

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
Third Floor Board Room
July 31, 1989 7 p.m.

- A. Call to Order
- B. Roll Call
- C. Communication from Visitors
- D. Approval of Minutes
- F. President's Report
 - 1. Annual Reports
 - 2. Program Evaluations
 - 3. Board Petitions Update
 - 4. Illinois Route 2 Widening
 - 5. Policy of the Month (113.01)
- G. Financial Reports and Actions
 - 1. Treasurer's Report
 - 2. Bills Payable
 - 3. Payroll
 - 4. Budget Report
 - 5. Work Authorization Update
 - 6. Tentative 1989-90 Budget
 - 7. Pathfinder Bids
- H. Executive Session
- I. Personnel Recommendations
 - 1. Contractual Re-appointments
 - 2. Full-time Faculty
 - 3. Temporary Faculty Appointment
 - 4. 1989-90 Part-time Faculty
- J. Other Actions
 - 1. Board Duties and Responsibilities -
First Reading
 - 2. Manlius Resolution
 - 3. Foundation Showcase Gala
- K. Reports
 - 1. Student Trustee
 - 2. ICCTA Representative
 - 3. Foundation Liaison
 - 4. Board Chair
- L. Time of Next Meeting

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

July 31, 1989

The Board of Trustees of Sauk Valley Community College met in regular meeting at 7:00 p.m. on July 31, 1989 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Andersen called the meeting to order at 7 p.m. and the following members answered roll call:

Thomas Densmore	Richard Groharing
Joseph McDonald	William Simpson
Robert Wolf	William Yemm
Edward Andersen	

Absent: Doug Johnson

SVCC Staff: President Richard L. Behrendt
Dean Robert Edison
Dean John Sagmoe
Dean Virginia Thompson
Director Karen Kylen
Director Kristin Olsen
Secretary to the Board Marilyn Vinson

Minutes: It was moved by Member McDonald and seconded by Member Simpson that the Board approve the minutes of the June 26 meeting as presented. In a roll call vote, all voted aye. Motion carried.

President's Report: President Behrendt reported that Frank Palumbo had undergone successful bypass surgery; that department annual reports had been presented to the Board as an information item; that eight curriculum programs had been evaluated this past year by the college instructional staff; that the Illinois Department of Transportation had verified that they would proceed with construction plans for a four-lane highway from the Whiteside County line to east of the college; and that no additional Board petitions were being circulated at this time.

Treasurer's Report: It was moved by Member Densmore and seconded by Member Groharing that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried.

Bills
Payable:

It was moved by Member McDonald and seconded by Member Densmore that the Board approve the following bills for 1988-89:

Educational Fund	\$324,827.81
Operations, Building and Maintenance Fund	31,720.20
Working Cash Fund	170,000.00
Protection/Health and Safety Fund	169,380.00
Liability/Settlement	4,803.16

The bills listed below will be charged to the 1989-90 budget:

Educational Fund	\$182,946.19
Liability/Protection etc.	738.09
Operations/Building	6,958.89

In a roll call vote, all voted aye. Motion carried.

Payroll:

It was moved by Member Groharing and seconded by Member Simpson that the Board approve the June 30 payroll in the amount of \$311,940.63 and the July 15 payroll in the amount of \$148,201.27. In a roll call vote, all voted aye. Motion carried.

Tentative
Budget:

It was moved by Member Groharing and seconded by Member Simpson that the Board approve the tentative budget as amended. This budget will now be available for public inspection and final action will be taken at the September 25 meeting. In a roll call vote, all voted aye. Motion carried.

Pathfinder
Bids:

It was moved by Member Densmore and seconded by Member McDonald that the Board approve the low bid of the Dixon Telegraph to print and mail the four Pathfinder class schedules for the 1989-90 academic year. In a roll call vote, all voted aye. Motion carried.

Executive
Session:

It was moved by Member Groharing and seconded by Member McDonald that the Board adjourn to executive session to discuss the appointment, employment or dismissal of an employee. In a roll call vote, all voted aye. Motion carried.

Regular Session:

The Board returned to regular session at 8:25 p.m.

Contractual Reappointments:

It was moved by Member Yemm and seconded by Member Groharing that the Board approve the reappointment of Jane Morris Dorman as the Coordinator of the Special Student Services Grant and Cindy Alfano as the Counselor in this program from September 1, 1989 through August 31, 1990, both with the appropriate salary increases. In a roll call vote, all voted aye. Motion carried.

Full-time Faculty:

It was moved by Member Densmore and seconded by Member Groharing that the Board approve the appointment of Kay Turk as Coordinator of the Learning Assistance Center (effective as of August 18, 1989) at an annual salary of \$22,912 or Step 2 of the Assistant Professor lane. In a roll call vote, all voted aye. Motion carried.

It was moved by Member Groharing and seconded by Member Wolf that the Board approve the appointment of Deb Hill as a Speech Instructor (Step 2) at an annual salary of \$19,718, effective August 18, 1989. In a roll call vote, all voted aye. Motion carried.

Temporary Faculty Appointment:

It was moved by Member Yemm and seconded by Member Densmore that the Board approve the temporary appointment of Ms. Teresa Rae Douglas to a full-time contract as an Instructor (Step 1) of Criminal Justice at an annual salary of \$19,118, effective August 18, 1989. In a roll call vote, all voted aye. Motion carried.

Part-time Faculty:

It was moved by Member Simpson and seconded by Member Groharing that the Board add the following names to the part-time faculty list for the 1989-90 year:

Carol Lovekin	Academic Skills
Susan Maland	Food Service
Boyd Melvin (DCC)	Social Science

In a roll call vote, all voted aye. Motion carried.

Board Duties
and
Responsibilities
Policy--First
Reading:

It was moved by Member Groharing and seconded by Member Yemm that the Board approve the attached revised policy for first reading. In a roll call vote, all voted aye. Motion carried.

Manlius
Resolution:

It was moved by Member Groharing and seconded by Member McDonald that the Board approve the attached resolution indicating the college agreement for the Manlius School District #305 to become part of the Sauk Valley Community College District, effective July 1, 1990. In a roll call vote, all voted aye. Motion carried.

Foundation
Showcase
Gala:

It was moved by Member Simpson and seconded by Member Densmore that the Board allow the administration and the Foundation to follow applicable statutes, appropriate ICCB guidelines, and SVCC Board Policy 516.01, to serve wine and/or alcoholic punch at the Foundation Showcase Gala which will be held on the college campus on Saturday evening, October 7, 1989. In a roll call vote, the following was recorded: Ayes: Members Densmore, Groharing, Simpson, Yemm and Andersen. Members McDonald and Wolf abstained. Motion carried.

Reports:

ICCTA Representative, Richard Groharing, presented written reports on various ICCTA activities.

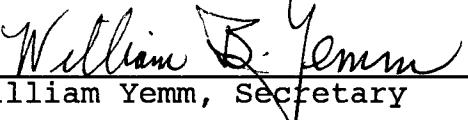
Foundation liaison, Bill Yemm, reported that Foundation members had attended a planning seminar conducted by Ed Duffy on August 8.

Adjournment:

Since the scheduled business was completed, it was moved by Member McDonald and seconded by Member Groharing that the Board adjourn. The next regular meeting will be August 28 at 7 p.m. in the third floor Board Room. In a roll call vote, all voted aye. Motion carried.

The Board adjourned at 8:45 p.m.

Respectfully submitted:



William Yemm, Secretary

For Board Meeting of
July 31, 1989

Agenda Item F-2

PROGRAM EVALUATIONS

Each year, we evaluate some of our programs following ICCB guidelines. Attached you will find the program evaluation summaries for the eight programs evaluated this past year.

RECOMMENDATION: Information only.

PROGRAM EVALUATION SUMMARY 1988-89

ACADEMIC SKILLS

The Academic Skills program review includes both adult education and remedial/developmental courses. Because of significant overlap in content, courses in these areas are often taught concurrently. In subsequent years adult education will be evaluated separately. Developmental math courses will be reviewed as part of the math evaluation and developmental reading and writing courses will be evaluated as part of the English curriculum. This change has been made effective with the fall 1989 semester to emphasize the importance of sequencing so that students can be successful as they move from one level to the next.

NEED

According to the State Board of Education approximately one-third of the adults in the district are not high school graduates. This should ensure that adult education enrollment will remain strong for several years to come. Enrollment in adult education classes has declined some in the past two years because of the availability of jobs. Enrollment in developmental courses has remained consistent and probably will increase as the college is likely to implement more stringent basic skills policies.

COST

The unit cost for the Academic Skills program is about average for Sauk Valley (\$100.64 in FY 88). This cost is significantly higher than the state reimbursement rate for adult education.

QUALITY

The academic qualifications, teaching skills, personal commitment and esprit de corps of the faculty are outstanding. Retention of adult education students is high. Promotion of the adult education program and literacy is vigorous and effective. A student survey indicated that they were well satisfied with course offerings and scheduling, that the courses objectives were clear, and that their skills were improved.

RECOMMENDATIONS FOR IMPROVEMENT

1. Update course outlines for ABE reading, ESL courses and GSP 085.

2. Improve availability of textbooks and supplemental materials for ESL.
3. Review course outline and content for developmental and college credit English and math courses to ensure that students are able to move from one level to the next without difficulty.

CURRICULUM COMMITTEE REVIEW AND RECOMMENDATION

The committee approved the evaluation and recommended retention of the program.

DEAN OF INSTRUCTION REVIEW AND RECOMMENDATION

The dean concurs with the committee recommendation. Recommendation number three listed above was added by the dean to emphasize the importance of this activity.

Virginia M. Thompson
Dean of Instruction


President

PROGRAM EVALUATION SUMMARY 1988-89

BUSINESS AND INFORMATION SYSTEMS PROGRAM DIXON CORRECTIONAL CENTER PCS 1.2 CIP 070307

This program began in the spring of 1985 with the offering of three courses and an enrollment of 327 credit hours. Any program in the Correctional Center setting must be structured to cope with institutional realities. These include the background of the student both educationally and behaviorally, institutional policies on transfer and assignment and realistic employability factors. During FY 89 the curriculum has been modified with these concerns in mind. The revised curriculum includes an open entry, competency based, individualized delivery system.

Need

Program enrollment has been maintained at capacity for at least the past two years. At the current time 18 students are on a waiting list to enter the program. There is a strong interest in this program because of its direct correlation to employability skills and its tangible objectives. The number of AAS degrees graduates has increased from three in FY 86 to six in FY 88. In addition, a number of certificates have been awarded each year. The number of graduates will always be limited due to the factors which inhibit completion of the program such as institutional transfers, assignment changes, and disciplinary actions.

Cost

The unit cost has increased from \$102.64 in FY 86 (first full year of program operation) to \$114.60 for FY 88. In FY 88 705 credit hours of enrollment were generated by the program. The classroom is equipped with 20 individual learning stations (IBM PCs). This equipment should be adequate for the near future although use of student time could be maximized with the addition of more printers. There is currently only one printer for every five stations. Additional funding is needed for textbooks and other supplementary materials.

Quality

The program is staffed by a knowledgeable and professional full-time faculty member. The equipment is adequate to meet the needs of the students. The curriculum and delivery system have been revised to better meet the needs of the institutional setting. A survey of the students indicated that they found the self-paced structure of the class desirable but they did request more supplemental learning

materials and more instructional involvement. There is currently no graduate follow-up data available for correctional center programs. A local external advisory committee has not been found to be particularly useful for a program in this setting. Instructors from business programs at other correctional centers have provided very helpful suggestions. This resource will continue to be used for further program review.

Recommendations for Improvement

1. Seek to increase the supplemental materials available for student use.
2. Continue to refine the competency based individualized instruction program so that the necessary feedback is provided to keep students focused and motivated.

Dean of Instruction Review and Recommendation

This is a strong program and is recommended for retention. The instructor has worked very hard this year to revise the program and implement an open-entry format while retaining or increasing program quality.

Virginia W. Thompson

Virginia W. Thompson
Dean of Instruction
Donald L. Beld

Donald L. Beld
President

PROGRAM EVALUATION SUMMARY 1988-89

CRIMINAL JUSTICE PCS 1.2 CIP 430102 and 430105

The Criminal Justice curriculum offers AAS degrees with an emphasis in either Law Enforcement or Corrections which prepare students for careers as municipal, county or state officers. In addition, many students in both the AAS and the AS degree programs continue their education toward a baccalaureate degree in criminal justice.

Need

After a decline in enrollment in FY 85 and 86, the program has experienced a significant increase in FY 87 and 88. The enrollment increased from 984 credit hours in FY 86 to 1,832 credit hours in FY 88. The number of graduates has actually decreased over the five year period as more students enrolling in criminal justice courses pursue the transfer curriculum. A recent program for individuals interested in learning more about the field drew more than 50 prospective students.

Cost

Because of the increased enrollment and resulting larger class size, the unit cost has actually decreased from \$100.47 in FY 86 to \$93.64 in FY 88. The average class size has increased from 12 to 18 during this time.

Quality

The program has had an enthusiastic instructor the past three years with strong academic credentials and outstanding practical experience in corrections. A survey of the students indicated that the courses are challenging and stimulate their interest in the field. The advisory committee is active and supportive. Several members of the committee (attorneys) teach part-time in the program.

Recommendations for Improvement

1. Increase staff development opportunities for part-time faculty.
2. Incorporate computer simulation exercises into instruction.
3. Review and update LRC books and AV materials.
4. Expand periodicals available in the LRC.

Curriculum Committee Review and Recommendation

The committee approved the evaluation and recommended that the program be retained.

Dean of Instruction Review and Recommendation

This is a quality program with potential for further growth under good leadership. Care must be taken not to lose the current momentum with the regular full-time instructor on leave.

Virginia W. Thompson

Virginia W. Thompson
Dean of Instruction
Richard L. Smith

Richard L. Smith
President

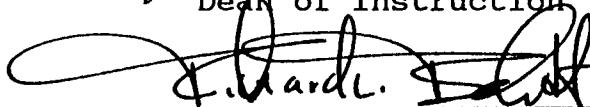
PROGRAM EVALUATION SUMMARY 1988-89

**FOOD SERVICE PROGRAM
PCS 1.2 CIP 200403**

The 1987-88 evaluation of the Food Service program indicated that this program was weak and further study and action was required. The college has recently contracted with a food service vendor who will hire a manager to provide leadership for the instructional program and teach part-time as well as manage the college food service. This contract becomes effective August 1, 1989. We are excited about the opportunity this presents and are optimistic that this arrangement will lead to increased program quality and enrollment. The assistant dean will work closely with the food service manager to provide direction and coordination with other part-time instructors. This program will be evaluated again in 1990-91.

Virginia M. Thompson

Dean of Instruction



President

PROGRAM EVALUATION SUMMARY 1988-89

HUMAN SERVICES
CIP 1.2 PCS 200202
170406
440701

The curricula in Human Services include three associate degree options and one certificate:

Human Services/Early Childhood Education
Human Services/Mental Health Technician
Human Services/Community Service Aide
Human Services Certificate

Upon completion of the program graduates are prepared for employment in nursery schools, day care centers, sheltered workshops, nursing homes, and family service agencies. The curriculum also provides courses for transfer students in early childhood education.

Need

The enrollment has remained fairly constant over the past five years with 1,769 credit hours generated in FY 88. The number of graduates is eight to eleven per year and follow-up studies indicate that 65% of the graduates during the last five years are employed in the field of training. Other graduates indicate that they are not seeking employment or they have chosen to pursue a baccalaureate degree. The demand for qualified early childhood workers is growing and as state imposed standards rise salaries can also be expected to increase.

Cost

The unit cost for the Human Services program has remained relatively constant over the past five years. The unit cost for FY 88 was \$97.91. The unit cost remains low because most of the classes are taught by part-time instructors. Employment of a full-time instructor to provide leadership for the program would result in higher unit cost.

Quality

The quality of the program staff is excellent. All Human Services teachers possess strong academic backgrounds, teaching skills and current experience in the field. Students in the Human Services program frequently are motivated to extend their goals beyond their original objectives and choose to change their major to psychology or sociology and pursue baccalaureate degrees. The employers indicated strong support for the program. Representatives of social service agencies

were particularly strong in their support for the Community Service Aide option.

Recommendation for Improvement

Evaluate the benefits and costs of hiring a full-time faculty member to provide program leadership.

Curriculum Committee Review and Recommendation

The committee approved the evaluation and recommended that the program be retained.

Dean of Instruction Review and Recommendation

The dean agrees with the committee recommendation to retain the program. An analysis of program staffing needs including potential teaching assignments and faculty qualifications should be conducted during FY 90.

Virginia M. Thompson

Dean of Instruction

Richard L. Schut

President

PROGRAM EVALUATION SUMMARY 1988-89

MACHINE TOOL OPERATOR PCS 1.2 CIP 480503

The Machine Tool Operator Program is a thirty credit certificate designed to prepare individuals for entry level positions as machine tool operators.

Need

Program enrollment has increased over the past four years from 328 credit hours in FY 85 to 728 credit hours in FY 88. The number of program completers is not large (averages 3-4 per year) and has not increased with the increase in credit hours. The primary reason appears to be because the students are employed. A survey of current students indicates that over 65% of the students work more than 40 hours per week and most of them take only one class each semester. Graduate follow-up studies indicate that over 80% of the graduates for the past five years are employed in the field. Some of the remaining 20% were not able to be contacted and may also be employed in the field.

Cost

The unit cost has remained stable over the past four years. The range has been from \$124.18 per credit hour to \$137.07 per credit hour with the FY 88 unit cost being \$131.04. About 55% of this cost is direct program cost. Over this same period of time the average class size has increased from nine to thirteen. Further increases are limited by the number of stations available for student training.

Quality

Overall program quality is good. The faculty are well qualified; equipment and facilities are adequate; students indicated that they are satisfied with the program and 90% of them indicated that they plan to enroll in additional classes. A survey and discussions with employers and advisory committee members indicated that over 80% of them felt that the students were above average to excellent in their technical knowledge and skills.

Recommendations for Improvement

1. Continue to update equipment with emphasis on increasing the computer related instruction in the program.

2. Increase LRC holdings relative to the program in both books and audio visual materials.

Curriculum Committee Review and Recommendation

The committee approved the evaluation and recommended retention of the program.

Dean of Instruction Review and Recommendation

The Dean of Instruction concurs with the recommendation to retain the program. The faculty and the assistant dean should continue to work closely with industry to ensure that course content and techniques remain current. They should also review the structure of the certificate to see if some modifications might better meet the needs of students and industry and, as a result, increase the number of program completers.

Virginia M. Thompson

Virginia M. Thompson
Dean of Instruction
D. Marshall. Smith

D. Marshall. Smith
President

PROGRAM EVALUATION SUMMARY 1988-89

PHYSICAL EDUCATION

The Physical Education program is primarily a service program which meets the needs of students for activity courses they can use to satisfy general education requirements in the area of personal health and wellness and of students taking courses for personal interest. The department also offers courses for those who wish to major or minor in physical education or elementary education.

Need

Enrollment in physical education declined slightly in FY 86 and 87 then increased to 1,874 credit hours in FY 88. The AA and AS degrees at Sauk Valley have a three credit hour requirement in the area of personal health and wellness. This requirement may be satisfied by a course in environmental health or any one of several physical education courses. A major objective of the physical education faculty is to encourage student interest and participation in lifetime fitness activities. Students with a strong interest in professional physical education are encouraged to minor in the field rather than major in the field because of the job market for physical education majors.

Cost

The unit cost of physical education has shown modest increases over the past five years with the unit cost for FY 88 being \$108.19. During this same period the average class size has increased from 11 to 14. The student survey indicated an interest in having a larger weight room with more free weights.

Quality

The faculty is enthusiastic and professional. One faculty member is currently completing a master's degree to enhance her academic qualifications. Most of the classes are scheduled in the morning and the early afternoon so that the facilities are available for athletic practices in the afternoon and for competitions on Tuesday and Thursday evenings. The gym is available for classes on Monday and Wednesday evenings. Additional activities are sometimes scheduled at an off-campus recreational center. The physical education program offers a reasonable selection of activity classes and introductory classes in major field courses for the facilities and faculty available.

Recommendations for Improvement

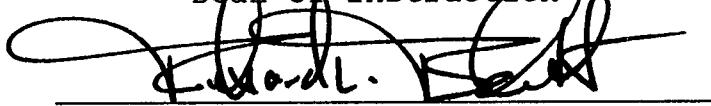
1. Continue to monitor the market so that our offerings reflect the public interest.
2. Monitor the use and condition of the current facilities and equipment to identify enhancements which would be beneficial for the program.

Curriculum Committee Review and Recommendation

The committee approved the evaluation and recommended retention of the program.

Dean of Instruction Review and Recommendation

The dean supports the recommendation to retain the program. The involvement of the physical education instructors in the athletic program is a plus for both programs although this does create extremely heavy schedules for those involved at certain times during the year. It may be appropriate to explore an adjustment in faculty load relative to coaching responsibilities for the future.

Virginia W. Hauperson
Dean of Instruction

President

PROGRAM EVALUATION SUMMARY 1988-89

PSYCHOLOGY

Psychology plays an important and visible role in the college's liberal arts and general education programs.

NEED

Enrollment in psychology has been consistently strong and increased to 2,720 credit hours in FY 88. The number of psychology majors is not large but psychology courses are required by the nursing and human services programs and in the education curriculum. Courses are selected by many students to fulfill their general education requirements.

COST

The unit cost has consistently been relatively low (\$87.28 in FY 88) because the average class size is higher than in most other areas. The average class size in FY 88 was 32 and survey classes often have 50 to 60 students each.

QUALITY

Psychology is a very strong program at Sauk. The faculty are well prepared, experienced, versatile and enthusiastic. Course syllabi are well developed and instructional materials including computer software are up to date. The faculty maintain communication with the allied health faculty to ensure that content required in the health programs is included in the psychology courses. Courses are scheduled mornings, afternoons and evenings at times that are convenient for students. AV and library materials related to psychology are outstanding.

RECOMMENDATIONS FOR IMPROVEMENT

1. Continue to maintain close articulation with universities with particular attention to changing requirements for education majors.
2. Seek ways to improve classroom conditions for use of AV materials and discussion oriented classes.

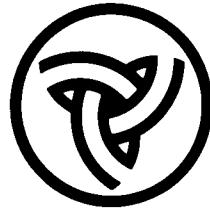
CURRICULUM COMMITTEE REVIEW AND RECOMMENDATION

The committee approved the evaluation and recommended retention of the program.

DEAN OF INSTRUCTION REVIEW AND RECOMMENDATION

The dean supports the recommendation of the committee. This department makes a very strong contribution to the quality of education at Sauk Valley Community College.

Virginia M. Thompson
Dean of Instruction
Richard L. Scott
President



Illinois Department of Transportation

Office of the Secretary
2300 South Dirksen Parkway/Springfield, Illinois/62764
Telephone 217/782-5597

July 18, 1989

Mr. Richard L. Behrendt
Sauk Valley Community College
173 IL Route 2
Dixon, Illinois 61021-9112

Dear Mr. Behrendt:

Governor James R. Thompson has asked us to reply to your letter regarding the four-laning of Illinois 2 between Dixon and Sterling.

With the passage of the motor fuel tax increase, the Department will proceed with construction plans to four-lane the section from the Whiteside County line to east of Sauk Valley College. This will tie in with the already completed four-lanes from the county line to Sterling. Right-of-way has already been purchased and we hope to have the project on a bid letting next summer.

We will also undertake engineering and environmental studies from Sauk Valley College to Dixon during our short-range program.

Thank you for taking the time to write and for the opportunity to explain our position.

Sincerely,

A handwritten signature in black ink that reads "Gregory W. Baise".

Gregory W. Baise
Secretary

cc: Governor James R. Thompson

113.01 Inspection of Board Records and Accounts

All records and accounts of the Board of Trustees of Sauk Valley Community College are available for inspection by responsible individuals and bodies who shall give prior notification to the President of the College stating the specific information desired. Thereupon, a time and place shall be set and records or accounts may be seen.

No records may be removed from the premises, nor reproduction made without special permission of the President of the College.

2/12/79

Updated 3/23/87

OFFICE OF THE PRESIDENT
SAUK VALLEY COMMUNITY COLLEGE

July 27, 1989

1988-89 BUDGET STATUS
GENERAL FUNDS
(Unaudited)

REVENUE

<u>Fund</u>	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Education	\$5,050,468	\$4,911,979	(\$138,489)
Operation/ Maintenance	224,306	405,511	181,185
TOTALS	\$5,274,794	\$5,317,490	\$42,696

EXPENDITURES

<u>Fund</u>	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Education	\$5,417,205	\$5,024,080	(\$393,125)
Operation/ Maintenance	529,790	429,788	(100,002)
TOTALS	\$5,946,995	\$5,453,868	(\$493,127)

**SURPLUS
(Deficit)** (672,201) (\$136,378)

TOTAL GENERAL FUNDS BALANCE - 1988-89 BUDGET (\$136,378)

OFFICE OF THE PRESIDENT
SAUK VALLEY COMMUNITY COLLEGE

July 27, 1989

1988-89
FUND BALANCE EQUITIES
(Unaudited)

GENERAL FUNDS

	Education Fund	Oper/Maint Fund	Site/Const Fund	Insurance Fund	Audit Fund
Revenue	\$ 4,911,979	\$ 405,511	\$ 51,766	\$ 206,818	\$ 20,870
Expenditures	5,024,080	429,788	21,694	124,724	17,258
Revenue over Expenditures	(112,101)	(24,277)	30,072	82,094	3,612
Equity -1-88 Audited)	+ 787,820	+ 528,464	+ 767,532	+ 91,976	+ 29,503
Equity -1-89	<u>675,719</u>	<u>504,187</u>	<u>797,604</u>	<u>174,070</u>	<u>33,115</u>
	<u>\$1,179,906</u>				

TREASURER'S REPORT

June 30, 1989

EDUCATION FUND

Balance on Hand May 31, 1989 \$294,821.18

Receipts:

Investments	\$250,000.00
Taxes	371,673.33
Federal Work Study	12,024.57
Graduation Fees	322.00
Lab Fees	14,779.30
Transcript Fees	192.00
Other Facility Rentals	1,177.88
Interest on Investments	6,258.96
Other Revenue	3,899.41
Expenditure Credits	<u>14,498.93</u>
	674,826.38

Total Available Disbursements:

Expenses for June	514,447.64
Investments	<u>156,258.96</u>
	670,706.60

Balance on Hand June 30, 1989 \$298,940.96

Balance on Hand May 31, 1989 \$ 55,117.98

Receipts:

Taxes	43,092.00
Other Revenue	1,624.25
Expenditure Credits	<u>16.30</u>
	44,732.55

Total Available \$ 99,850.53

Disbursements:

Expenses for June	<u>92,800.64</u>
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Balance on Hand June 30, 1989 \$ 7,049.89

PROTECTION, HEALTH AND SAFETY FUND

Balance on Hand May 31, 1989 \$ 17,191.42

Receipts:

Taxes	71,372.00
Interest on Investments	179.32
Loan from Working Cash	<u>170,000.00</u>
	<u>241,551.32</u>

Total Available \$ 258,742.74

Disbursements:

Expenses for June	<u>12,417.60</u>
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Balance on Hand June 30, 1989 \$ 246,325.14

WORKING CASH FUND

Balance on Hand May 31, 1989 \$ 92,625.01

Receipts:

Investments	175,887.28
Interest on Investments	<u>20,623.56</u>
	<u>196,510.84</u>

Total Available \$ 289,135.85

Disbursements:

Investments	102,967.05
Loan to Prot. Health & Safety	<u>170,000.00</u>
	<u>272,967.05</u>

Balance on Hand June 30, 1989 \$ 16,168.80

AUDIT FUND

Balance on Hand May 31, 1989 \$ 21,170.76

Receipts:

Taxes	4,049.90
Interest on Investments	92.11
Expenditure Credits	<u>1,842.00</u>
	<u>5,984.01</u>

Total Available \$ 27,154.77

Disbursements:

-0-

Balance on Hand June 30, 1989 \$ 27,154.77

LIABILITY, PROTECTION & SETTLEMENT FUND

Balance on Hand May 31, 1989 \$ 98,285.21

Receipts:

Taxes	48,587.90
Interest on Investments	311.73
Expenditure Credits	<u>1,669.57</u>
	<u>50,569.20</u>

Total Available \$148,854.41

Disbursements:

Expenses for June	<u>30,577.95</u>
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Balance on Hand June 30, 1989 \$118,276.46

BUILDING BOND PROCEEDS FUND

Balance on Hand May 31, 1989 \$101,543.10

Receipts:

Interest on Investments	<u>716.67</u>
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Total Available \$102,259.77

Disbursements:

Expenses for June	<u>100,000.00</u>
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Balance on Hand June 30, 1989 \$ 2,259.77

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FUNDS INVESTED

United States Treasury	Building	8.90	10-26-89	\$191,180.00
United States Treasury	Building	9.14	8-24-89	114,937.07
United States Treasury	S & C	9.50	3-15-90	228,343.75
Citizens First Bank of Walnut	S & C	9.40	3-1-90	100,000.00
Farmers National Bank	S & C	8.60	5-18-90	100,000.00
Central National Bank	S & C/W.C.	Variable		997,994.25
Dixon National Bank	S & C	8.55	5-27-90	192,001.58
First National Bank	S & C	8.25	9-28-89	75,000.00
First Bank of Dixon	S & C	8.79	5-6-90	100,000.00
Dixon National Bank	Working Cash	8.00	12-19-89	303,189.50
Whiteside Co. Bank	Working Cash	Variable		100,000.00
Rock Falls National Bank	Working Cash	Variable		427,324.43
United States Treasury	Working Cash	9.10	4-12-90	252,065.23
United States Treasury	Working Cash	9.00	8-3-89	95,802.17
Community State Bank	Working Cash	9.00	2-6-90	100,000.00
United States Treasury	Working Cash	8.55	11-24-89	96,364.08
Dixon National Bank	Working Cash	6.70	7-4-89	171,769.32
United States Treasury	Education	9.22	2-15-90	114,256.94
Rock Falls National Bank	Education	Variable		268,512.76

TOTAL INVESTED

\$4,028,741.08

SAUK VALLEY COMMUNITY COLLEGE
E.O.G. WORKSTUDY FUND
Year Ending June 30, 1989
B A L A N C E S H E E T

Cash on Hand	(\$25,314.62)
Workstudy Award Receivable from Fed. Gov. 1988-89	10,635.13
Workstudy Awards Capital 1988-89	171,056.00
Workstudy Awards Paid 1988-89	160,420.87
E.O.G. Awards Receivable from Fed. Gov. 1988-89	0.00
E.O.G. Awards Capital 1988-89	60,341.00
E.O.G. Awards Paid 1988-89	(22,354.32)
PELL Grant Awards Receivable 1988-89	671,397.00
PELL Grant Awards Capital 1988-89	701,551.44
PELL Grant Awards Paid 1988-89	0.00
Transfer Account	17,514.50
Inactive Federal Grants	-----
	\$902,794.00
	=====
	\$902,794.00

SAUK VALLEY COMMUNITY COLLEGE

STUDENT LOAN FUND

Year Ending 6/30/89

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$ 9,854.98
Notes Receivable	1,373.12
Due From Student Activity Fund	348.75
	<u>\$11,576.85</u>

LIABILITIES & NET WORTH:

Fund Equity	\$12,254.58
Net Loss	<u>(677.73)</u>
	<u>\$11,576.85</u>

P R O F I T A N D L O S S

INCOME:

Interest Income	\$315.52
Bad Debts Repaid	<u>216.57</u>
	\$ 532.09

EXPENSES:

Bad Debts	\$ 1,209.82
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NET LOSS

\$ (677.73)

SAUK VALLEY COLLEGE BOOKSTORE
BALANCE SHEET
JUNE 30, 1989

ASSETS:

Cash in Bank	\$119,829.54
Petty Cash	637.00
Investments	151,950.83
Accounts Receivable - Educational Fund	981.15
Accounts Receivable	14,374.08
Merchandise Inventory 6/30/89	127,394.84
 Total Assets	 \$415,167.44

LIABILITIES:

Accounts Payable - Student Activities	\$1,837.00
Accounts Payable	2,242.36
 Total Liabilities	 \$4,079.36

FUND EQUITY:

Fund Equity 7/1/88	\$349,830.32
Add Net Profit	61,257.76
 Total Fund Equity 6/30/89	 \$411,088.08

TOTAL LIABILITIES & FUND EQUITY

\$415,167.44

SAUK VALLEY COMMUNITY COLLEGE
 PROFIT AND LOSS STATEMENT
 JULY 1, 1988 - JUNE 30, 1989

REVENUE:

Textbook Sales	\$352,186.27
Supply Sales	46,692.23
Miscellaneous Sales	34,644.04
Paperback Sales	8,568.22
Used Book Sales	43,765.10
Sales Tax Collected	27,649.09
Other Income	460.19
Investment Income	10,146.59
 Total Revenue	 \$524,111.73

COST OF SALES:

Beginning Mds. Inventory 7/1/88	\$136,005.45
Textbooks Purchased	265,208.48
Supplies Purchased	29,826.75
Miscellaneous Purchased	27,633.66
Paperbacks Purchased	6,384.47
Used Books Purchased	33,335.63
Sales Tax Paid	26,939.92
 Merchandise Available for Sale	 \$525,334.36
 Less ending inventory 6/30/89	 127,394.84
 Cost of Goods Sold	 \$397,939.52
 GROSS PROFIT	 \$126,172.21

EXPENSES:

Salaries & Wages	\$45,230.64
Employee Benefits	1,908.00
Transportation	8,053.90
Supply Expenses	2,522.43
Equipment	2,598.16
Travel Expense	2,091.53
Telephone	358.50
Dues & Subscriptions	345.00
Other Expense	1,714.28
Over & Under	8.55
Bad Debts	83.46
 Total Expenses	 64,914.45
 NET PROFIT	 \$61,257.76

Obsolete inventory deducted \$527.83

SAUK VALLEY COMMUNITY COLLEGE
RESTRICTED PURPOSES FUND
June 30, 1989

Balance on Hand - June 1, 1989	\$216,122.79
Cash Under - June 1 Deposit	(9.99)
Cash Under - June 8 Deposit	(0.50)
JV 182 Void Check 15048 issued 6/30/88	1,088.85
JV 189 Void Check 17774 issued 5/11/89	29.00
JV 198 Reverse JV 167 - May 1989	(2.00)
June Receipts	113,720.94
TOTAL FUNDS AVAILABLE DURING JUNE	\$330,949.09
Cash Disbursements - June, 1989	224,829.12
Balance on Hand - June 30, 1989	\$106,119.97

STATEMENT OF INCOME & EXPENSE
STUDENT ACTIVITY FUND

ACTIVITIES

Comprehensive Fee Income	\$43,709.58
Athletic Income	3,924.00
Drama Income	3,021.00
Student Activity Income	1,483.75
Student Activity Income-Restricted Purp. Source	17,000.00
Sauk Talk Income	985.03
Cash Over & Under	(47.58)
Other Income - Student Activity Only	1,193.37
TOTAL INCOME	\$71,269.15

	BUDGET	EXPENSE
Athletic Expense	\$24,500.	\$23,496.04
Cheerleader & Pom Pon Squad	2,000.	1,778.08
Speech Act. & Readers Theatre	4,500.	4,764.82
Drama Expense	5,000.	5,214.73
Music Expense	3,500.	1,642.16
Student Act. Expense	9,000.	8,404.42
Student Senate Expense	2,000.	1,489.19
Women's Intercollegiate Exp.	19,500.	22,049.87
Sauk Talk	9,000	6,886.44
Contingencies/Non-Budgeted	-0-	-0-
TOTAL EXPENSE	\$ 79,000.	\$75,725.75

Excess of Expenditures Over Revenue, as of
June 30, 1989

(\$4,456.60)

STATEMENT OF ASSETS AND LIABILITIES

ASSETS	REVOLVING AGENCY FUND LIABILITIES	AMOUNT	
Cash in Bank	\$106,119.97	Due Educational Fund	\$130,596.94
		Accounts Payable	4,000.00
Petty Cash	0.00	Deferred Revenue	4,547.42

Accts. Rec.	54,316.47		\$139,144.36
Investments	208,558.33		

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	(\$864.50)
Parking	3,770.13
Recreation Room Fund	1,496.94
Student Locker Fund	757.21
Building Fairness Grant	768.39
Community Services	20,572.23
Procurement Asssistance Gt.	(3,095.16)
Photography Supplies	24.86
Collegiate Choir	283.54
Spec. Serv. for Disadv. St-Exp	(77,483.56)
Spec. Serv. for Disadv. St-Inc	77,483.56
Sp. Serv. for Disadv. Exp-FY89	(71,245.32)
Sp. Serv. for Disadv. Inc-FY89	63,397.66
JTPA/CAED Grant FY 89	(1,263.79)
HITS Grant	0.00
HITS Gt./NW Steel	0.20
HITS Gt./Sr. Home Comp.	0.00
HITS Gt./Daubert Chem.	9,225.00
HITS Gt./Drives, Inc.	0.00
HITS Gt./Eyelet Products	0.00
HITS Gt./Pumpkin Patch	0.00
HITS Gt./Borg Warner	10,008.50
Disadvantaged Gt. FY 89	495.52
Disadv.-Handicapped Gt. FY 89	(28,080.25)
Quality Assistance Gt.	(507.80)
Econ. Dev. Gt. II FY 89	0.00
Econ. Dev. Gt. Inc. FY 89	53,856.00
Econ. Dev. Gt. Exp. FY 89	(54,186.26)
Student Clubs	1,568.94
Adult Learning Book Charges	3,015.45
Community Theatre	48.40
College Van	2,477.94
VIP/CPP	1,680.34
Student Serv/Special Projects	108,877.02
SVCC Athletic Booster Club	5,742.21
DCC/Income/FY 89	407,653.39
DCC/Expense/FY 89	(390,495.60)

Pre-Employment Skills FY 89	0.00
PELL Grants	38.15
Voc. Educ. Adult Training	(18,280.00)
Ill. Interp. Workshop	248.25
SVCC Foundation	0.00
Sauk Area Arts Council	(99.04)
Sm. Bus. Dev. Gt./Inc. FY 89	19,985.00
Sm. Bus. Dev. Gt./Exp. FY 89	(20,078.46)
VITAL - Sec. of State FY 89	(4,476.21)
Anna Johnson Estate	270.68
Nursing Uniforms	0.00
LPN Supplies	502.11
Endowment Challenge Fund #1	111,655.00
Endowment Challenge Fund #2	5,700.00
Miscellaneous Account	13,315.35
TITLE III - Inform. Sys./FY 88	(95,417.10)
TITLE III - Curr. Dev./FY 88	(60,309.72)
TITLE III - Fund Raising/FY 88	(15,806.49)
TITLE III - Proj. Admin./FY 88	(23,831.77)
TITLE III - Income - FY 88	195,365.08
Title III - Inform. Sys./FY 89	(35,319.22)
Title III - Curr. Imp./FY 89	(5,568.33)
Title III - Fund Raising/FY 89	(23,235.20)
Title III - Proj. Admin./FY 89	(20,625.06)
Title III - Income/FY 89	76,248.26
IL Personal Serv. Withholding	0.00
Career Guidance & Counseling	0.00
	\$246,262.47

FUND EQUITY

July 1, 1988	(\$11,955.46)
Excess of Expenditures Over Revenue, as of June 30, 1989	(4,456.60)
	(\$16,412.06)

TOTAL ASSETS	\$368,994.77	TOTAL LIABILITIES & NET WORTH	\$368,994.77
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TO BE CHARGED TO 1988-89 FISCAL YEAR

BILLS PAYABLE

July 31, 1989

EDUCATION FUND

192-000-546	VOID CK. #13443 written June		\$	(65.00)
138-000-550	SHERATON WASHINGTON HOTEL	Conf. - Marlier	13500	156.20
138-000-550	ROCKFORD TRAVEL	" "	13501	367.00
138-000-550	NASFAA NATIONAL CONFERENCE	" "	13502	195.00
138-000-550	NOEL/LEVITZ NATIONAL CENTER FOR STUDENT RETENTION	Conf. - Sagmoe	13503	285.00
191-000-550	RICHARD GROHARING	Travel	13504	197.26
	SVCC PAYROLL FUND	6-30-89 Payroll	13505	269,424.16
176-000-575	CENTEL	Service	13506	2,604.85
191-000-535	COMMUNITY UNIT DIST. #5	Tax assessment fees	13507	504.31
110-400-541.02	UNIVERSITY OF ILLINOIS	Supplies	13508	81.12
192-000-544.02	POSTMASTER	Postage meter	13509	1,960.00
	SVCC PAYROLL FUND	Final 6/30/89 Payroll	13510	8,538.15
176-000-575	CENTEL	Service	13511	2,165.78
92-000-544.02	POSTMASTER	Permit advance	13512	300.00
	VOID CHECK		13513	
	(see 89-90 list)		13514	
	(see 89-90 list)		13515	
191-000-535	ROCK FALLS TOWNSHIP HIGH SCHOOL	Tax assessment fees	13516	123.20
				<u>\$286,837.03</u>

(see 89-90 list)		13517		
(see 89-90 list)		13518		
(see 89-90 list)		13519		
4,010,547.00	AAA PHOTOGRAPHIC	PUB INFO	13,520	63.43
1,000,550.00	A.A.C.J.C.	CONFERENCE	13,521	324.00
4,810,547.00	THE AMBOY NEWS	PUB INFO	13,522	44.10
2,000,541.01	AMERICAN DATA PRODUCTS	SUPPLIES	13,523	185.25
1,000,550.00	AMERICAN EXPRESS	PRES TRAVEL	13,524	126.70
2,512,541.02	AMERICAN GRAMAPHONE RECORDS	SUPPLIES	13,525	34.94
1,000,550.00	EDWARD ANDERSEN	TRAVEL	13,526	179.15
2,300,541.02	ARATEX SERVICES	SUPPLIES	13,527	15.80
2,000,525.00	ARCH ASSOCIATES CORP	EQUIPMENT	13,528	505.50
2,812,550.00	ARTHURS GARDEN DELI	LUNCHES	13,529	71.85
2,913,547.02	ASHTON GAZETTE	PUB INFO	13,530	44.10
2,000,545.00	BADGE A MINIT	SUPPLIES	13,531	42.99
2,000,545.00	BAKER & TAYLOR	BOOKS	13,532	901.07
2,711,541.02	BAKER & TAYLOR	BOOKS	13,533	620.46
2,818,550.00	BENNETT WELDING SUPPLY	SUPPLIES	13,534	8.00
2,000,545.00	BEST WESTERN RESTAURANT	MEETINGS	13,535	80.68
2,912,545.00	R R BOWKER	BOOKS	13,536	109.73

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

PRESIDENT

William B. Yemmer

SECRETARY

DATE 7/31/89

1,000,550.00	NANCY BREED	TRAVEL	13,537	11.20
1,000,541.01	BRITT OFFICE SYSTEMS	SUPPLIES	13,535	974.46
1,000,545.00	BRODART	BOOKS	13,539	271.52
1,000,556.00	CLAYTONS FLORAL & GARDEN	FLOWERS	13,540	25.00
1,010,547.00	CONSUMER BUSINESS GUIDE	PUB INFO	13,541	169.50
1,010,547.00	RICHARD CULLOM	PUB INFO	13,542	805.00
1,010,547.00	THE DAILY GAZETTE	PUB INFO	518.44	
1,000,549.00	X X	53.40		
1,000,554.00	X X	73.67	13,543	645.51
1,300,541.02	DIXON AUTO SUPPLY	SUPPLIES	13,544	49.38
1,010,547.00	DIXON CHAMBER OF COMMERCE	PUB INFO	13,545	75.00
1,710,541.02	R K DIXON CO	SUPPLIES	13,546	177.09
1,010,547.00	THE DIXON TELEGRAPH	PUB INFO	587.64	
1,000,554.00	X X	123.55		
1,000,547.00	X X	62.40	13,547	773.59
1,000,550.00	SANDRA DRANE	TRAVEL	13,548	2.40
1,810,534.00	EAST COLOMA SCHOOL	SERVICES	13,549	40.00
2,000,550.00	ROBERT EDISON	TRAVEL	13,550	16.38
2,000,541.01	ENTEC INC	SUPPLIES	13,551	472.20
2,010,547.00	BEN FRANKLIN PRINTING LTD	PUB INFO	13,552	76.50
5,000,541.01	GP TECHNOLOGIES INC	REPAIRS	7.49	
1,000,541.01	X X	7.49	13,553	14.98
1,000,545.00	GALE RESEARCH INC	BOOKS	13,554	90.21
1,710,541.02	THE GOLFSHACK	SUPPLIES	13,555	96.00
1,010,550.00	ZOLLIE HALL	TRAVEL	13,556	160.90
1,010,541.01	HASKELLS	SUPPLIES	9.60	
1,000,541.01	X X	83.93		
1,000,541.01	X X	74.93		
2,000,541.01	X X	151.29		
2,000,505.00	X X	366.40	13,557	686.15
5,010,550.00	RICHARD HOLTAM	TRAVEL	13,558	24.92
5,000,534.01	IBM CORPORATION	SERVICE	2517.00	
2,000,585.00	X X	3297.00	13,559	5,814.00
1,000,550.00	I C C T A	CONVENTION	109.00	
1,000,550.00	X X	392.00	13,560	561.00
1,010,547.00	IDEAL CLEANERS	PUB INFO	13,561	15.20
1,010,547.00	IMAGE DESIGNS	PUB INFO	13,562	215.00
1,000,534.00	INFORMATION CONTROLS	SERVICES	13,563	664.40
2,000,554.00	FRED INGOLD	INTERVIEW EXP	13,564	209.58
1,000,593.00	JOLIE T JUNIOR COLLEGE	CHARGEBACK	13,565	195.57
8,000,549.00	JOSTENS INC	DIPLOMAS	13,566	11.92
5,714,550.00	MICHAEL KRETZ	TRAVEL	13,567	536.45
2,000,529.00	KAREN KYLEN	TUITION REIMB	300.00	
6,000,550.00	X X	TRAVEL	50.65	13,568
6,300,541.02	LEE F S	SUPPLIES	13,569	118.80
6,000,575.00	ROBERT L L'HEUREUX	PHONE CALLS	13,570	27.08
2,000,550.00	CAROL LINTON	TRAVEL	13,571	11.00
1,000,545.00	MACMILLAN PUBL CO	BOOKS	13,572	839.00
8,000,550.00	RONALD MARLIER	TRAVEL	13,573	103.86
8,100,534.00	MUELLER AUDIO VISUAL	SERVICE	33.75	
8,000,534.00	X X	601.36	13,574	635.11

2,000.546.00	N A E I R	SHIPPING	13,575	35.00
0.712.541.01	NATIONAL LEAGUE FOR NURSING	SUPPLIES	13,576	715.00
0,000.545.00	NATIONAL REGISTER PUBL CO	BOOK	13,577	536.85
0.810.547.00	PETERSON OFFICE SERVICE	PUB INFO	13,578	50.22
5,000.550.00	ALAN PFEIFER	TRAVEL	13,579	33.15
0.810.547.00	R L POLK & CO	PUB INFO	13,580	103.00
0.810.547.00	PRAIRIE ADVOCATE	PUB INFO	13,581	123.09
1,000.556.00	ROCK RIVER COUNTRY CLUB	UNITED WAY LUNCHES	13,582	69.43
0.800.542.00	ROCK RIVER PRINTERS	SUPPLIES	13,583	37.50
0.100.541.02	SVCC BOOKSTORE	CREDIT (64.68)		
0.300.541.02	X X	SUPPLIES 44.46		
0.316.541.02	X X	29.28		
0.400.541.02	X X	67.40		
0.500.541.02	X X	10.35		
0.600.541.02	X X	16.79		
0.712.541.02	X X	32.09		
0.713.541.02	X X	29.43		
0.714.541.02	X X	13.86		
0.715.541.02	X X	13.77		
0.800.541.02	X X	3.64		
0.800.542.00	X X	16.46		
0.813.541.02	X X	17.46		
815.541.02	X X	309.53		
0.818.541.01	X X	1.99		
1.000.541.01	X X	3.69		
8,000.541.01	X X	131.30		
1,000.541.01	X X	23.97		
2,000.541.01	X X	4.61		
1,000.549.00	X X	3.64		
5,000.541.01	X X	11.59		
5,000.541.01	X X	3.46		
2,000.541.01	SVCC BOOKSTORE	MASTER CHARGE	13,584	724.09
0.711.550.00	SVCC RESTR PURPOSES FUND	USE OF VAN	13,585	981.15
0.800.541.02	SBM EQUIPMENT CENTER	SUPPLIES	13,586	199.25
0.812.550.00	SERVICE AMERICA	LUNCHES 48.00	13,587	43.15
1,000.550.00	X X	MEETINGS 16.60		
2,000.554.00	X X	27.02		
0.810.547.00	SHAWVER PRESS	PUB INFO 54.62	13,588	91.62
1,000.541.01	X X	SUPPLIES 52.00		
1,000.549.00	X X	7.80		
1,000.550.00	SHELL OIL CO	PRES TRAVEL	13,589	114.42
0.714.550.00	STANLEY SHIPPERT	TRAVEL	13,590	48.58
0,000.544.01	STERLING CAMERA CENTER	SUPPLIES	13,591	300.68
8,000.549.00	SWARTLEYS	FLOWERS 182.00	13,592	184.98
1,000.556.00	X X	22.00		
0,000.550.00	ROBERT THOMAS	TRAVEL	13,593	204.00
0.818.550.00	VIRGINIA THOMPSON	TRAVEL	13,594	42.94
.810.547.00	TWIN CITY POST	PUB INFO	13,595	46.60
.810.547.00	TRI COUNTY PRESS	PUB INFO	13,596	114.00
0,000.541.01	UARCO	SUPPLIES	13,597	63.00
			13,598	1,369.58

2,000.585.00	UNIQUE COMPUTER	EQUIPMENT	13,599	6,205.00
4,810.547.00	W I X N	PUB INFO	13,600	340.00
4,810.547.00	W R H L RADIO	PUB INFO	13,601	192.50
4,810.547.00	W S D R RADIO	PUB INFO	13,602	1,100.00
4,810.547.00	W S S Q RADIO	PUB INFO	13,603	450.00
4,810.547.00	W N S PUBLICATIONS	PUB INFO	13,604	99.75
1,300.550.00	JOHN WARDELL	TRAVEL	13,605	25.20
.000.535.00	WARD MURRAY PACE & JOHNSON	SERVICES	13,606	408.20
.000.550.00	MARY WELLER	TRAVEL	13,607	79.38
.000.545.00	WEST PUBLISHING CO	BOOKS	13,608	747.30
1,000.545.00	WESTERN ENGINE CO	BOOKS	13,609	226.98
1,000.544.01	WHOLESALE EDUC SUPPLIES	SUPPLIES	13,610	48.84
1,000.545.00	H W WILSON CO	BOOKS	13,611	535.86
1,000.541.01	XEROX CORPORATION VOID CHECK	SUPPLIES	13,612	1,382.00
	SVCC IMPREST FUND	MISC EXPENSES	13,613	
.300.550.00	RONALD HAPACH	TRAVEL	13,614	610.13
			13,615	44.10
				<hr/>
				\$37,990.78

CKS. #13500 - 13516 and void check

286,837.03

TOTAL EDUCATION FUND FOR JULY TO BE CHARGED TO 1988-89 F/Y

\$324,827.81

OPERATIONS, BUILDING & MAINTENANCE FUND

200-000-499	LEE COUNTY COLLECTOR	Property taxes	2175	\$ 854.42
271-000-571	AMGAS, INC.	Service	2176	1,505.00

0,000,541.04	ACE HARDWARE	SUPPLIES	2,177	47.64
6,000,573.00	COMMONWEALTH EDISON	SERVICE	2,178	23.78
6,000,573.00	COMMONWEALTH EDISON	SERVICE	2,179	20,255.57
0,000,541.04	CRESCENT ELECTRIC SUPPLY	SUPPLIES	2,180	1,142.41
0,000,541.04	THE DAILY GAZETTE	SUPPLIES	2,181	33.99
0,000,534.01	DIXON EQUIPMENT CO	REPAIRS	2,182	899.56
0,000,541.04	DIXON HOME LUMBER CO	SUPPLIES	2,183	201.83
0,000,541.04	DIXON PAINT CO	SUPPLIES	2,184	47.60
0,000,534.00	ECOLAB PEST ELIMINATION	SERVICES	2,185	80.00
0,000,534.01	FYR FYTER INC	SERVICES	2,186	157.00
0,000,550.00	GLADYS GUNTLE	TRAVEL	2,187	13.02
0,000,541.04	KAISER IMPLEMENT CO	PARTS	2,188	108.32
0,000,534.01	TED KREIN	REPAIRS	2,189	60.00
0,000,541.04	LARSON CO	SUPPLIES	2,190	144.53
0,000,541.04	LEE F S	SUPPLIES	2,191	523.47
0,000,541.04	MCCORMICKS NURSERY	SUPPLIES	2,192	50.70
0,000,541.04	MCCORMICKS NURSERY	SUPPLIES	2,193	10.47
0,000,541.04	MORGAN SERVICES INC	SUPPLIES	2,194	113.32
0,000,541.04	MOTT BROS CO	SUPPLIES	2,195	97.52
0,000,534.01	KEN NELSON	REPAIRS	2,196	799.17
1,000,571.00	NORTHERN ILL GAS CO	SERVICE	2,197	696.47
0,000,541.04	NAPA AUTO PARTS STERLING	SUPPLIES	2,198	14.96
0,000,534.01	PRESCOTT CONSTRUCTION CO	REPAIRS	2,199	740.47
0,000,541.04	PURITAN CHURCHILL CHEMICAL CO	SUPPLIES	2,200	59.49
0,000,534.01	ROCK VALLEY DISPOSAL	SERVICE	2,201	83.50
0,000,541.04	SVCC EDUCATION FUND	SUPPLIES	2,202	97.40
0,000,534.02	SAUK VALLEY SOD & LANDSCAPING	LANDSCAPING	2,203	2,458.50
0,000,541.04	SBM EQUIPMENT CENTER	SUPPLIES	2,204	92.50
0,000,541.04	SHERWIN WILLIAMS	SUPPLIES	2,205	3.51
0,000,534.01	WALDSCHMIDT REPAIR	SERVICE 38.25		
0,000,541.04	X X	29.95	2,206	68.20
0,000,534.01	WILCO RENTAL	MACHINE RENTAL	2,207	150.00
0,000,541.04	WISCONSIN TURF EQUIP CO	SUPPLIES	2,208	25.44
	SVCC IMPREST FUND	MISC EXPENSES	2,209	60.44

TOTAL OPERATIONS, BUILDING & MAINTENANCE FUND FOR JULY TO BE CHARGED
TO 1988-89 F/Y

\$31,720.20

WORKING CASH FUND

SVCC PROTECTION, HEALTH AND SAFETY FUND	Inter-fund loan	21	<u>\$170,000.00</u>
TOTAL WORKING CASH FUND FOR JULY (1988-89 F/Y)			\$170,000.00

PROTECTION, HEALTH & SAFETY FUND

390-000-584	BENNETT & BROUSSEAU ROOFING, INC.	Repairs	109	<u>\$169,380.00</u>
TOTAL PROTECTION, HEALTH & SAFETY FUND FOR JULY (1988-89 F/Y)			\$169,380.00	

LIABILITY, PROTECTION & SETTLEMENT FUND

1292-000-527	INTERNAL REVENUE SERVICE	Medicare due 2nd quarter 1989	164	\$.73
1292-000-527	DIXON NATIONAL BANK	Medicare 6/30 payroll	208	1,000.17
1292-000-527	DIXON NATIONAL BANK (see 89-90 f/y list)	Medicare Final 6/30 P/R	209	30.51
1292-000-526	ILL. DIRECTOR OF EMPLOYMENT SECURITY	Unemployment	210	
			211	<u>3,771.75</u>
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND FOR JULY (88-89 F/Y)			\$ 4,803.16	

IMPREST FUND

	VOID CHECK		8577	
192-000-544.02	UNITED PARCEL SERVICE	Service	8578	\$31.38
181-000-550	RICHARD L. BEHRENDT	ICPCCP Meeting	8579	27.00
195-000-541.01	A & B FREIGHT LINE	Freight charges	8580	81.80
192-000-544.02	UNITED PARCEL SERVICE	Service	8581	6.31
192-000-544.02	UNITED PARCEL SERVICE	Service	8582	18.17
181-000-550	MOBIL	Pres. travel	8583	33.14
120-000-545	SUPT. OF DOCUMENTS	Books	8584	33.00
131-000-541.01	A.C.A.C.C.U.	Supplies	8585	32.00
192-000-544.02	UNITED PARCEL SERVICE	Service	8586	9.46
131-000-541.01	THE COLLEGE BOARD	Supplies	8587	20.00
110-600-541.02	DAVID YOUNER	Supplies	8588	5.56
138-000-550	JOHN SAGMOE	Supplies	8589	28.97
110-712-550	AMERICAN HEALTHCARE INSTITUTE	Seminar Reg.-Melvin	8590	96.00
110-712-550	AMERICAN HEALTHCARE INSTITUTE	Seminar Reg.-Melvin	8591	96.00
270-000-541.04	NORMAN WELCH	Supplies	8592	60.44
192-000-544.02	UNITED PARCEL SERVICE	Service	8593	91.34

\$670.57

EDUCATION FUND - 610.13

BUILDING FUND - 60.44

Balance in fund - 2353.43
Disbursements - 670.57
Total in fund - 3024.00

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

PRESIDENT

William J. Dunn

SECRETARY

DATE 7/31/89

TO BE CHARGED TO 1989-90 FISCAL YEAR.

EDUCATION FUND

SVCC PAYROLL FUND	Partial 7/15/89 payroll	13514	\$50,000.00
SVCC PAYROLL FUND	Bal. 7/15/89 payroll	13515	71,144.48
(see 88-89 list)		13516	
10-814-513.03 ILLINOIS VALLEY COMM. HOSPITAL	MLT 170	13517	105.00
10-811-513.03 ROCKFORD ACADEMY OF TAE KWON DO	PED 143	13518	337.50
10-711-534 COULTER ELECTRONICS	Maint. contr.	13519	1,700.00
			\$123,286.98

,818,541.01 AACJC PUBLICATIONS	SUPPLIES	13,616	14.75
,000,546.00 A C C T	DUES	13,617	630.00
,000,541.01 ACT ASSET PROGRAM	SUPPLIES	13,618	3,075.00
,000,541.01 ACT PROGRAM INC	SUPPLIES	13,619	93.46
,000,541.01 A A C R A O	DUES	13,620	336.00
,000,541.01 AUERBACH PUBLISHERS	SUBSCR	13,621	101.98
,000,559.00 RICHARD BEHRENDT	EXP-2 MONTHS	13,622	800.00
,812,550.00 BESTWESTERN BRANDYWINE LODGE	MEETINGS	13,623	8.60
,000,541.01 CAPITOL PUBLICATIONS INC	SUPPLIES	13,624	199.00
810,547.00 C A S E	MEMBERSHIP	13,625	821.00
,000,546.00 COUNCIL OF NORTH CENTRAL COMM JR COLL	DUES	13,626	75.00
,000,541.01 COLLEGE ADMINISTRATOR & THE COURTS	SUBSCR	13,627	44.50
,712,541.02 DATA DESIGN INC	SUBSCR	13,628	16.95
,000,534.00 DIXON PUBLIC LIBRARY	TELECOMM	13,629	280.59
,810,547.00 THE DIXON TELEGRAPH	PUB INFO 78.70		
,000,541.01 X X	SBSCR 67.50	13,630	146.20
,810,547.00 DYNAMIC GRAPHICS	PUB INFO	13,631	61.35
,000,541.01 ENTEC INC	SUPPLIES	13,632	166.98
,000,550.00 RICHARD GROHARING	TRAVEL	13,633	138.64
,000,544.02 CAROL HAIN	POSTAGE PAID	13,634	8.80
,812,550.00 ZOLLIE HALL	TRAVEL	13,635	98.34
,100,541.02 HELDREF PUBLICATIONS	SUPPLIES	13,636	38.00
,000,575.00 HUGHES BUSINESS TELEPHONES	SERVICE	13,637	576.16
,000,546.00 I C C T A	DUES	13,638	2,256.00
,000,549.00 ILLINI TROPHY	NAME BADGES	13,639	15.00
,815,541.02 K MART	STOP WATCHES	13,640	99.70
,818,541.01 KIPLINGER	SUPPLIES	13,641	9.95
512,541.02 LAWSON GOULD MUSIC PUBL	SUPPLIES	13,642	29.95
713,541.02 J B LIPPINCOTT CO	SUPPLIES 33.00		
813,541.02 X X	30.00	13,643	63.00
,000,541.01 LOGOS ASSOCIATES	SUPPLIES	13,644	40.85
,100,541.02 LONGMAN FINANCIAL SERV INSTITUTE	SUPPLIES	13,645	233.00
,000,541.03 MCGREGOR SUBSCR SERV	SUBSCRIPTIONS	13,646	4,463.77
,000,541.01 MAGNA PUBLICATIONS	SUBSCR	13,647	79.77
711,541.02 NAACLS	ACCREDITATION FEE	13,648	750.00
,000,546.00 NACUBO	DUES	13,649	65.00
,000,546.00 N A E I R	DUES	13,650	495.00
813,541.02 NCCSCE TREASURER	MEMBERSHIP	13,651	35.00
,000,546.00 NORTH CENTRAL ASSN	DUES	13,652	1,060.00
,000,541.03 N I L R C	MEMBERSHIP	13,653	600.00
000,534.00 NORTHERN ILL LIBRARY SYS	MAINT AGRMT	13,654	104.94

712541.02	NURSING MANAGEMENT	SUBSCR	13,655	25.00
2000521.00	PRUDENTIAL	JULY PREMIUM	13,656	34,610.08
0000541.03	ROCKFORD REGISTER STAR	SUBSCR	13,657	156.00
818534.00	SBM EQUIPMENT CENTER	MAINT CONTR 450.00		
3000534.00	X X	380.00		
2000534.00	X X	450.00	13,658	1,280.00
3000550.00	JOHN SAGMOE	TRAVEL	13,659	69.11
0000541.01	SUPT OF DOCUMENTS	SUPPLIES	13,660	38.00
0000534.01	SORBUS	MAINT	13,661	2,204.97
0000559.00	TEACHERS INSURANCE	PRESIDENTS INS	13,662	327.50
815541.02	TIME	SUBSCR	13,663	117.60
0000541.03	USA TODAY	SUBSCR	13,664	97.50
7000593.00	WAUBONSEE COMM. COLLEGE	CHARGEBACK	13,665	469.85
0000541.03	H W WILSON CO	SUPPLIES	13,666	1,527.00
0000541.01	XEROX CORPORATION	SUPPLIES	13,667	442.23
0000541.01	SVCC PETTY CASH	SUPPLIES	13,668	3.58
	SVCC IMPREST FUND	MISC EXPENSES	13,669	159.53

59,659.21

CKS. #13514 - 13519

123,286.98

TOTAL EDUCATION FUND FOR JULY TO BE CHARGED TO 1989-90 F/Y

\$182,946.19

TO BE CHARGED TO 1989-90 FISCAL YEAR.

LIABILITY, PROTECTION AND SETTLEMENT FUND

1292-000-527	DIXON NATIONAL BANK	Medicare 7/15/89 Payroll	210	\$ 738.09
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TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND FOR JULY (89-90 F/Y)	\$ 738.09
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OPERATIONS, BUILDING & MAINTENANCE FUND

1000.541.04	ACE HARDWARE	SUPPLIES	2,210	5.96
1000.541.04	BOB DIETZ PAINT STORE	SUPPLIES	2,211	26.37
1000.534.01	ECOLAB PEST ELIMINATION	SERVICE	2,212	80.00
1000.534.01	HONEYWELL INC	SERVICE	2,213	5,429.00
1000.534.01	DAVID MAYES	SEWAGE TESTING	2,214	200.00
1000.534.01	MONTGOMERY ELEVATOR CO	SERVICE	2,215	484.06
1000.534.01	PITNEY BOWES INC	MAINT CONTR	2,216	567.00
000.534.01	SIMPLEX TIME RECORDER CO	MAINT CONTR	2,217	166.50

TOTAL OPERATIONS, BUILDING & MAINTENANCE FUND FOR JULY TO BE CHARGED TO 1989-90 F/Y	6,958.89
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TO BE CHARGED TO 1989-90 FISCAL YEAR.

PREST FUND

110-810-547	UNITED COMMUNICATIONS GROUP	Supplies	8594	\$ 72.00
192-000-544.02	UNITED PARCEL SERVICE	Service	8595	9.53
181-000-559	RICHARD L. BEHRENDT	June Rotary lunches	8596	13.50
110-500-541.02	UNIVERSITY OF ILLINOIS	Supplies	8597	14.00
131-000-541.01	ILLINOIS NOTARY ASSN. INC.	Notary-Cullum	8598	50.50
TOTAL - Education Fund				\$159.53

Balance in fund - 2864.47

Disbursements - 159.53

Total in fund - 3024.00

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

PRESIDENT

SECRETARY

DATE _____

OFFICE OF BUSINESS SERVICES
SAUK VALLEY COMMUNITY COLLEGE

BUDGET SUMMARY REPORT

Final
6/30/89
Prior to Audit

	REVENUE		EXPENDITURES		
	BEGINNING FY 89	BUDGET	TO DATE	BUDGET	TO DATE
GENERAL FUNDS					
Education Fund	\$787,820	\$5,050,468	\$4,911,979	\$5,417,205	\$5,024,080
Operations, Building & Maintenance Fund	528,464	224,326	405,511	529,790	429,788
TOTAL OPERATING FUND	\$1,316,284	\$5,274,794	\$5,317,490	\$5,946,995	\$5,453,868
SPECIAL REVENUE FUNDS					
Liability, Protection & Settlement Fund (Insurance)	\$91,976	\$199,825	\$206,818	\$135,000	\$124,724
Audit Fund	\$29,503	\$18,250	\$20,870	\$18,000	\$17,258
Protection, Health & Safety Fund	\$158,398	\$315,961	\$325,632	\$315,961	\$487,481
PROPRIETARY FUNDS					
Bookstore Fund	\$340,830	\$399,200	\$524,112	\$373,280	\$462,854
OTHERS					
Working Cash Fund	\$2,562,699	\$1,000	\$167,979	\$0	\$167,000
Building Bond Proceeds Fund (Site and Construction)	\$767,532	\$40,002	\$51,766	\$280,000	\$21,694

EDUCATION FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF BUSINESS SALARIES	228,224.00	228,224.00	201,295.49	26,928.51	226,224.00	.00	.00
DIV OF BUS CONTR SERV	5,123.64	5,123.64	5,089.89	33.75	10,500.00	5,376.36	5,376.36
DIV OF BUS SUPPLIES	13,077.87	13,077.87	13,030.61	47.26	11,475.00	1,602.87	1,602.87 S
DIV OF BUS CONF & MEETINGS	382.60	382.60	382.60	.00	1,400.00	1,017.40	1,017.40
DIV OF BUS EQUIPMENT	7,474.49	7,474.49		7,474.49		7,474.49	7,474.49 CR
FOOD SERV CONTR SERV	1,875.00	1,875.00	1,875.00	.00	1,000.00	875.00	875.00 CR
FOOD SERV SUPPLIES	4.72	4.72	4.72	.00	500.00	495.28	495.28
FOOD SERV CONF & MEETINGS	.00			.00	100.00	100.00	100.00
DIV OF AGRIC SUPPLIES	577.29	577.29	577.29	.00	400.00	177.29	177.29 CR
DIV OF INDUS ED SALARIES	174,319.00	174,319.00	144,379.19	29,939.81	210,879.00	36,560.00	36,560.00
DIV OF INDUS ED CONTR SERV	3,169.65	3,169.65	3,169.65	.00	6,400.00	3,230.35	3,230.35
DIV OF INDUS ED SUPPLIES	14,307.59	14,307.59	13,985.01	322.58	16,145.00	1,837.41	1,837.41
DIV OF INDUS ED CONF & MEETINGS	1,100.43	1,100.43	1,031.13	69.30	1,400.00	299.57	299.57
DIV OF INDUS ED EQUIPMENT	21,763.08	21,763.08		21,763.08		21,763.08	21,763.08 CR
COSMETOLOGY CONTR SERV	24,096.00	24,096.00	24,096.00	.00	25,900.00	1,804.00	1,804.00
COSMETOLOGY SUPPLIES	.00			.00	600.00	600.00	600.00
COSMETOLOGY CONF & MEETINGS	.00			.00	100.00	100.00	100.00
HUMAN SERVICES CONTR SERV	.00			.00	100.00	100.00	100.00
HUMAN SERV SUPPLIES	1,119.39	1,119.39	1,074.88	44.51	1,200.00	80.61	80.61
HUMAN SERV CONF & MEETINGS	80.00	80.00	80.00	.00	625.00	545.00	545.00
DIV OF SOC SCI SALARIES	127,535.00	127,535.00	114,596.49	12,938.51	127,535.00	.00	.00
DIV OF SOC SCI SUPPLIES	5,588.74	5,588.74	5,321.84	266.90	5,070.00	518.74	518.74 CR
DIV OF SOC SCI CONF & MEETINGS	556.94	556.94	556.94	.00	1,500.00	943.06	943.06
E M T CONTR SERV	515.00	515.00	515.00	.00	2,500.00	1,985.00	1,985.00
E M T SUPPLIES	518.20	518.20	518.20	.00	900.00	381.80	381.80
E M T CONF & MEETINGS	.00			.00	200.00	200.00	200.00
CRIMINAL JUSTICE SALARIES	24,731.00	24,731.00	24,731.00	.00	24,731.00	.00	.00
CRIM JUS CONTR SERV	.00			.00	500.00	500.00	500.00
CRIM JUS SUPPLIES	1,174.08	1,174.08	1,174.08	.00	1,930.00	755.92	755.92
CRIM JUS CONF & MEETINGS	952.97	952.97	952.97	.00	1,000.00	47.03	47.03
LIBRARY TECH SUPPLIES	56.65	56.65	56.65	.00	100.00	43.35	43.35
DIV OF HUMANITIES SALARIES	241,882.26	241,882.26	211,621.81	30,260.45	305,865.00	63,982.74	63,982.74
	2,243.08	2,243.08	2,074.05	169.03	3,500.00	1,256.92	1,256.92

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DIV OF HUMANITIES CONF & MEETINGS	1,036.88	1,036.88	1,036.88	.00	3,200.00	2,163.12	2,163.12
ART DEPT SALARIES	32,746.00	32,746.00	32,746.00	.00	32,746.00	.00	.00
ART DEPT SUPPLIES	104.95	104.95	104.82	.13	600.00	495.05	495.05
ART DEPT CONF & MEETINGS	.00	.00	.00	.00	200.00	200.00	200.00
MUSIC DEPT SALARIES	63,944.00	63,944.00	54,622.46	13,321.54	63,944.00	.00	.00
MUSIC DEPT CONTR SERV	635.00	635.00	635.00	.00	1,800.00	1,165.00	1,165.00
MUSIC DEPT SUPPLIES	1,946.95	1,946.95	1,909.81	37.14	4,450.00	2,503.05	2,503.05
MUSIC DEPT CONF & MEETINGS	13.00	13.00	13.00	.00	1,100.00	1,087.00	1,087.00
DIV OF MATH SCI SALARIES	229,855.20	229,855.20	205,205.21	24,649.99	230,455.00	65,998.00	65,998.00
DIV OF MATH SCI CONTR SERV	.00	.00	.00	.00	900.00	900.00	900.00
DIV OF MATH SCI SUPPLIES	10,660.03	10,660.03	10,595.25	64.78	11,650.00	989.97	989.97
DIV OF MATH SCI CONF & MEETINGS	930.13	930.13	930.13	.00	1,400.00	469.87	469.87
DIV OF MATH SCI EQUIPMENT	3,219.43	3,219.43	.00	3,219.43	.00	3,219.43	3,219.43 CR
MED LAB TECH SALARIES	61,046.56	61,046.56	54,826.63	6,219.93	61,347.00	300.44	300.44
MED LAB TECH CONTR SERV	4,644.75	4,644.75	4,644.75	.00	9,450.00	4,805.25	4,805.25
MED LAB TECH SUPPLIES	12,071.58	12,071.58	12,040.18	31.40	13,465.00	1,393.42	1,393.42
MED LAB TECH CONF & MEETINGS	923.89	923.89	724.64	199.25	1,240.00	316.11	316.11
ADN SALARIES	80,376.00	80,376.00	63,631.00	16,745.00	80,376.00	.00	.00
ADN OFC SALARIES	14,616.24	14,616.24	13,979.99	636.25	14,195.00	421.24cr	421.24cr
ADN CONTR SERV	354.25	354.25	354.25	.00	380.00	25.75	25.75
ADN SUPPLIES	4,343.65	4,343.65	3,481.83	861.82	4,742.00	398.35	398.35
ADN CONF & MEETINGS	1,412.32	1,412.32	1,220.32	192.00	1,550.00	137.68	137.68
ADN EQUIPMENT	1,713.25	1,713.25	.00	1,713.25	.00	1,713.25	1,713.25 CR
LPN SALARIES	51,523.00	51,523.00	40,789.01	10,733.99	51,523.00	.00	.00
LPN CONTR SERV	141.25	141.25	141.25	.00	100.00	41.25	41.25 CR
LPN SUPPLIES	25,368.00	25,368.00	24,324.7	104.33	3,245.00	708.20	708.20
LPN CONF & MEETINGS	149.58	149.58	149.58	.00	700.00	550.42	550.42
LPN EQUIPMENT	643.18	643.18	.00	643.18	.00	643.18	643.18 CR
RAD TECH SALARIES	44,528.34	44,528.34	39,941.32	4,587.02	56,005.00	11,476.66	11,476.66
RAD TECH CONTR SERV	2747.25	2747.25	2747.25	.00	3,100.00	352.75	352.75
RAD TECH SUPPLIES	2,316.40	2,316.40	2,293.79	22.61	3,440.00	1,123.60	1,123.60
RAD TECH CONF & MEETINGS	4,648.83	4,648.83	3,811.70	837.13	4,700.00	51.17	51.17
DIV OF PHYS ED SALARIES	55,010.00	55,010.00	47,371.73	7,638.27	55,010.00	.00	.00
DIV OF PHYS ED CONTR SERV	2,654.19	2,654.19	2,654.19	.00	3,300.00	645.81	645.81
DIV OF PHYS ED SUPPLIES	904.96	904.96	777.87	127.09	800.00	104.96	104.96 CR
DIV OF PHYS ED CONF & MEETINGS	400.00	400.00	.00	400.00	800.00	800.00	800.00
DIV OF PHYS ED EQUIPMENT	400.00	400.00	.00	400.00	400.00	400.00	400.00 CR

Account	Total Expenditures	Prev. Mo.		This Mo.	Budget	Unexpended	Unencumbered
		To Date	To Date				
NURSING ASST CONTR SERV	.00		.00	200.00	200.00	200.00	200.00
NURSING ASST SUPPLIES	938.25	938.25	756.16	182.09	1,190.00	251.75	251.75
NURSING ASST CONF & MEETINGS	189.20	189.20	189.20	.00	200.00	10.80	10.80
INFO OFC & WORKROOM SECR SALARIES	50,422.48	50,422.48	48,365.10	2,057.38	49,920.00	5,024.80 CR	5,024.80 CR
INFO OFC FED WORK STUDY	9,625.13	9,625.13	8,940.90	684.23	13,000.00	3,374.87	3,374.87
WORKROOM FED WORK STUDY	4,155.59	4,155.59	3,850.75	304.84	5,000.00	844.41	844.41
WORKROOM CONTR SERV	8,631.00	8,631.00	8,631.00	.00	8,000.00	631.00 CR	631.00 CR
INFO OFC CONTR SERV	565.00	565.00	565.00	.00	450.00	115.00 CR	115.00 CR
UNALLOCATED CONTR SERV	430.00	430.00	430.00	.00	1,400.00	970.00	970.00
INFO OFC SUPPLIES	959.85	959.85	866.86	92.99	1,450.00	490.15	490.15
INSTITU COMMITTEES	.88	.88	.88	.00	300.00	299.12	299.12
WORKROOM SUPPLIES	6,638.94	6,638.94	5,681.46	957.48	CR 1,000.00	7,638.94	7,638.94
INFO OFC & WORKROOM EQUIPMENT	6,257.00	6,257.00		6,257.00		6,257.00 CR	6,257.00 CR
PUB INFO ADMIN SALARIES	22,737.42	22,737.42	22,737.42	.00	40,960.00	18,222.58	18,222.58
PUB INFO SECR SALARIES	9,318.12	9,318.12	9,318.12	.00	2000.00	7,318.12 CR	7,318.12 CR
PUBINFO SUPPLIES	98,097.51	98,097.51	92,925.26	5,172.25	97,800.00	297.51 CR	297.51 CR
PUB INFO CONF & MEETINGS	859.63	859.63	859.63	.00	1,300.00	440.37	440.37
PUB INFO EQUIPMENT	5,651.95	5,651.95		5,651.95		5,651.95 CR	5,651.95 CR
ASST DEAN ARTS & SOC SCI SALARY	42,410.00	42,410.00	40,642.84	1,767.16	42,410.00	.00	.00
PART TIME OVERLOAD	78,045.01	78,045.01	78,045.01	.00	59,000.00	19,045.01 CR	19,045.01 CR
NIGHT PREMIUMS	200.00	200.00	200.00	.00		200.00 CR	200.00 CR
SUMMER SALARIES	47,544.19	47,544.19	47,544.19	.00	44,000.00	3,544.19 CR	3,544.19 CR
SECR SALARIES	15,745.54	15,745.54	15,080.96	664.58	15,950.00	204.46	204.46
FED WORK STUDY	7,385.78	7,385.78	6,940.23	445.55	7,879.00	493.22	493.22
CONTR SERV	34.00	34.00	34.00	.00	500.00	466.00	466.00
SUPPLIES	974.69	974.69	974.44	.25	900.00	74.69 CR	74.69 CR
CONF & MEETINGS	839.74	839.74	839.74	.00	2,000.00	1,160.26	1,160.26
ASST DEAN BUS & TECH SALARY	46,010.00	46,010.00	44,092.84	1,917.16	46,010.00	.00	.00
PART TIME OVERLOAD	122,568.16	122,568.16	122,568.16	.00	124,000.00	2,568.16 CR	2,568.16 CR
NIGHT PREMIUMS	1,500.00	1,500.00	1,500.00	.00		1,500.00 CR	1,500.00 CR
SUMMER SALARIES	41,401.49	41,401.49	41,401.49	.00	43,000.00	1,598.51	1,598.51
SECR SALARIES	17,730.00	17,730.00	16,991.25	738.75	17,730.00	.00	.00
FED WORK STUDY	15,428.61	15,428.61	14,662.76	765.85	15,979.00	550.39	550.39
SUPPLIES	1,147.72	1,147.72	1,080.87	66.85	1,200.00	52.28	52.28
CONF & MEETINGS	2,171.01	2,171.01	1,890.26	280.75	3,000.00	828.99	828.99
ASST DEAN COMM & EXTEEN SERV SALARY	40,925.00	40,925.00	39,219.83	1,705.17	40,925.00	.00	.00
INSTR SALARIES	50,116.49	50,116.49	50,116.49	.00	100,000.00	49,883.51	49,883.51

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
COMM SERV COORDINATORS	6,565.00	6,565.00	7,165.00	600.00	CR 8,500.00	1,935.00	1,935.00
SECR SALARY	12,970.95	12,970.95	12,427.62	543.33	13,040.00	69.05	69.05
FED WORK STUDY	1,536.76	1,536.76	1,536.76	.00	1,570.00	33.24	33.24
CONTR SERV	890.00	890.00	850.00	40.00	3,500.00	2,610.00	2,610.00
SUPPLIES	3,054.88	3,054.88	2,993.72	61.16	8,000.00	4,945.12	4,945.12
CONF & MEETINGS	1,894.57	1,894.57	1,869.65	24.92	2,250.00	355.43	355.43
DIR OF HEALTH & NAT SCI SALARY	39,225.00	39,225.00	37,590.74	1,634.26	39,225.00	.00	.00
PART TIME OVERLOAD	44,751.07	44,751.07	43,706.07	1,045.00	38,700.00	6,051.07 CR	6,051.07 CR
SUMMER SALARIES	16,768.92	16,768.92	16,768.92	.00	16,500.00	6,268.92 CR	6,268.92 CR
FED WORK STUDY	2,309.77	2,309.77	2,309.77	.00	4,820.00	2,510.23	2,510.23
CONTR SERV	.00	.00	.00	.00	200.00	200.00	200.00
SUPPLIES	746.03	746.03	746.03	.00	1,200.00	453.97	453.97
CONF & MEETINGS	546.33	546.33	546.33	.00	1,250.00	703.67	703.67
ACADEMIC SKILLS SALARIES	62,360.06	62,360.06	49,301.55	13,058.51	62,681.00	320.94	320.94
ACADEM SKILLS SUPPLIES	6,982.96	6,982.96	6,585.50	397.46	9,000.00	2,017.04	2,017.04
ACADEM SKILLS CONF & MEETINGS	571.50	571.50	571.50	.00	700.00	128.50	128.50
HONORS PROGRAM CONTR SERV	.00	.00	.00	.00	100.00	100.00	100.00
HONORS PROGRAM SUPPLIES	141.78	141.78	141.78	.00	400.00	258.22	258.22
HONORS PROGRAM CONF & MEETINGS	66.90	66.90	66.90	.00	270.00	203.10	203.10
DEAN OF INSTR SALARY	52,500.00	52,500.00	50,312.50	2,187.50	52,500.00	.00	.00
DEAN OF INSTR SECR SALARY	20,425.00	20,425.00	19,573.92	851.08	20,425.00	.00	.00
STUDENT TUTORS	1,787.20	1,787.20	1,787.20	.00	3,000.00	1,212.80	1,212.80
DEAN OF INSTR FED WORK STUDY	3,706.73	3,706.73	3,452.13	254.60	4,250.00	543.27	543.27
DEAN OF INSTR SUPPLIES	2,027.53	2,027.53	1,988.83	38.70	2,000.00	482.68 CR	482.68 CR
DEAN OF INSTR CONF & MEETINGS	2,482.68	2,482.68	2,355.40	127.28	2,000.00	3,814.86 CR	3,814.86 CR
DEAN OF INSTR EQUIPMENT	3,814.86	3,814.86	.00	3,814.86	3,814.86	1,338.88 CR	1,338.88 CR
LRC PROF SALARIES	101,657.88	101,657.88	87,308.92	14,348.96	100,319.00	1,338.88 CR	1,338.88 CR
LRC SECR SALARIES	30,206.04	30,206.04	28,940.30	1,265.74	30,375.00	168.96	168.96
LRC FED WORK STUDY	10,164.46	10,164.46	9,825.28	339.18	12,809.00	2,644.54	2,644.54
LRC CONTR SERV	9,529.18	9,529.18	8,927.82	601.36	10,600.00	1,070.82	1,070.82
XEROX SUPPLIES	5,450.52	5,450.52	5,582.18	131.66	2,000.00	7,450.52	7,450.52
LIBRARY SUPPLIES	14,324.26	14,324.26	14,334.26	10.00	CR 17,050.00	2,725.74	2,725.74
A V SUPPLIES	6,981.11	6,981.11	7,038.75	57.64	CR 6,500.00	481.11 CR	481.11 CR
LIBRARY BOOKS	40,731.84	40,731.84	35,824.86	4,906.98	40,000.00	731.84 CR	731.84 CR
LRC CONF & MEETINGS	2,056.25	2,056.25	2,013.31	42.94	2,050.00	6.25 CR	6.25 CR
LRC EQUIPMENT	10,468.97	10,468.97	.00	10,468.97	10,468.97	10,468.97 CR	10,468.97 CR
ADM & REC SALARIES ADMIN	31,166.67	31,166.67	29,750.07	1,416.60	34,000.00	2,833.33	2,833.33

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
ADM & REC SECR SALARIES	56,875.36	56,875.36	54,452.54	2,422.82	61,100.00	4,224.64	4,224.64
ADM & REC FED WORK STUDY	11,331.90	11,331.90	10,274.98	1,056.92	10,958.00	373.90	373.90 CR
ADM & REC CONTR SERV	1,344.40	1,344.40	680.00	664.40	1,880.00	535.60	535.60
ADM & REC SUPPLIES	10,710.28	10,710.28	9,463.81	1,246.47	12,000.00	1,289.72	1,289.72
ADM & REC CONF & MEETINGS	1,889.76	1,889.76	1,889.76	.00	2,500.00	610.24	610.24
ADM & REC EQUIPMENT	4,460.25	4,460.25		4,460.25		4,460.25	4,460.25 CR
COUNSELING SALARIES	87,626.92	87,626.92	84,221.45	3,405.87	88,566.00	939.08	939.08
COUNSELING SECR SALARIES	15,888.64	15,888.64	15,223.98	664.66	15,950.00	61.36	61.36
HEALTH SERV SUPPLIES	21.40	21.40	21.40	.00	300.00	278.60	278.60
FINANCIAL AIDS ADMIN SALARIES	41,025.00	41,025.00	39,315.74	1,709.26	41,025.00	.00	.00
FIN AIDS SECR SALARIES	30,910.08	30,910.08	29,622.16	1,287.92	30,910.00	.08	.08 CR
STUDENT SERV ADMIN SALARIES	4,9850.00	4,9850.00	4,7772.84	2,077.16	4,9850.00	.00	.00
STUDENT SERV SECR SALARIES	20,330.00	20,330.00	19,482.84	847.16	20,330.00	.00	.00
STUDENT SERV FED WORK STUDY	43,715.75	43,715.75	40,297.80	3,417.95	45,100.00	1,384.25	1,384.25
COACHING SALARIES	18,810.00	18,810.00	18,810.00	.00	21,000.00	2,190.00	2,190.00
STUDENT SERV CONTR SERV	524.00	524.00	524.00	.00	600.00	76.00	76.00
STUDENT SERV SUPPLIES	18,536.96	18,536.96	17,969.55	567.41	17,300.00	1,236.96	1,236.96 CR
COMMENCEMENT	8,194.90	8,194.90	8,000.98	193.92	6,000.00	2,194.90	2,194.90 CR
STUDENT SERV CONF & MEETINGS	5,127.71	5,127.71	3,991.68	1,136.03	4,695.00	432.71	432.71 CR
STUDENT RECRUITMENT	1,665.64	1,665.64	1,665.64	.00	1,500.00	165.64	165.64 CR
STUDENT SERV EQUIPMENT	4,505.62	4,505.62		4,505.62		4,505.62	4,505.62 CR
PUBLIC SERVICES SALARIES	10,867.00	10,867.00		10,867.00	4,600.00	6,267.00	6,267.00 CR
PUB SERV CONTR SERV	4,621.19	4,621.19		4,621.19	5,000.00	378.81	378.81
PUB SERV SUPPLIES	2,793.84	2,793.84		2,793.84	5,300.00	2,506.16	2,506.16
SERVICE STAFF SALARIES	384,738.17	384,738.17	368,648.19	16,129.98	401,580.00	16,841.83	16,841.83
MAINT BOYS FED WORK STUDY	525,28.87	525,28.87	47,383.87	5,145.00	82,000.00	29,471.13	29,471.13
MATRONS FED WORK STUDY	12,879.82	12,879.82	11,715.67	1,164.15		12,879.82	12,879.82 CR
TELEPHONE	61,812.70	61,812.70	57,565.27	4,247.43	65,000.00	3,187.30	3,187.30
PRESIDENTS SALARY	69,960.00	69,960.00	67,045.00	2,915.00	69,960.00	.00	.00
PRES SECR SALARY	23,390.00	23,390.00	22,415.34	974.66	23,390.00	.00	.00
PRES OFC FED WORK STUDY	2,358.37	2,358.37	2,073.62	284.75	3,484.00	1,125.63	1,125.63
PRES OFC CONTR SERV	36.00	36.00	120.00cr	156.00	600.00	564.00	564.00
PRES OFC SUPPLIES	4,473.51	4,473.51	4,241.75	231.76	2,200.00	2,273.51	2,273.51 CR
PRES OFC CONF & MEETINGS	6,145.33	6,145.33	5,759.43	385.90	5,500.00	645.33	645.33 CR
SPECIAL AFFAIRS	3,666.73	3,666.73	3,550.30	116.43	3,500.00	166.73	166.73 CR
PRES OTHER EXP	6,465.61	6,465.61	6,465.61	.00	6,800.00	334.39	334.39
PRES OFC EQUIPMENT	2,970.76	2,970.76		2,970.76		2,970.76	2,970.76 CR
EARLY RETIREMENT BENEFITS	.00	.00	15,026.40	15,026.40cr	.00	.00	.00

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
BUS OFC ADMIN SALARIES	94,150.00	94,150.00	90,227.16	3,922.84	94,150.00	.00	.00
BUS OFC PROF SALARIES	21,890.00	21,890.00	20,977.84	912.16	21,890.00	.00	.00
BUS OFC SECR SALARIES	84,427.55	84,427.55	80,942.16	3,525.39	85,855.00	1,427.45	1,427.45
BUS OFC CONTR SERV	5,089.77	5,089.77	5,344.50	254.73cr	6,000.00	910.23	910.23
BUS OFC SUPPLIES	5,464.53	5,464.53	5,027.44	437.09	7,000.00	1,535.47	1,535.47
BUS OFC CONF & MEETINGS	3,575.48	3,575.48	3,685.50	110.02	CR 3,600.00	24.52	24.52
BUS OFC EQUIPMENT	4,136.90	4,136.90		4,136.90		4,136.90	CR 4,136.90 CR
LEGAL CONTR	12,621.52	12,621.52	11,585.81	1,035.71	8,000.00	4,621.52	4,621.52 CR
BOARD SUPPLIES	6,476.00	6,476.00	5,292.21	1,183.39	1,500.00	852.40	852.40
BOARD CONF & MEETINGS	4,273.58	4,273.58	3,409.19	864.39	4,500.00	226.42	226.42
INSTITU SECR SALARIES	17,100.50	17,100.50	16,407.84	692.66	15,740.00	1,360.50	CR 1,360.50 CR
INSTITU FED WORK STUDY	2,962.75	2,962.75	2,779.00	183.75	5,935.00	2,972.25	2,972.25
CONTINGENCY FED WORK STUDY	4,461.30	4,461.30	3,863.33	597.97	4,448.00	13.30	CR 13.30 CR
GROUP MED & LIFE INS	354,569.13	350,569.13	363,459.97	12,890.84	CR 40,000.00	10,569.13	CR 10,569.13 CR
TUITION REIMBURSEMENT	4,698.48	4,698.48	4,398.48	300.00	4,000.00	698.48	698.48 CR
CURRICULUM DEVELOPMENT	600.00	600.00	600.00	.00	4,500.00	3,900.00	3,900.00
UNALLOCATED CONTR	896.50	896.50	896.50	.00	1,800.00	903.50	903.50
IN SERVICE TRAINING	5,500.74	5,500.74	5,500.74	.00	7,000.00	1,499.26	1,499.26
FACULTY ASSN SUPPLIES	141.41	141.41	141.41	.00	200.00	58.59	58.59
POSTAGE	47,481.47	47,481.47	45,712.98	1,768.49	47,900.00	418.53	418.53
PUBLICATIONS & DUES	9,078.60	9,078.60	9,108.60	30.00	CR 7,500.00	1,578.60	CR 1,578.60 CR
ADVERTISING	846.78	846.78	784.38	62.40	700.00	146.78	CR 146.78 CR
RECRUITMENT	14,037.55	14,037.55	11,103.73	2,933.82	6,000.00	8,037.55	CR 8,037.55 CR
EQUIPMENT	463.75	463.75	694,24.39	68,960.64	CR 28,022.00	12,755.825	12,755.825
VOC ED EQUIPMENT	22,218.00	22,218.00	22,218.00	.00		22,218.00	CR 22,218.00 CR
HIGH TECH EQUIPMENT	18,708.00	18,708.00	18,708.00	.00		18,708.00	CR 18,708.00 CR
AFFIRMATIVE ACTION CONTR SERV	.00		.00		300.00	300.00	300.00
AFFIRM ACTION SUPPLIES	27.55	27.55	20.15	7.40	100.00	72.45	72.45
AFFIRM ACT CONF & MEETINGS	.00		.00		300.00	300.00	300.00
INSTITU RES CONTR SERV	146.83	146.83	146.83	.00	1,000.00	853.17	853.17
INSTITU RES SUPPLIES	.00		.00		1,200.00	1,200.00	1,200.00
DATA PROC ADMIN SALARIES	74,780.00	74,780.00	71,664.32	3,115.68	74,780.00	.00	.00
DATA PROC OFC SALARIES	28,865.00	28,865.00	27,662.33	1,202.67	28,865.00	.00	.00
DATA PROC FED WORK STUDY	4,179.00	4,179.00	3,798.79	380.21	6,365.00	2186.00	2186.00
DATA PROC CONSULTING	.00		.00		10,000.00	10,000.00	10,000.00
DATA PROC ADMIN CONTR SERV	100,777.11	100,777.11	98,260.11	2517.00	148,450.00	47,672.89	47,672.89

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
DATA PROC CONTR SERV EDUC	17,870.30	17,870.30	17,870.30	.00	21,000.00	3,129.70	3,129.70
DATA PROC ADMIN SUPPLIES	14,357.39	10,357.39	8,771.12	1,586.27	11,800.00	1,442.61	1,442.61
DATA PROC CONF & MEETINGS	515.24	515.24	482.09	33.15	7,500.00	6,984.76	6,984.76
DATA PROC EQUIPMENT	1,500.00	1,500.00		1,500.00		1,500.00 CR	1,500.00 CR
PLANNING & DEVEL ADMIN SALARIES	40,369.20	40,369.20	38,660.87	1,708.33	41,000.00	630.80	630.80
PL & DEVEL SEC'R SALARIES	15,580.00	15,580.00	14,930.91	649.09	15,580.00	.00	.00
PL & DEVEL CONTR SERV	34.00	34.00	34.00	.00	300.00	266.00	266.00
PL & DEVEL SUPPLIES	2,447.93	2,447.93	2,428.44	19.49	1,943.00	504.93 CR	504.93 CR
PL & DEVEL CONF & MEETINGS	2,703.00	2,703.00	2,796.22	93.22	CR 4,375.00	1,672.00	1,672.00
PL & DEVEL EQUIPMENT	354.80	354.80		354.80		354.80 CR	354.80 CR
TUITION/CHARGE BACK	22,891.55	22,891.55	22,695.98	195.57	25,000.00	2,108.45	2,108.45
CONTINGENCIES		.00		.00	50,000.00	50,000.00	50,000.00
	5,024,079.89	# 5,024,079.89	4,696,042.01 *	328,037.88 *		393,125.11 *	393,125.11 *
					5,417,205.00 *		*

OPERATIONS, BUILDING & MAINTENANCE FUND

BLDG & MAINT CONTR SERV	51,015.50	51,015.50	48,007.55	3,007.95	39,740.00	11,275.50 CR	11,275.50 CR
CONTR DEFICIENCY	2,458.50	2,458.50		2,458.50	40,000.00	37,541.50	37,541.50
BLDG & MAINT SUPPLIES	54,421.74	54,421.74	51,601.45	2,820.29	50,100.00	4,321.74 CR	4,321.74 CR
MAINT CONF & MEETINGS	982.35	982.35	969.33	13.02	2,000.00	1,017.65	1,017.65
GAS	80,686.74	80,686.74	78,485.27	2,201.47	98,000.00	17,313.26	17,313.26
ELECTRICITY	225,850.52	225,850.52	205,571.17	20,279.35	261,950.00	36,099.48	36,099.48
MAINT EQUIPMENT	14,372.70	14,372.70	14,372.70	.00	12,000.00	2,372.70 CR	2,372.70 CR
RENTAL CHARGES	.00			.00	1,000.00	1,000.00	1,000.00
CONTINGENCIES	.00			.00	25,000.00	25,000.00	25,000.00
	429,788.05 *		399,007.47 *			100,001.95 *	100,001.95 *
	429,788.05 *		30,780.58 *			529,790.00 *	

PROTECTION, HEALTH AND SAFETY FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
BUILDING IMPROVEMENTS	487,480.55	487,480.55	318,100.55	169,380.00	315,961.00	171,519.55	CR 171,519.55 CR
	487,480.55	*487,480.55	*318,100.55	*169,380.00	*315,961.00	*171,519.55	CR 171,519.55 CR

BUILDING BOND PROCEEDS FUND

SITE IMPROVEMENT	.00		.00	50,000.00	50,000.00	50,000.00	
BLDG IMPROVEMENTS	.00		.00	100,000.00	100,000.00	100,000.00	
DATA PROC HIGH TECH EQUIP	3,657.00	3,657.00	3,657.00	.00	3,657.00	CR 3,657.00 CR	
CARPETING	18,036.64	18,036.64	18,036.64	.00	18,036.64	CR 18,036.64 CR	
INSTR EQUIPMENT	.00		.00	50,000.00	50,000.00	50,000.00	
SERVICE EQUIPMENT	.00		.00	75,000.00	75,000.00	75,000.00	
OTHER CAPITAL OUTLAY	.00		.00	5,000.00	5,000.00	5,000.00	
	21,693.64	* 21,693.64	* 21,693.64	* .00	* 80,000.00	* 258,306.36	* 258,306.36 *

WORKING CASH FUND

TRANSFERS TO OTHER FUNDS	167,000.00	167,000.00		167,000.00		167,000.00	CR 167,000.00 CR
	167,000.00	* 167,000.00	*	.00	* 167,000.00	*	.00
							CR 167,000.00 CR

LIABILITY, PROTECTION & SETTLEMENT FUND

WORKERS COMP	31,392.47	31,392.47	3,386.89	28,005.58	38,000.00	6,607.53	6,607.53
UNEMPLOYMENT COMP	14,855.19	14,855.19	11,878.31	2,976.88	18,000.00	3,144.81	3,144.81
MEDICARE	12,488.14	12,488.14	12,872.63	384.49	CR 14,000.00	1,511.86	1,511.86
TORT LIABILITY INS	65,988.00	65,988.00	94,781.00	28,793.00	CR 65,000.00	988.00	CR 988.00 CR
	124,723.80	* 24,723.80	* 22,918.83	* 1,804.97	* 35,000.00	* 10,276.20	* 10,276.20 *

AUDIT FUND

Account	Total Expenditures	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
AUDIT COSTS	17,258.00	17,258.00	19,100.00	1,842.00	CR 18,000.00	742.00	742.00
	17,258.00	* 17,258.00	* 19,100.00	* 1,842.00	CR 18,000.00	* 742.00	* 742.00 *

REVENUE REPORTEDUCATION FUND

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
1987 TAXES	819,694.12	819,694.12	819,694.12	.00	811,869.00	7,825.12	CR 7,825.12
1988 TAXES	790,367.00	790,367.00	.00	790,367.00	811,869.00	21,502.00	CR 21,502.00
BACK TAXES	28.49	28.49	28.49	.00		28.49	CR 28.49
IN LIEU OF TAXES	507.55	507.55	507.55	.00		507.55	CR 507.55
CHARGE BACK REVENUE	18,403.37	18,403.37	18,403.37	.00	15,000.00	3,403.37	CR 3,403.37
STATE APPORTIONMENT	1,322,648.61	1,322,648.61	1,322,648.61	.00	1,322,250.00	398.61	CR 398.61
STATE EQUALIZATION	54,720.00	54,720.00	54,720.00	.00	54,720.00	.00	.00
ADVANCED TECH GRANT	17,903.00	17,903.00	17,903.00	.00	17,164.00	799.00	CR 799.00
REG VOC ED REIMB	83,157.13	83,157.13	83,157.13	.00	100,000.00	16,842.87	CR 16,842.87
VOC ED EQUIP REIMB	19,388.00	19,388.00	19,388.00	.00	16,000.00	3,388.00	CR 3,388.00
REPL OF CORP PERS PROP TAX	223,494.80	223,494.80	223,494.80	.00	233,000.00	9,505.20	CR 9,505.20
FEDERAL WORK STUDY	160,420.87	160,420.87	142,279.02	18,141.85	171,056.00	10,635.13	CR 10,635.13
OTHER FEDERAL SOURCES	6,219.38	6,219.38	6,219.38	.00	3,000.00	3,219.38	CR 3,219.38
SUMMER TUITION	136,610.81	136,610.81	136,610.81	.00	127,600.00	9,010.81	CR 9,010.81
FALL TUITION	557,667.25	557,667.25	557,667.25	.00	559,600.00	1,932.75	CR 1,932.75
SPRING TUITION	529,581.37	529,581.37	529,581.37	.00	546,000.00	16,418.63	CR 16,418.63
GRAD FEES	4,273.50	4,273.50	3,321.50	952.00	3,000.00	1,273.50	CR 1,273.50
TRANSCRIPT FEES	1,808.00	1,808.00	1,427.00	381.00	1,000.00	808.00	CR 808.00
LAB FEES	35,465.00	35,465.00	20,685.70	14,779.30	33,500.00	1,965.00	CR 1,965.00
PUB SERV INCOME	18,282.03	18,282.03		18,282.03	14,900.00	3,382.03	CR 3,382.03
OTHER FACILITY RENTALS	9,502.31	9,502.31	8,324.43	1,177.88	9,000.00	502.31	CR 502.31
INTEREST ON INVESTMENTS	34,860.59	34,860.59	28,601.63	6,258.96	125,000.00	90,139.41	CR 90,139.41
RESTRICTED FUND INCOME	14,929.14	14,929.14		14,929.14	15,000.00	70.86	CR 70.86
OTHER REVENUE	33,023.80	33,023.80	32,900.35	123.45	64,000.00	26,976.20	CR 26,976.20
OTHER REV COMPUTERS	676.25	676.25	676.25	.00		676.25	CR 676.25
OTHER REV SALARIES	12,267.28	12,267.28	8,622.87	3,644.41		12,267.28	CR 12,267.28

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Education Fund Revenue continued....

Account	Total Receipts	To Date	Prev. Mo. To Date	This Mo.	Budget	Unexpended	Unencumbered
OTHER REV OVERHEAD	6,079.59	6,079.59	4,811.29	1,268.30		6,079.59 CR	6,079.59 CR
	4,911,979.24 *		4,941,673.92 *		5,050,468.00 *	138,488.76 *	138,488.76 *
<u>OPERATIONS, BUILDING AND MAINTENANCE FUND</u>							
1987 TAXES	100,369.51	100,369.51	100,369.51	.00	99,413.00	956.51 CR	956.51 CR
1988 TAXES	96,780.00	96,780.00	96,780.00		99,413.00	2,633.00	2,633.00
BACK TAXES	3.49	3.49	3.49	.00		3.49 CR	3.49 CR
IN LIEU OF TAXES	62.14	62.14	62.14	.00		62.14 CR	62.14 CR
INTEREST ON INVESTMENTS	27,156.92	27,156.92	27,156.92	.00	13,000.00	14,156.92 CR	14,156.92 CR
OTHER REVENUE	14,139.00	14,139.00	11,365.50	2,753.50	12,500.00	1,639.00 CR	1,639.00 CR
TRANSFER FROM OTHER FUNDS	167,000.00	167,000.00		167,000.00		167,000.00 CR	167,000.00 CR
	*						
	405,511.06	405,511.06	438,977.56	466,533.50	424,326.00	481,185.06 CR	181,185.06 CR
<u>PROTECTION, HEALTH AND SAFETY FUND</u>							
1987 TAXES	159,923.29	159,923.29	159,923.29	.00	157,980.00	1,943.29 CR	1,943.29 CR
1988 TAXES	160,977.00	160,977.00	160,977.00		157,980.00	2,997.00 CR	2,997.00 CR
BACK TAXES	5.56	5.56	5.56	.00		5.56 CR	5.56 CR
INLIEU OF TAXES	99.02	99.02	99.02	.00		99.02 CR	99.02 CR
INVESTMENT INCOME	4,627.60	4,627.60	4,448.28	179.32	1.00	4,626.60 CR	4,626.60 CR
	325,632.47	325,632.47	364,476.15	461,156.32	415,961.00 *	9,671.47 CR	9,671.47 CR

BUILDING BOND PROCEEDS FUND

Account	Total	Prev. Mo.		This Mo.	Budget	Unexpended	Unencumbered
	Receipts	To Date	To Date				
STATE GRANTS		.00		.00	1.00	1.00	1.00
FEDERAL GRANTS		.00		.00	1.00	1.00	1.00
INVESTMENT INCOME	51,766.15	51,766.15	51,049.48	716.67	40,000.00	11,766.15	GR 11,766.15 CR
	51,766.15	* 51,766.15	* 51,049.48	* 716.67	* 40,002.00	* 11,764.15	CR 11,764.15 CR

WORKING CASH FUND

INVESTMENT INCOME 167,978.68 167,978.68 147,355.12 20,623.56 1,000.00 166,978.68 CR 166,978.68 CR

LIABILITY, PROTECTION AND SETTLEMENT FUND

1987 TAXES	93,685.57	93,685.57	93,576.67	108.90	99,412.00	5,726.43	5,726.43
1988 TAXES	107,748.00	107,748.00		107,748.00	99,413.00	8,335.00	CR 8,335.00 CR
BACK TAXES	3.26	3.26	3.26	.00		3.26	CR 3.26 CR
IN LIEU OF TAXES	58.01	58.01	58.01	.00		58.01	CR 58.01 CR
INTEREST ON INVESTMENTS	5,323.09	5,323.09	5,011.36	311.73	1,000.00	4,323.09	CR 4,323.09 CR
	206,817.93	*206,817.93	* 98,649.30	* 108,168.63	* 199,825.00	* 6,992.93	CR 6,992.93 CR

AUDIT FUND

1987 TAXES	9,370.01	9,370.01	9,359.11	10.90	9,000.00	370.01	CR	370.01	CR
1988 TAXES	10,000.00	10,000.00		10,000.00	9,000.00	1,000.00	CR	1,000.00	CR
BACK TAXES	.32	.32	.32	.00		.32	CR	.32	CR
IN LIEU OF TAXES	5.80	5.80	5.80	.00		5.80	CR	5.80	CR
INTEREST ON INVESTMENTS	1,494.02	1,494.02	1,401.91	92.11	250.00	1,244.02	CR	1,244.02	CR
	20,870.15	* 20,870.15	* 10,767.14	* 10,103.01	* 18,250.00	* 2,620.15	CR	2,620.15	CR

For Board Meeting
of July 31, 1989

Agenda Item G-5

WORK AUTHORIZATION UPDATE

As the Board will recall, on May 23, 1988 the Trustees authorized the administration to spend a maximum of \$40,000 to provide additional repair work while the building construction defects project was underway. As the attached memorandum outlines, the Board approved expenditure amounts of \$18,900. Through negotiations among Dean Edison, our architect, and the Capital Development Board, it appears that the college will only be responsible for \$2,458.50 of this amount.

RECOMMENDATION: Information only.

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

PRESIDENT

William B. Yermin

SECRETARY

DATE 7/31/89



815 / 288-5511

Sauk Valley Community College

173 IL ROUTE 2
DIXON, IL 61021-9110

MEMORANDUM

TO: Dr. Behrendt DATE: July 20, 1989
FROM: Robert Edison *Bob* SUBJECT: Work Authorization

The Board of Trustees at its meeting on May 23, 1988 approved building and repair work with the following stipulations:

1. The work would be needed and/or beneficial to the College.
2. Sauk funds will not be used when there is a possibility of using State funds.
3. The cost of any single project will not exceed \$5,000.
4. Work requests will be reviewed by our staff, the architect, and the contractor.
5. Work authorized or performed will be reported to the Board of Trustees.

Over the past months the Board of Trustees has approved various expenditure amounts of \$18,190. At this time the deficiency project is essentially complete, but we still have several months of waiting, several corrections to be made, and some slight differences yet to be determined. However, since the fiscal year has ended, I would like to indicate that at this time the College will be responsible only in the amount of \$2,458.50 with all the remaining authorizations having been merged into the regular deficiency project.

The project did proceed according to schedule with one point having been determined not to be a deficiency but which will ultimately require the correction of what is termed a "soft spot" plus drainage in the north parking lot.

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For Board Meeting
of July 31, 1989

Agenda Item G-6

TENTATIVE 1989-90 BUDGET

Attached is a comparison of the 1988-89 and 1989-90 budget as well as a copy of the tentative 1989-90 budget for Board consideration and first reading.

This budget will be available for public display for the next 30 days and final action will be taken at the September 25 meeting.

RECOMMENDATION: That the tentative budget for 1989-90 be approved and made available for public inspection with the public hearing and final action to be taken at the September 25th meeting.

SAUK VALLEY COMMUNITY COLLEGE
EDUCATION AND OPERATIONS AND MAINTENANCE FUNDS

BUDGET COMPARISON SUMMARY

	<u>1988-89</u>	<u>1989-90</u>	<u>Difference (%)</u>
Revenue	\$5,274,794	\$5,987,610	+\$712,816 (13.5%)
Expenditures	<u>5,946,995</u>	<u>6,067,109</u>	+ 120,114 (2.0%)
Surplus (Deficit)	(672,201)	(79,499)	

SAUK VALLEY COMMUNITY COLLEGE
EDUCATION FUND

<u>PART I:</u>	<u>ESTIMATED REVENUE</u>	<u>1989-90</u>	<u>1988-89</u>
<u>100-000-400</u>	<u>EDUCATIONAL FUND</u>		
<u>100-000-410</u>	<u>Local Governmental Sources</u>		
100-000-411.01	- 1988 Taxes 1/2 (645,500,000 @ 24 1/2¢)	790,738	
100-000-411.02	- 1989 Taxes 1/2 (645,500,000 @ 24 1/2¢)	790,738	
100-000-414	- Chargeback Revenue	<u>16,000</u>	1,597,476
			1,638,738
<u>100-000-420</u>	<u>State Governmental Sources</u>		
<u>100-000-421</u>	<u>- State Apportionment</u>		
	Based on FY '88 Enrollment - 45,297 hours	<u>1,554,727</u>	1,322,250
<u>100-000-421.02</u>	<u>- State Equalization Grants</u>	<u>350,433</u>	54,720
<u>100-000-421-060</u>	<u>- Advanced Technology Grant</u>	<u>47,691</u>	17,104
<u>100-000-423</u>	<u>- Vocational Technical Education</u>		
100-000-423.01.1	- Regular Reimbursement	100,000	
100-000-423.01.2	- Equipment Reimbursement	<u>21,718</u>	121,718
			116,000
<u>100-000-427</u>	<u>- Replacement of Corporate Personal Property Tax</u>	<u>0</u>	0
			233,000
<u>100-000-430</u>	<u>Federal Governmental Sources</u>		
100-000-431	- Federal Work Study	172,715	
100-000-439	- Other Federal	<u>6,000</u>	178,715
			174,056
<u>100-000-440</u>	<u>Student Tuition and Fees</u>		
100-000-441.01	- Summer 1989	136,000	
100-000-441.02	- Fall 1989	568,000	
100-000-441.03	- Spring 1990	<u>554,000</u>	1,258,000
			1,233,200
100-000-442.01	- Graduation Fees	2,400	
100-000-442.04	- Transcript Fees	1,200	
100-000-442.05	- Laboratory Fees	34,200	
100-000-442.09	- Public Service Income	<u>14,900</u>	52,700
			52,400
<u>100-000-460</u>	<u>Rental of Facilities</u>	<u>0</u>	0
<u>100-000-469</u>	<u>Other Facility Rentals (Food)</u>	<u>8,000</u>	8,000
<u>100-000-470</u>	<u>Interest on Investments</u>	<u>130,000</u>	130,000
<u>100-000-489</u>	<u>Restricted Fund Income (358)</u>	<u>15,000</u>	15,000
<u>100-000-499</u>	<u>Other Revenue</u>	<u>47,400</u>	47,400
<u>100-000-721</u>	<u>Transfer from Bookstore</u>	<u>175,000</u>	175,000
			0
TOTAL EDUCATIONAL FUND REVENUE		\$5,536,860	\$5,050,468

SAUK VALLEY COMMUNITY COLLEGE
OPERATIONS AND MAINTENANCE FUND

<u>ART I:</u>	<u>ESTIMATED REVENUE</u>	<u>1989-90</u>	<u>1988-89</u>
00-000-400	<u>OPERATIONS AND MAINTENANCE FUND</u>		
00-000-410	<u>LOCAL GOVERNMENTAL SOURCES</u>		
200-000-411.01	- 1988 Taxes 1/2(645,500,000 @ .03¢)	96,825	
200-000-411.02	- 1989 Taxes 1/2(645,500,000 @ .03¢)	<u>96,825</u>	193,650
200-000-427	- <u>Replacement of Corporate Personal Property Tax</u>	<u>234,600</u>	234,600
00-000-470	<u>Interest on Investments</u>	<u>10,000</u>	10,000
00-000-499	<u>Miscellaneous Revenue</u>	<u>12,500</u>	<u>12,500</u>
TOTAL OPERATIONS AND MAINTENANCE FUND		<u>\$ 450,750</u>	<u>\$ 224,326</u>

SALARIES & WAGES - 1988-89 and 1989-90

<u>No. of Position</u>		<u>1988-89</u>	<u>1989-90</u>
58.5 Faculty	\$1,786,206	\$1,808,883	
Damhoff	0	7,125	
Coaching	<u>21,000</u>	<u>\$ 1,807,206</u>	<u>17,075</u>
			\$1,833,083
28 Clerical		161,355	490,921
16 Administrators		588,685	712,471
23 FTE Building Maintenance		401,580	414,548
Part-time/Overload		217,700	224,000*
Student Tutors		3,000	3,000
Summer Session Salaries		97,500	116,250**
Community Education Coordinators		8,500	8,000
Community Education Salaries		100,000	60,000
Public Service Salaries		4,600	4,600
Federal and State Work Study		<u>223,597</u>	<u>227,968***</u>
TOTAL 1989-90		<u>\$ 4,013,723</u>	<u>\$4,094,841</u>

*Part-time/Overload

Seguin	\$ 59,000	\$ 49,000
Hall	120,000	130,000
Hain	<u>38,700</u>	<u>45,000</u>
	<u>\$217,700</u>	<u>\$224,000</u>

***Workstudy

Faculty Office	\$13,000	\$13,000
Workroom	5,000	5,000
Seguin	7,879	12,000
Hall	15,979	15,979
Holtam	1,570	1,570
Hain	4,820	4,820
Thompson	4,250	4,500
L.R.C.	12,809	12,809
Admissions & Records	10,958	10,958
Student Services	45,100	45,100
Maintenance	82,000	82,000
President	3,484	3,484
Switchboard	5,935	5,935
Data Processing	6,365	6,365
Contingency	<u>4,448</u>	<u>4,448</u>
	<u>\$223,597</u>	<u>\$227,968</u>

**Summer Session

Seguin	\$ 44,000	\$ 47,250
Hall	43,000	43,000
Hain	10,500	20,000
IRC	<u>0</u>	<u>6,000</u>
	<u>\$ 97,500</u>	<u>\$116,250</u>

	<u>1988-89</u> <u>Budget</u>	<u>1989-90</u> <u>Budget</u>	<u>Difference</u>
<u>Business Education</u>			
Contractual Services	10,500	10,500	-0-
General Materials & Supplies	11,475	11,475	-0-
Conference & Meeting Expense	1,400	1,400	-0-
<u>Food Services</u>			
Contractual Services	1,000	1,000	-0-
General Materials & Supplies	500	500	-0-
Conference & Meeting Expense	100	100	-0-
<u>Agriculture</u>			
Contractual Services	-0-	-0-	-0-
General Materials & Supplies	400	400	-0-
Conference & Meeting Expense	-0-	-0-	-0-
<u>Industrial Education</u>			
Contractual Services	6,400	6,400	-0-
General Materials & Supplies	16,145	15,670	(475)
Conference & Meeting Expense	1,400	1,400	-0-
<u>Cosmetology</u>			
Contractual Services	25,900	15,000	(10,900)
General Materials & Supplies	600	300	(300)
Conference & Meeting Expense	100	-0-	(100)
<u>Human Services</u>			
Contractual Services	100	100	-0-
General Materials & Supplies	1,200	1,200	-0-
Conference & Meeting Expense	625	250	(375)
<u>Social Science</u>			
Contractual Services	-0-	-0-	-0-
General Materials & Supplies	5,070	5,070	-0-
Conference & Meeting Expense	1,500	1,000	(500)
<u>E.M.T.</u>			
Contractual Services	2,500	2,500	-0-
General Materials & Supplies	900	400	(500)
Conference & Meeting Expense	200	200	-0-
<u>Criminal Justice</u>			
Contractual Services	,500	200	(300)
General Materials & Supplies	1,930	1,500	(430)
Conference & Meeting Expense	1,000	600	(400)
<u>Library Technology</u>			
General Materials & Supplies	100	-0-	(100)

	<u>1988-89</u> <u>Budget</u>	<u>1989-90</u> <u>Budget</u>	<u>Difference</u>
<u>Humanities</u>			
Contractual Services	-0-	-0-	-0-
General Materials & Supplies	3,500	3,600	100
Conference & Meeting Expense	3,200	2,800	(400)
<u>Art</u>			
Contractual Services	-0-	600	600
General Materials & Supplies	600	400	(200)
Conference & Meeting Expense	200	200	-0-
<u>Music</u>			
Contractual Services	1,800	1,800	-0-
General Materials & Supplies	4,450	4,450	-0-
Conference & Meeting Expense	1,100	600	(500)
<u>Math Science</u>			
Contractual Services	900	900	-0-
General Materials & Supplies	11,650	11,650	-0-
Conference & Meeting Expense	1,400	1,400	-0-
<u>Med. Lab. Technology</u>			
Contractual Services	9,450	9,210	(240)
General Materials & Supplies	13,465	11,055	(2,410)
Conference & Meeting Expense	1,240	1,040	(200)
<u>A.D.N.</u>			
Contractual Services	380	300	(80)
General Materials & Supplies	4,742	4,837	95
Conference & Meeting Expense	1,550	1,450	(100)
<u>L.P.N.</u>			
Contractual Services	100	250	150
General Materials & Supplies	3,245	2,230	(1,015)
Conference & Meeting Expense	700	600	(100)
<u>Radiologic Technology</u>			
Contractual Services	3,100	3,220	120
General Materials & Supplies	3,440	3,395	(45)
Conference & Meeting Expense	4,700	4,700	-0-
<u>Physical Education</u>			
Contractual Services	3,300	2,800	(500)
General Materials & Supplies	800	850	50
Conference & Meeting Expense	800	500	(300)
<u>Nursing Assistant</u>			
Contractual Services	200	200	-0-
General Materials & Supplies	1,190	1,050	(140)
Conference & Meeting Expense	200	35	50

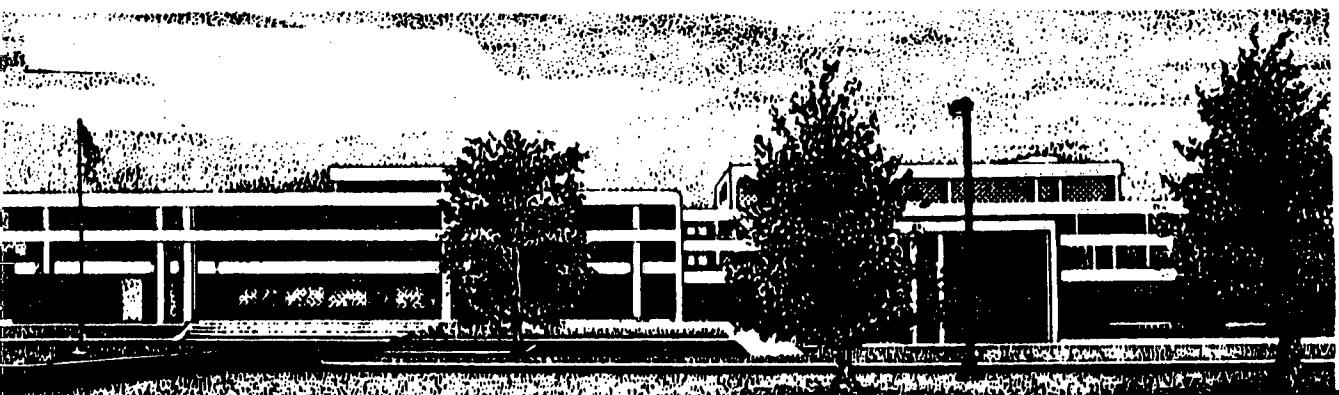
	<u>1988-89 Budget</u>	<u>1989-90 Budget</u>	<u>Difference</u>
<u>Faculty Office & Reproduction</u>			
<u>Room</u>			
Contractual Services (Fac. Off)	450	450	-0-
Contractual Services (Workroom)	8,000	9,210	1,210
Contractual UNALLOCATED	1,400	1,100	(300)
General Supplies (Workroom)	1,000	1,000	-0-
General Supplies (Faculty Off.)	1,450	1,450	-0-
General Supplies (Inst. Com.)	300	300	-0-
<u>Marketing & Public Relations</u>			
General Materials & Supplies	97,800	94,600	(3,200)
Conference & Meeting Expense	1,300	1,300	-0-
<u>Assistant Dean of Arts & Social Sciences</u>			
Contractual Services	500	500	-0-
General Materials & Supplies	900	900	-0-
Conference & Meeting Expense	2,000	2,500	500
<u>Assistant Dean of Business & Technology</u>			
General Materials & Supplies	1,200	1,200	-0-
Conference & Meeting Expense	3,000	3,000	-0-
<u>Assistant Dean of Community & Extended Services</u>			
Contractual Services	3,500	2,000	(1,500)
General Materials & Supplies	8,000	5,000	(3,000)
Conference & Meeting Expense	2,250	2,250	-0-
<u>Nursing Education</u>			
Contractual Services	200	200	-0-
General Materials & Supplies	1,200	1,200	-0-
Conference & Meeting Expense	1,250	1,400	150
<u>Academic Skills Center</u>			
Contractual Services	-0-	-0-	-0-
General Materials & Supplies	9,000	7,200	(1,800)
Conference & Meeting Expense	700	700	-0-
<u>Honors Program</u>			
Contractual Services	100	100	-0-
General Materials & Supplies	400	400	-0-
Conference & Meeting Expense	270	250	(20)
<u>Dean of Instruction</u>			
Contractual Services	-0-	550	550
General Materials & Supplies	2,000	2,000	-0-
Conference & Meeting Expense	2,000	3,000	1,000

	<u>1988-89 Budget</u>	<u>1989-90 Budget</u>	<u>Difference</u>
<u>Learning Resource Center</u>			
Contractual Services	10,600	12,000	1,400
Library Supplies	17,050	17,050	-0-
Audio Visual Supplies	6,500	6,500	-0-
Xerox Supplies	2,000	1,000	(1,000)
Library Books	40,000	40,000	-0-
Conference & Meeting Expense	2,050	2,769	719
<u>Admissions & Records</u>			
Contractual Services	1,880	1,380	(500)
General Materials & Supplies	12,000	14,000	2,000
Conference & Meeting Expense	2,500	2,500	-0-
<u>Dean of Student Services</u>			
Contractual Services	600	600	-0-
General Materials & Supplies	17,300	17,300	-0-
Conference & Meeting Expense	4,695	4,900	205
Student Recruitment	1,500	1,500	-0-
Commencement	6,000	6,000	-0-
Health Services Supplies	300	300	-0-
<u>Public Services</u>			
Contractual Services	5,000	5,000	-0-
General Materials & Supplies	5,300	5,300	-0-
<u>Operation & Maintenance of Plant</u>			
Contractual Services	39,740	49,650	9,910
Contractual-Deficiency	40,000	-0-	(40,000)
General Materials & Supplies	50,100	50,100	-0-
Conference & Meeting Expense	2,000	2,000	-0-
Equipment	12,000	7,950	(4,050)
Gas	98,000	98,000	-0-
Electricity	261,950	261,950	-0-
Telephone	65,000	65,000	-0-
Rental	1,000	1,000	-0-
Contingency	25,000	25,000	-0-
<u>President's Office</u>			
Contractual Services	600	600	-0-
General Materials & Supplies	2,200	2,000	(200)
Conference & Meeting Expense	5,500	5,500	-0-
Special Affairs	3,500	3,500	-0-
Other Conference & Meeting Exp.	6,800	8,525	1,725
<u>Dean of Business Services</u>			
Contractual Services	6,000	6,000	-0-
General Materials & Supplies	7,000	7,000	-0-
Conference & Meeting Expense	3,600	3,600	-0-

	<u>1988-89</u> <u>Budget</u>	<u>1989-90</u> <u>Budget</u>	<u>Difference</u>
<u>Board of Trustees</u>			
Contractual Services	8,000	8,000	-0-
Contractual-Consultants	-0-	-0-	-0-
General Materials & Supplies	1,500	700	(800)
Conference & Meeting Expense	4,500	3,300	(1,200)
<u>Institutional Expenses</u>			
Group Medical & Life Insurance	340,000	410,000	70,000
UNALLOCATED Contractual	1,800	1,800	-0-
Faculty Association Supplies	200	200	-0-
Postage	47,900	47,900	-0-
Publications/Dues	7,500	9,000	1,500
Recruitment	6,000	8,000	2,000
Advertising	700	800	100
In-Service Training	7,000	7,000	-0-
Tuition Reimbursement	4,000	4,400	400
Curriculum Development	4,500	3,000	(1,500)
Medical Examination Fee	-0-	7,500	7,500
<u>Fixed Charges</u>			
General Insurance	-0-	-0-	-0-
<u>Capital Outlay</u>			
Equipment (Inc. State)	128,022	146,042	18,020
<u>Tuition Charge-back</u>	25,000	25,000	-0-
<u>Institutional Research</u>			
Contractual Services	1,000	200	(800)
General Materials & Supplies	1,200	100	(1,100)
<u>Information Systems</u>			
Contractual Services-Admin.	148,450	126,100	(22,350)
Contractual Services-Educ.	21,000	25,450	4,450
General Supplies-Admin.	11,800	15,900	4,100
General Supplies-Educ.	-0-	9,550	9,550
Conference & Meeting Expense	7,500	7,500	-0-
Rental of Computer Equipment	-0-	-0-	-0-
Consulting Service-Bus. Off.	10,000	10,000	-0-
<u>Planning & Development</u>			
Contractual Services	300	5,000	4,700
General Materials & Supplies	1,943	2,390	447
Conference & Meeting Expense	4,375	4,000	(375)
<u>Affirmative Action</u>			
Contractual Services	300	100	(200)
General Materials & Supplies	100	300	200
Conference & Meeting Expense	300	300	-0-
<u>Provision for Contingencies</u>	50,000	50,000	-0-
	\$1,933,272	\$1,972,268	\$ 38,996

EQUIPMENT

	<u>1988-89</u>	<u>1989-90</u>	<u>Difference</u>
Business Education	\$ 40,721	33,060	(7,661)
Industrial Education	31,980	39,385	7,405
Music	1,207	7,025	5,818
Math Science	3,214	6,275	3,061
Med. Lab. Technology	800	-0-	(800)
A.D.N.	2,080	1,000	(1,080)
L.P.N.	2,850	1,000	(1,850)
Radiologic Technology	800	-0-	(800)
Physical Education	-0-	400	400
Nursing Assistant	150	-0-	(150)
Reproduction Room	-0-	285	285
Faculty Office	2,835	596	(2,239)
Marketing & Public Relations	325	6,320	5,995
Assistant Dean, Arts and Social Science	-0-	515	515
Assistant Dean, Business and Technology	2,000	-0-	(2,000)
Assistant Dean, Community and Extended Services	-0-	515	515
Nursing Education	800	3,000	2,200
Academic Skills	-0-	1,200	1,200
Dean of Instruction	5,400	600	(4,800)
Learning Resource Center	24,575	24,076	(499)
Admissions and Records	2,600	2,800	200
Dean of Student Services	3,275	6,830	3,555
Dean of Business Services	1,910	1,910	-0-
Information Systems	-0-	9,250	9,250
Planning and Development	500	-0-	(500)
	\$128,022	\$146,042	\$ 18,020



Tentative
BUDGET
1989 - 1990



**Sauk Valley
Community
College**

SAUK VALLEY COMMUNITY COLLEGE
EDUCATION FUND

PART I: ESTIMATED REVENUE 1989-90

100-000-400 EDUCATIONAL FUND

100-000-410 Local Governmental Sources

100-000-411.01 - 1988 Taxes	1/2(645,500,000 @ 24 1/2¢)	790,738
100-000-411.02 - 1989 Taxes	1/2(645,500,000 @ 24 1/2¢)	790,738
100-000-414 - Chargeback Revenue		<u>16,000</u>
		1,597,476

100-000-420 State Governmental Sources

<u>100-000-421</u> - State Apportionment		
Based on FY '88 enrollment - 45,297 hrs.	<u>1,554,727</u>	1,554,727
<u>100-000-421.02</u> - State Equalization Grants	<u>350,433</u>	350,433
100-000-421-060 - Advanced Technology Grant	<u>47,691</u>	47,691

100-000-423 - Vocational Technical Education
100-000-423.01.1 - Regular Reimbursement 100,000
100-000-423.01.2 - Equipment Reimbursement 21,718 121,718

100-000-430 Federal Governmental Sources

100-000-431	- Federal Work Study	172,715
100-000-439	- Other Federal	6,000
		178,715

100-000-440 Student Tuition and Fees

100-000-441.01 - Summer 1989	136,000
100-000-441.02 - Fall 1989	568,000
100-000-441.03 - Spring 1990	554,000
	1,258,000

100-000-442.01 - Graduation Fees	2,400
100-000-442.04 - Transcript Fees	1,200
100-000-442.05 - Laboratory Fees	34,200
100-000-442.09 - Public Service Income	<u>14,900</u>
	52,700

<u>100-000-460</u>	<u>Rental of Facilities</u>	0	0
<u>100-000-469</u>	<u>Other Facility Rentals (Food)</u>	8,000	8,000
<u>100-000-470</u>	<u>Interest on Investments</u>	130,000	130,000
<u>100-000-489</u>	<u>Restricted Fund Income (358)</u>	15,000	15,000
<u>100-000-499</u>	<u>Other Revenue</u>	47,400	47,400
<u>100-000-721</u>	<u>Transfer from Bookstore</u>	175,000	175,000

TOTAL EDUCATIONAL FUND REVENUE \$5,536,860

SAUK VALLEY COMMUNITY COLLEGE

EDUCATION FUND

PART II: ESTIMATED EXPENDITURES 1989-90

<u>110-000-000</u>	<u>INSTRUCTION</u>		<u>\$2,782,129</u>
<u>110-100-000</u>	<u>BUSINESS EDUCATION</u>		
110-100-513.01	- Salaries - Full Time	237,403	
110-100-534	- Contractual Services	10,500	
110-100-541.02	- General Materials & Supplies	11,475	
110-100-550	- Conference & Meeting Expense	<u>1,400</u>	260,778
<u>110-117-000</u>	<u>FOOD SERVICES</u>		
110-117-534	- Contractual Services	1,000	
110-117-541.02	- General Materials & Supplies	500	
110-117-550	- Conference & Meeting Expense	<u>100</u>	1,600
<u>110-200-000</u>	<u>AGRICULTURE</u>		
110-200-541.02	- General Materials & Supplies	<u>400</u>	400
<u>110-300-000</u>	<u>INDUSTRIAL EDUCATION</u>		
110-300-513.01	- Salaries - Full Time	219,320	
110-300-534	- Contractual Services	6,400	
110-300-541.02	- General Materials & Supplies	15,670	
110-300-550	- Conference & Meeting Expense	<u>1,400</u>	242,790
<u>110-310-000</u>	<u>COSMETOLOGY</u>		
110-310-538	- Contractual Services	15,000	
110-310-541.02	- General Materials & Supplies	300	
110-310-550	- Conference & Meeting Expense	<u>0</u>	15,300
<u>110-316-000</u>	<u>HUMAN SERVICES</u>		
110-316-534	- Contractual Services	100	
110-316-541.02	- General Materials & Supplies	1,200	
110-316-550	- Conference & Meeting Expense	<u>250</u>	1,550
<u>110-400-000</u>	<u>SOCIAL SCIENCE</u>		
110-400-513.01	- Salaries - Full Time	132,646	
110-400-541.02	- General Materials & Supplies	5,070	
110-400-550	- Conference & Meeting Expense	<u>1,000</u>	138,716

110-410-000 E.M.T.

110-410-534	- Contractual Services	2,500
110-410-541.02	- General Materials & Supplies	400
110-410-550	- Conference & Meeting Expense	<u>200</u>
		3,100

110-418-000 CRIMINAL JUSTICE

110-418-513.01	- Salaries - Full Time	25,744
110-418-534	- Contractual Services	200
110-418-541.02	- General Materials & Supplies	1,500
110-418-550	- Conference & Meeting Expense	<u>600</u>
		28,044

110-500-000 HUMANITIES

110-500-513.01	- Salaries-Full Time (Humanities)	295,757
110-500-541.02	- General Materials & Supplies (Humanities)	3,600
110-500-550	- Conference & Meeting Expense (Humanities)	<u>2,800</u>
		302,157

110-511-513.01	- Salaries - Full Time (Art)	34,077
110-511-534	- Contractual Services (Art)	600
110-511-541.02	- General Materials & Supplies (Art)	400
110-511-550	- Conference & Meeting Expense (Art)	<u>200</u>
		35,277

110-512-513.01	- Salaries - Full Time (Music)	66,492
110-512-534	- Contractual Services (Music)	1,800
110-512-541.02	- General Materials & Supplies (Music)	4,450
110-512-550	- Conference & Meeting Expense (Music)	<u>600</u>
		73,342

110-600-000 MATH SCIENCE

110-600-513.01	- Salaries - Full Time	216,854
110-600-534	- Contractual Services	900
110-600-541.02	- General Materials & Supplies	11,650
110-600-550	- Conference & Meeting Expense	<u>1,400</u>
		230,804

110-711-000 MED. LAB. TECHNOLOGY

110-711-513.01	- Salaries - Full Time	63,784
110-711-534	- Contractual Services	9,210
110-711-541.02	- General Materials & Supplies	11,055
110-711-550	- Conference & Meeting Expense	<u>1,040</u>
		85,089

110-712-000 A.D. NURSING

110-712-513.01	- Salaries - Full Time	83,604
110-712-516	- Salaries - Office Staff	16,186
110-712-534	- Contractual Services	300
110-712-541.02	- General Materials & Supplies	4,837
110-712-550	- Conference & Meeting Expense	<u>1,450</u>
		106,377

110-713-000 L.P. NURSING

110-713-513.01	- Salaries - Full Time	53,612
110-713-534	- Contractual Services	250
110-713-541.02	- General Materials & Supplies	2,230
110-713-550	- Conference & Meeting Expense	<u>600</u>
		56,692

110-714-000 RADIOLOGIC TECHNOLOGY

110-714-513.01	- Salaries - Full Time	60,470
110-714-534	- Contractual Services	3,220
110-714-541.02	- General Materials & Supplies	3,395
110-714-550	- Conference & Meeting Expense	<u>4,700</u>
		71,785

110-715-000 PHYSICAL EDUCATION

110-715-513.01	- Salaries - Full Time	57,200
110-715-534	- Contractual Services	2,800
110-715-541.02	- General Materials & Supplies	850
110-715-550	- Conference & Meeting Expense	<u>500</u>
		61,350

110-716-000 NURSING ASSISTANT

110-716-534	- Contractual Services	200
110-716-541.02	- General Materials & Supplies	1,050
110-716-550	- Conference & Meeting Expense	<u>250</u>
		1,500

110-800-000 FACULTY OFFICE & REPRODUCTION ROOM

110-800-516	- Salaries - Secretarial	51,699
110-800-518.01	- Student Employees - Federal (Faculty Office)	13,000
110-800-518.01-1	- Student Employees - Federal (Workroom)	5,000
110-800-534.01	- Contractual Services (Fac. Off)	450
110-800-534	- Contractual Services (Workroom)	9,210
110-800-537	- Contractual (UNALLOCATED)	1,100
110-800-542	- General Materials & Supplies (Workroom)	1,000
110-800-541.02	- General Materials & Supplies (Faculty Office)	1,450
110-800-541.03	- General Materials & Supplies (Institutional Committees)	<u>300</u>
		83,209

110-810-000 MARKETING & PUBLIC RELATIONS

110-810-511	- Salaries - Administrative	32,500
110-810-516	- Salaries - Secretarial	7,000
110-810-547	- General Materials & Supplies	94,600
110-810-550	- Conference & Meeting Expense	<u>1,300</u>
		135,400

110-811-000 ASS'T DEAN OF ARTS & SOCIAL SCIENCES

110-811-511	- Salaries - Administrative	44,531
110-811-513.02	- Salaries - Instructional (Part-time)	49,000
110-811-513.03	- Salaries - Instructional (Summer Session)	47,250
110-811-516	- Salaries - Secretarial	16,907
110-811-518.01	- Student Employees (Federal)	12,000
110-811-534	- Contractual Services	500
110-811-541.01	- General Materials & Supplies	900
110-811-550	- Conference & Meeting Expense	<u>2,500</u>
		173,588

110-812-000 ASS'T DEAN OF BUSINESS & TECHNOLOGY

110-812-511	- Salaries - Administrative	48,311
110-812-513.02	- Salaries - Instructional (Part-time)	130,000
110-812-513.03	- Salaries - Instructional (Summer Session)	43,000
110-812-516	- Salaries - Secretarial	18,617
110-812-518.01	- Student Employees (Federal)	15,979
110-812-541.01	- General Materials & Supplies	1,200
110-812-550	- Conference & Meeting Expense	<u>3,000</u>
		260,107

110-813-000 ASS'T DEAN OF COMMUNITY & EXTENDED
SERVICES

110-813-511	- Salaries - Administrative	42,971
110-813-513.02	- Instructional Salaries	60,000
110-813-513.03	- Community Service Coordinators	8,000
110-813-516	- Salaries - Secretarial	14,083
110-813-518.01	- Student Employees (Federal)	1,570
110-813-534	- Contractual Services	2,000
110-813-541.02	- General Materials & Supplies	5,000
110-813-550	- Conference & Meeting Expense	<u>2,250</u>
		135,874

110-814-000 NURSING EDUCATION

110-814-511	- Salaries - Administrative	41,186
110-814-513.02	- Salaries - Instructional (Part-time)	45,000
110-814-513.03	- Salaries - Instructional (Summer Session)	20,000
110-814-518.01	- Student Employees (Federal)	4,820
110-814-534	- Contractual Services	200
110-814-541.01	- General Materials & Supplies	1,200
110-814-550	- Conference & Meeting Expense	<u>1,400</u>
		113,806

110-815-000 ACADEMIC SKILLS CENTER

110-815-513.01	- Salaries - Full Time	65,223
110-815-534	- Contractual Services	0
110-815-541.02	- General Materials & Supplies	7,200
110-815-550	- Conference & Meeting Expense	<u>700</u>
		73,123

110-816-000 HONORS PROGRAM

110-816-534	- Contractual Services	100
110-816-541.02	- General Materials & Supplies	400
110-816-550	- Conference & Meeting Expense	<u>250</u>
		750

110-818-000 DEAN OF INSTRUCTION

110-818-511	- Salaries - Administrative	55,125
110-818-516	- Salaries - Secretarial	21,446
110-818-518	- Student Tutors	3,000
110-818-518.01	- Student Employees (Federal)	4,500
110-818-534	- Contractual Services	550
110-818-541.01	- General Materials & Supplies	2,000
110-818-550	- Conference & Meeting Expense	<u>3,000</u>
		89,621

120-000-000 LEARNING RESOURCE CENTER\$ 234,838

120-000-513.03	- Salaries - Instructional (Summer Session)	6,000
120-000-515	- Salaries - Professional	104,367
120-000-516	- Salaries - Secretarial	32,343
120-000-518.01	- Student Employees (Federal)	12,809
120-000-534	- Contractual Services	12,000
120-000-541.01	- Xerox Supplies	1,000
120-000-541.03	- Library Supplies	17,050
120-000-544.01	- Audio Visual Supplies	6,500
120-000-545	- Library Books	40,000
120-000-550	- Conference & Meeting Expense	<u>2,769</u>
		234,838

130-000-000 STUDENT SERVICES AND AIDS\$ 485,470131-000-000 ADMISSIONS AND RECORDS

131-000-511	- Salaries - Administrative	35,558
131-000-516	- Salaries - Secretarial	62,217
131-000-518.01	- Student Employees (Federal)	10,958
131-000-534	- Contractual Services	1,380
131-000-541.01	- General Materials & Supplies	14,000
131-000-550	- Conference & Meeting Expense	<u>2,500</u>
		126,613

132-000-000 COUNSELING AND TESTING

132-000-515	- Salaries - Professional	92,330	
132-000-516	- Salaries - Secretarial	<u>16,907</u>	109,237

133-000-541.01 HEALTH SERVICES - Materials

	300	300
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134-000-000 FINANCIAL AIDS

134-000-511	- Salaries - Administrative	43,076	
134-000-516	- Salaries - Secretarial	<u>32,954</u>	76,030

138-000-000 DEAN OF STUDENT SERVICES

138-000-511	- Salaries - Administrative	52,343	
138-000-516	- Salaries - Secretarial	21,347	
138-000-518.01	- Student Employees (Federal)	45,100	
138-000-519	- Other Salaries (Coaching)	24,200	
138-000-534	- Contractual Services	600	
138-000-541.01	- General Materials & Supplies	17,300	
138-000-549	- Commencement	6,000	
138-000-550	- Conference & Meeting Expense	4,900	
138-000-554	- Student Recruitment	<u>1,500</u>	173,290

140-000-000 PUBLIC SERVICES

	\$ 14,900
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140-000-514.02	- Salaries	4,600	
140-000-534	- Contractual Services	5,000	
140-000-541.02	- General Materials & Supplies	<u>5,300</u>	14,900

170-000-000 OPERATION & MAINTENANCE OF PLANT

	\$ 561,548
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171-000-517	- Salaries - Service Staff	414,548	
171-000-518.01	- Student Employees (Federal)	82,000	
176-000-575	- Telephone	<u>65,000</u>	561,548

181-000-000 GENERAL ADMINISTRATION

	\$ 350,653
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181-000-000 PRESIDENT'S OFFICE

		73,458
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		24,560
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		3,484
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		600
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		2,000
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		5,500
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		3,500
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		<u>8,525</u>
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	121,627
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182-000-000 DEAN OF BUSINESS SERVICES

182-000-511	- Salaries - Administrative	98,858
182-000-512	- Salaries - Professional	22,985
182-000-516	- Salaries - Secretarial	90,583
182-000-534	- Contractual Services	6,000
182-000-541.01	- General Materials & Supplies	7,000
182-000-550	- Conference & Meeting Expense	<u>3,600</u>
		229,026

190-000-000 INSTITUTIONAL SUPPORT\$1,141,921191-000-000 BOARD OF TRUSTEES

191-000-535	- Contractual - Legal	8,000
191-000-549	- Other General Supplies (Election)	700
191-000-550	- Conference & Meeting Expense	<u>3,300</u>
		12,000

192-000-000 INSTITUTIONAL SUPPORT EXPENSES

192-000-516	- Salaries - Secretarial	16,684
192-000-518.01	- Student Employees (Federal)	5,935
192-000-518.03	- Student Employees (Federal) (Contingency)	4,448
192-000-521	- Group Medical & Life Insurance	410,000
192-000-524	- Medical Examination Fee	7,500
192-000-529	- Tuition Reimbursement	4,400
192-000-532	- Curriculum Development	3,000
192-000-537	- UNALLOCATED Contractual	1,800
192-000-539	- In-Service Training	7,000
192-000-541.02	- Supplies (FACULTY ASSOCIATION)	200
192-000-544.02	- Postage	47,900
192-000-546	- Publications/Dues	9,000
192-000-547	- Advertising	800
192-000-554	- Recruitment	<u>8,000</u>
		526,667

192-000-580 CAPITAL OUTLAY

192-000-585	- Equipment	<u>146,042</u>
		146,042

193-000-000 AFFIRMATIVE ACTION

193-000-534	- Contractual Services	100
193-000-541.02	- General Materials & Supplies	300
193-000-550	- Conference & Meeting Expense	<u>300</u>
		700

194-000-000 INSTITUTIONAL RESEARCH

194-000-534	- Contractual Services	200
194-000-541.01	- General Materials & Supplies	<u>100</u>
		300

195-000-000 INFORMATION SYSTEMS

195-000-511	- Salaries - Administrative	78,519
195-000-516	- Salaries - Office Staff	30,873
195-000-518.01	- Student Employees (Federal)	6,365
195-000-532	- Contractual - Consulting (Business Office)	10,000
195-000-534.01	- Contractual Services-Admin.	126,100
195-000-534.02	- Contractual Services-Educ.	25,450
195-000-541.01	- General Supplies - Admin.	15,900
195-000-541.02	- General Supplies - Educ.	9,550
195-000-550	- Conference & Meeting Expense	<u>7,500</u>
		310,257

196-000-000 PLANNING AND DEVELOPMENT

196-000-511	- Salaries - Administrative	43,050
196-000-516	- Salaries - Secretarial	16,515
196-000-534	- Contractual Services	5,000
196-000-541.01	- General Materials & Supplies	2,390
196-000-550	- Conference & Meeting Expense	<u>4,000</u>
		70,955

197-000-593 TUITION CHARGE-BACK 25,000 25,000199-000-600 PROVISION FOR CONTINGENCIES 50,000 50,000TOTAL BUDGET EDUCATIONAL FUND \$5,571,459PART III: BUDGET SUMMARY

Balance on Hand July 1, 1989

Revenue	\$5,536,860
Less Expenditures	<u>5,571,459</u>

Excess of Revenue over Expenditures (34,599)

Estimated Balance on Hand June 30, 1990 \$

SAUK VALLEY COMMUNITY COLLEGE
OPERATIONS AND MAINTENANCE FUND

PART I: ESTIMATED REVENUE 1989-90

200-000-400 OPERATIONS AND MAINTENANCE FUND

200-000-410 LOCAL GOVERNMENTAL SOURCES

200-000-411.01 - 1988 Taxes 1/2(645,500,000 @ .03¢)	96,825
200-000-411.02 - 1989 Taxes 1/2(645,500,000 @ .03¢)	<u>96,825</u>
<u>200-000-427 - Replacement of Corporate Personal Property Tax</u>	<u>234,600</u>
<u>200-000-470 Interest on Investment</u>	<u>10,000</u>
<u>200-000-499 Miscellaneous Revenue</u>	<u>12,500</u>
TOTAL OPERATIONS AND MAINTENANCE FUND	<u>\$ 450,750</u>

SAUK VALLEY COMMUNITY COLLEGE

OPERATIONS AND MAINTENANCE FUND

PART II: ESTIMATED EXPENDITURES 1989-90

200-000-000 OPERATIONS, BUILDING AND MAINTENANCE FUND

270-000-000 OPERATION AND MAINTENANCE OF PLANT

270-000-534.01 - Contractual Services	49,650
270-000-534.02 - Contractual - Deficiency	0
270-000-541.04 - General Materials & Supplies	50,100
270-000-550 - Conference & Meeting Expense	<u>2,000</u>
	101,750
<u>271-000-571 - Gas</u>	<u>98,000</u>
<u>276-000-573 - Electricity</u>	<u>261,950</u>
<u>276-000-587 - Equipment</u>	<u>7,950</u>
	98,000
	261,950
	7,950

290-000-000 INSTITUTIONAL SUPPORT

292-000-560 - Fixed Charges

292-000-561 - Rental	<u>1,000</u>	1,000
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299-000-600 PROVISION FOR CONTINGENCIES

<u>25,000</u>	<u>25,000</u>
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TOTAL BUDGET OPERATIONS AND MAINTENANCE FUND \$ 495,650

PART III: BUDGET SUMMARY

Balance on Hand July 1, 1989

Revenue	\$ 450,750
Expenditures	<u>495,650</u>

Excess of Revenue over Expenditures	<u>(44,900)</u>
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Estimated Balance on Hand June 30, 1990	\$
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SAUK VALLEY COMMUNITY COLLEGE
PROTECTION, HEALTH AND SAFETY FUND

PART I: ESTIMATED REVENUE 1989-90

0300-000-410 Local Governmental Sources

0300-000-411.01 - 1988 Taxes 1/2 (645,000,000 @ .0500¢)	161,375
0300-000-411.02 - 1989 Taxes 1/2 (645,000,000 @ .0500¢)	<u>161,375</u>
	322,750

0300-000-470 Investment Income 1 1

TOTAL PROTECTION, HEALTH AND SAFETY FUND REVENUE \$ 322,751

PART II: ESTIMATED EXPENDITURES 1989-90

0390-000-000 Institutional Support

0390-000-584 - Building Improvements	<u>322,751</u>	<u>322,751</u>
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TOTAL PROTECTION, HEALTH AND SAFETY FUND EXPENDITURES \$ 322,751

PART III: BUDGET SUMMARY

Balance on hand July 1, 1989

Revenue	\$322,751
Less Expenditures	<u>322,751</u>

Excess of Revenue over Expenditures 0

Estimated Balance on Hand June 30, 1990

SAUK VALLEY COMMUNITY COLLEGE

WORKING CASH FUND

PART I: ESTIMATED REVENUE 1989-90

700-000-470 Other Sources

700-000-470 - Investment Income 1,000 1,000

TOTAL WORKING CASH FUND REVENUE \$ 1,000

PART III: BUDGET SUMMARY

Balance on Hand July 1, 1989

Revenue \$ 1,000
Less Expenditures -0-

Excess of Revenue over Expenditures 1,000

Estimated Balance on Hand June 30, 1990

SAUK VALLEY COMMUNITY COLLEGE

AUDIT FUND

PART I: ESTIMATED REVENUE 1989-90

1100-000-410 Local Governmental Sources

1100-000-411.01 - 1988 Taxes 1/2(645,500,000 @ .0031¢)	10,005
1100-000-411.02 - 1989 Taxes 1/2(645,500,000 @ .0031¢)	<u>10,005</u>
1100-000-470 - Interest on Investments	<u>290</u>

TOTAL AUDIT FUND REVENUE \$ 20,300

PART II: ESTIMATED EXPENDITURES 1989-90

1192-000-531 - Audit Services	20,300	<u>20,300</u>
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TOTAL AUDIT FUND EXPENDITURES \$ 20,300

PART III: BUDGET SUMMARY

Balance on hand July 1, 1989

Revenue	\$ 20,300
Less Expenditures	<u>20,300</u>

Excess of Revenue over Expenditures -0-

Estimated Balance on Hand June 30, 1990

SAUK VALLEY COMMUNITY COLLEGE

LIABILITY, PROTECTION, AND SETTLEMENT FUND

PART I: ESTIMATED REVENUE 1989-90

1200-000-410 Local Governmental Sources

1200-000-411.01 - 1988 Taxes	1/2(645,500,000 @ .0334¢)	107,799
1200-000-411.02 - 1989 Taxes	1/2(645,500,000 @ .0334¢)	<u>107,799</u>
1200-000-470 - Investment Income		<u>1,000</u>

TOTAL LIABILITY, PROTECTION, AND SETTLEMENT FUND REVENUE \$ 216,598

PART II: ESTIMATED EXPENDITURES 1989-90

1292-000-000 Institutional Support

1292-000-523 - Worker's Compensation	48,000
1292-000-526 - Unemployment Compensation	22,000
1292-000-527 - Medicare	20,000
1292-000-528 - Tort Liability Insurance	<u>80,000</u>

TOTAL LIABILITY, PROTECTION, AND SETTLEMENT FUND EXPENDITURES . . \$ 170,000

PART III: BUDGET SUMMARY

Balance on Hand July 1, 1989

Revenue	\$216,598
Less Expenditures	<u>170,000</u>

Excess of Revenue over Expenditures 46,598

Estimated Balance on Hand June 30, 1990

SAUK VALLEY COMMUNITY COLLEGE

BUILDING BOND PROCEEDS FUND

PART I: ESTIMATED REVENUE 1989-90

1300-000-420 State Governmental Sources

1300-000-429 - State Grants & Contributions 1 1

1300-000-430 Federal Governmental Sources

1300-000-439 - Federal Grants & Contributions 1 1

1300-000-470 Investment Income 50,000 50,000

TOTAL BUILDING BOND PROCEEDS FUND REVENUE \$ 50,002

PART II: ESTIMATED EXPENDITURES 1989-90

1390-000-000 Institutional Support

1390-000-582	- Site Improvement	50,000
1390-000-584	- Building Improvements	100,000
1390-000-586	- Equipment-Instructional	50,000
1390-000-587	- Equipment-Service	75,000
1390-000-589	- Other Capital Outlay	<u>5,000</u> <u>280,000</u>

TOTAL BUILDING BOND PROCEEDS FUND EXPENDITURES \$ 280,000

PART III: BUDGET SUMMARY

Balance on Hand July 1, 1989

Revenue	\$ 50,002
Less Expenditures	<u>280,000</u>

Excess of Revenue over Expenditures (229,998)

Estimated Balance on Hand June 30, 1990

SAUK VALLEY COMMUNITY COLLEGE BOOKSTORE

Budget for 1989-90

PART I: REVENUE

SALES

Textbooks	\$307,000
Supplies	37,000
Miscellaneous	33,000
Paperbacks	8,000
Used Books	34,000
Other Income	400
Investment Income	3,500
Sales Tax Collected	<u>26,200</u>
	<u>\$ 449,100</u>

Less Cost of Sales:

Textbooks	\$244,800
Supplies	24,100
Miscellaneous	20,800
Paperbacks	6,400
Used Books	25,600
Sales Tax Paid	<u>25,900</u>
	<u>347,600</u>

ESTIMATED GROSS PROFIT \$ 101,500

PART II: EXPENDITURES

Salaries & Wages	\$ 47,500
Employee Benefits	1,300
Transportation	8,500
Equipment	2,800
Supplies	4,000
Travel	3,000
Telephone	600
Dues & Subscriptions	700
Other Expenses	<u>1,500</u>
	<u>69,900</u>

EXCESS REVENUE OVER EXPENDITURES \$ 31,600

PART III: BUDGET SUMMARY

Fund Equity July 1, 1989

Revenue \$
Expenditures _____

Excess of Revenue over Expenditures _____

Transfer to Educational Fund
Transfer to Restricted Fund _____

Estimated Fund Equity, June 30, 1990

\$

SAUK VALLEY COMMUNITY COLLEGE

RESTRICTED PURPOSES FUND

PART I: ESTIMATED REVENUE

	<u>1988-89</u>	<u>1989-90</u>
<u>600-000-443 - Comprehensive Income</u>	<u>\$46,500</u>	<u>\$46,500</u>
<u>Income from Admissions to Student Activities</u>		
600-000-453 - Cultural Events	3,500	2,000
600-000-454 - Athletics	3,000	5,000
600-000-455 - Drama and Readers Theatre	<u>3,000</u>	<u>9,500</u>
	<u>2,000</u>	<u>9,000</u>
<u>600-000-596-003 - Income from Game Room</u>	<u>3,000</u>	<u>2,500</u>
<u>600-000-596-012.2 - Income from Special Student Services Project</u>	<u>11,000</u>	<u>10,000</u>
<u>600-000-456 - Income from SAUK TALK</u>	<u>9,000</u>	<u>2,000</u>
<u>Transfer from Bookstore</u>	<u>0</u>	<u>25,000</u>
<u>TOTAL ESTIMATED REVENUE</u>	<u>\$79,000</u>	<u>\$95,000</u>

SAUK VALLEY COMMUNITY COLLEGE

RESTRICTED PURPOSES FUND

PART II: ESTIMATED EXPENDITURES

0600000600599000 - Men's Athletics

	<u>1988-89</u>	<u>1989-90</u>
#601 - Athletics (Tennis)		
#602 - Athletics (Basketball)		
#603 - Athletics (Golf)		
#605 - Athletics (Baseball)		
<u>Athletics</u>		
Officials	3,020	1,680
Travel	3,710	3,200
Meals and Hotel	5,700	5,285
Awards	950	1,190
Insurance	2,600	2,900
Banquet	800	400
Dues and Fees	<u>870</u>	<u>985</u>
	17,650	15,640
<u>Rentals</u>		
Golf	1,100	1,200
Tennis	<u>325</u>	<u>350</u>
	1,425	1,550
<u>Supplies and Cleaning</u>		
Basketball	1,025	1,200
Golf	400	425
Tennis	850	920
Soccer	<u>925</u>	<u>0</u>
	3,200	2,545
<u>Equipment</u>	<u>300</u>	<u>200</u>
	300	200
<u>Tournaments</u>	<u>0</u>	<u>1,500</u>
	0	1,500
<u>Miscellaneous</u>		
Scouting/Recruiting	1,700	1,750
Basketball Clinic	<u>225</u>	<u>300</u>
	1,925	2,050

	<u>1988-89</u>	<u>1989-90</u>
<u>Personnel</u>		
Basketball	0	<u>2,800</u>
	0	2,800
<u>0600000606599000 Cheerleaders</u>		
and Pom Pom		
Jr. High Cheerleaders Clinic		
Travel and Meals		
Uniforms	2,000	2,500
<u>0600000607599000 Speech</u>		
<u>Activities</u>		
	4,500	5,000
<u>0600000608599000 Drama</u>		
Royalties		
Publicity		
Sets and Costumes		
Rentals		
Equipment		
Supplies		
Summer Theatre	5,000	5,500
<u>0600000609599000 Music</u>		
Travel		
Meals		
Cleaning & Miscellaneous		
Workshop Travel		
Tailoring		
Madrigal Dinner	3,500	3,750
<u>0600000610599000 Student Activities</u>		
Entertainment & License		
Fees		
Supplies		
Equipment		
Xerox and Workroom		
Miscellaneous		
Pow Wow Day		
Concert-Lecture Series		
Promotions		
Entertainment/Promotions	9,000	9,000

	<u>1988-89</u>	<u>1989-90</u>
<u>0600000611599000 Student Senate</u>		
<u>Supplies</u>	—	—
	2,000	2,000
<u>0600000600599000 - Women's Athletics</u>		
#612 - Athletics/Palumbo		
#613 - Athletics/Volleyball		
#614 - Athletics/Basketball		
<u>Officials</u>	2,490	3,360
<u>Travel</u>	3,100	3,100
<u>Meals & Lodging</u>	4,500	5,560
<u>Insurance</u>	2,400	3,200
<u>Dues and Fees</u>	925	1,025
<u>Awards</u>	900	870
<u>Banquet</u>	400	400
<u>Rentals</u>	<u>100</u>	<u>100</u>
	14,815	17,615
<u>Supplies</u>		
<u>First Aid</u>	475	550
<u>Tennis</u>	530	820
<u>Basketball</u>	700	900
<u>Volleyball</u>	<u>480</u>	<u>980</u>
	2,185	3,250
<u>Equipment</u>	0	0
	0	0
<u>Scouting/Recruiting</u>	<u>1,500</u>	—
	1,500	1,500
<u>Tournaments</u>	<u>1,000</u>	—
	1,000	3,000
<u>Clinics</u>	0	600
	0	600
<u>0600000615599000 Clubs</u>	0	0
	0	0
<u>0600000616599000 - SAUK TALK</u>	<u>9,000</u>	<u>7,000</u>
	<u>9,000</u>	<u>7,000</u>
	<u><u>\$ 79,000</u></u>	<u><u>\$ 87,000</u></u>

PART III: BUDGET SUMMARY

Balance on Hand July 1, 1989

Revenue	\$95,000
Expenditures	<u>87,000</u>

Excess of Revenue over Expenditures	<u>8,000</u>
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Estimated Balance on Hand June 30, 1990

SAUK VALLEY COMMUNITY COLLEGE

CHILD CARE CENTER

1989-90

PART I: ESTIMATED REVENUE

Fees	\$ 19,400
Insurance	<u>400</u>
TOTAL REVENUE	<u>\$ 19,800</u>

PART II: ESTIMATED EXPENDITURES

Salaries	\$ 16,200
Insurance	400
Supplies	3,000
Travel	<u>200</u>
TOTAL EXPENDITURES	<u>\$ 19,800</u>

PART III: BUDGET SUMMARY

Balance on Hand July 1, 1989

Revenue	\$19,800
Expenditures	<u>19,800</u>

Excess of Revenue over Expenditures 0

Balance on Hand June 30, 1990

For Board Meeting
of July 31, 1989

Agenda Item G-7

PATHFINDER BIDS

Legal notices were published in the Dixon Telegraph and the Sterling Daily Gazette seeking bids to print and mail four Pathfinders (class schedules) for the 1989-90 academic year.

Two bids were received as follows:

Dixon Telegraph (Dixon) \$14,040.00

Carroll County Review (Thomson) \$15,263.60

RECOMMENDATION: Board approval of the low bid of the Dixon Telegraph (\$14,040) to print and mail four Pathfinder class schedules for the 1989-90 academic year.



MEMORANDUM

TO: Dr. Behrendt
FROM: Kristin L. Olsen

DATE: July 24, 1989
SUBJECT: Pathfinder bids

Bids have been solicited for the printing and direct mailing of the Pathfinder class schedules for the 1989-90 year. The mailers will be produced in the form of four 24-page newsprint booklets.

A legal notice regarding the bidding was published in the Dixon Telegraph and Sterling Daily Gazette. In addition, direct invitations with printing specifications were extended to the following:

<u>Dixon Telegraph</u>	(Dixon)
<u>Castle Communications</u>	(DeKalb)
<u>Carroll County Review</u>	(Thomson)

Two bids were received:

<u>Dixon Telegraph</u>	\$14,040.00	(\$3,510 each)
<u>Carroll County Review</u>	\$15,263.60	(\$3,815.90 each)

Dixon Telegraph produced the Pathfinder for many years until last year when the Carroll County Review was the low bidder. The Telegraph's bid is the lowest this year.

I recommend acceptance of the low bid of \$14,040 submitted by the Dixon Telegraph in Dixon, Illinois.

jp

Attachments

cc: Dean Edison

For Board Meeting of
July 31, 1989

Agenda Item I-1

CONTRACTUAL RE-APPOINTMENTS

Our Special Student Services Grant has been renewed, so we need to re-appoint the two contractual positions for the length of the renewed grant. Both individuals have been evaluated satisfactorily or better.

RECOMMENDATION: Reappointment of Jane Morris Dorman as the Coordinator of the Special Student Services Grant and Cindy Alfano as the Counselor from September 1, 1989 through August 31, 1990, both with the appropriate salary increase.

For Board Meeting
of July 31, 1989

Agenda Item I-2

FULL-TIME FACULTY

At the last Board meeting, the Board approved the establishment of a Learning Assistance Center and a full-time faculty position to provide coordination and instruction in this area. Two English instructors were also approved which left one vacancy in Speech.

The two search committees met to screen applications, select candidates to be brought in for interviews and are recommending the following:

RECOMMENDATION #1: Board approval to hire Mrs. Kay Turk of Rock Falls as Coordinator of the Learning Assistance Center (effective August 18, 1989) at an annual salary of \$22,912, or Step 2 level of the Assistant Professor lane.

RECOMMENDATION #2: Board approval to hire Ms. Deb Hill of Dixon as a Speech instructor at the Instructor Step 2 level or an annual salary of \$19,718, effective August 18, 1989.



MEMORANDUM

DATE: July 20, 1989

TO: Dr. Behrendt

FROM: Virginia Thompson *VS*

SUBJECT: Recommendation for Kay Turk

I recommend that Kay Turk be appointed as Coordinator of the Learning Assistance Center. The following information supports the recommendation:

Announcement Process:

Position announcements were sent to all current full-time faculty members and to the placement office at Northern Illinois University. The position was advertised in the Dixon Evening Telegraph and the Sterling Daily Gazette.

Application Responses:

Nineteen applications were received.

Screening and Interview Process:

All applications were read by Mike Seguin, Zollie Hall, and Virginia Thompson and five candidates were invited for an interview. One candidate declined the interview. Four candidates were interviewed by a committee which included Zollie Hall, Mike Seguin, David Clydesdale, Ralph Pifer, and Virginia Thompson.

Qualifications:

1. **Academic Background**

Mrs. Turk has a broad liberal arts background with a B.A. in English and a M.S. in Elementary Education from the University of Wisconsin, Madison. In addition, she is fluent in Spanish.

2. Professional Background

Mrs. Turk has managed the current learning lab on a part-time basis since its beginning in January 1988. She has been associated with Sauk for seven years as an Adult Education Counselor and instructor in GED, Basic Math and Basic Reading classes. Prior to this, she was an ESL instructor in Washington, D.C. and taught elementary school in Byron, Illinois; Lawton, Oklahoma; and Arequipa, Peru. She has extensive experience working with people of varying abilities, ages, and cultures.

3. References

Colleagues and students at Sauk have consistently commented on Mrs. Turk's outstanding abilities as a tutor, her patience, and her positive attitude. She is intelligent, innovative, and has had high retention rates in her adult education classes. During the past year she has demonstrated her ability to assume the role of coordinator through training and supervision of tutors, development of procedures for the lab, designing, administering and interpreting a student survey, and through maintenance and tabulation of data for statistical evaluation.

js



MEMORANDUM

TO: Dr. Virginia Thompson
FROM: Michael Seguin *MMS*
DATE: July 24, 1989
SUBJ: Ms. Debi Hill
Recommendation

I wish to recommend the appointment of Ms. Debi Hill to the position of Instructor of Speech. The following information supports the recommendation:

Announcement Process

The speech faculty position was advertised as follows:

1. The vacancy was listed with the placement offices in 23 colleges and universities in the Midwest.
2. The vacancy was advertised in the Dixon Telegraph, Sterling Gazette, Quad Cities, Rockford and Peoria newspapers.

Application Responses

Nine applications were received by the June 19 deadline.

Screening Process

Phase I Screening - June 26 - June 29, Jerry Mathis and Edward Beatty read all applications to eliminate the obviously unqualified and pare down to six the number of applications to be considered by the selection committee. All members of the English department were invited to share in this phase.

Phase II Interview Selection - July 3 - 6, the full-time English teachers reviewed the six most qualified applications and narrowed the field of selection to three candidates.

Dr. Virginia Thompson
July 24, 1989
Page Two

Phase III Interview of Candidates - July 17 - 20, three of the six selected were interviewed. Prior to the interviews reference checks were made on the three candidates. The interview process included sessions with the full-time English faculty members, the assistant dean, dean of instruction and president. The session with the English/speech faculty included a teaching demonstration.

Qualifications

1. Academic Background

Ms. Hill earned a Master of Science in Speech Communication/Oral Interpretation from Emerson College, Boston, MA 1977 and a Bachelor's in English from Indiana State University, Terre Haute, IN 1973. Before transferring to Indiana State Ms. Hill attended Sauk Valley College.

2. Professional Background

Ms. Hill has been a part-time instructor at Sauk Valley Community College teaching freshman level courses in English composition and speech (January 1987 - present). She also substitute taught for the Dixon Public Schools in 1981. As a graduate assistant at Emerson College she substitute taught classes in Voice and Articulation and Fundamentals of Oral Interpretation. Since 1986 she has served as a judge of individual rounds and group performance for IHSA regional speech tournaments.

3. References

Having served as a part-time teacher of English and Speech, Ms. Hill received positive evaluations from Dick Holtam, Assistant Dean of Community Service and Allied Health, and Dr. Jerry Mathis, Professor of Speech and Theatre as well as from this writer, the Assistant Dean for Arts, Social Science and Physical Education. Assistant Dean Holtam recommended her for responsible and dedicated teaching in the Community Service Program. Dr. Mathis indicated, "She is up-to-date in her field and a demanding but fair teacher." As her supervisor I found her a cooperative dedicated and knowledgeable teacher with good teaching skills. Students made positive comments about her. Her reference from Emerson College, Dr. Frances LaShoto, said Ms. Hill, "...was an innovator, an excellent student, a standout," and that "I'd grab her if I could. She would be wonderful. Ms. Hill has solid English and good Communication skills. She is bright, willing to learn, a real human being."

For Board Meeting of
July 31, 1989

Agenda Item I-3

TEMPORARY FACULTY APPOINTMENT

Ms. Teresa Rae Douglas is being recommended to fill the instructor vacancy in our criminal justice program created by Linda Giesen's leave of absence. This temporary opening was advertised and five applications were received by mid-July. Dean Thompson and Assistant Dean Seguin reviewed the applications and selected two candidates for on-campus interviews. After contacting references their recommendation is as follows:

RECOMMENDATION: Board approval to appoint Ms. Teresa Rae Douglas to a full-time term contract as an Instructor (Step I) of Criminal Justice at an annual salary of \$19,118, effective August 18, 1989.

sas
enc
815 / 288-5511



**Sauk Valley
Community
College**

173 IL ROUTE 2
DIXON, IL 61021-9110

MEMORANDUM

TO: Dr. Virginia Thompson
FROM: Michael Seguin *MS*
DATE: July 24, 1989
SUBJ: Ms. Teresa Rae Douglas
Recommendation

I wish to recommend the appointment of Ms. Teresa Rae Douglas to the position of criminal justice instructor. The following information supports the recommendation:

Announcement Process

The criminal justice faculty position was advertised as follows:

A letter and several copies of the position announcement were sent to the department chair of the following universities to be called to the attention of qualified applicants: Southern Illinois University, Western Illinois University, Indiana State University and Sangamon State University.

Application Responses

Five applications were received by mid July.

Phase I Screening - June 26 - July 17, Dean Thompson and Assistant Dean Seguin reviewed all applications and selected two candidates to be interviewed.

Phase II Interviews - July 16 - 17, Dean Thompson and Assistant Dean Seguin interviewed candidates on July 16 and 17. A reference call was made on July 18.

Dr. Virginia Thompson
July 24, 1989
Page Two

Qualifications

1. Academic Background

Ms. Douglas completed a rigorous Master's in Administration of Justice at Southern Illinois University, Carbondale, May 1989. She holds a Bachelor's in Psychology from the University of Wisconsin-Stevens Point and attended the University of Wisconsin-Extension, Menasha. Ms. Douglas' graduate advisor, Mr. Charles Matthews, indicated that her master's thesis was exceptionally well done.

2. Professional Background and Work Experience

Ms. Douglas served as Charles Matthews' graduate assistant and in that capacity she organized lectures and graded quizzes and examinations. When Mr. Matthews was on sick leave for a month due to surgery Ms. Douglas taught one of his courses. Her master's program included an internship with the U.S. Customs Service, Fort Mitchell, Kentucky. In April 1988 she presented a paper at the Academy of Criminal Justice Sciences Convention in San Francisco. She also held the office of President of the Administration of Justice Association at Southern Illinois University, Carbondale. While an undergraduate and graduate student Ms. Douglas had a number of part-time jobs as a cashier, billing clerk, clerk and graduate assistant.

3. References

Dr. James Le Beau of Southern Illinois University, Carbondale recommended Ms. Douglas to Ms. Linda Giesen whom Ms. Douglas will replace. A reference call to Mr. Charles Matthews, Ms. Douglas's graduate advisor, confirmed the impression she made in her interview and corroborated Dr. Le Beau's recommendation. Mr. Matthews said Ms. Douglas is one of the best students he has had in his thirty year career in education. He indicated, "she has the knowledge and know-how to run a class," and that her thesis is outstanding.

sas
enc.

For Board Meeting
of July 31, 1989

Agenda Item I-4

1989-90 PART-TIME FACULTY

The following changes in the 1989-90 part-time faculty list
are submitted for Board approval:

ADD

Carol Lovekin - Academic Skills

Susan Maland - Food Service

Boyd Melvin - Social Science (DCC)

RECOMMENDATION: Board approval of the changes listed
above for the list of part-time faculty
for the 1989-90 year.

815 / 288-5511



**Sauk Valley
Community
College**

173 IL ROUTE 2
DIXON, IL 61021-9110

MEMORANDUM

DATE: July 24, 1989

TO: Dr. Behrendt

FROM: Virginia Thompson *WJ*

SUBJECT: Update - Part-time Faculty List - 1989-90

The following part-time faculty should be added to the 1989-90 list:

Carol Lovekin - Academic Skills
Boyd Melvin - Social Science (DCC)
Susan Maland - Food Service

These faculty members need to be approved by the SVCC Board of Trustees

js

For Board Meeting of
July 31, 1989

Agenda Item J-1

BOARD DUTIES AND RESPONSIBILITIES---FIRST READING

When we reviewed Board Policy 109.01 Duties and Responsibilities of the Board of Trustees at our May meeting, Attorney Pace was asked to "clean up" the language. Attached is the suggested new wording and, specifically, changes have been made to "I", "M", "Q", "W", and "Y".

RECOMMENDATION: Board approval of the attached policy for first reading.

BOARD DUTIES AND RESPONSIBILITIES--FIRST READING

109.01 Duties and Responsibilities of the Board of Trustees

The Board has overall responsibility for governance of the College. In carrying out its responsibility, it has the following specific duties, as well as others:

- A) To select, appoint and establish the salary and conditions of employment of the President of the College.
- B) To determine the broad general policies for governing the college, and to present yearly, short and long term direction for the College, to the President.
- C) To approve the annual budget.
- D) To give prior approval of all contractual agreements.
- E) To act upon the recommendation of the President for the appointment and subsequent employment status of employees in accordance with established personnel policies.
- F) To approve rates of compensation for regular full-time and/or part-time employees and annually review all salary schedules.
- G) To act upon recommendations of the President on site and physical plant development and utilization.
- H) To act upon recommendations of the President on matters of major repair and maintenance of buildings, grounds and equipment.
- I) To act upon competitive bids for supplies, equipment, construction and/or repairs when the cost is in excess of \$5,000.00, and, when required by law, to accept bids only from those vendors who have an affirmative action program, and/or comply with OSHA, and/or pay prevailing wages.



- J) To approve curricular offerings of the College upon the recommendation of the President.
- K) To approve the annual Administrative and Academic Calendar of the College.
- L) To act upon the recommendation of the President in all matters of policy pertaining to the welfare of the college.
- M) To provide for the establishment of proper accounting of all receipts and disbursement of College funds according to generally accepted accounting practices and according to law and relevant regulations.

- N) To consider communications and requests from responsible citizens and organizations within the district on matters of policy.
- O) To establish and/or approve citizens' advisory committees as needed.
- P) To serve as a board of final appeal within the College for students, faculty and staff of the College and citizens of the district who may have grievances in any matter concerning the College District.
- Q) To appoint a treasurer and fix the salary of the treasurer for the District.

- R) To designate depositories for college funds.
- S) To establish a vehicle for presidential evaluation based on the board's plans, goals and objectives for the College and leadership qualities.
- T) To amend or make additions to the rules and policies of the Board as may from time to time be appropriate.

- U) To evaluate annually the Board's activities, responsibilities and ethics.
- V) To agree that correspondence to the Board from the President of the College marked "privileged" or "confidential" should not be read in open meetings nor made public without specific written permission of the President to all Board members or as authorized by a majority vote of the Board, and to agree that correspondence to the President from the Board or Board members marked "privileged" or "confidential" shall not be revealed without the permission of the sender.
- W) To employ legal counsel for the College.
- X) To employ a certified public accounting firm to audit the financial records and status in accordance with the Illinois Community College Act.
- Y) To assume such other duties and responsibilities as provided for in the Illinois Community College Act, in other laws of the State of Illinois, in the rules and regulations of the Illinois Community College Board and the Board of Higher Education, in the rules and regulations of other relevant state regulatory agencies, and in relevant Federal regulations and laws.

For Board Meeting
of July 31, 1989

Agenda Item J-2

MANLIUS RESOLUTION

As the Board will recall, the Manlius Board of Education this spring tentatively indicated their desire to align with Sauk Valley Community College. On July 10, 1989, they took a final action (approved unanimously) to indicate their preference to ICCB that they wish to become part of Community College District #506.

It is now necessary for the Sauk Valley Community College Board of Trustees to adopt a resolution expressing agreement with the proposed annexation.

RECOMMENDATION: Board approval of the attached resolution to indicate college agreement for the Manlius School District #305 to become part of the Sauk Valley Community College District #506, effective July 1, 1990.

For Board Meeting
of July 31, 1989

Agenda Item J-3

FOUNDATION SHOWCASE GALA

Members of the Foundation and their volunteer community leaders have been planning a Showcase Gala as a fund-raising event for our Endowment Challenge Grant efforts. As the attached memo outlines, this promises to be an exciting and profitable affair for the Foundation and the College.

However, the members are unanimous in their belief that our ability to serve a wine and/or alcoholic punch is critical to the success of this event. The Illinois Community College Board has guidelines for the serving of alcohol on a community college campus that include the obtaining of "dram shop" liability insurance for one day as well as compliance with related guidelines.

Since this is a major fund-raising effort for the college and since the volunteer committee feels so strongly that the serving of alcoholic beverages is central to its success, we would like the Board of Trustees to grant permission for us to serve alcohol at this Foundation Showcase Gala.

RECOMMENDATION: Board approval to allow the administration and the Foundation to follow applicable statutes, appropriate ICCB guidelines, and SVCC Board Policy 516.01, to serve wine and/or alcoholic punch at the Foundation Showcase Gala to be held on campus on Saturday evening, October 7, 1989.

815 / 288-5511



**Sauk Valley
Community
College**

173 IL ROUTE 2
DIXON, IL 61021-9110

MEMORANDUM

TO: Dr. Richard Behrendt

DATE: July 20, 1989

FROM: Karen Kylen *KK*

SUBJECT: Foundation Showcase Gala
and Alcoholic Beverages

The planning committees for the foundation Showcase Gala have now met three times. This elegant affair, to be held on Saturday, October 7 at the college, promises to be one of the premier social events of the year. A popular 12 piece dance band has been engaged and the plans are to showcase Sauk by bringing people to the college for the dance. We have extensive involvement and support from nearly every community in the district for this friend-raising and fund-raising event.

After extensive discussion, the committees are seeking permission to serve alcoholic beverages at the gala. I understand that this is possible under Illinois law and ICCB regulation under certain conditions. The foundation will assure the college that all required conditions such as the purchase of "dram shop" insurance are met.

It is the unanimous recommendation of the committees (list of members present and voting attached) that the provision of a wine and/or an alcoholic punch is appropriate to an event of this nature. These committee members have either been involved in similar projects or have spoken to other community members who have been. It is the consensus that successful and festive events serve a wine or punch to the participants. The target audience is not the student body although students will be most welcome and encouraged to attend. Mixed drinks will definitely not be served.

We appreciate your consideration of this request and look forward to a positive response so that our planning may proceed.

sw
attachment

Committee Members Present and Voting at the July 19 Meeting
of the Sauk Valley Community College Foundation Showcase Gala

Linda Brantley - Dixon
Larry Hawes - Amboy
JoAnne Kavadas - Sterling
Carrie Levi - Dixon
Ken Lipps - Tampico
Jean Mellang - Sterling
Winnifred "Cookee" Shawver - Morrison
Agatha Tyne - Polo
Stan Weber - Dixon
Nancy Whitney - Thomson



TO: Board of Trustees
FROM: Dick Groharing *Dick*
SUBJECT: ICCTA Executive Committee Planning Session
July 28-29, 1989 - Peoria

The meeting began with a review of the past year's accomplishments and performance, and a discussion of the current community college environment. The basic components of the ICCTA mission were then discussed. They are: Advocacy/Lobbying, Public Relations, and Trustee Development/Growth. I have attached a list of services the ICCTA provides, which was also reviewed by the committee for possible changes.

The association goals and objectives for 89/90 were discussed, as was the structure and membership of the committees who will do the "trench work". As this year's president it was my responsibility to suggest specific projects appropriate to the ICCTA mission for each committee, pick committee chairs, and assign members. The resulting lists of goals, projects, committee membership, etc. will be published shortly, as will the minutes of the meeting. I'll make sure you all get a copy. In the meantime, I've attached a copy of a draft of the 89-90 goals and objectives.

I was particularly pleased with the dynamics of the Executive Committee, which is made up of the four officers and the nine regional chairs. I'm really looking forward to working with them in the coming year.

ICCTA SERVICES

ADVOCACY

Supports enhanced state funding
Assists in referendum campaigns
Holds annual legislative reception
Urges prompt payment of state grants
Publishes voting records
Issues legislative directory
Recognizes outstanding lawmakers
Organizes lobbying trip to congress

MONITORING

Follows and reports on ICCB actions
Reports on IBHE developments
Monitors and reports ISSC actions
Tracks select legislative committees
Monitors news of local boards and colleges

PRESIDENTIAL SUPPORT

Staff support to President's Council
Regular mailings to presidents
Support for President's Hotline
Annual President's Secretary Day
Board-President relations seminars
Information on CEO searches
Assists in orienting new presidents

COMMUNICATIONS

Answers trustees' questions
Publishes a directory of trustees
Publishes "The Illinois Trustee"
Issues press releases
Utilizes FAX and mail to update individual boards

TRUSTEE GROWTH

Assists boards in self evaluation
Links boards with consultants
Regular seminars for trustees
New trustee orientation
Links trustees with their peers
Assists in orienting student trustees
Publishes "Welcome to the Board", manual for new trustees

LEGAL SUPPORT

Publishes community college laws
Provides summaries of IELRB cases
Files "friend of the court" briefs
Assists College Attorney's Committee
Provides occasional legal opinions
Keeps file of past legal opinions
Collects faculty collective bargaining contracts

SYSTEM PUBLIC RELATIONS

Publicizes college achievements
Assists college PR officers
Recognizes alumni/ae achievement
Makes trustee achievement awards
Gives teaching excellence awards
Organizes Community College Month
Provides for college displays at ICCTA meetings

D R A F T

1989-90 GOALS AND OBJECTIVES

SECTION ONE - PRELIMINARIES

MISSION STATEMENT:

The Illinois Community College Trustees Association is comprised of public community college districts with a shared interest in providing leadership and improving the governance, financing, and educational delivery systems of State community colleges. The Association meets the needs of member districts and trustees by:

1. Influencing public policy through advocacy before all branches of State government;
2. Promoting public awareness of community colleges;
3. Strengthening the performance and encouraging the ethical conduct of member boards;
4. Providing opportunities for trustee development and growth;
5. Communicating information about trustees and their colleges to trustees, presidents and the public;
6. Fostering a sense of unity within the community college system;
7. Monitoring the social, political and educational environments in which community colleges operate;
8. Joining with other organizations and agencies in common endeavors which serve community college constituencies; and
9. Enhancing educational opportunities through the governance process.

VALUES STATEMENT:

1. The comprehensive nature of the public community colleges in Illinois should be maintained.
2. Community colleges should systematically and continuously assess local educational needs.
3. Community colleges should seek to deliver educational services which will encourage economic development.

4. Capacity permitting, community colleges should admit any student who is qualified to complete a program or course.
5. In order to deliver appropriate instruction, colleges should regularly assess, advise, and track each student.
- 6.1 Public community colleges should remain locally governed by boards of trustees who are elected at large. Trustees should ~~attempt to~~ delegate managerial responsibilities to ~~THE CEO~~ ~~administration and faculty~~ while reserving policy-making responsibility for the board.
- 6.2 Boardsmanship is both an art and a science and ~~that~~ the skills of trusteeship can be sharpened through educational activities.
7. The method of governing and coordinating higher education in Illinois, the "system of systems" operating under the Board of Higher Education, should continue.
8. Each college and board ought to participate in statewide activities such as ICCCA, ICPCCP and ICCTA in order to nurture mutual support and understanding, and to coordinate public support for community college education.
- 9.1 Colleges should be funded from three primary sources: state revenue, local tax revenue, and tuition. The portion of support received from tuition should not exceed one-third of the total.
- 9.2 Because high tuition may block access to college, our institutions should seek a higher (e.g., ~~22%~~) proportion of their funding from state grants.
- 9.3. The State of Illinois ought to provide the largest share of support of the colleges, and that to achieve that end, trustees should be involved in representing colleges' needs and achievements to other elected officials.
- 9.4 The colleges have a responsibility to be careful stewards of the tax and tuition dollars which support the institutions.
- 9.5 The achievements of community college students, faculty and staff deserve recognition.
10. Colleges should cooperate with local community agencies and units of government.
11. Each college should keep the public informed of the institution's mission and accomplishments.
- 12.1 While collective bargaining for public employees is allowed by law, boards should insist upon management rights as a key to the preservation of employer-employee balance.

- 12.2 Colleges should support legislation which promotes local resolution of issues related to wages, hours, working conditions, benefits, other terms and conditions of employment and methods of work.
- 12.3 Dispute resolution mechanisms should encourage rather than discourage voluntary settlement. Automatic access to impasse resolution procedure, such as binding arbitration, should not replace voluntary collective bargaining as a means to resolve disputes over the terms of collective bargaining agreements. Voluntary agreements between the parties are preferable to those imposed on public management, unions, and the public by a third party.
13. State support for higher education should place Illinois in the top 20 percent of states' efforts when measured in terms of support dollars per \$1,000 of personal income.
14. New programs of support for proprietary, private or independent college students should not be initiated until current programs, e.g., the Merit Recognition Scholarship, are funded fully.
15. State and local leaders should work to persuade the public that an adequately funded public education system is the key to Illinois' future economic competitiveness.

ENVIRONMENTAL ASSESSMENTS:

1. Statewide enrollments will not increase significantly until the mid 1990s.
2. The General Assembly will continue to be hesitant to support a permanent tax increase; hence, the State's share of community college funding will ~~decline~~ ~~FLUCTUATE~~
3. An increasing percentage of our students will be:
 - a. male
 - b. older
 - c. part time
 - d. minority
 - e. working
 - f. second career oriented
 - g. military
4. Management rights will be under continual attack by unions and union coalitions. Unions will try to limit colleges' use of part-time faculty.

SECTION TWO - OBJECTIVES/GOALS

I. RELATIONSHIPS

- A. Objective: Establish rapport with those who have access to the leadership of the legislature and executive branches of government.

Goals:

1. Maintain regular staff and office contact with key Senate and House committee chairpersons and their staffs on issues and concerns.
2. Encourage boards and regions to carry out positive legislative relations programs.
3. Annually recognize supportive legislators and others in government.
4. Publish annual legislative voting record.
5. Provide bi-annual legislative directory.
6. Host a Trustees' Lobby Day on a Tuesday in March or April (after the legislature convenes.)

B. Objective: Assist member districts in obtaining a greater share of their financial support from state sources.

Goals:

1. Review the public and financial support within the educational environment.
2. Encourage boards to adopt policies suitable to the local environment that serve major state needs and promote effective functioning of boards.

C. Objective: Maintain contact with officers and staff of state agencies.

GOALS

1. ICCB
 - a) Attend monthly ICCB meetings.
 - b) Confer on mutual interests and issues.
 - c) Meet monthly with ICCB Executive Director.
2. IBHE
 - a) Attend monthly IBHE meetings.
 - b) Confer on mutual interests and issues.
 - c) Meet occasionally with IBHE Executive Director.
3. ISSC
 - a) Publicly support ISSC when they advocate positions favorable to community college students.
 - b) Continue to monitor ISSC via the Community College Financial Aid Task Force.

D. Objective: Maintain contact with officers and staff of related community college organizations.

Goals

1. Enhance contact with:

A. Illinois Council of Public Community College Presidents

(B.) AET (Alliance for Excellence in Teaching)

C. ICCCA (Illinois Council of Community College Administrators)

D. ACCT

E. AACJC

F. Illinois Community College Faculty Association

(G.) Illinois Community College, Attorneys Committee

2. Implement a computer-based data base program to generate timely mailing labels and directories.

E. Objective: Work through coalitions to advance goals of ICCTA and related organizations.

Goals

1. Maintain increased state funding for education.

2. Enact a 1990 legislative agenda.

F. Objective: Provide a variety of means for member involvement in the identification of key community college issues, and assure that member views are heard and considered.

Goals

1. Identify ICCTA priorities by inviting local chairs and local reps to send suggestions to regional chairs.

2. Include "Question of the Month" surveys in ICCTA Board of Representatives agenda packets.

II. SERVICES

A. Objective: Identify continuing needs, emerging issues, and effective delivery techniques for educational programing.

Goals

(1.) Assess subjects of greatest interest to all trustees.

2. Provide education programs to trustees through statewide and regional seminars, e.g.,
 1. board-CEO relations
 2. new trustee seminar
 3. board chair workshop
3. Orient new trustees in January of every even numbered year.
4. Use ICCTA seminars to generate funding for ICCTA.
5. Share responses to "Question of the Month" surveys.
6. Implement a Board Colleague program by:
 - A. Identifying persons interested in serving as board mentors;
 - B. Organizing a weekend "Board Mentor College" to review:
 1. Duties of a board member.
 2. Ethical responsibilities of trustees.
 3. Methods to analyze the performance of a board.
 4. Principles of organizational behavior.
 5. Board retreat techniques.
 6. Responsibilities of a board mentor.
 - C. Referring graduates of the "Mentor College" to CEOs and boards seeking consultants.
 - D. Referring graduates to ACCT's Board Retreat Service and AGB's Board Mentor Service.
7. Implement a plan for 1991 ACCT Central Region Seminar in Chicago, Illinois.

B. Objective: Maintain the annual convention as the single largest activity of the Association.

Goals

1. Include evaluation instrument in the convention program.
2. Increase attendance by non-Board of Representatives trustees through aggressive promotion.
3. Continue awards program to recognize significant accomplishments within the system, and to make friends for the system.

C. Objective: Provide information to trustees about the community college system and its Association.

D. Objective: Maintain contact with officers and staff of related community college organizations.

Goals

1. Enhance contact with:

A. Illinois Council of Public Community College Presidents

(B.) AET (Alliance for Excellence in Teaching)

C. ICCCA (Illinois Council of Community College Administrators)

D. ACCT

E. AACJC

F. Illinois Community College Faculty Association

(G.) Illinois Community College Attorneys Committee

2. Implement a computer-based data base program to generate timely mailing labels and directories.

E. Objective: Work through coalitions to advance goals of ICCTA and related organizations.

Goals

1. Maintain increased state funding for education.

2. Enact a 1990 legislative agenda.

F. Objective: Provide a variety of means for member involvement in the identification of key community college issues, and assure that member views are heard and considered.

Goals

1. Identify ICCTA priorities by inviting local chairs and local reps to send suggestions to regional chairs.

2. Include "Question of the Month" surveys in ICCTA Board of Representatives agenda packets.

II. SERVICES

A. Objective: Identify continuing needs, emerging issues, and effective delivery techniques for educational programing.

Goals

(1.) Assess subjects of greatest interest to all trustees.

Goals

1. Publish a bi-monthly periodical, the Illinois Trustee.
2. Publish a bi-monthly Collective Bargaining Report.
3. Publish legislative updates during sessions.
4. Provide resources and publications on a free or for-sale basis for issues analysis or reference.
5. Review and enhance channels for communication to members and to Association publics.
6. Publish membership directory in January of every year.

D. Objective: Identify and enhance the value of ICCTA membership to the individual trustee and board.

Goals

1. Evaluate how we communicate the Association's services and accomplishments.
2. Continue to send ICCTA Representatives the Executive Director's letter each month.
3. Publish a brochure on ICCTA. ~~AND VIDEO~~

III. RESOURCES

A. Objective: Build and organize resources to achieve the Association's mission and goals effectively and efficiently.

Goals:

1. Monitor and evaluate dues structure annually.
2. Monitor policy for investments, reserves and Association equity.
3. Investigate non-dues sources of revenue.
4. Assess perceptions of Association performance with boards and other constituencies.
5. Obtain adequate budgetary support for the Association.

IV. GOVERNANCE

A. Objective: Provide opportunities through a responsive organizational structure for trustee involvement in the governance process of the Association.

Goals

1. Provide opportunities for trustees to work together on matters of common concern.
2. Seek areas of agreement in which the Association can take a unified stand.
3. Review the regional structure for its effectiveness in trustee education, trustee interaction, and processing of Association business. Involve new Director of Government Relations in each region. Review responsibilities of regional chairs at July planning session, (see agenda book, p. 27.)
4. Review the Association organization periodically for appropriateness in structure, composition, process and effectiveness.
5. Review long-term staffing needs.

B. Objective: Work at improving the governance process of individual boards.

Goals:

1. Assist trustees in their quest to balance resources and needs.
2. Protect institutional autonomy from unreasonable intrusions.
3. Survey patterns and discuss current board policies and practices.
4. Monitor and encourage ethical conduct of member boards.
5. Offer seminars on effective boardmanship.

V. RECOGNITION

A. Objective: Publicize achievements of trustees and their colleges.

Goals

1. Assist local public relations officers in providing media with news about trustees, their colleges and the Association.
2. Cooperate with ICCB in observing the 25th anniversary of the Illinois community college system.
3. Sponsor the Illinois Community College Month.

Goals

1. Publish a bi-monthly periodical, the Illinois Trustee.
2. Publish a bi-monthly Collective Bargaining Report.
3. Publish legislative updates during sessions.
4. Provide resources and publications on a free or for-sale basis for issues analysis or reference.
5. Review and enhance channels for communication to members and to Association publics.
6. Publish membership directory in January of every year.

D. Objective: Identify and enhance the value of ICCTA membership to the individual trustee and board.

Goals

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2. Continue to send ICCTA Representatives the Executive Director's letter each month.
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1. Monitor and evaluate dues structure annually.
2. Monitor policy for investments, reserves and Association equity.
3. Investigate non-dues sources of revenue.
4. Assess perceptions of Association performance with boards and other constituencies.
5. Obtain adequate budgetary support for the Association.

IV. GOVERNANCE

A. Objective: Provide opportunities through a responsive organizational structure for trustee involvement in the governance process of the Association.

4. Continue the annual Alumnus, Pacesetter and Faculty awards.
5. Assist the colleges in disseminating information about excellence and achievement in the system.
6. Involve public relations officers in increasing awareness of the colleges.
7. Heighten public perception of the Association through implementation of a new graphic identity program.
8. Identify a motto for the Association.
9. Support strengthened ICCB public relations activities.

B. Objective: Recognize members and others who aid the Association efforts toward its mission and objectives.

Goals

1. Awards program of ICCTA.
2. Recognition stories distributed as press releases and Illinois Trustee items.
3. ICCTA Secretaries Day.

C. Objective: Establish the Association as an expert source for comment and background on community college education.

Goals

1. Statements to the media.
2. Public speaking by officers/staff.
3. Answer questions and make referrals upon request.

K-2

July 16, 1989

TO: Board of Trustees
FROM: Dick Groharing
SUBJECT: Illinois Board of Higher Education Meeting

On July 11th I attended the IBHE meeting as the Trustee's Association representative. The meeting was held at Sangamon State University.

Dr. Durward Long, university president, in his welcoming remarks, gave a brief history and overview of the school, which is just 20 years old. One of his comments was quite startling. 53% of SSU's graduates are working in the field of public service. Either for non profit organizations, or for government.

The Board received a lengthy report on the recent actions of the General Assembly. As you can well imagine, a considerable amount of time was spent on the subject of the income tax increase and how it could revitalize the system. It was cautioned that this temporary increase would possibly be gone in two years, and that wise spending policies were important.

New units of instruction were approved for 15 of our community colleges. A great deal of debate and discussion was held concerning whether City Colleges or Moraine Valley should deliver a regional program in Electrical Construction. This 4 year work/study program is part of the electrical union's apprenticeship and training, and on completion would lead to an AAS degree. Much of the funding, such as equipment acquisition, faculty salaries, etc. would come from the unions. After spending about an hour on this subject, of which minority access is a part, it was decided that Moraine Valley should proceed with the program.

It was reported that male minority participation in higher education has fallen dramatically in the last 2-3 years. Since there seems to be no single reason for this trend, the IBHE staff was urged to delve into this matter. I might comment here that the ICCTA formed a Minority Concerns committee 2 years ago to address this problem. This is a problem of many parts, and has no single simple solution.

In other actions the Board approved several capital improvement projects at both community colleges and universities, protection, health and safety projects, and the IBHE meeting calendar for 89-90. After a closed session, the IBHE staff was granted salary increases which were generally in the 8% range. Dr. Richard Wagner, executive director of the IBHE, salary was increased to \$115,000.

SUMMARY OF ACTIONS BY THE 1989 ILLINOIS GENERAL ASSEMBLY

1989 will long be remembered as a banner year for public community colleges in Illinois. Hard work by trustees and college presidents and members of their staff helped the Illinois Community College Board, the Council of Presidents and the ICCTA pass several vital bills.

A. Five Major ICCTA Bills Passed in 1989

1. Liability Protection for Trustees
(HB195 specifically includes community college boards within the Governmental Employees Tort Immunity Act.)
2. Minimum Rate Bill
Previous versions were known as the Equity Tax or the Foundation Tax. (HB1484 and SB697 give boards at equalization colleges the power to tax at the statewide average rate.)
3. Health Insurance for Retirees
(HB2369 language permits the State to fund community college retirees' health insurance premiums.)
4. Notification of Tax Reductions
(SB593 requires notification of community colleges when a taxpayer's assessment declines by \$100,000 or more because of a property tax exemption. Colleges also are afforded the opportunity to be heard by the local tax board of review.)
5. Notice of intention to consider Tax Increment Financing (TIF) districts. (SB494 requires prior approval of TIF districts by the municipality and a joint review board. Community college representatives are eligible to serve on the board, and the college must be notified prior to the review board's first meeting.)

In addition, ICCTA joined many other organizations in supporting the General Assembly's adoption of an income tax surcharge which will boost our sector's increase from 6.1% to 13.5%.

B. ICCTA Led Successful Opposition to:

1. An effort to elect trustees to a new Livingston-McLean-Logan County community college board by geographical subdistricts.
2. An effort to make unions coauthors of annual seniority/competency lists.
3. An effort to open Illinois State Scholarship Commission programs to students at profit making (proprietary) schools.
4. A bill to remove student trustees' special standing by making them voting members of their boards.

5. A bill to make trustees' terms four (rather than six) years long.
6. Several proposals to limit the taxing powers of community colleges, (e.g., HB79, 80, 155, 203, and 533.)
7. A bill to force colleges to spend a set percentage of their operating budgets on non-credit instruction for senior citizens.

C. Collective Bargaining

During the session, ICCTA monitored collective bargaining proposals. In the final days of the session, the General Assembly adopted a bill, HB1203, which satisfactorily fine-tunes the Educational Labor Relations Act. Details are available from ICCTA. With the colleges' strong support, ICCTA turned back the Illinois Federation of Labor's drive to limit community colleges' use of part-time faculty.

D. Other

ICCTA did not oppose SB1080 which guarantees citizens the right to address a community college board subject to reasonable constraints to be established by each board.

In order to build its legislative agenda, ICCTA collects suggestions as they are offered, and annually: solicits ideas for a legislative program (in July), discusses and refines suggestions in its State Relations Committee beginning (in September), proposes a legislative agenda to the ICCTA Board of Representatives (in January), pursues its legislative agenda during the General Assembly's meetings, and reports the results of votes on key issues within 30 days of the adjournment of the first and second sessions of the General Assembly. The Association tries to work closely with the Council of Presidents and the ICCB although each organization ultimately adopts its own agenda including bills which are supported in concert with one or more of the other groups. Suggestions are welcomed. Please write: Gary Davis, ICCTA, 509 S. 6th St., Suite 426, Springfield, IL 62701.