

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
Third Floor Board Room
June 26, 1989

7 p.m.

- A. Call to Order
- B. Roll Call
- C. Communication from Visitors
- D. Approval of Minutes
- F. President's Report
 - 1. Enrollment Update
 - 2. Legislative Update
 - 3. Board Petitions
 - 4. High School Articulation Summary
 - 5. Organization Chart
 - 6. Policies of the Month
- G. Financial Reports and Actions
 - 1. Treasurer's Report
 - 2. Bills Payable
 - 3. Payroll
 - 4. Budget Report
 - 5. Tuition Income Report for Spring
 - 6. Working Cash Fund Interest
 - 7. Computer Controller Bid--Title III
 - 8. Food Service Bids
- H. Executive Session
- I. Personnel Recommendations
 - 1. Full-time Faculty
 - 2. Contractual Appointment
 - 3. Part-time Faculty
 - 4. Title III Personnel
- J. Other Actions
 - 1. Prevailing Wages Resolution
 - 2. IVCC Cooperative Agreement Deletion
 - 3. Donation
 - 4. Establishment of Learning Lab
- K. Reports
 - 1. Student Trustee
 - 2. ICCTA Representative
 - 3. Foundation Liaison
 - 4. Board Chair
- L. Time of Next Meeting

Monday, July 31, 1989, 7:00 p.m.

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

June 26, 1989

The Board of Trustees of Sauk Valley Community College met in regular meeting at 7:00 p.m. on June 26, 1989 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Vice-Chair Simpson called the meeting to order at 7:00 p.m. and the following members answered roll call:

Thomas Densmore	Joe McDonald
William Simpson	William Yemm
Doug Johnson	

Absent: Ed Andersen Richard Groharing
Bob Wolf

SVCC Staff: President Richard L. Behrendt
Dean Robert Edison
Dean John Sagmoe
Dean Virginia Thompson
Director Karen Kylen
Secretary to the Board Marilyn Vinson

Communication from Visitors: President Behrendt read a note from Bob Wolf in which he expressed his appreciation to the Board for remembering him when he was in the hospital.

Minutes: It was moved by Member McDonald and seconded by Member Densmore that the Board approve the minutes of the May 22, 1989 meeting. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

It was moved by Member McDonald and seconded by Member Densmore that the Board approve the minutes of the June 19, 1989 meeting. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

President's Report: President Behrendt reported on enrollment, the status of legislative bills, board petitions, SVCC and local high school articulation summaries, the current organizational chart for the college and the Board policies of the month.

Treasurer's
Report:

It was moved by Member McDonald and seconded by Member Yemm that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Bills Payable:

It was moved by Member Yemm and seconded by Member McDonald that the Board approve the following bills:

Education Fund	\$514,447.64
Building Fund	92,800.64
Building Bonds	100,000.00
Liability/Health	12,417.60

In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Payroll:

It was moved by Member Yemm and seconded by Member Densmore that the Board approve the May 31 payroll in the amount of \$261,174.74 and the June 15 payroll in the amount of \$136,320.17. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Tuition
Income:

The Board received a report on tuition income for the spring semester as an information item.

Working Cash
Fund Interest:

It was moved by Member Densmore and seconded by Member McDonald that the Board authorize the college treasurer to transfer \$167,000 earned as interest income in the Working Cash Fund to the Operations and Maintenance Fund to help defray the operating expenses of the college. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Computer
Controller
Bid-Title III:

It was moved by Member McDonald and seconded by Member Densmore that the Board award to the lowest bidder and approve the purchase (from Title III funds) of a controller and two multi-plexers from IBM at a total price of \$13,185. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Food Service
Bids:

It was moved by Member Yemm and seconded by Member McDonald that the Board award the bid for a two-year food service contract to Consolidated Management Corporation to provide manual and vending food service and also Food Service instruction under the terms and conditions outlined in the college specifications and their proposal. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Full-time
Faculty:

It was moved by Member McDonald and seconded by Member Yemm that the Board approve the appointment of Dr. William Roach of Oak Lawn as an Assistant Professor of English at the Step 6 level, effective August 19, 1989. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

It was moved by Member Densmore and seconded by Member Yemm that the Board approve the appointment of Judith Williamson of Dixon as an Assistant Professor of English at the Step 2 level, effective August 18, 1989. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Contractual
Appointment:

It was moved by Member McDonald and seconded by Member Yemm that the Board approve the appointment of Thomas Gospodarczyk to the contractual position of Director of the Center for Business and Economic Development to be effective as of July 1, 1989 at an annual salary of \$30,240. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Part-time
Faculty:

It was moved by Member Densmore and seconded by Member Yemm that the attached list of part-time faculty be approved for the 1989-90 academic year. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Title III
Personnel:

It was moved by Member McDonald and seconded by Member Yemm that the Board approve a temporary leave of absence for Al Pfeifer from his position as Assistant Director of Information Systems from July 1, 1989 through September 30, 1990 and employ him with Title III funds as Supervisor of Management Information Systems Development at a salary of \$40,830 for the 1989-90 fiscal year under the terms outlined. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

It was moved by Member Yemm and seconded by Member Densmore that the Board approve allocating \$8,465 of college operating funds to retain Robert Farrell in his contractual administrative position of Assistant Director of Planning and Resource Development, through June 30, 1990. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Prevailing
Wages
Resolution:

It was moved by Member Densmore and seconded by Member Yemm that the Board approve the attached resolution establishing prevailing wages for Sauk Valley Community College. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

IVCC Cooperative
Agreement:

It was moved by Member Yemm and seconded by Member Densmore that the Board approve an addendum to the SVCC/IVCC Cooperative Education Agreement which deletes Agri-mechanics/Diesel Power AAS Program. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Donation:

It was moved by Member McDonald and seconded by Member Yemm that the Board approve the donation of 10 car radios from Sterling Chrysler-Plymouth-Dodge to be used in the Automotive Technology Program. Motion voted and carried. Student Trustee Johnson advisory vote: aye.

Establishment
of Learning
Lab:

It was moved by Member Densmore and seconded by Member Yemm that the Board give approval to establish a full-time faculty position to provide coordination and instruction for a learning laboratory with one-half of the salary to be paid from the ICCB Disadvantaged Student Grant. In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Widening of
Illinois
Route #2:

It was moved by Member Yemm and seconded by Member McDonald that the Board approve the following resolution to be included in a letter to Governor Thompson.

RESOLVED

That the Sauk Valley Community College Board of Trustees enthusiastically supports the widening of Illinois Route #2 between Dixon and Sterling from a two-lane to a four-lane highway and requests Governor Thompson make this project a high priority for 1989-90 construction.

In a roll call vote, all voted aye. Motion carried. Student Trustee Johnson advisory vote: aye.

Reports:

Vice-Chair Simpson did not have a report.

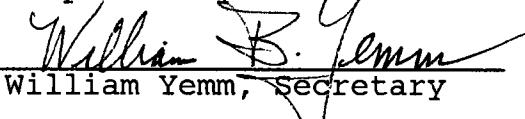
ICCTA representative Groharing was absent.

Foundation liaison Yemm reported that the Foundation had a meeting on June 13 at which time Dr. Virginia Thompson gave an overview of the SVCC instructional program, a status report was given on the Foundation investments, and members learned that to date The Endowment Challenge Grant had received pledges and contributions totaling \$90,000.

Adjournment:

Since the scheduled business was completed, it was moved by Member McDonald and seconded by Member Yemm that the Board adjourn. Motion voted and carried. Student Trustee Johnson advisory vote: aye. The next regular meeting of the Board will be on July 31, 1989 at 7 p.m. The Board adjourned at 8:20 p.m.

Respectfully submitted:



William B. Yemm
William Yemm, Secretary

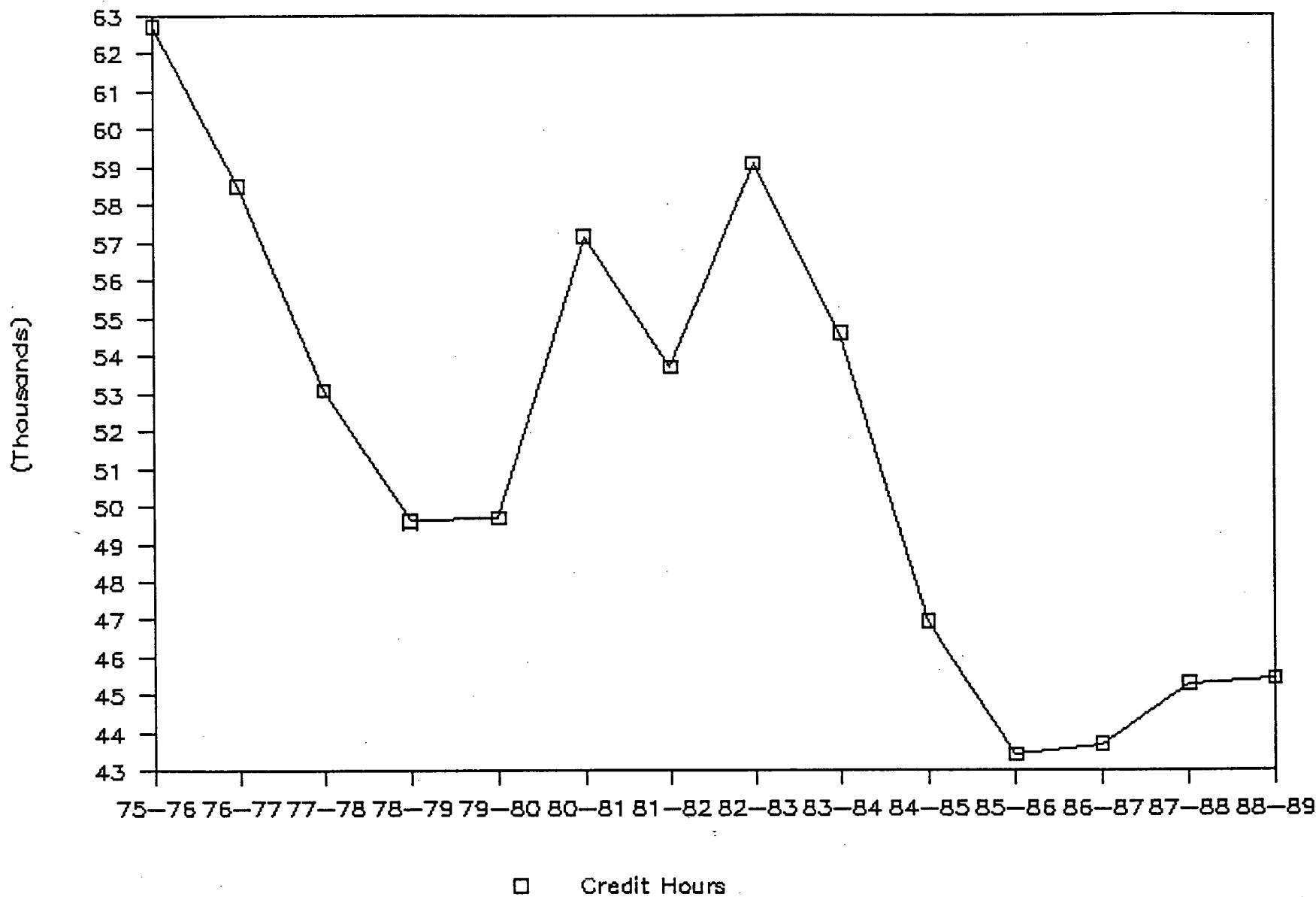
SAUK VALLEY COMMUNITY COLLEGE

MID-TERM SEMESTER HOURS FOR STATE APPORTIONMENT

	75-76	76-77	77-78	78-79	79-80	80-81	81-82	82-83	83-84	84-85	85-86	86-87	87-88	88-89
Summer	6,128	5,553	4,472	4,559	5,060	6,343	6,236	7,519	6,769	5,558	5,266	5,147	4,796	5,305
Fall	28,471	26,291	25,645	23,018	22,059	26,198	23,514	26,308	24,628	20,049	19,493	19,248	20,599	20,742
Spring	28,108	26,645	22,970	22,051	22,562	24,612	23,959	25,260	23,195	21,333	18,663	19,318	19,902	19,396
TOTAL	62,707	58,489	53,087	49,628	49,681	57,153	53,709	59,087	54,592	46,940	43,422	43,713	45,297	45,443

Sauk Valley Community College

Fiscal Year Total Credit Hours



SAUK VALLEY COMMUNITY COLLEGE

May, 1989

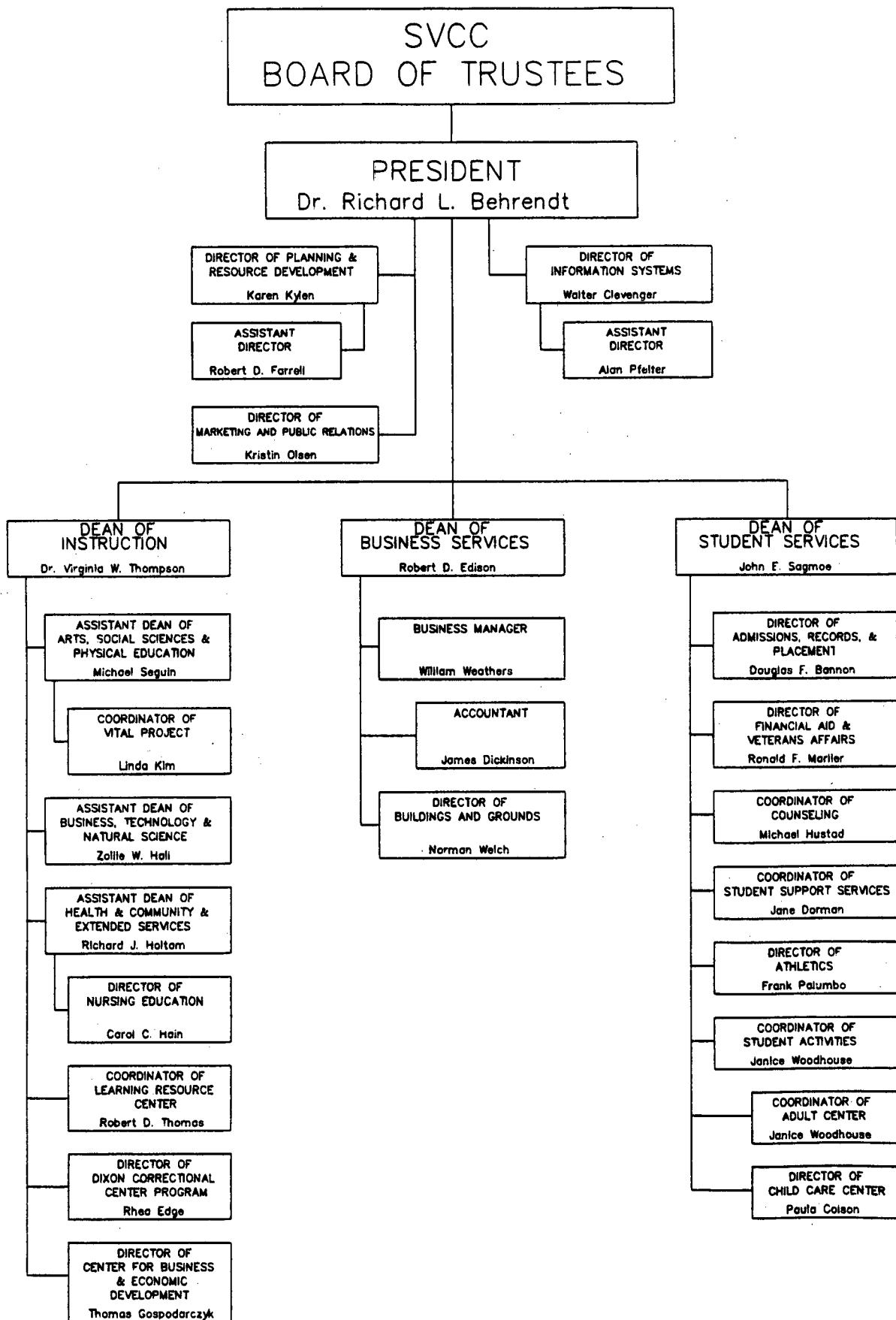
HIGH SCHOOL
ARTICULATION SUMMARY

HIGH SCHOOL:	SVCC CONTACT:	HIGH SCHOOL CONTACT:	HIGH SCHOOL SUBJECT/COURSE:	SVCC CREDIT (IF ANY):
Washington	Ron Hartje	David W. Townsend	Accounting I, Accounting II	4 credits for ACC 100 Basic Accounting
Chadwick	Charles West	Tamara Geer	Accounting	No credit granted
Franklin Grove	Ron Hartje	Patricia Burke	Accounting I, Accounting II	4 credits for ACC 100 Basic Accounting
Wilton	Charles West	Carolyn Butt	Accounting	No credit granted
Ohio	Ron Hartje	Marcia Thompson	Bookkeeping I	4 credits for ACC 100 Basic Accounting
Prophets-own	Charles West	Rollin A. Heaton, Jr.	Accounting	No credit granted
Wampico	Charles West	Daryl C. Smiley	Accounting	No credit granted
Homson	Charles West	Donna L. DeAngelis	Accounting	No credit granted
Walnut	Ron Hartje	Donna McFadden	Accounting I, Accounting II	4 credits for ACC 100 Basic Accounting
			Accounting I, Accounting II	4 credits for ACC 101 Prin of Accounting I if an "A" was earned in Accounting II

SAUK VALLEY COMMUNITY COLLEGE

DIXON, ILLINOIS

ADMINISTRATIVE ORGANIZATION



110.01 Committees of the Board

- A) Special committees of the Board may be created by the Chairman of the Board or by Board action.
- B) A chairman of each Board committee shall be appointed by the Chairman of the Board and will serve at the Chairman's discretion.
- C) The President of the College, with approval of the Chairman of the Board, may request a call to meeting of any Board committee.
- D) The Chairman of the Board will serve as an ex-officio member of all committees of the Board.
- E) In the absence of specific authority from the Board, no committee shall be empowered to act on behalf of the Board.
- F) It shall be the duty of the Chairman of an appointed committee to report to the full board the progress and/or findings of said committee.

111.01 Special Meetings of the Board of Trustees

Special meetings of the Board may be called by the Chairperson or by three members of the Board by giving public notice thereof in writing stating the time, place and purpose of the meeting. Such notice may be served on members of the Board by mail 48 hours before the meeting or by personal service 24 hours before the meeting. Notice shall also be given to the news media as required by Chapter 102, Section 42.02, of the Illinois Revised Statutes, as amended.

2-12-79

112.01 - MEETINGS OPEN TO PUBLIC

The Board, and its committees, shall comply with the Illinois Open Meetings Act as amended.

All meetings required to be public shall be held at specified times and in places which are convenient to the public. No meeting required to be public shall be held on a legal holiday unless the regular meeting day falls on that holiday.

Public notice of all meetings shall be given in compliance with law.

Chapter 102
Par. 42.01

Revised December 20, 1982

For Board Meeting
of June 26, 1989

Agenda Item G-5

TUITION INCOME REPORT FOR SPRING

In accordance with the auditor's recommendation in past years, we are attaching a report from Dean Edison which shows a summary of tuition income financial data for the spring semester of 1989.

RECOMMENDATION: Information only.

Deductions from Tuition	Spring 1983	Spring 1984	Spring 1985	Spring 1986	Spring 1987	Spring 1988	Spring 1989	Spring 1990
1. Tuition Refunds	23,592.50	30,344.90	18,978.40	16,097.40	21,411.70	16,631.90	21,735.50	
2. Employee Waivers	10,367.20	10,272.00	9,568.00	9,510.80	8,494.00	7,901.60	8,180.80	
3. Bad Debts	1,018.00	2,797.50	1,595.00	(1,440.33)	3,832.19	2,604.52	21,437.17	
4. Senior Citizens	35,928.00	37,699.00	46,370.80	37,609.80	33,712.80	43,988.00	9,660.00	
5. EOG Waivers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
6. Achievement Awards	5,445.00	9,015.00	8,556.60	10,233.00	8,418.00	21,430.90	27,534.40	
7. TOTAL DEDUCTIONS	76,350.70	90,128.40	85,068.80	72,010.67	75,868.69	92,556.92	88,547.87	
8. Actual Tuition Receipts	600,959.33	537,500.74	509,520.29	475,512.39	542,799.40	529,742.56	529,581.37	
9. Actual Mid-Term Cr. Hrs.	25,260	23,195	20,511	18,663	19,318	19,902	19,396	
10. Tuition Rec'd/Mid-Term Cr. Hrs. (Line 8 - 9)	23.79	23.17	24.84	25.48	28.10	26.62	27.30	
11. Tuition Charged/Cr. Hrs.	24.00	24.00	26.00	26.00	28.00	28.00	28.00	
12. Variable/Credit Hours	(0.21)	(0.83)	(1.16)	(0.52)	0.10	(1.38)	(0.70)	

Deductions from Tuition	Spring 1975	Spring 1976	Spring 1977	Spring 1978	Spring 1979	Spring 1980	Spring 1981	Spring 1982
1. Tuition Refunds	5,597.20	13,026.00	13,925.80	12,745.60	12,051.00	11,178.00	16,949.00	18,394.00
2. Employee Waivers	2,982.20	4,198.60	6,846.00	6,003.00	6,413.40	8,178.20	4,152.00	6,410.60
3. Bad Debts	529.20	526.00	135.00	3,403.67	4,632.30	(170.60)	2,279.50	6,252.86
4. Senior Citizens	3,302.00	7,669.20	17,235.00	18,738.00	23,794.00	31,920.00	33,687.00	31,334.00
5. EOG Waivers	966.40	1,635.00	1,735.50	1,133.00	2,185.60	0.00	0.00	0.00
6. Achievement Awards	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7. TOTAL DEDUCTIONS	13,377.00	27,054.80	39,877.30	42,023.27	49,076.30	51,105.60	57,067.50	62,391.46
8. Actual Tuition Receipts	291,089.68	394,271.45	362,901.05	323,344.57	355,866.40	416,588.68	464,998.88	443,221.11
9. Actual Mid-Term Cr. Hrs.	22,394	28,108	26,645	22,970	22,051	22,562	24,612	23,959
10. Tuition Rec'd/Mid-Term Cr. Hrs. (Line 8 - 9)	13.00	14.03	13.62	14.08	16.14	18.46	18.89	18.50
11. Tuition Charged/Cr. Hrs.	13.00	14.00	14.00	15.00	17.00	19.00	19.00	19.00
12. Variable/Credit Hours	(0.00)	0.03	(0.38)	(0.92)	(0.86)	(0.54)	(0.11)	(0.50)

For Board Meeting of
June 26, 1989

Agenda Item G-6

WORKING CASH FUND INTEREST

As you will note in the attached memorandum from Dean Edison, this is the second year it is legal to transfer interest earned from the Working Cash Fund to the Education Fund or the Operations and Maintenance Fund. No repayment of this money is required, but the Board must approve a resolution each time an interest transfer is made.

RECOMMENDATION: It is recommended that the Board of Trustees authorize the College Treasurer to transfer \$167,000 earned as interest income in the Working Cash Fund to the Operations and Maintenance Fund to help defray the operating expenses of Sauk Valley Community College.



**Sauk Valley
Community
College**

173 IL ROUTE 2
DIXON, IL 61021-9110

MEMORANDUM

TO: Dr. Behrendt

DATE: June 12, 1989

FROM: Robert Edison

Bob SUBJECT: Working Cash Transfer

The Working Cash Fund is designed to enable a community college district to have on hand at all times sufficient funds for cash flow purposes, i.e., to meet the demands for ordinary and necessary operating expenditures in a timely fashion.

Public Act 85-0371, which was signed into law on September 11, 1987 also amended Sec. 3-33.6 of the Public Community College Act. Following are several points relevant to the transfer of interest earned on Working Cash Fund monies.

1. P.A. 85-0371 was effective immediately upon becoming law.
2. Interest earned on Working Cash Fund monies may be transferred only to the Education Fund and the Operations and Maintenance Fund.
3. No repayment of this money is required.
4. A separate board resolution authorizing the transfer of interest is required each time a transfer is made.
5. The board resolution should direct the treasurer to make a transfer of a specified number of dollars to a specific fund and state the purpose of the transfer, i.e., a permanent transfer of interest earned on the Working Cash Fund to be used in meeting the ordinary and necessary expenditures of the district.

RECOMMENDATION: Board of Trustee approval to transfer \$167,000.00 earned as interest income in the Working Cash Fund to the Operations and Maintenance Fund to help defray the operating expenses of Sauk Valley Community College.

RE/n

For Board Meeting
of June 26, 1989

Agenda Item G-7

COMPUTER CONTROLLER BID--TITLE III

The Title III Grant provides for us to purchase a controller and two multiplexers for the IBM-4361 mainframe. We advertised for bids and the results are attached.

RECOMMENDATION: Board approval to purchase from Title III funds a controller and two multiplexers from IBM at a total price of \$13,185.



815 / 288-5511

Sauk Valley Community College

173 IL ROUTE 2
DIXON, IL 61021-9110

MEMORANDUM

To: Richard L. Behrendt Date: June 19, 1989
From: Robert Edison *Bob* Subject: Bid

The college advertised for bids for the following listed equipment on June 5, 1989. The only bid received was from the IBM Corporation, Rockford for a total amount of \$13,185.

The only other bid received was for the two multiplexer units and this bid was based on second hand equipment so was not considered.

The bid received as as follows:

3174-L11 Establishment Controller	14,260
0802 100V-127V Power Supply	
1048 Second Diskette Drive	716
3026 16/4 MBPS T-R Gateway	5,250
3299-002 Terminal Multiplexer (quantity 2)	<u>1,750</u>
Sub-total	21,976
40% Education Allowance #55477	8,791
Total	<u>13,185</u>

RECOMMENDATION: BOARD APPROVAL TO PURCHASE THE FOREGOING ITEMS FROM TITLE III GRANT FUNDS.

pd

For Board Meeting
of June 26, 198

Agenda Item G-8

FOOD SERVICE BIDS

As the attached memo outlines, we needed to re-bid our two-year cafeteria management contract. Furthermore, in an effort to provide stability in our instructional Food Service Program, we added the requirement to the bid specifications that the cafeteria manager must also be academically qualified to provide food service instruction.

RECOMMENDATION: Board approval to award a two-year contract with Consolidated Management to manage the Food Service operation (manual and vending) at the college and provide Food Service instruction under the terms and conditions outlined in our specifications and their proposal.



Sauk Valley Community College

815 / 288-5511

173 IL ROUTE 2
DIXON, IL 61021-9110

MEMORANDUM

To: SVCC Board of Trustees Date: June 22, 1989
From: Richard L. Behrendt Subject: Food Service Bids

As the Board will recall, in the spring of 1987 we tried to hire our own full-time cafeteria manager who would also be our food service instructor. Since we were not certain of the quality of applicants we would receive, we simultaneously bid the Food Service contract. The result was that we were not able to find a suitable manager and we awarded the bid for a two-year period to Service America.

Since that time, we have continued to have all courses in the 30 hour certificate in Food Preparation and Service Program taught by part-time instructors with the majority offered as evening classes. Furthermore, the core courses (Introduction to Food Service Operations, Food Preparation and Services I and II, and Waiter/Waitress Training) have been offered under a contract with the Whiteside Area Vocational Center. SVCC Food Service students are enrolled in Culinary Arts classes at WAVC each fall and spring semester. Enrollment in this certificate program shows the following credit hours:

FY 83	159
FY 84	181
FY 85	183
FY 86	235
FY 87	142
FY 88	220
FY 89	190

Not only do we have stable enrollment in the program now, but we believe there could be greater enrollment than the limitations of our current program allows. Culinary Arts instructors at WAVC agree that many of their 35-40 students would be interested in an upgraded SVCC program. The U.S. Department of Labor Bureau of Labor Statistics lists Food Service Lodging-Management as one of the top 25 careers of the next decade and the growth projection by 1995 is listed at 13.6%. Finally, the Food Services Advisory

Committee for the college has again recommended that we create a full-time Food Service position to include coordinator-instructor of the Food Service Certificate Program and manager of the college cafeteria operation.

Since the two-year contract with Service America was due to expire and we needed to re-bid the contract, we tried a different approach than in 1987. Specifically, we have asked the bidding companies to take the responsibility of providing a manager who could also be our Food Service instructor. We built into the specifications the requirement that their manager have at least a Bachelor's Degree in Food Service and be capable and willing to provide six to nine credit hours of instruction per semester. By building this requirement into the specifications, we realized we might be minimizing our profits, but felt this would be worthwhile since they would have to provide the instructor and eliminate the need for us to create a new full-time position on the college staff. Furthermore, we could still have run into the same problem two years ago when we were unable to find a qualified manager-instructor.

Three companies--Consolidated Management, Service America, and Canteen--all bid on our contract. While all three indicated some exceptions to the specifications, the exception for Service America in which they declined to provide a manager who could also be an instructor, was obviously the most serious exception in light of our instructional needs. Canteen restricted the salary of the manager-instructor, would only pay the first \$25 on any equipment maintenance repair, and clearly had the highest prices our students would be charged for cafeteria items. We believe the Consolidated Management bid came the closest to meeting our cafeteria management-food service instructional requirements. They would like to expand the manual food service operation, charged the lowest prices to our students, and appear eager to provide a manager-instructor.

If you have any questions in advance of the meeting, please let me know.

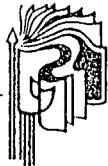
	<u>Consolidated Management</u>	<u>Service America</u>	<u>Canteen</u>
ndwiches Composite	12.95	13.65	15.15
lads - All you can eat	2.25	2.75	2.30
oz. - Fries & Vegetables	1.30	1.20	1.40
oz. carbonated beverage	.50	.45	.50
oz. iced tea	.50	.40	.50
ffee - tea - 8 oz.	.30	.30	.35
up - 8 oz.	.80	.95	.90
ili - 8 oz.	.95	.95	1.00
uit Pie	7.20	4.50	5.25
eam Pie	6.40	4.50	6.30
ndy	.50	.55	.50
ack items	.40	.45	.45
nned beverages	.55	.60	.55
tated Sales Based on past o years			
nnual & Catering	\$57,000	5%	0
	<u>78,000</u>	3,000	0
nding		5%	14%
	\$135,000		12,500
aranteed Revenue based historical sales	6,750	\$12,500	\$7,700
e Exception Pages			

EXCEPTIONS

Consolidated Management Company's bid is subject to the following exceptions:

1. Increasing Cafeteria hours and re-opening the Snack Bar;
2. The right to subcontract some of the vending;
3. Changing the manual/vending sales mix; the number and type of machines/equipment to be determined by Consolidated Management;
4. Consolidated Management will be responsible for equipment maintenance and repair up to \$1,000 annually. Any maintenance or repair required as a result of Consolidated Management's negligence will be paid for by Consolidated Management as stipulated in your bid specifications.

SERVICE AMERICA CORPORATION



SAUK VALLEY COMMUNITY COLLEGE BID PROPOSAL FOR MANUAL FOOD SERVICE AND VENDING MACHINES

We have been providing the food service for the past 15 years. We are proud to say that we have had no complaints during the past school year. Considering the fact that the students were boycotting Canteen in 1974 when we took over the food service, I'm sure you'll agree we've provided the service we promised.

We strongly feel that the entire food program would suffer if the manager is not available to supervise and help in the cafeteria. The manager is needed when an employee is absent from work and is also responsible for special events throughout the day and during the evening hours. Therefore, we feel the additional responsibilities of the manager, to teach 2 Food Service classes each semester, coordinating curriculum development, recruitment and advisement of food service students and attend meetings with College personnel, would result in a less than acceptable food service for your students. Additionally, the availability of a qualified replacement is very limited and the loss of the manager could leave you with many unhappy students.

Exceptions:

Page 11 & 12

Personnel, Employment Practices and Staffing

We can not agree to these requirements as we have explained above.

Page 4, Paragraph 1

We request that "no later than the 15th day of each month" be changed to "the 20th day of each month".

Page 4, Paragraph 3

Service America is a National Corporation with nearly 400 Districts in the United States. Our certified public accountants make year end audits on a random basis and we never know in advance when this audit will be made. We will supply a certified statement for a 12 month period preceding any audit. In addition, certified statements must be arranged at your request and your expense.

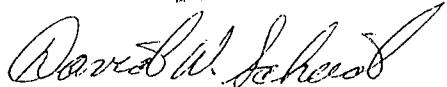
Page 13, Last Paragraph

Most of the vending machines were installed new 2 years ago. All of the equipment looks like new and will be replaced should malfunctions start to occur.

Page 15, Paragraph 1

Currently we have 14 vending machines, 2 bill changers and 2 ovens. Unless a significant change occurs we feel these machines have handled your needs very well. Please note that in Oct. 1988 we removed a cigarette machine at your request.

Sincerely,



David W. Scheid
District General Manager

SAUK VALLEY COMMUNITY COLLEGE BID SHEET
Manual Food Service

In consideration of the right to vend Manual Food Service at Sauk Valley Community College under the terms, specifications, and conditions of this bid, the Contractor offers to pay Sauk Valley Community College 0 percent of the gross sales as defined, or a guarantee of \$ 0 annually, whichever amount shall be larger.

SIGNED



NAME (PRINTED) Clarence K. Adams

COMPANY Canteen Company

ADDRESS 3420 2nd Ave - Moline, IL 61265

TELEPHONE 309-762-9316

DATE 6/19/89

Canteen's Proposal is based on paying a qualified manager an annual salary including fringe of \$21,000.00. All additional costs of providing a person capable of teaching Culinary Arts (minimum BS degree) will be at the expense of Sauk Valley Community College.

Note: Please refer to last page of this proposal.

EXTRA SERVICE

Canteen agrees to provide evening "Snack Bar" and morning "Breakfast" service on a sixty day "Trial Basis". If these services fail to produce a profit they will be discontinued at the end of the trial period unless Sauk Valley College wishes to subsidize these services.

EXCEPTION TO GUIDELINES

Canteen agrees to pay the full cost of repairing or replacing equipment due to negligence on the part of Canteen.

Canteen will pay the first \$25.00 for maintenance or repair due to normal use.

Replacement of any Sauk Valley College equipment made necessary through normal wear and tear will be the responsibility of Sauk Valley College.

ACKNOWLEDGEMENT



CANTEEN COMPANY

DATE 6-19-89

SAUK VALLEY COLLEGE

DATE

For Board Meeting
of June 26, 1989

Agenda Item I-1

FULL-TIME FACULTY

Due to the recent retirement of Anne Horton and an increase in enrollment, the Board gave the administration approval to hire three English instructors. To date, we have two recommendations and are re-opening the search for the third vacancy.

The search committee has recommended the following appointments for the 1989-90 academic year:

Dr. William L. Roach from Oak Lawn, IL, as an Assistant Professor of English at the Step 6 level (\$25,744) to be effective as of August 18, 1989.

Judith Williamson of Dixon, IL, as an Assistant Professor of English at the Step 2 level (\$22,912) to be effective as of August 18, 1989.

RECOMMENDATION: Board approval to hire William Roach and Judith Williamson as Assistant Professors of English under the conditions stated above.



**Sauk Valley
Community
College**

815 / 288-5511

173 IL ROUTE 2
DIXON, IL 61021-9110

MEMORANDUM

TO: Dr. Virginia Thompson
FROM: Michael Seguin
DATE: June 8, 1989
SUBJ: Dr. William Roach
Recommendation

I wish to recommend the appointment of Dr. William Roach to the position of Assistant Professor of English. The following information supports the recommendation:

Announcement Process

The English faculty position was advertised as follows:

1. An announcement of the vacancy was distributed to all community colleges in Illinois.
2. The vacancy was listed with the placement offices in 23 colleges and universities in the Midwest.
3. The vacancy was advertised in the Chronicle of Higher Education.
4. The vacancy was advertised in the Dixon Telegraph, Sterling Gazette, Quad Cities, Rockford and Peoria newspapers.

Application Responses

Eighty-five applications were received by the April 1 deadline.

Screening Process

Phase I Screening - March 15 - April 6, Anne Horton and Edward Beatty read all applications to eliminate the obviously unqualified and pare down to 50 the number of applications to be considered by the selection committee. All members of the English department were invited to share in this phase.

Phase II Interview Selection - April 7 - 21, the full-time English teachers reviewed the 50 most qualified applications and narrowed the field of selection to 11 candidates.

Dr. Virginia Thompson
June 8, 1989
Page Two

Phase III Interview of Candidates - May 2 - 12, Eight of the eleven selected were interviewed. Three candidates accepted employment before we invited them to an interview. Prior to the interviews reference checks were made on the eleven candidates. The interview process included sessions with the full-time English faculty members, the assistant dean, dean of instruction and president. The session with the English faculty included a teaching demonstration. (The sessions scheduled with the English faculty were originally to include a counselor and member of the vocational-technical faculty, but the time in the semester and number of applicants to be interviewed precluded their participation.

Qualifications

1. Academic Background

Dr. Roach earned a Ph.D. in English from Illinois State University. He also holds a Master's degree in English from Chicago State University, a Master's in Language and the Human Condition from Governors State University and a Bachelor's degree in Sociology from Loyola University. In addition, he earned thirty credits in literature from Lewis University.

2. Professional Background

Dr. Roach has been a full-time lecturer in the Chicago State University's English Department since 1983. Previous to this appointment he owned and operated a bookstore, worked as a news reporter and staff writer for Economist Newspapers in Chicago and served as a counselor for Paralyzed Veterans of America at the Veterans Administration Hospital, Hines, Illinois. Since 1981 he has also taught at Moraine Valley Community College on a part-time basis.

Dr. Virginia Thompson
June 8, 1989
Page Three

3. References

Reference calls to Dr. Roach's supervisors Dr. Sherwood Synder at Chicago State and Dr. Margaret Lehner, Academic Vice President at Moraine Valley Community College where he teaches part-time, corroborate the screening committees impression that Dr. Roach is an outstanding teacher. Dr. Snyder said Dr. Roach is an inspiration to students. He went on to say he is a fine composition teacher who does well with older students and minority students. Dr. Lehner said he is a good composition teacher and a very likeable person whom she would hire if she had an opening. Both references indicated Dr. Roach is very hard working and does more than his share in department and committee work.

sas
enc



815 / 288-5511

**Sauk Valley
Community
College**

173 IL ROUTE 2
DIXON, IL 61021-9110

MEMORANDUM

TO: Dr. Virginia Thompson
FROM: Michael Seguin *MS*
DATE: May 30, 1989
SUBJ: Judy Williamson
Recommendation

I wish to recommend the appointment of Judith Williamson to the position of Assistant Professor of English. The following information supports the recommendation:

Announcement Process

The English faculty position was advertised as follows:

1. An announcement of the vacancy was distributed to all community colleges in Illinois.
2. The vacancy was listed with the placement offices in 23 colleges and universities in the Midwest.
3. The vacancy was advertised in the Chronicle of Higher Education.
4. The vacancy was advertised in the Dixon Telegraph, Sterling Gazette, Quad Cities, Rockford and Peoria newspapers.

Application Responses

Eighty-five applications were received by the April 1 deadline.

Screening Process

Phase I Screening - March 15 - April 6, Anne Horton and Edward Beatty read all applications to eliminate the obviously unqualified and pare down to 50 the number of applications to be considered by the selection committee. All members of the English department were invited to share in this phase.

Phase II Interview Selection - April 7 - 21, the full-time English teachers reviewed the 50 most qualified applications and narrowed the field of selection to 11 candidates.

Dr. Virginia Thompson

May 30, 1989

Page Two

Phase III Interview of Candidates - May 2 - 12, Eight of the eleven selected were interviewed. Three candidates accepted employment before we invited them to an interview. Prior to the interviews reference checks were made on the eleven candidates. The interview process included sessions with the full-time English faculty members, the assistant dean, dean of instruction and president. The session with the English faculty included a teaching demonstration. (The sessions scheduled with the English faculty were originally to include a counselor and member of the vocational-technical faculty, but the time in the semester and number of applicants to be interviewed precluded their participation.

Qualifications

1. Academic Background

Ms. Williamson holds an A.A. from Springfield Junior College, a B.A. in English with Honors from the University of Illinois, and a M.A. in English Literature from the University of Wisconsin. She is currently studying for a Ph.D. in Rhetoric at Northern Illinois University. In addition, she attended a NDEA Institute in French at Coe College and took courses at Sauk Valley Community College.

2. Professional Background

Ms. Williamson is currently a half-time French teacher at Dixon High School. She has also taught rhetoric and composition at various levels at Northern Illinois University where she was involved in the development and implementation of computer assisted instruction in this area. Her responsibilities included courses in English as a Second Language, Basic Writing, Professional Writing, Rhetoric of Prose Composition, and Traditions of Written Rhetoric. She also tutored students in a communication skills writing lab, tested and placed students in Project Chance, a Northern Illinois University program for educationally disadvantaged students, and scored essays with the competency testing team for placement of students in freshman English. At Sauk Valley Community College she served as a part-time English instructor and instructional coordinator for the IndoChinese Project. In addition, Ms. Williamson taught French and English for four years in high school in Illinois and Wisconsin.

Dr. Virginia Thompson
May 30, 1989
Page Three

3. References

Ms. Williamson is highly recommended. Sauk's English teachers have known of her abilities and respected her professional qualifications. Dean John Sagmoe, her supervisor at Sauk while she worked in our IndoChinese Program, also recommended her highly. Her recent work teaching composition at Northern Illinois University was highly praised by the current and former directors of freshman composition. Dr. Rosalie Hewitt, former director, said Ms. Williamson was one of the best teachers they had. Dr. Hewitt reported that Ms. Williamson had been in on the ground floor of the development of computer assisted instruction in English Composition at Northern and that she had taught in the various aspects of the program. Dr. Robert Self, current director of composition, concurred with Dr. Hewitt's recommendation.

sas
enc

For Board Meeting
of June 26, 1989

Agenda Item I-2

CONTRACTUAL APPOINTMENT

The search committee for the vacancy created by the resignation of Sue Van Weelden has concluded its work and recommended the appointment of Thomas Gospodarczyk as Director of the Center for Business and Economic Development. This appointment will be effective as of July 1, 1989 and will be contingent upon the continued funding of the Illinois Community College Board Economic Development Grant.

RECOMMENDATION: Board approval to appoint Thomas Gospodarczyk to the contractual position of Director of the Center for Business and Economic Development effective July 1, 1989 at an annual salary of \$30,240.



MEMORANDUM

DATE: June 6, 1989
TO: Dr. Behrendt
FROM: Virginia Thompson *ff*
SUBJECT: Recommendation for Thomas Gospodarczyk

I recommend that Thomas Gospodarczyk be appointed as Director of the Center for Business and Economic Development. The following information supports the recommendation:

Announcement Process:

Position announcements were sent to all Illinois community colleges and to placement offices in 23 colleges and universities in the midwest. The vacancy was advertised in the Dixon, Sterling, Quad Cities, Rockford and Peoria newspapers.

Application Responses:

Twenty-nine applications were received.

Screening and Interview Process:

All applications were read by the members of the search committee (Zollie Hall, Dick Holtam, Doris Cox, Ron Happach, Fred Nesbit, Cheri Finkle and Virginia Thompson) and three candidates were invited for an interview. The interview process included lunch with the Dean and representatives from industry, a tour of the campus, and meetings with the search committee, the President and the Dean. The meeting with the search committee included a presentation by the candidate on possible ideas/directions for the Center.

Qualifications:

1. Academic Background

Mr. Gospodarczyk earned a B.S. in Elementary Education and a M.S. in Adult Continuing Education from Northern Illinois University. The specialty area for his Master's degree is program planning and administration.

2. Professional Background

Mr. Gospodarczyk is currently Coordinator of Community Education at Kishwaukee College. He has been in this position for four years; prior to that he was Director of Education for St. Patrick Church in Rochelle for four years. At Kishwaukee he is responsible for coordinating classes and workshop (approximately 150 each semester) both on- and off-campus and he also taught courses and workshops. At St. Patrick he developed long term plans, annual calendars, operating budgets, and curriculum. He also wrote newsletters and brochures and presented teacher training workshops.

3. References

Mr. Gospodarczyk has been highly recommended by his current supervisor as well as other administrators at Kishwaukee. He is described as a good worker, reliable, good planner, good attitude, good public relations--internal and external--everyone likes him. He always follows through. "I'll miss him if he leaves," Judith Krajewski, Dean of Community Education and Services, Kishwaukee College.

js

For Board Meeting
of June 26, 1989

Agenda Item I-3

1988-89 PART-TIME FACULTY

Attached is a list of anticipated part-time faculty for the 1989-90 school year.

RECOMMENDATION: Board approval of the attached list of part-time faculty to be employed during the 1989-90 school year.

815 / 288-5511



**Sauk Valley
Community
College**

173 IL ROUTE 2
DIXON, IL 61021-9110

MEMORANDUM

DATE: June 19, 1989
TO: Dr. Behrendt
FROM: Virginia Thompson *NY*
SUBJECT: Part-timers for Board Approval

Attached is the list of anticipated part-time faculty members for the 1989-90 school year.

js

Attachment

PART-TIME FACULTY FOR 1989-90

ARTS, SOCIAL SCIENCE AND PHYSICAL EDUCATION

Almanza, Miguel	Humanities
Andresen, Grant	Social Science
An, Sung	P.E.
Angone, Mary Lou	Humanities
Arduini, Tony Jr.	Humanities
Barnes, Norma	Humanities
Carlson, Gary	Humanities
Carmona, Roberto	Sociology
Clevenger, Walt	PED
Clow, Adela	Humanities
Costello, Will G.	Public Service
Cox, Colleen	Academic Skills
Crowson, Carla	Indochinese Classes
Dowell, Mike	Humanities
Downey, Michael	Public Service
Dunn, Connie Livingston	Humanities
Ehrmann, Rolfe E.	Public Service
Farley, Diane	Public Service
Farrell, Robert	Humanities
Fioini, Beth	PED
Gates, Nancy	Social Science
Geirnaeirt, Gary	Public Service
Guttman, Mary Ann	Social Science
Hill, Deb	Humanities
Joynt, Cathleen	Humanities
Knudten, Charlene	Public Service
Kramer, Patricia	Humanities
Lane, Wm. (Bill)	Public Service
Lichtenstein, Larry	Social Science
Lilly, Sharon	Public Service
Lillyman, Walter	Humanities
Markel, Diane	Humanities
Martens, Rudolph	Humanities
Matheny, James	Public Service
McLaughlin, Ligia	Humanities
Minnis, Robin	Public Service
Munsell, Bruce	Social Science
Niemann, Mary	Academic Skills
Nightlinger, Kent	Humanities
Norton, Isobel C.	Humanities
O'Neil, Letty	Public Service
Pifer, Linda	Social Science
Porter, Lois	Academic Skills
Prestley, Richard	Humanities
Robins, Mark	Humanities
Sanders, Gen	Humanities
Saunders, Lori	Academic Skills
Sheaffer, Jane Helin	Humanities
Shule, Sandra	Academic Skills
Skaggs, Kathy	Academic Skills

Spencer, Donna	Humanities
Spencer, Gary	Public Service
Stark, Sarah	Academic Skills
Surrey, Peter	Humanities
Turk, Fred	Humanities
Turk, Kay	Humanities
Ulferts, Harry	Public Service
Wallin, John Otto	Humanities
Warren, Kimberly	Humanities
Webb, Alfred	Public Service
Whiting, Lynn	Humanities
Williams, Al	Public Service
Woodhouse, Janice	Humanities

BUSINESS, TECHNOLOGY & NATURAL SCIENCE

Ballew, Barb	Business
Border, Tim	Technology
Breed, Nancy	Business
Brown, David	Natural Science
Brown, James	Agriculture
Budde, Gary	Technology
Byrd, Cindy	Business
Callison, Bill	Technology
Choiniere, Mike	Technology
Clevenger, Walt	Business
Cover, John	Business
DeJarnatt, Carson	Natural Science
DeLange, James	Business
Devers, Dennis	Technology
Dunavin, Tim	Technology
Garren, Dave	Business
Gehlbach, Gary	Business
Gibbs, Waldon L.	Technology
Gneuhs, Art	Business
Greenwalt, Frank	Technology
Haag, Don	Technology
Hendryx, Dorothy	Business
Hewitt, Wilma	Business
Hofreiter, Phil	Natural Science
Hosler, Mike	Technology
Hubbard, Richard	Technology
Hurd, Mary Ann	Business
Kazmerski, Stan	Business
Kanzler, Richard	Technology
Larson, Stephen	Business
Lee, Allen	Business
Mann, Pam	Business
McCormick, Les	Agriculture
Monteith, Richard	Technology
Paris, Michael	Business

Pfeifer, Alan	Business
Simard, Normand	Business
Smythe, Thomas	Business
Thompson, Marcia	Business
Turner, David	Business
Viering, Lawrence	Business
Volker, Richard	Technology
Wade, Edwin	Technology
Wells, Jerome	Technology

COMMUNITY SERVICE

Albrecht, Romaine	Coordinator
Adami, Savio	Humanities
Agans, Dan	PED
Austin, Steve	Business
Bachar, Linda	Academic Skills
Ballew, Barb	Coordinator
Barron, Mel	Coordinator
Bauer, Darlene	PED
Bechtold, Lynn	English
Boerjan, Robbin	Humanities
Bolz, Judy	Humanities
Bond, Charles	Humanities
Boynton, Marla	College for Kids
Brandau, Faith	PED
Brauer, Debbie	PED
Brooks, Ken	Public Service
Brokaw, Patricia	Data Processing
Briggs, Doug	Market Master Program
Buccola, Mae	Calligraphy
Byers, Cindy	PED
Campen, Russ	Coordinator
Casson, Connie	PED
Cleavland, Joe	Technology
Clements, Paulette	Landscape and Gardening
Clementz, Betty	College for Kids
Coppernoll, Sue	Public Service
Courtney, Donna	Art
Cox, Mary	Business
Croegaert, Gary	Coordinator
Cruse, Curt	Humanities
Czerwionka, James	Social Science
Dahlgren, LaVonne	Humanities
Dempsey, Janis	Social Science
Dietz, Carol	English
Dinges, Don	Humanities
Dodds, Steven	Data Processing
Dunphy, Maureen	Humanities
Drury, James	Fishing Seminar
Feroło, Jim	Health

Fisch, Robin	Art
Frame, Anne	College for Kids
Frey, Esther	Humanities
Gehrke, Nancy	Public Service
Gengenbach, Bill	Coordinator
Godziemski, Joanna	Academic Skills
Gowers, Julie Dale	PED
Gronner, Curt (Dr.)	Social Science
Guccione, Lois	Humanities
Habben, Sharon	Humanities
Hahne, Constance	FOD
Hall, Dale	Coordinator
Hall, Doris	Public Service
Hall, Gregory	Life Saving
Hand, Doug	College for Kids
Hartz, Ann	Business
Heitzler, Kathleen	Academic Skills
Henderson, Annette	Sr. Studies Coordinator
Hendryx, Dorothy	Business
Henningsen, Nancy	Basket Weaving
Hill, Debi	Humanities
Hofmeister, Myron	Business
Hofreiter, Holly	College for Kids
Hofreiter, Philip	College for Kids
Huisingsh, Jan	Art
Johnson, Doris	Humanities
Johnson, Rev. LaVern	Business
Jokerst, Dennis	Business
Joynt, Cathleen	Humanities
Kahl, Robert	Business
Kostoff, Jonnie	Humanities
Krieger, Kevin	Technology
Laidhl, Sharon	Humanities
Lessner, Patrick	PED
Loos, Arvonne	Humanities
Mall, Carol	Humanities
Markel, Diane	Humanities
McClellan, Jack	Technology
McCue, Catherine	Technology
McMillan, Ann	Public Service
McNinch, Mildred	PED
McNinch, Tim	Business
Metzger, Claire	Humanities
Metzger, Rolland	Business
Miller, Jeffrey	PED
Milliron, Karen	College for Kids
Moore, Donna	Humanities
Myers, Margo	Humanities
Navarra, Luann	PED
Nelsen, Michelle	Health
Nelson, Sally	Art
Nesti, Ned Jr.	College for Kids

Newhouse, Julie	Business
Novak, Valerie	Public Service
O'Brien, Donna	Art
Ottinger, Jolie	Social Science
Paulsen, Duane	Business
Peterson, Laura	Data Processing
Peugh, Barb	FOD
Pillars, Lona	Humanities
Porter, Rev. Jerry	Academic Skills
Prestley, Richard	Humanities
Queckboerner, David	IND
Rahn, Dorothea	Coordinator
Rasmussen, James	Business
Rhodes, Susan	Business
Rickert, Elizabeth	Social Science
Rocke, Sheryl	Food Service
Roels, Ron	Social Science
Sands, Dennis	Fishing Seminar
Sanderson, Irwin	Natural Science
Sandschafer, Joseph	Human Service
Schriner, Judy	Aviation
Schaeffer, Joe	Public Service
Sebright, Ann	Humanities
Sekse, Mary	Humanities
Sisler, Marlene	Business
Skrogstad, Jack	Art
Stachowiak, Pat	EMT
Steadman, Marlene	Business
Stevens, Carolyn	Social Science
Stover, Betsy	Social Science
Streit, Mark	Public Service
Taulbee, Jim	PED
Thomas, Earl	Business
Toole, Kim	Coordinator
Toole, Steve	PED
Tranel, James	Humanities
Turk, Fred	Humanities
Vaile, Janet	Social Science
Vaile, Rebecca	College for Kids
Vance, Susan	Coordinator
Van Weelden, Cathleen	PED
Wagner, Valerie	Quilting
Wallin, Kay	PED
Wallin, Otto	Humanities
Walls, Tina	Business
Walsh, Bob	PED
Wasson, Woody	Coordinator
Weathers, Linda	Art
Weirsema, Pat	Coordinator
Wiseman, Cherrith	Humanities
Wolf, Lois	Food Service
Wolford, Shirley	Health

Wooley, Jim	Furniture Repair
Wright, Gene	Social Science
Zschieche, Robert	College for Kids

ALLIED HEALTH

Andersen, Janice	Nursing
Beam, James	Medical Lab
Best, Miranda	Nursing
Coffey, Myrna	Nursing
Dalton, Diana	Nursing
Dennis, Sandra	Nursing
Downs, Chris	Medical Lab
Eckland, Franklin	Medical Lab
Erdmann, Joyce	Nursing
Frost, Susan	Med Lab
Gilbert, Ken	Food Service
Johnson, Doris	Nursing
Lightbody, Ted	Food Service
Lynch, Janet	Nursing
Magnuson, Marcia	Nursing
McClintock, Joyce	Nursing
McKee, Martha	Medical Lab
Miller, Duane	Food Service
Miller, Joyce	Food Service
Morden, Jere	Nursing
Muenchow, Millagros	Medical Lab
Nelson, Karen	Medical Lab
Page, Gaye	Nursing
Price, Cheryl	Nursing
Robinson, Mary	Nursing
Rumph, Grace	Nursing
Russell, Irma	Nursing
Shanley, Pam	Rad. Tech.
Stickle, Gail	Nursing
Stringer, Sally	Rad. Tech.
Tieman, Barbara	Nursing
Ward, Cheryl	Nursing
Woker, Harriett	Rad. Tech.
Wyzgowski, Janice	Nursing

TRAINING FOR BUSINESS AND INDUSTRY - WORKSHOPS

Depoister, Randy
Fearn, Jeffrey
Garrish, Bill
Hunter, Gloria
Kingland, Dave
Shepherd, Dr. Don
Smigel, Scott
Stine, Vic

Swanson, Carl
Trader, Mick
Woodhouse, Jan
Zalud, Jim

DIXON CORRECTIONAL CENTER

Bravo, Valentino	Social Science
Brown, David	Natural Science
Clow, Adella	Humanities
Coss, Dean	Food Service
Dunn, Connie	Humanities
Ellerby, Carol	Business
Francis, Mary	Natural Science
Gryder, James	Natural Science
Hanson, Bruce	Social Science
Hofreiter, Phil	Natural Science
Koch, Odette	Food Service
Lovelace, Mark	Natural Science
Marquitz, Sharon	Natural Science
Martinez, Shelley	Humanities/Natural Science
Marrandino, Vincent	Social Science/ Humanities
Metzger, Rolland	Natural Science
Porter, Lois	Humanities
Powell, Patricia	Humanities
Power, Martin	Social Science
Renner, Steve	P.E.
Risdon, Harold	Natural Science
Robbins, Mark	Humanities
Smith, Nancy	English
Smith, Susan	Food Service
Vories, Greg	P.E.
Willmert, Ann	Humanities

js

updated 6-14-89

For Board Meeting
of June 26, 1989

Agenda Item I-4

TITLE III PERSONNEL

As the attached memorandum details, we would like to make two personnel changes in order to achieve our Title III and Endowment Challenge goals.

RECOMMENDATION #1: Board approval to grant a temporary leave of absence for Al Pfeifer from his position of Assistant Director of Information Systems from July 1, 1989 through September 30, 1990 and employ Al under Title III funds as Supervisor of Management Information Systems. Development at a salary of \$40,830 for the 1989-90 fiscal year under the terms outlined in the attached memorandum.

RECOMMENDATION #2 Board approval to allocate \$8,465 of college operating funds to retain Robert Farrell in his contractual administrative position of Assistant Director of Planning and Resource Development, through June 30, 1990.



**Sauk Valley
Community
College**

815 / 288-5511

173 IL ROUTE 2
DIXON, IL 61021-9110

MEMORANDUM

To: SVCC Board of Trustees

Date: June 19, 1989

From: Richard L. Behrendt *RB*

Subject: Title III

In order to achieve the objectives of our original Title III Grant, the Endowment Challenge Grant, and create salary savings in the college budget as well, I recommend two personnel changes.

The first is in the area of the development and implementation of a management information system. As the Board is aware, we have been unable to hire two programmer/analysts as the Title III Grant provides and we have been trying to develop a system through the use of consultants and part-time programmers. In addition, our Assistant Director of Information Systems, Al Pfeifer, has been devoting nearly all of his time to the project. Since he has now developed the expertise to complete this system and because we need to dedicate at least one full-time position to the project, we would like to move him from the regular college staff into a contractual Title III-funded position.

Specifically, I am recommending that we temporarily vacate the college administrative position of Assistant Director of Information Systems from the period of July 1, 1989 through the conclusion of the Title III Grant on September 30, 1990 by granting a leave of absence to Al and hiring him as the Supervisor of Management Information Systems Development paid for by Title III funds at a salary of \$40,830 for the 1989-90 fiscal year. When the Title III Grant expires, Al's leave would expire and he would be automatically returned to his college-funded position of Assistant Director of Information Systems at the appropriate salary. Since we are only providing minimal maintenance/upgrade on the old computer system, we can leave the Assistant Director position unfilled. The salary savings for 1989-90 would amount to all of Al's college-paid salary--\$35,443, plus fringe benefits savings. In addition, for three months of 1990-91, salary savings would approximate \$9,300.

With the total supervision of the development of the management information system assigned to Al Pfeifer and his salary paid by federal funds, we should be able to achieve our Title III information systems goal.

However, I would recommend that we use \$8,465 of the 1989-90 salary savings from Al Pfeifer's position to keep Bob Farrell as Assistant Director of Planning and Resource Development through June 30, 1990.

As you will recall, Title III is funding the position of the Assistant Director of Planning and Resource Development from February 1, 1988 through September 30, 1989. From October 1, 1989 through June 30, 1990, the grant will provide half his salary and benefits. Bob is playing a key role in the Endowment Challenge Grant fund-raising efforts which will not be completed until March 15, 1990. Since Karen Kylen will be devoting most of her time during the coming nine months to developing our next Title III Grant (which will likely be a five-year request due April 1, 1990), we feel that it is necessary to try to keep Bob Farrell through the remainder of the 1989-90 fiscal year.

The SVCC Foundation has already voted to provide \$4,500 of Mr. Farrell's salary for this next year. In addition, I recommend the college pay the remaining \$8,465 (which includes the cost of fringe benefits). This amount, plus the Foundation contribution, will enable us to retain him on a full-time basis through June 30, 1990. After that his contractual position will expire.

If the Board would approve these two personnel changes, we would create a 1989-90 budget savings of approximately \$27,000, facilitate the achievement of goals in the original Title III Grant and the Endowment Challenge Grant, and submit a new Title III Grant.

If you have any questions, please let me know.

For Board Meeting
of June 26, 1989

Agenda Item J-1

PREVAILING WAGES RESOLUTION

According to Illinois law, it is necessary that a resolution establishing prevailing wages be adopted by each school district during the month of June. Subsequent thereto, the college must publish a notice of establishment of prevailing wages in the local newspaper. A certified copy of the adopted resolution establishing prevailing wages must be forwarded to the Secretary of State of the State of Illinois in Springfield.

RECOMMENDATION: Board approval of the attached Resolution Establishing Prevailing Wages for Sauk Valley Community College District #506.

RESOLUTION

ESTABLISHING PREVAILING WAGES

WHEREAS, Illinois Revised Statutes, Chapter 48, Section through 395-12, Prevailing Wage Law, as amended, requires that the public body awarding any contract for construction of public works, exclusive of maintenance work, shall ascertain the general prevailing hourly rate or wages for employees engaged in such work; and

WHEREAS, the statutes further provide that said rate of pay be publicly posted and/or kept available for inspection by any interested party and certified copy thereof promptly filed in the Office of the Secretary of State.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Sauk Valley Community College, Lee County, Illinois, to the extent as required by "AN ACT regulating wages of laborers, mechanic and other workmen employed in any public works by the State, County, City or by any public body or political subdivision or by anyone under contract public works," as amended, the general prevailing rate of wages in the locality for laborers, mechanic and other workmen engaged in the construction of public works coming under the jurisdiction of the Board of Trustees is hereby ascertained to be the same as the prevailing rate of wage for construction work in Lee County area as determined by the Department of Labor of the State of Illinois as of June 1, 1989.

BE IT FURTHER RESOLVED that nothing herein contained shall be construed to apply to the prevailing hourly rate of wages in the locality for employment other than public works construction as defined in the Act; and

BE IT FURTHER RESOLVED that the Secretary to the Board of Trustees be and is hereby directed to file a certified copy of this Resolution with the Secretary of State and the Department of Labor of the State of Illinois.

BE IT FURTHER RESOLVED that the Notice of this determination shall be published in the Dixon Telegraph in the City of Dixon, Illinois, a newspaper of general circulation within the area.

BE IT FURTHER RESOLVED that the Secretary shall publicly post or keep available for inspection by any interested party in the main office of the Board of Trustees this determination of such prevailing rate of wages.

BE IT FURTHER RESOLVED that the Secretary to the Board of Trustees shall mail a copy of this determination to any employer and to any person or association of employees who have filed their names and addresses requesting copies of any determination stating the particular rates and the particular class of workmen whose wages will be affected by such rates.

Approved this 26th day of June, 1989

BOARD OF TRUSTEES OF SAUK VALLEY
COMMUNITY COLLEGE
LEE COUNTY, ILLINOIS

By _____
President District #506

ATTEST:

Secretary to the Board of Trustees
District #506

For Board Meeting
of June 26, 1989

Agenda Item J-2

IVCC COOPERATIVE AGREEMENT DELETION

Illinois Valley Community College is deleting the two-year AAS degree program in Agrimechanics/Power Technology from its offerings and is requesting that this be deleted from our cooperative agreement with them.

The attached addendum should be approved and signed by the Board of Trustees and President Behrendt.

RECOMMENDATION: Board approval of the attached addendum to the SVCC/IVCC Cooperative Education Agreement which deletes Agrimechanics/Diesel Power AAS Program.

815 / 288-5511



**Sauk Valley
Community
College**

Agenda Item J-2

173 IL ROUTE 2
DIXON, IL 61021-9110

MEMORANDUM

DATE: May 30, 1989
TO: Dr. Behrendt
FROM: Virginia Thompson *VJ*
SUBJECT: Cooperative Agreement - Addition

Illinois Valley Community College is deleting the two-year AAS degree program in Agrimechanics/Power Technology from its offerings and so is requesting that it be deleted from the cooperative agreement.

An addendum to the cooperative agreement is attached for approval by you and the Board of Trustees.

js

Enclosure

For Board Meeting of
June 26, 1989

Agenda Item J-3

DONATION

Chrysler Motors, through Sterling Chrysler-Plymouth-Dodge Inc., has donated ten car radios to be used in the SVCC Automotive Technology Program.

RECOMMENDATION: Board approval of this donation with a letter of appreciation to be sent to Joe Hollingsworth at Sterling Chrysler-Plymouth-Dodge in Sterling.

For Board Meeting
of June 26, 1989

Agenda Item J-4

ESTABLISHMENT OF LEARNING LAB

As the Board will recall, we have been experimenting for three semesters with a learning laboratory to provide additional assistance to our students who need help with basic academic skills. That experiment has been successful as the attached memorandum outlines. Therefore, we would like to establish a full-time ten month faculty position (with summer school hours likely to be added) in order to continue providing these and additional services to our students on a permanent basis.

Since we can pay at least one-half the salary and fringe benefits from our ICCB Disadvantaged Student Grant (which is likely to continue), it seems preferable to establish a new position rather than assign this one to the remaining half-time faculty vacancy which we will still be carrying in the 1989-90 budget.

RECOMMENDATION: Board approval to establish a full-time faculty position to provide coordination and instruction for a learning laboratory with one-half the salary to be paid from the ICCB Disadvantaged Student Grant.



MEMORANDUM

DATE: June 21, 1989
TO: Dr. Behrendt
FROM: Virginia Thompson *VG*
SUBJECT: Establishment of Learning Lab

On November 3, 1987 Zollie Hall wrote a memo asking that a learning lab be established on an experimental basis to provide additional assistance to academic skills students. The following objectives were established to evaluate the effectiveness of the lab:

1. The failure rate for remedial math students would be reduced from the present 34% to 25%.
2. One-half, as opposed to one-third, of the writing students could move on to higher level writing courses after one semester of instruction.
3. GED students would shorten their total preparation time to five weeks instead of eight weeks.

The Board approved this recommendation on November 23, 1987. With Kay Turk employed as lab facilitator on a semester to semester basis since January 1988, these objectives have been substantially met as follows:

1. The failure rate for remedial math students has been reduced from 34% to 26%.
2. In the spring of 1989 65% of the students in remedial writing classes earned grades so that they could move on to a higher level writing course. Perhaps even more important, of the students in remedial writing class in spring and fall of 1988, 45% did move on to higher level classes. Of students enrolled in these same classes during the spring and fall of 1987, only 16% moved on to a higher level class.
3. GED students have shortened their preparation time from eight weeks to six and one-third weeks. During this same time period the GED exam has been revised and upgraded.

During the fall semester a faculty committee studied the need for the establishment of a comprehensive learning lab to provide academic support on a continuing basis. The committee determined that there is strong faculty support for a learning lab and recommended that:

1. A comprehensive centralized learning lab with service for all SVCC students be established.
2. The services should include tutors in all disciplines, supplementary instructional materials, study skills and time management development, and administration of make-up exams.

I concur with their recommendation. During 1988-89 the lab served 773 different students for a total of 5887 hours. It has become more and more evident in recent years that many community college students need academic support and assistance beyond that available through regular instruction. This is particularly true of the students who need to strengthen basic skills prior to enrolling in regular college level courses. At most community colleges this need has been met by establishing an open laboratory staffed by professionals, paraprofessionals and, student tutors. In our immediate area the colleges I have contacted (Highland, Kishwaukee and Waubonsee) all have learning centers which provide individualized assistance in a variety of areas. These centers also usually provide testing.

Therefore, I am recommending that we establish a full-time (10 month) faculty position to be responsible to:

1. Organize and coordinate the lab and its services.
2. Hire, train, supervise and evaluate part-time tutors.
3. Tutor students.
4. Work with faculty to identify and deliver needed services.

The pay range should be approximately \$23,000-25,000 plus fringe benefits. We would be able to pay one-half of the salary and fringes from the Disadvantaged Student Grant.

The establishment of this lab will enhance instruction, improve student retention, and help us to better meet the needs of our students.

js

BILLS PAYABLE

June 26, 1989

EDUCATION FUND

-000-545	NORTHERN ILL. LIBRARY SYSTEM	Videotapes	13333	\$ 598.80
-000-554	ROGER PICKERING	Interview Exp.	13334	343.40
-000-421	SVCC RESTRICTED PURPOSES FUND	DCC Tuition	13335	38,907.10
-000-549	SANDRA CISNEROS	Speaker-Commencement	13336	500.00
-000-544.02	POSTMASTER	Grade mailing	13337	777.00
-000-550	RICHARD GROHARING	Travel	13338	148.36
-810-547	HASKELLS	Replaces #12862 40.48		
-000-541.01	X X	27.50		
-000-541.01	X X	512.36	13339	580.34
-810-547	VOID CK. #12862	(40.48)		
-000-541.01	X X	(27.50)		
-000-541.01	X X	(512.36)		(580.34)
-000-549	JERRY MATHIS	Travel	13340	178.98
-814-513.02	FREEPORT MEMORIAL HOSPITAL	RAD 285	13341	168.75
-811-513.02	ROCKFORD ACADEMY OF TAE KWON DO	PED 143	13342	168.75
-000-550	RICHARD GROHARING	Travel	13343	130.96
	SVCC PAYROLL FUND	5-31-89 Payroll	13344	234,735.69
-000-544.02	POSTMASTER	Bulk permit	13345	177.00
-000-550	WILLIAM WEATHERS	Travel - 109.72		
-000-529	X X	Tuition Reimb.-293.70	13346	403.42
-000-545	ROBERT THOMAS	Records purchased	13347	152.81
-000-544.02	POSTMASTER	Postage meter	13348	10,187.00
-714-550	A S R T	Conf.-Shippert,Kretz	13349	800.00
-000-545	AABB SALES DEPARTMENT	AV program	13350	168.00
-000-554	ROSE DOYLE-DIDERO	Interview expense	13351	102.54
-000-575	CENTEL	Service	13352	3,103.96
-000-550	KAREN KYLEN	Advance-Washington DC	13353	400.00
-000-575	CENTEL	Service	13354	2,761.51
-000-550	SUNNY TRAVEL CENTER	Travel-Behrendt	13355	338.00
-818-550	SUNNY TRAVEL CENTER	Travel-Thompson	13356	283.00
	VOID CHECK		13357	
-715-541.02	BSN CORPORATION	Replaces #12620	13358	115.69
-715-541.02	VOID CHECK #12620			(115.69)
-000-499.02	SVCC RESTRICTED PURPOSES FUND	Error correction	13359	5.00
-000-550	CHICAGO DOWNTOWN MARRIOTT	Travel - Bannon	13360	297.00
-000-544.02	POSTMASTER	Bulk mailing	13361	300.00
-000-534	DIXON PUBLIC LIBRARY	Addtl - May	13362	71.21
	SVCC PAYROLL FUND	6/15/89 Payroll	13363	112,285.54
-000-521	PRUDENTIAL	June premium	13364	34,448.63
-000-550	NOEL/LEVITZ CENTERS	Conf. Reg.-Bannon	13365	315.00

\$443,257.41

10,547.00	AAA PHOTOGRAPHIC	PUB INFO	13,366	30.03
10,541.01	A C T INC	SUPPLIES	13,367	3,740.00
10,541.02	AIN PLASTICS INC	SUPPLIES	13,368	218.64
10,541.01	ACCESS MEDIA SUPPLY	SUPPLIES	13,369	126.82
10,541.02	ALLYN & BACON	SUPPLIES	13,370	42.07
10,541.02	AMERICAN ACADEMY OF ORTHOPAEDIC SURGEONS SUPPLIES	13,371	474.00	
10,550.00	AMERICAN EXPRESS	PRES. TRAVEL	13,372	129.32
10,541.03	AMERICAN LIBRARY ASSN	SUPPLIES	13,373	36.37
12,541.01	AMERICAN VOC ASSN	SUPPLIES	13,374	33.45
10,547.00	ARCH ASSOCIATES CORP	PUB INFO 45.70		
10,541.01	X X	SUPPLIES 178.90		
10,541.01	X X	170.00		
10,541.01	X X	103.50		
10,585.00	X X	420.00		
10,545.00	BAKER & TAYLOR	BOOKS	13,375	918.10
10,545.00	BAKER & TAYLOR	BOOKS	13,376	322.02
10,554.00	DOUG BANNON	RECRUITMENT	13,377	1,694.26
12,541.02	BENDER & BLOCK	SUPPLIES	13,378	28.35
10,541.02	BENNETT WELDING SUPPLY	SUPPLIES	13,379	101.40
10,554.00	BESTWESTERN BRANDYWINE	INTERVIEW EXP	13,380	16.50
10,541.01	BLACK BOX CORPORATION	SUPPLIES	13,381	76.32
12,541.02	BOARD OF REGISTRY	SUPPLIES	13,382	142.73
10,550.00	BRANDYWINE RESTAURANT	LUNCHES 8.39	13,383	12.50
2,550.00	X X	108.97		
3,550.00	X X	150.75		
0,556.00	X X	73.18		
0,539.00	X X	179.20		
0,554.00	X X	55.67		
	VOID CHECK		13,384	576.16
0,541.02	C & N SUPPLY	SUPPLIES	13,385	.00
0,547.00	THE CARROLL COUNTY REVIEW	PUB INFO	13,386	91.39
4,541.02	THE CATHOLIC HEALTH ASSN	SUPPLIES	13,387	84.00
0,541.01	CHANGING TIMES	SUBSCR	13,388	31.75
0,541.01	CHANNING L BETE CO	SUPPLIES	13,389	18.00
0,556.00	CLAYTONS FLORAL & GARDEN	FLOWERS	13,390	415.00
0,550.00	JEAN L COGDALL	TRAVEL	13,391	47.50
0,593.00	COLLEGE OF DUPAGE	CHARGEBACK	13,392	67.13
0,545.00	CONCEPT MEDIA	BOOKS	13,393	619.78
0,541.01	COPPINS LETTER SHOP	SUPPLIES 66.00	13,394	605.00
0,549.00	X X	72.00	13,395	138.00
0,547.00	RICHARD CULLOM	PUB INFO	13,396	740.00
1,541.02	BURTIN MATHESON SCIENTIFIC	SUPPLIES	13,397	172.47
0,541.01	X X	SUPPLIES 51.94		
0,541.01	X X	347.93		
0,541.01	X X	337.47		
0,547.00	DIRECTORY ADVERTISING CORP	2847.62		
0,534.00	DIXON PUBLIC LIBRARY	ADS	13,398	3,584.96
0,550.00	SANDRA DRANE	TELECOMM	13,399	644.00
		TRAVEL	13,400	304.32
			13,401	5.60

10547.00	DYNAMIC GRAPHICS INC	PUB INFO	13,402	61.35
10547.00	THE ECHO	PUB INFO	13,403	45.15
11541.02	ECONOMY TROPHY CO	SUPPLIES 15.00		
12541.02	X X	15.00		
13541.02	X X	15.00		
14541.02	X X	15.00		
13541.02	X X	30.00		
00541.01	EDTECH	SUPPLIES	13,404	90.00
00541.01	ENTEC INC	SUPPLIES	13,405	195.00
10547.00	BEN FRANKLIN PRINTING	SUPPLIES 20.50	13,406	871.75
00541.01	X X	53.66	13,407	74.16
00541.01	FORMSTART INC	SUPPLIES	13,408	96.50
10547.00	FULTON PRESS INC	PUB INFO	13,409	68.25
00541.03	GAYLORD BROS	SUPPLIES	13,410	170.28
00545.00	GROLIER EDUC CORP	BOOKS	13,411	757.00
14541.02	HRW/W B SAUNDERS	SUPPLIES	13,412	368.08
12550.00	ZOLLIE W HALL	TRAVEL 107.89		
00554.00	X X	RECRUITMENT 56.49	13,413	164.38
00541.02	HARBOR FREIGHT & SALVAGE	SUPPLIES	13,414	92.57
00593.00	WILLIAM RAINY HARPER COLLEGE	CHARGEBACK	13,415	503.10
10547.00	HASKELLS	PUB INFO 31.60		
00541.01	X X	23.98		
00541.01	X X	47.77		
00541.01	X X	185.28		
00541.01	X X	EQUIP 852.72 SUPPLIES	13,416	1,141.35
13550.00	DEB HILL	TRAVEL	13,417	33.00
13550.00	RICHARD HOLTAM	TRAVEL	13,418	243.60
00575.00	HUGHES BUSINESS TELEPHONES	SERVICE	13,419	264.74
00585.00	IBM CORPORATION	EQUIPMENT	13,420	2,880.80
00541.01	IBM CORPORATION	SUPPLIES 315.00	13,421	11,196.00
00534.01	X X	2516.00		
00541.01	X X	272.25		
00550.00	I C C T A	MEETINGS	13,422	3,103.25
2541.01	ILLINI TROPHY	SUPPLIES 3.50	13,423	85.00
00549.00	X X	82.50		
00545.00	ILLINOIS NATURAL HISTORY SURVEY	BOOK	13,424	86.00
00547.00	ILLINOIS POSTER ADVERTISING	PUB INFO	13,425	5.00
00541.02	JOHNSTONE SUPPLY	SUPPLIES	13,426	1,805.10
00549.00	JOSTENS	DIPLOMAS	13,427	14.81
00541.02	KENT STATE UNIVERSITY	SUPPLIES	13,428	6.75
00544.01	KLAUS RADIO INC	SUPPLIES 135.97	13,429	16.31
00585.00	X X	EQUIP 169.00	13,430	304.97
2550.00	KLOCKES	LUNCHES 42.09		
00550.00	X X	43.39		
00554.00	X X	11.86		
00550.00	X X	38.73		
4550.00	MICHAEL KRETZ	TRAVEL	13,431	136.07
00550.00	KAREN KYLEN	TRAVEL	13,432	68.88
00556.00	LUNDSTROMS	FLOWERS	13,433	157.10
00541.03	MCCALLS	SUBSCR	13,434	30.00
00556.00	MCCORMICKS FLORAL & GARDEN	FLOWERS	13,435	20.28
			13,436	30.00

00,545.00	MCGREGOR SUBSCR SERVICE	BOOKS	13,437	572.74	
00,550.00	RONALD MARLIER	TRAVEL	13,438	64.45	
00,545.00	MACMILLAN PUBL CO	BOOKS	13,439	1,443.44	
00,549.00	E R MOORE CO	CAPS & GOWNS	13,440	254.50	
00,534.00	MUELLER A V	REPAIRS	13,441	70.55	
00,542.00	MULTIGRAPHICS	SUPPLIES	13,442	347.22	
00,546.00	NACUBO	DUES	13,443	65.00	
00,541.02	NASCO	SUPPLIES	13,444	1,478.10	
	VOID CHECK		13,445	.00	
00,585.00	NCR CORPORATION	EQUIPMENT	13,446	1,770.00	
12,541.02	NATIONAL HEALTH SUPPLY CORP	SUPPLIES	13,447	488.41	
11,550.00	HAROLD NELSON	TRAVEL	13,448	50.40	
00,545.00	NEW WORLD RECORDS	RECORDS	13,449	26.80	
00,541.03	N I L R C	TELECONF	13,450	40.00	
00,534.00	NORTHERN ILL LIBRARY SYSTEM	MAINT FEE	13,451	713.74	
10,547.00	OGLE COUNTY LIFE	PUB INFO	13,452	182.95	
00,550.00	CHARLES PATERSON	TRAVEL	13,453	44.10	
16,541.02	PEORIA PRODUCTION SHOP	SUPPLIES	13,454	189.37	
18,541.01	PETERSON OFFICE SERVICE	SUPPLIES	51.64		
00,541.01	X X X	51.64	13,455	103.28	
00,541.01	PRUDENT MAN ANALYSIS INC	SUPPLIES	13,456	320.00	
00,541.01	PSYCHOLOGY TODAY	SUBSCR	13,457	15.95	
00,541.02	RADIO SHACK	SUPPLIES	13,458	31.60	
16,541.02	R M REDDING ENTERPRISES	SUPPLIES	13,459	83.45	
10,547.00	ROCK RIVER PRINTERS INC	PUB INFO	40.50		
00,549.00	X X	COMMENCEMENT	2189.00	13,460	2,229.50
00,541.02	SVCC BOOKSTORE	SUPPLIES	255.37		
00,541.02	X X		82.87		
16,541.02	X		8.24		
00,541.02	X X		80.35		
18,541.02	X X		66.90		
00,541.02	X X		(79.05)		
11,541.02	X X		7.65		
00,541.02	X X		262.59		
11,541.02	X X		6.33		
13,541.02	X X		101.40		
14,541.02	X X		48.23		
13,541.02	X X		35.52		
15,541.02	X X		29.54		
18,541.01	X X		4.63		
00,541.01	X X		5.24		
00,541.01	X X		2.94		
00,554.00	X X		37.59		
00,541.01	X X		3.15		
00,541.01	X X		40.58		
00,541.01	X X		3.60		
10,441.03	SVCC RESTRICTED FUND	TUITION ADJ	13,461	1,003.67	
00,550.00	SVCC RESTRICTED FUND	USE OF VAN	13,463	5,418.63	
			13,463	45.00	

00541.02	SBM EQUIPMENT CENTER	SUPPLIES	160.00	
12541.02	X X	17.85		
18541.01	X X	34.00		
00541.03	X X	6.30		
00541.01	X X	46.00		
00541.01	X X	46.00		
00534.00	X X	(156.00)	13,464	154.15
00545.00	SALEM PRESS INC	BOOKS	13,465	548.00
18550.00	SAUK TRAILS	BUS SERV	13,466	300.00
00554.00	MICHAEL SEGUIN	INTERVIEW CANDIDATE	13,467	14.89
16550.00	SERVICE AMERICA CORP	LUNCHES	29.10	
00549.00	X X	COMMENCEMENT	375.00	
00556.00	X X	97.70		
00550.00	X X	30.00		
00554.00	X X	35.00	13,468	566.80
00550.00	SHELL OIL CO	PRES. TRAVEL	13,469	36.23
14550.00	STAN SHIPPERT	TRAVEL	13,470	116.34
00541.01	SLAGLE PRINTING	SUPPLIES	13,471	67.50
13541.02	SOUTH WESTERN PUBL CO	SUPPLIES	13,472	15.60
00545.00	SMITHSONIAN RECORDINGS	BOOKS	13,473	156.30
00534.01	SORBUS	MAINT	13,474	2,381.39
00550.00	ROBERT THOMAS	TRAVEL	13,475	21.84
10547.00	TURNROTH SIGN CO	PUB INFO	13,476	15.00
00541.01	UARCO INC	SUPPLIES	13,477	205.54
00541.02	UNIQUE COMPUTER	SUPPLIES	1060.00	
00534.01	X X	105.00	13,478	1,165.00
00541.02	UNIV OF WISC EXTENSION	SUPPLIES	13,479	11.64
10547.00	W C C I	PUB INFO	13,480	227.00
10547.00	W S S Q	PUB INFO	13,481	450.00
10547.00	W Z O E	PUB INFO	13,482	285.00
00541.01	WALLACE COMPUTER SERVICES	SUPPLIES	13,483	121.61
10547.00	THE WALNUT LEADER	PUB INFO	13,484	37.17
00535.00	WARD MURRAY PACE & JOHNSON	SERVICES	13,485	2,390.00
00545.00	WEST PUBLISHING CO	BOOKS	13,486	319.75
00529.00	PEGGY WHITE	REIMB 3 HRS	13,487	210.00
00529.00	BETTY WIGGINTON	REIMB 3 HRS	13,488	278.70
12550.00	MARY WILLETT	TRAVEL	13,489	55.86
00541.01	XEROX CORPORATION	SUPPLIES	13,490	497.60
00550.00	GLENN BAILEY	TRAVEL	13,491	19.32
00550.00	WALTER CLEVINGER	TRAVEL	13,492	64.72
10547.00	CONSOLIDATED COMMUNIC DIREC	PUB INFO	13,493	156.67
13541.02	THE DAILY GAZETTE	ADS 14.52		
10547.00	X X	PUB INFO 502.85	13,494	517.37
10547.00	THE DIXON TELEGRAPH	PUB INFO 445.20		
00547.00	X X	ADS 28.00	13,495	473.20
00550.00	ROBERT EDISON	TRAVEL	13,496	40.11
00539.00	SVCC RESTRICTED FUND	USE OF VAN	13,497	59.00
00545.00	SVCC IMPREST FUND	MISC EXPENSES	13,498	653.56
	MCGREGOR SUBSCR SERV	SUBSCR	13,499	10.00

71,190.23

443,257.41

\$514,447.64

Cks. #13333 - 13365

TOTAL EDUCATION FUND FOR JUNE

OPERATIONS, BUILDING & MAINTENANCE FUND

SVCC WORKING CASH FUND	Repay loan Service	2140 \$50,000.00
-000-571 AMGAS, INC.		2141 1,772.70
10541.04 ACE HARDWARE	SUPPLIES	2,142 51.48
10541.04 C B BOILER SERVICE	SUPPLIES	2,143 259.41
10534.01 C & E GLASS CO	REPAIRS	2,144 694.00
10573.00 COMMONWEALTH EDISON	SERVICE	2,145 24.28
10573.00 COMMONWEALTH EDISON	SERVICE	2,146 33,348.56
10534.01 ECOLAB PEST ELIMINATION	SERVICE	2,147 80.00
10541.04 FOREST CITY ELECTRIC	SUPPLIES	2,148 1,014.03
10534.01 DIXON EQUIPMENT CO	SERVICE 625.04	
10541.04 X X	SUPPLIES 3.54	2,149 628.58
10541.04 GRUMMERTS TRUE VALUE	SUPPLIES	2,150 10.48
10550.00 GLADYS GUNTLE	TRAVEL	2,151 20.16
10541.04 HIGLEY CHEMICAL CO	SUPPLIES	2,152 44.04
10534.01 KATS EYE ALARM SYSTEMS	SERVICE	2,153 104.44
10541.04 LEE F S INC	SUPPLIES	2,154 312.68
10534.01 ELECTRONICS INC	SERVICE 62.27	
10541.04 X X	SUPPLIES 28.44	2,155 90.71
10541.04 MCCORMICKS FLORAL & GARDEN	SUPPLIES	2,156 5.80
10534.01 JOHN MARTIN ELECTRICAL CONTR	SERVICE	2,157 571.44
10534.01 DAVID MAYES	SEWAGE TESTING	2,158 200.00
10534.01 MONTGOMERY ELEVATOR CO	SERVICE	2,159 484.06
10541.04 MORGAN SERVICES	SUPPLIES	2,160 110.98
10541.04 MOTT BROS CO	SUPPLIES	2,161 4.07
10571.00 NORTHERN ILL GAS CO	SERVICE	2,162 778.03
10534.01 PRESCOTT CONSTRUCTION	REPAIRS	2,163 55.00
10534.01 ROCK VALLEY DISPOSAL	SERVICE	2,164 185.00
10541.04 SVCC BOOKSTORE	SUPPLIES	2,165 7.41
10541.04 SVCC EDUCATION FUND	SUPPLIES	2,166 46.10
10541.04 SORENSEN JANITORIAL SUPPLY	SUPPLIES	2,167 240.04
10541.04 STANNARD POWER EQUIPMENT	SUPPLIES	2,168 1,253.29
10541.04 STERLING QUALITY KITCHENS	SUPPLIES	2,169 19.03
10541.04 TACO PARTS DISTRIB	SUPPLIES	2,170 274.48
10541.04 WISCONSIN TURF EQUIPMENT	SUPPLIES	2,171 18.01
10541.04 ZEP MANUFACTURING CO	SUPPLIES	2,172 79.45
10541.04 SVCC PETTY CASH	SUPPLIES	2,173 2.90
10541.04 SVCC IMPREST FUND	MISC EXP	2,174 10.00

TOTAL OPERATIONS, BUILDING & MAINTENANCE FUND FOR JUNE

\$92,800.64

BUILDING BOND PROCEEDS FUND

FARMERS NATIONAL BANK OF PROPHETSTOWN	Investment	799	<u>\$100,000.00</u>
TOTAL BUILDING BOND PROCEEDS FUND FOR JUNE			\$100,000.00

LIABILITY, PROTECTION & SETTLEMENT FUND

92-000-528	PETERSON, DETWEILER, BOOK & KLOCKE LTD.	Treas. Bond	203	\$ 2,114.00
	SVCC EDUCATION FUND	Repay loan	204	25,000.00
92-000-527	DIXON NATIONAL BANK	Medicare-5/31	205	1,118.79
92-000-528	PETERSON, DETWEILER, BOOK QUIGG & INBODEN	Treas. Bond	206	1,720.00
2-000-527	DIXON NATIONAL BANK	Medicare - 6/15	207	<u>625.16</u>

TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND FOR JUNE \$ 30,577.95

PROTECTION, HEALTH & SAFETY FUND

-000-584	TURNER-WITT ASSOCIATES INC.	Services	108	\$ 12,417.60
TOTAL PROTECTION, HEALTH & SAFETY FUND FOR JUNR				\$ 12,417.60

IMPREST FUND

270-000-534.01	DIVISION OF MANAGEMENT SERVICES	Boiler Inspec.	8552	\$ 10.00
195-000-541.01	JOHN COVER	Supplies	8553	5.00
192-000-544.02	UNITED PARCEL SERVICE	Service	8554	26.51
110-300-541.02	FARM AND FLEET	Supplies	8555	10.47
110-812-541.01	SUPERINTENDENT OF DOCUMENTS	Supplies	8556	42.00
181-000-550	RICHARD L. BEHRENDT	ICPCCP Exp.	8557	37.00
192-000-544.02	UNITED PARCEL SERVICE	Service	8558	22.62
110-811-541.01	JOHN SACK	Supplies	8559	87.50
191-000-550	SPRINGFIELD HILTON	Reserv.-Weller	8560	57.40
138-000-549	MONICA DOLIESLAGER	Commencement usher	8561	13.40
138-000-549	SHELLY LEECH	" "	8562	13.40
138-000-549	JOHN MARTIN	" "	8563	13.40
138-000-549	AARON HENSON	" "	8564	13.40
192-000-544.02	UNITED PARCEL SERVICE	Service	8565	13.34
182-000-541.01	WHITESIDE COUNTY CLERK	Notary cert.	8566	10.00
110-813-550	RICHARD HOLTAM	Lunch exp.	8567	30.00
110-600-541.02	I.M.A.C.C.	Membership	8568	80.00
181-000-559	RICHARD L. BEHRENDT	Rotary-May	8569	27.00
182-000-550	NANCY BREED	Meeting supplies	8570	9.45
181-000-550	MOBIL	Travel-Pres.	8571	12.23
110-813-534	DR. TIMOTHY APPENHEIMER	Honorarium	8572	50.00
110-818-550	LLCC	Reg.-Thompson	8573	25.00
182-000-550	CATHY SEAGREN	Meeting supplies	8574	5.85
192-000-544.02	UNITED PARCEL SERVICE	Service	8575	38.64
81-000-541.01	KIPLINGER	Book	8576	9.95
				\$663.56

EDUCATION FUND - 653.56

BUILDING FUND - 10.00

total Disbursements - 663.56
balance in Fund -2360.44
total in Fund 3024.00

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

PRESIDENT



SECRETARY

DATE _____

OFFICE OF BUSINESS SERVICES
SAUK VALLEY COMMUNITY COLLEGE

BUDGET SUMMARY REPORT

6/30/89

	R E V E N U E		E X P E N D I T U R E S	
BEGINNING FY 89	BUDGET	TO DATE	BUDGET	TO DATE
BALANCE (DEFICIT)				
GENERAL FUNDS				
Education Fund	\$787,820	\$5,050,468	\$4,041,674	\$5,417,205
Operations, Building & Maintenance Fund	528,464	224,326	138,978	529,790
TOTAL OPERATING FUND	\$1,316,284	\$5,274,794	\$4,180,652	\$5,946,995
SPECIAL REVENUE FUNDS				
Liability, Protection & Settlement Fund (Insurance)	\$91,976	\$199,825	\$98,649	\$135,000
Audit Fund	\$29,503	\$18,250	\$10,767	\$18,000
Protection, Health & Safety Fund	\$158,398	\$315,961	\$164,476	\$315,961
PROPRIETARY FUNDS				
Bookstore Fund	\$340,830	\$399,200	\$491,593	\$373,280
OTHERS				
Working Cash Fund	\$2,562,699	\$1,000	\$147,355	\$0
Building Bond Proceeds Fund (Site and Construction)	\$767,532	\$40,002	\$51,049	\$280,000
				\$21,694

EDUCATION FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF BUSINESS SALARIES	201,295.49	201,295.49	185,025.96	16,269.53	228,224.00	26,928.51	26,928.51
DIV OF BUS CONTR SERV	5,089.89	5,089.89	5,089.89	.00	10,500.00	5,410.11	5,410.11
DIV OF BUS SUPPLIES	13,030.61	13,030.61	11,301.71	1,728.90	11,475.00	1,555.61	1,555.61
DIV OF BUS CONF & MEETINGS	382.60	382.60	363.28	19.32	1,400.00	1,017.40	1,017.40
FOOD SERV CONTR SERV	1,875.00	1,875.00	1,875.00	.00	1,000.00	875.00	875.00
FOOD SERV SUPPLIES	4.72	4.72	1.85	2.87	500.00	495.28	495.28
FOOD SERV CONF & MEETINGS		.00		.00	100.00	100.00	100.00
DIV OF AGRIC SUPPLIES	577.29	577.29	576.91	.38	400.00	177.29	177.29
DIV OF INDUS ED SALARIES	144,379.19	144,379.19	128,671.07	15,707.52	210,879.00	66,499.81	66,499.81
DIV OF INDUS ED CONTR SERV	3,169.65	3,169.65	3,169.65	.00	6,400.00	3,230.35	3,230.35
DIV OF INDUS ED SUPPLIES	13,985.01	13,985.01	13,358.88	626.13	16,145.00	2,159.99	2,159.99
DIV OF INDUS ED CONF & MEETINGS	1,031.13	1,031.13	874.90	156.23	1,400.00	368.87	368.87
COSMETOLOGY CONTR SERV	24,096.00	24,096.00	22,320.00	1,776.00	25,900.00	1,804.00	1,804.00
COSMETOL SUPPLIES		.00		.00	600.00	600.00	600.00
COSMETOL CONF & MEETINGS		.00		.00	100.00	100.00	100.00
HUMAN SERV CONTR SERV		.00		.00	100.00	100.00	100.00
HUMAN SERV SUPPLIES	1,074.88	1,074.88	1,052.64	22.24	1,200.00	125.12	125.12
HUMAN SERV CONF & MEETINGS	80.00	80.00	80.00	.00	625.00	545.00	545.00
DIV OF SOC SCI SALARIES	114,596.49	114,596.49	105,786.07	8,810.42	127,535.00	12,938.51	12,938.51
DIV OF SOC SCI SUPPLIES	5,321.84	5,321.84	5,077.12	244.72	5,070.00	251.84	251.84
DIV OF SOC SCI CONF & MEETINGS	556.94	556.94	556.94	.00	1,500.00	943.06	943.06
E M T CONTR SERV	515.00	515.00	515.00	.00	2,500.00	1,985.00	1,985.00
E M T SUPPLIES	518.20	518.20	44.20	474.00	900.00	381.80	381.80
E M T CONF & MEETINGS		.00		.00	200.00	200.00	200.00
CRIMINAL JUSTICE SALARIES	24,731.00	24,731.00	23,356.98	1,374.02	24,731.00	.00	.00
CRIM JUS CONTR SERV		.00		.00	500.00	500.00	500.00
CRIM JUS SUPPLIES	1,174.08	1,174.08	1,086.26	87.82	1,930.00	755.92	755.92
CRIM JUS CONF & MEETINGS	952.97	952.97	652.97	300.00	1,000.00	47.03	47.03
LIBRARY TECH SUPPLIES	56.65	56.65	54.78	1.87	100.00	43.35	43.35
DIV OF HUMANITIES SALARIES	211,621.81	211,621.81	187,291.07	24,330.74	305,865.00	94,243.19	94,243.19
DIV OF HUMAN. SUPPLIES	2,074.05	2,074.05	2,056.73	17.32	3,500.00	1,425.95	1,425.95
DIV OF HUMAN. CONF & MEETINGS	1,036.88	1,036.88	1,036.88	.00	3,200.00	2,163.12	2,163.12
ART DEPT SALARIES	32,746.00	32,746.00	30,926.74	1,819.26	32,746.00	.00	.00
ART DEPT SUPPLIES	104.82	104.82	92.42	12.40	600.00	495.18	495.18
ART DEPT CONF & MEETINGS		.00		.00	200.00	200.00	200.00
MUSIC DEPT SALARIES	50,622.46	50,622.46	45,293.78	5,328.68	63,944.00	13,321.54	13,321.54

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
MUSIC DEPT CONTR SERV	635.00	635.00	635.00	.00	1,800.00	1,165.00	1,165.00
MUSIC DEPT SUPPLIES	1,909.81	1,909.81	1,806.05	103.76	4,450.00	2,540.19	2,540.19
MUSIC DEPT CONF & MEETINGS	13.00	13.00	13.00	.00	1,100.00	1,087.00	1,087.00
DIV OF MATH SCIENCE SALARIES	205,205.21	205,205.21	182,497.38	22,707.83	236,455.00	31,249.79	31,249.79
DIV OF MATH SCI CONTR SERV	.00	.00	.00	.00	900.00	900.00	900.00
DIV OF MATH SCI SUPPLIES	10,595.25	10,595.25	8,348.34	2,246.91	11,650.00	1,054.75	1,054.75
DIV OF MATH SCI CONF & MEETINGS	930.13	930.13	930.13	.00	1,400.00	469.87	469.87
MED LAB TECH SALARIES	54,826.63	54,826.63	49,714.37	5,112.26	61,347.00	6,520.37	6,520.37
MED LAB TECH CONTR SERV	4,644.75	4,644.75	4,644.75	.00	9,450.00	4,805.25	4,805.25
MED LAB TECH SUPPLIES	12,040.18	12,040.18	11,807.68	232.50	13,465.00	1,424.82	1,424.82
MED LAB TECH CONF & MEETINGS	724.64	724.64	667.91	56.73	1,240.00	515.36	515.36
ADN SALARIES	63,631.00	63,631.00	56,933.00	6,698.00	80,376.00	16,745.00	16,745.00
ADN OFC SALARIES	13,979.99	13,979.99	12,707.49	1,272.50	14,195.00	215.01	215.01
ADN CONTR SERV	354.25	354.25	354.25	.00	380.00	25.75	25.75
ADN SUPPLIES	3,481.83	3,481.83	2,955.74	526.09	4,742.00	1,260.17	1,260.17
ADN CONF & MEETINGS	1,220.32	1,220.32	1,164.46	55.86	1,550.00	329.68	329.68
LPN SALARIES	40,789.01	40,789.01	36,495.43	4,293.58	51,523.00	10,733.99	10,733.99
LPN CONTR SERV	141.25	141.25	141.25	.00	100.00	41.25	41.25
LPN SUPPLIES	2,432.47	2,432.47	2,128.40	304.07	3,245.00	812.53	812.53
LPN CONF & MEETINGS	149.58	149.58	149.58	.00	700.00	550.42	550.42
RAD TECH SALARIES	39,941.32	39,941.32	35,789.56	4,151.76	56,005.00	16,063.68	16,063.68
RAD TECH CONTR SERV	2,747.25	2,747.25	2,747.25	.00	3,100.00	352.75	352.75
RAD TECH SUPPLIES	2,293.79	2,293.79	1,784.16	509.63	3,440.00	1,146.21	1,146.21
RAD TECH CONF & MEETINGS	3,811.70	3,811.70	2,826.48	985.22	4,700.00	888.30	888.30
DIV OF PHYS ED SALARIES	47,371.73	47,371.73	38,965.53	8,406.20	55,010.00	7,638.27	7,638.27
DIV OF PHYS ED CONTR SERV	2,654.19	2,654.19	2,654.19	.00	3,300.00	645.81	645.81
DIV OF PHYS ED SUPPLIES	777.87	777.87	773.40	4.47	800.00	22.13	22.13
DIV OF PHYS ED CONF & MEETINGS	.00	.00	.00	.00	800.00	800.00	800.00
NURSING ASST CONTR SERV	.00	.00	.00	.00	200.00	200.00	200.00
NURSING ASST SUPPLIES	756.16	756.16	483.34	272.82	1,190.00	433.84	433.84
NURSING ASST CONF & MEETINGS	189.20	189.20	189.20	.00	200.00	10.80	10.80
INFO OFC & WORKROOM SALARIES	48,365.10	48,365.10	44,250.10	4,115.00	49,920.00	1,554.90	1,554.90
INFO OFC FED WORK STUDY	8,940.90	8,940.90	8,181.31	759.59	13,000.00	4,059.10	4,059.10
WORKROOM FED WORK STUDY	3,850.75	3,850.75	3,529.17	321.58	5,000.00	1,149.25	1,149.25
WORKROOM CONTR SERV	8,631.00	8,631.00	8,631.00	.00	8,000.00	631.00	631.00
INFO OFC CONTR SERV	565.00	565.00	565.00	.00	450.00	115.00	115.00
UNALLOCATED CONTR SERV	430.00	430.00	430.00	.00	1,400.00	970.00	970.00
INFO OFC SUPPLIES	866.86	866.86	597.03	269.83	1,450.00	583.14	583.14

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
INSTITU COMM SUPPLIES	.88	.88	.88	.00	300.00	299.12	299.12
WORKROOM SUPPLIES	5,681.46	5,681.46	4,996.50	684.96	1,000.00	6,681.46	6,681.46
PUB INFO ADMIN SALARIES	22737.42	22737.42	22737.42	.00	40,960.00	18,222.58	18,222.58
PUB INFO SECR SALARIES	9,318.12	9,318.12	9,318.12	.00	2,000.00	7,318.12	7,318.12
PUB INFO SUPPLIES	92,925.26	92,925.26	88,364.72	4,560.54	97,800.00	4,874.74	4,874.74
PUB INFO CONF & MEETINGS	859.63	859.63	859.63	.00	1,300.00	440.37	440.37
ASST DEAN ARTS & SOC SCI SALARY	40,642.84	40,642.84	37,103.68	3,534.16	42,410.00	1,767.16	1,767.16
PART TIME OVERLOAD	78,045.01	78,045.01	62,421.53	15,623.48	59,000.00	19,045.01	19,045.01
NIGHT PREMIUMS	200.00	200.00	200.00	.00	200.00	200.00	200.00
SUMMER SALARIES	47,544.19	47,544.19	47,544.19	.00	44,000.00	3,544.19	3,544.19
SECR SALARY	15,080.96	15,080.96	13,751.80	1,329.16	15,950.00	869.04	869.04
FED WORK STUDY	6,940.23	6,940.23	6,385.81	554.42	7,879.00	938.77	938.77
CONTR SERV	34.00	34.00	34.00	.00	500.00	466.00	466.00
SUPPLIES	974.44	974.44	840.81	133.63	900.00	74.44	74.44
CONF & MEETINGS	839.74	839.74	831.35	8.39	2,000.00	1,160.26	1,160.26
ASST DEAN BUS & TECH SALARY	44,092.84	44,092.84	40,258.68	3,834.16	46,010.00	1,917.16	1,917.16
PART TIME OVERLOAD	122,563.16	122,563.16	105,826.32	16,741.84	120,000.00	2,563.16	2,563.16
NIGHT PREMIUMS	1,500.00	1,500.00	1,050.00	450.00	1,500.00	1,500.00	1,500.00
SUMMER SALARIES	41,401.49	41,401.49	41,401.49	.00	43,000.00	1,598.51	1,598.51
SECR SALARY	16,991.25	16,991.25	15,513.75	1,477.50	17,730.00	738.75	738.75
FED WORK STUDY	14,662.76	14,662.76	13,455.87	1,246.89	15,979.00	1,316.24	1,316.24
SUPPLIES	1,080.87	1,080.87	930.67	150.20	1,200.00	119.13	119.13
CONF & MEETINGS	1,890.26	1,890.26	1,631.31	258.95	3,000.00	1,109.74	1,109.74
ASST DEAN COMM & EXTEM SERV SALARY	39,219.83	39,219.83	35,809.41	3,410.42	40,925.00	1,705.17	1,705.17
INSTR SALARIES	50,116.49	50,116.49	48,170.53	1,945.96	100,000.00	49,883.51	49,883.51
COORDINATORS SALARIES	7,165.00	7,165.00	6,437.50	727.50	8,500.00	1,335.00	1,335.00
SECR SALARY	12,427.62	12,427.62	11,409.93	1,017.69	13,040.00	612.38	612.38
FEDWORK STUDY	1,536.76	1,536.76	1,484.00	52.76	1,570.00	33.24	33.24
CONTR SERV	850.00	850.00	800.00	50.00	3,500.00	2,650.00	2,650.00
SUPPLIES	2,993.72	2,993.72	2,869.36	124.36	8,000.00	5,006.28	5,006.28
CONF & MEETINGS	1,869.65	1,869.65	1,180.56	689.09	2,250.00	380.35	380.35
DIR OF HEALTH & NAT SCI SALARY	37,590.74	37,590.74	34,321.98	3,268.76	39,225.00	1,634.26	1,634.26
PART TIME OVERLOAD	43,706.07	43,706.07	41,192.32	2,513.75	38,700.00	5,006.07	5,006.07
SUMMER SALARIES	16,768.92	16,768.92	16,768.92	.00	10,500.00	6,268.92	6,268.92
FED WORK STUDY	2,309.77	2,309.77	2,236.07	73.70	4,820.00	2,510.23	2,510.23
CONTR SERV	.00	.00	.00	.00	200.00	200.00	200.00
SUPPLIES	746.03	746.03	566.78	179.25	1,200.00	453.97	453.97

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
HEALTH CONF & MEETINGS	546.33	546.33	546.33	.00	1,250.00	703.67	703.67
ACADEMIC SKILLS SALARIES	49,301.55	49,301.55	44,078.13	5,223.42	62,681.00	13,379.45	13,379.45
ACADEM SKILLS SUPPLIES	6,585.50	6,585.50	6,278.67	307.43	9,000.00	2,414.50	2,414.50
ACADEM SKILLS CONF & MEETINGS	571.50	571.50	571.50	.00	700.00	123.50	123.50
HONORS PROGRAM CONTR SERV		.00		.00	100.00	100.00	100.00
HONORS PROG CONF & MEETINGS	66.90	66.90	37.80	29.10	270.00	203.10	203.10
HONORS PROG SUPPLIES	141.78	141.78	135.73	6.05	400.00	258.22	258.22
DEAN OF INSTR SALARY	50,312.50	50,312.50	45,937.50	4,375.00	52,500.00	2,187.50	2,187.50
DEAN OF INSTR SECR SALARY	19,573.92	19,573.92	17,871.84	1,702.08	20,425.00	851.08	851.08
STUDENT TUTORS	1,787.20	1,787.20	1,721.88	65.32	3,000.00	1,212.80	1,212.80
DEAN OF INSTR FED WORK STUDY	3,452.13	3,452.13	3,081.96	370.17	4,250.00	797.87	797.87
DEAN OF INSTR SUPPLIES	1,988.83	1,988.83	1,608.19	380.64	2,000.00	11.17	11.17
DEAN OF INSTR CONF & MEETINGS	2,355.40	2,355.40	2,047.40	308.00	2,000.00	355.40 CR	355.40 CR
LRC PROF SALARIES	87,308.92	87,308.92	78,949.00	8,359.92	100,319.00	13,010.08	13,010.08
LRC SECR SALARIES	28,940.30	28,940.30	26,409.6	2,531.24	30,375.00	1,434.70	1,434.70
LRC FED WORK STUDY	9,825.28	9,825.28	9,123.47	701.81	12,809.00	2,983.72	2,983.72
LRC CONTR SERV	8,927.82	8,927.82	7,768.0	1,159.82	10,600.00	1,672.18	1,672.18
XEROX SUPPLIES	5,582.18	5,582.18	4,434.52	1,147.66	CR 4,000.00	7,582.18	7,582.18
LIBRARY SUPPLIES	14,334.26	14,334.26	13,958.30	375.96	17,050.00	2,715.74	2,715.74
A V SUPPLIES	7,038.75	7,038.75	7,022.59	16.16	6,500.00	5,387.50 CR	5,387.50 CR
LIBRARY BOOKS	35,824.86	35,824.86	28,574.94	7,249.92	40,000.00	4,175.14	4,175.14
LRC CONF & MEETINGS	2,013.31	2,013.31	1,991.47	21.84	2,050.00	36.69	36.69
ADM & REC ADMIN SALARIES	29,750.07	29,750.07	26,916.73	2,833.34	34,000.00	4,249.93	4,249.93
ADM & REC SECR SALARIES	54,452.54	54,452.54	49,607.14	4,845.40	61,100.00	6,647.46	6,647.46
ADM & REC FED WORK STUDY	10,274.98	10,274.98	9,421.59	853.39	10,958.00	683.02	683.02
ADM & REC CONTR SERV	680.00	680.00	680.00	.00	1,880.00	1,200.00	1,200.00
ADM & REC SUPPLIES	9,463.81	9,463.81	8,618.44	845.37	12,000.00	2,536.19	2,536.19
ADM & REC CONF & MEETINGS	1,889.76	1,889.76	1,277.76	612.00	2,500.00	610.24	610.24
COUNSELING SALARIES	84,221.05	84,221.05	76,720.31	7,500.74	88,566.00	4,344.95	4,344.95
COUNSELING SECR SALARIES	15,223.98	15,223.98	13,894.82	1,329.16	15,950.00	726.02	726.02
HEALTH SERV SUPPLIES	21.40	21.40	21.40	.00	300.00	278.60	278.60
FINANCIAL AIDS ADMIN SALARIES	39,315.74	39,315.74	35,896.98	3,418.76	41,025.00	1,709.26	1,709.26
FIN AIDS SECR SALARIES	29,622.16	29,622.16	27,046.32	2,575.84	30,910.00	1,287.84	1,287.84
STUDENT SERV ADMIN SALARIES	4,777.28	4,777.28	4,361.86	4,154.16	4,9,850.00	2,077.16	2,077.16
STUDENT SERV SECR SALARY	19,482.84	19,482.84	17,788.68	1,694.16	20,330.00	847.16	847.16
STUDENT SERV FED WORK STUDY	40,297.80	40,297.80	36,738.81	3,558.99	45,100.00	4,802.20	4,802.20
COACHING SALARIES	18,810.00	18,810.00	14,880.00	3,930.00	21,000.00	2,190.00	2,190.00
STUDENT SERV CONTR SERV	524.00	524.00	524.00	.00	600.00	76.00	76.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
STUDENT SERV SUPPLIES	17,969.55	17,969.55	12,704.14	5,265.41	17,300.00	669.55	CR 669.55 CR
COMMENCEMENT	8,000.98	8,000.98	4,268.65	3,712.33	6,000.00	2,000.98	CR 2,000.98 CR
STUDENT SERV CONF & MEETINGS	3,991.68	3,991.68	3,927.23	64.45	4,695.00	703.32	703.32
STUDENT RECRUITMENT	1,665.64	1,665.64	1,599.70	65.94	1,500.00	165.64	CR 165.64 CR
PUB SERV SALARIES	.00	.00	.00	.00	4,600.00	4,600.00	4,600.00
PUB SERV CONTR SERV	.00	.00	.00	.00	5,000.00	5,000.00	5,000.00
PUB SERV SUPPLIES	.00	.00	.00	.00	5,300.00	5,300.00	5,300.00
SERVICE STAFF SALARIES	368,608.19	368,608.19	352,291.15	36,357.04	401,500.00	32,971.81	32,971.81
MAINT FED WORK STUDY BOYS	47,383.87	47,383.87	42,331.62	5,052.25	82,000.00	34,616.13	34,616.13
MATRONS FED WORK STUDY	11,715.67	11,715.67	10,759.23	956.44	11,715.67	CR 11,715.67	CR 11,715.67 CR
TELEPHONE	5,756.52	5,756.52	4,952.34	8,042.25	65,000.00	7,434.73	7,434.73
PRESIDENTS SALARY	67,045.00	67,045.00	61,215.00	5,830.00	69,960.00	2,915.00	2,915.00
PRES SECR SALARY	22,415.34	22,415.34	20,466.18	1,949.16	23,390.00	974.66	974.66
PRES OFC FED WORK STUDY	2,073.62	2,073.62	1,688.37	385.25	3,484.00	1,410.38	1,410.38
PRES CONTR SERV	120.00	120.00	CR 36.00	156.00	CR 600.00	720.00	720.00
PRES OFC SUPPLIES	4,241.75	4,241.75	3,475.95	765.80	2,200.00	2,041.75	CR 2,041.75 CR
PRES OFC CONF & MEETINGS	5,759.43	5,759.43	5,078.26	681.17	5,500.00	259.43	CR 259.43 CR
SPECIAL AFFAIRS	3,550.30	3,550.30	3,263.63	286.67	3,500.00	50.30	CR 50.30 CR
PRES OFC OTHER EXP	6,465.61	6,465.61	6,438.61	27.00	6,800.00	334.39	334.39
BUS OFC ADMIN SALARIES	90,227.16	90,227.16	82,381.32	7,845.84	94,150.00	3,922.84	3,922.84
BUS. OFC PROF SALARIES	20,977.84	20,977.84	19,153.68	1,824.16	21,890.00	912.16	912.16
BUS OFC SECR SALARIES	80,902.16	80,902.16	73,777.93	7,124.23	85,855.00	4,952.84	4,952.84
BUS OFC CONTR SERV	5,344.50	5,344.50	5,344.50	.00	6,000.00	655.50	655.50
BUS OFC SUPPLIES	5,027.44	5,027.44	2,164.16	2,863.28	7,000.00	1,972.56	1,972.56
BUS OFC CONF & MEETINGS	3,685.50	3,685.50	3,514.77	170.73	3,600.00	85.50	CR 85.50 CR
LEGAL CONTR	11,585.81	11,585.81	9,195.81	2,390.00	8,000.00	3,585.81	CR 3,585.81 CR
BOARD SUPPLIES	529.21	529.21	495.43	33.78	1,500.00	970.79	970.79
BOARD CONF & MEETINGS	3,409.19	3,409.19	3,042.47	366.72	4,500.00	1,090.81	1,090.81
INSTITU SECR SALARIES	16,407.84	16,407.84	15,061.18	1,346.66	15,740.00	667.84	CR 667.84 CR
INSTITU FED WORK STUDY	2,779.00	2,779.00	2,611.00	168.00	5,935.00	3,156.00	3,156.00
CONTINGENCY FED WORK STUDY	3,863.33	3,863.33	3,340.74	522.59	4,448.00	584.67	584.67
GROUP MED & LIFE INS	363,459.97	363,459.97	343,074.69	20,385.28	340,000.00	23,459.97	CR 23,459.97 CR
TUITION REIMB	4,398.48	4,398.48	3,616.08	782.40	4,000.00	398.48	CR 398.48 CR
EARLY RETIREMENT BENEFITS	15,026.40	15,026.40	.00	15,026.40	4,500.00	3,900.00	3,900.00
CURRICULUM DEVELOPMENT	600.00	600.00	600.00	.00	1,800.00	903.50	903.50
UNALLOCATED CONTR	896.50	896.50	896.50	.00	7,000.00	1,499.26	1,499.26
IN SERVICE TRAINING	5,500.74	5,500.74	5,258.98	241.76	200.00	58.59	58.59
FACULTY ASSN. SUPPLIES	141.41	141.41	131.29	10.12			

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
POSTAGE	45,712.98	45,712.98	36,081.3	9,631.95	47,900.00	2,187.02	2,167.02
PUBLICATIONS & DUES	9,108.60	9,108.60	9,043.60	65.00	7,500.00	1,608.60 CR	1,608.60 CR
ADVERTISING	784.38	784.38	756.38	28.00	700.00	84.38 CR	84.38 CR
RECRUITMENT	11,103.73	11,103.73	10,407.56	696.17	6,000.00	5,103.73 CR	5,103.73 CR
EQUIPMENT	694,24.39	694,24.39	53,806.67	15,617.72	128,022.00	58,597.61	58,597.61
VOC ED EQUIP	22,218.00	22,218.00	22,218.00	.00		22,218.00 CR	22,218.00 CR
HIGH TECH EQUIP	18,708.00	18,708.00	18,708.00	.00		18,708.00 CR	18,708.00 CR
AFFIRMATIVE ACTION CONTR SERV	.00		.00	300.00	300.00		300.00
AFFIRM ACTION SUPPLIES	20.15	20.15	20.15	.00	100.00	79.85	79.85
AFFIRM ACTION CONF & MEETINGS	.00		.00	300.00	300.00		300.00
INSTITU RES CONTR SERV	146.83	146.83	146.83	.00	1,000.00	853.17	853.17
INSTITU RES SUPPLIES	.00		.00	1,200.00	1,200.00		1,200.00
DATA PROC ADMIN SALARIES	71,664.32	71,664.32	65,432.64	6,231.68	74,780.00	3,115.68	3,115.68
DATAPROC OFC SALARIES	27,662.33	27,662.33	25,256.91	2,405.42	28,865.00	1,202.67	1,202.67
DATA PROC FED WORK STUDY	3,798.79	3,798.79	3,443.70	355.09	6,365.00	2,566.21	2,566.21
DATA PROC CONSULTING	.00		.00	10,000.00	10,000.00		10,000.00
DATA PROC CONTR SERV ADMIN	98,260.11	98,260.11	93,257.72	5,002.39	148,450.00	50,189.89	50,189.89
DATA PROC CONTR SERV EDUC	17,870.30	17,870.30	17,870.30	.00	21,000.00	3,129.70	3,129.70
DATA PROCSUPPLIES ADMIN	8,771.12	8,771.12	8,464.68	306.44	11,800.00	3,028.88	3,028.88
DATA PROC CONF & MEETINGS	482.09	482.09	417.37	64.72	7,500.00	7,017.91	7,017.91
PL & DEVEL ADMIN SALARIES	38,660.87	38,660.87	35,244.21	3,416.66	41,000.00	2,339.13	2,339.13
PL & DEVEL SECR SALARIES	14,930.91	14,930.91	13,632.57	1,298.34	15,580.00	649.09	649.09
PL & DEVEL CONTR SERV	34.00	34.00	34.00	.00	300.00	266.00	266.00
PL & DEVEL SUPPLIES	2,428.44	2,428.44	2,346.56	81.88	1,943.00	485.44 CR	485.44 CR
PL & DEVEL CONF & MEETINGS	2,796.22	2,796.22	2,200.39	595.83	4,375.00	1,578.78	1,578.78
TUITION CHARGE BACK	22,695.98	22,695.98	23,349.10	653.12	CR 25,000.00	2,304.02	2,304.02
CONTINGENCIES	.00		.00	50,000.00	50,000.00		50,000.00

4,696,042.01 # 4,244,575.04 * 721,162.99 * 721,162.99 *
 4,696,042.01 * 451,466.97 * 5,417,205.00 *

OPERATIONS, BUILDING AND MAINTENANCE FUND

Account	Total Expenditures	Prev. Mo.		Budget	Unexpended	Unencumbered
		To Date	To Date			
BLDG & MAINT CONTR SERV	48,007.55	48,007.55	44,936.30	3,071.25	34,740.00	8,267.55 CR 8,267.55 CR
CONTR DEFICIENCY	.00	.00	.00	.00	40,000.00	40,000.00
BLDG & MAINT SUPPLIES	51,601.45	51,601.45	48,015.74	3,585.71	50,100.00	1,501.45 CR 1,501.45 CR
BLDG & MAINT CONF & MEETINGS	969.33	969.33	949.17	20.16	2,000.00	1,030.67 1,030.67
GAS	78,485.27	78,485.27	75,934.54	2,550.73	98,000.00	19,514.73 19,514.73
ELECTRICITY	205,571.17	205,571.17	172,198.33	33,372.84	261,950.00	56,378.83 56,378.83
EQUIPMENT	14,372.70	14,372.70	14,172.75	199.95	12,000.00	2,372.70 CR 2,372.70 CR
RENTAL CHARGES	.00	.00	.00	.00	1,000.00	1,000.00
CONTINGENCIES	.00	.00	.00	.00	25,000.00	25,000.00
	399,007.47	399,007.47	356,206.83	* 42,806.64	* 29,790.00	* 30,782.53 * 130,782.53 *

PROTECTION, HEALTH AND SAFETY FUND

BUILDING IMPROVEMENTS	318,100.55	318,100.55	305,682.95	12,417.60	315,961.00	2,139.55 CR 2,139.55 CR
	318,100.55	* 318,100.55	* 305,682.95	* 12,417.60	* 315,961.00	* 2,139.55 CR 2,139.55 CR

BUILDING BOND PROCEEDS FUND

SITE IMPROVEMENT	.00	.00	.00	.00	50,000.00	50,000.00	50,000.00
BLDG IMPROVEMENTS	.00	.00	.00	.00	100,000.00	100,000.00	100,000.00
HIGH TECH EQUIPMENT	3,657.00	3,657.00	3,657.00	.00	.00	3,657.00 CR 3,657.00	3,657.00 CR
CARPETING	18,036.64	18,036.64	18,036.64	.00	.00	18,036.64 CR 18,036.64	18,036.64 CR
INSTR EQUIPMENT	.00	.00	.00	.00	50,000.00	50,000.00	50,000.00
SERVICE EQUIPMENT	.00	.00	.00	.00	75,000.00	75,000.00	75,000.00
OTHER CAPITAL OUTLAY	.00	.00	.00	.00	5,000.00	5,000.00	5,000.00
	21,693.64	* 21,693.64	* 21,693.64	* .00	* 280,000.00	* 258,306.36 * 258,306.36	* 258,306.36 *

LIABILITY, PROTECTION & SETTLEMENT FUND

WORKERS COMP	3,386.89	3,386.89	4,039.69	652.80	CR 38,000.00	34,613.11	34,613.11
UNEMPLOYMENT COMP	11,878.31	11,878.31	12,929.81	1,051.50	CR 18,000.00	6,121.69	6,121.69
MEDICARE	12,872.63	12,872.63	12,005.72	866.91	14,000.00	1,127.37	1,127.37
TORT LIABILITY	94,781.00	94,781.00	90,947.00	3,834.00	65,000.00	29,781.00 CR 29,781.00	29,781.00 CR
	122,918.83	* 122,918.83	* 19,922.22	* 2,996.61	* 35,000.00	* 12,081.17	* 12,081.17 *

AUDIT FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered	
AUDIT COSTS	19,100.00	19,100.00	19,650.00	550.00	CR 18,000.00	1,100.00	CR 1,100.00 CR	
	19,100.00	* 19,100.00	* 19,650.00	*	550.00	CR 18,000.00	* 1,100.00	CR 1,100.00 CR

REVENUE REPORT

EDUCATION FUND	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1987 TAXES	819,694.12	819,694.12	818,741.22	952.90	CR 11,869.00	7,825.12	CR 7,825.12 CR
1988 TAXES	.00			.00	811,869.00	811,869.00	811,869.00
BACK TAXES	28.49	28.49	28.49	.00		28.49	CR 28.49 CR
IN LIEU OF TAXES	507.55	507.55	507.55	.00		507.55	CR 507.55 CR
CHARGE BACK REVENUE	18,403.37	18,403.37	13,064.85	5,319.52	15,000.00	3,403.37	CR 3,403.37 CR
STATE APPORTIONMENT	1,322,648.61	1,322,648.61	991,986.46	330,662.15	1,322,250.00	398.61	CR 398.61 CR
STATE EQUALIZATION	54,720.00	54,720.00	41,040.00	13,680.00	54,720.00		
ADVANCED TECH GRANT	17,903.00	17,903.00	15,427.25	4,475.75	17,104.00	799.00	CR 799.00 CR
REG VOC ED REIMB	83,157.13	83,157.13	62,991.33	20,165.80	100,000.00	16,842.87	16,842.87
VOC ED EQUIP REIMB	19,388.00	19,388.00	19,388.00	.00	16,000.00	3,388.00	CR 3,388.00 CR
REPL OF CORP PERS PROP TAX	223,494.80	223,494.80	223,494.80	.00	233,000.00	9,505.20	9,505.20
FEDERAL WORK STUDY	142,279.02	142,279.02	119,298.12	22,980.90	171,056.00	28,776.98	28,776.98
OTHER FEDERAL SOURCES	6,219.38	6,219.38	506.00	5,713.38	3,000.00	3,219.38	CR 3,219.38 CR
SUMMER TUITION	136,610.81	136,610.81	136,610.81	.00	127,600.00	9,010.81	CR 9,010.81 CR
FALL TUITION	557,667.25	557,667.25	557,667.25	.00	559,600.00	1,932.75	1,932.75
SPRING TUITION	529,581.37	529,581.37	485,000.00	44,581.37	546,000.00	16,418.63	16,418.63
GRADUATION FEES	3,321.50	3,321.50	2,993.50	328.00	3,000.00	321.50	CR 321.50 CR
TRANSCRIPT FEES	1,427.00	1,427.00	1,268.00	159.00	1,000.00	427.00	CR 427.00 CR
LAB FEES	20,685.70	20,685.70	20,685.70	.00	33,500.00	12,814.30	12,814.30
PUB SERV INCOME	.00			.00	14,900.00	14,900.00	14,900.00
OTHER FACILITY RENTALS	8,324.43	8,324.43	7,174.12	1,150.31	9,000.00	675.57	675.57
INTEREST ON INVESTMENTS	28,601.63	28,601.63	28,601.63	.00	125,000.00	96,398.37	96,398.37
RESTRICTED FUND INCOME	.00			.00	15,000.00	15,000.00	15,000.00
OTHER REVENUE	32,900.35	32,900.35	32,763.35	137.00	60,000.00	27,099.65	27,099.65
OTHER REV COMPUTER	676.25	676.25	566.25	110.00		676.25	CR 676.25 CR
OTHER REV SALARIES	8,622.87	8,622.87	7,654.29	968.58		8,622.87	CR 8,622.87 CR
OTHER REV OVERHEAD	4,811.29	4,811.29	3,296.21	1,515.08		4,811.29	CR 4,811.29 CR

4,041,673.92	*	3,588,775.18	*	5,050,468.00	*	1,008,794.08	*
4,041,673.92	*	452,898.74	*	1,008,794.08	*		

OPERATIONS, BUILDING AND MAINTENANCE FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1987 TAXES	100,369.51	100,369.51	100,252.83	116.68	99,413.00	956.51 CR	956.51 CR
1988 TAXES	.00			.00	99,413.00	99,413.00	99,413.00
BACK TAXES	3.49	3.49	3.49	.00		3.49 CR	3.49 CR
IN LIEU OF TAXES	62.14	62.14	62.14	.00		62.14 CR	62.14 CR
INTEREST ON INVESTMENTS	27,156.92	27,156.92	27,156.92	.00	13,000.00	14,156.92 CR	14,156.92 CR
OTHER REVENUE	11,385.50	11,385.50	10,341.25	1,044.25	12,500.00	1,114.50	1,114.50
	138,977.56	*138,977.56	*137,816.63	* 1,160.93	*24,326.00	* 85,348.44	* 85,348.44 *

PROTECTION, HEALTH AND SAFETY FUND

1987 TAXES	159,923.29	159,923.29	159,737.38	185.91	157,980.00	1,943.29	CR	1,943.29	CR
1988 TAXES	.00	.00	.00	.00	157,980.00	157,980.00	CR	157,980.00	CR
BACK TAXES	5.56	5.56	5.56	.00	.00	5.56	CR	5.56	CR
IN LIEU OF TAXES	99.02	99.02	99.02	.00	.00	99.02	CR	99.02	CR
INVESTMENT INCOME	4,445.28	4,445.28	4,379.66	68.62	1.00	4,447.28	CR	4,447.28	CR
 <u>BUILDING BOND PROCEEDS FUND</u>	 164,476.15	 * 164,476.15	 * 64,221.62	 *	 254.53	 * 15,961.00	 * 51,484.85	 * 151,484.85	 *
STATE GRANTS	.00	.00	.00	.00	1.00	1.00	1.00	1.00	1.00
FEDERAL GRANTS	.00	.00	.00	.00	1.00	1.00	1.00	1.00	1.00
INVESTMENT INCOME	51,049.48	51,049.48	33,876.51	17,172.97	40,000.00	11,049.48	CR	11,049.48	CR
 <u>WORKING CASH FUND</u>	 51,049.48	 * 51,049.48	 * 33,876.51	 * 17,172.97	 * 40,002.00	 * 11,047.48	 CR	 11,047.48	 CR
INVESTMENT INCOME	147,355.12	147,355.12	138,598.88	8,756.24	1,000.00	146,355.12	CR	146,355.12	CR

LIABILITY, PROTECTION & SETTLEMENT FUND

Account	Total	Prev. Mo.		This Mo.	Budget	Unexpended	Unencumbered
	Receipts	To Date	To Date				
1987 TAXES	93,576.67	93,576.67	93,576.67	.00	99,412.00	5,835.33	5,835.33
1988 TAXES	.00			.00	99,413.00	99,413.00	99,413.00
BACK TAXES	3.26	3.26	3.26	.00		3.26 CR	3.26 CR
IN LIEU OF TAXES	58.01	58.01	58.01	.00		58.01 CR	58.01 CR
INTEREST ON INVESTMENTS	5,011.36	5,011.36	4,573.37	437.99	1,000.00	4,011.36 CR	4,011.36 CR
	98,649.30	* 98,649.30	* 98,211.31	* 437.99	* 99,825.00	* 401,175.70	* 101,175.70 *

AUDIT FUND

1987 TAXES	9,359.11	9,359.11	9,359.11	.00	9,000.00	359.11	CR	359.11	CR		
1988 TAXES		.00		.00	9,000.00	9,000.00		9,000.00			
BACK TAXES	.32	.32	.32	.00		.32	CR	.32	CR		
IN LIEU OF TAXES	5.80	5.80	5.80	.00		5.80	CR	5.80	CR		
INTEREST ON INVESTMENTS	1,401.91	1,401.91	1,399.98	91.93	250.00	1,151.91	CR	1,151.91	CR		
	10,767.14	* 10,767.14	* 10,675.21	*	91.93	* 18,250.00	*	7,462.86	*	7,482.86	*

TREASURER'S REPORT

May 31, 1989

EDUCATION FUND

Balance on Hand April 30, 1989 \$ 22,062.06

Receipts:

Taxes	952.90
Investments	90,000.00
Deferred Pers. Prop. Repl. Tax	24,230.70
Charge-Back Revenue	5,318.52
State Apportionment	369,569.25
State Equalization Grant	13,680.00
Advanced Tech. Grant	4,475.75
Voc. Tech. Educ. - Reg.	20,165.80
Federal Work Study	22,980.90
Other Federal Funds	5,713.38
Spring Tuition	50,000.00
Graduation Fees	328.00
Transcript Fees	159.00
Other Facility Rentals	1,150.31
Other Revenue	2,735.66
Expenditure Credits	18,649.94
Repaid from Insurance Fund	<u>25,000.00</u>
	655,110.11

Total Available \$677,172.17

Disbursements:

Expenses for May	<u>382,350.99</u>
------------------	-------------------

Balance on Hand May 31, 1989 \$294,821.18

OPERATIONS AND MAINTENANCE FUND

Balance on Hand April 30, 1989 \$ 90,215.42

Receipts:

Taxes	116.68
Other Revenue	<u>1,044.25</u>
	1,160.93

Total Available \$ 91,376.35

Disbursements:

Expenses for May	<u>36,258.37</u>
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Balance on Hand May 31, 1989 \$ 55,117.98

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

PRESIDENT

William B. Jemm

SECRETARY

DATE

PROTECTION, HEALTH AND SAFETY FUND

Balance on Hand April 30, 1989	\$ 41,936.89
<u>Receipts:</u>	
Taxes	185.91
Interest on Investments	<u>68.62</u>
	<u>254.53</u>
Total Available	\$ 42,191.42
<u>Disbursements:</u>	
Expenses for May	<u>25,000.00</u>
Balance on Hand May 31, 1989	<u>\$ 17,191.42</u>

WORKING CASH FUND

Balance on Hand April 30, 1989	\$ 33,868.77
<u>Receipts:</u>	
Interest on Investments	8,756.24
Repaid from Bldg. Fund	<u>50,000.00</u>
	<u>58,756.24</u>
Total Available	\$ 92,625.01
<u>Disbursements:</u>	
	<u>-0-</u>
Balance on Hand	<u>\$ 92,625.01</u>

DEBIT FUND

Balance on Hand April 30, 1989	\$ 20,528.83
<u>Receipts:</u>	
Interest on Investments	91.93
Expenditure Credits	<u>550.00</u>
	<u>641.93</u>
Total Available	\$ 21,170.76
<u>Disbursements:</u>	
	<u>-0-</u>
Balance on Hand May 31, 1989	<u>\$ 21,170.76</u>

URANCE FUNDS

alance on Hand April 30, 1989 \$ 96,797.84

ceipts:

Interest on Investments	437.99	
Expenditure Credits	<u>2,581.34</u>	<u>3,019.33</u>

al Available

\$ 99,817.17

bursements:

Expenses for May	<u>1,531.96</u>
------------------	-----------------

alance on Hand May 31, 1989

\$ 98,285.21

LDING BOND PROCEEDS FUND

alance on Hand April 30, 1989 \$ 101,405.36

ceipts:

Investments	178,623.35	
Interest on Investments	<u>17,172.97</u>	<u>195,796.32</u>

al Available

\$ 297,201.68

bursements:

Investments	192,001.58	
Expenses for May	<u>3,657.00</u>	<u>195,658.58</u>

alance on Hand May 31, 1989

\$ 101,543.10

* * * * *

FUNDS INVESTED

United States Treasury	Building	8.90	10-26-89	\$191,180.00
United States Treasury	Building	9.14	8-24-89	114,937.07
United States Treasury	S & C	9.5	3-15-90	228,343.75
Citizens First Bank of Walnut	S & C	9.40	3-1-90	100,000.00
mers National Bank	S & C	8.60	5-18-90	100,000.00
entral National Bank	S & C/W.C.	Variable		997,994.25
on National Bank	S & C	8.55	5-27-90	192,001.58
st National Bank	S & C	8.25	9-28-89	75,000.00
st Bank of Dixon	S & C	8.79	5-6-90	100,000.00
on National Bank	Working Cash	8.00	12-19-89	303,189.50
teside Co. Bank	Working Cash	Variable		100,000.00
Rock Falls National Bank	Working Cash	Variable		505,144.70
United States Treasury	Working Cash	9.10	4-12-90	252,065.23
United States Treasury	Working Cash	9.00	8-3-89	95,802.17
Community State Bank	Working Cash	9.00	2-6-90	100,000.00
United States Treasury	Working Cash	8.65	6-15-89	95,887.28
on National Bank	Working Cash	6.70	7-4-89	171,769.32
United States Treasury	Education	9.22	2-15-90	114,256.94
Rock Falls National Bank	Education	Variable		366,929.44
	TOTAL INVESTED			\$4,204,501.23

SAUK VALLEY COMMUNITY COLLEGE
STUDENT LOAN FUND
Period Ending 5/31/89
B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$10,276.90
Notes Receivable	1,445.12

	\$11,722.02
	=====

LIABILITIES & NET WORTH:

Fund Equity	\$12,254.58
Net Loss	(532.56)

	\$11,722.02
	=====

P R O F I T A N D L O S S

INCOME:

Interest Income	\$304.69
Bad Debts Repaid	216.57

	\$521.26

EXPENSES:

Bad Debts	\$1,053.82
	=====
NET LOSS	(\$532.56)
	=====

SAUK VALLEY COMMUNITY COLLEGE
E.O.G. WORKSTUDY FUND
Period Ending May 31, 1989
B A L A N C E S H E E T

sh on Hand	\$40,223.83	
rkstudy Award Receivable from Fed. Gov. 1988-89	0.00	
rkstudy Awards Capital 1988-89		171,056.00
rkstudy Awards Paid 1988-89	142,279.02	
O.G. Awards Receivable from Fed. Gov. 1988-89	0.00	
O.G. Awards Capital 1988-89		60,341.00
O.G. Awards Paid 1988-89	60,341.00	
LL Grant Awards Receivable 1988-89	1,194.35	
LL Grant Awards Capital 1988-89		671,397.00
LL Grant Awards Paid 1988-89	670,154.84	
ansfer Account	(28,913.54)	
active Federal Grants	17,514.50	
	-----	-----
	\$902,794.00	\$902,794.00
	=====	=====

SAUK VALLEY COMMUNITY COLLEGE BOOKSTORE

Period Ending 5-31-89

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$114,523.66
Petty Cash	1,119.00
Investments	151,038.39
Accounts Receivable-Educational Fund	947.52
Inventory 6-30-88	136,005.45

	\$403,634.02
	=====

LIABILITIES & NET WORTH:

Accounts Payable-Student Activity Fund	\$1,773.00
Fund Equity	\$349,830.32
Fund Transfer	0.00
Net Gain	52,030.70

	\$403,634.02
	=====

P R O F I T A N D L O S S

INCOME:

Textbook Sales	\$334,459.67
Supply Sales	43,280.14
Miscellaneous Sales	32,832.99
Paperback Sales	7,541.11
Used Book Sales	37,785.48
Sales Tax Collected	26,108.19
Other Income	351.14
Investment Income	9,234.15

	\$491,592.87

EXPENSES:

Textbooks Purchased	\$270,705.68
Supplies Purchased	28,329.87
Miscellaneous Purchased	27,183.54
Paperbacks Purchased	5,086.46
Used Books Purchased	26,668.21
Sales Tax Paid	26,922.57
Salaries & Wages	38,130.47
Transportation Charges	7,879.86
Supply Expenses	1,661.16
Equipment	2,598.16
Travel	2,091.53
Telephone	325.69
Dues & Subscriptions	310.00
Other Expense	1,580.78
Over & Under	4.73
Bad Debts	83.46

	\$439,562.17
	=====

NET GAIN on a cash basis without regard to inventory
or accounts payable

\$52,030.70
=====

SAUK VALLEY COMMUNITY COLLEGE
RESTRICTED PURPOSES FUND
May 31, 1989

Balance on Hand - May 1, 1989	\$63,633.32
+ Cash Over - May 9 Deposit	1.00
+ Cash Over - May 12 Deposit	3.00
161 Void Check 11693 issued 1/11/89	4.00
167 Void Check 17066 issued 2/7/89	2.00
170 Void Check 17562 issued 4/17/89	6.00
Receipts	263,385.70
TOTAL FUNDS AVAILABLE DURING MAY	\$327,035.02
- Disbursements - May, 1989	110,912.23
Balance on Hand - May 31, 1989	\$216,122.79

STATEMENT OF INCOME & EXPENSE
STUDENT ACTIVITY FUND

ACTIVITIES

Comprehensive Fee Income	\$24,795.82
Athletic Income	3,924.00
Alama Income	3,021.00
Student Activity Income	1,483.75
Student Activity Income-Restricted Purp. Source	17,000.00
Book Talk Income	985.03
+ Cash Over & Under	(37.09)
+ Other Income - Student Activity Only	47.00
TOTAL INCOME	\$51,219.51

	BUDGET	EXPENSE
Athletic Expense	\$24,500.	\$22,894.95
Peerleader & Pom Pon Squad	2,000.	1,667.15
Speech Act. & Readers Theatre	4,500.	4,726.83
Alama Expense	5,000.	5,214.73
Music Expense	3,500.	1,630.46
Student Act. Expense	9,000.	7,546.23
Student Senate Expense	2,000.	1,486.29
Men's Intercollegiate Exp.	19,500.	22,049.87
Book Talk	9,000	6,605.72
Contingencies/Non-Budgeted	-0-	-0-
	\$ 79,000.	TOTAL EXPENSE
		\$73,822.23

Excess of Expenditures Over Revenue, as of
May 31, 1989

(\$22,602.72)

STATEMENT OF ASSETS AND LIABILITIES

ASSETS	REVOLVING AGENCY FUND LIABILITIES	AMOUNT
Cash in Bank	\$216,122.79	
Petty Cash	135.00	
Ccts. Rec.	109,266.08	
Investments	208,558.33	
	Due Educational Fund	\$2,421.56
	Due Building Fund	1,640.55
	Due Student Loan Fund	615.08
	Due Bookstore	0.00
	Student Tuition	193,480.00
	Tuition Refunds	(23,388.50)
	Out-of-District Fees	0.00
	Lab Fees	17,261.50
	Lab Fees Refunds	(732.20)
	Accounts Payable	4,000.00
		\$195,297.99

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	(\$1,170.17)
Parking	3,253.38
Recreation Room Fund	1,496.94
Student Locker Fund	698.91
Building Fairness Grant	768.39
Community Services	17,819.60
Procurement Assistance Gt.	(1,598.72)
Photography Supplies	24.86
Collegiate Choir	283.54
Spec. Serv. for Disadv. St-Exp	(77,483.56)
Spec. Serv. for Disadv. St-Inc	77,483.56
Sp. Serv. for Disadv. Exp-FY89	(63,320.50)
Sp. Serv. for Disadv. Inc-FY89	55,105.66
JTPA/CAED Grant FY 89	(728.95)
HITS Grant	0.00
HITS Gt./NW Steel	71,875.20
HITS Gt./Sr. Home Comp.	0.00
HITS Gt./Daubert Chem.	9,225.00
HITS Gt./Drives, Inc.	0.00
HITS Gt./Eyelet Products	0.00
HITS Gt./Pumpkin Patch	0.00
HITS Gt./Borg Warner	10,008.50
Disadvantaged Gt. FY 89	3,348.69
Disadv.-Handicapped Gt. FY 89	(25,466.99)
Quality Assistance Gt.	525.35
Econ. Dev. Gt. II FY 89	15,807.30
Econ. Dev. Gt. Inc. FY 89	53,856.00
Econ. Dev. Gt. Exp. FY 89	(54,510.28)
Student Clubs	1,621.35
Adult Learning Book Charges	3,015.45
Community Theatre	48.40
College Van	2,518.10
VIP/CPP	2,497.73
Student Serv/Special Projects	108,877.02
SVCC Athletic Booster Club	6,203.71
DCC/Income/FY 89	380,716.39
DCC/Expense/FY 89	(349,016.03)

Pre-Employment Skills FY 89	0.00
PELL Grants	38.15
Voc. Educ. Adult Training	(18,280.00)
Ill. Interp. Workshop	248.25
SVCC Foundation	(1,597.56)
Sauk Area Arts Council	(32.63)
Sm. Bus. Dev. Gt./Inc. FY 89	19,785.00
Sm. Bus. Dev. Gt./Exp. FY 89	(15,691.46)
VITAL - Sec. of State FY 89	1,390.92
Anna Johnson Estate	1,270.68
Nursing Uniforms	0.00
LPN Supplies	502.11
Endowment Challenge Fund #1	111,655.00
Endowment Challenge Fund #2	5,700.00
Miscellaneous Account	22,278.00
TITLE III - Inform. Sys./FY 88	(95,417.10)
TITLE III - Curr. Dev./FY 88	(60,309.72)
TITLE III - Fund Raising/FY 88	(15,806.49)
TITLE III - Proj. Admin./FY 88	(23,831.77)
TITLE III - Income - FY 88	195,365.08
Title III - Inform. Sys./FY 89	(31,017.64)
Title III - Curr. Imp./FY 89	(5,568.33)
Title III - Fund Raising/FY 89	(21,683.07)
Title III - Proj. Admin./FY 89	(17,979.12)
Title III - Income/FY 89	68,540.26
IL Personal Serv. Withholding	0.00
Career Guidance & Counseling	0.00
	\$373,342.39

FUND EQUITY

July 1, 1988	(\$11,955.46)
Excess of Expenditures Over Revenue, as of May 31, 1989	(22,602.72)
	(\$34,558.18)

TOTAL ASSETS	\$534,082.20	TOTAL LIABILITIES & NET WORTH	\$534,082.20
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SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

PRESIDENT

William B. Yerworn

SECRETARY

DATE