

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING  
Third Floor Board Room January 28, 1991 7:00 p.m.

- A. Call to Order
- B. Roll Call
- C. Communication from Visitors
- D. Approval of Minutes
- E. President's Report
  - 1. Trustee Orientation Video
  - 2. Enrollment
  - 3. Environmental Concerns
  - 4. Faculty Textbook
  - 5. Fine Arts Conference
  - 6. Endowment Challenge Fund - \$518,999.69  
(12/31/90)
  - 7. Policies of the Month - 501.01-505.01
- F. Financial Reports and Actions
  - 1. Treasurer's Report
  - 2. Bills Payable
  - 3. Payroll
  - 4. Budget Report
- G. Executive Session
- H. Personnel Recommendations
  - 1. Part-time Faculty
  - 2. Appointments
  - 3. Administrative/Classified Salary Ranges
  - 4. Seniority List
- I. Other Actions
  - 1. Resolution
  - 2. Donation
  - 3. Career Programs Advisory Committees
  - 4. Intergovernmental Agreement (Lee County)
  - 5. Disability Leave (First Reading)
- J. Reports
  - 1. Student Trustee
  - 2. ICCTA Representative - NW ICCTA Feb. 6
  - 3. Foundation Liaison
  - 4. Board Chair - Retreat - February 15
- K. Time of Next Meeting

Monday, February 25, 1991 - 7:00 p.m.

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

January 28, 1991

The Board of Trustees of Sauk Valley Community College met in regular meeting at 7:00 p.m. on January 28, 1991 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Simpson called the meeting to order at 7:00 p.m. and the following members answered roll call:

Edward Andersen	Richard Groharing
Joe McDonald	B.J. Wolf
William Yemm	William Simpson
Jeff Munson	

Absent: Tom Densmore (arrived later)

SVCC Staff: President Richard L. Behrendt  
Vice President Robert Edison  
Vice President Karen Kylen  
Vice President John Sagmoe  
Vice President Virginia Thompson  
Director Kristin Olsen  
Secretary to the Board Marilyn Vinson

Minutes: It was moved by Member Groharing and seconded by Member Yemm that the Board approve the minutes of the December 17 and the December 21, 1990 meetings as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

President's Report: The Board viewed the new ICCTA video entitled Trustee Orientation; heard President Behrendt report that Fall enrollment showed an increase of 9.5% and Spring enrollment to date shows an increase of 10.5%; that Robert Matter had co-authored a second edition textbook entitled Human Origins The Fossil Record; that the Environmental Concerns Committee had distributed containers for paper recycling; that the Endowment Challenge Grant Fund balance was \$518,999.69; and that a Fine Arts Conference would be held at the college in the Spring.

Arrival: Member Tom Densmore arrived at 7:20 p.m.

Policy 502.01  
(First Reading)

It was moved by Member Andersen and seconded by Member Wolf that the Board delete Policy 502.01 Annexation, since there are no areas left in the state to annex as they have all been assigned to community college districts. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: Aye.

Treasurer's  
Report:

It was moved by Member Andersen and seconded by Member Densmore that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Bills Payable:

It was moved by Member Groharing and seconded by Member Densmore that the Board approve bills in the following amounts:

Educational Fund	\$759,335.84
Building Bond	33,422.56
Liability	37,892.09
Operations/Building	52,825.78

In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Payroll:

It was moved by Member Andersen and seconded by Member Yemm that the Board approve the December 31 payroll in the amount of \$209,993.77 and the January 15 payroll in the amount of \$244,299.53. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Executive  
Session:

At 7:40 p.m. it was moved by Member Andersen and seconded by Member Groharing that the Board adjourn to executive session to discuss the appointment, employment or dismissal of an employee. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Regular  
Session:

The Board returned to regular session at 8:45 p.m.

Part-time Faculty:	It was moved by Member Yemm and seconded by Member McDonald that the Board approve the attached list of part-time instructors for the Spring semester. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.
Appointments:	<p>It was moved by Member Groharing and seconded by Member Andersen that the Board approve the temporary appointment of Kay Heckman to the contractual position of Counselor in the Title IV Student Support Services Program, effective February 1, 1991, at the Instructor (Step I) 12 month salary of \$24,026, subject to the conditions of this grant. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.</p> <p>It was moved by Member Groharing and seconded by Member Densmore that the Board approve the temporary appointment of Dean Franklin Coffman, Jr., to the Title III contractual position of Assistant Professor of English (Step IV) at a pro-rated salary of \$25,486, effective January 14, 1991. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.</p>
Salary Ranges:	This item was tabled by the administration until the February meeting.
Seniority List:	It was moved by Member Yemm and seconded by Member Groharing that the Board approve the Faculty Seniority List as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.
Illinois Community College Attorneys Association:	It was moved by Member Wolf and seconded by Member Groharing that the Board approve an expenditure of \$25 for membership for William Simpson in the Illinois Community College Attorneys Association. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

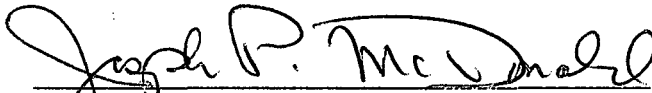
- Resolution: It was moved by Member Andersen and seconded by Member Yemm that the Board approve the attached resolution expressing the Board's sympathy to Jo Ann Babel's family. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.
- Donation: It was moved by Member Wolf and seconded by Member Densmore that the Board accept the donation of an NCR Tower computer system with a UNIX box from Community State Bank in Rock Falls. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.
- Advisory  
Committees for  
Career  
Programs: It was moved by Member Wolf and seconded by Member Groharing that the Board approve the attached list of career programs advisory committees as presented and extend the Board's appreciation to the individuals listed for their service on these committees. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.
- Intergovern-  
mental  
Agreement: It was moved by Member Andersen and seconded by Member Groharing that the Board approve the attached Intergovernmental Agreement with Lee County taxing bodies. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.
- Disability  
Leave: It was moved by Member Groharing and seconded by Member McDonald that the Board approve for first reading the attached revision to Items (H) and (I) of Policy 419.01 Fringe Benefits. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.
- Reports: Student Trustee Munson reported on the food drive held by the Student Senate at Christmas and the Homecoming Dance scheduled for February 9 at the college.

ICCTA Representative Groharing presented the attached written report; reminded the group of the NWICCTA meeting at Kishwaukee College on February 6th; and said that the ICCTA meeting in March (8th and 9th) will be held in Bloomingdale.

Since the scheduled business was concluded, it was moved by Member McDonald and seconded by Member Groharing that the Board adjourn. The next meeting will be the Board Retreat scheduled for February 15, 1991 at 12 Noon at the Brandywine Restaurant and Lodge. The regular February meeting will be held at 7 p.m. on Monday, February 25, in the third floor Board Room. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

The meeting adjourned at 9:05 p.m.

Respectfully submitted:

  
Joseph McDonald, Secretary

501.01 Academic Programs and Requirements

The academic programs and requirements for any certificate or degree shall be authorized by vote of the Board of Trustees upon recommendation of the President and will be subject to additional approval procedures required by the Illinois Community College Board, the Board of Higher Education and other cognizant regulatory agencies.

2/17/79

502.01 Annexation

The Board of Trustees acknowledges the value of annexing adjoining areas into the Sauk Valley Community College district for the advantage of prospective students in these areas and the general welfare of the district.

2/12/79

3/23/87



503.01 College Liability

In accordance with 103-29 of the Illinois Public Community College Act, insurance coverage shall be maintained to indemnify and protect board members and employees of Boards against death, bodily injury and property damage claims and suits, including defense thereof, when damages are sought for alleged negligent or wrongful acts, while such board member or employee is acting within the scope of employment or under the direction of the Sauk Valley Community College Board.

The Board shall also insure against any loss or liability of the district, or board members and employees of boards, against death, bodily injury and property damage claims and suits, including defense thereof, when damages are sought for alleged negligent or wrongful acts while such board member or employee is acting within the scope of employment or under the direction of the Board. Such insurance shall be carried in a company licensed to write such coverage in this State.

2/12/79

3/23/87

504.01 Data Processing

The Data Processing Center shall be dedicated to the primary use of the Sauk Valley Community College. The only exception would be for providing services to other educational institutions within the college district. Any service fee and/or agreements for such services shall be approved by the Board of Trustees.

3/23/81

3/23/87

505.01 Foreign Students

The Board of Trustees of Sauk Valley Community College recognizes the value of better world understanding. In support of this belief, the following policy shall be in effect.

An international student may attend Sauk Valley Community College on a resident tuition basis provided that the student meets the following requirements:

A. Be sponsored by a regular tax-paying resident of the Sauk Valley Community College district;

B. Be willing to serve as a community resource person to make speeches and presentations to interested community groups; and

C. Live in the college district while attending Sauk Valley Community College.

2/12/79

3/23/87

For Board Meeting  
of January 28, 1991

Agenda Item H-1

PART-TIME FACULTY

The attached list of part-time instructors for the 1990-91 school year is submitted for Board approval.

RECOMMENDATION: Board approval of the attached list of part-time faculty for the 1990-91 school year.

**SAUK VALLEY  
COMMUNITY**

173 IL Rt. 2, Dixon, IL 61021 \* 815/288-5511

**MEMORANDUM**

**DATE:** January 14, 1991  
**TO:** Dr. Behrendt  
**FROM:** Virginia Thompson *js*  
**SUBJECT:** Part-time Faculty for Board Approval

**Arts, Social Science and P.E.**

Elizabeth El Itreby - English  
Susan Hendricks - English

**Business, Technology and Natural Science**

Timothy Broos - Data Processing  
Donald Burnett - Math  
Ronald Croll - Data Processing  
Harold Julifs - Business  
Kathy Shaw - OAS Lab  
Carolyn Spencer - Business  
Chuck Walrath - Business

**Community Service**

David Queckboerner - Basic Home Repair  
Valerie Stavenow - How to Buy a House  
Gary Miller - Introduction to Microcomputer  
Christin Fusco - Painting/Watercolor  
Joyce de la Torre - Cake Decorating  
Joan Grundameyer - Introduction to Microcomputer  
Curt Cruse - Photography/Introduction to Camera  
Bridget Batson - Public Speaking Without Fear  
Mark Safranski - College for KIDS - Cartooning

**Sauk Sage**

John McLane - Architecture Masterpieces  
Peg Koster - International Food and Fun  
Ichiku Nelson - International Food and Fun  
Jan Dallum - Fitness

js

For Board Meeting of  
January 28, 1991

Agenda Item H-2

APPOINTMENTS

As the Board is aware, Cindy Alfano was recently moved from the Student Support Services Grant as a counselor to replace Tom Breed as a temporary appointment while Tom is on leave as the Coordinator of Student Retention. Therefore, it has become necessary to fill Cindy's position on the Title IV Grant and the recommendation is attached.

In addition, Title III provides for a temporary English instructor to supplement the computerized writing component of the grant. Attached is the information to support that recommendation as well.

RECOMMENDATION: Board approval to appoint Kay Heckman to the contractual position of Counselor in the Title IV Student Support Services Program, effective February 1, 1991, at the Instructor Step 1 level with a twelve month salary of \$24,026 and subject to the conditions of the grant.

Board approval to appoint Dean Franklin Coffman, Jr., to the temporary contractual appointment funded under the Title III Grant as Assistant Professor of English, Step 4, at a pro-rated salary of \$25,486 effective January 14, 1991.

**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

**MEMORANDUM**

DATE: January 22, 1991

TO: Dr. Behrendt

RE: Documentation of Recommendation for Kay Heckman to fill the  
Student Support Services Counselor vacancy.

ANALYSIS OF QUALIFICATIONS:

Academic: Kay (Katie) Heckman holds a Master of Science degree in Guidance and Counseling from the University of Wisconsin-Stout. She holds a Bachelor of Science degree in Journalism from Ball State University.

Professional Background: Ms. Heckman has served as a counselor in the University Counseling Center during the 1989-90 academic year. Her responsibilities included providing individual counseling, facilitating therapy groups, developing and conducting workshops, and administering and interpreting tests. Katie also has experience as a group facilitator for the Alcohol and Other Drug Abuse Department at UW-Stout.

Personal Qualifications: Ms. Heckman's personal qualifications for the position were supported by letters of reference from previous employers and graduate school professor. Dr. Pinckney Hall, Coordinator of Supervision and Training at the UW-Stout Counseling Center, states that "As a counselor, Katie has an excellent record. She has worked effectively with a variety of challenging cases ... Katie's interpersonal skills are excellent ... she has earned the trust and respect of the senior staff ... Katie's enthusiasm, personal warmth, and professional skill and demeanor would make her a most attractive and effective member of any student affairs office." Mr. Jerry Bauer, Elementary Principal in the Eau Claire School District said that Kay is very personable to work with and she has a number of constructive ideas. She was instrumental in the development of Just Say No Clubs in his schools and she had been very helpful and dedicated. Dr. James Jacobs, Director of Pupil Services at the Eau Claire (WI) School District, stated that he "was taken by her sincerity and drive to help students ... she took initiative for program development ... she quickly conveys an air of confidence and security ... she is a caring and committed person."

Personal References Follow-up: Ms. Heckman participated in interviews with all of the counseling staff and Student Service Administrators. She was the unanimous choice of the Counseling Department to fill the vacancy. They feel that her warmth, her enthusiasm, and her knowledge will enhance the Student Support Services program and contribute to the Counseling Office team. Follow-up phone calls were made to selected references. The discussions also supported Ms. Heckman's appointment.





SAUK VALLEY  
COMMUNITY  
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 \* 815/288-5511

## MEMORANDUM

TO: . Dr. Virginia Thompson  
FROM: Michael Seguin *ms*  
RE: Frank Coffman

January 18, 1991

I wish to recommend Frank Coffman for a temporary appointment of Assistant Professor of English. The following information supports the recommendation:

### Announcement Process

The English faculty position was advertised along with the other Title III positions as follows:

1. The vacancy was advertised in the Chronicle of Higher Education.
2. The announcement of the vacancy was distributed to all community colleges in Illinois, and listed with the placement offices in 23 college and universities in the midwest.
3. The vacancy was advertised in the Dixon Telegraph and Sterling Gazette.
4. Announcements were distributed to current part-time English instructors.

Twenty-six applications were received by the November 26, 1990 deadline.

### Screening Process

The English teachers reviewed the applications to determine whom to interview. Due to the long period during which applications could be submitted, the dean wrote to all applicants to obtain confirmation of their continued interest. Seventeen were still interested, one indicated he was no longer interested, the remaining eight did not respond. Of the remaining interested applicants the Department selected five to interview. Of the five, one applicant did not return from Japan and a second turned down the opportunity to interview because the position was funded by a federal grant. All full-time members of the English Department were invited to interview the three candidates.

Dr. Virginia Thompson  
January 18, 1991  
Page Two

### Screening Process Continued

The interviews included the Dean of Arts, Social Science and Physical Education and full-time English teachers. During the interviews candidates prior professional experience, educational philosophy and teaching methods were discussed and related to current needs in the English Department. Discussions of teaching techniques and demonstrations of teaching were included in the interview. Afterwards the candidates met with Dr. Virginia Thompson and Dr. Richard Behrendt.

### Qualifications

#### 1. Academic Background

Mr. Coffman holds a Bachelor of Arts in English and Secondary Education from Milikin University, a Master of Arts in English from the University of Illinois at Urbana-Champaign, and a Master of Science in Journalism from the University of Illinois, Urbana-Champaign. He is currently working on a Ph.D. at Northern Illinois University with emphases on rhetoric, creative writing, literary criticism and British literature.

#### 2. Professional Background

Mr. Coffman has taught English at the high school level for six years in Decatur and in Pekin, Illinois. He has been an adjunct faculty member of Parkland College, Champaign; Joliet Junior College; College of DuPage, Glen Elyn; Harper College, Palatine; and has been a teaching assistant at Northern Illinois University, DeKalb. In addition, Mr. Coffman has served as managing editor of Today Publications, which publishes weekly newspapers, and a writer for the Joliet Herald News. These experiences in journalism combined with his masters in this field qualify him well for teaching journalism courses and advising Sauk Talk, the college newspaper. His experiences as a restaurant manager and freight manager and dispatcher for a trucking company also contribute to his ability to contribute to Sauk's educational program. These experiences provide a basis of understanding of the expectations of two diverse types of career fields, the expectations of employers in these fields and the characteristics typical of employees in them.

Dr. Virginia Thompson  
January 18, 1991  
Page Three

3. References

College of DuPage Associate Dean of Communication, Sarah (Sally) Hadley supervised Mr. Coffman at the College of DuPage. In a telephone conversation Wednesday, January 2, 1991 she gave him her highest recommendation. She described him as...solid, very professional, reliable and personable". She went on to say he received outstanding student evaluations and that he works well with students. According to Ms. Hadley, Mr. Coffman is well organized, academically well prepared and a good teacher. He appears somewhat laid back because he is well organized, well prepared and, thus, not easily overcome by events or circumstances.

Ms. Hadley had hoped to hire Mr. Coffman herself, but indicated he would probably prefer the small town environment and greater collegiality available at Sauk. She predicted he would do well here though she regretted not being able to hire him herself.

Dr. Robert P. Burke, Chairman of the English Department of Joliet Junior College, lauded Mr. Coffman in a telephone conversation. In concluding his remarks, Dr. Burke said Joliet Junior College recommended him very highly.

sas

Enc.

For Board Meeting  
of January 28, 1991

Agenda Item H-3

ADMINISTRATIVE/CLASSIFIED SALARY RANGES

As the Board will recall, we provided salary raises to all administrative and classified staff for 1990-91 but made no adjustments at that time in the administrative or classified salary ranges. Following executive session, Board action will be necessary to approve such new ranges for 1990-91.

RECOMMENDATION: Appropriate Board action to implement 1990-91 salary ranges for administrative and classified staff.

For Board Meeting of  
January 28, 1991

Agenda Item H-4

#### FACULTY SENIORITY LIST

A recent law requires that each January we establish a list of faculty by seniority in the event there would ever be a reduction in force. Following approval, this list must be sent to the faculty association by February 1 of each year.

RECOMMENDATION: Board approval of the attached seniority list.

# FACULTY SENIORITY LIST

	NAME	BOARD APPROVAL	CONTRACT SIGNED	TEACHING AREA(S)
1.	Youker, David	6-20-66	6-2-66	Biology
2.	Weller, Mary	6-20-66	6-10-66	Biology
3.	Guinnup, Max	6-27-66	6-22-66	Music
4.	Palumbo, Frank	6-27-66	6-24-66	Physical Education
5.	Mathis, Jerry	7-7-66		Speech
6.	Vrhel, George	8-9-66		Sociology/ Psychology
7.	Heuck, Dale	3-27-67		Chemistry
8.	Pinter, Karen	5-10-67		Academic Skills/English
9.	Matter, Robert	6-26-67	5-27-67	Art
10.	Lillyman, Kathryn	6-26-67	6-12-67	Language/ English
11.	Nesbit, Fred	7-24-67		Psychology
12.	Nelson, Harold	8-14-67	7-24-67	Med Lab
13.	Wharton, Robert	8-14-67	8-5-67	Social Science
14.	Burton, Donald	8-14-67	8-14-67	Business
15.	Melvin, Joan	8-28-67		Nursing
16.	Harding, Thomas	5-27-68	4-29-68	Physics/Math
17.	Hartje, Ronald	5-27-68	5-5-68	Accounting
18.	Beatty, Edward	5-27-68	5-24-68	English
19.	Paulsen, Duane	5-27-68	5-26-68	Learning Resource Center
20.	Grossman, Leona	8-25-69		Nursing
21.	Barber, James	5-11-70	5-5-70	Speech/English

	NAME	BOARD APPROVAL	CONTRACT SIGNED	TEACHING AREA(S)
22.	Thomas, Robert	6-22-70		Learning Resource Center
23.	Dill, Ross	8-10-70	8-1-70	English
23.	Oster, Charles	8-10-70	8-1-70	Drafting
25.	Logemann, Robert	7-19-72		Diesel/ Automotive
26.	Hedstrom, Ruth	5-8-73		Music
27.	Happach, Ronald	7-22-74	7-28-74	Heating, Air Conditioning, Quality Control
28.	Gates, Carl	8-13-74		Business
29.	Bailey, Glenn	5-27-75		Office and Administrative Services
30.	Wigginton, Betty	8-23-76		Audio Visual
31.	Shippert, Stanley	7-11-77		Rad Tech
32.	Frana, Jerry	8-22-77		Machine Tool
33.	White, Peggy	5-16-78		Med Lab
34.	Paterson, Charles	8-14-78		Automotive
35.	West, Charles	8-14-79		Accounting
36.	Cox, Doris	8-21-80		Academic Skills
37.	Ralph Pifer	8-4-81		Psychology/ Sociology
38.	Hustad, Michael	8-12-82		Counselor
39.	Willett, Mary	11-22-82		Nursing
40.	Clydesdale, David	8-29-83		Math
41.	Cogdall, Jean	7-23-84		Electronics

	NAME	BOARD APPROVAL	CONTRACT SIGNED	TEACHING AREA(S)
42.	McNeal, Norman	7-17-85		Data Processing/ Physics
43.	Breed, Thomas	9-23-85		Counselor
44.	Leseman, Jolene	4-28-86	5-9-86	Physical Education
45.	Kerber, Joan	4-28-86	5-11-86	Counselor
46.	Giesen, Linda	8-25-86		Criminal Justice
47.	Wardell, John	6-22-87		Electronics
48.	Day, Dennis	7-27-87	7-2-87	Data Processing
49.	Gehlbach, Chris	7-27-87	7-13-87	Nursing
50.	Etter, Ernie	7-26-88		Math
51.	Shaff, Steven	5-22-89		Math
52.	Roach, William	6-26-89	7-14-89	English
53.	Williamson, Judy	6-26-89	7-20-89	English
54.	Turk, Kay	7-31-89	8-2-89	Learning Assistance Center
55.	Hill, Debi	7-31-89	8-3-89	Speech/English
56.	Tufty, Jeanine	8-27-90		Nursing



# Sauk Valley Community College

## Resolution

Jo Ann Babel

January 28, 1991

WHEREAS,

Ms. Jo Ann Babel served Sauk Valley Community College for 23 years as a valued employee, and

WHEREAS,

Jo Ann performed at a consistently high level as a model and standard for her colleagues, and

WHEREAS,

Jo Ann endeared herself to the college for her caring of students, warmth, kindness, pleasant nature, extended tenure commitment, and loyalty, and

WHEREAS,

Jo Ann's untimely passing has shocked and saddened the college,

NOW  
THEREFORE  
BE IT  
RESOLVED:

that the Sauk Valley Community College Board of Trustees express its sympathy and its gratitude to Jo Ann's family for her outstanding service to the college.

Sauk Valley Community College  
Board of Trustees, District #506

~~Dr. William Simpson, Chair~~

For Board Meeting of  
January 28, 1991

Agenda Item I-2

#### DONATION

The college has received an NCR Tower computer system with a UNIX box from Community State Bank in Rock Falls. The UNIX operating system will be very useful in our data processing program.

RECOMMENDATION: Board approval to accept this donation and send a letter of appreciation to Margery Croy at Community State Bank in Rock Falls.

**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 \* 815/288-5511

**MEMORANDUM**

**DATE:** January 10, 1991  
**TO:** Dr. Behrendt  
**FROM:** Virginia Thompson *VT*  
**SUBJECT:** Donation

We have received an NCR Tower computer system with a UNIX box from the Community State Bank in Rock Falls. The UNIX operating system will be very useful to us. I recommend this donation be accepted and an appropriate acknowledgement sent to Margery Croy at the bank.

js

For Board Meeting  
of January 28, 1991

Agenda Item I-3

CAREER PROGRAMS ADVISORY COMMITTEES

Attached for your consideration are lists of career programs advisory committees which require Board approval each year.

RECOMMENDATION: Board approval of the attached list of appointments to Career Program Advisory Committees.

**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 \* 815/288-5511

**MEMORANDUM**

**DATE:** January 22, 1991  
**TO:** Dr. Behrendt  
**FROM:** Virginia Thompson *js*  
**SUBJECT:** Advisory Committees

Attached are updated lists of the Career Program Advisory Committees. I recommend these appointments be approved by the Board of Trustees.

js

attachment

**SAUK VALLEY COMMUNITY COLLEGE**

**1990-91 ADVISORY COMMITTEE**

**HUMAN SERVICES**

Margaret Scholl.....	Licensing Worker Illinois Department of Children and Family Services 205-207 First Avenue Rock Falls, IL 61071
David B. Conklin.....	Winning Wheels, Inc. 701 East Third Street Prophetstown, IL 61277
Sandra Julifs.....	Director Tri-County Opportunities Council 405 Emmons Drive Rock Falls, IL 61071
Sandra Karras.....	COVE/YWCA 412 First Avenue Sterling, IL 61081
Linda Delimata.....	Kreider Services, Inc. 500 Anchor Road Dixon, IL 61021
John Eads.....	Lutheran Social Services Area Office 116 N. Peoria Dixon, IL 61021
Jerry Hrisinger.....	Sinnissippi Centers, Inc. 325 Illinois Route #2 Dixon, IL 61021
John L. Stern.....	Self Help Enterprises 2300 W. LeFevre Sterling, IL 61081
Ralph Pifer.....	Instructor - SVCC 2100 Freeport Road, Apt. 313A Sterling, IL 61081

**SAUK VALLEY COMMUNITY COLLEGE**

**1990-91 ADVISORY COMMITTEE**

**HUMAN SERVICES**

Diane Farley.....	Instructor - SVCC 408 E. Second Street Dixon, IL 61021
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Michael Seguin, Chairperson.....	Dean, SVCC 3904 19th Avenue Sterling, IL 61081
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SAUK VALLEY COMMUNITY COLLEGE

1990-91 ADVISORY COMMITTEE

CRIMINAL JUSTICE

Roger Schipper .....	Sheriff of Whiteside County 400 N. Cherry Morrison, IL 61270 772-4044
Cadet T. Thorp.....	Chief Sterling Police Dept. 212 Third Avenue Sterling, IL 61081 625-2131
Gary L. Spencer.....	Whiteside County State's Attorney 200 E. Knox Morrison, IL 61270 772-7201, Ext. 144
Al Webb.....	Director of Probation Whiteside County Probation 200 E. Knox Morrison, IL 61270 772-7201, Ext. 114
Richard Gramley.....	Warden of Dixon Correction Center 2600 N. Brinton Avenue Dixon, IL 61021 288-5561
Dennis Schumacher.....	Ogle County State's Attorney County Court House Oregon, IL 61061 732-3201
Mike Downey.....	Part-time Instructor, SVCC 211 East First Street Dixon, IL 61021 288-6688
Rolfe Ehrmann.....	Attorney 215 East First Street Dixon, IL 61021 288-4949
Harry Ulferts.....	Part-time Instructor, SVCC Palmyra Road Dixon, IL 61021 288-4411



SAUK VALLEY COMMUNITY COLLEGE

1990-91 ADVISORY COMMITTEE

CRIMINAL JUSTICE

Tim Bivins.....	Sheriff of Lee County 122 West Third Dixon, IL 61021 284-6631
Teresa Douglas.....	Instructor - SVCC 610 W. LeFevre, Apt# 307 Sterling, IL 61081 626-8252
Michael Seguin.....	Dean, SVCC 3904 19th Avenue Sterling, IL 61081 626-0361

SAUK VALLEY COMMUNITY COLLEGE

1990-91 ADVISORY COMMITTEE

ADN - LPN - CNA

Alice Cassens, R.N.....	School Nurse 9234 W. Judson Road Polo, IL 61064
Myron Hofmeister.....	Counselor 310 Riverside Drive Prophetstown High School Prophetstown, IL 61277
Donna Day, R.N.....	Director of Nursing CGH Medical Center 1601 First Avenue Sterling, IL 61081
Sylvia E. Montavon.....	Administrator Heritage Square 620 N. Ottawa Dixon, IL 61021
Lana Pogliano, R.N.....	Director of Nursing Prairie View Nursing Home Princeton, IL 61356
Beth Radunz, R.N.....	Administrator Sterling Care Center 105 E. 23rd Street Sterling, IL 61081
Betty Redmond, R.N.....	Director of Nursing Greenfield 508 Park Avenue East Princeton, IL 61356
Judy Repass, R.N.....	SVCC Graduate RFD #2 808 W. Sixth Street Sterling, IL 61081
Eileen Tempel, R.N.....	Whiteside Area Vocational Center 1608 Fourth Avenue Sterling, IL 61081
Martha Wilson, R.N.....	Asst. Administrator Nursing Services KSB Hospital 403 E. First Street Dixon, IL 61021

**SAUK VALLEY COMMUNITY COLLEGE**

**1990-91 ADVISORY COMMITTEE**

**FOOD SERVICE**

Gail Beck.....	Director, Dietary Services KSB Hospital 403 E. First Street Dixon, IL 61021 288-5531
Cindy Zander.....	Director, Dietary Services CGH Medical Center 1601 First Avenue Sterling, IL 61081 625-0400
Gerald Folsom.....	Culinary Arts Instructor W.A.V.C. 1608 Fourth Avenue Sterling, IL 61081 625-2718
Nancy Gehrke.....	Nutrition Consultant 3236 Mineral Springs Road Sterling, IL 61081 625-4623 (home)
Theodore Lightbody.....	Director, ARA Challand Jr. High School 1700 Sixth Avenue Sterling, IL 61081 625-5716
Susan Maland.....	Part-time Instructor Sauk Valley Community College 519 Devonshire Dixon, IL 61021 288-5092 (Home)
Joyce Miller.....	Nutrition Consultant Medical Arts Clinic 217 E. First Street Dixon, IL 61021 288-7711

**SAUK VALLEY COMMUNITY COLLEGE**

**1990-91 ADVISORY COMMITTEE**

**RADIOLOGIC TECHNOLOGY**

Krishna Chadalavada, M.D. ....	CGH Medical Center 1601 First Avenue Sterling, IL 61081 625-0400
Richard Kerley, R.T. ....	Administrative Technologist CGH Medical Center 1601 First Avenue Sterling, IL 61081 625-0400
Ed McKenney, R.T. ....	St. Margaret's Hospital 600 East First Street Spring Valley, IL 61342 673-2311
Beverly Bromenschenkel, R.T. ...	Chief Technologist Mendota Community Hospital Mendota, IL 61342 539-7461
Dave Schreiner, R.T. ....	Chief Technologist KSB Hospital 430 East First Street Dixon, IL 61021 288-5531
Dr. I. G. Almassy ....	Radiologist KSB Hospital 430 East First Street Dixon, IL 61021 288-5531
Margy Frey, R.T. ....	Chief Technologist Illinois Valley Community Hospital 925 West Street Peru, IL 61354 223-3300
Ben Wilson, R.T. ....	Chief Technologist Perry Memorial Hospital Princeton, IL 61356 875-2811

**SAUK VALLEY COMMUNITY COLLEGE**  
**1990-91 ADVISORY COMMITTEE**  
**MEDICAL LABORATORY TECHNOLOGY**

Dr. Reda Salama.....	Pathologist CGH Medical Center Sterling, IL 61081 625-0400 (Continuous Appointment)
Dr. Salvatore Borja.....	Pathologist Samaritan North M. C. Clinton, IA 52732 (319) 243-5900 (Continuous Appointment)
Sorlee Jakobs, MT.....	Real Estate Sales 21956 Ridge Road Sterling, IL 61081 336-2314 (Expires 1992)
Larry K. Chidly.....	Chemistry Instructor Dixon High School Dixon, IL 61021 284-7722 (Expires 1992)
Mary Sue Cox.....	Social Worker Home Address: 514 West Sixth Street Dixon, IL 61021 288-4260 (Expires 1992)
Charles F. Lane.....	Biology and Chemistry Instructor Walnut High School Walnut, IL 61376 379-2434 (Expires 1992)
Robert W. Rohr.....	Biology and Chemistry Instructor Ashton High School Ashton, IL 61006 453-7461 (Expires 1992)

**SAUK VALLEY COMMUNITY COLLEGE**

**1990-91 ADVISORY COMMITTEE**

**BUSINESS**

**MARKETING, MANAGEMENT, RETAILING**

Linda Zinanni.....	National Manufacturing Co. 1 First Avenue Sterling, IL 61081 625-1320
Merlyn Bruns.....	Northwestern Steel & Wire 121 Wallace Street Sterling, IL 61081 625-2500
Scott Skrogstad.....	Sterling Camera Center 324 First Avenue Sterling, IL 61081 625-1319

**OFFICE AND ADMINISTRATIVE SERVICES**

Linda Clemens.....	Wahl Clipper Corporation 2902 Locust Road Sterling, IL 61081 625-6525
Karin Herrmann.....	Illinois Dept. of Public Aid 2321 E. Lincolnway Sterling, IL 61081 626-4957

**ACCOUNTING**

Karen Steder, CPA.....	CGH Medical Center 1601 First Avenue Sterling, IL 61081 625-0400
Janis Card, CPA.....	Clifton, Gunderson & Co. 603 First Avenue Sterling, IL 61081 625-5800

SAUK VALLEY COMMUNITY COLLEGE

1990-91 ADVISORY COMMITTEE

BUSINESS

ACCOUNTING (continued)

Joe Rosengren, CPA.....	Lindgren, Callihan, Van Osdol & Company 3319 E. Lincolnway Sterling, IL 61081 626-1277
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DATA PROCESSING

Robert Logsdon.....	Raynor Manufacturing Co. East River Road Dixon, IL 61021 288-1431
Mike Dolan.....	National Manufacturing Co. 1 First Avenue Sterling, IL 61081 625-1320
Jerry Kloppenborg.....	Borg Warner Corporation 1350 Franklin Grove Road Dixon, IL 61021 288-1462

**SAUK VALLEY COMMUNITY COLLEGE**

**1990-91 ADVISORY COMMITTEE**

**TECHNOLOGY**

**MECHANICAL DESIGN/CAD**

Greg Wahl.....	Wahl Clipper Corporation 2900 Locust Road Sterling, IL 61081 625-6525
Mike Getzendaner.....	Edelmann Division of Parker Hannifin Corporation Illinois Route 38 Dixon, IL 61021 288-3344
Tom Rich.....	Borg Warner Corporation 1700 Franklin Grove Road Dixon, IL 61021 288-1462

**ELECTRONICS**

Lee Wolfe.....	Northwestern Steel & Wire Co. 121 Wallace Sterling, IL 61081 625-2500
Rich Nona.....	Sterling Controls, Inc. P.O. Box 418 Sterling, IL 61081 625-0852
Jerome Wells.....	Borg Warner Corporation 1700 Franklin Grove Road Dixon, IL 61021 288-1462, Ext. 244

**MACHINE TOOL**

Robin Foster.....	Woods Division of Hesston Corporation P.O. Box 1000 Oregon, IL 61061 732-2141
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SAUK VALLEY COMMUNITY COLLEGE

1989-90 ADVISORY COMMITTEE

TECHNOLOGY

MACHINE TOOL (continued)

Russell O. Spencer.....	Spencer Design Machine & Gear Company 1207 East Fourth Sterling, IL 61081 625-4846
Richard Atchison.....	Lawrence Brothers, Inc. Two First Avenue Sterling, IL 61081 625-0360

AUTOMOTIVE/DIESEL

Spencer Knox.....	Spencer's Automotive, Inc. 614 Lincolnway East Morrison, IL 61270 772-2433
Rick Curia.....	Ken Nelson Buick-Pontiac 1000 North Galena Avenue Dixon, IL 61021 288-4455
Don Mullery.....	Don Mullery's World of Cars, Incorporated 489 Illinois Route Two Dixon, IL 61021 288-3366

HEATING/AIR CONDITIONING/REFRIGERATION/QUALITY CONTROL

Robert Hollaway.....	Illinois Forge, Inc. 2900 East Rock Falls Road Sterling, IL 61081 625-0813
Mary Leffelman.....	Bearing Distributors, Inc. 6920 Forest Hills Road Loves Park, IL 61111 633-3266

SAUK VALLEY COMMUNITY COLLEGE

1990-91 ADVISORY COMMITTEE

TECHNOLOGY

HEATING/AIR CONDITIONING/REFRIGERATION/QUALITY CONTROL  
(continued)

Ross Sword.....	Central Heating and Cooling 503 East Third Street Sterling, IL 61081 625-2424
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Mike Hosler.....	Hosler's Appliance Repair 212 Sixth Avenue Rock Falls, IL 61071 626-1906
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For Board Meeting of  
January 28, 1991

Agenda Item I-4

INTERGOVERNMENTAL AGREEMENT

As the Board will recall, we have an Intergovernmental Agreement in Whiteside County which allows us to participate in combating protests filed by area businesses over their property tax assessments. We are currently being asked to join a similar effort in Lee County.

RECOMMENDATION: Board approval of the attached Intergovernmental Agreement with Lee County taxing bodies.

THE OFFICE OF

LEE COUNTY STATE'S ATTORNEY

P.O. BOX 462

LEE COUNTY COURTS BUILDING

DIXON, ILLINOIS 61021

815 284-5245

STATES ATTORNEY

DANIEL A. FISH

ASSISTANTS

RONALD M. JACOBSON

THOMAS D. MURRAY

JAMES M. WALSH

December 26, 1990

ATTN: Dr. Richard Behrendt  
c/o Sauk Valley Community College  
173 Illinois Rte. #2  
Dixon, Illinois 61021

Re: Intergovernmental Agreement

Dear Dr. Behrendt:

Please find, enclosed, a copy of an Intergovernmental Agreement which is being submitted for consideration to a number of taxing units in Lee County with regard to protests filed by area businesses. Please review this Intergovernmental Agreement and contact me at your earliest convenience with any questions or decision on whether or not your taxing unit might be interested in joining this cooperative agreement.

Thank you very much for your time and consideration.

Very truly yours,

Handwritten signature of Ron Jacobson in cursive, followed by the initials "cpc" in parentheses.

Ron Jacobson

Assistant State's Attorney

RJ/pc

Enclosure

INTERGOVERNMENTAL AGREEMENT  
FOR THE RETENTION AND COMPENSATION  
OF QUALIFIED PROFESSIONAL ASSISTANCE

THIS AGREEMENT made and entered into by and between the County of Lee, hereinafter referred to as "County"; the City of Dixon, hereinafter referred to as "Dixon"; Dixon School District #170 hereinafter referred to as "District #170"; Dixon Township hereinafter referred to as "Township"; South Dixon Township hereinafter referred to as "South Dixon Township"; Sauk Valley Community College hereinafter referred to as "College"; Dixon Park District Board hereinafter referred to as "Park District"; Dixon Rural Fire Protection District hereinafter referred to as "Fire District"; and other governmental units that are taxing bodies wholly or partly within Dixon Township and South Dixon Township may be added as parties to this agreement as provided in Section 8.

WHEREAS, each of the parties to this agreement is a governmental unit which exercises the power of taxation of real property and which is dependent to some degree upon tax revenues to carry out its duties and purposes, and

WHEREAS, certain property owners within the taxing areas of the parties to this agreement have made complaints of errors in the assessment of their properties and filed said complaints with the Lee County Board of Review; and

WHEREAS, the taxing bodies that are parties to this agreement may determine that certain properties have been improperly assessed; and

WHEREAS, the parties to this agreement are not experts in the field of real property appraisal and legal challenges to appraisals or

assessments, and are therefore in need of obtaining the services of appraisers, attorneys and other professional advisors, so as to determine the appropriate action in response to assessment errors and/or complaints of assessment errors; and

WHEREAS, the Illinois Revised Statutes (Chapter 127, pars. 741 et. seq.) authorize the parties to enter into intergovernmental agreements;

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED that the aforesaid parties do hereby enter into this agreement pursuant to the authority provided by the Intergovernmental Cooperation Act (Illinois Revised Statutes, Chapter 127, Sections 741 et. seq.) as follows:

1. PURPOSE

The purpose of this agreement is to provide the means by which the aforesaid governmental units can engage such appraisers, attorneys, or other professional advisors to obtain the information necessary to fairly and equitably treat all taxpayers, and to determine whether current or future tax protests should be agreed to, compromised or contested by appeal of the public bodies affected.

2. GOVERNANCE

There is hereby created an advisory board which shall consist of one representative from each taxing body that is a party to this agreement. Each taxing body shall appoint a representative to the board within seven (7) days of the execution of this agreement.

The Chairman shall be elected by a vote of the majority of the members of the board. In all other matters on which board votes are taken, a majority of the members shall constitute a quorum, and actions may be taken by the affirmative vote of a majority of those

present. The Lee County Supervisor of Assessments and Board of Review Chairman shall serve as non-voting members of said board, and shall act as advisors to the board.

The Board shall adopt such rules and procedures as may be necessary or desirable for the functioning of the advisory board.

### 3. BOARD POWERS

The board is hereby empowered to perform all acts necessary to the accomplishment of the aforesaid purposes including the appointment of appraisers, attorneys and other professional advisors.

### 4. FUNDING

All funds necessary to accomplish the aforesaid purposes shall be payable pro rata as to their respective portion of the tax rate on the property to which the appeal concerning an erroneous assessment or a tax protest was brought by each of the governmental units which have entered into this agreement. Only those governmental units which are affected by the tax appeal of any entity shall be required hereunder to contribute to the fees or cost of the professional advisors hired in relation to such appeal.

### 5. HANDLING AND ACCOUNTABILITY OF FUNDS

District #170 has agreed to act and is hereby appointed as the financial agent under this agreement.

All funding necessary to effectuate the purpose of this agreement shall be paid by the signatories to the agreement in their pro rata shares within thirty (30) days of billing.

The chairman of said board shall consult with the financial office for the determination of the amount owed by each of the parties

to this agreement as to each appeal concerning an erroneous assessment on a tax protest of which expenditure of funds is required.

All funds shall be strictly accounted for. A report of all receipts and disbursements shall be forwarded to the governing bodies of the parties hereto on a monthly basis by the 15th of the month following the reporting month. Such reporting requirement shall only apply to any month in which receipts or disbursements have occurred.

#### 6. MEETINGS

The advisory board shall appoint one of its members as secretary. Said secretary or his designee shall make a record of each meeting and shall transmit same to the governing body of each of the parties hereto not later than seven (7) days from each meeting.

Meetings shall be conducted and notices thereof given, in compliance with the Illinois Open Meetings Act. (Illinois Revised Statutes, Chapter 102, Sections 41 et. seq.)

#### 7. SUBMISSION OF APPRAISALS AND REPORTS OF EXPERTS

All reports, pleadings or other documents obtained from any professional advisor pursuant to the purpose of this agreement shall be made available to each of the parties hereto.

#### 8. ADDITIONAL PARTIES

This agreement may be amended at any time for the purpose of adding parties. Those parties must be governmental units with taxing power within Dixon Township and/or South Dixon Township and shall be admitted in the same manner as and shall have the same rights, responsibilities and duties as the original signatories to the agreement.

#### 9. WITHDRAWAL



Any party to this agreement shall have the right to withdraw from this Agreement in the following manner:

- a. The governing body of the withdrawing governmental body shall pass a resolution declaring its intention to withdraw effective on a specified date, which date shall not be less than thirty (30) days from the date of their resolution, and shall send certified copies of said resolution to the Chairman of the board and the Lee County Supervisor of Assessments and to District #170 not less than thirty (30) days before the effective date of withdrawal.
- b. Withdrawal by any governmental unit shall not result in the discharge of any legal or financial liability incurred by such governmental unit before the effective date of withdrawal. All such liabilities shall continue until properly discharged or settled by the withdrawing government unit.

10. DURATION OF AGREEMENT

This agreement shall become effective upon the date of its approval by the governing bodies of each of the parties hereto. It shall remain in effect indefinitely in full force and effect until the occurrence of either of the following events:

- a. All governmental units have withdrawn as provided for in Section 8, or
- b. All governmental units, or all remaining governmental units, mutually agree to terminate this agreement by joint resolution passed by the governing bodies of the parties to the agreement.

The termination of this agreement shall not act to discharge any liability incurred by the association or the several governmental units who are parties to this agreement. After the effective date of termination, the board shall continue to exist for the limited purpose of discharging the debts and liabilities incurred pursuant to this agreement until such time as those have been fully discharged.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be signed and approved by the proper officers of each of the contracting parties, and attested by the proper officer, on the dates written below.

COUNTY OF LEE BY

Ronald H. Anderson  
Chairman of the County Board  
DATE: 12-18-90

CITY OF DIXON BY

\_\_\_\_\_  
Mayor  
DATE: \_\_\_\_\_

DIXON SCHOOL DISTRICT #170 BY

David M. Kulev  
Chairman of School Board  
DATE: 12/12/90

DIXON TOWNSHIP BY

\_\_\_\_\_  
Township Supervisor  
DATE: \_\_\_\_\_

SOUTH DIXON TOWNSHIP BY

\_\_\_\_\_  
Township Supervisor  
DATE: \_\_\_\_\_

SAUK VALLEY COMMUNITY COLLEGE BY

Wm. J. Simpson  
Chairman of The Board  
DATE: 1-28-90

DIXON PARK DISTRICT BOARD BY

\_\_\_\_\_  
Chairman of The Board  
DATE: \_\_\_\_\_

DIXON RURAL FIRE PROTECTION DISTRICT BY

\_\_\_\_\_  
Chairman of The Board  
DATE: \_\_\_\_\_

For Board Meeting of  
January 28, 1991

Agenda Item I-5

DISABILITY LEAVE

(FIRST READING)

To be consistent with the most recent laws, Attorney Pace has revised items (H) and (I) of Policy 419.01 Fringe Benefits. The attached revision is presented for Board approval for first reading.

RECOMMENDATION: Board approval of the attached revision to Items (H) and (I) of Policy 419.01 Fringe Benefits for first reading.

Replacement provision to Policy 419.01 (H) and (I)

H. Disability Leave - A full-time employee who has completed at least two years full time service, prior to the disability, (or who is disabled as provided herein by an accident any time) shall be entitled to a disability leave for up to 60 days on the terms provided herein. This leave is without pay, except that health and hospitalization insurance coverage for the employee shall be paid by the College for the period of disability or 60 days, whichever is the lesser. "Disability" means physical or mental condition of such severity or nature that the employee is unable to work as a result of such condition. The employee shall be eligible for disability leave only when the employee has used all of his/her eligible vacation and sick leave. Such disability leave shall be granted upon receipt by the College of a physician's statement, disclosing the condition of ill-being giving rise to the disability, and giving the physician's opinion as to the probable length of such disability. The College may require an examination of the employee, at its expense, by a physician or other medical professional of its choosing. In the event the College's physician or the employee's physician states that the employee is able to return to work within the sixty day period, and if the employee shall fail to return to work, or in the event the employee fails to return to work after the sixty day disability leave period, the employment shall be terminated. Anything to the contrary herein notwithstanding, under no circumstances shall an employee be entitled to more than sixty days disability leave in any 30 month period.

815 / 288-5511


**Sauk Valley  
Community  
College**

 173 IL ROUTE 2  
DIXON, IL 61021-0110
**MEMORANDUM**

January 20, 1991

TO: Board of Trustees

FROM: Dick Groharing *DG*

SUBJECT: January 17-18 ICCTA Meeting

Friday afternoon both Dr. Behrendt and I attended a seminar on Tax Increment Financing Districts, (TIF). I have included a handout which explains their function much better than the presentors managed to do. As near as I can ascertain, we only have two TIFs within our district: one in Sterling, and one in Dixon. Their EAV is not very large. Unlike an Enterprise Zone, in which we can opt in or out, we have no "say" in their creation. This, to me, is the big drawback.

A TIF senario might go like this. The TIF district is created by a municipality that encompasses an ice cream store. The district's EVA is frozen at that moment, (can be up to 23 years). The ice cream store becomes a ice cream factory with a much higher EVA. The difference in taxes between the original and new EVAs goes entirely to the municipality that formed the TIF, as does the total increased sales tax revenue which is returned by the state. The money is then used in a manner allowable by law. So we lose two ways, for 23 years. If there's a good side to this for us, it hasn't occurred to me yet.

✓ Another handout I've included is a table of fall enrollment figures. You'll note that SVCC, with a 12.08% FTE increase is third highest among community colleges.

Friday evening I attended the State Relations committee meeting, where we discussed our proposed legislative agenda. Action on the agenda will be taken at the March meeting. I'll see that you all get a copy of the agenda, once adopted. In the meantime, if you have any legislative concerns let me know. The ICCB announced they will seek legislation for "Voluntary district mergers", and "in-district tuition for out of district students who are working within the district".

The Executive committee voted to allow Rock Valley College and Kankakee C. C. to request a change in their regional membership. We also discussed the format for our planning retreat which is to be held in conjunction with the March meeting.

You will soon, or perhaps already have received, the ICCTA Board Letter describing the Saturday morning meeting and committee reports. If you have any questions regarding that, I can answer them Monday night.

Table 1

## FALL TERM ENROLLMENTS IN ILLINOIS COLLEGES AND UNIVERSITIES

Institution	1989 Headcount	1990 Headcount	Percent Increase	1989 FTE	1990 <u>FTE</u>	Percent Increase
<b>Public Universities</b>						
Chicago State University	6,032	7,152	18.57 %	3,666	4,331	18.14 %
Eastern Illinois University	11,068	11,116	0.43	10,194	10,107	(0.85)
Governors State University	5,314	5,595	5.29	2,287	2,428	6.17
Northeastern Illinois University	10,293	10,453	1.55	6,063	6,184	2.00
Western Illinois University	13,238	13,754	3.90	11,170	11,616	3.99
Illinois State University	23,107	22,694	(1.79)	19,680	19,346	(1.70)
Northern Illinois University	24,443	24,509	0.27	19,892	20,051	0.80
Sangamon State University	3,971	4,347	9.47	2,302	2,538	10.26
Southern Illinois University						
Carbondale	24,596	24,084	(2.08)	21,017	20,663	(1.68)
Edwardsville	11,320	11,250	(0.62)	8,821	9,072	2.85
University of Illinois						
Chicago	24,050	25,094	4.34	21,250	21,855	2.85
Urbana/Champaign	37,481	38,163	1.82	36,293	36,982	1.90
<u>Total Public Universities</u>	<u>194,913</u>	<u>198,211</u>	<u>1.69</u>	<u>162,635</u>	<u>165,173</u>	<u>1.56</u>
<b>Public Community Colleges</b>						
Belleville Area College	12,769	14,180	11.05	5,992	6,548	9.28
Black Hawk College - East	744	861	15.73	543	615	13.26
Black Hawk College - Quad Cities	5,254	5,718	8.83	2,982	3,198	7.24
Carl Sandburg College	2,598	2,639	1.58	1,435	1,433	(0.14)
City Colleges of Chicago						
City-Wide College	11,331	9,604	(15.24)	4,929	3,992	(19.01)
Harold Washington College	8,157	8,313	1.91	3,763	3,820	1.51
Harry S Truman College	15,137	16,467	8.79	8,615	9,432	9.48
Kennedy-King College	8,601	9,508	10.55	5,628	6,506	15.60
Malcolm X College	9,537	9,602	0.68	7,133	7,327	2.72
Olive-Harvey College	8,314	8,763	5.40	5,496	5,824	5.97
Richard J. Daley College	7,590	8,338	9.86	3,752	4,190	11.67
Wilbur Wright College	8,346	8,297	(0.59)	4,204	4,269	1.55
College of DuPage	28,037	29,187	4.10	14,499	15,035	3.70
College of Lake County	12,757	13,526	6.03	5,407	5,649	4.48
Danville Area Community College	3,260	3,534	8.40	1,966	2,041	3.81
Elgin Community College	6,448	7,066	9.58	3,042	3,322	9.20
Highland Community College	2,983	3,258	9.22	1,538	1,568	1.95
Illinois Central College	12,465	12,724	2.08	6,135	6,378	3.96
Illinois Eastern Community Colleges						
Frontier	2,535	2,387	(5.84)	615	674	9.59
Lincoln Trail	950	954	0.42	639	664	3.91
Olney Central	1,744	1,606	(7.91)	1,122	1,127	0.45
Wabash Valley	3,358	3,609	7.47	1,069	1,223	14.41
Illinois Valley Community College	4,131	4,207	1.84	2,422	2,420	(0.08)
John A. Logan College	5,307	5,578	5.11	3,121	3,388	8.55

Table 1

## FALL TERM ENROLLMENTS IN ILLINOIS COLLEGES AND UNIVERSITIES

Institution	1989 Headcount	1990 Headcount	Percent Increase	1989 FTE	1990 FTE	Percent Increase
<b>Public</b>						
John Wood Community College	3,005	2,743	(8.72)	1,310	1,264	(3.51)
Joliet Junior College	9,567	9,645	0.82	4,969	5,079	2.21
Kankakee Community College	3,456	3,789	9.64	1,784	1,851	3.76
Kaskaskia College	3,269	3,269	0.00	1,981	2,097	5.86
Kishwaukee College	2,960	3,035	2.53	1,635	1,705	4.28
Lake Land College	4,317	4,437	2.78	2,666	2,735	2.59
Lewis & Clark Community College	5,450	5,886	8.00	2,727	2,907	6.60
Lincoln Land Community College	7,802	7,717	(1.09)	3,615	3,660	1.24
McHenry County College	3,684	3,768	2.28	1,586	1,622	2.27
Moraine Valley Community College	13,590	13,601	0.08	6,979	7,244	3.80
Morton College	3,934	4,195	6.63	1,691	1,842	8.93
Oakton Community College	12,290	12,395	0.85	5,017	5,269	5.02
Parkland College	8,483	8,570	1.03	4,738	4,841	2.17
Prairie State College	4,758	5,127	7.76	2,325	2,442	5.03
Rend Lake College	3,293	3,084	(6.35)	1,903	1,873	(1.58)
Richland Community College	3,889	3,801	(2.26)	1,869	1,889	1.07
Rock Valley College	7,957	8,730	9.71	3,736	4,050	8.40
Sauk Valley Community College	2,724	3,109	14.13	1,540	1,726	12.08
Shawnee Community College	1,376	1,575	14.46	899	1,051	16.91
South Suburban College of Cook County	8,685	8,581	(1.20)	3,606	3,784	4.94
Southeastern Illinois College	2,896	3,032	4.70	1,763	1,842	4.48
Spoon River College	1,746	1,970	12.83	990	1,108	11.92
State Community College of East St. Louis	1,041	1,236	18.73	642	809	26.01
Triton College	16,625	16,760	0.81	8,185	8,222	0.45
Waubesaee Community College	5,898	6,089	3.24	2,466	2,558	3.73
William Rainey Harper College	16,685	16,509	(1.05)	7,768	7,634	(1.73)
<b>Total Public Community Colleges</b>	<b>341,733</b>	<b>352,579</b>	<b>3.17</b>	<b>174,437</b>	<b>181,747</b>	<b>4.19</b>
<b>Private, Multiple Purpose Institutions</b>						
Augustana College	2,267	2,253	(0.62)	2,250	2,227	(1.02)
Aurora University	2,058	2,116	2.82	1,352	1,401	3.65
Barat College	701	678	(3.28)	500	486	(2.80)
Blackburn College	486	438	(9.88)	468	420	(10.26)
Bradley University	5,658	6,068	7.25	4,916	5,302	7.85
College of St. Francis	3,947	4,115	4.26	1,836	1,853	0.93
Columbia College Chicago	6,498	6,651	2.35	5,549	5,295	(4.58)
Concordia College	1,233	1,300	5.43	967	1,006	4.03
DePaul University	15,387	15,718	2.15	10,337	10,974	6.16
East-West University	226	241	6.64	244	211	(13.52)
Elmhurst College	3,007	3,006	(0.03)	2,256	2,298	1.86
Eureka College	449	448	(0.22)	439	453	3.19
Greenville College	741	837	12.96	674	776	15.13

**TAX INCREMENT FINANCE (TIF):**  
**ITS FUNCTION AND REQUIREMENTS OF TIF PLANS**

Tax Increment Financing (TIF) is a method of providing for development or redevelopment of a certain area by utilizing future tax revenues to pay for necessary public improvements. Under Illinois TIF law, property owners, real estate developers and businesses can ask municipalities with authorized TIF redevelopment areas to pay a part of the cost of redeveloping privately owned property or providing necessary infrastructure improvements (water, sewer streets, etc.) to induce private investment on the site. The Village recovers these outlays from the increased property and state and local sales taxes generated within the designated area.

State law provides that a TIF District established by the end of 1986 is entitled to increases in State sales taxes; a TIF District established after 1986 will not be able to capture State sales taxes, only increments in local property, sales, and utility taxes.

To establish a TIF district in accordance with state law, a number of steps must be followed:

- 1) The municipality must first investigate the desirability and feasibility of adopting TIF for the proposed area. A residential neighborhood, business district or industrial area must then be designated for public and/or private redevelopment. This area must qualify as a "blighted area", "conservation area", a combination of the two, or "industrial park conservation area", each of which have a set of eligibility factors which must be prudently documented with various forms of evidentiary materials.
- 2) The most recent total equalized assessed valuation (EAV) for the area must be calculated and analyzed, along with an estimate of the anticipated EAV and local sales tax receipts for the area. This entails reviewing boundary maps, working with the local, township and county clerk offices, and a detailed analysis of current and anticipated land use. Legal and boundary descriptions from certified engineers must also be obtained, monitored, and reviewed for discrepancies in connection with the intended boundaries of the district.
- 3) Objectives for the redevelopment project area (RPA) and a Plan to meet these objectives must be formulated. A detailed estimate of redevelopment project costs must be developed in



conjunction with the Municipal Engineer, interested developers, and other affected organizations. Sources of funds to pay for redevelopment project costs must also be identified. The nature and term of any obligations to be issued must be determined in conjunction with the municipality's financing capabilities and developer needs.

- 4) A series of public meetings must be held in advance of the adoption of the ordinances necessary to establish a TIF. Notices must be placed in appropriate media sources in accordance with time limitations set forth by law. The meetings include:
  - a) Proposing the designation of an RPA and setting a public hearing.
  - b) Convening and meeting with the Joint Review Board - representing the other major affected taxing bodies - to review with them the eligibility of the area.
  - c) Meetings with any interested property owners, concerned individuals and/or overlapping taxing districts affected by the proposed TIF status of an area.
  - d) A public hearing where the municipality shall hear all objections and/or proposed changes to the Plan.
  - e) Final adoption of ordinances designating and approving the district and adopting TIF as means for financing the redevelopment project.
- 5) Once the district is established, certified copies of the ordinances must be sent to the Department of Revenue, along with a list of street names, street numbers, Illinois Business Tax numbers and addresses for business, an opinion that legal procedures were followed, and a certification by the CEO of the municipality regarding various findings pertaining to the TIF district, and the Plan. The affected County must also receive a copy of the Ordinance establishing the boundaries of the district so that the initial (base) EAV can be certified and future property tax increments determined. Annual reporting requirements related to project development and actual increment expenditures must subsequently be adhered to.

Some components of the TIF qualification process require extra time and special expertise to avoid costly delays or errors.

Problematic areas tend to include the following: businesses relocating from one municipality to another; legal and boundary description inconsistencies; significant public or school district objections to a TIF plan; notification to unknown or delinquent taxpayers in the proposed district; developer timing issues; outside entities having contradictory plans for property proposed for TIF redevelopment; and non-existence of appropriate taxing power authority by the municipality, prior to the formation of a TIF district. It is important to note that once a TIF district is established, there are very few areas of the Plan or characteristics of the district boundaries that can be changed without having to redo the entire public hearing process.

Specific areas requiring the assistance of legal counsel include: certifying that the district has been legally constituted and qualifies as a redevelopment project area pursuant to state law; reviewing local ordinances and resolutions; and advising on the eligibility of project costs and activities proposed within the plan. The utilization of a professional planning consultant is also important to assist in the establishment of an eligible district, verify boundary descriptions, or to develop a comprehensive overall plan for the Village, if needed.

## **TAX INCREMENT FINANCING**

### **PURPOSE OF THE PROGRAM**

Tax increment financing (TIF) is a municipal financing "tool" that can be used to renovate declining areas or redevelop blighted areas while improving the tax base of such areas. The program allows a municipality to acquire and prepare property for redevelopment and make needed public improvements. This monograph outlines the major aspects of tax increment financing: how the process works, typical uses of the funds, eligibility for tax increment financing, and planning a TIF project. Included are sample materials, for example, a TIF financing plan, model ordinances and other outlines.

### **LEGAL AUTHORITY FOR TAX INCREMENT FINANCING**

In January, 1977, the Illinois General Assembly passed the "Tax Increment Allocation Redevelopment Act", (Chapter 24, Section 11-74.4-1 et seq., Illinois Revised Statutes, as amended). It authorized Illinois municipalities to redevelop locally designated deteriorated areas (known as redevelopment areas) through tax increment financing. Under this state law, municipalities may designate blighted residential neighborhoods, commercial business districts, or industrial areas for redevelopment. Through TIF, a municipality works hand-in-hand with private developers to rehabilitate or redevelop a designated area.

### **AN OVERVIEW OF THE TAX INCREMENT FINANCING PROCESS**

Tax increment financing is a technique that municipalities may use to carry out redevelopment activities on a local basis. The technique is used to pay for the public improvements and other services needed to prepare a project area for private investment. Tax increment financing allows a community to capture the increase in various state and local taxes that result from a redevelopment project to pay for the public costs involved in the project. The tax revenue obtained from the redevelopment project which exceeds the taxes derived from the area before redevelopment is called the "tax increment". This is why the technique is called tax increment financing.

Under tax increment financing, the assessed valuation of real estate within an undeveloped "blighted", "conservation" or "industrial park" area is "frozen". This base amount, taxes that have been normally levied on real estate, continues to go to the taxing bodies serving the TIF area such as the county, school district, township, etc.. However, the growth in property tax revenues generated in the TIF redevelopment area (the tax increment) over the base amount goes to a special "tax allocation fund". These funds are then used to pay for the public investment made in the TIF area. Tax increment diversions continue until all costs related to the redevelopment are paid or for 23 years, whichever comes first.

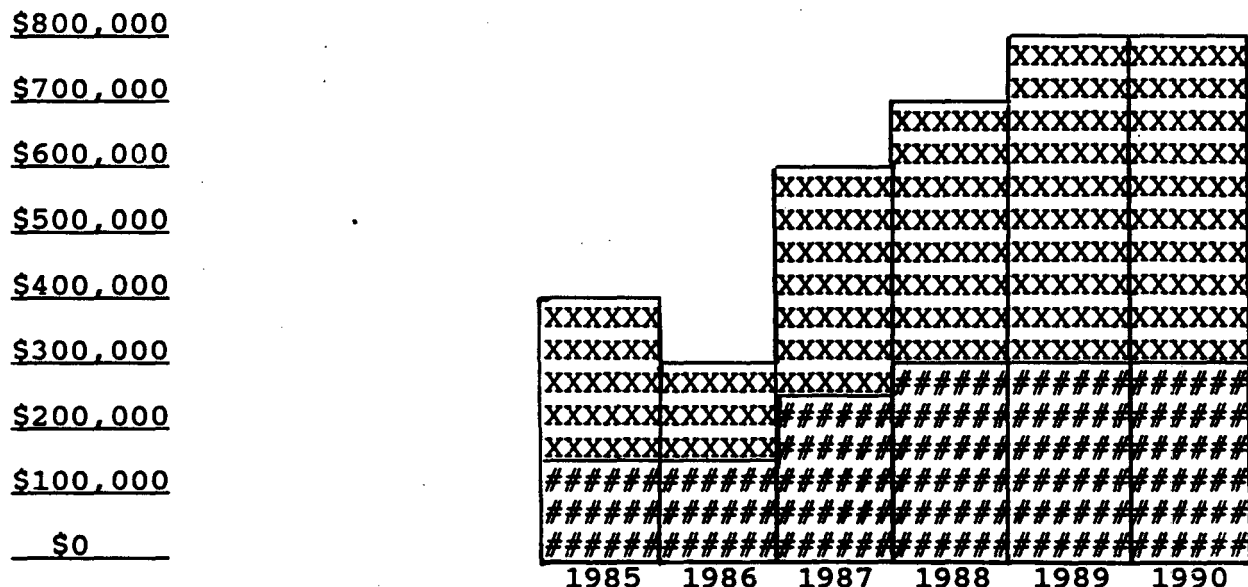
This system does not lower the tax revenues collected by the various taxing districts; nor does it impose special assessments on the project area. It is important to note that the taxable base and not the tax revenue is frozen. During the life of the tax increment project, all applicable local taxing bodies can still increase the levy rate on the property in the district and thus increase gross tax revenues. However, the amount of taxes that they receive will be calculated on the assessed valuation of the property determined at the beginning of the project. After the project is complete, all local taxing bodies will share in the increased assessed valuation of the redevelopment area property.

The legislation also allowed municipalities, under certain conditions, to authorize the Illinois Department of Revenue to pay to the locality within statutory limits the increase in state and local sales taxes or state electric and gas taxes that result from redevelopment in the tax increment financing area. The increase in sales taxes can be used to help finance public investments in the TIF area if the TIF was established prior to January 1, 1987. The increase in state electric and gas taxes can only be used in connection with public expenditures in an industrial park project or an industrial park conservation area established prior to January 1, 1988. If a municipality uses one of these state tax diversion techniques in connection with its TIF project, it cannot use the other state tax for the TIF project.

#### **AN EXAMPLE OF HOW TIF WORKS**

Assume that 30 acres of the downtown of a city contains dilapidated structures. Businesses are now producing \$400,000 per year in real property and sales taxes. Following preliminary research, the city determines that it could promote private redevelopment if it were to acquire sites, demolish the buildings, build parking structures, and install sidewalks, streets and utilities. The study also suggests the city can expect to generate a tax increment of double the initial tax collection (from growth in property and sales taxes). The city expects to issue approximately \$2.5 million in general obligation bonds at an interest rate of nine percent to finance the improvements, and use the annual tax increment to repay these bonds over a 10 year period. Based on the projections, the city decides to adopt a tax increment project and issue general obligation bonds to finance the improvements. The city's improvements generate private developments including two remodeled banks, a small enclosed mall, and an elderly housing project. The redeveloped site generates \$800,000 in real property and sales taxes. The difference of \$400,000 (the \$800,000 per year that the area is now producing in various taxes less the \$400,000 per year in taxes that the area was producing before redevelopment) is the tax increment. The city uses that tax increment generated each year to retire the bonds that it had issued to finance the improvements.

HYPOTHETICAL TAX INCREMENT FINANCING PROJECT



X = Sales Tax Collections  
# = Property Tax Collections

TYPICAL USES OF TAX INCREMENT FUNDS

The "tax increments" are most often used to require municipal bonds issued to finance land acquisition, demolition, property rehabilitation, new construction, and other activities within the redevelopment area. Municipalities can also fund redevelopment activities on a pay-as-you-go basis. For example, by using tax increments from the area to complete numerous smaller projects as funds become available, the TIF area can be redeveloped without bonding.

The tax proceeds collected from a TIF redevelopment area can be used for a broad range of public purposes including:

- Planning, architectural, engineering, legal and other services;
- Training costs of a business's employees within the redevelopment area;
- Property assembly costs and occupant relocation costs;
- Demolition of buildings and clearing and grading of land for lease or resale;
- Rehabilitation of existing buildings and fixtures for lease or resale;
- Construction costs of public infrastructure improvements and capital costs;
- Bond financing costs incurred by the municipality;
- Interest costs incurred by a redeveloper in a redevelopment project; and
- Staffing costs to implement and administer the redevelopment plan.

At least 120 Illinois cities have used tax increment financing for a variety of purposes, primarily in central city locations. For example, a number of communities have constructed parking facilities to complement anticipated private commercial development; others have acquired obsolete buildings and demolished them to provide sites that are resold to developers. Another popular use of tax increment funds is the construction of streets, curbs, gutters, and sewer and water lines and streetscaping. In addition, several municipalities have offered below market rate commercial rehabilitation loans to developers, made traffic engineering and mass transit improvements, and developed overhead pedestrian walkways.

#### **ADVANTAGES AND DISADVANTAGES OF TIF REDEVELOPMENT**

Based on the experiences communities have had with TIF, there are many positive aspects to tax increment financing. TIF allows local officials to retain maximum control (in concert with local business people and private sector investors) over the entire revitalization program for a redevelopment area. State legislation simply provides the overall framework for local action. No federal or state oversight is involved unless the municipality uses state or federal financing to aid the project.

Benefiting businesses within a redevelopment area experience no direct tax increase (in return for such public improvements) other than "normal" increases associated with the assessed value of their business operation.

TIF techniques can be used in conjunction with a range of other business development tools such as: special service area financing, the issuance of tax exempt revenue bonds, business loans and loan guarantees by state and federal agencies, etc.

The use of tax increment financing is clearly designed to stimulate private sector investments (and related employment opportunities) which otherwise would not have occurred within the redevelopment area. This has resultant tax benefits for the municipality. TIF does not mandate public/private sector funding ratios as do certain other state and federal economic development grant programs.

On the other side, communities using the TIF technique have on occasion encountered problems. Some redevelopment areas have creased ill will among local property owners who feel they are indirectly being taxed without accruing the same level of benefit of others within the redevelopment are. Other property owners express concern with payment of relocation expenses. Such sentiments typically surface during the required public hearings and can require vigorous justification by the sponsoring municipality. Personal visits to affected property owners, special public meetings to discuss the project, payment of relocation expenses, and design of projects consistent with the general character of the neighborhood sometimes reduce the negative sentiment of property owners.

Local taxing bodies other than the municipality sometimes charge that the "freezing" of the assessed value of the redevelopment area at the onset of the TIF project for its duration is inequitable. Most taxing bodies feel that some reinvestment (and therefore some increase in tax revenues) would have taken place within the time frame in question. Since an increase in tax revenues from the redevelopment area during the TIF project time frame results only if a taxing district decides to increase its levying request, other districts often feel they may be forced to raise rates prematurely to make up for the revenue they did not receive. To lessen this problem, municipalities often target such projects to small areas and thus limit the revenue impact. In addition, the legislation provides that any excess funds (funds collected over and above the amount needed for project costs) be distributed annually.

There is no guarantee that a redevelopment project by the municipality will actually generate the expected new private investment. Thus a municipality that uses tax increment financing could be left with a financial liability. This would happen if the public improvements are prefunded by the city via a municipal bond issue and then subsequently repaid (over a specified period of time) through the new tax revenues generated by increased assessed values and growth in business activity and/or utility usage. If for any reason the private sector commitments fail to materialize as a follow-up to such publicly financed improvements, the city will not have the necessary tax increment resources to fully retire such indebtedness without subsidizing the project from another source of municipal revenues. To counteract this potential problem, communities often have resorted to one of the following techniques: negotiation of firm developer commitments before public improvements being made; structuring projects on a pay-as-you-go basis so that public project are undertaken only as new tax increments are received; or collaborative financing packages where the TIF proceeds are only one of many sources used to pay for the costs of public improvements.

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## What Must be Included in a Plan Under State Statute

- 1) Estimated redevelopment project costs.
- 2) Sources of funds to pay costs.
- 3) Nature and term of obligations to be issued.
- 4) Most recent Equalized Assessed Valuation of Redevelopment Project Area and estimate of such valuation after redevelopment.
- 5) General land uses to apply in Redevelopment Project Area.
- 6) If an industrial park conservation area, then
  - (a) description of any proposed developer;
  - (b) user and tenant of any property; and
  - (c) description of the type, class and number of new employees to be employed in proposed new facilities.
- 7) If property within Redevelopment Project Area is to be annexed, then the terms of the annexation agreement.



Required Findings Under a Redevelopment Plan Must Include:

- 1) Redevelopment Project Area on the whole has not been subject to growth and development through investment by private enterprise and would not reasonably be expected to be developed without adoption of redevelopment plan;
- 2) Redevelopment Plan conforms to Comprehensive Plan of municipality as a whole;
- 3) Estimated date for completion of redevelopment plan and retirement of obligations;
- 4) In case of industrial park conservation area, that municipality has unemployment over 6% and more than 100% of national average.. If no municipal unemployment rate, then County unemployment rate would apply. Redevelopment project would reduce unemployment and enhance tax base of taxing districts which cover all or part of Redevelopment Project Area; and
- 5) When sales tax increment is utilized, the Redevelopment Project Area would not reasonably be redeveloped without use of such revenues which would be used in their entirety for development of Redevelopment Project Area.

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## ELIGIBLE REDEVELOPMENT COSTS

The following costs are included to mean "Redevelopment Project Costs", and include the sum total of all reasonable or necessary costs incurred or estimated to be incurred.

- 1) Costs of implementation and administration of the redevelopment plan;
- 2) Property assembly costs, for example, land and property acquisition, demolition of buildings and clearing of land;
- 3) Rehabilitation, reconstruction or repair costs;
- 4) Construction or improvement of public works costs;
- 5) Job training, retraining, advanced vocational education or career education costs;
- 6) Financing costs, including expenses related to issuance of obligations;
- 7) The taxing district's capital costs resulting from the redevelopment project;
- 8) Relocation costs;
- 9) Payment in lieu of taxes if any property demolished in redevelopment plan causes temporary loss of revenue to taxing districts;
- 10) Ability to subsidize interest costs for conventional loan of private redeveloper; and
- 11) Ordinary cost of special service area showed an overlap with the tax increment area.

TREASURER'S REPORT

December 31, 1990

EDUCATION FUND

Balance on Hand November 30, 1990 \$ 273,277.09

Receipts:

Investments	140,000.00	
Taxes	5,400.06	
Charge-Back Revenue	129.28	
State Apportionment	410,900.00	
Federal Work Study	15,973.74	
Graduation Fees	370.00	
Transcript Fees	133.00	
Other Facility Rentals	535.87	
Interest on Investments	3,896.59	
Other Revenue	607.36	
Expenditure Credits	<u>7,952.38</u>	<u>585,898.28</u>

Total Available \$ 859,175.37

Disbursements:

Expenses for December	226,072.78	
Investments	<u>201,901.60</u>	<u>427,974.38</u>

Balance on Hand December 31, 1990 \$ 431,200.99

OPERATIONS, BUILDING & MAINTENANCE FUND

Balance on Hand November 30, 1990 \$ 16,201.75

Receipts:

Taxes	661.28	
Personal Property Repl. Tax	8,558.11	
Interest on Investments	3,001.56	
Other Revenue	255.00	
Expenditure Credits	<u>55.05</u>	<u>12,531.00</u>

Total Available \$ 28,732.75

Disbursements:

Expenses for December	4,193.85	
Investments	<u>1,677.37</u>	<u>5,871.22</u>

Balance on Hand December 31, 1990 \$ 22,861.53

PROTECTION, HEALTH & SAFETY

Balance on Hand November 30, 1990 \$ 179,538.64

Receipts:

Taxes	1,102.01	
Interest on Investments	<u>772.37</u>	<u>1,874.38</u>

Total Available \$ 181,413.02

Disbursements: -0-

Balance on Hand December 31, 1990 \$ 181,413.02

WORKING CASH FUND

Balance on Hand November 30, 1990 \$ 95,443.13

Receipts:

Interest on Investments	<u>8,720.98</u>
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Total Available \$ 104,164.11

Disbursements: -0-

Balance on Hand December 31, 1990 \$ 104,164.11

AUDIT FUND

Balance on Hand November 30, 1990 \$ 23,234.17

Receipts:

Taxes	1,294.80	
Interest on Investments	<u>163.03</u>	<u>1,457.83</u>

Total Available \$ 24,692.00

Disbursements: -0-

Balance on Hand December 31, 1990 \$ 24,692.00

# LIABILITY, PROTECTION & SETTLEMENT

Balance on Hand November 30, 1990		\$ 352,638.70
Receipts:		
Taxes	14,524.10	
Interest on Investments	1,553.20	
Expenditure Credits	<u>370.36</u>	<u>16,447.66</u>
Total Available		\$ 369,086.36
<u>Disbursements:</u>		
Expenses for December		<u>934.82</u>
Balance on Hand December 31, 1990		<u><u>\$ 368,151.54</u></u>

## BUILDING BOND PROCEEDS FUND

Balance on Hand November 30, 1990		\$ 28,724.54
<u>Receipts:</u>		
Interest on Investments		<u>675.00</u>
Total Available		\$ 29,399.54
<u>Disbursements:</u>		<u>-0-</u>
Balance on Hand December 31, 1990		<u><u>\$ 29,399.54</u></u>

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## FUNDS INVESTED

United States Treasury	S & C	8.42	3-15-91	\$ 230,258.06
Citizens First Bank of Walnut	S & C	8.10	3-1-91	100,000.00
Farmers National Bank	S & C	8.00	5-18-91	100,000.00
Dixon National Bank	S & C	7.55	5-27-91	208,951.57
First National Bank	S & C	7.80	9-25-91	100,000.00
First Bank of Dixon	S & C	7.65	5-6-91	100,000.00
Central National Bank	Working Cash		Variable	1,372,994.25
Dixon National Bank	Working Cash	8.03	12-19-90	328,181.48
First of America	Working Cash	7.01	12-21-90	100,000.00
United States Treasury	Working Cash	8.24	4-11-91	253,935.00
United States Treasury	Working Cash	8.38	5-9-91	96,745.54
Community State Bank	Working Cash	8.10	2-6-91	100,000.00
Dixon National Bank	Working Cash	7.55	7-5-91	207,282.06
Milledgeville State Bank	Building	8.00	10-12-91	100,000.00
Tampico National Bank	Building	8.00	10-12-91	100,000.00
First National Bank of Amboy	Building	8.50	8-15-91	100,000.00
Rock Falls National Bank	Educ. & Bldg.		Variable	892,994.63
Smith Trust & Savings	Education	8.00	8-16-91	100,000.00
Ashton Bank & Trust	Education	8.05	8-15-91	100,000.00
Farmers Bank of Sublette	Education	8.00	8-15-91	100,000.00
First National Bank	Education	7.80	9-20-91	<u>100,000.00</u>
TOTAL INVESTED				\$4,891,342.59

SAUK VALLEY COMMUNITY COLLEGE  
STUDENT LOAN FUND  
Period Ending 12/31/90  
B A L A N C E   S H E E T

ASSETS:

Cash in Bank		\$10,025.62
Notes Receivable		1,981.00
		<u>\$12,006.62</u>

LIABILITIES & NET WORTH:

Fund Equity	\$11,725.87	
Net Profit	280.75	\$12,006.62
	<u>                    </u>	<u>                    </u>

P R O F I T   A N D   L O S S

INCOME:

Interest Income	\$203.75	
Bad Debts Repaid	162.00	\$365.75
	<u>                    </u>	

EXPENSES:

Bad Debts		\$85.00
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NET PROFIT

\$280.75

SAUK VALLEY COMMUNITY COLLEGE  
E.O.G. WORKSTUDY FUND  
Period Ending December 31, 1990  
B A L A N C E S H E E T

Cash on Hand	\$981.55	
Workstudy Awards Receivable from Fed. Gov. 1989-90	0.00	
Workstudy Awards Capital 1989-90		172,715.00
Workstudy Awards Paid 1989-90	172,715.00	
E.O.G. Awards Receivable from Fed. Gov. 1989-90	0.00	
E.O.G. Awards Capital 1989-90		61,248.00
E.O.G. Awards Paid 1989-90	61,248.00	
PELL Grant Awards Receivable from Fed. Gov. 1989-90	0.00	
PELL Grant Awards Capital 1989-90		758,261.00
PELL Grant Awards Paid 1989-90	758,261.00	
Workstudy Awards Receivable from Fed. Gov. 1990-91	68,809.08	
Workstudy Awards Capital 1990-91		172,198.00
Workstudy Awards Paid 1990-91	102,488.60	
OG Awards Receivable from Fed. Gov. 1990-91	11,034.00	
OG Awards Capital 1990-91		62,034.00
OG Awards Paid 1990-91	49,600.34	
PELL Grant Awards Receivable from Fed. Gov. 1990-91	(45,497.20)	
PELL Grant Awards Capital 1990-91		357,914.00
PELL Grant Awards Paid 1990-91	403,654.78	
Transfer Account	(16,439.65)	
Inactive Federal Grants	17,514.50	
	-----	-----
	\$1,584,370.00	\$1,584,370.00
	=====	=====

SAUK VALLEY COMMUNITY COLLEGE  
RESTRICTED PURPOSES FUND  
December 31, 1990

Balance on Hand - December 1, 1990	\$281,634.51
Cash Under - December 7 Deposit	(0.25)
Cash Under - December 14 Deposit	(4.04)
Cash Under - December 19 Deposit	(6.00)
Void Check #21320 issued 7/90	1.00
Void Check #20738 issued 5/90	1.00
Void Check #21473 issued 8/90	87.00
Void Check #21569 issued 8/90	3.20
December Receipts	275,985.82
	-----
TOTAL FUNDS AVAILABLE DURING DECEMBER	\$557,702.24
Cash Disbursements - December, 1990	102,904.89
	-----
Balance on Hand - December 31, 1990	<u>\$454,797.35</u>

STATEMENT OF INCOME & EXPENSE  
STUDENT ACTIVITY FUND

ACTIVITIES

Student Activity Assessments	\$4,523.67
Athletic Income	725.00
Drama Income	892.00
Student Activity Income	1,252.00
Student Activity Income-Restricted Purp. Source	0.00
Student Activity Income - Bookstore Source	0.00
Sauk Talk Income	33.40
Cash Over & Under	(0.13)
Other Student Activity Income	37.00
	-----
	\$7,462.94

TOTAL INCOME

	BUDGET	EXPENSE
-Athletic Expense	35,492.	10,024.41
Cheerleader & Pom Pon Squad	2,500.	1,593.82
-Speech Act. & Readers Theatre	5,000.	2,461.17
-Drama Expense	5,500.	2,838.42
Music Expense	3,750.	893.91
-Student Act. Expense	9,500.	3,937.55
Student Senate Expense	2,000.	239.05
-Women's Intercollegiate Exp.	25,998.	16,013.94
-SVCC Clubs	260.	0.00
Sauk Talk	7,000.	1,804.02
Contingencies/Non-Budgeted	0.	0.00

\$ 97,000.

TOTAL EXPENSE

\$39,806.29

Excess of Expenditures over Revenues as of  
December 31, 1990

(\$32,343.35)



## STATEMENT OF ASSETS AND LIABILITIES

ASSETS		REVOLVING AGENCY FUND LIABILITIES	AMOUNT
Cash in Bank	454,797.35	Due to Educational Fund	\$4,347.46
Petty Cash	2,394.00	Due to Oper. & Maint. Fund	372.80
Accts. Rec.	334,533.75	Due to Bookstore	0.00
Investments	92,103.22	Due Insurance Fund	0.00
		Due to Student Loan Fund	583.98
		Resident Student Tuition	831,180.00
		Resident Tuition Refunds	(41,596.30)
		Out of District Tuition	323.20
		Lab Fees	26,916.50
		Lab Fees Refunds	(1,067.30)
		Accounts Payable	0.00
			-----
			\$821,060.34

## RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	(\$3,758.77)
Parking	6,186.94
Recreation Room Fund	3,275.02
Student Locker Fund	857.31
Building Fairness Grant	0.00
Community Services	33,690.88
Collegiate Choir	296.04
Spec. Serv. for Disadv. St-Exp	(77,483.56)
Spec. Serv. for Disadv. St-Inc	77,483.56
Sp. Serv. for Disadv. Exp-FY 89	87,953.11
Sp. Serv. for Disadv. Inc-FY 89	(87,953.11)
Sp. Serv. for Disadv. Inc-FY 90	84,595.63
Sp. Serv. for Disadv. Exp-FY 90	(84,595.63)
Spec Serv For Disadv. Inc-FY 91	28,000.00
Spec Serv For Disadv. Exp-FY 91	(30,370.79)
JTPA/CAED Grant FY 91	(1,919.56)
HITS Grant	0.00
HITS Gt./NW Steel	0.00
HITS Gt./Sr. Home Comp.	5,380.00
HITS Gt./Daubert Chem.	0.00
HITS Gt./Drives, Inc.	0.00
HITS Gt./Eyelet Products	0.00
HITS Gt./Pumpkin Patch	0.00
HITS Gt./Borg Warner	0.00
HITS Gt./Amer. Health	0.00
HITS Gt./StaClean	0.00
HITS Gt./Sauk Valley Recycling	0.00
Special Population Gt. FY 91	(11,505.27)
Disadv.-Handicapped Gt. FY 91	172.65
Quality Assistance Gt.	(1,302.96)
Econ. Dev. Gt. II FY 91	3,381.25
Econ. Dev. Gt. Inc. FY 91	15,151.00
Econ. Dev. Gt. Exp. FY 91	(34,137.28)
Student Clubs	1,896.16
Adult Learning Book Charges	3,025.45
College Van	4,508.54
VIP/CPP	1,838.09

Student Serv/Special Projects	106,715.26	
SVCC Athletic Booster Club	2,490.96	
JTPA Title IIIA Grant	450.00	
DCC/Revenue/FY 91	147,809.00	
DCC/Expense/FY 91	(204,063.37)	
PELL Grants	38.15	
Voc. Educ. Adult Training	0.00	
Ill. Interp. Workshop	248.25	
SVCC Foundation	(277.64)	
Sauk Area Arts Council	0.00	
Sm. Bus. Dev. Gt./Inc./FY 91	415.00	
Sm. Bus. Dev. Gt./Exp./FY 91	(9,900.53)	
VITAL - Secy of State FY 91	5,975.49	
Anna Johnson Estate	270.68	
Nursing Uniforms	0.00	
LPN Supplies	527.11	
Miscellaneous Account	5,879.34	
IL Personal Serv. Withholding	0.00	
Career Guidance & Counseling	87.76	
LRC Gt. Dept. of Educ. FY 90	5,416.20	
DCC/Sales	653.00	
Advanced Tech. Grant - FY 91	11,995.25	
TITLE III - MIS/FY 88	(95,417.10)	
TITLE III - Curr. Dev./FY 88	(60,309.72)	
TITLE III - Fund Raising/FY 88	(15,806.49)	
TITLE III - Proj. Admin./FY 88	(23,831.77)	
TITLE III - Income - FY 88	195,365.08	
Title III - MIS/FY 89	(62,715.97)	
Title III - Curr. Imp./FY 89	(23,133.60)	
Title III - Fund Raising/FY 89	(31,903.38)	
Title III - Proj. Admin./FY 89	(29,895.30)	
Title III - Income/FY 89	147,648.25	
Title III - Income/FY 90	219,560.35	
Title III - MIS/Exp. FY 90	(107,392.33)	
Title III - Curr. Imp./FY 90	(80,304.76)	
Title III - Proj. Adm./Exp. FY90	(31,863.26)	
Title III - Income/FY 91	25,500.00	
Title III - St Serv Ret/Exp FY91	(8,696.25)	
Title III - Nrs. Cln Lab/Exp FY91	(1,382.09)	
Title III - Proj. Admin/Exp FY91	(9,224.77)	
Title III - Eng Comp Lab/Exp FY91	(3,081.74)	\$102,509.76
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#### FUND EQUITY

July 1, 1990	(\$7,398.43)	
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Excess of Expenditures over Revenue		
as of December 31, 1990	(32,343.35)	(\$39,741.78)
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TOTAL ASSETS	\$883,828.32	TOTAL LIABILITIES & NET WORTH	\$883,828.32
=====			=====


BILLS PAYABLEJanuary 28, 1991EDUCATION FUND

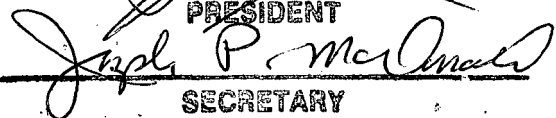
110-810-547	VOID CHECK #16435 - written December - Duplicate		\$	(100.00)
181-000-550	AMERICAN EXPRESS	Pres. Travel	16470	216.88
	SVCC PAYROLL FUND	12-15-90 Payroll	16471	171,212.12
192-000-521	PRUDENTIAL	Dec. premium	16472	42,867.51
192-000-544.02	POSTMASTER	Permits	16473	380.00
110-400-541.02	UNIVERSITY OF ILLINOIS	Supplies - 74.00		
110-500-541.02	x x x	27.50	16474	101.50
182-000-550	ROBERT EDISON	Travel	16475	498.00
192-000-544.02	POSTMASTER	First class mailing	16476	433.25
110-714-534	ILL. DEPT. OF NUCLEAR SAFETY	Inspection fee	16477	240.00
	SVCC PAYROLL FUND	12-31-90 Payroll	16478	178,490.23
110-300-541.02	LEARNING CENTER	Supplies	16479	335.25
192-000-585	ST. TIMOTHY CHAIR CO.	Equipment	16480	575.85
138-000-550	JOHN SAGMOE	Student Serv. Xmas	16481	124.82
110-818-550	BRANDYWINE RESTAURANT	Meetings - 22.44		
181-000-550	x x	26.36		
181-000-556	x x	77.79	16482	126.59
110-600-541.02	CADAM, INC.	Supplies	16483	95.00
192-000-544.02	POSTMASTER	Grade Mailing	16484	865.00
181-000-550	RICHARD L. BEHRENDT	Travel advance	16485	100.00
110-814-513.02	FREEPORT MEMORIAL HOSPITAL	RAD 184 and 284	16486	421.87
176-000-575	CENTEL	Service	16487	2,659.53
176-000-575	CENTEL	Service	16488	2,615.81
181-000-559	T.I.A.A.	Pres. Ins.	16489	93.37
181-000-556	EMERALD HILL	Christmas party	16490	880.80
110-400-541.02	UNIVERSITY OF ILLINOIS	Supplies 26.63		
110-500-541.02	x x x	51.00		
120-000-545	x x x	200.00	16491	277.63
192-000-521	PRUDENTIAL	Jan. premium	16492	41,857.64
	SVCC PAYROLL FUND	1-15-91 Payroll	16493	214,562.99
181-000-556	KAREN KYLEN	President's Luncheon	16494	106.70
				\$660,038.14

10,810,547.00	AAA PHOTOGRAPHIC	PUB RELA	16,495	139.53
95,000,534.01	ACOM COMPUTER	CONTRACT	16,496	360.00
10,418,541.02	ACADEMY OF CRIMINAL JUS SCI	DUES 40.00		
10,418,550.00	x x	CONF 50.00	16,497	90.00
10,300,541.02	AIDEX	SUPPLIES	16,498	30.00
10,810,547.00	THE AMBOY	PUB RELA	16,499	8.55
20,000,541.03	A.A.S.L.H.	SUPPLIES	16,500	55.00
10,814,541.02	AMERICAN JOURNAL OF NURSING	SUBSCR	16,501	54.98

**SANTA VALLEY COMMUNITY COLLEGE**

**APPROVED BY**

  
\_\_\_\_\_  
**PRESIDENT**

  
\_\_\_\_\_  
**SECRETARY**

**DATE** 1-28-91

20,000,541.03	AMERICAN LIBRARY ASSN	MEMBERSHIP	16,502	105.00
10,400,541.02	AMERICAN PSYCHOLOGICAL ASSN	SUPPLIES	16,503	6.75
10,715,534.00	AMERICAN RED CROSS	SERVICES	16,504	165.00
10,300,541.02	ARATEX SERVICES	SUPPLIES	16,505	29.04
95,000,541.01	ARCH ASSOCIATES CORP	SUPPLIES	16,506	505.00
10,715,541.02	ARMSTRONG MEDICAL INDUSTRIES	SUPPLIES 122.99		
92,000,585.00	X X	EQUIP 425.27	16,507	548.26
10,810,547.00	THE ASHTON GAZETTE	PUB RELA	16,508	12.60
10,713,541.02	BADGER MEDICAL SUPPLY	SUPPLIES	16,509	49.80
20,000,545.00	BAKER & TAYLOR	BOOKS	16,510	1,273.66
20,000,545.00	BAKER & TAYLOR	BOOKS	16,511	2,854.61
31,000,550.00	DOUG BANNON	TRAVEL	16,512	48.62
81,000,559.00	RICHARD BEHRENDT	EXPENSES	16,513	400.00
81,000,556.00	BEHRENS FLOWER SHED	FLOWERS	16,514	27.50
95,000,534.01	BELL ATLANTIC	MAINT CONTR	16,515	6,910.04
10,714,550.00	BESTWESTERN BRANDYWINE LODGE	MEETINGS 161.12		
10,818,550.00	X X	XMAS BREAKFAST 91.37	16,516	252.49
10,100,541.02	BLACK BOX CORPORATION	SUPPLIES 460.18		
95,000,541.01	X X	433.15	16,517	893.33
10,512,541.02	BLOCK MUSIC CO	SUPPLIES 45.00		
92,000,585.00	X X	EQUIP 1525.00	16,518	1,570.00
10,712,534.02	BOSS CARPET	CARPETING	16,519	4,250.00
92,000,554.00	BUREAU COUNTY REPUBLICAN	ADS	16,520	12.00
0,800,542.00	BUTLER PAPER CO	SUPPLIES	16,521	223.89
10,300,541.02	C & N SUPPLY	SUPPLIES	16,522	11.03
10,712,541.02	CGH HOME HEALTH CENTER	SUPPLIES	16,523	50.55
20,000,545.00	CRC PRESS INC	BOOKS	16,524	59.40
10,600,541.02	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES	16,525	12.40
10,810,547.00	THE CARROLL COUNTY REVIEW	PUB RELA	16,526	27.00
10,714,541.02	CATHOLIC HEALTH ASSN OF THE U.S.	SUPPLIES	16,527	34.00
10,600,541.02	CENTRAL SCIENTIFIC CO	SUPPLIES	16,528	17.00
20,000,541.03	COMMERCE CLEARING HOUSE	SUPPLIES	16,529	355.00
10,600,541.02	C.O.C.Y.T.C.	SUPPLIES	16,530	25.00
20,000,545.00	CONGRESSIONAL QUARTERLY BOOKS	BOOKS	16,531	662.00
10,117,541.02	CONSOLIDATED MANAGEMENT CO	LUNCHES 21.95		
10,714,550.00	X X	5.99		
10,812,550.00	X X	64.59		
10,816,550.00	X X	98.50		
38,000,554.00	X X	148.00		
91,000,550.00	X X	BOARD MEETING 21.50	16,532	360.53
10,810,547.00	CONTEMPORARY BOOKS INC	PUB RELA	16,533	29.95
10,813,541.02	COPPINS LETTER SHOP	SUPPLIES 24.00		
31,000,541.01	X X	176.00	16,534	200.00
10,711,534.00	COULTER ELECTRONICS	MAINT CONTR	16,535	7,560.00
92,000,529.00	DORIS COX	TUITION REIMB	16,536	577.96
10,711,541.02	CURTIN MATHESON SCIENTIFIC	SUPPLIES	16,537	164.03
38,000,541.01	CURTIS 1000	SUPPLIES 132.08		
51,000,541.01	X X	103.21		
2,000,541.01	X X	4936.22	16,538	5,171.51
10,300,541.02	D & D ELECTRONICS	SUPPLIES	16,539	59.90

10,810,547.00	THE DAILY GAZETTE	PUB RELA 400.84		
31,000,541.01	X X	49.40		
92,000,554.00	X X	50.90	16,540	501.14
20,000,545.00	DAWSON	MAGAZINE SUBSCR	16,541	73.00
10,810,547.00	DAY TIMERS INC	SUPPLIES	16,542	29.97
81,000,556.00	DIXON FLORAL CO	FLOWERS	16,543	31.50
10,300,541.02	DIXON GARAGE SUPPLY	SUPPLIES	16,544	11.03
20,000,534.00	DIXON PUBLIC LIBRARY	TELECOMM	16,545	306.03
10,711,534.00	R K DIXON CO	MAINT CONTR 51.00		
10,712,534.00	X X	51.00		
10,714,534.00	X X	51.00		
10,714,541.02	X X	192.16		
10,716,534.00	X X	51.00	16,546	396.16
10,810,547.00	DIXON TELEGRAPH	PUB REAL 4552.06		
20,000,541.03	X X	67.50		
31,000,541.01	X X	25.20		
92,000,544.02	X X	2474.29		
92,000,554.00	X X	66.78	16,547	7,185.83
82,000,550.00	SANDRA DRANE	TRAVEL	16,548	5.46
10,810,547.00	THE ECHO	PUB RELA	16,549	15.00
10,711,541.02	ECONOMY TROPHY CO	SUPPLIES 15.00		
10,712,541.02	X X	15.00		
10,713,541.02	X X	15.00		
10,714,541.02	X X	15.00	16,550	60.00
81,000,541.01	V W EIMICKE ASSOC	SUPPLIES	16,551	59.83
10,300,541.02	ENGINEERING PRESS INC	SUPPLIES	16,552	14.45
10,400,541.02	FILM & VIDEO LIBRARY	SUPPLIES	16,553	17.53
10,200,541.02	FLORALCREST FLORIST & GREENHOUSE	SUPPLIES	16,554	31.50
92,000,585.00	FOX SOFTWARE INC	EQUIPMENT	16,555	170.00
10,714,550.00	CASSANDRA FRANCISCO	TRAVEL	16,556	70.20
10,600,541.02	FREY SCIENTIFIC CO	SUPPLIES	16,557	100.85
20,000,544.01	FRIENDS OF IOWA PUBLIC T V	SUPPLIES	16,558	25.00
10,810,547.00	FULTON PRESS INC	PUB RELA	16,559	12.90
20,000,545.00	GALE RESEARCH INC	BOOKS	16,560	92.07
20,000,541.03	GAYLORD BROS INC	SUPPLIES	16,561	53.66
10,300,541.02	GREAT LAKES AIRGAS	SUPPLIES	16,562	8.40
10,812,550.00	ZOLLIE HALL	TRAVEL	16,563	54.82
10,712,541.02	HASKELLS	SUPPLIES 39.16		
10,813,541.02	X X	11.53		
20,000,541.03	X X	138.00		
38,000,541.01	X X	67.87		
81,000,541.01	X X	9.10		
82,000,541.01	X X	349.63		
92,000,585.00	X X	EQUIP 4194.10	16,564	4,809.39
	VOID CHECK		16,565	
20,000,541.03	HECKMAN BINDERY	SUPPLIES 108.60		
91,000,549.00	X X	30.30	16,566	138.90
10,812,541.02	HIGHSMITH CO INC	SUPPLIES	16,567	62.17
8,000,541.01	W H HOHENADEL PRINTING CO	SUPPLIES	16,568	484.56
96,000,541.01	HOKE COMMUNICATIONS INC	SUPPLIES	16,569	50.00
10,813,550.00	RICHARD J HOLTAM	TRAVEL	16,570	653.90

76,000,575.00	HUGHES BUSINESS TELEPHONES	SERVICE	16,571	634.65
95,000,534.01	I B M CORPORATION	SERVICE 20.00		
95,000,541.01	X X	SUPPLIES 45.20	16,572	65.20
92,000,585.00	IBM CORPORATION	EQUIPMENT	16,573	14,695.00
38,000,541.01	I C C T A	SUPPLIES 20.00		
91,000,550.00	X	45.00		
92,000,546.00	X X	2414.61	16,574	2,479.61
10,712,541.02	IV SUPPORT SYSTEMS	SUPPLIES	16,575	89.00
20,000,541.03	ILLINOIS LIBRARY ASSN	SUPPLIES	16,576	120.00
38,000,549.00	JOSTENS INC	DIPLOMAS	16,577	503.21
95,000,541.02	JAMECO ELECTRONICS	SUPPLIES	16,578	68.99
10,316,541.02	KAROL MEDIA	SUPPLIES	16,579	13.00
10,714,550.00	BEVERLY KIELE	TRAVEL	16,580	80.08
10,400,541.02	KENT STATE UNIVERSITY	SUPPLIES	16,581	21.68
20,000,544.01	KLAUS RADIO INC	SUPPLIES 873.75		
92,000,585.00	X X	EQUIP 731.72	16,582	1,605.47
92,000,550.00	KLOCKES	LUNCHES	16,583	104.91
92,000,585.00	KNIE APPLIANCE & TV	TELEVISIONS	16,584	1,121.00
92,000,529.00	KAREN KYLEN	TUITION REIMB	16,585	300.00
10,300,541.02	LANDMARK	SUPPLIES	16,586	115.75
10,300,541.02	LAND MARK ENGINEERING	SUPPLIES	16,587	52.26
10,813,541.02	LEARNING RESOURCES NETWORK	SUPPLIES	16,588	85.00
92,000,550.00	CAROL LINTON	TRAVEL	16,589	19.29
0,512,541.01	LUCKS MUSIC LIBRARY	SUPPLIES	16,590	395.72
0,512,534.00	ROBERT D LUDDEN	SERVICE	16,591	55.00
91,000,556.00	LUNDSTROM FLORIST	FLOWERS	16,592	29.00
10,812,550.00	MCCASLINS BAKERY	MEETING	16,593	10.87
38,000,550.00	RONALD MARLIER	TRAVEL	16,594	84.76
96,000,541.01	MAXWELL MACMILLAN PRENTICE	HALL SUPPLIES	16,595	304.50
92,000,585.00	MOORE BUSINESS PRODUCTS	EQUIPMENT	16,596	135.39
20,000,534.00	MUELLER AUDIO VISUAL	REPAIRS	16,597	319.49
10,800,542.00	MULTIGRAPHICS	SUPPLIES	16,598	364.65
92,000,534.00	NCR CORPORATION	SERVICE	16,599	2,066.50
92,000,546.00	N A E I R	SUPPLIES	16,600	39.50
10,813,541.02	N.C.E.A.	MEMBERSHIP	16,601	75.00
10,600,541.02	NASCO	SUPPLIES	16,602	2.64
96,000,550.00	N.C.R.D.	MEMBERSHIP	16,603	100.00
10,711,550.00	HAROLD NELSON	TRAVEL	16,604	86.06
92,000,585.00	NELSON SYSTEMS	EQUIPMENT	16,605	630.00
10,815,541.02	NEW READERS PRESS	SUPPLIES	16,606	63.75
31,000,550.00	NOEL LEVITZ CENTER	MEETING 115.00		
38,000,550.00	X X	115.00	16,607	230.00
20,000,534.00	NORTHERN ILL LIBRARY SYS	MAINT	16,608	848.48
20,000,544.01	N.I.L.R.C.	SUPPLIES	16,609	134.84
10,810,547.00	OGLE COUNTY NEWSPAPERS	PUB RELA 19.43	16,610	19.50
10,810,550.00	KRISTIN OLSEN	PUB RELA	16,611	133.05
10,410,541.02	X X	TRAVEL 113.62		
10,600,541.02	PAGE PUBLICATIONS	SUPPLIES	16,612	179.00
8,000,534.00	PERKIN ELMER CORPORATION	SUPPLIES	16,613	234.02
92,000,537.00	PETERSON OFFICE SERVICE	MAINT 130.00		
95,000,550.00	X X	58.50	16,614	188.50
	ALAN PFEIFER	TRAVEL	16,615	135.28

10-810-547	PRAIRIE ADVOCATE	PUB RELA	16,616	22.75
10,300,541.02	PRICE MOTORS	SUPPLIES	16,617	13.57
10,300,541.02	PRINT	SUPPLIES	16,618	91.78
5,000,541.01	QED INFORMATION SCIENCES	SUPPLIES	16,619	105.95
20,000,545.00	RMI MEDIA PRODUCTIONS	BOOKS	16,620	176.50
20,000,541.03	ROCK RIVER PRINTERS	SUPPLIES 43.35		
31,000,541.01	X X	280.85		
10,712,541.02	X X	86.70		
10,713,541.02	X X	86.70		
10,810,547.00	X X	320.10		
10,813,541.02	X X	43.35		
38,000,541.01	X X	43.35		
31,000,541.01	X X	60.00		
32,000,541.01	X X	43.35		
31,000,549.00	X X	43.35		
36,000,541.01	X X	43.35	16,621	1,094.45
10,810,547.00	ROCK RIVER VALLEY JOURNAL	PUB RELA	16,622	137.00
10,100,541.02	SVCC BOOKSTORE	SUPPLIES 12.75		
10,300,541.02	X X	1.25		
10,316,541.02	X X	.94		
10,400,541.02	X X	43.60		
10,500,541.02	X X	7.94		
10,511,541.02	X X	9.61		
10,600,541.02	X X	3.47		
10,715,541.02	X X	24.04		
10,716,541.02	X X	1.96		
10,800,541.02	X X	18.86		
10,812,541.01	X X	.83		
10,818,541.01	X X	.69		
31,000,541.01	X X	3.77		
38,000,541.01	X X	93.38		
38,000,554.00	X X	9.77		
32,000,541.01	X X	29.50		
35,000,541.01	X X	4.12		
36,000,541.01	X X	6.41	16,623	272.89
10,300,550.00	SVCC RESTRICTED PURPOSES FUND	63.75		
10,418,550.00	X X	87.00	16,624	150.75
32,000,585.00	SALEM COMPUTER GROUP	EQUIPMENT	16,625	1,245.00
10,600,541.02	VWR SCIENTIFIC INC	SUPPLIES	16,626	745.00
38,000,541.01	SHAWVER PRESS INC	SUPPLIES 188.30		
38,000,554.00	X X	76.00		
31,000,549.00	X X	28.59	16,627	292.89
31,000,550.00	SHELL OIL CO	TRAVEL	16,628	73.41
36,000,541.01	SHEPARD MCGRW HILL CO	SUPPLIES	16,629	46.70
10,714,550.00	STANLEY SHIPPERT	TRAVEL	16,630	354.10
10,500,541.02	SPECTRUM EDUCATIONAL MEDIA	SUPPLIES	16,631	275.07
32,000,534.00	STANDARD REGISTER	MAINT CONTR	16,632	235.00
30,000,544.01	STERLING CAMERA CENTER	SUPPLIES	16,633	13.58
10,100,541.02	DOUGLAS STEWART CO	SUPPLIES	16,634	229.99
10,716,541.02	STONY POINT LAUNDRY	SUPPLIES	16,635	34.70
31,000,541.01	SWARTLEYS	FLOWERS 13.15		
31,000,556.00	X X	19.95	16,636	33.10



20,000,550.00	ROBERT THOMAS	TRAVEL	16,637	47.62
10,818,550.00	VIRGINIA THOMPSON	TRAVEL	16,638	48.03
10,815,541.02	TIME EDUCATION PROGRAM	SUPPLIES	16,639	728.00
10,713,541.02	ITUFTS UNIV DIET & NUTRITION LETTER	SUBSCR	16,640	47.95
10,712,550.00	JEANINE TUFTY	TRAVEL	16,641	83.20
31,000,541.01	UARCO INC	SUPPLIES 309.11		
38,000,541.01	X X	618.23	16,642	927.34
10,815,541.02	UNIQUE COMPUTER	SUPPLIES 135.00		
38,000,541.01	X X	400.00		
95,000,541.01	X X	541.00	16,643	1,076.00
10,600,541.02	VWR SCIENTIFIC INC	SUPPLIES	16,644	13.83
10,117,541.02	VAN NOSTRAND REINHOLD	SUPPLIES	16,645	43.66
92,000,585.00	VISIBLE COMPUTER SUPPLY	EQUIPMENT 308.91		
95,000,541.01	X X	363.88 SUPPLIES	16,646	672.79
10,810,574.00	W C C I	PUB RELA	16,647	43.50
10,810,547.00	W I X N	PUB RELA	16,648	950.00
10,810,547.00	W L L T	PUB RELA	16,649	112.50
10,810,547.00	W S D R	PUB RELA	16,650	220.00
10,810,547.00	W S S Q	PUB RELA	16,651	456.50
10,810,547.00	WNS PUBLICATIONS	PUB RELA	16,652	71.40
20,000,545.00	ELAINE WADE	BOOK REFUND	16,653	12.95
10,712,541.02	WALLCUR INC	SUPPLIES	16,654	206.88
10,810,547.00	WALNUT LEADER	PUB RELA	16,655	11.82
1,000,535.00	WARD MURRAY PACE & JOHNSON	SERVICES	16,656	2,482.80
10,600,541.02	WARDS NATURAL SCIENCE ESTAB	SUPPLIES	16,657	749.70
20,000,545.00	WEST PUBLISHING CO	BOOKS	16,658	99.50
92,000,529.00	PEGGY WHITE	REIMB 3 HOURS	16,659	210.00
10,100,541.02	JOHN WILEY & SONS	SUPPLIES	16,660	32.68
10,712,550.00	MARY WILLETT	TRAVEL	16,661	72.80
92,000,529.00	JUDY WILLIAMSON	REIMB 3 HOURS	16,662	289.48
10,810,547.00	WORD PERFECT MAGAZINE	SUPPLIES	16,663	12.90
20,000,541.01	XEROX CORPORATION	SUPPLIES	16,664	1,779.37
82,000,550.00	ROBERT EDISON	TRAVEL	16,665	207.21
10,600,541.02	SVCC PETTY CASH FUND	SUPPLIES 1.04		
10,813,550.00	X X	5.00	16,666	6.04
	SVCC IMPREST FUND	MISC EXPENSES	16,667	1,219.41

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99,297.70

Cks. #16470 - 16494 and void check

660,038.14

TOTAL EDUCATION FUND FOR JANUARY

\$759,335.84

BUILDING BOND PROCEEDS FUND

1390-000-584.06	WAYNE DRAPERIES	Blinds	805	\$ 24,500.00
1390-000-584.2	PEAK TECHNOLOGIES	Equipment	806	8,922.56

TOTAL BUILDING BOND PROCEEDS FUND FOR JANUARY \$ 33,422.56

LIABILITY, PROTECTION & SETTLEMENT

1292-000-527	I.R.S.	Medicare due 4th quarter 174	\$	1.07
1292-000-527	DIXON NATIONAL BANK	Medicare 12/15	266	905.17
1292-000-528	WILKINS LOWE & CO.	Ins. premiums	267	31,112.00
1292-000-527	DIXON NATIONAL BANK	Medicare 12/31	268	1,009.28
1292-000-523	WILKINS LOWE & CO.	Workers comp	269	2,268.00
1292-000-526	I.D.E.S.	Unemployment	270	1,565.32
1292-000-527	DIXON NATIONAL BANK	Medicare 1/15	271	<u>1,031.25</u>

TOTAL LIABILITY, PROTECTION & SETTLEMENT FOR JANUARY \$ 37,892.09

OPERATIONS, BUILDING & MAINTENANCE

271-000-571	AMGAS	Service	2836	\$ 3,072.72
271-000-571	AMGAS	Service	2837	6,334.04

70,000,534.01	ALARM DETECTION SYSTEMS OF IL	MAINT	2,838	179.00
70,000,534.01	C & E GLASS	REPAIRS	2,839	50.00
70,000,573.00	COMMONWEALTH EDISON	SERVICE	2,840	20.54
70,000,573.00	COMMONWEALTH EDISON	SERVICE	2,841	31,398.58
70,000,541.04	DIXON GARAGE SUPPLY	SUPPLIES	2,842	6.28
70,000,541.04	DIXON TELEGRAPH	SUPPLIES	2,843	10.80
70,000,534.01	ECOLAB PEST ELIMINATION	SERVICE	2,844	80.00
70,000,541.04	EMED CO INC	SUPPLIES	2,845	98.92
70,000,534.01	HAROLD J GARBER	SERVICES	2,846	160.00
70,000,541.04	GRUMMERTS TRUE VALUE	SUPPLIES	2,847	57.93
70,000,530.00	GLADYS GUNTLE	TRAVEL	2,848	76.26
70,000,534.01	HONEYWELL INC	SERVICE	2,849	5,776.36
70,000,541.04	LEE F S INC	SUPPLIES	2,850	978.61
70,000,534.01	DAVID MAYES	SEWAGE TESTING	2,851	200.00
70,000,541.04	MIDWEST HOME HEALTHCARE	SUPPLIES	2,852	35.00
70,000,534.01	MONTGOMERY ELEVATOR CO	SERVICE	2,853	498.58
70,000,541.04	MORGAN SERVICES INC	SUPPLIES	2,854	328.18
71,000,571.00	NORTHERN ILL GAS CO	SERVICE	2,855	1,941.17

70,000,541.04	PETERSON OFFICE SERVICE	SUPPLIES	2,856	83.89
70,000,534.01	BOB PROPHETER CONSTR	PARKING LOT REPAIR	2,857	167.48
70,000,534.01	ROCK VALLEY DISPOSAL	SERVICE	2,858	247.50
70,000,541.04	ROCK RIVER RAYNOR INC	SUPPLIES	2,859	168.58
70,000,541.04	SVCC BOOKSTORE	SUPPLIES	2,860	1.97
70,000,541.04	SVCC EDUCATION FUND	SUPPLIES	2,861	35.34
70,000,541.04	S & S BUILDERS HARDWARE CO	SUPPLIES	2,862	615.00
70,000,541.04	STONY POINT LAUNDRY	SUPPLIES	2,863	22.70
70,000,541.04	TEE JAY SERVICE CO	SUPPLIES	2,864	143.71
70,000,550.00	NORMAN WELCH	TRAVEL	2,865	14.00
70,000,541.04	WOLOHAN LUMBER CO	SUPPLIES	2,866	37.50
70,000,541.04	ZONATHERM PRODUCTS INC	SUPPLIES	2,867	42.13
70,000,541.04	SVCC PETTY CASH	SUPPLIES	2,868	3.02

TOTAL OPERATIONS, BUILDING & MAINTENANCE FOR JANUARY

\$ 52,825.78

IMPREST FUND

182-000-550	CATHERINE SEAGREN	Meeting supplies	9112	\$ 11.58
120-000-541.03	WESTERN ILLINOIS REGIONAL STUDIES	Supplies	9113	18.00
192-000-544.02	UNITED PARCEL SERVICE	Service	9114	75.28
181-000-550	RICHARD L. BEHRENDT	Taxi fares	9115	22.00
181-000-559	RICHARD L. BEHRENDT	Rotary lunches	9116	13.50
110-300-541.02	AMERICAN MACHINIST	Subscr.	9117	32.50
110-100-541.02	BORLAND INTERNATIONAL INC.	Supplies	9118	79.95
110-813-534.01	JOHN SCHERRER	Comm. Serv. clerical	9119	40.00
110-300-541.02	QUALITRON SYSTEMS INC.	Supplies	9120	55.00
182-000-550	NANCY BREED	Meeting supplies	9121	9.73
192-000-544.02	UNITED PARCEL SERVICE	Service	9122	70.98
110-410-534	CHARLES LEE	EMT Honorarium	9123	70.00
110-410-534	WILLIAM WESCOTT	" "	9124	60.00
110-410-534	GREG HOLDER	" "	9125	80.00
110-410-534	LARRI DIRKS	" "	9126	40.00
110-410-534	BRIAN ZINANNI	" "	9127	40.00
110-410-534	SUSAN COLE	" "	9128	30.00
110-410-534	CAROL CHANDLER	" "	9129	30.00
110-410-534	JAMES PEPPER	" "	9130	35.00
110-410-534	STEVEN S. MARSCHANG	" "	9131	70.00
110-117-541.02	SUSAN MALUND	Supplies	9132	12.20
110-410-534	GREG HOLDER	EMT Honorarium	9133	35.00
110-410-534	WILLIAM WESCOTT	" "	9134	30.00
131-000-550	DOUG BANNON	Admissions Xmas	9135	40.99
192-000-544.02	UNITED PARCEL SERVICE	Service	9136	57.19
192-000-544.02	UNITED PARCEL SERVICE	Service	9137	24.21
192-000-544.02	POSTMASTER	First class mailing	9138	59.25
192-000-544.02	UNITED PARCEL SERVICE	Service	9139	22.66
110-410-534	MARY EMILY BRANDON	EMT Honorarium	9140	30.00
192-000-544.02	UNITED PARCEL SERVICE	Service	9141	24.39
TOTAL DISBURSEMENTS - Education Fund				\$ 1,219.41


Balance in fund - 1804.59  
 Disbursements - 1219.41  
 Total in fund - 3024.00

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY



PRESIDENT



SECRETARY

DATE 1-28-91

OFFICE OF BUSINESS SERVICES  
SAUK VALLEY COMMUNITY COLLEGE

BUDGET SUMMARY REPORT

1/31/91

		R E V E N U E			E X P E N D I T U R E S		
	BEGINNING FY 90 BALANCE (DEFICIT)	BUDGET	TO DATE	%	BUDGET	TO DATE	%
<div>-----</div>							
GENERAL FUNDS							
Education Fund	\$877,537	\$5,541,997	\$2,355,331	42.5%	\$6,007,450	\$2,794,812	46.5%
Operations, Building & Maintenance Fund	764,602	529,958	86,443	16.3%	565,600	190,606	33.7%
<div>-----</div>							
TOTAL OPERATING FUND	\$1,642,139	\$6,071,955	\$2,441,774	40.2%	\$6,573,050	\$2,985,418	45.4%
SPECIAL REVENUE FUNDS							
Liability, Protection & Settlement Fund (Insurance)	\$295,426	\$135,720	\$118,760	87.5%	\$135,000	\$83,926	62.2%
Audit Fund	\$35,929	\$22,500	\$10,838	48.2%	\$22,500	\$22,075	98.1%
Protection, Health & Safety Fund	\$4,858	\$320,765	\$157,644	49.1%	\$320,765	\$131,089	40.9%
PROPRIETARY FUNDS							
Bookstore Fund	\$280,307	-----NO REPORT-----					
OTHERS							
Working Cash Fund	\$2,564,853	\$1,000	\$44,449		\$0	(\$244,000)	
Building Bond Proceeds Fund (Site and Construction)	\$869,698	\$65,002	\$7,775		\$280,000	\$42,286	

FISCAL YEAR 1991

## EDUCATION FUND

Ending January 31, 1991  
6/12 = 41.67%

EXPENDITURES	BUDGET	PREVIOUS EXPENDITURES	THIS MONTH	TOTAL EXPENDITURES	%
110-000-000 INSTRUCTION					
110-100-000 BUSINESS EDUCATION					
110-100-513.01 - Salaries - Full Time	\$237,403.00	\$67,929.84	\$41,592.46	\$109,522.30	46.13%
110-100-534 - Contractual Services	\$5,000.00	\$3,822.11	\$0.00	\$3,822.11	76.44%
110-100-541.02 - General Materials & Supplies	\$14,675.00	\$5,216.03	\$1,412.02	\$6,628.05	45.17%
110-100-550 - Conference & Meeting Expense	\$1,400.00	\$286.40	\$0.00	\$286.40	20.46%
	<hr/>				
	\$258,478.00	\$77,254.38	\$43,004.48	\$120,258.86	46.53%
110-117-000 FOOD SERVICES					
110-117-534 - Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	ERR
110-117-541.02 - General Materials & Supplies	\$3,500.00	\$1,857.02	\$86.74	\$1,943.76	55.54%
110-117-550 - Conference & Meeting Expense	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
	<hr/>				
	\$3,600.00	\$1,857.02	\$86.74	\$1,943.76	53.99%
110-200-000 AGRICULTURE					
110-200-541.02 - General Materials & Supplies	\$500.00	\$113.25	\$192.75	\$306.00	61.20%
	<hr/>				
	\$500.00	\$113.25	\$192.75	\$306.00	61.20%
110-300-000 INDUSTRIAL EDUCATION					
110-300-513.01 Salaries - Full Time	\$219,320.00	\$60,650.64	\$37,441.78	\$98,092.42	44.73%
110-300-534 Contractual Services	\$3,500.00	\$670.93	\$0.00	\$670.93	19.17%
110-300-541.02 General Materials & Supplies	\$18,295.00	\$7,737.14	\$881.64	\$8,618.78	47.11%
110-300-550 Conference & Meeting Expense	\$1,400.00	\$284.40	\$63.75	\$348.15	24.87%
	<hr/>				
	\$242,515.00	\$69,343.11	\$38,387.17	\$107,730.28	44.42%
110-310-000 COSMETOLOGY					
110-310-538 Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
110-310-541.02 - General Materials & Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
110-310-550 Conference & Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<hr/>				
	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
110-316-000 HUMAN SERVICES					
110-316-534 Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
110-316-541.02 General Materials & Supplies	\$1,150.00	\$179.53	\$16.62	\$196.15	17.06%
110-316-550 Conference & Meeting Expense	\$300.00	\$230.00	\$0.00	\$230.00	76.67%
	<hr/>				
	\$1,550.00	\$409.53	\$16.62	\$426.15	27.49%
110-400-000 SOCIAL SCIENCE					
110-400-513.01 Salaries - Full Time	\$132,646.00	\$38,829.60	\$23,743.13	\$62,572.73	47.17%
110-400-541.02 General Materials & Supplies	\$5,070.00	\$1,277.49	\$440.28	\$1,717.77	33.88%
110-400-550 Conference & Meeting Expense	\$1,000.00	\$694.80	\$0.00	\$694.80	69.48%
	<hr/>				
	\$138,716.00	\$40,801.89	\$24,183.41	\$64,985.30	46.85%

110-410-000 E.M.T.

110-410-534	Contractual Services	\$1,500.00	\$0.00	\$1,165.00	\$1,165.00	77.67%
110-410-541.02	- General Materials & Supplies	\$400.00	\$110.80	\$0.00	\$110.80	27.70%
110-410-550	- Conference & Meeting Expense	\$50.00	\$0.00	\$0.00	\$0.00	0.00%
		\$1,950.00	\$110.80	\$1,165.00	\$1,275.80	65.43%

110-418-000 CRIMINAL JUSTICE

110-418-513.01	- Salaries - Full Time	\$25,744.00	\$4,779.48	\$2,969.11	\$7,748.59	30.10%
110-418-534	- Contractual Services	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
110-418-541.02	General Materials & Supplies	\$1,500.00	\$514.43	\$255.47	\$769.90	51.33%
110-418-550	Conference & Meeting Expense	\$600.00	\$135.80	\$137.00	\$272.80	45.47%
		\$28,044.00	\$5,429.71	\$3,361.58	\$8,791.29	31.35%

110-500-000 HUMANITIES

110-500-513.01	- Salaries-Full Time (Humanities)	\$289,431.00	\$71,531.10	\$43,873.74	\$115,404.84	39.87%
110-500-541.02	General Materials & Supplies (Humanities)	\$3,600.00	\$1,206.76	\$648.92	\$1,855.68	51.55%
110-500-541.03	General Supplies - Title III (Humanities)	\$5,500.00	\$0.00	\$0.00	\$0.00	0.00%
110-500-550	Conference & Meeting Expense (Humanities)	\$2,800.00	\$894.09	\$0.00	\$894.09	31.93%
		\$301,331.00	\$73,631.95	\$44,522.66	\$118,154.61	39.21%

110-511-513.01	- Salaries-Full Time (Art)	\$34,077.00	\$11,359.02	\$6,974.99	\$18,334.01	53.80%
110-511-534	Contractual Services (Art)	\$0.00	\$0.00	\$0.00	\$0.00	ERR
110-511-541.02	General Materials & Supplies (Art)	\$1,000.00	\$113.94	\$23.22	\$137.16	13.72%
110-511-550	Conference & Meeting Expense (Art)	\$200.00	\$86.00	\$0.00	\$86.00	
		\$35,277.00	\$11,558.96	\$6,998.21	\$18,557.17	52.60%

110-512-513.01	- Salaries-Full Time (Music)	\$66,492.00	\$16,623.00	\$10,123.11	\$26,746.11	40.22%
110-512-534	- Contractual Services (Music)	\$1,800.00	\$360.00	\$55.00	\$415.00	23.06%
110-512-541.02	- General Materials & Supplies(Music)	\$4,168.00	\$816.11	\$457.99	\$1,274.10	30.57%
110-512-550	Conference & Meeting Expense(Music)	\$600.00	\$236.08	\$0.00	\$236.08	39.35%
		\$73,060.00	\$18,035.19	\$10,636.10	\$28,671.29	39.24%

110-600-000 MATH SCIENCE

110-600-513.01	- Salaries - Full Time	\$216,854.00	\$65,204.70	\$39,834.28	\$105,038.98	48.44%
110-600-534	Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
110-600-541.02	General Materials & Supplies	\$13,650.00	\$7,269.41	\$2,341.29	\$9,610.70	70.41%
110-600-550	Conference & Meeting Expense	\$1,400.00	\$495.04	\$0.00	\$495.04	35.36%
		\$232,004.00	\$72,969.15	\$42,175.57	\$115,144.72	49.63%

110-711-000 MED. LAB. TECHNOLOGY

110-711-513.01	Salaries - Full Time	\$63,784.00	\$21,883.02	\$9,434.00	\$31,317.02	49.10%
110-711-534	- Contractual Services	\$7,500.00	\$518.74	\$7,611.00	\$8,129.74	108.40%
110-711-541.02	General Materials & Supplies	\$11,805.00	\$8,103.57	\$232.78	\$8,336.35	70.62%
110-711-550	Conference & Meeting Expense	\$1,040.00	\$366.12	\$86.06	\$452.18	43.48%
		\$84,129.00	\$30,871.45	\$17,363.84	\$48,235.29	57.33%



110-712-000 A.D. NURSING

110-712-513.01 - Salaries - Full Time	\$113,604.00	\$26,430.54	\$16,214.13	\$42,644.67	37.54%
110-712-516 - Salaries - Office Staff	\$17,320.00	\$7,216.70	\$2,165.01	\$9,381.71	54.17%
110-712-534.01 - Contractual Services	\$300.00	\$210.00	\$51.00	\$261.00	87.00%
110-712-534.02 - Contractual Services - Title III	\$14,224.00	\$1,034.63	\$5,146.18	\$6,180.81	43.45%
110-712-541.02 - General Materials & Supplies	\$4,560.00	\$2,994.99	\$562.29	\$3,557.28	78.01%
110-712-550 - Conference & Meeting Expense	\$1,450.00	\$615.50	\$156.00	\$771.50	53.21%
	\$151,458.00	\$38,502.36	\$24,294.61	\$62,796.97	41.46%

110-713-000 L.P. NURSING

110-713-513.01 - Salaries - Full Time	\$53,612.00	\$14,465.04	\$8,835.26	\$23,300.30	43.46%
110-713-534 - Contractual Services	\$150.00	\$0.00	\$0.00	\$0.00	0.00%
110-713-541.02 - General Materials & Supplies	\$2,230.00	\$1,170.90	\$266.52	\$1,437.42	64.46%
110-713-550 - Conference & Meeting Expense	\$600.00	\$62.50	\$0.00	\$62.50	10.42%
	\$56,592.00	\$15,698.44	\$9,101.78	\$24,800.22	43.82%

110-714-000 RADIOLOGIC TECHNOLOGY

110-714-513.01 - Salaries - Full Time	\$57,060.00	\$25,861.84	\$11,367.63	\$37,229.47	65.25%
110-714-534 - Contractual Services	\$4,240.00	\$2,656.06	\$456.00	\$3,112.06	73.40%
110-714-541.02 - General Materials & Supplies	\$3,395.00	\$1,577.36	\$352.01	\$1,929.37	56.83%
110-714-550 - Conference & Meeting Expense	\$5,050.00	\$1,520.86	\$671.49	\$2,192.35	43.41%
	\$69,745.00	\$31,616.12	\$12,847.13	\$44,463.25	63.75%

110-715-000 PHYSICAL EDUCATION

110-715-513.01 - Salaries - Full Time	\$57,200.00	\$14,299.98	\$8,720.85	\$23,020.83	40.25%
110-715-534 - Contractual Services	\$2,200.00	\$798.40	\$0.00	\$798.40	36.29%
110-715-541.02 - General Materials & Supplies	\$1,165.00	\$933.75	\$163.55	\$1,097.30	94.19%
110-715-550 - Conference & Meeting Expense	\$400.00	\$0.00	\$0.00	\$0.00	0.00%
	\$60,965.00	\$16,032.13	\$8,884.40	\$24,916.53	40.87%

110-716-000 NURSING ASSISTANT

110-716-534 - Contractual Services	\$100.00	\$0.00	\$51.00	\$51.00	51.00%
110-716-541.02 - General Materials & Supplies	\$1,080.00	\$333.10	\$84.23	\$417.33	38.64%
110-716-550 - Conference & Meeting Expense	\$250.00	\$0.00	\$0.00	\$0.00	0.00%
	\$1,430.00	\$333.10	\$135.23	\$468.33	32.75%

110-800-000 FACULTY OFFICE & REPRODUCTION ROOM

110-800-516 - Salaries - Secretarial	\$55,319.00	\$23,049.50	\$6,914.85	\$29,964.35	54.17%
110-800-518.01 - Student Employees - Federal (Faculty Office)	\$13,000.00	\$4,324.40	\$889.20	\$5,213.60	40.10%
110-800-518.01-1 - Student Employees - Federal (Workroom)	\$5,000.00	\$2,178.35	\$433.20	\$2,611.55	52.23%
110-800-534.01 - Contractual Services (Fac. Off)	\$350.00	\$330.00	\$0.00	\$330.00	94.29%
110-800-534 - Contractual Services (Workroom)	\$9,300.00	\$9,653.00	\$0.00	\$9,653.00	103.80%
110-800-537 - Contractual (UNALLOCATED)	\$900.00	\$99.00	\$0.00	\$99.00	11.00%
110-800-542 - General Materials & Supplies (Workroom)	\$1,830.00	\$1,262.41	(\$36.55)	\$1,225.86	66.99%
110-800-541.02 - General Materials & Supplies (Faculty Office)	\$1,450.00	\$108.90	\$29.40	\$138.30	9.54%
110-800-541.03 - General Materials & Supplies (Institutional Committees)	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
	\$87,449.00	\$41,005.56	\$8,230.10	\$49,235.66	56.30%

110-810-000 MARKETING & PUBLIC RELATIONS

110-810-511	Salaries - Administrative	\$34,775.00	\$14,489.60	\$4,346.88	\$18,836.48	54.17%
110-810-516	Salaries - Secretarial	\$15,000.00	\$503.36	\$0.00	\$503.36	3.36%
110-810-547	General Materials & Supplies	\$99,932.00	\$22,756.95	\$7,655.97	\$30,412.92	30.43%
110-810-550	Conference & Meeting Expense	\$1,260.00	\$526.33	\$113.62	\$639.95	50.79%

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		\$150,967.00	\$38,276.24	\$12,116.47	\$50,392.71	33.38%
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110-811-000 DEAN OF ARTS & SOCIAL SCIENCES

110-811-511	Salaries - Administrative	\$47,649.00	\$19,853.80	\$5,956.14	\$25,809.94	54.17%
110-811-513.02	Salaries - Instruction (Part-time)	\$49,000.00	\$31,513.09	\$12,819.09	\$44,332.18	90.47%
110-811-513.03	Salaries - Instruction (Summer)	\$47,250.00	\$46,742.20	\$0.00	\$46,742.20	98.93%
110-811-516	Salaries - Secretarial	\$18,091.00	\$7,537.90	\$2,261.37	\$9,799.27	54.17%
110-811-518.01	Student Employees (Federal)	\$12,000.00	\$4,902.00	\$1,486.75	\$6,388.75	53.24%
110-811-534	Contractual Services	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
110-811-541.01	General Materials & Supplies	\$900.00	\$484.29	\$29.84	\$514.13	57.13%
110-811-550	Conference & Meeting Expense	\$2,500.00	\$1,393.16	\$0.00	\$1,393.16	55.73%

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		\$177,890.00	\$112,426.44	\$22,553.19	\$134,979.63	75.88%
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110-812-000 DEAN OF BUSINESS & TECHNOLOGY

110-812-511	Salaries - Administrative	\$51,693.00	\$21,538.80	\$6,461.64	\$28,000.44	54.17%
110-812-513.02	Salaries - Instruction (Part-time)	\$130,000.00	\$22,809.58	\$8,467.13	\$31,276.71	24.06%
110-812-513.03	Salaries - Instruction (Summer)	\$43,000.00	\$42,418.87	\$0.00	\$42,418.87	98.65%
110-812-516	Salaries Secretarial	\$19,921.00	\$6,753.22	\$1,875.00	\$8,628.22	43.31%
110-812-518.01	Student Employees (Federal)	\$15,979.00	\$6,153.30	\$1,921.00	\$8,074.30	50.53%
110-812-541.01	General Materials & Supplies	\$1,500.00	\$536.74	\$130.36	\$667.10	44.47%
110-812-550	Conference & Meeting Expense	\$3,000.00	\$2,021.89	\$130.28	\$2,152.17	71.74%

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		\$265,093.00	\$102,232.40	\$18,985.41	\$121,217.81	45.73%
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110-813-000 DEAN OF COMM & EXTENDED SERVICES

110-813-511	Salaries - Administrative	\$45,979.00	\$19,157.90	\$5,747.37	\$24,905.27	54.17%
110-813-513.02	Instructional Salaries	\$60,000.00	\$9,227.38	\$3,120.05	\$12,347.43	20.58%
110-813-513.03	Community Service Coordinators	\$8,000.00	\$1,732.15	\$1,667.85	\$3,400.00	42.50%
110-813-516	Salaries - Secretarial	\$15,069.00	\$6,196.62	\$1,883.64	\$8,080.26	53.62%
110-813-518.01	Student Employees (Federal)	\$1,570.00	\$965.20	\$115.90	\$1,081.10	68.86%
110-813-534	Contractual Services	\$1,500.00	\$280.00	\$40.00	\$320.00	21.33%
110-813-541.02	General Materials & Supplies	\$3,000.00	\$1,225.86	\$277.88	\$1,503.74	50.12%
110-813-550	Conference & Meeting Expense	\$2,250.00	\$850.30	\$658.90	\$1,509.20	67.08%

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		\$137,368.00	\$39,635.41	\$13,511.59	\$53,147.00	38.69%
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110-814-000 NURSING EDUCATION

110-814-511	Salaries - Administrative	\$44,070.00	\$21,639.56	\$4,312.44	\$25,952.00	58.89%
110-814-513.02	Salaries - Instruction (Part-time)	\$45,000.00	\$8,255.37	\$1,879.87	\$10,135.24	22.52%
110-814-513.03	Salaries - Instructional (Summer)	\$20,000.00	\$13,030.98	\$0.00	\$13,030.98	65.15%
110-814-518.01	Student Employees (Federal)	\$4,820.00	\$1,286.30	\$28.50	\$1,314.80	27.28%
110-814-534	Contractual Services	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
110-814-541.01	General Materials & Supplies	\$1,200.00	\$127.94	\$54.90	\$182.84	15.24%
110-814-550	Conference & Meeting Expense	\$1,250.00	\$0.00	\$0.00	\$0.00	0.00%

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		\$116,540.00	\$44,340.15	\$6,275.71	\$50,615.86	43.43%
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110-815-000 ACADEMIC SKILLS CENTER

110-815-513.01	Salaries - Full Time	\$65,223.00	\$20,124.42	\$12,770.61	\$32,895.03	50.43%
110-815-534	Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
110-815-541.02	General Materials & Supplies	\$7,050.00	\$1,888.67	\$1,120.93	\$3,009.60	42.69%
110-815-550	- Conference & Meeting Expense	\$700.00	\$0.00	\$0.00	\$0.00	0.00%
		\$72,973.00	\$22,013.09	\$13,891.54	\$35,904.63	49.20%

110-816-000 HONORS PROGRAM

110-816-534	- Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
110-816-541.02	General Materials & Supplies	\$400.00	\$23.98	\$5.78	\$29.76	7.44%
110-816-550	- Conference & Meeting Expense	\$250.00	\$32.42	\$98.50	\$130.92	52.37%
		\$750.00	\$56.40	\$104.28	\$160.68	21.42%

110-818-000 VICE PRESIDENT OF INSTRUCTION

110-818-511	- Salaries - Administrative	\$58,984.00	\$24,576.70	\$7,373.01	\$31,949.71	54.17%
110-818-516	Salaries - Secretarial	\$22,948.00	\$9,561.70	\$2,868.51	\$12,430.21	54.17%
110-818-518	Student Tutors	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%
110-818-518.01	Student Employees (Federal)	\$4,500.00	\$1,773.65	\$321.10	\$2,094.75	46.55%
110-818-534	- Contractual Services	\$900.00	\$894.02	\$0.00	\$894.02	99.34%
110-818-541.01	General Materials & Supplies	\$3,700.00	\$2,017.74	\$28.29	\$2,046.03	55.30%
110-818-550	Conference & Meeting Expense	\$3,000.00	\$793.73	\$161.84	\$955.57	31.85%
		\$97,032.00	\$39,617.54	\$10,752.75	\$50,370.29	51.91%

120-000-000 LEARNING RESOURCE CENTER

120-000-513.03	Salaries - Instructional (Summer)	\$6,000.00	\$0.00	\$0.00	\$0.00	0.00%
120-000-515	- Salaries - Professional	\$104,367.00	\$32,902.10	\$16,039.61	\$48,941.71	46.89%
120-000-516	- Salaries - Secretarial	\$34,608.00	\$14,420.00	\$4,326.00	\$18,746.00	54.17%
120-000-518.01	Student Employees (Federal)	\$12,809.00	\$5,153.75	\$1,682.45	\$6,836.20	53.37%
120-000-534	- Contractual Services	\$13,150.00	\$3,552.09	\$1,474.00	\$5,026.09	38.22%
120-000-541.01	Xerox Supplies	\$1,000.00	(\$408.65)	(\$521.06)	(\$929.71)	-92.97%
120-000-541.03	Library Supplies	\$17,050.00	\$11,946.92	\$1,062.39	\$13,009.31	76.30%
120-000-544.01	- Audio Visual Supplies	\$6,500.00	\$2,296.31	\$466.52	\$2,762.83	42.51%
120-000-545	- Library Books	\$40,000.00	\$8,442.20	\$5,442.41	\$13,884.61	34.71%
120-000-550	- Conference & Meeting Expense	\$2,390.00	\$566.60	\$47.62	\$614.22	25.70%
		\$237,874.00	\$78,871.32	\$30,019.94	\$108,891.26	45.78%

130-000-000 STUDENT SERVICES AND AIDS

131-000-000 ADMISSIONS AND RECORDS

131-000-511	- Salaries - Administrative	\$38,048.00	\$15,853.30	\$4,755.99	\$20,609.29	54.17%
131-000-516	Salaries - Secretarial	\$66,574.00	\$27,739.30	\$8,321.79	\$36,061.09	54.17%
131-000-518.01	Student Employees (Federal)	\$10,958.00	\$4,852.60	\$1,329.05	\$6,181.65	56.41%
131-000-534	- Contractual Services	\$1,880.00	\$816.61	\$0.00	\$816.61	43.44%
131-000-541.01	General Materials & Supplies	\$14,000.00	\$5,802.95	\$1,002.05	\$6,805.00	48.61%
131-000-550	Conference & Meeting Expense	\$2,500.00	\$1,602.24	\$204.61	\$1,806.85	72.27%
		\$133,960.00	\$56,667.00	\$15,613.49	\$72,280.49	53.96%

132-000-000 COUNSELING AND TESTING

132-000-515	- Salaries - Professional	\$92,330.00	\$36,447.97	\$13,289.00	\$49,736.97	53.87%
132-000-516	- Salaries - Secretarial	\$22,591.00	\$7,537.90	\$2,261.37	\$9,799.27	43.38%
		\$114,921.00	\$43,985.87	\$15,550.37	\$59,536.24	51.81%

133-000-541.01 HEALTH SERVICES - Materials

\$100.00	\$0.00	\$0.00	\$0.00	0.00%
\$100.00	\$0.00	\$0.00	\$0.00	0.00%

134-000-000 FINANCIAL AIDS

134-000-511	- Salaries Administrative	\$46,092.00	\$19,205.00	\$5,761.50	\$24,966.50	54.17%
134-000-516	- Salaries Secretarial	\$35,261.00	\$14,692.10	\$4,407.63	\$19,099.73	54.17%
		\$81,353.00	\$33,897.10	\$10,169.13	\$44,066.23	54.17%

138-000-000 VICE PRESIDENT OF STUDENT SERVICES

138-000-511	- Salaries - Administrative	\$56,007.00	\$23,336.30	\$7,000.89	\$30,337.19	54.17%
138-000-516	- Salaries - Secretarial	\$22,842.00	\$9,517.50	\$2,855.25	\$12,372.75	54.17%
138-000-518.01	- Student Employees (Federal)	\$45,100.00	\$18,693.55	\$4,796.70	\$23,490.25	52.08%
138-000-519	Other Salaries (Coaching)	\$38,245.00	\$13,105.10	\$6,723.63	\$19,828.73	51.85%
138-000-534	Contractual Services	\$900.00	\$640.50	\$130.00	\$770.50	85.61%
138-000-541.01	General Materials & Supplies	\$19,400.00	\$9,278.55	\$2,504.24	\$11,782.79	60.74%
138-000-549	Commencement	\$7,000.00	\$892.27	\$503.21	\$1,395.48	19.94%
138-000-550	Conference & Meeting Expense	\$6,855.00	\$2,705.86	\$472.58	\$3,178.44	46.37%
138-000-554	Student Recruitment	\$2,500.00	\$2,119.63	\$92.53	\$2,212.16	88.49%
		\$198,849.00	\$80,289.26	\$25,079.03	\$105,368.29	52.99%

140-000-000 PUBLIC SERVICES

140-000-514.02	Salaries	\$4,600.00	\$0.00	\$0.00	\$0.00	0.00%
140-000-534	- Contractual Services	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
140-000-541.02	General Materials & Supplies	\$5,300.00	\$0.00	\$0.00	\$0.00	0.00%
		\$14,900.00	\$0.00	\$0.00	\$0.00	0.00%

170-000-000 OPERATION & MAINTENANCE OF PLANT

171-000-517	Salaries - Service Staff	\$443,579.00	\$178,138.75	\$51,320.93	\$229,459.68	51.73%
171-000-518.01	- Student Employees (Federal)	\$82,000.00	\$30,426.00	\$5,950.00	\$36,376.00	44.36%
171-000-518.017-	Matrons Work Study (Federal)	\$0.00	\$13,366.00	\$2,683.30	\$16,049.30	0.00%
176-000-575	Telephone	\$67,500.00	\$28,782.64	\$5,624.11	\$34,406.75	50.97%
		\$593,079.00	\$250,713.39	\$65,578.34	\$316,291.73	53.33%

181-000-000 GENERAL ADMINISTRATION

181-000-000 PRESIDENT'S OFFICE

181-000-511	Salaries - Administrative	\$80,657.00	\$33,607.10	\$10,082.13	\$43,689.23	54.17%
181-000-516	Salaries - Secretarial	\$26,280.00	\$10,950.00	\$3,285.00	\$14,235.00	54.17%
181-000-518.01	- Student Employees (Federal)	\$3,484.00	\$1,156.15	\$410.40	\$1,566.55	44.96%
181-000-534	Contractual Services	\$100.00	\$120.00	\$0.00	\$120.00	120.00%
181-000-541.01	General Materials & Supplies	\$2,000.00	\$852.90	\$375.50	\$1,228.40	61.42%
181-000-550	- Conference & Meeting Expense	\$5,500.00	\$3,021.56	(\$33.01)	\$2,988.55	54.34%
181-000-556	- Special Affairs	\$4,700.00	\$1,635.74	\$1,173.24	\$2,808.98	59.77%
181-000-559	Other Conf. & Meeting Expense	\$8,525.00	\$5,964.38	\$506.87	\$6,471.25	75.91%
		\$131,246.00	\$57,307.83	\$15,800.13	\$73,107.96	55.70%

182-000-000 VICE PRESIDENT OF BUSINESS SERVICES

182-000-511	- Salaries - Administrative	\$105,779.00	\$37,878.69	\$7,891.26	\$45,769.95	43.27%
182-000-512	- Salaries - Professional	\$24,594.00	\$6,368.44	\$0.00	\$6,368.44	25.89%
182-000-516	- Salaries - Secretarial	\$96,925.00	\$40,498.46	\$12,115.65	\$52,614.11	54.28%
182-000-534	- Contractual Services	\$6,500.00	\$1,463.27	\$2,301.50	\$3,764.77	57.92%
182-000-541.01	- General Materials & Supplies	\$10,000.00	\$1,082.18	\$3,698.71	\$4,780.89	47.81%
182-000-550	- Conference & Meeting Expense	\$3,900.00	\$1,364.33	\$856.18	\$2,220.51	56.94%
		\$247,698.00	\$88,655.37	\$26,863.30	\$115,518.67	46.64%

190-000-000 INSTITUTIONAL SUPPORT

191-000-000 BOARD OF TRUSTEES

191-000-535	- Contractual -Legal	\$10,000.00	\$2,261.53	\$2,482.80	\$4,744.33	47.44%
191-000-549	- Other Gen Supplies (Election)	\$1,000.00	\$137.58	\$102.24	\$239.82	23.98%
191-000-550	- Conference & Meeting Expense	\$5,300.00	\$2,340.43	\$66.50	\$2,406.93	45.41%
		\$16,300.00	\$4,739.54	\$2,651.54	\$7,391.08	45.34%

192-000-000 INSTITUTIONAL SUPPORT EXPENSES

192-000-516	- Salaries - Secretarial	\$17,852.00	\$7,806.30	\$2,289.49	\$10,095.79	56.55%
192-000-518.01	- Student Employees (Federal)	\$5,935.00	\$3,349.45	\$703.55	\$4,053.00	68.29%
192-000-518.03	- Student Employees (Federal) (Contingency)	\$4,448.00	\$1,563.70	\$351.50	\$1,915.20	43.06%
192-000-521	- Group Medical & Life Insurance	\$430,000.00	\$172,149.74	\$79,458.95	\$251,608.69	58.51%
192-000-524	- Medical Examination Fee	\$0.00	\$0.00	\$0.00	\$0.00	ERR
192-000-529	- Tuition Reimbursement	\$7,000.00	\$3,010.50	\$1,377.44	\$4,387.94	62.68%
192-000-532	- Curriculum Development	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
192-000-537	- UNALLOCATED Contractual	\$2,000.00	\$915.50	\$58.50	\$974.00	48.70%
192-000-539	- In-Service Training	\$7,000.00	\$2,746.00	\$0.00	\$2,746.00	39.23%
192-000-541.02	- Supplies (Faculty Association)	\$200.00	\$21.85	\$81.57	\$103.42	51.71%
192-000-544.02	- Postage	\$51,500.00	\$15,963.94	\$4,136.78	\$20,100.72	39.03%
192-000-546	- Publications/Dues	\$10,200.00	\$8,274.75	\$2,454.11	\$10,728.86	105.18%
192-000-547	- Advertising	\$900.00	\$610.73	\$0.00	\$610.73	67.86%
192-000-554	- Recruitment	\$5,000.00	\$2,003.45	\$129.68	\$2,133.13	42.66%
		\$543,035.00	\$218,415.91	\$91,041.57	\$309,457.48	56.99%

192-000-580 CAPITAL OUTLAY

192-000-585	- Equipment	\$262,941.00	\$46,454.59	\$24,861.06	\$71,315.65	27.12%
		\$262,941.00	\$46,454.59	\$24,861.06	\$71,315.65	27.12%

193-000-000 AFFIRMATIVE ACTION

193-000-534	- Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
193-000-541.02	- General Materials & Supplies	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
193-000-550	- Conference & Meeting Expense	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
		\$700.00	\$0.00	\$0.00	\$0.00	0.00%

194-000-000 INSTITUTIONAL RESEARCH

194-000-534	- Contractual Services	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%
194-000-541.02	- General Materials & Supplies	\$1,000.00	\$17.30	\$0.00	\$17.30	1.73%
		\$4,000.00	\$17.30	\$0.00	\$17.30	0.43%

195-000-000 INFORMATION SYSTEMS

195-000-511	Salaries - Administrative	\$89,781.00	\$25,525.80	\$10,502.10	\$36,027.90	40.13%
195-000-516	Salaries - Office Staff	\$33,036.00	\$13,765.00	\$4,129.50	\$17,894.50	54.17%
195-000-518.01	- Student Employees (Federal)	\$6,365.00	\$1,637.80	\$589.00	\$2,226.80	34.99%
195-000-532	- Contractual - Consulting (Business Office)	\$0.00	\$0.00	\$0.00	\$0.00	ERR
195-000-534.01	Contractual - Admin.	\$121,100.00	\$26,918.32	\$7,290.04	\$34,208.36	28.25%
195-000-534.02	- Contractual - Educ.	\$28,450.00	\$15,000.00	\$0.00	\$15,000.00	52.72%
195-000-541.01	- General Supplies - Admin.	\$15,900.00	\$6,911.03	\$2,095.06	\$9,006.09	56.64%
195-000-541.02	- General Supplies - Educ.	\$6,500.00	\$1,483.78	\$110.07	\$1,593.85	24.52%
195-000-550	- Conference & Meeting Expense	\$5,000.00	\$84.84	\$35.26	\$120.10	2.40%
		\$306,132.00	\$91,326.57	\$24,751.03	\$116,077.60	37.92%

196-000-000 PLANNING AND DEVELOPMENT

196-000-511	Salaries - Administrative	\$46,064.00	\$20,432.62	\$6,687.48	\$27,120.10	58.87%
196-000-516	- Salaries - Secretarial	\$17,672.00	\$6,406.08	\$2,319.48	\$8,725.56	49.38%
196-000-534	Contractual Services	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%
196-000-541.01	General Materials & Supplies	\$2,220.00	\$949.38	\$519.25	\$1,468.63	66.15%
196-000-550	Conference & Meeting Expense	\$4,000.00	\$1,839.81	\$100.00	\$1,939.81	48.50%
		\$72,956.00	\$29,627.89	\$9,626.21	\$39,254.10	53.81%

197-000-593 TUITION CHARGE-BACK

\$25,000.00	\$18,288.31	\$0.00	\$18,288.31	73.15%
\$25,000.00	\$18,288.31	\$0.00	\$18,288.31	73.15%

199-000-600 PROVISION FOR CONTINGENCIES

\$175,000.00	\$0.00	\$0.00	\$0.00	0.00%
\$175,000.00	\$0.00	\$0.00	\$0.00	0.00%

TOTAL EDUCATIONAL FUND EXPENDITURES. . . . .	\$6,007,450.00	\$2,043,429.02	\$751,383.46	\$2,794,812.48	46.52%
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OPERATIONS & MAINTENANCE FUND

270-000-000 OPERATIONS & MAINTENANCE FUND

270-000-534.01	Contractual Services	\$137,000.00	\$21,926.69	\$7,352.81	\$29,279.50	21.37%
270-000-534.02	- Contractual - Deficiency					
270-000-541.04	- General Materials & Supplies	\$55,000.00	\$13,047.20	\$2,614.51	\$15,661.71	28.48%
270-000-550	- Conference & Meeting Expense	\$2,100.00	\$691.80	\$36.36	\$728.16	34.67%
		\$194,100.00	\$35,665.69	\$10,003.68	\$45,669.37	23.53%
271-000-571	Gas	\$89,500.00	\$26,662.50	\$11,347.93	\$38,010.43	42.47%
276-000-573	Electricity	\$247,000.00	\$74,476.94	\$31,419.12	\$105,896.06	42.87%
276-000-587	- Equipment	\$9,000.00	\$1,030.20	\$0.00	\$1,030.20	11.45%

290-000-000	INSTITUTIONAL SUPPORT					
292-000-560	Fixed Charges					
292-000-561	- Rental	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
		\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
299-000-600	PROVISION FOR CONTINGENCIES	\$25,000.00	\$0.00	\$0.00	\$0.00	0.00%
		\$25,000.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES		\$565,600.00	\$137,835.33	\$52,770.73	\$190,606.06	33.70%
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TOTAL OPERATING FUND EXPENDITURES		\$6,573,050.00	\$2,181,264.35	\$804,154.19	\$2,985,418.54	45.42%
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FISCAL YEAR 1991

January 31, 1991  
6/12 = 41.67%

## EXPENDITURES

	BUDGET	PREVIOUS EXPENDITURES	THIS MONTH	TOTAL EXPENDITURES	%
LIABILITY, PROTECTION & SETTLEMENT FUND					
1292-000-000 Institutional Support					
1292-000-523 - Worker's Compensation	\$32,000.00	\$24,800.03	\$2,174.80	\$26,974.83	84.30%
1292-000-526 - Unemployment Compensation	\$20,000.00	\$323.30	\$1,452.81	\$1,776.11	8.88%
1292-000-527 - Medicare	\$18,000.00	\$6,429.68	\$2,782.12	\$9,211.80	51.18%
1292-000-528 - Tort Liability Insurance	\$65,000.00	\$14,851.00	\$31,112.00	\$45,963.00	70.71%
TOTAL LIABILITY, PROTECTION & SETTLEMENT EXPENDITURES	\$135,000.00	\$46,404.01	\$37,521.73	\$83,925.74	62.17%
AUDIT FUND					
1192-000-531 - Audit Services	\$22,500.00	\$22,075.00	\$0.00	\$22,075.00	98.11%
TOTAL AUDIT FUND EXPENDITURES	\$22,500.00	\$22,075.00	\$0.00	\$22,075.00	98.11%
WORKING CASH FUND					
700-000-711 - Transfer to Other Funds	\$0.00	(\$244,000.00)	\$0.00	(\$244,000.00)	0.00%
TOTAL WORKING CASH FUND EXPENDITURES	\$0.00	(\$244,000.00)	\$0.00	(\$244,000.00)	0.00%
CAPITAL PROJECTS					
BUILDING BOND PROCEEDS FUND					
1390-000-000 Institutional Support					
1390-000-582 - Site Improvement	\$50,000.00	\$0.00	\$0.00	\$0.00	0.00%
1390-000-584 Building Improvement	\$100,000.00	\$0.00	\$0.00	\$0.00	0.00%
- Blinds	\$0.00	\$0.00	\$24,500.00	\$24,500.00	
- Data Proc High Tech	\$0.00	\$8,863.91	\$8,922.56	\$17,786.47	0.00%
1390-000-586 Equipment-Instructional	\$50,000.00	\$0.00	\$0.00	\$0.00	0.00%
1390-000-587 - Equipment-Service	\$75,000.00	\$0.00	\$0.00	\$0.00	0.00%
1390-000-589 - Other Capital Outlay	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL BUILDING BOND PROCEEDS FUND EXPENDITURES	\$280,000.00	\$8,863.91	\$33,422.56	\$42,286.47	15.10%
PROTECTION, HEALTH & SAFETY FUND					
0390-000-584 - Building Improvements	\$320,765.00	\$131,089.06	\$0.00	\$131,089.06	40.87%
TOTAL PROTECTION, HEALTH & SAFETY FUND EXPENDITURES	\$320,765.00	\$131,089.06	\$0.00	\$131,089.06	40.87%
PROPRIETARY FUNDS					
	\$442,600.00	\$326,733.76	NO REPORT	\$326,733.76	73.82%
TOTAL PROPRIETARY FUNDS EXPENDITURES	\$442,600.00	\$326,733.76	FOR JANUARY	\$326,733.76	73.82%



REVENUE	BUDGET	PREVIOUS RECEIPTS	THIS MONTH	TOTAL RECEIPTS	%
<b>100-000-400 EDUCATIONAL FUND</b>					
<b>100-000-410 Local Governmental Sources</b>					
100-000-411.01 - 1989 Taxes 1/2(645,500,000 @ .24 1/2	\$785,872.00	\$750,330.94	\$5,400.06	\$755,731.00	96.16%
100-000-411.02 - 1990 Taxes 1/2(645,500,000 @ .24 1/2	\$785,872.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-414 - Chargeback Revenue Back Taxes	\$2,000.00 \$0.00	\$1,945.80 \$0.00	\$129.28 \$0.00	\$2,075.08 \$0.00	103.75%
<b>TOTAL LOCAL GOVERNMENT REVENUE</b>	<b>\$1,573,744.00</b>	<b>\$752,276.74</b>	<b>\$5,529.34</b>	<b>\$757,806.08</b>	<b>48.15%</b>
<b>100-000-420 State Governmental Sources</b>					
100-000-421 - State Apportionment Based on FY '88 enrollment - 45,297 hrs.	\$1,506,931.00	\$410,900.00	\$410,900.00	\$821,800.00	54.53%
100-000-421.02 - State Equalization Grants	\$568,986.00	\$142,246.50	\$0.00	\$142,246.50	25.00%
100-000-421-060 - Advanced Technology Grant	\$47,981.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-423 - Vocational Technical Education					
100-000-423.01.1 - Regular Reimbursement	\$60,000.00	\$57,904.33	\$0.00	\$57,904.33	96.51%
100-000-423.01.2 - Equipment Reimbursement	\$28,357.00	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTAL STATE GOVERNMENT REVENUE</b>	<b>\$2,212,255.00</b>	<b>\$611,050.83</b>	<b>\$410,900.00</b>	<b>\$1,021,950.83</b>	<b>46.19%</b>
<b>100-000-430 Federal Governmental Sources</b>					
100-000-431 - Federal Work Study	\$172,198.00	\$86,514.86	\$15,973.74	\$102,488.60	59.52%
100-000-439 - Other Federal	\$6,000.00	\$96.93	\$0.00	\$96.93	1.62%
<b>TOTAL FEDERAL GOVERNMENT REVENUE</b>	<b>\$178,198.00</b>	<b>\$86,611.79</b>	<b>\$15,973.74</b>	<b>\$102,585.53</b>	<b>57.57%</b>
<b>100-000-440 Student Tuition and Fees</b>					
100-000-441.01 - Summer	\$130,000.00	\$126,661.73	\$0.00	\$126,661.73	97.43%
100-000-441.02 - Fall	\$589,000.00	\$225,000.00	\$0.00	\$225,000.00	38.20%
100-000-441.03 - Spring	\$575,000.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Tuition</b>	<b>\$1,294,000.00</b>	<b>\$351,661.73</b>	<b>\$0.00</b>	<b>\$351,661.73</b>	<b>27.18%</b>
100-000-442.01 - Graduation Fees	\$3,600.00	\$840.00	\$370.00	\$1,210.00	33.61%
100-000-442.04 - Transcript Fees	\$1,400.00	\$670.00	\$133.00	\$803.00	57.36%
100-000-442.05 - Laboratory Fees	\$35,000.00	\$2,687.20	\$0.00	\$2,687.20	7.68%
100-000-442.09 - Public Service Income	\$14,900.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Fees</b>	<b>\$54,900.00</b>	<b>\$4,197.20</b>	<b>\$503.00</b>	<b>\$4,700.20</b>	<b>8.56%</b>
<b>TOTAL TUITION AND FEES REVENUE</b>	<b>\$1,348,900.00</b>	<b>\$355,858.93</b>	<b>\$503.00</b>	<b>\$356,361.93</b>	<b>26.42%</b>

100-000-460	- Rental of Facilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-469	- Other Facility Rentals (Food)	\$7,000.00	\$1,610.32	\$535.87	\$2,146.19	30.66%
100-000-470	- Interest on Investments	\$167,000.00	\$18,599.80	\$3,896.59	\$22,496.39	13.47%
100-000-489	- Restricted Fund Income (358)	\$7,500.00	\$8,115.94	\$0.00	\$8,115.94	108.21%
100-000-499	- Other Revenue	\$47,400.00	\$83,260.59	\$607.36	\$83,867.95	176.94%
100-000-721	- Transfer from Bookstore	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

TOTAL OTHER SOURCES REVENUE		\$228,900.00	\$111,586.65	\$5,039.82	\$116,626.47	50.95%
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TOTAL EDUCATIONAL FUND REVENUE		\$5,541,997.00	\$1,917,384.94	\$437,945.90	\$2,355,330.84	42.50%
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200-000-400 OPERATIONS AND MAINTENANCE FUND

200-000-410 Local Governmental Sources

200-000-411.01	1989 Taxes	\$96,229.00	\$91,883.32	\$661.28	\$92,544.60	96.17%
200-000-411.02	- 1990 Taxes	\$96,229.00	\$0.00	\$0.00	\$0.00	0.00%
	Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Total Local Government		\$192,458.00	\$91,883.32	\$661.28	\$92,544.60	48.09%
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200-000-420 State Governmental Sources

200-000-427	- Replacement of Corporate Personal Property Tax	\$225,000.00	\$203,641.67	\$8,558.11	\$212,199.78	94.31%
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200-000-470	Interest on Investment	\$100,000.00	\$16,284.13	\$3,001.56	\$19,285.69	19.29%
200-000-499	Miscellaneous Revenue	\$12,500.00	\$6,157.82	\$255.00	\$6,412.82	51.30%
200-000	Transfer from Other Funds	\$0.00	(\$244,000.00)	\$0.00	(\$244,000.00)	0.00%

TOTAL OPERATIONS AND MAINTENANCE FUND REVENUE		\$529,958.00	\$73,966.94	\$12,475.95	\$86,442.89	16.31%
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TOTAL OPERATING BUDGETED REVENUE		\$6,071,955.00	\$1,991,351.88	\$450,421.85	\$2,441,773.73	40.21%
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SPECIAL REVENUE

LIABILITY, PROTECTION, AND SETTLEMENT FUND

1200-000-410 Local Governmental Sources

1200-000-411.01 - 1989 Taxes	\$67,360.00	\$96,085.77	\$14,524.10	\$110,609.87	164.21%
1200-000-411.02 - 1990 Taxes	\$67,360.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$1,484.97	\$0.00	\$1,484.97	0.00%
1200-000-470 - Investment Income	\$1,000.00	\$5,111.52	\$1,553.20	\$6,664.72	666.47%

TOTAL LIABILITY, PROTECTION, AND  
SETTLEMENT FUND REVENUE

\$135,720.00	\$102,682.26	\$16,077.30	\$118,759.56	87.50%
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AUDIT FUND

1100-000-410 Local Governmental Sources

1100-000-411.01 1989 Taxes	\$10,906.00	\$8,566.54	\$1,294.80	\$9,861.34	90.42%
1100-000-411.02 1990 Taxes	\$10,906.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$191.08	\$0.00	\$191.08	0.00%
1100-000-470 Interest on Investments	\$688.00	\$622.14	\$163.03	\$785.17	114.12%

TOTAL AUDIT FUND REVENUE

\$22,500.00	\$9,379.76	\$1,457.83	\$10,837.59	48.17%
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DEBT SERVICES

WORKING CASH FUND

700-000-470 Other Sources

700-000-470 - Investment Income	\$1,000.00	\$35,728.25	\$8,720.98	\$44,449.23	4444.92%
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TOTAL WORKING CASH FUND REVENUE

\$1,000.00	\$35,728.25	\$8,720.98	\$44,449.23	4444.92%
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CAPITAL PROJECTS

BUILDING BOND PROCEEDS FUND

1300-000-420 Local Governmental Sources

1300-000-429 - State Grants & Contributions	\$1.00	\$0.00	\$0.00	\$0.00	0.00%
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1300-000-430 Federal Governmental Sources

1300-000-439 - Federal Grants & Contributions	\$1.00	\$0.00	\$0.00	\$0.00	0.00%
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1300-000-470 Investment Income	\$65,000.00	\$7,099.72	\$675.00	\$7,774.72	11.96%
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TOTAL BUILDING BOND PROCEEDS FUND REVENUE	\$65,002.00	\$7,099.72	\$675.00	\$7,774.72	11.96%
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PROTECTION, HEALTH, AND SAFETY FUND

0300-000-410 Local Governmental Sources

0300-000-411.01 1989 Taxes	\$160,382.00	\$153,122.45	\$1,102.01	\$154,224.46	96.16%
0300-000-411.02 1990 Taxes	\$160,382.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Total Local Government Sources	\$320,764.00	\$153,122.45	\$1,102.01	\$154,224.46	48.08%
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0300-000-470 - Investment Income	\$1.00	\$2,647.64	\$772.37	\$3,420.01	342001.00%
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	\$1.00	\$2,647.64	\$772.37	\$3,420.01	342001.00%
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TOTAL PROTECTION, HEALTH, AND SAFETY FUND REVENUE	\$320,765.00	\$155,770.09	\$1,874.38	\$157,644.47	49.15%
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PROPRIETARY FUNDS

BOOKSTORE

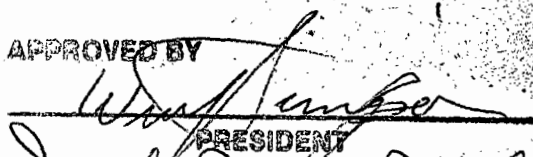
\$472,600.00	\$321,222.72	NO REPORT FOR JANUARY	\$321,222.72	67.97%
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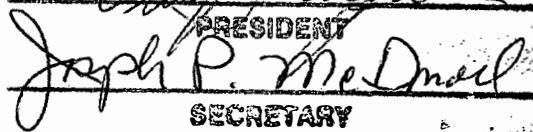
TOTAL REVENUE

\$7,089,542.00	\$2,623,234.68	\$479,227.34	\$3,102,462.02	43.76%
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SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
SECRETARY

DATE 1-28-91