

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Third Floor Board Room February 25, 1991  
7:00 p.m.

- A. Call to Order
- B. Roll Call
- C. Communication from Visitors
- D. Approval of Minutes
- E. President's Report
  - 1. Meeting the Challenge - Arts Conference
  - 2. IBHE Consumer Report (attached)
  - 3. Endowment Challenge Fund - \$534,673.42
  - 4. Policies of the Month - 506.02 - 510.01
- F. Financial Reports and Actions
  - 1. Treasurer's Report
  - 2. Bills Payable
  - 3. Payroll
  - 4. Budget Report
  - 5. Program Brochure Bids
  - 6. Budget Amendments
  - 7. Budget vs. Actual Trends
- G. Executive Session
- H. Personnel Recommendations
  - 1. Faculty Term Appointments
  - 2. Nursing Term Appointment
  - 3. Faculty Continuing Appointments (Tenure)
  - 4. New Continuing Appointments (Tenure)
  - 5. Faculty Promotions
  - 6. Part-Time Faculty
  - 7. Administrative/Classified Salary Ranges
  - 8. Retirements - Harold Nelson, Norm Welch
  - 9. Acting Director of Building and Grounds
  - 10. Placement Correction - Cindy Alfano
  - 11. New English Faculty Position
  - 12. Information - Linda Giesen Return
  - 13. Director of Student Research (Title III)

I. Other Actions

1. Policy 502.01 Annexation (Second Reading)
2. Policy 419.01 Fringe Benefits - Sections (H) and (I) Disability Leave (Second Reading)
3. Donations
4. May Meeting Date

J. Reports

1. Student Trustee
2. ICCTA Representative
3. Foundation Liaison
4. Board Chair

K. Time of Next Meeting

Monday, March 25, 1991 - 7:00 p.m.

# SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

February 25, 1991

The Board of Trustees of Sauk Valley Community College met in regular meeting at 7:00 p.m. on February 25, 1991 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Simpson called the meeting to order at 7:00 p.m. and the following members answered roll call:

Edward Andersen	Joe McDonald
B.J. Wolf	William Yemm
William Simpson	Jeff Munson

Abs nt: Tom Densmore Richard Groharing

SVCC Staff: President Richard L. Behrendt  
Vice President Robert Edison  
Vice President Karen Kylen  
Vice President John Sagmoe  
Vice President Virginia Thompson  
Director Kristin Olsen  
Secretary to the Board Marilyn Vinson

Minutes: It was moved by Member Andersen and seconded by Member Yemm that the Board approve the minutes of the January 28 meeting as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

It was moved by Member Yemm and seconded by Member Andersen that the Board approve the minutes of the February 15 meeting with the change that Member McDonald arrived at 3:15 p.m. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

President's Report: Dr. Behrendt introduced Jolene Leseman, women's basketball coach, who reported that her team had won the Arrowhead Conference title with a record of 8-2 and that they would start post-season play on March 28.

President Behrendt then reported that the recent arts conference (Meeting the Challenge) was a success and had attracted 180 participants from 50 schools and 10 counties; that the college had published a Consumer Report to the Public; and that the Endowment Challenge Grant fund total was \$534,673.42.

Treasurer's  
Report:

It was moved by Member McDonald and seconded by Member Andersen that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Bills Payable:

It was moved by Member Andersen and seconded by Member Yemm that the Board approve bills in the following amounts:

Educational Fund	\$456,245.61
Liability	1,965.27
Investment	100,000.00
Protection	150,000.00
Working Cash	2,500.00
Operations	29,863.76
Building Bond	2,533.58

*McDonald  
no vote*

In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Payroll:

It was moved by Member Andersen and seconded by Member McDonald that the Board approve the January 31 payroll in the amount of \$197,540.91 and the February 15 payroll in the amount of \$215,939.98. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Program Brochure  
Bids:

It was moved by Member Andersen and seconded by Member Yemm that the Board approve the low bid of \$3,500 by Shawver Press to print 5,000 each of sixteen new program brochures. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Budget Amendments:	It was moved by Member McDonald and seconded by Member Wolf that the Board approve budget changes to amend the 1990-91 budget for the recently-approved faculty contract salary adjustments. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.
Budget Trends:	The Board was provided a chart comparing the budget with actual revenues and expenditures for the five year fiscal period from 1986 through 1990 as an information item.
Executive Session:	At 7:20 p.m. it was moved by Member McDonald and seconded by Member Andersen that the Board adjourn to executive session to discuss the appointment, employment, or dismissal of an employee. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.
Regular Session:	The Board returned to regular session at 7:40 p.m.
Faculty Term Appointments:	It was moved by Member Yemm and seconded by Member Andersen that the Board approve the attached list of term appointees for reappointment for another year. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.
Nursing Term Appointment:	It was moved by Member Yemm and seconded by Member Andersen that the Board approve the continuation of the temporary nursing position for 1991-92 and re-appoint Janet Lynch to fill that position for the next academic year. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.
Faculty Tenure Appointments:	It was moved by Member McDonald and seconded by Member Yemm that the Board approve the attached list of faculty as continuing (tenured) appointees. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

New Tenure Appointment: It was moved by Member Yemm and seconded by Member McDonald that Ernie Etter be granted continuing appointment (tenure) for the 1991-92 year. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Faculty Promotions: It was moved by Member Andersen and seconded by Member Yemm that the Board approve the following promotions:

David Clydesdale	Assistant Professor to Associate Professor
William Roach	Assistant Professor to Associate Professor
Judy Williamson	Assistant Professor to Associate Professor

In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Part-time Faculty: It was moved by Member Yemm and seconded by Member Andersen that the Board approve the attached list of part-time faculty for the 1991-92 school year. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Salary Ranges: It was moved by Member Andersen and seconded by Member Wolf that the Board approve the 1990-91 salary ranges for administrative and classified staff. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Retirements: It was moved by Member Wolf and seconded by Member McDonald that the Board accept with regret the retirement of Norm Welch (to be effective May 1, 1991) and Harold Nelson (effective August 31, 1991). In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Acting Director  
Buildings/  
Grounds:

It was moved by Member McDonald and seconded by Member Andersen that the Board appoint Ross Herren as Acting Director of Buildings and Grounds at an annual administrative salary of \$31,787, effective May 1, 1991 and continuing until a permanent Director of Buildings and Grounds is appointed. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Placement  
Correction:

It was moved by Member Andersen and seconded by Member Yemm that the Board give approval to correct the December 1990 appointment of Cindy Alfano from Instructor Step 2 to Instructor Step 3 effective with her hiring date. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

New English  
Faculty  
Position:

It was moved by Member Yemm and seconded by Member McDonald that the Board give approval to advertise and fill the currently-budgeted English vacancy for 1991-92. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Linda Giesen  
Return:

President Behrendt reported that Linda Giesen will return to her teaching position in August of 1991 following her two-year leave of absence.

Director  
of Student  
Research:

It was moved by Member Andersen and seconded by Member Yemm that the Board appoint Dr. Steve Cordogan to the Title III-funded administrative position of Director of Student Research, effective March 20, 1991 at a pro-rated salary of \$34,500 per fiscal year. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Policy 502.01  
Annexation: It was moved by Member Andersen and seconded by Member Yemm that the Board approve (for second reading) the deletion of Policy 502.01 Annexation. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Disability  
Leave: It was moved by Member Andersen and seconded by Member Yemm that the Board approve (for second reading) changes to Items (H) and (I) of Policy 419.01 Fringe Benefits. In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

Donations: It was moved by Member Wolf and seconded by Member McDonald that the Board accept the following donations:

1991 Chevrolet Blazer from General Motors  
via Riverside Chevrolet, Dixon  
Computer equipment from National  
Manufacturing Company, Sterling  
Apple training video cassette from  
Dr. Tim Sullivan, Jr., Sterling

In a roll call vote, all voted aye. Motion carried. Student Trustee Munson advisory vote: aye.

May Meeting: Since the fourth Monday of May is Memorial Day, it was decided that the May meeting should be held on Wednesday, May 29, 1991.

Reports: Student Trustee Munson reported that 275 people attended the Homecoming Dance held on campus in February.

ICCTA representative Groharing was absent, but the Board was reminded of the March ICCTA meeting to be held in Bloomingdale and that the next Northwest Regional meeting would be held at Sauk Valley on April 3 at 6:30 p.m.



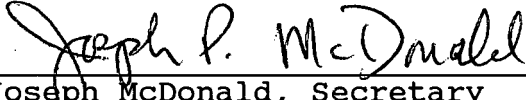
Foundation liaison Yemm reported on the recent tele-conference held at the college, the Honors Award Reception, and that the Foundation Board had agreed to donate \$2,000 to the Alumni Association.

Tuition Increase: Chair Simpson requested Vice President Edison report to the Board on the impact of raising tuition from \$29 per credit hour to \$30, \$31, \$32, \$33, \$34, and \$35 per credit hour.

Adjournment: Since the scheduled business was concluded, it was moved by Member Andersen and seconded by Member Yemm that the Board adjourn. The next regular meeting will be held on Monday, March 25, 1991 at 7 p.m. in the third floor Board Room.

The meeting adjourned at 8:00 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Joseph McDonald, Secretary

506.01 Gifts, Grants and Donations

Offers of appropriate gifts, grants and donations to Sauk Valley Community College, whether real or monetary, may be officially accepted by action of the College Board on recommendation of the President.

When gifts or grants to the College are given in the name of an individual and/or for a specific purpose, this shall be noted by the Board and acknowledged by the President.

The Board of Trustees, through the College President, will encourage any persons who wish to make financial gifts or grants to the College, or who wish to give gifts to the College which require regular management, to instead make those gifts to the Sauk Valley Community College Foundation.

The President shall report all such actions and recommendations to the Board; provided, however, when the donor shall inform the President that the donor wishes his, her, or its identity to remain anonymous, the President shall not disclose such identity.

2/12/87

3/23/87

3/26/90

507.01 Institutional Membership in Organizations

Sauk Valley Community College may maintain institutional membership in representative organizations which promote the general interests of the college as recommended by the President of the College or the Board. He shall periodically assess the value of continuing membership in any organization and recommend changes for Board consideration.

2/12/79

3/23/87

508.01 Publications and Publicity

The preparation of official announcements and publications of the College intended for general distribution off-campus, unless otherwise authorized by the President, will be supervised and released by the Office of Marketing and Public Relations.

The Office of Marketing and Public Relations shall be used as a clearing house for news releases to avoid the duplication of materials that are released to the public and to maintain a consistent policy with regard to the standard and quality of publicity and publications.

This office shall also be responsible for maintaining historical records, pictures and other general information concerning the development of the College.

College Archives

It shall be the policy of Sauk Valley Community College that the institutional archives be developed and housed in the College's Library and Learning Resource Center. The content and structure of the archives shall be developed jointly by the staff of the Learning Resource Center and the Office of Marketing and Public Relations.

2/12/79

3/23/87

509.01 Scheduling of Programs

The actual scheduling of courses necessary to meet certificate and/or degree requirements shall be subject to financial provisions made in the College budget as approved by the Board of Trustees.

2/12/79

510.01 Snowmobiles

Snowmobiles are not to be allowed on Sauk Valley Community College property. No trespassing signs shall be posted. The administration has the authority to file complaints against any and all violators.

2/12/79

3/23/87

For Board Meeting  
of February 25, 1991

Agenda Item F-5

PROGRAM BROCHURE BIDS

We need to print 5,000 each of sixteen new program brochures for our academic offerings. Bids were advertised and accepted and are summarized on the attached pages.

RECOMMENDATION: Board approval to accept the low bid of \$3,500 by Shawver Press to print 5,000 each of sixteen new program brochures as specified by the college.



**Sauk Valley  
Community  
College**

173 IL ROUTE 2  
DIXON, IL 61021-9110

815 / 288-5511

**MEMORANDUM**

TO: Richard Behrendt, President      DATE: February 8, 1991  
FROM: Kristin L. Olsen      SUBJECT: Program Brochure Series Bid  
Director of Public Relations  
and Marketing

Please ask the Board of Trustees to review and authorize acceptance of the bid as designated below. The printing order for 5,000 each of 16 new brochures profiling academic program offerings was advertised in the Dixon Telegraph and the Daily Gazette (Sterling) on January 17, 1991. A total of 10 sealed bids were opened at 10 a.m. on February 8, 1991. They were:

Shawver Press      \$3,500.00  
120 East Lincolnway  
Morrison, IL 61270

TAN Book & Publishers, Inc.      3,778.55  
2119 North Central Avenue  
Rockford, IL 61103

Hub Printing, Inc.      3,856.00  
Highway 251 North  
P.O. Box 364  
Rochelle, IL 61068-0364

A-Rock Printing      4,044.80  
307 E. North Avenue  
Northlake, IL 60164

W. H. Hohenadel Printing Co.      4,354.80  
315 Second Street  
Rochelle, IL 61068

Thrift Remsen Printers      4,443.00  
739 Twentieth St., Box 378  
Rockford, IL 61105

Courier Printing, Inc.      4,720.00  
323 N. Second Street  
Rockford, IL 61107

Rock River Printers      4,960.00  
1208 East 4th Street  
Sterling, IL 61081



-2-

Slagle Printing	5,216.00
1120 W. First Street	
Dixon, IL 61021	

Hamilton Press, Inc.	6,340.00
1241 Broadway	
Hamilton, IL 62341	

I recommend acceptance of the low bid of \$3,500 by Shawver Press in Morrison. Shawver was one of three in-district bidders. Please note that this project specified 100% recycled paper and soy-based ink in keeping with the College's philosophy and leadership in supporting the recycling movement.

jp

For Board Meeting  
of February 25, 1991

Agenda Item F-6

#### BUDGET AMENDMENTS

With the approval of the contract with the Sauk Valley Community College Faculty Association, some budget line item adjustments are necessary. The specific information is attached.

RECOMMENDATION: Board approval to amend the 1990-91 budget according to the attached list of salary adjustments.



SAUK VALLEY  
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## MEMORANDUM

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TO: Richard L. Behrendt                      DATE: February 5, 1991  
FROM: Robert Edison                      *Bob*                      SUBJECT: Budget Amendments for Board  
   Meeting of February 25, 1991

I am enclosing herein the salary adjustments for the functional categories which were affected by the recent Faculty Association contract.

The amendment for these adjustments were as required by on the attached summary sheet by functional category, with the net amount to show as a reduction from the "Provision for Contingency" account.

Recommendation: Board of Trustee resolution approving the amendment to the budget as attached herewith.

n  
att

SALARY ADJUSTMENTS FOR 1990-91

110-100-513.01 - Business Education Salaries - Full Time	\$ 17,775
110-300-513.01 - Industrial Education Salaries - Full Time	17,175
110-400-513.01 - Social Science Salaries - Full Time	9,881
110-418-513.01 - Criminal Justice Salaries - Full Time	1,975
110-500-513.01 - Humanities Salaries - Full Time	21,753
110-511-513.01 - Art Salaries - Full Time	2,591
110-512-513.01 - Music Salaries - Full Time	4,831
110-600-513.01 - Math Science Salaries - Full Time	16,033
110-711-513.01 - Med. Lab. Technology Salaries - Full Time	2,496
110-712-513.01 - A.D. Nursing Salaries - Full Time	(525)
110-713-513.01 - L.P. Nursing Salaries - Full Time	7,778
110-714-513.01 - Radiologic Technology Salaries - Full Time	11,930
110-715-513.01 - Physical Education Salaries - Full Time	4,189
110-814-511 - Nursing Education Salaries - Administrative	(9,570)
110-815-513.01 - Academic Skills Center Salaries - Full Time	4,918
120-000-515 - Learning Resource Center - Professional	7,983
132-000-515 - Counseling and Testing Salaries - Professional	<u>10,294</u>
TOTAL TO BE TAKEN FROM 199-000-600 Provision for Contingencies	<u>\$131,507</u>

For Board Meeting  
of February 25, 1991

Agenda Item F-7

BUDGET VS. ACTUAL TRENDS

Attached for Board information is a brief chart comparing the budget with actual revenues and expenditures for the five year fiscal period from 1986 through 1990.

RECOMMENDATION: Information Only

SAUK VALLEY COMMUNITY COLLEGE  
Dixon, Illinois

OPERATING BUDGET (Ed. and O/M)  
VS. ACTUAL TRENDS  
FY86-FY90

February, 1991

	1985-86		<u>1986-87</u>		<u>1987-88</u>		<u>1988-89</u>		<u>1989-90</u>	
					Actual		Actual		Actual	
Revenue	5,247,744		5,163,032	5,253,396	5,217,258	5,336,655 <sup>3</sup>	5,274,794	5,286,164 <sup>3</sup>	5,987,610	6,116,928 <sup>3,4</sup>
Expenditures	5,203,516	4,841,504	5,480,634	4,967,338	5,746,719	5,330,822	5,946,995	5,435,965	6,058,573	5,641,274
Surplus	62,308	406,240	(317,602)	286,058	<u>(529,461)</u>	<u>5,833</u>	<u>(672,201)</u>	<u>(149,801)</u>	<u>(70,963)</u>	475,654
Cash Carry- forward to start on July 1 of next fiscal year	\$386,727		\$1,310,451 <sup>2</sup>		\$1,316,284		\$1,166,483		\$1,642,137	

1. Referendum revenue available for the first time, one-half in FY85 and one-half in FY86
2. Includes \$562,666 transferred in from Bond and Interest Fund and \$75,000 from Bookstore surplus
3. Includes \$136,000 (FY88), \$167,000 (FY89), and \$244,000 (FY90) interest transferred from Working Cash Fund as new legislation provides
4. Includes one-time transfer of \$175,000 in surplus Bookstore funds

For Board Meeting  
of February 25, 1991

Agenda Item H-1

FACULTY

TERM APPOINTMENTS

The following faculty members have completed a year of satisfactory service as term appointees and are eligible for reappointment to another year of the same designation:

Debi Hill  
William Roach  
Steve Shaff  
Jeanine Tufty  
Kay Turk  
Judith Williamson

RECOMMENDATION: It is recommended that the persons indicated above be offered a new term appointment for the 1991-92 year.

For Board Meeting  
of February 25, 1991

Agenda Item H-2

NURSING TERM APPOINTMENT

As the Board will recall, last year we created a one-year term appointment in nursing and admitted more students to that program for 1990-91. We need to renew that position for 1991-92 in order to accommodate those additional nursing students as they move through the program, as well as approve the appointment of Janet Lynch to fill the position for 1991-92. She has been evaluated satisfactorily or better and recommended for re-appointment by Dr. Thompson.

RECOMMENDATION: Board approval to continue the temporary nursing position for 1991-92 and re-appoint Janet Lynch to fill that position for the next academic year.



For Board Meeting  
of February 25, 1991

Agenda Item H-3

FACULTY

CONTINUING APPOINTMENTS

TENURE

The following persons have completed another year of instructional service as continuing (tenured) appointees and are recommended for an appointment renewal:

Glenn Bailey	Jolene Leseman
James Barber	Robert Logemann
Ed Beatty	Jerry Mathis
Tom Breed	Robert Matter
Don Burton	Norman McNeal
David Clydesdale	Joan Melvin
Jean Cogdall	Fred Nesbit
Doris Cox	Charles Oster
Dennis Day	Frank Palumbo
Ross Dill	Charles Paterson
Jerry Frana	Duane Paulsen
Carl Gates	Ralph Pifer
Chris Gehlbach	Karen Pinter
Linda Giesen	Stan Shippert
Leona Grossman	Robert Thomas
Max Guinnup	George Vrhel
Ron Happach	John Wardell
Tom Harding	Mary Weller
Ron Hartje	Charles West
Ruth Hedstrom	Robert Wharton
Dale Heuck	Peggy White
Michael Hustad	Betty Wigginton
Joan Kerber	Mary Willett
Kit Lillyman	David Youker

For Board Meeting  
of February 25, 1991

Agenda Item H-4

NEW CONTINUING APPOINTMENT

TENURE

The following faculty member has satisfactorily completed the period of instructional service as a term appointee and is eligible for continuing appointment (tenure).

Ernie Etter

RECOMMENDATION: It is recommended that the faculty member above be granted continuing appointment (tenure) for the 1991-92 year.

For the Board Meeting  
of February 25, 1991

Agenda Item H-5

FACULTY PROMOTIONS

The following faculty are presented as having successfully completed the requirements outlined in the Faculty Agreement for promotion to a higher academic rank. Their record has been carefully reviewed and evaluated for each of these criteria:

1. Mastery of subject matter
2. Teaching capability
3. Interest in students as individuals
4. Understanding of comprehensive  
community college
5. Evidence of personal growth
6. Meritorious service
7. Years in present rank

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PROMOTIONS RECOMMENDED

David Clydesdale	Assistant Professor	to	Associate Professor
William Roach	Assistant Professor	to	Associate Professor
Judy Williamson	Assistant Professor	to	Associate Professor

RECOMMENDATION: It is recommended that the faculty nominated above be promoted as outlined, effective the Fall of 1991.



**SAUK VALLEY  
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**MEMORANDUM**

To: Dr. Virginia Thompson

From: Zollie W. Hall *ZWH*

Date: November 30, 1990

Subject: Recommendation in support of promotion of David Clydesdale to the rank of Associate Professor

1. Mastery of Subject Matter

Mr. Clydesdale holds an A.S. degree from IVCC, a B.S. degree in mathematics from John Brown University and an M.S. degree in mathematics from Illinois State University. David has completed additional course work at Northern Illinois University and Illinois State University.

2. Demonstrated Teaching Capability

Mr. Clydesdale joined the SVCC faculty in 1983 as an Assistant Professor and this will be his first promotion. David's annual evaluations are indicative of his quality performance in the classroom. David regularly goes beyond that which is expected to meet the needs of students.

3. Interest in Students as Individuals

Mr. Clydesdale has good rapport with his students. His approach to instruction is relaxed and friendly and he spends many hours working with individuals in his area. He assists in the academic advisement program and usually participates in the registration process.

4. Understanding of the Comprehensive Community College

He demonstrates an exceptional understanding of the community college mission. Mr. Clydesdale has served on various college committees during his tenure.

5. Potential for Continued Professional Growth

Throughout Mr. Clydesdale's career at SVCC, he has demonstrated his willingness to continue professional growth activities by attending classes, seminars, workshops and professional organization meetings. David is enrolled in a doctoral program at NIU and I am confident he will complete the necessary course work.

6. Meritorious Service

Mr. Clydesdale has served the college well as a tenured member of our faculty. He has assisted with advisement activities, recruitment activities and curriculum development. David is one of those individuals who is "always there" to assist students, other members of the faculty and the administration.

7. Number of Years in Present Rank

David Clydesdale was employed as an Assistant Professor in 1983, therefore, this is his first promotion.

dr



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**MEMORANDUM**

January 4, 1991

TO: Dr. Virginia Thompson

FROM: Michael Seguin *ms*

RE: Recommendation in Support of Promotion of Dr. William Roach  
to the Rank of Associate Professor

Dr. Roach exceeds the criteria for promotion to the rank of associate professor. He is a leader in his department and an outstanding classroom teacher.

1. Mastery of Subject Matter

Dr. Roach holds a Doctorate of Arts in English from Illinois State University. He contributes to his profession by presenting papers at professional conferences and serving as managing editor of a quarterly journal of arts and letters.

2. Demonstrated teaching capability

As Dr. Roach's annual evaluation and class visit records indicate, Dr. Roach is an accomplished classroom teacher. He demonstrates an ability to clearly explain concepts and information covered in the courses he teaches. Dr. Roach is prepared to teach the full range of composition and literature courses as well as journalism. His experiences as a journalist enhance his ability to teach this course. This fall he revised and updated the Black Literature course. This spring he is offering the course in the evening to provide an opportunity for the African-American community to take it.

3. Interest in students as individuals

Dr. Roach is frequently seen discussing assignments and material covered in lectures with his students. His students seek him out and show respect for his knowledge and teaching skills. Students have commended him to me.

4. Understanding the comprehensive community college program

Dr. Roach has taught at another community college, Moraine Valley, and has taught and written materials for English as a Second Language courses. He teaches remedial as well as upper level courses and enjoys both assignments. Because he has taught at university, he also understands university expectations of transfer students.

His experiences with this range of student and subject matter verifies his understanding of the Community College Program.

5. Potential for continued professional growth

Although Dr. Roach has completed a D.A., he is interested in taking additional course work, probably at the University of Chicago. He also enjoys attending workshops and other presentations designed to provide information or enhance his teaching skills. Dr. Roach has initiated conversations on staff development projects in which he would be a presenter as well as receiver of information.

6. Meritorious Service

Dr. Roach is well prepared academically and demonstrates outstanding teaching skills. He has proven himself at Sauk as well as at the university where he was previously employed. He is a hardworking, service oriented person. In addition to his professional activities and affiliations, he is on the board of a local Center for Independent Living which serves people with various types of handicaps. An area in which he is greatly appreciated is department activities. He has updated a course, revised course descriptions and contributed to the development of the English Composition section of the Title III grant. He has provided effective leadership in department meetings and shows potential for future leadership positions in the department, should such opportunities be developed.

7. Number of years in present rank

Dr. Roach received his current appointment in 1989. Prior to his coming to Sauk he taught full-time in the Chicago State University English Department from 1983 - 1989. From 1981-1989 he also taught part-time at Moraine Valley Community College. He also has experience as a bookstore owner, reporter and feature writer, and counselor.



**SAUK VALLEY  
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**MEMORANDUM**

December 21, 1990

TO: Dr. Virginia Thompson

FROM: Michael Seguin *MS*

RE: Recommendation In Support Of Promotion Of Judith  
Williamson To The Rank Of Associate Professor

Ms. Williamson meets, and in most cases, exceeds the criteria for promotion to the rank of associate professor. She is highly respected by students and her colleagues.

1. Mastery of subject matter

Ms. Williamson holds a B.A. in English with Honors from the University of Illinois and a M.A. in English Literature from the University of Wisconsin, Madison. Both of these universities are of the first rank and are usually included on lists of the top ten universities in the United States. Ms. Williamson is completing her course work at Northern Illinois University for a Ph.D. in English. Thus, her academic record clearly indicates mastery of subject matter.

2. Demonstrated teaching ability

All the classroom visit reports of Ms. Williamson's teaching are outstanding. Informal visits substantiate those which are written up. Ms. Williamson is viewed by her colleagues as one of the region's finest English Composition teachers. She has taught successfully at several high schools and participated in the development of Northern Illinois University's computer assisted freshman English Composition program. In addition, she has taught English and English as a Second Language at Sauk. Ms. Williamson's reputation as a teacher overshadows her strong record as a scholar.

3. Interest in students as individuals

In some disciplines one may be an effective lecture style teacher and not be interested in students. This is probably not possible for teachers of composition. Part of Ms. Williamson's effectiveness is based on her clearly communicated concern for each of her students.



She demonstrates pride in her students' growth and accomplishments and, in conversation, appears able to discuss the progress of her students' individual progress, one student at a time by name.

4. Understanding the comprehensive community college program

Ms. Williamson is a graduate of Springfield Junior College. At Sauk she has taught English as a Second Language, reading, composition, and literature courses. In collaboration with other faculty members, she has developed a course to assist in-service teachers to teach communication skills and she has developed a course on Women in Literature. Thus, she has experience with the students and course content representative of the wide range of ages, interests and abilities that characterizes our student body. In her speech and by her actions she demonstrates respect for individuals representative of each of these groups.

5. Potential for continued professional growth

Ms. Williamson is actively pursuing a Ph.D. in English. In addition, she endeavors to attend as many quality professional conferences as she can without conflicting with her instructional responsibilities. Ms. Williamson demonstrates a humble attitude with regard to her knowledge. She comes across as someone who feels she is a life long learner continuing to acquire knowledge and refine her teaching skills in spite of the fact that she holds degrees from prestigious institutions.

6. Meritorious Service

Ms. Williamson is, as has been stated, an outstanding teacher and scholar. She is also a productive and cooperative member of college committees such as the NCA #3 Committee. Her assistance to the English Department in developing a computer assisted program in English is invaluable. Part-time teachers have praised her for her patience, kindness and help. Ms. Williamson volunteers and participates in numerous college activities. She proposes means to improve our net-working with teachers in the public schools.

7. Number of Years at Present Rank

Ms. Williamson has been at her present rank since 1989. Since she has outstanding credentials, a wide base of professional experiences and, most importantly, brings her background to bear in the classroom as one of the area's most outstanding teachers, she is worthy of promotion.

For Board Meeting  
of February 25, 1991

Agenda Item H-6

PART-TIME FACULTY

The attached list of part-time instructors for the 1990-91 school year is submitted for Board approval.

RECOMMENDATION: Board approval of the attached list of part-time faculty for the 1990-91 school year.



SAUK VALLEY  
COMMUNITY  
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 \* 815/288-5511

## MEMORANDUM

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**DATE:** February 19, 1991  
**TO:** Dr. Behrendt  
**FROM:** Virginia Thompson *VT*  
**SUBJECT:** Part-timers for Board Approval

The following new part-time faculty need to be approved by the Board of Trustees.

Arts, Social Science and P.E.

Sherry Marie Dempsey - English

Dixon Correctional Center

Rosa Duff - Foreign Language  
Derry J. Sheridan - Physical Education  
Cynthia Stengal - Biology

js

For Board Meeting of  
February 25, 1991

Agenda Item H-7

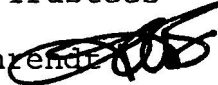
ADMINISTRATIVE/CLASSIFIED SALARY RANGES

As the Board will recall, we provided salary raises to all administrative and classified staff for 1990-91 but made no adjustments at that time in the administrative or classified salary ranges. Following executive session, Board action will be necessary to approve such new ranges for 1990-91.

RECOMMENDATION: Appropriate Board action to implement 1990-91 salary ranges for administrative and classified staff.



**MEMORANDUM**

To: SVCC Board of Trustees      Date: February 4, 1991  
From: Richard L. Behrendt       Subject: Administrative/  
Classified Salary  
Ranges

Attached is information and recommendations concerning administrative and classified salary ranges following Board direction at the January 28 meeting.

Administrative

For your information, I have attached three documents:

1. A table which compares 1990-91 SVCC actual salaries with those paid at the similar 16 Illinois community colleges and at all Illinois community colleges for our highest three pay ranges (III, IV, V). (There are now 16--rather than 14--schools because two more submitted salary figures for 1990-91.) Next, on this same table I have shown the current (1989-90) non-revised administrative scale for Sauk administrators and a proposed salary scale based on actual 1990-91 salaries paid at the similar 16 Illinois schools;
2. The current 1989-90 Administrative Salary Ranges; and
3. Using this information, I have developed a proposal which uses the average 1990-91 salaries at the similar 16 community colleges as a midpoint with a plus or minus 20% of the average constituting the range.

**Recommendations**

Using this information, I recommend the following:

1. Whatever we decide now should become the guideline for future administrative salary range adjustments for the immediate foreseeable years;

2. We should adopt the attached Proposal as the Administrative Salary Range for 1990-91 and, for future years, base our range upon the similar 16 Illinois community college average salaries as the midpoint plus or minus 20%.

3. Obviously, we could create placement problems if salary increases are granted in May for the subsequent fiscal year but ranges are not adjusted until February when ICCB data is available. So that we have a new scale for 1991-92 (and subsequent fiscal years) available on July 1, the CPI-U percentage increase as provided by the U.S. Department of Labor Statistics for the previous 12 months (March - March would be the latest figures available by the May Board meeting) should be applied to the current fiscal year's ranges. If the actual salary increases (when the ICCB figures are released) reveal a significant difference (either higher or lower) than the increase we've applied to our scale, an adjustment can be made in May for the following year's scale.

Assuming we always wish to keep every administrator's salary within the appropriate range, it may occasionally be necessary to move someone more than the annual SVCC raise granted that year if the state-wide average moves significantly upward. Similarly, we will likely have administrators who will not get the full raise granted in a given year because they are at or near the top of the range in the event we grant an increase larger than the CPI-U increase. Regardless, the minimum increase granted any administrator would be equivalent to the CPI-U increase for the previous 12-month period.

#### Classified

Bill Weathers recently completed a local salary survey following the original Hayes-Hill guidelines. The detailed results are attached for your information. Obviously, Sauk Valley Community College classified salaries are competitive with those paid by other local enterprises.

#### Recommendation

Since we are competitive for 1989-90, I therefore recommend the following:

Use the 1989-90 classified salary range and increase it by the increase in the consumer price index from January 1, 1990 to December 31, 1990--5.7% (CPI-U for the North Central Region - attached). The recommended scale is also attached.

For future years, the same adjustment as reported by the U.S. Department of Labor Statistics and used for administrative ranges should be the basis for increasing the classified salary range. (This figure is available after April 15 for the March-March 12 month period so that it will be available for Board discussion at the May meeting when we normally consider administrative and classified salary increases.)

As with administrators, all salaries should be within the range for the appropriate classification. Since we do not have specific classified salary comparisons available, we will rely upon area salary surveys every 3-5 years to ascertain our market position.

I believe these recommendations will keep us competitive in our markets, recognize changes in the cost of living, and be equitable for both the college and its staff.

OFFICE OF THE PRESIDENT  
SAUK VALLEY COMMUNITY COLLEGE

February, 1991

**1990-91 SALARY COMPARISONS**

	<u>LOW</u>	<u>AVERAGE</u>	<u>HIGH</u>
<b><u>DIRECTORS (III)</u></b>			
<b><u>Actual Salaries</u></b>			
SVCC	\$34,775	\$41,550	\$46,092
SIMILAR 16	21,873	39,734	60,000
ALL ILLINOIS	21,753	43,112	70,227
<b><u>Scales</u></b>			
SAUK SCALE (1989-90)	30,240	37,800	45,360
1990-91 PROPOSAL (Similar 16)	31,787	39,734	47,681
<b><u>DEANS (IV)</u></b>			
<b><u>Actual Salaries</u></b>			
SVCC	45,979	48,440	51,693
SIMILAR 16	20,837	46,502	63,500
ALL ILLINOIS	20,837	50,205	65,297
<b><u>Scales</u></b>			
SAUK SCALE (1989-90)	35,700	44,625	53,550
1990-91 PROPOSAL (Similar 16)	37,202	46,502	55,803



VICE  
PRESIDENTS (V)

Actual Salaries

SVCC	53,500	57,905	63,130
SIMILAR 16	43,200	57,115	71,000
ALL ILLINOIS	38,836	60,450	93,782

Scales

SAUK SCALE (1989-90)	42,420	53,025	63,630
1990-91 PROPOSAL (Similar 16)	45,692	57,115	68,538

- Notes: 1. All salary comparisons are using 1990-91 figures.
2. Both similar 16 and all Illinois figures are excluding SVCC. There are 16 rather than 14 schools because two more submitted figures for 1990-91.
3. Only salaries for which we have comparable positions were used.
4. The current Sauk Scale and the 1990-91 Proposal use a 50% salary range as recommended by the College and University Personnel Association.

OFFICE OF THE PRESIDENT

SAUK VALLEY COMMUNITY COLLEGE

May, 1989

ADMINISTRATIVE SALARY RANGES

1989-90

LEVEL	POSITION CATEGORY	MINIMUM	MIDPOINT	MAXIMUM
I	Administrative Assistant	\$20,160	25,200	30,240
II	Assistant Directors, Coordinators	26,250	32,815	39,375
III	Directors	30,240	37,800	45,360
IV	Assistant Deans	35,700	44,625	53,550
V	Deans	42,420	53,025	63,630

OFFICE OF THE PRESIDENT  
SAUK VALLEY COMMUNITY COLLEGE

February, 1991

PROPOSED  
ADMINISTRATIVE SALARY RANGES

1990-91

LEVEL	CATEGORY	MINIMUM	MIDPOINT	MAXIMUM
I	Administrative Assistants	\$21,303	\$26,629	\$31,955
II	Assistant Directors, Coordinators	27,741	34,676	41,611
III	Directors	31,787	39,734	47,681
IV	Deans	37,202	46,502	55,803
V	Vice Presidents	45,692	57,115	68,538

These proposed ranges use 1990-91 actual average salaries for the 16 similar Illinois community Colleges as the mid-points for Levels III, IV, and V with a  $\pm$  20% spread. Levels I and II are extrapolated from the current 1989-90 SVCC scale with the same average percent increase as III, IV, and V.

SAUK VALLEY COMMUNITY COLLEGE  
1989 CLASSIFIED SALARY SURVEY

<u>Positions Surveyed</u>	<u>Approximate Sauk Difference</u>
Accounting Assistant I	0
Accounting Assistant III	-1,500
Custodial Floor Supervisor	+1,100
Custodian	0
Mailroom ClerkMaintenance	+1,500
Mechanic IIOffice	-1,000
Assistant (A and R)	-2,500
Secretary to the President	+2,100
Staff Secretary	500
Switchboard Operator	+1,900
Workroom Supervisor	-6,600
ProgrammerAnalyst	No response
Computer Operator	600

For the 13 positions surveyed, the following summary can be made:

- 1 No response
- 2 Virtually no difference between Sauk's salary and the reported average
- 4 Sauk's salaries \$1,100 to \$2,100 higher than the average
- 6 Sauk's salaries \$500 to \$6,600 lower than the average

Consumer Price Index December 1990				United States City Average			North Central Region		
Group				Index Dec. 1990	Percent change to Dec. 1990 from -		Index Dec. 1990	Percent change to Dec. 1990 from -	
(1982-84=100)					Dec. 1989	Nov. 1990		Dec. 1989	Nov. 1990
All Urban Consumers				CPI-U			CPI-U		
All items .....				133.8	6.1	0.0	130.2	5.7	-0.2
All items (other base) 1/ .....				400.9	-	-	277.9	-	-
Food and beverages .....				133.9	5.3	.1	131.3	5.6	.2
Food .....				134.2	5.3	.1	131.7	5.8	.3
Food at home .....				133.8	5.8	.0	132.3	6.4	.2
Cereals and bakery products .....				142.4	4.6	.5	141.2	4.4	-.4
Meats, poultry, fish, and eggs .....				133.6	7.9	.3	133.5	8.6	.4
Dairy products .....				126.7	3.1	-1.1	126.1	1.3	-1.6
Fruits and vegetables .....				146.5	7.2	-.1	141.6	10.8	1.4
Other food at home .....				125.2	4.2	.2	124.1	4.5	.5
Food away from home .....				135.7	4.5	.2	131.0	4.9	.3
Alcoholic beverages .....				130.9	4.2	.0	127.9	4.5	.4
Housing .....				130.5	4.5	.1	125.6	3.8	.0
Shelter .....				142.7	5.2	.2	137.2	4.8	-.3
Renters' costs 2/ .....				149.5	6.7	.3	139.6	3.6	-.2
Rent, residential .....				141.1	4.1	.3	134.8	4.0	.6
Other renters' costs .....				157.0	14.4	.6	139.0	2.5	-2.1
Homeowners' costs 2/ .....				147.5	4.7	.1	140.9	5.2	-.3
Owners' equivalent rent 2/ .....				147.7	4.8	.1	141.1	5.3	-.3
Fuel and other utilities .....				112.7	4.0	-.2	109.9	2.9	.6
Fuels .....				105.6	4.3	.2	99.4	.4	1.5
Fuel oil and oth fuel comm. ....				114.1	28.6	2.5	109.1	33.2	-4.9
Fuel oil .....				115.2	29.9	-2.7	113.0	34.7	-5.8
Other fuel commodities 3/ .....				136.4	25.9	-1.7	136.1	31.4	-3.7
Gas (piped) and electricity .....				108.6	1.5	.6	102.9	-1.1	1.9
Electricity .....				115.0	1.4	-.1	108.6	-4.3	-.4
Utility (piped) gas .....				99.6	1.8	1.7	98.5	3.2	4.9
Other util. & public services .....				132.7	3.5	-.7	135.4	6.3	-.5
Furnishings and operation ....				113.7	1.8	-.1	112.8	1.3	.0
Apparel and upkeep .....				125.3	5.1	-1.7	124.9	4.3	-2.3
Apparel commodities .....				123.0	5.0	-1.9	123.9	4.4	-2.6
Men's and boys' apparel .....				122.3	2.9	-1.1	120.6	1.4	-1.6
Women's and girls' apparel .....				123.5	6.1	-2.4	125.8	5.2	-3.5
Footwear .....				118.4	3.2	-1.0	123.3	6.0	-.6
Transportation .....				127.2	10.4	.2	124.6	9.7	-.3
Private transportation .....				125.1	9.8	.0	122.9	9.1	-.6
Motor fuel .....				117.1	36.5	-1.6	114.5	31.6	-3.9
Gasoline .....				117.0	36.8	-1.5	114.3	31.8	-4.0
Public transportation .....				154.4	17.2	2.7	153.0	17.0	2.9
Medical care .....				169.2	9.6	.5	163.0	8.7	.4
Medical care commodities .....				169.1	8.4	.8	169.4	8.0	.4
Medical care services .....				169.3	9.9	.4	161.7	8.9	.3
Entertainment .....				134.6	4.3	.1	133.2	4.1	.0
Other goods and services .....				164.5	7.6	.6	160.7	7.0	.4
Personal care .....				132.4	4.2	.4	124.6	3.6	.2
Commodity and service group									
Commodities .....				126.0	6.6	-.2	124.9	6.4	-.4
Commodities less food & bev. ....				121.1	7.5	-.3	121.0	6.7	-.9
Nondurables less food & bev. ....				125.8	12.3	-.8	125.8	11.0	-1.7
Durables .....				114.5	.9	.4	113.6	.5	.5
Services .....				142.3	5.7	.2	136.6	5.2	.2
Special indexes									
All items less shelter .....				131.5	6.5	.0	128.6	6.1	-.1
All items less medical care .....				131.8	5.9	.1	128.3	5.5	-.2
All items less energy .....				137.4	5.2	.1	134.0	4.9	.0
Energy .....				110.1	18.1	-.7	106.0	14.1	-1.4
Commodities less food .....				121.4	7.4	-.3	121.2	6.7	-.8
Nondurables less food .....				125.7	11.6	-.7	125.6	10.6	-1.6
Nondurables .....				130.0	8.5	-.4	128.7	8.2	-.8
Services less rent of shelter 2/ .....				146.4	6.2	.3	139.8	5.5	.6
Services less medical care .....				139.7	5.4	.2	134.1	4.8	-.1
Urban Wage Earners and Clerical Workers									
All items .....				132.2	CPI-W		CPI-W		
All items (other base) 1/ .....				393.8	6.1	0.0	128.2	5.9	-0.1
1/ Other base - United States City Average - 1967=100					-	-	207.3	-	-
2/ North Central Region - December 1977=100									
3/ December 1986=100									

NOTE: Index applies to a month as a whole, not to any specific date.  
Data are not seasonally adjusted.

Consumer Price Index December 1990		Chicago-Gary-Lake Co., IL-IN-WI			Detroit-Ann Arbor, MI		
Group		Index Dec. 1990	Percent change to Dec. 1990 from-		Index Dec. 1990	Percent change to Dec. 1990 from-	
(1982-84=100)			Dec. 1989	Nov. 1990		Dec. 1989	Oct. 1990
All Urban Consumers		CPI-U			CPI-U		
All items .....	134.6	6.4	0.3	131.2	5.5	-0.5	
All items (1967=100) .....	402.0	-	-	390.1	-	-	
Food and beverages .....	132.9	7.0	.5	127.9	4.0	.2	
Food .....	133.0	7.1	.5	127.8	4.2	.2	
Food at home .....	137.3	7.6	.6	128.4	5.3	.2	
Cereals and bakery products ...	143.8	4.9	-1.6	136.2	1.5	-2.2	
Meats, poultry, fish, & eggs ..	140.0	7.7	.8	132.6	7.4	.2	
Dairy products .....	130.3	.6	-3.1	120.5	6.0	-.2	
Fruits and vegetables .....	153.3	18.8	3.7	135.2	9.2	2.9	
Other food at home .....	124.0	4.6	1.0	118.7	2.2	-.2	
Food away from home .....	125.5	6.4	.3	127.5	2.1	.2	
Alcoholic beverages .....	133.2	6.2	.8	130.2	2.8	.5	
Housing .....	132.5	4.2	.6	127.2	3.0	-1.2	
Shelter .....	149.2	6.7	.3	142.4	4.7	-.1	
Renters' costs 1/ .....	150.6	5.2	.5	137.9	2.8	-1.2	
Rent, residential .....	148.1	6.0	1.3	137.8	3.1	-.5	
Other renters' costs .....	135.2	2.4	-2.2	128.3	2.5	-2.5	
Homeowners' costs 1/ .....	154.0	7.3	.2	147.0	5.3	.1	
Owners' equivalent rent 1/ ....	153.0	7.4	.2	147.6	5.4	.1	
Fuel and other utilities .....	103.1	-1.4	3.2	109.0	-2.6	-4.0	
Fuels .....	88.7	-9.5	6.0	104.6	-.5	-2.3	
Fuel oil & other fuel commod. .	106.8	26.5	-5.5	112.2	21.4	-.4	
Fuel oil .....	108.0	19.3	-8.6	115.0	27.2	-5.8	
Other fuel commodities 2/ .....	134.2	37.5	-1.1	133.1	15.8	6.1	
Gas (piped) and electricity ...	90.5	-10.0	6.2	106.8	-1.3	-2.5	
Electricity .....	73.5	-29.8	-1.7	125.6	-1.9	-4.7	
Utility (piped) gas .....	106.6	10.2	12.2	93.3	-.9	.0	
Furnishings and operation .....	114.0	.3	-.3	105.0	2.0	-2.6	
Apparel and upkeep .....	122.8	4.5	-4.0	129.0	5.0	-1.8	
Apparel commodities .....	123.4	4.5	-4.2	128.3	5.1	-2.1	
Men's and boys' apparel .....	113.2	-1.7	-3.7	131.5	7.0	3.7	
Women's and girls' apparel ....	122.9	7.3	-4.0	131.0	2.3	-5.1	
Footwear .....	133.9	7.3	.1	118.8	3.3	-1.8	
Transportation .....	125.5	11.0	0.2	130.5	10.3	0.1	
Private transportation .....	124.4	10.1	-.1	129.8	9.7	-.5	
Motor fuel .....	120.6	30.5	-2.2	112.9	30.4	-6.8	
Gasoline .....	120.8	32.0	-1.9	112.9	30.4	-7.0	
Public transportation .....	134.3	17.2	2.4	143.9	21.1	9.3	
Medical care .....	168.2	8.1	.1	164.6	9.2	.4	
Entertainment .....	142.5	7.0	.8	131.6	6.0	1.5	
Other goods and services .....	171.3	6.9	.6	154.3	8.7	1.0	
Personal care .....	130.0	4.8	.7	115.5	5.9	.0	
Commodity and service groups:							
Commodities .....	128.3	6.7	-.4	122.7	6.1	-.9	
Commodities less food & bev. ....	125.1	6.5	-1.0	119.8	7.3	-1.6	
Nondurables less food & bev. ...	130.5	10.6	-1.7	126.1	12.4	-1.9	
Durables .....	115.8	-.2	.4	107.5	-.7	-1.0	
Services .....	140.9	6.0	.7	141.0	5.0	-.1	
Medical care services .....	165.0	7.4	.1	166.4	8.3	.1	
Special indexes:							
All items less shelter .....	130.2	6.2	.2	128.4	5.8	-.5	
All items less medical care .....	132.8	6.2	.3	129.5	5.3	-.5	
All items less energy .....	138.9	6.1	.1	134.6	4.7	.0	
Energy .....	103.4	9.1	1.2	110.2	13.4	-4.8	
Commodities less food .....	125.3	6.5	-.9	120.1	7.1	-1.5	
Nondurables less food .....	130.2	10.2	-1.4	126.0	11.5	-1.7	
Nondurables .....	131.9	8.8	-.5	127.2	8.0	-.9	
Services less rent of shelter 1/ ..	139.2	5.3	1.3	143.6	5.2	.1	
Services less medical care .....	138.8	6.0	.8	138.6	4.8	-.1	
Urban Wage Earners and Clerical Workers							
		CPI-W			CPI-W		
All items .....	130.7	6.4	0.3	128.1	5.5	-0.5	
All items (1967=100) .....	383.8	-	-	377.3	-	-	
1/ Indexes on a December 1982=100.							
2/ Indexes on a December 1986=100.							
Note: Data are not seasonally adjusted							

OFFICE OF THE PRESIDENT  
SAUK VALLEY COMMUNITY COLLEGE

February, 1991

PROPOSED  
CLASSIFIED SALARY RANGES  
1990-91

SALARY GRADE	MINIMUM	MIDPOINT	MAXIMUM
1	\$12,030	\$13,995	\$15,880
2	13,350	15,620	17,885
3	14,820	17,485	20,150
4	16,040	19,085	22,130
5	17,770	21,330	24,885
6	19,715	23,855	27,990
7	21,855	26,665	31,475

For Board Meeting of  
February 25, 1991

## RETIREMENTS

### Agenda Item H-8

We have received letters of retirement from the following:

Norm Welch, Director of Building and  
Grounds, to be effective May 1, 1991.

Associate Professor Harold Nelson,  
Coordinator of the Medical Laboratory  
Technology Program, effective as of  
August 31, 1991.

RECOMMENDATION: Board of Trustees acceptance with regret of  
the retirements of Norm Welch, effective  
May 1, 1991, and Harold Nelson, effective  
August 31, 1991.

For Board Meeting  
of February 25, 1991

Agenda Item H-9

ACTING DIRECTOR OF BUILDINGS AND GROUNDS

With the retirement of Norm Welch from his position of Director of Buildings and Grounds, effective May 1, 1991, we need to fill his position. Ross Herren, Assistant Director of Buildings and Grounds, would be a capable temporary replacement while we are searching for a Vice President for Business Services who would select the permanent Director after he/she is hired.

RECOMMENDATION: Board approval to appoint Ross Herren as Acting Director of Buildings and Grounds at an annual administrative salary of \$31,787, effective May 1, 1991 and continuing until a permanent Director of Buildings and Grounds is appointed.



For Board Meeting  
of February 25, 1991

Agenda Item H-10

PLACEMENT CORRECTION - CINDY ALFANO

As the Board is aware, there was some confusion regarding the placement of Cindy Alfano on the salary scale pending the completion of contract negotiations. The administration had assumed that all faculty would move one step on the scale but when negotiations were settled, the Association assumed that all new faculty would not move a step. Therefore, instead of being placed at Instructor Step 2, Cindy Alfano should have been placed at Instructor Step 3.

RECOMMENDATION: Board approval to correct the December 1990 appointment of Cindy Alfano from Instructor Step 2 to Instructor Step 3 effective with her hiring date.

For Board Meeting of  
February 25, 1991

Agenda Item H-11

NEW ENGLISH FACULTY POSITION

As the Board will recall, we have been carrying an English vacancy in the operating budget for the past three fiscal years. With the increase in enrollment we have been particularly pressed to find more part-time English instructors. Therefore, in order to provide a quality education in this area, we would like to advertise and select a new English instructor to fill this vacancy.

RECOMMENDATION: Board approval to advertise and fill the currently-budgeted English vacancy for 1991-92.

For Board Meeting of  
February 25, 1991

Agenda Item H-12

INFORMATION - LINDA GIESEN RETURN

We have received notification from Linda Giesen that she does plan to return to her full-time teaching position at Sauk in August of 1991 following her two-year leave of absence. She will graduate from law school in May and will sit for the bar exam in July.

RECOMMENDATION: Information Only

For Board Meeting of  
February 25, 1991

Agenda Item H-13

DIRECTOR OF STUDENT RESEARCH

As the Board will recall, the Title III Grant provides for a new administrative position of Director of Student Research to assist with our student retention effort. The position is funded through Title III and reports to the Vice President for College Advancement.

We have advertised and conducted a search as the attached information describes.

RECOMMENDATION: Board approval to appoint Dr. Steve Cordogan to the Title III-funded administrative position of Director of Student Research, effective March 20, 1991 (or sooner) at a pro-rated salary of \$34,500 per fiscal year.



SAUK VALLEY  
COMMUNITY  
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

## MEMORANDUM

---

February 21, 1991

TO: Dr. Richard Behrendt

FROM: Karen Kylen *KK*

SUBJECT: Recommendation for Dr. Steve Cordogan to fill the position of Director of Student Research.

I, with the unanimous support of the Search Committee, recommend Dr. Steve Cordogan for the position of Director of Student Research. This position is funded as part of the Title III grant.

### QUALIFICATIONS

Academic: Steve Cordogan holds an Ed.D. in Educational Administration from Northern Illinois University. His emphases were statistical research and higher education. He also has a Master's Degree in Public Administration with a human services emphasis from N.I.U.

Professional Background: Dr. Cordogan is presently the Supervisor of Data Management and Analysis at DuPage County Health Department, a position he has held since 1988. He created a management information system there, and conducts research for evaluation and planning purposes. Prior to that he conducted research projects as a Research Assistant at the Social Science Research Institute at Northern Illinois University. Prior to returning to graduate school to pursue doctoral studies, he was employed in several human services agencies and in a family business.

Personal Qualifications: His personal qualifications, as observed by the Search Committee and documented by references, include excellent written and verbal communication skills, a strong team orientation, loyalty, a sincere commitment to do excellent work, and a good understanding of the community college mission.

References: Reference calls were made to Dr. Cordogan's current supervisor and to the Director of the Social Science Research Institute at N.I.U. They both attested to his technical expertise as a researcher, his technical expertise with computers, and to his personal qualifications as described above. They were both very strong in their praise for Steve's work, and both felt he would do extremely well in the community college environment.

Search Process: An advertisement for this position was placed in the Chronicle of Higher Education. An announcement of the vacancy was distributed to all community colleges in Illinois, and listed with the placement offices in 23 colleges and universities in the midwest. The vacancy was advertised in the Dixon Evening Telegraph and Sterling Daily Gazette, and circulated to all staff at the college.

Nineteen applications were received. A screening committee comprised of the Vice President for Student Services, Vice President for College Advancement, Director of Admissions, and Director of Information Systems reviewed the applications. Two persons were selected for interview. The Search Committee was joined by the Vice President for Instructional Services and Retention Coordinator for the interviews. Dr. Cordogan was the unanimous choice of the Interview Committee.

For Board Meeting of  
February 25, 1991

Agenda Item I-1

POLICY 502.01 ANNEXATION

(SECOND READING)

At the January Board meeting, the Trustees voted to delete Board Policy 502.01 Annexation since there are no areas left in the state to annex. The attached policy is presented now for second reading.

RECOMMENDATION: Board approval (second reading) to delete Policy 502.01 Annexation.

502.01 Annexation

The Board of Trustees acknowledges the value of annexing adjoining areas into the Sauk Valley Community College district for the advantage of prospective students in these areas and the general welfare of the district.

2/12/79

3/23/87



For Board Meeting of  
February 25, 1991

Agenda Item I-2

DISABILITY LEAVE

(SECOND READING)

To be consistent with the most recent laws, Attorney Pace has revised items (H) and (I) of Policy 419.01 Fringe Benefits. The attached revision is presented for Board approval for second reading.

RECOMMENDATION: Board approval of the attached revision to Items (H) and (I) of Policy 419.01 Fringe Benefits for second reading.

(SECOND READING)

Replacement provision to Policy 419.01 (H) and (I)

H. Disability Leave - A full-time employee who has completed at least two years full time service, prior to the disability, (or who is disabled as provided herein by an accident any time) shall be entitled to a disability leave for up to 60 days on the terms provided herein. This leave is without pay, except that health and hospitalization insurance coverage for the employee shall be paid by the College for the period of disability or 60 days, whichever is the lesser. "Disability" means physical or mental condition of such severity or nature that the employee is unable to work as a result of such condition. The employee shall be eligible for disability leave only when the employee has used all of his/her eligible vacation and sick leave. Such disability leave shall be granted upon receipt by the College of a physician's statement, disclosing the condition of ill-being giving rise to the disability, and giving the physician's opinion as to the probable length of such disability. The College may require an examination of the employee, at its expense, by a physician or other medical professional of its choosing. In the event the College's physician or the employee's physician states that the employee is able to return to work within the sixty day period, and if the employee shall fail to return to work, or in the event the employee fails to return to work after the sixty day disability leave period, the employment shall be terminated. Anything to the contrary herein notwithstanding, under no circumstances shall an employee be entitled to more than sixty days disability leave in any 30 month period.

Fringe Benefits (cont'd)

H. Maternity Leave - If a staff member elects not to request a maternity leave, she shall, at the end of the sixth month of pregnancy, provide her immediate supervisor with an estimate by her physician as to the date at which pregnancy will result in her inability to continue to perform the services required of her. It shall also contain an estimate by the physician as to the date when she would be able to return to her normal duties.

The staff member shall be expected to continue the normal services required of her until she is physically unable to do so. As a condition to entitlement to sick leave, at such time as she is unable to provide such services, she may be required to furnish a written statement from her physician indicating the physical cause for her inability to perform the services.

It is expected that a staff member would normally be able to return to work within 21 days after delivery. In the event of complications or circumstances which prevent her return within the said period, she shall furnish a written statement from her physician indicating the nature and extent of the problem and an estimate as to when she would be able to return. The Board may require an independent physical examination, by a physician of its choice, at its expense, and in the event the staff member is found physically able to return to work and she fails or refuses to do so, her employment shall be terminated.

Fringe Benefits (cont'd)

The staff member shall be entitled to use accrued sick leave during the period she is disabled. At such time as accrued sick leave has been used, all pay and other financial benefits will cease.

12/22/80

3/23/81

I. Disability Leave - when an employee who has completed a minimum of two years service, becomes disabled (or is involved in an accident), and unable to return to work, and has used all of his/her eligible vacation and sick leave, the college shall grant a disability leave for up to 60 days. This leave is without pay, but shall include health and hospitalization coverage.

28/85

For Board Meeting of  
February 25, 1991

Agenda Item I-3

DONATIONS

The college has received the following donations:

1991 Chevrolet S-10  
2 door Blazer

Chevrolet Division of General  
Motors via Riverside Chevrolet

Computer equipment

National Manufacturing of Sterling

Training video  
cassette (Apple)

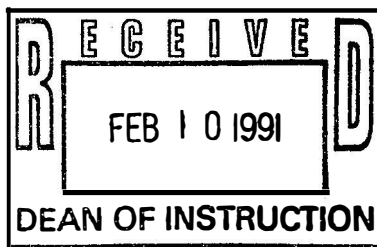
Dr. Tim Sullian, Jr. of Sterling

RECOMMENDATION: Board approval to accept the donations  
listed above and send letters of  
appreciation to the donors.



SAUK VALLEY  
COMMUNITY  
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 \* 815/288-5511



## MEMORANDUM

To: Dr. Thompson  
From: Zollie W. Hall *ZWH*  
Date: February 11, 1991  
Subject: Donation

Chevrolet Division of GM Corporation has donated a 1991 S10 2dr Blazer 4WD serial number 1GNCT18Z2M8181548. Chris Mullery of Riverside Chevrolet, located in Dixon, facilitated this donation to us.

After the board has accepted this donation, an appropriate letter should be sent to Chris Mullery and to Margaret Smith, Educational Donations, General Motors Corporation, Product Service Training, Service Development Center, 30501 VanDyke Avenue, Warren, MI 48090-2008.

dr



**Sauk Valley  
Community  
College**


815 / 288-5511

173 IL ROUTE 2  
DIXON, IL 61021-9110

**MEMORANDUM**

To: Karen Kylan

Date: January 24, 1991

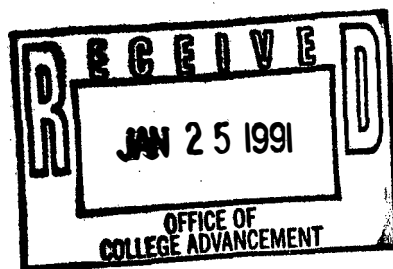
From: Walter Clevenger 

Re: Donation of Equipment

National Manufacturing of Sterling has donated the following equipment:

- 1.) 1 3803 Tape Controller
- 2.) 2 3420-6 Tape Drives
- 3.) 2 3420-8 Tape Drives

These units will be used in our computing complex. I recommend that the College accept the donation and send a letter of appreciation.



REF:Donatj91



SAUK VALLEY  
COMMUNITY  
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

## MEMORANDUM

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January 28, 1991

TO: Dr. Behrendt

FROM: Karen Kylan *KK*

SUBJECT: Donation of Training Software

Walt Clevenger has informed me that Dr. Tim Sullivan, Jr. has donated a training video cassette on word processing for the Apple computer. I recommend that the college accept the donation and send a letter of appreciation.

SW



For Board Meeting of  
February 25, 1991

Agenda Item I-4

#### MAY MEETING DATE

As the Board may have noticed, our regular May meeting date would be on Monday, May 27th which is Memorial Day. We will need to find an alternate meeting date in place of this holiday.

RECOMMENDATION: Board discussion and concurrence on an alternate meeting date for May.

TREASURER'S REPORT

January 31, 1991

EDUCATION FUND

Balance on Hand December 31, 1990 \$ 431,200.99

Receipts:

Investments	75,000.00	
Due to Other Funds	150,000.00	
Taxes	1,868.13	
Charge Back Revenue	323.20	
State Equalization Grant	142,246.50	
Federal Work Study	11,789.15	
Fall Tuition	125,000.00	
Graduation Fees	200.00	
Transcript Fees	68.00	
Other Facility Rentals	268.73	
Interest on Investments	5,652.28	
Other Revenue	973.27	
Expenditure Credits	<u>15,383.84</u>	<u>528,773.10</u>

Total Available \$959,974.09

Disbursements:

Expenses for January	759,335.84	
Investments	<u>2,331.67</u>	<u>761,667.51</u>

Balance on Hand January 31, 1991 \$198,306.58

OPERATIONS, BUILDING & MAINTENANCE

Balance on Hand December 31, 1990 \$ 22,861.53

Receipts:

Investments	25,000.00	
Taxes	228.77	
Personal Property Repl. Tax	14,759.58	
Interest on Investments	5,282.30	
Other Revenue	112.00	
Expenditure Credits	<u>260.80</u>	<u>45,643.45</u>

Total Available \$ 68,504.98

Disbursements:

Expenses for January	52,825.78	
Investments	<u>1,811.19</u>	<u>54,636.97</u>

Balance on Hand January 31, 1991 \$ 13,868.01

PROTECTION, HEALTH & SAFETY

Balance on Hand December 31, 1990 \$181,413.02

Receipts:

Taxes	381.23	
Interest on Investments	714.07	<u>1,095.30</u>

Total Available \$182,508.32

Disbursements: -0-

Balance on Hand January 31, 1991 \$182,508.32

WORKING CASH FUND

Balance on Hand December 31, 1990 \$104,164.11

Interest on Investments		<u>38,052.73</u>
-------------------------	--	------------------

Total Available \$142,216.84

Disbursements:

Investments		<u>26,182.82</u>
-------------	--	------------------

Balance on Hand January 31, 1991 \$116,034.02

AUDIT FUND

Balance on Hand December 31, 1990 \$ 24,692.00

Taxes	9.99	
Interest on Investments	<u>110.14</u>	<u>120.13</u>

Total Available \$ 24,812.13

Disbursements: -0-

Balance on Hand January 31, 1991 \$ 24,812.13

# LIABILITY, PROTECTION & SETTLEMENT

Balance on Hand December 31, 1990		\$368,151.54
Receipts:		
Taxes	112.06	
Interest on Investments	1,510.77	
Expenditure Credits	<u>608.79</u>	<u>2,231.62</u>
Total Available		\$370,383.16
Disbursements:		
Expenses for January		<u>37,892.09</u>
Balance onHand January 31, 1991		<u>\$332,491.07</u>

## BUILDING BOND PROCEEDS FUND

Balance on Hand December 31, 1990		\$ 29,399.54
Receipts:		
Interest on Investments		<u>5,240.12</u>
Total Available		\$ 34,639.66
Disbursements:		
Expenses for January		<u>33,422.56</u>
Balance on Hand January 31, 1991		<u>\$ 1,217.10</u>

\* \* \* \* \*

## FUND INVESTED

United States Treasury	S & C	8.42	3-15-91	\$230,258.06
Citizens First Bank of Walnut	S & C	8.10	3-1-91	100,000.00
Farmers National Bank	S & C	8.00	5-18-91	100,000.00
Dixon National Bank	S & C	7.55	5-27-91	208,951.57
First National Bank	S & C	7.80	9-25-91	100,000.00
First Bank of Dixon	S & C	7.65	5-6-91	100,000.00
Central National Bank	Working Cash		Variable	1,372,994.25
Dixon National Bank	Working Cash	7.50	12-29-92	354,364.30
First of America	Working Cash	8.10	6-21-91	100,000.00
United States Treasury	Working Cash	8.24	4-11-91	253,935.00
United States Treasury	Working Cash	8.38	5-9-91	96,745.54
Community State Bank	Working Cash	8.10	2-6-91	100,000.00
Dixon National Bank	Working Cash	7.55	7-5-91	207,282.06
Milledgeville State Bank	Building	8.00	10-12-91	100,000.00
Tampico National Bank	Building	8.00	10-12-91	100,000.00
First National Bank of Amboy	Building	8.50	8-15-91	100,000.00
Rock Falls National Bank	Educ. & Bldg.		Variable	797,137.49
Smith Trust & Savings	Education	8.00	8-16-91	100,000.00
Ashton Bank & Trust	Education	8.05	8-15-91	100,000.00
Farmers Bank of Sublette	Education	8.00	8-15-91	100,000.00

continued next page--

FUNDS INVESTED continued....

First National Bank	Education	7.80	9-20-91	<u>\$100,000.00</u>
Total Invested				\$4,821,668.27

SAUK VALLEY COMMUNITY COLLEGE  
STUDENT LOAN FUND  
Period Ending 1/31/91  
B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$4,205.31	
Notes Receivable	7,813.13	
	-----	
		\$12,018.44
		=====

LIABILITIES & NET WORTH:

Fund Equity	\$11,725.87	
Net Profit	292.57	
	-----	
		\$12,018.44
		=====

P R O F I T A N D L O S S

INCOME:

Interest Income	\$215.57	
Bad Debts Repaid	162.00	
	-----	
		\$377.57

EXPENSES:

Bad Debts	\$85.00
-----------	---------

NET PROFIT

	\$292.57
	=====

SAUK VALLEY COMMUNITY COLLEGE  
E.O.G. WORKSTUDY FUND  
Period Ending January 31, 1991  
B A L A N C E S H E E T

Cash on Hand	\$22,884.40	
Workstudy Awards Receivable from Fed. Gov. 1989-90	0.00	
Workstudy Awards Capital 1989-90		172,715.00
Workstudy Awards Paid 1989-90	172,715.00	
E.O.G. Awards Receivable from Fed. Gov. 1989-90	0.00	
E.O.G. Awards Capital 1989-90		61,248.00
E.O.G. Awards Paid 1989-90	61,248.00	
PELL Grant Awards Receivable from Fed. Gov. 1989-90	0.00	
PELL Grant Awards Capital 1989-90		758,261.00
PELL Grant Awards Paid 1989-90	758,261.00	
Workstudy Awards Receivable from Fed. Gov. 1990-91	68,809.08	
Workstudy Awards Capital 1990-91		172,198.00
Workstudy Awards Paid 1990-91	114,277.75	
EOG Awards Receivable from Fed. Gov. 1990-91	11,034.00	
EOG Awards Capital 1990-91		62,034.00
EOG Awards Paid 1990-91	49,600.34	
PELL Grant Awards Receivable from Fed. Gov. 1990-91	356,254.80	
PELL Grant Awards Capital 1990-91		799,666.00
PELL Grant Awards Paid 1990-91	409,962.78	
Transfer Account	(16,439.65)	
Inactive Federal Grants	17,514.50	
	-----	-----
	\$2,026,122.00	\$2,026,122.00
	=====	=====

## SAUK VALLEY COMMUNITY COLLEGE BOOKSTORE

Period Ending 12-31-90

## B A L A N C E     S H E E T

## ASSETS:

Cash in Bank	\$55,045.58
Petty Cash	1,000.00
Investments	0.00
Accounts Receivable-Educational Fund	1,509.85
Inventory 6-30-90	127,733.97
	-----
	\$185,289.40
	=====

## LIABILITIES &amp; NET WORTH:

Accounts Payable-Student Activity Fund	\$11,114.50
Fund Equity	\$280,306.83
Fund Transfer	0.00
Net Loss	(106,131.93)
	-----
	\$185,289.40
	=====

## P R O F I T     A N D     L O S S

## INCOME:

Textbook Sales	\$242,611.81	
Supply Sales	26,306.56	
Miscellaneous Sales	20,564.59	
Paperback Sales	5,743.95	
Used Book Sales	28,724.94	
Magazine Sales	22.75	
Sales Tax Collected	19,188.52	
Other Income	233.00	
Investment Income	0.00	\$343,396.12
	-----	

## EXPENSES:

Textbooks Purchased	\$319,945.76	
Supplies Purchased	32,135.36	
Miscellaneous Purchased	18,221.14	
Paperbacks Purchased	4,426.07	
Used Books Purchased	17,700.86	
Magazines Purchased	21.25	
Sales Tax Paid	17,947.00	
Salaries & Wages	25,483.43	
Employee Benefits	0.00	
Transportation Charges	6,506.88	
Supply Expenses	1,567.09	
Equipment	3,733.95	
Travel	391.22	
Telephone	182.09	
Dues & Subscriptions	45.00	
Other Expense	1,170.02	
Over & Under	(6.33)	
Bad Debts	57.26	\$449,528.05
	-----	-----

NET LOSS on a cash basis without regard to inventory  
or accounts payable

(\$106,131.93)  
=====



# SAUK VALLEY COMMUNITY COLLEGE BOOKSTORE

Period Ending 1-31-91

## B A L A N C E     S H E E T

### ASSETS:

Cash in Bank	\$200,626.69
Petty Cash	1,000.00
Investments	0.00
Accounts Receivable-Educational Fund	1,908.06
Inventory 6-30-90	127,733.97
	-----
	\$331,268.72
	=====

### LIABILITIES & NET WORTH:

Accounts Payable-Student Activity Fund	\$30,060.00
Fund Equity	\$280,306.83
Fund Transfer	0.00
Net Gain	20,901.89
	-----
	301,208.72
	-----
	\$331,268.72
	=====

## P R O F I T     A N D     L O S S

### INCOME:

Textbook Sales	\$332,182.35	
Supply Sales	31,830.79	
Miscellaneous Sales	23,154.78	
Paperback Sales	6,888.21	
Used Book Sales	51,713.34	
Magazine Sales	22.75	
Sales Tax Collected	26,683.29	
Other Income	290.65	
Investment Income	0.00	\$472,766.16
	-----	

### EXPENSES:

Textbooks Purchased	\$320,425.52	
Supplies Purchased	32,039.56	
Miscellaneous Purchased	18,338.32	
Paperbacks Purchased	4,439.86	
Used Books Purchased	17,608.79	
Magazines Purchased	21.25	
Sales Tax Paid	17,947.00	
Salaries & Wages	27,266.07	
Employee Benefits	0.00	
Transportation Charges	6,569.52	
Supply Expenses	1,567.09	
Equipment	3,733.95	
Travel	391.22	
Telephone	182.09	
Dues & Subscriptions	45.00	
Other Expense	1,170.02	
Over & Under	61.75	
Bad Debts	57.26	\$451,864.27
	-----	-----

NET GAIN on a cash basis without regard to inventory  
or accounts payable

\$20,901.89

=====

SAUK VALLEY COMMUNITY COLLEGE  
RESTRICTED PURPOSES FUND  
January 31, 1991

Balance on Hand - January 1, 1991	\$454,797.35
Cash Over - January 3 Deposit	0.50
Cash Under - January 3 Deposit	(0.30)
Cash Over - January 4 Deposit	0.30
Cash Over - January 14 Deposit	2.00
Cash Over - January 20 Deposit	169.25
Cash Under - January 23 Deposit	(0.41)
Cash Under - January 31 Deposit	(0.48)
Void Check #23317 issued 12/90	3.18
JV 137 - Correct Check #23365	(0.20)
January Receipts	402,458.16
	-----
TOTAL FUNDS AVAILABLE DURING JANUARY	\$857,429.35
Cash Disbursements - January, 1991	269,807.82
	-----
Balance on Hand - January 31, 1991	\$587,621.53
	=====

STATEMENT OF INCOME & EXPENSE  
STUDENT ACTIVITY FUND

ACTIVITIES

-----	-----
Student Activity Assessments	\$4,523.67
Athletic Income	1,555.00
Drama Income	892.00
Student Activity Income	1,258.00
Student Activity Income-Restricted Purp. Source	0.00
Student Activity Income - Bookstore Source	0.00
Sauk Talk Income	50.80
Cash Over & Under	168.73
Other Student Activity Income	37.00
	-----
	\$8,485.20
TOTAL INCOME	

	BUDGET	EXPENSE	
Athletic Expense	35,492.	12,256.06	
Cheerleader & Pom Pon Squad	2,500.	1,600.08	
Speech Act. & Readers Theatre	5,000.	2,466.59	
Drama Expense	5,500.	2,955.67	
Music Expense	3,750.	1,079.96	
Student Act. Expense	9,500.	4,714.16	
Student Senate Expense	2,000.	359.47	
Women's Intercollegiate Exp.	25,998.	18,965.67	
SVCC Clubs	260.	0.00	
Sauk Talk	7,000.	2,457.34	
Contingencies/Non-Budgeted	0.	0.00	
	-----	-----	
	\$ 97,000.	TOTAL EXPENSE	\$46,855.00
Excess of Expenditures over Revenues as of			(\$38,369.80)
January 31, 1991			=====

## STATEMENT OF ASSETS AND LIABILITIES

ASSETS		REVOLVING AGENCY FUND LIABILITIES	AMOUNT
Cash in Bank	587,621.53	Due to Educational Fund	\$6,786.89
Petty Cash	1,700.00	Due to Oper. & Maint. Fund	202.00
		Due to Bookstore	0.00
		Due Insurance Fund	0.00
Accts. Rec.	366,081.48	Due to Student Loan Fund	303.36
		Resident Student Tuition	1,040,163.50
Investments	92,103.22	Resident Tuition Refunds	(66,260.90)
		Out of District Tuition	1,182.92
		Lab Fees	35,680.00
		Lab Fees Refunds	(1,913.30)
		Accounts Payable	0.00
		-----	\$1,016,144.47

## RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	(\$5,412.33)
Parking	6,759.94
Recreation Room Fund	3,614.52
Student Locker Fund	857.31
Building Fairness Grant	0.00
Community Services	36,379.11
Collegiate Choir	296.04
Spec. Serv. for Disadv. St-Exp	(77,483.56)
Spec. Serv. for Disadv. St-Inc	77,483.56
Sp. Serv. for Disadv. Exp-FY 89	87,953.11
Sp. Serv. for Disadv. Inc-FY 89	(87,953.11)
Sp. Serv. for Disadv. Inc-FY 90	84,595.63
Sp. Serv. for Disadv. Exp-FY 90	(84,595.63)
Spec Serv For Disadv. Inc-FY 91	28,000.00
Spec Serv For Disadv. Exp-FY 91	(35,376.74)
JTPA/CAED Grant FY 91	(1,572.03)
HITS Grant	0.00
HITS Gt./NW Steel	0.00
HITS Gt./Sr. Home Comp.	5,380.00
HITS Gt./Daubert Chem.	0.00
HITS Gt./Drives, Inc.	0.00
HITS Gt./Eyelet Products	0.00
HITS Gt./Pumpkin Patch	0.00
HITS Gt./Borg Warner	0.00
HITS Gt./Amer. Health	0.00
HITS Gt./StaClean	0.00
HITS Gt./Sauk Valley Recycling	0.00
Special Population Gt. FY 91	(2,227.53)
Disadv.-Handicapped Gt. FY 91	(2,246.52)
Quality Assistance Gt.	966.82
Econ. Dev. Gt. II FY 91	3,965.50
Econ. Dev. Gt. Inc. FY 91	30,302.00
Econ. Dev. Gt. Exp. FY 91	(38,178.34)
Student Clubs	2,232.16
Adult Learning Book Charges	3,025.45
College Van	3,835.90
VIP/CPP	1,778.09

Student Serv/Special Projects	106,715.26	
SVCC Athletic Booster Club	4,681.49	
JTPA Title IIIA Grant	450.00	
DCC/Revenue/FY 91	147,809.00	
DCC/Expense/FY 91	(245,551.29)	
PELL Grants	38.15	
Voc. Educ. Adult Training	0.00	
Ill. Interp. Workshop	248.25	
SVCC Foundation	(388.97)	
Sauk Area Arts Council	0.00	
Sm. Bus. Dev. Gt./Inc./FY 91	11,328.67	
Sm. Bus. Dev. Gt./Exp./FY 91	(11,333.94)	
VITAL - Secy of State FY 91	2,428.52	
Anna Johnson Estate	270.68	
Nursing Uniforms	0.00	
LPN Supplies	527.11	
Miscellaneous Account	5,560.07	
IL Personal Serv. Withholding	6.00	
Career Guidance & Counseling	87.76	
LRC Gt. Dept. of Educ. FY 90	5,416.20	
DCC/Sales	653.00	
Advanced Tech. Grant - FY 91	23,990.50	
TITLE III - MIS/FY 88	(95,417.10)	
TITLE III - Curr. Dev./FY 88	(60,309.72)	
TITLE III - Fund Raising/FY 88	(15,806.49)	
TITLE III - Proj. Admin./FY 88	(23,831.77)	
TITLE III - Income - FY 88	195,365.08	
Title III - MIS/FY 89	(62,715.97)	
Title III - Curr. Imp./FY 89	(23,133.60)	
Title III - Fund Raising/FY 89	(31,903.38)	
Title III - Proj. Admin./FY 89	(29,895.30)	
Title III - Income/FY 89	147,648.25	
Title III - Income/FY 90	219,560.35	
Title III - MIS/Exp. FY 90	(107,392.33)	
Title III - Curr. Imp./FY 90	(80,304.76)	
Title III - Proj. Adm./Exp. FY90	(31,863.26)	
Title III - Income/FY 91	25,500.00	
Title III - St Serv Ret/Exp FY91	(24,623.03)	
Title III - Nrs. Cln Lab/Exp FY91	(1,382.09)	
Title III - Proj. Admin/Exp FY91	(13,050.62)	
Title III - Eng Comp Lab/Exp FY91	(4,630.08)	\$77,129.99

# FUND EQUITY -----


July 1, 1990	(\$7,398.43)	
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Excess of Expenditures over Revenue as of January 31, 1991	(38,369.80)	(\$45,768.23)
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TOTAL ASSETS	<u>\$1,047,506.23</u>	TOTAL LIABILITIES & NET WORTH	<u>\$1,047,506.23</u>
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SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
SECRETARY

DATE -25-91

BILLS PAYABLE

February 25, 1991

EDUCATION FUND

120-000-541.03	VOID CHECK #16500 written January-duplicate		\$	(55.00)
110-810-547	VOID CHECK #16533 written January-duplicate			(29.95)
110-600-541.02	DALE HEUCK	Supplies purchased	16668	70.98
191-000-550	RICHARD GROHARING	Travel	16669	206.06
110-811-550	STOUFFER NASHVILLE HOTEL	Travel-Douglas	16670	84.00
110-813-513.01	PROPHETSTOWN PARK DIST.	PED 135	16671	393.75
110-813-513.01	YMCA	PED 131 and 135	16672	956.25
110-512-550	MELANIE YOUNG	Travel	16673	18.00
110-512-550	VOID CHECK #16466 written December			(64.48)
110-818-550	COMMUNITY COLLEGE CONSORTIUM	Conf. Reg.	16674	295.00
110-711-534	C.A.H.E.A.	Accreditation fee - 75.00		
110-714-534	x x	x x 75.00	16675	150.00
182-000-550	WASHINGTON UNIVERSITY	Conf. Reg.	16676	195.00
131-000-541.01	IBM CORPORATION	Supplies - 273.00		
195-000-534.01	x x	Service - 626.00		
195-000-541.02	x x x	552.00		
192-000-585	x x	Equipment - 5744.00	16677	7,195.00
181-000-550	A.A.C.J.C.	Conf. reg.	16678	250.00
176-000-575	CENTEL	Service	16679	2,339.80
132-000-515	SVCC RESTRICTED PURPOSES FUND	Hustad salary adj.	16680	241.95
192-000-554	KAY HECKMAN	Interview exp.	16681	238.11
192-000-546	I.C.P.C.C.P.	Dues - 50.00		
181-000-550	x x	Meeting - 44.00	16682	94.00
	SVCC PAYROLL FUND	1-31-91 Payroll	16683	166,247.93
176-000-575	CENTEL	Service	16684	2,526.90
138-000-550	ACT EDUCATIONAL SERV. DIV.	Conf. reg.	16685	120.00
192-000-539	CCAN/AACJC	Conf. reg.	16686	200.00
	SVCC PAYROLL FUND	2-15-91 Payroll	16687	180,941.48
110-400-541.02	UNIV. OF ILLINOIS	Supplies - 94.00		
110-500-541.02	x x x	23.00	16688	117.00
120-000-534	DIXON PUBLIC LIBRARY	Telecomm.	16689	306.03
181-000-550	AMERICAN EXPRESS	Pres. travel	16690	544.37
192-000-521	PRUDENTIAL	Feb. premium	16691	43,182.19
	VOID CHECK		16692	
				<hr/>
				\$406,764.37

0.810,547.00	AAA PHOTOGRAPHIC	SUPPLIES	16,693	72.06
2.000,539.00	AACJC	REGISTRATION FEE 495.00	16,694	765.00
6.000,541.03	XX	REGISTRATION FEE 270.00		
6.000,541.01	AACJC PUBLICATIONS	SUBSCRIPTION 46.00		
8.000,541.01	XX XX	XX 46.00		
6.000,541.01	XX XX	XX 46.00	16,695	138.00
0.000,544.01	ACT	SOFTWARE	16,696	175.00
0.715,534.00	AGB	SUPPLIES	16,697	23.95
0.117,541.02	ACTIVISION ELECTRIC	SUPPLIES	16,698	176.61
0.300,541.02	AMERICAN RED CROSS	RENTAL FEES	16,699	60.00
0.715,534.00	AMERICAN TECH PUBL	SUPPLIES	16,700	36.40
0.810,547.00	ARATEX SERVICES INC	SUPPLIES 32.20		
0.000,545.00	XX XXX	SUPPLIES 1047.90	16,701	1,080.10
1.000,559.00	ATECH SOFTWARE	SUPPLIES	16,702	165.95
1.000,556.00	BAKER & TAYLOR	BOOKS	16,703	1,409.13
5.000,534.01	RICHARD BEHRENDT	EXPENSES	16,704	400.00
4.711,550.00	BEHRENS FLOWER SHED	FLOWERS	16,705	40.00
3.818,550.00	BELL ATLANTIC	MAINT CONTRACT	16,706	4,449.75
0.512,541.02	BENNETT COMPANIES INC	SUPPLIES	16,707	4.50
1.000,536.00	BESTWESTERN BRANDYWINE INN	MEALS	16,708	20.96
0.612,550.00	BLOCK MUSIC CO INC	SUPPLIES	16,709	44.70
2.000,550.00	DR JOHN BONDY	SERVICE	16,710	250.00
5.000,550.00	BRANDYWINE REST & LOUNGE	MEALS 29.41		
715,541.02	XX XXX XX	MEALS 44.18		
2.000,529.00	XX XXX XX	MEALS 18.19	16,711	91.78
0.600,541.02	WM C BROWN PUBLISHERS	SUPPLIES	16,712	21.95
0.810,547.00	THOMAS BREED	TUIT REIMB	16,713	226.20
2.000,554.00	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES	16,714	23.07
2.000,585.00	CARROLL COUNTY REVIEW	SUBSCR	16,715	22.00
1.000,556.00	CHRONICLE OF HIGHER EDUC	ADVERTISING	16,716	1,357.00
2.000,539.00	CLARIDGE PRODUCTS & EQUIP	EQUIP	16,717	797.73
5.000,550.00	CLAYTONS FLORAL & GARDEN	FLOWERS	16,718	31.00
2.000,529.00	WALTER CLEVENGER	TRAVEL 218.00		
6.000,575.00	XX XX	TRAVEL 49.12	16,719	267.12
0.813,550.00	DAVID CLYDESDALE	TUIT REIMB	16,720	385.24
0.813,513.02	CONSOLIDATED COMMUNICATIONS	ADVERTISING	16,721	250.00
1.000,556.00	CONSOLIDATED MANAGEMENT	SUPPLIES 6.88		
1.000,550.00	XX XXX	SALARIES 1500.00		
41.02	XX XXX	SUPPLIES 111.20		
0.300,541.02	XX XXX	35.05		
813,541.02	CURTIN MATHESON SCIENTIFIC	SUPPL		
41.02	D & D ELECTRONICS	SUPPLIES		4.00
2.000,547.00	DAILY GAZETTE	ADVERTISING 187.13		
8.000,541.00	XX XXX	XX 72.28		
0.000,534.00	XX XXX	XX 57.20		
	ROCK RIVER GUIDANCE ASSN.	LEGAL NOTICE 13.90	16,725	330.51
	DIXON PUBLIC LIBRARY	DUES	16,726	55.00
		TELECOMM	16,727	306.03

0,810,547.00	DIXON TELEGRAPH	PUBL REL	3482.14		
2,000,544.02	XX XXX	POSTAGE	2474.29		
2,000,547.00	XX XXX	LEGAL AD	12.80	16,728	5,969.23
0,811,550.00	TERESA DOUGLAS	TRAVEL ADV	29.40		
0,418,550.00	XX XXX	XX XX	300.00	16,729	329.40
0,810,547.00	THE ECHO	PUBL REL		16,730	20.00
0,300,541.02	FORDHAM RADIO INC	SUPPLIES		16,731	91.75
0,714,550.00	CASSANDRA FRANCISCO	TRAVEL REIMB		16,732	182.00
0,810,547.00	FULTON JOURNAL	PUBL REL		16,733	26.00
0,000,545.00	GALE RESEARCH INC	BOOKS		16,734	56.72
0,712,550.00	CHRIS GEHLBACH	TRAVEL		16,735	74.02
0,300,541.02	GREAT LAKES AIRGAS INC	SUPPLIES	8.40		
0,711,541.02	XX XX XXX	XX	4.50	16,736	12.90
0,712,550.00	LEONA GROSSMAN	TRAVEL		16,737	7.00
0,812,550.00	ZOLLIE W HALL	TRAVEL		16,738	76.40
0,818,541.01	HASKELLS	SUPPLIES	4.12		
8,000,541.01	XXX	XX	78.04		
2,000,541.01	XXX	XX	736.18		
2,000,585.00	XX	XX	510.35	16,739	1,328.69
0,810,547.00	W H HOHENADEL PRINTING CO	PUBL REL	584.43		
0,816,541.02	XX XXX XX	BROCHURES	260.73	16,740	845.16
6,000,575.00	HUGHES BUSINESS TELEPHONES	SERVICE		16,741	2,039.99
2,000,529.00	MICHAEL HUSTAD	TUIT REIM		16,742	300.00
1,000,541.01	IBM CORPORATION	SUPPLIES	385.00		
8,000,541.01	XX XXX	XX	1126.00		
5,000,534.01	XX XXX	SERVICE	1093.20	16,743	2,604.20
0,712,541.02	IV SUPPORT SYSTEMS INC	SUPPLIES		16,744	89.00
1,000,550.00	ICCTA	TRAVEL	50.00		
1,000,550.00	XX	XX	850.00	16,745	900.00
0,512,550.00	ISU MUSIC DEPT	TRAVEL		16,746	128.91
0,100,541.02	IDEA GROUP PUBLISHING	BOOK		16,747	34.95
1,000,556.00	ILLINI TROPHY CO	SUPPLIES		16,748	32.30
0,818,541.01	INSTITUTE FOR FUTURE STUDIES	SUPPLIES		16,749	60.00
0,600,541.02	INTERLAKE CONTIN WATER SYS	SUPPLIES	132.00		
0,711,541.02	XXX XX XX	SUPPLIES	66.00	16,750	198.00
0,714,534.00	JRGERT	SERVICE		16,751	592.25
0,300,541.02	JAMECO ELECTRONICS	SUPPLIES		16,752	358.88
0,712,550.00	ROSEMARY JOHNSON	TRAVEL	7.00		
0,814,550.00	XX XX	XX	41.60	16,753	48.60
2,000,585.00	KLAUS RADIO INC	EQUIP		16,754	184.16
0,818,550.00	KROGER COMPANY	MEETING SUPP		16,755	8.98
6,000,550.00	KAREN KYLEN	TRAVEL		16,756	48.28
1,000,556.00	LUNDSTROM FLORIST	FLOWERS		16,757	35.00
5,000,541.01	LYBEN COMPUTER SYSTEMS	SUPPLIES		16,758	202.25
2,000,529.00	JANET LYNCH	TUIT REIMB		16,759	289.48
000, .00	MCPHERSON ELECTRONICS	SERVICE		16,760	210.05
0,100,534.00	RON MARLIER	TRAVEL		16,761	25.22
0,000,534.00	MUELLER AUDIO VISUAL	SERVICE.	36.50		
2,000,585.00	XX XX XX	SERVICE	110.26		
1,000,556.00	XX XX XXX	EQUIP	205.92	16,762	352.68
4,000,541.01	KRIS MURRAY	SERVICE		16,763	50.00
0,600,541.02	NCHEMS PUBLICATIO NS	SUPPLIES		16,764	43.65
0,400,550.00	NASCO	SUPPLIES		16,765	47.44
	DR FRED NESBIT	TRAVEL		16,766	52.20



0,818,550.00	NORTH CENTRAL ASSOC	REGISTR	16,767	75.00
20,000,534.00	NORTHERN IL LIBRARY SYSTEM	SERVICE	16,768	104.74
10,300,541.02	ONE STOP	SUPPLIES	16,769	25.52
10,300,541.02	JIM OTIS & ASSOC	SUPPLIES	16,770	69.10
10,716,541.02	PEORIA PRODUCTION SHOP	SUPPLIES	16,771	202.95
92,000,585.00	PRATT AUDIO VISUAL	EQUIP	16,772	1,248.00
10,300,541.02	PRINT PRODUCTS INTERNATL	SUPPLIES	16,773	28.28
0, 0,54.00		BOOK	16,774	54.95
0, 0,54.00	NEWS LEADER	PUBL REL	16,775	44.00
0,800,542.00	ROCK RIVER PRINTERS INC	SUPPLIES	16,776	9.00
1,000,559.00	ROTARY CLUB OF STERLING		16,777	13.50
0,100,541.02	SVCC BOOKSTORE	SUPP	22.68	
0,300,541.02	XX	SUPP	2.44	
0,400,541.02	XX	SUPP	68.86	
0,500,541.02	XX XX	SUPP	60.84	
0,511,541.02	XX XX	SUPP	4.57	
0,600,541.02	XX XX	SUPP	6.16	
0,713,541.02	XX XX	SUPP	4.96	
0,715,541.02	XX XX	SUPP	6.74	
0,811,541.01	XX XX	SUPP	2.51	
0,812,541.01	XX XX	SUPP	5.77	
0,813,541.01	XX XX	SUPP	2.99	
0,815,541.02	XX XX	SUPP	4.16	
0,000,544.01	XX XX	SUPP	9.16	
1,000,541.01	XX XX	SUPP	4.55	
8,000,541.01	XX XX	SUPP	43.05	
6,000,541.01	XX XX	SUPP	13.89	
0,300,541.02	SVCC BUILDING FUND	SUPP	16,778	263.33
8,000,550.00	SVCC RESTRICTED PURP FUND		16,779	13.32
1,000,534.00	SBM BUS EQUIP CENTER	VAN USE	16,780	53.00
2,000,534.00	XX XX XXX	SERVICE	58.00	
8,000,550.00	JOHN SAGMOE	SERVICE	54.00	16,781 112.00
0,811,550.00	MICHAEL SEGUIN	TRAVEL		16,782 71.90
1,000,550.00	SHELL OIL COMPANY	TRAVEL		16,783 215.89
7,000,593.00	SOUTHEASTERN IL COLLEGE	TRAVEL		16,784 70.80
0,818,541.01	SHAWVER PRESS	CHGE BACK		16,785 846.07
1,000,559.00	STERLING GYRO CLUB	SUPP		16,786 150.00
1,000,541.01	DOUGLAS STEWART CO	DUES		16,787 100.00
0,418,541.02	SWARTLEYS FLORIST	SUPPLIES		16,788 134.00
1,000,556.00	XX XX	SUPPLIES	32.50	
2,000,550.00	ROBERT THOMAS	FLOWERS	242.50	16,789 275.00
2,000,541.01	THOMPSON PUBL GRP	TRAVEL		16,790 22.86
0,818,550.00	VIRGINIA THOMPSON	HANDBOOK		16,791 195.50
5,000,541.01	UARCO	TRAVEL		16,792 61.32
5,000,541.02	XX	SUPPLIES	3103.04	
5,000,534.01	UNIQUE COMPUTER	SUPPLIES	102.01	16,793 3,205.05
5,000,541.01	XX XXX	SERVICE	45.00	
6,000,541.01	UNIVERSITY OF CHICAGO PRESS	SUPPLIES	400.00	16,794 445.00
0,600,541.02	VWR SCIENTIFIC CO.	SUPPLIES		16,795 15.16
2,000,541.03	VALUE LINE PUBLISHING INC	SUPPLIES		16,796 395.00
5,000,541.01	VISIBLE COMPUTER SUPPLY CO	SUPPLIES		16,797 495.00
0,810,547.00	WCCI	SUPPLIES		16,798 163.61
0,810,547.00	WIXN	PUBL REL		16,799 34.80
0,810,547.00	WLLT	PUBL REL		16,800 320.00
0,810,547.00	WSDR RADIO	PUBL REL		16,801 162.50
0,810,547.00	WSSQ RADIO	PUBL REL		16,802
		PUBL REL		16,803

0,535.00	WARD MURRAY PACE & JOHNSON	SERVICES	16,804	651.50
14,541.02	WAYNE INCORPORATED	SUPPLIES	16,805	128.44
0,545.00	WEST PUBLISHING CO	BOOKS	16,806	138.50
0,545.00	JOHN WILEY & SONS INC	BOOKS	16,807	53.73
0,541.02	WILLIAM & MARY COMPUTER CENT	SUPPLIES	16,808	90.00
10,547.00	WORD PERFECT MAGAZINE	PUBL REL	16,809	5.95
0,544.01	WORD PERFECT CORP	SUPPLIES	16,810	34.00
0,541.01	XEROX CORP	SUPPLIES	16,811	520.48
12,534.02	BOSS CARPET	SERVICE	16,812	1,057.75
0,534.00	PETERSON OFFICE SERVICE	MAINT CONTRACT	16,813	247.20
0-550	I.A.E.C.T. REGISTRATION	REG. FEE	16,814	91.50
3-550	RAY HAGER	TRAVEL ADVANCE	16,815	369.00
	SVCC IMPREST FUND	MISC. EXPENSES	16,816	591.32
0-541.02	SVCC PETTY CASH	SUPPLIES - 2.96		
0-541.01	X X X	4.15	16,817	7.11
				49,481.24
	Cks. #16668 - 16692 and void checks			406,764.37
	TOTAL EDUCATION FUND FOR FEBRUARY			\$456,245.61

# LIABILITY, PROTECTION & SETTLEMENT

1292-000-527	DIXON NATIONAL BANK	Medicare 1/31/91	272	\$ 882.80
1292-000-527	DIXON NATIONAL BANK	Medicare 2/15/91	273	1,082.47
TOTAL LIABILITY, PROTECTION & SETTLEMENT FOR FEBRUARY				\$1,965.27

## INVESTMENT ACCOUNT

STERLING FEDERAL BANK	Investment	108	\$100,000.00
TOTAL INVESTMENT ACCOUNT FOR FEBRUARY			\$100,000.00

## PROTECTION, HEALTH & SAFETY

300-000-259	SVCC EDUCATION FUND	Inter-fund loan	122	\$150,000.00
TOTAL PROTECTION, HEALTH & SAFETY FOR FEBRUARY				\$150,000.00

## WORKING CASH FUND

700-000-259	SVCC SITE AND CONSTRUCTION FUND	Inter-fund loan	27	\$ 2,500.00
TOTAL WORKING CASH FUND FOR FEBRUARY				\$ 2,500.00

## OPERATIONS, BUILDING & MAINTENANCE

270-000-541.04	FARM AND FLEET	Supplies	2869	\$ 705.15
270-000-541.04	MENARD'S	Supplies	2870	1,598.40
270-000-541.04	EAGLES	Supplies	2871	75.92

continued next page-----

OPERATIONS, BUILDING & MAINTENANCE CONTD.

0,000,541.04	ACE HARDWARE	SUPPLIES 17.34		
0,000,587.00	X X XX	EQUIP 920.00	2872	937.34
0,000,541.04	BOLOTIN INC	SUPPLIES	2,873	83.28
0,000,534.01	BROWNING FERRIS INDUST	SERVICE	2,874	136.00
0,000,541.04	COCHRANE COMPRESSOR CO	SUPPLIES	2,875	50.00
0,000,573.00	COMMONWEALTH EDISON CO	SERVICE	2,876	22.76
0,000,573.00	COMMONWEALTH EDISON CO	SERVICE	2,877	18,122.94
0,000,541.04	DIXON GARAGE SUPPLY	SUPPLIES	2,878	146.28
0,000,541.04	DIXON PAINT CO		2,879	300.01
0,000,534.01	ECOLAB PEST ELIM DIV	SERVICE	2,880	80.00
0,000,541.04	FRANKLIN RECYCLING	SUPPLIES	2,881	653.59
0,000,541.04	G & M INDUSTRIAL SUPPLIES	SUPPLIES	2,882	244.80
0,000,541.04	GLAFKAS TIRE CITY	SUPPLIES	2,883	16.25
0,000,541.04	GRUMMERTS TRUE VALUE	SUPPLIES	2,884	798.75
0,000,550.00	GLADYS GUNTLE	TRAVEL	2,885	25.48
0,000,541.04	LEE FS INC	SUPPLIES	2,886	337.04
0,000,534.01	JOHN A LOOS SONS INC	SERVICE	2,887	112.50
0,000,541.04	MCMASTER CARR SUPPLY CO	SUPPLIES	2,888	30.34
0,000,534.01	DAVID MAYES	SERVICE	2,889	200.00
0,000,534.01	MONTGOMERY ELEVATOR CO	SERVICE	2,890	498.58
0,000,541.04	MORGAN SERVICES INC	SUPPLIES	2,891	240.95
0,000,541.04	NATL TRADE PUBLICATIONS	SUBSCR	2,892	25.00
0,000,571.00	NORTHERN ILLINOIS GAS CO	SERVICE	2,893	3,232.86
0,000,541.04	SVCC EDUCATIONAL FUND	SUPPLIES	2,894	59.18
0,000,541.04	S & S BUILDERS HARDWARE CO	SUPPLIES	2,895	432.54
0,000,541.04	SBM BUS EQUIPMENT CENTER	SUPPLIES	2,896	114.00
0,000,541.04	STONY POINT LAUNDRY	SUPPLIES	2,897	24.40
0,000,541.04	WOLOHAN LUMBER	SUPPLIES	2,898	31.20
0,000,541.04	WOODS BROTHERS	SUPPLIES	2,899	6.01
0,000,534.01	YOUNGRENS REFRIGERATION	SERVICE	2,900	413.10
	SVCC IMPREST FUND	MISC. EXPENSES	2,901	107.11
0-000-541.04	SVCC PETTY CASH	SUPPLIES	2,902	2.00

TOTAL OPERATIONS, BUILDING & MAINTENANCE FOR FEBRUARY

\$29,863.76

BUILDING BOND PROCEEDS FUND

90-000-584.06	WAYNE DRAPERIES	Blinds	807	\$ 2,533.58
	TOTAL BUILDING BOND PROCEEDS FUND FOR FEBRUARY			\$ 2,533.58

IMPREST FUND

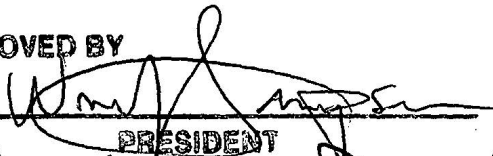
181-000-550	RICHARD L. BEHRENDT	Conf. expenses	9142	\$ 41.53
138-000-550	JO ANN BABEL	Travel	9143	28.34
	VOID CHECK		9144	
182-000-550	NANCY BREED	Conf. supplies	9145	7.62
181-000-559	RICHARD L. BEHRENDT	Rotary lunches	9146	9.00
192-000-544.02	UNITED PARCEL SERVICE	Service	9147	12.42
110-816-541.02	WILLIAM C. JOHNSON-HCIR	Dues	9148	35.00
110-410-534	KIELIE ANDERSON	EMT Helper	9149	20.00
110-410-534	RYAN BAUMGARTNER	" "	9150	20.00
110-410-534	ATHENA ANDERSON	" "	9151	20.00
110-410-534	SHAWN FOWLER	" "	9152	20.00
110-410-534	JOSHUA HOLDER	" "	9153	40.00
110-410-534	LYNN WILLIAMSON	" "	9154	20.00
110-410-534	LUKE LEWIS	" "	9155	40.00
110-410-534	SARA STACHOWIAK	" "	9156	20.00
110-410-534	LISA FOX	" "	9157	20.00
181-000-550	NORTH CENTRAL ASSOCIATION	Meeting reg.	9158	65.00
192-000-544.02	UNITED PARCEL SERVICE	Service	9159	20.51
181-000-559	RICHARD L. BEHRENDT	Rotary lunches	9160	13.50
192-000-554	JANE DORMAN	Lunch exp.	9161	22.55
196-000-550	SUNNY TRAVEL CENTER	Air fare-Kylen	9162	58.00
110-300-541.02	XTREE COMPANY	Supplies	9163	35.00
182-000-550	CATHY SEAGREN	Conf. supplies	9164	4.99
192-000-544.02	UNITED PARCEL SERVICE	Service	9165	17.86
270-000-541.04	CUMMINS-MID STATE	Supplies	9166	<u>107.11</u>
TOTAL EXPENDITURES				\$698.43

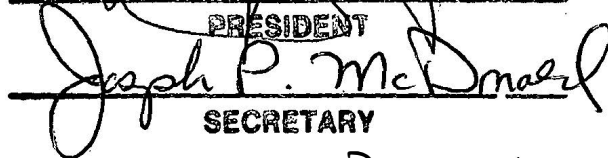
EDUCATION FUND - 591.32  
BUILDING FUND 107.11

Balance in fund - 2325.57  
Disbursements 698.43  
Total in fund - 3024.00

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
SECRETARY

DATE 2-2-91

OFFICE OF BUSINESS SERVICES  
SAUK VALLEY COMMUNITY COLLEGE

BUDGET SUMMARY REPORT

2/28/91

	BEGINNING FY 90 BALANCE (DEFICIT)	R E V E N U E			E X P E N D I T U R E S		
		BUDGET	TO DATE	%	BUDGET	TO DATE	%
GENERAL FUNDS							
-----							
Education Fund	\$877,537	\$5,541,997	\$2,643,720	47.7%	\$6,007,450	\$3,235,674	53.9%
Operations, Building & Maintenance Fund	764,602	529,958	106,826	20.2%	565,600	220,209	38.9%
TOTAL OPERATING FUND	\$1,642,139	\$6,071,955	\$2,750,546	45.3%	\$6,573,050	\$3,455,883	52.6%
SPECIAL REVENUE FUNDS							
-----							
Liability, Protection & Settlement Fund (Insurance)	\$295,426	\$135,720	\$120,382	88.7%	\$135,000	\$85,282	63.2%
Audit Fund	\$35,929	\$22,500	\$10,958	48.7%	\$22,500	\$22,075	98.1%
Protection, Health & Safety Fund	\$4,858	\$320,765	\$158,740	49.5%	\$320,765	\$131,089	40.9%
PROPRIETARY FUNDS							
-----							
Bookstore Fund	\$280,307	\$472,600	\$472,766	100.0%	\$442,600	\$451,864	102.1%
OTHERS							
Working Cash Fund	\$2,564,853	\$1,000	\$82,502		\$0	(\$244,000)	
Building Bond Proceeds Fund (Site and Construction)	\$869,698	\$65,002	\$13,015		\$280,000	\$44,820	

## EXPENDITURES

	BUDGET	PREVIOUS EXPENDITURES	THIS MONTH	TOTAL EXPENDITURES	%
	-----	-----	-----	-----	
110-000-000 INSTRUCTION					
110-100-000 BUSINESS EDUCATION					
110-100-513.01 - Salaries - Full Time	\$237,403.00	\$109,522.30	\$24,338.28	\$133,860.58	56.39%
110-100-534 - Contractual Services	\$5,000.00	\$3,822.11	\$283.70	\$4,105.81	82.12%
110-100-541.02 - General Materials & Supplies	\$14,675.00	\$6,628.05	\$699.63	\$7,327.68	49.93%
110-100-550 - Conference & Meeting Expense	\$1,400.00	\$286.40	\$0.00	\$286.40	20.46%
	-----	-----	-----	-----	-----
	\$258,478.00	\$120,258.86	\$25,321.61	\$145,580.47	56.32%
110-117-000 FOOD SERVICES					
110-117-534 - Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	ERR
110-117-541.02 - General Materials & Supplies	\$3,500.00	\$1,943.76	\$43.50	\$1,987.26	56.78%
110-117-550 - Conference & Meeting Expense	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
	-----	-----	-----	-----	-----
	\$3,600.00	\$1,943.76	\$43.50	\$1,987.26	55.20%
110-200-000 AGRICULTURE					
110-200-541.02 - General Materials & Supplies	\$500.00	\$306.00	\$0.00	\$306.00	61.20%
	-----	-----	-----	-----	-----
	\$500.00	\$306.00	\$0.00	\$306.00	61.20%
110-300-000 INDUSTRIAL EDUCATION					
110-300-513.01 Salaries - Full Time	\$219,320.00	\$98,092.42	\$21,798.32	\$119,890.74	54.66%
110-300-534 Contractual Services	\$3,500.00	\$670.93	\$0.00	\$670.93	19.17%
110-300-541.02 General Materials & Supplies	\$18,295.00	\$8,618.78	\$856.86	\$9,475.64	51.79%
110-300-550 Conference & Meeting Expense	\$1,400.00	\$348.15	\$0.00	\$348.15	24.87%
	-----	-----	-----	-----	-----
	\$242,515.00	\$107,730.28	\$22,655.18	\$130,385.46	53.76%
110-310-000 COSMETOLOGY					
110-310-538 Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
110-310-541.02 General Materials & Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
110-310-550 Conference & Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	-----	-----	-----	-----	-----
	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
110-316-000 HUMAN SERVICES					
110-316-534 - Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
110-316-541.02 General Materials & Supplies	\$1,150.00	\$196.15	\$9.11	\$205.26	17.85%
110-316-550 Conference & Meeting Expense	\$300.00	\$230.00	\$0.00	\$230.00	76.67%
	-----	-----	-----	-----	-----
	\$1,550.00	\$426.15	\$9.11	\$435.26	28.08%
110-400-000 SOCIAL SCIENCE					
110-400-513.01 - Salaries - Full Time	\$132,646.00	\$62,572.73	\$13,905.06	\$76,477.79	57.66%
110-400-541.02 - General Materials & Supplies	\$5,070.00	\$1,717.77	\$341.24	\$2,059.01	40.61%
110-400-550 Conference & Meeting Expense	\$1,000.00	\$694.80	\$52.20	\$747.00	74.70%
	-----	-----	-----	-----	-----
	\$138,716.00	\$64,985.30	\$14,298.50	\$79,283.80	57.16%



## 110-410-000 E.M.T.

110-410-534	- Contractual Services	\$1,500.00	\$1,165.00	\$220.00	\$1,385.00	92.33%
110-410-541.02	General Materials & Supplies	\$400.00	\$110.80	\$0.00	\$110.80	27.70%
110-410-550	Conference & Meeting Expense	\$50.00	\$0.00	\$0.00	\$0.00	0.00%
		-----				
		\$1,950.00	\$1,275.80	\$220.00	\$1,495.80	76.71%

## 110-418-000 CRIMINAL JUSTICE

110-418-513.01	Salaries - Full Time	\$25,744.00	\$7,748.59	\$1,721.92	\$9,470.51	36.79%
110-418-534	Contractual Services	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
110-418-541.02	General Materials & Supplies	\$1,500.00	\$769.90	\$66.14	\$836.04	55.74%
110-418-550	Conference & Meeting Expense	\$600.00	\$272.80	\$300.00	\$572.80	95.47%
		-----				
		\$28,044.00	\$8,791.29	\$2,088.06	\$10,879.35	38.79%

## 110-500-000 HUMANITIES

110-500-513.01	Salaries-Full Time (Humanities)	\$289,431.00	\$115,404.84	\$25,645.54	\$141,050.38	48.73%
110-500-541.02	General Materials & Supplies (Humanities)	\$3,600.00	\$1,855.68	\$378.92	\$2,234.60	62.07%
110-500-541.03	General Supplies - Title III (Humanities)	\$5,500.00	\$0.00	\$0.00	\$0.00	0.00%
110-500-550	-- Conference & Meeting Expense (Humanities)	\$2,800.00	\$894.09	\$0.00	\$894.09	31.93%
		-----				
		\$301,331.00	\$118,154.61	\$26,024.46	\$144,179.07	47.85%

110-511-513.01	Salaries-Full Time (Art)	\$34,077.00	\$18,334.01	\$4,074.22	\$22,408.23	65.76%
110-511-534	Contractual Services (Art)	\$0.00	\$0.00	\$0.00	\$0.00	ERR
110-511-541.02	- General Materials & Supplies (Art)	\$1,000.00	\$137.16	\$20.50	\$157.66	15.77%
110-511-550	Conference & Meeting Expense (Art)	\$200.00	\$86.00	\$0.00	\$86.00	
		-----				
		\$35,277.00	\$18,557.17	\$4,094.72	\$22,651.89	64.21%

110-512-513.01	Salaries-Full Time (Music)	\$66,492.00	\$26,746.11	\$5,943.60	\$32,689.71	49.16%
110-512-534	Contractual Services (Music)	\$1,800.00	\$415.00	\$0.00	\$415.00	23.06%
110-512-541.02	General Materials & Supplies(Music)	\$4,168.00	\$1,274.10	\$56.64	\$1,330.74	31.93%
110-512-550	- Conference & Meeting Expense(Music)	\$600.00	\$236.08	\$82.43	\$318.51	53.09%
		-----				
		\$73,060.00	\$28,671.29	\$6,082.67	\$34,753.96	47.57%

## 110-600-000 MATH SCIENCE

110-600-513.01	Salaries - Full Time	\$216,854.00	\$105,038.98	\$23,342.02	\$128,381.00	59.20%
110-600-534	Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
110-600-541.02	General Materials & Supplies	\$13,650.00	\$9,610.70	\$964.73	\$10,575.43	77.48%
110-600-550	Conference & Meeting Expense	\$1,400.00	\$495.04	\$0.00	\$495.04	35.36%
		-----				
		\$232,004.00	\$115,144.72	\$24,306.75	\$139,451.47	60.11%

## 110-711-000 MED. LAB. TECHNOLOGY

110-711-513.01	Salaries - Full Time	\$63,784.00	\$31,317.02	\$5,523.34	\$36,840.36	57.76%
110-711-534	Contractual Services	\$7,500.00	\$8,129.74	\$75.00	\$8,204.74	109.40%
110-711-541.02	General Materials & Supplies	\$11,805.00	\$8,336.35	\$987.60	\$9,323.95	78.98%
110-711-550	Conference & Meeting Expense	\$1,040.00	\$452.18	\$4.50	\$456.68	43.91%
		-----				
		\$84,129.00	\$48,235.29	\$6,590.44	\$54,825.73	65.17%

## 110-712-000 A.D. NURSING

110-712-513.01 - Salaries - Full Time	\$113,604.00	\$42,644.67	\$9,391.24	\$52,035.91	45.80%
110-712-516 - Salaries - Office Staff	\$17,320.00	\$9,381.71	\$1,443.34	\$10,825.05	62.50%
110-712-534.01 - Contractual Services	\$300.00	\$261.00	\$0.00	\$261.00	87.00%
110-712-534.02 - Contractual Services - Title III	\$14,224.00	\$6,180.81	\$1,057.75	\$7,238.56	50.89%
110-712-541.02 - General Materials & Supplies	\$4,560.00	\$3,557.28	\$184.40	\$3,741.68	82.05%
110-712-550 - Conference & Meeting Expense	\$1,450.00	\$771.50	\$88.02	\$859.52	59.28%
	\$151,458.00	\$62,796.97	\$12,164.75	\$74,961.72	49.49%

## 110-713-000 L.P. NURSING

110-713-513.01 - Salaries - Full Time	\$53,612.00	\$23,300.30	\$5,078.62	\$28,378.92	52.93%
110-713-534 - Contractual Services	\$150.00	\$0.00	\$0.00	\$0.00	0.00%
110-713-541.02 - General Materials & Supplies	\$2,230.00	\$1,437.42	\$176.87	\$1,614.29	72.39%
110-713-550 - Conference & Meeting Expense	\$600.00	\$62.50	\$0.00	\$62.50	10.42%
	\$56,592.00	\$24,800.22	\$5,255.49	\$30,055.71	53.11%

## 110-714-000 RADIOLOGIC TECHNOLOGY

110-714-513.01 - Salaries - Full Time	\$57,060.00	\$37,229.47	\$6,518.84	\$43,748.31	76.67%
110-714-534 - Contractual Services	\$4,240.00	\$3,112.06	\$667.25	\$3,779.31	89.13%
110-714-541.02 - General Materials & Supplies	\$3,395.00	\$1,929.37	\$207.62	\$2,136.99	62.95%
110-714-550 - Conference & Meeting Expense	\$5,050.00	\$2,192.35	\$182.00	\$2,374.35	47.02%
	\$69,745.00	\$44,463.25	\$7,575.71	\$52,038.96	74.61%

## 110-715-000 PHYSICAL EDUCATION

110-715-513.01 - Salaries - Full Time	\$57,200.00	\$23,020.83	\$5,115.76	\$28,136.59	49.19%
110-715-534 - Contractual Services	\$2,200.00	\$798.40	\$1,107.90	\$1,906.30	86.65%
110-715-541.02 - General Materials & Supplies	\$1,165.00	\$1,097.30	\$30.67	\$1,127.97	96.82%
110-715-550 - Conference & Meeting Expense	\$400.00	\$0.00	\$0.00	\$0.00	0.00%
	\$60,965.00	\$24,916.53	\$6,254.33	\$31,170.86	51.13%

## 110-716-000 NURSING ASSISTANT

110-716-534 - Contractual Services	\$100.00	\$51.00	\$0.00	\$51.00	51.00%
110-716-541.02 - General Materials & Supplies	\$1,080.00	\$417.33	\$298.50	\$715.83	66.28%
110-716-550 - Conference & Meeting Expense	\$250.00	\$0.00	\$0.00	\$0.00	0.00%
	\$1,430.00	\$468.33	\$298.50	\$766.83	53.62%

## 110-800-000 FACULTY OFFICE &amp; REPRODUCTION ROOM

110-800-516 - Salaries - Secretarial	\$55,319.00	\$29,964.35	\$4,609.90	\$34,574.25	62.50%
110-800-518.01 - Student Employees - Federal (Faculty Office)	\$13,000.00	\$5,213.60	\$615.60	\$5,829.20	44.84%
110-800-518.01-1 - Student Employees - Federal (Workroom)	\$5,000.00	\$2,611.55	\$342.00	\$2,953.55	59.07%
110-800-534.01 - Contractual Services (Fac. Off)	\$350.00	\$330.00	\$0.00	\$330.00	94.29%
110-800-534 - Contractual Services (Workroom)	\$9,300.00	\$9,653.00	\$0.00	\$9,653.00	103.80%
110-800-537 - Contractual (UNALLOCATED)	\$900.00	\$99.00	\$0.00	\$99.00	11.00%
110-800-542 - General Materials & Supplies (Workroom)	\$1,830.00	\$1,225.86	(\$869.74)	\$356.12	19.46%
110-800-541.02 - General Materials & Supplies (Faculty Office)	\$1,450.00	\$138.30	\$90.60	\$228.90	15.79%
110-800-541.03 - General Materials & Supplies (Institutional Committees)	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
	\$87,449.00	\$49,235.66	\$4,788.36	\$54,024.02	61.78%

## 110-810-000     MARKETING &amp; PUBLIC RELATIONS

110-810-511	- Salaries - Administrative	\$34,775.00	\$18,836.48	\$2,897.92	\$21,734.40	62.50%
110-810-516	- Salaries - Secretarial	\$15,000.00	\$503.36	\$707.20	\$1,210.56	8.07%
110-810-547	- General Materials & Supplies	\$99,932.00	\$30,412.92	\$7,055.67	\$37,468.59	37.49%
110-810-550	- Conference & Meeting Expense	\$1,260.00	\$639.95	\$0.00	\$639.95	50.79%
		\$150,967.00	\$50,392.71	\$10,660.79	\$61,053.50	40.44%

## 110-811-000     DEAN OF ARTS &amp; SOCIAL SCIENCES

110-811-511	- Salaries - Administrative	\$47,649.00	\$25,809.94	\$3,970.76	\$29,780.70	62.50%
110-811-513.02	- Salaries - Instruction (Part-time)	\$49,000.00	\$44,332.18	\$5,489.40	\$49,821.58	101.68%
110-811-513.03	- Salaries - Instruction (Summer)	\$47,250.00	\$46,742.20	\$0.00	\$46,742.20	98.93%
110-811-516	- Salaries - Secretarial	\$18,091.00	\$9,799.27	\$1,507.58	\$11,306.85	62.50%
110-811-518.01	- Student Employees (Federal)	\$12,000.00	\$6,388.75	\$1,169.45	\$7,558.20	62.99%
110-811-534	- Contractual Services	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
110-811-541.01	- General Materials & Supplies	\$900.00	\$514.13	\$12.74	\$526.87	58.54%
110-811-550	- Conference & Meeting Expense	\$2,500.00	\$1,393.16	\$329.29	\$1,722.45	68.90%
		\$177,890.00	\$134,979.63	\$12,479.22	\$147,458.85	82.89%

## 110-812-000     DEAN OF BUSINESS &amp; TECHNOLOGY

110-812-511	- Salaries - Administrative	\$51,693.00	\$28,000.44	\$4,307.76	\$32,308.20	62.50%
110-812-513.02	- Salaries - Instruction (Part-time)	\$130,000.00	\$31,276.71	\$4,050.73	\$35,327.44	27.17%
110-812-513.03	- Salaries - Instruction (Summer)	\$43,000.00	\$42,418.87	\$0.00	\$42,418.87	98.65%
110-812-516	- Salaries Secretarial	\$19,921.00	\$8,628.22	\$1,250.00	\$9,878.22	49.59%
110-812-518.01	- Student Employees (Federal)	\$15,979.00	\$8,074.30	\$1,550.50	\$9,624.80	60.23%
110-812-541.01	- General Materials & Supplies	\$1,500.00	\$667.10	\$113.07	\$780.17	52.01%
110-812-550	- Conference & Meeting Expense	\$3,000.00	\$2,152.17	(\$34.59)	\$2,117.58	70.59%
		\$265,093.00	\$121,217.81	\$11,237.47	\$132,455.28	49.97%

## 110-813-000     DEAN OF COMM &amp; EXTENDED SERVICES

110-813-511	- Salaries - Administrative	\$45,979.00	\$24,905.27	\$3,831.58	\$28,736.85	62.50%
110-813-513.02	- Instructional Salaries	\$60,000.00	\$12,347.43	\$2,718.75	\$15,066.18	25.11%
110-813-513.03	- Community Service Coordinators	\$8,000.00	\$3,400.00	\$635.00	\$4,035.00	50.44%
110-813-516	- Salaries - Secretarial	\$15,069.00	\$8,080.26	\$492.34	\$8,572.60	56.89%
110-813-518.01	- Student Employees (Federal)	\$1,570.00	\$1,081.10	\$140.60	\$1,221.70	77.82%
110-813-534	- Contractual Services	\$1,500.00	\$320.00	\$0.00	\$320.00	21.33%
110-813-541.02	- General Materials & Supplies	\$3,000.00	\$1,503.74	\$161.59	\$1,665.33	55.51%
110-813-550	- Conference & Meeting Expense	\$2,250.00	\$1,509.20	\$6.88	\$1,516.08	67.38%
		\$137,368.00	\$53,147.00	\$7,986.74	\$61,133.74	44.50%

## 110-814-000     NURSING EDUCATION

110-814-511	- Salaries - Administrative	\$44,070.00	\$25,952.00	\$2,874.96	\$28,826.96	65.41%
110-814-513.02	- Salaries - Instruction (Part-time)	\$45,000.00	\$10,135.24	\$2,335.13	\$12,470.37	27.71%
110-814-513.03	- Salaries - Instructional (Summer)	\$20,000.00	\$13,030.98	\$0.00	\$13,030.98	65.15%
110-814-518.01	- Student Employees (Federal)	\$4,820.00	\$1,314.80	\$437.00	\$1,751.80	36.34%
110-814-534	- Contractual Services	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
110-814-541.01	- General Materials & Supplies	\$1,200.00	\$182.84	\$25.25	\$208.09	17.34%
110-814-550	- Conference & Meeting Expense	\$1,250.00	\$0.00	\$41.60	\$41.60	3.33%
		\$116,540.00	\$50,615.86	\$5,713.94	\$56,329.80	48.34%

110-815-000	ACADEMIC SKILLS CENTER					
110-815-513.01	Salaries - Full Time	\$65,223.00	\$32,895.03	\$7,219.66	\$40,114.69	61.50%
110-815-534	Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
110-815-541.02	General Materials & Supplies	\$7,050.00	\$3,009.60	\$159.33	\$3,168.93	44.95%
110-815-550	Conference & Meeting Expense	\$700.00	\$0.00	\$0.00	\$0.00	0.00%
		\$72,973.00	\$35,904.63	\$7,378.99	\$43,283.62	59.31%
110-816-000	HONORS PROGRAM					
110-816-534	Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
110-816-541.02	General Materials & Supplies	\$400.00	\$29.76	\$297.51	\$327.27	81.82%
110-816-550	Conference & Meeting Expense	\$250.00	\$130.92	\$0.00	\$130.92	52.37%
		\$750.00	\$160.68	\$297.51	\$458.19	61.09%
110-818-000	VICE PRESIDENT OF INSTRUCTION					
110-818-511	Salaries - Administrative	\$58,984.00	\$31,949.71	\$4,915.34	\$36,865.05	62.50%
110-818-516	Salaries - Secretarial	\$22,948.00	\$12,430.21	\$1,912.34	\$14,342.55	62.50%
110-818-518	- Student Tutors	\$3,000.00	\$0.00	\$26.60	\$26.60	0.89%
110-818-518.01	- Student Employees (Federal)	\$4,500.00	\$2,094.75	\$216.60	\$2,311.35	51.36%
110-818-534	Contractual Services	\$900.00	\$894.02	\$0.00	\$894.02	99.34%
110-818-541.01	General Materials & Supplies	\$3,700.00	\$2,046.03	\$243.14	\$2,289.17	61.87%
110-818-550	Conference & Meeting Expense	\$3,000.00	\$955.57	\$830.26	\$1,785.83	59.53%
		\$97,032.00	\$50,370.29	\$8,144.28	\$58,514.57	60.30%
120-000-000	LEARNING RESOURCE CENTER					
120-000-513.03	- Salaries - Instructional (Summer)	\$6,000.00	\$0.00	\$0.00	\$0.00	0.00%
120-000-515	Salaries - Professional	\$104,367.00	\$48,941.71	\$9,362.52	\$58,304.23	55.86%
120-000-516	Salaries - Secretarial	\$34,608.00	\$18,746.00	\$2,884.00	\$21,630.00	62.50%
120-000-518.01	Student Employees (Federal)	\$12,809.00	\$6,836.20	\$1,027.90	\$7,864.10	61.40%
120-000-534	- Contractual Services	\$13,150.00	\$5,026.09	\$2,387.11	\$7,413.20	56.37%
120-000-541.01	Xerox Supplies	\$1,000.00	(\$929.71)	(\$1,139.63)	(\$2,069.34)	-206.93%
120-000-541.03	Library Supplies	\$17,050.00	\$13,009.31	\$480.00	\$13,489.31	79.12%
120-000-544.01	Audio Visual Supplies	\$6,500.00	\$2,762.83	(\$14.68)	\$2,748.15	42.28%
120-000-545	Library Books	\$40,000.00	\$13,884.61	\$1,713.03	\$15,597.64	38.99%
120-000-550	Conference & Meeting Expense	\$2,390.00	\$614.22	\$114.36	\$728.58	30.48%
		\$237,874.00	\$108,891.26	\$16,814.61	\$125,705.87	52.85%
130-000-000	STUDENT SERVICES AND AIDS					
131-000-000	ADMISSIONS AND RECORDS					
131-000-511	Salaries - Administrative	\$38,048.00	\$20,609.29	\$3,170.66	\$23,779.95	62.50%
131-000-516	Salaries - Secretarial	\$66,574.00	\$36,061.09	\$6,258.94	\$42,320.03	63.57%
131-000-518.01	Student Employees (Federal)	\$10,958.00	\$6,181.65	\$1,105.80	\$7,287.45	66.50%
131-000-534	Contractual Services	\$1,880.00	\$816.61	\$58.00	\$874.61	46.52%
131-000-541.01	General Materials & Supplies	\$14,000.00	\$6,805.00	\$758.79	\$7,563.79	54.03%
131-000-550	Conference & Meeting Expense	\$2,500.00	\$1,806.85	\$0.00	\$1,806.85	72.27%
		\$133,960.00	\$72,280.49	\$11,352.19	\$83,632.68	62.43%

132-000-000	COUNSELING AND TESTING					
132-000-515	- Salaries - Professional	\$92,330.00	\$49,736.97	\$7,991.04	\$57,728.01	62.52%
132-000-516	- Salaries - Secretarial	\$22,591.00	\$9,799.27	\$1,507.58	\$11,306.85	50.05%
		\$114,921.00	\$59,536.24	\$9,498.62	\$69,034.86	60.07%
133-000-541.01	HEALTH SERVICES - Materials	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
		\$100.00	\$0.00	\$0.00	\$0.00	0.00%
134-000-000	FINANCIAL AIDS					
134-000-511	- Salaries - Administrative	\$46,092.00	\$24,966.50	\$3,841.00	\$28,807.50	62.50%
134-000-516	- Salaries - Secretarial	\$35,261.00	\$19,099.73	\$2,938.42	\$22,038.15	62.50%
		\$81,353.00	\$44,066.23	\$6,779.42	\$50,845.65	62.50%
138-000-000	VICE PRESIDENT OF STUDENT SERVICES					
138-000-511	- Salaries - Administrative	\$56,007.00	\$30,337.19	\$4,667.26	\$35,004.45	62.50%
138-000-516	- Salaries - Secretarial	\$22,842.00	\$12,372.75	\$52.04	\$12,424.79	54.39%
138-000-518.01	- Student Employees (Federal)	\$45,100.00	\$23,490.25	\$4,023.60	\$27,513.85	61.01%
138-000-519	- Other Salaries (Coaching)	\$38,245.00	\$19,828.73	\$2,263.67	\$22,092.40	57.77%
138-000-534	- Contractual Services	\$900.00	\$770.50	\$0.00	\$770.50	85.61%
138-000-541.01	- General Materials & Supplies	\$19,400.00	\$11,782.79	\$1,920.12	\$13,702.91	70.63%
138-000-549	- Commencement	\$7,000.00	\$1,395.48	\$0.00	\$1,395.48	19.94%
138-000-550	- Conference & Meeting Expense	\$6,855.00	\$3,178.44	\$298.46	\$3,476.90	50.72%
138-000-554	- Student Recruitment	\$2,500.00	\$2,212.16	\$0.00	\$2,212.16	88.49%
		\$198,849.00	\$105,368.29	\$13,225.15	\$118,593.44	59.64%
140-000-000	PUBLIC SERVICES					
140-000-514.02	- Salaries	\$4,600.00	\$0.00	\$0.00	\$0.00	0.00%
140-000-534	- Contractual Services	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
140-000-541.02	- General Materials & Supplies	\$5,300.00	\$0.00	\$0.00	\$0.00	0.00%
		\$14,900.00	\$0.00	\$0.00	\$0.00	0.00%
170-000-000	OPERATION & MAINTENANCE OF PLANT					
171-000-517	- Salaries - Service Staff	\$443,579.00	\$229,459.68	\$34,788.82	\$264,248.50	59.57%
171-000-518.01	- Student Employees (Federal)	\$82,000.00	\$36,376.00	\$6,342.00	\$42,718.00	52.10%
171-000-518.017	- Matrons Work Study (Federal)	\$0.00	\$16,049.30	\$2,181.90	\$18,231.20	0.00%
176-000-575	- Telephone	\$67,500.00	\$34,406.75	\$6,799.60	\$41,206.35	61.05%
		\$593,079.00	\$316,291.73	\$50,112.32	\$366,404.05	61.78%
181-000-000	GENERAL ADMINISTRATION					
181-000-000	PRESIDENT'S OFFICE					
181-000-511	- Salaries - Administrative	\$80,657.00	\$43,689.23	\$6,721.42	\$50,410.65	62.50%
181-000-516	- Salaries - Secretarial	\$26,280.00	\$14,235.00	\$2,190.00	\$16,425.00	62.50%
181-000-518.01	- Student Employees (Federal)	\$3,484.00	\$1,566.55	\$319.20	\$1,885.75	54.13%
181-000-534	- Contractual Services	\$100.00	\$120.00	\$0.00	\$120.00	120.00%
181-000-541.01	- General Materials & Supplies	\$2,000.00	\$1,228.40	\$317.87	\$1,546.27	77.31%
181-000-550	- Conference & Meeting Expense	\$5,500.00	\$2,988.55	\$1,065.70	\$4,054.25	73.71%
181-000-556	- Special Affairs	\$4,700.00	\$2,808.98	\$542.00	\$3,350.98	71.30%
181-000-559	- Other Conf. & Meeting Expense	\$8,525.00	\$6,471.25	\$536.00	\$7,007.25	82.20%
		\$131,246.00	\$73,107.96	\$11,692.19	\$84,800.15	64.61%

## 182-000-000 VICE PRESIDENT OF BUSINESS SERVICES

182-000-511	- Salaries - Administrative	\$105,779.00	\$45,769.95	\$5,260.84	\$51,030.79	48.24%
182-000-512	- Salaries - Professional	\$24,594.00	\$6,368.44	\$630.00	\$6,998.44	28.46%
182-000-516	- Salaries - Secretarial	\$96,925.00	\$52,614.11	\$8,077.10	\$60,691.21	62.62%
182-000-534	- Contractual Services	\$6,500.00	\$3,764.77	\$54.00	\$3,818.77	58.75%
182-000-541.01	- General Materials & Supplies	\$10,000.00	\$4,780.89	(\$441.62)	\$4,339.27	43.39%
182-000-550	- Conference & Meeting Expense	\$3,900.00	\$2,220.51	\$251.79	\$2,472.30	63.39%
		\$247,698.00	\$115,518.67	\$13,832.11	\$129,350.78	52.22%

## 190-000-000 INSTITUTIONAL SUPPORT

## 191-000-000 BOARD OF TRUSTEES

191-000-535	- Contractual -Legal	\$10,000.00	\$4,744.33	\$901.50	\$5,645.83	56.46%
191-000-549	- Other Gen Supplies (Election)	\$1,000.00	\$239.82	\$157.03	\$396.85	39.69%
191-000-550	- Conference & Meeting Expense	\$5,300.00	\$2,406.93	\$1,091.11	\$3,498.04	66.00%
		\$16,300.00	\$7,391.08	\$2,149.64	\$9,540.72	58.53%

## 192-000-000 INSTITUTIONAL SUPPORT EXPENSES

192-000-516	- Salaries - Secretarial	\$17,852.00	\$10,095.79	\$1,487.66	\$11,583.45	64.89%
192-000-518.01	- Student Employees (Federal)	\$5,935.00	\$4,053.00	\$661.15	\$4,714.15	79.43%
192-000-518.03	- Student Employees (Federal) (Contingency)	\$4,448.00	\$1,915.20	\$400.90	\$2,316.10	52.07%
192-000-521	- Group Medical & Life Insurance	\$430,000.00	\$251,608.69	\$29,277.84	\$280,886.53	65.32%
192-000-524	- Medical Examination Fee	\$0.00	\$0.00	\$0.00	\$0.00	ERR
192-000-529	- Tuition Reimbursement	\$7,000.00	\$4,387.94	\$1,200.92	\$5,588.86	79.84%
192-000-532	- Curriculum Development	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
192-000-537	- UNALLOCATED Contractual	\$2,000.00	\$974.00	\$0.00	\$974.00	48.70%
192-000-539	- In-Service Training	\$7,000.00	\$2,746.00	\$913.00	\$3,659.00	52.27%
192-000-541.02	- Supplies (Faculty Association)	\$200.00	\$103.42	(\$5.90)	\$97.52	48.76%
192-000-544.02	- Postage	\$51,500.00	\$20,100.72	\$2,341.21	\$22,441.93	43.58%
192-000-546	- Publications/Dues	\$10,200.00	\$10,728.86	\$50.00	\$10,778.86	105.68%
192-000-547	- Advertising	\$900.00	\$610.73	\$26.70	\$637.43	70.83%
192-000-554	- Recruitment	\$5,000.00	\$2,133.13	\$1,617.66	\$3,750.79	75.02%
		\$543,035.00	\$309,457.48	\$37,971.14	\$347,428.62	63.98%

## 192-000-580 CAPITAL OUTLAY

192-000-585	- Equipment	\$262,941.00	\$71,315.65	\$7,340.16	\$78,655.81	29.91%
		\$262,941.00	\$71,315.65	\$7,340.16	\$78,655.81	29.91%

## 193-000-000 AFFIRMATIVE ACTION

193-000-534	- Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
193-000-541.02	- General Materials & Supplies	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
193-000-550	- Conference & Meeting Expense	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
		\$700.00	\$0.00	\$0.00	\$0.00	0.00%

## 194-000-000 INSTITUTIONAL RESEARCH

194-000-534	- Contractual Services	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%
194-000-541.02	- General Materials & Supplies	\$1,000.00	\$17.30	\$43.65	\$60.95	6.10%
		\$4,000.00	\$17.30	\$43.65	\$60.95	1.52%

## 195-000-000 INFORMATION SYSTEMS

195-000-511	- Salaries - Administrative	\$89,781.00	\$36,027.90	\$7,001.40	\$43,029.30	47.93%
195-000-516	- Salaries - Office Staff	\$33,036.00	\$17,894.50	\$2,753.00	\$20,647.50	62.50%
195-000-518.01	- Student Employees (Federal)	\$6,365.00	\$2,226.80	\$302.10	\$2,528.90	39.73%
195-000-532	- Contractual - Consulting (Business Office)	\$0.00	\$0.00	\$0.00	\$0.00	ERR
195-000-534.01	- Contractual - Admin.	\$121,100.00	\$34,208.36	\$6,213.95	\$40,422.31	33.38%
195-000-534.02	- Contractual - Educ.	\$28,450.00	\$15,000.00	\$0.00	\$15,000.00	52.72%
195-000-541.01	- General Supplies - Admin.	\$15,900.00	\$9,006.09	\$3,533.91	\$12,540.00	78.87%
195-000-541.02	- General Supplies - Educ.	\$6,500.00	\$1,593.85	\$800.09	\$2,393.94	36.83%
195-000-550	- Conference & Meeting Expense	\$5,000.00	\$120.10	\$67.31	\$187.41	3.75%
		\$306,132.00	\$116,077.60	\$20,671.76	\$136,749.36	44.67%

## 196-000-000 PLANNING AND DEVELOPMENT

196-000-511	- Salaries - Administrative	\$46,064.00	\$27,120.10	\$4,458.32	\$31,578.42	68.55%
196-000-516	- Salaries - Secretarial	\$17,672.00	\$8,725.56	\$1,546.32	\$10,271.88	58.13%
196-000-534	- Contractual Services	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%
196-000-541.01	- General Materials & Supplies	\$2,220.00	\$1,468.63	\$280.74	\$1,749.37	78.80%
196-000-550	- Conference & Meeting Expense	\$4,000.00	\$1,939.81	\$276.28	\$2,216.09	55.40%
		\$72,956.00	\$39,254.10	\$6,561.66	\$45,815.76	62.80%

## 197-000-593 TUITION CHARGE-BACK

\$25,000.00	\$18,288.31	\$846.07	\$19,134.38	76.54%
\$25,000.00	\$18,288.31	\$846.07	\$19,134.38	76.54%

## 199-000-600 PROVISION FOR CONTINGENCIES

\$175,000.00	\$0.00	\$0.00	\$0.00	0.00%
\$175,000.00	\$0.00	\$0.00	\$0.00	0.00%

## TOTAL EDUCATIONAL FUND EXPENDITURES.

\$6,007,450.00	\$2,794,812.48	\$440,861.77	\$3,235,674.25	53.86%
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## OPERATIONS &amp; MAINTENANCE FUND

## 270-000-000 OPERATIONS &amp; MAINTENANCE FUND

270-000-534.01	Contractual Services	\$137,000.00	\$29,279.50	\$1,440.18	\$30,719.68	22.42%
270-000-534.02	Contractual - Deficiency					
270-000-541.04	General Materials & Supplies	\$55,000.00	\$15,661.71	\$5,838.74	\$21,500.45	39.09%
270-000-550	Conference & Meeting Expense	\$2,100.00	\$728.16	\$25.48	\$753.64	35.89%
		\$194,100.00	\$45,669.37	\$7,304.40	\$52,973.77	27.29%
271-000-571	- Gas	\$89,500.00	\$38,010.43	\$3,232.86	\$41,243.29	46.08%
276-000-573	Electricity	\$247,000.00	\$105,896.06	\$18,145.70	\$124,041.76	50.22%
276-000-587	Equipment	\$9,000.00	\$1,030.20	\$920.00	\$1,950.20	21.67%

290-000-000 INSTITUTIONAL SUPPORT

292-000-560 Fixed Charges

292-000-561 - Rental

\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
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\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
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299-000-600 PROVISION FOR CONTINGENCIES

\$25,000.00	\$0.00	\$0.00	\$0.00	0.00%
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\$25,000.00	\$0.00	\$0.00	\$0.00	0.00%
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TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES

\$565,600.00	\$190,606.06	\$29,602.96	\$220,209.02	38.93%
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TOTAL OPERATING FUND EXPENDITURES

\$6,573,050.00	\$2,985,418.54	\$470,464.73	\$3,455,883.27	52.58%
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REVENUE	BUDGET	PREVIOUS RECEIPTS	THIS MONTH	TOTAL RECEIPTS	%
100-000-400 EDUCATIONAL FUND					
100-000-410 Local Governmental Sources					
100-000-411.01 - 1989 Taxes 1/2(645,500,000 @ .24 1/2	\$785,872.00	\$755,731.00	\$1,868.13	\$757,599.13	96.40%
100-000-411.02 - 1990 Taxes 1/2(645,500,000 @ .24 1/2	\$785,872.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-414 - Chargeback Revenue Back Taxes	\$2,000.00 \$0.00	\$2,075.08 \$0.00	\$323.20 \$0.00	\$2,398.28 \$0.00	119.91%
TOTAL LOCAL GOVERNMENT REVENUE	\$1,573,744.00	\$757,806.08	\$2,191.33	\$759,997.41	48.29%
100-000-420 State Governmental Sources					
100-000-421 - State Apportionment Based on FY '88 enrollment - 45,297 hrs.	\$1,506,931.00	\$821,800.00	\$0.00	\$821,800.00	54.53%
100-000-421.02 - State Equalization Grants	\$568,986.00	\$142,246.50	\$142,246.50	\$284,493.00	50.00%
100-000-421-060 - Advanced Technology Grant	\$47,981.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-423 - Vocational Technical Education					
100-000-423.01.1 - Regular Reimbursement	\$60,000.00	\$57,904.33	\$0.00	\$57,904.33	96.51%
100-000-423.01.2 - Equipment Reimbursement	\$28,357.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL STATE GOVERNMENT REVENUE	\$2,212,255.00	\$1,021,950.83	\$142,246.50	\$1,164,197.33	52.62%
100-000-430 Federal Governmental Sources					
100-000-431 - Federal Work Study	\$172,198.00	\$102,488.60	\$11,789.15	\$114,277.75	66.36%
100-000-439 - Other Federal	\$6,000.00	\$96.93	\$0.00	\$96.93	1.62%
TOTAL FEDERAL GOVERNMENT REVENUE	\$178,198.00	\$102,585.53	\$11,789.15	\$114,374.68	64.18%
100-000-440 Student Tuition and Fees					
100-000-441.01 - Summer	\$130,000.00	\$126,661.73	\$0.00	\$126,661.73	97.43%
100-000-441.02 - Fall	\$589,000.00	\$225,000.00	\$125,000.00	\$350,000.00	59.42%
100-000-441.03 - Spring	\$575,000.00	\$0.00	\$0.00	\$0.00	0.00%
Total Tuition	\$1,294,000.00	\$351,661.73	\$125,000.00	\$476,661.73	36.84%
100-000-442.01 - Graduation Fees	\$3,600.00	\$1,210.00	\$200.00	\$1,410.00	39.17%
100-000-442.04 - Transcript Fees	\$1,400.00	\$803.00	\$68.00	\$871.00	62.21%
100-000-442.05 - Laboratory Fees	\$35,000.00	\$2,687.20	\$0.00	\$2,687.20	7.68%
100-000-442.09 - Public Service Income	\$14,900.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fees	\$54,900.00	\$4,700.20	\$268.00	\$4,968.20	9.05%
TOTAL TUITION AND FEES REVENUE	\$1,348,900.00	\$356,361.93	\$125,268.00	\$481,629.93	35.71%

100-000-460	- Rental of Facilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-469	- Other Facility Rentals (Food)	\$7,000.00	\$2,146.19	\$268.73	\$2,414.92	34.50%
100-000-470	- Interest on Investments	\$167,000.00	\$22,496.39	\$5,652.28	\$28,148.67	16.86%
100-000-489	- Restricted Fund Income (358)	\$7,500.00	\$8,115.94	\$0.00	\$8,115.94	108.21%
100-000-499	- Other Revenue	\$47,400.00	\$83,867.95	\$973.27	\$84,841.22	178.99%
100-000-721	- Transfer from Bookstore	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL OTHER SOURCES REVENUE		\$228,900.00	\$116,626.47	\$6,894.28	\$123,520.75	53.96%
TOTAL EDUCATIONAL FUND REVENUE		\$5,541,997.00	\$2,355,330.84	\$288,389.26	\$2,643,720.10	47.70%
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200-000-400 OPERATIONS AND MAINTENANCE FUND						
200-000-410 Local Governmental Sources						
200-000-411.01	- 1989 Taxes	\$96,229.00	\$92,544.60	\$228.77	\$92,773.37	96.41%
200-000-411.02	- 1990 Taxes	\$96,229.00	\$0.00	\$0.00	\$0.00	0.00%
	Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Local Government		\$192,458.00	\$92,544.60	\$228.77	\$92,773.37	48.20%
200-000-420 State Governmental Sources						
200-000-427	- Replacement of Corporate Personal Property Tax	\$225,000.00	\$212,199.78	\$14,759.58	\$226,959.36	100.87%
200-000-470	Interest on Investment	\$100,000.00	\$19,285.69	\$5,282.30	\$24,567.99	24.57%
200-000-499	Miscellaneous Revenue	\$12,500.00	\$6,412.82	\$112.00	\$6,524.82	52.20%
200-000	Transfer from Other Funds	\$0.00	(\$244,000.00)	\$0.00	(\$244,000.00)	0.00%
TOTAL OPERATIONS AND MAINTENANCE FUND REVENUE		\$529,958.00	\$86,442.89	\$20,382.65	\$106,825.54	20.16%
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TOTAL OPERATING BUDGETED REVENUE		\$6,071,955.00	\$2,441,773.73	\$308,771.91	\$2,750,545.64	45.30%
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## SPECIAL REVENUE

## LIABILITY, PROTECTION, AND SETTLEMENT FUND

## 1200-000-410 Local Governmental Sources

1200-000-411.01 - 1989 Taxes	\$67,360.00	\$110,609.87	\$112.06	\$110,721.93	164.37%
1200-000-411.02 - 1990 Taxes	\$67,360.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$1,484.97	\$0.00	\$1,484.97	0.00%
1200-000-470 - Investment Income	\$1,000.00	\$6,664.72	\$1,510.77	\$8,175.49	817.55%

TOTAL LIABILITY, PROTECTION, AND  
SETTLEMENT FUND REVENUE

\$135,720.00	\$118,759.56	\$1,622.83	\$120,382.39	88.70%
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## AUDIT FUND

## 1100-000-410 Local Governmental Sources

1100-000-411.01 - 1989 Taxes	\$10,906.00	\$9,861.34	\$9.99	\$9,871.33	90.51%
1100-000-411.02 - 1990 Taxes	\$10,906.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$191.08	\$0.00	\$191.08	0.00%
1100-000-470 - Interest on Investments	\$688.00	\$785.17	\$110.14	\$895.31	130.13%

## TOTAL AUDIT FUND REVENUE

\$22,500.00	\$10,837.59	\$120.13	\$10,957.72	48.70%
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## DEBT SERVICES

## WORKING CASH FUND

## 700-000-470 Other Sources

700-000-470 - Investment Income	\$1,000.00	\$44,449.23	\$38,052.73	\$82,501.96	8250.20%
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## TOTAL WORKING CASH FUND REVENUE

\$1,000.00	\$44,449.23	\$38,052.73	\$82,501.96	8250.20%
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## CAPITAL PROJECTS

## BUILDING BOND PROCEEDS FUND

## 1300-000-420 Local Governmental Sources

1300-000-429 - State Grants & Contributions	\$1.00	\$0.00	\$0.00	\$0.00	0.00%
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## 1300-000-430 Federal Governmental Sources

1300-000-439 - Federal Grants & Contributions	\$1.00	\$0.00	\$0.00	\$0.00	0.00%
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1300-000-470 Investment Income	\$65,000.00	\$7,774.72	\$5,240.12	\$13,014.84	20.02%
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TOTAL BUILDING BOND PROCEEDS FUND REVENUE	\$65,002.00	\$7,774.72	\$5,240.12	\$13,014.84	20.02%
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## PROTECTION, HEALTH, AND SAFETY FUND

## 0300-000-410 Local Governmental Sources

0300-000-411.01 - 1989 Taxes	\$160,382.00	\$154,224.46	\$381.23	\$154,605.69	96.40%
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0300-000-411.02 - 1990 Taxes	\$160,382.00	\$0.00	\$0.00	\$0.00	0.00%
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Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
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Total Local Government Sources	\$320,764.00	\$154,224.46	\$381.23	\$154,605.69	48.20%
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0300-000-470 - Investment Income	\$1.00	\$3,420.01	\$714.07	\$4,134.08	413408.00%
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	\$1.00	\$3,420.01	\$714.07	\$4,134.08	413408.00%
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TOTAL PROTECTION, HEALTH, AND SAFETY FUND REVENUE	\$320,765.00	\$157,644.47	\$1,095.30	\$158,739.77	49.49%
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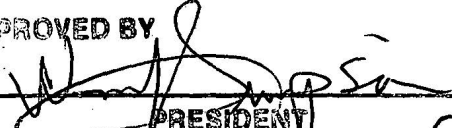
## PROPRIETARY FUNDS


BOOKSTORE	\$472,600.00	\$321,222.72	\$151,543.44	\$472,766.16	100.04%
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TOTAL REVENUE	\$7,089,542.00	\$3,102,462.02	\$506,446.46	\$3,608,908.48	50.90%
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SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
SECRETARY

DATE 2/25/91