

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING  
2K2 Faculty Dining Room Second Floor  
August 26, 1985 ✓ 7:30 p.m.

- A. Call to Order
- B. Roll Call
- C. Communications from Visitors
- D. Approval of Minutes
- E. Financial Reports and
  - 1. Treasurer's Report
  - 2. Current Disbursements
  - 3. Current Payroll Journal
  - 4. Public Hearing on Budget
  - 5. Approval of 1985-86 Budget
  - 6. Approval of Cosmetology Contract  
with Beauty Academy in Dixon
  - 7. Other
- F. Personnel Recommendations:
  - 1. Resignations
  - 2. Policy Revisions (first reading)
  - 3. Recommendations on Faculty Salary Ranges  
at Dixon Correctional Center
  - 4. Recommendation on Correctional Center  
Faculty
  - 5. Confirmation of Professional Appointments
  - 6. Confirmation of Release-time Assignments
  - 7. Part-time Salaries
  - 8. Other
- G. Other Actions:
  - 1. Acceptance of Donation
  - 2. Approval of RAMP/CC
  - 3. Other
- H. Reports:
  - 1. Student Trustee
  - 2. ICCTA Representative
  - 3. Foundation Liaison
  - 4. Board Chair
  - 5. Other
- I. President's Report:
  - 1. Annual Reports
  - 2. Opening Enrollment Report
  - 3. Anniversary Year Plans
  - 4. Mini-items
  - 5. Other
- J. Time of Next Meeting
- K. Executive Session

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

August 26, 1985

The Board of Trustees of Sauk Valley College met in regular meeting at 7:30 p.m. on August 26, 1985 in Room 2K2 of Sauk Valley College, Route #5, Dixon, Illinois.

Call to Order: Chair Fisher called the meeting to order at 7:30 p.m. and the following members answered roll call:

Edward Andersen	Richard Groharing
Oscar Koenig	David Mandrgoc
William Simpson	Robert Wolf
Kay Fisher	

Minutes: It was moved by Member Koenig and seconded by Member Groharing that the minutes of the July 22 meeting be approved as presented. Motion voted and carried.

Treasurer's Report: It was moved by Member Andersen and seconded by Member Koenig that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried.

Disbursements: It was moved by Member Andersen and seconded by Member Mandrgoc that the Board approve disbursements in the following amounts:

Educational Fund	\$293,327.28
Building Fund	2,164.25
Site and Construction	75,566.31

In a roll call vote, all voted aye. Motion carried.

Payroll: It was moved by Member Mandrgoc and seconded by Member Koenig that the Board approve the payrolls as follows:

July 31, 1985	\$105,711.85
August 15	123,465.26

In a roll call vote, all voted aye. Motion carried.

Public Hearing on 1985-86 Budget:	Chair Fisher noted that a Public Hearing would now be held on the 1985-86 budget for Sauk Valley College.
Budget Approval:	Since there were no questions or comments on the budget, it was moved by Member Koenig and seconded by Member Groharing that the Board adopt the budget as presented. In a roll call vote, all voted aye. Motion carried.
Cosmetology Contract for Dixon Beauty Academy:	It was moved by Member Mandrgoc and seconded by Member Groharing that the Board approve the contractual agreement between the college and the Beauty Academy in Dixon. In a roll call vote, all voted aye. Motion carried.
Executive Session:	At 7:45 p.m. it was moved by Member Koenig and seconded by Member Mandrgoc that the Board adjourn to executive session to discuss appointment, employment or dismissal of an employee. Motion voted and carried.
Regular Session:	The Board returned to regular session at 8:10 p.m.
Resignations:	It was moved by Member Mandrgoc and seconded by Member Groharing that the Board accept the resignations of Mike Kelly, Director of the Indo-Chinese Program, and Donna Wilcox, Counselor/Student Activities and authorize the administration to fill these vacancies. In a roll call vote, all voted aye. Motion carried.
Policy Changes for DCC Program:	It was moved by Member Groharing and seconded by Member Koenig that the Board receive the policy changes for the Dixon Correctional Center on Sick Leave on Vacation for a first reading. Motion voted and carried.
Salary Ranges for DCC:	It was moved by Member Groharing and seconded by Member Koenig that the Board approve the attached revised Faculty Salary Ranges as presented for the Dixon Correctional Center. In a roll call vote, all voted aye. Motion carried.
DCC Staff Re- appointments:	It was moved by Member Groharing and seconded by Member Mandrgoc that the Board approve the reappointment of five staff members at the Dixon Correctional Center as follows:

Staff Re-	William Bencini	Automotive	\$25,283
appointments:	Dennis Day	Business	27,558
	M. Iacomini	Horticulture	21,858
	Joe Rush	Small Engine	25,358
	Bob Smith	Construction	31,449

These are all 12 month appointments

In a roll call vote, all voted aye. Motion carried.

Professional Appointments: It was moved by Member Koenig and seconded by Member Mandrgoc that the Board approve the following professional appointments:

Zollie Hall, Asst. Dean of Business, Technology, and Natural Sciences  
Michael Lambrecht, Counselor for the Dixon Correctional Center

In a roll call vote, the following was recorded: Ayes Members Andersen, Groharing, Koenig, Mandrgoc, Simpson and Fisher. Nays Member Wolf. Motion carried.

Release-time Assignments: It was moved by Member Simpson and seconded by Member Koenig that the Board confirm the following release-time assignments:

Jerry Mathis - 3 Hours release-time for Coordinator Speech Activities  
George Vrhel - 3 Hours release-time for Honors Program Director

In a roll call vote, all voted aye. Motion carried.

Part-time Salaries: It was moved by Member Mandrgoc and seconded by Member Koenig that the Board approve the following part-time salary schedule and modify it to the following two levels and rates:

<u>Less than MA</u>	<u>MA or Above</u>
\$225/equated hour	\$250/equated hour

In a roll call vote, all voted aye. Motion carried.

Donation: It was moved by Member Mandrgoc and seconded by Member Koenig that the Board accept the donation of an IBM 370/148 Central Processing unit to be used in the electronics program. This unit was donated by Kable News of Mt. Morris. Motion voted and carried.

Donation  
(cont.):

Motion was voted and carried.

RAMP:

It was moved by Member Koenig and seconded by Member Groharing that the Board approve the Resource Allocation Management Plan for Sauk Valley College and submit it to the Illinois Community College Board. Motion voted and carried.

Resignation:

(Trustee  
Mandrgoc)

Chair Fisher told the Board that she had received a letter of resignation from Trustee Mandrgoc. Mr. Mandrgoc indicated that due to acquiring other business responsibilities and involvement with the State Bar Association he must resign from his duties. Chair Fisher expressed the appreciation of the Board for his years of service and noted that this vacancy must be filled within 30 days.

Reports:

Trustee Groharing reminded the Board of the ICCTA meeting in Collinsville on September 13 and 14. He noted that Dr. Garner will be one of the presenters for the seminar on "Successful Strategy on Local Tax Referenda".

Chair Fisher reported that there had not been a Foundation meeting and that a Board member would have to be appointed Foundation liaison in the near future.

Alumni  
President:

Karen Shapton, Director of Planning and Development, gave a status report on the newly formed alumni group and introduced Dr. Tom Finney, alumni association president. Dr. Finney told the Board of the plans of the alumni association, how the group could further the goals of the college, and explained the part the alumni would play in arranging an alumni dance for Founders Weekend.

Board Chair  
Report:

Chair Fisher reported that five people have filed petitions for the three six-year vacancies on the Board. These five include:

Ms. Jere Morden	Rock Falls
Ed Andersen	Sterling
Ms. Edie Peterson	Dixon
David K. Harms	Dixon
Joe McDonald	Nelson

She also said the Board would meet at 6 p.m. before the next regular meeting in September in order to conduct a self-study or Trustee Audit.

Reports: Dr. Garner said that the administration had reduced the volume of their annual reports this year. He reported on fall enrollment, plans for the twentieth anniversary celebration which will include an alumni dance on Friday, the Founders' Dinner on Saturday evening, and the Open House on Sunday afternoon. Under mini-items, Dr. Garner reported on the problem with Canadian thistles, the status of our building deficiency claim which is now in the hands of the Attorney General's office for an opinion, the Build Illinois Program which will hopefully include money to repay the college for the column repair in the gymnasium and a \$200,000 grant for the Incubator.


Executive Session: At 8:55 p.m. it was moved by Member Wolf and seconded by Member Groharing that the Board adjourn to executive session to discuss the Board vacancy. Motion voted and carried.

Regular Session: The Board returned to regular session at 9:45 p.m.

Adjournment: Since the scheduled business was concluded, it was moved by Member Koenig and seconded by Member Groharing that the Board adjourn. The next regular meeting will start at 6 p.m. on September 23, 1985. Motion voted and carried.

The meeting adjourned at 9:46 p.m.

Respectfully submitted:

  
David W. Mandrgoc, Secretary

For Board Meeting  
of August 26, 1985

Agenda Item E-4

PUBLIC HEARING: 1985-86 BUDGET

The tentative budget for 1985-86 was approved July 22, 1985.  
Since that date, the budget has been available for public review  
for the required 30 days.

A period of time shall be set aside at this meeting as the time  
of "hearing" for the Board to receive comments or inquiries from  
any citizens present.

For Board Meeting  
on August 26, 1985

Agenda Item E-5

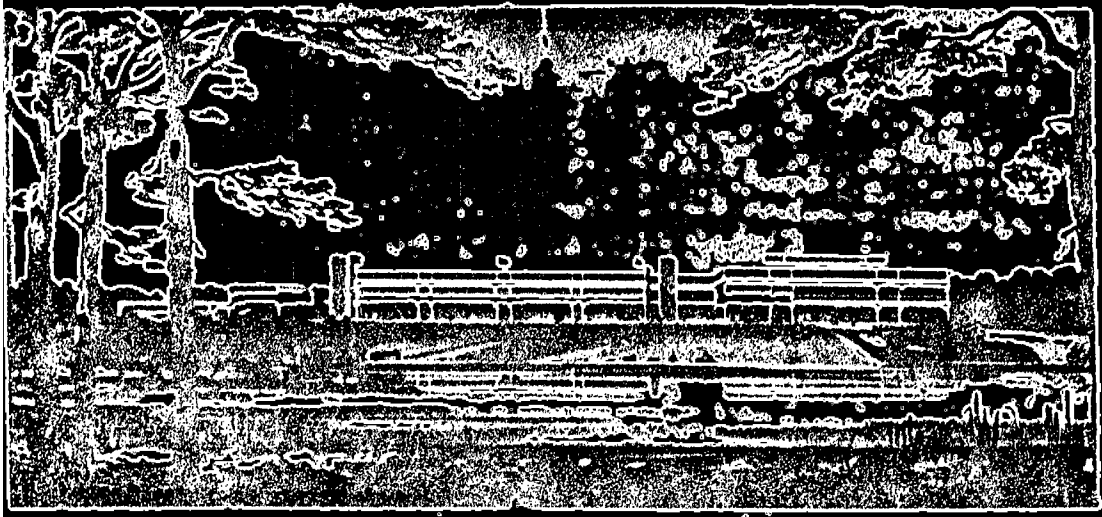
APPROVAL OF 1985-86 BUDGET

The 1985-86 budget is ready for approval. No adjustments of note have been made since the adoption of the tentative budget in July.

This budget contains a small surplus in the combined operating funds of \$62,308 expenditures and revenues. Added to a carry-over deficit from FY 85 of \$19,513, we could have a positive balance of \$42,795 by June 30, 1986.

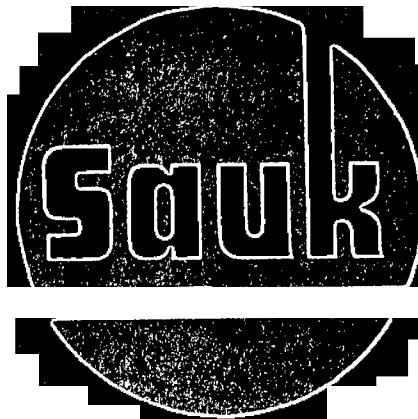
RECOMMENDATION: It is recommended that the 1985-86 budget be approved as presented.





# BUDGET

1985 — 1986



**SAUK VALLEY COLLEGE**

ROUTE 6  
DIXON, ILL. 61021

STATE OF ILLINOIS  
COMMUNITY COLLEGE DISTRICT 506

Annual Budget for Fiscal Year 1986

SAUK VALLEY COLLEGE  
R.R. #5  
Dixon, Illinois

# SUMMARY OF FISCAL YEAR 1986 BUDGET BY FUND

## General

	<u>Education Fund</u>	<u>Operations, Building and Maintenance Fund</u>	<u>Total Operating</u>
Beginning Balance	(112,664)	93,151	(19,513)
Budgeted Revenues	5,034,000	231,824	5,265,824
Budgeted Expenditures	4,878,716	324,800	5,203,516
Budgeted Transfer from (to) Other Funds	-0-	-0-	-0-
Budgeted Ending Balance	42,620	175	42,795

## Special Revenue

	<u>Liability, Protection, and Settlement Fund</u>	<u>Audit Fund</u>
Beginning Balance	94,587	11,051
Budgeted Revenues	38,148	25,000
Budgeted Expenditures	30,000	18,000
Budgeted Transfer from (to) Other Funds	-0-	-0-
Budgeted Ending Balance	102,735	18,051

## Debt Service

	<u>Bond and Interest Fund</u>	<u>Working Cash Fund</u>
Beginning Balance	595,493	2,325,112
Budgeted Revenue	154,876	25,000
Budgeted Expenditures	255,125	1,000
Budgeted Transfer from (to) Other Funds	-0-	-0-
Budgeted Ending Balance	495,244	2,349,112

## Capital Projects

	<u>Building Bond Proceeds Fund</u>
Beginning Balance	1,334,902
Budgeted Revenue	284,000
Budgeted Expenditures	745,000
Budgeted Transfer from (to) Other Funds	-0-
Budgeted Ending Balance	873,902

The Official Budget of Sauk Valley College was approved by the Board of Trustees on August 26, 1985.

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

Illinois Community College Board  
SUMMARY OF FY 1986 ANTICIPATED REVENUES

College SAUK VALLEY COLLEGE Dist. No. 506

Said community college's current estimates of revenues anticipated for Fiscal Year 1986 are displayed below. These estimates are based on the best information presently available and may be revised before adoption of the Fiscal Year 1986 budget.

*Robert E. Olson*  
Chief Fiscal Officer of Community College Dist. #506

REVENUES BY SOURCE

	<u>General</u>		<u>Special Revenue</u>			<u>Debt Service</u>		<u>Capital Projects</u>	<u>Proprietary Funds</u>
	<u>Education Fund</u>	<u>Operations, Building and Maintenance Fund</u>	<u>Restricted Purposes Fund</u>	<u>Audit Fund</u>	<u>Liability, Protection &amp; Settlement Fund</u>	<u>Bond and Interest Fund</u>	<u>Working Cash Fund</u>	<u>Building Bond Proceeds Fund</u>	<u>Bookstore</u>
LOCAL GOVERNMENT									
1/2 1984 Taxes	890,020	108,982		6,176	23,250	112,615			
1/2 1985 Taxes	890,020	108,982		18,527	10,898				
Other	8,000								
	<u>1,788,040</u>	<u>217,964</u>		<u>24,703</u>	<u>34,148</u>	<u>112,615</u>			
STATE GOVERNMENT									
ICCB Grants	1,539,661								
ISBE Voc. Ed. - Reg.	64,000								
ISBE Voc. Ed. - Equip.	50,000								
Corporate Personal									
Property Replacement									
Taxes	115,240	11,760				32,261		195,000	
State Work Study	<u>1</u>								
	<u>1,768,902</u>	<u>11,760</u>				<u>32,261</u>		<u>195,000</u>	
FEDERAL GOVERNMENT									
Federal Work Study	170,658								
Other	<u>3,000</u>							<u>14,000</u>	
	173,658							14,000	
STUDENT TUITION AND FEES									
Tuition	1,177,900								
Fees	34,600		48,500						
Other	<u>14,900</u>								
	<u>1,227,400</u>		<u>48,500</u>						
OTHER SOURCES									
Sales and Serv. Fees			5,200						368,000
Investment Revenue	40,000	100		297	4,000	10,000		75,000	
Other	<u>36,000</u>	<u>2,000</u>					<u>25,000</u>		
	76,000	2,100	5,200	297	4,000	10,000	25,000	75,000	368,000
TOTAL FISCAL YEAR 1986 ANTICIPATED REVENUE	5,034,000	231,824	53,700	25,000	38,148	154,876	25,000	284,000	368,000

## SUMMARY OF FISCAL YEAR 1986 ESTIMATED REVENUES

College SAUK VALLEY COLLEGE Dist. No. 506 Year Ended 1986

	Education Fund	Operations, Building & Maintenance Fund	Total Operating Fund
<u>OPERATING REVENUES BY SOURCE</u>			
<u>Local Government</u>			
1/2 of 1984 Taxes	890,020	108,982	999,002
1/2 of 1985 Taxes	890,020	108,982	999,002
Chargeback Revenue			
Non-College Territory and Other Community College	8,000		8,000
TOTAL LOCAL GOVERNMENT	1,788,040	217,964	2,006,004
<u>State Government</u>			
ICCB Credit Hour Grants	1,539,661		1,539,661
State Board of Education- Voc. Educ. Regular	64,000		64,000
State Board of Education- Voc. Educ. Equipment	50,000		50,000
Corporate Personal Property Replacement Taxes	115,240	11,760	127,000
State Work Study	1		1
TOTAL STATE GOVERNMENT	1,768,902	11,760	1,780,662
<u>Federal Government</u>			
Federal Work Study	170,658		170,658
Other Federal	3,000		3,000
TOTAL FEDERAL GOVERNMENT	173,658		173,658
<u>Student Tuition and Fees</u>			
Tuition	1,177,900		1,177,900
Fees	34,600		34,600
Public Service Income	14,900		14,900
TOTAL TUITION AND FEES	1,227,400		1,227,400
<u>Other Sources</u>			
Investment Income	40,000	100	40,100
Other Revenue	36,000	2,000	38,000
TOTAL OTHER SOURCES	76,000	2,100	78,100
TOTAL 1986 BUDGETED REVENUE	<u>\$5,034,000</u>	<u>\$ 231,824</u>	<u>\$5,265,824</u>
* Less Non-Operating Items:			
Tuition Chargeback	8,000		8,000
ADJUSTED REVENUE	<u>\$5,026,000</u>	<u>\$ 231,824</u>	<u>\$5,257,824</u>

\* Inter-college revenues that do not generate related local college credit hours are subtracted to allow for statewide comparisons.

# SUMMARY OF FISCAL YEAR 1986 OPERATING BUDGETED EXPENDITURES

	Education Fund	Operations, Building & Maintenance Fund	Total Operating Fund	%
<b>BY PROGRAM</b>				
Instruction	2,391,148		2,391,148	46.1%
Academic Support	190,012		190,012	3.6%
Student Services	390,464		390,464	7.5%
Public Service	14,900		14,900	.3%
Organized Research	-0-		-0-	-0-
Independent Operations	-0-		-0-	-0-
Operation & Maint. of Plant	676,476	298,800	975,276	18.7%
General Administration	255,450		255,450	4.9%
Institutional Support	960,266	26,000	986,266	18.9%
TOTAL 1985-86 BUDGETED EXPENDITURES	<u>4,878,716</u>	<u>324,800</u>	<u>5,203,516</u>	<u>100.0%</u>
*Less Non-operating Items				
Tuition Chargeback	<u>25,000</u>		<u>25,000</u>	
ADJUSTED EXPENDITURES	<u>4,853,716</u>	<u>324,800</u>	<u>5,178,516</u>	

<b>BY OBJECT</b>				
Salaries	3,369,581		3,369,581	64.7%
Employee Benefits	250,200		250,200	4.8%
**Contractual Services	330,832		330,832	6.4%
General Materials & Supplies	278,829	54,000	332,829	6.4%
Conference & Meeting Expense	57,825	2,500	60,325	1.2%
Fixed Charges	18,500	1,000	19,500	.4%
Utilities	175,200	242,300	417,500	8.0%
Capital Outlay	220,899		220,899	4.2%
***Other	101,850		101,850	2.0%
Provision for Contingency	75,000	25,000	100,000	1.9%
TOTAL 1985-86 BUDGETED EXPENDITURES	<u>4,878,716</u>	<u>324,800</u>	<u>5,203,516</u>	<u>100.0%</u>
*Less Non-Operating Items:				
Tuition Chargeback	<u>25,000</u>		<u>25,000</u>	
ADJUSTED EXPENDITURES	<u>4,853,716</u>	<u>324,800</u>	<u>5,178,516</u>	

\* Inter-college expenses that do not generate related local college credit hours are subtracted to allow for statewide comparison.

\*\* Includes In-Service Training \$7,500.00

***Includes:	Student Recruitment	\$ 1,500	Advertising	600
	Commencement	6,000	Recruitment	2,500
	Special Affairs	7,500	Chargeback	25,000
	Postage	42,000	Tuition Reimbursement	5,000
	Publication & Dues	6,750	Curriculum Development	5,000
				<u>\$101,850</u>

# FISCAL YEAR 1986 BUDGETED EXPENDITURES

EDUCATION FUND	Appropriations	Totals
INSTRUCTION		
Salaries	2,096,204	
Employee Benefits	-0-	
Contractual Services	97,700	
General Materials and Supplies	168,789	
Conference and Meeting Expense	28,455	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	2,391,148
ACADEMIC SUPPORT		
Salaries	120,922	
Employee Benefits	-0-	
Contractual Services	10,000	
General Materials and Supplies	57,890	
Conference and Meeting Expense	1,200	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	190,012
STUDENT SERVICES		
Salaries	353,544	
Employee Benefits	-0-	
Contractual Services	3,200	
General Materials and Supplies	20,700	
Conference and Meeting Expense	5,520	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	7,500	390,464
PUBLIC SERVICE		
Salaries	4,600	
Employee Benefits	-0-	
Contractual Services	4,500	
General Materials and Supplies	5,800	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	14,900
ORGANIZED RESEARCH		
Salaries	-0-	
Employee Benefits	-0-	
Contractual Services	-0-	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	-0-

FISCAL YEAR 1986 BUDGETED EXPENDITURES  
Continued -

<u>EDUCATION FUND</u>	<u>Appropriations</u>	<u>Totals</u>
<b>INDEPENDENT OPERATIONS</b>		
Salaries	-0-	
Employee Benefits	-0-	
Contractual Services	-0-	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	-0-
<b>OPERATION AND MAINTENANCE OF PLANT</b>		
Salaries	437,076	
Employee Benefits	-0-	
Contractual Services	52,200	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	175,200	
Capital Outlay	12,000	
Other	-0-	676,476
<b>GENERAL ADMINISTRATION</b>		
Salaries	219,750	
Employee Benefits	-0-	
Contractual Services	7,400	
General Materials and Supplies	10,000	
Conference and Meeting Expense	18,300	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	255,450
<b>INSTITUTIONAL SUPPORT</b>		
Salaries	137,485	
Employee Benefits	250,200	
Contractual Services	155,832	
General Materials and Supplies	15,650	
Conference and Meeting Expense	11,850	
Fixed Charges	18,500	
Utilities	-0-	
Capital Outlay	208,899	
Other	86,850	
Provision for Contingency	75,000	960,266
<b>GRAND TOTAL</b>		<b>\$4,878,716</b>



FISCAL YEAR 1986 BUDGETED EXPENDITURES

OPERATIONS, BUILDING  
AND MAINTENANCE FUND

Appropriations

Totals

OPERATION AND MAINTENANCE OF PLANT

Salaries	-0-	
Employee Benefits	-0-	
Contractual Services	-0-	
General Materials and Supplies	54,000	
Conference and Meeting Expense	2,500	
Fixed Charges	-0-	
Utilities	242,300	
Capital Outlay	-0-	
Other	-0-	298,800

GENERAL ADMINISTRATION

Salaries	-0-	
Employee Benefits	-0-	
Contractual Services	-0-	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	-0-

INSTITUTIONAL SUPPORT

Salaries	-0-	
Employee Benefits	-0-	
Contractual Services	-0-	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	1,000	
Utilities	-0-	
Capital Outlay	-0-	
Other	-0-	
Provision for Contingency	25,000	26,000

GRAND TOTAL:

\$ 324,800

# FISCAL YEAR 1986 BUDGETED REVENUES

<u>BOND AND INTEREST FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
1/2 1984 Taxes	112,615	
Payment in Lieu of Taxes	-0-	
Chargeback Revenue	-0-	
Other	-0-	112,615
State Sources		
Corporate Personal Property		
Replacement Taxes	32,261	32,261
Other Sources		
Investment Revenue	10,000	
Other	-0-	10,000
GRAND TOTAL		\$ 154,876

# FISCAL YEAR 1986 BUDGETED EXPENDITURES

<u>BOND AND INTEREST FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Bond Principal Retired	250,000	
Interest on Bonds	4,625	
Service Charge	-0-	
Other	500	255,125
GRAND TOTAL		\$ 255,125

# FISCAL YEAR 1986 BUDGETED REVENUES

<u>WORKING CASH FUND</u>	<u>Revenues</u>	<u>Totals</u>
Other Sources	25,000	25,000
GRAND TOTAL		\$ 25,000

# FISCAL YEAR 1986 BUDGETED EXPENDITURES

<u>WORKING CASH FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Miscellaneous Expense	1,000	1,000
GRAND TOTAL		\$ 1,000

# FISCAL YEAR 1986 BUDGETED REVENUES

<u>AUDIT FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
1/2 1984 Taxes	6,176	
1/2 1985 Taxes	18,527	
Payment in Lieu of Taxes	-0-	
Chargeback Revenue	-0-	
Other	-0-	24,703
Other Sources		
Investment Revenue	297	
Other	-0-	297
GRAND TOTAL		\$ 25,000

# FISCAL YEAR 1986 BUDGETED EXPENDITURES

<u>AUDIT FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Contractual Services	18,000	
Other	-0-	18,000
GRAND TOTAL		\$ 18,000

FISCAL YEAR 1986 BUDGETED REVENUES

<u>LIABILITY, PROTECTION AND SETTLEMENT FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
1/2 1984 Taxes	23,250	
1/2 1985 Taxes	10,898	
Payment in Lieu of Taxes	-0-	
Chargeback revenue	-0-	
Other	-0-	34,148
Other Sources		
Investment Revenue	4,000	
Other	-0-	4,000
GRAND TOTAL		\$ 38,148

FISCAL YEAR 1986 BUDGETED EXPENDITURES

<u>LIABILITY, PROTECTION AND SETTLEMENT FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Employee Benefits	30,000	
Fixed Charges	-0-	
Other	-0-	30,000
GRAND TOTAL		\$ 30,000

# FISCAL YEAR 1986 BUDGETED REVENUES

<u>BUILDING BOND PROCEEDS FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Sale of Bonds	-0-	
Other	-0-	
State Governmental Sources	195,000	195,000
Federal Governmental Sources	14,000	14,000
Other Sources		
Sales and Service Fees	-0-	
Facilities Revenue	-0-	
Investment Revenue	75,000	
Non-govt'l. Gifts, Grants and Bequest	-0-	
Other	-0-	75,000
GRAND TOTAL		\$ 284,000

# FISCAL YEAR 1986 BUDGETED EXPENDITURES

<u>BUILDINGS BOND PROCEEDS FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTRUCTIONAL SUPPORT		
Salaries	-0-	
Employee Benefits	-0-	
Contractual Services	-0-	
General Materials and Supplies	-0-	
Conference and Meeting Expense	-0-	
Fixed Charges	-0-	
Utilities	-0-	
Capital Outlay	745,000	
Other	-0-	
Provision for Contingency	-0-	745,000
GRAND TOTAL		\$ 745,000

SAUK VALLEY COLLEGE

EDUCATION FUND

PART I: ESTIMATED REVENUE 1985-86

100-000-400 EDUCATION FUND

100-000-410 Local Governmental Sources

100-000-411.01 - 1984 Taxes $\frac{1}{2}$ (726,547,351 @ 24 $\frac{1}{2}$ c)	890,020	
100-000-411.02 - 1985 Taxes $\frac{1}{2}$ (726,547,351 @ 24 $\frac{1}{2}$ c)	890,020	
100-000-414 - Charge-back Revenue	<u>8,000</u>	1,788,040

100-000-420 State Governmental Sources

100-000-421 - State Apportionment

Based on FY '84 enrollment - 54,592 hrs.	<u>1,539,661</u>	1,539,661
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100-000-423 - Vocational Technical Education

100-000-423.01.1 - Regular Reimbursement	64,000	
100-000-423.01.2 - Equipment Reimbursement	<u>50,000</u>	114,000

100-000-427 - Replacement of Corporate Personal Property Tax (\$159,261)	<u>115,240</u>	115,240
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100-000-429 - State Work Study	<u>1</u>	1
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100-000-430 Federal Governmental Sources

100-000-431 - Federal Work Study	170,658	
100-000-439 - Other Federal	<u>3,000</u>	173,658

100-000-440 Student Tuition and Fees

100-000-441.01 - Summer 1985 ( 5,790)	143,875	
100-000-441.02 - Fall 1985 (20,825)	522,730	
100-000-441.03 - Spring 1986 (21,385)	<u>511,295</u>	1,177,900

100-000-442.01 - Graduation Fees	1,000	
100-000-442.04 - Transcript Fees	1,100	
100-000-442.05 - Laboratory Fees	32,500	
100-000-442.09 - Public Services Income	<u>14,900</u>	49,500

100-000-460 Rental of Facilities	-0-	-0-
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100-000-470 Interest on Investments	<u>40,000</u>	40,000
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100-000-499 Other Revenue	<u>36,000</u>	<u>36,000</u>
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TOTAL EDUCATION FUND REVENUE . . . . .		<u>\$5,034,000</u>
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SAUK VALLEY COLLEGE

EDUCATION FUND

PART II: ESTIMATED EXPENDITURES 1985-86

<u>110-000-000</u>	<u>INSTRUCTION</u>		<u>2,391,148</u>
<u>110-100-000</u>	<u>DIVISION OF BUSINESS</u>		
110-100-513.01	- Salaries - Full Time	\$192,374	
110-100-518.01	- Student Employees - (Federal)	6,700	
110-100-534	- Contractual Services	11,045	
110-100-541.02	- General Materials & Supplies	8,475	
110-100-550	- Conference & Meeting Expense	<u>1,200</u>	219,794
<u>110-117-000</u>	<u>FOOD SERVICES</u>		
110-117-534	- Contractual Services	200	
110-117-541.02	- General Materials & Supplies	425	
110-117-550	- Conference & Meeting Expense	<u>125</u>	750
<u>110-200-000</u>	<u>DIVISION OF AGRICULTURE</u>		
110-200-541.02	- General Materials & Supplies	<u>400</u>	400
<u>110-300-000</u>	<u>DIVISION OF INDUSTRIAL EDUCATION</u>		
110-300-513.01	- Salaries - Full Time	150,981	
110-300-518.01	- Student Employees - (Federal)	5,479	
110-300-534	- Contractual Services	6,800	
110-300-541.02	- General Materials & Supplies	15,390	
110-300-550	- Conference & Meeting Expense	<u>2,400</u>	181,050
<u>110-310-000</u>	<u>COSMETOLOGY</u>		
110-310-538	- Contractual Services	54,000	
110-310-541.02	- General Materials & Supplies	100	
110-310-550	- Conference & Meeting Expense	<u>175</u>	54,275
<u>110-316-000</u>	<u>HUMAN SERVICES</u>		
110-316-534	- Contractual Services	100	
110-316-541.02	- General Materials & Supplies	1,000	
110-316-550	- Conference & Meeting Expense	<u>200</u>	1,300
<u>110-400-000</u>	<u>DIVISION OF SOCIAL SCIENCE</u>		
110-400-513.01	- Salaries - Full Time	105,659	
110-400-541.02	- General Materials & Supplies	4,000	
110-400-550	- Conference & Meeting Expense	<u>1,200</u>	110,859



110-410-000      E.M.T.

110-410-534	- Contractual Services	1,650	
110-410-541.02	- General Materials & Supplies	100	
110-410-550	- Conference & Meeting Expense	<u>150</u>	1,900

110-418-000      CRIMINAL JUSTICE

110-418-513.01	- Salaries - Full Time	26,742	
110-418-534	- Contractual Services	500	
110-418-541.02	- General Materials & Supplies	1,941	
110-418-550	- Conference & Meeting Expense	<u>475</u>	29,658

110-419-000      LIBRARY TECHNOLOGY

110-419-541.02	- General Materials & Supplies	<u>100</u>	100
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110-500-000      DIVISION OF HUMANITIES

110-500-513.01	- Salaries - Full Time (Humanities)	252,128	
110-500-534	- Contractual Services (Humanities)	-0-	
110-500-541.02	- General Materials & Supplies (Humanities)	3,500	
110-500-550	- Conference & Meeting Expense (Humanities)	2,500	
110-511-513.01	- Salaries - Full Time (Art)	26,555	
110-511-534	- Contractual Services (Art)	400	
110-511-541.02	- General Materials & Supplies (Art)	600	
110-511-550	- Conference & Meeting Expense (Art)	200	
110-512-513.01	- Salaries - Full Time (Music)	53,110	
110-512-534	- Contractual Services (Music)	1,200	
110-512-541.02	- General Materials & Supplies (Music)	1,450	
110-512-550	- Conference & Meeting Expense (Music)	<u>500</u>	342,143

110-600-000      DIVISION OF MATH SCIENCE

110-600-513.01	- Salaries - Full Time	195,570	
110-600-518.01	- Student Employees - (Federal)	6,300	
110-600-534	- Contractual Services	900	
110-600-541.02	- General Materials & Supplies	11,640	
110-600-550	- Conference & Meeting Expense	<u>1,400</u>	215,810

110-711-000      MED. LAB. TECHNOLOGY

110-711-513.01 - Salaries - Full Time	51,246	
110-711-534 - Contractual Services	1,998	
110-711-541.02 - General Materials & Supplies	12,235	
110-711-550 - Conference & Meeting Expense	<u>1,380</u>	66,859

110-712-000      AD NURSING

110-712-513.01 - Salaries - Full Time	73,034	
110-712-516 - Salaries - Office Staff	11,738	
110-712-534 - Contractual Services	705	
110-712-541.02 - General Materials & Supplies	3,418	
110-712-550 - Conference & Meeting Expense	<u>1,550</u>	90,445

110-713-000      LP NURSING

110-713-513.01 - Salaries - Full Time	65,192	
110-713-534 - Contractual Services	325	
110-713-541.02 - General Materials & Supplies	3,025	
110-713-550 - Conference & Meeting Expense	<u>700</u>	69,242

110-714-000      RADIOLOGIC TECHNOLOGY

110-714-513.01 - Salaries - Full Time	28,371	
110-714-534 - Contractual Services	3,277	
110-714-541.02 - General Materials & Supplies	2,840	
110-714-550 - Conference & Meeting Expense	<u>2,500</u>	36,988

110-715-000      DIVISION OF PHYSICAL EDUCATION

110-715-513.01 - Salaries - Full Time	30,515	
110-715-534 - Contractual Services	-0-	
110-715-541.02 - General Materials & Supplies	2,300	
110-715-550 - Conference & Meeting Expense	<u>600</u>	33,415

110-716-000      NURSING ASSISTANT

110-716-534 - Contractual Services	-0-	
110-716-541.02 - General Materials & Supplies	650	
110-716-550 - Conference & Meeting Expense	<u>100</u>	750

<u>110-800-000</u>		<u>INFORMATION OFFICE &amp; REPRODUCTION ROOM</u>	
110-800-516	- Salaries - Secretarial	41,859	
110-800-518.01	- Student Employees - Federal (Faculty Ofc.)	13,000	
110-800-518.01-1	- Student Employees - Federal (Workroom)	7,250	
110-800-534	- Contractual (Workroom)	6,000	
110-800-537	- Contractual (UNALLOCATED)	1,800	
110-800-542	- General Materials & Supplies (Workroom)	1,000	
110-800-541.02	- General Materials & Supplies (Faculty Ofc.)	900	
110-800-541.03	- General Materials & Supplies (Institutional Committees)	300	72,109
<u>110-810-000</u>		<u>PUBLIC INFORMATION</u>	
110-810-511	- Salaries - Administrative	33,829	
110-810-516	- Salaries - Secretarial	2,000	
110-810-547	- General Materials & Supplies	82,100	
110-810-550	- Conference & Meeting Expense	1,100	119,029
<u>110-811-000</u>		<u>ASS'T DEAN OF ARTS AND SOCIAL SCIENCES</u>	
110-811-511	- Salaries - Administrative	35,031	
110-811-513.02	- Salaries - Instructional (Part-time)	44,000	
110-811-513.03	- Salaries - Instructional (Summer Session)	49,200	
110-811-516	- Salaries - Secretarial	13,190	
110-811-518.01	- Salaries - Student Employees (Federal)	1,340	
110-811-541.01	- General Materials & Supplies	900	
110-811-550	- Conference & Meeting Expense	1,900	145,561
<u>110-812-000</u>		<u>ASS'T DEAN OF BUSINESS &amp; TECHNOLOGY</u>	
110-812-511	- Salaries - Administrative	36,874	
110-812-513.02	- Salaries - Instructional (Part-time)	105,710	
110-812-513.03	- Salaries - Instructional (Summer Session)	47,800	
110-812-516	- Salaries - Secretarial	15,238	
110-812-541.01	- General Materials & Supplies	1,000	
110-812-550	- Conference & Meeting Expense	1,900	208,522

110-813-000      ASS'T DEAN OF COMMUNITY & EXTENSION SERVICES

110-813-511	- Salaries - Administrative	33,802	
110-813-513.02	- Instructional Salaries	110,000	
110-813-513.03	- Community Service Coordinators	7,500	
110-813-516	- Salaries - Secretarial	8,587	
110-813-518.01	- Salaries - Student Employees (Federal)	2,512	
110-813-534	- Contractual Services	6,000	
110-813-541.02	- General Materials & Supplies	4,000	
110-813-550	- Conference & Meeting Expense	<u>2,500</u>	174,901

110-814-000      DIRECTOR OF HEALTH & NATURAL SCIENCES

110-814-511	- Salaries - Administrative	32,400	
110-814-513.02	- Salaries - Instructional (Part-time)	38,000	
110-814-513.03	- Salaries - Instructional (Summer Session)	8,500	
110-814-518.01	- Salaries - Student Employees (Federal)	5,360	
110-814-534	- Contractual Services	200	
110-814-541.01	- General Materials & Supplies	800	
110-814-550	- Conference & Meeting Expense	<u>1,300</u>	86,560

110-815-000      ACADEMIC SKILLS CENTER

110-815-513.01	- Salaries - Full Time	52,274	
110-815-518.01	- Salaries - Student Employees (Federal)	6,807	
110-815-534	- Contractual Services	500	
110-815-541.02	- General Materials & Supplies	2,000	
110-815-550	- Conference & Meeting Expense	<u>500</u>	62,081

110-816-000      HONORS PROGRAM

110-816-534	- Contractual Services	100	
110-816-541.02	- General Materials & Supplies	200	
110-816-550	- Conference & Meeting Expense	<u>400</u>	700

110-818-000      DEAN OF INSTRUCTION

110-818-511	- Salaries - Administrative	43,554	
110-818-516	- Salaries - Secretarial	16,893	
110-818-518	- Student Tutors	2,000	
110-818-534	- Contractual Services	-0-	
110-818-541.01	- General Materials & Supplies	2,000	
110-818-550	- Conference & Meeting Expense	<u>1,500</u>	65,947

<u>120-000-000</u>	<u>ACADEMIC SUPPORT (Learning Resource Center)</u>		<u>190,012</u>
120-000-515	- Salaries - Professional	82,468	
120-000-516	- Salaries - Secretarial	25,645	
120-000-518.01	- Salaries - Student Employees (Federal)	12,809	
120-000-534	- Contractual Services	10,000	
120-000-541.01	- Xerox Supplies	2,000	
120-000-541.03	- Library Supplies	13,040	
120-000-544.01	- Audio Visual Supplies	7,850	
120-000-545	- Library Books	35,000	
120-000-550	- Conference & Meeting Expense	<u>1,200</u>	190,012
 <u>130-000-000</u>	 <u>STUDENT SERVICES AND AIDS</u>		 <u>390,464</u>
<u>131-000-000</u>	<u>Admissions and Records</u>		
131-000-511	- Salaries - Administrative	33,249	
131-000-516	- Salaries - Secretarial	52,762	
131-000-518.01	- Salaries - Student Employees (Federal)	10,958	
131-000-534	- Contractual Services	2,400	
131-000-541.01	- General Materials & Supplies	7,600	
131-000-550	- Conference & Meeting Expense	<u>900</u>	107,869
 <u>132-000-000</u>	 <u>Counseling and Testing</u>		
132-000-515	- Salaries - Professional	69,378	
132-000-516	- Salaries - Secretarial	<u>13,190</u>	82,568
 <u>133-000-541.01</u>	 <u>Health Services - Materials</u>	 <u>300</u>	 300
 <u>134-000-000</u>	 <u>Financial Aids</u>		
134-000-511	- Salaries - Administrative	34,232	
134-000-516	- Salaries - Secretarial	<u>24,836</u>	59,068
 <u>138-000-000</u>	 <u>Administration of Student Services and Aids</u>		
138-000-511	- Salaries - Administrative	41,175	
138-000-516	- Salaries - Secretarial	16,814	
138-000-518.01	- Salaries - Student Employees (Federal)	45,100	
138-000-519	- Other Salaries (Coaching)	11,850	
138-000-534	- Contractual Services	800	
138-000-541.01	- General Materials & Supplies	12,800	
138-000-549	- Commencement	6,000	
138-000-554	- Student Recruitment	1,500	
138-000-550	- Conference & Meeting Expense	<u>4,620</u>	140,659

<u>140-000-000</u>	<u>PUBLIC SERVICES</u>		<u>14,900</u>
140-000-514.02	- Salaries	4,600	
140-000-534	- Contractual Services	4,500	
140-000-541.02	- General Materials & Supplies	<u>5,800</u>	14,900
<u>170-000-000</u>	<u>OPERATION AND MAINTENANCE OF PLANT</u>		<u>676,476</u>
171-000-517	- Salaries - Service Staff	355,076	
171-000-518.01	- Salaries - Student Employees (Federal)	82,000	
171-000-534	- Contractual Services	43,200	
171-000-534	- Contractual Services - (Tennis Courts)	9,000	
171-000-587	- Equipment	12,000	
176-000-571	- Gas	138,200	
176-000-575	- Telephone	<u>37,000</u>	676,476
<u>181-000-000</u>	<u>GENERAL ADMINISTRATION</u>		<u>255,450</u>
<u>181-000-000</u>	<u>President's Office</u>		
181-000-511	- Salaries - Administrative	59,171	
181-000-516	- Salaries - Secretarial	19,342	
181-000-518.01	- Salaries - Student Employees (Federal)	3,484	
181-000-534	- Contractual Services	1,000	
181-000-541.01	- General Materials & Supplies	2,500	
181-000-550	- Conference & Meeting Expense	2,500	
181-000-556	- Special Affairs	7,500	
181-000-559	- Other Conf. & Meeting Expense	<u>5,600</u>	101,097
<u>182-000-000</u>	<u>Business Office</u>		
182-000-511	- Salaries - Administrative	48,523	
182-000-512	- Salaries - Professional	18,077	
182-000-516	- Salaries - Secretarial	71,153	
182-000-518.01	- Salaries - Student Employees (Federal)	-0-	
182-000-534	- Contractual Services	6,400	
182-000-541.01	- General Materials & Supplies	7,500	
182-000-550	- Conference & Meeting Expense	<u>2,700</u>	154,353

<u>190-000-000</u>	<u>INSTITUTIONAL SUPPORT</u>		<u>960,266</u>
<u>191-000-000</u>	<u>Board of Trustees</u>		
191-000-535	- Contractual - Legal	10,000	
191-000-549	- Other General Supplies (Election)	2,000	
191-000-550	- Conference & Meeting Expense	<u>3,000</u>	15,000
<u>192-000-000</u>	<u>Institutional Support Expense</u>		
192-000-516	- Salaries - Secretarial	13,392	
192-000-518.01	- Salaries - Student Employees (Federal)	3,685	
192-000-518.03	- Salaries - Student Employees (Federal) (Contingency)	4,448	
192-000-521	- Group Medical & Life Insurance	250,200	
192-000-529	- Tuition Reimbursement	5,000	
192-000-532	- Curriculum Development	5,000	
192-000-537	- UNALLOCATED Contractual	2,400	
192-000-539	- In-Service Training	7,500	
192-000-541.02	- Supplies (FACULTY ASSOCIATION)	200	
192-000-544.02	- Postage	42,000	
192-000-546	- Publications/Dues	6,750	
192-000-547	- Advertising	600	
192-000-554	- Recruitment	<u>2,500</u>	343,675
<u>192-000-560</u>	<u>Fixed Charges</u>		
192-000-565	- General Insurance	<u>18,500</u>	18,500
<u>192-000-580</u>	<u>Capital Outlay</u>		
192-000-585	- Equipment	<u>208,899</u>	208,899
<u>193-000-000</u>	<u>Affirmative Action</u>		
193-000-534	- Contractual Services	300	
193-000-541.02	- General Materials & Supplies	100	
193-000-550	- Conference & Meeting Expense	<u>300</u>	700
<u>194-000-000</u>	<u>Institutional Research</u>		
194-000-534	- Contractual Services	500	
194-000-541.01	- General Materials & Supplies	<u>500</u>	1,000
<u>195-000-000</u>	<u>Data Processing Services</u>		
195-000-511	- Salaries Administrative	63,364	
195-000-518.01	- Salaries - Student Employees (Federal)	6,365	
195-000-534	- Contractual Services	134,832	
195-000-541.01	- General Materials & Supplies	11,600	
195-000-550	- Conference & Meeting Expense	7,000	
195-000-562	- Rental of Computer Equipment	<u>-0-</u>	223,161

<u>196-000-000</u>	<u>Planning &amp; Development</u>		
196-000-511	- Salaries - Administrative	33,864	
196-000-516	- Salaries - Secretarial	12,367	
196-000-534	- Contractual Services	300	
196-000-541.02	- General Materials & Supplies	1,250	
196-000-550	- Conference & Meeting Expense	<u>1,550</u>	49,331
<u>197-000-593</u>	<u>Tuition Charge Back</u>	<u>25,000</u>	25,000
<u>199-000-600</u>	<u>Provision for Contingencies</u>	<u>75,000</u>	<u>75,000</u>
TOTAL BUDGET EDUCATION FUND . . . . .			<u>\$ 4,878,716</u>

PART III: BUDGET SUMMARY

Balance on Hand July 1, 1985		(112,664)
Revenue	\$5,034,000	
Less Expenditures	<u>4,878,716</u>	
Excess of Revenue over Expenditures		<u>155,284</u>
Estimated Balance on Hand June 30, 1986		<u>\$ 42,620</u>



SAUK VALLEY COLLEGE

OPERATIONS, BUILDING AND MAINTENANCE FUND

PART I: ESTIMATED REVENUE 1985-86

200-000-400 OPERATIONS, BUILDING AND MAINTENANCE FUND

200-000-410 Local Governmental Sources

200-000-411.01 - 1984 Taxes  $\frac{1}{2}$ (726,547,351 @ 3¢) 108,982

200-000-411.02 - 1985 Taxes  $\frac{1}{2}$ (726,547,351 @ 3¢) 108,982 217,964

200-000-420 State Governmental Sources

200-000-427 - Replacement of Corporate  
Personal Property Tax (\$159,261) 11,760 11,760

200-000-470 Interest on Investment 100 100

200-000-499 Miscellaneous Revenue 2,000 2,000

TOTAL OPERATIONS, BUILDING AND MAINTENANCE FUND . . . . . \$231,824

SAUK VALLEY COLLEGE

OPERATIONS, BUILDING AND MAINTENANCE FUND

PART II: ESTIMATED EXPENDITURES 1985-86

200-000-000 OPERATIONS, BUILDING AND MAINTENANCE FUND

270-000-000 Operation and Maintenance of Plant

270-000-541.04 - General Materials & Supplies	\$ 54,000	
270-000-550 - Conference & Meeting Expense	<u>2,500</u>	\$ 56,500
276-000-573 - Electricity	<u>242,300</u>	242,300

290-000-000 Institutional Support

292-000-560 Fixed Charges

292-000-561 - Rental	<u>1,000</u>	1,000
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<u>299-000-600 Provision for Contingencies</u>	<u>25,000</u>	<u>25,000</u>
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TOTAL BUDGET OPERATIONS, BUILDING AND MAINTENANCE FUND . . . . .		<u>\$ 324,800</u>
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PART III:            BUDGET SUMMARY

Balance on hand July 1, 1985		93,151
Revenue	\$231,824	
Less Expenditures	<u>324,800</u>	
Excess of Revenue over Expenditures		<u>(92,976)</u>
Estimated balance on hand June 30, 1986		<u>\$    175</u>

SAUK VALLEY COLLEGE  
BOND AND INTEREST FUND #1 (BUILDING)

PART I: ESTIMATED REVENUE 1985-86

400-000-410 Local Governmental Sources

400-000-411-01 - 1984 Taxes		
½(726,547,351 @ .0310)	\$ 112,615	\$ 112,615

400-000-420 State Governmental Sources

400-000-427 - Personal Property Tax Replacement	32,261	32,261
---	--------	--------

400-000-470 Other Sources

400-000-470 - Interest on Investments	10,000	10,000
---------------------------------------	--------	--------

TOTAL BOND AND INTEREST FUND #1 REVENUE . . . . .		<u>\$ 154,876</u>
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PART II: ESTIMATED EXPENDITURES 1985-86

INSTITUTIONAL SUPPORT

490-000-560 Fixed Charges

490-000-563 - Debt Principal Retirement	\$ 250,000	
490-000-564 - Interest	4,625	
490-000-569 - Other Fixed Charges	500	\$ 255,125

TOTAL BOND AND INTEREST FUND #1 EXPENDITURES . . . . .		<u>\$ 255,125</u>
--	--	-------------------

PART III: BUDGET SUMMARY

Balance on hand July 1, 1985		\$ 595,493
Revenue	\$154,876	
Less Expenditures	<u>255,125</u>	
Excess of Revenue over Expenditures . . . . .		<u>(100,249)</u>
Estimated balance on hand June 30, 1986		<u>\$ 495,244</u>

SAUK VALLEY COLLEGE  
WORKING CASH FUND

PART I: ESTIMATED REVENUE 1985-86

700-000-470 Other Sources

700-000-470	Investment Income	<u>\$25,000</u>	<u>\$25,000</u>
TOTAL WORKING CASH FUND REVENUE . . . . .			<u>\$25,000</u>

PART II: ESTIMATED EXPENDITURES 1985-86

790-000-500 Institutional Support

790-000-569	Miscellaneous Expenditures	<u>1,000</u>	<u>\$ 1,000</u>
TOTAL WORKING CASH FUND EXPENDITURES . . . . .			<u>\$ 1,000</u>

PART III: BUDGET SUMMARY

Balance on hand July 1, 1985		\$2,325,112
Revenue	\$25,000	
Less Expenditures	<u>1,000</u>	
Excess of Revenue over Expenditures . . . . .		<u>24,000</u>
Estimated balance on hand June 30, 1986 . . . . .		<u>\$2,349,112</u>

SAUK VALLEY COLLEGE

AUDIT FUND

PART I: ESTIMATED REVENUE 1985-86

1100-000-410 Local Government Sources

1100-000-411-01 - 1984 Taxes $\frac{1}{2}$ (726,547,351 @ .0017)	\$ 6,176	
1100-000-411-02 - 1985 Taxes $\frac{1}{2}$ (726,547,351 @ .0051)	<u>18,527</u>	\$ 24,703
1100-000-470 - Interest on Investments	<u>297</u>	<u>297</u>
TOTAL AUDIT FUND . . . . .		<u>\$ 25,000</u>

PART II: ESTIMATED EXPENDITURES 1985-86

1192-000-531 Audit Services	<u>\$18,000</u>	<u>\$ 18,000</u>
TOTAL AUDIT FUND . . . . .		<u>\$ 18,000</u>

PART III: BUDGET SUMMARY

Balance on hand July 1, 1985		\$ 11,051
Revenue	\$25,000	
Less Expenditures	<u>18,000</u>	
Excess of Revenue over Expenditures . . . . .		<u>7,000</u>
Estimated Balance on hand June 30, 1986 . . . . .		<u>\$ 18,051</u>

SAUK VALLEY COLLEGE  
LIABILITY, PROTECTION, AND SETTLEMENT FUND

PART I: ESTIMATED REVENUE 1985-86

1200-000-410 Local Governmental Sources

1200-000-411-01 - 1984 Taxes $\frac{1}{2}$ (726,547,351 @ .0064)	\$23,250	
1200-000-411-02 - 1985 Taxes $\frac{1}{2}$ (726,547,351 @ .0030)	<u>10,898</u>	\$34,148
1200-000-470 - Investment Income	<u>\$ 4,000</u>	<u>4,000</u>

TOTAL LIABILITY, PROTECTION, AND SETTLEMENT FUND . . . . .		<u>\$38,148</u>
--	--	-----------------

PART II: ESTIMATED EXPENDITURES 1985-86

1292-000-000 Institutional Support

1292-000-523 - Worker's Compensation	\$10,000	
1292-000-526 - Unemployment Compensation	10,000	
1292-000-527 - Tort Liability Insurance	<u>10,000</u>	<u>\$30,000</u>

TOTAL LIABILITY, PROTECTION, AND SETTLEMENT FUND . . . . .		<u>\$30,000</u>
--	--	-----------------

PART III: BUDGET SUMMARY

Balance on hand July 1, 1985		\$94,587
Revenue	\$38,148	
Less Expenditures	<u>30,000</u>	
Excess of Revenue over Expenditures . . . . .		<u>8,148</u>
Estimated Balance on hand June 30, 1986 . . . . .		<u>\$102,735</u>

SAUK VALLEY COLLEGE  
BUILDING BOND PROCEEDS FUND

PART I: ESTIMATED REVENUE 1985-86

1300-000-420 State Governmental Sources

1300-000-429 - State Grants and Contributions     \$195,000     \$ 195,000

1300-000-430 Federal Governmental Sources

1300-000-439 - Federal Grants and Contributions     14,000     14,000

1300-000-470 Investment Income     75,000     75,000

TOTAL BUILDING BOND PROCEEDS FUND . . . . . \$ 284,000

PART II: ESTIMATED EXPENDITURES 1985-86

INSTITUTIONAL SUPPORT

1390-000-582	Site Improvement	\$ 35,000	
1390-000-584	Building Improvements	200,000	
1390-000-586	Equipment - Instructional	500,000	
1390-000-587	Equipment - Service	5,000	
1390-000-589	Other Capital Outlay	<u>5,000</u>	<u>\$ 745,000</u>

TOTAL BUILDING BOND PROCEEDS FUND . . . . . \$ 745,000

PART III: BUDGET SUMMARY

Balance on hand July 1, 1985		\$1,334,902
Revenue	\$284,000	
Less Expenditures	<u>745,000</u>	
Excess of Revenue over Expenditures . . . . .		<u>(461,000)</u>
Estimated balance on hand June 30, 1986 . . . . .		<u>\$ 873,902</u>



SAUK VALLEY COLLEGE BOOKSTORE

Budget for 1985-86

PART I: REVENUE

SALES:

Textbooks	\$ 255,000	
Supplies	30,000	
Miscellaneous	23,200	
Paperbacks	7,500	
Used Books	28,800	
Other Income	300	
Investment Income	4,900	
Sales Tax Collected	<u>18,300</u>	\$ 368,000

Less Cost of Sales:

Textbooks	204,000	
Supplies	19,500	
Miscellaneous	15,080	
Paperbacks	6,000	
Used Books	21,600	
Sales Tax Paid	<u>18,000</u>	<u>284,180</u>

ESTIMATED GROSS PROFIT . . . . . \$ 83,820

PART II: EXPENDITURES

Salaries & Wages	35,000	
Employee Benefits	800	
Transportation	7,200	
Equipment	3,000	
Supplies	3,000	
Travel	1,500	
Telephone	400	
Dues & Subscriptions	400	
Other Expenses	<u>1,500</u>	<u>52,800</u>

EXCESS REVENUE OVER EXPENDITURES . . . . . \$ 31,020

PART III: Budget Summary

Fund Equity July 1, 1985		311,925
Revenue	\$83,820	
Less Expenditures	<u>52,800</u>	
Excess Revenue over Expenditures		<u>31,020</u>
Estimated Fund Equity, June 30, 1986 . . . . .		<u>\$ 342,945</u>

RESTRICTED PURPOSES FUND

PART I: ESTIMATED REVENUE

	<u>1984-85</u>	<u>1985-86</u>
<u>#201 Comprehensive Income</u>	\$ 53,500	\$ 48,500
<u>Income from Admissions to</u> <u>Student Activities</u>		
#202 Athletics 600		700
#203 Drama and Readers Theatre ---		600
#204 Cultural Events <u>3,000</u>		<u>3,900</u>
	<u>3,600</u>	<u>5,200</u>
 TOTAL ESTIMATED REVENUE	 <u>\$ 57,100</u>	 <u>\$ 53,700</u>

RESTRICTED PURPOSES FUND

PART II: ESTIMATED EXPENDITURES

	<u>1984-85</u>	<u>1985-86</u>
#251 - Athletics (Tennis)		
#252 - Athletics (Basketball)		
#253 - Athletics (Golf)		
#254A - Athletics (Soccer)		
#254B - Athletics (Baseball)		
 <u>Athletics</u>		
Officials	2,300	2,300
Travel	4,400	4,400
Meals and Hotel	4,620	4,620
Awards	520	520
Insurance	1,300	1,300
Banquet	325	325
Dues and Fees	625	625
	<hr/>	<hr/>
	14,090	14,090
 <u>Rentals</u>		
Baseball	-0-	-0-
Golf	425	425
Tennis	200	200
	<hr/>	<hr/>
	625	625
 <u>Supplies and Cleaning</u>		
Basketball	---	385
Baseball	---	---
Golf	625	450
Tennis	510	450
Soccer	900	750
	<hr/>	<hr/>
	2,035	2,035
 <u>Equipment</u>		
	450	450
	<hr/>	<hr/>
	450	450
 <u>Miscellaneous</u>		
Scouting	200	200
Basketball Clinic	175	175
	<hr/>	<hr/>
	375	375

	<u>1984-85</u>	<u>1985-86</u>
<u>#256 - Cheerleaders and Pom Pon</u>		
Jr. High Cheerleaders Clinic		
Travel and Meals		
Uniforms and Supplies		
	850	850
<u>#257 - Speech Activities</u>	<u>1,000</u>	<u>1,000</u>
	1,000	1,000
<u>#258 - Drama</u>		
Royalties		
Publicity		
Sets and Costumers		
Rentals		
Equipment		
Supplies		
Summer Theatre		
	1,000	2,500
<u>#259 - Music</u>		
Travel		
Meals		
Cleaning & Misc.		
Workshop Travel		
Tailoring		
Madrigal Dinner		
	3,900	3,700
<u>#260 - Student Activities</u>		
Special Programming Reserve	1,980	-0-
Entertainment and		
License Fees	600	600
Supplies	1,200	1,000
Equipment	400	330
Xerox and Workroom	600	600
Miscellaneous	200	200
Pow Wow Day	1,500	1,300
Concert-Lecture Series		
Promotions	4,500	4,000
Entertainment/Promotions	<u>4,000</u>	<u>3,800</u>
	14,980	11,830
<u>#262 - Student Newspaper</u>	<u>1,000</u>	<u>-0-</u>
	1,000	-0-

	<u>1984-85</u>	<u>1985-86</u>
<u>#264 - Student Senate</u>		
Supplies		
Leadership		
Membership Fees		
	<u>2,800</u>	<u>2,800</u>
<u>#266 - Women's Intercollegiate</u>		
<u>Athletics</u>		
<u>Athletics</u>		
Officials	1,780	1,780
Travel	3,575	3,575
Meals and Lodging	3,090	3,090
Insurance	900	900
Dues and Fees	705	705
Awards	370	370
Banquet	325	325
Rentals	<u>50</u>	<u>50</u>
	10,795	10,795
<u>Supplies</u>		
First Aid	325	325
Tennis	410	410
Softball	-0-	-0-
Uniforms	-0-	-0-
Basketball	150	150
Volleyball	<u>150</u>	<u>150</u>
	1,035	1,035
<u>Equipment</u>	<u>300</u>	<u>300</u>
	300	300
<u>Scouting</u>	<u>200</u>	<u>200</u>
	200	200
<u>Sectionals</u>	<u>115</u>	<u>115</u>
	115	115
<u>#268 - Intramurals - Coed</u>		
Supplies	<u>50</u>	<u>-0-</u>
	50	-0-

	<u>1984-85</u>		<u>1985-86</u>
<u>#270 - Clubs</u>	<u>500</u>		<u>200</u>
		500	200
<u>#271 - Film Commission</u>	<u>800</u>		<u>800</u>
		800	800
<u>#299 - Non-Budgeted Contingencies</u>	<u>200</u>		<u>-0-</u>
		<u>200</u>	<u>-0-</u>
		<u>\$57,100</u>	<u>\$53,700</u>

PART III: BUDGET SUMMARY

Balance on hand July 1, 1985		18,495
Revenue	\$53,700	
Less Expenditures	<u>53,700</u>	
Excess of Revenue over Expenditures		<u>-0-</u>
Estimated balance on hand June 30, 1986 . . . . .		<u>\$ 18,495</u>

SAUK VALLEY COLLEGE

CHILD CARE CENTER

1985-86

PART I: ESTIMATED REVENUE

Fees	\$ 19,700
Insurance	<u>250</u>
TOTAL REVENUE	<u>\$ 19,950</u>

PART II: ESTIMATED EXPENDITURES

Salaries	\$ 18,500
Insurance	150
Supplies	1,200
Travel	<u>100</u>
TOTAL EXPENDITURES	<u>\$ 19,950</u>

PART III: BUDGET SUMMARY

Balance on hand July 1, 1985	\$ 713
Revenue	\$ 19,950
Less Expenditures	<u>19,950</u>
Excess of Revenue over Expenditures	<u>-0-</u>
Estimated balance on hand June 30, 1986 . . . . .	<u>\$ 713</u>



For Board Meeting  
of August 26, 1985

Agenda Item E-6

APPROVAL OF COSMETOLOGY CONTRACT

BEAUTY ACADEMY IN DIXON

We have received a proposed contractual agreement between Sauk Valley College and the Beauty Academy in Dixon. It is recommended that the college enter into this agreement to provide cosmetology training for the eastern end of our district.

The details of the agreement are consistent with our present contract with the Sterling School of Beauty Culture in Sterling. Also, our cooperative agreement with WAVC is provided for and will be fully implemented by this agreement.

RECOMMENDATION: It is recommended that this contract be approved as presented.

For Board Meeting  
of Agusut 26, 1985

Agenda Item F-1

RESIGNATIONS

We have two resignations to report and accept:

Michael Kelly - Director of the Indo-Chinese  
Program/Project

Donna Wilcox - Counselor, Coordinator of Student  
Activities

RECOMMENDATION: It is recommended that these  
resignations be accepted and that  
the administration be authorized  
to select their replacements

August 7, 1985

John Sagmoe, Dean of Student Services  
Sauk Valley College  
R.R. #5  
Dixon, IL 61021

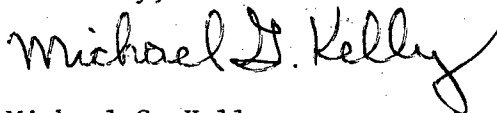
Dear John,

It is with great and sincere regret that I submit my resignation as the Director of the Indochinese Refugee Program at Sauk Valley College (SVC). I have been, and will continue to be proud of my association with SVC and the people who make SVC one of the best community colleges in Illinois. In my new capacity as the Director of the "Education for Employment", I look forward to working with the college staff.

Please accept my personal and professional thanks for all that you have done. My last day of work will be August 30, 1985.

As we discussed, I will make my recommendations for the Indochinese Program and staffing. I will also submit my schedule for the remainder of August.

Sincerely,

A handwritten signature in dark ink, reading "Michael G. Kelly". The signature is fluid and cursive, with a large, sweeping flourish at the end of the name.

Michael G. Kelly

MK/da



**Sauk  
Valley  
College**

815 / 288-5511

R.R.5 DIXON, ILLINOIS 61021

COPY

August 21, 1985

John E. Sagmoe  
Dean of Student Services  
Sauk Valley College  
Route 5  
Dixon, IL 61021

Dear John:

With regrets, I will be resigning from my position as Coordinator of Student Activities and Counselor at Sauk Valley College on September 13 in order to take a full-time counseling position at Rock Valley College.

I would like to thank you for providing me with the opportunity to work with such a dedicated staff. Your support, patience, encouragement, and sense of humor made this extremely demanding position enjoyable. The influence you've had on me will extend far beyond my time here.

Once again, thank you. I will remember the faculty and staff at Sauk Valley College fondly.

Sincerely,

Donna Wilcox  
Counselor/Coordinator of Student Activities

jmb

cc Dr. Garner ✓

For Board Meeting  
on August 26, 1985

Agenda Item F-2

POLICY REVISION ( First Reading)

RECOMMENDATIONS ON SICK LEAVE AND VACATION LEAVE

FOR DIXON CORRECTIONAL CENTER PROGRAM

The Illinois Department of Corrections School District #428, our contracting agency for the DCC Program, has issued a new set of requirements on sick days and vacation days for personnel employed in contractual programs throughout the state. The attached recommendations are proposed to bring the personnel policies for the DCC staff in line with the state requirements.

RECOMMENDATION: It is recommended that we receive these policy recommendations for a first reading.

## SICK LEAVE

### CURRENT POLICY

Sick leave shall accrue for all academic year faculty at the rate of 15 days for the first year and 10 days per year thereafter. Sick leave shall accrue to all 12-month employees at the rate of 17 days for the first year and 12 days per year thereafter. Sick leave is computed beginning with the first duty day of employment with all sick leave being accumulated without limit. (1984 SVC Faculty Handbook)

### CONFLICTING ISSUE

Contractual Services Supplementary Condition #3 of the FY 86 Department of Corrections contract which begins September 1, 1985 states:

3. Contractual employees may be granted authorized sick leave during the 232 day instructional year. Authorized sick time may be earned at a rate not to exceed one day for each month of full-time employment. A maximum of 180 sick days may be accumulated during the contractual period of employment.

### RECOMMENDED POLICY

It is recommended that a policy be adopted for Sauk Valley College at Dixon Correctional Center which states:

Sick leave for all Sauk Valley College at Dixon Correctional Center contractual employees including administrative, instructional and clerical will be granted at the rate of one day for each month of full-time employment. Sick leave is computed beginning the first day of employment and terminating with the last duty day of employment. A maximum of 180 days may be accumulated during the contractual employees' period of employment.

## VACATION DAYS

### CURRENT POLICY

All full-time employees will receive paid vacations as follows:

1. Administrators and 12-month counselors will receive annual vacation at the rate of 2 days per month.
2. Classified personnel will receive annual vacation as follows:
  - a. 1 day per month (12 days per year) during the first and second years of employment.
  - b. 1.083 days per month (13 days per year) during the third and fourth years of employment.
  - c. 1.166 days per month (14 days per year) during the fifth and sixth years of employment.
  - d. 1.25 days per month (15 days per year) during the seventh and subsequent years of employment.

Vacation days are accrued beginning with the first day of the first full month of employment.

### CONFLICTING ISSUES

Contractual Service Supplementary Conditions indicate in condition #1 that:

1. All full-time contractual programs will offer instructional services a minimum of 232 days during a 12-month contractual period.
2. Contractual employees will be granted holidays in accordance with those holidays observed by the State of Illinois but these will not be included as an instructional day.

#### Breakdown

365	Days per year
-104	Saturday and Sunday (2 days x 52 weeks=104 days)
261	
12	State of Illinois approval holidays
249	
-232	Minimum days of instructional services
17	
2	Inservice retreat
15	Vacation

## RECOMMENDED POLICY

It is recommended that the policy for Sauk Valley College at Dixon Correctional Center employees be written to read as follows.

"All full time contractual employees of Sauk Valley College at Dixon Correctional Center including administrator, counselor, instructors, and clerical shall receive paid annual vacations at the rate of 1.25 per month (15 days per year). Vacation days would accrue beginning with the first day of the first full month of employment.

All Sauk Valley College at Dixon Correctional Center employees must schedule their vacations to be taken before the end of the contract year. Unused vacation days which remain at the beginning of the next year's contract will be lost, unless administrative circumstances at Dixon Correctional Center prevented utilization.

Snow days will not be allowed since our student population is not concerned with highway problems. If a faculty member is not able to report for work, due to inclement or poor road conditions, a vacation day will be charged.

## Ramifications

### Faculty and Clerical

All faculty and clerical personnel currently employed with Sauk Valley College at Dixon Correctional Center will receive 15 days vacation instead of the current 10 days. This increase is more in line with professional positions. No dollar cost to contract.

### Counselor

All counselors employed September 1, or after will receive 15 days vacation.

### Administrator

The current director was hired under the current administrative vacation schedule of 2 days per month or 24 days per year.

During our conversation with John Castro and Ray Quick in Springfield during March of this year, they stated their intention was to hold all contractual employees including administration to the 232 service days.



For Board Meeting  
of August 26, 1985

Agenda Item F-3

RECOMMENDATION ON FACULTY SALARY RANGES AT DIXON CORRECTIONAL  
CENTER

The salary ranges for the faculty at DDC are due for adjustment.

The attached revised schedule corresponds closely to that currently in effect on campus.

RECOMMENDATION: It is recommended that the revised schedule be approved.

RECOMMENDATION ON FACULTY SALARY RANGE ADJUSTMENTS

FOR DIXON CORRECTIONAL CENTER PROGRAM

1984-85 Instructional Salary Ranges - DCC Program

Instructors  
(12 Month Salaries)

Less than Masters

\$18,305 to \$26,368

Masters

\$21,173 to \$32,135

Flat Step Used for Initial Placement

\$576.00

\$685.00

Recommended 1985-86 Instructional Salary Ranges

DCC Program

Instructors  
(12 Month Salaries)

Less than Masters

\$19,789 to \$28,525

Masters

\$22,909 to \$34,765

Flat Step Used for Initial Placement

\$624.00

\$741.00

The proposed increases reflect an increase of the beginning salary of each range by 4.69% and an increase in the flat steps used for initial placement of 8.2%. All salaries are for 12 months of teaching with 15 days vacation and 12 state approved holidays.

For Board Meeting  
on August 26, 1985

Agenda Item F-4

RECOMMENDATION ON DIXON CORRECTIONAL CENTER PROGRAM FACULTY

The following Dixon Correctional Center faculty are recommended for reappointment as contractual staff (defined in policy 401.01 and 426.01) at the salaries indicated for the September 1, 1985 through August 31, 1986 year--a 12 month period.

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
William Bencini	Instructor of Automotive Tech	\$25,283
Dennis Day	Instructor of Business and Information Systems	\$27,558
Michael Iacomini	Instructor of Horticulture	\$21,858
Joseph Rush	Instructor of Small Engine Tech	\$25,368
Robert Smith	Instructor of Construction Tech	\$31,449

The Program Director, James D. Feverston, was reappointed along with the rest of the SVC administrative staff at an earlier Board Meeting.

RECOMMENDATION: It is recommended that the five faculty listed be reappointed for the 1985-86 year at the Dixon Correctional Center as presented.

# SAUK VALLEY COLLEGE

R. R. 5, DIXON, ILLINOIS 61021

DATE August 12, 1985

## MEMORANDUM

TO: Dr. Garner

FROM: Don Foster *DgF*

**CONFIDENTIAL**

RE: Performance Evaluation Compensation Program - DCC Program -  
1985-86

Enclosed is a complete recommendation submitted by Jim Feverston to implement the Performance Evaluation Compensation Program for our DCC Program for the 1985-86 year. This represents the implementation of the salary and evaluation system approved for this program last year.

It is noteworthy that the full evaluation system has been implemented for only two of the instructors--since they were the only two to serve throughout most of the year. The other three were just recently employed and will be evaluated throughout the next year. The faculty ratings and recommended salaries are all included in the recommendation.

DF/js

cc Jim Feverston

Enclosure

SAUK VALLEY COLLEGE  
AT  
DIXON CORRECTIONAL CENTER

PERFORMANCE EVALUATION  
- COMPENSATION  
PROGRAM

ANNUAL REPORT  
AUGUST 1985

JAMES DOUGLAS FEVERSTON  
DIRECTOR OF EDUCATION

## PERFORMANCE EVALUATION

### COMPENSATION PROGRAM

#### ANNUAL REPORT

The Performance Evaluation Compensation Program for Sauk Valley College at Dixon Correctional Center was approved by the Sauk Valley College Board of Trustees in August 1984. As part of this program, the director will annually evaluate all instructional staff and make annual recommendations to the Dean of Instruction concerning staff's continued employment, evaluation rating and salary recommendation. A further recommendation on the salary ranges is included. The following report is divided into these four areas.

#### I EMPLOYMENT OF INSTRUCTIONAL STAFF

It is recommended that the following instructional staff member of Sauk Valley College be reemployed for the FY 86 contract year beginning September 1, 1985 and ending August 31, 1986.

##### INSTRUCTIONAL STAFF

##### AREA

William Bencini	Automotive Technology
Dennis Day	Business & Information Systems
Michael Iacomini	Horticulture
Joseph Rush	Small Engine Technology
Robert Smith	Construction Technology

Mr. Day and Mr. Rush were also recommended to be re-employed at an earlier board meeting.

#### II. EVALUATION RATINGS

Instructional staff were evaluated in the following areas.

- 1) Instructor effectiveness with students.
- 2) Instructor effectiveness with course learning materials.
- 3) Instructor effectiveness with instructional programming at Dixon Correctional Center.
- 4) Instructor effectiveness with the administrative functions.
- 5) Instructor effectiveness with the college, institution, and community activities.

An overall rating from 0 to 4 was computed for each instructor based on the following rating scale taken from page 28 of the program.

#### RATING SCALE

0. Performance is below the standard expected. Probable termination. No salary increase.
1. Performance is below the standard expected or short length of employment precludes performance evaluation. Possible probation or termination. Improvement objectives will be established. No salary increase.
2. Performance is equal to the standard expected. "Standard" performance increase will be added to the previous year's salary.
3. Performance is above the standard expected. An "Above Standard" performance amount in addition to the "Standard" increase will be added to the previous year's salary.
4. Performance is above the standard expected (Exceptionally High). A performance amount in addition to the "Standard" and "Above Standard" amount will be added to the previous year's salary.

The rating for each instructional staff member is indicated below.

<u>INSTRUCTIONAL STAFF</u>	<u>RATING</u>
William Bencini	1
Dennis Day	3
Mike Iacomini	1
Joe Rush	2
Robert Smith	1

Note: It should be noted that the short length of employment and not below standard performance resulted in Number 1 ratings for Mr. Bencini, Mr. Iacomini and Mr. Smith.

### III SALARY RECOMMENDATIONS

It is recommended that the following increases be assigned to each rating.

<u>RATING</u>	<u>INCREASES</u>
0	No Increase
1	No Increase
2	8%
3	9%
4	10%

This will be reflected in the annual salaries as follows.

<u>STAFF</u>	<u>85 AN. SALARY</u>	<u>MERIT INC.</u>	<u>DOLLAR INC.</u>	<u>86 AN. SALARY</u>
Bencini	\$25,283.00	0%	0	\$25,283.00
Day	25,283.00	9%	\$2,275.47	27,558.47
Iacomini	21,858.00	0%	0	21,858.00
Rush	23,489.04	8%	1,879.12	25,368.12
Smith	31,449.00	0%	0	31,449.00

#### IV. BEGINNING RANGE RECOMMENDATIONS

In order to keep pace with inflation and escalating costs of living it is recommended that the Beginning Instructional Salary Range be increased by 4.69%.

#### 1984-85 Instructional Salary Range

##### INSTRUCTORS

##### Less than Masters

\$18,305  
to  
26,368

##### Masters

\$21,173  
to  
32,135

#### Recommended 1985-86 Instructional Salary Range

##### INSTRUCTORS

19,789  
to  
28,525

22,909  
to  
34,765

It should be noted that the highest figure of end scale also refers to the top salary we are willing to pay instructors.

#### EXPERIENCE FACTOR

##### Less than Masters

624

##### Masters

741



For Board Meeting of  
August 26, 1985

Agenda Item F-5

CONFIRMATION OF PROFESSIONAL STAFF APPOINTMENT

Confirmation is needed for two professional staff appointments made since last Board meeting:

Zollie Hall, Assistant Dean of Business,  
Technology and Natural Sciences

Michael Dean Lambrecht, Counselor for  
Sauk Valley College Program at Dixon  
Correctional Center

RECOMMENDATION: It is recommended that the appointment of Zollie Hall and Michael Dean Lambrecht be confirmed according to recommendations presented.

**CONFIDENTIAL**

## RECOMMENDATION REPORT

Michael Dean Lambrecht

Recommendation for Counselor for Sauk Valley College at Dixon Correctional Center. This is a contractual position.

### Announcement Process

This position was advertised in the following manner.

1. Internally. An announcement of the vacancy was distributed throughout SVC and posted at the Dixon Correctional Center.
2. A vacancy announcement was sent to all community colleges in the state of Illinois.
3. The vacancy was listed in 25 university placement offices throughout the midwest and a copy was sent to the Illinois Department of Corrections Institutions.
4. Position vacancy ads were run in local newspapers and in six midwestern newspapers.

### Application Response

Forty-nine applications were received for the Counselor position.

### Screening Process

The applicants were screened by John Sagmoe, Dean of Student Services and James Feverston, Director of Education, Sauk Valley College at Dixon Correctional Center. Three (3) candidates were interviewed. Mr. Lambrecht was interviewed individually by John Sagmoe, Don Foster and James Feverston. Mr. Lambrecht is our choice for this position.

### Qualifications

1. Academic Background Mr. Lambrecht holds a Bachelor of Science Degree in Criminal Justice Studies from the University of South Dakota, Vermillion, South Dakota. Mike also holds a Master of Science Degree in College Student Personnel Services from Western Illinois University.
2. Professional Background and Experience Mr. Lambrecht has served as a police officer, security officer, resident assistance, Assistant Judicial Coordinator and assistant hall director from 1980 to 1984, mainly in conjunction with his education. His background in criminal justice

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and law enforcement will enable Mike to better understand the criminal personality in order to more effectively and efficiently counsel our students.

Mike Lambrecht also served a counseling internship at Rock Valley Community College, Rockford, Illinois during the summer of 1983.

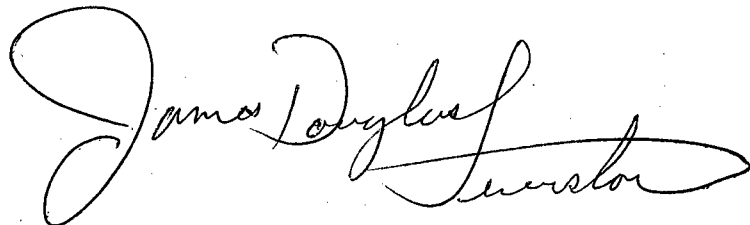
3. References Mr. Lambrecht's references all praise his performance. He exhibited strong potential for becoming an excellent counselor at Rock Valley. He showed enthusiasm and appeared to enjoy working with students.

Mike's references indicate he has "proved himself as a reliable employee who likes challenges" and "can assume responsibilities without constant supervision". Other references indicated Mike has a "positive outlook on life", has "excellent interpersonal skills" and is "well respected".

4. Personal Qualifications Mr. Lambrecht would bring to the position several strengths. He has a good recall of testing and is familiar with tests utilized at the community college level. Additionally he has had experience on individual and group counseling in a residential setting and possesses community college and criminal justice experience.

Mike is an alert, quick thinking, and personable individual with a positive attitude. He handled himself well during interviews at Sauk Valley College and Dixon Correctional Center and his exposure to staff and students at Dixon Correctional Center was positive. His educational background, work experience, personality and desire to be challenged make Mike a quality candidate for this position.

Michael Dean Lambrecht will be a welcome addition to the staff of Sauk Valley College at Dixon Correctional Center.



James Douglas Feverston  
Director of Education  
Sauk Valley College at  
Dixon Correctional Center

# SAUK VALLEY COLLEGE

R. R. 5, DIXON, ILLINOIS 61021

DATE August 5, 1985

## MEMORANDUM

**CONFIDENTIAL**

TO: Dr. Garner

FROM: Don Foster *DF*

RE: Recommendation to Appoint Zollie W. Hall to the Position of Assistant Dean of Business, Technology and Natural Sciences

This memorandum will serve as a recommendation to appoint Zollie W. Hall as Assistant Dean of Business, Technology and Natural Sciences. The supporting rationale for this recommendation is outlined below along with a copy of his resume and a job description for this position.

The following information is presented in support of this recommendation.

### I. Academic Training

Mr. Hall holds a Masters Degree in business education from Northern Illinois University, a B.S. in business education from Eastern Illinois University, and has completed additional graduate work in business, education and counseling at the the University of Wisconsin and the University of Illinois. In addition, he has attended 45 seminars or workshops in the area of vocational education during the past three years. Thus, Mr. Hall is academically well qualified for this position.

### II. Background and Experience

Mr. Hall has served as a business instructor, department chairman, director of occupational education, economic development officer and director of planning and development throughout his career. He has taught at both the high school and community college level and has been a recognized leader in community college vocational education in Illinois for a number of years.

He has special strengths in the business and industrial technology areas and is familiar with the Data Processing, CAD and Small Business Management fields. He has also written and administered a number of High Impact Training Grants and has worked extensively with business and industry.

CONFIDENTIAL

He brings a wealth of valuable administrative and educational experience to his new position.

### III. Recommendations

Mr. Hall's references all give him excellent recommendations. He is regarded as a first rate vocational administrator by the faculty and administration at Spoon River College. He also has an excellent working relationship with the community--especially the business and industrial sector. In addition, Mr. Hall is highly regarded by DAVTE and is active in the Illinois Vocational Education Association at both the regional and state level.

### IV. Selection Process

This position was listed in the Chronicle of Higher Education, the Milwaukee Journal, St. Louis Post Dispatch, Des Moines Register, Rockford Register Star, and the Chicago Tribune. The position announcement was sent to 23 university placement centers in the mid-west and was sent to all 39 community colleges in Illinois. In addition, a supply of the position announcements was sent to DAVTE and ICCB. We received 34 applications for the position and interviewed nine (six in-house applicants and three external applicants). The Selection Committee consisted of Chuck West, Glenn Bailey, Dave Youker, Ron Happach, Mike Seguin, Carol Hain, Dick Holtam and Don Foster. The committee screened all applications and participated in all of the interviews. Mr. Hall was the unanimous first choice for the position.

### V. Personal Qualifications

Mr. Hall is a respected family man and a community leader. He is personable, relates well to people, and gives the impression of a highly competent administrator. His extensive knowledge and experience as a community college vocational educator was clearly reflected in his interview here at SVC. He will be a welcome addition to the SVC administrative staff and the community.

DF/js

For Board Meeting  
on August 26, 1985

Agenda Item F-6

CONFIRMATION OF RELEASE-TIME ASSIGNMENTS

The Board is asked to confirm the re-instatement of two released time positions originally cut during the austerity period.

Each of these positions have been thoroughly examined and in some ways re-structured to provide a high level of effectiveness in our instructional program.

HONOR PROGRAM DIRECTOR- 3 hours release-time  
per semester for George Vrhel

COORDINATOR OF SPEECH ACTIVITIES- 3 hours  
released time per semester for Jerry Mathis

RECOMMENDATION: It is recommended that the released time assignments be confirmed as presented.

For Board Meeting  
on August 26, 1985

Agenda Item F-7

RECOMMENDATION ON PART-TIME FACULTY SALARY INCREASE

It is recommended that the part-time faculty salary schedule be modified to reflect only two levels-- at the dollar amounts outlined below effective for Fall Semester of 1985.

Less than MA

\$225 per equated hour  
(12 % increase)

MA or Above

\$250 per equated hour  
(10 % increase)

This represents a change from three levels in prior years of \$200, \$225 and \$250 with the amounts being tied to academic rank. The two level system outlined above is more realistic to work with for part-time faculty and represents a \$25 per equated hour increase for all but the \$250 or top rank adjunct faculty.

The total estimated cost to implement this revised schedule is \$29,666 for two semesters and a summer. It is noteworthy that there has not been an increase in the part-time faculty salary rate since 1969.

RECOMMENDATION: It is recommended that the part-time salary schedule be modified to the two levels and the rates presented.

For Board Meeting  
on August 26, 1985

Agenda Item G-1

ACCEPTANCE OF DONATION

Kable News of Mount Morris has donated an IBM 370/148 Central Processing Unit to the college. This equipment can be useful in our electronics instructional program.

RECOMMENDATION: It is recommended that we  
accept this donation and  
send an appropriate expression  
of thanks.



For Board Meeting  
on August 26, 1985

Agenda Item G-2

APPROVAL OF RAMP/CC

The Resource Allocation Management Plan for Community Colleges (RAMP/CC) for Sauk has been completed and submitted to the Illinois Community College Board.

The following will be of particular interest:

- Planning Statement. . . . .p. 2-4  
A statement which addresses three specific topics as requested by ICCB
- Planning Assumptions. . . . .p. 9
- Program Additions/  
Deletions . . . . .p. 22
- Summary Capital Requests. . . .p. 30-32

RECOMMENDATION: It is recommended that  
the RAMP/CC report be approved  
as submitted to the ICCB.

MANDRGOC AND LINKOWSKI

ATTORNEYS AT LAW  
212 SOUTH OTTAWA AVENUE  
DIXON, ILLINOIS 61021

TELEPHONE  
284-7777  
AREA CODE 815

DAVID W. MANDRGOC  
CAROL PAULY LINKOWSKI

August 26, 1985

To the Sauk Valley College Board of Trustees  
Chairperson Kay Fisher

Re: Resignation

Madam Chair:

I must at this time resign from my duties as a trustee on the Sauk Valley College Board. This is due primarily to my acquiring other business responsibilities as well as more involvement with the State Bar Association.

It has been a pleasure, although be it somewhat difficult at times, to serve on the board. I am happy to see that Sauk has passed the referendum which we needed so desperately, and I am sure that both the current administration and faculty will work together to keep Sauk in its outstanding position as a leader in the community colleges in the State of Illinois.

Very truly yours,

A handwritten signature in cursive script, reading "David W. Mandrgoc". The signature is fluid and stylized, with the first and last names being more prominent than the middle initial.

David W. Mandrgoc

DWM:sar

TREASURER'S REPORT

July 31, 1985

EDUCATION FUND

Balance on Hand June 30, 1985

\$ 243,073.77

Receipts:

Taxes	360,734.11
Charge-Back Revenue	1,131.78
Voc. Ed. Reg. Reimb.	32,849.45
Pers. Prop. Tax Repl.	27,611.54
Federal Work Study	2,426.43
Summer Tuition	260.00
Transcript Fees	72.00
Other Revenue	23,979.47
Expenditure Credit	2,879.45
From Pool	<u>100,000.00</u>

551,944.23

Total Available

\$ 795,018.00

Disbursements:

Expenses for June	284,900.63
Expenses for July	161,354.61
To Working Cash	<u>225,000.00</u>

671,255.24

Balance on Hand July 31, 1985

\$ 123,762.76

BUILDING FUND

Balance on Hand June 30, 1985

\$ 6,583.33

Receipts:

Taxes	44,171.43
Pers. Prop. Tax Repl.	2,817.75
Other Revenue	245.00
Expenditure Credits	284.54
From Working Cash	<u>10,000.00</u>

57,518.72

Total Available

\$ 64,102.05

Disbursements:

Expenses for June	21,282.70
To Working Cash	<u>25,000.00</u>

46,282.70

Balance on Hand July 31, 1985

\$ 17,819.35

# ITE AND CONSTRUCTION FUND

Balance on Hand June 30, 1985 \$105,680.00

## Receipts:

Interest on Investments	2,219.34	
Expenditure Credits	<u>19.32</u>	<u>2,238.66</u>

Total Available \$107,918.66

## Disbursements:

Expenses for June		<u>762.10</u>
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Balance on Hand July 31, 1985 \$107,156.56

# OND AND INTEREST #1

Balance on Hand June 30, 1985 \$143,398.30

## Receipts:

Taxes	45,646.75	
Interest on Investments	<u>801.64</u>	<u>46,448.39</u>

Total Available \$189,846.69

## Disbursements:

-0-

Balance on Hand July 31, 1985 \$189,846.69

# ORKING CASH FUND

Balance on Hand June 30, 1985 \$ 25,232.87

## Receipts:

Investments	280,000.00	
Interest on Investments	15,921.88	
From Building Fund	25,000.00	
From Education Fund	<u>225,000.00</u>	<u>545,921.88</u>

Total Available \$571,154.75

## Disbursements:

Investments	452,944.16	
To Education Fund	100,000.00	
To Building Fund	<u>10,000.00</u>	<u>562,944.16</u>

Balance on Hand July 31, 1985 \$ 8,210.59

INSURANCE FUND

Balance on Hand June 30, 1985 \$ 96,575.88

Receipts:

Taxes	2,626.70	
Investment Income	573.30	
Expenditure Credits	<u>1,255.02</u>	<u>4,455.02</u>

Total Available \$ 101,030.90

Disbursements:

Expenses for July		<u>4,201.48</u>
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Balance on Hand July 31, 1985 \$ 96,829.42

\* \* \* \* \*

FUNDS INVESTED

Central National Bank	S & C and Working Cash	Variable	\$ 748,975.15
Central National Bank	S & C	8.30 8-23-85	277,893.19
Dixon National Bank	S & C	8.30 11-27-85	250,000.00
Farmers National Bank	S & C	8.75 8-19-85	105,000.00
First National Bank	S & C	8.61 10-1-85	75,000.00
First National Bank	S & C	8.40 9-3-85	117,000.34
Rock Falls National Bank	B & I #1	8.10 11-29-85	285,542.05
Rock Falls National Bank	B & I #1	8.10 11-29-85	152,851.95
Dixon National Bank	Working Cash	7.50 12-29-85	261,094.52
Rock Falls National Bank	Educational	Variable	1,319,000.00
Dixon National Bank	Working Cash	7.50 1-4-86	<u>187,944.16</u>

TOTAL INVESTED \$3,780,301.36

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 7/31/85

B A L A N C E   S H E E T

ASSETS:

Cash in Bank .....	\$5,307.72
Notes Receivable .....	1,951.00
	<u>\$7,258.72</u>

LIABILITIES & NET WORTH:

Fund Equity .....	\$7,672.80
Net Loss .....	<u>(414.08)</u>
	<u>\$7,258.72</u>

P R O F I T   A N D   L O S S

INCOME:

Interest Income .....	\$ 9.02
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EXPENSES:

Bad Debts .....	\$423.10
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<u>NET LOSS</u> .....	<u>(\$414.08)</u>
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SAUK VALLEY COLLEGE

E.O.G. WORKSTUDY FUNDS

Period Ending July 31, 1985

B A L A N C E   S H E E T

Cash on Hand. . . . .	\$	19,568.04	
Workstudy Awards Receivable from Fed. Gov. 1984-85. . .		-0-	
Workstudy Awards Capital 1984-85. . . . .			\$ 173,730.87
Workstudy Awards Paid 1984-85 . . . . .		173,730.87	
E.O.G. Awards Receivable from Fed. Gov. 1984-85 . . . .		-0-	
Initial E.O.G. Awards Capital 1984-85 . . . . .			33,292.00
Initial E.O.G. Awards Paid 1984-85 . . . . .		38,000.34	
Renewal E.O.G. Awards Capital 1984-85 . . . . .			23,976.13
Renewal E.O.G. Awards Paid 1984-85. . . . .		19,078.79	
PELL Grant Awards Receivable from Fed. Gov. 1984-85 . .		(10,717.42)	
PELL Grant Awards Capital 1984-85 . . . . .			517,226.00
PELL Grant Awards Paid 1984-85. . . . .		543,456.72	
Workstudy Awards Receivable from Fed. Gov. 1985-86. . .		118,658.00	
Workstudy Awards Capital 1985-86. . . . .			170,658.00
Workstudy Awards Paid 1985-86 . . . . .		6,566.49	
E.O.G. Awards Receivable from Fed. Gov. 1985-86 . . . .		60,341.00	
Initial E.O.G. Awards Capital 1985-86 . . . . .			33,292.00
Initial E.O.G. Awards Paid 1985-86. . . . .		-0-	
Renewal E.O.G. Awards Capital 1985-86 . . . . .			27,049.00
Renewal E.O.G. Awards Paid 1985-86. . . . .		-0-	
PELL Grant Awards Receivable from Fed. Gov. 1985-86 . .		281,990.00	
PELL Grant Awards Capital 1985-86 . . . . .			281,990.00
PELL Grant Awards Paid 1985-86. . . . .		-0-	
Inactive Federal Grants . . . . .		10,541.17	
		<u>\$1,261,214.00</u>	<u>\$1,261,214.00</u>

SAUK VALLEY COLLEGE BOOKSTORE

Period Ending 7-31-85

B A L A N C E S H E E T

ASSETS:

Cash in Bank .....	\$107,307.41
Petty Cash .....	700.00
Investments .....	66,366.12
Accounts Receivable - Educational Fund .....	22.02
Inventory 6-30-84 .....	114,222.40
	<u>\$288,617.95</u>

LIABILITIES & NET WORTH:

Accounts Payable - Student Activity Fund .....	\$ 243.00
Fund Equity .....	\$307,357.71
Net Loss .....	<u>(18,982.76)</u>
	<u>288,374.95</u>
	<u>\$288,617.95</u>

P R O F I T A N D L O S S

INCOME:

Textbook Sales .....	\$ 1,927.26	
Supply Sales .....	624.50	
Miscellaneous Sales .....	541.67	
Paperback Sales .....	289.02	
Used Book Sales .....	1,145.33	
Sales Tax Collected .....	367.30	
Other Income .....	51.12	
Investment Income .....	<u>379.65</u>	
		\$ 5,325.85

EXPENSES:

Textbooks Purchased .....	\$ 18,807.35	
Supplies Purchased .....	600.94	
Miscellaneous Purchased ....	1,893.60	
Paperbacks Purchased .....	409.62	
Used Books Purchased .....	90.91	
Sales Tax Paid .....	-0-	
Salaries & Wages .....	2,068.92	
Transportation Charges .....	366.07	
Supply Expenses .....	113.36	
Equipment .....	-0-	
Travel .....	-0-	
Telephone .....	-0-	
Dues & Subscriptions .....	-0-	
Other Expense .....	-0-	
Over & Under .....	--.62	
Bad Debts .....	<u>(42.78)</u>	
		<u>24,308.61</u>

NET LOSS on a cash basis without regard to inventory or  
accounts payable ..... \$ ( 18,982.76)



SAUK VALLEY COLLEGE

RESTRICTED PURPOSES FUND

Balance on Hand - July 1, 1985	\$175,500.69
July Receipts	92,583.00
Cash Under - July 23, 1985	<u>(.20)</u>
TOTAL FUNDS AVAILABLE DURING JULY, 1985	\$268,083.49
Cash Disbursements - July, 1985	<u>89,906.56</u>
Balance on Hand - July 31, 1985	<u>\$178,176.93</u>

STATEMENT OF INCOME & EXPENSE

STUDENT ACTIVITY FUND

ACTIVITIES

Comprehensive Fee Income	
Athletic Income	\$ 50.00
Drama Income	
Student Activity Income	
Student Newspaper Income	
Film Income	
Cash Over & Under	(.20)
Other Income - Student Activity Only	
	<u>\$ 49.80</u>

	<u>BUDGET</u>	<u>EXPENSES</u>	
Athletic Expense	\$17,575.	\$ 339.81	
Cheerleader & Pom Pon Squad	850.		
Speech Activities & Readers Theatre	1,000.		
Drama Expense	2,500.		
Music Expense	3,700.	(162.50)	
Student Activity Expense/Cultural-Social	11,830.	25.00	
Student Senate Expense	2,800.		
Womens Intercollegiate Expense	12,445.		
SVC Clubs	200.		
Film Commission	800.		
Contingencies/Non-Budgeted	-0-		
	<u>\$53,700.</u>	<u>TOTAL EXPENSE</u>	<u>\$ 202.31</u>

Excess of Expenditures Over Revenue, as of July 31, 1985	<u>\$ (152.51)</u>
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RESTRICTED PURPOSES FUND

STATEMENT OF ASSETS AND LIABILITIES

<u>ASSETS</u>	<u>REVOLVING AGENCY FUND LIABILITIES</u>	<u>AMOUNT</u>
Cash in Bank \$178,176.93	Due Educational Fund \$ 1,417.32	
Petty Cash -0-	Due Building Fund 754.05	
Accts. Rec. 59,533.30	Due Student Loan Fund 671.43	
Investments 100,000.00	Due Bookstore 322.04	
	Out of District Fees -0-	
	Student Tuition 189,037.00	
	Lab Fees 4,328.50	
	Tuition Refunds (11,053.00)	
	Lab Fees Refunds (292.80)	\$185,184.54

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	\$ 983.58	
Parking	1,660.50	
Recreation Room Fund	13,359.74	
Student Locker Fund	688.60	
Land Lab	8,741.24	
Community Services	2,131.87	
Photography Supplies	24.86	
Collegiate Choir	499.18	
LPN Supplies	542.51	
LRC Contributions	883.71	
Nursing Uniforms	255.75	
JTPA - CAED Grant FY 85	(1,242.35)	
JTPA - CAED Grant FY 86	(135.00)	
Indochinese Grant - FY 85	(12,441.77)	
Indochinese Grant - FY 86	(5,463.48)	
HITS Grant	(4,361.35)	
1985-86 Disadvantaged Grant	(162.87)	
Disadv. & Handicapped Gt. FY 85	(13,008.02)	
Disadv. & Handicapped Gt. FY 86	( 77.05)	
DAVTE Quality Assistance Grant	(3,704.67)	
Economic Dev. Gt. II FY 85	11,596.03	
Economic Dev. Gt. II FY 86	(1,135.00)	
Humanities Grant	90.85	
Miscellaneous Account	-0-	
Economic Dev. Gt. Income FY 85	52,371.76	
Economic Dev. Gt. Expenses FY 85	(57,236.59)	
Economic Dev. Gt. Expenses FY 86	(2,739.75)	
Student Clubs	1,168.53	
Adult Learning Book Charges	2,481.34	
SVC Foundation	-0-	
Community Theatre	48.40	
College Van	1,144.98	
Friends of SVC	(1,644.75)	
V.I.P. & Career Planning Program	759.59	
Student Serv./Special Proj.	121,078.71	
DCC/Income FY 85	267,133.20	
DCC/Expenses FY 85	(201,193.90)	
LMO/VEP FY 86	(31,568.97)	
Vocational Exploration Program	9.11	
Project Careers - FY 85	(397.97)	
Project Careers - FY 86	(1,970.66)	
Sauk Valley Arts Council	(18.24)	
Pre-Employment Skills Trng. FY 85	559.98	
Classroom Trng.-Heating/Refrig.	(5,961.06)	
Classroom Trng.-Word Proc.	(2,208.76)	
JTPA - Special Business Assistance	(7,400.00)	
PELL Grants	41.65	\$134,183.46

FUND EQUITY

July 1, 1985	\$18,494.74	
Excess of Expenditures Over Revenue, as of July 31, 1985	(152.51)	\$ 18,342.23

TOTAL LIABILITIES & NET WORTH

TOTAL ASSETS	\$337,710.23	\$337,710.23
--------------	--------------	--------------

BILLS PAYABLE

August 26, 1985

EDUCATIONAL FUND

171-000-534	SVC BUILDING FUND	Replacement check	5571	\$ 10.00
	SVC PAYROLL FUND	7-31-85 Payroll	5572	82,164.83
	SVC PAYROLL FUND	Addtl. 7-31 Payroll	5573	1,609.50
176-000-575	CENTRAL TELEPHONE CO.	Service	5574	2,744.97
110-814-513.03	FREEPORT MEMORIAL HOSPITAL	HEA 186E	5575	225.00
192-000-521	PRUDENTIAL	August premium	5576	22,628.59
195-000-534	COMPUTER CONNECTION	Shipping charges	5577	987.50
	VOID CHECK		5578	
	SVC PAYROLL FUND	8-15-85 Payroll	5579	108,165.89
120-000-534	DIXON PUBLIC LIBRARY	Line charge - phone hook-up	5580	262.43
192-000-532	WHITE PINES LODGE	Task Force Retreat	5581	144.60
				<hr/>
				\$218,943.31

1,000,559.00	A A H E	MEMBERSHIP	5,582	60.00
0,000,541.03	A A S L H	MEMBERSHIP	5,583	55.00
10,811,541.01	AMERICAN COUNCIL FOR THE ARTS	SUPPLIES	5,584	21.95
38,000,541.01	A C T PROGRAM INC	SUPPLIES	5,585	13.57
10,811,541.01	A S C D	MEMBERSHIP	5,586	48.00
20,000,545.00	ALLYN & BACON	BOOK	5,587	35.45
2,000,585.01	AMERICAN SCIENTIFIC PROD	EQUIPMENT	5,588	12,046.00
2,000,585.00	ARMSTRONG INDUSTRIES INC	EQUIPMENT	5,589	479.22
10,512,541.02	AUGSBURG PUBL HOUSE	SUPPLIES	5,590	28.00
20,000,545.00	BAKER & TAYLOR	BOOKS	5,591	537.28
20,000,545.00	BAKER & TAYLOR	BOOKS	5,592	10.40
0,810,547.00	NORMA L BARNES	PUB INFO	5,593	100.75
10,300,541.02	BENNETT WELDING SUPPLY	SUPPLIES	5,594	21.50
0,711,541.02	BOEHRINGER MANNHEIM DIAG INC	SUPPLIES	5,595	292.37
2,000,554.00	BRANDYWINE	RECRUITMENT	5,596	8.37
0,600,541.02	CAROLINA BIOL SUPPLY	SUPPLIES	5,597	160.04
1,000,556.00	CLAYTONS FLORAL SHOP	FLOWERS	5,598	57.50
5,000,550.00	WALTER CLEVINGER	TRAVEL	5,599	98.00
0,713,541.02	COPPINS LETTER SHOP	SUPPLIES	5,600	62.00
3,800,541.01	CROWN PRINTING	SUPPLIES	5,601	3.85
0,810,547.00	RICHARD CULLOM	PUB INFO	5,602	206.00
0,711,541.02	CURTIN MATHESON SCIENTIFIC	SUPPLIES	5,603	390.04
0,800,542.06	D & J INDUSTRIAL LAUNDRY INC	SUPPLIES	5,604	125.00
2,000,547.00	THE DAILY GAZETTE	ADS	5,605	12.50
0,810,547.00	DIXON EVENING TELEGRAPH	PUB INFO 4080.00		
2,000,544.02	X X	MAILING 1484.34		
2,000,547.00	X X	ADS 12.00		
2,000,554.00	X X	RECRUITMENT 14.50	5,606	5,590.84
8,000,534.00	R K DIXON CO	SERVICE 168.28		
8,000,541.01	X X	SUPPLIES 114.03	5,607	282.31

0,810,547.00	DOTY STUDIO	PUB INFO	5,608	246.60
0,810,547.00	DYNAMIC GRAPHICS	PUB INFO	5,609	60.75
2,000,550.00	ROBERT EDISON	TRAVEL	5,610	74.70
0,000,544.01	EDUCATORS PROGRESS SERV	SUPPLIES	5,611	23.50
0,600,541.02	FISHER SCIENTIFIC	SUPPLIES 549.40		
0,711,541.02	X X	CREDIT (36.50)	5,612	512.90
1,000,535.00	DR THOMAS FLYNN	SERVICES	5,613	250.00
2,000,541.01	BEN FRANKLIN PRINTING LTD	SUPPLIES	5,614	37.50
0,000,545.00	GALE RESEARCH CO	BOOKS	5,615	168.70
6,000,575.00	HAL GARNER	PHONE CALLS 3.58		
1,000,550.00	X X	TRAVEL 125.89		
1,000,559.00	X X	OTHER EXP 300.00	5,616	429.47
0,810,550.00	RALPH GELANDER	TRAVEL	5,617	81.60
0,711,541.02	GILFORD	SUPPLIES	5,618	253.10
0,600,541.02	GRAPHIC CONTROLS CORP	SUPPLIES	5,619	27.66
0,600,541.02	HACH CO	SUPPLIES	5,620	47.38
1,000,534.00	HAROLDS WELDING & REPAIR	SERVICE	5,621	138.00
2,000,541.01	HASKELLS	SUPPLIES	5,622	691.34
0,810,547.00	W H HOHENADEL PRINTING CO	SUPPLIES	5,623	580.74
0,813,550.00	RICHARD HOLTAM	TRAVEL	5,624	31.20
0,811,541.01	I A C E A MEMBERSHIP	DUES	5,625	60.00
8,000,534.00	I B M CORP	MAINT	5,626	457.00
2,000,537.00	I B M CORP	SERVICE 90.40		
5,000,562.00	X X	EQUIP RENTAL 244.00	5,627	334.40
5,000,575.00	ILLINOIS BELL TELEPHONE	SERVICE	5,628	210.35
1,000,541.01	ILL COUNC OF PUB COMM COLL	PRES DUES	5,629	50.00
0,600,541.02	INTERNATIONAL CRYSTAL LABS	SUPPLIES	5,630	71.00
0,810,547.00	JOHNSON PUBL CO	PUB INFO	5,631	143.00
8,000,549.00	JOSTENS	COMMENCEMENT SUPP	5,632	44.21
1,000,534.00	KAYMAN ENTERPRISE INC	SERVICES	5,633	558.85
1,000,556.00	THE KROGER CO	SUPPLIES	5,634	5.67
7,000,593.00	LAKE LAND COLLEGE	CHARGE BACK	5,635	876.60
2,000,550.00	CAROL LINTON	TRAVEL	5,636	23.88
	VOID CHECK		5,637	.00
1,000,556.00	MCCORMICKS FLORAL CENTER	FLOWERS	5,638	18.95
0,000,545.00	MCGREGOR MAGAZINE AGENCY	BOOKS	5,639	10.00
1,000,534.00	DAVID MAYES	SEWAGE TESTING	5,640	190.00
2,300,541.02	MEANS SERVICES INC	SUPPLIES	5,641	16.36
1,000,534.00	MONTGOMERY ELEVATOR CO	MAINT	5,642	469.96
2,000,534.00	MUELLER A V	SERVICE	5,643	189.38
2,800,542.00	MULTIGRAPHICS	SUPPLIES	5,644	722.00
2,512,541.02	THE MUSIC STAND	SUPPLIES	5,645	11.20
2,000,534.00	N C R CORP	SERVICE 5443.02		
2,000,534.00	X X	20,643.65	5,646	26,086.67
3,000,534.00	NAIL COMPUTER SYSTEMS	SERVICE	5,647	199.00
2,713,541.02	NATIONAL LEAGUE FOR NURSING	SUPPLIES	5,648	71.50
2,000,545.00	NICKELODEON RECORDS & TAPES	RECORDS	5,649	55.62
2,000,546.00	NORTH CENTRAL ASSN	DUES	5,650	760.00
2,000,571.00	NORTHERN ILL GAS CO	SERVICE	5,651	10.39
2,000,571.00	NORTHERN ILL GAS CO	SERVICE	5,652	10,905.07
2,400,541.02	NORTHERN ILL UNIVERSITY	SUPPLIES	5,653	8.80
2,300,550.00	CHARLES OSTER	TRAVEL	5,654	20.80
2,000,593.00	PARKLAND COLLEGE	CHARGE BACK	5,655	502.88

000,534.00	PITNEY BOWES	SERVICE	5,656	211.00
000,544.01	PRATT A V & VIDEO CORP	SUPPLIES	5,657	396.40
000,545.00	PRENTICE HALL MEDIA	BOOKS	5,658	178.20
512,541.02	PRO AM MUSIC RESOURCES	SUPPLIES	5,659	7.50
000,550.00	ROCK FALLS CHAMBER OF COMMERCE	LUNCHEON	5,660	7.00
000,541.03	ROCKFORD REGISTER STAR	SUPPLIES	5,661	65.00
000,534.00	ROCK VALLEY DISPOSAL	SERVICE	5,662	63.00
100,541.02	SVC BOOKSTORE	SUPPLIES 6.73		
300,541.02	X X	27.91		
400,541.02	X X	12.63		
000,541.02	X X	11.94		
500,541.02	X X	7.85		
711,541.02	X X	.83		
712,541.02	X X	4.11		
713,541.02	X X	2.83		
714,541.02	X X	.83		
310,547.00	X X	5.44		
311,541.01	X X	1.90		
312,541.01	X X	18.87		
000,541.03	X X	4.26		
000,541.01	X X	84.74		
000,541.01	X X	2.71		
00,541.01	X X	12.98		
000,541.01	X X	2.08		
000,541.01	SBM EQUIP CENTER	SUPPLIES 70.00	5,663	208.64
000,534.00	X X	495.00		
000,541.01	X X	390.88	5,664	955.88
512,541.02	SCARECROW PRESS INC	SUPPLIES	5,665	25.00
000,556.00	SERVOMATION CORP	MEETINGS 62.50		
000,550.00	X X	BOARD MEETINGS 60.00	5,666	122.50
000,541.01	SEVEN LOCKS PRESS	SUPPLIES	5,667	15.07
000,550.00	KAREN SHAPTON	TRAVEL	5,668	222.65
714,550.00	STANLEY SHIPPERT	TRAVEL	5,669	120.40
300,541.02	SIEG CO	SUPPLIES	5,670	9.65
000,534.00	SIMPLEX TIME RECORDER CO	SERVICE	5,671	151.00
100,541.02	STOCKER EQUIPMENT SUPPLY	SUPPLIES	5,672	37.50
000,550.00	ROBERT THOMAS	TRAVEL	5,673	94.00
000,593.00	TRITON COMM COLLEGE	CHARGE BACK	5,674	565.76
000,534.00	UARCO	MAINT CONTR	VOID 5,675	
100,541.02	THE UNIQUE COMPUTER SHOP	SUPPLIES 196.40	5,676	495.00
513,541.02	X X	12.95	5,677	209.35
400,541.02	UNIV OF ILLINOIS	SUPPLIES 12.50		
000,541.02	X X	16.00	5,678	28.50
400,541.02	UNIV OF MICHIGAN	SUPPLIES	5,679	21.58
000,541.01	WALL STREET JOURNAL	SUBSCR	5,680	56.00
000,535.00	WARD MURRAY PACE & JOHNSON	SERVICES	5,681	442.00
00,541.02	WARDS NATURAL SCI ESTAB	SUPPLIES	5,682	60.30
000,545.00	WEST PUBLISHING CO	BOOKS	5,683	81.50
000,545.00	H W WILSON CO	BOOKS	5,684	75.00
000,541.02	WRITING SALES	SUPPLIES	5,685	143.95
000,541.01	XEROX CORP	SUPPLIES	5,686	361.29

000,534.00	YOUNGRENS REFRIGERATION	SERVICE	5,687	170.00
	S VC IMPREST FUND	MISC EXPENSES	5,688	1,221.63
711,541.02	SVC PETTY CASH	SUPPLIES	5,689	2.10
000,534.00	LYSTADS INC	SERVICE	5,690	<u>75.00</u>

TOTAL BILLS

\$ 74,383.97

Checks #5571 - 5581

218,943.31

TOTAL EDUCATIONAL FUND FOR AUGUST

\$293,327.28

SITE AND CONSTRUCTION FUND

1390-000-584.10	FOREST CITY ELECTRIC SUPPLY CO.	Supplies	729	\$ 7,572.26
1390-000-584.2	COMPUTER CONNECTION	Equipment	730	30,000.00
1390-000-584.2	I B M CORPORATION	Equipment	731	37,102.50
1390-000-584.10	FOREST CITY ELECTRIC SUPPLY CO.	Supplies	732	<u>891.55</u>

TOTAL SITE AND CONSTRUCTION FUND FOR AUGUST

\$75,566.31

BUILDING FUND

000,541.04	CRESCENT ELECTRIC SUPPLY	SUPPLIES	589	480.00
000,541.04	DIXON HOME LUMBER CO	SUPPLIES	590	23.35
000,541.04	DIXON PAINT CO	SUPPLIES	591	16.40
000,541.04	FORSTER IMPLEMENT CO	SUPPLIES	592	116.84
000,550.00	GLADYS GUNTLE	TRAVEL	593	8.40
000,541.04	HONEYWELL INC	SUPPLIES	594	76.63
000,541.04	LEE F S INC	SUPPLIES	595	600.78
000,541.04	MORGAN SERVICES	SUPPLIES	596	98.43
000,541.04	PETERSON OFFICE SERVICE	SUPPLIES	597	168.00
000,541.04	P & W SUPPLY CO	SUPPLIES	598	9.50
000,541.04	SVC EDUCATIONAL FUND	SUPPLIES	599	74.70
000,541.04	TRACTOR SUPPLY CO	SUPPLIES	600	159.38
000,541.04	WESTINGHOUSE ELECTRIC SUPPLY	SUPPLIES	601	310.46
000,541.04	SVC IMPREST FUND	MISC SUPPLIES	602	13.16
000,541.04	SVC PETTY CASH	SUPPLIES	603	<u>8.22</u>

TOTAL BUILDING FUND FOR AUGUST

2,164.25

PREST FUND

96-000-541.01	Ramada Inn	Meeting	7219	\$15.00
10-813-541.02	Barb Hermes	Supplies	7220	24.42
0-814-534	Frances Goss	Honorarium	7221	25.00
0-512-541.02	VonFranc Enterprises	Supplies	7222	16.45
92-000-544.02	United Parcel Service	Service	7223	31.82
92-000-544.02	Postmaster	Bulk Mailing Permit	7224	300.00
0-712-541.02	N.I.U. Bookstore	Supplies	7225	29.00
92-000-544.02	United Parcel Service	Supplies	7226	16.95
0-000-541.04	Patt Dawson	Supplies	7227	7.50
92-000-544.02	United Parcel Service	Supplies	7228	20.71
8-000-549	Beth Brady	Commencement Expense	7229	25.00
8-000-549	Judy Skates	" "	7230	50.00
8-000-549	Diane Kophamer	" "	7231	25.00
0-000-541.04	Byron Weidman	Supplies	7232	5.66
92-000-544.02	Postmaster	First class mailing	7233	232.76
92-000-544.02	United Parcel Service	Service	7234	23.55
92-000-544.02	Postmaster	Grade Mailing	7235	263.22
92-000-544.02	Postmaster	Addtl. to above	7236	100.00
31-000-550	Dixon Chamber of Commerce	Annual Meeting	7237	12.00
92-000-544.02	Janet Myhre	Postage	7238	10.75
				<u>1,234.79</u>

EDUCATIONAL FUND - 1221.63

BUILDING FUND - 13.16

Balance in fund - 1789.21  
Disbursements - 1234.79  
Total in fund - 3024.00



**SAUK VALLEY COLLEGE**

**APPROVED BY**

*Kay E. Fisher*

**PRESIDENT**

*Claudia W. Mandigra*

**SECRETARY**

**DATE** *8/26/85*

EDUCATIONAL FUND

Account	Total Expenditures	To Date	Budget	Unexpended	Unencumbered
DIV OF BUSINESS SALARIES .00	.00	.00	192,374.00	192,374.00	192,374.00
DIV OF BUS FED WORK STUDY 443.87	443.87	443.87	6,700.00	6,256.13	6,256.13
DIV OF BUS CONTR SERV .00	.00	.00	11,045.00	11,045.00	11,045.00
DIV OF BUS SUPPLIES 455.10	455.10	455.10	2,475.00	2,019.90	2,019.90
DIV OF BUS CONF & MEETINGS .00	.00	.00	1,200.00	1,200.00	1,200.00
FOOD SERV CONTR SERV .00	.00	.00	200.00	200.00	200.00
FOOD SERV SUPPLIES .00	.00	.00	425.00	425.00	425.00
FOOD SERV CONF & MEETINGS .00	.00	.00	125.00	125.00	125.00
DIV OF AGRIC SUPPLIES .00	.00	.00	400.00	400.00	400.00
DIV OF INDUS ED SALARIES .00	.00	.00	150,981.00	150,981.00	150,981.00
DIV OF INDUS ED FED WORK STUDY 237.85	237.85	237.85	5,479.00	5,241.15	5,241.15
DIV OF INDUS ED CONTR SERV .00	.00	.00	6,800.00	6,800.00	6,800.00
DIV OF INDUS ED SUPPLIES 95.13	95.13	95.13	15,390.00	15,294.87	15,294.87
DIV OF INDUS ED CONF & MEETINGS 20.80	20.80	20.80	2,400.00	2,379.20	2,379.20
COSMETOLOGY CONTR SERV .00	.00	.00	54,000.00	54,000.00	54,000.00
COSMETOL SUPPLIES .00	.00	.00	100.00	100.00	100.00
COSMETOL CONF & MEETINGS .00	.00	.00	175.00	175.00	175.00
HUMAN SERV CONTR SERV .00	.00	.00	100.00	100.00	100.00
HUMAN SERV SUPPLIES .00	.00	.00	1,000.00	1,000.00	1,000.00
HUMAN SERV CONF & MEETINGS .00	.00	.00	200.00	200.00	200.00
DIV OF SOC SCI SALARIES .00	.00	.00	105,659.00	105,659.00	105,659.00
DIV OF SOC SCI SUPPLIES 206.50	206.50	206.50	4,000.00	3,793.50	3,793.50
DIV OF SOC SCI CONF & MEETINGS .00	.00	.00	1,200.00	1,200.00	1,200.00
DIV O .00	.00	.00	1,650.00	1,650.00	1,650.00
E M T CONTR SERV .00	.00	.00	100.00	100.00	100.00
E M T SUPPLIES .00	.00	.00	150.00	150.00	150.00
E M T CONF & MEETINGS .00	.00	.00	26,742.00	26,742.00	26,742.00
CRIMINAL JUSTICE SALARIES .00	.00	.00	500.00	500.00	500.00
CRIM JUS CONTR SERV .00	.00	.00	1,941.00	1,941.00	1,941.00
CRIM JUS SUPPLIES .00	.00	.00	475.00	475.00	475.00
CRIM JUS CONF & MEETINGS .00	.00	.00	100.00	100.00	100.00
LIBRARY TECH SUPPLIES .00	.00	.00	252,128.00	252,128.00	252,128.00
DIV OF HUMANITIES SALARIES 153.08	153.08	153.08	3,500.00	3,341.92	3,341.92
DIV OF HUMAN SUPPLIES .00	.00	.00	2,500.00	2,500.00	2,500.00
DIV OF HUMAN CONF & MEETINGS .00	.00	.00			

Account	Total Expenditures	To Date	Budget	Unexpended	Unencumbered
ART DEPT SALARIES		.00			
ART DEPT CONTR SERV		.00	26,555.00	26,555.00	26,555.00
ART DEPT SUPPLIES	13.30	.00	400.00	400.00	400.00
ART DEPT CONF & MEETINGS		13.30	600.00	586.70	586.70
MUSIC DEPT SALARIES		.00	200.00	200.00	200.00
MUSIC DEPT CONTR SERV		.00	53,110.00	53,110.00	53,110.00
MUSIC DEPT SUPPLIES	88.91	.00	1,200.00	1,200.00	1,200.00
MUSIC DEPT CONF & MEETINGS		88.91	1,450.00	1,361.09	1,361.09
DIV OF MATH SCI SALARIES		.00	500.00	500.00	500.00
DIV OF MATH SCI FED WORK STUDY	201.25	.00	195,570.00	195,570.00	195,570.00
DIV OF MATH SCI CONTR SERV		201.25	6,000.00	6,098.75	6,098.75
DIV OF MATH SCI SUPPLIES	959.47	.00	900.00	900.00	900.00
DIV OF MATH SCI CONF & MEETINGS		959.47	11,640.00	10,680.53	10,680.53
MED LAB TECH SALARIES	3,840.60	.00	1,400.00	1,400.00	1,400.00
MED LAB TECH CONTR SERV		3,840.60	51,246.00	47,405.40	47,405.40
MED LAB TECH SUPPLIES	1,360.75	.00	1,998.00	1,998.00	1,998.00
MED LAB TECH CONF & MEETINGS		1,360.75	12,235.00	10,874.25	10,874.25
ADN SALARIES	10,437.99	.00	1,360.00	1,360.00	1,360.00
ADN OFC SALARIES	1,467.24	10,437.99	73,034.00	62,596.01	62,596.01
ADN CONTR SERV		1,467.24	11,738.00	10,270.76	10,270.76
ADN SUPPLIES	52.37	.00	705.00	705.00	705.00
ADN CONF & MEETINGS		52.37	3,418.00	3,365.63	3,365.63
LPN SALARIES		.00	1,550.00	1,550.00	1,550.00
LPN CONTR SERV		.00	65,192.00	65,192.00	65,192.00
LPN SUPPLIES	142.31	.00	325.00	325.00	325.00
LPN CONF & MEETINGS		142.31	5,025.00	2,882.69	2,882.69
RAD TECH SALARIES	3,291.75	.00	700.00	700.00	700.00
RAD TECH CONTR SERV		3,291.75	28,371.00	25,079.25	25,079.25
RAD TECH SUPPLIES	30.04	.00	5,277.00	3,277.00	3,277.00
RAD TECH CONF & MEETINGS	120.40	30.04	2,840.00	2,809.96	2,809.96
DIV OF PHYS ED SALARIES		120.40	2,500.00	2,379.60	2,379.60
PHYS ED SUPPLIES		.00	30,515.00	30,515.00	30,515.00
PHYS ED CONF & MEETINGS		.00	2,300.00	2,300.00	2,300.00
NURSING ASST SUPPLIES	25.29	.00	600.00	600.00	600.00
NURSING ASST CONF & MEETINGS		25.29	650.00	624.71	624.71
INF OFC & WORKROOM SECR SALARIES	5,232.39	.00	100.00	100.00	100.00
INF OFC FED WORK STUDY	817.39	5,232.39	41,859.00	39,826.61	39,826.61
WORKROOM FED WORK STUDY	792.27	817.39	13,000.00	12,182.81	12,182.81
		792.27	7,250.00	6,457.73	6,457.73

Account	Total Expenditures	To Date	Budget	Unexpended	Unencumbered
WORKROOM CONTR SERV	5,372.00	5,372.00	5,372.00	6,000.00	628.00
UNALLOCATED CONTR	.00	.00	.00	1,800.00	1,800.00
INF OFC SUPPLIES	.00	.00	.00	900.00	900.00
INSTITUTIONAL COMMITTEES SUPPLIES	.00	.00	.00	300.00	300.00
WORKROOM SUPPLIES	507.99	507.99	507.99	1,000.00	492.01
PUB INFO ADMIN SALARIES	4,228.62	4,228.62	4,228.62	33,829.00	29,600.38
PUB INFO SECR SALARIES	170.83	170.83	170.83	2,000.00	1,829.17
PUB INFO SUPPLIES	5,503.09	5,503.09	5,503.09	82,100.00	76,596.91
PUB INF CONF & MEETINGS	81.60	81.60	81.60	1,100.00	1,018.40
ASST DEAN ARTS & SOC SCI SALARY	4,378.89	4,378.89	4,378.89	35,031.00	30,652.11
PART TIME OVERLOAD	.00	.00	.00	44,000.00	44,000.00
SUMMER SALARIES	42,493.50	42,493.50	42,493.50	49,200.00	6,706.50
SECR SALARIES	1,648.74	1,648.74	1,648.74	13,190.00	11,541.26
FED WORK STUDY	40.20	40.20	40.20	1,340.00	1,299.80
SUPPLIES	175.25	175.25	175.25	900.00	724.75
CONF & MEETINGS	.00	.00	.00	1,900.00	1,900.00
ASST DEAN BUS & TECH SALARY	3,308.42	3,308.42	3,308.42	36,674.00	33,365.58
PART TIME OVERLOAD	414.00	414.00	414.00	105,710.00	105,296.00
SUMMER SALARIES	42,222.00	42,222.00	42,222.00	47,000.00	5,578.00
SECR SALARIES	1,904.76	1,904.76	1,904.76	15,238.00	13,333.24
SUPPLIES	49.89	49.89	49.89	1,000.00	950.11
CONF & MEETINGS	.00	.00	.00	1,900.00	1,900.00
ASST DEAN COMM & EXTEN SERV SALARY	4,225.26	4,225.26	4,225.26	33,802.00	29,576.74
INSTR SALARIES	12,116.50	12,116.50	12,116.50	110,000.00	97,883.50
COORDINATORS SALARIES	1,175.00	1,175.00	1,175.00	7,500.00	6,325.00
SECR SALARY	677.87	677.87	677.87	8,587.00	7,909.13
FED WORK STUDY	70.35	70.35	70.35	2,512.00	2,441.65
CONTR SERV	.00	.00	.00	6,000.00	6,000.00
SUPPLIES	54.16	54.16	54.16	4,000.00	3,945.84
CONF & MEETINGS	31.20	31.20	31.20	2,500.00	2,468.80
DIR OF HEALTH & NAT SCI SALARY	.00	.00	.00	32,400.00	32,400.00
PART TIME OVERLOAD	105.00	105.00	105.00	32,000.00	37,895.00
SUMMER SALARIES	11,294.00	11,294.00	11,294.00	2,500.00	2,794.00

Account	Total Expenditures		To Date	Budget	Unexpended	Unencumbered
HEALTH AND NAT SCI FED WORK STUDY	581.22	581.22	581.22	5,360.00	4,773.78	4,773.78
CONTR SERV	25.00	25.00	25.00	200.00	175.00	175.00
SUPPLIES	8.23	8.23	8.23	800.00	791.77	791.77
CONF & MEETINGS		.00	.00	1,300.00	1,300.00	1,300.00
ACADEMIC SKILLS SALARIES		.00	.00	52,274.00	52,274.00	52,274.00
ACADEM SKILLS FED WORK STUDY	602.99	602.99	602.99	6,607.00	6,204.01	6,204.01
ACADEM SKILLS CONTR SERV		.00	.00	500.00	500.00	500.00
ACADEMSKILLS SUPPLIES	22.04	22.04	22.04	2,000.00	1,977.96	1,977.96
ACADEM SKILLS CONF & MEETINGS		.00	.00	500.00	500.00	500.00
HONORS PROGRAM CONTR SERV		.00	.00	100.00	100.00	100.00
HONORS PROG SUPPLIES	.44	.44	.44	200.00	199.56	199.56
HONORS PROG CONF & MEETINGS		.00	.00	400.00	400.00	400.00
DEAN OF INSTR SALARY	5,444.25	5,444.25	5,444.25	43,594.00	38,109.75	38,109.75
DEAN OF INSTR SECR SALARY	2,111.64	2,111.64	2,111.64	16,893.00	14,781.36	14,781.36
STUDENT TUTORS		.00	.00	2,000.00	2,000.00	2,000.00
DEAN OF INSTR SUPPLIES	130.38	130.38	130.38	2,000.00	1,869.62	1,869.62
DEAN OF INSTR CONF & MEETINGS		.00	.00	1,500.00	1,500.00	1,500.00
LRC PROF SALARIES	3,774.24	3,774.24	3,774.24	82,468.00	78,693.76	78,693.76
LRC SECR SALARIES	3,205.62	3,205.62	3,205.62	25,645.00	22,439.38	22,439.38
LRC FED WORK STUDY	607.33	607.33	607.33	12,009.00	12,001.67	12,001.67
LRC CONTR SERV	451.81	451.81	451.81	10,000.00	9,548.19	9,548.19
XEROX SUPPLIES	130.78	130.78	130.78	2,000.00	2,130.78	2,130.78
LIBRARY SUPPLIES	152.86	152.86	152.86	13,040.00	12,887.14	12,887.14
A V SUPPLIES	419.90	419.90	419.90	7,050.00	7,430.10	7,430.10
LIBRARY BOOKS	1,152.15	1,152.15	1,152.15	35,000.00	33,847.85	33,847.85
LRC CONF & MEETINGS	94.00	94.00	94.00	1,200.00	1,106.00	1,106.00
ADM & RECORDS ADMIN SALARIES	4,156.14	4,156.14	4,156.14	33,249.00	29,092.86	29,092.86
ADM & REC SECR SALARIES	6,595.26	6,595.26	6,595.26	52,702.00	46,106.74	46,106.74
ADM & REC FED WORK STUDY	308.19	308.19	308.19	10,958.00	10,649.81	10,649.81
ADM & REC CONTR SERV	553.85	553.85	553.85	2,400.00	1,841.15	1,841.15
ADM & REC SUPPLIES	552.38	552.38	552.38	7,600.00	7,047.62	7,047.62
ADM & REC CONF & MEETINGS		.00	.00	900.00	900.00	900.00
COUNSELING PROF SALARIES	8,016.60	8,016.60	8,016.60	69,378.00	61,361.40	61,361.40
COUNSELING SECR SALARIES	1,648.74	1,648.74	1,648.74	13,190.00	11,541.26	11,541.26
HEALTH SERV SUPPLIES		.00	.00	300.00	300.00	300.00
FIN AIDS ADMIN SALARIES	4,273.99	4,273.99	4,273.99	34,232.00	29,958.01	29,958.01
FIN AIDS SECR SALARIES	2,675.56	2,675.56	2,675.56	24,836.00	22,160.44	22,160.44

Account	Total Expenditures	To Date	Budget	Unexpended	Unencumbered
STUDENT SERV ADMIN SALARIES	5,146.89	5,146.89	41,175.00	36,028.11	36,028.11
STUDENT SERV SECR SALARIES	2,101.74	2,101.74	16,814.00	14,712.26	14,712.26
STUDENT SERV FED WORK STUDY	1,798.62	1,798.62	45,100.00	43,301.38	43,301.38
COACHING SALARIES	350.00	350.00	11,500.00	11,500.00	11,500.00
STUDENT SERV CONTR SERV	625.28	625.28	800.00	174.72	174.72
STUDENT SERV SUPPLIES	1,005.32	1,005.32	12,800.00	11,794.68	11,794.68
COMMENCEMENT	144.21	144.21	6,000.00	5,855.79	5,855.79
STUDENT SERV CONF & MEETINGS	.00	.00	4,620.00	4,620.00	4,620.00
STUDENT RECRUITMENT	.00	.00	1,500.00	1,500.00	1,500.00
PUB SERV SALARIES	.00	.00	4,600.00	4,600.00	4,600.00
PUB SERV CONTR SERV	.00	.00	4,500.00	4,500.00	4,500.00
PUB SERV SUPPLIES	.00	.00	5,800.00	5,800.00	5,800.00
SERVICE STAFF SALARIES	42,016.55	42,016.55	355,076.00	313,059.45	313,059.45
MAINT BOYS FED WORK STUDY	7,721.87	7,721.87	82,000.00	74,278.13	74,278.13
MATRONS FED WORK STUDY	1,910.45	1,910.45		1,910.45	1,910.45
MAINT CONTR SERV	7,085.66	7,085.66	43,200.00	36,114.34	36,114.34
CONTR SERV TENNIS COURTS	.00	.00	9,000.00	9,000.00	9,000.00
MAINT EQUIPMENT	.00	.00	12,000.00	12,000.00	12,000.00
GAS	10,915.46	10,915.46	138,200.00	127,284.54	127,284.54
TELEPHONE	3,081.97	3,081.97	37,000.00	33,918.03	33,918.03
PRESIDENTS SALARY	7,396.38	7,396.38	59,171.00	51,774.62	51,774.62
PRES SECR SALARY	2,417.76	2,417.76	19,342.00	16,924.24	16,924.24
PRES OFC FED WORK STUDY	341.70	341.70	3,464.00	3,142.30	3,142.30
PRES OFC CONTR SERV	.00	.00	1,000.00	1,000.00	1,000.00
PRES OFC SUPPLIES	237.06	237.06	2,500.00	2,262.94	2,262.94
PRES OFC CONF & MEETINGS	144.89	144.89	2,500.00	2,355.11	2,355.11
SPECIAL AFFAIRS	144.62	144.62	7,500.00	7,355.38	7,355.38
PRES OTHER EXP	960.00	960.00	5,600.00	4,640.00	4,640.00
BUS OFC ADMIN SALARIES	6,065.37	6,065.37	42,523.00	42,457.63	42,457.63
BUS OFC PROF SALARIES	2,259.63	2,259.63	18,077.00	15,817.37	15,817.37
BUS OFC SECR SALARIES	8,880.65	8,880.65	71,153.00	62,272.35	62,272.35
BUS OFC CONTR SERV	5,938.02	5,938.02	6,400.00	461.98	461.98
BUS OFC SUPPLIES	39.53	39.53	7,500.00	7,460.47	7,460.47
BUS OFC CONF & MEETINGS	98.58	98.58	2,700.00	2,601.42	2,601.42
LEGAL CONTR	692.00	692.00	10,000.00	9,308.00	9,308.00
BOARD SUPPLIES	.00	.00	2,000.00	2,000.00	2,000.00
BOARD CONF & MEETINGS	60.00	60.00	3,000.00	2,940.00	2,940.00
INSTITU SECR SALARIES	1,744.00	1,744.00	13,392.00	11,648.00	11,648.00

Account	Total Expenditures		To Date	Budget	Unexpended	Unencumbered	
HIGH TECH SALARIES	3,150.00	3,150.00	3,150.00	.00	3,150.00cr.	3,150.00	α
INSTITU FED WORK STUDY	409.50	409.50	409.50	3,685.00	3,275.50	3,275.50	
INSTITU CONTINGENCY FED WORK STUDY		.00	.00	4,448.00	4,448.00	4,448.00	
GROUP MED & LIFE INS	42,129.55	42,129.55	42,129.55	250,200.00	208,070.45	208,070.45	
TUITION REIMB		.00	.00	5,000.00	5,000.00	5,000.00	
CURRICULUM DEVELOPMENT	144.60	144.60	144.60	5,000.00	4,855.40	4,855.40	
INSTITU UNALLOCATED CONTR	90.40	90.40	90.40	2,400.00	2,309.60	2,309.60	
IN SERVICE TRAINING		.00	.00	7,500.00	7,500.00	7,500.00	
FACULTY ASSN SUPPLIES		.00	.00	200.00	200.00	200.00	
POSTAGE	2,489.11	2,489.11	2,489.11	42,000.00	39,530.89	39,530.89	
PUBLICATIONS & DUES	3,189.43	3,189.43	3,189.43	6,750.00	3,560.57	3,560.57	
ADVERTISING	24.50	24.50	24.50	600.00	575.50	575.50	
RECRUITMENT	22.87	22.87	22.87	2,500.00	2,477.13	2,477.13	
GENERAL INSURANCE		.00	.00	18,500.00	18,500.00	18,500.00	
EQUIPMENT	479.22	479.22	479.22	208,699.00	208,419.78	208,419.78	
VOC ED EQUIPMENT	12,046.00	12,046.00	12,046.00		12,046.00	12,046.00	CR
AFFIRM ACTION CONTR SERV		.00	.00	300.00	300.00	300.00	
AFFIRM ACTION SUPPLIES	.46	.46	.46	100.00	99.54	99.54	
AFFIRM ACTION CONF & MEETINGS		.00	.00	300.00	300.00	300.00	
INSTITU RES CONTR SERV		.00	.00	500.00	500.00	500.00	
INSTITU RES SUPPLIES	14.58	14.58	14.58	500.00	485.42	485.42	
DATA PROC ADMIN SALARIES	7,920.51	7,920.51	7,920.51	63,384.00	55,443.49	55,443.49	
DATA PROC FED WORK STUDY	365.14	365.14	365.14	6,365.00	5,999.86	5,999.86	
DATA PROC CONTR SERV	22,524.15	22,524.15	22,524.15	134,832.00	112,307.85	112,307.85	
DATA PROC SUPPLIES	12.18	12.18	12.18	11,600.00	11,587.82	11,587.82	
DATA PROC CONF & MEETINGS	98.00	98.00	98.00	7,000.00	6,902.00	6,902.00	
DATA PROC COMPUTER RENTAL	9,496.53	9,496.53	9,496.53		9,496.53	9,496.53	CR
PLANNING & DEVEL ADMIN SALARIES	4,233.00	4,233.00	4,233.00	33,884.00	29,631.00	29,631.00	
PL & DEVEL SECR SALARIES	1,545.87	1,545.87	1,545.87	12,387.00	10,821.13	10,821.13	
PL & DEVEL CONTR SERV		.00	.00	300.00	300.00	300.00	
PL & DEVEL SUPPLIES	117.26	117.26	117.26	1,250.00	1,132.74	1,132.74	
PL & DEVEL CONF & MEETINGS	222.65	222.65	222.65	1,550.00	1,327.35	1,327.35	
TUITION CHARGE BACK	1,945.24	1,945.24	1,945.24	25,000.00	23,054.76	23,054.76	
CONTINGENCIES		.00	.00	75,000.00	75,000.00	75,000.00	
	454,359.16	* 454,359.16 *	CO * 454,359.16	4,878,716.00	4,424,356.84	4,424,356.84	*

BUILDING FUND

Account	Total Expenditures		To Date	Budget	Unexpended	Unencumbered
BLDG & MAINT SUPPLIES	2,134.85	2,134.85	2,134.85	54,000.00	51,865.15	51,865.15
MAINT CONF & MEETINGS	8.40	8.40	8.40	2,500.00	2,491.60	2,491.60
ELECTRICITY		.00	.00	242,300.00	242,300.00	242,300.00
RENTAL CHARGES		.00	.00	1,000.00	1,000.00	1,000.00
CONTINGENCIES		.00	.00	25,000.00	25,000.00	25,000.00
	2,143.25 *	2,143.25 *	.00 *	2,143.25	22,656.75	22,656.75 *

SITE AND CONSTRUCTION FUND

SITE IMPROVEMENT		.00	.00	35,000.00	35,000.00	35,000.00
BLDG IMPROVEMENTS		.00	.00	200,000.00	200,000.00	200,000.00
ENERGY MANAGEMENT GRANT	8,845.82	8,845.82	8,845.82		8,845.82	CR 8,845.82 CR
AUTO SHOP ENERGY PROJECT	382.01	382.01	382.01		382.01	
HIGH TECH GRANT DATA PROC	67,083.18	67,083.18	67,083.18	.00	67,083.18	CR 67,083.18 CR
INSTR EQUIPMENT		.00	.00	500,000.00	500,000.00	500,000.00
SERVICE EQUIPMENT		.00	.00	5,000.00	5,000.00	5,000.00
OTHER CAPITAL OUTLAY		.00	.00	5,000.00	5,000.00	5,000.00
	75,546.99 *	75,546.99 *	.00 *	75,546.99	669,453.01	669,453.01 *

BOND AND INTEREST #1

DEBT PRINCIPAL RETIREMENT		.00	.00	250,000.00	250,000.00	250,000.00
INTEREST CHARGES		.00	.00	4,625.00	4,625.00	4,625.00
OTHER CHARGES		.00	.00	500.00	500.00	500.00
	.00 *	.00 *	.00 *	.00	255,125.00	255,125.00 *

WORKING CASH FUND

MISC EXPENSE		.00	.00	1,000.00	1,000.00	1,000.00
	.00 *	.00 *	.00 *	.00	1,000.00	1,000.00 *



INSURANCE FUND

Account	Total Expenditures			To Date	Budget	Unexpended	Unencumbered
WORKERS COMP	.00			.00	10,000.00	10,000.00	10,000.00
UNEMPLOYMENT COMP	.00			.00	10,000.00	10,000.00	10,000.00
TORT LIABILITY	.00			.00	10,000.00	10,000.00	10,000.00
	.00 *	.00 *	.00 *	.00 *	30,000.00	30,000.00 *	30,000.00 *
<u>AUDIT FUND</u>							
AUDIT COSTS	.00			.00	18,000.00	18,000.00	18,000.00
	.00 *	.00 *	.00 *	.00 *	18,000.00	18,000.00 *	18,000.00 *

REVENUE REPORT

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DUE TO MACHINE BREAK-DOWN, WE ARE UNABLE TO PRODUCE THE REVENUE PORTION  
OF THE BOARD REPORT FOR THE PERIOD JULY 1 - 31, 1985.

**SAUK VALLEY COLLEGE**

**APPROVED BY**

*Kay E. Fisher*

**PRESIDENT**

*David W. Mendigore*

**SECRETARY**

**DATE** *8/26/85*