



**Sauk Valley
Community
College**

173 IL ROUTE 2
DIXON, IL 61021-9110

Office of the Secretary to the
SVCC Board of Trustees

Date: December 6, 1991

PUBLIC NOTICE OF MEETING

This is to provide public notice of the following meeting
associated with the Sauk Valley Community College Board of
Trustees:

WHO: Board of Trustees, District #506

WHEN: Monday, December 16, 1991
Regular meeting of December 23 has been
cancelled

TIME: 7:00 p.m.

WHERE: Third Floor Board Room

TYPE: Open with Executive Session

PURPOSE: Regular Monthly Meeting

AGENDA: TBA

Marilyn Vinson

Marilyn Vinson, Secretary to the
Board of Trustees, District #506

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Third Floor Board Room

December 16, 1991

7:00 p.m.

A. Call to Order

B. Roll Call

C. Communication from Visitors

D. Approval of Minutes

E. President's Report

1. Auction

2. Checking Depository

3. Part-time Instructor from Russia

4. Endowment Challenge Grant - \$582,838.69
a decrease of \$16,475.04

F. Financial Reports and Actions

1. Treasurer's Report

2. Bills Payable

3. Payroll - November 30 - \$242,897.69
December 15 - \$240,109.47

4. Budget Report

5. Exterior Sign Lettering - Backs

6. Chemistry Equipment Bids

7. Student Services Remodeling Bids

G. Executive Session

H. Personnel Recommendations

1. Part-time Faculty

2. Resignation

3. Automotive and Diesel Technology Programs

4. Temporary Spring Semester Faculty Position

5. Director of Admissions

I. Other Actions

1. ICCTA Essay Contest

2. Donations

3. Assessment and Placement Policy (First Reading)

4. Payment of Bills Policy (Second Reading)

J. Reports

1. Student Trustee

2. ICCTA Representative

3. Foundation Liaison

4. Board Chair

K. Time of Next Meetings

Monday, January 27, 1992, 7:00 p.m.

Third Floor Board Room

Thursday, January 30, 1992 - 12 Noon

Annual Retreat - Brandywine Lodge (Presidential Suite)

Dear Board of Trustees,

I'm writing to complain of Sauk Valley College having school on Veteran's Day. I would like to make one point before I start and that is how can this school fly a POW-MIA flag and not honor this day. Veteran's Day is the only day recognized by the government to honor vets, who are just common men and women who serve their country in risk of their own lives so everyone else can live in a free country. Now after seeing a few of my close friends give their lives for this country first hand, I return home to find my own school does not recognize a day in their names. If this school can close on days in honor of workers, a feast, and the men who helped find tlife's country, it damn well should recognize a day in the name of men and women who continue to serve and protect it with their very lives. This being my point, I want it to be known that I will not attend school on this day.

Veteran and Student,

Curt A. Sonnenberg

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

December 16, 1991

The Board of Trustees of Sauk Valley Community College met in regular session at 7 p.m. on Monday, December 16, 1991 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Yemm called the meeting to order and the following members answered roll call:

Thomas Densmore	Richard Groharing
William Simpson	Patricia Smith
Margaret Tyne	B.J. Wolf
William Yemm	Laura Heuck

SVCC Staff: President Richard L. Behrendt

Vice President Ron Appuhn
Vice President Karen Kylen
Vice President John Sagmoe
Vice President Virginia Thompson
Secretary to the Board Marilyn Vinson
Board Attorney Ole Bly Pace III

Minutes: It was moved by Member Simpson and seconded by Member Groharing that the Board approve the minutes of the November 25 meeting as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

President's Report: President Behrendt reported on enrollment, the auction of college obsolete equipment, a recommendation from Vice President Appuhn on checking depositories, the part-time instructor from Russia hired for 1992-93 and the Endowment Challenge Grant Fund of \$582,838.69.

Treasurer's Report: It was moved by Member Simpson and seconded by Member Densmore that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Bills Payable: It was moved by Member Densmore and seconded by Member Smith that the Board approve bills in the following amounts:

Page #2
December 16, 1991

Educational Fund	\$310,882.39
Audit Fund	375.00
Liability/Protection	5,014.56
Operations/Maintenance	11,849.57

In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Payroll:

It was moved by Member Groharing and seconded by Member Tyne that the Board approve the November 30 payroll in the amount of \$242,897.69 and the December 15 payroll in the amount of \$240,109.47. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Exterior Signs:

It was moved by Member Groharing and seconded by Member Smith that the Board approve the expenditure of \$695.91 from the Building Bond Proceeds Fund to purchase additional lettering from the Disney Sign Corporation to be placed on the backs of the exterior signs. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Chemistry Equipment:

It was moved by Member Simpson and seconded by Member Tyne that the Board accept the low bid of Wilkins-Anderson Company of Chicago in the amount of \$7,574 for five analytical and two toploader balances. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Student Services Remodeling:

It was moved by Member Groharing and seconded by Member Densmore that the Board approve the transfer of \$4,993 from Bookstore surplus into the operating budget to provide a line item of \$38,337 to proceed with the Student Services remodeling project and approve the low bid of \$20,650 by Airtite of Dixon to install acoustical wall panels for this project. In a roll call vote, the following was recorded: Ayes - Members Densmore, Groharing, Simpson, Smith and Yemm. Nays - Members Tyne and Wolf. Motion carried. Student Trustee Heuck advisory vote: aye.

Executive Session: At 7:20 p.m. it was moved by Member Densmore and seconded by Member Groharing that the Board adjourn to executive session to discuss the appointment, employment or dismissal of an employee. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Regular Session: The Board returned to regular session at 9:00 p.m.

Part-time Instructors: It was moved by Member Wolf and seconded by Member Densmore that the Board approve the attached list of part-time faculty as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Resignation: It was moved by Member Groharing and seconded by Member Tyne that the Board accept with regret the resignation of Michael Hustad from his position of half-time counselor and half-time Title III Coordinator, effective December 20, 1991. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Temporary Faculty Position for Spring Semester: It was moved by Member Tyne and seconded by Member Groharing that the Board give approval to create a temporary full-time position in chemistry and/or biology for the spring semester only, due to the increased enrollment in this area. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Appointment of Admissions Director: It was moved by Member Densmore and seconded by Member Simpson that the Board approve the appointment of Steve Ullrick of Cedar Rapids, Iowa to the position of Director of Admissions, effective January 6, 1992, at an annual (to be pro-rated) salary of \$38,500. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Automotive
Technology
and Diesel
Technology
Program
Retrenchment:

Discussion was held on retrenching the Automotive Technology and the Diesel Technology programs due to low enrollment. The Board then heard objections from various members of the public in attendance at the meeting and statements from the two instructors involved, Charles Paterson and Bob Logemann, and received a petition asking the Board not to retrench these programs.

It was moved by Member Densmore and seconded by Member Groharing that the Board give approval to discontinue the Automotive Technology and the Diesel Technology programs effective with the end of the 1991-92 school year. In a roll call vote, the following was recorded: Ayes - Members Densmore, Groharing, Simpson, Tyne, Wolf and Yemm. Nays - Member Smith. Student Trustee Heuck advisory vote: aye.

Executive
Session:

At 10 p.m. it was moved by Member Groharing and seconded by Member Densmore that the Board adjourn to executive session to discuss the appointment, employment or dismissal of an employee. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Regular
Session:

At 11:10 p.m. the Board returned to regular session.

ICCTA Essay
Contest:

It was moved by Member Simpson and seconded by Member Tyne to give Board approval to grant annually a six-credit tuition waiver for the winner and a three-credit tuition waiver for the runner-up for the SVCC students who enter the ICCTA student essay contest. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Donations:

It was moved by Member Groharing and seconded by Member Densmore that the Board accept the donation of a 1991 Chevrolet pickup truck from Heritage Motors of Oregon and General Motors of Naperville; software programming for the electronics program from ICOM, Inc., of Milwaukee; and a portable suction unit for nursing from Veronica Hill of Dixon. In a

roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Assessment and Placement Policy:

It was moved by Member Groharing and seconded by Member Tyne that the Board approve for first reading the Assessment and Placement Policy with suggested changes. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Payment of Bills Policy:

It was moved by Member Simpson and seconded by Member Smith that the Board approve the Payment of Bills Policy for second reading. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Reports:

Student Trustee Heuck wished the Board a Merry Christmas!

ICCTA Representative Groharing reminded the Board of the seminar for new trustees to be held in Springfield on January 17 and 18.

Foundation Liaison Tyne wished the Board a Happy New Year!

Adjournment:

Since the scheduled business was completed, it was moved by Member Simpson and seconded by Member Tyne that the Board adjourn. The next regular meeting will be held on January 27, 1992 in the Third Floor Board Room. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

The Board adjourned at 11:25 p.m.

Respectfully submitted:



Thomas Densmore, Secretary



SAUK VALLEY COMMUNITY COLLEGE

173 IL Rt. 2, Dixon, IL 61021 * 815/288-5511

Agenda Item E-1

MEMORANDUM

TO: Dr. Richard Behrendt DATE: December 10, 1991
FROM: Ron Appuhn  SUBJECT: Results of Obsolete Equipment
Disposition

On December 7, 1991, the College netted \$3,919.38 from an auction for the sale of obsolete equipment. Except for items intentionally withheld, the obsolete equipment identified for the Board has been sold.

The McCormick Farmall Tractor was retained as a future trade-in for a newer tractor. The Regal Spa (an item obtained from NAEIR and thereby not eligible for sale) has been recycled for parts. One cash register was retained for use by the Booster Club. The four Hitachi Oscilloscopes were traded with Northwestern for input/output modules, thanks to the efforts of our electronics staff.

Ross Herren and Zollie Hall reviewed the complete list and determined that no items would be of interest to other educational entities in the district.

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SAUK VALLEY COMMUNITY COLLEGE

173 IL Rt. 2, Dixon, IL 61021 * 815/288-5511

Agenda Item E-2

MEMORANDUM

TO: Dr. Richard Behrendt DATE: December 5, 1991
FROM: Ron Appuhn *Ron* SUBJECT: Recommendation for Checking
Depository

On November 6, requests for proposals to serve as sole depository for the College's checking accounts were mailed to all financial institutions in the district. We received proposals from Amcore Bank (Sterling), Dixon National Bank, First of America Bank (Morrison/Quad Cities), First Bank South (Sterling, Dixon, Polo), Rock Falls National Bank/First National Bank of Sterling, and Sterling Federal Bank. I am recommending First Bank South as the sole depository for the College's checking accounts, effective January 1, 1992.

Cindy Watkins and I separately reviewed the proposals and concluded that First Bank South has the best package for the College. The following features are included in their proposal:

- Two year agreement, with annual renewal negotiable.
- Ninety day cancellation notice available to both parties.
- Interest paid at the bank's rate for Corporate Cash Management Accounts (currently 5.10%), calculated daily using "sweep" accounts.
- Compensating (non-interest) balance of \$70,000 which can be in any combination of the three accounts.
- Sorting of cancelled checks.
- Visa/Mastercard charges of 3.40%.
- Option for automatic deposit of payroll for employees.
- Standard specified features of waived service charges, free deposit slips, and printed checks at bank cost.
- Excellent banking hours and night deposit availability.
- Convenient location for making deposits.

These particular features combine to make First Bank South's proposal the recommended choice. The shorter agreement term, combined with renewal options, gives greater flexibility to the College. The combination of interest rate, compensating balance, and credit card charges provides the best net return. Indirect cost savings will be achieved through the check sorting, banking hours, and location features. The automatic payroll deposit option may eventually provide an additional employee benefit.

I will be working with Attorney Pace to insure that collateralization is in accordance with Board policy.

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For Board Meeting of
December 16, 1991

Agenda Item F-5

EXTERIOR SIGN LETTERING - BACKS

As the Board will recall, we recently installed exterior signs with money from the Building Bond Proceeds (Site and Construction) Fund. At that time, we overlooked the need to have lettering placed on the backs of six of the signs to provide guidance for people proceeding in the opposite direction. Right now, these signs can only be read by people entering the campus.

We have obtained a price quotation for lettering from the Diskey Sign Corporation (the original bidder) and this project could be completed for less than \$700 (the first part of the project cost \$8,304.54). The installation of these letters would be done by our staff.

RECOMMENDATION: Board approval to spend \$695.91 from the Building Bond Proceeds Fund to purchase additional lettering from the Diskey Sign Corporation.

For Board Meeting of
December 16, 1991

Agenda Item F-6

CHEMISTRY EQUIPMENT BIDS

The attached chemistry equipment was included in our 1991-92 budget. We received five bids and are recommending approval of the low bid from Wilkins-Anderson of Chicago.

RECOMMENDATION: Board approval to accept the low bid of Wilkins-Anderson Company of Chicago in the amount of \$7,574 for five analytical and two toploader balances.



**SAUK VALLEY
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173 IL Rt. 2, Dixon, IL 61021 * 815/288-5511

MEMORANDUM

TO: Dr. Richard Behrendt

FROM: Ron Appuhn *Ron*

DATE: December 10, 1991

SUBJECT: Chemistry Equipment Bids

After due advertisement, the College received five sealed bids for chemistry equipment (five analytical and two toploader balances). The bid opening information sheet is attached.

The low bid of \$7,574 by Wilkins-Anderson Co. (Chicago) meets bid specifications.

I recommend acceptance of the bid of \$7,574 by Wilkins-Anderson Co. for five analytical balances and two toploader balances.

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att

SAUK VALLEY COMMUNITY COLLEGE
BID OPENING - CHEMISTRY EQUIPMENT
December 10, 1991
1:00 p.m. - Business Office

Present for Bid opening: Ron Appuhn, Zollie Hall, Cindy Watkins

<u>Name of Bidder</u>	<u>Bid for five Analytical Balances</u>	<u>Bid for two Toploader Balances</u>	<u>Total Bid</u>
Fisher Scientific Itasca, Illinois	\$7,676.45	\$1,546.18	\$9,222.63
Fisher Scientific Chicago, Illinois	7,685.00	1,034.00	8,719.00
Markson Science, Inc. Phoenix, Arizona	7,957.10	1,104.90	9,062.00
Sargent-Welch Skokie, Illinois	8,482.50	1,085.38	9,567.88
Wilkins-Anderson Co. Chicago, Illinois	6,600.00 (with rebate)	974.00	7,574.00

For Board Meeting of
December 16, 1991

Agenda Item F-7

STUDENT SERVICES REMODELING BIDS

Enclosed is information concerning the Student Services remodeling project we proposed at the last Board of Trustees meeting.

First, the Facilities Utilization Board, with the help of the new Director of Buildings and Grounds, Jim Reynolds, has carefully reviewed the proposal and their recommended total cost is attached. In order to complete this project, we would need to transfer \$4,993 from Bookstore surplus into the 1991-92 budget to make up the difference between the proposed construction cost and the budgeted line item of \$33,344.

Second, attached is also a recommendation concerning the bids received on the wall partitions, which are acoustical as originally recommended.

RECOMMENDATION: Board approval to transfer \$4,993 from Bookstore surplus into the Operating budget in order to provide a line item of \$38,337 to proceed with the Student Services remodeling project.

Board acceptance of the low bid of \$20,650 by Airtite of Dixon, Illinois to install acoustical wall panels as part of the Student Services remodeling project.



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 * 815/288-5511

MEMORANDUM

December 11, 1991

TO: Dr. Behrendt
FROM: Karen Kylen *KK* and Ron Appuhn *Par*
SUBJECT: Student Services Remodeling Project

The Facilities Utilization Board has reviewed the proposal submitted last month for the Student Services Remodeling project. Mr. Jim Reynolds, the new Director of Buildings and Grounds, has also reviewed the concept and details of the project. We are absolutely convinced that the recommendation we made to purchase and install acoustical wall panels to create separate office areas, along with installing a suspended ceiling, carpeting, and some minor construction is the best possible recommendation we can make. The sound control is superior, the system offers flexibility, and the actual installation can be done reasonably quickly with a minimum of inconvenience.

We have reviewed the costs for possible savings and find that few adjustments can be made without jeopardizing the project. The estimated costs are as follows and we believe these are the most cost effective approaches to each aspect of the project.

Suspended ceiling - support structure	\$ 2,395
Suspended ceiling - labor and materials	3,175
Doors and jambs	1,909
Acoustical wall panels (bid)	20,650
Electrical parts and supplies	1,608
Electrical labor	4,800
Carpet (installed)	2,200
Miscellaneous	<u>1,600</u>
 TOTAL	 \$38,337

The budget for special projects such as this \$33,344. This is the only such project we will undertake this year. The estimated excess of project costs over budget is \$4,993. We propose that funds be transferred from Bookstore surplus funds to cover any actual deficit.



**SAUK VALLEY
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173 IL Rt. 2, Dixon, IL 61021 * 815/288-5511

MEMORANDUM

TO: Dr. Richard Behrendt

FROM: Ron Appuhn *Ron*

DATE: December 10, 1991

SUBJECT: Wall Partition Bids

After due advertisement, the College received two sealed bids for wall partitions for Student Services remodeling. The bid opening information sheet is attached.

The low bid of \$20,650 by Airtite (Dixon, Illinois) meets bid specifications.

I recommend acceptance of the bid of \$20,650 by Airtite for the wall partition system as specified.

n
att

SAUK VALLEY COMMUNITY COLLEGE

BID OPENING - WALL PARTITIONS

December 10, 1991

2:00 p.m. - Business Office

Present for Bid Opening: Ron Appuhn, Nancy Breed, Jim Reynolds

<u>Name of Bidder</u>	<u>Bid</u>
Airtite Dixon, Illinois	\$20,650
Design Furniture & Systems Peru, Illinois	32,950

For Board Meeting of
December 16, 1991

Agenda Item H-1

PART-TIME FACULTY

The attached list of part-time instructors for the 1991-92 school year is submitted for Board approval.

RECOMMENDATION: Board approval of the attached list of part-time faculty for the 1991-92 school year.

SAUK VALLEY COMMUNITY COLLEGE

MEMORANDUM

DATE: December 10, 1991

TO: Dr. Behrendt

FROM: Virginia Thompson *b/s*

SUBJECT: Part-time Faculty for Board Approval

The following part-time faculty members are scheduled to teach during the spring 1992 semester:

Estrem, Laura	Human Services
Kaiser, Alice	Business
Kylen, David	Social Science
Morel, Jennifer	Human Services
Newton, Sharon	Human Services
Reffelt, Art	Business

js

For Board Meeting of
December 16, 1991

Agenda Item H-2

RESIGNATION

We have received letters of resignation from Michael Hustad, half-time Title III Coordinator and half-time counselor. Mike has been accepted into the graduate school at the University of Wisconsin - Madison and will pursue coursework in Secondary School Administration.

RECOMMENDATION: Board approval to accept with regret the resignation of Michael D. Hustad, effective December 20, 1991.



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Dr. Behrendt *[Signature]* DATE: December 9, 1991
FROM: John Sagmoe *[Signature]* SUBJECT: Michael Hustad

Attached are letters of resignation from Michael Hustad who has been serving in the dual capacity of counselor and Director of the Title III project for the past year. Michael has been a member of our student services staff for the past 9 1/2 years and has made a number of significant contributions to the college and its programs. I recommend that his resignation be accepted with regret.

JES/df

December 2, 1991

Mr. John Sagmoe
Vice-President of Student Services
Sauk Valley Community College
173 IL. Route 2
Dixon, IL 61021

Dear Mr. Sagmoe:

I regret to inform you that I have decided to resign my position as half-time counselor effective January 31, 1992. I have been accepted into graduate school at the University of Wisconsin - Madison and will be pursuing coursework in Secondary School Administration. My last working day at Sauk will be December 20, 1991. I will take vacation time through the month of January 1992.

I would like to thank the entire college staff for a very enjoyable and rewarding nine plus years. Sauk is an outstanding college and I wish its students, faculty and administrative staff the best of luck in the future.

Sincerely,

Michael D. Hustad

December 2, 1991

Ms. Karen Kylen
Vice-President of College Advancement
Sauk Valley Community College
173 IL. Route 2
Dixon, IL 61021

Dear Ms. Kylen:

I regret to inform you that I have decided to resign my position as half-time Title III Coordinator effective January 31, 1992. I have been accepted into graduate school at the University of Wisconsin - Madison and will be pursuing coursework in Secondary School Administration. My last working day at Sauk will be December 20, 1991. I will take vacation time through the month of January 1992.

I would like to thank the entire college staff for a very enjoyable and rewarding nine plus years. Sauk is an outstanding college and I wish its students, faculty and administrative staff the best of luck in the future.

Sincerely,

Michael D. Hustad

For Board Meeting of
December 16, 1991

Agenda Item H-3

AUTOMOTIVE AND DIESEL TECHNOLOGY

As the attached information from Dr. Thompson outlines, we have insufficient enrollment in the Automotive Technology and the Diesel Technology programs to continue these programs and their two full-time instructors beyond the conclusion of the 1991-92 academic year. As Dr. Thompson explains, we have struggled with these programs for at least the past six years and have reached the place where we see no point in continuing them.

Attorney Pace has been consulted with respect to the legal requirements for retrenchment of the programs and their instructors and we have met all the particulars for Budget or Program Retrenchment as outlined in Article 7.5 of the Contractual Agreement Between the Board of Trustees of Sauk Valley Community College District #506 and the Sauk Valley Community College Faculty Association.

RECOMMENDATION: Board approval to discontinue the Automotive Technology and Diesel Technology programs at the end of the 1991-92 school year and the termination of the services of Charles Paterson and Robert Logemann at the end of the 1991-92 school year with no contracts offered to these individuals for the 1992-93 year.

SAUK VALLEY COMMUNITY COLLEGE
MEMORANDUM

DATE: December 11, 1991
TO: Dr. Behrendt
FROM: Virginia Thompson *hj*
SUBJECT: Automotive and Diesel Technology Programs

Recommendation:

Terminate the Automotive Technology and Diesel Technology programs and the two full-time faculty members who instruct these programs at the end of the 1991-92 academic year.

Rationale:

These programs have experienced several years of low enrollments, small classes, few graduates, and low placement rate of those graduates in the field of training. A table listing the specific data for the past six years is attached. (Attachment A)

Mr. Hall has expressed his concern to the faculty and has worked with them to enhance the programs since 1985. Block scheduling was implemented in 1987, automotive technology equipment was enhanced through the Title III grant, and the curriculums were analyzed and revised with input from the local industry. Several new vehicles and new or used components have been donated to the programs through contacts with industry. Unfortunately, these enhancements have not resulted in increased program enrollments.

At the conclusion of the regular program evaluation process in FY 90, the Curriculum Committee recommended that enrollment and fiscal viability be closely monitored and that the programs be reviewed again during the 1990-91 year.

The focused review conducted during FY 91 included a review of course enrollment patterns, survey of students to determine plans and objectives, and extensive contacts with area employers.

The survey included all students who had enrolled in automotive or diesel courses during FY 88, FY 89, and FY 90. Two hundred and nine surveys were sent out with 26 returned as undeliverable. Thirty-five completed surveys were returned. The results indicate that the majority enrolled for personal interest rather than a certificate or degree and that only 10 of the 35 were employed in the field.

During the 1990-91 year as part of the focused review, Dean Hall, Mr. Paterson, and Mr. Logemann met a number of times to discuss the programs. During March and April 1991, Mr. Hall, Mr. Logemann, and Mr. Paterson visited 39 area dealers and shops to discuss the program. In April a letter (Attachment B) was sent to 50 individuals indicating that the programs might be closed and invited them to attend a meeting on May 10, 1991. Eight people attended this meeting and discussed a variety of topics including the need for more hands-on, current equipment, condensed time frames, and specialty classes. Immediately following this meeting Dr. Behrendt, Mr. Hall, Mr. Logemann and Mr. Paterson met to discuss the future of the programs. At that time, Dr. Behrendt informed all three that we could not continue these programs without a significant increase in enrollment and that the fall enrollment figures would be critical in determining their fate.

The recommendation to the Curriculum Committee following the 1990-91 focused review was to discontinue the programs in two years if enrollments do not improve. The Curriculum Committee approved this recommendation.

As discussed on May 10, 1991, we have continued to monitor program enrollments closely this fall. In spite of staff efforts to recruit for the programs and to increase the awareness of local business and industry of the situation, the enrollment has declined. Since there is no sign of an enrollment increase, and, in fact, there is an enrollment decrease, we should terminate these programs at the end of the current academic year.

Process:

With a decline in fall enrollment and the absence of any sign of a turnaround, the process for program termination was initiated.

1. The Technology Department was consulted in a meeting held on October 7 regarding the possible termination of the programs at the end of the academic year.

2. The department filed a statement of their opinions with the President on October 21 (Attachment C).
3. A recommendation to discontinue the programs was presented to the Curriculum Committee on December 2. The Curriculum Committee requested that the original recommendation of discontinuing the programs in two years be honored and suggested that some further surveys of students and industry be conducted.
4. On December 3 through 5 Mr. Hall telephoned ten local automotive and diesel shops to indicate that the college was very close to making a decision to discontinue these programs. While some indicated they would like to see the programs continued, the majority indicated that the closings would have little impact on their business.
5. A special meeting of the Curriculum Committee was held on December 9 for Dr. Behrendt to discuss the recommendation to terminate the programs.
6. Also on December 9, the Faculty Association filed a notice with the President requesting that consideration be given to the Curriculum Committee recommendation (Attachment D).
7. In compliance with the contract between the Board and the College Faculty Association, the employees affected were sent a notice of termination by certified mail on December 6.

Prior to this notification an extensive review of the credentials of Mr. Logemann and Mr. Paterson was conducted. This review shows that they are not currently qualified to teach in other areas, and an analysis of the major college instructional needs indicates that retraining is not a feasible alternative.

Conclusion:

Despite the efforts of all appropriate staff and industry people over a six-year period, enrollment in the automotive and diesel technology programs remains inadequate to justify the continuation of the programs and their two full-time instructors. Further, the administration sees no possibility that extension of another year (or more) would result in a significant enrollment increase.

Program Data

Attachment A

Automotive Technology

	<u>FY 86</u>	<u>FY 87</u>	<u>FY 88</u>	<u>FY 89</u>	<u>FY 90</u>	<u>FY 91</u>
Credit Hours	544	518	478	573	383	456
Graduates						
Certificate	3	2	1	1	5	5
AAS	<u>3</u>	<u>3</u>	<u>3</u>	<u>1</u>	<u>--</u>	<u>--</u>
Total	6	5	4	2	5	5
Placement in field	1	3	2	0	1	0

Average Class Size: 7-10
 (first year classes: 12-15; second year classes: 3-6)

Fall Semester Enrollment

	<u>' 86</u>	<u>87</u>	<u>88</u>	<u>89</u>	<u>90</u>	<u>91</u>
Credit Hours	230	242	312	219	250	147

Diesel Technology

	<u>FY 86</u>	<u>FY 87</u>	<u>FY 88</u>	<u>FY 89</u>	<u>FY 90</u>	<u>FY 91</u>
Credit Hours	151	171	78	179	84*	53*
Graduates						
Certificates	1	2	--	1	2	--
AAS	<u>--</u>	<u>1</u>	<u>--</u>	<u>1</u>	<u>--</u>	<u>--</u>
Total	1	3	0	2	2	0
Placement in field	0	1	--	0	1	--

Average Class Size: 4-6

*offered only part-time evening programs

April 29, 1991

Mr. John Leonard
Dick Merritt's Ford Lincoln Mercury
2811 Locust St.
Sterling, IL 61081

We are concerned about our Automotive and Diesel Technology programs. The past years have shown low enrollments, completions and placements in both areas. Recently, the faculty and I have visited a number of shops to discuss our programs with various individuals. If enrollments and placements continue to be low, then the college may need to discontinue these programs.

I am inviting you to meet with our college personnel to discuss the future of these programs on Friday, May 10. The agenda is:

11:00 a.m.	Visit program facilities (1A1 and 1A8)
11:30 a.m.	Lunch (3M10)
12:00 noon	Discussion (3M10)
1:00 p.m.	Adjournment

Please feel free to join us as your schedule permits. If you tour the facility, I suggest you park in the west lot and enter directly into the shop area. If you do not tour, 3M10 is located on the third floor at the east end of the building and I suggest you park in the east lot.

Please call Diane at 288-5511 or 800/843-7430 X345 no later than May 7 to confirm your participation.

Zollie W. Hall, Dean
Business, Technology & Natural Sciences

ZWH/dr

OCTOBER 16, 1991

OCT 21 1991

INDUSTRIAL TECHNOLOGY DEPARTMENT

POSITION CONCERNING AUTOMOTIVE/DIESEL RETRENCHMENT

It is the unanimous consensus of the Industrial Technology Department that the college should schedule the Automotive/Diesel programs through the 1992/1993 school year.

We feel insufficient time and data is available for deciding to curtail the programs at the end of Spring 1992 semester.

Listed below is a brief list of reasons:

- A. A co-ordinated effort to determine the reasons for lack of enrollment was not implemented until late Spring 1991.
- B. At that time it was identified that certificate classes offered over shorter time period would attract more students.
- C. Although, effort has been made to provide these type classes, communication to the auto dealer industry has not been sufficient.
- D. The Automotive/Diesel programs were informed in May of 1991 that increased enrollment was needed if the program was to continue beyond the 1992/1993 school year. This timetable was considered a challenge since fall schedules were already issued.
- E. The Diesel program has a compact with Rock Valley College, however this potential has not been developed. Communication and recruitment has been non-existent outside the Sauk Valley area.
- F. There are programs in the Industrial Technology Department that utilize part-time instructors that either Automotive instructor could (with a minimal amount of orientation) assume as part of their load, and continue to provide Auto/Diesel classes on over-load/tutorial basis until the Fall 1993 school year. This will provide sufficient time for the changes and recruitment efforts to have an impact on enrollment.

In conclusion the Industrial Technology Department is confident that if given the time as requested, enrollment improvement can occur.

The Department expresses our gratitude for being provided this opportunity for input and respectfully request these concerns be given full consideration.

Ronald W Haffmark
John Wardell
Chuck Peterson

Henry L Fiana
Sam Dogenum
Charles Oster
Jean L Rydell

815 / 288-5511
1-800 / 843-7430



**Sauk Valley
Community
College**

Attachment D

DIXON, IL 61021-9112

FACULTY ASSOCIATION

MEMORANDUM

DATE: December 9, 1991
TO: Dr. Richard Behrendt
FROM: Sauk Valley Community College Faculty Association.
John Wardell, President
SUBJECT: Curriculum Committee Recommendation

The Executive Board would like to strongly encourage you to consider the recommendation of the Curriculum Committee. The automotive and diesel programs should be retained for at least another year during which there should be more research into ways in which enrollment might be increased.

For Board Meeting of
December 16, 1991

Agenda Item H-4

TEMPORARY SPRING SEMESTER FACULTY POSITION

Because of the dramatic increase in biology and science courses enrollments, we have a need for a temporary full-time faculty position in one or both of those areas for the spring semester. All of our current full-time science instructors are teaching significant overloads and yet we have closed sections with students on waiting lists for those classes.

With the approval of Mr. Yemm, we have advertised for a full- or part-time instructor in one or both of these areas. If we are able to identify a suitable full-time person for the spring semester, we would like Board approval to create a temporary full-time position for that semester only.

RECOMMENDATION: Board approval to create a temporary full-time position in chemistry and/or biology for the spring semester only.

For Board Meeting of
December 16, 1991

Agenda Item H-5

DIRECTOR OF ADMISSIONS

The Director of Admissions position was initially advertised in early September and, based on a screening of that application pool, the selection committee recommended the search be re-opened.

The second search was conducted through November and early December with the selection committee screening a total of 86 applications. Upon the recommendation of Vice President Sagmoe, the search committee, and other staff involved in the search, the following is being recommended:

RECOMMENDATION: Board approval to appoint Steve Ullrick of Cedar Rapids, Iowa to the position of Director of Admissions, effective January 6, 1991, at an annual (to be pro-rated) salary of \$38,500.

**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

DATE: December 11, 1991

TO: Dr. Behrendt

FROM: John Sagmoe

SUBJECT: Documentation for Recommendation for Appointment of Steve Ullrick as Director of Admissions and Placement

of

Academic: Steve Ullrick earned an Associate Degree at Kirkwood Community College and completed his Bachelor of Arts Degree at Coe College. He has taken graduate work at the University of Iowa..

Professional Background: Steve has ten years of college admissions experience. This includes six years in community college admissions at Kirkwood Community College in Cedar Rapids, Iowa, followed by 4 years of experience as Associate Dean of Admissions at Coe College. These positions included a comprehensive distribution of admission related responsibilities including: recruiting, marketing, registration, admission counseling, transcript evaluation, student record management, orientation and high school relations. In addition to his academic employment, Steve has worked in the business and industrial sector. This background experience will be valuable as Sauk develops marketing and recruitment programs targeting area business and industry.

Personal Qualifications: An extensive reference follow-up was conducted and resulted in a very favorable profile. The Dean of the School of Business and Economics at Coe College reported that Steve was the most effective and professional admissions person with whom he has had contact. He had a significant role in increasing enrollment at Coe and developed a number of new enrollment management programs. He indicated what a loss it had been to the college since Steve left. "Our admissions program has never been the same" he added. Similar reports were acquired from other sources.

Recommendation
Page 2

Because of the great importance of this position, we also requested Dr. Behrendt to contact the president of Kirkwood Community College for a reference. The following summarizes that report:

Dr. Nielsen, President of Kirkwood Community College stated "Steve is absolutely fantastic." He wishes he was back on the Kirkwood staff, and has tried to get him back twice. He also stated "Steve is every bit as good as Doug Bannon."

Announcement Process: The selection process involved two searches. The position was initially advertised in early September. Based on a screening of that application pool the selection committee recommended the search be re-opened. The second search was conducted through November and early December. The announcement process included the following in both cases:

1. Internally, an advertisement of the vacancy was distributed throughout the institution.
2. An announcement of the vacancy was distributed to all community colleges in the State of Illinois.
3. The vacancy was listed with graduate placement offices in over 40 colleges and universities.
4. An announcement of the vacancy was placed in the Chronicle of Higher Education and local newspapers.

A total of 86 applications were filed for the position and screened by a selection committee composed of faculty, administrators and classified staff.

November 11, 1991

Mr. John Sagmoe
Vice President of Student Services
Sauk Valley Community College
173 Illinois Rt. 2
Dixon, IL 61021

Dear Mr. Sagmoe,

I have received your letter stating your plans to reopen your search for a Director of Admissions, Records, and Placement. After having the opportunity to visit your campus and interview with your outstanding staff, I am more convinced then ever that Sauk Valley Community College is the place I want to continue my career in admissions. Therefore, I would like to resubmit my application for this position.

From 1979-1989 I had ten successful years in admissions. I spent six years at Kirkwood Community College as an admission advisor during which time enrollment increased steadily 5-10% each year. In July of 1985 I accepted the position of Associate Dean of Admissions at Coe College and, under the direction of Mr. Terry Giffen, was given many administrative responsibilities. These included being the office manager and supervising five professional and four support staff members.

I truly miss working in admissions and I am committed to returning to this field of work. My future plans include finishing up my Masters degree in counseling or some area of college administration.

Sauk Valley Community College is an outstanding institution and if given the opportunity to represent Sauk Valley I believe I would be successful in meeting enrollment goals and expectations. I look forward to hearing from you in the near future to once again discuss this position. Thank you for your consideration.

Sincerely,

Steve Ullrick

Steve Ullrick

For Board Meeting
of December 16, 1991

Agenda Item I-1

ICCTA ESSAY CONTEST

As the Board may recall, in 1989-90 the ICCTA sponsored a statewide essay contest for their 25th Anniversary. We granted a six-credit tuition waiver for the SVCC Essay Winner and a three-credit tuition waiver for the runner-up. Last year, the ICCTA also sponsored a contest but the topic attracted no SVCC students. However, this year the topic-- "How My Community College is Changing (or has Changed) My Life"-- appears attractive and we would like to grant similar tuition waivers for the SVCC winner(s).

In addition, we would like this to be made a permanent tuition waiver in order to eliminate the need for annual approval of these tuition waivers (assuming the ICCTA conducts such an essay contest).

RECOMMENDATION: Board approval to grant annually a six-credit tuition waiver for the winner and a three-credit tuition waiver for the runner-up for the SVCC students who enter the ICCTA student essay contest.

For Board Meeting of
December 16, 1991

Agenda Item I-2

DONATIONS

The college has received the following donations:

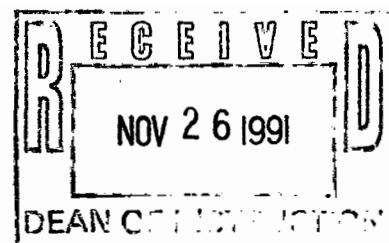
1991 Chevrolet S Pickup for Automotive	Heritage Motors, Oregon General Motors, Naperville
Software Programming for Electronics	ICOM, Inc., Milwaukee
Portable Suction Unit for Nursing	Veronica Hill, Dixon

RECOMMENDATION: Board approval to accept the donations listed above with a letter of appreciation to be sent to the donors.



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 * 815/288-5511



MEMORANDUM

To: Dr. Thompson
From: Zollie W. Hall *ZWB*
Date: November 26, 1991
Subject: Donation

Attached is a copy of the General Motors donation to Educational Institution #2309 91 for a 1991 Chevrolet S pick up, #1GCCS14ROM8288924. This truck was received today for use in our automotive program.

I would recommend that this truck be accepted and that two letters of appreciation be sent. One to Ron Dodrill, Service Manager at Heritage Motors in Oregon and the other letter to Eric Rasmussen, District Representative, General Motors, P. O. Box 3005, Naperville, IL 60566-7005.

dr

attachment

cc: Bob Logemann
Chuck Paterson



ICOM

November 19, 1991

Professor John Wardell
Sauk Valley Community College
173 IL Route 2
Dixon, IL 61021-9110

Dear Professor Wardell:

In an effort to help you equip your electronic labs with the best learning tools available, ICOM, Inc. has donated about \$23,000 worth of software for programming your Allen-Bradley PLC's. We are grateful that you came to us with your request and we are only too happy to help.

Below is a list of the software and manuals donated to your college:

QUANTITY	PART NUMBER & DESCRIPTION	LIST VALUE:
5	L5-300 PLC-5 programming software	\$11,200
3	L2-300 PLC-2 programming software	\$ 7,560
5	S5-300 SLC-500 programming software	\$ 4,000
1	AI-TRG A.I. Series training	\$ 400
	TOTAL:	\$23,160

Thank you for the opportunity to assist you in educating people about Allen-Bradley PLC's.

Sincerely,

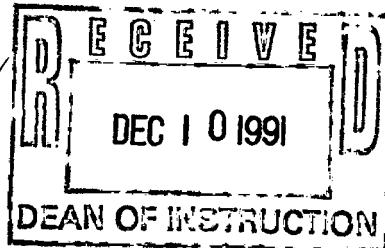
Monica J. Rock

CC: Scott Zifferer, President, ICOM, Inc.

SAUK VALLEY COMMUNITY COLLEGE

MEMORANDUM

TO: Dick Holtam
FROM: Rosemary Johnson *RF*
DATE: December 10, 1991



I am pleased to inform you that the Nursing Department received the donation of a portable suction unit with carrying case and battery charger, valued at \$250.00.

The donor is Veronica Hill, a student in our practical nursing program.

pre

pc Virginia Thompson

For Board Meeting of
December 16, 1991

Agenda Item I-3

ASSESSMENT AND PLACEMENT POLICY
(FIRST READING)

The attached Assessment and Placement Policy was approved by the Instructional Standards Committee at its December 9th meeting and as Vice President Thompson notes, will be a key element in the retention efforts as outlined in the Title III Grant.

RECOMMENDATION: Board approval of the attached Assessment and Placement Policy for first reading.

SAUK VALLEY COMMUNITY COLLEGE
MEMORANDUM

DATE: December 11, 1991
TO: Dr. Behrendt
FROM: Virginia Thompson *OK*
SUBJECT: **Assessment and Placement Policy**

The attached Assessment and Placement Policy, developed and approved by the Retention Committee, was approved by the Instructional Standards Committee at its December 9th meeting. I recommend it be submitted to the Board of Trustees for approval to be effective for the fall 1992 semester.

Adoption of this policy is a key element in the retention activities outlined in the Title III grant.

js

attachment

College Assessment and Placement Policy

The academic assessment program at Sauk Valley Community College is designed to provide information for the academic advisement and placement of students in courses commensurate with their abilities. Students are required to take the placement tests in language usage, reading skills, and mathematics prior to registering for classes under the following conditions:

- * You are enrolling in an English class for the first time in college.
- * You are enrolling in a mathematics class for the first time in college.
- * You are enrolling in 12 or more semester hours of coursework.

All students who have attempted 12 or more semester hours of coursework on their transcript must take the placement tests, unless they have previously completed ENG 101 and a mathematics course at the 100 level with a grade of C (2.0) or higher in each area.

Students who score below the specified level on the reading section of the placement tests will be required to take and successfully complete, with a grade of C (2.0) or higher, ENG 105 (Efficient Reading) during the first semester following testing.

For Board Meeting of
December 16, 1991

Agenda Item I-4

PAYMENT OF BILLS POLICY

(SECOND READING)

The Board approved the attached Payment of Bills Policy for first reading at the November meeting.

RECOMMENDATION: Board approval of the attached policy on Payment of Bills for ~~second~~ reading.

(SECOND READING)

302.02 Payment of Bills

Section 1: Responsibility of Treasurer

The College Treasurer is responsible for all disbursements of College funds.

Section 2: Board Approval

All disbursements made by the Treasurer shall be submitted to the Board of Trustees for its approval.

Section 3: Time of Disbursements

A. The Treasurer may, in his or her discretion, disburse funds for payment of the following items prior to receipt of Board approval:

1. Regular payroll checks and related withholding payments;
2. Investments permitted by law;
3. Approved travel advances;
4. Travel reimbursements consistent with policy;
5. Student aid and stipends provided pursuant to recognized student aid programs;
6. Refunds to students, staff or retirees consistent with policy;

7. Charges, expenses, or honoraria for personal incidental services to the College by third parties rendered consistently with prior authorization or contract;
8. Bills eligible for discount;
9. Bills subject to penalty if not paid before the next Board of Trustee's Meeting;
10. Interfund transfers consistent with policy;
11. Auxiliary fund transfers consistent with policy;
12. Agency fund transfers consistent with policy; and
13. Other urgent bills which in the discretion of the Treasurer must be paid to protect the College.

All disbursement of funds authorized by this clause shall be submitted for Board ratification at the Board meeting immediately following these disbursements. Any payments made pursuant to clause 13 hereof shall be disclosed to the recipient as being subject to Board ratification and being conditional thereon.

B. All other disbursements shall be made by the Treasurer only after obtaining prior Board approval therefor.

TREASURER'S REPORT
November 30, 1991

I. INVESTMENTS

FUND	LOCATION	RATE	DUUE DATE	AMOUNT

Education	Ashton Bank & Trust Co.	6.30	8-15-92	\$100,000.00
Education	Farmers Bank of Sublette	6.30	8-15-92	100,000.00
Education	Smith Trust & Savings	6.30	8-16-92	100,000.00
Education	First National Bank, Sterling	6.10	9-20-92	100,000.00
Operations & Maintenance	First National Bank, Amboy	6.85	8-15-92	100,000.00
Operations & Maintenance	Tampico National Bank	6.25	10-12-92	100,000.00
Operations & Maintenance	Milledgeville State Bank	6.00	10-12-92	100,000.00
Working Cash	Dixon National Bank	7.50	12-29-91	354,364.30
Working Cash	Sterling Federal Bank	7.45	2-1-92	100,000.00
Working Cash	Community State Bank	7.14	2-6-92	100,000.00
Working Cash	Dixon National Bank	6.80	7-5-92	223,380.53
Building Bond Proceeds	First Bank/Dixon	6.60	5-6-92	100,000.00
Building Bond Proceeds	First National Bank, Sterling	6.80	5-10-92	100,000.00
Building Bond Proceeds	Farmers National Bank, Prophetstown	6.50	5-18-92	100,000.00
Building Bond Proceeds	Dixon National Bank	6.60	5-27-92	225,511.38
Building Bond Proceeds	First National Bank, Sterling	6.80	6-26-92	150,000.00
Building Bond Proceeds	First National Bank, Sterling	6.10	9-25-92	100,000.00
Auxiliary (Student Activities)	Citizens First State Bank, Walnut	6.65	5-15-92	100,000.00

				\$2,353,256.21

II. INTEREST BEARING ACCOUNTS

ACCOUNT/FUND	LOCATION	RATE	AMOUNT
<hr/>			
Investment (Pool)			
Education	Rock Falls National Bank	4.70	\$246,809.17
Building	Rock Falls National Bank	4.70	482,778.22
Working Cash	Rock Falls National Bank	4.70	614,019.62
Operations and Maintenance			
Trust Account	Rock Falls National Bank	4.70	92,161.10
Retiree Health Insurance			
Restricted	Rock Falls National Bank	4.35	1,048.97
Audit	Rock Falls National Bank	4.35	24,623.97
Insurance - Liability, Protection & Settlement	Rock Falls National Bank	4.35	469,881.53
Investment - Working Cash	Amcore (Sterling)	4.21	1,022,994.25
Protection, Health & Safety - Operations & Maintenance (Restricted)	Rock Falls National Bank	4.35	246,163.38
			<hr/>
			\$3,200,480.21

III. CHECKING ACCOUNTS - NONINTEREST BEARING

ACCOUNT/FUND	LOCATION	AMOUNT
Education	Rock Falls National Bank	\$235,033.55
Payroll - Education	First Bank/Dixon	0.00
Imprest - Education	First National Bank, Sterling	3,024.00
Building - Operations & Maintenance	Rock Falls National Bank	2,754.14
Student Activity - Restricted	Amcore (Sterling)	477,322.38
Federal Funds/Workstudy Restricted	First Bank/Dixon	42,383.16
Insurance - Liability, Protection & Settlement	Rock Falls National Bank	205.96
Site & Construction - Building Bond Proceeds	Dixon National Bank	122,531.83
Student Loan - Auxiliary	Amcore (Sterling)	10,083.04
Bookstore - Auxiliary	First National Bank, Sterling	188,460.74
		<hr/>
		\$1,081,798.80

SAUK VALLEY COMMUNITY COLLEGE
 E.O.G. WORKSTUDY FUND
 Period Ending November 30, 1991
 B A L A N C E S H E E T

sh on Hand	\$42,383.16	
LL Grant Awards Receivable from Fed. Gov. 1989-90	\$758,261.00	
LL Grant Awards Paid 1989-90	758,261.00	
rkstudy Awards Receivable from Fed. Gov. 1990-91	0.00	
rkstudy Awards Capital 1990-91	172,198.00	
rkstudy Awards Paid 1990-91	172,198.00	
G Awards Receivable from Fed. Gov. 1990-91	0.00	
G Awards Capital 1990-91	62,034.00	
G Awards Paid 1990-91	62,034.00	
LL Grant Awards Receivable from Fed. Gov. 1990-91	0.00	
LL Grant Awards Capital 1990-91	936,871.00	
LL Grant Awards Paid 1990-91	936,871.00	
rkstudy Awards Receivable from Fed. Gov. 1991-92	49,837.00	
rkstudy Awards Capital 1991-92	171,837.00	
rkstudy Awards Paid 1991-92	108,157.73	
Awards Receivable from Fed. Gov. 1992-92	13,284.00	
G Awards Capital 1991-92	64,459.00	
G Awards Paids 1991-92	51,175.00	
LL Grant Awards Receivable from Fed. Gov. 1991-92	33,976.36	
LL Grant Awards Capital 1991-92	500,140.00	
LL Grant Awards Paid 1991-92	427,976.54	
nsfer Account	0.00	
ctive Federal Grants	9,646.21	
	-----	-----
	\$2,665,800.00	\$2,665,800.00
	=====	=====

SAUK VALLEY COMMUNITY COLLEGE
STUDENT LOAN FUND
Period Ending 11/30/91
B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$10,083.04
Notes Receivable	1,979.00

	\$12,062.04
	=====

LIABILITIES & NET WORTH:

Fund Equity	\$11,995.01
Net Profit	67.03

	\$12,062.04
	=====

P R O F I T A N D L O S S

INCOME:

Interest Income	\$257.03
Bad Debts Repaid	110.00
	\$367.03

EXPENSES:

Bad Debts	-----
-----------	-------

NET PROFIT	\$67.03
	=====

SAUK VALLEY COMMUNITY COLLEGE BOOKSTORE
 Period Ending 11-30-91
 B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$188,460.74
Petty Cash	6,000.00
Investments	0.00
Accounts Receivable-Educational Fund	1,386.11
Inventory 6-30-91	154,713.47

	\$350,560.32
	=====

LIABILITIES & NET WORTH:

Accounts Payable-Student Activity Fund	\$2,040.00
Fund Equity	\$330,010.27
Fund Transfer	0.00
Net Gain	18,510.05
	348,520.32

	\$350,560.32
	=====

P R O F I T A N D L O S S

INCOME:

Textbook Sales	\$258,265.16
Supply Sales	23,919.37
Miscellaneous Sales	15,319.32
Paperback Sales	6,702.13
Used Book Sales	29,826.35
Sales Tax Collected	19,307.48
Other Income	438.44
Investment Income	0.00
	\$353,778.25

EXPENSES:

Textbooks Purchased	\$221,912.79
Supplies Purchased	23,914.69
Miscellaneous Purchased	13,872.55
Paperbacks Purchased	4,326.34
Used Books Purchased	22,153.44
Sales Tax Paid	14,800.00
Salaries & Wages	24,288.73
Employee Benefits	0.00
Transportation Charges	4,854.19
Supply Expenses	2,483.10
Equipment	247.01
Travel	727.40
Telephone	84.07
Dues & Subscriptions	45.00
Other Expense	1,346.04
Over & Under	51.88
Bad Debts	160.97
	\$335,268.20

NET GAIN on a cash basis without regard to inventory
 or accounts payable

\$18,510.05

=====

SAUK VALLEY COMMUNITY COLLEGE
 RESTRICTED PURPOSES FUND
 November 30, 1991

Balance on Hand - November 1, 1991	\$321,614.92
Cash Under November 15 Deposit	(1.00)
Void Check #24841 issued 6/91	69.60
JV Write off bad checks	(1,028.00)
JV - reinstate check #24442	(2.00)
November Receipts 1991	357,225.02
TOTAL FUNDS AVAILABLE DURING NOVEMBER	\$677,878.54
Cash Disbursements - November, 1991	200,556.16
Balance on Hand - November 30, 1991	\$477,322.38

STATEMENT OF INCOME & EXPENSE
 STUDENT ACTIVITY FUND

ACTIVITIES

Student Activity Assessments	\$5,241.80
Athletic Income	0.00
Drama Income	813.25
Student Activity Income	141.50
Student Activity Income-Restricted Purp. Source	0.00
Student Activity Income - Bookstore Source	0.00
Sauk Talk Income	347.15
Cash Over & Under	2.17
Other Student Activity Income	12.02
TOTAL INCOME	\$6,557.89

	BUDGET	EXPENSE
Athletic Expense	50,787.	\$14,020.55
Cheerleader & Pom Pon Squad	4,500.	2,365.60
Speech Act. & Readers Theatre	5,500.	1,370.14
Drama Expense	6,000.	3,175.83
Music Expense	3,750.	225.62
Student Act. Expense	15,500.	4,660.20
Student Senate Expense	2,000.	358.95
Women's Intercollegiate Exp.	40,000.	16,437.11
SVCC Clubs	300.	0.00
Sauk Talk	7,000.	1,961.44
Intramurals	500.	110.00
Contingencies/Non-Budgeted	0.	0.00
	\$135,850.	TOTAL EXPENSE
		\$44,685.44

Excess of Expenditures over Revenues as of November 30, 1991	(\$38,127.55)
---	---------------

STATEMENT OF ASSETS AND LIABILITIES

ASSETS	REVOLVING AGENCY FUND LIABILITIES	AMOUNT
Cash in Bank 477,322.38	Due to Educational Fund	\$4,573.99
	Due to Oper. & Maint. Fund	250.28
Petty Cash 1,045.00	Due to Bookstore	0.00
	Due Insurance Fund	0.00
Accts. Rec. 300,653.62	Due to Student Loan Fund	0.00
	Resident Student Tuition	745,705.00
Investments 100,000.00	Resident Tuition Refunds	(33,315.20)
	Out of District Tuition	2,848.39
	Lab Fees	25,251.50
	Lab Fees Refunds	(1,121.80)
	Accounts Payable	0.00

		\$744,192.16

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	(\$4,508.36)
Parking	10,809.86
Recreation Room Fund	3,525.52
Student Locker Fund	1,002.51
Building Fairness Grant	0.00
Community Services	40,493.26
Collegiate Choir	346.04
Spec. Serv. for Disadv. St-Exp	(77,483.56)
Spec. Serv. for Disadv. St-Inc	77,483.56
Sp. Serv. for Disadv. Exp-FY 89	87,953.11
Sp. Serv. for Disadv. Inc-FY 89	(87,953.11)
Sp. Serv. for Disadv. Inc-FY 90	84,595.63
Sp. Serv. for Disadv. Exp-FY 90	(84,595.63)
Spec Serv For Disadv. Inc-FY 91	88,618.07
Spec Serv For Disadv. Exp-FY 91	(88,618.07)
Spec Serv for Disadv. Inc-FY 92	8,000.00
Spec Serv for Disadv. Exp-FY 92	(32,001.09)
HITS Grant - Clear Creek Frnture	1,428.00
Special Population Gt. FY 91	(365.59)
Special Population Gt. FY 92	(3,946.82)
Perkins Gt. FY 92	43,097.18
Quality Assistance Gt.	0.06
Northwest Passage	981.20
Econ. Dev. Gt. II FY 92	3,678.30
Econ. Dev. Gt. Inc. FY 92	15,034.50
Econ. Dev. Gt. Exp. FY 92	(28,303.50)
Student Clubs	2,793.14
Adult Learning Book Charges	2,217.23
College Van	5,552.20
VIP/CPP	(427.90)
Student Serv/Special Projects	105,937.06
SVCC Athletic Booster Club	4,532.38
DCC/Income/FY 92	176,801.50
DCC/Expense/FY 92	(159,564.83)
Voc. Educ. Adult Training	0.00
Ill. Interp. Workshop	248.25
SVCC Foundation	(19,135.00)
Sauk Area Arts Council	0.00

Sm. Bus. Dev. Gt./Inc./FY 92	5,875.00
Sm. Bus. Dev. Gt./Exp./FY 92	(9,814.95)
VITAL - Secy of State FY 92	11,121.93
Anna Johnson Estate	270.68
Nursing Uniforms	0.00
LPN Supplies	527.11
Miscellaneous Account	7,816.50
IL Personal Serv. Withholding	0.00
LRC Gt. Dept. of Educ. FY 90	3,423.90
DCC/Sales	505.00
Advanced Tech Gt. FY 92	12,131.75
Title III - MIS/FY 88	(95,417.10)
Title III Curr. Dev./FY 88	(60,309.72)
Title III - Fund Raising/FY 88	(15,806.49)
Title III Proj. Admin./FY 88	(23,831.77)
Title III - Income - FY 88	195,365.08
Title III - MIS/FY 89	(62,715.97)
Title III - Curr. Imp./FY 89	(23,133.60)
Title III - Fund Raising/FY 89	(31,903.38)
Title III - Proj. Admin./FY 89	(29,895.30)
Title III - Income/FY 89	147,648.25
Title III - Income/FY 90	219,560.35
Title III - MIS/Exp. FY 90	(107,392.33)
Title III - Curr. Imp./FY 90	(80,304.76)
Title III - Proj. Adm./Exp. FY90	(31,863.26)
Title III - Income/FY 91	359,218.06
Title III - St Serv Ret/Exp FY91	(103,295.94)
Title III - Nrs. Cln Lab/Exp FY91	(117,899.77)
Title III - Proj. Admin/Exp FY91	(45,098.30)
Title III - Eng Comp Lab/Exp FY91	(92,924.05)
Title III - Income/FY 92	8,000.00
Title III - St Serv Ret/Exp FY92	(19,018.23)
Title III - Nrs. Cln Lab/Exp FY92	(11,355.16)
Title III - Proj. Admin/Exp FY92	(7,597.21)
Title III - Eng Comp Lab/Exp FY92	(11,863.32)
Tech-Prep Planning Gt.	2,268.51
	\$170,516.61

FUND EQUITY

July 1, 1991	\$2,439.78
Excess of Expenditures over Revenues as of November 30, 1991	(38,127.55) (\$35,687.77)

TOTAL ASSETS \$ 879,021.00	TOTAL LIABILITIES & NET WORTH	\$879,021.00
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BILLS PAYABLE

December 16, 1991

EDUCATION FUND

176-000-575	CENTEL	Service	18372	\$ 3,112.45
110-810-550	I.C.C.C.A.	Conf. Registration	18373	80.00
110-400-541.02	UNIVERSITY OF ILLINOIS	Supplies - 130.00		
110-500-541.02	x x x	x x 75.00	18374	205.00
196-000-550	N.C.R.D.	Registration fee	18375	300.00
181-000-550	SVCC RESTRICTED PURPOSES FUND	Madrigal tickets-37.00		
191-000-550	x x x x	x x 259.00	18376	296.00
110-300-541.02	FABER BUILDER DISCOUNT STORE	Supplies	18377	144.80
176-000-575	CENTEL	Service	18378	2,983.16
192-000-544.02	POSTMASTER	Postage meter	18379	3,000.00
192-000-554	CRIS CANFIELD	Moving expenses	18380	2,356.30
	SVCC PAYROLL FUND	11-30-91 payroll	18381	198,227.16
192-000-544.02	POSTMASTER	Bulk permit	18382	500.00
192-000-521	PRUDENTIAL	December premium	18383	58,805.59
191-000-550	RICHARD GROHARING	Travel	18384	178.01
				<u>\$270,188.47</u>
	VOID CHECK		18385	
	VOID CHECK		18386	
110-810-547	AAA PHOTOGRAPHIC	SUPPLIES	18387	30.50
110,810,547.00	AACJC PUBLICATIONS	PUB RELA	18,388	29.95
110,600,541.02	ALLTECH ASSOCIATES	SUPPLIES	18,389	51.38
138,000,541.01	A A C D	MEMBERSHIP	18,390	100.00
110,018,534.00	A A C J C C S N	VIDEOCONFERENCE	18,391	250.00
110,117,541.02	AMERICAN BOARD	SUPPLIES	18,392	8.88
	VOID CHECK		18,393	.00
110,100,541.02	ANNMARC	SUPPLIES 3338.14		
195,000,541.02	x x	274.06	18,394	3,612.20
	VOID CHECK		18,395	.00
	VOID CHECK		18,396	.00
	VOID CHECK		18,397	.00
	VOID CHECK		18,398	.00
110,300,541.02	ANTIQUE ELECTRONIC SUPPLY	SUPPLIES	18,399	30.70
102,000,550.00	RON APPUHN	TRAVEL	18,400	754.73
110,300,541.02	ARATEX SERVICES	SUPPLIES	18,401	16.93
110,300,541.02	ATRE/INTEC INC	SUPPLIES	18,402	54.95
101,000,559.00	RICHARD BEHRENDT	EXPENSES	18,403	400.00
101,000,556.00	BEHRENS FLOWER SHED	FLOWERS	18,404	25.00

SHAWNEE VALLEY COMMUNITY COLLEGE

APPROVED BY

William B. Dunn

PRESIDENT

Elmer Dunn

SECRETARY

DATE 12-16-91

95,000,534.01	BELL ATLANTIC	MAINT	18,405	4,426.06	
38,004,550.00	BRANDYWINE RESTAURANT	MEETINGS	24.29	18,406	93.08
81,004,556.00	X X	X X	68.79		
82,004,550.00	NANCY BREED	TRAVEL		18,407	9.06
14,804,542.00	BUTLER PAPER CO	SUPPLIES		18,408	84.00
92,000,539.00	CAREER TRACK PUBLICATIONS	SUPPLIES		18,409	137.35
92,000,554.00	CHRONICLE OF HIGHER EDUC	AD		18,410	682.00
14,300,550.00	JEAN COGDALL	TRAVEL		18,411	172.22
14,814,547.00	COMMUNICATION BRIEFINGS	PUB RELA		18,412	69.00
14,117,541.02	CONSOLIDATED MANAGEMENT CO	MEALS	15.00		
14,812,550.00	X X		382.99		
14,814,550.00	X X		47.16		
38,000,550.00	X X		165.00		
38,000,554.00	X X		311.43		
81,000,556.00	X X		14.58		
91,000,550.00	X X		37.74		
93,000,550.00	X X		32.00	18,413	1,065.90
31,000,550.00	CAROL CULLUM	TRAVEL		18,414	45.93
10,300,541.02	CURRICULUM PUBLICATIONS	CLEARINGHOUSE		18,415	73.98
14,711,541.02	CURTIN MATHESON SCIENTIFIC	SUPPLIES		18,416	233.95
14,600,541.02	THE DAILY GAZETTE	ADS	19.14		
14,814,547.00	X X		72.25		
20,000,541.03	X X		19.14		
31,000,541.01	X X		89.59		
38,000,541.01	X X		89.59		
42,000,547.00	X X		200.48	18,417	490.19
92,000,554.00	DALTON MOVING & STORAGE	MOVING EXP-WATKINS		18,418	2,031.06
20,000,541.03	DAWSON	SUBSCRIPTIONS		18,419	37.00
14,300,541.02	VOID CHECK			18,420	.00
24,000,534.00	DIXON GARAGE SUPPLY CO	SUPPLIES		18,421	4.26
24,000,534.00	DIXON PUBLIC LIBRARY	TELECOMM		18,422	306.03
91,000,535.00	DIXON PUBLIC SCHOOLS	LEGAL FEES		18,423	9.00
92,000,547.00	DIXON TELEGRAPH	AD		18,424	262.13
96,000,550.00	JANE DORMAN	TRAVEL		18,425	88.85
82,000,541.01	ENTEC INC	SUPPLIES		18,426	63.25
14,400,541.02	FILM & VIDEO LIBRARY	SUPPLIES		18,427	53.35
31,000,541.01	FORMSTART INC	SUPPLIES		18,428	500.66
14,814,547.00	FULTON PRESS INC	PUB RELA		18,429	14.00
14,711,541.02	GREAT LAKES AIRGAS	SUPPLIES		18,430	47.54
14,300,541.02	GREAT LAKES AIRGAS INC	SUPPLIES	3.10		
14,711,541.02	X X		5.10	18,431	8.20
14,714,541.02	HASKELLS	SUPPLIES	87.07		
31,000,541.01	X X		8.06		
38,000,541.01	X X		21.57		
92,000,585.00	X X	EQUIP	1146.91	18,432	1,263.61
92,000,585.00	THE HIGHSMITH CO INC	EQUIPMENT		18,433	1,582.81
76,000,575.00	JOAN HIPPLE	PHONE SERVICE-HOME		18,434	17.40
10,813,550.00	RICHARD HOLTAM	TRAVEL		18,435	179.49
76,000,575.00	HUGHES BUSINESS TELEPHONES	SERVICE		18,436	706.74
95,000,534.01	I B M CORPORATION	SERVICE		18,437	3,672.75
14,712,541.02	IV SUPPORT SYSTEMS INC	SUPPLIES		18,438	1,250.00

		MEETING	18439	50.00
1 9 1.000.550.00	I C C T A	NAME BADGES	4.15	
1 3 8.000.541.01	ILLINI TROPHY	PLAQUES	64.75	18.440 68.90
1 9 1.000.549.00	X X	PUB RELA		18.441 106.00
1 1 0.810.547.00	IMAGE DESIGNS	PUB RELA		18.442 116.30
1 1 0.010.547.00	INFORMATION CONTROLS	PUB RELA		18.443 50.63
1 1 0.010.547.00	J P ENTERPRISES	ANNUAL FEE		18.444 1,400.00
1 1 0.714.534.00	J.R.C.E.R.T.	SUPPLIES		18.445 76.75
1 1 0.300.541.02	JAMECO	DIPLOMAS		18.446 130.01
1 3 8.000.549.00	JOSTENS	TRAVEL		18.447 190.30
1 1 0.714.550.00	BEVERLY KIELE	TRAVEL		18.448 203.87
1 9 6.000.550.00	KAREN KYLEN	SUPPLIES		18.449 29.95
1 1 0.512.541.02	LAWSON GOULD MUSIC PUBL	SUPPLIES		18.450 95.00
1 1 0.013.541.02	L E R N	PUB RELA		18.451 57.00
1 1 0.810.547.00	LINDAS BRIDAL SHOWCASE	SUPPLIES		18.452 38.75
1 1 0.500.541.02	UNIVERSITY OF MINNESOTA	SERVICES		18.453 21.00
1 1 0.512.534.00	GENE MONTGOMERY	SUPPLIES		18.454 1,314.75
1 9 5.000.541.01	MOORE BUSINESS PRODUCTS	SUPPLIES		18.455 51.10
1 2 0.000.534.00	MUELLER AUDIO VISUAL	SERVICE		18.456 232.75
1 1 0.800.542.00	A M MULTIGRAPHICS	SUPPLIES		18.457 80.55
1 1 0.512.550.00	KRIS A MURRAY	TRAVEL		
1 1 0.910.550.00	BOBBIE MCBRIDE	TRAVEL ADVANCE		18.458 530.00
1 1 0.600.541.02	NAACLS WORKSHOPS	REGISTRATION		18.459 195.00
1 1 0.712.541.02	NASCO	SUPPLIES	8.13	
1 1 0.712.541.02	X X	21.84	18.460 29.97	
1 9 2.000.546.00	N C I A	MEMBERSHIP		18.461 85.00
1 9 2.000.546.00	N C M P R	MEMBERSHIP		18.462 150.00
1 2 0.000.544.01	NATIONAL AUDIO CO	SUPPLIES		18.463 96.84
1 9 5.000.541.01	NATIONAL COMPUTER SYSTEMS	SUPPLIES		18.464 1,242.26
1 1 0.714.541.02	NUCLEAR ASSOCIATES	SUPPLIES		18.465 277.85
1 9 5.000.541.01	OASIS LASER SUPPLY INC	SUPPLIES		18.466 274.75
1 1 0.810.547.00	TRI COUNTY PRESS	PUB RELA		18.467 17.50
1 1 0.300.534.00	PEE WEES AUTO REPAIR	SERVICE		18.468 70.00
1 9 5.000.541.02	RADIO SHACK ACCTS REC	SUPPLIES		18.469 26.95
1 8 1.000.559.00	ROTARY CLUB OF STERLING	MISSSED MEETINGS		18.470 18.00
1 1 0.810.547.00	ROYAL PUBLISHING CO	PUB RELA		18.471 150.00
1 1 0.100.541.02	SVCC BOOKSTORE	SUPPLIES	11.30	
1 1 0.300.541.02	X X	21.54		
1 1 0.400.541.02	X X	52.90		
1 1 0.410.541.02	X X	1.13		
1 1 0.500.541.02	X X	30.54		
1 1 0.511.541.02	X X	45.97		
1 1 0.512.541.02	X X	6.23		
1 1 0.600.541.02	X X	4.91		
1 1 0.712.541.02	X X	18.18		
1 1 0.800.541.02	X X	4.03		
1 1 0.800.542.00	X X	7.69		
1 1 0.811.541.01	X X	9.09		
1 1 0.812.541.01	X X	4.98		
1 1 0.813.541.01	X X	4.35		
1 2 0.000.544.01	X X	19.34		
1 3 1.000.541.01	X X	19.34		
1 3 8.000.541.01	X X	22.65		
1 3 8.000.554.00	X X	27.99		

1 0 1.000.541.01	SVCC BOOKSTORE (CONTD)	SUPPLIES	24.11
1 0 2.000.541.01	X X	6.50	
1 0 1.000.549.00	X X	8.47	
1 0 5.000.541.01	X X	51.82	
1 0 6.000.541.01	X X	13.36	18,472 4 16.42
1 1 0.712.541.02	SBM BUSINESS EQUIP CENTER	SUPPLIES	18,473 93.59
1 3 1.000.550.00	JOHN SAGMOE	TRAVEL	59.12
1 3 8.000.550.00	X X	131.70	18,474 190.82
1 0 2.000.550.00	CATHY SEAGREN	TRAVEL	18,475 50.84
1 1 0.811.550.00	MICHAEL SEGUIN	TRAVEL	18,476 151.20
1 3 8.000.541.01	SHAWVER PRESS INC	SUPPLIES	200.45
1 0 1.000.549.00	X X	BUSINESS CARDS	49.40 18,477 249.85
1 0 1.000.550.00	SHELL OIL CO	PRES TRAVEL	18,478 104.39
1 1 0.714.550.00	STANLEY SHIPPERT	TRAVEL	18,479 267.85
1 0 2.000.541.01	SLAGLE PRINTING	SUPPLIES	18,480 133.00
1 1 0.813.550.00	UNIV OF SOUTH CAROLINA	MEETING REG	*---18,481 245.00
1 0 2.000.547.00	STAR COURIER	AD	18,539 90.80
1 0 1.000.559.00	T I A A	INS.-PRES.	18,540 136.50
1 2 0.000.550.00	ROBERT THOMAS	TRAVEL	18,541 333.19
1 1 0.818.550.00	VIRGINIA THOMPSON	TRAVEL	18,542 200.50
1 1 0.814.547.00	TRI COUNTY PRESS	PUB RELA	18,543 17.50
1 1 0.712.550.00	JEANINE TUFTY	TRAVEL	18,544 66.00
1 0 2.000.555.00	UNIQUE COMPUTER	EQUIP	150.00
1 0 5.000.534.02	X X	69.00	18,545 219.00
1 0 6.000.541.01	UNITED WAY OF STERLING & ROCK FALLS	BOOK	18,546 20.00
1 1 0.810.547.00	W I X N	PUB RELA	18,547 350.00
1 1 0.815.541.02	WAL MART	SUPPLIES	48.72
1 2 0.000.544.01	X X	69.83	18,548 118.55
1 0 2.000.547.00	THE WALNUT LEADER	AD	18,549 41.37
1 0 2.000.550.00	CYNTHIA WATKINS	TRAVEL	18,550 363.84
1 1 0.300.550.00	JOHN WARDELL	TRAVEL	18,551 193.33
1 0 1.000.535.00	WARD MURRAY PACE & JOHNSON	LEGAL SERV	18,552 60.00
1 1 0.714.534.00	WAYNE INC	SERVICE	18,553 220.35
1 1 0.714.541.21	WAYNE DRAPERIES	CURTAINS	18,554 2,208.00
1 1 0.600.550.00	MARY WELLER	TRAVEL	18,555 621.60
1 2 0.000.545.00	WEST PUBL CO	BOOKS	18,556 73.00
1 1 0.711.550.00	PEGGY WHITE	TRAVEL	18,557 82.33
1 0 2.000.589.00	WILCOX CONSTRUCTION CO	BASEBALL DUGOUT	18,558 811.00
1 2 0.000.541.01	XEROX CORPORATION	SUPPLIES	18,559 779.56
1 1 0.600.550.00	DAVID YOUNER	TRAVEL	18,560 441.13
1 1 0.714.534.00	L & L XRAY	SERVICE	18,561 390.38
1 1 0.600.541.02	SVCC IMPREST FUND	MISC EXPENSES	18,562 610.13
	SVCC PETTY CASH FUND	SUPPLIES	18,563 5.00

*VOID CHECKS #18482 - 18538

40,693.92

CKS. #18372 - 18387

270,188.47

TOTAL EDUCATION FUND FOR DECEMBER

\$310,882.39

AUDIT FUND

1192-000-531	CLIFTON, GUNDERSON & CO.	Services	12	\$ 375.00
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TOTAL AUDIT FUND FOR DECEMBER				\$ 375.00
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LIABILITY, PROTECTION & SETTLEMENT FUND

1292-000-529	DIXON NATIONAL BANK	FICA - 11/30 payroll	192	\$ 178.21
1292-000-517	SVCC PAYROLL FUND	11/30 Payroll	310	2,768.21
1292-000-527	DIXON NATIONAL BANK	Medicare - 11/30	311	1,505.64
1292-000-528	WARD MURRAY PACE & JOHNSON	Services	312	<u>562.50</u>

TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND FOR DECEMBER				\$ 5,014.56
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OPERATIONS, BUILDING & MAINTENANCE FUND

7 0.0005 41.04	ACE HARDWARE	SUPPLIES	3,283	14.56
7 0.0005 73.00	COMMONWEALTH EDISON	SERVICE	3,284	21.31
7 0.0005 41.04	CRESCENT ELECTRIC SUPPLY	SUPPLIES	3,285	187.23
7 0.0005 34.01	DIV OF MANAGEMENT SERV	INSPECTION	3,286	15.00
7 0.0005 41.04	DIXON GARAGE SUPPLY	SUPPLIES	3,287	42.11
7 0.0005 34.01	DIXON TIRE CENTER	REPAIRS	3,288	12.00
7 0.0005 34.00	ECOLAB PEST ELIMINATION	SERVICE	3,289	84.00
7 0.0005 34.01	GLAFKAS TIRE CITY	REPAIRS	3,290	15.90
7 0.0005 41.04	GRUMMERTS TRUE VALUE	SUPPLIES	3,291	75.20
7 0.0005 41.04	HASKELLS	SUPPLIES	3,292	6.56
7 0.0005 50.00	DANIEL HENSON	TRAVEL	3,293	159.76
7 0.0005 41.04	E F JOHNSON CO	SUPPLIES	3,294	1,443.87
7 0.0005 41.04	LEE FS INC	SUPPLIES	3,295	527.01
7 0.0005 41.04	MCMASTER CARR SUPPLY CO	SUPPLIES	3,296	235.55
7 0.0005 41.04	MALCOLITE CORPORATION	SUPPLIES	3,297	1,129.34
7 0.0005 34.01	DAVID MAYES	SEWAGE TESTING	3,298	200.00
7 0.0005 34.01	MONTGOMERY ELEVATOR CO	SERVICE	3,299	515.53
7 0.0005 34.01	KEN NELSON	REPAIRS	3,300	108.05
	NORTHERN ILLINOIS GAS	SERVICE	3,301	1,664.84
7 0.0005 34.01	O'RORKE TRUCK & WRECKER SERVICE	REPAIRS	3,302	404.37
7 0.0005 41.04	PETERSON OFFICE SERVICE	SUPPLIES	3,303	79.98
7 0.0005 41.04	PRINZING ENTERPRISES INC	SUPPLIES	3,304	81.37
7 0.0005 41.04	RADIO RANCH INC	SUPPLIES	3,305	150.50

27 0.000.541.04	SVCC BOOKSTORE	SUPPLIES	3,306	3.13
27 0.000.541.04	SVCC EDUCATION FUND	SUPPLIES	3,307	87.22
27 0.000.541.04	SORENSEN JANITORIAL SUPPLY	SUPPLIES	3,308	270.72
27 0.000.541.04	TIE OFFICE MATES	SUPPLIES	3,309	131.71
27 1.000.571.00	AMGAS	SERVICE	3,310	4,182.75

TOTAL OPERATIONS, BUILDING AND MAINTENANCE FUND FOR DECEMBER 11,849.57

IMPREST FUND

120-000-544.01	OSCO DRUG STORE	Supplies	9382	\$ 3.59
182-000-541.01	GASB ORDER DEPARTMENT	Supplies	9383	6.25
192-000-544.02	UNITED PARCEL SERVICE	Service	9384	25.76
120-000-544.01	OSCO DRUG STORE	Supplies	9385	8.48
110-300-541.02	MACMILLAN COMPUTER PUBLISHING	Supplies	9386	13.75
120-000-534	PENTAX CORPORATION	Service	9387	52.60
192-000-544.02	KAREN KYLEN	Postage paid	9388	9.03
181-000-559	RICHARD L. BEHRENDT	Rotary lunches	9389	18.00
192-000-544.02	UNITED PARCEL SERVICE	Service	9390	17.74
110-813-534	RUSSELL CAMPEN	Comm. Serv. Clerical	9391	40.00
110-813-534	DOROTHEA RAHN		9392	40.00
110-813-534	PAT WIERSEMA		9393	40.00
110-813-534	NED NESTI, JR.		9394	40.00
110-813-534	BARBARA BALLEW		9395	40.00
110-813-534	WILLIAM GENGENBACH		9396	40.00
110-813-534	KIM TOOLE		9397	40.00
110-813-534	ROBERT WASSON		9398	40.00
110-714-550	R.S.N.A.	Conf. registration	9399	50.00
192-000-544.02	UNITED PARCEL SERVICE	Service	9400	25.93
110-300-541.02	CATALYST ASTER PUBLISHING	Subscr.	9401	59.00

Total Expenditures - Education Fund \$610.13

TOTAL EXPENDITURES - Education Fund

Balance in fund - 2413.87

Disbursements 610.13

Total in fund - 3024.00

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

William D. Dunn

PRESIDENT

SECRETARY

DATE 12-16-91

OFFICE OF BUSINESS SERVICES
SAUK VALLEY COMMUNITY COLLEGE

BUDGET SUMMARY REPORT

12/31/91

	BEGNING FY 91 BALANCE (DEFICIT)	R E V E N U E			E X P E N D I T U R E S		
		BUDGET	TO DATE	%	BUDGET	TO DATE	%
GENERAL FUNDS							
Education Fund	\$905,404	\$5,823,000	\$1,862,567	32.0%	\$6,071,000	\$2,365,805	39.0%
Operations, Building & Maintenance Fund	918,214	282,000	123,369	43.7%	449,000	179,343	39.9%
TOTAL OPERATING FUND	\$1,823,618	\$6,105,000	\$1,985,936	32.5%	\$6,520,000	\$2,545,148	39.0%
SPECIAL REVENUE FUNDS							
Liability, Protection & Settlement Fund (Insurance)	\$470,367	\$252,000	\$129,175	51.3%	\$237,000	\$96,646	40.8%
Audit Fund	36,572	24,000	11,130	46.4%	24,000	23,575	98.2%
Operations & Maintenance (Restricted) Fund (Protection, Health and Safety Fund)	199,544	334,000	158,411	47.4%	533,544	112,560	21.1%
PROPRIETARY FUNDS							
Bookstore Fund	\$329,810	\$667,000	\$353,778	53.0%	\$612,000	\$335,268	54.8%
OTHERS							
Working Cash Fund	\$2,565,114	\$175,000	\$39,916		\$175,000	\$0	
Building Bond Proceeds Fund (Site and Construction)	877,055	52,000	20,987		205,000	\$0	

EXPENDITURES		BUDGET	PREVIOUS EXPENDITURES	THIS MONTH	TOTAL EXPENDITURES	%
110-000-000	INSTRUCTION					
110-100-000	BUSINESS EDUCATION					
110-100-513.01	- Salaries - Full Time	\$284,100.00	\$68,894.70	\$13,778.94	\$82,673.64	29.10%
110-100-534	- Contractual Services	\$5,000.00	\$4,086.60	\$0.00	\$4,086.60	81.73%
110-100-541.02	- General Materials & Supplies	\$14,675.00	\$4,409.93	\$2,983.71	\$7,393.64	50.38%
110-100-550	- Conference & Meeting Expense	\$1,400.00	\$46.20	\$0.00	\$46.20	3.30%
		\$305,175.00	\$77,437.43	\$16,762.65	\$94,200.08	30.87%
110-117-000	FOOD SERVICES					
110-117-541.02	- General Materials & Supplies	\$2,500.00	\$76.42	\$23.88	\$100.30	4.01%
110-117-550	- Conference & Meeting Expense	\$100.00	\$50.25	\$0.00	\$50.25	50.25%
		\$2,600.00	\$126.67	\$23.88	\$150.55	5.79%
110-200-000	AGRICULTURE					
110-200-541.02	- General Materials & Supplies	\$500.00	\$142.00	\$0.00	\$142.00	28.40%
		\$500.00	\$142.00	\$0.00	\$142.00	28.40%
110-300-000	INDUSTRIAL EDUCATION					
110-300-513.01	- Salaries - Full Time	\$253,031.00	\$58,308.00	\$11,661.60	\$69,969.60	27.65%
110-300-534	- Contractual Services	\$3,000.00	\$1,622.77	\$70.00	\$1,692.77	56.43%
110-300-541.02	- General Materials & Supplies	\$17,265.00	\$6,170.82	\$589.56	\$6,760.38	39.16%
110-300-550	- Conference & Meeting Expense	\$1,400.00	\$591.97	\$365.55	\$957.52	68.39%
		\$274,696.00	\$66,693.56	\$12,686.71	\$79,380.27	28.90%
110-312-000	LEARNING ASSISTANCE CENTER					
110-312-513.01	- Salaries - Full Time	\$26,599.00	\$7,388.60	\$1,477.72	\$8,866.32	33.33%
110-312-516	- Salary-Secretarial-Part-time	\$4,500.00	\$0.00	\$121.00	\$121.00	2.69%
110-312-541.02	- General Materials & Supplies	\$200.00	\$62.51	\$0.00	\$62.51	31.26%
110-312-550	- Conference & Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
		\$31,499.00	\$7,451.11	\$1,598.72	\$9,049.83	28.73%
110-316-534	- Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
110-316-541.02	- General Materials & Supplies	\$800.00	\$117.33	\$34.40	\$151.73	18.97%
110-316-550	- Conference & Meeting Expense	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
		\$1,200.00	\$117.33	\$34.40	\$151.73	12.64%
110-400-000	SOCIAL SCIENCE					
110-400-513.01	- Salaries - Full Time	\$152,411.00	\$37,166.60	\$7,433.32	\$44,599.92	29.26%
110-400-541.02	- General Materials & Supplies	\$4,320.00	\$1,118.59	\$356.87	\$1,475.46	34.15%
110-400-550	- Conference & Meeting Expense	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
		\$157,731.00	\$38,285.19	\$7,790.19	\$46,075.38	29.21%

110-410-000 E.M.T.

110-410-534	Contractual Services	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
110-410-541.02	- General Materials & Supplies	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
110-410-550	- Conference & Meeting Expense	\$50.00	\$0.00	\$0.00	\$0.00	0.00%

		\$1,850.00	\$0.00	\$0.00	\$0.00	0.00%

110-418-000 CRIMINAL JUSTICE

110-418-513.01	- Salaries - Full Time	\$28,152.00	\$7,820.00	\$1,564.00	\$9,384.00	33.33%
110-418-534	- Contractual Services	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
110-418-541.02	- General Materials & Supplies	\$1,200.00	\$489.65	\$28.60	\$518.25	43.19%
110-418-550	Conference & Meeting Expense	\$600.00	\$0.00	\$27.50	\$27.50	4.58%

		\$30,152.00	\$8,309.65	\$1,620.10	\$9,929.75	32.93%

110-500-000 HUMANITIES

110-500-513.01	- Salaries-Full Time (Humanities)	\$300,443.00	\$74,342.75	\$14,352.01	\$88,694.76	29.52%
110-500-541.02	- General Materials & Supplies (Humanities)	\$4,500.00	\$1,153.67	\$362.67	\$1,516.34	33.70%
110-500-550	- Conference & Meeting Expense (Humanities)	\$2,800.00	\$701.96	\$0.00	\$701.96	25.07%

		\$307,743.00	\$76,198.38	\$14,714.68	\$90,913.06	29.54%

110-511-000 ART

110-511-513.01	- Salaries-Full Time (Art)	\$39,270.00	\$10,908.35	\$2,181.67	\$13,090.02	33.33%
110-511-534	- Contractual Services (Art)	\$400.00	\$150.00	\$0.00	\$150.00	0.00%
110-511-541.02	- General Materials & Supplies (Art)	\$600.00	\$177.56	\$50.12	\$227.68	37.95%
110-511-550	- Conference & Meeting Expense (Art)	\$200.00	\$121.75	\$0.00	\$121.75	

		\$40,470.00	\$11,357.66	\$2,231.79	\$13,589.45	33.58%

110-512-000 MUSIC

110-512-513.01	- Salaries-Full Time (Music)	\$76,201.00	\$15,875	\$3,175.04	\$19,050.24	25.00%
110-512-534	- Contractual Services (Music)	\$1,500.00	\$0.00	\$21.00	\$21.00	1.40%
110-512-541.02	- General Materials & Supplies(Music)	\$4,168.00	\$615.48	\$43.88	\$659.36	15.82%
110-512-550	- Conference & Meeting Expense(Music)	\$800.00	\$70.00	\$80.55	\$150.55	18.82%

		\$82,669.00	\$16,560.68	\$3,320.47	\$19,881.15	24.05%

110-600-000 MATH SCIENCE

110-600-512	- Salary - Lab Assistant	\$16,000.00	\$0.00	\$0.00	\$0.00	0.00%
110-600-513.01	- Salaries - Full Time	\$272,515.00	\$68,877.60	\$13,775.52	\$82,653.12	30.33%
110-600-534	Contractual Services	\$2,000.00	\$660.00	\$0.00	\$660.00	33.00%
110-600-541.02	- General Materials & Supplies	\$16,800.00	\$8,274.12	\$348.13	\$8,622.25	51.32%
110-600-550	- Conference & Meeting Expense	\$1,600.00	\$271.68	\$1,062.73	\$1,334.41	83.40%

		\$308,915.00	\$78,083.40	\$15,186.38	\$93,269.78	30.19%

110-711-000 MED. LAB. TECHNOLOGY

110-711-513.01	- Salaries - Full Time	\$33,531.00	\$13,164.45	\$1,108.29	\$14,272.74	42.57%
110-711-534	- Contractual Services	\$4,515.00	\$1,669.30	\$0.00	\$1,669.30	36.97%
110-711-541.02	- General Materials & Supplies	\$11,805.00	\$7,036.35	\$293.59	\$7,329.94	62.09%
110-711-550	- Conference & Meeting Expense	\$1,040.00	\$327.67	\$277.33	\$605.00	58.17%

		\$50,891.00	\$22,197.77	\$1,679.21	\$23,876.98	46.92%

110-712-000 A.D. NURSING

110-712-513.01 - Salaries - Full Time	\$121,013.00	\$25,986.84	\$5,042.21	\$31,029.05	25.64%
110-712-516 Salaries - Office Staff	\$18,619.00	\$6,206.32	\$775.79	\$6,982.11	37.50%
110-712-534.01 Contractual Services	\$500.00	\$225.00	\$0.00	\$225.00	45.00%
110-712-541.02 General Materials & Supplies	\$6,473.00	\$2,866.34	\$415.62	\$3,281.96	50.70%
110-712-541.02.1 General Supplies - Title III	\$8,450.00	\$2,950.57	\$2,208.00	\$5,158.57	61.05%
110-712-550 Conference & Meeting Expense	\$1,500.00	\$1,037.37	\$66.00	\$1,103.37	73.56%
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	\$156,555.00	\$39,272.44	\$8,507.62	\$47,780.06	30.52%

110-713-000 L.P. NURSING

110-713-513.01 Salaries - Full Time	\$65,623.00	\$13,671.45	\$2,734.29	\$16,405.74	25.00%
110-713-534 - Contractual Services	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
110-713-541.02 General Materials & Supplies	\$2,972.00	\$2,187.10	\$89.95	\$2,277.05	76.62%
110-713-550 - Conference & Meeting Expense	\$600.00	\$288.00	\$0.00	\$288.00	48.00%
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	\$69,695.00	\$16,146.55	\$2,824.24	\$18,970.79	27.22%

110-714-000 RADIOLOGIC TECHNOLOGY

110-714-513.01 - Salaries - Full Time	\$73,622.00	\$21,790.70	\$3,067.58	\$24,858.28	33.76%
110-714-534 - Contractual Services	\$3,935.00	\$2,008.16	\$2,010.73	\$4,018.89	102.13%
110-714-541.02 - General Materials & Supplies	\$4,265.00	\$1,291.50	\$371.08	\$1,662.58	38.98%
110-714-550 - Conference & Meeting Expense	\$5,350.00	\$2,528.21	\$508.15	\$3,036.36	56.75%
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	\$87,172.00	\$27,618.57	\$5,957.54	\$33,576.11	38.52%

110-715-000 PHYSICAL EDUCATION

110-715-513.01 - Salaries - Full Time	\$65,619.00	\$13,670.65	\$2,734.13	\$16,404.78	25.00%
110-715-534 - Contractual Services	\$2,500.00	\$1,078.22	\$0.00	\$1,078.22	43.13%
110-715-541.02 General Materials & Supplies	\$1,214.00	\$109.97	\$4.50	\$114.47	9.43%
110-715-550 - Conference & Meeting Expense	\$400.00	\$0.00	\$0.00	\$0.00	0.00%
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	\$69,733.00	\$14,858.84	\$2,738.63	\$17,597.47	25.24%

110-716-000 NURSING ASSISTANT

110-716-534 - Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
110-716-541.02 General Materials & Supplies	\$1,946.70	\$0.00	\$1,946.70	\$0.00	172.27%
110-716-550 Conference & Meeting Expense	\$250.00	\$0.00	\$0.00	\$0.00	0.00%
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	\$1,480.00	\$1,946.70	\$0.00	\$1,946.70	131.53%

110-800-000 FACULTY OFFICE & REPRODUCTION ROOM

110-800-516 - Salaries - Secretarial	\$58,985.00	\$15,283.53	\$1,698.17	\$16,981.70	28.79%
110-800-534.01 Contractual Services (Fac. Off)	\$345.00	\$0.00	\$0.00	\$0.00	0.00%
110-800-534 - Contractual Services	\$500.00	\$10,755.00	\$0.00	\$10,755.00	402.43%
110-800-542 - General Materials & Supplies (Workroom)	\$800.00	\$3,317.51	(\$1,370.44)	\$1,947.07	243.38%
110-800-541.02 General Materials & Supplies (Faculty Office)	\$1,400.00	\$216.49	\$31.57	\$248.06	17.72%
110-800-541.03 General Materials & Supplies (Institutional Committees)	\$300.00	\$9.48	\$0.00	\$9.48	3.16%
110-800-550 Conference & Meeting Expense	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
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	\$72,630.00	\$29,582.01	\$359.30	\$29,941.31	41.22%

110-810-000 MARKETING & PUBLIC RELATIONS

110-810-511	- Salaries - Administrative	\$35,000.00	\$12,624.86	\$1,437.50	\$14,062.36	40.18%
110-810-516	- Salaries - Secretarial	\$18,587.00	\$13,806.00	\$1,534.00	\$15,340.00	82.53%
110-810-547	General Materials & Supplies	\$99,780.00	\$23,090.34	\$1,177.50	\$24,267.84	24.32%
110-810-550	- Conference & Meeting Expense	\$1,730.00	\$1,114.92	\$610.00	\$1,724.92	99.71%
		\$155,097.00	\$50,636.12	\$4,759.00	\$55,395.12	35.72%

110-811-000 DEAN OF ARTS & SOCIAL SCIENCES

110-811-511	- Salaries - Administrative	\$51,223.00	\$19,208.61	\$2,134.29	\$21,342.90	41.67%
110-811-513.02	Salaries - Instruction (Part-time)	\$125,000.00	\$34,129.40	\$9,249.08	\$43,378.48	34.70%
110-811-513.03	Salaries - Instruction (Summer)	\$50,000.00	\$52,048.59	\$0.00	\$52,048.59	104.10%
110-811-516	- Salaries - Secretarial	\$19,448.00	\$7,292.97	\$810.33	\$8,103.30	41.67%
110-811-534	Contractual Services	\$850.00	\$200.00	\$0.00	\$200.00	23.53%
110-811-541.01	General Materials & Supplies	\$1,500.00	\$109.63	\$33.94	\$143.57	9.57%
110-811-550	- Conference & Meeting Expense	\$2,600.00	\$702.32	\$151.20	\$853.52	32.83%

110-812-000 DEAN OF BUSINESS & TECHNOLOGY

110-812-511	- Salaries - Administrative	\$55,570.00	\$20,838.78	\$2,315.42	\$23,154.20	41.67%
110-812-513.02	Salaries - Instruction (Part-time)	\$155,000.00	\$24,361.97	\$6,074.93	\$30,436.90	19.64%
110-812-513.03	Salaries - Instruction (Summer)	\$45,000.00	\$47,376.90	\$0.00	\$47,376.90	105.28%
110-812-516	- Salaries Secretarial	\$15,937.00	\$5,976.36	\$664.04	\$6,640.40	41.67%
110-812-541.01	General Materials & Supplies	\$1,500.00	\$357.48	\$20.50	\$377.98	25.20%
110-812-550	- Conference & Meeting Expense	\$3,500.00	\$1,350.66	\$339.94	\$1,690.60	48.30%

110-813-000 DEAN OF COMM & EXTENDED SERVICES

110-813-511	- Salaries - Administrative	\$49,427.00	\$18,535.14	\$2,059.46	\$20,594.60	41.67%
110-813-513.02	- Instructional Salaries	\$30,000.00	\$8,441.06	\$1,419.64	\$9,860.70	32.87%
110-813-513.03	Community Service Coordinators	\$8,000.00	\$196.44	\$142.86	\$339.30	4.24%
110-813-516	- Salaries - Secretarial	\$15,502.00	\$5,813.28	\$645.92	\$6,459.20	41.67%
110-813-534	- Contractual Services	\$6,800.00	\$862.40	\$320.00	\$1,182.40	17.39%
110-813-541.02	General Materials & Supplies	\$3,000.00	\$1,121.39	\$170.63	\$1,292.02	43.07%
110-813-550	- Conference & Meeting Expense	\$2,250.00	\$243.98	\$362.19	\$606.17	26.94%

110-814-000 NURSING EDUCATION

110-814-511	- Salaries - Administrative	\$37,088.00	\$13,907.97	\$1,545.33	\$15,453.30	41.67%
110-814-513.02	Salaries - Instruction (Part-time)	\$45,000.00	\$8,616.12	\$3,096.89	\$11,713.01	26.03%
110-814-513.03	Salaries - Instructional (Summer)	\$11,500.00	\$11,190.63	\$0.00	\$11,190.63	97.31%
110-814-534	- Contractual Services	\$250.00	\$0.00	\$0.00	\$0.00	0.00%
110-814-541.01	General Materials & Supplies	\$1,080.00	\$1,042.67	\$48.58	\$1,091.25	101.04%
110-814-550	- Conference & Meeting Expense	\$1,500.00	\$60.63	\$0.00	\$60.63	4.04%
		\$96,418.00	\$34,818.02	\$4,690.80	\$39,508.82	40.98%

110-815-000 ACADEMIC SKILLS CENTER

110-815-513.01 - Salaries - Full Time	\$75,087.00	\$15,643.10	\$3,128.62	\$18,771.72	25.00%
110-815-541.02 - General Materials & Supplies	\$7,050.00	\$2,294.37	\$298.98	\$2,593.35	36.79%
110-815-550 - Conference & Meeting Expense	\$700.00	\$441.60	\$0.00	\$441.60	63.09%
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	\$82,837.00	\$18,379.07	\$3,427.60	\$21,806.67	26.32%

110-816-000 HONORS PROGRAM

110-816-534 Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
110-816-541.02 - General Materials & Supplies	\$400.00	\$27.71	\$6.50	\$34.21	8.55%
110-816-550 - Conference & Meeting Expense	\$250.00	\$0.00	\$0.00	\$0.00	0.00%
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	\$750.00	\$27.71	\$6.50	\$34.21	4.56%

110-818-000 VICE PRESIDENT OF INSTRUCTION

110-818-511 - Salaries - Administrative	\$63,408.00	\$23,778.00	\$2,642.00	\$26,420.00	41.67%
110-818-516 Salaries - Secretarial	\$24,669.00	\$9,250.92	\$1,027.88	\$10,278.80	41.67%
110-818-518 - Student Tutors	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%
110-818-534 Contractual Services	\$3,100.00	\$860.00	\$250.00	\$1,110.00	35.81%
110-818-541.01 General Materials & Supplies	\$2,000.00	\$577.10	\$175.93	\$753.03	37.65%
110-818-550 - Conference & Meeting Expense	\$3,000.00	\$559.73	\$247.66	\$807.39	26.91%
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	\$99,177.00	\$35,025.75	\$4,343.47	\$39,369.22	39.70%

120-000-000 LEARNING RESOURCE CENTER

120-000-513.03 - Salaries Instructional (Summer)	\$4,500.00	\$4,500.00	\$0.00	\$4,500.00	100.00%
120-000-515 Salaries - Professional	\$120,315.00	\$32,366.85	\$5,013.13	\$37,379.98	31.07%
120-000-516 Salaries - Secretarial	\$36,721.00	\$13,770.36	\$1,530.04	\$15,300.40	41.67%
120-000-516.01 - Salaries - Secretarial- Part-time	\$5,250.00	\$0.00	\$0.00	\$0.00	0.00%
120-000-534 Contractual Services	\$12,242.00	\$3,264.33	\$409.73	\$3,674.06	30.01%
120-000-541.01 Xerox Supplies	\$0.00	(\$2,152.42)	(\$901.71)	(\$3,054.13)	ERR
120-000-541.03 Library Supplies	\$19,635.00	\$14,090.16	\$44.14	\$14,134.30	71.99%
120-000-544.01 - Audio Visual Supplies	\$10,250.00	\$1,762.85	(\$101.11)	\$1,661.74	16.21%
120-000-545 - Library Books	\$42,000.00	\$9,866.82	\$50.00	\$9,916.82	23.61%
120-000-550 Conference & Meeting Expense	\$2,390.00	\$320.53	\$333.19	\$653.72	27.35%
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	\$253,303.00	\$77,789.48	\$6,377.41	\$84,166.89	33.23%

130-000-000 STUDENT SERVICES AND AIDS

131-000-000 ADMISSIONS AND RECORDS

131-000-511 - Salaries - Administrative	\$40,902.00	\$13,966.92	\$0.00	\$13,966.92	34.15%
131-000-516 - Salaries - Secretarial	\$75,735.00	\$26,431.92	\$2,936.88	\$29,368.80	38.78%
131-000-534 - Contractual Services	\$4,280.00	\$680.00	\$0.00	\$680.00	15.89%
131-000-541.01 - General Materials & Supplies	\$16,000.00	\$5,726.78	\$1,000.94	\$6,727.72	42.05%
131-000-550 - Conference & Meeting Expense	\$3,000.00	\$148.92	\$105.05	\$253.97	8.47%
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	\$139,917.00	\$46,954.54	\$4,042.87	\$50,997.41	36.45%

132-000-000 COUNSELING AND TESTING

132-000-515	- Salaries - Professional	\$96,489.00	\$38,479.23	\$4,020.28	\$42,499.51	44.05%
132-000-516	- Salaries - Secretarial	\$20,244.00	\$5,904.00	\$656.00	\$6,560.00	32.40%
		\$116,733.00	\$44,383.23	\$4,676.28	\$49,059.51	42.03%

133-000-541.01 HEALTH SERVICES - Materials

		\$100.00	\$0.00	\$0.00	\$0.00	0.00%
		\$100.00	\$0.00	\$0.00	\$0.00	0.00%

134-000-000 FINANCIAL AIDS

134-000-511	Salaries - Administrative	\$49,549.00	\$18,580.86	\$2,064.54	\$20,645.40	41.67%
134-000-516	- Salaries - Secretarial	\$36,559.00	\$13,709.61	\$1,523.29	\$15,232.90	41.67%
		\$86,108.00	\$32,290.47	\$3,587.83	\$35,878.30	41.67%

138-000-000 VICE PRESIDENT OF STUDENT SERVICES

138-000-511	- Salaries - Administrative	\$60,208.00	\$22,578.03	\$2,508.67	\$25,086.70	41.67%
138-000-512.02	Student Activities Coord.	\$16,644.00	\$4,993.20	\$832.20	\$5,825.40	35.00%
138-000-516	- Salaries - Secretarial	\$19,103.00	\$7,163.64	\$795.96	\$7,959.60	41.67%
138-000-519	- Other Salaries (Coaching)	\$41,113.00	\$13,364.05	(\$1,998.92)	\$11,365.13	27.64%
138-000-534	- Contractual Services	\$900.00	\$876.06	\$0.00	\$876.06	97.34%
138-000-541.01	- General Materials & Supplies	\$20,210.00	\$13,907.14	\$870.79	\$14,777.93	73.12%
138-000-549	- Commencement	\$7,000.00	\$756.13	\$130.01	\$886.14	12.66%
138-000-550	Conference & Meeting Expense	\$7,900.00	\$2,100.13	\$320.99	\$2,421.12	30.65%
138-000-554	- Student Recruitment	\$4,500.00	\$1,089.42	\$339.42	\$1,428.84	31.75%
		\$177,578.00	\$66,827.80	\$3,799.12	\$70,626.92	39.77%

140-000-000 PUBLIC SERVICES

140-000-514.02	Salaries	\$24,000.00	\$0.00	\$0.00	\$0.00	0.00%
140-000-534	Contractual Services	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
140-000-541.02	General Materials & Supplies	\$5,300.00	\$0.00	\$0.00	\$0.00	0.00%
		\$34,300.00	\$0.00	\$0.00	\$0.00	0.00%

170-000-000 OPERATION & MAINTENANCE OF PLANT

171-000-511	- Salaries - Administrative	\$30,000.00	\$0.00	\$0.00	\$0.00	0.00%
171-000-517	- Service Staff	\$349,291.00	\$133,265.08	\$14,773.30	\$148,018.38	42.38%
176-000-575	- Telephone	\$76,700.00	\$22,683.90	\$6,451.81	\$29,135.71	37.99%
		\$455,991.00	\$155,928.98	\$21,225.11	\$177,154.09	38.85%

181-000-000 GENERAL ADMINISTRATION

181-000-000 PRESIDENT'S OFFICE

181-000-511	Salaries - Administrative	\$86,908.00	\$32,590.53	\$3,621.17	\$36,211.70	41.67%
181-000-516	- Salaries - Secretarial	\$27,338.00	\$10,251.85	\$1,139.10	\$11,390.95	41.67%
181-000-534	Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
181-000-541.01	General Materials & Supplies	\$2,000.00	\$2,005.96	\$104.96	\$2,110.92	105.55%
181-000-550	Conference & Meeting Expense	\$6,500.00	\$1,838.45	(\$81.47)	\$1,756.98	27.03%
181-000-556	Special Affairs	\$4,500.00	\$1,433.80	\$108.37	\$1,542.17	34.27%
181-000-559	- Other Conf. & Meeting Expense	\$8,525.00	\$5,349.38	\$572.50	\$5,921.88	69.46%
		\$135,871.00	\$53,469.97	\$5,464.63	\$58,934.60	43.38%

182-000-000 VICE PRESIDENT OF BUSINESS SERVICES

182-000-511	Salaries - Administrative	\$112,145.00	\$47,934.85	\$4,145.83	\$52,080.68	46.44%
182-000-512	Salaries - Professional	\$21,250.00	\$3,217.39	\$1,375.00	\$4,592.39	21.61%
182-000-516	Salaries - Secretarial	\$102,920.00	\$38,526.02	\$4,288.33	\$42,814.35	41.60%
182-000-534	Contractual Services	\$5,500.00	\$1,680.10	\$0.00	\$1,680.10	30.55%
182-000-541.01	General Materials & Supplies	\$8,500.00	(\$608.51)	(\$1,328.50)	(\$1,937.01)	-22.79%
182-000-550	- Conference & Meeting Expense	\$5,000.00	\$2,171.03	\$1,178.47	\$3,349.50	66.99%
		\$255,315.00	\$92,920.88	\$9,659.13	\$102,580.01	40.18%

190-000-000 INSTITUTIONAL SUPPORT

191-000-000 BOARD OF TRUSTEES

191-000-516	- Salaries - Secretary	\$913.00	\$342.32	\$38.03	\$380.35	0.00%
191-000-535	- Contractual -Legal		\$4,905.27	\$69.00	\$4,974.27	248.71%
191-000-549	- Other Gen Supplies (Election)	\$1,000.00	\$415.64	\$174.79	\$590.43	59.04%
191-000-550	- Conference & Meeting Expense	\$6,500.00	\$3,024.11	\$524.75	\$3,548.86	54.60%
		\$10,413.00	\$8,687.34	\$806.57	\$9,493.91	91.17%

192-000-000 INSTITUTIONAL SUPPORT EXPENSES

192-000-516	Salaries - Secretarial	\$18,708.00	\$7,424.90	\$779.50	\$8,204.40	43.86%
192-000-518.01	Student Employees (Federal)	\$55,329.00	\$92,902.51	\$10,104.86	\$103,007.37	186.17%
192-000-521	- Group Medical & Life Insurance	\$518,000.00	\$236,433.94	\$47,413.25	\$283,847.19	54.80%
192-000-524	Medical Examination Fee	\$6,000.00	\$0.00	\$0.00	\$0.00	0.00%
192-000-529	Tuition Reimbursement	\$9,800.00	\$3,506.60	\$0.00	\$3,506.60	35.78%
192-000-529.01	Retirement Benefits	\$13,600.00	\$13,572.80	\$0.00	\$13,572.80	99.80%
192-000-532	Curriculum Development	\$1,000.00	\$562.50	\$137.35	\$699.85	69.98%
192-000-537	UNALLOCATED Contractual	\$1,000.00	\$431.75	\$0.00	\$431.75	43.18%
192-000-539	In-Service Training	\$7,000.00	\$808.89	\$0.00	\$808.89	11.56%
192-000-541.02	Supplies (Faculty Association)	\$200.00	\$112.85	\$5.55	\$118.40	59.20%
192-000-544.02	Postage	\$51,400.00	\$12,393.63	\$3,025.38	\$15,419.01	30.00%
192-000-546	- Publications/Dues	\$16,000.00	\$9,140.90	\$235.00	\$9,375.90	58.60%
192-000-547	- Advertising	\$1,200.00	\$163.36	\$594.78	\$758.14	63.18%
192-000-554	- Recruitment	\$8,000.00	\$12,859.56	\$5,469.36	\$18,328.92	229.11%
		\$707,237.00	\$390,314.19	\$67,765.03	\$458,079.22	64.77%

192-000-580 CAPITAL OUTLAY

192-000-585	- Equipment	\$100,756.00	\$52,446.74	\$1,879.82	\$54,326.56	53.92%
192-000-589	- Projects	\$33,344.00	\$3,549.25	\$811.00	\$4,360.25	0.00%
		\$134,100.00	\$55,995.99	\$2,690.82	\$58,686.81	43.76%

193-000-000 AFFIRMATIVE ACTION

193-000-534	Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
193-000-541.02	General Materials & Supplies	\$500.00	\$368.10	\$64.40	\$432.50	86.50%
193-000-550	- Conference & Meeting Expense	\$1,000.00	\$55.00	(\$23.00)	\$32.00	3.20%
		\$1,600.00	\$423.10	\$41.40	\$464.50	29.03%

194-000-000 INSTITUTIONAL RESEARCH

194-000-534	Contractual Services	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
194-000-541.02	General Materials & Supplies	\$1,000.00	\$20.95	\$0.00	\$20.95	2.10%
		\$2,000.00	\$20.95	\$0.00	\$20.95	1.05%

195-000-000 INFORMATION SYSTEMS

195-000-511	- Salaries - Administrative	\$49,549.00	\$18,580.86	\$2,064.54	\$20,645.40	41.67%
195-000-512	- Professional	\$40,769.00	\$15,288.31	\$1,698.70	\$16,987.01	41.67%
195-000-516	Office Staff	\$35,514.00	\$13,317.84	\$1,479.76	\$14,797.60	41.67%
195-000-534.01	Contractual - Admin.	\$129,550.00	\$26,371.45	\$8,098.81	\$34,470.26	26.61%
195-000-534.02	Contractual - Educ.	\$29,300.00	\$3,000.00	\$69.00	\$3,069.00	10.47%
195-000-541.01	General Supplies - Admin.	\$15,900.00	\$4,766.22	\$3,045.28	\$7,811.50	49.13%
195-000-541.02	General Supplies - Educ.	\$9,500.00	\$1,162.97	\$301.01	\$1,463.98	15.41%
195-000-550	- Conference & Meeting Expense	\$8,500.00	\$604.90	\$0.00	\$604.90	7.12%
		\$318,582.00	\$83,092.55	\$16,757.10	\$99,849.65	31.34%

196-000-000 VICE PRESIDENT OF COLLEGE ADVANCEMENT

196-000-511	- Salaries - Administrative	\$57,512.00	\$21,566.97	\$2,396.33	\$23,963.30	41.67%
196-000-516	- Salaries - Secretarial	\$19,948.00	\$7,480.53	\$831.17	\$8,311.70	41.67%
196-000-534	- Contractual Services	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
196-000-541.01	General Materials & Supplies	\$2,600.00	\$1,011.96	\$118.76	\$1,130.72	43.49%
196-000-550	- Conference & Meeting Expense	\$4,000.00	\$960.35	\$592.72	\$1,553.07	38.83%
		\$84,260.00	\$31,019.81	\$3,938.98	\$34,958.79	41.49%
197-000-593	TUITION CHARGE-BACK	\$25,000.00	\$12,234.87	\$0.00	\$12,234.87	48.94%
199-000-600	PROVISION FOR CONTINGENCIES	\$2,850.00	\$0.00	\$0.00	\$0.00	0.00%
		\$2,850.00	\$0.00	\$0.00	\$0.00	0.00%

TOTAL EDUCATIONAL FUND EXPENDITURES.

\$6,071,000.00	\$2,072,794.12	38.97%
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OPERATIONS & MAINTENANCE FUND

270-000-000 OPERATIONS & MAINTENANCE FUND

270-000-534.01	Contractual Services	\$59,150.00	\$35,243.68	\$1,395.35	\$36,639.03	61.94%
270-000-541.04	- General Materials & Supplies	\$65,000.00	\$9,834.71	\$4,402.86	\$14,237.57	21.90%
270-000-550	Conference & Meet. Expense	\$2,200.00	-\$973.91	\$159.76	\$1,133.67	51.53%
		\$126,3 .00	-\$46,052.30	\$5,957.97	\$52,010.27	41.16%
271-000-571	Gas	\$80,000.00	\$27,166.09	\$5,847.59	\$33,013.68	41.27%
276-000-573	Electricity	\$235,000.00	\$90,897.72	\$21.31	\$90,919.03	38.69%
276-000-587	Equipment	\$5,400.00	\$3,400.00	\$0.00	\$3,400.00	62.96%

290-000-000 INSTITUTIONAL SUPPORT

299-000-600 Provision for Contingencies	\$2,250.00	\$0.00	\$0.00	\$0.00	0.00%
	\$2,250.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	\$449,000.00	\$167,516.11	\$11,826.87	\$179,342.98	39.94%
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TOTAL OPERATING FUND EXPENDITURES	\$6,520,000.00	\$2,240,310.23	\$304,837.40	\$2,545,147.63	39.04%
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EXPENDITURES	BUDGET	PREVIOUS EXPENDITURES	THIS MONTH	TOTAL EXPENDITURES	%
LIABILITY, PROTECTION & SETTLEMENT FUND					
1292-000-000 Institutional Support					
1292-000-517 - Service Staff Salaries/Boiler	\$67,000.00	\$24,478.46	\$2,768.21	\$27,246.67	40.67%
1292-000-521 Health & Life Insurance	\$10,000.00	\$0.00	\$0.00	\$0.00	0.00%
1292-000-523 Worker's Compensation	\$30,000.00	\$20,494.46	(\$130.19)	\$20,364.27	67.88%
1292-000-526 Unemployment Insurance	\$15,000.00	\$926.71	(\$204.28)	\$722.43	4.82%
1292-000-527 Medicare	\$23,000.00	\$8,744.35	\$1,070.93	\$9,815.28	42.68%
1292-000-528 Tort Liability Insurance	\$60,000.00	\$34,087.50	\$562.50	\$34,650.00	57.75%
1292-000-529 - FICA Insurance	\$20,000.00	\$1,193.64	\$178.21	\$1,371.85	6.86%
1292-000-535 - Legal Controls	\$12,000.00	\$2,475.00	\$0.00	\$2,475.00	20.63%
TOTAL LIABILITY, PROTECTION & SETTLEMENT EXPENDITURES	\$237,000.00	\$92,400.12	\$4,245.38	\$96,645.50	40.78%
AUDIT FUND					
1192-000-531 - Contractual Services	\$24,000.00	\$23,200.00	\$375.00	\$23,575.00	98.23%
TOTAL AUDIT FUND EXPENDITURES	\$24,000.00	\$23,200.00	\$375.00	\$23,575.00	98.23%
WORKING CASH FUND					
700-000-711 - Transfer to Educational Fund	\$156,000.00	\$0.00	\$0.00	\$0.00	0.00%
700-000-711.01 - Transfer to Operations and Maintenance Fund	\$19,000.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL WORKING CASH FUND EXPENDITURES	\$175,000.00	\$0.00	\$0.00	\$0.00	0.00%
CAPITAL PROJECTS					
BUILDING BOND PROCEEDS FUND					
1390-000-000 Institutional Support					
1390-000-589 - Other Capital Outlay	\$205,000.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL BUILDING BOND PROCEEDS FUND EXPENDITURES	\$0.00			\$0.00	0.00%
OPERATIONS AND MAINTENANCE (RESTRICTED) FUND					
0390-000-584 - Capital (Protection, Health and Safety)	\$533,544.00	\$112,599.95	\$0.00	\$112,599.95	21.10%
TOTAL OPERATIONS AND MAINTENANCE (RESTRICTED) FUND	\$533,544.00	\$112,599.95	\$0.00	\$112,599.95	21.10%
PROPRIETARY FUNDS					
- Bookstore Expenditures	\$612,000.00	\$323,551.06	\$11,717.14	\$335,268.20	54.78%
TOTAL PROPRIETARY FUNDS EXPENDITURES	\$612,000.00	\$323,551.06	\$11,717.14	\$335,268.20	54.78%

REVENUE	BUDGET	PREVIOUS RECEIPTS	THIS MONTH	TOTAL RECEIPTS	%
100-000-400 EDUCATIONAL FUND					
100-000-410 Local Governmental Sources					
100-000-411.01 1/2 1990 Taxes	\$806,000.00	\$546,710.87	\$222,041.25	\$768,752.12	95.38%
100-000-411.02 1/2 1991 Taxes	\$822,000.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-414 - Chargeback Revenue	\$4,000.00	\$4,506.22	\$258.56	\$4,764.78	119.12%
Back Taxes	\$0.00	\$45.20	\$0.00	\$45.20	
TOTAL LOCAL GOVERNMENT REVENUE	\$1,632,000.00	\$551,262.29	\$222,299.81	\$773,562.10	47.40%
100-000-420 State Governmental Sources					
100-000-421 - ICCB Credit Hour Grants	\$1,430,625.00	\$397,885.75	\$0.00	\$397,885.75	27.81%
100-000-421.02 - State Equalization Grants	\$519,282.00	\$129,820.50	\$0.00	\$129,820.50	25.00%
100-000-423 - Vocational Technical Education	\$75,000.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-423.01.1 - Regular Reimbursement	\$184,000.00	\$34,407.79	\$0.00	\$34,407.79	18.70%
100-000-427 - Corporate Personal Property Replacement Tax	\$2,208,907.00	\$562,114.04	\$0.00	\$562,114.04	25.45%
TOTAL STATE GOVERNMENT REVENUE	\$2,208,907.00	\$562,114.04	\$0.00	\$562,114.04	25.45%
100-000-430 Federal Governmental Sources					
100-000-439 - Federal WorkStudy	\$0.00	\$64,245.64	\$43,912.09	\$108,157.73	
- Other Federal	\$6,800.00	\$21,766.18	(\$21,311.18)	\$455.00	6.69%
TOTAL FEDERAL GOVERNMENT REVENUE	\$6,800.00	\$86,011.82	\$22,600.91	\$108,612.73	1597.25%
100-000-440 Student Tuition and Fees					
100-000-441.01 - Summer	\$135,700.00	\$146,769.34	\$0.00	\$146,769.34	108.16%
100-000-441.02 - Fall	\$644,000.00	\$200,000.00	\$0.00	\$200,000.00	31.06%
100-000-441.03 - Spring	\$642,000.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL TUITION	\$1,421,700.00	\$346,769.34	\$0.00	\$346,769.34	24.39%
100-000-442.01 - Graduation Fees	\$4,600.00	\$630.00	\$60.00	\$690.00	15.00%
100-000-442.04 - Transcript Fees	\$1,930.00	-\$569.00	\$138.00	\$707.00	37.21%
100-000-442.05 - Lab Fees	\$38,800.00	\$3,220.80	\$0.00	\$3,220.80	8.30%
100-000-442 - Total Fees	\$45,300.00	-\$4,419.80	\$198.00	\$4,617.80	10.19%
100-000-442.09 - Public Service Income	\$34,300.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL TUITION AND FEES REVENUE	\$1,501,300.00	\$351,189.14	\$198.00	\$351,387.14	23.41%

100-000-470	Other Facilities Rental	\$0.00	\$141.88	\$0.00	\$141.88	
100-000-499	Investment Interest Revenue	\$50,000.00	\$16,275.22	\$2,165.42	\$18,440.64	36.88%
100-000-721	Miscellaneous Revenue	\$73,393.00	\$48,257.02	\$51.52	\$48,308.54	65.82%
100-000-721.01	Transfer from Working Cash	\$156,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Transfer from Auxiliary Fund	\$194,600.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL OTHER SOURCES REVENUE		\$473,993.00	\$64,674.12	\$2,216.94	\$66,891.06	14.11%

TOTAL EDUCATIONAL FUND REVENUE	\$5,823,000.00	\$1,615,251.41	\$247,315.66	\$1,862,567.07	31.99%
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200-000-400 OPERATIONS AND MAINTENANCE FUND

200-000-410 Local Governmental Sources

200-000-411.01	1990 Taxes	\$99,000.00	\$66,250.53	\$27,192.48	\$93,443.01	94.39%
200-000-411.02	- 1991 Taxes	\$101,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Back Taxes	\$0.00	\$5.54	\$0.00	\$5.54	0.00%
Total Local Government		\$200,000.00	\$66,256.07	\$27,192.48	\$93,448.55	46.72%

200-000-420 State Governmental Sources

200-000-427	- Replacement of Corporate Personal Property Tax	\$22,600.00	\$8,191.30	\$0.00	\$8,191.30	36.24%
200-000-469	Facilities Revenue	\$5,000.00	\$721.75	\$687.00	\$1,408.75	0.00%
200-000-470	Investment Interest Revenue	-\$30,000.00	\$15,635.57	\$1,611.24	\$17,246.81	57.49%
	Other Revenue	\$0.00	\$2,661.19	\$412.00	\$3,073.19	\$0.00
200-000-721	Transfer from Working Cash Fund	\$19,000.00	\$0.00	\$0.00	\$0.00	0.00%
200-000-721.01	Transfer from Auxiliary Fund	\$5,400.00	\$0.00	\$0.00	\$0.00	0.00%

TOTAL OPERATIONS AND MAINTENANCE FUND

-TOTAL OPERATING BUDGETED REVENUE	\$6,105,000.00	\$1,708,717.29	\$277,218.38	\$1,985,935.67	32.53%
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SPECIAL REVENUE**LIABILITY, PROTECTION, AND SETTLEMENT FUND****1200-000-410 Local Governmental Sources**

1200-000-411.01 - 1990 Taxes	\$130,000.00	\$86,506.93	\$35,562.20	\$122,069.13	93.90%
1200-000-411.02 - 1991 Taxes	\$115,000.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$7.21	\$0.00	\$7.21	0.00%
1200-000-470 - Interest Income	\$7,000.00	\$7,098.99	\$0.00	\$7,098.99	101.41%
TOTAL LIABILITY, PROTECTION, AND SETTLEMENT FUND REVENUE	\$252,000.00	\$93,613.13	\$35,562.20	\$129,175.33	51.26%

AUDIT FUND**1100-000-410 Local Governmental Sources**

1100-000-411.01 - 1990 Taxes	\$11,260.00	\$7,507.03	\$3,081.55	\$10,588.58	94.04%
1100-000-411.02 - 1991 Taxes	\$11,260.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$0.63	\$0.00	\$0.63	0.00%
1100-000-470 - Interest Income	\$1,480.00	\$540.88	\$0.00	\$540.88	36.55%
TOTAL AUDIT FUND REVENUE	\$24,000.00	\$8,048.54	\$3,081.55	\$11,130.09	46.38%

DEBT SERVICES**WORKING CASH FUND****700-000-470 Other Sources**

700-000-470 - Interest Income	\$175,000.00	\$39,915.83	\$0.00	\$39,915.83	22.81%
TOTAL WORKING CASH FUND REVENUE	\$175,000.00	\$39,915.83	\$0.00	\$39,915.83	..

CAPITAL PROJECTS

BUILDING BOND PROCEEDS FUND

1300-000-470 Other Sources

1300-000-470 Interest Income	\$52,000.00	\$17,922.83	\$3,064.13	\$20,986.96	40.36%
TOTAL BUILDING BOND PROCEEDS FUND REVENUE	\$52,000.00	\$17,922.83	\$3,064.13	\$20,986.96	40.36%

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PROTECTION, HEALTH, AND SAFETY FUND

0300-000-410 Local Governmental Sources

0300-000-411.01 - 1990 Taxes	\$165,000.00	\$110,411.13	\$45,319.19	\$155,730.32	94.38%
0300-000-411.02 - 1991 Taxes	\$168,000.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$9.22	\$0.00	\$9.22	0.00%
Total Local Government Sources	\$333,000.00	\$110,420.35	\$45,319.19	\$155,739.54	46.77%
0300-000-470 - Interest Income	\$1,000.00	\$2,671.86	\$0.00	\$2,671.86	267.19%
	\$1,000.00	\$2,671.86	\$0.00	\$2,671.86	
TOTAL PROTECTION, HEALTH, AND SAFETY FUND REVENUE	\$334,000.00	\$113,092.21	\$45,319.19	\$158,411.40	47.43%

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PROPRIETARY FUNDS

BOOKSTORE

BOOKSTORE	\$667,000.00	\$270,810.72	\$82,967.53	\$353,778.25	53.04%
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TOTAL REVENUE

TOTAL REVENUE	\$7,609,000.00	\$2,252,120.55		35.48%
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SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

William D. Lewis

PRESIDENT

SECRETARY

DATE 12-16-91