

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Room 2K2 Second Floor

October 27, 1986 ✓

7:00 p.m.

- A. Call to Order
- B. Roll Call
- C. Communication from Visitors
- D. Approval of Minutes
- E. Financial Reports and Actions:
  - 1. Treasurer's Report
  - 2. Current Disbursements
  - 3. Current Payroll Journal
  - 4. Other
- F. Personnel Recommendations:
  - 1. None
- G. Other Actions:
  - 1. Tax Abatement Policy (Second Reading)
  - 2. Amendment-Northwest Illinois Vocational  
Education System Intergovernmental Agreement
  - 3. Telephone System
  - 4. Other
- H. Reports:
  - 1. Student Trustee
  - 2. ICCTA Representative
  - 3. Foundation Liaison
  - 4. Board Chair
- I. President's Report:
  - 1. Sign and grass update
  - 2. Science-Allied Health
  - 3. Faculty paper-BASIL Conference
  - 4. Remarks
- J. Time of Next Meeting
- K. Executive Session

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

October 27, 1986

The Board of Trustees of Sauk Valley Community College met in regular meeting at 7:00 p.m. on October 27, 1986 in Room 2K2 of Sauk Valley Community College at 173 Illinois Route 2, Dixon, IL 61021.

Call to Order: Chair Groharing called the meeting to order at 7:00 p.m. and the following members answered roll call:

Ed Andersen	Paul Berretini
Edie Peterson	William Simpson
Robert Wolf	Richard Groharing
Barry Bielema	

Absent: Joe McDonald

SVCC Staff Present: President Richard L. Behrendt  
Dean Robert Edison  
Dean Donald Foster  
Dean John Sagmoe  
Board Secretary Marilyn Vinson

Minutes: It was moved by Member Berrettini and seconded by Member Simpson that the Board approve the minutes of the September 22 and the October 2 meetings as presented. In a roll call vote, all voted aye. Motion carried.

Treasurer's Report: It was moved by Member Andersen and seconded by Member Peterson that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried.

Disbursements: It was moved by Member Andersen and seconded by Member Simpson that the Board approve the disbursements in the following amounts:

Educational Fund:	\$423,426.93
Building Fund:	15,368.83
Insurance:	2,772.40
Site and Const.	21,722.45

In a roll call vote, all voted aye.  
Motion carried.



Payroll: It was moved by Member Simpson and seconded by Member Andersen that the Board approve the September 30 payroll in the amount of \$158,193.12 and the October 15 payroll in the amount of \$158,730.90. In a roll call vote all voted aye. Motion carried.

Tax Abatement Policy: It was moved by Member Berretini and seconded by Member Peterson that the Board approve the attached resolution on tax abatement as presented. In a roll call vote, all voted aye. Motion carried.

Northwest Illinois Voc Ed System Agreement: It was moved by Member Simpson and seconded by Member Berrettini that the Board approve the attached Northwest Illinois Voc Ed System Intergovernmental Agreement as presented. In a roll call vote, all voted aye. Motion carried.

Telephone System: It was moved by Member Peterson and seconded by Member Andersen that the Board proceed with bidding for the telephone system and using Mr. Barber as a consulting engineer (fee not to exceed \$3,250), decide what the college needs are for such a system, with installation scheduled for Summer 1987. The Board also approved this project as a "Build Illinois" project with an estimated cost of \$75,000. However, the Board also agreed that the funds will come from Site and Construction if the recommendation exceeds the "Build Illinois" appropriation and/or if "Build Illinois" funds are unavailable. In a roll call vote, all voted aye. Motion carried.

Reports: Student Trustee Biélema reported on the ICCB Student Advisory Committee meeting he had attended in Springfield. He also read a note to the Board from former Student Trustee Borell.

Chair Groharing reported that the next ICCTA meeting would be held in Arlington Heights on November 7th and 8th and that the dues structure will again be one of the topics for debate.

Reports:  
(continued)

Edie Peterson reported that the next Foundation meeting will be held on November 18. She said that the 20th Anniversary Scholarship Fund had reached a total of \$6,500 towards their goal of \$10,000. She also reported on a five-day workshop on the arts funded by a grant from the Illinois Arts Council.

Chair Groharing expressed his appreciation to Bob Wolf for hosting the special Board meeting on October 2nd at the Bi County Special Ed building in Morrison.

The Trustees discussed the possibility of having Board meetings at other schools throughout the district. Chair Groharing reminded the Board of the meeting of the trustees from the colleges included in the northwest region. This meeting will be held at SVCC on November 13.

President Behrendt reported that the new marquee had been installed and the lighting would be added very soon. He said work is progressing on the main sign and the administration is investigating the possibility of planting grass in the cornfield area. Dr. Behrendt also reported on the Science/Allied Health Showcase to be held at the college on November 5th; a letter from I.S.U. on Ralph Pifer; the proposed meeting with area high school boards on December 1st on the 2+2 Concept; and asked the Board to consider the possibility of having a Board Retreat sometime during the middle of January.

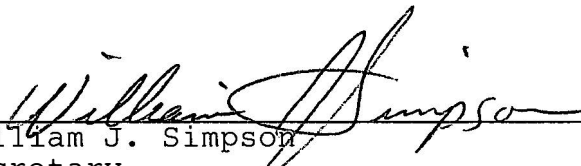
Chair Groharing reminded the Board of the reception to be held on November 18th for Foundation members and Presidential Selection committee members to meet and visit with Dr. Behrendt.

Adjournment:

Since the scheduled business was completed, it was moved by Member Wolf and seconded by Member Simpson that the Board adjourn. The next regular meeting will be on November 24, 1986.

The Board adjourned at 8:15 p.m.

Respectfully submitted:

  
William J. Simpson  
Secretary

For Board Meeting  
of October 27, 1986

Agenda Item G-1

TAX ABATEMENT POLICY

The attached resolution for tax abatement in Lee County was submitted to the Board for first reading at the last meeting.

The Board approved this policy (as amended) and the new format is attached. The changes made by our board attorney are on page 4 to subsections 3(b) and (c) on that page.

RECOMMENDATION: It is recommended that the attached resolution be approved as presented.

RESOLUTION

ADOPTING A POLICY ON

ABATEMENT OF REAL ESTATE TAXES IN LEE COUNTY

WHEREAS, the Board of Trustees of Sauk Valley Community College No. 506 has determined that the best interests of the College District requires active encouragement of commercial and industrial development; and

WHEREAS, the State of Illinois permits taxing districts to abate real estate property taxes as an incentive for commercial and industrial development and expansion pursuant to Section 162 of the Revenue Act of 1939 as amended (Chapter 120, Section 643, Illinois Revised Statutes); and

WHEREAS, property tax abatement can best promote commercial or industrial development expansion if based upon an established public policy subscribed to by cooperating taxing bodies within a development area; and

WHEREAS, an established written policy regarding tax abatement for commercial and industrial development would promote uniform, just and equitable administration of tax abatement; and

WHEREAS, units of government within the Lee County area desire to establish such a public policy regarding the abatement of taxes for commercial and industrial development on a basis which would provide for such a uniform, cooperative public policy in support of commercial and industrial development in Lee County, and it is in the best interests of this Community College District to adopt a policy consistent with other Lee County governments to address those issues of abatement which may arise in Lee County.

NOW, THEREFORE, BE IT RESOLVED:

That the Board adopt the following policy:

SECTION 1: POLICY: This Board shall abate real estate taxes

in Lee County from time to time upon the terms and conditions set forth in this policy, but no abatement shall become effective until the Board of Trustees has, by Resolution, approved the application, established the terms of abatement and directed the County Clerk of Lee County to abate taxes, all in accordance with the Illinois Revised Statutes and regulations.

SECTION 2: APPLICATIONS: Applications for tax abatement shall be verified and in writing to the President of the College and shall include the following information:

- A. Name, address and telephone number of the applicant.
- B. Name, title, address and telephone number of representative making application (if different from applicant).
- C. Statement describing applicant's business (1) generally, and (2) at location where abatement is requested.
- D. Description (legal description and/or street address) of site.
- E. Real estate tax code(s) for site.
- F. Current equalized assessed value for site (by parcel and total EAV), and current taxes paid (by parcel and total tax).
- G. Name and address of owner of site if different from applicant.
- H. Description of current business operations conducted on site, including number of employees working full-time and part-time.
- I. If applicant is a corporation, submit a photocopy of the certificate of incorporation if an Illinois corporation, or the certificate of authority if a foreign corporation,

together with any amendments thereto, or certificates of good standing, and copies of the applicant's most recent annual corporate report to the Secretary of State of the state of incorporation.

- J. If applicant is not a corporation, name, address and primary occupation of all partners or individuals having an ownership interest, direct or indirect interest, greater than 10% in the business to be conducted on site for which the abatement is requested.
- K. Statement of the total number of full-time and part-time employees to be (1) hired, (2) added, or (3) retained as a result of the location/expansion project, together with a brief description of the jobs anticipated to be so created or retained, total estimated payroll for each job category and the combined estimated payroll for all job categories.
- L. Total estimated cost of the expansion/location project.
- M. Estimated market area for products manufactured or sold.
- N. Terms of abatement requested.
- O. Estimated dollar amount of abatement being requested (total aggregate amount and total annual amount for length of term requested).
- P. Such other additional information as may be requested from time to time by the taxing body.

SECTION 3. GUIDELINES: Guidelines for consideration of applications for tax abatement shall be as follows:

- A. The nature and extent of any abatement shall be determined by the potential economic and community development benefits to the general community including potential employment and other expenditures related to construction, potential increases in the community's work force and

payroll, increases in assessed valuation, potential encouragement of further economic and community development, and the avoidance of work reductions or decreases in assessed values.

- B. Abatements will apply only to projects which are reasonably expected to cost in excess of \$200,000.00 and are reasonably expected to result in the creation of ten or more jobs in the College District or retention of ten or more jobs in the College District, without causing loss of jobs from other employers located in the College District.
- C. Any area within Lee County in the jurisdiction of the College District shall be eligible, subject to limitations and provisions of zoning and building codes.
- D. The terms of any tax abatement shall not exceed the limitations of state law, and the Board of Trustees may add such further restrictions, limitations and conditions as it considers necessary.
- E. Applications for abatement may be considered on a priority basis which takes into account anticipated economic development benefits, the time of filing and the total aggregate of all outstanding abatements for application for abatement in any one year.
- F. Reference to commercial or industrial firms in this policy shall include any person or business entity that qualifies as an applicant for tax abatement under Chapter 120, Section 643, Illinois Revised Statutes as the same may hereinafter be amended.
- G. All projects must be commenced not less than ninety days following approval of the application.

SECTION 4: ABATEMENT TERMS: The total aggregate allowed any single applicant shall not exceed the statutory maximum applicable, and no ordinance adopted pursuant to this policy shall be construed to allow any excess abatement:



A. Amount: Firms that are qualified under Section 3 of this policy may be granted an abatement the amount of which shall not exceed the following limits:

1. New commercial or industrial firms locating within the College District in Lee County or existing firms expanding their facilities within the College District in Lee County, when such location or expansion is reasonably expected to result in an increase in the work force and an increase in the assessed valuation of the premises in question may be granted an abatement up to 100% of the additional taxes which would otherwise arise as a result of the increase in the equalized assessed value. A minimum abatement of 50% shall be granted targeted industries.
2. Existing commercial or industrial firms expanding their facilities within the College District in Lee County, when such expansion is reasonably expected to result in an increase in the assessed value of the premises in question and no increase in the work force, but is expected to retain existing employees, may be granted an abatement up to 75% of the additional taxes which would otherwise arise as a result of the increase in the equalized assessed value. A minimum abatement of 25% shall be granted targeted industries.
3. Existing commercial or industrial firms expanding their facilities within the College District in Lee County, reasonably expected to result in an increase of assessed value, but no increase in the work force and a reduction in the existing work force, may be granted an abatement up to 50% of the additional taxes which would otherwise arise as a result of the increase in the equalized assessed value.

- B. Length: Firms that are qualified under Section 3 of this Policy may be granted an abatement the length of which shall not exceed the following limits:

New commercial or industrial firms located within the College District in Lee County or existing firms expanding their facilities within the College District in Lee County, when such location or expansion is reasonably expected to result in an increase in the work force and an increase in the assessed valuation of the premises in question may be granted an abatement for not more than ten years. A minimum abatement of five years shall be granted targeted industries.

2. Existing commercial or industrial firms expanding their facilities within the College District in Lee County, when such expansion is reasonably expected to result in an increase in the work force, but is expected to retain existing employees, may be granted an abatement for not more than seven years. A minimum abatement of three years shall be granted targeted industries.
3. Existing commercial or industrial firms expanding their facilities within the College District in Lee County reasonably expected to result in an increase of assessed value, but no increase in work force and a reduction in the existing work force, may be granted an abatement for not more than five years. A minimum abatement of one year shall be granted targeted industries.

- C. Computation: Tax abatements shall be computed by 1) determining the current amount of taxes paid on the property in question, 2) estimating the increase in assessed value of the property as a result of the proposed

development, 3) calculating the increase in taxes which would result from such increase in assessed value at current tax rates, and 4) applying the approved percentage and term (length) of abatement to determine the total approved abatement in dollars. The resolution adopting the abatement shall then establish the total abatement approved and, where applicable, the amount of each installment. Example: Land currently paying \$1,000 annual tax. The \$1,000 is the base, unabated tax. A qualified project is estimated to increase equalized assessed value so as to result in \$3,000 in taxes annually. Tax abate-

ment approved at 50% over 5 years. Total amount of abatement is \$5,000. (50% x \$2,000 increase x 5 years). Resolution will grant \$5,000 abatement in installments such as: 1) \$1,000 each year for 5 years; or 2) \$1,500 in years 1 and 2, \$2,000 in year 3, and \$500 in years 4 and 5. Installments could be flexible. Each year taxpayer will pay the full amount of the unabated tax (\$1,000 in the example), and receive a credit in the agreed amount towards the increase, if any, over the base, unabated tax.

- D. Targeted Industries: By this resolution and from time to time by adoption of amendments hereto, certain industries shall be designated as "targeted industries" for the purpose of economic development. It is the legislative purpose of this Board of Trustees to determine and identify the types of industries which are critical to the area's economy and future growth. The general categories for such retention and growth activities are: food and kindred products; printing and publishing; cement and concrete products; blast furnaces and foundries; fabricated metal products and machinery; tourism; plastics; leather products, manufacture of retail products; insurance; and health care and social services. Applicants within such industries shall be encouraged by entitlement to minimum abatement. A complete schedule of such targeted

industries is attached to this resolution and made a part hereof.

E. Limitation: The actual amount and length of the abatement shall be considered on a firm by firm basis using the guidelines and other criteria established by the policy.

This resolution approved this \_\_\_\_\_ day of

\_\_\_\_\_, 19\_\_\_\_.

ATTEST:

## POLICY ON ABATEMENT OF REAL ESTATE TAXES IN LEE COUNTY

SECTION 1: POLICY: This Board shall abate real estate taxes in Lee County from time to time upon the terms and conditions set forth in this policy, but no abatement shall become effective until the Board of Trustees has, by Resolution, approved the application, established the terms of abatement and directed the County Clerk of Lee County to abate taxes, all in accordance with the Illinois Revised Statutes and regulations..

SECTION 2: APPLICATIONS: Applications for tax abatement shall be verified and in writing to the President of the College and shall include the following information:

- A. Name, address and telephone number of the applicant.
- B. Name, title, address and telephone number of representative making application (if different from applicant).
- C. Statement describing applicant's business (1) generally, and (2) at location where abatement is requested.
- D. Description (legal description and/or street address) of site.
- E. Real estate tax code(s) for site.
- F. Current equalized assessed value for site (by parcel and total EAV), and current taxes paid (by parcel and total tax).
- G. Name and address of owner of site if different from applicant.
- H. Description of current business operations conducted on site, including number of employees working full-time and part-time.

- I. If applicant is a corporation, submit a photocopy of the certificate of incorporation if an Illinois corporation, or the certificate of authority if a foreign corporation, together with any amendments thereto, or certificates of good standing, and copies of the applicant's most recent annual corporate report to the Secretary of State of the state of incorporation.
- J. If applicant is not a corporation, name, address and primary occupation of all partners or individuals having an ownership interest, direct or indirect interest, greater than 10% in the business to be conducted on site for which the abatement is requested.
- K. Statement of the total number of full-time and part-time employees to be (1) hired, (2) added, or (3) retained as a result of the location/expansion project, together with a brief description of the jobs anticipated to be so created or retained, total estimated payroll for each job category and the combined estimated payroll for all job categories.
- L. Total estimated cost of the expansion/location project.
- M. Estimated market area for products manufactured or sold.
- N. Terms of abatement requested.
- O. Estimated dollar amount of abatement being requested (total aggregate amount and total annual amount for length of term requested).
- P. Such other additional information as may be requested from time to time by the taxing body.

SECTION 3: GUIDELINES: Guidelines for consideration of applications for tax abatement shall be as follows:

- A. The nature and extent of any abatement shall be determined by the potential economic and community development benefits to the general community including potential employment and other expenditures related to construction, potential increases in the community's work force and payroll, increases in assessed valuation, potential encouragement of further economic and community development, and the avoidance of work reductions or decreases in assessed values.
- B. Abatements will apply only to projects which are reasonably expected to cost in excess of \$ \_\_\_\_\_ or are reasonably expected to result in the creation or retention of ten or more jobs.
- C. Any area within the jurisdiction of the College District shall be eligible, subject to limitations and provisions of zoning and building codes.
- D. The terms of any tax abatement shall not exceed the limitations of state law, and the Board of Trustees may add such further restrictions, limitations and conditions as it considers necessary.
- E. Applications for abatement may be considered on a priority basis which takes into account anticipated economic development benefits, the time of filing and the total aggregate of all outstanding abatements for application for abatement in any one year.
- F. Reference to commercial or industrial firms in this policy shall include any person or business entity that qualifies as an applicant for tax abatement under Chapter 120, Section 643, Illinois Revised Statutes as the same may hereinafter be amended.

- G. All projects must be commenced not less than ninety days following approval of the application.

SECTION 4: ABATEMENT TERMS: The total aggregate allowed any single applicant shall not exceed the statutory maximum applicable, and no ordinance adopted pursuant to this policy shall be construed to allow any excess abatement:

- A. Amount: Firms that are qualified under Section 3 of this policy may be granted an abatement the amount of which shall not exceed the following limits:
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  2. Existing commercial or industrial firms expanding their facilities within the College District in Lee County, when such expansion is reasonably expected to result in an increase in the assessed value of the premises in question and no increase in the work force, but is expected to retain existing employees, may be granted an abatement up to 75% of the additional taxes which would otherwise arise as a result of the increase in the equalized assessed value. A minimum abatement of 25% shall be granted targeted industries.



3. Existing commercial or industrial firms expanding their facilities within the College District in Lee County, reasonably expected to result in an increase of assessed value, but no increase in the work force and a reduction in the existing work force, may be granted an abatement up to 50% of the additional taxes which would otherwise arise as a result of the increase in the equalized assessed value.

B. Length: Firms that are qualified under Section 3 of this Policy may be granted an abatement the length of which shall not exceed the following limits:

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2. Existing commercial or industrial firms expanding their facilities within the College District in Lee County, when such expansion is reasonably expected to result in an increase in the work force, but is expected to retain existing employees, may be granted an abatement for not more than seven years. A minimum abatement of three years shall be granted targeted industries.
3. Existing commercial or industrial firms expanding their facilities within the College District in Lee County reasonably expected to result in an increase of assessed value, but no increase in work force and

a reduction in the existing work force, may be granted an abatement for not more than five years. A minimum abatement of one year shall be granted targeted industries.

- C. **Computation:** Tax abatements shall be computed by 1) determining the current amount of taxes paid on the property in question, 2) estimating the increase in assessed value of the property as a result of the proposed development, 3) calculating the increase in taxes which would result from such increase in assessed value at current tax rates, and 4) applying the approved percentage and term (length) of abatement to determine the total approved abatement in dollars. The resolution adopting the abatement shall then establish the total abatement approved and, where applicable, the amount of each installment.
- Example: Land currently paying \$1,000 annual tax. The \$1,000 is the base, unabated tax. A qualified project is estimated to increase equalized assessed value so as to result in \$3,000 in taxes annually. Tax abatement approved at 50% over 5 years. Total amount of abatement is \$5,000. ( $50\% \times \$2,000 \text{ increase} \times 5 \text{ years}$ ). Resolution will grant \$5,000 abatement in installments such as: 1) \$1,000 each year for 5 years; or 2) \$1,500 in years 1 and 2, \$2,000 in year 3, and \$500 in years 4 and 5. Installments could be flexible. Each year taxpayer will pay the full amount of the unabated tax (\$1,000 in the example), and receive a credit in the agreed amount towards the increase, if any, over the base, unabated tax.

- D. Targeted Industries: By this resolution and from time to time by adoption of amendments hereto, certain industries shall be designated as "targeted industries" for the purpose of economic development. It is the legislative purpose of this Board of Trustees to determine and identify the types of industries which are critical to the area's economy and future growth. The general categories for

such retention and growth activities are: food and kindred products; printing and publishing; cement and concrete products; blast furnaces and foundries; fabricated metal products and machinery; tourism; plastics; leather products, manufacture of retail products; insurance; and health care and social services. Applicants within such industries shall be encouraged by entitlement to minimum abatement. A complete schedule of such targeted industries is attached to this resolution and made a part hereof.

E. Limitation: The actual amount and length of the abatement shall be considered on a firm by firm basis using the guidelines and other criteria established by the policy.

# TARGETED INDUSTRIES FOR ECONOMIC DEVELOPMENT

(City of Dixon)

## POLICY ON TAX ABATEMENT

IC reference is to U.S. Standard Industrial Code

### TARGETED INDUSTRIES - GROWTH

#### Food and Kindred Products

Sugar/Confectionary - \*206  
Fats and Oils - \*207  
Miscellaneous Food - \*209

#### Plastics, Leather and Concrete Products

Plastic Products - \*307  
Shoe Stock/Bindings - \*313  
Concrete and Plaster Products - \*327

#### Fabricated Metals and Machinery

Fabricated Metals Products - \*344  
Miscellaneous Fabricated Metals - \*349  
General Industrial Machinery - \*356  
Miscellaneous Manufactures - \*399

#### Retail Products

Farm Products/Raw Materials - \*515  
Nondurable Goods - \*519

#### Insurance

Fire/Casual Insurance - \*633  
Title Insurance - \*636  
Insurance Agents/Brokers - \*641

#### Health Care and Social Services

Nursing Homes - \*805  
Outpatient Facilities - \*808  
Residential Care - \*836  
Social Services - \*831

#### Printing and Publishing

Newspapers - \*271

#### VIII. Tourism

Variety Stores - \*533  
General Merc. Stores - \*539  
Clothing Stores - \*565  
Misc. Personal Services - \*729  
Amusement/Recreation - \*799

### TARGETED INDUSTRIES - RETENTION

#### I. Food and Kindred Products

Dairy Products - \*202  
Grain Mill Products - \*204

#### II. Printing and Publishing

Misc. Converted Paper - \*264  
Commercial Printing - \*275

#### III. Cement, Concrete Products

Cement/Hydraulic - \*324

#### IV. Blast Furnaces/Foundaries

Blast Furnaces/Steel - \*331  
Iron/Steel Foundaries - \*332

#### V. Fabricated Metal Products & Machinery

Cutlery, Tools, Hardware - \*342  
Screw Machine Products - \*345  
Misc. Machinery, not elect. - \*346  
Motor Vehicles/Equipment - \*371  
Measuring/Control Devices - \*382

#### VI. Tourism

Grocery Stores - \*541  
Women's Stores - \*562  
Shoe Stores - \*566  
Hotels/Motels - \*701  
Movie Theaters - \*783

## TARGETED INDUSTRIES - SUPPLIERS

### **Food and Kindred Products**

Fabricated Metal Products  
Glass Products  
Livestock  
Agricultural Products  
Paperboard Containers  
Truck Transportation  
Business Services

### **Fabricated Metals**

Metalworking Machinery  
Misc. Machinery  
Nonferrous Metals  
Primary Iron and Steel  
Misc. Plastics  
Business Services  
General Industrial Machinery

### **Insurance**

Printing and Publishing  
Communications  
Real Estate  
Business Services

### **Printing/Publishing**

Paperboard Products  
Air Transportation  
Communications  
Business Services

### **Plastics, Leather, Concrete**

Misc. Manufacturing  
Fabricated Metals  
Misc. Plastics  
Paperboard Products  
Business Services  
Truck Transportation  
Inorganic Chemicals

### **VI. Retail Products**

Glass Products  
Electric Utilities  
Radio and Television  
Finance  
Communications  
Real Estate

### **VII. Health Care/Social Services**

Drugs  
Food and Kindred Products  
Printing and Publishing  
Electric Utilities  
Finance  
Communications  
Business Services

### **VIII. Tourism**

Food and Kindred Products  
Misc. Manufacturers  
Printing and Publishing  
Electric Utilities  
Finance  
Communications  
Business Services

For Board Meeting  
of October 27, 1986

Agenda Item G-2

PROPOSED AMENDMENT TO NORTHWEST ILLINOIS  
VOCATIONAL EDUCATION SYSTEM INTERGOVERNMENTAL AGREEMENT

Attached is the proposed amendment to the NIVES inter-governmental agreement.

This amendment provides for the inclusion of one superintendent from the Lee or Whiteside County Education Service Region and a representative from Sauk Valley to serve on the executive board of the NIVES.

This is important for the college, since this will enable the college to be a part of the decision making process of this new agency.

RECOMMENDATION: Board approval of the  
attached amendment.

NORTHWESTERN ILLINOIS VOCATIONAL  
EDCUATION SYSTEM

TO: NIVES Superintendents  
FROM: Michael G. Kelly  
DATE: September 25, 1986  
RE: Amendment to change membership of the Executive Committee.

At the September 24, 1986 meeting, the NIVES BOARD approved the attached Amendment to the NIVES Intergovernmental Agreement. The next step in the amendment process is to submit the Amendment to local School Boards for ratification.

After receipt of the proposed amendment, each member Board of Education has 60 days to act on the proposed amendment. Failure to act within 60 days means an affirmative vote for the proposed amendment from the member Board of Education. When three-quarters of member Boards of Education approve the proposed amendment, it becomes effective. (Please see Article VIII - Amendments, page 18.)

Please return the Amendment Resolution to me when your Board of Education approves it.

If you have any questions, do not hesitate to contact me.

Northwestern Illinois Vocational  
Education System

Intergovernmental Agreement

Amendment #1

Article II - Organization and Operation, Section 7

1.11.1 The Executive Committee shall be chaired by the BOARD President. The Executive Committee shall consist of the BOARD President, the superintendent of the Administrative Agent, a representative of Sauk Valley Community College, one superintendent from the Lee or Whiteside County Education Service Region, and five members from the BOARD. The Planning Grant Director shall be an ex-officio member of the Executive Committee.

1.11.2 The superintendents of the Lee and Whiteside County Educational Service Regions shall alternate on the Executive Committee. All other Executive Committee members shall serve a term of two years and shall be elected at the annual August BOARD meeting, 1986. Terms shall commence September 1, 1986 and end June 30, 1988. Meeting dates shall be established by the Executive Committee as needed.

If an Executive Committee member resigns during his/her term, the BOARD shall replace that individual at the next BOARD meeting.

Amendment Resolution

Whereas, the Intergovernmental Agreement for the Northwestern Illinois Vocational Education System allows voting member districts to amend said agreement; and,

Whereas \_\_\_\_\_, No \_\_\_\_\_ is a voting member of  
Name of School District  
the Northwestern Illinois Vocational Education System.

Now, therefore, let it be resolved that \_\_\_\_\_, No. \_\_\_\_\_  
Name of School District  
\_\_\_\_\_, Counties of \_\_\_\_\_, Illinois  
Town  
approves the amendment # 1 as written above.

Be it further resolved that the President and Secretary of this Board are hereby authorized to direct and execute the approval of this amendment.



NORTHWESTERN ILLINOIS VOCATIONAL  
EDUCATION SYSTEM

Intergovernmental Agreement

Amendment #1

Certification

I, \_\_\_\_\_, Secretary of the Board of Education of  
\_\_\_\_\_, No. \_\_\_\_\_, \_\_\_\_\_

Counties, Illinois, do hereby certify that the above and foregoing is a true  
and correct resolution which was duly passed by said BOARD at its regular  
meeting held on the \_\_\_\_\_ day of \_\_\_\_\_ A.D., 19 \_\_\_\_\_

ATTEST

\_\_\_\_\_  
President of BOARD

\_\_\_\_\_  
Secretary of BOARD

\_\_\_\_\_  
District Number

\_\_\_\_\_  
Counties

\_\_\_\_\_  
City

\_\_\_\_\_  
State

For Board Meeting  
of October 27, 1986

Agenda Item G-3

TELEPHONE SYSTEM

The Board of Trustees at its meeting of May 12, 1986 approved William Barber as a consultant to determine the telephone needs of Sauk Valley Community College. The fee was not to exceed \$3,250 for services through the verbal and written reporting of findings and the recommendation of proposals submitted.

We will need the following resolutions and/or approval from the Board of Trustees at this time:

1. Approve Mr. Barber as a consulting engineer to proceed with the telephone system recommendations at the college at a cost not to exceed \$3,250 for services up to and including recommendations from bid proposals.
2. Approve the telephone project as a "Build Illinois" Project with an estimated cost of \$75,000, with the assurance that funds are available from other sources if the recommendations exceed the "Build Illinois" appropriations.
3. Review with Mr. Barber his recommendations as to the needs of the telephone system and approve and/or amend the specifications to be placed for bids as soon as possible.

RECOMMENDATION: Board approval of the  
three resolutions.

Request for Proposal

For a Telephone System

for  
Sauk Valley College  
R. R. # 5  
Dixon, IL 61021

This request for proposal has been transmitted by:

Mr. Robert Edison  
Dean of Business Services  
Sauk Valley College  
R. R. #5  
Dixon, IL 61021  
815-288-5511

~~Questions may also be addressed to:~~

W. C. Barber  
1765 Gladewood Drive  
Freeport, IL 61032  
815-235-4110

## A. INVITATION TO BID

The Sauk Valley College solicits your proposal for the purchase of a telephone system. Costing for the equipment will be required as follows:

1. The first cost of the equipment and services.
2. Lease option for straight lease 3, 5, & 7 years
3. Lease purchase arrangements for 3, 5 & 7 years with safe harbor buy out.

All bidders must complete bid forms as specified in this solicitation, and have bid signed by a corporate signature or signature of authority, and notarized.

The Sauk Valley College will evaluate the systems proposed based on each systems own merit.

The Sauk Valley College reserves the right to reject any or all bids and to waive formalities in the bidding. The Sauk Valley College will be the sole judge in determining the most responsible bidder. Bid proposals must be delivered to or received by the W. C. Barber 1765 Gladewood Dr. Freeport, HI 61032 no later than 1:00 PM Jan. XX, 198x. Four copies must also be sent to Robert Edison.

## B. PROPOSAL FORMAT AND CONTENT REQUIREMENTS

The submitted written proposal must follow the following format and content detail for the complete telephone system. Standard brochures and specifications may be submitted as addendum material, but not as primary proposal data. It is requested and expected that the following proposal sections be specifically prepared and perhaps substantiated by addendum material. Pricing of quote will follow the format in the specification.

All proposals are to be typed double spaced on 8 1/2 X 11 paper. Each of the following required proposal sections are to begin on a new page and be separately tabbed. Each page shall be numbered in sequence and have the bidder's identification.

The bidder is encouraged to include as much pertinent data and information under each section as necessary to ensure proper evaluation of the proposed system.

I. Title Page. Identify the system being proposed. The name and signature of the bidding company's sales representative as well as his address and telephone number must be provided. The proposal must be dated on this page.

II Table of Contents. A listing of all major and submajor topics and associated page numbers must be included.

III. Section 1.0 Overview. This section is an introduction and synopsis of the proposal. The proposed equipment must be identified together with the highlights of each of the following sections. The bidder must include identification of the primary reasons why his equipment and service will best meet the specified requirements. In addition, his primary strengths with respect to

competitive factors should also be presented and elaborated.

- IV. Section 2.0 Equipment. This section must describe in functional detail the proposed system and related equipment. This section must differentiate between the basic switching system (including ~~standard and optional features~~) and the available station equipment descriptions. The capacity of the proposed system with respect to station lines and trunks must be identified. In addition, ~~the complexity of expanding the system must be clearly~~ described.

~~The type of connecting arrangements that will be required and their cost under state tariffs are to be specified.~~

~~The purpose of this section is to permit the evaluator to clearly understand the proposed equipment without the necessity of referring to other documents or brochures.~~

- V. Section 3.0 Service. This section must describe the service policies associated with the proposed equipment as they would apply to the Sauk Valley College. The number of service personnel trained in the proposed system in this area should be specified. Present in as much detail as necessary the proposed service concept for this system. Include such items as response time, on site spare parts, possible customer maintenance, etc. (special note the client wants cost of training personnel and of special test equipment required to do routine maintenance on the equipment quoted).

- VI. Section 4.0 Delivery and Installation. This section should identify the exact task the customer must perform and/or be responsible for in order to accomplish the delivery and installation. In addition, the exact task that the bidder will perform and/or be responsible for in order to accomplish the delivery and installation must also be identified in detail.

The bidder must provide the delivery date, installation period by function (i.e. cable, switch, stations, training, etc.) cutover date, the beginning date of acceptance testing and the end of acceptance testing.

A complete description of the nature and scope of training functions for operators, customer personnel, management, etc., must be provided. A description of proposed training materials should also be provided.

- VII. Section 5.0 Bidder Profile. This section serves to identify the history and nature of the bidding company. This information on the bidder, including financial data, should be provided. The purpose of this section is to provide the evaluator with an appreciation of the bidding company's ability to accomplish the proposed system objective.

- VIII. Section 6.0 Reference Data. This section serves to identify installed and related PBX systems with pertinent data such as date of installation, replaced system identification, size in terms of

~~stations and trunks, and the name if the user contact.~~

IX. Section 7.0 Addendum Material. Any brochures or descriptive functional literature that may assist in the total evaluation may be provided in this section. This section is not to be used to introduce new or initial data. The previous six sections are the sole and primary basis for all evaluations. This section can be used only for substantiating data in the previous sections.

#### C. GENERAL CONDITIONS

An inspection of the Sauk Valley College building is required prior to submitting a bid proposal. One day, Jan. XX, 198X will be set aside for vendors to inspect the building. Arrangements for this inspection should be made by contacting W. C. Barber at 815-235-4110. Specific times will be scheduled for each bidder. Bids are due Jan. XX, 198X.

Bidders should make special note that no claim for relief because of error(s) or omission(s) in any proposal will be considered. Should a bidder find discrepancies in, or omissions from, any of the documents, or be in doubt as to their meaning, he shall advise W. C. Barber who will issue the necessary clarification to all prospective bidders by means of addenda.

The successful bidder agrees to indemnify and hold harmless the Sauk Valley College and its employees and agents from and against any and all suits, claims and demands as well as attorney's fees, cost, and expenses based on, or resulting from any injury to person or persons or damage to property which may occur or be alleged to have occurred in connection with the work, materials or products which are the subject of this bid.

After an award and before any work begins, the successful bidder shall document copies of the following insurance policies.

a. The bidder shall secure and protect The Sauk Valley College from any liability or damage whatsoever for injury (including deaths) to any person or property arising out of the work of this contract.

b. Provide certificates of insurance for:

- Worker's Compensation in an amount sufficient to protect themselves and the Sauk Valley College from any liability for injury to any of their employees that may arise by virtue of any statute or law in force at that time.

Public Liability insurance with combined coverage of \$1000000..

Automobile Liability insurance including Property Damage covering owned and rented equipment used in connection with this work in the amount of \$1000000..

Under no circumstances will a third or fourth party be allowed to become involved with the signed contract without the explicit written consent of the Sauk Valley College (Meaning no assignment of contract for purchase, lease and/or maintenance of the system.)



~~The Sauk Valley College may require a performance bond from the successful bidder.~~

~~The Sauk Valley College serves an area of approximately 30 miles around the Sauk Valley Campus. The College courses are generally designed to prepare students for the junior level of the State University system. Certain specialties may pull students from further away depending on the situation and recruiting from the college. The College building is a reenforced concrete and brick building with four floors and a total square foot floor area of approximately 300000 square feet. The building is constructed with conduit and false ceilings and cable raceways between floors. There is a cable trough system above the false ceiling in some parts of the college where heavy cable requirements exists. These cable raceways, troughs & conduit now have Centel Company cable in them. The present equipment room is located in the college maintenance area and presents a desirable location because of the ease of access and clean location.~~

~~The Sauk Valley College wants full maintenance on the PBX switch, the routine maintenance on the station equipment and the local rearrangement and changes on the equipment and stations. They have no equipment technicians who are capable of performing this work.~~

~~The Sauk Valley College plans to use an operator to process inbound calls to the college. An operators console is specified for the system to handle the traffic. The College would also like to consider the cost and savings to utilize a Voice Mail System with the capability of screening all incoming calls. This system would provide a type of direct-in-dialing with out the high cost of DID circuits. This system also provides the efficiencies and call handling capability of the Voice Mail System.~~

~~The billing for the administrative telephones will include department billing for the hardware and usage billing for the 9+ local traffic and the toll and/or WATS traffic.~~

~~Sauk Valley College is seeking new communications systems at this time in an attempt to curtail the esculating telephone cost. The Center would like to install a system that would permit rapid handling of calls, getting the incoming calls to the area of interest to the caller with minimum handling of the calls.~~

~~The Sauk Valley College is not obligated to buy a system at all, or the least expensive system if another system appears more suitable.~~

#### **E. PRESENT SYSTEM**

~~The Sauk Valley College is now being served by a Stromberg Carlson Step by Step System that provides the following:~~

- ~~1. Attendent Console~~
- ~~2. Attendent Transfer All Calls~~
- ~~3. Busy Lamp Field~~
- ~~4. Busy Verification of All Lines.~~
- ~~5. Call Pickup~~
- ~~6. Call Hold~~
- ~~7. Dial Access to Attendent~~

8. Direct Outward Dialing
9. Loud Speaker Paging Basic
10. Night Station Service - Full
11. Off Premise Stations.
12. Outward Restrictions.
13. Rotary Dial Calling.
14. Station Hunting
15. Station to Station Calling
16. Three-Way Conference Transfer
17. Toll Restriction
18. WATS Access.

#### F. GROWTH PROJECTIONS

The growth for the Sauk Valley College will be realized in circuit growth and in station growth. Station growth will come as the college picks up new programs and new courses to offer. Circuit growth will come as the result of added requirements placed on the system by the new programs and new course offerings promote new and innovative ways to use the telecommunications system to manage the college activities. There is no plans to use data through the PBX in this installation.

The following are projections of Trunk, Station & Equipment growth for the Sauk Valley College.

#### PROJECTIONS FOR SAUK VALLEY COLLEGE

##### I.

FACILITY	YEAR	1986	1987	1988	1989	1990	1991	1992	1993
TRUNKS IN (two way)		11	12	13	14	15	16	17	18
FX LINES		2	2	3	3	4	4	5	5
LINES		140	147	154	162	170	179	188	197
WATS		3	3	3	5	5	6	6	7
DICTATION		3	3	3	5	5	5	6	7
TOTAL PORTS		159	167	175	188	198	209	221	231

#### PROPOSED METHODS OF HANDLING TELEPHONE TRAFFIC

##### I. SAUK VALLEY COLLEGE

###### a. INCOMING TRAFFIC (OPTION 1)

All incoming traffic is planned to be handled by an operator and a switchboard position.

###### INCOMING TRAFFIC (option 2)

All incoming traffic will be answered by the voice mail automated answering system. The message received by the calling person will be similar to the following: This is Sauk Valley Automated answering system. If you know the number that you want please dial the number. If you don't know the number that you want stay on the line and the operator will help you.

###### b. INTERNAL TRAFFIC



c. ~~TOLL TRAFFIC & 9+-TRAFFIC~~

~~All traffic outbound from the college must ultimately be measured. At the present time 9+ traffic is a flat rate service and will not be measured. When local measured rates are required this traffic must be captured by the SMDR equipment and be billed back to the user telephone number or to the administrative person making the call. The administrative traffic outbound from the college must be captured by individual station number. The administrative calls must then be assembled by department for departmental billing.~~

~~All outbound toll traffic should require the caller to input Area Code + NNX + XXXX and have the PBX equipment route the call over the least expensive route. Further elaboration on this will be under the LCR section.~~

e. NIGHT ANSWER SERVICE

Incoming traffic after normal office hours will be picked up by either assigned night answer or universal night answer. If employees are working at night and anticipating calls the calls can be picked up at the department telephones.

f. ~~POWER FAILURE SERVICE~~

The telephone system will be equipped with an uninterruptable power supply. There is a charger and battery system in the equipment room now. It could be advantageous to purchase the existing system from the telephone company.

Voice Mail is being considered to handle the following:

- a. Telephone Message Memos
- b. Station busy condition
- c. Written Memos
- d. After hours business calls.
- e. Cut down telephone tag.
- f. Automated Operator for DID traffic.

~~INCOMING TRAFFIC~~

The communications system for the Sauk Valley College is laid out to have an operator position. The college has two options to handle incoming traffic. They are as follows:

1. ~~All incoming traffic will be processed via the Operators Position. If the called station is busy the operator will give the calling party the option of leaving the message in the voice mail box. If the calling party does not want to talk to the machine, the operator will leave the message in the voice mail box for the calling party. Either action should turn on a message waiting~~

light at the station of the called party. Priority Stations will have voice mail boxes. More detailed specifications follow.

2. The incoming call can be answered by the Voice Mail System. If the calling party knows the number of the dialed station, that station can be dialed without the intervention of the operator. This does not preclude the different departments from screening calls as necessary. It does remove the operator from the process in a majority of the incoming traffic and frees her for other duties unless specifically needed.

#### INHOUSE TRAFFIC

A call to a busy station should be call forwarded to the voice mail box of the called party. A don't answer call should be forwarded to the voice mail box of the called station. In each case the message waiting lamps of the called station should be lighted.

#### ~~H. SAUK-VALLEY COLLEGE EQUIPMENT CONFIGURATION:~~

The following tables shows the equipment requirements:

Item Stations	Equipped 154	Wired 225	Max. Size 225
<del>Trunks</del>			
2 way	13	20	30
FX Circuits	3	5	10
<del>VOICE MAIL</del>			
record time	4 hrs	4 hrs	7 hrs.
trunks	4	8	8
<del>Console</del>	1	1	2
Dial Paging(multizone)	1	1	1 (option)
Single Line Sta.	000	000	000
<del>Multi-Line (ADM)</del>	000	000	000

Please quote this proposal as follows(use bid sheets in Ap H):

1. On system quote give the cost of switch, cost of wiring & cable and cost of station equipment specified in request.
2. In section B. on basic system quote breakout the items specified and state separately the delivery & freight, ~~installation, warranty, & training included in the total.~~
3. Price out the expansion cost as indicated in Ap H.
4. Price out the options as specified using bid sheet summary in Ap H.
5. Please list separately the software packages that you are supplying with your quote.

All station jacks are to be universal wiring. If your system requires special consideration of the Sauk Valley College ~~Communications Manager to move or change telephone features,~~ please be explicit about the procedures required. One of the purposes of the universal wiring is to reduce the cost of station ~~changes and rearrangements by making it possible to do the work~~ internally. If special arrangements are required to make the call detail recording and traffic measurements correct, please detail ~~these requirements.~~

#### FEATURES DESIRED IN PBX SYSTEM

1. RESTRICTIONS BY CLASS OF SERVICE
2. PAGING (option)
3. ~~DIAL-DICTATION (option)~~
4. CALL FORWARD BUSY & CALL FORWARD DON'T ANSWER
5. DEPARTMENT LISTED DIRECTORY NUMBER
6. ~~DTMF OPERATION~~
7. 2 WAY OFFICE TRUNKS
8. FLEXABLE NUMBERING PLAN
9. ~~HUNTING~~
10. INTERCEPT
11. LINE LOCKOUT

12. IMMEDIATE & DISTINCTIVE RINGING
13. SYSTEM ADMINISTRATION FEATURES
14. CALL PICK UP
15. CALL STATUS INDICATIONS
16. CALL TRANSFER CAPABILITY
17. CALL WAITING
18. ~~6-PARTY CONFERENCE (OPTION)~~
19. CALL FORWARD
20. AUTOMATIC RECALL
21. ~~VOICE MESSAGEING~~

~~PROPOSED STATION LAYOUT~~  
STATION DESIGNATION

EQUIPMENT

BASIC FEATURES  
HOLD X-FER CONF. SPD

~~OFFICE OF THE PRESIDENT~~

300 President Dr. Phillips	Electronic	X	X	X	X
200 Sec. M. Vinson	Electronic	X	X	X	X

PLANNING & RESOURCE DEVELOPMENT

329 DIRECTOR	ELECTRONIC	X	X	X	X
294 Sec. Lori Nern	Electronic	X	X	X	X

DATA SERVICES

348 Data Services Dir.	Electronic	X	X	X	X
218 Assistant Director	Electronic	X	X	X	X
216 SYSTEMS OPERATOR	ELECTRONIC	X	X	X	X
217 PROGRAMMER-ANALYST	ELECTRONIC	X	X	X	X
BELL IN COMPUTER RM					

PUBLIC INFORMATION

330 Public Information	Electronic	X	X	X	X
385 STAFF SECRETARY	ELECTRONIC	X	X	X	
275 OFFICE SUPERVISOR	ELECTRONIC	X	X	X	
394 WORKROOM SUPERVISOR	ELECTRONIC	X	X	X	

ECONOMIC DEVELOPMENT CENTER

320 DIRECTOR	ELECTRONIC	X	X	X	X
302 TRAINING COORDINATOR	ELECTRONIC	X	X	X	X
213 SECRETARY	ELECTRONIC	X	X	X	X

INSTRUCTION

360 DEAN	ELECTRONIC	X	X	X	X
240 SECRETARY	ELECTRONIC	X	X	X	X
254 ASSISTANT DEAN	ELECTRONIC	X	X	X	X
253 Secretary	ELECTRONIC	X	X	X	X

DIV. OF ARTS, SOCIAL SCIENCES & PHYSICAL EDUCATION

266 ENG. & SPEECH (BARBER)	SINGLE LINE	X	X	X	
380 ENGLISH (BEATTY)	SINGLE LINE	X	X	X	
358 ENGLISH-(DILL)	SINGLE LINE	X	X	X	
258 MUSIC (GUINNUP)	SINGLE LINE	X	X	X	
249 MUSIC (HEDSTROM)	SINGLE LINE	X	X	X	
207 ENGLISH-(HORTON)	SINGLE LINE	X	X	X	
270 FOREIGN LANGUAGE (LILLYMAN)	SINGLE LINE	X	X	X	
366 SPEECH/THEATRE (MATHIS)	SINGLE LINE	X	X	X	
214 ENGLISH-(O'BANION)	SINGLE LINE	X	X	X	
313 SPEECH (D. VRHEL)	SINGLE LINE	X	X	X	
358 CRIMINOLOGY (CROUSE)	SINGLE LINE	X	X	X	
309 PSYC./ECON.-(NESBIT)	SINGLE LINE	X	X	X	
324 PSYC. (PIFER)	SINGLE LINE	X	X	X	
319 SOCIO./PSYC. (G. VRHEL)	SINGLE LINE	X	X	X	
388 POLIT. SC. (WHARTON)	SINGLE LINE	X	X	X	
242 ACADEMIC SKILLS (COX)	SINGLE LINE	X	X	X	
241 ACADEMIC SKILLS (PINTER)	SINGLE LINE	X	X	X	
211 PHYS. ED. (PALUMBO)	SINGLE LINE	X	X	X	

DIV. OF ALLIED HEALTH & COMMUNITY SERVICE

390	ASSISTANT DEAN (HOLTAM)	SINGLE LINE	X	X	X
212	SECRETARY (BARNES)	SINGLE LINE	X	X	X

STATION-DESIGNATION	EQUIPMENT	BASIC FEATURES		
		HOLD	X-FER	CONF. SPD
376 DIR. NURSING ED	SINGLE LINE	X	X	X
374 SECRETARY	SINGLE LINE	X	X	X
342 COOR. RAD. TEC (SHIPPERT)	SINGLE LINE	X	X	X
236 COOR. MED. TEC (NELSON)	SINGLE LINE	X	X	X
350 NURSING (AHLING)	SINGLE LINE	X	X	X
367 NURSING (GROSSMAN)	SINGLE LINE	X	X	X
225 NURSING (HUBER)	SINGLE LINE	X	X	X
350 NURSING (JOHNSON)	SINGLE LINE	X	X	X
367 NURSING (MELVIN)	SINGLE LINE	X	X	X
367 NURSING (WILLETT)	SINGLE LINE	X	X	X
222 NURSING AREA (HAIN)	SINGLE LINE	X	X	X
250 NURSING	SINGLE LINE	X	X	X
322 MED. LAB (WHITE)	SINGLE LINE	X	X	X

#### DIVISION OF BUSINESS TECHNOLOGY & NATURAL SCIENCES

356 ASSISTANT DEAN (HALL)	SINGLE LINE	X	X	X
345 SECRETARY (MERLO)	SINGLE LINE	X	X	X
202 OFFICE & ADM SERVICES	SINGLE LINE	X	X	X
291 BUSINESS (BURTON)	SINGLE LINE	X	X	X
259 BUSINESS (GATES)	SINGLE LINE	X	X	X
398 BUSINESS (HARTJE)	SINGLE LINE	X	X	X
328 DATA PROCESSING (OHDA)	SINGLE LINE	X	X	X
246 DATA PROCESSING (MCNEAL)	SINGLE LINE	X	X	X
307 BUSINESS (WEST)	SINGLE LINE	X	X	X
296 ELECTRONICS (COGDALL)	SINGLE LINE	X	X	X
275 MACHINE TOOL (FRANA)	SINGLE LINE	X	X	X
315 HEAT&AC (HAPPACH)	SINGLE LINE	X	X	X
221 AUTO-DIESEL (LOGEMANN)	SINGLE LINE	X	X	X
388 DESIGN/DRAFTING (OSTER)	SINGLE LINE	X	X	X
278 AUTOMOTIVE (PATERSON)	SINGLE LINE	X	X	X
238 MATH (CLYDESDALE)	SINGLE LINE	X	X	X
215 MATH (FREDERICK)	SINGLE LINE	X	X	X
215 PHYSICS (HARDING)	SINGLE LINE	X	X	X
322 CHEMISTRY (HEUCK)	SINGLE LINE	X	X	X
215 PHYSICS (KELLER)	SINGLE LINE	X	X	X
263 BIOLOGY (WELLER)	SINGLE LINE	X	X	X
263 BIOLOGY (YOUKER)	SINGLE LINE	X	X	X

#### LEARNING RESOURCE CENTER

306 COORDINATOR (THOMAS)	SINGLE LINE	X	X	X
210 LIBRARIAN (PAULSEN)	SINGLE LINE	X	X	X
298 AV SPECIASLIST (ORLOWSKI)	SINGLE LINE	X	X	X
229 AV ASSISTANT (ANDERSON)	SINGLE LINE	X	X	X
247 CLERK (BURKHOLDER)	SINGLE LINE	X	X	X

#### STUDENT SERVICES

280 DEAN (SAGMOE)	SINGLE LINE	X	X	X
399 SEC. (BABEL)	SINGLE LINE	X	X	X

STATION DESIGNATION	EQUIPMENT	BASIC FEATURES		
		HOLD	X-FER	CONF. SPD
<b>ADMISSIONS, COUNSELING &amp; PLACEMENT</b>				
310 DEAN (SAGMOE)	SINGLE LINE	X	X	X
297 SECRETARY (WALKER)	SINGLE LINE	X	X	X
<del>378 SUPERVISOR (CULLUM)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
<del>343 TRANSCRIPTS (EDWARDS)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
<del>395 COMM. SERVICE (HINDLEY)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
268 SECRETARY (STOUDT)	SINGLE LINE	X	X	X
359 COUNSELOR (KERBER)	SINGLE LINE	X	X	X
<del>369 COUNSELOR (BREED)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
203 STUDENT ACT.	SINGLE LINE	X	X	X
208 COUNSELING	SINGLE LINE	X	X	X
<b>FINANCIAL AIDS &amp; VETERANS AFFAIRS</b>				
<del>339 DIRECTOR (MARLIER)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
<del>392 SECRETARY (MYHRE)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
<del>316 SECRETARY (DENHAM)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
<del>255 VETERANS AFFAIRS</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
<b>ATHLETICS</b>				
211 DIRECTOR (PALUMBO)	SINGLE LINE	X	X	X
<b>STUDENT ACTIVITIES</b>				
369 COORDINATOR (BREED)	SINGLE LINE	X	X	X
<b>CHILD CARE CENTER</b>				
<del>209 COORDINATOR (COLSON)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
209 ASSISTANT (MOORE)	SINGLE LINE	X	X	X
<b>INDO-CHINESE PROJECT</b>				
<del>381 COORDINATOR (LOVEKIN)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
<del>336 SECRETARY (AUTH)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
COUNSELOR (K YANG)	SINGLE LINE	X	X	X
COUNSELOR (N YANG)	SINGLE LINE	X	X	X
<b>JTPA PROJECT CAREERS</b>				
STATION DESIGNATION	EQUIPMENT	HOLD	X-FER	CONF. SPD
351 COUNSELOR (CRANE)	SINGLE LINE	X	X	X
351 SECRETARY (MCCUNE)	SINGLE LINE	✓	X	X
<b>DISLOCATED WORKERS</b>				
<del>292 COUNSELOR (SMITHEE)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
308 SECRETARY (MCPHERSON)	SINGLE LINE	X	X	X
<b>TITLE XX</b>				
204 COUNSELOR (JAKOBS)	SINGLE LINE	X	X	X

DRAFT SPECIFICATION



<del>293 COUNSELOR (TURK)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
ADULT RESOURCES				
365 COORDINATOR (O'NEIL)	SINGLE LINE	X	X	X
365 SECRETARY (NAGY)	SINGLE LINE	X	X	X
STEEL WORKERS ASSISTANCE				
370 COORDINATOR (HUSTAD)	SINGLE LINE	X	X	X
370 SECRETARY (STAMP)	SINGLE LINE	X	X	X
372 COUNSELOR (GEIRNAEIRT)	SINGLE LINE	X	X	X
<del>371 COUNSELOR (HELIN)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
372 COUNSELOR WALLIN)	SINGLE LINE	X	X	X
260 FARLEY	SINGLE LINE	X	X	X
BUSINESS SERVICES				
BUSINESS OFFICE				
335 DEAN (EDISON)	ELECTRONIC	X	X	X
290 SECRETARY (BREED)	ELECTRONIC	X	X	X
<del>256 ACCOUNTANT (DICKINSON)</del>	<del>ELECTRONIC</del>	<del>X</del>	<del>X</del>	<del>X</del>
281 HEAD BKKPR (LINTON)	ELECTRONIC	X	X	X
267 BOOKKEEPER (SEAGREN)	SINGLE LINE	X	X	X
<del>244 BOOKKEEPER (HEALY)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
383 BOOKKEEPER (DRANE)	SINGLE LINE	X	X	X
0 OPERATOR (HIPPLE)	SWITCHBOARD			
<del>272 (B. MATTER)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
286 SERVOMATION	SINGLE LINE	X	X	X
301 (F TURK)	SINGLE LINE	X	X	X
<del>303 (LESSMANN)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
304 CASHIER	SINGLE LINE	X	X	X
BOOKSTORE				
205 MANAGER (CURFMAN)	SINGLE LINE	X	X	X
<del>205 CLERK (PALUMBO)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
205 CLERK (FASSLER)	SINGLE LINE	X	X	X
BUILDINGS & GROUNDS				
299 DIRECTOR (WELCH)	ELECTRONIC	X	X	X
<del>331 SECRETARY (DAWSON)</del>	<del>ELECTRONIC</del>	<del>X</del>	<del>X</del>	<del>X</del>
331 ASST. DIR. (CHEESEMAN)	ELECTRONIC	X	X	X
283 MAIL ROOM (GUNTLE)	SINGLE LINE	X	X	X
<del>257 GRNDS FOREMAN (DAVIS)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
357 GRNDSMAN (NAPOLITANO)	SINGLE LINE	X	X	X
331 BOILER/SECURITY (SEELEY)	SINGLE LINE	X	X	X
<del>333 CUSTODIAL FRMN (WEIDMAN)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
314 MAINTENANCE SHOP	SINGLE LINE	X	X	X
MISC. TELEPHONES				
277 NURSING AREA	SINGLE LINE	X	X	
<del>311 (SWORD)</del>	<del>SINGLE LINE</del>	<del>X</del>	<del>X</del>	<del>X</del>
333 (WEIDMANN)	SINGLE LINE	X	X	X
337 (D. COX)	SINGLE LINE	X	X	X

340	READING CENTER	SINGLE LINE	X	X	X
344	TEL EQUIP RM	SINGLE LINE	X	X	X
352	INDO CHINESE	SINGLE LINE	X	X	X
353	COMPUTER HOOK UP	SINGLE LINE	X	X	X
354	FACULTY ASSO.	SINGLE LINE	X	X	X
357	LIBRARY DESK	SINGLE LINE	X	X	X
386	MCLEAN	SINGLE LINE	X	X	X
397	STUDENT SENATE	SINGLE LINE	X	X	X

#### ~~I. STATION-DETAILED-MESSAGE-ACCOUNTING(option)~~

Please quote as a separate option the equipment to provide the recording, on a per call basis, of the details for all outgoing and incoming calls. The details should include the called number, calling station, time the call originated and the time the call terminated. The equipment should have the capability to add to the record by either the station user or the operator, an account code for the proper allocation of this call to a user or a department. It is also desirable to be able to measure response time in answering the incoming calls and the abandonment of incoming calls. For outgoing calls it is desirable to record abandoned calls and incomplete calls.

In addition to the ability to record the telephone usage we need a quote on the equipment to give management reports on this information.

Please note that we need two prices one to record the information and one to make the reports.

In general provide equipment to give the following information:

1. Management information to include telephone abuse and misuse by employees.
2. Performance reports to indicate the response times to incoming calls, conversation time on calls, and aborted incoming calls.
3. This type information should be provided on an exception basis with reports provided when approved by management.

Accounting information in the form of:

1. Detailed individual station usage in minutes.
- 1a. Detailed individual station usage in minutes by account number.
2. Corporate totals (MOU) by department, cost center, or individual stations.
3. Special Account bill back records for incoming calls or calls associated with a project.
4. Detailed usage on bulk facilities such as WATS, tie lines, and specialized common carriers.
5. Detailed local message unit usage.
6. Directory assistant usage.

Usage Analysis:

1. Call activity to specific area codes for possible bulk facility justification or rearrangement.
2. Call activity by WATS service area to insure that facilities are properly used and that correct zones are employed.
3. Call activity to specific, frequently called numbers for tie line or FX line justification.
4. WATS activity showing activity and number of calls.
5. Number identification report to associate a name with the called number.
6. Distribution of usage by time of day for each facility to determine busy hour/busy day.
7. Exception reports of calls exceeding specific duration.

Please provide samples of the types of reports that your proposed system normally generates. If these reports are not in the format and do not include the information that Hospital Management wants, what are the charges to change the software and/or hardware to revise the standard output. I realize it is not possible to quote a total dollar amount but what is the hourly rate for programming this kind of information.

## J. MESSAGE CENTER OPERATION

The operators position will be considered the message center in this system. We would like to consider two methods of working the message center. One method is a standard operator utilization. The operator would handle all incoming calls and complete them to the desired station. Station to station calling within the PBX would be on a direct dial basis. Out bound calls would also be on a direct dial basis with call records on each call stored in the SMDR processor. The stored call information could be processed by individual station and compiled on a department basis. If the voice mail concept is attractive to the college, the operator would not be involved in the incoming calls except in the cases where the caller did not know the number. If the voice mail and SMDR accounting were accepted by the college, the operator would have approximately 10% of the work now handled. The voice mail system also cuts down the message memos usually handled in a standard telephone operation. If the telephone user is either busy or not available to answer their telephone, the voice mail system can accept the call and store it for the called party until they are ready to accept the message. This represents a substantial work load reduction in call handling and an improvement in information transfer. Other voice mail options will be considered in the section on voice mail.

#### K. TRAFFIC MEASURING CAPABILITY:(option)

The proposed system should have the capability of measuring traffic into the system, out of the system and within the system to provide the Sauk Valley College Communications Manager with accurate and complete traffic data for timely system administration.

For proper trunk management the following information should be compiled by the equipment:

1. Trunks in service at time of measurement.
2. Incoming traffic(CCS).
3. Outgoing traffic(CCS).
4. Incoming Peg Counts.
5. Outgoing Peg Counts.
6. All Trunk Busy time in seconds.
7. All Trunk Busy peg count.
8. Permanent(CCS).
9. Total Calls Queued for trunk group(CCS).
10. Total Calls Queued peg count.

For proper monitoring of message center operation the following information should be compiled by the equipment:

1. Total usage (CCS) per group
2. Peg count of calls forwarded to pilot number
3. Number of calls placed in que.
4. Total time calls remain in que.
5. Number of abandoned calls.
6. Total usage of lead number to bank(CCS).
7. Total usage of lead number to bank(peg count)

For proper monitoring of common equipment the following information should be compiled by the equipment:

1. Total Usage(CCS) per unit of common equipment.
2. Total peg count of usage per unit of common equipment.
3. Total time all circuits were busy.
4. Number of times all circuits were busy.
5. Number of units of equipment equipped and in use.
6. Conference Bridge usage.
  - Total Usage(CCS).
  - Total Peg Count.

Traffic measurement storage and output should be incorporated with the detailed station message accounting processing on a demand basis. The incorporation and exclusion should be programable and at the discretion of the Communications Manager.

#### L. VOICE MAIL (option)

The Sauk Valley College requires a system that organizes and stores voice messages for access and playback through the regular telephone and related PBX system. The voice mailbox must be accessible to the user from any telephone. The voice mail system must have the following capabilities:

1. Message Playback

2. ~~Save any message~~
3. Pass on any message to any other voice mail box
4. Add your message to any message passed on
5. ~~Send broadcast messages to several voice mail boxes~~
6. Operator to control passwords and mail boxes from console
7. System must accomodate 200 voice mail boxes
8. ~~System must accomodate messages of variable length~~
9. System must cutoff and restore for another call if caller stops talking
10. ~~System must accomodate a minimum of four trunks simultaneously~~
11. System must accommodate a maximum of 12 trunks simultaneously
12. System must be equipped with four trunks
13. System must be expandable by adding PIU'S
14. System must hold a maximum of 12.0 hours recorded time
15. System must be operable with a standard touch call pad
16. System software must generate usage reports to analyze system
17. System must be microprocessor controlled with 128K bytes RAM
18. Microprocessor must have floppy and hardsurface disk controls
19. Microprocessor must have a serial console control port
20. System must have floppy disk for software loading
21. System must have hardsurface drive for voice storage.
22. Individual Voice Mail Boxes will require special code to erase messages.

Please quote the system with 4 trunks and 4 hours of record time. Also provide the incremental cost to increase the trunks to 8 and 12 and the record time to 8 hours and 12 hours.

#### M. Automatic Route Selection(option)

Provide the cost of the hardware and software to automatically select the least cost route for any outdialled call. The future network requirements will include DD toll, WATS(intra & interstate), Tie Lines, FX lines, & Specialized Common carriers. The user should be able to dial an access code and the ten (10) digit number and have the PBX select the correct route and add the necessary directing digits to complete the call.

The system should be able to class code the stations to permit and/or restrict the user from the use of any or all trunks.

The system should permit call queuing when all flat rate trunks are busy. It is desirable to have queuing callback and the capability to activate call queuing under the proper class of service code.

The system should have the capacity to permit priority queuing. This gives certain class of service telephones priority over calls already in que.

The system should have the capability to register and record the queued calls in both quantity and time(length of que) for administrative purposes..

The system should give the user a warning tone and a time delay when the calls are to be routed over the most expensive route.

The system should also permit anyone(with proper authorization code) to access the network from any touch call station and use the network features.

Automatic Route Selection features and capability vary from system to system. Please give detailed information about the system that you are proposing in this quote.



## Bid Sheet Summary

Date:

Bidder:

~~Communications System~~(BASIC SYSTEM)

### A. Summary Data

	Purchase	Annual
Maint		
Total Touch Call System price	\$	\$
Total cabling & wiring cost	\$	
<del>Station equip</del>	\$	

### B. Service Itemization(Included in system price)

Delivery & Freight	\$
Installation	\$
Warranty for one year	\$
Training	\$
Total Service Cost	\$

The above proposal, based on our proposal dated , is valid for 60 days.

Signed

Dated

## Expansion Price Data

To add trunks: Maximum PBX Capacity\_  
 (beyond basic system as proposed)

One Trunk Position Touch tone  
\$

Five Trunk positions \$

To add station Lines: Maximum PBX Capacity

One Station Line Touch tone  
\$

Multi line Station \$

### Service Expansion

#### Equipment Relocation Prices:

Single-line telephone \$

Multiline telephone \$

To change extension number \$

Per hour Maintenance rate \$

The above proposal, based on our proposal dated , 19  
 valid for 60 days.

Signed

Dated

## Bid Sheet Summary

Date

Bidder:

### Station Message Detailed Accounting

#### A. Summary Data

	Purchase		Maint.
	Hardware	Software	
Information recorder cost	\$	\$	\$
Information Processor Cost	\$	\$	\$

#### B. Service Itemization(Included in above cost)

	Processor	Recorder	Poller
--	-----------	----------	--------

Delivery & Freight	\$		
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Installation	\$		
--------------	----	--	--

Warranty for one year	\$		
-----------------------	----	--	--

Training	\$		
----------	----	--	--

Total Service Cost	\$		
--------------------	----	--	--

The above proposal, based on our proposal dated \_\_\_\_\_ is  
valid for 60 days.

Signed

Dated

## Bid Sheet Summary

Date

Bidder:

Voice Mail Equipment

### A. Summary Data

	Hardware	Purchase Software	Amount.
Voice Mail Equipment	\$	\$	\$

### B. Service Itemization(Included in above cost)

Delivery & Freight \$

Installation \$

Warranty for one year \$

Training \$

Total Service Cost \$

The above proposal, based on our proposal dated , is  
valid for 60 days.

Signed

Dated

## Bid Sheet Summary

Date

Bidder:

### AUTOMATIC ROUTE SELECTION

#### A. Summary Data

	Hardware	Purchase Software	Maint.
AUTOMATIC ROUTE SELECTION	\$	\$	\$

#### B. Service Itemization(Included in above cost)

Delivery & Freight	\$
Installation	\$
Warranty for one year	\$
Training	\$
Total Service Cost	\$

The above proposal, based on our proposal dated , is valid for 60 days.

Signed

Dated

## Bid Sheet Summary

Date:

Bidder:

Six Station Conference Circuit

### A. Summary Data

Six Station Conference Circuit	Purchase \$	Annual Maint. \$
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### B. Service Itemization(Included in system price)

Delivery & Freight	\$
--------------------	----

Installation	\$
--------------	----

Warranty for one year	\$
-----------------------	----

Training	\$
----------	----

Total Service Cost

The above proposal, based on our proposal dated \_\_\_\_\_ is  
valid for 60 days.

Signed

Dated

## Bid Sheet Summary

Date

Bidder:

Dial Dictation Trunks

### A. Summary Data

	Hardware	Purchase	Maint.
Dial Dictation Trunks	\$		\$

### B. Service Itemization (included in above cost)

Dial Dictation Trunks

Delivery & Freight	\$
Installation	\$
Warranty for one year	\$
Training	\$
Total Service Cost	\$

The above proposal, based on our proposal dated , is valid for 60 days.

Signed

Dated

## LEASE ARRANGEMENTS AND COST

### STRAIGHT LEASE-

LESSEE RETAINS ITC AND OWNERSHIP AND LEASES EQUIPMENT TO COLLEGE FOR THE FOLLOWING PERIODS:

3 YEARS	MONTHLY LEASE COST	\$
5 YEARS	MONTHLY LEASE COST	\$
7 YEARS	MONTHLY LEASE COST	\$

### LEASE PURCHASE WITH SAFE HARBOR BUY OUT

LESEE RETAINS ITC AND DEPRECIATION

#### MONTHLY LEASE COST

3 YEARS	MONTHLY LEASE COST	\$	BUY OUT	\$
5 YEARS	MONTHLY LEASE COST	\$	BUY OUT	\$
7 YEARS	MONTHLY LEASE COST	\$	BUY OUT	\$

### LEASE FACTORS

#### STRAIGHT LEASE

3 YEARS  
5 YEARS  
7 YEARS

#### LEASE PURCHASE WITH SAFE HARBOR BUY OUT

3 YEARS  
5 YEARS  
7 YEARS

The above proposal, based on our proposal dated \_\_\_\_\_, is valid for 60 days.

Signed

Dated



# NEWSLETTER

## Illinois Community College Board

THE ILLINOIS COMMUNITY COLLEGE BOARD TOOK THE FOLLOWING ACTIONS AT ITS MEETING ON SEPTEMBER 19 AT THE HOLIDAY INN SOUTH IN SPRINGFIELD: 1) Approved construction of a health, physical education, recreation, and athletic facility at Kankakee Communi Coll 2) approved the purchase by Triton of a facility to house programs displaced during campus reconstruction work; 3) approved the issuance of protection, health and safety bonds by Lake Land Coll for roof replacement on eight buildings and by Thornton Communi Coll for window replacement and structural reinforcements; 4) approved new units of instruction at Black Hawk Danville Area of

Illinois Central Lincoln Land John A. Prairie State Rend Lake and Sauk and 5) approved for filing with the Secretary of State proposed amendments to ICCB Rules concerning credit hours required for completion of an associate degree curriculum and inclusion of a general education component. THE NEXT MEETING OF THE ILLINOIS COMMUNITY COLLEGE BOARD IS SCHEDULED FOR 9:30 A.M. ON FRIDAY, OCTOBER 17, AT THE HOLIDAY INN SOUTH IN SPRINGFIELD.

RICHARD BEHRENDT WILL BE LEAVING LINCOLN TRAIL COLLEGE TO BECOME PRESIDENT OF SAUK VALLEY COMMUNITY COLLEGE EFFECTIVE OCTOBER 14, 1986. EWEN AIKEN, president of of is on a one-year sabbatical leave. WILLIAM SETTLES, Jr., has been named acting president. GARY W. DAVIS has been named executive director of the Illinois Community College Trustees Association, effective October 27. Dr. Davis presently serves as assistant to the president and secretary to the Board of Control at Saginaw Valley State College in Michigan.

THE GOVERNOR HAS ACTED RECENTLY ON TWO BILLS OF INTEREST TO THE ILLINOIS PUBLIC COMMUNITY COLLEGE SYSTEM. SB 1516, which requires college and university governing boards to ensure that all instructors are proficient in the English language, has been vetoed by the Governor. HB 3175 has been signed by the Governor. This bill allows of to make a one-time transfer from the Working Cash Fund to the Education Fund and Operations, Building and Maintenance Fund and requires a majority vote in the total territory petitioning for a new community college district rather than a separate vote in both incorporated and unincorporated areas.

BASED ON THE FALL ENROLLMENT SURVEY, THE NUMBER OF STUDENTS ENROLLED IN CREDIT COURSES AT PUBLIC COMMUNITY COLLEGES IN ILLINOIS AS OF THE END OF REGISTRATION DECREASED SLIGHTLY FROM 339,782 A YEAR AGO TO 336,119 IN FALL TERM 1986 (A 1.1 PERCENT DECLINE). However, there was virtually no change in full-time equivalency enrollments between Fall Terms 1985 and 1986. While headcount enrollments statewide decreased slightly, fewer districts experienced decreases in enrollments than last year. The fall enrollment survey figures are preliminary, with final counts to be based on computerized enrollment data submitted to the ICCB by the colleges. The final counts will be available by the middle of November.

THE ILLINOIS COMMUNITY COLLEGE BOARD STAFF RECENTLY COMPLETED A STUDY OF MINORITY STUDENT PARTICIPATION IN PUBLIC COMMUNITY COLLEGES IN ILLINOIS. The study examined minority enrollments and completions since fiscal year 1983 in comparison to the 1980 racial/ethnic composition of the college districts' general populations. The study also examined the climate within each college that may affect the enrollment of minority students. Specific climate indicators included the proportion of minority administrators, faculty, and staff of the colleges and the methods used by the colleges to recruit and retain minority students and to place and follow up graduates. A report of the study is available by contacting the ICCB Office at 217/785-0123.

UNDER FISCAL YEAR 1986 ECONOMIC DEVELOPMENT GRANTS, COMMUNITY COLLEGE ECONOMIC DEVELOPMENT ACTIVITIES ASSISTED IN THE CREATION AND RETENTION OF 17,725 JOBS IN ILLINOIS. Community colleges provided training for 852 companies through nearly 1,400 courses, serving over 29,000 employees and helping to create and retain 6,500 jobs. Nearly 35,000 potential and existing business people were served through entrepreneurship training and services, helping to create and retain nearly 4,000 jobs. Nearly 3,000 businesses were provided assistance in seeking state and federal contracts and subcontracts, helping to create and retain over 2,200 jobs. Community colleges operated or assisted with six small business incubators, helping to create and retain over 100 jobs. Community college involvement in industrial attraction, expansion, and retention efforts assisted in the retention of nearly 2,000 jobs and the creation of nearly 3,000 jobs.

THE FIRST MEETING OF THE ILLINOIS COMMUNITY COLLEGE BOARD STUDENT ADVISORY COMMITTEE (SAC) FOR THE 1986-87 ACADEMIC YEAR WAS HELD ON SEPTEMBER 26 AT THE ICCB OFFICE IN SPRINGFIELD. Fourteen college representatives were present. SAC members responded to reports on legislative issues and community college concerns, including HB 2741, SB 1516 and the Task Force on Residency Issues, presented by ICCB staff members. STEVE WHARRIE of Joliet Junior Coll was elected as this year's chairperson. The next SAC meeting is scheduled for November 21 at 1:00 p.m. at the ICCB Office in Springfield. Future meetings are scheduled for February 6 and April 10, 1987.

COMMUNITY COLLEGES THROUGHOUT ILLINOIS COMPETE ON A REGULAR BASIS FOR STATE, FEDERAL, AND FOUNDATION GRANTS. The Resource Development Commission has been established as the newest commission under the Illinois Council of Community College Administrators (ICCCA) in order to maximize the ability of community colleges to identify and obtain funds available from state sources that match their institutional needs. Last month, the Commission's kick-off conference, "Getting Competitive \$ for Community Colleges," provided workshop sessions on a variety of state funding sources. The Resource Development Committee will meet again at the ICCCA conference on November 19-21 in Springfield.

THE FOLLOWING EVENTS AND MEETINGS ARE SCHEDULED FOR OCTOBER AND NOVEMBER. The Association of Community College Trustees will hold its 17th annual convention in San Diego, California, October 15-19. The Capital Development Board will meet on October 16 at the Northern Regional Office in Chicago. The ILLINOIS COMMUNITY COLLEGE BOARD will meet at the Holiday Inn South in Springfield on October 17. The ILLINOIS COMMUNITY COLLEGE FACULTY ASSOCIATION will hold its fall conference October 31-November 1 in East Peoria. The ILLINOIS COUNCIL OF PUBLIC COMMUNITY COLLEGE PRESIDENTS will meet on November 7 at the Hilton Hotel in Arlington Park. The ILLINOIS COMMUNITY COLLEGE TRUSTEES ASSOCIATION will meet at the Hilton Hotel in Arlington Park on November 8. On November 10, the Illinois Council on Vocational Education will meet at the ICoVE Office in Springfield. The Job Training Coordinating Council will meet on November 13 at the Essex Inn in Chicago. The Illinois Occupational Information Coordinating Council will meet at the Department of Commerce and Community Affairs Office in Chicago on November 14. The ILLINOIS COUNCIL OF COMMUNITY COLLEGE ADMINISTRATORS will hold its fall conference November 19-21 at the Holiday Inn East in Springfield. The Capital Development Board will meet on November 20 in Peoria.

TREASURER'S REPORT

September 30, 1986

EDUCATION FUND

Balance on Hand August 31, 1986 \$ 236,961.85

Receipts:

Investments	496,493.75	
Taxes	407,681.61	
Federal Work Study	7,201.61	
Interest on Investments	8,018.37	
Other Revenue	27,872.10	
Expenditure Credits	1,626.35	948,893.79

Available \$1,185,855.64

Disbursements:

Expenses for September	428,041.89	
Investments	504,512.12	932,554.01

Balance on Hand September 30, 1986 \$ 253,301.63

FUND

on Hand August 31, 1986 \$ 58,692.65

Receipts:

Taxes	49,923.99	
Expenditure Credits	<u>21,636.05</u>	<u>71,560.04</u>

Total Available \$ 130,252.69

Disbursements:

Expenses for September		<u>15,203.79</u>
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Balance on Hand September 30, 1986 \$ 115,048.90

ND AND INTEREST FUND			
Balance on Hand August 31, 1986			\$ 11,348.44
Receipts:			
	Investments	365,445.81	
	Interest on Investments	4,607.65	370,053.46
Total Available			\$ 381,401.90
Disbursements:			
	Investments		370,160.64
Balance on Hand September 30, 1986			\$ 11,241.26

<u>CASH FUND</u>			
Balance on Hand August 31, 1986			\$ 13,163.15
	Interest on Investments		3,043.12
Total Available			\$ 16,206.27
Disbursements:			<u>-0-</u>
on Hand September 30, 1986			\$ 27

<u>FUND</u>			
on Hand August 31, 1986			\$ 14,817.71
	Taxes	5,158.96	
	Interest on Investments	68.34	5,227.30
Total Available			\$ 20,045.01
Disbursements:			<u>-0-</u>
Balance on Hand September 30, 1986			\$

# INSURANCE FUND

Balance on Hand August 31, 1986 \$ 89,736.77

## Receipts:

Taxes	8,720.83	
Interest on Investments	412.37	
Expenditure Credits	110.28	9,243.48

Total Available \$ 98,980.25

## Disbursements:

Expenses for September 10,133.00

Balance on Hand September 30, 1986 \$ 88,847.25

# SITE AND CONSTRUCTION FUND

Balance on Hand August 31, 1986 \$ 17,129.90

## Receipts:

Investments	126,459.65	
Interest on Investments	6,209.91	132,669.56

Total Available \$ 149,799.46

## Disbursements:

Investments	130,873.61	
Expenses for September	4,382.65	135,256.26

Balance on Hand September 30, 1986 \$ 14,543.20

\* \* \* \* \*

## FUNDS INVESTED

Central National Bank	S & C/W.C.	Variable		\$1,023.885.00
Dixon National Bank	S & C	6.65	11-27-86	200,007.30
Farmers National Bank	S & C	6.50	2-16-87	105,000.00
First National Bank	S & C	6.65	9-30-86	75,000.00
First National Bank	S & C	5.90	3-3-87	130,873.61
United States Treasury	B & I #1	5.70	2-26-87	370,160.64
United States Treasury	B & I #1	6.02	1-22-87	155,684.27
Dixon National Bank	Working Cash	6.40	1-4-87	202,207.52
Dixon National Bank	Working Cash	6.50	12-29-86	280,908.69
Whiteside Co. Bank	Working Cash	Variable		100,000.00
United States Treasury	Working Cash	5.70	11-28-86	494,233.33
Rock Falls National	Education	Variable		951,024.24

TOTAL INVESTED \$4,088,984.60

SAUK VALLEY COMMUNITY COLLEGE

STUDENT LOAN FUND

Period 9/30/86

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$ 1,263.70
Notes Receivable .....	823.00
	<u>\$12,086.70</u>

LIABILITIES & NET WORTH:

Fund Equity	\$7,253.25	
Net Profit .....	4,833.45	<u>\$12,086.70</u>

P R O F I T A N D L O S S

INCOME:

Interest Income .....	\$ 29.45	
Bad Debts Repaid .....	81.00	
Contribution Income .....	5,000.00	\$5,110.45

EXPENSES:

Bad Debts	\$ 277.00
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NET PROFIT	<u>\$4,833.45</u>
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SAUK VALLEY COMMUNITY COLLEGE

E.O.G. WORKSTUDY FUND

Period 30, 1986

B A L A N C E   S H E E T

Cash on Hand. . . . .	.\$ 3,189.44	
Workstudy Awards Receivable from Fed. Gov. 1985-86.	-0-	
Workstudy Awards Capital 1985-86. . . . .		\$164,025.75
Workstudy Awards Paid 1985-86 . . . . .	. . . 164,025.75	
E.O.G. Awards Receivable from Fed. Gov. 1985-86 .	-0-	
Initial E.O.G. Awards Capital 1985-86 . . . . .		33,682.14
Initial E.O.G. Awards Paid 1985-86. . . . .	33,919.94	
Renewal E.O.G. Awards Capital 1985-86 . . . . .		27,049.00
Renewal E.O.G. Awards Paid 1985-86. . . . .	26,811.20	
PELL Grant Awards Receivable from Fed. Gov. 1985-86 .	27,048.75	
PELL Grant Awards Capital 1985-86 . . . . .		594,632.00
PELL Grant Awards Paid 1985-86. . . . .	. . . 559,708.67	
Workstudy Awards Receivable from Fed. Gov. 1986-87. . . . .	114,531.25	
Workstudy Awards Capital 1986-87. . . . .		176,900.11
Workstudy Awards Paid 1986-87 . . . . .	41,493.25	
E.O.G. Awards Receivable from Fed. Gov. 1986-87	60,341.00	
Initial E.O.G. Awards Capital 1986-87 . . . . .		33,292.00
Initial E.O.G. Awards Paid 1986-87. . . . .	-0-	
Renewal E.O.G. Awards Capital 1986-87 . . . . .		27,049.00
Renewal E.O.G. Awards Paid 1986-87. . . . .	-0-	
PELL Grant Awards Receivable from Fed. Gov 1986-87.	296,760.00	
PELL Grant Awards Capital 1986-87 . . . . .		296,760.00
PELL Grant Awards Paid 1986-87. . . . .	-0-	
Inactive Federal Grants . . . . .	25,560.75	
		<hr/>
		\$1,353,390.00

SAUK VALLEY COLLEGE

RESTRICTED PURPOSES FUND

AUGUST 31, 1986

Balance on Hand - August 1, 1986	\$233,919.90
August Receipts	361,587.54
Void Check #8060 issued 5/16/86	235.00
Cash Over - 8/11/86 Deposit	.02
Cash Over - 8/20/86 Deposit	266.01
Cash Over - 8/20/86 Deposit	262.00
Cash Over - 8/21/86 Deposit	68.00
Cash Over - 8/27/86 Deposit	.05
Cash Over - 8/20/86 Deposit	1.00
Cash Under - 8/19/86 Deposit	(527.01)
Cash Under - 8/22/86 Deposit	(68.00)
Cash Under - 8/29/86 Deposit	(5.00)
	<hr/>
TOTAL FUNDS AVAILABLE DURING AUGUST, 1986	\$595,739.51
Cash Disbursements - August, 1986	85,735.15
Balance on Hand - August 31, 1986	\$510,004.36
	<hr/>

STATEMENT OF INCOME & EXPENSE

STUDENT ACTIVITY FUND

ACTIVITIES

Comprehensive Fee Income	\$ 4,864.99
Athletic Income	
Drama Income	
Student Activity Income	
Student Newspaper Income	
Film Income	
Cash Over & Under	(3.18)
Other Income - Student Activity Only	
	<hr/>
	TOTAL INCOME
	\$ 4,861.81
	<hr/>

	BUDGET	EXPENSE	
Athletic Expense	\$18,200.	\$1,907.79	
Cheerleader & Pom Pon Squad	850.		
Speech Activities & Readers Theatre	3,000.		
Drama Expense	700.		
Music Expense	3,500.		
Student Activity Expense/Cultural-Social	10,250.	732.20	
Student Senate Expense	2,500.		
Womens Intercollegiate Expense	14,000.	739.11	
SVC Clubs	200.		
Film Commission	-0-		
Contingencies/Non-Budgeted	-0-		
	<hr/>	<hr/>	
	\$ 53,200.	TOTAL EXPENSE	\$ 3,379.10
			<hr/>

Excess of Revenue Over Expenditures, as of August 31, 1986	\$ 1,482.71
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## STATEMENT OF ASSETS AND LIABILITIES

ASSETS		REVOLVING AGENCY FUND LIABILITIES		AMOUNT
Cash in Bank	\$510,004.36	Due Educational Fund	\$ 1,385.45	
Petty Cash	125.00	Due Building Fund	115.80	
Accts. Rec.	199,284.88	Due Student Loan Fund	1,096.79	
Investments	100,000.00	Due Bookstore	-0-	
		Out of District Fees	2,177.28	
		Student Tuition	596,730.41	
		Lab Fees	13,348.90	
		Tuition Refunds	(4,995.20)	
		Lab Fees Refunds	(185.00)	\$609,674.43
RESTRICTED AGENCY FUND LIABILITIES				
		Child Care Operations	(2,406.65)	
		Parking	3,460.36	
		Recreation Room Fund	6,833.97	
		Student Locker Fund	640.33	
		Community Services	4,870.09	
		Dislocated Steelworkers Gt.	(751.52)	
		Dislocated Steelworkers Gt. A	6,536.20	
		Photography Supplies	24.86	
		Basic Nursing Assistant Gt.	(6.00)	
		Collegiate Choir	397.20	
		LPN Supplies	570.11	
		Illinois Interpretation Workshop	164.03	
		Nursing Uniforms	885.20	
		JTPA/CAED Gt. FY 87	(233.31)	
		Indochinese Gt. FY 86	(189.62)	
		Indochinese Gt. FY 87	(10,570.25)	
		Hits Gt.	1,651.20	
		Hits Gt. - Industr. Duplication	(48.88)	
		Hits Gt. - Fashions Unlimited	.40	
		Disadvantaged Gt. FY 86	28,179.47	
		Disadvantaged Gt. FY 87	8,542.58	
		Disadv. & Handicapped Gt. FY 86	(13,363.37)	
		Disadv. & Handicapped Gt. FY 87	(1,576.50)	
		Quality Assistance Gt.	(6,713.05)	
		Econ. Dev. Gt. II FY 86	10,039.03	
		Econ. Dev. Gt. II FY 87	(418.85)	
		Humanities Gt.	90.85	
		Miscellaneous Account	127.00	
		Econ. Dev. Gt. Income FY 86	68,683.00	
		Econ. Dev. Gt. Expenses FY 86	(68,618.51)	
		Econ. Dev. Gt. Income FY 87	14,675.50	
		Econ. Dev. Gt. Expenses FY 87	(6,610.67)	
		Student Clubs	1,284.30	
		Adult Learning Book Charges	3,211.34	
		SVC Foundation	(9.69)	
		Community Theatre	48.40	
		College Van	876.66	
		Friends of SVC	(159.75)	
		Sm. Bus. Dev. Gt. Income FY 86	10,316.00	
		Sm. Bus. Dev. Gt. Expenses FY 86	(11,213.54)	
		Vital- Sec. of State FY 86	1,439.93	
		Vital- Sec. of State FY 87	(4,963.31)	
		V.I.P. & C.P.P.	764.59	
		Student Services/Special Projects	113,451.06	
		DCC/Income FY 86	422,596.00	
		DCC/Expenses FY 86	(418,319.71)	
		DCC/Income FY 87	68,188.00	
		DCC/Expenses FY 87	(37,592.17)	
		L.M.O.	(4,186.55)	
		Project Careers FY 86	.02	
		Project Careers FY 87	(3,492.53)	
		Pre-Empl. Skills Trng. FY 86	(96.13)	
		Pre-Empl. Skills Trng. FY 87	(992.85)	
		PELL Grants	38.15	
		Prairie State 2000 Gt.	(3,780.73)	
		Articulation Gt.		\$182,022.84
FUND				
		July 1, 1986	\$16,234.26	
		Excess of Revenue over Expenditures, as of August 31, 1986	1,482.71	\$ 17,716.97
TOTAL ASSETS	\$809,414.24	TOTAL LIABILITIES & NET WORTH		\$809,414.24

SAUK VALLEY COLLEGE  
RESTRICTED PURPOSES FUND  
SEPTEMBER 30, 1986

Balance on Hand - September 1, 1986	\$510,004.36
September Receipts	70,391.00
Journal Voucher	(162.00)
	\$580,233.36
TOTAL FUNDS AVAILABLE DURING SEPTEMBER, 1986	
Cash Disbursements - September	146,796.45
Balance on Hand - September 30, 1986	\$433,436.91

STATEMENT OF INCOME & EXPENSE  
STUDENT ACTIVITY FUND

ACTIVITIES

Comprehensive Fee Income		\$ 4,864.99
Athletic Income		
Drama Income		
Student Activity Income		
Student Newspaper Income		
Film Income		
Cash Over & Under		(3.18)
Other Income - Student Activity Only		
	TOTAL INCOME	\$ 4,861.81
	<u>BUDGET</u> <u>EXPENSE</u>	
Athletic Expense	\$18,200.	\$3,439.36
Cheerleader & Pom Pon Squad	850.	
Speech Activities & Readers Theatre	3,000.	
Drama Expense	700.	
Music Expense	3,500.	
Student Activity Expense/Cultural-Social	10,250.	2,487.53
Student Senate Expense	2,500.	.74
Womens Intercollegiate Expense	14,000.	2,071.28
SVC Clubs	200.	-0-
Film Commission	-0-	
Contingencies/Non-Budgeted	-0-	
	\$53,200.	TOTAL EXPENSE \$ 7,998.91
Excess of Expenditures Over Revenue, as of September 30, 1986		\$ (3,137.10)

ASSETS		REVOLVING AGENCY FUND LIABILITIES		AMOUNT
Cash in Bank	\$433,436.91	Due Educational Fund	\$ 2,385.99	
Petty Cash	225.00	Due Building Fund	724.45	
Accts. Rec.	262,628.70	Due Student Loan Fund	1,028.32	
Investments	100,000.00	Due Bookstore	-0-	
		Out of District Fees	40.32	
		Student Tuition	677,457.01	
		Lab Fees	14,588.90	
		Tuition Refunds	(19,027.80)	
		Lab Fees Refunds		\$ 676,320.59
RESTRICTED AGENCY FUND LIABILITIES				
		Child Care Operations	\$(4,429.36)	
		Parking	3,675.51	
		Recreation Room Fund	6,833.97	
		Student Locker Fund	640.33	
		Community Services	6,183.17	
		Dislocated Steelworkers Gt.	707.83	
		Dislocated Steelworker Gt.	6,536.20	
		Photography Supplies	24.86	
		Basic Nursing Assistant Gt.	(6.00)	
		Collegiate Choir	397.20	
		LPN Supplies	570.11	
		Illinois Interpretation Workshop	164.03	
		Nursing Uniforms	688.85	
		JTPA/CAED Gt. FY 87	(3,503.62)	
		Indochinese Grant FY 86	(189.62)	
		Indochinese Grant FY 87	(16,733.34)	
		HITS Grant	1,202.20	
		HITS Grant - Industrial Duplication	(48.88)	
		HITS Grant - Fashions Unlimited	.40	
		Disadvantaged Gt. FY86	28,179.47	
		Disadvantaged Gt. FY87	7,176.72	
		Disadv. & Handicapped Gt. FY 86	(7,613.37)	
		Disadv. & Handicapped Gt. FY 87	(3,130.77)	
		Quality Assistance Grant	(7,468.89)	
		Econ. Dev. Gt. II FY 86	10,039.03	
		Econ. Dev. Gt. II FY 87	343.61	
		Humanities Grant	90.85	
		Miscellaneous Account	200.00	
		Econ. Dev. Gt. Income FY 86	68,683.00	
		Econ. Dev. Gt. Expenses FY 86	(68,618.51)	
		Econ. Dev. Gt. Income FY 87	14,675.50	
		Econ. Dev. Gt. Expenses FY 87	(12,544.38)	
		Student Clubs	1,314.30	
		Adult Learning Book Charges	3,261.34	
		SVCC Foundation	(495.26)	
		Community Theatre	48.40	
		College Van	1,299.01	
		Friends of SVC	(159.75)	
		Sm. Bus. Dev. Gt. Income FY 86	11,213.54	
		Sm. Bus. Dev. Gt. Expenses FY 86	(11,213.54)	
		Vital - Sec. of State FY 86	1,439.93	
		Vital - Sec. of State FY 87	(7,313.96)	
		V.I.P. & C.P.P.	764.59	
		Student Services/Special Projects	115,320.92	
		DCC/Income FY 86	422,596.00	
		DCC/Expenses FY 86	(449,060.84)	
		DCC/Income FY 87	68,188.00	
		DCC/Expenses FY 87	(67,361.51)	
		L.M.O.	-0-	
		Project Careers FY 86	(20.98)	
		Project Careers FY 87	(5,396.48)	
		Pre-Empl. Skills Trng. FY 86	(96.13)	
		Pre-Empl. Skills Trng. FY 87	(3,001.20)	
		PELL Grants	38.15	
		Prairie State 2000 Gt.	(4,973.23)	
		Articulation Grant	(2,218.60)	
		Woods Pre-Employment Skills	(25.95)	\$106,872.85
FUNDS				
		July 1, 1986	\$16,234.26	
		Excess of Expenditures Over Revenue, as of September 30, 1986		\$13,097.16
TOTAL ASSETS	\$796,290.61	TOTAL LIABILITIES & NET WORTH		

SAUK VALLEY COMMUNITY COLLEGE BOOKSTORE

. Period Ending 9-30-86

B A L A N C E   S H E E T

ASSETS:

Cash in Bank .....	\$ 64,579.11
Petty Cash .....	500.00
Investments .....	71,857.28
Accounts Receivable - Educational Fund .....	216.99
Inventory 6-30-86 .....	112,944.03
	<u>\$250,097.41</u>

LIABILITIES & NET WORTH:

Accounts Payable - Student Activity Fund .....	\$ 6,542.00
Fund Equity .....	\$342,131.20
Fund Transfer .....	75,000.00
Net Loss .....	<u>(23,575.79)</u>
	243,555.41
	<u>\$250,097.41</u>

P R O F I T   A N D   L O S S

INCOME:

Textbook Sales .....	\$ 90,234.72	
Supply Sales .....	6,241.40	
Miscellaneous Sales .....	5,319.50	
Paperback Sales .....	1,428.67	
Used Book Sales .....	10,533.10	
Sales Tax Collected .....	6,914.64	
Other Income .....	49.59	
Investment Income .....	<u>1,078.75</u>	\$121,800.37

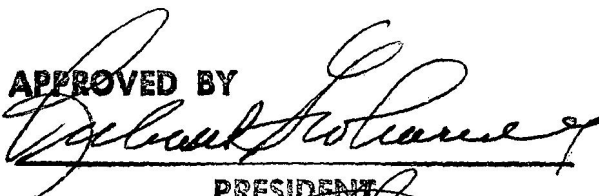
EXPENSES:

Textbooks Purchased .....	\$101,112.31	
Supplies Purchased .....	9,922.68	
Miscellaneous Purchased ....	6,106.70	
Paperbacks Purchased .....	1,737.48	
Used Books Purchased .....	7,881.29	
Sales Tax Paid .....	7,528.04	
Salaries & Wages .....	7,710.91	
Transportation Charges .....	2,210.99	
Supply Expenses .....	374.84	
Equipment .....	-0-	
Travel .....	-0-	
Telephone .....	28.44	
Dues & Subscriptions .....	75.00	
Other Expense .....	691.62	
Over & Under .....	(4.14)	
Bad Debts .....	<u>-0-</u>	145,376.16

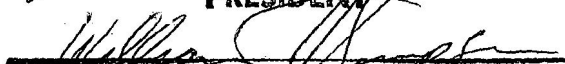
NET LOSS on ~~accash~~ basis without regard to inventory for .....  
accounts pay \$ (23,575.79)

**SAUK VALLEY COLLEGE**

**APPROVED BY**



**PRESIDENT**



**SECRETARY**

**DATE** 10-27-86

BILLS PAYABLE

OCTOBER 27, 1986

EDUCATION FUND

91-000-550	EDIE PETERSON	Travel	7787	\$	145.31
91-000-550	RICHARD GROHARING	Travel	7788		240.00
91-000-550	HERBERT PHILLIPS	Travel	7789		163.85
92-000-539	Part-time faculty workshop	see attached list	#7790 - 7835		920.00
91-000-534	MCELENEY CAR RENTAL	Pres. Search	7836		238.76
91-000-511	A.C.C.T.	Pres. salary	7837		5,000.00
92-000-544.02	POSTMASTER	Bulk mailing permit	7838		300.00
	SVC PAYROLL FUND	9-30-86 Payroll	7839		135,634.84
92-000-585	I B M CORPORATION	Equipment - 22,610.00			
95-000-534.01	x x	Maint. - 1528.00	7840		24,138.00
76-000-575	CENTRAL TELEPHONE CO.	Service	7841		1,036.05
76-000-575	CENTRAL TELEPHONE CO.	Service	7842		3,087.42
92-000-528	INTERNAL REVENUE SERVICE	Medicare	7843		1,052.62
92-000-585	I B M CORPORATION	Equipment	7844		23,092.00
81-000-559	RICHARD BEHRENDT	Moving expense	7845		1,200.00
81-000-559	RICHARD BEHRENDT	Other expense-Oct.	7846		174.18
92-000-544.02	POSTMASTER	Bus. Reply Acct.	7847		200.00
81-000-550	HERBERT PHILLIPS	Expenses	7848		305.44
00-000-421	SVC RESTRICTED PURPOSES FUND	Tuition Reimb.	7849		6,849.94
10-410-550	LIFE SUPPORT PROGRAMS	Registration fee	7850		125.00
81-000-511	A.C.C.T.	Pres. salary	7851		4,850.00
10-410-534	VOID CHECK #7338 written June				- 30.00
10-410-534	J. LENORE SPARAPANI	Replace above check	7852		30.00
76-000-575	RICHARD GROHARING	Phone calls	7853		118.63
92-000-544.02	POSTMASTER	Bulk mailing permit	7854		300.00
92-000-528	DIXON NATIONAL BANK	Medicare - 10/15 payroll	7855		194.99
	SVC PAYROLL FUND	10-15-86 Payroll	7856		136,302.19
91-000-534	BRANDYWINE INN & LODGE	Pres. Search	7857		93.14
91-000-534	VOID CHECK #7693 written September				-136.60
92-000-585	VOID CHECK #7722 written September		-45,999.00		
95-000-534.01	x x x x		- 1,231.00		
					-47,230.00
					298,395.76
100,541.02	A I E R	SUPPLIES	7,858		8.00
000,541.02	ACCESS MEDIA SUPPLY	SUPPLIES	7,859		61.87
000,541.01	A C T	SUPPLIES	7,860		47.50
000,544.01	ACTIVISION AIDS	SUPPLIES	7,861		293.39
300,541.02	ALENCO TOOL SUPPLY	SUPPLIES	7,862		52.26
800,541.02	AMERICAN NUCLEAR PRODUCTS	SUPPLIES	7,863		30.75
815,541.02	AMSCO COLLEGE PUBLICATIONS	SUPPLIES	7,864		18.73
000,541.01	AACD MEMBERSHIP	SUPPLIES	7,865		74.50
600,541.02	AMERICAN SCIENTIFIC PRODUCTS	SUPPLIES	7,866		783.56
300,541.02	ARATEX SERVICES INC	SUPPLIES 27.02			
715,541.02	x x	623.48			
000,541.01	APPLE COMPUTER INC	SUPPLIES	7,867		650.50
000,541.01	ASSOCIATED BOOK PUBLISHERS	SUPPLIES	7,868		92.36
			7,869		79.34
512,541.02	A I M S	DUES	7,870		35.00

0.000,545.00	BAKER & TAYLOR	BOOKS	7,871	1,111.65
0.011,541.01	BALDWIN COOKE CO	SUPPLIES 14.56		
0.012,541.01	X X	7.28		
0.000,541.01	X X	14.56		
0.000,541.01	X X	14.56		
0.000,541.01	X X	7.28		
0.000,541.01	X X	36.45		
0.000,541.01	X X	7.28	7,872	101.97
0.010,547.00	NORMA L BARNES	PUB INFO 352.63		
0.015,550.00	X X	6.00	7,873	358.63
0.000,545.00	BARNES & NOBLE	BOOKS	7,874	286.91
0.310,538.00	THE BEAUTY ACADEMY	COSMETOLOGY	7,875	3,108.00
0.000,559.00	RICHARD BEHRENDT	EXPENSES	7,876	300.00
0.300,541.02	BENNETT WELDING SUPPLY	SUPPLIES 48.00		
0.711,541.02	X X	12.00	7,877	60.00
0.000,541.03	BETTER HOMES & GARDENS	SUBSCR	7,878	14.00
0.000,550.00	BARRY BIELEMA	TRAVEL	7,879	110.40
0.000,593.00	BLACK HAWK COLLEGE	CHARGE BACK	7,880	410.00
0.000,545.00	R R BOWKER	BOOKS	7,881	129.62
0.000,539.00	BRANDYWINE RESTAURANT & LOUNGE	MEETING	7,882	17.71
0.000,541.02	CAROLINA BIOL SUPPLY	SUPPLIES	7,883	
0.000,541.01	CAREER GUIDANCE FOUNDATION	SUPPLIES 608.00		
0.000,585.00	X X	EQUIP 309.00	7,884	917.00
0.010,547.00	CARROLL COUNTY REVIEW	PUB INFO	7,885	14.00
0.010,547.00	CHRONICLE OF HIGHER EDUC	PUB INFO 50.00		
0.000,541.01	X X	50.00	7,886	100.00
0.300,550.00	JEAN COGDALL	TRAVEL	7,887	51.50
0.000,529.00	COLORADO ASSN FOR CONT MED LAB EDUC	TUITION-NELSON	7,888	100.00
0.000,545.00	CBS SPECIAL PRODUCTS	RECORDS	7,889	295.00
0.000,541.02	COMMITTEE ON CHEMISTRY IN THE 2 YR COLLEGE	MEMBERSHIP	7,890	25.00
0.000,573.00	COMMONWEALTH EDISON	SERVICE	7,891	23,951.67
0.010,547.00	COMMUNICATION BRIEFINGS	PUB INFO	7,892	49.00
0.712,541.02	COMMUNITY GEN HOSPITAL	SUPPLIES 172.95		
0.713,541.02	X X	60.00	7,893	232.95
0.512,541.02	CONCORDIA PUBL HOUSE	SUPPLIES	7,894	13.08
0.011,541.01	CONTACT LITERACY CENTER	SUPPLIES	7,895	10.00
0.010,547.00	DAVID J COOK PHOTOGRAPHY	PUB INFO	7,896	1,573.00
0.013,541.02	CREATIVE MEDIA SERVICES	SUPPLIES	7,897	67.50
0.010,547.00	CROWN PRINTING	PUB INFO 257.31		
0.000,541.01	X X	90.00		
0.000,541.01	X X	4.80	7,898	352.11
0.010,547.00	RICHARD CULLOM	PUB INFO	7,899	117.50
0.711,541.02	CURTIN MATHESON SCI INC	SUPPLIES	7,900	414.88
0.010,547.00	THE DAILY GAZETTE	PUB INFO 825.43		
0.000,541.01	X X	SUPPLIES 51.60		
0.000,547.00	X X	165.38		
0.000,554.00	X X	10.80		
0.010,547.00	THE DARK ROOM	PUB INFO		

.000,541.01	DATACOVER INC	SUPPLIES	7,903'	67.00
.100,541.02	DELMAR PUBLISHERS	SUPPLIES	7,904	32.23
.300,541.02	DIESEL PROGRESS	SUPPLIES	7,905	35.00
.810,547.00	THE DIXON TELEGRAPH	PUB INFO 4650.11		
.000,541.01	X X	24.75		
.000,544.02	X X	POSTAGE ON PATHFINDERS	2474.29	
.000,547.00	X X	123.00		
.000,541.01	X X	18.60	7,906	7,290.75
.810,547.00	DYNAMIC GRAPHICS	PUB INFO	7,907	60.75
.000,585.00	ELENCO ELECTRONICS INC	EQUIPMENT	7,908	149.49
.711,541.02	FISHER SCIENTIFIC CO	SUPPLIES	7,909	660.73
.815,541.02	FOLLETT LIBRARY BOOK CO	SUPPLIES	7,910	37.95
.711,534.00	FORMA SCIENTIFIC	SUPPLIES	7,911	440.22
.812,550.00	DONALD FOSTER	TRAVEL	7,912	31.96
.512,541.02	GAMBLE MUSIC CO	SUPPLIES	7,913	6.60
.810,550.00	RALPH GELANDER	TRAVEL	7,914	96.00
.711,541.02	GIBCO LABORATORIES	SUPPLIES	7,915	148.99
.512,534.00	VINCENT E GILBERT	PIANO TUNING	7,916	255.00
.711,541.02	GINDERS HOSPITAL SUPPLY	SUPPLIES	7,917	365.62
.300,541.02	GLENCOE PUBL CO	SUPPLIES	7,918	16.53
.512,541.02	GLORY SOUND	SUPPLIES	7,919	80.00
.000,545.00	GUIDANCE ASSOCIATES	BOOKS	7,920	564.52
.714,550.00	CAROL GUSCHL	TRAVEL	7,921	193.60
.712,550.00	CAROL HAIN	TRAVEL 69.60		
.814,550.00	X X	111.42	7,922	181.02
.812,550.00	ZOLLIE HALL	TRAVEL	7,923	62.20
.300,541.02	HANDS ON ELECTRONICS	SUPPLIES	7,924	28.00
.000,550.00	AL HARDERSEN	TRAVEL	7,925	227.02
.814,541.01	THE HARVARD MEDICAL SCHOOL	HEALTH LETTER SUBSCR	7,926	16.00
.712,541.02	HASKELLS	SUPPLIES 3.95		
.000,541.01	X X	116.31		
.000,541.01	X X	415.88		
.000,585.00	X X	2117.65		
.000,541.01	X X	3.60	7,927	2,657.39
.810,547.00	HUB PRINTING	PUB INFO	7,928	534.88
.000,550.00	MICHAEL HUSTAD	TRAVEL	7,929	42.46
.000,534.01	IBM CORPORATION	SERVICE 6033.45		
.000,541.01	X X	299.00		
.000,582.00	X X	155.00	7,930	6,487.45
.100,534.00	B M CORPORATION	SERVICE 2100.00		
.800,537.00	X X	100.80		
.000,537.00	X X	291.57	7,931	2,492.37
.000,541.01	ICPCCP	DUES	7,932	50.00
.810,547.00	ILLINOIS BELL TELEPHONE CO	AD SERVICE	7,933	244.18
.300,541.02	INDIANA INSTRUMENTS INC	SUPPLIES	7,934	165.00
.000,585.00	JOSEPH ELECTRONICS	EQUIPMENT	7,935	47.64
.000,549.00	JOSTENS	DIPLOMAS	7,936	954.52
.000,541.01	JOHNSON & STALEY	SUPPLIES	7,937	84.63
.810,547.00	JOHNSON PUBLISHING CO	PUB INFO	7,938	254.89
			7,939	255.00



5,000,541.01	K MART	SUPPLIES	7,940	44.97
0,500,541.02	KENT STATE UNIV	SUPPLIES	7,941	24.72
8,000,550.00	JOAN KERBER	TRAVEL	7,942	27.00
0,000,544.01	KLAUS RADIO INC	SUPPLIES	7,943	252.38
0,813,541.02	KNOWLEDGE UNLIMITED	SUPPLIES	7,944	1,472.00
0,512,541.02	THE LORENZ CORPORATION	SUPPLIES	7,945	17.20
2,000,541.01	MCLENNONS INC	SUPPLIES	7,946	367.85
0,300,541.02	MEGLI OIL CO	SUPPLIES	7,947	60.00
0,000,545.00	MERIDIAN EDUCATION CORP	BOOKS	7,948	220.50
0,300,541.02	MIDWEST EDUSYSTEMS INC	SUPPLIES	7,949	63.91
0,714,541.02	C V MOSBY CO	SUPPLIES	7,950	360.04
0,100,534.00	MUELLER A V	SERVICE	7,951	144.74
0,800,542.00	MULTIGRAPHICS	SUPPLIES	7,952	591.00
5,000,534.01	NCR CORPORATION	SERVICE	7,953	587.00
0,600,541.02	NASCO	SUPPLIES	7,954	191.88
0,418,541.02	NELS OFC OF PUBLICATIONS	SUPPLIES	7,955	65.00
0,713,541.02	NATIONAL LEAGUE FOR NURSING	SUPPLIES	7,956	33.00
0,711,550.00	HAROLD NELSON	TRAVEL	7,957	124.80
0,000,545.00	NICKELODEON RECORDS	RECORDS	7,958	119.67
0,000,534.00	NORTHERN ILL LIBRARY SYS	MAINT FEE	7,959	521.76
0,316,541.02	NORTHERN ILL UNIV	SUPPLIES	69.20	
0,400,541.02	X X X	15.15	7,960	84.35
7,000,593.00	OAKTON COMM COLLEGE	CHARGEBACK	7,961	427.75
0,600,534.00	OHAUS SCALE CORP	SERVICE	7,962	166.83
0,000,550.00	BETTY ORLOWSKI	TRAVEL	7,963	29.80
0,715,541.02	PALOS SPORTS INC	SUPPLIES	7,964	82.74
0,512,541.02	J W PEPPER OF DETROIT	SUPPLIES	7,965	94.63
0,800,537.00	PETERSON OFFICE SERVICE	SERVICE	67.50	
2,000,541.01	X X	SUPPLIES	1837.08	
2,000,537.00	X X	56.70	7,966	1,961.28
0,512,541.02	THEODORE PRESSER CO	SUPPLIES	7,967	11.73
0,300,541.02	RADIO SHACK	SUPPLIES	281.48	
0,000,544.01	X X	67.33		
5,000,541.01	X X	11.80	7,968	360.61
0,810,547.00	THE ROCK VALLEY REVIEW	PUB INFO	7,969	155.00
0,810,547.00	ROCK RIVER PRINTERS	PUB INFO	7,970	3,178.20
0,100,541.02	SVC BOOKSTORE	SUPPLIES	49.10	
0,300,541.02	X X	7.20		
0,400,541.02	X X	42.50		
0,418,541.02	X X	25.55		
0,500,541.02	X X	13.48		
0,511,541.02	X X	3.18		
0,512,541.02	X X	18.21		
0,800,541.02	X X	10.87		
0,711,541.02	X X	.69		
0,715,541.02	X X	25.48		
0,811,541.01	X X	.48		
0,813,541.02	X X	1.60		
0,815,541.02	X X	138.62		
0,000,544.01	X X	16.17		
1,000,541.01	X X	3.31		
8,000,541.01	X X	37.24		
1,000,541.01	X X	4.52		

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000,541.01	SVC BOOKSTORE	SUPPLIES 28.74		
000,541.02	X X		7,971	429.57
000,550.00	SVC RESTR PURPOSES FUND	USE OF VAN	7,972	153.00
711,541.02	SBM EQUIPMENT CENTER	SUPPLIES 56.60		
712,541.02	X X	56.60		
713,541.02	X X	56.60		
714,541.02	X X	56.60		
000,534.00	X X	SERVICE 109.59	7,973	335.99
000,534.00	R.C. SMITH TRANSPORTATION	PRES SEARCH	7,974	255.00
811,550.00	MICHAEL SEGUIN	TRAVEL	7,975	23.00
000,556.00	SERVOMATION CORP	FACULTY FORUM 18.00		
000,550.00	X X	BOARD MEETINGS 60.00	7,976	78.00
811,550.00	MICHAEL SEGUIN	TRAVEL	7,977	7.80
000,550.00	KAREN SHAPTON	TRAVEL	7,978	124.60
512,541.02	SHAWNEE PRESS INC	SUPPLIES	7,979	18.52
714,541.02	SHELDON ENTERPRISES INC	SUPPLIES	7,980	120.09
714,550.00	STANLEY SHIPPET	TRAVEL	7,981	386.60
000,541.01	SLAGLE PRINTING	SUPPLIES	7,982	133.38
000,541.01	SOUTH ELECTRONICS	CABLE	7,983	119.26
000,541.02	SOUTH PUBL CO	SUPPLIES	7,984	298.82
	VOID CHECK		7,985	.00
712,541.02	STONY POINT LAUNDRY	SUPPLIES 90.30		
713,541.02	X X	90.30	7,986	180.60
310,533.00	STERLING SCHOOL OF BEAUTY	COSMETOLOGY	7,987	5,320.00
300,541.02	SUN ELECTRIC CORP	SUPPLIES	7,988	106.08
000,541.01	SUN FLEX CO INC	SUPPLIES	7,989	63.20
000,550.00	ROBERT THOMAS	TRAVEL	7,990	51.90
810,547.00	TRI COUNTY PRESS	PUB INFO 123.25		
813,541.02	X X	COMM ED 54.40	7,991	177.65
000,593.00	TRITON COLLEGE	CHARGE BACK	7,992	936.60
810,547.00	TURNROTH SIGN CO	PUB INFO	7,993	197.36
000,541.01	UARCO	SUPPLIES	7,994	852.22
711,541.02	UNIQUE COMPUTER SHOP	SUPPLIES 2.60		
712,541.02	X X	2.60		
713,541.02	X X	2.60		
714,541.02	X X	2.60		
716,541.02	X X	2.60		
000,541.01	X X	1140.00		
000,534.02	X X	125.00		
000,585.00	X X	550.00	7,995	1,828.00
000,541.03	UNIVERSITY MICROFILMS	SUPPLIES	7,996	827.73
000,545.00	UNIVERSITY FILM CENTER	FILMS	7,997	678.30
316,541.02	UNIV OF ILLINOIS	SUPPLIES 32.25		
400,541.02	X X	94.15		
500,541.02	X X	112.00		
600,541.02	X X	33.50		
711,541.02	X X	20.50		
400,541.02	UNIV OF MICHIGAN	SUPPLIES		

4,800,541.02	UNIV OF WISC EXTEN	SUPPLIES	8.000	10.49
4,300,541.02	VOCATIONAL MEDIA ASSOCIATES	SUPPLIES	8.001	186.94
4,818,550.00	GEORGE VRHEL	TRAVEL	8.002	41.20
4,810,547.00	W C C I	PUB INFO	8.003	291.00
4,810,547.00	W I X N	PUB INFO	8.004	147.20
4,810,547.00	W S D R INC	PUB INFO	8.005	450.00
4,000,541.01	WALGREENS	SUPPLIES	8.006	21.36
4,000,541.01	WALLACE COMPUTER SERVICES	SUPPLIES 2027.84		
	X X	303.00	8.007	2,330.84
4,000,541.01	WALL STREET JOURNAL	SUPPLIES	8.008	114.00
4,000,541.03	THE WALNUT LEADER	PUB INFO	8.009	81.65
4,810,547.00	WARD MURRAY PACE & JOHNSON	SERVICES	8.010	1,635.00
4,000,535.00	WARDS NATURAL SCI ESTAB	SUPPLIES	8.011	212.84
4,600,541.02	WAYNE INC	SUPPLIES	8.012	154.46
4,714,541.02	MARY WELLER	TRAVEL	8.013	22.90
4,800,550.00	WEST MORRIS DAVIS & MUENDER	PUB INFO	8.014	1,706.00
4,810,547.00	WEST PUBLISHING CO	BOOKS	8.015	51.50
4,000,545.00	M J WHITE CO	SUPPLIE S	8.016	16.50
4,814,541.01	WHITESIDE NEWS SENTINEL	PUB INFO	8.017	15.00
4,810,547.00	WORKING WOMAN	SUBSCR	8.018	35.00
2,000,539.00	WRIGHT LINE INC	SUPPLIES	8.019	229.31
4,000,541.01	XEROX CORP	SUPPLIES	8.020	1,458.27
4,000,541.01	COLIN ZIEGLER	TRAVEL	8.021	4.40
4,800,541.02	S VC PETTY CASH	SUPPLIES 4.18		
2,000,550.00	X X	4.99		
4,000,544.02	X	6.01	8.022	15.18
2,000,521.00	SVC IMPREST FUND	MISC EXPENSES	8.023	1,402.74
	PRUDENTIAL	NOV PREMIUM	8.024	25,430.77

CKS. #7787 - 7858 and void checks  
TOTAL EDUCATION FUND FOR OCTOBER

298,395.76  
\$423,426.93

INSURANCE FUND

292-000-527	WILKINS LOWE & CO.	Group Accident	138	\$ 660.00
292-000-526	DIRECTOR OF EMPLOYMENT SECURITY	Unemployment	139	2,112.40

TOTAL INSURANCE FUND FOR OCTOBER				\$2,772.40
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SITE AND CONSTRUCTION FUND

1390-000-584.2	IBM CORPORATION	Equipment	763	\$15,144.45
1390-000-584.2	LINDMAN'S CARPET MANOR	Carpet	764	6,578.00

TOTAL SITE AND CONSTRUCTION FOR OCTOBER				\$21,722.45
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BUILDING FUND

0.000,541.04	ACE HARDWARE	SUPPLIES	929	74.24
0.000,541.04	AMEREC CORPORATION	SUPPLIES	930	15.08
0.000,541.04	CLAUSEN HARDWARE	SUPPLIES	931	720.00
0.000,541.04	CRESCENT ELECTRIC SUPPLY	SUPPLIES	932	42.28
0.000,550.00	PATT DAWSON	TRAVEL	933	2.80
0.000,541.04	DIRECT SAFETY CO	SUPPLIES	934	95.37
0.000,541.04	DIXON PAINT CO	SUPPLIES	935	19.26
0.000,541.04	THE DIXON TELEGRAPH	AD	936	22.12
0.000,541.04	DONAHUE AUTO SUPPLY	SUPPLIES	937	5.25
0.000,541.04	FOREST CITY ELECTRIC	SUPPLIES	938	353.75
0.000,550.00	GLADYS GUNTLE	TRAVEL	939	8.40
0.000,541.04	HASKELLS	SUPPLIES	940	40.90
0.000,534.00	HONEYWELL INC	SERVICE	941	4,843.72
0.000,541.04	ILLINOIS LOCK CO	SUPPLIES	942	48.92
0.000,541.04	LEE F S INC	SUPPLIES	943	390.00
0.000,534.00	LYSTADS	SERVICE	944	150.00
0.000,541.04	MCMASTER CARR SUPPLY	SUPPLIES	945	81.75
0.000,534.00	DAVID MAYES	SEWAGE TESTING	946	190.00
0.000,534.00	MONTGOMERY ELEVATOR CO	SERVICE	947	469.96
0.000,541.04	MORGAN SERVICES	SUPPLIES	948	146.94
1.000,571.00	NORTHERN ILL GAS CO	SERVICE	949	4,409.69
1.000,571.00	NORTHERN ILL GAS CO	SERVICE	950	50.22
0.000,534.00	O'RORKE TRUCK & WRECKER SERV	SERVICE	951	943.64
0.000,534.00	PITNEY BOWES	SERVICE 520.79		
0.000,541.04	X X	44.70		565.49
0.000,541.04	GEORGE POE TREES & TURF	TREES		154.00
0.000,541.04	P & W SUPPLY CO	SUPPLIES	954	9.41
0.000,541.04	QUALITY WATER SYSTEMS	SUPPLIES	955	113.10
0.000,541.04	ROCK RIVER RAYNOR		956	7
0.000,534.00	ROCK VALLEY DISPOSAL		957	2
0.000,534.00	RICKS TIRE & APPLIANCE	SERVICE	958	366.15

000,541.04	SVC EDUC FUND	SUPPLIES	959	172.13
000,534.00	SAUK VALLEY WRECKER	TOWING	960	35.00
000,541.04	VALLIN SAFETY SUPPLY CO	SUPPLIES	961	81.15
000,541.04	WARREN RADIO CO	SUPPLIES	962	11.48
000,541.04	WHITESIDE BLACKTOP	SUPPLIES	963	15.50
000,534.00	WILCO RENTAL	DIGGER 45.00		
000,541.04	X X	SUPPLIES 64.90	964	109.90
000,541.04	WISCONSIN TURF EQUIP	SUPPLIES	965	84.16
000,534.00	YOUNGRENS REFRIGERATION	SERVICE	966	220.60
	VOID CHECK		967	
000,541.04	SVC PETTY CASH	SUPPLIES	968	6.50
	SVC IMPREST FUND	MISC EXPENSES	969	30.00

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TOTAL BUILDING FUND FOR OCTOBER

\$15,368.83

FACULTY WORKSHOP HONORARIA.....Charged to 192-000-539.

CHECK NUMBER	PAID TO	AMOUNT.
7790	Beverly Metz	\$20.00
7791	Sue Coppernoll	20.00
7792	Earl B. Thomas Jr.	20.00
7793	Ken Gilbert	20.00
7794	Deborah Brauer	20.00
7795	Ann McMillin	20.00
7796	Barbara L. Ballew	20.00
7797	Millie McNinch	20.00
7798	Carolyn B. Stevens	20.00
7799	Ramona Eidenmiller	20.00
7800	Russell Campen	20.00
7801	Jonnie K. Kostoff	20.00
7802	Ned J. Nesti, Jr.	20.00
7803	Lona Pillers	20.00
7804	Brent Leech	20.00
7805	Raymond W. Empereur	20.00
7806	Martin D. Bezucha	20.00
7807	Norma Wolens	20.00
7808	Cathy VanWeelden	20.00
7809	Jim Rasmussen	20.00
7810	Rolland Metzger	20.00
7811	Claire Metzger	20.00
7812	William Gengenbach	20.00
7813	Susan Rhodes	20.00
7814	Amber Anderson	20.00
7815	Doris Hall	20.00
7816	Doris Johnson	20.00
7817	Ann Henderson	20.00
7818	Marilyn McConaughy	20.00
7819	Joyce Miller	20.00
7820	Melvin Swanlund	20.00
7821	James Matheny	20.00
7822	Gene Abney	20.00
7823	Mike Choiniere	20.00
7824	Dennis Deven	20.00
7825	Nick Kazmerski	20.00
7826	David E. Brown	20.00
7827	Larry Cordts	20.00
7828	Stephen Larson	20.00
7829	David Garren	20.00
7830	David Turner	20.00
7831	Frank Moriarty	20.00
7832	Carson DeJarnatt	20.00
7833	James D. Gryder	20.00
7834	Edward E. Spotts	20.00
7835	Dcn Haag	20.00
		<hr/>
		\$920.00

# IMPREST FUND

110-818-541.01	N.C.I.A.	Dues	7665	\$ 15.00
176-000-575	JOLENE K. LESEMAN	Phone calls	7666	19.33
192-000-544.02	UNITED PARCEL SERVICE	Service	7667	20.42
110-300-541.02	A.M.M.	Subscr.	7668	35.00
176-000-575	RICHARD GROHARING	Phone calls	7669	70.32
138-000-550	BEST WESTERN	Reservations	7670	38.16
138-000-550	BEST INNS-Carbondale	Reservations	7671	70.14
138-000-550	SOUTHERN ILL. UNIV.	Registration fee	7672	19.00
110-813-550	SNOW WHITE BAKERY	Workshop	7673	6.16
110-816-550	GEORGE VRHEL	Supplies	7674	18.16
192-000-585	PROTECTO	Shipping charges	7675	10.00
110-813-550	RICHARD HOLTAM	Workshop	7676	11.93
110-715-541.02	SWARTZ ASSOCIATES	Supplies	7677	33.90
192-000-544.02	UNITED PARCEL SERVICE	Service	7678	40.81
182-000-550	STATE UNIV. RETIREMENT SYS.	Seminar	7679	8.00
181-000-550	ICPCCP FALL WORKSHOP	Registration	7680	100.00
191-000-550	SPRINGFIELD HILTON	Reservations	7681	35.20
192-000-544.02	UNITED PARCEL SERVICE	Service	7682	33.18
110-813-541.01	USAA	Membership	7683	21.95
110-813-550	USAA	Clinic	7684	40.00
131-000-550	I.A.C.R.A.O.	Meeting	7685	55.00
131-000-550	HOLIDAY INN-Matteson	Reservations	7686	71.02
192-000-544.02	UNITED PARCEL SERVICE	Service	7687	11.08
110-400-550	UNIV. OF SOUTHERN IND.	Conference-Nesbit	7688	85.00
196-000-550	ILLINOIS AIR CONFERENCE	Conference	7689	50.00
120-000-541.03	ILLINOIS LIBRARY ASSN.	Supplies	7690	10.00
110-400-541.02	SOFTWARE CONCEPTS	Supplies	7691	52.90
138-000-550	IACD CONVENTION - 1986	Registration fees	7692	57.00
110-714-541.02	AMERICAN SOC. OF RAD. TECH.	Supplies	7693	77.50
	VOID CHECK		7694	
138-000-541.01	BOARD OF REGISTRY	Supplies	7695	10.00
110-316-550	BASIL	Conference	7696	60.00
270-000-541.04	GEORGE POE TREES & TURF	Trees-freight	7697	30.00
196-000-550	SUNNY TRAVEL CENTER	Travel	7698	112.00
192-000-544.02	UNITED PARCEL SERVICE	Service	7699	12.74
182-000-541.01	ROCK FALLS NATIONAL BANK	Supplies	7700	12.84
120-000-541.03	THE DAILY GAZETTE	Subscription	7701	52.00
138-000-541.01	ROCK RIVER GUIDANCE ASSN.	Dues	7702	27.00

\$1,432.74

EDUCATION FUND - 1402.74  
BUILDING FUND 30.00

Balance in fund - 1591.26  
Disbursements - 1432.74  
Total in fund 3024.00

**SAUK VALLEY COLLEGE**

**APPROVED BY**

A handwritten signature in cursive script, appearing to read "Richard Kohnen", written over a horizontal line.

**PRESIDENT**

A handwritten signature in cursive script, appearing to read "William Thompson", written over a horizontal line.

**SECRETARY**

**DATE** 10-27-86



## SAUK VALLEY COLLEGE

## BUDGET REPORT

September 30, 1986

EDUCATION FUND

Account	Total Expenditures	To Date	Prev. Mo. to Date	This Mo.	Budget	Unencumbered
DIV OF BUSINESS SALARIES	10,065.68	10,065.68		10,065.68	202,718.00	192,652.32
DIV OF BUS CONTR SERV	4,752.00	4,752.00		4,752.00	11,000.00	6,248.00
DIV OF BUS SUPPLIES	1,605.86	1,605.86	778.42	827.44	11,475.00	9,869.14
DIV OF BUS CONF & MEETINGS		.00		.00	1,400.00	1,400.00
FOOD SERV CONTR SERV		.00		.00	800.00	800.00
FOOD SERV SUPPLIES		.00		.00	425.00	425.00
FOOD SERV CONF & MEETINGS		.00		.00	125.00	125.00
DIV OF AGRIC SUPPLIES		.00		.00	400.00	400.00
DIV OF INDUS ED SALARIES	7,568.81	7,568.81		7,568.81	161,950.00	154,381.19
DIV OF INDUS ED CONTR SERV	833.00	833.00	833.00		6,400.00	5,567.00
DIV OF INDUS ED SUPPLIES	1,343.51	1,343.51	195.36	1,143.15	16,195.00	14,851.49
DIV OF INDUS ED CONF & MEETINGS		.00		.00	1,200.00	1,200.00
COSMETOLOGY CONTR SERV	8,400.00	8,400.00	5,040.00	3,360.00	54,000.00	45,600.00
COSMETOL SUPPLIES	23.84	23.84		23.84	400.00	376.16
COSMETOL CONF & MEETINGS		.00		.00	175.00	175.00
HUMAN SERV CONTR SERV		.00		.00	100.00	100.00
HUMAN SERV SUPPLIES	160.82	160.82	131.72	29.10	1,000.00	839.18
HUMAN SERV CONF & MEETINGS		.00		.00	200.00	200.00
DIV OF SOC SCI SALARIES	5,533.77	5,533.77		5,533.77	113,421.00	107,887.23
DIV OF SOC SCI SUPPLIES	253.30	253.30	120.24	133.06	4,000.00	3,746.70
DIV OF SOC SCI CONF & MEETINGS		.00		.00	1,000.00	1,000.00
E M T SUPPLIES		.00		.00	313.00	313.00
E M T CONTR SERV		.00		.00	1,700.00	1,700.00
E M T CONF & MEETINGS		.00		.00	150.00	150.00
CRIMINAL JUSTICE SALARIES	1,220.56	1,220.56		1,220.56	28,669.00	27,448.44
CRIM JUS CONTR SERV		.00		.00	500.00	500.00
CRIM JUS SUPPLIES	380.76	380.76		380.76	1,941.00	1,560.24
CRIM JUS CONF & MEETINGS		.00		.00	500.00	500.00
LIBRARY TECH SUPPLIES		.00		.00	100.00	100.00
DIV OF HUMANITIES SALARIES	13,309.91	13,309.91		13,309.91	298,656.00	283,346.09
DIV OF HUMAN. SUPPLIES	316.86	316.86	144.40	172.46	3,500.00	3,183.14
DIV OF HUMAN. CONF & MEETINGS	200.00	200.00		200.00	2,500.00	2,300.00
ART DEPT SALARIES	1,213.88	1,213.88		1,213.88	29,133.00	27,919.12
ART DEPT SUPPLIES	106.25	106.25	2.64	103.61	600.00	493.75
ART DEPT CONF & MEETINGS		.00		.00	200.00	200.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
MUSIC DEPT SALARIES	2,374.66	2,374.66		2,374.66	56,992.00	54,617.34	54,617.34
MUSIC DEPT CONTR SERV		.00		.00	1,200.00	1,200.00	1,200.00
MUSIC DEPT SUPPLIES	112.35	112.35	68.99	43.36	1,450.00	1,337.65	1,337.65
MUSIC DEPT CONF & MEETINGS		.00		.00	500.00	500.00	500.00
DIV OF MATH SCI SALARIES	10,462.17	10,462.17		10,462.17	209,772.00	199,309.83	199,309.83
DIV OF MATH SCI CONTR SERV	121.23	121.23		121.23	900.00	778.77	778.77
DIV OF MATH SCI SUPPLIES	1,840.48	1,840.48	1,080.91	759.57	10,950.00	9,109.52	9,109.52
DIV OF MATH SCI CONF & MEETINGS		.00		.00	1,400.00	1,400.00	1,400.00
DIV OF MED LAB TECH SALARIES	7,792.38	7,792.38	4,131.75	3,660.63	54,801.00	47,008.62	47,008.62
MED LAB TECH CONTR SERV	858.59	858.59	935.84	77.25	CR 1,875.00	1,016.41	1,016.41
MED LAB TECH SUPPLIES	782.75	782.75	742.96	39.79	11,610.00	10,827.25	10,827.25
MED LAB TECH CONF & MEETINGS	159.20	159.20	159.20	.00	1,440.00	1,280.80	1,280.80
ADN SALARIES	14,007.63	14,007.63	6,910.92	7,096.71	78,343.00	64,335.37	64,335.37
ADN OFC SALARIES	2,592.10	2,592.10	1,555.26	1,036.84	12,442.00	9,849.90	9,849.90
ADN CONTR SERV	128.75	128.75	206.00	77.25	CR 767.00	638.25	638.25
ADN SUPPLIES	603.51	603.51	562.89	40.62	3,570.00	2,966.49	2,966.49
ADN CONF & MEETINGS	36.27	36.27	36.27	.00	1,550.00	1,513.73	1,513.73
LPN SALARIES	915.42	915.42		915.42	69,935.00	69,019.58	69,019.58
LPN CONTR SERV	128.75	128.75	206.00	77.25	CR 386.00	257.25	257.25
LPN SUPPLIES	300.49	300.49	227.41	73.08	2,725.00	2,424.51	2,424.51
LPN CONF & MEETINGS		.00		.00	700.00	700.00	700.00
RAD TECH SALARIES	6,809.69	6,809.69	3,546.45	3,263.24	51,549.00	44,738.31	44,738.31
RAD TECH CONTR SERV	128.75	128.75	206.00	77.25	CR 3,902.00	3,773.25	3,773.25
RAD TECH SUPPLIES	272.47	272.47	261.39	11.08	3,185.00	2,912.53	2,912.53
RAD TECH CONF & MEETINGS	778.26	778.26	448.66	329.60	3,000.00	2,221.74	2,221.74
DIV OF PHYS ED SALARIES	2,043.54	2,043.54		2,043.54	49,045.00	47,001.46	47,001.46
PHYS ED CONTR SERV		.00		.00	570.00	570.00	570.00
PHYS ED SUPPLIES	18.54	18.54	14.04	4.50	2,300.00	2,281.46	2,281.46
PHYS ED CONF & MEETINGS		.00		.00	600.00	600.00	600.00
NURSING ASST CONTR SERV		.00	206.00	206.00	CR 150.00	150.00	150.00
NURSING ASST SUPPLIES	53.18	53.18	53.18	.00	750.00	696.82	696.82
NURSING ASST CONF & MEETINGS		.00		.00	200.00	200.00	200.00
INFO OFC & WORKROOM SECR SALARIES	9,158.91	9,158.91	5,538.75	3,620.16	44,310.00	39,151.09	39,151.09
INFO OFC & WORKROOM FED WORK STUDY	2,286.32	2,286.32	1,424.56	861.76	13,000.00	10,713.68	10,713.68
WORKROOM FED WORK STUDY		.00		.00	7,250.00	7,250.00	7,250.00
WORKROOM CONTR SERV	5,685.00	5,685.00	5,685.00	.00	6,000.00	315.00	315.00
UNALLOCATED CONTR SERV	80.87	80.87		80.87	1,600.00	1,519.13	1,519.13

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
INFO OFC SUPPLIES	143.20	143.20	56.91	86.29	1,450.00	1,306.80	1,306.80
INSTITU COMM SUPPLIES	.00	.00		.00	300.00	300.00	300.00
WORKROOM SUPPLIES	383.09	383.09	CR 254.74	128.35	CR 1,000.00	1,383.09	1,383.09
PUB INFO ADMIN SALARIES	7,470.65	7,470.65	4,482.39	2,988.26	35,859.00	28,388.35	28,388.35
PUB INFO SECR SALARIES	155.02	155.02	85.90	69.12	2,000.00	1,844.98	1,844.98
PUB INFO SUPPLIES	14,260.86	14,260.86	2,906.93	11,353.93	66,750.00	72,489.14	72,489.14
PUB INFO CONF & MEETINGS	140.80	140.80	66.00	74.80	1,200.00	1,059.20	1,059.20
ASST DEAN ARTS & SOC SCI SALARY	7,736.05	7,736.05	4,641.63	3,094.42	37,133.00	29,396.95	29,396.95
PART TIME OVERLOAD	.00	.00		.00	42,000.00	42,000.00	42,000.00
SUMMER SALARIES	41,433.80	41,433.80	41,433.80	.00	42,000.00	566.20	566.20
SECR SALARY	2,912.70	2,912.70	1,747.62	1,165.08	13,981.00	11,068.30	11,068.30
FED WORK STUDY	1,102.15	1,102.15	787.25	314.90	8,147.00	7,044.85	7,044.85
SUPPLIES	126.00	126.00	73.62	52.38	1,300.00	1,174.00	1,174.00
CONF & MEETINGS	13.00	13.00	13.00	.00	2,000.00	1,987.00	1,987.00
ASST DEAN BUS & TECH SALARY	8,391.65	8,391.65	5,034.99	3,356.66		31,888.35	31,888.35
PART TIME OVERLOAD	.00	.00		.00	105,000.00	105,000.00	105,000.00
SUMMER SALARIES	43,563.26	43,563.26	43,563.26	.00	42,000.00	1,563.26	CR 1,563.26
SECR SALARIES	3,365.00	3,365.00	2,019.00	1,346.00	18,152.00	12,787.00	12,787.00
FED WORK STUDY	2,120.82	2,120.82	1,464.38	656.44	15,979.00	13,858.18	13,858.18
SUPPLIES	150.34	150.34	93.59	56.75	1,200.00	1,049.66	1,049.66
CONF & MEETING EXPENSE	151.69	151.69	151.69	.00	3,000.00	2,848.31	2,848.31
ASST DEAN COMM & EXTEN SERV SALARY	7,464.60	7,464.60	4,473.76	2,985.84	35,830.00	28,365.40	28,365.40
INSTR SALARIES	11,739.50	11,739.50	12,003.00	263.50	CR 00,000.00	88,260.50	88,260.50
COORDINATORS SALARIES	1,320.00	1,320.00	1,320.00	.00	7,500.00	6,180.00	6,180.00
SECR SALARIES	25,26.25	25,26.25	15,15.75	1,010.50	12,126.00	9,599.75	9,599.75
FED WORK STUDY	10.05	10.05	10.05	.00	1,972.00	1,961.95	1,961.95
CONTR SERV	.00	.00		.00	5,000.00	5,000.00	5,000.00
SUPPLIES	6,22.64	6,22.64	369.04	253.60	5,500.00	4,877.36	4,877.36
CONF & MEETINGS	518.80	518.80	39.80	479.00	2,000.00	1,481.20	1,481.20
DIR HEALTH & NAT SCI SALARY	7,155.00	7,155.00	4,293.00	2,862.00	34,344.00	27,189.00	27,189.00
PART TIME OVERLOAD	.00	.00		.00	38,700.00	38,700.00	38,700.00
SUMMER SALARIES	8,047.41	8,047.41	8,047.41	.00	11,000.00	2,952.59	2,952.59
FED WORK STUDY	1,356.72	1,356.72	703.49	653.23	4,820.00	3,463.28	3,463.28
CONTR SERV	.00	.00		.00	200.00	200.00	200.00

Account	Total	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
HEALTH & NAT SCI SUPPLIES	162.92	162.92	155.58	7.34	1,200.00	1,037.08	1,037.08
CONF & MEETINGS	148.44	148.44	20.00	128.44	1,300.00	1,151.56	1,151.56
ACADEMIC SKILLS SALARIES	1,348.44	1,348.44		1,348.44	56,573.00	55,224.56	55,224.56
ACADEM SKILLS CONTR SERV	300.00	300.00		300.00	300.00	.00	.00
ACADEM SKILLS SUPPLIES	242.03	242.03	144.76	97.27	7,000.00	6,757.97	6,757.97
ACADEM SKILLS CONF & MEETINGS	.00	.00		.00	500.00	500.00	500.00
HONORS PROGRAM CONTR SERV	.00	.00		.00	100.00	100.00	100.00
HONORS PROG SUPPLIES	102.45	102.45	85.13	17.32	400.00	297.55	297.55
HONORS PROG CONF & MEETINGS	.00	.00		.00	270.00	270.00	270.00
DEAN OF INSTR ADMIN SALARIES	9,618.15	9,618.15	5,770.89	3,847.26	46,167.00	36,548.85	36,548.85
DEAN OF INSTR SECR SALARIES	3,730.65	3,730.65	2,238.39	1,492.26	17,907.00	14,176.35	14,176.35
STUDENT TUTORS	185.92	185.92	134.00	51.92	2,000.00	1,814.08	1,814.08
DEAN OF INSTR FED WORK STUDY	304.00	304.00	202.67	101.33	3,580.00	3,276.00	3,276.00
DEAN OF INSTR SUPPLIES	163.95	163.95	123.71	40.24	2,000.00	1,836.05	1,836.05
DEAN OF INSTR CONF & MEETINGS	59.76	59.76		59.76	2,000.00	1,940.24	1,940.24
LRC PROF SALARIES	9,131.00	9,131.00	4,082.25	5,048.75	88,512.00	79,361.00	79,361.00
LRC SECR SALARIES	5,661.85	5,661.85	3,397.11	2,264.74	27,177.00	21,515.15	21,515.15
LRC FED WORK STUDY	1,961.37	1,961.37	921.24	1,040.13	12,809.00	10,847.63	10,847.63
LRC CONTR SERV	1,038.47	1,038.47	911.84	126.63	11,260.00	10,221.53	10,221.53
XEROX SUPPLIES	686.85	686.85	656.65	30.20	2,000.00	1,313.15	1,313.15
LIBRARY SUPPLIES	7,207.74	7,207.74	7,171.29	36.45	14,540.00	7,332.26	7,332.26
A V SUPPLIES	129.39	129.39	23.50	105.89	7,650.00	7,779.39	7,779.39
LIBRARY BOOKS	3,419.49	3,419.49	929.34	2,490.15	35,000.00	31,580.51	31,580.51
LRC CONF & MEETINGS	68.85	68.85		68.85	1,200.00	1,131.15	1,131.15
ADM& REC ADMIN SALARIES	7,342.50	7,342.50	4,405.50	2,937.00	35,244.00	27,901.50	27,901.50
ADM & REC SECR SALARIES	11,651.65	11,651.65	6,990.99	4,660.66	55,928.00	44,276.35	44,276.35
ADM & REC FED WORK STUDY	1,544.31	1,544.31	829.93	714.38	10,958.00	9,413.69	9,413.69
ADM & REC CONTR SERV	515.00	515.00		515.00	2,600.00	2,085.00	2,085.00
ADM& REC SUPPLIES	525.49	525.49	202.42	323.07	7,900.00	7,374.51	7,374.51
ADM & REC CONF & MEETINGS	.00	.00		.00	1,000.00	1,000.00	1,000.00
COUNSELING SALARIES	13,672.34	13,672.34	7,262.80	6,409.54	76,669.00	62,996.66	62,996.66
COUNSELING SECR SALARY	2,912.70	2,912.70	1,747.62	1,165.08	13,981.00	11,088.30	11,088.30
HEALTH SERV SUPPLIES	.00	.00		.00	300.00	300.00	300.00
FIN AIDS ADMIN SALARIES	7,559.60	7,559.60	4,535.76	3,023.84	38,286.00	28,726.40	28,726.40
FIN AIDS SECR SALARIES	5,484.60	5,484.60	3,290.76	2,193.84	26,326.00	20,841.40	20,841.40
STUDENT SERV ADMIN SALARIES	9,092.90	9,092.90	5,455.74	3,637.16	43,646.00	34,553.10	34,553.10
STUDENT SERV SECR SALARIES	3,713.15	3,713.15	2,227.89	1,485.26	17,823.00	14,109.85	14,109.85
STUDENT SERV FED WORK STUDY	8,008.37	8,008.37	4,237.69	3,770.68	45,100.00	37,091.63	37,091.63

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
COACHING SALARIES		.00		.00	11,850.00	11,850.00	11,850.00
STUDENT SERV CONTR SERV		.00		.00	1,300.00	1,300.00	1,300.00
STUDENT SERV SUPPLIES	2,048.94	2,048.94	1,320.51	728.43	14,780.00	12,731.06	12,731.06
COMMENCEMENT	370.29	370.29	27.36	342.93	6,000.00	5,629.71	5,629.71
STUDENT SERV CONF & MEETINGS	550.15	550.15	460.60	89.55	4,620.00	4,069.85	4,069.85
STUDENT RECRUITMENT		.00		.00	1,500.00	1,500.00	1,500.00
PUB SERV SALARIES		.00		.00	4,600.00	4,600.00	4,600.00
PUB SERV CONTR SERV		.00		.00	5,000.00	5,000.00	5,000.00
PUB SERV SUPPLIES		.00		.00	5,300.00	5,300.00	5,300.00
SERVICE STAFF SALARIES	69,312.24	69,312.24	40,518.64	28,793.60	370,923.00	301,610.76	301,610.76
MAINT BOYS FED WORK STUDY	15,368.90	15,368.90	9,017.60	6,351.30	82,000.00	66,631.10	66,631.10
MATRONS FED WORK STUDY	3,207.32	3,207.32	1,577.42	1,629.90		3,207.32	3,207.32
MAINT CONTR SERV	270.00	270.00	6,455.56	6,185.56	CR	270.00	270.00
ELECTRICITY	41,844.97	41,844.97		41,844.97	235,900.00	194,055.03	194,055.03
TELEPHONE	5,851.96	5,851.96	3,328.82	2,523.14	39,840.00	33,988.04	33,988.04
PRESIDENTS SALARY	10,000.00	10,000.00	5,000.00	5,000.00	62,721.00	52,721.00	52,721.00
PRES SECR SALARY	4,271.45	4,271.45	2,562.87	1,708.58	20,503.00	16,231.55	16,231.55
PRES FED WORK STUDY	597.13	597.13	323.27	273.86	3,484.00	2,886.87	2,886.87
PRES OFC CONTR SERV		.00		.00	1,000.00	1,000.00	1,000.00
PRES OFC SUPPLIES	307.88	307.88	74.78	233.10	2,500.00	2,192.12	2,192.12
PRES OFC CONF & MEETINGS	273.59	273.59	149.30	124.29	4,000.00	3,726.41	3,726.41
SPECIAL AFFAIRS	165.95	165.95	31.45	134.50	2,500.00	2,334.05	2,334.05
PRES OTHER EXP		.00		.00	5,600.00	5,600.00	5,600.00
BUS OFC ADMIN SALARIES	10,608.55	10,608.55	6,365.13	4,243.42	50,921.00	40,312.45	40,312.45
BUS OFC PROF SALARIES	3,992.10	3,992.10	2,395.26	1,596.84	19,162.00	15,169.90	15,169.90
BUS OFC SECR SALARIES	15,684.50	15,684.50	9,427.86	6,256.64	75,423.00	59,738.50	59,738.50
BUS OFC CONTR SERV	3,633.47	3,633.47	3,960.90	327.43	CR 6,800.00	3,166.53	3,166.53
BUS OFC SUPPLIES	722.36	722.36	306.90	415.46	7,000.00	6,277.64	6,277.64
BUS OFC CONF & MEETINGS	229.77	229.77	116.09	113.68	2,500.00	2,270.23	2,270.23
CONSULTANT EXPENSE	5,385.72	5,385.72	241.94	5,143.78	14,000.00	8,614.28	8,614.28
LEGAL CONTRACTUAL	960.00	960.00	250.00	710.00	8,000.00	7,040.00	7,040.00
OTHER BOARD SUPPLIES	60.71	60.71	30.55	30.16	2,000.00	1,939.29	1,939.29
BOARD CONF & MEETINGS	338.27	338.27		338.27	4,000.00	3,661.73	3,661.73
INSTITU SECR SALARIES	3,883.70	3,883.70	2,705.70	1,183.00	14,196.00	10,307.30	10,307.30
INSTITU FED WORK STUDY	721.00	721.00	325.50	395.50	3,605.00	2,964.00	2,964.00
CONTINGENCY FED WORK STUDY	806.50	806.50	726.10	80.40	4,448.00	3,641.50	3,641.50
GROUP MED & LIFE INS	96,161.05	96,161.05	48,300.30	47,780.75	290,500.00	194,338.95	194,338.95

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unencumbered
MEDICAIRE PAYMENTS	228.74	228.74	228.74	.00		
TUITION REIMBURSEMENT	342.51	342.51		342.51	5,000.00	4,657.49 CR 228.74 CR
CURRICULUM DEVELOPMENT		.00		.00	5,000.00	5,000.00 4,657.49
UNALLOCATED CONTR	70.88	70.88		70.88	2,400.00	2,329.12 5,000.00
IN SERVICE TRAINING	432.06	432.06	73.80	358.26	5,000.00	4,567.94 2,329.12
FACULTY ASSN SUPPLIES	.60	.60	.60	.00	200.00	199.40 4,567.94
POSTAGE	973.99	973.99	885.67	88.32	40,000.00	39,026.01 199.40
PUBLICATIONS & DUES	3,232.15	3,232.15	3,232.15	.00	6,950.00	3,717.85 39,026.01
ADVERTISING		.00		.00	700.00	700.00 3,717.85
RECRUITMENT	330.41	330.41	16.37	314.04	6,000.00	5,669.59 700.00
GENERAL INSURANCE	949.00	949.00		949.00	27,500.00	26,551.00 5,669.59
EQUIPMENT	61,141.74	61,141.74	19,885.76	81,027.50	145,947.00	84,865.26 26,551.00
AFFIRM ACTION CONTR SERV		.00		.00	300.00	300.00 84,865.26
AFFIRM ACTION SUPPLIES		.00		.00	100.00	100.00 300.00
AFFIRM ACTION CONF & MEETINGS		.00		.00	300.00	300.00 100.00
INSTITU RES CONTR SERV		.00		.00	500.00	500.00 300.00
INSTITU RES SUPPLIES		.00		.00	500.00	500.00 500.00
DATA PROC SALARIES	13,910.25	13,910.25	8,346.15	5,564.10	60,769.00	52,859.75 500.00
DATA PROC SECR SALARIES	5,102.82	5,102.82	3,163.62	1,939.20	25,309.00	20,266.18 52,859.75
DATA PROC FED WORK STUDY	697.62	697.62	432.98	264.64	6,385.00	5,667.38 20,266.18
DATA PROC CONTR SERV-ADMIN	41,384.40	41,384.40	40,153.40	1,231.00	143,700.00	102,315.60 5,667.38
DATA PROC CONTR SERV-EDUC	1,058.45	1,058.45		1,058.45	13,000.00	11,941.55 102,315.60
DATA PROC SUPPLIES ADMIN	621.37	621.37	659.87	38.50	ER 16,800.00	15,978.63 11,941.55
DATA PROC SUPPLIES EDUC	126.88	126.88		126.88	ER 16,000.00	16,126.88 15,978.63
DATA PROC CONF & MEETINGS	29.25	29.25	29.25	.00	7,500.00	7,470.75 16,126.88
DATA PROC EQUIP RENTAL	1,916.00	1,916.00	1,329.00	587.00		1,916.00 CR 7,470.75 CR
PLANNING & DEVEL ADMIN SALARIES	7,478.35	7,478.35	4,487.01	2,991.34	35,896.00	28,417.65 1,916.00
PLANNING & DEVEL SECR SALARIES	736.74	736.74	495.04	241.70	13,109.00	12,372.26 28,417.65
PL & DEVEL CONTR SERV		.00		.00	300.00	300.00 12,372.26
PL & DEVEL SUPPLIES	112.79	112.79	40.20	72.59	1,300.00	1,187.21 300.00
PL & DEVEL CONF & MEETINGS	85.90	85.90	50.90	35.00	1,700.00	1,614.10 1,187.21
TUITION CHARGE BACK	2,316.41	2,316.41	1,562.81	753.60	25,000.00	22,683.59 1,614.10
CONTINGENCIES		.00		.00	75,000.00	75,000.00 22,683.59
	659,530.51 *	659,530.51 *			5,228,794.00 *	4,367,463.49 *
			442,139.39 *	417,391.12		4,367,463.49 *

BUILDING FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
MAINT CONTR SERV	8,559.68	8,559.68	1,233.16	7,326.52	45,840.00	37,280.32	37,280.32
MAINT & BLDG SUPPLIES	3,016.68	3,016.68	1,411.82	1,604.86	51,000.00	47,983.32	47,983.32
MAINT CONF & MEETINGS	26.23	26.23	8.40	17.83	2,500.00	2,473.77	2,473.77
GAS	16,146.85	16,146.85	9,903.82	6,243.03	119,900.00	103,753.15	103,753.15
ELECTRICITY	21,636.05	21,636.05	21,636.05	.00	.00	21,636.05	CR 21,636.05
RENTAL CHARGES		.00		.00	1,000.00	1,000.00	1,000.00
CONTINGENCIES		.00		.00	25,000.00	25,000.00	25,000.00
	49,385.49 *	49,385.49 *	34,193.25 *	15,192.24 *	245,240.00 *	195,854.51 *	195,854.51 *

SITE AND CONSTRUCTION FUND

SITE IMPROVEMENT		.00		.00	100,000.00	100,000.00	100,000.00
BLDG IMPROVEMENTS		.00		.00	100,000.00	100,000.00	100,000.00
ENERGY MANAGEMENT GRANT	4,382.65	4,382.65		4,382.65		4,382.65	CR 4,382.65
HIGH TECH DATA PROC GRANT	6,816.90	6,816.90	6,816.90	.00		6,816.90	CR 6,816.90
INSTR EQUIPMENT		.00		.00	50,000.00	50,000.00	50,000.00
SERVICE EQUIPMENT		.00		.00	5,000.00	5,000.00	5,000.00
OTHER CAPITAL OUTLAY		.00		.00	5,000.00	5,000.00	5,000.00
	11,199.55 *	11,199.55 *	6,816.90 *	4,382.65 *	260,000.00 *	248,800.45 *	248,800.45 *

WORKING CASH FUND

MISC EXPENSE		.00		.00	1,000.00	1,000.00	1,000.00
	.00 *	.00 *	.00 *	.00 *	1,000.00 *	1,000.00 *	1,000.00 *

# INSURANCE FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
WORKERS COMP	109.82	◇ 109.82	CR 48.59	153.41	CR 28,000.00	28,109.82	28,109.82
UNEMPLOYMENT COMP	30.97	◇ 30.97	CR 197.40	228.37	CR 17,000.00	17,030.97	17,030.97
TORT LIABILITY INSURANCE	10,133.00	10,133.00		10,133.00	25,000.00	14,867.00	14,867.00
	9,992.21	* 9,992.21	* 245.99	* 9,746.22	* 70,000.00	* 60,007.79	* 60,007.79

# AUDIT FUND

AUDIT COSTS	523.00	◇ 523.00	CR	523.00	CR 22,000.00	22,523.00	22,523.00
	523.00	CR 523.00	CR	.00	* 523.00	CR 22,000.00	* 22,523.00

# REVENUE REPORT

# EDUCATION FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1986 TAXES					857,500.00cr	857,500.00cr	857,500.00cr
1985 TAXES	35,499.11	◇ 35,499.11	CR 28,136.01	163,635.12	CR 57,500.00	◇ 22,000.89	CR 22,000.89
IN LIEU OF TAXES	46.05	◇ 46.05	CR 46.05	◇ .00		46.05	46.05
CHARGEBACK REVENUE	965.04	◇ 965.04	CR 965.04	◇ .00	9,000.00	◇ 8,034.96	CR 8,034.96
STATE APPORTIONMENT	.00	.00		.00	1,388,570.00	1,388,570.00	1,388,570.00
STATE EQUALIZATION GRANT	354,109.25	◇ 354,109.25	CR	354,109.25	CR	354,109.25	354,109.25
REG VOC ED REIMB	41,306.94	41,306.94	41,306.94	.00	52,500.00	◇ 93,806.94	CR 93,806.94
VOC ED EQUIP REIMB	.00	.00		.00	16,500.00	◇ 16,500.00	CR 16,500.00
CORP PERS PROP TAX REPL	136,593.15	◇ 136,593.15	CR 40,921.39	◇ 95,676.76	147,889.00	◇ 11,290.85	CR 11,290.85
STATE WORK STUDY	.00	.00		.00	1.00	◇ 1.00	CR 1.00
FED WORK STUDY	14,536.50	◇ 14,536.50	CR	14,536.50	CR 70,000.00	◇ 51,121.50	CR 51,121.50
OTHER FED SOURCES	.00	.00		.00	3,000.00	◇ 3,000.00	CR 3,000.00
SUMMER TUITION	.00	.00		.00	126,000.00	◇ 126,000.00	CR 126,000.00
FALL TUITION	.00	.00		.00	52,850.00	◇ 52,850.00	CR 52,850.00
SPRING TUITION	.00	.00		.00	507,650.00	◇ 507,650.00	CR 507,650.00
GRADUATION FEES	150.00	◇ 150.00	CR	150.00	CR 250.00	◇ 250.00	CR 250.00
TRANSCRIPT FEES	60.00	◇ 60.00	CR	60.00	CR 500.00	◇ 440.00	CR 440.00
LABORATORY FEES	.00	.00		.00	31,600.00	◇ 31,600.00	CR 31,600.00



Educ. Fund contd.

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
PUB SERV INCOME		.00		.00	14,900.00	< 14,900.00	CR 14,900.00 CR
INTEREST ON INVESTMENTS		.00		.00	40,000.00	< 40,000.00	CR 40,000.00 CR
NON GOVERNMENTAL GIFTS. & GRANTS -FOUNDATION		.00		.00	13,400.00	< 13,400.00	CR 13,400.00 CR
BOOKSTORE & LAND LAB CONTRIB	83,741.24	< 83,741.24	CR	83,741.24	CR 83,741.00	< .24	.24
SALE OF SURPLUS PROPERTY	13,562.13	< 13,562.00	CR	13,562.13	CR 13,562.00	< .13	.13
OTHER REVENUE	253.95	< 253.95	CR	253.95	CR 30,000.00	< 35,741.05	CR 35,741.05 CR
OTHER REV-COMPUTER	630.00	< 630.00	CR	630.00	CR	630.00	630.00
OTHER REV-SALARIES	320.40	< 320.40	CR	320.40	CR	320.40	320.40
RESTRICTED FUND INCOME		.00		.00	30,000.00	< 30,000.00	CR 30,000.00 CR
	604,109.00	CR	604,109.00	627,490.47 *	4,932,821.00	CR	4,328,631.12 CR
				731,600.35	CR		4,328,631.12 CR

BUILDING FUND

1985 TAXES	4,347.56	< 4,347.56	CR 15,690.91	20,038.47	CR 205,000.00	< 200,652.44	CR 100,652.44 CR
1986 TAXES		.00		.00	105,000.00	< 105,000.00	CR 105,000.00 CR
IN LIEU OF TAXES	5.64	< 5.64	CR 5.64	< .00		5.64	5.64
CORP PERS PROP TAX REPL	10,732.56	< 10,732.56	CR 5,011.25	< 11,721.11	CR 10,111.00	< 1,378.64	CR 1,378.64 CR
INTEREST ON INVESTMENTS		.00		.00	100.00	< 100.00	CR 100.00 CR
OTHER REVENUE	210.00	< 210.00	CR	210.00	CR 2,000.00	< 1,790.00	CR 1,790.00 CR
	21,295.56	CR	21,295.56	CR 10,674.02 *	31,909.56	CR	200,915.44 CR
					23,211.00	CR	

SITE AND CONSTRUCTION FUND

STATE GRANTS & CONTRIB	7,103.00	<	7,103.00	CR	7,103.00	CR	1.00	<	7,107.00	CR	7,107.00	CR
FEDERAL GRANTS & CONTRIB			.00		.00		1.00	<	1.00	CR	1.00	CR
INTEREST ON INVESTMENTS	7,891.86	<	7,891.86	CR	1,903.19	<	5,903.57	CR	60,000.00	<	52,103.14	CR
	14,999.86	CR	14,999.86	CR	1,903.19	CR	13,015.55	CR	70,002.00	CR	45,002.14	CR

## BOND AND INTEREST #1

Account	Total Receipts		To Date	Prev. Mo. To Date		This Mo.	Budget	Unexpended	Unencumbered
INTEREST ON INVESTMENTS	1,642.75	◇	1,642.75	53.68	◇	1,589.07	CR	1,642.75	1,642.75
	1,642.75	CR	1,642.75	53.68	CR	1,589.07	CR	.00	* 1,642.75 * 1,642.75 *

## WORKING CASH FUND

## INTEREST ON INVESTMENTS

26,420.37	◇	26,420.37	CR 23,062.96	◇	3,358.31	CR 50,000.00	◇	23,579.63	23,579.63	CR
26,420.37	CR	26,420.37	CR 23,062.96	CR	3,358.31	CR 50,000.00	CR	23,579.63	CR	23,579.63

INSURANCE FUND
 1985 TAXES  
 1986 TAXES  
 IN LIEU OF TAXES  
 INTEREST ON INVESTMENTS

4,549.41		4,549.41	14,123.27		9,573.86	CR 30,450.00	◇	34,999.41	CR	34,999.41	CR
		.00			.00	30,450.00	◇	30,450.00	CR	30,450.00	CR
1.64	◇	1.64			1.64	CR		1.64		1.64	
743.64	◇	743.64	CR 372.90	◇	370.74	CR 3,000.00	◇	2,256.36	CR	2,256.36	CR
3,804.13	*	3,804.13	* 13,750.37	*	9,946.24	CR 63,900.00	CR	67,704.13	CR	67,704.13	CR

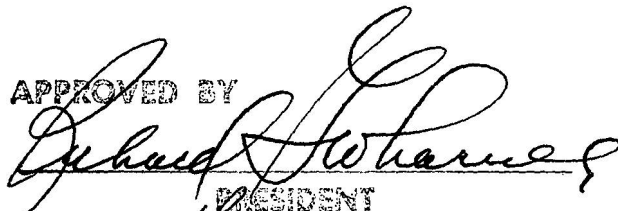
## AUDIT FUND

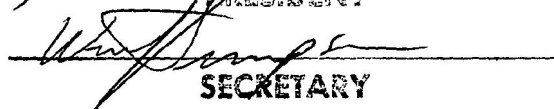
 1985 TAXES  
 1986 TAXES  
 IN LIEU OF TAXES  
 INTEREST ON INVESTMENTS

448.77	◇	448.77	CR 1,621.93		2,070.70	CR 10,850.00	◇	10,401.23	CR	10,401.23	CR
		.00			.00	10,850.00	◇	10,850.00	CR	10,850.00	CR
.58	◇	.58	CR .58	◇	.00			.58		.58	
85.48	◇	85.48	CR 36.86		48.62	300.00	◇	214.52		214.52	CR
534.83	CR	534.83	CR 1,564.49	*	2,119.32	CR 22,000.00	CR	21,405.17	CR	21,405.17	CR

SAUK VALLEY COLLEGE

APPROVED BY

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
SECRETARY

DATE 10-27-86