

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING
2K2 Faculty Dining Room Second Floor
February 25, 1985 7:30 p.m.

- A. Call to Order
- B. Roll Call
- C. Communications from Visitors
- D. Approval of Minutes
- E. Financial Reports and Actions:
 - 1. Treasurer's Report
 - 2. Current Disbursements
 - 3. Current Payroll Journal
 - 4. Report: Net Tuition Receipts and Deductions
 - 5. Other
- F. Personnel Recommendations:
 - 1. Term Appointments
 - 2. New Continuing (term) Appointments
 - 3. Renewal of Continuing (tenure) Appointments
 - 4. Promotions
 - 5. Other
- G. Other Actions:
 - 1. Acceptance of Donations
 - 2. Recommendation on Computer Replacement
 - 3. Other
- H. Reports:
 - 1. Student Trustee
 - 2. ICCTA Representative
 - 3. Board Chair
 - 4. Foundation Liaison
 - 5. Other
- I. President's Report
- J. Time of Next Meeting(s)
- K. Executive Session

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

February 25, 1985

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p.m. on February 25, 1985 in Room 2K2 of Sauk Valley College, Rural Route #5, Dixon, Illinois.

Call to Order: Chair Fisher called the meeting to order at 7:30 p.m. and the following members answered roll call:

Edward Andersen	Richard Groharing
Oscar Koenig	David Mandrgoc
William Simpson	Robert Wolf
Kay Fisher	Russ Paulsen

Introduction: Chair Fisher introduced the new Student Trustee, Russ Paulsen, and welcomed him to the Board.

Minutes: It was moved by Member Simpson and seconded by Member Koenig that the Board approve the minutes of the January 28 meeting as presented. Motion voted and carried.

Treasurer's Report: It was moved by Member Andersen and seconded by Member Koenig that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried.

Disbursements: It was moved by Member Mandrgoc and seconded by Member Simpson that the Board approve the bills in the following amounts:

Educational Fund	\$351,116.79
Building Fund	2,969.55
Site & Construction	24,535.80
Bond and Interest	16,399.73

In a roll call vote, all voted aye. Motion carried.

Payroll: It was moved by Member Koenig and seconded by Member Simpson that the Board approve the payroll of January 31 in the amount of \$138,726.58 and the payroll of February 15 in the amount of \$139,767.68. In a roll call vote, all voted aye. Motion carried.

Tuition Receipts and Deductions: The attached report on net tuition receipts and deductions for Fall of 1984 was presented to the Board as an information item.

Executive Session: At 7:40 p.m. it was moved by Member Groharing and seconded by Member Koenig that the Board adjourn to executive session to discuss the employment, appointment or dismissal of any employee and collective negotiating matters. In a roll call vote, all voted aye. Motion carried.

Regular Session: At 8:04 p.m. the Board returned to regular session.

Term Appointments: It was moved by Member Mandrgoc and seconded by Member Koenig that the Board offer term appointments with normal salary increments for 1985-86 to:

Mary Willett
David Clydesdale
Duane Monte
Donna Wilcox
Jean Cogdall

In a roll call vote, all voted aye. Motion carried.

Tenure Appointments: It was moved by Member Koenig and seconded by Member Groharing that the Board offer continuing appointments (tenure) for the 1985-86 year to:

Michael Hustad
Bev Ohda

In a roll call vote, all voted aye. Motion carried.

Continuing Appointments: It was moved by Member Groharing and seconded by Member Koenig that the Board offer continuing appointments to the faculty listed on the attached memorandum. In a roll call vote, all voted aye. Motion carried.

Promotions: It was moved by Member Koenig and seconded by Member Groharing that the Board approve the following promotions, effective the Fall of 1985:

Deb Vrhel From Associate Professor to Professor
Ralph Pifer From Assistant Professor to Associate

In a roll call vote, all voted aye. Motion carried.

Grievance
Settlement:

It was moved by Member Andersen and seconded by Member Groharing that Mr. Ronald Happach be paid the sum of \$2,100 in settlement of Grievance #24 as per the Stipulation Agreement signed by both parties and included as part of the official Board minutes. In a roll call vote, all voted aye. Motion carried.

Donations:

It was moved by Member Mandrgoc and seconded by Member Koenig that the Board accept the donation of a heavy duty semi-truck transmission from Western Engines, Inc. of Addison, IL., and a set of filmstrips and two 5.7 litre diesel engines from Lace Motors of Oregon, IL. These items will be used in the automotive and diesel programs. Motion voted and carried.

Computer
Purchase:

Dr. Garner reported to the Board that the NCR computer contract expires in March of this year. He said a Task Force had been formed a year ago to define computing needs for instruction, administration, etc. The attached report was presented to the Board on this subject.

Discussion then centered on what funding sources would be available, the legal opinion on the use of the Site and Construction fund, and what priority the computer purchase should have for the institution.

Chair Fisher then appointed a committee of Ed Andersen and Bill Simpson to investigate this matter and report back to the Board at a special meeting to be called for Monday, March 11 at 7:30 p.m.

Reports:

Student Trustee Paulsen reported on the latest activities of the Student Senate, problems being encountered by wheelchair students, complaints from Med Lab Students, and told the Board that all vacant positions had been filled on the Student Senate.

ICCTA Rep, Dick Groharing, reported on the meeting held on March 8th and 9th and reminded the group of the Northwest Regional Meeting at Highland on March 6th.

Chair Fisher reported that the Foundation Annual Dinner would be held on March 26th at the Rock River Country Club, she said the group was working on their 20th anniversary plans, plaques for donors and that the Foundation had recently donated four more costumes for the Madrigal Dinner.

Dr. Garner gave a status report on the Incubator project and reminded the Board of the dinner meeting to be held on March 18th with the North Central Team.

Executive Session:

At 10:15 p.m. it was moved by Member Simpson and seconded by Member Koenig that the Board adjourn to executive session to discuss collective negotiating matters. In a roll call vote, all voted aye. Motion carried.

Regular Session:

The Board returned to regular session at 10:47.

Adjournment:

Since there was no further business, it was moved by Member Groharing and seconded by Member Koenig that the Board adjourn. Motion voted and carried. The next meeting will be a special meeting on March 11, 1985 at 7:30 p.m. in Room K2.

The Board adjourned at 10:48 p.m.

Respectfully submitted:



David W. Mandrgoc, Secretary

For Board Meeting
of February 25, 1985

Agenda Item E-4

REPORT: NET TUITION RECEIPTS AND DEDUCTIONS

In accordance with the auditor's recommendations for past years, the attached is the Tuition Income Financial Data for Fall Semester, 1984.

The data indicates that mid-term semester hours of credit decreased approximately 17% from the prior year, which is also approximately \$92,000 short of the budgeted revenue estimate.

The bad debt write-offs are up slightly but a coincidental year of comparison would be the Fall Semester of 1974, where the actual mid-term credit hours totaled 20,436 as compared to 20,411 for the last fall period. This picture then becomes somewhat worse if we were to compare the two semesters by using the mid-term data minus the semester hours of credit, which were waived for various reasons. Ignoring bad debts and tuition refunds this data would reflect as follows:

	<u>Fall, 1974</u>	<u>Fall, 1984</u>
Mid-term Apportionment		
Credit Hours	20,436	20,411
Employee Waivers	(229)	(274)
Senior Citizens	(171)	(1,445)
<u>Achievement Awards</u>	<u>-0-</u>	<u>(394)</u>
Mid-term Paid Semester Hours	<u>20,036</u>	<u>18,298</u>

ET TUITION RECEIPTS AND DEDUCTIONS

<i>Deductions and Tuition</i>	<i>Fall 1974</i>	<i>Fall 1975</i>	<i>Fall 1976</i>	<i>Fall 1977</i>	<i>Fall 1978</i>	<i>Fall 1979</i>	<i>Fall 1980</i>	<i>Fall 1981</i>
1. Tuition Refunds	7,952.00	13,781.00	15,483.50	14,449.60	12,932.80	13,271.00	21,330.00	20,337.10
2. Employee Waivers	2,979.60	3,978.80	5,516.00	5,663.00	4,851.00	7,799.40	4,035.40	6,738.60
3. Bad Debts	---	---	412.00	6,464.00	4,161.60	6,488.63	960.00	1,975.72
4. Senior Citizens	2,223.00	6,283.20	8,313.20	22,719.00	22,905.00	31,281.60	32,090.20	32,870.00
5. EOG Waivers	300.00	1,328.00	1,634.00	1,613.00	1,536.00	500.00	-0-	-0-
6. Achievement Awards	---	---	---	---	---	---	---	---
7. Total Deductions	<u>13,454.60</u>	<u>25,371.00</u>	<u>31,358.70</u>	<u>50,908.60</u>	<u>46,386.40</u>	<u>59,340.63</u>	<u>58,415.60</u>	<u>61,921.42</u>
8. Actual Tuition Receipts	265,615.46	400,030.26	365,419.75	367,100.78	336,228.37	409,848.40	491,230.18	435,079.65
9. Actual Mid-term Cr.Hrs.	20,436	28,471	26,291	25,645	23,018	22,059	26,198	23,514
10. Tuition Received/Mid-term Credit Hours (Line 7÷8)	13.00	14.05	13.90	14.31	14.61	18.58	18.75	18.50
11. Tuition Charged/Cr.Hr.	13.00	14.00	14.00	15.00	15.00	19.00	19.00	19.00
12. Variable/Credit Hours	-0-	+ .05	- .10	- .69	- .39	- .42	- .25	- .50

NET TUITION RECEIPTS AND DEDUCTIONS

<u>Deductions and Tuition</u>	<u>Fall 1982</u>	<u>Fall 1983</u>	<u>Fall 1984</u>
1. Tuition Refunds	27,480.00	27,350.00	24,996.20
2. Employee Waivers	10,442.60	10,536.00	7,127.00
3. Illinois Military	-0-	8,429.77	-0-
4. Office of Education	9,638.00	2,888.50	-0-
5. Net Bad Debts	4,684.01	4,280.00	9,771.70
6. Senior Citizens	38,625.40	37,670.20	37,564.60
7. EOG Waivers	-0-	-0-	-0-
8. Achievement Awards	5,590.00	10,160.00	10,638.60
9. <u>TOTAL DEDUCTIONS</u>	<u>96,460.01</u>	<u>101,314.47</u>	<u>90,098.17</u>
10. Actual Tuition Receipts	598,094.39	564,060.03	511,160.82
11. Actual Mid-term Cr.Hrs.	26,308	24,628	20,411
12. Tuition Rec'd/Mid-Term Cr.Hrs. (Line 10 ÷ 11)	22.73	22.90	25.04
13. Tuition Charged/Cr.Hr.	24.00	24.00	26.00
14. Variable/Credit Hours	-1.27	-1.10	-.96

For Board Meeting of
February 25, 1985

Agenda Item F-1

PERSONNEL RECOMMENDATION

TERM APPOINTMENTS

The following faculty have completed a year of satisfactory service as "term appointments" and are eligible for reappointment to another year of the same designation:

Mary Willett
David Clydesdale
Duane Monte
Donna Wilcox
Jean Cogdall

RECOMMENDATION: It is recommended that the persons indicated above be offered a new term appointment with a normal salary increment for the 1985-86 year.

For Board Meeting
of February 25, 1985

Agenda Item F-2

PERSONNEL RECOMMENDATION

NEW CONTINUING (TENURE) APPOINTMENTS

The following faculty have satisfactorily completed the period of instructional service as "term" appointees and are eligible for continuing (tenure) appointments:

Michael Hustad

Bev Ohda

RECOMMENDATION: It is recommended that the faculty noted above be offered their initial continuing (tenure) appointments for the 1985-86 year.

For Board Meeting of
February 25, 1985

Agenda Item F-3

PERSONNEL RECOMMENDATION

RENEWAL OF CONTINUING (TENURE) APPOINTMENTS

The following persons have completed another year of instructional service as a continuing (tenured) appointee and are recommended for an appointment renewal:

Jan Ahling	Kathryn Lillyman
Glenn Bailey	Robert Logemann
James Barber	Jerry Mathis
Edward Beatty	Robert Matter
Don Burton	Ken McLean
Bill Byar	Joan Melvin
Doris Cox	Harold Nelson
Robert Crouse	Fred Nesbit
Char DeFrancesco	John O'Banion
Ross Dill	Betty Orlowski
Jerry Frana	Charles Oster
Lauren Frederick	Frank Palumbo
Carl Gates	Charles Paterson
Leona Grossman	Duane Paulsen
Max Guinnup	Ralph Pifer
Carol Hain	Karen Pinter
Ronald Happach	Stan Shippert
Tom Harding	Robert D. Thomas
Ron Hartje	Deb Vrhel
Ruth Hedstrom	Mary Weller
Dale Heuck	Charles West
Anne Horton	Robert Wharton
Karen Huber	Peggy White
Rosemary Johnson	David Youker
Stuart Keller	George Vrhel

RECOMMENDATION: It is recommended that the persons indicated above be offered a continuing appointment for the 1985-86 academic year.

For the Board Meeting
of February 25, 1985

Agenda Item F-4

PERSONNEL RECOMMENDATION
PROMOTIONS

The following faculty are presented as having successfully completed the requirements outlined in the Faculty Agreement for promotion to a higher academic rank. Their record has been carefully reviewed and evaluated for each of these criteria:

1. Mastery of subject matter
2. Teaching capability
3. Interest in students as individuals
4. Understanding of the comprehensive community college
5. Evidence of professional growth
6. Meritorious service
7. Year in present rank

Name	PROMOTION RECOMMENDED	
	From	To
Deb Vrhel	Associate Professor	Professor
Ralph Pifer	Assistant Professor	Associate Professor

RECOMMENDATION: It is recommended that the faculty nominated above be promoted as outlined, effective the Fall of 1985.

SAUK VALLEY COLLEGE

R. R. 5, DIXON, ILLINOIS 61021

DATE January 8, 1985

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *Df*

RE: Recommendation to Promote Ralph Pifer to the Rank of Associate Professor

The following information is offered in support of the recommendation to promote Ralph Pifer to the rank of Associate Professor.

1. Mastery of Subject Matter

Mr. Pifer holds a MA degree in clinical psychology from Western Michigan University, a MA degree in psychology from Valpariso University and a BA degree in psychology and sociology from Indiana University. In addition, Mr. Pifer has an impressive record of participation in professional society scholarly activities and has presented papers at both state and regional level conferences. Thus, he is well qualified to teach all areas in psychology and he more than fulfills the academic requirements for this promotion in rank.

2. Demonstrated Teaching Ability

Mr. Pifer has had an excellent record of performance as an instructor since coming to SVC in 1981. All of his evaluations by his supervisors have been excellent. Mr. Pifer is highly regarded by both his students and his colleagues and is recognized as an outstanding instructor. His classes are well organized and he sets high standards of student performance. In summary, Mr. Pifer is an outstanding teacher who has revitalized the psychology and human services areas since joining the faculty.

3. Interest in Students as Individuals

Mr. Pifer spends a great deal of time working with individual students. He is always available in his office to help students and goes out of his way to assist students who are having trouble with his classes. In addition, he has always done an outstanding job in academic advisement and has assumed major responsibilities in advising students in the Human Services

Program. He works well with adult students and has always taught two or more night classes. In general, Mr. Pifer has a good record of service in this area.

4. Understanding of the Comprehensive Community College Program

Mr. Pifer has demonstrated a thorough understanding of the community college mission during his tenure at SVC. He relates well to the diverse student population served by the college and has an exemplary record of performance as chairman of the Curriculum Committee. Under his leadership this committee has performed in a highly responsible manner during the past two years and has assumed a leadership role in developing and implementing a program evaluation and review system for the college.

5. Meritorious Service

During the past four years Mr. Pifer has served on a number of important college committees and special task forces. Currently he is conducting a followup research survey for the North Central Self-evaluation Study. In addition, he has provided leadership in coordinating the Human Services curriculum and has developed several new courses and revised a number of existing courses since joining the Social Science Faculty. He has also provided leadership in marketing courses and programs in the social science/human services area. In summary, Mr. Pifer is a very dedicated teacher with an outstanding record of meritorious service to the college.

6. Potential for Continued Professional Growth

Mr. Pifer shows every promise of continuing his impressive record of professional development. He is a first rate scholar as well as a dedicated teacher. He is one of those instructors who makes up the backbone of a faculty. There is every indication that Mr. Pifer will continue to devote the energy and enthusiasm into his teaching, departmental duties, and college service activities in the years ahead.

7. Number of Years in Present Rank

Mr. Pifer came to SVC in 1981 as an assistant professor. This will be his first promotion.

DF/js

cc Ralph Pifer
Mike Seguin

SAUK VALLEY COLLEGE

R. R. 5, DIXON, ILLINOIS 61021

DATE January 3, 1985

MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *DFF*

RE: Recommendation to Promote Deb Vrhel to the Rank of Professor

The following information is offered in support of the recommendation to promote Deb Vrhel to the rank of Professor.

1. Mastery of Subject Matter

Ms. Vrhel has completed 60 hours of graduate work beyond the master's degree, has completed all course work for a doctorate and has successfully passed the qualifying examination for the doctorate. She has only to complete the dissertation to earn her doctorate from Northern Illinois University. In addition, she holds a B.S. and M.S. degree in Speech Communication from NIU. Ms. Vrhel is also an active participant in professional speech societies and has completed an extensive Oral Communication Skills Project for the Illinois Office of Education. This latter effort has brought recognition to both Ms. Vrhel and the college.

Ms. Vrhel has a thorough background in her academic subject area and has a good blend of course work in community college curriculum and learning theory courses.

2. Demonstrated Teaching Ability

Ms. Vrhel is an outstanding teacher. She has received excellent evaluations from all of her supervisors since coming to SVC in 1975 and is well liked by her students. Both her SPE 131 - Introduction to Oral Communication classes and upper level speech classes have consistent heavy student enrollments. She is one of the most popular instructors on campus.

3. Interest in Students as Individuals

Ms. Vrhel is especially strong in this area. She willingly donates a great deal of time and effort to helping and advising students. She spends a lot of time on campus and is available to work with students.

She has a good record of working with students to help them become more effective communicators and build self confidence in interacting in a group situation. She is also recognized as one of our best student advisors.

4. Understanding of the Comprehensive Community College Program

Ms. Vrhel has a good record of academic course work in the community college curriculum area and has demonstrated a good understanding of the college mission through her extensive services on college committees. She has assumed a leadership role on a number of committee and college-wide projects over the past ten years. Ms. Vrhel has been a valuable member of the Curriculum Committee for many years.

5. Potential for Continued Professional Growth

This faculty member shows every promise of continued professional growth. Ms. Vrhel is a self renewing individual who has an excellent record of seeking new challenges and opportunities for professional development. Her extensive work with the Illinois Office of Education Oral Communication Skills Project is especially noteworthy in this regard. Also, her rapid progress in pursuing advanced graduate work is evidence of her continued professional growth potential.

6. Meritorious Service

During the past ten years Ms. Vrhel has served the college and community in a number of important ways that go far beyond her classroom responsibilities. She has worked hard for all five of the referenda held since 1978 and has assumed a leadership role in several of them. She has given a number of speeches to area civic groups and has an outstanding record of college committee service. In addition, Ms. Vrhel has a good record of service to the Humanities Department and chaired department meetings for a number of years. She shows every indication of continuing to provide excellent professional service to her students and the college in the years ahead.

7. Number of Years in Present Rank

Ms. Vrhel received a promotion to her present rank in 1982.

DF/js

cc Deb Vrhel
Mike Seguin

For Board Meeting
of February 25, 1985

Agenda Item F-5

SPECIAL PAYMENT FOR FACULTY

RETRAINING

In 1978, Mr. Ron Happach was asked by the college to complete a program of special training to allow him to teach an expanded technology program.

Recent deliberations have reached the conclusion that a one-time payment of \$2,100 should be paid Mr. Happach in consideration of his compliance with this request.

RECOMMENDATION: It is recommended that Mr. Ronald Happach be paid the sum of \$2,100 in consideration of his compliance with the request of the college for retraining.

STIPULATION AGREEMENT

The parties hereto, the Board of Trustees of Community College District No. 506, Sauk Valley Community College, (hereinafter referred to collectively as "College") and the Sauk Valley College Faculty Association and Ron Happach, (hereinafter collectively referred to as the "Association"), and Ron Happach, individually,

W I T N E S S E T H

WHEREAS, the Association has filed a grievance, commonly referred to as Grievance No. 24, with the College, which grievance concerned matters of release time, promotional credit, and other matters of compensation concerning controversies arising out of the interpretation of Article XIII of the Collective Bargaining Agreement and additional course work taken by Happach; and

WHEREAS, it is understood by the Association and College that in the event additional course work or training is taken by a faculty member, no compensation shall be paid to such faculty member in the form of released time nor shall promotional credit be given or reimbursement of expenses pursuant to contract be made, unless such compensation, credit or expenses are specifically set out and agreed upon in the "Developmental Plan" which shall signify prior approval of any such courses. Any such developmental plan must be signed by both the Dean and the instructor and cost estimates and approvals for the total program are to be included in the developmental plan. Travel expenses agreed upon by the Dean are to be paid by departmental budgets and planned in the annual budget estimates. Fees or tuition for approved courses or training shall be paid by the College consistent with the agreement between the Sauk Valley College Faculty Association and the Board of Sauk Valley College; each additional course or training experience shall be evaluated by the Dean on an equated hour basis. The Annual Review shall include descriptions of all steps taken under the Developmental Plan; and

WHEREAS, the parties hereto have agreed to a settlement of the matters in controversy in Grievance No. 24 without the necessity of the matters being heard by the Arbitrator, on the condition that the settlement of the said grievance shall resolve all matters and claims which Happach and the Association in Happach's behalf may have against the College.

ACCORDINGLY, IT IS AGREED AND STIPULATED BETWEEN THE PARTIES AS FOLLOWS:

1. For and in consideration of the mutual agreement between the College and the Association to resolve all matters and grievances which Ron Happach has or may have against the College arising from his disputed training plan and Developmental Plan involving Happach and representatives of the College, the College agrees to pay and the Association agree to accept the sum of \$2,100.00.

2. The College agrees to give Happach promotional credit of a total of six hours on his transcript for the Singer Heat Pump Seminar, a course taken in June, 1981 and the Lenox Vocational Instructor Seminar taken in December, 1981.

3. Happach shall not receive promotional credit by the College for any other courses taken by him which were not specifically approved for promotional credit in writing by Dean Don Foster or Dean Eugene Wagner and neither Happach nor the Association shall be entitled to file a grievance arising out of any claim of Happach for denial of promotional credit, release time or any other compensation arising out of Article XIII of the Collective Bargaining Contract.

4. It is agreed and stipulated between the parties that this settlement was made to resolve disputed issues peculiar to Happach and the College and neither the settlement, nor any payment shall in any way constitute any precedent or have any precedential value of any nature for any controversies or questions arising out of issues involving faculty training or

retraining under Article XIII of said Collective Bargaining Contract.

5. It is further stipulated and agreed by the Association, by Happach, and the College, that each party hereto hereby releases and discharges any and all claims he or it may have against the other arising out of all aspects of the training taken by Happach and any grievance brought by Happach or the Association in his behalf contrary to this Stipulation shall be subject to dismissal. Happach releases any claims or cause of action or grievances which he may have arising out of the training which was or may have been requested by the College, together with any claim or cause of action or grievance he has or may have arising out of the substantive or procedural aspects of the handling of the defense of said grievance by the College.

6. The understanding and agreement of the parties as set out herein reflect the complete understanding and agreement of the parties and there are no oral agreements or understandings contrary hereto.

This settlement agreement entered into between the parties this 25th day of February, 1985.

The Board of Trustees of
Community College District
No. 506, Sauk Valley College

By Kay A. Fisher
Chairman

Sauk Valley College Faculty
Association

By John C. Johnson
President

Ron Happach
Ron Happach

For Board Meeting
of February 25, 1985

Agenda Item G-1

ACCEPTANCE OF DONATIONS

A heavy duty semi-truck transmission has been offered to us by Western Engines, Inc., of Addison, Illinois. This would be used in our diesel instructional program.

The college is also in receipt of a set of filmstrips and two 5.7 litre diesel engines from Lace Motors of Oregon, Il. This donation will be used in our automotive and diesel departments.

RECOMMENDATION: It is recommended that the donations noted above be accepted and appropriate acknowledgements of appreciation be extended to Western Engines and Lace Motors.

For Board Meeting
Of February 25, 1985

Agenda Item G-2

RECOMMENDATION ON COMPUTER
REPLACEMENT

The contract on our present NCR computer expires in March of 1985. In anticipation of this, we have been studying our computing needs for the future in both depth and breadth over the recent months.

- A Task Force has been meeting to define our needs in computing for:
 - a) Instruction in general
 - b) Data Processing majors
 - c) Closely related curricular areas such as electronics, word processing, and the technologies.
 - d) Administrative use (admissions, business office, students records, etc.)
- Consultations with advisory committees and instructional faculty.
- Application for a Hi-tech Equipment Grant from ICCB.
- Extensive investigation of configuration and costs for various options

In this analysis, a wide range of considerations have been included:

1. Educational needs of students for current and potential employment and career readiness.
2. Training needs of local business and industry
3. Improvement of instructional effectiveness (computer-assisted instruction)
4. Curricular quality - keeping instruction up-to-date in developing fields (business, mechanical design, electronics, data processing and technologies)

5. Timeliness~ when in the evolutionary cycle of student and/or community need in today's world should we come "on line" as a college?
6. Cost and ability to pay.
7. Position in the family of institutional priorities.

A detailed report on each of the foregoing considerations will be available to answer questions and assist in the deliberations.

The objectives of the Board at this meeting should be:

1. Hear and assimilate the report of the staff.
2. Consider the staff recommendation and attendant options.
3. Move toward a decision to:
 - a) Accept the ICCB grant
 - b) Authorize a request for bids on computing equipment.
4. If more time, information or other actions are needed before completing #3, then additional meeting time should be scheduled.

WORKSHEETS
for presentations and notations
on the Computer Deliberations

BOARD MEETING

February 25, 1985

I. EDUCATIONAL NEEDS OF STUDENTS

⑧ Enrollment

⑧ Academic Areas Involved

- Data Processing
- Electronics
- Mechanical Design
- Drafting
- Machine Tool
- Office and Administrative (clerical services)
- Engineering
- Business Transfer

POTENTIAL

⑧ Majors

- Programmers
- Operators

⑧ Related Fields

- Electronics
- Mechanical Drafting
- Machine Tool
- Office and Administrative (clerical services)
- Engineering
- Other

2. TRAINING NEEDS OF AREA BUSINESS AND INDUSTRY

AREA	CURRENT	POTENTIAL
DATA PROCESSING PROGRAMMERS OPERATORS GENERAL LITERACY		
ACCOUNTING		
OFFICE PRACTICES (WORD PROCESSING, ETC.)		
COMPUTER ASSISTED DESIGN (CAD)		
COMPUTER ASSISTED MANU- FACTURING (CAM)		
NUMERIC CONTROL		
OTHER		

3. CONTRACTUAL SERVICE NEEDS

(Needs which area business and industry have to contract with SVC for individualized use of service or equipment owned by SVC)

8 Computer Services?

8 Word Processing?

8 Numeric Control?

8 CAD?

8 Correctional Center?

8 Other?

4. Improvement of instructional effectiveness in general
(e.g. computer-assisted instruction)

5. Curricular quality in developing fields (business, data processing, electronics, mechanical design, manufacturing and/or other technologies)

6. General Administrative Needs:

⑧ Admissions and Records

⑧ Business

⑧ Counseling

⑧ Financial Aids

⑧ Foundation

⑧ Instructional Support (test construction,
grading, etc.)

⑧ Office Procedures (word processing)

⑧ Public Relations (publications, etc.)

⑧ Other

7. Timeliness

When in the following evolutionary cycles should SVC come "on-line" with better computing capacity?

⑧ Student Needs?

⑧ Community (business, industry and organizations) Needs?

⑧ Instructional

Cycles for SVC vis-a-vis other educational institutions or providers:

- NIU
- MIT
- Neighboring community colleges
- Proprietary schools
- other

⑧ Curricular Development

8. Cost and Ability to Pay

⑧ Fund Sources:

- Restricted Purpose Fund(s)

- Grant(s)

- High Technology Grant FY 85
 - High Technology Grant FY 86
 - Title III
 - Other

- Operating Budget

- Local Donations

- Selling Contractual Services

⑨ Short vs. Long Range

⑩ Direct and Indirect Costs

⑪ Relationship to Benefits in foregoing factors 1-6.

9. Position and Relationship to other Institutional Priorities

⑧ Priorities Within Funds:

- Site and Construction

- Computer
- Energy Conservation Projects
- Building Modifications
- Other

- Operating Funds

- Personnel
- Staff Development
- Instructional Support
 - o Overall balance
 - o Phasing

⑧ Overall Priorities/Philosophy

- Conservative vs Venture
- Public Will and Support

10. COMPUTER OPTIONS

OPTION A

Approach:

- Keep present system throughout
- Adapt as only absolutely necessary to keep NCR 8455 in operation
- Do not add CAD
- Reject grant award

OPTION B

Approach:

- Upgrade our present computer and add new uses
- Add CAD as a stand-alone system

OPTION C

Approach:

- Replace our NCR with an IBM 4300
- Add CAD as an integrated part of the new computer

OPTION D

Approach:

- Replace our NCR with dual IBM systems
- CAD and all other educational systems would run on one and administrative operations on the other

BILLS PAYABLE

February 25, 1985

EDUCATIONAL FUND

92-000-547 VOID CHECK #4491 written January		\$	-22.50
192-000-544.02 POSTMASTER	Bus. Reply Acct.	4621	200.00
SVC PAYROLL FUND	1-31-85 Payroll	4622	125,190.05
191-000-550 RICHARD GROHARING	Travel	4623	133.10
100-000-499.03 SVC RESTRICTED PURPOSES FUND	Adjustment	4624	563.49
110-512-534 VINCENT E. GILBERT	Piano Tuning	4625	200.00
131-000-550 J.M. LORD & ASSOC.	Conf. Reg.	4626	190.00
176-000-575 CENTEL	Service	4627	2,595.84
SVC PAYROLL FUND	2-15-85 Payroll	4628	125,616.33
110-813-550 COMMUNITY SERVICES RETREAT	Registration	4629	110.00
			<u>\$254,776.31</u>

2,000.541.01	A S B O	DUES	4,630	80.00
8,000.541.01	A C T PROGRAM	TESTING	4,631	400.00
0,000.544.01	ACTIVISION AIDS INC	SUPPLIES	4,632	401.03
0,300.541.02	ALENCO TOOL SUPPLY CO	SUPPLIES	4,633	44.62
0,810.547.00	THE AMBOY NEWS	PUB RELA	4,634	157.50
0,000.545.00	AMERICAN ASSN FOR STATE & LOCAL HIST	BOOK	4,635	11.95
0,000.545.00	AMERICAN CORRECTIONAL ASSN	BOOK	4,636	24.45
0,000.545.00	AMERICAN LIBRARY ASSN	BOOKS	4,637	13.00
0,000.545.00	AMERICAN SOC OF AGRIC ENGINEERS	BOOKS	4,638	41.90
0,711.541.02	AMERICAN SOC OF CLINICAL PATHOL	SUPPLIES	4,639	350.00
0,810.547.00	THE ASHTON GAZETTE	PUB RELA	4,640	73.00
8,000.541.01	ASSOCIATED BOOK PUBLISHERS	SUPPLIES	4,641	200.41
0,000.545.00	BAKER & TAYLOR	BOOKS	4,642	332.42
0,000.545.00	BAKER & TAYLOR	BOOKS	4,643	1,002.78
0,300.541.02	BENNETT WELDING SUPPLY	SUPPLIES	4,644	17.30
0,300.541.02	BERGWALL	SUPPLIES	129.50	
0,000.545.00	X X	BOOKS	227.50	
0,000.544.01	DICK BLICK	SUPPLIES	4,645	357.00
6,000.541.02	CASE PUBLICATIONS	SUPPLIES	4,646	348.22
0,600.541.02	CAROLINA BIOLOGICAL SUPPLY CO	SUPPLIES	4,647	57.00
0,000.545.00	CARRIER CORPORATION	BOOKS	4,648	29.69
0,810.547.00	CARROLL COUNTY REVIEW	PUB RELA	4,649	14.50
6,000.575.00	CENTRAL TELEPHONE CO	DIRECTORY ADV	4,650	135.00
5,000.534.00	CENTURY ANALYSIS INC	MAINT AGMT	4,651	3,269.70
0,000.538.00	P A CLAUSING	REPAIRS	4,652	124.00
	WALTER CLEVINGER	TRAVEL	4,653	9.00

1,000.545.00	COLLEGE PLACEMENT COUNCIL	BOOK	4,655	25.00
1,000.545.00	COMPREHENSIVE HEALTH PLANNING	BOOKS	4,656	35.00
712.541.02	COMPUTER BASE INC	SUPPLIES	4,657	330.00
1,000.545.00	CONCEPT MEDIA	BOOKS	4,658	250.00
1,000.529.00	DORIS COX	REIMB 12 HRS	4,659	638.06
1,000.541.03	CUMULATIVE INDEX TO NURSING	SUPPLIES	4,660	135.00
711.541.02	CURTIN MATHESON SCIENTIFIC	SUPPLIES	4,661	528.14
.810.547.00	THE DAILY GAZETTE	PUB RELA	4,662	1,084.70
711.541.02	BIFCO LABORATORIES	SUPPLIES	4,663	129.26
.810.547.00	DIXON EVENING TELEGRAPH	PUB RELA 1117.06		
1,000.541.01	X X	ADS 15.30	4,664	1,132.36
.300.541.02	DIXON GARAGE SUPPLY	SUPPLIES	4,665	30.22
.300.541.02	DO ALL ROCKFORD CO	SUPPLIES	4,666	49.19
.810.547.00	DOTY STUDIO	PUB RELA	4,667	554.00
.810.547.00	DYNAMIC GRAPHICS	PUB RELA	4,668	60.75
711.541.02	EASTER SCOPE & INSTRUMENT CO	SUPPLIES	4,669	436.00
.810.547.00	THE ECHO	PUB RELA	4,670	63.83
1,600.541.02	EDMUND SCIENTIFIC	SUPPLIES	4,671	57.45
1,600.541.02	FISHER SCIENTIFIC	SUPPLIES 49.09		
4,711.541.02	X X	CREDIT (29.96)	4,672	19.13
1,000.535.00	DR THOMAS FLYNN	SERVICES	4,673	250.00
1,600.541.02	FREY SCIENTIFIC CO	SUPPLIES	4,674	239.80
.810.547.00	THE FULTON PRESS	PUB RELA	4,675	64.80
1,000.550.00	HAL GARNER	TRAVEL 183.56		
1,000.559.00	X	OTHER EXP 300.00	4,676	483.56
1,810.547.00	GATEWAY BROADCASTING CORP	PUB RELA	4,677	70.00
1,000.541.03	GAYLORD BROS INC	SUPPLIES	4,678	183.34
1,810.550.00	RALPH GELANDER	TRAVEL	4,679	38.40
1,711.541.02	GENERAL DIAGNOSTICS	SUPPLIES	4,680	445.50
1,711.541.02	GIBCO LABORATORIES	SUPPLIES	4,681	76.74
1,711.541.02	GINNERS HOSPITAL SUPPLY	SUPPLIES	4,682	28.22
1,814.550.00	CAROL HAIN	TRAVEL	4,683	80.00
1,300.541.02	HARBOR FREIGHT SALVAGE CO	SUPPLIES	4,684	20.75
1,800.542.00	HASKELLS	SUPPLIES 159.54		
1,000.541.01	X X	X X 1406.92	4,685	1,566.46
1,000.544.01	THE HIGHSMITH CO INC	SUPPLIES 841.68		
1,000.541.01	X X	50.89	4,686	892.57
1,810.547.00	W H HOHENADEL PRINTING CO	PUB RELA	4,687	141.67
1,000.534.00	HOYLE ROAD EQUIP CO	REPAIRS	4,688	63.54
1,000.585.01	I B M	EQUIPMENT	4,689	12,314.00
1,800.537.00	I B M	MAINT 113.57		
1,000.537.00	X X	73.08		
1,000.562.00	X X	EQUIP RENTAL 226.50	4,690	413.15
1,000.545.00	ILLINOIS PUBLICATIONS	BOOK	4,691	12.95
1,000.575.00	ILLINOIS BELL TELEPHONE	SERVICE	4,692	2,143.4
1,000.541.03	ILLINOIS LIBRARY ASSN	SUPPLIES	4,693	76.00
1,000.550.00	INN OF STERLING	BOARD RETREAT	4,694	175.82
1,300.541.02	INTERTEC PUBL CORP	SUPPLIES	4,695	38.00
1,814.541.02	K O PRINTING	SUPPLIES	4,696	196.0
1,300.541.02	KENT MOORE TOOL GROUP	SUPPLIES	4,697	13.42
1,300.541.02	LIGHTNING CALCULATOR	SUPPLIES	4,698	257.52
1,712.541.02	J B LIPPINCOTT CO	SUPPLIES	4,699	24.00

2,000.545.00	LOGOS ASSOCIATES	BOOK	4,700	20.53
4,000.556.00	LUNDSTROM FLORIST	FLOWERS	4,701	61.50
4,000.541.03	MCCALLS	SUPPLIES	4,702	21.95
4,000.541.03	MCGREGOR MAGAZINE AGENCY	SUBSCRIPTIONS	4,703	214.49
4,000.545.00	MACMILLAN PUBL CO	BOOKS	4,704	151.97
4,000.544.01	MARKETPLACE LABELS	SUPPLIES	4,705	203.24
4,000.534.00	DAVID MAYES	SEWAGE TESTING	4,706	190.00
4,300.541.02	MEANS SERVICES	SUPPLIES 8.02		
4,715.534.00	X X	624.00	4,707	632.02
4,300.541.02	MIDWEST EDUSYSTEMS INC	SUPPLIES	4,708	899.07
4,100.541.02	MONROE SYSTEMS FOR BUSINESS	SUPPLIES	4,709	22.18
4,000.534.00	MONTGOMERY ELEVATOR CO	SERVICE	4,710	469.96
4,300.541.02	MOTOR	SUBSCR	4,711	12.00
4,600.541.02	MOUSER ELECTRONICS	SUPPLIES	4,712	284.28
4,000.534.00	MUELLER A V	REPAIRS 189.25		
4,000.544.01	X X	SUPPLIES 7.32	4,713	196.57
4,800.542.00	MULTIGRAPHICS	SUPPLIES	4,714	453.22
	VOID CHECK		4,715	
5,000.534.00	NCR CORPORATION	SERVICE	4,716	9,219.03
4,600.541.02	NASCO	SUPPLIES	4,717	476.21
4,300.541.02	NATIONAL AUDIOVISUAL CENTER	SUPPLIES	4,718	65.00
5,000.534.00	NATIONAL COMPUTER SYSTEMS	MAINT	4,719	199.00
4,712.541.02	NATIONAL LEAGUE FOR NURSING	SUPPLIES	4,720	240.00
4,000.544.01	NATIONWIDE ENGINEERING & CONTROL	SUPPLIES	4,721	833.70
4,711.550.00	HAROLD NELSON	TRAVEL	4,722	85.60
6,000.571.00	NORTHERN ILL GAS CO	SERVICE	4,723	17,984.05
6,000.571.00	NORTHERN ILL GAS CO	SERVICE	4,724	289.20
2,500.541.02	NORTHERN ILL UNIVERSITY	SUPPLIES	4,725	17.95
2,000.541.01	NORTHLAND PAPER CO	SUPPLIES	4,726	646.80
	VOID CHECK		4,727	
3,100.541.02	OFFICE ADMIN & AUTOMATION	SUBSCR	4,728	20.00
2,000.529.00	JOHN O BANION	REIMB 4 HRS	4,729	233.76
2,000.550.00	BETTY ORLOWSKI	TRAVEL	4,730	24.00
1,000.534.00	O'RORKE TRUCK SERVICE	REPAIRS	4,731	111.68
2,813.541.02	PICKETT ENTERPRISES	SUPPLIES	4,732	15.95
2,000.541.03	PRAIRIE FARMER	SUBSCR	4,733	20.00
2,300.541.02	PRAKKEN PUBLICATIONS	SUPPLIES	4,734	6.42
2,300.541.02	P & W SUPPLY	SUPPLIES	4,735	25.86
2,814.541.01	R N MAGAZINE	SUBSCR	4,736	15.97
1,000.534.00	ROCK VALLEY DISPOSAL	SERVICE	4,737	219.00
3,100.541.02	SVC BOOKSTORE	SUPPLIES 21.66		
2,300.541.02	X X	23.40		
2,316.541.02	X X	16.11		
2,500.541.02	X X	7.71		
2,511.541.02	X X	2.10		
2,512.541.02	X X	.83		
2,600.541.02	X X	16.06		
2,711.541.02	X X	65.52		
2,712.541.02	X X	4.55		
2,714.541.02	X X	4.55		
2,715.541.02	X X	(3.92)		
2,800.541.02	X X	5.26		
2,812.541.01	X X	29.19		

CONTINUED-----

4813541.01	SVC BOOKSTORE (CONT'D)	SUPPLIES (4.64)	
2818541.01	X X	21.34	
2000545.00	X X	110.12	
1.000541.01	X X	12.15	
8000541.01	X X	39.28	
1.000541.01	X X	8.95	
4.000541.01	X X	10.11	
6.000541.02	X X	1.37	4,738 391.70
4300541.02	SVC BUILDING FUND	SUPPLIES	4,739 24.48
4.600541.02	SBM EQUIPMENT CENTER	SUPPLIES 120.00	
1.000541.01	X X	71.24	
2.000541.01	X X	15.00	4,740 206.24
1380541.00	SARGENT WELCH SCI CO	SUPPLIES EQUIPMENT	4,741 354.66
1808541.00	THE SECRETARY	SUBSCR	4,742 227.21
2000539.00	SERVOMATION CORP	MEETINGS 97.50	4,743 12.00
1.000556.00	X X	30.00	4,744 127.50
1.000550.00	KAREN SHAPTON	TRAVEL	4,745 30.10
6.000550.00	STANLEY SHIPPERT	TRAVEL	4,746
0.714550.00			106.40
0.810547.00	SIR SPEEDY PRINTING	PUB REL	4,747 51.83
0.000544.01	STERLING CAMERA CENTER	SUPPLIES	4,748 133.60
2.000541.01	STERLING ROCK FALLS CLINIC	SERVICES	4,749 40.00
1310538.00	STERLING SCHOOL OF BEAUTY	COSMETOLOGY	4,750 5,294.18
0.814541.01	TAMERIK PRODUCTIONS	SUPPLIES	4,751 67.00
0.000550.00	ROBERT THOMAS	TRAVEL	4,752 55.90
1.000534.00	JOE TULLYS AUTO REPAIR	SERVICE	4,753 14.00
0.813541.02	THE UNIQUE COMPUTER SHOP	SUPPLIES	4,754 157.95
0.000545.00	UNIV OF CHICAGO PRESS	BOOKS	4,755 57.50
0.400541.02	UNIV OF ILLINOIS	SUPPLIES	4,756 18.75
0.000534.00	VIDEO MIDWEST INC	SERVICE	4,757 90.00
5.000541.01	VISIBLE COMPUTER SUPPLY	SUPPLIES	4,758 298.22
0.810547.00	W C C I	PUB RELA	4,759 139.50
0.810547.00	W I X N	PUB RELA	4,760 202.40
0.810547.00	W S D R	PUB RELA	4,761 341.00
0.812550.00	EUGENE WAGNER	TRAVEL	4,762 168.15
1.000535.00	WARD MURRAY PACE & JOHNSON	SERVICES	4,763 1,640.80
0.300541.02	WARREN RADIO CO	SUPPLIES	4,764 170.18
0.300534.00	WHITESIDE AREA VOC CENTER	SUPPLIES	4,765 300.00
0.100550.00	CHARLES WEST	TRAVEL	4,766 13.40
0.000545.00	WEST PUBL CO	BOOKS	4,767 130.00
0.000541.01	XEROX CORP	SUPPLIES	4,768 389.05
0.600541.02	SVC IMPREST FUND	MISC EXPENSES	4,769 345.67
2800521.00	SVC PETTY CASH FUND	SUPPLIES	4,770 1.43
0.812530.00	PRUDENTIAL	MARCH PREMIUM	4,771 19,050.76
0.811541.01	JEAN L COGDALL	TRAVEL	4,772 80.90
2000550.00	A S C D	SUPPLIES	4,773 2.50
	ROBERT EDISON	TRAVEL	4,774 58.40

TOTAL BILLS

Cks. #4621 - 4621 and void #4491

TOTAL EDUCATIONAL FUND FOR FEBRUARY

96,340.48

254,776.31

\$ 351,116.79

INSURANCE FUND

1292-000-526	DIRECTOR OF EMPLOYMENT SECURITY	Unemployment Ins.	119	\$ 2,969.55
--------------	---------------------------------	-------------------	-----	-------------

TOTAL INSURANCE FUND FOR FEBRUARY			\$ 2,969.55
-----------------------------------	--	--	-------------

SITE AND CONSTRUCTION FUND

1390-000-584.10	HONEYWELL INC.	Energy Grant	721	\$24,535.80
-----------------	----------------	--------------	-----	-------------

TOTAL SITE AND CONSTRUCTION FUND FOR FEBRUARY			\$24,535.80
---	--	--	-------------

BUILDING FUND

0.000.541.04	COAST TO COAST	SUPPLIES	436	6.33
6.000.573.00	COMMONWEALTH EDISON	SERVICE	437	15,592.19
0.000.541.04	DIXON GARAGE SUPPLY	SUPPLIES	438	68.04
0.000.541.04	FORSTER IMPLEMENT CO	SUPPLIES	439	102.77
0.000.550.00	GLADYS GUNTLE	TRAVEL	440	5.60
0.000.541.04	HALLS LP GAS SERVICE	SUPPLIES	441	8.20
0.000.541.04	HONEYWELL INC	SUPPLIES	442	62.06
0.000.541.04	HOYLE ROAD EQUIP CO	SUPPLIES	443	43.59
0.000.541.04	KRADLES	SUPPLIES	444	158.35
0.000.541.04	MORGAN SERVICES INC	SUPPLIES	445	48.98
0.000.541.04	MOTT BROS CO	SUPPLIES	446	163.93
0.000.541.04	SVC BOOKSTORE	SUPPLIES	447	5.14
0.000.541.04	SVC EDUC FUND	SUPPLIES	448	23.30
0.000.541.04	SARGENT SOWELL INC	SUPPLIES	449	29.11
0.000.541.04	STONER TRUE VALUE	SUPPLIES	450	11.88
0.000.541.04	SVC PETTY CASH	SUPPLIES	451	1.63
0.000.541.04	A L EQUIPMENT	SUPPLIES	452	27.51
0.000.541.04	P & W SUPPLY CO	SUPPLIES	453	41.12

TOTAL BUILDING FUND FOR FEBRUARY			16,399.73
----------------------------------	--	--	-----------

IMPREST FUND

181-000-556	MERLINS FLOWERS	Flowers-Point Serv.	7040	\$ 26.50
	VOID CHECK		7041	
120-000-544.01	FRIENDS, IOWA PUBLIC TELEVISION	Membership	7042	20.00
110-812-550	EUGENE WAGNER	Meeting	7043	8.09
110-300-541.02	HARBOR FREIGHT SALVAGE CO.	Supplies	7044	53.75
192-000-544.02	UNITED PARCEL SERVICE	Service	7045	40.72
110-813-541.02	JULIE GAUMER	Supplies	7046	13.75
192-000-544.02	UNITED PARCEL SERVICE	Service	7047	6.48
181-000-541.01	SANGAMON STATE UNIVERSITY	Supplies	7048	2.00
138-000-550	UNIVERSITY OF ILLINOIS	Conference	7049	31.00
110-600-541.02	ROBERT J. BRADY CO.	Supplies	7050	25.00
182-000-550	CATHY SEAGREN	Meeting Supplies	7051	5.65
110-811-550	SHIRLEY SWORD	Meeting Supplies	7052	6.89
192-000-544.02	UNITED PARCEL SERVICE	Service	7053	6.59
181-000-550	I.C.P.C.C.P.	Meeting	7054	14.00
138-000-541.01	LUSTRO, INC.	Shipping charges	7055	2.00
182-000-541.01	CENTRAL NATIONAL BANK	Supplies	7056	45.40
110-813-541.02	ILLINOIS GERONOTLOGY CONSORTIUM	Membership	7057	10.00
110-813-541.02	JUDY DIXON	Supplies	7058	14.56
192-000-544.02	UNITED PARCEL SERVICE	Service	7059	7.29
182-000-541.01	LAWTON PRINTING INC.	Supplies	7060	6.00

Total Disbursements - Educational Fund

\$345.67

Balance in fund - 2678.33
Disbursements - 345.67
Total in fund - 3024.00

SAUK VALLEY COLLEGE

APPROVED BY

Kay E. Fisher

PRESIDENT

David W. Mandragor

SECRETARY

DATE 2/25/85

TREASURER'S REPORT

January 31, 1985

EDUCATIONAL FUND

Balance on Hand December 31, 1984 \$ 183,577.40

Receipts:

Investments	407,145.52
1983 Taxes	4,674.52
Charge-Back Revenue	599.06
Federal Work Study	20,458.83
Fall Tuition	61,160.82
Graduation Fees	190.00
Transcript Fees	52.00
Laboratory Fees	15,344.70
Interest on Investments	22,148.16
Other Revenue	7,924.97
Expenditure Credits	2,538.07
Loan from Working Cash	<u>110,000.00</u>
	<u>652,236.65</u>

Total Available \$ 835,814.05

Disbursements:

Expenses for January	559,657.21
Loan to Working Cash	<u>250,000.00</u>
	<u>809,657.21</u>

Balance on Hand January 31, 1985 \$ 26,156.84

BUILDING FUND

Balance on Hand December 31, 1984 \$ 35,767.96

Receipts:

1983 Taxes	1,168.59
Misc. Revenue	1,327.20
Expenditure Credits	<u>25.90</u>
	<u>2,521.69</u>

Total Available \$ 38,289.65

Disbursements:

Expenses for January	<u>34,779.16</u>
----------------------	------------------

Balance on Hand January 31, 1985 \$ 3,510.49

SITE AND CONSTRUCTION FUND

Balance on Hand December 31, 1984 \$ 57,614.74

Receipts:

Interest on Investments 5,664.20

Total Available \$ 63,278.94

Disbursements:

Expenses for December \$ 44,272.23

Balance on Hand January 31, 1985 \$ 19,006.71

BOND AND INTEREST #1

Balance on Hand December 31, 1984 \$ 43,578.97

Receipts:

1983 Taxes	1,192.02
Deferred Pers. Prop. Tax	25,901.97
Interest on Investments	<u>15,888.00</u>
	<u>42,981.99</u>

Total Available \$ 86,560.96

Disbursements:

Investments 15,582.66

Balance on Hand January 31, 1985 \$ 70,978.30

BOND AND INTEREST #4

Balance on Hand December 31, 1984 \$ 26,387.68

Receipts:

Interest on Investments 184.88

Total Available \$ 26,572.56

Disbursements:

Closed to Working Cash \$ 26,572.56

Balance on Hand January 31, 1985 \$ -0-

WORKING CASH FUND

Balance on Hand December 31, 1984	\$ 8,861.03
-----------------------------------	-------------

Receipts:

Investments	110,000.00
Interest on Investments	12,012.56
Loan from Educ. Fund	290,000.00
Transferred from Bond & Int. #4	<u>26,572.56</u>
	<u>438,585.12</u>

Total Available	\$ 447,446.15
-----------------	---------------

Disbursements:

Investments	290,000.00
Loan to Educ. Fund	<u>110,000.00</u>
	<u>400,000.00</u>

Balance on Hand January 31, 1985	\$ <u>47,446.15</u>
----------------------------------	---------------------

INSURANCE FUND

Balance on Hand December 31, 1984	\$ 89,654.86
-----------------------------------	--------------

Receipts:

1983 Taxes	354.48
Investment Income	645.51
Expenditure Credits	<u>13.06</u>
	<u>1,013.05</u>

Total Available	\$ 90,667.91
-----------------	--------------

Disbursements:

Expenses for January	<u>1,068.37</u>
----------------------	-----------------

Balance on Hand January 31, 1985	\$ <u>89,599.54</u>
----------------------------------	---------------------

* * * * *

FUNDS INVESTED

Central National Bank	S & C and Working Cash	Variable	\$ 748,975.15
Farmers National Bank	S & C	10.75 4-19-85	112,460.19
Dixon National Bank	S & C	9.25 5-27-85	306,087.08
Farmers National Bank	S & C	11.25 2-18-85	105,000.00
First National Bank	S & C	9.81 4-2-85	75,000.00
First National Bank	S & C	10.70 3-5-85	111,074.15
Rock Falls National Bank	B & I #1	9.00 5-28-85	275,582.66
Rock Falls National Bank	B & I #1	9.25 5-30-85	146,000.00
Dixon National	Working Cash	8.90 6-29-85	250,000.00
Rock Falls National Bank	Working Cash	Variable	1,264,000.00
Dixon National	Working Cash	8.90 7-4-85	180,000.00

Total Invested

\$3,574,179.23

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 1/31/85

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$ 23.24
Notes Receivable	7,910.00
	<u>\$7,933.24</u>

LIABILITIES & NET WORTH:

Fund Equity	\$8,108.68
Net Loss	<u>(175.44)</u>
	<u>\$7,933.24</u>

P R O F I T A N D L O S S

INCOME:

Interest Income	\$199.94
Bad Debts Repaid	267.00
Contribution Income	<u>75.00</u>
	\$541.94

EXPENSES:

Bad Debts	\$717.38
NET LOSS	<u>(\$175.44)</u>

SAUK VALLEY COLLEGE

E.O.G. WORKSTUDY FUNDS

Period Ending January 31, 1985

B A L A N C E S H E E T

Cash on Hand	\$ 3,925.89
Workstudy Awards Receivable from Fed. Gov. 1984-85		59,808.58
Workstudy Awards Capital 1984-85		\$170,658.00
Workstudy Awards Paid 1984-85.		97,189.38
E.O.G. Awards Receivable from Fed. Gov. 1984-85.		39,248.00
Initial E.O.G. Awards Capital 1984-85.		33,292.00
Initial E.O.G. Awards Paid 1984-85		11,153.81
Renewal E.O.G. Awards Capital 1984-85.		27,049.00
Renewal E.O.G. Awards Paid 1984-85		8,912.50
PELL Grant Awards Receivable from Fed. Gov. 1984-85.		125,970.00
PELL Grant Awards Capital 1984-85.		367,970.00
PELL Grant Awards Paid		242,217.67
Inactive Federal Grants.		<u>10,543.17</u>
		<u>\$598,969.00</u>
		<u>\$598,969.00</u>

SAUK VALLEY COLLEGE BOOKSTORE

Period Ending 1-31-85

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$ 90,000.89
Petty Cash	500.00
Investments	63,414.07
Accounts Receivable - Educational Fund	242.31
Inventory 6-30-84	118,150.05
	<u>\$272,307.32</u>

LIABILITIES & NET WORTH:

Accounts Payable - Student Activity Fund	\$ 6,981.00
Fund Equity	268,150.13
Net Loss	<u>(2,823.81)</u>
	<u>265,326.32</u>
	<u>\$272,307.32</u>

P R O F I T A N D L O S S

INCOME:

Textbook Sales	\$181,725.65
Supply Sales	17,803.67
Miscellaneous Sales	10,454.93
Paperback Sales	4,717.14
Used Book Sales	21,960.27
Sales Tax Collected	13,509.92
Other Income	333.97
Investment Income	<u>3,414.07</u>
	<u>\$253,919.62</u>

EXPENSES:

Textbooks Purchased	\$180,445.32
Supplies Purchased	11,216.08
Miscellaneous Purchased	8,798.81
Paperback Purchased	2,503.30
Used Books Purchased	17,383.57
Sales Tax Paid	10,490.06
Salaries & Wages	18,302.80
Transportation Charges	4,298.49
Supply Expenses	2,203.81
Equipment	-0-
Travel	344.46
Telephone	71.19
Dues & Subscriptions	-0-
Other Expense	751.70
Over & Under	14.85
Bad Debts	<u>(81.01)</u>
	<u>256,743.43</u>

NET LOSS on a cash basis without regard to inventory or
accounts payable

SAUK VALLEY COLLEGE

RESTRICTED PURPOSES FUND

January 31, 1985

Balance on Hand - January 1, 1985	\$364,736.57
December Receipts	393,294.44
Void Check #2094 issued 6/12/84	25.60
Void Check #3297 issued 11/19/84	40.00
Void Check #3918 issued 1/21/85	45.94
Void Check #3919 issued 1/21/85	6.09
Void Check #3415 issued 11/21/84	432.00
Cash Over - January 4, 1985 Deposit	6.00
Cash Over - January 7, 1985 Deposit	1.00
Cash Over - January 7, 1985 Deposit	100.00
Cash Over - January 16, 1985 Deposit	3.00
Cash Under - January 18, 1985 Deposit	(.19)
Cash Over - January 31, 1985 Deposit	1.00
TOTAL FUNDS AVAILABLE DURING JANUARY, 1985	\$758,691.45
Cash Disbursements	168,124.51
Balance on Hand - January 31, 1985	<u>\$590,566.94</u>

STATEMENT OF INCOME & EXPENSE

STUDENT ACTIVITY FUND

ACTIVITIES

Comprehensive Fee Income	\$ 25,069.37
Athletic Income	527.00
Drama Income	
Student Activity Income	545.00
Student Newspaper Income	
Film Income	
Cash Over & Under	(65.85)
Other Income - Student Activity Only	900.46
TOTAL INCOME	<u>\$ 26,975.98</u>

	<u>BUDGET</u>	<u>EXPENSE</u>
Athletic Expense	\$17,575.	\$9,807.84
Cheerleader & Pom Pon Squad	850.	493.91
Speech Activities & Readers Theatre	1,000.	26.10
Drama Expense	1,000.	14.80
Music Expense	3,900.	1,389.81
Student Activity Expense/Cultural-Social	14,980.	5,060.54
Student Newspaper Expense	1,000.	-0-
Student Senate Expense	2,800.	1,492.59
Womens Intercollegiate Expense	12,445.	7,517.02
Intramurals - Coed	50.	-0-
SVC Clubs	500.	-0-
Film Commission	800.	-0-
Contingency Expense/Equipment	-0-	-0-
Contingencies/Non-Budgeted	200.	-0-
TOTAL EXPENSE	<u>\$ 57,100.</u>	<u>\$ 25,802.61</u>

Excess of Revenue Over Expenditures, as of January 31, 1985 \$ 1,173.37

RESTRICTED PURPOSES FUNDSTATEMENT OF ASSETS & LIABILITIES

ASSETS	REVOLVING AGENCY FUND LIABILITIES	AMOUNT
Cash in Bank	\$590,566.94	
Petty Cash	360.00	
Accounts Rec.	230,542.49	
Investments	100,000.00	
	Due Educational Fund	\$2,600.42
	Due Building Fund	260.00
	Due Student Loan Fund	1,029.20
	Due Bookstore	416.98
	Out of District Fees	2,883.60
	Student Tuition	518,741.00
	Lab Fees	12,787.50
	Tuition Refunds	(16,420.30)
	Lab Fees Refunds	(426.60)
		\$521,871.80

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	\$ 293.95
Parking	4,623.81
Recreation Room Fund	13,359.74
Student Locker Fund	670.90
Land Lab	8,741.24
Community Services	3,995.10
Photography Supplies	24.86
Collegiate Choir	474.18
LPN Supplies	549.75
LRC Contributions	883.71
JTPA - CAED Grant	(3,440.47)
Nursing Uniforms	-0-
Indochinese Grant - FY 85	20.14
Indochinese Sewing	(3,404.02)
HITS Grant	9,430.45
1984-85 Disadvantaged Grant	11,392.72
JTPA- Classroom Trng. SDA - 4	(2,094.47)
Truck Farming	17.89
Disadvantaged & Handicapped Gt.	(7,153.45)
DAVTE Quality Assistance Grant	(2,260.86)
Econ. Dev. Gt. II	8,668.97
Humanities Grant	90.85
Miscellaneous Account	14.00
Econ. Dev. Gt. Income FY 85	26,058.96
Econ. Dev. Gt. Expense FY 85	(26,761.45)
Student Clubs	3,137.73
Adult Learning Book Charges	2,976.34
SVC Foundation	(49.19)
Community Theatre	48.40
College Van	1,434.85
Friends of SVC	(1,779.39)
V.I.P. & Career Planning Program	839.59
Student Serv./Special Projects	120,017.21
DCC/Income - FY 84	273.00
DCC/Income - FY 85	267,133.20
DCC/Expenses - FY 85	(52,358.62)
Vocational Exploration Program	86.23
Project Careers- FY 85	(5,129.45)
	\$380,826.40

FUND EQUITY

July 1, 1984	\$17,597.86
Excess of Revenue over Expenditures, as of January 31, 1985	1,173.37
	\$ 18,771.23
TOTAL ASSETS	\$921,469.43
	TOTAL LIABILITIES & NET WORTH
	\$921,469.43

EDUCATIONAL FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF BUSINESS SALARIES	86.960.50	86.960.50	70.620.61	16.339.89	157.341.00	70.380.50	70.380.50
DIV OF BUS FED WORK STUDY	3.401.02	3.401.02	2.997.35	403.67	6.700.00	3.298.98	3.298.98
DIV OF BUS CONTR SERV	9.284.11	9.284.11	9.284.11	.00	11.045.00	1.760.89	1.760.89
DIV OF BUS SUPPLIES	5.491.88	5.491.88	4.534.37	957.51	8.575.00	3.083.12	3.083.12
DIV OF BUS CONF & MEETINGS	256.86	256.86	243.46	13.40	256.86 CR	256.86 CR	256.86 CR
FOOD SERV CONTR SERV	426.00	426.00		426.00	200.00	226.00 CR	226.00 CR
FOOD SERV SUPPLIES	144.20	144.20	570.20	426.00 CR	425.00	280.80	280.80
FOOD SERV CONF & MEETINGS	.00			.00	125.00	125.00	125.00
DIV OF AGRIC SUPPLIES	185.57	185.57	185.57	.00	400.00	214.43	214.43
DIV OF INDUS ED SALARIES	71.755.64	71.755.64	58.709.16	13.046.48	134.579.00	67.823.36	67.823.36
DIV OF INDUS ED FED WORK STUDY	1.904.47	1.904.47	1.579.52	324.95	5.479.00	3574.53	3574.53
DIV OF INDUS ED CONTR SERV	1.153.13	1.153.13	853.13	300.00	7.950.00	6796.87	6796.87
DIV OF INDUS ED SUPPLIES	80.285.0	80.285.0	5.650.33	2378.17	14.190.00	6161.50	6161.50
DIV OF INDUS ED CONF & MEETINGS	125.35	125.35	125.35	.00	125.35 CR	125.35 CR	125.35 CR
COSMETOLOGY CONTR SERV	21.915.38	21.915.38	16.621.20	5.294.18	54.000.00	32084.62	32084.62
COSMETOL SUPPLIES	.00			.00	100.00	100.00	100.00
COSMETOL CONF & MEETINGS	.00			.00	175.00	175.00	175.00
HUMAN SERV SUPPLIES	533.51	533.51	495.66	37.85	850.00	316.49	316.49
HUMAN SERV CONF & MEETINGS	.00			.00	150.00	150.00	150.00
DIV OF SOC SCI SALARIES	650.62.03	650.62.03	53.232.57	11.829.46	125.248.00	60.185.97	60.185.97
DIV OF SOC SCI SUPPLIES	1.927.11	1.927.11	1.657.58	269.53	3050.00	1122.89	1122.89
E M T CONTR SERV	705.00	705.00	705.00	.00	1.650.00	945.00	945.00
E M T SUPPLIES	84.87	84.87	84.87	.00	200.00	115.13	115.13
E M T CONF & MEETINGS	.00			.00	100.00	100.00	100.00
DIV OF CRIM JUS SALARIES	151.06.08	151.06.08	12359.52	2.746.56	46.803.00	31696.92	31696.92
DIV OF CRIM JUS CONTR SERV	.00			.00	600.00	600.00	600.00
DIV OF CRIM JUS SUPPLIES	789.08	789.08	789.08	.00	1.690.00	900.92	900.92
DIV OF CRIM JUS CONF & MEETINGS	.00			.00	525.00	525.00	525.00
LIBRARY TECH SUPPLIES	6.38	6.38		6.38	100.00	93.62	93.62
DIV OF HUMAN. SALARIES	124.344.90	124.344.90	101.649.66	22.695.24	232.428.00	108.083.10	108.083.10
DIV OF HUMAN. CONTR SERV	.00			.00	350.00	350.00	350.00
DIV OF HUMAN. SUPPLIES	1.524.76	1.524.76	1.369.55	155.21	3.825.00	2300.24	2300.24
ART DEPT SALARIES	15.002.79	15.002.79	12.275.01	2.727.78	24.550.00	9547.21	9547.21
ART DEPT SUPPLIES	129.26	129.26	125.86	3.46	600.00	470.74	470.74
MUSIC DEPT SALARIES	225.04.24	225.04.24	184.125.6	4.091.68	49.100.00	26595.76	26595.76

Account	Total		Prev. Mo.		Budget	Unexpended	Unencumbered
	Expenditures	To Date	To Date	This Mo.			
MUSIC DEPT CONTR SERV	440.00	440.00	240.00	200.00	1,200.00	760.00	760.00
MUSIC DEPT SUPPLIES	732.34	732.34	707.18	25.16	1,450.00	717.66	717.66
MUSIC DEPT CONF & MEETINGS		.00		.00	100.00	100.00	100.00
DIV OF MATH SCI SALARIES	93,209.66	94,209.66	81,171.54	14,038.12	180,836.00	81,626.34	81,626.34
DIV OF MATH SCI FED WORK STUDY	3,533.25	3,533.25	3,083.50	449.75	6,300.00	2,766.75	2,766.75
DIV OF MATH SCI CONTR SERV	124.00	124.00		124.00	1,000.00	876.00	876.00
DIV OF MATH SCI SUPPLIES	4,730.84	4,730.84	3,339.26	1,391.58	10,850.00	6,119.16	6,119.16
DIV OF MED LAB TECH SALARIES	26,776.90	26,776.90	228,153.4	3,961.56	47,539.00	20,762.10	20,762.10
MED LAB TECH CCNTR SERV	285.93	285.93	285.93	.00	1,500.00	1,214.07	1,214.07
MED LAB TECH SUPPLIES	9,204.92	9,204.92	7,175.90	2,029.02	12,390.00	3,185.08	3,185.08
MED LAB TECH CONF & MEETINGS	272.05	272.05	186.45	85.60	820.00	547.95	547.95
DIV OF ADN SALARIES	54,853.33	54,853.33	48,643.61	6,209.72	87,507.00	32,653.67	32,653.67
OFC SALARIES-ADN	6,730.62	6,730.62	5,833.20	897.42	10,769.00	4,038.38	4,038.38
ADN CONTR SERV	416.31	416.31	416.31	.00	404.00	12.31 CR	12.31 CR
ADN SUPPLIES	1,494.11	1,494.11	873.59	620.52	4,005.00	2,510.89	2,510.89
ADN CONF & MEETINGS	235.50	235.50	235.50	.00	800.00	564.50	564.50
LPN SALARIES	31,811.59	31,811.59	26,789.57	5,022.02	60,264.00	28,452.41	28,452.41
LPN CONTR SERV	286.31	286.31	286.31	.00	250.00	36.31 CR	36.31 CR
LPN SUPPLIES	1,047.69	1,047.69	1,031.89	15.80	3,175.00	2,127.31	2,127.31
LPN CONF & MEETINGS	75.00	75.00	75.00	.00	450.00	375.00	375.00
DIV OF RAD TECH SALARIES	16,340.55	16,340.55	14,146.05	2,194.50	26,335.00	9,994.45	9,994.45
DIV OF RAD TECH CONTR SERV	2,719.99	2,719.99	2,719.99	.00	3,012.00	292.01	292.01
DIV OF RAD TECH SUPPLIES	762.02	762.02	709.07	52.95	2,615.00	1,852.98	1,852.98
DIV OF RAD TECH CONF & MEETINGS	1,332.10	1,332.10	1,225.70	106.40	1,620.00	287.90	287.90
DIV OF PHYS ED SALARIES	20,641.50	20,641.50	16,888.50	3,753.00	45,036.00	24,394.50	24,394.50
DIV OF PHYS ED CONTR SERV	1,164.75	1,164.75	540.75	624.00	1,500.00	335.25	335.25
DIV OF PHYS ED SUPPLIES	454.36	454.36	442.08	12.28	800.00	345.64	345.64
DIV OF PHYS ED CONF & MEETINGS		.00		.00	300.00	300.00	300.00
DIV OF NURSING ASST CONTR SERV		.00		.00	200.00	200.00	200.00
DIV OF NURSING ASST SUPPLIES	176.14	176.14	158.30	17.84	350.00	173.86	173.86
NURSING ASST CONF & MEETINGS		.00		.00	100.00	100.00	100.00
INSTR ADMIN SECR SALARIES	24,001.92	24,001.92	20,801.66	3,200.26	38,403.00	14,401.08	14,401.08
INSTR ADMIN FED WORK STUDY	6,624.46	6,624.46	5,382.47	1,241.99	13,000.00	6,375.54	6,375.54
WORKROOM FED WORK STUDY	3,125.52	3,125.52	2,556.03	569.49	7,250.00	4,124.48	4,124.48
WORK ROOM CONTR SERV	5,272.25	5,272.25	5,272.25	.00	5,300.00	27.75	27.75
UNALLOCATED CCNTR	568.12	568.12	454.53	113.57	1,800.00	1,231.88	1,231.88
FACULTY OFC SUPPLIES	263.55	265.55	236.49	29.06	900.00	634.45	634.45

Account	Total Expenditures	To Date	To Date	Prev. Mo.	This Mo.	Budget	Unexpended	Unencumbered
INST TU COMMITEES	579.33	579.33	567.06	12.27	300.00	279.33 CR	279.33 CR	
WORKROOM SUPPLIES	2,028.02 ▷	2,028.02 CR	1,910.55 ▷	1,174.7 CR	1,000.00	3,028.02	3,028.02	
PUB INFO SALARIES	14,946.25	14,946.25	17,286.75	2,659.50	31,914.00	11,967.75	11,967.75	
PUB INFO SECR SALARIES	1,131.67	1,131.67	942.07	189.60	2,000.00	868.33	868.33	
PUB INFO SUPPLIES	31.020.45	31.020.45	26,658.62	4,361.83	73,300.00	4,227.95	4,227.95	
PUB INFO CONF & MEETINGS	334.00	334.00	295.60	38.40	1,000.00	666.00	666.00	
ASST DEAN ARTS & SOC SCI SALARY	2,027.250	2,027.250	1,756.950	2,703.00	32,436.00	12,163.50	12,163.50	
PART TIME OVERLOAD	1,6341.88	1,6341.88	1,6341.88	.00	36,350.00	20,008.12	20,008.12	
NIGHT PREMIUMS	100.00	100.00	100.00	.00		100.00CR	100.00CR	
SUMMER SALARIES	4,8399.26	4,8399.26	4,8399.26	.00	4,300.00	5,399.26 CR	5,399.26 CR	
SECR SALARIES	7,562.92	7,562.92	6,554.50	1,008.42	12,101.00	4,538.08	4,538.08	
FED WORK STUDY	888.57	888.57	787.24	101.33	1,340.00	451.43	451.43	
SUPPLIES	327.94	327.94	289.77	38.17	900.00	572.06	572.06	
CONF & MEETINGS	284.56	284.56	277.67	6.89	1,550.00	1,265.44	1,265.44	
ASST DEAN BUS & TECH SALARY	21,339.42	21,339.42	18,494.16	2,845.26	34,143.00	12,803.58	12,803.58	
PART TIME OVERLOAD	29,583.50	29,583.50	29,154.75	428.75	9630.00	66716.50	66716.50	
NIGHT PREMIUMS	500.00	500.00	500.00	.00		500.00 CR	500.00 CR	
SUMMER SALARIES	42,282.68	42,282.68	42,282.68	.00	54,200.00	11,917.32	11,917.32	
SECR SALARIES	8,737.50	8,737.50	7,572.50	1,165.00	13,980.00	5,242.50	5,242.50	
SUPPLIES	467.46	467.46	322.89	144.57	1,000.00	532.54	532.54	
CONF & MEETINGS	689.11	689.11	431.97	257.14	1,900.00	1,210.89	1,210.89	
ASST DEAN COMM & EXTEM SERV SALARY	19,817.30	19,817.30	17,209.14	2,608.16	31,298.00	11,480.70	11,480.70	
INSTR SALARIES	46,048.57	46,048.57	45,557.14	491.43	100000.00	53,951.43	53,951.43	
COORDINATORS	3,200.00	3,200.00	3,200.00	.00	4,000.00	800.00	800.00	
SECR SALARIES	4,143.48	4,143.48	3,510.97	632.51	7,878.00	3,734.52	3,734.52	
FED WORK STUDY	1,383.52	1,383.52	1,182.53	200.99	2,512.00	1,128.46	1,128.46	
CONTR SERV	485.00	485.00	485.00	.00	4,000.00	3,515.00	3,515.00	
COMM SERV SUPPLIES	2580.64	2580.64	2,273.68	306.96	3,000.00	419.36	419.36	
CONF & MEETINGS	443.61	443.61	333.61	110.00	2,000.00	1,556.39	1,556.39	
DIRECTOR HEALTH & NAT SCI SALARY	16,683.43	16,683.43	14,183.43	2,500.00	30,000.00	13,316.57	13,316.57	
PART TIME OVERLOAD	25,015.49	25,015.49	21,457.25	3,553.24	47,195.00	22,179.51	22,179.51	
NIGHT PREMIUMS	200.00	200.00	200.00	.00		200.00 CR	200.00 CR	
SUMMER SALARIES	14,746.92	14,746.92	14,746.92	.00	14,608.00	1,989.2 CR	1,989.2 CR	

Account	Total		Prev. Mo.		Budget	Unexpended	Unencumbered
	Expenditures	To Date	To Date	This Mo.			
HEALTH FED WORK STUDY	3,341.57	3,341.57	2,947.96	393.61	5,360.00	2,018.43	20,184.3
CONTR SERV		.00		.00	200.00	200.00	200.00
SUPPLIES	4,114.43	4,114.43	245.92	165.51	800.00	388.57	388.57
CONF & MEETINGS	225.00	225.00	145.00	80.00	1,300.00	1,075.00	1,075.00
ACADEMIC SKILLS SALARIES	25,283.72	25,283.72	20,686.68	4,597.04	48,330.00	23,046.28	23,046.28
ACADEM SKILLS FED WORK STUDY	2,907.69	2,907.69	2534.18	373.51	6,807.00	3,899.31	3,899.31
ACADEM SKILLS CONTR SERV	12.00	12.00	12.00	.00	500.00	488.00	488.00
ACADEM SKILLS SUPPLIES	323.97	323.97	292.84	31.13	20,000.00	1,676.03	1,676.03
DEAN OF INSTR SALARY	25,204.95	25,204.95	21,844.29	336.066	40,328.00	15,123.05	15,123.05
DEAN OF INSTR SECR SALARY	9,686.25	9,686.25	8,394.75	1,291.50	15,498.00	5,811.75	5,811.75
STUDENT TUTORS	164.15	164.15	130.65	33.50	2,000.00	1,835.85	1,835.85
DEAN OF INSTR SUPPLIES	562.93	562.93	481.19	81.74	2,000.00	1,437.07	1,437.07
DEAN OF INSTR CONF & MEETINGS	206.70	206.70	206.70	.00	1,000.00	793.30	793.30
LRC PROF SALARIES	34,830.62	34,830.62	33,477.78	6,352.84	76,234.00	36,403.38	36,403.38
LRC SECR SALARIES	14,561.52	14,561.52	12,600.84	1,960.68	23,528.00	8,966.48	8,966.48
LRC FED WORK STUDY	6,744.95	6,744.95	5,729.11	1,015.84	12,809.00	6,064.05	6,064.05
LRC CONTR SERV	2,178.97	2,178.97	1,899.72	279.25	4,500.00	2,321.03	2,321.03
XERCX SUPPLIES	1,592.88 ◊	1,592.88 CR	685.10 ◊	907.78 CR	2,000.00	3,592.88	3,592.88
LIBRARY SUPPLIES	8,033.65	8,033.65	7,382.87	650.78	12,040.00	4,006.35	4,006.35
A V SUPPLIES	3,458.17	3,458.17	1,108.52	2,349.65	7,350.00	3,891.83	3,891.83
BOOKS	15,386.56	15,386.56	12,946.42	2,440.14	25,000.00	9,613.44	9,613.44
LRC CONF & MEETINGS	4,321.18	4,321.18	352.28	79.90	726.00	293.82	293.82
ADM & REC PROF SALARIES	19,241.25	19,241.25	16,675.75	2,565.50	30,786.00	11,544.75	11,544.75
ADM & REC SECR SALARIES	30,253.74	30,253.74	26,219.90	4,033.84	48,406.00	18,152.26	18,152.26
ADM & REC FED WORK STUDY	6,548.23	6,548.23	5,575.14	973.14	10,958.00	4,409.72	4,409.72
ADM & REC CONTR SERV	1,494.54	1,494.54	1,494.54	.00	2,225.00	730.46	730.46
ADM & REC SUPPLIES	5,204.75	5,204.75	4,991.99	212.76	6,800.00	1,595.25	1,595.25
ADM & REC CONF & MEETINGS	190.00	190.00		190.00	750.00	560.00	560.00
COUNSELING SALARIES	38,716.17	38,716.17	33,371.77	5,344.40	64,133.00	25,416.83	25,416.83
COUNSELING SECR SALARIES	7,563.12	7,563.12	6,554.70	1,008.42	12,101.00	4,537.88	4,537.88
HEALTH SERV SUPPLIES		.00		.00	300.00	300.00	300.00
FIN AIDS PROF SALARIES	14,810.02	14,810.02	17,168.68	2641.34	31,696.00	11,885.98	11,885.98
FIN AIDS SECR SALARIES	14,403.12	14,403.12	12,482.70	1,920.42	23,045.00	8,641.88	8,641.88
STUDENT SERV ADMIN SALARY	23,827.20	23,827.20	20,650.12	3,177.08	38,125.00	14,297.80	14,297.80
STUDENT SERV SECR SALARY	9,641.25	9,641.25	8,355.75	1,285.50	15,426.00	5,784.75	5,784.75
STUDENT SERV FED WORK STUDY	30,841.00	30,841.00	25,698.20	5,142.80	45,100.00	14,259.00	14,259.00

Account	Total		Prev. Mo.		Budget	Unexpended	Unencumbered
	Expenditures	To Date	To Date	This Mo.			
COACHING SALARIES	6215.00	6215.00	5700.00	515.00	11,850.00	5,635.00	5,635.00
STUDENT SERV CONTR SERV	655.36	655.36	655.36	.00	800.00	144.64	144.64
STUDENT SERV SUPPLIES	6,373.32	6,373.32	5,322.75	1,050.57	12,800.00	6,426.68	6,426.68
COMMENCEMENT	1,490.60	1,490.60	1,490.60	.00	6,000.00	4,509.40	4,509.40
STUDENT SERV CONF & MEETINGS	1,299.40	1,299.40	1,268.40	31.00	4,620.00	3,320.60	3,320.60
STUDENT RECRUITMENT	810.05	810.05	810.05	.00	1,500.00	689.95	689.95
PUB SERV SALARIES	.00	.00	.00	.00	4,600.00	4,600.00	4,600.00
PUB SERV CONTR SERV	.00	.00	.00	.00	2800.00	2800.00	2800.00
PJB SERV SUPPLIES	.00	.00	.00	.00	7,500.00	7,500.00	7,500.00
SERVICE STAFF SALARIES	199,790.00	194,790.00	173,901.56	25,888.44	331,325.00	131,535.00	131,535.00
BOYS FED WORK STUDY	325,727.4	325,727.4	26,359.37	6213.37	820,000.00	49,427.26	49,427.26
MATRONS FED WORK STUDY	10,135.39	10,135.39	8,093.05	2,042.34	10,135.39 CR	10,135.39 CR	10,135.39 CR
MAINT CONTR SERV	234,395.8	234,395.8	223,714.0	1,068.18	42,500.00	19,060.42	19,060.42
SERVICE EQUIPMENT	227.21	227.21	227.21	227.21	17,756.00	17,528.79	17,528.79
GAS	6,701,933	6,701,933	4,874,608	1,827,325	14,750.00	80,480.67	80,480.67
TELEPHONE	20,469.19	20,469.19	18,004.65	2,464.54	31,000.00	10,530.81	10,530.81
PRESIDENTS SALARY	34,242.45	34,242.45	29,676.79	4,565.66	54,788.00	20,545.55	20,545.55
PRES SEC'R SALARY	11,090.67	11,090.67	9,611.91	1,476.76	17,745.00	6,654.33	6,654.33
PRES OFC FED WORK STUDY	2,231.07	2,231.07	1,969.77	261.30	3,484.00	1,252.93	1,252.93
PRES OFC CONTR SERV	150.00	150.00	150.00	.00	1,000.00	850.00	850.00
PRES OFC SUPPLIES	1,321.73	1,321.73	1,104.13	217.60	2,500.00	1,178.27	1,178.27
PRES OFC CONF & MEETINGS	1,351.17	1,351.17	1,153.61	197.56	2,500.00	1,148.83	1,148.83
SPECIAL AFFAIRS	1,057.40	1,057.40	871.90	185.50	2,500.00	1,442.60	1,442.60
PRES OTHER EXP	3,432.50	3,432.50	3,132.50	300.00	5,000.00	1,567.50	1,567.50
BUS OFC ADMIN SALARIES	28,080.60	28,080.60	24,336.52	3,744.08	44,929.00	16,848.40	16,848.40
BUS OFC PROF SALARIES	10,617.47	10,617.47	9,222.63	1,394.84	16,738.00	6,120.53	6,120.53
BUS OFC SEC'R SALARIES	4,310.94	4,310.94	3,736.19	574.80	68,976.00	25,866.06	25,866.06
BUS CFC CONTR SERV	5,548.47	5,548.47	5,548.47	.00	5,500.00	484.7 CR	484.7 CR
BUS OFC SUPPLIES	2,527.27	2,527.27 CR	3,028.41	501.14	7,500.00	10,027.27	10,027.27
BUS OFC CONF & MEETINGS	1,052.21	1,052.21	988.16	64.05	2,550.00	1,497.79	1,497.79
LEGAL CONTR	7,757.20	7,757.20	5,866.40	1,890.80	10,000.00	2,242.80	2,242.80
OTHER BOARD SUPPLIES	417.56	417.56	392.96	24.60	20,000.00	15,824.4	15,824.4
BOARD CONF & MEETINGS	1,605.13	1,605.13	1,266.21	338.92	3,000.00	1,394.87	1,394.87
INSTITU SEC'R SALARIES	7,788.14	7,788.14	6,706.55	1,081.59	12,286.00	4,497.86	4,497.86
SWITCHBOARD FED WORK STUDY	2,065.86	2,065.86	1,815.61	250.25	3,685.00	1,619.14	1,619.14
CONTINGENCY FED WORK STUDY	3,420.34	3,420.34	3,006.62	413.72	4,448.00	7,427.96	7,427.96
GROUP MED & LIFE INS	170,949.27	170,949.27	152,520.42	184,28.83	250,200.00	74,250.93	74,250.93

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
TUITION REIMBURSEMENT	1,213.89	1,213.89	342.07	871.82	5,500.00	4,286.11	4,286.11
RELOCATION EXPENSE	500.00	500.00	500.00	.00	500.00 CR	500.00 CR	500.00 CR
UNALLOCATED CONTR	1,355.46	1,355.48	1,324.75	30.73	24,00.00	1,044.52	1,044.52
IN SERVICE TRAINING	225.95	225.95	213.95	12.00	2,500.00	2,274.05	2,274.05
FACULTY ASSN SUPPLIES	41.68	41.68	40.62	1.06	200.00	158.32	158.32
POSTAGE	15,058.27	15,058.27	14,904.12	154.15	40,000.00	24,941.73	24,941.73
PUBLICATIONS & DUES	10,376.69	10,376.69	10,376.69	.00	11,000.00	623.31	623.31
ADVERTISING	506.67	506.67	529.17	225.00 CR	500.00	6.67 CR	6.67 CR
RECRUITMENT	978.36	978.36	978.36	.00	2500.00	1,521.64	1,521.64
GENERAL INSURANCE	12,698.00	12,698.00	12,698.00	.00	17,500.00	4,802.00	4,802.00
EQUIPMENT	6,239.03	6,239.03	6,239.03	.00	170,166.00	163,926.97	163,926.97
VOC ED EQUIPMENT	52,339.90	52,339.90	40,025.90	12,314.00		52,339.90 CR	52,339.90 CR
AFFIRM ACTION CONTR SERV	.00		.00		300.00	300.00	300.00
AFFIRM ACTION SUPPLIES	.92	.92	.92		100.00	99.08	99.08
AFFIRM ACTION CONF & MEETINGS	.00		.00		300.00	300.00	300.00
INSTITU RES SUPPLIES	228.52	228.52	154.33	73.69	1,300.00	1,071.48	1,071.48
DATA PROC PROF SALARIES	36,669.39	36,669.39	31,780.13	4,389.26	58,671.00	22,001.61	22,001.61
DATA PROC FED WORK STUDY	3,391.83	3,391.83	2,937.91	453.92	6,365.00	2,973.17	2,973.17
DATA PROC CONTR SERV	33,921.08	33,921.08	21,236.03	12,685.03	32,100.00	1,821.08 CR	1,821.08 CR
DATA PROC SUPPLIES	3,173.64	3,173.64	3,406.85	233.21 CR	8,100.00	4,926.36	4,926.36
DATA PROC CONF & MEETINGS	31.68	31.68	72.68	9.00	1,500.00	1,418.32	1,418.32
DATA PROC EQUIP RENTAL	60,590.02	60,590.02	60,363.52	226.50	117,250.00	56,659.98	56,659.98
PLANNING & DEVEL PROF SALARIES	19,597.50	19,597.50	16,984.50	2,613.00	31,356.00	11,758.50	11,758.50
PL & DEVEL SEC R SALARIES	7,091.25	7,091.25	6,145.75	945.50	11,346.00	4,254.75	4,254.75
PL & DEVEL CONTR SERV	.00		.00		300.00	300.00	300.00
PL & DEVEL SUPPLIES	465.89	465.89	349.35	116.54	1,000.00	534.11	534.11
PL & DEVEL CONF & MEETINGS	101.50	101.50	71.40	30.10	850.00	748.50	748.50
TUITION CHARGE BACK	14,225.03	14,225.03	14,225.08	.00	25,000.00	10,774.92	10,774.92
CONTINGENCIES				.00	53,120.00	53,120.00	53,120.00

2514400.98 T 2514400.98 T 2171385.75 T 348015.43 T 4610.703.00 T 2091302.02 T 2091302.02 T

BUILDING FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
MAINT & BLDG SUPPLIES	7,270.47	7,270.47	6,494.43	776.04	58,000.00	50,729.53	50,729.53
CONF & MEETING EXP	550.22	550.22	544.62	5.60	2,550.00	1,999.78	1,999.78
ELECTRICITY	11,917.47	11,917.47	10,432.58	1,592.19	23,460.00	11,468.25	11,468.25
RENTAL CHARGES	478.00	478.00	478.00	.00	1,000.00	522.00	522.00
CONTINGENCIES			.00	.00	2,000.00	2,000.00	2,000.00
	128,216.16	128,216.16	111,842.33	1,637,383	321,150.00	192,933.84	192,933.84

SITE AND CONSTRUCTION FUND

SITE IMPROVEMENT	8,665.75	8,665.75	8,665.75	.00	15,000.00	6,334.25	6,334.25
BLDG IMPROVEMENTS		.00	.00		220,000.00	220,000.00	220,000.00
ENERGY MANAGEMENT GRANT	35,299.63	85,299.63	60,763.83	24,535.80		85,299.63	85,299.63
NSTR EQUIPMENT		.00	.00		5,000.00	5,000.00	5,000.00
SERVICE EQUIPMENT		.00	.00		5,000.00	5,000.00	5,000.00
OTHER CAPITAL OUTLAY		.00	.00		5,000.00	5,000.00	5,000.00
	93,965.38	93,965.38	69,429.58	24,535.80	250,000.00	156,034.62	156,034.62

BOND AND INTEREST #1

DEBT PRINCIPAL RETIREMENT	250,000.00	250,000.00	250,000.00	.00	250,000.00	.00	.00
INTEREST	9,250.00	9,250.00	9,250.00	.00	13,675.00	4,625.00	4,625.00
OTHER CHARGES	130.00	130.00	130.00	.00	500.00	370.00	370.00
	259,380.00	259,380.00	259,380.00	.00	264,375.00	4,995.00	4,995.00

WORKING CASH FUND

MISC EXPENSE	.00	.00	.00	1,000.00	1,000.00	1,000.00
	.00	.00	.00	1,000.00	1,000.00	1,000.00

INSURANCE FUND

WORKMENS COMP	16,691.84	16,691.84	16,698.24	6.40	14,000.00	26,918.4	26,918.4
UNEMPLOYMENT COMP	5,089.98	5,089.98	2,127.09	2,962.89	18,000.00	12,910.62	12,910.62
TORT LIABILITY	13,180.00	13,180.00	13,180.00	.00	14,000.00	820.00	820.00
AUDIT COSTS	12,500.00	12,500.00	12,500.00	.00	12,000.00	500.00	500.00
	47,461.82	47,461.82	44,503.33	2,556.49	58,000.00	10,538.18	10,538.18

REVENUE REPORT

EDUCATIONAL FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1983 TAXES	450,354.77	450,354.77	445,680.25	4,674.52	456,789.00	6,434.23	6,434.23
1984 TAXES	.00	.00	.00	.00	900,375.00	900,375.00	900,375.00
VOC ED REG REIMB	20,518.51	20,518.51	20,518.51	.00	113,000.00	97,481.49	97,481.49
CHARGE BACK REVENUE	1,965.08	1,965.08	1,366.02	599.06	12,000.00	10,034.92	10,034.92
STATE APPRT	737,770.00	737,770.00	737,770.00	.00	1,375,540.00	637,770.00	637,770.00
VOC ED EQUIP REIMB	.00	.00	.00	.00	50,000.00	50,000.00	50,000.00
CORP PERS PROP TAX REPL	97,137.13	97,137.13	97,137.13	.00	87,074.00	10,063.13 CR	10,063.13 CR
STATE WORK STUDY	.00	.00	.00	.00	1.00	1.00	1.00
FED WORK STUDY	97,189.38	97,189.38	76,730.55	20,458.83	170,658.00	73,468.62	73,468.62
OTHER FED SOURCES	3,308.59	3,308.59	3,308.59	.00	2,000.00	1,308.59 CR	1,308.59 CR
SUMMER TUITION	140,643.04	140,643.04	140,643.04	.00	138,875.00	1,768.04 CR	1,768.04 CR
FALL TUITION	461,160.82	461,160.82	400,000.00	61,160.82	603,475.00	14,231.418	14,231.418
SPRING TUITION	.00	.00	.00	.00	589,050.00	589,050.00	589,050.00
GRADUATION FEES	1,840.00	1,840.00	1,650.00	190.00	1,000.00	840.00 CR	840.00 CR
TRANSCRIPT FEES	424.00	424.00	372.00	52.00	1,100.00	676.00	676.00
LAB FEES	20,265.70	20,265.70	4,921.00	15,344.70	32,500.00	12,234.30	12,234.30
PUB SERV INCOME	.00	.00	.00	.00	14,900.00	14,900.00	14,900.00
INTEREST ON INVESTMENTS	75,479.07	75,479.07	53,330.91	22,148.16	75,000.00	479.07 CR	479.07 CR
OTHER REVENUE	145,351.15	145,351.15	145,094.40	25.75	30,000.00	10,464.35	10,464.35
COMPUTER & FACILITIES	13,900.00	13,900.00	11,291.50	2,608.50	13,900.00 CR	13,900.00 CR	13,900.00 CR
OTHER REV-SALARIES	3,380.65	3,380.65	3,119.40	261.25	3,380.65 CR	3,380.65 CR	3,380.65 CR
OVERHEAD	6,125.46	6,125.46	1,659.48	4,465.98	6,125.46 CR	6,125.46 CR	6,125.46 CR

2,150,997.35 T 2,150,997.35 T 2,014,007.78 T 131,969.57 T 4,654,337.00 T 2,507,339.65 T 2,507,339.65 T

BUILDING FUND

1983 TAXES	112,581.79	112,581.79	111,413.20	1,168.59	117,868.00	5,286.21	5,286.21
1984 TAXES	.00	.00	.00	.00	110,250.00	110,250.00	110,250.00
CORP PERS PROP TAX REPL	24,284.28	24,284.28	24,284.28	.00	21,768.00	2,516.28 CR	2,516.28 CR
INTEREST ON INVESTMENTS	.00	.00	.00	.00	100.00	100.00	100.00
MISC REVENUE	4,088.20	4,088.20	2,761.00	1,327.20	1,200.00	2,888.20 CR	2,888.20 CR

140,954.27 T 140,954.27 T 138,456.48 T 2,495.79 T 251,186.00 T 110,231.73 T 110,231.73 T

SITE AND CONSTRUCTION FUND

Account	Total Receipts	To Date	Prev. Mo.	This Mo.	Budget	Unexpended	Unencumbered
CONTRIBUTIONS & GRANTS	.00		.00	47.000.00	47.000.00	47.000.00	47.000.00
INTEREST ON INVESTMENTS	55,391.99	55,391.99	49,727.79	5,664.20	75,000.00	14,608.01	14,608.01
SALE OF KITCHEN EQUIP	26,618.01	26,618.01	26,618.01	.00		26,618.01 CR	26,618.01 CR
	82,010.00 T	82,010.00 T	76,345.80 T	5,664.20 T	122,000.00 T	39,990.00 T	34,990.00 T

BOND AND INTEREST #1

1983 TAXES	114,843.68	114,843.68	113,651.66	1,192.02	116,481.00	1,637.32	1,637.32
1984 TAXES	.00		.00	.00	114,461.00	114,461.00	114,461.00
PEFS PROP TAX REPL	334,33.00	334,33.00	334,33.00	.00	334,33.00	.00	.00
INTEREST ON INVESTMENTS	32,665.65	32,665.65	16,777.65	15,888.00	15,000.00	1,766.65 CR	1,766.65 CR
	180,942.33 T	180,942.33 T	163,862.31 T	17,080.02 T	279,375.00 T	94,432.67 T	94,432.67 T

WORKING CASH FUND

INTEREST ON INVESTMENTS	12,012.56	12,012.56	.00	12,012.56	70,000.00	57,987.44	57,987.44
	12,012.56 T	12,012.56 T	.00	12,012.56 T	70,000.00 T	57,987.44 T	57,987.44 T

INSURANCE FUND

1983 TAXES	34,150.78	34,150.78	33,796.30	354.48	34,640.00	489.22	489.22
1984 TAXES	.00		.00	.00	25,725.00	25,725.00	25,725.00
INTEREST ON INVESTMENTS	4,666.64	4,666.64	4,021.13	645.51		4,666.64 CR	4,666.64 CR
	38,817.42 T	38,817.42 T	37,817.43 T	999.99 T	60,365.00 T	21,547.58 T	21,547.58 T