



## SAUK VALLEY COLLEGE

R. R. 5, Dixon, Illinois 61021 — Phone 815-288-5511

Office of the Secretary  
to the Board of Trustees

July 21, 1983

### PUBLIC NOTICE

OF

MEETING

This is to provide public notice of the following meeting associated with the Sauk Valley College Board of Trustees:

Who: Sauk Valley College Board of Trustees

When: July 25, 1983

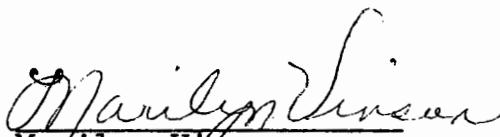
Time: 6:00 p.m.

Where: Board Room

Type: Executive Session (closed)

Purpose: Appointment, employment or dismissal of an employee and collective negotiating matters

Agenda: Above

  
Marilyn Vinson  
Secretary to the Board  
of Trustees, District #506

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

2K2 Faculty Dining Room - Second Floor

July 25, 1983

7:30 pm

- A. Call to Order
- B. Roll Call
- C. Written Communications from Visitors
- D. Approval of Minutes
- E. Financial Reports and Actions:
  - 1. Treasurer's Report
  - 2. Current Disbursements
  - 3. Current Payroll Journal
  - 4. Approval of Tentative Budget for 1983-84
  - 5. Request for Tax Abatement
- F. Personnel Recommendations:
  - 1. Resignations
  - 2. Professional Staff Appointment
  - 3. Non-Instructional Staff Salaries
- G. Other Actions:
  - 1. Recommendation on Energy Conservation Measures
  - 2. Institutional Goals - 1983-84
  - 3. Authorization to Submit RAMP/CC Report
  - 4. Confirmation of Economic Development Grant and Implementation Plan
  - 5. Legal Notice for Election
- H. Reports:
  - 1. Student Trustee
  - 2. ICCTA Representative
  - 3. Foundation Liaison
- I. President's Report:
  - 1. Administrative Calendar 1983-84
  - 2. Net Tuition Receipts
  - 3. Program Review
  - 4. Job Training Partnership Act
  - 5. Illinois Department of Conservation Tree Inspection
  - 6. Title III Grant Request
  - 7. State Funding for 1983-84
- J. Time of Next Meeting
- K. Executive Session

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

July 25, 1983

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p.m. on July 25, 1983, in Room 2K2 of Sauk Valley College, Rural Route #5, Dixon, Illinois.

Executive Session: The Board met at 6:00 p.m. in the third floor Board Room in executive session to discuss the appointment, employment or dismissal of an employee and collective negotiating matters. They adjourned at 7:25 p.m.

Call to Order: At 7:30 p.m. in Room 2K2, Chair Prescott called the regular meeting to order and the following members answered roll call:

John Faessler	Kay Fisher
Dick Groharing	Oscar Koenig
Dave Mandrgoc	Ann Powers
Juanita Prescott	Dolores Marassa

Welcome: Chair Prescott officially welcomed Dolores Marassa, the new Student Trustee.

Minutes: It was moved by Member Koenig and seconded by Member Mandrgoc that the Board approve the minutes of the June 27th meeting with the notation that Dean John Sagmoe conducted the June 27th meeting in the absence of Dr. Hal Garner, and that the Foundation Board met in July but will not meet in August. Motion voted and carried.

Treasurer's Report: It was moved by Member Fisher and seconded by Member Powers that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried.

Disbursements: It was moved by Member Mandrgoc and seconded by Member Fisher that the Board approve the disbursements in the following amounts:

Educational Fund	\$121,238.13
	309,407.54
Building Fund	5,582.76
	27,200.39
Bond & Interest #2	14,062.50
Insurance Fund	5,282.78

In a roll call vote, all voted aye.  
Motion carried.

Payroll:

It was moved by Member Powers and seconded by Member Koenig that the Board approve the payroll of June 30 in the amount of \$206,050.06 and the payroll of July 15 in the amount of \$104,636.14. In a roll call vote, all voted aye. Motion carried.

Tentative Budget:

It was moved by Member Groharing and seconded by Member Fisher that the Board approve the attached tentative budget and have it placed on public review for 30 days for final adoption at the August meeting. In a roll call vote, the following was recorded: Ayes - Members Fassler, Fisher, Groharing, Koenig, Prescott. Nays - Members Mandrgoc and Powers. Member Marassa abstained. Motion carried.

Tax Abatement  
Request:

It was moved by Member Mandrgoc and seconded by Member Powers that the Board grant a tax abatement of three years duration to a prospective new factory in Amboy. The Board also authorized the Board Chair and college President to execute the necessary documents on behalf of the Board. In a roll call vote the following was recorded: Ayes - Members Fassler, Fisher, Koenig, Mandrgoc, Powers, Prescott, and Marassa. Nays - Member Groharing. Motion carried.

Resignation:

It was moved by Member Fisher and seconded by Member Mandrgoc that the resignation of Janet L. Kime, Assistant Dean of Health and Natural Sciences, be accepted with regret and that her service to the college be commended and recognized by the Board. In a roll call vote, all voted aye. Motion carried.

Executive Session:

At 7:55 p.m. it was moved by Member Koenig and seconded by Member Mandrgoc that the Board adjourn to executive session to discuss the appointment, employment, or dismissal of an employee. Motion voted and carried.

Regular Session:

The Board returned to regular session at 8:10 p.m.



Professional Staff  
Appointment:

It was moved by Member Koenig and seconded by Member Mandrgoc that the Board approve the appointment of Curtis A. Hagenbuch as an instructor of Electronics for the 1983-84 academic year. In a roll call vote, all voted aye. Motion carried.

Salary Increases:

Dr. Garner reported that a review had been made of the relationship of the college staff salaries to those of others in comparable positions. He said the fiscal stress within the college is such that the college cannot this year parallel the raises being given within the community around us.

It was then moved by Member Groharing and seconded by Member Fisher that the Board freeze the salary schedules and ranges of the administrative and classified staff for the 1983-84 year, and that an increase of 2.5% be granted all administrators, classified, para-professional, and non-faculty personnel. In a roll call vote, the following was recorded: Ayes - Members Fassler, Fisher, Groharing, Koenig, Prescott and Marassa. Nays - Members Mandrgoc and Powers. Motion carried.

President's Contract:

It was moved by Member Mandrgoc and seconded by Member Koenig that the Board extend the college President's contract to 1987. In a roll call vote, all voted aye. Motion carried.

It was moved by Member Fisher and seconded by Member Groharing that the Board grant the President a 2.5% increase in his salary for the 1983-84 year. In a roll call vote, the following was recorded: Ayes - Members Fassler, Fisher, Groharing, Prescott and Marassa. Nays - Members Mandrgoc, Koenig and Powers. Motion carried.

Energy Conservation  
Measures:

Member Groharing presented the attached report from the Energy Conservation Committee. It was moved by Member Koenig and seconded by Member Fassler that the Board retain Beling Consultants to proceed, working closely with the SVC staff, with the analysis, study and detailed recommendations relative to the items outlined in

the committee report. In a roll call vote, all voted aye. Motion carried.

Institutional Goals:

Dr. Garner presented the attached list of institutional goals for 1983-84. He noted that these goals would be used to form the basis of the planning statement to be included in the RAMP report to be approved at the next meeting. The Board expressed their appreciation to the administration for the time devoted to this long-range planning for the college.

RAMP:

It was moved by Member Fisher and seconded by Member Mandrgoc that the Board authorize the administration to submit the RAMP/CC report to the Illinois Community College Board subject to later ratification by the Board. In a roll call vote, all voted aye. Motion carried.

Economic  
Development  
Grant:

It was moved by Member Mandrgoc and seconded by Member Koenig that the Board direct the administration to apply for economic development funds set aside for Sauk Valley by the state and proceed with planning a program for their effective use. Motion voted and carried.

Legal Notice for  
Election:

It was moved by Member Powers and seconded by Member Fisher that the Board approve publishing the attached legal notice designating dates and times for candidates to file their nominating petitions for the November 8th election. Motion voted and carried.

Reports:

Student Trustee, Marassa, reported that the student senate positions are all filled, that leadership classes were being conducted for the officers, and revision of the club manual was now completed. She said the senate was working to try and regulate the clubs in regard to finances.

Member Groharing reported that the ICCTA did not have a meeting in July.

Foundation liaison, Fisher, reported that the Board had a brief meeting in July to incorporate the new investment policy into their by-laws and receive the audit.

Dr. Garner reported on the attached administrative calendar for 1983-84, net tuition receipts, program review, Job Training Partnership Act, tree inspection on the college grounds, the denial of our Title III grant request, and state funding for next year which will be down 6.4% for credit hour grants.

Time of Next Meeting:

It was moved by Member Mandrgoc and seconded by Member Koenig that the next regular Board meeting be held on the 5th Monday in August (29th) at 7:30 p.m. In a roll call vote, all voted aye. Motion carried.

Executive Session:

At 9:00 p.m. it was moved by Member Mandrgoc and seconded by Member Powers that the Board adjourn to executive session to discuss collective negotiating matters. In a roll call vote, all voted aye. Motion carried.

Regular Session:

The Board returned to regular session at 9:34 p.m.

Adjournment:

Since the scheduled business was concluded, it was moved by Member Powers and seconded by Member Fisher that the Board adjourn. The next meeting will be August 29th at 7:30 p.m.

The meeting adjourned at 9:35 p.m.

Respectfully submitted:

A handwritten signature in cursive script, reading "Richard B. Groharing", written over a horizontal line.

Richard B. Groharing, Secretary

Agenda Item E-4

APPROVAL OF TENTATIVE BUDGET

A tentative budget has been prepared for action by the Board. It reflects the scope of instructional needs and the supporting operations outlined in detail in previous budget workshops held by the Board. It includes these features:

1. Estimated Operating Fund (educational plus building) expenditures of \$5,324,135 and revenues of \$4,394,678. Coupled with an estimated \$43,424 balance from the year just closed, we would have a deficit of an estimated \$886,033 (see attached summary).
2. A group of budget entries which total \$162,700 have been identified as "on hold" and will not be expended until the financial future of Sauk can be clarified this Fall (see attached).
3. A total of \$150,000 is built in as a contingency to cover changes in personnel costs and any unanticipated needs.
4. Tuition income is figured on an enrollment of 59,200 credit hours. This compares to our level of 59,087 this past year.
5. Anticipated State reimbursement for credit hours taught is \$1,282,721 which is 6.4% less than last year's \$1,370,746.

Approval of the tentative budget will allow it to be available for public review for the required 30 days before final adoption on August 29 or another announced date.

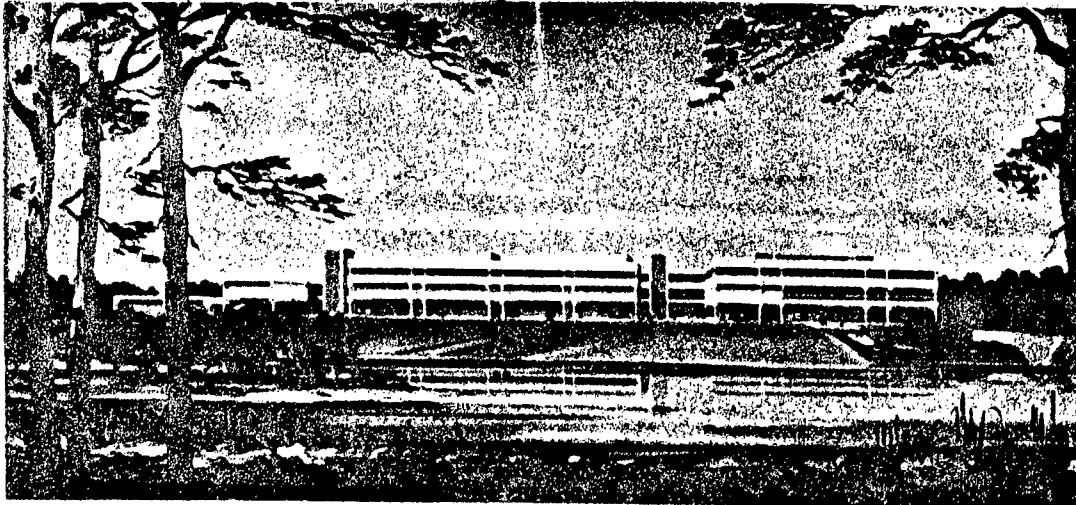
RECOMMENDATION: It is recommended that the budget as presented be approved as a tentative budget for 1983-84.

BUDGET SUMMARY

	<u>Educational Fund</u>	<u>Building Fund</u>	<u>Total</u>
Balance 7/1/82	\$ 338,619	\$ 60,963	\$ 399,582
Ptentative Revenue FY 83	+ 4,145,000	+ 254,719	+ 4,399,719
Available for FY 83	4,483,619	315,682	4,799,301
Ptentative Expenditure FY 83	- 4,462,829	- 293,048	- 4,755,877
Estimated Balance 7/1/83	20,790	22,634	43,424
Ptentative Revenue FY 84	+ 4,138,216	+ 256,462	+ 4,394,678
	4,159,006	279,096	4,438,102
Ptentative Expenditure FY 84	- 4,940,585	- 383,550	- 5,324,135
Ptentative Balance 7/1/84	<u>\$(781,579)</u>	<u>\$(104,454)</u>	<u>\$ (886,033)</u>

DETAILS OF 1983-84 BUDGET "HOLDS"

	Equipment	Supplies	Travel	Contractual	Total
Shapton			500		500
Sagmoe	1,943	800			2,743
Edison	2,440				2,440
Clevenger	32,000	5,000			
		2,450		5,040	44,490
Building	13,500				13,500
Business Education	24,875	1,020			25,895
Food Services	6,000	425	125	200	6,750
Agriculture		500	210		710
Industrial Education	19,500		800		20,300
Rad. Tech.	3,900				3,900
Asst. Dean - Wagner		200	600		800
Asst. Dean - Kime	440				440
Asst. Dean - Seguin	440				440
Foster	1,943			200	2,143
Learning Resources	24,579				24,579
President's Office	1,420				1,420
Faculty Office	1,450				1,450
Gelander		9,000			9,000
Affirmative Action				200	200
In-Service-Training				1,000	1,000
	<u>134,430</u>	<u>19,395</u>	<u>2,235</u>	<u>6,640</u>	<u>162,700</u>



**TENTATIVE BUDGET**  
**1983 -- 1984**



**SAUK VALLEY COLLEGE**

**ROUTE 5  
DIXON, IL 61021**

SAUK VALLEY COLLEGE

EDUCATION FUND

PART I: ESTIMATED REVENUE 1983-84

100-000-400 EDUCATION FUND

100-000-410 Local Governmental Sources

100-000-411-01 - 1982 Taxes $\frac{1}{2}$ (785,791,014 @ 12¢)	471,475	
100-000-411-02 - 1983 Taxes $\frac{1}{2}$ (785,791,014 @ 12¢)	471,475	
100-000-414 - Replacement of Corporate Personal Property Tax (\$131,735)	77,704	
100-000-415 - Charge-Back Revenue	<u>12,000</u>	\$ 1,032,654

100-000-420 State Governmental Sources

100-000-421 - State Apportionment

Based on FY '82 enrollment - 53,709 hrs	<u>1,282,721</u>	1,282,721
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100-000-422 - Vocational Technical Education

100-000-422 - Regular Reimbursement	146,682	
100-000-422-02 - Equipment Reimbursement	<u>94,000</u>	240,682

100-000-429 - State Work Study	<u>1</u>	1
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100-000-430 Federal Governmental Sources

100-000-439-02 - Federal Work Study	170,658	
100-000-439-03 - Other Federal	<u>2,000</u>	172,658

100-000-440 Student Tuition and Fees

100-000-441-01 - Summer 1983 ( 7,500)	172,000	
100-000-441-02 - Fall 1983 (26,300)	607,500	
100-000-441-03 - Spring 1984 (25,400)	<u>600,000</u>	1,379,500
100-000-442-01 - Graduation Fees	1,000	
100-000-442-04 - Transcript Fees	1,100	
100-000-442-09 - Public Services Income	<u>14,900</u>	17,000

100-000-460 Rental of Facilities

100-000-461 - Rental	-0-	-0-
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100-000-470 Interest on Investments	<u>10,000</u>	10,000
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100-000-499 Other Revenue	<u>3,000</u>	<u>3,000</u>
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TOTAL EDUCATION FUND REVENUE . . . . .		<u>\$ 4,138,216</u>
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SAUK VALLEY COLLEGE

EDUCATION FUND

PART II: ESTIMATED EXPENDITURES 1983-84

<u>110-000-000</u>	<u>INSTRUCTION</u>		<u>\$ 2,470,706</u>
<u>110-100-000</u>	<u>DIVISION OF BUSINESS</u>		
110-100-513	- Salaries - Full Time	\$ 147,940	
110-100-533	- Contractual Services	12,000	
110-100-541.02	- General Materials & Supplies	9,045	
110-100-550	- Conference & Meeting Expense	<u>1,750</u>	170,735
<u>110-117-000</u>	<u>FOOD SERVICES</u>		
110-117-533	- Contractual Services	200	
110-117-541.02	- General Materials & Supplies	425	
110-117-550	- Conference & Meeting Expense	<u>125</u>	750
<u>110-200-000</u>	<u>DIVISION OF AGRICULTURE</u>		
110-200-513	- Salaries - Full Time	23,565	
110-200-533	- Contractual Services	100	
110-200-541.02	- General Materials & Supplies	1,665	
110-200-550	- Conference & Meeting Expense	<u>610</u>	25,940
<u>110-300-000</u>	<u>DIVISION OF INDUSTRIAL EDUCATION</u>		
110-300-513	- Salaries - Full Time	178,967	
110-300-533	- Contractual Services	8,230	
110-300-541.02	- General Materials & Supplies	25,300	
110-300-550	- Conference & Meeting Expense	<u>1,600</u>	214,097
<u>110-310-000</u>	<u>COSMETOLOGY</u>		
110-310-538	- Contractual Services	54,000	
110-310-541.02	- General Materials & Supplies	100	
110-310-550	- Conference & Meeting Expense	<u>175</u>	54,275
<u>110-316-000</u>	<u>HUMAN SERVICES</u>		
110-316-533	- Contractual Services	250	
110-316-541.02	- General Materials & Supplies	1,350	
110-316-550	- Conference & Meeting Expense	<u>500</u>	2,100
<u>110-400-000</u>	<u>DIVISION OF SOCIAL SCIENCE</u>		
110-400-513	- Salaries - Full Time	118,664	
110-400-541.02	- General Materials & Supplies	3,050	
110-400-550	- Conference & Meeting Expense	<u>1,400</u>	123,114

110-410-000 E.M.T.

110-410-533	- Contractual Services	1,650	
110-410-541.02	- General Materials & Supplies	<u>190</u>	1,840

110-418-000 CRIMINAL JUSTICE

110-418-513	- Salaries - Full Time	44,495	
110-418-533	- Contractual Services	100	
110-418-541.02	- General Materials & Supplies	1,060	
110-418-550	- Conference & Meeting Expense	<u>850</u>	46,505

110-419-000 LIBRARY TECHNOLOGY

110-419-541.02	- General Materials & Supplies	<u>100</u>	100
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110-500-000 DIVISION OF HUMANITIES

100-500-513	- Salaries - Full Time		
	(Humanities)	241,910	
100-500-533	- Contractual Services		
	(Humanities)	350	
110-500-541.02	- General Materials & Supplies		
	(Humanities)	4,275	
110-500-550	- Conference & Meeting Expense		
	(Humanities)	<u>2,500</u>	249,035
110-511-513	- Salaries - Full Time (Art)	23,226	
110-511-533	- Contractual Services (Art)	200	
110-511-541.02	- General Materials & Supplies		
	(Art)	600	
110-511-550	- Conference & Meeting Expense		
	(Art)	<u>200</u>	24,226
110-512-513	- Salaries - Full Time (Music)	45,720	
110-512-533	- Contractual Services (Music)	1,200	
110-512-541.02	- General Materials & Supplies		
	(Music)	1,450	
110-512-550	- Conference & Meeting Expense		
	(Music)	<u>500</u>	48,870

110-600-000 DIVISION OF MATH SCIENCE

110-600-513	- Salaries - Full Time	179,832	
110-600-533	- Contractual Services	1,600	
110-600-541.02	- General Materials & Supplies	10,850	
110-600-550	- Conference & Meeting Expense	<u>1,500</u>	193,782

110-711-000 MED. LAB. TECHNOLOGY

110-711-513	- Salaries - Full Time	44,560	
110-711-533	- Contractual Services	1,500	
110-711-541.02	- General Materials & Supplies	12,990	
110-711-550	- Conference & Meeting Expense	<u>1,420</u>	60,470

110-712-000 AD NURSING

110-712-513	- Salaries - Full Time	104,627	
110-712-516	- Salaries - Office Staff	11,545	
110-712-533	- Contractual Services	620	
110-712-541.02	- General Materials & Supplies	2,525	
110-712-550	- Conference & Meeting Expense	<u>2,000</u>	121,317

110-713-000 LP NURSING

110-713-513	- Salaries - Full Time	74,528	
110-713-533	- Contractual Services	545	
110-713-541.02	- General Materials & Supplies	2,860	
110-713-550	- Conference & Meeting Expense	<u>1,650</u>	79,583

110-714-000 RADIOLOGIC TECHNOLOGY

110-714-513	- Salaries - Full Time	25,030	
110-714-533	- Contractual Services	1,837	
110-714-541.02	- General Materials & Supplies	2,565	
110-714-550	- Conference & Meeting Expense	<u>1,920</u>	31,352

110-715-000 DIVISION OF PHYSICAL EDUCATION

110-715-513	- Salaries - Full Time	42,208	
110-715-533	- Contractual Services	2,000	
110-715-541.02	- General Materials & Supplies	1,400	
110-715-550	- Conference & Meeting Expense	<u>700</u>	46,308

110-716-000 NURSING ASSISTANT

110-716-533	- Contractual Services	300	
110-716-541.02	- General Materials & Supplies	350	
110-716-550	- Conference & Meeting Expense	<u>100</u>	750

110-800-000      INFORMATION OFFICE & REPRODUCTION ROOM

110-800-516	- Salaries - Secretarial	24,563	
110-800-518.01	- Student Employees - Federal (Faculty Ofc.)	13,000	
110-800-518.01-1	- Student Employees - Federal (Workroom)	7,250	
110-800-533	- Contractual (Workroom)	4,700	
110-800-537	- Contractual (UNALLOCATED)	1,900	
110-800-542	- General Materials & Supplies (Workroom)	1,000	
110-800-541.02	- General Materials & Supplies (Faculty Ofc.)	900	
110-800-541.03	- General Materials & Supplies (Institutional Committees)	300	53,613

110-810-000      PUBLIC INFORMATION

110-810-511	- Salaries - Administrative	30,228	
110-810-516	- Salaries - Secretarial	2,000	
110-810-547	- General Materials & Supplies	77,600	
110-810-550	- Conference & Meeting Expense	1,000	110,828

110-811-000      ASS'T DEAN OF ARTS AND SOCIAL SCIENCES

110-811-511	- Salaries - Administrative	30,723	
110-811-514.01	- Salaries - Instructional (Part-time)	47,000	
110-811-514.02	- Salaries - Instructional (Summer Session)	44,200	
110-811-516	- Salaries - Secretarial	11,462	
110-811-518.01	- Salaries - Student Employees (Federal)	5,800	
110-811-541.01	- General Materials & Supplies	800	
110-811-550	- Conference & Meeting Expense	2,000	141,985

110-812-000      ASS'T DEAN OF BUSINESS & TECHNOLOGY

110-812-511	- Salaries - Administrative	32,340	
110-812-514.01	- Salaries - Instructional (Part-time)	100,000	
110-812-514.02	- Salaries - Instructional (Summer Session)	41,000	
110-812-516	- Salaries - Secretarial	13,242	
110-812-518.01	- Salaries - Student Employees (Federal)	11,256	
110-812-541.01	- General Materials & Supplies	1,000	
110-812-550	- Conference & Meeting Expense	2,600	201,438

110-813-000      ASS'T DEAN OF COMMUNITY & EXTENSION SERVICES

110-813-511	- Salaries - Administrative	39,645	
110-813-514.01	- Instructional Salaries	110,000	
110-813-514.02	- Community Services Coordinators	6,500	
110-813-516	- Salaries - Secretarial	11,396	
110-813-518.01	- Salaries - Student Employees - (Federal)	3,655	
110-813-533	- Contractual Services	5,000	
110-813-541.02	- General Materials & Supplies	3,000	
110-813-550	- Conference & Meeting Expense	<u>2,500</u>	181,696

110-814-000      ASS'T DEAN OF HEALTH & NATURAL SCIENCES

110-814-511	- Salaries - Administrative	32,340	
110-814-514.01	- Salaries - Instructional (Part-time)	75,000	
110-814-514.02	- Salaries - Instructional (Summer Session)	30,000	
110-814-518.01	- Salaries - Student Employees - (Federal)	13,596	
110-814-533	- Contractual Services	300	
110-814-541.01	- General Materials & Supplies	800	
110-814-550	- Conference & Meeting Expense	<u>1,850</u>	153,886

110-815-000      ACADEMIC SKILLS CENTER

110-815-513	- Salaries - Full Time	69,473	
110-815-533	- Contractual Services	500	
110-815-541.02	- General Materials & Supplies	2,000	
110-815-550	- Conference & Meeting Expense	<u>700</u>	72,673

110-816-000      HONORS PROGRAM

110-816-533	- Contractual Services	100	
110-816-541.02	- General Materials & Supplies	110	
110-816-550	- Conference & Meeting Expense	<u>550</u>	760

110-818-000      DEAN OF INSTRUCTION

110-818-511	- Salaries - Administrative	38,198	
110-818-516	- Salaries - Secretarial	14,680	
110-818-518.03	- Student Tutors	2,000	
110-818-533	- Contractual Services	200	
110-818-541.01	- General Materials & Supplies	2,000	
110-818-550	- Conference & Meeting Expense	<u>1,600</u>	58,678

<u>120-000-000</u>	<u>ACADEMIC SUPPORT (Learning Resource Center)</u>		<u>\$ 176,590</u>
120-000-512	- Salaries - Professional	71,351	
120-000-516	- Salaries - Secretarial	34,099	
120-000-518.01	- Salaries - Student Employees - (Federal)	13,000	
120-000-533	- Contractual Services	4,500	
120-000-541.01	- Xerox Supplies	2,000	
120-000-541.03	- Library Supplies	13,040	
120-000-544.01	- Audio Visual Supplies	7,850	
120-000-545	- Library Books	30,000	
120-000-550	- Conference & Meeting Expense	750	176,590
<u>130-000-000</u>	<u>STUDENT SERVICES AND AIDS</u>		<u>\$ 352,736</u>
<u>131-000-000</u>	<u>Admissions and Records</u>		
131-000-512	- Salaries - Professional	29,160	
131-000-516	- Salaries - Secretarial	46,978	
131-000-518.01	- Salaries - Student Employees - (Federal)	10,958	
131-000-533	- Contractual Services	2,600	
131-000-541.01	- General Materials & Supplies	6,000	
131-000-550	- Conference & Meeting Expense	800	96,496
<u>132-000-000</u>	<u>Counseling and Testing</u>		
132-000-512	- Salaries - Instructional	58,306	
132-000-516	- Salaries - Secretarial	11,462	69,768
<u>133-000-541.01</u>	<u>Health Services - Materials</u>	<u>300</u>	300
<u>134-000-000</u>	<u>Financial Aids</u>		
134-000-512	- Salaries - Professional	30,022	
134-000-516	- Salaries - Secretarial	22,731	52,753
<u>138-000-000</u>	<u>Administration of Student Services &amp; Aids</u>		
138-000-511	- Salaries - Administrative	36,112	
138-000-516	- Salaries - Secretarial	14,612	
138-000-518.01	- Salaries - Student Employees - (Federal)	45,100	
138-000-519	- Other Salaries (Coaching)	11,845	
138-000-533	- Contractual Services	800	
138-000-541.01	- General Materials & Supplies	12,800	
138-000-549	- Commencement	6,000	
138-000-554	- Student Recruitment	1,500	
138-000-550	- Conference & Meeting Expense	4,650	133,419

<u>140-000-000</u>	<u>PUBLIC SERVICES</u>		<u>\$ 14,900</u>
140-000-514.02	- Salaries	4,600	
140-000-533	- Contractual Services	2,800	
140-000-541.02	- General Materials & Supplies	<u>7,500</u>	14,900
<u>170-000-000</u>	<u>OPERATION AND MAINTENANCE OF PLANT</u>		<u>\$ 643,243</u>
171-000-517	- Salaries - Services Staff	375,778	
171-000-518.01	- Salaries - Student Employees - (Federal)	82,000	
176-000-571	- Gas	154,600	
176-000-575	- Telephone	<u>30,865</u>	643,243
<u>181-000-000</u>	<u>GENERAL ADMINISTRATION</u>		<u>\$ 242,597</u>
<u>181-000-000</u>	<u>President's Office</u>		
181-000-511	- Salaries - Administrative	51,895	
181-000-516	- Salaries - Secretarial	16,808	
181-000-518.01	- Salaries - Student Employees - (Federal)	3,484	
181-000-533	- Contractual Services	1,000	
181-000-541.01	- General Materials & Supplies	3,250	
181-000-550	- Conference & Meeting Expense	3,000	
181-000-556	- Special Affairs	3,500	
181-000-559	- Other Conf. & Meeting Expense	<u>4,900</u>	87,837
<u>182-000-000</u>	<u>Business Office</u>		
182-000-511	- Salaries - Administrative	42,556	
182-000-512	- Salaries - Professional	30,819	
182-000-516	- Salaries - Secretarial	65,335	
182-000-518.01	- Salaries - Student Employees - (Federal)	-0-	
182-000-533	- Contractual Services	5,050	
182-000-541.01	- General Materials & Supplies	8,000	
182-000-550	- Conference & Meeting Expense	<u>3,000</u>	154,760

<u>190-000-000</u>	<u>INSTITUTIONAL SUPPORT</u>		<u>\$ 1,039,813</u>
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<u>191-000-000</u>	<u>Board of Trustees</u>		
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191-000-534	- Contractual - Legal	8,000	
191-000-549	- Other General Supplies (Election)	2,500	
191-000-550	- Conference & Meeting Expense	<u>3,500</u>	14,000

<u>192-000-000</u>	<u>Institutional Support Expense</u>		
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192-000-516	- Salaries - Secretarial	11,637	
192-000-518.01	- Salaries - Student Employees - (Federal)	3,685	
192-000-518.02	- Salaries - Student Employees - (Federal) (Contingency)	4,448	
192-000-521	- Group Medical & Life Insurance	258,400	
192-000-529	- Tuition Reimbursement	6,500	
192-000-533.03	- In-Service-Training	5,000	
192-000-537	- UNALLOCATED Contractual	2,400	
192-000-541.02	- Supplies (FACULTY ASSOCIATION)	200	
192-000-544.02	- Postage	40,000	
192-000-546	- Publications/Dues	6,310	
192-000-547	- Advertising	600	
192-000-554	- Recruitment	<u>2,500</u>	341,680

<u>192-000-560</u>	<u>Fixed Charges</u>		
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192-000-565	- General Insurance	<u>16,000</u>	16,000
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<u>192-000-580</u>	<u>Capital Outlay</u>		
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192-000-585	- Equipment	<u>258,313</u>	258,313
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<u>192-000-593</u>	<u>Tuition Charge Back</u>	<u>25,000</u>	25,000
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<u>194-000-000</u>	<u>Institutional Research</u>		
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194-000-541.01	- General Materials & Supplies	<u>500</u>	500
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<u>195-000-000</u>	<u>Data Processing Services</u>		
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195-000-512	- Salaries - Professional	55,573	
195-000-516	- Salaries - Secretarial	11,974	
195-000-518.01	- Salaries - Student Employees - (Federal)	6,365	
195-000-533	- Contractual Services	34,750	
195-000-541.01	- General Materials & Supplies	8,600	
195-000-550	- Conference & Meeting Expense	1,500	
195-000-562	- Rental of Computer Equipment	<u>95,750</u>	214,512



196-000-000      Planning & Development

196-000-512	- Salaries - Professional	29,700	
196-000-516	- Salaries - Secretarial	10,703	
196-000-533	- Contractual Services	300	
196-000-541.02	- General Materials & Supplies	1,155	
196-000-550	- Conference & Meeting Expense	<u>2,250</u>	44,108

197-000-000      Affirmative Action

197-000-533	- Contractual Services	300	
197-000-541.02	- General Materials & Supplies	100	
197-000-550	- Conference & Meeting Expense	<u>300</u>	700

<u>199-000-600      Provision for Contingencies</u>	<u>125,000</u>	<u>125,000</u>
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TOTAL BUDGET EDUCATION FUND . . . . .		<u>\$ 4,940,585</u>
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PART III:      BUDGET SUMMARY

Balance on Hand July 1, 1983

Revenue

Less Expenditures

Excess of Revenue over Expenditures

Estimated balance on hand June 30, 1984

SAUK VALLEY COLLEGE

OPERATIONS, BUILDING AND MAINTENANCE FUND

PART I: ESTIMATED REVENUE 1983-84

200-000-400 OPERATIONS, BUILDING AND MAINTENANCE FUND

200-000-410 Local Governmental Sources

200-000-411-01 - 1982 Taxes $\frac{1}{2}$ (785,791,014 @ 3¢)	117,868	
200-000-411-02 - 1983 Taxes $\frac{1}{2}$ (785,791,014 @ 3¢)	117,868	
200-000-414 - Replacement of Corporate Personal Property Tax (\$131,735)	<u>19,426</u>	\$ 255,162
<u>200-000-470 Interest on Investment</u>	<u>100</u>	100
<u>200-000-499 Miscellaneous Revenue</u>	<u>1,200</u>	<u>1,200</u>
TOTAL OPERATIONS, BUILDING AND MAINTENANCE FUND . . . . .		<u>\$ 256,462</u>

SAUK VALLEY COLLEGE

OPERATIONS, BUILDING AND MAINTENANCE FUND

PART II: ESTIMATED EXPENDITURES 1983-84

200-000-000 OPERATIONS, BUILDING AND MAINTENANCE FUND

270-000-000 Operation and Maintenance of Plant

270-000-541.04 - General Materials & Supplies	\$ 58,000	
270-000-550 - Conference & Meeting Expense	<u>3,000</u>	\$ 61,000
<u>270-000-580 Capital Outlay</u>		
270-000-587 - Additional Equipment	<u>17,650</u>	17,650
<u>271-000-533 - Contractual Services</u>	<u>42,500</u>	42,500
<u>276-000-573 - Electricity</u>	<u>236,400</u>	236,400

290-000-000 Institutional Support

292-000-560 Fixed Charges

292-000-561 - Rental	<u>1,000</u>	1,000
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<u>299-000-600 Provision for Contingencies</u>	<u>25,000</u>	<u>25,000</u>
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TOTAL BUDGET OPERATIONS, BUILDING AND MAINTENANCE FUND . . . . .		<u>\$ 383,550</u>
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PART III: BUDGET SUMMARY

Balance on hand July 1, 1983

Revenue

Less Expenditures

Excess of Revenue over Expenditures

Estimated balance on hand June 30, 1984

SAUK VALLEY COLLEGE

OPERATIONS, BUILDING AND MAINTENANCE FUND (RESTRICTED)

PART I: ESTIMATED REVENUE 1983-84

300-000-430 Federal Governmental Sources

300-000-439 - Federal Grants and Contributions \$ 35,000

300-000-470 Investment Income 75,000

TOTAL OPERATIONS, BUILDING AND MAINTENANCE FUND (RESTRICTED) . . . \$ 110,000

PART II: ESTIMATED EXPENDITURES 1983-84

INSTITUTIONAL SUPPORT

390-000-580 Capital Outlay

390-000-582	Site Improvement	5,000	
390-000-584	Building Improvements	275,000	
390-000-586	Equipment - Instructional	5,000	
390-000-587	Equipment - Service	5,000	
390-000-589	Other Capital Outlay	<u>5,000</u>	<u>\$ 295,000</u>

TOTAL OPERATIONS, BUILDING AND MAINTENANCE FUND (RESTRICTED) . . . . \$ 295,000

PART III: BUDGET SUMMARY

Balance on hand July 1, 1983

Revenue \$ 110,000

Less Expenditures 295,000

Excess of Revenue over Expenditures . . . . . (\$ 185,000)

Estimated balance on hand June 30, 1984 . . . . .

SAUK VALLEY COLLEGE

BOND AND INTEREST FUND #1 (Building)

PART I: ESTIMATED REVENUE 1983-84

400-000-410 Local Governmental Sources

400-000-411-01 - 1982 Taxes  
½(785,791,014 @ .0309) \$ 121,405

400-000-411-02 - 1983 Taxes  
½(785,791,014 @ .0309) 121,405

400-000-414 - Personal Property Tax  
Replacement 34,605 \$ 277,415

400-000-470 Other Sources

400-000-470 - Interest on Investments 15,000 15,000

TOTAL BOND AND INTEREST FUND #1 REVENUE . . . . . \$ 292,415

PART II: ESTIMATED EXPENDITURES 1983-84

INSTITUTIONAL SUPPORT

490-000-560 Fixed Charges

490-000-563 - Debt Principal Retirement \$ 250,000  
490-000-564 - Interest 23,125  
490-000-569 - Other Fixed Charges 500 273,625

TOTAL BOND AND INTEREST FUND #1 EXPENDITURES . . . . . \$ 273,625

PART III: BUDGET SUMMARY

Balance on hand July 1, 1983

Revenue \$ 292,415  
Less Expenditures 273,625

Excess of Revenue over Expenditures . . . . . 18,790

Estimated balance on hand June 30, 1984 \$

SAUK VALLEY COLLEGE

BOND AND INTEREST FUND #2 (Working Cash)

PART I: ESTIMATED REVENUE 1983-84

400-000-410 Local Governmental Sources

400-000-411-01 - 1982 Taxes

½(785,791,014 @ .0359)

\$ 141,049

\$ 141,049

400-000-470 Other Sources

400-000-470 - Interest on Investments

500

500

TOTAL BOND AND INTEREST FUND #2 REVENUE . . . . .

\$ 141,549

PART II: ESTIMATED EXPENDITURES 1983-84

INSTITUTIONAL SUPPORT

490-000-560 Fixed Charges

490-000-563 Debt Principal Retirement

\$ 250,000

490-000-564 Interest

28,125

490-000-569 Other Fixed Charges

500

\$ 278,625

TOTAL BOND AND INTEREST FUND #2 EXPENDITURES . . . . .

\$ 278,625

PART III: BUDGET SUMMARY

Balance on hand July 1, 1983

Revenue

\$ 141,549

Less Expenditures

278,625

Excess of Revenue over Expenditures . . . . .

( 137,076)

Estimated balance on hand June 30, 1984 . . . . .

\$

SAUK VALLEY COLLEGE

WORKING CASH FUND

PART I: ESTIMATED REVENUE 1983-84

700-000-470 Other Sources

700-000-470	Investment Income	\$ 100,000	\$ 100,000
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TOTAL WORKING CASH FUND REVENUE . . . . .			\$ 100,000
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PART II: ESTIMATED EXPENDITURES 1983-84

790-000-500 Institutional Support

790-000-569	Miscellaneous Expense	1,000	\$ 1,000
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TOTAL WORKING CASH FUND EXPENDITURES . . . . .			\$ 1,000
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PART III: BUDGET SUMMARY

Balance on hand July 1, 1983

Revenue	\$ 100,000
Less Expenditures	<u>1,000</u>

Excess of Revenue over Expenditures . . . . .	<u>99,000</u>
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Estimated balance on hand June 30, 1984 . . . . .	<u>\$</u>
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SAUK VALLEY COLLEGE

INSURANCE FUNDS (SPECIAL)

PART I: ESTIMATED REVENUE 1983-84

800-000-410 Local Governmental Sources

800-000-411-01 - 1982 Taxes  $\frac{1}{2}$ (785,791,014 @ .0094) 36,932

800-000-411-02 - 1983 Taxes  $\frac{1}{2}$ (785,791,014 @ .0094) 36,932

\$ 73,864

TOTAL INSURANCE FUNDS (SPECIAL) REVENUE . . . . .

\$ 73,864

PART II: ESTIMATED EXPENDITURES 1983-84

892-000-000 Institutional Support

892-000-523 Worker's Compensation

\$ 20,000

892-000-526 Tort Liability Insurance

13,000

892-000-527 Unemployment Compensation

20,000

892-000-531 Audit Costs

14,000

TOTAL INSURANCE FUNDS (SPECIAL) EXPENDITURES . . . . .

\$ 67,000

PART III: BUDGET SUMMARY

Balance on hand July 1, 1983

Revenue \$ 73,864

Less Expenditures 67,000

Excess of Revenue over Expenditures . . . . .

6,864

Estimated Balance on hand June 30, 1984 . . . . .

SAUK VALLEY COLLEGE BOOKSTORE

Budget for 1983-84

PART I: REVENUE

SALES:

Textbooks	\$ 293,250	
Supplies	39,250	
Miscellaneous	23,400	
Paperbacks	8,100	
Used Books	24,300	
Other Income	100	
Investment Income	2,500	
Sales Tax Collected	<u>17,850</u>	\$ 408,750

Less Cost of Sales:

Textbooks	234,600	
Supplies	27,475	
Miscellaneous	17,550	
Paperbacks	5,500	
Used Books	18,225	
Sales Tax Paid	<u>17,500</u>	320,850

ESTIMATED GROSS PROFIT . . . . . \$ 87,900

PART II: EXPENDITURES

Salaries & Wages	27,450	
Employee Benefits	900	
Transportation	8,550	
Equipment	3,000	
Supplies	3,000	
Travel	1,800	
Telephone	400	
Dues & Subscriptions	300	
Auditing & Legal	300	
Other Expenses	<u>1,200</u>	46,900

EXCESS REVENUE OVER EXPENDITURES . . . . . \$ 41,000

PART III: Budget Summary

Fund Equity July 1, 1983

Revenue	\$ 408,750	
Less Expenditures	<u>367,750</u>	
Excess Revenue over Expenditures . . . . .		41,000
Estimated Fund Equity, June 30, 1984 . . . . .		<u>\$</u>

RESTRICTED PURPOSES FUND

PART I: ESTIMATED REVENUE

	<u>1982-83</u>	<u>1983-84</u>
<u>#201 Comprehensive Income</u>	\$ 57,500	\$ 59,200
<u>Income from Admissions</u> <u>to Student Activities</u>		
#202 Athletics	700	600
#203 Drama and Readers Theatre	800	900
#204 Cultural Events	3,000	3,000
#205 Newspaper	<u>200</u>	<u>300</u>
	<u>4,700</u>	<u>4,800</u>
 TOTAL ESTIMATED REVENUE	 <u>\$ 62,200</u>	 <u>\$ 64,000</u>

RESTRICTED PURPOSES FUND

PART II: ESTIMATED EXPENSITURES

	<u>1982-83</u>	<u>1983-84</u>
#251 - Athletics (Palumbo)		
#252A - Athletics (Cross Country)		
#252B - Athletics (Track)		
#253 - Athletics (Golf)		
#254A - Athletics (Soccer)		
#254B - Athletics (Baseball)		
 <u>Athletics</u>		
Officials	2,835	3,700
Travel	6,550	6,550
Meals and Hotel	5,294	4,955
Awards	584	490
Insurance	1,450	1,300
Banquet	300	325
Dues and Fees	<u>695</u>	<u>895</u>
	17,708	18,215
 <u>Rentals</u>		
Baseball	250	275
Golf	350	400
Tennis	<u>200</u>	<u>200</u>
	800	875
 <u>Supplies and Cleaning</u>		
Basketball	150	150
Baseball	400	400
Golf	253	425
Tennis	385	485
Soccer	<u>-0-</u>	<u>100</u>
	1,188	1,560
 <u>Equipment</u>		
	<u>350</u>	<u>-0-</u>
	350	-0-
 <u>Miscellaneous</u>		
Scouting	150	175
Basketball Clinic	<u>150</u>	<u>175</u>
	300	350

	<u>1982-83</u>		<u>1983-84</u>	
<u>#256 - Cheerleaders and Pom Pon</u>				
Jr. High Cheerleaders Clinic	-0-		150	
Travel and Meals	585		476	
Uniforms and Supplies	<u>265</u>		<u>224</u>	
	850		850	
<u>#257 - Speech Activities</u>				
<u>Readers Theatre</u>				
Supplies	150		150	
Sets and Costumes	400		400	
Publicity	<u>50</u>		<u>50</u>	
	600		600	
<u>Tournaments</u>				
Dues and Fees	350		350	
Royalties	20		20	
Transportation	930		930	
Meals	900		900	
Lodging	<u>900</u>		<u>900</u>	
	3,100		3,100	
	<u>3,700</u>		<u>3,700</u>	
<u>#258 - Drama</u>				
Royalties	550		550	
Publicity	200		200	
Sets and Costumes	1,050		1,050	
Rentals	100		100	
Equipment	250		250	
Supplies	350		350	
Summer Theatre	<u>300</u>		<u>300</u>	
	2,800		2,800	
<u>#259 - Music</u>				
Travel	1,500		1,500	
Meals	600		600	
Cleaning and Misc.	100		100	
Workshop Travel	220		220	
Tailoring	210		210	
Madrigal Dinner	<u>1,170</u>		<u>1,170</u>	
	3,800		3,800	

	<u>1982-83</u>	<u>1983-84</u>	
<u>#260 - Student Activities</u>			
Leadership	250	-0-	
Fine Arts	2,600	-0-	
Pop Entertainment	2,600	-0-	
Speakers	2,600	-0-	
Wages	300	-0-	
Publicity	700	-0-	
Miscellaneous	600	-0-	
Entertainment & License Fees	-0-	350	
Supplies	-0-	725	
Equipment	-0-	100	
Xerox & Workroom	-0-	75	
Miscellaneous	-0-	100	
Pow Wow Day	-0-	1,500	
Concert-Lecture Series			
Promotions	-0-	4,150	
Entertainment/Promotions	-0-	3,000	
	9,650		10,000
<u>#262 - Student Newspaper</u>	<u>3,400</u>	<u>3,300</u>	
	3,400		3,300
<u>#264 Student Senate</u>			
Supplies	50	600	
Publicity	50	-0-	
Special Events	800	-0-	
Miscellaneous	100	-0-	
Leadership	-0-	1,200	
Membership Fees	-0-	200	
	1,000		2,000
<u>#266 - Women's Intercollegiate</u>			
<u>Athletics</u>			
<u>Athletics</u>			
Officials	2,900	2,930	
Travel	3,943	3,880	
Meals and Lodging	3,060	2,550	
Insurance	1,150	1,175	
Dues and Fees	720	925	
Awards	576	510	
Banquet	326	300	
Rentals	50	50	
	12,725		12,320
<u>Supplies</u>			
First Aid	350	375	
Tennis	125	130	
Softball	250	200	
Uniforms	600	100	
	1,325		805

	<u>1982-83</u>		<u>1983-84</u>	
<u>#266 - Women's Intercollegiate</u>				
<u>Athletics - continued</u>				
<u>Equipment</u>	<u>400</u>	400	<u>700</u>	700
<u>Scouting</u>	<u>150</u>	150	<u>175</u>	175
<u>Sectionals</u>	<u>-0-</u>	-0-	<u>200</u>	200
 <u>#268 - Intramurals - Coed</u>				
Awards	50		-0-	
Officials	75		-0-	
Supplies	<u>25</u>	150	<u>50</u>	50
 <u>#270 - Clubs</u>	<u>200</u>	200	<u>500</u>	500
 <u>#271 - Film Commission</u>	<u>1,400</u>	1,400	<u>1,600</u>	1,600
 <u>#299 - Non-Budgeted Contingencies</u>	<u>304</u>	304	<u>200</u>	200
	<u>\$62,200</u>		<u>\$64,000</u>	

PART III: BUDGET SUMMARY

Balance on hand July 1, 1983

Revenue	\$ 64,000.
Less Expenditures	<u>64,000</u>

Excess of Revenue over Expenditures

Estimated balance on hand June 30, 1984 . . . . .



SAUK VALLEY COLLEGE

CHILD CARE CENTER

1983-84

PART I: ESTIMATED REVENUE

Fees	\$ 18,150
Insurance	<u>200</u>
TOTAL REVENUE	<u>\$ 18,350</u>

PART II: ESTIMATED EXPENDITURES

Salaries	\$ 16,550
Insurance	200
Supplies	1,400
Travel	<u>200</u>
TOTAL EXPENDITURES	<u>\$ 18,350</u>

PART III: BUDGET SUMMARY

Balance on hand July 1, 1983

Revenue	\$ 18,350
Less Expenditures	<u>18,350</u>

Excess of Revenue over Expenditures

Estimated balance on hand June 30, 1984 . . .

For Board Meeting  
of July 26, 1983

Agenda Item E-5

REQUEST FOR TAX ABATEMENT

The City of Amboy is requesting the college to extend a three-year abatement of taxes to a prospective new factory.

The particulars of the request are contained in the attached letter from Mayor McCracken.

RECOMMENDATION: It is recommended that the tax abatement be granted as requested and that the President and Board Chair be authorized to execute the necessary documents on behalf of the Board.



RECEIVED  
JUL 18 1983

## City of Amboy, Illinois, 61310

Aldermen:  
First Ward  
Ted Etheridge  
Norma Shapiro  
Second Ward  
E. James Ross  
LeRoy A. Stambaugh  
Third Ward  
Lester J. Kellen  
Gerald North

MAYOR • KENNETH MCCrackEN  
PHONE 857-3814

City Clerk-Ethel Ross  
City Treasurer-Betty Hiatt  
City Atty.-Henry S. Dixon  
Police Chief-James DeGeorge

July 15, 1983

Dr. Hal Garner, President  
Board of Trustees  
Sauk Valley College  
R. F. D. #1  
Dixon, IL 61021

Dear Dr. Garner:

I am writing to inform you of the possible plans to begin construction of a new factory near Amboy, within the near future. This factory will be pollution-free, manufacturing cosmetics. This company will begin with approximately 50 employees and hire up to a maximum of 200.

The estimated construction costs of this project is \$2.5 million; and the machinery and equipment expected to be installed and operated will have a value of about \$1 million. In addition to this, local semi-tractor drivers will be hired for transporting their products. We have been made aware that in the history of this company, there has never been a lay-off as it is continuously growing.

With the serious unemployment problem in this county, accentuated by the closing of the Dixon Developmental Center, the idea of such a factory coming into this area is very favorable. The new plant will be employing a large number of women, as well as men, which will help to alleviate this problem, not only in Amboy, but also in Franklin Grove, Sublette, West Brooklyn, and the Dixon area.

Of course, a new operation, such as this, will add real estate tax money to the surrounding community and to Sauk Valley College. What we are asking is that you grant a 3-year tax abatement. At the present time, the Amboy Fire Protection District has unanimously voted to abate the taxes for 3 years. It also appears that, from recent conversation, the remaining taxing bodies - Amboy Township, City of Amboy, and Amboy Community School District #272, will grant permission to abate taxes as requested.

We thank you for your earnest consideration of this request and look forward to hearing from you on this matter. Should you have any further questions, please contact me at 857-2525 or Mr. Larry G. Hawes at 857-3625 any time during the day.

Cordially,

CITY OF AMBOY

A handwritten signature in cursive script, appearing to read "Kenneth McCracken".

Kenneth McCracken  
Mayor

LGH:lsb

For Board Meeting  
of July 25, 1983

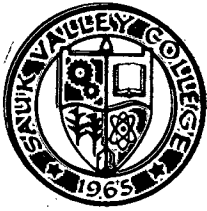
Agenda Item F-1

RESIGNATION

Janet Kime, Assistant Dean of Health and Natural Sciences, has submitted her resignation, effective August 19, to accept a position as the chief executive officer of a diploma nursing program for a central Illinois Hospital.

Our recommendation is that we do not fill this position immediately, but make arrangements to cover the position responsibilities on an interim basis.

RECOMMENDATION: It is recommended that the resignation of Janet Kime be accepted and that her distinguished service to the college be commended and recognized.



## SAUK VALLEY COLLEGE

*R. R. 5, Dixon, Illinois 61021 — Phone 815-288-5511*

To: Board of Trustees

Please accept this letter of resignation to be effective August 19, 1983, as I have accepted a position in central Illinois. I have appreciated the challenges that Sauk Valley College has presented to me during the past nine years.

I am especially indebted to Dr. Ronald Williams for initially recognizing my administrative potential and Dr. Donald Foster for his continued support and faith in me as my position continued to expand.

I have enjoyed working here in this beautiful surrounding and it is with difficulty that I terminate the many fine friendships that have been established here. I leave with many good memories and I wish the institution and its employees the best.

Sincerely,

Janet Kime

JK/sas

xc: Dr. Garner  
Dr. Foster

For Board Meeting  
of July 25, 1983

Agenda Item F-2

PROFESSIONAL STAFF

RECOMMENDATION

A comprehensive search, screening and selection process has been completed for the appointment of an instructor for the electronics program to be revitalized this fall.

The administrative recommendation and supporting credentials for the appointment of Curtis A. Hagenbuch is attached.

RECOMMENDATION: It is recommended that Mr. Curtis A. Hagenbuch be employed as an Instructor in Electronics for the 1983-84 academic year.

# SAUK VALLEY COLLEGE

## RECOMMENDATION FOR STAFF APPOINTMENT

NAME: Curtis A. Hagenbuch SOCIAL SECURITY #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_

Street  
Dixon Illinois DATE: June 14, 1983  
City State

PRESENT POSITION: Service Manager for Rock River Micro Systems

RECOMMENDED POSITION AT THE COLLEGE: Instructor of Electronics  
Type of Position

EFFECTIVE DATE OR PERIOD: FROM: August 26, 1983 TO: May 23, 1983

BASIS OF EMPLOYMENT: FULL-TIME: X PART-TIME: \_\_\_\_\_ OTHER: \_\_\_\_\_

POSITION ON SALARY PLAN: Assistant Instructor Four SALARY: \$14,024.00  
Rank/Level Step

CONDITIONS OF EMPLOYMENT: Full-time faculty appointment

### BIOGRAPHIC DATA

EDUCATION: HIGHEST DEGREE EARNED: B.S. in Ceramic (Electrical) Engineering DATE: May 1979  
University of Illinois. Additional Training - Digilog Business Systems  
Horsham, PA., February 1982 and Intertec Data Systems, Columbia,  
SC, August 1981.

EXPERIENCE: 1980 to Present - Service Manager for Rock River Advanced Micro  
Systems, Dixon, IL  
1979-80 - Production Supervisor in Refractory Manufacturing,  
Fulton, MO

OTHER: Training and knowledge in circuit analysis, solid state electronics,  
atomic physics and quantum mechanics, and computer science with  
proficiency in FORTRAN, PL/ZERO, and PL/ONE languages.

STAFF RECOMMENDATION: *C. Hagenbuch* DATE: 6/15/83  
Signature

DEANS RECOMMENDATION: *Don Foster* DATE: 6-15-83  
Signature

PRESIDENTS RECOMMENDATION FOR BOARD APPROVAL: *W. H. Garner* DATE: 6-19-83  
Signature

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Signature of President or Board Action



## SAUK VALLEY COLLEGE

## RECOMMENDATION FOR STAFF APPOINTMENT

NAME: Curtis A. Hagenbuch SOCIAL SECURITY #:

ADDRESS: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_

ADDRESS: Street  
Dixon Illinois DATE: June 14, 1983  
City State

**PRESENT POSITION:** Service Manager for Rock River Micro Systems

RECOMMENDED POSITION AT THE COLLEGE: Instructor of Electronics  
Type of Position

EFFECTIVE DATE OR PERIOD: FROM: August 26, 1983 To: May 23, 1983

BASIS OF EMPLOYMENT: FULL-TIME: X PART-TIME:        OTHER:       

POSITION ON SALARY PLAN: Assistant Instructor Four SALARY: \$14,024.00  
Rank/Level Step

CONDITIONS OF EMPLOYMENT: Full-time faculty appointment

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Horsham, PA., February 1982 and Intertec Data Systems, Columbia,  
SC, August 1981.

**EXPERIENCE:**  
1980 to Present - Service Manager for Rock River Advanced Micro Systems, Dixon, IL  
1979-80 - Production Supervisor in Refractory Manufacturing, Fulton, MO

**OTHER:** Training and knowledge in circuit analysis, solid state electronics, atomic physics and quantum mechanics, and computer science with proficiency in FORTRAN, PL/ZERO, and PL/ONE languages.

STAFF RECOMMENDATION: *[Signature]* DATE: 6/15/83  
Signature

DEANS RECOMMENDATION Don Foster DATE: 6-15-63  
Signature

PRESIDENTS RECOMMENDATION FOR BOARD APPROVAL: W. H. Garner DATE: 6-19-83  
Signature

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Signature of President or Board Action

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## SUPPORTING RATIONALE FOR RECOMMENDATION

Curt Hagenbuch  
Electronics Instructor

### Academic Background

Mr. Curt Hagenbuch is a graduate of the University of Illinois with a Degree in Ceramic Engineering. In addition, he has completed professional schools with Digilog Business Systems and Intertec Data Systems. Mr. Hagenbuch's academic and professional background provides in-depth experience in digital and microprocessor technology, the emphasis that is being placed on our revised electronics program.

### Professional Background

Mr. Hagenbuch brings 4½ years of work experience to this position, as a Computer Engineer and Production Supervisor. This experience provides the work experience and hands-on that is important in technical fields. Not only will Mr. Hagenbuch be able to provide quality of instruction in electronics, but he will also be able to assist in the computer science/data processing department.

### Recommendations

Mr. Hagenbuch has taught part-time for Mr. Holtam in the Community Services Division. From these experiences he has been able to get a feel of teaching and with each experience has developed as a quality instructor. This experience will be quite valuable as he steps into the classroom on a full-time basis. Evaluations indicate that he is a conscientious and reliable individual with a good knowledge of the field and capability to work with individuals to understand the subject matter area.

Mr. Hagenbuch's remaining references are of a personal type rather than as a professional. These references indicate that he is a professional individual with a great deal of competence and capability.

### Selection Process

The Electronics Technology position was listed in the Chronicle of Higher Education, eight selected newspapers, the community colleges in Illinois and 29 university placement offices. Even with this extensive search, only 12 applications were received. The Selection Committee reviewed the applications and selected two for interview. References checked eliminated one candidate. The other candidate was offered the position, but turned it down for family and economic reasons. We then interviewed the next four candidates and selected Mr. Hagenbuch for the position.

### Personal Qualifications

Mr. Hagenbuch projects the image of a professional. He is a very personable individual who, we believe, will be able to communicate well with students, faculty, business, industry and the advisory committee. He has a good feel for program needs, both in the classroom and laboratory setting. In reviewing the candidate, we feel he has potential to be a true asset for Sauk Valley College.

AUGUST-1975

NAME

DEGREE AND DATE

HAGENBUCH, CURTIS ALAN  
HAGENBUCH CURTIS A

ADDRESS AT TIME OF ADMISSION

J1  
JUTICA ILLINOIS 61373

DATE OF BIRTH

JUNE 18, 1957

R

B.S.(Ceramic Engineering) May 20, 1979

PARENT, GUARDIAN, OR SPOUSE AND ADDRESS AT TIME OF STUDENT'S ADMISSION

EDMUND J. JAMES SCHOLAR

CHARLES B HAGENBUCH

RR 1

JUTICA IL

HONORS DAY RECOGNITION

## HIGH SCHOOL UNITS

## ACCEPTED FROM:

H	4.0	UICS MATH.	OTHER LANG.	ZOOLOGY	HOME ECON.	OTTAWA TOWNSHIP H S
A	2.0	LATIN	U.S. HISTORY 1.0	BOTANY	MISC. .5	OTTAWA
TRY	1.0	GERMAN 4.0	OTHER HIST. 1.0	BIOLOGY 1.0		IL 6/75
OMETRY	1.0	FRENCH	SOC. STUDIES	GEN. SC. 1.0		
GEOMET.		SPANISH	PHYSICS 1.0	OTHER SC.		
ATH.		RUSSIAN	CHEMISTRY 2.0	AGRICULT.	MUSIC EX.	RANK 54/ 426 87 % ILE

## COLLEGE AND UNIVERSITY CREDITS

Descriptive Title Of Course	Course Number	Credit	Grade	Descriptive Title of Course	Course Number	Credit	Grade
COLLEGE LEVEL EXAM PROGRAM				ENGINEERING - CERAMIC ENGR			
PHYSICAL SCIENCES		6	-	321-52-8567 2ND SEM 1976-77			
BIOLOGICAL SCIENCES		6	-	CER MATERIAL & PRODC CER E 202	3.0	C	
S - CHEMICAL ENGINEERING		12		ENGR I PHYS SCI APPL C S 101	3.0	C	
-52-8567 1ST SEM 1975-76				ENGR GRAPHICS I G E 103	3.0	B	
NCIPLES OF COMP RHET 105	4.0	B		SPECIAL PROBLEMS G E 193	0.0	A	
CULUS & ANAL GEOM MATH 120	5.0	C		GEN PHYS-SD-LT-MOD P PHYCS 108	4.0	C	
RO TO POLI SCI POL S 100	3.0	C		DIFF EQUAT&ORTH FUNC MATH 345	3.0	D	
4 CHEM LECTURE CHEM 102	3.0	B		AVE: 16-48-3.000			
4 CHEM LABORATORY CHEM 106	1.0	B					
AVE: 16-56-3.500		28		321-52-8567 1ST SEM 1977-78			
1-52-8567 2ND SEM 1975-76				CERAMIC CRYSTAL CHEM CER E 201	3.0	C	
N PHYS-MECHANICS PHYCS 106	4.0	C		PHASE EQUIL-CER SYST CER E 205	3.0	C	
ST OF U S TO 1877 HIST 151	4.0	C		PYROMETRY CER E 221	2.0	B	
CULUS & ANAL GEOM MATH 130	5.0	C		PHYS CHEM FOR ENGRS CER E 245	3.0	C	
EM QUANT ANALYSIS CHEM 122	3.0	B		CHEMISTRY OF GLASS CER E 314	3.0	B	
EM ENG PROFESSION CH E 161	1.0	B		AMER GOVT ORG&POWERS POL S 150	3.0	E	
AVE: 17-55-3.235		45		AVE: 17-59-3.471			
-52-8567 1ST SEM 1976-77				321-52-8567 2ND SEM 1977-78			
PHYS-HT-ELEC-MAG PHYCS 107	4.0	B		INTRO TO ECONOMICS ECON 101	4.0	C	
T-U S 1877-PFES HIST 152	4.0	C		THERMAL PROCESSING CER E 208	3.0	C	
CULUS & ANAL GEOM MATH 140	3.0	C		RATE PROC IN CER E CER E 216	3.0	C	
IC ORGANIC CHEM CHEM 136	3.0	C		NETWORKS I E E 260	3.0	C	
UCTUFE -SYNTHESIS CHEM 181	2.0	C		ANAL MECH-STAT&DYNAM T A M 154	4.0	C	
AVE: 16-52-3.250		61		AVE: 17-51-3.000			
(SEE NEXT COLUMN)				(SEE OTHER SIDE)			

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APR 28 1985

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This transcript is a confidential document and should not be released without student's written consent.

A certified true copy, transcript must bear the embossed seal of the University of Illinois and

be received directly from the Office of Admissions and Records.

KEY TO TRANSCRIPT ON BACK

Descriptive Title of Course	Course Number	Credit	Grade
<b>I-52-8567 1ST SEM 1978-79</b>			
N-HIGH TEMP SYST	CER E 271	3.0	B
THERMAL & MECH PROP	CER E 307	3.0	B
FACTORY TECHNOLOG	CER E 310	3.0	C
CERAMIC MICROSCOPY	CER E 331	3.0	B
SEM MECH-DEFORM BOB T A M 221		3.0	B
AVE: 15-57-3.800		126	
<b>-52-8567 2ND SEM 1978-79</b>			
CELAIN ENAMELS	CER E 312	3.0	B
CTRICAL CERAMICS	CER E 340	3.0	B
ELECTRONICS I	E E 340	3.0	C
M PHYS& QUAN THRY	PHYCS 383	3.0	D
AVE: 12-39-3.250		128	

CONFIDENTIAL

APR 22 1979

Manuscript is a confidential document and should not be released without student's written consent.

a certified true copy, transcript must bear the embossed seal of the University of Illinois and

be received directly from the Office of Admissions and Records.

KEY TO TRANSCRIPT ON BACK

44. 22 1722

IN GOOD STANDING

## **RESUME**

**Curtis A. Hagenbuch**

**Dixon, IL 61021**

### **Goal Statement**

It is my intention to combine a varied experience in engineering, electronics, computer technology and programming with the academic setting, in order to provide educational opportunities for community college students.

### **Educational Background**

February, 1982 - Digilog Business Systems, Horsham, PA.

Provided in-depth systems analysis, digital circuitry analysis, as well as machine programming and technical information concerning programmable languages.

August, 1981 - Intertec Data Systems, Columbia, S. C.

Detailed analysis of components and circuitry of Intertec's SuperBrain and other computer systems. Details of networking and integrating all components of micro computer systems.

### **College Education**

1975-1979 University of Illinois, Bachelor of Science in Ceramic Engineering awarded May 1979.

Coursework related to computers and electronics included:

Introduction to Circuit Analysis, Solid State Electronic Devices, Atomic Physics and Quantum Mechanics, Computer Science including Fortran, PL/ZERO, PL/ONE; Electrical Ceramics, Optical Microscopy

## **Employment Experience**

October 1980 to present - Service Manager for Rock River Advanced Micro Systems. Responsibilities include service of all computer systems, organization of the service department, programming for special needs, and research of future products and computer changes. Much of this responsibility requires the ability to focus on a problem and to devise a solution. The solutions are often unique to the problem at hand and require both thorough knowledge and the ability to invent. Some of these inventions are: an EPROM programmer, a Z80 Emulator and a Peripheral Real Time Clock.

A recent project was the design and manufacture of a digital switching device. This project required analysis of need, conceptualization, custom design, custom manufacturing, delivery and installation.

Programming skills include development of programs for a variety of circumstances, including very lengthy, highly detailed accounting systems.

June 1979 to October 1980 Production Supervisor in Refractory manufacturing, quality control, and production material handling.

## **Avocational Interest**

As a licensed amateur radio operator, it is possible to participate at area ham fests, to exchange ideas and inventions and to participate with a non professional branch of the electronics industry.

For Board Meeting  
of July 25, 1983

Agenda Item F-3

NON-INSTRUCTIONAL STAFF SALARIES

It is time to consider salaries for all non-instructional staff for the 1983-84 year. We have waited until now to act on this matter to give us the most current reading of college and community factors we consider in such decisions. A direct report will be made to the Board on our observations and findings.

Specific recommendations will be made for each of the following:

Classified Staff  
Administrative Staff  
Para-professionals

Included also will be recommendations from the Board regarding the contract of the President.

For Board Meeting  
of July 25, 1983

Agenda Item F-3 (Addendum)

RECOMMENDATION  
on  
SALARIES

A review has been made of the relationship of our staff salaries to those of others in comparable positions.

The fiscal stress within the college is such that we cannot this year parallel those being given within the community around us. Therefore, the following two-part recommendation is proposed:

- RECOMMENDATION:
1. The salary schedules and ranges of the administrative and classified staff are to be frozen for the 1983-84 year.
  2. An increase of 2.5% will be granted for all administrative, classified, para-professional, and non-faculty personnel.



For Board Meeting  
of July 25, 1983

Agenda Item G-1

RECOMMENDATION ON ENERGY  
CONSERVATION MEASURES

The Board and Administrative committee appointed to study energy conservation measures has met.

Mr. Groharing, committee chair, will bring a report and recommendations from the committee.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE July 21, 1983

## MEMORANDUM

TO: Board of Trustees

FROM: Energy Conservation Committee (Fassler, Groharing, Garner, Edison, Welch)

After an in depth study of Beling Consultants' recommendations by Bob Edison and Norm Welch, we met to consider what measures should be taken by the college, regardless of whether we receive the ECM Grant from the State.

Our recommendations are as follows: (Please refer to Beling's Technical Assistance Report for a full explanation of each item.)

ITEM #	ECM	COST	ANNUAL PAYBACK	PAYBACK PERIOD
6	Fan Control	12000	10797	1.1
7	Zone Optimization	35500	20800	1.7
8	Energy Management System	15400	5850	2.6
13	Small Boiler	64000	10400	6.2
14	Auto-Wood Shop Windows	2500	1040	2.4
15	Auto Shop Roll Door	450	189	2.4
16	New Stairhall Lights	5000	5649	.9
17	Lower Level Corridor Lights	4000	2380	1.7
19	Incandescent Fixtures	15000	2880	5.2
20	Incan. Night Circuit Fixtures	3200	3364	1.0
21	Exterior Lighting	8500	3056	2.8
22	New Parking Lot Lights	10500	2000	5.3
23	Retrofit Parking Lot Lights	<u>2500</u>	<u>1236</u>	<u>2.0</u>
	TOTALS	\$178550	69641	2.56

Our Grant Requests total \$72400. If this amount is received, our costs would only be \$106150, and would result in a payback period of 1.52 years. Considered as an investment, this would amount to a 66% return.

It should be noted that modifications may be made to some of these items, and that some items, (such as 6-7-8 and 21-22-23), might better be considered as single units.

The Committee recommends that Beling Consultants be retained to proceed, working closely with the staff, with the design and implementation of these items.

RECEIVED  
JUL 25 1983  
OFFICE OF THE PRESIDENT

For Board Meeting  
of July 25, 1983

Agenda Item G-2

## INSTITUTIONAL GOALS

1983-84

Each year we draw into focus a set of goals to direct our special focus for the year. It represents the "edge of excellence" which supplements and invigorates our day-to-day commitment to the basic ingredients of our mission.

Most of these goals are extensions of efforts already begun in the previous year. New objectives have been incorporated to bring them in line with our present stage of development.

These goals are for information purposes only. No action is needed. Response and comment are always welcome.

These goals will be used to form the basis of a "Planning Statement" that will be included in the RAMP/CC report to be approved at the next meeting.

SAUK VALLEY COLLEGE

INSTITUTIONAL GOALS

1983-84

## SAUK VALLEY COLLEGE - GOALS AND OBJECTIVES

The unit of the college responsible for the implementation of each objective is indicated in the left margin. I=Instruction, S=Student Services, B=Business Services, D=Data Center, P=Public Information, PD=Planning and Development.

GOAL 1: To strengthen existing systems and establish new systems which will contribute to student success and retention.

It is essential that students succeed once they have enrolled at the college in order that the student can reach his/her maximum potential. In addition, student success will positively affect the college's recruitment, enrollment, funding, and public image. Special attention will be given to analyzing retention patterns and strengthening the counseling and advising processes. Staff development efforts will focus attention on the instructor's role in retention.

### Objectives:

- I 1.1. Establish a system to analyze grade distribution and retention for each faculty member, each department, and for the college as a whole.
- I 1.2. Establish a system for more accurate placement of students, particularly part-time students, in classes where prior knowledge is an important factor.
- I 1.3. Evaluate pre-requisites and requirements in courses where retention is poor.
- S 1.4. Develop programs to improve the faculty advising system in cooperation with the Division of Instruction.
- S 1.5. Develop a peer advising program.

S 1.6 Review evaluate and expand counseling-related testing service.

S 1.7. Continue to enhance placement services.

PD 1.8. Develop additional sources of financial aid for needy students through the Sauk Valley College Foundation.

All 1.9. Plan and conduct staff development activities which focus on retention methods.

All objectives are currently in the planning or implementation phases utilizing institutional staff and resources.

GOAL 2: To provide equal access and opportunity for all definable student populations by recognizing that different populations have different needs and designing appropriate programs and services for each.

Objectives:

S 2.1 Continue to refine the recruitment, counseling and admissions program for the traditional student, i.e. the recent high school graduate.

S 2.2 Develop recruiting counseling, testing, career guidance and placement programs geared to the special needs of adult students including the unemployed, displaced home-maker, mid-career transitional, and other definable adult groups.

S 2.3 Identify, facilitate, provide and access support services which individualize and humanize the community college experience for handicapped students.

I 2.4. To provide customized as well as traditional training programs and support services to area business and industry and their employees.

All objectives are currently in the planning or implementation stages using institutional, and external resources as indicated.

GOAL 3: To promote a positive and definable image of quality, excellence and scope of the college's programs and services through marketing and public relations.

Objectives:

All 3.1 Establish a Marketing Task Force to review, analyze and recommend marketing programs and marketing communications.

P 3.2 Develop a series of general and targeted brochures which emphasize benefits to students and the quality of Sauk's programs and services.

All 3.3 Establish more positive working relationships with the local media in order to insure an atmosphere of trust and support.

All 3.4 Develop audio visual presentations for selected target groups which tell the Sauk story.

P 3.5 Promote college staff as resource persons to the community for speaking engagements at clubs, organizations and community functions.

All objectives are currently in the planning or implementation stages using institutional resources. Some brochures, publications and audio visual presentations are supported in part by various grants.

GOAL 4: To continually keep the curriculum contemporary in terms of technology, equipment, content, format and methods which reflect changing states of the art.

Objectives:

I 4.1 Conduct a program evaluation and review of 20% of the college's programs on an annual basis.

I 4.2 Integrate the use of the computer as an instructional tool into all programs where appropriate and relevant.

- I 4.3 Establish/revise programs in high technology areas including robotics, electronics, and computer science. (Program development and equipment needs are being underwritten by grants from the State of Illinois.)
- I 4.4 Design non-traditional formats for courses in order to better serve learners with special interests and needs. Such formats may take the form of workshops, seminars and short courses, open entry/open exit courses, and self-paced instruction.
- I 4.5 Evaluate and revise where necessary the curriculum in the Humanities and Arts to ensure relevance to contemporary life.

All objectives are currently in the planning or implementation stages using institutional and external resources as indicated.

GOAL 5: To provide leadership for community initiatives and activities which benefit the region as a whole.

Objectives:

- All 5.1 Continue to facilitate and provide support for the Sauk Valley Area Council for Economic Development established through the college's leadership in 1982. (This objective is supported in part by a grant from the Illinois Department of Commerce and Community Affairs.)
- I 5.2 Initiate a task force on the arts to investigate the formation of an area arts council for the community served by the college.



I,S 5.3 Sponsor a program of public service and cultural activities at the college which will be of interest to and benefit the community. (A grant from the Illinois Humanities Council will underwrite at least one such event.)

P 5.4 Make college facilities accessible to the public and for use by community groups.

All objectives are being implemented.

GOAL 6: To strengthen and improve management planning and decision making processes.

Objectives:

PD 6.1 Continue to institutionalize and refine the long-range planning processes initiated in 1981 with the creation of a management position directly responsible for planning.

D,PD 6.2 Develop a comprehensive, integrated management information system which will provide access to information about students, finances, financial aid, personnel, and district characteristics in a timely fashion and in formats useful for decision making.

PD 6.3 Provide a staff development program for managers to update and refine management skills. Special emphasis will be placed on the role and use of a management information system for problem solving and decision making.

GOAL 7: To achieve financial stability and use resources effectively

Objectives:

- B,PD 7.1 Develop a financial analysis plan to help project and anticipate future needs as well as simulate consequences of various decisions.
- All 7.2 Develop a strategy to increase local tax revenues through a referendum.
- PD 7.3 Seek external resources and alternative sources of funding outside normal revenue sources to implement the college's goals and objectives.
- All 7.4 Achieve a stable and/or growing enrollment through marketing and retention programs.
- PD 7.5 Develop strategies to maximize energy conservation.  
(A Technical Assistance analysis was recently conducted through a Department of Energy grant.)
- B 7.6 Conduct, as part of the program evaluation process, cost-benefit analyses for the college's programs.

All objectives are in the planning or implementation phases.

GOAL 8: To maintain and develop the quality and commitment of the professional, clerical and buildings and grounds staff in order to achieve optimum professional growth and contributions to the college.

Objectives:

- PD 8.1 To establish a college-wide staff development program for each segment of the college staff.
- All 8.2 To provide opportunities for professional growth through attendance at conferences, meetings, and seminars.

I,B 8.3 To encourage continued education through tuition waiver or  
tuition reimbursement plans.

I 8.4 To assist faculty members to retrain and become qualified  
in new fields.

For Board Meeting  
of July 25, 1983

Agenda Item G-3

AUTHORIZATION TO SUBMIT RAMP/CC REPORT

The Illinois Community College Board requires the annual submission of a Resource Allocation Management Plan for Community Colleges (RAMP/CC) by August 1st.

The timing of this report is so close to the end of the fiscal year that it is impractical for this to be prepared in time for Board approval prior to submission.

ICCB, therefore, provides for the report to be submitted by August 1, with Board ratification to follow at a later date.

RECOMMENDATION: That the administration be authorized to submit the RAMP/CC report, subject to later ratification by the Board.

For Board Meeting  
of July 25, 1983

Agenda Item G-4

CONFIRMATION OF ECONOMIC DEVELOPMENT  
GRANT AND IMPLEMENTATION PLAN

The State of Illinois continues to give special emphasis to economic development. This was underscored in the recent legislative action on taxes when a plan to allocate specific funds to community colleges for economic development was preserved (see the attached).

This is a re-allocation of state funds to provide for this particular restricted purpose. A specific application must be made for these funds and a specific economic development plan must be implemented.

Sauk already has a record of creative activity in this area. These funds can be a welcome support to undergird and expand our current program. More information will be provided at the meeting regarding our preliminary plans in this regard.

RECOMMENDATION: It is recommended that we apply for the economic development funds set aside for Sauk by the State and proceed with planning a program for their effective use.

*Copies: Cabinet  
Board*

3.



## Illinois Community College Board

### MEMORANDUM

TO: District Chief Executive Officer

FROM: Lynn Burger, Economic Development Liaison *LB*

DATE: July 7, 1983

SUBJECT: Request for FY 1984 Economic Development Grants

#### Members

Chairman  
William S. Campbell

Vice Chairman  
Toussaint L. Hale

Paul B. Hanks  
Mel W. Jennings  
William J. Payne  
Flores S. Ray  
Paul W. Schafer  
Robert E. Sechler  
Rosemary S. Ziska  
Michael Stokke  
(Student Member)

Executive Director  
David R. Pierce

Economic Development Grants, authorized by the General Assembly on July 1, 1983, provide funding to operate business assistance centers/economic development offices and to conduct other economic development activities. Allowed expenditures of Economic Development Grant funds are outlined in the proposed Rules. These Economic Development Grant Rules are being presented to the Illinois Community College Board (ICCB) for review and comments at its July meeting. Since the system needs expenditure guidelines immediately, the ICCB intends to use the proposed Rules as tentative guidelines until the Rules are adopted.

The General Assembly approved \$2.5 million to be distributed to community colleges for Economic Development Grants. These funds will be distributed first as a \$30,000 flat grant per district. The remaining appropriation will be proportionately distributed on the basis of each district's FY 1982 business occupational, technical occupational, and health occupational credit hours. Each district will receive a quarter of its allocation with the first state aid payment in August.

To receive Economic Development Grant funds, each district must submit the attached request by August 1, 1983.

If you have any questions, please contact me or Melissa Hopp, Associate Director for Operating Finance.

Enclosures: 1) Proposed Rules for Economic Development Grants  
2) Economic Development Grant Allocation  
3) FY 1984 Request for Economic Development Grant Funds

Agenda Item #20.2  
July 15, 1983

PROPOSED RULES ON ECONOMIC DEVELOPMENT GRANTS

Section 1501.501 Definition of Terms

f) Economic Development. Economic development is the conducting of activities that create or retain jobs and increase employment opportunities, including the following:

- 1) Assisting in commercial and industrial expansion and/or retention through the following activities:
  - A) Conducting an assessment of the area's assets and liabilities in attracting and retaining business and industry.
  - B) Conducting an industrial retention survey to assess the need for training or other assistance by area business and industry.
  - C) Providing appropriate training assistance or services determined necessary by surveys or assessments.
  - D) Marketing the area to prospective business and industry.
  - E) Assisting with the establishment or operation of local or regional community economic development organizations.
  - F) Providing assistance through special courses, workshops, and conferences to area business and industry on such topics as training; financing, starting, and operating a business; contract procurement; purchasing and accounting; and use of computers.
  - G) Identifying educational programs needed by business and industry for emerging occupations and assisting the college in developing these programs.
  - H) Assisting the college in obtaining the use of equipment from business and industry for employment training programs.
- 2) Providing the following employment training services for unemployed or underemployed adults to improve their job skills and assist them in seeking employment.
  - A) Establishing and/or operating career counseling and testing programs.
  - B) Providing job placement assistance.

Agenda Item #20.2  
July 15, 1983

- C) Conducting courses.
- 3) Conducting customized training programs for new or existing business and industry through the following activities:
  - A) Developing and offering customized industrial or commercially-sponsored courses.
  - B) Establishing apprenticeship or internship programs with area business and industry.
- g) Business Assistance Centers and Economic Development Offices. Business assistance centers and economic development offices are entities at community colleges that conduct, coordinate, and assist with economic development activities.
- h) Economic Development Grants. Economic Development Grants provide funds for conducting economic development activities as defined in Section 1501.501f and 1501.501g.

Section 1501.503 Audits

- a) External Audits.
  - 2) Each audit report shall contain a schedule of enrollment data, comment on internal control, comment on basis of accounting, uniform financial statements, Economic Development Grant report, and a Disadvantaged Student Grant audit report in the manner and format established by the ICCB.
  - C) The Economic Development Grant report shall include a schedule of revenues and expenditures. The report shall also verify that the Economic Development Grant funds were expended in accordance with Section 1501.509.

Section 1501.509 Economic Development Grants

- a) A minimum of \$30,000 of each district's Economic Development Grant shall be used to operate a business assistance center or economic development office, i.e., expenditures described in Sections 1501.509(1)(a), 1501.509(4), 1501.509(5), 1501.509(6), and 1501.509(7).
- b) No more than twenty-five (25) percent of each district's Economic Development Grant may be used for expenditures of equipment, i.e., expenditures described in Sections 1501.509(3) and 1501.509(7)(a).
- c) The following are allowable expenditures for Economic Development Grant funds:



Agenda Item #20.2  
July 15, 1983

- 1) Personnel. Salaries and benefits for the following personnel based on the percentage of time they spend on economic development activities.
  - A) Administrative and support staff of the business assistance centers or economic development offices.
  - B) Counselors that provide employment and educational counseling to unemployed or underemployed individuals.
  - C) Instructional personnel who teach courses, which are not eligible for credit hour grant funding, to unemployed or underemployed persons or who teach customized courses, which are not eligible for credit hour grant funding, for business and industry.
- 2) Instructional Materials. Books, films, and testing/evaluation materials for primary use in non-credit courses taught to unemployed and underemployed individuals or persons receiving industrial or commercially sponsored non-credit training.
- 3) Instructional Equipment. Lease or purchase of demonstrators, models, trainers, or other equipment for primary use in non-credit courses taught to unemployed and underemployed individuals or persons receiving industrial or commercially sponsored non-credit training.
- 4) Promotional Materials. Brochures, newsletters, slide presentations, films, and advertisements used to market the districts' economic development services.
- 5) Staff development. Seminars, courses, and conferences related to economic development for administrative staff that spend 51 percent of their time working in the business assistance center/economic development office.
- 6) Travel. Travel expenses related to economic development activities for staff employed in the business assistance center/economic development office.
- 7) The following are related costs of operating a business assistance center/economic development office:
  - A) Office equipment
  - B) Utilities and telephone
  - C) Consumable supplies
  - D) Duplicating
  - E) Facility rental

Agenda Item #20.2  
July 15, 1983

- d) Economic Development Grant Funds shall be granted upon receipt of a request from the district by August 1 of each year on forms provided by the ICCB.
- e) Reports of services and courses supported by the Economic Development Grant shall be filed with the ICCB by August 1 following the end of the fiscal year on forms provided by the ICCB.
- f) Economic Development Grant funds shall be accounted for in a restricted purposes fund.
- g) Economic Development Grant funds shall be obligated prior to June 30 each year. Goods shall be received and services rendered prior to September 30 each year. Unexpended funds shall be returned to the ICCB by October 15 following the end of the fiscal year.
- h) Economic Development Grants funds not used in accordance with the Rules specified in Section 1501.509 shall be returned to the ICCB within six months after the college's external audit report identifies the amount of such funds.

Illinois Community College Board

FY 1984 ECONOMIC DEVELOPMENT GRANT ALLOCATION

<u>Dist.</u> <u>No.</u>	<u>District Name</u>	<u>Allocation</u>
501	Kaskaskia	\$ 45843
502	DuPage	107258
503	Black Hawk	75952
504	Triton	115771
505	Parkland	63827
506	Sauk Valley	47119
507	Danville	47093
508	Chicago	315020
509	Elgin	54260
510	Thornton	61414
511	Rock Valley	66179
512	Harper	85594
513	Illinois Valley	46212
514	Illinois Central	79322
515	Prairie State	58370
516	Waubensee	49439
517	Lake Land	50394
518	Carl Sandburg	46173
519	Highland	42750
520	Kankakee	47031
521	Rend Lake	48949
522	Belleville	83367
523	Kishwaukee	47267
524	Moraine Valley	70710
525	Joliet	88390
526	Lincoln Land	48458
527	Morton	44091
528	McHenry	44913
529	Illinois Eastern	70658
530	Logan	44674
531	Shawnee	40171
532	Lake County	73469
533	Southeastern	46656
534	Spoon River	42015
535	Oakton	59663
536	Lewis & Clark	54373
537	Richland	40201
539	John Wood	46954
District Total		\$2,500,000

4-5  
For Board Meeting of  
July 25, 1983

Agenda Item G-5

BOARD OF TRUSTEES ELECTION

The Board should approve the attached legal notice to be published in the Sterling Daily Gazette and the Dixon Evening Telegraph which designates dates for candidates to file petitions for the upcoming election in November.

Two candidates will be elected for full ~~six-year~~ terms, and the dates for filing under the new law are from August 22, 1983 through August 29, 1983 at 5:00 p.m.

RECOMMENDATION: Board approval to publish the attached legal notice designating dates and time for candidates to file their nominating petitions for the November 8th election.

SAUK VALLEY COLLEGE  
DIXON, ILLINOIS

BOARD OF TRUSTEES

ELECTION

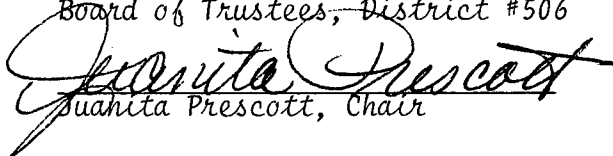
NOTICE IS HEREBY GIVEN that nominating petitions for membership on the Board of Trustees of Sauk Valley College, District #506 Lee, Ogle, Henry, Bureau, Whiteside and Carroll Counties, for the election to be held November 8, 1983, must be filed with Marilyn Vinson, Secretary to the Board of Trustees, on the third floor of the college, (Room 3K24) or her alternate, Judy Scribner, (Room 3L12).

These petitions may be filed between the hours of 8:30 a.m. and 4:30 p.m. within the time provided by law.

Two candidates are to be elected for full six-year terms.

The first day for filing such petitions is August 22, 1983 and the last day for filing is August 29, 1983 (at 5:00 p.m.).

Dated this 25th day of July, 1983.

By Order of Community College  
Board of Trustees, District #506  
  
Juanita Prescott, Chair

For the Board Meeting  
of July 25, 1983

Agenda Item I-1

ADMINISTRATIVE CALENDAR 1983-84

An administrative calendar is developed and distributed at the beginning of each new year.

This calendar incorporates the dates established in the academic calendar approved previously by the Board.

## SAUK VALLEY COLLEGE ADMINISTRATIVE CALENDAR FOR 1983-84

### JULY

- 4 Independence Holiday - College Offices Closed
- 15 Annual Reports due in President's Office
- 15 Mail Fall Semester class schedules

### AUGUST

- 1 Deadline for RAMP to be submitted to ICCB
- 11 Summer grades mailed to students
- 24 Fall Registration - 1:00 p.m. to 8:30 p.m.
- 25 Fall Registration - 9:00 a.m. to 8:30 p.m.
- 26 Faculty Orientation
- 29 Fall Semester classes begin

### SEPTEMBER

- 1 Deadline for ICCB Unit Cost to be submitted to ICCB
- 5 Labor Day - College Offices Closed
- 16 Spring Semester schedule to Dean of Instruction
- 21 Pow-Wow Day - Day classes adjourn at noon - evening classes will be held from 4:00 p.m. on.....
- 23 Mail Fall Community Service Class Schedules
- 26 Board of Trustees approve final budget (by 4th Tuesday)

### OCTOBER

- 3 Community Service classes begin
- 7 Spring schedule to Director of Public Information
- 10 Columbus Day - College Offices closed

### NOVEMBER

- 1 Distribute Spring Class schedule for internal use
- 11 Veterans Day - College Offices closed

- 14 Pre-registration begins for Spring semester
- 15 College Night
- 24 Thanksgiving Vacation - College Offices closed
- 25 Thanksgiving Vacation - College Offices closed

#### DECEMBER

- 1 Mail Spring Class Schedules
- 9 Summer Schedules to Dean of Instruction
- 22 Staff recommendation from Deans to President for continuing (tenured) staff appointments
- 22 Buildings close for Christmas Holidays at 5:00 p.m.
- 22 Fall grades mailed to students

#### JANUARY

- 3 College Offices open at 8:00 a.m.
- 11 Spring Registration - 1:00 p.m. to 8:30 p.m.
- 12 Spring Registration - 9:00 a.m. to 8:30 p.m.
- 13 Faculty Orientation
- 16 Official notice of re-appointment to continuing (tenured) personnel by the President
- 16 Spring semester classes begin

#### FEBRUARY

- 1 Summer schedule to Director of Public Information
- 6 Community Service classes begin
- 10 Fall class schedule to Dean of Instruction
- 13 Lincoln's Birthday - College Offices closed
- 15 Recommendation to the President and notification to non-tenured (term) personnel by the Dean.
- 15 Budget requests due in Deans' Offices
- 20 Washington's Birthday - College Offices closed
- 27 Board action on tenured appointment recommendations
- 28 Official notice of re-appointment to non-tenured personnel



MARCH

- 1 Submission of One and Five Year Plan to DAVTE
- 2 Fall class schedules to Director of Public Information
- 16 Deans' budgets due in the Business Office
- 16 Symposium Day
- 21 Distribute Summer School schedule for internal use  
Distribute Fall schedule for internal use
- 26 Board action on term faculty appointments

APRIL

- 2 Mail summer schedules
- 2 Issue faculty contracts
- 20 Good Friday - College Offices Closed

MAY

- 23 Commencement
- 25 Spring grades mailed to students
- 28 Memorial Day - College Offices closed

JUNE

- 7 Summer School Registration - 9:00 a.m. to 8:30 p.m.
- 11 Summer School classes begin

For the Board Meeting  
of July 25, 1983

Agenda Item I-2

NET TUITION RECEIPTS

Attached is the periodic report we provide to show the most recent tabulation and report on Net Tuition Receipts.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE 7-6-83

## MORANDUM

Dr. Hal Garner

DM: Robert Edison *Bob*

In accordance with the auditor's recommendations for past years I am attaching herewith the tuition income financial data for the Spring Semester, 1983. The data indicates that the mid-term semester hours of credit increased from 23,959 to 25,260, or a percentage increase of only 5.4%. The credit hours are considerably less than the increase for the Fall Semester and the revenue of \$600,959 fell approximately \$1,060 short of the budgeted estimate.

The total deductions of \$76,350 from tuition receipts represented a substantial increase over the prior spring semester but did represent a total slightly less in percentage than the increase which actually took place in the rate per credit hour for tuition charged.

RE:fsb

Encl.

RECEIVED

JUL 6 1983

Ofc. of the President

NET TUITION RECEIPTS AND DEDUCTIONS

Deductions from Tuition	Spring 1975	Spring 1976	Spring 1977	Spring 1978	Spring 1979	Spring 1980	Spring 1981	Spring 1982
1. Tuition Refunds	5,597.20	13,026.00	13,925.80	12,745.60	12,051.00	11,178.00	16,949.00	18,394.00
2. Employee Waivers	2,982.20	4,198.60	6,846.00	6,003.00	6,413.40	8,178.20	4,152.00	6,410.60
3. Bad Debts	529.20	526.00	135.00	3,403.67	4,632.30	(170.60)	2,279.50	6,252.86
4. Senior Citizens	3,302.00	7,669.20	17,235.00	18,738.00	23,794.00	31,920.00	33,687.00	31,334.00
5. EOG Waivers	966.40	1,635.00	1,735.50	1,133.00	2,185.60	-0-	-0-	-0-
6. Total Deductions	<u>13,377.00</u>	<u>27,054.80</u>	<u>39,877.30</u>	<u>42,023.27</u>	<u>49,076.30</u>	<u>51,105.60</u>	<u>57,067.50</u>	<u>62,391.46</u>
7. Actual Tuition Receipts	<u>291,089.68</u>	<u>394,271.45</u>	<u>362,901.05</u>	<u>323,344.57</u>	<u>355,866.40</u>	<u>416,588.68</u>	<u>464,998.88</u>	<u>443,221.11</u>
8. Actual Mid-Term Cr.Hrs.	<u>22,394</u>	<u>28,108</u>	<u>26,645</u>	<u>22,970</u>	<u>22,051</u>	<u>22,562</u>	<u>24,612</u>	<u>23,959</u>
9. Tuition Received/Mid-Term Credit Hours (Line 7+8)	<u>13.00</u>	<u>14.03</u>	<u>13.62</u>	<u>14.08</u>	<u>16.14</u>	<u>18.46</u>	<u>18.89</u>	<u>18.50</u>
10. Tuition Charged/Cr.Hr.	<u>13.00</u>	<u>14.00</u>	<u>14.00</u>	<u>15.00</u>	<u>17.00</u>	<u>19.00</u>	<u>19.00</u>	<u>19.00</u>
11. Variable/Credit Hours	<u>-0-</u>	<u>+ .03</u>	<u>- .38</u>	<u>- .92</u>	<u>- .86</u>	<u>- .54</u>	<u>- .11</u>	<u>- .50</u>

NET TUITION RECEIPTS AND DEDUCTIONS

<u>Deductions from Tuition</u>	<u>Spring 1983</u>
1. Tuition Refunds	23,592.50
2. Employee Waivers	10,367.20
3. Bad Debts	1,018.00
4. Senior Citizens	35,928.00
5. EOG Waivers	-0-
6. Achievement Awards	5,445.00
7. Total Deductions	76,350.70
8. Actual Tuition Receipts	600,959.33
9. Actual Mid-Term Cr.Hrs.	25,260
10. Tuition Received/Mid- Term Credit Hours (Line 7+8)	23.79
11. Tuition Charged/Cr.Hr.	24.00
12. Variable/Credit Hours	-.21

For the Board Meeting  
of July 25, 1983

Agenda Item I-5

#### TREE INSPECTION

In May, we arranged for the Illinois Department of Conservation to make an inspection of our trees on campus. The on-site visit was very helpful and informative. Our conviction that we need to continue to give special attention to the health and vitality of our trees was confirmed.

The detailed written report is provided.

Illinois



# Department of Conservation

life and land together

605 WM. G. STRATTON BUILDING • 400 SOUTH SPRING STREET • SPRINGFIELD 62706  
~~CHICAGO OFFICE - ROOM 100, 160 NO. LACALLE 60604~~

David Kenney, Director • James C. Helfrich, Assistant Director

June 10, 1983

RECEIVED

JUN 13 1983

Ofc. of the President

Mr. Norm Welch  
Grounds Maintenance Supervisor  
Sauk Valley College  
RR 1  
Dixon, IL 61021

Dear Mr. Welch:

The May 27th tree inspection review of the Sauk Valley College campus grounds was an excellent opportunity to diagnose insect and disease problems on the species found in the landscape. Listed are tree species and their current as well as potential problems of concern, along with control measures. Tree maintenance guidelines are also offered.

: **Scotch Pine -**

Current Problems consist of European pine sawfly and the Zimmerman pine moth. Control sawfly when present (late May) with malathion or sevin. Zimmerman pine moth control is somewhat successful by applying Cygon 2E or dursban 2E two times at 2 week interval beginning in mid-August. It is important to saturate all branch and trunk areas.

Potential Problems consist of several needle cast diseases and tip dieback. Some evidence of needle cast diseases can always be found which is of no concern. Occasionally, however, in large plantings an epidemic develops and control measures are necessary. The disease must first be identified before control measures can be recommended.

General Recommendations for scotch pine include removal of the plants severely infested with Zimmerman pine moth, and avoid future plantings (occasionally, single trees do well). Sawfly control is necessary to retain good tree density. Sawflies do not normally kill pines because the current year's growth is seldom attacked.

**White Birch -**

Current Problem is the Bronze birch borer. Initial symptom consists of linear horizontal swellings along major branches and stems. Advanced symptoms include tree dieback usually beginning from the top, and small "D" shaped exit holes in the bark. For control, mop Cygon 2E (undiluted) around tree trunk for a longitudinal distance of two feet; apply in early June and repeat in 3 weeks.

Potential Problem is the Birch Skeletonizer. The larvae of this moth feeds between the leaf membranes, mining the leaf tissue, and then eats the lower membrane of the leaf. Damage usually occurs in August. Control with a foliar spray of orthene.

## : Pin Oak -

Current Problem; None

Potential Problems are iron chlorosis, caterpillar feeding, and insect galls. Insect galls can be unsightly in large numbers, but rarely require control.

Various caterpillars feed on oak, spray with sevin or malathion when present.

Iron chlorosis is a site induced disease usually related to the PH of the soil. The soil PH should be 5.0-6.5 and can be reduced to this range with incorporating aluminum sulfate in the soil. The application of chelated iron to the soil is also beneficial without altering soil PH.

## : Sugar Maple -

Current Problems; None

Potential Problems are Verticillium wilt and anthracnose. See enclosed literature.

## : Honey Locust

Current Problems; None

Potential Problem is a twig canker that causes dieback of the smaller branches. No further information is available at this time.

## : Flowering Crab -

Current Problem is the tent caterpillar. Control by removing tents, or spray with orthene or sevin.

Potential Problems are leaf rusts and scabs. These leaf diseases are occasionally severe enough to be unsightly but do not cause tree mortality. Information on fungicide use is enclosed.

## : White Pine -

Current Problems; None

Potential Problem is the white pine bark aphid. This insect is conspicuous by the presence of white cottony masses on the trunk in shady areas. The young move to new growth in the spring. Control is accomplished by spraying orthene in mid-May.

Other insect and disease problems will be apparent on occasion, but generally are of minor importance. You can keep current of these problems and be prepared for them from the timely issues of "Home, Yard, and Garden Pest Newsletter", published by the Cooperative Extension Service of the University of Illinois. See your County Extension Advisor for ordering information. If you are not already receiving "Grounds Maintenance", this is a valuable journal for grounds maintenance supervisors. You may also continue to use the forestry service offered through this office. Call anytime.

Sincerely,

George C. Poe  
District Forester  
P.O. Box 223  
Oregon, IL 61061  
Telephone: (815) 732-6184

GCP:ng  
encl.

cc: W. Harold Garner, President



For Board Meeting  
of July 25, 1983

Agenda Item J

TIME OF NEXT MEETING

It is suggested that the Board reschedule the August meeting to the 5th Monday night, August 29. This will allow for several helpful accommodations, especially the adoption of the final budget for FY 84, while still allowing for the required 30 day review period after our July tentative budget adoption. It will also remove the need for a special meeting in September for a budget hearing and budget adoption purposes.

RECOMMENDATION: It is recommended that the Board reschedule its regular August meeting to Monday, August 29.

For Board Meeting  
of July 25, 1983

Agenda Item G-2

## INSTITUTIONAL GOALS

1983-84

Each year we draw into focus a set of goals to direct our special focus for the year. It represents the "edge of excellence" which supplements and invigorates our day-to-day commitment to the basic ingredients of our mission.

Most of these goals are extensions of efforts already begun in the previous year. New objectives have been incorporated to bring them in line with our present stage of development.

These goals are for information purposes only. No action is needed. Response and comment are always welcome.

These goals will be used to form the basis of a "Planning Statement" that will be included in the RAMP/CC report to be approved at the next meeting.

SAUK VALLEY COLLEGE

INSTITUTIONAL GOALS

1983-84

## SAUK VALLEY COLLEGE - GOALS AND OBJECTIVES

The unit of the college responsible for the implementation of each objective is indicated in the left margin. I=Instruction, S=Student Services, B=Business Services, D=Data Center, P=Public Information, PD=Planning and Development.

GOAL 1: To strengthen existing systems and establish new systems which will contribute to student success and retention.

It is essential that students succeed once they have enrolled at the college in order that the student can reach his/her maximum potential. In addition, student success will positively affect the college's recruitment, enrollment, funding, and public image. Special attention will be given to analyzing retention patterns and strengthening the counseling and advising processes. Staff development efforts will focus attention on the instructor's role in retention.

### Objectives:

- I 1.1. Establish a system to analyze grade distribution and retention for each faculty member, each department, and for the college as a whole.
- I 1.2. Establish a system for more accurate placement of students, particularly part-time students, in classes where prior knowledge is an important factor.
- I 1.3. Evaluate pre-requisites and requirements in courses where retention is poor.
- S 1.4. Develop programs to improve the faculty advising system in cooperation with the Division of Instruction.
- S 1.5. Develop a peer advising program.

- S 1.6 Review evaluate and expand counseling-related testing service.
- S 1.7. Continue to enhance placement services.
- PD 1.8. Develop additional sources of financial aid for needy students through the Sauk Valley College Foundation.
- All 1.9. Plan and conduct staff development activities which focus on retention methods.

All objectives are currently in the planning or implementation phases utilizing institutional staff and resources.

GOAL 2: To provide equal access and opportunity for all definable student populations by recognizing that different populations have different needs and designing appropriate programs and services for each.

Objectives:

- S 2.1 Continue to refine the recruitment, counseling and admissions program for the traditional student, i.e. the recent high school graduate.
- S 2.2 Develop recruiting counseling, testing, career guidance and placement programs geared to the special needs of adult students including the unemployed, displaced home-maker, mid-career transitional, and other definable adult groups.
- S 2.3 Identify, facilitate, provide and access support services which individualize and humanize the community college experience for handicapped students.
- I 2.4. To provide customized as well as traditional training programs and support services to area business and industry and their employees.

All objectives are currently in the planning or implementation stages using institutional, and external resources as indicated.

GOAL 3: To promote a positive and definable image of quality, excellence and scope of the college's programs and services through marketing and public relations.

Objectives:

- All 3.1 Establish a Marketing Task Force to review, analyze and recommend marketing programs and marketing communications.
- P 3.2 Develop a series of general and targeted brochures which emphasize benefits to students and the quality of Sauk's programs and services.
- All 3.3 Establish more positive working relationships with the local media in order to insure an atmosphere of trust and support.
- All 3.4 Develop audio visual presentations for selected target groups which tell the Sauk story.
- P 3.5 Promote college staff as resource persons to the community for speaking engagements at clubs, organizations and community functions.

All objectives are currently in the planning or implementation stages using institutional resources. Some brochures, publications and audio visual presentations are supported in part by various grants.

GOAL 4: To continually keep the curriculum contemporary in terms of technology, equipment, content, format and methods which reflect changing states of the art.

Objectives:

- I 4.1 Conduct a program evaluation and review of 20% of the college's programs on an annual basis.
- I 4.2 Integrate the use of the computer as an instructional tool into all programs where appropriate and relevant.

- I 4.3 Establish/revise programs in high technology areas including robotics, electronics, and computer science. (Program development and equipment needs are being under-written by grants from the State of Illinois.)
- I 4.4 Design non-traditional formats for courses in order to better serve learners with special interests and needs. Such formats may take the form of workshops, seminars and short courses, open entry/open exit courses, and self-paced instruction.
- I 4.5 Evaluate and revise where necessary the curriculum in the Humanities and Arts to ensure relevance to contemporary life.

All objectives are currently in the planning or implementation stages using institutional and external resources as indicated.

GOAL 5: To provide leadership for community initiatives and activities which benefit the region as a whole.

Objectives:

- All 5.1 Continue to facilitate and provide support for the Sauk Valley Area Council for Economic Development established through the college's leadership in 1982. (This objective is supported in part by a grant from the Illinois Department of Commerce and Community Affairs.)
- I 5.2 Initiate a task force on the arts to investigate the formation of an area arts council for the community served by the college.

I,S 5.3 Sponsor a program of public service and cultural activities at the college which will be of interest to and benefit the community. (A grant from the Illinois Humanities Council will underwrite at least one such event.)

P 5.4 Make college facilities accessible to the public and for use by community groups.

All objectives are being implemented.

GOAL 6: To strengthen and improve management planning and decision making processes.

Objectives:

PD 6.1 Continue to institutionalize and refine the long-range planning processes initiated in 1981 with the creation of a management position directly responsible for planning.

D,PD 6.2 Develop a comprehensive, integrated management information system which will provide access to information about students, finances, financial aid, personnel, and district characteristics in a timely fashion and in formats useful for decision making.

PD 6.3 Provide a staff development program for managers to update and refine management skills. Special emphasis will be placed on the role and use of a management information system for problem solving and decision making.



GOAL 7: To achieve financial stability and use resources effectively

Objectives:

B,PD 7.1 Develop a financial analysis plan to help project and anticipate future needs as well as simulate consequences of various decisions.

All 7.2 Develop a strategy to increase local tax revenues through a referendum.

PD 7.3 Seek external resources and alternative sources of funding outside normal revenue sources to implement the college's goals and objectives.

All 7.4 Achieve a stable and/or growing enrollment through marketing and retention programs.

PD 7.5 Develop strategies to maximize energy conservation.  
(A Technical Assistance analysis was recently conducted through a Department of Energy grant.)

B 7.6 Conduct, as part of the program evaluation process, cost-benefit analyses for the college's programs.

All objectives are in the planning or implementation phases.

GOAL 8: To maintain and develop the quality and commitment of the professional, clerical and buildings and grounds staff in order to achieve optimum professional growth and contributions to the college.

Objectives:

PD 8.1 To establish a college-wide staff development program for each segment of the college staff.

All 8.2 To provide opportunities for professional growth through attendance at conferences, meetings, and seminars.

- I,B 8.3 To encourage continued education through tuition waiver or tuition reimbursement plans.
- I 8.4 To assist faculty members to retrain and become qualified in new fields.

TREASURER'S REPORT

June 30, 1983

EDUCATIONAL FUND

Balance on Hand May 31, 1983 \$ (9,207.92)

Receipts:

Taxes	267,057.22	
Charge-Back Revenue	5,346.94	
Federal Work Study	20,160.80	
Other Federal Funds	2,519.94	
Spring Tuition	175,000.00	
Graduation Fees	44.00	
Transcript Fees	143.00	
Kitchen Rental	1,250.00	
Int. on Investments	534.46	
Other Revenue	681.70	
Expenditure Credits	3,889.79	
Loan from Pool	<u>25,000.00</u>	<u>501,627.85</u>

Total Available 492,419.93

Disbursements:

Expenses for June 343,041.51

Balance on Hand June 30, 1983 \$149,378.42

BUILDING FUND

Balance on Hand May 31, 1983 \$ 7,540.60

Receipts:

Taxes	66,766.82	
Misc. Revenue	95.00	
Expenditure Credits	<u>18.58</u>	<u>66,880.40</u>

Total Available \$ 74,421.00

Disbursements:

Expenses for June 31,904.77

Balance on Hand June 30, 1983 \$ 42,516.23

SITE AND CONSTRUCTION FUND - Dixon National Bank

Balance on Hand May 31, 1983 \$ 660.79

Receipts:

Interest on Investments	5,427.97	
Grant Contribution	<u>9,100.00</u>	<u>14,527.97</u>

Total Available \$15,188.76

Disbursements:

Expenses for June		<u>-0-</u>
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Balance on Hand June 30, 1983 \$15,188.76

BOND AND INTEREST #1

Balance on Hand May 31, 1983 \$74,075.41

Receipts:

Investments	335,000.00	
Taxes	68,765.34	
Interest on Investments	<u>17,879.63</u>	<u>421,644.97</u>

Total Available \$495,720.38

Disbursements:

Investments	352,364.93	
Bond Interest	13,875.00	
Service Charges	<u>30.00</u>	<u>366,269.93</u>

Balance on Hand June 30, 1983 \$129,450.45

BOND AND INTEREST #4

Balance on Hand May 31, 1983 \$ 11,319.55

Receipts:

Taxes	79,895.67	
Interest on Investments	<u>107.58</u>	<u>80,003.25</u>

Total Available \$ 91,322.80

Disbursements:

-0-

Balance on Hand June 30, 1983 \$ 91,322.80

WORKING CASH FUND

Balance on Hand May 31, 1983		\$ 28,868.99
<u>Receipts:</u>		
Interest on Investments		<u>3,923.16</u>
Total Available		\$ 32,792.15
<u>Disbursements:</u>		
Loan to Educational Fund		<u>25,000.00</u>
Balance on Hand June 30, 1983		\$ <u>7,792.15</u>

INSURANCE FUND

Balance on Hand May 31, 1983		\$ 40,624.92
<u>Receipts:</u>		
Taxes	20,921.59	
Investment Income	288.67	
Expenditure Credits	<u>18.58</u>	<u>21,228.84</u>
Total Available		\$ 61,853.76
<u>Disbursements:</u>		
Expenses for June		<u>760.00</u>
Balance on Hand June 30, 1983		\$ <u>61,093.76</u>

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FUNDS INVESTED

Central National Bank	S & C	Variable		\$405,000.00
Farmers National	S & C	8.71	10-21-83	112,460.19
Dixon National	S & C	8.72	11-25-83	246,818.99
Farmers National	S & C	8.639	8-22-83	105,000.00
First National	S & C	8.9555	10-10-83	75,000.00
First National	S & C	8.430	9-6-83	96,948.01
Rock Falls National	B & I #1	9.30	12-20-83	352,364.93
Rock Falls National	Working Cash	Variable		677,000.00
Rock Falls National	Working Cash	9.00	9-26-83	279,986.59
Dixon National	Working Cash	8.955	9-29-83	301,705.91
Rock Falls National	Working Cash	8.45	11-14-83	156,656.71
Dixon National	Working Cash	8.72	11-25-83	88,135.56
Farmers National	Working Cash	9.70	9-27-83	100,000.00
Rock Falls National	Working Cash	8.650	8-15-83	158,601.36
Rock Falls National	Working Cash	8.218	7-14-83	<u>319,593.17</u>

TOTAL INVESTED \$3,475,271.42

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Year Ending 6/30/83

B A L A N C E   S H E E T

ASSETS:

Cash in Bank .....	\$1,322.94
Notes Receivable .....	2,975.00
Due From Student Activity Fund .....	333.42
	<u>\$4,631.36</u>

LIABILITIES & NET WORTH:

Fund Equity .....	\$2,307.66	
Net Profit .....	<u>2,323.70</u>	<u>\$4,631.36</u>

P R O F I T   A N D   L O S S

INCOME:

Contribution Income .....	\$2,352.00	
Interest Income .....	214.08	
Bad Debts Repaid .....	<u>408.37</u>	\$2,974.45

EXPENSES:

Bad Debts .....	\$ 650.75
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NET PROFIT .....	<u>\$2,323.70</u>
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SAUK VALLEY COLLEGE

E.O.G. WORKSTUDY FUNDS

YEAR ENDING JUNE 30, 1983

B A L A N C E   S H E E T

Cash on Hand . . . . .	\$ 4,842.10	
Workstudy Awards Receivable from Fed. Gov. 1982-83 . . . . .	-0-	
Workstudy Awards Capital 1982-83 . . . . .		\$184,422.68
Workstudy Awards Paid 1982-83. . . . .	181,255.40	
E.O.G. Awards Receivable from Fed. Gov. 1982-83. . . . .	-0-	
Initial E.O.G. Awards Capital 1982-83. . . . .		29,245.00
Initial E.O.G. Awards Paid 1982-83 . . . . .	33,521.01	
Renewal E.O.G. Awards Capital 1982-83. . . . .		23,674.00
Renewal E.O.G. Awards Paid 1982-83 . . . . .	19,397.64	
PELL Grant Awards Receivable from Fed. Gov. 1982-83. . . . .	(15,147.40)	
PELL Grant Awards Capital 1982-83. . . . .		367,388.00
PELL Grant Awards Paid 1982-83 . . . . .	382,535.40	
PELL Grant Administrative Allowance Receivable from Federal Government 1982-83 . . . . .	-0-	
PELL Grant Administrative Allowance Capital 1982-83. . . . .		1,385.00
PELL Grant Administrative Allowance Paid 1982-83 . . . . .	1,385.00	
Inactive Federal Grants. . . . .		1,674.47
	<u>\$607,789.15</u>	<u>\$607,789.15</u>

SAUK VALLEY COLLEGE BOOKSTORE

BALANCE SHEET

June 30, 1983

ASSETS:

Cash in Bank .....	\$ 98,929.08
Petty Cash .....	500.00
Investments .....	-0-
Accounts Receivable - Educational Fund .....	364.50
Accounts Receivable .....	22,563.45
Merchandise Inventory 6-30-83 .....	<u>114,591.69</u>

Total Assets ..... \$236,948.72

LIABILITIES:

Accounts Payable - Student Activities .....	\$ 600.00
Accounts Payable .....	<u>4,619.55</u>

Total Liabilities ..... \$ 5,219.55

FUND EQUITY:

Fund Equity 7-1-82 .....	\$186,296.47
Add Net Profit .....	<u>45,432.70</u>

Total Fund Equity 6-30-83 ..... \$231,729.17

TOTAL LIABILITIES & FUND EQUITY ..... \$236,948.72



SAUK VALLEY COLLEGE BOOKSTORE

PROFIT AND LOSS STATEMENT

July 1, 1982 - June 30, 1983

REVENUE:

Textbook Sales .....	\$273,050.49
Supply Sales .....	36,684.42
Miscellaneous Sales .....	22,457.57
Paperback Sales .....	7,333.36
Used Book Sales .....	23,428.17
Sales Tax Collected .....	16,314.63
Other Income .....	<u>717.79</u>

Total Revenue ..... \$379,986.43

COST OF SALES:

Beginning Mds. Inventory 7-1-82 ....	\$ 89,090.84
Textbooks Purchased .....	234,905.92
Supplies Purchased .....	26,411.94
Miscellaneous Purchases .....	15,734.59
Paperbacks Purchased .....	5,867.78
Used Books Purchased .....	17,722.32
Sales Tax Paid .....	<u>16,009.29</u>

Merchandise available for sale ..... \$405,742.68

Less ending inventory 6-30-83 ..... 114,591.69

Cost of Goods Sold ..... \$291,150.99

GROSS PROFIT ..... 88,835.44

EXPENSES:

Salaries & Wages .....	\$ 27,259.05
Transportation .....	7,483.70
Supplies Expense .....	4,252.51
Equipment .....	2,563.05
Travel Expense .....	605.46
Telephone .....	322.69
Dues & Subscriptions .....	215.00
Other Expense .....	627.76
Over & Under .....	13.47
Bad Debts .....	<u>60.05</u>

Total Expenses ..... \$ 43,402.74

NET PROFIT ..... \$ 45,432.70

SAUK VALLEY COLLEGE

RESTRICTED PURPOSES FUND

June 30, 1983 - Prior to Audit

Balance on Hand - May 31, 1983	\$ 19,261.68
May Receipts	140,312.69
Journal Entries	(5.00)
Void Check #6855.. written 5/83	79.20
Void Check #5592.. written 1/11/83	195.00
Void Check #6033.. written 2/9/83	.96
Cash Over.. June 7, 1983 deposit	1.00
Cash Under.. June 15, 1983 deposit	(.50)
<b>TOTAL FUNDS AVAILABLE DURING JUNE, 1983</b>	<b>\$159,845.03</b>
Cash Disbursements - June, 1983	75,865.14
Balance on Hand - June 30, 1983	<u>\$ 83,979.89</u>

STATEMENT OF INCOME & EXPENSE

STUDENT ACTIVITY FUND

ACTIVITIES

Comprehensive Fee Income	\$ 57,130.46
Athletic Income	223.50
Drama Income	1,308.00
Student Activity Income	1,738.00
Film Income	812.00
Student Newspaper Income	509.00
Cash Over & Under	(10.10)
Other Income - Student Activity Only	241.71
<b>TOTAL INCOME</b>	<b><u>\$ 61,952.57</u></b>

	<u>BUDGET</u>	<u>EXPENSE</u>	
Athletic Expense	\$20,346.	\$18,869.67	
Cheerleader & Pom Pon Squad	850.	847.48	
Speech Act. & Reader's Theatre	4,000.	4,461.87	
Drama Expense	2,800.	2,394.97	
Music Expense	3,800.	3,899.17	
Student Activity Expense/Cultural-Soc.	9,650.	9,443.21	
Student Newspaper Expense	3,400.	2,888.40	
Associated Student Board Expense	1,000.	958.44	
Women's Intercoll. Expense	14,600.	12,705.75	
Intramurals - Coed	150.	-0-	
SVC Clubs	200.	208.93	
Film Commission	1,400.	1,430.71	
Art Exhibitions	-0-	-0-	
Contingency Expense/Equipment	-0-	-0-	
Contingencies/Non-Budgeted	4.	-0-	
	<u>\$62,200.</u>	<u>TOTAL EXPENSE</u>	<u>\$58,108.60</u>
Excess of Revenue Over Expenditures, as of			
June 30, 1983			<u>\$ 3,843.97</u>

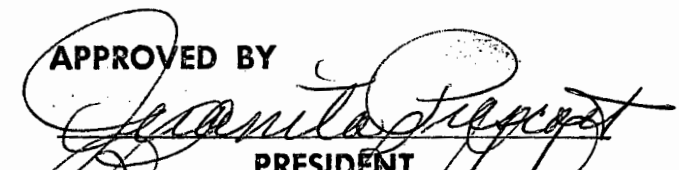
RESTRICTED PURPOSES FUND

STATEMENT OF ASSETS AND LIABILITIES

<u>ASSETS</u>		<u>REVOLVING AGENCY FUND LIABILITIES</u>		<u>AMOUNT</u>
Cash in Bank	\$ 83,979.89	Due Educational Fund	\$151,646.03	
		Accounts Payable	644.31	
Petty Cash	-0-	Deferred Income	<u>6,310.86</u>	\$158,601.20
Accts. Rec.	124,808.94	<u>RESTRICTED AGENCY FUND LIABILITIES</u>		
Investments	100,000.00	Child Care Operations	\$ 3,033.69	
		Parking	4,694.60	
		Recreation Room Fund	10,400.70	
		Student Locker Fund	582.50	
		Land Lab	843.16	
		Community Services	6,685.60	
		Photography Supplies	166.52	
		LPN Supplies	3,904.83	
		Planning Grant - Title III	(1,291.80)	
		LRC Contributions	864.71	
		Title II Library	-0-	
		HEW Nursing Grants	-0-	
		Nursing Capitation Gt.	(995.88)	
		Indochinese Grant	(12,591.97)	
		HITS Grant - Prod. Unlim.	1,106.74	
		1982-83 Disadv. Gt.	(573.52)	
		DAVTE Disadv. & Handicapped Gt.	(2,479.74)	
		DAVTE Quality Assist. Gt.	(2,412.91)	
		Seminars & Development	628.57	
		Humanities Grant	(1,233.34)	
		Miscellaneous Account	(10.00)	
		DCCA - Assist. for Econ. Dev.	1,503.52	
		Student Clubs	1,214.49	
		Adult Learning Bk. Chges.	1,525.59	
		Community Theatre	49.70	
		College Van	2,152.52	
		Vocational Info. Prog.	872.18	
		Student Act./Special Proj.	<u>116,390.92</u>	\$135,031.38
<u>FUND EQUITY</u>				
		July 1, 1982	\$11,312.28	
		Excess of Revenue Over Expenditures, as of June 30, 1983	<u>3,843.97</u>	\$ 15,156.25
TOTAL ASSETS	<u>\$308,788.83</u>	TOTAL LIABILITIES & FUND EQUITY		<u>\$308,788.83</u>

**SAUK VALLEY COLLEGE**

**APPROVED BY**

  
\_\_\_\_\_  
**PRESIDENT**

  
\_\_\_\_\_  
**SECRETARY**

**DATE** \_\_\_\_\_

TO BE CHARGED TO 1982-83 FISCAL YEAR.

BILLS PAYABLE

July 25, 1983

EDUCATIONAL FUND

192-000-529	STATE UNIVERSITIES RETIREMENT SYSTEM	Early Retirement-		
		J. Major	2036	\$16,138.80
	SVC PAYROLL FUND	6-30-83 Payroll	2037	200,633.74
100-000-441-03	SVC RESTRICTED PURPOSES FUND	Tuition adj.	2038	24,040.67
192-000-544	POSTMASTER	Postage Meter	2039	1,650.00
	See 83-84 F/Y list.		2040	
	see 1983-84 F.Y. list		2041	
	SVC PAYROLL FUND	Final 6-30-83 Payroll	2042	11,167.71
	see 1983-84 F.Y. list		2043	
				<hr/>
				\$253,630.92

8,000,541.00	ACT CAREER PLANNING	SUPPLIES	2,044	259.20
0,800,542.00	A M MULTIGRAPHICS	SUPPLIES	2,045	467.36
0,000,530.00	AILENS T V	SERVICE	2,046	13.50
2,000,541.00	ALPINE PAPER CO	SUPPLIES	2,047	3,098.21
0,712,543.00	AMERICAN NURSES ASSN	SUPPLIES	2,048	32.00
2,000,541.00	ARROW BUSINESS SYSTEMS	SUPPLIES	2,049	499.46
0,810,547.00	THE ASHTON GAZETTE	SUBSCR	2,050	7.50
0,000,545.00	BAKER & TAYLOR	BOOKS	2,051	556.58
0,000,545.00	BAKER & TAYLOR	BOOKS	2,052	1,033.04
0,410,530.00	RANDALL BARNHART	HONORARIUM	2,053	30.00
0,410,530.00	DEBRA BEVEROTH		2,054	30.00
0,300,543.00	BOGOTT INDUS SUPPLY	SUPPLIES	2,055	107.24
2,000,541.00	BURROUGHS CORP	SUPPLIES	2,056	75.19
0,000,545.00	CAMBRIDGE UNIV PRESS	BOOKS	2,057	104.56
6,000,575.00	CENTRAL TELEPHONE CO	SERVICE	2,058	2,003.24
5,000,550.00	WALTER CLEVINGER	TRAVEL	2,059	51.80
2,412,543.00	CORNELL UNIV PRESS	SUPPLIES	2,060	10.95
2,711,543.00	CURTIN MATHESON SCIENTIFIC	SUPPLIES	2,061	14.54
2,000,541.00	CURTIS 1000 INC	SUPPLIES	2,062	2,601.40
2,000,554.00	DAILY CHRONICLE	ADS	2,063	27.86
0,810,547.00	THE DAILY GAZETTE	ADS 112.70		
2,000,554.00	X X	22.00	2,064	134.70
0,300,543.00	DIESEL INJECTION SERV	SUPPLIES	2,065	109.87

2,810,547.00	DIXON EVENING TELEGRAPH	SUPPLIES	2,066	221.76
2,410,530.00	TED DUNPHY	HONORARIUM	2,067	30.00
2,000,550.00	ROBERT EDISON	TRAVEL	2,068	163.60
2,512,543.00	EDUCATIONAL AUDIO VISUAL	SUPPLIES	2,069	224.42
2,711,543.00	FISHER SCIENTIFIC CO	SUPPLIES	2,070	117.94
2,000,550.00	SANDRA FRITZ	TRAVEL	2,071	6.44
2,000,545.00	GALE RESEARCH CO	BOOKS	2,072	75.65
2,512,543.00	GAMBLE MUSIC CO	SUPPLIES	2,073	35.10
5,000,575.00	HAL GARNER	PHONE CALLS 7.74		
1,000,550.00	X X	EXPENSES 132.78	2,074	140.52
2,810,550.00	RALPH GELANDER	TRAVEL	2,075	43.60
2,711,530.00	GILFORD INSTRUMENTS	SERVICE	2,076	270.00
2,000,585.00	HASKELLS	EQUIPMENT	2,077	292.40
2,000,544.01	HECKMAN BINDERY	SUPPLIES 95.90		
1,000,549.00	X X	34.20	2,078	130.10
2,800,544.00	RUTH HEDSTROM	REIMB 4 HRS	2,079	183.00
2,813,550.00	RICHARD HOLTAM	TRAVEL	2,080	22.80
2,410,530.00	CONNI HOLDER	HONORARIUM	2,081	30.00
2,410,530.00	GREGORY HOLDER	HONORARIUM	2,082	90.00
2,813,550.00	RICHARD HOLTAM	TRAVEL	2,083	26.40
1,000,562.00	I B M CORP	EQUIP RENTAL	2,084	394.50
2,800,543.01	I B M CORP	SUPPLIES	2,085	68.40
2,000,585.00	I B M CORP	EQUIPMENT	2,086	261.80
2,000,593.00	ILLINOIS CENTRAL COLLEGE	TUITION	2,087	307.92
2,810,547.00	STATE TREAS OF ILLINOIS	SUPPLIES	2,088	6.00
2,000,549.00	JOSTENS	DIPLOMAS	2,089	196.69
2,712,543.00	KSB HOSPITAL	SUPPLIES	2,090	107.32
2,810,547.00	JANE KLUG	SUPPLIES	2,091	9.30
2,117,543.00	KROGER CO	SUPPLIES 27.73		
1,000,549.00	X X	16.56		
2,000,530.03	X X	4.07	2,092	48.36
2,410,530.00	CHARLES LEWIS	HONORARIUM	2,093	95.00
2,410,530.00	CAROL LINKOWSKI	HONORARIUM	2,094	30.00
2,000,550.00	CAROL LINTON	TRAVEL	2,095	41.20
2,410,530.00	DR JOHN McDONNELL	HONORARIUM	2,096	30.00
2,410,530.00	STEVEN MARSCHANG	HONORARIUM	2,097	90.00
2,100,530.00	MIDWEST EDUSYSTEMS INC	SERVICE	2,098	266.46
2,000,545.00	MITCHELL MANUALS	BOOKS	2,099	75.00
2,000,530.00	ED MUELLER A V	SERVICE	2,100	155.75
2,714,543.00	MULTI MEDIA PUB INC	SUPPLIES	2,101	453.00
2,410,530.00	DR JOSEPH NEIWEEM	HONORARIUM	2,102	30.00
2,711,550.00	HAROLD NELSON	TRAVEL	2,103	109.60
2,000,571.00	NORTHERN ILL GAS CO	SERVICE	2,104	7,658.10
2,000,571.00	NORTHERN ILL GAS CO	SERVICE	2,105	96.66
2,100,550.00	BEVERLY OHDA	TRAVEL	2,106	22.00
2,000,545.00	OXFORD UNIVERSITY PRESS	BOOKS	2,107	73.85
2,300,550.00	CHARLES PATERSON	TRAVEL	2,108	14.00
2,410,530.00	STEVE PERSON	HONORARIUM	2,109	30.00
2,410,530.00	LYNN PETERSON	HONORARIUM	2,110	40.00
2,810,547.00	PHOTOGRAPHY BY T L DOTY	PUB INFO	2,111	640.15
2,810,547.00	PINNEY PRINTING CO	PUB INFO	2,112	7,110.00
2,815,550.00	FRANK PINTOZZI	TRAVEL	2,113	47.50

0,418,543.00	POLICE SCIENCE SERV	SUPPLIES	2,114	125.00
2,000,530.03	ROCK RIVER LANDMARK LTD	ADMIN RETREAT	2,115	138.65
0,000,545.00	JOHN RYBSKI BOOKSELLER	BOOKS	2,116	64.50
2,000,541.00	SVC BOOKSTORE	MASTER CHARGE FEES	2,117	364.50
2,100,543.00	SVC BOOKSTORE	SUPPLIES 63.00		
2,200,543.00	X X	9.80		
2,300,543.00	X X	21.22		
2,400,543.00	X X	31.36		
2,500,543.00	X X	(4.25)		
2,511,543.00	X X	19.71		
2,711,543.00	X X	19.87		
2,713,543.00	X X	50.29		
2,800,543.01	X X	3.42		
2,810,547.00	X X	2.95		
2,810,547.00	X X	2.66		
2,813,543.00	X X	18.26		
0,815,543.00	X X	9.76		
0,000,544.01	X X	2.88		
1,000,541.00	X X	2.31		
3,000,541.00	X X	22.36		
0,000,541.00	X X	27.59		
1,000,541.00	X X	2.72		
4,000,541.00	X X X	27.68	2,118	333.59
0,300,550.00	SVC BUILDING FUND	TRAVEL	2,119	22.68
0,712,543.00	SBM EQUIP CENTER	SUPPLIES 20.00		
0,714,543.00	X X X	20.00		
0,800,530.01	X X	48.50		
0,800,543.01	X X	41.64		
1,000,541.00	X X	54.35		
8,000,549.00	X X	96.13		
2,000,541.00	X X	55.15		
2,000,585.00	X X	499.17	2,120	834.94
8,000,550.00	JOHN SAGMOE	TRAVEL	2,121	48.00
2,000,585.00	SARGENT WELCH SCIENTIFIC CO	EQUIPMENT	2,122	75.00
2,000,585.00	SARGENT WELCH SCIENTIFIC CO	EQUIPMENT	2,123	649.32
0,000,844.00	RONALD SCHILLIN G	REIMB 3 HRS	2,124	142.50
0,810,547.00	SELF HELP ENTERPRISES	PUB INFO	2,125	40.00
8,000,549.00	SERVOMATION CORP	COMMENCEMENT	2,126	650.00
0,810,547.00	B F SHAW PRINTING CO	PUB INFO	2,127	3,949.00
2,000,541.00	SHAWVER PRESS	SUPPLIES	2,128	2,735.00
0,714,550.00	STANLEY SHIPPERT	TRAVEL	2,129	194.00
0,300,543.00	SINOW & WIENMAN INC	SUPPLIES	2,130	25.92
8,000,541.00	SOLILOQUY CORP	SUPPLIES	2,131	100.00
0,410,530.00	JOAN SPARAPANI	HONORARIUM	2,132	30.00
2,800,542.00	GLENN SPUITE	SUPPLIES	2,133	13.00
2,410,530.00	DONALD STACHOWIAK	HONORARIUM	2,134	60.00
0,810,547.00	STERLING CAMERA CENTER	PUB INFO 176.16		
0,000,544.02	X X	SUPPLIES 4.70	2,135	180.86
0,310,538.00	STERLING SCHOOL OF BEAUTY	COSMETOLOGY	2,136	9,357.12

.000,549.00	SWARTLEYS GREENHOUSE	COMMENCEMENT	2,137	140.00
.000,550.00	ROBERT THOMAS	TRAVEL	2,138	31.40
.000,545.00	TRAINEX CORP	BOOKS	2,139	20.00
.316,543.00	UNIV OF ILLINOIS	SUPPLIES 15.00		
.400,543.00	X X	9.50		
.500,543.00	X X	23.50		
.815,543.00	X X	35.60	2,140	83.60
.000,541.00	VISIBLE COMPUTER SUPPLY	SUPPLIES	2,141	17.37
.810,547.00	W C C I	PUB INFO	2,142	102.00
.810,547.00	W I X N	PUB INFO	2,143	204.00
.810,547.00	W J V M	PUB INFO	2,144	200.00
.810,547.00	W S D R	PUB INFO	2,145	310.00
.812,550.00	EUGENE WAGNER	TRAVEL	2,146	29.00
.000,541.00	WALGREENS	SUPPLIES	2,147	36.07
.000,531.00	WARD WARD MURRAY----	SERVICES	2,148	496.00
.410,530.00	WILLIAM WESCOTT	HONORARIUM	2,149	70.00
.000,545.00	WEST PUBL CO	BOOKS	2,150	357.00
.810,547.00	RON WHITE	PUB INFO	2,151	3.18
.000,541.00	WRITING SALES INC	SUPPLIES	2,152	335.26
.000,544.03	XEROX CORP	SUPPLIES	2,153	497.93
.600,543.00	SVC PETTY CASH	SUPPLIES	2,154	.78
	SVC IMPREST FUND	MISC EXPENSES	2,155	823.86

TOTAL, BILLS

55,776.62

Cks. #2036,2037,2038,2039,2042

253,630.92

TOTAL EDUCATIONAL FUND FOR JULY TO BE CHARGED TO 82-83 F/Y

\$309,407.54



CHARGE TO 1982-83 FISCAL YEAR.

BOND AND INTEREST #2

490-000-564-04	DIXON NATIONAL BANK	Interest	101	\$ 7,031.25
490-000-564-04	ROCK FALLS NATIONAL BANK	Interest	102	<u>7,031.25</u>

TOTAL BOND AND INTEREST #2 for July \$14,062.50

INSURANCE FUND

892-000-526	PETERSON, DETWEILER, BOOK & KLOCKE	Treas. Bond	102	\$ 875.00
892-000-527	DIRECTOR OF LABOR	Unemployment Comp.	103	<u>4,407.78</u>

TOTAL INSURANCE FUND FOR JULY \$5,282.78

BUILDING FUND

270-000-544	ROBERT EDISON	Supplies	7154	\$ 50.15
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0.000,544.00	ACE HARDWARE	SUPPLIES	7,155	1.23
1.000,530.00	ART DRAPERY STUDIOS CORP	CURTAINS	7,156	2,969.65
0.000,544.00	CORNBELT ENGINEERING CO	SUPPLIES	7,157	537.09
0.000,544.00	CRESCENT ELECTRIC SUPPLY	SUPPLIES	7,158	311.74
0.000,544.00	DIXON PAINT CO	SUPPLIES	7,159	4.49
0.000,544.00	FAIRFAX HARDWARE	SUPPLIES	7,160	11.18
0.000,550.00	GLADYS GUNTLE	TRAVEL	7,161	5.60
0.000,544.00	AMERICAN CLEANING EQUIP	SUPPLIES	7,162	10.99
0.000,544.00	HASKELLS	SUPPLIES	7,163	782.40
0.000,544.00	HOME LUMBER CO	SUPPLIES	7,164	283.39
0.000,544.00	INTERNATIONAL SALT CO	SUPPLIES	7,165	853.67
0.000,544.00	LEE F S	SUPPLIES	7,166	811.27
0.000,544.00	THE LIGHTHOUSE	LANTERN	7,167	179.00
0.000,544.00	LINCOLNWAY MATERIALS CO	SUPPLIES	7,168	341.26
0.000,544.00	MORGAN SERVICES CO	SUPPLIES	7,169	91.76
0.000,544.00	MOTT BROS CO	SUPPLIES	7,170	753.47
0.000,544.00	NORTH END FEED & GRAIN	SUPPLIES	7,171	110.00
0.000,544.00	P & W SUPPLY CO	SUPPLIES	7,172	38.70
1.000,530.00	RICKS TIRE & APPLIANCE	REPAIRS	7,173	10.00
0.000,544.00	RIVER ROAD REPAIR	SUPPLIES	7,174	712.82
0.000,544.00	ROCK RIVER GLASS	SUPPLIES	7,175	102.42
0.000,530.00	ROCK RIVER REALTY	APPRAISAL	7,176	150.00
1.000,530.00	ROCK VALLEY DISPOSAL	SERVICE	7,177	82.80
0.000,544.00	SVC BOOKSTORE	SUPPLIES	7,178	25.30
0.000,544.00	SVC EDUC FUND	SUPPLIES	7,179	76.23
0.000,544.00	SA SO INC	SUPPLIES	7,180	32.99

0.000,544.00	SERVALITE PRODUCTS INC	SUPPLIES	7,181	21.60
0.000,530.00	SPECHTS UPHOLSTERY	REPAIRS	7,182	1,231.75
0.000,544.00	STERLING FURNITURE	SUPPLIES	7,183	318.00
0.000,530.00	TULLYS AUTO REPAIR	REPAIRS	7,184	39.00
0.000,544.00	WISCONSIN TURF EQUIP CO	SUPPLIES	7,185	85.84
0.000,573.00	COMMONWEALTH EDISON	SERVICE	7,186	16,036.88
	SVC IMPREST FUND	MISC EXPENSES	7,187	128.72

Total Bills

27,150.24

Ck. #7154

50.15

TOTAL BUILDING FUND FOR JULY TO BE CHARGED TO 82-83 F/Y

\$27,200.39

IMPREST FUND

191-000-550	JoAnn Babel	Supplies	6490	\$ 7.98
110-818-550	Sterling Chamber of Commerce	Dinner meeting	6491	7.50
110-418-543	Ill. Probation & Court Serv.	Membership	6492	75.00
110-810-547	Ashton Bus. Assn.	Booth rental	6493	22.00
110-810-547	Whiteside Co. Fair Assn.	Booth rental	6494	93.00
110-814-541	Wadsworth Publishing	Supplies	6495	99.95
120-000-544-01	McCalls	Subscription	6496	17.95
110-812-550	IMTI	Workshop - Wagner	6497	25.00
192-000-544	United Parcel Service	Service	6498	56.35
192-000-544	Postmaster	Bus. Reply acct.	6499	100.00
110-810-547	Dixon Petunia Festival	Booth rental	6500	45.00
110-818-550	IMTI	Workshop - Foster	6501	25.00
181-000-556	Reents Office Supply	Supplies	6502	17.48
110-812-541	NCGA	Supplies	6503	55.00
110-814-541	Aspen Systems Corp.	Supplies	6504	22.50
192-000-544	United Parcel Service	Service	6505	38.05
110-812-541	Supt. of Documents	Supplies	6506	4.50
270-000-550	Darrel Davis	Travel	6507	8.72
138-000-541	JoAnn Babel	Supplies	6508	19.40
192-000-544	United Parcel Service	Service	6509	4.71
110-810-547	Karen Shapton	Supplies	6510	20.78
110-713-530	Ann McMillin	Lecture	6511	15.00
110-811-541	Supt. of Documents	Supplies	6512	4.50
182-000-541	City Bank & Trust Co.	Supplies	6513	10.02
270-000-550	Western Ill. University	Workshop	6514	120.00
138-000-550	Career College Committee	Career College Day	6515	9.00
192-000-544	United Parcel Service	Service	6516	28.19
				<hr/>
				\$952.58

EDUCATIONAL FUND -	823.86
BUILDING FUND -	128.72

Balance in fund -	2071.42
Disbursements -	952.58
Total in fund -	3024.00

## CHARGE TO 1983-84 FISCAL YEAR.

## EDUCATIONAL FUND

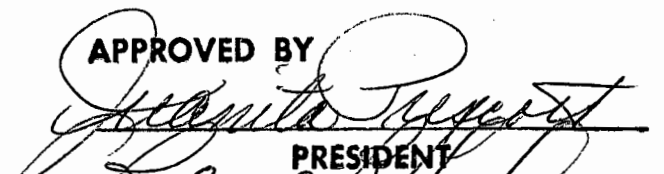
110-813-514-01	Nachusa Lutheran Home	Comm. Educ. Instr.	2040	\$ 67.50
110-814-514-02	Illinois Valley Hospital	Summer School Instr.	2041	35.00
	SVC PAYROLL FUND	7-15-83 Payroll (inc. 7/11)	2042	99,536.40
				\$ 99,638.90
811-514-02	WILLIAM BYAR	SUMMER SCHOOL INSTR.	2,156	\$ 225.00
000,541.01	A.A.C.R.A.O.	DUES	2,157	220.00
000,546.00	A.C.C.T.	DUES	2,158	506.00
800,533.00	A M MULTIGRAPHICS	MAINT CONTR	2,159	4,035.00
000,541.03	BETTER HOMES & GARDENS	SUBSCR	2,160	34.97
810,547.00	CARROLL CO REVIEW	PUB INFO	2,161	16.00
000,541.03	COMM FOR ECONOMIC DEVELOP	SUBSCR	2,162	10.00
300,541.02	DIESEL INJECTION SERVICE	SUPPLIES	2,163	97.65
810,547.00	DYNAMIC GRAPHICS	PUB INFO	2,164	60.65
000,541.02	FOUNDATION NEWS	SUBSCR	2,165	24.00
000,559.00	HAL GARNER	EXPENSES	2,166	600.00
000,541.02	HOKE COMMUNICATIONS	SUBSCR	2,167	30.00
000,541.01	MARY ANN NASH TREAS IACRAO	DUES	2,168	30.00
000,575.00	ILLINOIS BELL TELEPHONE CO	SERVICE	2,169	180.09
810,547.00	LEE WAYNE CO	PUB INFO	2,170	16.65
000,541.03	MCGREGOR MAGAZINE AGENCY	SUPPLIES	2,171	5,560.84
000,545.00	MOODYS INVESTOR SERVICE	BOOKS	2,172	125.00
000,541.01	NACUBO	DUES	2,173	40.00
000,562.00	NCR CORP	EQUIP RENTAL	2,174	6,895.51
000,533.00	NATL COMPUTER SYSTEMS	MAINT CONTR	2,175	165.00
711,541.02	NATL ACCREDITING AGCY	ANNUAL FEE	2,176	400.00
000,541.03	POPULAR PHOTOGRAPHY	SUBSCR	2,177	17.97
100,533.00	SBM EQUIP CENTER	MAINT CONTR 425.00		
711,533.00	X X	80.00		
712,533.00	X X	80.00		
713,533.00	X X	80.00		
714,533.00	X X	80.00		
000,533.00	X X	320.00		
000,533.00	X X	245.70	2,178	1,310.70
813,533.00	TOOLCOM COMPUTER	LEASE PYMT	2,179	950.00
812,550.00	EUGENE WAGNER	TRAVEL	2,180	48.20

TOTAL EDUCATIONAL FUND FOR JULY TO BE  
CHARGED TO 1983-84 F/Y

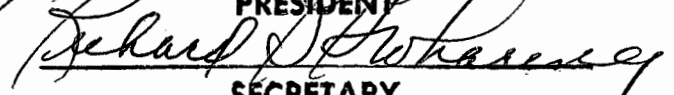
\$121,238.13

**SAUK VALLEY COLLEGE**

**APPROVED BY**

  
\_\_\_\_\_

**PRESIDENT**

  
\_\_\_\_\_

**SECRETARY**

**DATE** \_\_\_\_\_

TO BE CHARGED TO 1983-84 FISCAL YEAR

BUILDING FUND

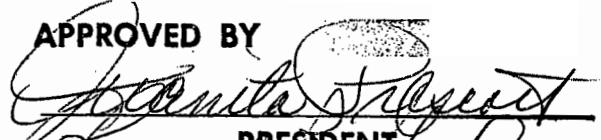
000,541.04	CARDINAL AUTO PARTS	SUPPLIES	7,188	21.36
000,533.00	HONEYWELL INC	SERVICE	7,189	4,150.74
000,533.00	KELLEN EXCAVATING	SERVICES	7,190	100.00
000,533.00	DAVID MAYES	SEWAGE TESTING	7,191	190.00
000,533.00	MONTGOMERY ELEVATOR CO	MAINT CONTR	7,192	469.96
000,533.00	PITNEY BOWES INC	MAINT CONTR	7,193	417.00
000,533.00	SBM EQUIP CENTER	MAINT CONTR	7,194	233.70

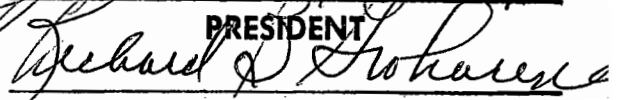
TOTAL BUILDING FUND FOR JULY TO BE  
CHARGED TO 1983-84 FISCAL YEAR

5,582.76

**SAUK VALLEY COLLEGE**

**APPROVED BY**

  
**PRESIDENT**

  
**SECRETARY**

**DATE** \_\_\_\_\_

## EDUCATIONAL FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIVISION OF BUSINESS SALARIES	147,939.84	147,939.84	130,060.74	17,879.10	147,940.00	.16	.16
DIV OF BUS CONTR SERV	8,396.37	8,396.37	8,129.91	266.46	6,300.00	2,096.37 CR	2,096.37 CR
DIV OF BUS SUPPLIES	13,231.70	13,231.70	12,827.73	403.97	10,525.00	2,706.70 CR	2,706.70 CR
DIV OF BUS CONF & MEETINGS	933.22	933.22	911.22	22.00	1,250.00	316.78	316.78
FOOD SERV CONTR SERV	.00	.00	.00	.00	200.00	200.00	200.00
FOOD SERV SUPPLIES	248.26	248.26	216.58	31.68	225.00	23.26 CR	23.26 CR
FOOD SERV CONF & MEETINGS	14.80	14.80	14.80	.00	125.00	110.20	110.20
DIV OF AGRIC SALARIES	23,565.00	23,565.00	18,655.61	4,909.39	23,565.00	.00	.00
DIV OF AGRIC CONTR S							
DIV OF AGRIC SUPPLIES	1,089.27	1,089.27	1,058.83	30.44	1,500.00	410.73	410.73
DIV OF AGRIC CONF & MEETINGS	58.60	58.60	58.60	.00	125.00	66.40	66.40
DIV OF INDUS ED SALARIES	155,466.81	155,466.81	142,736.94	12,729.87	155,467.00	.19	.19
DIV OF INDUS ED CONTR SERV	3,191.95	3,191.95	3,191.95	.00	3,500.00	308.05	308.05
DIV OF INDUS ED SUPPLIES	23,957.85	23,957.85	23,646.19	311.66	21,000.00	2,957.85 CR	2,957.85 CR
DIV OF INDUS ED CONF & MEETINGS	2,258.48	2,258.48	2,221.80	36.68	2,000.00	258.48 CR	258.48 CR
INDUS ED EQUIPMENT	183.04	183.04		183.04		183.04 CR	183.04 CR
COSMETOLOGY CONTR SERV	68,522.88	68,522.88	59,165.76	9,357.12	54,000.00	14,522.88 CR	14,522.88 CR
COSMETOL SUPPLIES	8.58	8.58	8.58	.00	100.00	91.42	91.42
COSMETOL CONF & MEETINGS	12.00	12.00	12.00	.00	175.00	163.00	163.00
HUMAN SERV SUPPLIES	786.36	786.36	771.36	15.00	1,050.00	263.64	263.64
HUMAN SERV CONF & MEETINGS	260.70	260.70	260.70	.00	350.00	89.30	89.30
DIV OF SOC SCI SALARIES	118,663.98	118,663.98	103,835.20	14,828.78	118,664.00	.02	.02
DIV OF SOC SCI SUPPLIES	3,276.08	3,276.08	3,131.70	144.38	3,000.00	276.08 CR	276.08 CR
DIV OF SOC SCI CONF & MEETINGS	704.51	704.51	727.69	23.18 CR	1,750.00	1,045.49	1,045.49
E.M.T. CONTR SERV	1,365.00	1,365.00	650.00	715.00	1,500.00	135.00	135.00
E.M.T. SUPPLIES	935.33	935.33	935.33	.00	350.00	585.33 CR	585.33 CR
E.M.T. EQUIPMENT	189.00	189.00		189.00		189.00 CR	189.00 CR
DIV OF CRIM JUS SALARIES	32,296.60	32,296.60	28,369.10	3,927.50	44,495.00	12,198.40	12,198.40
DIV OF CRIM JUS CONTR SERV	1,079.25	1,079.25	1,079.25	.00	1,075.00	4.25 CR	4.25 CR
DIV OF CRIM JUS SUPPLIES	1,546.85	1,546.85	1,335.90	210.95	1,338.00	208.85 CR	208.85 CR
DIV OF CRIM JUS CONF & MEETINGS	.00	.00		.00	450.00	450.00	450.00
LIBRARY TECH SUPPLIES	19.86	19.86	19.86	.00	100.00	80.14	80.14
DIV OF FIRE SCI SUPPLIES	16.00	16.00	16.00	.00	75.00	59.00	59.00
DIV OF HUMANITIES SALARIES	241,909.69	241,909.69	219,788.94	22,120.75	241,910.00	.31	.31
DIV OF HUMANITIES SUPPLIES	2,403.68	2,403.68	2,272.11	131.57	3,400.00	996.32	996.32
DIV OF HUMAN. CONF & MEETINGS	3,137.03	3,137.03	3,137.03	.00	3,100.00	37.03 CR	37.03 CR
ART DEPT SALARIES	23,226.00	23,226.00	18,387.25	4,838.75	23,226.00	.00	.00
ART DEPT CONTR SERV	.00	.00		.00	200.00	200.00	200.00



Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ART DEPT SUPPLIES	266.52	266.52	476.92	210.40 CR	600.00	333.48	333.48
ART DEPT CONF & MEETINGS		.00		.00	200.00	200.00	200.00
MUSIC DEPT SALARIES	45,720.00	45,720.00	36,195.00	9,525.00	45,720.00	.00	.00
MUSIC DEPT CONTR SERV	840.75	840.75	840.75	.00	1,200.00	359.25	359.25
MUSIC DEPT SUPPLIES	1,489.95	1,489.95	1,223.20	266.75	1,450.00	39.95 CR	39.95 CR
MUSIC DEPT CONF & MEETINGS	58.00	58.00	58.00	.00	450.00	392.00	392.00
MUSIC DEPT EQUIPMENT	3,200.00	3,200.00		3,200.00		3,200.00 CR	3,200.00 CR
DIV OF MATH SCI SALARIES	179,827.79	179,827.79	169,128.66	10,699.13	179,832.00	4.21	4.21
DIV OF MATH SCI CONTR SERV	968.83	968.83	968.83	.00	1,287.00	318.17	318.17
DIV OF MATH SCI SUPPLIES	9,564.42	9,564.42	9,653.54	89.12 CR	11,000.00	1,435.58	1,435.58
DIV OF MATH SCI CONF & MEETINGS	288.38	288.38	288.38	.00	1,000.00	711.62	711.62
DIV OF MATH SCI EQUIPMENT	1,685.04	1,685.04		1,685.04		1,685.04 CR	1,685.04 CR
DIV OF MED LAB TECH SALARIES	36,596.84	36,596.84	32,826.39	3,770.45	44,560.00	7,963.16	7,963.16
MED LAB TECH CONTR SERV	382.16	382.16	112.16	270.00	1,500.00	1,117.84	1,117.84
MED LAB TECH SUPPLIES	12,737.46	12,737.46	12,666.13	71.33	11,461.00	1,276.46 CR	1,276.46 CR
MED LAB TECH CONF & MEETINGS	1,010.37	1,010.37	900.77	109.60	1,320.00	309.63	309.63
DIV OF ADN SALARIES	59,211.00	59,211.00	57,390.38	1,820.62	63,571.00	4,360.00	4,360.00
ADN OFC SALARIES	10,496.69	10,496.69	10,071.69	425.00	11,545.00	1,048.31	1,048.31
ADN CONTR SERV	124.97	124.97	124.97	.00	70.00	54.97 CR	54.97 CR
ADN SUPPLIES	2,606.46	2,606.46	2,424.31	182.15	2,675.00	68.54	68.54
ADN CONF & MEETINGS	1,417.80	1,417.80	1,427.80	10.00 CR	1,500.00	82.20	82.20
ADN EQUIPMENT	2,494.18	2,494.18		2,494.18		2,494.18 CR	2,494.18 CR
DIV OF LPN SALARIES	116,020.09	116,020.09	112,690.63	3,329.46	114,269.00	1,751.09 CR	1,751.09 CR
DIV OF LPN CONTR SERV	125.17	125.17	110.17	15.00	345.00	219.83	219.83
LPN SUPPLIES	2,578.44	2,578.44	2,515.84	62.60	2,750.00	171.56	171.56
LPN CONF & MEETINGS	1,213.51	1,213.51	1,213.51	.00	1,325.00	111.49	111.49
DIV OF RAD TECH SALARIES	24,742.82	24,742.82	23,699.90	1,042.92	25,030.00	287.18	287.18
DIV OF RAD TECH CONTR SERV	1,170.56	1,170.56	1,170.56	.00	1,600.00	429.44	429.44
DIV OF RAD TECH SUPPLIES	1,991.59	1,991.59	1,487.76	503.83	2,490.00	498.41	498.41
DIV OF RAD TECH CONF & MEETINGS	1,715.71	1,715.71	1,521.71	194.00	1,920.00	204.29	204.29
DIV OF PHYS ED SALARIES	42,208.00	42,208.00	33,414.62	8,793.38	42,208.00	.00	.00
DIV OF PHYS ED CONTR SERV		.00		.00	300.00	300.00	300.00
DIV OF PHYS ED SUPPLIES	2,533.81	2,533.81	2,533.81	.00	2,200.00	333.81 CR	333.81 CR
DIV OF PHYS ED CONF & MEETINGS	178.25	178.25	178.25	.00	500.00	321.75	321.75
PHYS ED EQUIPMENT	2,595.22	2,595.22		2,595.22		2,595.22 CR	2,595.22 CR
DIV OF NURSING ASST CONTR SERV	15.00	15.00	15.00	.00	300.00	285.00	285.00
NURSING ASST SUPPLIES	200.89	200.89	200.89	.00	400.00	199.11	199.11

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
NURSING ASST CONF & MEETINGS		.00		.00	100.00	100.00	100.00
INSTR ADMIN SECR SALARIES	23,875.41	23,875.41	22,851.98	1,023.43	24,563.00	687.59	687.59
INSTR ADMIN FED WORK STUDY	11,834.90	11,834.90	10,550.21	1,284.69	12,932.00	1,097.10	1,097.10
WORKROOM FED WORK STUDY	7,576.05	7,576.05	6,998.18	577.87	7,600.00	23.95	23.95
WORKROOM STATE WORK STUDY	731.98	731.98	731.98	.00		731.98 CR	731.98 CR
WORKROOM CONTR SERV	4,140.95	4,140.95	4,092.45	48.50	3,100.00	1,040.95 CR	1,040.95 CR
INSTR ADMIN UNALLOCATED CONTR	976.33	976.33	976.33	.00	1,900.00	923.67	923.67
WORKROOM SUPPLIES	2,563.86 ◊	2,563.86 CR	2,213.68 ◊	350.18 CR	1,000.00	3,563.86	3,563.86
FACULTY OFFICE SUPPLIES	766.12	766.12	600.86	165.26	800.00	33.88	33.88
INSTITUTIONAL COMMITTEES	244.80	244.80	244.80	.00	200.00	44.80 CR	44.80 CR
TUITION REIMB	4,760.97	4,760.97	4,435.47	325.50	6,600.00	1,839.03	1,839.03
PUB INFO ADMIN SALARIES	30,228.00	30,228.00	28,968.50	1,259.50	30,228.00	.00	.00
PUB INFO SECR SALARIES	1,732.53	1,732.53	1,273.73	458.80	2,000.00	267.47	267.47
PUB INFO SUPPLIES	61,060.75	61,060.75	47,668.69	13,392.06	71,700.00	10,639.25	10,639.25
PUB INFO CONF & MEETINGS	1,175.94	1,175.94	1,132.34	43.60	1,100.00	75.94 CR	75.94 CR
ASST DEAN ARTS & SOC SCI SALARY	30,723.00	30,723.00	29,442.87	1,280.13	30,723.00	.00	.00
PART TIME OVERLOAD	50,298.50	50,298.50	49,961.00	337.50	50,000.00	298.50 CR	298.50 CR
NIGHT PREMIUMS	200.00	200.00	200.00	.00		200.00 CR	200.00 CR
SUMMER SALARIES	55,048.00	55,048.00	55,048.00	.00	55,048.00	.00	.00
SECR SALARY	11,462.00	11,462.00	10,984.36	477.64	11,462.00	.00	.00
FED WORK STUDY	6,300.49	6,300.49	5,653.96	646.53	5,800.00	500.49 CR	500.49 CR
SUPPLIES	864.31	864.31	839.64	24.67	800.00	64.31 CR	64.31 CR
CONF & MEETINGS	798.13	798.13	808.13	10.00 CR	1,100.00	301.87	301.87
ASST DEAN BUS & TECH SALARY	32,340.00	32,340.00	30,992.50	1,347.50	32,340.00	.00	.00
PART TIME OVERLOAD	128,745.80	128,745.80	128,044.55	701.25	118,841.00	9,904.80 CR	9,904.80 CR
NIGHT PREMIUMS	500.00	500.00	500.00	.00		500.00 CR	500.00 CR
SUMMER SALARIES	35,679.10	35,679.10	35,679.10	.00	35,679.00	.10 CR	.10 CR
FED WORK STUDY	9,774.46	9,774.46	9,260.25	514.21	11,256.00	1,481.54	1,481.54
SECR SALARY	13,242.00	13,242.00	12,690.25	551.75	13,242.00	.00	.00
SUPPLIES	937.72	937.72	827.25	110.47	900.00	37.72 CR	37.72 CR
CONF & MEETINGS	1,815.78	1,815.78	1,859.08	43.30 CR	2,550.00	734.22	734.22
ASST DEAN COMM & EXTEN SERV SALARY	38,811.63	38,811.63	37,159.67	1,651.96	39,645.00	833.37	833.37
INSTR SALARIES	95,309.88	95,309.88	95,534.88	225.00 CR	102,000.00	6,690.12	6,690.12
COMM SERV COORDINATORS	5,415.00	5,415.00	5,590.00	175.00 CR	6,280.00	865.00	865.00
SECR SALARY	11,396.00	11,396.00	10,921.11	474.89	11,396.00	.00	.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
COMM SERV FED WORK STUDY	2,907.80	2,907.80	2,189.23	718.57	3,655.00	747.20	747.20
CONTR SERV	3,081.08	3,081.08	3,081.08	.00	3,000.00	81.08 CR	81.08 CR
SUPPLIES	3,284.29	3,284.29	3,155.16	129.13	2,500.00	784.29 CR	784.29 CR
CONF & MEETINGS	2,133.63	2,133.63	2,084.43	49.20	2,500.00	366.37	366.37
ASST DEAN HEALTH & NAT SCI SALARY	32,340.00	32,340.00	30,992.50	1,347.50	32,340.00	.00	.00
PART TIME OVERLOAD	73,789.03	73,789.03	71,770.28	2,018.75	70,000.00	3,789.03 CR	3,789.03 CR
NIGHT PREMIUMS	600.00	600.00	600.00	.00		600.00 CR	600.00 CR
SUMMER SALARIES	29,045.53	29,045.53	29,045.53	.00	29,045.00	.53 CR	.53 CR
FED WORK STUDY	11,331.62	11,331.62	10,663.15	668.47	13,596.00	2,264.38	2,264.38
STATE WORK STUDY	96.25	96.25	96.25	.00		96.25 CR	96.25 CR
CONTR SERV	38.50	38.50	130.00	91.50 CR	300.00	261.50	261.50
SUPPLIES	727.65	727.65	570.93	156.72	800.00	72.35	72.35
CONF & MEETINGS	534.64	534.64	534.64	.00	1,100.00	565.36	565.36
ACADEMIC SKILLS SALARIES	43,186.92	43,186.92	38,220.67	4,966.25	69,473.00	26,286.08	26,286.08
ACADEM SKILLS CONTR SERV	153.05	153.05	153.05	.00	300.00	146.95	146.95
ACADEM SKILLS SUPPLIES	1,210.90	1,210.90	1,002.12	208.78	1,500.00	289.10	289.10
ACADEM SKILLS CONF & MEETINGS	238.64	238.64	191.14	47.50	500.00	261.36	261.36
HONORS PROGRAM CONTR SERV	.00	.00	.00	.00	100.00	100.00	100.00
HONORS PROG SUPPLIES	43.93	43.93	43.93	.00	110.00	66.07	66.07
HONORS PROG CONF & MEETINGS	197.00	197.00	197.00	.00	400.00	203.00	203.00
DEAN OF INSTR SALARY	38,198.00	38,198.00	36,606.36	1,591.64	38,198.00	.00	.00
DEAN OF INSTR SECR SALARY	14,680.00	14,680.00	14,068.30	611.70	14,680.00	.00	.00
STUDENT TUTORS	1,613.02	1,613.02	1,586.22	26.80	2,000.00	386.98	386.98
DEAN OF INSTR SUPPLIES	1,357.38	1,357.38	1,298.65	58.73	1,800.00	442.62	442.62
DEAN OF INSTR CONF & MEETINGS	1,706.15	1,706.15	1,673.65	32.50	1,800.00	93.85	93.85
LRC PROF SALARIES	71,003.00	71,003.00	60,905.85	10,097.15	71,351.00	348.00	348.00
LRC SECR SALARIES	34,008.60	34,008.60	32,587.69	1,420.91	34,099.00	90.40	90.40
LRC FED WORK STUDY	9,921.77	9,921.77	9,126.16	795.61	13,000.00	3,078.23	3,078.23
LRC CONTR SERV	4,414.51	4,414.51	4,240.26	174.25	4,500.00	85.49	85.49
LIBRARY SUPPLIES	10,370.98	10,370.98	10,259.05	111.93	12,040.00	1,669.02	1,669.02
A V SUPPLIES	7,789.22	7,789.22	8,061.84	272.62 CR	7,780.00	9.22 CR	9.22 CR
LIBRARY BOOKS	34,128.25	34,128.25	31,782.97	2,345.28	30,000.00	4,128.25 CR	4,128.25 CR
LRC CONF & MEETINGS	735.56	735.56	704.16	31.40	750.00	14.44	14.44
LIBRARY EQUIPMENT	4,951.07	4,951.07		4,951.07		4,951.07 CR	4,951.07 CR
ADM & REC PROF SALARIES	29,160.00	29,160.00	27,945.00	1,215.00	29,160.00	.00	.00
ADM & REC SECR SALARIES	46,978.00	46,978.00	45,020.46	1,957.54	46,978.00	.00	.00
XEROX SUPPLIES	6,982.17cr	6,982.17cr	6,059.21cr	922.96cr	2,000.00	8,982.17	8,982.17

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ADM & REC FED WORK STUDY	11,030.75	11,030.75	10,779.50	251.25	10,958.00	72.75 CR	72.75 CR
ADM & REC STATE WORK STUDY	546.05	546.05	546.05	.00		546.05 CR	546.05 CR
ADM & REC CONTR SERV	1,132.56	1,132.56	1,132.56	.00	1,600.00	467.44	467.44
ADM & REC SUPPLIES	7,027.93	7,027.93	6,680.54	347.39	7,100.00	72.07	72.07
ADM & REC CONF & MEETINGS	322.80	322.80	322.80	.00	800.00	477.20	477.20
ADM & REC EQUIPMENT	7,809.98	7,809.98		7,809.98		7,809.98 CR	7,809.98 CR
COUNSELING SALARIES	60,058.76	60,058.76	57,629.36	2,429.40	58,306.00	1,752.76 CR	1,752.76 CR
COUNSELING SECR SALARIES	11,390.37	11,390.37	10,973.34	417.03	11,462.00	71.63	71.63
HEALTH SERV SUPPLIES	58.43	58.43		58.43	300.00	241.57	241.57
FIN AIDS PROF SALARIES	30,022.00	30,022.00	28,771.05	1,250.95	30,022.00	.00	.00
FIN AIDS SECR SALARIES	22,229.18	22,229.18	21,319.66	909.52	22,731.00	501.82	501.82
STUDENT SERV ADMIN SALARIES	36,112.00	36,112.00	34,607.30	1,504.70	36,112.00	.00	.00
STUDENT SERV SECR SALARIES	14,612.00	14,612.00	14,003.11	608.89	14,612.00	.00	.00
STUDENT SERV FED WORK STUDY	44,315.49	44,315.49	42,843.37	1,472.12	45,100.00	784.51	784.51
STUDENT SERV STATE WORK STUDY	1,090.43	1,090.43	1,090.43	.00		1,090.43 CR	1,090.43 CR
COACHING SALARIES	10,675.00	10,675.00	10,475.00	200.00	11,845.00	1,170.00	1,170.00
STUDENT SERV CONTR SERV	570.00	570.00	570.00	.00	600.00	30.00	30.00
STUDENT SERV SUPPLIES	10,971.90	10,971.90	10,203.44	768.46	11,100.00	128.10	128.10
STUDENT RECRUITMENT	1,721.99	1,721.99	1,721.99	.00	1,500.00	221.99 CR	221.99 CR
COMMENCEMENT	9,361.48	9,361.48	8,278.66	1,082.82	6,000.00	3,361.48 CR	3,361.48 CR
STUDENT SERV CONF & MEETINGS	2,841.85	2,841.85	2,858.50	16.65 CR	4,650.00	1,808.15	1,808.15
STUDENT SERV EQUIPMENT	716.05	716.05		716.05		716.05 CR	716.05 CR
PUB SERV SALARIES	6,563.00	6,563.00		6,563.00	4,600.00	1,963.00 CR	1,963.00 CR
PUB SERV CONTR SERV	4,178.94	4,178.94		4,178.94	1,400.00	2,778.94 CR	2,778.94 CR
PUB SERV SUPPLIES	6,163.64	6,163.64		6,163.64	7,500.00	1,336.36	1,336.36
SERVICE STAFF SALARIES	36,101.76	36,101.76	34,519.25	1,582.51	37,577.80	1,476.03	1,476.03
MAINT FED WORK STUDY-BOYS	60,665.13	60,665.13	52,819.88	7,845.25	82,000.00	21,334.87	21,334.87
MATRONS FED WORK STUDY	21,074.60	21,074.60	18,413.31	2,661.29		21,074.60 CR	21,074.60 CR
MAINT STATE WORK STUDY-BOYS	2,010.25	2,010.25	2,010.25	.00		2,010.25 CR	2,010.25 CR
MATRONS STATE WORK STUDY	504.18	504.18	504.18	.00		504.18 CR	504.18 CR
GAS	109,741.69	109,741.69	102,188.25	7,553.44	146,800.00	37,058.31	37,058.31
TELEPHONE	26,439.13	26,439.13	24,969.87	1,469.26	27,000.00	560.87	560.87
PRESIDENTS SALARY	51,895.00	51,895.00	49,732.68	2,162.32	51,895.00	.00	.00
PRES SECR SALARY	16,808.00	16,808.00	16,107.61	700.39	16,808.00	.00	.00
PRES OFC FED WORK STUDY	2,242.85	2,242.85	2,162.45	80.40	2,546.00	303.15	303.15
PRES OFC STATE WORK STUDY	304.85	304.85	304.85	.00		304.85 CR	304.85 CR
PRES OFC CONTR SERV	886.78	886.78	886.78	.00	1,000.00	113.22	113.22

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
PRES OFC SUPPLIES	2172.90	2172.90	1,993.49	179.41	2800.00	627.10	627.10
PRES OFC CONF & MEETINGS	3799.79	3799.79	3,922.01	122.22 CR	3,000.00	799.79 CR	799.79 CR
SPECIAL AFFAIRS	2670.01	2670.01	2,652.53	17.48	3,500.00	829.99	829.99
PRES OFC OTHER EXP	4,920.00	4,920.00	4,920.00	.00	4,500.00	420.00 CR	420.00 CR
BUS OFC ADMIN SALARIES	42,556.00	42,556.00	40,782.80	1,773.20	42,556.00	.00	.00
BUS OFC PROF SALARIES	30,819.00	30,819.00	29,534.87	1,284.13	30,819.00	.00	.00
BUS OFC SECR SALARIES	65,101.40	65,101.40	62,378.99	2,722.41	65,335.00	233.60	233.60
BUS OFC FED WORK STUDY	7,112.04	7,112.04	6,076.90	1,035.14	9,676.00	2,563.96	2,563.96
BUS OFC STATE WORK STUDY	906.18	906.18	906.18	.00		906.18 CR	906.18 CR
BUS OFC CONTR SERV	4,512.49	4,512.49	4,512.49	.00	4,700.00	187.51	187.51
BUS OFC SUPPLIES	6,930.92	6,930.92	1,060.39	7,991.31	9,000.00	2,069.08	2,069.08
BUS OFC CONF & MEETINGS	2,916.11	2,916.11	2,704.87	211.24	3,000.00	83.89	83.89
BUS OFC EQUIPMENT	992.72	992.72		992.72		992.72 CR	992.72 CR
LEGAL CONTR	8,267.02	8,267.02	7,771.02	496.00	8,000.00	267.02 CR	267.02 CR
ELECTIONS & OTHER	1,325.54	1,325.54	1,238.44	87.10	2,500.00	1,174.46	1,174.46
BOARD CONF & MEETINGS	3,202.30	3,202.30	3,194.32	7.98	3,500.00	297.70	297.70
INSTITU SECR SALARIES	11,637.00	11,637.00	11,152.12	484.88	11,637.00	.00	.00
SWITCHBOARD FED WORK STUDY	3,375.74	3,375.74	3,146.49	229.25	3,640.00	264.26	264.26
SWITCHBOARD STATE WORK STUDY	59.50	59.50	59.50	.00		59.50 CR	59.50 CR
GROUP MED & LIFE INS	204,487.64	204,487.64	205,932.03	1,444.39 CR	208,000.00	3,512.36	3,512.36
INSTITU PENSION CONTRIB	16,138.80	16,138.80		16,138.80		16,138.80 CR	16,138.80 CR
PROF CONSULTANTS	6,029.34	6,029.34	6,029.34	.00		6,029.34 CR	6,029.34 CR
IN SERVICE TRAINING	3,119.40	3,119.40	2,976.68	142.72	5,000.00	1,880.60	1,880.60
INSTITU UNALLOCATED CONTR	1,727.20	1,727.20	1,727.20	.00	2,400.00	672.80	672.80
FACULTY ASSN SUPPLIES	97.15	97.15	95.50	1.65	200.00	102.85	102.85
POSTAGE	33,562.50	33,562.50	32,980.38	582.12	38,100.00	4,537.50	4,537.50
PUBLICATIONS & DUES	5,359.48	5,359.48	5,359.48	.00	6,000.00	640.52	640.52
ADVERTISING	247.20	247.20	247.20	.00	600.00	352.80	352.80
RECRUITMENT	1,145.83	1,145.83	1,095.97	49.86	2,500.00	1,354.17	1,354.17
GENERAL INSURANCE	12,658.00	12,658.00	12,658.00	.00	17,000.00	4,342.00	4,342.00
EQUIPMENT	.00	.00	29,147.33	29,147.33 CR	171,588.00	171,588.00	171,588.00
VOC ED EQUIPMENT	139,850.11	139,850.11	139,275.11	575.00		139,850.11 CR	139,850.11 CR
TUITION CHARGE BACK	24,795.40	24,795.40	24,487.48	307.92	25,000.00	204.60	204.60
INSTITU RESEARCH SUPPLIES	118.36	118.36	90.68	27.68	500.00	381.64	381.64
DATA PROC PROF SALARIES	55,573.00	55,573.00	53,257.42	2,315.58	55,573.00	.00	.00
DATA PROC SECR SALARIES	10,399.74	10,399.74	9,900.83	498.91	11,974.00	1,574.26	1,574.26
DATA PROC FED WORK STUDY	3,777.96	3,777.96	3,149.84	628.12	4,288.00	510.04	510.04
DATA PROC CONTR SERV	19,679.25	19,679.25	19,679.25	.00	30,150.00	10,470.75	10,470.75

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DATA PROC SUPPLIES	6,135.47	6,135.47	6,573.37	437.90 CR	6,950.00	814.53	814.53
DATA PROC CONF & MEETINGS	402.22	402.22	350.42	51.80	1,000.00	597.78	597.78
DATA PROC EQUIP RENTAL	75,630.92	75,630.92	75,236.42	394.50	85,136.00	9,505.08	9,505.08
DATA PROC EQUIPMENT	5,533.72	5,533.72		5,533.72		5,533.72 CR	5,533.72 CR
PLANNING & DEVEL SALARIES	29,700.00	29,700.00	28,462.50	1,237.50	29,700.00	.00	.00
PLANNING & DEVEL SECR SALARY	10,703.00	10,703.00	10,256.98	446.02	10,703.00	.00	.00
PLANNING & DEVEL CONTR SERV		.00		.00	500.00	500.00	500.00
PLANNING & DEVEL SUPPLIES	1,336.93	1,336.93	1,312.12	24.81	1,155.00	181.93 CR	181.93 CR
PLANNING & DEVEL CONF & MEETINGS	1,583.41	1,583.41	1,583.41	.00	2,250.00	666.59	666.59
AFFIRM ACTION CONTR SERV	300.00	300.00	300.00	.00	300.00	.00	.00
AFFIRM ACTION SUPPLIES		.00		.00	100.00	100.00	100.00
AFFIRM ACTION CONF & MEETINGS		.00		.00	300.00	300.00	300.00
CONTINGENCIES		.00		.00	54,939.00	54,939.00	54,939.00

4,462,829.10 T 4,462,829.10 T 4,168,152.72 T 294,676.38 T 4,657,042.00 T 194,212.90 T 194,212.90 T

#### BUILDING FUND

MAINT & BUILDING SUPPLIES	56,994.51	56,994.51	50,485.20	6,509.31	63,000.00	6,005.49	6,005.49
MAINT CONF & MEETINGS	623.47	623.47	489.15	134.32	950.00	326.53	326.53
SERVICE EQUIPMENT	9,309.44	9,309.44	9,309.44	.00	10,000.00	690.56	690.56
MAINT CONTR SERV	39,826.73	39,826.73	35,194.53	4,632.20	44,100.00	4,273.27	4,273.27
ELECTRICITY	186,068.65	186,068.65	170,031.77	16,036.88	213,800.00	27,731.35	27,731.35
RENTAL CHARGES	225.00	225.00	225.00	.00	1,000.00	775.00	775.00
CONTINGENCIES		.00		.00	25,000.00	25,000.00	25,000.00

293,047.80 T 293,047.80 T 265,735.09 T 27,312.71 T 357,850.00 T 64,802.20 T 64,802.20 T

SITE AND CONSTRUCTION FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
SITE IMPROVEMENT		.00		.00	10.000.00	10.000.00	10.000.00
NEW BLDGS & ADDITIONS		.00		.00	10.000.00	10.000.00	10.000.00
BUILDING IMPROVEMENTS		.00		.00	100.000.00	100.000.00	100.000.00
ADMISSIONS REMODELING	9,888.85	9,888.85	9,888.85	.00		9,888.85 CR	9,888.85 CR
FURNISHINGS	2,279.15	2,279.15	2,279.15	.00		2,279.15 CR	2,279.15 CR
ENERGY AUDIT	18,200.00	18,200.00	18,200.00	.00		18,200.00 CR	18,200.00 CR
OFFICE EQUIPMENT		.00		.00	15.000.00	15.000.00	15.000.00
INSTR EQUIPMENT		.00		.00	100.000.00	100.000.00	100.000.00
SERVICE EQUIPMENT		.00		.00	10.000.00	10.000.00	10.000.00
OTHER CAPITAL OUTLAY		.00		.00	10.000.00	10.000.00	10.000.00
	30,368.00 T	30,368.00 T	30,368.00 T	.00 T	255.000.00 T	224,632.00 T	224,632.00 T

BOND AND INTEREST #1

DEBT PRINCIPAL RETIREMENT	250.000.00	250.000.00	250.000.00	.00	250.000.00	.00	.00
INTEREST CHARGES	32,375.00	32,375.00	32,375.00	.00	32,375.00	.00	.00
OTHER CHARGES	160.00	160.00	160.00	.00	500.00	340.00	340.00
	282,535.00 T	282,535.00 T	282,535.00 T	.00 T	282,875.00 T	340.00 T	340.00 T

BOND AND INTEREST #4

DEBT PRINCIPAL RETIREMENT	250.000.00	250.000.00	250.000.00	.00	250.000.00	.00	.00
INTEREST	41,875.00	41,875.00	27,812.50	14,062.50	28,125.00	13,750.00 CR	13,750.00 CR
OTHER CHARGES		.00		.00	1,500.00	1,500.00	1,500.00
	291,875.00 T	291,875.00 T	277,812.50 T	14,062.50 T	279,625.00 T	12,250.00 CR	12,250.00 CR

WORKING CASH FUND

MISC EXPENSES		.00		.00	1.000.00	1.000.00	1.000.00
	.00 T	.00 T	.00 T	.00 T	1.000.00 T	1.000.00 T	1.000.00 T

INSURANCE FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
WORKMENS COMP	13,405.66	13,405.66	13,412.58	6.92 CR	20,000.00	6,594.34	6,594.34
TORT LIABILITY	11,847.00	11,847.00	10,972.00	875.00	16,000.00	4,153.00	4,153.00
UNEMPLOYMENT COMP	16,785.96	16,785.96	12,389.84	4,396.12	21,000.00	4,214.04	4,214.04
AUDIT COSTS	8,150.00	8,150.00	8,150.00	.00	14,000.00	5,850.00	5,850.00
	50,188.62 T	50,188.62 T	44,924.42 T	5,264.20 T	71,000.00 T	20,811.38 T	20,811.38 T

REVENUE REPORT
EDUCATIONAL FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1981 TAXES	457,902.08	457,902.08	457,902.08	.00	462,127.00	4,224.92	4,224.92
1982 TAXES	471,469.00	471,469.00		471,469.00	462,127.00	9,342.00 CR	9,342.00 CR
BACK TAXES	857.25	857.25	857.25	.00		857.25 CR	857.25 CR
IN LIEU OF TAXES	1,772.07	1,772.07	1,772.07	.00		1,772.07 CR	1,772.07 CR
CHARGE BACK REVENUE	16,693.23	16,693.23	11,346.29	5,346.94	10,000.00	6,693.23 CR	6,693.23 CR
STATE APPORTIONMENT	1,370,745.96	1,370,745.96	1,370,745.96	.00	1,383,694.00	12,948.04	12,948.04
REG REIMBURSEMENT-VOC ED	162,109.00	162,109.00	81,267.00	80,842.00	149,000.00	13,109.00 CR	13,109.00 CR
VOC ED EQUIP REIMB	49,041.00	49,041.00	959.00	50,000.00	69,000.00	19,959.00	19,959.00
CORP PERS PROP TAX REPL	79,514.60	79,514.60	79,514.60	.00	117,228.00	37,713.40	37,713.40
STATE WORK STUDY	8,736.00	8,736.00	8,736.00	.00	1.00	8,735.00 CR	8,735.00 CR
FEDERAL WORK STUDY	181,255.40	181,255.40	152,969.10	28,286.30	155,422.00	25,833.40 CR	25,833.40 CR
OTHER FEDERAL SOURCES	5,131.94	5,131.94	2,612.00	2,519.94	2,000.00	3,131.94 CR	3,131.94 CR
SUMMER TUITION	136,227.91	136,227.91	136,227.91	.00	121,328.00	14,899.91 CR	14,899.91 CR
FALL TUITION	598,094.39	598,094.39	598,094.39	.00	598,714.00	619.61	619.61
SPRING TUITION	600,959.33	600,959.33	450,000.00	150,959.33	602,018.00	1,058.67	1,058.67
GRADUATION FEES	674.50	674.50	630.50	44.00	1,000.00	325.50	325.50
TRANSCRIPT FEES	1,081.00	1,081.00	830.00	251.00	1,100.00	19.00	19.00
PUB SERV INCOME	16,905.58	16,905.58		16,905.58	13,500.00	3,405.58 CR	3,405.58 CR
KITCHEN RENTAL	15,000.00	15,000.00	13,750.00	1,250.00	15,000.00	.00	.00
INTEREST ON INVESTMENTS	10,467.77	10,467.77	9,933.31	534.46	15,000.00	4,532.23	4,532.23
OTHER REVENUE	7,861.72	7,861.72	6,625.88	1,235.84	3,000.00	4,861.72 CR	4,861.72 CR
	4,192,499.73	4,192,499.73	3,382,855.34	809,644.39	4,181,259.00 T	11,240.73 CR	11,240.73 CR



BUILDING FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1981 TAXES	114,473.58	114,473.58	114,473.58	.00	115,532.00	1,058.42	1,058.42
1982 TAXES	117,872.00	117,872.00		117,872.00	115,532.00	2,340.00 CR	2,340.00 CR
BACK TAXES	214.31	214.31	214.31	.00		214.31 CR	214.31 CR
IN LIEU OF TAXES	443.02	443.02	443.02	.00		443.02 CR	443.02 CR
CORP PERS PROP TAX REPL	19,878.65	19,878.65	19,878.65	.00	29,307.00	9,428.35	9,428.35
INTEREST ON INVESTMENTS		.00		.00	100.00	100.00	100.00
MISC REVENUE	1,838.00	1,838.00	1,528.00	310.00	1,200.00	638.00 CR	638.00 CR
	254,719.56 T	254,719.56 T	136,537.56 T	118,182.00 T	261,671.00 T	6,951.44 T	6,951.44 T

SITE AND CONSTRUCTION FUND

FEDERAL GRANTS	9,100.00	9,100.00		9,100.00		9,100.00 CR	9,100.00 CR
INTEREST ON INVESTMENTS	98,365.94	98,365.94	90,121.07	8,244.87	75,000.00	23,365.94 CR	23,365.94 CR
	107,465.94 T	107,465.94 T	90,121.07 T	17,344.87 T	75,000.00 T	32,465.94 CR	32,465.94 CR

BOND AND INTEREST #1

1981 TAXES	123,661.17	123,661.17	123,661.17	.00	124,774.00	1,112.83	1,112.83
1982 TAXES	121,400.00	121,400.00		121,400.00	124,774.00	3,374.00	3,374.00
BACK TAXES	231.50	231.50	231.50	.00		231.50 CR	231.50 CR
IN LIEU OF TAXES	478.56	478.56	478.56	.00		478.56 CR	478.56 CR
PERS PROP TAX REPL	35,777.00	35,777.00	35,777.00	.00	35,777.00	.00	.00
INTEREST ON INVESTMENTS	50,924.81	50,924.81	33,045.18	17,879.63	15,000.00	35,924.81 CR	35,924.81 CR
	332,473.04 T	332,473.04 T	193,193.41 T	139,279.63 T	300,325.00 T	32,148.04 CR	32,148.04 CR

BOND AND INTEREST #4

1981 TAXES	160,236.83	160,236.83	160,236.83	.00	161,744.00	1,507.17	1,507.17
1982 TAXES	141,050.00	141,050.00		141,050.00	161,744.00	20,694.00	20,694.00
BACK TAXES	299.98	299.98	299.98	.00		299.98 CR	299.98 CR
IN LIEU OF TAXES	620.11	620.11	620.11	.00		620.11 CR	620.11 CR
INTEREST ON INVESTMENTS	8,086.47	8,086.47	7,978.89	107.58		8,086.47 CR	8,086.47 CR
	310,293.39 T	310,293.39 T	169,135.81 T	141,157.58 T	323,488.00 T	13,194.61 T	13,194.61 T

WORKING CASH FUND	Total		Prev. Mo.				
Account	Receipts	To Date	To Date	This Mo.	Budget	Unexpended	Unencumbered
INTEREST ON INVESTMENTS	224,688.38	224,688.38	216,230.12	8,458.26	100,000.00	124,688.38 CR	124,688.38 CR
	224,688.38 T	224,688.38 T	216,230.12 T	8,458.26 T	100,000.00 T	124,688.38 CR	124,688.38 CR
INSURANCE FUND							
1981 TAXES	26,328.02	26,328.02	26,328.02	.00	35,500.00	9,171.98	9,171.98
1982 TAXES	36,935.00	36,935.00		36,935.00	35,500.00	1,435.00 CR	1,435.00 CR
BACK TAXES	49.29	49.29	49.29	.00		49.29 CR	49.29 CR
IN LIEU OF TAXES	101.89	101.89	101.89	.00		101.89 CR	101.89 CR
INTEREST ON INVESTMENTS	1,537.02	1,537.02	1,248.35	288.67		1,537.02 CR	1,537.02 CR
	64,951.22 T	64,951.22 T	27,727.55 T	37,223.67 T	71,000.00 T	6,048.78 T	6,048.78 T

**SAUK VALLEY COLLEGE**

**APPROVED BY**

*Theresa Heston*  
**PRESIDENT**

*Richard B. Heston*  
**SECRETARY**

**DATE** \_\_\_\_\_