

SPECIAL MEETING

SAUK VALLEY COLLEGE BOARD OF TRUSTEES
2K2 Faculty Dining Room Second Floor
September 14, 1981 7:30 p.m.

- A. Call to Order
- B. Roll Call
- C. Written Communications from Visitors
- D. Approval of Minutes
- E. Financial Reports and Actions:
 - 1) Hearing on 1981-82 Budget
 - 2) Approval of 1981-82 Budget
- F. Personnel Recommendations
- G. Other Actions:
 - 1) Acceptance of donation
 - 2) Authorization to bid additional ceramics supplies
 - 3) Approval of ceramics bid
 - 4) Approval of Working Cash Bond Bid
- H. Reports:
 - 1) Student trustee
 - 2) ICCTA representative
 - 3) Overview: "Policies for Tomorrow" - An ICCTA report
- I. Presidents Report:
 - 1) Recognitions
 - 2) Marquee report
 - 3) Enrollment report (10th day)
- J. Time of Next Meeting

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

September 14, 1981

The Board of Trustees of Sauk Valley College met in special meeting at 7:30 p.m. on September 14, 1981 in Room 2K2 of Sauk Valley College, Route #5, Dixon, Illinois.

Call to Order: Chairman Reigle called the meeting to order at 7:30 p.m. and the following members answered roll call:

Kay Fisher	Oscar Koenig
Ann Powers	Juanita Prescott
William Reigle	Steve Falzone

Absent: John Fassler Lorna Keefer

Minutes: It was moved by Member Powers and seconded by Member Koenig that the minutes of the August 24 meeting be approved as presented. Motion voted and carried.

Budget Hearing: Chairman Reigle noted that the Public Hearing on the 1981-82 Budget would now take place. He asked for any questions or comments on this document. Since there were no questions, it was moved by Member Fisher and seconded by Member Koenig that the Board approve the 1981-82 budget as presented. In a roll call vote, all voted aye. Motion carried.

Personnel: It was moved by Member Prescott and seconded by Member Koenig that the Board approve and confirm the following appointments:

Karen Shapton - Director of Planning and
Resource Development

At an annual salary of \$27,500 prorated to an effective beginning date of September 16, 1981, (9.5 months or \$21,771)

Nancy Kerr - Outreach Counselor, Title XX
Project

Total salary of \$8,455 for the period of October 1, 1981 to June 30, 1982 at 28 hours per week for the length of the current grant.

In a roll call vote, all voted aye. Motion carried.

- Donation: It was moved by Member Koenig and seconded by Fisher that the Board accept the donation of 460# of cast iron from Woods Brothers in Oregon and that a letter of appreciation be sent to this company. Motion voted and carried.
- Miscellaneous
Ceramics
Supplies: The Board was informed that an additional supply of miscellaneous ceramics materials had been located. It was moved by Member Koenig and seconded by Member Prescott that the Board approve advertising and selling the supplies and equipment (as is) as per the attached list to the highest bidder. In a roll call vote, the following was recorded: Ayes Members Fisher, Koenig, Powers, Prescott and Reigle. Nays Member Falzone. Motion carried.
- Ceramics
Bids: The Board was informed of the bids for the initial list of ceramics equipment and supplies. It was moved by Member Prescott and seconded by Member Powers that the Board accept the high bid of Darrell Dieterle of Harmon in the amount of \$2,150 for Items 1 and 2 (as per attached list); and the high bid of Self-Help Enterprises of Sterling for Items 3 and 4 in the amount of \$150. In a roll call vote, the following was recorded: Ayes Members Fisher, Koenig, Powers, Prescott and Reigle. Nays Member Falzone. Motion carried.
- Working
Cash Bid: It was moved by Member Koenig and seconded by Member Fisher that the Board award Bonds #1 and #3 to the Dixon National Bank of Dixon, and Bonds #2 and #4 to the Rock Falls National Bank of Rock Falls. This action was made possible since both banks presented identical bids. In a roll call vote, all voted aye. Motion carried.
- Reports: Student Trustee, Falzone, reported on the upcoming concert by the Chestnut Brass Company on September 24, Pow-Wow Day on September 23, and folk singer, Ella Jenkins, on October 17.
- President Garner and Juanita Prescott presented a report on the book Policies for Tomorrow, recently published by the Illinois Community College Trustees Association.

Presentations: Dr. Garner presented an award to the Board of Trustees from the Council of Advancement and Support of Education. He noted that this was a Distinguished Service to Higher Education Award to honor trustees and regents who serve institutions of higher education without compensation.

Chairman Reigle then recognized Dean Robert Edison who was recently honored by the Association of School Business Officials when he was recognized as a duly qualified Registered School Business Administrator.

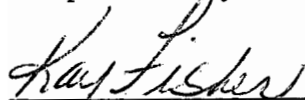
Reports: Dr. Garner told the Board of current plans underway for the study of the marquee. He said at the present time the administration was seeking input from four different companies in regard to possible designs, location, and cost estimates. He also reported on a note of appreciation from Claire Holmberg, the "I Can Cope" program co-sponsored by the Nursing Department and the local hospitals, and 10-day enrollment figures which show a decline of 8% from last year.

Travel: It was moved by Member Prescott and seconded by Member Fisher that the Board approve the travel of Marilyn Vinson to the Fall Conference of IAEOF to be held October 10 and 11 in Collinsville. Motion voted and carried.

Adjournment: Since there was no further business, it was moved by Member Powers and seconded by Member Fisher that the Board adjourn. The next regular meeting will be 7:30 p.m. September 28, 1981.

The meeting adjourned at 8:50 p.m.

Respectfully submitted:



Kay Fisher, Secretary

Board Meeting of
September 14, 1981

Agenda Item E-2

APPROVAL OF 1981-82 Budget

Our budget for 1981-82 was approved in tentative form on July 27. The appropriate public notices have been published and the budget has been available for public review for more than the required 30 days.

The changes between this budget and the tentative budget involve the retitling and alignment of accounts to reflect the new organizational structure, especially in the instructional area. Total dollars remain unchanged.

RECOMMENDATION: That the Board approve the 1981-82 budget as prepared and presented.

TABLE I

SUMMARY OF 1981-82 BUDGET BY FUND

OPERATIONAL FUNDS

	Educational Fund	Operations, Building and Maintenance Fund	Total Operating
1. Beginning Balance	10,924	99,116	110,040
2. Estimated Revenues	4,210,484	346,625	4,557,109
3. Estimated Expenditures	4,128,802	467,150	4,595,952
4. Estimated Transfer to Operations, Bldg. & Maint. (Restricted) Fund*	-0-	-0-	-0-
5. Estimated Ending Balance or (Deficit)	92,606	(21,409)	71,197

OTHER FUNDS

	Operations, Bldg. & Maint. (Restricted) Fund	Bond and Interest Fund #1	Working Cash Fund	Ins. Fund (Special)
1. Beginning Balance	961,493	268,284	1,267,326	9,842
2. Estimated Revenues	50,000	433,997	535,000	58,000
3. Estimated Expenditures	200,000	292,063	38,500	58,000
4. Estimated Transfer from Operations, Bldg. & Maint. Fund*	-0-	-0-	-0-	-0-
5. Estimated Ending Balance or (Deficit)	811,493	410,218	1,763,826	9,842

*Annual Transfer to the Operations, Building and Maintenance Fund (Restricted) from the Operations, Building and Maintenance Fund of funds accumulated for site purchase or building construction.

Official Budget was approved by the:

BOARD OF TRUSTEES on September 14, 1981

ATTEST: _____
Secretary, Board of Trustees

TABLE II

SUMMARY OF 1981-82 ESTIMATED REVENUES

College SAUK VALLEY COLLEGE

Dist. No., 506

Year Ended 6-30-82

OPERATING REVENUES BY SOURCE

	Educational Fund	Operations, Bldg. & Maint. Fund	Total Operating Funds
<u>Local Government</u>			
1980 Taxes	840,598	210,150	1,050,748
1/2 of 1981 Taxes	420,299	105,075	525,374
Chargeback Revenue			
Non-College Territory and Other Community Colleges	14,500		14,500
TOTAL LOCAL GOVERNMENT	1,275,397	315,225	1,590,622
<u>State Government</u>			
ICCB Flat Rate	1,341,651		1,341,651
Ill. Board of Voc.Ed.Reimb.	152,500		152,500
Replacement of Pers.Prop.Tax	120,802	30,200	151,002
State Work Study	10,600		10,600
TOTAL STATE GOVERNMENT	1,625,553	30,200	1,655,753
<u>Federal Government</u>			
H.E.W. - Title II (Library)	2,000		2,000
Federal Work Study	170,658		170,658
Other Federal	3,017		3,017
TOTAL FEDERAL GOVERNMENT	175,675		175,675
<u>Student Tuition and Fees</u>			
Tuition	1,072,859		1,072,859
Fees	2,100		2,100
Public Services Income	13,500		13,500
TOTAL TUITION AND FEES	1,088,459		1,088,459
<u>Rental of Facilities</u>			
Kitchen Facilities	15,000		15,000
TOTAL RENTAL OF FACILITIES	15,000		15,000
<u>Other Sources</u>			
Interest on Investments	30,000	100	30,100
Other Revenue	400	1,100	1,500
TOTAL OTHER SOURCES	30,400	1,200	31,600
TOTAL 1981-82 BUDGETED REVENUE	\$ 4,210,484	\$ 346,625	\$ 4,557,109
<u>*Less Non-Operating Items:</u>			
Tuition Chargeback (593)	15,000		15,000
ADJUSTED REVENUE	\$ 4,195,484	\$ 346,625	\$ 4,542,109

* Inter-college expenses that do not generate related local college credit hours are subtracted to allow for statewide comparisons.

TABLE III

SUMMARY OF 1981-82 OPERATING BUDGETED EXPENDITURES

	Educational Fund	Operations, Building & Maint. Fund	Total Operating	%
BY PROGRAM				
Instruction	2,126,130		2,126,130	46.3%
Academic Support	164,038		164,038	3.6%
Student Services	327,493		327,493	7.1%
Public Service	13,500		13,500	.3%
Organized Research	-0-		-0-	-0-
Independent Operations	-0-		-0-	-0-
Operation & Maint. of Plant	459,457	466,150	925,607	20.1%
General Administration	323,366		323,366	7.0%
Institutional Support	714,818	1,000	715,818	15.6%
TOTAL 1981-82 BUDGETED EXPENDITURES	<u>4,128,802</u>	<u>467,150</u>	<u>4,595,952</u>	<u>100.0%</u>
*Less Non-operating Items				
Tuition Chargeback	<u>15,000</u>		<u>15,000</u>	
ADJUSTED EXPENDITURES	<u>4,113,802</u>	<u>467,150</u>	<u>4,580,952</u>	
BY OBJECT				
Salaries	3,117,024		3,117,024	67.8%
Employee Benefits	157,460		157,460	3.4%
*Contractual Services	127,272	46,100	173,372	3.8%
General Materials & Supplies	237,342	55,000	292,342	6.3%
Conference & Meeting Expense	54,040	950	54,990	1.2%
Fixed Charges	9,000	1,000	10,000	.2%
Utilities	27,280	321,100	348,380	7.6%
Capital Outlay	123,246	13,000	136,246	3.0%
**Other	151,378		151,378	3.3%
Provision for Contingency	124,760	30,000	154,760	3.4%
TOTAL 1981-82 BUDGETED EXPENDITURES	<u>4,128,802</u>	<u>467,150</u>	<u>4,595,952</u>	<u>100.0%</u>
*Less Non-operating Items:				
Tuition Chargeback (593)	<u>15,000</u>		<u>15,000</u>	
ADJUSTED EXPENDITURES	<u>4,113,802</u>	<u>467,150</u>	<u>4,580,952</u>	
*Inter-college expenses that do not generate related local college credit hours are subtracted to allow for statewide comparison.				
*Includes In-Service-Training				
**Includes:				
Student Recruitment	\$ 1,500	Advertising	\$ 550	
Commencement	6,000	Recruitment	3,000	
Special Affairs	3,000	Chargeback	25,000	
Postage	36,000	NCR Rental	63,728	
Publ. & Dues	6,000	Tuition Reimb.	6,600	
			<u>\$ 151,378</u>	

1981-82 ESTIMATED CURRENT BUDGETED EXPENDITURES

<u>EDUCATIONAL FUND</u>	<u>Appropriations</u>	<u>Totals</u>
<u>INSTRUCTION</u>		
Salaries	1,930,623	
Employee Benefits	-0-	
Contractual Services	70,765	
General Materials & Supplies	88,852	
Conference & Meeting Expense	29,290	
Fixed Charges	-0-	
Capital Outlay	-0-	
Other	<u>6,600</u>	
		2,126,130
<u>ACADEMIC SUPPORT</u>		
Salaries	109,513	
Employee Benefits	-0-	
Contractual Services	4,235	
General Materials & Supplies	49,790	
Conference & Meeting Expense	500	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	<u>-0-</u>	
		164,038
<u>STUDENT SERVICES</u>		
Salaries	292,468	
Employee Benefits	-0-	
Contractual Services	3,450	
General Materials and Supplies	18,800	
Conference and Meeting Expense	5,275	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	<u>7,500</u>	
		327,493
<u>PUBLIC SERVICES</u>		
Salaries	3,500	
Employee Benefits	-0-	
Contractual Services	7,000	
General Materials & Supplies	3,000	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	<u>-0-</u>	
		13,500
<u>ORGANIZED RESEARCH</u>		
Salaries	-0-	
Employee Benefits	-0-	
Contractual Services	-0-	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	<u>-0-</u>	
		-0-

EDUCATIONAL FUND

	<u>Appropriations</u>	<u>Total</u>
<u>INDEPENDENT OPERATIONS</u>		
Salaries	-0-	
Employee Benefits	-0-	
Contractual Services	-0-	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	
		-0-
<u>OPERATION AND MAINTENANCE OF PLANT</u>		
Salaries	432,177	
Employee Benefits	-0-	
Contractual Services	-0-	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	27,280	
Capital Outlay	-0-	
Other	-0-	
		459,457
<u>GENERAL ADMINISTRATION</u>		
Salaries	237,541	
Employee Benefits	-0-	
Contractual Services	5,300	
General Materials and Supplies	66,900	
Conference and Meeting Expense	10,625	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	3,000	
		323,366
<u>INSTITUTIONAL SUPPORT</u>		
Salaries	111,202	
Employee Benefits	157,460	
Contractual Services	36,522	Includes In-Service
General Materials and Supplies	10,000	
Conference and Meeting Expense	8,350	
Fixed Charges	9,000	
Utilities	-0-	
Capital Outlay	123,246	
Other	134,278	
Provision for Contingency	124,760	
		714,818
GRAND TOTAL		<u>\$ 4,128,802</u>

1981-82 ESTIMATED CURRENT BUDGETED EXPENDITURES

OPERATIONS, BUILDING AND MAINTENANCE FUND

	<u>Appropriations</u>	<u>Total</u>
<u>OPERATION AND MAINTENANCE OF PLANT</u>		
Salaries	-0-	
Employee Benefits	-0-	
Contractual Services	46,100	
General Materials and Supplies	55,000	
Conference and Meeting Expense	950	
Fixed Charges	-0-	
Utilities	321,100	
Capital Outlay	13,000	
Other	-0-	
		436,150

GENERAL ADMINISTRATION

Salaries	-0-	
Employee Benefits	-0-	
Contractual Services	-0-	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	
		-0-

INSTITUTIONAL SUPPORT

Salaries	-0-	
Employee Benefits	-0-	
Contractual Services	-0-	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	1,000	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	
Provision for Contingency	30,000	
		31,000

GRAND TOTAL

\$ 467,150

1981-82 ESTIMATED CURRENT BUDGETED REVENUES

OPERATIONS, BUILDING AND MAINTENANCE FUND (RESTRICTED)

<u>REVENUE BY SOURCE</u>	<u>Revenue</u>	<u>Total</u>
Local Governmental Sources		
Sale of Bonds	-0-	
Other	-0-	-0-
State Governmental Sources		
Other	-0-	-0-
Federal Governmental Sources		
Title VI	-0-	
H.E.W. Grant	-0-	
Other	-0-	
Other Sources		
Sales and Service Fees	-0-	
Facilities Revenue	-0-	
Interest on Investments	50,000	
Non-Gov't. Gifts, Grants and Bequests	-0-	
Other Revenue	-0-	
Transfer from Operations, Building and Maintenance Fund	-0-	<u>50,000</u>
GRAND TOTAL		<u><u>\$ 50,000</u></u>

1981-82 ESTIMATED CURRENT BUDGETED EXPENDITURES

OPERATIONS, BUILDING AND MAINTENANCE FUND (RESTRICTED)

	<u>Appropriations</u>	<u>Total</u>
<u>INSTITUTIONAL SUPPORT</u>		
Salaries	-0-	
Employee Benefits	-0-	
Contractual Services	-0-	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	200,000	
Other	-0-	
Provision for Contingency	<u>-0-</u>	<u>200,000</u>
GRAND TOTAL		<u><u>\$ 200,000</u></u>

1981-82 ESTIMATED CURRENT BUDGETED REVENUE

<u>BOND AND INTEREST FUND #1 REVENUE BY SOURCE</u>	<u>Revenue</u>	<u>Totals</u>
<u>Local Governmental Sources</u>		
1980 Taxes	254,868	
1/2 of 1981 Taxes	127,434	
Back Taxes	-0-	
Payment in Lieu of Taxes	-0-	
Chargeback Revenue	-0-	
Other	-0-	382,302
<u>State Governmental Sources</u>		
Replacement of Personal Property Tax	36,695	36,695
<u>Other Sources</u>		
Interest on Investments	15,000	
Other Revenue	-0-	15,000
GRAND TOTAL		<u>\$ 433,997</u>

1981-82 ESTIMATED CURRENT BUDGETED EXPENDITURES

<u>BOND AND INTEREST FUND #1</u>	<u>Appropriations</u>	<u>Totals</u>
<u>INSTITUTIONAL SUPPORT</u>		
Bond Principal Retired	250,000	
Interest on Bonds	41,563	
Service Charge	-0-	
Other	500	292,063
GRAND TOTAL		<u>\$ 292,063</u>

SAUK VALLEY COLLEGE

EDUCATIONAL FUND

ART I: ESTIMATED REVENUE 1981-82

00-000-400 EDUCATIONAL FUND

00-000-410 Local Governmental Sources

100-000-411-01 - 1980 Taxes	\$ 840,598	
(700,498,000 @ 12¢)		
100-000-411-02 - 1981 Taxes $\frac{1}{2}$ (700,498,000 @ 12¢)	420,299*	
100-000-414 - Charge-Back Revenue	<u>14,500</u>	\$ 1,275,397

00-000-420 State Governmental Sources

100-000-421 - State Apportionment

Based on FY '80 enrollment - 49,681 hrs.	<u>1,341,651</u>	1,341,651
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100-000-422 - Vocational Technical Education

100-000-422 - Regular Reimbursement	115,000	
100-000-422-02 - Equipment Reimbursement	<u>37,500</u>	152,500
100-000-427 - Replacement of Corporate Personal Property Tax (\$187,697)	<u>120,802</u>	120,802
100-000-429 - State Work Study	<u>10,600</u>	10,600

00-000-430 Federal Governmental Sources

100-000-434 - HEW Title II	2,000	
100-000-439-02 - Federal Work Study	170,658	
100-000-439-03 - Other Federal	<u>3,017</u>	175,675

00-000-440 Student Tuition and Fees

100-000-441-01 - Summer 1981	116,630	
100-000-441-02 - Fall 1981	491,230	
100-000-441-03 - Spring 1982	<u>464,999</u>	1,072,859
100-000-442-01 - Graduation Fees	1,000	
100-000-442-04 - Transcript Fees	1,100	
100-000-442-09 - Public Services Income	<u>13,500</u>	15,600

00-000-460 Rental of Facilities

100-000-460-02 - Kitchen Facilities	<u>15,000</u>	15,000
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<u>00-000-470 Interest on Investments</u>	<u>30,000</u>	30,000
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<u>00-000-499 Other Revenue</u>	<u>400</u>	<u>400</u>
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TOTAL EDUCATIONAL FUND REVENUE		<u>\$ 4,210,484</u>
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Realty tax receipts for the prior calendar year (1980) are usually received during June and December of the following calendar year (1981). The enclosed budget for Sauk Valley College will accrue one-half (1/2) of the 1981 taxes to be received during June of 1982.

SAUK VALLEY COLLEGE

EDUCATIONAL FUND

PART II: ESTIMATED EXPENDITURES 1981-82

<u>110-000-000</u>	<u>INSTRUCTION</u>		<u>\$ 2,126,130</u>
<u>110-100-000</u>	<u>DIVISION OF BUSINESS</u>		
110-100-513	- Salaries - Full Time	\$ 138,956	
110-100-530	- Contractual Services	4,865	
110-100-543	- General Materials & Supplies	1,650	
110-100-550	- Conference & Meeting Expense	<u>1,425</u>	146,896
<u>110-117-000</u>	<u>FOOD SERVICES</u>		
110-117-530	- Contractual Services	300	
110-117-543	- General Materials & Supplies	1,000	
110-117-550	- Conference & Meeting Expense	<u>225</u>	1,525
<u>110-200-000</u>	<u>DIVISION OF AGRICULTURE</u>		
110-200-513	- Salaries - Full Time	22,042	
110-200-530	- Contractual Services	100	
110-200-543	- General Materials & Supplies	1,160	
110-200-550	- Conference & Meeting Expense	<u>445</u>	23,747
<u>110-300-000</u>	<u>DIVISION OF INDUSTRIAL EDUCATION</u>		
110-300-513	- Salaries - Full Time	143,345	
110-300-530	- Contractual Services	3,325	
110-300-543	- General Materials & Supplies	22,176	
110-300-550	- Conference & Meeting Expense	<u>3,785</u>	172,631
<u>110-310-000</u>	<u>COSMETOLOGY</u>		
110-310-538	- Contractual Services	45,000	
110-310-543	- General Materials & Supplies	100	
110-310-550	- Conference & Meeting Expense	<u>75</u>	45,175
<u>110-316-000</u>	<u>HUMAN SERVICES</u>		
110-316-530	- Contractual Services	500	
110-316-543	- General Materials & Supplies	1,800	
110-316-550	- Conference & Meeting Expense	<u>475</u>	2,775
<u>110-400-000</u>	<u>DIVISION OF SOCIAL SCIENCE</u>		
110-400-513	- Salaries - Full Time	109,939	
110-400-543	- General Materials & Supplies	2,800	
110-400-550	- Conference & Meeting Expense	<u>1,325</u>	114,064

110-418-000 CRIMINAL JUSTICE

110-418-513	- Salaries - Full Time	41,449	
110-418-530	- Contractual Services	650	
110-418-543	- General Materials & Supplies	2,671	
110-418-550	- Conference & Meeting Expense	<u>1,900</u>	46,670

110-419-000 LIBRARY TECHNOLOGY

110-419-543	- General Materials & Supplies	<u>350</u>	350
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110-420-000 FIRE SCIENCE

110-420-530	- Contractual Services	100	
110-420-543	- General Materials & Supplies	825	
110-420-550	- Conference & Meeting Expense	<u>200</u>	1,125

110-500-000 DIVISION OF HUMANITIES

110-500-513	- Salaries - Full Time (Humanities)	222,343	
110-500-530	- Contractual Services (Humanities)	350	
110-500-543	- General Materials & Supplies (Humanities)	2,800	
110-500-550	- Conference & Meeting Expense (Humanities)	<u>2,170</u>	227,663

110-511-513	- Salaries - Full Time (Art)	21,487	
110-511-530	- Contractual Services (Art)	200	
110-511-543	- General Materials & Supplies (Art)	700	
110-511-550	- Conference & Meeting Expense (Art)	<u>130</u>	22,517

110-512-513	- Salaries - Full Time (Music)	42,458	
110-512-530	- Contractual Services (Music)	1,100	
110-512-543	- General Materials & Supplies (Music)	1,300	
110-512-550	- Conference & Meeting Expense (Music)	<u>310</u>	45,168

110-600-000 DIVISION OF MATH SCIENCE

110-600-513	- Salaries - Full Time	167,644	
110-600-530	- Contractual Services	3,400	
110-600-543	- General Materials & Supplies	10,660	
110-600-550	- Conference & Meeting Expense	<u>1,010</u>	182,714

110-711-000 MED. LAB. TECHNOLOGY

110-711-513	- Salaries - Full Time	41,318	
110-711-530	- Contractual Services	800	
110-711-543	- General Materials & Supplies	14,325	
110-711-550	- Conference & Meeting Expense	<u>1,500</u>	57,943

110-712-000 AD NURSING

110-712-513	- Salaries - Full Time	55,128	
110-712-516	- Salaries - Office Staff	9,527	
110-712-530	- Contractual Services	275	
110-712-543	- General Materials & Supplies	2,525	
110-712-550	- Conference & Meeting Expense	<u>1,875</u>	69,330

110-713-000 LP NURSING

110-713-513	- Salaries - Full Time	104,401	
110-713-530	- Contractual Services	600	
110-713-543	- General Materials & Supplies	2,550	
110-713-550	- Conference & Meeting Expense	<u>1,750</u>	109,301

110-714-000 RADIOLOGIC TECHNOLOGY

110-714-513	- Salaries - Full Time	23,307	
110-714-530	- Contractual Services	450	
110-714-543	- General Materials & Supplies	3,650	
110-714-550	- Conference & Meeting Expense	<u>2,400</u>	29,807

110-715-000 DIVISION OF PHYSICAL EDUCATION

110-715-513	- Salaries - Full Time	39,166	
110-715-530	- Contractual Services	200	
110-715-543	- General Materials & Supplies	2,510	
110-715-550	- Conference & Meeting Expense	<u>780</u>	42,656

110-716-000 NURSING ASSISTANT

110-716-530	- Contractual Services	300	
110-716-543	- General Materials & Supplies	700	
110-716-550	- Conference & Meeting Expense	<u>100</u>	1,100

110-800-000 INSTRUCTIONAL PROGRAM ADMINISTRATION

110-800-514-04	- Salaries - Summer Session	45,000	
110-800-514-05	- Salaries - Summer Session	48,200	
110-800-514-06	- Salaries - Summer Session	13,000	
110-800-516	- Salaries - Secretarial	27,219	
110-800-518-01	- Student Employees - Federal	12,932	
110-800-530-01	- Contractual (WORKROOM)	2,200	
110-800-530-02	- Contractual (UNALLOCATED)	1,650	
110-800-542	- General Materials & Supplies (WORKROOM)	1,000	
110-800-543-01	- General Materials & Supplies (FACULTY OFFICE)	600	
110-800-543-02	- General Materials & Supplies (INSTITUTIONAL COMMITTEES)	200	
110-800-544	- Tuition Reimbursement	<u>6,600</u>	158,601

110-811-000 ASS'T. DEAN OF ARTS AND SOCIAL SCIENCES

110-811-511	- Salaries - Administrative	28,500	
110-811-514	- Salaries - Instructional -		
	Part-time	35,000	
110-811-516	- Salaries - Secretarial	10,385	
110-811-518-01	- Salaries - Student Employees -Fed.	5,800	
110-811-541	- General Materials & Supplies	800	
110-811-550	- Conference & Meeting Expense	800	81,285

110-812-000 ASS'T. DEAN OF BUSINESS & TECHNOLOGY

110-812-511	- Salaries - Administrative	30,000	
110-812-514	- Salaries - Instructional -		
	Part-time	84,031	
110-812-516	- Salaries - Secretarial	12,261	
110-812-518-01	- Salaries - Student Employees -Fed.	11,256	
110-812-541	- General Materials & Supplies	1,000	
110-812-550	- Conference & Meeting Expense	1,200	139,748

110-813-000 ASS'T. DEAN OF COMMUNITY & EXTENSION SERVICES

110-813-511	- Salaries - Administrative	27,500	
110-813-514-01	- Instructional Salaries	102,000	
110-813-514-02	- Community Services Coordinators	8,000	
110-813-516	- Salaries - Secretarial	9,617	
110-813-518-01	- Salaries - Student Employees -Fed.	3,655	
110-813-530	- Contractual Services	3,500	
110-813-543	- General Materials & Supplies	3,500	
110-813-550	- Conference & Meeting Expense	2,000	159,772

110-814-000 ASS'T. DEAN OF HEALTH & NATURAL SCIENCES

110-814-511	- Salaries - Administrative	30,000	
110-814-514	- Salaries - Instructional -		
	Part-time	73,812	
110-814-518-01	- Salaries - Student Employees -Fed.	13,596	
110-814-530	- Contractual Services	200	
110-814-541	- General Materials & Supplies	800	
110-814-550	- Conference & Meeting Expense	600	119,008

110-815-000 ACADEMIC SKILLS CENTER

110-815-513	- Salaries - Full Time	64,472	
110-815-530	- Contractual Services	400	
110-815-543	- General Materials & Supplies	3,600	
110-815-550	- Conference & Meeting Expense	800	69,272

110-816-000 HONORS PROGRAM

110-816-530	- Contractual Services	100	
110-816-543	- General Materials & Supplies	100	
110-816-550	- Conference & Meeting Expense	510	710

110-818-000 DEAN OF INSTRUCTION

110-818-511	- Salaries - Administrative	35,500	
110-818-516	- Salaries - Secretarial	11,377	
110-818-518-03	- Student Tutors	5,000	
110-818-530	- Contractual Services	200	
110-818-541	- General Materials & Supplies	1,000	
110-818-550	- Conference & Meeting Expense	1,500	54,577

120-000-000 ACADEMIC SUPPORT (Learning Resource Center) \$ 164,038

120-000-512	- Salaries - Professional	66,002	
120-000-516	- Salaries - Secretarial	30,511	
120-000-518-01	- Student Employees - Federal	13,000	
120-000-530	- Contractual Services	4,235	
120-000-544-01	- Library Supplies	10,750	
120-000-544-02	- Audio Visual Supplies	7,040	
120-000-544-03	- Xerox Supplies	2,000	
120-000-545	- Library Books	30,000	
120-000-550	- Conference & Meeting Expense	<u>500</u>	164,038

130-000-000 STUDENT SERVICES AND AIDS \$ 327,493

131-000-000 Admissions and Records

131-000-512	- Salaries - Professional	27,000	
131-000-516	- Salaries - Secretarial	35,818	
131-000-518-01	- Student Employees - Federal	4,958	
131-000-530	- Contractual Services	3,150	
131-000-541	- General Materials & Supplies	6,000	
131-000-550	- Conference & Meeting Expense	<u>425</u>	77,351

132-000-000 Counseling and Testing

132-000-512	- Salaries - Professional	58,931	
132-000-516	- Salaries - Secretarial	<u>9,942</u>	68,873

133-000-541	Health Services - Materials	<u>300</u>	300
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134-000-000 Financial Aids

134-000-512	- Salaries - Professional	27,798	
134-000-516	- Salaries - Secretarial	<u>19,247</u>	47,045

138-000-000 Administration of Student Services & Aids

138-000-511	- Salaries - Administrative	33,561	
138-000-516	- Salaries - Secretarial	12,268	
138-000-518-01	- Student Employees - Federal	51,100	
138-000-519	- Other Salaries (Coaching)	11,845	
138-000-530	- Contractual Services	300	
138-000-541	- General Materials & Supplies	12,000	
138-000-544	- Student Recruitment	1,500	
138-000-549	- Commencement	6,000	
138-000-550	- Conference & Meeting Expense	<u>4,750</u>	133,324

139-000-000 Veterans Grant Program

139-000-541	- General Materials & Supplies	500	
139-000-550	- Conference & Meeting Expense	<u>100</u>	600

<u>140-000-000</u>	<u>PUBLIC SERVICES</u>		<u>\$ 13,500</u>
140-000-514-02	- Salaries	3,500	
140-000-530	- Contractual Services	7,000	
140-000-543	- General Materials & Supplies	<u>3,000</u>	13,500
<u>170-000-000</u>	<u>OPERATION AND MAINTENANCE OF PLANT</u>		<u>\$ 459,457</u>
171-000-517	- Salaries - Services Staff	350,177	
171-000-518-01	- Student Employees - Federal	82,000	
176-000-575	- Telephone	<u>27,280</u>	459,457
<u>181-000-000</u>	<u>GENERAL ADMINISTRATION</u>		<u>\$ 323,366</u>
<u>181-000-000</u>	<u>President's Office</u>		
181-000-511	- Salaries - Administrative	48,500	
181-000-516	- Salaries - Secretarial	14,995	
181-000-518-01	- Student Employees - Federal	2,096	
181-000-530	- Contractual Services	1,000	
181-000-541	- General Materials & Supplies	2,000	
181-000-550	- Conference & Meeting Expense	2,500	
181-000-556	- Special Affairs	3,000	
181-000-559	- Other Conf. & Meeting Exp.	<u>4,300</u>	78,391
<u>182-000-000</u>	<u>Business Office</u>		
182-000-511	- Salaries - Administrative	39,550	
182-000-512	- Salaries - Professional	28,589	
182-000-516	- Salaries - Secretarial	58,285	
182-000-518-01	- Student Employees - Federal	15,276	
182-000-530	- Contractual Services	4,300	
182-000-541	- General Materials & Supplies	9,000	
182-000-550	- Conference & Meeting Expense	<u>3,025</u>	158,025
<u>183-000-000</u>	<u>Public Information</u>		
183-000-511	- Salaries - Administrative	28,250	
183-000-516	- Salaries - Secretarial	2,000	
183-000-547	- General Materials & Advertising	55,900	
183-000-550	- Conference & Meeting Expense	<u>800</u>	86,950

<u>190-000-000</u>	<u>INSTITUTIONAL SUPPORT</u>		<u>\$ 714,818</u>
<u>191-000-000</u>	<u>Board of Trustees</u>		
191-000-531	- Contractual - Auditing & Legal	8,000	
191-000-549	- Other General Supplies (Election)	3,000	
191-000-550	- Conference & Meeting Expense	<u>1,700</u>	12,700
<u>192-000-000</u>	<u>Institutional Expense</u>		
192-000-516	- Salaries - Secretarial	10,109	
192-000-518-01	- Student Employees - Federal	3,640	
192-000-521	- Group Medical & Life Insurance	157,460	
192-000-530-03	- In-Service-Training	5,000	
192-000-539	- UNALLOCATED Contractual	2,100	
192-000-543	- Supplies (FACULTY ASSOCIATION)	200	
192-000-544	- Postage	36,000	
192-000-546	- Publications/Dues	6,000	
192-000-547	- Advertising	550	
192-000-554	- Recruitment	<u>3,000</u>	224,059
<u>192-000-560</u>	<u>Fixed Charges</u>		
192-000-565	- General Insurance	<u>9,000</u>	9,000
<u>192-000-580</u>	<u>Capital Outlay</u>		
192-000-585	- Equipment	<u>123,246</u>	123,246
<u>192-000-593</u>	<u>Tuition Charge Back</u>	<u>25,000</u>	25,000
<u>194-000-000</u>	<u>Institutional Research</u>		
194-000-541	- General Materials & Supplies	<u>500</u>	500
<u>195-000-000</u>	<u>Data Processing Services</u>		
195-000-512	- Salaries - Professional	51,415	
195-000-516	- Salaries - Secretarial	10,730	
195-000-518-01	- Student Employees - Federal	4,288	
195-000-530	- Contractual Services	21,322	
195-000-541	- General Materials & Supplies	5,200	
195-000-550	- Conference & Meeting Expense	4,150	
195-000-562	- Rental of NCR & IBM Equipment	<u>63,728</u>	160,833
<u>196-000-000</u>	<u>Planning & Development</u>		
196-000-512	- Salaries - Professional	31,020	
196-000-543	- General Materials & Supplies	1,000	
196-000-550	- Conference & Meeting Expense	<u>2,000</u>	34,020
<u>197-000-000</u>	<u>Affirmative Action</u>		
197-000-530	- Contractual Services	100	
197-000-543	- General Materials & Supplies	100	
197-000-550	- Conference & Meeting Expense	<u>500</u>	700
<u>199-000-600</u>	<u>Provision for Contingencies</u>	<u>124,760</u>	<u>124,760</u>
TOTAL BUDGET EDUCATIONAL FUND			<u>\$ 4,128,802</u>

PART III: SUMMARY

Balance on hand July 1, 1981		\$ 10,924
Revenue	4,210,484	
Less Expenditures	<u>4,128,802</u>	
Excess of Revenue over Expenditures		<u>81,682</u>
Estimated balance on hand June 30, 1982		<u>\$ 92,606</u>

SAUK VALLEY COLLEGE

OPERATIONS, BUILDING AND MAINTENANCE FUND

PART I: ESTIMATED REVENUE 1981-82

200-000-400 OPERATIONS, BUILDING AND MAINTENANCE FUND

200-000-410 Local Governmental Sources

200-000-411-01 - 1980 Taxes	\$ 210,150	
(700,498,000 @ 3¢)		
200-000-411-02 - 1981 Taxes $\frac{1}{2}$ (700,498,000 @ 3¢)	<u>105,075*</u>	315,225

200-000-420 State Governmental Sources

200-000-427 - Replacement of Corporate		
Personal Property Tax (\$187,697)	<u>30,200</u>	30,200

200-000-470 Interest on Investment	<u>100</u>	100
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200-000-499 Miscellaneous Revenue	<u>1,100</u>	<u>1,100</u>
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TOTAL OPERATIONS, BUILDING AND MAINTENANCE FUND		<u><u>\$ 346,625</u></u>
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* Realty tax receipts for the prior calendar year (1980) are usually received during June and December of the following calendar year (1981). The enclosed budget for Sauk Valley College will accrue one-half (1/2) of the 1981 taxes to be received during June of 1982.

SAUK VALLEY COLLEGE

OPERATIONS, BUILDING AND MAINTENANCE FUND

PART II: ESTIMATED EXPENDITURES 1981-82

200-000-000 OPERATIONS, BUILDING AND MAINTENANCE FUND

270-000-000 Operation and Maintenance of Plant

270-000-544 - General Materials & Supplies	\$ 55,000	
270-000-550 - Conference & Meeting Expense	<u>950</u>	\$ 55,950
 <u>270-000-580 Capital Outlay</u>		
270-000-587 - Additional Equipment	<u>13,000</u>	13,000
 <u>271-000-530 - Contractual Services</u>	 <u>46,100</u>	 46,100
 <u>276-000-571 - Gas</u>	 <u>138,350</u>	 138,350
 <u>276-000-573 - Electricity</u>	 <u>182,750</u>	 182,750

290-000-000 Institutional Support

292-000-560 Fixed Charges

292-000-561 - Rental	<u>1,000</u>	1,000
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299-000-600 Provision for Contingencies

<u>30,000</u>	<u>30,000</u>
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TOTAL BUDGET OPERATIONS, BUILDING AND MAINTENANCE FUND		<u>\$ 467,150</u>
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PART III: BUDGET SUMMARY

Balance on hand July 1, 1981		\$ 99,116
Revenue	\$ 346,625	
Less Expenditures	<u>467,150</u>	
Excess of Revenue over Expenditures		<u>(120,525)</u>
Estimated balance on hand June 30, 1982		<u><u>\$(21,409)</u></u>

SAUK VALLEY COLLEGE

OPERATIONS, BUILDING AND MAINTENANCE FUND (RESTRICTED)

PART I: ESTIMATED REVENUE 1981-82

Other Sources

300-000-470	Interest on Investments	\$ 50,000	
300-000-499	Other Revenue	<u>-0-</u>	<u>\$ 50,000</u>
TOTAL OPERATIONS, BUILDING AND MAINTENANCE FUND (RESTRICTED)			<u><u>\$ 50,000</u></u>

PART II: ESTIMATED EXPENDITURES 1981-82

INSTITUTIONAL SUPPORT

390-000-580	Capital Outlay		
390-000-582	Site Improvement	20,000	
390-000-583	New Buildings & Additions	10,000	
390-000-584	Building Improvements	120,000	
390-000-585	Equipment - Office	20,000	
390-000-586	Equipment - Instructional	10,000	
390-000-587	Equipment - Service	10,000	
390-000-589	Other Capital Outlay	<u>10,000</u>	<u>\$ 200,000</u>
TOTAL OPERATIONS, BUILDING AND MAINTENANCE FUND (RESTRICTED)			<u><u>\$ 200,000</u></u>

PART III: BUDGET SUMMARY

Balance on hand July 1, 1981		\$ 961,493
Revenue	\$ 50,000	
Less Expenditures	<u>200,000</u>	
Excess of Revenue over Expenditures		<u>(150,000)</u>
Estimated balance on hand June 30, 1982		<u><u>\$ 811,493</u></u>

SAUK VALLEY COLLEGE

BOND AND INTEREST FUND #1

PART I: ESTIMATED REVENUE 1981-82

400-000-410 Local Governmental Sources

400-000-411-01 - 1980 Taxes	\$ 254,868	
(700,498,000 @ .0363)		
400-000-411-02 - 1981 Taxes $\frac{1}{2}$ (700,498,000		
@ .0363)	<u>127,434*</u>	\$ 382,302

400-000-420 State Governmental Sources

400-000-427 - Personal Property Tax		
Replacement	<u>36,695</u>	36,695

400-000-470 Other Sources

400-000-470 - Interest on Investments	<u>15,000</u>	<u>15,000</u>
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TOTAL BOND AND INTEREST FUND #1 REVENUE		<u>\$ 433,997</u>
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* Realty tax receipts for the prior calendar year (1980) are usually received during June and December of the following calendar year (1981). The enclosed budget for Sauk Valley College will accrue one-half (1/2) of the 1981 taxes to be received during June of 1982.

PART II: ESTIMATED EXPENDITURES 1981-82

INSTITUTIONAL SUPPORT

490-000-560 Fixed Charges

490-000-563 - Debt Principal Retirement	\$ 250,000	
490-000-564 - Interest	41,563	
490-000-569 - Other Fixed Charges	<u>500</u>	<u>292,063</u>

TOTAL BOND AND INTEREST FUND #1 EXPENDITURES		<u>\$ 292,063</u>
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PART III: BUDGET SUMMARY

Balance on hand July 1, 1981		\$ 268,284
Revenue	\$ 433,997	
Less Expenditures	<u>292,063</u>	
Excess of Revenue over Expenditures		<u>141,934</u>
Estimated balance on hand June 30, 1982		<u>\$ 410,218</u>

SAUK VALLEY COLLEGE

WORKING CASH FUND

PART I: ESTIMATED REVENUE 1981-82

700-000-470 Other Sources

700-000-415	Sale of Bonds	\$ 500,000	
700-000-470	Investment Income	<u>35,000</u>	\$ 535,000
TOTAL WORKING CASH FUND REVENUE			<u>\$ 535,000</u>

PART II: ESTIMATED EXPENDITURES 1981-82

790-000-500 Institutional Support

790-000-564	Interest Expense	\$ 37,500	
790-000-569	Miscellaneous Expense	<u>1,000</u>	\$ 38,500
TOTAL WORKING CASH FUND EXPENDITURES			<u>\$ 38,500</u>

PART III: BUDGET SUMMARY

Balance on hand July 1, 1981		\$ 1,267,326
Revenue	\$ 535,000	
Less Expenditures	<u>38,500</u>	
Excess of Revenue over Expenditures		<u>496,500</u>
Estimated balance on hand June 30, 1982		<u>\$ 1,763,826</u>

SAUK VALLEY COLLEGE

INSURANCE FUND (SPECIAL)

PART I: ESTIMATED REVENUE 1981-82

800-000-410 Local Governmental Sources

800-000-411	1980 Taxes	\$ 58,00	<u>\$ 58,000</u>
	(700,498,000 @ .00828)		

TOTAL INSURANCE FUND (SPECIAL) REVENUE			<u>\$ 58,000</u>
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PART II: ESTIMATED EXPENDITURES 1981-82

892-000-000 Institutional Support

892-000-523	Workmen's Compensation	\$ 18,000
892-000-526	Tort Liability	10,000
892-000-527	Unemployment Compansation	21,000
892-000-531	Audit Costs	<u>9,000</u>

TOTAL INSURANCE FUND (SPECIAL) EXPENDITURES			<u>\$ 58,000</u>
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PART III: BUDGET SUMMARY

Balance on hand July 1, 1981		\$ 9,842
Revenue	\$ 58,000	
Less Expenditures	<u>58,000</u>	
Excess of Revenue over Expenditures		<u>-0-</u>
Estimated balance on hand June 30, 1982		<u>\$ 9,842</u>

SAUK VALLEY COLLEGE BOOKSTORE

Budget for 1981-82

PART I: REVENUE

SALES:

Textbooks	\$ 230,200	
Supplies	34,200	
Miscellaneous	20,200	
Paperbacks	9,000	
Used Books	17,400	
Other Income	100	
Investment Income	1,000	
Sales Tax Collected	<u>14,900</u>	\$ 327,000

Less Cost of Sales:

Textbooks	184,100	
Supplies	23,900	
Miscellaneous	15,100	
Paperbacks	6,100	
Used Books	13,000	
Sales Tax Paid	<u>14,600</u>	<u>256,800</u>

ESTIMATED GROSS PROFIT \$ 70,200

PART II: EXPENDITURES

Salaries & Wages	22,550	
Employee Benefits	900	
Transportation	5,750	
Equipment	3,000	
Supplies	1,700	
Travel	1,700	
Telephone	300	
Dues & Subscriptions	300	
Auditing & Legal	300	
Other Expenses	<u>1,200</u>	<u>37,700</u>

EXCESS REVENUE OVER EXPENDITURES \$ 32,500

PART III: BUDGET SUMMARY

Fund Equity July 1, 1981		\$ 250,598
Revenue	\$ 327,000	
Less Expenditures	<u>294,500</u>	
Excess Revenue over Expenditures		<u>32,500</u>
Estimated Fund Equity, June 30, 1982		<u>\$ 283,098</u>

RESTRICTED PURPOSES FUND

PART I ESTIMATED REVENUE

	<u>1980-81</u>	<u>1981-82</u>
<u>#201 Comprehensive Fee Income</u>	\$ 49,681	\$ 56,000
 <u>Income from Admissions</u> <u>to Student Activities</u>		
#202 Athletics	500	700
#203 Drama & Readers		
Theatre	1,600	1,000
#204 Cultural Events	3,925	4,000
#205 Newspaper	<u>400</u>	<u>300</u>
	<u>6,425</u>	<u>6,000</u>
 TOTAL ESTIMATED REVENUE	 <u>\$ 56,106</u>	 <u>\$ 62,000</u>

RESTRICTED PURPOSES FUND

PART II: ESTIMATED EXPENDITURES

	<u>1980-81</u>	<u>1981-82</u>
#251 - Athletics (Palumbo)		
#252A - Athletics (Cross Country)		
#252B - Athletics (Track)		
#253 - Athletics (Golf)		
#254A - Athletics (Wrestling)		
#254B - Athletics (Baseball)		
 <u>Athletics</u>		
Officials	1,570	2,010
Travel	6,665	7,760
Meals and Hotel	4,390	4,925
Awards	700	425
Insurance	1,200	1,250
Banquet	250	310
Dues and Fees	<u>725</u>	<u>820</u>
	15,500	17,500
 <u>Rentals</u>		
Baseball	-0-	200
Golf	310	325
Tennis	200	200
Indoor Track	<u>-0-</u>	<u>200</u>
	510	925
 <u>Supplies and Cleaning</u>		
Basketball	650	120
Baseball	550	425
Golf	150	225
Indoor Track	-0-	200
Tennis	220	235
Outdoor Track	-0-	200
Wrestling	175	-0-
Cross Country Track	<u>-0-</u>	<u>400</u>
	1,745	1,805
 <u>Miscellaneous</u>		
Scouting	130	120
Basketball Clinic	150	150
Wrestling Clinic	<u>50</u>	<u>-0-</u>
	330	270

	<u>1980-81</u>		<u>1981-82</u>	
<u>#256 - Cheerleaders and Pom Pon</u>				
Junior High Cheerleaders Clinic	100		50	
Travel and Meals	250		300	
Uniforms	<u>20</u>		<u>500</u>	
		370		850
<u>#257 - Speech Activities</u>				
<u>Readers Theatre</u>				
Supplies	150		150	
Sets and Costumes	668		400	
Publicity	<u>36</u>		<u>50</u>	
		854		600
<u>Tournaments</u>				
Dues and Fees	300		350	
Royalties	10		20	
Transportation	1,100		990	
Meals	710		940	
Lodging	<u>526</u>		<u>900</u>	
		<u>2,646</u>		<u>3,200</u>
		3,500		3,800
<u>#258 - Drama</u>				
Royalties	550		550	
Publicity	200		200	
Sets and Costumes	750		1,150	
Rentals	80		100	
Equipment	240		250	
Supplies	280		350	
Summer Theatre	<u>300</u>		<u>300</u>	
		2,400		2,900
<u>#259 - Music</u>				
Travel	1,350		1,350	
Meals	850		850	
Cleaning and Miscellaneous	100		100	
Workshop Travel	200		200	
Tailoring	<u>-0-</u>		<u>700</u>	
		2,500		3,200

	<u>1980-81</u>		<u>1981-82</u>	
<u>#260 - Student Activities</u>				
Leadership	450		300	
Fine Arts	2,300		2,700	
Pop Entertainment	2,300		2,700	
Speakers	2,300		2,700	
Wages	250		300	
Publicity	1,000		700	
Miscellaneous	<u>550</u>		<u>600</u>	
		9,150		10,000
<u>#262 - Student Newspaper</u>				
	<u>3,000</u>	3,000	<u>2,400</u>	2,400
<u>#264 - Associated Student Board</u>				
Supplies	150		50	
Publicity	250		50	
Special Events	1,000		800	
Miscellaneous	<u>490</u>		<u>100</u>	
		1,890		1,000
<u>#266 - Women's Intercollegiate Activities</u>				
<u>Athletics</u>				
Officials	2,500		2,800	
Travel	2,000		3,200	
Meals	2,500		3,000	
Insurance	700		800	
Dues and Fees	375		400	
Awards	580		600	
Banquet	350		350	
Rentals	<u>116</u>		<u>300</u>	
		9,121		11,450
<u>Supplies</u>				
First Aid	350		350	
Tennis	-0-		150	
Volleyball	-0-		100	
Basketball	-0-		200	
Softball	-0-		200	
Track	-0-		100	
Uniforms	600		600	
Miscellaneous	<u>-0-</u>		<u>100</u>	
		950		1,800

	<u>1980-81</u>		<u>1981-82</u>	
<u>Tournaments</u>				
Tennis	450		450	
Volleyball	120		120	
Basketball	<u>480</u>		<u>480</u>	
		1,050		1,050
<u>Sectionals</u>				
Tennis	100		100	
Volleyball	<u>200</u>		<u>200</u>	
		300		300
		<u>11,421</u>		<u>14,600</u>
<u>#268 - Intramurals - Coed</u>				
Awards	100		100	
Officials	150		150	
Supplies	<u>50</u>		<u>50</u>	
		300		300
<u>#270 - Clubs</u>	<u>1,500</u>	1,500	<u>500</u>	500
<u>#271 - Film Commission</u>	<u>1,000</u>	1,000	<u>500</u>	500
<u>#272 - Art Exhibitions</u>	<u>270</u>	270	<u>270</u>	270
<u>#298 - Equipment</u>	-0-	-0-	-0-	-0-
<u>#299 - Non-Budgeted Contingencies</u>	<u>720</u>	<u>720</u>	<u>1,180</u>	<u>1,180</u>
<u>TOTAL ESTIMATED EXPENDITURES</u>		<u>\$ 56,106</u>		<u>\$ 62,000</u>

PART III: BUDGET SUMMARY

Balance on hand July 1, 1981		\$ 16,597
Revenue	\$ 62,000	
Less Expenditures	<u>62,000</u>	
Excess of Revenue over Expenditures		<u>-0-</u>
Estimated balance on hand June 30, 1982		<u>\$ 16,597</u>

SAUK VALLEY COLLEGE

CHILD CARE CENTER

1981-82

PART I: ESTIMATED REVENUE

Fees	\$ 15,000
Insurance	200
Contributions	<u>1,100</u>
TOTAL REVENUE	<u>\$ 16,300</u>

PART II: ESTIMATED EXPENDITURES

Salaries

Director	7,705
Assistant	<u>6,825</u>

Total Salaries	\$ 14,530
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Insurance	200
Supplies	1,370
Travel	<u>200</u>

TOTAL EXPENDITURES	<u>\$ 16,300</u>
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For Board Meeting of
September 14, 1981

Agenda Item F

PERSONNEL RECOMMENDATIONS

An extensive search has been completed for the Director of Planning and Resource Development. After reviewing 48 applications and interviewing seven candidates on campus, we recommend the appointment of Mrs. Karen Shapton for this position.

RECOMMENDATION: It is recommended that the Board confirm the appointment of Karen Shapton as Director of Planning and Resource Development at an annual salary of \$27,500 prorated to an effective beginning date of September 16, 1981.

SAUK VALLEY COLLEGE

RECOMMENDATION FOR STAFF APPOINTMENT

NAME: Karen Shapton SOCIAL SECURITY #: _____

ADDRESS: _____ TELEPHONE #: _____

Claremont Street CA 91711
City State DATE: September 4, 1981

PRESENT POSITION: Coordinator of R. D. and Research Pasadena City College

RECOMMENDED POSITION AT THE COLLEGE: Dir. of Planning and R. D.
Type of Position

EFFECTIVE DATE OR PERIOD: FROM: September 16 To: June 30, 1982

BASIS OF EMPLOYMENT: FULL-TIME: X PART-TIME: _____ OTHER: _____

POSITION ON SALARY PLAN: Administrative Salary- Directors Level SALARY: \$27,500
Rank/Level Step

CONDITIONS OF EMPLOYMENT: Salary amount prorated for 9.5 months = \$21,771

BIOGRAPHIC DATA

EDUCATION: HIGHEST DEGREE EARNED: Masters of Science DATE: 1968
M.B.A. Marketing Management- University of CA (near completion)

M.S. Library Science- Syracuse University (1968)

A.B. Math Economics- Mt. Holyoke College

EXPERIENCE: Coordinator of Resource Development and Research

Pasadena City College, Pasadena, California, 1979-81

Librarian, Pasadena City Colleges, 1976-79

Librarian, Value Engineering Co. and Pomona Public Library

OTHER: _____

STAFF RECOMMENDATION: _____ DATE: _____
Signature

DEANS RECOMMENDATION _____ DATE: _____
Signature

PRESIDENTS RECOMMENDATION FOR BOARD APPROVAL: W. H. Lerner DATE: 9/4/81
Signature

APPROVED: _____ DATE: _____
Signature of President or Board Action

July, 1981

RESUME

KAREN SHAPTON

Claremont, CA 91711

Telephone Home:
Business:

POSITION OBJECTIVE

Leadership position in institutional advancement encompassing the functions of planning, development and marketing.

EXPERIENCE

Pasadena City College, Pasadena, California

Coordinator of Resource Development and Research (3/79 to present)

Established the resource development function at PCC. Responsible for providing leadership for college development including identification of external funding sources, dissemination of information regarding grant and fellowship opportunities, coordination of special project planning and proposal development, administrative coordination for externally funded projects, serving as liason with local, state, federal and private sector funding agencies, reviewing legislation related to development and research. 18 grant proposals with a potential income of over \$1.2 million were submitted during 1980-81. More than \$700,000 in new external funds have been generated since the Resource Development Office was founded in 1979.

Additional responsibilities include directing and supervising institutional research activities and serving as PCC liason and projects coordinator for Community Colleges for International Development, a consortium of 9 colleges.

This is a management position formerly reporting directly to the Superintendent-President, now reporting to the V.P. for Administrative Services. PCC is a single campus college enrolling 30,000 credit and non credit students per semester. The college employs about 400 faculty and provides comprehensive transfer and occupational programs.

Librarian (8/76 to 3/79)

Develop procedures and supervise cataloging of library materials. Implement integration of the on-line bibliographic data base and cataloging system, OCLC into technical services operations. Assist faculty, staff and students in conducting library research.

10-10-80
MAY 16 1981
10-10-80

Value Engineering Co. Facility at General Dynamics, Pomona, California

Technical Services Librarian (1/76 to 7/76)

Supervise cataloging and coding of over 100,000 engineering documents for a computerized data base. Acquisitions and reference service for a staff of 25 engineers.

Pomona Public Library, Pomona, California

Librarian (7/73 to 12/75)

General reference and audio visual assignments. Catalog and supervise processing of audiovisual material. Participate in evaluation and selection of library materials.

State University of New York, Potsdam, New York

Programmer/Analyst (9/65 to 8/67)

Systems analyst and computer programmer, IBM 1401 disk computer system. Design and implement student academic records data base and grade report system. Preliminary design of Computer Assisted Instruction system. Instructor of basic computer science courses.

EDUCATION

M.B.A.	Marketing Management (in progress)	University of California Riverside, CA
	44 units of 60 unit program complete	
	8 units current enrollment	
M.S.	Library Science	Syracuse University Syracuse, NY
	Syracuse University Scholarship	
	Research Assistant	
	Beta Phi Mu Honorary Society	
A.B.	Mathematics, Economics	Mt. Holyoke College S. Hadley, MA

OTHER PROFESSIONAL EDUCATION

Grantsmanship Center, Los Angeles, CA
1 week training program, April 1979

Council for Advancement and Support of Education
Conference on the Educationally Related Foundation
St. Louis, MO, September 1979

National Council for Resource Development
Federal Affairs Workshop
Washington, D.C., December 1979, December 1980

PRESENTATIONS

Libraries & LRC's: How to Survive with Fewer Dollars
Association of California Community College Administrators
Los Angeles, CA, April 1981

Strategic Planning and Marketing
Valencia Community College
Orlando, FL, February 1981

The Community College Foundation: A Marketing Approach
California Council for Resource Development Workshops
Merritt College, Oakland, CA and L.A. Valley College, Los Angeles, CA
November 1980

Start Up Activities for a Community College Foundation
Videotape prepared for the Pasadena City College Foundation Board
of Directors, Pasadena, CA, July 1980

Workshop on Grantswriting
Chaffey Community College
Alta Loma, CA, June 1979

PUBLICATION

"The Community College Foundation: A Marketing Approach" in Building Voluntary Support for the Two-year College, Council for the Advancement and Support of Education, Washington, D.C., 1981.

PROFESSIONAL AFFILIATIONS

National Council for Resource Development (NCRD)
California Council for Resource Development (CCRD)
Association of California Community College Administrators (ACCCA)
Council for the Advancement and Support of Education (CASE)

OTHER PROFESSIONAL ACTIVITIES

CCRD Executive Committee and Region IV (Los Angeles County) coordinator
NCRD Energy Project, Corporate Task Force member
National Science Foundation, CAUSE program, Peer reviewer of proposals

CREDENTIALS

California Community College Supervisory
California Community College Instructor
California Community College Librarian

REFERENCES

Dr. A. Lin Stefurak
Assistant Vice President, Development
Triton College

River Grove, IL 60171
312-456-0300 x538

Dr. Vernon Armstrong
Administrative Dean for Planning and Development
Santa Ana College
Seventeenth at Bristol
Santa Ana, CA 92706
714-667-3341

Dr. Walter A. Henry
Professor of Marketing
University of California
Riverside, CA
714-787-5123

References from Pasadena City College will be supplied upon request.

SAUK VALLEY COLLEGE

RECOMMENDATION FOR STAFF APPOINTMENT

NAME: Nancy Kerr SOCIAL SECURITY #: _____

ADDRESS: _____ TELEPHONE #: _____

Dixon Illinois DATE: September 11, 1981

City State

PRESENT POSITION: Tri-County Opportunities Council, Rock Falls, Illinois

RECOMMENDED POSITION AT THE COLLEGE: Outreach Counselor, Title XX Project

Type of Position

EFFECTIVE DATE OR PERIOD: FROM: October 1, 1981 TO: June 30, 1982

BASIS OF EMPLOYMENT: FULL-TIME: _____ PART-TIME: X OTHER: _____

POSITION ON SALARY PLAN: Total Salary is for period 10/1/81 to 6/30/82
as per approved Title XX Grant SALARY: \$8455.00

Rank/Level Step

CONDITIONS OF EMPLOYMENT: 28 hours (3/4 time) per week appointment,
effective for length of current grant

BIOGRAPHIC DATA

EDUCATION: HIGHEST DEGREE EARNED: M.S. DATE: 1980

EXPERIENCE: Staff Member - Tri-County Opportunities Council 1981
Social Worker - Lutheran Social Services 1980
Health Educator - Family Planning Service 1980
Counselor - Illinois State University 1979

OTHER: Graduate Assistant - Illinois State University 1979
Counselor - Planned Parenthood 1979-1980

STAFF RECOMMENDATION: Alan S. Hansen DATE: 9/14/81

Signature

DEANS RECOMMENDATION: John E. Dugme DATE: 9/14/81

Signature

PRESIDENTS RECOMMENDATION FOR BOARD APPROVAL: W. H. Garner DATE: 9/14/81

Signature

APPROVED: _____ DATE: _____

Signature of President or Board Action

July, 1981

NANCY C. KERR

ADDRESS

Dixon, Illinois 61021
(815)288-1520

PERSONAL DATA

Birthdate: June 22, 1956
Marital Status: Married
Health: Excellent

OBJECTIVE

Position as a counselor within a community college where there are opportunities for professional growth and increasing responsibility.

EDUCATION

M.S. in Education, Counselor Education Program, Illinois State University, Normal, Illinois. May 1980.

B.S. in Psychology, Sociology minor, Illinois State University, Normal, Illinois. May 1978.

WORK EXPERIENCE

Coordinator: Energy Crisis Intervention Program, Tri-County Opportunities Council, Rock Falls, Illinois. January 1981-present.

Responsible for the overall administration of the energy crisis program in seven counties including staff supervision, program budget management, public relations, publicity, resource coordination, provision of direct services, individual counseling/education.

Social Worker: Single Parent Program, Lutheran Social Services, Galesburg, Illinois. July 1980-November 1980.

Provided multi-services for single parents of Knox County including individual counseling, group education, community education, resource coordination in order to prevent child abuse/neglect and to enhance self-sufficiency and economic independence.

Health Educator: Family Planning Service of Western Illinois, Inc., Galesburg, Illinois. January 1980-June 1980 (Practicum Placement). Planned Parenthood of Mid-Central Illinois, Bloomington, Illinois. September 1979-May 1980 (Volunteer).

Provided education and individual counseling to patients in regard to reproductive health care, problem pregnancies, and sterilization.

Counselor: Student Counseling Center, Illinois State University, Normal, Illinois. August 1979-December 1979 (Practicum Placement).

Counseled university students particularly in career exploration, academic skills training, and life skills development. Administered and interpreted tests and interest inventories and utilized SIGI, a computerized System of Interactive Guidance Information, for the purpose of career exploration.

Graduate Assistant: Department of Specialized Educational Development, Illinois State University, Normal, Illinois. August 1979-December 1979, August 1978-May 1979.

Assisted two professors in the courses Group I, Basic Skills of Counseling, and Helping Relationships. Supervised, trained and evaluated students in learning counseling skills, designed and facilitated small group activities, participated in course planning and evaluation. Also responsible for some academic advisement and research.

Undergraduate Teaching Assistant: Department of Curriculum and Instruction, Illinois State University, Normal, Illinois. August 1977-May 1978.

Assisted in teaching the course Helping Relationships and supervised, trained, and evaluated students in learning helping skills. Also kept administrated records.

INTERESTS

Canoeing, racquetball, gardening, aerobic dance, embroidery, reading.

REFERENCES

Available upon request.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE September 11, 1981

MEMORANDUM

TO: Dr. Garner

FROM: John Sagmoe

CONFIDENTIAL

RE: DOCUMENTATION OF RECOMMENDATION OF PART-TIME STAFF APPOINTMENT
OF NANCY KERR FOR TITLE XX COUNSELING POSITION

Analysis of Qualifications:

Nancy Kerr has a Masters Degree in Counseling from Illinois State University which was earned in 1980. Examination of her placement credentials reveals above average recommendations and notably a strong recommendation from the head of the Counseling Department at ISU who cites her as "one of my most outstanding graduate students in the last ten years." Mrs. Kerr also holds a Bachelors Degree in Psychology from ISU. Her work experience reflects a related background for the vacancy at SVC. She has worked in community agencies, served as a social worker, and has experience in a family planning agency. She is familiar with developing linkage programs with community agencies and institutions. In addition, she has practical counseling experience with both adults and young people.

Announcement Process:

The Title XX counselor position was advertised in the following manner:

1. Internally, an announcement of the vacancy was distributed throughout the institution.
2. The vacancy was advertised in the Sterling Gazette and the Dixon Telegraph.

Application Responses:

Twenty-three applications were received by the September 1 deadline.

Screening Process:

A committee composed of Student Personnel members, including Jane Klug, Linda Miller, Claire Buschmann, Al Hardersen, and Ron Marlier, reviewed all candidate credentials. These candidates were further screened to four individuals who were called to the campus for interviews. The candidates were interviewed by the total screening committee.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE September 11, 1981

MEMORANDUM

TO: Dr. Garner

FROM: John Sagmoe

page two

Personal Followup of References:

Mr. Ken Brown, who is Mrs. Kerr's current supervisor at the Tri-County Opportunities Council, recommended her very highly. He remarked that she has done a tremendous job for them; she is professional, reliable, and a self-starter.

jmb

For Board Meeting of
September 14, 1981

Agenda Item G-1

ACCEPTANCE OF DONATION

We are pleased to announce the following donation to our
welding instructional programs:

460 pounds of cast iron from
Wood's Brothers, Oregon, Illinois.

RECOMMENDATION: That the donation be accepted and
appropriate expressions of gratitude
be sent to the donors.

For Board Meeting of
September 14, 1981

Agenda Item G-2

AUTHORIZATION TO BID ADDITIONAL CERAMICS SUPPLIES

We have identified an additional supply of miscellaneous ceramics materials not included in the original listing of equipment and supplies for bid. These additional items are divided into two categories:

Category #1

All clay products in storage as per the attached inventory, plus miscellaneous tools, clay, glazing compounds, and ceramics related supplies and tools located in the Ceramics Lab.

Category #2

Five (5) Kick Potter Wheels:

Inventory #'s GE0807, GE0808
GE0809, GE0810
GE0811

RECOMMENDATION: Board approval to advertise and sell the supplies and equipment (as is) to the highest bidder. The advertisement will reserve the right to reject any and all bids.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE 8-14-81

MEMORANDUM

TO: Robert Edison

FROM: Norm Welch *Norm Welch*

RE: Inventory of ceramics clay

<u>QUANTITY</u>	<u>DESCRIPTION</u>
7 bags (50#/bag)	Fire clay
17 bags (50#/bag)	K/T OM4
36 bags (50#/bag)	NL Industries EPK pulverized karlin
1 bag (50#/bag)	Super white moulding plaster
7 bags (50#/bag)	18 1/2 x 24, AV8815-202 4-180 3-77
2 bags (50#/bag)	Westix
5 bags (50#/bag)	AP Green dry mill 28 mesh
10 bags (50#/bag)	GA Georgia Kavlin GT-clay Lot 0924
1 bag (50#/bag)	4-4577 W-Bry 2-120
2 bags (50#/bag)	Great Plains 927-305 523
1 bag (50#/bag)	Zinc Oxide
22 bags (50#/bag)	Redart clay
1 bag (50#/bag)	Puritan pottery Ind. plaster
4 bags (50#/bag)	Central Silcaco 325 Flint
2 bags (50#/bag)	IMC peak svstenit
2 bags (50#/bag)	NC-4 feldspar
4 bags (25#/bag)	
1 bag (50#/bag)	Albany slip
4 bags (50#/bag)	Glaze frit
2 bags (50#/bag)	Litholite
4 bags (50#/bag)	Magnesium carbonite
1 bag (25#/bag)	Spodumene
2 bags (50#/bag)	Wallostohite P-1
3 bags (15#/bag)	Vee gum tee (macaloid)
2 bags (50#/bag)	Pemco
2 bags (50#/bag)	0435

NW:pd

For Board Meeting of
September 14, 1981

Agenda Item G-3

APPROVAL OF CERAMICS BIDS

We have received the following bids for the initial list of ceramics equipment and supplies:

Item	Darrell Dieterle	Self-Help Enterprises	Angela Brandon	Ceramics Center
Item #1 Geil Downdraft Kiln	1,350 **	- -	- -	500
Item #2 Electric Kiln	300 **	200	100	150
Item #3 AMACO Potters Wheel	- -	50 *	- -	50
Item #4 (2 each) Kick Wheel	- -	50 ea.*	- -	25 ea.
Item #5 (2 each) Brent Electric Potters Wheel	100 ea.**	75 ea.	50	50 ea.
Item #6 Pugmill	300 **	50	- -	50

RECOMMENDATION: Board approval to accept the following low bids:

** Darrell Dieterle, Harmon \$2,150
Items 1,2,5, and 6.

* Self-Help Enterprises,
Sterling for Items 3 and 4 150

For Board Meeting of
September 14, 1981

Supplement to Agenda Item G-4

WORKING CASH BOND BIDS

We solicited bids from 17 area banks and received bids on the Working Cash Bonds from the Dixon National Bank of Dixon and the Rock Falls National Bank of Rock Falls.

The bids received with each bond being valued in the face amount of \$125,000 are as follows:

	<u>Bonds #1 and #2</u> <u>Due 1-1-1983</u>	<u>Bonds #3 and #4</u> <u>Due 1-1-1984</u>
Dixon National Bank	11%	11 $\frac{1}{4}$ %
Rock Falls National Bank	11%	11 $\frac{1}{4}$ %

The acceptance of these bids will permit the college trustees to increase the Working Cash Fund to a more adequate base. The cost of the repayment levy would be approximately .454¢ per \$1,000 of assessed valuation for 1981 and approximately .395¢ per \$1,000 of assessed valuation for 1982. The levy for both years will decrease in direct proportion to any increase in the 1980 equalized assessed valuation for the district which totals \$703,855,706.

RECOMMENDATION: Inasmuch as the bids received are identical, it is recommended that the first bond group (Bonds #1 and #2) and the second bond group (bonds #3 and #4) be divided equally and awarded to Dixon National Bank and Rock Falls National Bank.

For Board Meeting of
September 14, 1981

Supplement to Agenda Item G-4

WORKING CASH BOND BIDS

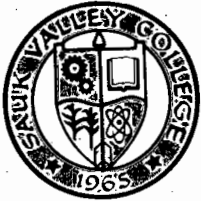
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The bids received with each bond being valued in the face amount of \$125,000 are as follows:

	<u>Bonds #1 and #2</u> <u>Due 1-1-1983</u>	<u>Bonds #3 and #4</u> <u>Due 1-1-1984</u>
Dixon National Bank	11%	11 $\frac{1}{4}$ %
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The acceptance of these bids will permit the college trustees to increase the Working Cash Fund to a more adequate base. The cost of the repayment levy would be approximately .454¢ per \$1,000 of assessed valuation for 1981 and approximately .395¢ per \$1,000 of assessed valuation for 1982. The levy for both years will decrease in direct proportion to any increase in the 1980 equalized assessed valuation for the district which totals \$703,855,706.

RECOMMENDATION: Inasmuch as the bids received are identical, it is recommended that the first bond group (Bonds #1 and #2) and the second bond group (bonds #3 and #4) be divided equally and awarded to Dixon National Bank and Rock Falls National Bank.



SAUK VALLEY COLLEGE

R. R. 1 Dixon, Illinois / 61021 Area 815 288-5511

September 11, 1981

Dear Patron of the Arts,

The Sauk Valley College Concert-Lecture Series is about to begin!

We are pleased to kick off the season with what promises to be a festive presentation of brass at its best. The Chestnut Brass Company, a lively young ensemble that can play almost anything, almost anywhere, will dazzle us with a performance on Thursday, September 24 at 7:30 p.m. in the Little Theatre. This versatile quintet has a repertoire ranging from traditional music for brass instruments to avant garde twentieth century works to jazz, rags, popular, and even movie music.

This virtuoso group features a large collection of instruments which accompany its multi-faceted repertoire. Ancient and antique instruments belonging to the group include an alto sackbut, Renaissance cornettos, a double belled euphonium, a rotary valved bugle, key bugles, helicons and an over-the-shoulder horn. Their impressive variety of rare as well as modern instruments allow for the most authentic presentations of Renaissance, baroque, and classical music or their own arrangement of popular themes and blues. Their explanation of old instruments, humorous, informal interaction with the audience and versatility are bound to provide an evening of musical ability and technical wit.

Tickets for The Chestnut Brass Company are currently on sale at the Sauk Valley College Information Center--\$4.00 for adults, \$3.00 for all students and senior citizens. Tickets will also be sold at the door (as available) on the evening of the performance.

We would also like you to note the dates of future lectures and performances already scheduled for this year:

OCTOBER 17.....ELLA JENKINS, singer/songwriter
NOVEMBER 5.....KATHRYN KOOB, former American hostage in Iran
DECEMBER 9, 10..SVC MADRIGAL DINNER, at the Brandywine Inn
APRIL 3.....GUTHRIE PLAYERS ON TOUR

Should you have questions concerning The Chestnut Brass Company or future events in general, please feel free to contact me or the college Information Center at 288-5511.

Sincerely,

Jane E. Klug, Coordinator
Student Activities

jmb