



# SAUK VALLEY COLLEGE

R. R. 5, Dixon, Illinois 61021 — Phone 815-288-5511

Office of the Secretary  
to the Board of Trustees

January 14, 1985

## PUBLIC NOTICE

OF

MEETING

This is to provide public notice of the following meeting associated with the Sauk Valley College Board of Trustees:

Who: SAUK VALLEY COLLEGE BOARD OF TRUSTEES

When: Friday, January 11, 1984  
Saturday, January 12, 1984

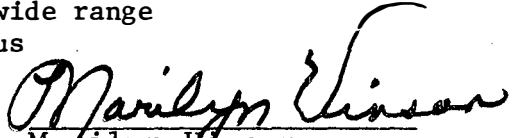
Time: Friday--6 p.m. to 10 p.m.  
Saturday--1 p.m. to 8 p.m.

Where: Inn of Sterling

Type: Open

Purpose: Planning Workshop

Agenda: This workshop will cover a wide range of general topics. The focus will be on information and planning. No official action will be taken.

  
Marilyn Vinson  
Secretary to the Board  
of Trustees, District #506

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

January 11, 1985

The Board of Trustees of Sauk Valley College met in special meeting at 6:00 p.m. on January 11, 1985 at the Inn of Sterling on East Lincolnway, Sterling, Illinois.

Call to Order: Chair Fisher called the meeting to order at 6:00 p.m. and the following members answered roll call:

Edward Andersen	Richard Groharing
David Mandrgoc	William Simpson
Robert Wolf	Kay Fisher

Absent: Oscar Koenig

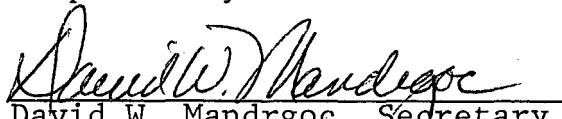
Chair Fisher noted that this meeting had been called in order to hold a two-day planning workshop.

The Board then heard reports and conducted discussions on the following items:

6:00 p.m.	North Central Accreditation
6:20 p.m.	College Mission
7:35 p.m.	Grants/Contractual Programs
7:50 p.m.	College Foundation
8:00 p.m.	Instructional Programs
8:50 p.m.	Instructional Standards
9:15 p.m.	Staffing/Human Resources

Adjournment: Since the scheduled business was concluded, it was moved by Member Simpson and seconded by Member Mandrgoc that the Board adjourn to 1:00 p.m. on Saturday, January 12. In a roll call vote, all voted aye. Motion carried. The Board adjourned at 9:56 p.m.

Respectfully submitted:

  
David W. Mandrgoc, Secretary

Saturday Session: The Board reconvened at 1:00 p.m. on Saturday, January 12, 1985 at the Inn of Sterling.

Chair Fisher called the meeting to order and the following members answered roll call:

Present:                   Edward Andersen                   Richard Groharing  
                          William Simpson                   Robert Wolf  
                          Kay Fisher

Absent:                   Oscar Koenig                   David Mandrgoc

Secretary                Due to the absence of David Mandrgoc, Secretary,  
Pro-tem:                Chair Fisher appointed Richard Groharing as  
                          Secretary Pro-tem.

The Board then heard reports and conducted  
discussions on the following items:

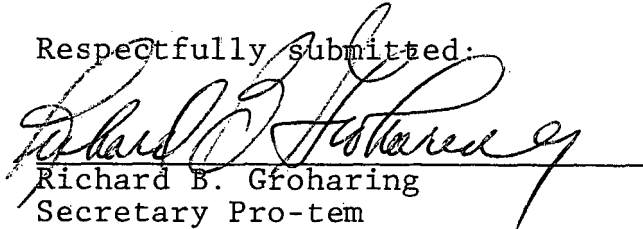
1:00 p.m.     Support Services - Student Services  
1:30 p.m.     Support Services - Other  
2:00 p.m.     Computing  
2:30 p.m.     Physical Facilities  
3:00 p.m.     Fiscal Resources - Revenue  
3:30 p.m.     Fiscal Resources - Cost Restrictions  
4:00 p.m.     Fiscal Resources - Budget  
  
5:00 p.m.     Dinner  
  
6:00 p.m.     Reflections and feedback

Conclusions

8:00 p.m.     Adjournment

Adjournment:           Since the scheduled business was concluded  
                          It was moved by Member Anderson and seconded  
                          by Member Groharing that the Board adjourn.  
                          Motion voted and carried

Respectfully submitted:

  
Richard B. Groharing  
Secretary Pro-tem

January 8, 1985

MEMORANDUM

TO: Board of Trustees  
FROM: Dr. Hal Garner  
RE: Planning Workshop

By one means or another, you should have now received information on the final details for our Planning Workshop.

When: Friday, January 11 6 p.m. - 10 p.m.  
Saturday, January 12 1 p.m. - 8 p.m.

Where: Inn of Sterling (Formerly Roadstar)

Enclosed is a recommended list of topics and the schedule for our Workshop. As you can see, it is quite ambitious. But I'm sure you share my sense of need that this is the time for extensive and comprehensive discussion of a wide range of topics. I'm confident that once we get beyond the personal sacrifice required to allot these hours from our private weekend schedule, you will find a high level of satisfaction as a trustee dealing with issues and setting directions that go to the very heart of the trust bestowed on you by the public as a trustee.

Our goal as an administration is to provide you with the quantity and quality of information you will find productive. We've therefore provided a list of topics and an accompanying "Subject Outline" for each. We will have a variety of handouts and reference material at the meeting. You should bring the following for your reference:

- \* 1984 RAMP/CC Report
- \* FY84 Audit
- \* FY84 Amended Budget
- \* Anything else you wish for reference

As I implied, our use of time will be a challenge. As you study the subject outlines you'll see we have limited time for subjects, most of which deserve, and may need, much more time than allocated. We'll need to have each of you assist in monitoring the flow and effectiveness of our deliberations as we move along. We may need to adjust somewhat.

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*The deans will be with us for the entire workshop through dinner on Saturday evening. Selected staff members will be attending other times. It's an open meeting so others may be present as well.*

*Also included is a list of the topics some one of you as a trustee suggested be discussed. Our list of topics has been structured to include all of these.*

*Enclosed is a letter from Paul Berrettini and Jim Swanson. I'm distributing this to all staff.*

*I personally look forward to our workshop with enthusiasm and expectancy. I hope that your sense of satisfaction by Saturday night will make meaningful the sacrifice we're all making to participate.*

*jj*

*Enclosures*

TRUSTEE WORKSHOP  
TOPICS & SCHEDULE

Friday, January 11, 1985

6:00 p.m. North Central Accreditation (A)  
6:20 p.m. College Mission (B)  
7:35 p.m. Grants & Contractual Programs (C)  
7:50 p.m. College Foundation (D)  
8:00 p.m. Instructional Programs (E)  
8:50 p.m. Instructional Standards (F)  
9:15 p.m. Staffing/Human Resources (G)

Saturday, January 12, 1985

1:00 p.m. Support Services - Student Services (H)  
1:30 p.m. Support Services - Other (I)  
2:00 p.m. Computing (J)  
2:30 p.m. Physical Facilities (K)  
3:00 p.m. Fiscal Resources - Revenue (L)  
3:30 p.m. Fiscal Resources - Cost Restrictions (M)  
4:00 p.m. Fiscal Resources - Budget (N)  
5:00 p.m. DINNER  
6:00 p.m. Reflections and Feedback (O)  
Conclusions  
8:00 p.m. Adjournment

Subject: North Central Accreditation

Objectives:

- A. To give Board an overview of the self-study process and product (report)
- B. To get from the Board any reactions or response to the Report before it is finalized and submitted.

Resource:

- A. Draft of North Central Report
- B. Briefing by Karen Shapton

Considerations/Conclusions:

Subject: College Mission

Objectives:

- A. To verify or revise our current concept and statement of mission
- B. To consider, confirm, or challenge the positioning of the following programs or priorities in our college mission:
  - 1. Economic Development
    - a) In general
    - b) Specifics:
      - 1) New Business Incubator
      - 2) Chamber of Commerce
      - 3) Training Programs
      - 4) Rock River Development
      - 5) Route 2 Development
      - 6) Area Council for Economic Development
      - 7) Center for Business and Economic Development
      - 8)
      - 9)
  - 2. Cultural Arts
  - 3. Adult Education
  - 4. Correctional Center
  - 5. JTPA and similar programs
  - 6. Regional Educational Leadership
  - 7. Reagan Library or other project
  - 8. Other
- C. To familiarize the Board with Administrative Guidelines on Contractual Programs.

Resources:

- A. Chapter 3 of North Central Report
- B. Examples of College Mission Statement
- C. Administrative Guidelines on Contractual Programs
- D. Abridged Goals Inventory
- E. Community Forum Responses

Considerations/Conclusions:



## GUIDELINES ON CONTRACTUAL PROGRAMS

### AT SAUK VALLEY COLLEGE

#### INTRODUCTION

There is need for college guidelines to direct the determination and administration of contractual programs and services beyond the traditional and customary ones offered by the college. This includes, but is not limited to, programs such as JTPA, Dixon Correctional Center, Indochinese, Economic Development, Training for Business and Industry, grant programs, etc.

#### I. GENERAL PRINCIPLES RELATED TO THE DECISION TO UNDERTAKE CONTRACTUAL PROGRAMS

1. A primary consideration is the relationship of the proposed program or service to the stated mission of the college or a reasonable extension thereof. Questions of appropriateness shall be asked during the initial stage of interest in any contractual program consideration.
2. Must "fit" our college organization and ability to administer.
3. Must be an "adjunct" operation and not an expansion of our current staff or other resources so as to pose unacceptable repercussions when the program is completed or discontinued.
4. Must be self-supporting in general, and when possible, profit-making and/or stabilizing to the main college fiscal operation.
5. The rigors of annual planning, budgeting, evaluation and reporting practiced regularly by the college shall apply to contractual programs
6. Any unexpected, unbudgeted revenue from services should be considered a part of the general revenue of the college. Any exception to this must be approved in writing by the president.
7. Priorities for engaging in contractual programs shall follow this order in cumulative succession:
  - a. Value to the individual groups served
  - b. Value to the institution (mission, scope resources, etc.)

#### II. GUIDELINES RELATED TO PERSONNEL CONSIDERATIONS IN ADMINISTERING CONTRACTUAL PROGRAMS

1. Professional staff currently employed by the college and engaged in seeking and/or administering contractual programs shall avoid including themselves in

any reimbursable position without written approval of the president.

2. Except in instances where time will not permit, reimbursable services within a contractual program which a number of current SVC employees could appropriately provide shall be announced college-wide. Persons chosen shall be selected from the qualified applicants by a panel of at least three persons, including a dean. The college president and deans are excluded from engaging in any services on a reimbursable basis.
3. All full-time or continuing part-time positions and assignments related to a contractual program shall follow the principles and parameters which govern regular college personnel. Salaries, benefits and policies shall parallel those in effect for the regular employees of the college as closely as practical.
4. Care shall be exercised to monitor "in-kind support" as charged against individual staff members salaries for various grants and contractual programs in order to avoid exceeding the dollar amount of their respective salaries. Special responsibility in this area will be assumed by the Director of Planning and Resource Development.

Approved: Administrative Council  
December 19, 1984

SPECIFIC GUIDELINES FOR  
SEMINAR AND WORKSHOP PRESENTERS/TRAINERS  
ASSOCIATED WITH THE CENTER FOR BUSINESS AND ECONOMIC DEVELOPMENT  
(SAUK VALLEY COLLEGE PROFESSIONAL STAFF)

Individuals involved as Presenters/Trainers for the Center for Business and Economic Development will be required to adhere to a set of guidelines that have been developed by the Center in order to maintain the quality of the program. Presenters/Trainers must be aware that their program is not the same as a normal classroom setting. They are working with people that are on the job that are in need of training, upgrading, or refreshment of skills. Presentations will vary in length from one-half day up to a possible two or three days, depending on the situation. Most presentations will fall into the one-half or one day category (3-6 hours). Therefore, quality of the presentations is of utmost importance. In order to ensure quality of presentations, the following guidelines are recommended:

1. The Center for Business and Economic Development has available a program entitled "Train the Trainer". It is recommended that all individuals involved in training complete this program before their first presentation.
2. Individuals will have on file in the Center two outlines of their programs. One outline will be a program type which can be used with a brochure or as an agenda. The second outline will be more in depth, giving information on each of the topics covered. This outline will be beneficial in marketing their program to Industry.
3. When individuals have their program developed, they should place in the Center a copy of handouts, etc. This will make it convenient for the Center to run their materials and aid in marketing their programs. Some presenters may desire to place their total program in the Center for this purpose.
4. The Center will work with individuals in securing materials to develop presentations. These materials will be maintained by the Center and cataloged by the Learning Resource Center in order that they may be made available to all individuals for personal or classroom use.
5. Before a program is presented for the first time the presenter/trainer must meet with the Center and have the presentation evaluated. This will involve a discussion of the material to be presented, handouts, presentation methods, etc. This is a part of the Center's quality control.
6. All seminars and workshops will be evaluated by the audience. The Center will use a standard form. If an individual would desire a more tailored evaluation, one may present it for approval.

7. Each presenter/trainer will have on file in the Center a brief resume indicating background and qualifications.
8. Presenters will be required to use personal time or vacation time if the presentation is given during their normal work day, and it conflicts with their scheduled teaching assignment or administrative duties. Presenters must have approval of their supervisor before accepting such assignments.
9. Presenters will be paid a flat rate fee of \$35 per contact hour for non-credit seminar and workshop presentations. Credit offerings shall follow the appropriate salary schedule. The payment rate will be subject to adjustment as the salary schedule changes. However, an adjustment will only occur when an adequate change in the schedule allows for the calculations to be rounded to the next \$5.00 level.
10. It is required that a presenter will visit the company for which he is giving a presentation in order that such presentation will be adapted to the need of the company. The time involved for such work will be paid at a flat rate fee of \$35. Presentations given to a general public group will not qualify for such a fee.
11. If a company desires follow up services from a seminar that has been especially tailored for them, the Center will bill them for such services at the rate of \$35.00 and pay the presenter at the rate of \$25/hour.

Approved: Administrative Council  
December 19, 1984

Subject: . Grants and Contractual Programs and Projects

Objectives:

- A. For the Board to be informed on our present level and scope of involvement in grants
- B. To get Board direction for our emphasis and involvement in the future

Resources:

- A. A Summary of current and pending grants
- B. A briefing on potential grants and projects

Considerations/Conclusions:

Subject: SVC FOUNDATION

Objectives:

- A. To brief the Board on the Foundation:
  - 1. Assets
  - 2. Program and Projects
  - 3. Objectives for next several years
  - 4. Operational Philosophy on scholarships, endowments, deferred giving, etc.
- B. To evaluate the current relationship of the Board to the Foundation

Resource:

- A. Report by Karen Shapton, executive Director of Foundation

Considerations/Conclusions:

Subject: Instructional Programs

Objectives:

- A. To determine programs which should be considered for expansion, revision, or addition.
- B. To determine programs to be considered for deletion
- C. To reassess recent program cuts:
  - 1. Rock Falls Center
  - 2. Community Service
  - 3. Agriculture, Building Technology, Welding, and Nursing

Resource:

- A. Data on enrollment (past and present)
- B. Projections on Future Enrollment

Considerations/Conclusions:

# SAUK VALLEY COLLEGE

R. R. 5, DIXON, ILLINOIS 61021

DATE December 12, 1984

## MEMORANDUM

TO: Dr. Garner  
FROM: Don Foster  
RE: Enrollment History FY 81-84

Enclosed is a report on credit hour enrollment recorded for each academic area and division for FY 81, 82, 83 and 84. These figures are based on the apportionment claim for each semester and summer for each FY.

It should be noted that there are a few problems with the consistency of the figures due to several academic areas sharing required courses and listed under the same course prefix. The major problem areas in this regard have been noted with asterisks for purposes of clarification.

These figures do, however, reflect enrollment trends for the major academic areas offered by the college for the past four years.

DF/js

cc Academic Council  
John Sagmoe  
Al Hardersen  
All Full-time Faculty



ENROLLMENT HISTORY FY 81-84

(Credit Hours)

<u>Division</u>	<u>FY 81</u>	<u>FY 82</u>	<u>FY 83</u>	<u>FY 84</u>
<u>Agriculture</u>	711	668	488	262
<u>Business</u>				
Business	4,861	5,196	5,841	5,653
Data Processing	1,219	2,014	3,070	3,073
Sec. Sci./OAS	1,390	1,189	1,664	1,645
IDS and Others	<u>7</u>	<u>28</u>	<u>6</u>	<u>0</u>
Division Totals	7,477	9,095	10,577	10,371
<u>Humanities</u>				
Art	443	473	483	431
English	3,031	2,858	3,277	3,178
Humanities (HUM 210)	585	531	594	570
Language	429	515	416	456
Music	760	866	607	679
Philosophy	381	331	330	273
Speech/Theatre	1,307	910	1,575	1,473
IDS and Others	<u>58</u>	<u>45</u>	<u>54</u>	<u>68</u>
Division Totals	6,994	6,529	7,336	7,128
<u>Natural Science</u>				
Biology	1,783	1,649	1,802	1,903
Chemistry	1,172	1,338	1,553	1,487
Math	2,383	2,554	2,813	2,867
Physics	541	615	628	733
Astronomy	297	326	321	272
IDS and Others	<u>1</u>	<u>5</u>	<u>0</u>	<u>4</u>
Division Totals	6,177	6,487	7,117	7,266
<u>Physical Education</u>	883	793	690	604
<u>Social Science</u>				
Economics	741	774	834	687
Government	345	228	363	342
History	954	729	903	753
Psychology	2,876	2,967	3,553	2,899
Sociology/Anthropology	1,131	996	1,053	1,036
Geography	0	0	0	72
IDS and Others	<u>1</u>	<u>63</u>	<u>0</u>	<u>22</u>
Division Totals	6,048	5,757	6,706	5,811
<u>Industrial Technology</u>				
Auto Tech	958	554	1,183	910
Aviation	78	34	20	0
Construction Tech	693	485	352	237
Drafting	222	180	178	218

ENROLLMENT HISTORY FY 81-84

(Credit Hours)

Page 2

<u>Division</u>	<u>FY 81</u>	<u>FY 82</u>	<u>FY 83</u>	<u>FY 84</u>
<u>Industrial Technology (cont.)</u>				
Diesel Tech*	0	134	252	164
Electronics	563	642	696	1,010
Engineering	45	72	72	42
Heating and Air Cond.**	0	0	498	804
Ind. Courses***	959	1,750	1,468	1,088
Mechanical Design	291	396	370	303
Industrial Safety	455	0	90	132
Welding	373	757	730	345
IDS and Others	<u>61</u>	<u>256</u>	<u>195</u>	<u>107</u>
Division Totals	4,698	5,260	6,377	5,361

\*Listed with Auto Tech until Fall 81

\*\*Listed with Ind Tech until Fall 82

\*\*\*Includes some Machine Design courses, Machine Tool Operator, Technical Math and Heating and Air Conditioning until Fall 82

Allied Health

LPN	3,908	3,326	3,536	2,462
ADN	1,753	1,831	1,492	1,521
Nurses Aide*	0	0	0	427
Medical Lab Tech	690	684	689	678
Radiologic Tech	553	633	731	723
Allied Health Continuing Ed	309	225	284	295
IDS and Others	<u>39</u>	<u>6</u>	<u>26</u>	<u>21</u>
Division Totals	7,252	6,705	6,758	6,127

\*Listed with LPN until FY 84

<u>Academic Skills</u>	4,844	2,887	3,357	2,173
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Public Service

Criminal Justice	1,133	830	1,260	1,082
Cosmetology	2,364	1,848	2,052	2,276
Human Services*	1,379	822	707	600
Food Service	258	71	159	181
IDS and Others	<u>3</u>	<u>2</u>	<u>0</u>	<u>73</u>
Division Totals	5,137	3,573	4,178	4,212

\*Includes Library Science courses as well as all HSV courses.

<u>Community Services</u>	6,495	5,999	5,458	5,277
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College Grand Totals	<u>57,153</u>	<u>53,709</u>	<u>59,402</u>	<u>54,592</u>
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DF/js

12/12/84

# SAUK VALLEY COLLEGE

R. R. 5, DIXON, ILLINOIS 61021

DATE January 7, 1985

## MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *DF*

RE: Estimated Credit Hour Loss Due to Program Retrenchment  
(10-Day Figures)

<u>Area</u>	<u>Credit Hours</u> <u>Fall 83</u>	<u>Credit Hours</u> <u>Fall 84</u>	<u>Estimated</u> <u>Loss</u>
Agriculture	177	30	147
Construction Tech	130	0	130
Welding Tech	173	0	173
Nursing			
LPN	1,100	669	431
ADN	823	587	<u>236</u>
Total			<u>1,125</u>

The above listed credit hours relate to courses in each respective academic area or program only. In addition, the number of general education hours enrolled in by students in these areas should be included. Some figures on this are provided below.

### General Education Hours

<u>Program</u>	<u>Credit Hours</u> <u>Fall 83</u>	<u>Credit Hours</u> <u>Fall 84</u>	<u>Estimated</u> <u>Loss in Hours</u>
Agriculture	246	36	210
Construction Tech	68	33	35
Welding Tech	52	9	43
Pre ADN	809	153	656
Pre LPN	266	12	254
ADN	233	280	47
LPN	126	131	<u>5</u>
Total			<u>1,250</u>
Grand Total Credit Hour Loss Attributed to Retrenchment - Fall 84			Total <u>2,375</u>

It is noteworthy that 1,629 credit hours were due to cut-backs in the nursing area--which were carried out in response to the decline in employment prospects for both LPN and ADN's in the local area. Of the 2,375 total only 738 hours were due to retrenching the agriculture, construction technology and welding areas.

DF/js

cc Academic Council  
John Sagmoe  
Al Hardersen  
Walt Clevenger

Subject: Instructional Standards/Outcomes

Objectives:

- A. To review current SVC admissions standards and placement procedures
- B. To get update on graduates, transfers and other outcomes
- C. To evaluate these standards, procedures and results in the context of contemporary movement for upgrading educational outcomes

Resources:

- A. S.V.C. Current admissions requirement
- B. Report on current quality of students, placement procedures

Considerations/Conclusions:

Subject: Staffing/Human Resources

Objectives:

- A. To project staffing levels for FY 86 and 87 - 90
- B. To set compensation goals for FY 86 and 87 - 90
- C. To consider options for compensation packaging (including negotiations objectives and strategy)
- D. To design general posture and plans for in-service training

Resources:

- A. Data on Current staff levels and loads
- B. Projected staffing levels FY 86 and beyond
- C. Data on Current Compensation levels
- D.
- E.

Considerations/Conclusions:

Subject: Support Services (Student Services)

Objectives:

A. To be up dated on present programs in these areas:

1. Admissions

- a) Recruitment
- b) Advising
- c) Placement

2. Financial Aids

3. Counseling

B. To get reactions and suggestions for future plans

Resources:

A. Briefing on each of these areas by John Sagmoe, Dean of Student Services

Considerations/Conclusions:

Subject: Support Service (Other)

Objectives:

- A. To be updated on present activity in these areas.
  - 1. Bookstore
  - 2. Tuition and Fee Payment
    - a) Tuition Waivers
    - b) Payment Patterns
  - 3. Marketing and Public Relations
- B. To get Board reaction and suggestions for future plans

Resources:

- A. Bob Edison will give an overview of the Bookstore operation and Tuition/Fee Waiver and payment patterns.
- B. Ralph Gelander will report on Marketing and Public Relations

Considerations/Conclusions:



Subject: Computing Services

Objectives:

- A. To get an overview of our current computing resources and pending decisions we need to make
- B. To summarize current options
- C. To get Board reactions and suggestions for future plans

Resources:

- A. Wally Clevenger will report on our current status and options

Considerations/Conclusions:

Subject: Physical Facilities

Objectives:

A. To be briefed on current status, and pending needs and considerations regarding:

1. Building

- a. Areas of deficiency and need (e.g. roof, window treatment, etc.)
- b. Energy Conservation measures
- c. Reallocation of room use
- d. Community room use
- e.
- f.

2. Grounds

- a. Areas of deficiency and need (e.g. brick retaining walls, parking lots, landscaping, etc.)
- b. Use of tillable land
- c. College sign (Marquee and other)
- d. Trees
- e. Prairie Plot
- f.

3. Equipment

- a. Maintenance equipment
- b. Instructional equipment (condition, disposition, and acquisition)
- c.

B. To get Board reactions and suggestions for future plans

Resources:

A. Data and reports on the respective topics by Bob Edison and Don Foster

B.

Considerations/Conclusions:

Subject: Revenue

Objectives:

- A. To consider available options on the following revenue sources
  - 1. Re-run on Operations, Building and Maintenance Fund tax referendum
  - 2. Tuition rate
  - 3. Lab fees
  - 4. Senior Citizen Waivers
  - 5. Investment/Interest
  - 6. Other
- B. To get Board reactions and suggestions for future plans for each of the foregoing options

Resources:

- A. Data and reports on these topics by Bob Edison and others

Considerations/Conclusions:

Subject: Cost Restrictions

Objectives:

- A. To review the recent cost restrictions to determine their validity, continuation or release
  - 1. Limit on week-end use of building
  - 2. Association of Governing Board membership
  - 3. Professional travel
  - 4. Summer 4 day week
  - 5. Christmas - New Year Closing
  - 6.
  - 7.

Resources:

- A. Cost - benefit data where available
- B. Staff reports and recommendations

Considerations/Conclusions:

Subject: Budget

Objectives:

- A. To get a "feel" for budget matters for current FY 85
- B. To make budgetary assumptions and projections for next 3 - 5 years
- C. To establish philosophy of budget management for next several years, in matters of:
  - 1. Debt reduction
  - 2. Reserves
  - 3. Fund Balances
    - a. Bookstore Fund
    - b. Bond and Interest Fund #1
    - c. Site and Construction Fund
    - d. Student Services Special Fund Account
    - e. Other

Resources

- A. Audit Report
- B. Site and Construction Fund Guidelines
- C. Projections on Income and Expense
- D. RAMP Report and assumptions

Considerations/Conclusions:

Subject: Reflection and Feedback

Objectives:

- A. For the Board to have a period of reflection and feedback on:
  - 1. The Workshop
    - a. Topics covered
    - b. Scope and value of information presented
    - c. Effectiveness of the deliberations
    - d. Value of the results to Board and staff
    - e. Suggestions for the future
    - f. Next steps
  - 2. The meetings and activities of the Board in general
    - a. Frequency, length, and nature at meetings
    - b. Nature of items discussed or not discussed
  - 3. The role and function of Board Committees
  - 4. Relations with President and other college staff
- B. To project future issues and concerns for Board attention
  - 1. Board elections - November 85
  - 2. North West Regional Trustee meeting - February 6
- C. Attending State and National conferences/seminars for Boards
- D.

Resources:

- A. Views and Opinions of Board members

Considerations/Conclusions: