1.341.24	1.341.24	10.730.00	9.388.76	9.388.76
DATA PROC FED WORK STUDY	469.00	469.00	469.00	4.288.00	3.819.00	3.819.00
DATA PROC CONTR SERV	12.527.25	12.527.25	12.527.25	21.322.00	8.794.75	8.794.75
DATA PROC SUPPLIES	1.791.81	1.791.81	1.791.81	5.200.00	3.408.19	3.408.19
DATA PROC CONF & MEETINGS	24.30	24.30	24.30	4.150.00	4.125.70	4.125.70
DATA PROC EQUIP RENTAL	6.984.26	6.984.26	6.984.26	63.728.00	56.743.74	56.743.74
PLANNING & DEVEL PROF SALARIES		.00	.00	31.020.00	31.020.00	31.020.00
PLANNING & DEVEL SUPPLIES		.00	.00	1.000.00	1.000.00	1.000.00
PLANNING & DEVEL CONF & MEETINGS		.00	.00	2.000.00	2.000.00	2.000.00
AFFIRM ACTION CONTR SERV		.00	.00	100.00	100.00	100.00
AFFIRM ACTION SUPPLIES		.00	.00	100.00	100.00	100.00
AFFIRM ACTION CONF & MEETINGS		.00	.00	500.00	500.00	500.00
CONTINGENCIES		.00	.00	125.000.00	125.000.00	125.000.00
	380.647.33 T	380.647.33 T	.00 T	380.647.33 T	374.815.45 T	374.815.45 T

BUILDING FUND

Account	Total Expenditures To Date		This Mo.	Budget	Unexpended	Unencumbered
BLDG & MAINT SUPPLIES	1,625.70	1,625.70	1,625.70	55,000.00	53,374.30	53,374.30
MAINT CONF & MEETINGS	161.70	161.70	161.70	950.00	788.30	788.30
SERVICE EQUIPMENT		.00	.00	13,000.00	13,000.00	13,000.00
MAINT CONTR SERV	6,647.85	6,647.85	6,647.85	46,100.00	39,452.15	39,452.15
GAS	27.03	27.03	27.03	138,350.00	138,322.97	138,322.97
ELECTRICITY	15,639.21	15,639.21	15,639.21	182,750.00	167,110.79	167,110.79
RENTAL CHARGES		.00	.00	1,000.00	1,000.00	1,000.00
CONTINGENCIES		.00	.00	30,000.00	30,000.00	30,000.00
	24,101.49 T	24,101.49	.00 T	24,101.49 T	467,150.00 T	443,048.51

SITE AND CONSTRUCTION FUND

SITE IMPROVEMENT	14,843.85	14,843.85	14,843.85	20,000.00	5,156.15	5,156.15
NEW BLDGS & ADDITIONS		.00	.00	10,000.00	10,000.00	10,000.00
BLDG IMPROVEMENTS		.00	.00	120,000.00	120,000.00	120,000.00
BLDG REPAIRS ADMISSIONS REMODELING	2,800.00	2,800.00	2,800.00		2,800.00 CR	2,800.00 CR
OFFICE EQUIPMENT		.00	.00	20,000.00	20,000.00	20,000.00
INSTR EQUIPMENT		.00	.00	10,000.00	10,000.00	10,000.00
SERVICE EQUIPMENT		.00	.00	10,000.00	10,000.00	10,000.00
OTHER CAPITAL OUTLAY		.00	.00	10,000.00	10,000.00	10,000.00
	17,643.85 T	17,643.85 T	.00 T	17,643.85 T	200,000.00 T	182,356.15 T

BOND AND INTEREST #1

DEBT PRINCIPAL RETIREMENT		.00	.00	250,000.00	250,000.00	250,000.00
INTEREST		.00	.00	41,563.00	41,563.00	41,563.00
OTHER CHARGES		.00	.00	500.00	500.00	500.00
	.00 T	.00 T	.00 T	.00 T	292,063.00 T	292,063.00 T

WORKING CASH FUND

MISC EXPENSES		.00	.00	1,000.00	1,000.00	1,000.00
	.00 T	.00 T	.00 T	.00 T	1,000.00 T	1,000.00 T

INSURANCE FUND

Account	Total Expenditures	To Date	This Mo.	Budget	Unexpended	Unencumbered
WORKMENS COMP	11.703.00	11.703.00	11.703.00	18.000.00	6.297.00	6.297.00
TORT LIABILITY		.00	.00	10.000.00	10.000.00	10.000.00
UNEMPLOYMENT COMP		.00	.00	21.000.00	21.000.00	21.000.00
AUDIT COSTS		.00	.00	9.000.00	9.000.00	9.000.00
	11.703.00 T	11.703.00 T	.00 T 11.703.00 T	58.000.00 T	46.297.00 T	46.297.00 T

REVENUE REPORT

EDUCATIONAL FUND						
Account	Total Receipts	To Date	This Mo.	Budget	Unexpended	Unencumbered
1980 TAXES	405,366.27	405,366.27	405,366.27	840,598.00	435,231.73	435,231.73
1981 TAXES		.00	.00	420,299.00	420,299.00	420,299.00
IN LIEU OF TAXES	2,675.02	2,675.02	2,675.02		2,675.02 CR	2,675.02 CR
CHARGE BACK REVENUE	839.96 <	839.96 CR	839.96 CR	14,500.00	15,339.96	15,339.96
STATE APPORTIONMENT		.00	.00	1,341,651.00	1,341,651.00	1,341,651.00
VOC ED REG REIMB	8,692.00	8,692.00	8,692.00	115,000.00	106,308.00	106,308.00
VOC ED EQUIP REIMB	36,512.00 <	36,512.00 CR	36,512.00 CR	37,500.00	74,012.00	74,012.00
CORP PERS PROP TAX REPLACEMENT	80,683.79	80,683.79	80,683.79	120,802.00	40,118.21	40,118.21
STATE WORK STUDY		.00	.00	10,600.00	10,600.00	10,600.00
NEW TITLE 2		.00	.00	2,000.00	2,000.00	2,000.00
FEDERAL WORK STUDY		.00	.00	170,658.00	170,658.00	170,658.00
OTHER FEDERAL SOURCES		.00	.00	3,017.00	3,017.00	3,017.00
SUMMER TUITION	25,000.00	25,000.00	25,000.00	116,630.00	91,630.00	91,630.00
FALL TUITION		.00	.00	491,230.00	491,230.00	491,230.00
SPRING TUITION		.00	.00	464,999.00	464,999.00	464,999.00
GRADUATION FEES		.00	.00	1,000.00	1,000.00	1,000.00
TRANSCRIPT FEES		.00	.00	1,100.00	1,100.00	1,100.00
PUB SERV INCOME		.00	.00	13,500.00	13,500.00	13,500.00
UNIT 5 REVENUE	2,500.00	2,500.00	2,500.00	15,000.00	12,500.00	12,500.00
INTEREST ON INVESTMENTS		.00	.00	30,000.00	30,000.00	30,000.00
OTHER REVENUE		.00	.00	400.00	400.00	400.00
	487,565.12 T	487,565.12 T	.00 T 487,565.12 T	4,210,484.00 T	3,722,918.88 T	3,722,918.88 T

<u>BUILDING FUND</u>		Total		This Mo.			
Account	Receipts	To Date	Receipts	Budget	Unexpended	Unencumbered	
1980 TAXES	101,338.21	101,338.21	101,338.21	210,150.00	108,811.79	108,811.79	
1981 TAXES		.00	.00	105,075.00	105,075.00	105,075.00	
IN LIEU OF TAXES	668.73	668.73	668.73		668.73 CR	668.73 CR	
CORP PERS PROP TAX REPLACEMENT	20,964.13	20,964.13	20,964.13	30,200.00	9,235.87	9,235.87	
INTEREST ON INVESTMENTS		.00	.00	100.00	100.00	100.00	
MISC REVENUE		.00	.00	1,100.00	1,100.00	1,100.00	
	122,971.07 T	122,971.07 T	.00 T	346,625.00 T	223,653.93 T	223,653.93 T	
<u>SITE AND CONSTRUCTION FUND</u>							
INTEREST ON INVESTMENTS		.00	.00	50,000.00	50,000.00	50,000.00	
	.00 T	.00 T	.00 T	50,000.00 T	50,000.00 T	50,000.00 T	
<u>BOND AND INTEREST #1</u>							
1980 TAXES	128,366.66	128,366.66	128,366.66	254,868.00	126,501.34	126,501.34	
1981 TAXES		.00	.00	127,434.00	127,434.00	127,434.00	
IN LIEU OF TAXES	847.10	847.10	847.10		847.10 CR	847.10 CR	
CORP PERS PROP TAX REPLACEMENT	36,941.00	36,941.00	36,941.00	36,695.00	246.00 CR	246.00 CR	
INTEREST ON INVESTMENTS	226.66	226.66	226.66	15,000.00	14,773.34	14,773.34	
	166,381.42 T	166,381.42 T	.00 T	433,997.00 T	267,615.58 T	267,615.58 T	
<u>WORKING CASH FUND</u>							
INTEREST ON INVESTMENTS		.00	.00	35,000.00	35,000.00	35,000.00	
	.00 T	.00 T	.00 T	35,000.00 T	35,000.00 T	35,000.00 T	
<u>INSURANCE FUND</u>							
CURRENT TAXES	33,783.87	33,783.87	33,783.87	58,000.00	24,216.13	24,216.13	
IN LIEU OF TAXES	222.94	222.94	222.94		222.94 CR	222.94 CR	
	34,006.81 T	34,006.81 T	.00 T	58,000.00 T	23,993.19 T	23,993.19 T	

SAUK VALLEY COLLEGE

APPROVED BY

William E. Reiff
PRESIDENT

Kay E. Fisher
SECRETARY

DATE 8-24-81

For Board Meeting
of August 24, 1981

Agenda Item F-1. (Revised)

PROFESSIONAL STAFF RECOMMENDATIONS

The following people are recommended for appointment by the Board of Trustees:

Ralph Pifer.Psychology Instructor

Assistant Professor Step 2 at an
annual 10-month salary of \$15,718.

Duane W. MoodyData Processing

Assistant Instructor Step 12 at an
annual 10-month salary of \$16,329.

Sandra J. Taira.Nursing Instructor

Assistant Instructor Step 2 at an
annual 10-month salary of \$12,459.

RECOMMENDATION:

Board confirmation of the above people
employed per authority of July 27 Board
meeting.

SUPPORTING RATIONALE FOR RECOMMENDATION

1. Academic Background

Mr. Pifer holds a M.A. degree in clinical psychology from Western Michigan University, a M.A. degree in psychology from Valpariso University, and a B.A. degree in psychology and sociology from Indiana University. Mr. Pifer is well qualified to teach all courses in the psychology area, as well as most of the courses in the Human Services area.

2. Professional Background

Mr. Pifer has experience as both a college teacher and a clinical psychologist. In addition, he has worked in a professional capacity at hospitals, community colleges, universities, and mental health agencies. Thus, his background will add a great deal to his instructional assignment at SVC.

3. Recommendations

Mr. Pifer's references were all excellent. He is regarded by his previous employers as a very dedicated and hard working professional. Also, he is reported to have a great deal of empathy and understanding for both the students and patients that he has worked with. He is able to relate his extensive knowledge of psychology to both the classroom and to his work as a clinical psychologist. In addition, Mr. Pifer is well liked by his colleagues and is highly regarded by them. Finally, Mr. Pifer is reportedly very energetic and thorough in fulfilling his professional responsibilities.

4. Selection Process

This position was listed in the Chronicle of Higher Education and sent out to 23 universities throughout the mid-west (copy of position announcement enclosed). We received 43 completed applications for the position and interviewed three candidates. The selection committee consisted of Mike Seguin, Dr. Fred L. Nesbit, and George Vrhel. Also, Jan Kime, Dick Holtam, and Bob Crouse were involved in the interview process and participated in the follow-up sessions. The candidates were also interviewed by Don Foster and Dr. Garner. Mr. Pifer was the first choice of the selection committee.

5. Personal Qualifications

Mr. Pifer presents the image of a very concerned and dedicated professional. During the process of interviewing him it became clear that he is not only highly intelligent, but is also able to relate his knowledge to applied situations. In summary, his personality and professional background should enhance the Social Science Department here at SVC.

Supporting Rationale for Recommendation

1. Academic Background

Mr. Moody holds a two year diploma in data processing from Mountain State College at Parkersburg, West Virginia, a B.S. degree in Business from Ohio University at Athens, Ohio, and has completed the equivalent of one additional year of academic credit in computer training programs offered by private industry. He is both well qualified and experienced to teach COBOL, R.P.G, and Fortran languages. Thus, he is well qualified to teach the business/data processing courses offered at SVC.

2. Professional Background

Mr. Moody has 19 years of teaching experience in all phases of data processing in both the college and private industrial settings. He has had extensive experience in teaching at the community college level and has a good record in teaching adult students.

3. Recommendations

All of Mr. Moody's references from previous employers were positive. He reportedly works well with all types of students and is well liked by his professional colleagues. Of special importance in this regard is his record of being able to "come across" well with students. He reportedly puts in a great deal of time in preparation and is willing to spend additional time to help individual students master the course material. All of his references regarded him as an excellent instructor who would be very successful in teaching business/data processing at the community college level.

4. Selection Process

This position was listed in the Chronicle of Higher Education and in the placement services of 23 universities throughout the mid-west. The screening process for this position was carried out by Gene Wagner, Walter Clevenger, and Don Foster. Also, Dr. Garner interviewed the candidate as part of the selection process. There was unanimous agreement on the part of the selection committee to offer this appointment to Mr. Moody.

5. Personal Qualifications

Mr. Moody presents the image of a very dedicated teacher with a genuine interest in helping students to learn. He also likes to teach adult students and takes great pleasure in helping returning students to discover new interests and abilities. He shows every promise of fitting in well with the college and the community.

DF/js

8/21/81

Supporting Rationale for Recommendation

1. Academic Background: Ms. Taira holds a B.S. degree in nursing from Northern Illinois University and is academically well qualified to provide instruction in our nursing program. She has a strong background in science as well as in professional nursing courses.
2. Professional Background: She has worked as a general staff nurse in three hospitals in Northern Illinois. Thus, her background will contribute to her instructional assignment in the SVC Nursing Program.
3. References: All of Ms. Taira's references were positive. She is regarded as an excellent nurse and has received consistently good evaluations by all of her hospital supervisors. Her attitude is reported as excellent and she works well with both patients and colleagues. She is "eligible for rehire" in all hospitals where she has worked.
4. Selection Process: This position was listed in the Chronicle of Higher Education and the position vacancy notice was sent to 23 universities throughout the mid-west. Jan Kime and Leona Grossman served on the selection committee and Ms. Taira was interviewed by Dean Foster. There was unanimous agreement to recommend Ms. Taira for this position.
5. Personal Qualities: Ms. Taira is a very personable young woman. She presents the image of a dedicated professional who will bring both youth and energy to the nursing program. Her personality and professional dedication should enable her to relate well to both the faculty and the students. She will be a welcome addition to the nursing faculty.

8/24/81

Board Meeting of
August 24, 1981

Agenda Item F-2

APPROVAL OF ATHLETIC
AND STUDENT ACTIVITY STIPENDS

Each year stipends are established to provide for our various athletic and student activities. The following stipends are recommended for the 1981-82 year:

Baseball	900
Basketball - Mens	1,800
Basketball - Womens	1,200
Cheerleaders	500
Golf	750
Newspaper	1,350
Softball	900
Tennis - Mens	750
Tennis - Womens	750
Cross Country Track	650
Track - Outdoor	850
Track - Indoor	600
Volleyball	750

RECOMMENDATION:

It is recommended that the stipends for Athletics and Student Activities be approved as-presented.

Board Meeting of
August 24, 1981

Agenda Item G-1

APPROVAL OF RAMP/CC

Copies of the RAMP/CC (Resource Allocation Management Plan for Community Colleges) as prepared for the Illinois Community College Board, are available for your review at this meeting.

A summary of the planning assumptions that were incorporated in the report are shown in a separate attachment.

Also included in this RAMP/CC report is the request for reimbursement funds for the following Capital Projects:

- a. Holding Pond \$63,400
- b. Pillar Repairs \$54,114
- c. Concrete Repairs \$3,474,896

RECOMMENDATION:

The Board of Trustees of Sauk Valley College approve the RAMP/CC report for submission to the ICCB, and authorize the Board Chairman to file the authorization request for capital funds as a part of the report (as per the attached).

PLANNING ASSUMPTION
FOR
RESOURCE ALLOCATION MANAGEMENT PLAN (RAMP/CC)

In making projections for the RAMP/CC report, a number of assumptions about the future are necessary. These are for projective purposes only. The planning assumptions that were used in the RAMP document are as follows:

1. Credit-Hour Projections

- a. We are projecting the following increases:

1981-82	No increase in credit hours
1982-83	1% increase in credit hours
1983-84	1% increase in credit hours
1984-85	No increase
1985-86	No increase
1986-87	No increase

2. Taken from Table 1.0B in the RAMP document

- a. EAV:

A 5% growth factor is assumed for each year, FY 83 thru FY 87.

- b. Tuition and Fees Rates:

We are assuming that tuition will increase by \$2.00 to \$21.00 per credit hour in FY 84, and fees will increase by 25¢ per credit hour in FY 84.

- c. State Government Revenues:

We are assuming that State revenues will absorb the deficiencies between revenues and expenditures and in essence finance the projected deficits. This assumption will, of course, result in balanced budgets for the fiscal years 1983 through 1987.

- d. Federal Government Revenues:

We are assuming that federal revenues will remain stable through FY 87.

- e. Other Revenues:

We are assuming that other revenues will decrease by the amount of investment income in FY 83 and then remain stable through FY 87.

- f. Cost Inflation:

We are assuming a 10% increase in all expenditures from FY 83 through FY 87.

- G. Program Changes:

No significant program changes anticipated for the years that are projected.

AUTHORIZATION REQUEST FOR CAPITAL FUNDS

I hereby certify that the Board of Trustees of SAUK VALLEY COLLEGE, District No. 506, meeting in regular session on August 24, 1981, with a quorum present, officially authorized the submission of the attached capital budget request. I certify that the Board reviewed and approved the attached program statements, scope statement, and budgets. I further certify that the local funds for the projects requested are available, should the projects be approved.

Signed _____
Chairman, Board of Trustees

For Board Meeting
of August 24, 1981

Agenda Item G-2

RECOMMENDATION TO REVISE STANDARDS

FOR HONORS (SECOND READING)

Our college committee on Instructional Standards has recommended that the criteria for granting honors at Sauk be raised to the following standards:

HONORS

- Would require a grade point average (GPA) of 3.5 to 3.749
- Would receive this recognition at graduation
- Would be included on the Deans list for semester-by-semester recognition

HIGH HONORS

- Would require a GPA of 3.75 to 4.00
- Would receive this recognition at graduation
- Would be included on the Presidents list for semester-by-semester recognition

This is the second reading on this proposed change.

RECOMMENDATION:

It is recommended that the proposed new criteria for granting Honors be accepted effective for the 1981-82 academic year.

1982 83

For Board Meeting of
August 24, 1981

Agenda Item E-4

WORKING CASH FUND RESOLUTION

It has been the practice of the Board of Trustees to adopt a resolution authorizing the Treasurer to borrow temporarily needed funds from the Working Cash Fund. The need to borrow these funds is usually the result of delayed payments of budgeted income elements such as taxes, state aid, accounts receivable, etc.

Paragraph 103-34 of the Public Community College Act states the following authority of the Board of Trustees:

"To authorize the treasurer to make interfund loans from any fund to any other fund maintained by the Board and to make necessary transfers therefore, but each loan must be repaid and transferred to the proper fund within one year."

RECOMMENDATION:

Resolution by the Board of Trustees for the treasurer to borrow and re-pay various funds during 1981-82 in accordance with the foregoing paragraph.

For Board Meeting
of August 24, 1981

Agenda Item E-5

RESOLUTION TO ISSUE WORKING

CASH FUND BONDS

The Working Cash fund enables the Board of Trustees to have in its Treasury at all times, sufficient money to meet the demands for ordinary and necessary expenditures in a timely and responsible manner.

In order for the college to adequately utilize its use of the Working Cash Fund as needed for these purposes, we need to now extend the fund.

A resolution for that purpose is attached.

RECOMMENDATION: It is recommended that the Board of Trustees adopt the attached resolution to issue Working Cash Fund Bonds in the amount of five hundred thousand dollars.

ISSUE WORKING CASH FUND BONDS OF

COMMUNITY COLLEGE DISTRICT NO. 506

COUNTIES OF WHITESIDE, LEE, OGLE, HENRY, BUREAU AND CARROLL

STATE OF ILLINOIS

WHEREAS, pursuant to the authority of the provisions of Sections 3-33.1 to 3-33.6, inclusive, of Article 3 of the Public Community College Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, the Board of Trustees of this Community College District on the 24th day of August, 1981, did adopt a resolution declaring its intention to avail of the provisions of said Act and issue bonds of this Community College District in the amount of \$500,000.00 for the purpose of increasing the Working Cash Fund for said District for the purpose of enabling the Board to have in its Treasury at all times, sufficient money to meet demands thereof for ordinary and necessary expenditures for all Community College purposes as in and by said Sections 3-33.1 to 3-33.6, inclusive, of Article 3 of the Public Community College Act provided, and

WHEREAS, the equalized and assessed valuation of said Community College District for 1980, which was the last year for which said evaluation is available, was \$703,855,706.00, and the maximum amount of taxes permitted to be levied for educational purposes and for building and maintenance purposes by said College District amount to \$1,055,783.00, and 75% of said figure amounts to \$791,837.00; and

WHEREAS, Working Cash Fund Bonds of the District heretofore issued and outstanding are none and therefore do not exceed in the aggregate 75% of the taxes permitted to be levied for educational purposes and for building and maintenance purposes; and

WHEREAS, the Board of Trustees of said Community College District deem it advisable and necessary and in the best interests of this Community College District to issue Working Cash Fund Bonds in the principal amount of \$500,000.00; and

WHEREAS, before such bonds may be issued for the purposes stated in Section 3-33.1 to 3-33.6, inclusive, of Article 3 of the Public Community College Act, it is necessary that the Board of Trustees adopt a resolution directing notice to advertise for bids for the sale of said Working Cash Fund Bonds as required by Section 3-33.3 of the Public Community College Act;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, as follows:

Section 1. That sealed bids will be received on the 10th day of September, 1981, for the purchase of \$500,000.00 Working Cash Fund Bonds of said Community College District, said bonds to be issued for the purpose as stated in and by Section 3-33.1 to 3-33.6, inclusive, of Article 3 of the Public Community College Act.

Section 2. That the Secretary of said School District be and is hereby ordered and directed to give notice of the sale of said bonds by publication of said notice at least once in The Daily Gazette and the Dixon Evening Telegraph, being newspapers published in and having general circulation in said School District.

Section 3. That the notice stated in Section 2 shall be in substantially the following form:

N O T I C E O F S A L E

of

\$500,000 W O R K I N G C A S H F U N D B O N D S

of

COMMUNITY COLLEGE DISTRICT NO. 506

WHITESIDE, LEE, OGLE, HENRY, BUREAU AND CARROLL

COUNTIES AND STATE OF ILLINOIS

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll and State of Illinois, until the hour of two o'clock p.m. on the 10th day of September, 1981, at the office of the Secretary of the Board of Trustees of said Community College District at the Business Office, Sauk Valley College, Route #5, Dixon, Illinois, for the purchase of bonds of said Community College District described as follows:

\$500,000 Working Cash Fund Bonds, dated October 1, 1981, numbered consecutively from 1 to 4, inclusive, of a denomination of \$125,000 each, interest payable July 1, 1982, and semiannually thereafter on January 1 and July 1 of each year, due serially, without option of prior payment, on January 1 of each of the years and in amounts as follows:

<u>Year</u>	<u>Amount</u>
1983	\$ 250,000
1984	\$ 250,000

Said bonds are being issued for the purpose of increasing a working cash fund for said District in compliance with the provisions of Sections 3-33.1 to 3-33.6, inclusive, of the "Public Community College Act" of the State of Illinois, and all laws amendatory thereof and supplementary thereto.

Both principal and interest on said bonds as above described will be payable at such place in the State of Illinois as may be mutually agreed upon between the purchasers and said District. Said bonds may be registered as to principal only in the name of the holder on the books of the Treasurer who received the taxes of said District. The bonds will be general obligations of said Community College District payable from ad valorem taxes levied upon all the taxable property in the District without limitation as to rate or amount.

The assessed valuation of taxable property in the District for the year 1980 as equalized and determined by the State Department of Local Government Affairs is \$703,855,706. After the issuance of the bonds above described, the total aggregate indebtedness of the District of every kind and character whatsoever will be \$1,750,000. The population of the District is approximately 106,000.

The bonds will be awarded to the responsible bidder on the basis of the lowest interest cost to the Community College District, but no bid will be considered for less than par or bearing an interest rate

the greater of 9% per annum or 70% of the prime commercial rate in effect at the time the contract is made. A rate of interest must be named, a zero rate cannot be name and the premium, if any, must be paid in cash as part of the purchase price. Bidders must specify the rate of interest in multiples of one-eighth of one per cent or one-tenth of one per cent per annum. Interest shall be represented by only one payment for each payment date and bids providing for supplemental or extra payments will not be considered. In determining the best bid the interest cost to the Community College District will be computed by determining the interest from the date of the bonds to maturity at the rate specified by the bidder after deducting therefrom any premium offered. Bids must be for all and not a part of said bonds. For informational purposes and not to be considered as part of the bid, the net interest cost and the effective interest rate shall be stated in each bid.

All proposals should be enclosed in a sealed envelope marked on the outside "Proposal for Working Cash Fund Bonds" and addressed to Kay Fisher, Secretary of the Board of Trustees of said Community College District, Attention of Robert Edison, at Sauk Valley College, Route #5, Dixon, Illinois. As a guarantee of good faith, each proposal must be accompanied by a certified check or cashier's check in the amount of \$10,000 drawn upon a state or national bank and made payable to the order of the Treasurer of Community College District No. 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll and State of Illinois, this amount to be retained by the District pending full performance by the successful bidder and to be forfeited to the Community College District as agreed liquidated damages upon failure of the successful bidder to take up and pay for the bonds when ready. The checks of the unsuccessful bidders will be returned to them immediately upon the rejection of their bids.


Bids will be reviewed at a meeting of the Board of Trustees of said Community College District, to be held at Sauk Valley College, Route #5, in the City of Dixon, Illinois, at 7:30 o'clock p.m. on the 14th day of September, 1981, at which time and place the bids will be publicly read and the award made to the successful bidder.

The Community College District will furnish the necessary bonds (printed or typed) without cost to the purchaser.

The Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau, and Carroll and State of Illinois, reserves the right to reject any and all bids and to waive informalities in the bid accepted.

By order of the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll and State of Illinois.

Dated this 24th day of August, 1981.



Kay Fisher, Secretary

B I D F O R M

COMMUNITY COLLEGE DISTRICT NUMBER 506

WHITESIDE, LEE, OGLE, HENRY, BUREAU AND CARROLL COUNTIES, ILLINOIS

\$500,000 WORKING CASH FUND BONDS, DATED OCTOBER 1, 1981

August 24, 1981

To Board of Community College District Number 506
Whiteside, Lee, Ogle, Henry, Bureau and Carroll Counties, Illinois

Gentlemen:

Subject to all the provisions of the attached Notice of Sale, which is expressly made a part of this bid, we offer to purchase \$ _____ Working Cash Fund Bonds, dated October 1, 1981, as described in said Notice, for the sum of \$ _____, together with accrued interest to date of delivery of the bonds to us, such bonds to bear interest at the following rate or rates per annum:

Bond #1, \$125,000, January, 1983 _____ % per annum

Bond #2, \$125,000, January, 1983 _____ % per annum

Bond #3, \$125,000, January, 1984 _____ % per annum

Bond #4, \$125,000, January, 1984 _____ % per annum

The printed, or typed, bonds will be delivered to the purchaser with the cost of the bond form to be paid by the College District.

Enclosed herewith is a certified check payable to the Treasurer of Community College District Number 506, Whiteside, Lee, Ogle, Henry, Bureau and Carroll Counties, Illinois, in the amount of \$10,000 as a guarantee of good faith and to be applied by you in accordance with the Notice of Sale if this bid is accepted, otherwise to be promptly returned.

For Information Only

Total Interest Cost,
computed from October 1, 1981 \$ _____

Submitted by:

Deduct Premium _____

Net Interest Cost _____

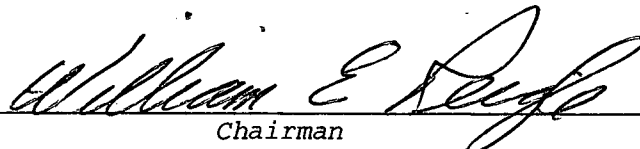
Average Interest Rate _____ %

Accepted this _____ day of September, 1981.

Board of Community College District Number 506
Whiteside, Lee, Ogle, Henry, Bureau and Carroll
Counties, Illinois

By _____
Chairman

Section 4. That all resolutions and parts of resolutions in conflict herewith be and they are hereby repealed. Adopted this 24th day of August, 1981.


Chairman

ATTEST:


Secretary

RECEIVED

AUG 28 1981

Ofc. of the President



SAUK VALLEY COLLEGE

R. R. 5 Dixon, Illinois / 61021 Area 815 288-5511

July 31, 1981

Mr. David Viar, Executive Director
Illinois Community College Trustees Association
3085 Stevenson Drive
Springfield, IL 62703

Dear Dave:

You recently mailed us materials concerning the procedures for implementing the new Uniform Election Act. Several questions have arisen which we think you can solve. In the procedures, there is the stipulation that within seven days after the election the community college Board shall canvass the results. However, there is also the stipulation that the reorganization of the Board shall be held on the first Monday of December.

This leaves a considerable length of time between the election of the new Board and its reorganization. Our question is this, who is the official Board during this time? Is it the original Board operating in a "lame-duck session"?

Or is it possible for the Board to reorganize on a date earlier than that shown as the first Monday of December.

Your answer to the foregoing will be appreciated.

Sincerely,

W. Harold Garner
President

mv

COPY



Executive Director
David L. Viar

**Illinois Community College
Trustees Association**

3085 Stevenson Drive
Springfield, Illinois 62703
Telephone 217-529-3115

August 3, 1981

Dr. Harold Garner, President
Sauk Valley College
RR 5
Dixon, Illinois 61021

RECEIVED
AUG 5 1981
Dir. of the President

Dear Hal:

You have asked two questions regarding the new Consolidated Election Law. I want to give you our understanding of the way the law works in those two instances.

Is it possible for the board to reorganize on a date earlier than the first Monday of December? No. State law requires that "following any election and canvass...the chairman of the board shall convene the new board and conduct the election for chairman, vice chairman and secretary on the first Monday of the month immediately following the election." (Illinois Revised Statutes, Chapter 122, Section 103-8). Thus, the law requires that the meeting be held on a specific date. We don't believe that you have the option of choosing any other date. Additionally, it seems apparent that the chairman of the old board is responsible for calling the new board together and for conducting the election of its officers. (If the chairman of the old board is not a member of the new board, he may not cast a vote but he still presides).

Who is the official board during the time between the election and the organization of the new board? We believe that the new board's term begins on the first Monday of December and that until that time the old board is the official governing body of the college. You are correct that this creates a longer "lame duck" period than we have had in the past, however, it is state law and we must abide by it.

I hope the above answers your questions. If we can be of any further assistance please let us know.

Sincerely,

Phil Bradley
Associate Director

PB:dg

President
Mrs. Judith E. Madonia
Lincoln Land Community College
2713 Interlacken Drive
Springfield, Illinois 62704

Vice-President
Mr. Chris Ringhausen
Lewis & Clark Community College
308 North Liberty
Jerseyville, Illinois 62052

Secretary
Mrs. Sheila Dye
Spoon River College
504 South Dudley Street
Macomb, Illinois 61455

Treasurer
Mr. Robert W. Anderson
Thornton Community College
3548 West 163rd Street
Markham, Illinois 60426