

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
Third Floor Board Room
November 25, 1991 7 p.m.

- A. Call to Order
- B. Roll Call
- C. Communication from Visitors
- D. Approval of Minutes
- E. Organization of New Board
 - 1. Appointment of Treasurer
 - 2. Appointment of Attorney
 - 3. Appointment of Auditing Firm
 - 4. Appointment of ICCTA Representative
 - 5. Appointment of Foundation Liaison
- F. Designation of Depositories for Funds
- G. Determination of Date and Time of Meeting
- H. Confirmation of Board Policies
- I. President's Report
 - 1. NCA Follow-up
 - 2. Registry Exams Results
 - 3. ICCB Program Review Report
 - 4. Research Note
 - 5. Endowment Challenge Grant
 - \$599,313.73 - \$7,899.25 Increase
- J. Financial Reports and Actions
 - 1. Treasurer's Report
 - 2. Current Disbursements
 - 3. Current Payroll Journal
 - October 31, 1991 \$242,683.37
 - November 15, 1991 \$240,760.14
 - 4. Budget Report
 - 5. Public Hearing 1991 Tax Levy
 - 6. Student Services Remodeling
 - 7. Payment of Bills Policy - First Reading
- K. Executive Session

L. Other Actions

1. Academic Calendar for New Catalog
2. Donation

N. Reports

1. Student Trustee
2. ICCTA Representative
3. Foundation Liaison
4. Board Chair

O. Time of Next Meeting

December 16, 1991 - 7:00 p.m.

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

November 25, 1991

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on Monday, November 25, 1991 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Yemm called the meeting to order and the following members answered roll call:

Thomas Densmore	Richard Groharing
William Simpson	Patricia Smith
Margaret Tyne	B.J. Wolf
William Yemm	Laura Heuck

SVCC Staff: President Richard L. Behrendt
Vice President Ronald Appuhn
Vice President Karen Kylen
Vice President John Sagmoe
Vice President Virginia Thompson
Secretary to the Board Marilyn Vinson
Board Attorney Ole Bly Pace III
Director Bobbi McBride

Welcome: Chair Yemm welcomed Laura Heuck as the new student trustee.

Commendation: Chair Yemm then expressed again the Board's appreciation to Ed Andersen and Joe McDonald for their many years of service as trustees.

Communication from Visitors: Secretary Densmore read a letter from a SVCC student and veteran, Curt Sonnenberg, regarding the college scheduling classes on Veteran's Day.

Minutes: It was moved by Member Groharing and seconded by Member Simpson that the Board approve the minutes of the October 29 meeting as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

It was moved by Member Densmore and seconded by Member Simpson that the Board approve the minutes of the special meeting held on November 7, 1991. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Treasurer: It was moved by Member Groharing and seconded by Member Tyne that the Board approve the appointment of Ronald Appuhn as Treasurer of the SVCC District. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Legal Counsel: It was moved by Member Groharing and seconded by Member Smith that the Board appoint the firm of Ward, Murray, Pace & Johnson, P.C. as the legal counsel of the college. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Auditing Firm: It was moved by Member Wolf and seconded by Member Densmore that the college appoint the firm of Lindgren, Callihan, Van Osdol & Co., Ltd. as the college auditing firm. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

ICCTA Representative: It was moved by Member Tyne and seconded by Member Simpson that the Board appoint Richard Groharing as the ICCTA Representative. Member Wolf moved that the nominations be closed and the secretary cast a unanimous vote for Member Groharing. In a roll call vote, the following was recorded: Ayes - Members Densmore, Simpson, Smith, Tyne, Yemm and Wolf. Member Groharing - abstain. Motion carried. Student Trustee Heuck advisory vote: aye.

Foundation Liaison: It was moved by Member Densmore and seconded by Member Groharing that the Board appoint Margaret Tyne as the Liaison to the SVCC Foundation. In a roll call vote, the following was recorded: Ayes - Members Densmore, Groharing, Simpson, Smith, Yemm and Wolf. Member Tyne - abstain. Student Trustee Heuck advisory vote: aye.

Depositories: It was moved by Member Simpson and seconded by Member Wolf that the Board approve all banks and insured savings and loans in the district, Harris Trust and Savings in Chicago, and the First Bank in Springfield, as legal depositories for funds of the college. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Date and Time of Meetings: It was moved by Member Groharing and seconded by Member Smith that the SVCC Board of Trustees continue to hold their regular meetings on the fourth Monday of each month at 7:00 p.m. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Confirmation of Board Policies: It was moved by Member Densmore and seconded by Member Simpson that the Board continue all existing policies and regulations be continued until altered, amended, or abolished. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

President's Report: President Behrendt reported that the North Central Accreditation team had recommended a 10 year accreditation for the college and that the final draft of their report will be sent to all college employees and Board members, that all eleven graduates of the Rad Tech program had passed their national registry exam, that five of six graduates of the Medical Laboratory Technology program had passed their registry exam, that the college had completed its program review and received a letter from the ICCB commending the college for the enhancements in this project, that research done by Steve Cordogan (Director of Student Research) compared student profiles between the Fall of 1989 and 1991, and that the Endowment Challenge Grant fund total was \$599,313.73, which is an increase from last month of \$7,899.25.

Treasurer's Report: It was moved by Member Simpson and seconded by Member Densmore that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried.

Bills Payable: It was moved by Member Groharing and seconded by Member Smith that the Board approve bills in the following amounts:

Educational Fund	\$561,155.12
Audit Fund	4,700.00
Liability/Protection	8,996.01
Operations/Maintenance	38,877.92

In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Payroll: It was moved by Member Densmore and seconded by Member Tyne that the Board approve the payroll of October 31 in the amount of \$242,683.37 and the November 15 payroll in the amount of \$240,760.14. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Public Hearing 1991 Tax Levy: Chair Yemm noted that the Board would now hold a public hearing in reference to the proposed tax levy for 1991 which was a half cent decrease from last year's levy. He then recognized Mr. Lee Bardo from the audience who spoke to the Board on the proposed tax levy.

It was moved by Member Simpson and seconded by Member Groharing that the Board approve the 1991 tax levy as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Student Services Remodeling Project: Discussion was held on the proposal to remodel the Student Services area on the south side of Counseling and behind the Financial Aid office in order to accommodate the five new employees hired through the Student Support Services and Title III grants.

It was moved by Member Groharing and seconded by Member Simpson that the Board give approval to proceed with a more specific estimate for this project, especially with the advertising of bids to purchase and install acoustical panels. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Payment of Bills
Policy - First
Reading:

It was moved by Member Groharing and seconded by Member Densmore that the Board approve the attached policy on Payment of Bills for first reading. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Executive
Session:

At 7:55 p.m. it was moved by Member Simpson and seconded by Member Groharing that the Board adjourn to executive session to discuss the appointment, employment or dismissal of an employee. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Regular Session:

The Board returned to regular session at 8:30 p.m.

Academic
Calendar:

It was moved by Member Simpson and seconded by Member Tyne that the Board approve the attached academic calendar (Fall 1992 - Summer 1994) as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Donation:

It was moved by Member Densmore and seconded by Member Groharing that the Board accept the donation of electronics equipment from the John Fluke Manufacturing Company of Everett, Washington. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Reports:

Student Trustee Heuck reported that the Student Senate planned to volunteer for the PADS program in Sterling and were working on a Homecoming Dance scheduled for February 8, 1992.

ICCTA Representative Groharing reported on the Student Essay contest sponsored by the ICCTA, the ICCTA November meeting, the seminars for new trustees and board chairs to be held at the January ICCTA meeting, and the Northwest Region meeting to be held at Illinois Valley in February.

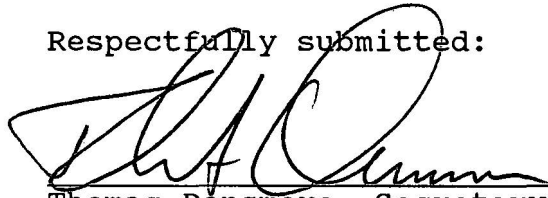
Foundation Liaison Yemm reported on the orientation for new foundation directors and the Tech Prep Session he had attended.

Board Chair Yemm reminded the members of the Board Retreat to be held in January and that members should send items to be discussed to President Behrendt as soon as possible.

Since the scheduled business was completed, it was moved by Member Wolf and seconded by Member Densmore that the Board adjourn. The next regular meeting will be held on December 16, 1991 in the third floor Board Room. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

The meeting adjourned at 8:40 p.m.

Respectfully submitted:



Thomas Densmore, Secretary

For Board Meeting of
November 25, 1991

Agenda Item E-1, E-2
E-3, E-4
E-5

ORGANIZATION OF NEW BOARD

A reorganization of the Board of Trustees is required at this time. Since the new officers were elected at the canvass meeting on November 7, 1991, the following appointments will need to be decided:

Current Appointments

E-1	Treasurer	Ron Appuhn
E-2	Legal Counsel	Ward, Murray, Pace & Johnson, P.C.
E-3	Auditing Firm	Lindgren, Callihan, Van Osdol & Co., Ltd.

RECOMMENDATION: Reappointment of the current firms and individuals to these position for the next year. (Separate action is needed for each appointment.)

E-4	ICCTA Representative	Richard Groharing
E-5	Foundation Liaison	William Yemm

For Board Meeting of
November 25, 1991

Agenda Item F

DESIGNATION OF DEPOSITORIES FOR FUNDS

The newly organized Board should designate the legal depositories for college funds.

RECOMMENDATION: It is recommended that the Board approve all banks and insured savings and loans in the district and Harris Trust and Savings in Chicago as legal depositories for funds of the college.

For Board Meeting of
November 25, 1991

Agenda Item G

DETERMINATION OF DATE AND TIME OF MEETINGS

The newly organized Board should establish a date and time for its regular monthly meetings.

RECOMMENDATION: It is recommended that the SVCC Board of Trustees continue to hold their regular meetings on the fourth Monday of each month at 7:00 p.m.

For Board Meeting of
November 25, 1991

Agenda Item H

CONFIRMATION OF BOARD POLICIES

The newly organized Board should confirm its acceptance of existing policies and regulations.

RECOMMENDATION: It is recommended that all existing policies and regulations be continued until altered, amended, or abolished.

HARRY L. CRISP II
Chairman



CARY A. ISRAEL
Executive Director

ILLINOIS COMMUNITY COLLEGE BOARD

509 South Sixth Street, Room 400
Springfield, Illinois 62701-1874
(217) 785-0123

November 13, 1991

Dr. Virginia Thompson
Vice President
Instructional Services
Sauk Valley Community College
173 Illinois Route 2
Dixon, IL 61021-9110

Dear Dr. Thompson:

Illinois Community College Board staff have completed an evaluation of Sauk Valley Community College's fiscal year 1991 program review report which was received in our office on August 5, 1991. In addition, copies of the college's review have been forwarded to the Illinois Board of Higher Education (IBHE) which has statutory authority for program review at colleges and universities. Any questions that IBHE has will be sent to you in the near future. Information the college has provided will be included in a state summary report for our Board's meeting in January.

We have also received the college's report on its fiscal year 1991 baccalaureate/transfer review. Each college is requested to review and address the questions listed on page IV-5 and IV-6 of RAMP within a five-year cycle. To date, our records show the college has reported progress in these areas during the first three years: general education objectives, assessment of outcomes, and academic and student support services. The following areas have not yet been reported or addressed

sufficiently: teaching/learning, academic policies and procedures, and campus life. The baccalaureate/transfer review should be a continuous process wherein the college monitors its progress in this area from year to year. Therefore, a review plan that encompasses all of the items within the five-year cycle is recommended.

ICCB staff evaluation of the college's program review summary focused on whether or not the college has a systematic, collegewide program review and evaluation process for evaluating both instructional programs and student and support services. We also checked to see if it appears that all programs are scheduled to be reviewed in the current five-year cycle; if problems identified in the college's last recognition visit have been addressed; if recommendations listed in the previous year's review have been acted upon; and if there are suggestions we can make to improve the college's process. Comments are presented below. If we have misinterpreted your report, please inform me in writing by December 6, 1991. Questions or comments are welcome.

Dr. Virginia Thompson
November 13, 1991
Page Two

According to the college's summary report, 10 instructional programs, including four disciplines, and one academic support program were reviewed during fiscal year 1991. As a result of the review process the autobody certificate program was withdrawn. We interpret the report to indicate that one instructional program (Medical Laboratory Technology) will be continued as is, eight will be continued with improvements, and Auto and Diesel Technology is scheduled for further monitoring in fiscal year 1992.

Comments: Overall the college used a thorough, organized review process, involving many pertinent indicators of program need, quality and cost. The college is to be commended for the enhancements evident in this year's program review report. As requested, district and state labor market information was utilized as a basic indicator of need in most

occupational reviews. The data tables corresponded well with the narrative and were a positive addition. All reviews contained recommendations and most included actions. The development of more detailed action plans would further strengthen the report.

Congratulations on completing this important project! We are pleased that the program reviews resulted in many improvements to programs at the local level, thereby enhancing students' educational and employment opportunities. We encourage the college to continue its established process by implementing the various recommendations it has identified. We look forward to hearing of your progress in the next program review report!

Sincerely,



Barbara A. Risse
Associate Director
for Instructional Services

cc: Richard Behrendt

For Board Meeting of
November 25, 1991

Agenda Item J-5

PUBLIC HEARING 1991 TAX LEVY

We will have a public hearing in reference to our proposed tax levy for 1991. Detailed information is contained in the attached memorandum from Vice President Appuhn.

RECOMMENDATION: Board approval of the 1991 tax levy as presented.



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 * 815/288-5511

MEMORANDUM

TO: Dr. Richard Behrendt

DATE: November 1, 1991

FROM: Ronald Appuhn *Ron*

SUBJECT: 1991 Tax Levy

I have attached the proposed tax levy for 1991 (payable 1992). The levy for the current year totals \$2,563,000 and compares with last year as follows:

	<u>1990 Levy</u>	<u>County Clerk Extension</u>	<u>1991 Levy</u>
Education	\$1,697,850	\$1,611,357	\$1,740,000
Operations & Maintenance	207,900	198,701	214,000
Tort Liability & Insurance	260,000	258,974	230,000
Audit	22,000	22,519	22,000
Protection, Health & Safety	<u>346,500</u>	<u>331,169</u>	<u>357,000</u>
	\$2,534,250	\$2,422,720	\$2,563,000

The levy provides for a continuation of the Protection, Health and Safety Fund projects for 1991. The increases in the two operating funds and the Protection, Health and Safety Fund simply protect the institution for its

maximum tax rate should adjustments in equalized assessed valuation increase in the forthcoming year. The Tort Liability and Insurance levy is reduced to match actual anticipated expenditures for the year. The actual tax rate should be less than last year's tax rate unless equalized assessed valuations decline.

CERTIFICATE OF TAX LEVY

Community College District No. 506 Bureau Carroll, Henry,
County(ies) Lee, Ogle and Whiteside
Community College District Name: Sauk Valley Community College State of Illinois

We hereby certify that we require:

the sum of \$ 1,740,000 to be levied as a tax for educational purposes, and

the sum of \$ 214,000 to be levied as a tax for operations and maintenance purposes,
and

the sum of \$ 230,000 to be levied as a special tax for tort liability insurance
purposes, for property insurance purposes, for medicare
insurance purposes, for worker's compensation and occupational
diseases insurance purposes, and for unemployment insurance
purposes, and

the sum of \$ 22,000 to be levied as a special tax for financial audit purposes, and

the sum of \$ 357,000 to be levied as a special tax for (specify) Protection, Health
and Safety Fund purposes, on the taxable
property of our community college district for the year 1991.

As requested by Chapter 120 (Paragraph 643, Section 162), our Fiscal Year 1992 budget
resolution and the chief fiscal officer's certified estimate of anticipated revenues for
Fiscal Year 1992 either are attached to this document or have been submitted to you
previously.

Signed this 25th day of November 1991

Chairman of the Board of Said Community College District

Secreta of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college
board shall file in the office of the county clerk in which any part of the community
college district is situated a certified copy of the resolution providing for their
issuance and levying a tax to pay them. The county clerk shall each year during the
life of a bond issue extend the tax for bonds and interest set forth in the certified
copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the
community college board should not include in its annual tax levy a levy for bonds and
interest.

Number of bond issues of said community college district which have not been paid in
full None

This certificate of tax levy shall be filed with the county clerk of each county in
which any part of the community college district is located on or before the last
Tuesday in December.

DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT

This is to certify that the Certificate of Tax Levy for Community College District
No. 506 County(ies) of Bureau, Carroll, Henry, Lee, Ogle and Whiteside
and State of Illinois on the equalized assessed value of all taxable property of said
community college district for the year 1991 was filed in the office of the County
Clerk of this county on _____ 1991

In addition to an extension of taxes authorized by levies made by the board of said
community college district, an additional extension(s) will be made, as authorized by
resolution(s) on file in this office, to provide funds to retire bonds and pay interest
thereon. The total amount, as approved in the original resolution(s), for said purpose
for the year 1991 is \$ None.

Said community college district also has complied with the requirements of Chapter 120
(Paragraph 643, Section 162).

County Clerk

Date

County

For Board Meeting of
November 25, 1991

Agenda Item J-6

STUDENT SERVICES REMODELING

As the Board will recall, the 1991-92 budget provides for a line item of \$33,344 for certain projects to be completed during the fiscal year. The highest priority has been identified as Student Services remodeling and the details of that project are enclosed for your consideration.

Although our preliminary estimates indicate that we could possibly exceed the budgeted line item, we know there will be savings elsewhere in the budget and/or we could ask Board permission to transfer additional revenue from the Bookstore Fund into this line item.

RECOMMENDATION: Board approval to proceed with this project, especially with the advertising of bids to purchase and install acoustical panels.



SAUK VALLEY
COMMUNITY
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

November 20, 1991

TO: Dr. Behrendt

FROM: Karen Kylen *KK*

SUBJECT: Facilities Utilization Board Recommendation - Student Services Remodeling

A high priority facilities project for FY 1992 is the remodeling of the Student Services area on the south side of Counseling and behind the Financial Aid Office to accommodate the expansion of the counseling staff by five persons through the Student Support Services and Title III grants. The space needs have been discussed with the college architect and drawings of the proposed layout have been developed and approved by Student Services and the FUB. A high priority in the remodeling is sound control in the offices so that conversations remain private. A copy of the proposed plan is attached.

We have investigated the alternatives to accomplish the remodeling. One option is to construct the offices (drywall) using our staff or contract labor. A second option is to purchase acoustical wall panels and have them installed by a contractor. Other details such as carpeting and suspended ceilings also entered into the development of remodeling plan.

The Facilities Utilization Board recommendation is to:

Carpet the entire area behind Financial Aid and Counseling.

Install a suspended ceiling with sound batting over this entire area. This would provide improved sound control without impeding air flow.

Purchase and install acoustical wall panels to create the separate office areas. These walls should be Armstrong Soundsoak panels or approved equivalents.

Page 2
November 20, 1991

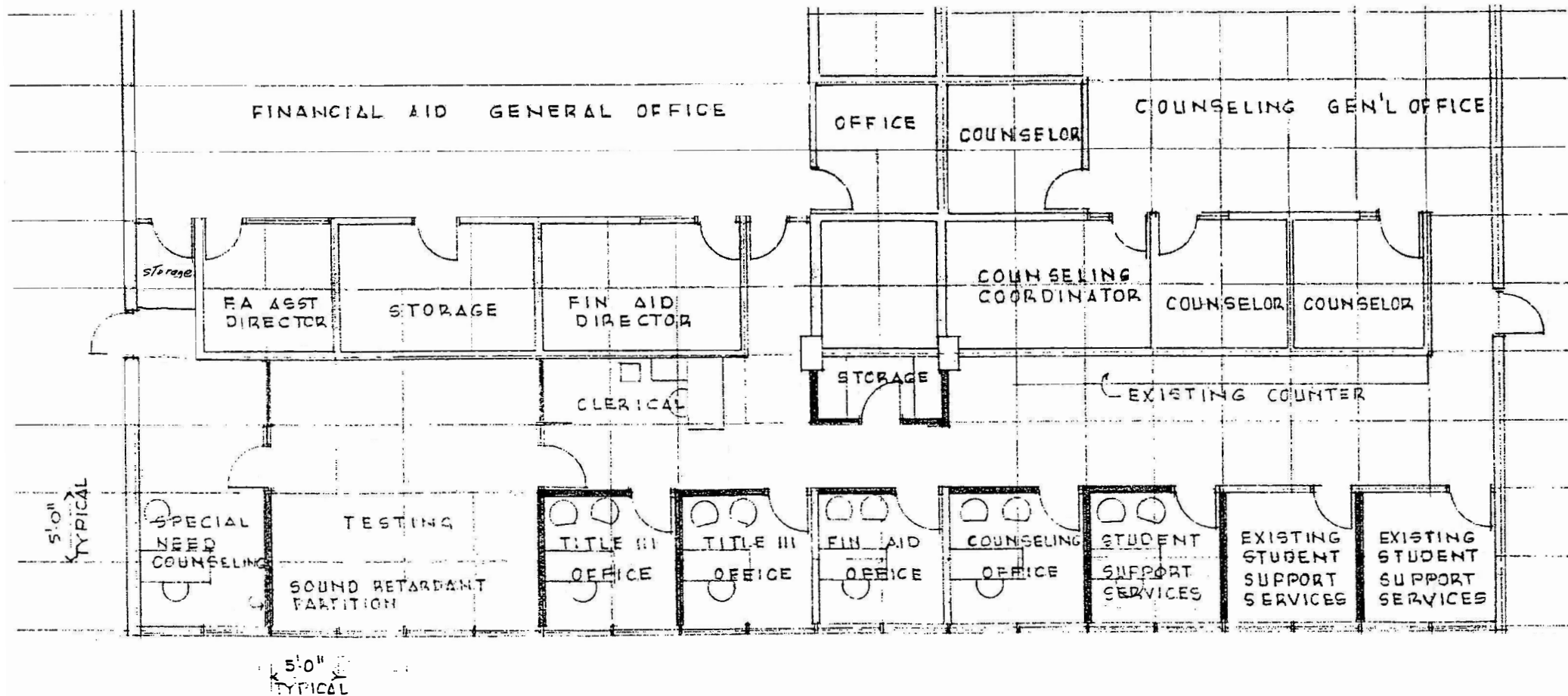
The rationale for this recommendation is based on several factors. First, the system is very flexible in that the panels can be removed/rearranged if the the need for space changes. Second, Soundsoak is superior in sound control to drywall construction. Third, the disruption caused during the installation phase will be much less than if drywall construction were undertaken. If the carpeting and ceiling work can be done over the Christmas break, the installation of the wall panels will take about three weeks. Drywall construction would take much longer and be much messier.

The estimated cost for all parts of the project is \$38,937. The only element requiring bidding is the purchase and installation of the Armstrong Soundsoak acoustical panels. If permission to bid is obtained at the November Board meeting, a recommendation to purchase could be made at the December meeting.

The original and very broad cost estimate was between \$15,000 and \$25,000 if drywall construction was done with in-house labor. We believe that the recommendation we have made is vastly superior in meeting space and other needs and offers considerable flexibility in the long run. We think that savings on other projects will help to make up the cost difference. In addition, we could transfer additional revenue from the Bookstore Fund if needed.

All of the affected area is now designated as office space in official space utilization records. Therefore, we do not have to seek approval from ICCB to undertake the project.

Copy to: FUB Members



REVISED FLOOR PLAN - COUNSELING & FINANCIAL AID AREAS
 SCHEME NO. 2

SCALE $\frac{1}{8}" = 1'-0"$

For Board Meeting of
November 25, 1991

Agenda Item J-7

PAYMENT OF BILLS POLICY

FIRST READING

Vice President Appuhn and Attorney Pace have developed the attached Board policy for Board consideration. This is being presented at this time for discussion and first reading.

RECOMMENDATION: Board approval of the attached policy -
Payment of Bills - for first reading.

FIRST READING

302.02 Payment of Bills

Section 1: Responsibility of Treasurer

The College Treasurer is responsible for all disbursements of College funds.

Section 2: Board Approval

All disbursements made by the Treasurer shall be submitted to the Board of Trustees for its approval.

Section 3: Time of Disbursements

A. The Treasurer may, in his or her discretion, disburse funds for payment of the following items prior to receipt of Board approval:

1. Regular payroll checks and related withholding payments;
2. Investments permitted by law;
3. Approved travel advances;
4. Travel reimbursements consistent with policy;
5. Student aid and stipends provided pursuant to recognized student aid programs;
6. Refunds to students, staff or retirees consistent with policy;

For Board Meeting
of November 25, 1991

Agenda Item L-1

ACADEMIC CALENDAR

The attached two-year academic calendar (Fall 1992 - Summer 1994) is submitted to the Board for approval. Upon approval, this will then be included in our new college catalog.

RECOMMENDATION: Board approval of the attached academic calendar as presented.

SAUK VALLEY COMMUNITY COLLEGE

DIXON, ILLINOIS

FALL SEMESTER 1992

Early registration.....Monday, April 6

Last day for early registered students to pay.....Thursday, August 6

Regular registration: 9:00 AM - 7:00 PM.....Wednesday, August 19
9:00 AM - 4:30 PM.....Thursday, August 20

Faculty Orientation.....Friday, August 21

Fall classes begin.....Monday, August 24

Late registration.....Monday, August 24
thru Friday, August 28

Last day for course change.....Friday, August 28

Labor Day - No classes - Offices closed.....Monday, September 7

Pow-Wow Day - Classes dismissed at 12 Noon.....Wednesday, September 16
Classes beginning after 2:30 PM and
evening classes will be held as scheduled

Deficiency notices mailed (5th week).....Friday, October 2

Columbus Day - No classes - Offices closed.....Monday, October 12

Constitution Examination.....Thursday, October 15

Mid-semester date.....Friday, October 16

Thanksgiving vacation begins at 4:30 PM.....Wednesday, November 25

Classes resume.....Monday, November 30

Final examinations.....Monday, December 14
thru Thursday, December 17

All grades due in Office of Admissions
and Records by 3 PM.....Friday, December 18

College closed for Christmas break at 4:30 PM.....Tuesday, December 22

College offices open at 8:00 AM.....Monday, January 4

SPRING SEMESTER 1993.

Early registration and fee payment begins.....	Monday, November 9
Last day for early registered students to pay.....	Monday, December 21
Regular registration: 9:00 AM - 7:00 PM.....	Wednesday, January 6
9:00 AM - 4:30 PM.....	Thursday, January 7
Faculty Orientation.....	Friday, January 8
Classes begin.....	Monday, January 11
Late registration.....	Monday, January 11 thru Friday, January 15
Last day for course change.....	Friday, January 15
Martin Luther King Day - No classes - Offices closed....	Monday, January 18
Lincoln's Birthday - No classes - Offices Closed.....	Friday, February 12
Deficiency notices mailed (5th week).....	Friday, February 19
Mid-semester date.....	Friday, March 5
Constitution Examination.....	Thursday, March 11
Spring vacation begins at 4:30 PM.....	Friday, April 2
Good Friday - Offices closed.....	Friday, April 9
Classes resume.....	Monday, April 12
Final examinations.....	Monday, May 10 thru Thursday, May 13
Final grades for prospective graduates due in Office of Admissions and Records by 4:00 PM.....	Friday, May 14
All grades due in Office of Admissions and Records by 9:00 AM.....	Monday, May 17
Commencement.....	Wednesday, May 19
Memorial Day - Offices closed.....	Monday, May 31

INTERSESSION 1993

Early registration and fee payment begins.....Monday, April 12
Classes begin.....Monday, May 17
Late registration.....8:00 AM - 12:00 Noon.....Monday, May 17
Mid-semester date.....Thursday, May 27
Memorial Day - No classes - Offices closed.....Monday, May 31
Final examinations.....Thursday, June 3
All grades due in the Office of Admissions
and Records by 9:00 AM.....Monday, June 7

SUMMER SESSION 1993

Early registration and fee payment begins.....Monday, April 12
Registration Day: 9:00 AM - 7:00 PM.....Wednesday, June 2
Classes begin..... Monday, June 7
Late registration: 7:00 AM - 7:00 PM.....Monday, June 7
7:00 AM - 7:00 PM.....and Tuesday, June 8
Mid-semester date.....Thursday, July 1
Independence Day - No classes - Offices closed.....Monday, July 5
Final examinations.....Wednesday, July 28
and Thursday, July 29
All grades due in the Office of Admissions
and Records by 9:00 AM.....Monday, August 2

FALL SEMESTER 1993

Early registration and fee payment begins.....Monday, April 12

Last day for early registered students
to pay.....Thursday, August 5

Regular registration: 9:00 AM - 7:00 PM.....Wednesday, August 18
9:00 AM - 4:30 PM.....Thursday, August 19

Faculty Orientation.....Friday, August 20

Fall classes begin.....Monday, August 23

Late registration.....Monday, August 23
thru Friday, August 27

Last day for course change.....Friday, August 27

Labor Day - No classes - Offices closed.....Monday, September 6

Pow-Wow Day - Classes dismissed at 12 Noon.....Wednesday, September 15
Classes beginning after 2:30 PM and
evening classes will be held as scheduled

Deficiency notices mailed (5th week).....Friday, October 1

Columbus Day - No classes - Offices closed.....Monday, October 11

Mid-semester date.....Friday, October 15

Veterans Day - No classes - Offices closed.....Thursday, November 11

Thanksgiving Vacation begins at 4:30 PM.....Wednesday, November 24

Classes resume.....Monday, November 29

Final examinations.....Monday, December 13
thru Thursday, December 16

All grades due in Office of Admissions and
Records by 3 PM.....Friday, December 17

College closed for Christmas break at 4:30 PM.....Wednesday, December 22

College offices open at 8:00 AM.....Monday, January 3

SPRING SEMESTER 1994

Early registration and fee payment begins.....	Monday, November 8
Last day for early registered students to pay.....	Tuesday, December 21
Regular registration: 9:00 AM - 7:00 PM.....	Wednesday, January 5
9:00 AM - 4:30 PM	Thursday, January 6
Faculty Orientation.....	Friday, January 7
Classes begin.....	Monday, January 10
Late registration.....	Monday, January 10 thru Friday, January 14
Last day for course change.....	Friday January 14
Martin Luther King Day - No classes - Offices closed.....	Monday, January 17
Deficiency notices mailed (5th week).....	Friday, February 11
President's Day - No classes - Offices closed.....	Monday, February 21
Mid-semester date.....	Friday, March 4
Constitution Examination.....	Thursday, March 10
Spring vacation begins at 4:30 PM.....	Friday, March 25
Good Friday - Offices closed.....	Friday, April 1
Classes resume.....	Monday, April 4
Final examinations.....	Monday, May 9 thru Thursday, May 12
Final grades for prospective graduates due in Office of Admissions and Records by 4:00 PM.....	Friday, May 13
All grades due in Office of Admissions and Records by 9:00 AM.....	Monday, May 16
Commencement.....	Wednesday, May 18
Memorial Day - Offices closed.....	Monday, May 30

INTERSESSION 1994

Early registration and fee payment begins.....Monday, April 4
Classes begin.....Monday, May 16
Late registration.....8:00 AM - 12:00 Noon.....Monday, May 16
Mid-semester date.....Thursday, May 26
Memorial Day - No classes - Offices closed.....Monday, May 30
Final examinations.....Thursday, June 2
All grades due in the Office of Admissions
and Records by 9:00 AM.....Monday, June 6

SUMMER SESSION 1994

Early registration and fee payment begins.....Monday, April 4
Registration Day: 9:00 AM - 7:00 PM.....Wednesday, June 1
Classes begin.....Monday, June 6
Late registration: 7:00 AM - 7:00 PM.....Monday, June 6
7:00 AM - 7:00 PM.....and Tuesday, June 7
Mid-semester date.....Thursday, June 30
Independence Day - No classes - Offices closed.....Monday, July 4
Final examinations.....Wednesday, July 27
and Thursday, July 28
All grades due in Office of Admissions
and Records by 9:00 AM.....Monday, August 1

For Board Meeting of
November 25, 1991

Agenda Item L-2

DONATION

The Electronics program has received several items as a donation from the John Fluke Manufacturing Company of Everett, Washington.

RECOMMENDATION: Board approval to accept the donation with a letter of appreciation to be sent to the donor.



SAUK VALLEY
COMMUNITY
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 * 815/288-5511

MEMORANDUM

To: Dr. Thompson
From: Zollie W. Hall *ZWH*
Date: October 28, 1991
Subject: Donation

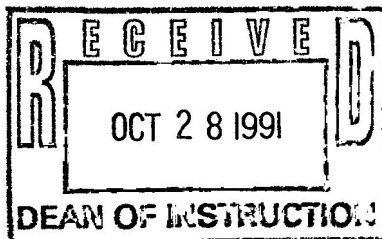
Peggie Evans of John Fluke Manufacturing Company, Inc. has donated to the college several items as listed on the attached.

This donation was facilitated by John Wardell and Jean Cogdall.

I recommend acceptance of this donation by the board and an appropriate letter be sent to Ms. Evans.

dr

attachment



****EQUIPMENT DONATIONS ORDER****

7/24/91

SAUK VALLEY COMMUNITY COLLEGE

ELECTRONICS LAB.

ATTENTION: JOHN H. WARDELL

QTY	MODEL NO.	DESCRIPTION	TOTAL
8	2620A /05	Hydra	\$17,200
8	M00-200-634	Rack Mounts	\$760
8	Y8021	Cables	\$1,160
8	Y8022	Cables	\$1,280
8	80i-1010	Current Probe	\$1,912
8	80j-10	Current Shunt	\$336
		Total	\$22,648

Date: 11/13/91

To: SVCC Board of Trustees

From: Dick Groharing

Subject: November 8/9 ICCTA Meeting and Seminar

The seminar began with a panel discussion on the function of the college's attorney, and their responsibilities. Though the demands on attorneys representing the community colleges in Illinois vary, (from occasional phone calls for advice, attending each meeting as our law firm does, representing the Board at the bargaining table, to the in-house attorney), every college has some kind of legal representation. The focus of the discussion came down to this: to whom does the attorney owe his legal allegiance? The consensus of the panel was that the attorney "works" for, and has primary responsibility to, the Board, who by law, is the entity that hires him/her. Those who might have the right to call on the attorney for opinions, advice, etc., was the subject of considerable discussion. Only the Board Chair? The President? Anyone on the Board? All of the above? The panel agreed that the Board must delegate this responsibility and privilege through policy. I think that the wisdom of such a policy is clear; and since we don't seem to have one, (or I can't find it), it should be developed in the near future.

The second part of the seminar focused on the new "Americans With Disabilities Act". Notice the term is changed from handicapped. The Act expands considerably on equal access in the work place, in that it requires "reasonable accommodation" for workers, including modification of workspaces, special equipment, etc., as an affirmative obligation. It also includes many more categories of those considered to be disabled, and even prohibits discrimination against those who have a relationship with individuals with disabilities. The thrust of the Act is to place the disabled into the mainstream of our society and into the workplace. I have given Dr. Behrendt the materials I picked up at the seminar on the subject. We will need to follow the Act's implementation carefully, revising Board policy as necessary.

During the Minority Affairs committee meeting we heard a presentation by Dr. Charles Morris from The Center for Higher Education at ISU. Dr. Morris is assessing the true and perceived status of minorities in higher education. He also spoke to the entire Board of Representatives on Saturday morning. He is urging all community colleges to participate in a student inventory to gather data for this assessment. I have given Dr. Behrendt a copy of this instrument to see if we should participate here at

SVCC. The cost to our college would be between \$300 and \$500, and the data and assessment would be shared with us. The results might prove to be very useful to us in several ways.

I was asked by ICCTA Pres. Barb Barton to serve on an emergency nominating committee to find a replacement for ICCTA Treasurer Ralph Goren, (Oakton), who was defeated in the recent election. We chose Dr. Wayne Green, (Carl Sandburg). This choice was confirmed at the general session Saturday.

Most of the discussion at the Executive committee meeting centered on Dr. Gary Davis' evaluation. The committee also gave Dr. Davis permission to take bids, and replace the association's car at a cost not to exceed \$15,000. The current car, though not quite 3 years old, has 143,000 miles on it.

At the general session on Saturday morning, discussion arose concerning the bad fiscal condition of the State of Illinois, and alternatives to property tax based school funding. It was noted that a 5% income tax would cut property taxes by 50%, and that a 6% income tax could quite possibly eliminate the use of property taxes for educational funding. The IBHE is asking that we all examine program efficiency, and re-allocate monies to other areas instead of asking for more money. Though certainly easier said than done, the theory is not without merit.

For your further reading pleasure I've included three information items from the ICCTA Board Packet. They are; Responsibilities of a Board Chair, Comparison of Fall Semester Tuition and Fee Rates, 1990-91, and Institutions Offering Programs at Illinois Correctional Centers.

Future meetings for you to keep in mind:

January 17/18, 1992 - ICCTA Board Meeting and Seminars for New Trustees, and Board Chairs in Springfield.

February 5, 1992 - Northwest Region Meeting at Illinois Valley Community College. Cary Israel, Exec. Dir. of the ICCB will be the speaker.

Responsibilities of a board chair

1. The board chair presides over board meetings by:
 - *Setting the agenda and insuring its specificity and completeness
 - * Seeing that board materials are disseminated well in advance of the meeting
 - *Insisting on good attendance by board members
 - *Consulting with the president/chancellor on every agenda item in advance of the meeting
 - *Insuring orderly discussion and the opportunity for minority opinions to be heard
 - *Avoiding precipitous action by the board
 - * Keeping the board from administering the college
 - *Facilitating full and democratic discussions of issues while advocating positions sparingly
 - *Insuring the taking of adequate minutes
2. The board chair counsels and coaches the president by:
 - *Assisting the new president during the first months of a presidency
 - *Making board expectations clear to the president
 - *Defending the president from attack
 - *Seeing that the president is adequately compensated and that the CEO's workload is not excessive
 - *Alerting the president to areas of board concern
 - *Taking responsibility for seeing that the board regularly evaluates the president
 - *Serving as a sounding board for the president

In return, the president should counsel and coach the chair
3. The board chair orients new board members by:
 - *Utilizing the expertise of new trustees and making them feel part of a team
 - *Encouraging them to attend state/national trustee activities
 - *Getting to know the newer trustees
4. The board chair corrects inappropriate trustee behavior by:
 - *Serving as mediator between the trustee and the rest of the board
 - *Suggesting strategies that the trustee in question can use to avoid re-occurrence of the problem
5. The board chair leads the institution's commitment to planning by:
 - *Seeing that the board develops a vision of the college's future.
 - *Insisting that board actions either reflect the plan or result in a change of the plan
6. The board chair evaluates his/her own performance by:
 - *Planning a regularly scheduled evaluation of board performance

NUMBER OF AWARDS
BY INSTITUTIONS IN ILLINOIS CORRECTIONAL CENTERS

<u>Institution Offering Programs</u>	FY 1989						<u>Total</u>
	<u>Awards</u>						
	<u>Voc.</u> <u>Cert.</u>	<u>A.A.S.</u>	<u>A.G.E.</u>	<u>A.A.</u>	<u>A.S.</u>	<u>B.S.</u>	
Black Hawk Community College	25		9	5			39
Carl Sandburg College	31	2	1	1			35
Danville Area College	96	7		7	5		115
Elgin Community College	112						112
Illinois State University						4	4
Illinois Valley Community College	239		8	2			249
Kaskaskia College	254	38	22	17			331
Lake Land College	185		17		1		203
Lewis University	82	19		19			120
Lincoln College	60	2		12			74
Lewis and Clark Community College	46						46
Lincoln Land Community College	177	5	14	15	8		219
MacMurray College	180	31	31	11			253
Rend Lake Community College	29	1		2			32
Sauk Valley Community College	44	10		9	5		68
Southeastern Illinois College	443	34		5	11		493
Southern Illinois University at Carbondale						3	3
Totals	<u>2003</u>	<u>149</u>	<u>102</u>	<u>105</u>	<u>30</u>	<u>7</u>	<u>2396</u>

Source: Illinois Department of Corrections School District 428 FY89 Annual Report

Comparison of Fall Semester Tuition and Fee Rates, 1990 to 1991

<u>Dist.</u>	<u>College</u>	<u>Per Cr Hr Fall 1990</u>	<u>Per Cr Hr Fall 1991</u>	<u>Difference</u>
522	BELLEVILLE	\$30.00	\$30.00	\$0.00
503	BLACK HAWK	\$41.50	\$45.50	\$4.00
508	CHICAGO	\$27.25	\$32.75	\$5.50
507	DANVILLE	\$29.00	\$31.00	\$2.00
502	DUPAGE	\$30.00	\$31.50	\$1.50
509	ELGIN	\$33.00	\$35.00	\$2.00
512	HARPER	\$30.00	\$30.00	\$0.00
540	HEARTLAND	N/A	\$32.00	N/A
519	HIGHLAND	\$22.00	\$25.00	\$3.00
514	ILLINOIS CENTRAL	\$28.00	\$32.00	\$4.00
529	ILLINOIS EASTERN	\$20.00	\$24.00	\$4.00
513	ILLINOIS VALLEY	\$22.17	\$27.19	\$5.02
525	JOLIET	\$29.00	\$32.00	\$3.00
520	KANKAKEE	\$27.50	\$31.00	\$3.50
501	KASKASKIA	\$28.25	\$28.56	\$0.31
523	KISHWAUKEE	\$30.16	\$31.66	\$1.50
532	LAKE COUNTY	\$33.10	\$33.09	(\$0.01)
517	LAKE LAND	\$34.75	\$38.75	\$4.00
536	LEWIS & CLARK	\$26.56	\$30.56	\$4.00
526	LINCOLN LAND	\$30.41	\$30.41	\$0.00
530	LOGAN	\$21.00	\$23.00	\$2.00
528	MCHENRY	\$30.19	\$33.19	\$3.00
524	MORAIN VALLEY	\$39.06	\$39.06	\$0.00
527	MORTON	\$36.00	\$36.00	\$0.00
535	OAKTON	\$20.88	\$21.50	\$0.62
505	PARKLAND	\$33.00	\$33.00	\$0.00
515	PRAIRIE STATE	\$41.00	\$41.00	\$0.00
521	REND LAKE	\$23.00	\$25.00	\$2.00
537	RICHLAND	\$29.22	\$29.22	\$0.00
511	ROCK VALLEY	\$27.13	\$32.13	\$5.00
518	SANDBURG	\$31.50	\$37.00	\$5.50
506	SAUK VALLEY	\$29.00	\$29.00	\$0.00
531	SHAWNEE	\$23.13	\$23.13	\$0.00
510	SOUTH SUBURBAN	\$39.78	\$40.09	\$0.31
533	SOUTHEASTERN	\$21.00	\$21.00	\$0.00
534	SPOON RIVER	\$35.00	\$35.00	\$0.00
601	STATE COMMUNIT	N/A	\$21.00	N/A
504	TRITON	\$38.25	\$40.75	\$2.50
516	WAUBONSEE	\$33.88	\$33.88	\$0.00
539	JOHN WOOD	\$33.00	\$35.00	\$2.00
	AVERAGE	\$29.94	\$31.52	\$1.85
	MIN.	\$20.00	\$21.00	
	MAX.	\$41.50	\$45.50	

INSTITUTIONS OFFERING PROGRAMS AT ILLINOIS CORRECTIONAL CENTERS

Institution	Facilities Served
Black Hawk Community College	East Moline Correctional Center
Carl Sandburg College	Hill Correctional Center
College of DuPage	Warrenville Correctional Center
Danville Area College	Danville Correctional Center
Elgin Community College	Illinois Youth Center—St. Charles Illinois Youth Center—Valley View
Illinois State University	Dwight Correctional Center Pontiac Correctional Center
Illinois Valley Community College	Sheridan Correctional Center
Kaskaskia College	Centralia Correctional Center
Lake Land College	Vandalia Correctional Center
Lewis University	Dwight Correctional Center Joliet Correctional Center Illinois Youth Center—Joliet Stateville Correctional Center
Lewis and Clark Community College	Illinois Youth Center—Pere Marquette
Lincoln College	Hanna Work Camp Pontiac Correctional Center
Lincoln Land Community College	Graham Correctional Center
MacMurray College	Jacksonville Correctional Center Lincoln Correctional Center Logan Correctional Center
Rend Lake Community College	Menard Correctional Center Menard Psychiatric Center
Roosevelt University	Centralia Correctional Center Dixon Correctional Center Graham Correctional Center Menard Correctional Center Shawnee Correctional Center Vienna Correctional Center
Sauk Valley Community College	Dixon Correctional Center
Southeastern Illinois College	Shawnee Correctional Center Vienna Correctional Center Illinois Youth Center—Harrisburg

NUMBER OF AWARDS
BY INSTITUTIONS IN ILLINOIS CORRECTIONAL CENTERS

<u>Institution Offering Programs</u>	FY 1989 Awards						Total
	Voc. Cert.	A.A.S.	A.G.E.	A.A.	A.S.	B.S.	
Black Hawk Community College	25		9	5			39
Carl Sandburg College	31	2					35
Danville Area College	96	7		7	5		115
Elgin Community College	112						112
Illinois State University						4	4
Illinois Valley Community College	239		8	2			249
Kaskaskia College	254	38	22	17			331
Lake Land College	185		17				203
Lewis University	82	19		19			120
Lincoln College	60	2		12			74
Lewis and Clark Community College	46						46
Lincoln Land Community College	177	5	14	15	8		219
MacMurray College	180	31	31	11			253
Rend Lake Community College	29			2			32
Sauk Valley Community College	44	10		9	5		68
Southeastern Illinois College	443	34		5	11		493
Southern Illinois University at Carbondale						3	3
Totals	2003	149	102	105	30	7	2396

Source: Illinois Department of Corrections School District 428 FY89 Annual Report

OFFICE OF BUSINESS SERVICES
SAUK VALLEY COMMUNITY COLLEGE

BUDGET SUMMARY REPORT

11/30/91

		R E V E N U E			E X P E N D I T U R E S		
	BEGINNING FY 91 BALANCE (DEFICIT)	BUDGET	TO DATE	%	BUDGET	TO DATE	%
<hr/>							
GENERAL FUNDS							
<hr/>							
Education Fund	\$879,553	\$5,823,000	\$1,614,251	27.7%	\$6,071,000	\$2,072,822	34.1%
Operations, Building & Maintenance Fund	918,213	282,000	93,466	33.1%	449,000	167,516	37.3%
<hr/>							
TOTAL OPERATING FUND	\$1,797,766	\$6,105,000	\$1,707,717	28.0%	\$6,520,000	\$2,240,338	34.4%
<hr/>							
SPECIAL REVENUE FUNDS							
<hr/>							
Liability, Protection & Settlement Fund (Insurance)	\$449,379	\$252,000	\$93,613	37.1%	\$237,000	\$92,400	39.0%
Audit Fund	\$36,572	\$24,000	\$8,049	33.5%	\$24,000	\$23,200	96.7%
Operations & Maintenance (Restricted) Fund (Protection, Health and Safety Fund)	\$199,544	\$334,000	\$113,092	33.9%	\$533,544	\$112,560	21.1%
<hr/>							
PROPRIETARY FUNDS							
<hr/>							
Bookstore Fund	\$330,010	\$667,000	\$270,811	40.6%	\$612,000	\$323,551	52.9%
<hr/>							
OTHERS							
<hr/>							
Working Cash Fund	\$2,565,114	\$175,000	\$39,916		\$175,000	\$0	
Building Bond Proceeds Fund (Site and Construction)	\$877,056	\$52,000	\$17,923		\$205,000	\$0	

FISCAL YEAR 1992

EDUCATION FUND

Ending October 31, 1991
4/12 = 33.33%

EXPENDITURES	BUDGET	PREVIOUS EXPENDITURES	THIS MONTH	TOTAL EXPENDITURES	%
110-000-000 INSTRUCTION					
110-100-000 BUSINESS EDUCATION					
110-100-513.01 - Salaries - Full Time	\$284,100.00	\$41,336.82	\$27,557.88	\$68,894.70	24.25%
110-100-534 - Contractual Services	\$5,000.00	\$3,914.00	\$172.60	\$4,086.60	81.73%
110-100-541.02 General Materials & Supplies	\$14,675.00	\$3,021.11	\$1,388.82	\$4,409.93	30.05%
110-100-550 Conference & Meeting Expense	\$1,400.00	\$46.20	\$0.00	\$46.20	3.30%
	\$305,175.00	\$48,318.13	\$29,119.30	\$77,437.43	25.37%
110-117-000 FOOD SERVICES					
110-117-541.02 - General Materials & Supplies	\$2,500.00	\$3.82	\$72.60	\$76.42	3.06%
110-117-550 - Conference & Meeting Expense	\$100.00	\$10.00	\$40.25	\$50.25	50.25%
	\$2,600.00	\$13.82	\$112.85	\$126.67	4.87%
110-200-000 AGRICULTURE					
110-200-541.02 - General Materials & Supplies	\$500.00	\$66.00	\$76.00	\$142.00	28.40%
	\$500.00	\$66.00	\$76.00	\$142.00	28.40%
110-300-000 INDUSTRIAL EDUCATION					
110-300-513.01 - Salaries - Full Time	\$253,031.00	\$34,984.80	\$23,323.20	\$58,308.00	23.04%
110-300-534 - Contractual Services	\$3,000.00	\$797.77	\$825.00	\$1,622.77	54.09%
110-300-541.02 - General Materials & Supplies	\$17,265.00	\$4,694.03	\$1,476.79	\$6,170.82	35.74%
110-300-550 - Conference & Meeting Expense	\$1,400.00	\$315.53	\$276.44	\$591.97	42.28%
	\$274,696.00	\$40,792.13	\$25,901.43	\$66,693.56	24.28%
110-312-000 LEARNING ASSISTANCE CENTER					
110-312-513.01 - Salaries - Full Time	\$26,599.00	\$1,477.72	\$5,910.88	\$7,388.60	27.78%
110-312-516 - Salary-Secretarial-Part-time	\$4,500.00	\$0.00	\$0.00	\$0.00	0.00%
110-312-541.02 - General Materials & Supplies	\$200.00	\$62.51	\$0.00	\$62.51	31.26%
110-312-550 - Conference & Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
	\$31,499.00	\$1,540.23	\$5,910.88	\$7,451.11	23.66%
110-316-000 HUMAN SERVICES					
110-316-534 - Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
110-316-541.02 - General Materials & Supplies	\$800.00	\$69.25	\$48.08	\$117.33	14.67%
110-316-550 - Conference & Meeting Expense	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
	\$1,200.00	\$69.25	\$48.08	\$117.33	9.78%
110-400-000 SOCIAL SCIENCE					
110-400-513.01 - Salaries - Full Time	\$152,411.00	\$22,299.96	\$14,866.64	\$37,166.60	24.39%
110-400-541.02 - General Materials & Supplies	\$4,320.00	\$838.88	\$279.71	\$1,118.59	25.89%
110-400-550 - Conference & Meeting Expense	\$1,000.00	\$0.00	\$27.50	\$27.50	2.75%
	\$157,731.00	\$23,138.84	\$15,173.85	\$38,312.69	24.29%

110-410-000 E.M.T.

110-410-534	- Contractual Services	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
110-410-541.02	- General Materials & Supplies	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
110-410-550	- Conference & Meeting Expense	\$50.00	\$0.00	\$0.00	\$0.00	0.00%
		\$1,850.00	\$0.00	\$0.00	\$0.00	0.00%

110-418-000 CRIMINAL JUSTICE

110-418-513.01	- Salaries - Full Time	\$28,152.00	\$4,692.00	\$3,128.00	\$7,820.00	27.78%
110-418-534	- Contractual Services	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
110-418-541.02	- General Materials & Supplies	\$1,200.00	\$410.90	\$78.75	\$489.65	40.80%
110-418-550	- Conference & Meeting Expense	\$600.00	\$0.00	\$0.00	\$0.00	0.00%
		\$30,152.00	\$5,102.90	\$3,206.75	\$8,309.65	27.56%

110-500-000 HUMANITIES

110-500-513.01	- Salaries-Full Time (Humanities)	\$300,443.00	\$45,200.85	\$29,141.90	\$74,342.75	24.74%
110-500-541.02	- General Materials & Supplies (Humanities)	\$4,500.00	\$847.04	\$306.63	\$1,153.67	25.64%
110-500-550	- Conference & Meeting Expense (Humanities)	\$2,800.00	\$0.00	\$701.96	\$701.96	25.07%
		\$307,743.00	\$46,047.89	\$30,150.49	\$76,198.38	24.76%

110-511-000 ART

110-511-513.01	- Salaries-Full Time (Art)	\$39,270.00	\$6,545.01	\$4,363.34	\$10,908.35	27.78%
110-511-534	- Contractual Services (Art)	\$400.00	\$99.00	\$51.00	\$150.00	0.00%
110-511-541.02	- General Materials & Supplies (Art)	\$600.00	\$164.10	\$13.46	\$177.56	29.59%
110-511-550	- Conference & Meeting Expense (Art)	\$200.00	\$121.75	\$0.00	\$121.75	
		\$40,470.00	\$6,929.86	\$4,427.80	\$11,357.66	28.06%

110-512-000 MUSIC

110-512-513.01	- Salaries-Full Time (Music)	\$76,201.00	\$9,525.12	\$6,350.08	\$15,875.20	20.83%
110-512-534	- Contractual Services (Music)	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
110-512-541.02	- General Materials & Supplies(Music)	\$4,168.00	\$299.03	\$316.45	\$615.48	14.77%
110-512-550	- Conference & Meeting Expense(Music)	\$800.00	\$50.00	\$20.00	\$70.00	8.75%
		\$82,669.00	\$9,874.15	\$6,686.53	\$16,560.68	20.03%

110-600-000 MATH SCIENCE

110-600-512	- Salary - Lab Assistant	\$16,000.00	\$0.00	\$0.00	\$0.00	0.00%
110-600-513.01	- Salaries - Full Time	\$272,515.00	\$41,326.56	\$27,551.04	\$68,877.60	25.27%
110-600-534	- Contractual Services	\$2,000.00	\$660.00	\$0.00	\$660.00	33.00%
110-600-541.02	- General Materials & Supplies	\$16,800.00	\$7,487.33	\$786.79	\$8,274.12	49.25%
110-600-550	- Conference & Meeting Expense	\$1,600.00	\$184.93	\$86.75	\$271.68	16.98%
		\$308,915.00	\$49,658.82	\$28,424.58	\$78,083.40	25.28%

110-711-000 MED. LAB. TECHNOLOGY

110-711-513.01	Salaries - Full Time	\$33,531.00	\$10,947.87	\$2,216.58	\$13,164.45	39.26%
110-711-534	Contractual Services	\$4,515.00	\$1,178.50	\$490.80	\$1,669.30	36.97%
110-711-541.02	- General Materials & Supplies	\$11,805.00	\$6,462.36	\$573.99	\$7,036.35	59.60%
110-711-550	Conference & Meeting Expense	\$1,040.00	\$194.96	\$132.71	\$327.67	31.51%
		\$50,891.00	\$18,783.69	\$3,414.08	\$22,197.77	43.62%

110-712-000 A.D. NURSING

110-712-513.01 - Salaries - Full Time	\$121,013.00	\$15,902.42	\$10,084.42	\$25,986.84	21.47%
110-712-516 - Salaries - Office Staff	\$18,619.00	\$4,654.74	\$1,551.58	\$6,206.32	33.33%
110-712-534.01 - Contractual Services	\$500.00	\$388.72	(\$163.72)	\$225.00	45.00%
110-712-541.02 - General Materials & Supplies	\$6,473.00	\$1,468.11	\$1,398.23	\$2,866.34	44.28%
110-712-541.02.1 - General Supplies - Title III	\$8,450.00	\$1,177.61	\$1,772.96	\$2,950.57	34.92%
110-712-550 - Conference & Meeting Expense	\$1,500.00	\$310.00	\$727.37	\$1,037.37	69.16%
	\$156,555.00	\$23,901.60	\$15,370.84	\$39,272.44	25.09%

110-713-000 L.P. NURSING

110-713-513.01 - Salaries - Full Time	\$65,623.00	\$8,202.87	\$5,468.58	\$13,671.45	20.83%
110-713-534 - Contractual Services	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
110-713-541.02 - General Materials & Supplies	\$2,972.00	\$1,035.89	\$1,151.21	\$2,187.10	73.59%
110-713-550 - Conference & Meeting Expense	\$600.00	\$288.00	\$0.00	\$288.00	48.00%
	\$69,695.00	\$9,526.76	\$6,619.79	\$16,146.55	23.17%

110-714-000 RADIOLOGIC TECHNOLOGY

110-714-513.01 - Salaries - Full Time	\$73,622.00	\$15,655.54	\$6,135.16	\$21,790.70	29.60%
110-714-534 - Contractual Services	\$3,935.00	\$283.00	\$1,725.16	\$2,008.16	51.03%
110-714-541.02 - General Materials & Supplies	\$4,265.00	\$848.78	\$442.72	\$1,291.50	30.28%
110-714-550 - Conference & Meeting Expense	\$5,350.00	\$1,763.87	\$764.34	\$2,528.21	47.26%
	\$87,172.00	\$18,551.19	\$9,067.38	\$27,618.57	31.68%

110-715-000 PHYSICAL EDUCATION

110-715-513.01 - Salaries - Full Time	\$65,619.00	\$8,202.39	\$5,468.26	\$13,670.65	20.83%
110-715-534 - Contractual Services	\$2,500.00	\$888.22	\$190.00	\$1,078.22	43.13%
110-715-541.02 - General Materials & Supplies	\$1,214.00	\$44.27	\$65.70	\$109.97	9.06%
110-715-550 - Conference & Meeting Expense	\$400.00	\$28.88	(\$28.88)	\$0.00	0.00%
	\$69,733.00	\$9,163.76	\$5,695.08	\$14,858.84	21.31%

110-716-000 NURSING ASSISTANT

110-716-534 - Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
110-716-541.02 - General Materials & Supplies	\$1,130.00	\$754.73	\$1,191.97	\$1,946.70	172.27%
110-716-550 - Conference & Meeting Expense	\$250.00	\$0.00	\$0.00	\$0.00	0.00%
	\$1,480.00	\$754.73	\$1,191.97	\$1,946.70	131.53%

110-800-000 FACULTY OFFICE & REPRODUCTION ROOM

110-800-516 - Salaries - Secretarial	\$58,985.00	\$11,887.19	\$3,396.34	\$15,283.53	25.91%
110-800-534.01 - Contractual Services (Fac. Off)	\$345.00	\$0.00	\$0.00	\$0.00	0.00%
110-800-534 - Contractual Services (Workroom)	\$10,500.00	\$10,755.00	\$0.00	\$10,755.00	102.43%
110-800-542 - General Materials & Supplies (Workroom)	\$800.00	\$4,201.73	(\$884.22)	\$3,317.51	414.69%
110-800-541.02 - General Materials & Supplies (Faculty Office)	\$1,400.00	\$171.23	\$45.26	\$216.49	15.46%
110-800-541.03 - General Materials & Supplies (Institutional Committees)	\$300.00	\$9.48	\$0.00	\$9.48	3.16%
110-800-550 - Conference & Meeting Expense	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
	\$72,630.00	\$27,024.63	\$2,557.38	\$29,582.01	40.73%

110-810-000 MARKETING & PUBLIC RELATIONS

110-810-511	- Salaries - Administrative	\$35,000.00	\$9,749.86	\$2,875.00	\$12,624.86	36.07%
110-810-516	- Salaries - Secretarial	\$18,587.00	\$10,738.00	\$3,068.00	\$13,806.00	74.28%
110-810-547	- General Materials & Supplies	\$99,780.00	\$20,641.36	\$2,448.98	\$23,090.34	23.14%
110-810-550	- Conference & Meeting Expense	\$1,730.00	\$551.72	\$563.20	\$1,114.92	64.45%
		\$155,097.00	\$41,680.94	\$8,955.18	\$50,636.12	32.65%

110-811-000 DEAN OF ARTS & SOCIAL SCIENCES

110-811-511	- Salaries - Administrative	\$51,223.00	\$14,940.03	\$4,268.58	\$19,208.61	37.50%
110-811-513.02	- Salaries - Instruction (Part-time)	\$125,000.00	\$17,254.70	\$16,874.70	\$34,129.40	27.30%
110-811-513.03	- Salaries - Instruction (Summer)	\$50,000.00	\$52,048.59	\$0.00	\$52,048.59	104.10%
110-811-516	- Salaries - Secretarial	\$19,448.00	\$5,672.31	\$1,620.66	\$7,292.97	37.50%
110-811-534	- Contractual Services	\$850.00	\$0.00	\$200.00	\$200.00	23.53%
110-811-541.01	- General Materials & Supplies	\$1,500.00	\$86.15	\$23.48	\$109.63	7.31%
110-811-550	- Conference & Meeting Expense	\$2,600.00	\$562.82	\$139.50	\$702.32	27.01%
		\$250,621.00	\$90,564.60	\$23,126.92	\$113,691.52	45.36%

110-812-000 DEAN OF BUSINESS & TECHNOLOGY

110-812-511	- Salaries - Administrative	\$55,570.00	\$16,207.94	\$4,630.84	\$20,838.78	37.50%
110-812-513.02	- Salaries - Instruction (Part-time)	\$155,000.00	\$12,198.60	\$12,163.37	\$24,361.97	15.72%
110-812-513.03	- Salaries - Instruction (Summer)	\$45,000.00	\$47,376.90	\$0.00	\$47,376.90	105.28%
110-812-516	- Salaries Secretarial	\$15,937.00	\$4,648.28	\$1,328.08	\$5,976.36	37.50%
110-812-541.01	- General Materials & Supplies	\$1,500.00	\$253.69	\$103.79	\$357.48	23.83%
110-812-550	- Conference & Meeting Expense	\$3,500.00	\$1,350.66	\$0.00	\$1,350.66	38.59%
		\$276,507.00	\$82,036.07	\$18,226.08	\$100,262.15	36.26%

110-813-000 DEAN OF COMM & EXTENDED SERVICES

110-813-511	- Salaries - Administrative	\$49,427.00	\$14,416.22	\$4,118.92	\$18,535.14	37.50%
110-813-513.02	- Instructional Salaries	\$30,000.00	\$3,201.78	\$5,239.28	\$8,441.06	28.14%
110-813-513.03	- Community Service Coordinators	\$8,000.00	\$285.72	(\$89.28)	\$196.44	2.46%
110-813-516	- Salaries - Secretarial	\$15,502.00	\$4,521.44	\$1,291.84	\$5,813.28	37.50%
110-813-534	- Contractual Services	\$6,800.00	\$862.40	\$0.00	\$862.40	12.68%
110-813-541.02	- General Materials & Supplies	\$3,000.00	\$820.82	\$300.57	\$1,121.39	37.38%
110-813-550	- Conference & Meeting Expense	\$2,250.00	\$156.38	\$87.60	\$243.98	10.84%
		\$114,979.00	\$24,264.76	\$10,948.93	\$35,213.69	30.63%

110-814-000 NURSING EDUCATION

110-814-511	- Salaries - Administrative	\$37,088.00	\$10,817.31	\$3,090.66	\$13,907.97	37.50%
110-814-513.02	- Salaries - Instruction (Part-time)	\$45,000.00	\$5,942.44	\$2,673.68	\$8,616.12	19.15%
110-814-513.03	- Salaries - Instructional (Summer)	\$11,500.00	\$11,190.63	\$0.00	\$11,190.63	97.31%
110-814-534	- Contractual Services	\$250.00	\$0.00	\$0.00	\$0.00	0.00%
110-814-541.01	- General Materials & Supplies	\$1,080.00	\$855.07	\$187.60	\$1,042.67	96.54%
110-814-550	- Conference & Meeting Expense	\$1,500.00	\$60.63	\$0.00	\$60.63	4.04%
		\$96,418.00	\$28,866.08	\$5,951.94	\$34,818.02	36.11%

110-815-000 ACADEMIC SKILLS CENTER

110-815-513.01 - Salaries - Full Time	\$75,087.00	\$12,341.30	\$3,301.80	\$15,643.10	20.83%
110-815-541.02 - General Materials & Supplies	\$7,050.00	\$1,039.13	\$1,255.24	\$2,294.37	32.54%
110-815-550 - Conference & Meeting Expense	\$700.00	\$80.00	\$361.60	\$441.60	63.09%
	\$82,837.00	\$13,460.43	\$4,918.64	\$18,379.07	22.19%

110-816-000 HONORS PROGRAM

110-816-534 - Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
110-816-541.02 - General Materials & Supplies	\$400.00	\$23.66	\$4.05	\$27.71	6.93%
110-816-550 - Conference & Meeting Expense	\$250.00	\$0.00	\$0.00	\$0.00	0.00%
	\$750.00	\$23.66	\$4.05	\$27.71	3.69%

110-818-000 VICE PRESIDENT OF INSTRUCTION

110-818-511 - Salaries - Administrative	\$63,408.00	\$18,494.00	\$5,284.00	\$23,778.00	37.50%
110-818-516 - Salaries - Secretarial	\$24,669.00	\$7,195.16	\$2,055.76	\$9,250.92	37.50%
110-818-518 - Student Tutors	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%
110-818-534 - Contractual Services	\$3,100.00	\$860.00	\$0.00	\$860.00	27.74%
110-818-541.01 - General Materials & Supplies	\$2,000.00	\$534.68	\$42.42	\$577.10	28.85%
110-818-550 - Conference & Meeting Expense	\$3,000.00	\$448.57	\$111.16	\$559.73	18.66%
	\$99,177.00	\$27,532.41	\$7,493.34	\$35,025.75	35.32%

120-000-000 LEARNING RESOURCE CENTER

120-000-513.03 - Salaries - Instructional (Summer)	\$4,500.00	\$4,500.00	\$0.00	\$4,500.00	100.00%
120-000-515 - Salaries - Professional	\$120,315.00	\$22,340.59	\$10,026.26	\$32,366.85	26.90%
120-000-516 - Salaries - Secretarial	\$36,721.00	\$10,710.28	\$3,060.08	\$13,770.36	37.50%
120-000-516.01 - Salaries - Secretarial- Part-time	\$5,250.00	\$0.00	\$0.00	\$0.00	0.00%
120-000-534 - Contractual Services	\$12,242.00	\$3,084.33	\$180.00	\$3,264.33	26.67%
120-000-541.01 - Xerox Supplies	\$0.00	(\$798.22)	(\$1,354.20)	(\$2,152.42)	ERR
120-000-541.03 - Library Supplies	\$19,635.00	\$12,604.54	\$1,485.62	\$14,090.16	71.76%
120-000-544.01 - Audio Visual Supplies	\$10,250.00	\$1,139.79	\$623.06	\$1,762.85	17.20%
120-000-545 - Library Books	\$42,000.00	\$6,919.13	\$2,947.69	\$9,866.82	23.49%
120-000-550 - Conference & Meeting Expense	\$2,390.00	\$237.28	\$83.25	\$320.53	13.41%
	\$253,303.00	\$60,737.72	\$17,051.76	\$77,789.48	30.71%

130-000-000 STUDENT SERVICES AND AIDS

131-000-000 ADMISSIONS AND RECORDS

131-000-511 - Salaries - Administrative	\$40,902.00	\$13,966.92	\$0.00	\$13,966.92	34.15%
131-000-516 - Salaries - Secretarial	\$75,735.00	\$20,558.16	\$5,873.76	\$26,431.92	34.90%
131-000-534 - Contractual Services	\$4,280.00	\$680.00	\$0.00	\$680.00	15.89%
131-000-541.01 - General Materials & Supplies	\$16,000.00	\$3,313.82	\$2,412.96	\$5,726.78	35.79%
131-000-550 - Conference & Meeting Expense	\$3,000.00	\$148.92	\$0.00	\$148.92	4.96%
	\$139,917.00	\$38,667.82	\$8,286.72	\$46,954.54	33.56%

132-000-000 COUNSELING AND TESTING

132-000-515	Salaries - Professional	\$96,489.00	\$30,438.67	\$8,040.56	\$38,479.23	39.88%
132-000-516	Salaries - Secretarial	\$20,244.00	\$4,592.00	\$1,312.00	\$5,904.00	29.16%
		\$116,733.00	\$35,030.67	\$9,352.56	\$44,383.23	38.02%

133-000-541.01 HEALTH SERVICES - Materials

\$100.00	\$0.00	\$0.00	\$0.00	0.00%
\$100.00	\$0.00	\$0.00	\$0.00	0.00%

134-000-000 FINANCIAL AID

134-000-511	Salaries - Administrative	\$49,549.00	\$14,451.78	\$4,129.08	\$18,580.86	37.50%
134-000-516	Salaries - Secretarial	\$36,559.00	\$10,663.03	\$3,046.58	\$13,709.61	37.50%
		\$86,108.00	\$25,114.81	\$7,175.66	\$32,290.47	37.50%

138-000-000 VICE PRESIDENT OF STUDENT SERVICES

138-000-511	Salaries - Administrative	\$60,208.00	\$17,560.69	\$5,017.34	\$22,578.03	37.50%
138-000-512.02	Student Activities Coord.	\$16,644.00	\$3,328.80	\$1,664.40	\$4,993.20	30.00%
138-000-516	Salaries - Secretarial	\$19,103.00	\$5,571.72	\$1,591.92	\$7,163.64	37.50%
138-000-519	Other Salaries (Coaching)	\$41,113.00	\$6,783.56	\$6,580.49	\$13,364.05	32.51%
138-000-534	Contractual Services	\$900.00	\$876.06	\$0.00	\$876.06	97.34%
138-000-541.01	General Materials & Supplies	\$20,210.00	\$12,447.63	\$1,459.51	\$13,907.14	68.81%
138-000-549	Commencement	\$7,000.00	\$756.13	\$0.00	\$756.13	10.80%
138-000-550	Conference & Meeting Expense	\$7,900.00	\$1,690.83	\$409.30	\$2,100.13	26.58%
138-000-554	Student Recruitment	\$4,500.00	\$672.52	\$416.90	\$1,089.42	24.21%
		\$177,578.00	\$49,687.94	\$17,139.86	\$66,827.80	37.63%

140-000-000 PUBLIC SERVICES

140-000-514.02	Salaries	\$24,000.00	\$0.00	\$0.00	\$0.00	0.00%
140-000-534	Contractual Services	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
140-000-541.02	General Materials & Supplies	\$5,300.00	\$0.00	\$0.00	\$0.00	0.00%
		\$34,300.00	\$0.00	\$0.00	\$0.00	0.00%

170-000-000 OPERATION & MAINTENANCE OF PLANT

171-000-511	Salaries - Administrative	\$30,000.00	\$0.00	\$0.00	\$0.00	0.00%
171-000-517	Service Staff	\$349,291.00	\$102,802.16	\$30,442.92	\$133,245.08	38.15%
176-000-575	Telephone	\$76,700.00	\$16,997.23	\$5,686.67	\$22,683.90	29.57%
		\$455,991.00	\$119,799.39	\$36,129.59	\$155,928.98	34.20%

181-000-000 GENERAL ADMINISTRATION

181-000-000 PRESIDENT'S OFFICE

181-000-511	Salaries - Administrative	\$86,908.00	\$25,348.19	\$7,242.34	\$32,590.53	37.50%
181-000-516	Salaries - Secretarial	\$27,338.00	\$7,973.65	\$2,278.20	\$10,251.85	37.50%
181-000-534	Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
181-000-541.01	General Materials & Supplies	\$2,000.00	\$1,828.49	\$177.47	\$2,005.96	100.30%
181-000-550	Conference & Meeting Expense	\$6,500.00	\$1,431.17	\$407.28	\$1,838.45	28.28%
181-000-556	Special Affairs	\$4,500.00	\$1,285.39	\$148.41	\$1,433.80	31.86%
181-000-559	Other Conf. & Meeting Expense	\$8,525.00	\$4,949.38	\$400.00	\$5,349.38	62.75%
		\$135,871.00	\$42,816.27	\$10,653.70	\$53,469.97	39.35%

182-000-000 VICE PRESIDENT OF BUSINESS SERVICES

182-000-511	- Salaries - Administrative	\$112,145.00	\$42,768.19	\$5,166.66	\$47,934.85	42.74%
182-000-512	- Salaries - Professional	\$21,250.00	\$3,217.39	\$0.00	\$3,217.39	15.14%
182-000-516	- Salaries - Secretarial	\$102,920.00	\$29,959.21	\$8,566.81	\$38,526.02	37.43%
182-000-534	- Contractual Services	\$5,500.00	\$1,680.10	\$0.00	\$1,680.10	30.55%
182-000-541.01	- General Materials & Supplies	\$8,500.00	(\$2,905.28)	\$2,296.77	(\$608.51)	-7.16%
182-000-550	- Conference & Meeting Expense	\$5,000.00	\$1,541.15	\$629.88	\$2,171.03	43.42%
		\$255,315.00	\$76,260.76	\$16,660.12	\$92,920.88	36.39%

190-000-000 INSTITUTIONAL SUPPORT

191-000-000 BOARD OF TRUSTEES

191-000-516	- Salaries - Secretary	\$913.00	\$266.26	\$76.06	\$342.32	0.00%
191-000-535	- Contractual -Legal	\$2,000.00	\$1,579.16	\$3,326.11	\$4,905.27	245.26%
191-000-549	- Other Gen Supplies (Election)	\$1,000.00	\$319.91	\$95.73	\$415.64	41.56%
191-000-550	- Conference & Meeting Expense	\$6,500.00	\$2,578.81	\$445.30	\$3,024.11	46.52%
		\$10,413.00	\$4,744.14	\$3,943.20	\$8,687.34	83.43%

192-000-000 INSTITUTIONAL SUPPORT EXPENSES

192-000-516	- Salaries - Secretarial	\$18,708.00	\$5,865.90	\$1,559.00	\$7,424.90	39.69%
192-000-518.01	- Student Employees (Federal)	\$55,329.00	\$71,777.07	\$21,125.44	\$92,902.51	167.91%
192-000-521	- Group Medical & Life Insurance	\$518,000.00	\$195,867.37	\$40,566.57	\$236,433.94	45.64%
192-000-524	- Medical Examination Fee	\$6,000.00	\$0.00	\$0.00	\$0.00	0.00%
192-000-529	- Tuition Reimbursement	\$9,800.00	\$3,506.60	\$0.00	\$3,506.60	35.78%
192-000-529.01	- Retirement Benefits	\$13,600.00	\$13,572.80	\$0.00	\$13,572.80	99.80%
192-000-532	- Curriculum Development	\$1,000.00	\$562.50	\$0.00	\$562.50	56.25%
192-000-537	- UNALLOCATED Contractual	\$1,000.00	\$344.00	\$87.75	\$431.75	43.18%
192-000-539	- In-Service Training	\$7,000.00	\$798.92	\$9.97	\$808.89	11.56%
192-000-541.02	- Supplies (Faculty Association)	\$200.00	\$10.69	\$102.16	\$112.85	56.43%
192-000-544.02	- Postage	\$51,400.00	\$7,322.90	\$5,070.73	\$12,393.63	24.11%
192-000-546	- Publications/Dues	\$16,000.00	\$7,973.33	\$1,167.57	\$9,140.90	57.13%
192-000-547	- Advertising	\$1,200.00	\$113.99	\$49.37	\$163.36	13.61%
192-000-554	- Recruitment	\$8,000.00	\$10,833.69	\$2,025.87	\$12,859.56	160.74%
		\$707,237.00	\$318,549.76	\$71,764.43	\$390,314.19	55.19%

192-000-580 CAPITAL OUTLAY

192-000-585	- Equipment	\$100,756.00	\$39,280.65	\$13,166.09	\$52,446.74	52.05%
192-000-589	- Projects	\$33,344.00	\$0.00	\$3,549.25	\$3,549.25	0.00%
		\$134,100.00	\$39,280.65	\$16,715.34	\$55,995.99	41.76%

193-000-000 AFFIRMATIVE ACTION

193-000-534	- Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
193-000-541.02	- General Materials & Supplies	\$500.00	\$311.01	\$57.09	\$368.10	73.62%
193-000-550	- Conference & Meeting Expense	\$1,000.00	\$0.00	\$55.00	\$55.00	5.50%
		\$1,600.00	\$311.01	\$112.09	\$423.10	26.44%

194-000-000 INSTITUTIONAL RESEARCH

194-000-534	- Contractual Services	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
194-000-541.02	- General Materials & Supplies	\$1,000.00	\$20.95	\$0.00	\$20.95	2.10%
		\$2,000.00	\$20.95	\$0.00	\$20.95	1.05%

195-000-000 INFORMATION SYSTEMS

195-000-511	- Salaries - Administrative	\$49,549.00	\$14,451.78	\$4,129.08	\$18,580.86	37.50%
195-000-512	- Professional	\$40,769.00	\$11,890.91	\$3,397.40	\$15,288.31	37.50%
195-000-516	- Office Staff	\$35,514.00	\$10,358.32	\$2,959.52	\$13,317.84	37.50%
195-000-534.01	- Contractual - Admin.	\$129,550.00	\$22,282.05	\$4,089.40	\$26,371.45	20.36%
195-000-534.02	- Contractual - Educ.	\$29,300.00	\$3,000.00	\$0.00	\$3,000.00	10.24%
195-000-541.01	- General Supplies - Admin.	\$15,900.00	\$5,266.20	(\$499.98)	\$4,766.22	29.98%
195-000-541.02	- General Supplies - Educ.	\$9,500.00	\$1,148.00	\$14.97	\$1,162.97	12.24%
195-000-550	- Conference & Meeting Expense	\$8,500.00	\$434.90	\$170.00	\$604.90	7.12%
		<u>\$318,582.00</u>	<u>\$68,832.16</u>	<u>\$14,260.39</u>	<u>\$83,092.55</u>	<u>26.08%</u>

196-000-000 VICE PRESIDENT OF COLLEGE ADVANCEMENT

196-000-511	- Salaries - Administrative	\$57,512.00	\$16,774.31	\$4,792.66	\$21,566.97	37.50%
196-000-516	- Salaries - Secretarial	\$19,948.00	\$5,818.19	\$1,662.34	\$7,480.53	37.50%
196-000-534	- Contractual Services	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
196-000-541.01	- General Materials & Supplies	\$2,600.00	\$787.80	\$224.16	\$1,011.96	38.92%
196-000-550	- Conference & Meeting Expense	\$4,000.00	\$44.00	\$916.35	\$960.35	24.01%
		<u>\$84,260.00</u>	<u>\$23,424.30</u>	<u>\$7,595.51</u>	<u>\$31,019.81</u>	<u>36.81%</u>

197-000-593 TUITION CHARGE-BACK

		<u>\$25,000.00</u>	<u>\$3,482.29</u>	<u>\$8,752.58</u>	<u>\$12,234.87</u>	<u>48.94%</u>
		\$25,000.00	\$3,482.29	\$8,752.58	\$12,234.87	48.94%

199-000-600 PROVISION FOR CONTINGENCIES

		<u>\$2,850.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
		\$2,850.00	\$0.00	\$0.00	\$0.00	0.00%

TOTAL EDUCATIONAL FUND EXPENDITURES.		<u>\$6,071,000.00</u>	<u>\$1,554,447.97</u>	<u>\$518,373.65</u>	<u>\$2,072,821.62</u>	<u>34.14%</u>
		=====	=====	=====	=====	=====

OPERATIONS & MAINTENANCE FUND

270-000-000 OPERATIONS & MAINTENANCE FUND

270-000-534.01	- Contractual Services	\$59,150.00	\$24,926.91	\$10,316.77	\$35,243.68	59.58%
270-000-541.04	- General Materials & Supplies	\$65,000.00	\$4,617.48	\$5,217.23	\$9,834.71	15.13%
270-000-550	- Conference & Meeting Expense	\$2,200.00	\$778.68	\$195.23	\$973.91	44.27%
		<u>\$126,350.00</u>	<u>\$30,323.07</u>	<u>\$15,729.23</u>	<u>\$46,052.30</u>	<u>36.45%</u>
271-000-571	- Gas	\$80,000.00	\$22,318.14	\$4,847.95	\$27,166.09	33.96%
276-000-573	- Electricity	\$235,000.00	\$72,681.58	\$18,216.14	\$90,897.72	38.68%
276-000-587	- Equipment	\$5,400.00	\$3,400.00	\$0.00	\$3,400.00	62.96%

290-000-000	INSTITUTIONAL SUPPORT					
299-000-600	Provision for Contingencies	\$2,250.00	\$0.00	\$0.00	\$0.00	0.00%
		-----	-----	-----	-----	-----
		\$2,250.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES		\$449,000.00	\$128,722.79	\$38,793.32	\$167,516.11	37.31%
		=====	=====	=====	=====	=====
TOTAL OPERATING FUND EXPENDITURES		\$6,520,000.00	\$1,683,170.76	\$557,166.97	\$2,240,337.73	34.36%
		=====	=====	=====	=====	=====

EXPENDITURES

	BUDGET	PREVIOUS EXPENDITURES	THIS MONTH	TOTAL EXPENDITURES	%
LIABILITY, PROTECTION & SETTLEMENT FUND					
1292-000-000 Institutional Support					
1292-000-517 Service Staff Salaries/Boiler	\$67,000.00	\$18,942.04	\$5,536.42	\$24,478.46	36.54%
1292-000-521 - Health & Life Insurance	\$10,000.00	\$0.00	\$0.00	\$0.00	0.00%
1292-000-523 - Worker's Compensation	\$30,000.00	\$21,162.26	(\$667.80)	\$20,494.46	68.31%
1292-000-526 - Unemployment Insurance	\$15,000.00	\$1,234.28	(\$307.57)	\$926.71	6.18%
1292-000-527 - Medicare	\$23,000.00	\$7,012.78	\$1,731.57	\$8,744.35	38.02%
1292-000-528 - Tort Liability Insurance	\$60,000.00	\$33,962.50	\$125.00	\$34,087.50	56.81%
1292-000-529 - FICA Insurance	\$20,000.00	\$768.08	\$425.56	\$1,193.64	5.97%
1292-000-535 - Legal Controls	\$12,000.00	\$2,475.00	\$0.00	\$2,475.00	20.63%
TOTAL LIABILITY, PROTECTION & SETTLEMENT EXPENDITURES	\$237,000.00	\$85,556.94	\$6,843.18	\$92,400.12	38.99%
AUDIT FUND					
1192-000-531 - Contractual Services	\$24,000.00	\$18,500.00	\$4,700.00	\$23,200.00	96.67%
TOTAL AUDIT FUND EXPENDITURES	\$24,000.00	\$18,500.00	\$4,700.00	\$23,200.00	96.67%
WORKING CASH FUND					
700-000-71 Transfer to Education Fund	\$156,000.00	\$0.00	\$0.00	\$0.00	0.00%
700-000-711.01 Maintenance Fund	\$19,000.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL WORKING CASH FUND EXPENDITURES	\$175,000.00	\$0.00	\$0.00	\$0.00	0.00%
CAPITAL PROJECTS					
BUILDING BOND PROCEEDS FUND					
1390-000-000 Institutional Support					
1390-000-589 - Other Capital Outlay	\$205,000.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL BUILDING BOND PROCEEDS FUND EXPENDITURES	\$205,000.00	\$0.00	\$0.00	\$0.00	0.00%
OPERATIONS AND MAINTENANCE (RESTRICTED) FUND					
0390-000-584 - Capital (Protection, Health and Safety)	\$533,544.00	\$112,599.95	\$0.00	\$112,599.95	21.10%
TOTAL OPERATIONS AND MAINTENANCE (RESTRICTED) FUND	\$533,544.00	\$112,599.95	\$0.00	\$112,599.95	21.10%
PROPRIETARY FUNDS					
- Bookstore Expenditures	\$612,000.00	\$301,085.90	\$22,465.16	\$323,551.06	52.87%
TOTAL PROPRIETARY FUNDS EXPENDITURES	\$612,000.00	\$301,085.90	\$22,465.16	\$323,551.06	52.87%

EXPENDITURES

	BUDGET	PREVIOUS EXPENDITURES	THIS MONTH	TOTAL EXPENDITURES	%
LIABILITY, PROTECTION & SETTLEMENT FUND					
1292-000-000 Institutional Support					
1292-000-517 - Service Staff Salaries/Boiler	\$67,000.00	\$18,942.04	\$5,536.42	\$24,478.46	36.54%
1292-000-521 - Health & Life Insurance	\$10,000.00	\$0.00	\$0.00	\$0.00	0.00%
1292-000-523 - Worker's Compensation	\$30,000.00	\$21,162.26	(\$667.80)	\$20,494.46	68.31%
1292-000-526 - Unemployment Insurance	\$15,000.00	\$1,234.28	(\$307.57)	\$926.71	6.18%
1292-000-527 - Medicare	\$23,000.00	\$7,012.78	\$1,731.57	\$8,744.35	38.02%
1292-000-528 - Tort Liability Insurance	\$60,000.00	\$33,962.50	\$125.00	\$34,087.50	56.81%
1292-000-529 - FICA Insurance	\$20,000.00	\$768.08	\$425.56	\$1,193.64	5.97%
1292-000-535 - Legal Controls	\$12,000.00	\$2,475.00	\$0.00	\$2,475.00	20.63%
TOTAL LIABILITY, PROTECTION & SETTLEMENT EXPENDITURES	\$237,000.00	\$85,556.94	\$6,843.18	\$92,400.12	38.99%
AUDIT FUND					
1192-000-531 - Contractual Services	\$24,000.00	\$18,500.00	\$4,700.00	\$23,200.00	96.67%
TOTAL AUDIT FUND EXPENDITURES	\$24,000.00	\$18,500.00	\$4,700.00	\$23,200.00	96.67%
WORKING CASH FUND					
700-000-711 - Transfer to Educational Fund	\$156,000.00	\$0.00	\$0.00	\$0.00	0.00%
700-000-711.01 - Transfer to Operations and Maintenance Fund	\$19,000.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL WORKING CASH FUND EXPENDITURES	\$175,000.00	\$0.00	\$0.00	\$0.00	0.00%
CAPITAL PROJECTS					
BUILDING BOND PROCEEDS FUND					
1390-000-000 Institutional Support					
1390-000-589 - Other Capital Outlay	\$205,000.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL BUILDING BOND PROCEEDS FUND EXPENDITURES	\$205,000.00	\$0.00	\$0.00	\$0.00	0.00%
OPERATIONS AND MAINTENANCE (RESTRICTED) FUND					
0390-000-584 - Capital (Protection, Health and Safety)	\$533,544.00	\$112,599.95	\$0.00	\$112,599.95	21.10%
TOTAL OPERATIONS AND MAINTENANCE (RESTRICTED) FUND	\$533,544.00	\$112,599.95	\$0.00	\$112,599.95	21.10%
PROPRIETARY FUNDS					
- Bookstore Expenditures	\$612,000.00	\$301,085.90	\$22,465.16	\$323,551.06	52.87%
TOTAL PROPRIETARY FUNDS EXPENDITURES	\$612,000.00	\$301,085.90	\$22,465.16	\$323,551.06	52.87%

FISCAL YEAR 1992

Ending October 31, 1991
4/12= 33.33%

REVENUE

	BUDGET	PREVIOUS RECEIPTS	THIS MONTH	TOTAL RECEIPTS	%
100-000-400 EDUCATIONAL FUND					
100-000-410 Local Governmental Sources					
100-000-411.01 - 1/2 1990 Taxes	\$806,000.00	\$506,361.07	\$40,349.80	\$546,710.87	67.83%
100-000-411.02 - 1/2 1991 Taxes	\$822,000.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-414 - Chargeback Revenue	\$4,000.00	\$3,135.84	\$1,370.38	\$4,506.22	112.66%
Back Taxes	\$0.00	\$45.20	\$0.00	\$45.20	
TOTAL LOCAL GOVERNMENT REVENUE	\$1,632,000.00	\$509,542.11	\$41,720.18	\$551,262.29	33.78%
100-000-420 State Governmental Sources					
100-000-421 - ICCB Credit Hour Grants	\$1,430,625.00	\$397,885.75	\$0.00	\$397,885.75	27.81%
100-000-421.02 - State Equalization Grants	\$519,282.00	\$129,820.50	\$0.00	\$129,820.50	25.00%
100-000-423 - Vocational Technical Education					
100-000-423.01.1 - Regular Reimbursement	\$75,000.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-427 - Corporate Personal Property Replacement Tax	\$184,000.00	\$0.00	\$34,407.79	\$34,407.79	18.70%
TOTAL STATE GOVERNMENT REVENUE	\$2,208,907.00	\$527,706.25	\$34,407.79	\$562,114.04	25.45%
100-000-430 Federal Governmental Sources					
Federal WorkStudy	\$0.00	\$64,245.64	\$0.00	\$64,245.64	
100-000-439 - Other Federal	\$6,800.00	\$0.00	\$21,766.18	\$21,766.18	320.09%
TOTAL FEDERAL GOVERNMENT REVENUE	\$6,800.00	\$64,245.64	\$21,766.18	\$86,011.82	1264.88%
100-000-440 Student Tuition and Fees					
100-000-441.01 - Summer	\$135,700.00	\$100,000.00	\$46,769.34	\$146,769.34	108.16%
100-000-441.02 - Fall	\$644,000.00	\$200,000.00	\$0.00	\$200,000.00	31.06%
100-000-441.03 - Spring	\$642,000.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL TUITION	\$1,421,700.00	\$300,000.00	\$46,769.34	\$346,769.34	24.39%
100-000-442.01 - Graduation Fees	\$4,600.00	\$360.00	\$270.00	\$630.00	13.70%
100-000-442.04 - Transcript Fees	\$1,900.00	\$430.00	\$139.00	\$569.00	29.95%
100-000-442.05 - Lab Fees	\$38,800.00	\$0.00	\$3,220.80	\$3,220.80	8.30%
100-000-442 - Total Fees	\$45,300.00	\$790.00	\$3,629.80	\$4,419.80	9.76%
100-000-442.09 - Public Service Income	\$34,300.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL TUITION AND FEES REVENUE	\$1,501,300.00	\$300,790.00	\$50,399.14	\$351,189.14	23.39%

	Other Facilities Rental	\$0.00	\$141.88	\$0.00	\$141.88	
100-000-470	- Investment Interest Revenue	\$50,000.00	\$11,297.04	\$4,978.18	\$16,275.22	32.55%
100-000-499	- Miscellaneous Revenue	\$73,393.00	\$46,267.26	\$989.76	\$47,257.02	64.39%
100-000-721	- Transfer from Working Cash	\$156,000.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-721.01	- Transfer from Auxiliary Fund	\$194,600.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL OTHER SOURCES REVENUE		\$473,993.00	\$57,706.18	\$5,967.94	\$63,674.12	13.43%

TOTAL EDUCATIONAL FUND REVENUE	\$5,823,000.00	\$1,459,990.18	\$154,261.23	\$1,614,251.41	27.72%
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200-000-400 OPERATIONS AND MAINTENANCE FUND

200-000-410 Local Governmental Sources

200-000-411.01	- 1990 Taxes	\$99,000.00	\$61,309.32	\$4,941.21	\$66,250.53	66.92%
200-000-411.02	- 1991 Taxes	\$101,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Back Taxes	\$0.00	\$5.54	\$0.00	\$5.54	0.00%

Total Local Government	\$200,000.00	\$61,314.86	\$4,941.21	\$66,256.07	33.13%
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200-000-420 State Governmental Sources

200-000-427	- Replacement of Corporate Personal Property Tax	\$22,600.00	\$3,939.30	\$4,252.00	\$8,191.30	36.24%
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200-000-469	Facilities Revenue	\$5,000.00	\$191.35	\$530.40	\$721.75	0.00%
200-000-470	Investment Interest Revenue	\$30,000.00	\$11,468.95	\$4,166.62	\$15,635.57	52.12%
	Other Revenue	\$0.00	\$2,566.94	\$94.25	\$2,661.19	\$0.00
200-000-721	Transfer from Working Cash Fund	\$19,000.00	\$0.00	\$0.00	\$0.00	0.00%
200-000-721.01	Transfer from Auxiliary Fund	\$5,400.00	\$0.00	\$0.00	\$0.00	0.00%

TOTAL OPERATIONS AND MAINTENANCE FUND REVENUE	\$282,000.00	\$79,481.40	\$13,984.48	\$93,465.88	33.14%
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TOTAL OPERATING BUDGETED REVENUE	\$6,105,000.00	\$1,539,471.58	\$168,245.71	\$1,707,717.29	27.97%
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SPECIAL REVENUE

LIABILITY, PROTECTION, AND SETTLEMENT FUND

1200-000-410 Local Governmental Sources

1200-000-411.01 - 1990 Taxes	\$130,000.00	\$80,067.74	\$6,439.19	\$86,506.93	66.54%
1200-000-411.02 - 1991 Taxes	\$115,000.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$7.21	\$0.00	\$7.21	0.00%
1200-000-470 - Interest Income	\$7,000.00	\$5,176.44	\$1,922.55	\$7,098.99	101.41%
<hr/>					
TOTAL LIABILITY, PROTECTION, AND SETTLEMENT FUND REVENUE	\$252,000.00	\$85,251.39	\$8,361.74	\$93,613.13	37.15%
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AUDIT FUND

1100-000-410 Local Governmental Sources

1100-000-411.01 - 1990 Taxes	\$11,260.00	\$6,947.18	\$559.85	\$7,507.03	66.67%
1100-000-411.02 - 1991 Taxes	\$11,260.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$0.63	\$0.00	\$0.63	0.00%
1100-000-470 - Interest Income	\$1,480.00	\$391.55	\$149.33	\$540.88	36.55%
<hr/>					
TOTAL AUDIT FUND REVENUE	\$24,000.00	\$7,339.36	\$709.18	\$8,048.54	33.54%
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DEBT SERVICES

WORKING CASH FUND

700-000-470 Other Sources

700-000-470 - Interest Income	\$175,000.00	\$28,795.61	\$11,120.22	\$39,915.83	22.81%
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TOTAL WORKING CASH FUND REVENUE	\$175,000.00	\$28,795.61	\$11,120.22	\$39,915.83	22.81%
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CAPITAL PROJECTS

BUILDING BOND PROCEEDS FUND

1300-000-470 Other Sources

1300-000-470 Interest Income	\$52,000.00	\$13,716.74	\$4,206.09	\$17,922.83	34.47%
TOTAL BUILDING BOND PROCEEDS FUND REVENUE	\$52,000.00	\$13,716.74	\$4,206.09	\$17,922.83	34.47%

PROTECTION, HEALTH, AND SAFETY FUND

0300-000-410 Local Governmental Sources

0300-000-411.01 1990 Taxes	\$165,000.00	\$102,176.79	\$8,234.34	\$110,411.13	66.92%
0300-000-411.02 - 1991 Taxes	\$168,000.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$9.22	\$0.00	\$9.22	0.00%

Total Local Government Sources	\$333,000.00	\$102,186.01	\$8,234.34	\$110,420.35	33.16%
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0300-000-470 Interest Income	\$1,000.00	\$1,875.21	\$796.65	\$2,671.86	267.19%
	\$0.00	\$1,875.21	\$796.65	\$2,671.86	

TOTAL PROTECTION, HEALTH, AND SAFETY FUND REVENUE	\$333,000.00	\$104,061.22	\$9,030.99	\$113,092.21	33.96%
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PROPRIETARY FUNDS

BOOKSTORE

	\$667,000.00	\$246,484.98	\$24,325.74	\$270,810.72	40.60%
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TOTAL REVENUE

	\$7,608,000.00	\$2,025,	\$225,999.67	\$2,251,120.55	29.59%
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SAGU VALLEY COMMUNITY COLLEGE

APPROVED BY

William B. Yemm

PRESIDENT

Cliff Denman

SECRETARY

DATE 11-25-91

TREASURER'S REPORT

October 31, 1991

I. INVESTMENTS

FUND	LOCATION	RATE	DUE DATE	AMOUNT
Education	Ashton Bank & Trust Co.	6.30	8-15-92	\$100,000.00
Education	Farmers Bank of Sublette	6.30	8-15-92	100,000.00
Education	Smith Trust & Savings	6.30	8-16-92	100,000.00
Education	First National Bank, Sterling	6.10	9-20-92	100,000.00
Operations & Maintenance	First National Bank, Amboy	6.85	8-15-92	100,000.00
Operations & Maintenance	Tampico National Bank	6.25	10-12-92	100,000.00
Operations & Maintenance	Milledgeville State Bank	6.00	10-12-92	100,000.00
Working Cash	Dixon National Bank	7.50	12-29-91	354,364.30
Working Cash	Sterling Federal Bank	7.45	2-1-92	100,000.00
Working Cash	Community State Bank	7.14	2-6-92	100,000.00
Working Cash	Dixon National Bank	6.80	7-5-92	223,380.53
Building Bond Proceeds	First Bank/Dixon	6.60	5-6-92	100,000.00
Building Bond Proceeds	First National Bank, Sterling	6.80	5-10-92	100,000.00
Building Bond Proceeds	Farmers National Bank, Prophetstown	6.50	5-18-92	100,000.00
Building Bond Proceeds	Dixon National Bank	6.60	5-27-92	225,511.38
Building Bond Proceeds	First National Bank, Sterling	6.80	6-26-92	150,000.00
Building Bond Proceeds	First National Bank, Sterling	6.10	9-25-92	100,000.00
Auxiliary (Student Activities)	Citizens First State Bank, Walnut	6.65	5-15-92	100,000.00
				<u>\$2,353,256.21</u>

II. INTEREST BEARING ACCOUNTS

ACCOUNT/FUND -----	LOCATION -----	RATE	AMOUNT -----
Investment (Pool)			
Education	Rock Falls National Bank	4.70	\$509,013.57
Building	Rock Falls National Bank	4.70	479,705.01
Working Cash	Rock Falls National Bank	4.70	598,271.89
Operations and Maintenance			
Trust Account	Rock Falls National Bank	4.70	91,629.43
Retiree Health Insurance			
Restricted	Rock Falls National Bank	4.50	1,044.92
Audit	Rock Falls National Bank	4.50	26,120.19
Insurance - Liability, Protection & Settlement	Rock Falls National Bank	4.50	444,046.26
Investment - Working Cash	Amcore (Sterling)	4.66	1,022,994.25
Protection, Health & Safety - Operations & Maintenance (Restricted)	Rock Falls National Bank	4.50	200,036.55
			<u>\$3,372,862.07</u>

III. CHECKING ACCOUNTS - NONINTEREST BEARING

ACCOUNT/FUND	LOCATION	AMOUNT
Education	Rock Falls National Bank	\$264,973.65
Payroll - Education	First Bank/Dixon	0.00
Imprest - Education	First National Bank, Sterling	3,024.00
Building - Operations & Maintenance	Rock Falls National Bank	11,706.64
Student Activity - Restricted	Amcore (Sterling)	321,614.92
Federal Funds/Workstudy Restricted	First Bank/Dixon	432.74
Insurance - Liability, Protection & Settlement	Rock Falls National Bank	256.52
Working Cash	Rock Falls National Bank	6,019.07
Site & Construction - Building Bond Proceeds	Dixon National Bank	119,467.70
Student Loan - Auxiliary	Amcore (Sterling)	164.39
Bookstore - Auxiliary	First National Bank; Sterling	120,171.22
		<u>\$847,830.85</u>

SAUK VALLEY COMMUNITY COLLEGE
STUDENT LOAN FUND
Period Ending 10/31/91
B A L A N C E S H E E T

ASSETS:		
Cash in Bank		\$164.39
Notes Receivable		11,791.00
		<u>\$11,955.39</u>

LIABILITIES & NET WORTH:		
Fund Equity	\$11,995.01	
Net Loss	(39.62)	
	<u> </u>	<u>\$11,955.39</u>

P R O F I T A N D L O S S

INCOME:		
Interest Income	\$150.38	
Bad Debts Repaid	110.00	
	<u> </u>	\$260.38

EXPENSES:		
Bad Debts		<u>\$300.00</u>
NET LOSS		<u>(\$39.62)</u>

SAUK VALLEY COMMUNITY COLLEGE
E.O.G. WORKSTUDY FUND
Period Ending October 31, 1991
B A L A N C E S H E E T

Cash on Hand	\$432.74	
PELL Grant Awards Receivable from Fed. Gov. 1989-90		\$758,261.00
PELL Grant Awards Paid 1989-90	758,261.00	
Workstudy Awards Receivable from Fed. Gov. 1990-91	0.00	
Workstudy Awards Capital 1990-91		172,198.00
Workstudy Awards Paid 1990-91	172,198.00	
OG Awards Receivable from Fed. Gov. 1990-91	0.00	
OG Awards Capital 1990-91		62,034.00
OG Awards Paid 1990-91	62,034.00	
PELL Grant Awards Receivable from Fed. Gov. 1990-91	(9,888.77)	
PELL Grant Awards Capital 1990-91		942,619.00
PELL Grant Awards Paid 1990-91	936,872.00	
Workstudy Awards Receivable from Fed. Gov. 1991-92	91,837.00	
Workstudy Awards Capital 1991-92		171,837.00
Workstudy Awards Paid 1991-92	85,556.82	
OG Awards Receivable from Fed. Gov. 1992-92	64,459.00	
OG Awards Capital 1991-92		64,459.00
OG Awards Paid 1991-92	0.00	
PELL Grant Awards Receivable from Fed. Gov. 1991-92	500,140.00	
PELL Grant Awards Capital 1991-92		500,140.00
PELL Grant Awards Paid 1991-92	0.00	
Transfer Account	0.00	
Unexpended Federal Grants	9,646.21	
	-----	-----
	<u>\$2,671,548.00</u>	<u>\$2,671,548.00</u>

SAUK VALLEY COMMUNITY COLLEGE BOOKSTORE

Period Ending 10-31-91

B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$120,171.22
Petty Cash	1,000.00
Investments	0.00
Accounts Receivable-Educational Fund	1,385.24
Inventory 6-30-91	154,713.47

	\$277,269.93
	=====

LIABILITIES & NET WORTH:

Accounts Payable-Student Activity Fund	\$0.00
Fund Equity	\$330,010.27
Fund Transfer	0.00
Net Loss	(52,740.34)

	277,269.93

	\$277,269.93
	=====

P R O F I T A N D L O S S

INCOME:

Textbook Sales	\$201,744.46
Supply Sales	14,172.84
Miscellaneous Sales	8,008.67
Paperback Sales	4,204.34
Used Book Sales	27,569.75
Sales Tax Collected	14,895.92
Other Income	214.74
Investment Income	0.00

	\$270,810.72

EXPENSES:

Textbooks Purchased	\$221,001.87
Supplies Purchased	20,212.01
Miscellaneous Purchased	12,750.02
Paperbacks Purchased	4,068.17
Used Books Purchased	22,153.44
Sales Tax Paid	14,046.00
Salaries & Wages	19,840.60
Employee Benefits	0.00
Transportation Charges	4,785.75
Supply Expenses	2,476.72
Equipment	0.00
Travel	727.40
Telephone	84.07
Dues & Subscriptions	45.00
Other Expense	1,310.88
Over & Under	49.13
Bad Debts	0.00

	\$323,551.06

NET LOSS on a cash basis without regard to inventory
or accounts payable

(\$52,740.34)
=====

SAUK VALLEY COMMUNITY COLLEGE
RESTRICTED PURPOSES FUND
October 31, 1991

Balance on Hand - October 1, 1991	\$180,939.66
id Check #25601 issued 9/91	261.00
Void Check #25630 issued 9/91	39.95
Cash Over October 5 Deposit	0.01
Cash Over October 29 Deposit	0.10
October Receipts 1991	421,033.49

TOTAL FUNDS AVAILABLE DURING OCTOBER	\$602,274.21
Cash Disbursements - October, 1991	280,659.29

Balance on Hand - October 31, 1991	<u>\$321,614.92</u>

STATEMENT OF INCOME & EXPENSE
STUDENT ACTIVITY FUND

ACTIVITIES

Student Activity Assessments	\$5,241.80
Athletic Income	0.00
Drama Income	813.25
Student Activity Income	98.00
Student Activity Income-Restricted Purp. Source	0.00
Student Activity Income - Bookstore Source	0.00
Sauk Talk Income	347.15
Cash Over & Under	3.17
Other Student Activity Income	14.02
	\$6,517.39

TOTAL INCOME

	BUDGET	EXPENSE	
Athletic Expense	50,787.	\$6,312.65	
Cheerleader & Pom Pon Squad	4,500.	280.22	
Speech Act. & Readers Theatre	5,500.	0.00	
Drama Expense	6,000.	3,169.97	
Music Expense	3,750.	(310.00)	
Student Act. Expense	15,500.	3,839.99	
Student Senate Expense	2,000.	110.31	
Women's Intercollegiate Exp.	40,013.	11,005.58	
VCC Clubs	300.	0.00	
Sauk Talk	7,000.	418.87	
Intramurals	500.	0.00	
Contingencies/Non-Budgeted	0.	0.00	
	\$135,850.	TOTAL EXPENSE	\$24,827.59
Excess of Expenditures over Revenues as of			(\$18,310.20)
October 31, 1991			<u> </u>

STATEMENT OF ASSETS AND LIABILITIES

ASSETS		REVOLVING AGENCY FUND LIABILITIES	AMOUNT
Cash in Bank	321,614.92	Due to Educational Fund	\$8,867.52
		Due to Oper. & Maint. Fund	434.70
Petty Cash	820.00	Due to Bookstore	0.00
		Due Insurance Fund	0.00
Accts. Rec.	272,204.75	Due to Student Loan Fund	808.21
		Resident Student Tuition	554,189.00
Investments	100,000.00	Resident Tuition Refunds	(32,497.40)
		Out of District Tuition	258.56
		Lab Fees	20,379.00
		Lab Fees Refunds	(1,082.00)
		Accounts Payable	0.00

			\$551,357.59

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	(\$6,418.87)
Parking	10,489.86
Recreation Room Fund	3,525.52
Student Locker Fund	1,002.51
Building Fairness Grant	0.00
Community Services	44,996.59
Collegiate Choir	346.04
Spec. Serv. for Disadv. St-Exp	(77,483.56)
Spec. Serv. for Disadv. St-Inc	77,483.56
Sp. Serv. for Disadv. Exp-FY 89	87,953.11
Sp. Serv. for Disadv. Inc-FY 89	(87,953.11)
Sp. Serv. for Disadv. Inc-FY 90	84,595.63
Sp. Serv. for Disadv. Exp-FY 90	(84,595.63)
Spec Serv For Disadv. Inc-FY 91	87,800.00
Spec Serv For Disadv. Exp-FY 91	(88,618.07)
Spec Serv for Disadv. Inc-FY 92	0.00
Spec Serv for Disadv. Exp-FY 92	(21,170.15)
HITS Grant	0.00
Special Population Gt. FY 91	(365.59)
Special Population Gt. FY 92	964.16
Disadv.-Handicapped Gt. FY 92	(11,813.66)
Quality Assistance Gt.	0.06
Northwest Passage	1,067.15
Econ. Dev. Gt. II FY 92	1,578.05
Econ. Dev. Gt. Inc. FY 92	15,034.50
Econ. Dev. Gt. Exp. FY 92	(20,155.57)
Student Clubs	2,210.45
Adult Learning Book Charges	2,780.18
College Van	5,493.33
VIP/CPP	(132.90)
Student Serv/Special Projects	105,382.89
SVCC Athletic Booster Club	4,282.38
DCC/Revenue/FY 91	475,863.93
DCC/Expense/FY 91	(475,863.93)
DCC/Income/FY 92	80,900.75
DCC/Expense/FY 92	(129,112.67)
Voc. Educ. Adult Training	0.00
Ill. Interp. Workshop	248.25

SVCC Foundation	(1,413.00)	
Sauk Area Arts Council	0.00	
Sm. Bus. Dev. Gt./Inc./FY 92	5,875.00	
Sm. Bus. Dev. Gt./Exp./FY 92	(7,699.40)	
VITAL - Secy of State FY 92	15,692.83	
Anna Johnson Estate	270.68	
Nursing Uniforms	0.00	
LPN Supplies	527.11	
Miscellaneous Account	0.00	
IL Personal Serv. Withholding	0.00	
LRC Gt. Dept. of Educ. FY 90	3,423.90	
DCC/Sales	0.00	
Advanced Tech Gt. FY 92	12,131.75	
Title III - MIS/FY 88	(95,417.10)	
Title III - Curr. Dev./FY 88	(60,309.72)	
Title III - Fund Raising/FY 88	(15,806.49)	
Title III - Proj. Admin./FY 88	(23,831.77)	
Title III - Income - FY 88	195,365.08	
Title III - MIS/FY 89	(62,715.97)	
Title III - Curr. Imp./FY 89	(23,133.60)	
Title III - Fund Raising/FY 89	(31,903.38)	
Title III - Proj. Admin./FY 89	(29,895.30)	
Title III - Income/FY 89	147,648.25	
Title III - Income/FY 90	219,560.35	
Title III - MIS/Exp. FY 90	(107,392.33)	
Title III - Curr. Imp./FY 90	(80,304.76)	
Title III - Proj. Adm./Exp. FY90	(31,863.26)	
Title III - Income/FY 91	338,200.00	
Title III - St Serv Ret/Exp FY91	(98,555.39)	
Title III - Nrs. Cln Lab/Exp FY91	(98,948.63)	
Title III - Proj. Admin/Exp FY91	(49,617.36)	
Title III - Eng Comp Lab/Exp FY91	(92,852.10)	
Title III - Income/FY 92	0.00	
Title III - St Serv Ret/Exp FY92	(9,022.31)	
Title III - Nrs. Cln Lab/Exp FY92	(5,121.98)	
Title III - Proj. Admin/Exp FY92	(3,685.90)	
Title III - Eng Comp Lab/Exp FY92	(4,526.64)	
Tech-Prep Planning Gt.	4,158.75	
Perkins Voc. Gt.	60,000.00	\$159,152.50

FUND EQUITY

July 1, 1991	\$2,439.78	
Excess of Expenditures over Revenues		
as of October 31, 1991	(18,310.20)	(\$15,870.42)

TOTAL ASSETS \$ 694,639.67	TOTAL LIABILITIES & NET WORTH	\$694,639.67
=====		=====

SACR VALLEY COMMUNITY COLLEGE

APPROVED BY

William F. Yemur
PRESIDENT

Ch. Denner
SECRETARY

DATE 11-25-91

BILLS PAYABLE

November 25, 1991

EDUCATION FUND

138-000-550	I.C.C.C.A.	Conf. registration	18177	\$ 75.00
138-000-541.01	A.A.C.D.	Membership	18178	100.00
	(on October list)		18179	
192-000-544.02	POSTMASTER	Postage meter	18180	3,000.00
192-000-544.02	POSTMASTER	Bus. reply account	18181	500.00
100-000-441.01	SVCC RESTRICTED PURPOSES FUND	Overpaid Summer tuition	18182	16,610.61
192-000-554	CHRIS CANFIELD	Interview expenses	18183	507.03
176-000-575	CENTEL	Service	18184	2,682.64
176-000-575	CENTEL	Service	18185	2,785.38
192-000-554	BRUCE EVERSTINE	Interview expenses	18186	639.47
100-000-159	SVCC RETIREE HEALTH INSURANCE ACCOUNT	Inter-fund loan	18187	4,552.00
196-000-550	HARVEY HOTEL	Lodging-Dorman	18188	83.25
196-000-550	SUNNY TRAVEL	Travel-Kylen	18189	208.00
191-000-550	RICHARD GROHARING	Travel	18190	292.96
	SVCC PAYROLL	10-31-91 Payroll	18191	198,823.53
192-000-554	CYNTHIA BERGMAN	Interview expenses	18192	209.50
192-000-554	STEVE ULLRICH	Interview expenses	18193	69.20
110-712-550	EDUCATION ENTERPRISES INC.	Seminar	18194	178.00
192-000-544.02	POSTMASTER	Bulk mailing permit	18195	500.00
192-000-544.02	POSTMASTER	First class mailing	18196	188.79
192-000-521	PRUDENTIAL	November billing	18197	58,207.48
196-000-550	JANE DORMAN	Travel advance	18198	81.00
110-814-541.01	VOID CHECK #18116 written October - duplicate			(34.00)
120-000-534	VOID CHECK #17773 written August - error			(554.74)
	SVCC PAYROLL FUND	11-15-91 Payroll	18199	195,602.14
192-000-544.02	ROCKFORD POST OFFICE	Pathfinder mailing	18200	1,300.00
100-000-499	SVCC PAYROLL FUND	To correct write-off of check	18201	12.00
192-000-585	UNIVERSAL TAPE CORPORATION	Equipment	18202	
				\$488,212.84
10,300,541.02	A S A	SUPPLIES	18,203	38.95
95,000,534.01	ACOM COMPUTER INC	MAINT CONTR	18,204	360.00
20,000,541.03	AMERICAN LIBRARY ASSN	SUPPLIES	18,205	105.00
10,715,534.00	AMERICAN RED CROSS	SERVICES	18,206	190.00
20,000,545.00	AMERICAN SOC OF CLINICAL PATHOL	BOOKS	18,207	262.50
	VOID CHECK		18,208	.00
20,000,550.00	PHYLLIS ANDERSON	TRAVEL	18,209	8.25
10,100,541.02	ANNMARC INC	SUPPLIES	18,210	540.38
52,000,550.00	RONALD APPUHN	TRAVEL	18,211	326.84
10,300,541.02	ARATEX SERVICES INC	SUPPLIES	18,212	14.50
10,716,541.02	BADGER MEDICAL SUPPLY CO	SUPPLIES	18,213	104.19
0,000,545.00	BAKER & TAYLOR	BOOKS	18,214	315.19
0,000,545.00	BAKER & TAYLOR	BOOKS	18,215	1,343.53

1,000,559.00	RICHARD BEHRENDT	EXPENSES	18,216	400.00
1,000,558.00	BEHRENS FLOWER SHED	FLOWERS	18,217	27.00
6,000,550.00	BENNETT TRAVEL CONSULTANTS	TRAVEL DORMAN	18,218	317.00
2,000,554.00	BESTWESTERN BRANDYWINE LODGE	RECRUITMENT EXP	18,219	127.20
8,000,541.01	CHANNING L BETE CO INC	SUPPLIES	18,220	44.25
0,512,541.02	BLOCK MUSIC CO	SUPPLIES	18,221	277.14
0,000,545.00	R R BOWKER	BOOKS	18,222	928.96
0,714,550.00	BRANDYWINE RESTAURANT	LUNCHES 61.89		
1,000,550.00	X X	86.19	18,223	148.08
2,000,569.00	BRANSON ELECTRIC	REPAIRS	18,224	350.00
0,800,542.00	BUTLER PAPER CO	SUPPLIES	18,225	99.18
0,300,541.02	C & N SUPPLY	SUPPLIES	18,226	59.78
0,716,541.02	CGH HOME HEALTH CENTER	SUPPLIES	18,227	11.05
0,600,541.02	C O C T Y C	SUPPLIES	18,228	25.00
0,810,550.00	CASE FIVE	CONF REG	18,229	220.00
0,600,541.02	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES	18,230	99.37
5,000,541.01	CAUSE	SUPPLIES 25.50		
5,000,550.00	X X	170.00	18,231	195.50
5,000,541.01	CENTRAL POINT SOFTWARE	SUPPLIES	18,232	85.00
0,300,541.02	CHANEY ELECTRONICS	SUPPLIES	18,233	56.30
8,000,541.01	CHRONICLE OF HIGHER EDUC	SUBSCR	18,234	121.50
0,711,534.00	CIBA CORNING	REPAIRS	18,235	465.80
0,712,541.02	COLONIAL HOSPITAL SUPPLY	SUPPLIES 905.75		
0,713,541.02	X X	X X 1041.46		
0,716,541.02	X X	905.75	18,236	2,852.96
1,000,535.00	COMMUNITY UNIT SCHOOL DIST 5	LEGAL FEES	18,237	2,314.29
0,712,541.02	CONSOLIDATED MANAGEMENT CO	MEETINGS 33.50		
0,714,550.00	X X	2.50		
0,811,550.00	X X	7.50		
0,813,550.00	X X	11.00		
0,816,550.00	X X	103.66		
8,000,550.00	X X	45.50		
1,000,556.00	X X	84.25		
1,000,550.00	X X	40.74		
2,000,554.00	X X	328.03		
2,000,546.00	X X	270.44	18,238	927.12
1,000,541.01	COPPINS LETTER SHOP	SUPPLIES	18,239	370.00
0,810,547.00	CORCORAN COMMUNICATIONS	PUB RELA	18,240	1,500.00
0,711,541.02	CURTIN MATHESON SCIENTIFIC	SUPPLIES	18,241	248.10
2,000,541.01	CURTIS 1000 INC	SUPPLIES	18,242	2,440.22
2,000,547.00	THE DAILY GAZETTE	ADS	18,243	25.52
0,813,541.02	DALLAS COUNTY COMM COLL DIST	SUPPLIES	18,244	35.00
1,000,541.03	DAWSON	SUBSCRIPTIONS	18,245	1,141.09
1,300,541.02	DIXON FLORAL CO	FLOWERS	18,246	25.00
	DIXON GARAGE SUPPLY	SUPPLIES	18,247	29.46
1,000,534.00	DIXON PUBLIC LIBRARY	TELECOMM	18,248	306.03
000,535.00	DIXON PUBLIC SCHOOL DIST 170	LEGAL FEES	18,249	1,011.82

0,712,541.02	R K DIXON CO	SUPPLIES	18,250	30.80
7,000,593.00	COLLEGE OF DUPAGE	CHARGEBACK	18,251	1,041.70
0,711,534.00	IANELLE DURDLE	HONORARIUM	18,252	25.00
0,810,547.00	THE ECHO	PUB RELA 20.00		
0,813,541.02	X X	ADS 25.00	18,253	45.00
0,400,541.02	THE ECONOMIST	SUPPLIES	18,254	54.50
0,300,541.02	ELEKTOR ELECTRONICS USA	SUPPLIES	18,255	50.00
2,000,589.00	ELLER & WILLEY BLOCK CO	BALL DIAMOND	18,256	68.00
2,000,541.01	ENTEC INC	SUPPLIES	18,257	702.92
0,600,541.02	FISHER SCIENTIFIC	SUPPLIES	18,258	170.88
0,200,541.02	FLORALCREST FLORIST & GREENHOUSE	SUPPLIES	18,259	76.00
0,511,534.00	ELIZABETH FRERES	ART CLASS MODEL	18,260	15.00
0,000,545.00	GALE RESEARCH INC	BOOKS	18,261	62.31
0,300,541.02	GREAT LAKES AIRGAS INC	SUPPLIES 9.30		
0,711,541.02	X X	47.54	18,262	56.84
0,600,541.02	HASKELLS	SUPPLIES 92.40		
0,712,541.02	X X	88.68		
0,712,541.02,1	X X	1249.00		
0,810,547.00	X X	CREDIT (31.99)		
0,813,541.02	X X	10.36		
2,000,541.01	X X	676.54		
2,000,585.00	X X	2754.20	18,263	3,839.19
0,712,541.02	HEALTHCARE PHARMACY	SUPPLIES	18,264	376.51
1,000,549.00	HECKMAN BINDERY	BOARD BOOKS	18,265	51.30
0,000,544.01	THE HIGHSMITH CO, INC	SUPPLIES	18,266	238.28
0,500,550.00	DEBI HILL	TRAVEL	18,267	152.84
2,000,550.00	JOAN HIPPLE	TRAVEL	18,268	81.98
0,813,550.00	RICHARD HOLTAM	TRAVEL	18,269	36.60
6,000,575.00	HUGHES BUSINESS TELEPHONES	SERVICE	18,270	785.99
0,100,541.02	I B M CORPORATION	SUPPLIES 241.00		
5,000,534.01	X X	SERVICE 3369.40		
2,000,585.00	X X	EQUIP 461.00	18,271	4,071.40
3,000,550.00	ILLINOIS AFFIRMATIVE ACTION	OFFICERS ASSN DUES	18,272	55.00
0,100,541.02	ILLINI TROPHY	NAME BADGES 4.15		
0,711,541.02	X X	8.30		
0,713,541.02	X X	4.15		
0,800,542.00	X X	4.15		
0,000,544.01	X X	4.15		
8,000,541.01	X X	4.15		
2,000,541.01	X X	4.15	18,273	33.20
8,000,541.01	I.A.C.D.	MEMBERSHIP	18,274	40.00
0,714,534.00	ILLINOIS DEPT OF NUCLEAR SAFETY	INSPC FEE	18,275	240.00
0,000,541.03	ILLINOIS LIBRARY ASSN	SUPPLIES	18,276	120.00
7,000,593.00	ILLINOIS VALLEY COMM COLLEGE	CHARGEBACK	18,277	693.24
2,000,585.00	INDUSTRIAL ENGINEERING EQUIPMENT CO	EQUIP	18,278	2,577.84
0,000,541.03	THE INSTITUTE FOR RESEARCH	SUPPLIES	18,279	39.25
0,300,541.02	JAMECO ELECTRONICS COMPONENTS	SUPPLIES	18,280	99.85
0,811,550.00	JOEYS	DINNERS	18,281	42.00
0,300,541.02	KENT MOORE SPX CORP	SUPPLIES	18,282	186.00
0,714,550.00	BEVERLY KIELE	TRAVEL	18,283	377.25
7,000,593.00	KISHWAUKEE COLLEGE	CHARGEBACK	18,284	523.18

0,000,544.01	KLAUS RADIO INC	SUPPLIES	18,285	686.31
0,712,550.00	COLLEEN KLEIN	TRAVEL	18,286	187.33
0,712,541.02	K LOG	SUPPLIES	18,287	1,034.52
2,000,546.00	KAREN KYLEN	SUPPLIES 17.80		
6,000,550.00	X X	TRAVEL 112.10	18,288	129.90
0,714,534.00	L & L XRAY	SERVICE	18,289	286.50
0,300,541.	LAB VOLT	SUPPLIES	18,290	547.93
0,714,534.00	LANDAUER INC	SERVICE	18,291	1,198.68
0,500,550.00	KATHRYN LILLYMAN	TRAVEL	18,292	164.00
2,000,589.00	LINCOLNWAY MATERIALS	BASEBALL FIELD	18,293	631.25
2,000,550.00	CAROL LINTON	TRAVEL	18,294	22.05
0,614,541.02	J B LIPPINCOTT CO	SUPPLIES	18,295	39.00
0,300,550.00	ROBERT LOGEMANN	TRAVEL	18,296	140.93
2,000,589.00	JOHN A LOOS SONS INC	EXHAUST FAN	18,297	2,500.00
2,000,546.00	LUNDSTROM FLORIST	CENTERPIECES	18,298	123.50
5,000,541.01	LYBEN COMPUTER SYSTEMS	SUPPLIES	18,299	158.24
0,810,550.00	ROBERTA J MCBRIDE	TRAVEL	18,300	343.20
1,000,550.00	JOSEPH P MCDONALD	TRAVEL	18,301	8.25
5,000,541.02	MAC USER	SUPPLIES	18,302	14.97
8,000,550.00	RONALD MARLIER	TRAVEL	18,303	147.30
0,500,550.00	JERRY MATHIS	TRAVEL	18,304	250.68
2,000,585.	MIDWEST COMPUTER SUPPLY	EQUIPMENT	18,305	5,015.45
000,534.00	MUELLER AUDIO VISUAL	SERVICE	18,306	114.49
2,000,546.00	N A E I R	MEMBERSHIP	18,307	575.00
0,813,541.02	N C E A	MEMBERSHIP	18,308	90.00
0,600,541.02	NASCO	SUPPLIES	18,309	32.94
0,813,541.02	N S I E E	SUPPLIES	18,310	26.70
0,000,545.00	NATIONAL GEOGRAPHIC SOC	BOOKS	18,311	35.20
0,418,541.02	NATIONAL INSTITUTE OF JUSTICE	SUPPLIES	18,312	46.88
2,000,534.00	NORTHERN ILL LIBRARY SYS	SERVICE	18,313	314.22
0,800,542.00	NORTHLAND PAPER CO	SUPPLIES	18,314	358.29
0,300,550.00	CHARLES OSTER	TRAVEL	18,315	68.55
0,300,541.02	JIM OTIS & ASSOC	SUPPLIES	18,316	231.55
0,712,541.02	GAYE PAGE	SUPPLIES	18,317	41.25
7,000,593.00	PARKLAND COLLEGE	CHARGEBACK	18,318	3,260.40
0,300,550.00	CHARLES PATERSON	TRAVEL	18,319	66.96
2,000,537.00	PETERSON OFFICE SERVICE	SERVICE	18,320	58.50
0,815,550.00	KAREN PINTER	TRAVEL	18,321	135.10
0,000,544.01	PORTERS CAMERA STORE	SUPPLIES	18,322	130.60
0,716,541.02	THE PSYCHOLOGICAL CORP	SUPPLIES	18,323	97.09
0,100,541.02	QUARTERDECK OFFICE SYSTEMS	SUPPLIES	18,324	35.00
0,300,541.	RADIO SHACK	SUPPLIES	18,325	6.49
0,300,534.00	GARY REECHER	SERVICES	18,326	825.00
0,711,541.02	REMEI	SUPPLIES	18,327	251.80
0,810,547.00	ROCK RIVER PRINTERS	MEMBERSHIP CARDS	18,328	99.00
	VOID CHECK		18,329	.00
0,000,593.00	ROCK VALLEY COLLEGE	CHARGEBACK	18,330	1,470.06
0,811,534.00	DOUG RUBIO	CONCERT	18,331	200.00
0,714,541.02	SAM RUMA	NAME TAGS	18,332	50.00

0,100,541.02	SVCC BOOKSTORE	SUPPLIES	30.82		
0,300,541.02	X X	8.96			
0,316,541.02	X X	35.34			
0,400,541.02	X X	26.99			
0,418,541.02	X X	2.51			
0,500,541.02	X X	16.03			
0,511,541.02	X X	5.01			
0,712,541.02	X X	77.11			
0,715,541.02	X X	4.47			
0,800,541.02	X X	2.37			
0,812,541.01	X X	5.04			
0,815,541.02	X X	10.63			
0,818,541.01	X X	8.07			
0,000,544.01	X X	2.24			
1,000,541.01	X X	33.53			
8,000,541.01	X X	71.01			
8,000,554.00	X X	169.40			
2,000,541.01	X X	2.07			
2,000,546.00	X X	22.26			
5,000,541.01	X X	13.84			
6,000,541.01	X X	24.52			
0,117,550.00	SVCC RESTRICTED PURP FUND	VAN CHARGES	50.25		
811,550.00	X X	40.00			
0,400,550.00	X X X	27.50			
2,000,546.00	X X	79.50			
2,000,554.00	X X	99.75	18,334	297.00	
0,100,534.00	SBM EQUIPMENT CENTER	SERVICE	172.60		
1,000,541.01	X X	SUPPLIES	20.00		
8,000,541.01	X X	562.00			
0,716,541.02	X X	59.39			
2,000,585.00	X X	EQUIP	354.00	18,335	1,167.99
0,500,541.02	SHAWVER PRESS	BUSINESS CARDS	31.42		
0,512,541.02	X X	31.42			
8,000,554.00	X X	247.50	18,336	310.34	
0,600,541.02	SCIENTIFIC PRODUCTS	SUPPLIES	18,337	99.15	
1,000,550.00	JUDY SCRIBNER	BOARD TRAVE	18,338	11.00	
0,600,550.00	STEVE SHAFF	TRAVEL	18,339	86.75	
1,000,550.00	SHELL OIL CO	RES TRAVEL	18,340	91.73	
0,714,550.00	STANLEY SHIPPET	TRAVEL	18,341	322.70	
5,000,541.01	SIMON & SCHUSTER	SUPPLIES	18,342	109.20	
5,000,541.01	SIMON & SCHUSTER INC	SUPPLIES	18,343	49.38	
2,000,541.01	SLAGLE PRINTING	SUPPLIES	18,344	47.10	
2,000,546.00	SPECIAL OCCASIONS	NCA DINNER	18,345	79.07	
2,000,585.00	ROCKFORD ACADEMY OF TAE KWON DO	EQUIPMENT	18,346	410.00	
2,500,550.00	PETER J SURREY	TRAVEL	18,347	134.44	
2,715,541.02	T'S SPORTS	SUPPLIES	18,348	59.95	
2,714,541.02	TECHNO-AIDE/STUMB METAL PRODUCTS	SUPPLIES	18,349	93.18	
815,541.02	TIME EDUCATION PROGRAM	SUPPLIES	18,350	1,113.00	
2,712,550.00	JEANINE TUFTY	TRAVEL	18,351	284.84	

1,000,541.01	UARGO INC	SUPPLIES	1463.48		
5,000,541.01	X X	304.05		18,352	1,767.53
0,815,541.02	UNIQUE COMPUTER CENTER	SUPPLIES		18,353	52.40
1,000,550.00	MARILYN VINSON	TRAVEL		18,354	92.35
2,000,541.01	VISIBLE COMPUTER SUPPLY	SUPPLIES		18,355	174.24
0,810,547.00	W C C I	PUB RELA		18,356	38.00
0,810,547.00	W L L T	PUB RELA		18,357	112.50
0,810,547.00	W S D R	PUB RELA		18,358	500.00
6,000,550.00	SHIRLEY WALKER	TRAVEL		18,359	40.00
7,000,593.00	WAUBONSEE COMMUNITY COLLEGE	CHARGEBACK		18,360	1,764.00
0,714,541.02	WAYNE INC	SUPPLIES		18,361	155.10
0,711,550.00	PEGGY WHITE	TRAVEL		18,362	103.83
0,511,554.00	JULIE WILKINSON	ART MODEL		18,363	36.00
0,712,550.00	MARY WILLETT	TRAVEL		18,364	77.20
0,815,550.00	JUDY WILLIAMSON	TRAVEL		18,365	226.50
0,000,541.01	XEROX CORPORATION	SUPPLIES		18,366	781.21
1,000,550.00	AMERICAN EXPRESS	PRES TRAVEL		18,367	270.94
2,000,550.00	RON APPUHN	TRAVEL		18,368	189.27
0,600,541.02	DIXON TELEGRAPH	ADS	16.12		
0,810,547.00	X X	66.45			
0,000,541.03	X X	16.12			
2,000,547.00	X X	23.85		18,369	122.55
0,000,537.00	PETERSON OFFICE SERVICE	REPAIRS		18,370	29.25
	SVCC IMPREST FUND	MISC EXPENSES		18,371	865.43

72,942.28

Cks. #18177 - 18202 and void checks

488,212.84

TOTAL EDUCATION FUND FOR NOVEMBER

\$561,155.12

AUDIT FUND

1192-000-531	LINDGREN, CALLIHAN, VAN OSDOL & CO. LTD.	Audit	11	\$ 4,700.00
TOTAL AUDIT FUND FOR NOVEMBER				\$ 4,700.00

LIABILITY, PROTECTION & SETTLEMENT

1292-000-529	DIXON NATIONAL BANK	FICA - 10/31 payroll	189	\$ 231.54
1292-000-528	WILKINS LOWE & CO.	Surety Bond	190	125.00
1292-000-529	DIXON NATIONAL BANK	FICA - 11/15 payroll	191	194.02
1292-000-527	DIXON NATIONAL BANK	Medicare 10/31	306	1,469.84
1292-000-517	SVCC PAYROLL FUND	10/31 Payroll	307	2,768.21
1292-000-527	DIXON NATIONAL BANK	Medicare 11/15	308	1,439.19
1291-000-517	SVCC PAYROLL FUND	11/15 Payroll	309	2,768.21
TOTAL LIABILITY, PROTECTION & SETTLEMENT FOR NOVEMBER				\$8,996.01

OPERATIONS, BUILDING & MAINTENANCE

271-000-517	AMGAS	Service	3242	\$3,696.02
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0,000,541.04	AIRTITE	SUPPLIES	3,243	122.96
0,000,534.01	BRANSON ELECTRIC	REPAIRS 5604.39		
0,000,541.04	X X	SUPPLIES 1881.00	3,244	7,485.39
0,000,534.01	BROWNING FERRIS INDUSTRIES	SERVICES	3,245	366.00
0,000,534.01	C & E GLASS	REPAIRS	3,246	976.80
6,000,573.00	COMMONWEALTH EDISON CO	SERVICE		3,247 25.3
6,000,573.00	COMMONWEALTH EDISON	SERVICE		3,248 18,190.9
0,000,541.04	CONE'S REPAIR SERVICE	SUPPLIES	3,249	59.89
0,000,550.00	PATT DAWSON	TRAVEL	3,250	53.68
0,000,541.04	DISKEY SIGN CORPORATION	SUPPLIES	3,251	319.00
0,000,534.01	DIV OF MANAGEMENT SERVICES	BOILER INSPEC	3,252	30.00
0,000,541.04	DIXON GARAGE SUPPLY CO	SUPPLIES	3,253	11.76
0-000-534.01	ECCLAB PEST ELIMINATION DIV	SERVICE	3,254	84.00
0,000,541.04	FOREST CITY ELECTRIC	SUPPLIES		
0,000,534.01	HAROLD J GARBER	SERVICE		
0,000,541.04	GLAFKAS TIRE CITY	SUPPLIES	3,257	10.50
0,000,541.04	GRUMMERTS TRUE VALUE	SUPPLIES	3,258	17.88
0,000,541.04	HASKELLS	SUPPLIES		

0,000,550.00	DANIEL HENSON	TRAVEL	3,260	176.55
0,000,550.00	ROSS HERREN	TRAVEL	3,261	37.00
0,000,534.01	HILLS ELECTRIC MOTOR SERVICE	REPAIRS	3,262	22.75
0,000,534.01	HONEYWELL INC	SERVICE	3,263	707.20
0,000,534.01	HOYLE ROAD EQUIPMENT CO	REPAIRS	3,264	400.18
0,000,541.04	ILLINI TROPHY	NAME BADGE	3,265	4.15
0,000,541.04	LEE F S INC	SUPPLIES	3,266	684.90
0,000,541.04	MCCORMICKS NURSERY	SUPPLIES	3,267	96.10
0,000,534.01	DAVID MAYES	SEWAGE TESTING	3,268	200.00
0,000,541.04	MONARCH INDUSTRIAL INC	SUPPLIES	3,269	58.38
0,000,534.01	MONTGOMERY ELEVATOR CO	MAINT CONTR	3,270	515.53
0,000,541.04	MORGAN SERVICES INC	SUPPLIES	3,271	161.92
0,000,541.04	MOTT BROS CO	SUPPLIES	3,272	229.88
1,000,571.00	NORTHERN ILLINOIS GAS	SERVICE	3,273	1,151.93
0,000,541.04	SVCC EDUCATION FUND	SUPPLIES	3,274	101.80
0,000,541.04	SBM BUSINESS EQUIP CENTER	SUPPLIES	3,275	183.75
0,000,541.04	S & S BUILDERS HARDWARE	SUPPLIES	3,276	741.11
0,000,541.04	SENTRY POOL & CHEMICAL SUPPLY	SUPPLIES	3,277	36.25
0,000,541.04	SHERIDAN TRUCKING	ROAD ROCK	3,278	150.60
0,000,541.04	STONY POINT LAUNDRY	SUPPLIES	3,279	13.95
0,000,534.01	TURNROTH SIGN CO	REINSTALL MARQUEE SIGN	3,280	1,239.92
0,000,541.04	WOLOHAN LUMBER CO	SUPPLIES	3,281	22.65
	SVCC IMPREST FUND	MISC EXPENSES	3,282	131.85

TOTAL OPERATIONS, BUILDING & MAINTENANCE FOR NOVEMBER

\$38,877.92

IMPREST FUND

110-512-550	ACDA CENTRAL DIV. HONORS FESTIVAL CHOIR	Particip. fee	9354	\$ 20.00
110-712-541.02	GAYE PAGE	Supplies purchased	9355	15.45
181-000-550	RICHARD L. BEHRENDT	Travel	9356	5.41
192-000-544.02	UNITED PARCEL SERVICE	Service	9357	24.07
138-000-550	UNIVERSITY OF ILLINOIS	Conference	9358	7.50
182-000-550	NANCY BREED	Meeting supplies	9359	9.74
192-000-554	DOUG RENKOSIK	Interview expense	9360	45.69
192-000-539	WORKING WOMAN	Subscription	9361	9.97
120-000-541.03	POPULAR PRESS	Supplies	9362	7.75
110-813-541.01	ILLINOIS COUNCIL ON CONTINUING HIGHER EDUC.	Membership	9363	50.00
192-000-544.02	UNITED PARCEL SERVICE	Service	9364	81.40
110-811-550	CCSD #4	Conf. fee	9365	50.00
110-600-541.02	DAVID YOUKER	Supplies purchased	9366	7.47
110-813-550	SVCC RESTRICTED PURPOSES FUND	Lotus training	9367	40.00
195-000-541.01	RESEARCH GRANT GUIDES	Supplies	9368	48.95
110-300-541.02	NORTHERN AUTO PARTS	Supplies	9369	39.83
182-000-541.01	ILLINI TROPHY	Supplies - 4.00		
270-000-541.04	x x	x x 24.90	9370	28.90
270-000-541.04	CONWAY CENTRAL EXPRESS	Freight charges	9371	54.00
120-000-550	I.C.C.C.A.	Conf. registration	9372	75.00
270-000-541.04	FARM AND FLEET	Supplies	9373	52.95
110-818-550	UNIVERSITY OF ILLINOIS	Meeting	9374	7.50
192-000-544.02	UNITED PARCEL SERVICE	Service	9375	43.60
138-000-550	THE CHANCELLOR	Lodging - ICCCA	9376	59.00
138-000-550	I.C.C.C.A.	Conf. registration	9377	75.00
110-712-534	DEB MILLER	Honorarium	9378	25.00
181-000-550	RICHARD L. BEHRENDT	Travel	9379	4.80
196-000-550	ICCCA	Conf. registration	9380	75.00
192-000-544.02	UNITED PARCEL SERVICE	Service	9381	33.30
				<hr/>
				\$997.28

EDUCATION FUND - 865.43
BUILDING FUND - 131.85

Balance in fund - 2026.72
Disbursements - 997.28
Total in fund - 3024.00

SACK VALLEY COMMUNITY COLLEGE

APPROVED BY

William E. Yemm
PRESIDENT

Robert H. Hunsman
SECRETARY

DATE

11-25-91