

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Third Floor Board Room

May 22, 1989

7:00 p.m.

- A. Call to Order
- B. Roll Call - Welcome New Member
- C. Communication from Visitors
- D. Approval of Minutes
- E. Election of Board Secretary
- F. President's Report
 - 1. Dixon Correctional Center Programs Presentation
 - 2. Manlius
 - 3. MLT Re-accreditation
 - 4. Child Care Center License
 - 5. Transfer Success
 - 6. National Publicity
 - 7. Policies of the Month
- G. Financial Reports and Actions
 - 1. Treasurer's Report
 - 2. Bills Payable
 - 3. Payroll
 - 4. Budget Report
- H. Executive Session
- I. Personnel Recommendations
 - 1. Contractual Re-appointments
 - 2. Leave of Absence Request
 - 3. Classified Salaries
 - 4. Administrative Salaries
 - 5. Math Faculty Appointment
- J. Other Actions
 - 1. Drug-Free Workplace Policy - Second Reading
 - 2. Appointment of Local Election Official
 - 3. Approval of the 1989-90 Administrative Calendar
 - 4. Donation
 - 5. Income Tax Resolution
 - 6. Intergovernmental Agreement
- K. Reports
 - 1. Student Trustee
 - 2. ICCTA Representative
 - 3. Foundation Liaison
 - 4. Board Chair
- L. Time of Next Meeting

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

May 22, 1989

The Board of Trustees of Sauk Valley Community College met in regular meeting at 7:00 p.m. on May 22, 1989 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Andersen called the meeting to order at 7:00 p.m. and the following members answered roll call:

Thomas Densmore	Richard Groharing
William Simpson	William Yemm
Ed Andersen	Doug Johnson

Absent: Joe McDonald (arrived later)
Robert Wolf

SVCC Staff: President Richard L. Behrendt
Dean Robert Edison
Dean John Sagmoe
Dean Virginia Thompson
Director Karen Kylen
Substitute Secretary Shirley Walker

Secretary Appointment: Chair Andersen asked for nomination for the appointment of a Secretary. Member Groharing nominated Member Yemm. It was seconded by Member Simpson. There being no further nominations, the nominations were closed. In a roll call vote, Members Densmore, Groharing, Simpson and Andersen voted aye. Member Yemm abstained. Motion carried. Student Trustee Johnson advisory vote: aye.

Minutes: It was moved by Member Groharing and seconded by Member Simpson that the Board approve the regular minutes of the April 24 meeting. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Arrival: Member McDonald arrived during this session at approximately 7:20 p.m.

President's Report: Rhea Edge reported on the education program at the Dixon Correctional Center.

President Behrendt reported on the following: legislative action on an income tax increase; a letter from Manlius Community Unit Schools stating tentative affiliation with Sauk; the MLT program's five-year re-accreditation; the Child Care Center's License renewal; the transfer success of Sauk students to Illinois State University; Sauk receiving national publicity in several publication; and that the college would soon be making recommendations for the English vacancies.

Treasurer's Report:

It was moved by Member Yemm and seconded by Member Simpson that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Bills Payable:

It was moved by Member Simpson and seconded by Member Groharing that the Board approve bills in the following amounts:

Educational Fund	\$382,350.99
Protection, Health and Safety Fund	25,000.00
Liability Fund	1,531.96
Building Fund	36,258.37
Building Bond Fund	3,657.00

In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Payroll:

It was moved by Member Groharing and seconded by Member Simpson that the Board approve the April 30 payroll in the amount of \$187,933.10 and the May 15 payroll in the amount of \$182,587.92. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Executive Session:

At 7:35 p.m. it was moved by Member Groharing and seconded by Member McDonald that the Board adjourn to executive session to discuss the appointment, employment or dismissal of an employee. Motion voted and carried. Student Trustee Johnson advisory vote: aye.

Regular Session: At 8:35 p.m. the Board returned to regular session.

Contractual Re-appointments: It was moved by Member Yemm and seconded by Member McDonald to re-appoint for 1989-90 the contractual administrative appointment of Rhea Edge as Director of the Sauk Valley Community College Educational Program at the Dixon Correctional Center, the seven faculty positions at the Dixon Correctional Center, and Linda Kim as Coordinator of the VITAL Project. All appointments are contingent upon the continuation/renewal of the grants and with the appropriate salary increase. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Leave of Absence: It was moved by Member Groharing and seconded by Member Yemm that the Board grant a one-year leave of absence without pay to Linda Giesen under the conditions outlined in the attached correspondence. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Classified Salaries: It was moved by Member Groharing and seconded by Member McDonald to approve a sliding salary increase for satisfactorily (or better) evaluated Classified Staff (see attached) based on 1988-89 salaries as follows: less than \$12,000, 10%; \$12,000 to \$12,999, 9%; \$13,000 to \$13,999, 8%; \$14,000 to \$14,999, 7%; \$15,000 to \$15,999, 6%; and \$16,000 and above, 5%. Also, the attached 1989-90 Salary Scale was approved which increased the scale grades 1 through 3 by 7.5% and grades 4 through 7 by 5%. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Administrative Salaries: It was moved by Member Groharing and seconded by Member McDonald to approve a 5% salary increase for satisfactorily (or better) evaluated Administrators with a 5% scale increase (see attached). In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

**Math Faculty
Appointment:**

It was moved by Member Yemm and seconded by Member McDonald to appoint Steven Shaff to the position of Instructor of Mathematics at the Instructor level, Step 2, and a salary of \$19,718, effective with the beginning of the 1989-90 academic year to replace Lauren Frederick. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

**Drug-Free Workplace
Policy:**

It was moved by Member Yemm and seconded by Member McDonald that the attached policy on a Drug-Free Workplace be approved for second reading. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

**Appointment of
Local Election
Official:**

It was moved by Member Groharing and seconded by Member Yemm to appoint Marilyn Vinson as the local election official for the November elections with Judy Scribner as an alternate. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

**Administrative
Calendar:**

It was moved by Member McDonald and seconded by Member Simpson to approve the attached administrative calendar for the 1989-90 year. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Donation:

It was moved by Member Simpson and seconded by Member Groharing to accept the donation of three boxes of magnetic tapes from Raynor Manufacturing of Dixon, Illinois with a letter of appreciation to Raynor Manufacturing. Motion voted and carried. Student Trustee Johnson advisory vote: aye.

**Income Tax
Resolution:**

It was moved by Member Groharing and seconded by Member Yemm to approve the attached Illinois Community College Trustees Association income tax resolution to strengthen the state's support of education. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Inter-Governmental
Agreement:

It was moved by Member Simpson and seconded by Member Groharing to approve the attached inter-governmental agreement with Rock Falls Elementary School District #13 to combat tax assessment challenges. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Reports:

Student Trustee Johnson reported that he would be returning next year as Student Trustee. Student Senate elections were held, but there were no results yet to report.

Member Groharing reported the next ICCTA meeting would be held June 9, 10 and 11.

Foundation Liaison Yemm had no report as the Foundation has not met since the last Board meeting.

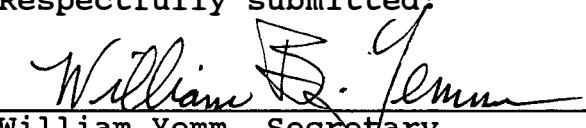
Chair Andersen reminded the Trustees that the President's evaluation was upcoming. Evaluation forms were distributed for completion and return to Chair Andersen for compilation. The Board will meet in special session on June 19 at 7 p.m. in the third floor Board Room to discuss the evaluation and take action in open session on the President's contract.

Adjournment:

Since the scheduled business was completed, it was moved by Member McDonald and seconded by Member Simpson that the Board adjourn. Motion voted and carried. Student Trustee Johnson advisory vote: aye. The next regular meeting of the Board will be on June 26, 1989 at 7 p.m. in the third floor Board Room.

The Board adjourned at 9:00 p.m.

Respectfully submitted:



William Yemm, Secretary

MANLIUS COMMUNITY UNIT SCHOOLS

DISTRICT No. 305

MANLIUS, ILLINOIS 61338

Agenda Item F-2

Dean Metz
SUPERINTENDENT

Telephone: (815) 445-2592

Robert R. Prusator
PRINCIPAL

May 10, 1989

Dr. Richard Behrendt, President
Sauk Valley Community College
173 IL Route 2
Dixon, IL 61021-9112

Dr. Behrendt,

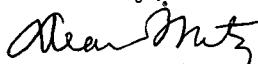
The purpose of this letter is to inform you of our decision regarding community college affiliation. As I stated in a phone conversation with you on Wednesday, May 10th, on Monday, May 8, 1989 at the regular meeting of the Manlius Community Unit School District #305 Board of Education, the Board members voted five to zero (with two Board members absent) in favor of a tentative alignment with Sauk Valley Community College in Dixon. (The Board will hold this decision until July, when final action will be taken, allowing the Board meeting in June for public comment/criticism.)

The Board of Education cited several reasons for their choice, including:

- A. Past enrolments of Manlius residents showed greater numbers attended Sauk than any other community college.
- B. Cooperative Agreements that Sauk has in place - especially for Agriculture programs - will allow our students to choose.
- C. Illinois Community College Board criteria that stated decisions should be "in the best interest of schools and colleges," and in the "general welfare of students."

On behalf of the Board of Education I would like to extend my appreciation to you and your staff for the cooperation and hospitality extended to us during the last few months. As all of our Board members said, the decision was an extremely difficult one to make due primarily to the quality of all three of the schools being considered.

Sincerely,



Dean Metz
Superintendent

DM/nh

COMMITTEE ON ALLIED HEALTH EDUCATION AND ACCREDITATION

Agenda Item F-3

Office of the Secretary

Division of
Allied Health Education and Accreditation
American Medical Association
535 N. Dearborn Street
Chicago, Illinois 60610
(312) 645-4660

Fax (312) 645-4184 • Telex 28-0248

April 28, 1989

Richard L Behrendt, PhD
President
Sauk Valley Community College
173 IL Route #2
Dixon, Illinois 61021-9110

Dear Dr Behrendt

The Committee on Allied Health Education and Accreditation (CAHEA) met on April 27, 1989 and considered the application for continuing accreditation of your Medical Laboratory Technician-Associate Degree program.

The CAHEA accreditation decision, made upon the recommendation of the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS), which is sponsored by the American Society of Clinical Pathologists and the American Society for Medical Technology, was that the Medical Laboratory Technician-Associate Degree Program of the **Sauk Valley College in Dixon, Illinois** be awarded Continuing Accreditation for five (5) years.

The following institutions are recognized as clinical affiliates of the program:

Community General Hospital, Sterling, Illinois
Kathryn Shaw Bethea Hospital, Dixon, Illinois
St Joseph Mercy Hospital, Clinton, Iowa
Illinois Valley Community Hospital, Peru, Illinois
Community Hospital of Ottawa, Ottawa, Illinois

In the regular renewal of accreditation cycle, your program will be requested to submit a Self-Study Report by June 1, 1993 and to be scheduled for a site visit during September of 1993.

Richard L Behrendt, PhD
President
Sauk Valley Community College
page 2

You and your colleagues have CAHEA's best wishes for continued success in the operation and further development of the program.

Sincerely



John J Fauser, PhD

JJF:pon

cc: Richard Holtman, MA, Assistant Dean, Allied Health and Community Services
Harold M Nelson, MA, MT(ASCP), Program Director
Tiem Lie, MD, Medical Director
Elizabeth L Nebel, MT(ASCP), Site Visitor
Dorothy L Ness, MS, MT(ASCP)CLS, Site Visitor
NAACLS

109.01 Duties and Responsibilities of the Board of Trustees

- A) Select, appoint and establish the salary and conditions of employment of the President of the College.
- B) Determine the broad general policies for governing the college. Present yearly, short and long term direction for the college, to the President.
- C) Approve the annual budget.
- D) Give prior approval of all contractual agreements.
- E) Act upon the recommendation of the President for the appointment and subsequent employment status of employees in accordance with established personnel policies.
- F) Approve rates of compensation for regular full-time and/or part-time employees and annually review all salary schedules.
- G) Act upon recommendations of the President on site and physical plant development and utilization.
- H) Act upon recommendations of the President on matters of major repair and maintenance of buildings, grounds and equipment.
- I) Act upon competitive bids for supplies and equipment and for construction and/or repairs in excess of \$5,000. All vendors to have affirmative action and OSHA programs.
- J) Approve curricular offerings of the College upon the recommendation of the President.
- K) Approve the annual Administrative and Academic Calendar of the College.
- L) Act upon the recommendation of the President in all matters of policy pertaining to the welfare of the college.

Duties and Responsibilities of the Board of Trustees (con't.)

- M) Provide for the establishment of proper accounting of all receipts and disbursement of College funds according to generally accepted accounting practices and according to Illinois Community College Laws and Requirements.
- N) Consider communications and requests from responsible citizens and organizations within the district on matters of policy.
- O) Establish and/or approve citizens' advisory committees as needed.
- P) Serve as a board of final appeal with the College for students, faculty and staff of the College and Citizens of the district who may have grievances in any matter concerning the College District.
- Q) Fix the salary and appoint a treasurer for the District in accordance with the Illinois Community College Act.
- R) Designate depositories for college funds.
- S) Establish a vehicle for presidential evaluation based on the board's plans, goals and objectives for the district and leadership qualities.
- T) Amend or make additions to the rules and policies of the Board as may from time to time be appropriate.
- U) Evaluate annually the Board's activities, responsibilities and ethics.
- V) Agree that correspondence to the Board from the President of the college marked "privileged" or "confidential" should not be read in open meetings nor made public without specific written permission of the President to all Board members or as authorized by a majority vote of the Board. Correspondence to the President from the Board or Board members marked "privileged" or "confidential" shall not be revealed without the permission of the sender.

Duties and Responsibilities of the Board of Trustees (con't.)

- W) Examine the usefulness and maintenance of legal counsel each year.
- X) Employ a certified public accounting firm to audit the financial records and status in accordance with the Illinois Community College Act.
- Y) Assume such other duties and responsibilities as provided for in the Illinois Community College Act, other laws of the State of Illinois, and the rules and regulations of the Illinois Community College Board, the Board of Higher Education and other cognizant regulatory agencies.

For Board Meeting
of May 22, 1989

Agenda Item I-1

CONTRACTUAL RE-APPOINTMENTS

We need to re-appoint some contractual positions for 1989-90, pending continuation/renewal of their grants and with the appropriate salary increase for the position.

RECOMMENDATION: Re-appointment for 1989-90 of the contractual administrative appointment of Rhea Edge as Director of the Sauk Valley Community College Educational Program at the Dixon Correctional Center, the seven faculty positions at the Dixon Correctional Center, and Linda Kim as Coordinator of the VITAL Project. All appointments are contingent upon the continuation/renewal of the grants and with the appropriate salary increase.

815 / 288-5511



**Sauk Valley
Community
College**

173 IL ROUTE 2
DIXON, IL 61021-9110

MEMORANDUM

DATE: May 15, 1989

TO: Dr. Behrendt

FROM: Virginia Thompson *DJ*

Ms. Linda Kim has satisfactorily performed her responsibilities and is recommended for reappointment as Coordinator of Vital Project for FY 90.

js

815 / 288-5511



**Sauk Valley
Community
College**

173 IL ROUTE 2
DIXON, IL 61021-9110

MEMORANDUM

DATE: May 12, 1989

TO: Dr. Behrendt

FROM: Virginia Thompson *JJ*

Ms. Rhea Edge has satisfactorily performed her responsibilities and is recommended for reappointment as Director of the Sauk Valley Community College Educational Program at Dixon Correctional Center for FY 90.

js

815 / 288-5511



**Sauk Valley
Community
College**

173 IL RCUTE 2
DIXON, IL 61021-9110

MEMORANDUM

DATE: May 12, 1989

TO: Dr. Behrendt

FROM: Virginia Thompson *JJ*

SUBJECT: SVCC/DCC Faculty

The following faculty have been evaluated and are recommended for reappointment for FY 90.

Pat Barrett
Bill Bencini
Judy Bodmer
Tom Brehm
Allan Johnson
Randy Maxwell
Joe Rush

js

For Board Meeting
of May 22, 1989

Agenda Item I-2

LEAVE OF ABSENCE REQUEST

According to Board Policy 420.01, the Board of Trustees may approve a leave of absence for the purpose of professional development. Linda Giesen, Assistant Professor in the Criminal Justice program, has requested a two-year unpaid leave of absence in order to complete a law degree at the University of Iowa.

She has indicated in writing her intent to return to her teaching duties in Criminal Justice at Sauk Valley and Dean Thompson believes that this law program will clearly improve her instructional capability.

RECOMMENDATION: Board approval to grant a two-year leave of absence without pay to Linda Giesen under the conditions outlined in the attached correspondence.



**Sauk Valley
Community
College**

815 / 288-5511

173 IL ROUTE 2
DIXON, IL 61021-9110

MEMORANDUM

To: Virginia Thompson

Date: May 4, 1989

From: Richard L. Behrend

Subject: Leave Request

I have received your recommendation that the college grant a two-year leave of absence without pay to Linda Giesen while she completes a law degree at the University of Iowa.

Since Linda has indicated in writing her intent to return to her teaching duties in Criminal Justice at Sauk Valley, and since her law program will clearly improve her instructional capability, I will recommend approval of this leave to the Board of Trustees. This favorable recommendation also is predicated upon the fact that she is the only instructor in a growing program and there appears to be every likelihood that there will be a full-time position still available in two years. Further, if we do not grant this leave, she will likely resign and that seems pointless.

The conditions of this two-year leave of absence without pay will be as follows:

1. Her returning rank and position on the salary schedule would be the same one that she would ordinarily be given for the 1989-90 school year; the actual amount, of course, would likely be different since there should be a new contract by then; and

2. All of her fringe benefits would be suspended from the end of this academic year until her planned return in the Fall of 1991; however, she may continue in the group medical/life insurance program if she wishes by paying all of the costs for such coverage.

Please be sure these conditions are acceptable to Linda. If they are, I will make this recommendation to the Board at the May 22 Board meeting.

You may begin immediately to search for a replacement for Linda Giesen for the fall semester. Let me know if you have any questions.

815 / 288-5511



**Sauk Valley
Community
College**

173 IL ROUTE 2
DIXON, IL 61021-9110

MEMORANDUM

DATE: April 28, 1989

TO: Dr. Behrendt

FROM: Virginia Thompson *JG*

Linda Giesen has requested a leave of absence to enter the University of Iowa College of Law. She has been accepted into an accelerated program which will allow her to complete her law degree in two years.

I am recommending that the college grant Ms. Giesen a two year leave of absence beginning with the fall 1989 semester. The educational program she is pursuing is clearly related to and will be beneficial to her instructional assignment at the college. Upon completion of the law degree Ms. Giesen will be qualified to teach courses which now must be taught by part-time instructors.

In addition, Ms. Giesen has indicated in her letter that she clearly desires to return to teaching upon graduation.

I believe it is in the college's best interest to approve the leave request.

js

SAUK VALLEY COLLEGE

RURAL ROUTE ONE,

DIXON, ILLINOIS 61021

DATE April 18, 1989

MORANDUM

Dr. Virginia Thompson

APR 20 1989

cc: Linda A. Giesen *Linda A. Giesen*

I am writing to share with you some very exciting news. I have been accepted for admission to the accelerated program at the University of Iowa College of Law. The program is for a select group of 45 students which begins May 15, 1989 and requires full time participation for two years. I am, therefore, requesting an unpaid leave of absence commencing with the fall semester.

Obtaining my law degree is a long term career goal which I believe will benefit the criminal justice program as well as my personal career objectives. I sincerely believe that a Juris Doctor is the logical continuation of my career to date and will enhance the professional stature of the Sauk Valley Criminal Justice Program.

I realize the magnitude of this request being the sole full time member of this program. However, I am making the request based on my love of teaching and my intention to continue to do so. Regardless of your decision, I am hopeful that the opportunity will be available for me to continue to teach at Sauk as I have found teaching to be a very rewarding experience. In addition, I value my professional affiliations that have developed at Sauk and I want to be able to continue those associations upon completion of my law degree.

I would appreciate the opportunity to discuss this request at your convenience. Your favorable consideration of this matter will be greatly appreciated.

cc: Michael Seguin

For Board Meeting
of May 22, 1989

Agenda Item I-3

CLASSIFIED SALARIES

Following an Executive Session during which individual salaries and terms of employment will be discussed, it will be necessary for the Board of Trustees to take appropriate action on classified salaries for 1989-90.

For Board Meeting
of May 22, 1989

Agenda Item I-4

ADMINISTRATIVE SALARIES

Again, following Executive Session discussion of specific salaries and terms of employment for individual administrators, it will be necessary for the Board of Trustees to take action on administrative salaries for the 1989-90 year.

For Board Meeting
of May 22, 1989

Agenda Item I-5

MATH FACULTY APPOINTMENT

With the retirement of Lauren Frederick from his Mathematics faculty position it was necessary for the college to interview and select a replacement for Mr. Frederick. As the attached information shows, this has been accomplished.

RECOMMENDATION: Board approval to appoint Steven Shaff to the position of Instructor of Mathematics at the Instructor level, Step 2, and a salary of \$19,718, effective with the beginning of the 1989-90 academic year.



MEMORANDUM

TO: Dr. Virginia Thompson

FROM: Zollie W. Hall *ZWD*

DATE: May 16, 1989

SUBJ: Steven J. Shaff
Recommendation

This memorandum will serve as my recommendation to appoint Steven J. Shaff to the position of Instructor of Mathematics. The following information is offered in support of the recommendation:

Announcement Process

The mathematics faculty position was advertised as follows:

1. An announcement of the vacancy was distributed to all community colleges in Illinois.
2. The vacancy was listed with the placement offices in 23 colleges and universities in the Midwest.
3. The vacancy was advertised in the Chronicle of Higher Education.
4. The vacancy was advertised in the Quad Cities, Rockford and Peoria newspapers.

Application Responses

Eighty-five applications were received by the April 1 deadline.

Screening

A committee composed of the four mathematics faculty members and the assistant dean, reviewed the applications of all candidates. These candidates were screened to five, who came to the campus for interview and a teaching demonstration. In addition to the math faculty, one member of our Student Services department participated in the interview.

Dr. Virginia Thompson
May 16, 1989
Page Two

The President of the College; Dean of Instruction; and Assistant Dean of Business, Technology and Natural Science also interviewed the candidates.

Qualifications

1. Academic Background

Mr. Shaff graduated from the University of Northern Iowa with a Master of Arts Degree - Mathematics, and a Bachelor of Arts Degree - Mathematics/with a minor in Computer Science. He is qualified to teach our mathematics courses and some of our data processing courses.

2. Professional Background

He taught at Scott Community College; Camanche and Clinton, Iowa high schools; and served as a graduate assistant at the University of Northern Iowa. He is a member of the National Council of Teachers of Mathematics.

3. References

During his interview, Mr. Shaff demonstrated enthusiasm and interest in both students and the College. He was very concerned in his teaching demonstration that students understood the material presented. References used statements such as- "his concern for students, tempered with recognizing the need to be in control, is a valuable quality", "showed a good grasp of effective teaching techniques", "outstanding teacher", and, "if I could add another full-time instructor, Steve would be the one".

Our screening committee has indicated that Steve Shaff should fit in well with our faculty and student body.

lm
enc

For Board Meeting
of May 22 , 1989

Agenda Item J-1

DRUG-FREE WORKPLACE POLICY--SECOND READING

On November 18, 1988, the United States Congress enacted the Drug-Free Workplace Act of 1988 which requires that all grantees receiving grants from any federal agency certify to that agency that they will maintain a drug-free workplace by taking certain required actions. Therefore, in order for Sauk to continue receiving federal grants--including student aid funds--it is necessary for us to have the attached policy in place.

RECOMMENDATION: Board approval of the attached Drug-Free Workplace Policy for second reading.

DRUG-FREE WORKPLACE POLICY

In accordance with P.L. 100-690, the Drug-Free Workplace Act of 1988, it is the policy of Sauk Valley Community College that its workplace be drug-free.

1. A Notice to Employees complying with the provisions of the Drug-Free Workplace Act of 1988 shall be distributed to each employee of the college.

NOTICE TO EMPLOYEES REGARDING DRUG-FREE WORKPLACE

A. The unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in campus buildings, on campus grounds, or in any other workplace designated for college employees.

B. Within thirty (30) days of receiving notice of a violation of paragraph 1 (above) the college shall institute appropriate disciplinary action. This action could include, but is not limited to, dismissal. The college may also require an employee who violates this policy to participate satisfactorily in an employee assistance program or a substance abuse assistance or rehabilitation program.

C. As a condition of his or her employment, each employee shall abide by the terms contained in this Notice.

D. Employees, as a condition of employment, are required to notify the College of any criminal drug conviction resulting from a violation occurring at the workplace no later than five (5) days after each conviction.

E. The College shall notify the appropriate federal agency from which it receives grant monies of an employee conviction within ten (10) days after receiving notice of such a conviction.

F. For the purposes of this Notice, the following definitions shall apply:

(1) A "controlled" substance: is one (1) which is not legally obtainable; (2) which is being used in a manner different from that prescribed; or (3) which is legally obtainable but has not been legally obtained.

(2) A "conviction" is defined as a finding of guilt (including a plea of no contest) or imposition of a sentence, or both, by any judicial body charged with the responsibility of determining violations of the federal or state criminal drug statutes.

2. A drug-free awareness program shall be developed which will inform its employees of the following:

A. The dangers of drug abuse in the workplace;

B. The College's policy of maintaining a drug-free workplace;

For Board Meeting
of May 22, 1989

Agenda Item J-2

APPOINTMENT OF LOCAL ELECTION OFFICIAL

It is necessary for the Board of Trustees to approve a resolution naming Marilyn Vinson as the "local election official" to receive petitions and facilitate all other Board election matters. Judy Scribner should be appointed as an alternate.

The first day candidates can circulate nomination papers for the Board of Trustees election is May 30, 1989 and a legal notice will be placed in area papers stating this and also the dates in August when petitions can be filed at the college.

RECOMMENDATION: Board approval to appoint Marilyn Vinson as the local election official with Judy Scribner as an alternate.

1989
BOARD OF TRUSTEES ELECTION DATES

May 30, 1989 The Board of Trustees approves a resolution naming one person and an alternate as the "Local Election Official"; to receive petitions and facilitate all other election matters.

Legal notice and news story should be placed in area newspapers announcing the date that petitions may be circulated and also that petitions may be filed in the office of the Secretary to the Board of Trustees on the third floor of the college during regular office hours from August 21, through August 28, 1989. The official legal notice should also be posted at the college.

May 30, 1989 First day to circulate nomination papers for nonpartisan candidates of units of local government and school districts for those candidates who file August 21 through August 28...90 days preceding the last day to file such papers.

August 21, 1989 First day to file petitions at the college.

August 28, 1989 Last day to file petitions (4:30 p.m.).

September 5, 1989 Last day for filing objections to nomination papers or certificates of nomination.

September 6, 1989 Last day to hold lottery, if necessary, on candidate's petitions.

September 7, 1989 Last day for candidates to withdraw and local election officials to deliver names to county clerks.

September 28, 1989 First day for registered voters presently within the confines of the United States who expect to be absent from the county on election day, to make application by mail or in person for an absentee ballot.

November 6, 1989 Last day for registered voters to vote absentee.

November 7, 1989 ELECTION DAY (vote 6 a.m. to 7 p.m.)

Returns:

November 9, 1989 Within two days of receipt of complete returns of the election, the county clerk shall transmit an original certificate of results from each precinct to the secretary of the college district.

November 14, 1989 Last day to canvass above results.

December 4, 1989 On or before the first Monday of December following the election and canvass, the Chair of the Board shall convene the new Board and conduct the election for Chair, Vice-Chair, and secretary. Terms of such officers are two years, except Board policy may establish terms of one year.

For Board Meeting of
May 22, 1989

Agenda Item J-3

ADMINISTRATIVE CALENDAR

Attached is the 1989-90 administrative calendar.

RECOMMENDATION: Board approval of the attached administrative calendar for the 1989-90 year.

1989 - 1990
ADMINISTRATIVE CALENDAR

JULY

- 4 Independence Day - College Closed
- 17 Annual Reports Due in President's Office
- 24 Mail Fall Semester Pathfinder
- 31 Telephone Registration Begins

AUGUST

- 1 Deadline for RAMP to be submitted
- 7 Grades due 9 a.m. in Admissions
- 10 Summer grades mailed to students
- 16 Fall Registration - 9 a.m. to 8 p.m.
- 17 Fall Registration - 9 a.m. to 4:30 p.m.
- 18 Faculty Orientation
- 21 Fall Classes Begin

SEPTEMBER

- 4 Labor Day - College Closed
- 6 Pow-Wow Day - All classes adjourn at noon
Evening classes to be held from 4 p.m. on
- 15 Deadline for ICCB Unit Cost to be submitted
- 18 Mail Fall Community Service Pathfinder
- 25 Deficiency Notices to students (5th week)
- 25 Deadline for Trustee approval of final budget
- 29 Spring Schedule to Dean of Instruction

OCTOBER

- 2 Community Service Classes Begin
- 6 Spring Schedule to Admissions Office
- 9 Columbus Day - College Closed
- 20 Deficiency Notices Mailed to Students
- 23 Spring Schedule to Marketing and Public Relations Office

NOVEMBER

- 6 Distribute Spring Semester Schedule internally
- 6 Pre-registration begins for Spring
- 7 College Night
- 22 College closes at 4:30 p.m. (no evening classes) for Thanksgiving Vacation

DECEMBER

- 1 Mail Spring Semester Pathfinder
- 11 Telephone Registration Begins
- 11 Final Exams begin
- 14 Final Exams end
- 18 Final Grades due 9 a.m. in Admissions Office
- 18 Staff Recommendations from Dean to President for tenured staff appointments
- 21 Fall Grades Mailed to Students
- 21 College closes for Christmas Break at 4:30 p.m.

1990

JANUARY

- 2 College Offices Open at 8 a.m.
- 3 Spring Registration - 9 a.m. to 8 p.m.
- 4 Spring Registration - 9 a.m. to 4:30 p.m.
- 5 Faculty Orientation
- 8 Spring Semester Classes Begin
- 12 Official Deadline for notice of reappointment to tenured people from the President
- 15 Martin Luther King Day - College Closed
- 26 Mail Community Service Pathfinder

1990

FEBRUARY

- 2 Summer Schedule to Dean of Instruction
- 9 Summer Schedule to Admissions Office
- 12 Lincoln's Birthday - College Closed
- 13 Deficiency Notices Mailed to Students
- 13 Community Service Classes Begin
- 15 Deadline for official notice of reappointment of non-tenured personnel by the President

1990
FEBRUARY 23 Fall Semester Schedule to Dean of Instruction
 23 Summer Schedule to Marketing and Public
 Relations Office
 26 Board action on tenured and non-tenured
 personnel recommendations

1990
MARCH 2 Fall Semester Schedule to Admissions Office
 9 Deficiency Notices Mailed to Students
 16 Fall Semester Schedule to Marketing and
 Public Relations Office
 19 Distribute Summer Schedule internally

1990
APRIL 2 Distribute Fall Schedule internally
 2 Pre-registration for Fall Semester begins
 2 Pre-registration for Summer Session begins
 9 Spring Vacation Begins
 13 Good Friday - College Closed
 16 Spring classes resume
 27 Mail Summer Session Pathfinder

1990
MAY 7 Final Exams Begin
 10 Final Exams End
 10 Graduate Grades due 4 p.m. in Admissions Ofc.
 14 All Grades Due 9 a.m. in Admissions Office
 16 Commencement
 17 Spring Semester Grades Mailed to Students
 28 Memorial Day - College Closed

1990
JUNE 6 Summer Session Registration - 9 a.m. to 8 p.m.
 11 Summer Session Classes Begin

For Board Meeting of
May 22, 1989

Agenda Item J-4

DONATION

Raynor Manufacturing of Dixon, Illinois has donated three boxes of magnetic tapes. These will be valuable in the Data Center for data conversion.

RECOMMENDATION: Board approval of this donation with a letter of appreciation to Raynor Manufacturing.

For Board Meeting
of May 22, 1989

Agenda Item J-5

INCOME TAX RESOLUTION

The Illinois Community College Trustees Association passed the attached resolution on the state income tax and has suggested each community college Board do likewise.

RECOMMENDATION: Board approval of the attached income tax resolution to strengthen the state's support of education.

For Board Meeting
of May 22, 1989

INCOME TAX RESOLUTION

WHEREAS, the Illinois Community College Trustees Association has found that state support for Illinois public community colleges lags the colleges' needs by approximately \$40 million or 20 percent, and

WHEREAS, the percentage of the Illinois State budget devoted to education has dropped from 42% in 1972 to 37.1% in 1989, and

WHEREAS, the percentage of the budget devoted to agencies other than Education, Public Aid, Mental Health, Children and Family Services, and Corrections has increased from 12.3% to 18.8% from 1972 to 1989, and

WHEREAS, when adjusted for inflation the state support for Illinois higher education has declined 11.5% from 1980 to 1989 while enrollments were increasing 9.2%, and

WHEREAS, the state's percentage of community college support has declined from 41% in 1977 to 30% in 1989, a decline of 27%, and

WHEREAS, the Illinois state income tax is the second lowest income tax in the nation, and

WHEREAS, Illinois trails 48 of the other 49 states in changes in higher education appropriations during the last ten years, and

WHEREAS, the Illinois Community College Trustees Association has approved a similar resolution on May 13, 1989,

THEREFORE BE IT RESOLVED, that the Sauk Valley Community College Board of Trustees urgently requests each member of the General Assembly to call upon the Legislature's leadership to increase the state income tax for the purpose of strengthening the state's support of education.

For Board Meeting
of May 22, 1989

Agenda Item J-6

INTER-GOVERNMENTAL AGREEMENT

As the Board will recall, we have entered into an agreement with other taxing bodies in Whiteside County to retain professional assistance to deal with tax protests that have been filed by some local industries. This agreement did not include Coloma Township and, therefore, it has been requested by Rock Falls Elementary School District #13 that we approve a similar agreement that will allow their inclusion as well.

RECOMMENDATION: Board approval of the attached inter-governmental agreement.

INTERGOVERNMENTAL AGREEMENT
FOR THE RETENTION AND COMPENSATION
OF QUALIFIED PROFESSIONAL ASSISTANCE

THIS AGREEMENT made and entered into by and between the County of Whiteside, hereinafter referred to as "County"; the City of Rock Falls, hereinafter referred to as "Rock Falls"; Rock Falls Elementary School District No. 13, hereinafter referred to as "District 13"; Rock Falls Township High School District No. 301, hereinafter referred to as "District 301"; Coloma Township, hereinafter referred to as "Township"; Sauk Valley Community College, hereinafter referred to as "College"; Coloma Township Park District, hereinafter referred to as "Park District"; and Special Service Area No. 1; and other governmental units that are taxing bodies wholly or partly within Coloma Township may be added as parties to this agreement as provided in Section 8.

WHEREAS, each of the parties to this agreement is a governmental unit which exercises the power to taxation of real property and which is dependent to some degree upon tax revenues to carry out its duties and purposes, and

WHEREAS, certain property owners within the taxing areas of the parties to this agreement have made complaints of errors in the assessment of their properties and filed said complaints with the Whiteside County Board of Review; and

WHEREAS, the taxing bodies that are parties to this agreement may determine that certain properties have been improperly assessed; and

WHEREAS, the parties to this agreement are not experts in the field of real property appraisal and legal challenges to appraisals or assessments, and are therefore in need of obtaining the services of appraisers, attorneys and other professional advisors, so as to determine the appropriate action in response to assessment errors and/or complaints of assessment errors; and

WHEREAS, the Illinois Revised Statutes (Chapter 127, pars. 741 et. seq.) authorize the parties to enter into inter-governmental agreements;

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED that the aforesaid parties do hereby enter into this agreement pursuant to the authority provided by the Intergovernmental Cooperation Act (Illinois Revised Statutes, Chapter 127, Sections 741 et. seq.) as follows:

1. PURPOSE

The purpose of this agreement is to provide the means by which the aforesaid governmental units can engage such appraisers, attorneys or other professional advisors to obtain the information necessary to fairly and equitably treat all taxpayers, and to determine: 1) whether current or future tax protests should be agreed to, compromised or contested by appeal of the public bodies affected; or 2) whether assessment increases should be sought by the public bodies.

2. GOVERNANCE

There is hereby created an advisory board which shall consist of one representative from each taxing body that is a party to this agreement. Each taxing body shall appoint a representative to the board within seven (7) days of the execution of this agreement.

The Chairman shall be elected by a vote of the majority of the members of the board. In all other matters on which board votes are taken, a majority of the members shall constitute a quorum, and actions may be taken by the affirmative vote of a majority of those present. The Whiteside County Supervisor of Assessments shall serve as an ex-officio non-voting member of said board, and shall act as an advisor to the board.

The Board shall adopt such rules and procedures as may be necessary or desirable for the functioning of the advisory board.

3. BOARD POWERS

The board is hereby empowered to perform all acts necessary to the accomplishment of the aforesaid purposes including the appointment of appraisers, attorneys and other professional advisors. Such advisors may be appointed in conjunction with a ~~response of a tax protest, or an assessment that is in error because it is too low.~~

4. FUNDING

All funds necessary to accomplish the aforesaid purposes shall be payable pro rata as to their respective portion of the tax rate on the property to which the appeal concerning an erroneous assessment or a tax protest was brought by each of the governmental units which have entered into this agreement. Only those governmental units which are affected by the tax appeal of any entity shall be required hereunder to contribute to the fees or cost of the professional advisors hired in relation to such appeal.

5. HANDLING AND ACCOUNTABILITY OF FUNDS.

District 301 has agreed to act and is hereby appointed as the financial agent under this agreement.

All funding necessary to effectuate the purpose of this agreement shall be paid by the signatories to the agreement in their pro rata shares within thirty (30) days of billing.

The chairman of said board shall consult with the financial office for the determination of the amount owed by each of the parties to this agreement as to each appeal concerning an erroneous assessment on a tax protest of which expenditure of funds is required.

All funds shall be strictly accounted for. A report of all receipts and disbursements shall be forwarded to the governing bodies of the parties hereto on a monthly basis by the 15th of the month following the reporting month. Such reporting requirement shall only apply to any month in which receipts or disbursements have occurred.

6. MEETINGS

The advisory board shall appoint one of its members as secretary. Said secretary or his designee shall make a record of each meeting and shall transmit same to the governing body of each of the parties hereto not later than seven (7) days from each meeting.

Meetings shall be conducted and notices thereof given, in compliance with the Illinois Open Meetings Act. (Illinois Revised Statutes, Chapter 102, Sections 41 et. seq.)

7. SUBMISSION OF APPRAISALS AND REPORTS OF EXPERTS.

All reports, pleadings or other documents obtained from any professional advisor pursuant to the purpose of this agreement shall be made available to each of the parties hereto.

8. ADDITIONAL PARTIES

This agreement may be amended at any time for the purpose of adding additional parties. Those parties must be governmental units with taxing power within Coloma Township and shall be admitted in the same manner as and shall have the same rights, responsibilities and duties as the original signatories to the agreement.

9. WITHDRAWAL

Any party to this agreement shall have the right to withdraw from this Agreement in the following manner:

- a. The governing body of the withdrawing governmental body shall pass a resolution declaring its intention to withdraw effective on a specified date, which date shall not be less than thirty (30) days from the date of their resolution, and shall send certified copies of said resolution to the Chairman of the board and the Whiteside County Supervisor of Assessments and to District 301 not less than thirty (30) days before the effective date of withdrawal.
- b. Withdrawal by any governmental unit shall not result in the discharge of any legal or financial liability incurred by such governmental unit before the effective date of withdrawal. All such liabilities shall continue until properly discharged or settled by the withdrawing government unit.

10. DURATION OF AGREEMENT

This agreement shall become effective upon the date of its approval by the governing bodies of each of the parties hereto. It shall remain in effect indefinitely in full force and effect until the occurrence of either of the following events:

- a. All governmental units have withdrawn as provided for in Section 8, or
- b. All governmental units, or all remaining governmental units, mutually agree to terminate this agreement by joint resolution passed by the governing bodies of the parties to the agreement.

The termination of this agreement shall not act to discharge any liability incurred by the association or the several governmental units who are parties to this agreement. After the effective date of termination, the board shall continue to exist for the limited purpose of discharging the debts and liabilities incurred pursuant to this agreement until such time as those have been fully discharged.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be signed and approved by the proper officers of each of the contracting parties, and attested by the proper officer, on the dates written below.

OUNTY OF WHITESIDE BY

Chairman of County Board

Date: _____

TY OF ROCK FALLS BY

Mayor

Date: _____

CK FALLS ELEMENTARY
HOOL DISTRICT NO. 13 BY

Chairman of School Board

Date: _____

LOMA TOWNSHIP BY

Township Supervisor

Date: _____

UK VALLEY COMMUNITY
LLEGE BY

Chairman of Board

Date: _____

LOMA TOWNSHIP PARK
STRICT BY

Chairman of Board

Date: _____

CK FALLS TOWNSHIP HIGH
HOOL DISTRICT NO. 301 BY

Chairman of Board

Date: _____

ECIAL SERVICE AREA NO. 1 BY

Chairman of County Board

Date: _____

**MEMORANDUM**

TO: Board of Trustees
FROM: Dick Groharing *Dick*
SUBJECT: May 12 and 13 ICCTA Meeting

On Friday evening I attended the Federal Relations Committee meeting. They discussed their progress on the plans to combine the 1991 ICCTA annual meeting with the ACCT Regional meeting. It will be held June 27-29. I don't believe that any of us have had an opportunity to attend a national regional meeting, and we should look forward to that date. It's the first time since I have been on the board that it has been held so close to us. The program, though not in final form, sounds interesting.

At the Executive Committee meeting on Saturday morning discussed the treasurer's report, and the 89/90 budget, which shows an increase of approximately 3.8%. Dr. Davis announced that he had narrowed the candidates for Karen Miller's position, (legislation), to three. He expects to bring the final candidate to the meeting in June for approval. An interim lobbyist has been retained through June. It was decided to ask the Board of Representatives to approve a resolution calling on the General Assembly to adopt a tax increase to strengthen education. This was, in fact, approved by the group later in the morning. Please find a copy of the resolution attached. Reports on college funding, and a proposed collective bargaining policy statement, were received for information. Dick O'Dell and myself reported that we had reviewed Dr. Davis' performance during the past year with him, and had also worked out the wording in his contract extension. The committee approved unanimously,

The Board of Representatives meeting opened with a presentation by Gary Pheiffer, Blackhawk College's Director of Agricultural Programs. He focused on their Horse and Equestrian Science curricula.

The ICCTA Legislative Policy Statement re Collective Bargaining was approved. (Copy attached). You will soon be receiving a copy of the "Board Letter", which will contain a synopsis of the committee reports. Please pay particular attention to the State Relations report. There are several bills that are of concern to us. Call me if you have any questions or concerns.

After the June meeting, I will be taking over as ICCTA president. If you have any ideas for special projects or concerns, or would like to serve on a committee, please let me know prior to the planning session in the latter part of July. Committees open to all trustees are: Public Relations, Excellence/Trusteeship, Minority Concerns, State Relations, and Federal Relations. The next ICCTA meeting is the annual convention to be held June 8-9-10 at the Springfield Hilton.

RESOLUTION CALLING FOR THE GENERAL ASSEMBLY
TO ADOPT AN INCOME TAX INCREASE FOR THE PURPOSE
OF STRENGTHENING SUPPORT FOR EDUCATION

WHEREAS, ICCTA has found that state support for Illinois public community colleges lags the colleges' needs by approximately \$40 million or 20 percent,

WHEREAS, the percentage of the Illinois State budget devoted to education has dropped from 42% in 1972 to 37.1% in 1989, and

WHEREAS, the percentage of the budget devoted to agencies other than Education, Public Aid, Mental Health, Children and Family Services, and Corrections has increased from 12.3% to 18.8% from 1972 to 1989, and

WHEREAS, when adjusted for inflation the state support for Illinois higher education has declined 11.5% from 1980 to 1989 while enrollments were increasing 9.2%, and

WHEREAS, the state's percentage of community college support has declined from 41% in 1977 to 30% in 1989, a decline of ~~37%~~, ~~27%~~

WHEREAS, the Illinois state income tax is the second lowest income tax in the nation, and

WHEREAS, Illinois trails 48 of the other 49 states in changes in higher education appropriations during the last ten years,

THEREFORE BE IT RESOLVED, that the Illinois Community College Trustees Association urgently requests each member of the General Assembly to call upon the Legislature's leadership to increase the state income tax for the purpose of strengthening the state's support of education.

Fourth Draft
March 15, 1989

Proposed
ICCTA Legislative Policy Statement
Regarding Collective Bargaining

The ICCTA shall advocate or oppose federal and state legislative action, judicial decisions and administrative agency policy in accordance with the following Legislative Policy Statement.

I. Management Labor Relations

The collective bargaining process was conceived in order to arrive at a balance of power between management and labor to ensure that the public interest is best served. Peaceful and cooperative relationships between community colleges and their employees are achieved when there is a balance of power between management and labor. When legislation is proposed to promote employee rights to representation and collective bargaining, it should be carefully scrutinized as to its impact on the ability of management to fulfill its mission in education and community service. Community College Boards' management rights must not be eroded via legislation if they are to carry out their responsibilities to the public.

II. The Principle of Local Control

The most efficient utilization of human resources and the most cooperative relationships between community colleges and their employees are realized when employees' wages, hours, working conditions, benefits, other terms and conditions of employment are determined at the local level. The principle of local control in all issues that relate to collective bargaining shall be applied to the review of legislation. Where a labor agreement or memorandum of understanding is in place, action which promotes continuation of the agreement through its term shall be advocated.

III. Promotion of Voluntary Negotiations

Voluntary collective bargaining should be promoted throughout the bargaining process and dispute resolution mechanisms fully utilized before impasse resolution procedures, such as binding arbitration, are employed. Voluntary agreements between parties are preferable to those imposed on community colleges, unions and the public by a third party.

IV. Funding

All actions mandated by federal and state government shall be fully funded by the governmental body responsible for its passage. All legislation should be reviewed with an eye toward assessing the intended and the unintended funding consequences of its implementation.

V. Advocacy

The ICCTA will forge relationships and collaborate with public and private interest groups who share common interests and concerns regard to collective bargaining. The development of a network for sharing information, developing strategies and engaging in other concerted activities in response to legislative, administrative, and judicial initiatives affecting public sector labor-management relations will be pursued with groups whose interests parallel those of ICCTA.

TREASURER'S REPORT

April 30, 1989

EDUCATION FUND

Balance on Hand March 31, 1989 \$ 306,909.59

Receipts:

Investments	150,000.00
Deferred Pers. Prop. Repl. Tax	50,325.00
Charge-Back Revenue	432.40
Voc. Ed. Equipment	19,388.00
Federal Work Study	6,903.57
Graduation Fees	711.50
Transcript Fees	188.00
Other Facility Rentals	1,497.64
Other Revenue	617.58
Expenditure Credits	<u>7,816.03</u>
	<u>237,879.72</u>

Total Available \$ 544,789.31

Disbursements:

Expenses for April	<u>522,727.25</u>
--------------------	-------------------

Balance on Hand April 30, 1989 \$ 22,062.06

OPERATIONS, BUILDING AND MAINTENANCE FUND

Balance on Hand March 31, 1989 \$ 13,625.98

Receipts:

Investments	286,411.33
Interest on Investments	13,588.67
Other Revenue	1,059.25
Expenditure Credits	<u>271.61</u>
	<u>301,330.86</u>

Total Available \$ 314,956.84

Disbursements:

Expenses for April	33,561.42
Investments	<u>191,180.00</u>
	<u>224,741.42</u>

Balance on Hand April 30, 1989 \$ 90,215.42

PROTECTION, HEALTH AND SAFETY FUND

Balance on Hand March 31, 1989 \$ 44,898.47

Receipts:

Interest on Investments 152.86

Total Available

\$ 45,051.33

Disbursements:

Expenses for April 3,114.44

Balance on Hand April 30, 1989 \$ 41,936.89

WORKING CASH FUND

Balance on Hand March 31, 1989 \$ 26,676.10

Receipts:

Investments 241,465.83
Interest on Investments 17,792.07 259,257.90

Total Available

\$ 285,934.00

Disbursements:

Investments 252,065.23

Balance on Hand April 30, 1989 \$ 33,868.77

DEBT FUND

Balance on Hand March 31, 1989 \$ 20,379.14

Receipts:

Back Taxes 58.58
Interest on Investments 91.11 149.69

Total Available

\$ 20,528.83

Disbursements:

-0-

Balance on Hand April 30, 1989 \$ 20,528.83

ABILITY, PROTECTION & SETTLEMENT FUND

Balance on Hand March 31, 1989 \$106,762.28

Receipts:

Taxes	585.75
Interest on Investments	471.35
Expenditure Credits	<u>471.16</u>
	1,528.26

Total Available \$108,290.54

Disbursements:

Expenses for April	<u>11,494.10</u>
--------------------	------------------

Balance on Hand April 30, 1989 \$96,797.84

UILDING BOND PROCEEDS FUND

Balance on Hand March 31, 1989 \$101,405.36

Receipts:-0-

Total Available \$101,405.36

Disbursements:-0-

Balance on Hand April 30, 1989 \$101,405.36

* * * * *

FUNDS INVESTED

United States Treasury	Building	8.90	10-26-89	\$191,180.00
United States Treasury	Building	9.14	8-24-89	114,937.07
Citizens First Bank of Walnut	S & C	9.40	3-1-90	100,000.00
Central National Bank	S & C/W.C.	Variable		1,226,338.00
Xon National Bank	S & C	7.30	5-27-89	178,623.35
First National Bank	S & C	8.25	9-28-89	75,000.00
First Bank of Dixon	S & C	7.28	5-6-89	100,000.00
Xon National Bank	Working Cash	8.00	12-19-89	303,189.50
Witeside Co. Bank	Working Cash	Variable		100,000.00
Rock Falls National Bank	Working Cash	Variable		502,983.51
United States Treasury	Working Cash	9.10	4-12-90	252,065.23
United States Treasury	Working Cash	9.00	8-3-89	95,802.17
Community State Bank	Working Cash	9.00	2-6-90	100,000.00
United States Treasury	Working Cash	8.65	6-15-89	95,887.28
Xon National Bank	Working Cash	6.70	7-4-89	171,769.32
United States Treasury	Education	9.22	2-15-90	114,256.94
Rock Falls National Bank	Education	Variable		454,974.53

TOTAL INVESTED

\$4,177,006.90

SAUK VALLEY COMMUNITY COLLEGE
E.O.G. WORKSTUDY FUND
Period Ending April 30, 1989
B A L A N C E S H E E T

Cash on Hand	\$25,971.42	
Workstudy Award Receivable from Fed. Gov. 1988-89	1,056.00	
Workstudy Awards Capital 1988-89		171,056.00
Workstudy Awards Paid 1988-89	126,804.78	
O.G. Awards Receivable from Fed. Gov. 1988-89	7,826.00	
O.G. Awards Capital 1988-89		60,341.00
O.G. Awards Paid 1988-89	57,467.62	
ELL Grant Awards Receivable 1988-89	(25,991.65)	
ELL Grant Awards Capital 1988-89		639,093.00
ELL Grant Awards Paid 1988-89	659,841.33	
Transfer Account	0.00	
Inactive Federal Grants	17,514.50	
	-----	-----
	\$870,490.00	\$870,490.00
	-----	-----

SAUK VALLEY COMMUNITY COLLEGE
STUDENT LOAN FUND
Period Ending 4/30/89
BALANCE SHEET

ASSETS:

Cash in Bank	\$10,007.73
Notes Receivable	1,708.12

	\$11,715.85
	=====

ABILITIES & NET WORTH:

Fund Equity	\$12,254.58
Net Loss	(538.73)

	\$11,715.85
	=====

PROFIT AND LOSS

COME:

Interest Income	\$298.52
Bad Debts Repaid	216.57

	\$515.09

XPENSES:

Bad Debts	\$1,053.82
	=====
NET LOSS	(\$538.73)
	=====

SAUK VALLEY COMMUNITY COLLEGE BOOKSTORE
 Period Ending 4-30-89
 B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$118,706.02
Petty Cash	700.00
Investments	150,131.44
Accounts Receivable-Educational Fund	1,070.30
Inventory 6-30-88	136,005.45

	\$406,613.21
	=====

LIABILITIES & NET WORTH:

Accounts Payable-Student Activity Fund	\$302.00
Fund Equity	\$349,830.32
Fund Transfer	0.00
Net Gain	56,480.89

	\$406,613.21
	=====

P R O F I T A N D L O S S

INCOME:

Textbook Sales	\$328,244.02
Supply Sales	41,704.74
Miscellaneous Sales	29,855.09
Paperback Sales	7,022.82
Used Book Sales	34,838.53
Sales Tax Collected	25,300.00
Other Income	293.06
Investment Income	8,327.20

	\$475,585.46

EXPENSES:

Textbooks Purchased	\$260,531.85
Supplies Purchased	27,567.67
Miscellaneous Purchased	24,821.70
Paperbacks Purchased	4,755.80
Used Books Purchased	26,360.80
Sales Tax Paid	26,474.35
Salaries & Wages	34,715.37
Transportation Charges	7,505.14
Supply Expenses	1,593.16
Equipment	404.20
Travel	2,091.53
Telephone	303.71
Dues & Subscriptions	310.00
Other Expense	1,580.78
Over & Under	5.05
Bad Debts	83.46

	\$419,104.57
	=====

NET GAIN on a cash basis without regard to inventory
 or accounts payable

\$56,480.89

=====

SAUK VALLEY COMMUNITY COLLEGE
RESTRICTED PURPOSES FUND
April 30, 1989

Balance on Hand - April 1, 1989	\$131,585.43
Cash Under - April 14 Deposit	(0.20)
Cash Under - April 19 Deposit	(1.00)
156 Void Check 15674 issued 9/16/88	1.00
156 Void Check 15858 issued 9/16/88	2.00
April Receipts	111,460.42

	TOTAL FUNDS AVAILABLE DURING APRIL
	\$243,047.65
Cash Disbursements - April, 1989	179,414.33

Balance on Hand - April 30, 1989	\$63,633.32

STATEMENT OF INCOME & EXPENSE
STUDENT ACTIVITY FUND

ACTIVITIES	-----
Comprehensive Fee Income	\$24,795.82
Athletic Income	3,924.00
Crama Income	1,794.00
Student Activity Income	1,483.75
Student Activity Income-Restricted Purp. Source	17,000.00
Sauk Talk Income	985.03
Cash Over & Under	(41.09)
Other Income - Student Activity Only	45.00

TOTAL INCOME	\$49,986.51

	BUDGET	EXPENSE
Athletic Expense	\$24,500.	\$20,940.53
Cheerleader & Pom Pon Squad	2,000.	1,632.67
Speech Act. & Readers Theatre	4,500.	4,112.16
Crama Expense	5,000.	5,159.12
Music Expense	3,500.	1,565.08
Student Act. Expense	9,000.	6,853.78
Student Senate Expense	2,000.	751.54
Women's Intercollegiate Exp.	19,500.	21,113.37
Sauk Talk	9,000	3,661.38
Contingencies/Non-Budgeted	-0-	-0-
	-----	-----
	\$ 79,000.	TOTAL EXPENSE
		\$65,789.63

Excess of Expenditures Over Revenue, as of
April 30, 1989

(\$15,803.12)

STATEMENT OF ASSETS AND LIABILITIES

SETS		REVOLVING AGENCY FUND LIABILITIES	AMOUNT
ash in Bank	\$ 63,633.32	Due Educational Fund	\$3,040.48
		Due Building Fund	1,044.25
etty Cash	810.00	Due Student Loan Fund	466.61
		Due Bookstore	0.00
ccts. Rec.	130,350.61	Student Tuition	126,867.00
		Tuition Refunds	(21,317.90)
nvestments	208,558.33	Out-of-District Fees	5,318.52
		Lab Fees	15,904.50
		Lab Fees Refunds	(708.20)
		Accounts Payable	4,000.00
			\$134,615.26

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	(\$2,360.87)
Parking	2,857.22
Recreation Room Fund	1,496.94
Student Locker Fund	698.91
Building Fairness Grant	768.39
Community Services	13,513.70
Procurement Assistance Gt.	(0.14)
Photography Supplies	24.86
Collegiate Choir	299.19
Spec. Serv. for Disadv. St-Exp	(77,483.56)
Spec. Serv. for Disadv. St-Inc	77,483.56
Sp. Serv. for Disadv. Exp-FY89	(55,105.66)
Sp. Serv. for Disadv. Inc-FY89	50,251.66
JTPA/CAED Grant FY 89	(689.00)
HITS Grant	0.00
HITS Gt./NW Steel	53,775.00
HITS Gt./Sr. Home Comp.	0.00
HITS Gt./Daubert Chem.	5,481.00
HITS Gt./Drives, Inc.	(4,218.00)
HITS Gt./Eyelet Products	0.00
HITS Gt./Pumpkin Patch	0.00
HITS Gt./Borg Warner	(8.50)
Disadvantaged Gt. FY 89	(3,124.53)
Disadv.-Handicapped Gt. FY 89	(23,789.87)
Quality Assistance Gt.	2,976.60
Econ. Dev. Gt. II FY 89	18,133.15
Econ. Dev. Gt. Inc. FY 89	40,392.00
Econ. Dev. Gt. Exp. FY 89	(44,999.59)
Student Clubs	2,164.06
Adult Learning Book Charges	3,015.45
Community Theatre	48.40
College Van	2,466.81
VIP/CPP	2,762.71
Student Serv/Special Projects	107,189.52
SVCC Athletic Booster Club	6,154.83
DCC/Income/FY 89	339,309.29
DCC/Expense/FY 89	(322,539.27)

Pre-Employment Skills FY 89	0.00
PELL Grants	38.15
Voc. Educ. Adult Training	(18,280.00)
Ill. Interp. Workshop	248.25
SVCC Foundation	(1,256.14)
Sauk Area Arts Council	(36.96)
Sm. Bus. Dev. Gt./Inc. FY 89	14,615.00
Sm. Bus. Dev. Gt./Exp. FY 89	(14,684.27)
VITAL - Sec. of State FY 89	4,425.09
Anna Johnson Estate	1,270.68
Nursing Uniforms	0.00
LPN Supplies	502.11
Endowment Challenge Fund #1	111,655.00
Endowment Challenge Fund #2	5,700.00
Miscellaneous Account	560.00
TITLE III - Inform. Sys./FY 88	(95,417.10)
TITLE III - Curr. Dev./FY 88	(60,309.72)
TITLE III - Fund Raising/FY 88	(15,806.49)
TITLE III - Proj. Admin./FY 88	(23,831.77)
TITLE III - Income - FY 88	195,365.08
Title III - Inform. Sys./FY 89	(30,014.56)
Title III - Curr. Imp./FY 89	(2,436.33)
Title III - Fund Raising/FY 89	(20,301.82)
Title III - Proj. Admin./FY 89	(15,787.55)
Title III - Income/FY 89	64,307.80
IL Personal Serv. Withholding	0.00
Career Guidance & Counseling	(973.13) \$296,495.58

FUND EQUITY

July 1, 1988	(\$11,955.46)
Excess of Expenditures Over Revenue. as of April 30, 1989	(15,803.12) (\$27,758.58)

TOTAL ASSETS	\$403,352.26	TOTAL LIABILITIES & NET WORTH	\$403,352.26
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SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

Edward O. Anderson

PRESIDENT

William B. Yerger

SECRETARY

DATE

OFFICE OF BUSINESS SERVICES
SAUK VALLEY COMMUNITY COLLEGE

BUDGET SUMMARY REPORT

5/31/89

	R E V E N U E		E X P E N D I T U R E S		
	BEGINNING FY 89	BUDGET	TO DATE	BUDGET	TO DATE
GENERAL FUNDS					
Education Fund	\$787,820	\$5,050,468	\$3,588,775	\$5,417,205	\$4,244,575
Operations, Building & Maintenance Fund	528,464	224,326	137,817	529,790	356,207
TOTAL OPERATING FUND	\$1,316,284	\$5,274,794	\$3,726,592	\$5,946,995	\$4,600,782
SPECIAL REVENUE FUNDS					
Liability, Protection & Settlement Fund (Insurance)	\$91,976	\$199,825	\$98,211	\$135,000	\$119,922
Audit Fund	\$29,503	\$18,250	\$10,675	\$18,000	\$19,650
Protection, Health & Safety Fund	\$158,398	\$315,961	\$164,222	\$315,961	\$305,683
PROPRIETARY FUNDS					
Bookstore Fund	\$340,830	\$399,200	\$475,585	\$373,280	\$419,105
OTHERS					
Working Cash Fund	\$2,562,699	\$1,000	\$138,599	\$0	\$0
Building Bond Proceeds Fund (Site and Construction)	\$767,532	\$40,002	\$33,877	\$280,000	\$21,694

EDUCATION FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF BUSINESS SALARIES	1 85,025.96	1 85,025.96	163,258.20	21,767.76	228,224.00	43,198.04	43,198.04
DIV OF BUS CONTR SERV	5,089.84	5,089.89	5,678.65	583.76	5 14,500.00	5,410.11	5,410.11
DIV OF BUS SUPPLIES	11,301.71	11,301.71	9,573.15	1,723.56	11,475.00	173.29	173.29
DIV OF BUS CONF & MEETINGS	363.28	363.28	363.28	.00	1,400.00	1,036.72	1,036.72
FOOD SERV CONTR SERV	1,875.00	1,875.00	1,875.00	.00	1,000.00	875.00	875.00
FOOD SERV SUPPLIES	1.85	1.85	.35	1.50	500.00	498.15	498.15
FOOD SERV CONF & MEETINGS	.00	.00	.00	.00	100.00	100.00	100.00
DIV OF AGRIC SUPPLIES	576.91	576.91	479.96	96.95	400.00	176.91	176.91
DIV OF INDUS ED SALARIES	128,671.67	128,671.67	104,232.65	19,439.02	214,879.00	82,207.33	82,207.33
DIV OF INDUS ED CONTR SERV	3,169.65	3,169.65	1,619.65	1,550.00	6,400.00	3,230.35	3,230.35
DIV OF INDUS ED SUPPLIES	13,358.88	13,358.88	12,563.68	795.20	16,145.00	2,786.12	2,786.12
DIV OF INDUS ED CONF & MEETINGS	874.90	874.90	688.09	186.81	1,400.00	525.10	525.10
COSMETOLOGY CONTR SERV	22,320.00	22,320.00	22,320.00	.00	25,900.00	3,580.00	3,580.00
COSMETOL SUPPLIES	.00	.00	.00	.00	600.00	600.00	600.00
COSMETOL CONF & MEETINGS	.00	.00	.00	.00	100.00	100.00	100.00
HUMAN SERV CONTR SERV	.00	.00	.00	.00	100.00	100.00	100.00
HUMAN SERV SUPPLIES	1,052.64	1,052.64	1,041.60	11.04	1,200.00	147.36	147.36
HUMAN SERV CONF & MEETINGS	80.00	80.00	80.00	.00	625.00	545.00	545.00
DIV OF SOC SCI SALARIES	105,786.07	105,786.07	93,340.65	12,445.42	127,535.00	21,748.93	21,748.93
DIV OF SOC SCI SUPPLIES	5,077.12	5,077.12	4,688.41	383.71	5,070.00	7.12	7.12
DIV OF SOC SCI CONF & MEETINGS	556.94	556.94	556.94	.00	1,500.00	943.06	943.06
EMT CONTR SERV	515.00	515.00	455.00	60.00	2,500.00	1,985.00	1,985.00
EMT SUPPLIES	44.20	44.20	44.20	.00	900.00	855.80	855.80
CRIMINAL JUSTICE SALARIES	23,356.98	23,356.98	20,609.10	2,747.88	24,731.00	1,374.02	1,374.02
CRIM JUS CONTR SERV	.00	.00	.00	.00	500.00	500.00	500.00
CRIM JUS SUPPLIES	1,086.26	1,086.26	1,068.97	17.29	1,930.00	843.74	843.74
CRIM JUS CONF & MEETINGS	652.97	652.97	536.22	116.75	1,000.00	347.03	347.03
LIBRARY TECH SUPPLIES	54.78	54.78	51.63	3.15	100.00	45.22	45.22
DIV OF HUMANITIES SALARIES	187,291.07	187,291.07	165,379.78	21,911.29	305,005.00	118,573.93	118,573.93
DIV OF HUMAN. SUPPLIES	2,056.73	2,056.73	1,755.58	301.15	3,500.00	1,443.27	1,443.27
DIV OF HUMAN. CONF & MEETINGS	1,036.88	1,036.88	735.12	301.76	3,200.00	2,163.12	2,163.12
ART DEPT SALARIES	30,926.74	30,926.74	27,288.30	3,638.44	32,746.00	1,819.26	1,819.26
ART DEPT SUPPLIES	92.42	92.42	64.61	27.81	600.00	507.58	507.58
ART DEPT CONF & MEETINGS	.00	.00	.00	.00	200.00	200.00	200.00
EMT CONF & MEETINGS					200.00		

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
MUSIC DEPT SALARIES	45,293.78	45,293.78	39,965.10	5,328.68	63,944.00	18,650.22	18,650.22
MUSIC DEPT CONTR SERV	635.00	635.00	565.00	70.00	1,800.00	1,165.00	1,165.00
MUSIC DEPT SUPPLIES	1,806.05	1,806.05	1,738.63	67.42	4,450.00	2,643.95	2,643.95
MUSIC DEPT CONF & MEETINGS	13.00	13.00		13.00	1,100.00	1,087.00	1,087.00
DIV OF MATH SCIENCE SALARIES	182,497.38	182,497.38	161,027.10	21,470.28	236,455.00	53,957.62	53,957.62
DIV OF MATH SCI CONTR SERV		.00		.00	900.00	900.00	900.00
DIV OF MATH SCI SUPPLIES	8,348.34	8,348.34	9,836.15	1,467.81	CR 11,650.00	3,301.66	3,301.66
DIV OF MATH SCI CONF & MEETINGS	930.13	930.13	667.50	262.63	1,400.00	469.87	469.87
MED LAB TECH SALARIES	49,714.37	49,714.37	44,602.11	5,112.26	61,347.00	11,632.63	11,632.63
MED LAB TECH CONTR SERV	4,644.75	4,644.75	4,644.75	.00	9,450.00	4,805.25	4,805.25
MED LAB TECH SUPPLIES	11,807.68	11,807.68	9,822.56	1,985.12	13,465.00	1,657.32	1,657.32
MED LAB TECH CONF & MEETINGS	667.91	667.91	630.95	36.96	1,240.00	572.09	572.09
ADN SALARIES	56,933.00	56,933.00	50,235.00	6,698.00	80,376.00	23,443.00	23,443.00
ADN OFC SALARIES	12,707.49	12,707.49	11,434.99	1,272.50	14,195.00	1,467.51	1,467.51
ADN CONTR SERV	354.25	354.25	354.25	.00	380.00	25.75	25.75
ADN SUPPLIES	2,955.74	2,955.74	3,059.15	103.41	CR 4,742.00	1,786.26	1,786.26
ADN CONF & MEETINGS	1,164.46	1,164.46	902.03	262.43	1,550.00	385.54	385.54
LPN SALARIES	36,495.43	36,495.43	32,201.85	4,293.58	51,523.00	15,027.57	15,027.57
LPN CONTR SERV	141.25	141.25	141.25	.00	100.00	41.25	41.25
LPN SUPPLIES	2,128.40	2,128.40	1,906.05	222.35	3,245.00	1,116.60	1,116.60
LPN CONF & MEETINGS	149.58	149.58	95.82	53.76	700.00	550.42	550.42
RAD TECH SALARIES	35,789.56	35,789.56	31,637.80	4,151.76	56,005.00	20,215.44	20,215.44
RAD TECH CONTR SERV	2,747.25	2,747.25	2,747.25	.00	3,100.00	352.75	352.75
RAD TECH SUPPLIES	1,784.16	1,784.16	1,692.59	91.57	3,440.00	1,655.84	1,655.84
RAD TECH CONF & MEETINGS	2,826.48	2,826.48	2,239.43	587.05	4,700.00	1,873.52	1,873.52
DIV OF PHYS ED SALARIES	38,965.53	38,965.53	34,361.35	4,584.18	55,010.00	16,044.47	16,044.47
DIV OF PHYS ED CONTR SERV	2,654.19	2,654.19	2,654.19	.00	3,300.00	645.81	645.81
DIV OF PHYS ED SUPPLIES	773.40	773.40	770.43	2.97	800.00	26.60	26.60
DIV OF PHYS ED CONF & MEETINGS	.00			.00	800.00	800.00	800.00
NURSING ASST CONTR SERV	.00			.00	200.00	200.00	200.00
NURSING ASST SUPPLIES	483.34	483.34	452.54	30.80	1,190.00	706.66	706.66
NURSING ASST CONF & MEETINGS	189.20	189.20	189.20	.00	200.00	10.80	10.80
INFO OFC & WORKROOM SALARIES	44,250.10	44,250.10	40,165.38	4,084.72	49,920.00	5,669.90	5,669.90
INFO OFC FED WORK STUDY	8,181.31	8,181.31	7,391.55	789.76	13,000.00	4,818.69	4,818.69
WORKROOM FED WORK STUDY	3,529.17	3,529.17	3,344.92	184.25	5,000.00	1,470.83	1,470.83
WORKROOM CONTR SERV	8,631.00	8,631.00	8,631.00	.00	8,000.00	631.00	631.00
INFO OFC CONTR SERV	565.00	565.00	565.00	.00	450.00	115.00	115.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
UNALLOCATED CONTR SERV	430.00	430.00	430.00 .00	1,400.00	970.00	970.00	
INFO OFC SUPPLIES	597.03	597.03	515.96 81.07	1,450.00	852.97	852.97	
INSTITU COMM SUPPLIES	.88	.88	.88 .00	300.00	299.12	299.12	
WORKROOM SUPPLIES	4,996.50	4,996.50	3,965.15 1,031.35	1,000.00	5,996.50	5,996.50	
PUB INFO SALARIES	22,737.42	22,737.42	22,737.42 .00	40,960.00	18,222.58	18,222.58	
PUB INFO SECR SALARIES	9,318.12	9,318.12	8,118.12 1,200.00	2,000.00	7,318.12	7,318.12	CR
PUB INFO SUPPLIES	88,364.72	88,364.72	78,733.99 9,630.73	97,800.00	9,435.28	9,435.28	
PUB INFO CONF & MEETINGS	859.63	859.63	933.18 73.55	1,300.00	440.37	440.37	
ASST DEAN ARTS & SOC SCI SALARY	37,108.68	37,108.68	33,574.52 3,534.16	42,410.00	5,301.32	5,301.32	
PART TIME OVERLOAD	62,421.53	62,421.53	61,971.53 450.00	59,000.00	3,421.53	3,421.53	CR
NIGHT PREMIUMS	200.00	200.00	200.00 .00	200.00	0	200.00	CR
SUMMER SALARIES	47,544.19	47,544.19	47,544.19 .00	44,000.00	3,544.19	3,544.19	CR
SECR SALARY	13,751.80	13,751.80	12,422.64 1,329.16	15,950.00	2,198.20	2,198.20	
FED WORK STUDY	6,385.81	6,385.81	5,652.17 733.64	7,679.00	1,493.19	1,493.19	
CONTR SERV	34.00	34.00	34.00 .00	500.00	466.00	466.00	
SUPPLIES	840.81	840.81	828.49 12.32	900.00	59.19	59.19	
CONF & MEETINGS	831.35	831.35	782.35 49.00	2,000.00	1,168.65	1,168.65	
ASST DEAN BUS & TECH SALARY	40,258.68	40,258.68	36,424.52 3,834.16	46,010.00	5,751.32	5,751.32	
PART TIME OVERLOAD	105,826.32	105,826.32	105,699.03 1,27.29	120,000.00	14,173.68	14,173.68	
NIGHT PREMIUMS	1,050.00	1,050.00	1,050.00 .00	1,050.00	0	1,050.00	CR
SUMMER SALARIES	41,401.49	41,401.49	41,401.49 .00	43,000.00	1,598.51	1,598.51	
SECR SALARY	15,513.75	15,513.75	14,036.25 1,477.50	17,730.00	2,216.25	2,216.25	
FED WORK STUDY	13,455.87	13,455.87	11,723.22 1,732.65	15,979.00	2,523.13	2,523.13	
SUPPLIES	930.67	930.67	867.67 63.00	1,200.00	269.33	269.33	
CONF & MEETINGS	1,631.31	1,631.31	1,192.30 439.01	3,000.00	1,368.69	1,368.69	
ASST DEAN COMM & EXTEN SERV SALARY	35,809.41	35,809.41	32,398.99 3,410.42	40,925.00	5,115.59	5,115.59	
INSTR SALARIES	48,170.53	48,170.53	40,16.33 8,064.20	100,000.00	51,829.47	51,829.47	
COORDINATORS SALARIES	6,437.50	6,437.50	5,635.00 802.50	6,500.00	2,062.50	2,062.50	
SECR SALARIES	11,409.93	11,409.93	10,323.27 1,086.66	13,040.00	1,630.07	1,630.07	
FED WORK STUDY	1,484.00	1,484.00	1,339.12 144.88	1,570.00	86.00	86.00	
CONTR SERV	800.00	800.00	720.00 80.00	3,500.00	2,700.00	2,700.00	
SUPPLIES	2,869.36	2,869.36	2,342.80 526.56	8,000.00	5,130.64	5,130.64	
CONF & MEETINGS	1,180.56	1,180.56	1,025.28 155.28	2,250.00	1,069.44	1,069.44	
DIR OF HEALTH & NAT SCI SALARY	34,321.98	34,321.98	31,053.22 3,268.76	39,225.00	4,903.02	4,903.02	
PART TIME OVERLOAD	41,192.32	41,192.32	38,039.60 3,152.72	34,700.00	2,492.32	2,492.32	CR
SUMMER SALARIES	16,768.92	16,768.92	16,768.92 .00	10,500.00	6,268.92	6,268.92	CR
FED WORK STUDY	2,236.07	2,236.07	2,081.98 154.09	4,820.00	2,583.93	2,583.93	

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
HEALTH & NAT SCI CONTR SERV	.00	.00	.00	200.00	200.00	200.00	200.00
SUPPLIES	566.78	566.78	472.88	93.90	1,200.00	633.22	633.22
CONF & MEETINGS	546.33	546.33	546.33	.00	1,250.00	703.67	703.67
ACADEMIC SKILLS SALARIES	44,078.13	44,078.13	38,854.71	5,223.42	62,681.00	18,602.87	18,602.87
ACADEMIC SKILLS SUPPLIES	6,278.67	6,278.07	5,796.10	481.97	9,000.00	2,721.93	2,721.93
ACADEM SKILLS CONF & MEETINGS	571.50	571.50	289.86	281.64	700.00	128.50	128.50
HONORS PROGRAM CONTR SERV	.00	.00	.00	100.00	100.00	100.00	100.00
HONORS PROG CONF & MEETINGS	37.80	37.80	37.80	.00	270.00	232.20	232.20
HONORS PROG SUPPLIES	135.73	135.73	90.29	45.44	400.00	264.27	264.27
DEAN OF INSTR SALARY	45,937.50	45,937.50	41,562.50	4,375.00	52,500.00	6,562.50	6,562.50
DEAN OF INSTR SECR SALARY	17,871.84	17,871.84	16,169.76	1,702.08	244.25.00	2,553.16	2,553.16
STUDENT TUTORS	1,721.88	1,721.88	1,534.28	187.60	3,000.00	1,279.12	1,278.12
FED WORK STUDY	3,081.96	3,081.96	2,753.66	328.30	4,250.00	1,168.04	1,168.04
SUPPLIES	1,608.19	1,608.19	1,442.88	165.31	2,000.00	391.81	391.81
CONF & MEETINGS	2,047.40	2,047.40	1,954.75	92.65	2,000.00	47.40	47.40
LCR PROF SALARIES	78,949.00	78,949.00	74,589.08	8,359.92	100,319.00	21,370.00	21,370.00
LCR SECR SALARIES	26,409.06	26,409.06	23,877.82	2,531.24	30,375.00	3,965.94	3,965.94
LCR FED WORK STUDY	9,123.47	9,123.47	8,122.67	1,000.80	12,609.00	3,685.53	3,685.53
LCR CONTR SERV	7,768.00	7,768.00	7,216.81	551.19	14,600.00	2,832.00	2,832.00
XEROX SUPPLIES	4,434.52	4,434.52	3,544.16	890.36	2,000.00	6,434.52	6,434.52
LIBRARY SUPPLIES	13,958.30	13,958.30	12,832.92	1,125.38	17,050.00	3,091.70	3,091.70
A V SUPPLIES	7,022.59	7,022.59	5,233.30	1,789.29	6,500.00	5,225.9	5,225.9
LIBRARY BOOKS	285,74.94	285,74.94	257,14.88	2,860.06	40,000.00	11,425.06	11,425.06
LRC CONF & MEETINGS	1,991.47	1,991.47	1,792.71	198.76	2,050.00	58.53	58.53
ADM & REC ADMIN SALARIES	26,916.73	26,916.73	24,083.39	2,633.34	34,000.00	7,083.27	7,083.27
ADM & REC SECR SALARIES	4,960.714	4,960.714	4,476.174	4,845.40	61,100.00	11,492.86	11,492.86
ADM & REC FED WORK STUDY	9,421.59	9,421.59	8,482.78	938.81	14,958.00	1,536.41	1,536.41
ADM & REC CONTR SERV	680.00	680.00	680.00	.00	1,880.00	1,200.00	1,200.00
ADM & REC SUPPLIES	8,618.44	8,618.44	7,836.66	781.78	12,000.00	3,381.56	3,381.56
ADM & REC CONF & MEETINGS	1,277.76	1,277.76	1,035.13	242.63	2,500.00	1,222.24	1,222.24
COUNSELING SALARIES	76,720.31	76,720.31	69,219.57	7,500.74	88,566.00	11,845.69	11,845.69
COUNSELING SECR SALARIES	13,694.82	13,694.82	12,565.66	1,329.16	15,950.00	2,055.18	2,055.18
HEALTH SERV SUPPLIES	21.40	21.40	21.40	.00	300.00	278.60	278.60
FINANCIAL AIDS ADMIN SALARIES	35,896.98	35,896.98	32,478.22	3,418.76	41,025.00	5,128.02	5,128.02
FIN AIDS SECR SALARIES	27,046.32	27,046.32	24,470.48	2,575.84	30,910.00	3,863.68	3,863.68
STUDENT SERV ADMIN SALARIES	43,618.68	43,618.68	39,464.52	4,154.16	49,850.00	6,231.32	6,231.32
STUDENT SERV SECR SALARIES	17,768.68	17,768.68	16,094.52	1,694.16	20,330.00	2,541.32	2,541.32

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
STUDENT SERV FED WORK STUDY	36,738.81	36,738.81	32,469.85	4,268.96	45,100.00	8,361.19	8,361.19
COACHING SALARIES	14,880.00	14,880.00	14,880.00	.00	21,000.00	6,120.00	6,120.00
STUDENT SERV CONTR SERV	524.00	524.00	524.00	.00	600.00	76.00	76.00
STUDENT SERV SUPPLIES	12,704.14	12,704.14	11,647.20	1,056.94	17,300.00	4,595.86	4,595.86
COMMENCEMENT	4,288.65	4,288.65	1,556.54	2,732.11	6,000.00	1,711.35	1,711.35
STUDENT SERV CONF & MEETINGS	3,927.23	3,927.23	3,109.26	817.97	4,695.00	767.77	767.77
STUDENT RECRUITMENT	1,599.70	1,599.70	1,195.72	403.98	1,500.00	99.70	99.70
PUB SERV SALARIES	.00		.00	.00	4,600.00	4,600.00	4,600.00
PUB SERV CONTR SERV	.00		.00	.00	5,000.00	5,000.00	5,000.00
PUB SERV SUPPLIES	.00		.00	.00	5,300.00	5,300.00	5,300.00
SERVICE STAFF SALARIES	332,251.15	332,251.15	300,166.53	32,084.62	401,580.00	69,328.85	69,328.85
MAINT FED WORK STUDY BOYS	42,331.62	42,331.62	37,617.12	4,714.50	82,000.00	3,668.38	3,668.38
MATRONS FED WORK STUDY	10,759.23	10,759.23	9,821.67	937.56	10,759.23	CR 10,759.23	CR 10,759.23
TELEPHONE	49,523.02	49,523.02	44,262.03	5,240.99	65,000.00	15,476.98	15,476.98
PRESIDENTS SALARY	61,215.00	61,215.00	55,365.00	5,830.00	69,960.00	8,745.00	8,745.00
PRES SECR SALARY	20,466.18	20,466.18	18,517.02	1,949.16	23,390.00	2,923.82	2,923.82
PRES OFC FED WORK STUDY	1,668.37	1,668.37	1,453.88	234.49	3,484.00	1,795.63	1,795.63
PRES OFC CONTR SERV	36.00	36.00	36.00	.00	600.00	564.00	564.00
PRES OFC SUPPLIES	3,475.95	3,475.95	3,299.77	176.18	2,200.00	1,275.95	1,275.95
PRES OFC CONF & MEETINGS	5,078.26	5,078.26	4,183.63	894.63	5,500.00	421.74	421.74
SPECIAL AFFAIRS	3,263.63	3,263.63	2,323.84	939.79	3,500.00	236.37	236.37
PRES OFC OTHER EXP	6,438.61	6,438.61	6,007.11	431.50	6,800.00	361.39	361.39
BUS OFC ADMIN SALARIES	82,381.32	82,381.32	74,535.48	7,845.84	94,150.00	11,768.68	11,768.68
BUS OFC PROF SALARIES	19,153.68	19,153.68	17,329.52	1,824.16	21,890.00	2,736.32	2,736.32
BUS OFC SECR SALARIES	73,777.93	73,777.93	66,659.33	7,118.60	85,855.00	12,077.07	12,077.07
BUS OFC CONTR SERV	5,344.50	5,344.50	5,344.50	.00	6,000.00	655.50	655.50
BUS OFC SUPPLIES	2,164.16	2,164.16	3,016.43	852.27	CR 7,000.00	4,835.84	4,835.84
BUS OFC CONF & MEETINGS	3,514.77	3,514.77	3,070.18	444.59	3,600.00	85.23	85.23
LEGAL CONTR	9,195.81	9,195.81	5,983.81	3,212.00	8,000.00	1,195.81	1,195.81
BOARD SUPPLIES	495.43	495.43	443.03	52.40	1,500.00	1,004.57	1,004.57
BOARD CONF & MEETINGS	3,042.47	3,042.47	2,397.22	645.25	4,500.00	1,457.53	1,457.53
INSTITU SECR SALARIES	15,061.18	15,061.18	13,688.27	1,372.91	15,740.00	678.82	678.82
INSTITU FED WORK STUDY	2,611.00	2,611.00	2,292.50	318.50	5,935.00	3,324.00	3,324.00
CONTINGENCY FED WORK STUDY	3,340.74	3,340.74	2,700.90	639.84	4,448.00	1,107.26	1,107.26
GROUP MED & LIFE INS	3,616.08	3,616.08	3,616.08	.00	4,000.00	383.92	383.92
TUITION REIMBURSEMENT	3,616.08	3,616.08	3,616.08	.00	4,000.00	3,900.00	3,900.00
CURRICULUM DEVELOPMENT	600.00	600.00	600.00	.00	4,500.00		

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
UNALLOCATED CONTR	896.50	896.50	896.50 .00	1,800.00	903.50	903.50	
IN SERVICE TRAINING	5,258.98	5,258.98	3,842.36 1,416.62	7,000.00	1,741.02	1,741.02	
FACULTY ASSN SUPPLIES	131.29	131.29	126.09 5.20	200.00	68.71	68.71	
POSTAGE	36,081.03	36,081.03	33,762.68 2,293.35	47,900.00	11,818.97	11,818.97	
PUBLICATIONS & DUES	9,043.60	9,043.60	9,043.60 .00	7,500.00	1,543.60 CR	1,543.60 CR	
ADVERTISING	756.38	756.38	689.61 66.77	700.00	56.38 CR	56.38 CR	
RECRUITEMENT	10,407.56	10,407.56	8,427.72 1,979.84	6,000.00	4,407.56 CR	4,407.56 CR	
EQUIPMENT	53,806.67	53,806.67	43,691.66 10,115.01	128,022.00	74,215.33	74,215.33	
VOC ED EQUIPMENT	22,218.00	22,218.00	22,218.00 .00		22,218.00 CR	22,218.00 CR	
HIGH TECH EQUIPMENT	18,708.00	18,708.00	18,708.00 .00		18,708.00 CR	18,708.00 CR	
AFFIRM ACTION CONTR SERV	.00		.00	300.00	300.00	300.00	
AFFIRM ACTION SUPPLIES	20.15	20.15	20.15 .00	100.00	79.85	79.85	
AFFIRM ACTION CONF & MEETINGS	.00		.00	300.00	300.00	300.00	
INSTITU RES CONTR SERV	146.83	146.83	146.83 .00	1,000.00	853.17	853.17	
INSTITU RES SUPPLIES	.00		.00	1,200.00	1,200.00	1,200.00	
DATA PROC ADMIN SALARIES	65,432.64	65,432.64	59,200.96 6,231.68	74,780.00	9,347.36	9,347.36	
DATA PROC OFC SALARIES	25,256.91	25,256.91	22,651.49 2,405.42	28,865.00	3,608.09	3,608.09	
DATA PROC FED WCRK STUDY	3,443.70	3,443.70	3,102.84 340.86	6,365.00	2,921.30	2,921.30	
DATA PROC CONSULTING	.00		.00	10,000.00	10,000.00	10,000.00	
DATA PROC CONTR SERV ADMIN	93,257.72	93,257.72	87,976.82 5,280.90	148,450.00	55,192.28	55,192.28	
DATA PROC CONTR EDUC	17,870.30	17,870.30	17,854.45 15.85	21,000.00	3,129.70	3,129.70	
DATA PROC SUPPLIES ADMIN	8,464.68	8,464.68	7,915.00 5,496.8	11,800.00	3,335.32	3,335.32	
DATA PROC CONF & MEETINGS	4,17.37	4,17.37	3,93.32 24.05	7,500.00	7,082.63	7,082.63	
PLANNING & DEVEL ADMIN SALARIES	35,244.21	35,244.21	31,985.23 3,258.98	41,000.00	5,755.79	5,755.79	
PL & DEVEL SECR SALARIES	13,632.57	13,632.57	12,334.23 1,298.34	15,580.00	1,947.43	1,947.43	
PL & DEVEL CONTR SERV	34.00	34.00	34.00 .00	300.00	266.00	266.00	
PL & DEVEL SUPPLIES	2,346.56	2,346.56	2,254.97 91.59	1,943.00	403.56 CR	403.56 CR	
PL & DEVEL CONF & MEETINGS	2,200.39	2,200.39	2,120.13 80.26	4,375.00	2,174.61	2,174.61	
TUITION CHARGE BACK	23,349.10	23,349.10	17,371.72 5,977.38	25,000.00	1,650.90	1,650.90	
CONTINGENCIES	.00		.00	50,000.00	50,000.00	50,000.00	
	4,244,575.04 *		3,870,040.08 *	5,417,205.00 *			
	4,244,575.04 *		3,745,34.96 *	1,172,629.96 *			
				1,172,629.96 *			

OPERATIONS, BUILDING AND MAINTENANCE FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This MO.	Budget	Unexpended	Unencumbered
BLDG & MAINT CONTR SERV	44,936.30	44,936.30	43,499.72	1,436.58	39,740.00	5,196.30 CR	5,196.30 CR
CONTR DEFICIENCY	.00	.00	.00	.00	40,000.00	40,000.00	40,000.00
BLDG & MAINT SUPPLIES	48,015.74	48,015.74	40,325.27	7,690.47	50,100.00	2,084.26	2,084.26
MAINT CONF & MEETINGS	949.17	949.17	923.13	26.04	2,000.00	1,050.83	1,050.83
GAS	75,934.54	75,934.54	72,507.61	3,426.93	98,000.00	22,065.46	22,065.46
ELECTRICITY	172,198.33	172,198.33	154,685.34	17,512.99	261,950.00	89,751.67	89,751.67
EQUIPMENT	14,172.75	14,172.75	8,279.00	5,893.75	12,000.00	2,172.75 CR	2,172.75 CR
RENTAL CHARGES	.00	.00	.00	.00	1,000.00	1,000.00	1,000.00
CONTINGENCIES	.00	.00	.00	.00	25,000.00	25,000.00	25,000.00
	356,266.83	*356,266.83	*20,220.07	* 35,986.76	*24,790.00	*73,583.17	* 173,583.17 *

PROTECTION, HEALTH AND SAFETY FUND

BUILDING IMPROVEMENTS	305,682.95	305,682.95	280,682.95	25,000.00	315,961.00	10,278.05	10,278.05
	305,682.95	*305,682.95	*280,682.95	* 25,000.00	*315,961.00	* 10,278.05	* 10,278.05 *

BUILDING BOND PROCEEDS FUND

SITE IMPROVEMENT	.00	.00	.00	.00	50,000.00	50,000.00	50,000.00
BLDG IMPROVEMENTS	.00	.00	.00	.00	100,000.00	100,000.00	100,000.00
CARPETING	18,036.64	18,036.64	18,036.64	.00	18,036.64 CR	18,036.64 CR	18,036.64 CR
HIGH TECH EQUIPMENT	3,657.00	3,657.00	3,657.00	.00	3,657.00 CR	3,657.00 CR	3,657.00 CR
INSTR EQUIPMENT	.00	.00	.00	.00	50,000.00	50,000.00	50,000.00
SERVICE EQUIPMENT	.00	.00	.00	.00	75,000.00	75,000.00	75,000.00
OTHER CAPITAL OUTLAY	.00	.00	.00	.00	5,000.00	5,000.00	5,000.00
	21,693.64	* 21,693.64	* 18,036.64	* 3,657.00	*280,000.00	*258,306.36	* 258,306.36 *

LIABILITY, PROTECTION AND SETTLEMENT FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
WORKERS COMP	4,039.69	4,039.69	4,140.79	101.10	CR 38,000.00	33,960.31	33,960.31
UNEMPLOYMENT COMP	12,929.81	12,929.81	13,023.57	93.76	CR 18,000.00	5,070.19	5,070.19
MEDICARE	12,005.72	12,005.72	10,750.06	1,255.66	14,000.00	1,994.28	1,994.28
TORT LIABILITY	90,947.00	90,947.00	90,947.00	.00	65,000.00	25,947.00	CR 25,947.00
	119,922.22	*119,922.22	*18,861.42	* 1,060.80	*35,000.00	* 15,077.78	* 15,077.78 *

AUDIT FUND

AUDIT COSTS	19,650.00	19,650.00	19,650.00	.00	18,000.00	1,650.00	CR 1,650.00
	19,650.00	* 19,650.00	* 19,650.00	* .00	* 18,000.00	* 1,650.00	CR 1,650.00

REVENUE REPORT

EDUCATION FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1987 TAXES	818,741.22	818,741.22	818,741.22	.00	811,869.00	6,872.22	CR 6,872.22 CR
1988 TAXES		.00		.00	811,869.00	811,869.00	
BACK TAXES	28.49	28.49	28.49	.00		28.49	CR 28.49 CR
IN LIEU OF TAXES	507.55	507.55	507.55	.00		507.55	CR 507.55 CR
CHARGE BACK REVENUE	13,084.85	13,084.85	12,652.45	432.40	15,000.00	1,915.15	1,915.15
STATE APPORTIONMENT	991,986.46	991,986.46	991,986.46	.00	1,322,250.00	330,263.54	330,263.54
STATE EQUALIZATION	41,040.00	41,040.00	41,040.00	.00	54,720.00	13,680.00	13,680.00
ADVANCED TECH GRANT	13,427.25	13,427.25	13,427.25	.00	17,104.00	3,676.75	3,676.75
REG VOC ED REIMB	62,991.33	62,991.33	62,991.33	.00	100,000.00	37,008.67	37,008.67
VOC ED EQUIP REIMB	19,388.00	19,388.00		19,388.00	16,000.00	3,388.00	CR 3,388.00 CR
REPL OF CORP PERS PROP TAX	223,494.80	223,494.80	223,494.80	.00	233,000.00	9,505.20	9,505.20
FEDERAL WORK STUDY	119,298.12	119,298.12	112,394.55	6,903.57	171,056.00	51,757.88	51,757.88
OTHER FEDERAL SOURCES	506.00	506.00	506.00	.00	3,000.00	2,494.00	2,494.00
SUMMER TUITION	136,610.81	136,610.81	136,610.81	.00	127,600.00	9,010.81	CR 9,010.81 CR
FALL TUITION	557,667.25	557,667.25	557,667.25	.00	559,600.00	1,932.75	1,932.75
SPRING TUITION	485,000.00	485,000.00	485,000.00	.00	546,000.00	61,000.00	61,000.00
GRADUATION FEES	2,993.50	2,993.50	2,282.00	711.50	3,000.00	6.50	6.50
TRANSCRIPT FEES	1,268.00	1,268.00	1,080.00	188.00	1,000.00	268.00	CR 268.00 CR
LAB FEES	20,685.70	20,685.70	20,685.70	.00	33,500.00	12,814.30	12,814.30
PUB SERV INCOME		.00		.00	14,900.00	14,900.00	14,900.00
OTHER FACILITY RENTALS	7,174.12	7,174.12	5,676.48	1,497.64	9,000.00	1,825.88	1,825.88
INTEREST ON INVESTMENTS	28,601.63	28,601.63	28,601.63	.00	125,000.00	96,398.37	96,398.37
RESTRICTED FUND INCOME		.00		.00	15,000.00	15,000.00	15,000.00
OTHER REVENUE	32,763.35	32,763.35	32,708.35	55.00	60,000.00	27,236.65	27,236.65
OTHER REV COMPUTER	566.25	566.25	566.25	.00		566.25	CR 566.25 CR
OTHER REV SALARIES	7,654.29	7,654.29	7,091.71	562.58		7,654.29	CR 7,654.29 CR
OTHER REV OVERHEAD	3,296.21	3,296.21	3,296.21	.00		3,296.21	CR 3,296.21 CR

3,588,775.18 * 3,554,036.49 * 2,738.69 * 5,050,468.00 1,461,692.82 * 1,461,692.82 *

3,588,775.18 *

OPERATIONS, BUILDING AND MAINTENANCE FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This MO.	Budget	Unexpended	Unencumbered
1987 TAXES	100,252.83	100,252.83	100,252.83	.00	99,413.00	8,398.3	CR 8,398.3 CR
1988 TAXES	.00		.00	.00	99,413.00	99,413.00	
BACK TAXES	3.49	3.49	3.49	.00		3.49	CR 3.49 CR
IN LIEU OF TAXES	62.14	62.14	62.14	.00		62.14	CR 62.14 CR
INTEREST ON INVESTMENTS	27,156.92	27,156.92	13,568.25	13,588.67	13,000.00	14,156.92	CR 14,156.92 CR
OTHER REVENUE	10,341.25	10,341.25	9,282.00	1,059.25	12,500.00	2,158.75	2,158.75
	137,816.63	*137,816.63	*23,165.71	*14,647.92	*24,326.00	*86,509.37	*86,509.37 *

PROTECTION, HEALTH AND SAFETY FUND

1987 TAXES	159,737.38	159,737.38	159,737.38	.00	157,980.00	1,757.38	CR 1,757.38 CR
1988 TAXES	.00		.00	.00	157,980.00	157,980.00	
BACK TAXES	5.56	5.56	5.56	.00		5.56	CR 5.56 CR
IN LIEU OF TAXES	99.02	99.02	99.02	.00		99.02	CR 99.02 CR
INVESTMENT INCOME	4,379.66	4,379.66	4,226.80	152.86	1.00	4,378.66	CR 4,378.66 CR
	164,221.62	*164,221.62	*64,068.76	*152.86	*315,901.00	*51,739.38	*151,739.38 *

BUILDING BOND PROCEEDS FUND

STATE GRANTS	.00		.00	1.00	1.00	1.00	
FEDERAL GRANTS	.00		.00	1.00	1.00	1.00	
INVESTMENT INCOME	33,876.51	33,876.51	33,876.51	.00	40,000.00	6,123.49	6,123.49
	33,876.51	*33,876.51	*33,876.51	*.00	*40,002.00	*6,125.49	*6,125.49 *

WORKING CASH FUND

INVESTMENT INCOME	138,598.88	138,598.88	120,806.81	17,792.07	1,000.00	137,598.88	CR 137,598.88 CR
	138,598.88	*138,598.88	*20,806.81	*17,792.07	*1,000.00	*137,598.88	CR 137,598.88 CR

LIABILITY, PROTECTION & SETTLEMENT FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1987 TAXES	93,576.67	93,576.67	92,990.92	585.75	89,415.00	9,635.33	5,635.33
BACK TAXES	.00	.00	.00	.00	99,415.00	99,413.00	99,413.00
IN LIEU OF TAXES	3.26	3.26	3.26	.00	.00	3.26	3.26 CR
INTEREST ON INVESTMENTS	58.01	58.01	58.01	.00	.00	58.01 CR	58.01 CR
	4,573.37	4,573.37	4,102.62	471.35	1,000.00	3,573.37 CR	3,573.37 CR
	98,211.31	* 98,211.31	* 97,154.21	* 1,057.10	* 19,825.00	* 101,613.69	* 101,613.69 *
<u>AUDIT FUND</u>							
1987 TAXES	9,359.11	9,359.11	9,300.53	58.58	9,000.00	359.11 CR	359.11 CR
1988 TAXES	.00	.00	.00	.00	9,000.00	9,000.00	9,000.00
BACK TAXES	.32	.32	.32	.00	.00	.32 CR	.32 CR
IN LIEU OF TAXES	5.80	5.80	5.80	.00	.00	5.80 CR	5.80 CR
INTEREST ON INVESTMENTS	1,309.98	1,309.98	1,218.87	91.11	250.00	1,059.98 CR	1,059.98 CR
	10,675.21	* 10,675.21	* 10,525.52	* 149.69	* 18,250.00	* 7,574.79 *	* 7,574.79 *

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY
Edward O. Anderson
PRESIDENT

William R. Yermin
SECRETARY

DATE _____

BILLS PAYABLE

May 22, 1989

EDUCATION FUND

81-000-550	A A C R A O	Registration-Conf.	13140	\$ 100.00
0-300-550	ROBERT LOGEMANN	Travel advance	13141	118.80
81-000-541.01	ROBBINS, SCHWARTZ, NICHOLAS, LIFTON...	Subscr.	13142	125.00
02-000-554	PATRICIA ROUSSIS	Interview Exp.	13143	523.03
02-000-544.02	POSTMASTER	Bulk mailing permit	13144	300.00
81-000-556	JOEY'S	Secr. lunches	13145	96.47
88-000-549	SANDRA CISNEROS	Commencement speaker	13146	183.00
01-000-550	MARILYN VINSON	Travel advance	13147	140.00
	SVC PAYROLL FUND	4/30 payroll	13148	156,557.33
02-000-544.02	POSTMASTER	Pathfinder	13149	2,274.66
02-000-539	COLLEGE OF DUPAGE	Seminar-Happach	13150	475.00
0-813-541.02	DARLENE BAUER	Supplies	13151	101.00
02-000-554	NATHAN BASIK	Interview Exp.	13152	139.00
88-000-549	WALRUS MOUNTAIN PRODUCTIONS	Commencement	13153	175.00
02-000-554	XUE ZAO ZHANG	Interview Exp.	13154	299.30
6-000-575	CENTEL	Service	13155	2,809.11
6-000-575	CENTEL	Service	13156	2,577.50
2-000-544.02	POSTMASTER	Bulk permit	13157	300.00
0-000-541.03	CATALOG CARD CORP. OF AMERICA	Supplies	13158	544.00
2-000-554	KRISTIN L. OLSEN	Interview exp.	13159	461.18
0-300-541.02	SVCC BOOKSTORE	Supplies	13160	102.65
	SVC PAYROLL FUND	5/15 payroll	13161	153,538.39
1-000-535	BLODGETT, REESE, MERRITT AND ALBERT	Services	13162	2,320.00
2-000-539	ROSS HERREN	Maint. travel (10)	13163	209.15
2-000-544.02	POSTMASTER	Bulk reply permit	13164	200.00
2-000-539	UNIV. OF IOWA	Great Teachers' Workshop	13165	660.00
				\$325,329.57

00.541.02	ARATEX SERVICES	SUPPLIES	13,166	15.80
00.541.01	ACCESS LASER SERVICE	SUPPLIES	13,167	69.00
00.544.01	ACTIVISION ELECTRIC	SUPPLIES	13,168	183.60
00.545.00	AIDEX CORPORATION	EQUIPMENT	13,169	3,300.00
00.541.01	AMERICAN DATA PRODUCTS	SUPPLIES	13,170	86.55
00.540.00	AMERICAN EXPRESS	PRES TRAVEL 855.26		
00.549.00	X X	BOARD SUPPLIES 21.00	13,171	876.26
00.541.02	AMERICAN PRODUCTION & INVENTORY CONTROL	SUPPLIES	13,172	25.00
00.545.00	ARCH ASSOCIATES	EQUIPMENT	13,173	505.00
10.547.00	ASHTON GAZETTE	PUB INFO	13,174	31.50
00.550.00	JO ANN BABEL	STAFF RETREAT SUPPLIES	13,175	41.59
00.550.00	DOUG BANNON	TRAVEL	13,176	262.50
00.545.00	BAKER & TAYLOR	BOOKS	13,177	169.57
00.545.00	BAKER & TAYLOR	BOOKS	13,178	1,643.97
00.550.00	NORMA BARNES	TRAVEL	13,179	76.45

11.541.02	SCIENTIFIC PRODUCTS DIV	SUPPLIES	13,180	761.27
00.593.00	THE BEAUTY ACADEMY	COSMETOLOGY	13,181	1,776.00
00.559.00	RICHARD BEHRENDT	EXPENSES	13,182	400.00
12.541.02	BENDER & BLOCK MUSIC CO	SUPPLIES	13,183	25.92
12.550.00	BESTWESTERN BRANDYWINE	MEETINGS 5.96		
00.554.00	X X	CANDIDATE 38.16	13,184	44.12
00.545.00	R R BOWKER	BOOKS	13,185	279.19
12.550.00	BRANDYWINE RESTAURANT	MEETINGS	13,186	48.34
00.550.00	THOMAS BREED	TRAVEL	13,187	27.70
00.549.00	CAMELOT MUSIC INC	TAPES	13,188	161.71
10.547.00	CARROLL COUNTY REVIEW	PUB INFO	13,189	3,810.78
14.541.01	CHESTERBROOK EDUC PUBL	SUPPLIES	13,190	93.90
00.541.02	CIRCUIT SPECIALISTS INC	SUPPLIES	13,191	24.28
00.550.00	WALTER CLEVINGER	TRAVEL	13,192	24.05
00.541.02	COMPUADD CORP	SUPPLIES	13,193	32.11
10.541.02	COPPINS LETTER SHOP	SUPPLIES 54.00		
00.549.00	X X	106.00	13,194	160.00
10.550.00	DORIS COX	TRAVEL	13,195	281.64
00.550.00	CAROL CULLUM	TRAVEL	13,196	142.63
10.547.00	RICHARD CULLUM	PUB INFO	13,197	635.00
10.541.02	CURRICULUM ASSOCIATES INC	SUPPLIES	13,198	100.86
11.541.02	CURTIN MATHESON SCIENTIFIC	SUPPLIES	13,199	464.35
14.541.02	CUSTOM COMPOSITES INC	SUPPLIES	13,200	7.00
00.541.02	DEES FLOWERS & GIFTS	SUPPLIES	13,201	61.55
00.550.00	ROSS A DILL	TRAVEL	13,202	121.00
00.541.02	DIXON AUTO SUPPLY	SUPPLIES	13,203	14.25
00.534.00	DIXON PUBLIC LIBRARY	TELECOMM	13,204	233.11
10.547.00	THE DIXON TELEGRAPH	PUB INFO 833.59		
00.554.00	X X	ADS 58.25	13,205	891.84
10.541.02	R K DIXON CO	SUPPLIES	13,206	30.80
00.550.00	SANDRA DRANE	TRAVEL	13,207	5.20
10.547.00	DYNAMIC GRAPHICS	PUBINFO	13,208	122.70
00.534.00	DYNAPATH SYSTEMS INC	SERVICE CONTR	13,209	1,550.00
00.556.00	ECONOMY TROPHY CO	PLAQUE	13,210	15.00
00.550.00	ROBERT EDISON	TRAVEL	13,211	338.26
00.541.02	EDUCATIONAL VIDEO NETWORK	SUPPLIES	13,212	121.90
00.541.01	ENTEC INC	SUPPLIES	13,213	22.10
00.541.02	FILM AND VIDEO LIBRARY	SUPPLIES	13,214	36.11
00.541.02	FLORALCREST	SUPPLIES	13,215	31.00
00.541.02	FLUID POWER ENGINEERING	SUPPLIES	13,216	32.47
00.541.02	FREY SCIENTIFIC	SUPPLIES	13,217	74.17
10.547.00	FRAMING BY LYNN	PUB INFO	13,218	19.50
00.545.00	GALE RESEARCH	BOOKS	13,219	96.00
00.541.03	GAYLORD BROS	SUPPLIES	13,220	276.49
12.550.00	CHRIS GEHLBACH	TRAVEL	13,221	7.00
12.534.00	VINCENT E GILBERT	PIANO TUNING	13,222	70.00
00.541.02	GLOBAL EQUIPMENT CO	SUPPLIES	13,223	193.74
00.556.00	GRAPHIC ELECTRONICS	PLAQUES	13,224	106.99
12.550.00	LEONA GROSSMAN	TRAVEL	13,225	40.74

712550.00	CAROL HAIN	TRAVEL	13,226	172.54
812550.00	LOLLIE HALL	TRAVEL	13,227	294.12
000,541.01	HASKELLS	SUPPLIES	365.72	
000,505.00	X X	EQUIPMENT	2754.33	3,120.05
512550.00	RUTH HEDSTROM	VISITOR LUNCH	13,229	13.00
813,550.00	ANN HENDERSON	TRAVEL	13,230	71.84
814,547.00	HIGHSWITN CO INC	PUB INFO	34.78	402.98
000,544.01	X X	SUPPLIES	368.20	
000,541.01	W H HOHENADEL PRINTING CO	SUPPLIES	13,232	346.22
813,550.00	RICHARD HOLTAM	TRAVEL	13,233	83.44
000,550.00	MICHAEL HUSTAD	TRAVEL	13,234	141.23
000,541.01	I B M CORPORATION	SUPPLIES	13,235	28.67
000,534.01	I B M CORPORATION	SERVICE	2516.00	
000,541.01	X X	227.00	13,236	2,743.00
000,550.00	I C C T A	MEETING	13,237	80.00
810,547.00	IDEAL CLEANERS	PUB INFO	13,238	30.00
000,556.00	ILLINI TROPHY	PLAQUE	13,239	38.15
000,556.00	I C P C C P	SUPPLIES	13,240	30.00
600,541.02	INTERLAKE CONTINENTAL WATER	SYS SUPPLIES	14.85	
711,541.02	X X	84.15	13,241	99.00
000,541.01	INFOMEDIX	SUPPLIES	13,242	33.00
810,541.01	JOSSEY BASS INC PUB L	SUPPLIES	13,243	48.00
000,549.00	JOSTENS	DIPLOMAS	13,244	865.76
300,541.02	JOHNSTONE SUPPLY	SUPPLIES	13,245	128.17
810,547.00	KROS BROADCASTING	PUB INFO	13,246	100.00
400,541.02	KENT STATE UNIVERSITY	SUPPLIES	13,247	76.20
000,550.00	JOAN KERBER	TRAVEL	13,248	70.20
000,544.01	KLAUS RADIO INC	SUPPLIES	387.85	
000,585.00	X X	348.00	13,249	735.85
714,550.00	MICHAEL KRETZ	TRAVEL	13,250	63.00
000,556.00	KROGERS	RECEPTION	13,251	7.87
000,550.00	KAREN KYLEN	TRAVEL	13,252	71.44
500,541.02	LAFAYETTE INSTRUMENT	SUPPLIES	13,253	120.00
100,541.02	L COM INC	SUPPLIES	13,254	188.20
712,541.02	LEE WAYNE CO INC	SUPPLIES	152.11	
000,556.00	X X	398.74	13,255	550.85
813,541.02	L E R N	SUPPLIES	13,256	39.00
000,550.00	KATHRYN LILLYMAN	TRAVEL	77.00	
811,550.00	X X	49.00	13,257	126.00
000,550.00	CAROL LINTON	TRAVEL	13,258	13.48
300,550.00	ROBERT LOGEMANN	TRAVEL	13,259	10.75
100,541.02	LOTUS DEVELOPMENT CORP	SUPPLIES	13,260	1,196.16
812,541.02	LUCKS MUSIC LIBRARY	SUPPLIES	13,261	19.96
713,550.00	JOYCE MCCLINTOCK	TRAVEL	13,262	53.76
000,550.00	JOSEPH MCDONALD	TRAVEL	13,263	39.06
000,541.03	MCGREGOR SUBSCR SERVICE	SUBSCRIPTIONS	13,264	316.89
100,541.02	NORMAN MCNEAL	SUPPLIES	13,265	19.95
000,544.01	3M PRODUCTS	SUPPLIES	13,266	259.67
000,550.00	RONALD MARLIER	TRAVEL	13,267	35.14
815,541.02	MILLIKEN PUBL CO	SUPPLIES	13,268	1.69
000,549.00	E R MOORE CO	CAPS & GOWNS	13,269	1,402.35

00,534.00	MUELLER AUDIO VISUAL	SERVICE	22.50	
00,534.00	X X	108.60		
00,585.00	X X	EQUIP 412.16	13,270	543.26
00,541.02	NASCO	SUPPLIES	13,271	61.43
00-541.02	NATIONAL ASSN. OF BIOLOGY TEACHERS	Supplies	13,272	26.00
00,534.00	NORTHERN ILL LIBRARY SYS	SERVICE	13,273	209.48
00,541.02	ORACLE CORPORATION	SUPPLIES	13,274	150.00
11,541.02	ORGANON TEKNIKA CORP	SUPPLIES	13,275	299.98
00,550.00	CHARLES OSTER	TRAVEL	13,276	57.26
00,545.00	PUBLIC BROADCASTING SERV	TAPING FEE	13,277	250.00
00,593.00	PARKLAND COLLEGE	CHARGEBACK	13,278	4,201.38
00,550.00	DUANE PAULSEN	TRAVEL	13,279	23.06
00,554.00	THE PEORIA JOURNAL STAR	ADS	13,280	168.82
00,541.01	PETERSON OFFICE SERVICE	SUPPLIES 25.50		
00,585.00	X X	EQUIP 204.00	13,281	229.50
00,541.02	POLAR SUPPLY CORP	SUPPLIES	13,282	34.71
00,544.01	PRATT AUDIO VISUAL	SUPPLIES	13,283	121.00
10,547.00	PRENTICE HALL INC	PUB INFO	13,284	28.19
10,547.00	QUAD CITY TIMES	PUB INFO	13,285	90.20
00,554.00	RAMADA INN	CANDIDATE EXP	13,286	79.63
10,547.00	ROCKFORD REGISTER STAR	PUBINFO	13,287	111.18
10,547.00	ROCK RIVER PRINTERS	PUB INFO	13,288	102.50
00,541.02	SVCC BOOKSTORE	SUPPLIES 4.36		
00,541.02	X X	2.21		
00,541.02	X X	7.63		
00,541.02	X X	44.76		
11,541.02	X X	9.41		
00,541.02	X X	2.31		
10,541.02	X X	2.42		
10,547.00	X X	3.15		
11,541.01	X X	1.39		
10,541.02	X X	84.52		
10,541.01	X X	2.77		
00,544.01	X X	49.00		
00,541.01	X X	32.72		
00,541.01	X X	341.02		
00,554.00	X X	257.68		
00,541.01	X X	.69		
00,541.01	X X	18.86		
00,541.01	X X	62.59		
00,541.01	X X	3.58	13,289	931.07
12,541.01	SVCC BOOKSTORE	SUPPLIES	13,290	5.00
10,550.00	SVCC RESTRICTED PURP FUND	USE OF VAN 56.75		
10,547.00	X X	11.93 CREDIT REVERSAL		
12,550.00	X X	32.50	13,291	101.18
00,550.00	JOHN SAGMOE	TRAVEL	13,292	239.61
10,541.02	SCOTT FORESMAN & CO	SUPPLIES	13,293	152.98

416,550.00	SERVICE AMERICA CORP	MEETINGS 60.00	
812,550.00	X X	45.00	
818,550.00	X X	87.50	
,000,554.00	X X	117.75	
,000,556.00	X X	148.00	
,000,550.00	X X	200.30	
,000,554.00	X X	68.40	13,294 726.95
,714,550.00	PAM SHANLEY	TRAVEL	13,295 165.46
,810,547.00	SHAWVER PRESS INC	PUB INFO	13,296 28.16
,000,550.00	SHELL OIL CO	TRAVEL	13,297 39.37
,714,550.00	STANLEY SHIPPET	TRAVEL	13,298 358.59
,711,541.02	SIGMA CHEMICAL CO	SUPPLIES	13,299 350.37
,000,550.00	WILLIAM J SIMPSON	TRAVEL	13,300 151.20
,000,534.01	SORBUS	MAINT CONTR	13,301 2,217.23
,000,544.01	STERLING CAMERA CENTER	SUPPLIES	13,302 682.20
,713,541.02	STONY POINT LAUNDRY	SUPPLIES	13,303 72.60
,500,550.00	PETER J SURREY	TRAVEL	13,304 103.76
,000,539.00	SHIRLEY SWORD	STAFF DEVEL	13,305 16.85
,810,547.00	SBM EQUIPMENT CENTER	PUB INFO	13,306 1,581.31
,000,550.00	ROBERT THOMAS	TRAVEL	13,307 175.70
,000,541.01	UARCO INC	SUPPLIES	13,308 92.95
,400,541.02	UNIV OF ILLINOIS	SUPPLIES	126.00
,500,541.02	X X	33.00	13,309 159.00
,400,541.02	UNIV OF MINN	FILMS	13,310 27.25
,300,541.02	UNIV OF WISC EXTE	FILMS	13,311 47.59
,000,585.00	VIDEO MIDWEST	EQUIPMENT	13,312 349.67
,000,550.00	MARILYN VINSON	TRAVEL	13,313 34.69
,810,547.00	W C C I	PUB INFO	13,314 8.30
,810,547.00	W S D R RADIO	PUB INFO	13,315 1,230.00
,810,547.00	W S S Q	PUB INFO	13,316 555.00
,000,550.00	SHIRLEY WALKER	TRAVEL	13,317 8.82
,000,541.01	WALLACE COMPUTER SERVICES	SUPPLIES	13,318 65.59
,000,535.00	WARD MURRAY PACE & JOHNSON	SERVICES	13,319 892.00
,000,534.02	WARREN RADIO CO	REPAIRS	13,320 15.85
,000,545.00	WEST PUBL CO	BOOKS	13,321 230.25
,711,550.00	PEGGY WHITE	TRAVEL	13,322 36.96
,810,547.00	WHITESIDE NEWS SENTINEL	PUB INFO	13,323 22.00
,712,550.00	MARY WILLETT	TRAVEL	13,324 42.15
,000,541.01	WRIGHT LINE INC	SUPPLIES	13,325 389.99
,000,541.01	XEROX CORPORATION	SUPPLIES	13,326 741.11
,600,550.00	DAVID YOKER	TRAVEL	13,327 262.63
,810,547.00	AAA PHOTOGRAPHIC	PUB INFO	13,328 18.01
,810,547.00	THE DAILY GAZETTE	PUB INFO	66.75
,000,547.00	X X	ADS	66.77
,000,554.00	X X	44.50	13,329 178.02
,300,541.02	SVC IMPREST FUND	MISC EXPENSES	13,330 870.60
,000,541.02	SVC PETTY CASH	SUPPLIES	3.00
,000,539.00	X X	5.00	
,000,534.01	X X	5.62	13,331 13.62
	NATIONAL COMPUTER SYSTEMS	MAINT	13,332 456.00

57,021.42

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Total Education Fund Bills	\$ 57,021.42
Cks. # 13140 - 13165	<u>325,329.57</u>

TOTAL EDUCATION FUND FOR MAY	\$ 382,350.99
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PROTECTION, HEALTH & SAFETY FUND

0-000-584	CARLSON ROOFING	Final Payment	107	\$25,000.00
		TOTAL PROTECTION, HEALTH & SAFETY FUND FOR MAY		\$25,000.00

LIABILITY, PROTECTION & SETTLEMENT FUND

92-000-527	DIXON NATIONAL BANK	Medicare 4/30 payroll	201	\$ 802.57
92-000-527	DIXON NATIONAL BANK	Medicare 5/15 payroll	202	<u>729.39</u>
		TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND FOR MAY		\$ 1,531.96

OPERATIONS, BUILDING & MAINTENANCE FUND

0-000-534.01	DISCOVER UPHOLSTERY	Repairs	2091	\$ 97.00
1-000-571	AMGAS, INC.	Service	2092	2,297.79

100.541.04	ACE HARDWARE	SUPPLIES	2.093	37.28
100.541.04	BERRY BEARING	SUPPLIES	2.094	18.47
100.541.04	C B BOILER SERVICE	SUPPLIES	2.095	40.34
100.541.04	CHEMICAL MAINTENANCE INC	SUPPLIES	2.096	83.00
100.534.01	DON CHESHIER	BACK HOE WORK	2.097	200.00
100.573.00	COMMONWALTH EDISON	SERVICE	2.098	24.15
100.573.00	COMMONWEALTH EDISON	SERVICE	2.099	17,488.84
100.541.04	CRESCENT ELECTRIC SUPPLY	SUPPLIES	2.100	129.53
100.541.04	DIXON GARAGE SUPPLY	SUPPLIES	2.101	25.94
100.541.04	DIXON PAINT CO	SUPPLIES	2.102	41.65
100.541.04	DONAHUE AUTO SUPPLY	SUPPLIES	2.103	2.98
100.534.01	ECOLAB PEST ELIMINATION	SERVICE	2.104	75.00
100.541.04	FOREST CITY ELECTRIC	SUPPLIES	2.105	2,445.38
100.541.04	GRUMMERTS TRUE VALUE	SUPPLIES	2.106	58.36
100.550.00	GLADYS GUNTLE	TRAVEL	2.107	26.04
100.567.00	HASKELLS	EQUIPMENT	2.108	5,893.75
100.541.04	JOHNSTONE SUPPLY	SUPPLIES	2.109	5.93
100.541.04	KAISER IMPLEMENT CO	SUPPLIES	2.110	53.95
100.541.04	HUMMELS FLAG CENTER	FLAG	2.111	33.93
100.534.01	TED KREIN	REPAIRS	2.112	50.00
100.541.04	LECTRONICS INC	SUPPLIES	2.113	320.00
100.541.04	LEE F S	SUPPLIES	2.114	203.50
100.541.04	MCMASTER CARR SUPPLY	SUPPLIES	2.115	77.29

000.5 34.0 1	DAVID MAYES	SEWAGE TESTING	2,116	200.00
000.5 34.0 1	MODERN SHOE SHOP	CHAIR REPAIRS	2,117	84.00
000.5 34.0 1	MONTGOMERY ELEVATOR CO	SERVICE	2,118	469.96
000.5 41.0 4	MORGAN SERVICES INC	SUPPLIES	2,119	112.15
000.5 41.0 4	MOTT BROS CO	SUPPLIES	2,120	468.78
000.5 71.0 0	NORTHERN ILL GAS	SERVICE	2,121	1,129.14
000.5 41.0 4	OLIN WATER SERVICES	SUPPLIES	2,122	63.34
000.5 41.0 4	RADIO SHACK	SUPPLIES	2,123	42.18
000.5 41.0 4	RICKS TIRE & APPLIANCE	SUPPLIES	2,124	62.00
000.5 34.0 1	ROCK VALLEY DISPOSAL	SERVICE	2,125	136.00
000.5 41.0 4	JOSEPH T RYERSON & SON	SUPPLIES	2,126	101.50
000.5 41.0 4	SVCC BOOKSTORE	SUPPLIES	2,127	3.99
000.5 41.0 4	SVCC EDUCATION FUND	SUPPLIES	2,128	33.61
000.5 41.0 4	SAFETY SERVICES	SUPPLIES	2,129	171.35
000.5 41.0 4	JOHN SANDBERG CO INC	SUPPLIES	2,130	464.60
000.5 41.0 4	SENTRY POOL & CHEMICAL SUPPLY	SUPPLIES	2,131	31.25
000.5 41.0 4	SETON NAME PLATE CORP	SUPPLIES	2,132	95.28
000.5 41.0 4	SIMPLEX TIME RECORDER CO	SUPPLIES	2,133	187.87
000.5 41.0 4	SORENSEN JANITORIALSUPPLY	SUPPLIES	2,134	1,781.39
000.5 41.0 4	TEE JAY SERVICE CO	SUPPLIES	2,135	182.54
000.5 41.0 4	VISUAL DISPLAY	SUPPLIES	2,136	256.60
000.5 34.0 1	WILCO RENTAL	REPAIRS	2,137	37.50
000.5 34.0 1	WISCONSIN TURF EQUIP	REPAIRS 87.12		
000.5 41.0 4	X X	SUPPLIES 324.28	2,138	411.40
000.5 41.0 4	SVCC PETTY CASH FUND	SUPPLIES	2,139	1.84

TOTAL OPERATIONS, BUILDING & MAINT. FUND FOR MAY

\$36,258.37

BUILDING BOND PROCEEDS FUND

-000-584.2	IBM CORPORATION	Equipment	798	<u>\$3,657.00</u>
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TOTAL BUILDING BOND PROCEEDS FUND FOR MAY

\$3,657.00

IMPREST FUND

92-000-544.02	UNITED PARCEL SERVICE	Service	8522	\$ 69.23
10-410-534	CHARLES L. LEE	EMT Honorarium	8523	60.00
92-000-554	VIRGINIA THOMPSON	Dinner Reimb.	8524	27.57
92-000-550	WILLIAM WEATHERS	Travel	8525	75.06
31-000-559	ROTARY CLUB OF STERLING	Missed meetings-Pres.	8526	13.50
10-813-534	ROMAINE ALBRECHT	Comm. Serv. Clerical	8527	40.00
31-000-556	DO NUT WORLD	Radiothon	8528	19.76
92-000-544.02	UNITED PARCEL SERVICE	Service	8529	24.53
92-000-539	LIZ RICKERT	Staff Development	8530	50.00
92-000-541.01	ILLINOIS NOTARY ASSN.	Renewal-Linton	8531	50.50
32-000-550	JOAN HIPPLE	Visitor lunch	8532	12.59
31-000-541.01	MARILYN VINSON	Board plants	8533	11.52
20-000-545	ROBERT THOMAS	Records purchased	8534	39.84
10-813-541.02	ILLINOIS COMM. EDUC. ASSN.	Membership	8535	30.00
38-000-554	CAREER AND COLLEGE DAY COMM.	Registration	8536	10.00
92-000-544.02	UNITED PARCEL SERVICE	Service	8537	21.85
10-812-550	LENA MERLO	Meeting supplies	8538	5.04
10-812-550	SNOW WHITE BAKERY & DELI	Meeting	8539	8.05
31-000-556	MARILYN VINSON	Reception supplies	8540	57.36
10-812-541.01	INSIGHT	Subscription	8541	25.50
10-300-541.02	HARBOR FREIGHT & SALVAGE	Supplies	8542	45.00
31-000-556	BARB LEECH	Reception supplies	8543	15.00
31-000-556	CHERI FINKLE	" "	8544	6.45
10-818-550	JUDY SCRIBNER	SVACED Meeting	8545	5.15
	VOID CHECK		8546	
92-000-544.02	UNITED PARCEL SERVICE	Service	8547	17.10
10-813-534	ENDOWMENT CHALLENGE GRANT	Donated contract	8548	40.00
92-000-554	STEVE SHAFF	Interview exp.	8549	19.74
92-000-554	JEAN CASSIDY	Interview exp.	8550	52.26
31-000-559	RICHARD BEHRENDT	Rotary meetings	8551	18.00

Total Expenditures - Education Fund \$870.60

alance in fund - 2153.40
isbursements - 870.60
otal in fund 3024.00

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

William B. Lamm

PRESIDENT

William B. Lamm

SECRETARY

DATE