



## SAUK VALLEY COLLEGE

*R. R. 1 Dixon, Illinois / 61021 Area 815 288-5511*

Office of the Secretary  
to the Board of Trustees

February 15, 1983

PUBLIC NOTICE

OF

MEETING

This is to provide public notice of the following meeting associated with the Sauk Valley College Board of Trustees:

WHO: Negotiations Committee - SVC Board of Trustees

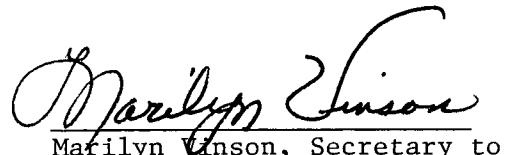
WHEN: 4:00 p.m. February 22, 1983

WHERE: Board Room - Third Floor

TYPE: Closed meeting with faculty negotiators

PURPOSE: Collective negotiating matters

AGENDA: Above



*Marilyn Vinson*  
Marilyn Vinson, Secretary to  
Sauk Valley College Board of  
Trustees, District #506

SAUK VALLEY COLEGE BOARD OF TRUSTEES MEETING  
2K2 Faculty Dining Room Second Floor  
February 22, 1983 7:30 p.m.

- A. Call to Order
- B. Roll Call and Welcome to New Student Trustee
- C. Written Communications from Visitors
- D. Approval of Minutes
- E. Financial Reports and Actions:
  - 1. Treasurer's Report
  - 2. Current Disbursements
  - 3. Current Payroll Journal
  - 4. Resolution for Working Cash Transfer
- F. Personnel Recommendations:
  - 1. Resignation
  - 2. Resolution
  - 3. Faculty Term Appointments 1983-84
  - 4. New Continuing (Tenure) Appointments 1983-84
  - 5. Renewal of Continuing (Tenure) Appointments 1983-84
  - 6. Faculty Promotions 1983-84
  - 7.
- G. Other Actions:
  - 1. Acknowledgment of Donations
  - 2. Approval of AAS Degree Program in Heating, Refrigeration, Air Conditioning and Solar Energy
- H. Reports:
  - 1. Student Trustee
  - 2. ICCTA Representative
  - 3. Foundation Liaison
- I. President's Report:
  - 1. Fall Tuition Report
  - 2. Utility Cost Information
  - 3. Impact of Governor's Proposed State Tax Increases
  - 4. Job Training Partnership Act
  - 5. Sauk Scene
  - 6. Other
- J. Time of Next Meeting
- K. Executive Session

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

February 22, 1983

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p.m. on February 22, 1983 in Room 2K2 of Sauk Valley College, Rural Route #5, Dixon, Illinois.

Call to Order: In the absence of Chair Prescott, Vice-Chair Powers called the meeting to order at 7:30 p.m. and the following members answered roll call:

John Fassler	Kay Fisher
Dick Groharing	Oscar Koenig
Ann Powers	Janet Murphy

Absent: Juanita Prescott                    Dave Mandrgoc

Welcome: The Board then officially welcomed Ms. Janet Murphy, the newly elected student trustee.

Minutes: It was moved by Member Groharing and seconded by Member Koenig that the Board approve the minutes of the January 24 meeting as presented. Motion voted and carried.

Treasurer's Report: It was moved by Member Koenig and seconded by Member Fisher that the Board approve the Treasurer's Report as presented. Motion voted and carried.

Disbursements: It was moved by Member Fisher and seconded by Member Koenig that the Board approve the bills in the following amounts:

Educational Fund	\$362,169.35
Building Fund	7,840.48

In a roll call vote, all voted aye. Motion carried.

Payroll: It was moved by Member Koenig and seconded by Member Fisher that the Board approve the payroll of January 31 in the amount of \$136,182.57 and the February 15 payroll in the amount of \$140,713.50. In a roll call vote, all voted aye. Motion carried.

February 22, 1983  
Page #2

Working  
Cash  
Transfer:

It was moved by Member Fisher and seconded by Member Fassler that the Board authorize the attached resolution for the transfer of Working Cash funds. In a roll call vote, all voted aye. Motion carried.

Resignation:

Dr. Garner reported to the Board that after 17 years, Frank Palumbo had submitted his resignation as men's basketball coach, effective at the end of the season. It was moved by Member Fisher and seconded by Member Koenig that the Board of Trustees accept the resignation of Frank Palumbo with regret. Motion voted and carried.

Resolution:

It was then moved by Member Fisher and seconded by Member Fassler that the Board present the attached resolution to Frank Palumbo honoring him for his many years of coaching. Motion voted and carried.

Vice-Chair Ann Powers then presented the resolution to Frank Palumbo and reminded those present of the reception for Mr. Palumbo to be held at Emerald Hill Country Club on Friday.

Executive  
Session:

At 7:45 p.m. it was moved by Member Fisher and seconded by Member Koenig that the Board adjourn to executive session to discuss the appointment, employment or dismissal of an employee. In a roll call vote, all voted aye. Motion carried.

Regular  
Session:

At 8:33 p.m. the Board returned to regular session.

Term  
Appointments:

It was moved by Member Fisher and seconded by Member Koenig that the Board approve the following term appointments for the 1983-84 academic year:

Jan Ahling	Ralph Pifer
Char DeFrancesco	Frank Pintozzi
Jane Klug	Bev Ohda
Linda Miller	Mike Hustad
Mary Krick *	Carole McMullen
Sandra Forney	

\* Hired January 14, 1983

In a roll call vote, all voted aye. Motion carried.

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Tenure Appointments:

It was moved by Member Koenig and seconded by Member Groharing that the following faculty be awarded their initial continuing (tenure) appointments for the 1983-84 academic year:

Karen Huber      Doris Cox      Charles Frieders  
Motion voted and carried.

Continuing Appointments:

It was moved by Member Groharing and seconded by Member Fisher that the persons indicated on the attached list be offered a continuing appointment for the 1983-84 academic year. In a roll call vote, all voted aye. Motion carried.

Promotions:

It was moved by Member Groharing and seconded by Member Koenig that the Board approve the following instructional faculty for promotion for the 1983-84 academic year:

Carl Gates	Associate Professor to Professor
Charles Frieders	Assistant Professor to Associate Professor
Jerry Frana	Instructor to Assistant Professor
Charles West	Assistant Professor to Associate Professor
Rosemary Johnson	Instructor to Assistant Professor
Leona Grossman	Instructor to Assistant Professor
Karen Huber	Assistant Instructor to Instructor
Kathryn Lillyman	Associate Professor to Professor
Ruth Hedstrom	Assistant Professor to Associate Professor
Karen Pinter	Associate Professor to Professor
Betty Orlowski	Assistant Professor to Associate Professor

In a roll call vote, all voted aye. Motion carried.

Donation:

It was moved by Member Fisher and seconded by Member Koenig that the Board acknowledge the donation of \$1,000 for the Learning Resource Center in the memory of Freya Lazier of Dixon, and direct the administration to send a letter of appreciation to the family. Motion voted and carried.

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Page #4

New Degree  
Program:

It was moved by Member Groharing and seconded by Member Koenig that the Board approve the Associate of Applied Science Degree program for Heating, Refrigeration, Air Conditioning and Solar Energy. In a roll call vote, all voted aye. Motion carried.

Reports:

Student Trustee, Murphy, reported that the student elections had been held and there was one Senate position yet to be filled by appointment. She noted that a Blood Drive would be held on March 1st, and reminded the Board of the student production of "Odyssey" scheduled for March 10, 11, 12 and 13 in the Little Theatre.

ICCTA representative, Dick Groharing, reported that the next meeting of his group would be on March 12th.

Kay Fisher reported that the Foundation held their annual dinner meeting on February 15th and that she was pleased to see the Trustees and administrators there.

President Garner reported on the financial data for the tuition income for Fall of 1982. He also gave an update on the college utility costs, reported on the impact of the governor's proposed state tax increases, the new Job Training Partnership Act, and the president's newsletter - Sauk Scene.

Executive  
Session:

At 9:05 p.m. it was moved by Member Fisher and seconded by Member Fassler that the Board adjourn to executive session to discuss collective negotiating matters and the employment, dismissal or appointment of an employee. In a roll call vote, all voted aye. Motion carried.

Regular  
Session:

At 10:01 p.m. the Board returned to regular session.

Adjournment:

Since the scheduled business was concluded, it was moved by Member Fassler and seconded by Member Koenig that the Board adjourn. The next regular meeting will be March 28. Motion voted and carried.

The Board adjourned at 10:03 p.m.

Respectfully submitted,

  
Richard B. Groharing, Secretary

For Board Meeting of  
February 22, 1983

Agenda Item E-4

RESOLUTION FOR WORKING CASH TRANSFER

The Board should approve the attached resolution to authorize transfer of Working Cash Funds to use in the respective operating funds.

RECOMMENDATION: It is recommended that the resolution for the Transfer of Working Cash Funds be authorized as presented.

RESOLUTION PURSUANT TO ILL. REV. STATS., CH 122,  
SEC. 103-33.6, TRANSFER OF MONIES FROM  
WORKING CASH FUND

WHEREAS, SAUK VALLEY COLLEGE, District No. 506, has duly established a Working Cash Fund, and

WHEREAS, the Board of said College now desires to transfer funds in anticipation of needs, and

WHEREAS, pursuant to Ill. Rev. Stat., Ch. 122, Sec. 103-33.6, the Board of said College has the authority to make transfers from the Working Cash Fund to the Educational Fund and Building and Maintenance Fund, and

WHEREAS, the Board further states:

A) That the taxes or other funds in anticipation of the collection or receipt of which the Working Cash Fund is to be reimbursed are \$1,155,318

B) The entire amount of taxes extended, or which the Board estimates will be extended or received for the year, in anticipation of the collection of all or a part of which this transfer is to be made is \$1,155,318 -- 1982 Taxes

C) The aggregate amount of warrants or notes heretofore issued under the Community College Act in anticipation of the collection of such taxes, together with the amount of interest accrued and which the Board estimates will accrue thereon is None

D) The amount of monies which the Board estimates will be derived for the year from State, Federal, Government or other sources in anticipation of the receipt of all or part of which the transfer hereinbelow named is to be made is None

E) The aggregate amount of monies heretofore transferred from the Working Cash Fund to the Educational Fund or Building and Maintenance Fund in anticipation of the collection of such taxes or the receipt of such other monies from other sources is None

NOW, THEREFORE, BE IT RESOLVED, pursuant to authority of Ill. Rev. Stat., Ch 122, Sec. 103-33.6, that the Community College Treasurer is directed to transfer the following sums to the Funds indicated in anticipation of the collection of taxes levied to be received, to-wit:

Education Fund	\$ 831,825
Building and Maintenance Fund	\$ 207,950

BE IT FURTHER RESOLVED that the Treasurer shall adhere to the statutory limitations on the amount of transfers and the aggregate amount of transfer heretofore made shall not exceed 90% of the actual or estimated amount of taxes extended or to be extended or to be received as set forth above.

This Resolution passed this \_\_\_\_\_ day of \_\_\_\_\_

AYES

NAYS

For Board Meeting of  
February 22, 1983

Agenda Item F-1

RESIGNATION

After seventeen years of coaching mens basketball for Sauk, Mr. Frank Palumbo has submitted his resignation.

He will continue as a full-time instructor, athletic director, and coach in other sports.

RECOMMENDATION: It is recommended that the Board accept Mr. Palumbo's resignation.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE Jan. 17, 1983

## MORANDUM

Dear Sarge  
M: Frank Palumbo

John,

After giving the matter serious thought, I do think it is time for me to step down as basketball coach here at Sauk. Over the past seventeen years, I honestly feel that my association with my players, their parents and the college administration has been an enjoyable, meaningful and productive experience for myself and the some 200 kids that have passed through the program.

Since 1966 we have had some bad years and some good years highlighted by Sauk's participation in the state junior college tournament in 1978. I met the challenge of starting the program head on and gave it every ounce of energy I had over the years. I truly enjoyed the challenge, and naturally I wish we had more winning seasons. However, we did manage to create a good program and turned out some pretty good student/athletes.

For personal reasons, and plus the fact that I am not getting any younger, I honestly feel now is the time I would like to have more time for myself and family. Please consider this letter as my formal resignation as basketball coach. I would like very much to continue as tennis coach for men and women.

For Board Meeting of  
February 22, 1983

Agenda Item F-2

RESOLUTION

It is recommended that the services of Mr. Frank Palumbo be recognized with a special resolution from the Board. An estimated 200 persons, over seventeen years, have been coached by Mr. Palumbo to be a success, first as a person, and secondly as a player. Woven through his overall record of 194 wins and 249 losses as a basketball coach, are the following:

- Section V Champions 1977-78, losing in the State Tournament to DuPage, ranked #1 in the nation.
- Two all-state players (Harris and Tenboer)
- Other individual standouts, most of whom received scholarships for basketball at four year colleges. (Breitzka, Friedlein, Ganzow, Marinangeli and Schott)

RECOMMENDATION: That the attached resolution be passed honoring the services of Frank Palumbo for 17 years as SVC basketball coach.

# Sauk Valley College

## Resolution

February 22, 1983

FRANK PALUMBO

WHEREAS, Mr. Frank Palumbo has served as founder of the basketball program at Sauk Valley College, and

WHEREAS, he has served as basketball coach for seventeen years, and

WHEREAS, he has performed these duties with honor and distinction to the college and with personal enthusiasm and commitment to the members of his teams,

NOW BE IT RESOLVED, that the Board of Trustees extend to Mr. Palumbo its sincere appreciation for his loyal service, and its best wishes for his continued service at the college.

Sauk Valley College Board  
of Trustees, District #506

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Juanita Prescott, Chair      Ann Powers, Vice-Chair

Richard B. Groharing, Sec.      Oscar Koenig

John Fassler      Kay Fisher

David Mandrgoc      Janet Murphy

For Board Meeting of  
February 22, 1983

Agenda Item F-3

PERSONNEL RECOMMENDATION

TERM APPOINTMENTS

The following faculty have completed a year of satisfactory service as "term" appointments and are eligible for re-appointment to another year of the same designation:

Jan Ahling  
Char DeFrancesco  
Jane Klug  
Linda Miller  
Mary Krick \*  
Sandra Forney

Ralph Pifer  
Frank Pintozzi  
Bev Ohda  
Mike Hustad  
Carole McMullen

RECOMMENDATION: It is recommended that the persons indicated above be offered a new term appointment with a normal salary increment for the 1983-84 academic year.

\* Employed: January 14, 1983

For Board Meeting of  
February 22, 1983

Agenda Item F-4

PERSONNEL RECOMMENDATION  
NEW CONTINUING (TENURE) APPOINTMENTS

The following faculty have satisfactorily completed the period of instructional service as "term" appointees and are eligible for continuing (tenure) appointments:

Charles Frieders  
Doris Cox  
Karen Huber

RECOMMENDATION: It is recommended that the faculty noted above be offered their initial continuing (tenure) appointments for the 1983-84 academic year.

For Board Meeting of  
February 22, 1983

Agenda Item F-5

PERSONNEL RECOMMENDATION

RENEWAL OF CONTINUING (TENURE) APPOINTMENTS

The following persons have satisfactorily completed another year of instructional service as a continuing (tenured) appointee and are recommended for an appointment renewal:

Glenn Bailey	James Major
Jim Barber	Jerry Mathis
Ed Beatty	Bob Matter
Judy Burnham	Ken McLean
Don Burton	Joan Melvin
Bill Byar	Harold Nelson
Bob Crouse	Fred Nesbit
Ross Dill	John O'Banion
Jerry Frana	Betty Orlowski
Lauren Frederick	Charles Oster
Carl Gates	Frank Palumbo
Leona Grossman	Charles Paterson
Max Guinnup	Duane Paulsen
Carol Hain	Karen Pinter
Ron Happach	Stanley Shippert
Tom Harding	Bob Smith
Ron Hartje	Norm Spencer
Ruth Hedstrom	Bob Thomas
Dale Heuck	Deb Vrhel
Anne Horton	George Vrhel
Rosemary Johnson	Mary Weller
Stu Keller	Charles West
Kit Lillyman	Bob Wharton
Bob Logemann	Peggy White
Dave Lovekin	Dave Youker

RECOMMENDATION: It is recommended that the persons indicated above be offered a continuing appointment for the 1983-84 academic year.

For Board Meeting of  
February 22, 1983

Agenda Item F-6

PERSONNEL RECOMMENDATION

PROMOTIONS

These faculty are presented as having successfully completed the requirements outlined in the Faculty Agreement for promotion to a higher academic rank. Their record has been carefully reviewed and evaluated for each of these criteria:

1. Mastery of subject matter
2. Teaching capability
3. Interest in students as individuals
4. Understanding of the comprehensive community college
5. Evidence of professional growth
6. Meritorious service
7. Year in present rank

NAME	PROMOTION RECOMMENDED	
	From	To
Carl Gates	Associate Professor	Professor
Charles Frieders	Assistant Professor	Associate Professor
Jerry Frana	Instructor	Assistant Professor
Charles West	Assistant Professor	Associate Professor
Rosemary Johnson	Instructor	Assistant Professor
Leona Grossman	Instructor	Assistant Professor
Karen Huber	Assistant Instructor	Instructor
Kathryn Lillyman	Associate Professor	Professor
Ruth Hedstrom	Assistant Professor	Associate Professor
Karen Pinter	Associate Professor	Professor
Betty Orlowski	Assistant Professor	Associate Professor

RECOMMENDATION: It is recommended that the instructional faculty nominated above be promoted as outlined, effective with the 1983-84 academic year.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 3, 1983

## MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *DF*

RE: Recommendation to Promote Carl Gates to the Rank of Professor

The following information is offered in support of the recommendation to promote Carl Gates to the rank of Professor.

### 1. Mastery of Subject Matter

Mr. Gates has completed 60 hours of graduate work beyond the master's degree and will receive his Doctorate in Curriculum and Supervision from Northern Illinois University this winter. The final draft of his dissertation was presented in December of 1982 and his oral defense is scheduled for January 13, 1983. In addition, Mr. Gates holds a AA degree from Blackburn College, a BA in Economics from Southern Illinois University, a MS in Economics from the University of Missouri, and a CAS Degree in Curriculum and Supervision from Northern Illinois University. Thus, Mr. Gates has a thorough background in his academic subject area and a good blend of course work in community college curriculum and learning theory courses.

### 2. Demonstrated Teaching Ability

Mr. Gates has a consistent record of positive recommendations by his supervisors since coming to Sauk Valley College in 1974. He has successfully taught courses in Economics, Supervision and Management, Marketing, Personal Finance, and Introduction to Business. He relates well to adult students and is highly regarded as an instructor. His extensive experience in the private sector prior to coming to Sauk Valley College is an important asset to his instructional responsibilities.

### 3. Interest in Students as Individuals

Mr. Gates spends a great deal of time working with individual students and, in general, has good rapport with his classes. He has a good record of providing academic advisement for business majors and is presently assisting in developing the Management Institute to provide more effective management training for area businesses and

industries. Mr. Gates works especially well with adult students and has always taught several evening classes each semester. In general, he is highly regarded by the business students that he teaches.

4. Understanding of the Comprehensive Community College Program

Mr. Gates has a good record of academic course work in the community college curriculum area and has demonstrated a good understanding of the college mission through his extensive service on college committees. Also, he has proven to be a flexible instructor by handling a wide range of courses in the business area in order to meet the needs of the diverse student population enrolled in courses in that area. His record of service on the Curriculum Committee is especially noteworthy in this regard. He has served two terms as committee chairman and has been a committee member for two additional years.

5. Potential for Continued Professional Growth

This faculty member can be expected to continue to grow professionally. He will complete his doctorate in January of 1983 and continue to provide service to his department and the college, as he has in the past. In addition, Mr. Gates shows every promise of continuing to be active in professional activities outside the college. He served as a contributing editor for the Community College Bulletin, published by NIU, during the 1979-80 school year and has a good record of giving speeches to area civic and professional organizations. There is every indication of a continuation of these activities.

6. Meritorious Service

During the past nine years Mr. Gates has served on a number of faculty committees and as chairman of the Curriculum Committee twice. He has a good record of speeches to area community groups and has been active in the college recruiting--high school visitation program. He has also served as an officer and negotiator for the SVC Faculty Association, served as a member of the Presidential Search Committee in 1979-80, and was a member of the North Central Self-study Steering Committee in 1979. In general, Mr. Gates is a good faculty member who can be counted on to serve the college in a variety of ways. His record in this area over the years is exemplary.

7. Number of Years in Present Rank

Mr. Gates received a promotion to his present rank in 1980.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 3, 1983

## MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *DF*

RE: Recommendation to Promote Charles Frieders to the Rank of Associate Professor and to Grant Continuing Appointment Status

The following information is offered in support of the recommendation to promote Charles Frieders to the rank of Associate Professor and to place him on Continuing Appointment status.

### 1. Mastery of Subject Matter

Mr. Frieders holds a BS and MS from Northern Illinois University in Education with a major in Industry and Technology and has completed 42 additional hours and equated hours of work beyond the Master's Degree. In addition, he has attended seminars on welding and related subjects offered by technical schools. Currently he is completing work for his CAS at NIU and intends to work on a doctorate. Thus, Mr. Frieders is well trained to teach the Welding Program. He also has a good blend of academic preparation in his major field and course work in education, industrial technology curriculum, and community college curriculum.

### 2. Demonstrated Teaching Ability

The concerns about instruction listed in Mr. Frieders' evaluation last year have all been alleviated. His student retention rate has improved considerably, the instructional program has been reorganized, and his student evaluations are improved. Also, his rapport with students is generally improved and his classroom evaluations during the past year have been positive. Thus, Mr. Frieders' teaching performance during this past year has improved sufficiently that he is being recommended for promotion and continuing appointment status. He shows every promise of continuing to improve both his program and instructional performance.

3. Interest in Students as Individuals

Mr. Frieders' currently has a good relationship with his students. The nature of the welding program requires a great deal of direct one-on-one instruction for a very diverse student population. Also, the open laboratory setting requires a flexible approach to instruction that Mr. Frieders manages quite well. It is noteworthy that Mr. Frieders has willingly responded to requests to set up special classes for groups of unemployed people and Asian students on short notice. He carries a very heavy instructional load and still meets the needs of individual students.

4. Understanding of the Comprehensive Community College Program

Mr. Frieders has completed a considerable amount of course work in education and the community college curriculum as part of his program at NIU. Also, he relates well to the diverse student population enrolling in his program and willingly assumes a heavy evening teaching schedule in order to accommodate these students. All of this reflects an understanding of the community college mission.

5. Potential for Continued Professional Growth

From all indications, Mr. Frieders shows good promise of continued professional growth. He is continuing to take additional graduate work at NIU and is in the process of restructuring and expanding the welding laboratory. He has shown growth during this past year and is expected to continue to develop as a faculty member in the forthcoming years.

6. Meritorious Service

Mr. Frieders has a good record of participating in student recruiting efforts (especially at WAVC) and is working well with the Welding Program Advisory Committee. Also, he has developed a good relationship with area metal working industries and expedites regular donations of steel for his program. Finally, he has been willing to provide courses to meet the needs of special groups of students on very short notice.

7. Number of Years in Present Rank

Mr. Frieders came to the college in 1979 as an assistant professor. This will be his first promotion.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 3, 1983

## MEMORANDUM

TO: Dr. Garner

FROM: Don Foster

RE: Recommendation to Promote Jerry Frana to the Rank of Assistant Professor

The following information is offered in support of the recommendation to promote Jerry Frana to the rank of Assistant Professor.

### 1. Mastery of Subject Matter

Mr. Frana holds a Certificate in Tool and Design Technology from Allied Institute of Technology, a BS in Industrial Technology from Southern Illinois University, and has a total of 164.6 hours and equated hours of course work. He has also attended several workshops offered by the 3M Company and Do-All Technical Institute. This formal course work and technical training, coupled with his seven years of industrial experience, makes Mr. Frana highly qualified to teach the Machine Tool Program at SVC.

### 2. Demonstrated Teaching Ability

Mr. Frana's evaluations since joining the faculty in 1977 have been uniformly positive. He has worked hard to improve the quality of the Machine Tool Program and due to his efforts the program presently enjoys an excellent reputation. Mr. Frana has excellent rapport with his students, especially the large number of adult students who enroll in that program. When visiting the Machine Tool Shop one is struck by the orderliness and seriousness of the instructional process that is taking place. Most all sections in this program are filled to capacity and the shop is filled with students from mid-afternoon on into the late evening. However, the general atmosphere is conducive to learning. This is due to the considerable expertise and excellent teaching skills of Mr. Frana.

### 3. Interest in Students as Individuals

Mr. Frana has a good record in this area. The nature of the instructional process in the Machine Tool area requires a great deal of one on one instruction. However, Mr. Frana spends a considerable amount of time working with students both in and out of formal class time. It is clear that he is liked and respected by his students and

they are appreciative of his efforts on their behalf. It should also be noted that Mr. Frana has one of the best retention rates of any instructor in his division.

4. Understanding of the Comprehensive Community College Program

Mr. Frana has a good understanding of the community college--especially technical programs. His background and training in technical institutes, university experience, and his private industrial experience all contribute to his ability to relate to the large number of adult students enrolled in the Industrial Technical Programs. He has a good record of college committee service and has assumed a leadership role with the advisory committee for his program. Mr. Frana also attended the AACJC Master Teacher's Seminar at Westbrook College in Portland, Maine last summer.

5. Potential for Continued Professional Growth

Mr. Frana shows good potential for continued professional growth. He can be expected to continue to take additional course work in his field and enroll in industry sponsored seminars and workshops in order to keep on top of current developments in his field. He is constantly working to upgrade the equipment in the Machine Tool Laboratory and seeking ways to enhance the instructional program. There is every indication that this will be continued.

6. Meritorious Service

Mr. Frana has a good record of helping the college. He has assumed a leadership role with his advisory committee, relates well to area industries, has a good record of college committee service, and is excellent at student advisement. In addition, he can always be counted on to help out with registration and student recruitment efforts. In general, Mr. Frana is a reliable and valued faculty member.

7. Number of Years in Present Rank

Mr. Frana was placed as an Instructor (his present rank) in 1977 when he first came to SVC. This will be his first promotion.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 3, 1983

## MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *DFF*

RE: Recommendation to Promote Charles West to the Rank of Associate Professor

The following information is offered in support of the recommendation to promote Charles West to the rank of Associate Professor.

### 1. Mastery of Subject Matter

Mr. West holds a BA in Business Administration from the University of Illinois and a Master of Management degree in accounting from Northwestern University, and is a Certified Public Accountant. In addition, he has completed 31 equated hours beyond the MBA degree in accounting and had taken additional course work in data processing and agriculture management. All of this training, coupled with his experience as an accountant with Price-Waterhouse in Chicago, qualify Mr. West to provide excellent instruction for both the beginning and upper level accounting classes at SVC. His Master of Management degree and CPA certification make him an especially valuable faculty member for the accounting program.

### 2. Demonstrated Teaching Ability

Mr. West is highly regarded as a teacher. He works well with students in the Principles of Accounting I and II classes as well as those in the more advanced classes. His evaluations over the past years are uniformly excellent. Mr. West is not only well trained and a good classroom teacher--but he brings an enthusiasm to his instruction as well that is genuinely appreciated by the students. He is also highly regarded by his colleagues in the Business Department.

### 3. Interest in Students as Individuals

Mr. West serves as one of the principle advisors for the accounting majors. He spends a great deal of time helping students and is often sought out by students seeking assistance. Mr. West works well with both young students and adults who are enrolled in the accounting programs. In general, Mr. West has good rapport with his students and is highly respected as an accounting teacher.

4. Understanding of the Comprehensive Community College Program

Mr. West seems to have a good grasp of the community college mission. He has a good record of committee service, works well with all ages of students, and provides a leadership role in keeping the accounting program up to date. In addition, Mr. West is a graduate of Elgin Community College and is thoroughly acquainted with the diverse student population of the community college.

5. Potential for Continued Professional Growth

Mr. West shows every indication of continuing to develop and grow professionally. He plans to continue to take additional course work in his field and plans to sit for the Certified Managerial Accountants Exam within two years. Also, he is working on a special farm accounting course and is planning to infuse more data processing into the accounting program. Mr. West also attends several accounting workshops (such as tax accounting) each year in order to remain current. Mr. West can be expected to continue to grow professionally in the years ahead.

6. Meritorious Service

In addition to being an active faculty member, Mr. West has provided leadership for the accounting advisory committee, served as a volunteer auditor for the School Employee's Credit Union, and been active in the college committee structure. He is also active in professional society activities in the accounting field. On occasion, Mr. West has gone beyond the call of duty in order to provide special assistance to students with special problems. One such occasion was back in 1981 when he went to considerable lengths to help a student who lives at Winning Wheels. In summary, Mr. West measures up well in this area.

7. Number of Years in Present Rank

Mr. West came to SVC in 1979 as an Assistant Professor-- which is his present rank.

DF/js

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 3, 1983

## MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *Dff*

RE: Recommendation to Promote Rosemary Johnson to the Rank of Assistant Professor

The following information is offered in support of the recommendation to promote Rosemary Johnson to the rank of Assistant Professor--pending successful completion of the MSN Degree by August 26, 1983.

### 1. Mastery of Subject Matter

Ms. Johnson holds an RN from KSB Hospital, a BSN from Northern Illinois University, and will complete a MSN from Northern by August of 1983. In addition, she has completed academic work from the University of Illinois Medical Center, and Rush Presbyterian - St. Lukes in Chicago. She has also had nine years experience as a nurse, including service as an operating room nurse and unit charge nurse. Thus, Ms. Johnson is well qualified to provide instruction in the Nursing Program at SVC.

### 2. Demonstrated Teaching Ability

Since joining the faculty at SVC in 1974, Ms. Johnson has received positive recommendations from all of her supervisors and she is highly regarded by both her students and colleagues. Her nursing experience and academic training enables her to provide excellent instruction for the nursing students. The completion of the MSN Degree will qualify Ms. Johnson to assume some instructional responsibilities in the ADN Program as well as the LPN Program--where she is presently assigned. Finally, it is noteworthy that a careful reading of Ms. Johnson's personnel file demonstrates a record of professional growth and development over the years since 1974 that is reflected in her teaching ability.

### 3. Interest in Students as Individuals

The nursing faculty have a close relationship with their students due to the nature of that program. Ms. Johnson has excellent rapport with her students and spends a great

deal of time with them. The clinical component of the LPN Program is an extensive one which requires a great deal of one to one instruction. Ms. Johnson works well under these circumstances.

4. Understanding of the Community College Program

Ms. Johnson's academic background includes a good blend of course work in education, learning theory, and technical nursing courses. Also, her record of success in providing effective instruction for the diverse student population enrolled in the LPN Program over the past nine years would indicate that she has a good understanding of the community college mission. This program has a large number of adult students enrolled in each class and Ms. Johnson works well with them. She has a good grasp of the community college teaching situation in all respects.

5. Potential for Continued Professional Growth

There is little doubt about the continued professional growth of this faculty member. She will finish her MSN degree this year and continue to update her training by taking additional course work, workshops, and seminars in the health care field. Ms. Johnson's record since coming to SVC in 1974 shows consistent professional growth. There is every indication that this will continue.

6. Meritorious Service

Ms. Johnson has been active in the life of the Allied Health Division, the college, and the community since joining the faculty in 1974. She is currently serving on the Faculty Development Committee and is the LPN Club Advisor. In addition, she is serving on the Board of Directors of the Rock River Valley Diabetic Association. She has a good record of community involvement and has been a member of the SVCFA, IEA, and NEA for many years. She was a delegate to the NEA Convention in 1981. Also, she is a member of the Illinois Nurses Association and has been active in that organization for a number of years. Thus, Ms. Johnson has a good record in college and community service.

7. Number of Years in Present Rank

Ms. Johnson received her last promotion in 1980.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 5, 1983

## MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *Df*

RE: Recommendation to Promote Leona Grossman to the Rank of Assistant Professor

The following information is offered in support of the recommendation to promote Leona Grossman to the rank of Assistant Professor--pending successful completion of the MSN Degree by August 26, 1983.

### 1. Mastery of Subject Matter

Ms. Grossman holds an RN from KSB Hospital, a BSN from NIU, and will complete the MSN by next August. She has also completed work at LPO Junior College, the University of Illinois, the University of the State of New York, Augustana College, Children's Memorial Hospital, and Rockford College. In addition, she has ten years of professional nursing experience--including both hospital service and service as an office nurse for a physician. Thus, Ms. Grossman is well qualified to provide instruction in the nursing program.

### 2. Demonstrated Teaching Ability

Ms. Grossman has received positive evaluations for her teaching performance since joining the SVC faculty in 1969. She has successfully taught in all areas of the LPN Program--including the anatomy and physiology component. She has served as coordinator of the LPN Program since 1977. Ms. Grossman is known for being very thorough in preparing for her classes. She also has good rapport with her students.

### 3. Interest in Students as Individuals

Ms. Grossman has a great deal of empathy for her students. The nature of the LPN Program, and her role as coordinator, requires a great deal of one to one contact with the students. Ms. Grossman has always given freely of her time to advise and help students. Her efforts to salvage students who have trouble getting through the program are especially noteworthy.

4. Understanding of the Comprehensive Community College Program

The fact that Ms. Grossman has successfully taught and advised the wide range of students enrolled in the LPN Program for 14 years would indicate that she has a good understanding of the community college mission. This program has a very diverse student population--with a large number of adult students. Ms. Grossman relates well to these students and, in general, has a good grasp of the community college instructional situation.

5. Potential for Continued Professional Growth

Since coming to SVC in 1969, Ms. Grossman has demonstrated a good record of professional growth. She has been continuously enrolled in academic course work at NIU and has earned her BSN degree. By next August she will have completed her MSN degree from NIU. While this has been a long struggle for Ms. Grossman, she has found time to fulfill all of her professional responsibilities as an instructor and Coordinator of the LPN Program and has completed a number of continuing education courses and workshops in the health care field.

6. Meritorious Service

Ms. Grossman has always given her full measure for the LPN Program and the college. Her work on behalf of her students and program has often been above and beyond the call of duty. She puts in countless hours to ensure the continued success of the LPN Program--which has doubled in size during her tenure as coordinator. In addition, she has a good record of college committee service and involvement in the general life of the college. She is greatly respected by both her students and colleagues for her extensive efforts as a faculty member and program coordinator.

7. Number of Years in Present Rank

Ms. Grossman received her promotion to the rank of instructor in 1978.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 5, 1983

## MEMORANDUM

O: Dr. Garner

FROM: Don Foster *DFF*

E: Recommendation to Promote Karen Huber to the Rank of Instructor and Grant Continuing Appointment Status--Pending Completion of BSN Degree by May, 1983

The following information is offered in support of the recommendation to promote Karen Huber to the rank of instructor and place her on continuing appointment status--pending completion of BSN Degree by May 19, 1983.

### 1. Mastery of Subject Matter

Ms. Huber holds an RN from Evanston Hospital School of Nursing and a BSN from Northwestern University. She has also completed academic work at Elgin Community College, Western Illinois University, Marycrest College, and Rush University College of Nursing. She will complete her BSN from Northern Illinois University in May of 1983. This will be her second BSN--since the program at Northwestern was not approved by the State of Illinois Department of Registration and Education as an accredited nursing program. In addition, Ms. Huber has 12 years of experience as a professional nurse--including service as a courier nurse on a train, ten years as a nurse at Sherman Hospital in Elgin, Illinois, service as a nurse in the orthopedic unit at Evanston Hospital, and in the Carle Clinic in Urbana, Illinois. Thus, Ms. Huber is thoroughly qualified to provide instruction in the SVC Nursing Program.

### 2. Demonstrated Teaching Ability

Since joining the SVC faculty in 1976\*, Ms. Huber has received consistently positive evaluations by her supervisors. She is regarded as an excellent instructor by the students in the LPN Program and is respected by her colleagues as an important member of the nursing faculty. Ms. Huber also brings a great deal of enthusiasm to her instruction--which is appreciated by the students. In general, she is regarded as one of the most dependable and professional members of the LPN faculty.

\*Ms. Huber was first employed as a full-time faculty member in 1976 for a one year period. She then taught for the college on a part-time basis until January of 1980, when she received a full-time faculty appointment. As of the end of the 1982-83 school year she will have completed three and one-half years of continuous full-time service and is, therefore, eligible for tenure for the 1983-84 school year.

3. Interest in Students as Individuals

Ms. Huber is well liked by her students and spends a great deal of time working with them on an individual basis. The nature of the LPN Program requires a lot of one to one instruction--especially the extensive clinical component. Ms. Huber works well in this type of situation. In general, she has good rapport with her students and is respected as an instructor.

4. Understanding of the Comprehensive Community College Program

Ms. Huber has successfully taught in the LPN Program since 1976--which would indicate that she has a good grasp of the community college mission. She also attended a community college for two years and has taken an active part in the life of the college during her tenure at SVC. It is noteworthy that the LPN Program has a lot of adult students enrolled and Ms. Huber works well with them.

5. Potential for Continued Professional Growth

There is little doubt about the continued professional development of this faculty member. She will complete her BSN in May and can be expected to continue to take course work and attend workshops and seminars in the health care field.

6. Meritorious Service

Ms. Huber has served as class advisor to the LPN Club, participated in the High School Recruiting Program, and made presentations to area community groups on health care related topics. In general, she has a good record of providing strong support for the LPN Program and participating in the life of the college.

7. Number of Years in Present Rank

Ms. Huber was placed in her present rank upon initial appointment. This will be her first promotion.

DF/js

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 4, 1983

## MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *DFF*

RE: Recommendation to Promote Kathryn Lillyman to the Rank of Professor

The following information is offered in support of the recommendation to promote Kathryn Lillyman to the rank of professor.

### 1. Mastery of Subject Matter

Ms. Lillyman holds a BA in Spanish and English from Beloit College, a MA in Spanish from the University of Wisconsin, and has completed additional work from Laurence College, Rosary College, the University of Colorado, Middlebury College, the University of Arizona, Loyola University, Northern Illinois University, The University of San Diego, Mexico, Millersville State College, Pennsylvania, and Harvard University. She has completed 61 hours of graduate work beyond the MA degree in Spanish, English as a Second Language, French and Education. Thus, she is exceptionally well qualified in her academic area.

### 2. Demonstrated Teaching Ability

Since joining the faculty at Sauk Valley College in 1967, Ms. Lillyman has received excellent recommendations by all of her supervisors. She has successfully taught Spanish, English, Spanish Culture, English as a Second Language and French. In all of these assignments she has demonstrated the ability to provide effective instruction for the diverse student population served by the college.

### 3. Interest in Students as Individuals

Ms. Lillyman has a good record of working closely with her students. This is especially the case with her language students who usually complete four semesters of work in her classes. She also works well with adult students and spends a great deal of time encouraging them in their studies. The Spanish program has been a strong language program since 1967--due to Ms. Lillyman's efforts, and especially due to the good relationship that she has always maintained with her students.

4. Understanding of the Comprehensive Community College Program

Ms. Lillyman has successfully taught the wide range of students attending SVC for the past 16 years. She has also served on most every college committee, taken an active part in the college recruiting program, and been a full participant in the life of the college. In addition, she has completed course work in the community college area and adult education. Thus, she has a good understanding of the community college mission.

5. Potential for Continued Professional Growth

This instructor shows every promise of continuing to grow professionally for many years into the future. Since coming to SVC in 1967 she has continued her graduate studies and retrained to handle new responsibilities on two occasions (ESL and French). Ms. Lillyman has also been, and continues to be, active in professional language associations at both the state and national level. In general, she is a genuine self-renewing professional who will continue to grow throughout the balance of her career.

6. Meritorious Service

During the past 16 years Ms. Lillyman has demonstrated a real dedication to the college. She has been active in the college committee structure, worked in the recruitment and fair booth program, worked for all four referenda, participated in the College Speakers Bureau Program, and willingly taken on new assignments in response to student and community need. Her work with the ESL Program, French Program, and Survival Spanish Program in recent years is especially noteworthy. Also, she has been an active contributor to professional language associations at the state and national level. She has given professional presentations at state and national conferences on numerous occasions and presented a paper entitled, "Survival Spanish Language for Careers" at the Fifty-Ninth Annual Meeting of the American Association of Teachers of Spanish and Portuguese in Madrid, Spain in 1978. Finally, it should be noted that Ms. Lillyman was listed in Marquis Who's Who of American Women in 1978. Thus, Ms. Lillyman is truly a "meritorious" faculty member in every sense of the word.

7. Number of Years in Present Rank

Ms. Lillyman received her last promotion in 1974.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 4, 1983

## MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *DFF*

RE: Recommendation to Promote Ruth Hedstrom to the Rank of Associate Professor

The following information is offered in support of the recommendation to promote Ruth Hedstrom to the rank of associate professor.

### 1. Mastery of Subject Matter

Ms. Hedstrom holds a Bachelor of Music degree from Eastman School of Music of the University of Rochester, New York, a Master of Music degree from Northern Illinois University and is currently completing work on a CAS in Music from NIU. At the end of this year she will have completed 30 graduate hours beyond the Master's degree. In addition, Ms. Hedstrom is an outstanding performer and regularly performs as a pianist with the NIU Music Department. Thus, she is thoroughly qualified as a music teacher and performer.

### 2. Demonstrated Teaching Ability

Since joining the SVC faculty in 1973, Ms. Hedstrom has established a consistent record of excellence as a teacher in both the classroom, in working with individual students in the applied music courses, and in working with the SVC Concert Choir. Her evaluations over the years have been consistently positive and she is highly regarded by both her students and colleagues as a music teacher. She has demonstrated the ability to provide effective instruction for the wide variety of types of students enrolled in music courses--from music majors in the music theory courses to general students enrolled in the survey courses.

### 3. Interest in Students as Individuals

The nature of the music program requires a great deal of one to one instruction. This is especially the case in the applied music courses and in working with the Concert Choir. Ms. Hedstrom willingly spends time with her students in order to foster their talent and stimulate their interest in music. This is a year around commitment that carries over from semester to semester (and even year to year). Ms. Hedstrom measures up well in this respect.

4. Understanding of the Comprehensive Community College Program

Since joining the faculty in 1973, Ms. Hedstrom has successfully taught all types of students enrolled in music courses. This includes transfer students, career ed students, music majors and adult students enrolling in music classes for personal enrichment. In addition, she has worked with the Concert Choir since coming to SVC--which serves the important function of taking one of the finer programs offered by the college out to the community on two major concert tours each year. Ms. Hedstrom's excellent performance of this wide range of professional duties is ample evidence of her thorough understanding of the community college mission.

5. Potential for Continued Professional Growth

Ms. Hedstrom shows every potential for continued professional development. She has continued her graduate studies at NIU since being admitted to the Graduate School in 1976. Also, her work as a performer at NIU, at SVC, and throughout the SVC community shows a high level of professionalism on the part of Ms. Hedstrom. There is every indication that this record will be continued in future years.

6. Meritorious Service

Ms. Hedstrom measures up well in this area. Her contribution to the Concert Choir, the Madrigal Dinners, and to the college music program is outstanding. Also, her record of piano recitals throughout the community is testimony to her meritorious service to the college. Ms. Hedstrom is a credit to the music program, the faculty and to the college.

7. Number of Years in Present Rank

Ms. Hedstrom received her last promotion in 1980.

DF/js

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 3, 1983

## MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *DFF*

RE: Recommendation to Promote Karen Pinter to the Rank of Professor

The following information is offered in support of the recommendation to promote Karen Pinter to the rank of professor.

### 1. Mastery of Subject Matter

Ms. Pinter holds a BS degree in English and Speech from Western Illinois University, a MA in Literature from Middlebury College, and 69 additional hours of post masters graduate work in English, Reading, Education and English as a Second Language from Western Illinois University, Illinois State University, Middlebury College, Temple University and Northern Illinois University. Currently, she is completing an academic year fellowship at NIU and fulfilling the courses and residency requirement for a doctorate. Thus, Ms. Pinter is thoroughly qualified for her instructional assignment in English, Reading, and Academic Skills.

### 2. Demonstrated Teaching Ability

Ms. Pinter has had excellent evaluations by all of her supervisors since coming to SVC in 1967. She has an excellent record as an English teacher and, since 1971, an instructor in the Academic Skills Center and played a major role in developing the curriculum in that area. She also pioneered the ESL Program and the ENG 206 - Colloquia in Literature course. Ms. Pinter is highly regarded by both her students and colleagues as an excellent instructor.

### 3. Interest in Students as Individuals

Ms. Pinter has always had excellent rapport with her students. She especially has a great deal of understanding and empathy for the students enrolled in the remedial and developmental area and has always spent a great deal of time both in and out of class helping them. This is of special importance for the many special needs students enrolled in courses in the Academic Skills Center.

4. Understanding of the Comprehensive Community College Program

Ms. Pinter has demonstrated a genuine understanding of the community college mission by providing excellent instruction for the diverse student population enrolled in English, Reading, and Academic Skills courses for the past 16 years. She has successfully taught transfer students, career education students, and remedial-developmental students during her tenure at SVC. In addition, she has completed a substantial body of course work in learning theory and the community college curriculum as part of her graduate studies. Thus, both Ms. Pinter's academic training and teaching record since coming to SVC in 1967 clearly demonstrate her understanding of the community college mission.

5. Potential for Continued Professional Growth

Ms. Pinter shows every promise of continuing to grow professionally during future years. As a life long graduate student, scholar, and teacher--she can be expected to continue to expand her knowledge and interests and engage in constant self-renewal. She is currently working hard on completing her doctorate from NIU and is making excellent progress. It is noteworthy that Ms. Pinter has assumed major new responsibilities and new teaching challenges at least three different times since coming to SVC. This pattern can be expected to continue in the future.

6. Meritorious Service

During the past 16 years Ms. Pinter has established an exemplary record of working for the college. She has made numerous presentations to area professional and civic groups, has served on nearly every college committee over the years, and served a term as President of the Sauk Valley College Faculty Association. Ms. Pinter has always given unstintingly of her time and effort to serve the college. She is one of those special people whose contributions to the college and the faculty are important for the success of the institution.

7. Number of Years in Present Rank

Ms. Pinter received her last promotion in 1977.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE January 3, 1983

## MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *DFF*

RE: Recommendation to Promote Betty Orlowski to the Rank of Associate Professor

The following information is offered in support of the recommendation to promote Betty Orlowski to the rank of Associate Professor.

### 1. Mastery of Subject Matter

Ms. Orlowski will have completed 30 graduate hours beyond the master's degree and earned her CAS Degree in Curriculum and Supervision from Northern Illinois University by the end of the current school year. In addition, she holds a BS of Ed in education and a MS in Audio-visual Education with a minor in Library Science. Thus, Ms. Orlowski is well qualified for her position as the AV Specialist in the Learning Resources Center. Her extensive training in education and the community college curriculum area is of considerable benefit to her role in providing the audio-visual support for the instructional program at SVC.

### 2. Demonstrated Ability in Assignment

Ms. Orlowski has had consistently positive evaluations since being assigned to the faculty in 1976. She is highly regarded by her colleagues for her professional AV services and has a good record of supporting the instructional program. Her work with new faculty members each year to help them to begin to effectively use the AV services is especially noteworthy. In addition, she does a good job in caring for the equipment entrusted to her area of responsibility. This is especially exemplary in view of the large number of part-time faculty members who use the AV equipment.

### 3. Interest in Students as Individuals

Ms. Orlowski has a good record of responding to student AV needs. Her office, which directly serves a great many students on a daily basis, has a good reputation for being helpful and cooperative in providing auto-tutorial equipment for the students who use the AV Center.

4. Understanding of the Comprehensive Community College Program

Both Ms. Orlowski's academic training and experience at SVC reflect an excellent understanding of the mission of the community college. During the 1981-82 school year she carried out an extensive research project on community college general education requirements. This project is currently being used by the Curriculum Committee in its review of general education requirements for the degree programs listed in the SVC catalog. This project, along with her course work in the community college curriculum area, clearly reflect an understanding of the role of the community college.

5. Potential for Continued Professional Growth

There is little doubt about the continued professional development of this faculty member. Her record over the past 10 years clearly reflects a professional person who will continue to grow. The fact that Ms. Orlowski returned to college as an adult with family responsibilities and has earned four degrees since 1971 would indicate a good potential for continued professional growth. In this regard Ms. Orlowski has truly become a self-actualized person and a valued member of the faculty.

6. Meritorious Service

Ms. Orlowski has been an active member on college committees during the period since joining the faculty in 1976 and has participated in both of the 1978-79 referendum efforts. Her AV assistance to the Referendum Speakers Bureau was invaluable. In addition, she has provided generous assistance to Ralph Gelander, John Sagmoe, and Dick Holtam in preparing slide shows for student recruitment and the SVC Fair Booth. Finally, it should be noted that, prior to the passage of the copyright law and regulations, she willingly taped TV programs for faculty members, often during the evening on her own time. She also has a good record of service to area community and civic groups--who call on her for assistance with AV needs on a fairly regular basis. This has helped to generate community good will for the college. In general, Ms. Orlowski has given a considerable amount of valuable service to the college over the years.

7. Number of Years in Present Rank

Ms. Orlowski received her promotion to her present rank in 1979.

For Board Meeting of  
February 22, 1983

Agenda Item G-1

ACKNOWLEDGMENT OF DONATION

The Sauk Valley College Learning Resource Center has received a \$1,000 donation in the memory of Freya Lazier of Dixon, who died February 1st.

RECOMMENDATION: It is recommended that the Board acknowledge this generous donation and forward an appropriate letter of appreciation to the family.

For Board Meeting of  
February 22, 1983

Agenda Item G-2

NEW DEGREE PROGRAM APPROVAL

Heating, Refrigeration, Air Conditioning,  
and Solar Energy

For several years we have been monitoring the need for expanding our current certificate program in Heating, Refrigeration, Air Conditioning and Solar Energy into a degree program. We have worked closely with our advisory committee in this regards, who in a meeting May 21, 1982 recommended that "the college should consider offering an Associate in Applied Science Degree" in this area. Subsequent to this, our staff and curriculum committee had endorsed this new degree program.

This proposed action, then, would represent an upgrading of our current certificate program which we offer now. Essentially, this will add the general education requirements to enable students to earn the AAS degree. No new faculty position will need to be added.

RECOMMENDATION: It is recommended that the Associate of Applied Science Degree program be approved for Heating, Refrigeration, Air Conditioning and Solar Energy.

For Board Meeting of  
February 22, 1983

Agenda Item I-1

#### FALL TUITION REPORT

In accordance with the auditor's recommendations for past years, we are reporting here the tuition income financial data for the Fall Semester of 1982.

This data indicates that the midterm semester hours of credit increased from 23,514 to 26,308, or a percentage increase of credit hours of 11.9%. Due to deduction adjustments against tuition receipts, the increase thereof does not equal the credit hour increase by several percentage points. The tuition revenue of \$598,094 falls \$620 short of that which was actually budgeted.

The bad debt write-offs for this semester are considerably greater than in our prior experience and consist of Financial Aid Hold lists of \$3,575, Cosmetology tuition increase waivers of \$1,290, Illinois Office of Education rejections of \$9,638, and other miscellaneous net gains of \$180.99.

NET TUITION RECEIPTS AND DEDUCTIONS

<u>Deductions and Tuition</u>	<u>Fall 1974</u>	<u>Fall 1975</u>	<u>Fall 1976</u>	<u>Fall 1977</u>	<u>Fall 1978</u>	<u>Fall 1979</u>	<u>Fall 1980</u>	<u>Fall 1981</u>	<u>Fall 1982</u>
1. Tuition Refunds	7,952.00	13,781.00	15,483.50	14,449.60	12,932.80	13,271.00	21,330.00	20,337.10	27,480.00
2. Employee Waivers	2,979.60	3,978.80	5,516.00	5,663.00	4,851.00	7,799.40	4,035.40	6,738.60	10,442.60
3. Bad Debts	---	---	412.00	6,464.00	4,161.60	6,488.63	960.00	1,975.72	14,322.01
4. Senior Citizens	2,223.00	6,283.20	8,313.20	22,719.00	22,905.00	31,281.60	32,090.20	32,870.00	38,625.40
5. EOG Waivers	300.00	1,328.00	1,634.00	1,613.00	1,536.00	500.00	-0-	-0-	-0-
6. Achievement Awards	---	---	---	---	---	---	---	---	5,590.00
7. Total Deductions	13,454.60	25,371.00	31,358.70	50,908.60	46,386.40	59,340.63	58,415.60	61,921.42	96,460.01
8. Actual Tuition Receipts	265,615.46	400,030.26	365,419.75	367,100.78	336,228.37	409,848.40	491,230.18	435,079.65	598,094.39
9. Actual Mid-term Cr.Hrs.	20,436	28,471	26,291	25,645	23,018	22,059	26,198	23,514	26,308
10. Tuition Received/Mid-term Credit Hours (Line 7+8)	13.00	14.05	13.90	14.31	14.61	18.58	18.75	18.50	22.73
11. Tuition Charged/Cr.Hr.	13.00	14.00	14.00	15.00	15.00	19.00	19.00	19.00	24.00
12. Variable/Credit Hours	-0-	+ .05	- .10	- .69	- .39	- .42	- .25	- .50	-1.27

For Board Meeting of  
February 22, 1983

Agenda Item I-2

UTILITY COST INFORMATION

The attached report gives an update on our utility costs as related to past and projected data.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE 1-28-83

## MEMORANDUM

RECEIVED

TO: Dr. Hal Garner

JAN 31 1983

FROM: Robert Edison

Bob  
Ofc. of the President

### RE: Utility Cost Information for Sauk Valley College

Enclosed herewith is a presentation of data relating to our utility cost and utilization for the past 9 years. This report updates the electrical and heating costs for Sauk Valley College through the year ended June 30, 1982. Some observations from this report would naturally be that our costs continue to increase at exorbitant rates regardless of the total utilization by the college. We should note that FY '82 did have slight increases from last year in both kilowatt hours and therms expended even though we continue to conserve as much as possible. This increase in utilization is still reflected by a reduction in the therms per degree day but more than offset by rate increases as well as a substantial increase of 9.3% in the number of degree days in FY '82 over FY '81.

Other observations are submitted as follows:

- A) Our gross square feet of 444.50 per FTE exceeds the available space in other public community colleges by 254.7 gross square feet per FTE, or 134% more than that which is available as a state average.
- B) Our net assignable square feet of 242.29 per FTE exceeds the available space in other public community colleges by 143.1 net assignable square feet per FTE, or 144% more than that which is available as a state average.
- C) The attached table which indicates the cost per gross square foot for utility costs shows Sauk Valley College at an FY '81 cost of 68¢ per foot against a state average of \$1.00 per foot. It should be noted that only three other colleges in the state are less than 68¢ per square foot.

### 1982-83 BUDGET POSITION

In reviewing the year to date through December, 1982, I would inform you that electricity utilization is down approximately 1% and demand utilization is down 5%, but the dollar costs are now 7% greater than last year.

Gas utilization shows an 8½% decrease in the therms utilized but also indicates a 4% increase in the costs for the same period of time.

Dr. Garner  
1-28-83  
Page #2

As a point of caution it is also true that we have not absorbed the most recent full annual rate increase from Northern Illinois Gas, nor have we yet felt the effect of any of the most recent increases from the Commonwealth Edison Company.

Based upon limited knowledge and with the hopeful projection of another six (6) months of weather equal to the past six (6) months I am estimating that we will quite possibly have a savings in our FY '83 utility budget of approximately \$26,000.

1983-84 BUDGET PROJECTION

Based upon publicity and recommendations by various organizations, including the ICCB and the State Board of Education, I would now plan to increase our utility budget for FY '84 by approximately 15%, with this amount basically being estimated as potential rate increases but without adequate allowance on coverage should we endure a winter comparable to FY '77, '78, or '79.

RE:fsb

GAS (MAIN METER ONLY)

	<b>Cumulative Therms Used</b>	<b>Cumulative Dollars Charges</b>	<b>Cumulative Cost per Therm</b>	<b>% Cost Increase per Therm over prior year</b>	<b>Cumulative Cost Increase per Therm over 1973-74</b>	<b>Actual Degree Days per N.I.G.</b>	<b>Therms Per Degree Day</b>
1973-74	475,121.97	35,813.91	7.54¢	---	---	5,957	798
1974-75	497,336.75	50,852.11	10.2¢	35%	35%	6,227	799
1975-76	483,202.51	63,633.42	13.2¢	29%	75%	5,585	865
1976-77	534,016.01	90,611.96	17.0¢	29%	125%	6,841	781
1977-78	399,124.90	78,480.59	19.7¢	16%	161%	7,110	561
1978-79	381,530.60	85,982.87	22.5¢	14%	198%	7,068	540
1979-80	333,209.90	95,686.05	28.7¢	28%	281%	6,245	534
1980-81	316,909.00	96,052.36	30.3¢	6%	302%	6,077	521
1981-82	319,659.50	110,222.66	34.5¢	14%	358%	6,645	481

ELECTRICITY METER ONLY

	<i>Cumulative Demand K.W.</i>	<i>Cumulative K.W.H. Used</i>	<i>Cumulative Dollars Charged</i>	<i>Price/1000 K.W.H. Col. 3÷2</i>	<i>% Cost Increase per K.W.H. over prior year</i>	<i>Cumulative Cost Increase per K.W.H. over 1973-74</i>
1973-74	11,468	3,616,480	\$ 69,909	\$ 1.93	---	---
1974-75	10,985	3,811,320	88,683	2.32	20%	20%
1975-76	11,695	4,046,120	105,255	2.60	12%	35%
1976-77	11,098	3,937,820	107,763	2.63	5%	41%
1977-78	9,785	3,186,940	103,367	3.24	19%	68%
1978-79	9,182	2,990,960	106,111	3.54	9%	83%
1979-80	9,744	2,868,100	125,183	4.36	23%	126%
1980-81	9,335	2,781,240	148,801	5.35	23%	177%
1981-82	10,437	2,810,280	181,491	6.46	21%	234%

## Illinois Community College Board

Table IV-11

GROSS SQUARE FEET OF FACILITIES PER FTE ON-CAMPUS DAY STUDENT  
 (STATE APPROPRIATED, LOCALLY FUNDED, COMPLETED,  
 UNDER CONSTRUCTION, AND APPROPRIATED)

Dist. No.	District/ Campus Name	10th Day On-Campus Day FTE	State Financed GSF	Local Funded GSF	Temporary GSF	Total GSF/FTE
501	Kaskaskia	1208	134.49	9.47	32.91	176.88
502	DuPage	6752	94.12	47.83	5.92	147.87
503	Black Hawk Quad Cities	2669	128.56	0.0	0.0	128.56
	East	566	112.37	0.0	44.10	156.47
504	Triton	6167	118.25	1.17	0.0	119.41
505	Parkland	3361	113.20	13.46	0.0	126.66
506	Sauk Valley	913	388.60	55.90	0.0	444.50
507	Danville	1516	121.47	0.0	138.06	259.53
508	Chicago Kennedy-King	3159	213.31	0.0	0.0	213.31
	Loop	2215	0.0	155.57	67.74	223.31
	Malcolm X	2141	248.02	0.0	0.0	248.02
	Truman	2527	173.13	24.85	0.0	197.98
	Olive-Harvey	2171	0.0	164.44	53.83	218.27
	Daley	1796	0.0	198.78	54.96	253.74
	Wilbur Wright	2621	91.72	0.0	1.67	93.40
	Urban Skills	135	0.0	1381.48	0.0	1381.48
	City-Wide	0	0.0	0.0	0.0	0.0
509	Elgin	1804	113.30	57.16	0.0	170.46
510	Thornton	2471	176.55	12.17	48.56	237.28
511	Rock Valley	2884	107.27	22.12	11.23	140.62
512	Harper	5351	112.28	22.69	0.0	134.97
513	Illinois Valley	1945	155.15	0.0	0.0	155.15
514	Illinois Central	4321	105.36	32.07	13.48	150.91
515	Prairie State	1769	149.57	10.65	33.54	193.77
516	Waubonsee	1393	176.30	13.37	38.98	228.65
517	Lake Land	2274	93.55	0.0	10.65	104.20
518	Carl Sandburg	529	205.72	53.58	66.60	325.90
519	Highland	976	148.23	90.61	43.14	281.99
520	Kankakee	1010	174.23	17.84	34.40	226.46
521	Rend Lake	1136	156.09	42.93	0.0	199.02
522	Belleville	2828	101.48	1.44	1.56	104.47
523	Kishwaukee	1155	104.51	29.75	29.59	163.85
524	Moraine Valley	4112	85.50	11.21	20.27	116.99
525	Joliet	3075	131.79	0.0	0.0	131.79
526	Lincoln Land	2441	114.46	13.60	0.0	128.06
527	Morton	1142	194.47	5.74	0.0	200.21
528	McHenry	949	149.84	30.80	0.0	180.63
529	Illinois Eastern Lincoln Trail	808	111.96	16.96	20.22	149.15
	Oliny Central	635	177.36	41.15	57.22	275.74
	Wabash Valley	896	113.72	77.91	0.0	191.63
	Frontier	78	0.0	134.56	18.96	153.53
530	Logan	1436	99.50	15.67	30.82	145.99
531	Shawnee	445	224.20	49.22	0.0	273.41
532	Lake County	3170	94.76	15.28	20.53	130.57
533	Southeastern	675	157.15	47.27	44.86	249.28
534	Spoon River	763	192.31	0.0	0.0	192.31
535	Oakton	2732	101.20	13.65	0.0	114.85
536	Lewis & Clark	1467	80.93	0.0	103.98	184.91
537	Richland	1048	0.0	0.0	69.56	69.56
539	John Wood	200	74.88	0.0	180.34	255.22
601	State Comm. Coll.	340	154.76	34.57	140.79	330.12
	TOTAL	98675				
	AVERAGES (excluding Urban Skills and City-Wide)	98675	128.07	32.36	29.36	189.79

Source of Data: RAMP/CC Tables C1.0 and C1.1  
 10th Day Enrollment Report

## Illinois Community College Board

Table IV-12

NET ASSIGNABLE SQUARE FEET OF PERMANENT FACILITIES PER FTE ON-CAMPUS DAY STUDENT BY ROOM USE CATEGORY  
(STATE APPROPRIATED, LOCALLY FUNDED, COMPLETED, UNDER CONSTRUCTION, AND APPROPRIATED)

District/ District/ Campus Name	10th Day On-Campus Day FTE	Classrooms	Labs	Offices	Study Library	Athletic P. E.	Special Use	Theater Aud.	General Use	All Other & Unclass.	Total NASF
01 Kaskaskia	1208	9.93	25.17	8.54	12.64	13.84	1.20	7.42	11.68	4.97	95.38
02 DuPage	6752	10.45	21.86	16.87	11.92	10.68	1.30	1.92	13.07	6.51	94.59
03 Black Hawk											
Quad Cities	2669	9.85	17.64	10.83	9.89	16.88	5.51	0.0	11.18	3.58	85.37
East	566	9.30	24.50	11.15	9.92	0.0	0.64	3.37	11.87	6.43	77.16
04 Triton	6167	14.74	27.09	12.36	4.36	6.89	2.67	1.30	10.08	2.99	82.50
05 Parkland	3361	9.58	25.58	11.40	7.61	8.11	0.96	0.0	12.64	3.36	79.24
06 Sauk Valley	913	22.96	88.50	26.78	14.35	12.05	5.74	0.0	26.57	45.34	242.29
07 Danville	1516	8.87	27.85	5.67	6.15	17.08	2.13	0.0	9.10	3.01	79.85
08 Chicago											
Kennedy-King	3159	21.71	45.01	20.43	9.02	17.96	4.43	2.65	15.19	4.62	141.01
Loop	2215	26.27	16.17	26.95	8.71	0.0	1.94	0.0	2.62	18.46	101.13
Malcolm X	2141	20.57	23.03	25.13	21.92	8.22	13.53	1.54	18.84	4.38	137.16
Truman	2527	23.61	17.61	15.42	15.35	11.71	4.75	4.75	15.05	1.61	109.88
Olive-Harvey	2171	18.54	16.78	15.81	11.98	14.18	0.0	6.77	2.30	27.09	113.45
Daley	1796	22.41	20.28	19.11	14.48	17.14	0.0	8.22	2.78	32.75	137.18
Wilbur Wright	2621	7.23	9.89	7.14	5.03	5.62	5.29	2.77	3.74	4.16	50.86
Urban Skills	135	107.78	414.96	123.76	62.22	0.0	0.0	0.0	129.19	136.67	974.58
City-Wide	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
09 Elgin	1804	21.80	36.05	14.21	8.45	8.73	1.98	0.0	14.93	3.90	110.05
10 Thornton	2471	19.27	29.48	20.05	11.32	8.75	2.84	4.98	16.73	4.11	117.53
11 Rock Valley	2864	11.79	19.94	10.51	13.85	11.89	7.64	1.91	10.78	5.04	93.35
12 Harper	5351	15.40	22.67	13.03	6.21	10.67	3.22	0.0	11.01	2.78	84.98
13 Illinois Valley	1945	14.41	33.86	10.29	13.83	17.14	0.0	9.87	0.0	12.21	111.61
14 Illinois Central	4321	11.27	25.98	13.01	7.08	4.48	4.95	3.00	19.08	8.05	96.90
15 Prairie State	1769	20.80	31.82	14.59	9.77	5.70	2.66	0.04	13.09	4.50	102.98
16 Waubonsee	1393	12.33	46.38	13.94	15.07	13.08	8.69	3.22	8.44	4.22	125.37
17 Lake Land	2274	12.09	21.60	9.46	12.59	8.79	1.56	0.40	5.36	0.83	72.68
18 Carl Sandburg	529	27.27	59.57	29.56	21.05	26.09	2.50	6.48	14.94	1.57	189.03
19 Highland	976	18.37	42.03	10.34	12.81	16.02	5.64	5.09	3.45	50.01	163.76
20 Kankakee	1010	22.34	42.62	23.73	18.05	0.0	7.50	10.96	0.0	12.47	137.68
21 Rend Lake	1136	16.61	47.21	15.92	14.66	9.19	6.03	5.46	18.63	10.81	144.54
22 Belleville	2828	10.69	17.97	7.25	7.25	4.65	1.73	1.46	6.66	1.84	59.48
23 Kishwaukee	1155	9.86	38.11	10.19	8.40	5.80	12.82	0.0	8.86	1.54	95.58
24 Moraine Valley	4112	13.63	14.42	10.67	6.91	3.78	4.54	0.0	6.95	5.50	66.41
25 Joliet	3075	18.18	33.45	11.15	10.24	3.35	4.84	1.70	13.10	1.06	97.06
26 Lincoln Land	2441	13.00	17.79	11.61	12.21	9.36	3.46	0.30	15.30	5.77	88.81
27 Morton	1142	13.37	40.93	18.68	12.09	15.79	2.45	6.08	15.07	6.99	131.44
28 McHenry	949	20.73	36.49	18.70	13.36	0.0	8.17	0.0	27.27	6.74	131.46
29 Illinois Eastern											
Lincoln Trail	808	14.69	18.64	9.95	7.96	12.04	21.44	8.29	10.91	0.19	104.12
Olney Central	635	18.10	37.45	19.65	21.42	16.82	5.96	7.90	23.48	2.51	153.28
Wabash Valley	896	17.98	49.88	11.94	6.41	23.37	6.05	8.81	12.67	7.06	144.16
Frontier	78	45.76	11.12	32.03	11.68	0.0	0.0	0.0	0.0	1.67	102.24
30 Logan	1436	11.28	22.85	7.54	7.67	10.81	1.11	0.0	13.37	1.08	75.72
31 Shawnee	445	42.19	46.95	22.96	21.31	16.18	14.15	0.0	27.70	16.60	208.05
32 Lake County	3170	11.63	22.05	9.53	14.13	1.46	4.95	0.0	7.73	5.42	76.88
33 Southeastern	675	15.49	23.67	17.67	15.89	31.60	5.50	8.90	19.71	0.0	138.44
34 Spoon River	763	20.67	60.17	16.49	16.54	0.0	0.0	0.0	16.21	8.53	138.61
35 Oaktown	2732	13.12	20.43	17.11	5.28	0.0	8.97	0.30	5.81	8.60	79.61
36 Lewis & Clark	1467	5.54	25.73	8.35	0.13	0.0	1.70	2.85	3.24	4.16	51.69
37 Richland	1048	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
38 John Wood	200	8.05	1.33	3.06	0.0	0.0	0.0	4.16	47.69	0.0	64.29
01 State Comm. College	840	25.70	61.20	20.57	8.31	0.0	2.85	3.52	10.52	6.83	139.52
<b>TOTALS</b>		<b>98675</b>									

WEIGHTED AVERAGES  
excluding Urban Skills,  
City-Wide, Richland)if Data: RAMP/CC Tables C1.0 and C1.1  
10th Day Enrollment Report

## Illinois Community College Board

Table IV-16

ENERGY USAGE AND COSTS AT ILLINOIS PUBLIC COMMUNITY COLLEGES  
FISCAL YEAR 1979 AND FISCAL YEAR 1981

Dist.	District/ Sch.	Campus Name	FY 1979 BTU's/GSF	FY 1981 BTU's/GSF	Percent Change FY79 - FY81	FY 1979 Cost/GSF	FY 1981 Cost/GSF	Percent Change FY79 - FY81
501	Kaskaskia		\$ 118277.60	\$ 102451.21	-13.38%	\$0.71	\$0.75	6.54%
502	DuPage		211600.66	174882.95	-17.35	1.17	1.52	29.87
503	Black Hawk							
	Quad Cities		171523.57	136864.17	-20.21	0.80	0.85	6.67
	East		95550.61	57137.52	-40.20	0.79	0.62	21.78
504	Triton		167417.98	122503.04	-26.83	0.82	0.95	15.62
505	Parkland		144186.20	129668.79	-10.07	0.53	0.66	25.69
506	Sauk Valley		133640.91	113808.84	-14.84	0.53	0.68	27.48
507	Danville		132796.48	120262.47	-9.44	0.47	0.60	26.39
508	Chicago							
	Kennedy-King		237352.00	132545.00	-44.16	1.34	1.02	-23.88
	Loop		120435.83	105273.96	-12.59	0.54	0.67	23.05
	Malcolm X		259161.13	134315.37	-48.17	1.33	1.12	15.74
	Truman		124781.19	87647.03	-29.76	0.88	0.97	10.78
	Olive-Harvey		134494.89	106213.81	-21.03	1.14	2.02	77.50
	Daley		214983.00	114435.26	-46.77	1.15	1.59	37.49
	Wilbur-Wright		119227.92	109353.15	-8.28	0.73	0.93	26.63
	Urban Skills		106487.14	80873.18	-24.05	1.08	0.92	-14.40
	City-Wide		0.0	0.0	0.0	0.0	0.0	0.0
509	Elgin		192799.33	163236.26	-15.33	0.92	1.20	30.25
510	Thornton		137809.80	123149.97	-10.64	0.83	0.95	15.46
511	Rock Valley		211025.77	222172.41	5.28	0.88	1.16	31.11
512	Harper		171925.02	159111.95	-7.45	0.85	1.13	33.65
513	Illinois Valley		118655.61	103320.05	-12.92	0.63	0.70	11.05
514	Illinois Central		112760.66	85144.76	-24.49	0.81	0.86	6.10
515	Prairie State		158244.37	114367.14	-27.73	0.81	1.04	28.53
516	Waubonsee		143998.68	126932.18	-11.85	0.68	0.86	26.17
517	Lake Land		177418.62	141033.77	-20.51	0.95	1.01	6.22
518	Carl Sandburg		132552.81	125835.06	-5.07	0.85	0.88	3.29
519	Highland		81535.72	76890.26	-5.70	0.68	0.99	46.38
520	Kankakee		151670.35	133281.45	-12.12	0.77	0.96	24.97
521	Rend Lake		138404.78	102979.03	-25.60	0.85	0.86	1.03
522	Belleville		125806.27	135681.13	7.85	0.81	1.11	36.42
523	Kishwaukee		181247.87	156839.04	-13.47	0.81	1.02	27.01
524	Moraine Valley		111045.04	110222.04	-0.74	0.68	0.87	27.88
525	Joliet		128026.22	121035.07	-5.46	0.65	0.91	40.95
526	Lincoln Land		177678.90	173202.52	-2.52	1.02	1.34	30.60
527	Morton		131037.10	115685.63	-11.72	0.82	1.10	34.52
528	McHenry		191997.82	133852.82	-30.28	1.12	1.16	4.20
529	Illinois Eastern							
	Lincoln Trail		172015.71	128704.03	-25.18	1.36	1.12	-17.61
	Olney Central		101143.61	89738.04	-11.28	0.85	0.94	11.13
	Wabash Valley		145152.56	83780.53	-42.28	1.13	0.72	-36.52
	Frontier		177231.96	44286.20	-75.01	1.29	0.95	-26.07
530	Logan		89247.39	72614.65	-18.64	0.49	0.46	-7.21
531	Shawnee		105407.89	85091.29	-19.27	0.81	0.96	19.38
532	Lake County		102421.36	92145.28	-10.03	0.76	0.90	18.27
533	Southeastern		67105.58	62890.99	-6.28	0.72	0.88	23.57
534	Spoon River		137797.99	105057.59	-23.76	1.35	1.32	-2.02
535	Oakton		149606.12	143220.73	-4.27	0.79	1.80	126.51
536	Lewis & Clark		210935.19	153837.92	-27.07	0.88	0.88	0.31
537	Richland		0.0	109632.86	0.0	0.0	0.97	0.0
539	John Wood		0.0	0.0	0.0	0.0	0.0	0.0
601	State Comm. College		46947.40	57239.67	21.92	0.57	0.73	28.58
	AVERAGE		\$144430.98	\$129901.45	-10.08%	\$ .81	\$1.00	23.48%

BTU's = British Thermal Units

GSF = Gross Square Feet

Source of Data: RAMP/CC Table 1.7

For Board Meeting of  
February 22, 1983

Agenda Item I-3

IMPACT OF GOVERNOR'S PROPOSED  
STATE TAX INCREASES

The impact on Community Colleges, of the Governor's proposed tax increase, is significant.

The attached materials highlight salient features of such an action, if it does, or does not, succeed.

TO: Chancellors and Presidents  
FROM: David Pierce  
DATE: February 9, 1983  
SUBJECT: Request for Help

RECEIVED

FEB 14 1983

*Ofc. of the President*

Unless state taxes are increased, we can expect a 10 per cent cut in state money available for community colleges next year.

That message was made clear in Governor Thompson's State of the State message on Tuesday evening. In a private session that morning, higher education was asked to support the Governor's drive for increased taxes.

I believe that the need for a tax increase is undeniable. When you have examined the facts, I think you will agree. For that reason I am asking you to study the enclosed material and to get involved in your community as an advocate for increased tax revenue.

The Governor has made specific recommendations for tax increases. The General Assembly is now considering those recommendations. The final action taken by our legislators will be influenced significantly by what the legislators hear from their home districts. As the chief executive of a community college you are a key opinion-maker. Your personal involvement in the drive for increased taxes can help your legislators make up their minds.

Here are some facts to consider:

In Fiscal Year 1982 there was no growth in state dollars for community colleges. In the current fiscal year, 1983, we have already had a \$200 million cut in the state budget and the Governor says that we are another \$300 million short. This is an approximate five per cent shortage from the money budgeted at the beginning of the year. This year the shortfall will require cutting spending still further, borrowing for a short time and further reductions in the state reserve.

In addition to the above the state begins next fiscal year with \$650 million worth of obligations. If there are no new revenues next year, appropriations to higher education will be cut 10 per cent. That is a reduction of \$100 million. For community colleges that represents a decrease of approximately \$16 million. In addition, we would not regain the money cut this year.

The potential impact on scholarship aid is that 10,000 to 11,000 community college students will not get funding if the legislature doesn't pass a tax increase.

In a background paper accompanying the State of the State message, the Governor says, "The resources produced by the administration's resource plan will allow for significant funding increases for education programs within the guidelines set by the State Board of Education and the Board of Higher Education for Fiscal Year 1984". So, if tax increases are approved, we can expect some increased dollars next year, though the Governor warns there will be no "windfall" for government since most of the funds will already be obligated."

It is unlikely that community colleges will be able to provide the current level of services unless additional state money is forthcoming. A lack of that money will severely hamper our growing involvement in retraining the Illinois work force, in preparing for the coming high-tech revolution and in economic development.

It is unlikely that a tax increase will be approved unless the people understand the severe situation faced by those government agencies which rely on state revenue. I am asking you to consider getting involved in making that situation known in your community.

Your personal involvement through a press conference, or contacts with newspeople, would be very helpful. In addition, your willingness to discuss this matter with groups such as faculty members, the Chamber of Commerce, or others who are interested, and your personal contact with local legislators could significantly affect the outcome on this question.

Explain to them how the state's fiscal crisis affects your college. Illustrate with specific examples how a 10 per cent cut in state revenue would damage your programs. Explain to them why our colleges are worthy of support rather than cuts.

I am not suggesting that you specifically endorse the Governor's proposal. It may well be modified before final action is taken by the General Assembly. But it would be very helpful if you could indicate that the Governor is going in the right direction.

You have my thanks for your help.

**STATE OF ILLINOIS  
BOARD OF HIGHER EDUCATION**

**STATEMENT CONCERNING GOVERNOR JAMES R. THOMPSON'S  
STATE OF THE STATE ADDRESS**

William B. Browder, Chairman, and Richard D. Wagner, Executive Director

Last month, for the first time in its history, the Board of Higher Education urged the Governor and General Assembly to increase tax revenues in order to provide essential support for education. The Board took this step after carefully considering the effects of recent funding trends on Illinois colleges and universities. The Board concluded that additional revenues are the only viable means of preventing the erosion of quality and a substantial reduction in opportunities for higher education in Illinois.

The Governor's State of the State message strongly confirms the Board's judgment that increased tax revenues are critically needed. Governor Thompson indicated that the alternative to additional revenues is a ten percent, \$100 million, reduction from fiscal year 1983 higher education appropriations in fiscal year 1984.

As documented in the Board's fiscal year 1984 recommendations, Illinois' traditionally strong system of higher education has been substantially weakened by budgetary constraints. Further decreases in the level of State funding can only mean significant cuts in services or substandard programs at a time when a high quality system of higher education is vitally important to Illinois.

Higher education will play an important role as Illinois adjusts to changes in the world economy. Our ability to develop new technology and the skills needed to cope with a changing world depends on the quality of higher education in Illinois.

The Board of Higher Education's budget recommendations for fiscal year 1984 would provide critically needed resources in areas such as engineering, computer science, business, and occupational education. These resources, as well as the funds needed to pay unavoidable cost increases and competitive salaries, are essential to the continuing effectiveness of higher education.

In keeping with the Board of Higher Education's recent recommendation to the Governor and General Assembly, we applaud Governor Thompson's initiative to provide additional State revenues. Additional revenues are required to finance the needs identified in the Board of Higher Education budget recommendations, and we strongly believe that meeting these needs is important to the future of Illinois.

## SPECIFIC REFERENCES TO HIGHER EDUCATION

### FROM THE STATE OF THE STATE MESSAGE

All this time we have steadily been increasing the ability of our state's great system of higher education to prepare our citizens for the challenge of the world beyond. And, as we, like other states, find it necessary, indeed even imperative to expand and diversify our economic base, we look to higher education - our universities and community colleges, to do even more. To advance our opportunities in computer sciences, the development of new hardware and software, information systems, micro-electronics, and bio-technology. And we expect our community colleges to take the lead in offering people who have permanently lost their jobs — as traditional industries, like steel, and heavy machinery have changed and lessened their reliance upon man's labor.

We must be careful to understand exactly what is going on here. As we enter the 80's, jobs are lost not so much to the sun belt as they once were. For example, while a steel mill was shutting in Alabama last year, the same company was staying open, and planning to expand, in Illinois. While automobile plants are closing in California, our plants are open.

But while not many jobs are leaving Illinois for other states because of the business climate, many are being lost from our economy as industry changes. Shall an automaker or a steelworker be doomed to permanent unemployment — with devastating and tragic economic consequences for the family — because the number of these jobs has decreased? That is unacceptable to me as the Governor, and as a citizen, of this state. I believe it is unacceptable to you. We must substantially expand our effort at retraining these kinds of workers to give them, and others like them, a new chance in life. To paraphrase Lyndon Johnson, many Illinoisans live on the outskirts of hope. Our task is to help replace their despair with opportunity. And our system of higher education is ready — in fact eager, to respond to this challenge.

\* \* \* \* \*

Funding for higher education would have to decrease by \$100 million from present levels. This would force salary reductions, faculty and staff layoffs, elimination of programs, tuition increases, and, most importantly, would cripple efforts to advance our already solid base in high technology and job retraining programs. We would run the very real risk of watching other states pass us by in the acquisition of new hi-tech jobs which are undeniably coming to the Midwest.

## BACKGROUND PAPER TO THE STATE OF THE STATE MESSAGE

### FISCAL YEAR 1984: BUDGET CUTS A BELOW STANDARD OF DECENCY

...  
\*Cut universities and community colleges by 10 per cent or \$100 million.  
\*Layoff 1,000 faculty, eliminate academic programs, cut job training.  
\*30,000 student scholarships not funded.

\*\*\*\*\*

After spending obligations and restoration of some particularly severe budget reductions, Governor Thompson believes that additional priority should be given to strengthening our elementary, secondary and higher education systems. The budget requests of the State Board of Education and the Board of Higher Education have clearly identified the priority which should be given to important education priorities:

\*Strengthening math, science and computer instruction in elementary and high schools.

\*Retaining quality teachers.

\*Increasing training programs for hard-to-employ high school students.

\*Strengthening engineering and other technology-oriented programs in higher education.

\*Increasing support for jobs training and retraining programs in community colleges.

With new resources, significant advancement in these and other education priorities can allow the Illinois educational continuum — elementary school to university — to adhere to a standard of excellence.

Finally, the resources generated by this tax proposal place Illinois on a financial basis needed to support the priority spending demands of the next four years. This revenue plan will support the programs needed to maintain a standard of decency in human services and a standard of excellence in areas where Illinois should continue to be a leader: education, services to children and the elderly, and partnerships with local governments.

\*\*\*\*\*

### A STANDARD OF EXCELLENCE

Providing a basic, fundamental level of decent services is paramount to the purpose of a responsible government. But equally important is the need to maintain a standard of excellence in education. More than educating young people, educational systems today serve as a link in helping Illinois adapt to a rapidly changing, technologically-based society.

The emerging and enormous challenge ahead in this century and the decades beyond is to develop a system from elementary levels to the highest graduate degree which adequately prepares students for the jobs of tomorrow. Specifically, young people need to be taught those skills that will be critical to supplying the brain power of a technological economy -- math, science, computer skills and engineering.

Moreover, as this shift into new industries and high technology occurs, workers dislocated from some of the traditional employment areas will require new skills. Educational systems provide a basic and critical resource to assist communities, business and labor in developing needed job training programs.

The Education for Employment program begun by the administration last year is a major first step toward meeting those needs. This program is designed to focus on four areas — strengthening math and science education; making job training needs relevant to available jobs with emphasis on job retraining for agri-business, high technology and other growth occupations; expanding student access to higher education; and improving engineering education.

To achieve this, a close partnership must be maintained with community colleges and universities in order to design programs that are tailored to local training needs. Illinois has one of the finest educational systems from which to draw; yet funding patterns need to be reinforced and further substantive developments of education and job training programs need to be set on target.

\* \* \* \* \*

The major components of this Illinois comprehensive economic development plan seek to: ...

\*Develop a systematic program to retrain displaced workers for jobs of the future.

During the past six years, several job training programs have been developed throughout the state to assist minorities, youth, displaced homemakers, low-income individuals, welfare recipients, employees for new firms moving into the state, and dislocated workers who require new training skills.

One of these programs, the federal Comprehensive Employment Training Act, will be replaced on October 1 by the Federal Job Training Partnership Act. This new federal program will allow communities throughout the state to address issues of unemployment more effectively and efficiently at the local levels where the needs of workers, communities and businesses can be better served.

This year Illinois will establish an Economic Development Council to oversee the implementation of Illinois' economic development plan. This umbrella group, formed of business, government, education, labor and representatives from other interests, will serve as a direct link between economic development activities and the Governor's office.

## OTHER INFORMATION OF INTEREST FROM BACKGROUND PAPER

The structure of the Illinois corporate income tax provides an economic climate favorable to business growth. Illinois does not have a business personal property tax, but instead has replaced local personal property taxation with a more equitable 2.5 per cent corporate income tax. Multi-company enterprises benefit from Governor Thompson's recent provisions for taxation of domestic unitary companies, and from the exemption of foreign dividend income from state taxation. Illinois would continue to provide the benefits of federal accelerated depreciation schedules and an investment tax credit against the personal property replacement tax under Governor Thompson's tax proposal.

These proposed tax rate increases would not alter Illinois' favorable tax ranking among surrounding Midwestern and Great Lakes states. For example, only Indiana's 3 per cent individual income tax would be less than the new 4 per cent rate in Illinois. A proposed state corporate income tax of 5.6 per cent would exceed only Missouri (5 %), and Michigan's single business tax, which taxes a much broader revenue base. Even with the addition of the 2.5 per cent personal property replacement tax, the total Illinois corporate rate of 8.1 per cent compares very favorably with midwestern and industrial states.

\* \* \* \* \*

Recent Tax Foundation reports reveal that 30 states increased taxes in 1981, and 21 states responded likewise in 1982. In total, 40 states have increased broad-based or major excise taxes in the past two years. Unlike other states, Illinois has avoided new taxes and provided significant tax relief within the existing revenue system. In fact, there has been no major statewide tax increase since 1969.

\* \* \* \* \*

A replacement of local education property tax resources in exchange for state income tax dollars has also been proposed by the Tax Reform Commission. Governor Thompson has indicated agreement with the concept of reduced property tax resources for local schools in exchange for greater state support. However, before the Commission's specific recommendation for the removal of up to 50 per cent of the education fund tax rate can be implemented, several necessary steps must be taken. Any replacement of local school property tax resources should be considered in conjunction with at least these education finance reforms:

➤ \*State aid based on Resource Costs. The State Board of Education is currently developing revisions in Illinois' general state aid formula to more accurately reflect the costs of educational services, including the variation in the costs of providing these services in school districts throughout the state. When incorporated into a state aid distribution formula, this system of identifying education program costs will allow policymakers to better understand the effect of their decisions on appropriations for elementary and secondary education and should allow the state to make even more progress toward equal educational opportunity in terms of the services provided to school children. Otherwise, equal resources frequently cannot buy as much education in some districts as in others.

Through implementation of a resource cost approach, state resources that are available for public educational services can be more wisely allocated to public elementary and secondary school districts, since the dollars spent for education will be directly related to the educational programs provided by local school districts. Research in this area of education finance policy is being brought to completion by the State Board of Education and will be available for consideration by the General Assembly in the very near future.

➤ \*Tax Rate Equalization. The issue of tax rate disparities inevitably arises when considering property tax replacement. If property tax replacement is made proportional to current taxes extended, taxpaying districts with higher tax rates will receive proportionately more of the replacement dollars. In addition, only high school districts can generate more than sufficient revenue without referenda to achieve the state guaranteed support level (currently at \$1,638 per weighted pupil). The tax rate disparity between high school districts and the other types should be addressed before considering replacement of property tax resources with state resources.

Also, the current differences in educational fund permissive tax rates, \$1.60 (per \$100 of equalized assessed valuation) in the case of unit districts, but \$0.92 in each of high school and elementary districts (that is, "dual districts") disadvantages unit school districts. A high school-elementary school pair have combined educational fund permissive rates of twice \$0.92, or \$1.84. This greater rate in a dual region, as opposed to the rate in a unit district, means that greater revenues can be raised without referenda in the dual districts.

➤ \*Incentives for Consolidation. Illinois has 1,011 school districts, more than any state in the nation. The school finance structure should be reformed to provide incentives to lower administrative costs through reasonable consolidation and thus increase resources to classroom teaching.

The education community and the General Assembly should consider these education finance reforms as the next step in reforming the funding of our schools. Broad replacement of property tax resources with state funds should be conditioned upon progress on these reforms.

## A FOUR-YEAR FISCAL PLAN

Illinois is a state that mirrors the nation, both in good times and bad. The national and international recessions have now pounded federal, state and local governments for nearly four years, forcing major revenue shortfalls in most states.

Illinois has fared better than most states during these difficult times because of prudent fiscal management. That management has allowed Illinois to forestall consideration of tax increases and even give tax relief. Thirty states increased taxes in 1981 and 21 states responded likewise last year. But Illinois avoided tax increases during those years even though Illinois tax revenues increased less between 1980 and 1982 than any other regional or top industrial state except Missouri.

But Illinois must now face a difficult choice caused by the extended recession and its ravaging effects — cut the state budget deeply, disrupting and reducing essential services below the "standard of decency" or find new revenues.

The Governor is proposing a four-year fiscal plan to restore vital state services, bolster education, enhance the state's partnership with local government, increase assistance for highway construction and mass transit and stabilize the state budget for the next four years, providing a positive signal to those interested in Illinois as a long-term investment.

This four-year financial plan is a plan for decency, a plan for excellence and a plan for future growth. We have a commitment to provide help for those who cannot provide it for themselves, to educate our children in a way that will allow them to meet the challenges that the technological world brings, and make Illinois a stable and economically viable state that can attract even more businesses.

## WHAT ILLINOIS MUST DO WITHOUT A TAX INCREASE:

### BUDGET CUTS BELOW STANDARD OF DECENTY

- \* CUT ELEMENTARY/SECONDARY SCHOOLS BY 10% OR \$200 MILLION.
- \* LARGER CLASSES, SCHOOL CLOSINGS, HANDICAPPED STUDENT FUNDING DOWN \$25 MILLION.
- \* CUT UNIVERSITIES AND COMMUNITY COLLEGES BY 10% OR \$100 MILLION.
- \* LAYOFF 1,000 FACULTY, ELIMINATE ACADEMIC PROGRAMS, CUT JOB TRAINING.
- \* 30,000 STUDENT SCHOLARSHIPS NOT FUNDED.
- \* ELIMINATE BOTH MEDICAL AND INCOME SUPPORT TO 125,000 OUT-OF-WORK CITIZENS.
- \* ELIMINATE MEDICAL SUPPORT TO THE WORKING POOR.
- \* CUT STATE PAYMENTS FOR HEALTH SERVICES FOR POOR CHILDREN.
- \* REDUCE SERVICE TO MENTAL HEALTH PATIENTS IN STATE INSTITUTIONS.

## WHAT ILLINOIS MUST DO WITHOUT A TAX INCREASE:

- \* ELIMINATE STATE SUPPORT FOR CITIES AND COUNTIES - RESULTING IN HIGHER PROPERTY TAXES.
- \* CUT SUPERVISION OF 9,000 ADULT PAROLEES.
- \* REDUCE NEEDED PRISON AND WORK RELEASE CAPACITY BY 1,000 BEDS, FORCING EARLY RELEASE.
- \* CLOSE ALL STATE PARKS AND HISTORIC SITES TWO DAYS PER WEEK.
- \* CUT FARM SOIL EROSION PROGRAMS.
- \* ELIMINATE STATE SUPPORT FOR ARTS AND MUSEUMS.
- \* ELIMINATE STATE GUARDIANSHIP SERVICES.
- \* LAYOFF OVER 1,000 STATE EMPLOYEES - WAGES FROZEN, BENEFITS CUT,
- \* CUT FUNDING FOR INSTITUTIONS AND GROUP HOMES FOR WARDS OF THE STATE.
- \* INSPECTION ACTIVITY BY AGRICULTURE CUT.

TAX RELIEF  
(NEW AND CONTINUING)

- \* SALES TAX REDUCED ON FOOD AND DRUGS
- \* SALES TAX ELIMINATED ON FARM EQUIPMENT
- \* SALES TAX REDUCED ON MANUFACTURERS' MACHINERY AND EQUIPMENT
- \* STATE INHERITANCE TAX ABOLISHED
- \* PERSONAL INCOME TAX EXEMPTION TO BE INCREASED TO \$1,200 BY FY 85
- \* EXPANSION OF SENIOR CITIZENS PROPERTY TAX RELIEF PROGRAM

FY 84 SPENDING OBLIGATIONS

* REPAY BORROWING	\$ 202M
* INCREASED BUSINESS TAX REFUNDS	200M
* INTEREST ON UNEMPLOYMENT INSURANCE DEBT	50M
* INCREASED DEBT SERVICE	40M
* PAY TROOPER SALARIES FROM GENERAL FUNDS	40M
* ACCELERATED SCHOOL AID PAYMENTS	<u>118M</u>
	\$ 650M

## TAX PLAN

	\$
* RAISE INDIVIDUAL INCOME TAX RATE BY 1.5%; CORPORATE INCOME TAX RATE BY 1.6%,	1.5 BILLION
* INCREASE LIQUOR TAX	50 MILLION
* INCREASE GAS TAX $3\frac{1}{2}\%$ , RAISE LICENSE FEES AND TRUCK TAXES	320 MILLION
* RAISE PERSONAL EXEMPTION TO \$1,200 BY 1985	-92 MILLION
* INCREASE CIRCUIT BREAKER PROPERTY TAX RELIEF TO SENIORS	-20 MILLION

For Board Meeting of  
February 22, 1983

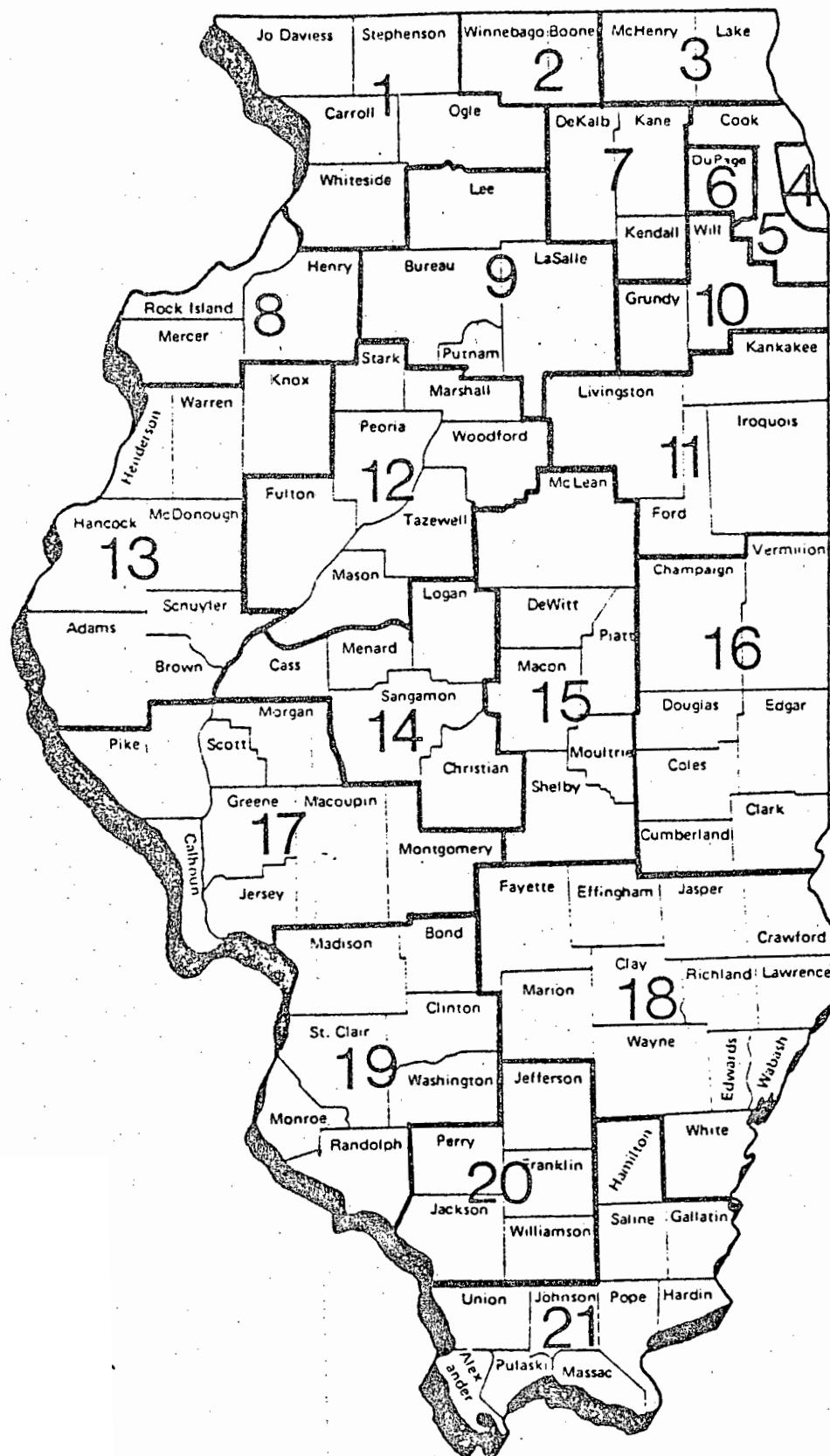
Agenda Item I-4

JOB TRAINING PARTNERSHIP  
ACT (JTPA)

Legislation has been signed into law to create the Job Training Partnership Act (JTPA) as the sequel to the CETA program. The college will become deeply involved in the provision of training which this program is to provide.

The new program becomes effective on October 1st. Currently, deliberations are in progress to create the "service delivery areas" (see attached map) and the local "private industry councils" responsible for providing leadership and direction for the local program. The college administration is actively involved in these deliberations, as appropriate.

PROPOSED SERVICE DELIVERY AREAS  
FOR THE  
JOB TRAINING PARTNERSHIP ACT



BILLS PAYABLE

February 22, 1983

EDUCATIONAL FUND

110-800-544	VOID CHECK #1123 written January		\$ -274.50	
110-800-544	ROSEMARY JOHNSON	Reimb. 6 hrs.	1207	274.50
110-811-514-01	SVC RESTRICTED PURPOSES FUND	Indochinese Salary	1208	200.00
110-813-514-01	SVC FOUNDATION	GSD 010 NF	1209	200.00
192-000-544	POSTMASTER	Pathfinder mailing	1210	1302.81
192-000-521	PRUDENTIAL	Feb. premium	1211	19,238.44
	SVC PAYROLL FUND	1-31-83 Payroll	1212	129,980.34
181-000-550	THE NEGOTIATION CENTER	Conference fee-Garner-285.00	1213	
191-000-550	x x x	x x Fisher, Fassler-570.00		855.00
192-000-544	POSTMASTER	Bulk Mailing Permit	1214	100.00
110-300-543	FARM & FLEET	Supplies	1215	73.29
	SVC PAYROLL FUND	2-15-83 Payroll	1216	132,267.84
110-815-550	ILLINOIS READING COUNCIL	Conf.-Cox, Pintozzi	1217	82.50
				\$284,300.22

0.300.543.00	A C DELCO	SUPPLIES	1.218	3.40
0.800.542.00	A M INTERNATIONAL	SUPPLIES	1.219	218.00
0.813.543.00	ACE HARDWARE	SUPPLIES	1.220	10.80
0.712.550.00	JAN AHLING	TRAVEL	1.221	22.00
0.810.547.00	THE AMBOY NEWS	PUB INFO	1.222	66.00
0.711.543.00	AMERICAN SCIENTIFIC PROD	SUPPLIES	1.223	60.94
0.810.547.00	THE ASHTON GAZETTE	PUB INFO 80.00		
0.813.543.00	x x	COMM SERV 88.00	1.224	168.00
0.715.543.00	BSN CORP	SUPPLIES	1.225	268.52
0.000.545.00	BAKER & TAYLOR CO	BOOKS	1.226	733.78
0.000.545.00	BAKER & TAYLOR CO	BOOKS	1.227	1,280.76
0.811.541.00	BARRONS EDUC SERIES	SUPPLIES	1.228	30.66
0.200.543.00	BETTER BEEF BUSINESS	SUPPLIES	1.229	6.00
2.000.593.00	BLACK HAWK COLLEGE	TUITION	1.230	450.00
0.300.543.00	BOGOTT INDUS SUPPLY	SUPPLIES 399.08		
0.600.543.00	x x	3.20	1.231	402.28
0.816.550.00	BRANDYWINE INN	HONORS BANQUET	1.232	35.00
2.000.541.00	BURROUGHS CORP	SUPPLIES	1.233	191.90
0.500.550.00	WLF BYAR	TRAVEL	1.234	18.00
0.511.543.00	HOLT RINEHART & WINSTON	SUPPLIES	1.235	18.15
2.000.585.00	CAROLINA BIOLOGICAL SUPPLY	EQUIPMENT	1.236	1,262.20
0.810.547.00	THE CARROLL CO REVIEW	PUB INFO	1.237	120.00
1.054.70.00	CASTLE COMMUNICATIONS INC	PUB INFO	1.238	4,098.00
0.054.1.00	CENTER FOR STUDY OF EDUC FINANCE	SUPPLIES	1.239	6.00
0.057.50.00	CENTRAL TELEPHONE CO	SERVICE	1.240	1,950.95
0.054.3.00	COMPUVIEW PRODUCTS INC	SUPPLIES	1.241	59.00
1.000.541.00	COPPINS LETTER SHOP	SUPPLIES	1.242	450.00

0.810.547.00	RICHARD CULLOM	PUB INFO	1.243	42.00
0.000.544.01	CUMULATIVE INDEX TO NURSING	SUPPLIES	1.244	112.70
0.300.543.00	D R I INDUSTRIES	SUPPLIES	1.245	33.89
0.810.547.00	THE DAILY GAZETTE	PUB INFO 335.66		
X X		COMM SERV 47.77		
X X		NURSING 16.24		
X X		RECRUITMENT 10.44	1.246	410.11
2.000.554.00	DIXON EVENING TELEGRAPH	PUB INFO 510.72		
X X		RECRUITMENT 11.60	1.247	522.32
1.000.556.00	DIXON FLORAL CO	FLOWERS	1.248	18.00
0.810.547.00	THE ECHO	PUB INFO	1.249	62.00
0.500.543.00	EDUCATIONAL FILMSTRIPS	SUPPLIES	1.250	65.00
2.000.541.00	E.T.C.	SUPPLIES	1.251	78.00
1.000.531.00	DR THOMAS FLYNN	SERVICES	1.252	250.00
0.800.544.00	SANDRA FORNEY	REIMB 3 HRS	1.253	137.25
0.818.550.00	DONALD FOSTER	TRAVEL	1.254	27.00
0.512.543.00	MARK FOSTER MUSIC CO	SUPPLIES	1.255	34.03
2.000.585.00	FREY SCIENTIFIC	EQUIPMENT	1.256	90.59
0.810.547.00	FULTON PRESS INC	PUB INFO	1.257	104.00
1.000.559.00	HAL GARNER	EXPENSES	1.258	300.00
0.000.544.01	GAYLORD BROS INC	SUPPLIES	1.259	142.22
0.810.550.00	RALPH GELANDER	TRAVEL	1.260	81.30
512530.00	VINCENT E GILBERT	PIANO TUNING	1.261	170.00
418543.00	GO WRITE INC	SUPPLIES	1.262	25.05
1.000.550.00	RICHARD BROHARING	TRAVEL	1.263	127.32
0.713.550.00	LEONA GROSSMAN	TRAVEL 38.40		
0.800.544.00	X X	REIMB 4 HRS 183.00	1.264	221.40
0.800.544.00	CAROL HAIN	REIMB 3 HRS	1.265	117.00
2.000.541.00	HASKELLS	SUPPLIES	1.266	6.95
0.800.544.00	RUTH HEDSTROM	REIMB 4 HRS	1.267	183.00
0.600.550.00	DALE HEUCK	TRAVEL	1.268	24.60
0.300.543.00	THE HIGHSMITH CO	SUPPLIES 21.47		
2.000.544.01	X X	CREDIT (40.50)		
2.000.544.02	X X	39.03		
2.000.541.00	X X	48.53	1.269	68.53
2.813.550.00	RICHARD HOLTAM	TRAVEL	1.270	38.60
2.100.543.00	HOUGHTON MIFFLIN CO	SUPPLIES	1.271	41.57
5.000.562.00	I B M CORP	EQUIPMENT RENTAL	1.272	366.00
2.100.543.00	I B M CORP	SUPPLIES 364.50		
2.000.585.01	X X	EQUIP 13343.00	1.273	13,707.50
6.000.575.00	ILL. BELL TELEPHONE	SERVICE	1.274	180.49
2.300.543.00	JOHNSTONE SUPPLY	SUPPLIES	1.275	17.24
2.714.530.00	JOINT REVIEW COMM ON EDUC IN RAD TECH	REG FEE	1.276	650.00
8.000.549.00	JOSTENS	DIPLOMAS	1.277	15.9
2.112.543.00	KSB HOSPITAL	SUPPLIES	1.278	26.20
1.000.530.00	KAYMAN ENTERPRISE INC	SERVICES 401.90		
0.000.541.00	X X X	SUPPLIES 510.30	1.279	912.20
1.300.543.00	KENT MOORE TOOL DIV	SUPPLIES	1.280	39.90
0.000.585.01	KIENE DIESEL ACCESSORIES	EQUIPMENT	1.281	262.00
0.000.530.00	KLAUS RADIO INC	SERVICE	1.282	70.00
2.600.543.00	LAB SAFETY SUPPLY	SUPPLIES	1.283	347.60
0.000.556.00	LUNDSTROM FLORIST	FLOWERS	1.284	18.58

0.000.545.00	MCGRAW HILL BOOK CO	BOOKS	1,285	141.69
0.815.543.00	MCGREGOR MAGAZINE AGENCY	SUPPLIES	173.76	
0.000.545.00	X X	BOOKS	63.65	237.41
0.000.545.00	MACMILLAN PUBL CO	BOOKS	1,287	120.00
0.715.543.00	MARCO SPORTS	SUPPLIES	1,288	39.00
8.000.550.00	RONALD MARLIER	TRAVEL	1,289	6.80
0.300.543.00	MEANS SERVICES	SUPPLIES	6.61	
0.715.543.00	X X	595.00	1,290	601.61
2.000.585.01	MIDWEST VISUAL EQUIP CO	EQUIPMENT	1,291	201.68
8.000.550.00	LINDA MILLER	TRAVEL	1,292	20.80
0.100.530.00	MONROE DIVISION	SERVICE	1,293	75.00
0.300.543.00	MOTOR	SUPPLIES	1,294	22.00
2.512.530.00	ED MUELLER A V	SERVICE	22.50	
2.000.530.00	X X	185.98	1,295	208.48
2.000.544.02	NCJRS AUDIOVISUAL PROGRAM	SUPPLIES	1,296	15.00
5.000.530.00	NCR CORP	SERVICE	1319.94	
5.000.562.00	X X	EQUIP RENTAL	11,919.84	1,297 13,239.78
5.000.541.00	NCR CORP	SUPPLIES	1,298	20.72
1.600.543.00	NASCO	SUPPLIES	1,299	487.88
2.711.550.00	HAROLD NELSON	TRAVEL	1,300	158.80
5.000.530.00	NATIONAL COMPUTER SYSTEMS	SERVICE	1,301	165.00
2.712.543.00	NATIONAL LEAGUE FOR NURSING	SUPPLIES	1,302	127.94
0.0550.00	FRED NESBIT	TRAVEL	1,303	13.00
0.000.571.00	NORTHERN ILL GAS CO	SERVICE	1,304	14,577.91
6.000.571.00	NORTHERN ILL GAS CO	SERVICE	1,305	241.62
2.419.543.00	NORTHERN ILL UNIVERSITY	SUPPLIES	19.86	
0.500.543.00	X X X	36.05	1,306	55.91
1.100.543.00	OFFICE ADMIN & AUTOMATION	SUBSCR	1,307	10.00
2.000.550.00	BETTY ORLOWSKI	TRAVEL	1,308	3.20
2.300.550.00	CHARLES PATERSON	TRAVEL	1,309	19.60
2.000.544.02	PORTERS CAMERA STORE	SUPPLIES	1,310	248.88
2.000.544.01	PUBLIC AFFAIRS PAMPHLETS	SUBSCR	1,311	17.00
2.300.530.00	P & W SUPPLY CO	REPAIRS	1,312	47.20
2.512.530.00	QUICK VAN LINES	MOVING EQUIP	1,313	129.00
2.000.585.01	RAYNOR COMPUTERS OF AMERICA	EQUIPMENT	1,314	629.50
2.810.547.00	ROCHELLE NEWSPAPERS	PUB INFO	1,315	120.00
2.818.550.00	ROCK FALLS CHAMBER OF COMMERCE	MEETING-11.00		
0.000.550.00	X X X X X	11.00	1,316	22.00
1.000.541.00	ROCK RIVER PRINTERS	SUPPLIES	1,317	88.95
2.810.547.00	ROCK VALLEY REVIEW	PUB INFO	1,318	54.00
2.300.543.00	SVC BUILDING FUND	SUPPLIES	1,319	3.56
4.813.550.00	SVC RESTRICTED PURPOSES FUND	TRAVEL	1,320	24.00
2.711.530.00	SBM EQUIPMENT CENTER	SERVICE	29.16	
2.712.530.00	X X	29.17		
2.712.543.00	X X	SUPPLIES	40.00	
2.713.530.00	X X	SERVICE	29.17	
2.714.530.00	X X	29.16		
0.000.530.00	X X	116.66		
0.0541.00	X X	SUPPLIES	395.18	
0.005.43.00	X X	26.52	1,321	695.02
2.716.543.00	SAMS DRIVE IN FABRIC CARE	SUPPLIES	1,322	48.00
2.810.547.00	SAUK VALLEY SUN	PUB INFO	1,323	131.25

0.600.543.00	SARGENT WELCH SCIENTIFIC CO	SUPPLIES	1,324	7.67
0.100.543.00	SCIENCE RESEARCH ASSOCIATES	SUPPLIES	1,325	153.61
0.811.550.00	MICHAEL SEGUIN	TRAVEL	1,326	48.40
8.000.549.00	SERVOMATION CORP	COMMENCEMENT EXP 382.50		
1.000.556.00	X X	XMAS PARTY 106.25	1,327	488.75
6.000.550.00	KAREN SHAPTON	TRAVEL	1,328	5.00
0.714.550.00	STANLEY SHIPPERT	TRAVEL	1,329	94.80
0.712.543.00	SLACK/BOOK DIVISION	SUPPLIES	1,330	67.95
0.000.545.00	SMITHSONIAN EXPO BOOKS	BOOKS	1,331	63.29
8.000.541.00	SOLILOQUY CORP	SUPPLIES	1,332	100.00
0.100.543.00	SOUTH WESTERN PUBL CO	SUPPLIES	1,333	104.28
0.800.542.00	GLENN SPUTE	SUPPLIES	1,334	7.00
0.810.547.00	STERLING CAMERA CENTER	SUPPLIES	1,335	198.74
0.300.543.00	STERLING STEEL WAREHOUSE	SUPPLIES	1,336	781.02
0.000.550.00	ROBERT THOMAS	TRAVEL	1,337	67.60
2.000.585.00	THORNTON ASSOCIATES INC	EQUIPMENT	1,338	203.22
0.810.547.00	TRI COUNTY PRESS	PUB INFO	1,339	144.00
5.000.541.00	UARCO	SUPPLIES	1,340	1,121.65
0.316.543.00	UNIV OF ILLINOIS	SUPPLIES 23.50		
0.500.543.00	X X	30.00		
0.600.543.00	X X	12.50	1,341	66.00
0.810.547.00	W I X N	PUB INFO	1,342	216.00
0.810.547.00	W J V M	PUB INFO	1,343	30.00
0.810.547.00	THE WALNUT LEADER	PUB INFO	1,344	49.60
0.600.543.00	WARDS NATURAL SCI ESTAB	SUPPLIES	1,345	55.90
0.000.545.00	WATSON GUPTILL PUBL	BOOKS	1,346	54.23
2.000.593.00	WAUBONSEE COMM COLLEGE	TUITION	1,347	261.60
0.000.545.00	WEST PUBL CO	BOOKS	1,348	113.00
0.715.543.00	WESTWOOD SPORTS CENTER	SUPPLIES	1,349	59.40
0.300.530.00	WHITESIDE AREA VOC CENTER	ROOM RENTAL	1,350	300.00
1.000.556.00	WILSON GREENHOUSES	FLOWERS	1,351	15.00
2.000.585.00	WRIGHT LINE INC	EQUIPMENT	1,352	4,672.00
2.000.541.00	WRITING SALES INC	SUPPLIES	1,353	215.17
0.000.544.03	XEROX CORP	SUPPLIES	1,354	445.97
0.812.550.00	SVC PETTY CASH FUND	MEETING 3.99		
0.000.544.02	X X	SUPPLIES 2.27	1,355	6.26
	SVC IMPREST FUND	MISC EXPENSES	1,356	2517.84

77,869.13

CHECKS #1207 ~ 1217 & void check

284,300.22

TOTAL EDUCATIONAL FUND FOR FEBRUARY

\$362,169.35

BUILDING FUND

SVC WORKING CASH FUND	Repay loan	6979	\$5,000.00	
0.000.544.00	AMERICAN HOTEL REGISTER CO	SUPPLIES	6,980	69.09
0.000.544.00	A E BOGOTT & SONS	SUPPLIES	6,981	215.0
0.000.544.00	W JOHN BOWMAN CO	SUPPLIES	6,982	514.44
0.000.544.00	CARDINAL AUTO PARTS	SUPPLIES	6,983	22.03
0.000.544.00	CRESCENT ELECTRIC CO	SUPPLIES	6,984	25.12
0.000.550.00	PATT DAWSON	TRAVEL	6,985	2.80
0.000.544.00	DIXON PAINT CO	SUPPLIES	6,986	277.08
0.000.550.00	GLADYS GUNTLE	TRAVEL	6,987	5.60
0.000.544.00	HIGLEY CHEMICAL CO	SUPPLIES	6,988	342.24
0.000.544.00	HOYLES ROAD EQUIPMENT	SUPPLIES	6,989	16.51
1.000.530.00	JIMS REPAIR SERVICE	REPAIRS	6,990	18.10
1.000.530.00	DAVID MAYES	SEWAGE TESTING	6,991	190.00
1.000.530.00	MONTGOMERY ELEVATOR CO	MAINT CONTR	6,992	469.96
0.000.544.00	MORGAN SERVICES INC	SUPPLIES	6,993	133.49
1.000.530.00	ROCK VALLEY DISPOSAL	SERVICE	6,994	155.40
0.000.544.00	SVC EDUCATIONAL FUND	SUPPLIES	6,995	108.30
0.000.544.00	TWIN CITY PRODUCE CO	SUPPLIES	6,996	85.35
0.000.544.00	WARES DECORATING CENTER	SUPPLIES	6,997	18.46
0.000.544.00	WISCONSIN TURF EQUIP CO	SUPPLIES	6,998	155.49
0.000.544.00	WOOD BROTHERS	SUPPLIES	6,999	31.94
	SVC IMPREST FUND	MISC EXPENSES	7,000	177.58

TOTAL BUILDING FUND FOR FEBRUARY

\$7,840.48

PREST FUND

110-300-543	Void check #6103 written August		\$ -10.00
110-410-530	Bill Wescott	Honorarium	6288 60.00
110-410-530	Charles L. Lee	"	6289 30.00
110-410-530	Larry A. Thompson	"	6290 90.00
110-410-530	Dr. E.R. Picken	"	6291 30.00
110-410-530	Thomas Vinje	"	6292 30.00
110-410-530	Charles Lewis	"	6293 150.00
110-410-530	Lynn Peterson	"	6294 20.00
110-410-530	Dr. Thomas Flynn	"	6295 30.00
110-410-530	Ted Dunphy	"	6296 30.00
110-410-530	Keith R. Diehl	"	6297 30.00
110-410-530	Von Wheeler	"	6298 30.00
110-410-530	David W. Mandrgoc	"	6299 30.00
110-410-530	Donald L. Smith	"	6300 30.00
110-410-530	Lenore Sparapani	"	6301 30.00
110-410-530	Debora L. Beveroth	"	6302 30.00
192-000-544	United Parcel Service	Service	6303 103.18
138-000-541	ETC Publications	Supplies	6304 4.95
110-813-530	Randall Barnhart	Honorarium	6305 30.00
110-813-530	Steve Marschang	"	6306 30.00
110-814-530	Maxine Peterson	"	6307 30.00
110-815-543	Doris Cox	Supplies	6308 5.75
0-300-550	Robert Smith	Travel advance	6309 180.90
10-818-550	Sterling Chamber of Commerce	Meeting	6310 7.50
120-000-544-01	Northern Star	Subscr.	6311 28.00
191-000-550	Ill. Assn. School Boards	Clinic	6312 360.00
110-300-543	Hayden Moore Machine Works	Replace #6103	6313 10.00
181-000-550	Ill. Council Public Comm. Coll.	Pres. Dinner	6314 15.00
138-000-544	Newman Spring Festival Comm.	Booth	6315 295.00
192-000-544	United Parcel Service	Service	6316 74.61
192-000-544	Postmaster	Bulk Mailing	6317 100.00
270-000-544	Farm & Fleet	Supplies	6318 76.42
110-818-550	Susan Dixon	Meeting-10.03	
110-813-530	" "	Rental fee-24.00	6319 34.03
110-813-543	Ben Mena	Supplies	6320 10.42
120-000-550	The Blackstone Hotel	Jazz Fair/Thomas;Byar	6321 47.37
192-000-544	United Parcel Service	Service	6322 15.29
110-812-541	Kern Publications	Supplies	6323 48.45
110-714-543	Ill. Dept. of Nuclear Safety	Supplies	6324 105.00
192-000-544	Postmaster	Bus. Reply Acct.	6325 100.00
182-000-550	CACUBO St. Louis Workshop	Workshop	6326 165.00
270-000-544	Eagle Discount Super Market	Supplies	6327 101.16
110-814-550	Univ. of Ill. at Chicago	Expo '83-Kime	6328 15.00
110-418-543	Plenum Publ. Co.	Supplies	6329 15.95
110-810-550	John R. Stites	Travel	6330 23.60
110-810-550	Ronald Rowden	Travel	6331 12.40
192-000-544	United Parcel Service	Service	6332 10.44

Balance in fund - 328.58

Total Disbursements

\$2,695.42

Disbursements - 2695.42

EDUCATIONAL FUND - 2517.84

Total in fund - 3024.00

BUILDING FUND - 177.58

SAUK VALLEY COLLEGE

APPROVED BY

Jeanne Ogales  
VICE PRESIDENT  
Deborah Schaefer  
SECRETARY

DATE \_\_\_\_\_

TREASURER'S REPORT

January 31, 1983

EDUCATIONAL FUND

Balance on Hand December 31, 1982 \$ 187,554.71

Receipts:

Taxes	244.48
Charge-Back Revenue	6,248.47
State Work Study	4,999.00
Federal Work Study	13,282.65
Fall Tuition	69,980.80
Spring Tuition	250,000.00
Transcript Fees	70.00
Kitchen Facilities Rental	1,250.00
Interest on Investments	1,641.22
Other Revenue	48.50
Expenditure Credit	3,162.66
Loan from Working Cash	<u>15,000.00</u>
	<u>365,927.78</u>

Total Available \$ 553,482.49

Disbursements:

Expenses for January	<u>384,471.08</u>
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Balance on Hand January 31, 1983 \$ 169,011.41

BUILDING FUND

Balance on Hand December 31, 1982 \$ 17,386.74

Receipts:

Taxes	61.12
Misc. Revenue	135.00
Expenditure Credits	54.85
Loan from Working Cash	<u>10,000.00</u>
	<u>10,250.97</u>

Total Available \$ 27,637.71

Disbursements:

Expenses for January	<u>19,025.05</u>
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Balance on Hand January 31, 1983 \$ 8,612.66

E AND CONSTRUCTION FUND - Dixon National Bank

Balance on Hand December 31, 1982 \$ 25,065.00

Receipts: Interest on Investments 2,556.24

Total Available \$ 27,621.24

Disbursements: Expenses for January \$ 460.00

Balance on Hand January 31, 1983 \$ 27,161.24

BOND AND INTEREST FUND #1

Balance on Hand December 31, 1982 \$ 2,300.21

Receipts: Investments 34,874.55  
Interest on Investments 159.82 35,034.37

Total Available \$ 37,334.58

Disbursements: Investments 159.82  
Balance on Hand January 31, 1983 \$ 37,174.76

BOND AND INTEREST FUND #4

Balance on Hand December 31, 1982 \$ 553.07

Receipts: Investments 9,344.98  
Interest on Investments 144.98 9,489.96

Total Available \$ 10,043.03

Disbursements: Investments 144.98  
Balance on Hand January 31, 1983 \$ 9,898.05

KING CASH FUND

Balance on Hand December 31, 1982	\$ 114.73
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Receipts:

Investments	25,000.00
Interest on Investments	25,378.30
Repaid from Bldg. Fund	<u>5,000.00</u>
	<u>55,378.30</u>

Total Available	\$ 55,493.03
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Disbursements:

Investments	<u>44,593.17</u>
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Balance on Hand January 31, 1983	\$ <u>10,899.86</u>
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INSURANCE FUND

Balance on Hand December 31, 1982	\$ 50,609.81
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Receipts:

-0-

Disbursements:

Expenses for January	<u>2,949.87</u>
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Balance on Hand January 31, 1983	\$ <u>47,659.94</u>
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FUNDS INVESTED

Central National Bank	S & C	Variable	\$405,000.00
Farmers National	S & C	9.00	107,630.11
Dixon National	S & C	8.569	212,608.56
Farmers National	S & C	10.952	105,000.00
First National	S & C	9.643	75,000.00
First National	S & C	10.123	92,289.57
Rock Falls National	B & I #1	8.80	335,000.00
Rock Falls National	Working Cash	Variable	1,082,000.00
Rock Falls National	Working Cash	9.90	266,953.42
Dixon National	Working Cash	9.90	287,550.94
Rock Falls National	Working Cash	8.90	150,000.00
Dixon National	Working Cash	8.569	84,475.97
Farmers National	Working Cash	10.00	106,728.01
Rock Falls National	Working Cash	11.50	150,000.00
Rock Falls National	Working Cash	8.218	<u>319,593.17</u>

TOTAL INVESTED

\$3,779,829.75

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 1/31/83

B A L A N C E   S H E E T

ASSETS:

Cash in Bank .....	\$ 10.71
Notes Receivable .....	4,995.50
	<u>\$5,006.21</u>

LIABILITIES & NET WORTH:

Fund Equity .....	\$2,307.66 .....
Net Profit .....	<u>2,698.55 .....</u>
	<u>\$5,006.21</u>

P R O F I T   A N D   L O S S

INCOME:

Interest Income .....	\$ 98.18 .....
Contribution Income .....	2,352.00 .....
Bad Debts Repaid .....	<u>248.37 .....</u>
	<u>\$2,698.55</u>

EXPENSES: ..... NONE

NET PROFIT ..... \$2,698.55

SAUK VALLEY COLLEGE

E.O.G. WORKSTUDY FUNDS

Period Ending January 31, 1983

B A L A N C E S H E E T

Cash on Hand . . . . .	\$ 7,606.90
Workstudy Awards Receivable from Fed. Gov. 1982-83 . . . . .	67,658.00
Workstudy Awards Capital 1982-83 . . . . .	\$178,543.68
Workstudy Awards Paid 1982-83. . . . .	99,398.42
E.O.G. Awards Receivable from Fed. Gov. 1982-83. . . . .	31,798.00
Initial E.O.G. Awards Capital 1982-83. . . . .	32,494.00
Initial E.O.G. Awards Paid 1982-83 . . . . .	8,543.71
Renewal E.O.G. Awards Capital 1982-83. . . . .	26,304.00
Renewal E.O.G. Awards Paid 1982-83 . . . . .	6,250.00
PELL Grant Awards Receivable from Fed. Gov. 1982-83. . . . .	29,000.00
PELL Grant Awards Capital 1982-83. . . . .	203,000.00
PELL Grant Awards Paid 1982-83 . . . . .	158,954.32
Inactive Federal Grants. . . . .	<u>31,132.33</u>
	<u>\$440,341.68</u>
	<u>\$440,341.68</u>

SAUK VALLEY COLLEGE BOOKSTORE  
Period Ending 1-31-83  
B A L A N C E   S H E E T

ASSETS:

Cash in Bank .....	\$102,065.70
Petty Cash .....	500.00
Accounts Receivable - Educational Fund .....	218.25
Inventory 6-31-82 .....	89,090.84
	<u>\$191,874.79</u>

LIABILITIES & NET WORTH:

Accounts Payable - Student Activity Fund .....	\$ 4,225.00
Fund Equity .....	\$186,296.47
Net Gain .....	<u>1,353.32</u> .....
	<u>187,649.79</u>
	<u>\$191,874.79</u>

P R O F I T   A N D   L O S S

INCOME:

Textbook Sales .....	\$204,601.51
Supply Sales .....	20,810.91
Miscellaneous Sales .....	10,371.44
Paperback Sales .....	3,653.41
Used Book Sales .....	17,037.15
Sales Tax Collected .....	12,391.34
Other Income .....	<u>214.18</u>
	\$269,079.94

EXPENSES:

Textbook Purchases .....	\$204,280.47
Supply Purchases .....	17,909.08
Miscellaneous Purchases .....	6,774.19
Paperback Purchases .....	3,125.62
Used Book Purchases .....	5,586.29
Sales Tax Paid .....	8,036.83
Salaries & Wages .....	14,138.84
Transportation Charges .....	4,909.34
Supply Expense .....	1,654.88
Equipment .....	318.86
Travel .....	140.54
Telephone .....	75.27
Dues & Subscriptions .....	165.00
Other Expense .....	607.76
Over & Under .....	19.61
Bad Debts .....	<u>(15.96)</u>
	<u>267,726.62</u>

NET GAIN on a cash basis without regard to inventory or  
 accounts payable .....

\$ 1,353.32

RESTRICTED PURPOSES FUND

January 31, 1983

Balance on Hand - December 31, 1982	\$ 40,836.28
January Receipts	426,980.94
Void Check #4003 written 5/5/82	2.00
Void Check #4917 written 9/27/82	2.00
Void Check #4460 written 8/10/82	7.00
Cash Under - January 6, 1983 deposit	(10.00)
Cash Over - January 7, 1983 deposit	10.00
Cash Under - January 19, 1983 deposit	(20.00)
TOTAL FUNDS AVAILABLE DURING JAN., 1983	\$467,808.22
Cash Disbursements - January, 1983	<u>393,087.64</u>
Balance on Hand - January 31, 1983	<u>\$ 74,720.58</u>

STATEMENT OF INCOME & EXPENSE

STUDENT ACTIVITY FUND

ACTIVITIES

Comprehensive Fee Income	\$ 32,090.49
Athletic Income	157.00
Drama Income	181.00
Student Activity Income	249.00
Film Income	380.00
Student Newspaper Income	175.00
Cash Over & Under	(18.95)
Other Income - Student Activity Only	239.75
TOTAL INCOME	<u>\$ 33,453.29</u>

	<u>BUDGET</u>	<u>EXPENSE</u>
Athletic Expense	\$20,346.	\$8,513.33
Cheerleader & Pom Pon Squad	850.	708.75
Speech Act. & Readers Theatre	3,700.	1,180.68
Drama Expense	2,800.	1,061.45
Music Expense	3,800.	1,752.50
Student Activity Expense	9,650.	4,988.67
Student Newspaper Expense	3,400.	1,667.23
Associated Student Board Expense	1,000.	239.78
Womens' Intercoll. Expense	14,600.	5,564.86
Intramurals - Coed	150.	-0-
SVC Clubs	200.	125.00
Art Exhibitions	-0-	-0-
Contingency Expense/ Equipment	-0-	-0-
Contingencies/ Non-Budgeted	304.	-0-
Film Commission	1,400.	733.13
	\$62,200.	TOTAL EXPENSE
		\$ 26,535.38

Excess of Revenue over Expenditures, as of January 31, 1983

\$ 6,917.91

RESTRICTED PURPOSES FUND

STATEMENT OF ASSETS AND LIABILITIES

January 31, 1983

ASSETS	REVOLVING AGENCY FUND LIABILITIES	AMOUNT
Cash in Bank	\$ 74,720.58	Due Educational Fund \$ 2,905.14
		Due Building Fund 208.00
Petty Cash	660.00	Due Student Loan Fund 611.51
		Due Bookstore 130.34
Accts. Rec.	360,485.05	Out of District Fees 635.28
		Student Tuition 383,650.00
Investments	100,000.00	Tuition Refunds (18,587.50) \$369,552.77

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	\$ 1,673.59
Parking	3,997.12
Recreation Room Fund	9,650.83
Student Locker Fund	481.50
Land Lab	4,326.09
Community Services	6,853.78
Photography Supplies	1,254.64
LPN Supplies	2,546.52
Planning Grant - Title III	(1,089.80)
Title II Library	840.00
HEW Nursing Grants	-0-
Nursing Capitation Grant	(294.00)
Indochinese Grant	2,450.62
HITS Grant - Products Unlim.	1,327.24
1982-83 Disadv. Gt.	(1,057.93)
DAVTE Disciv. & Handicap. Gt.	(2,467.47)
DAVTE Quality Ass't. Gt.	(325.00)
Seminars & Workshops	1,024.83
Humanities Open House	90.85
Miscellaneous Account	1.00
Student Clubs	1,411.10
Adult Learning Bk. Chges.	1,919.59
Community Theatre	49.70
College Van	1,215.07
Vocational Info. Prog.	1,186.18
Student Act./Spec. Proj.	111,016.62 \$148,082.67

FUND EQUITY

July 1, 1982 \$11,312.28

Excess of Revenue Over  
Expenditures, as of  
January 31, 1983 6,917.91 \$ 18,230.19

TOTAL ASSETS \$535,865.63 TOTAL LIABILITIES & FUND EQUITY \$535,865.63

SAUK VALLEY COLLEGE

APPROVED BY

Ann Barnes  
VICE PRESIDENT

Ronald Shaeed  
SECRETARY

DATE

## EDUCATIONAL FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF BUSINESS SALARIES	77,296.23	77,296.23	63,242.37	14,053.86	147,940.00	70,643.77	70,643.77
DIV OF BUS CONTR SERV	6,046.10	6,046.10	5,971.10	75.00	6,300.00	253.90	253.90
DIV OF BUS SUPPLIES	9,489.20	9,489.20	7,456.31	2,032.89	10,525.00	1,035.80	1,035.80
DIV OF BUS CONF & MEETINGS	690.52	690.52	690.52	.00	1,850.00	1,159.48	1,159.48
FOOD SERV CONTR SERV		.00		.00	200.00	200.00	200.00
FOOD SERV SUPPLIES	.75	.75	.75	.00	225.00	224.25	224.25
FOOD SERV CONF & MEETINGS	14.80	14.80	14.80	.00	125.00	110.20	110.20
DIV OF AGRIC SALARIES	10,800.57	10,800.57	8,836.83	1,963.74	23,565.00	12,764.43	12,764.43
DIV OF AGRIC CONTR SERV		.00		.00	100.00	100.00	100.00
DIV OF AGRIC SUPPLIES	698.75	698.75	718.07	19.32 CR	1,500.00	801.25	801.25
DIV OF AGRIC CONF & MEETINGS		.00		.00	325.00	325.00	325.00
DIV OF INDUS ED SALARIES	85,672.18	85,672.18	70,095.42	15,576.76	155,467.00	69,794.82	69,794.82
DIV OF INDUS ED CONTR SERV	1,031.72	1,031.72	684.52	347.20	3,500.00	2,468.28	2,468.28
DIV OF INDUS ED SUPPLIES	13,167.83	13,167.83	11,507.91	1,659.92	21,000.00	7,832.17	7,832.17
DIV OF INDUS ED CONF & MEETINGS	1,352.88	1,352.88	1,152.38	200.50	2,000.00	647.12	647.12
COSMETOLOGY CONTR SERV	35,896.08	35,896.08	35,896.08	.00	45,000.00	9,103.92	9,103.92
COSMETOL SUPPLIES		.00		.00	100.00	100.00	100.00
COSMETOL CONF & MEETINGS	3.00	3.00	3.00	.00	175.00	172.00	172.00
HUMAN SERV CONTR SERV		.00		.00	250.00	250.00	250.00
HUMAN SERV SUPPLIES	487.13	487.13	448.34	38.79	2,050.00	1,562.87	1,562.87
HUMAN SERV CONF & MEETINGS	51.20	51.20	51.20	.00	450.00	398.80	398.80
DIV OF SOC SCI SALARIES	61,642.35	61,642.35	50,434.65	11,207.70	118,664.00	57,021.65	57,021.65
DIV OF SOC SCI SUPPLIES	1,728.13	1,728.13	1,439.47	288.66	3,000.00	1,271.87	1,271.87
DIV OF SOC SCI CONF & MEETINGS	135.60	135.60	103.60	32.00	1,750.00	1,614.40	1,614.40
E.M.T. CONTR SERV	650.00	650.00		650.00	750.00	100.00	100.00
E.M.T. SUPPLIES	935.33	935.33	935.33	.00	350.00	585.33 CR	585.33 CR
DIV OF CRIM JUS SALARIES	14,361.47	14,361.47	10,464.93	3,896.54	44,495.00	30,133.53	30,133.53
DIV OF CRIM JUS CONTR SERV	1,079.25	1,079.25	1,079.25	.00	625.00	454.25 CR	454.25 CR
DIV OF CRIM JUS SUPPLIES	1,115.66	1,115.66	1,046.28	69.38	1,338.00	222.34	222.34
DIV OF CRIM JUS CONF & MEETINGS		.00		.00	850.00	850.00	850.00
LIBRARY E&CH SUPPLIES	19.86	19.86		19.86	100.00	80.14	80.14
DIV OF FIRE SCI CONTR SERV		.00		.00	600.00	600.00	600.00
DIV OF FIRE SCI SUPPLIES	16.00	16.00	16.00	.00	775.00	759.00	759.00
DIV OF FIRE SCI CONF & MEETINGS		.00		.00	300.00	300.00	300.00
DIV OF HUMANITIES SALARIES	131,611.70	131,611.70	107,682.30	23,929.40	241,910.00	110,298.30	110,298.30
DIV OF HUMAN CONTR SERV	1,434.34	1,434.34	1,107.44	326.90	3,400.00	1,965.66	1,965.66
DIV OF HUMAN SUPPLIES	1,676.03	1,676.03	1,676.03	.00	3,100.00	1,423.97	1,423.97
DIV OF HUMAN CONF & MEETINGS							

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ART DEPT SALARIES	10,645.25	10,645.25	8,709.75	1,935.50	23,226.00	12,580.75	12,580.75
ART DEPT CONTR SERV		.00		.00	200.00	200.00	200.00
ART DEPT SUPPLIES	286.99	286.99	268.09	18.90	600.00	313.01	313.01
ART DEPT CONF & MEETINGS		.00		.00	200.00	200.00	200.00
MUSIC DEPT SALARIES	20,955.00	20,955.00	17,145.00	3,810.00	45,720.00	24,765.00	24,765.00
MUSIC DEPT CONTR SERV	491.50	491.50	170.00	321.50	1,200.00	708.50	708.50
MUSIC DEPT SUPPLIES	877.63	877.63	835.17	42.46	1,450.00	572.37	572.37
MUSIC DEPT CONF & MEETINGS	16.00	16.00	16.00	.00	450.00	434.00	434.00
DIV OF MATH SCI SALARIES	97,939.71	97,939.71	80,132.49	17,807.22	179,832.00	81,892.29	81,892.29
DIV OF MATH SCI CONTR SERV	386.33	386.33	386.33	.00	1,287.00	900.67	900.67
DIV OF MATH SCI SUPPLIES	8,365.29	8,365.29	7,321.30	1,043.99	10,000.00	1,634.71	1,634.71
DIV OF MATH SCI CONF & MEETINGS	85.03	85.03	60.43	24.60	1,500.00	1,414.97	1,414.97
MED LAB TECH SALARIES	18,993.75	18,993.75	15,520.59	3,473.16	44,560.00	25,566.25	25,566.25
MED LAB TECH CONTR SERV	54.16	54.16	25.00	29.16	1,500.00	1,445.84	1,445.84
MED LAB TECH SUPPLIES	7,339.98	7,339.98	6,822.57	517.41	12,161.00	4,821.02	4,821.02
MED LAB TECH CONF & MEETINGS	534.91	534.91	376.11	158.80	1,620.00	1,085.09	1,085.09
DIV OF ADN SALARIES	45,032.59	45,032.59	37,581.69	7,450.90	63,571.00	18,538.41	18,538.41
ADN OFC SALARIES	6,671.69	6,671.69	5,972.29	699.40	11,545.00	4,873.31	4,873.31
ADN CONTR SERV	46.97	46.97	17.80	29.17	70.00	23.03	23.03
ADN SUPPLIES	1,538.87	1,538.87	1,210.21	328.66	2,675.00	1,136.13	1,136.13
ADN CONF & MEETINGS	309.42	309.42	287.42	22.00	2,000.00	1,690.58	1,690.58
LPN SALARIES	59,789.52	59,789.52	49,828.08	9,961.44	114,269.00	54,479.48	54,479.48
LPN CONTR SERV	29.17	29.17		29.17	345.00	315.83	315.83
LPN SUPPLIES	1,919.14	1,919.14	1,743.60	175.54	2,750.00	830.86	830.86
LPN CONF & MEETINGS	479.45	479.45	441.05	38.40	1,825.00	1,345.55	1,345.55
DIV OF RAD TECH SALARIES	15,356.54	15,356.54	13,270.72	2,085.82	25,030.00	9,673.46	9,673.46
DIV OF RAD TECH CONTR SERV	1,146.56	1,146.56		1,146.56	1,600.00	453.44	453.44
DIV OF RAD TECH SUPPLIES	664.94	664.94	2,141.24	1,476.30 CR	2,490.00	1,825.06	1,825.06
RAD TECH CONF & MEETINGS	733.25	733.25	638.45	94.80	1,920.00	1,186.75	1,186.75
DIV OF PHYS ED SALARIES	19,345.26	19,345.26	15,827.94	3,517.32	42,208.00	22,862.74	22,862.74
DIV OF PHYS ED CONTR SERV	.00			.00	300.00	300.00	300.00
PHYS ED SUPPLIES	2,109.59	2,109.59	1,142.44	967.15	2,200.00	904.41	904.41
PHYS ED CONF & MEETINGS	178.25	178.25	178.25	.00	500.00	321.75	321.75
DIV OF NURSING ASST CONTR SERV	15.00	15.00	15.00	.00	300.00	285.00	285.00
NURSING ASST SUPPLIES	90.39	90.39	42.39	48.00	400.00	309.61	309.61
NURSING ASST CONF & MEETINGS				.00	100.00	100.00	100.00
INSTR ADMIN SEC'S SALARIES	14,823.80	14,823.80	13,222.85	1,600.95	13,860.00	963.80 CR	963.80 CR

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
INSTR ADMIN FED WORK STUDY	6,564.40	6,564.40	5,808.96	755.44	12,932.00	6,367.60	6,367.60
WORKROOM FED WORK STUDY	4,748.66	4,748.66	4,058.56	690.10	5,600.00	851.34	851.34
WORKROOM STATE WORK STUDY	731.98	731.98	731.98	.00		731.98 CR	731.98 CR
WORK ROOM CONTR SERV	4,092.45	4,092.45	4,092.45	.00	3,100.00	992.45 CR	992.45 CR
INSTR ADMIN UNALLOCATED CONTR	350.15	350.15	350.15	.00	1,900.00	1,549.85	1,549.85
WORKROOM SUPPLIES	1,084.60 □	1,084.60 CR	550.05 □	534.55 CR	1,000.00	2,084.60	2,084.60
FACULTY OFFICE SUPPLIES	329.37	329.37	292.12	37.25	800.00	470.63	470.63
INSTITUTIONAL COMMITTEES	217.28	217.28	205.84	11.44	200.00	17.28 CR	17.28 CR
TUITION REIMBURSEMENT	2,835.56	2,835.56	2,215.31	620.25	6,600.00	3,764.44	3,764.44
PUBLIC INFO ADMIN SALARY	18,892.50	18,892.50	16,373.50	2,519.00	30,228.00	11,335.50	11,335.50
PUB INFO SECR SALARIES	259.93	259.93	177.60	82.33	2,000.00	1,740.07	1,740.07
PUB INFO SUPPLIES	37,280.67	37,280.67	30,857.54	6,423.13	73,900.00	36,619.33	36,619.33
PUB INFO CONF & MEETINGS	499.50	499.50	382.20	117.30	900.00	400.50	400.50
ASST DEAN ART & SOC SCI ---							
SALARY	19,201.83	19,201.83	16,641.59	2,560.24	30,723.00	11,521.17	11,521.17
PART TIME OVERLOAD	23,381.25	23,381.25	23,931.25	550.00 CR	38,500.00	15,118.75	15,118.75
NIGHT PREMIUMS	100.00	100.00	100.00	.00		100.00 CR	100.00 CR
SUMMER SESSION SALARIES	55,048.00	55,048.00	54,298.00	750.00	44,820.00	10,228.00 CR	10,228.00 CR
SECR SALARY	7,163.72	7,163.72	6,208.56	955.16	11,462.00	4,298.28	4,298.28
FED WORK STUDY	3,242.85	3,242.85	2,686.74	556.11	5,800.00	2,557.15	2,557.15
SUPPLIES	471.36	471.36	391.94	79.42	800.00	328.64	328.64
CONF & MEETINGS	386.75	386.75	338.35	48.40	1,900.00	1,513.25	1,513.25
ASST DEAN BUS & TECH---							
ADMIN SALARIES	20,212.50	20,212.50	17,517.50	2,695.00	32,340.00	12,127.50	12,127.50
PART TIME OVERLOAD	41,933.10	41,933.10	40,595.28	1,337.82	90,341.00	48,407.90	48,407.90
NIGHT PREMIUMS	500.00	500.00	500.00	.00		500.00 CR	500.00 CR
SUMMER SALARIES	35,679.10	35,679.10	35,780.85	1,017.75 CR	33,750.00	1,929.10 CR	1,929.10 CR
SECR SALARIES	8,276.25	8,276.25	7,172.75	1,103.50	13,242.00	4,965.75	4,965.75
FED WORK STUDY	5,047.70	5,047.70	4,310.68	737.02	11,256.00	6,208.30	6,208.30
SUPPLIES	465.94	465.94	383.40	82.54	900.00	434.06	434.06
CONF & MEETINGS	848.76	848.76	844.77	3.99	2,550.00	1,701.24	1,701.24
ASST DEAN COMM & EXTN SERV---							
ADMIN SALARY	23,944.63	23,944.63	20,640.91	3,303.72	39,645.00	15,700.37	15,700.37
INSTR SALARIES	50,843.75	50,843.75	51,071.25	2,275.00 CR	10,200.00	5,156.25	5,156.25
COORDINATORS	3,115.00	3,115.00	2,690.00	425.00	6,280.00	3,165.00	3,165.00
SECR SALARY	7,122.47	7,122.47	6,172.81	949.66	11,396.00	4,273.53	4,273.53

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
COMM SERV FED WORK STUDY	1,313.21	1,313.21	1,135.66	177.55	3,655.00	2,341.79	2,341.79
CONTR SERV	724.00	724.00	940.00	216.00 CR	3,500.00	2,776.00	2,776.00
SUPPLIES	1,678.79	1,678.79	1,358.85	319.94	3,000.00	1,321.21	1,321.21
CONF & MEETINGS	1,223.09	1,223.09	1,160.49	62.60	2,500.00	1,276.91	1,276.91
ASST DEAN HEALTH & NAT SCI---							
ADMIN SALARY	20,212.50	20,212.50	17,517.50	2,695.00	32,340.00	12,127.50	12,127.50
PART TIME OVERLORD	32,792.94	32,792.94	28,906.79	3,886.15	74,000.00	41,207.06	41,207.06
NIGHT PREMIUMS	200.00	200.00	200.00	.00	200.00 CR	200.00 CR	200.00 CR
SUMMER SALARIES	29,045.53	29,045.53	28,883.31	162.22	25,000.00	4,045.53 CR	4,045.53 CR
FEDERAL WORK STUDY	6,431.04	6,431.04	5,481.04	950.00	13,596.00	7,164.96	7,164.96
STATE WORK STUDY	96.25	96.25	96.25	.00	96.25 CR	96.25 CR	96.25 CR
CONTR SERV	130.00	130.00	100.00	30.00	300.00	170.00	170.00
SUPPLIES	332.42	332.42	286.50	45.92	800.00	467.58	467.58
CONF & MEETING EXP	223.59	223.59	208.59	15.00	1,850.00	1,626.41	1,626.41
ACADEMIC SKILLS SALARIES	22,750.09	22,750.09	18,613.71	4,136.38	69,473.00	46,722.91	46,722.91
ACADEM SKILLS CONTR SERV	35.00	35.00	35.00	.00	500.00	465.00	465.00
ACADEM SKILLS SUPPLIES	1,116.57	1,116.57	883.56	233.01	1,000.00	116.57 CR	116.57 CR
ACADEM SKILLS CONF & MEETINGS	825.0	825.0		82.50	500.00	417.50	417.50
HONORS PROGRAM CONTR SERV		.00		.00	100.00	100.00	100.00
HONORS PROG SUPPLIES	17.85	17.85	17.85	.00	110.00	92.15	92.15
HONORS PROG CONF & MEETINGS	35.00	35.00		35.00	550.00	515.00	515.00
DEAN OF INSTRUCTION ADMIN SALARY	23,873.72	23,873.72	20,690.56	3,183.16	38,198.00	14,324.28	14,324.28
DEAN OF INSTR SECR SALARY	9,174.94	9,174.94	7,951.62	1,223.32	14,680.00	5,505.06	5,505.06
STUDENT TUTORS	1,189.25	1,189.25	1,128.95	60.30	2,000.00	810.75	810.75
DEAN OF INSTR SUPPLIES	911.68	911.68	825.48	86.20	1,600.00	688.32	688.32
DEAN OF INSTR CONF & MEETINGS	1,121.31	1,121.31	1,065.78	55.53	1,500.00	378.69	378.69
LRC PROF SALARIES	37,122.25	37,122.25	31,176.35	5,945.90	71,351.00	34,228.75	34,228.75
LRC SECR SALARY	21,221.37	21,221.37	18,379.81	2,841.56	34,099.00	12,877.63	12,877.63
LRC FED WORK STUDY	5,479.03	5,479.03	4,767.14	711.89	13,000.00	7,520.97	7,520.97
LRC CONTR SERV	2,254.13	2,254.13	1,998.15	255.98	4,500.00	2,245.87	2,245.87
LIBRARY SUPPLIES	7,523.48	7,523.48	7,268.06	255.42	12,040.00	4,516.52	4,516.52
A V SUPPLIES	3,272.04	3,272.04	3,227.98	44.06	7,780.00	4,507.96	4,507.96
XEROX SUPPLIES	3,784.52	3,784.52 CR	2,920.51	864.01 CR	2,000.00	5,784.52	5,784.52
LIBRARY BOOKS	20,168.10	20,168.10	17,600.90	2,567.20	30,000.00	9,831.90	9,831.90
LRC CONF & MEETINGS	358.97	358.97	237.60	121.37	750.00	391.03	391.03
ADM & REC PROF SALARIES	18,225.00	18,225.00	15,795.00	2,430.00	29,160.00	10,935.00	10,935.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ADM & REC SECR SALARIES	29,361.10	29,361.10	25,446.30	3,914.80	46,978.00	17,616.90	17,616.90
ADM & REC FED WORK STUDY	7,722.68	7,722.68	6,490.71	1,231.97	4,958.00	2,764.68 CR	2,764.68 CR
ADM & REC STATE WORK STUDY	546.05	546.05	546.05	.00		546.05 CR	546.05 CR
ADM & REC CONTR SERV	1,068.56	1,068.56	550.00	518.56	2,600.00	1,531.44	1,531.44
ADM & REC SUPPLIES	6,257.78	6,257.78	5,216.83	1,040.95	5,600.00	657.78 CR	657.78 CR
ADM & REC CONF & MEETINGS	199.90	199.90	199.90	.00	800.00	600.10	600.10
COUNSELING SALARIES	38,194.16	38,194.16	33,335.36	4,858.80	58,306.00	20,111.84	20,111.84
COUNSELING SECR SALARIES	7,163.72	7,163.72	6,208.56	955.16	11,462.00	4,298.28	4,298.28
HEALTH SERV SUPPLIES	.00			.00	300.00	300.00	300.00
FIN AIDS PROF SALARIES	18,763.69	18,763.69	16,261.87	2,501.82	30,022.00	11,258.31	11,258.31
FIN AIDS SECR SALARIES	14,043.98	14,043.98	12,225.08	1,818.90	22,731.00	8,687.02	8,687.02
STUDENT SERV ADMIN SALARIES	22,569.94	22,569.94	19,560.62	3,009.32	36,112.00	13,542.06	13,542.06
STUDENT SERV SECR SALARIES	9,132.47	9,132.47	7,914.81	1,217.66	14,612.00	5,479.53	5,479.53
STUDENT SERV FED WORK STUDY	28,825.30	28,825.30	24,062.23	4,763.07	51,100.00	22,274.70	22,274.70
STUDENT SERV STATE WORK STUDY	1,090.43	1,090.43	1,090.43	.00		1,090.43 CR	1,090.43 CR
COACHING SALARIES	5,350.00	5,350.00	5,350.00	.00	11,845.00	6,495.00	6,495.00
STUDENT SERV CONTR SERV	510.00	510.00	510.00	.00	600.00	90.00	90.00
STUDENT SERV SUPPLIES	7,810.89	7,810.89	6,971.72	839.17	11,600.00	3,789.11	3,789.11
STUDENT RECRUITMENT	928.69	928.69	633.69	295.00	1,500.00	571.31	571.31
COMMENCEMENT	2,493.16	2,493.16	2,109.07	384.09	6,000.00	3,506.84	3,506.84
STUDENT SERV CONF & MEETINGS	1,334.58	1,334.58	1,306.98	27.60	4,650.00	3,315.42	3,315.42
PUB SERV SALARIES	.00			.00	4,600.00	4,600.00	4,600.00
PUB SERV CONTR SERV	.00			.00	1,400.00	1,400.00	1,400.00
PUB SERV SUPPLIES	.00			.00	7,500.00	7,500.00	7,500.00
SERVICE STAFF SALARIES	223,839.72	223,839.72	193,641.74	30,197.98	375,778.00	151,938.28	151,938.28
MAINT BOYS FED WORK STUDY	36,312.13	36,312.13	29,597.38	6,714.75	82,000.00	45,687.87	45,687.87
MATRONS FED WORK STUDY	13,207.43	13,207.43	11,031.27	2,176.16		13,207.43 CR	13,207.43 CR
MAINT BOYS STATE WORK STUDY	20,102.25	20,102.25	20,102.25	.00		20,102.25 CR	20,102.25 CR
MATRONS STATE WORK STUDY	504.18	504.18	504.18	.00		504.18 CR	504.18 CR
GAS	65,705.73	65,705.73	51,149.59	14,556.14	146,800.00	81,094.27	81,094.27
TELEPHONE	15,838.62	15,838.62	13,909.18	1,929.44	27,000.00	11,161.38	11,161.38
PRESIDENTS SALARY	32,434.36	32,434.36	28,109.78	4,324.58	51,895.00	19,460.64	19,460.64
PRES SECR SALARY	10,504.97	10,504.97	9,104.31	1,400.66	16,808.00	6,303.03	6,303.03
PRES OFC FED WORK STUDY	1,340.06	1,340.06	1,090.47	249.59	2,096.00	755.94	755.94
PRES OFC STATE WORK STUDY	304.85	304.85	304.85	.00		304.85 CR	304.85 CR
PRES OFC CONTR SERV	511.78	511.78	511.78	.00	1,000.00	488.22	488.22
PRES OFC SUPPLIES	1,254.92	1,254.92	1,045.50	209.42	3,250.00	1,995.08	1,995.08
PRES OFC CONF & MEETINGS	1,309.14	1,309.14	998.14	311.00	3,000.00	1,690.86	1,690.86

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SPECIAL AFFAIRS	1,148.02	1,148.02	990.27	157.75	3,500.00	2,351.98	2,351.98
PRES OFC OTHER EXP	3,337.50	3,337.50	3,037.50	300.00	4,500.00	1,162.50	1,162.50
BUS OFC ADMIN SALARIES	26,597.44	26,597.44	23,051.12	3,546.32	42,556.00	15,958.56	15,958.56
BUS OFC PROF SALARIES	19,261.83	19,261.83	16,693.59	2,568.24	30,819.00	11,557.17	11,557.17
BUS OFC SECR SALARIES	40,694.27	40,694.27	35,249.71	5,444.56	65,335.00	24,640.73	24,640.73
BUS OFC FED WORK STUDY	3,840.82	3,840.82	3,035.14	805.68	9,676.00	5,835.18	5,835.18
BUS OFC STATE WORK STUDY	906.18	906.18	906.18	.00		906.18 CR	906.18 CR
BUS OFC CONTR SERV	4,512.49	4,512.49	4,512.49	.00	4,700.00	187.51	187.51
BUS OFC SUPPLIES	5,646.59 □	5,646.59 CR	4,741.14 □	905.45 CR	9,000.00	14,646.59	14,646.59
BUS OFC CONF & MEETINGS	1,349.87	1,349.87	1,184.87	165.00	3,000.00	1,650.13	1,650.13
LEGAL CONTR	5,047.10	5,047.10	4,797.10	250.00	8,000.00	2,952.90	2,952.90
OTHER BOARD EXP	527.81	527.81	486.14	41.67	3,000.00	2,472.19	2,472.19
BOARD CONF & MEETINGS	2,429.59	2,429.59	1,372.27	1,057.32	3,000.00	570.41	570.41
INSTITU SECR SALARIES	7,273.08	7,273.08	6,303.34	969.74	11,637.00	4,363.92	4,363.92
SWITCHBOARD FED WORK STUDY	1,861.13	1,861.13	1,638.88	222.25	3,640.00	1,778.87	1,778.87
SWITCHBOARD STATE WORK STUDY	59.50	59.50	59.50	.00		59.50 CR	59.50 CR
GROUP MED & LIFE INS	133,764.03	133,764.03	115,075.14	18,688.89	208,000.00	74,235.97	74,235.97
PROF CONSULTANTS	6,029.34	6,029.34	6,029.34	.00		6,029.34 CR	6,029.34 CR
IN SERVICE TRAINING	677.66	677.66	677.66	.00	5,000.00	4,322.34	4,322.34
UNALLOCATED CONTR EXP	1,070.36	1,070.36	1,070.36	.00	2,400.00	1,329.64	1,329.64
FACULTY ASSN SUPPLIES	56.59	56.59	56.29	.30	200.00	143.41	143.41
POSTAGE	19,597.39	19,597.39	17,851.05	1,746.34	38,100.00	18,502.61	18,502.61
PUBLICATIONS & DUES	5,359.48	5,359.48	5,359.48	.00	6,000.00	640.52	640.52
ADVERTISING	239.40	239.40	239.40	.00	600.00	360.60	360.60
RECRUITMENT	488.54	488.54	466.50	22.04	2,500.00	2,011.46	2,011.46
GENERAL INSURANCE	11,829.00	11,829.00	11,829.00	.00	17,000.00	5,171.00	5,171.00
EQUIPMENT	27,603.89	27,603.89	21,375.88	6,228.01	153,970.00	126,366.11	126,366.11
VOC ED EQUIPMENT	111,390.63	111,390.63	96,954.45	14,436.18		111,390.63 CR	111,390.63 CR
TUITION CHARGE BACK	13,717.62	13,717.62	13,006.02	711.60	25,000.00	11,282.38	11,282.38
INSTITU RES SUPPLIES	85.03	85.03	85.03	.00	500.00	414.97	414.97
DATA PROC PROF SALARIES	34,733.02	34,733.02	30,101.96	4,631.06	55,573.00	20,839.98	20,839.98
DATA PROC SECR SALARIES	6,139.55	6,139.55	5,071.26	1,068.29	11,974.00	5,834.45	5,834.45
DATA PROC FED WORK STUDY	2,121.41	2,121.41	1,791.43	329.98	4,288.00	2,166.59	2,166.59
DATA PROC CONTR SERV	17,927.06	17,927.06	16,442.12	1,484.94	44,834.00	26,906.94	26,906.94
DATA PROC SUPPLIES	4,328.28	4,328.28	4,159.44	168.84	6,950.00	2,621.72	2,621.72
DATA PROC CONF & MEETINGS	114.00	114.00	114.00	.00	1,000.00	886.00	886.00
DATA PROC EQUIP RENTAL	45,838.60	45,838.60	33,552.76	12,285.84	92,415.00	46,576.40	46,576.40

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
PLANNING & DEVEL PROF SALARIES	18,562.50	18,562.50	16,087.50	2,475.00	33,220.00	14,657.50	14,657.50
PLANNING & DEVEL SECR SALARIES	6,689.30	6,689.30	5,351.45	1,337.85	10,703.00	4,013.70	4,013.70
PLANNING & DEVEL CONTR SERV	.00			.00	500.00	500.00	500.00
PLANNING & DEVEL SUPPLIES	817.57	817.57	715.34	102.23	1,155.00	337.43	337.43
PLANNING & DEVEL CONF & MEETINGS	1,275.15	1,275.15	1,270.15	5.00	2,250.00	974.85	974.85
AFFIRM ACTION CONTR SERV	.00			.00	300.00	300.00	300.00
AFFIRM ACTION SUPPLIES	.00			.00	100.00	100.00	100.00
AFFIRM ACTION CONF & MEETINGS	.00			.00	300.00	300.00	300.00
CONTINGENCIES	.00			.00	116,319.00	116,319.00	116,319.00

2,637,711.18 T 2,637,711.18 T 2,278,704.49 T 359,006.69 T 4,661,182.00 T 2,023,470.82 T 2,023,470.82 T

BUILDING FUND

MAINT & BLDG SUPPLIES	12,762.86	12,762.86	10,809.09	1,953.77	63,000.00	50,237.14	50,237.14
MAINT CONF & MEETINGS	309.00	309.00	300.60	8.40	950.00	641.00	641.00
SERVICE EQUIPMENT	119.00	119.00	119.00	.00	10,000.00	9,881.00	9,881.00
MAINT CONTR SERV	20,750.98	20,750.98	19,917.52	833.46	44,100.00	23,349.02	23,349.02
ELECTRICITY	96,051.38	96,051.38	96,051.38	.00	213,800.00	117,748.62	117,748.62
RENTAL CHARGES	125.00	125.00	135.00	10.00 CR	1,000.00	875.00	875.00
CONTINGENCIES	.00			.00	25,000.00	25,000.00	25,000.00

130,118.22 T 130,118.22 T 127,332.59 T 2,785.63 T 357,850.00 T 227,731.78 T 227,731.78 T

SITE AND CONSTRUCTION FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
SITE IMPROVEMENT		.00		.00	10,000.00	10,000.00	10,000.00
NEW BLDGS & ADDITIONS		.00		.00	10,000.00	10,000.00	10,000.00
BLDG IMPROVEMENTS		.00		.00	100,000.00	100,000.00	100,000.00
ADMISSIONS REMODELING	9,888.85	9,888.85	9,888.85	.00	9,888.85 CR	9,888.85 CR	
FURNISHINGS	2,279.15	2,279.15	2,279.15	.00	2,279.15 CR	2,279.15 CR	
OFFICE EQUIPMENT		.00		.00	15,000.00	15,000.00	15,000.00
INSTR EQUIPMENT		.00		.00	100,000.00	100,000.00	100,000.00
SERVICE EQUIPMENT		.00		.00	10,000.00	10,000.00	10,000.00
OTHER CAPITAL OUTLAY		.00		.00	10,000.00	10,000.00	10,000.00
	12,168.00 T	12,168.00 T	12,168.00 T	.00 T	255,000.00 T	242,832.00 T	242,832.00 T
<u>BOND AND INTEREST #1</u>							
DEBT PRINCIPAL RETIREMENT	250,000.00	250,000.00	250,000.00	.00	250,000.00	.00	.00
INTEREST	18,500.00	18,500.00	18,500.00	.00	32,375.00	13,875.00	13,875.00
OTHER CHARGES	130.00	130.00	130.00	.00	500.00	370.00	370.00
	268,630.00 T	268,630.00 T	268,630.00 T	.00 T	282,875.00 T	14,245.00 T	14,245.00 T
<u>BOND AND INTEREST #4</u>							
DEBT PRINCIPAL RETIREMENT	250,000.00	250,000.00	250,000.00	.00	250,000.00	.00	.00
INTEREST	27,812.50	27,812.50	27,812.50	.00	28,125.00	312.50	312.50
OTHER CHARGES	.00			.00	1,500.00	1,500.00	1,500.00
	277,812.50 T	277,812.50 T	277,812.50 T	.00 T	279,625.00 T	1,812.50 T	1,812.50 T
<u>WORKING CASH FUND</u>							
MISC EXPENSES		.00		.00	1,000.00	1,000.00	1,000.00
	.00 T	.00 T	.00 T	.00 T	1,000.00 T	1,000.00 T	1,000.00 T

INSURANCE FUND

Account	Total Expenditures	To Date	Prev. Mo.	This Mo.	Budget	Unexpended	Unencumbered
WORKMENS COMP	13,447.18	13,447.18	13,447.18	.00	20,000.00	6,552.82	6,552.82
TORT LIABILITY	10,212.00	10,212.00	10,212.00	.00	16,000.00	5,788.00	5,788.00
AUDIT COSTS	8,150.00	8,150.00	8,150.00	.00	14,000.00	5,850.00	5,850.00
UNEMPLOYMENT COMP	3,883.75	3,883.75	3,883.75	.00	21,000.00	17,116.25	17,116.25
	35,692.93	35,692.93	35,692.93	.00	71,000.00	35,307.07	35,307.07

REVENUE REPORT

EDUCATIONAL FUND

Account	Total Receipts	To Date	Prev. Mo.	This Mo.	Budget	Unexpended	Unencumbered
1981 TAXES	456,037.15	456,037.15	455,792.67	244.48	462,127.00	6,089.85	6,089.85
1982 TAXES	.00			.00	462,127.00	462,127.00	462,127.00
IN LIEU OF TAXES	1,466.69	1,466.69	1,466.69	.00		1,466.69 CR	1,466.69 CR
CHARGE BACK REVENUE	10,658.07	10,658.07	4,409.60	6,248.47	10,000.00	658.07 CR	658.07 CR
STATE APPORTIONMENT	701,030.50	701,030.50	701,030.50	.00	1,356,125.00	655,094.50	655,094.50
VOC ED REG REIMB	425.00	425.00	425.00	.00	149,000.00	148,575.00	148,575.00
VOC ED EQUIP REIMB	959.00	959.00 CR	959.00	.00	44,000.00	44,959.00	44,959.00
CORP PERS PROP TAX REPL	79,514.60	79,514.60	79,514.60	.00	117,228.00	37,713.40	37,713.40
STATE WORK STUDY	8,736.00	8,736.00	3,737.00	4,999.00	1.00	8,735.00 CR	8,735.00 CR
FED WORK STUDY	99,398.42	99,398.42	86,115.77	13,282.65	155,422.00	56,023.58	56,023.58
OTHER FED SOURCES	.00			.00	2,000.00	2,000.00	2,000.00
SUMMER TUITION	136,227.91	136,227.91	136,227.91	.00	121,328.00	14,899.91 CR	14,899.91 CR
FALL TUITION	598,094.39	598,094.39	528,113.59	69,980.80	598,714.00	619.61	619.61
SPRING TUITION	250,000.00	250,000.00		250,000.00	602,018.00	352,018.00	352,018.00
GRADUATION FEES	.00			.00	1,000.00	1,000.00	1,000.00
TRANSCRIPT FEES	492.00	492.00	422.00	70.00	1,100.00	608.00	608.00
PUB SERV INCOME	.00			.00	13,500.00	13,500.00	13,500.00
KITCHEN FACILITIES REVENUE	10,000.00	10,000.00	8,750.00	1,250.00	15,000.00	5,000.00	5,000.00
INTEREST ON INVESTMENTS	8,537.35	8,537.35	6,896.13	1,641.22	15,000.00	6,462.65	6,462.65
OTHER REVENUE	3,328.72	3,328.72	3,280.22	48.50	30,000.00	328.72 CR	328.72 CR

236,298,780 T 236,298,780 T 2,015,222.68 T 34,776,512 T 4,128,690.00 T 1,765,702.20 T 1,765,702.20 T

BUILDING FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1981 TAXES	114,007.35	114,007.35	113,946.23	61.12	115,532.00	1,524.65	1,524.65
1982 TAXES	.00			.00	115,532.00	115,532.00	115,532.00
IN LIEU OF TAXES	366.67	366.67	366.67	.00		366.67 CR	366.67 CR
CORP PERS PROP TAX REPL	19,878.65	19,878.65	19,878.65	.00	29,307.00	9,428.35	9,428.35
INTEREST ON INVESTMENTS	.00			.00	100.00	100.00	100.00
MISC REVENUE	675.00	675.00	540.00	135.00	1,200.00	525.00	525.00
	134,927.67	134,927.67	134,731.55	196.12	261,671.00	126,743.33	126,743.33

SITE AND CONSTRUCTION FUND

INTEREST ON INVESTMENTS	54,722.57	54,722.57	52,166.33	2,556.24	75,000.00	20,277.43	20,277.43
	54,722.57	54,722.57	52,166.33	2,556.24	75,000.00	20,277.43	20,277.43

BOND AND INTERST #1

1981 TAXES	123,091.50	123,091.50	123,091.50	.00	124,774.00	1,682.50	1,682.50
1982 TAXES	.00			.00	124,774.00	124,774.00	124,774.00
IN LIEU OF TAXES	396.09	396.09	396.09	.00		396.09 CR	396.09 CR
PERS PROP TAX REPL	35,777.00	35,777.00	35,777.00	.00	35,777.00	.00	.00
INTEREST ON INVESTMENTS	31,633.17	31,633.17	31,473.35	159.82	15,000.00	16,633.17 CR	16,633.17 CR
	190,897.76	190,897.76	190,737.94	159.82	300,325.00	109,427.24	109,427.24

BOND AND INTEREST #4

1981 TAXES	159,498.67	159,498.67	159,498.67	.00	161,744.00	2,245.33	2,245.33
1982 TAXES	.00			.00	161,744.00	161,744.00	161,744.00
IN LIEU OF TAXES	513.25	513.25	513.25	.00		513.25 CR	513.25 CR
INTEREST ON INVESTMENTS	7,702.39	7,702.39	7,557.41	144.98		7,702.39 CR	7,702.39 CR
	167,714.31	167,714.31	167,569.33	144.98	323,488.00	155,773.69	155,773.69

WORKING CASH FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
INTEREST ON INVESTMENTS	142883.20	142883.20	117,504.90	25,378.30	100,000.00	42,883.20 CR	42,883.20 CR
	142883.20 T	142883.20 T	117,504.90 T	25,378.30 T	100,000.00 T	42,883.20 CR	42,883.20 CR
<u>INSURANCE FUND</u>							
1981 TAXES	26,206.75	26,206.75	26,206.75	.00	35,500.00	9,293.25	9,293.25
1982 TAXES	.00			.00	35,500.00	35,500.00	35,500.00
IN LIEU OF TAXES	84.33	84.33	84.33	.00		84.33 CR	84.33 CR
	26,291.08 T	26,291.08 T	26,291.08 T	.00 T	71,000.00 T	44,708.92 T	44,708.92 T

SAUK VALLEY COLLEGE

APPROVED BY

John Powers  
VICE PRESIDENT

Deborah Johnson  
SECRETARY

DATE \_\_\_\_\_