

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING
2K2 Faculty Dining Room Second Floor
December 20, 1982 7:30 p.m.

- A. Call to Order
- B. Roll Call
- C. Written Communications from Visitors
- D. Approval of Minutes
- E. Financial Reports and Actions:
 - 1. Treasurer's Report
 - 2. Current Disbursements
 - 3. Current Payroll Journal
 - 4. Special Report and Review of Insurance Coverage
 - 5.
- F. Personnel Recommendations:
 - 1. Leave of Absence
 - 2.
- G. Other Actions:
 - 1. Acceptance of Donation
 - 2. Policy Revision: Use of College Facilities (First Reading)
 - 3. Policy Revision: Conduct of Board Meeting (Second Reading)
 - 4. Energy Audit Recommendation
 - 5.
- H. Reports:
 - 1. Board Chair Committee Appointments
 - 2. Student Trustee
 - 3. ICCTA Representative
 - 4. Foundation Liaison
- I. President's Report:
 - 1. Application for Economic Development Grant
 - 2. Extension of Cooperative Agreement - Illinois Valley Community College
 - 3. Recognition Program for Students and Staff
 - 4. Current State Economic Condition and Relationship to Sauk
 - 5. Recent College Research Reports
 - 6. Other
- J. Time of Next Meeting
- K. Executive Session

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

December 20, 1983

The Board of Trustees of Sauk Valley College met in regular session at 7:30 p.m. on December 20, 1982 in Room 2K2 of Sauk Valley College.

Call to Order: Chair Prescott called the meeting to order at 7:30 p.m. and the following members answered roll call:

John Fassler	Kay Fisher
Dick Groharing	Dave Mandrgoc
Ann Powers	Juanita Prescott

Absent: Oscar Koenig

Minutes: It was moved by Member Fassler and seconded by Member Mandrgoc that the Board approve the minutes of the November 22 meeting as presented. Motion voted and carried.

Treasurer's Report: It was moved by Member Mandrgoc and seconded by Member Fisher that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried.

Disbursements: It was moved by Member Mandrgoc and seconded by Member Powers that the Board approve the disbursements in the following amounts:

Educational Fund	\$343,417.24
Building Fund	19,133.84
Site & Construction	1,700.00
Bond and Interest #1	273,630.00
Insurance	268.00
Bond & Interest #4	277,811.50

In a roll call vote, all voted aye. Motion carried.

Payroll: It was moved by Member Powers and seconded by Member Mandrgoc that the Board approve the payroll of November 30 in the amount of \$150,985.98, and the payroll of December 15 in the amount of \$138,014.97. In a roll call vote, all voted aye. Motion carried.

Arrival: Member Oscar Koenig arrived at 7:37 p.m.

Insurance Review: Mr. Warren Walder and Tom Corken, representatives of Walder and Rhodes Insurance, attended the meeting and gave a positive report on current insurance coverage at the college at the present time.

Leave of
Absence: This item was tabled.

Donation: It was moved by Member Fisher and seconded by Member Mandrgoc that the Board accept the donation of a rear axle assembly from Ray Harrison of Amboy. This axle will be used in the instructional program for Automotive Technology. Motion voted and carried.

Board Policy:
Use of College
Facilities: Dr. Garner noted that the current policy on "Use of College Facilities", needs to be revised in regard to the rate schedule, staffing, and procedures, etc. The attached proposed changes were presented to the Board as a "first reading".

Board
Policy Open
Meeting: The attached four policies dealing with Board meetings were presented for first reading at the November meeting. It was moved by Member Mandrgoc and seconded by Member Koenig that the Board adopt these policies as presented. In a roll call vote, all voted aye. Motion carried.

Energy Audit: Dr. Garner reported that proposals for an energy audit had been received from nine firms. He said these proposals were reviewed by the committee and three firms were selected to make an in-person presentation of their services and qualifications. An in-depth check was made of references, previous clients, records of performance, etc. Against this background of review and analysis, the committee was unanimous in its recommendation of Beling Consultants of Rockford, IL.

It was moved by Member Fisher and seconded by Member Koenig that the Board retain the firm of Beling Consultants to conduct the proposed Technical Assistance Energy Analysis at a cost not to exceed \$18,200, which will be funded (50/50) between the federal funds previously awarded and the college Site and Construction Fund. In a roll call vote, all voted aye. Motion carried.

Cooperative
Agreement: It was moved by Member Mandrgoc and seconded by Member Fisher that the Board approve the attached revised cooperative agreement with Illinois Valley Community College. In a roll call vote, all voted aye. Motion carried.

Reports: Chair Prescott reported on the status of the Board committees.

Reports: Dean Sagmoe reported that the Student Task Force had designated the first week of school as publicity week to acquaint the students with the proposed changes in the student government constitution and the election of officers scheduled for February.

Member Groharing reported that the six-year terms for Trustees is now a fact, that the tax multiplier question was defeated and that the January meeting of the Trustees Association was going to be devoted to suggestions from the members on what the ICCTA should concentrate on during the new year.

Kay Fisher reported that the election of officers for the Foundation would take place in January with the annual meeting set for February at Rock River Country Club. She reported that the Madrigal Dinner was a success and explained the plan whereby the Foundation purchased costumes for this event and the college will pay a rental at a reduced rate for these costume to the Foundation until they are paid for.

Dr. Garner reported on the application for an Economic Development Grant, the recognition program for students and staff, the status of the state economic condition and this relationship to SVC, recent college research reports, and an inquiry from the ICCTA and Dr. Garner's response on a proposed instant communication link with Springfield.

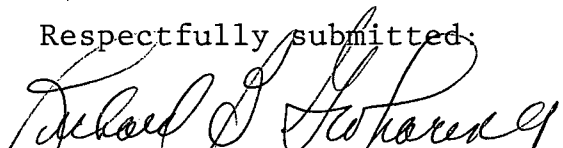
Special Workshop: It was the consensus of the Board that a special workshop should be held at 7:30 p.m. on January 10 to review fiscal resources.

Executive Session: At 9:04 p.m. it was moved by Member Mandrgoc and seconded by Member Powers that the Board adjourn to executive session to discuss collective negotiating matters and the appointment, employment or dismissal of an employee. In a roll call vote, all voted aye. Motion carried.

Regular Session: At 10:20 p.m. the Board returned to regular session.

Adjournment: Since there was no further business, it was moved by Member Mandrgoc and seconded by Member Fisher that the Board adjourn. The next meeting will be at 7:30 p.m. on January 10, 1983. The Board adjourned at 10:21 p.m.

Respectfully submitted:


Richard B. Groharing, Secretary

For Board Meeting of
December 20, 1982

Agenda Item E-4

SPECIAL REPORT AND REVIEW
OF OUR INSURANCE COVERAGE

This is the second part of our review of our college insurance coverage. Mr. Warren Walder, a representative of our present insurance service, will be present to provide comments and an overview of our needs and current insurance coverage.

For Board Meeting of
December 20, 1982

Agenda Item F-1

LEAVE OF ABSENCE

Mr. Robert Crouse, Assistant Professor in Criminology, has been unable to fulfill his teaching duties due to illness for an extended period.

A resolution has been prepared for the Board to ratify and grant Mr. Crouse a Leave of Absence for this period of time.

Tabler

RECOMMENDATION: It is recommended that the Board ratify and grant Mr. Robert Crouse the Leave of Absence as outlined in the resolution as presented.

For Board Meeting
of December 20, 1982

Agenda Item G-1

ACCEPTANCE OF DONATION

The college has received an offer of a donation from Ray Harrison of Dixon of a rear axle assembly. This would be used in the instructional program for Automotive Technology.

RECOMMENDATION: It is recommended that this donation be accepted and an appropriate acknowledgement be made to the donor.

For Board Meeting
of December 20, 1982

Agenda Item G-2

POLICY REVISION: USE OF COLLEGE FACILITIES
(FIRST READING)

Our policy on the "Use of College Facilities" needs to be revised to meet current needs. Specifically, the rate schedule for facility use needs to be expanded to include the grounds as well as the buildings. Also, references to current staffing and procedures needs to be updated. Proposed revisions and additions are shown in the attached policy draft.

The Board should consider this proposed policy change as a first reading.

For Board Meeting
of December 20, 1982

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The Board should consider this proposed policy change as a first reading.

512.01 Use of College Facilities

- A) A major responsibility of a comprehensive community college is to open its resources to the community it serves. The Board of Trustees may grant permission for use of college premises to recognized public and/or private citizen's organizations, provided the purpose of such renders a distinct educational and/or cultural value for the community. However, the educational, co-curricular and community service of the programs of the college will normally take precedence over outside activities. The Board of Trustees may deny the use of college facilities to any persons or groups whose policy or practice is considered by the Board to be detrimental to the best interests of the college.
- B) The rules and regulations for the use of building and grounds is fully described in the following Building and Grounds Utilization Policy.

2-12-79

DRAFT
12-20-82

SAUK VALLEY COLLEGE
BUILDING AND GROUNDS UTILIZATION POLICY

STATEMENT OF PHILOSOPHY

A major responsibility of a comprehensive community college is to open its resources to the community it serves. One vehicle through which this may be achieved is a building utilization policy that provides responsible students and community groups with open access to the college buildings and other physical facilities. It is recognized that weekends and early evening hours are the normal time periods during which students, faculty, and community organizations would usually wish to schedule special activities at the college.

POLICY GUIDELINES

The priorities listed below refer to on-going college functions as well as meetings or activities which a non-college group, organization or individual wishes to schedule at SVC on an occasional or one-time basis. Requests for the use of college facilities on a regular or long-term basis must be addressed to the College President and require the approval of the Sauk Valley College Board.

The following priorities are established for utilization of facilities at Sauk Valley College:

PRIORITY #1: INSTRUCTION

~~SVC classroom instruction~~ (no fees assessed).

PRIORITY #2: COLLEGE RELATED ACTIVITIES

~~College related activities~~ initiated and participated in by SVC faculty, students or staff. (No fees assessed).

PRIORITY #3: EDUCATIONAL INSTITUTIONS

Cooperative activities on an occasional basis with other educational institutions including local public schools and other colleges and universities. (no rental fees assessed, but non-college groups are expected to pay the actual direct* costs incurred by the college instituting the cooperative activity. These costs will be determined by the Director of Public Information and/or the Dean of Business Services.

PRIORITY #4 NOT-FOR-PROFIT GROUP ACTIVITIES

Cooperative activities on an occasional basis with local groups and organizations that may be of general interest to the SVC student body, college staff or community. Such organizations include churches, community service clubs, political action groups, hobby-leisure time organizations, and other governmental bodies. (Rental fees assessed based on the college's approved rental rate schedule for non-commercial groups).

PRIORITY #5 COMMERCIAL

Commercial ventures that are profit-making for private gain but by virtue of the events they sponsor may also provide a service to the college, its students, and/or the community. (Rental fees assessed based on the approved rental rate schedule for commercial groups).

Any problems regarding interpretation of the above priorities or implementation of this policy shall be resolved administratively by the Director of Public Information with appropriate counsel from the Building & Grounds Committee appointed by the President

*Direct costs are those associated with the activity such as equipment, supplies, insurance, electrical hookups or personnel (custodial, security, lighting equipment operators)

RENTAL RATES

The following rates are those assessed for commercial activities (See Priority 5) and non-commercial activities (See Priority 4). Unless stated otherwise, these rates apply to all or any part of one day.

SCHEDULE OF RATES *

Area	Commercial	Non-Commercial
GYM	\$500	\$200
WEST MALL	\$350	\$150
CAFETERIA	\$200	\$100
LITTLE THEATRE	\$150	\$50
EAST MALL	\$150	\$50
PRIVATE DINING	\$100	\$40
CLASSROOMS OR LANGUAGE LABORATORY	\$75	\$25
ATHLETIC FIELDS Baseball, Softball, Soccer	Does Not Apply	\$25 per game
TENNIS COURTS	Does Not Apply	\$1 per hour per court
TRACK/STADIUM	\$500	\$100
CROSS-COUNTRY COURSE	Does Not Apply	\$25 per meet per practice
PARKING LOTS	\$500	\$200
RIVERFRONT	\$400	\$50
LAWN	\$300	\$50

*These are basic rates designed to include indirect costs such as use of toilets, wear and tear on facility and routine maintenance.

All direct costs associated with the activity are extra, such as: equipment, supplies, insurance, electrical hook-ups, or personnel (custodial, security, lighting equipment, operators, etc.). The basic personnel rate is \$12 per hour with a two hour minimum.

Note: The college reserves the right to charge commercial activities more than the rental rates established above by structuring a profit-sharing agreement between the college and the sponsoring organization.

The Director of Public Information is delegated the authority to determine the priority classification and commercial aspect of a particular event and to be responsible for requiring:

- 1) adequate insurance
- 2) personnel, and a security force necessary to successfully supervise the event

Groups using college facilities must abide by the requirements of the laws of the State of Illinois, as well as the Building Regulations of Sauk Valley College. Specifically, the use of alcoholic beverages or controlled substances is prohibited on college property or in college facilities. Any group using college facilities must be under the supervision of an adult at least 21 years of age.

IMPLEMENTATION PROCEDURES

Community Groups. Outside organizations wanting to use college facilities may contact the Director of Public Information to initiate a room reservation process. All outside groups (whether they are assessed a fee or not) are expected to complete the college form entitled "Agreement Granting Use of College Facilities".

Faculty and Student Groups. Any student group whose meeting or activity is designed primarily for participation by its members only shall be granted rent-free use of college facilities with the approval of the ^{Coordinator} ~~Director~~ of Student Activities.

Any student group whose activity is designed primarily for the participation of Sauk Valley students at large or the general public, must receive the approval of both the Associated ^{Coordinator} ~~Director~~ Students' Board and the ~~Director~~ of Student Activities.

SUPPLEMENTAL REGULATIONS

ASSIGNMENT OF SPACE

The assignment of all space, with the exception of instructional and office space, has been delegated to the Director of Public Information. The Director of Admissions and Counseling, in consultation with the appropriate deans, will assign all instructional spaces. He is also responsible for any room changes and none can be effected without his written authority. Office spaces will be assigned by the respective dean after consultation with the other deans.

CALENDAR OF SPECIAL EVENTS

All events which are not on the published college calendars must be scheduled in the office of the Director of Public Information, which maintains a calendar of special events. This calendar is issued weekly before noon on Friday when school is in session. If special custodial and engineering services or audio-visual equipment are needed, they must be requested at this time. Request forms for space and special services must be completed at least one week prior to the event, but events to be calendared should be cleared as soon as dates and times are firm. This is stressed since no two major events should be scheduled in the same facility at the same time.

CUSTODIAL AND ENGINEERING SERVICES

In the interest of coordination so that the best services may be rendered, it is necessary that direct requests for services to the janitorial staff or plant engineers be avoided. Requests for services incidental to the normal program of the college should be directed to the Dean of Business Services. If services are required for calendared special events, requests for these services must be made through the ^{Director of Public Information} ~~Assistant to the President~~, who will make arrangements with the Dean of Business Services.

TRAFFIC AND PARKING

Sauk Valley College is a commuter college which necessitates the use of private automobiles by students, faculty and employees. Therefore, it is incumbent upon each individual to make judicious use of the campus drives and parking spaces. "Motor Vehicle Registration and Parking Regulations" have been approved by the Board of Trustees. Copies of these regulations may be obtained from the Office of the Dean of Student Services.

KEYS AND CLEARANCE

Appropriate keys may be obtained from the ^{Director of Building and Grounds} ~~Plant Engineer~~ when proper approval has been obtained from the Dean of Business Services. Security of the buildings and equipment of the college are in part dependent on the careful handling of keys. Upon completion of employment each faculty or staff member is expected, prior to the receipt of his last paycheck, to obtain appropriate signatures on a clearance form indicating that all keys, supplies, library books, audio-visual equipment, etc., have been returned.

SAFETY AND SECURITY

Safety and security are the responsibilities of the Dean of Business Services in consultation with the Dean of Student Services.

However, each person within the college community has the obligation to report suspicious persons and occurrences to a responsible college authority.

BUILDING SECURITY

Building security is a matter of concern to all college personnel. In order to control the number of personnel in the building after normal working hours a check-in and check-out book is maintained in the boiler room at the west entrance. On those occasions when no event is scheduled, all persons, with the exception of those persons on duty, must enter only through this entrance, sign the register noting the time of entry, and reason for entry. On departure the individual will give only the time of departure. Each individual must be prepared to furnish at all times positive identification to properly constituted authorities. These security requirements are effective from 10:30 p.m. until 7:00 a.m. each weekday and from 12:30 p.m. Saturday until 7:00 a.m. on Monday when no events are scheduled, or at any other time that the buildings are officially closed.

FIRE REGULATIONS

Because of the isolated location of Sauk Valley College, all persons should be aware of the dangers of fire. The fire should be picked up by the Honeywell fire alarm system, which will set off the klaxon horn. The alarm system is connected to the Dixon Rural Fire Protection fire alarm system. If a fire is discovered before the alarm sounds, call the operator by dialing 0 (zero) and notify her of the location. The operator will notify the Learning Resource Center which will give the location over the public address system. The operator will notify the Dixon Rural Fire Protection District at Dixon, 288-3321.

ACTION TO BE TAKEN IN EVENT OF FIRE

All persons who are not actively engaged in fighting the fire shall file out of the building at the nearest exit. Personnel should not return to the building until the all clear signal is given.

SMOKING AREAS

Smoking presents an ever present hazard to life and property in any public building. Efforts have been made to construct the building as fireproof as possible. However, flammable materials, such as papers, wooden desks, carpets, etc., are utilized and are dangerous if smoking materials are carelessly used.

ALLOWED SMOKING AREAS

Smoking is permitted in recreation rooms, offices, lounges, (where ash trays are provided), dining room, lounges located in the main malls with brick and terrazzo flooring, rest rooms and at other locations specifically marked.

FORBIDDEN SMOKING AREAS

Smoking is not permitted at any other location, including classrooms and study areas.

CONSUMPTION OF FOOD AND BEVERAGES

Food and beverages purchased in the dining and recreation rooms are to be consumed in those areas. Careless handling of food and beverages causes needless maintenance problems and increases the danger of vermin and damage to floors, furniture and carpeting.

USE OF ELEVATORS

Elevators are generally confined to work functions, use by aged persons, paraplegics and those individuals unable for medical reasons to climb steps.

CIVIL DEFENSE

Sauk Valley College is on the area civil defense tornado alert system and will be alerted of any tornado conditions that exist in a fifty mile radius. The basement of the building has been designated by the Director of Civil Defense of Lee County as the safest and best protection in case of an emergency evacuation situation. In the case of an alert, communication for evacuation will be given over the public address system in the Learning Resource Center and by word of mouth. All procedures will be under the direction of the Dean of Student Services. Students and faculty will not be allowed to use their automobiles in leaving the area during an alert. When no students are present or classes are not in session, evacuation procedures will be directed by the senior college official present.

NOTIFICATION OF ALERT

The office of the Dean of Student Services will keep all personnel apprised of the status of the weather warning in the event of threatening weather.

EMERGENCIES AND FIRST AID

In the event of injury, first aid treatment and a nursing station is available in Room 1M14. No nurse or doctor is on duty. Serious emergencies requiring more than first aid should be taken to the nearest hospital.

LOST AND FOUND

The ~~Office of Student Activities~~ Information Center maintains a lost and found service in Room 1H2. Articles which are found or turned in to offices should be sent to ~~the Office of Student Activities~~ the Information Center as soon as possible.

TELEPHONE SERVICE

All calls from the college to any number outside of the college must be placed through the switchboard by dialing zero (0) and identifying yourself by name and extension number. Calls to Dixon are local calls but calls to Sterling-Rock Falls are toll calls.

COLLEGE GROUNDS

Certain parts of the college grounds may be utilized by college and non-college organizations or groups if the activity in no way interferes with the educational program of the college. Application for the use of those areas such as tennis courts, baseball field, etc., must be made to the Director of Athletics, who will notify the Director of Public Information ~~the Assistant to the President~~ concerning such approvals. Non-college groups are required to sign the "Agreement Granting Use of College Facilities" as adopted by the Board of Trustees before using college grounds. Attention is invited to previous sections of these regulations. All persons utilizing college grounds are required to obey college regulations. Failure to do so may subject the person to ejection from the premises or even prosecution by civil authorities.

LIBRARY

The Sauk Valley College Library and Audio Visual Services are combined into one unit referred to as the Learning Resource Center. The purpose of the Center is to support the instructional aims of the college by providing materials and equipment for faculty and students.

The control of the usage of the conference room in the Center (3K3)
Coordinator of the Learning Resource Center
has been delegated to the ~~Center Director~~. This conference room
will not be assigned at any time the library is closed.

2-12-79

For Board Meeting
of December 20, 1982

Agenda Item G-3

POLICY REVISION: CONDUCT OF BOARD MEETING
(SECOND READING)

The following four policies were presented for first reading
at the November Board meeting:

- 112.01 Meetings Open to the Public
- 114.01 Board Meeting Agenda
- 114.02 Conduct of Meeting
- 114.03 Recording, Photographing, and Televising
Board and Committee Meetings, News Media

They are now presented for the second reading.

If the Board is ready, these policies can be adopted and made
effective as of January 1, 1983.

RECOMMENDATION: It is recommended that the four
policies dealing with the conduct
of Board meetings be adopted as
presented.

112.01 - MEETINGS OPEN TO PUBLIC

The Board, and its committees, shall comply with the Illinois Open Meetings Act as amended.

All meetings required to be public shall be held at specified times and in places which are convenient to the public. No meeting required to be public shall be held on a legal holiday unless the regular meeting day falls on that holiday.

Public notice of all meetings shall be given in compliance with law.

Chapter 102
Par. 42.01

Revised December 20, 1982

p. 117

No longer needed, formerly page #2 of Meetings Open to
the Public

113.01 Inspection of Board Records and Account

This policy is the same and has not been revised

114.01 - BOARD MEETING AGENDA

- A. The President of the College will prepare the agenda of meetings for the Board of Trustees after conferring with the Chairperson of the Board. The Trustees may introduce agenda items through the Board Chairperson or the President of the College.
- B. The Trustees will receive copies of the agenda of regular and special meetings and any available supporting materials, at least 48 hours prior to each meeting. These materials will be hand-delivered or sent by mail.
- C. Copies of the agenda for each public meeting of the Board of Trustees will be sent to all news media in the College District and will be placed on file in the President's office for public inspection prior to regular and special meetings.
- D. The Board agenda shall contain an item called "Communications from Visitors." At this time on the agenda, citizens of the College District may be heard on petitions previously filed or request to be heard on specific agenda items. At this time, any written communications for the Board not previously delivered to the Board shall be furnished to it. In the Chairperson's discretion, any written communication to the Board may be read aloud by the Chairman, a member of the Board, by the President or by his designee.

Chapter 102
Par. 42.02 (b)

Revised December 20, 1982

114.02 - CONDUCT OF MEETING

A. Roberts Rules of Order shall be used as a guide in the conduct of all meetings of the Board of Trustees or its committees.

B. Presentation of items of business shall follow the Agenda, unless varied by the Chairperson.

C. The Board welcomes attendance of citizens of the District at its meetings, and encourages their interest in the conduct of the affairs of the College. The Board also welcomes the orderly expression of concerns by citizens or organizations relating to the welfare of the College. In order that Board meetings may be orderly and serve the purpose of all concerned, the following additional rules shall govern visitors' participation in Board meetings:

1. Citizens or organizations wishing to present written or oral proposals or petitions regarding matters of interest to the citizen or the Board, shall summarize such proposals in writing and furnish them to the Secretary of The Board 7 days prior to the meeting. Such proponents or petitioners shall be assigned a period not to exceed 10 minutes on the meeting agenda during the period for "Communications From Visitors" for any comments or additional oral materials the proponent or petitioner wishes to furnish in regard to the proposals. In the event an opponent to the proposal or petition is present, such opponent shall be given a like period of time to address the Board. The Chairperson may limit the number of citizen petitions to be heard at a particular meeting in the interests of time, but shall cause any petition not heard to be placed on the agenda for the next meeting.

2. Citizens or organizations may be heard without prior written notice on matters on the agenda by requesting permission of the Chairperson during the "Communication From Visitors" portion of the meeting. The Chair shall, during such time on the agenda, ask whether any members of the public wish to be heard on any agenda item. At the commencement of consideration of that item on the agenda during the course of the meeting, the citizen shall be called upon and permitted to address the Board on such item. Speakers for or against an item on the agenda shall be limited to a total of 5 minutes of meeting time for his, her, or their statement. If more than one person wishes to address the Board, the time shall be divided among them. If there are proponents and opponents present, an additional 5 minutes shall be accorded so that the proponents and the opponents each have a total of 5 minutes available for a statement of their position.

3. Although citizens may address the Board on agenda items pursuant to Paragraph 2 hereof, it is usually beneficial to the Board and citizen or organization to inform the Secretary of the Board of the citizen's or organization's desire to speak and to give a general outline of concerns at least twenty-four hours in advance of the meeting. The advance notice permits Administration to solicit further helpful information and may avoid delay in acting on or responding to the item or concern.

4. Persons addressing the Board shall address the Board as a whole or shall address the Chairperson. No more than two persons shall address the Board on the same topic on the same side of an issue. Questions directed to individual Trustees shall be deemed out of order and are not permitted. Individual Trustees may pose questions to the citizen speaking. Presentation by the citizen and response to any questions by the citizen shall be orderly.

5. After the citizen or citizens' allotted time has lapsed, the citizen shall not further address the Board unless requested to do so by the Chair. The Board shall not respond to questions asked during the course of the meeting except as permitted herein. Persons attending the meeting shall not be permitted to interject comments or questions during the Board's discussion of a matter.

6. The Chairperson may, for good cause, extend the time limitations provided for herein. The Chairperson may terminate the privilege of addressing the Board to any speaker who does not conduct himself or herself in an orderly, decorous and respectful manner. The Chairperson shall serve as spokesman for the full Board at all meetings of the Board.

7. The Board is not obligated to act upon items presented by citizens or organizations.

D. These rules shall apply to committee meetings, to the extent applicable.

Revised December 20, 1982

114.03 - RECORDING, PHOTOGRAPHING AND TELEVISING BOARD AND
COMMITTEE MEETINGS, NEWS MEDIA

A. Recordation. Any person may record proceedings at meetings of the Board or committees open to the public. Such recordation may be by tape, film, videotape, or other means. Such recordation shall not be done in such manner as to distract, disrupt or otherwise interfere with the operation of the meeting by the Board or the committee.

The Board shall provide a central location for microphones. The location shall be such that microphones of good quality and recording equipment of good quality will be able to pick up the voices of the Board member speaking in customary and ordinary tones used at Board meetings, and shall not be further than fifteen feet from any Board member. Unless the College shall provide a pooled microphone with leads, any person seeking to use the provided central location for microphones shall provide their own microphone and cable to connect such microphone to the recorder away from the Board table. Placement of any wires or cables shall be done in such manner as to minimize any safety hazard. Except for the central location, no recording microphones or other recording devices shall be allowed on the Board table, except as may be provided by the College.

B. Lights and Flash Bulbs. During the meetings of the Board or any committee, no flash bulbs, or lights other than normal room lighting shall be used.

C. Television Cameras. During any meeting of the Board or committee, television cameras shall not be placed where they impede the view of the Trustees by any persons in attendance. Television cameras shall not be closer to the meeting table than the table or other location provided for members of the news media.

D. Location for News Media. A place, in reasonable proximity to the Board's meeting table, shall be provided for members of the news media. If reasonably possible, a table will be provided for the convenience of the members of the news media.

Chapter 102
Par. 42.05

Revised December 20, 1982

For Board Meeting of
December 20, 1982

Agenda Item G-4

ENERGY AUDIT RECOMMENDATION

As reported at last meeting, proposals have been received from nine firms specializing in energy audits. A committee has been appointed to review these proposals and bring a recommendation to the Board. The committee includes:

Bob Edison
John Fassler
Dick Groharing
Ron Happach
Bob Mansen
Karen Shapton (ex-officio)

The committee has reviewed the proposals, and by the Board meeting interviewed three firms. If these consultations are conclusive, the committee will be prepared to submit a recommendation directly to the Board the night of the meeting for action.

For Board Meeting
of December 20, 1982

Agenda Item G-4 (Addendum)

TECHNICAL ASSISTANCE ENERGY ANALYSIS
PROPOSAL REVIEW REPORT AND RECOMMENDATION

The Committee has received and reviewed proposals from these nine energy consulting firms:

A-E-C Group, Inc.
Springfield, IL

Beling Consultants
Rockford, IL

Grumman/Butkus Associates
Evanston, IL

Kenneth J. Kogut & Associates
Oak Forest, IL

McLane and McLane Architects
Dixon, IL

Schmidt, Garden & Erikson Architects & Engineers
Chicago, IL

Unteed, Scaggs, Fritch, Nelson, Ltd.
Elgin, IL

Harold P. Wendler and Associates, Inc.
Dixon, IL

Wight and Company, Inc.
Downers Grove, IL

Criteria used in conducting the review included (not necessarily in order of priority):

1. Prior experience doing technical assistance analysis in educational institutions under the Department of Energy Title III Energy Conservation Program for Schools and Hospitals.

...continued

Agenda Item G-4
(continued)

2. Qualified staff adequate to conduct all phases of the audit in a comprehensive and timely manner.
3. Approach to the project rules such as architectural sensitivity, practicality, working relationships with staff, thoroughness.
4. Services outlined in the proposal
5. Reasonableness of cost estimate in relation to services provided.

After the initial review and analysis of all proposals by the five-member review committee, three firms were selected to make an in-person presentation of their services and qualifications. Simultaneously, an in-depth check was made of references, previous clients and records of performance.

Against this broad background of review and analysis, the committee is unanimous in its recommendation of Beling Consultants of Rockford, Illinois.

RECOMMENDATION: It is recommended that Beling Consultants of Rockford, IL. be retained to conduct the proposed Technical Assistance Energy Analysis at a cost of \$18,200 to be funded 50/50 between the federal funds previously awarded and the college Site and Construction Fund.



Illinois Valley COMMUNITY COLLEGE

RURAL ROUTE ONE, OGLESBY, ILLINOIS 61348

TELEPHONE: 815-224-2720

November 16, 1982

Dr. Donald J. Foster
Dean of Instruction
Sauk Valley College
R. R. #5
Dixon, IL 61021

Dear Don:

Please find enclosed the updated Joint Educational Agreement between Illinois Valley Community College and Sauk Valley College. Please review and see if the programs listed on the agreement meet with your approval.

If everything meets with your approval, I would appreciate it if you would call or write to let me know if the agreement is okay. If everything is in order, you can take the agreement to your next scheduled board meeting for approval. Then, return the signed agreement to me for taking the agreement to our board for approval.

I want to thank you for your cooperation and assistance on this matter. The agreements have worked well in the past, and I am sure they will continue to work well in the future.

Have a nice day!

Sincerely,

A handwritten signature in cursive script, reading "John P. Allen".

Dr. John P. Allen
Associate Dean of Career Education

JPA:tlk

Enclosure

A JOINT EDUCATIONAL AGREEMENT

BETWEEN

ILLINOIS VALLEY COMMUNITY COLLEGE
and
SAUK VALLEY COLLEGE

THIS AGREEMENT is entered into this 20th day of December, 1982
by and between the BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.
513, ILLINOIS VALLEY COMMUNITY COLLEGE, hereinafter referred to as
ILLINOIS VALLEY, and the BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT
NO. 506, SAUK VALLEY COLLEGE, hereinafter referred to as SAUK VALLEY, for
the expressed purpose of providing additional educational programs to the
students of each district involved in this agreement.

Programs included under this agreement are listed on the attachment.

WITNESSETH:

WHEREAS, it is the desire of the Parties hereto to expand educational
services to the greatest number of students in each district served by
the Parties, and

WHEREAS, the Parties hereto believe this Agreement should be one of
the means of implementing the State of Illinois Master Plan - Phase III
in accomplishing a viable method of cooperation between the Parties,
hereto, and

WHEREAS, by means of this agreement, the Parties hereto desire to
share programs of each institution and thereby maximize the utilization
of the finances, facilities, equipment, and personnel of each
institution, and by so doing, provide educational services that might
otherwise be impracticable for either of the Parties individually; and

WHEREAS, the Parties hereto believe that implementation of this Agreement holds great promise for further development of higher education in Illinois:

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the Parties hereto agree as follows:

1. INSTITUTIONAL IDENTIFICATION

For the purposes of the Agreement, the college district sending the students to another college will be referred to as the "Sending" college, and the college receiving students from another college district will be referred to as the "Receiving" college.

2. TERMS OF AGREEMENT

Any educational program offered by the Parties to this Agreement shall be an approved program by the Illinois Community College Board at the "Receiving" institution.

3. DURATION OF AGREEMENT

The administration of each of the Parties hereto shall confer and agree upon an educational program to be subject to the terms of this Agreement prior to the beginning of such an instructional offering, and such initial Agreement shall be in force until either Party issues a letter of intent to cancel the Agreement, with such notification affirmed at least thirty (30) days prior to the termination date.

4. AMENDMENTS TO AGREEMENT

Amendments and/or revisions to this Agreement may be made at any time by mutual consent of all Parties in writing. Such amendments and/or revisions shall be prepared in the form of an addendum agreement. The procedure for approval of such addenda and/or revisions shall follow the same procedure employed in securing approval by all Parties in the original Cooperative Agreement.

5. TERMINATION OF AGREEMENT

In the event of termination, students who have entered an educational program shall be allowed a maximum of ten years from the date of termination to complete the program under the terms of this Agreement.

6. CLASS SCHEDULES

Schedules of classes will be exchanged by the two schools.

7. REGISTRATION

Students shall register at the "Receiving" college and shall be considered members of that district for the terms of their enrollments. Courses taken at the "Sending" college must be part of the student's program of studies and approved by the "Receiving" college. Upon successful completion, courses approved in the student's program taken at the "Sending" college would be acceptable for transfer to the "Receiving" college for completion of the program.

8. ADDITIONAL EDUCATIONAL SERVICES

The "Receiving" college shall provide access to its Learning Resources Center and other instructional resources for students from the "Sending" college equal to those provided for any other student at its campus.

The "Receiving" college shall also provide counseling-guidance and other services that will facilitate the learning process.

Courses, seminars, workshops and in-service programs related to any educational programs bound by this Agreement may be offered within the district confines of any "Receiving" or "Sending" institution with the consent of both districts. Said programs may be carried on singly by the "Sending" or "Receiving" institution or jointly by both "Sending" and "Receiving" institutions.

9. STUDENT-RECOGNITION OF COMPLETION

The "Receiving" college shall maintain all admission records, transcripts, and issue any and all degrees or certificates to the students completing the educational programs.

10. SCHOLARSHIPS AND STUDENT ACTIVITIES

The "Receiving" college shall be considered the home district for athletic eligibility and/or any other activity where the student officially represents an institution as well as for military and Illinois State Commission Scholarships.

11. RECORDS

The "Receiving" college shall maintain appropriate records for students from the "Sending" college in accordance with standard procedures while that student is in attendance in the "Receiving" institution and will provide copies of said records to the "Sending" college at the request of the student concerned.

12. PUBLICITY

Any educational program offered through this Agreement shall be duly publicized in the participating district catalog and other informative brochures consistent with institutional policy or all other similar publicity.

13. STUDENT ENROLLMENTS

For the programs covered under this Agreement, the ILLINOIS VALLEY and SAUK VALLEY districts are considered one district.

14. IDENTIFICATION OF CONDITIONS OF AGREEMENT TO STUDENTS

It shall be the responsibility of the "Sending" college to identify the terms of this Agreement to their students going to a "Receiving" college. Said students shall be responsible for all normal operating rules and conditions of the campus they are on at any given time.

15. REIMBURSEMENT

The "Receiving" college shall be eligible to file all claims for reimbursement for any student enrolled in their classes from a "Sending" college.

16. INSURANCE

Students at the "Receiving" college shall be covered by the terms of their liability insurance while on the premises of the "Receiving" college.

17. EMERGENCIES

In the event of an emergency:

- (a) proper first aid practices should be employed by the "Receiving" college, and
- (b) next-of-kin or designated individual shall be notified.

18. TRANSPORTATION

Students shall be responsible and liable for their own transportation to and from both "Sending" and "Receiving" colleges.

19. EDUCATIONAL CHARGES FOR SERVICES RENDERED

No charge backs will be made by the "Receiving" college to the "Sending" college for students attending under the provisions of the Agreement. For the purposes of construction space support, FTE enrollment in the classes taken at the "Receiving" institution shall be reported by the "Receiving" institution.

20. FEEDBACK TO "SENDING" INSTITUTION

The "Receiving" institution will provide to the "Sending" institution appropriate statistical data regarding enrollments from the institution approximately each year.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement in two (2) counterparts, each of which shall be deemed an original, as of the date and year first above written.

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 506

By: *Granita Kessett* Chairman of the Board

By: *Mr. Harold E. Smith* President

Attest: *Richard J. Hottel* Secretary to the Board

Date: _____

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 513

By: _____ Chairman of the Board

By: _____ President

Attest: _____ Secretary to the Board

Date: _____

Date _____

Board Report # _____

SUPPLEMENT I

Programs included under this Agreement are:

By: ILLINOIS VALLEY COMMUNITY COLLEGE

Dental Assisting (Certificate)

By: SAUK VALLEY COLLEGE

Auto Body (Certificate)

Construction Technology (Degree & Certificate)

Heating, Refrigeration, Air Conditioning, and

Solar Energy (Degree & Certificate)

Medical Laboratory Technology (Degree)

Medical Radiography (Degree)

Ornamental Horticulture (Certificate)

BILLS PAYABLE

DECEMBER 20, 1982

EDUCATIONAL FUND

176-000-575	CENTRAL TELEPHONE CO.	Fire Dept. Loop	908	\$ 259.56
110-813-514-01	FRANKLIN GROVE SCHOOL DIST. 271	Comm. Serv. Instr.	909	337.50
110-813-514-01	NACHUSA LUTHERAN HOME	Comm. Serv. Instr.	910	135.00
110-813-514-01	SVC FOUNDATION-Winning Wheels	Comm. Serv. Instr.	911	135.00
110-813-514-01	SVC FOUNDATION-Winning Wheels	Comm. Serv. Instr.	912	135.00
110-813-514-01	SVC FOUNDATION-Winning Wheels	Comm. Serv. Instr.	913	200.00
138-000-519	LARRY SMITH	Coaching salary	914	375.00
110-813-514-01	SVC FOUNDATION-Winning Wheels	Comm. Serv. Instr.	915	200.00
	SVC PAYROLL	11-30-82 Payroll	916	142,008.20
110-813-514-01	FRANKLIN GROVE SCHOOL DIST.	Comm. Serv. Instr.	917	101.25
192-000-544	POSTMASTER	"Pathfinder" mailing	918	1,067.37
				\$144,953.88
0.818,541.00	A.A.H.E.	DUES-FOSTER	919	45.00
6,000,543.00	AMACOM	SUPPLIES	920	31.81
0.711,543.00	AMERICAN SCIENTIFIC PROD	SUPPLIES	921	870.07
0.711,543.00	AMERICAN SOC OF CLIN PATHOL	SUBSCR	922	21.00
8,000,550.00	JO ANN BABEL	TRAVEL	923	4.80
300,543.00	BOGOTT INDUSTRIAL SUPPLY	SUPPLIES 992.94		
600,543.00	X X X	3.20	924	996.14
000,545.00	BRUNNER MAZEL INC	BOOKS	925	29.85
2,000,530.00	BURROUGHS CORP	MAINT CONTR	926	110.60
0,000,545.00	COLUMBIA SPECIAL PRODUCT	RECORDS	927	488.66
0,810,547.00	CASTLE COMMUNICATIONS	PUB INFO	928	8,004.75
0,200,543.00	CENTRAL SCIENTIFIC CO	SUPPLIES	929	25.92
6,000,575.00	CENTRAL TELEPHONE CO	SERVICE	930	2,129.73
0,000,545.00	CHILDBIRTH GRAPHICS LTD	BOOK	931	20.45
0,712,543.00	C.C.I.	SUPPLIES	932	10.00
0,713,543.00	COPPINS LETTER SHOP	SUPPLIES 49.00		
1,000,541.00	X X	121.00	933	170.00
0,300,543.00	CRESCENT ELECTRIC SUPPLY	SUPPLIES	934	186.88
1,000,550.00	CAROL CULLUM	TRAVEL	935	26.30
0,300,543.00	D R I INDUSTRIES	SUPPLIES	936	23.89
0,810,547.00	THE DAILY GAZETTE	PUB INFO 55.13		
8,000,541.00	X X X	17.04	937	72.17
0,100,543.00	DATA DECISIONS	SUPPLIES	938	17.50
0,100,543.00	DATAPRO	SUPPLIES	939	420.00
0,300,543.00	DEERE & CO	SUPPLIES	940	49.35
0,715,550.00	CHARMAINE DEFRANCESCO	TRAVEL	941	19.80
0,500,550.00	ROSS DILL	TRAVEL	942	29.60
0,810,547.00	DIXON EVENING TELEGRAPH	PUB INFO	943	322.56
0,300,543.00	DOALL ROCKFORD CO	SUPPLIES	944	41.49
2,000,550.00	ROBERT EDISON	TRAVEL	945	293.39
0,300,543.00	ENCO MANUFACTURING CO	SUPPLIES	946	148.60
600,543.00	FISHER SCIENTIFIC CO	SUPPLIES 9.76		
711,543.00	XX XXX	SUPPLIES 650.76	947	660.51

315,543.00	FOLLETT PUBL CO	SUPPLIES	948	.85
4318,550.00	DONALD FOSTER	TRAVEL	949	70.45
0,300,543.00	FRARY LUMBER & SUPPLY	SUPPLIES	950	10.65
0,815,543.00	G P TECHNOLOGIES	SUPPLIES 7.42		
1,000,541.00	XX XX	SUPPLIES 7.42		
2,000,541.00	XX XX	SUPPLIES 7.42	951	22.26
2,000,585.00	G S C	EQUIPMENT	952	632.00
0,000,545.00	GALE RESEARCH CO	BOOKS	953	71.65
1,000,550.00	HAL GARNER	TRAVEL 178.75		
1,000,559.00	HAL GARNER	EXPENSES 350.00	954	528.75
0,713,550.00	LOUISE GARTNER	TRAVEL	955	15.00
0,810,550.00	RALPH GELANDER	TRAVEL	956	84.40
0,711,543.00	GIBCO LABORATORIES	SUPPLIES	957	17.30
0,713,550.00	LEONA GROSSMAN	TRAVEL	958	39.00
0,300,530.00	HANSVEDT INDUSTRIES	SERVICE 321.52		
0,300,543.00	X X	SUPPLIES 31.44	959	352.96
0,000,545.00	HARVARD UNIVERSITY PRESS	BOOKS	960	51.00
2,000,541.00	HASKELLS	SUPPLIES	961	98.84
0,713,550.00	LYNN HASSELMAN	TRAVEL	962	15.00
0,000,544.01	HECKMAN BINDERY INC	SUPPLIES	963	90.85
0,100,543.00	HIGHSMITH CO INC	SUPPLIES 332.61		
0,000,544.02	XX X X	SUPPLIES 110.32	964	442.93
0,711,543.00	HOLIDAY INN	MEETING	965	93.71
0,813,550.00	RICHARD HOLTAM	TRAVEL	966	263.00
8,000,550.00	MICHAEL HUSTAD	TRAVEL	967	11.00
0,000,562.00	I B M CORP	EQUIPMENT RENTAL	968	335.50
0,100,543.00	I B M CORP	SUPPLIES 56.00		
0,800,530.02	X XX	SERVICE 45.06		
1,000,541.00	XX XX	SUPPLIES 56.70		
1,000,541.00	XX XX	SUPPLIES 37.80		
2,000,539.00	XX XX	SERVICE 150.90	969	346.46
6,000,575.00	ILL BELL TELEPHONE CO	SERVICE	970	179.23
0,300,543.00	JOHNSTONE SUPPLY	SUPPLIES	971	405.94
0,713,550.00	ROSEMARY JOHNSON	TRAVEL	972	15.00
0,713,550.00	VICKI JONES	TRAVEL	973	10.80
8,000,549.00	JOSTENS	DIPLOMA	974	7.70
0,711,543.00	KSB HOSPITAL	SUPPLIES	975	66.00
0,813,543.00	K O SPEEDY PRINTING	AD	976	19.13
8,000,550.00	NANCY KERR	TRAVEL	977	40.40
0,814,550.00	JANET KIME	TRAVEL	978	63.75
2,000,541.00	KIPLINGER WASHINGTON LETTER	SUBSCRIPTION	979	48.00
0,000,544.02	KLAUS RADIO INC	SUPPLIES	980	300.79
8,000,550.00	JANE E KLUG	TRAVEL	981	15.40
0,300,543.00	KRADLES INC	SUPPLIES	982	22.63
0,813,543.00	LALECHE LEAGUE INTERNATL	SUPPLIES	983	16.61
2,000,550.00	CAROL LINTON	TRAVEL	984	38.20
0,000,545.00	MCGRAW HILL BOOK CO	BOOKS	985	252.46
8,000,541.00	MAGNA PUBLICATIONS INC	SUPPLIES	986	58.00
0,000,545.00	MAIN LINE BOOK CO	BOOKS	987	274.63
2,000,585.00	MARCO SPORTS CO	EQUIPMENT	988	125.00
0,000,544.02	MARKETPLACE LABELS	SUPPLIES	989	36.98
0,000,550.00	RONALD MARLIER	TRAVEL	990	26.80

110,547.00	MELLOTT'S	SUPPLIES	36.50		
2,000,541.00	XX	SUPPLIES	36.50		
8,000,541.00	XX	SUPPLIES	36.50		
1,000,541.00	XX	SUPPLIES	36.50	991	146.00
0,300,543.00	MEANS SERVICES INC-DIXON	SUPPLIES		992	29.66
0,600,543.00	MICHIGAN MEDIA	SUPPLIES		993	13.89
2,000,585.01	MIDWEST EDUCSYSTEMS INC	EQUIPMENT		994	828.05
2,000,585.01	MIDWEST VISUAL EQUIP CO	EQUIPMENT		995	528.34
0,000,545.00	MONEY IRA GUIDE	BOOKS		996	5.90
0,410,543.00	MORTON PUBLISHING CO	SUPPLIES		997	464.33
0,714,543.00	C V MOSBY CO	SUPPLIES		998	959.52
0,000,544.02	ED MUELLER AUDIO VISUAL	SUPPLIES		999	38.00
0,800,544.00	JANET MYHRE	TUITION.. 3 HRS		1,000	60.00
6,000,543.00	NAEIR	DUES		1,001	286.15
0,600,543.00	NASCO	SUPPLIES		1,002	20.17
5,000,562.00	NCR CORPORATION	EQUIPMENT RENTAL		1,003	4,495.96
0,000,545.00	NATL AUDIO VISUAL CENTER	BOOKS		1,004	70.00
5,000,530.00	NATIONAL COMPUTER SYSTEMS	SERVICE		1,005	165.00
6,000,571.00	NORTHERN ILL GAS CO	SERVICE		1,006	7,219.20
6,000,571.00	NORTHERN ILL GAS CO	SERVICE		1,007	292.65
0,100,543.00	NORTHERN ILL UNIVERSITY	SUPPLIES	7.85		
0,500,543.00	XX XXX	SUPPLIES	51.35	1,008	59.20
2,000,545.00	OECD PUBLICATION	BOOKS		1,009	41.15
2,000,550.00	BETTY ORLOWSKI	TRAVEL		1,010	3.20
0,711,543.00	ORTHO DIAGNOSTIC SYSTEMS	SUPPLIES		1,011	117.74
300,550.00	CHARLES PATERSON	TRAVEL		1,012	20.00
810,547.00	PHOTOGRAPHY BY T L DOTY	PUBLIC INFORMATION		1,013	357.20
712,550.00	LINDA POWERS	TRAVEL	4.00		
0,713,550.00	XX XX	TRAVEL	2.00	1,014	6.00
1,030,543.00	P & W SUPPLY CO	SUPPLIES		1,015	224.85
1,071,2543.00	R N MAGAZINE	SUBSCRIPTION		1,016	22.07
1,081,0547.00	ROCHELLE NEWSPAPERS	SUBSCRIPTION		1,017	9.00
1,010,543.00	SVC BOOKSTORE	SUPPLIES	124.78		
1,040,543.00	XXX	SUPPLIES	14.32		
1,041,8543.00	XXX	SUPPLIES	4.55		
1,050,543.00	XXX	SUPPLIES	4.73		
1,051,1543.00	XXX	SUPPLIES	17.76		
1,051,2543.00	XXX	SUPPLIES	7.57		
1,060,543.00	XXX	SUPPLIES	16.80		
1,071,2543.00	XXX	SUPPLIES	2.97		
1,071,3543.00	XXX	SUPPLIES	17.60		
1,080,542.00	XXX XXX	SUPPLIES	2.63		
1,080,543.01	XXX	SUPPLIES	2.16		
1,081,0547.00	XXX	SUPPLIES	.62		
1,081,1541.00	XXX	SUPPLIES	1.75		
1,081,2541.00	XXX	SUPPLIES	1.32		
1,081,3543.00	XXX	SUPPLIES	(83.84)		
1,081,4541.00	XXX	SUPPLIES	8.46		
1,081,5543.00	XXX	SUPPLIES	53.42		
1,081,8541.00	XXX	SUPPLIES	.66		
31,000,541.00	XXX	SUPPLIES	17.96		
000,541.00	XXX	SUPPLIES	73.46		
000,541.00	XXX	SUPPLIES	17.28		
000,543.00	XXX	SUPPLIES	2.50	1,018	309.46
1,030,550.00	SVC RESTRICTED PURPOSES FUND	VAN USE	4.25		
1,081,8550.00	XXXX	VAN USE	87.50	1,019	91.75

00,541.00	SBM BUSINESS EQUIPMENT CENTER	SUPPLIES	1,020	45.84
8,000,550.00	JOHN SAGMOE	TRAVEL	1,021	136.00
0,100,543.00	SALENGER EDUCATIONAL MEDIA	SUPPLIES	1,022	76.10
0,600,543.00	SARGENT WELCH SCIENTIFIC CO	SUPPLIES	1,023	16.45
2,000,530.03	MAX L SCHMALING	TRAVEL	1,024	30.00
0,300,043.00	SEARS ROEBUCK & CO	SUPPLIES	1,025	246.60
0,811,550.00	MICHAEL SEGUIN	TRAVEL	1,026	116.20
8,000,550.00	SERVOMATION CORP	MEETING EXPENSE	1,027	10.00
6,000,550.00	KAREN SHAPTON	TRAVEL	1,028	464.30
0,714,550.00	STAN SHIPPET	TRAVEL	1,029	92.60
0,300,543.00	SIEG ILLINOIS CO	SUPPLIES	1,030	14.70
0,713,543.00	THE SKILLBOOK CO	SUPPLIES	1,031	25.38
0,800,542.00	GLENN SPUTE	SUPPLIES	1,032	6.95
0,100,530.00	C F STOCKER CO	SERVICE 93.60		
0,100,543.00	X X	SUPPLIES 119.60	1,033	213.20
2,000,541.00	TENSION ENVELOPE CO	SUPPLIES	1,034	343.56
0,000,550.00	ROBERT THOMAS	TRAVEL	1,035	27.00
0,000,545.00	TRAINEX	BOOKS	1,036	14.85
2,000,593.00	TRITON COLLEGE	TUITION	1,037	1,092.90
1,000,541.00	UARCO	SUPPLIES 1756.60		
5,000,541.00	X X	670.21	1,038	2,426.81
0,418,530.00	UNITED CAMERA REPAIR	SERVICE	1,039	1,079.25
0,000,544.02	VIDEO MASTERS INC	SUPPLIES	1,040	144.65
0,500,550.00	DEBORAH VRHEL	TRAVEL 187.56		
0,800,544.00	X X	REIMB 1 HR 54.00	1,041	241.56
810,547.00	W S D R INC	PUB INFO	1,042	195.00
812,550.00	EUGENE WAGNER	TRAVEL	1,043	50.55
0,100,543.00	WALDENBOOKS	SUPPLIES 23.12		
0,400,543.00	X X	SUPPLIES 7.96	1,044	31.08
0,600,543.00	WARDS	SUPPLIES	1,045	10.10
1,000,531.00	WARD WARD MURRAY PACE & JOHNSON	SERVICES	1,046	1,458.00
2,000,544.03	XEROX CORP	SUPPLIES	1,047	498.45
2,000,521.00	PRUDENTIAL	JAN PREMIUM	1,048	19,023.41
1,030,543.00	SVC PETTY CASH	SUPPLIES 9.20		
1,081,2550.00	X X	2.99	1,049	12.19
	SVC IMPREST FUND	MISC EXPENSES	1,050	1,512.32

TOTAL BILLS

67,428.27

SVC PAYROLL FUND

12-15 PAYROLL

1,051,131.035.09

CKS. #908 - 918

144,953.88

TOTAL EDUCATIONAL FUND FOR DECEMBER

\$ 343,417.24

SITE AND CONSTRUCTION FUND

90-000-584-07	RAZORBACK CONSTRUCTION CO.	Admissions Remodeling	700	\$ 700.00
TOTAL SITE & CONSTRUCTION FOR DECEMBER				\$ 700.00

BOND AND INTEREST #1

90-000-563	AMERICAN NATIONAL BANK & TRUST CO.	Principal -	250,000.00	
90-000-564	" " " " "	Interest -	18,500.00	
90-000-569	" " " " "	Fees -	130.00	133 \$268,630.00
	SVC WORKING CASH FUND	Repay loan		134 5,000.00
TOTAL BOND & INTEREST #1 for December				\$273,630.00

INSURANCE FUND

92-000-526	WILKINS LOWE & CO.	Revised Audit	126	\$ 268.00
TOTAL INSURANCE FUND FOR DECEMBER				\$ 268.00

BUILDING FUND

SVC EDUCATIONAL FUND	Facilities Rental Correction	6941	\$ 1,250.00
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0.000,544.00	COAST TO COAST	SUPPLIES	6,942	4.08
6.000,573.00	COMMONWEALTH EDISON	SERVICE	6,943	15,947.47
0.000,544.00	CRESCENT ELECTRIC SUPPLY	SUPPLIES	6,944	18.21
0.000,544.00	DIXON GARAGE SUPPLY	SUPPLIES	6,945	174.96
0.000,544.00	DOLDER ELECTRIC SUPPLY	SUPPLIES	6,946	101.68
0.000,550.00	GLADYS GUNTLE	TRAVEL	6,947	2.80
1.000,530.00	JIMS REPAIR SERVICE	REPAIRS	6,948	12.25
0.000,544.00	LEE F S INC	SUPPLIES	6,949	639.26
1.000,530.00	DAVID MAYES	SEWAGE TESTING	6,950	190.00
1.000,530.00	MIDAS MUFFLER SHOP	REPAIRS	6,951	7.45
1.000,530.00	MONTGOMERY ELEVATOR CO	SERVICE CONTR	6,952	469.96
0.000,544.00	MORGAN SERVICES	SUPPLIES	6,953	91.76
0.000,544.00	MOTT BROTHERS	SUPPLIES	6,954	74.09
1.000,530.00	ROCK VALLEY DISPOSAL	SERVICE	6,955	30.00
100,544.00	SVC BOOKSTORE	SUPPLIES	6,956	6.22
100,544.00	SVC EDUC FUND	SUPPLIES	6,957	95.95
0.000,544.00	SBM EQUIPMENT CENTER	SUPPLIES	6,958	10.50

000,544.00	SVC PETTY CASH	SUPPLIES	6,959	<u>7.20</u>
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TOTAL BUILDING FUND FOR DECEMBER	\$19,133.84
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BOND & INTEREST #4

90-000-563-04	ROCK FALLS NATIONAL BANK	Principal-125,000.00		
90-000-564-04	x x x x	Int. - 13,906.25	25	\$ 138,906.25
90-000-563-04	DIXON NATIONAL BANK	Principal-125,000.00		
90-000-564-04	x x x	Int. 13,906.25	26	<u>138,906.25</u>

TOTAL BOND & INTEREST #4 FOR DECEMBER	\$ 277,812.50
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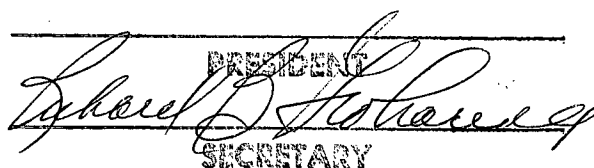
IMPREST FUND

10-813-550	Void check #6196 written October 28			\$-36.00
82-000-541	Duane Kessler, Kaskaskia College	IACCAB Dues-15.00		
82-000-550	" " " "	Conf. Reg.-50.00	6205	65.00
10-418-543	Youth Network Council	Subscr.	6206	20.00
81-000-556	YWCA Leadership Conference	Reservations	6207	75.00
10-712-550	University of Illinois	Conf. Reg.-Ahling	6208	40.00
10-712-550	University of Illinois	Conf. Reg.-Forney	6209	40.00
92-000-544	United Parcel Service	Service	6210	22.18
92-000-544	Postmaster	Bus. Reply Acct.	6211	100.00
92-000-544	Postmaster	Grade mailing	6212	125.40
10-711-530	Mary Helfrich	Honorarium	6213	25.00
10-715-550	Charmaine DeFrancesco	Travel advance	6214	158.45
20-000-545	Robert Thomas	Books	6215	10.00
10-300-543	Prentice Hall Inc.	Supplies	6216	13.95
10-813-530	Barbara Ballew	Comm. Serv. Clerical	6217	40.00
10-813-530	Susan Vance	" " "	6218	40.00
10-813-530	Leonard Gerth	" " "	6219	40.00
10-813-530	Michael Heckman	" " "	6220	40.00
10-813-530	Nancy Thielen	" " "	6221	40.00
10-813-530	Melvin Swanlund	" " "	6222	40.00
10-813-530	Dale Hall	" " "	6223	40.00
10-813-530	Patricia Wiersema	" " "	6224	40.00
10-813-530	William Gengenbach	" " "	6225	40.00
-813-530	Robert Cicciarelli	" " "	6226	40.00
-000-544	United Parcel Service	Service	6227	49.36
10-300-543	Tuar Company	Supplies	6228	20.00
10-716-530	Donna Baird	Honorarium	6229	15.00
10-100-543	Electronic Courseware Systems, Inc.	Supplies	6230	19.95
20-000-544-01	Dixon Evening Telegraph	Subscr.	6231	39.00
10-813-543	Tim McNinch	Supplies	6232	12.11
92-000-544	United Parcel Service	Service	6233	6.42
10-811-541	Assn. for Supervision & Curr. Devel.	Dues	6234	48.00
95-000-541	Federation of NCR User Groups	Supplies	6235	25.00
38-000-550	Rock River Guidance Assn.	Meeting	6236	43.50
81-000-550	William A. Koehline	Dinner Meeting	6237	15.00
10-813-530	Lori Belha	Comm. Serv. Clerical	6238	40.00
10-813-530	Romaine Coulson	" " "	6239	40.00
10-813-530	Dorothea Rahn	" " "	6240	40.00
10-813-530	Martin Power	" " "	6241	40.00
Total Disbursements (Educational Fund)				\$1512.32

Balance in fund - 1511.68
Disbursements - 1512.32
Balance in fund - 3024.00

SAUK VALLEY COLLEGE

APPROVED BY


PRESIDENT
SECRETARY

DATE _____

TREASURER'S REPORT

November 30, 1982

EDUCATIONAL FUND

Balance on Hand October 31, 1982 \$ 83,002.98

Receipts:

Taxes	124,979.32	
Charge-Back Revenue	682.20	
State Apportionment	350,515.25	
Federal Work Study	16,343.70	
Transcript Fees	53.00	
Kitchen Facilities Rental	2,500.00	
Interest on Investments	1,552.02	
Other Revenue	251.97	
Expenditure Credit	1,561.07	
Loan from Working Cash	<u>135,000.00</u>	<u>633,438.53</u>

Total Available \$ 716,441.51

Disbursements:

Expenses for November	488,700.31	
Loan to Working Cash	<u>215,000.00</u>	<u>703,700.31</u>

Balance on Hand November 30, 1982 \$ 12,741.20

BUILDING FUND

Balance on Hand October 31, 1982 \$ 93,233.68

Receipts:

Taxes	31,244.23	
Misc. Revenue	85.00	
Expenditure Credits	53.95	
Loan from Working Cash	<u>5,000.00</u>	<u>36,383.18</u>

Total Available \$ 129,616.86

Disbursements:

Expenses for November		<u>96,982.13</u>
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Balance on Hand November 30, 1982 \$ 32,634.73

SITE AND CONSTRUCTION FUND - Dixon National Bank

Balance on Hand October 31, 1982 \$ 20,403.63

Receipts:

Investments	200,000.00	
Interest on Investments	<u>15,413.74</u>	<u>215,413.74</u>

Total Available \$ 235,817.37

Disbursements:

Investments		<u>212,608.56</u>
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Balance on Hand November 30, 1982 \$ 23,208.81

BOND AND INTEREST #1

Balance on Hand October 31, 1982 \$ 1,988.32

Receipts:

Investments	580,482.19	
Taxes	33,751.96	
Interest on Investments	<u>24,778.95</u>	<u>639,013.10</u>

Total Available \$ 641,001.42

Disbursements:

Investments		<u>335,000.00</u>
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Balance on Hand November 30, 1982 \$ 306,001.42

BOND AND INTEREST #4

Balance on Hand October 31, 1982 \$ 5,478.45

Receipts:

Taxes		<u>43,734.69</u>
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Total Available \$ 49,213.14

Disbursements:

-0-

Balance on Hand November 30, 1982 \$ 49,213.14

WORKING CASH FUND

Balance on Hand October 31, 1982 \$ 7,955.08

Receipts:

Investments	290,907.29	
Interest on Investments	24,434.32	
Loan from Building Fund	75,000.00	
Loan from B & I #1	5,000.00	
Loan from Educ. Fund	<u>215,000.00</u>	<u>610,341.61</u>

Total Available \$ 618,296.69

Disbursements:

Investments	389,475.97	
Loan to Building Fund	5,000.00	
Loan to Educ. Fund	<u>135,000.00</u>	<u>529,475.97</u>

Balance on Hand November 30, 1982 \$ 88,820.72

INSURANCE FUND

Balance on Hand October 31, 1982 \$ 51,181.17

Receipts:

Taxes	<u>7,185.93</u>
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Total Available \$ 58,367.10

Disbursements:

Expense for November	<u>8,150.00</u>
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Balance on Hand November 30, 1982 \$ 50,217.10

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FUNDS INVESTED

Central National Bank	S & C	Variable		\$ 405,000.00
Farmers National	S & C	9.00	4-22-83	107,630.11
Dixon National	S & C	8.569	5-29-83	212,608.56
Farmers National	S & C	10.952	2-21-83	105,000.00
First National	S & C	9.643	4-10-83	75,000.00
First National	S & C	10.123	3-8-83	92,289.57
Rock Falls National	B & I #1-Passbook	5.50		1,502.52
Rock Falls National	B & I #1	8.80	6-23-83	335,000.00
Rock Falls National	B & I #4	13.098	12-20-82	100,000.00
Rock Falls National	B & I #4	8.75	12-20-82	127,000.00
Rock Falls National	Working Cash	Variable		1,301,000.00
Rock Falls National	Working Cash	9.90	3-29-83	266,953.42
Dixon National	Working Cash	9.90	3-29-83	287,550.94
Rock Falls National	Working Cash	8.90	5-16-83	150,000.00
Dixon National	Working Cash	8.569	5-29-83	84,475.97
Farmers National	Working Cash	10.00	3-30-83	106,728.01
Rock Falls National	Working Cash	11.50	2-14-82	150,000.00
Rock Falls National	Working Cash	13.098	1-13-83	<u>300,000.00</u>
				\$4,207,739.10

SAUK VALLEY COLLEGE

E.O.G. WORKSTUDY FUNDS

Period Ending November 30, 1982

B A L A N C E S H E E T

Cash on Hand	\$ 206.83	
Workstudy Awards Receivable from Fed. Gov. 1982-83	125,658.00	
Workstudy Awards Capital 1982-83		\$178,543.68
Workstudy Awards Paid 1982-83.	69,343.31	
E.O.G. Awards Receivable from Fed. Gov. 1982-83.	43,798.00	
Initial E.O.G. Awards Capital 1982-83.		32,494.00
Initial E.O.G. Awards Paid 1982-83	6,256.21	
Renewal E.O.G. Awards Capital 1982-83.		26,304.00
Renewal E.O.G. Awards Paid 1982-83	6,250.00	
PELL Grant Awards Receivable from Fed. Gov. 1982-83.	29,000.00	
PELL Grant Awards Capital 1982-83.		203,000.00
PELL Grant Awards Paid 1982-83	128,697.00	
Inactive Federal Grants.	31,132.33	
	<u>\$440,341.68</u>	<u>\$440,341.68</u>

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 11/30/82

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$2,276.80
Notes Receivable	<u>2,574.00</u>
	<u>\$4,850.80</u>

LIABILITIES & NET WORTH:

Fund Equity	\$2,307.66	
Net Profit	<u>2,543.14</u>	<u>\$4,850.80</u>

P R O F I T A N D L O S S

INCOME:

Contribution Income	\$2,352.00	
Interest Income	48.14	
Bad Debts Repaid	<u>143.00</u>	\$2,543.14

EXPENSES: NONE

NET PROFIT \$2,543.14

SAUK VALLEY COLLEGE BOOKSTORE

Period Ending 11-30-82

BALANCE SHEET

ASSETS:

Cash in Bank	\$ 88,152.46
Petty Cash	500.00
Accounts Receivable - Educational Fund	192.75
Inventory 6-31-82	89,090.84
	<u>\$177,936.05</u>

LIABILITIES AND NET WORTH:

Accounts Payable - Student Activity Fund	\$ 700.00
Fund Equity	\$186,296.47
Net Loss	(9,060.42)
	<u>177,236.05</u>
	<u>\$177,936.05</u>

PROFIT AND LOSS

INCOME:

Textbook Sales	\$124,475.46
Supply Sales	14,065.26
Miscellaneous Sales	6,370.43
Paper Back Sales	2,608.87
Used Book Sales	7,462.40
Sales Tax Collected	7,625.34
Other Income	189.89
	<u>\$162,797.65</u>

EXPENSES:

Textbook Purchases	\$122,561.77
Supply Purchases	14,448.86
Miscellaneous Purchases	4,239.90
Paperback Purchases	2,115.94
Used Book Purchases	5,586.29
Sales Tax Paid	6,508.37
Salaries & Wages	11,236.92
Transportation Charges	3,064.61
Supply Expense	1,013.79
Equipment	318.86
Travel	140.54
Telephone	75.27
Dues & Subscriptions	-0-
Other Expense	567.76
Over & Under	(4.85)
Bad Debts	(15.96)
	<u>171,858.07</u>

LOSS on a cash basis without regard to inventory or
accounts payable \$ (9,060.42)

RESTRICTED PURPOSES FUND

November 30, 1982

Balance on Hand - October 31, 1982	\$ 95,664.81
November Receipts	106,199.31
Cash Over - November 17, 1982 Deposit	<u>.05</u>
TOTAL FUNDS AVAILABLE DURING NOV., 1982	\$201,864.17
Cash Disbursements - November, 1982	<u>44,482.67</u>
Balance on Hand - November 30, 1982	<u>\$157,381.50</u>

STATEMENT OF INCOME & EXPENSE

STUDENT ACTIVITY FUND

ACTIVITIES

Comprehensive Fee Income	\$ 7,169.89
Athletic Income	100.00
Drama Income	181.00
Student Activity Income	249.00
Film Income	281.00
Student Newspaper Income	150.00
Cash Over & Under	.85
Other Income - Student Activity Only	<u>-0-</u>
TOTAL INCOME	<u>\$ 8,131.74</u>

	<u>BUDGET</u>	<u>EXPENSE</u>	
Athletic Expense	\$20,346.	\$ 5,575.02	
Cheerleader & Pom Pon Squad	850.	359.71	
Speech Act. & Reader's Theatre	3,700.	1,073.64	
Drama Expense	2,800.	758.81	
Music Expense	3,800.	540.10	
Student Activity Expense	9,650.	4,066.82	
Student Newspaper Expense	3,400.	1,167.23	
Associated Student Board Expense	1,000.	189.78	
Women's Intercollegiate Expense	14,600.	3,586.83	
Intramurals-Coed	150.	-0-	
SVC Clubs	200.	-0-	
Film Commission	1,400.	730.50	
Art Exhibitions	-0-	-0-	
Contingency Expense/Equipment	-0-	-0-	
Contingencies/Non-Budgeted	304.	-0-	
	<u>\$ 62,200.</u>	<u>TOTAL EXPENSE</u>	\$18,048.44
Excess of Expenditures Over Revenue of November 30, 1982			<u>\$ (9,916.70)</u>

RESTRICTED PURPOSES FUND

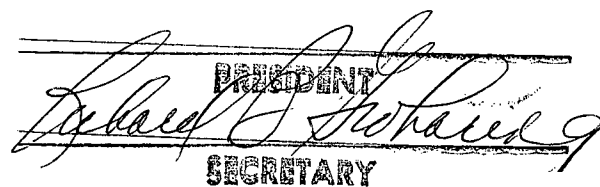
STATEMENT OF ASSETS AND LIABILITIES

November 30, 1982

<u>ASSETS</u>		<u>REVOLVING AGENCY FUND LIABILITIES</u>		<u>AMOUNT</u>
Cash in Bank	\$157,381.50	Due Educational Fund	\$ 1,276.67	
		Due Building Fund	152.70	
Petty Cash	560.00	Due Student Loan Fund	804.80	
		Due Bookstore	2,330.50	
Accts. Rec.	264,650.31	Out of District Fees	(268.44)	
		Student Tuition	386,300.00	
Investments	100,000.00	Tuition Refunds	<u>(27,750.00)</u>	\$362,846.23
<u>RESTRICTED AGENCY FUND LIABILITIES</u>				
		Child Care Operations	\$ 3,150.10	
		Parking	3,145.12	
		Recreation Room Fund	7,794.33	
		Student Locker Fund	481.50	
		Land Lab	5,318.88	
		Community Services	3,616.45	
		Photography Supplies	1,254.64	
		Highway Emer. Rescue Tech.	-0-	
		LPN Supplies	533.51	
		Title II Library	840.00	
		HEW Nursing Grants	-0-	
		Nursing Capitation Grant	(294.00)	
		Indochinese Grant	3,755.37	
		HITS Grant - Products Unlim.	2,874.70	
		1982-83 Disadv. Gt.	4,160.06	
		Disadv. & Handicapped Gt.	(1,603.83)	
		Seminars & Workshops	284.83	
		Humanities Open House	90.85	
		Miscellaneous Account	6,175.61	
		Student Clubs	811.01	
		Adult Learning Bk. Chges.	1,814.59	
		Community Theatre	49.70	
		College Van	1,490.24	
		Vocational Info. Prog.	1,070.18	
		Student Act./Spec. Proj.	<u>111,536.16</u>	\$158,350.00
<u>FUND EQUITY</u>				
		July 1, 1982	\$11,312.28	
		Excess of Expenditures Over		
		Revenue as of		
		November 30, 1982	<u>(9,916.70)</u>	\$ 1,395.58
TOTAL ASSETS	<u>\$522,591.81</u>	TOTAL LIABILITIES & FUND EQUITY		<u>\$522,591.81</u>

SAUK VALLEY COLLEGE

APPROVED BY



PRESIDENT

SECRETARY

DATE _____

EDUCATIONAL FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIVISION OF BUSINESS SALARIES	49,188.51	49,188.51	35,134.65	14,053.86	147,940.00	98,751.49	98,751.49
DIV OF BUSINESS CONTR SERV	5,971.10	5,971.10	5,877.50	93.60	6,300.00	328.90	328.90
DIV OF BUS SUPPLIES	6,964.95	6,964.95	5,268.48	1,696.47	10,525.00	3,560.05	3,560.05
DIV OF BUS CONF & MEETINGS	490.52	490.52	490.52	.00	1,850.00	1,359.48	1,359.48
FOOD SERVICES CONTR SERV		.00		.00	200.00	200.00	200.00
FOOD SERV SUPPLIES	.75	.75	.75	.00	225.00	224.25	224.25
FOOD SERV CONF & MEETINGS	14.80	14.80	14.80	.00	125.00	110.20	110.20
DIV OF AGRIC SALARIES	6,873.09	6,873.09	4,909.35	1,963.74	23,565.00	16,691.91	16,691.91
DIV OF AGRIC CONTR SERV		.00		.00	100.00	100.00	100.00
DIV OF AGRIC SUPPLIES	590.85	590.85	517.43	73.42	1,500.00	909.15	909.15
DIV OF AGRIC CONF & MEETINGS		.00		.00	325.00	325.00	325.00
DIV OF INDUS ED SALARIES	54,518.66	54,518.66	38,941.90	15,576.76	155,467.00	100,948.34	100,948.34
DIV OF INDUS ED CONTR SERV	684.52	684.52	363.00	321.52	3,500.00	2,815.48	2,815.48
DIV OF INDUS ED SUPPLIES	9,642.07	9,642.07	7,066.04	2,576.03	21,000.00	11,357.93	11,357.93
DIV OF INDUS ED CONF & MEETINGS	1,152.58	1,152.58	1,128.33	24.25	2,000.00	847.42	847.42
COSMETOLOGY CONTR SERV	26,908.32	26,908.32	26,908.32	.00	45,000.00	18,091.68	18,091.68
COSMETOLOGY SUPPLIES		.00		.00	100.00	100.00	100.00
COSMETOLOGY CONF & MEETINGS	3.00	3.00	3.00	.00	175.00	172.00	172.00
HUMAN SERV CONTR SERV		.00		.00	250.00	250.00	250.00
HUMAN SERV SUPPLIES	341.64	341.64	294.39	47.25	2,050.00	1,708.36	1,708.36
HUMAN SERV CONF & MEETINGS	24.80	24.80	24.80	.00	450.00	425.20	425.20
DIV OF SOC SCI SALARIES	39,226.95	39,226.95	28,019.25	11,207.70	118,664.00	79,437.05	79,437.05
DIV OF SOC SCI SUPPLIES	1,137.67	1,137.67	871.58	266.09	3,000.00	1,862.33	1,862.33
DIV OF SOC SCI CONF & MEETINGS	79.80	79.80	79.80	.00	1,750.00	1,670.20	1,670.20
E.M.T. CONTR SERV		.00		.00	750.00	750.00	750.00
E.M.T. SUPPLIES	935.33	935.33	471.00	464.33	350.00	585.33 CR	585.33 CR
DIV OF CRIMINAL JUSTICE SALARIES	8,139.39	8,139.39	5,813.85	2,325.54	44,495.00	36,355.61	36,355.61
DIV OF CRIM JUS CONTR SERV	1,079.25	1,079.25		1,079.25	625.00	454.25 CR	454.25 CR
DIV OF CRIM JUS SUPPLIES	1,043.87	1,043.87	1,010.48	33.39	1,338.00	294.13	294.13
DIV OF CRIM JUS CONF & MEETINGS		.00		.00	850.00	850.00	850.00
LIBRARY TECH SUPPLIES		.00		.00	100.00	100.00	100.00
DIV OF FIRE SCIENCE CONTR SERV		.00		.00	600.00	600.00	600.00
DIV OF FIRE SCIENCE SUPPLIES	16.00	16.00	16.00	.00	775.00	759.00	759.00
DIV OF FIRE SCI CONF & MEETINGS		.00		.00	300.00	300.00	300.00
DIV OF HUMANITIES SALARIES	83,752.90	83,752.90	59,823.50	23,929.40	241,910.00	158,157.10	158,157.10
DIV OF HUMAN. CONTR SERV		.00		.00	350.00	350.00	350.00
DIV OF HUMAN. SUPPLIES	860.61	860.61	656.46	204.15	3,400.00	2,539.39	2,539.39

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF HUMANITIES CONF & MEETINGS	1,148.37	1,148.37	931.21	217.16	3100.00	1,951.63	1,951.63
ART DEPT SALARIES	6,774.25	6,774.25	4,838.75	1,935.50	23,226.00	16,451.75	16,451.75
ART DEPT CONTR SERV		.00		.00	200.00	200.00	200.00
ART DEPT SUPPLIES	51.03	51.03	29.29	21.74	600.00	548.97	548.97
ART DEPT CONF & MEETINGS		.00	59.00	59.00 CR	200.00	200.00	200.00
MUSIC DEPT SALARIES	13,335.00	13,335.00	9,525.00	3,810.00	45,720.00	32,385.00	32,385.00
MUSIC DEPT CONTR SERV	170.00	170.00	170.00	.00	1,200.00	1,030.00	1,030.00
MUSIC DEPT SUPPLIES	738.81	738.81	728.64	10.17	1,450.00	711.19	711.19
MUSIC DEPT CONF & MEETINGS		.00		.00	450.00	450.00	450.00
DIV OF MATH SCI SALARIES	62,325.27	62,325.27	44,518.05	17,807.22	179,832.00	117,506.73	117,506.73
DIV OF MATH SCI CONTR SERV	386.33	386.33	386.33	.00	1,287.00	900.67	900.67
DIV OF MATH SCI SUPPLIES	7,178.22	7,178.22	6,863.49	314.73	10,000.00	2,821.78	2,821.78
DIV OF MATH SCI CONF & MEETINGS	60.43	60.43	60.43	.00	1,500.00	1,439.57	1,439.57
DIV OF MED LAB TECH SALARIES	13,083.09	13,083.09	10,645.59	2,437.50	44,560.00	31,476.91	31,476.91
MED LAB TECH CONTR SERV	25.00	25.00		25.00	1,500.00	1,475.00	1,475.00
MED LAB TECH SUPPLIES	5,694.43	5,694.43	3,796.52	1,897.91	12,161.00	6,466.57	6,466.57
MED LAB TECH CONF & MEETINGS	282.46	282.46	282.46	.00	1,620.00	1,337.60	1,337.60
DIV OF ADN SALARIES	30,160.79	30,160.79	22,679.89	7,480.90	63,571.00	33,410.21	33,410.21
DIV OF ADN OFC SALARIES	5,291.45	5,291.45	4,329.37	962.08	11,545.00	6,253.55	6,253.55
DIV OF ADN CONTR SERV	17.80	17.80	17.80	.00	70.00	52.20	52.20
ADN SUPPLIES	1,017.42	1,017.42	876.44	140.98	2,675.00	1,657.58	1,657.58
ADN CONF & MEETINGS	254.42	254.42	170.42	84.00	2,000.00	1,745.58	1,745.58
LPN SALARIES	40,587.73	40,587.73	31,347.39	9,240.34	114,269.00	73,681.27	73,681.27
LPN CONTR SERV		.00		.00	345.00	345.00	345.00
LPN SUPPLIES	1,692.73	1,692.73	1,399.70	293.03	2,750.00	1,057.27	1,057.27
LPN CONF & MEETINGS	346.25	346.25	344.25	2.00	1,825.00	1,478.75	1,478.75
DIV OF RAD TECH SALARIES	11,184.96	11,184.96	9,099.08	2,085.82	25,030.00	13,845.16	13,845.16
DIV OF RAD TECH CONTR SERV					1,600.00	1,600.00	1,600.00
DIV OF RAD TECH SUPPLIES	2,067.32	2,067.32	1,041.56	1,025.76	2,490.00	422.68	422.68
DIV OF RAD TECH CONF & MEETINGS	578.45	578.45	485.85	92.60	1,920.00	1,341.55	1,341.55
DIV OF PHYS ED SALARIES	12,310.62	12,310.62	8,793.30	3,517.32	42,208.00	29,897.38	29,897.38
DIV OF PHYS ED CONTR SERV		.00		.00	300.00	300.00	300.00
DIV OF PHYS ED SUPPLIES	724.75	724.75	706.42	18.33	2,200.00	1,475.25	1,475.25
DIV OF PHYS ED CONF & MEETINGS	178.25	178.25		178.25	500.00	321.75	321.75
DIV OF NURSING ASST CONTR SERV	15.00	15.00		15.00	300.00	285.00	285.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
NURSING ASST SUPPLIES	33.48	33.48	33.48	.00	400.00	366.52	366.52
NURSING ASST CONF & MEETINGS		.00		.00	100.00	100.00	100.00
INSTR ADMIN SECR SALARIES	11,175.95	11,175.95	9,129.05	2,046.90	13,860.00	2,684.05	2,684.05
INSTR ADMIN FED WORK STUDY	5,154.03	5,154.03	4,283.02	871.01	12,932.00	7,777.97	7,777.97
WORKROOM FED WORK STUDY	3,324.91	3,324.91	2,517.56	807.35	5,600.00	2,275.09	2,275.09
WORKROOM STATE WORK STUDY	731.98	731.98	731.98	.00		731.98 CR	731.98 CR
WORKROOM CONTR SERV	4,092.45	4,092.45	4,092.45	.00	3,100.00	992.45 CR	992.45 CR
INSTR ADMIN CONTR UNALLOCATED	305.15	305.15	260.09	45.06	1,900.00	1,594.85	1,594.85
WORKROOM SUPPLIES	563.41	563.41 CR	195.69	759.10 CR	1,000.00	1,563.41	1,563.41
FACULTY OFFICE SUPPLIES	229.20	229.20	185.64	43.56	800.00	570.80	570.80
INSTITUTIONAL COMMITTEES SUPPLIES	205.84	205.84	205.84	.00	200.00	5.84 CR	5.84 CR
TUITION REIMBURSEMENT	1,803.56	1,803.56	3,639.72	1,836.16 CR	6,600.00	4,796.44	4,796.44
PUBLIC INFO SALARIES	13,854.50	13,854.50	11,335.50	2,519.00	30,228.00	16,373.50	16,373.50
PUBLIC INFO SECR SALARIES	177.60	177.60	103.60	74.00	2,000.00	1,822.40	1,822.40
PUBLIC INFO SUPPLIES	29,029.99	29,029.99	19,947.34	9,082.65	73,900.00	44,870.01	44,870.01
PUBLIC INFO CONF & MEETINGS	344.30	344.30	259.90	84.40	900.00	555.70	555.70
ASST DEAN ARTS & SOC SCI--							
SALARY	14,081.35	14,081.35	11,521.11	2,560.24	30,723.00	16,641.65	16,641.65
PART TIME OVERLOAD	12,540.00	12,540.00	11,812.50	727.50	38,500.00	25,960.00	25,960.00
NIGHT PREMIUMS	100.00	100.00		100.00		100.00 CR	100.00 CR
SUMMER SALARIES	54,298.00	54,298.00	55,198.00	900.00 CR	44,820.00	9,478.00 CR	9,478.00 CR
SECR SALARY	5,253.40	5,253.40	4,298.24	955.16	11,462.00	6,208.60	6,208.60
FED WORK STUDY	2,320.75	2,320.75	1,829.96	490.79	5,800.00	3,479.25	3,479.25
SUPPLIES	323.12	323.12	243.38	79.74	800.00	476.88	476.88
CONF & MEETINGS	313.35	313.35	138.15	175.20	1,900.00	1,586.65	1,586.65
ASST DEAN BUS & TECH---							
SALARY	14,822.50	14,822.50	12,127.50	2,695.00	32,340.00	17,517.50	17,517.50
PART TIME OVERLOAD	22,643.20	22,643.20	19,117.45	3,525.75	90,341.00	67,697.80	67,697.80
NIGHT PREMIUMS	500.00	500.00	500.00	.00		500.00 CR	500.00 CR
SUMMER SALARIES	35,780.85	35,780.85	35,780.85	.00	33,750.00	2,030.85 CR	2,030.85 CR
SECR SALARIES	6,069.25	6,069.25	4,965.75	1,103.50	13,242.00	7,172.75	7,172.75
FED WORK STUDY	3,674.17	3,674.17	2,548.55	1,125.62	11,256.00	7,581.83	7,581.83
SUPPLIES	258.25	258.25	203.47	54.78	900.00	641.75	641.75
CONF & MEETINGS	735.67	735.67	682.13	53.54	2,550.00	1,814.33	1,814.33
ASST DEAN COMMUNITY & EXTEN SERV---							
SALARY	17,337.19	17,337.19	14,033.47	3,303.72	39,645.00	22,307.81	22,307.81

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
COMM SERV INSTR SALARIES	37,068.14	37,068.14	27,612.51	9,455.63	102,000.00	64,931.86	64,931.86
COMM SERV COORDINATORS	2,690.00	2,690.00	940.00	1,750.00	6,280.00	3,590.00	3,590.00
COMM SERV SECR SALARIES	5,223.15	5,223.15	4,273.49	949.66	11,396.00	6,172.85	6,172.85
COMM SERV FED WORK STUDY	1,055.26	1,055.26	1,055.26	.00	3,655.00	2,599.74	2,599.74
COMM SERV CONTR SERV	940.00	940.00	380.00	560.00	3,500.00	2,560.00	2,560.00
COMM SERV SUPPLIES	1,133.12	1,133.12	1,043.14	89.98	3,000.00	1,866.88	1,866.88
COMM SERV CONF & MEETINGS	1,003.49	1,003.49	776.49	227.00	2,500.00	1,496.51	1,496.51
ASST DEAN HEALTH & NAT SCI---							
SALARY	14,822.50	14,822.50	12,127.50	2,695.00	32,340.00	17,517.50	17,517.50
RNBT TIME OVERLOAD	24,554.67	24,554.67	17,320.61	7,234.06	74,000.00	49,445.33	49,445.33
NIGHT PREMIUMS	200.00	200.00		200.00		200.00 CR	200.00 CR
SUMMER SALARIES	28,883.31	28,883.31	28,458.31	425.00	25,000.00	3,883.31 CR	3,883.31 CR
FED WORK STUDY	4,655.38	4,655.38	3,410.27	1,245.11	13,596.00	8,940.62	8,940.62
STATE WORK STUDY	96.25	96.25	96.25	.00		96.25 CR	96.25 CR
CONTR SERV		.00		.00	300.00	300.00	300.00
SUPPLIES	250.25	250.25	231.66	18.59	800.00	549.75	549.75
CONF & MEETINGS	163.95	163.95	100.20	63.75	1,850.00	1,686.05	1,686.05
ACADEMIC SKILLS SALARIES	14,477.33	14,477.33	10,340.95	4,136.38	69,473.00	54,995.67	54,995.67
ACADEM SKILLS CONTR SERV	35.00	35.00	35.00	.00	500.00	465.00	465.00
ACADEM SKILLS SUPPLIES	1,120.49	1,120.49	992.83	127.66	1,000.00	120.49 CR	120.49 CR
ACADEM SKILLS CONF & MEETINGS		.00		.00	500.00	500.00	500.00
HONORS PROGRAM CONTR SERV		.00		.00	100.00	100.00	100.00
HONORS PROG SUPPLIES	17.85	17.85	17.85	.00	110.00	92.15	92.15
HONORS PROG CONF & MEETINGS		.00		.00	550.00	550.00	550.00
DEAN OF INSTR SALARY	17,507.40	17,507.40	14,324.24	3,183.16	38,198.00	20,690.60	20,690.60
DEAN OF INSTR SECR SALARY	6,728.30	6,728.30	5,504.98	1,223.32	14,680.00	7,951.70	7,951.70
STUDENT TUTORS	994.95	994.95	668.33	326.62	2,000.00	1,005.05	1,005.05
DEAN OF INSTR SUPPLIES	728.06	728.06	626.71	101.35	1,600.00	871.94	871.94
DEAN OF INSTR CONF & MEETINGS	818.38	818.38	660.43	157.95	1,500.00	681.62	681.62
LRC PROF SALARIES	25,230.45	25,230.45	19,284.55	5,945.90	71,351.00	46,120.55	46,120.55
LRC SECR SALARIES	15,628.65	15,628.65	12,787.09	2,841.56	34,099.00	18,470.35	18,470.35
LRC FED WORK STUDY	4,030.96	4,030.96	3,029.29	1,001.67	13,000.00	8,969.04	8,969.04
LRC CONTR SERV	1,980.65	1,980.65	1,980.65	.00	4,500.00	2,519.35	2,519.35
LIBRARY SUPPLIES	6,960.21	6,960.21	6,867.86	92.35	12,040.00	5,079.79	5,079.79
A V SUPPLIES	2,814.14	2,814.14	2,458.92	355.22	7,780.00	4,965.86	4,965.86

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
XEROX SUPPLIES	2270.83 ◊	2270.83 CR	1,164.76 ◊	1,106.07 CR	2,000.00	4,270.83	4,270.83
LIBRARY BOOKS	13552.59	13552.59	12203.01	1349.58	30,000.00	16,447.41	16,447.41
LRC CONF & MEETINGS	191.60	191.60	161.40	30.20	750.00	558.40	558.40
ADM & REC PROF SALARIES	13365.00	13365.00	10,935.00	2,430.00	29,160.00	15,795.00	15,795.00
ADM & REC SECR SALARIES	21531.50	21531.50	17,616.70	3,914.80	46,978.00	25,446.50	25,446.50
ADM & REC FED WORK STUDY	5465.60	5465.60	4,329.09	1,136.51	4,958.00	507.60 CR	507.60 CR
ADM & REC STATE WORK STUDY	546.05	546.05	546.05	.00		546.05 CR	546.05 CR
ADM & REC CONTR SERV	550.00	550.00	550.00	.00	2,600.00	2,050.00	2,050.00
ADM & REC SUPPLIES	3876.62	3876.62	1,661.29	2,215.33	5,600.00	1,723.38	1,723.38
ADM & REC CONF & MEETINGS	116.30	116.30	90.00	26.30	800.00	683.70	683.70
COUNSELING SALARIES	28476.56	28476.56	23,617.76	4,858.80	58,306.00	29,829.44	29,829.44
COUNSELING SECR SALARIES	5253.40	5253.40	4,298.24	955.16	11,462.00	6,208.60	6,208.60
HEALTH SERV SUPPLIES		.00		.00	300.00	300.00	300.00
FIN AIDS PROF SALARIES	13760.05	13760.05	11,258.23	2,501.82	30,022.00	16,261.95	16,261.95
FIN AIDS SECR SALARIES	10406.18	10406.18	8,524.08	1,882.10	22,731.00	12,324.82	12,324.82
STUDENT SERV ADMIN SALARIES	16551.30	16551.30	13,541.98	3,009.32	36,112.00	19,560.70	19,560.70
STUDENT SERV SECR SALARIES	6697.15	6697.15	5,479.49	1,217.66	14,612.00	7,914.85	7,914.85
STUDENT SERV FED WORK STUDY	20443.97	20443.97	15,601.44	4,842.53	51,100.00	30,656.03	30,656.03
STUDENT SERV STATE WORK STUDY	1090.43	1090.43	1,090.43	.00		1,090.43 CR	1,090.43 CR
COACHING SALARIES	3112.50	3112.50	2,737.50	375.00	11,845.00	8,732.50	8,732.50
STUDENT SERV CONTR SERV	510.00	510.00	510.00	.00	600.00	90.00	90.00
STUDENT SERV SUPPLIES	5597.08	5597.08	5,033.68	563.40	11,600.00	6,002.92	6,002.92
STUDENT RECRUITMENT	548.69	548.69	548.69	.00	1,500.00	951.31	951.31
COMMENCEMENT	936.27	936.27	928.57	7.70	6,000.00	5,063.73	5,063.73
STUDENT SERV CONF & MEETINGS	1297.58	1297.58	1,009.68	287.90	4,650.00	3,352.42	3,352.42
PUB SERV SALARIES		.00		.00	4,600.00	4,600.00	4,600.00
PUB SERV CONTR SERV		.00		.00	1,400.00	1,400.00	1,400.00
PUB SERV SUPPLIES		.00		.00	7,500.00	7,500.00	7,500.00
SERVICE STAFF SALARIES	163276.79	163276.79	132,932.31	30,344.48	375,778.00	21,250.21	21,250.21
MAINT FED WORK STUDY-BOYS	24846.13	24846.13	19,991.63	4,854.50	82,000.00	57,153.87	57,153.87
MATRONS FED WORK STUDY	9378.23	9378.23	7,768.29	1,609.94		9,378.23 CR	9,378.23 CR
MAINT STATE WORK STUDY-BOYS	2010.25	2010.25	2,010.25			2,010.25 CR	2,010.25 CR
MATRONS STATE WORK STUDY	504.18	504.18	504.18	.00		504.18 CR	504.18 CR
GAS	40237.13	40237.13	32,831.52	7,405.61	146,800.00	106,562.87	106,562.87
TELEPHONE	11941.58	11,941.58	9,573.51	2,368.07	27,000.00	15,058.42	15,058.42
PRESIDENTS SALARY	23785.20	23,785.20	19,460.62	4,324.58	51,895.00	28,109.80	28,109.80
PRES SECR SALARY	7703.65	7,703.65	6,302.99	1,400.66	16,808.00	9,104.35	9,104.35

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
PRES OFC FED WORK STUDY	889.47	889.47	696.84	192.63	2096.00	1206.53	1206.53
PRES OFC STATE WORK STUDY	304.85	304.85	304.85	.00		304.85 CR	304.85 CR
PRES OFC CONTR SERV	511.78	511.78	511.78	.00	1000.00	488.22	488.22
PRES OFC SUPPLIES	787.04	787.04	638.64	148.40	3250.00	2462.96	2462.96
PRES OFC CONF & MEETINGS	748.89	748.89	555.14	193.75	3000.00	2251.11	2251.11
SPECIAL AFFAIRS	967.27	967.27	892.27	75.00	3500.00	2532.73	2532.73
PRES OFC OTHER CONF & MEETING EXP	2737.50	2737.50	2387.50	350.00	4500.00	1762.50	1762.50
BUS OEC ADMIN SALARIES	19504.80	19504.80	15958.48	3546.32	42556.00	23051.20	23051.20
BUS OFC PROF SALARIES	14125.35	14125.35	11557.11	2568.24	30819.00	16693.65	16693.65
BUS OFC SECR SALARIES	29945.15	29945.15	24500.59	5444.56	65335.00	35389.85	35389.85
BUS OFC FED WORK STUDY	2557.76	2557.76	2155.75	402.01	9676.00	7118.24	7118.24
BUS OFC STATE WORK STUDY	906.18	906.18	906.18	.00		906.18 CR	906.18 CR
BUS OFC CONTR SERV	4473.24	4473.24	4362.64	110.60	4700.00	226.76	226.76
BUS OFC SUPPLIES	3500.76 <	3500.76 CR	2840.25 <	660.51 CR	9000.00	12500.76	12500.76
BUS OFC CONF & MEETINGS	1101.09	1101.09	719.50	381.59	3000.00	1898.91	1898.91
LEGAL CONTR	4435.25	4435.25	2977.25	1458.00	8000.00	3564.75	3564.75
OTHER BOARD EXP	420.72	420.72	400.18	20.54	3000.00	2579.28	2579.28
BOARD CONF & MEETINGS	747.87	747.87	747.87	.00	3000.00	2252.13	2252.13
INSTITU SECR SALARIES	5333.60	5333.60	4363.86	969.74	11637.00	6303.40	6303.40
SWITCHBOARD FED WORK STUDY	1421.88	1421.88	1108.63	313.25	3640.00	2218.12	2218.12
SWITCHBOARD STATE WORK STUDY	59.50	59.50	59.50	.00		59.50 CR	59.50 CR
GROUP MED & LIFE INS	115847.55	115847.55	97068.68	18778.87	208000.00	92152.45	92152.45
PROF CONSULTANTS	6029.34	6029.34	6029.34	.00		6029.34 CR	6029.34 CR
IN SERVICE TRAINING	677.66	677.66	647.66	30.00	5000.00	4322.34	4322.34
INSTITU UNALLOCATED CONTR	771.06	771.06	620.16	150.90	2400.00	1628.94	1628.94
FACULTY ASSN SUPPLIES	49.16	49.16	42.23	6.93	200.00	150.84	150.84
POSTAGE	6308.72	6308.72	4948.43	1360.29	38100.00	31791.28	31791.28
PUBLICATIONS & DUES	2282.58	2282.58	2282.58	.00	6000.00	3717.42	3717.42
ADVERTISING	239.40	239.40	239.40	.00	600.00	360.60	360.60
RECRUITMENT	466.50	466.50	466.50	.00	2500.00	2033.50	2033.50
GENERAL INSURANCE	11829.00	11829.00	11829.00	.00	17000.00	5171.00	5171.00
EQUIPMENT	9675.01	9675.01	8918.01	757.00	153970.00	144294.99	144294.99
VOC ED EQUIPMENT	87409.76	87409.76	86053.37	1356.39		87409.76 CR	87409.76 CR
TUITION CHARGE BACK	13006.02	13006.02	9962.96	3043.06	25000.00	11993.98	11993.98
INSTITU RES SUPPLIES	85.03	85.03	85.03	.00	500.00	414.97	414.97
DATA PROC PROF SALARIES	25470.90	25470.90	20839.84	4631.06	55573.00	30102.10	30102.10
DATA PROC SECR SALARIES	4684.01	4684.01	4256.11	427.90	11974.00	7289.99	7289.99

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DATA PROC FED WORK STUDY	1,603.83	1,603.83	1,414.55	189.28	4,288.00	2,684.17	2,684.17
DATA PROC CONTR SERV	15,732.00	15,732.00	15,567.00	165.00	44,834.00	29,102.00	29,102.00
DATA PROC SUPPLIES	3,439.02	3,439.02	2,743.31	695.71	6,950.00	3,510.98	3,510.98
DATA PROC CONF & MEETINGS	114.00	114.00	114.00	.00	1,000.00	886.00	886.00
DATA PROC EQUIP RENTAL	28,639.26	28,639.26	23,807.80	4,831.46	92,415.00	63,775.74	63,775.74
PLANNING & DEVEL PROF SALARIES	13,612.50	13,612.50	11,137.50	2,475.00	33,220.00	19,607.50	19,607.50
PLANNING & DEVEL SEGR SALARIES	4,459.55	4,459.55	3,567.65	891.90	10,703.00	6,243.45	6,243.45
PLANNING & DEVEL CONTR		.00		.00	500.00	500.00	500.00
PLANNING & DEVEL SUPPLIES	563.73	563.73	209.83	353.90	1,155.00	591.27	591.27
PLANNING & DEVEL CONF & MEETINGS	1,176.15	1,176.15	711.85	464.30	2,250.00	1,073.85	1,073.85
AFFIRM ACTION CONTR SERV		.00		.00	300.00	300.00	300.00
AFFIRM ACTION SUPPLIES		.00		.00	100.00	100.00	100.00
AFFIRM ACTION CONF & MEETINGS		.00		.00	300.00	300.00	300.00
CONTINGENCIES		.00		.00	116,319.00	116,319.00	116,319.00
	1,898,024.21 T	1,898,024.21 T	1,556,168.04 T	341,856.17 T	466,182.00 T	276,315.79 T	276,315.79 T

BUILDING FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
MAINT & BLDG SUPPLIES	10,330.77	10,330.77	9,160.81	1,169.96	63,000.00	52,669.23	52,669.23
MAINT CONF & MEETINGS	286.60	286.60	283.80	2.80	950.00	663.40	663.40
SERVICE EQUIPMENT	119.00	119.00	119.00	.00	10,000.00	9,881.00	9,881.00
MAINT CONTR SERV	15,224.39	15,224.39	14,514.73	709.66	44,100.00	28,875.61	28,875.61
ELECTRICITY	82,253.44	82,253.44	66,305.97	15,947.47	213,800.00	131,546.56	131,546.56
RENTAL CHARGES	135.00	135.00	135.00	.00	1,000.00	865.00	865.00
CONTINGENCIES		.00		.00	25,000.00	25,000.00	25,000.00
	108,349.20 T	108,349.20 T	90,519.31 T	17,829.89 T	357,850.00 T	249,500.80 T	249,500.80 T

SITE AND CONSTRUCTION FUND

SITE IMPROVEMENT		.00		.00	10,000.00	10,000.00	10,000.00
NEW BLDGS & ADDITIONS		.00		.00	10,000.00	10,000.00	10,000.00
BLDG IMPROVEMENTS		.00		.00	100,000.00	100,000.00	100,000.00
ADMISSIONS REMODELING	9,823.85	9,823.85	9,921.85	98.00 CR		9,823.85 CR	9,823.85 CR
X X -FURNISHINGS	1,884.15	1,884.15	1,086.15	798.00		1,884.15 CR	1,884.15 CR
OFFICE EQUIPMENT		.00		.00	15,000.00	15,000.00	15,000.00
INSTR EQUIPMENT		.00		.00	100,000.00	100,000.00	100,000.00
SERVICE EQUIPMENT		.00		.00	10,000.00	10,000.00	10,000.00
OTHER CAPITAL OUTLAY		.00		.00	10,000.00	10,000.00	10,000.00
	11,708.00 T	11,708.00 T	11,008.00 T	700.00 T	255,000.00 T	243,292.00 T	243,292.00 T

BOND AND INTEREST #1

DEBT PRINCIPAL RETIREMENT	250,000.00	250,000.00		250,000.00	250,000.00	.00	.00
INTEREST	18,500.00	18,500.00		18,500.00	32,375.00	13,875.00	13,875.00
OTHER CHARGES	130.00	130.00		130.00	500.00	370.00	370.00
	268,630.00 T	268,630.00 T	.00 T	268,630.00 T	282,875.00 T	14,245.00 T	14,245.00 T

BOND AND INTEREST #4

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DEBT PRINCIPAL RETIREMENT	250,000.00	250,000.00		250,000.00	250,000.00	.00	.00
INTEREST	27,812.50	27,812.50		27,812.50	28,125.00	3,125.00	3,125.00
OTHER CHARGES		.00		.00	1,500.00	1,500.00	1,500.00
	277,812.50 T	277,812.50 T	.00 T	277,812.50 T	279,625.00 T	1,812.50 T	1,812.50 T

WORKING CASH FUND

MISC EXPENSES		.00		.00	1,000.00	1,000.00	1,000.00
	.00 T	.00 T	.00 T	.00 T	1,000.00 T	1,000.00 T	1,000.00 T

INSURANCE FUND

WORKMENS COMP	13,461.02	13,461.02	13,461.02	.00	20,000.00	6,538.98	6,538.98
TORT LIABILITY	9,489.00	9,489.00	9,221.00	268.00	16,000.00	6,511.00	6,511.00
UNEMPLOYMENT COMP	1,680.20	1,680.20	1,680.20	.00	21,000.00	19,319.80	19,319.80
AUDIT COSTS	8,150.00	8,150.00	8,150.00	.00	14,000.00	5,850.00	5,850.00
	32,780.22 T	32,780.22 T	32,512.22 T	268.00 T	71,000.00 T	38,219.78 T	38,219.78 T

REVENUE REPORT

EDUCATIONAL FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1981 TAXES	444,947.73	444,947.73	319,968.41	124,979.32	462,127.00	17,179.27	17,179.27
1982 TAXES		.00		.00	462,127.00	462,127.00	462,127.00
IN LIEU OF TAXES	1,466.69	1,466.69	1,466.69	.00		1,466.69 CR	1,466.69 CR
CHARGE BACK REVENUE	4,409.60	4,409.60	3,727.40	682.20	10,000.00	5,590.40	5,590.40
STATE APPORTIONMENT	701,030.50	701,030.50	350,515.25	350,515.25	1,354,125.00	655,094.50	655,094.50
VOC ED REG REIMB	425.00	425.00	425.00	.00	149,000.00	148,575.00	148,575.00
VOC ED EQUIP REIMB	959.00	959.00 CR	959.00	.00	44,000.00	44,959.00	44,959.00
CORP PERS PROP TAX REPL	75,522.57	75,522.57	75,522.57	.00	117,228.00	41,705.43	41,705.43
STATE WORK STUDY		.00		.00	1.00	1.00	1.00
FEDERAL WORK STUDY	60,979.10	60,979.10	44,635.40	16,343.70	155,422.00	94,442.90	94,442.90
OTHER FEDERAL SOURCES		.00		.00	2,000.00	2,000.00	2,000.00
SUMMER TUITION	136,227.91	136,227.91	136,227.91	.00	121,328.00	14,899.91 CR	14,899.91 CR
FALL TUITION	350,000.00	350,000.00	350,000.00	.00	598,714.00	248,714.00	248,714.00
SPRING TUITION		.00		.00	602,018.00	602,018.00	602,018.00
GRADUATION FEES		.00		.00	1,000.00	1,000.00	1,000.00
TRANSCRIPT FEES	349.00	349.00	296.00	53.00	1,100.00	751.00	751.00
PUBLIC SERVICES INCOME		.00		.00	13,500.00	13,500.00	13,500.00
RENTAL OF KITCHEN	7,500.00	7,500.00	5,000.00	2,500.00	15,000.00	7,500.00	7,500.00
INTEREST ON INVESTMENTS	6,639.41	6,639.41	5,087.39	1,552.02	15,000.00	8,360.59	8,360.59
OTHER REVENUE	2,244.22	2,244.22	1,992.25	251.97	3,000.00	755.78	755.78
	1,790,782.73 T	1,790,782.73 T	1,293,905.27 T	496,877.46 T	4,128,690.00 T	2,337,907.27 T	2,337,907.27 T

BUILDING FUND

1981 TAXES	111,235.05	111,235.05	79,990.82	31,244.23	115,532.00	4,296.95	4,296.95
1982 TAXES		.00		.00	115,532.00	115,532.00	115,532.00
IN LIEU OF TAXES	366.67	366.67	366.67	.00		366.67 CR	366.67 CR
CORP PERS PROP TAX REPL	18,880.64	18,880.64	18,880.64	.00	29,307.00	10,426.36	10,426.36
INTEREST ON INVESTMENTS		.00		.00	100.00	100.00	100.00
MISC REVENUE	405.00	405.00	1,570.00	1,165.00 CR	1,200.00	795.00	795.00
	130,887.36 T	130,887.36 T	100,808.13 T	30,079.23 T	261,671.00 T	130,783.64 T	130,783.64 T

SITE AND CONSTRUCTION FUND

ACCOUNT	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
INTEREST ON INVESTMENTS	49,610.14	49,610.14	34,196.40	15,413.74	75,000.00	25,389.86	25,389.86
	49,610.14 T	49,610.14 T	34,196.40 T	15,413.74 T	75,000.00 T	25,389.86 T	25,389.86 T

BOND AND INTEREST #1

1981 TAXES	120,162.71	120,162.71	86,410.75	33,751.96	124,774.00	4,611.29	4,611.29
1982 TAXES		.00		.00	124,774.00	124,774.00	124,774.00
IN LIEU OF TAXES	396.09	396.09	396.09	.00		396.09 CR	396.09 CR
PERS PROP TAX REPL	35,777.00	35,777.00	35,777.00	.00	35,777.00	.00	.00
INTEREST ON INVESTMENTS	31,261.14	31,261.14	6,482.19	24,778.95	15,000.00	16,261.14 CR	16,261.14 CR
	187,596.94 T	187,596.94 T	129,066.03 T	58,530.91 T	300,325.00 T	112,728.06 T	112,728.06 T

BOND AND INTEREST #2

1981 TAXES	155,703.65	155,703.65	111,968.96	43,734.69	161,744.00	6,040.35	6,040.35
1982 TAXES		.00		.00	161,744.00	161,744.00	161,744.00
IN LIEU OF TAXES	513.25	513.25	513.25	.00		513.25 CR	513.25 CR
	156,216.90 T	156,216.90 T	112,482.21 T	43,734.69 T	323,488.00 T	16,271.10 T	16,271.10 T

WORKING CASH FUND

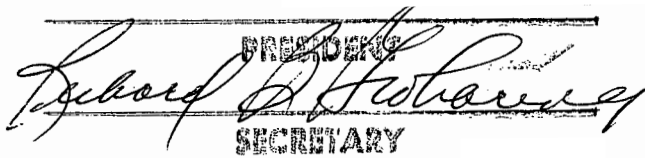
INTEREST ON INVESTMENTS	110,210.89	110,210.89	85,776.57	24,434.32	100,000.00	10,210.89 CR	10,210.89 CR
	110,210.89 T	110,210.89 T	85,776.57 T	24,434.32 T	100,000.00 T	10,210.89 CR	10,210.89 CR

INSURANCE FUND

1981 TAXES	25,583.20	25,583.20	18,397.27	7,185.93	35,500.00	9,916.80	9,916.80
1982 TAXES		.00		.00	35,500.00	35,500.00	35,500.00
IN LIEU OF TAXES	84.33	84.33	84.33	.00		84.33 CR	84.33 CR
	25,667.53 T	25,667.53 T	18,481.60 T	7,185.93 T	71,000.00 T	45,332.47 T	45,332.47 T

SAUK VALLEY COLLEGE

APPROVED BY


PRESIDENT
SECRETARY

DATE _____