

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING  
2K2 Faculty Dining Room Second Floor  
June 28, 1982 7:30 p.m.

- A. Call to Order
- B. Roll Call
- C. Written Communications from Visitors
- D. Approval of Minutes
- E. Financial Reports and Actions:
  - 1. Treasurer's Report
  - 2. Current disbursements
  - 3. Current Payroll Journal
  - 4.
- F. Personnel Recommendations:
  - 1. Review of Support Staff Study
  - 2. Reports on Administrative Organizational Adjustments, and Recommendations for Staff Adjustments
  - 3.
- G. Other Actions:
  - 1. Approval of Agreement with Sterling Beauty School
  - 2. Renewal of Kitchen Lease with Unit V
  - 3.
- H. Reports:
  - 1. Student Trustee
  - 2. ICCTA Representative
  - 3. Foundation Liaison
- I. President's Report:
  - 1. Administrative Calendar 1982-83
  - 2. Sauk Valley Area Council for Economic Development
  - 3. Illinois Economic Future and New Technology
  - 4. Other
- J. Time of Next Meeting
- K. Executive Session

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

June 28, 1982

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p.m. on June 28, 1982 in Room 2K2 of Sauk Valley College, Route #5, Dixon, Illinois.

Call to Order: Chair Prescott called the meeting to order at 7:30 p.m. and the following members answered roll call:

John Fassler	Kay Fisher
Dick Groharing	Oscar Koenig
Dave Mandrgoc	Ann Powers
Juanita Prescott	

Communications from Visitors: Secretary Kay Fisher read the attached memorandum from a group of employees in regard to their feelings on the Support Staff Study.

Chair Prescott then asked if there were any questions from those present on the material contained in the memorandum. There were none.

Minutes: It was moved by Member Powers and seconded by Member Koenig that the minutes of the May 24 meeting be approved as presented. In a roll call vote, all voted aye. Motion carried.

It was moved by Member Groharing and seconded by Member Powers that the Board approve the minutes of the June 7 meeting as presented. In a roll call vote, all voted aye. Motion carried.

It was moved by Member Groharing and seconded by Member Koenig that the Board approve the minutes of the June 14 meeting as presented. In a roll call vote, all voted aye. Motion carried.

Treasurer's Report: It was moved by Member Koenig and seconded by Member Powers that the Board approve the Treasurers Report as presented. In a roll call vote, all voted aye. Motion carried.

Disbursements: It was moved by Member Koenig and seconded by Member Mandrgoc that the Board approve the bills in the following amounts:

Educational Fund	\$329,490.74
Building Fund	43,646.01
Bond & Interest #1	18,530.00
Site & Construction	8,684.86

In a roll call vote, all voted aye. Motion carried.

Payroll:

It was moved by Member Powers and seconded by Member Mandrgoc that the Board approve the May 31 payroll in the amount of \$189,932.74 and the June 15 payroll of \$96,332.55. In a roll call vote, all voted aye. Motion carried.

Support Staff  
Study:

Mr. Jim Hughes of Hayes/Hill Inc. was present at the meeting to provide additional background information to the Board on the support staff study and its results. He distributed copies of the following:

1. Position Description Questionnaire
2. Job Classification Point Count Allocation
3. Job Evaluation System
4. Classification Descriptions
5. Distribution of Points

Discussion was then held on the study and Mr. Hughes elaborated on various points of interest.

Executive  
Session:

At 8:00 p.m. it was moved by Member Mandrgoc and seconded by Member Powers that the Board adjourn to executive session to discuss collective negotiating matters and the appointment, employment or dismissal of an employee. In a roll call vote, all voted aye. Motion carried.

Regular  
Session:

At 9:50 p.m. the Board returned to regular session.

It was moved by Member Groharing and seconded by Member Fisher that the Board approve the implementation of the Support Staff Study as presented by Hayes/Hill, Inc., to include the concept of bringing employees up to the minimum salary range to include the cost of incorporating the longevity factor as presented, with additional review by the President and Deans on the placement of each individual to ensure that the decisions made for placement are reasonable and fair.

Amendment:

Member Mandrgoc moved to amend the above motion by adding that the review conducted by the President and the Deans should define specific areas of loyalty, longevity, amount of overtime, etc. This amendment to the motion died for lack of a second.

A roll call vote was then taken on the original motion. The following vote was recorded:  
Ayes Members Fassler, Fisher, Groharing, Koenig, Powers and Prescott. Nayes - Member Mandrgoc. Motion carried.

Coordinator Position:

It was moved by Member Koenig and seconded by Member Mandrgoc that the administration be authorized to consolidate and extend the present position of Senior Studies Coordinator into a halftime position as Coordinator of Special Programs for Community and Extended Services at an annual salary of \$10,000. In a roll call vote, all voted aye. Motion carried.

It was moved by Member Koenig and seconded by Member Mandrgoc that the Board appoint Sue Dixon as Coordinator of the position described above. In a roll call vote, all voted aye. Motion carried.

Sterling School of Beauty Culture:

It was moved by Member Fassler and seconded by Member Fisher that the Board approve the attached agreement with the Sterling School of Beauty Culture for the 1982-83 year. In a roll call vote, all voted aye. Motion carried.

Kitchen Lease with Unit V:

It was moved by Member Groharing and seconded by Member Koenig that Sauk Valley College renew the kitchen lease with Unit V for 1982-83 at the rate of \$15,000 per year, subject to a 60 day cancellation privilege by either party. In a roll call vote, all voted aye. Motion carried.

Reports:

Dr. Garner noted that the Board had received a letter from Steve Falzone, Student Trustee, that he would not be able to attend his final Board meeting. Steve expressed his appreciation to the Board for the fine learning experience received during his tenure as student trustee.

Member Groharing presented the attached report on the ICCTA Annual Convention and Board of Representatives Meeting held June 11 and 12 in Springfield.

Chair Prescott reminded all the members of the next regional meeting to be held at Highland

Community College on July 14.

Reports:

Kay Fisher reported that the SVC Foundation had received word of a \$1,000 gift, heard a status report from Louise Sullivan on the scholarship drive, had discussions on a new brochure for scholarship donors, learned of a \$5,000 endowment for the Performing Arts, and approved a statement to be presented to senior citizens that receive benefit of the Golden Age Tuition Pass to enable them to make a donation to the Foundation.

Dr. Garner reported on the attached Administrative Calendar to be distributed to the SVC staff, the next meeting of the Economic Development Council on July 20 with area business leaders, the "Quality Circles" workshops that were currently held at the college, the Illinois Economic Future and New Technology, on staff members Ed Beatty and Jerry Frana attending the National Workshop for Master Teachers, and finally that summer school enrollment as of the 10th day shows an increase of 18% in credit hours.

Next Meeting:

Some of the items for the meeting in July will include more study on the 1982-83 budget, administrative salary considerations, further discussion on data processing equipment costs, and the possibility of securing a consultant on data processing.

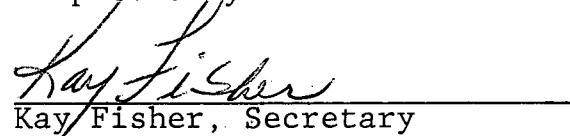
Chair Prescott asked the Board to be thinking of a date for a possible Board Retreat sometime after July at which time the Board would study long-range planning, etc.

Adjournment:

Since there was no further business, it was moved by Member Powers and seconded by Member Fisher that the Board adjourn. The next regular meeting will be July 26 at 7:30 p.m. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 10:58 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Kay Fisher, Secretary

June 23, 1982

MEMORANDUM

RECEIVED

TO: The Board of Trustees  
RE: Support Staff Study

JUN 28 1982  
Ofc. of the President

We, the undersigned, would like the Board of Trustees to know that we are very unhappy with the entire process and results involved with the reorganization of the classified staff. Under the new classifications, there may be a few happy persons, but most will be unhappy. It has come to our attention that service beyond five years is not considered an asset to the college. This is quite contrary to the outlook in most places of employment.

We sincerely request that the Board of Trustees not make a decision on this recommendation before all persons involved are fully informed as to the status of their jobs and their future at Sauk Valley College.. It is our understanding that this presentation was to go back to the Committee before going to the Board of Trustees.

CC: Dr. Garner

Robert Hartse  
Cindy Bushman  
Janet Mykle  
Beth Dawson

Gladys Guntle  
Dixie Bonner  
Janet Cuffman  
Donna Palumbo

Robert Yerush  
Janice Baskin  
Carol Linton  
Florence Bertach  
Catherine Seeger  
Joan Kipple  
Sandi Fritz  
Adelia Burkholder  
Phyllis Anderson  
Carol Lee  
Anne Harton  
Rosa Mill  
Linda Powers  
Claire Buschmann  
P. McRee  
Amy W. Martin  
George Vrabel  
Doris Melvin  
Carol Hain  
Lena Mero  
Jean Harper  
Audra Stoudt  
Mary Rita Henry

For Board Meeting of  
June 28, 1982

Agenda Item F-1

REVIEW OF SUPPORT  
STAFF STUDY

At the last meeting of the Board, Hayes, Hill, Inc., presented the preliminary report of their study of our support staff. Mr. Jim Hughes will be at this meeting to provide additional background information on their study and its results. He will also answer questions that Board members may have.

At the conclusion of the discussion of the general questions on the study, its procedures, its classifications, and its results, the Board will need to go into executive session to review individual qualifications, performance evaluation, etc., as they pertain to individual position appointments.

The Board would then be in a position to determine its action regarding the report and its recommendations.

For Board Meeting  
of June 28, 1982

Agenda Item F-2

REPORTS ON ADMINISTRATIVE ORGANIZATIONAL  
ADJUSTMENTS FOR 1982 - 83 AND,  
RECOMMENDATION FOR STAFF ADJUSTMENTS

We have had a years experience under the revised organizational plan, implemented July 1, 1981. We now have several minor reassessments of responsibilities to report. They include:

1. Responsibility for the Rock Falls Adult Center will be moved from the Asst. Dean for Community and Extended Services (Richard Holtam) to the Asst. Dean for Arts and Sciences (Michael Seguin).
2. Responsibility for the Workroom is being transferred from the Dean of Business (Bob Edison) to the Director of Public Information (Ralph Gelander).
3. The position of Asst. to the Director of Data Services (Al Pfeifer) is under consideration as a shared assignment between Mr. Pfeifer and a prospective instructor in Data Processing, where Mr. Pfeifer would hold a 20% instructional assignment and the prospective instructor would hold an approximate 20% assignment in the Data Center

In addition to the foregoing adjustments, it is recommended that the administration be authorized to consolidate and extend the present position of Senior Studies Coordinator into a halftime position as Coordinator of Special Programs for Community and Extended Services. Attached is the rationale and documentation for this recommendation.

RECOMMENDATION: That the position of Coordinator of Special Programs for Community and Extended Services be established.

RECOMMENDATION: That Ms. Sue Dixon be approved as Coordinator of the new defined position.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE June 10, 1982

## MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *DFF*

RE: Recommendation for Coordinator of Special Projects Position

This memorandum will serve as a recommendation to appoint Susan V. Dixon as Coordinator of Special Projects. The supporting rationale for this recommendation is outlined below, along with a copy of her resume.

Ms. Dixon has a number of assets which qualify her for this position.

### I. Academic Training

She holds a B.S. in History and a M.S. in Adult and Continuing Education from Northern Illinois University. Her academic background at the undergraduate level is strong in the areas of history and political science and her M.S. degree focused on adult education with a special emphasis on the elderly. In addition, Ms. Dixon has participated in a number of seminars and workshops in the area of adult and older American education.

### II. Background and Experience

Ms. Dixon has taught in the Community Service Program and served as the part-time Coordinator of the Senior Studies Program at SVC since 1977. Her performance has been outstanding and she has successfully developed the Senior Studies Program to its present high level of service and credit hour production. In addition, she has obtained several important grants that have enhanced the Senior Studies Program. Her extra effort in developing the Senior Olympics Program in this area is noteworthy. Finally, she has developed an extensive network of contacts through her service as the college representative on the Northwest Illinois Area Agency on Aging and the Gerontology Consortium. She is also familiar with the Illinois Department of Aging and has cooperated with that agency extensively during the past several years. Thus, Ms. Dixon brings a wealth of experience to this position which will enhance her expanded role in filling this new position.

# SAUK VALLEY COLLEGE

## RECOMMENDATION FOR STAFF APPOINTMENT

NAME: Susan V. Dixon SOCIAL SECURITY #:

ADDRESS: \_\_\_\_\_ TELEPHONE #:

Dixon, Street IL 61021 DATE: June 10, 1982

City State

PRESENT POSITION: Part-time Coordinator and Instructor SVC Senior Studies Program

RECOMMENDED POSITION AT THE COLLEGE: Coordinator of Special Programs  
Type of Position

EFFECTIVE DATE OR PERIOD: FROM: July 1, 1982 To: June 30, 1983

BASIS OF EMPLOYMENT: FULL-TIME: \_\_\_\_\_ PART-TIME: Time OTHER: One-Half

POSITION ON SALARY PLAN: \_\_\_\_\_ SALARY: \$10,000.00  
Rank/Level Step

CONDITIONS OF EMPLOYMENT: Reports to the Assistant Dean for Community and Extended Services

### BIOGRAPHIC DATA

EDUCATION: HIGHEST DEGREE EARNED: MS - Adult and Continuing DATE: May 1981  
Education

MS - Adult and Continuing Education, Northern Illinois University, 5/81  
BS - History, Northern Illinois University, 6/73

EXPERIENCE: Coordinator of Senior Studies Program, Sauk Valley College, 1978-82  
(Part-time)  
Instructor in Community Service Program - Sauk Valley College, 1977-82  
Reading and Social Studies Teacher - St. Mary's Jr. H.S., Dixon, 1976-77  
Elementary Teacher - St. Mary's Elementary School, Dixon, 1974-76  
Substitute Teacher, DeKalb Public School System, 1973-74 (Part-time)

STAFF RECOMMENDATION: Richard Holtam DATE: 6-10-82  
Signature Richard Holtam, Assistant Dean for Community

DEANS RECOMMENDATION: Donald Foster DATE: 6-10-82  
Signature Donald Foster, Dean of Instruction

PRESIDENTS RECOMMENDATION FOR BOARD APPROVAL: W. J. James DATE: 6-22-82  
Signature

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Signature of President or Board Action

### III. Personal Qualifications

In addition to the academic and experience qualifications cited above, Ms. Dixon has a number of personal qualities that are noteworthy. She is a proven administrator and a natural leader. She has an outgoing personality and relates well with the public and the college staff. She is also an innovative person who constantly seeks out new opportunities and challenges. She can be expected to grow professionally in this new and expanded position and the program she will be supervising will benefit accordingly. Ms. Dixon will be a valuable addition to the Community Services Division and the college.

DF/js

RECOMMENDATION FOR COORDINATOR OF SPECIAL PROGRAMS  
COMMUNITY AND EXTENDED SERVICES - ONE-HALF TIME POSITION

This recommendation is for the consolidation and extension of the Senior Studies coordinator into a half-time position of Coordinator of Special Programs for the Community and Extended Services Division. This would be a 12-month position reporting to the Assistant Dean for Community and Extended Services. A job description for this position is enclosed.

It is further recommended that Ms. Susan V. Dixon be appointed to fill this position at an annual salary of \$10,000. A completed Recommendation for Staff Appointment form for Ms. Dixon is enclosed along with an abbreviated resume outlining her qualifications for this position.

SUPPORTING RATIONALE

The primary responsibilities of this staff member will be to coordinate the Senior Studies Program and serve as the college liaison with the Northwestern Illinois Area Agency on Aging, coordinate the Summer Senior Olympics, organize and coordinate pre-retirement seminars in area industries, coordinate the Retired Senior's Volunteer Program, and coordinate the Defensive Driving Program for senior citizens. In addition, this staff member will work with the Assistant Dean of Business and Technology and the Assistant Dean for Community and Extended Services in developing training programs and seminars for area businesses and industries and assist with the newly established SVC Management Institute. A brief description of each of these programs is enclosed.

It is noteworthy that the Senior Studies Program has enjoyed significant growth during the past several years--under the direction of Susan Dixon as the part-time coordinator. This past year the program served 700 students and produced 3,400 credit hours. Each semester it offers 47 sections in area nursing homes throughout the college district. This growth record has been achieved under the supervision of Ms. Dixon who has been serving as a part-time coordinator and teacher in the program and compensated at the part-time instructor salary rate. The program has now developed to the point where consistent administrative attention is needed if it is to continue to thrive.

In addition, the potential for additional services and credit hour production that should result from the addition of this position should be emphasized. Specifically, growth can be expected in pre-retirement related courses offered in area industries, rules of the road courses for senior citizens, and "wellness" courses (including physical fitness, nutrition and personal adjustment). In addition, service functions in

the area of senior citizen volunteer programs would be coordinated by this administrator. While not all of these services generate credit hours, they are important support activities that are needed to maintain the vitality of the Senior Studies Program. Activities of whatever type that attract senior citizens to the college will encourage them to take advantage of the Golden Age Pass and register for courses.

Finally, the potential is significant for additional enrollment to be generated by enhancing the training program for area businesses and industries and the SVC Management Institute. Additional coordination and supervision in this area will improve the effectiveness of the program to identify and assess training needs and expedite the college's instructional response to these needs. Additional enrollment can be expected in this area as the program is developed and implemented.

COST

We currently pay Susan Dixon, the present part-time Senior Studies Coordinator, \$3,720.00 per year for her services as coordinator. The proposed salary of \$10,000 for this one-half time coordinator will result in an increased cost to the college of \$6,280.00 per year. If this recommendation is approved, the Coordinator's Salary Budget in the Division of Community and Extended Services will be reduced by \$3,720.00

DF/js

JOB DESCRIPTION  
SPECIAL PROJECTS COORDINATOR

The coordinator reports directly to the Assistant Dean for Community and Extended Services and is responsible for:

1. Developing, implementing, and coordinating a schedule of Senior Studies offerings for each semester.
2. Recruiting and supervising part-time instructors assigned to teach in the Senior Studies Program.
3. Obtaining funds for maintaining and expanding offerings for senior citizens in the Sauk Valley College district.
4. Assisting the ADCES in evaluation of the Senior Studies Program and instructors.
5. Conducting needs assessment of senior citizens to explore new markets for community service programming.
6. Designing and implementing new programs for senior citizens, businesses and industries, and other special need groups.
7. Representing Sauk Valley College in association with local and state agencies and organizations such as the Illinois Department of Aging, Northwest Illinois Area Agency on Aging and the Gerontology Consortium.
8. Maintaining education records on the Senior Studies Program as required by Sauk Valley College, and Northwest Illinois Area Agency on Aging or other granting agencies.
9. Coordinate the summer Senior Olympics Program.
10. Coordinating the Defensive Driving for Senior Citizens classes throughout the district.
11. Assist the Assistant Dean of Business and Technology and the Assistant Dean for Community and Extended Services in offering courses and programs in area businesses and industries and with the operation of the SVC Management Institute.
12. Performing other duties as assigned by ADCES.

This program is designated as a twelve month assignment and will require approximately twenty hours a week or half-time position. The continuation of the position will be based on an annual review by the ADCES, the Dean of Instruction and the President.

## SENIOR STUDIES PROGRAM

The Senior Studies Program operating under Community Services has grown dramatically from its beginning in 1976 to present status as a major contributor to the enrollment in Community Services and the total college. Presently, the program is multi-purpose providing a range of services.

### Senior Studies Extension Centers

The main thrust of the program is the variety of courses offered at 26 extension centers. This fall semester 49 classes designed for older adults over age 60 are scheduled throughout the Sauk Valley College district. These classes include World History, current events, introductory music, swimming, exercise, and folk and square dancing. Current locations for the Senior Studies Program include: Albany Methodist Church, Amboy Catholic Hall, Amboy Mapleside Manor, Dixon Health Center, Dixon Heritage Square, Lee County Senior Center, Lee County Nursing Home, Dixon McReynolds Tower, Prophets Riverview, Walnut Manor, Morrison Hospital, Morrison Municipal Building, Polo Continental Manor, Morrison Pleasantview, Morrison Resthave, Fulton Harborcrest, Franklin Grove Retirement Home, Rock Falls Manor, Franklin Grove Nursing Home, Rock Falls Community Action Building, Sterling Care Center, Sterling Edgewild, Dixon YMCA, Rock Falls Colonial Acres, Rock Falls Civic Plaza, and Sterling Tower. Experienced part-time faculty instruct the classes under the direct supervision of Sue Dixon with assistance from Sauk Valley faculty advisor, Bob Wharton.

### Contribution by Enrollment and Credit Hours

	<u>Number of Sections</u>	<u>Number of Students</u>	<u>Credit Hours</u>
Summer 1980	32	498	538
Fall 1980	39	582	1,214
Spring 1981	41	654	1,367
Summer 1981	36	614	651
Fall 1981	49	711	1,390
Spring 1982	47	694	1,378

### Northwestern Illinois Area Agency on Aging (N.I.A.A.A.)

The merit of the Senior Studies Program can also be realized by the financial support the N.I.A.A.A. has given by awarding Title III-B grants totaling \$3,420 for 1981-82. The money is being used to provide audio-visual aids and reference materials to supplement instruction at the various extension sights.

## SENIOR STUDIES PROGRAM

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### Summer Senior Olympics

One additional program which was developed by Sauk Valley College with the cooperation of local senior citizen agencies is the Senior Olympics. Begun in the summer of 1980, the Senior Olympics has become an annual event drawing over a hundred participants, 60 years or older. They participate in ten different events designed for this age group, ranging from bridge to track and field events. This program has gained statewide recognition as a model for other programs. The Northwestern Illinois Area Agency on Aging also provides grant money to cover operating costs for this activity.

### Pre-retirement Seminars

Presently under study is the marketing of pre-retirement seminars to be offered to local business and industry. A presentation was recently made to General Electric in Morrison for such a seminar to be available to approximately 100-170 General Electric employees approaching retirement age. If accepted by General Electric management, the eight week program could be offered during or after working hours for those interested.

### Senior Studies Growth Potential

The current Senior Studies Program can be expanded in several ways. This expansion would be financially profitable for Sauk Valley College. In addition to financial profit, expansion would increase the visible service that the college provides to the district.

Expansion of the current program of regular semester classes could be carried out by increasing the number of already established and popular classes. For example, the number of current events - history class sections could be increased. This could be carried out by adding courses at current extension locations; as well as by adding new extension locations. Also, the variety of types of classes could be expanded. For example, introductory art classes and introductory psychology classes would most likely be well received by older adults in the district. Often the program has received suggestions and requests regarding expanding the variety of classes.

The area of retirement and pre-retirement education is one that has definite possibilities for the college. The pre-retirement and retirement education program would tap an entirely new market for Sauk Valley College. This market includes older adults who are not yet retired; as well as retirees who are not presently involved in the regular program of Senior Studies classes. The possibility of contracting with business and industry for the purpose of providing pre-retirement/retirement training exists. Possible offerings for pre-retirement and retirement training could include the following areas: self-awareness

## SENIOR STUDIES PROGRAM

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and retirement planning, nutrition, fitness, and "wellness" for older adults (preventative programs), financial preparation, everyday law for older adults, leisure activities for older adults, process of aging (mental and physical), death, dying and bereavement, housing alternatives, social security information and community resources for older adults. Retirement education classes or seminars could be scheduled both on campus and at a variety of extension locations.

Continuing the annual local Senior Olympics for the area's older adults is another possibility for this program. In the past, the Senior Olympics was carried out with no cost (and no profit) to the college. Given the proper time and support for locating resources, the Senior Olympics could also become financially profitable to the college. The Senior Olympics is definitely a public relations "plus" for Sauk Valley College.

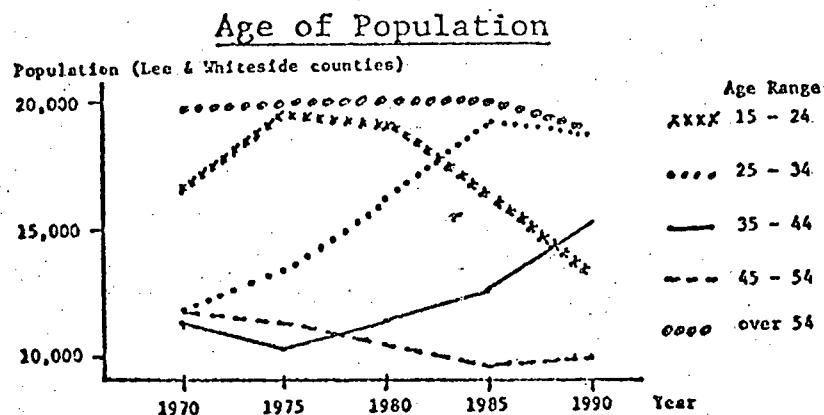
The Governor recently signed legislation creating a public act which would reduce the cost of automobile liability insurance for individuals over age fifty-five who complete a motor vehicle accident prevention course. This new state statute affects two million Illinois drivers over age fifty-five, providing community colleges with an opportunity to serve a community need. Sauk Valley College could offer a Defensive Driving course both on campus and at extension centers to meet this need.

A Retired Seniors' Volunteer Program (RSVP) coordinated by the Sauk Valley College Community Services Department could involve another "new" sector of older adults in the Sauk Valley College district. Various agencies and individuals would be "matched" with specific volunteers. Some federal funding is still available for RSVP. Funding is available through the Action Program in Chicago--a branch of the Department of Health and Human Services. Such a program would give invaluable service to the communities within the Sauk Valley College district.

Numerous requests have been received for more one-day historical trips. Expanding this program could be carried out under the leadership of Bill Byar, Associate Professor of Illinois History at Sauk Valley College. Some older adults would prefer week-day historical trips rather than Saturday trips. If Mr. Byar were unable to lead week-day trips, a new leader or leaders could be trained by Mr. Byar. The Senior Studies coordinator, for example, could serve as a new leader for historical trips. Expansion of the tours program (for both senior citizens and non-senior citizens) would be a further commitment to community service and non-traditional education programs on the part of the college.

The future of the Senior Studies Program is extremely bright when one considers the sheer number of citizens who are or soon will be of retirement age. Adult education in general is growing and will continue to grow based on facts presented by the college's Office of Planning and Development.

FIGURE 1.



SERVICES TO BUSINESS AND INDUSTRY

Sauk Valley College launched an initiative to provide training for area businesses and industries during this past year. An Economic Development Task Force was appointed by Dr. Garner to assess the ways in which the college can best serve the commercial and industrial sector of the community--especially in the area of providing manpower training.

The efforts of this task force have focused on two important areas of endeavor as of June 1982.

1. Conducting an assessment and response to the training needs of local industry. A project has also been carried out to provide career counseling and training for unemployed residents of the district. A brochure has been prepared to advise local businesses and industries of the training capabilities and services offered by the college. A Management Institute has also been established to provide training seminars for management and supervisory personnel in the area. It is anticipated that a number of training efforts and special seminars will be offered by the college during the coming year.
2. Adopting a leadership role in facilitating the establishment of a regional economic development organization for the area served by the college. As of June 1982 a formal organization has been established as the Sauk Valley Area Council for Economic Development. The president of the college and the members of the Economic Development Task Force have provided a leadership role in this effort. It is anticipated that the college's role in forming this organization will enhance the opportunities to provide training for area businesses and industries.

For Board Meeting of  
June 28, 1982

Agenda Item G-1

APPROVAL OF FY 83 AGREEMENT  
WITH STERLING SCHOOL OF BEAUTY CULTURE

It is time to renew our agreement with the Sterling School of Beauty Culture for provisions of training in Cosmetology.

The proposed agreement corresponds to that which we have had in previous years. The only change is an increase of \$3.00 per credit hour.

RECOMMENDATION: That the agreement with the Sterling School of Beauty Culture be approved as presented for the 1982-83 year.

AGREEMENT  
FOR COSMETOLOGY TRAINING BETWEEN  
COMMUNITY COLLEGE DISTRICT NUMBER 506 AND  
THE STERLING SCHOOL OF BEAUTY CULTURE, INC.

THIS AGREEMENT, made this 1st day of July, 1982, between this BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NUMBER 506, an Illinois Community College organized and existing under the laws of the State of Illinois (hereinafter referred to as the "District"), with its principal office located at Route 5, Dixon, Illinois, and the STERLING SCHOOL OF BEAUTY CULTURE, INC., an Illinois Corporation, which is presently located at 211 East Third Street, Sterling, Illinois, (hereinafter referred to as the "Beauty School").

WHEREAS, The District, wishes to provide cosmetology training for those of its students desiring it, and the Beauty School is licensed by the Illinois Department of Registration and Education to furnish instruction and clinical training to students in cosmetology and is willing to furnish such instruction and clinical training to students of the District enrolled with the Beauty School for the program on a contracted basis for a set fee per student as hereinafter provided.

NOW, THEREFORE, in consideration of the mutual promises of the parties, each bargained for and given in exchange for the other, it is hereby mutually agreed as follows:

1. STUDENT ENROLLMENT - The District may enroll with the Beauty School students who meet R&E requirements and admission standards of the District as prescribed in the current college catalog for instruction and clinical training in cosmetology as set forth herein, the exact number of students not to exceed 90 for any particular school term. The final date for enrollment for any particular term shall be deter-

mined by the Beauty School with a schedule agreed upon by the college in conjunction with the Director of Counseling and Admissions and the Dean of Instruction.

2. INSTRUCTION, RECORDS, ETC. - The Beauty School shall provide the necessary instructors who shall be employees of said School and under its complete control and jurisdiction. Said instructor shall not be considered as members of the faculty of Sauk Valley College and shall not be entitled to membership in the Sauk Valley College Faculty Association. The college shall maintain credentials on these faculty members for the purpose of review by accrediting agencies. The Beauty School shall be solely responsible for all Workmen's Compensation Insurance, Unemployment Insurance, and payrolls of persons it hires or uses for instruction of the courses provided for herein. The Beauty School will provide instruction and clinical training to students as prescribed by the Department of Registration and Education of the State of Illinois, the District, and the Illinois Community College Board. The Beauty School shall maintain records of attendance, grades, and hours of instruction and these shall be communicated to the college's admissions office. The normal college admission procedures will require that the college admissions office collect certain documents as specified in the admissions area of the college catalog. The Beauty School shall submit to the District Director of Admissions at the conclusion of each course, evaluation reports of each student by grade. The district shall conduct annual follow-studies of Cosmetology graduates. The overall administrative supervision of the program lies with the college. Representatives of the District may make periodic calls at the Beauty School for the purpose of observing and assessing the progress of the students and the evaluation of the instructional process and make these evaluations known to the director of the Beauty School.

3. COURSES AND FEES - The courses to be offered by the Beauty School shall be designated Cosmetology 101, 102, 103, 104, 105, 106; the content for which courses shall consist of the items contained in the descriptions thereof attached hereto and made a part hereof by reference. The student will be enrolled in only one (1) course at any period of time. The College shall maintain course outlines and revise these as program changes warrant. The District shall collect tuition and pay the Beauty School the following fee for each student enrolled at the mid-point in the following courses:

<u>Course Name</u>	<u>Credit Hours</u>	<u>Amount of Tuition</u>	<u>Instructional Fees Paid By Sauk Valley College To Sterling Beauty School</u>
Cosmetology 101	8	\$200.00	\$ 246.24
Cosmetology 102	4	100.00	123.12
Cosmetology 103	12	300.00	369.36
Cosmetology 104	12	300.00	369.36
	<u>36</u>	<u>*\$900.00</u> <u>(\$25.00 per credit hour)</u>	<u>\$1,108.08</u> <u>(\$30.78 per credit hour)</u>

Supply fee paid directly to Sterling Beauty School by students:

\$100.00 first day of school  
75.00 first school day of each month for 8 months to  
Beauty School

These fees include special supplies, materials and reference books needed by the student during the study of Cosmetology.

Course Additions: Cosmetology 105 - Instructor Education  
Cosmetology 106 - Student Teaching Practicum

<u>Course Name</u>	<u>Credit Hours</u>	<u>Amount of Tuition</u>	<u>Instructional Fees Paid By Sauk Valley College To Sterling Beauty School</u>
Cosmetology 105	12	\$300.00	\$369.36
Cosmetology 106	12	300.00	369.36
	<u>24</u>	<u>*\$600.00</u> <u>(\$25.00 per credit hour)</u>	<u>\$738.72</u> <u>(\$30.78 per credit hour)</u>

\*The tuition rate of \$25.00 per credit hour, listed above, will be collected from the students for all courses starting on or after August 30, 1982. The tuition rate for courses starting prior to that date will be \$20.00 per credit hour.

A supply and state registration fee of \$115.00 will be paid directly to the Sterling Beauty School by student teachers.

4. PAYMENT SCHEDULE - The District agrees to pay the Beauty School the amount specified in accordance with the foregoing schedule per student per course contingent upon the student's good standing and

attendance (student must be in attendance) at the established mid-term date based upon the course starting date as determined by the academic calendar of the Beauty School developed in conjunction with the College. Said calendar shall prevail with reference to the determination of the mid-term date. The invoice shall include the student's name, social security number, starting date and ending date of the course, together with the amount due.

5. CLASSES AND HOURS - The Beauty School is located at 211 East Third Street, Sterling, Illinois. The hours of classes shall be 8:30 a.m. to 4:00 p.m., Monday through Friday, 8:00 a.m. to 3:30 p.m. Saturday, except legal holidays. The academic calendar of the Beauty School will be in effect, not the calendar of the District.

6. REGISTRATION AND QUALIFICATION OF STUDENTS - Each student and his/her parent or guardian, if he/she is a minor, shall execute and file a Registration and Matriculation Application with the Beauty School before the beginning date of class for submission to the Department of Registration and Education of the State of Illinois, in addition to regulations of college. The form of Registration and Matriculation Application shall be prescribed by the School and shall show or be accompanied by the following requirements of the Illinois Beauty Culture Art and the Rules and Regulations for the Administration of the Illinois Beauty Culture Act and the Department of Registration and Education before a student may be permitted to attend or participate in Cosmetology training.

- (a) Proof that the student is a graduate of at least the eighth grade or equivalent, provide transcripts of high school course work, proof of name must be certified in keeping with Illinois Department of Registration and Education regulations.
- (b) That the student is a citizen or has filed a Declaration of Intent (as defined in the Beauty Culture Act of 1967, Section 5, Paragraph F)

(c) An executed form of the modified Registration contract delivered to the Beauty School.

Students shall also be required to complete registration with the District in accordance with its rules and regulations, as specified in the college catalog.

7. RESPONSIBILITIES OF STUDENTS - In addition to any and all other duties as set forth herein and as required by the rules, regulations and policies of the District, each student shall purchase at his/her own expense and perform the following:

(a) Supply his/her own white professional uniforms and shoes and transportation to and from the Beauty School and any other supplies and expenses needed.

(b) Adhere to the rules and regulations of the Beauty School which are attached hereto and made a part hereof by reference, it being understood that the Beauty School shall not be responsible for any acts of the students while not in attendance at the school.

8. PRIVILEGES OF THE BEAUTY SCHOOL - As an independent contractor, it is understood and agreed that the Beauty School, in cooperation with the District, shall have the right to request the withdrawal of any student in keeping with the college's enrollment withdrawal and disciplinary procedures as specified in the college catalog. Any tuition refunds to the students shall be in accordance with the prevailing District policy. Such withdrawal requests should be made to the Dean of Instruction.

It is understood that the District is a public institution and the Beauty School agrees to indemnify and hold harmless the said District, its Board of Trustees and employees for any loss or damage, and any attorneys fees, court costs, and expenses incurred as a result of any claim or wrongful dismissal or any claim of deprivation of any instructional or legal right, regardless of whether such claims are groundless in fact.

In the event the Beauty School closes or ceases doing business for any reason whatsoever, it shall refund fees to the District, on a pro rata basis, based upon the actual hours of instruction given the students. The Beauty School further agrees to indemnify and hold the District, its Board of Trustees and Staff harmless from any and all expense, claim or loss, including reasonable attorneys' fees, which may result from said closing or cessation of business.

9. PRIVILIGES OF DISTRICT AND STUDENTS - The District for an individual student or any individual student shall have the right at his discretion to withdraw from or cancel the cosmetology instruction and clinical training afforded by the Beauty School by forwarding to said School a written notice containing, but not limited to, the reason for the discontinuance or disconnection and the date it is to be effective. In the event of withdrawal or cancellation, the student shall be entitled to a tuition refund in accordance with the then current policy of the District as stated in the District catalog.

Should the District cancel its program in cosmetology or not enroll new students, students enrolled in the program will be allowed to finish their education through continued enrollment in the remaining courses at the Beauty School upon payment of the Beauty School's required fees. Time for completion of this sequence cannot exceed three calendar years from the date of enrollment in the first course. Students participating in this program are eligible for all auxiliary services of the college and shall be encouraged in every way to participate in the student activities normally provided for students of other programs.

10. NO REFUNDS FOR SUPPLIES - There shall be no refunds or credits given by the Beauty School and/or the District for "School Kits" or any other equipment or supplies purchased by the student or District under any circumstances.

11. ADVISORY COMMITTEE - An Advisory Committee shall be formulated to work with the college and the School of Beauty for improvement of the program. This advisory committee shall be representative of the District at large.

12. LIABILITY INSURANCE, ETC. - Beauty School shall, during the duration of this agreement, maintain in force comprehensive general liability insurance in companies suitable to and approved by District and naming District as an additional insured, protecting District from any loss, claim or demand which may arise in any manner from the conduct of instruction as provided for herein, including without limitation, any and all liability to third person, students, or agents, or servants of Beauty School for personal injury or property damage. It is understood and agreed that Beauty School shall not be required to insure nor be responsible for any claims or occurrences which may arise off the premises and surroundings of Beauty School, or out of operation of motor vehicle by any student for the purpose of attending instruction at Beauty School. Limits of liability under such policy shall be as follows:

\$100,000.00 for individual  
\$300,000.00 for accident  
\$ 5,000.00 per property damage; and  
excess liability of \$1,000,000.00

13. NOTICES AND DEMANDS - All notices and demands herein shall be in writing. The mailing of notices or any other instrument shall be sufficiently served hereunder if duly sent by registered or certified mail (return receipt requested), addressed to the respective addresses as stated above, subject to the right of any party to designate by notice in writing a new address to which notice must be sent.

14. AMENDMENTS - This agreement may from time to time be altered amended or canceled in whole or in part, subject, however, to the

express condition precedent that such alteration, amendment or cancellation shall be in writing and signed by the parties; and the same shall not be invalid because of the lack of consideration, but shall have the same force and effect as though originally embodied herein.

15. PRIOR AGREEMENTS, ETC. - This agreement supersedes and takes the place of any and all prior agreements, representations and negotiations, and said prior agreements, representations and negotiations are hereby released and terminated.

16. CAPTIONS - The captions at the beginning of each paragraph shall not be construed to limit or restrict the language contained therein; it being the intention of the parties that said captions are employed simply as a convenient index.

17. BENEFIT - This agreement shall be binding upon and shall insure to the benefit of the parties; their successors and assigns. No assignment by the Beauty School shall be made without the prior written agreement of the District.

18. DURATION OF AGREEMENT - This contract between the District and the Beauty School shall be continuous from this date. The duration of this agreement shall be from July 1, 1982, through June 30, 1983. Both the District and the Beauty School shall, however, have the right to terminate this contract upon giving written notice to the other at least ninety (90) days before the date upon which either District or Beauty School desires to terminate this contract.

Notwithstanding the foregoing, in case of termination as above stated, the Beauty School shall continue its obligation to those students already enrolled, until those students have completed their training and are qualified to take State examinations. The District will pay the Beauty School for such students as hereinbefore provided.

19. ENTIRE AGREEMENT - This agreement contains all of the terms, covenants, and conditions between the parties and no modifications, additions, waivers or alterations shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

This entire agreement shall be subject to the approval of the District's program in Cosmetology by the Illinois Community College Board, the Illinois Department of Vocational and Technical Education, the Illinois Board of Higher Education and the Illinois Department of Registration and Education and Beauty School shall at all times comply with applicable law, statutes, and regulations and keep in force required licenses as provided by the Illinois Department of Registration and Education, continue to maintain accreditation with the Cosmetology Accreditation Commission.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

Board of Trustees of Community  
College District Number 506

The Sterling School of Beauty  
Culture, Inc., an Illinois  
Corporation

By \_\_\_\_\_  
President

By \_\_\_\_\_  
President

Attest:

Attest:

\_\_\_\_\_  
Secretary - Board of  
Trustees, Community  
College District No. 506

\_\_\_\_\_  
Secretary  
Sterling School of  
Beauty Culture  
Sterling, Illinois

(Seal)

(Seal)

For Board Meeting of  
June 28, 1982

Agenda Item G-2

RENEWAL OF KITCHEN  
LEASE WITH UNIT DISTRICT V

Community Unit District V wishes to renew their lease for use of our kitchen facilities for the preparation of their school lunches for 1982-83. The rate would continue at \$15,000. They have requested a 30 day cancellation privilege. We feel this should be at least 60 days.

RECOMMENDATION: It is recommended that we renew our kitchen lease with Unit District V for 1982-83 at the rate of \$15,000 per year, subject to a 60 day cancellation privilege by either party.

COMMUNITY UNIT SCHOOL DISTRICT No. 5  
1800 SIXTH AVENUE  
STERLING, ILLINOIS 61081

BUSINESS OFFICE

815-626-5050

June 15, 1982

Robert Edison  
Dean of Business Services  
Sauk Valley College  
R.R. #5  
Dixon, IL 61021

Dear Dean Edison:

Community Unit School District #5 is interested in the continued lease of the Sauk Valley College kitchen facilities for the school food service program for the 1982-83 school year. We understand that the conditions and requirements of the original lease agreement shall prevail as in existence for the 1981-82 school year. Our interest is further based on the leased amount of \$15,000 for the 1982-83 fiscal year.

Our food service contract is required to be reviewed and re-bid if we continue with contracted services. The school district looks forward to cooperatively participating with the college in use of the facilities for the benefit of the children participating in the school food service program.

Yours truly,

*Robert R. Cripe*  
Robert R. Cripe  
Director of Business Affairs

RC/jd

REPORT

TO: Sauk Valley College Board of Trustees  
FROM: Richard Groharing  
SUBJECT: ICCTA Annual Convention, and  
Board of Representatives Meeting  
June 11 & 12  
Springfield

SESSION #1: The Illinois State Budget

Dr. Robert Mandeville,  
Director - Illinois Bureau of Budget

The current administration's tough budget and its effect on the community colleges has been of great concern to all of us. Since education is one of the three largest areas in the state budget, (welfare and state salaries are the other two), it is there that they are looking to save money. There will be no additional funds for education unless new sources of revenue are found.

SESSION #2: The Legislative Cutback and Redistricting

Dr. James Nowlan  
Director of the Public Administration Program, U. of I.

Nowlan made the following points:

1. Because the House is smaller, the individual members will be more conservative, because they are more visible.
2. They will be more sensitive to their constituency.
3. Party discipline will be stronger.
4. Regional concerns will become more important.
5. Good government issues will become more popular with the legislature.

SESSION #3: Citizen Initiatives

David Vaught - Coalition for Political Honesty  
Maurice Scott - Former Director, Illinois Taxpayers Federation

The pros and cons of the citizen initiative were discussed in depth. Many states find this system to be effective, and also controversial at times. Each presenter made some good points, but it basically boils down to this:

1. Is the average citizen informed well enough to decide on the issues brought up in this manner?
2. It may be too complicated to have laws coming from two sources.

SESSION #4: Taxation

Doug Whitley - Exec. V.P., Illinois Taxpayers Federation

There has been some movement to have the real estate tax abolished because of the antiquated and sometimes unfair manner in which it is administered. There are those that would suggest raising the income tax and abolishing the real estate tax. Whitley suggested the following in support of retaining the real estate tax.

1. Local money control would be lost if the state was the sole source of revenue.
2. People would try harder to shelter or hide their income, resulting in a decrease in total revenue.

SESSION #5: Legislative Relations

Ben Polk - Deputy Assist. Director, Department of Aging, and

former 36th Dist. Representative

Harry Woodyard - 53rd Dist. Representative

Both men urged those present to "get to know your legislator". We should make him familiar enough with our school that he can identify with us, our successes, and our problems. Each man urged that we invite our legislators to the school for a day of meeting the administration, students, and press.

ICCTA BOARD OF REPRESENTATIVES MEETING:

The meeting was well attended. I'm sure because of the annual convention. I saw many faces I had not seen before. The meeting was rather uneventful, the main business being the election of officers, which, of course, was "canned".

A final goodbye was said to David Viar who is leaving the ICCTA for a similar position with the California community college system. He will be missed.

I have been appointed, along with nine other trustees, to a committee for screening applicants for the vacant position. After this screening process, the selection will be made by the executive committee. If you have anyone in mind who might be qualified for this position, please contact me.

Attached please find the "official" minutes of the meeting.

For Board Meeting of  
June 28, 1982

Agenda Item I-3

ILLINOIS ECONOMIC FUTURE AND NEW TECHNOLOGY  
THE SPECIAL ROLE OF VOCATIONAL EDUCATION

Testimony before the House Education and Labor Subcommittee on Elementary, Secondary and Vocational Education, by David E. Baker, Executive Vice President, Illinois State Chamber of Commerce, 20 North Wacker Drive, Chicago, Illinois 60606. April 29, 1982.

Synopsis

Summary of Major Points

1. The Illinois economy is in transition as that of most states of the industrial North. If the transition is to be stronger, more diversified economy, we must meet world-wide competition for basic industry growth directly through increased productivity. It is likely that microelectronics accompanied by better management and improved training and retraining will be the key.
2. Industry relies now on the vocational education and technical training community for the expertise in preparing people for work and new jobs. This existing asset is highly prized by our Illinois firms. Business, particularly smaller sized business, does not want to invent, nor are they capable of developing a parallel in-house training capacity.
3. Right now, neither industry nor the education community can fully grasp the implications for the work place of the microelectronics revolution. We must have more research on this -- and quickly.
4. The rapid change associated with high technology is costly for vocational education agencies who must invest in the expensive ever-changing hardware. We need new ways now for a cost-effective acquisition and/or access program for state-of-the-art technical equipment.
5. Finally, many lower skilled jobs, often taught in vocational education programs, are now being phased out of office and industry. Curriculum and teaching must focus on equipping all students to apply their abilities to more challenging opportunities or face permanent displacement in the work force.

The Federal Role in Vocational Education's Future

1. Continue federal funding for flexible vocational education training programs which meet needs of local industry and local workforce; As exemplified by the State of Illinois' High Impact Training Services, (HITS).
2. Initiate technology forecasts of new equipment's impact on the work place; design techniques for local technology forecasting. **RECEIVED**

JUN 21 1982

Ofc. of the President

3. Channel existing vocational education research monies into analysis of the major job shifts which can be anticipated nationally and identify anticipated psychological, attitudinal problems.
4. Compile and disseminate cost-effective local, state and joint public-private approaches for acquisition or access to most up-to-date equipment.
5. Sponsor joint public-private symposia to assess implications of restructuring of high technology workplace on those least capable of making adjustments.

ILLINOIS ECONOMIC FUTURE AND NEW TECHNOLOGY:  
THE SPECIAL ROLE OF VOCATIONAL EDUCATION

Testimony Before The  
House Education and Labor Subcommittee on  
Elementary, Secondary & Vocational Education

by

David E. Baker  
Executive Vice President  
Illinois State Chamber of Commerce  
20 N. Wacker Drive  
Chicago, Illinois 60606  
312/372-7373

April 29, 1982

Good Morning. My name is David Baker, and I am currently Executive Vice President of the Illinois State Chamber of Commerce, the state's largest business organization. We represent 6,000 members from all parts of the state and all sectors of commerce and industry. I also serve as Executive Director of the Illinois 2000 Goals Program. During its active stage from 1977 to 1980, Illinois 2000 worked with over 500 volunteers from all walks of life to set some 51 goals for Illinois' long range economic future. One of our top goals was to increase the private sector's role in job training (Illinois 2000 final report is attached).

I am most appreciative of the invitation of this subcommittee to address the twin issues of great concern to our state: Retooling of our industries to meet world wide competition posed by new, high technology, and training and retraining of our Illinois work force for this work place of the future. In my capacity as Executive Director of the Illinois 2000 program, I had the opportunity both to gain a perspective on the rapidly changing and evolving nature of our commercial and industrial base, and to meet and talk with individuals in our state's vocational education establishment who are working to respond to these changes.

In my testimony today, I would like to focus on the following elements surrounding these two issues.

1. The Illinois economy in transition;
2. The evolution of a high technology emphasis for existing and new industry.
3. Implications for training of the new high technology work place;
4. Current Illinois vocational education initiatives to respond to the above challenges;
5. The role for the federal government as a catalyst for experiment and change to support state and local initiatives.

## 1. ILLINOIS: A STATE ECONOMY IN TRANSITION

From the time of its entry into the union in 1819 until the 1970s the state of Illinois has experienced a rate of economic growth and prosperity rivaled by few other states. In 1973 we surpassed both California and New York in per capita personal income, ranking first among the six most populous states. Our traditional strengths of central location, energy, water, transportation, agriculture, industrial diversity, large labor force and strong communities have served us well in the post war era -- until the recession of 1974-75, and the subsequent recession of 1980 which has continued unabated to this day in Illinois.

Illinois 2000 was created in 1977 by the Illinois State Chamber of commerce on behalf of the business community. Its inception came in response to a number of troubling trends which were triggered in part by the 1975 recession, and in part by the increasing attractiveness to business of other regions of the country.

First, our population growth rate was negative from 1970 to 1975. For the decade of 1970-1980, total net growth was under 300,000, or 2.8% of our 11.3 million population. Population forecasts for the 1980s place us among the slowest growing states in the union.

Second, although \$1,000 above the national average of \$8,773 in 1979, Illinois per capita income rate was also among the slowest growing in the nation at the end of the decade.

Third, our unemployment rate, which had never exceeded the national average in the post war era, did so for the first time in 1978. Since then, we have had the dubious honor of fighting Michigan, Ohio and Pennsylvania for the highest unemployment rate in the nation; our current unemployment rate has now topped 10%.

Fourth, like many other states, we have experienced the transition from a manufacturing-based economy to a service-based economy. We lost 224,000 manufacturing jobs since 1969, while manufacturing was dropping from 32% to 26% of the non-agricultural work force. Meanwhile, we gained 268,000 service/information jobs, while services moved from 15.3% to 18.5% of the non-agricultural work force.

Clearly, the transition in our economy as outlined by these stark statistics was not a positive one. Illinois, long used to a leadership position, was becoming a follower. We found that we were being out-hustled for jobs and new investments by our neighbors and other regions. The truth was that until the late seventies, Illinois did not really have to do anything about industrial/commercial development, it just happened.

Our Illinois 2000 analysis of these and other trends resulted in a set of positive goals and strategies for Illinois' economic future. Our clear challenge was to reverse this negative transition. Our most effective weapon: investment in our plants, our cities, transportation systems, energy, and people.

## II. HIGH TECHNOLOGY FOR EXISTING AND NEW INDUSTRY

Among these major goals, the greatest responsibility of the private sector in Illinois is to make the positive investment decisions to rehabilitate our aging industrial base and to retrain and refocus the energies of our large and generally skilled work force. One of the reasons for our state's sluggish economic performance in the last five years has been that the very pillars of our economy; steel, automobiles, construction, heavy equipment and consumer durables, have been hit hard by competition from abroad.

Our best chance to meet this competition in the eighties lies in our ability to adapt rapidly to the new technological and managerial opportunities presented by the advent of the microelectronic revolution. The emerging manufacturing improvements offered by microcomputers, lasers, robots and television are likely to be the primary source of the productivity jump that our basic manufacturing sector so sorely needs. Yet the critical factor will not be the acquisition of the hardware itself but the effective and positive molding of our current and future work force with the new technologies.

The complimentary strategy to the above is to build on Illinois' current high technology industry, large existing market and central location for full development of a high technology industrial sector. Both the State of Illinois' Department of Commerce and Community Affairs and the City of Chicago have initiated task forces, advertising programs and industrial development programs to attract high technology firms interested in manufacturing for and servicing Illinois' manufacturing and service firms. Already, Hewlett Packard, Apple Computer, Sperry Rand, and others have joined our existing giants of Motorola and Gould in the O'Hare corridor. In addition, State Highway 5 stretching west of Chicago through DuPage county has become another Massachusetts Highway 128 in terms of the siting of high technology and research firms.

These strategies will only be successful to the extent that well trained and retrained workers are available for the multitude of skilled jobs required by these emerging industries.

## III. IMPLICATIONS FOR TRAINING OF THE WORK PLACE OF THE FUTURE

From the previous discussion we can see that Illinois and the nation are betting on the prospect of the microelectronic revolution to aid us in reversing our productivity slump and in regaining the lead as world economic innovators. Our state expects not only to renew its basic industry but to become home for the expanding national and regional production facilities of the computer/electronics industries. But what are the implications of this revolution for the industrial work place, the manager and the worker? I am afraid that few of us, industry included, have many answers as yet. I would now like to explore some of the more fundamental aspects of the change and the possible implications for vocational education planning.

### A. Components fo the Microelectronic Revolution

Microelectronics, combined with other emerging technologies, permit machines to "think," "see," "hear," and "speak" in the undertaking of both word processing and manufacturing activities. Human beings have become more replaceable in the work place than ever before, starting with the many boring,

repetitive, and menial tasks which provided steady work to the lesser skilled members of the work force. It is appropriate here to indicate briefly the nature of these technologies with "human" attributes:

1. Microprocessors are miniature computers capable of storage and retrieval of complex information, control of complicated tasks and communication of information. Their size has been steadily shrinking in recent years, while their storage and functional capacity has been growing exponentially.
2. Television, when its visual signal is reduced to digital codes based on differentiated shades of light and dark readable by computer, becomes the "eye" of the machine.
3. Human voice signals reproduced and now fabricated digitally will soon direct machines. We expect also to have word processors in the eighties which can deliver typed copy based on voice signals rather than keyboard entry.
4. Lasers permit extremely accurate measurement of manufacturing tolerances, thus improving on the human eye for precise tooling, welding, and quality control.
5. Telecommunications adaptation through electronic switching, message storage and retrieval, links among remote and central computers, electronic mail and so on, reduced dramatically the need for physical distribution and storage of paper and materials.

B. Implications for the Work Place

The potential implications for the work place are now emerging. Two years ago, Continental Illinois National Bank was one of the first Illinois firms to introduce electronic mail, teleconferencing and electronic management systems. While there was early resistance, on the part of both managers and support staff, this system is now pervasive in the bank and spreading quickly to other financial, service and manufacturing firms. People are starting to carry computer terminals home instead of a brief case.

Continental Bank and other firms now using these systems are experiencing increases in productivity. Certainly the producers, installers and servicers of the new equipment are benefitting. But the companies sense that major difficulties remain in assessing new human skills needed and the psychological problems associated with electronic isolation, information overload and fear of being replaced -- by a machine.

In the industrial work place and the repair workshops of this country, computer-driven robots and replaceable electronic modules will supplant both assembly line workers and skilled craftsmen. Technological change has always been a companion of increased productivity and improved worker compensation.

But, as recognized in a 1979 publication by the AFL-CIO, Silicon, Satellites and Robots:

3. The vocational education system as part of the overall education system is often resistant to change-and tied to rigid curriculum, tenure, and instructional equipment purchasing requirements. Radical change will be extremely difficult to effect.
4. The vocational education planner is inevitably pulled between the strategies of upgrading in-house training in highly technical fields (requiring increased costs for equipment purchase) or focusing on education fundamentals supplemented with on-the-job training with local firms.
5. Technology forecasting, the process of anticipating the time frame for and the consequences of technological innovations, still lacks the sophistication of a highly developed discipline. Further, local education agencies and their industrial counterparts may be alienated by the potential costs, conjectural nature and long range scope of the technology forecasting process. Data collection will also be expensive and tied to willingness of high technology and local firms to share proprietary information about their equipment and long range plans.
6. As we enter this new era of change, we are still attempting to understand the implications of the values of life style revolutions of the 60s and 70s in work force attitudes. There are very few models in existence which document the impact of these even more recent changes on worker attitudes.

Having raised these basic issues, I would now like to turn to an examination of Illinois' vocational education community's response to the high technology challenge as it has emerged in our state.

#### IV STATE AND LOCAL INITIATIVES IN ILLINOIS TO ADDRESS THE HIGH TECHNOLOGY CHALLENGE

In Illinois, overall state responsibility for vocational education rests with the Department of Adult, Vocational and Technical Education (D.A.V.T.E.), located within the State Board of Education. D.A.V.T.E.'s theme for its FY81 annual report was "economic impact". Their program currently stresses economic independence, productivity and improved economic climate. In FY81, D.A.V.T.E. and local education agencies served 1,886,546 individuals at a total cost of \$455,807,935. Of this, \$32,685,396 or 7.2% derived from federal sources.

##### A. High Impact Training Services (HITS)

Throughout the last decade my organization, the Illinois State Chamber of Commerce, has actively supported the state's vocational education initiatives. In 1978 we joined with the Department, the State Board of Education, our State Department of Commerce and Community Affairs, local education agencies and community colleges in creating a new and exciting cooperative training program called High Impact Training Services, or HITS. This cooperative effort effectively cut through educational red-tape to enable our existing vocational education system to respond directly and quickly to training and retraining needs of local firms.

While modern technological advances have contributed enormously to the enhancement of our lifestyles, they are also taking their toll at the work place. A new electronic device hailed as a time-saver by a plant manager may also result in massive unemployment. As machines become obsolete because of such advances, so do their operators. Highly specialized jobs for which they are not trained are often created. Manpower requirements may be drastically reduced or perhaps eliminated entirely. The idea of working side-by-side with a robot is no longer merely science fiction. (p.2)

Thus, not only are the unskilled jobs affected by the new microelectronic systems, but skilled crafts, often first taught in our nation's vocational education institutions, are challenged. I suggest that we are also entering a time when the prestige position in the factory lies not with the industrial craftsman, but with the systems manager and equipment repairman.

In summary, the impact of the microelectronics revolution on the work place will be profound for the education system. While removing a wide range of mundane, repetitive, and skilled jobs from human attention, this revolution puts great pressure on the educational system to produce individuals capable of creative, responsible and adaptable work. The new office or industrial worker must be capable of synthesizing, managing and analyzing information at a time when public schools have great difficulty in teaching the basics.

### C. Anticipating the Microelectronics Revolution; A New Challenge for Vocational Education Planning

The purpose for vocational education in our secondary schools and community college system is to provide students with the necessary skills and basic attitudes with which to secure and hold financially and emotionally rewarding employment. To this I would add a second purpose, now a focal point for Illinois' vocational education system, the contribution to the state's overall economic development through a partnership with business and labor.

If the work place of the future changes as rapidly and as profoundly as I have suggested above, vocational education will soon betray both purposes by educating students and retraining adults for jobs and working conditions which no longer exist. The following strategic issues outline the dimensions of this new challenge for local, state and federal vocational education planners:

1. Although one can make general statements about the nature, scope and time frame for the microelectronics revolution, actual work place changes will be as different as the firms and communities in which they occur. This requires design of an anticipation, communication and curriculum development model which is adaptable by local vocational planners to the particular community and industry mix they serve.
2. Firms themselves may have little idea now of the implications of the microelectronics revolution. They may purchase the new hardware without calculating the full effect on worker skills, retraining requirements, and working relationships for existing and new employees.

HITS funds trainers and materials required to establish either in-factory or classroom training for new firms or firms undergoing expansion, production equipment changes or upgrading of employees. Agreements are executed quickly and the training carried out in close consultation with plant managers. In FY81, HITS trained 1,135 people for new jobs, at a cost per individual of \$652.32. Based on an Illinois State Chamber analysis of what these new jobs mean for a community, the benefits of \$20,000,000 in new personal income, \$2.7 million in federal tax revenues and \$523,380 in state tax revenues far exceeded the \$740,385 in instructional costs. The federal government provided approximately 30% of HITS funding in FY81.

As I learned in preparing for this testimony, the HITS program appears to be a nearly perfect model for responding to the issues outlined in the previous section. Already many existing and new firms, either introducing microelectronic systems into the work place or entering the high technology field, have called on the HITS program to upgrade existing workers or train new workers.

### 1. Retooling an Existing Facility

In Genoa, Illinois, a small community 50 miles west of Chicago, GTE-Automatic Electric has been rehabilitating one of its obsolete facilities, constructed in 1907 to manufacture mechanical and electromechanical communications devices. Their goal is to convert the shell of the old facility into a modern, high technology facility for the production of microcircuits, using all the most sophisticated equipment and a local work force.

According to John Lentz, Manager of Human Resources of GTE's Genoa facility, training was the key to a profitable retooling of the obsolete operation. "We just did not have the assets or the skilled individuals on our staff to initiate the training of an entire work force. Yet at nearby Kishwaukee Community College the curriculum development skills, the instructional aids, and the people were already in place," he said. Using the HITS program, Kishwaukee took GTE's task needs assessment and constructed an in-facility training program for the high technology equipment. GTE was so pleased with the results that they are now financing establishment of a classroom instructional program at Kishwaukee for further training of their workers. Lentz indicated that the high quality training, cooperative spirit and quick turn-around saved GTE thousands of dollars. He is committed to building a continuing relationship with the vocational centers serving his plant, and serve on their advisory boards to alert them of new industry needs.

### 2. Aiding A New High Technology Small Business

HITS also has been effective in aiding new, small high technology firms to get started. In 1980, a new company called Newtherm International, Inc. was formed in Mt. Vernon, Illinois, in the southern part of the state. It produces a unique product, heating devices for nuclear power plants. Needless to say, the devices, although essentially constructed from sheet metal, had to meet the extremely high standards of the nuclear engineering industry. John Hanner, one of the owners and Quality Assurance Manager, said that the HITS program directly aided his firm in opening their production facility a year ahead of schedule. Further, as a key to their profitability, the firm had to depend on local workers. Since 1980, HITS has enabled Rend Lake

College instructors to assist Newtherm in training 30 of its 40 employees in the utilization of computerized equipment required to construct the highly specialized equipment. According to Hanner, without the cooperative training effort of the state and local educational and business community, his firm probably would not have been able to afford to launch their company in Mt. Vernon in the first place.

3. Linking Vocational Education to Production of Prototype Equipment

In Champaign, Illinois, this cooperative spirit among vocational and technical education, represented in this case by Parkland College, the University of Illinois, and small high technology firms is providing another excellent model for aggressive response to the high technology challenge.

Arthur Carroll is president of one of the local high technology firms now springing up around Champaign as a result of the University's excellent research and engineering programs. He was asked in February, 1982, by Dean Clifford Matz of Parkland College "What's the one thing that we could do to help you the most?" Carroll's response was to build and staff a laboratory for the production of prototype printed circuit boards so crucial to the firm's research and development efforts. Currently the nine or ten small high technology firms must wait six to eight weeks for development of the circuit boards elsewhere.

As a result of this conversation, by early 1983 a combination of HITS funding, university research and staff advice, contributions of equipment by the local firms and construction of a facility by Parkland College will result in a functioning prototype laboratory. Through it and the new instructional and training program the community college will:

- a. Train and upgrade workers and repairers in the small, new firms;
- b. Train photography, art and electronics students to make the circuit boards;
- c. Produce the prototype boards at cost for the local firms to increase their competitiveness;
- d. Train 35 graduates per year, all of whom will be absorbed into the burgeoning local high technology industry;
- e. Provide a production facility for the microcircuit research projects of the university.

4. Education/Business Cooperation for Provision of High Technology Training Equipment

In addition to the cooperation spawned by utilization of the HITS program, our vocational and technical institutions are also becoming focal points for cost-efficient training of both professionals and workers on

state-of-the-art computer equipment. Elgin Community College, northwest of Chicago about 40 miles, has become one of five sites in the country to receive at no cost a \$650,000 Computer Aided Design-Computer Aided Manufacturing (CAD-CAM) system from ComputerVision, Inc. of Bedford, Massachusetts. The Computer Aided Design component is now installed. A wide variety of instructional programs, both for technical students of the college and for production and design managers, draftsmen, and designers from all over Northern Illinois are now underway. In keeping with the need for flexibility in scheduling training courses, the College is planning one-day workshops, weekend sessions as longer academic courses.

Firms will be able, after completion of the workshops and courses, to begin to develop plans for installation of their own computer assisted design systems, and learn how to integrate this revolutionary tool into their design and production programs. Obviously, ComputerVision will benefit from this grant to the extent that they are able to sell systems in the Chicago Area. We welcome their consideration of locating a production facility here.

### 5. Increasing Computer Literacy

Finally, the Department of Adult, Vocational and Technical Education is beginning its own process of sensitizing Illinois vocational education teachers to the microelectronic age. This year 18 microcomputer seminars are being conducted at community colleges, area vocational centers and high schools across the state. The purpose is to increase the computer literacy of the facilities and to encourage the curriculum changes necessitated by these new devices. In addition, local schools and D.A.V.T.E. are examining new curricula in microelectronics, robotics and other high technology fields. To support the new programs some area vocational centers have contacted and contracted with computer and communications firms to supply them on a revolving loan basis with the most up-to-date equipment.

## V. THE FEDERAL GOVERNMENT AS A CATALYST FOR EXPERIMENT AND CHANGE

### A. Summarizing the High Technology Challenge

As your committee considers the reauthorization of the Vocational Education Act, I believe it extremely important for Congress to assess the ways in which the federal government can assist with the education and training of people for tomorrow's, rather than yesterday's jobs.

Let me summarize briefly the major points I have attempted to make concerning the new challenge before the vocational education community, then suggest some possible directions for federal catalytic action in support of state and local training initiatives.

1. The Illinois economy is in transition as that of most of the states of the industrial North. If the transition is to be stronger, more diversified economy, we must meet world-wide competition for basic industry growth directly through increased productivity. It is likely that microelectronics accompanied by better management and improved training and retraining will be the key.

2. Industry relies now on the vocational education and technical training community for the expertise in preparing people for work and new jobs. This existing asset is highly prized by our Illinois firms. Business, particularly smaller sized business, does not want to invent, nor are they capable of developing a parallel in-house training capacity.

3. Right now, neither industry nor the education community can fully grasp the implications for the work place of the microelectronics revolution. We must have more research on this -- and quickly.

4. The rapid change associated with high technology is costly for vocational education agencies who must invest in the expensive, ever-changing hardware. We need new ways now for a cost-effective acquisition and/or access program for state-of-the-art technical equipment.

5. Finally, many lower skilled jobs, often taught in vocational education programs, are now being phased out of office and industry. Curriculum and teaching must focus on equipping all students to apply their abilities to more challenging opportunities or face permanent displacement in the work force.

B. The Federal Role

1. First, a continued federal financial participation in state and local vocational education programs will prove in the future a wise investment in America's economic prosperity. From our Illinois experience, particularly through the success of the HITS program, we are learning how utilization of the public asset of our education system can be responsive in a direct way to the revitalization and retooling of our aging industrial base. We also are creating local jobs for local people, thus aiding in the stabilization and growth of communities hard hit by the recessions of 1975 and 1980-82.

In this area, I suggest maximum local flexibility (as with HITS) to permit new state and local experiments combining economic development with vocational education.

2. The federal government, in cooperation with industry can play an important role in initiating technology forecasts of new production and office equipment. It also might develop prototype forecasting techniques for use by local agencies. Because of the great diversity of communities and local industry, these techniques must be ultimately utilized by local planners. At first, however, federally supported programs could aid in reducing some of the mystery associated with technology forecasting.

3. I propose the channeling of existing vocational education research funds into a national analysis of the work place of the future. This research should examine "generic" job changes that can be expected, along with potential attitude and psychological problems which must be addressed by vocational education instructors in preparing our future work force.

4. I suggest a compilation and dissemination of innovative and cost effective local, state and joint public private approaches to acquisition or access to the most up-to-date equipment used to train people for the new office/industrial work place. As we saw in our Illinois experience, many firms are quite willing to donate or lease equipment when they realize that their own people cannot operate or repair it.

5. Finally, I suggest the joint federal, business, labor and education agency funding of national symposia on the implications of restructuring and upgrading industrial/office tasks on those least capable of making the adjustment. My sense is that while we recognize a growing problem - in that computers and related electronics systems are already replacing key punch operators, file clerks, assemblers, draftsmen, and others, little clear thinking is emerging on a local and national level in response to these worker's plight.

A positive dream of a world in which machines accomplish the boring, dangerous, and non-rewarding jobs in life, must be accompanied by enhancement of educational and industrial training systems which equip people for yet-to-be developed rewarding employment of the future.

THANK YOU.

SAUK VALLEY COLLEGE ADMINISTRATIVE CALENDAR FOR 1982-83

JULY

- 5 Independence Holiday - College Offices Closed
- 16 Annual Report due in President's Office
- 28 Mail Fall Semester class schedules

AUGUST

- 1 Deadline for RAMP to be submitted to the ICCB
- 12 Summer grades mailed to students
- 25 Fall Registration - 1:00 p.m. to 8:30 p.m.
- 26 Fall Registration - 9:00 a.m. to 8:30 p.m.
- 27 Faculty Orientation
- 30 Fall Semester classes begin

SEPTEMBER

- 6 Labor Day - College Offices Closed
- 13 Board of Trustees approve final budget
- 15 Deadline for ICCB Unit Cost Study to be submitted to ICCB
- 20 Mail Fall Community Service class schedules
- 22 Pow Wow Day - Day classes adjourn at Noon. Evening classes will be held from 4:00 p.m. on....
- 24 Spring Semester schedule to Dean of Instruction

OCTOBER

- 4 Community Service classes begin
- 8 Spring schedule to Director of Public Information
- 11 Columbus Day - College Offices closed

NOVEMBER

- 1 Distribute Spring Class Schedule for internal use
- 11 Veterans Day - College Offices Closed
- 15 Pre-registration begins for Spring semester
- 25 Thanksgiving Vacation - College Offices Closed
- 26 Thanksgiving Vacation - College Offices Closed

DECEMBER

- 10 Summer Schedules to Dean of Instruction
- 10 Mail Spring Class Schedules
- 24 Staff recommendation from the Deans to the President for continuing (tenured) staff appointments
- 24 Buildings close for Christmas Holidays
- 27 Fall grades mailed to students

JANUARY

- 3 College Offices Open
- 12 Spring Registration - 1:00 p.m. to 8:30 p.m.
- 13 Spring Registration - 9:00 a.m. to 8:30 p.m.
- 14 Faculty Orientation
- 15 Official notice of re-appointment to continuing (tenured) personnel by the President
- 17 Spring semester classes begin
- 24 Mail Spring Community Service class schedule

FEBRUARY

- 1 Summer schedule to Director of Public Information
- 7 Community Service classes begin
- 10 Fall class schedule to Dean of Instruction
- 11 Lincoln's Birthday - College Offices Closed
- 15 Recommendation to the President and notification to non-tenured (term) personnel by the Dean
- 15 Budget requests due in Dean's Offices
- 21 Washington's Birthday - College Offices Closed
- 28 Board action on tenured appointment recommendations
- 28 Official notice of re-appointment to non-tenured personnel by the President

MARCH

- 1 Fall class schedule to Director of Public Information
- 1 Submission of One and Five Year plan to DAVTE
- 15 Deans budgets due in the Business Office
- 21 Distribute Summer School schedule for internal use
- 21 Distribut Fall schedule for internal use
- 28 Board action on term faculty appointment recommendations

APRIL

- 1 Pre-registration begins for Fall Semester
- 1 Faculty contracts issued
- 1 Good Friday - College Offices Closed

MAY

- 10 Mail Summer Class Schedules
- 18 Commencement
- 20 Spring grades mailed to students
- 30 Memorial Day - College Offices Closed

JUNE

- 9 Summer School Registration - 9:00 a.m. to 8:30 p.m.
- 13 Summer School classes begin

Office of the President  
June 28, 1982

BILLS PAYABLEJune 28, 1982EDUCATIONAL FUND

2-000-546	cancel check #8065 - over 60 days old			\$ -30.00
2-000-521	void check #9594			-14,113.53
2-000-530-03	WHITE PINES LODGE	Retreat lodging (on May list)	9595 9596	375.00
0-813-514-01	FRANKLIN GROVE SCHOOL DIST	271 Comm. Ed. Instr.	9597	338.10
0-814-514	SWEDISH AMERICAN HOSPITAL	Rad. Tech. Instr.	9598	125.00
1-000-550	RICHARD GROHARING	Travel	9599	207.75
8-000-550	GUTSCHE-JORGENSEN ASSOC.	Testing Workshop	9600	305.00
	SVC PAYROLL FUND	5-31-82 Payroll	9601	180,855.09
2-000-544	POSTMASTER	Grade mailing	9602	885.40
0-812-514	MIDWEST EDUCATION SYSTEMS	IDS 298R	9603	500.00
2-000-521	PRUDENTIAL	Replaces Ck. #9594	9604	13,996.68
2-000-530-03	1890 CLUB	Retreat meals	9605	173.88
2-000-585-01	AIDEX CORPORATION	Equipment	9606	5,695.00
	void check		9607	
2-000-546	NORTH CENTRAL ASSOCIATION	Replaces check #8065	9608	30.00
	SVC PAYROLL FUND	6-15-82 Payroll	9609	92,195.10
-000-517	HAVERLANDS CARPET INSTALLATION	Installing carpet	9610	370.00
0-300-550	ROBERT LOGEMANN	Travel advance	9611	161.10
0-813-514-01	ESTHER FREY	Due on contract	9612	25.00
				\$282,094.57

2,300.542.00	A M INTERNATIONAL	SUPPLIES	9,6 13	193.2
2,000.530.00	ALLENS T V	SERVICE	9,6 14	50.0
2,000.545.00	AMERICAN ASSN FOR STATE & LOCAL HIS	BOOKS	9,6 15	28.0
2,711.543.00	AMERICAN SCIENTIFIC PRODUCTS	SUPPLIES	9,6 16	753.2
2,000.541.00	AMSTERDAM PRINTING	SUPPLIES	9,6 17	72.4
2,000.541.00	ARROW BUSINESS SYSTEMS	SUPPLIES	9,6 18	282.4
1,000.549.00	ARTHURS GARDEN DELI	BOARD LUNCH	9,6 19	105.6
2,000.545.00	BAKER & TAYLOR	BOOKS	9,6 20	533.7
2,000.545.00	BAKER & TAYLOR CO	BOOKS	9,6 21	437.8
2,100.550.00	JAMES BARBER	TRAVEL	9,6 22	59.0
2,000.549.00	BENDER & BLOCK	COMMENCEMENT	9,6 23	50.0
2,300.543.00	BOGOTT INDUSTRIAL SUPPLY	SUPPLIES	9,6 24	160.1
2,444.541.00	BURROUGHS CORPORATION	SUPPLIES	9,6 25	835.9
2,711.543.00	CALBIOCHEM-BEHRING CORP	SUPPLIES	9,6 26	404.3
2,600.575.00	CENTRAL TELEPHONE CO	SERVICE	9,6 27	2,302.2
2,000.541.00	CHANGING TIMES	SUBSCR	9,6 28	27.0
2,000.556.00	CLAYTONS FLORAL & GARDEN SHOP	FLOWERS	9,6 29	20.0
2,000.549.00	COLLEGIATE CAP & GOWN CO	COMMENCEMENT	9,6 30	2,328.5
2,000.544.01	COMMITTEE FOR ECONOMIC DEVELO	SUPPLIES	9,6 31	15.0
2,000.549.00	COPPINS LETTER SHOP	LPN GRAD. PROGRAMS	9,6 32	90.0
2,711.543.00	CURTIN MATHESON SCIENTIFIC	SUPPLIES	9,6 33	105.7
2,000.554.00	DAILY CHRONICLE	ADS	9,6 34	15.4

000,547.00	THE DAILY GAZETTE	PUB RELA	9,635	6.00
000,554.00	DES MOINES REGISTER & TRIB	ADS	9,636	60.00
000,547.00	DIXON EVENING TELEGRAPH	PUB RELA 530.80		
000,554.00	X X X	ADS 8.12	9,637	539.00
000,593.00	COLLEGE OF DUPAGE	TUITION	9,638	531.90
000,547.00	DYNAMIC GRAPHICS	PUB RELA	9,639	31.50
711,543.00	ECONOMY TROPHY CO	PLAQUE 15.00		
712,543.00	X X	15.00		
713,543.00	X X	15.00		
714,543.00	X X	15.00		
000,549.00	X X	74.00	9,640	134.00
000,550.00	ROBERT EDISON	TRAVEL	9,641	52.80
000,541.00	EXECUTIVE SCANCARD SYSTEMS	SUPPLIES	9,642	22.95
711,543.00	FISHER SCIENTIFIC CO	SUPPLIES	9,643	108.50
000,547.00	FLACH OUTDOOR ADVERTISING	PUB RELA	9,644	150.00
818,550.00	DONALD FOSTER	TRAVEL	9,645	54.10
512,543.00	MARK FOSTER MUSIC CO	SUPPLIES	9,646	8.25
800,544.00	CHARLES FRIEDERS	REIMB 3 HRS	9,647	112.00
711,543.00	FISHER SCIENTIFIC CO	SUPPLIES	9,648	250.80
000,545.00	GALE RESEARCH CO	BOOKS	9,649	67.85
000,550.00	HAL GARNER	TRAVEL	9,650	78.94
000,550.00	RALPH GELANDER	TRAVEL	9,651	42.80
711,530.00	GILFORD INSTRUMENTS	SERVICE	9,652	940.00
800,544.00	LEONA GROSSMAN	REIMB 3 HRS	9,653	112.00
512,550.00	MAX GUINNUP	TRAVEL	9,654	54.00
000,550.00	GUTSCHE JORGENSEN ASSOC	WORKSHOP	9,655	150.00
712,550.00	CAROL HAIN	TRAVEL	9,656	46.60
000,539.00	HASKELES	SERVICE	9,657	48.95
000,544.01	HECKMAN BINDERY	SUPPLIES	9,658	50.00
800,544.00	RUTH HEDSTROM	REIMB 4 HRS	9,659	141.00
000,544.02	THE HIGHSMITH CO	SUPPLIES	9,660	133.60
813,550.00	RICHARD HOLTAM	TRAVEL	9,661	66.60
815,543.00	HOUGHTON MIFFLIN CO	SUPPLIES	9,662	276.20
000,562.00	I B M CORP	EQUIP RENTAL	9,663	335.50
100,530.00	I B M CORP	SERVICE 405.38		
800,530.02	X X	35.00		
000,539.00	X X	188.10	9,664	628.40
000,575.00	ILLINOIS BELL TELEPHONE CO	SERVICE	9,665	179.20
000,544.00	ROSEMARY JOHNSON	REIMB 6 HRS	9,666	199.00
000,549.00	JOSTENS	DIPLOMAS	9,667	1,051.10
712,543.00	KSB HOSPITAL	SUPPLIES 22.87		
713,543.00	X X	141.82	9,668	164.60
712,550.00	JANET KIME	TRAVEL 22.00		
000,530.03	X X	MEETING 6.01	9,669	28.00
000,549.00	THE KROGER CO	BOARD MEETING 15.63		
000,530.03	X X	ADMIN RETREAT 58.73	9,670	74.30
100,545.00	LEARNING RESOURCE SERV-S.I.U.	TAPES	9,671	20.00
1712,550.00	JOYCE MCCLINTOCK	TRAVEL	9,672	14.40
1200,543.00	MCCORMICKS FLORAL & GARDEN	SUPPLIES	9,673	119.10
1000,545.00	MC GREGOR MAGAZINE AGENCY	BOOKS	9,674	10.00
	VOID CHECK		9,675	.00
1715,543.00	MARCO SPORTS	SUPPLIES	9,676	200.00
000,541.00	MARKET SCOP DATA PRODUCTS	SUPPLIES	9,677	159.10
000,550.00	RONALD MARLIER	TRAVEL	9,678	70.00
1300,543.00	MEANS SERVICES	SUPPLIES	9,679	139.50
1000,530.00	MTDWEST VISUAL EQUIP	SERVICE	9,680	109.60
000,550.00	LINDA MILLER	TRAVEL	9,681	16.80

300,543.00	MITCHELL MANUALS INC	SUPPLIES	9,682	39.00
000,530.00	VOID CHECK	SERVICE	9,684	478.10
000,550.00	ED MUELLER A V	TRAVEL	9,685	35.40
000,555.00	JANET MYHRE	EQUIPMENT	5491.54	
000,565.00	N C R CORP	SUPPLIES	1150.75	
000,541.00	X X	EQUIP RENTAL	4611.96	11,254.25
000,562.00	X X	SERVICE	9,687	150.00
000,530.00	NATIONAL COMPUTER SYSTEMS	BOOK	9,688	15.00
000,545.00	NATIONAL 4-H COUNCIL	SUPPLIES	9,689	132.50
712,543.00	NATIONAL LEAGUE FOR NURSING	TRAVEL	9,690	79.20
711,550.00	HAROLD NELSON	TRAVEL	9,691	100.80
400,550.00	FRED NESBIT	ADS	9,692	54.90
000,554.00	NEWSPAPERS INC	SUPPLIES	16.55	
418,543.00	NORTHERN ILL UNIVERSITY	10.45	9,693	27.00
500,543.00	X X X	SUPPLIES	9,694	136.00
800,542.00	NORTHLAND PAPER CO	REIMB 6 HRS	9,695	199.00
800,544.00	BETTY ORLOWSKI	TRAVEL	9,696	51.75
300,550.00	CHARLES OSTER	PROGRAMS-COMMENCEMENT	9,697	963.00
000,549.00	PINNEY PRINTING CO	REIMB 6 HRS-199.00		
800,544.00	KAREN PINTER	TRAVEL	9,698	251.13
815,550.00	X X	SUPPLIES	9,699	114.45
000,544.02	PORTERS CAMERA STORE	BOOKS	9,700	362.06
000,545.00	PUBLISHERS CENTRAL BUREAU	MOVE PIANO	101	134.00
512,530.00	QUICK VAN LINES	SUPPLIES	102	18.95
100,543.00	RADIO RANCH	ADS-PUB RELA	103	30.45
700,547.00	ROCKFORD NEWSPAPERS	RECORDS	104	24.71
000,545.00	ROSE DISCOUNT RECORD STORE	REIMB 3 HRS	105	87.90
800,544.00	BONNIE RYAN	VOID CHECK		
100,534.00			106	

100,543.00	SVC BOOKSTORE	SUPPLIES	83.60
200,543.00	X X	28.35	
300,543.00	X X	28.71	
400,543.00	X X	21.53	
418,543.00	X X	41.90	
500,543.00	X X	(30.90	
600,543.00	X X	89.90	
711,543.00	X X	39.75	
712,543.00	X X	89.40	
713,543.00	X X	(19.52)	
715,543.00	X X	18.45	
716,543.00	X X	(11.95)	
		CONTD.....	

612,541.00	SVC BOOKSTORE (CONTD)	SUPPLIES	202.36		
13,543.00	X X	184.57			
814,541.00	X X	32.78			
815,543.00	X X	15.38			
816,541.00	X X	42.63			
000,541.00	X X	79.80		107	936.34
100,543.00	SVC BOOKSTORE	SUPPLIES	2.05		
300,543.00	X X	2.95			
400,543.00	X X	2.54			
418,543.00	X X	1.00			
713,543.00	X X	52.50			
715,543.00	X X	6.67			
800,542.00	X X	7.84			
811,541.00	X X	30.63			
812,541.00	X X	34.18			
813,543.00	X X	5.06			
814,541.00	X X	30.63			
816,541.00	X X	18.28			
000,544.02	X X	33.00			
000,541.00	X X	1.16			
000,541.00	X X	171.12			
000,541.00	X X	27.47			
000,541.00	X X	1.29		108	430.87
200,543.00	SVC BUILDING FUND	110-815-543-2.50			
300,543.00	X X	71.01 - GAS			
000,541.00	X X	3.51		109	97.92
	VOID CHECK	23.40		110	.00
712,543.00	SBM EQUIPMENT CENTER	SUPPLIES	51.42		
000,541.00	X X	58.49			
000,549.00	X X	17.81			
000,541.00	X X	15.81			
000,541.00	X X	23.80			
000,565.00	X X	399.00		111	566.33
000,554.00	ST LOUIS POST DISPATCH	ADS		112	85.00
600,543.00	SARGENT WELCH SCIENTIFIC CO	SUPPLIES		113	7.00
600,544.00	RONALD SCHILLING	REIMB 3 HRS	123.00		
000,550.00	X X	TRAVEL	71.00	114	194.00
000,550.00	CATHERINE SEAGREN	TRAVEL		115	2.80
000,554.00	THE SEATTLE TIMES	ADS		116	74.25
811,550.00	MICHAEL SEGUIN	TRAVEL		117	43.80
814,550.00	SERVOMATION CORP	HONORS BANQUET	340.00		
000,544.00	X X	SR. PREV. DAYS	337.28		
000,549.00	X X	COSMETOL. GRAD.	1104.99		
000,549.00	X X	BOARD MEETINGS	30.00	118	1.812.27
800,544.00	KAREN SHAPTON	REIMB 6 HRS	199.00		
800,544.00	X X	TRAVEL	121.78	119	320.78
800,544.00	B F SHAW PRINTING CO	PUB RELA	7.80		
000,544.00	X X	ADS	1759.72	120	1,767.52
800,544.00	STANLEY SHIPPERT	REIMB 3 HRS		121	49.00
000,545.00	SITES	BOOK		122	468.48
000,544.02	SITEERS SUPPLIES	SUPPLIES		123	
300,543.00	SOLAR PRODUCTS	SUPPLIES		124	50.80
800,542.00	GLENN SPUTER	SUPPLIES		125	11.55
300,543.00	STERLING CAMERA CENTER	SUPPLIES	26.28		
813,543.00	X X	16.60		126	42.88
310,538.00	STERLING SCHOOL OF BEAUTY	COSMETOLOGY		127	1,889.04
300,543.00	STERLING STEEL WAREHOUSE INC	SUPPLIES		128	1,026.88

100543.00	C F STOCKER CO	SUPPLIES	129	20.40
000549.00	SWARTLEYS	COMMENCEMENT	130	140.00
000550.00	ROBERT THOMAS	TRAVEL	131	21.00
813530.00	THUNDERBIRD TECH.	COMPUTER USE	132	360.00
000545.00	TRAINEX CORP	CASSETTE	133	14.70
600530.00	D R TRUCKENMILLER	REPAIRS	134	225.00
000544.00	TURNROTH SIGN CO	NEWMAN FESTIVAL	135	22.00
200543.00	UNIVERSITY OF ILLINOIS	SUPPLIES	136	196.80
500543.00	UNIVERSITY OF ILLINOIS	SUPPLIES	137	36.00
600543.00	UNIVERSITY OF WISC EXTN	SUPPLIES	138	26.71
888345.00	URBAN RESEARCH INSTITUTE	BOOKS	139	19.00
888344.02	VISUAL DISPLAY	SUPPLIES	140	216.15
200543.00	VOCATIONAL AGRIC SERV	SUPPLIES	141	6.29
000547.00	W S D R INC	PUB RELA	142	208.00
812550.00	EUGENE WAGNER	TRAVEL	143	109.60
000549.00	WALRUS MOUNTAIN PRODUCTIONS	SOUND SYS-COMMENCEMENT	144	250.00
000530.03	WHITE PINES LODGE	ADMIN. RETREAT	145	190.54
000531.00	WARD WARD MURRAY PACE---	SERVICES	146	907.00
714550.00	MARIE WEIDEN	TRAVEL	147	22.00
000545.00	WEST PUBLISHING CO	BOOKS	148	131.25
800544.00	PEGGY WHITE	REIMB 3 HRS	149	150.00
000547.00	W I X N	PUB RELA	150	80.00
000545.00	H W WILSON CO	BOOKS	151	55.00
000593.00	JOHN WOOD COMM COLLEGE	TUITION	152	1,494.86
000544.03	XEROX CORP	SUPPLIES	153	446.77
000549.00	SVC IMPREST FUND	MISC EXPENSES	154	876.08
	SVC PETTY CASH	SUPPLIES	155	<u>1.32</u>

47,396.17

Checks #9595 ~ 9612 and void #8065 , 9594 and 9607

282,094.57

TOTAL EDUCATIONAL FUND FOR JUNE

\$329,490.74

BOND AND INTEREST #1

0-000-564	AMERICAN NATIONAL BANK & TRUST CO.	Interest - 18,500.00
0-000-569	X X X X X	Fees - 30.00 131 \$18,530.00
TOTAL BOND & INTEREST #1 FOR JUNE		\$18,530.00

SITE AND CONSTRUCTION FUND

0-000-460.01	LEE COUNTY COLLECTOR	Taxes	681	\$ 1,839.56
0-000-584-07.1	HAVERLANDS CARPET INSTALLATION	Carpet-Admissions	682	937.44
0-000-584-07.1	INTERIORS BY FAYE	Blinds-Admissions	683	648.46
0-000-584-07.1	HASKELLS	Equipment	684	3,110.40
0-000-584-07.1	I.B.M. CORPORATION	Typewriter	685	879.00
0-000-584-07	MOUNT PLUMBING & HEATING	Admissions remodeling	686	1,270.00

TOTAL SITE AND CONSTRUCTION FOR JUNE		\$ 8,684.86
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BUILDING FUND

76-000-573	COMMONWEALTH EDISON CO.	Service	6760	\$ 14,240.71
0.000.544.00	AMERICAN DISPENSER CO	SUPPLIES	6.761	52.05
0.000.544.00	COLORWHEEL	SUPPLIES	6.762	27.95
6.000.573.00	COMMONWEALTH EDISON	SERVICE	6.763	15,050.62
0.000.544.00	DIXON PAINT CO	SUPPLIES	6.764	11.70
0.000.544.00	DIXON SWIMMING POOL SUPPLY	SUPPLIES	6.765	72.50
0.000.544.00	ENGLEWOOD ELECTRICAL SUPPLY	SUPPLIES	6.766	475.19
0.000.544.00	FOREST CITY ELECTRIC	SUPPLIES	6.767	314.78
0.000.544.00	FORSTER IMPLEMENT CO	SUPPLIES	6.768	75.89
0.888.544.88	GLADYS GUNTE	SUPPLIES	6.769	14.00
0.000.544.00	HOME LUMBER CO	SUPPLIES	6.771	20.78
1.000.530.00	HONEYWELL INC	SUPPLIES	6.772	110.00
0.000.544.00	KHTS EYE ALARMS	SERVICE	6.773	38.78
0.000.544.00	KRADLES	SUPPLIES	6.774	447.28
0.000.544.00	LEE F S INC	SUPPLIES	6.775	158.28
0.000.544.00	WM J MATTHEWS INC	SUPPLIES	6.776	175.00
1.000.530.00	DAVID MAYES	SEWAGE TESTING	6.777	13.70
0.000.544.00	MILWAUKEE ELECTRIC TOOL CORP	SUPPLIES		

000,530.00	MONTGOMERY ELEVATOR CO	SERVICE CONTR	6,778	469.96
000,544.00	MORGAN SERVICES INC	SUPPLIES	6,779	92.65
000,571.00	NORTHERN ILL GAS CO	SERVICE	6,780	7,323.20
000,571.00	NORTHERN ILL GAS CO	SERVICE	6,781	265.35
000,544.00	RICKS TIRE & APPLIANCE	SUPPLIES	6,782	326.00
000,530.00	ROCK VALLEY DISPOSAL	SERVICE	6,783	89.40
000,544.00	SVC BOOKSTORE	SUPPLIES	6,784	1.25
000,544.00	SVC EDUCATIONAL FUND	SUPPLIES	6,785	114.20
000,544.00	JOHN A SANDBERG	SUPPLIES	6,786	170.02
000,544.00	SEARS ROEBUCK & CO	SUPPLIES	6,787	26.00
000,544.00	SHERWIN WILLIAMS	SUPPLIES	6,788	10.83
000,544.00	SORENSEN JANITOR SUPPLIES	SUPPLIES	6,789	46.46
000,544.00	TACO PARTS DISTR CO	SUPPLIES	6,790	511.08
000,544.00	JOE TULLYS AUTO REPAIR	SUPPLIES	6,791	18.00
000,544.00	UNITED PIPE & SUPPLY CO	SUPPLIES	6,792	71.99
000,567.00	WISCONSIN TURF EQUIP CO	EQUIPMENT	6,793	2,567.00
000,544.00	WOODS	SUPPLIES	6,794	177.61
000,544.00	SVC IMPREST FUND	MIS C EXPENSES	6,795	49.68
000,544.00	SVC PETTY CASH	SUPPLIES	6,796	3.95

29,405.30

Ck. #6760

14,240.71

TOTAL BUILDING FUND FOR JUNE

\$43,646.01

## PREST FUND

-000-499	Cancel Ck. #5682 written 9-10-81	Old check	\$ -2.00
0-000-442-01	Cancel Ck. #5199 written 8-6-80	Old check	-9.00
2-000-544	United Parcel Service	Service	57.19
0-100-550	College of Dupage	Workshop-Barber	6008 60.00
2-000-544	Postmaster	Bulk Mailing Acct.	6009 100.00
3-000-549	Francie Conway	Commencement	6010 25.00
L-000-530	Division of Boiler and Pressure Vessel Safety	Certificate	6011 10.00
0-000-544-02	Betty Orlowski	Supplies	6012 5.76
0-000-544	Advance Transportation Co.	Freight Charges	6013 31.15
2-000-544	Postmaster	Bus. Reply Acct.	6014 25.00
2-000-544	United Parcel Service	Service	6015 22.46
	VOID CHECK		6016
0-814-550	I.C.C.C.A.	Conf.-Kime	6017 7.50
0-811-550	I.C.C.C.A.	Conf.-Seguin	6018 7.50
0-818-550	I.C.C.C.A.	Conf.-Foster	6019 7.50
0-812-550	I.C.C.C.A.	Conf.-Wagner	6020 7.50
0-000-544	Hal Garner	Supplies	6021 10.53
0-300-543	Secretary of State	Title change	6022 3.00
0-300-543	Secretary of State	Title change	6023 3.00
0-300-543	Secretary of State	Title change	6024 3.00
0-000-442-01	Dave Arbuckle	Replace ck. #5199	6025 9.00
0-713-543	Nursing '82	Subscr.	6026 15.50
8-000-549	John Stites	Commencement usher	6027 13.40
8-000-549	Ann Vock	Commencement usher	6028 13.40
-000-549	Rita Lowry	Commencement usher	6029 13.40
8-000-549	Keith Van De Velde	Commencement usher	6030 13.40
8-000-541	N.A.S.F.A.A.	Supplies	6031 14.25
0-713-543	Nursing Life	Subscr.	6032 12.00
2-000-544	United Parcel Service	Service	6033 18.90
0-300-543	Rock River Cartage	Freight charges	6034 75.00
0-500-543	SVC Restricted Purposes Fund	Supplies	6035 26.20
0-818-550	Donald Foster	Supplies-meetings	6036 5.93
2-000-544	United Parcel Service	Service	6037 24.41
0-813-530	Dr. Martin Power	Comm. Serv. Clerical	6038 40.00
0-000-442-01	Maureen Wall	Cap & gown refund.	6039 10.00
2-000-541	Florence Bertsch	Supplies	6040 7.35
2-000-550	Carol Linton	Supplies-meetings	6041 6.54
2-000-544	United Parcel Service	Service	6042 29.49
8-000-550	John Sagmoe	Workshop	6043 34.30
2-000-544	Postmaster	Bus. Reply Acct.	6044 25.00
0-100-530	Carol Linkowski	Honorarium	6045 35.00
8-000-550	John Sagmoe	Workshop	6046 5.45
8-000-549	James Swanson	Commencement speaker	6047 100.00
2-000-544	United Parcel Service	Service	6048 2.75

## TOTAL DISBURSEMENTS

\$925.76

EDUCATIONAL FUND - 876.08

BUILDING FUND - 49.68

Balance in fund - 2098.24

Disbursements - 925.76

Total in fund - 3024.00

**SAUK VALLEY COLLEGE**

**APPROVED BY**

Paula Prescott  
**PRESIDENT**

Kay E. Fiske  
**SECRETARY**

**DATE** 6-28-8

TREASURER'S REPORT

May 31, 1982

EDUCATIONAL FUND

Balance on Hand April 30, 1982 \$127,536.93

Receipts:

Taxes	1,491.19
State Apportionment	335,392.75
Deferred Pers. Prop. Tax. Repl.	9,280.81
Federal Work Study	14,912.38
Graduation Fees	250.00
Transcript Fees	96.00
Kitchen Facilities Rental	1,250.00
Interest on Investments	3,795.61
Other Revenue	342.25
Expenditure Credits	1,945.98
Loan from Working Cash	100,000.00
Repaid from Bldg. Fund	<u>25,000.00</u>
	<u>493,756.97</u>

Total Available \$621,293.90

Disbursements:

Expenses for May	322,099.43
Investments	<u>325,000.00</u>
	<u>647,099.43</u>

Balance on Hand May 31, 1982 \$(25,805.53)

BUILDING FUND

Balance on Hand April 30, 1982 \$(12,984.50)

Receipts:

Taxes	372.78
Deferred Pers. Prop. Tax. Repl.	2,320.20
Misc. Revenue	88.00
Expenditure Credits	84.00
Loan from Working Cash	<u>50,000.00</u>
	<u>52,864.98</u>

Total Available \$39,880.48

Disbursements:

Expenses for May	<u>43,390.54</u>
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Balance on Hand May 31, 1982 \$( 3,510.06)

DE AND CONSTRUCTION FUND - Dixon National Bank

Balance on Hand April 30, 1982 \$ 19,011.82

Receipts:

Interest on Investments 16,355.82

Total Available

\$ 35,367.64

Disbursements:

Expenses for May 9,883.55

Balance on Hand May 31, 1982

\$ 25,484.09

DE AND INTEREST #1

Balance on Hand April 30, 1982 \$ 2,475.95

Receipts:

Investments	279,000.00
Taxes	472.21
Interest on Investments	<u>15,960.32</u>
	<u>295,432.53</u>

Total Available

\$297,908.48

Disbursements:

Investments 259,000.00

Balance on Hand May 31, 1982

\$ 38,908.48

WORKING CASH FUND

Balance on Hand April 30, 1982 \$ 41,407.71

Receipts:

Investments	475,000.00
Interest on Investments	<u>28,636.05</u>
	<u>503,636.05</u>

Total Available

\$545,043.76

Disbursements:

Investments	290,907.29
Loan to Educational Fund	100,000.00
Loan to Building Fund	<u>50,000.00</u>
	<u>440,907.29</u>

Balance on Hand May 31, 1982

\$104,136.47

INSURANCE FUND

Balance on Hand April 30, 1982	\$33,876.17
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Receipts:

Taxes	<u>124.28</u>
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Total Available	\$34,000.45
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Disbursements:

Insurance Expense for May	<u>260.00</u>
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Balance on Hand May 31, 1982	<u>\$33,740.45</u>
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FUNDS INVESTED

Rock Falls National	Educational	Variable	\$ 626,000.00
Central National	S & C	Variable	405,000.00
Farmers National	S & C	13.16	101,000.00
Dixon National	S & C	12.47	200,000.00
Farmers National	S & C	14.00	105,000.00
First National	S & C	13.17	75,000.00
First National	S & C	13.226	86,579.74
Rock Falls National	B & I #1	12.75	259,000.00
Rock Falls National	B & I #1-Passbook	5.50	1,502.52
Rock Falls National	B & I #1	13.00	100,000.00
Rock Falls National	Working Cash	13.60	250,000.00
Dixon National	Working Cash	13.493	269,188.36
Rock Falls National	Working Cash	12.75	211,441.09
Rock Falls National	Working Cash	12.00	150,000.00
Dixon National	Working Cash	12.47	79,466.20
Rock Falls National	Working Cash	14.00	125,000.00
Farmers National	Working Cash	13.493	100,000.00
Farmers National	Working Cash	12.50	100,000.00
Rock Falls National	Working Cash	14.75	150,000.00
Rock Falls National	Working Cash	14.80	150,000.00

<b>TOTAL INVESTED</b>	<b>\$3,544,177.91</b>
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SAUK VALLEY COLLEGE

E.O.G. WORKSTUDY FUNDS

Period Ending May 31, 1982

BALANCE SHEET

Cash on Hand . . . . .	\$ 10,545.86
Workstudy Awards Receivable from Fed. Gov. 1981-82. . . . .	27,661.97
Workstudy Awards Capital 1981-82. . . . .	\$170,658.00
Workstudy Awards Paid 1981-82 . . . . .	144,422.49
E.O.G. Funds Receivable from Fed. Gov. 1981-82. . . . .	-0-
Initial E.O.G. Awards Capital 1981-82 . . . . .	32,913.00
Initial E.O.G. Awards Paid 1981-82. . . . .	28,672.80
Renewal E.O.G. Awards Capital 1981-82 . . . . .	27,428.00
Renewal E.O.G. Awards Paid 1981-82. . . . .	26,520.09
Basic E.O.G. Awards Receivable from Fed. Gov. 1981-82 . . . . .	1,576.03
Basic E.O.G. Awards Capital 1981-82 . . . . .	254,143.00
Basic E.O.G. Awards Paid 1981-82. . . . .	249,690.84
Inactive Federal Grants . . . . .	(3,948.08)
Transfer Account. . . . .	-0-
	<hr/>
	\$485,142.00
	<hr/>
	\$485,142.00

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 5/31/82

B A L A N C E S H E E T

ASSETS:

Cash in Bank . . . . .	\$ 209.92
Notes Receivable. . . . .	1,716.00
	<u>\$1,925.92</u>

LIABILITIES & NET WORTH:

Fund Equity . . . . .	\$2,537.15 . . . . .
Net Loss. . . . .	<u>(611.23)</u> . . . . .
	<u>\$1,925.92</u>

P R O F I T A N D L O S S

INCOME:

Interest Income. . . . .	\$ 83.77 . . . . .
Bad Debts Repaid . . . . .	<u>43.00</u> . . . . .
	\$ 126.77

EXPENSES:

Bad Debts. . . . .	\$ 738.00
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NET LOSS . . . . . \$ (611.23)

SAUK VALLEY COLLEGE BOOKSTORE

Period Ending 5-31-82

BALANCE SHEET

**ASSETS:**

Cash in Bank .....	\$ 63,096.86
Petty Cash .....	500.00
Investments .....	0.00
Accounts Receivable - Educational Fund .....	278.49
Inventory 6-30-81 .....	85,423.54
	<u>\$150,298.89</u>

**LIABILITIES AND NET WORTH:**

Accounts Payable - Student Activity Fund .....	\$ 560.00
Fund Equity .....	\$250,597.91
Net Loss .....	<u>(100,859.02)</u>
	<u>\$150,298.89</u>

**PROFIT AND LOSS**

**INCOME:**

Textbook Sales .....	\$198,352.55
Supply Sales .....	25,124.35
Miscellaneous Sales .....	16,751.09
Paperback Sales .....	7,205.85
Used Book Sales .....	19,955.28
Sales Tax Collected .....	12,698.97
Other Income .....	488.52
Investment Income .....	<u>15,517.29</u>
	<u>\$296,093.90</u>

**EXPENSES:**

Textbook Purchases .....	\$178,329.07
Supply Purchases .....	21,703.09
Miscellaneous Purchases .....	11,606.70
Paperback Purchases .....	7,189.70
Used Book Purchases .....	14,079.81
Sales Tax Paid .....	12,008.16
Salaries & Wages .....	19,652.89
Transportation Charges .....	5,889.57
Supply Expenses .....	1,318.72
Equipment .....	63.50
Travel .....	1,692.89
Telephone .....	310.20
Dues & Subscriptions .....	180.00
Other Expense .....	2,892.28
Over & Under .....	6.02
Bad Debts .....	30.32
Fund Transfers .....	<u>120,000.00</u>
	<u>396,952.92</u>

NET LOSS on a cash basis without regard to inventory or  
accounts payable .....

(\$100,859.02)

RESTRICTED PURPOSES FUND

May 31, 1982

Balance on Hand - April 30, 1982	\$ 30,147.35
J.V. 129	(527.00)
J.V. 130	(80.00)
J.V. 134 - Void Check #3814 - Written 4/8/82	8.00
J.V. 135 - Void Check #2670 - Written 10/22/81	3.00
J.V. 136 - Void Check #1652 - Written 11/20/81	380.00
J.V. 136 - Void Check #1820 - Written 6/9/81	32.00
J.V. 136 - Void Check #873 - Written 1/21/81	32.00
April Receipts	<u>108,029.96</u>
TOTAL FUNDS AVAILABLE DURING MAY, 1982	\$ 138,025.31
Cash Disbursements for May, 1982	<u>49,838.97</u>
Balance on Hand - May 31, 1982	<u>\$ 88,186.34</u>

STATEMENT OF INCOME & EXPENSE

STUDENT ACTIVITY FUND

ACTIVITIES

Comprehensive Fee Income	\$ 28,785.60
Athletic Income	338.60
Drama Income	821.00
Student Activity Income	977.29
Film Income	-0-
Student Newspaper Income	132.25
Cash Over & Under	31.85
Other Income - Student Activity Only	-0-
TOTAL INCOME	<u>\$ 31,086.59</u>

	<u>Budget</u>	<u>Expense</u>
Athletic Expense	\$20,775.	\$19,695.58
Cheerleader & Pom Pon Squad	1,225.	1,217.66
Speech Act. & Readers Theatre	3,600.	4,280.14
Drama Expense	2,900.	2,353.29
Music Expense	3,200.	3,458.23
Student Activity Expense	10,000.	10,367.23
Student Newspaper Expense	3,900.	2,583.60
Associated Student Board Expense	1,000.	303.82
Musical	-0-	-0-
Women's Intercollegiate Expense	14,600.	9,212.43
Intramurals - Coed	300.	76.80
SVC Clubs	500.	257.90
Film Commission	500.	586.06
Art Exhibitions	270.	-0-
Contingency Expense/Equipment	-0-	-0-
Contingencies/Non-Budgeted	(970.)	-0-
	\$62,000.	TOTAL EXPENSE \$ 54,392.74

Excess of Expenditures Over Revenue,  
as of May 31, 1982

\$ 23,306.15

RESTRICTED PURPOSES FUND

STATEMENT OF ASSETS AND LIABILITIES

ASSETS	REVOLVING AGENCY FUND LIABILITIES	AMOUNT
Cash in Bank	\$ 88,186.34	Due Educational Fund \$ 1,318.08
		Due Building Fund 98.10
Petty Cash	320.00	Due Student Loan Fund 495.56
		Due Bookstore 2,587.94
Accts. Rec.	200,027.83	Out of District Fees 567.92
		Student Tuition 250,640.00
Investments	100,000.00	Tuition Refunds-Spring (18,394.00)
		Tuition Refunds-Summer (2,720.00)
		\$234,593.60
<u>RESTRICTED AGENCY FUND LIABILITIES</u>		
Child Care Operations	\$ 2,552.20	
Parking	1,238.82	
Recreation Room Fund	7,794.33	
Student Locker Fund	378.00	
Land Lab	6,047.57	
Community Services	5,241.46	
EMTA Grant	(1,460.00)	
Photography Supplies	1,254.64	
Highway Emer. Rescue Tech.	(5,610.20)	
LPN Supplies	1,044.36	
Illinois Interp. Wkshp.	507.60	
Title II Library	(251.49)	
1981-82 Nursing Capitation	6,626.23	
HEW Nursing Grants	-0-	
1980-81 Disadvantaged Gt.	354.49	
1981-82 Disadvantaged Gt.	4,279.22	
Humanities Open House	90.85	
Miscellaneous Account	2,343.04	
Student Clubs	1,634.91	
Adult Learning Bk. Chges.	386.59	
Community Theatre	174.12	
College Van	1,896.74	
Horticulture/Greenhouse	-0-	
Vocational Information Prog.	2,126.64	
Alternative Energy Seminar	-0-	
Student Act./Spec. Proj.	120,000.00	\$160,650.12
<u>FUND EQUITY</u>		
July 1, 1981	\$16,596.60	
Excess of Expenditures Over Revenue, as of May 31, 1982	<u>23,306.15</u>	<u>\$ (6,709.55)</u>
<u>TOTAL ASSETS</u>	<u>\$388,534.17</u>	<u>TOTAL LIABILITIES AND FUND EQUITY</u>
		<u>\$388,534.17</u>

EDUCATIONAL FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIVISION OF BUSINESS SALARIES	105,901.55	105,901.55	97,026.48	8,875.07	138,956.00	33,054.45	33,054.45
DIV OF BUS CONTR SERV	5,136.91	5,136.91	4,696.53	440.38	4,865.00	271.91 CR	271.91 CR
DIV OF BUS SUPPLIES	5,888.63	5,888.63	4,870.36	1,018.27	4,250.00	1,638.63 CR	1,638.63 CR
DIV OF BUS CONF & MEETINGS	1,628.93	1,628.93	1,509.93	119.00	1,425.00	203.93 CR	203.93 CR
FOOD SERVICES CONTR SERV		.00		.00	300.00	300.00	300.00
FOOD SERV SUPPLIES	54.72	54.72	54.72	.00	1,000.00	945.28	945.28
FOOD SERV CONF & MEETINGS	13.01	13.01	13.01	.00	225.00	211.99	211.99
DIV OF AGRIC SALARIES	17,449.79	17,449.79	15,612.97	1,836.82	22,042.00	4,592.21	4,592.21
DIV OF AGRIC CONTR SERV		.00		.00	100.00	100.00	100.00
DIV OF AGRIC SUPPLIES	1,969.01	1,969.01	1,544.32	424.69	1,160.00	809.01 CR	809.01 CR
DIV OF AGRIC CONF & MEETINGS	38.59	38.59	38.59	.00	445.00	406.41	406.41
DIV OF INDUS ED SALARIES	131,641.83	131,641.83	122,117.63	9,524.20	143,345.00	11,703.17	11,703.17
DIV OF INDUS ED CONTR SERV	926.20	926.20	926.20	.00	3,325.00	2,398.80	2,398.80
DIV OF INDUS ED SUPPLIES	19,104.72	19,104.72	17,811.13	1,293.59	22,976.00	3,871.28	3,871.28
DIV OF INDUS ED TRAVEL	2,696.80	2,696.80	2,483.95	212.85	3,785.00	1,088.20	1,088.20
COSMETOLOGY CONTR SERV	53,670.96	53,670.96	51,781.92	1,889.04	45,000.00	8,670.96 CR	8,670.96 CR
COSMETOL SUPPLIES	9.53	9.53		9.53	100.00	90.47	90.47
COSMETOL CONF & MEETINGS		.00		.00	75.00	75.00	75.00
HUMAN SERVICES CONTR SERV		.00		.00	500.00	500.00	500.00
HUMAN SERV SUPPLIES	457.84	457.84	443.19	14.65	1,800.00	1,342.16	1,342.16
HUMAN SERV CONF & MEETINGS	195.20	195.20	195.20	.00	475.00	279.80	279.80
DIV OF SOC SCI SALARIES	96,200.06	96,200.06	88,260.43	7,939.63	109,939.00	13,738.94	13,738.94
DIV OF SOC SCI SUPPLIES	2,380.47	2,380.47	2,131.89	248.58	2,800.00	419.53	419.53
DIV OF SOC SCI CONF & MEETINGS	1,389.42	1,389.42	1,288.62	100.80	1,325.00	64.42 CR	64.42 CR
DIV OF CRIM JUS SALARIES	27,998.26	27,998.26	26,381.02	1,617.24	41,449.00	13,450.74	13,450.74
DIV OF CRIM JUS CONTR SERV		.00		.00	650.00	650.00	650.00
DIV OF CRIM JUS SUPPLIES	1,883.14	1,883.14	1,823.69	59.45	2,671.00	787.86	787.86
DIV OF CRIM JUS CONF & MEETINGS	419.50	419.50	419.50	.00	1,900.00	1,480.50	1,480.50
LIBRARY TECH SUPPLIES	92.34	92.34	89.28	3.06	350.00	257.66	257.66
DIV OF FIRE SCI CONTR SERV		.00		.00	100.00	100.00	100.00
DIV OF FIRE SCI SUPPLIES	72.00	72.00	72.00	.00	825.00	753.00	753.00
DIV OF FIRE SCI CONF & MEETINGS		.00		.00	200.00	200.00	200.00

**SAUK VALLEY COLLEGE**

APPROVED BY

Jeanita J. Scott

**PRESIDENT**

Kay E. Fisher

**SECRETARY**

DATE 6-28-82

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF HUMANITIES SALARIES	181.001.85	181.001.85	167.080.08	13.921.77	222.343.00	41.341.15	41.341.15
DIV OF HUMAN. CONTR SERV		.00		.00	350.00	350.00	350.00
DIV OF HUMAN SUPPLIES	3208.14	3208.14	3032.76	175.38	2800.00	408.14 CR	408.14 CR
DIV OF HUMAN. CONF & MEETINGS	764.24	764.24	764.24	.00	2170.00	1405.76	1405.76
ART DEPT SALARIES	17.010.51	17.010.51	15.219.93	1.790.58	21.487.00	4.476.49	4.476.49
ART DEPT CONTR SERV	192.00	192.00	192.00	.00	200.00	8.00	8.00
ART DEPT SUPPLIES	388.16	388.16	380.06	8.10	700.00	311.84	311.84
ART DEPT CONF & MEETINGS	84.00	84.00	84.00	.00	130.00	46.00	46.00
MUSIC DEPT SALARIES	336.125.2	336.125.2	30.074.36	3.538.16	424.58.00	8.845.48	8.845.48
MUSIC DEPT CONTR SERV	464.00	464.00	330.00	134.00	1.100.00	636.00	636.00
MUSIC DEPT SUPPLIES	1,208.06	1,208.06	1,186.02	22.04	1,300.00	91.94	91.94
MUSIC DEPT CONF & MEETINGS	111.00	111.00	57.00	54.00	310.00	199.00	199.00
DIV OF MATH SCI SALARIES	152.429.53	152.429.53	141.087.25	11.342.28	167.644.00	15.214.47	15.214.47
DIV OF MATH SCI CONTR SERV	3245.00	3245.00	3020.00	225.00	3400.00	155.00	155.00
DIV OF MATH SCI SUPPLIES	7,774.61	7,774.61	7,603.18	171.43	10,660.00	2,885.39	2,885.39
DIV OF MATH SCI CONF & MEETINGS	965.87	965.87	965.87	.00	1,760.00	794.13	794.13
DIV OF MED LAB TECH SALARIES	36813.99	36813.99	33,370.85	3,443.14	41,318.00	4,504.01	4,504.01
MED LAB TECH CONTR SERV	2,440.50	2,440.50	1,500.50	940.00	1,600.00	840.50 CR	840.50 CR
MED LAB TECH SUPPLIES	9,860.70	9,860.70	8,159.33	1,701.37	14,325.00	4,464.30	4,464.30
MED LAB TECH CONF & MEETINGS	844.92	844.92	765.72	79.20	1,500.00	655.08	655.08
DIV OF ADV SALARIES	49513.10	49513.10	45,909.18	3,603.92	55,128.00	5,614.90	5,614.90
DIV OF ADV OFC SALARIES	9,129.85	9,129.85	8,335.95	793.90	9,527.00	397.15	397.15
ADV CONTR SERV	200.00	200.00	200.00	.00	275.00	75.00	75.00
ADV SUPPLIES	2,764.57	2,764.57	2,388.92	375.65	2,525.00	239.57 CR	239.57 CR
ADV CONF & MEETINGS	1,542.14	1,542.14	1,459.14	83.00	1,875.00	332.86	332.86
DIV OF LPN SALARIES	97,086.98	97,086.98	86,922.89	10,164.09	104,401.00	7,314.02	7,314.02
DIV OF LPN CONTR SERV	56.00	56.00	56.00	.00	600.00	544.00	544.00
DIV OF LPN SUPPLIES	2,511.50	2,511.50	2,224.98	286.52	2,550.00	38.50	38.50
LPN CONF & MEETINGS	1,399.18	1,399.18	1,399.18	.00	1,750.00	350.82	350.82
DIV OF RAD TECH SALARIES	22028.44	22028.44	20,086.20	1,042.24	23,307.00	1,278.56	1,278.56
RAD TECH CONTR SERV	.00			.00	450.00	450.00	450.00
RAD TECH SUPPLIES	2512.76	2512.76	2,462.32	50.44	3,650.00	1,137.24	1,137.24
RAD TECH CONF & MEETINGS	1,506.58	1,506.58	1,484.58	22.00	2,400.00	893.42	893.42
DIV OF PHYS ED SALARIES	31,006.29	31,006.29	27,742.47	3,263.82	34,166.00	8,159.71	8,159.71
PHYS ED CONTR SERV	323.14	323.14	323.14	.00	200.00	123.14 CR	123.14 CR
PHYS ED SUPPLIES	2,461.05	2,461.05	2,231.88	229.17	2,510.00	48.95	48.95

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PHYS ED CONF & MEETINGS	512.08	512.08	512.08	.00	780.00	267.92	267.92
DIV OF NURSING ASST CONTR SERV	45.50	45.50	45.50	.00	300.00	254.50	254.50
DIV OF NURSING ASST SUPPLIES	306.61	306.61	300.23	6.38	700.00	393.39	393.39
NURSING ASST CONF & MEETINGS	.00			.00	100.00	100.00	100.00
SUMMER SESSIONS SALARIES-WAGNER	49,967.70	49,967.70	49,967.70	.00	45,000.00	4,967.70 CR	4,967.70 CR
SUMMER SESSIONS SALARIES-FOSTER	47,878.35	47,878.35	47,878.35	.00	48,200.00	321.65	321.65
SUMMER SESSIONS SALARIES-SAGMOE	8,144.05	8,144.05	8,144.05	.00	13,000.00	4,855.95	4,855.95
INSTR ADMIN SECR SALARIES	23,839.53	23,839.53	21,568.63	2,270.90	27,219.00	3,379.47	3,379.47
INSTR ADMIN FED WORK STUDY	7,504.96	7,504.96	7,051.03	453.93	12,932.00	5,427.04	5,427.04
INSTR ADMIN STATE WORK STUDY	2,663.29	2,663.29	2,525.93	137.36		2,663.29 CR	2,663.29 CR
WORKROOM CONTR SERV	1,837.40	1,837.40	1,837.40	.00	2,200.00	362.60	362.60
INSTR UNALLOCATED CONTR	801.04	801.04	766.04	35.00	1,650.00	848.96	848.96
WORKROOM SUPPLIES	3,432.04 □	3,432.04 CR	3,162.61 □	269.43 CR	1,000.00	4,432.04	4,432.04
FACULTY OFFICE SUPPLIES	492.19	492.19	454.93	37.26	600.00	107.81	107.81
INSTITUTIONAL COMMITTEES	95.21	95.21	86.37	8.84	200.00	104.79	104.79
TUITION REIMB	5,147.23	5,147.23	3,576.33	1,570.90	6,600.00	1,452.77	1,452.77
PUBLIC INFO ADMIN SALARIES	27,072.84	27,072.84	24,718.68	2,354.16	28,250.00	1,177.16	1,177.16
PUBLIC INFO SECR SALARIES	394.05	394.05	246.05	148.00	200.00	1,605.95	1,605.95
PUB INFO SUPPLIES	55,903.07	55,903.07	54,806.69	1,096.38	75,900.00	19,996.93	19,996.93
PUB INFO CONF & MEETINGS	495.70	495.70	452.90	42.80	800.00	304.30	304.30
ASST DEAN ARTS & SOC SCI--							
SALARIES	27,312.50	27,312.50	24,937.50	2,375.00	28,500.00	1,187.50	1,187.50
PART TIME-OVERLOAD	3,754.730	3,754.730	2,771.410	983.320	3,850.00	952.70	952.70
NIGHT PREMIUMS	200.00	200.00	200.00	.00		200.00 CR	200.00 CR
SECR SALARY	9,086.70	9,086.70	8,221.30	865.40	10,385.00	1,298.30	1,298.30
FED WORK STUDY	5,551.03	5,551.03	5,149.03	402.00	5,800.00	248.97	248.97
SUPPLIES	740.52	740.52	671.54	68.98	800.00	59.48	59.48
CONF & MEETINGS	153.94	153.94	202.64	48.70 CR	800.00	646.06	646.06
ASST DEAN BUS & TECH--							
SALARY	28,750.00	28,750.00	26,250.00	2500.00	30,000.00	1,250.00	1,250.00
PART TIME OVERLOAD	101,251.31	101,251.31	70,400.46	30,850.85	97,541.00	3,710.31 CR	3,710.31 CR
NIGHT PREMIUMS	1,400.00	1,400.00	1,400.00	.00		1,400.00 CR	1,400.00 CR
SECR SALARY	11,750.01	11,750.01	10,728.27	1,021.74	12,261.00	510.99	510.99
FED WORK STUDY	7,613.01	7,613.01	7,061.09	551.92	11,256.00	3,642.99	3,642.99
SUPPLIES	1,412.43	1,412.43	1,078.00	334.43	1,000.00	412.43 CR	412.43 CR
CONF & MEETINGS	1,651.51	1,651.51	1,534.41	117.10	1,500.00	151.51 CR	151.51 CR

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
<b>ASST DEAN COMMUNITY &amp; EXTN SERV---</b>							
SALARY	26354.09	26354.09	24062.43	2291.66	27500.00	1145.91	1145.91
INSTR SALARIES	108164.45	108164.45	92191.10	15973.35	102000.00	6164.45 CR	6164.45 CR
COORDINATORS	7962.50	7962.50	7175.00	787.50	10000.00	2037.50	2037.50
SECR SALARY	9105.22	9105.22	8303.82	801.40	9617.00	511.78	511.78
FED WORK STUDY	1882.74	1882.74	1824.11	58.63	3655.00	1772.26	1772.26
STATE WORK STUDY	639.85	639.85	639.85	.00		639.85 CR	639.85 CR
CONTR SERV	1815.00	1815.00	1415.00	400.00	3500.00	1685.00	1685.00
SUPPLIES	2312.05	2312.05	1996.86	315.19	3500.00	1187.95	1187.95
CONF & MEETINGS	1318.91	1318.91	1252.31	66.60	2000.00	681.09	681.09
<b>ASST DEAN HEALTH &amp; NAT SCI---</b>							
SALARY	28750.00	28750.00	26250.00	2500.00	30000.00	1250.00	1250.00
PART TIME OVERLOAD	78823.60	78823.60	66636.23	12187.37	73812.00	5011.60 CR	5011.60 CR
NIGHT PREMIUMS	900.00	900.00	750.00	150.00		900.00 CR	900.00 CR
FED WORK STUDY	10750.51	10750.51	9896.78	853.73	13596.00	2845.49	2845.49
STATE WORK STUDY	380.24	380.24	380.24	.00		380.24 CR	380.24 CR
CONTR SERV	62.00	62.00	62.00	.00	200.00	138.00	138.00
SUPPLIES	752.22	752.22	665.81	86.41	800.00	47.78	47.78
CONF & MEETINGS	767.54	767.54	760.04	7.50	600.00	167.54 CR	167.54 CR
ACADEMIC SKILLS SALARIES	54754.02	54754.02	49876.47	4877.55	64472.00	9717.98	9717.98
ACADEM SKILLS CONTR SERV	163.95	163.95	163.95	.00	400.00	236.05	236.05
ACADEM SKILLS SUPPLIES	3047.41	3047.41	2620.78	426.63	3600.00	552.59	552.59
ACADEM SKILLS CONF & MEETINGS	805.73	805.73	753.60	52.13	1200.00	394.27	394.27
HONORS PROGRAM CONTR SERV	100.00	100.00	100.00	.00	100.00	.00	.00
HONORS PROG SUPPLIES	69.96	69.96	60.92	9.04	100.00	30.04	30.04
HONORS PROG CONF & MEETINGS	429.52	429.52	89.52	340.00	510.00	80.48	80.48
<b>DEAN OF INSTRUCTION--</b>							
SALARY	34020.63	34020.68	31062.36	2958.32	35500.00	1479.32	1479.32
SECR SALARY	10902.92	10902.92	9954.84	948.08	11377.00	474.08	474.08
STUDENT TUTORS	3503.36	3503.36	3392.81	110.55	5000.00	1496.64	1496.64
CONTR SERV		.00		.00	200.00	200.00	200.00
SUPPLIES	1500.72	1500.72	1366.19	134.53	1600.00	99.28	99.28
CONF & MEETINGS	1267.42	1267.42	1199.89	67.53	1500.00	232.58	232.58

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
LCR PROF SALARIES	52251.33	52251.33	46751.19	5500.14	66002.00	13750.67	13750.67
LCR SECR SALARIES	28700.27	28700.27	26157.69	2542.58	30511.00	1810.73	1810.73
LCR FED WORK STUDY	8504.12	8504.12	8008.31	495.81	13000.00	4495.88	4495.88
LCR STATE WORK STUDY	804.85	804.85	804.85	.00		804.85 CR	804.85 CR
LCR CONTR SERV	3676.90	3676.90	3039.19	637.71	4235.00	558.10	558.10
LIBRARY SUPPLIES	8832.37	8832.37	8738.62	93.75	10750.00	1917.63	1917.63
A V SUPPLIES	6619.92	6619.92	5786.97	832.95	7040.00	420.08	420.08
XEROX SUPPLIES	4196.24 □	4196.24 CR	3226.26 □	969.98 CR	2000.00	6196.24	6196.24
LIBRARY BOOKS	27987.45	27987.45	26254.39	1733.06	30000.00	2012.55	2012.55
LCR CONF & MEETINGS	429.49	429.49	408.49	21.00	500.00	70.51	70.51
ADM & REC PROF SALARIES	25875.00	25875.00	23625.00	2250.00	27000.00	1125.00	1125.00
ADM & REC SECR SALARIES	34199.29	34199.29	31214.51	2984.78	35818.00	1618.71	1618.71
ADM & REC FED WORK STUDY	6251.18	6251.18	5519.20	731.98	9958.00	3706.82	3706.82
ADM & REC STATE WORK STUDY	1003.33	1003.33	1003.33	.00		1003.33 CR	1003.33 CR
ADM & REC CONTR SERV	538.32	538.32	538.32	.00	3150.00	2611.68	2611.68
ADM & REC SUPPLIES	3915.95	3915.95	3641.56	274.39	6000.00	2084.05	2084.05
ADM & REC CONF & MEETINGS	266.36	266.36	266.36	.00	425.00	158.64	158.64
COUNSELING SALARIES	57076.63	57076.63	52165.73	4910.90	58931.00	1854.37	1854.37
COUNSELING SECR SALARIES	9527.75	9527.75	8699.25	828.50	9942.00	414.25	414.25
HEALTH SERV SUPPLIES	154.41	154.41	154.41	.00	300.00	145.59	145.59
FIN AIDS PROF SALARIES	26639.75	26639.75	24323.25	2316.50	27798.00	1158.25	1158.25
FIN AIDS SECR SALARIES	18407.31	18407.31	16803.41	1603.90	19247.00	839.69	839.69
STUDENT SERV ADMIN SALARIES	32162.51	32162.00	29365.77	2796.74	33561.00	1398.49	1398.49
STUDENT SERV SECR SALARIES	11756.63	11756.63	10734.36	1022.32	12268.00	511.32	511.32
STUDENT SERV FED WORK STUDY	35755.61	35755.61	33535.62	2219.99	46100.00	10344.39	10344.39
STUDENT SERV STATE WORK STUDY	3717.12	3717.12	3671.89	45.23		3717.12 CR	3717.12 CR
COACHING	11325.00	11325.00	8437.50	2887.50	11845.00	520.00	520.00
STUDENT SERV CONTR SERV	514.00	514.00	514.00	.00	600.00	86.00	86.00
STUDENT SERV SUPPLIES	10081.73	10081.73	9564.04	517.69	11700.00	1618.27	1618.27
STUDENT RECRUITMENT	1189.74	1189.74	830.46	359.23	1500.00	310.26	310.26
COMMENCEMENT	8760.44	8760.44	2189.32	6571.12	6000.00	2760.44 CR	2760.44 CR
STUDENT SERV CONF & MEETINGS	3446.89	3446.89	2829.94	616.95	4750.00	1303.11	1303.11
VETERANS GRANT SUPPLIES	424.70	424.70	415.34	9.36	500.00	75.30	75.30
VETERANS GRANT CONF & MEETINGS	.00			.00	100.00	100.00	100.00
PUBLIC SERV SALARIES	.00			.00	3500.00	3500.00	3500.00
PUB SERV CONTR SERV	.00			.00	7000.00	7000.00	7000.00

Account	Total Expenditures	To Date	Prev. No. To Date	This No.	Budget	Unexpended	Unencumbered
PUB SERV SUPPLIES		.00		.00	3000.00	3000.00	3000.00
SERVICE STAFF SALARIES	323.182.24	323.182.24	295.653.77	275.284.7	350.177.00	26994.76	26994.76
OPER & MAINT FED WORK STUDY-BOYS	55.610.64	55.610.64	51.112.26	4498.38	82000.00	26389.36	26389.36
MATRONS FED WORK STUDY	17.794.14	17.794.14	16.194.86	1599.28		17.794.14 CR	17.794.14 CR
MAINT STATE WORK STUDY-BOYS	1.400.00	1.400.00	1.400.00	.00		1.400.00 CR	1.400.00 CR
MATRONS STATE WORK STUDY	1.744.75	1.744.75	1.625.75	119.00		1.744.75 CR	1.744.75 CR
TELEPHONE	23.140.43	23.140.43	20.964.66	2175.77	27.280.00	4.139.57	4.139.57
PRESIDENTS SALARY	46.479.09	46.479.09	42.437.43	4041.66	48500.00	2020.91	2020.91
PRES SEC'R SALARY	14.370.17	14.370.17	13.120.59	1249.58	14995.00	624.83	624.83
PRES OFC FED WORK STUDY	1.780.57	1.780.57	1.690.12	90.45	2096.00	315.43	315.43
PRES OFC CONTR SERV		.00		.00	1000.00	1000.00	1000.00
PRES OFC SUPPLIES	2463.87	2463.87	2746.93	283.06 CR	3000.00	536.13	536.13
PRES OFC CONF & MEETINGS	2331.87	2331.87	2252.93	78.94	2500.00	168.13	168.13
SPECIAL AFFAIRS	2.083.11	2083.11	2.063.11	20.00	3000.00	916.89	916.89
PRES OTHER CONF & MEETING EXP	4275.00	4275.00	4275.00	.00	4300.00	25.00	25.00
BUS OFC ADMIN SALARIES	37.901.93	37.901.93	34.606.11	3295.82	39550.00	1648.07	1648.07
BUS OFC PROF SALARIES	27.397.60	27.397.60	25.015.20	2382.40	28589.00	1191.40	1191.40
BUS OFC SEC'R SALARIES	55.312.73	55.312.73	50.455.67	4857.06	58285.00	2972.27	2972.27
BUS OFC FED WORK STUDY	9.064.41	9.064.41	7.913.68	1150.73	15276.00	6211.59	6211.59
BUS OFC STATE WORK STUDY	1.117.24	1.117.24	1.058.61	58.63		1.117.24 CR	1.117.24 CR
BUS OFC CONTR SERV	3.870.99	3.870.99	3.870.99	.00	4300.00	429.01	429.01
BUS OFC SUPPLIES	4.021.32	4.021.32	4.273.93	252.61 CR	9000.00	4978.68	4978.68
BUS OFC CONF & MEETINGS	2.602.44	2.602.44	2.469.30	133.14	3025.00	422.56	422.56
AUDITING & LEGAL	5.251.95	5.251.95	4.344.95	907.00	8000.00	2748.05	2748.05
ELECTIONS & OTHER	914.70	914.70	722.05	192.65	3000.00	2085.30	2085.30
BOARD OONF & MEETINGS	2230.11	2230.11	2022.36	207.75	1700.00	530.11 CR	530.11 CR
INSTITU SEC'R SALARIES	9687.60	9687.60	8845.20	842.40	10109.00	421.40	421.40
INSTITU FED WORK STUDY	3.395.01	3.395.01	3.241.01	154.00	3640.00	244.99	244.99
GROUP MED & LIFE INS	156.888.22	156.888.22	157.283.31	395.09 CR	157.460.00	571.78	571.78
PROFESSIONAL CONSULTANTS	16788.37	16788.37	16788.37	.00	17000.00	211.63	211.63
IN SERVICE TRAINING	4461.36	4461.36	3642.19	819.17	5000.00	538.64	538.64
INSTITU UNALLOCATED CONTR	1.802.41	1.802.41	1.565.36	237.05	2100.00	297.59	297.59
FACULTY ASSN SUPPLIES	175.68	175.68	167.31	8.37	200.00	24.32	24.32
POSTAGE	20326.27	20326.27	17405.95	2920.32	36000.00	15673.73	15673.73
PUBLICATIONS & DUES	5,848.67	5,848.67	5,402.67	446.00	6000.00	151.33	151.33
ADVERTISING	401.45	401.45	401.45	.00	550.00	148.55	148.55

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
RECRUITMENT	3,836.23	3,836.23	3,508.10	328.13	3,500.00	336.23 CR	336.23 CR
GENERAL INSURANCE	9,759.00	9,759.00	9,759.00	.00	9,000.00	759.00 CR	759.00 CR
EQUIPMENT	5,7875.79	5,7875.79	5,1985.25	5,890.54	14,2996.00	85120.21	85120.21
VOC ED EQUIPMENT	68,009.85	68,009.85	62,314.85	5,695.00	68,009.85	68,009.85 CR	68,009.85 CR
TUITION CHARGE BACK	32,164.64	32,164.64	30,137.88	2,026.76	25,000.00	7,164.64 CR	7,164.64 CR
INSTITUTIONS SUPPLIES	126.40	126.40	85.06	41.34	500.00	373.60	373.60
DATA PROC PROF SALARIES	49,272.44	49,272.44	44,987.88	4,284.56	51,415.00	2,142.56	2,142.56
DATA PROC SEC'R SALARIES	10,159.24	10,159.24	9,265.08	894.16	10,730.00	570.76	570.76
DATA PROC FED WORK STUDY	3,557.70	3,557.70	3,484.00	73.70	4,288.00	730.30	730.30
DATA PROC CONTR SERV	14,901.25	14,901.25	14,751.25	150.00	21,322.00	6,420.75	6,420.75
DATA PROC SUPPLIES	5,489.86	5,489.86	4,707.65	782.21	5,200.00	289.86 CR	289.86 CR
DATA PROC CONF & MEETINGS	1,017.84	1,017.84	1,017.84	.00	4,150.00	3,132.16	3,132.16
DATA PROC EQUIP RENTAL	48,881.60	48,881.60	43,934.14	4,947.46	63,728.00	14,846.40	14,846.40
PLANNING & DEVEL PROF SALARIES	20,625.12	20,625.12	18,333.44	2,291.68	31,020.00	10,394.88	10,394.88
PLANNING & DEVEL SUPPLIES	830.09	830.09	830.26	.17 CR	1,000.00	169.91	169.91
PLANNING & DEVEL CONF & MEETINGS	1,579.26	1,579.26	1,457.48	121.78	2,000.00	420.74	420.74
AFFIRMATIVE ACTION CONTR SERV	162.60	162.60	162.60	.00	100.00	62.60 CR	62.60 CR
AFFIRM ACTION SUPPLIES	68.38	68.38	68.38	.00	100.00	31.62	31.62
AFFIRM ACTION CONF & MEETINGS	22.12	22.12	22.00	.10 CR	500.00	477.88	477.88
CONTINGENCIES	.00			.00	41,250.00	41,250.00	41,250.00

3.640.132.18 T 3.640.137.18 T 3.312531.42 T 327.600.76 T 4.128.802.00 T 488.669.82 T 488.669.82 T

BUILDING FUND	Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
MAINT & BUILDING SUPPLIES		47,785.10	47,785.10	44,410.83	3,374.27	55,000.00	7,214.90	7,214.90
MAINT CONF & MEETINGS		370.38	370.38	356.38	14.00	950.00	579.62	579.62
SERVICE EQUIPMENT		10,614.09	10,614.09	8,107.09	2,507.00	13,000.00	2,385.91	2,385.91
MAINT CONTR SERV		34,374.04	34,374.04	33,519.68	854.36	46,100.00	11,725.96	11,725.96
GAS		111,304.60	111,304.60	103,781.55	7,523.05	138,350.00	27,045.40	27,045.40
ELECTRICITY		165,954.07	165,954.07	136,662.74	29,291.33	182,750.00	16,795.93	16,795.93
RENTAL CHARGES		.00		.00	.00	1,000.00	1,000.00	1,000.00
CONTINGENCIES		.00		.00	.00	30,000.00	30,000.00	30,000.00
		370,402.23	370,402.23	326,836.27	43,564.01	467,150.00	96,747.72	96,747.72
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SITE AND CONSTRUCTION FUND								
SITE IMPROVEMENT		20,177.75	20,177.75	20,177.75	.00	20,000.00	177.75 CR	177.75 CR
NEW BLDGS & ADDITIONS		.00		.00	.00	10,000.00	10,000.00	10,000.00
BLDG IMPROVEMENTS		.00		.00	.00	120,000.00	120,000.00	120,000.00
BLDG REPAIRS		1,290.15	1,290.15	1,290.15	.00		1,290.15	1,290.15
GYM COLUMNS		5,038.92	5,038.92	5,038.92	.00		5,038.92 CR	5,038.92 CR
ADMISSIONS REMODELING		67,192.60	67,192.60	65,922.60	1,270.00		67,192.60 CR	67,192.60 CR
ADMISSIONS REMODELING-FURNISHINGS		25,681.22	25,681.22	20,105.92	5,575.30		25,681.22 CR	25,681.22 CR
OFFICE EQUIPMENT		.00		.00	.00	20,000.00	20,000.00	20,000.00
INSTR EQUIPMENT		.00		.00	.00	10,000.00	10,000.00	10,000.00
SERVICE EQUIPMENT		.00		.00	.00	10,000.00	10,000.00	10,000.00
OTHER CAPITAL OUTLAY		.00		.00	.00	10,000.00	10,000.00	10,000.00
		116,800.34	116,800.34	109,955.04	6,845.30	200,000.00	83,199.66	83,199.66
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BOND AND INTEREST FUND 41								
DEBT PRINCIPAL RETIREMENT		250,000.00	250,000.00	250,000.00	.00	250,000.00	.00	.00
INTEREST		41,562.50	41,562.50	23,062.50	185.00	41,563.00	.50	.50
OTHER CHARGES		161.25	161.25	131.25	30.00	500.00	338.75	338.75
		291,723.75	291,723.75	273,193.75	185.30	292,063.00	339.25	339.25

WORKING CASH FUND		Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
Account		.00	.00	.00	.00	1,000.00	1,000.00	1,000.00
MISC EXPENSES		.00	.00	.00	.00	1,000.00	1,000.00	1,000.00
		.00	.00	.00	.00	1,000.00	1,000.00	1,000.00
INSURANCE FUND								
WORKMENS COMP		12,642.84	12,642.84	12,642.84	.00	18,000.00	5,357.16	5,357.16
TORT LIABILITY		13,811.00	13,811.00	13,811.00	.00	10,000.00	3,811.00 CR	3,811.00 CR
UNEMPLOYMENT COMP		11,755.62	11,755.62	11,755.62	.00	21,000.00	9,244.38	9,244.38
AUDIT COSTS		8,550.00	8,550.00	8,550.00	.00	9,000.00	450.00	
								450.00
		46,759.46	46,759.46	46,759.46	.00	58,000.00	11,240.54	11,240.54
REVENUE REPORT				Prev. Mo.				
EDUCATIONAL FUND		Total Receipts	To Date	To Date	This Mo.	Budget	Unexpended	Unencumbered
Account		844,354.37	344,354.87	843,363.68	1,491.19	340,593.00	4,256.87 CR	6,256,87 CR
1980 TAXES		.00	.00	.00	.00	420,299.00	420,299.00	420,299.00
1981 TAXES		2,960.25	2,960.25	2,960.25	.00	2,960.25 CR	2,960.25 CR	2,960.25 CR
IN LIEU OF TAXES		6,272.33	6,272.33	6,272.33	.00	14,500.00	8,227.67	8,227.67
CHARGE BACK REVENUE		1,341,571.00	1,341,571.00	1,006,178.25	335,392.75	1,341,651.00	80.00	80.00
STATE APPORTIONMENT		134,552.00	134,552.00	134,552.00	.00	115,000.00	19,552.00 CR	19,552.00 CR
VOC ED REG REIMB		62.00	62.00	62.00	.00	37,500.00	37,438.00	37,438.00
VOC ED EQUIP REIMB		113,764.32	113,764.32	113,764.32	.00	120,802.00	7,037.68	7,037.68
CORP PERS PROP TAX REPL		11,485.00	11,485.00	11,485.00	.00	10,600.00	885.00 CR	885.00 CR
STATE WORK STUDY		.00	.00	.00	.00	2,000.00	2,000.00	2,000.00
HEW TITLE 2		144,422.49	144,422.49	129,510.11	14,912.38	170,658.00	26,235.51	26,235.51
FEDERAL WORK STUDY		1,389.00	1,389.00	1,389.00	.00	3,017.00	1,628.00	1,628.00
OTHER FED SOURCES		11,184.67	11,184.67	11,184.67	.00	11,663.00	4,783.33	4,783.33
SUMMER TUITION		435,079.65	435,079.65	435,079.65	.00	491,230.00	56,150.35	56,150.35
FALL TUITION		365,000.00	365,000.00	365,000.00	.00	464,999.00	99,999.00	99,999.00
SPRING TUITION		893.00	893.00	653.00	240.00	1,000.00	107.00	107.00
GRADUATION FEES		936.00	936.00	840.00	96.00	1,100.00	164.00	164.00
TRANSCRIPT FEES		.00	.00	.00	.00	13,500.00	13,500.00	13,500.00
PUB SERV INCOME		15,000.00	15,000.00	13,750.00	1,250.00	15,000.00	.00	.00
UNIT 5 REVENUE		45,264.21	45,264.21	43,468.60	3,795.61	30,000.00	15,264.21 CR	15,264.21 CR
INTEREST ON INVESTMENTS		7,383.49	7,383.49	7,041.24	342.25	4,000.00	6,983.49 CR	6,983.49 CR
OTHER REVENUE								
		3,582,736.28	3,582,736.28	3,225,216.10	357,520.18	4,210,484.00	627,747.72	627,747.72

BUILDING FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1980 TAXES	211,206.75	211,206.75	210,833.97	372.78	210,150.00	1,056.75 CR	1,056.75 CR
1981 TAXES		.00		.00	105,075.00	105,075.00	105,075.00
IN LIEU OF TAXES	740.03	740.03	740.03	.00		740.03 CR	740.03 CR
CORP PERS PROP TAX REPL	28,441.07	28,441.07	28,441.07	.00	30,200.00	1,758.93	1,758.93
INTEREST ON INVESTMENTS	5,389.83	5,389.83	5,389.83	.00	1,000.00	5,289.83 CR	5,289.83 CR
MISC REVENUE	1,287.00	1,287.00	1,197.00	90.00	1,100.00	187.00 CR	187.00 CR
	247,064.68 T	247,064.68 T	246,601.90 T	462.78 T	346,625.00 T	99,560.32 T	99,560.32 T

SITE AND CONSTRUCTION FUND

FACILITIES REVENUE-ANIXTER	1,839.56 CR	1,839.56 CR	1,839.56 CR	1,839.56 CR	1,839.56 CR	1,839.56 CR	
INTEREST ON INVESTMENTS	131,773.73	131,773.73	115,417.91	16,355.82	50,000.00	81,773.73 CR	81,773.73 CR
	129,934.17 T	129,934.17 T	115,417.91 T	14,516.26 T	50,000.00 T	79,934.17 CR	79,934.17 CR
<u>BOND AND INTEREST #1</u>							
1980 TAXES	267,538.78	267,538.78	267,066.57	472.21	254,868.00	12,670.78 CR	12,670.78 CR
1981 TAXES		.00		.00	127,434.00	127,434.00	127,434.00
IN LIEU OF TAXES	937.42	937.42	937.42	.00		937.42 CR	937.42 CR
PERS PROPERTY TAX REPL	36,941.00	36,941.00	36,941.00	.00	36,695.00	246.00 CR	246.00 CR
INTEREST ON INVESTMENTS	43,126.11	43,126.11	27,165.79	15,960.32	15,000.00	28,126.11 CR	28,126.11 CR
	348,543.31 T	348,543.31 T	332,110.73 T	16,432.53 T	433,997.00 T	85,453.69 T	85,453.69 T

WORKING CASH FUND

SALE OF BONDS	500,000.00	500,000.00	500,000.00	.00	500,000.00	.00	.00
INTEREST ON INVESTMENTS	196,233.50	196,233.50	167,597.45	28,636.05	35,000.00	161,233.50 CR	161,233.50 CR
	696,233.50 T	696,233.50 T	667,597.45 T	28,636.05 T	535,000.00 T	161,233.50 CR	161,233.50 CR

INSURANCE FUND

1980 TAXES	70,411.52	70,411.52	70,287.24	124.28	58,000.00	12,411.52 CR	12,411.52 CR
IN LIEU OF TAXES	246.71	246.71	746.71	.00		246.71 CR	246.71 CR
	70,658.23 T	70,658.23 T	70,533.95 T	124.28 T	58,000.00 T	12,658.23 CR	12,658.23 CR

SAUK VALLEY COLLEGE

APPROVED BY

Janet Ross  
PRESIDENT

Kay E. Fisher  
SECRETARY

DATE 6-28