

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING
2K2 Faculty Dining Room Second Floor
February 23, 1982 7:30 p.m.

- A. Call To Order
- B. Roll Call
- C. Written Communications From Visitors
- D. Approval of Minutes
- E. Financial Reports and Actions
 - 1. Treasurer's Report
 - 2. Current Disbursements
 - 3. Current Payroll Journal
 - 4. Budget Transfer Request
- F. Personnel Recommendations:
 - 1. Leave Of Absence
 - 2. Term Appointments 1982-83
 - 3. New Continuing (Tenure) Appointments 1982-83
 - 4. Renewal Of Continuing (Tenure) Appointments 1982-83
 - 5. Promotions 1982-83
- G. Other Actions:
 - 1. Acceptance of Donation
 - 2. Board Committee Appointments
 - 3. Other
- H. Reports
 - 1. Student Trustee
 - 2. ICCTA Representative
 - 3. Foundation Liaison
 - 4. Committee Report on Selection of Auditor
- I. President's Report
 - 1. Spring Enrollment Report
 - 2. Fall Tuition Report
 - 3. Utility Cost Summary
 - 4. Insurance Coverage
 - 5. Academic Achievement Award Program
 - 6. Historical Overview of Rock Falls Adult Center
 - 7. Economic Development
 - 8. Roundtable - Workshop On Open Meetings
 - 9. Experimental Bus Service
 - 10. Other
- J. Time Of Next Meeting
- K. Executive Session

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

February 23, 1982

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p.m. on February 23, 1982 in Room 2K2 of Sauk Valley College, Rural Route #5, Dixon, Illinois.

Call To Order: Chairperson Prescott called the meeting to order at 7:30 p.m. and the following members answered roll call:

John Fassler	Kay Fisher
Dick Groharing	Oscar Koenig
Dave Mandrgoc	Ann Powers
Juanita Prescott	Steve Falzone

Minutes: It was moved by Member Mandrgoc and seconded by Member Koenig that the Board approve the minutes of the January 25th meeting as presented. Motion voted and carried.

Treasurer's Report: It was moved by Member Koenig and seconded by Member Groharing that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried.

Bills Payable: It was moved by Member Powers and seconded by Member Fisher that the Board approve the bills in the following amounts:

Education Fund	\$329,072.38*
Building Fund	41,633.61
Site & Construction	25,800.00

In a roll call vote, all voted aye. Motion carried.

*Check #5848 (46.50) not approved.

Payroll: It was moved by Member Mandrgoc and seconded by Member Groharing that the Board approve the payroll of January 31 in the amount of 125,314.91 and the payroll of February 15 in the amount of 126,514.05. In a roll call vote, all voted aye. Motion carried.

- Budget Transfer: It was moved by Member Fisher and seconded by Member Koenig that the Board approve the transfer of \$1,875 from the Student Equity Account to the Student Newspaper Account (\$1,500) and the Cheerleading Account (\$375). In a roll call vote, all voted aye. Motion carried.
- Leave of Absence: It was moved by Member Groharing and seconded by Member Fisher that Peggy White, instructor in the Med Lab program be granted a Leave of Absence (without pay) for the fall semester of 1982. In a roll call vote, all voted aye. Motion carried.
- Executive Session: At 8:55 p.m. it was moved by Member Powers and seconded by Member Mandrgoc that the Board adjourn to executive session to consider information regarding appointment, employment, or dismissal of an employee or officer. In a roll call vote, all voted aye. Motion carried.
- Regular Session: At 9:45 p.m. it was moved by Member Fisher and seconded by Member Powers that the Board return to regular session. In a roll call vote, all voted aye. Motion carried.
- Term Appointments: It was moved by Member Mandrgoc and seconded by Member Koenig that the Board offer a term appointment with a normal salary increment for the 1982-83 academic year to the following instructors:
- | | |
|------------------|------------------|
| Jan Ahling | Jane Klug |
| Doris Cox | Joyce McClintock |
| Char DeFrancesco | Linda Miller |
| Karen Huber | Ralph Pifer |
| Frank Pintozzi | Sandra Taira |
- In a roll call vote, all vote aye. Motion carried.
- probation*
- It was moved by Member Mandrgoc and seconded by Member Fisher that pursuant to the Illinois Public Community College Act (Chapter 122, Article 103B-2 Tenure) in regard to Charles Frieders who has been employed for three consecutive years at Sauk Valley Collge that his period of tenure shall be extended for one more year until matters outlined in his December 11, 1981 evaluation are corrected. In a roll call vote, all voted aye. Motion carried.

Tenure Appointment: It was moved by Member Fisher and seconded by Member Mandrgoc that the Board offer an initial continuing (tenure) appointment with normal salary increment to Charles West for the 1982-83 academic year. In a roll call vote, all voted aye. Motion carried.

Continuing (Tenure) Appointments: It was moved by Member Mandrgoc and seconded by Member Fisher that the Board offer continuing appointments with the normal salary increments for the 1982-83 academic year to the faculty listed on the attached memorandum. In a roll call vote, all voted aye. Motion carried.

Promotions: It was moved by Member Groharing and seconded by Member Koenig that the Board approve the following promotions with the appropriate salary increments, effective with the 1982-83 academic year:

Dr. James L. Barber	Associate Professor to Professor
David Lovekin	Associate Professor to Professor
Charles Oster	Assistant Professor to Associate
Charles Paterson	Assistant Professor to Associate
Deb Vrhel	Assistant Professor to Associate

In a roll call vote, all voted aye. Motion carried.

Donations: It was moved by Member Mandrgoc and seconded by Member Koenig that the Board accept the donation of cardiac monitoring equipment from Community General Hospital and the donation of 500# of aluminum from Fosco Fabricators of Dixon and send letters of appreciation for same. Motion voted and carried.

Board Committees: Chair Prescott appointed the following Board committees:

Board Policy Committee:	David Mandrgoc Dick Groharing Ann Powers
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External Relations and Resources:	Dick Groharing Ann Powers
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Board Committees: Continued:	Board Evaluation:	John Fassler Kay Fisher Oscar Koenig
	Presidential Evaluation:	Kay Fisher Juanita Prescott John Fassler Oscar Koenig
	Social Events:	Kay Fisher David Mandrgoc

Reports: The student trustee, Steve Falzone, reported on the recent ASB elections, and the events scheduled for Handicap Awareness Week.

Member Groharing reported on his trip to St. Louis to attend an ICCTA Workshop on Financial Aids. He also reminded the members of the regional ICCTA meeting at Kishwaukee College on March 10.

Member Fisher reported on the last Foundation meeting at which time the Foundation approved the idea of co-sponsoring a Humanities Workshop; elected a new slate of officers consisting of Dave Allen as Chair, Eddie Sandoval as Vice Chair, Russ Hammer as Secretary, and Gary Roth as Treasurer. She also reported that the annual dinner meeting would be held on March 16 at 7 p.m. at the Red Carpet, and that Bob Eversman had been elected as a new director.

Auditor Committee: Member Fassler presented the attached committee report on the selection of an auditing firm for the college. It was decided to interview firms that meet the criteria established by the committee that were interested in doing the college audit. It was moved by Member Mandrgoc and seconded by Member Groharing that the Trustees accept the committee report as presented. Motion voted and carried.

President's Report: Dr. Garner presented the attached report on enrollment comparisons and Dean Foster explained the trends indicated. Dr. Garner also reported on fall tuition, utility cost summary, college insurance coverage, the Rock Falls Adult Learning Center, pending legislation having to do with utility companies and tax rates, the trial bus service and economic development committee plans. Dean Sagmoe explained the academic achievement award program soon to be initiated in the area high schools.

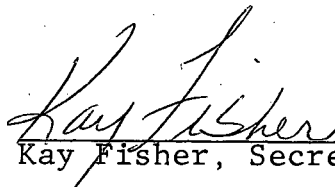
Discussion Items: The Board discussed utility charges over the past years and expressed their appreciation to the college administration for the efforts to decrease the utility usage. They discussed the possibility of hiring a consultant to do an energy audit. The Board also discussed insurance coverage in great detail in regard to our umbrella coverage, affirmative action suits, etc. They requested the administration look into the possibility of hiring an insurance consultant to write up specifications for the college insurance package to take advantage of the soft market at the present time and a possible savings in premiums.

Executive Session: At 10:35 p.m. it was moved by Member Mandrgoc and seconded by Member Powers that the Board adjourn to executive session to discuss collective bargaining. In a roll call vote, all voted aye. Motion carried.

Regular Session: At 10:55 p.m. it was moved by Member Fisher and seconded by Member Powers that the Board adjourn. Motion voted and carried. The next regular meeting will be 7:30 p.m. on March 22, 1982.

The meeting adjourned at 10:56 p.m.

Respectfully submitted:



Kay Fisher, Secretary

BILLS PAYABLE

February 23, 1982

EDUCATIONAL FUND

0-512-543	VOID CHECK #8895 written January			\$	-6.44
0-000-545	VOID CHECK #8904 written January				-6.00
0-000-545	SMITHSONIAN CUSTOMER SERVICE	Books	8947		35.00
	VOID CHECK		8948		
	VOID CHECK		(8949		
	VOID CHECK		(8950		
	VOID CHECK		(8951		
	VOID CHECK	To salesmen for samples	(8952		
	VOID CHECK		(8953		
	VOID CHECK		(8954		
	VOID CHECK		8955		
2-000-544	Postmaster	Postage meter	8956		8500.00
	VOID CHECK		8957		
	SVC PAYROLL FUND	1-31-82 Payroll	8958		117,022.13
0-818-550	A.A.C.J.C. CONVENTION	Conf. Reg.-Foster	8959		100.00
0-811-550	A.A.C.J.C. CONVENTION	Conf. Reg.-Seguin	8960		100.00
0-814-550	A.A.C.J.C. CONVENTION	Conf. Reg.-Kime	8961		100.00
0-812-550	A.A.C.J.C. CONVENTION	Conf. Reg.-Wagner	8962		100.00
0-813-550	A.A.C.J.C. CONVENTION	Conf. Reg.-Holtan	8963		100.00
6-000-550	A.A.C.J.C. CONVENTION	Conf. Reg.-Shapton	8964		150.00
6-000-575	CENTRAL TELEPHONE CO. OF ILL.	Loop	8965		252.00
2-000-550	C.A.C.U.B.O.	Workshop-Edison	8966		165.00
0-300-550	CHARLES FRIEDERS	Advance-Seminar	8967		186.00
	SVC PAYROLL FUND	2-15-82 Payroll	8968		119,590.74
0-000-499	LEONA GROSSMAN	Refund Workmens Comp.	8969		605.26
					<u>246,993.69</u>
0.000,545.00	AFRO AMERICAN STUDIES PROGRAM	BOOKS	8.970		26.00
0.714,543.00	AOFA GEVAERT REX INC	SUPPLIES	8.971		448.06
2.000,543.01	AIDEX CORPORATION	EQUIPMENT	8.972		10,330.00
8.000,541.00	AMERICAN COLLEGE TESTING PROG	SUPPLIES	8.973		6.48
2.711,543.00	AMERICAN SCIENTIFIC PRODUCTS	SUPPLIES	8.974		465.57
2.000,545.00	APPLE AUDIO VISUAL	EQUIPMENT	8.975		384.00
0.000,545.00	ARCO PUBLISHING CO	BOOKS	8.976		70.14
0.000,545.00	BAKER & TAYLOR CO	BOOKS	8.977		301.13
0.300,543.00	BOGOTT INDUSTRIAL SUPPLY	SUPPLIES 443.29			
0.000,543.00	XXX XXXX XX	SUPPLIES 3.20			
0.000,545.01	XXX XXX	EQUIPMENT 2,734.65	8.978		3,101.14
0.000,545.00	BOOK SERVICE CO	BOOKS	8.979		14.25

000,563.01	A M BRUNING	EQUIPMENT	8,980	270.90
000,560.00	CLAIRE BUSCHMANN	TRAVEL	8,981	23.80
712,543.00	CARLOCK/LANGDEN INC	SUPPLIES	8,982	27.85
000,544.01	CAROLINA BIOLOGY SUPPLY CO	SUPPLIES	8,983	3.30
000,575.00	CENTRAL TELEPHONE CO	SERVICE	8,984	1,643.86
011,550.00	CENTER FOR BUSINESS MANAGEMENT	CONF FEE 100.00		
000,550.00	XXX XXX XXX	CONF FEE 100.00	8,985	200.00
000,544.01	CHANNELS	SUBSCRIPTION	8,986	12.00
000,545.00	CITIZENS ENERGY PROJECT	BOOKS	8,987	33.86
000,545.00	COLUMBIA SPECIAL PRODUCTS	BOOKS	8,988	141.46
000,545.00	CONGRESSIONAL QUARTERLY INC	BOOKS	8,989	117.00
711,530.00	CORNING MEDICAL & SCIENTIFIC	SERVICE	8,990	986.00
711,543.00	CURTIN MATHESON SCIENTIFIC	SUPPLIES	8,991	32.64
511,543.00	THE DAILY GAZETTE	ADS 5.40		
813,543.00	XXX XXX	ADS 150.75		
000,547.00	XXX XXX	ADS 192.00		
000,554.00	XXX XXX	LEGAL NOTICE 9.00	8,992	357.15
000,547.00	DECISION	ADS	8,993	32.00
300,543.00	DIESEL INJECTION SERV INC	SUPPLIES	8,994	80.40
813,543.00	DIXON EVENING TELEGRAPH	ADS 192.00		
000,541.00	XXX XXXX	ADS 48.00		
000,547.00	XXX XXXX	ADS 265.00		
000,554.00	XXX XXXX	ADS 12.80	8,995	517.80
000,547.00	DYNAMIC GRAPHICS	SUPPLIES	8,996	31.50
000,545.00	EDISON RECORD CLEARANCE	RECORDS	8,997	306.96
000,545.00	EDUCATIONAL FILMSTRIPS	BOOKS	8,998	53.00
000,541.00	EDUCATIONAL TESTING SERV	SUPPLIES	8,999	200.00
000,545.00	EDWARDS BOOK STORE	BOOKS	9,000	130.67
812,541.00	80-MICROCOMPUTING	SUBSCR	9,001	25.00
500,543.00	FILMS FOR THE HUMANITIES	SUPPLIES	9,002	563.75
000,547.00	FLACH OUTDOOR ADVERTISING	PUB RELA	9,003	165.00
000,531.00	DR THOMAS FLYNN	SERVICES	9,004	250.00
811,550.00	DONALD FOSTER	EXPENSES	9,005	33.46
512,543.00	MARK FOSTER MUSIC CO	SUPPLIES	9,006	32.89
000,545.00	GALE RESEARCH CO	BOOKS	9,007	67.85
512,543.00	GAMBLE MUSIC CO	SUPPLIES	9,008	29.50
000,550.00	HAL GARNER	TRAVEL 141.98		
000,559.00	X X	EXPENSES 250.00	9,009	391.98
000,550.00	RALPH GELANDER	TRAVEL	9,010	51.90
000,543.00	GRANTSMANSHIP CENTER NEWS	SUBSCR	9,011	36.00
800,544.00	LEONA GROSSMAN	REIMB 3 HRS	9,012	200.25
100,543.00	HARCOURT BRACE JOVANOVICH	SUPPLIES	9,013	85.11
000,541.00	HASKELLS	SUPPLIES	9,014	6.80
300,550.00	RONALD HAPPAH	TRAVEL	9,015	74.98
800,544.00	RUTH HEDSTROM	REIMB 2 HRS	9,016	83.00
	VOID CHECK		9,017	.00
411,543.00	HIGHSMITH CO	SUPPLIES	9,018	52.22
300,530.00	HILLS ELECTRIC SERVICE	REPAIRS	9,019	31.38
100,543.00	HOUGHTON MIFFLIN CO	SUPPLIES	9,020	36.30
800,544.00	KAREN HUBER	REIMB 4 HRS	9,021	132.00
000,562.00	IBM CORPORATION	EQUIP RENTAL	9,022	309.00
000,539.00	IBM CORPORATION	SERVICE	9,023	137.23
000,575.00	ILLINOIS BELL TELEPHONE	SERVICE	9,024	169.75
715,543.00	ILLINOIS COACHES DIRECTORY	SUPPLIES	9,025	55.50
000,544.01	ILLINOIS LIBRARY ASSN	SUPPLIES	9,026	50.00

0.500,543.00	INTERNATIONAL FILM BUREAU	SUPPLIES	9,027	116.93
0.800,544.00	ROSEMARY JOHNSON	REIMB 3 HRS	9,028	112.00
0.300,543.00	JOHNSTONE SUPPLY	SUPPLIES	9,029	104.05
	VOID CHECK		9,030	.00
0.714,543.00	JOINT REVIEW COMM ON EDUC IN RAD TECH	SUPPLIES	9,031	15.00
0.000,549.00	JOSTENS	DIPLOMAS	9,032	96.13
0.000,545.00	THOMAS J JOYCE & CO	BOOKS	9,033	127.50
0.712,543.00	KSB HOSPITAL	SUPPLIES 14.82		
0.713,543.00	X X	8.03	9,034	22.85
0.316,550.00	ANN KEIM	TRAVEL	9,035	42.40
0.400,543.00	KENT STATE UNIVERSITY TREAS	SUPPLIES	9,036	13.04
2.000,585.01	KIENE DIESEL ACCESSORIES INC	EQUIPMENT	9,037	1,784.30
0.712,550.00	JANETKIME	TRAVEL	9,038	45.00
0.815,543.00	KO ED SPORTS	SUPPLIES	9,039	250.00
0.800,544.00	MARY KRICK	REIMB 3 HRS	9,040	112.00
2.000,593.00	LAKE LAND COLLEGE	TUITION	9,041	534.65
0.000,544.01	LIBRARY OF CONGRESS	SUPPLIES	9,042	75.00
0.300,550.00	ROBERT LOGEMANN	TRAVEL	9,043	100.88
8.000,541.00	LUNDSTROM FLORIST	FLOWERS	9,044	20.00
0.000,544.02	3M BUSINESS PRODUCTS	SUPPLIES	9,045	606.90
0.300,543.00	MEANS SERVICES	SUPPLIES 27.44		
0.713,543.00	X X	64.80	9,046	92.24
2.000,585.00	MIDWEST VISUAL EQUIP	EQUIPMENT	9,047	131.10
	VOID CHECK		9,048	.00
0.000,530.00	ED MUELLER A V	SERVICE 165.05		
0.000,544.02	X X	SUPPLIES 94.50		
2.000,585.00	X X	960.00	9,049	1,219.55
0.000,582.00	NCR CORPORATION	EQUIP RENTAL	9,050	3,442.50
0.800,543.00	NASCO	SUPPLIES	9,051	731.94
0.000,530.00	NATIONAL COMPUTER SYSTEMS	SERVICE	9,052	150.00
0.712,543.00	NATIONAL LEAGUE FOR NURSING	SUPPLIES	9,053	249.80
0.500,543.00	NORTHERN ILL UNIVERSITY	SUPPLIES	9,054	6.95
0.800,544.00	JOHN OBANION	REIMB 3 HRS	9,055	105.75
0.512,543.00	J W PEPPER OF DETROIT	SUPPLIES	9,056	2.87
0.000,545.00	PARK SLOPE SAFE HOMES PROJECT	BOOK	9,057	5.00
0.000,547.00	PHOTOGRAPHY BY TERRY DOTY	PUB RELA	9,058	877.65
0.800,544.00	KAREN PINTER	REIMB 3 HOURS	9,059	115.00
0.000,541.00	PRYOR CORP	SUPPLIES	9,060	365.00
2.000,585.00	RADIO SHACK	EQUIPMENT	9,061	8,170.50
0.713,550.00	CHERIE RICKERT	TRAVEL	9,062	45.00
0.000,547.00	ROCHELLE NEWSPAPERS	SUBSCR	9,063	18.00
0.000,547.00	ROCK RIVER PRINTERS	SUPPLIES	9,064	64.00
0.000,547.00	THE ROCK VALLEY REVIEW	PUB RELA	9,065	80.00
0.100,543.00	SVC BOOKSTORE	SUPPLIES .89		
0.300,543.00	X X	2.91		
0.400,543.00	X X	42.85		
0.511,543.00	X X	31.19		
0.600,543.00	X X	2.76		
0.711,543.00	X X	72.12		
0.712,543.00	X X	1.15		
0.713,543.00	X X	37.49		
0.000,543.01	X X	.66		
0.811,541.00	X X	4.68		
0.812,541.00	X X	7.89		

0.813,543.00	SVC BOOKSTORE CONTD.	SUPPLIES 1.60		
0.815,543.00	X X	183.48		
0.818,541.00	X X	11.49		
0.000,541.00	X X	1.65		
0.000,541.00	X X	18.87		
0.000,541.00	X X	.47		
0.000,543.00	X X	15.48	9.066	437.63
0.200,543.00	SVC BUILDING FUND	SUPPLIES 7.38		
0.300,543.00	X X	22.68	9.067	30.06
	VOID CHECK		9.068	.00
0.100,530.00	SBM EQUIP CENTER	SERVICE 6.40		
0.800,530.01	X X	96.25		
0.000,530.00	X X	24.00		
0.000,541.00	X X	SUPPLIES 34.39		
0.000,543.00	X X	14.41	9.069	175.45
0.813,530.00	ST JOHNS EV LUTHERAN CHURCH	ROOM RENTAL	9.070	15.00
0.100,543.00	SCIENCE RESEARCH ASSOCIATES	SUPPLIES	9.071	113.76
0.300,543.00	SEARS ROEBUCK & CO	SUPPLIES	9.072	82.65
0.011,550.00	MICHAEL SEGUIN	TRAVEL	9.073	34.14
0.000,556.00	SERVOMATION CORP	ORIENTATION	9.074	564.00
0.000,547.00	B F SHAW PRINTING CO	PUB RELA 5295.00		
0.000,544.00	X X	POSTAGE 1764.51	9.075	7.059.51
0.000,547.00	SHEFFIELD BULLETIN	PUB RELA	9.076	40.00
0.000,544.00	STAN SHIPPETT	REIMB 4 HRS	9.077	132.00
0.000,545.00	SHOE STRING PRESS	BOOKS	9.078	10.80
0.000,545.00	SMITHSONIAN INSTITUTION PRESS	BOOKS	9.079	37.24
0.800,542.00	GLENN SPUTE	SUPPLIES	9.080	10.50
0.000,544.02	STERLING CAMERA CENTER	SUPPLIES	9.081	215.52
0.310,533.00	STERLING SCHOOL OF BEAUTY	COSMETOLOGY	9.082	9.667.44
0.000,550.00	SUNNY TRAVEL CENTER	PRESIDENTS TRAVEL	9.083	183.00
0.000,556.00	SWARTLEYS GREENHOUSE	FLOWERS	9.084	39.45
0.300,543.00	SYBEX INC	SUPPLIES	9.085	12.82
0.000,547.00	THE TOWN SHOPPER	PUB RELA	9.086	76.00
0.000,549.00	TRAINEX CORP	BOOKS	9.087	1,001.80
0.000,547.00	TRI COUNTY PRESS	PUB RELA	9.088	11.50
0.000,541.00	UARCO INC	SUPPLIES	9.089	113.39
0.200,543.00	UNIVERSITY OF ILLINOIS	SUPPLIES	9.090	6.51
0.300,543.00	UNIVERSITY OF ILLINOIS	SUPPLIES 6.90		
0.316,543.00	X X	19.85		
0.416,543.00	X X	18.75		
0.500,543.00	X X	38.35		
0.800,543.00	X X	22.10		
0.814,541.00	X X	21.00	9.091	126.95
0.000,545.00	UNIV OF IOWA PRESS	BOOKS	9.092	62.55
0.300,543.00	UNIV OF WIS EXTENSION	SUPPLIES 7.65		
0.800,543.00	X X	13.25	9.093	20.90
	VOID CHECK		9.094	.00
0.000,547.00	W C C I	PUB RELA	9.095	61.20
0.000,547.00	W T X N	PUB RELA	9.096	304.00

0000547.00	W J V M	PUB RELA	9,097	297.00
0000547.00	W S D R INC	PUB RELA	9,098	450.00
0812550.00	EUGENE WAGNER	TRAVEL	9,099	34.40
0000547.00	THE WALNUT LEADER	PUB RELA	9,100	49.60
0000545.00	WEST PUBL CO	BOOKS	9,101	103.00
0000541.00	WRITING SALES	SUPPLIES	9,102	534.70
0000544.03	XEROX CORP	SUPPLIES	9,103	469.50
0000544.03	XEROX CORP	SUPPLIES	9,104	382.66
0013530.00	Y W C A	ROOM RENTAL	9,105	130.00
0000550.00	ROBERT EDISON	TRAVEL	9,106	43.20
0400550.00	FRED NESBIT	TRAVEL	9,107	28.00
0712550.00	CAROL HAIN	TRAVEL	9,108	56.00
0000521.00	SVC IMPREST FUND	MISC EXPENSES	9,109	1,005.95
	PRUDENTIAL	MARCH PREMIUM	9,110	14,357.10

62,125.19

CKS # 8947 - 8969 and void #8895 and 8904

246,993.69

TOTAL EDUCATIONAL FUND FOR FEBRUARY

\$329,118.88

SITE AND CONSTRUCTION FUND

000-584-07	CLAUSEN HARDWARE CO.	Admissions Remodeling	661	\$ 7,500.00
000-584-07	RAZORBACK CO.	" "	662	3,600.00
000-584-07	RAZORBACK CO.	" "	663	14,400.00
000-584-07	MCLANE AND MCLANE	" "	664	300.00

TOTAL SITE AND CONSTRUCTION FUND FOR FEBRUARY

\$25,800.00

BUILDING FUND

-000-530	GLAFKAS TIRE CITY INC.	Supplies	6601	\$ 47.00
-000-573	PALMYRA TOWNSHIP	Light rental	6602	<u>122.16</u>
				169.16
0.000,544.00	ACE HARDWARE	SUPPLIES	6,603	3.13
0.000,544.00	BUNNELL INDUSTRIES	SUPPLIES	6,604	12.65
0.000,573.00	COMMONWEALTH EDISON	SERVICE	6,605	14,350.68
0.000,530.00	WALLACE W HUTCHISON	REPAIRS	6,606	676.41
0.000,544.00	CRESCENT ELECTRIC SUPPLY	SUPPLIES	6,607	12.58
0.000,544.00	DIXON SWIMMING POOL SUPPLY	SUPPLIES	6,608	72.50
0.000,544.00	W W GRAINGER INC	SUPPLIES	6,609	43.87
0.000,550.00	GLADYS GUNTLE	TRAVEL	6,610	16.80
0.000,544.00	HIGLEY CHEMICAL CO	SUPPLIES	6,611	549.65
0.000,530.00	I B M	SERVICE	6,612	57.47
0.000,544.00	LEE CO DEPUTY SHERIFFS ASSN	DUES	6,613	10.00
0.000,544.00	LEE F S INC	SUPPLIES	6,614	284.65
0.000,530.00	DAVID MAYES	SEWAGE TESTING	6,615	175.00
0.000,530.00	MONTGOMERY ELEVATOR CO	SERVICE	6,616	469.96
0.000,544.00	MONROE TRUCK EQUIPMENT	SUPPLIES	6,617	187.94
0.000,544.00	MORGAN SERVICES INC	SUPPLIES	6,618	45.88
0.000,544.00	MOTT BROTHERS	SUPPLIES	6,619	33.95
0.000,571.00	NORTHERN ILL GAS CO	SERVICE	6,620	17,143.21
0.000,571.00	NORTHERN ILL GAS CO	SERVICE	6,621	485.09
0.000,544.00	OLIN WATER SERVICES	SUPPLIES	6,622	4,860.37
0.000,544.00	RICKS TIRE & APPLIANCES	SUPPLIES	106.62	
0.000,530.00	X X	SERVICE	5.50	
0.000,530.00	ROCK RIVER GLASS CO	REPAIRS	6,623	112.12
0.000,530.00	ROCK VALLEY DISPOSAL	SERVICE	6,624	258.66
0.000,544.00	SVC EDUCATIONAL FUND	SUPPLIES	6,625	115.80
0.000,544.00	STERNER LIGHTING SYSTEMS	SUPPLIES	6,626	105.36
0.000,530.00	STEWART TRUCK & EQUIP	REPAIRS	6,627	605.00
0.000,544.00	TWIN CITY PRODUCE	SUPPLIES	6,628	84.15
0.000,544.00	VONACHEN INDUS SUPPLIES	SUPPLIES	6,629	63.60
0.000,550.00	NORMAN WELCH	TRAVEL	6,630	474.14
0.000,544.00	SVC IMPREST FUND	MISC EXPENSES	6,631	85.70
0.000,544.00	SVC PETTY CASH FUND	SUPPLIES	6,632	62.75
			6,633	5.38
				<u>41,464.45</u>
				<u>169.16</u>
				\$41,633.61

CKS. #6601 and 6602

TOTAL BUILDING FUND FOR FEBRUARY

PREST FUND

0-811-550	VOID CHECK WRITTEN DECEMBER	5,821	\$ -28.84
0-000-544-02	Betty Orlowski	Supplies	5,831 33.10
2-000-544	Postmaster	Bus. Reply Acct.	5,832 25.00
1-000-550	Holiday Inn of Bloomington	Reservation-Powers	5,833 34.65
1-000-550	Ill. State University	Workshop	5,834 60.00
0-000-545	Paul T. Mountjoy	Books	5,835 23.36
2-000-544	United Parcel Service	Service	5,836 12.98
0-818-541	Natl. Inst. for Work & Learning	Supplies	5,837 30.00
	(VOID CHECK	5,838	
	(VOID CHECK	5,839	
	(VOID CHECK	5,840	
	(VOID CHECK	5,841	
	(VOID CHECK	5,842	
	(VOID CHECK	5,843	
0-512-543	Choral Ofc, Kent State Univ.	Record	5,844 7.50
0-600-543	David Youker	Supplies	5,845 5.70
1-000-550	A.A.C.U.C.	Conf. Reg.	5,846 10.00
2-000-550	A.A.C.U.C. Convention	" "	5,847 140.00
0-300-543	Ill. Vocational Assn.	Membership-Frana	5,848 46.50
0-300-550	Ill. Vocational Assn.	Conf. Reg.-Frana	5,849 15.00
0-818-541	Ill. Vocational Assn.	Membership-Foster	5,850 25.00
		VOID CHECK	5,851
2-000-544	United Parcel Service	Service	5,852 8.56
0-714-543	A.S.R.T.	Supplies	5,853 7.00
0-818-550	Rock Falls Chamber of Commerce	Dinner meeting	5,854 15.00
2-000-544	Postmaster	Bulk mailing acct.	5,855 100.00
0-511-530	Lynn Zielger	Modelling-Art class	5,856 24.00
0-000-550	Byron Weidman	Expenses	5,857 27.78
0-000-544	Byron Weidman	Supplies	5,858 3.00
2-000-544	United Parcel Service	Service	5,859 25.82
0-300-550	Howard Johnsons Motor Lodge	Reserv.-Frana	5,860 43.00
0-713-550	March of Dimes Nursing Conf.	Registration fee	5,861 85.00
0-712-543	Custom Composites	Nursing pictures	5,862 63.00
2-000-544	Postmaster	Bus. Reply Acct.	5,863 25.00
0-000-530	Eastman Kodak Co.	Services	5,864 31.13
2-000-544	Postmaster	Bulk Mailing Acct.	5,865 100.00
5-000-541	Associated Truck Lines	Freight Charges	5,866 42.08
1-000-530	Clairmont Transfer Co.	Freight charges	5,867 31.97
2-000-544	United Parcel Service	Service	5,868 56.41

1,128.70

EDUCATIONAL FUND - 1065.95

BUILDING FUND - 62.75

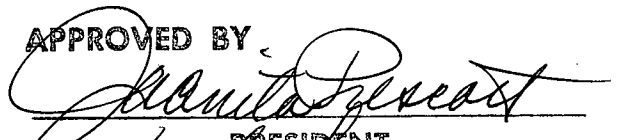
Balance in fund - 1895.30

Disbursements - 1128.70

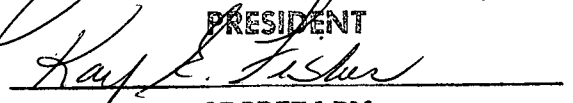
Balance in fund - 3024.00

SAUK VALLEY COLLEGE

APPROVED BY



PRESIDENT



SECRETARY

DATE 2-23-82

TREASURER'S REPORT

January 31, 1982

EDUCATIONAL FUND

Balance on Hand December 31, 1981

\$ 167,656.47

Receipts:

Taxes	25,885.04	
Charge-Back Revenue	2,473.20	
Federal Work Study	11,046.44	
Fall Tuition	85,079.65	
Spring Tuition	25,000.00	
Transcript Fees	50.00	
Kitchen Facilities Rental	1,250.00	
Interest on Investments	1,052.09	
Other Revenue	53.00	
Expenditure Credits	<u>1,800.34</u>	<u>153,689.76</u>

Total Available

\$ 321,346.23

Disbursements:

Expenses for January	<u>344,492.14</u>
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Balance on Hand January 31, 1982

\$ (23,145.91)

BUILDING FUND

Balance on Hand December 31, 1981

\$ 26,816.60

Receipts:

Taxes	6,471.05	
Misc. Revenue	85.00	
Expenditure Credits	<u>153.01</u>	<u>6,709.06</u>

Total Available

\$ 33,525.66

Disbursements:

Expenses for January	<u>31,735.58</u>
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Balance on Hand January 31, 1982

\$ 1,790.08

TE AND CONSTRUCTION FUND - Dixon National Bank

Balance on Hand December 31, 1981 \$ 22,161.99

Receipts:

Interest on Investments 3,333.80

Total Available \$ 25,495.79

Disbursements:

-0-

Balance on Hand January 31, 1982 \$ 25,495.79

ND AND INTEREST FUND #1

Balance on Hand December 31, 1981 \$ 21,473.07

Receipts:

Investments	15,000.00	
Taxes	8,196.97	
Deferred Pers. Prop. Tax Repl.	16,832.24	
Interest on Investments	<u>226.66</u>	<u>40,255.87</u>

Total Available \$ 61,728.94

Disbursements:

Investments 42,200.00

Balance on Hand January 31, 1982 \$ 19,528.94

ORKING CASH FUND

Balance on Hand December 31, 1981 \$ 23,922.16

Receipts:

Interest on Investments 5,104.10

Total Available \$ 29,026.26

Disbursements:

-0-

Balance on Hand January 31, 1982 \$ 29,026.26

INSURANCE FUND

Balance on Hand December 31, 1981

\$ 41,136.90

Receipts:

Taxes

2,157.29

Total Available

\$ 43,294.19

Disbursements:

Insurance Expense for January

2,280.98

Balance on Hand January 31, 1982

\$ 41,013.21

* * * * *

Rock Falls National	Educational	16.104	2-26-82	\$300,000.00
Rock Falls National	Educational	Variable		635,000.00
Central National	S & C	Variable		430,000.00
Farmers National	S & C	14.50	4-23-82	101,000.00
Lincoln National	S & C	11.78	5-27-82	200,000.00
Farmers National	S & C	16.104	2-3-82	108,559.28
First National	S & C	14.46	4-6-82	75,000.00
First National	S & C	16.045	3-9-82	80,166.04
Rock Falls National	B & I #1	12.00	5-18-82	279,000.00
Rock Falls National	B & I #1-Passbook	5.50		42,602.08
Rock Falls National	Working Cash	15.18	4-1-82	250,000.00
Lincoln National	Working Cash	15.18	4-1-82	250,000.00
Rock Falls National	Working Cash	12.00	5-18-82	200,000.00
Rock Falls National	Working Cash	12.00	7-15-82	150,000.00
Lincoln National Bank	Working Cash	11.779	5-28-82	75,000.00
Rock Falls National	Working Cash	14.00	4-15-82	124,881.89
Rock Falls National	Working Cash	14.00	5-14-82	100,000.00
Rock Falls National	Working Cash	14.00	6-15-82	125,000.00
Farmers National	Working Cash	12.50	3-30-82	100,000.00
Farmers National	Working Cash	12.50	4-30-82	100,000.00
Farmers National	Working Cash	12.50	5-30-81	100,000.00

TOTAL INVESTED

\$3,826,209.29

SAUK VALLEY COLLEGE

E.O.G. WORKSTUDY FUNDS

Period Ending January 31, 1982

B A L A N C E S H E E T

Cash on Hand\$ 20,447.31	
Workstudy Awards Receivable from Fed. Gov. 1981-82	76,658.00	
Workstudy Awards Capital 1981-82		\$170,658.00
Workstudy Awards Paid 1981-82.	84,988.12	
E.O.G. Funds Receivable from Fed. Gov. 1981-82	29,298.90	
Initial E.O.G. Awards Capital 1981-82.		32,913.00
Initial E.O.G. Awards Paid 1981-82	13,580.88	
Renewal E.O.G. Awards Capital 1981-82		27,428.00
Renewal E.O.G. Awards Paid 1981-82	13,107.00	
Basic E.O.G. Awards Receivable from Fed. Gov. 1981-82	96,782.00	
Basic E.O.G. Awards Capital 1981-82.		205,782.00
Basic E.O.G. Awards Paid 1981-82.	107,755.68	
Inactive Federal Grants	(3,774.99)	
Transfer Account	(2,061.90)	
	<u>\$436,781.00</u>	<u>\$436,781.00</u>

SAUK VALLEY COLLEGE
STUDENT LOAN FUND
PERIOD ENDING 1/31/82
BALANCE SHEET

ASSETS:

Cash in Bank	\$ 442.96
Notes Receivable.	2,189.49
	<u>\$2,632.45</u>

LIABILITIES & NET WORTH:

Fund Equity	\$2,537.15	
Net Profit	<u>95.30</u>	<u>\$2,632.45</u>

P R O F I T A N D L O S S

INCOME:

Interest Income	\$ 52.30	
Bad Debts Repaid.	<u>43.00</u>	\$ 95.30

<u>EXPENSES:</u>		NONE
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<u>NET INCOME:</u>		<u>\$ 95.30</u>
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SAUK VALLEY COLLEGE BOOKSTORE

Period Ending 1-31-82

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$ 49,203.42
Petty Cash	500.00
Investments	105,485.78
Accounts Receivable - Educational Fund	127.20
Accounts Receivable	2,049.77
Inventory 6-30-81	86,423.54
	<u>\$243,789.71</u>

LIABILITIES AND NET WORTH:

Accounts Payable - Student Activity Fund	\$ 5,203.00
Fund Equity	\$250,597.91
Net Loss	<u>(12,011.20)</u>
	<u>238,586.71</u>
	<u>\$243,789.71</u>

P R O F I T A N D L O S S

INCOME:

Textbook Sales	\$169,062.65	
Supply Sales	18,445.10	
Miscellaneous Sales	8,155.03	
Paperback Sales	4,754.19	
Used Book Sales	17,815.54	
Sales Tax Collected	10,518.22	
Other Income	992.68	
Investment Income	<u>7,309.75</u>	\$237,053.16

EXPENSES:

Textbook Purchases	\$169,156.07	
Supply Purchases	8,762.04	
Miscellaneous Purchases	6,551.90	
Paperback Purchases	4,719.70	
Used Book Purchases	13,059.21	
Sales Tax Paid	7,832.04	
Salaries & Wages	11,742.60	
Transportation Charges	4,778.08	
Supply Expenses	405.46	
Equipment	-0-	
Travel	487.25	
Telephone	172.76	
Dues & Subscriptions	215.00	
Other Expense	1,158.23	
Over & Under	(6.30)	
Bad Debts	30.32	
Fund Transfers	<u>20,000.00</u>	<u>\$249,064.36</u>

NET LOSS on a cash basis without regard to inventory or
accounts payable \$ (12,011.20)

RESTRICTED PURPOSES FUND

January 31, 1982

Balance on Hand - December 31, 1981	\$ 84,763.78
January Receipts	287,391.27
Cash	
Cash Over - January 4, 1982 deposit	8.00
Cash Over - January 6, 1982 deposit	50.00
Cash Over - January 27, 1982 deposit	6.90
Cash Under- January 29, 1982 deposit	(7.00)
Void check #8774 - written 9/17/80	16.00
Void check #3067 - written 12/2/82	133.27
Void check #3150 - written 1/12/82	60.00
JV 98	(60.00)
TOTAL FUNDS AVAILABLE DURING JANUARY, 1982	<u>\$ 372,362.22</u>
Cash Disbursements for January, 1982	<u>154,464.41</u>
Balance on Hand - January 31, 1982	<u>\$ 217,897.81</u>

STATEMENT OF INCOME & EXPENSE

STUDENT ACTIVITY FUND

ACTIVITIES

Comprehensive Fee Income	\$ 28,785.60
Athletic Income	225.00
Drama Income	471.50
Student Activity Income	800.29
Student Newspaper Income	26.00
Film Income	-0-
Cash Over & Under	29.55
Other Income - Student Activity Only	-0-
TOTAL INCOME	<u>\$30,337.94</u>

	<u>BUDGET</u>	<u>EXPENSE</u>	
Athletic Expense	\$20,775.	\$9,139.19	
Cheerleader & Pom Pom Squad	850.	1,043.64	
Speech Act. & Readers Theatre	3,800.	1,951.10	
Drama Expense	2,900.	2,023.02	
Music Expense	3,200.	2,256.83	
Student Activity Expense	10,000.	7,521.42	
Student Newspaper Expense	2,400.	2,161.34	
Associated Student Board Expense	1,000.	269.73	
Musical	-0-	-0-	
Women's Intercol. Activity	14,600.	6,208.77	
Intramurals- Coed	300.	76.80	
SVC Clubs	500.	257.90	
Film Commission	500.	456.06	
Art Exhibitions	270.	-0-	
Contingency Expense/Equipment	-0-	-0-	
Contingencies/Non-Budgeted	905.	-0-	
	<u>\$62,000.</u>	<u>TOTAL EXPENSE</u>	<u>\$33,365.80</u>
Excess of Expenditures Over			
Revenue as of January 31, 1982			<u>\$ 3,027.86</u>

RESTRICTED PURPOSES FUND

STATEMENT OF ASSETS AND LIABILITIES

January 31, 1982

<u>ASSETS</u>		<u>REVOLVING AGENCY FUND LIABILITIES</u>	<u>AMOUNT</u>
Cash in Bank	\$217,897.81	Due Educational Fund	\$2,071.69
Petty Cash	565.00	Due Building Fund	165.00
Accts. Rec.	259,603.09	Due Student Loan Fund	248.31
		Due Bookstore	1,491.50
		Out of District Fees	970.96
		Student Tuition	419,460.00
		Tuition Refunds	(15,684.00)
			\$408,723.46

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	1,204.87	
Parking	1,809.37	
Recreation Room Fund	7,393.33	
Student Locker Fund	378.00	
Land Lab	10,739.98	
Community Services	6,157.52	
EMTA Grant	(730.00)	
Photography Supplies	1,254.64	
Highway Emer. Rescue Tech.	(801.53)	
LPN Supplies	665.89	
Title II Library	-0-	
Law Enforcement Grant	-0-	
HEW Nursing Grants	(894.97)	
1979-80 Nursing Capitation	(1,166.93)	
1980-82 Disadvantaged Gt.	354.49	
1981-82 Disadvantaged Gt.	1,138.83	
Miscellaneous Account	1,763.65	
Student Clubs	2,420.05	
Adult Learning Bk. Chges.	425.59	
Community Theatre	79.88	
College Van	1,454.40	
Horticulture/Greenhouse	-0-	
Library Fund	-0-	
Vocational Information Prog.	2,126.64	
Alternative Energy Seminar	-0-	
Fiction Symposium	-0-	
Student Act. Spec. Proj.	20,000.00	\$ 55,773.70

FUND EQUITY

July 1, 1981	\$16,596.60	
Excess of Expenditures Over Revenue, as of January 31, 1982	3,027.86	\$ 13,568.74
<u>TOTAL ASSETS</u>	<u>\$428,065.90</u>	<u>TOTAL LIABILITIES & FUND EQUITY</u>
		<u>\$428,065.90</u>

SAUK VALLEY COLLEGE

APPROVED BY

Glennita Pursott

PRESIDENT

Kay E. Fisher

SECRETARY

DATE *2-23-87*

EDUCATIONAL FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIVISION OF BUSINESS SALARIES	62,781.84	62,781.84	51,366.96	11,414.88	138,956.00	76,174.16	76,174.16
DIV OF BUS CONTR SERV	4,407.92	4,407.92	4,401.52	6.40	4,865.00	457.08	457.08
DIV OF BUS SUPPLIES	3,512.64	3,512.64	2,362.80	1,149.84	1,650.00	1,862.64 CR	1,862.64 CR
DIV OF BUS CONF & MEETINGS	959.93	959.93	959.93	.00	1,425.00	465.07	465.07
FOOD SERVICES CONTR SERV		.00	.00	.00	300.00	300.00	300.00
FOOD SERV SUPPLIES	.90	.90	.90	.00	1,000.00	999.10	999.10
FOOD SERV CONF & MEETINGS		.00	.00	.00	225.00	225.00	225.00
DIV OF AGRIC SALARIES	10,102.51	10,102.51	8,265.69	1,836.82	22,042.00	11,939.49	11,939.49
DIV OF AGRIC CONTR SERV		.00	.00	.00	100.00	100.00	100.00
DIV OF AGRIC SUPPLIES	976.35	976.35	1,280.26	303.91 CR	1,160.00	183.65	183.65
DIV OF AGRIC CONF & MEETINGS		.00	.00	.00	445.00	445.00	445.00
DIV OF INDUS ED SALARIES	79,017.29	79,017.29	64,650.51	14,366.78	143,343.00	64,327.71	64,327.71
DIV OF INDUS ED CONTR SERV	31.33	31.38		31.38	3,325.00	3,293.62	3,293.62
DIV OF INDUS ED SUPPLIES	9,525.07	9,525.07	8,276.52	1,248.55	22,176.00	12,650.93	12,650.93
DIV OF INDUS ED CONF & MEETINGS	1,275.36	1,275.36	855.50	419.86	3,785.00	2,509.64	2,509.64
COSMETOLOGY CONTR SERV	31,113.60	31,113.60	21,446.16	9,667.44	45,000.00	13,886.40	13,886.40
COSMETOL SUPPLIES		.00	.00	.00	100.00	100.00	100.00
COSMETOL CONF & MEETINGS		.00	.00	.00	75.00	75.00	75.00
HUMAN SERV CONTR SERV		.00	.00	.00	500.00	500.00	500.00
HUMAN SERV SUPPLIES	238.40	238.40	206.48	31.92	1,800.00	1,561.60	1,561.60
HUMAN SERV CONF & MEETINGS	117.20	117.20	74.80	42.40	475.00	357.80	357.80
DIV OF SOC SCI SALARIES	57,109.69	57,109.69	46,726.11	10,383.58	109,939.00	52,229.31	52,229.31
DIV OF SOC SCI SUPPLIES	1,321.07	1,321.07	1,059.35	261.72	2,800.00	1,478.93	1,478.93
DIV OF SOC SCI CONF & MEETINGS	522.40	522.40	494.40	28.00	1,325.00	802.60	802.60
DIV OF CRIM JUS SALARIES	21,529.30	21,529.30	18,298.53	3,230.77	41,440.00	19,919.70	19,919.70
DIV OF CRIM JUS CONTR SERV		.00	.00	.00	650.00	650.00	650.00
DIV OF CRIM JUS SUPPLIES	1,764.75	1,764.75	1,743.42	21.33	2,671.00	906.25	906.25
DIV OF CRIM JUS CONF & MEETINGS	419.50	419.50	419.50	.00	1,900.00	1,480.50	1,480.50
LIBRARY TECH SUPPLIES	89.28	89.23	17.71	71.57	350.00	260.72	260.72
DIV OF FIRE SCI CONTR SERV		.00	.00	.00	100.00	100.00	100.00
DIV OF FIRE SCI SUPPLIES	72.00	72.00	72.00	.00	825.00	753.00	753.00
DIV OF FIRE SCI CONF & MEETINGS		.00	.00	.00	200.00	200.00	200.00
DIV OF HUMANITIES SALARIES	108,110.64	108,110.64	88,454.16	19,656.48	222,343.00	114,732.36	114,232.36
DIV OF HUMAN. CONTR SERV		.00	.00	.00	350.00	350.00	350.00
DIV OF HUMAN. SUPPLIES	2,019.73	2,019.73	1,100.24	919.55	2,000.00	780.21	780.21
DIV OF HUMAN. CONF & MEETINGS	530.24	530.24	530.24	.00	2,170.00	1,639.76	1,639.76
DIV OF HUMAN. ART SALARIES	9,848.19	9,848.19	8,057.61	1,790.58	21,487.00	11,638.81	11,638.81

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ART DEPT CONTR SERV	24.00	24.00		24.00	200.00	176.00	176.00
ART DEPT SUPPLIES	291.29	291.29	251.67	39.62	700.00	408.71	408.71
ART DEPT CONF & MEETINGS		.00		.00	130.00	130.00	130.00
MUSIC DEPT SALARIES	19,459.88	19,459.88	15,921.72	3,538.16	42,458.00	22,998.12	22,998.12
MUSIC DEPT CONTR SERV	140.00	140.00	140.00	.00	1,100.00	960.00	960.00
MUSIC DEPT SUPPLIES	844.32	844.32	776.11	68.21	1,300.00	455.68	455.68
MUSIC DEPT CONF & MEETINGS	32.00	32.00	32.00	.00	310.00	278.00	278.00
DIV OF MATH SCI SALARIES	91,291.75	91,291.75	74,693.25	16,598.50	167,644.00	76,352.25	76,352.25
DIV OF MATH SCI CONTR SERV		.00		.00	3,400.00	3,400.00	3,400.00
DIV OF MATH SCI SUPPLIES	5,397.60	5,397.60	4,455.46	942.14	10,660.00	5,262.40	5,262.40
DIV OF MATH SCI CONF & MEETINGS	835.87	835.87	835.87	.00	1,010.00	174.13	174.13
DIV OF MED LAB TECH SALARIES	23,041.43	23,041.43	19,598.29	3,443.14	41,318.00	18,276.57	18,276.57
DIV OF MED LAB TECH CONTR SERV	1,475.50	1,475.50	489.50	986.00	800.00	675.50 CR	675.50 CR
MED LAB TECH SUPPLIES	6,263.48	6,263.48	5,617.66	645.82	14,325.00	8,061.52	8,061.52
MED LAB TECH CONF & MEETINGS	528.32	528.32	528.32	.00	1,500.00	971.68	971.68
DIV OF ADN SALARIES	29,705.94	29,705.94	24,304.86	5,401.08	55,128.00	25,422.06	25,422.06
ADN OFFICESALARIES	5,954.25	5,954.25	5,160.35	793.90	9,527.00	3,572.75	3,572.75
ADN CONTR SERV		.00		.00	275.00	275.00	275.00
ADN SUPPLIES	1,869.03	1,869.03	1,345.67	523.36	2,525.00	655.97	655.97
ADN CONF & MEETINGS	584.80	584.80	483.80	101.00	1,875.00	1,290.20	1,290.20
LPN SALARIES	63,028.25	63,028.25	55,063.37	7,964.88	104,401.00	41,372.75	41,372.75
LPN CONTR SERV		.00		.00	600.00	600.00	600.00
LPN SUPPLIES	1,436.58	1,436.58	1,108.08	328.50	2,550.00	1,113.42	1,113.42
LPN CONF & MEETINGS	846.84	846.84	716.84	130.00	1,750.00	903.16	903.16
DIV OF RAD TECH SALARIES	14,759.43	14,759.43	12,317.24	1,942.24	23,307.00	9,047.52	9,047.52
DIV OF RAD TECH CONTR SERV		.00		.00	450.00	450.00	450.00
DIV OF RAD TECH SUPPLIES	2,034.24	2,034.24	1,506.88	527.36	3,650.00	1,615.76	1,615.76
DIV OF RAD TECH CONF & MEETINGS	732.10	732.10	732.10	.00	2,400.00	1,667.90	1,667.90
DIV OF PHYS ED SALARIES	17,951.01	17,951.01	14,687.19	3,263.82	39,166.00	21,214.99	21,214.99
DIV OF PHYS ED CONTR SERV	323.14	323.14	323.14	.00	200.00	123.14 CR	123.14 CR
DIV OF PHYS ED SUPPLIES	1,030.45	1,030.45	1,024.65	5.80	2,510.00	1,479.55	1,479.55
DIV OF PHYS ED CONF & MEETINGS	266.51	266.51	266.51	.00	780.00	513.49	513.49
DIV OF NURSING ASST CONTR SERV		.00		.00	300.00	300.00	300.00
NURSING ASST SUPPLIES	28.17	28.17	28.17	.00	700.00	671.83	671.83
NURSING ASST CONF & MEETINGS		.00		.00	100.00	100.00	100.00
SUMMER SESSION SALARIES-WAGNER	49,967.70	49,967.70	49,967.70	.00	45,000.00	4,967.70 CR	4,967.70 CR
SUMMER SESSION SALARIES-FOSTER	47,878.35	47,878.35	47,878.35	.00	48,200.00	321.65	321.65

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
SUMMER SESSION SALARIES-SAGMOE	8144.05	8144.05	8144.05			4855.95	4855.95
INSTR SECR SALARIES	14755.93	14755.93	12508.62	2247.31	27219.88	12463.07	12463.07
INSTR ADMIN FED WORK STUDY	4939.67	4939.67	4293.93	645.74	12932.00	7992.33	7992.33
INSTR ADMIN STATE WORK STUDY	1905.33	1905.33	1691.77	213.56		1905.33 CR	1905.33 CR
WORKROOM CONTR SERV	1837.40	1837.40	1741.15	96.25	2200.00	362.60	362.60
INSTR ADMIN UNALLOCATED CONTR	606.61	606.61	606.61	.00	1650.00	1043.39	1043.39
WORKROOM SUPPLIES	2116.39	2116.39	1789.60	876.79 CR	1000.00	3116.39	3116.39
FACULTY OFFICE SUPPLIES	337.02	337.02	281.66	55.36	600.00	262.98	262.98
INSTITU COMMITTEES SUPPLIES	8.97	8.97	8.97	.00	200.00	191.03	191.03
TUITION REIMB	3365.83	3365.83	2373.83	992.00	6600.00	3234.17	3234.17
ASST DEAN ARTS & SOCIAL SCIENCE--							
SALARY	17812.50	17812.50	15437.50	2375.00	28500.00	10687.50	10687.50
PART TIME OVERLOAD SALARIES	16834.20	16834.20	15370.80	1463.40	35000.00	18165.80	18165.80
NIGHT PREMIUMS	100.00	100.00	100.00	.00		100.00 CR	100.00 CR
SECR SALARY	5625.10	5625.10	4759.70	865.40	10385.00	4759.90	4759.90
FEDERAL WORK STUDY	3074.51	3074.51	2644.03	430.48	5800.00	2725.49	2725.49
SUPPLIES	337.89	337.89	297.39	40.50	800.00	462.11	462.11
CONF & MEETING EXP	292.14	292.14	186.84	105.30	800.00	507.86	507.86
ASST DEAN BUSINESS & TECHNOLOGY--							
SALARY	18750.00	18750.00	16250.00	2500.00	30000.00	11250.00	11250.00
PART TIME OVERLOAD SALARIES	32661.86	32661.86	32311.67	350.19	84031.00	51369.14	51369.14
NIGHT PREMIUMS	1400.00	1400.00	800.00	600.00		1400.00 CR	1400.00 CR
SECR SALARY	7663.05	7663.05	6641.31	1021.74	12261.00	4597.95	4597.95
FEDERAL WORK STUDY	3705.18	3705.18	3196.81	508.37	11256.00	7550.82	7550.82
SUPPLIES	523.17	523.17	461.02	62.15	1000.00	476.83	476.83
CONF & MEETING EXP	1062.52	1062.52	928.12	134.40	1200.00	137.48	137.48
ASST DEAN COMMUNITY & EXTENSION SERV--							
SALARY	17187.45	17187.45	14895.79	2291.66	27500.00	10312.55	10312.55
INSTR SALARIES	55217.30	55217.30	54792.30	425.00	102000.00	46782.70	46782.70
COMM SERV COORDINATORS	4775.00	4775.00	4775.00	.00	8000.00	3225.00	3225.00
SECR SALARY	5899.62	5899.62	5098.22	801.40	9617.00	3717.38	3717.38
FEDERAL WORK STUDY	1348.39	1348.39	1237.84	110.55	3655.00	2306.61	2306.61
STATE WORK STUDY	639.85	639.85	639.85	.00		639.85 CR	639.85 CR
CONTR SERV	855.00	855.00	710.00	145.00	3500.00	2645.00	2645.00
SUPPLIES	1639.04	1639.04	1225.51	413.53	3500.00	1860.96	1860.96

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ASST DEAN COMM & EXT SERV- (CONTD)--							
CONF & MEETING EXPENSES	595.60	595.60	495.60	100.00	2000.00	1404.40	1404.40
ASST DEAN HEALTH & NATURAL SCIENCES--							
SALARY	18750.00	18750.00	16250.00	2500.00	30000.00	11250.00	11250.00
PART TIME OVERLOAD SALARIES	35429.91	35429.91	29976.29	5453.62	73812.00	38382.09	38382.09
NIGHT PREMIUMS	500.00	500.00		500.00		500.00 CR	500.00 CR
FEDERAL WORK STUDY	6247.71	6247.71	5764.71	983.00	13596.00	7348.29	7348.29
STATE WORK STUDY	380.24	380.24	380.24	.00		380.24 CR	380.24 CR
CONTR SERV	30.00	30.00	30.00	.00	200.00	170.00	170.00
SUPPLIES	443.16	443.16	365.80	77.36	800.00	356.84	356.84
CONF & MEETING EXP	547.70	547.70	447.70	100.00	600.00	52.30	52.30
ACADEMIC SKILLS SALARIES	32273.01	32273.01	26405.19	5867.82	64472.00	32198.99	32198.99
ACADEM SKILLS CONTR SERV	163.95	163.95	163.95	.00	400.00	236.05	236.05
ACADEM SKILLS SUPPLIES	1658.61	1658.61	1170.63	487.98	3600.00	1941.39	1941.39
ACADEM SKILLS CONF & MEETINGS	420.00	420.00	420.00	.00	800.00	380.00	380.00
HONORS PROGRAM CONTR SERV		.00		.00	100.00	100.00	100.00
HONORS PROG SUPPLIES	59.75	59.75	59.75	.00	100.00	40.25	40.25
HONORS PROG CONF & MEETINGS		.00		.00	510.00	510.00	510.00
DEAN OF INSTR SALARY	22187.40	22187.40	19229.08	2958.32	35500.00	13312.60	13312.60
DEAN OF INSTR SECR SALARY	7110.60	7110.60	6162.52	948.08	11377.00	4266.40	4266.40
STUDENT TUTORS	1754.61	1754.61	1468.17	286.44	5000.00	3245.39	3245.39
DEAN OF INSTR CONTR SERV		.00		.00	200.00	200.00	200.00
DEAN OF INSTR SUPPLIES	915.97	915.97	741.31	174.66	1000.00	84.03	84.03
DEAN OF INSTR CONF & MEETINGS	661.70	661.70	413.24	248.46	1500.00	838.30	838.30
LRC PROF SALARIES	30250.77	30250.77	24750.63	5500.14	66002.00	35751.23	35751.23
LRC SECR SALARIES	18529.95	18529.95	15987.37	2542.58	30511.00	11981.05	11981.05
LRC FED WORK STUDY	5485.73	5485.73	4825.76	659.97	13000.00	7514.27	7514.27
LRC STATE WORK STUDY	732.82	732.82	637.34	95.48		732.82 CR	732.82 CR
LRC CONTR SERV	1397.47	1397.47	1177.29	220.18	4235.00	2837.53	2837.53
LIBRARY SUPPLIES	7645.55	7645.55	7431.50	214.05	10750.00	3104.45	3104.45
A V SUPPLIES	2821.65	2821.65	2029.29	792.36	7040.00	4218.35	4218.35
XEROX SUPPLIES	935.80	935.80 CR	359.96	575.84 CR	2000.00	2935.80	2935.80
LIBRARY BOOKS	17438.73	17438.73	14811.16	2627.57	30000.00	12561.27	12561.27
LRC CONF & MEETINGS	246.00	246.00	246.00	.00	500.00	254.00	254.00

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ADM & RECORDS PROF SALARIES	16,875.00	16,875.00	14,625.00	2,250.00	27,000.00	10,125.00	10,125.00
ADM & REC SECR SALARIES	22,260.17	22,260.17	19,275.39	2,984.78	35,818.00	13,557.83	13,557.83
ADM & REC FED WORK STUDY	4,032.61	4,032.61	3,306.48	726.13	4,958.00	925.39	925.39
ADM & REC STATE WORK STUDY	778.88	778.88	661.63	117.25		778.88 CR	778.88 CR
ADM & REC CONTR SERV	505.00	505.00	505.00	.00	3,150.00	2,645.00	2,645.00
ADM & REC SUPPLIES	1,635.84	1,635.84	1,210.79	425.05	6,000.00	4,364.16	4,364.16
ADM & REC CONF & MEETINGS	266.36	266.36	266.36	.00	425.00	158.64	158.64
COUNSELING SALARIES	37,433.03	37,433.03	32,522.13	4,910.90	58,931.00	21,497.97	21,497.97
COUNSELING SECR SALARIES	6,213.75	6,213.75	5,385.25	828.50	9,942.00	3,728.25	3,728.25
HEALTH SERVICES SUPPLIES	24.52	24.52	24.52	.00	300.00	275.48	275.48
FINANCIAL AIDS PROF SALARIES	17,373.75	17,373.75	15,057.25	2,316.50	27,798.00	10,424.25	10,424.25
FIN AIDS SECR SALARIES	11,991.71	11,991.71	10,387.81	1,603.90	19,247.00	7,255.29	7,255.29
STUDENT SERV ADMIN SALARIES	20,975.35	20,975.35	18,178.81	2,796.54	33,561.00	12,585.65	12,585.65
STUDENT SERV SECR SALARIES	7,667.40	7,667.40	6,645.08	1,022.32	12,268.00	4,600.60	4,600.60
STUDENT SERV FED WORK STUDY	22,547.59	22,547.59	19,151.51	3,396.08	51,100.00	28,552.41	28,552.41
STUDENT SERV STATE WORK STUDY	3,320.14	3,320.14	3,206.24	113.90		3,320.14 CR	3,320.14 CR
COACHING SALARIES	5,325.00	5,325.00	5,325.00	.00	11,845.00	6,520.00	6,520.00
STUDENT SERV CONTR SERV	514.00	514.00	514.00	.00	300.00	214.00 CR	214.00 CR
STUDENT SERV SUPPLIES	7,176.78	7,176.78	6,428.47	748.31	12,000.00	4,823.22	4,823.22
STUDENT RECRUITMENT	354.75	354.75	354.75	.00	1,500.00	1,145.25	1,145.25
COMMENCEMENT	1,577.21	1,577.21	1,431.08	146.13	6,000.00	4,422.79	4,422.79
STUDENT SERV CONF & MEETINGS	1,577.97	1,577.97	1,554.17	23.80	4,750.00	3,172.03	3,172.03
VETERANS GRANT SUPPLIES	389.57	389.57	386.57	3.00	500.00	110.43	110.43
VETERANS GRANT CONF & MEETINGS		.00		.00	100.00	100.00	100.00
PUBLIC SERV SALARIES		.00		.00	3,500.00	3,500.00	3,500.00
PUB SERV CONTR SERV		.00		.00	7,000.00	7,000.00	7,000.00
PUB SERV SUPPLIES		.00		.00	3,000.00	3,000.00	3,000.00
SERVICE STAFF SALARIES	210,397.39	210,397.39	182,414.87	27,982.52	350,177.00	139,779.61	139,779.61
MAINT FED WORK STUDY-BOYS	34,424.25	34,424.25	29,030.75	5,393.50	82,000.00	47,575.75	47,575.75
MATRONS FED WORK STUDY	11,423.71	11,423.71	10,338.13	1,085.58		11,423.71 CR	11,423.71 CR
MAINT STATE WORK STUDY-BOYS	1,400.00	1,400.00	1,400.00	.00		1,400.00 CR	1,400.00 CR
MATRONS STATE WORK STUDY	1,268.75	1,268.75	1,149.75	119.00		1,268.75 CR	1,268.75 CR
TELEPHONE	14,021.23	14,021.23	12,050.04	1,971.19	27,280.00	13,258.77	13,258.77
PRESIDENTS SALARY	30,312.45	30,312.45	26,270.79	4,041.66	48,500.00	18,187.55	18,187.55
PRES SECR SALARY	9,371.85	9,371.85	8,122.27	1,249.58	14,995.00	5,623.15	5,623.15
PRES OFC FED WORK STUDY	1,201.01	1,201.01	1,041.88	159.13	2,096.00	894.99	894.99
PRES OFC CONTR SERV		.00		.00	1,000.00	1,000.00	1,000.00

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PRES OFC SUPPLIES	1810.27	1810.27	1602.12	208.15	2000.00	189.73	189.73
PRES OFC CONF & MEETINGS	1409.40	1409.40	1069.42	339.98	2500.00	1090.60	1090.60
SPECIAL AFFAIRS	1852.65	1852.65	1250.20	602.45	3000.00	1147.35	1147.35
PRESIDENT-OTHER CONF & MEETING EXP	2887.50	2887.50	2637.50	250.00	4300.00	1412.50	1412.50
BUS OFC ADMIN SALARIES	24718.65	24718.65	21422.83	3295.82	39550.00	14831.35	14831.35
BUS OFC PROF SALARIES	17868.00	17868.00	15485.60	2382.40	28589.00	10721.00	10721.00
BUS OFC SECR SALARIES	35884.49	35884.49	31112.63	4771.86	58285.00	22400.51	22400.51
BUS OFC FED WORK STUDY	4856.74	4856.74	4071.99	784.75	15276.00	10419.26	10419.26
BUS OFC STATE WORK STUDY	877.71	877.71	763.81	113.90		877.71 CR	877.71 CR
BUS OFC CONTR SERV	3870.99	3870.99	3870.99	.00	4300.00	429.01	429.01
BUS OFC SUPPLIES	3716.82	3716.82	2554.04	1162.78 CR	9000.00	12716.82	12716.82
BUS OFC CONF & MEETINGS	1428.79	1428.79	1080.59	348.20	3025.00	1596.21	1596.21
PUBLIC INFO ADMIN SALARIES	17656.20	17656.20	15302.04	2354.16	28250.00	10593.80	10593.80
PUB INFO SECR SALARIES		.00	.00	.00	2000.00	2000.00	2000.00
PUB INFO SUPPLIES	44539.82	44539.82	36104.81	8435.01	55000.00	11360.18	11360.18
PUB INFO CONF & MEETINGS	316.10	316.10	264.20	51.90	800.00	483.90	483.90
AUDITING & LEGAL	3412.45	3412.45	3162.45	250.00	8000.00	4587.55	4587.55
ELECTIONS & OTHER	488.11	488.11	481.75	6.36	3000.00	2511.89	2511.89
BOARD CONF & MEETINGS	1208.59	1208.59	1070.94	137.65	1700.00	491.41	491.41
INSTITUTIONAL SECR SALARIES	6318.00	6318.00	5475.60	842.40	10109.00	3791.00	3791.00
INSTITU FED WORK STUDY	2245.26	2245.26	1821.76	423.50	3640.00	1394.74	1394.74
GROUP MED & LEE INS	116739.75	116739.75	102674.31	14065.44	157460.00	40720.25	40720.25
IN SERVICE TRAINING	500.06	500.06	500.06	.00	5000.00	4499.94	4499.94
INSTITU UNALLOCATED CONTR	1185.08	1185.08	1047.85	137.23	2100.00	914.92	914.92
FACULTY ASSN SUPPLIES	108.14	108.14	78.02	30.12	200.00	91.86	91.86
POSTAGE	16403.30	16403.30	6392.83	10010.47	36000.00	19596.70	19596.70
PUBLICATIONS & DUES	5402.67	5402.67	5402.67	.00	6000.00	597.33	597.33
ADVERTISING	367.85	367.85	367.85	.00	550.00	182.15	182.15
RECRUITMENT	3478.26	3478.26	3456.46	21.80	3000.00	478.26 CR	478.26 CR
GENERAL INSURANCE	6764.00	6764.00	6764.00	.00	9000.00	2236.00	2236.00
EQUIPMENT	39597.07	39597.07	29951.47	9645.60	129746.00	90148.93	90148.93
VOC ED EQUIPMENT	31120.80	31120.80	16000.95	15119.85		31120.80 CR	31120.80 CR
TUITION CHARGE BACK	17232.86	17232.86	16698.21	534.65	25000.00	7767.14	7767.14
INSTITUTIONAL RESEARCH SUPPLIES	74.44	74.44	74.44	.00	500.00	425.56	425.56
DATA PROC PROF SALARIES	32134.20	32134.20	27849.64	4284.56	51415.00	19280.80	19280.80
DATA PROC SECR SALARIES	6582.60	6582.60	5688.44	894.16	10730.00	4147.40	4147.40
DATA PROC FED WORK STUDY	2891.05	2891.05	2586.20	304.85	4288.00	1396.95	1396.95

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DATA PROC CONTR SERV	13,401.25	13,401.25	13,251.25	150.00	21,322.00	7,920.75	7,920.75
DATA PROC SUPPLIES	3,096.74	3,096.74	3,186.93	90.19 CR	5,200.00	2,103.26	2,103.26
DATA PROC CONF & MEETINGS	997.64	997.64	997.64	.00	4,150.00	3,152.36	3,152.36
DATA PROC EQUIP RENTAL	29,073.78	29,073.78	25,322.28	3,751.50	63,728.00	34,654.22	34,654.22
PLANNING & DEVEL SALARIES	11,458.40	11,458.40	9,166.72	2,291.68	31,020.00	19,561.60	19,561.60
PLANNING & DEVEL SUPPLIES	649.13	649.13	561.93	87.20	1,000.00	350.87	350.87
PLANNING & DEVEL CONF & MEETINGS	1,168.35	1,168.35	918.35	250.00	2,000.00	831.65	831.65
AFFIRM ACTION CONTR SERV		.00		.00	100.00	100.00	100.00
AFFIRM ACTION SUPPLIES	60.00	60.00	60.00	.00	100.00	40.00	40.00
AFFIRM ACTION CONF & MEETINGS		.00		.00	500.00	500.00	500.00
CONTINGENCIES		.00		.00	118,260.00	118,260.00	118,260.00
	225,4908.04 T	225,4908.04 T	192,8194.76 T	326,713.28 T	412,8802.00 T	187,3894.96 T	187,3894.96 T

BUILDING FUND

MAINT & BLDG SUPPLIES	19,037.08	19,037.08	11,590.35	7,446.73	55,000.00	35,962.92	35,962.92
MAINT CONF & MEETING EXP	333.98	333.98	203.70	130.28	950.00	616.02	616.02
SERVICE EQUIPMENT	1,380.09	1,380.09	1,380.09	.00	13,000.00	11,619.91	11,619.91
MAINT CONTR SERV	24,209.76	24,209.76	22,287.84	1,921.92	46,100.00	21,890.24	21,890.24
GAS	67,773.93	67,773.93	50,265.10	17,508.83	138,350.00	70,576.07	70,576.07
ELECTRICITY	10,4512.59	10,4512.59	90,039.75	14,472.84	182,750.00	78,237.41	78,237.41
RENTAL CHARGES		.00		.00	1,000.00	1,000.00	1,000.00
CONTINGENCIES		.00		.00	30,000.00	30,000.00	30,000.00
	217,247.43 T	217,247.43 T	175,766.83 T	41,480.60 T	467,150.00 T	249,902.57 T	249,902.57 T

SITE AND CONSTRUCTION FUND

Account	Total Expenditures	To Date	Prev. No. To Date	This No.	Budget	Unexpended	Unencumbered
SITE IMPROVEMENT	20.177.75	20.177.75	20.177.75	.00	20.000.00	177.75 CR	177.75 CR
NEW BLDGS & ADDITIONS		.00		.00	10.000.00	10.000.00	10.000.00
BLDG IMPROVEMENTS		.00		.00	120.000.00	120.000.00	120.000.00
BLDG REPAIRS	1,290.15 ◊	1,290.15 CR	1,290.15 ◊	.00		1,290.15	1,290.15
GYM COLUMNS	5,038.92	5,038.92	5,038.92	.00		5,038.92 CR	5,038.92 CR
ADMISSIONS REMODELING	32,254.00	32,254.00	6,454.00	25,800.00		32,254.00 CR	32,254.00 CR
OFFICE EQUIPMENT		.00		.00	20.000.00	20.000.00	20.000.00
INSTR EQUIPMENT		.00		.00	10.000.00	10.000.00	10.000.00
SERVICE EQUIPMENT		.00		.00	10.000.00	10.000.00	10.000.00
CAPITAL OUTLAY		.00		.00	10.000.00	10.000.00	10.000.00
	56,180.52 T	56,180.52 T	30,380.52 T	25,800.00 T	200.000.00 T	14,381.948 T	14,381.948 T

BOND AND INTEREST FUND

DEBT PRINCIPAL RETIREMENT	250.000.00	250.000.00	250.000.00	.00	250.000.00	.00	.00
INTEREST	23,062.50	23,062.50	23,062.50	.00	41,563.00	18,500.50	18,500.50
FIXED CHARGES	131.25	131.25	131.25	.00	500.00	368.75	368.75
	273,193.75 T	273,193.75 T	273,193.75 T	.00 T	292,063.00 T	18,869.25 T	18,869.25 T

WORKING CASH FUND

MISC EXPENSES		.00		.00	1.000.00	1.000.00	1.000.00
	.00 T	.00 T	.00 T	.00 T	1.000.00 T	1.000.00 T	1.000.00 T

INSURANCE FUND

WORKMENS COMP	12,662.92	12,662.92	12,662.92	.00	18.000.00	5,337.08	5,337.08
TORT LIABILITY	13,551.00	13,551.00	13,551.00	.00	10.000.00	3,551.00 CR	3,551.00 CR
UNEMPLOYMENT COMP	4,148.92	4,148.92	4,148.92	.00	21.000.00	16,851.08	16,851.08
AUDIT COSTS	8,550.00	8,550.00	8,550.00	.00	9.000.00	450.00	450.00
	38,912.84 T	38,912.84 T	38,912.84 T	.00 T	58.000.00 T	19,087.16 T	19,087.16 T

REVENUE REPORT

EDUCATIONAL FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
TAXES - CURRENT	838,254.46	838,254.46	812,369.42	25,885.04	840,598.00	2,343.54	2,343.54
1981 TAXES		.00		.00	420,299.00	420,299.00	420,299.00
IN LIEU OF TAXES	2,675.02	2,675.02	2,675.02	.00		2,675.02 CR	2,675.02 CR
CHARGE BACK REVENUE	4,715.13	4,715.13	2,241.93	2,473.20	14,500.00	9,784.87	9,784.87
STATE APPORTIONMENT	670,785.50	670,785.50	670,785.50	.00	1,341,651.00	670,865.50	670,865.50
VOC ED REG REIMB	68,073.00	68,073.00	68,073.00	.00	115,000.00	46,927.00	46,927.00
VOC ED EQUIP REIMB	62.00	62.00	62.00	.00	37,500.00	37,438.00	37,438.00
CORP PERS PROP TX REPL	112,579.49	112,579.49	112,579.49	.00	120,802.00	8,222.51	8,222.51
STATE WORK STUDY		.00		.00	10,600.00	10,600.00	10,600.00
HEW TITLE 2		.00		.00	2,000.00	2,000.00	2,000.00
FEDERAL WORK STUDY	84,988.12	84,988.12	73,941.68	11,046.44	170,658.00	85,669.88	85,669.88
OTHER FED SOURCES		.00		.00	3,017.00	3,017.00	3,017.00
SUMMER TUITION	111,846.67	111,846.67	111,846.67	.00	116,630.00	4,783.33	4,783.33
FALL TUITION	435,079.65	435,079.65	350,000.00	85,079.65	491,230.00	56,150.35	56,150.35
SPRING TUITION	25,000.00	25,000.00		25,000.00	464,999.00	439,999.00	439,999.00
GRADUATION FEES	9.00	9.00 CR	9.00	.00	1,000.00	1,009.00	1,009.00
TRANSCRIPT FEES	502.00	502.00	452.00	50.00	1,100.00	598.00	598.00
PUB SERV INCOME		.00		.00	13,500.00	13,500.00	13,500.00
FACILITIES RENTAL-UNIT 5	10,000.00	10,000.00	8,750.00	1,250.00	15,000.00	5,000.00	5,000.00
INTEREST ON INVESTMENTS	12,965.30	12,965.30	11,913.21	1,052.09	30,000.00	17,034.70	17,034.70
OTHER REVENUE	4,986.18	4,986.18	5,538.44	552.26 CR	400.00	4,586.18 CR	4,586.18 CR
	2,382,503.52	2,382,503.52	2,231,219.36	151,284.16	4,210,484.00	1,827,980.48	1,827,980.48

BUILDING FUND

CURRENT TAXES	209,556.70	209,556.70	203,085.65	6,471.05	210,150.00	593.30	593.30
1981 TAXES		.00		.00	105,075.00	105,075.00	105,075.00
IN LIEU OF TAXES	668.73	668.73	668.73	.00		668.73 CR	668.73 CR
CORP PERS PROP TAX REPL	29,625.90	29,625.90	29,625.90	.00	30,200.00	574.10	574.10
INTEREST ON INVESTMENTS	5,389.83	5,389.83	5,389.83	.00	100.00	5,289.83 CR	5,289.83 CR
MISC REVENUE	862.00	862.00	777.00	85.00	1,100.00	238.00	238.00
	246,103.16	246,103.16	239,547.11	6,556.05	346,625.00	100,521.84	100,521.84

SITE AND CONSTRUCTION FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
INTEREST ON INVESTMENTS	74,356.49	74,356.49	71,022.69	3,333.80	50,000.00	24,356.49 CR	24,356.49 CR
	74,356.49 T	74,356.49 T	71,022.69 T	3,333.80 T	50,000.00 T	24,356.49 CR	24,356.49 CR

BOND AND INTEREST #1

1980 TAXES	265,448.64	265,448.64	257,251.67	8,196.97	254,868.00	10,580.64 CR	10,580.64 CR
1981 TAXES		.00		.00	127,434.00	127,434.00	127,434.00
IN LIEU OF TAXES	847.10	847.10	847.10	.00		847.10 CR	847.10 CR
PERS PROP TAX REPL	36,941.00	36,941.00	36,941.00	.00	36,695.00	246.00 CR	246.00 CR
INTEREST ON INVESTMENTS	25,971.35	25,971.35	25,744.69	226.66	15,000.00	10,971.35 CR	10,971.35 CR
	329,208.09 T	329,208.09 T	320,784.46 T	8,423.63 T	433,997.00 T	104,788.91 T	104,788.91 T

WORKING CASH FUND

SALE OF BONDS	500,000.00	500,000.00	500,000.00	.00	500,000.00	.00	.00
INTEREST ON INVESTMENTS	108,363.66	108,363.66	103,259.56	5,104.10	35,000.00	73,363.66 CR	73,363.66 CR
	608,363.66 T	608,363.66 T	603,259.56 T	5,104.10 T	535,000.00 T	73,363.66 CR	73,363.66 CR

INSURANCE FUND

CURRENT TAXES	69,861.43	69,861.43	67,704.14	2,157.29	58,000.00	11,861.43 CR	11,861.43 CR
IN LIEU OF TAXES	222.94	222.94	222.94	.00		222.94 CR	222.94 CR
	70,084.37 T	70,084.37 T	67,927.08 T	2,157.29 T	58,000.00 T	12,084.37 CR	12,084.37 CR

SAUK VALLEY COLLEGE

APPROVED BY

Janita Rogers

PRESIDENT

Kay E. Fisher

SECRETARY

DATE *2-23-87*

For Board Meeting of
February 23, 1982

Agenda Item E-4

BUDGET TRANSFER REQUEST
STUDENT ACTIVITIES

In preparing the current Student Activities budget, the projected expenditures for the student newspaper, Sauk Talk, and the Pom Pon and Cheerleader squads were based on last year's performance. A good portion of the budget in these two areas was not utilized last year because of the low student participation.

We are pleased to report that both of these programs have demonstrated significant improvement in participation this year. Under the direction of Ed Beatty, Sauk Talk has developed a more consistent production schedule. There has also been very positive results with the Cheerleading and Pom Pon squads. Marilyn Vinson has assumed the advisory position and has doubled the participation. As a result of the growth in these two activities, we have experienced increased expenses, particularly in supplies and uniforms.

The following is recommended for Board approval:

RECOMMENDATION: Board approval to transfer \$1,875 from the Student Equity Account as follows:

\$1,500 to Student Newspaper Account #262
375 to Cheerleading and Pom Pons #256

For Board Meeting of
February 23, 1982

Agenda Item F-1

PERSONNEL RECOMMENDATION:

LEAVE OF ABSENCE

Peggy White, instructor in our Medical Laboratory program has requested a Leave of Absence for the fall semester of 1982. This leave has full support as part of her professional development and enhancement of her professional services to Sauk.

RECOMMENDATION: That Peggy White be granted a Leave of Absence, without pay, for the fall semester of 1982.



SAUK VALLEY COLLEGE

R. R. 1 Dixon, Illinois / 61021 Area 815 288-5511

January 25, 1982

Dr. W. Harold Garner
President
Sauk Valley College
Rural Route Five
Dixon, IL 61021

Dear Dr. Garner:

I am requesting a leave of absence for the fall semester of 1982 and will return for the spring semester 1983.

During this time, I am planning on completing the requirements for certification and registration as a medical technologist. This will be done at Freeport Memorial Hospital under the direction of Geraldine Malone.

As of now, I am limited as to what I can teach by N.A.A.C.L.S., our accrediting agency. Upon completion of this goal, I will be qualified to teach more classes in the MLT program. This increase in usefulness will be an asset to the college and the MLT program.

I have been working toward this goal part-time for three years. During that time, I have had the full support of Mr. Nelson and Dean Kime for which I am very grateful. They are as enthusiastic about the completion of this goal as I am.

By granting this leave; you will be providing me with a new growth experience and will be expanding the horizons for the college and the MLT program.

Sincerely,

Peggy White

lbp

cc: Don Foster
Jan Kime
Harold Nelson

RECEIVED
JAN 27 1982
Off. of the President

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE February 9, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *DF*

RE: Recommendation on Peggy White's Request for Leave of Absence -
Fall 1982

This memorandum will serve to recommend that Peggy White be granted a leave of absence for fall semester of 1982. We will be able to cover her classes with a combination of part-time faculty and additional overload on the part of Harold Nelson.

It is definitely in the interest of the college to have Ms. White complete her MLT degree. The inconvenience of having her absent for one semester will be far outweighed by the advantages of having a second faculty member in that area with an MLT degree and complete certification.

DF/js

cc Jan Kime
Peggy White

RECEIVED
FEB 8 1982
Off. of the President

For Board Meeting of
February 23, 1982

Agenda Item F-2

PERSONNEL RECOMMENDATION:
TERM APPOINTMENTS

The following persons have completed a year of satisfactory service as a "term" appointment and are eligible for re-appointment to another year of the same designation:

Jan Ahling	Jane Klug
Doris Cox	Joyce McClintock
Char DeFrancesco	Linda Miller
Charles Frieders	Ralph Pifer
Karen Huber	Frank Pintozzi
	Sandra Taira

RECOMMENDATION: It is recommended that the persons indicated above be offered a new term appointment with a normal salary increment for the 1982-83 academic year.

For Board Meeting of
February 23, 1982

Agenda Item F-3

PERSONNEL RECOMMENDATION:

NEW CONTINUING (TENURE) APPOINTMENT

The following person has satisfactorily completed his period of three years of instructional service as a "term" appointee and is eligible for a continuing (tenure) appointment:

.. CHARLES WEST

RECOMMENDATION: It is recommended that Mr. West be offered his initial continuing (tenure) appointment with a normal salary increment for the 1982-1983 academic year.

For Board Meeting of
February 23, 1982

Agenda Item F-4

PERSONNEL RECOMMENDATION:

RENEWAL OF CONTINUING (TENURE) APPOINTMENTS

The following persons have satisfactorily completed another year of instructional service as a continuing (tenured) appointee and are recommended for an appointment renewal:

Glenn Bailey	James Major
Jim Barber	Jerry Mathis
Ed Beatty	Bob Matter
Judy Burnham	Ken McLean
Don Burton	Joan Melvin
Claire Buschmann	Harold Nelson
Bill Byar	Fred Nesbit
Bob Crouse	John O'Banion
Ross Dill	Betty Orlowski
Jerry Frana	Charles Oster
Lauren Frederick	Frank Palumbo
Carl Gates	Charles Paterson
Leona Grossman	Duane Paulsen
Max Guinnup	Karen Pinter
Carol Hain	Stanley Shippert
Ron Happach	Bob Smith
Tom Harding	Norm Spencer
Ron Hartje	Bob Thomas
Ruth Hedstrom	Deb Vrhel
Dale Heuck	George Vrhel
Anne Horton	Mary Weller
Rosemary Johnson	Bob Wharton
Stu Keller	Peggy White
Kit Lillyman	Dave Youker
Bob Logemann	
Dave Lovekin	

RECOMMENDATION: It is recommended that the persons indicated above be offered a continuing appointment with a normal salary increment for the 1982-1983 academic year.

For Board Meeting of
February 23, 1982

Agenda Item F-5

PERSONNEL RECOMMENDATION:

PROMOTIONS

These persons are presented as having successfully completed the requirements outlined in the Faculty Agreement for promotion to a higher academic rank. Their record has been carefully reviewed and evaluated for each of these criteria:

1. Mastery of subject matter
2. Teaching capability
3. Interest in students as individuals
4. Understanding of the comprehensive community college
5. Evidence of professional growth
6. Meritorious service
7. Year in present rank

NAME	PROMOTION RECOMMENDED	
	From	To
Dr. James Barber	Associate Professor to Professor	
David Lovekin	Associate Professor to Professor	
Charles Oster	Assistant Professor to Associate	
Charles Paterson	Assistant Professor to Associate	
Deb Vrhel	Assistant Professor to Associate	

RECOMMENDATION: It is recommended that the instructional faculty nominated above be promoted as outlined, with the appropriate salary increments effective with the 1982-83 academic year.

SAUK VALLEY COLLEGE


RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 14, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster 

SUBJECT: Recommendation to Promote David Lovekin to the Rank of Professor

The following information is offered in support of the recommendation to promote David Lovekin to the rank of Professor.

1. Mastery of Subject Matter

David Lovekin must be rated as excellent in this area. It would not be an exaggeration to state that he is a "master of many subject areas," for indeed Mr. Lovekin is an accomplished scholar and a modern Renaissance Man. He holds a B.A. degree in English and a M.A. in Philosophy from Northern Illinois University. In addition, he has completed additional advanced graduate study at Michigan State University and the University of Nebraska. He has received two National Endowment for the Humanities Fellowships; one at Michigan State and the second a full academic year fellowship at the University of Nebraska. Mr. Lovekin has also published five articles in professional journals and coedited a book entitled Essays in Humanity and Technology. One of these articles entitled "Jacques Ellul and the Logic of Technology," was published in Man and World, a philosophy journal that is published in five languages. This article has brought national recognition to Mr. Lovekin and has been footnoted in a number of subsequent books and articles written by other philosophers throughout the nation. Mr. Lovekin has also presented a number of formal papers at philosophy conferences at the national level. In 1978 he was invited to present a paper at the "International Vico Society Conference" in Venice, Italy. Finally, he is also an accomplished photographer, jazz musician (bass player), karate expert, and wrestler. He started the karate course here at SVC and has served as wrestling coach. Thus, Mr. Lovekin is a well educated faculty member with outstanding talents in many areas. At the end of the academic year at the University of Nebraska he will have completed over 60 equated hours of graduate work beyond the M.A. degree.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 14, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster

RE: Recommendation to Promote David Lovekin to the Rank of Professor

PAGE TWO

2. Demonstrated Teaching Capability

Mr. Lovekin's classroom evaluations over the past 15 years have been consistently excellent. He is an outstanding teacher of philosophy and English and is respected by his colleagues and students for his extensive knowledge and the ability to stimulate learning. Mr. Lovekin is especially good in working with high ability students who find his courses to be challenging. It was in recognition of this capability that we appointed him to serve as the Director of the SVC Honors Program.

3. Interest in Students as Individuals

Mr. Lovekin has a good record of working with individual students, especially the bright students in the Honors Program. His willingness to spend many hours in dialogue with these students and in directing their research on honors projects has been critical to the success of the Honors Program. In addition, Mr. Lovekin has been willing to work with individual students in the Karate Club and the wrestling team. For example, several years ago he gave up a day of his vacation time to take a wrestling student to a downstate university to interview for a wrestling scholarship. Finally, it should be noted that Mr. Lovekin has a good record of maintaining contact with students after they leave SVC. A number of our best students from back in the late 1960's and early 1970's still correspond with Mr. Lovekin and visit him from time to time. Thus, Mr. Lovekin measures up well in this area.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 14, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster

SUBJECT: Recommendation to Promote David Lovekin to the Rank of Professor

PAGE THREE

4. Understanding of the Comprehensive Community College

Since coming to SVC in 1967, Mr. Lovekin has acquired a good understanding of the nature of the comprehensive community college. Having been a part of a community college faculty during the period of growth and development of this type of institution, Mr. Lovekin acquired a thorough understanding of the varied ability levels and diverse backgrounds of community college students. While he works best with very bright transfer students, he understands and accepts all types of students and programs as part of the community college mission.

5. Potential for Continued Professional Growth

Mr. Lovekin shows every promise of continuing to develop professionally as a faculty member at SVC. His strong, and varied, scholarly interests will no doubt lead him to continue his prodigious level of publication efforts. Also, his strong interest in students and the college will serve to encourage him to maintain his high level of involvement in both the academic program and the extra-curricular activities program at SVC.

6. Meritorious Service

Mr. Lovekin has an exemplary record of service to the college. He has been an active participant in the committee structure since 1967 and has taken an active role in departmental affairs. On numerous occasions he has prepared position papers on controversial issues and championed the cause of scholarship and academic standards. Also, he started the SVC Film Commission and Karate Club

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 14, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster

SUBJECT: Recommendation to Promote David Lovekin to the Rank of Professor

PAGE FOUR

and served as director of these activities for many years without any monetary remuneration. He has been a participant in the SVC Speakers Bureau and has presented speeches to a number of SVC area civic clubs and professional societies. He wrote, and received, a \$10,000 grant from the National Endowment for the Humanities to support an important philosophy conference at the college in 1978. He later organized and sponsored a second conference supported by local funds. Thus, Mr. Lovekin has served the college in numerous meritorious ways throughout the past 15 years.

7. Number of Years in Present Rank

Mr. Lovekin received his last promotion in 1978.

DF/js

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 14, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *DF*

SUBJECT: Recommendation to Promote Charles Oster to the Rank of Associate Professor

The following information is submitted in support of the recommendation to promote Charles Oster to the rank of Associate Professor.

1. Mastery of Subject Matter

Mr. Oster holds a B.S. in Mechanical Engineering degree from the University of Wisconsin, a M.S. degree in Education with a major in Industrial Technology from Northern Illinois University, and a C.A.S. degree in Industry and Technology from N.I.U. He has completed additional graduate work at Case Western Reserve University, the University of Missouri, and the University of Alabama. At present, Mr. Oster has 36 graduate hours of course work beyond the Master's Degree. In addition, Mr. Oster is a registered professional engineer in the State of Illinois and has participated in a number of seminars and workshops in his field of specialization. Most notable in this regard was his selection to participate in a summer faculty fellowship in "Fluid, Thermal and Aerospace Sciences" sponsored by the National Aeronautic and Space Administration at the Lewis Research Center at Case Western University in 1979. Thus, Mr. Oster is thoroughly trained in his subject area. Finally, it should be noted that Mr. Oster has had extensive experience in industry as a working design engineer. This service included two years at Barber Coleman Company, eight years at General Electric, and five years at Allis Chalmers. The work at General Electric included a two year period of working with the Apollo Space Program at the NASA Center in Huntsville, Alabama. This has enhanced his mastery of the subject matter in his field.

2. Demonstrated Teaching Ability

Mr. Oster functions well as a teacher of machine design, drafting, and related courses in the Industrial Technology

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 14, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster

SUBJECT: Recommendation to Promote Charles Oster to the Rank of Associate Professor

PAGE TWO

area. He is especially good in working one-on-one with individual students in the drafting and machine design area. While not a dynamic lecturer, he is knowledgeable in his field and very thorough in his preparation for his courses. Mr. Oster is respected by both his students and his colleagues in his department as a teacher and well trained professional engineer. Finally, it should be noted that he has responded well to all suggestions for improvement in his lecturing proficiency offered by both Dean Strickland and Assistant Dean Wagner during the past several years.

3. Interest in Students as Individuals

Mr. Oster deserves a high rating in this area. He willingly spends a considerable amount of time both in and out of class working with individual students. Also, he has been willing to handle individual students on a tutorial basis on many occasions when low enrollment classes were cancelled and students needed selected courses in order to complete their programs. Mr. Oster spends a great deal of time at the college in his office and in his drafting laboratory. He is always available to provide academic advisement and assist students with their projects.

4. Understanding of the Community College Program.

The extensive academic training completed by Mr. Oster included courses in curriculum, the community college, learning theory, and adult education. He has also been active in the college committee structure over the past 10 years. This, coupled with his service as a full-time community college teacher since 1970.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 14, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster

SUBJECT: Recommendation to Promote Charles Oster to the Rank of Associate Professor

PAGE THREE

would indicate that Mr. Oster has a thorough understanding of the community college program.

5. Potential for Continued Professional Growth

Mr. Oster's record over the past 12 years at SVC would indicate that he will continue with an active program of professional development. He remains active in professional organizations in his field, plans to continue with additional graduate work, and participate in workshops and seminars in his field. This current year he is participating in a National Science Foundation seminar entitled "Introduction to Microcomputers and Microprocessors." Mr. Oster shows promise of continuing to develop professionally.

6. Meritorious Service

Mr. Oster has served on a number of college committees since coming to SVC in 1970 and, in general, taken an active part in the life of the college. He has also participated in student recruitment efforts and serves as a member of Drafting Advisory Committee for Whiteside Area Vocational Center. He has also conducted a number of high school visits and made presentations to area high school classes as part of the college recruitment program. Mr. Oster has also volunteered to work at registration and provide academic advisement to students. In general, Mr. Oster has a record of being a reliable faculty member who has provided good service to the college during the past 11 years.

7. Number of Years in Present Rank

Mr. Oster came to SVC as an Assistant Professor in 1970. This will be his first promotion.

DF/js

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 8, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *DAF*

RE: Recommendation to Promote Chuck Paterson to the Rank of Associate Professor

The following information is offered in support of the recommendation to promote Chuck Paterson to the rank of Associate Professor.

1. Mastery of Subject Matter

Mr. Paterson has completed 36 hours of graduate work beyond the M.A. degree. His academic preparation includes a B.A. and an M.A. in Industrial Education with an emphasis on Auto Technology from Wayne State University and a C.A.S. degree in Curriculum and Supervision from Northern Illinois University. In addition, Mr. Paterson holds a certificate from the General Motors Institute in Automotive Mechanics and has completed several other workshops and seminars in automotive repair. Thus, Mr. Paterson has an excellent academic background which includes a good blend of subject matter in his field and course work in education and curriculum.

2. Demonstrated Teaching Capability

Mr. Paterson's evaluations have been uniformly excellent since coming to SVC in 1978. He has a good record of performance in the classroom and has demonstrated leadership in developing new courses in the auto-tech area. Mr. Paterson is regarded as a good teacher by both students and faculty members. He has an especially good record of relating well to adult students. This reflects his background which includes six years of community college instruction, two years of military teaching, and six years of service as a mechanic.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 8, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster

SUBJECT: Recommendation to Promote Chuck Paterson to the Rank of Associate Professor

PAGE TWO

3. Interest in Students as Individuals

Mr. Paterson has been willing to accommodate the attendance needs of swing-shift workers and is noted for spending a great deal of time in working with individual students. His instructional approach is very thorough and involves extensive one-on-one instruction. He has also been willing to advise and assist individual students on auto repair problems that may extend outside of the classroom. Finally, Mr. Paterson spends a considerable amount of time in academic advisement and is regarded as "the man to see" by students in the Auto-Tech Program.

4. Understanding of the Comprehensive Community College Program

Since coming to SVC in 1978, Mr. Paterson has demonstrated a good understanding of the community college mission. He also taught for six years in a community college situation before coming to SVC. Most noteworthy in this regard has been Mr. Paterson's exemplary service on the SVC Curriculum Committee. He has been a member of this committee every year since 1978 and served as chairman during the 1980-81 school year. He also served on an important Curriculum Committee subcommittee that conducted an analysis of low enrollment courses. His record of service at the college and his academic background both reflect a thorough understanding of the community college.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 8, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster

SUBJECT: Recommendation to Promote Chuck Paterson to the Rank of Associate Professor

PAGE THREE

5. Potential for Continued Professional Growth

Mr. Paterson completed his C.A.S. (sixth year degree) from N.I.U. this past summer and will continue to take graduate courses for professional advancement purposes. Also, he shows every evidence of continuing to serve the college as a valuable faculty member. in regard to committee service, student advisement, and college service. His record both prior to coming to SVC in 1978 and since that time would indicate a strong potential for continued professional growth.

6. Meritorious Service

Mr. Paterson has served the college well as an instructor, committee member, and as a highly reliable faculty member. He is one of those valuable persons who can be counted on to help with registration, serve on a special task force, complete an important study, and be of general service to the college in all that he does. He is not afraid to speak his mind on important issues and can be counted on to provide sound advice on matters relating to the Industrial Technology area. He also has a good record of procuring donations from private industry for the Auto-Tech Program. Thus, Mr. Paterson has a good record of meritorious service to the college.

7. Number of Years in Present Rank

Mr. Paterson came to SVC as an Assistant Professor in 1978. This will be his first promotion.

DF/js

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 12, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *DF*

SUBJECT: Recommendation to Promote James Barber to the Rank of Professor

The following information is offered in support of the recommendation to promote James Barber to the rank of Professor.

1. Mastery of Subject Matter

Dr. Barber holds a B.A. in Speech Corrections, Education and Social Studies from Michigan State University, a Certificate as a Teacher of the Deaf from Michigan State, a M.A. degree in Speech Pathology-Audiology from the University of Denver and a doctorate in Curriculum and Supervision (Community College - Adult and Continuing emphasis) from Northern Illinois University. In addition, he has participated in a number of workshops and seminars in speech, adult education, English and related subjects over the years since coming to SVC in 1968. Thus, Dr. Barber is well qualified to serve as a community college instructor in the area of English-Speech and Human Relations. In fact, his academic background is so broad that he is able to cover classes in a variety of academic areas--which makes him valuable to the college. Thus, Dr. Barber fulfills the academic requirements for the rank of professor in every respect.

2. Demonstrated Teaching Ability

Dr. Barber's evaluations as a teacher during the period from 1968 to 1974 were uniformly positive. Since returning to the classroom this past fall his performance as a teacher has been excellent. He has been willing to take on a number of new preparations and has performed well in all of his responsibilities as a faculty member. This past fall, at our request, he took on several course assignments in areas where there are traditionally low enrollments and demonstrated the ability to attract more students and improve the quality of the courses. During the spring semester of 1982 he has agreed to take over the ENG 111 - Technical Reporting course along with his other assignments. As of this date, Mr. Barber has made a good adjustment to returning to the teaching faculty.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 12, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster

SUBJECT: Recommendation to Promote James Barber to the Rank of Professor

PAGE TWO

3. Interest in Students as Individuals

Dr. Barber has a great deal of empathy for individual students and shows genuine concern about their educational and personal development. In general, he is a student oriented instructor and is willing to spend a considerable amount of time with individual students. This quality reflects his background in communications as well as his very human concern for people. Dr. Barber must be rated very high in this area.

4. Understanding of the Community College Program

The academic background of Dr. Barber includes extensive training in learning theory, the community college curriculum, and adult and continuing education. Also, his record as a teacher and Assistant Dean of Adult and Continuing Education since 1968 would indicate that he has a good understanding of the mission of the community college. He has a special interest (and a strong empathy) for adult students--which are an important part of our student population. In addition, Dr. Barber works well with early undergraduates at all age levels.

5. Potential for Continued Professional Growth

Dr. Barber has shown every indication of continuing to develop professionally since returning to the faculty ranks this past fall. His interest in innovative projects remains strong and he continues to participate in community and professional society activities. In summary, Dr. Barber shows every promise of continuing to grow as a person and as a faculty member.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 12, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster

SUBJECT: Recommendation to Promote James Barber to the Rank of Professor

PAGE THREE

6. Meritorious Service

During the period from 1968-1973 as a full-time teacher, the period from 1973-1981 as an administrator, and during the past six months Dr. Barber has always done his best to serve the college. He has an exemplary record of giving speeches to area civic organizations and to serving on community projects. Also, he has worked hard at developing new courses and programs over the past 14 years while serving as both an instructor and an administrator. Dr. Barber is also a very positive faculty member with an excellent record of service on college committees.

7. Number of Years in Present Rank

Dr. Barber was promoted to the rank of Associate Professor in 1971.

DF/js

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 13, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *DF*

RE: Recommendation to Promote Deborah H. Vrhel to the Rank of Associate Professor

The following information is offered in support of the recommendation to promote Deborah H. Vrhel to the rank of Associate Professor.

1. Mastery of Subject Matter

Ms. Vrhel has completed 49 graduate hours beyond the M.A. degree and has completed all work toward a doctorate except for the dissertation. She holds a B.S. and M.A. degree in Speech Communication from NIU and expects to complete her doctorate in Educational Administration (higher education emphasis) within several years. Ms. Vrhel is also an active participant in professional speech societies at the regional and national level. She is recognized by both her students and colleagues as an excellent teacher with a thorough understanding of her subject area. Her formal academic training includes a good blend of courses in her subject matter area, in community college curriculum and governance, and in learning theory. Thus, she is a well prepared community college teacher.

2. Demonstrated Teaching Capability

Ms. Vrhel is recognized as an outstanding speech teacher. Her classes are the first to fill up when registration begins. This is true for both SPE 131 - Introduction to Oral Communication courses and for upper level courses in the Communication Broadcasting Program. All of Ms. Vrhel's evaluations since coming to SVC in 1975 have been uniformly excellent. Her preparation for her classes is very thorough and her method of teaching serves to generate a high level of student interest. Thus, Ms. Vrhel must be rated very high in this area.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 13, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster

SUBJECT: Recommendation to Promote Deborah H. Vrhel to the Rank of Associate Professor

PAGE TWO

3. Interest in Students as Individuals

In this area Ms. Vrhel must be rated as excellent. She works well with individual students and gives freely of her time to assist students in working on speech projects. She also has gone out of her way on a number of occasions to help students explore career interests in the speech area. Finally, she has a good record of participating in academic advisement. She is well liked by her students and, thus, is sought out for scheduling assistance at preregistration time.

4. Understanding of the Comprehensive Community College Program

Ms. Vrhel has a good understanding of the community college mission. Since coming to SVC in 1975 she has been active in the committee structure and has served on a number of special task groups. Her service on the curriculum committee over the years has provided good evidence of her understanding of community college curriculum matters, and her involvement in the general life of the college throughout her tenure at SVC provides ample evidence of her sensitivity to the overall mission of the college.

5. Potential for Continued Professional Growth

Ms. Vrhel shows promise of continuing to develop professionally. She should complete her doctorate and continue to participate in professional speech organizations. Based upon her past performance, she should continue to make an important contribution to the college in all respects.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 13, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster

SUBJECT: Recommendation to Promote Deborah H. Vrhel to the Rank of Associate Professor

PAGE THREE

6. Meritorious Service

Ms. Vrhel has an especially good record of service to the college. She worked hard on both the 1978 and 1979 referenda, has an excellent record of college committee service, willingly served on a number of special task forces for her department and the college, and has been active in all aspects of college life since coming to SVC in 1975.

7. Number of Years in Present Rank

Ms. Vrhel received her promotion to the rank of Assistant Professor in 1978.

DF/js

For Board Meeting of
February 23, 1982

Agenda Item G-1

ACCEPTANCE OF DONATION

We have the opportunity to receive a donation of 500 pounds of aluminum sheet metal from Fosco Fabricators in Dixon. This will be used in our welding instructional program.

RECOMMENDATION: That the donation of 500 pounds of aluminum be accepted and an appropriate letter of appreciation be sent to the donor.

For Board Meeting of
February 23, 1982

Agenda Item G-1
Addendum

ACCEPTANCE OF DONATION

Community General Hospital in Sterling has offered to donate the following equipment to the college Allied Health Program:

American Optical Products

- 1 Cardio Care Central Station with Tracer
- 2 Cardio Care Bedside Monitor Systems
- 1 Desktop Four Trace Scope
- 1 Cardio Care Central Memory Station

This equipment will be used in the Nursing Program at the college. The donation was facilitated by Leona Grossman and Joan Melvin.

RECOMMENDATION: That the Board accept the donation and an appropriate letter of appreciation be sent.

(This is working document for discussion)

Agenda Item H-4

COMMITTEE REPORT ON
SELECTION OF AUDITOR

The Board appointed committee to develop criteria and procedures for selecting our auditor met on February 17. The following represents our tentative conclusions:

WE WOULD LIKE EACH MEMBER OF THE BOARD TO REVIEW THESE AND FORWARD ADDITIONS AND/OR CRITICAL COMMENTS TO THE COMMITTEE IN ADVANCE OR AT THE TUESDAY NIGHT MEETING OF THE BOARD.

CRITERIA FOR THE AUDITORS:

1. Must maintain an office in our district.
2. Shall be licensed to practice in Illinois.
3. Shall have at least three certified public accountants on their staff.
4. Must have a proven record of experience with public bodies including educational institutions.

RECOMMENDED PROCEDURES:

It is recommended that we adopt for now the following procedures for selecting an auditor which may at a later time be converted to official policy if the Board decides to do so.

- a. That we conduct interviews with interested auditors who meet our criteria. These interviews would be conducted by a Board committee of Fassler, Groharing, and Edison, with Prescott as ex-officio, and include a presentation by each auditor* on items such as:
 - 1) Role of firm in the audit
 - 2) Role of the college in the audit
 - 3) Description of "style" and "approach" in conducting the audit
 - 4) Outline of experience with public and/or educational institutional audits
 - 5) Definition of the staff assignment for the audit
 - 6) Auditing fees and how they are established.
- b. That we anticipate that the auditor selected will be for a five year term, subject to an annual review and reappointment.

*It is requested that the member of the auditing firm who would be supervising our audit be the one to make the presentation.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE February 23, 1982

MEMORANDUM

TO: Dr. Garner

FROM: Al Hardersen *AH*

SUBJECT: CREDIT HOUR ENROLLMENT COMPARISONS

RECEIVED
FEB 23 1982

Chc. of the President

TEN-DAY REPORT - ON-CAMPUS ONLY

<u>Division</u>	<u>Spring</u> <u>81</u>	<u>Spring</u> <u>82</u>	<u>Change</u>	<u>%</u>
Agriculture	386	310	-76	-20.0%
Business	3,470	3,857	+387	+11.0%
Humanities	3,254	3,199	-55	- 1.7%
Natural Science	2,890	3,245	+355	+12.3%
Physical Education	386	374	-12	- 3.2%
Social Science	2,773	2,526	-247	- 9.0%
Industrial Technical	2,676	2,495	-181	- 7.0%
Health	2,741	2,672	-69	- 2.5%
Academic Skills*	1,316	910	-406	-31.0%
Human/Public Services	<u>1,835</u>	<u>1,357</u>	<u>-478</u>	<u>-26.0%</u>
Total	<u>21,727</u>	<u>20,945</u>	<u>-782</u>	<u>- 3.6%</u>

*Includes Adult Learning Center in Rock Falls

COMPARISONS END OF SIXTH WEEK

	<u>Spring</u> <u>81</u> (2-24-81)	<u>Spring</u> <u>82</u> (2-23-82)	<u>Change</u>	<u>%</u>
Total Credit Hours*	24,512	23,435	-1,077	-4.4%

*Includes both on-campus, off-campus, and all Community Services classes.

AH/js

For Board Meeting of
February 23, 1982

Agenda Item I-2

FALL TUITION REPORT

In accordance with the audit recommendation of past years, we are presenting this financial data relative to the Fall semester of 1981.

First, there is the attached report showing "Net Tuition Receipts and Deductions". Secondly, we now know that the fall enrollment, when coupled with the 1981 summer school, represents a rather significant decrease from that of the previous year. This creates a deficiency in our student tuition receipts of approximately \$61,000 when compared to our 1981-82 budget. Thirdly, as we project our final spring enrollment totals we likely will have a slight decline from the expected.

Finally, we must keep in mind the uncertainty of full funding of financial aid sources....Illinois State Scholarship and the Illinois Veterans program. All the foregoing will have an impact on our financial picture at the end of the budget year.

NET TUITION RECEIPTS AND DEDUCTIONS

<u>Deductions and Tuition</u>	<u>Fall 1974</u>	<u>Fall 1975</u>	<u>Fall 1976</u>	<u>Fall 1977</u>	<u>Fall 1978</u>	<u>Fall 1979</u>	<u>Fall 1980</u>	<u>Fall 1981</u>
1. Tuition Refunds	7,952.00	13,781.00	15,483.50	14,449.60	12,932.80	13,271.00	21,330.00	20,337.10
2. Employee Waivers	2,979.60	3,978.80	5,516.00	5,663.00	4,851.00	7,799.40	4,035.40	6,738.60
3. Bad Debts	---	---	412.00	6,464.00	4,161.60	6,488.63	960.00	1,975.72
4. Senior Citizens	2,223.00	6,283.20	8,313.20	22,719.00	22,905.00	31,281.60	32,090.20	32,870.00
5. EOG Waivers	300.00	1,328.00	1,634.00	1,613.00	1,536.00	500.00	-0-	-0-
6. Total Deductions	13,454.60	25,371.00	31,358.70	50,908.60	46,386.40	59,340.63	58,415.60	61,921.42
7. Actual Tuition Receipts	265,615.46	400,030.26	365,419.75	367,100.78	336,228.37	409,848.40	491,230.18	435,079.65
8. Actual Mid-term Cr.Hrs.	20,436	28,471	26,291	25,645	23,018	22,059	26,198	23,514
9. Tuition Received/Mid Term Credit Hours (Line 7÷8)	13.00	14.05	13.90	14.31	14.61	18.58	18.75	18.50
10. Tuition Charged/Cr.Hr.	13.00	14.00	14.00	15.00	15.00	19.00	19.00	19.00
11. Variable/Credit Hours	-0-	+ .05	- .10	- .69	- .39	- .42	- .25	- .50

For Board Meeting of
February 23, 1982

Agenda Item I-3

UTILITY COST SUMMARY

ATTACHED IS A REPORT FROM DEAN EDISON OUTLINING IMPORTANT
INFORMATION ON UTILITY COSTS.

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE 2-2-82

MEMORANDUM

TO: Dr. Hal Garner

FROM: Robert Edison

Bob

RE: Utility Cost Information for Sauk Valley College

During the past two fiscal years I have submitted some of the data on our utility cost and cost increases which grossly affect the budget and the operational costs of Sauk Valley College. Enclosed herewith is the latest utility report which updates the electrical and heating costs for Sauk Valley College through the year ended June 30, 1981.

1981-82 BUDGET POSITION

In reviewing the year to date budget for the utility costs I would indicate that electricity utilization is slightly increased over the same period of the prior year and that the dollars expended are slightly more than the amount budgeted (2%).

Gas utilization has been slightly less than the amount for the same period of the prior year with the dollars expended running considerably less than the amount budgeted (25%).

1982-83 BUDGET PROJECTION

Based upon publicity and recommendations by various organizations, including the ICCB and the State Board of Higher Education, I would also indicate that it is apparent that cost increases are going to continue their upward acceleration for all users. Based upon this data the 1982-83 budget will reflect an increase in these two categories of approximately 15%, or \$50,000, dependent upon the actual result of the current fiscal year.

RE:fsb

Encl.

ELECTRICITY

	Cumulative Demand K.W.	Cumulative K.W.H. Used	Cumulative Dollars Charged	Price/1000 K.W.H. Col.3÷2	% Cost Increase per K.W.H. over prior year	Cumulative Cost Increase per K.W.H. over 1973-74
1973-74	11,468	3,616,480	\$ 69,909	\$ 1.93	---	---
1974-75	10,985	3,811,320	88,683	2.32	20%	20%
1975-76	11,695	4,046,120	105,255	2.60	12%	35%
1976-77	11,098	3,937,820	107,763	2.63	5%	41%
1977-78	9,785	3,186,940	103,367	3.24	19%	68%
1978-79	9,182	2,990,960	106,111	3.54	9%	83%
1979-80	9,744	2,868,100	125,183	4.36	23%	126%
1980-81	9,335	2,781,240	148,801	5.35	23%	177%

GAS (MAIN METER ONLY)

	Cumulative Therms Used	Cumulative Dollars Charges	Cumulative Cost per Therm	% Cost Increase per Therm over prior year	Cumulative Cost Increase per Therm over 1973-74	Actual Degree Days per N.I.G.	Therms Per Degree Day
1973-74	475,121.97	35,813.91	7.54¢	---	---	5,957	798
1974-75	497,336.75	50,852.11	10.2%	35%	35%	6,227	799
1975-76	483,202.51	63,633.42	13.2¢	29%	75%	5,585	865
1976-77	534,016.01	90,611.96	17.0%	29%	125%	6,841	781
1977-78	399,124.90	78,480.59	19.7%	16%	161%	7,110	561
1978-79	381,530.60	85,982.87	22.5¢	14%	198%	7,068	540
1979-80	333,209.90	95,686.05	28.7¢	28%	281%	6,245	534
1980-81	316,909.00	96,052.36	30.3¢	6%	302%	6,077	521

Table 6

SQUARE FOOTAGE OF PERMANENT FACILITIES PER ON-CAMPUS DAY STUDENT FOR FALL 1981
(COMPLETED AND UNDER CONSTRUCTION, BOTH STATE FINANCED AND LOCALLY-FUNDED)

Dist. No.	District Name	10th Day On-Campus Day FTE Fall 1981	Permanent Space Per Student								GSF Per FTE Student			
			Class-Rooms	Class Labs	Offices	Study	Athletic	Other Special Use	Theater Auditorium	Other General Use	State Financed GSF	Locally-Funded GSF	Temporary GSF	Total GSF
501	Kaskaskia	1208	9.93	25.17	8.54	12.64	13.84	13.84	7.42	11.68	134.49	9.47	32.91	176.88
502	DuPage	6752	10.45	21.86	16.87	11.92	10.68	0.44	1.92	13.07	94.12	47.83	5.92	147.87
503	Black Hawk													
	Quad Cities	2669	9.85	17.64	10.83	9.89	16.88	22.39	0.0	11.18	128.56	0.0	0.0	128.56
	East	566	9.30	24.50	11.15	9.92	0.0	0.64	3.37	11.87	112.37	0.0	44.10	156.47
504	Triton	6167	14.74	27.09	12.36	4.36	6.89	9.57	1.30	10.08	118.25	1.17	0.0	119.41
505	Parkland	3361	9.58	25.58	11.40	7.61	8.11	0.96	0.0	12.64	113.20	13.46	0.0	126.66
506	Sauk Valley	913	22.96	88.50	26.78	14.35	12.05	17.79	0.0	26.57	388.60	55.90	0.0	444.50
507	Danville	1516	8.87	27.85	5.67	6.15	17.08	19.20	0.0	9.10	121.47	0.0	138.06	259.53
508	Chicago													
	Kennedy-King	3159	21.71	45.01	20.43	9.02	17.96	22.38	2.65	15.19	213.31	0.0	0.0	213.31
	Loop	2215	26.27	16.17	26.95	8.71	0.0	1.94	0.0	2.62	0.0	155.57	67.74	223.31
	Malcolm X	2141	20.57	23.03	25.13	21.92	8.22	21.75	1.54	18.84	248.02	0.0	0.0	248.02
	Truman	2527	23.61	17.61	15.42	15.35	11.71	1.44	4.75	15.05	173.13	24.85	0.0	197.98
	Olive-Harvey	2171	18.54	16.78	15.81	11.98	14.18	0.0	6.77	2.30	0.0	164.44	53.83	218.27
	Daley	1796	22.41	20.28	19.11	14.48	17.14	0.0	8.22	2.78	0.0	198.78	54.96	253.74
	Wilbur Wright	2621	7.23	9.89	7.14	5.03	5.62	10.91	2.77	3.74	91.72	0.0	1.67	93.40
	Urban Skills	135	107.78	414.96	123.76	62.22	0.0	0.0	0.0	129.19	0.0	1381.48	0.0	1381.48
	City-Wide	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
509	Elgin	1804	21.80	36.05	14.21	8.45	8.73	1.98	0.0	14.93	113.30	57.16	0.0	170.46
510	Thornton	2471	19.27	29.48	20.05	11.32	8.75	2.84	4.98	16.73	176.55	12.17	48.56	237.28
511	Rock Valley	2884	11.79	19.94	10.51	13.85	11.89	19.54	1.91	10.78	107.27	22.12	11.23	140.62
512	Harper	5351	15.40	22.67	13.03	6.21	10.67	2.10	0.0	11.01	112.28	22.69	0.0	134.97
513	Ill. Valley	1945	14.41	33.86	10.29	13.83	17.14	17.14	9.87	0.0	155.15	0.0	0.0	155.15
514	Ill. Central	4321	11.27	25.98	13.01	7.08	4.48	8.40	3.00	19.08	105.36	32.07	13.48	150.91
515	Prairie State	1769	20.80	31.82	14.59	9.77	5.70	8.35	0.04	13.09	149.57	10.65	33.54	193.77
516	Waubesa	1393	12.33	46.38	13.94	15.07	13.08	21.77	3.22	8.44	176.30	13.37	38.98	228.65
517	Lake Land	2274	12.09	21.60	9.46	12.59	8.79	10.35	0.40	5.36	93.55	0.0	10.65	104.20
518	Carl Sandburg	529	27.27	59.57	29.56	21.05	26.09	2.50	6.48	14.94	205.72	53.58	66.60	325.90
519	Highland	976	18.37	42.03	10.34	12.81	16.02	2.81	5.09	3.45	148.23	90.61	43.14	281.99
520	Kankakee	1010	22.34	42.62	23.73	18.05	0.0	4.09	10.96	0.0	174.23	17.84	34.40	226.46
521	Rend Lake	1136	16.61	47.21	15.92	14.66	9.19	14.60	5.46	18.63	156.09	42.93	0.0	199.02
522	Belleville	2828	10.69	17.97	7.25	7.25	4.65	6.38	1.46	6.66	101.48	1.44	1.56	104.47
523	Kishwaukee	1155	9.86	38.11	10.19	8.40	5.80	10.90	0.0	8.86	104.51	29.75	29.59	163.85
524	Moraine Valley	4112	13.63	14.42	10.67	6.91	3.78	8.32	0.0	6.95	85.50	11.21	20.27	116.99
525	Joliet	3075	18.18	33.45	11.15	10.24	3.35	8.18	1.70	13.10	131.79	0.0	0.0	131.79
526	Lincoln Land	2441	13.00	17.79	11.61	12.21	9.36	10.00	0.30	15.30	114.46	13.60	0.0	128.06
527	Morton	1142	13.37	40.93	18.68	12.09	15.79	18.23	6.08	15.07	194.47	5.74	0.0	200.21
528	McHenry	949	20.73	36.49	18.70	13.36	0.0	4.84	0.0	27.27	149.84	30.80	0.0	180.63
529	Ill. Eastern													
	Lincoln Trail	808	14.69	18.64	9.95	7.96	12.04	20.87	8.29	10.91	111.96	16.96	20.22	149.15
	Olney Central	635	18.10	37.45	19.65	21.42	16.82	0.81	7.90	23.48	177.36	41.15	57.22	275.74
	Wabash Valley	896	17.98	49.88	11.94	6.41	23.37	22.31	8.81	12.67	113.72	77.91	0.0	191.63
	Frontier	78	45.76	11.12	32.03	11.68	0.0	0.0	0.0	0.0	0.0	134.56	18.96	153.53
530	Logan	1436	11.28	22.85	7.54	7.67	10.81	11.92	0.0	13.37	99.50	15.67	30.82	145.99
531	Shawnee	445	42.19	46.95	22.96	21.31	16.18	0.0	0.0	27.70	224.20	49.22	0.0	273.41
532	Lake County	3170	11.63	22.05	9.53	14.13	1.46	4.13	0.0	7.73	94.76	15.28	20.53	130.57
533	Southeastern	675	15.49	23.67	17.67	15.89	31.60	5.50	8.90	19.71	157.15	47.27	44.86	249.28
534	Spoon River	763	20.67	60.17	16.49	16.54	0.0	0.0	0.0	16.21	192.31	0.0	0.0	192.31
535	Oakton	2732	13.12	20.43	17.11	5.28	0.0	8.65	0.30	5.81	101.20	13.65	0.0	114.85
536	Lewis & Clark	1467	5.54	25.73	8.35	0.13	0.0	1.70	2.85	3.24	80.93	0.0	103.98	184.91
537	Richland	1048	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	69.56	69.56
539	John Wood	200	8.05	1.33	3.06	0.0	0.0	0.0	4.16	47.69	74.88	0.0	180.34	255.22
601	SCC-E. St. Louis	840	25.70	61.20	20.57	8.31	0.0	2.07	3.52	10.52	154.76	34.57	140.79	330.12
TOTALS/AVERAGES		98675	15.00	27.09	13.97	10.06	8.79	8.32	2.28	11.20	114.56	16.74	18.92	150.22

Table 7

TOTAL FACILITIES AVAILABLE FOR FALL 1981 IN THE ILLINOIS PUBLIC COMMUNITY COLLEGES

Dist. N.	District Name	State Appropriated Permanent		Locally-Funded Permanent		Total Permanent		Temporary		Totals		% Effic. All Bldgs.
		NASF	GSF	NASF	GSF	NASF	GSF	NASF	GSF	NASF	GSF	
501	Kaskaskia	104938	162469	10285	11440	115223	173909	35341	39760	150564	213669	70%
502	DuPage	243753	427250	151007	198706	394760	625956	35012	39960	429772	665916	65
503	Black Hawk											
	Quad Cities	227845	343138	0	0	227845	343138	0	0	227845	343138	66
	East	43674	63600	0	0	43674	63600	18878	24960	62552	88560	71
504	Triton	503415	729224	0	0	503415	729224	0	0	503415	729224	69
505	Parkland	229832	380470	36366	45122	266198	425592	0	0	266198	425592	63
506	Sauk Valley	179842	354790	41369	51040	221211	405830	0	0	221211	405830	54
507	Danville	80783	115285	0	0	80783	115285	134374	209305	215157	324590	66
508	Chicago											
	Kennedy-King	445464	673846	0	0	445464	673846	0	0	445464	673846	66
	Loop	0	0	0	0	0	0	103581	150045	103581	150045	69
	Malcolm X	293660	531018	0	0	293660	531018	0	0	293660	531018	55
	Truman	225425	437500	52233	62787	277658	500287	0	0	277658	500287	56
	Olive-Harvey	0	0	0	0	0	0	90372	116875	90372	116875	77
	Daley	0	0	0	0	0	0	74882	98715	74882	98715	76
	Wilbur Wright	133311	240410	0	0	133311	240410	4095	4380	137406	244790	56
	Urban Skills	0	0	131568	186500	131568	186500	0	0	131568	186500	71
	City-wide	0	0	0	0	0	0	22062	26629	22062	26629	82
509	Elgin	120420	204392	78112	103123	198532	307515	0	0	198532	307515	65
510	Thornton	268800	436259	21616	30070	290416	466329	102611	120000	393027	586329	67
511	Rock Valley	210759	309378	56235	61201	266994	370579	29259	32378	296253	402957	74
512	Harper	363018	600802	91730	121400	454748	722202	0	0	454748	722202	63
513	Ill. Valley	217085	301760	0	0	217085	301760	0	0	217085	301760	72
514	Ill. Central	312112	455271	106594	138560	418706	593831	49826	58254	468532	652085	72
515	Prairie State	167183	264595	14992	18840	182175	283435	49570	59340	231745	342775	68
516	Waubesa	159198	245590	15439	18624	174637	264214	47074	54300	221711	318514	70
517	Lake Land	165274	212731	0	0	165274	212731	22610	24226	187884	236957	79
518	Carl Sandburg	77519	108825	22480	28346	99999	137171	29154	35232	129153	172403	75
519	Highland	97525	144676	62302	88439	159827	233115	40605	42104	200432	275219	0
520	Kankakee	124747	175969	14312	18016	139059	193985	27263	34740	166322	228725	73
521	Rend Lake	119833	177319	44360	48765	164193	226084	0	0	164193	226084	73
522	Belleville	164125	286973	4075	4075	168200	291048	4400	4400	172600	295448	58
523	Kishwaukee	79609	120708	30785	34365	110394	155073	27953	34176	138347	189249	73
524	Moraine Valley	241013	351581	32063	46104	273076	397685	66064	83360	339140	481045	71
525	Joliet	298454	405254	0	0	298454	405254	46298	0	344752	405254	74
526	Lincoln Land	192983	279399	23797	33193	216780	312592	0	0	216780	312592	69
527	Morton	145228	222087	4876	6555	150104	228642	0	0	150104	228642	66
528	McHenry	102091	142195	6628	7440	108719	149635	0	0	108719	149635	73
529	Ill. Eastern											
	Lincoln Trail	72946	90467	11180	13705	84126	104172	13702	16340	97828	120512	81
	Olney Central	75782	112626	21550	26133	97332	138759	25054	36336	122386	175095	70
	Wabash Valley	74692	101895	54479	69806	129171	171701	0	0	129171	171701	75
	Frontier	0	0	7975	10496	7975	10496	1403	1479	9378	11975	78
530	Logan	89310	142883	19420	22500	108730	165383	38266	44264	146996	209647	70
531	Shawnee	79086	99768	13495	21901	92581	121669	0	0	92581	121669	76
532	Lake County	203769	300400	39945	48446	243714	348846	56181	65076	299895	413922	73
533	Southeastern	72120	106075	21330	31910	93450	137985	23297	30280	116747	168265	70
534	Spoon River	105758	146733	0	0	105758	146733	0	0	105758	146733	72
535	Oakton	113505	179572	15545	15545	129050	195117	0	0	129050	195117	66
536	Lewis & Clark	75836	118731	0	0	75836	118731	92445	152532	168281	271263	62
537	Richland	0	0	0	0	0	0	55043	72900	55043	72900	76
539	John Wood	0	0	0	0	0	0	27366	36068	27366	36068	76
601	SCC-E. St. Louis	0	0	20290	29039	20290	29039	79774	118267	100064	147306	68
TOTALS		7301722	11303914	1278433	1652192	8580155	12956106	1473815	1866681	10053970	14822787	68%

For Board Meeting of
February 23, 1982

Agenda Item I-4

INSURANCE COVERAGE

On several recent occasions there have been questions concerning the nature of our college insurance coverage.

Attached is a summary of our current coverage. August is the time for expiration and renewal of most policies. Since the beginning of the college, insurance has been most frequently purchased through the local Independent Insurance Agents Association. Should the Board be interested, we could invite Dave Lowe of Wilkins-Lowe and Company to review our insurance coverage with us.

We might also want to consider the services of an impartial insurance consultant to review our present coverage and future needs.

SAUK VALLEY COLLEGE

TYPE	AGENT-COMPANY POLICY NO.	AMOUNT OF INSURANCE	SUMMARY	POLICY PERIOD	ANNUAL COST
PACKAGE POLICY Fire Ins.	W-L & Co. International 500-1847326	\$1,743,705.	Blanket "All Risk" including Theft, Replacement Cost Bldgs & Personal Property Agreed Amount Clause applies \$500 Disappearing Deductible	8-15-81 to 8-15-83	\$1,882
50% of Sec I	Vearl Benoy USF&G	\$1,743,705.			1,710
Total Building & Contents		\$3,487,410.			
Extra Expense	W-L & Co. Vearl Benoy	\$ 25,000.	To cover any extra expenses necessary to continue school subsequent to insured loss		60
Total Extra Expense		\$ 50,000.	40-80-100 Recovery Period No Ded		27
Comprehensive General Liability	W-L & Co. Intl 500-1847326	1000/1000,000 BI 100,000 PD	Coverage all sums insured shall be obligated to pay due to bodily injury or property damage Includes Broad Form Liability, corporal punishment, board members named insured, product liability, incidental malpractice, lab & work experience public schools endorsement. Incl Location 2 203½ First Ave., Rock Falls, IL.		\$8,186
Money Coverage	W-L & Co. Intl 500-1847326	\$2500 Year Round 7500 Cash 55,000 Checks	Covers loss of money inside and outside premises (stipulated Enrollment Periods) Covers dishonesty of all employees		\$ 132
Fidelity	W-L & Co.	150,000			\$ 606
Inland Marine	W-L & Co.	30,000	"All Risk" \$250 deductible		\$ 168
Camera Equipment		11,808	"All Risk" \$100 deductible		\$ 158
Misc. Equipment		1,885			26
			Total Package Policy W-L & Co.		\$11,218

Comprehensive General Auto	W-L & Co. Intl 130314283 2	250/100,000 BI 100,000 PD 5,000 Med	Covers all owned vehicles \$50 Ded Comprehensive \$250 Ded Collision	8-15-81 to 8-15-82	\$ 1024
Non-Owned Autos		15/30,000 UM & UIM 250/100,000 BI 100,000 PD	Covers Insured for vicarious liability of employees use of own automobiles on school business		
			Total Auto 130314283 2		<u>202</u> \$ 1226
Workers' Compensation	W-L & Co. 408-196336	100,000	Statutory coverage on employees injured in course of employment	8-15-81 to 8-15-82	11,703 Deposit Prem.
Comprehensive Catastrophe	W-L & Co. Incl 523-1641437	1,000,000	Umbrella Liability Insurance over and above basic liability coverages, \$10,000 retention on losses not insured under basic coverage First dollar defense	8-15-81 to 8-15-82	\$ 914
Travel Accident Insurance					
A. Board & Prof. Employees	W-L & Co. Federal 64000583	\$50,000 Prin Sum 300,000 Aggregate	Covers Board members & Prof Employees while traveling away from school premises on school business	8-15-81 to 8-15-82	\$ 656
B. Nursing Students	W-L & Co. Federal 64037298	\$5,000 Prin Sum 500 Med Pay	Covers students while away from resident or SVC for accidental injury	8-15-81 to 8-15-82	\$1,000 Deposit Prem.
Nursery School	W-L & Co. Nationwide GBH 30137	\$1,000 Death 10,000 Dismemberment	Covers all nursery school children as named on policy. No deductible. Deposit Rate \$2.00 part-time \$2.75 Full-time	9-1-81 to 9-1-82	\$ 196 Deposit
A. Accident					
B. Day Camp	Nationwide GBH 36053	\$2,500 Death 5,000 Dismemberment	Covers all day camp students for accidental injury	6-8-81 to 8-3-81	\$ 119.04

Board of Education Liability	W-L & Co Continental Casualty Co. 1169408-2	\$1,000,000	Covers alleged "wrongful acts" on part of members of the board and all other employees of school district. \$1,000 retention	8-15-81 to 8-15-84	\$ 2,550
Public Official Bond	Peterson- Detweiler Kemper OS287277	\$2,000,000	Treasurer's Bond	7-1-80 to 6-30-83	\$ 875 (3 yr)
Public Official Bond	400EW8908	\$ 700,000	Site & Construction Fund	7-1-80 to 6-30-83	\$ 214 (annual)
Sports Accidents	Peterson- Detweiler Western Cas. TSM 28121	\$5,000 Death & Dismemberment \$5,000 Blanket Medical Expense	Covers athletic team while traveling to and from, and engaging in athletic contests including practice. Includes coaches and managers \$ 25 Deductible	9-1-81 to 9-1-82	\$ 1,300
Group Life, Hospital Surgical & Major Medical	Prudential Ins. Co. 42675	**	Coverage all full-time employees 9-1- 81 ⁶⁷		Variable

** Life equal to one times basic annual earnings
Hospital - \$45 daily limit
Surgical - \$2,000 modified schedule
Major Medical - \$100 Deductible; 80/20 contribution only on first \$2,500
~~Board of Education Liability~~
Accident Benefit

For Board Meeting of
February 23, 1982

Agenda Item I-5

ACADEMIC ACHIEVEMENT AWARD PROGRAM

Attached is a copy of materials which have been mailed to all area high school principals and counselors, informing them of the Sauk Valley College Academic Achievement Award Program.

SAUK VALLEY COLLEGE
ACADEMIC ACHIEVEMENT AWARD PROGRAM

The objective of the Academic Achievement Award Program is to identify, reward, and retain in the Sauk Valley district those graduating high school seniors who have been recognized by their record of outstanding scholastic achievement.

Awards are made on the basis of the following criteria:

1. One academic achievement award will be made available to each high school in the district.
2. Eligibility requirements:
 - 1) Students applying from schools with a graduating class of 100 students or more must:
 - a) Rank in the upper 5% of the graduating class
 - b) Have an ACT composite score in the 90th percentile or above, based on national enrollments
 - 2) Students applying from schools with a graduating class of less than 100 students must:
 - a) Rank in the upper 7.5% of the graduating class
 - b) Have an ACT composite score in the 90th percentile or above, based on national enrollments
3. Application Materials--Eligible applicants will submit the following application materials to the Dean of Student Services at Sauk Valley College by April 1 of each year.
 - A. A completed Sauk Valley academic achievement application
 - B. Three high school staff references; two from instructional faculty, one from either guidance counselor or principal
 - C. A seventh semester high school transcript
4. Notification: Sauk Valley College will notify the recipient and the high school principal by May 1.
5. Recognition: Where appropriate, recognition of the recipient will be given at high school awards programs. These decisions will be left to the discretion of each high school. Information news releases prepared by Sauk Valley College will recognize all academic achievement award winners prior to June 1 of each year.



SAUK VALLEY COLLEGE

R. R. 1 Dixon, Illinois / 61021 Area 815 288-5511

February 11, 1982

Mr. William Yemm
Principal
Sterling High School
Sterling, IL 61081

Dear Bill:

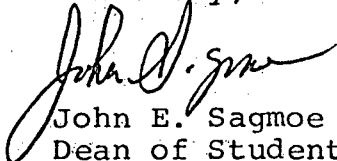
Sauk Valley College is pleased to announce the initiation of the "Sauk Valley College Academic Achievement Award Program." This scholarship program is designed to reward area high school seniors who have been recognized by their record of outstanding scholastic achievement.

One academic achievement award will be made available to each high school in the district. The recipient of the award will be chosen solely on the basis of merit and will receive an award covering the tuition and fees for an academic year at Sauk Valley College. The award will be renewed for a second year, provided the student maintains a prescribed level of academic performance.

Application materials are being forwarded to your guidance staff, and we look forward to your cooperation in facilitating the college education of one of your talented students. I am also enclosing an information sheet which provides more detailed information about this program. In the next few days, I will be personally contacting your counseling staff to review this new scholarship program in more depth.

If you have any questions, please feel free to contact me directly.

Sincerely,



John E. Sagmoe
Dean of Student Services

jmb

Enclosure

cc: John Bishop
Thomasine Bockman
Harold Cherry
Dewayne Davis

For Board Meeting of
February 23, 1982

Agenda Item I-6

HISTORICAL OVERVIEW OF
ROCK FALLS ADULT CENTER

Our Rock Falls Adult Center has officially relocated to 119 West Second Street in Rock Falls. Considerable positive interest has been shown in this move.

Attached is an informative summary prepared by Dean Foster in consultation with Dean Sagmoe in response to a request of our local paper.

This is of general interest to all of us as we glean an historical perspective



SAUK VALLEY COLLEGE

R. R. 1 Dixon, Illinois / 61021 Area 815 288-5511

February 15, 1982

RECEIVED
FEB 15 1982
Off. of the President

Mr. Ron Parsons
Sterling-Rock Falls Daily
Gazette
Sterling, IL 61081

Dear Mr. Parsons:

Pursuant to our telephone conversation of 2/11/82, I am providing you with the following historical information on the Adult Learning Center in Rock Falls and the general role of the college in providing adult education over the past 15 years.

Since the college first opened in 1966 we have been providing educational programs for adult students. Many of our first students were housewives returning to school and locally employed adults who were seeking to upgrade their skills for career advancement. Many of our career education programs have been heavily enrolled in by adults over the years. During the past five years we have developed an extensive Senior Studies Program which provides over 47 sections of college level courses in off-campus centers throughout the district. In addition, our Community and Extended Services Program offers a variety of both credit and non-credit courses in high schools throughout the college district. The students enrolled in these community services courses are mostly adults.

At the present time 49.4% of our students are over 25 years old and the average age of our entire student body is 31.8 years old. Slightly under 50% of the credit hours generated each semester are from evening classes, which are largely made up of adults. Thus, Sauk Valley College has been involved in adult education in a major way throughout its 15 year history.

Sauk Valley College became an area testing center for the General Educational Development (GED) Program in 1968 and began offering GED preparation courses in 1969. Developmental courses in reading and mathematics were also added in 1969. The basic premise of these developmental courses is to enable students who did not complete high school (or who

perhaps did complete high school but need remediation in basic academic skills) to acquire the necessary academic background to enter regular college courses and programs. There are hundreds, perhaps thousands by now, of success stories of returning adult students who came to SVC for the G.E.D. Program and later graduated from one of our career education or college transfer programs. One such student that I know personally recently completed a doctorate from a large Illinois university. As of 1981 1,448 students have successfully passed the G.E.D. test at SVC and received their High School Equivalency Diplomas. The average age of these students was 30.59 years.

When the main campus building was completed in 1970, the G.E.D. and Developmental Program was located in the Academic Skills Center on the first floor of the college. In 1974 we received our first Disadvantaged Student Grant from the Illinois Community College Board which enhanced the Developmental Program considerably. Funds from the grant were used to support the development of a Mexican-American Outreach Center located in the Sterling YMCA in 1975-76, and the next year, in 1977, the Adult Learning Center in Rock Falls was opened. This center, located at 203½ First Avenue, served the needs of 142 students during the first semester of operation. It is noteworthy that of these initial 142 students, 55 received their G.E.D. High School Equivalency diplomas at the end of the semester and 18 of these students enrolled in regular programs on the main campus at SVC.

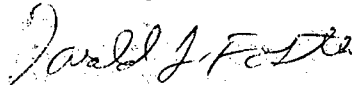
By 1978 the Adult Learning Center had 185 students enrolled and 65 of this number received their G.E.D. diplomas at the end of the year. By 1980-81 the college was serving 274 students enrolled in 18 different classes. In January of 1982 the Adult Learning Center moved to the new location at 119 West Second Street in Rock Falls. This new location provides better access, more visibility, and greater convenience for the students served by the center.

During the present year there are 254 students being served with 13 classes scheduled in the current semester. The current schedule includes courses in Conversational Spanish, Learning to Read, Power Reading, English as a Second Language (ESL), G.E.D. Preparation, Fundamentals of Mathematics and Job Skills Training. Most of these courses have open admission which enables the student to enter at any time during the semester and work at his/her own pace to complete the course. The Adult Learning Center also provides an Outreach Counselor who has regularly scheduled hours at the center.

Finally, it is important to note that the Adult Learning Center serves as a bridge between the community and the main college. It provides an easily accessible and supportive educational environment for the adult student who may have difficulty returning to school. The major mission of the Adult Center is to enable adult students to reenter school and have a successful learning experience. Extensive testing, counseling, financial aid, and support services are provided in order to facilitate this process.

If I can provide additional information, please advise.

Sincerely,



Dr. Donald J. Foster
Dean of Instruction

DJF/js

cc Dr. Garner ✓
John Sagmoe
Dick Holtam

SAUK VALLEY COLLEGE

BOARD OF TRUSTEES

COMMITTEE MINUTES

Date: March 9, 1982

Time: 7:00 p.m.

Name of Committee: Auditor Selection Committee

Present:

Bob Ellison

Richard Groharing

Hal Gunn

John Fausler

Discussions, if any: The committee conducted interviews
with these three auditing firms

Lindgren, Callahan, Weaver & Van Gorder

Clifton, Gunderson & Co.

Hamilton & Blaine

The committee decided to meet April 8, 1982
at 3 p.m. to analyze the proposals and develop
a recommendation to present to the Board.

Meeting Closed at: 9:00

John Fausler
Signature