

815 / 288-5511



**Sauk  
Valley  
College**

R.R.5 DIXON, ILLINOIS 61021

Office of the Secretary  
to the Board of Trustees

Date: June 17, 1986

**PUBLIC NOTICE OF MEETING**

This is to provide public notice of the following meeting associated with the Sauk Valley College Board of Trustees:

WHO: Sauk Valley College Board of Trustees  
District #506

WHEN: June 30, 1986 (Regular meeting of June 23  
is cancelled)

TIME: 7:00 p.m.

WHERE: Third Floor Board Room

TYPE: Regular Monthly Meeting

PURPOSE: Regular Monthly Business

AGENDA: TBA

*Marilyn Vinson*  
\_\_\_\_\_  
Marilyn Vinson, Secretary  
to the Board of Trustees,  
District #506

SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING  
Third Floor Board Room  
June 30, 1986 7:00 p.m.

- A. Call to Order
- B. Roll Call
- C. Communications from Visitors
- D. Approval of Minutes
- E. Financial Reports and Actions:
  - 1. Treasurer's Report
  - 2. Current Disbursements
  - 3. Current Payroll Journal
  - 4. Working Cash Resolution
  - 5. Awarding of Bids
  - 6.
- F. Personnel Recommendations:
  - 1. Resignation
  - 2. Professional Appointment
  - 3. Promotion Adjustment
  - 4. Dixon Correctional Salaries
  - 5. Non-instructional Salaries  
(Administrative and Classified)
  - 6.
- G. Other Actions:
  - 1. Northwest Ill. Voc Ed System (Second Reading)
  - 2. Status of T-1 and T-2 Rentals
  - 3.
  - 4.
- H. Reports:
  - 1. Student Trustee
  - 2. ICCTA Representative
  - 3. Foundation Liaison
  - 4. Board Chair
- I. President's Report:
  - 1. Program Evaluations
  - 2. Status of Building Signage
  - 3. College Name Addition
  - 4. Men's Basketball Coach
  - 5. Florida Study
  - 6. Devestment of Interests
- J. Time of Next Meeting
- K. Executive Session

MINUTES OF THE SAUK VALLEY COLLEGE BOARD OF TRUSTEES MEETING

June 30, 1986

The Board of Trustees of Sauk Valley College met in regular meeting at 7:00 p.m. on June 30, 1986 in the third floor Board Room of Sauk Valley College, 173 Illinois Route #2, Dixon, IL 61021.

Call to Order: Chair Groharing called the meeting to order at 7:00 p.m. and the following members answered roll call:

Ed Andersen	Paul Berrettini
Joe McDonald	Bill Simpson
Bob Wolf	Dick Groharing
Barry Bielema	

Absent: Edie Peterson

Minutes: It was moved by Member Simpson and seconded by Member Berrettini that the Board approve the minutes of the May 28 meeting as presented. In a roll call vote, all voted aye. Motion carried.

Treasurer's Report: It was moved by Member Andersen and seconded by Member Simpson that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried.

Disbursements: It was moved by Member Simpson and seconded by Member Berrettini that the Board approve disbursements in the following amounts:

Educational Fund	\$422,721.01
Building Fund	26,091.39
Audit Fund	2,500.00
Insurance Fund	1,995.00
Site & Construction	55,161.25

In a roll call vote, all voted aye. Motion carried.

Payroll: It was moved by Member Berrettini and seconded by Member McDonald that the Board approve the payroll of May 31 in the amount of \$205,423.50 and the payroll of June 15 in the amount of \$110,952.63. In a roll call vote, all voted aye. Motion carried.

Working Cash  
Resolution:

It was moved by Member Berrettini and seconded by Member Andersen that the Board approve the attached resolution authorizing the transfer of working cash funds to the operating funds as needed during FY 87. In a roll call vote, all voted aye. Motion carried.

Approval of  
Bids:

The Board of Trustees approved the bidding of computers and legal notices were published. It was moved by Member Simpson and seconded by Member Berrettini that the Board accept the bid of \$26,787.50 from Unique Computer and the bid of \$23,780 from IBM for computers as listed. In a roll call vote, all voted aye. Motion carried.

In regard to the bid for an identification marquee to be constructed in the field in front of the college and an entrance sign with a message board, the Board tabled this item and asked for more information, as follows:

- Could different ideas or drawings be presented to the Board?
- Could the identification sign be made of different material in order to reduce the cost?
- Could the identification sign be double-faced?
- Could the identification sign be placed closer to the highway?
- Could the Board see a picture or a drawing of the message board?

Executive  
Session:

At 7:40 p.m. it was moved by Member Andersen and seconded by Member McDonald that the Board adjourn to executive session to discuss the appointment, employment or dismissal of an employee. In a roll call vote, all voted aye. Motion carried.

Regular  
Session:

The Board returned to regular session at 8:20 p.m.

Resignation:

It was moved by Member Andersen and seconded by Member McDonald that the Board accept the resignation of Robert Crouse with regret and authorize the administration to seek a replacement. In a roll call vote, all voted aye. Motion carried.

Professional Appointment:

It was moved by Member McDonald and seconded by Member Bielema that the Board approve the appointment of Patrick Barrett as instructor at the Dixon Correctional Center for the Building Trades and Maintenance program. In a roll call vote, all voted aye. Motion carried.

Promotion Adjustments:

Inasmuch as raises calculated for two staff members who were promoted in rank this year were figured incorrectly, it was moved by Member Andersen and seconded by Member Berrettini that the Board amend the contracts of Stan Shippert and Donald Burton as per the attached calculations. In a roll call vote, all voted aye. Motion carried.

Correctional Center Raises:

It was moved by Member Berrettini and seconded by Member Andersen that the faculty at the DCC receive a 7.3% increase in salary for the 1986-87 year. In a roll call vote, all voted aye. Motion carried.

Administrative, Classified, and Para-professional Raises:

It was moved by Member Simpson and seconded by Member McDonald that the Board approve a 6% increase in salary for administrative, classified, and para-professional personnel, with all increases subject to the upper limits of the appropriate salary range. No salary will be allowed to exceed the maximum amount of the range. In a roll call vote, all voted aye. Motion carried.

Northwestern Ill. Regional Vocational Delivery System:

It was moved by Member Berrettini and seconded by Member Andersen that the Board approve (second reading) the attached Northwestern Ill. Regional Vocational Delivery System agreement. In a roll call vote, all voted aye. Motion carried.

T-1 and T-2 Buildings:

It was moved by Member Andersen and seconded by Member Simpson that the Board adopt the attached resolution in regard to the status of the T-1 and T-2 building rentals. In a roll call vote, all voted aye. Motion carried.

Reports:

Barry Bielema, new student trustee, told the Board that the Student Senate was planning a meeting in the near future.

Chair Groharing reported that Gary Petty, executive director of the Illinois Community College Trustees Association, had resigned and accepted another position. He also updated the Board on the status of two bills which are being considered in the legislature; told them of the two workshops he attended; and described the banquet that evening at which time Dr. Jerry Mathis was honored as one of thirty three faculty members who had given outstanding service during the 1985-86 year.

Since Edie Peterson was absent, Dr. Phillips reported that the Foundation members had discussed the possible name change for the college and also that a committee was studying the possibility of establishing a special fund for students whose financial aid grants did not come through in time for them to register for classes.

Chair Groharing reported that 99 applications had been received for the presidential vacancy. The Board was reminded of the meeting scheduled for July 19th with the consultants to study applications. Since this is a Saturday, and the college will not be open, this meeting will be held in a meeting room at the Brandywine restaurant.

Dr. Phillips introduced Dean of Instruction, Foster, who told of the eight programs which were reviewed and evaluated this year and the summaries which will be sent to the Ill. Community College Board.

June 30, 1986  
Page #5

Dr. Phillips told the Board of his divestment of interest, that the college had hired a part-time basketball coach, and asked Dean Foster to report to the Board on plans that the administration would like to facilitate in order to bring all school boards in the district together and discuss the ideas put forth in Dale Parnell's new book on the students identified in high school as the "Neglected Majority." The Board agreed that this would be a good idea and told the administration to arrange a meeting in the near future.

Northwestern  
Steel & Wire  
Company Grant:

Dean Sagmoe explained to the Board that this grant (and the personnel employed) were being terminated, as most employees at the mill had been called back to work or had left the area. He said that he would give the Board a final report at the August meeting.

College Name:

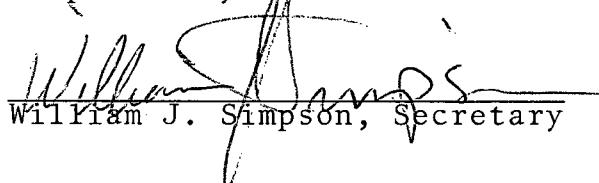
The Board discussed the matter of changing the name of the college to include the word "Community." It was moved by Member Berrettini and seconded by Member McDonald that the Board adopt the attached resolution which outlines the reasons for revising the name of the college, and change the official name to SAUK VALLEY COMMUNITY COLLEGE. In a roll call vote, all voted aye. Motion carried.

Adjournment:

Since the scheduled business was concluded, it was moved by Member Andersen and seconded by Member Simpson that the Board adjourn. The next meeting will be with the Presidential Search Committee and consultants on July 19. In a roll call vote, all voted aye. Motion carried.

The Board adjourned at 9:35 p.m.

Respectfully submitted:

  
William J. Simpson, Secretary

For Board Meeting  
of June 30, 1986

Agenda Item E-4

WORKING CASH RESOLUTION

The attached resolution should be approved to authorize the transfer of Working Cash funds to Operating funds as needed during FY87.

RECOMMENDATION: It is recommended that the resolution be approved as presented

RESOLUTION PURSUANT TO ILL. REV. STATS, CH 122,  
SEC. 103-33.6, TRANSFER OF MONIES FROM  
WORKING CASH FUND

WHEREAS, SAUK VALLEY COLLEGE, District No. 506, has duly established a Working Cash Fund, and

WHEREAS, the Board of said College now desires to transfer funds in anticipation of needs, and

WHEREAS, pursuant to Ill. Rev. Stat., Ch. 122, Sec. 103-33.6, the Board of said College has the authority to make transfers from the Working Cash Fund to the Educational Fund and Building and Maintenance Fund, and

WHEREAS, the Board further states:

A) That the taxes or other funds in anticipation of the collection or receipt of which the Working Cash Fund is to be reimbursed are \$3,355,000  
\$1,925,000 taxes and \$1,430,000 State Aid

B) The entire amount of taxes extended, or which the Board estimates will be extended or received for the year, in anticipation of the collection of all or a part of which this transfer is to be made is \$1,925,000

C) The aggregate amount of warrants or notes heretofore issued under the Community College Act in anticipation of the collection of such taxes, together with the amount of interest accrued and which the Board estimates will accrue thereon is  
None

D) The amount of monies which the Board estimates will be derived for the year from State, Federal, Government or other sources in anticipation of the receipt of all or part of which the transfer hereinbelow named is to be made is  
FY 87 State Apportionment of approximately \$1,430,000

E) The aggregate amount of monies heretofore transferred from the Working Cash Fund to the Educational Fund or Building and Maintenance Fund in anticipation of the collection of such taxes or the receipt of such other monies from other sources is  
Approximately \$100,000 Educational Fund

NOW, THEREFORE, BE IT RESOLVED, pursuant to authority of Ill. Rev. Stat., Ch 122, Sec. 103-33.6, that the Community College Treasurer is directed to transfer the following sums to the Funds indicated in anticipation of the collection of taxes levied to be received, to-wit:

Education Fund (90% Tax plus State Aid)	\$ 2,730,500
Building and Maintenance Fund (90% Tax)	\$ 189,000

BE IT FURTHER RESOLVED that the Treasurer shall adhere to the statutory limitations on the amount of transfers and the aggregate amount of transfer heretofore made shall not exceed 90% of the actual or estimated amount of taxes extended or to be extended or to be received as set forth above.

This Resolution passed this 30th day of June, 1986

AYES

NAYS

For Board Meeting  
of June 30, 1986

Agenda Item E-5

APPROVAL OF BIDS

Attached are bids which we have received on micro-computers and our marquee.

RECOMMENDATION: It is recommended that the Board approve the bids as presented.

# COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE 6/25/86

## MEMORANDUM

TO: Dr. Phillips

FROM: Robert Edison

*Bob*

The Board of Trustees approved the bidding of computers at its recent meetings. Legal notices were published June 11, 1986 with bids having been received and opened June 25, 1986. The bids submitted were as follows:

<u>BID #1</u>	<u>Unique Computer</u>	<u>IBM</u>
19 Apple IIe Color Professional Systems	21,033.00*	---
4 Apple Imagewriter II	1,710.00*	---
15 Super Serial Cards	1,459.50*	---
19 Serial Cables for Hook-up	665.00*	---
3 Peripheral Switch Boxes for Hook-up of Computer to Imagewriters	795.00*	---
1 Peripheral Switch Box for Hook-up of Apple to IBM	85.00*	---
<u>BID #2</u>		
2 IBM PC-XT 512K with Parallel Printer Port	5,100.00	4,702.00*
1 IBM PC-XT with Asynchronous Serial Port	2,600.00	2,368.00*
2 IBM PC-XT with Serial Port for Digitizer Pad and Serial Port for Plotter	5,800	5,416.00*
<u>BID #3</u>		
4 IBM PC-XT 640K with 360KB Floppy Drive, 10MB Hard Drive	12,000.00	11,294.00*

Memorandum to Dr. Phillips  
June 25, 1986  
Page Two

<u>BID #4</u>	<u>Unique Computer</u>	<u>IBM</u>
8 Board and Memory to upgrade IBM PC	1,040.00*	---

We recommend bids be accepted in the amount of \$26,787.50 from Unique Computer and \$23,780.00 from IBM.

n

\*Denotes bids to be accepted.

# TURNROTH SIGN CO., INC. ILLINOIS POSTER ADV. CO.

## SIGNS

## PROPOSAL

Proposal Submitted to: Sauk Valley Community College

Date June 26, 1986 Job Address

We hereby submit specifications and estimates as follows:

Identification sign to be constructed on college property.

- Sign per description accompanying this quotation ----- \$13,423.00
- Ground lighting (but not including bringing electric supply to sign location).  
Three 175 W MV fixtures at ground level ----- \$1,748.00
- Turnroth design work ----- \$250.00

Unless otherwise stated, quotation includes hooking up to electricity, providing electricity is outside the building and within 3 feet of sign location. Permit fee not included.

We hereby propose to furnish labor and materials, complete, in accordance with the above specifications, for the sum of per above

(\$ per above ) with payment to be made as follows: \$ 30% upon signing of the Acceptance of Proposal, and the balance upon completion of job.

Authorized Signature Richard D. Murrill, Dres.

## ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory, and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. The sign and all of its appurtenances shall remain the property of Turnroth Sign Company, Inc. until the payments are made in full. In the event I default in making any of the payments required by me to be made, Turnroth Sign Company, Inc. may repossess the sign and retain all payments made by me, or may bring suit for the balance of the purchase price remaining unpaid; and I agree to pay reasonable Attorney's fees, should this agreement be referred for collection to an attorney.

Accepted: Date \_\_\_\_\_ Signature \_\_\_\_\_

d/b/a

Note: This proposal may be withdrawn by Turnroth Sign Company, Inc. if not accepted within thirty days.

207 E BOCK FALLS BD.

BOCK FALLS ILLINOIS 61071

815/625-1155 : 815/284-2945

RETAINER 2"

HEADER OPTIONAL IN PLACE OF

ONE ROW CHOBLE COPY

V-3 STA TUFF PLASTIC

TRACKED FOR 4 OR 5  
ROWS 26' LTRS 10"

6'

12'

8'

6"X6"X1/4"  
SQ. TUBE  
PRIMED  
ENAMEL

- V-3 STA TUFF PLASTIC SIGN  
FACES TRACKED FOR 4 OR  
5 ROWS 10" ZIP CHANGE BLACK  
LETTERS / RED NUMERALS
- 1 1/2" X 1 1/2" X 3 1/8" GATV. ANGLE FRAME  
BOXED & BRACED
- ALUMINUM FILLER & RETAINER  
(BAKED ENAMEL FINISH)
- POST SET IN CONCRETE  
HOLE 4' X 4" X 6" DEEP
- 2 H.D. FLUOR. FIXTURES 8' LONG  
N. & S. WEATHER BALLAST
- 30 PSF WIND LOAD

6'

A'

2'-6" ← → 2'-6"

FILLER TO  
COVER ENDS,  
TOP & BOTTOM

SAUK VALLEY COMMUNITY COLLEGE  
DIXON, IL 61021      JUNE 1986

©Copyright 1986 by TURNROTH SIGN CO., INC.

RNT

# TURNROTH SIGN CO., INC.

## ILLINOIS POSTER ADV. CO.

SIGNS

June 26, 1986

Sauk Valley Community College

QUOTATION

Marquee sign at entrance per attached layout and specifications - \$4,052.00

250 - 10" letters -----	600.00
Storage box for letters -----	76.00
Changer arm -----	71.00

10" letters, priced at \$2.40 each, are open stock item.

1207 E. ROCK FALLS RD.  
ROCK FALLS, ILLINOIS 61071  
815/625-1155 • 815/284-2945

**SAUK VALLEY COLLEGE Sign Specifications:**

College identification sign measuring approximately 26' x 10'; pre-cast concrete; single face; "Sauk" emblem; 18" cast aluminum letters reading - SAUK VALLEY COMMUNITY COLLEGE; brick planter; installed on college grounds; with optional ground level lighting.

- Pre-cast panels should be re-inforced with #4 re-bar on 6 $\frac{1}{2}$ " vertical centers and 2' horizontal centers.  
Panels should be 5" thick.
- Cast aluminum letters should have baked enamel finish in yet-to-be-selected color.
- Concrete base should be 18" thick, 28' long, 5' wide, re-inforced with #4 bar 5' long on 12" centers and three #4 bar evenly spaced 28' long.
- Pre-cast upright panels and base must tie together with adequate bars in cement.

For Board Meeting  
of June 30, 1986

Agenda Item F-1

### RESIGNATION

Robert Crouse, Assistant Professor of Criminal Justice, has submitted his resignation. He will be associated with the Southern Police Institute at the University of Louisville as of June 16, 1986.

The attached memorandum from Dean Foster requests that authorization be given to fill this vacancy in order to revitalize the CJS program and attract additional enrollment.

RECOMMENDATION: It is recommended that the Board accept the resignation of Robert Crouse with regret and authorize the administration to seek a replacement immediately.

# SAUK VALLEY COLLEGE

R. R. 5, DIXON, ILLINOIS 61021

DATE June 5, 1986

## MEMORANDUM

TO: Dr. Phillips

FROM: Don Foster *DFF*

RE: Resignation of Robert Crouse, Assistant Professor of Criminal Justice, and Recommendation to Fill the Vacancy

Enclosed is a letter of resignation submitted by Robert Crouse effective June 4, 1986.

I am also requesting authorization to fill this vacancy for the fall semester. Supporting rationale for this recommendation is presented as follows:

1. The Criminal Justice Program is a viable program. It had 21 full-time students and 47 part-time students enrolled in the fall semester of 1985. This is sufficient enrollment to justify a vocational program in a community college of this size.
2. We did not fill a vacancy in this area in 1984 when the other full-time faculty member in the CJS program resigned.
3. While we do employ several excellent part-time faculty members in the CJS Program, they are not available to cover daytime classes. If the program is scheduled only at night we will lose many of the younger preservice students.
4. The CJS area needs at least one full-time faculty member to coordinate the program, handle curriculum development and serve as an advisor to the students. Part-time faculty can not be expected to handle these functions.
5. The employment prospects for AAS degree CJS graduates are excellent. This is an area where trained people can obtain employment. There were 21 AAS degree graduates and five AS degree graduates of the CJS Program in the spring of 1985. Four of these students transferred to four year universities, 13 are working in law enforcement or corrections occupations, five students are working in jobs that are not directly related to law enforcement, and four students did not

respond to the survey. The list of positions held and the locations of the graduates working in the CJS field is listed below:

Police Officer	Milledgeville, IL
Deputy Sheriff	Lee County, Dixon, IL
Detective	Freeport Police Department
	Freeport, IL
Patrolman	Dixon Police Department
	Dixon, IL
Deputy Sheriff	Lee County, Dixon, IL
Police Officer (2)	Dallas City Police Department - Dallas, TX
Patrolman	Dixon Police Dept, Dixon, IL
Probation Officer	Whiteside County Court House
	Morrison, IL
Security Guard	Byron Nuclear Plant
	Byron, IL
Detective	Sterling Police Department
	Sterling, IL
Police Officer	Dallas Police Department
	Dallas, TX
Police Officer	Sterling Police Department
	Sterling, IL

6. Finally, the employment of a first-rate instructor will enable the college to revitalize the CJS program. This should result in additional enrollment in a program that is still viable for the community served by the college.

DF/js

cc Mike Seguin

Enclosure

**Robert C. Crouse**  
**Assistant Professor of Criminal Justice**  
**1402 Lynn Boulevard**  
**Sterling, Illinois 61081**  
**June 4, 1986**

**Dr. Donald Foster**  
**Dean of Instruction**  
**Sauk Valley College**  
**Dixon, Illinois 61021**

**Dear Dean Foster:**

**I herein resign my instructional position with Sauk Valley College.**

**The past fourteen years at Sauk have held many rewards and successes for me. However, the time has come to make a professional advancement move with greater opportunity and increased responsibility. I have been offered and have accepted a management position with the Southern Police Institute of the University of Louisville. They have requested that I begin my new duties as Seminar Manager no later than June 16, 1986.**

**I shall leave my office complete with class handouts, research material, current Illinois criminal, traffic, and court law, and a vast array of materials for my replacement. I would request that they remain within room 2E9 until my replacement has the opportunity to review them. This should allow him to get off and running as soon as the semester begins. I will also contact my replacement during the first week of the semester to offer any assistance that I can.**

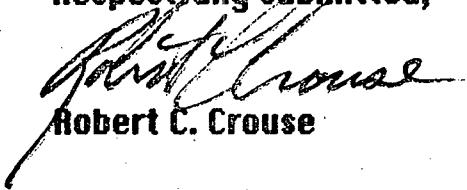
**I would encourage Sauk to seek a replacement for my instructional position. This individual should have worked within local, county, or state law enforcement and/or corrections for a period of at least 5 years. I would recommend this individual have a minimum of a masters degree in criminal justice or public administration. It would also be greatly beneficial for this individual to have some instructional experience. I would be more than happy to provide you with the names of four or five of our graduates who hold significant administrative positions within corrections, prosecution, and enforcement to assist in the selection process.**

**I will provide you what ever assistance you would request. Please feel free to request anytype of assistance, even if it's only over the telephone or through the mails.**

**The years at Sauk have been very happy ones for me. I shall miss the Sauk community, my students, and the excellent staff.**

**It has been a privilege and honor to be a part of Sauk Valley College. Good luck and continued success in meeting the needs of the students and the community..**

**Respectfully submitted,**

  
Robert C. Crouse

**cc/Presidents Office  
cc/Business Office**

**Mailing address:**

**Robert C. Crouse  
Seminar Manager  
Southern Police Institute  
School of Justice Administration  
University of Louisville  
Louisville, Kentucky 40292**

**Telephone number:**

**1-502-588-6561**

For Board Meeting  
of June 30, 1986

Agenda Item F-2

PROFESSIONAL APPOINTMENT

The following professional appointment is presented  
to the Board for approval:

Patrick Barrett	Instructor of Building Trades and Maintenance at the Dixon Correctional Center
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RECOMMENDATION: It is recommended that this  
professional appointment be  
approved as presented.

# SAUK VALLEY COLLEGE

R. R. 5, DIXON, ILLINOIS 61021

DATE June 18, 1986

## MEMORANDUM

**CONFIDENTIAL**

TO: Dr. Phillips Deans and Trustees Only

FROM: Don Foster *Df*

RE: Recommendation to Appoint Patrick Barrett to Position of Instructor of Building Trades and Maintenance in Dixon Correctional Center Program

This memorandum will serve as a formal recommendation to appoint Patrick Barrett to the position of Instructor of Building Trades and Maintenance in the Dixon Correctional Center Program effective July 1, 1986. The following information is offered in support of this recommendation.

### Academic Background

Mr. Barrett holds an AA degree in liberal arts from Lincoln Land Community College, a BS degree in industrial education from Illinois State University and a MS degree in Industrial Technology from that same institution. His area of emphasis for both the BS and MS degrees was in the construction technology area. Thus, he is academically well qualified to provide instruction for the program at DCC.

### Background and Experience

Mr. Barrett taught building trades in a vocational high school for eight years and has extensive experience in the construction field as a carpenter, construction foreman and contractor. He is also the graduate of a community college and is familiar with this level of instruction. He has also had considerable experience with vocational curriculum development and is knowledgeable of DAVTE policies and procedures.

### References

Mr. Barrett's written and telephone references are excellent. He is regarded as a first rate teacher who is both creative and hard working. He is also a solid family man and community member in the Pontiac area and is highly regarded for his civic activities. One of his references from Livingston Area Vocational Center stated that "....I have never seen a person work as hard as Pat in constantly

seeking to improve himself and his methods of instruction.

Personal Qualifications

Mr. Barrett is a very personable individual with a clear sense of his professional goals. He has high standards, both personally and professionally. During the interview process he impressed us all with his practical understanding of vocational education and his interest in students. He and his family will be a welcome addition to the community.

Announcement Process

Position notice brochures were sent to the career education deans in all 39 Illinois Community Colleges, 23 middle western university placement offices, and all area vocational centers in the state; also ads were run in the Sterling Daily Gazette and the Dixon Evening Telegraph.

Application Response

We received ten applications for the position.

Screening Process

The applications were screened by Dennis Day and Don Foster. Two of the final applicants were interviewed by Don Foster, Dennis Day, and the faculty in the Dixon Correctional Center Program. Mr. Barrett was the unanimous first choice.

DF/js

cc Patrick Barrett  
Dennis Day  
Martin Power  
John Castro

For Board Meeting  
of June 30, 1986

Agenda Item F-3

#### PROMOTION ADJUSTMENTS

It is apparent that raises calculated for two of the four staff members who were promoted in rank this year were incorrectly figured.

This mistake should be corrected.

RECOMMENDATION: It is recommended that the Board amend the contracts of Stan Shippert and Donald Burton as per the attached calculations.

# SAUK VALLEY COLLEGE

R. R. 5, DIXON, ILLINOIS 61021

DATE June 10, 1986

## MEMORANDUM

TO: Bob Edison

FROM: Don Foster *Df*

RE: Calculation of Promotional Raises - 1986-87

Enclosed are the calculations for the four faculty members receiving promotions for the 1986-87 school year using the same procedure employed consistently since 1980 when the language (22.2C and now 22.2B) was first added to the Faculty Contract. There was some discussion and clarification of this matter in September of 1980. Enclosed is a copy of a memorandum that I prepared at that time to clarify the intent of Article 22.2C of the Faculty Contract for the 1980-82 period. There may have been a joint memorandum signed and issued by Joan Melvin, Dr. Garner and me at that time to clarify this matter. However, I can't locate a copy of this document.

We (the administration-board negotiating team) presented language to clarify this clause during the 1982 bargaining season (copies enclosed). However, the language was not included in the final typed copy of the agreement. It apparently has never been an issue since that time because we calculated promotional raises as shown on the following page.

At this point, I think that we should rectify the raises for the faculty being promoted. The dollar amount for Doris Cox and Robert Matter would remain the same as that approved by the board on May 28th. However, both Don Burton and Stan Shippert would receive more money (\$373.00 to \$1,165 for Burton and \$56.00 to \$760 for Shippert). In Burton's case the rounding off to the nearest step results in rounding up and gives him a large raise.

I accept some responsibility for the confusion surrounding this issue. I should have checked out the numbers and the procedure being used to calculate these promotional raises more carefully when you first raised this issue several months ago. There is apparently an entire history to this issue that you were not aware of.

In any case, we should do the right thing (and the legally correct thing) at this point. The Faculty Association is planning to file a grievance over this issue. Given the past practice in this area back to 1980, the memorandum of September 1980, and the bargaining history of Article 22.2C and B, we would probably lose a grievance on this issue.

<u>Instructor</u>	<u>1985-86</u> <u>Rank &amp; Step</u>	<u>1985-86</u> <u>Salary</u>	<u>1986-87</u> <u>Rank &amp; Step</u>	<u>1986-87</u> <u>Correct</u> <u>Salary</u>
Burton	Assoc. Prof. 17	\$30,515	Professor 13	\$33,885
Cox	Asst. Prof. 9	22,182	Assoc. Prof. 5	24,272
Matter	Assoc. Prof. 11	26,555	Professor 7	29,133
Shippert	Asst. Prof. 12	23,892	Assoc. Prof. 8	26,384

The above calculations are based on the procedure used to implement Article 22.2B of the Faculty Contract since 1980. The longevity step used for these calculations was not added in each case because the contract settlement called for no one to take this step due to the manipulation of the steps in each lane (see bottom of page 47 of the Faculty Contract). Thus, only the step from the new (rank being promoted to) was added in the calculations. This exact same procedure was used in calculating the promotional raises last year.

DF/js

cc. John Sagmoe

Enclosures

SHAW VALLEY COLLEGE

RURAL ROUTE ONE, DIXON, ILLINOIS 61021

DATE September 4, 1980

MEMORANDUM

TO: Administrative Council

FROM: Don Foster *DF*

RE: Clarification of Article 22.2C - Promotion Procedures

The language of this article reads as follows:

"C. When a faculty member is granted a promotion in rank the following steps shall be applied to determine his/her new salary:

Step #1: Find the salary step and rank on the salary schedule for the current year.

Step #2: Add monies equal to one increment in his/her present rank and one increment in the next rank figured on the salary schedule for the year in which the promotion will take effect.

Step #3: Round that figure to the nearest salary in the new rank on the salary schedule for the year in which the promotion will take effect."

There may be some confusion about the implementation of this article. A sample case is provided below:

An Associate Professor - Step 7 receives a promotion to Professor for the 1981-82 school year. His salary was \$19,750 on the 1980-81 salary schedule. Locate step 7 on the salary schedule for 1981-82, which would be \$20,875. Add \$612 + 688 to this figure, which would be \$22,175. This amount rounded to the nearest dollar figure in the Professor rank would then be \$22,317 or Step #5, which would be the salary for the 1981-82 school year.

Clarification may be needed about Step #1 where it makes reference to the "step and rank on the salary schedule for the current year". The intent here is for this to refer to the old step and rank on the salary schedule for the year when the promotion will take effect rather than to the old salary schedule (i.e. the current year). To conclude otherwise would result in a very small raise for the person receiving a promotion.

DF/ja

~~EE~~ /- 22-82

SAC Board Proposal

<u>Article</u>	<u>Page</u>	<u>Line</u>	<u>Change</u>
13.2	19	20-21	Delete "(term appointees only)" and replace with "(tenure)"
13.11	21	38	Change April 15 to March 1
19.11	29	37	Add at the end of the clause "except for days preceding or following a scheduled holiday, or on Orientation Day for either fall or spring semester, or for graduation day."
20.1	33	5-6	Delete "dependent life insurance" Add "life insurance for employee and his/her eligible dependents."
20.3	33	16	Delete "Ten month" Add "academic year"
22.2C	37	1-2	Revise to read as follows: "Step 1: Find the salary step and rank on the salary schedule for the current year and then locate this step on the salary schedule for the year in which the promotion will take effect."
22.3	38		Revise "10 months only" to read "Academic Year"

CONFIDENTIAL

RECOMMENDED INCREASE CHART  
JUN 1982

Article 22.2C, Page 37 - Line 1 and 2.

Revise to read as follows:

"Step #1: Find the salary step and rank on the salary schedule for the current year and then locate this step on the salary schedule for the year in which the promotion will take effect."

Article 22.2D

Recommended increase in the overload salary rate.

Suggest at least \$225

\$250

\$275

For Board Meeting  
of June 30, 1986

Agenda Item F-4

SALARY INCREASES  
DIXON CORRECTIONAL CENTER FACULTY

Salary increases for faculty members at the Dixon Correctional Center should be determined at this time.

We are recommending the same percent increase for the Correctional Center faculty as received by the faculty at the college...7.3%.

RECOMMENDATION: It is recommended that the faculty at the Dixon Correctional Center receive a 7.3% increase in salary for the 1986-87 year.

For Board Meeting  
of June 30, 1986

Agenda Item F-5

APPROVAL OF NON-INSTRUCTIONAL  
SALARIES - - FY87

It is time to consider salaries for all non-instructional staff for the 1986-87 year.

Recommendations will be made at the meeting for each of the following groups:

CLASSIFIED STAFF

ADMINISTRATIVE STAFF

PARA-PROFESSIONAL STAFF

Deans and Board  
members only....

For Board Meeting  
of June 30, 1986

Agenda Item F-5 (Addendum)

RECOMMENDATION ON  
NON-INSTRUCTIONAL SALARIES

As per previous discussions on salary increases and budget allocations, I am recommending a six percent increase for classified, administrative, and para-professional staff for the 1986-87 year. These increases will be subject to the upper limits of the appropriate salary ranges.

RECOMMENDATION: I am recommending a 6% increase for classified, administrative, and para-professional staff for the 1986-87 year, with the increases to be subject to the upper limits of the appropriate salary ranges.

For Board Meeting  
of June 30, 1986

Agenda Item G-1

NORTHWESTERN ILLINOIS REGIONAL  
VOCATIONAL DELIVERY SYSTEM

(SECOND READING)

The Phase I Planning Agreement for the Northwestern Illinois Regional Vocational Delivery System was presented to the Board at the last meeting for first reading.

There have been some editorial changes made in the document presented for this reading. If there are no further reservations, the Board should consider this agreement for final action.

RECOMMENDATION: It is recommended that the Board approve the attached agreement as presented.

For Board Meeting  
of June 30, 1986

Agenda Item G-2

STATUS OF T-1 AND T-2 RENTALS

Dean Edison will have an update on the status of  
the rentals of the T-1 and T-2 buildings.

For Board Meeting of  
June 30, 1986

Agenda Item G-2

LEASE AGREEMENT

Please note the attached letter from Don Burton in which he submits another proposal for a lease agreement for rental of the T-2 building on behalf of SOUV.

*Not acted  
upon*

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE June 26, 1986

## MORANDUM

Dr. Phillips

OM: Carol Lovekin



Enclosed is a copy of a letter sent to me by Don Burton in which he submits another proposal for a lease agreement for Dr. Meyers and himself on behalf of Souv.

As in the past, I am forwarding this to the Office Of The President so that it can be presented at the next board meeting on June 30, 1986.

If I can be of any help in this matter, please do not hesitate to contact me.

CL/da  
cc: Don Burton  
John Sagmoe

# Burton Insurance & Financial

2301 E. LINCOLNWAY  
STERLING, IL 61081  
(815) 626-6061

June 20, 1986

Carol Lovekin, Coordinator  
Indo-Chinese Project  
Sauk Valley College  
Dixon, IL 61021

Dear Carol:

We would like to submit another proposal for a lease agreement for Dr. Meyers and myself on behalf of Souv.

We are willing to pay one-half of the regular lease, or \$450.00 per month until January 1, 1988. After that we are willing to pay the full \$900.00 per month. We are not willing to pay the insurance on the building or the taxes.

This is the same lease agreement made between the college and Souv when Souv first began, based upon \$1.55 per square foot, with the exception that originally that figure included heat.

Several months ago we made a proposal through you which was essentially approved as our current proposal is. The Board approved this agreement and gave it to Bob Edision for any final adjustments.

Bob Edision and I made a few minor adjustments and he decided to take it back to the Board, at which time the Board changed the lease agreement drastically and proposed a triple net lease which included taxes and insurance. We do not know all of the reasons for this, but we felt that the latest proposal by the Board was a radical departure from the one earlier agreed to and from the original Souv lease. All that we are asking is for the Board to approve what they originally had agreed to at Dr. Garner's last meeting with the Board.

Sincerely,

*Don Burton*  
Don Burton  
Dr. Duane F. Meyers

DB:ka

RESOLUTION

WHEREAS, the College has heretofore leased the College property known as Buildings T-1 and T-2 to the Sauk New Business Development Incubator, Inc., although it has retaken possession of certain portions thereof, and

WHEREAS, the Sauk New Business Development Incubator has filed a petition for bankruptcy in the United States Bankruptcy Court for the Northern District of Illinois pursuant to Chapter 7 of the United States Bankruptcy Code, and a stay order has been entered by the Bankruptcy Court, and

WHEREAS, the Board needs to direct its counsel to take appropriate steps regarding the property in light of the bankruptcy, and to ratify and direct enforcement of a separate lease,

**It is Resolved:**

1. The College attorneys are directed to take all necessary steps to represent the College in the bankruptcy proceeding.

2. The College attorneys are directed to take appropriate steps to protect the interest of the College if the Trustee shall adopt the executory contracts of Sauk New Business Development Incubator, including the leases.

3. The College attorneys are directed to take appropriate steps to terminate possession of Buildings T-1 and T-2 as to any tenants with which the College Board has not affirmatively entered a separate lease, and to seek repayment of unpaid rent and the value of use of the premises, if the executory contracts of Sauk New Business Development Incubation<sup>or</sup> are not adopted by the Bankruptcy Trustee.

4. The Board hereby ratifies and confirms a rental

agreement with Illinois Fixtures and Wood Products, Inc., whereby it is renting a portion of Building T-2 until August 1, 1986, upon terms that said company shall pay all metered utilities, carry appropriate liability insurance, and pay the cost of the property insurance on the premises to the said date, and surrender possession not later than the date indicated, leaving the building in as good condition and repair as when it originally took occupancy excluding only ordinary wear and tear and leaving the premises in an orderly and clean fashion. Said insurance payments shall be paid in advance not later than July 10, 1986. The College attorneys are directed to enforce the said lease arrangement with Illinois Fixtures and Wood Products, Inc.

# SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE 6/22/86

## MEMORANDUM

TO: Board of Trustees

FROM: Dick Groharing

SUBJECT: Annual ICCTA Meeting

Prior to the Workshops, the State Relations Committee met briefly to discuss the status of two bills of interest that were being considered by the legislature that afternoon. The first, S1612, was being considered by the House Higher Ed. Committee. We were seeking to amend this "grant Authorization bill" to shift the administration of Veterans scholarship funds to the ISSC, from the Dept. of Veterans Affairs who have been grossly mismanaging the program. This amended version of the bill did in fact pass out of that committee later that day. We then discussed the IBHE's bill to raise the academic standards for high school graduates entering State supported colleges and universities. Though we had taken a "wait and see" stance on this bill, we have been quite concerned over its effect on our GED transfer students. Though this bill later passed, it was amended to be put into effect in 1993. This should give us some time to work out the problems and details.

I attended the workshops whose topics were: "IBHE's Higher Academic Standards for High Schools", and "Evaluations of Programs". Both were very informative, though the IBHE presentor did a lot of squirming over questions that he couldn't answer. I really don't think that the IBHE has thought this thing out very well.

At the Banquet that evening our very own Dr. Jerry Mathis was one of thirty-three faculty members honored for their outstanding service by Ray Hartstien, Chairman of the ICCTA Excellance Committee. Special recognition was given to James Kimmey of Elgin Community College for his work in the CAD/CAM field.

At the Board of Representatives Meeting on Saturday we heard Dr. Stanley Ikenberry, President of the U of I speak on the development of our society and educational institutions between now and the year 2000. During the business meeting, the following transpired:

1. Dr. Gary Petty announced his resignation as executive director. Our attorney, Robert Maher, will serve as interim director until a replacement can be found.
2. The proposed new dues structure was returned to committee for further study.
3. Election of Officers: Vice Pres., Tom Wilson; Secretary, Patricia Fleming; Treas., Geoff Obrzut. Current V.P. Dave Murphy will assume the presidency.

The next regular meeting will be September 12 - 13 at Jumers, in Peoria.

# Outstanding Community College Faculty Member Award

This distinguished award was established last year by the ICCTA Excellence in Education Committee not only to honor its recipient, but to call attention to the integral role played by the faculty in our state's community colleges.

The core of our academic work force, full- and part-time instructors at Illinois community colleges, mold the future of thousands of students in their hands. Serving both as role models and as providers of knowledge, our faculty members inspire and encourage student learning, whether inside or outside the college classroom.

The Outstanding Community College Faculty Award is just one way of thanking our college instructors for their years of dedication and service. Their invaluable commitment to quality education truly embodies the spirit of the community college movement.

Ray Hartstein, Chairman  
Joan Wolf, Vice Chairman  
Millicent Berlant  
Frank Cole  
Mary Hill Dobbs  
Morris Hunt  
Wayne Watson

-- ICCTA Committee on  
Excellence in Education

JEREMY MACH  
English -- Morton College

tion becomes the job of teaching in-  
think in ways that are new to them.  
nd thought are inextricably entwined  
e not only reflects thought but  
1, the teacher's job becomes one of  
he language of that subject, as a  
n students how to learn."

JERRY W. MATHIS  
Performance studies -- Sauk Valley College

"I see teaching as a performance art. For me, stepping into a classroom or into any of my teaching settings is to go onstage. . . . As a stage performer engages each audience member, the teaching performer must engage each of the individual students, drawing him into participation in that performance event, the more actively the better."

MARGARET McLAUGHLIN  
English -- Spoon River College

"Because each student has his or her own unique potential for intellectual growth, it becomes the responsibility of the educator to provide opportunities that can enable students to discover their individual abilities to take control of their lives and to broaden their perspectives."

1986 Winner  
4

*James Kinney  
Elgin  
Community  
College*

CHANGE OF COLLEGE NAME

A POSITION STATEMENT

WHEREAS, Sauk Valley College is a true community college in all aspects, the name should reflect the true nature of its goals, mission, and philosophy.

WHEREAS, to change the name would be to emphasize the important role of the community in our operations.

As did Florida Junior College at Jacksonville, the seal, the stationery, logo, signs, and pennants could all continue to be used until all supplies are exhausted.

WHEREAS, the original entry in the "name of the college" contest was SAUK VALLEY COMMUNITY COLLEGE. The renderings of the building show the name as Sauk Valley Community College.

WHEREAS, the general public often calls Sauk Valley a "junior college", instead of a community college,

WHEREAS, the conditions have changed since the original Board named the institution,

WHEREAS, fourteen other Illinois colleges incorporate community in their names,

THEREFORE, the administration of the college recommends that the name be officially changed to:

SAUK VALLEY COMMUNITY COLLEGE

# SAUK VALLEY COLLEGE

R. R. 5, DIXON, ILLINOIS 61021

**DATE** June 23, 1986

## MEMORANDUM

**TO:** Dr. Phillips

**FROM:** Don Foster *DF*

**RE:** Program Evaluation and Review Summaries for 1985-86

Enclosed are the complete program evaluation and review results for the 1985-86 school year. The summaries will be forwarded to ICCB prior to July 1, 1986. The evaluation forms for each program are retained inhouse, but do require your signature.

We usually provide copies of the evaluation summaries to the SVC Board of Trustees as an information item.

DF/jjs

cc Academic Council

Enclosure

PROGRAM REVIEW AND EVALUATION REPORT

SAUK VALLEY COLLEGE

1985-86

The following programs were reviewed during the 1985-86 school year using the regular college procedure adopted in 1983.

Chemistry Program  
Biology Program  
Electronics Program  
Pre-Engineering/Engineering Program  
English Program  
Sociology  
Anthropology

In addition, an external evaluation was conducted of the Radiologic Technology Program by a national professional accrediting agency as well as by the college program evaluation system.

Radiologic Technology Program  
Evaluated by The Joint Review Committee  
on Education in Radiologic Technology,  
an Affiliate of the American Medical  
Association.

Finally, the Counseling Program was evaluated using an alternate evaluation format more suitable for a non-academic area. The regular college evaluation system is tailored exclusively for academic programs and does not lend itself to use in evaluating support programs. A copy of this evaluation summary will be forwarded by John Sagmoe at a later date.

Contractual programs were not reviewed this year due to other pressing matters involving the staff in that area. Attention will be given to this for next year.

The Program Evaluation and Review Program at Sauk Valley College provides for the review of each program every five years. A self-study is conducted by the faculty in the program being evaluated, one counselor, and the assistant dean for the division. A copy of the self-study is sent to all faculty members of the department for informational purposes. The self-study report is then submitted to the Curriculum Committee for review and further recommendations.

Following review by the Curriculum Committee, the evaluations are forwarded to the Dean of Instruction for his review and recommendations. The final report, containing the Curriculum Committee's recommendations and the dean's recommendation, is then presented to the college president for his review. Finally, the evaluations are submitted to the Sauk Valley College Board of Trustees as an information item prior to the formal Program Evaluation and Review Report being submitted to ICCB.

## PROGRAM EVALUATION AND REVIEW

Program: Chemistry

CIP Code: 400501

The courses for this program are primarily baccalaureate courses that are used for the AA and AS degrees. However, a significant number of students in AAS degree allied health programs are required to take chemistry courses as part of their program. The individual courses for this program area are listed on page 160 of the 1984-86 catalog.

### Major Strengths of the Program

The major strengths of this program include an excellent full-time faculty, a strong curriculum and well equipped laboratories. It is noteworthy that the CHE 201 and 202 - Organic Chemistry courses from SVC are accepted for equivalent courses at all state universities. This is very rare, especially in the case of some of the larger universities that are highly selective about accepting the organic chemistry sequence from community colleges.

### Major Program Deficiencies

Added equipment is needed--especially CAI equipment and software to augment the program. Also, some of the older spectrophotometers need to be replaced.

### Cost Information (FY 85 Data)

The unit cost for the cluster of courses in the chemistry area was \$68.40 as compared to the state average of \$110.22 for courses coded as CIP 400501. Thus, the unit cost efficiency of this program is excellent.

### Recommendations

It is recommended that the Chemistry Program be retained. It is an excellent program in every respect. It is exceptionally strong in its faculty, laboratory facilities and equipment holdings. New equipment should be purchased as warranted by technology changes and old equipment becoming worn out or outmoded. The unit cost and class size figures for the Chemistry Program are excellent--considerably better than the state average.

## PROGRAM EVALUATION AND REVIEW

Program: Biology

CIP Code: 260101  
260306  
260501  
260701  
260706

The courses in this program are all baccalaureate coded courses taken by natural science majors, AA, AS, and AAS degree students for general education purposes, and allied health students. The anatomy and physiology and microbiology sequence is of critical importance for allied health students enrolled in the ADN nursing program, Medical Laboratory Technology Program and Radiologic Technology Program. The individual courses for this program area are listed on pages 157 and 158 of the 1984-86 catalog.

### Major Strengths of the Program

The same instructors are used for both the lectures and laboratories which provides for continuity of instruction. Also, the faculty is well trained and highly experienced in providing excellent biology instruction for the diverse student population served by this program. All laboratories are open and accessible to students during unscheduled times to allow for extra laboratory experiences. The laboratories are well equipped and the supply budget for the program is adequate.

### Major Program Deficiencies

The BIO 109, 110 and 111 course sequence needs to be redesigned for the anatomy and physiology and microbiology sequence. The botany and zoology courses have low enrollment which makes it difficult to schedule them on an annual basis.

### Cost Information (Based on FY 85 Data)

The unit cost for the cluster of courses in this area was \$89.11 as compared to \$103.72 for the state average for all courses coded 260101. Thus, the unit cost situation for this program is favorable.

### Recommendations

This program should be retained. It is an excellent program that meets the needs of the diverse student population enrolled in the biology classes. Attention will be given to the low enrollment situation in the zoology and botany courses.

## PROGRAM EVALUATION AND REVIEW

Program: Electronics

CIP Code: 150303

150301

This is an occupational program consisting of an AAS degree and four certificates. It is designed to prepare students for employment as electronic technicians in industrial settings. All of the courses for this program are listed on page 167 of the 1984-86 catalog.

### Major Strengths of the Program

This program has been totally revitalized during the past two years. A full-time faculty member was added three years ago, the laboratory almost completely re-equipped with contemporary equipment and the curriculum revised. Also, three new certificates were added to the program. Currently this program is excellent. The student recruitment program for the Electronics Program has been a model of faculty-student services cooperation.

### Major Program Deficiencies

A full-time faculty member should be added to this program--especially if a Robotics Option is developed and the Bio-medical Equipment Technology Program is offered. The placement program should be systematized and improved.

### Cost Information (FY 85 Data)

The unit cost for this program was \$109.78 per credit hour as compared to \$122.71 for the state average. Thus, it compares favorably on a state-wide basis as far as cost is concerned.

### Recommendations

It is recommended that this program be continued. This program is perhaps the strongest program in the Industrial Technology Division. Attention should be given to the placement program and funds allocated to maintain the instructional equipment at a state-of-the-art level.

## PROGRAM EVALUATION AND REVIEW

Program: Pre-Engineering

CIP Code: 140101 (Engineering)  
141201 (Engineering Physics)

The courses for this program are all baccalaureate courses that are used for the AS degree following the suggested program for pre-engineering. The individual courses for this program are found on pages 167, 183, and 191 of the 1984-86 catalog.

### Major Strengths of the Program

This program is very strong at SVC. The faculty are academically well qualified, have appropriate industrial experience, and the success rate of graduates gaining admission into engineering programs at the University of Illinois, Bradley University, Illinois Institute of Technology and Southern Illinois University is impressive. There is an articulated agreement with the University of Illinois that facilitates a smooth transfer for engineering students. The university follow-up information that we receive on these students reflects a high success rate and a high GPA record after transfer.

### Major Program Deficiencies

The enrollment should be higher--especially in the EGR 103 - Engineering Graphics course. Also, the faculty in this area have too many preparations. This is a problem in a number of programs in a small community college.

### Cost Information (FY 85 Data)

The unit cost for this program varies from \$144.96 for engineering graphics to \$87.62 for the advanced mathematics courses that are included in the program. The engineering physics courses have a unit cost of \$116.06 per credit hour. These figures compare to the state average of \$130.70 for general engineering courses and \$115.40 for engineering physics courses. Thus, the unit cost for the SVC Pre-engineering Program compare favorably with the state average.

### Recommendations

It is recommended that this program be retained and that attention be given to increasing the class size of the EGR 103 - Engineering Graphics course. Careful attention should also be given to keeping the instructional equipment at a state-of-the-art level for this program.

## PROGRAM EVALUATION AND REVIEW

Program: English

CIP Code: 230401 (composition)  
230397 (literature)  
230401 (creative writing)  
230701 (American literature)  
230801 (English literature)

The courses for this program area are all baccalaureate courses used for the AA and AS degrees. AAS degree students also have to take at least one English composition course and returning adult students often enroll in creative writing and literature courses for personal enrichment purposes. The individual courses for this program area are listed on pp. 167 and 168 of the 1984-86 catalog.

### Major Strengths of the Program

The major strengths identified were a strong faculty and a curriculum that meets the diverse ability needs of the students. The program does an especially nice job of providing for different levels of composition classes at times that facilitate student transfers from course to course after initial writing samples are evaluated. The literature courses are generally excellent and are highly regarded by the students and the community.

### Major Program Deficiencies

There is a need to establish a writing laboratory and to provide tables for classrooms where composition classes are held. Also, the composition classes should be augmented with computer assisted instruction. Class sizes are too small (16 per class average in FY 85) and should be increased in order to effect greater cost effectiveness.

### Cost Information (Based on FY 85 Data)

The unit cost for the English composition courses was \$95.93 as compared to the state average of \$91.43 for all courses in the CIP 230401 series. The unit cost for the literature courses is, or course, higher but do not exceed the state average of \$105.36 for CIP 230397 (Topics in Literature), \$122.03 for CIP 230501 (Creative Writing), \$99.79 for CIP 230701 (American Literature), and \$112.66 for CIP 230801 (English Literature).

### Recommendations

The English Program is recommended for retention. The rhetoric and composition courses are vital to the college and are an integral part of all AA, AS, and AAS degree programs. All students need to learn to think clearly and write well in order to become educated persons. A strong English Program is essential for any college. Class sizes are too small (16 students average in FY 85) and need to be increased in order to effect greater cost effectiveness.

## PROGRAM EVALUATION AND REVIEW

Program: Sociology

CIP Code: 451101

The courses for this program are all baccalaureate courses that are used for the AA or AS degree. Some AAS students also enroll in sociology in order to satisfy the social science general education requirement. The individual courses for this program area are listed on page 194 of the 1984-86 catalog.

### Major Strengths of the Program

The major strengths identified were the well qualified faculty. Both the full-time and part-time faculty members are experienced, hold advanced degrees in the field, and have kept the curriculum up to date.

### Major Program Deficiencies

The audio-visual materials used to support the sociology courses need to be updated. Also, the classrooms where the classes are held need to be improved for audio-visual use. Both sound and light problems exist. There is also some concern about the number of sections offered in light of the decline in the enrollment. The average class size has dropped from 24 in FY 82 to 15 in FY 86.

### Cost Information (Based on FY 85 Data)

The unit cost for the cluster of courses in this area averaged \$83.66 as compared to \$81.42 for the state average for all courses in the CIP 451101 category.

### Recommendations

It is recommended that this program be continued. It does a good job of meeting the needs of students for lower division courses for sociology majors, social science and business students, and those seeking a well rounded general education. Work is needed to increase the enrollment and enhance the average class size.

## PROGRAM EVALUATION AND REVIEW

Program: Anthropology

Cip Code: 450201

The courses in this program area are all baccalaureate courses that are used for the AA and AS degree. Some AAS students also enroll in anthropology to satisfy the social science general education requirement. Also, part-time adult students take anthropology courses for personal enrichment purposes. The individual courses for this program area are listed on page 194 of the 1984-86 catalog.

### Major Strengths of the Program

The college offers a good selection of anthropology courses (both physical and cultural) for both day and evening students. The faculty in this area are well trained and the instruction is academically sound.

### Major Program Deficiencies

The deficiencies identified were that the library holdings for anthropology need to be updated and considerably more effort is needed to recruit additional student enrollment. The average class size of nine students for FY 85 and seven for FY 86 is too small to warrant continuing to offer the courses. Careful analysis will be given to this matter during the 1986-87 school year and a decision about the future of anthropology offerings made prior to constructing the schedule for fall of 1987.

### Cost Information (Based on FY 85 Data)

The unit cost for the courses offered in anthropology was \$125.72 per credit hour as compared to \$88.80 for the state average for courses in the CIP 450201 series. This program has an excessively high unit cost which is a reflection of the low enrollment situation.

### Recommendations

Provisional retention of the program pending a review of enrollments in the 1986-87 school year. A marketing strategy is being developed to enhance enrollment. Also, the library holdings need to be upgraded in the anthropology area.

PROGRAM EVALUATION AND REVIEW

1985-86

Program: Radiologic Technology

CIP Code: 179998  
170209

This program consists of an AAS degree program designed to train radiologic technicians for employment in hospitals and clinics. It is a regional program which serves both the Sauk Valley College District and three neighboring community college districts. The individual courses for this program are listed on pages 192 and 193 of the catalog.

This program was evaluated by The Joint Review Committee on Education in Radiologic Technology, an affiliate of the American Medical Association, during the past year. A copy of their findings is enclosed.

Major Strengths of the Program

The program has an excellent record of producing graduates who pass the state certification examination. The faculty and coordinator are well qualified. The curriculum is kept current with the rapidly changing technology in this area. Also, the clinical sites are excellent and the college program has established excellent working relationships with the affiliate hospitals.

Major Program Deficiencies

There is a need to bring the program into full compliance with the concerns identified by the Joint Review Committee on Education in Radiologic Technology and to add a full-time faculty position to the program. Steps are currently being taken to bring the program into compliance and the college board has authorized the addition of a full-time faculty position for this program.

Cost Information (Based on FY 85 Data)

The unit cost for this program was \$105.40 for FY 85 as compared to \$130.23 for the state average for all courses coded as CIP 170209. Thus, the program is cost effective compared to the state average.

Recommendations

It is recommended that this program be retained and strengthened with the addition of another full-time faculty position. Also, all of the concerns specified by the Joint Review Committee will be remedied with the addition of this new faculty position and the program is expected to be in full compliance by July 1, 1986.

TREASURER'S REPORT

EDUCATION FUND

Balance on Hand April 30, 1986 \$ 181,870.81

Receipts:

Charge Back Revenue	4,354.56
State Apportionment	372,451.00
State Equalization	12,464.25
Voc. Ed. Reg. Reimb.	17,270.87
Deferred Pers. Prop. Tax.	19,577.18
Federal Work Study	7,391.83
Other Federal Funds	2,530.00
Spring Tuition	100,000.00
Graduation Fees	505.00
Transcript Fees	57.00
Other Revenue	2,374.21
Expenditure Credits	7,195.79
Loan from Working Cash	<u>100,000.00</u>
	<u>646,171.69</u>

Total Available \$ 828,042.50

Disbursements:

Expenses for May	362,319.25
Repaid to Working Cash	<u>400,000.00</u>
	<u>762,319.25</u>

Balance on Hand May 31, 1986 \$ 65,723.25

BUILDING FUND

Balance on Hand April 30, 1986 \$ 10,284.68

Receipts:

Deferred Pers. Prop. Tax	2,397.43
Other Revenue	100.00
Expenditure Credits	39.48
Repaid from Educ. Fund	<u>20,000.00</u>
	<u>22,536.91</u>

Total Available \$ 32,821.59

Disbursements:

Expenses for May	<u>23,886.07</u>
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Balance on Hand May 31, 1986 \$ 8,935.52

TE AND CONSTRUCTION FUND

alance on Hand April 30, 1986 \$ 20,174.94

Receipts:

Investments	245,569.69
State High Tech Grant	7,762.75
Interest on Investments	<u>11,467.05</u>
	<u>264,799.49</u>

Total Available \$ 284,974.43

Disbursements:

Investments	200,007.30
Expenses for May	<u>15,363.00</u>
	<u>215,370.30</u>

Balance on Hand May 31, 1986 \$ 69,604.13

BOND AND INTEREST FUND

Balance on Hand April 30, 1986 \$ 17,139.02

Receipts:

Investments	135,000.00
Interest on Investments	<u>7,956.61</u>
	<u>142,956.61</u>

Total Available \$ 160,095.63

Disbursements:

Balance on Hand May 31, 1986 \$ 160,095.63

WORKING CASH FUND

Balance on Hand April 30, 1986 \$ 14,576.99

Receipts:

Interest on Investments	7,407.94
Repaid from Audit Fund	2,500.00
Repaid from S & C Fund	<u>5,000.00</u>
	<u>14,907.94</u>

Total Available \$ 29,484.93

Disbursements:

Balance on Hand May 31, 1986 \$ 29,484.93

INSURANCE FUND

Balance on Hand April 30, 1986	\$ 65,877.78
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Receipts:

Investment Income	316.99	
Expenditure Credit	<u>226.69</u>	<u>543.68</u>

Total Available	\$ 66,421.46
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Disbursements: -0-

Balance on Hand May 31, 1986	<u>\$ 66,421.46</u>
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AUDIT FUND

Balance on Hand April 30, 1986	\$ 5,088.19
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<u>Receipts:</u>		
Investment Income	25.57	
Expenditure Credits	<u>250.00</u>	<u>275.57</u>

Total Available	\$ 5,363.76
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Disbursements: -0-

Balance on Hand May 31, 1986	<u>\$ 5,363.76</u>
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FUNDS INVESTED

Central National Bank	S & C/W. Cash	Variable	\$1,023,885.00
Dixon National Bank	S & C	6.65	200,007.30
Farmers National Bank	S & C	7.50	105,000.00
First National Bank	S & C	6.65	75,000.00
First National Bank	S & C	7.00	126,459.65
United States Treasury	B & I #1	7.40	356,903.64
Dixon National Bank	Working Cash	7.40	195,049.99
Dixon National Bank	Working Cash	7.40	270,912.39
Whiteside Co. Bank	Working Cash	Variable	100,000.00
Rock Fall's National Bank	Working Cash	Variable	<u>1,059,000.00</u>
		Total Invested	\$3,512,217.97

SAUK VALLEY COLLEGE

STUDENT LOAN FUND

Period Ending 5/31/86

B A L A N C E   S H E E T

ASSETS:

Cash in Bank .....	\$5,157.41
Notes Receivable .....	2,321.00
	<u>\$7,478.41</u>

LIABILITIES & NET WORTH:

Fund Equity .....	\$7,672.80
Net Loss .....	<u>(194.39)</u>
	<u>\$7,478.41</u>

P R O F I T   A N D   L O S S

INCOME:

Interest Income .....	\$269.13
Bad Debts Repaid .....	<u>426.58</u>
	\$695.71

EXPENSES:

Bad Debts .....	890.10
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NET LOSS .....

(\$194.39)

SAUK VALLEY COLLEGE

E.O.G. WORKSTUDY FUND

Period Ending May 31, 1986

B A L A N C E S H E E T

Cash on Hand . . . . .	\$ 5,425.51
Workstudy Awards Receivable from Fed. Gov. 1985-86 . . . . .	13,495.00
Workstudy Awards Capital 1985-86 . . . . .	\$170,658.00
Workstudy Awards Paid 1985-86. . . . .	143,425.86
E.O.G. Awards Receivable from Fed. Gov. 1985-86. . . . .	11,886.00
Initial E.O.G. Awards Capital 1985-86. . . . .	33,292.00
Initial E.O.G. Awards Paid 1985-86 . . . . .	25,661.21
Renewal E.O.G. Awards Capital 1985-86. . . . .	27,049.00
Renewal E.O.G. Awards Paid 1985-86 . . . . .	22,437.00
PELL Grant Awards Receivable from Fed. Gov. 1985-86. . . . .	13,478.00
PELL Grant Awards Capital 1985-86. . . . .	541,580.00
PELL Grant Awards Paid 1985-86 . . . . .	511,209.67
Inactive Federal Grants. . . . .	<u>25,560.75</u>
	<u>\$772,579.00</u>
	<u>\$772,579.00</u>

SAUK VALLEY COLLEGE BOOKSTORE  
Period Ending 5-31-86  
B A L A N C E   S H E E T

**ASSETS:**

Cash in Bank .....	\$144,644.39
Petty Cash .....	1,637.50
Investments .....	70,340.52
Accounts Receivable - Educational Fund .....	409.53
Inventory 6-30-85 .....	114,222.40
	<u>\$331,254.34</u>

**LIABILITIES & NET WORTH:**

Accounts Payable - Student Activity Fund .....	\$ 744.00
Fund Equity .....	307,357.71
Net Gain .....	<u>23,152.63</u>
	<u>\$331,254.34</u>

**P R O F I T   A N D   L O S S**

**INCOME:**

Textbook Sales .....	\$221,779.95
Supply Sales .....	27,717.31
Miscellaneous Sales .....	25,908.90
Paperback Sales .....	6,278.30
Used Book Sales .....	26,550.23
Sales Tax Collected .....	15,962.96
Other Income .....	451.54
Investment Income .....	<u>4,354.05</u>
	\$329,003.24

**EXPENSES:**

Textbooks Purchased .....	\$193,542.77
Supplies Purchased .....	15,219.56
Miscellaneous Purchased .....	15,458.54
Paperbacks Purchased .....	4,811.82
Used Books Purchased .....	19,286.45
Sales Tax Paid .....	15,379.46
Salaries & Wages .....	31,480.51
Transportation Charges .....	5,428.03
Supply Expenses .....	2,729.17
Equipment .....	105.00
Travel .....	761.23
Telephone .....	200.68
Dues & Subscriptions .....	235.00
Other Expense .....	1,132.45
Over & Under .....	(32.62)
Bad Debts .....	<u>112.56</u>
	<u>305,850.61</u>

NET GAIN on a cash basis without regard to inventory or  
 accounts payable .....

\$ 23,152.63

SAUK VALLEY COLLEGE

RESTRICTED PURPOSES FUND

May 31, 1986

Balance on Hand - May 1, 1986	\$296,231.62
May Receipts	276,392.52
Void Check #6485 issued 12/10/85	165.64
Void Check #6183 issued 10/28/85	5.00
Void Check #7871 issued 4/29/85	5.00
Void Check #5389 issued 8/5/85	2.00
Void Check #5282 issued 7/22/85	5.00
Void Check #5406 issued 8/8/85	1.00
Void Check #5481 issued 8/26/85	1.00
Void Check #5050 issued 6/10/85	1.60
Void Check #4736 issued 5/8/85	1.00
Cash Under - May 29, 1986 Deposit	(74.00)
TOTAL FUNDS AVAILABLE DURING MAY, 1986	\$572,737.38
Cash Disbursements - May, 1986	(199,274.20)
Balance on Hand - May 31, 1986	<u>\$373,463.18</u>

STATEMENT OF INCOME & EXPENSE

STUDENT ACTIVITY FUND

ACTIVITIES

Comprehensive Fee Income	\$ 23,518.58
Athletic Income	503.50
Drama Income	193.00
Student Activity Income	2,070.75
Student Newspaper Income	
Film Income	
Cash Over & Under	(260.43)
Other Income - Student Activity Only	122.80
TOTAL INCOME	<u>\$ 26,148.20</u>

	<u>BUDGET</u>	<u>EXPENSE</u>
Athletic Expense	\$17,575.	\$17,789.86
Cheerleader & Pom Pon Squad	850.	810.10
Speech Activities & Readers Theatre	1,000.	2,711.28
Drama Expense	2,500.	49.73
Music Expense	3,700.	2,104.71
Student Activity Expense/Cultural-Social	11,830.	8,236.03
Student SEnate Expense	2,800.	1,322.98
Women's Intercollegiate Expense	12,445.	11,710.46
SVC Clubs	200.	1.67
Film Commission	800.	-0-
Contingencies/Non-Budgeted	-0-	-0-
TOTAL EXPENSE	<u>\$ 44,736.82</u>	
Excess of Expenditures Over Revenue, as of May 31, 1986	<u>\$(18,588.62)</u>	

RESTRICTED PURPOSES FUND

STATEMENT OF ASSETS AND LIABILITIES

ASSETS	REVOLVING AGENCY FUND LIABILITIES	AMOUNT
Cash In Bank	\$373,463.18	
Petty Cash	300.00	
Accts. Rec.	129,546.48	
Investments	100,000.00	
	Due Educational Fund	\$4,494.42
	Due Building Fund	2,639.50
	Due Student Loan Fund	715.26
	Due Bookstore	-0-
	Out of District Fees	1,170.51
	Student Tuition	296,704.00
	Lab Fees	15,666.50
	Tuition Refunds	(18,176.40)
	Lab Fees Refunds	(760.10)
		\$302,453.69
	<u>RESTRICTED AGENCY FUND LIABILITIES</u>	
	Child Care Operations	\$(3,120.06)
	Parking	2,052.36
	Recreation Room Fund	6,833.97
	Student Locker Fund	607.73
	Land Lab	8,741.24
	Community Services	4,413.28
	Dislocated Steelworkers Gt.	(20,663.95)
	Dislocated Steelworkers Gt.	5,073.53
	Photography Supplies	24.86
	Basic Nurses Assistant Gt.	(6.00)
	Collegiate Choir	397.20
	LPN Supplies	570.11
	Illinois Interpretation Workshop	164.03
	LRC Contributions	595.00
	Nursing Uniforms	-0-
	JTPA/CAED Gt. FY 86	(1,060.06)
	Indochinese Grant - FY 86	(210.26)
	HITS Grant	1,651.20
	HITS Grant - Walnut Custom Homes	998.00
	HITS Grant - Conny's Kitchen Corner	723.00
	Disadvantaged Grant FY 86	29,378.78
	Disadv. & Handicapped Gt. FY 86	(7,236.03)
	DAVTE Quality Assistance Gt.	(5,871.56)
	Economic Development Gt. II	13,821.95
	Humanities Grant	90.85
	Miscellaneous Account	13,562.13
	Econ. Dev. Gt. - Income - FY 86	68,683.00
	Econ. Dev. Gt. - Expenses FY 86	(61,750.20)
	Student Clubs	1,642.60
	Adult Learning Book Charges	2,936.34
	SVC Foundation	-0-
	Community Theatre	48.40
	College Van	726.07
	Friends of SVC	(1,394.75)
	Small Bus. Dev. Gt. - Income	8,009.00
	Small Bus. Dev. Gt. - Expenses	(7,524.79)
	Vital - Sec. of State	8,503.13
	V.I.P. & C.P.P.	804.59
	Student Services/Special Projects	120,204.82
	DCC/Income/FY 85	209.36
	DCC/Income/FY 86	422,596.00
	DCC/Expenses/FY 86	(303,560.54)
	Project Careers FY 86	(5,304.55)
	Sauk Area Arts Council	-0-
	Pre-Employment Skills Trng. FY 86	(3,324.10)
	PELL Grants	38.15
	Woods Pre-Employment Skills Trng.	(2,123.98)
	<u>FUND EQUITY</u>	\$300,949.85
	July 1, 1986	\$18,494.74
	Excess of Expenditures Over Revenue, as of May 31, 1986	<u>(18,588.62)</u> \$ (93.88)
<b>TOTAL ASSETS</b>	<b>\$603,309.66</b>	
	<b>TOTAL LIABILITIES &amp; NET WORTH</b>	<b>\$603,309.66</b>

SAUK VALLEY COLLEGE

APPROVED BY

Robert H. Johnson  
PRESIDENT

William J. and S.  
SECRETARY

DATE

BILLS PAYABLE

June 30, 1986

EDUCATION FUND

120-000-545	VOID CHECK #6666 written March		\$ -32.85
110-316-541.02	UNIVERSITY OF ILLINOIS	Supplies 87.70	
110-400-541.02	x x x	x 185.75	
110-410-541.02	x x x	x x 40.00	
110-500-541.02	x x x	x x 49.75	
110-600-541.02	x x x	xxx 19.00	
120-000-544.01	x x x	x x 9.53	7178 391.73
191-000-534	HERBERT E. PHILLIPS	Expenses	7179 352.00
110-814-513.02	SWEDISH AMERICAN HOSPITAL	Rad. Tech.	7180 100.00
110-814-513.02	FREEPORT MEMORIAL HOSPITAL	HEA 185E & 285E	7181 506.25
110-811-513.02	SINNISIPPI MENTAL HEALTH FOUNDATION	PSY 251N	7182 375.00
120-000-545	BERGWALL	Filmstrip	7183 413.10
171-000-534.01	FORE WAY EXPRESS	Freight charges	7184 361.91
110-714-550	AMERICAN SOC. OF RAD. TECH.	Conference	7185 350.00
192-000-521	PRUDENTIAL	June premium	7186 23,928.50
192-000-544.02	POSTMASTER	Final grades	7187 771.32
176-000-575	CENTRAL TELEPHONE CO.	Service	7188 3,158.18
	SVC BUILDING FUND	Repay loan	7189 20,000.00
	SVC PAYROLL FUND	5-31-86 Payroll	7190 179,598.96
110-714-550	STANLEY SHIPPERT	Travel	7191 238.00
110-300-550	CHARLES OSTER	Travel advance	7192 424.00
	SVC BUILDING FUND	Repay loan	7193 14,000.00
191-000-550	RICHARD GROHARING	Travel	7194 283.20
110-818-55	DONALD FOSTER	Travel advance	7195 165.60
	SVC PAYROLL FUND	6-15-86 Payroll	7196 90,769.39
191-000-534	A.C.C.T.	Pres. Search	7197 3,000.00
192-000-565	SCHUNEMAN VAN ROEKEL INS. AGENCY	Multi-peril	7198 19,205.00
110-100-541.02	AIR FREIGHT	Freight charges	7199 541.15
181-000-556	VOID CHECK #7174 written May	replace #7174	7200 202.45
181-000-556	AACJC PUBLICATIONS		
110-715-541.02	VOID CHECK #7051 written May		
			- 28.34
			358,869.10

712550.00	JANICE AHLING	TRAVEL	7,201 18.00
	VOID CHECK		7,202
300,541.02	ALENCO TOOL SUPPLY	SUPPLIES	7,203 147.88
810,547.00	ALLEN PRINTING CO	PUB INFO	7,204 60.00
810,547.00	THE AMBOY NEWS	PUB INFO	7,205 136.90
300,541.02	A.M.M.	SUBSCR	7,206 19.50
711,541.02	AMERICAN SCIENTIFIC PROD	SUPPLIES	7,207 304.37
300,541.02	ARATEX SERVICES	SUPPLIES	7,208 24.73
810,547.00	ASHTON GAZETTE	PUB INFO	7,209 90.30
000,545.00	BAKER & TAYLOR	BOOKS	7,210 325.09
000,545.00	BAKER & TAYLOR	BOOKS	7,211 1,284.85
410,534.00	RANDALL BARNHART	EMT HONORARIUM	7,212 30.00

10533.00	THE BEAUTY ACADEMY	COSMETOLOGY	7.213	3,780.00
00549.00	BECKER & HAINS	SUPPLIES	7.214	6.72
00545.00	R R BOWKER	BOOKS	7.215	79.74
10547.00	BRISCO BROADCASTING	PUB INFO	7.216	50.00
00550.00	BRANDYWINE RESTAURANT & LOUNGE	GARNER RECEP	7.217	630.10
00534.00	BRANSON ELECTRIC	REPAIRS	7.218	503.11
10547.00	BRISCO BROADCASTING	PUB INFO	7.219	150.00
00541.02	BUEHLER LTD	SUPPLIES	7.220	311.58
10547.00	THE CARROLL CO REVIEW	PUB INFO	7.221	281.44
00541.01	CHANGING TIMES	SUBSCR	7.222	15.00
10547.00	CHICAGO TRIBUNE	PUB INFO	7.223	433.20
00534.00	CHRONICLE OF HIGHER EDUC	PRES SEARCH	7.224	1,687.50
00549.00	CLAYTONS FLORAL SHOP	GARNER RECEP	7.225	16.00
00550.00	WALTER CLEVINGER	TRAVEL	7.226	516.12
00539.00	JEAN COGDALL	SEMINAR	7.227	46.00
00593.00	COLLEGE OF DUPAGE	CHARGE BACK	7.228	465.14
00541.02	COLONIAL WILLIAMSBURG	SUPPLIES	7.229	69.00
00545.00	CONCEPT MEDIA INC	BOOKS	7.230	125.00
00541.01	CONTINUING EDUCATION SYS	SUPPLIES	7.231	81.89
11541.02	COPPINS LETTER SHOP	SUPPLIES 31.12		
12541.02	X X	31.12		
13541.02	X X	31.13		
14541.02	X X	31.13		
00541.01	X X	234.00		
00549.00	X X	94.00	7.232	452.50
10547.00	CROWN PRINTING	PUB INFO	7.233	34.03
10547.00	RICHARD CULLOM	PUB INFO	7.234	33.50
12541.02	CUSTOM COMPOSITES INC	PICTURES 48.65		
13541.02	X X	13.90	7.235	62.55
10547.00	THE DAILY GAZETTE	PUB INFO 191.50		
00547.00	X X	AD 12.50		
00554.00	X X	58.49	7.236	262.49
00541.02	DANA CORPORATION	SUPPLIES	7.237	35.00
10547.00	THE DIXON TELEGRAPH	PUB INFO 3656.40		
00544.02	X X	2474.29		
00547.00	X X	10.80	7.238	6,141.49
00541.02	DIXON GARAGE SUPPLY	SUPPLIES	7.239	19.21
00534.00	DIXON METAL SPECIALTIES	SHOP RENTAL	7.240	400.00
00534.00	DIXON PUBLIC LIBRARY	TELECOMM	7.241	262.43
00541.02	DOALL ROCKFORD CO	SUPPLIES	7.242	112.17
310541.02	DOTY STUDIO	SUPPLIES	7.243	76.00
310547.00	DYNAMIC GRAPHICS	PUB INFO	7.244	60.75
310547.00	THE ECHO	PUB INFO	7.245	98.48
312541.01	ECONOMY TROPHY CO	SUPPLIES 27.00		
00549.00	X X	X 36.00	7.246	63.00
711541.02	FISHER SCIENTIFIC	SUPPLIES	7.247	657.44
300541.02	FLEX BAR MACHINE CORP	SUPPLIES	7.248	178.07
18550.00	DONALD FOSTER	TRAVEL	7.249	68.40
310547.00	FULTON PRESS INC	PUB INFO	7.250	194.30
000550.00	HAL GARNER	TRAVEL	7.251	113.10
310547.00	GATEWAY BROADCASTING	PUB INFO	7.252	101.50
000541.03	GAYLORD BROS INC	SUPPLIES	7.253	522.01

310,550.00	RALPH GELANDER	TRAVEL	7,254	122.00
712,550.00	LEONA GROSSMAN	TRAVEL	7,255	36.00
410,534.00	EDWARD HART	EMT HONORARIUM	7,256	30.00
300,541.01	HASKELLS	SUPPLIES 23.38		
300,587.00	X X	1390.00		
300,541.01	X X	242.36	7,257	1,655.74
300,541.03	HECKMAN BINDERY	SUPPLIES	7,258	23.35
716,550.00	SANDRA HICKS	TRAVEL	7,259	61.00
512,541.02	HINSHAW MUSIC INC	SUPPLIES	7,260	27.98
410,534.00	GREG HOLDER	EMT HONORARIUM	7,261	80.00
300,534.00	W H HOHENADEL PRINTING CO	PRES SEARCH	7,262	522.25
300,534.00	HONEYWELL INC	SERVICE	7,263	143.00
713,550.00	KAREN HUBER	TRAVEL	7,264	18.00
300,534.00	CHRIS HUGHES	REPAIRS	7,265	30.00
300,562.00	I B M	EQUIP RENTAL	7,266	144.00
300,575.00	ILLINOIS BELL TELEPHONE CO	SERVICE	7,267	210.96
712,541.02	ILLINOIS NURSES ASSN	SUPPLIES	7,268	50.00
310,547.00	ILLINOIS POSTER ADVERTISING	PUB INFO	7,269	1,395.00
300,541.03	ILLINOIS STATE HISTORICAL SOC	SUPPLIES	7,270	43.90
500,541.02	INTERNATIONAL SOFTWARE	SUPPLIES	7,271	52.45
713,550.00	ROSEMARY JOHNSON	TRAVEL	7,272	18.00
300,541.01	JOHNSON & STALEY	SUPPLIES	7,273	944.30
300,541.02	KANO LABORATORIES INC	SUPPLIES	7,274	18.34
300,550.00	JOAN KERBER	TRAVEL	7,275	28.50
300,549.00	K MART	COMMENCEMENT	7,276	64.24
410,534.00	CHARLES LEE	EMT HONORARIUM	7,277	60.00
300,550.00	CAROL LINTON	TRAVEL	7,278	20.72
512,534.00	ROBERT D LUDDEN	REPAIRS	7,279	25.00
300,556.00	LUNDSTROM FLORIST	FLOWERS	7,280	20.00
200,541.02	MCCORMICKS NURSERY	SUPPLIES 63.00		
300,549.00	X X	COMMENCEMENT 94.45		
300,556.00	X X	FLOWERS 27.69	7,281	185.14
300,541.02	MCMASTER CARR SUPPLY CO	SUPPLIES	7,282	19.25
300,544.01	MARKETPLACE LABELS	SUPPLIES	7,283	68.80
300,550.00	RONALD MARLIER	TRAVEL	7,284	89.55
300,534.00	DAVID MAYES	SEWAGE TESTING	7,285	190.00
712,550.00	JOAN MELVIN	TRAVEL	7,286	56.00
300,541.02	MIDWEST EDUSYSTEMS	SUPPLIES	7,287	109.90
300,534.00	MONTGOMERY ELEVATOR CO	SERVICE	7,288	4,154.96
300,542.00	MULTIGRAPHICS	SUPPLIES	7,289	380.20
300,582.00	NCR CORPORATION	EQUIP RENTAL	7,290	587.00
300,562.00	NATIONAL COMPUTER SYS	EQUIP RENTAL	7,291	456.00
714,550.00	HAROLD NELSON	TRAVEL	7,292	117.60
300,571.00	NORTHERN ILL GAS CO	SERVICE	7,293	2,091.68
888,571.04	NORTHERN ILL GAS CO	SERVICE	7,294	47.26
888,541.03	NORTHERN ILL LEARNING RES COOP	SUPPLIES		
300,534.00	NORTHERN ILL LIBRARY SYS	MAY FEE	7,295	600.00
716,541.02	NORTHERN ILL UNIV	SUPPLIES 60.35	7,296	126.63
300,541.02	X X	11.60	7,297	71.95
300,556.00	R W OWENS & CO	PLAQUES	7,298	198.97
300,545.00	OXFORD UNIV PRESS	BOOKS	7,299	150.00
300,541.02	P & L PRODUCTS INC	SUPPLIES	7,300	35.28

0.810,547.00	PEORIA JOURNAL STAR	PUB INFO	7,301	90.30
0.512,541.02	J W PEPPER OF DETROIT	SUPPLIES	7,302	1.14
1,000,550.00	EDIE PETERSON	TRAVEL	7,303	24.00
0,410,534.00	LYNN J PETERSON	EMT HONORARIUM	7,304	20.00
2,000,541.01	PETERSON OFFICE SERVICE	SUPPLIES	7,305	215.33
5,000,550.00	ALAN PFEIFER	TRAVEL	7,306	120.70
0.810,547.00	PHOTO DESIGN	PUB INFO	7,307	36.00
8,000,549.00	PINNEY PRINTING CO	COMMENCEMENT PROG	7,308	1,189.00
0,000,544.01	PITSCO	SUPPLIES	7,309	120.30
0.810,547.00	R L POLK & CO	PUB INFO	7,310	78.00
2,000,585.00	PRATT AUDIO VISUAL	EQUIPMENT	7,311	79.00
0,300,541.02	PRECISION INDUSTRIES INC	SUPPLIES	7,312	181.88
1,000,534.00	TED KREIN	REPAIRS	7,313	42.53
8,000,541.01	PRYOR	SUPPLIES	7,314	42.03
8,000,541.01	PSYCHOLOGY TODAY	SUPPLIES	7,315	15.99
0,300,541.02	P & W SUPPLY CO	SUPPLIES	7,316	10.90
0,512,534.00	QUICK VAN LINES	MOVING PIANO	7,317	132.00
0,000,544.01	RADIO SHACK	SUPPLIES	7,318	61.57
8,000,550.00	MIKE RAMAGE	TRAVEL	7,319	15.00
0.810,547.00	ROCKFORD NEWSPAPERS	PUB INFO	7,320	56.10
1,000,534.00	ROCK VALLEY DISPOSAL	SERVICE	7,321	117.80
0,300,541.02	J RUBIN & CO	SUPPLIES	7,322	179.65
0,100,541.02	SVC BOOKSTORE	SUPPLIES	4.20	
0,300,541.02	X X		32.01	
0,316,541.02	X X		18.10	
0,400,541.02	X X		.69	
0,500,541.02	X X		14.36	
0,511,541.02	X X		27.94	
0,600,541.02	X X		30.24	
0,711,541.02	X X		49.21	
0,712,541.02	X X		56.86	
0,713,541.02	X X		2.09	
0,800,541.02	X X		2.18	
0,800,541.03	X X		50.06	
0,812,541.01	X X		29.48	
0,813,541.02	X X		20.02	
0,815,541.02	X X		5.25	
0,1,000,541.01	X X		125.01	
0,8,000,541.01	X X		128.04	
0,2,000,541.01	X X		28.16	
0,0,100,541.02	SVC BOOKSTORE	INSTR BOOKS	269.96	7,323
0,0,117,541.02	X X	(13.60)		623.90
0,0,300,541.02	X X		252.51	
0,0,316,541.02	X X		53.76	
0,0,400,541.02	X X		33.23	
0,0,418,541.02	X X		36.55	
0,0,500,541.02	X X		32.43	
0,0,600,541.02	X X		92.01	
0,0,711,541.02	X X		4.67	
0,0,712,541.02	X X		119.81	
0,0,713,541.02	X X		35.27	
0,0,716,541.02	X X		49.98	
0,0,813,541.02	X X		56.23	
0,0,815,541.02	X X		16.11	
				7,324 1,038.92

813.550.00	SVC RESTR PURP FUND	USE OF VAN	30.00	
000.539.00	X X	95.00	7.325	125.00
100.541.02	SBM EQUIP CENTER	SUPPLIES	32.00	
000.541.03	X X	12.30	7.326	44.30
000.550.00	JOHN SAGMOE	TRAVEL		
810.547.00	ST LOUIS POST DISPATCH	PUB INFO	7.327	57.00
813.541.02	OPAL SCHUBERT	PHONE, POSTAGE	7.328	226.45
410.534.00	JAMES L SEIDEL	EMT HONORARIUM	7.329	8.35
812.550.00	SERVOMATION CORP	MEETINGS	7.330	70.00
813.550.00	X X	18.00		
000.549.00	X X	COMMENCEMENT	460.00	
000.554.00	X X	20.00		
000.556.00	X X	71.50		
000.550.00	X X	BOARD MEETINGS	30.00	
000.550.00	KAREN SHAPTON	TRAVEL	7.331	864.50
714.541.02	SHELDON ENTERPRISES	SUPPLIES	7.332	51.70
714.550.00	STANLEY SHIPPET	TRAVEL	7.333	17.36
000.541.01	SLAGLE PRINTING	SUPPLIES	7.334	95.60
300.541.02	S J SMITH WELDING SUPPLIES	SUPPLIES	7.335	75.00
600.541.02	SOFTWARE DEVELOPMENT CORP	SUPPLIES	7.336	20.13
410.534.00	J LENORE SPARAPANI	EMT HONORARIUM	7.337	349.95
310.533.00	STERLING SCHOOL OF BEAUTY	COSMETOLOGY	7.338	30.00
000.547.00	STERLING CAMERA CENTER	SUPPLIES	7.339	5,320.00
000.550.00	ROBERT THOMAS	TRAVEL	7.340	134.05
810.547.00	TRI COUNTY PRESS	PUB INFO	7.341	80.00
000.549.00	TURNROTH SIGN CO	SUPPLIES	7.342	182.25
100.541.02	UNIQUE COMPUTER SHOP	SUPPLIES	7.343	50.00
000.541.01	X X	130.00	7.344	147.50
000.541.01	UNIVERSITY FOR MAN	17.50		
100.541.02	UNIV OF WISCONSIN	SUPPLIES	7.345	20.00
000.541.01	X X	SUPPLIES	10.32	
000.534.00	VIDEO MIDWEST	21.99	7.346	32.31
000.541.01	MARILYN VINSON	SERVICE	7.347	70.17
000.550.00	X X	SUPPLIES	1.06	
810.547.00	W C C I	16.80	7.348	17.86
810.547.00	W I X N	PUB INFO	7.349	149.00
810.547.00	W N S PUBLICATIONS	PUB INFO	7.350	101.20
000.549.00	WALRUS MOUNTAIN PRODUCTIONS	PUB INFO	7.351	236.80
000.545.00	WEST PUBLISHING CO	COMMENCEMENT	7.352	250.00
712.550.00	MARY WILLETT	BOOKS	7.353	62.25
000.545.00	WRIGHT LINE INC	TRAVEL	7.354	18.00
000.541.01	XE ROX CORPORATION	EQUIPMENT	7.355	268.00
000.545.00	YEARBOOK MEDICAL PUBLISHERS	SUPPLIES	7.356	457.22
410.534.00	MARK ZUMDAHL	BOOKS	7.357	220.40
000.534.01	AL CHROMA INC	EMT HONORARIUM	7.358	30.00
000.550.00	ROBERT EDISON	TENNIS COURTS	7.359	10,440.10
300.541.02	SVC IMPREST FUND	TRAVEL	7.360	76.40
000.575.00	SVC PETTY CASH	MISC EXPENSES	7.361	1,423.72
000.529.00	X X	SUPPLIES	2.73	
000.550.00	ROBERT MATTER	PHONE	2.31	5.04
	JOHN SAGMOE	REIMB	3 HRS	52.53
		TRAVEL	7.364	20.25

000,550.00	HERBERT PHILLIPS	TRAVEL	7,365	216.00
				63,851.91
	CKS. #7178 - 7200 and void checks			<u>358,869.10</u>
	TOTAL EDUCATION FUND FOR JUNE			\$422,721.01

BUILDING FUND

000,541.04	ACE HARDWARE	SUPPLIES	824	19.00
000,573.00	COMMONWEALTH EDISON	SERVICE	825	16,460.20
000,541.04	CRESCENT ELECTRIC SUPPLY	SUPPLIES	826	1,904.42
000,541.04	DIXON PAINT CO	SUPPLIES	827	94.24
000,541.04	DONAHUE AUTO SUPPLY	SUPPLIES	828	9.12
000,541.04	FOREST CITY ELECTRIC	SUPPLIES	829	4,916.25
000,541.04	GABRIEL SERVICE & SUPPLY	SUPPLIES	830	88.32
000,550.00	GLADYS GUNTLE	TRAVEL	831	14.00
000,541.04	INK SMITH INC	SUPPLIES	832	144.94
000,541.04	INTERNATIONAL SALT CO	SUPPLIES	833	851.85
000,541.04	J & K LOCKSMITH SERVICE	SUPPLIES	834	17.00
000,541.04	KAPEX INC	SUPPLIES	835	102.58
000,541.04	LEE F S INC	SUPPLIES	836	29.00
000,541.04	W G LEFFELMAN & SONS	SUPPLIES	837	45.88
000,541.04	LINCOLN WAY MATERIALS CO	SUPPLIES	838	106.20
000,541.04	MORGAN SERVICES	SUPPLIES	839	97.96
000,541.04	SVC BOOK STORE	SUPPLIES	840	4.93
000,541.04	SVC EDUC FUND	SUPPLIES	841	239.80
000,541.04	SBM EQUIP CENTER	SUPPLIES	842	9.49
000,541.04	S & S BUILDERS HARDWARE	SUPPLIES	843	164.70
000,541.04	SCRENSEN JANITOR SUPPLY	SUPPLIES	844	597.60
000,541.04	TRACTOR SUPPLY CO	SUPPLIES	845	3.57
000,541.04	UNITED STATES PLASTIC CORP	SUPPLIES	846	19.54
000,541.04	WALDSCHMIDT REPAIR	SUPPLIES	847	10.98
000,541.04	WOODS BROS	SUPPLIES	848	139.82

TOTAL BUILDING FUND FOR JUNE

26,091.39

AUDIT FUND

SVC WORKING CASH FUND	Repay Loan	1	\$2,500.00
TOTAL AUDIT FUND FOR JUNE			\$2,500.00

INSURANCE FUND

1292-000-527	PETERSON DETWEILER BOOK & KLOCKE	Treas. Bond	132	\$1,358.00
1292-000-527	PETERSON DETWEILER BOOK & KLOCKE	" "	133	637.00
TOTAL INSURANCE FUND FOR JUNE				\$1,995.00

SITE AND CONSTRUCTION FUND

VOID CHECK		753	
SVC WORKING CASH FUND	Repay Loan	754	\$5,000.00
SVC EDUCATIONAL FUND	Repay Loan	755	50,000.00
390-000-584.2	HAVERLANDS FLOORING INSTALLATION	Data Project	756
TOTAL SITE AND CONSTRUCTION FOR JUNE			\$55,161.25

## PREST FUND

10-410-534	VOID CHECK #7574 written January		\$-30.00	
92-000-544.02	UNITED PARCEL SERVICE	Service	7558	29.96
31-000-556	MARILYN VINSON	Supplies	7559	5.83
91-000-550	RICHARD GROHARING	Travel	7560	141.90
92-000-544.02	UNITED PARCEL SERVICE	Service	7561	29.56
31-000-541.01	I C A D A 9 CM	Supplies	7562	20.50
92-000-539	MARILYN VINSON	Staff Devel.	7563	25.00
38-000-549	TIM FISCHBACH	Commencement	7564	50.00
76-000-575	EDIE PETERSON	Phone calls	7565	41.88
92-000-539	NANCY BREED	Staff Devel.	7566	5.70
92-000-539	MARILYN VINSON	Staff Devel.	7567	10.00
38-000-549	LAURIE JONES	Commencement	7568	13.40
38-000-549	TIM ERVIN	Commencement	7569	13.40
38-000-549	KATHRYN BOESEN	Commencement	7570	13.40
38-000-549	MICHAEL RAMAGE	Commencement	7571	13.40
82-000-541.01	SECRETARY OF STATE	Title	7572	3.00
10-813-541.02	LEARNING RESOURCE NETWORK	Supplies	7573	25.50
10-410-534	DR. THOMAS VINJE	Replaces #7422	7574	30.00
92-000-544.02	UNITED PARCEL SERVICE	Service	7575	44.61
38-000-550	JOANN BABEL	Supplies	7576	8.07
	VOID CHECK		7577	
81-000-550	HERBERT E. PHILLIPS	Expenses	7578	49.98
31-000-550	ROCK VALLEY COLLEGE	Career Day	7579	9.50
38-000-549	LYNN ONCKEN	Commencement	7580	25.00
8-000-549	KEN LUBANOWSKI	Commencement	7581	10.00
38-000-549	STEVE WILSON	Commencement	7582	10.00
38-000-549	SANDY SMITH	Commencement	7583	10.00
10-712-550	THE AMERICAN HEALTHCARE INSTITUTE	Seminar	7584	78.00
96-000-550	ROCK RIVER RAPP RALLY	Fee - 60.00		
10-818-550	x x x x	xx 60.00	7585	120.00
10-813-550	ICEA CONVENTION	Registration	7586	185.00
92-000-544.02	UNITED PARCEL SERVICE	Service	7587	215.51
96-000-541.01	SUPT. OF DOCUMENTS	Supplies	7588	44.00
10-712-541.02	DATA DESIGN	Supplies	7589	14.00
10-818-541.01	SUPT. OF DOCUMENTS	Supplies	7590	33.00
96-000-550	WILBUR WRIGHT COLLEGE	IACC Conference	7591	20.00
20-000-550	WILBUR WRIGHT COLLEGE	" "	7592	20.00
10-818-550	WILBUR WRIGHT COLLEGE	" "	7593	20.00
92-000-544.02	UNITED PARCEL SERVICE	Service	7594	37.06
76-000-575	RICHARD GROHARING	Phone calls	7595	32.56

Total Disbursements - Educational Fund

\$1,428.72

Balance in fund - 1595.28  
 Disbursements - 1428.72  
 Total in fund - 3024.00

**SAUK VALLEY COLLEGE**

**APPROVED BY**

**PRESIDENT**

**SECRETARY**

**DATE**

EDUCATION FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF BUSINESS SALARIES	180,210.21	180,210.21	168,546.32	11,663.89	192,374.00	12,163.79	12,163.79
DIV OF BUS FED WORK STUDY	4,895.13	4,895.13	4,412.73	482.40	6,700.00	1,804.87	1,804.87
DIV OF BUS CONTR SERV	8,700.88	8,700.88	8,700.88	.00	11,045.00	2,344.12	2,344.12
DIV OF BUS SUPPLIES	8,939.30	8,939.30	7,276.24	1,663.06	8,475.00	464.30 CR	464.30 CR
DIV OF BUS CONF & MEETINGS	1,414.39	1,414.39	1,414.39	.00	1,200.00	214.39 CR	214.39 CR
FOOD SERV CONTR SERV	768.00	768.00	768.00	.00	200.00	568.00 CR	568.00 CR
FOOD SERV SUPPLIES	10.70	10.70	CR 1.30	12.00	425.00	435.70	435.70
FOOD SERV CONF & MEETINGS			.00	.00	125.00	125.00	125.00
DIV OF AGRIC SUPPLIES	215.29	215.29	152.29	63.00	400.00	184.71	184.71
DIV OF INDUS ED SALARIES	131,003.74	131,003.74	119,952.17	11,051.57	154,981.00	19,977.26	19,977.26
DIV OF INDUS ED FED WORK STUDY	5,209.97	5,209.97	4,891.72	318.25	5,479.00	269.03	269.03
DIV OF INDUS ED CONTR SERV	5,705.43	5,705.43	5,132.43	573.00	6,800.00	1,094.57	1,094.57
DIV OF INDUS ED SUPPLIES	12,570.45	12,570.45	10,724.89	1,845.56	15,390.00	2,819.55	2,819.55
DIV OF INDUS ED CONF & MEETINGS	1,806.55	1,806.55	1,382.55	424.00	2,400.00	593.45	593.45
COSMETOLOGY	60,408.48	60,408.48	51,308.48	9,100.00	54,000.00	6,408.48 CR	6,408.48 CR
COSMETOL SUPPLIES	76.00	76.00		76.00	100.00	24.00	24.00
COSMETOL CNF & MEETINGS			.00	.00	175.00	175.00	175.00
HUMAN SERV CONTR SERV			.00	.00	100.00	100.00	100.00
HUMAN SERV SUPPLIES	1,199.76	1,199.76	967.24	232.52	1,000.00	199.76 CR	199.76 CR
HUMAN SERV CONF & MEETINGS	35.20	35.20	35.20	.00	200.00	164.80	164.80
DIV OF SOC SCI SALARIES	94,940.49	94,940.49	87,641.29	7,299.20	105,659.00	10,718.51	10,718.51
DIV OF SOC SCI SUPPLIES	3,190.92	3,190.92	2,949.13	241.79	4,000.00	809.08	809.08
DIV OF SOC SCI CONF & MEETINGS			.00	.00	1,200.00	1,200.00	1,200.00
E M T CONTR SERV	1,760.00	1,760.00	1,410.00	350.00	1,650.00	110.00 CR	110.00 CR
E M T SUPPLIES	810.80	810.80	712.50	98.30	100.00	710.80 CR	710.80 CR
E M T CONF & MEETINGS			.00	.00	150.00	150.00	150.00
CRIMINAL JUS SALARIES	26,742.00	26,742.00	25,256.39	1,485.61	26,742.00	.00	.00
CRIM JUS CONTR SERV			.00	.00	500.00	500.00	500.00
CRIM JUS SUPPLIES	927.16	927.16	890.61	36.55	1,941.00	1,013.84	1,013.84
CRIM JUS CONF & MEETINGS			.00	.00	475.00	475.00	475.00
LIBRARY TECH SUPPLIES	29.02	29.02	29.02	.00	100.00	70.98	70.98
DIV OF HUMANITIES SALARIES	226,742.23	226,742.23	209,350.41	17,391.82	252,128.00	25,385.77	25,385.77
DIV OF HUMAN. SUPPLIES	2,194.70	2,194.70	1,986.88	207.82	3,500.00	1,305.30	1,305.30
DIV OF HUMAN. CONF & MEETINGS	1,201.63	1,201.63	1,201.63	.00	2,500.00	1,298.37	1,298.37

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ART DEPT SALARIES	21,022.74	21,022.74	18,809.82	2,212.92	26,555.00	5,532.26	5,532.26
ART DEPT CONTR SERV	244.00	244.00	244.00	.00	400.00	156.00	156.00
ART DEPT SUPPLIES	236.87	236.87	207.91	28.96	600.00	363.13	363.13
ART DEPT CONF & MEETINGS	30.00	30.00	30.00	.00	200.00	170.00	170.00
MUSIC DEPT SALARIES	42,045.48	42,045.48	37,619.64	4,425.84	53,110.00	11,064.52	11,064.52
MUSIC DEPT CONTR SERV	833.75	833.75	676.75	157.00	1,200.00	366.25	366.25
MUSIC DEPT SUPPLIES	1,174.35	1,174.35	1,141.87	32.48	1,450.00	275.65	275.65
MUSIC DEPT CONF & MEETINGS	36.80	36.80	36.80	.00	500.00	463.20	463.20
DIV OF MATH SCI SALARIES	178,902.98	178,902.98	165,815.62	13,087.36	195,570.00	16,667.02	16,667.02
DIV OF MATH SCI FED WORK STUDY	5,689.05	5,689.05	5,257.05	432.00	6,300.00	610.95	610.95
DIV OF MATH SCI CONTR SERV	550.60	550.60	550.60	.00	900.00	349.40	349.40
DIV OF MATH SCI SUPPLIES	6,510.57	6,510.57	5,970.94	539.63	11,640.00	5,129.43	5,129.43
DIV OF MATH SCI CONF & MEETINGS	159.36	159.36	159.36	.00	1,400.00	1,240.64	1,240.64
MED LAB TECH SALARIES	45,690.55	45,690.55	41,420.05	4,270.50	51,246.00	5,555.45	5,555.45
MED LAB TECH CONTR SERV	1,208.25	1,208.25	1,208.25	.00	1,998.00	789.75	789.75
MED LAB TECH SUPPLIES	10,867.63	10,867.63	9,723.74	1,143.89	12,235.00	1,367.37	1,367.37
MED LAB TECH CONF & MEETINGS	450.20	450.20	450.20	.00	1,380.00	929.80	929.80
ADN SALARIES	71,075.84	71,075.84	65,621.68	5,454.16	73,034.00	1,958.16	1,958.16
ADN OFC SALARIES	11,203.72	11,203.72	10,225.56	978.16	11,738.00	534.28	534.28
ADN CONTR SERV	142.50	142.50	142.50	.00	705.00	562.50	562.50
ADN SUPPLIES	1,575.77	1,575.77	1,143.74	432.03	3,418.00	1,842.23	1,842.23
ADN CONF & MEETINGS	1,355.44	1,355.44	1,224.44	131.00	1,550.00	194.56	194.56
LPN SALARIES	55,381.52	55,381.52	50,451.75	3129.77	65,192.00	9,810.48	9,810.48
LPN CONTR SERV	117.50	117.50	117.50	.00	325.00	207.50	207.50
LPN SUPPLIES	645.76	645.76	473.32	172.44	3,025.00	2,379.24	2,379.24
LPN CONF & MEETINGS	199.95	199.95	163.95	36.00	700.00	500.05	500.05
RAD TECH SALARIES	26,849.28	26,849.28	24,485.04	2,364.24	28,371.00	1,521.72	1,521.72
RAD TECH CONTR SERV	2,788.52	2,788.52	2,788.52	.00	3,277.00	488.48	488.48
RAD TECH SUPPLIES	1,203.65	1,203.65	1,055.38	143.27	2,840.00	1,636.35	1,636.35
RAD TECH CONF & MEETINGS	2,834.47	2,834.47	2,033.27	801.20	2,500.00	334.47	334.47
DIV OF PHYS ED SALARIES	24,157.74	24,157.74	21,614.82	2,542.92	30,515.00	6,357.26	6,357.26
DIV OF PHYS ED SUPPLIES	2,246.60	2,246.60	2,270.67	24.07	CR 2,300.00	53.40	53.40
DIV OF PHYS ED CONF & MEETINGS	.00	.00	.00	.00	600.00	600.00	600.00
NURSING ASST CONTR SERV	50.00	50.00	50.00	.00	650.00	239.10	239.10
NURSING ASST SUPPLIES	410.90	410.90	274.48	136.42	100.00	20.60	20.60
NURSING ASST CONF & MEETINGS	79.40	79.40	18.40	61.00	50.00	50.00	50.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
INFO OFC & REPR ROOM SECR SALARIES	40,114.99	40,114.99	36,626.73	3,488.26	41,859.00	1,744.01	1,744.01
INFO OFC FED WORK STUDY	8,940.04	8,940.04	7,870.57	1,069.47	13,000.00	4,059.96	4,059.96
REPRO ROOM FED WORK STUDY	3,750.24	3,750.24	3,591.12	159.12	7,250.00	3,499.76	3,499.76
WORKROOM CONTR SERV	5,372.00	5,372.00	5,372.00	.00	6,000.00	628.00	628.00
UNALLOCATED CONTR SERV	463.65	463.65	463.65	.00	1,800.00	1,336.35	1,336.35
INFO OFC SUPPLIES	640.22	640.22	578.15	62.07	900.00	259.78	259.78
INSTITU COMMITTEES SUPPLIES	150.13	150.13	100.07	50.06	300.00	149.87	149.87
WORKROOM SUPPLIES	3,020.41	3,020.41	2,208.25	812.16	CR 1,000.00	4,020.41	4,020.41
PUB INFO SECR SALARIES	32,419.42	32,419.42	29,600.34	2,819.08	33,829.00	1,409.58	1,409.58
PUB INFO SECR SALARIES	1,556.23	1,556.23	1,442.68	113.55	2,000.00	443.77	443.77
PUB INFO SUPPLIES	91,057.83	91,057.83	82,651.31	8,466.52	82,100.00	8,957.83	CR 8,957.83
PUB INFO CONF & MEETINGS	737.60	737.60	615.60	122.00	1,100.00	362.40	362.40
ASST DEAN ARTS & SOC SCI SALARY	33,571.49	33,571.49	30,652.23	2,919.26	35,031.00	1,459.51	1,459.51
ASST DEAN ARTS & SOC SCI PT OVERLOAD	57,347.25	57,347.25	48,010.95	9,336.30	44,000.00	13,347.25	CR 13,347.25
NIGHT PREMIUMS	200.00	200.00	200.00	.00	200.00	200.00	200.00
SUMMER SALARIES	42,631.50	42,631.50	42,631.50	.00	49,200.00	6,568.50	6,568.50
SECR SALARIES	12,640.34	12,640.34	11,541.18	1,099.16	13,190.00	549.66	549.66
FED WORK STUDY	1,348.34	1,348.34	1,237.79	110.55	1,340.00	8.34	8.34
SUPPLIES	880.38	880.38	856.64	23.74	900.00	19.62	19.62
CONF & MEETINGS	1,014.94	1,014.94	1,014.94	.00	1,900.00	885.06	885.06
ASST DEAN BUS & TECH SALARY	34,268.17	34,268.17	31,101.51	3,166.66	36,874.00	2,605.83	2,605.83
PART TIME OVERLOAD	113,900.06	113,900.06	95,408.25	18,491.81	105,710.00	CR 8,190.06	CR 8,190.06
NIGHT PREMIUMS	800.00	800.00	800.00	.00	800.00	800.00	800.00
SUMMER SALARIES	42,739.50	42,739.50	42,739.50	0.00	CR 47,800.00	5,060.50	5,060.50
SECR SALARIES	14,603.16	14,603.16	13,333.32	1,269.84	15,238.00	634.84	634.84
SUPPLIES	1,133.14	1,133.14	970.91	162.23	1,000.00	133.14	CR 133.14
CONF & MEETINGS	1,728.83	1,728.83	1,463.83	265.00	1,900.00	171.17	171.17
ASST DEAN COMM & EXTN SERV	32,393.66	32,393.66	29,576.82	2,816.84	33,802.00	1,408.34	1,408.34
INSTR SALARIES	93,093.30	93,093.30	75,954.55	17,133.75	110,000.00	16,966.70	16,966.70
COORDINATORS SALARIES	8,775.00	8,775.00	8,715.00	60.00	7,500.00	1,275.00	CR 1,275.00
SECR SALARIES	9,743.60	9,743.60	8,879.28	865.32	8,527.00	1,156.60	CR 1,156.60
FED WORK STUDY	1,360.09	1,360.09	1,326.59	33.50	2,512.00	1,151.91	1,151.91
CONTR SERV	1,551.00	1,551.00	1,551.00	.00	6,000.00	4,449.00	4,449.00
SUPPLIES	2,746.29	2,746.29	2,475.41	270.88	4,000.00	1,253.71	1,253.71
CONF & MEETINGS	1,401.93	1,401.93	1,168.93	233.00	2,500.00	1,098.07	1,098.07

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIR OF HEALTH & NAT SCI SALARY	31,050.00	31,050.00	28,350.00	2,700.00	32,400.00	1,350.00	1,350.00
PART TIME OVERLOAD	44,889.30	44,889.30	41,965.75	2,923.55	38,000.00	6,889.30 CR	6,889.30 CR
NIGHT PREMIUMS	400.00	400.00	400.00	.00	400.00	400.00 CR	400.00 CR
SUMMER SALARIES	11,189.00	11,189.00	11,189.00	.00	8,500.00	2,689.00 CR	2,689.00 CR
FED WORK STUDY	4,871.65	4,871.65	4,483.05	388.60	5,360.00	488.35	488.35
CONTR SERV	75.00	75.00	75.00	.00	200.00	125.00	125.00
SUPPLIES	441.03	441.03	416.35	24.68	600.00	358.97	358.97
CONF & MEETINGS	1,181.36	1,181.36	1,181.36	.00	1,300.00	118.64	118.64
ACADEM SKILLS SALARIES	46,004.77	46,004.77	42,264.72	3,740.05	52,274.00	6,269.23	6,269.23
ACADEM SKILLS FED WORK STUDY	5,540.84	5,540.84	4,993.12	547.72	6,807.00	1,266.16	1,266.16
ACADEM SKILLS CONTR SERV	97.50	97.50	97.50	.00	500.00	402.50	402.50
ACADEM SKILLS SUPPLIES	1,947.83	1,947.83	1,907.12	40.71	2,000.00	52.17	52.17
ACADEM SKILLS CONF & MEETINGS	426.12	426.12	426.12	.00	500.00	73.88	73.88
HONORS PROG CONTR SERV	.00	.00	.00	.00	100.00	100.00	100.00
HONORS PROG SUPPLIES	336.50	336.50	336.50	.00	200.00	136.50 CR	136.50 CR
HONORS PROG CONF & MEETINGS	20.00	20.00	20.00	.00	400.00	380.00	380.00
DEAN OF INSTR SALARIES	41,739.25	41,739.25	38,109.75	3,629.50	43,554.00	1,814.75	1,814.75
DEAN OF INSTR SECR SALARY	16,189.24	16,189.24	14,781.48	1,467.76	16,893.00	703.76	703.76
STUDENT TUTORS	2,130.59	2,130.59	2,130.59	.00	2,000.00	130.59 CR	130.59 CR
DEAN OF INSTR SUPPLIES	1,461.95	1,461.95	1,312.07	149.88	2,000.00	538.05	538.05
DEAN OF INSTR CONF & MEETINGS	1,173.62	1,173.62	859.62	314.00	1,500.00	326.38	326.38
LRC PROF SALARIES	70,319.55	70,319.55	63,447.21	6,872.34	82,468.00	12,148.45	12,148.45
LRC SECR SALARIES	24,576.42	24,576.42	22,439.34	2,137.08	25,645.00	1,068.58	1,068.58
LRC FED WORK STUDY	8,716.42	8,716.42	8,375.58	340.84	12,809.00	4,092.58	4,092.58
LRC CONTR SERV	6,647.56	6,647.56	6,188.33	459.23	10,000.00	3,352.44	3,352.44
XEROX SUPPLIES	3,114.76	3,114.76	2,381.19	733.57	2,000.00 CR	5,114.76	5,114.76
LIBRARY SUPPLIES	12,326.53	12,326.53	11,107.85	1,213.68	13,040.00	713.47	713.47
A V SUPPLIES	6,827.25	6,827.25	6,740.62	86.63	7,850.00	1,022.75	1,022.75
LIBRARY BOOKS	33,128.22	33,128.22	30,540.20	2,583.02	35,000.00	1,871.78	1,871.78
LRC CONF & MEETINGS	1,063.06	1,063.06	963.06	100.00	1,200.00	136.94	136.94
ADM & REC ADMIN SALARIES	31,863.74	31,863.74	29,042.98	2,770.76	33,249.00	1,385.26	1,385.26
ADM & REC SECR SALARIES	50,563.66	50,563.66	46,166.82	4,396.84	52,762.00	2,198.34	2,198.34
ADM & REC FED WORK STUDY	7,058.28	7,058.28	6,340.55	717.73	10,958.00	3,899.72	3,899.72
ADM & REC CONTR SERV	1,519.90	1,519.90	1,519.90	.00	2,400.00	880.10	880.10
ADM & REC SUPPLIES	6,568.22	6,568.22	6,312.61	255.61	7,600.00	1,031.78	1,031.78

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ADM & REC CONF & MEETINGS	179.88	179.88	170.38	9.50	900.00	720.12	720.12
COUNSELING SALARIES	59,948.90	59,948.90	55,687.50	4,261.40	69,378.00	9,429.10	9,429.10
COUNSELING SECR SALARIES	12,488.18	12,488.18	11,389.02	1,099.16	13,190.00	701.82	701.82
HEALTH SERV SUPPLIES	.00			.00	300.00	300.00	300.00
FIN AIDS ADMIN SALARIES	32,805.59	32,805.59	29,952.93	2,852.66	34,232.00	1,426.41	1,426.41
FIN AIDS SECR SALARIES	23,372.36	23,372.36	21,302.68	2,069.68	24,836.00	1,463.64	1,463.64
STUDENT SERV ADMIN SALARIES	39,459.49	39,459.49	36,028.23	3,431.26	41,175.00	1,715.51	1,715.51
STUDENT SERV SECR SALARIES	16,113.34	16,113.34	14,712.18	1,401.16	16,814.00	700.66	700.66
STUDENT SERV FED WORK STUDY	34,701.81	34,701.81	31,362.25	3,339.56	45,100.00	10,398.19	10,398.19
COACHING SALARIES	10,180.00	10,180.00	9,280.00	900.00	11,850.00	1,670.00	1,670.00
STUDENT SERV CONTR SERV	1,119.59	1,119.59	1,119.59	.00	800.00	319.59	319.59
STUDENT SERV SUPPLIES	12,415.32	12,415.32	11,511.22	904.10	12,800.00	384.68	384.68
COMMENCEMENT	8,260.28	8,280.28	5,840.31	2,439.97	6,000.00	2,280.28	2,280.28
STUDENT SERV CONF & MEETINGS	3,376.12	3,376.12	3,157.75	218.37	4,620.00	1,243.88	1,243.88
STUDENT RECRUITMENT	1,232.08	1,232.08	1,212.08	20.00	1,500.00	267.92	267.92
PUB SERV SALARIES	.00			.00	4,600.00	4,600.00	4,600.00
PUB SERV CONTR SERV	.00			.00	4,500.00	4,500.00	4,500.00
PUB SERV SUPPLIES	.00			.00	5,800.00	5,800.00	5,800.00
SERVICE STAFF SALARIES	328,333.44	328,333.44	300,922.00	27,411.44	355,076.00	26,742.56	26,742.56
STUDENT EMP BOYS FED WORK STUDY	54,501.11	54,501.11	50,679.11	3,822.00	82,000.00	27,493.89	27,493.89
MATRONS FED WORK STUDY	14,310.69	14,310.69	13,127.22	1,183.47	14,310.69	14,310.69	14,310.69
MAINT CONTR SERV	45,067.73	45,067.73	40,059.33	5,008.40	43,200.00	1,867.73	1,867.73
TENNIS COURTS	10,802.01	10,802.01	10,775.4	1,390.00	12,000.00	1,802.01	1,802.01
MAINT EQUIPMENT	2,467.54	2,467.54	1,077.54	1,390.00	9,532.46	9,532.46	9,532.46
GAS	91,796.91	91,796.91	89,657.97	2,138.94	138,200.00	46,403.09	46,403.09
TELEPHONE	34,859.86	34,859.86	31,680.47	3,179.39	37,000.00	2,140.14	2,140.14
PRESIDENTS SALARY	58,146.90	58,146.90	51,774.66	6,372.24	59,171.00	1,024.10	1,024.10
PRES SECR SALARY	18,536.16	18,536.16	16,924.32	1,611.84	19,342.00	805.84	805.84
PRES OFC FED WORK STUDY	3,117.17	3,117.17	2,783.85	333.32	3,484.00	366.83	366.83
PRES OFC CONTR SERV	.00			.00	1,000.00	1,000.00	1,000.00
PRES OFC SUPPLIES	1,873.06	1,873.06	1,741.07	131.99	2,500.00	626.94	626.94
PRES OFC CONF & MEETINGS	4,313.01	4,313.01	3,933.93	379.08	2,500.00	1,813.01	1,813.01
SPECIAL AFFAIRS	9,477.45	9,477.45	9,204.12	273.33	7,500.00	1,977.45	1,977.45
PRES OTHER EXP	5,036.25	5,036.25	5,036.25	.00	5,600.00	563.75	563.75
BUS OFC ADMIN SALARIES	46,501.17	46,501.17	42,457.59	4,043.58	48,523.00	2,021.83	2,021.83
BUS OFC PROF SALARIES	17,323.83	17,323.83	15,817.41	1,506.42	18,077.00	753.17	753.17

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
BUS OFC SECR SALARIES	68,009.72	68,009.72	62,080.30	5,929.42	71,153.00	3,143.28	3,143.28
BUS OFC CONTR SERV	5,115.39	5,115.39	5,115.39	.00	6,400.00	1,284.61	1,284.61
BUS OFC SUPPLIES	633.36	633.36	CR 3.84	629.52	CR 7,500.00	8,133.36	8,133.36
BUS OFC CONF & MEETINGS	1,845.88	1,845.88	1,748.76	97.12	2,700.00	854.12	854.12
CONSULTANT EXPENSE	11,490.58	11,490.58	5,923.58	5,567.00		11,490.58	CR 11,490.58 CR
LEGAL CONTR	5,139.92	5,139.92	5,129.00	10.92	10,000.00	4,860.08	4,860.08
OTHER BOARD SUPPLIES	779.54	779.54	746.84	32.70	2,000.00	1,220.46	1,220.46
BOARD CONF & MEETINGS	3,077.53	3,077.53	1,951.53	1,126.00	3,000.00	77.53	CR 77.53 CR
INSTITU SECR SALARIES	13,423.75	13,423.75	12,251.75	1,172.00	13,392.00	31.75	CR 31.75 CR
INSTITU FED WORK STUDY	3,128.99	3,128.99	2,908.49	220.50	3,685.00	556.01	556.01
CONTINGENCY FED WORK STUDY	3,094.54	3,094.54	3,015.82	78.72	4,448.00	1,353.46	1,353.46
GROUP MED & LIFE INS	244,217.01	244,217.01	223,112.01	21,105.00	250,200.00	5,982.99	5,982.99
TUITION REIMBURSEMENT	871.59	871.59	819.06	52.53	5,000.00	4,128.41	4,128.41
CURRICULUM DEVELOPMENT	159.00	159.00	159.00	.00	5,000.00	4,841.00	4,841.00
UNALLOCATED CONTR INSTITU	984.82	984.82	984.82	.00	2,400.00	1,415.18	1,415.18
IN SERVICE TRAINING	3,707.37	3,707.37	3,478.11	229.26	7,500.00	3,792.63	3,792.63
FACULTY ASSN SUPPLIES	131.11	131.11	119.21	11.90	200.00	68.89	68.89
POSTAGE	31,241.21	31,241.21	28,030.86	3,210.35	42,000.00	10,758.79	10,758.79
PUBLICATIONS & DUES	6,619.97	6,619.97	6,619.97	.00	6,750.00	130.03	130.03
ADVERTISING	366.85	366.85	343.55	23.30	600.00	233.15	233.15
RECRUITMENT	495.23	495.23	436.74	58.49	2,500.00	2,004.77	2,004.77
GENERAL INSURANCE	40,475.45	40,475.45	22,539.45	17,936.00	18,500.00	21,975.45	CR 21,975.45 CR
EQUIPMENT	96,891.47	96,891.47	96,544.47	347.00	208,899.00	112,007.53	112,007.53
VOC ED EQUIP	37,221.00	37,221.00	37,221.00	.00	300.00	37,221.00	CR 37,221.00 CR
AFFIRM ACTION CONTR SERV	.00	.00	.00	.00	300.00	99.22	99.22
AFFIRM ACTION SUPPLIES	.78	.78	.78	.00	100.00		300.00
AFFIRM ACTION CONF & MEETINGS	.00	.00	.00	.00	300.00	500.00	500.00
INSTITU RES CONTR SERV	.00	.00	.00	.00	500.00	426.66	426.66
INSTITU RES SUPPLIES	73.34	73.34	73.34	.00	500.00		
DATA PROC ADMIN SALARIES	60,723.91	60,723.91	55,443.57	5,280.34	63,364.00	2,640.09	2,640.09
DATA PROC SECR SALARY	4,879.08	4,879.08	4,343.56	535.52		4,879.08	CR 4,879.08 CR
DATA PROC FED WORK STUDY	3,842.38	3,842.38	3,533.38	304.00	6,365.00	2,522.62	2,522.62
DATA PROC CONTR SERV	36,395.10	36,395.10	36,395.10	.00	134,832.00	98,436.90	98,436.90
DATA PROC SUPPLIES	5,350.86	5,350.86	5,619.86	269.00	CR 11,600.00	6,249.14	6,249.14
DATA PROC CONF & MEETINGS	1,078.49	1,078.49	441.67	636.82	7,000.00	5,921.51	5,921.51
COMPUTER RENTAL	35,980.59	35,980.59	34,793.59	1,187.00		35,980.59	CR 35,980.59 CR
PLANNING & DEVEL ADMIN SALARIES	32,453.00	32,453.00	29,631.00	2,822.00	33,864.00	1,411.00	1,411.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
PL & DEVEL SEC'R SALARY	11,851.67	11,851.67	10,821.09	1,030.58	12,367.00	5 15.33	5 15.33
PL & DEVEL CONTR SERV	.00			.00	300.00	300.00	300.00
PL & DEVEL SUPPLIES	1,288.74	1,288.74	904.49	384.25	1,250.00	38.74 CR	38.74 CR
PL & DEVEL CONF & MEETINGS	1,533.52	1,533.52	1,401.82	131.70	1,550.00	16.48	16.48
CHARGE BACK	30,946.99	30,946.99	30,481.85	465.14	25,000.00	5,946.99 CR	5,946.99 CR
CONTINGENCIES		.00		.00	75,000.00	75,000.00	75,000.00
	4,267,332.52	4,267,332.52	*				
		3,885,807.30	*				
				381,525.22	*		
				4,875,716.00	*		
					611,383.48	*	
						611,383.48	*
<u>BUILDING FUND</u>							
BLDG & MAINT SUPPLIES	57,834.21	57,834.21	48,256.50	9,577.71	54,000.00	3,834.21 CR	3,834.21 CR
BLDG CONF & MEETINGS	379.93	379.93	365.93	14.00	2,500.00	2,120.07	2,120.07
ELECTRICITY	187,720.04	187,720.04	171,259.84	16,460.20	242,300.00	54,579.96	54,579.96
RENTAL CHARGES	.00			.00	1,000.00	1,000.00	1,000.00
CONTINGENCIES	.00			.00	25,000.00	25,000.00	25,000.00
	245,934.18	*					
	245,934.18	*					
		219,882.27	*				
				26,051.91	*		
				324,800.00	*		
					78,865.82	*	
						78,865.82	*

SITE AND CONSTRUCTION FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
SITE IMPROVEMENT	.00		.00	35,000.00	35,000.00		35,000.00
BLDG IMPROVEMENTS	.00		.00	200,000.00	200,000.00		200,000.00
ENERGY MANAGEMENT GRANT	11,954.84	11,954.84	11,954.84	.00	11,954.84	CR	11,954.84 CR
AUTO SHOP ENERGY PROJECT	366.35	366.35	366.35	.00	366.35	CR	366.35 CR
DATA PROC HIGH TECH GRANT	546,493.93	546,493.93	546,332.68	161.25	546,493.93	CR	546,493.93 CR
INSTR EQUIPMENT	.00		.00	500,000.00	500,000.00		500,000.00
SERVICE EQUIPMENT	.00		.00	5,000.00	5,000.00		5,000.00
OTHER CAPITAL OUTLAY	.00		.00	5,000.00	5,000.00		5,000.00
	558,815.12 *		558,815.12 *		558,653.87 *		
				161.25 *	745,000.00 *	186,184.88 *	186,184.88 *
<u>BOND AND INTEREST FUND</u>							
DEBT PRINCIPAL RETIREMENT	250,000.00	250,000.00	250,000.00	.00	250,000.00	.00	.00
INTEREST	4,625.00	4,625.00	4,625.00	.00	4,625.00	.00	.00
OTHER FIXED CHARGES	130.00	130.00	130.00	.00	500.00	370.00	370.00
	254,755.00 *		254,755.00 *		254,755.00 *	.00 *	255,125.00 *
						370.00 *	370.00 *
<u>WORKING CASH FUND</u>							
MISC EXPENSE	.00		.00	.00	1,000.00	1,000.00	1,000.00
	.00 *	.00 *	.00 *	.00 *	1,000.00 *	1,000.00 *	1,000.00 *

INSURANCE FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
WORKERS COMP	23,680.38	23,680.38	23,730.07	49.69	CR 10,000.00	13,680.38	CR 13,680.38 CR
UNEMPLOYMENT COMP	13,190.59	13,190.59	13,367.59	177.00	CR 10,000.00	3,190.59	CR 3,190.59 CR
TORT LIABILITY INSURANCE	21,465.00	21,465.00	19,470.00	1,995.00	10,000.00	11,465.00	CR 11,465.00 CR
	58,335.97	* 58,335.97	* 56,567.66	* 1,768.31	* 30,000.00	* 28,335.97	CR 28,335.97 CR

AUDIT FUND

AUDIT COSTS	14,800.00	14,800.00	15,050.00	250.00	CR 18,000.00	3,200.00	~ 3,200.00
	14,800.00	* 14,800.00	* 15,050.00	* 250.00	CR 18,000.00	* 3,200.00	* 3,200.00 *

REVENUE REPORT

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DUE TO MACHINE BREAKDOWN WE ARE UNABLE TO PRODUCE THE REVENUE  
PORTION OF THIS REPORT FOR THE PERIOD MAY 1 - 31, 1986.

**SAUK VALLEY COLLEGE**

APPROVED BY

*Deborah Fortin*

**PRESIDENT**

*M. L. Thompson*

**SECRETARY**

**DATE**