

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING
2K2 Faculty Dining Room Second Floor
January 28, 1985 7:30 p.m.

- A. Call to Order
- B. Roll Call
- C. Communications from Visitors
- D. Approval of Minutes
- E. Financial Reports and Actions:
 - 1. Treasurer's Report
 - 2. Current Disbursements
 - 3. Current Payroll Journal
 - 4. Requests to Secure Bids
 - 5. Approval to purchase typewriters
- F. Academic Program Report
- G. Personnel Recommendations:
 - 1. Resignation
 - 2.
- H. Other Actions:
 - 1. Acceptance of Donation
 - 2. Library Automation Project
 - 3. Policy Revision (Second reading)
 - 4.
- I. Reports:
 - 1. Student Trustee
 - 2. ICCTA Representative
 - 3. Foundation Liaison
 - 4. Board Chair
- J. President's Report:
 - 1. Grant request for MLT equipment
 - 2.
 - 3.
 - 4.
- K. Time of Next Meeting
- L. Executive Session

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

January 28, 1985

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p.m. on January 28, 1985 in Room 2K2 of Sauk Valley College, Rural Route #5, Dixon, Illinois.

Call to Order: Chair Fisher called the meeting to order at 7:30 p.m. and the following members answered roll call:

Edward Andersen	Richard Groharing
Oscar Koenig	David Mandrgoc
William Simpson	Robert Wolf
Kay Fisher	

Minutes: It was moved by Member Andersen and seconded by Member Simpson that the Board approve the minutes of the December 17 and January 11 meetings as presented. Motion voted and carried.

Treasurer's Report: It was moved by Member Simpson and seconded by Member Koenig that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried.

Disbursements: It was moved by Member Andersen and seconded by Member Simpson that the Board approve the bills in the following amounts:

Educational Fund	\$595,657.21
Building Fund	34,779.16
Insurance	1,068.37

In a roll call vote, all voted aye. Motion carried.

Payroll: It was moved by Member Koenig and seconded by Member Mandrgoc that the Board approve the payroll of December 31 in the amount of \$175,793.13 and the payroll of January 15 in the amount of \$128,834.40. In a roll call vote, all voted aye. Motion carried.

Bids: It was moved by Member Groharing and seconded by Member Mandrgoc that the Board authorize the administration to spec and secure bids for the replacement of a pickup truck and/or a stake truck for the Maintenance Department. In a roll call vote, all voted aye. Motion carried.

Typewriters:

It was moved by Member Mandrgoc and seconded by Member Groharing that the Board authorize the purchase of replacement typewriters as follows:

16 each Wheelwriter	3 typewriters	\$10,176
8 each Wheelwriter	5 typewriters	\$ 6,688
with 7K memory		

In a roll call vote, all voted aye. Motion carried.

Correctional Center:

Dr. Garner introduced Jim Feverston, Director of the Sauk Valley College Educational Program at the Dixon Correctional Center. Director Feverston showed the Board profile data on the 82 students currently enrolled in the program, and told the Board he planned to add building apartment maintenance, diesel mechanics, culinary arts and electronics robotics to his offerings by 1986.

Mr. Feverston then introduced Larry Sachs, assistant warden, who gave an overview of the philosophy and rationale for the role of education in the corrections program, and expressed his appreciation for the excellent relationship between the center and the college.

Resignation:

It was moved by Member Groharing and seconded by Member Mandrgoc that the Board accept the resignation of Judi Burnham assistant professor of criminal justice. Dr. Garner explained that they were not requesting a replacement for Mrs. Burnham but instead would like to hold the position open for reassignment in the future for one of the expanding instructional areas. Motion voted and carried

Donation:

It was moved by Member Simpson and seconded by Member Koenig that the Board accept the donation from National Manufacturing Company of System 17 computer equipment with terminals and printer. This equipment will be used in the Data Processing and Electronics programs. Motion voted and carried.

Library Automation:

It was moved by Member Groharing and seconded by Member Mandrgoc that the Board authorize Sauk Valley College to become a participant in the Northern Illinois Library Systems Automation project to be funded by a \$12,000 grant from the Student Services special project fund and the balance to be paid from the current college budget. In a roll call vote all voted aye. Motion carried.

Policy Revision: It was moved by Member Simpson and seconded by Member Mandrgoc that the policy revision presented at the last meeting on Disability Leaves be approved as presented. In a roll call vote all voted aye. Motion carried.

Incubator: Member Ed Andersen reported on the status of the incubator project. He noted that three firms were currently moved into the T-1 building and there is a possibility that a fourth firm would move in soon. In addition, a business enterprise currently being developed by the Mong community will be moving into the T-2 building during the next few weeks. He noted that some of the tenants had requested a three year lease instead of the present two year lease.

Reports: Dean John Sagmoe reported that the Student Senate was currently interviewing two people for the position of student trustee. He said a decision should be forthcoming on an appointee by next week.

Member Groharing reported on the recent ICCTA meeting he had attended in Springfield. He told the Board that one of the more interesting parts of the meeting was when they took a vote on a resolution to hold all ICCTA meetings in Springfield. He said this motion was defeated by one vote. He also told of a proposal that all money for community college repairs and renovations be paid on a square footage basis. On the legislative scene he said there is currently a bill underway now to allow proprietary schools to share in ISSC money. He said the ICCTA would oppose this. There is also a law in the making on changing the accreditation method for nurses in the State of Illinois. He said the ICCTA would oppose this also. He said there is a proposed house bill #30 which would require binding arbitration after ten days of a strike. He said it was the trustees opinion that this would not be good for either the colleges or unions and they will oppose this. He reported that at the May ICCTA meeting the trustees will have a reception for all legislators. He also reported on a proposed bill which would authorize tax credits for manufacturing companies and presented a draft of a law to Karen Shapton which will affect foundations for community colleges in the State of Illinois. He said at the annual meeting of the trustees the association will honor a distinguished graduate of a community college in the State of Illinois.

Karen Shapton reported that the Sauk Valley College Foundation had met on January 15, that the annual dinner will be held on March 26, that the Foundation had given a \$2,000 grant to the alumni association for seed money, that the alumni steering committee had drafted and adopted the attached set of by-laws, that the first project of this committee will be a mailing to 6,000 SVC graduates in February, and finally that the goal of this alumni group is to build a core of active, interested Sauk Valley College alumni.

Chair Fisher gave a status report on the 20th Anniversary committee.

In regard to Board committees, she appointed Bill Simpson and Bob Wolf to serve on the Presidential Evaluation committee, said that she would continue to be the liaison to the SVC Foundation, and noted that she would appoint someone to the Negotiating Committee at a future meeting.

President's Report:

Dr. Garner told the Board of a possible \$10,000 grant for equipment for the Med-Lab program. In regard to the high technology grant, he said the State of Illinois had notified the college to be in Springfield this Friday to discuss certain aspects of the grant. If the college would receive this grant in the amount of \$166,000, it would be used to fund part of the proposed computer equipment. Dr. Garner then reported on the results of the poll taken on Orientation Day and asked Dean Edison to update the Board on the status of the college request to the Capital Development Board for building repairs.

Executive Session:

At 9:25 p.m. it was moved by Member Groharing and seconded by Member Wolf that the Board adjourn to executive session to discuss collective negotiating matters. In a roll call vote, all voted aye. Motion carried.

Regular Session:

The Board returned to regular session at 10:26 p.m.

Northwest Region Meeting:

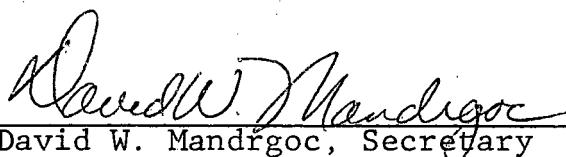
Chair Fisher reminded all Board members of the meeting of the Northwest Region of the ICCTA at the college in Room 2K2 on February 6th. Since Sauk is hosting this meeting she requested that all Board members attend to act as hosts.

Adjournment:

Since the scheduled business was completed, it was moved by Member Groharing and seconded by Member Koenig that the Board adjourn. In a roll call vote, all voted aye. Motion carried. The next regular meeting will be at 7:30 p.m. on February 25, 1985.

The Board adjourned at 10:30 p.m.

Respectfully submitted:


David W. Mandrgoc
David W. Mandrgoc, Secretary

For Board Meeting of
January 28, 1985

Agenda Item E-4

AUTHORIZATION TO SECURE BIDS

This years budget provided for the replacement of a pick-up truck and/or a stake truck which are in need of replacement.

Authorization is requested to spec and secure bids for these truck replacements. Bids would be submitted to the Board for approval.

RECOMMENDATION: It is recommended that the administration be authorized to spec and secure bids for the truck replacements as requested.

For Board Meeting of
January 28, 1985

Agenda Item E-5

APPROVAL TO PURCHASE TYPEWRITERS

One area in which we have been forced to defer maintenance which has been costly, is in typewriters in both our typing lab and our offices. IBM has made a special January sale offer to upgrade these typewriters in special need.

We have studied our overall need and recommend that we take advantage of this offer and purchase the following typewriters:

16	Wheelwriter 3	@ \$636	= \$10,176
8	Wheelwriter 5 with 7K Memory	@ \$836	<u>= 6,688</u>
			\$16,864

Against this cost would be the allowances for trade-ins ranging from \$65 to \$200, plus the savings of maintenance contracts.

Budgetary provision for this expenditure would come from either unspent equipment amounts or the contingency item in the budget.

RECOMMENDATION: It is recommended that the purchase of replacement typewriters be authorized as presented.

For Board Meeting of
January 28, 1985

Agenda Item F

ACADEMIC PROGRAM REPORT

The Sauk Valley College Educational Program at Dixon Correctional Center has enjoyed a rapid and extensive development. All stages of this development have included involvement and informational reports with the Board. The growth and potential of the program is of such a nature, however, that it is felt that it would be well to receive a report from a representative of the Correctional Center staff.

Mr. Larry Sachs, assistant warden, will be present at our meeting as a special guest for this purpose.

For Board Meeting
of January 28, 1985

Agenda Item G-1

RESIGNATION

Enclosed is a letter of resignation from Judi Burnham,
Assistant Professor of Criminal Justice.

We are not requesting that this specific position be re-filled. Instead, we would like to hold the position open for reassignment in the future for one of our expanding instructional areas.

RECOMMENDATION: It is recommended that Judi Burnham's resignation be accepted.

January 9, 1985

Dr. Don Foster, Dean
Sauk Valley College
Dixon, IL 61021

Dear Don,

It is with deep regret that I offer my resignation as Assistant Professor of Criminal Justice. My husband and I have decided to remain in Florida. I thank you for all you have done in the past eight years. I will miss Sauk, the faculty and students.

Sincerely,


Judith P. Burnham

For Board Meeting of
January 28, 1985

Agenda Item H-1

ACCEPTANCE OF DONATION

National Manufacturing of Sterling has offered to donate the following equipment to the College:

1. System 17
2. 3277 Terminals
3. Controller for Terminals
4. 3286 Printer

This equipment will be very beneficial in our Data Processing program and our Electronic program.

RECOMMENDATION: It is recommended that we accept the donation and send a letter of appreciation to National Manufacturing of Sterling.

For Board Meeting
of January 28, 1985

Agenda Item H-2

LIBRARY AUTOMATION PROJECT

For an extended period, Sauk has been an active participant in the development phase of a cooperative Northern Illinois Library System Automation Project.

In brief, the system creates a computerized network of Northern Illinois libraries. Sauk students would have access to over 500,000 volumes as compared to our Sauk collection of about 50,000 volumes.

Details of the system and its cost are outlined in the attachments and will be explained further by Mr. Thomas and others at the meeting.

RECOMMENDATION: It is recommended that approval be granted for Sauk to become a participant in the Northern Illinois Library System Automation Project, to be funded by a \$12,000 grant from the Student Services Special Project Fund and the balance from the current budget.

SAUK VALLEY COLLEGE

R. R. 5, DIXON, ILLINOIS 61021

RECEIVED

DATE January 21, 1985

JAN 21 1985

MEMORANDUM

OFFICE OF THE PRESIDENT

TO: Dr. Garner

FROM: Don Foster *DF* and John Sagmoe

RE: Recommendation for SVC-LRC Participation in Northern Illinois Library System Automation Project

This memorandum will serve as a recommendation for the SVC Learning Resources Center to participate in the Northern Illinois Library System Automation Project. A memorandum prepared by Robert Thomas, Coordinator of the LRC, is enclosed which outlines the advantages to the college of this affiliation. Most important of these advantages is that it will enable our students and faculty to have access to over 500,000 volumes of the combined collections of other libraries in Northern Illinois--as opposed to 50,000 volumes now held by the LRC at SVC. This, coupled with access to a greatly enhanced periodical literature and professional journal collection will be of significant benefit to our students and faculty. Put simply, this will expand our LRC holdings by more than ten-fold. The costs of participating in this system and the funding sources are outlined below. A more detailed breakdown of costs is provided in Mr. Thomas' recommendation.

\$ 12,000.00 - Funds to be provided by Student Services Special Project Fund

4,339.27 - Funds to be paid from college budget during the present school year

\$ 16,339.27 Total cost of project for first year

\$ 4,262.96 - Cost to the college for each subsequent year of participation. These funds will be budgeted each year as part of the LRC budget

Also enclosed is a copy of the proposed formal agreement between the Northern Illinois Library System and Sauk Valley College to implement participation in the Library Automation Project. Mr. Thomas will be present at the January 28th board meeting to provide any further explanation and answer any questions about the recommendation.

DF/js

cc Robert Thomas, Student Services College Committee

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

MEMORANDUM

: Dr. Garner

OM:

John Sagmoe *JS*

RE: STUDENT SERVICES COLLEGE COMMITTEE RECOMMENDATION
FOR THE SPECIAL STUDENT SERVICES PROJECT FUND

Special Student Services Project Fund Recommended for
1984 Allocation:

Fund Background:

The Special Student Services Project Fund was established in 1981-82, utilizing interest accumulated on an initial deposit of bookstore equity money. A fund was designed to provide funding for special areas of need that directly benefitted students and/or student-related programs at Sauk Valley College.

Proposals for projects are solicited from all divisions of the college and are screened by the Student Services College Committee. Recommendations of this committee are forwarded to the President and subsequently to the Board of Trustees for final approval.

Recommendation:

The 1983-84 Student Services College Committee recommendation was that the special project fund be utilized to supplement grant money for establishing a computerized library access system at Sauk Valley College. As the year ended on June 30, the final status of the grant had not been determined, however, the LRC representative, Robert Thomas, anticipated that a final decision would be forthcoming.

At the January 16, 1985 meeting of the Student Services College Committee, the following action was taken:

It was recommended that the committee allocate \$12,000 to support the fund designed to computerize the Library access system at Sauk Valley College. Members of the committee include: Donna Wilcox, Dale Heuck, Frank Palumbo, Peggy White, John Sagmoe, Al Hardersen, Bob Thomas, Bob Wharton, Bev Ohda, Ron Marlier, Paula Sippel, Bob Logemann, and Ruth Hedstrom.

jmb

cc Don Foster

DATE January 21, 1985

RECEIVED
Jan 31 1985

OFFICE OF THE PRESIDENT

SAUK VALLEY COLLEGE

R. R. 5, DIXON, ILLINOIS 61021

DATE January 16, 1985

MEMORANDUM

TO: Don Foster

FROM: *R. Thomas*
Robert Thomas

RE: Recommendation for SVC-LRC Participation in Northern Illinois Library System Automation Project

With the partial financial support of the allocation by the Student Services Committee from the Special Projects Fund, this time is optimum for the SVC LRC participation in the automation project of the Northern Illinois Library System.

Such participation can be of considerable value for students, faculty, and other users of the LRC. Effectively, their reserve of volumes from which to directly seek information (with van service turnaround/delivery of only two to three days) will rise from the approximately 50,000 volumes of the SVC LRC to more than 500,000 total volumes of the combined online collections of seven or eight system libraries, including Rockford Public, DeKalb Public, and McHenry College.

The major components of the project will include public services, circulation, and technical processes terminals. On the first, with the touch screen format which is planned, the user will actually be able to see author, title, and subject listings from these libraries.

Having found a desirable title, he will give bibliographic and location information to the librarian who can, through the circulation system, discover the current availability of the title and place on it a reserve for shipment by next van to SVC. The other terminal is for input of the additions to the SVC collection to the system.

With the perfection of an experimental project now in process at the University of Illinois and with appropriate funding, an interface between the NILS CLSI system and the LCS system in most Illinois university libraries will result. Then, as there is already an active van route, SVC users would have comparable direct access to literally millions of titles throughout the state.

Another significant benefit of current participation in this automation project would be the broad exposure of an almost state-of-the-art computer system for practical usage by the entire SVC LRC patron group.

Also, there is less cost in entering the NILS project now as the system has borne most development expenses and, to encourage initial participation by its libraries, is still considering and offering shared costs for some equipment and monthly charges. For example, for those entering now, there will be no monthly charge on the technical processes terminal.

js

Learning Resource Center Automation Proposal

prepared for Student Services Committee, 12/5/84

item	cost	immediate	(future)
technical processes terminal model 600 interactive	\$2900	\$2900	
circulation terminal model 650 laser composite	7900		\$7900
public services terminal model 1000 touch	3500		3500
data concentrator four channel	6900	6900	
modem model MCS-1200	1200	1200	2400
bar code labels collection items (60,000) users (5,000)	2100 175	2275	
installation, telephone line	358.75	358.75	
*telephone line charge	1138.08	1138.08	
*NILS terminal charge	1567.44	1567.44	1567.44
		\$16339.27	

*represents annual charge

**Conversion costs (amount per collection item for placement in machine readable format) remain unclear. The total, by the point that all items have been included, will be significant. However, that total, and its expenditure over several months, is viewed by NILS as manageable for most libraries which have been willing to commit to the other costs. There are still several methods under consideration.

COMPUTER USE AGREEMENT

THIS AGREEMENT made this _____ day of _____, 19_____,
by and between:

NORTHERN ILLINOIS LIBRARY SYSTEM,
Hereinafter referred to as.....NILS

-and-

Hereinafter referred to as.....Library.

RECITALS:

WHEREAS, NILS is presently utilizing and operating certain data processing equipment (hereinafter referred to as "Equipment") and software (hereinafter referred to as "Software") for library management from C L Systems, Inc. (hereinafter referred to as "CLSI");

WHEREAS, NILS is desirous of developing a database (hereinafter referred to as "Database") containing an inventory listing of library and patron records possessed by member

WHEREAS, Library will be contributing to and enhancing the database.

WHEREAS, Library is desirous of gaining access to and use of the Equipment and Software so as to utilize the library management system provided by CLSI to NILS;

WHEREAS, Library is desirous of gaining access to and use of the Database;

WHEREAS, NILS agrees to allow Library to gain access to and use of the Equipment, Software and Database so as to utilize the library management system and all other services provided by CLSI to NILS consistent with the terms and conditions of this Agreement;

NOW, THEREFORE, for One Dollar (\$1.00) and other good and valuable consideration and the following mutual promises and covenants, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. LEASE. Library hereby leases from NILS and NILS hereby leases to Library _____ ports to enable Library to gain access to and use of the Equipment and Software as well as all other services provided by CLSI to NILS for Library management.

This Agreement is a lease only and nothing herein conveys or grants to Library any right, title or interest in and to the Equipment or Software except an interest as a lessee pursuant to the terms and conditions of this Agreement. Library shall not assign, sublet, sell, pledge, loan or otherwise encumber the Equipment or Software or any interest of Library under this Agreement.

2. TERM. (a) The initial term of this Agreement is one (1) year commencing on the date hereof.

(b) This Agreement shall be automatically renewed, according to all of the terms and conditions of this Agreement, except for the payment of rental, for additional terms of one (1) year each unless NILS and/or Library provides the other party with written notice of the termination of this Agreement at least sixty (60) days before the expiration of the initial or any extended term hereof.

3. RENTAL. (a) Library shall pay to NILS a rental of Dollars

(\$_____) during the initial year of this Agreement, payable in equal quarterly installments of Dollars (\$_____), in advance, commencing on or before _____, 19_____, and payable quarterly thereafter. All installments of rental shall be paid to NILS at the address noted in Paragraph 22 hereof or at such other address as NILS may direct in writing. The rental payable during the initial year shall be prorated as of the date Library gains access to the equipment and software.

(b) The rental payable by Library during any term subsequent to the initial term may only be increased by NILS providing Library at least one hundred twenty (120) days written notice prior to the expiration of the initial or any extended term hereof specifying the amount of such rental payable during any extended term of this Agreement. Any rental increase assessed by NILS pursuant to this Paragraph 3 (b) shall be computed by NILS consistent with the factors specified upon Exhibit A which is attached hereto and hereby incorporated by reference.

4. ACQUISITION OF EQUIPMENT. Library shall, at its costs and expense, acquire the hardware and equipment, necessary to gain access to and use of the Equipment and Software. Library shall acquire hardware and equipment that has been approved by CLSI for use with the Equipment and Software.

5. WARRANTY AND DISCLAIMER. (a) NILS MAKES NO WARRANTY OF ANY KIND, EITHER EXPRESS OR IMPLIED, AND THERE IS NO IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. LIBRARY ASSUMES ALL RISK AND LIABILITY RESULTING FROM THE USE OF THE EQUIPMENT AND SOFTWARE, WHETHER USED SINGLY OR IN COMBINATION

WITH OTHER EQUIPMENT, GOODS OR PROPERTY. THERE ARE NO AGREEMENTS OR WARRANTIES COLLATERAL TO OR AFFECTING THIS AGREEMENT. NILS SHALL NOT BE LIABLE FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES.

(b) The only remedy of Library for any interruption, delay, default or malfunction of any Equipment, Software or service provided hereunder is limited to NILS' remedy, if any, against CLSI. NILS agrees to assist Library in the enforcement of any such remedy against CLSI.

6. INSURANCE. NILS shall keep the Equipment insured at the full insurable value against fire, theft, vandalism or other casualty or physical damage. Library shall be responsible for insuring any equipment or hardware that it may acquire so as to gain access to or use of the Equipment and Software leased from NILS pursuant to this Agreement.

7. CONFIDENTIALITY - SOFTWARE. The Software being leased by NILS to Library pursuant to this Agreement is subject to the terms and conditions of a License Agreement by and between CLSI and NILS. The License Agreement requires NILS and its member libraries to maintain the confidentiality of the Software. Library hereby agrees to execute any and all documents as may be required by CLSI pursuant to the terms and conditions of the License Agreement so as to maintain the confidentiality of the Software.

8. MAINTENANCE AND REPAIR. NILS shall, at its expense throughout the term of this Agreement, pay all costs of repairing and maintaining the Equipment in good condition and repair. Library shall, at its cost and expense throughout the term of this Agreement, pay all costs of repairing and maintaining any equipment or hardware at its premises. Library shall restrict the use and operation of such equipment to safe, careful and competent people supervised by Library.

9. TRAINING AND ORIENTATION. NILS shall provide, without charge, staff training and orientation for designated employees of Library so as to orient and train such employees in the use of the Equipment and Software. NILS will also provide Library, upon request, with such user and instructional manuals provided by CLSI to NILS with respect to the Equipment and Software.

10. ENHANCEMENT OF EQUIPMENT AND SOFTWARE. NILS will, in its sole discretion, consider the enhancement of the quality of the Equipment or Software should the needs of Library and NILS so require such enhancement. Any such decision which would have the effect of increasing rental payment hereunder, NILS will consult with the contracting Libraries.

11. DATABASE. (a) Library shall have the right to obtain a machine readable copy of its own bibliographic and patron records,

for its own use, provided however that Library shall reimburse NILS for any and all expenses and costs incurred by NILS in reproducing such records.

(b) The database and any and all library records held by NILS hereunder shall be subject to the Illinois Library Records Confidentiality Act. Ch. 81, Ill. Rev. Stat. § 1201 et seq.

12. FORMS. NILS will print for Library all standard forms and notices as appropriate to assist Library in its management programs.

13. INTEREST. Any delinquent payment of rental shall bear interest at the rate of eighteen percent (18%) per annum from the date due until the date paid.

14. COSTS AND FEES. Library shall pay all costs or expenses incurred by NILS, including reasonable attorney's fees, in enforcing any of the provisions of this Agreement.

15. TAXES. NILS shall pay any federal, state, county and municipal taxes applicable to the ownership of the Equipment and Software. Library shall pay any federal, state, county and municipal taxes applicable to the ownership, use, sale or possession of any equipment that Library may acquire pursuant to the terms and conditions of Paragraph 4 above.

16. _____ and future claims and offsets against any rent or other payments due hereunder; and agrees to pay the rental and other amounts hereunder regardless of any offset or claim which may be asserted by Library or on its behalf.

17. WAIVERS. No covenant or condition of this Agreement can be waived except by the written consent of the parties hereto. Forbearance or indulgence by NILS or Library in any regard whatsoever shall not constitute a waiver in condition to be performed by the party to which the same may apply and, until complete performance by NILS or Library of that covenant or condition, NILS or Library shall be entitled to invoke any remedy available to NILS or Library under this Agreement by law or in equity despite its forbearance or indulgence.

18. NO ABATEMENT. This Agreement is irrevocable for the full term hereof and until the aggregate rentals provided for herein have been paid by Library.

19. UTILITIES. Library shall pay, when due, directly to the utility company involved, the cost of any utility, including electricity, used for or with respect to any equipment located at its premises and acquired so as to gain access to and use of the Equipment and Software.

20. FORCE MAJEURE. The parties will exercise every reasonable effort to meet their respective obligations hereunder, but shall not be liable for delays resulting from force majeure or other causes beyond their reasonable control, including, but not limited to, compliance with any Government law or regulation, acts of God, acts or omissions, fires, strikes, national disasters, wars, riots, transportation problems and/or any other cause whatsoever beyond the reasonable control of the parties. Any such cause will extend the performance of the delayed obligation to the extent of the delay so incurred.

21. DEFAULT AND NOTICE OF DEFAULT. (a) Library shall be deemed in default upon the occurrence of any of the following:

(i) The failure of Library to pay the rental or any other charges for which Library is obligated to pay hereunder for a period of thirty (30) days after receipt of a written notice of delinquency from NILS.

(ii) If Library makes any bulk transfer, or a petition is filed by or against Library under any bankruptcy act, or if Library suspends business, becomes insolvent, makes an assignment for the benefit of creditors or enters into or petitions for a creditor's arrangement, or if attachment be levied or a lien filed against any of Library's property or if a receiver be appointed for any of Library's property.

(iii) The failure of Library to comply with any other covenants or conditions to be done by it under the terms of this Agreement and the continuance thereof for a period of thirty (30) days after receipt of written notice of said breach from NILS.

(b) Upon default, this Agreement and Library's right to access to and use of the Equipment and Software shall be immediately terminated, and NILS may recover from Library any and all rentals or other amounts reserved herein for the balance of the term hereof.

(c) No right or remedy conferred upon or reserved by NILS by this Agreement shall be exclusive of any other right or remedy herein or by law provided; all rights and remedies conferred upon NILS by this Agreement or by law shall be cumulative and in addition to every other right and remedy available to NILS.

22. NOTICES. Service of all notices under this Agreement shall be sufficient if given personally or mailed to the party involved at the following addresses:

NILS: NORTHERN ILLINOIS LIBRARY SYSTEM
4034 East State Street
Rockford, Illinois 61108

Library: _____

Any notice mailed to such address shall be effective when deposited in the United States mail, duly addressed and with postage prepaid.

23. CONSTRUCTION OF AGREEMENT. It is understood that this written Agreement constitutes the entire agreement between the parties and no other representation or statement shall be deemed binding upon the parties nor shall this Agreement be amended, altered, or modified, except by written agreement signed by the parties hereto. Time is of the essence of this Agreement and its provisions. This Agreement shall be governed and construed in accordance with the laws of the State of Illinois. Should any provision of this Agreement be declared illegal or unenforceable, the remaining provisions shall remain in full force and effect.

24. BINDING EFFECT. This Agreement and the rights of Library hereunder may not be assigned by Library or NILS without obtaining prior written consent. Subject to the provisions of this Agreement restricting its assignment, this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties hereto, including but not limited to any successor corporation, body politic or entity that may succeed to Library or NILS by virtue of any merger, consolidation, redistricting or otherwise.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals as of the day and year first above written.

NORTHERN ILLINOIS LIBRARY SYSTEM,

BY: _____
Its _____

BY: _____
Its _____

12/13/84

EXHIBIT A

NIIS will be entering into certain Computer Use Agreements with certain of its member libraries pursuant to which the member libraries (hereinafter referred to as "Library") will be allowed to gain access to and use of certain data processing equipment (hereinafter referred to as "Equipment") and software (hereinafter referred to as "Software") for library management from C L Systems, Inc. (hereinafter referred to as "CLSI") as well as access to and use of a data base (hereinafter referred to as "Data Base") containing an inventory listing of library and patron records possessed by the member libraries of NIIS.

NIIS will incur certain central site costs; which include but are not limited to maintenance contract on the central site, salary including benefits for a Data Base Manager, salary including benefits for Automation Clerks, Insurance, storage, reserve fund for future enhancements and assessments from CLSI, telephone data lines, electric for central site, computer paper, printer ribbon, beeper, specific office supplies, small parts and tools for E. D. P. use only; in operating, establishing and potentially enhancing the Equipment and Software which the Library will gain access to and use of pursuant to the terms and conditions of the Computer Use Agreement. NIIS will assume and pay for one-half (1/2) of such central site costs associated with the Equipment and Software and the use thereof by Library. Each Library that executes a Computer Use Agreement with NIIS agrees to assume a percentage of the balance of such costs based upon the number of ports it utilizes pursuant to the Computer Use Agreement.

$$\text{LIBRARY}^*3 \text{ COST} \times \left[\frac{\text{CENTRAL SITE COSTS}}{2} \right] \times \left[\frac{\text{NUMBER OF PORTS BEING USED}^*1}{32 \text{ or } \text{TOTAL AVAILABLE PORTS}^*2} \right]$$

*1There is no charge for one port if it is reserved for technical processing functions only. In the case that a library has only one port, the library cost for the first six (6) months of the original agreement will be waived.

*2which ever is greater.

For Board Meeting of
January 28, 1985

Agenda Item H-3

POLICY REVISION
(Second Reading)

The proposed policy was presented at the December meeting in first reading.

It is designed to cover that period of time between the expiration of a disabled person's eligible benefits (vacation and sick days) and the beginning of their disability coverage 60 days later.

RECOMMENDATION: It is recommended that the policy be adopted as presented.

Proposed Revision: Policy 419.01 Fringe Benefits

Add new section

I. Disability Leave

When an employee who has completed a minimum of two (2) years service, (or is involved in an accident,) becomes disabled and unable to return to work, and has used all of his/her eligible vacation and sick leave, the college shall grant a disability leave for up to 60 days. This leave is without pay but shall include health and hospitalization coverage.

For Board Meeting of
January 28, 1985

Agenda Item J-3

FOUNDATION LIAISON REPORT

One of the recent projects of the SVC Foundation has been the creation of an alumni association. The report at the meeting will include an update on this activity.

A copy of the by-laws are provided for Board information.

January 23, 1985

TO: Northwest Region ICCTA Board Members and Presidents

FROM: Kay Fisher, Sauk Valley Board Chair
Hal Garner, Sauk Valley President

We look forward to hosting the February 6, 1985 meeting of our group at Sauk Valley College. We will meet in the special dining room, 2K2, identified on the enclosed map. The evening will include a buffet supper at 6:30 with a program to follow on "Student Service Responses to Contemporary Career Choices." The aim is to illustrate how a student's need for a career decision is met by student services. Some opportunity will be given to discuss the general role of student services in our respective colleges.

We will attempt to reserve parking in the front of our main entrance in the visitor's area. Please identify yourself to the attendant.

Kindly have someone from your college call Marilyn Vinson by Monday, February 4th on the anticipated attendance.

jj

Enclosure

Copies: Deacon
Board
Page

ROBBINS, SCHWARTZ, NICHOLAS, LIFTON & TAYLOR, LTD.
LAWYERS

29 SOUTH LA SALLE STREET
CHICAGO, ILLINOIS 60603
(312) 332-7760

DECATOR OFFICE
420 MILLIKIN COURT
DECATOR, ILLINOIS 62523
(217) 428-2100

JEROME N. ROBBINS
ALLEN D. SCHWARTZ
EVERETT E. NICHOLAS, JR.
FRED B. LIFTON
STANLEY B. EISENHAMMER
JOHN T. TAYLOR
LORENCE H. SLUTSKY
THERESA L. HODGES
S. BENNET RODICK
MICHAEL A. LOIZZI, JR.
ELINOR P. SWIGER
JEFFREY C. TAYLOR
ROBERT A. KOHN
PHILIP H. GERNER III
RICHARD S. MITTELMAN
THOMAS E. LITTLE
ROBERT V. LOPEZ-CEPERO
JULIE M. HART

PLEASE REFER TO
OUR FILE NUMBER

RECEIVED
DEC 14 1984
OFFICE OF THE PRESIDENT

MEMORANDUM

TO: COMMUNITY COLLEGE ADMINISTRATORS
FROM: FRED B. LIFTON
ROBBINS, SCHWARTZ, NICHOLAS, LIFTON & TAYLOR, LTD.
DATE: DECEMBER 11, 1984
RE: CURRENT MATTERS DECIDED BY OR PENDING BEFORE THE ILLINOIS
EDUCATIONAL LABOR RELATIONS BOARD

While we regularly report decisions of the IELRB in our Collective Bargaining Newsletter, space precludes discussion of some of the matters in detail which we feel might be of particular interest to community college administrators and Board members as a group. We, therefore, shall be reporting these from time to time as the material warrants to supplement the data which appears in our other publications.

We welcome any questions you may have at any time concerning the content of these reports, along with any suggestions you may have as to how it can be supplemented to better meet your needs.

The material in this report is available for reproduction in any manner you see fit. It is not copyrighted. We particularly encourage its distribution to the members of your Board of Trustees.

Also, if you are aware of decisions at community colleges which are not mentioned, please pass this data along to us so we can include it in a subsequent issue.

FBL/jmk

ROBBINS, SCHWARTZ, NICHOLAS, LIFTON & TAYLOR, LTD.
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ROBERT V. LOPEZ-CEPERO
JULIE M. HART

PLEASE REFER TO
OUR FILE NUMBER

MEMORANDUM:

RE: ILLINOIS EDUCATIONAL LABOR RELATIONS BOARD --
 DECISIONS AFFECTING ILLINOIS COMMUNITY COLLEGES

 REPORT NO. 1

DATE: DECEMBER 12, 1984

FROM: FRED B. LIFTON
 ROBBINS, SCHWARTZ, NICHOLAS, LIFTON & TAYLOR, LTD.

Part-Time Faculty Win Representation Rights at Oakton

In what is believed to be the first recognition petition for part-time faculty (separate from full-time faculty), an independent group at Oakton College voted in late October to initiate collective bargaining. Less than one-half of the eligible 111 employees voted. The election was held pursuant to a consent agreement on the definition of the unit, which is limited to those persons engaged in instruction at least six credit hours in any semester. Personnel such as counselors and learning center employees are excluded from the unit. At this writing, no specific negotiating demands have yet been received from the group, which is not affiliated with any of the major unions. The full-time faculty was previously organized (prior to the Act) and is working under a three-year negotiated agreement effective through 1985-1986. Although the bargaining agent at the time was an independent group, subsequent to the negotiation of its agreement, the full-time faculty voted to affiliate with the IEA/NEA.

Teamsters Lose Representation Election at Triton

A consent election was recently conducted by the IELRB to allow twelve security employees at Triton to determine whether they desired representation by the Teamsters' Union. The group had previously engaged in a modified "meet and confer" relationship, but had never participated in any formal collective bargaining. The results of the election were adverse to the union by a vote of seven to five. The group is thus barred from seeking new recognition rights for a period of one year from the date of the election.

Three Maintenance Workers at Elgin Seek Recognition

The International Brotherhood of Electrical Workers filed a petition on behalf of three maintenance employees at Elgin College. The group characterized itself as "maintenance engineers" and sought to separate itself from another unit of custodians, groundskeepers, and other non-professional employees who themselves filed a petition at a subsequent date (see below). Following an extended hearing, the IELRB hearing officer (Ira Epstein) ruled that the proposed bargaining unit was appropriate, a decision that does not appear to rely upon characterization of the group as craft employees (which, under the IELRA, would entitle them to a separate unit), but, rather, seems to indicate that a sufficient community of interest exists to distinguish them from custodians, groundskeepers, and others. The matter has been appealed to the full IELRB and a decision is still awaited. There is some question whether the decision of the hearing officer is consistent with other determinations made by the IELRB to date which have appeared to discourage an undue proliferation of bargaining groups by preventing small units of this nature.

Non-Professional Union Gains Certification Rights at Elgin

Shortly after the petition described above had been filed, another petition was filed by the IEA to represent most of the other non-professional employees at Elgin. This unit includes custodians, groundskeepers, and secretaries. To avoid a contest, the IEA excluded the maintenance persons described above. The representation election was held pursuant to a consent agreement between the parties as to the make-up of the unit, which appropriately excluded both supervisors and confidential employees. The final vote was strongly in favor of the union. The Board of Trustees made no effort to persuade the employees to vote for "no representation." At this writing, initial bargaining demands have not yet been received.

Local 1600 "Captures" Non-Classified Unit at Triton; College Appeals Procedures

Prior to the passage of the IELRA, the Board of Trustees at Triton College had entered into a bargaining relationship with an independent union representing certain classified employees. In the Spring and Summer of 1984, the parties negotiated and finally agreed to an extension of that prior agreement. Subsequent to this, a petition was filed by Local 1600, IFT/AFT (the same union representing the faculty at the College and also representing the faculty at Chicago City Colleges, Harper, Moraine, Prairie State, Morton, and Thornton), under the final representation rules promulgated by the IELRB. One of these rules allows a petition to show a change in name or structure of the employee organization. In this instance, the petition alleged that the union was now affiliated with Local 1600. Although the College completed the required 20-day posting of the petition, it filed objections on the ground that the use of the petition was a subversion of and contrary to the "window" provision of the IELRA. Under this provision, a change in the identity of a bargaining agent can occur only by petition filed during the so-called "window period," to wit, between January 15 and March 1 of the last calendar year of the contract. At this writing, the petition and its objections are still pending at the staff level. No hearing has yet been scheduled, and it is not known whether one will be held.

Combined Part-Time and Full-Time Faculty Into One Unit At Rend Lake Held Inappropriate

In a recent decision, hearing officer Herbert Berman has ruled that a petition for representation rights combining both part-time and full-time faculty at Rend Lake is inappropriate. The holding is that no community of interest exists between the two groups. The decision also excluded certain non-teaching employees, such as the nurse, affirmative action officer, laboratory assistants, counselors/teachers for the early-leavers program, and other counselors, on the ground that they have no appropriate community of interest with the full-time faculty.

Laborers' Union Wins Consent Election at Southeastern Illinois

In a unit of less than ten persons, the International Laborers' Union has prevailed in a representation election among custodians at Southeastern Illinois College. No group opposed the petitioner and the College elected not to mount any campaign against representation. Initial demands have been received and the negotiation process began recently. (The same Union was involved in a protracted strike of custodians in the Hillsboro School District several months ago. The strike was perhaps most notable in that it was one of the first occasions in which employees represented

by another union (IFT) declined to cross the picket lines of the striking union. The strike was settled before the legality of their action was considered by the courts.)

Petitions Filed for Non-Professional Units at McHenry

The IFT has recently petitioned to represent kitchen employees and bus drivers at McHenry County College. Discussions are underway to determine whether the bargaining unit definitions can be agreed upon through a consent election rather than disputing the proposed units in a formal hearing.

Chicago City College Television Employees Vote for Union

Chicago City Colleges operate Channel 20, a television station available to viewers in the Chicago metropolitan area. Local 1220 of the International Brotherhood of Electrical Workers sought bargaining rights. After lengthy negotiations, an agreement on the bargaining unit was reached and a consent election held. The agreed-upon unit consisted of less than a dozen employees because many of the persons doing work for the College were denominated as either short-term or as independent contractors, and hence not subject to the IELRA. Although a number of other employees at the College, including the faculty, have long held bargaining rights, no other group challenged the IBEW and the College itself did not engage in a "no representation" campaign. The IBEW was voted in as the exclusive representative; bargaining is expected to commence within the next several weeks.

Representation of Moraine Valley Support Staff Sought by Two Different Unions

The Moraine Valley Community College Support Staff Association, an AFT affiliate, and the College agreed to a consent election for the representation of certain support staff. A group of employees represented by AFSCME filed a petition to intervene, seeking to change the approved bargaining unit determination. The AFSCME petition included evidence showing interest among 15% of the employees in the bargaining unit, thus entitling it to a place on the election ballot. Upon investigation, an IELRB agent determined to deny AFSCME's motion to participate in the proceedings. The IELRB subsequently upheld the agent's decision. It ruled that, for AFSCME to be entitled to participate in the determination of the appropriate bargaining unit, it had to make a showing of interest of 30% of the employees in the bargaining unit. The Board also confirmed the authority of its agents to approve consent election agreements under the IELRA. Finally, the Board ruled that the employer had posted notice of the AFT petition and that AFSCME thus had actual knowledge of the request and an opportunity to intervene prior to the approval of the consent election.



NEWSLETTER

Illinois Community College Board

THE ILLINOIS BOARD OF HIGHER EDUCATION HAS APPROVED AN OPERATING AND A CAPITAL BUDGET FOR HIGHER EDUCATION FOR FISCAL YEAR 1986, INCLUDING COMMUNITY COLLEGES. The operating budget request for community colleges represents a 12.4 percent increase in grants to colleges. The following is a comparison of grants being recommended for FY 1986 with those appropriated for FY 1985:

	Recommended-FY 1986	Appropriated-FY 1985
Credit Hour Grants	\$138,412,800	\$119,405,600
Equalization Grants	28,882,300	31,027,100
Disadvantaged Student Grants	7,000,000	5,300,000
Economic Development Grants	3,500,000	2,700,000
Advanced Technology Grants	2,500,000	2,000,000
TOTAL	\$180,295,100	\$160,432,700

The average credit hour grant rate would be \$23.21 if these recommendations are appropriated.

The capital budget request includes the following projects and state funds recommended for community colleges, in priority order:

1. Kaskaskia College - classroom building (planning) - \$165,400
2. John Wood Community College - purchase and remodel administration and classroom building - \$2,478,900
3. Richland Community College - new campus - \$12,139,000
4. College of DuPage, Main Campus - remodel classrooms - \$942,200
5. State Community College - site improvements - \$212,000
6. Danville Area Community College - remodel classrooms/labs - \$1,853,600

Also recommended was \$6,400,000 for construction deficiencies at various colleges.

* * * *

THE IBHE ALSO HAS APPROVED FISCAL YEAR 1986 FUNDING RECOMMENDATIONS FOR THE ILLINOIS STATE SCHOLARSHIP COMMISSION THAT WOULD: 1) meet estimated FY 1986 tuition increases of 5.0 percent for public university and community college students; 2) increase the maximum award in the Monetary Award Program from \$2,400 to \$2,900; and 3) provide \$7.8 million to reduce the number of partial awards and support other improvements in the policies used by the ISSC to determine award eligibility.

Funds also were included to implement the Merit Recognition Scholarship Program established last year by the General Assembly and the Governor. The program would provide a \$500 scholarship to Illinois residents who graduate in the top five percent of their high school classes and attend a qualified institution of higher education in Illinois. The scholarship is renewable for one year. This particular program is not need-based.

* * * *

FALL OPENING ENROLLMENT DATA FOR ILLINOIS COMMUNITY COLLEGES HAVE BEEN FINALIZED FOR THE FALL 1984 TERM. Headcount enrollment was 361,186 students, up from 356,643 students in the Fall of 1983. Of the 52 community colleges, 18 experienced increases, 31 showed decreases, and three showed little or no change in the number of students enrolled this past fall. Enrollment increases were seen in vocational skills, remedial adult basic/adult secondary, and general studies courses. Both pre-baccalaureate/transfer and occupational program areas experienced decreases in enrollment. While the total number of students increased, the number of full-time (FTE) students decreased by approximately seven percent indicating that although more students were enrolled, they were taking fewer classes.

OLNEY CENTRAL COLLEGE HAS A NEW PRESIDENT. He is Dr. STEPHEN J. KRIDELBAUGH of Kelso, Washington. Dr. Kridelbaugh will assume his new position on February 1.

* * * *

THE JOB TRAINING PARTNERSHIP ACT (JTPA) HAS A NEW PROGRAM: COMPREHENSIVE ADULT EMPLOYMENT DEVELOPMENT - DEMONSTRATION PROJECTS. The purpose of the program is to create model job training programs for special needs populations that can be duplicated or adopted by other job training entities throughout the state. \$190,000 has been allocated for the program. Funds will be provided on a competitive basis to those college districts which best meet project requirements. Exemplary projects/curricula will be disseminated to other college districts throughout the state. Responses to the Request for Proposal (RFP) document were due on January 7, 1985.

* * * *

THE DEPARTMENT OF COMMERCE AND COMMUNITY AFFAIRS PLANS TO AWARD \$150,000 OF COMMUNITY SERVICES BLOCK GRANT FUNDS TO THE ICCB. JTPA will use these funds for additional participation in its High Technology Training Assistance Program. Responses to the RFP document are due on January 22, 1985.

* * * *

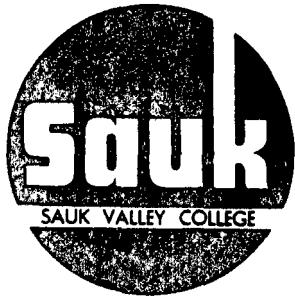
THE NEXT MEETING OF THE ILLINOIS COMMUNITY COLLEGE BOARD HAS BEEN RESCHEDULED FROM JANUARY 18 TO FEBRUARY 15 AT THE HOLIDAY INN SOUTH IN SPRINGFIELD.

* * * *

THE FOLLOWING MEETINGS ARE SCHEDULED FOR FEBRUARY. The Illinois Council on Vocational Education (formerly the State Advisory Council on Adult, Vocational and Technical Education) will meet on January 31 and February 1 at the University of Illinois in Champaign. The ILLINOIS BOARD OF HIGHER EDUCATION will meet at the Westin Hotel in Chicago on February 5. The ILLINOIS COUNCIL OF PUBLIC COMMUNITY COLLEGE PRESIDENTS will hold its February 8 meeting at the Sheraton Inn in Springfield. The Inn of Chicago in Chicago is the sight of the February 14 meeting of the Job Training Coordinating Council. Also on February 14, the Illinois State Board of Education will meet at the ISBE office in Springfield. The Illinois Occupational Information Coordinating Committee will meet on February 20 at the ISBE office in Springfield. The ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES will hold its annual Legislative Seminar on February 24-26 at the Loews L'Enfant Plaza Hotel in Washington, D.C.

* * * *

THE 1984-85 DIRECTORY FOR THE ILLINOIS PUBLIC COMMUNITY COLLEGE SYSTEM IS NOW AVAILABLE. Copies may be obtained by writing or calling the Illinois Community College Board at 509 South Sixth Street, Room 400, Springfield, Illinois 62701, (217) 785-0123.



SIGNALS



Vol. 4, No. 8

Sauk Valley College, Dixon, IL 61021

January 18, 1985

SKI CLINIC JAN. 22. . .A cross-country ski clinic lead by TOM BREED will be held at the college on Tuesday, Jan. 22 from 6:30 to 9:15 p.m. Students with their own equipment will pay \$10 while those needing rental equipment will be charged \$15. Contact the Community Services Office for registration information.

SEEK WATERFRONT DEVELOPMENT PROJECT VOLUNTEERS. . .The Rock River Development Authority is looking for Sauk students, faculty and staff members interested in working on a committee to develop a master plan for Rock River waterfront along the college property. Interested persons should contact LOU KINUM for details.

BERTSCH TO RETIRE. . .Business Office veteran FLORENCE BERTSCH will be retiring March 1 after 18½ years of service to the college. She started on the staff when the college was housed in temporary facilities in downtown Sterling, and served for many years as secretary to the Dean of Business Services BOB EDISON. He's busy looking for a replacement.

MANUFACTURING SYSTEMS CONFERENCE FEB. 6. . .A one-day conference on "Integrated Manufacturing Systems" on Wednesday, Feb. 6, at the college. Hosted by Sauk and the University of Illinois, the session is designed for representatives from area industries according to SUE DIXON.

MARLIER RECUPERATING AT HOME. . .RON MARLIER is resting at home after his hospitalization earlier this month with heart problems. He expects to be back on the job Jan. 28. During his brief stay at Community General Hospital, he was reportedly a real treat for the nurses.

NESBIT TEACHES SUPERVISORY SKILLS. . .FRED NESBIT recently served as a Workshop Trainer on Supervisory Skills at Allied Locke Industries near Dixon. The workshop, co-ordinated by SUE DIXON, was held on a Saturday morning. A similar workshop on Supervisory Skills for Anixter Corp. of Rock Falls is now being planned.

COLLEGE HOSTS PERSONNEL WORKSHOPS. . .A Performance Appraisal workshop was held at SVC on Dec. 5. According to GENE WAGNER and SUE DIXON, five area organizations sent personnel to the workshop. Another workshop, "Working With Troubled Employees," is scheduled for Jan. 30 at the college.

STAFF TOURS CORRECTIONAL CENTER. . .HAL GARNER and SUE DIXON visited The Dixon Correctional Center on Dec. 4. Warden Linda Geisen provided a tour of several new and renovated buildings including the "Honors" cellblock; and her guests also attended The Correctional Center's "Employee of The Month" presentation.

(over)

POINT SERVICES HELD JAN. 16. . . Memorial services for boiler/security supervisor JOHN POINT were held in Oregon on Jan. 16. He died Jan. 13 after a long illness and had been a member of the maintenance department at Sauk for seven years.

BILLS PAYABLE

January 28, 1985

110-715-541.02	VOID CHECK #4441 written December		\$	-32.25
176-000-575	CENTEL	Service	4462	2,983.30
100-000-499	SVC INSURANCE FUND	Deposit correction	4463	68.37
110-814-513.02	FREEPORT MEMORIAL HOSPITAL	HEA 184E and 284E	4464	337.50
100-000-499	SVC RESTRICTED PURPOSES FUND	Duplicate payment- #387 Fringe Ben.- 1164.84		
192-000-521	x x x x	x x - 563.49	4465	1,728.33
	SVC PAYROLL FUND	12-31-84 Payroll	4466	161,705.19
176-000-575	CENTEL	Advertising	4467	10.75
192-000-544.02	POSTMASTER	Tuition mailing	4468	271.20
	DIXON NATIONAL BANK	Loan repayment-W.Cash	4469	180,000.00
192-000-544.02	POSTMASTER	Grade mailing	4470	672.40
176-000-575	CENTEL	Service	4471	2,907.19
	SVC PAYROLL FUND	1-15-85 Payroll	4472	116,470.04
110-711-541.02	CAROLINA FREIGHT CARRIERS	Freight charges	4473	235.51
110-813-541.02	MICHELLE NELSON	½ Certification fee	4474	250.00
				\$467,607.53

0.300.541.02	ACE HARDWARE	SUPPLIES	4475	7.12
0.712.550.00	JAN AHLING	TRAVEL		67.00
0.810.547.00	AMBOY NEWS	PUB INFO	4,477	56.00
0.418.541.02	AMERICAN BAR ASSN	SUPPLIES	4,478	435.00
0.711.541.02	AMERICAN SOC OF CLINICAL PATHOL	SUPPLIES	4,479	24.00
0.512.541.02	AUGSBURG PUBL HOUSE	SUPPLIES	4,480	26.28
0.715.541.02	BSN CORP	SUPPLIES	4,481	19.62
0.000.545.00	BAKER & TAYLOR	BOOKS	4,482	932.09
0.000.545.00	BAKER & TAYLOR	BOOKS	4,483	1,501.55
0.810.547.00	NORMA L BARNES	PUB INFO	4,484	104.00
0.300.541.02	BENNET WELDING SUPPLY	SUPPLIES	4,485	34.60
0.200.550.00	FLORENCE BERTSCH	TRAVEL	4,486	23.00
0.800.550.00	THOMAS BREED	TRAVEL	4,487	7.50
0.200.534.00	BURROUGHS CORP	MAINT AGRMT	4,488	120.50
0.811.550.00	WILLIAM BYAR	TRAVEL	4,489	102.00
0.200.585.01	C.C.I.	EQUIPMENT	4,490	4,400.00
0.200.547.00	CAMBRIDGE CHRONICLE	LEGAL AD	4,491	22.50
0.810.547.00	CARROL COUNTY REVIEW	PUB INFO	4,492	216.00
0.600.575.00	CENTEL	SERVICE	4,493	265.89
0.600.575.00	CENTEL	ADV CHARGE	4,494	10.75
0.100.534.00	CENTRAL NATIONAL BANK	SERVICES	4,495	40.56
0.100.556.00	CLAYTONS FLORAL SHOP	FLOWERS	4,496	16.00
0.812.550.00	JEAN L COGDALL	TRAVEL	4,497	15.60

2,000.585.01	COMPUTERS AND MORE	EQUIPMENT	4,498	313.00
0.300.541.02	CONTROL DATA CORP	SUPPLIES	4,499	41.39
0.812.541.01	COUNCIL OF STATE PLANNING	AGENCIES	4,500	7.95
0.300.541.02	CRESCENT ELECTRIC SUPPLY	SUPPLIES	4,501	398.23
8,000.554.00	CROWN PRINTING	SUPPLIES	4,502	420.00
0.810.547.00	THE DAILY GAZETTE	PUB INFO	662.05	
0.813.514.02	X X	ADS	59.40	
2,000.554.00	X X	64.00	4,503	785.45
2,000.550.00	JAMES A DICKINSON	TRAVEL	4,504	118.84
0.810.547.00	DIXON EVENING TELEGRAPH	PUB INFO	5734.92	
0.813.541.02	Z Z	ADS	10.00	
2,000.544.02	X X	POSTAGE	1372.37	
2,000.547.00	X X	ADS	14.70	
2,000.554.00	X X	30.90	4,505	7,162.89
0.300.541.02	DIXON GARAGE SUPPLY	SUPPLIES	4,506	19.88
0.300.541.02	DO ALL ROCKFORD CO	SUPPLIES	4,507	85.77
2,000.585.00	JNO V DOEHREN CO	EQUIPMENT	4,508	875.70
0.810.547.00	DOTY STUDIO	PUB INFO	4,509	92.50
0.000.545.00	E P DUTTON INC	BOOK	4,510	8.35
0.810.547.00	DYNAMIC GRAPHICS INC	PUB INFO	4,511	121.50
0.810.547.00	THE ECHO	PUB INFO	4,512	55.50
0.300.541.02	ELECTRONIC NEWS	SUPPLIES	4,513	18.00
2,300.541.02	FOTO KRAFTERS	SUPPLIES	4,514	82.00
0.300.541.02	FORDHAM RADIO INC	SUPPLIES	4,515	298.55
0.100.541.02	FOX RESEARCH INC	SUPPLIES	4,516	86.00
0.810.547.00	FULTON PRESS INC	PUB INFO	4,517	64.80
1,000.550.00	HAL GARNER	TRAVEL	173.53	
1,000.559.00	X X	OTHER EXP	300.00	473.53
0.810.547.00	GATEWAY BROADCASTING CORP	PUB INFO	4,518	
0.810.550.00	RALPH GELANDER	TRAVEL	4,519	70.00
0.711.541.02	GIBCO LABORATORIES	SUPPLIES	4,520	34.60
0.711.541.02	GIBCO LABORATORIES	SUPPLIES	4,521	29.33
2,000.585.01	GLOBAL EQUIP CO	EQUIPMENT	4,522	805.1
0.300.541.02	GRAYMARK INTERNATIONAL	SUPPLIES	4,523	1.223.60
0.814.550.00	CAROL HAIN	TRAVEL	4,524	44.60
0.813.541.02	HAMMOND INC	SUPPLIES	4,525	20.00
3,200.541.01	HASKELLS	SUPPLIES	4,526	53.21
0.300.534.00	HEATH CO	SUPPLIES	4,527	409.36
0.000.541.03	HECKMAN BINDERY INC	SUPPLIES	4,528	139.74
0.100.541.02	HELDREF PUBLICATIONS	SUPPLIES	4,529	90.25
0.813.550.00	RICHARD HOLTAM	TRAVEL	4,530	30.00
1,000.534.00	HONEYWELL INC	SERVICE	4,531	69.60
0.810.541.01	HONORS COUNCIL OF THE ILL REG	MEMBERSHIP	4,532	4,509.72
1,000.534.00	HOYLE ROAD EQUIPMENT CO	SERVICE	4,533	35.00
0.800.530.08	MICHAEL AUSTAN	TRAVEL	4,534	265.97
0.800.537.00	I B M	SERVICE	4,535	7.50
0.200.537.00	X X	267.38		
0.5,000.562.00	X X	454.87		
2,000.546.00	ICCTA	EQUIP RENTAL	226.50	948.75
7,600.0575.00	ILL BELL TELEPHONE CO	BUES	4,536	1,644.18
1,0.812.541.01	P C MAGAZINE	SERVICE	4,537	212.91
1,0.316.541.02	INTERNATIONAL FILM BUREAU	SUBSCR	4,538	17.49
		SUPPLIES	4,539	
			4,540	11.96

Q 715.541.02	K MART	SUPPLIES	4,541	49.97
Q 300.541.02	KENT MOORE TOOL GROUP	SUPPLIES	10.36	
2 200.585.01	X X	EQUIP	780.12	790.48-
2 200.585.01	KIENE DIESEL INC	EQUIPMENT	4,542	181.44
1 000.550.00	THE KROGER CO	MEETINGS	4,543	83.9-
2 200.550.00	CAROL LINTON	TRAVEL	4,544	11.32
8 000.541.01	LUSTRO INC	SUPPLIES	4,545	
Q 200.541.02	MCCORMICKS FLORAL SHOP	FLOWERS	4,546	30.00
8 000.550.00	RONALD MARLIER	TRAVEL	4,547	90.83
2 200.529.00	ROBERT MATTER	REIMB 3 HRS	4,548	8.20
1 000.534.00	DAVID MAYES	SEWAGE TESTING	4,549	175.32
Q 300.541.02	MEANS SERVICES	SUPPLIES	4,550	190.00
Q 300.541.02	MIDWEST EDUSYSTEMS INC	SUPPLIES	4,551	15.19-
Q 712534.00	MIDWEST HOME HEALTHCARE	REPAIRS	4,552	61.34
Q 713534.00	X X X	10.38	4,553	20.76
1 000.534.00	MONTGOMERY ELEVATOR CO	SERVICE	4,554	469.96-
2 000.534.00	MUELLER A V	SERVICE	4,555	86.00-
1 0800.542.00	MULTIGRAPHICS	SUPPLIES	4,556	220.11
5 000.562.00	N C R CORP	EQUIP RENTAL	4,557	8845.33
5 000.541.01	NCR CORP	SUPPLIES	4,558	105.03
5 000.534.00	NATIONAL COMPUTER SYSTEMS	MAINT CONTR	4,559	193.00
5 000.541.01	NATIONAL DATA PRODUCTS	SUPPLIES	4,560	212.85
0 000.534.00	NATIONWIDE ENGINEERING	SERVICE	4,561	140.00
0 000.545.00	NICKELODEON RECORDS & TAPES	RECORDS	4,562	47.32
0 2000.546.00	NORTH CENTRAL ASSN	EVALUATION FEE	4,563	4,350.00-
7 6000.571.00	NORTHERN ILL GAS CO	SERVICE	4,564	114.26.00-
7 6000.571.00	NORTHERN ILL GAS CO	SERVICE	4,565	129.86
1 0500.541.02	NORTHERN ILL UNIVERSITY	SUPPLIES	4,566	15.05
1 0812550.00	CHARLES OSTER	TRAVEL	4,567	14.00
1 0812550.00	CHARLES PATERSON	TRAVEL	4,568	44.80
2 000.550.00	DUANE PAULSEN	TRAVEL	4,569	5.00
1 0810547.00	PERSPECTO MAP CO	CAMPUS MAPS	4,570	980.68
2 0000.545.00	PRENTICE HALL INC	BOOKS	4,571	119.83
2 0000.544.01	PORTERS CAMERA STORE	SUPPLIES	4,572	345.91
1 0300.541.02	PRAKKEN PUBLICATIONS	SUPPLIES	4,573	11.92
1 0512534.00	QUICK VAN LINES	MOVING PIANOS	4,574	70.00
1 0100.541.02	RADIO RANCH INC	SUPPLIES	4,575	63.80
1 0300.541.02	RADIO SHACK	SUPPLIES	4,576	167.46
7 1000.534.00	RICKS TIRE & APPLIANCE	REPAIRS	4,577	6.00
1 0810547.00	ROCHELLE NEWSPAPERS	PUB INFO	4,578	100.80
7 1000.534.00	ROCK VALLEY DISPOSAL	SERVICE	4,579	129.00
1 0100.541.02	SVC BOOKSTORE	SUPPLIES	17.15	
1 0300.541.02	X X	3.70		
1 0316541.02	X X	56.09		
1 0400.541.02	X X	50.29		
1 0418541.02	X X	3.43		
1 0500.541.02	X X	9.27		
1 0511541.02	X X	32.64		
0 512541.02	X X	1.37		
1 0600.541.02	X X	26.30		
1 0713541.02	X X	2.10		
1 0714513.02	X X	2.62		
1 0715541.02	X X	16.78		

CONTINUED-----

0.716.541.02	SVC BOOKSTORE (CONT'D)	SUPPLIES	14.41
0.800.541.02	X X	14.34	
0.812.541.01	X X	2.54	
0.813.541.02	X X	226.80)	
		24.28)	
0.815.541.02	X X	2.74	
0.816.541.01	X X	23.42	
0.000.544.01	X X	10.95	
1.000.541.01	X X	13.28	
3.000.541.01	X X	35.13	
4.000.541.01	X X	4.82	
4.400.541.01	X X	16.71	
4.500.541.01	X X	1.95	
4.600.541.02	X X	4.26	4.580 617.37
0.812.541.01	SBM EQUIP CENTER	SUPPLIES	19.12
3.800.541.01	X X	135.74	
3.200.541.01	X X	475.64	4.581 630.50
4.071.6541.02	SAMS CLEANERS & LAUNDRY	SUPPLIES	4.582 10.00
3.1.000.556.00	SERVOMATION CORP	POTLUCK	115.00
3.1.000.550.00	X X	BOARD MEETINGS	43.00 4.583 158.00
3.6.000.550.00	KAREN SHAPTON	TRAVEL	4.584 215.00
3.7.14.550.00	STANLEY SHIPPET	TRAVEL	4.585 110.80
3.0.300.541.02	SNAP ON TOOLS CORP	SUPPLIES	4.586 76.84
3.0.800.542.00	GLENN SPUTRE	SUPPLIES	4.587 13.80
3.0.810.547.00	STERLING CAMERA CENTER	PUB INFO	4.588 72.39
4.0.300.541.02	STERLING CHRYSLER PLYMOUTH	SUPPLIES	4.589 2.40
4.0.310.538.00	STERLING SCHOOL OF BEAUTY	COSMETOLOGY	4.590 5.4 17.28
3.8.000.550.00	ARDELLA STOUT	TRAVEL	4.591 12.00
3.2.000.585.01	SUN ELECTRIC CORP	EQUIPMENT	4.592 367.50
3.1.0.813.541.02	SURREY PRESS	SUPPLIES	4.593 12.95
3.2.000.585.00	TIF INSTRUMENTS SALES INC	EQUIPMENT	4.594 92.22
3.1.0.810.547.00	TRI COUNTY PRESS	PUB INFO	53.97
3.2.000.547.00	X X	30.00	4.595 83.97
3.1.0.712.541.02	TRI MED SURGICAL	SUPPLIES	4.596 36.72
3.7.1.000.534.00	JOE TULLYS AUTO REPAIR	REPAIRS	4.597 95.26
3.1.0.100.541.02	UARCO	SUPPLIES	4.598 89.67
3.1.0.316.541.02	UNIV OF ILLINOIS	SUPPLIES	108.90
3.1.0.400.541.02	X X	15.50	
3.1.0.500.541.02	X X	17.75	
3.1.0.600.541.02	X X	19.00	4.599 161.15
3.1.0.400.541.02	UNIV OF MICHIGAN	SUPPLIES	4.600 21.03
3.2.0.000.544.01	VIDEO MIDWEST	SUPPLIES	4.601 64.04
3.9.5.000.541.01	VISIBLE COMPUTER SUPPLY	SUPPLIES	4.602 38.57
3.1.0.810.547.00	W I X N	PUB INFO	4.603 306.80
3.1.0.810.547.00	W J V M	PUB INFO	4.604 150.00
3.1.0.810.547.00	W S D R INC	PUB INFO	4.605 162.00
3.1.0.810.547.00	W. N. S PUBLICATIONS	PUB INFO	4.606 96.00
3.1.0.812.550.00	EUGENE WAGNER	TRAVEL	4.607 55.80
3.1.0.000.535.00	WARD MURRAY PACE & JOHNSON	SERVICES	4.608 1.056.75
3.1.0.714.541.02	WAYNE INC	SUPPLIES	4.609 309.14

0 000.545.00	WEST PUBL CO	BOOKS	4,610	1 36.50-
0 715.541.02	WESTWOOD SPORTS CENTER	SUPPLIES	4,611	3.45
0 512.534.00	ROBERT C WHIPPLE	PIANO TUNING	4,612	25.00
0 117.534.00	WHITESIDE AREA VOC CENTER	2 STUDENTS	4,613	426.00
8 000.550.00	DONNA WILCOX	TRAVEL	4,614	7.50
2 000.541.01	WRITING SALES INC	SUPPLIES	4,615	349.56
2 000.541.01	XEROX CORP	SUPPLIES	4,616	403.56
2 000.550.00	ROBERT EDISON	TRAVEL	4,617	219.58
2 000.521.00	SVC IMPREST FUND	MISC EXPENSES	4,618	1.140.48
0 711.541.02	PRUDENTIAL	FEB PREMIUM	4,619	19,103.16
	BENNETT WELDING SUPPLY	ADDTL TO CK #4485	4,620	<u>27.82</u>

TOTAL BILLS	\$92,049.68
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CKS. #4462 - 4474 and void #4441	<u>467,607.53</u>
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TOTAL EDUCATIONAL FUND FOR JANUARY	\$559,657.21
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INSURANCE FUND

1292-000-531	LINDGREN, CALLIHAN VAN OSDOL & CO. LTD.	Audit-	117	\$ 1,000.00
		Indochines Grt.		
1292-000-523	SVC RESTRICTED PURPOSES FUND	Dup.	Deposit - 12.12	
1292-000-526	x x x x	x x	56.25 118	<u>68.37</u>
	TOTAL INSURANCE FUND FOR DECEMBER			\$ 1,068.37

BUILDING FUND

0.000541.04	ACE HARDWARE	SUPPLIES	4 14	9.48
0.000541.04	FRED BOESE SALES STORE	SUPPLIES	4 15	6.99
0.000541.04	COAST TO COAST	SUPPLIES	4 16	6.64
6.000573.00	COMMONWEALTH EDISON	SERVICE	4 17	32,872.04
0.000541.04	CRESCENT ELECTRIC	SUPPLIES	4 18	457.18
0.000541.04	FORSTER IMPLEMENT CO	SUPPLIES	4 19	20.66
0.000550.00	GLADYS GUNTLE	TRAVEL	4 20	5.60
0.000541.04	KRADLES	SUPPLIES	4 21	50.58
0.000541.04	LEE F S INC	SUPPLIES	4 22	533.16
0.000541.04	MORGAN SERVICES	SUPPLIES	4 23	98.28
0.000541.04	OIL HEAT PARTS	SUPPLIES	4 24	81.97
0.000541.04	NEW HOLLAND ROCK FALLS	SUPPLIES	4 25	5.55
0.000541.04	SVC BOOKSTORE	SUPPLIES	4 26	.84
0.000541.04	SVC EDUCATION FUND	SUPPLIES	4 27	217.30
0.000541.04	STERLING CAMERA CENTER	SUPPLIES	4 28	5.55
0.000541.04	STONER HARDWARE	SUPPLIES	4 29	3.08
0.000541.04	VICS TOOL GRINDING SHOP	SUPPLIES	4 30	9.00
0.000550.00	NORMAN WELCH	TRAVEL	4 31	83.50
0.000541.04	WESTINGHOUSE ELEC SUPPLY	SUPPLIES	4 32	52.92
2.000561.00	WESTWOOD SPORTS CENTER	RENTAL	4 33	240.00
0.000541.04	WOODS BROS	SUPPLIES	4 34	13.03
0.000541.04	SVC PETTY CASH	SUPPLIES	4 35	5.81

TOTAL BUILDING FUND FOR JANUARY

34,779.16

IMPREST FUND

176-000-575	Kay Fisher	Phone calls	7006	\$ 39.07
192-000-544.02	United Parcel Service	Service	7007	56.98
192-000-544.02	Postmaster	Bus. Reply acct.	7008	75.00
192-000-544.02	Postmaster	Permit fee	7009	40.00
192-000-544.02	Postmaster	Bulk Mailing fee	7010	40.00
110-811-550	Michael Seguin	Meeting	7011	15.00
110-812-550	Eugene Wagner	Meeting	7012	9.12
110-813-550	Susan Dixon	Meeting	7013	6.21
192-000-544.02	United Parcel Service	Service	7014	23.23
110-711-550	Peggy White	Meeting	7015	19.65
110-600-541.02	Committee on Chemistry in the 2-yr. College	Membership	7016	25.00
138-000-550	Joan Kerber	Open-House	7017	34.94
110-410-534	Chris Breed	Honorarium	7018	20.00
110-410-534	Charles L. Lee	Honorarium	7019	30.00
110-410-534	Donald Stachowiak	Honorarium	7020	30.00
110-410-534	Conni HOlder	Honorarium	7021	60.00
110-410-534	Dr. John Strom	Honorarium	7022	95.00
110-410-534	James Pepper	Honorarium	7023	10.00
110-410-534	Dr. Thomas Vinje	Honorarium	7024	60.00
110-410-534	Kim J. Groharing	Honorarium	7025	70.00
110-410-534	Patricia Stachowiak	Honorarium	7026	30.00
110-410-534	Dr. Mark Styczynski	Honorarium	7027	30.00
110-410-534	Randall Barnhart	Honorarium	7028	30.00
110-410-534	Mark Zumdahl	Honorarium	7029	30.00
110-410-534	Edward M. Hart Jr.	Honorarium	7030	30.00
192-000-544.02	United Parcel Service	Service	7031	14.71
176-000-575	Kay Fisher	Phone calls	7032	39.88
138-000-549	C.J. McNinch	Honorarium	7033	25.00
138-000-549	Neil Cooperrider	Honorarium	7034	50.00
138-000-549	Maureen Nichols	Honorarium	7035	25.00
192-000-544.02	United Parcel Service	Service	7036	3.00
192-000-544.02	United Parcel Service	Service	7037	36.28
192-000-544.02	United Parcel Service	Service	7038	32.41
195-000-541.01	League for Innovation in the Comm. Coll.	Supplies	7039	5.00
				1,140.48

Balance in fund - 1883.52

Disbursements - 1140.48

Total in fund - 3024.00

SAUK VALLEY COLLEGE

APPROVED BY

Lay Fisher

PRESIDENT

David W. Pendigoe

SECRETARY

DATE 1/28/85

TREASURER'S REPORT

EDUCATION FUND

Balance on Hand November 30, 1984 \$ 163,028.87

Receipts:

Investments	110,000.00
1983 Taxes	3,767.34
Pers. Prop. Tax Replacement	6,737.38
Federal Work Study	7,249.20
Fall Tuition	200,000.00
Graduation Fees	70.00
Transcript Fees	63.00
Interest on Investments	9,343.15
Other Revenue	16,291.43
Expenditure Credits	<u>5,791.69</u>
	<u>359,313.19</u>

Total Available \$ 522,342.06

Disbursements:

Expenses for December	<u>338,764.66</u>
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Balance on Hand December 31, 1984 \$ 183,577.40

BUILDING FUND

Balance on Hand November 30, 1984 \$ 34,058.04

Receipts:

1983 Taxes	941.81
Pers. Prop. Tax Replacement	1,684.34
Misc. Revenue	300.00
Expenditure Credits	<u>55.55</u>
	<u>2,981.70</u>

Total Available \$ 37,039.74

Disbursements:

Expenses for December	<u>1,271.78</u>
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Balance on Hand December 31, 1984 \$ 35,767.96

SITE AND CONSTRUCTION FUND

Balance on Hand November 30, 1984 \$ 57,614.74

Receipts: -0-

Disbursements: -0-

Balance on Hand December 31, 1984 \$ 57,614.74

BOND AND INTEREST #1

Balance on Hand November 30, 1984 \$ 446,740.73

Receipts:

1983 Taxes	960.69
Interest on Investments	<u>1,257.55</u>
	<u>2,218.24</u>

Total Available \$ 448,958.97

Disbursements:

Investments	146,000.00
Bond Principal	250,000.00
Bond Interest	9,250.00
Service Charges	<u>130.00</u>
	<u>405,380.00</u>

Balance on Hand December 31, 1984 \$ 43,578.97

BOND AND INTEREST #4

Balance on Hand November 30, 1984 \$ 26,204.62

Receipts:

Interest on Investments	<u>183.06</u>
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Total Available \$ 26,387.68

Disbursements:

Balance on Hand December 31, 1984 \$ 26,387.68

WORKING CASH FUND

Balance on Hand November 30, 1984 \$ 8,861.03

Receipts:

-0-

Disbursements:

-0-

Balance on Hand December 31, 1984 \$ 8,861.03

INSURANCE FUND

Balance on Hand November 30, 1984	\$ 99,926.77
<u>Receipts:</u>	
1983 Taxes	285.69
Investment Income	680.07
Expenditure Credits	<u>1,262.33</u>
	2,228.09
Total Available	\$ 102,154.86
<u>Disbursements:</u>	
Expense for December	<u>12,500.00</u>
Balance on Hand December 31, 1984	\$ <u>89,654.86</u>

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FUNDS INVESTED

Central National Bank	S & C and Working	Cash	Variable	\$ 748,975.15
Farmers National Bank	S & C	10.75	4-19-85	112,460.19
Dixon National Bank	S & C	9.25	5-27-85	306,087.08
Farmers National Bank	S & C	11.25	2-18-85	105,000.00
First National Bank	S & C	9.81	4-2-85	75,000.00
First National Bank	S & C	10.70	3-5-85	111,074.15
Rock Falls National Bank	B & I #1	11.12	1-2-85	260,000.00
Rock Falls National Bank	B & I #1	9.25	5-30-85	146,000.00
Dixon National	Educational	10.75	12-29-84	407,145.52
Rock Falls National Bank	Educational	Variable		<u>1,264,000.00</u>
	Total Invested			\$3,535,742.09

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 12/31/84

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$5,869.70
Notes Receivable	1,985.61
	<u>\$7,855.31</u>

LIABILITIES & NET WORTH:

Fund Equity	\$8,108.68
Net Loss	<u>(253.37)</u>
	<u>\$7,855.31</u>

P R O F I T A N D L O S S

INCOME:

Interest Income	\$162.01
Bad Debts Repaid	227.00
Contribution Income	<u>75.00</u>
	\$464.01

EXPENSES:

Bad Debts	\$717.38
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<u>NET LOSS</u>	<u>(\$253.37)</u>
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SAUK VALLEY COLLEGE

E.O.G. WORKSTUDY FUNDS

Period Ending December 31, 1984

B A L A N C E S H E E T

Cash on Hand	\$ 2,812.70
Workstudy Awards Receivable from Fed. Gov. 1984-85	71,808.58
Workstudy Awards Capital 1984-85	\$170,658.00
Workstudy Awards Paid 1984-85.	84,489.13
E.O.G. Awards Receivable from Fed. Gov. 1984-85.	39,248.00
Initial E.O.G. Awards Capital 1984-85.	33,292.00
Initial E.O.G. Awards Paid 1984-85	11,211.50
Renewal E.O.G. Awards Capital 1984-85.	27,049.00
Renewal E.O.G. Awards Paid 1984-85	8,912.50
PELL Grant Awards Receivable from Fed. Gov. 1984-85.	125,970.00
PELL Grant Awards Capital 1984-85.	367,970.00
PELL Grant Awards Paid 1984-85	243,973.42
Inactive Federal Grants.	<u>10,543.17</u>
	<u>\$598,969.00</u>
	<u>\$598,969.00</u>

SAUK VALLEY COLLEGE BOOKSTORE

Period Ending 12-31-84

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$ 68,008.75
Petty Cash	800.00
Investments	63,414.07
Accounts Receivable - Educational Fund	227.73
Inventory 6-30-84	118,150.05
	<u>\$250,600.60</u>

LIABILITIES & NET WORTH:

Accounts Payable - Student Activity Fund	\$ 486.00
Fund Equity	\$268,150.13
Net Loss	<u>(18,035.53)</u>
	<u>250,114.60</u>
	<u>\$250,600.60</u>

P R O F I T A N D L O S S

INCOME:

Textbook Sales	\$122,159.56
Supply Sales	13,913.30
Miscellaneous Sales	9,013.01
Paperback Sales	4,061.16
Used Book Sales	10,403.14
Sales Tax Collected	9,213.95
Other Income	234.51
Investment Income	<u>3,414.07</u>
	\$172,412.70

EXPENSES:

Textbooks Purchased	\$130,555.37
Supplies Purchased	10,492.84
Miscellaneous Purchases	8,595.41
Paperback Purchases	1,981.68
Used Book Purchases	7,367.55
Sales Tax Paid	10,102.37
Salaries & Wages	15,145.64
Transportation Charges	3,113.27
Supply Expenses	2,009.00
Equipment	-0-
Travel	344.46
Telephone	71.19
Dues & Subscriptions	-0-
Other Expense	761.70
Over & Under	(11.24)
Bad Debts	<u>(81.01)</u>
	<u>190,448.23</u>

NET LOSS on a cash basis without regard to inventory or
accounts payable

SAUK VALLEY COLLEGE

RESTRICTED PURPOSES FUND

December 31, 1984

Balance on Hand - December 1, 1984	\$513,315.11
December Receipts	132,982.96
Void Check #1368 - issued 4/9/84	5.00
Void Check #2141 - issued 6/19/84	100.00
Cash Over - December 6, 1984 deposit	.05
Cash Over - December 14, 1984 deposit	.01
Cash Over - December 21, 1984 deposit	.04
Cash Under - December 19, 1984 deposit	(.09)
TOTAL FUNDS AVAILABLE DURING DECEMBER	\$646,403.08
Cash Disbursements	(281,666.51)
Balance on Hand - December 31, 1984	<u>\$364,736.57</u>

STATEMENT OF INCOME & EXPENSE

STUDENT ACTIVITY FUND

ACTIVITIES

Comprehensive Fee Income	\$ 5,409.36
Athletic Income	159.00
Drama Income	
Student Activity Income	545.00
Student Newspaper Income	
Film Income	
Cash Over & Under	(76.66)
Other Income - Student Activity Only	900.46
	<u>\$ 6,937.16</u>

	<u>BUDGET</u>	<u>EXPENSE</u>
Athletic Expense	\$17,575.	\$8,722.62
Cheerleader & Pom Pon Squad	850.	412.41
Speech Activities & Readers Theatre	1,000.	26.10
Drama Expense	1,000.	14.80
Music Expense	3,900.	1,127.31
Student Activity Expense/Cultural-Social	14,980.	4,683.23
Student Newspaper Expense	1,000.	-0-
Student Senate Expense	2,800.	1,394.22
Womens Intercollegiate Expense	12,445.	5,879.51
Intramurals - Coed	50.	-0-
SVC Clubs	500.	-0-
Film Commission	800.	-0-
Contingency Expense/Equipment	-0-	-0-
Contingencies/Non-Budgeted	200.	-0-
	<u>\$57,100.</u>	TOTAL EXPENSE <u>\$22,260.20</u>

Excess of Expenditures Over Revenue, as of December 31, 1984

\$15,323.04

RESTRICTED PURPOSES FUND
STATEMENT OF ASSETS & LIABILITIES

ASSETS	REVOLVING AGENCY FUND LIABILITIES	AMOUNT
Cash in Bank	\$364,736.57	
Petty Cash	360.00	
Accounts Rec.	200,859.98	
Investments	100,000.00	
	Due Educational Fund	\$ 1,334.79
	Due Building Fund	1,353.10
	Due Student Loan Fund	508.54
	Due Bookstore	4,069.25
	Out of District Fees	599.06
	Student Tuition	291,150.00
	Lab Fees	19,664.70
	Tuition Refunds	(24,996.20)
	Lab Fees Refunds	<u>(1,104.50)</u>
		\$292,578.74
<u>RESTRICTED AGENCY FUND LIABILITIES</u>		
	Child Care Operations	\$1,527.39
	Parking	4,403.81
	Recreation Room Fund	12,854.74
	Student Locker Fund	670.90
	Land Lab	8,741.24
	Community Services	2,089.46
	Photography Supplies	24.86
	Collegiate Choir	474.18
	LPN Supplies	540.75
	LRC Contributions	864.71
	JTPA - CAED Grant	(654.73)
	Nursing Uniforms	-0-
	Indochinese Grant - FY 85	1,176.52
	Indochinese Sewing	(4,220.55)
	HITS Grant	776.45
	1984-85 Disadvantaged Grant	11,985.86
	JTPA Grant - Classroom Trng.	(17,121.86)
	Truck Farming	17.89
	Disadvantaged & Handicapped Gt.	(6,990.36)
	DAVTE Quality Assistance Gt.	(1,992.17)
	Econ. Dev. Gt. II	8,228.81
	Humanities Grant	90.85
	Miscellaneous Account	-0-
	Econ. Dev. Gt. Income FY 85	26,058.96
	Econ. Dev. Gt. Expense FY 85	(23,349.34)
	Student Clubs	3,683.79
	Adult Learning Book Chges.	2,356.34
	SVC Foundation	(7.58)
	Community Theatre	48.40
	College Van	1,309.11
	Friends of SVC	(1,758.25)
	V.I.P. & Career Planning Prog.	839.59
	Student Serv./Spec. Proj.	120,017.21
	DCC/Income - FY 84	273.00
	DCC/Income - FY 85	267,133.20
	DCC/Expenses - FY 85	(42,546.72)
	Vocational Exploration Prog.	86.23
	Project Careers - FY 85	<u>(6,529.70)</u>
		\$371,102.99
<u>FUND EQUITY</u>		
	July 1, 1984	\$17,597.86
	Excess of Expenditures over Revenue, as of December 31, 1984	<u>(15,323.04)</u>
		• \$ 2,274.82
TOTAL ASSETS	<u>\$665,956.55</u>	TOTAL LIABILITIES & NET WORTH
		<u>\$665,956.55</u>

SAUK VALLEY COLLEGE

BUDGET REPORT

JANUARY 31, 1985

EDUCATIONAL FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF BUSINESS SALARIES	70.620.61	70.620.61	55,338.50	15,282.11	157,341.00	86,720.39	86,720.39
DIV OF BUS FED WORK STUDY	2,997.35	2,997.35	2,667.40	329.95	6,700.00	3,702.65	3,702.65
DIV OF BUS CONTR SERV	9,284.11	9,284.11	9,284.11	.00	11,045.00	1,760.89	1,760.89
DIV OF BUS SUPPLIES	4,534.37	4,534.37	3,948.75	585.62	8,575.00	4,040.63	4,040.63
DIV OF BUS CONF & MEETINGS	243.46	243.46	243.46	.00		243.46 CR	243.46 CR
FOOD SERV CONTR SERV		.00		.00	200.00	200.00	200.00
FOOD SERV SUPPLIES	570.20	570.20	143.60	426.60	425.00	145.20 CR	145.20 CR
FOOD SERV CONF & MEETINGS		.00		.00	125.00	125.00	125.00
DIV OF AGRIC SUPPLIES	185.57	185.57	94.74	90.83	400.00	214.43	214.43
DIV OF INDUS ED SALARIES	58,709.16	58,709.16	45,662.68	13,046.48	139,579.00	80,869.84	80,869.84
DIV OF INDUS ED FED WORK STUDY	1,579.52	1,579.52	1,164.12	415.40	5,479.00	3,899.48	3,899.48
DIV OF INDUS ED CONTR SERV	853.13	853.13	713.39	139.74	7,950.00	7,096.87	7,096.87
DIV OF INDUS ED SUPPLIES	5,650.33	5,650.33	4,158.19	1,492.14	14,190.00	8,539.67	8,539.67
DIV OF INDUS ED CONF & MEETINGS	125.35	125.35	125.35	.00		125.35 CR	125.35 CR
COSMETOLOGY CONTR SERV	16,621.20	16,621.20	11,203.92	5,417.28	54,000.00	37,378.80	37,378.80
COSMETOLOGY SUPPLIES		.00		.00	100.00	100.00	100.00
COSMETOL CONF & MEETINGS		.00		.00	175.00	175.00	175.00
HUMAN SERV SUPPLIES	495.66	495.66	315.36	180.30	850.00	354.34	354.34
HUMAN SERV CONF & MEETINGS		.00		.00	150.00	150.00	150.00
DIV OF SOC SCI SALARIES	53,232.57	53,232.57	41,403.11	11,829.46	125,248.00	72,015.43	72,015.43
DIV OF SOC SCI SUPPLIES	1,657.58	1,657.58	1,422.43	235.15	3,050.00	1,392.42	1,392.42
DIV OF SOC SCI CONF & MEETINGS			20.00	20.00 CR			
E M T CONTR SERV	705.00	705.00	180.00	525.00	1,650.00	945.00	945.00
E M T SUPPLIES	84.87	84.87	84.87	.00	200.00	115.13	115.13
E M T CONF & MEETINGS		.00		.00	100.00	100.00	100.00
DIV OF CRIM JUS SALARIES	12,359.52	12,359.52	9,612.96	2,746.56	46,803.00	34,443.48	34,443.48
DIV OF CRIM JUS CONTR SERV		.00		.00	600.00	600.00	600.00
DIV OF CRIM JUS SUPPLIES	789.08	789.08	350.65	438.43	1,690.00	900.92	900.92
DIV OF CRIM JUS CONF & MEETINGS		.00		.00	525.00	525.00	525.00
LIBRARY TECH SUPPLIES		.00		.00	1,000.00	1,000.00	1,000.00
DIV OF HUMANITIES SALARIES	101,649.66	101,649.66	78,954.42	22,695.24	232,428.00	130,778.34	130,778.34
DIV OF HUMAN. CONTR SERV		.00		.00	350.00	350.00	350.00
DIV OF HUMAN. SUPPLIES	1,369.55	1,369.55	1,165.46	204.09	3,825.00	2,455.45	2,455.45
ART DEPT SALARIES	12,275.01	12,275.01	9,547.23	2,727.78	24,550.00	12,274.99	12,274.99
ART DEPT SUPPLIES	125.86	125.86	93.14	32.72	600.00	474.14	474.14
MUSIC DEPT SALARIES	18,412.56	18,412.56	14,320.88	4,091.68	49,200.00	30,687.44	30,687.44
MUSIC DEPT CONTR SERV	240.00	240.00	145.00	95.00	49,200.00	30,687.44	30,687.44

SAUK VALLEY COLLEGE

APPROVED BY

Lay Fisher

PRESIDENT

Shirley W. Mandigo

SECRETARY

DATE 1/28/95

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
MUSIC DEPT SUPPLIES	707.18	707.18	667.32	39.86	1450.00	742.82	742.82
MUSIC DEPT CONF & MEETINGS	.00		.00	.00	100.00	100.00	100.00
DIV OF MATH SCI SALARIES	81,171.54	81,171.54	63,133.42	18,038.12	180,836.00	99,664.46	99,664.46
MATH SCI FED WORK STUDY	3,083.50	3,083.50	2,649.50	434.00	6,300.00	3,216.50	3,216.50
MATH SCI CONTR SERV	.00		.00	.00	1,000.00	1,000.00	1,000.00
MATH SCI SUPPLIES	3,339.26	3,339.26	3,092.24	247.02	10,850.00	7,510.74	7,510.74
DIV OF MED LAB TECH SALARIES	22,815.34	22,815.34	18,853.78	3,961.56	47,539.00	24,723.66	24,723.66
DIV OF MED LAB TECH CONTR SERV	285.93	285.93	285.93	.00	1,500.00	1,214.07	1,214.07
DIV OF MED LAB TECH SUPPLIES	7,175.90	7,175.90	6,748.72	427.18	12,390.00	5,214.10	5,214.10
MED LAB TECH CONF & MEETINGS	186.45	186.45	166.80	19.65	820.00	633.55	633.55
DIV OF ADN SALARIES	48,643.61	48,643.61	41,478.56	7,165.05	87,507.00	38,863.39	38,863.39
ADN OFC SALARIES	5,833.20	5,833.20	4,935.78	897.42	10,769.00	4,935.80	4,935.80
ADN CONTR SERV	416.31	416.31	405.93	10.38	404.00	12.31 CR	12.31 CR
ADN SUPPLIES	873.59	873.59	782.86	90.73	4,005.00	3,131.41	3,131.41
ADN CONF & MEETINGS	235.50	235.50	168.50	67.00	800.00	564.50	564.50
DIV OF LPN SALARIES	26,789.57	26,789.57	21,767.55	5,022.02	60,264.00	33,474.43	33,474.43
DIV OF LPN CONTR SERV	286.31	286.31	275.93	10.38	250.00	36.31 CR	36.31 CR
DIV OF LPN SUPPLIES	1,031.89	1,031.89	1,015.67	16.22	3,175.00	2,143.11	2,143.11
LPN CONF & MEETINGS	75.00	75.00	75.00	.00	450.00	375.00	375.00
DIV OF RAD TECH SALARIES	14,146.05	14,146.05	11,951.55	2,194.50	26,335.00	12,188.95	12,188.95
DIV OF RAD TECH CONTR SERV	2719.99	2719.99	2,719.99	.00	30,120.00	292.01	292.01
RAD TECH SUPPLIES	709.07	709.07	358.59	350.48	26,150.00	1,905.93	1,905.93
RAD TECH CONF & MEETINGS	1,225.70	1,225.70	1,114.90	110.80	1,620.00	394.30	394.30
DIV OF PHYS ED SALARIES	16,888.50	16,888.50	13,135.50	3,753.00	45,036.00	28,147.50	28,147.50
DIV OF PHYS ED CONTR SERV	540.75	540.75	540.75	.00	1,500.00	959.25	959.25
DIV OF PHYS ED SUPPLIES	442.08	442.08	380.61	61.47	800.00	357.92	357.92
DIV OF PHYS ED CONF & MEETINGS	.00		.00	.00	300.00	300.00	300.00
DIV OF NURSING ASST CONTR SERV	.00		.00	.00	200.00	200.00	200.00
DIV OF NURSING ASST SUPPLIES	158.30	158.30	133.89	24.41	350.00	191.70	191.70
DIV OF NURSING ASST CONF & MEETINGS	.00		.00	.00	100.00	100.00	100.00
INSTR ADMIN SECR SALARIES	20,801.66	20,801.66	17,601.40	3,200.26	38,403.00	17,601.34	17,601.34
INSTR ADMIN FED WORK STUDY	5,382.47	5,382.47	4,615.36	767.11	13,000.00	7,617.53	7,617.53
WORKROOM FED WORK STUDY	2,556.03	2,556.03	2,204.28	351.75	7,250.00	4,693.97	4,693.97
WORKROOM CONTR SERV	5,272.25	5,272.25	5,272.25	.00	5,300.00	27.75	27.75
UNALLOCATED CONTR	454.55	454.55	187.17	267.38	1,800.00	1,345.45	1,345.45
FACULTY OFFICE SUPPLIES	236.49	236.49	138.50	97.99	900.00	663.51	663.51

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
INSTITU COMMITTEES	567.06	567.06	556.28	10.78	300.00	267.06 CR	267.06 CR
WORKROOM SUPPLIES	1,910.55 □	1,910.55 CR	830.69 □	1,079.86 CR	1,000.00	2,910.55	2,910.55
PUB INFO SALARIES	17,286.75	17,286.75	14,627.25	2,659.50	31,914.00	14,627.25	14,627.25
PUB INFO SECR SALARIES	942.07	942.07	839.37	102.70	2,000.00	1,057.93	1,057.93
PUB INFO SUPPLIES	26,658.62	26,658.62	17,426.91	4,231.71	73,300.00	4,664.138	4,664.138
PUB INFO CONF & MEETINGS	295.60	295.60	261.00	34.60	1,000.00	704.40	704.40
ASST DEAN ARTS & SOC SCI SALARY	17,569.50	17,569.50	14,866.50	2,703.00	32,436.00	1,486.50	14,866.50
PART TIME OVERLOAD	16,341.88	16,341.88	8,461.57	7,880.31	36,350.00	20,008.12	20,008.12
NIGHT PREMIUMS	100.00	100.00	100.00	.00	100.00 CR	100.00 CR	100.00 CR
SUMMER SALARIES	48,399.26	48,399.26	48,399.26	.00	43,000.00	5,399.26 CR	5,399.26 CR
SECR SALARIES	6,554.50	6,554.50	5,546.08	1,008.42	12,101.00	5,546.50	5,546.50
FED WORK STUDY	787.24	787.24	686.74	100.50	1,340.00	552.76	552.76
SUPPLIES	289.77	289.77	276.95	12.82	900.00	610.23	610.23
CONF & MEETINGS	277.67	277.67	140.67	137.00	1,550.00	1,272.33	1,272.33
ASST DEAN BUS & TECH SALARY	18,494.16	18,494.16	15,648.90	2,845.26	34,143.00	15,648.84	15,648.84
PART TIME OVERLOAD	29,154.75	29,154.75	15,970.00	13,184.75	96,300.00	6,714.525	6,714.525
NIGHT PREMIUMS	500.00	500.00	400.00	100.00	500.00	500.00 CR	500.00 CR
SUMMER SALARIES	42,282.68	42,282.68	42,282.68	.00	54,200.00	11,917.32	11,917.32
SECR SALARY	7,572.50	7,572.50	6,407.50	1,165.00	13,980.00	6,407.50	6,407.50
SUPPLIES	322.89	322.89	247.89	75.00	1,000.00	677.11	677.11
CONF & MEETINGS	431.97	431.97	292.65	139.32	1,900.00	1,468.03	1,468.03
ASST DEAN COMM & EXTEM SERV SALARY	17,209.14	17,209.14	14,600.98	2,608.16	31,298.00	14,088.86	14,088.86
INSTR SALARIES	45,557.14	45,557.14	33,632.14	11,925.00	100,000.00	54,442.86	54,442.86
COMM SERV COORDINATORS	3,200.00	3,200.00	2,512.50	687.50	4,000.00	800.00	800.00
SECR SALARY	3,510.97	3,510.97	3,064.05	446.92	7,878.00	4,367.03	4,367.03
FED WORK STUDY	1,182.53	1,182.53	1,016.71	165.82	2,512.00	1,329.47	1,329.47
CONTR SERV	485.00	485.00	485.00	.00	4,000.00	3,515.00	3,515.00
SUPPLIES	2,273.68	2,273.68	1,535.09	738.59	3,000.00	726.32	726.32
CONF & MEETINGS	333.61	333.61	257.80	75.81	2,000.00	1,666.39	1,666.39
DIRECTOR HEALTH & NAT SCI SALARY	14,183.43	14,183.43	11,683.43	2,500.00	30,000.00	15,816.57	15,816.57
PART TIME OVERLOAD	21,457.25	21,457.25	17,372.00	4,085.25	47,195.00	25,737.75	25,737.75
NIGHT PREMIUMS	200.00	200.00	200.00	.00	200.00	138.92 CR	138.92 CR
SUMMER SALARIES	14,746.92	14,746.92	14,746.92	.00	14,608.00	138.92 CR	138.92 CR

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
HEALTH FED WORK STUDY	2,947.96	2,947.96	2,519.16	428.80	5,360.00	2,412.04	2,412.04
CONTR SERV		.00		.00	200.00	200.00	200.00
SUPPLIES	245.92	245.92	212.70	33.22	800.00	554.08	554.08
CONF & MEETINGS	145.00	145.00	145.00	.00	1,300.00	1,155.00	1,155.00
ACADEMIC SKILLS SALARIES	20,686.68	20,686.68	16,089.64	4,597.04	48,330.00	27,643.32	27,643.32
ACADEM SKILLS FED WORK STUDY	2,534.18	2,534.18	2,200.88	333.30	6,807.00	4,272.82	4,272.82
ACADEM SKILLS CONTR SERV	12.00	12.00	12.00	.00	500.00	488.00	488.00
ACADEM SKILLS SUPPLIES	292.84	292.84	280.98	11.86	20,000.00	1,707.16	1,707.16
DEAN OF INSTR SAL ARY	21,844.29	21,844.29	18,483.63	3,360.66	40,328.00	18,483.71	18,483.71
DEAN OF INSTR SECR SALARY	8,394.75	8,394.75	7,103.25	1,291.50	15,498.00	7,103.25	7,103.25
STUDENT TUTORS	130.65	130.65	117.25	13.40	20,000.00	1,869.35	1,869.35
DEAN OF INSTR SUPPLIES	481.19	481.19	341.53	139.66	20,000.00	1,518.81	1,518.81
DEAN OF INSTR CONF & MEETINGS	206.70	206.70	206.70	.00	1,000.00	793.30	793.30
LRC PROF SALARIES	33,477.78	33,477.78	27,124.94	6,352.84	76,234.00	42,756.22	42,756.22
LRC SECR SALARIES	12,600.84	12,600.84	10,783.68	1,817.16	23,528.00	10,927.16	10,927.16
LRC FED WORK STUDY	5,729.11	5,729.11	4,825.48	903.63	12,809.00	7,079.89	7,079.89
LRC CONTR SERV	1,899.72	1,899.72	1,673.72	226.06	4,500.00	2,600.28	2,600.28
XEROX SUPPLIES	685.10	685.10	61.09	746.19	2,000.00	2685.10	2,685.10
LIBRARY SUPPLIES	7,382.87	7,382.87	7,191.62	191.25	12,040.00	4,657.13	4,657.13
A V SUPPLIES	1,108.52	1,108.52	955.12	153.40	7,350.00	6,241.48	6,241.48
BOOKS	12,946.42	12,946.42	10,301.78	2,644.64	25,000.00	12,053.58	12,053.58
LRC CONF & MEETINGS	352.28	352.28	347.28	5.00	7,260.00	373.72	373.72
ADM & REC PROF SALARIES	16,675.75	16,675.75	14,110.25	2,565.50	30,786.00	14,110.25	14,110.25
ADM & REC SECR SALARIES	26,219.90	26,219.90	22,186.06	4,033.84	48,406.00	22,186.10	22,186.10
ADM & REC FED WORK STUDY	5,575.14	5,575.14	4,860.78	714.36	10,958.00	5,382.86	5,382.86
ADM & REC CONTR SERV	1,494.54	1,494.54	1,453.98	40.56	2,225.00	730.46	730.46
ADM & REC SUPPLIES	4,991.99	4,991.99	4,943.71	48.28	6,800.00	1,808.01	1,808.01
ADM & REC CONF & MEETINGS	.00	.00	.00	.00	750.00	750.00	750.00
COUNSELING PROF SALARIES	33,371.77	33,371.77	28,027.37	5,344.40	64,133.00	30,761.23	30,761.23
COUNSELING SECR SALARIES	6,554.70	6,554.70	5,546.28	1,008.42	12,101.00	5,546.30	5,546.30
HEALTH SERV SUPPLIES	.00	.00	.00	.00	300.00	300.00	300.00
FIN AIDS PROF SALARIES	17,168.68	17,168.68	14,527.34	2,641.34	31,696.00	14,527.32	14,527.32
FIN AIDS SECR SALARIES	12,482.70	12,482.70	10,562.28	1,920.42	23,045.00	10,562.30	10,562.30
STUDENT SERV ADMIN SALARIES	20,650.12	20,650.12	17,473.04	3,177.08	38,125.00	17,474.88	17,474.88
STUDENT SERV SECR SALARIES	8,355.75	8,355.75	7,070.25	1,285.50	15,168.00	7,070.25	7,070.25
STUDENT SERV FED WORK STUDY	25,698.20	25,698.20	22,500.52	3,197.68	45,168.00	14,609.60	14,609.60

Account	Total	Expenditures	To Date	Prev. Mo.	This Mo.	Budget	Unexpended	Unencumbered
				To Date				
COACHING SALARIES	5,700.00	5,700.00	4,155.60	1,545.00	11,850.00	6,150.00	6,150.00	
STUDENT SERV CONTR SERV	655.36	655.36	655.36	.00	800.00	144.64	144.64	
STUDENT SERV SUPPLIES	5,322.75	5,322.75	4,555.26	767.49	12,800.00	7,477.25	7,477.25	
COMMENCEMENT	1,490.60	1,490.60	1,390.60	100.00	6,000.00	4,509.40	4,509.40	
STUDENT SERV CONF & MEETINGS	1,268.40	1,268.40	1,190.76	77.64	4,620.00	3,351.60	3,351.60	
STUDENT RECRUITMENT	810.05	810.05	390.05	420.00	1,500.00	689.95	689.95	
PUB SERV SALARIES		.00		.00	4,600.00	4,600.00	4,600.00	
PUB SERV CONTR SERV		.00		.00	2,800.00	2,800.00	2,800.00	
PUB SERV SUPPLIES		.00		.00	7,500.00	7,500.00	7,500.00	
SERVICE STAFF SALARIES	173,901.56	173,901.56	147,983.14	25,918.42	331,325.00	157,423.44	157,423.44	
BOYS FED WORK STUDY	26,359.37	26,359.37	22,766.62	3,592.75	82,000.00	55,640.63	55,640.63	
MATRONS FED WORK STUDY	8,093.05	8,093.05	6,901.83	1,191.22		8,093.05 CR	8,093.05 CR	
MAINT CONTR SERV	22,371.40	22,371.40	16,705.49	5,665.91	42,500.00	20,128.60	20,128.60	
SERVICE EQUIPMENT		.00		.00	17,756.00	17,756.00	17,756.00	
GAS	48,746.08	48,746.08	37,190.22	11,555.86	147,500.00	98,753.92	98,753.92	
TELEPHONE	18,004.65	18,004.65	11,896.28	6,108.37	31,000.00	12,995.35	12,995.35	
PRES OFC ADMIN SALARY	29,676.79	29,676.79	25,111.13	4,565.66	54,788.00	25,111.21	25,111.21	
PRES OFC SECR SALARY	9,611.91	9,611.91	8,133.15	1,478.76	17,745.00	8,133.09	8,133.09	
PRES OFC FED WORK STUDY	1,969.77	1,969.77	1,748.67	221.10	3,484.00	1,514.23	1,514.23	
PRES OFC CONTR SERV	150.00	150.00	150.00	.00	1,000.00	850.00	850.00	
PRES OFC SUPPLIES	1,104.13	1,104.13	973.56	130.57	25,000.00	1,395.87	1,395.87	
PRES OFC CONF & MEETINGS	1,153.61	1,153.61	971.69	181.92	2,500.00	1,346.39	1,346.39	
SPECIAL AFFAIRS	871.90	871.90	740.90	131.00	2,500.00	1,628.10	1,628.10	
OTHER EXP-PRESIDENT	3,132.50	3,132.50	2,832.50	300.00	5,000.00	1,867.50	1,867.50	
BUS OFC ADMIN SALARIES	24,336.52	24,336.52	20,592.44	3,744.08	44,929.00	20,592.48	20,592.48	
BUS OFC PROF SALARIES	9,222.63	9,222.63	7,827.79	1,394.84	16,738.00	7,515.37	7,515.37	
BUS OFC SECR SALARIES	3,736.194	3,736.194	31,613.94	5,748.00	68,976.00	31,614.06	31,614.06	
BUS OFC CONTR SERV	5,548.47	5,548.47	5,427.97	120.50	5,500.00	484.7 CR	484.7 CR	
BUS OFC SUPPLIES	3,028.41 CR	3,028.41 CR	3,252.80 CR	224.39	7,500.00	1,052.841	1,052.841	
BUS OFC CONF & MEETINGS	988.16	988.16	615.42	372.74	2,550.00	1,561.84	1,561.84	
LEGAL CONTR	5,866.40	5,866.40	4,809.65	1,056.75	10,000.00	4,133.60	4,133.60	
OTHER BOARD SUPPLIES	392.96	392.96	243.06	149.90	2,000.00	1,607.04	1,607.04	
BOARD CONF & MEETINGS	1,266.21	1,266.21	1,223.21	43.00	3,000.00	1,733.79	1,733.79	
INSTITU SECR SALARIES	6,706.55	6,706.55	5,682.71	1,023.84	12,286.00	5,579.45	5,579.45	
SWITCHBOARD FED WORK STUDY	1,815.61	1,815.61	1,573.24	242.37	3,685.00	1,869.39	1,869.39	
CONTINGENCY FED WORK STUDY	3,006.62	3,006.62	2,745.32	261.30	4,448.00	976,413.88	976,413.88	
GROUP MED & LIFE INS	15,252.042	15,252.042	13,613.14	1,638.89	250,200.00			

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
TUITION REIMBURSEMENT	342.07	342.07	166.75	175.32	5,500.00	5,157.93	5,157.93
RELOCATION EXPENSE	500.00	500.00	500.00	.00	500.00 CR	500.00 CR	500.00 CR
UNALLOCATED CONTR	1,324.75	1,324.75	869.88	454.87	2,400.00	1,075.25	1,075.25
IN SERVICE TRAINING	213.95	213.95	213.95	.00	2,500.00	2,286.05	2,286.05
FACULTY ASSN SUPPLIES	40.62	40.62	31.21	9.41	200.00	159.38	159.38
POSTAGE	14,904.12	14,904.12	12,500.03	2,404.09	40,000.00	25,095.88	25,095.88
PUBLICATIONS & DUES	10,376.69	10,376.69	4,382.51	5,994.18	11,000.00	6,233.31	6,233.31
ADVERTISING	529.17	529.17	461.97	67.20	500.00	29.17 CR	29.17 CR
RECRUITMENT	978.36	978.36	883.46	94.90	2,500.00	1,521.64	1,521.64
GENERAL INSURANCE	1,269.80	1,269.80	1,269.80	.00	17,500.00	4,802.00	4,802.00
EQUIPMENT	6,239.03	6,239.03	5,271.11	967.92	170,166.00	16,392.697	16,392.697
VOC ED EQUIPMENT	40,025.90	40,025.90	32,760.24	7,265.66	40,025.90 CR	40,025.90 CR	40,025.90 CR
AFFIRM ACTION CONTR SERV	.00		.00		300.00	300.00	300.00
AFFIRM ACTION SUPPLIES	.00		.00		100.00	100.00	100.00
AFFIRM ACTION CONF & MEETINGS	.00		.00		300.00	300.00	300.00
INSTITU RES SUPPLIES	154.83	154.83	38.64	116.19	1,300.00	1,145.17	1,145.17
DATA PROC PROF SALARIES	31,780.13	31,780.13	26,890.87	4,889.26	58,671.00	26,890.87	26,890.87
DATA PROC FED WORK STUDY	2,937.91	2,937.91	2,624.69	313.22	6,365.00	3,427.09	3,427.09
DATA PROC CONTR SERV	21,236.05	21,236.05	21,037.05	199.00	32,100.00	10,863.95	10,863.95
DATA PROC SUPPLIES	3,406.85	3,406.85	3,037.63	369.22	6,100.00	4,693.15	4,693.15
DATA PROC CONF & MEETINGS	72.68	72.68	72.68	.00	1,500.00	1,427.32	1,427.32
DATA PROC EQUIP REINTAL	60,363.52	60,363.52	51,291.69	9,071.83	117,250.00	56,886.48	56,886.48
PLANNING & DEVEL SALARIES	16,984.50	16,984.50	14,371.50	2,613.00	31,356.00	14,371.50	14,371.50
PL & DEVEL SECR SALARY	6,145.75	6,145.75	5,200.25	945.50	11,346.00	5,200.25	5,200.25
PL & DEVEL CONTR SERV	.00		.00		300.00	300.00	300.00
PL & DEVEL SUPPLIES	349.35	349.35	323.38	25.97	1,000.00	650.65	650.65
PL & DEVEL CQNF & MEETINGS	71.40	71.40	49.90	21.50	850.00	778.60	778.60
TUITION CHARGE BACK	14,225.08	14,225.08	14,225.08	.00	25,000.00	10,774.92	10,774.92
CONTINGENCIES			.00		53,120.00	53,120.00	53,120.00

2,171,365.75 T 2,171,385.75 T 1,798,753.44 T 372,632.31 T 4,610.70 3,000 T 2,439,317.25 T 24,393,172.5 T

BUILDING FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
BLDG & MAINT SUPPLIES	6,494.43	6,494.43	4,971.96	1,522.47	58,000.00	51,505.57	51,505.57
MAINT CONF & MEETINGS	544.62	544.62	455.52	89.10	2,550.00	2,005.38	2,005.38
ELECTRICITY	104,325.28	104,325.28	71,453.24	32,872.04	234,600.00	130,274.72	130,274.72
RENTAL CHARGES	478.00	478.00	238.00	240.00	1,000.00	522.00	522.00
CONTINGENCIES	.00			.00	25,000.00	25,000.00	25,000.00
	111,842.33	111,842.33	77,118.72	34,723.61	321,150.00	209,307.67	204,307.67

SITE AND CONSTRUCTION FUND

SITE IMPROVEMENT	8665.75	8665.75	8,665.75	.00	15,000.00	6,334.25	6,334.25
BLDG IMPROVEMENTS	.00			.00	220,000.00	220,000.00	220,000.00
ENERGY MANAGEMENT	60,763.83	60,763.83	60,763.83	.00		60,763.83 CR	60,763.83 CR
INSTR EQUIPMENT	.00			.00	5,000.00	5,000.00	5,000.00
SERVICE EQUIPMENT	.00			.00	5,000.00	5,000.00	5,000.00
OTHER CAPITAL OUTLAY	.00			.00	5,000.00	5,000.00	5,000.00
	69,429.58	69,429.58	69,429.58	.00	250,000.00	180,570.42	180,570.42

BOND AND INTEREST #1

DEBT PRINCIPAL RETIREMENT	250,000.00	250,000.00	250,000.00	.00	250,000.00	.00	.00
INTEREST	9,250.00	9,250.00	9,250.00	.00	13,875.00	4,625.00	4,625.00
OTHER CHARGES	130.00	130.00	130.00	.00	500.00	370.00	370.00
	259,380.00	259,380.00	259,380.00	.00	264,375.00	4,995.00	4,995.00

WORKING CASH FUND

MISC EXPENSE	.00		.00		1,000.00	1,000.00	1,000.00
	.00		.00		1,000.00	1,000.00	1,000.00

INSURANCE FUND

WORKMENS COMP	16,698.24	16,698.24	16,825.33	127.09 CR	14,000.00	2,698.24 CR	2,698.24 CR
UNEMPLOYMENT COMP	2,127.09	2,127.09	2,443.96	316.87 CR	18,000.00	15,872.91	15,872.91
TORT LIABILITY	13,180.00	13,180.00	13,180.00	.00	14,000.00	820.00	820.00
AUDIT COSTS	125,000.00	125,000.00	122,500.00	250.00	120,000.00	5,000.00 CR	5,000.00 CR
	445,053.33	445,053.33	446,992.97	193.96 CR	58,000.00	13,494.67	13,494.67

REVENUE REPORTEDUCATIONAL FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1983 TAXES	445.680.25	445.680.25	441.912.91	3,767.34	456,789.00	11,108.75	11,108.75
1984 TAXES		.00		.00	900,375.00	900,375.00	900,375.00
CHARGE BACK REVENUE	1,366.02	1,366.02	1,366.02		12,000.00	10,633.98	10,633.98
STATE APPORTIONMENT	737,770.00	737,770.00	687,770.00	50,000.00	1,375,540.00	637,770.00	637,770.00
VOC ED REG REIMB	20,518.51	20,518.51	20,518.51		118,000.00	9,748.149	9,748.149
VOC ED EQUIP REIMB		.00		.00	50,000.00	50,000.00	50,000.00
CORP PERS PROP TAX REPL	97,137.13	97,137.13	90,399.75	6,737.38	87,074.00	10,063.13 CR	10,063.13 CR
STATE WORK STUDY		.00		.00	1,00	1,00	1,00
FED WORK STUDY	76,730.55	76,730.55	69,481.35	7,249.20	170,658.00	93,927.45	93,927.45
OTHER FED SOURCES	3,308.59	3,308.59	3,308.59		2,000.00	1,308.59 CR	1,308.59 CR
SUMMER TUITION	140,643.04	140,643.04	140,643.04		138,875.00	1,768.04 CR	1,768.04 CR
FALL TUITION	400,000.00	400,000.00	250,000.00	150,000.00	603,475.00	203,475.00	203,475.00
SPRING TUITION		.00		.00	589,050.00	589,050.00	589,050.00
GRADUATION FEES	1,650.00	1,650.00	1,580.00	70.00	1,000.00	650.00 CR	650.00 CR
TRANSCRIPT FEES	372.00	372.00	309.00	63.00	1,100.00	728.00	728.00
LAB FEES	4,921.00	4,921.00	4,921.00		32,500.00	27,579.00	27,579.00
PUB SERV INCOME		.00		.00	14,900.00	14,900.00	14,900.00
INTEREST ON INVESTMENTS	53,330.91	53,330.91	43,987.76	9,343.15	75,000.00	21,669.09	21,669.09
OTHER REVENUE	19,509.40	19,509.40	20,521.56	1,012.16 CR	30,000.00	10,490.60	10,490.60
COMPUTER & FACILITIES	11,291.50	11,291.50		11,291.50		11,291.50 CR	11,291.50 CR
OTHER REV-SALARIES	3,119.40	3,119.40		3,119.40		3,119.40 CR	3,119.40 CR
OVERHEAD	1,659.48	1,659.48		1,659.48		1,659.48 CR	1,659.48 CR

2014007.78 T 2019007.78 T 1,776.719.49 T 242,288.29 T 4,658,337.00 T 2,634,329.22 T 2,634,329.22 T

BUILDING FUND

1983 TAXES	111,413.20	111,413.20	110,471.39	941.81	117,868.00	6,454.80	6,454.80
1984 TAXES		.00		.00	110,250.00	110,250.00	110,250.00
CORP PERS PROP TAX REPL	24,284.28	24,284.28	22,599.94	1,684.34	21,768.00	2,516.28 CR	2,516.28 CR
INTEREST ON INVESTMENTS		.00		.00	1,000.00	1,000.00	1,000.00
MISC REVENUE	2761.00	2761.00	2,461.00	300.00	1,200.00	1,561.00 CR	1,561.00 CR

138,458.48 T 138,458.48 T 135,532.33 T 2,926.15 T 251,186.00 T 112,727.52 T 112,727.52 T

SITE AND CONSTRUCTION FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
CONTRIBUTIONS & GRANTS	.00		.00	47.000.00	47.000.00	47.000.00	47.000.00
INTEREST ON INVESTMENTS	49,727.79	49,727.79	49,727.79	.00	75.000.00	25,272.21	25,272.21
SALE OF KITCHEN EQUIP	26,618.01	26,618.01	26,618.01	.00		26,618.01 CR	26,618.01 CR
<u>BOND AND INTEREST #1</u>							
1983 TAXES	76,345.80 T	76,345.80 T	76,345.80 T	.00 T	122.000.00 T	45,654.20 T	45,654.20 T
1984 TAXES	113,651.66	113,651.66	112,690.97	960.69	116,481.00	2,829.34	2,829.34
IN LIEU OF TAXES	.00		.00	.00	114,461.00	114,461.00	114,461.00
PERS PROP TAX REPL	33,433.00	33,433.00	33,433.00	.00	33,433.00	.00	.00
INTEREST ON INVESTMENTS	16,777.65	16,777.65	15,520.10	1,257.55	15,000.00	1,777.65 CR	1,777.65 CR
<u>BOND AND INTEREST #4</u>							
INTEREST ON INVESTMENTS	163,862.31 T	163,862.31 T	161,644.07 T	2,218.24 T	279,375.00 T	115,512.69 T	115,512.69 T
<u>WORKING CASH FUND</u>							
INTEREST ON INVESTMENTS	1,097.05	1,097.05	913.99	183.06		1,097.05 CR	1,097.05 CR
	1,097.05 T	1,097.05 T	913.99 T	183.06 T	.00 T	1,097.05 CR	1,097.05 CR
<u>INSURANCE FUND</u>							
1983 TAXES	.00		.00	70.000.00	70.000.00	70.000.00	70.000.00
1984 TAXES							
INTEREST ON INVESTMENTS							
	.00 T	.00 T	.00 T	.00 T	70,000.00 T	70,000.00 T	70,000.00 T
1983 TAXES	33,796.30	33,796.30	33,510.61	285.69	34,640.00	843.70	843.70
1984 TAXES	.00		.00	.00	25,725.00	25,725.00	25,725.00
INTEREST ON INVESTMENTS	4,021.13	4,021.13	3,341.06	680.07		4,021.13 CR	4,021.13 CR
	37,817.43 T	37,817.43 T	36,851.67 T	965.76 T	60,365.00 T	22,547.57 T	22,547.57 T

SAUK VALLEY COLLEGE

APPROVED BY -

Kay Fisher

PRESIDENT

David W. Mandagie

SECRETARY

DATE 1/28/85