

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Third Floor Board Room March 25, 1991 7:00 p.m.

A. Call to Order

B. Roll Call

C. Communication from Visitors

D. Approval of Minutes

E. President's Report

1. USA Today - April 16
2. Basketball Success
3. Dixon Correctional Center - Terry Simmons
4. Endowment Challenge Fund - \$560,097.61
5. Policies of the Month - 511.01 - 512.01

F. Financial Reports and Actions

1. Treasurer's Report
2. Bills Payable
3. Payroll
4. Budget Report
5. Build Illinois FY91 - Parking Lots and Roadways
6. Market Research Study
7. Architect Request

G. Executive Session

H. Personnel Recommendations

1. Administrative Reappointments
2. Radiologic Technology Faculty
3. English Faculty Replacement
4. Temporary Biology/Chemistry Faculty
5. DCC Career Counselor

I. Other Actions

 Donation

J. Reports

1. Student Trustee
2. ICCTA Representative
3. Foundation Liaison
4. Board Chair

K. Time of Next Meeting

 Monday, April 22, 1991 - 7:00 p.m.

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

March 25, 1991

The Board of Trustees of Sauk Valley Community College met in regular meeting at 7:00 p.m. on March 25, 1991 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route 2, Dixon, Illinois.

Call to Order: Chair Simpson called the meeting to order at 7:00 p.m. and the following members answered roll call:

Edward Andersen	Thomas Densmore
Richard Groharing	Joseph McDonald
B.J. Wolf	William Yemm
William Simpson	

Absent: Jeff Munson

SVCC Staff: President Richard L. Behrendt
Vice President Robert Edison
Vice President John Sagmoe
Vice President Virginia Thompson
Director Kristin Olsen
Secretary to the Board Marilyn Vinson

Minutes: It was moved by Member Andersen and seconded by Member Yemm that the Board approve the minutes of the February 25 Board meeting with the notation that the vote recorded for the Bills Payable item should indicate that Member Joe McDonald voted no. In a roll call vote, the following was recorded: Ayes - Members Andersen, Densmore, McDonald, Wolf Yemm, and Simpson. Member Groharing - pass. Motion carried.

President:s Report: President Behrendt introduced Russ Damhoff who reported on the completion of a very successful men's and women's basketball season and expressed his appreciation to the Board and administration for their support.

Dr. Behrendt then reported on the April 16 issue of USA Today; the Endowment Challenge Grant Fund balance of \$560,097.61; and introduced Terry Simmons (Director of the SVCC Educational Program at DCC) who gave an update on the educational program at the Dixon Correctional Center.

Treasurer's
Report:

It was moved by Member Andersen and seconded by Member Densmore that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried.

Bills Payable:

It was moved by Member McDonald and seconded by Member Densmore that the Board approve bills in the following amounts:

Educational Fund	\$682,752.03
Liability	9,187.38
Building	66,105.02

In a roll call vote, all voted aye. Motion carried.

Payroll:

It was moved by Member Groharing and seconded by Member Densmore that the Board approve the February 28 payroll in the amount of \$332,583.91 and the March 15 payroll in the amount of \$213,533.79. In a roll call vote, all voted aye. Motion carried.

Build Illinois
Parking Lots and
Roadways:

It was moved by Member Groharing and seconded by Member Yemm that the Board approve a project application to be submitted to the Illinois Community College Board for Build Illinois funds to resurface the college parking lots and roadways. In a roll call vote, all voted aye. Motion carried.

Market Research
Study:

It was moved by Member Andersen and seconded by Member Groharing that the Board award a contract in the amount of \$13,800 to Northern Illinois University to complete a Market Research Study for the college. In a roll call vote, all voted aye. Motion carried.

Architect
Request:

It was moved by Member Groharing and seconded by Member McDonald that the Board approve hiring an architect to develop specifications and estimates for proposed room and space changes requested by the college Facilitation Utilization Board. In a roll call vote, all voted aye. Motion carried.

Executive
Session:

At 7:25 p.m. it was moved by Member McDonald and seconded by Member Groharing that the Board adjourn to executive session to discuss the appointment, employment, or dismissal of an employee. In a roll call vote, all voted aye. Motion carried.

Regular Session: At 7:40 p.m. the Board returned to regular session.

Departure: Member Thomas Densmore left the meeting at 7:41 p.m.

Administrative Reappointments: It was moved by Member Wolf and seconded by Member Groharing that the Board of Trustees reappoint the following administrators for the 1991-92 year:

Walt Clevenger	Dick Holtam
Ron Marlier	Alan Pfeifer
John Sagmoe	Mike Seguin
Zollie Hall	Karen Kylen
Virginia Thompson	Doug Bannon
Russ Damhoff	Kristin Olsen
Rosemary Johnson	

In a roll call vote, all voted aye. Motion carried.

Radiologic Technology Instructor: It was moved by Member Groharing and seconded by Member Andersen that the Board approve the employment of Beverly Kiele as an Instructor of Radiologic Technology at an instructor (Step 18) level at a base salary of \$32,263, effective with the 1991-92 school year. In a roll call vote, all voted aye. Motion carried.

English Faculty Replacement: It was moved by Member Yemm and seconded by Member McDonald that the Board approve filling Dr. William Roach's vacant English position for the 1991-92 school year. In a roll call vote, all voted aye. Motion carried.

Temporary Biology/Chemistry Position: It was moved by Member Andersen and seconded by Member Groharing that the Board give approval to hire a temporary full-time biology/chemistry instructor for the 1991-92 school year. In a roll call vote, all voted aye. Motion carried.

DCC Career Counselor: It was moved by Member Andersen and seconded by Member Yemm that the Board appoint Christine Heckman to the position of Career Counselor at the SVCC Educational Program at the Dixon Correctional Center, effective April 1, 1991 at an annual salary of \$31,026. In a roll call vote, all voted aye. Motion carried.

Donation:

It was moved by Member Andersen and seconded by Member Wolf that the Board accept the donation of a 1991 Mitsubishi Mirage from Diamond Star Motors. In a roll call vote, all voted aye. Motion carried.

Reports:

In the absence of Jeff Munson, Student Senate President Ray Hager reported that the Senate was making plans for an Earth Day and that they would be planting evergreens on the campus for a windbreak.

Foundation liaison Yemm reported that the Foundation had not met.

ICCTA representative Groharing reported that he had attended a State Relations committee meeting on March 8th, a planning session on March 9 and 10, and reminded the Board of the next ICCTA meeting to be held on April 12 and 13 in Springfield at the Sheraton Inn.

Adjournment:

Since the scheduled business was concluded, it was moved by Member Wolf and seconded by Member Yemm that the Board adjourn. The next regular meeting will be held on Monday, April 22, 1991 at 7 p.m. in the third floor Board Room. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 7:55 p.m.

Respectfully submitted:



Joseph P. McDonald, Secretary

511.01 Travel of Personnel

A. Vice Presidents shall regulate travel within their respective offices subject to the limitations of the budget provided. Accountability for expenses incurred while traveling will be made by the individual, the responsible Vice President and the President, in accordance with procedures and forms issued by the Business Office and accepted accounting practices.

B. Reimbursement for college travel will be as follows:

1. In-district Travel

All personnel will regard their regular places of instruction or duty, as their regular places of work. No reimbursement will be allowed for travel from home to the regular place of work or duty. Logs will be kept of all in-district travel, and reimbursement must be approved by the Vice Presidents and Deans. Logs will be turned in monthly for reimbursement claims for in-district travel.

2. Out-of-district-Travel

Out-of-district travel requires prior approval initiated by proper written request, unless performed under emergency conditions. Meals are subject to reimbursement up to \$25.00 per day including tips (\$5.00 for breakfast,

Travel of College Personnel (cont'd)

\$7.00 for lunch, and 13.00 for dinner). For a full day trip, expenses over \$25 will be reimbursed upon the submission of receipts for all meals, with a total daily maximum of \$50. If the trip is less than a full day, reimbursement over the meal allowance will be paid with submitted receipts not to exceed \$50.

Meal allowances up to \$25 per day will be reimbursed as per the following schedule:

Meals	Leave Home	Return		Amount
		Home	After	
Breakfast	Prior to 7 a.m.	10 a.m.		\$5.00
Lunch	Prior to 11 p.m.	2 p.m.		7.00
Dinner	Prior to 4 p.m.	7 p.m.		13.00

No food reimbursement will be made in connection with travel of less than three hours duration. Costs of banquets or special meals may be included as the actual cost of the occasion in lieu of the per diem and/or per meal cost.

Lodging is to be reimbursed by receipts to be submitted. Reimbursement on fares for public transportation will be based only on the actual tax exempt fare.

On July 1 of each year, the rate of reimbursement when using personal automobiles for college travel will be adjusted to reflect the current IRS tax deduction rate. When staff members travel together by automobile, mileage will be claimed by the owner of the car. Personal credit cards may be used, but copies of the bills must be provided when reimbursement claims are made. Dependents traveling with college personnel are not eligible for any reimbursement.

All expenses to be reimbursed must be based on receipts submitted with the exception of mileage, some meals (see explanation), cab fares, and tolls for bridges, highways, etc.

C. Any member of the faculty or staff who is acting as host or guide to a guest of the college will act in such capacity upon the request of the President or Vice Presidents. Arrangements for lodging, transportation, and meals may be requested for such guests, and the responsible individual will attend to proper billing and all other elements of concern. The acting host will also attend to arranging for introductions, local transportation, and other kindly considerations which will assure the guest of the college's interest in his comfort and well-being.

All authorized out-of-pocket expenses incurred by the designated host will be reimbursed if they are incurred in connection with his function in that capacity.

10/22/80

4/01/81

3/27/89

3/27/89

2/26/90

512.01 Use of College Facilities

A. A major responsibility of a comprehensive community college is to open its resources to the community it serves. The Board of Trustees may grant permission for use of college premises to recognized public and/or private citizen's organizations, provided the purpose of such renders a distinct educational and/or cultural value for the community. However, the education, co-curricular and community service of the programs of the college will normally take precedence over outside activities. The Board of Trustees may deny the use of college facilities to any persons or groups whose policy or practice is considered by the Board to be detrimental to the best interests of the college.

B. The rules and regulations for the use of building and grounds is fully described in the following Building and Grounds Utilization Policy.

2/12/79

1/24/83

SAUK VALLEY COMMUNITY COLLEGE
BUILDING AND GROUNDS UTILIZATION POLICY

Statement of

A major responsibility of a comprehensive community college is to open its resources to the community it serves. One vehicle through which this may be achieved is a building utilization policy that provides responsible students and community groups with open access to the college buildings and other physical facilities. It is recognized that weekends and early evening hours are the normal time periods during which students, faculty, and community organizations would usually wish to schedule special activities at the college.

Policy Guidelines

The priorities listed below refer to on-going college functions as well as meetings or activities which non-college groups, organizations or individuals wish to schedule at Sauk Valley Community College on an occasional or one-time basis. Requests for the use of college facilities on a regular or long-term basis must be addressed to the College President and require the approval of the Sauk Valley Community College Board.

The following priorities are established for utilization of facilities at Sauk Valley Community College:

PRIORITY #1: INSTRUCTION

SVCC classroom instruction (no fees assessed.)

PRIORITY #2: COLLEGE RELATED ACTIVITIES

College related activities initiated and participated in by Sauk Valley Community College faculty, students, or staff. (No fees assessed).

PRIORITY #3: EDUCATIONAL INSTITUTIONS

Cooperative activities on an occasional basis with other educational institutions including local public schools and other colleges and universities. (no rental fees assessed, but non-college groups are expected to pay the actual direct* costs incurred by the college instituting the cooperative activity, These costs will be determined by the Director of Marketing and Public Relations and/or the Vice President of Business Services.)

PRIORITY #4: NOT-FOR-PROFIT GROUP ACTIVITIES

Cooperative activities on an occasional basis with local groups and organizations that may be of general interest to the Sauk Valley Community College student body, college staff or community. Such organizations include churches, community service clubs, political action groups, hobby-leisure time organizations, and other aovern ental bodies. (Rental fees assessed based on the college's approved rental rate schedule for non-commercial groups.)

*Direct costs are those associated with the activity such as equipment, supplies, insurance, electrical hookups, or personnel (custodial, security, lighting equipment operators, etc.)

PRIORITY #5: COMMERCIAL

Commercial ventures that are profit-making for private gain but by virtue of the events they sponsor may also provide a service to the college, its students, and/or the community. (Rental fees assessed based on the approval rental rate schedule for commercial groups).

Any problems regarding interpretation of the above priorities or implementation of this policy shall be resolved administratively by the Director of Public Information in consultation with the Vice President of College Advancement.

Rental Rates

The following rates are those assessed for commercial activities (see Priority #5) and non-commercial activities (see Priority 4). Unless stated otherwise, these rates apply to all or any part of one day.

SCHEDULE OF RATES*

<u>AREA</u>	<u>COMMERCIAL</u>	<u>NON-COMMERCIAL</u>
Gymnasium	\$500	\$200
West Mall	350	150
Cafeteria	200	100
Little Theatre	150	50
East Mall	140	50
Private Dining Room	100	40
Classrooms	75	25
Athletic Fields	N/A	25/game
Tennis Courts	N/A	1/court
Track/Stadium	500	100
Cross Country Course	500	25/meet or practice
Parking Lots	500	200
Riverfront	400	50
Lawn	300	50

*These are basic rates designed to include INDIRECT costs such as the use of toilets, wear and tear on facilities and routine maintenance. All DIRECT costs associated with the activity are extra (such as equipment, supplies, insurance, electrical hookups,) or personnel (such as custodial, security, lighting equipment operators, etc.) Note: the college reserves the right to charge commercial activities more than the rental rates established above by structuring a profit-sharing agreement between the college and the sponsoring organization.

Policy Guidelines

The Director of Marketing and Public Relations is delegated the authority to determine the priority classification and commercial aspect of a particular event and to be responsible for requiring:

1. adequate insurance; and
2. personnel, and a security force necessary to successfully supervise the event.

Groups using college facilities must abide by the requirements of the laws of the State of Illinois, as well as the Building Regulations of Sauk Valley Community College. Specifically, the use of alcoholic beverages or controlled substances is prohibited on college property or in college facilities. Any group using college facilities must be under the supervision of an adult at least 21 years of age.

Implementation Procedures

Community Groups - Outside organizations wanting to use college facilities may contact the Director of Marketing and Public Relations to initiate a room reservation process. All outside groups (whether they are assessed a fee or not) are expected to complete the college form entitled "Agreement Granting Use of College Facilities".

Faculty and Student Groups - Any student group whose meeting or activity is designed primarily for participation by its members only shall be granted rent-free use of college facilities with the approval of the Coordinator of Student Activities. Any student group whose activity is designed primarily for the participation of Sauk Valley students at large or the general public, must receive the approval of both the Student Senate and the Coordinator of Student Activities.

Policy Guidelines

Faculty Groups - Faculty groups wishing to use college facilities for meetings of an academic or professional nature may schedule college facilities rent-free by contacting the Director of Marketing and Public Relations.

Co-Sponsorship - Co-sponsorship can occur through the cooperative efforts of the Student Activities Office or a Sauk Valley Community College student or faculty group and at least one of the following:

- a. A non-Sauk Valley Community College student group;
- b. A commercial group;
- c. A civic or governmental organization; and/or
- d. A group from another educational institution.

Any Sauk Valley Community College party intending to become involved with co-sponsoring an activity must request in writing and receive written approval for their activity from the Director of Marketing and Public Relations. All non-college groups co-sponsoring an event must sign the college form entitled "Agreement Granting Use of College Facilities".

SUPPLEMENTAL REGULATIONS

Assignment of Space - The assignment of all space, with the exception of instructional and office space, has been delegated to the Director of Marketing and Public Relations. The Director of Admissions, Records, and Placement, in consultation with the Instructional Vice President, will assign all instructional spaces. He/she is also responsible for any room changes and none can be affected without his/her written authority. Office spaces will be assigned by the Vice President of Instructional Services.

Calendar of Special Events - All events which are not on the published college calendars must be scheduled in the office of the Director of Marketing and Public Relations, which maintains a calendar of special events. This calendar is issued before noon on Friday of every week when school is in session. If special custodial and engineering services or audio-visual equipment are needed, they must be requested at this time. Request forms for space and special services must be completed at least one week prior to the event, but the events to be calendared should be cleared as soon as dates and times are firm. This is stressed so that no two major events should be scheduled in the same facility at the same time.

Custodial and Services - In the interest of coordination so that the best services may be rendered, it is necessary that direct requests for services to the janitorial staff or plant engineers be avoided. Requests for services incidental to the normal program of the college should be directed to the Vice President of Business Services. If services are required for calendared special events, requests for these services must be made through the Director of Marketing and Public Relations who will make arrangements with the Vice President of Business Services.

Traffic and Parking - Sauk Valley Community College is a commuter college which necessitates the use of private automobiles by students, faculty, and employees. Therefore, it is incumbent upon each individual to make judicious use of campus drives and parking spaces. "Motor Vehicle Registration and Parking Regulations" have been approved by the Board of Trustees. Copies of these regulations may be obtained from the Office of the Vice President of Student Services.

Key and Clearance - Appropriate keys may be obtained from the Director of Building and Grounds. Proper approval must be obtained from the Vice President of Business Services. Security of the buildings and equipment of the college are in part dependent on the careful handling of keys. Upon completion of employment each faculty or staff member is expected, prior to the receipt of his last paycheck, to obtain appropriate signatures on a clearance form indicating that all keys, supplies, library books, audio-visual equipment, etc., have been returned.

Safety and Security - Safety and security are the responsibilities of the Vice President of Business Services in consultation with the Vice President of Student Services.

However, each person within the college community has the obligation to report suspicious persons and occurrences to a responsible college authority.

- Building security is a matter of concern to all college personnel. In order to control the number of personnel in the building after normal working hours, a check-in and check-out book is maintained in the boiler room at the west entrance. On those occasions when no event is scheduled, all persons, with the exception of those persons on duty, must enter only through this entrance, sign the register noting the time of entry, and reason for entry. On departure the individual will give only the time of departure. Each individual must be prepared to furnish at all times positive identification to properly constituted authorities. These security requirements are effective from 10:30 p.m. until 7:00 a.m. each weekday and from 12:30 p.m. Saturday until 7:00 a.m. on Monday when no events are scheduled, or at any other time that the buildings are officially closed.

Fire Regulations - Because of the isolated location of the college, all persons should be aware of the dangers of fire. The fire should be picked up by the Honeywell fire alarm system, which will set off the klaxon horn. The alarm system is connected to the Dixon Rural Fire Protection fire alarm system. If a fire is discovered before the alarm sounds, call the operator by dialing 0 (zero) and notify her of the location. The operator will notify the Learning Resource Center which will give the location over the public address system. The operator will notify the Dixon Rural Fire Protection District at Dixon, 288-3321.

Action to be Taken in the Event of a Fire - All persons who are not actively engaged in fighting the fire shall file out of the building at the nearest exit. Personnel should not return to the building until the all clear signal is given.

Smoking Policy - Smoking is banned at Sauk Valley Community College except in private offices and designated areas. Smoking is also banned in all college vehicles.

of Food and - Food and beverages purchased in the dining and recreation rooms are to be consumed in those areas. Careless handling of food and beverages causes needless maintenance problems and increases the danger of vermin and damage to floors, furniture and carpeting.

Civil Defense - Sauk Valley Community College is on the area civil defense tornado alert system and will be alerted of any tornado conditions that exist in a fifty mile radius. The basement of the building has been designated by the Director of Civil Defense of Lee County as the safest and best protection in case of an emergency evacuation situation. In the case of an alert, communication for evacuation will be given over the public address system in the Learning Resource Center and by word of mouth. All procedures will be under the direction of the Vice President of Student Services. Students and faculty will not be allowed to use their automobiles in leaving the area during an alert. When no students are present or classes are not in session, evacuation procedures will be directed by the senior college official present.

Notification of Alert - The office of the Vice President of Student Services will keep all personnel apprised of the status of the weather warning in the event of threatening weather.

Emergencies and First Aid - In the event of an emergency, call the office of the Vice President of Student Services at ext. 271. If you have an injury or emergency after 4:30 p.m. dial the switchboard operator at ext. 0.

Lost and Found - The Information Center maintains a lost and found service on the first floor. Articles which are found or turned in to the offices should be sent to the Information Center as soon as possible.

Telephone Service - Telephones are a vital part of the college operation. Their primary use is for college business. Their proper care is the responsibility of the staff. The college must be reimbursed for any personal toll calls. Public phones are placed strategically throughout the facility. Their use by students and the public is encouraged.

College Grounds - Certain parts of the college grounds may be utilized by college and non-college organizations or groups if the activity in no way interferes with the educational program of the college. Application for the use of those areas such as tennis courts, baseball field, etc., must be made to the Director of Athletics, who will notify the Director of Marketing and Public Relations concerning such approvals. Non-college groups are required to sign the "Agreement Granting Use of College Facilities" as adopted by the Board of Trustees before using college grounds. Attention is invited to previous sections of these regulations. All persons utilizing college grounds are required to obey college regulations. Failure to do so may subject the person to ejection from the premises or even prosecution by civil authorities.

Library - The Sauk Valley Community College Library and Audio Visual Services are combined into one unit referred to as the Learning Resource Center. The purposes of the Center is to support the instructional aims of the college by providing materials and equipment for faculty and students.

The control of the usage of the Library Conference Room in the Center (3K3) has been delegated to the Coordinator of the Learning Resource Center. This conference room will not be assigned at any time the library is closed.

2/11/79
1/24/83
3/23/87

For Board Meeting
of March 25, 1991

Agenda Item F-5

BUILD ILLINOIS FY91
PARKING LOTS AND ROADWAYS

As the Board is aware, we have been receiving Build Illinois funds over the past few years and have used this money to systematically resurface our parking lots and roadways. As the attached information outlines, we would like to have Board approval to continue using the FY91 Build Illinois funds to do more re-surfacing.

Since the attached project is estimated to total \$201,454 and the Build Illinois grant will be \$82,639 (or a difference of \$118,815), Vice President Edison would like to obtain bids at this time to complete the total project and explore various options for funding the balance.

RECOMMENDATION: Board approval to submit this project application to the Illinois Community College Board.



SAUK VALLEY
COMMUNITY
COLLEGE

173 IL RT. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Dr. Behrendt
FROM: Robert Edison *Bol*

DATE: March 7, 1991
SUBJECT: Building Illinois for FY 91

The attached project application essentially covers most portions of the parking and roadway facilities for the entirety of the Sauk Valley Community College campus. The submission if completed would complete the repair and updating and maintenance for the entire campus during the past four fiscal years, with funds predominantly derived from the Building Deficiency Project and the Build Illinois appropriations. In this respect, we are fortunate to have our roadways updated without operating costs which have never been budgeted and utilized on an annual basis for the very substantial facilities which Sauk does utilize. Due to the lack of funds I think these areas have been neglected during past years and should be budgeted in a rather substantial amount on an annual basis if our facilities are to be maintained at a safe and efficient maintenance and repair level of operations.

The estimate on the attached project totals \$201,454 and the Build Illinois grant would be \$82,639 or a difference of \$118,815. Based on this submission, I feel that the estimate of \$88,075 covering locations 1,2, and 3 should be the absolute minimum of work to be completed during this next year. I have requested the remainder of the campus to be bid as alternate amounts in order to obtain prices at this time to complete the campus facilities and to permit the Board of Trustees various options as to the amount of funds they would elect to spend at this time. Any bids accepted by the Board in excess of \$82,639 would be provided by Sauk and arrangements made with the Capital Development Board prior to contract completion.

Recommendation: Resolution by the Board of Trustees approving this project application to be submitted to the Illinois Community College Board.

n
att

Illinois Community College Board

PROJECT APPLICATION FOR REPAIR AND RENOVATION GRANT FUNDS
(Provide a separate application for each project proposed)

District Name SAUK VALLEY COLLEGE District No. 506
District Address R. R. #5 DIXON, ILLINOIS 61021
Contact Person ROBERT EDISON Telephone No. (815) 288-5511
Amount of Total Fiscal Year 1991 Repair and Renovation Grant Allocation \$ 82,639
Project Name PARKING AREA & ROADWAY SEALING & REPAIR Date of Submission 3/6/91

1. Describe the project including at least the following:

- A. Background of the project including a short but specific justification and exact location.
- B. Quantification of work items, including units such as linear feet, cubic yards square yards, number of items to be installed, etc.
- C. Identification of any relationship between this project and any other, past or future.
- D. Desired completion date. Identify circumstances which make it appropriate to complete this project during certain months (e.g., weather, summer vacations etc.).
- A. Sauk Valley College is approximately 25 years old. All roads and parking areas were constructed with aggregate base course and bituminous surface. Over the past 5 years, the College has initiated annual maintenance projects involving resurfacing of all parking lots except the easterly four bays of the east lot. The intent is to resurface the said four bays remaining, apply a seal coat to all roadways and parking lots and re-stripe for parking and traffic control. The attached map shows the locations of the intended maintenance operations for this project.

LOCATION 1 (EAST LOT)

Resurface Easterly four bays of East lot with variable depth Bituminous Concrete Surface Course over existing surface. Place strip reflective crack control over major cracks or non-woven fabric over entire area.

LOCATION 2 (CAMPUS ROAD)

Seal with Asphaltic Emulsion Slurry Seal and Paint Centerline Striping with paint pavement marking lines. (Yellow skip-dash)

LOCATION 3 (SERVICE DRIVES & VISITOR PARKING)

Seal with Asphaltic Emulsion Slurry Seal and paint parking stall lines. Also handicap parking symbols (Solid White).

LOCATION 4 (ALTERNATE NO. 1) (WEST PARKING LOTS A, B & C)

Seal with Asphaltic Emulsion Slurry Seal and paint parking stall lines. (Solid White)

2. Please provide the name of the architect or engineer recommended to design project. (Must be submitted.)

SEE SHEET NO. 3

3. Provide an estimated budget, including the following: a) base construction b) cost escalation to expected bid date (one-half of one percent per month); c) contingency (10 percent to escalated base); d) A/E fee and reimbursables (see Capital Development Board "A/E Professional Services Fee Handbook, July 1980"); e) source of funds locally provided if budget exceeds grant amount.

SEE SHEET NO. 3

4. Date approved by local
(Please submit a copy of the board
Person submitting application

(signature)

LOCATIONS 5 (ALTERNATE NO. 2) (EAST PARKING LOT)
Same as Location 4

LOCATIONS 6 (ALTERNATE NO. 3) (LOTS D & E)
Same as Location 4

LOCATION 7 (ALTERNATE NO. 4) (LOTS F, G & H)
Same as Location 4

B. Quantities

LOCATION 1

Strip Reflective Crack Control	4000 Lin. Ft.
Bituminous Materials (Prime)	1600 Gal.
Bituminous Conc. Surface Crse. Cl. I	1080 Tons
Paint Pavement Marking Line	4400 Lin. Ft.

LOCATION 2

Asphaltic Emulsion Slurry Seal	10,400 Sq. Yds.
Paint Pavement Marking Line	7,200 Lin. Ft.

LOCATION 3

Asphaltic Emulsion Slurry Seal	6240 Sq. Yds.
Paint Pavement Marking Line	734 Lin. Ft.

LOCATION 4

Asphaltic Emulsion Slurry Seal	17,650 Sq. Yds.
Paint Pavement Marking Line	7,628 Lin. Ft.

LOCATION 5

Asphaltic Emulsion Slurry Seal	23,740 Sq. Yds.
Paint Pavement Marking Line	10,524 Lin. Ft.

LOCATION 6

Asphaltic Emulsion Slurry Seal	8,645 Sq. Yds.
Paint Pavement Marking Line	2,912 Lin. FT.

LOCATION 7

Asphaltic Emulsion Slurry Seal	8,245 Sq. Yds.
Paint Pavement Marking Line	1,918 Lin. Ft.

C. This project is part of a continuous maintenance program followed by the College to preserve their bituminous roadways and parking lots.

D. This project should be completed by August 15, 1991 to insure that the work will be done during summer vacation when student traffic is at a minimum and when warm temperatures are conducive to applying bituminous materials.

SAUK VALLEY COLLEGE
SHEET 3

2. Please provide the name of the architect or engineer recommended to design this project. (Must be submitted.)

ENGINEER: Willett, Hofmann & Associates, Inc.
809 East Second Street
Dixon, Illinois 61021

3. Provide an estimated budget, including the following: a) base construction cost; b) cost escalation to expected bid date (one-half of one percent per month); c) contingency (10 percent to excalated base); d) A/E fee and reimbursables (see Capital Development Board "A/E Professional Service Fee Handbook, July 1980"); and e) source of funds locally provided if budget exceeds grant amount.

<u>LOCATION</u>	<u>BASE COST</u>	<u>COST ^(5 months) ESCALATION</u>	<u>CONTINGENCY</u>	<u>A/E FEE</u>	<u>TOTAL</u>
No 1	42,950.00	1,084.54	4,403.45	7,265.00	55,702.99
No 2	15,600.00	393.90	1,599.39	2,639.00	20,232.29
No 3	9,360.00	236.34	959.63	1,584.00	12,139.97
TOTALS					88,075.25
No 4 ALT.1	26,475.00	668.49	2,714.35	4,479.00	34,336.84
No 5 ALT.2	35,610.00	899.15	3,650.92	6,024.00	46,184.07
No 6 ALT.3	12,968.00	327.44	1,329.54	2,194.00	16,818.98
No 7 ALT.4	12,367.00	312.27	1,267.93	2,092.00	16,039.20

4. Date approved by local board _____
(Please submit a copy of the local board approval)

Person submitting application Robert Edison _____

(signature)

For Board Meeting of
March 25, 1991

Agenda Item F-6

MARKET RESEARCH STUDY

In the 1990-91 Operating Budget, we provided for approximately \$18,000 in the Office of Marketing and Public Information budget to undertake a Market Research Study. This study has been discussed and specified by the Marketing Task Force as necessary to target our recruiting efforts more specifically.

Although there was a lower bid, we are recommending that the Board approve the bid of Northern Illinois University in the amount of \$13,080 since we feel that this study will better meet our needs. The ICCB Guidelines for competitive bidding does allow for the awarding of a contract to other than the lowest responsible bidder if, in the judgment of the College, the quality and serviceability of a higher bidder would better suit the College's requirements. We believe this to be the case with the bid from Northern Illinois University.

RECOMMENDATION: Board approval to award a contract to Northern Illinois University to complete a Market Research Study as specified in the amount of \$13,080.



SAUK VALLEY
COMMUNITY
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 * 815/288-5511

MEMORANDUM

March 21, 1991

TO: RICHARD BEHRENDT
FROM: KRISTIN L. OLSEN, DIRECTOR OF MARKETING AND PR
SUBJECT: MARKET RESEARCH BID

At the direction of the Marketing Task Force, I put out a request for proposal to research the viability of expanding offerings at Sauk's extension site in Morrison.

The bid was advertised in the Dixon Telegraph and the Daily Gazette (Sterling) on Wednesday, March 13, 1991. In addition, six request for proposals were faxed to a list of potential bidders. Seven proposals were received.

After determining that respondents met the minimum requirements specified in the request for proposal, I looked at type of survey instrument(s) proposed, size of sample, and length of survey. In addition to the base price of the bid, I also analyzed any additional services included in that price and additional costs proposed over and above the base bid. A summary of my detailed analysis and comparison of services is attached.

I recommend we accept the Public Opinion Laboratory (POL) at NIU bid. While it is the second lowest of the top group of proposals, POL/NIU of Dekalb, Illinois outlined a project development design and research services that demonstrated a higher level of quality and serviceability than the proposal of Pulse Research of Portland, Oregon.

Survey Type, Size, Length	Additional Services	Additional Costs	BID Base	
NOEL-LEVITS ASSOCIATION Iowa City, IA	<p>Mixed: 100-500 residents, employers, opinion leaders, High School Counselors, H.S. Juniors-Seniors</p> <p>Instrument to be deter- mined from choices of: telephone, intercept, on-site written survey and/or focus group</p>	<p>Present findings in person</p> <p>Identify previous studies and existing data bases</p>	Travel & lodging	\$17,500 maximum
GALLUP Lincoln, NB	<p>Telephone: 400 adults 300 recent high school grads (length not specified)</p>	<p>Pilot tested</p> <p>Cross Tabular Report</p>	<p>up to \$2,000 travel phone # look-ups \$1.00 each</p>	\$12,870 + expenses
POL/NIU DeKalb, IL	<p>Telephone: 600 residents 200 current SV students (10 minutes)</p>	Pre-test survey		\$13,080
PULSE RESEARCH Portland, OR	<p>Telephone: 365 residents (5-6 minutes)</p>	<p>5 Cross Tabular data Presentation materials 15 charts/graphics (in 35 mm slides & hard copy)</p>		\$ 4,420

Simple mail or non-specified which were judged not to meet the quality of the above proposals

M.I.S. Advisory Aurora, IL	2,500 households	Sauk Valley letterhead and envelopes	\$ 8,994
AD PRO Sycamore, IL	15,000 households		\$ 9,000
ZALUD, Inc. Rockford, IL	Not specified	in-house focus group to define scope	\$17,500

For Board Meeting
of March 25, 1991

Agenda Item F-7

ARCHITECT REQUEST

We have established a Facilities Utilization Board consisting of the Vice Presidents and the Director of Buildings and Grounds to look at our campus space needs. With the addition of two staff members on the Title III Grant, the removal of the old computer, the growth of the Learning Assistance Center, and various other facilities requirements, we feel the need to ask an architect to help us with the possible changes.

Attached is a memorandum detailing some of the possible projects.

RECOMMENDATION: Board approval to employ an architect to develop specifications and estimates for the proposed work.



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

March 12, 1991

TO: Dr. Behrendt
FROM: Karen Kylen
SUBJECT: FUB Recommendations

The FUB met on March 4 and March 6 to consider a number of space needs and potential solutions. Given the complexity of the projects we are considering, we recommend that

1. you request permission of the Board of Trustees at the March 25 meeting to employ an architect to develop specifications and estimates for the work, and
2. all work be contracted out rather than performed by college staff in order that it be done expeditiously.

Student Services Area

Two staff members have been added to Student Services on the Title III grant. Four other staff members now have temporary office space in back of the Financial Aids Office. John is proposing a more permanent arrangement which would bring together a number of Student Services functions and provide adequate office and work space for his entire staff. A drawing of the proposed changes is in process. Based on a preliminary sketch and our walk-through, some extensive construction is involved.

Learning Assistance Center

The Learning Assistance Center will be moved to 3M6 (the old Data Center) at the end of the semester. Virginia's staff will sketch out some ideas for the arrangement of the room. However, in order to have the room ready for summer, outside assistance will be needed in the design and construction.

. . . continued

Print Shop

The printing press is quite noisy and there is a fume buildup when the press is running. At the present time, the door to 3M6 is left open for ventilation and the wall between the two rooms is not fully closed off at the ceiling. When the LAC occupies 3M6, this wall will have to be closed and soundproofed and the door will have to be kept shut. A system to vent the fumes from the press will have to be constructed soon. This looks like it might be a hood, fan and duct arrangement leading to the exhaust fan in 3M6.

Other

- 2M3 This 20 x 30 room is now subdivided into six temporary cubicles and is currently being used by Sauk Talk. It is a standard classroom size and the FUB recommends that it be converted to that use.
- 2M11 This is a 10 x 30 storage area with a sink and cupboards on the north side of the 2M9 classroom. Presently there are two doors opening into 2M9. It is recommended that a doorway be created into the hallway and that this area be used for Sauk Talk and other student activity needs.
- 2C8 This area is divided into five small cubicles and is occasionally used by the LAC for testing. It has two doors. It is recommended that the cubicle dividers be removed and that this space be made into two offices.

Additional non-construction recommendations

Steve Cordogan will be located in 3M12 for the time being. A larger office and work space may be required and is under study.

Michelle Mendoza is now doing desk top publishing in 3M6. She will be allocated space for this operation in the south east corner of the deans' office area.

For Board Meeting of
March 25, 1991

Agenda Item H-1

ADMINISTRATIVE REAPPOINTMENTS

Each year we act on administrative reappointments. The following personnel are recommended for reappointment for the positions shown for 1991-92:

CONTINUING APPOINTMENTS PER POLICY 410.01

Clevenger, Walter	Director of Information Systems
Holtam, Richard	Dean of Health and Community Services
Marlier, Ronald	Director of Financial Aid
Pfeifer, Alan	Assistant Director of Information Systems
Sagmoe, John	Vice President of Student Services
Seguin, Michael	Dean of Arts, Social Sciences, and Physical Education

TWO YEAR CONTRACTS PER POLICY 409.01

Hall, Zollie	Dean of Business, Technology, and Natural Sciences
Kylen, Karen	Vice President of College Advancement
Thompson, Virginia	Vice President of Instructional Services

ONE YEAR CONTRACT PER POLICY 409.01

Bannon, Douglas	Director of Admissions, Records and Placement
Damhoff, Russ	Head Men's Basketball Coach and Director of Sports Information, Athletic Booster Club, and Intramurals (half-time)
Olsen, Kristin	Director of Marketing and Public Relations
Johnson, Rosemary	Director of Nursing Education

RECOMMENDATION: It is recommended that the Board of Trustees reappoint the administrators noted above for the 1991-92 year.

For Board Meeting of
March 25, 1991

Agenda Item H-2

RADIOLOGIC TECHNOLOGY

FACULTY

As the Board is aware, when Michael Kretz resigned his full-time faculty position in Radiologic Technology in August 1990, we hired Beverly Kiele on a temporary full-time basis because there was insufficient time before the start of the semester to do a search. However, we have recently completed a search for this position and are recommending that Beverly Kiele be hired on a probationary tenure-track full-time faculty position in Radiologic Technology.

RECOMMENDATION: Board approval to hire Beverly Kiele as an Instructor of Radiologic Technology at an instructor, Step 18 base salary of \$32,263, effective with the 1991-92 school year.



SAUK VALLEY
COMMUNITY
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 * 815/288-5511

MEMORANDUM

DATE: March 19, 1991

TO: Dr. Thompson

FROM: Richard Holtam *RH*

RE: Recommendation for Beverly Kiele

I recommend that Beverly Kiele be appointed to the position as Instructor of Radiologic Technology. The following information supports the recommendation:

Announcement Process:

The position was advertised in the Dixon Telegraph and the Sterling Gazette. A position announcement was also distributed internally.

Application Response:

One application was received by the deadline of March 15, 1991. Beverly M. Kiele submitted a letter requesting that her application, resume, and transcripts be considered for this position.

Qualifications:

1. Academic Background

Ms. Kiele earned a B.S. in Radiologic Technology from DePaul University, Radiologic Technology instruction from Copley Hospital and additional course work from Northern Illinois University.

2. Professional Background

Ms. Kiele has exceptional experience in the field of radiology over a thirty year career. Her instruction includes three years as lecturer and clinical coordinator at Kuwait University, two years at Wilbur Wright College, and eleven years as director of education at Saint Joseph Hospital. Ms. Kiele also held positions as office manager of Affiliated Radiologist and supervisor at Rush Presbyterian St. Lukes Hospital. She is presently completing one year in a temporary position as an instructor of Radiologic Technology at SVCC.

3. References

Ms. Kiele is highly endorsed by those that have worked with her in various professional situations. Her colleagues present her as a "very positive professional person." They judged her strengths excellent organization, good communication skills and general human relation sensitivity.

Ms. Kiele has been an excellent addition to the Allied Health Department this year in her temporary position. Feedback from Stan Shippert, Coordinator of the Radiologic Technology Program is very positive.

For Board Meeting
of March 25, 1991

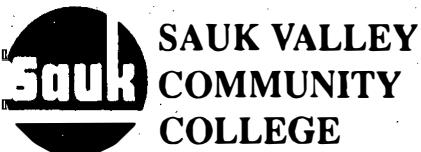
Agenda Item H-3

ENGLISH FACULTY REPLACEMENT

As the Board is aware, Dr. William Roach recently passed away. In view of the large increase in enrollment and the fact that we had twenty classes of English composition taught by part-time instructors during this past year, we would like to fill this vacancy for 1991-92.

This position would be in addition to the filling of the former English vacancy which was approved to be filled at the last Board meeting.

RECOMMENDATION: Board approval to fill Dr. William Roach's English position on the faculty for the 1991-92 school year.



173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

DATE: March 8, 1991
TO: Dr. Behrendt
FROM: Virginia Thompson
SUBJECT: English Staffing Needs

Recommendation: Fill Bill Roach's position on the faculty

We have experienced a continuing increase in English enrollment. During the 1990-91 academic year 60 load hours (20 classes) of English composition have been taught by part-time instructors. It has been very difficult to find enough qualified part-time instructors to fill these positions. If we fill the position authorized by the board at its last meeting, but do not fill the position left by Bill Roach, we will have the same difficulty next year we have had this year in providing quality instruction. The load revisions in the faculty contract will also increase the need for part-time instructors next year.

We will make every effort to hire faculty who have the expertise to teach in a second area such as speech, but the focus will be on composition.

js

For Board Meeting
of March 25, 1991

Agenda Item H-4

TEMPORARY BIOLOGY/CHEMISTRY FACULTY

As the Board is aware, Harold Nelson will be retiring as the head of the Medical Laboratory Technician Program. As the attached rationale outlines, we would like Peggy White to become the coordinator for the MLT Program for 1991-92. In order to do so, she would have to teach more MLT courses and we would thus need someone to teach biology and chemistry to take her place in those areas.

Since there is some doubt about the long-term future of the MLT Program, we would like to hire a temporary full-time instructor for 1991-92 to teach biology and chemistry.

RECOMMENDATION: Board approval to hire a temporary full-time biology and chemistry instructor for the 1991-92 school year.



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

DATE: March 8, 1991

TO: Dr. Behrendt

FROM: Virginia Thompson *VS*

SUBJECT: Staffing Needs

Recommendation: Hire a temporary full-time instructor for 1991-92 to teach chemistry and biology.

Rationale: Since Harold Nelson submitted his retirement, I have been working with Dick Holtam and Peggy White to determine the best way to meet our staffing needs for next year in MLT and in the biology and chemistry courses which Peggy has been teaching. Harold's total teaching responsibility has been in MLT. Peggy has taught some MLT, but more of her load has been in biology and chemistry. With the increased science enrollments the past two years, Peggy has also assumed a substantial overload in biology and chemistry.

Peggy is interested in and has agreed to assume the role of coordinator for the MLT program and to teach more of the MLT courses. I am pleased with this, but I do not think I would be able to cover the science hours with qualified part-time instructors.

Classes scheduled for fall 1991 not covered by other full-time instructors: MLT 19.25 hours

BIO 9.00 hours

CHE 16.50 hours

Total 44.75 hours

Load assignments if this recommendation is approved:

Peggy White 15.0 hours

New full-time 15.0 hours

MLT part-time 9.0 hours

Overload or part-time 5.75 hours

Total 44.75 hours

This does not include any allowance for program coordination time or for additional sections which may be needed depending on enrollment.

Long term staffing recommendations for these areas will depend on whether or not the MLT Program is retained beyond the time for the class admitted this fall to complete.

js

For Board Meeting of
March 25, 1991

Agenda Item H-5

DCC CAREER COUNSELOR

As the Board is aware, with the promotion of Terry Simmons to the position of Director of the SVCC Educational Program at the Dixon Correctional Center, his former position of Career Counselor was vacated. We have advertised and selected a replacement and the relevant information is attached.

RECOMMENDATION: Board approval to appoint Christine Heckman to the position of Career Counselor at the SVCC Educational Program at the Dixon Correctional Center, effective April 1, 1991 at a salary of \$31,026.

SAUK VALLEY COMMUNITY COLLEGE

MEMORANDUM

DATE: March 20, 1991

TO: Dr. Virginia Thompson, Vice President of Instruction

FROM: Terry M. Simmons, Director SVCC Educational Programs at
Dixon Correctional Center

SUBJECT: Recommendation for Staff Appointment

It is my recommendation that Ms. Christine Heckman be appointed to the position of Career Counselor for Sauk Valley Community College at the Dixon Correctional Center.

Announcement Process

The Career Counselor's position was advertised in the following manner:

1. Internal announcement of the vacancy was distributed throughout the institution at both Sauk Valley Community College and the Dixon Correctional Center.
2. An announcement of the vacancy was distributed to all community colleges in the state of Illinois.
3. An announcement of the vacancy was distributed to all correctional centers in the state of Illinois.
4. The vacancy was listed with graduate placement offices in 23 midwestern colleges and universities.
5. The vacancy was also advertised in the Dixon Telegraph and the Sterling Daily Gazette newspapers.

Application Process

The deadline for applications was open-ended and stated until the position is filled. Nine applications were received.

Screening Process

A committee composed of four vocational instructors and the Director reviewed all applications and resumes of the candidates. Five candidates were invited to the center for interviews. The four instructors and the Director conducted the interviews. In addition, the candidates were interviewed at the main campus by the Vice President of Instructional Services and the President.

Qualifications

1. Academic

Ms. Heckman holds a B.A. degree from Northern Illinois University in Sociology and has six credits towards her M.A. in Administration of Justice from Northern Illinois University.

2. Professional Background

Ms. Heckman has been employed with the Whiteside County Court Services department for the past twelve years. Ms. Heckman began as an Adult and Juvenile Probation officer in 1978. In her twelve years with the department she has been instrumental in developing several community based programs and responsible for the implementation and training procedures for the department's computer program. In October 1984, Ms. Heckman was awarded the Illinois Probation and Court Services Association Outstanding Line Staff award. That same year Ms. Heckman was promoted to Adult Supervising Case Manager and first successor in this office. Currently she supervises and trains six probation officers and assumes the Director's responsibilities in his absences.

References

Ms. Heckman's references were consistently positive. Two persons highlighted her thoroughness, pride and dedication to her work. Her current supervisor spoke highly about her ability, performance and initiative. Both references mentioned her ability to handle the criminal offender personality and deal effectively with both subordinates and supervisors.

Personal Qualifications

Ms. Heckman presents an image of a mature, knowledgeable, self-motivated and conscientious employee. During her interview she indicated a desire to advance herself, our students and the program. Her resume and references indicate an extremely capable and appropriately matched candidate for the position. Therefore, the search committee and I recommend that Ms. Heckman be appointed to the position of Career Counselor for Sauk Valley Community College at the Dixon Correctional Center.

For Board Meeting of
March 25, 1991

Agenda Item I

DONATIONS

The college has received a donation of a 1991 Mitsubishi
Mirage from Diamond Star Motors.

RECOMMENDATION: Board approval to accept this donation
and send a letter of appreciation to
David R. Pontius at Diamond-Star Motors.



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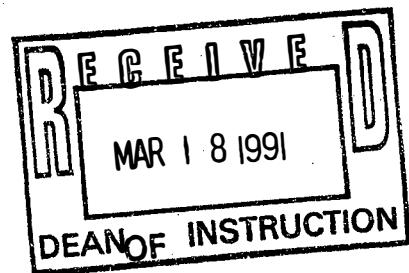
MEMORANDUM

To: Dr. Thompson

From: Zollie W. Hall *ZWH*

Date: March 18, 1991

Subject: Donation



Diamond-Star Motors has donated a 1991 Mitsubishi Mirage VIN: 4A3CU36A5ME000231 to the college for use in the automotive technology program.

I recommend that the Board accept the donation and send an appropriate letter to David R. Pontius.

dr

March 15, 1991

TO: Board of Trustees
FROM: Dick Groharing
SUBJECT: Report of March 8-9-10 ICCTA Meeting

Hopefully you noticed the new format for the meeting report that you have received from the ICCTA office. This new format, (shorter and more concise), is a result of the planning session I attended on the 9th and 10th. More of that later.

At the State Relations committee meeting on the 8th, we took positions on several bills that have been introduced by others, and approved a wish list of bills that we ourselves will introduce. We also decided to introduce two "shell bills", just in case something else came up. The entire ICCTA legislative agenda is listed in the HIGHLIGHTS of the meeting. We also will support the agendas of the ICCB and Council of Presidents. They include: opposing real estate tax revisions; and supporting in-district tuition for out-of-district students working in our districts at least 37 hours per week, an appropriations bill for our own funding, and additional funding for industrial training.

The vacancy for the current VP position was hotly sought after by several good candidates, but Barbara Barton, board chair at Harper CC won out. Barb will make a good VP - and President. The new slate of officers for 91/92 was also announced by the Nominating committee. The actual election, of course, won't be held until June, and some nominations may be made from the floor. Though that is rarely done, the possibility exists.

The Executive committee planning session lasted from noon on Saturday until noon on Sunday. Dr. Harrison Coerver facilitated the session. It could not have been done in that length of time without him. Had it not been for him, we would still be there arguing. Since he encouraged us not to take notes, (he took them on what in the end amounted to about 25 flip chart sheets), I am delaying a detailed report on the session until his notes are transcribed and returned to all the participants. However, I can tell you that the ICCTA will be looking to: 1) streamline the organizational structure, 2) look for ways to improve the method by which we lobby, and 3) find better ways to bring our educational programs to all trustees.

The next ICCTA meeting will be April 12-13, in Springfield at the Sheraton Inn. The seminar will be on "Strengthening Presidential Performance".

TREASURER'S REPORT

February 28, 1991

UCATION FUND

alance on Hand January 31, 1991 \$ 198,306.58

ceipts:

Investments	315,000.00
Taxes	10,526.08
In Lieu of Taxes	489.80
Charge-Back Revenue	1,182.92
Federal Work Study	18,931.07
Other Federal Funds	434.00
Fall Tuition	208,020.39
Graduation Fees	860.00
Transcript Fees	209.00
Lab Fees	18,332.70
Other Facility Rentals	323.22
Interest on Investments	3,328.67
Other Revenue	405.45
Expenditure Credits	<u>8,938.51</u>
	586,981.81

otal Available

\$785,288.39

sbursements:

Expenses for February	456,245.61
Investments	<u>649.15</u>
	456,894.76

alance on Hand February 28, 1991

\$328,393.63

OPERATIONS, BUILDING & MAINTENANCE

alance on Hand January 31, 1991 \$ 13,868.01

ceipts:

Taxes	1,288.99
In Lieu of Taxes	59.98
Interest on Investments	3,777.12
Other Revenue	202.00
Expenditure Credits	<u>13.32</u>
	5,341.41

otal Available

\$ 19,209.42

isbursements:

Expenses for February	29,863.76
Investments	<u>1,703.63</u>
	31,567.39

alance on Hand February 28, 1991

\$(12,357.97)

PROTECTION, HEALTH AND SAFETY

Balance on Hand January 31, 1991 \$ 182,508.32

Receipts:

Taxes	2,148.10
In Lieu of Taxes	99.95
Interest on Investments	<u>118.96</u>
	<u>2,367.01</u>

Total Available

\$ 184,875.33

Disbursements:

Expenses for February	<u>150,000.00</u>
-----------------------	-------------------

Balance on Hand February 28, 1991

\$ 34,875.33

WORKING CASH FUND

Balance on Hand January 31, 1991 \$ 116,034.02

Receipts:

Interest on Investments	<u>9,363.72</u>
-------------------------	-----------------

Total Available

\$ 125,397.74

Disbursements:

Expenses for February	2,500.00
Investments	<u>1,345.40</u>
	<u>3,845.40</u>

Balance on Hand February 28, 1991

\$ 121,552.34

AUDIT FUND

Balance on Hand January 31, 1991 \$ 24,812.13

Receipts:

Taxes	24.40
Interest on Investments	<u>109.50</u>
	<u>133.90</u>

Total Available

\$ 24,946.03

Disbursements:

-0-

Balance on Hand February 28, 1991

\$ 24,946.03

ABILITY, PROTECTION & SETTLEMENT

alance on Hand January 31, 1991	\$ 332,491.07
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Receipts:

Taxes	273.74
Interest on Investments	1,486.35
Expenditure Credits	<u>1,645.78</u>
	<u>3,405.87</u>

otal Available	\$ 335,896.94
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Disbursements:

Expenses for February	<u>1,965.27</u>
-----------------------	-----------------

alance on Hand February 28, 1991	<u>\$ 333,931.67</u>
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BUILDING BOND PROCEEDS FUND

alance on Hand January 31, 1991	\$ 1,217.10
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Receipts:

Interest on Investments	2,004.14
Loan from Working Cash	<u>2,500.00</u>
	<u>4,504.14</u>

otal Available	\$ 5,721.24
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Disbursements:

Expenses for February	<u>2,533.58</u>
-----------------------	-----------------

alance on Hnd February 28, 1991	<u>\$ 3,187.66</u>
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* * * * *

FUNDS INVESTED

United States Treasury	S & C	8.42	3-15-91	\$230,258.06
Citizens First Bank of Walnut	S & C	8.10	3-1-91	100,000.00
farmers National Bank	S & C	8.00	5-18-91	100,000.00
Xxon National Bank	S & C	7.55	5-27-91	208,951.57
First National Bank	S & C	7.80	9-25-91	100,000.00
First Bank of Dixon	S & C	7.65	5-6-91	100,000.00
core Bank	Working Cash	Variable		1,372,994.25
Xxon National Bank	Working Cash	7.50	12-29-91	354,364.30
First of America	Working Cash	8.10	6-21-91	100,000.00
United States Treasury	Working Cash	8.24	4-11-91	253,935.00
United States Treasury	Working Cash	8.38	5-9-91	96,745.54
Community State Bank	Working Cash	7.14	2-6-92	100,000.00
Xxon National Bank	Working Cash	7.55	7-5-91	207,282.06
Allegedeville State Bank	Building	8.00	10-12-91	100,000.00
mpico National Bank	Building	8.00	10-12-91	100,000.00
First National Bank of Amboy	Building	8.50	8-15-91	100,000.00
ock Falls National Bank	Educ. & Bldg.	Variable		485,835.67
ith Trust & Savings	Education	8.00	8-16-91	100,000.00
hington Bank & Trust	Education	8.05	8-15-91	100,000.00

continued next page-----

rmers Bank of Sublette rst National Bank	Education	8.00	8-15-91	100,000.00
	Education	7.80	9-20-91	<u>100,000.00</u>
TOTAL INVESTED				\$4,510,366.45

SAUK VALLEY COMMUNITY COLLEGE
STUDENT LOAN FUND
Period Ending 2/28/91
B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$3,111.67
Notes Receivable	8,706.13

	\$11,817.80
	=====

LIABILITIES & NET WORTH:

Fund Equity	\$11,725.87
Net Profit	91.93

	\$11,817.80
	=====

P R O F I T A N D L O S S

Interest Income	\$218.93
Bad Debts Repaid	162.00
	\$380.93

Bad Debts	\$289.00
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PROFIT	\$91.93
	=====

SAUK VALLEY COMMUNITY COLLEGE
 E.O.G. WORKSTUDY FUND
 Period Ending February 28, 1991
 B A L A N C E S H E E T

sh on Hand	\$3,953.33	
Workstudy Awards Receivable from Fed. Gov. 1989-90	0.00	
Workstudy Awards Capital 1989-90	172,715.00	
Workstudy Awards Paid 1989-90	172,715.00	
O.G. Awards Receivable from Fed. Gov. 1989-90	0.00	
O.G. Awards Capital 1989-90	61,248.00	
O.G. Awards Paid 1989-90	61,248.00	
LL Grant Awards Receivable from Fed. Gov. 1989-90	0.00	
LL Grant Awards Capital 1989-90	758,261.00	
LL Grant Awards Paid 1989-90	758,261.00	
Workstudy Awards Receivable from Fed. Gov. 1990-91	68,809.08	
Workstudy Awards Capital 1990-91	172,198.00	
Workstudy Awards Paid 1990-91	133,208.82	
G Awards Receivable from Fed. Gov. 1990-91	11,034.00	
G Awards Capital 1990-91	62,034.00	
G Awards Paid 1990-91	49,600.34	
LL Grant Awards Receivable from Fed. Gov. 1990-91	369,147.80	
LL Grant Awards Capital 1990-91	812,559.00	
LL Grant Awards Paid 1990-91	409,962.78	
Transfer Account	(16,439.65)	
Active Federal Grants	17,514.50	
	-----	-----
	\$2,039,015.00	\$2,039,015.00
	=====	=====

SAUK VALLEY COMMUNITY COLLEGE BOOKSTORE
 Period Ending 2-28-91
 B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$113,894.63
Petty Cash	1,000.00
Investments	0.00
Accounts Receivable-Educational Fund	2,595.05
Inventory 6-30-90	127,733.97

	\$245,223.65
	=====

LIABILITIES & NET WORTH:

Accounts Payable-Student Activity Fund	\$19,208.50
Fund Equity	\$280,306.83
Fund Transfer	0.00
Net Loss	(54,291.68)
	226,015.15

	\$245,223.65
	=====

P R O F I T A N D L O S S

INCOME:

Textbook Sales	\$348,675.49
Supply Sales	34,127.21
Miscellaneous Sales	24,656.80
Paperback Sales	7,505.79
Used Book Sales	52,194.99
Magazine Sales	22.75
Sales Tax Collected	27,433.02
Other Income	492.21
Investment Income	0.00

	\$495,108.26

EXPENSES:

Textbooks Purchased	\$369,248.01
Supplies Purchased	35,309.16
Miscellaneous Purchased	21,673.94
Paperbacks Purchased	5,033.25
Used Books Purchased	39,936.36
Magazines Purchased	21.25
Sales Tax Paid	26,526.00
Salaries & Wages	35,463.57
Employee Benefits	0.00
Transportation Charges	7,949.76
Supply Expenses	2,492.65
Equipment	3,733.95
Travel	391.22
Telephone	232.46
Dues & Subscriptions	45.00
Other Expense	1,237.28
Over & Under	48.82
Bad Debts	57.26

NET LOSS on a cash basis without regard to inventory or accounts payable	(\$54,291.68)
	=====

NET LOSS on a cash basis without regard to inventory
 or accounts payable

SAUK VALLEY COMMUNITY COLLEGE
 RESTRICTED PURPOSES FUND
 February 28, 1991

alance on Hand - February 1, 1991	\$587,621.53
sh Over - February 6 Deposit	0.54
sh Under - February 9 Deposit	(0.55)
sh Over - February 15 Deposit	0.01
id Check #20891 issued 6/90	1.00
id Check #21394 issued 8/90	1.00
id Check #21466 issued 8/90	5.00
id Check #23116 issued 11/90	105.55
February Receipts	67,745.71
TOTAL FUNDS AVAILABLE DURING FEBRUARY	\$655,479.79
sh Disbursements - February, 1991	371,566.33
alance on Hand - February 28, 1991	\$283,913.46

STATEMENT OF INCOME & EXPENSE
 STUDENT ACTIVITY FUND

ACTIVITIES	-----
udent Activity Assessments	\$26,238.84
hletic Income	3,132.00
ama Income	892.00
udent Activity Income	1,445.00
udent Activity Income-Restricted Purp. Source	0.00
udent Activity Income - Bookstore Source	0.00
uk Talk Income	196.95
sh Over & Under	168.73
her Student Activity Income	39.00
TOTAL INCOME	\$32,112.52

	BUDGET	EXPENSE
hletic Expense	35,492.	14,981.70
eerleader & Pom Pon Squad	2,500.	1,719.46
eech Act. & Readers Theatre	5,000.	2,976.95
ama Expense	5,500.	3,139.30
sic Expense	3,750.	1,151.21
udent Act. Expense	9,500.	4,938.36
udent Senate Expense	2,000.	2,027.15
men's Intercollegiate Exp.	25,998.	22,748.32
CC Clubs	260.	0.00
uk Talk	7,000.	2,489.30
ntingencies/Non-Budgeted	0.	0.00
TOTAL EXPENSE	\$ 97,000.	\$56,171.75

cess of Expenditures over Revenues as of
 February 28, 1991 (\$24,059.23)

STATEMENT OF ASSETS AND LIABILITIES

ETS	REVOLVING AGENCY FUND LIABILITIES	AMOUNT	
h in Bank	283,913.46	Due to Educational Fund	\$4,494.19
		Due to Oper. & Maint. Fund	2,182.70
ty Cash	1,000.00	Due to Bookstore	0.00
		Due Insurance Fund	0.00
ts. Rec.	336,162.87	Due to Student Loan Fund	508.18
		Resident Student Tuition	724,685.00
estments	92,103.22	Resident Tuition Refunds	(29,316.20)
		Out of District Tuition	96.96
		Lab Fees	17,156.00
		Lab Fees Refunds	(991.20)
		Accounts Payable	0.00

			\$718,815.63

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	(\$5,810.31)
Parking	6,950.44
Recreation Room Fund	4,020.52
Student Locker Fund	857.31
Building Fairness Grant	0.00
Community Services	40,876.60
Collegiate Choir	296.04
Spec. Serv. for Disadv. St-Exp	77,483.56)
Spec. Serv. for Disadv. St-Inc	77,483.56
Sp. Serv. for Disadv. Exp-FY 89	87,953.11
Sp. Serv. for Disadv. Inc-FY 89	(87,953.11)
Sp. Serv. for Disadv. Inc-FY 90	84,595.63
Sp. Serv. for Disadv. Exp-FY 90	(84,595.63)
Spec Serv For Disadv. Inc-FY 91	28,000.00
Spec Serv For Disadv. Exp-FY 91	(42,295.82)
JTPA/CAED Grant FY 91	(2,595.53)
HITS Grant	0.00
HITS Gt./NW Steel	0.00
HITS Gt./Sr. Home Comp.	0.00
HITS Gt./Daubert Chem.	0.00
HITS Gt./Drives, Inc.	0.00
HITS Gt./Eyelet Products	0.00
HITS Gt./Pumpkin Patch	0.00
HITS Gt./Borg Warner	0.00
HITS Gt./Amer. Health	0.00
HITS Gt./StaClean	0.00
HITS Gt./Sauk Valley Recycling	0.00
Special Population Gt. FY 91	(7,283.44)
Disadv.-Handicapped Gt. FY 91	204.29
Quality Assistance Gt.	31.63
Econ. Dev. Gt. II FY 91	2,601.77
Econ. Dev. Gt. Inc. FY 91	30,302.00
Econ. Dev. Gt. Exp. FY 91	(43,223.39)
Student Clubs	2,870.16
Adult Learning Book Charges	3,025.45
College Van	4,412.72
VIP/CPP	1,598.09
Student Serv/Special Projects	106,715.26

SVCC Athletic Booster Club	4,469.23
JTPA Title IIIA Grant	450.00
DCC/Revenue/FY 91	147,809.00
DCC/Expense/FY 91	(276,092.08)
PELL Grants	38.15
Voc. Educ. Adult Training	9,966.75
Ill. Interp. Workshop	248.25
SVCC Foundation	(10,000.00)
Sauk Area Arts Council	0.00
Sm. Bus. Dev. Gt./Inc./FY 91	11,463.67
Sm. Bus. Dev. Gt./Exp./FY 91	(13,459.42)
VITAL - Secy of State FY 91	12,133.33
Anna Johnson Estate	270.68
Nursing Uniforms	0.00
LPN Supplies	527.11
Miscellaneous Account	5,708.76
IL Personal Serv. Withholding	0.00
Career Guidance & Counseling	87.76
LRC Gt. Dept. of Educ. FY 90	5,416.20
DCC/Sales	653.00
Advanced Tech. Grant - FY 91	23,990.50
TITLE III - MIS/FY 88	(95,417.10)
TITLE III - Curr. Dev./FY 88	(60,309.72)
TITLE III - Fund Raising/FY 88	(15,806.49)
TITLE III - Proj. Admin./FY 88	(23,831.77)
TITLE III - Income - FY 88	195,365.08
Title III - MIS/FY 89	(62,715.97)
Title III - Curr. Imp./FY 89	(23,133.60)
Title III - Fund Raising/FY 89	(31,903.38)
Title III - Proj. Admin./FY 89	(29,895.30)
Title III - Income/FY 89	147,648.25
Title III - Income/FY 90	219,560.35
Title III - MIS/Exp. FY 90	(107,392.33)
Title III - Curr. Imp./FY 90	(80,304.76)
Title III - Proj. Adm./Exp. FY90	(31,863.26)
Title III - Income/FY 91	25,500.00
Title III - St Serv Ret/Exp FY91	(28,507.72)
Title III - Nrs. Cln Lab/Exp FY91	(2,130.68)
Title III - Proj. Admin/Exp FY91	(16,547.94)
Title III - Eng Comp Lab/Exp FY91	(7,726.76)
	\$25,821.58

FUND EQUITY

July 1, 1990	(\$7,398.43)
Excess of Expenditures over Revenue as of February 28, 1991	(24,059.23)
	(\$31,457.66)

TOTAL ASSETS \$ 713,179.55	TOTAL LIABILITIES & NET WORTH	\$713,179.55
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SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

Wm. J. Moore
PRESIDENT

Joseph P. McDonald
SECRETARY

DATE 3/25/91

BILLS PAYABLE

March 25, 1991

EDUCATION FUND

2-000-544.02	POSTMASTER	Bulk mailing	16818	\$ 186.42
6-000-575	CENTEL	Service	16819	2,880.54
1-000-550	MOBIL	Pres. travel	16820	21.20
6-000-575	CENTEL	Service	16821	3,352.49
2-000-544.02	UNITED PARCEL SERVICE	Service	16822	245.93
	SVCC PAYROLL FUND	2-28-91 Payroll	16823	298,475.17
1-000-535	COMMUNITY UNIT SCHOOL DIST. #5	Legal fees	16824	38.19
8-000-550	THE CHANCELLOR HOTEL	Travel-Marlier	16825	166.50
2-000-544.02	POSTMASTER	Bulk permit	16826	520.00
8-000-550	I.L.A.S.F.A.A.	Conf. reg.	16827	155.00
	SVCC PAYROLL FUND	3-15-91 Payroll	16828	180,283.14
6-000-575	CENTEL	Service	16829	1,148.83
2-000-521	PRUDENTIAL	March premium	16830	43,284.71
2-000-544.02	POSTMASTER	Bulk mailing	16831	140.94
0-814-541.01	PSYCHOLOGICAL CORPORATION	Supplies	16832	172.00

\$531,071.11

10547.00	AAA PHOTOGRAPHIC	PUB RELA	16,833	51.48
00546.00	A.S.B.O.	DUES	16,834	125.00
00544.01	ACTIVISION ELECTRIC	SUPPLIES	16,835	157.26
00544.01	ADVANCE VISUALS INC	SUPPLIES	16,836	44.07
00541.02	AIDEX CORPORATION	SUPPLIES	16,837	2,000.00
10547.00	ALDUS CORPORATION	PUB RELA	16,838	90.00
00541.02	AMATEUR ELECTRONIC SUPPLY	SUPPLIES	16,839	19.43
10547.00	AMBOY NEWS	PUB RELA	16,840	45.00
00550.00	AMERICAN EXPRESS	PRES TRAVEL	16,841	58.00
10534.00	AMERICAN RED CROSS	SERVICES	16,842	60.00
00541.02	ARATEX SERVICES	SUPPLIES	16,843	54.11
00541.01	ARROW BUSINESS SYSTEMS	SUPPLIES	16,844	1,229.14
00544.01	AZTEC SECURITY PRODUCTS	SUPPLIES	16,845	177.33
00550.00	GLENN BAILEY	TRAVEL	16,846	152.13
00545.00	BAKER & TAYLOR	BOOKS	16,847	2,680.09
00529.00	DOUG BANNON	REIMB 3 HOURS	16,848	210.00
00559.00	RICHARD BEHRENDT	EXPENSES	16,849	400.00
10541.02	MATTHEW BENDER & CO	SUPPLIES	16,850	74.10
00541.02	GREAT LAKES AIRGAS	SUPPLIES	16,851	40.91
12550.00	BESTWESTERN BRANDYWINE LODGE	MEETINGS	138.88	
00550.00	X X		139.78	273.66
00541.02	BLACK BOX CORPORATION	SUPPLIES	16,853	140.00
00-593	BLACK HAWK COLLEGE	CHARGEBACK	16,854	1,898.00
00550.00	BRANDYWINE RESTAURANT	MEETINGS	29.78	
00556.00	X X		92.80	
00550.00	X X		220.06	342.64
00541.02	BUN AUSTIN CHEVROLET	SUPPLIES	16,856	46.70
00545.00	BUREAU OF ECONOMIC & BUSINESS RESEARCH	BOOKS	16,857	40.00
00542.00	BUTLER PAPER CO	SUPPLIES	16,858	3,946.00

000541.02	C & N SUPPLY	SUPPLIES	16,859	457.08
000541.01	CAPITAL CITIES ABC VIDEO	SUPPLIES	16,860	160.00
000541.02	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES	16,861	87.03
000541.01	CEDAR COMPUTER CENTER INC	SUPPLIES	16,862	37.46
000541.01	THE CHRONICLE OF HIGHER EDUC	SUBSCR 62.50		
000541.01	X X	62.50	16,863	125.00
100547.00	COAST TO COAST BOOKS INC	PUB RELA	16,864	68.90
130550.00	CONSOLIDATED MANAGEMENT CO	MEALS 30.00		
180550.00	X X	30.00		
000550.00	X X	2.50		
000554.00	X X	120.00		
000556.00	X X	15.00		
000550.00	X X	40.00	16,865	237.50
000541.02	CRESCENT ELECTRIC SUPPLY	SUPPLIES	16,866	368.18
110541.2	CURTIN MATHESON SCIENTIFIC	SUPPLIES 190.00		
000585.00	X X	EQUIP 2802.13	16,867	2,992.13
000541.02	DIGI KEY CORPORATION	SUPPLIES	16,868	56.35
000541.02	DIXON GARAGE SUPPLY CO	SUPPLIES	16,869	9.53
000534.00	DIXON PUBLIC LIBRARY	TELECOMM	16,870	306.03
130541.02	R K DIXON CO	SUPPLIES	16,871	30.80
000541.02	DOALL ROCKFORD CO	SUPPLIES	16,872	85.04
120550.00	MICHAEL DOWELL	TRAVEL	16,873	200.00
000550.00	SANDRA DRANE	TRAVEL	16,874	8.50
000593.00	COLLEGE OF DUPAGE	CHARGEBACK	16,875	129.39
100547.00	THE ECHO	PUB RELA	16,876	115.00
000541.02	EDLIE ELECTRONICS	SUPPLIES	16,877	153.50
000545.00	ENCYCLOPAEDIA BRITANNICA CORP	BOOKS	16,878	1,118.00
000541.02	FLORALCREST FLORIST	SUPPLIES	16,879	57.85
000556.00	FLOWERS ETC	FLOWERS	16,880	30.00
120541.02	MARK FOSTER CO	SUPPLIES	16,881	51.36
000541.02	FREY SCIENTIFIC CO	SUPPLIES	16,882	109.55
100547.00	FULTON PRESS INC	PUB RELA	16,883	70.00
000545.00	GALE RESEARCH INC	BOOKS	16,884	1,037.71
120534.00	VINCENT GILBERT	PIANO TUNING	16,885	200.00
000541.02	GREAT LAKES AIRGAS INC	SUPPLIES 8.40		
110541.02	X X	4.50	16,886	12.90
120550.00	ZOLLIE HALL	TRAVEL	16,887	100.84
160541.02	HASKELLS	SUPPLIES 53.98		
000541.01	X X	119.01		
000541.01	X X	73.62	16,888	246.61
000575.00	HUGHES BUSINESS TELEPHONES	SERVICE	16,889	1,154.99
000585.00	I B M CORPORATION	EQUIPMENT	16,890	61,707.00
000585.00	I B M CORPORATION	EQUIPMENT	16,891	26,990.00
000541.01	I B M CORPORATION	SUPPLIES	16,892	8,097.00
000541.01	I B M CORPORATION	SUPPLIES 3965.00		
000534.01	X X	2113.65	16,893	6,078.65
100547.00	IMAGE DESIGNS	PUB RELA	16,894	991.05
000541.02	MARLIN P JONES & ASSOC	SUPPLIES	16,895	13.78
000541.02	KENT STATE UNIVERSITY	SUPPLIES	16,896	42.68
000593.00	KISHWAUKEE COLLEGE	CHARGEBACK	16,897	373.70

12550.00	KLOCKES	MEALS	16.898	47.27
00541.02	K MART	SUPPLIES	16.899	43.05
00541.02	LEARNING SEED CO	SUPPLIES	16.900	91.13
00541.02	LEICHTUNG INC	SUPPLIES	16.901	81.87
00575.00	JOLENE LESEMAN	PHONE CALLS	16.902	12.53
00550.00	KATHRYN LILLYMAN	TRAVEL	16.903	168.90
00550.00	JOSEPH P MCDONALD	TRAVEL	16.904	102.70
00550.00	RONALD MARLIER	TRAVEL	16.905	64.86
00541.02	MICROSOFT CORPORATION	SUPPLIES	16.906	563.77
16.534.04	ANN MILLHOUSE	HONORARIUM	16.907	20.00
00541.02	MODERN BIOLOGY INC	SUPPLIES	16.908	180.54
00534.00	MUELLER AUDIO VISUAL	SERVICE 137.45		
00544.01	X X	SUPPLIES 350.20	16.909	487.65
00542.00	MULTIGRAPHICS	SUPPLIES	16.910	146.60
00546.00	N A E I R	SUPPLIES	16.911	39.50
00541.02	NASCO	SUPPLIES	16.912	373.49
12541.01	N A I T	DUES	16.913	35.00
00541.02	NEWARK ELECTRONICS	SUPPLIES	16.914	74.32
00544.01	NORTHERN ILL RESOURCES CO OP	SUPPLIES	16.915	511.65
00534.00	NORTHERN ILL LIBRARY SYS	SERVICE 554.74		
00545.00	X X	158.50	16.916	713.24
00542.00	NORTHLAND PAPER CO	SUPPLIES	16.917	56.84
14.541.02	NURSING OUTLOOK	SUPPLIES	16.918	25.00
10.550.00	KRISTIN OLSEN	TRAVEL	16.919	98.80
00544.01	ON SAT	SUBSCR	16.920	48.00
14.541.02	HAROLD NELSON	SUPPLIES	16.921	8.88
00541.01	PETERSON OFFICE SERVICE	SUPPLIES	16.922	42.00
14.541.02	R N MAGAZINE	SUPPLIES	16.923	39.94
00544.01	RADIO SHACK	SUPPLIES	16.924	88.70
10.547.00	ROCHELLE NEWS LEADER	PUB RELA	16.925	44.00
00541.01	ROCK FALLS NATIONAL BANK	SUPPLIES	16.926	17.68
10.547.00	ROCK RIVER PRINTERS	PUB RELA 66.50	16.927	133.00
00541.01	X X	SUPPLIES 66.50	16.928	.00
	VOID CHECK		16.929	
00593.00	ROCK VALLEY COLLEGE	CHARGEBACK	16.930	1.413.55
00541.02	SVCC BOOKSTORE	SUPPLIES 92.41		
00541.02	X X	36.25		
16.541.02	X X	268.99		
00541.02	X X	61.80		
18.541.02	X X	3.67		
00541.02	X X	51.16		
11.541.02	X X	7.34		
12.541.02	X X	3.99		
00541.02	X X	9.42		
12.541.02	X X	5.75		
14.541.02	X X	7.40		
15.541.02	X X	2.23		
00541.02	X X	7.64		
00542.00	X X	10.28		
11.541.02	X X	3.78		
12.541.01	X X	8.40		
13.541.02	X X	18.61		
15.541.02	X X	21.37		

000544.01	SVCC BOOKSTORE (CONTD)	SUPPLIES	8.33	
000541.01	X X	5.68		
000541.01	X X	15.39		
000554.00	X X	36.64		
000541.01	X X	1.95		
000549.00	X X	16.39		
000541.01	X X	4.17	16.93	709.04
300541.02	SVCC BUILDING FUND	SUPPLIES	16.93	12.36
000550.00	SVCC RESTRICTED PURP FUND	USE OF VAN	40.00	
000550.00	X X	25.00		65.00
100534.00	SBM EQUIPMENT CENTER	SERVICE	192.00	
000541.01	X X	85.00		
000541.01	X X	122.00	16.934	399.00
000550.00	JOHN SAGMOE	TRAVEL	16.935	33.28
000545.00	ST JAMES PRESS	BOOKS	16.936	118.65
000545.00	SALEM PRESS INC	BOOKS	16.937	412.00
715541.02	SCHOOL TECH INC	SUPPLIES	16.938	157.36
314550.00	MICHAEL SEGUIN	TRAVEL	16.939	109.04
000550.00	SHELL OIL CO	PRES TRAVEL	16.940	105.16
714550.00	STANLEY SHIPPERT	TRAVEL	16.941	207.98
000544.01	SITLERS SUPPLIES INC	SUPPLIES	16.942	288.00
300541.02	SNAP ON TOOLS	SUPPLIES	16.943	19.19
000593.00	SPOON RIVER COLLEGE	CHARGEBACK	16.944	742.88
716541.02	STONY POINT LAUNDRY	SUPPLIES	16.945	39.10
300541.02	STRUERS INC	SUPPLIES	16.946	287.84
312541.02	SUPT OF DOCUMENTS	SUPPLIES	13.00	
000541.01	X X	11.00	16.947	24.00
714541.02	TECHNO AIDE MFG CO	SUPPLIES	16.948	11.68
300541.02	THETA IND. PRODUCTS	SUPPLIES	16.949	63.15
000550.00	ROBERT THOMAS	TRAVEL	16.950	50.96
318550.00	VIRGINIA THOMPSON	TRAVEL	16.951	155.25
315541.02	TIME EDUCATION PROGRAM	SUPPLIES	16.952	462.00
000593.00	TRITON COLLEGE	CHARGEBACK	16.953	1,008.60
000541.01	UARCO	SUPPLIES	16.954	73.20
000541.01	UNIQUE COMPUTER	SUPPLIES	16.955	25.00
310547.00	W C C I	PUB RELA	16.956	34.80
310547.00	W I X N	PUB RELA	16.957	320.00
310547.00	W L L T	PUB RELA	16.958	195.00
310547.00	W S D R	PUB RELA	16.959	220.00
310547.00	W S S Q	PUB RELA	16.960	285.00
310547.00	W N S PUBLICATIONS	PUB RELA	16.961	433.35
000550.00	SHIRLEY WALKER	TRAVEL	16.962	7.00
000541.02	WAL MART	SUPPLIES	16.963	88.00
310547.00	WALNUT LEADER	PUB RELA	16.964	80.77
000535.00	WARD MURRAY PACE & JOHNSON	SERVICES	16.965	3,304.00
000541.03	WATSON LABEL PRODUCTS	SUPPLIES	16.966	747.80
714541.02	WAYNE INC	SUPPLIES	16.967	642.04
000545.00	WEST PUBLISHING CO	BOOKS	16.968	127.00
000550.00	BETTY WIGGINTON	TRAVEL	16.969	41.34
310547.00	WILLIAM & MARY COMPUTER	PUB RELA	16.970	750.00
300541.02	UNIV OF WISC EXTENSION	SUPPLIES	16.971	63.06

00541.01	XEROX CORPORATION	SUPPLIES	16.972	1,909.49
00541.02	UNIVERSITY OF ILLINOIS	SUPPLIES	101.00	
00541.02	X X	79.50	16.973	180.50
00550.00	ROBERT EDISON	TRAVEL	16.974	455.73
10547.00	OGLE COUNTY NEWSPAPERS	PUB RELA	16.975	65.00
10547.00	THE DAILY GAZETTE	PUB RELA	463.50	
00554.00	X X	ADS 50.90	16.976	514.40
00541.02	SVCC IMPREST FUND	MISC EXPENSES	16.977	515.88
00541.02	SVCC PETTY CASH	SUPPLIES 1.08		
00541.02	X X	4.75		
00550.00	X X	4.99	16.978	10.82
10547.00	DIXON TELEGRAPH	PUB RELA 578.80		
10541.02	X X	ADS 92.31		
00541.01	X X	47.43		
00554.00	X X	46.08	16.979	764.62

151,680.92

Cks. #16818 - 16832

531,071.11

TOTAL EDUCATION FUND FOR MARCH

\$682,752.03

LIABILITY, PROTECTION & SETTLEMENT

92-000-528	WALDER RHODES PALEN & CORKEN	Multi-peril, Marine	274	\$ 6,716.00
92-000-527	DIXON NATIONAL BANK	Medicare 2/28	275	1,368.33
92-000-527	DIXON NATIONAL BANK	Medicare 3/15	276	<u>1,103.05</u>
TOTAL LIABILITY, PROTECTION & SETTLEMENT FOR MARCH				\$ 9,187.38

OPERATIONS, BUILDING & MAINTENANCE

1-000-571	AMGAS, INC.	Supplies	2903	\$ 5,272.30
0-000-534.02	LIFESONG AUDIO	Audio systems	2904	9,575.00
1-000-571	AMGAS, INC.	Supplies	2905	5,429.97
JU04541.04	ACE HARDWARE	SUPPLIES	2,906	111.68
JU04541.04	ADVANCE PRODUCTS CO	SUPPLIES	2,907	604.17
JU04541.04	AMERICAN HOTEL REGISTER CO	SUPPLIES	2,908	65.27
JU04541.04	BOLOTIN INC	SUPPLIES	2,909	249.84
JU04534.01	BROWNING FERRIS INDUSTRIES	SERVICE	2,910	136.00
JU04541.04	A M BRUNING	SUPPLIES	2,911	39.73
JU04541.04	CHEMICAL MAINTENANCE INC	SUPPLIES	2,912	74.00
JU04541.04	CLEVELAND COTTON PRODUCTS	SUPPLIES	2,913	860.29
JU04573.00	COMMONWEALTH EDISON	SERVICE	2,914	22.81
JU04573.00	COMMONWEALTH EDISON	SERVICE	2,915	20,310.50
JU04541.04	CRESCENT ELECTRIC SUPPLY	SUPPLIES	2,916	31.45
JU04541.04	DIXON GARAGE SUPPLY CO	SUPPLIES	2,917	22.39
JU04534.01	ECOLAB PEST ELIMINATION	SERVICE	2,918	160.00
JU04541.04	G & M INDUSTRIAL SUPPLIES	SUPPLIES	2,919	2,636.78
JU04587.00	GABRIEL SERVICE & SUPPLY	EQUIPMENT	2,920	144.23
JU04541.04	GLAFKAS TIRE CITY	SUPPLIES	2,921	558.02
JU04541.04	W W GRAINGER INC	SUPPLIES	2,922	175.97
JU04541.04	GRUMMERTS TRUE VALUE	SUPPLIES	2,923	316.01
JU04550.00	GLADYS GUNTLE	TRAVEL	2,924	9.88
JU04550.00	GLADYS GUNTLE	TRAVEL	2,925	3.64
JU04541.04	HIGLEY C HEMICAL CO	SUPPLIES	2,926	80.20
JU04541.04	HONEYWELL INC	SUPPLIES	2,927	11.54
JU04534.01	HOYLE ROAD EQUIPMENT CO	SERVICE 80.00		
JU04541.04	X X X	SUPPLIES 87.52		
JU04534.01	JOHNSON ELECTRIC	SERVICE	2,929	59.81
JU04541.04	KAISER IMPLEMENT CO	SUPPLIES	2,930	410.11
JU04534.01	TED KREIN	SERVICE	2,931	45.00
JU04541.04	LECTRONICS INC	SUPPLIES	2,932	9.80
JU04541.04	LEE FS INC	SUPPLIES	2,933	732.72
JU04587.00	W G LEFFELMAN & SONS	MOWER	2,934	1,200.00
JU04541.04	MCCORMICKS	SUPPLIES	2,935	787.01
JU04541.04	MCMASTER CARR SUPPLY	SUPPLIES	2,936	195.37
JU04541.04	THE MAILERS GUIDE CO	SUPPLIES	2,937	47.50
JU04534.01	DAVID MAYES	SEWAGE TESTING	2,938	200.00
JU04534.01	MONTGOMERY ELEVATOR CO	SERVICE	2,939	498.58

000.5 41.04	MORGAN SERVICES INC	SUPPLIES	2,940	160.48
000.5 41.04	NAPA AUTO PARTS	SUPPLIES	2,941	82.32
000.5 50.00	FELIX NAPOLITANO	TRAVEL	2,942	7.00
000.5 71.00	NORTHERN ILL GAS	SERVICE	2,943	2,963.97
000.5 41.04	PITNEY BOWES INC	SUPPLIES	2,944	180.50
000.5 41.04	PURITAN CHURCHILL CHEM CO	SUPPLIES	2,945	264.51
000.5 41.04	ROCHESTER MIDLAND	SUPPLIES	2,946	831.77
000.5 41.04	JOSEPH RYERSON CO	SUPPLIES	2,947	200.15
000.5 41.04	SVCC BOOKSTORE	SUPPLIES	2,948	6.22
000.5 41.04	SVCC EDUCATION FUND	SUPPLIES	2,949	65.84
000.5 41.04	SBM EQUIPMENT CENTER	SUPPLIES	2,950	69.75
000.5 41.04	S & S CHEMICAL CORP	SUPPLIES	2,951	139.42
000.5 41.04	SIEG AUTO PARTS	SUPPLIES	2,952	19.70
000.5 41.04	SORENSEN JANITORIAL SUPPLY	SUPPLIES	2,953	389.25
000.5 41.04	SPRAYING SYSTEMS CO	SUPPLIES	2,954	45.65
000.5 41.04	STEVENS CHEMICAL CO	SUPPLIES	2,955	4,110.00
000.5 57.00	SWANSONS DISCOUNT VACUUM CLEANERS	EQUIP	2,956	239.00
000.5 41.04	VONAGHEN INDUSTRIAL SUPPLY	SUPPLIES	2,957	35.32
000.5 41.04	WISCONSIN TURF EQUIPMENT	SUPPLIES	2,958	244.26
000.5 57.00	WISCONSIN TURF EQUIPMENT	EQUIPMENT	2,959	4,387.00
000.5 41.04	WILCO RENTAL INC	SUPPLIES	2,960	256.62
000.5 41.04	WOLOHAN LUMBER	SUPPLIES	2,961	31.20
	SVCC IMPREST FUND	MISC EXPENSES	2,962	40.00

TOTAL OPERATIONS, BUILDING & MAINTENANCE FOR MARCH

\$66,105.02

4PREST FUND

10-813-541.02	CUSTOM GOLF CLUBS	Supplies	9167	\$ 52.70
38-000-550	JOAN KERBER	Retreat lunch	9168	18.97
96-000-541.01	AACJC PUBLICATIONS	Supplies	9169	11.25
10-818-550	ACADEMY OF CRIMINAL JUSTICE SCIENCES	Meeting	9170	55.00
10-600-541.02	DAVID YOUNKER	Supplies	9171	7.66
92-000-544.02	UNITED PARCEL SERVICE	Service	9172	20.91
92-000-544.02	UNITED PARCEL SERVICE	Service	9173	60.04
92-000-544.02	UNITED PARCEL SERVICE	Service	9174	74.04
82-000-541.01	CHANGING TIMES	Supplies	9175	6.10
70-000-550	WINNEBAGO COUNTY COOP.	Seminar	9176	40.00
82-000-550	NANCY BREED	Supplies	9177	9.37
81-000-559	RICHARD BEHRENDT	Rotary lunches	9178	18.00
	VOID CHECK		9179	
10-818-550	DIXON YOUNG LEADERS CONFERENCE	Conf. reg.	9180	15.00
10-713-534	DEBRA MILLER	Honorarium	9181	25.00
81-000-550	RICHARD BEHRENDT	Travel advance	9182	50.00
10-714-541.02	C.C.I.	Photographs	9183	35.90
10-711-541.02	C.C.I.	Photographs	9184	35.90
92-000-544.02	UNITED PARCEL SERVICE	Service	9185	<u>20.04</u>
				\$555.88

EDUCATION FUND - 515.88

BUILDING FUND - 40.00

alance in fund - 2468.12
isbursements 555.88
otal in fund - 3024.00

OFFICE OF BUSINESS SERVICES
SAUK VALLEY COMMUNITY COLLEGE

BUDGET SUMMARY REPORT

3/31/91

	R E V E N U E			E X P E N D I T U R E S			
	BEGINNING FY 90 BALANCE (DEFICIT)	BUDGET	TO DATE	%	BUDGET	TO DATE	%
GENERAL FUNDS							
Education Fund	\$877,537	\$5,541,997	\$2,906,763	52.4%	\$6,007,450	\$3,909,487	65.1%
Operations, Building & Maintenance Fund	764,602	529,958	97,394	18.4%	565,600	286,301	50.6%
TOTAL OPERATING FUND	\$1,642,139	\$6,071,955	\$3,004,157	49.5%	\$6,573,050	\$4,195,788	63.8%
SPECIAL REVENUE FUNDS							
Liability, Protection & Settlement Fund (Insurance)	\$295,426	\$135,720	\$122,142	90.0%	\$135,000	\$92,824	68.8%
Audit Fund	\$35,929	\$22,500	\$11,092	49.3%	\$22,500	\$22,075	98.1%
Protection, Health & Safety Fund	\$4,858	\$320,765	\$161,107	50.2%	\$320,765	\$131,089	40.9%
NON-APRIETARY FUNDS							
Bookstore Fund	\$280,307	\$472,600	\$495,108	104.8%	\$442,600	\$549,400	124.1%
RESERVES							
Working Cash Fund	\$2,564,853	\$1,000	\$91,866		\$0	(\$244,000)	
Building Bond Proceeds Fund (Site and Construction)	\$869,698	\$65,002	\$15,019		\$280,000	\$44,820	

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

W. Thompson

PRESIDENT

Joseph P. McDonald

SECRETARY

DATE 3/25/91

EXPENDITURES		BUDGET	PREVIOUS EXPENDITURES	THIS MONTH	TOTAL EXPENDITURES	%
110-000-000	INSTRUCTION					
110-100-000	BUSINESS EDUCATION					
110-100-513.01	- Salaries - Full Time	\$255,178.00	\$133,860.58	\$24,338.28	\$158,198.86	62.00%
110-100-534	- Contractual Services	\$5,000.00	\$4,105.81	\$192.00	\$4,297.81	85.96%
110-100-541.02	- General Materials & Supplies	\$14,675.00	\$7,327.68	\$1,342.99	\$8,670.67	59.08%
110-100-550	- Conference & Meeting Expense	\$1,400.00	\$286.40	\$182.13	\$468.53	33.47%
		\$276,253.00	\$145,580.47	\$26,055.40	\$171,635.87	62.13%
110-117-000	FOOD SERVICES					
110-117-534	- Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
110-117-541.02	- General Materials & Supplies	\$3,500.00	\$1,987.26	\$1.10	\$1,988.36	56.81%
110-117-550	- Conference & Meeting Expense	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
		\$3,600.00	\$1,987.26	\$1.10	\$1,988.36	55.23%
110-200-000	AGRICULTURE					
110-200-541.02	- General Materials & Supplies	\$500.00	\$306.00	\$57.85	\$363.85	72.77%
		\$500.00	\$306.00	\$57.85	\$363.85	72.77%
110-300-000	INDUSTRIAL EDUCATION					
110-300-513.01	- Salaries - Full Time	\$236,495.00	\$119,890.74	\$21,798.32	\$141,689.06	59.91%
110-300-534	- Contractual Services	\$3,500.00	\$670.93	\$0.00	\$670.93	19.17%
110-300-541.02	- General Materials & Supplies	\$18,295.00	\$9,475.64	\$1,800.89	\$11,276.53	61.64%
110-300-550	- Conference & Meeting Expense	\$1,400.00	\$348.15	\$0.00	\$348.15	24.87%
		\$259,690.00	\$130,385.46	\$23,599.21	\$153,984.67	59.30%
110-310-000	COSMETOLOGY					
110-310-538	- Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
110-310-541.02	- General Materials & Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
110-310-550	- Conference & Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
110-316-000	HUMAN SERVICES					
110-316-534	- Contractual Services	\$100.00	\$0.00	\$20.00	\$20.00	20.00%
110-316-541.02	- General Materials & Supplies	\$1,150.00	\$205.26	\$277.17	\$482.43	41.95%
110-316-550	- Conference & Meeting Expense	\$300.00	\$230.00	\$0.00	\$230.00	76.67%
		\$1,550.00	\$435.26	\$297.17	\$732.43	47.25%
110-400-000	SOCIAL SCIENCE					
110-400-513.01	- Salaries - Full Time	\$142,527.00	\$76,477.79	\$13,905.06	\$90,382.85	63.41%
110-400-541.02	- General Materials & Supplies	\$5,070.00	\$2,059.01	\$367.38	\$2,426.39	47.86%
110-400-550	- Conference & Meeting Expense	\$1,000.00	\$747.00	\$0.00	\$747.00	74.70%
		\$148,597.00	\$79,283.80	\$14,272.44	\$93,556.24	62.96%

110-410-000 E.M.T.

110-410-534	Contractual Services	\$1,500.00	\$1,385.00	\$0.00	\$1,385.00	92.33%
110-410-541.02	General Materials & Supplies	\$400.00	\$110.80	\$0.00	\$110.80	27.70%
110-410-550	Conference & Meeting Expense	\$50.00	\$0.00	\$0.00	\$0.00	0.00%
		\$1,950.00	\$1,495.80	\$0.00	\$1,495.80	76.71%

110-418-000 CRIMINAL JUSTICE

110-418-513.01	Salaries - Full Time	\$27,719.00	\$9,470.51	\$1,721.92	\$11,192.43	40.38%
110-418-534	Contractual Services	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
110-418-541.02	General Materials & Supplies	\$1,500.00	\$836.04	\$115.46	\$951.50	63.43%
110-418-550	Conference & Meeting Expense	\$600.00	\$572.80	\$0.00	\$572.80	95.47%
		\$30,019.00	\$10,879.35	\$1,837.38	\$12,716.73	42.36%

110-500-000 HUMANITIES

110-500-513.01	Salaries-Full Time (Humanities)	\$311,184.00	\$141,050.38	\$22,431.35	\$163,481.73	52.54%
110-500-541.02	General Materials & Supplies (Humanities)	\$3,600.00	\$2,234.60	\$480.82	\$2,715.42	75.43%
110-500-541.03	General Supplies - Title III (Humanities)	\$5,500.00	\$0.00	\$0.00	\$0.00	0.00%
110-500-550	Conference & Meeting Expense (Humanities)	\$2,800.00	\$894.09	\$188.90	\$1,082.99	38.68%
		\$323,084.00	\$144,179.07	\$23,101.07	\$167,280.14	51.78%

110-511-513.01	Salaries-Full Time (Art)	\$36,668.00	\$22,408.23	\$4,074.22	\$26,482.45	72.22%
110-511-534	Contractual Services (Art)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
110-511-541.02	General Materials & Supplies (Art)	\$1,000.00	\$157.66	\$13.75	\$171.41	17.14%
110-511-550	Conference & Meeting Expense (Art)	\$200.00	\$86.00	\$0.00	\$86.00	
		\$37,868.00	\$22,651.89	\$4,087.97	\$26,739.86	70.61%

110-512-513.01	Salaries-Full Time (Music)	\$71,323.00	\$32,689.71	\$5,943.60	\$38,633.31	54.17%
110-512-534	Contractual Services (Music)	\$1,800.00	\$415.00	\$200.00	\$615.00	34.17%
110-512-541.02	General Materials & Supplies(Music)	\$4,168.00	\$1,330.74	\$68.29	\$1,399.03	33.57%
110-512-550	Conference & Meeting Expense(Music)	\$600.00	\$318.51	\$200.00	\$518.51	86.42%
		\$77,891.00	\$34,753.96	\$6,411.89	\$41,165.85	52.85%

110-600-000 MATH SCIENCE

110-600-513.01	Salaries - Full Time	\$232,887.00	\$128,381.00	\$23,342.02	\$151,723.02	65.15%
110-600-534	Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
110-600-541.02	General Materials & Supplies	\$13,650.00	\$10,575.43	\$1,935.76	\$12,511.19	91.66%
110-600-550	Conference & Meeting Expense	\$1,400.00	\$495.04	\$0.00	\$495.04	35.36%
		\$248,037.00	\$139,451.47	\$25,277.78	\$164,729.25	66.41%

110-711-000 MED. LAB. TECHNOLOGY

110-711-513.01	Salaries - Full Time	\$66,280.00	\$36,840.36	\$5,523.34	\$42,363.70	63.92%
110-711-534	Contractual Services	\$7,500.00	\$8,204.74	\$0.00	\$8,204.74	109.40%
110-711-541.02	General Materials & Supplies	\$11,805.00	\$9,323.95	\$257.90	\$9,581.85	81.17%
110-711-550	Conference & Meeting Expense	\$1,040.00	\$456.68	(\$4.50)	\$452.18	43.48%
		\$86,625.00	\$54,825.73	\$5,776.74	\$60,602.47	69.96%

110-712-000 A.D. NURSING

110-712-513.01 - Salaries - Full Time	\$113,079.00	\$52,035.91	\$9,391.24	\$61,427.15	54.32%
110-712-516 - Salaries - Office Staff	\$17,320.00	\$10,825.05	\$1,443.34	\$12,268.39	70.83%
110-712-534.01 - Contractual Services	\$300.00	\$261.00	\$0.00	\$261.00	87.00%
110-712-534.02 - Contractual Services - Title III	\$14,224.00	\$7,238.56	\$0.00	\$7,238.56	50.89%
110-712-541.02 - General Materials & Supplies	\$4,560.00	\$3,741.68	\$59.08	\$3,800.76	83.35%
110-712-550 - Conference & Meeting Expense	\$1,450.00	\$859.52	\$0.00	\$859.52	59.28%
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	\$150,933.00	\$74,961.72	\$10,893.66	\$85,855.38	56.88%

110-713-000 L.P. NURSING

110-713-513.01 - Salaries - Full Time	\$61,390.00	\$28,378.92	\$4,902.44	\$33,281.36	54.21%
110-713-534 - Contractual Services	\$150.00	\$0.00	\$25.00	\$25.00	16.67%
110-713-541.02 - General Materials & Supplies	\$2,230.00	\$1,614.29	\$75.91	\$1,690.20	75.79%
110-713-550 - Conference & Meeting Expense	\$600.00	\$62.50	\$0.00	\$62.50	10.42%
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	\$64,370.00	\$30,055.71	\$5,003.35	\$35,059.06	54.46%

110-714-000 RADIOLOGIC TECHNOLOGY

110-714-513.01 - Salaries - Full Time	\$68,990.00	\$43,748.31	\$6,518.84	\$50,267.15	72.86%
110-714-534 - Contractual Services	\$4,240.00	\$3,779.31	\$0.00	\$3,779.31	89.13%
110-714-541.02 - General Materials & Supplies	\$3,395.00	\$2,136.99	\$764.17	\$2,901.16	85.45%
110-714-550 - Conference & Meeting Expense	\$5,050.00	\$2,374.35	\$207.98	\$2,582.33	51.14%
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

110-715-000 PHYSICAL EDUCATION

110-715-513.01 - Salaries - Full Time	\$61,389.00	\$28,136.59	\$5,115.76	\$33,252.35	54.17%
110-715-534 - Contractual Services	\$2,200.00	\$1,906.30	\$60.00	\$1,966.30	89.38%
110-715-541.02 - General Materials & Supplies	\$1,165.00	\$1,127.97	\$160.59	\$1,288.56	110.61%
110-715-550 - Conference & Meeting Expense	\$400.00	\$0.00	\$0.00	\$0.00	0.00%
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	\$65,154.00	\$31,170.86	\$5,336.35	\$36,507.21	56.03%

110-716-000 NURSING ASSISTANT

110-716-534 - Contractual Services	\$100.00	\$51.00	\$0.00	\$51.00	51.00%
110-716-541.02 - General Materials & Supplies	\$1,080.00	\$715.83	\$134.69	\$850.52	78.75%
110-716-550 - Conference & Meeting Expense	\$250.00	\$0.00	\$0.00	\$0.00	0.00%
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	\$1,430.00	\$766.83	\$134.69	\$901.52	63.04%

110-800-000 FACULTY OFFICE & REPRODUCTION ROOM

110-800-516 - Salaries - Secretarial	\$55,319.00	\$34,574.25	\$4,609.90	\$39,184.15	70.83%
110-800-518.01 - Student Employees - Federal (Faculty Office)	\$13,000.00	\$5,829.20	\$1,032.65	\$6,861.85	52.78%
110-800-518.01-1 - Student Employees - Federal (Workroom)	\$5,000.00	\$2,953.55	\$304.00	\$3,257.55	65.15%
110-800-534.01 - Contractual Services (Fac. Off)	\$350.00	\$330.00	\$0.00	\$330.00	94.29%
110-800-534 Contractual Services (Workroom)	\$9,300.00	\$9,653.00	\$0.00	\$9,653.00	103.80%
110-800-537 Contractual (UNALLOCATED)	\$900.00	\$99.00	\$0.00	\$99.00	11.00%
110-800-542 General Materials & Supplies (Workroom)	\$1,830.00	\$356.12	\$2,824.33	\$3,180.45	173.80%
110-800-541.02 General Materials & Supplies (Faculty Office)	\$1,450.00	\$228.90	\$74.35	\$303.25	20.91%
110-800-541.03 - General Materials & Supplies (Institutional Committees)	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
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	\$87,449.00	\$54,024.02	\$8,845.23	\$62,869.25	71.89%

110-810-000 MARKETING & PUBLIC RELATIONS

110-810-511	Salaries - Administrative	\$34,775.00	\$21,734.40	\$2,897.92	\$24,632.32	70.83%
110-810-516	Salaries - Secretarial	\$15,000.00	\$1,210.56	\$1,487.22	\$2,697.78	17.99%
110-810-547	General Materials & Supplies	\$99,932.00	\$37,468.59	\$5,171.31	\$42,639.90	42.67%
110-810-550	Conference & Meeting Expense	\$1,260.00	\$639.95	\$98.80	\$738.75	58.63%
		\$150,967.00	\$61,053.50	\$9,655.25	\$70,708.75	46.84%

110-811-000 DEAN OF ARTS & SOCIAL SCIENCES

110-811-511	- Salaries Administrative	\$47,649.00	\$29,780.70	\$3,970.76	\$33,751.46	70.83%
110-811-513.02	- Salaries - Instruction (Part-time)	\$49,000.00	\$49,821.58	\$39,224.21	\$89,045.79	181.73%
110-811-513.03	- Salaries - Instruction (Summer)	\$47,250.00	\$46,742.20	\$0.00	\$46,742.20	98.93%
110-811-516	Salaries - Secretarial	\$18,091.00	\$11,306.85	\$1,507.58	\$12,814.43	70.83%
110-811-518.01	Student Employees (Federal)	\$12,000.00	\$7,558.20	\$1,482.00	\$9,040.20	75.34%
110-811-534	Contractual Services	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
110-811-541.01	General Materials & Supplies	\$900.00	\$526.87	\$45.96	\$572.83	63.65%
110-811-550	Conference & Meeting Expense	\$2,500.00	\$1,722.45	\$109.04	\$1,831.49	73.26%
		\$177,890.00	\$147,458.85	\$46,339.55	\$193,798.40	108.94%

110-812-000 DEAN OF BUSINESS & TECHNOLOGY

110-812-511	- Salaries - Administrative	\$51,693.00	\$32,308.20	\$4,307.76	\$36,615.96	70.83%
110-812-513.02	- Salaries - Instruction (Part-time)	\$130,000.00	\$35,327.44	\$83,573.46	\$118,900.90	91.46%
110-812-513.03	- Salaries - Instruction (Summer)	\$43,000.00	\$42,418.87	\$0.00	\$42,418.87	98.65%
110-812-516	- Salaries Secretarial	\$19,921.00	\$9,878.22	\$1,250.00	\$11,128.22	55.86%
110-812-518.01	- Student Employees (Federal)	\$15,979.00	\$9,624.80	\$1,764.70	\$11,389.50	71.28%
110-812-541.01	- General Materials & Supplies	\$1,500.00	\$780.17	\$207.51	\$987.68	65.85%
110-812-550	- Conference & Meeting Expense	\$3,000.00	\$2,117.58	\$286.99	\$2,404.57	80.15%
		\$265,093.00	\$132,455.28	\$91,390.42	\$223,845.70	84.44%

110-813-000 DEAN OF COMM & EXTENDED SERVICES

110-813-511	- Salaries - Administrative	\$45,979.00	\$28,736.85	\$3,831.58	\$32,568.43	70.83%
110-813-513.02	- Instructional Salaries	\$60,000.00	\$15,066.18	\$187.50	\$15,253.68	25.42%
110-813-513.03	- Community Service Coordinators	\$8,000.00	\$4,035.00	\$250.00	\$4,285.00	53.56%
110-813-516	- Salaries - Secretarial	\$15,069.00	\$8,572.60	\$617.50	\$9,190.10	60.99%
110-813-518.01	- Student Employees (Federal)	\$1,570.00	\$1,221.70	\$228.00	\$1,449.70	92.34%
110-813-534	- Contractual Services	\$1,500.00	\$320.00	\$0.00	\$320.00	21.33%
110-813-541.02	- General Materials & Supplies	\$3,000.00	\$1,665.33	\$233.88	\$1,899.21	63.31%
110-813-550	- Conference & Meeting Expense	\$2,250.00	\$1,516.08	\$30.00	\$1,546.08	68.71%
		\$137,368.00	\$61,133.74	\$5,378.46	\$66,512.20	48.42%

110-814-000 NURSING EDUCATION

110-814-511	- Salaries - Administrative	\$34,500.00	\$28,826.96	\$2,874.96	\$31,701.92	91.89%
110-814-513.02	- Salaries - Instruction (Part-time)	\$45,000.00	\$12,470.37	\$22,259.13	\$34,729.50	77.18%
110-814-513.03	- Salaries - Instructional (Summer)	\$20,000.00	\$13,030.98	\$0.00	\$13,030.98	65.15%
110-814-518.01	- Student Employees (Federal)	\$4,820.00	\$1,751.80	\$294.50	\$2,046.30	42.45%
110-814-534	- Contractual Services	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
110-814-541.01	General Materials & Supplies	\$1,200.00	\$208.09	\$273.12	\$481.21	40.10%
110-814-550	Conference & Meeting Expense	\$1,250.00	\$41.60	\$0.00	\$41.60	3.33%
		\$106,970.00	\$56,329.80	\$25,701.71	\$82,031.51	76.69%

110-815-000 ACADEMIC SKILLS CENTER

110-815-513.01 - Salaries - Full Time	\$70,141.00	\$40,114.69	\$7,219.66	\$47,334.35	67.48%
110-815-534 - Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
110-815-541.02 - General Materials & Supplies	\$7,050.00	\$3,168.93	\$766.40	\$3,935.33	55.82%
110-815-550 - Conference & Meeting Expense	\$700.00	\$0.00	\$0.00	\$0.00	0.00%
	\$77,891.00	\$43,283.62	\$7,986.06	\$51,269.68	65.82%

110-816-000 HONORS PROGRAM

110-816-534 - Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
110-816-541.02 - General Materials & Supplies	\$400.00	\$327.27	\$14.68	\$341.95	85.49%
110-816-550 - Conference & Meeting Expense	\$250.00	\$130.92	\$0.00	\$130.92	52.37%
	\$750.00	\$458.19	\$14.68	\$472.87	63.05%

110-818-000 VICE PRESIDENT OF INSTRUCTION

110-818-511 - Salaries - Administrative	\$58,984.00	\$36,865.05	\$4,915.34	\$41,780.39	70.83%
110-818-516 - Salaries - Secretarial	\$22,948.00	\$14,342.55	\$1,912.34	\$16,254.89	70.83%
110-818-518 - Student Tutors	\$3,000.00	\$26.60	\$66.50	\$93.10	3.10%
110-818-518.01 - Student Employees (Federal)	\$4,500.00	\$2,311.35	\$205.20	\$2,516.55	55.92%
110-818-534 - Contractual Services	\$900.00	\$894.02	\$0.00	\$894.02	99.34%
110-818-541.01 - General Materials & Supplies	\$3,700.00	\$2,289.17	\$93.50	\$2,382.67	64.40%
110-818-550 - Conference & Meeting Expense	\$3,000.00	\$1,785.83	\$255.25	\$2,041.08	68.04%
	\$97,032.00	\$58,514.57	\$7,448.13	\$65,962.70	67.98%

120-000-000 LEARNING RESOURCE CENTER

120-000-513.03 - Salaries - Instructional (Summer)	\$6,000.00	\$0.00	\$0.00	\$0.00	0.00%
120-000-515 - Salaries - Professional	\$112,350.00	\$58,304.23	\$9,362.52	\$67,666.75	60.23%
120-000-516 - Salaries - Secretarial	\$34,608.00	\$21,630.00	\$2,884.00	\$24,514.00	70.83%
120-000-518.01 - Student Employees (Federal)	\$12,809.00	\$7,864.10	\$987.05	\$8,851.15	69.10%
120-000-534 - Contractual Services	\$13,150.00	\$7,413.20	\$998.22	\$8,411.42	63.97%
120-000-541.01 - Xerox Supplies	\$1,000.00	(\$2,069.34)	\$218.68	(\$1,850.66)	-185.07%
120-000-541.03 - Library Supplies	\$17,050.00	\$13,489.31	\$817.80	\$14,307.11	83.91%
120-000-544.01 - Audio Visual Supplies	\$6,500.00	\$2,748.15	\$1,379.17	\$4,127.32	63.50%
120-000-545 - Library Books	\$40,000.00	\$15,597.64	\$5,584.83	\$21,182.47	52.96%
120-000-550 - Conference & Meeting Expense	\$2,390.00	\$728.58	\$92.30	\$820.88	34.35%
	\$245,857.00	\$125,705.87	\$22,324.57	\$148,030.44	60.21%

130-000-000 STUDENT SERVICES AND AIDS

131-000-000 ADMISSIONS AND RECORDS

131-000-511 - Salaries - Administrative	\$38,048.00	\$23,779.95	\$3,170.66	\$26,950.61	70.83%
131-000-516 - Salaries - Secretarial	\$66,574.00	\$42,320.03	\$5,506.43	\$47,826.46	71.84%
131-000-518.01 - Student Employees (Federal)	\$10,958.00	\$7,287.45	\$820.80	\$8,108.25	73.99%
131-000-534 - Contractual Services	\$1,880.00	\$874.61	\$0.00	\$874.61	46.52%
131-000-541.01 - General Materials & Supplies	\$14,000.00	\$7,563.79	\$621.57	\$8,185.36	58.47%
131-000-550 - Conference & Meeting Expense	\$2,500.00	\$1,806.85	\$69.78	\$1,876.63	75.07%
	\$133,960.00	\$83,632.68	\$10,189.24	\$93,821.92	70.04%

132-000-000 COUNSELING AND TESTING

132-000-515	Salaries	Professional	\$102,624.00	\$57,728.01	\$8,212.60	\$65,940.61	64.1
132-000-516	Salaries	Secretarial	\$22,591.00	\$11,306.85	\$1,507.58	\$12,814.43	56.1

\$125,215.00 \$69,034.86 \$9,720.18 \$78,755.04 62.9

133-000-541.01 HEALTH SERVICES - Materials \$100.00 \$0.00 \$0.00 \$0.00 0.00

134-000-000 FINANCIAL AIDS \$100.00 \$0.00 \$0.00 \$0.00 0.

134-000-511	Salaries	Administrative	\$46,092.00	\$28,807.50	\$3,841.00	\$32,648.50	70.8
134-000-516	- Salaries	Secretarial	\$35,261.00	\$22,038.15	\$2,333.38	\$24,371.53	69.1

138-000-000 VICE PRESIDENT OF STUDENT SERVICES \$81,353.00 \$50,845.65 \$6,174.38 \$57,020.03 70.0

138-000-511	Salaries - Administrative	\$56,007.00	\$35,004.45	\$4,667.26	\$39,671.71	70.8
138-000-516	Salaries - Secretarial	\$22,842.00	\$12,424.79	\$740.41	\$13,165.20	57.0

138-000-518.01	Student Employees (Federal)	\$45,100.00	\$27,513.85	\$4,344.75	\$31,858.60	70.00
138-000-519	Other Salaries (Coaching)	\$38,245.00	\$22,092.40	\$4,548.67	\$26,641.07	69.00
138-000-534	Contractual Services	\$900.00	\$770.50	\$0.00	\$770.50	85.00
138-000-541.01	General Materials & Supplies	\$19,400.00	\$13,702.91	\$12,952.32	\$26,655.23	137.00
138-000-549	Commencement	\$7,000.00	\$1,395.48	\$0.00	\$1,395.48	19.00
138-000-550	Conference & Meeting Expense	\$6,855.00	\$3,476.90	\$477.75	\$3,954.65	57.00
138-000-554	- Student Recruitment	\$2,500.00	\$2,212.16	\$167.23	\$2,379.39	95.00
		\$198,849.00	\$118,593.44	\$27,898.39	\$146,491.83	73.00

140-000-000 PUBLIC SERVICES

140-000-514.02	Salaries	\$4,600.00	\$0.00	\$0.00	\$0.00	0.00
140-000-534	- Contractual Services	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00
140-000-541.02	General Materials & Supplies	\$5,300.00	\$0.00	\$0.00	\$0.00	0.00
		<hr/>				
		\$14,900.00	\$0.00	\$0.00	\$0.00	0.00

170-000-000	OPERATION & MAINTENANCE OF PLANT						
171-000-517	Salaries - Service Staff	\$443,579.00	\$264,248.50	\$34,822.04	\$299,070.54	67.1	
171-000-518.01	- Student Employees (Federal)	\$82,000.00	\$42,718.00	\$5,076.00	\$47,794.00	58.1	
171-000-518.017	- Matrons Work Study (Federal)	\$0.00	\$18,231.20	\$1,962.80	\$20,194.00	0.1	
176-000-575	Telephone	\$67,500.00	\$41,206.35	\$8,164.03	\$49,370.38	73.1	

181-000-000 GENERAL ADMINISTRATION

181-000-000 PRESIDENT'S OFFICE						
181-000-511	Salaries - Administrative	\$80,657.00	\$50,410.65	\$6,721.42	\$57,132.07	70.1
181-000-516	Salaries - Secretarial	\$26,280.00	\$16,425.00	\$2,190.00	\$18,615.00	70.1
181-000-518.01	Student Employees (Federal)	\$3,484.00	\$1,885.75	\$283.10	\$2,168.85	62.1
181-000-534	Contractual Services	\$100.00	\$120.00	\$0.00	\$120.00	120.0
181-000-541.01	General Materials & Supplies	\$2,000.00	\$1,546.27	\$152.71	\$1,698.98	84.1
181-000-550	Conference & Meeting Expense	\$5,500.00	\$4,054.25	\$212.36	\$4,266.61	77.1
181-000-556	Special Affairs	\$4,700.00	\$3,350.98	\$156.68	\$3,507.66	74.1
181-000-559	Other Conf. & Meeting Expense	\$8,525.00	\$7,007.25	\$418.00	\$7,425.25	87.1
		\$131,246.00	\$84,800.15	\$10,134.27	\$94,934.42	72.1

182-000-000 VICE PRESIDENT OF BUSINESS SERVICES

182-000-511	- Salaries - Administrative	\$105,779.00	\$51,030.79	\$5,260.84	\$56,291.63	53.22%
182-000-512	- Salaries - Professional	\$24,594.00	\$6,998.44	\$246.00	\$7,244.44	29.46%
182-000-516	- Salaries - Secretarial	\$96,925.00	\$60,691.21	\$8,077.10	\$68,768.31	70.95%
182-000-534	- Contractual Services	\$6,500.00	\$3,818.77	\$0.00	\$3,818.77	58.75%
182-000-541.01	- General Materials & Supplies	\$10,000.00	\$4,339.27	(\$392.65)	\$3,946.62	39.47%
182-000-550	- Conference & Meeting Expense	\$3,900.00	\$2,472.30	\$478.59	\$2,950.89	75.66%
		\$247,698.00	\$129,350.78	\$13,669.88	\$143,020.66	57.74%

190-000-000 INSTITUTIONAL SUPPORT

191-000-000 BOARD OF TRUSTEES

191-000-535	- Contractual -Legal	\$10,000.00	\$5,645.83	\$3,342.19	\$8,988.02	89.88%
191-000-549	- Other Gen Supplies (Election)	\$1,000.00	\$396.85	\$197.90	\$594.75	59.48%
191-000-550	- Conference & Meeting Expense	\$5,300.00	\$3,498.04	\$527.54	\$4,025.58	75.95%
		\$16,300.00	\$9,540.72	\$4,067.63	\$13,608.35	83.49%

192-000-000 INSTITUTIONAL SUPPORT EXPENSES

192-000-516	- Salaries - Secretarial	\$17,852.00	\$11,583.45	\$1,503.66	\$13,087.11	73.31%
192-000-518.01	- Student Employees (Federal)	\$5,935.00	\$4,714.15	\$631.30	\$5,345.45	90.07%
192-000-518.03	- Student Employees (Federal) (Contingency)	\$4,448.00	\$2,316.10	\$226.10	\$2,542.20	57.15%
192-000-521	- Group Medical & Life Insurance	\$430,000.00	\$280,886.53	\$36,775.26	\$317,661.79	73.87%
192-000-524	- Medical Examination Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
192-000-529	- Tuition Reimbursement	\$7,000.00	\$5,588.86	\$210.00	\$5,798.86	82.84%
192-000-532	- Curriculum Development	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
192-000-537	- UNALLOCATED Contractual	\$2,000.00	\$974.00	\$0.00	\$974.00	48.70%
192-000-539	- In-Service Training	\$7,000.00	\$3,659.00	\$0.00	\$3,659.00	52.27%
192-000-541.02	- Supplies (Faculty Association)	\$200.00	\$97.52	\$8.53	\$106.05	53.03%
192-000-544.02	- Postage	\$51,500.00	\$22,441.93	\$555.13	\$22,997.06	44.65%
192-000-546	- Publications/Dues	\$10,200.00	\$10,778.86	\$164.50	\$10,943.36	107.29%
192-000-547	- Advertising	\$900.00	\$637.43	\$0.00	\$637.43	70.83%
192-000-554	- Recruitment	\$5,000.00	\$3,750.79	\$96.98	\$3,847.77	76.96%
		\$543,035.00	\$347,428.62	\$40,171.46	\$387,600.08	71.38%

192-000-580 CAPITAL OUTLAY

192-000-585	- Equipment	\$262,941.00	\$78,655.81	\$93,038.13	\$171,693.94	65.30%
		\$262,941.00	\$78,655.81	\$93,038.13	\$171,693.94	65.30%

193-000-000 AFFIRMATIVE ACTION

193-000-534	- Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
193-000-541.02	- General Materials & Supplies	\$300.00	\$0.00	\$21.40	\$21.40	7.13%
193-000-550	- Conference & Meeting Expense	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
		\$700.00	\$0.00	\$21.40	\$21.40	3.06%

194-000-000 INSTITUTIONAL RESEARCH

194-000-534	- Contractual Services	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%
194-000-541.02	- General Materials & Supplies	\$1,000.00	\$60.95	\$0.00	\$60.95	6.10%
		\$4,000.00	\$60.95	\$0.00	\$60.95	1.52%

195-000-000 INFORMATION SYSTEMS

195-000-511	- Salaries - Administrative	\$89,781.00	\$43,029.30	\$7,001.40	\$50,030.70	55.73%
195-000-516	- Salaries - Office Staff	\$33,036.00	\$20,647.50	\$2,753.00	\$23,400.50	70.83%
195-000-518.01	- Student Employees (Federal)	\$6,365.00	\$2,528.90	\$347.70	\$2,876.60	45.19%
195-000-532	- Contractual - Consulting (Business Office)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
195-000-534.01	- Contractual - Admin.	\$121,100.00	\$40,422.31	\$0.00	\$40,422.31	33.38%
195-000-534.02	- Contractual - Educ.	\$28,450.00	\$15,000.00	\$0.00	\$15,000.00	52.72%
195-000-541.01	- General Supplies - Admin.	\$15,900.00	\$12,540.00	\$1,571.12	\$14,111.12	88.75%
195-000-541.02	- General Supplies - Educ.	\$6,500.00	\$2,393.94	\$638.38	\$3,032.32	46.65%
195-000-550	- Conference & Meeting Expense	\$5,000.00	\$187.41	\$0.00	\$187.41	3.75%
		\$306,132.00	\$136,749.36	\$12,311.60	\$149,060.96	48.69%

196-000-000 PLANNING AND DEVELOPMENT

196-000-511	- Salaries - Administrative	\$46,064.00	\$31,578.42	\$4,458.32	\$36,036.74	78.23%
196-000-516	- Salaries - Secretarial	\$17,672.00	\$10,271.88	\$1,546.32	\$11,818.20	66.88%
196-000-534	- Contractual Services	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%
196-000-541.01	- General Materials & Supplies	\$2,220.00	\$1,749.37	\$95.23	\$1,844.60	83.09%
196-000-550	- Conference & Meeting Expense	\$4,000.00	\$2,216.09	\$7.00	\$2,223.09	55.58%
		\$72,956.00	\$45,815.76	\$6,106.87	\$51,922.63	71.17%
197-000-593	TUITION CHARGE-BACK	\$25,000.00	\$19,134.38	\$5,566.12	\$24,700.50	98.80%
		\$25,000.00	\$19,134.38	\$5,566.12	\$24,700.50	98.80%
199-000-600	PROVISION FOR CONTINGENCIES	\$43,493.00	\$0.00	\$0.00	\$0.00	0.00%
		\$43,493.00	\$0.00	\$0.00	\$0.00	0.00%

TOTAL EDUCATIONAL FUND EXPENDITURES.	\$6,007,450.00	\$3,235,674.25	\$673,813.52	\$3,909,487.77	65.08%
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OPERATIONS & MAINTENANCE FUND

270-000-000 OPERATIONS & MAINTENANCE FUND

270-000-534.01	- Contractual Services	\$137,000.00	\$30,719.68	\$1,179.39	\$31,899.07	23.28%
270-000-534.02	- Contractual - Fitness Center			\$9,575.00		
270-000-541.04	- General Materials & Supplies	\$55,000.00	\$21,500.45	\$15,307.01	\$36,807.46	66.92%
270-000-550	- Conference & Meeting Expense	\$2,100.00	\$753.64	\$60.52	\$814.16	38.77%
		\$194,100.00	\$52,973.77	\$26,121.92	\$69,520.69	35.82%
271-000-571	- Gas	\$89,500.00	\$41,243.29	\$13,666.24	\$54,909.53	61.35%
276-000-573	- Electricity	\$247,000.00	\$124,041.76	\$20,333.31	\$144,375.07	58.45%
276-000-587	- Equipment	\$9,000.00	\$1,950.20	\$5,970.23	\$7,920.43	88.00%

290-000-000 INSTITUTIONAL SUPPORT

292-000-560 - Fixed Charges

292-000-561 - Rental	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
299-000-600 PROVISION FOR CONTINGENCIES	\$25,000.00	\$0.00	\$0.00	\$0.00	0.00%
	\$25,000.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	\$565,600.00	\$220,209.02	\$66,091.70	\$276,725.72	48.93%

TOTAL OPERATING FUND EXPENDITURES	\$6,573,050.00	\$3,455,883.27	\$739,905.22	\$4,186,213.49	63.69%
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EXPENDITURES	BUDGET	PREVIOUS EXPENDITURES	THIS MONTH	TOTAL EXPENDITURES	%
LIABILITY, PROTECTION & SETTLEMENT FUND					
1292-000-000 Institutional Support					
1292-000-523 Worker's Compensation	\$32,000.00	\$26,854.06	(\$544.86)	\$26,309.20	82.22%
1292-000-526 Unemployment Compensation	\$20,000.00	\$1,566.52	(\$214.45)	\$1,352.07	6.76%
1292-000-527 Medicare	\$18,000.00	\$10,898.64	\$1,584.91	\$12,483.55	69.35%
1292-000-528 Tort Liability Insurance	\$65,000.00	\$45,963.00	\$6,716.00	\$52,679.00	81.04%
TOTAL LIABILITY, PROTECTION & SETTLEMENT EXPENDITURES	\$135,000.00	\$85,282.22	\$7,541.60	\$92,823.82	68.76%
AUDIT FUND					
1192-000-531 - Audit Services	\$22,500.00	\$22,075.00	\$0.00	\$22,075.00	98.11%
TOTAL AUDIT FUND EXPENDITURES	\$22,500.00	\$22,075.00	\$0.00	\$22,075.00	98.11%
WORKING CASH FUND					
700-000-711 - Transfer to Other Funds	\$0.00	(\$244,000.00)	\$0.00	(\$244,000.00)	0.00%
TOTAL WORKING CASH FUND EXPENDITURES	\$0.00	(\$244,000.00)	\$0.00	(\$244,000.00)	0.00%
CAPITAL PROJECTS					
BUILDING BOND PROCEEDS FUND					
1390-000-000 Institutional Support					
1390-000-582 - Site Improvement	\$50,000.00	\$0.00	\$0.00	\$0.00	0.00%
1390-000-584 - Building Improvement	\$100,000.00	\$0.00	\$0.00	\$0.00	0.00%
- Blinds	\$0.00	\$27,033.58	\$0.00	\$27,033.58	0.00%
- Data Proc High Tech	\$0.00	\$17,786.47	\$0.00	\$17,786.47	0.00%
1390-000-586 - Equipment-Instructional	\$50,000.00	\$0.00	\$0.00	\$0.00	0.00%
1390-000-587 - Equipment-Service	\$75,000.00	\$0.00	\$0.00	\$0.00	0.00%
1390-000-589 - Other Capital Outlay	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL BUILDING BOND PROCEEDS FUND EXPENDITURES	\$280,000.00	\$44,820.05	\$0.00	\$44,820.05	16.01%
PROTECTION, HEALTH & SAFETY FUND					
0390-000-584 - Building Improvements	\$320,765.00	\$131,089.06	\$0.00	\$131,089.06	40.87%
TOTAL PROTECTION, HEALTH & SAFETY FUND EXPENDITURES	\$320,765.00	\$131,089.06	\$0.00	\$131,089.06	40.87%
PROPRIETARY FUNDS					
	\$442,600.00	\$451,864.27	\$97,535.67	\$549,399.94	124.13%
TOTAL PROPRIETARY FUNDS EXPENDITURES	\$442,600.00	\$451,864.27	\$97,535.67	\$549,399.94	124.13%

REVENUE	BUDGET	PREVIOUS RECEIPTS	THIS MONTH	TOTAL RECEIPTS	%
100-000-400 EDUCATIONAL FUND					
100-000-410 Local Governmental Sources					
100-000-411.01 1989 Taxes 1/2(645,500,000 @ .24 1/2	\$785,872.00	\$757,599.13	\$11,015.88	\$768,615.01	97.80%
100-000-411.02 1990 Taxes 1/2(645,500,000 @ .24 1/2	\$785,872.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-414 Chargeback Revenue Back Taxes	\$2,000.00 \$0.00	\$2,398.28 \$0.00	\$1,182.92 \$0.00	\$3,581.20 \$0.00	179.06%
TOTAL LOCAL GOVERNMENT REVENUE	\$1,573,744.00	\$759,997.41	\$12,198.80	\$772,196.21	49.07%
100-000-420 State Governmental Sources					
100-000-421 - State Apportionment Based on FY '88 enrollment - 45,297 hrs.	\$1,506,931.00	\$821,800.00	\$0.00	\$821,800.00	54.53%
100-000-421.02 - State Equalization Grants	\$568,986.00	\$284,493.00	\$0.00	\$284,493.00	50.00%
100-000-421-060 - Advanced Technology Grant	\$47,981.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-423 - Vocational Technical Education	\$60,000.00	\$57,904.33	\$0.00	\$57,904.33	96.51%
100-000-423.01.1 - Regular Reimbursement	\$28,357.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL STATE GOVERNMENT REVENUE	\$2,212,255.00	\$1,164,197.33	\$0.00	\$1,164,197.33	52.62%
100-000-430 Federal Governmental Sources					
100-000-431 - Federal Work Study	\$172,198.00	\$114,277.75	\$18,931.07	\$133,208.82	77.36%
100-000-439 - Other Federal	\$6,000.00	\$96.93	\$434.00	\$530.93	8.85%
TOTAL FEDERAL GOVERNMENT REVENUE	\$178,198.00	\$114,374.68	\$19,365.07	\$133,739.75	75.05%
100-000-440 Student Tuition and Fees					
100-000-441.01 - Summer	\$130,000.00	\$126,661.73	\$0.00	\$126,661.73	97.43%
100-000-441.02 - Fall	\$589,000.00	\$350,000.00	\$208,020.39	\$558,020.39	94.74%
100-000-441.03 - Spring	\$575,000.00	\$0.00	\$0.00	\$0.00	0.00%
Total Tuition	\$1,294,000.00	\$476,661.73	\$208,020.39	\$684,682.12	52.91%
100-000-442.01 - Graduation Fees	\$3,600.00	\$1,410.00	\$860.00	\$2,270.00	63.06%
100-000-442.04 - Transcript Fees	\$1,400.00	\$871.00	\$209.00	\$1,080.00	77.14%
100-000-442.05 - Laboratory Fees	\$35,000.00	\$2,687.20	\$18,332.70	\$21,019.90	60.06%
100-000-442.09 - Public Service Income	\$14,900.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fees	\$54,900.00	\$4,968.20	\$19,401.70	\$24,369.90	44.39%
TOTAL TUITION AND FEES REVENUE	\$1,348,900.00	\$481,629.93	\$227,422.09	\$709,052.02	52.57%

100-000-460	Rental of Facilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-469	Other Facility Rentals (Food)	\$7,000.00	\$2,414.92	\$323.22	\$2,738.14	39.12%
100-000-470	Interest on Investments	\$167,000.00	\$28,148.67	\$3,328.67	\$31,477.34	18.85%
100-000-489	Restricted Fund Income (358)	\$7,500.00	\$8,115.94	\$0.00	\$8,115.94	108.21%
100-000-499	Other Revenue	\$47,400.00	\$84,841.22	\$405.45	\$85,246.67	179.85%
100-000-721	Transfer from Bookstore	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL OTHER SOURCES REVENUE		\$228,900.00	\$123,520.75	\$4,057.34	\$127,578.09	55.74%

TOTAL EDUCATIONAL FUND REVENUE	\$5,541,997.00	\$2,643,720.10	\$263,043.30	\$2,906,763.40	52.45%
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200-000-400 OPERATIONS AND MAINTENANCE FUND

200-000-410 Local Governmental Sources

200-000-411.01 - 1989 Taxes	\$96,229.00	\$92,773.37	\$1,348.97	\$94,122.34	97.81%
00-000-411.02 - 1990 Taxes	\$96,229.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Local Government	\$192,458.00	\$92,773.37	\$1,348.97	\$94,122.34	48.91%

200-000-420 State Governmental Sources

200-000-427 - Replacement of Corporate Personal Property Tax	\$225,000.00	\$226,959.36	(\$14,759.58)	\$212,199.78	94.31%
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200-000-470 Interest on Investment	\$100,000.00	\$24,567.99	\$3,777.12	\$28,345.11	28.35%
200-000-499 Miscellaneous Revenue	\$12,500.00	\$6,524.82	\$202.00	\$6,726.82	53.81%
200-000 Transfer from Other Funds	\$0.00	(\$244,000.00)	\$0.00	(\$244,000.00)	0.00%
TOTAL OPERATIONS AND MAINTENANCE FUND REVENUE	\$529,958.00	\$106,825.54	(\$9,431.49)	\$97,394.05	18.38%
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TOTAL OPERATING BUDGETED REVENUE

\$6,071,955.00	\$2,750,545.64	\$253,611.81	\$3,004,157.45	49.48%
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SPECIAL REVENUE**LIABILITY, PROTECTION, AND SETTLEMENT FUND****1200-000-410 Local Governmental Sources**

1200-000-411.01 - 1989 Taxes	\$67,360.00	\$110,721.93	\$273.74	\$110,995.67	164.78%
1200-000-411.02 - 1990 Taxes	\$67,360.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$1,484.97	\$0.00	\$1,484.97	0.00%
1200-000-470 - Investment Income	\$1,000.00	\$8,175.49	\$1,486.35	\$9,661.84	966.18%
TOTAL LIABILITY, PROTECTION, AND SETTLEMENT FUND REVENUE	\$135,720.00	\$120,382.39	\$1,760.09	\$122,142.48	90.00%

AUDIT FUND**1100-000-410 Local Governmental Sources**

1100-000-411.01 - 1989 Taxes	\$10,906.00	\$9,871.33	\$24.40	\$9,895.73	90.74%
1100-000-411.02 - 1990 Taxes	\$10,906.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$191.08	\$0.00	\$191.08	0.00%
1100-000-470 - Interest on Investments	\$688.00	\$895.31	\$109.50	\$1,004.81	146.05%
TOTAL AUDIT FUND REVENUE	\$22,500.00	\$10,957.72	\$133.90	\$11,091.62	49.30%

DEBT SERVICES**WORKING CASH FUND****700-000-470 Other Sources**

700-000-470 - Investment Income	\$1,000.00	\$82,501.96	\$9,363.72	\$91,865.68	9186.57%
TOTAL WORKING CASH FUND REVENUE	\$1,000.00	\$82,501.96	\$9,363.72	\$91,865.68	9186.57%

CAPITAL PROJECTS

BUILDING BOND PROCEEDS FUND

1300-000-420 Local Governmental Sources

1300-000-429 - State Grants & Contributions	\$1.00	\$0.00	\$0.00	\$0.00	0.00%
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1300-000-430 Federal Governmental Sources

1300-000-439 - Federal Grants & Contributions	\$1.00	\$0.00	\$0.00	\$0.00	0.00%
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1300-000-470 Investment Income

\$65,000.00	\$13,014.84	\$2,004.14	\$15,018.98	23.11%
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TOTAL BUILDING BOND PROCEEDS FUND REVENUE

\$65,002.00	\$13,014.84	\$2,004.14	\$15,018.98	23.11%
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PROTECTION, HEALTH, AND SAFETY FUND

0300-000-410 Local Governmental Sources

0300-000-411.01 - 1989 Taxes	\$160,382.00	\$154,605.69	\$2,248.05	\$156,853.74	97.80%
0300-000-411.02 - 1990 Taxes	\$160,382.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Total Local Government Sources	\$320,764.00	\$154,605.69	\$2,248.05	\$156,853.74	48.90%
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0300-000-470 - Investment Income	\$1.00	\$4,134.08	\$118.96	\$4,253.04	425304.00%
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TOTAL PROTECTION, HEALTH, AND SAFETY FUND REVENUE

\$320,765.00	\$158,739.77	\$2,367.01	\$161,106.78	50.23%
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PROPRIETARY FUNDS

BOOKSTORE

\$472,600.00	\$472,766.16	\$22,342.10	\$495,108.26	104.76%
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TOTAL REVENUE

\$7,089,542.00	\$3,608,908.48	\$291,582.77	\$3,900,491.25	55.02%
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SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

Wm. H. Thompson
PRESIDENT
Joseph P. McDonald
SECRETARY
DATE 3/25/91