

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
Third Floor Board Room
February 24, 1992 7:00 p.m.

- A. Call to Order
- B. Roll Call
- C. Communication from Visitors
- D. Approval of Minutes
- E. President's Report
 - 1. Showcase Gala - June 6
 - 2. Enrollment - up 6.9% (Profile attached)
 - 3. Engel Endowment - Music Scholarships
 - 4. Mount St. Clare College Cooperation
 - 5. Endowment Challenge Grant - \$623,018.43
 - A decrease of \$1,160.24 from last month
- F. Financial Reports and Actions
 - 1. Treasurer's Report
 - 2. Bills Payable
 - 3. Payrolls - January 31 - \$230,741.95
 - February 15 - \$235,207.63
 - 4. Budget Report
 - 5. Protection, Health and Safety Projects
 - 6. Asbestos Study/Cooling Tower Repairs
 - 7. Tuition Increase
 - 8. Lab Fees
- G. Executive Session
- H. Personnel Recommendations
 - 1. Faculty Term Appointments
 - 2. New Continuing Appointments - Tenure
 - 3. Faculty Continuing Appointments - Tenure
 - 4. Nursing Term Appointment
 - 5. Promotions
 - 6. Part-time Faculty
 - 7. Collective Bargaining Team
 - 8. Sabbatical Leave
 - 9. Title III Coordinator
 - 10. Half-time Counselor
 - 11. Resignation

I. Other Actions

1. Advisory Committees
2. May Meeting Date
3. Joint Educational Agreements (addendums)
4. Joint Educational Agreement (new)

J. Reports

1. Student Trustee
2. ICCTA Representative
3. Foundation Liaison
4. Board Chair

K. Time of Next Meeting

Monday, March 23, 1992 - 7:00 p.m.
Third Floor Board Room

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

February 24, 1992

The Board of Trustees of Sauk Valley Community College met in regular meeting at 7 p.m. on Monday, February 24, 1992 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Yemm called the meeting to order at 7 p.m. and the following members answered roll call:

Thomas Densmore	Richard Groharing
William Simpson	Patricia Smith
Margaret Tyne	B.J. Wolf
William Yemm	Laura Heuck

SVCC Staff: President Richard L. Behrendt
Vice President Ron Appuhn
Vice President Karen Kylene
Vice President John Sagmoe
Vice President Virginia Thompson
Secretary to the Board Marilyn Vinson
Board Attorney Ole Bly Pace III
Director Bobbi McBride

Minutes: It was moved by Member Simpson and seconded by Member Densmore that the minutes of the regular meeting on January 27 and the special meeting held on January 30 be approved as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

President's Report: President Behrendt reported on the Showcase Gala which is planned for June 6, 1992, current enrollment which is up 6.9%, the Engel Endowment which will provide more music scholarships, the proposed transfer agreement with Mount St. Clare College in Clinton, and the Endowment Challenge Grant Fund which now totals \$623,018.43 (a decrease of \$1,160.24 from last month).

Treasurer's Report: It was moved by Member Simpson and seconded by Member Smith that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Bill Payable: It was moved by Member Groharing and seconded by Member Tyne that the Board approve bills in the following amounts:

Educational Fund	\$518,369.21
Liability/Protection	117,259.53
Operation/Maintenance	17,979.01
Protection/Health/Safety	76,647.77

In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Payroll: It was moved by Member Simpson and seconded by Member Groharing that the Board approve the payroll of January 31 in the amount of \$230,741.95 and the February 15 payroll in the amount of \$235,207.63. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Protection, Health and Safety Projects: It was moved by Member Densmore and seconded by Member Wolf that the Board approve the attached Statements of Final Construction Compliance for the roofing and boiler repair projects. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Asbestos Study and Cooling Tower Repairs: It was moved by Member Simpson and seconded by Member Groharing that the Board approve the attached resolution on Protection, Health and Safety Projects to include the asbestos study and management plan and cooling tower repairs. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Tuition Increase: It was moved by Member Groharing and seconded by Member Densmore that the Board increase tuition at Sauk Valley Community College to \$37 per credit hour which will include a \$2 student activity fee, effective the 1992 summer term. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Lab Fees: President Behrendt noted that during the study of a possible tuition increase, the administration also reviewed current lab fees with the recommendation that lab fees be increased as per the attached schedule. It was then moved

Lab Fees: by Member Groharing and seconded by Member Simpson that the Board increase lab fees as recommended on the attached. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Executive Session: At 7:45 p.m. it was moved by Member Wolf and seconded by Member Densmore that the Board adjourn to executive session to discuss the appointment, employment, or dismissal of an employee, and collective bargaining matters. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Regular Session: At 9:25 p.m. the Board returned to regular session.

Faculty Term Appointees: It was moved by Member Densmore and seconded by Member Tyne that the Board offer the following instructors new term appointments for the 1992-93 year:

Jeanine Tufty
Noel Berkey
Frank Coffman
Beverly Kiele

In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

New Continuing Appointments: It was moved by Member Wolf and seconded by Member Densmore that the following faculty members be granted continuing appointment (tenure) effective the 1992-93 academic year:

Debi Hill
Steve Shaff
Judy Williamson
Kay Turk

In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Continuing Appointments: It was moved by Member Tyne and seconded by Member Smith that the Board approve the attached list of 46 faculty members as continuing (tenure) appointees. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Nursing
Term
Appointment:

It was moved by Member Densmore and seconded by Member Groharing that the Board approve the temporary nursing position for 1992-93 and reappoint Janet Lynch to fill that position. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Faculty
Promotions:

It was moved by Member Smith and seconded by Member Wolf that the Board approve the following faculty promotions, effective the fall of 1992:

Jean Cogdall	Associate Professor to Professor
Doris Cox	Associate Professor to Professor
Charles West	Associate Professor to Professor
Linda Giesen	Assistant Professor to Associate Professor
Peggy White	Assistant Professor to Associate Professor
Debi Hill	Instructor to Assistant Professor
Steven Shaff	Instructor to Assistant Professor

In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Part-time
Faculty:

It was moved by Member Densmore and seconded by Member Groharing that the Board approve the attached list of part-time instructors. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Collective
Bargaining
Team:

It was moved by Member Groharing and seconded by Member Wolf that the Board appoint Karen Kylen and Michael Seguin to the Board Collective Bargaining Team with Ron Appuhn to serve as Chair. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Sabbatical
Leave:

It was moved by Member Groharing and seconded by Member Wolf that the Board grant one academic semester of sabbatical leave with full

salary for the 1992-93 spring semester to Dr. Jerry Mathis under the conditions provided in article 20.3 of the Faculty Contract. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Title III
Coordinator:

It was moved by Member Wolf and seconded by Member Simpson that the Board appoint Mary Benson to the half-time contractual administrative position of Coordinator of the Title III Program, effective March 16 at an annual salary of \$15,500 (to be prorated) with funds to come from the Title III Grant. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Half-time
Counselor:

It was moved by Member Densmore and seconded by Member Tyne that the Board appoint Janet Matheny to the half-time counseling position at an annual salary (to be prorated) of \$12,538, effective March 1, 1992. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Resignation:

It was moved by Member Tyne and seconded by Member Densmore that the Board accept the resignation of Mary Cris Canfield, effective February 21, 1992. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Advisory
Committees:

It was moved by Member Wolf and seconded by Member Groharing that the Board approve the attached list of advisory committees (as amended) for the 1992-93 academic year. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

May Meeting
Date:

It was moved by Member Smith and seconded by Member Densmore that the May Board meeting date be moved to Tuesday, May 26, 1992 instead of Monday, May 25. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Joint
Educational
Agreements:

It was moved by Member Tyne and seconded by Member Groharing that the Board approve the attached Joint Educational Agreement Addenda with Highland Community College, Illinois

Valley Community College, Kishwaukee College, and Rock Valley College. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

New Joint
Educational
Agreement:

It was moved by Member Densmore and seconded by Member Smith that the Board approve the new Joint Educational Agreement with Black Hawk College at Moline. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

Reports:

Student Trustee Heuck reported on the recent Homecoming Dance held at the college.

ICCTA Representative Groharing reminded the Board members of the regional meeting at Illinois Valley, the regular monthly ICCTA meeting on March 13 and 14 and the seminar on Building Better Boards to be held at Itasca on April 4.

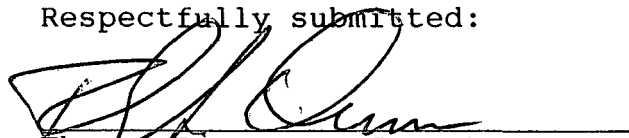
Foundation Liaison Tyne reported on the Engel Music Scholarship and that the Foundation was planning another Gala to be held June 6 in the East Mall and the riverfront of the college.

Adjournment:

Since the scheduled business was completed, it was moved by Member Densmore and seconded by Member Smith that the Board adjourn. The next regular meeting of the Board is scheduled for Monday, March 23, 1992 at 7 p.m. in the third floor Board Room. In a roll call vote, all voted aye. Motion carried. Student Trustee Heuck advisory vote: aye.

The meeting adjourned at 9:45 p.m.

Respectfully submitted:



Thomas Densmore, Secretary

For Board Meeting
of February 24, 1992

Agenda Item F-5

PROTECTION, HEALTH AND SAFETY PROJECTS

Since final completion of the college roofing repair project and the boiler repairs project has been certified by the college architectural firm, Turner Architectural Associates, Inc., we are recommending that the Board approve the Statements of Final Construction Compliance which are attached.

RECOMMENDATION: Board approval of the Statements of Final Construction Compliance for the roofing and boiler repair projects.



SAUK VALLEY
COMMUNITY
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 * 815/288-5511

MEMORANDUM

TO: Dr. Richard Behrendt

FROM: Ron Appuhn *RA*

DATE: February 11, 1992

SUBJECT: Completion of Two Protection, Health and Safety Projects

Final completion of the Roofing Repairs project and the Boiler Repairs project has been certified by the architect, Turner Architectural Associates, Inc. of Kankakee. The Statements of Final Construction Compliance for these two protection, health and safety projects are attached.

I recommend Board approval of the Statements of Final Construction Compliance for the Roofing Repairs and Boiler Repairs projects as attached.

n
att

PROTECTION, HEALTH, AND SAFETY PROJECTPage 1 of 1**Statement of Final Construction Compliance**

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Turner Architectural Associates, Inc.
970 East Court Street
Kankakee, Illinois 60901

Final cost of the project: Roofing Repairs 381-1290

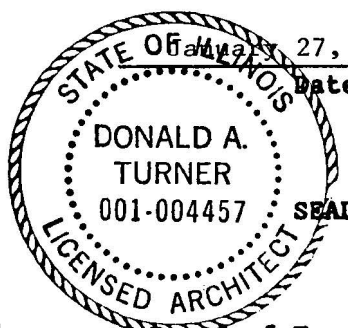
Approved Budget \$ 133,300

Actual Cost \$ 99,600

I have reviewed the original recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Donald A. Turner
Architect/Engineer's Signature

001-004457
Illinois Registration or License Number



Approved by the Sauk Valley Community College Board of Trustees:

Date _____

Signed _____, Chairperson

_____, Secretary

PROTECTION, HEALTH, AND SAFETY PROJECTPage 1 of 1**Statement of Final Construction Compliance**

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Turner Architectural Associates, Inc.
970 East Court Street
Kankakee, Illinois 60901

Final cost of the project: Boiler Repairs 382-1290

Approved Budget \$ 72,700

Actual Cost \$ 63,515.25

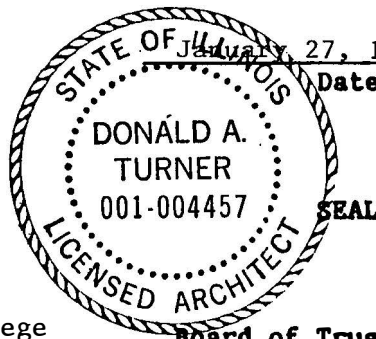
I have reviewed the original recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Donald A. Turner

Architect/Engineer's Signature

001-004457

Illinois Registration or License Number



Approved by the Sauk Valley Community College Board of Trustees:

Date _____

Signed _____, Chairperson

_____, Secretary

For Board Meeting
of February 24, 1992

Agenda Item F-6

ASBESTOS STUDY/COOLING TOWER REPAIRS

An asbestos study and management plan is a Protection, Health and Safety project that needs to be completed. Original estimates did not include every building on campus nor aggressive air sampling. We are recommending that the Board approve the asbestos study and management plan to include all buildings on campus and air sampling.

Recent bids for rebuilding and reconditioning three cooling towers have been estimated at \$140,000. This revised estimate will require Board authorization to levy \$89,000 additional funds over the amount of \$51,700 which was the architect's original estimate in November of 1990.

RECOMMENDATION: Board approval of the attached resolution on Protection, Health and Safety Projects which include an asbestos study and management plan and cooling tower repairs.



SAUK VALLEY
COMMUNITY
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 * 815/288-5511

MEMORANDUM

TO: Dr. Richard Behrendt

FROM: Ron Appuhn *RA*

DATE: February 11, 1992

SUBJECT: Asbestos Study Project and Budget Change for Cooling Tower
Repairs Project

An asbestos study and management plan has been previously identified as a protection, health and safety project that needs to be done. Original estimates of a routine study were below the \$25,000 minimum for funding under a tax levy. In reviewing tests done for Counseling/Financial Aid Remodeling project, Jim Reynolds and I support aggressive air sampling as an integral part of a complete campus asbestos study and management plan. The original estimate also did not include every building on campus. The addition of aggressive air sampling and more buildings has increased the project estimate to \$28,000.

In November 1990, the Board approved a project for rebuilding and reconditioning three cooling towers estimated at \$51,700. The recent bidding process demonstrated that the architect's estimate was badly

understated. The revised estimate of \$140,000 will require Board authorization to levy \$89,000 of additional funds for the project. Jim Reynolds has indicated that the cooling towers may not work beyond this calendar year without these repairs.

I recommend that we seek Board approval of the attached resolution regarding these projects. ICCB approval of the additional levy and the new project is also required.

These projects will be incorporated into the annual protection, health and safety tax levy, which has been at five cents for several years.

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RESOLUTION TO APPROVE PROTECTION,
HEALTH AND SAFETY PROJECTS

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District No. 506, is authorized to complete necessary projects dealing with health or safety of students, employees or visitors; and,

WHEREAS, the Board has received reports from a licensed professional architect that there are two projects at SVCC which require repair and alterations, as defined in 23 Illinois Administrative Code, Sec. 1501.601; and

WHEREAS, those projects recommended for repair and alterations are:

1. Cooling Tower Repairs (additional levy)	\$ 89,000
2. Asbestos Study and Management Report	<u>28,000</u>
	\$117,000

WHEREAS, all facilities described by the projects set forth are owned by SVCC.

NOW, BE IT RESOLVED by the Board of Trustees of Sauk Valley Community College District 506, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the two projects set forth above require alterations or repair and are necessary to remove a health or safety hazard to the students, employees or visitors of SVCC.
3. There are not sufficient funds available in the Operations and Maintenance Fund of SVCC to complete any of the projects set forth above.
4. The Board approves the completion of the Protection, Health, and Safety projects as described below:
 - a. Cooling Tower Repairs (additional levy)
 - b. Asbestos Study and Management Report
5. The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of these projects consistent with Ill. Rev. Stat. Ch. 122 Para 103-20.3.01 (and all other applicable statutes) and 23 Illinois Administrative Code Section 1501.608 (and all other applicable regulations).

Adopted February 24, 1992

William Yemm, Chairman
Community College District 506

Thomas Densmore, Secretary
Community College District 506

PROTECTION, HEALTH AND SAFETY PROJECTPage 3 of **Budget and Certification****Name and address of architect/engineer providing the estimate:**

Turner Architectural Associates, Inc.
970 East Court Street
Kankakee, Illinois 60901

Consulting Mechanical/Elec. Engineer
Henneman, Raufeisen & Associates, Inc.
1605 S. State St.
Champaign, Illinois 61820

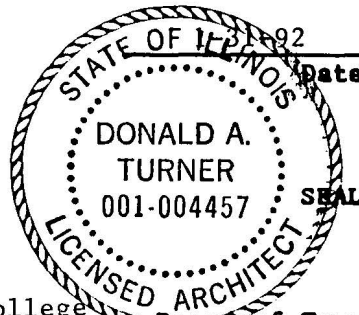
I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost estimates are true and accurate statements of the work to be performed as funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603.



Architect/Engineer's Signature

Illinois No. 01-4457

Illinois Registration or License Number



Date

Approved by the Sauk Valley Community College Board of Trustees:

Date _____

Signed _____, Chairperson

_____, Secretary

Proposed budget: (may be provided on additional forms if necessary)

\$140,000 (see reverse for details)

PROTECTION, HEALTH, AND SAFETY PROJECT

Page 4 of ____

Scope

Provide a detailed description identifying the scope of the project.

The present three roof mounted cooling towers were installed in 1966 and have been in operation for twenty-four years. Because of the age and deterioration inherent to cooling towers, they should be replaced or rebuilt. New cooling towers of the size of the present installed on the roof in the existing location would cost approximately \$60,000 to \$75,000 each. The most economical solution is to rebuild the cooling towers.

ESTIMATED COST TO REBUILD ONE HARLEY COOLING TOWER

1. Rebuild gear boxes	\$7,000
2. Remove and replace asbestos drift eliminators	10,000
3. Install handrails and ladder to meet OSHA requirements	5,500
4. Total replacement of the cold water basin sides	4,500
5. Replace basin covers	3,500
6. Fill work and clean up	5,000
7. Rebuild deck and distribution boxes	<u>4,500</u>
Sub-Total	\$40,000
Contingency	<u>4,000</u>
Sub-Total	\$44,000
Three Towers	132,000
Engineering Fees	<u>8,000</u>
Total	\$140,000

Illinois Community College Board

APPLICATION FOR APPROVAL OF A CAPITAL PROJECT FUNDED
PURSUANT TO SECTION 3-20.3.01
(PROTECTION, HEALTH, AND SAFETY)District/College Sauk Valley Community College District Number 506Contact Person Ron Appuhn Phone Number (815) 288-5511Project Title Asbestos Study and Management PlanProject Budget \$28,000 ICCB Project Number _____

Protection, health, and safety projects require that special criteria be met in order to be approved by the ICCB. By providing the information requested on the following forms, an applicant should satisfy these requirements. The information necessary to complete this application is summarized by the following checklist. Please mark each box indicating that the information is attached to this application.

- ☒ Board of trustees action--a copy of the board resolution and minutes is required
- ☒ Identify the appropriate categories (page 2)
- ☒ Certificate stating that the project's budget was estimated by a licensed architect/engineer (page 3)
- ☒ A detailed description identifying the scope of the project (page 4)
- ☒ Detailed cost breakdown identifying the cost of major components
- ☒ Certification for the project's justification--this should be signed by the proper authority, as applicable
- ☐ Energy conservation--estimated payback period
- ☐ Legal order by building inspector, fire marshal, etc.
- ☐ Structural integrity
- ☐ Feasibility study identifying the need
- ☒ Narration supporting the justification of the project
- ☐ Other documentation which may support the justification of this project

PROTECTION HEALTH AND SAFETY PROJECTPage 2 of 5

General Information

1. Project Category:

- ☐ Handicapped accessibility
☐ Energy conservation (estimated payback period)*
☐ Environmental protection
☒ Protection, health, and safety

*Attach architect or engineer certification.

2. Type of Facility:

- ☒ Owned
☐ Leased for more than five years with intent to acquire, and the district has assumed the obligation to make alterations or repairs (attach verification of intent to acquire)

3. Justification of the Project:

- ☐ Lawful order of an agency (attach dated copy)
☒ Architect/engineer certification of need (attach appropriate ICCB form)
☐ Attach copy of minutes/resolution including board of trustees determination

4. Financing of the Project:

- ☒ Tax levy
☐ Bond sales (to be repaid in _____ years)

5. Tax Rate:

\$.007 Estimated tax rate for this project. If for more than one year, indicate the rates associated with each year.

BUDGET AND CERTIFICATION

Name and address of Architect/Engineer providing the estimate:

I certify that the recommended project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost estimates are true and accurate statements of the work to be performed as funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603.

Robert A. Buntan
Architect/Engineer's Signature

2/3/92
Date

062-026284
Illinois Registration or Licence Number

SEAL

Approved by the Sauk Valley Community College Board of Trustees:

Date _____

Signed _____, Chairperson

_____, Secretary

Proposed budget:

I)	Farm House & Garage:	
	Inspection Phase	\$ 808.00
	Sampling & Management Report.....	\$ 1,374.75
II)	Out Buildings:	
	Inspection Phase.....	\$ 1,148.00
	Sampling & Management Report.....	\$ 5,548.25
III)	Main Building:	
	Inspection Phase.....	\$ 4,280.00
	Sampling & Management Report.....	<u>\$13,341.00</u>
	Sub-Total	\$26,500.00
	Expenses	<u>\$ 1,500.00</u>
	Grand Total	\$28,000.00

SCOPE

The following Scope of Engineering Services is required to determine if asbestos exists in any of the eleven buildings at Sauk Valley Community College, if Asbestos Abatement is required the evaluation and preparation of a complete Asbestos Management Report. The eleven buildings to be included in this evaluation and report are:

1. Old Farm House - This is the residence consisting of a three story brick home with a basement. The heating system is a converted coal stoker.
2. Farm House Garage - 2 car with a space heater in one corner and miscellaneous material storage.
3. Three Farm Out Buildings (Barn, Milk House, Hog House) - These need to be inspected to determine if any asbestos has been added.
4. Athletic Storage Building at F-2 - This building was built in the 1980's and is an all purpose building.
5. Observatory F-4 - Built in about 1966. Insulation and space heaters need to be checked.
6. Storage Building T-2 (7040 S.F.) - This is a pre-engineered metal building divided into offices with wood stud and wall board partitions. It is used for storage presently. It has forced air heaters, air conditioning, bathroom facilities, hot water heaters, etc. It was built in 1967.
7. Storage Building T-1 (44000 S.F.) - This is a pre-engineered metal building with offices along the north wall divided with wood studs and wall board partitions. The remainder of the building is open for storage except for partitioned bathroom facilities spaced throughout. It has forced air heaters, hot water heaters, air conditioning, etc. It was built in 1966.
8. Maintenance Garage and Storage T-3 (5000 S.F.) - This is a pre-engineered metal building divided up into shops and offices with wood and wall board partitions. It has forced air and space heaters, hot water heaters, air conditioning units, etc. It was built in 1984.
9. Sewage Plant U-1 - This facility consists of concrete ground tanks, piping and a small enclosure building.

10. Well House and Pump House U-2 - This concrete and brick building is three fourths underground and consists of water storage tanks ,pumps and emergency generator rooms, space heaters, etc. It was built about 1969.
11. Main School Building, Four Stories (About 354,790 S.F.) - This building is constructed primarily of concrete and brick. It is divided into three sections, all of which were built about 1969 but under separate contracts and with different contractors. For this reason homogeneous areas can only be assumed within each section constructed. There is a basement under parts 1, 2 and part of 3 containing (about 61,375 S.F.). The first floor contains (about 108,349 S.F.), the second floor (about 106,679 S.F.) and the third floor (about 78,587 S.F.).

SAUK VALLEY COMMUNITY COLLEGE
PROTECTION, HEALTH AND SAFETY PROJECTS
FEBRUARY 24, 1992

<u>Project</u>	<u>Budget</u>	<u>Projected Completion- Calendar Year</u>
Waste Water Treatment	\$156,000	1992
Cooling Tower Repairs	140,000	1992*
Asbestos Study and Management Report	28,000	1992*
Exterior Lighting Safety Repairs	417,064	1992
Accessibility Improvements	226,926	1993
Elevator Accessibility Modifications	108,973	1994
Bleacher Replacement/Repairs	106,139	1994
Chiller Control Repairs	27,720	1994*

*Project has not been approved by ICCB

For Board Meeting of
February 24, 1992

Agenda Item F-7

TUITION INCREASE

SVCC's total tuition charge of \$29 per credit hour has not been increased since 1986. Since that time, inflation has increased 29%. Also during that time, the college's equalized assessed valuation has decreased significantly (thus lowering our local property tax revenue). State revenue approximates only 30% of our revenue while the Illinois Community Colleges were founded on the assumption that the state would pay 50% of the operating revenue.

During the current fiscal year, increasing costs and steady or decreasing revenues have caught up with the college and our operating budget projects a deficit of \$400,000. Furthermore, the state has cut 3% of its revenue to the college and state projections indicate little hope for any revenue increase from that source for the next few years. While the college is fortunate to have an accumulated budget surplus from which this year's deficit can be subtracted, financial projections reveal that action must be taken now.

Therefore, we are recommending a tuition increase from \$29 per credit hour (which includes one dollar for a student activity fee) to \$37 per credit hour (to include a two dollar student activity fee). This increase, which is still lower than the increase in inflation during the past six years, will be effective with the summer term.

RECOMMENDATION: Board approval to increase the tuition at Sauk Valley Community College to \$37 per credit hour (to include a two dollar student activity fee), effective with the Summer 1992 term.

For Board Meeting
of February 24, 1992

Agenda Item F-8

LAB FEES

During our study of a possible tuition increase, the administration also reviewed current lab fees relative to inflation and the cost of supplies and contractual services in our instructional programs. Attached are the current fees charged and the changes being recommended.

RECOMMENDATION: Board approval to increase lab fees as indicated on the attached schedule.

SAUK VALLEY COMMUNITY COLLEGE
MEMORANDUM

DATE: February 19, 1992
TO: Dr. Behrendt
FROM: Virginia Thompson *js*
SUBJECT: Laboratory/Course Fee Schedule

Following a review of the cost of supplies and contractual services in our instructional programs and the fees charged by other community colleges, I am recommending changes in our fees as listed on the attached schedule. Fees were last reviewed in 1987.

js

attachment

LABORATORY/COURSE FEE SCHEDULE

<u>DEPARTMENT/COURSE</u>	<u>CURRENT</u>	<u>PROPOSED</u>
ACCOUNTING		
ACC 100 - Basic Accounting		10.00
ACC 101 - Principles of Accounting I	5.00	10.00
ACC 102 - Principles of Accounting II	5.00	10.00
ACC 203 - Cost Accounting		10.00
AGRICULTURE		
AGR 140 - Floral Design	15.00	15.00
AGR 143 - Home Grounds Planning	5.00	5.00
AGR 240 - Advanced Floral Design	15.00	15.00
BIOLOGY		
BIO 105 - Principles of Biology	5.00	10.00
BIO 109 - Principles of Medical Science I	10.00	15.00
BIO 110 - Principles of Medical Science II	10.00	15.00
BIO 111 - Introductory Microbiology	10.00	15.00
BIO 123 - Introduction to Botany	10.00	15.00
BIO 131 - General Zoology	10.00	15.00
HEA 101 - Intro to Anatomy and Physiology I	10.00	10.00
HEA 102 - Intro to Anatomy and Physiology II	5.00	10.00
BUSINESS		
BUS 112 - Human Relations	5.00	10.00
BUS 214 - Business Statistics		10.00
CHEMISTRY		
CHE 103 - Introduction to Chemistry (4 hrs.)	5.00	10.00
CHE 104 - Intro to Scientific Instrumentation		10.00
CHE 105 - General Chemistry I	5.00	10.00
CHE 106 - General Chemistry II	5.00	10.00
CHE 110 - Introduction to Organic Chemistry	5.00	10.00
CHE 201 - Organic Chemistry I	5.00	10.00
CHE 202 - Organic Chemistry II	10.00	10.00
CONSTRUCTION		
CON 140 - Residential Construction	5.00	5.00
CON 141 - Architectural Drawing Interpretation		10.00
CON 142 - Architectural Drafting	5.00	10.00
CON 144 - Machine and Tool Orientation	5.00	5.00
CON 146 - Utilities and Services	5.00	5.00
CRIMINAL JUSTICE		
CJS 105 - Institutional Behavior in Corrections		5.00
CJS 120 - Introduction to Corrections		10.00
DATA PROCESSING		
EDP 101 - Fundamentals of Data Processing	5.00	10.00
EDP 102 - Introduction to Computers	5.00	10.00
EDP 103 - Introduction to Microcomputers	10.00	15.00
EDP 106 - Microcomputer Integrated Software	5.00	15.00

<u>DEPARTMENT/COURSE</u>	<u>CURRENT</u>	<u>PROPOSED</u>
EDP 107 - Microcomputer Database Management	5.00	15.00
EDP 108 - Microcomputer Relational Databases	5.00	15.00
EDP 111 - Fortran	10.00	15.00
EDP 124 - Beginning Structured Cobol I	10.00	15.00
EDP 130 - Data Processing Operations Management		10.00
EDP 140 - Microcomputer Inventory System and Control	5.00	15.00
EDP 141 - Microcomputer Payroll Systems	10.00	15.00
EDP 142 - Accounting on Microcomputers	10.00	15.00
EDP 143 - Introduction to Desktop Publishing	5.00	15.00
EDP 146 - Intro to MS-DOS for Microcomputers	5.00	10.00
EDP 147 - Microcomputer Graphics	5.00	15.00
EDP 150 - Fundamentals of Business Computer Programming	5.00	10.00
EDP 160 - Microcomputer Applications	10.00	15.00
EDP 201 - Advanced Basic - Technical Programming	10.00	15.00
EDP 203 - Basic Programming	10.00	15.00
EDP 205 - Pascal Programming	10.00	15.00
EDP 206 - C Programming	10.00	15.00
EDP 210 - System Analysis and Design	5.00	10.00
EDP 212 - RPG II Programming	10.00	15.00
EDP 214 - Computer Operating Systems	5.00	10.00
EDP 222 - Assembler Language Programming	10.00	15.00
EDP 224 - Structured Cobol II	10.00	15.00
EDP 229 - Database Management	10.00	15.00
EDP 230 - Programming Productivity Tools	10.00	15.00
EDP 260 - Microcomputer Project	10.00	15.00
EDP 265 - Systems Project		15.00
EDP 299 - Current Topics in Data Processing		10.00
DRAFTING		
DFT 104 - Basic Technical Drawing	5.00	10.00
DFT 106 - Advanced Technical Drawing	5.00	10.00
DFT 208 - Fundamentals of MicroCADD	10.00	15.00
DFT 209 - Advanced MicroCADD Applications	10.00	15.00
DFT 215 - Fundamentals of CAD	10.00	15.00
DFT 216 - Advanced CAD Applications	10.00	15.00
ELECTRICAL		
ELT 101 - Electrical Wiring	10.00	10.00
ELT 102 - Small Appliance Repair		10.00
ELT 103 - Major Appliance Repair		10.00
ELT 104 - Tools and Test Instruments		10.00
ELT 110 - Electrician - Entry	5.00	10.00
ELT 111 - Electrician - Intermediate	5.00	10.00
ELT 112 - Electrician - Advanced	5.00	10.00
ELT 160 - Fundamentals of Electricity	10.00	10.00
ELT 165 - Electrical Blueprint Reading	10.00	10.00

<u>DEPARTMENT/COURSE</u>	<u>CURRENT</u>	<u>PROPOSED</u>
ELT 260 - Farm Wiring	10.00	10.00
ELT 261 - Commercial Wiring	5.00	10.00
ELT 262 - Electrical Controls	5.00	10.00
ELECTRONICS		
EET 090 - Exploring Electronics	10.00	15.00
EET 105 - Electronics Direct Current Circuitry	10.00	15.00
EET 106 - Electronics Alternating Current Circuitry	10.00	15.00
EET 110 - Intro to Digital Electronics	10.00	15.00
EET 111 - Active Discrete Devices	10.00	15.00
EET 201 - Communications I: Amplitude Modulation	10.00	15.00
EET 206 - Communications II: Frequency Modulation	10.00	15.00
EET 215 - Microprocessor Architecture	10.00	15.00
EET 217 - Microprocessor Applications	10.00	15.00
EET 223 - Opto-Electronics	10.00	15.00
EET 245 - Intro to Programmable Controllers	10.00	15.00
EET 246 - Programmable Controllers II	10.00	15.00
EET 247 - Microcomputer Repair I	10.00	15.00
EET 248 - Microcomputer Repair II	10.00	15.00
EET 249 - Programmable Controllers III	10.00	15.00
EET 252 - Industrial Electronics	10.00	15.00
EET 255 - Equipment Service and Repair	10.00	15.00
EET 256 - Technical Problems		15.00
ENGLISH		
ENG 091 - Developmental Composition I	5.00	5.00
ENG 092 - Developmental Composition II	5.00	5.00
ENG 093 - Developmental Composition III	5.00	5.00
ENG 095 - Developmental Reading I	5.00	5.00
ENG 096 - Developmental Reading II	5.00	5.00
ENG 097 - Developmental Reading III	5.00	5.00
ENG 100 - Writing Skills (computer sections only)		15.00
ENG 101 - Composition I (computer sections only)		15.00
ENG 103 - Composition II (computer sections only)		15.00
ENG 105 - Efficient Reading	15.00	15.00
ENG 110 - Reading Techniques	15.00	15.00
ENGINEERING		
EGR 103 - Engineering Graphics	5.00	10.00
FOOD SERVICE		
FOD 101 - Food Preparation and Service I	10.00	25.00
FOD 102 - Food Preparation and Service II	10.00	25.00

<u>DEPARTMENT/COURSE</u>	<u>CURRENT</u>	<u>PROPOSED</u>
HEATING, REFRIGERATION AND AIR CONDITIONING		
HRS 110 - Air Distribution	5.00	10.00
HRS 112 - Design, Installation and Servicing	5.00	10.00
HRS 114 - Sheet Metal Fabrication	5.00	10.00
HRS 120 - Basic Refrigeration	5.00	10.00
HRS 130 - Basic Heating	5.00	10.00
HRS 142 - Solar System Installation and Servicing	5.00	10.00
HRS 220 - Domestic Refrigeration	5.00	10.00
HRS 222 - Commercial Refrigeration	5.00	10.00
HRS 236 - Advanced Heating	5.00	10.00
HRS 240 - Solar System Design, Cost and Retrofit	5.00	10.00
INDUSTRIAL AND TECHNICAL		
IND 105 - Intro to Computers for Technologists	5.00	15.00
IND 116 - Industrial Blueprint Reading	5.00	10.00
IND 125 - Machining and Manufacturing Processes	10.00	15.00
IND 150 - Intro to Pipe Fitting	5.00	15.00
IND 151 - Intermediate Pipe Fitting	5.00	15.00
IND 152 - Advanced Pipe Fitting	5.00	15.00
IND 170 - Millwright - Entry	5.00	15.00
IND 171 - Millwright - Intermediate	5.00	15.00
IND 172 - Millwright - Advanced	5.00	15.00
IND 203 - Advanced Machining and Manufacturing Processes	10.00	15.00
IND 207 - Beginning Computer Numerical	10.00	15.00
IND 208 - Advanced Computer Numerical Control	10.00	15.00
IND 212 - Robotics and Mechanisms	5.00	15.00
MATHEMATICS		
MAT 150 - Intro to Mathematical Computing	5.00	15.00
MAT 240 - Elementary Statistics		10.00
MECHANICAL DESIGN		
MET 201 - Technical Physics	5.00	10.00
MET 202 - Machine Design	5.00	10.00
MET 205 - Die Design	5.00	10.00
MET 206 - Jig and Fixture Design	5.00	10.00
MET 210 - Mechanisms	5.00	10.00
MET 212 - Strength of Materials	5.00	10.00
MET 222 - Industrial Hydraulics	5.00	10.00
MET 223 - Industrial Pneumatics	5.00	10.00
MET 230 - Metallurgy and Heat Treatment	5.00	10.00
MET 250 - Design Project I	5.00	10.00

<u>DEPARTMENT/COURSE</u>	<u>CURRENT</u>	<u>PROPOSED</u>
MEDICAL LABORATORY TECHNOLOGY		
MLT 150 - Orientation to Medical Laboratory	12.00	30.00
MLT 151 - Medical Laboratory Science I	12.00	40.00
MLT 155 - Medical Laboratory Science II	12.00	50.00
MLT 160 - Medical Laboratory Science III	12.00	50.00
MLT 167 - Microbiology for Med Lab Techs	12.00	50.00
MLT 168 - Medical Laboratory Science IV	12.00	50.00
MUSIC		
MUS 131, 133, 135, 137 - Applied Music	120.00 per credit hour	
NURSING - ADN		
NRS 130 - Nursing Fundamentals	35.00	35.00
NRS 133 - Medical-Surgical Nursing I	5.00	35.00
NRS 230 - Medical-Surgical Nursing II	6.50	35.00
NRS 232 - Psychiatric/Mental Health Nursing	6.50	10.00
NRS 234 - Nursing of Children	6.50	10.00
NRS 235 - Medical-Surgical Nursing III	6.50	15.00
NRS 237 - Maternity Nursing	6.50	10.00
NURSING - LPN		
NRS 086 - Bedside Nursing: Concepts and Skills I	40.00	40.00
NRS 093 - Bedside Nursing: Concepts and Skills II	15.00	20.00
NRS 094 - Bedside Nursing: Concepts and Skills III	10.00	20.00
NRS 097 - Bedside Nursing: Concepts and Skills IV	5.00	10.00
NURSING - CNA		
NRS 040 - Basic Nursing Assistant	8.00	10.00
OFFICE AND ADMINISTRATIVE SERVICES		
(\$3.00 per credit hour for open lab classes)		
OAS 101 - Beginning Typing	6.00	9.00
OAS 102 - Intermediate Typing	6.00	9.00
OAS 111 - Machine Transcription	6.00	9.00
OAS 112 - Legal Transcription	4.00	6.00
OAS 113 - Medical Transcription	4.00	9.00
OAS 120 - Beginning Shorthand (Brushup)	2.00	3.00
OAS 122 - Intermediate Shorthand	6.00	9.00
OAS 141 - Word Processing with Microcomputer	10.00	15.00
OAS 201 - Advanced Typewriting	6.00	9.00
OAS 221 - Advanced Shorthand	6.00	9.00
OAS 231 - Calculating Machines	6.00	9.00
OAS 242 - Word Processing Practicum	5.00	10.00
OAS 243 - Electronic Office Procedures	6.00	10.00

<u>DEPARTMENT/COURSE</u>	<u>CURRENT</u>	<u>PROPOSED</u>
PHYSICAL EDUCATION		
PED 121 - Basketball	2.00	3.00
PED 123 - Conditioning	2.00	3.00
PED 126 - Tennis	2.00	3.00
PED 127 - Volleyball	2.00	3.00
PED 129 - Weightlifting	2.00	3.00
PED 143 - Karate	2.00	3.00
PED 148 - Team Sports	2.00	3.00
PED 220 - Rhythms and Games for Children	2.00	3.00
PHYSICS		
PHY 175 - Introduction to Physics	5.00	15.00
PHY 201 - General Physics	5.00	15.00
PHY 202 - General Physics II	5.00	15.00
PHY 211 - Engineering Physics I	5.00	15.00
PHY 212 - Engineering Physics II	5.00	15.00
PHY 213 - Engineering Physics III	5.00	15.00
PHY 221 - Mechanics I (Statics)		10.00
PHY 222 - Mechanics II (Dynamics)		10.00
QUALITY CONTROL		
QLT 106 - Metrology	5.00	10.00
RADIOLOGIC TECHNOLOGY		
RAD 184 - Radiologic Technology Clinical Experience I	20.00	30.00
RAD 185 - Radiologic Technology Clinical Experience II	5.00	10.00
RAD 186 - Radiologic Technology Clinical Experience III	5.00	10.00
RAD 194 - Introduction to Radiologic Technology	20.00	25.00
RAD 195 - Intermediate Radiologic Technology	20.00	25.00
RAD 284 - Radiologic Technology Clinical Experience IV	15.00	20.00
RAD 285 - Radiologic Technology Clinical Experience V	5.00	10.00
RAD 286 - Radiologic Technology Clinical Experience VI	5.00	10.00
HEA 193 - Technical Nursing	5.00	20.00
WELDING TECHNOLOGY		
WLD 109 - Gas Cutting and Welding	15.00	15.00
WLD 111 - Beginning Arc Welding	15.00	15.00
WLD 209 - Overhead Stick Welding	15.00	15.00
WLD 210 - Vertical Position Welding	15.00	15.00
WLD 213 - MIG Welding	15.00	15.00
ALLIED HEALTH CONTINUING EDUCATION		
VOC 203 - Phlebotomy	12.00	15.00

For Board Meeting of
February 24, 1992

Agenda Item H-1

FACULTY

TERM APPOINTMENTS

The following faculty members have completed a year of satisfactory service as term appointees and are eligible for reappointment to another year of the same designation:

Jeanine Tufty
Noel Berkey
Frank Coffman
Beverly Kiele

RECOMMENDATION: It is recommended that the persons indicated above be offered a new term appointment for the 1992-93 year.

For Board Meeting of
February 24, 1992

Agenda Item H-2

NEW CONTINUING APPOINTMENT

TENURE

The following faculty members have satisfactorily completed the period of instructional service as a term appointee and are eligible for continuing appointment (tenure).

Debi Hill
Steve Shaff
Judy Williamson
Kay Turk

RECOMMENDATION: It is recommended that the faculty members above be granted continuing appointment (tenure) for the 1992-93 year.

For Board Meeting of
February 24, 1992

Agenda Item H-3

FACULTY

CONTINUING APPOINTMENTS

TENURE

The following persons have completed another year of instructional service as continuing (tenured) appointees and are recommended for an appointment renewal:

Glenn Bailey	Joan Kerber
James Barber	Kit Lillyman
Ed Beatty	Jolene Leleman
Tom Breed	Jerry Mathis
Don Burton	Robert Matter
David Clydesdale	Norman McNeal
Jean Cogdall	Joan Melvin
Doris Cox	Fred Nesbit
Dennis Day	Charles Oster
Ross Dill	Frank Palumbo
Ernie Etter	Duane Paulsen
Jerry Frana	Ralph Pifer
Carl Gates	Karen Pinter
Chris Gehlbach	Stan Shippert
Linda Giesen	Robert Thomas
Leona Grossman	George Vrhel
Max Guinnup	John Wardell
Betty Halgren	Mary Weller
Ron Happach	Charles West
Tom Harding	Robert Wharton
Ron Hartje	Peggy White
Ruth Hedstrom	Mary Willett
Dale Heuck	David Youker

For Board Meeting of
February 24, 1992

Agenda Item H-4

NURSING TERM APPOINTMENT

As the Board will recall, we created a one-year term appointment in nursing in order to admit more students to the program. We need to renew that position for 1992-93 in order to accommodate those additional nursing students as they move through the program, as well as approve the temporary appointment of Janet Lynch to fill the position for 1992-93. She has been evaluated satisfactorily or better and recommended for re-appointment by Dr. Thompson.

RECOMMENDATION: Board approval to continue the temporary nursing position for 1992-93 and re-appoint Janet Lynch to fill that position for the next academic year.

For Board Meeting of
February 24, 1992

Agenda Item H-5

FACULTY PROMOTIONS

The following faculty are presented as having successfully completed the requirements outlined in the Faculty Agreement for promotion to a higher academic rank. Their record has been carefully reviewed and evaluated for each of these criteria:

1. Mastery of subject matter
2. Teaching capability
3. Interest in students as individuals
4. Understanding of comprehensive
community college
5. Evidence of personal growth
6. Meritorious service
7. Years in present rank

PROMOTIONS RECOMMENDED

Jean Cogdall	Associate Professor	to	Professor
Doris Cox	Associate Professor	to	Professor
Charles West	Associate Professor	to	Professor
Linda Giesen	Assistant Professor	to	Associate Professor
Peggy White	Assistant Professor	to	Associate Professor
Debi Hill	Instructor	to	Assistant Professor
Steven Shaff	Instructor	to	Assistant Professor

RECOMMENDATION: It is recommended that the faculty nominated above be promoted as outlined, effective the Fall of 1992.



SAUK VALLEY
COMMUNITY
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 * 815/288-5511

MEMORANDUM

To: Dr. Thompson

From: Zollie W. Hall

Date: December 4, 1991

Subject: Recommendation to promote Jean Cogdall to the rank of Professor

The following information is offered in support of the recommendation to promote Jean Cogdall to the rank of Professor.

1. Mastery of Subject Matter

Mr. Cogdall holds BS and MS degrees in Industrial Education from Winona State College. In addition, he has completed graduate work at Bemidji State College, St. Cloud State College, the University of Wyoming, the University of California, Northern Illinois University and Marycrest College. He has also completed numerous short courses and he has completed 60 equated hours beyond his masters. Thus, Mr. Cogdall has an excellent overall knowledge of his subject matter.

2. Demonstrated Teaching Ability

Mr. Cogdall is an excellent instructor. Since joining the SVCC faculty in 1984, he has completely revitalized the Electronics program. His evaluations have all been uniformly excellent. Mr. Cogdall is an outstanding classroom teacher who regularly goes beyond the call of duty in meeting the needs of his students.

3. Interest in Students as Individuals

Mr. Cogdall measures up well in this area. Not only is he well-liked by his students, he is willing to spend a great deal of time working with them on an individual basis. He

also started the SVCC Electronics Club which offers a valuable adjunct activity to the Electronics Program.

4. Understanding of the Comprehensive Community College Program

Since joining the SVCC faculty in 1984, Mr. Cogdall has served on the Instructional Standards Committee, the Task Force on General Education Requirements, and the Task Force on Admission Standards. He has also completely revised the curriculum in the AAS degree program in electronics and developed three new certificates. Thus, he has a solid record of curriculum work that reflects a thorough understanding of the community college program.

5. Potential for Continued Professional Growth

Mr. Cogdall has an excellent record of updating his knowledge in the electronics field. His professional career shows a consistent pattern of enrolling in graduate courses as well as completing short courses and seminars. Since coming to SVCC in 1984, he has completed classes and seminars in video cassette maintenance, programmable controllers, structured programming and data processing. He shows every promise of continuing to update his knowledge and grow professionally.

6. Meritorious Service

Mr. Cogdall has an exemplary record in this area. In addition to his excellent record of performance in the classroom and his extensive work in curriculum development, Mr. Cogdall has undertaken an ambitious and successful high school recruiting program to enhance the enrollment in the Electronics Program. He has developed a good working relationship with the high school electronics teachers in the college district. He has also arranged for SVCC to be a testing center for the National Association of Radio and Telecommunication Engineers to enable area citizens to fulfill F.C.C. licensure requirements. Mr. Cogdall fulfills the concept of meritorious service in every respect.

7. Number of Years in Present Rank

Mr. Cogdall came to SVCC as an Assistant Professor in 1984 and was promoted to Associate Professor in 1987.

dr



SAUK VALLEY
COMMUNITY
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 * 815/288-5511

MEMORANDUM

To: Dr. Thompson
From: Zollie W. Hall
Date: December 4, 1991
Subject: Recommendation to promote Charles West to the rank of Professor

The following information is offered in support of the recommendation to promote Charles West to the rank of Professor.

1. Mastery of Subject Matter

Mr. West holds a BA in Business Administration from the University of Illinois and a Master of Management degree in accounting from Northwestern University and is a Certified Public Accountant. Mr. West will have completed 60 equated hours beyond the MBA upon successful completion of the CMA certification. The final component of this program will be given December 13, 1991. All of this training, coupled with his experience as an accountant with Price-Waterhouse in Chicago, qualify Mr. West to provide excellent instruction for both the beginning and upper level accounting classes at SVCC. His Master of Management degree and CPA certification make him an especially valuable faculty member for the accounting program.

2. Demonstrated Teaching Ability

Mr. West is highly regarded as a teacher. He works well with students in all of his classes. His evaluations over the past years are uniformly excellent. Mr. West is not only a well trained and good classroom teacher, he brings an enthusiasm to his instruction that is genuinely appreciated by the students. He is also highly regarded by his colleagues in the Business Department.

3. Interest in Students as Individuals

Mr. West serves as one of the principal advisors for accounting majors. He spends a great deal of time helping students and is often sought out by students seeking assistance. Mr. West works well with both young students and adults who are enrolled in the accounting programs. Mr. West has good rapport with his students and is highly respected as an accounting teacher.

4. Understanding of the Comprehensive Community College Program

Mr. West has a good grasp of the community college mission. He has a good record of committee service, works well with all ages of students, and provides a leadership role in keeping the accounting program up to date. In addition, Mr. West is a graduate in Elgin Community College and is thoroughly acquainted with the diverse student population of the community college.

5. Potential for Continued Professional Growth

Mr. West shows every indication of continuing to develop and grow professionally. He plans to continue to take additional coursework in his field. Mr. West also attends several accounting workshops (such as tax accounting) each year in order to remain current. Mr. West can be expected to continue to grow professionally in the years ahead.

6. Meritorious Service

In addition to being an active faculty member, Mr. West has provided leadership for the accounting advisory committee, served as a volunteer auditor for the School Employee's Credit Union, and been active in the college committee structure. He is also active in professional society activities in the accounting field. On occasion, Mr. West has gone beyond the call of duty in order to provide special assistance to students with special problems. Mr. West was selected as SVCC's nominee for the ICCTA teacher award in 1991.

7. Number of Years in Present Rank

Mr. West came to SVCC in 1979 as an Assistant Professor and was promoted to Associate Professor in 1983.

dr



**SAUK VALLEY
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COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

December 11, 1991

TO: Virginia Thompson

FROM: Michael Seguin

RE: Recommendation in support of promotion of Linda Giesen to the rank of Associate Professor

Ms. Giesen meets or exceeds the criteria for promotion to the rank of Associate Professor. She is an exemplary faculty member.

1. Mastery of subject matter

Ms. Giesen holds a B.S. in Sociology from Southern Illinois University, a M.S. in Criminology from Indiana State University, and a J.D. from the University of Iowa. This academic background combined with her work experience in the Illinois corrections system enables her to teach a wide range of criminal justice and sociology courses.

2. Demonstrated teaching ability

All formal classroom visit reports as well as informal visits to classes and conversations with students confirm that Ms. Giesen demonstrates effective teaching skills and maintains appropriate academic standards.

3. Interest in students as individuals

Ms. Giesen has demonstrated her interest in students as individuals in conversations in which she discussed individualizing students' programs through internships and other means. Students speak of Ms. Giesen with respect and have indicated their appreciation of her knowledge of subject matter and concern for them.

4. Understanding the comprehensive community college program

Through reading and experiences teaching as a graduate student, serving as a prison official and instructor at Sauk, she has acquired knowledge and appreciation of the community college philosophy and the role the community college plays in higher education.

5. Potential for continued professional growth

Last summer Ms. Giesen earned a J.D. from the University of Iowa. Thus, she has demonstrated the ability to complete a terminal degree. Her subsequent professional growth will, no doubt, be through experience as a lawyer and from workshops. She has developed a strong foundation of knowledge to build on during the rest of her career. Her experiences as a part-time lawyer should make an untypical and strong contribution to her teaching in the Criminal Justice Program.

6. Meritorious service

Ms. Giesen has brought enthusiasm, strong academic preparation, a good base of practical experience, effective teaching skills and a high level of energy to her job at Sauk. Because she worked hard and effectively to recruit students in cooperation with the admissions director, enrollment in her program grew. Ms. Giesen produced a five session series of presentations by local attorneys and judges on the bicentennial of the U.S. Constitution. Approximately 100 people attended each session compared to the seven who attended a one time only presentation on this topic by Dr. Martin Marty when he spoke at Waubensee Community College. Ms. Giesen is sought after for membership on college committees due to her thoughtful contributions. In short, she is an active and effective participant in the life of the College.

7. Number of years at present rank

Ms. Giesen has been an Assistant Professor since August 1986. She taught full-time during four of the six years following her joining the faculty. She took a leave of absence during the 1989-90 and 1990-91 academic years to earn her law degree.

MEMORANDUM

TO: Virginia Thompson

FROM: Dick Holtam *Dick*

DATE: January 16, 1992

SUBJECT: Recommendation in support of promotion of
Peggy White to the rank of Associate Professor

1. Mastery of Subject Matter

Mrs. White holds an A.A.S. degree from SVCC in Medical Lab Technology, a B.S. degree in Education from Illinois State University, and a M.S. degree in Education from Western Illinois University.

2. Demonstrated Teaching Capability

Mrs. White began her teaching career at SVCC in 1976 as a part-time instructor in the MLT program. Two years later she joined the full-time faculty as an instructor and was promoted to Assistant Professor in 1984. During her tenure at SVCC Peggy's evaluations have always indicated a high level of teaching performance and a strong ability to meet student needs.

3. Interest in Students as Individuals

One of Mrs. White's strengths is her rapport with students. Peggy's classes reflect a positive learning environment with a high level of interaction among students.

4. Understanding of the Comprehensive Community College

Mrs. White's experiences as a community college student, instructor and most recently as coordinator have given her a unique opportunity to experience the college's mission from various perspectives. She enjoys her role as a community college educator and that enthusiasm is reflected in her students.

5. Potential for Continued Professional Growth

Throughout her career Mrs. White has continued her own education. She is presently focusing her professional growth in areas related to her new position as coordinator. Her plans include becoming an active member of the Consortium for Clinical Laboratory Sciences Programs and attending a national conference sponsored by the professional accrediting agency.

6. Meritorious Service

Mrs. White is an exceptional member of our faculty with continued demonstration of her willingness to accept new challenges. She has accepted new teaching preparations in Medical Lab Technology, Chemistry and the Environmental Biology telecourse. Peggy has also assisted with advisement and recruitment activities and curriculum development in the MLT program.

7. Number of Years in Present Rank

Peggy White was promoted to Assistant Professor in 1984, after years of service dating back to 1976.



SAUK VALLEY
COMMUNITY
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 * 815/288-5511

MEMORANDUM

December 9, 1991

TO: Dr. Virginia Thompson

FROM: Michael Seguin

RE: Recommendation in support of promotion of Debi Hill to the rank of Assistant Professor

Ms. Hill meets and in many ways exceeds the criteria for promotion to the rank of Assistant Professor. She is respected by students, teaching faculty members and administrators for her knowledge, teaching skills, and cooperative attitude.

1. Mastery of subject matter

Ms. Hill holds a B.A. in English from Indiana State University, a M.A. in Communications from Emerson College, and additional graduate hours in English from Northern Illinois University. Report cards, references and Sauk teachers all state that Ms. Hill was and is a good student.

2. Demonstrated teaching ability

All classroom visit reports are outstanding. Informal conversations with students and staff and lack of complaints confirm the formal reports. Ms. Hill is an extremely valuable faculty member because she is prepared to teach both English and speech classes in a superior manner. She presents up-to-date information in an interesting, understandable manner and manages the clerical aspects of teaching well.

3. Interest in students as individuals

Ms. Hill's interest in her students is evident in class visits. She addresses them by name, uses humor, examples and anecdotes to reinforce her teaching in a way that reflects her knowledge of her students' lifestyles.

4. Understanding the comprehensive community college program

Ms. Hill attended Sauk for two years before transferring to Indiana State. Thus, she has experienced this community college as a student, adjunct faculty member and tenure

track faculty member. She has been very helpful in orienting part-time teachers.

5. Potential for continued professional growth

Ms. Hill enrolls in graduate courses she feels will help her as a teacher at Sauk and attends professional conferences and workshops. She looks forward to the Title III staff development activities that will provide guidance in computer assisted instruction in English composition.

6. Meritorious service

Ms. Hill is an outstanding classroom teacher and a cooperative colleague who takes the initiative when she sees an unfulfilled need. For example, she prepared a communications program student advisement handbook as a consequence of one administrative suggestion. Similar suggestions have not been nearly as effective in other departments. Ms. Hill also represents the college as a judge of high school speech contests.

7. Number of years at present rank

Ms. Hill has held the rank of Instructor since she became a full-time faculty member in August 1989.



SAUK VALLEY
COMMUNITY
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 * 815/288-5511

MEMORANDUM

To: Dr. Thompson

From: Zollie W. Hall

Date: December 4, 1991

Subject: Recommendation to promote Steven Shaff to the rank of Assistant Professor

The following information is offered in support of the recommendation to promote Steven Shaff to the rank of Assistant Professor.

1. Mastery of Subject Matter

Mr. Shaff graduated from the University of Northern Iowa with a Master of Arts Degree in Mathematics and a Bachelor of Arts Degree in Mathematics with a minor in Computer Science.

2. Demonstrated Teaching Ability

Steve joined the faculty in 1989 as an Instructor of Mathematics. Mr. Shaff's annual evaluations are indicative of his quality performance in the classroom. Steve goes beyond that which is expected to meet the needs of students.

3. Interest in Students as Individuals

Mr. Shaff has good rapport with his students. His approach to instruction is relaxed and friendly and he spends additional time working with individuals in his area.

4. Understanding of the Comprehensive Community College Program

Steve demonstrates an understanding of the Community College mission. He has taught at Scott Community College and was a graduate assistant at the University of Northern Iowa. Mr. Shaff has served on various college committees during his tenure.

5. Potential for Continued Professional Growth

Mr. Shaff has developed a plan to attend professional conferences each year and to take additional approved graduate level courses in mathematics, mathematics education and other approved areas of study.

6. Meritorious Service

Mr. Shaff has served the college well as an instructor. He has assisted with advisement activities and curriculum development.

7. Number of Years in Present Rank

Steven Shaff was employed as an Instructor of Mathematics in 1989, therefore, this is his first promotion.

dr

For Board Meeting of
February 24, 1992

Agenda Item H-6

PART-TIME FACULTY

The attached list of part-time instructors for Community Service and Sauk Sage programs is submitted for Board approval.

RECOMMENDATION: Board approval of the attached list of part-time instructors.

SAUK VALLEY COMMUNITY COLLEGE

MEMORANDUM

DATE: February 18, 1992
TO: Dr. Behrendt
FROM: Virginia Thompson *js*
SUBJECT: New Part-time Faculty for Board Approval

The following faculty are teaching in the Community Service and Sauk Sage programs. These instructors need approval by the Board of Trustees.

Community Service

James Braid
Patricia Burke
Ron Chesley
Larry Leffelman
Sandra Mahar
Norma Ohlendorf
Leslie Sackett
Robert Siedenburgh
Debra Slifer
Fred South

Sauk Sage

Dean Anderson
Debra Carey
Earl Krantz
Terri Thornton

js

For Board Meeting of
February 24, 1992

Agenda Item H-7

COLLECTIVE BARGAINING TEAM

The Board Chair has received written communication as provided in the Faculty Contract that the SVCC Faculty Association wishes to open negotiations with the Board of Trustees. In executive session, the Board needs to discuss its team membership for this process.

RECOMMENDATION: Board appointment of the membership for its collective bargaining team.

For Board Meeting of
February 24, 1992

Agenda Item H-8

SABBATICAL LEAVE

Article 20.3 of the Faculty Contract agrees that the college may grant a sabbatical leave "for the purpose of improving the quality of services provided to the constituents of Sauk Valley Community College." In accordance with the provisions of that article, two timely requests were received and have been considered by the Sabbatical Leave Committee provided for in the contract.

Their recommendation is that Dr. Jerry Mathis be granted a sabbatical leave for the spring semester of the 1992-93 academic year.

RECOMMENDATION: Board approval to grant one full academic semester of sabbatical leave on full salary for the 1992-93 spring semester for Dr. Jerry Mathis under the conditions provided in Article 20.3 of the Faculty Contract.

For Board Meeting
of February 24,,1992

Agenda Item H-9

TITLE III COORDINATOR

The college received 40 applicants for the half-time position of Title III Coordinator. The search committee reviewed these applications and selected four persons for interviews. After the interviews, they selected Mary Benson of Sterling to fill this position.

RECOMMENDATION: Board approval to appoint Mary Benson as half-time Coordinator of the Title III Program, effective March 16 at an annual salary of \$15,500, with funds to come from the Title III Grant.



SAUK VALLEY
COMMUNITY
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

February 19, 1992

TO: Dr. Behrendt

FROM: Karen Kylen *KK*

SUBJECT: Employment of Title III Coordinator

The Title III grant provides funds for a half-time Coordinator for the Title III project. I recommend that Mary Benson be appointed to that position effective March 16, 1992.

Academic Qualifications

Mary received an MBA from the Amos Tuck School of Business Administration with a concentration in accounting and marketing.

Professional Background

From 1977 to 1986, Mary designed, implemented and coordinated credit training programs for groups of MBA's employed by Continental Illinois National Bank. This work required extensive coordination of resources -- human, financial and physical -- from within the bank and outside of the bank. This type of coordination is a central focus of the Title III Coordinator position. In addition, Mary's background and education in accounting is a skill needed in grant administration.

Personal Qualifications

Mary presents a very professional attitude. In her interview and through her references, it is evident she is very organized, task oriented and enthusiastic. She works with people effectively to achieve goals. She has directed and worked on many volunteer projects in the community. Her association with the Sauk Valley Community College Foundation has provided her with a perspective on the college and its needs.

Her references consistently mentioned her enthusiasm, energy, strong interpersonal skills and excellent organizational skills. They also mentioned creativity, problem-solving and ability to meet deadlines.

Selection Process

The position was advertised in the Dixon Telegraph, Sterling Daily Gazette, Quad City Times, and Rockford Register Star. An announcement of the vacancy was also distributed internally.

Forty applications were received by the January 24 deadline. The Vice President of College Advancement and the Coordinator of Personnel screened the applications and selected eight for further review.

A search committee comprised of the Vice President and three grant Activity Directors (John Sagmoe, Rosemary Johnson and Ross Dill) reviewed the eight applications and selected four persons for interview. Interviews were conducted on February 17 and 18. In addition to the search committee, all four finalists were interviewed by the President.

SW
attach.

For Board Meeting
of February 24, 1992

Agenda Item H-10

HALF-TIME COUNSELOR

With the resignation of Michael Hustad we now have a half-time vacancy in counseling. The counseling staff interviewed three applicants and are recommending the appointment of Janet Matheney of Rockford, Illinois.

RECOMMENDATION: Board approval to appoint Janet Matheney to a half-time counseling position at an annual salary (to be prorated) of \$12,538, effective March 1, 1992.



SAUK VALLEY
COMMUNITY
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

DATE: February 19, 1992
TO: Dr. Behrendt
FROM: John Sagmoe
SUBJECT: Documentation of Recommendation to fill half-time
Counseling Vacancy

Analysis of Qualifications:

Academic:

Janet Matheney holds a Master of Education Degree in Guidance and Counseling from Eastern Illinois University. She also has a Bachelor of Science degree in Education from Eastern Illinois University and an Associate.

Professional Background:

Janet has served as a graduate assistant in the career counseling center at Eastern Illinois University. Her practicum work includes assessment, peer counseling career and educational counseling and community agency referrals.

Personal Qualifications:

Ms. Matheney's references from staff at Eastern Illinois University were very positive. She was described as an excellent student, a professional counselor and diligent worker with above average potential for student personnel work. The Department Head of Counseling said "She will do an excellent job for you. I recommend her very highly". Other references described her as a caring individual who was enthusiastic about whatever she undertook. Ms. Matheney was the choice of the Counseling staff to fill this vacancy.

Recommendation:

It is recommended that Janet Matheney be appointed to fill the half-time counseling vacancy.

For Board Meeting
of February 24, 1992

Agenda Item I-1

ADVISORY COMMITTEES

The attached Career Program Advisory Committees are presented for Board approval.

RECOMMENDATION: Board approval of the Career Program Advisory Committees as presented.

SAUK VALLEY COMMUNITY COLLEGE
MEMORANDUM

DATE: February 19, 1992
TO: Dr. Behrendt
FROM: Virginia Thompson *VT*
SUBJECT: Advisory Committees - 1991-92

Attached are updated lists of the Career Program Advisory Committees. I recommend these appointments be approved by the Board of Trustees.

js

attachment

SAUK VALLEY COMMUNITY COLLEGE

1991-92 ADVISORY COMMITTEE

FOOD SERVICE

Gail Beck.....	Director, Dietary Services KSB Hospital 403 E. First Street Dixon, IL 61021 288-5531
Cindy Zander.....	Director, Dietary Services CGH Medical Center 1601 First Avenue Sterling, IL 61081 625-0400
Gerald Folsom.....	Culinary Arts Instructor W.A.V.C. 1608 Fourth Avenue Sterling, IL 61081 625-2718
Nancy Gehrke.....	Nutrition Consultant 3236 Mineral Springs Road Sterling, IL 61081 625-4623 (home)
Linda Setchell.....	Part-time Instructor SVCC Food Service Manager Sauk Valley Community College Consolidated Management 288-5511 (ext. 286)
Joyce Miller.....	Nutrition Consultant Medical Arts Clinic 217 E. First Street Dixon, IL 61021 288-7711

SAUK VALLEY COMMUNITY COLLEGE

1991-92 ADVISORY COMMITTEE

MEDICAL LABORATORY TECHNOLOGY

Dr. Reda Salama.....	Pathologist CGH Medical Center Sterling, IL 61081 625-0400 (Continuous Appointment)
Dr. Salvatore Borja.....	Pathologist Samaritan North M. C. Clinton, IA 52732 (319) 243-5900 (Continuous Appointment)
Sorlee Jakobs, MT.....	Real Estate Sales 21956 Ridge Road Sterling, IL 61081 336-2314 (Expires 1992)
Larry K. Chidly.....	Chemistry Instructor Dixon High School Dixon, IL 61021 284-7722 (Expires 1992)
Mary Sue Cox.....	Social Worker Home Address: 514 West Sixth Street Dixon, IL 61021 288-4260 (Expires 1992)
Charles F. Lane.....	Biology and Chemistry Instructor Walnut High School Walnut, IL 61376 379-2434 (Expires 1992)
Robert W. Rohr.....	Biology and Chemistry Instructor Ashton High School Ashton, IL 61006 453-7461 (Expires 1992)

SAUK VALLEY COMMUNITY COLLEGE

1991-92 ADVISORY COMMITTEE

ADN - LPN - CNA

Alice Cassens, R.N.....	School Nurse 9234 W. Judson Road Polo, IL 61064
Myron Hofmeister.....	Counselor 310 Riverside Drive Prophetstown High School Prophetstown, IL 61277
Donna Day, R.N.....	Director of Nursing CGH Medical Center 1601 First Avenue Sterling, IL 61081
Sylvia E. Montavon.....	Administrator Heritage Square 620 N. Ottawa Dixon, IL 61021
Lana Pogliano, R.N.....	Director of Nursing Prairie View Nursing Home Princeton, IL 61356
Beth Radunz, R.N.....	Administrator Sterling Care Center 105 E. 23rd Street Sterling, IL 61081
Betty Redmond, R.N.....	Director of Nursing Greenfield 508 Park Avenue East Princeton, IL 61356
Judy Repass, R.N.....	SVCC Graduate RFD #2 808 W. Sixth Street Sterling, IL 61081
Eileen Tempel, R.N.....	Whiteside Area Vocational Center 1608 Fourth Avenue Sterling, IL 61081
Marilyn Devine, R.N.....	KSB Hospital 403 E. First Street Dixon, IL 61021

SAUK VALLEY COMMUNITY COLLEGE

1991-92 ADVISORY COMMITTEE

RADIOLOGIC TECHNOLOGY

Krishna Chadalavada, M.D.	CGH Medical Center 1601 First Avenue Sterling, IL 61081 625-0400
Richard Kerley, R.T.	Administrative Technologist CGH Medical Center 1601 First Avenue Sterling, IL 61081 625-0400
Ed McKenney, R.T.	St. Margaret's Hospital 600 East First Street Spring Valley, IL 61342 673-2311
Beverly Bromenschenkel, R.T. ...	Chief Technologist Mendota Community Hospital Mendota, IL 61342 539-7461
Dave Schreiner, R.T.	Chief Technologist KSB Hospital 430 East First Street Dixon, IL 61021 288-5531
Dr. I. G. Almassy	Radiologist KSB Hospital 430 East First Street Dixon, IL 61021 288-5531
Margy Frey, R.T.	Chief Technologist Illinois Valley Community Hospital 925 West Street Peru, IL 61354 223-3300
Ben Wilson, R.T.	Chief Technologist Perry Memorial Hospital Princeton, IL 61356 875-2811

SAUK VALLEY COMMUNITY COLLEGE

1991-92 ADVISORY COMMITTEE

HUMAN SERVICES

Laura Estrem.....	Instructor - SVCC 1068 Prairie Hill Drive Dixon, IL 61021
Sheila Schultz.....	Licensing Worker Illinois Department of Children and Family Services 205-207 First Avenue Rock Falls, IL 61071
Jean McKeough Mlsna.....	Winning Wheels, Inc. 701 East Third Street Prophetstown, IL 61277
Sandra Julifs.....	Director Tri-County Opportunities Council 405 Emmons Drive Rock Falls, IL 61071
Sandra Karras.....	COVE/YWCA 412 First Avenue Sterling, IL 61081
Linda Delimata.....	Kreider Services, Inc. 500 Anchor Road Dixon, IL 61021
John Califf.....	Lutheran Social Services Area Office 116 N. Peoria Dixon, IL 61021
Jerry Hrisinger.....	Sinnissippi Centers, Inc. 325 Illinois Route #2 Dixon, IL 61021
John L. Stern.....	Self Help Enterprises 2300 W. LeFevre Sterling, IL 61081
Ralph Pifer.....	Instructor - SVCC 2100 Freeport Road, Apt. 313A Sterling, IL 61081
Michael Seguin, Chairperson.....	Dean, SVCC 3904 19th Avenue Sterling, IL 61081

SAUK VALLEY COMMUNITY COLLEGE

1991-92 ADVISORY COMMITTEE

CRIMINAL JUSTICE

Roger Schipper	Sheriff of Whiteside County 400 N. Cherry Morrison, IL 61270 772-4044
Cadet T. Thorp.....	Chief Sterling Police Dept. 212 Third Avenue Sterling, IL 61081 625-2131
Gary L. Spencer.....	Whiteside County State's Attorney 200 E. Knox Morrison, IL 61270 772-7201, Ext. 144
Al Webb.....	Director of Probation Whiteside County Probation 200 E. Knox Morrison, IL 61270 772-7201, Ext. 114
Odie Washington.....	Warden of Dixon Correction Center 2600 N. Brinton Avenue Dixon, IL 61021 288-5561
Dennis Schumacher.....	Ogle County State's Attorney County Court House Oregon, IL 61061 732-3201
Mike Downey.....	Part-time Instructor, SVCC 212 South Ottawa Dixon, IL 61021 288-6688
Rolfe Ehrmann.....	Attorney 215 East First Street Dixon, IL 61021 288-4949
Harry Ulferts.....	Part-time Instructor, SVCC Palmyra Road Dixon, IL 61021 288-4411

SAUK VALLEY COMMUNITY COLLEGE

1991-92 ADVISORY COMMITTEE

CRIMINAL JUSTICE

Tim Bivins.....	Sheriff of Lee County 122 West Third Dixon, IL 61021 284-6631
Linda Giesen.....	Instructor - SVCC 203 East Fellows Dixon, IL 61021 288-1575
Michael Seguin.....	Dean, SVCC 3904 19th Avenue Sterling, IL 61081 626-0361

SAUK VALLEY COMMUNITY COLLEGE

1991-92 ADVISORY COMMITTEE

BUSINESS

MARKETING, MANAGEMENT, RETAILING

Linda Zinanni.....	National Manufacturing Co. 1 First Avenue Sterling, IL 61081 625-1320
Merlyn Bruns.....	17971 Spring View Road Sterling, IL 61081 625-8184
Scott Skrogstad.....	Unique Computer, Inc. 325 First Avenue Sterling, IL 61081 625-5018

OFFICE AND ADMINISTRATIVE SERVICES

Linda Clemens.....	Wahl Clipper Corporation 2902 Locust Road Sterling, IL 61081 625-6525
Karin Herrmann.....	Illinois Dept. of Public Aid 2321 E. Lincolnway Sterling, IL 61081 626-4957

ACCOUNTING

Karen Enyart	CGH Medical Center 100 East LeFevre Road Sterling, IL 61081 625-0400
Janis Card, CPA.....	Clifton, Gunderson & Co. 603 First Avenue Sterling, IL 61081 625-5800
Joe Rosengren, CPA.....	Lindgren, Callihan, Van Osdol & Company 3319 E. Lincolnway Sterling, IL 61081 626-1277

SAUK VALLEY COMMUNITY COLLEGE

1991-92 ADVISORY COMMITTEE

BUSINESS

DATA PROCESSING

Robert Logsdon.....	Raynor Manufacturing Co. East River Road Dixon, IL 61021 288-1431
Jerry Kloppenborg.....	Borg Warner Corporation 1350 Franklin Grove Road Dixon, IL 61021 288-1462
Tom Rich.....	Borg Warner 1700 Franklin Grove Road Dixon, IL 61021 288-1462
Greg Wahl.....	Wahl Clipper Corporation 2900 Locust Road Sterling, IL 61081 625-2525

SAUK VALLEY COMMUNITY COLLEGE

1991-92 ADVISORY COMMITTEE

TECHNOLOGY

MECHANICAL DESIGN/CAD

Mike Getzendaner.....	Edelmann Division of Parker Hannifan Corporation IL Rt. 38 Dixon, IL 61021 288-3344
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ELECTRONICS

Lee Wolfe.....	Northwestern Steel & Wire Co. 121 Wallace Sterling, IL 61081 625-2500
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Rich Nona.....	Sterling Controls, Inc. P.O. Box 418 Sterling, IL 61081 625-0852
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Jerome Wells.....	Borg Warner Corporation 1700 Franklin Grove Road Dixon, IL 61021 288-1462, Ext. 244
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MACHINE TOOL

Robin Foster.....	Woods Division of Hesston Corporation P.O. Box 1000 Oregon, IL 61061 732-2141
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Russell O. Spencer.....	Spencer Design Machine & Gear Company 1207 East Fourth Sterling, IL 61081 625-4846
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Richard Atchison.....	Lawrence Brothers, Inc. Two First Avenue Sterling, IL 61081 625-0360
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SAUK VALLEY COMMUNITY COLLEGE

1991-92 ADVISORY COMMITTEE

TECHNOLOGY

HEATING/AIR CONDITIONING/REFRIGERATION/QUALITY CONTROL

Robert Hollaway.....	Illinois Forge, Inc. 2900 East Rock Falls Road Sterling, IL 61081 625-0813
Mary Leffelman.....	GMN Torrington 1203 Capital Drive Rockford, IL 61109 229-3999
Ross Sword.....	Central Heating and Cooling 503 East Third Street Sterling, IL 61081 625-2424
Mike Hosler.....	Hosler's Appliance Repair 212 Sixth Avenue Rock Falls, IL 61071 626-1906

For Board Meeting of
February 24, 1992

Agenda Item I-2

MAY MEETING DATE

Our normal May meeting date would be Monday, May 25 which is Memorial Day.

RECOMMENDATION: Board approval to move the May meeting date from Monday, May 25 to Tuesday, May 26, 1992.

For Board Meeting
of February 24, 1992

Agenda Item I-3

JOINT EDUCATIONAL AGREEMENTS

The attached Joint Educational Agreements have been revised to include the areas of Automotive and Diesel Technology and other programs which were identified.

RECOMMENDATION: Board approval of the attached Joint Educational agreements with Highland Community College, Illinois Valley Community College, Kishwaukee College and Rock Valley College.

SAUK VALLEY COMMUNITY COLLEGE
MEMORANDUM

DATE: February 17, 1992
TO: Dr. Behrendt
FROM: Virginia Thompson *VT*
SUBJECT: Joint Educational Agreements

As Zollie Hall has contacted our neighboring colleges to develop agreements in the areas of Automotive and Diesel Technology, we have taken this opportunity to identify other programs which could be added to the agreements.

Attached are addenda for agreements with Highland Community College, Illinois Valley Community College, Kishwaukee College, and Rock Valley College.

Programs added to the agreements include:

Highland Community College - SVCC

By Highland

- Automotive Mechanics (AAS/Certificate)
- Auto Body Repair (Certificate)
- Diesel Mechanics Technology (Certificate)

By SVCC

- Building Maintenance Specialist (Certificate)
- Human Services-Community Service Aide (AAS)
- Human Services (Certificate)
- Industrial/Business Safety (Certificate)
- Industrial Maintenance Electrician (Certificate)

Illinois Valley Community College - SVCC

By Illinois Valley

- Automotive Mechanics (AAS/Certificate)
- Diesel Fuel Systems (Certificate)
- Diesel Truck Mechanics (Certificate)
- Fire Science Technology (AAS/Certificate)
- Heavy Equipment Mechanics (Certificate)

By SVCC

- Human Services-Community Service Aide (AAS)

Kishwaukee Community College - SVCC

By Kishwaukee

- Auto Body Paint and Repair (AAS/Certificate)
- Commercial Truck Technology (AAS/Certificate)
- Automotive Technology (AAS/Certificate)
- Fire and Safety Technology (AAS/Certificate)
- Water Quality Control (AAS/Certificate)

Rock Valley College - SVCC

By Rock Valley

- Automotive Service Technology (AAS/Certificate)
- Building Construction Technology (AAS/Certificate)
- Fire Science (AAS/Certificate)
- Library Media/Technical Assistant (AAS/Certificate)
- Technical Writing (AAS)
- Welding Technology (Certificate)
- Pharmacy Technology (Certificate)

By SVCC

- Machine Tool Operator (Certificate)

js

attachments

MEMORANDUM

To: Dr. Virginia Thompson
From: Zollie W. Hall *zwh*
Date: February 13, 1992
Subject: Addenda to Joint Educational Agreements

Attached are addenda to Joint Educational Agreements with Highland Community College, Illinois Valley Community College, Kishwaukee College and Rock Valley College. These Joint Educational Agreements allow the colleges to expand their vocational-technical offerings included in the joint agreements.

The status of each agreement is:

Highland Community College

The administration has approved the addendum and will present it at their March, 1992 Board of Trustees meeting for approval.

Illinois Valley Community College

The IVCC Board of Trustees will approve the addendum at their February 19, 1992 meeting.

Kishwaukee College

Their Board of Trustees approved the addendum on February 11, 1992.

Rock Valley College

Their Board of Trustees will approve the addendum on February 17, 1992.

It is recommended the Board of Trustees approve these addenda.

dr

ADDENDUM TO THE COOPERATIVE EDUCATION AGREEMENT
BETWEEN
ILLINOIS VALLEY COMMUNITY COLLEGE
AND
SAUK VALLEY COMMUNITY COLLEGE

This amendment to the Cooperative Education Agreement between Illinois Valley Community College and Sauk Valley Community College is entered into this 19th day of February, 1992, for the following change.

BY: Sauk Valley Community College

Building Maintenance Specialist (Certificate)
Communications Electronics (Certificate)
Heating, Refrigeration, Air Conditioning, Solar Energy
(AAS/Certificate)
Human Services-Community Service Aide (AAS)
Industrial Electronics (Certificate)
Industrial Maintenance Electrician (Certificate)
Medical Laboratory Technology (AAS)
Quality Control (Certificate)
Radiologic Technology (AAS)
Statistical Quality Assurance (Certificate)

BY: Illinois Valley Community College

AgriBusiness Management (AAS/Certificate)
Automotive Mechanics (AAS/Certificate)
AgriMechanics (Certificate)
Dental Assistant (Certificate)
Diesel Fuel Systems (Certificate)
Diesel Truck Mechanics (Certificate)
Fire Science Technology (AAS/Certificate)
Heavy Equipment Mechanics (Certificate)

Conditions, agreements, and other exigencies covered within the agreement entered into by both parties shall be in effect for this addendum agreement.

In witness thereof, the parties hereto have executed this agreement as of the date and year first above written.

BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 513

ATTEST:

Dianne E. Bagardt

Dale M. Conwell
Chairperson of the Board of Trustees

DATE: 2-19-92

A. Wrogocki
President

BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 506

ATTEST:

[Signature]

William E. Yeaman
Chairperson of the Board of Trustees

DATE: 2/25/92

[Signature]
President

ADDENDUM TO A JOINT AGREEMENT
BETWEEN
SAUK VALLEY COMMUNITY COLLEGE
AND
HIGHLAND COMMUNITY COLLEGE

This amendment to the Joint Education Agreement between Sauk Valley Community College and Highland Community College is entered into this 24th day of February, 1992.

By: Highland Community College

Agricultural Business/Management (AAS)
Agricultural Production (AAS/Certificate)
Automotive Mechanics (AAS/Certificate)
Auto Body Repair (Certificate)
Diesel Mechanics Technology (Certificate)
Insurance Adjusting (Certificate)
Insurance Underwriting (Certificate)
Welding (Certificate)

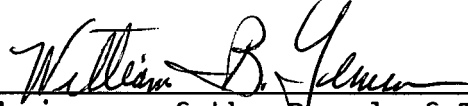
By: Sauk Valley Community College

Building Maintenance Specialist (Certificate)
Criminal Justice (AAS)
Heating, Refrigeration, Air Conditioning, Solar Energy
(AAS/Certificate)
Human Services-Community Service Aide (AAS)
Human Services (Certificate)
Industrial/Business Safety (Certificate)
Industrial Maintenance Electrician (Certificate)
Machine Tool Operator (Certificate)
Medical Laboratory Technology (AAS)
Quality Control (Certificate)
Statistical Quality Assurance (Certificate)
Radiologic Technology (AAS)

Current conditions, agreement, and other exigencies covered within the Agreement shall be in effect for this addendum agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the date and year first above written.

BOARD OF TRUSTEES, SAUK VALLEY
COMMUNITY COLLEGE DISTRICT NO. 506



Chairman of the Board of Trustees

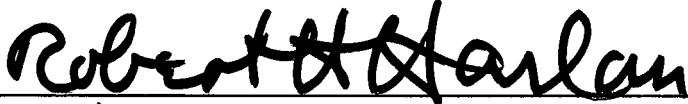


President

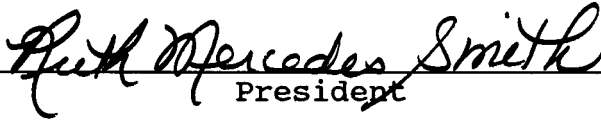
Date: _____

2/24/92

BOARD OF TRUSTEES, HIGHLAND
COMMUNITY COLLEGE DISTRICT NO. 519



Chairman of the Board of Trustees



President

Date: _____

3/11/92

ADDENDUM TO THE COOPERATIVE EDUCATION AGREEMENT
BETWEEN
ILLINOIS VALLEY COMMUNITY COLLEGE
AND
SAUK VALLEY COMMUNITY COLLEGE

This amendment to the Cooperative Education Agreement between Illinois Valley Community College and Sauk Valley Community College is entered into this 19th day of February, 1992, for the following change.

BY: Sauk Valley Community College

Building Maintenance Specialist (Certificate)
Communications Electronics (Certificate)
Heating, Refrigeration, Air Conditioning, Solar Energy
(AAS/Certificate)
Human Services-Community Service Aide (AAS)
Industrial Electronics (Certificate)
Industrial Maintenance Electrician (Certificate)
Medical Laboratory Technology (AAS)
Quality Control (Certificate)
Radiologic Technology (AAS)
Statistical Quality Assurance (Certificate)

BY: Illinois Valley Community College

AgriBusiness Management (AAS/Certificate)
Automotive Mechanics (AAS/Certificate)
AgriMechanics (Certificate)
Dental Assistant (Certificate)
Diesel Fuel Systems (Certificate)
Diesel Truck Mechanics (Certificate)
Fire Science Technology (AAS/Certificate)
Heavy Equipment Mechanics (Certificate)

Conditions, agreements, and other exigencies covered within the agreement entered into by both parties shall be in effect for this addendum agreement.

In witness thereof, the parties hereto have executed this agreement as of the date and year first above written.

BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 513

ATTEST:

Chairperson of the Board of Trustees

DATE: _____

President

BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 506

ATTEST:

Chairperson of the Board of Trustees

DATE: _____

President

ADDENDUM TO A JOINT AGREEMENT
BETWEEN
SAUK VALLEY COMMUNITY COLLEGE
AND
KISHWAUKEE COLLEGE

This amendment to the Joint Education Agreement between Sauk Valley Community College and Kishwaukee College is entered into this 24th day of February, 1992.

By: Kishwaukee College

AgriBusiness (AAS/Certificate)
Agricultural Management (AAS/Certificate)
Horticulture Equipment Technology (AAS)
Ornamental Horticulture (AAS/Certificate)
Power Equipment Technology (AAS/Certificate)
Auto Body Paint & Repair (AAS/Certificate)
Commercial Truck Technology (AAS/Certificate)
Automotive Technology (AAS/Certificate)
Fire & Safety Technology (AAS/Certificate)
Water Quality Control (AAS/Certificate)

By: Sauk Valley Community College

Food Preparation & Service (Certificate)
Heating, Refrigeration, Air Conditioning, Solar Energy
(AAS/Certificate)
Human Services-all options (AAS/Certificate)
Medical Laboratory Technology (AAS)

Current conditions, agreement, and other exigencies covered within the Agreement shall be in effect for this addendum agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the date and year first above written.

Sauk Valley College
Cooperative Agreement
Revised February 25, 1992

Sauk Valley College offers Kishwaukee College students the following degree or certificate programs:

Food Preparation and Service (Certificate)
Heating, Refrigeration, Air Conditioning and Solar Energy (AAS/Certificate)
Human Services--**all options** (AAS/Certificate, all options)
Medical Laboratory Technology (AAS)

Kishwaukee College offers students at Sauk Valley College the following degree or certificate programs:

Agribusiness (AAS/Certificate)
Agricultural Management (AAS/Certificates)
Auto Body Paint & Repair (AAS/Certificate)
Automotive Technology (AAS/Certificate)
Commercial Truck Technology (AAS/Certificate)
Fire & Safety Technology (AAS/Certificate)
Horticulture Equipment Technology (AAS)
Ornamental Horticulture/General (AAS)
 Horticulture/Garden Center Operations (Certificate)
Ornamental Horticulture/Floral Design (AAS)
 Horticulture/Floral Horticulture (Certificate)
Ornamental Horticulture/Golf Course (AAS)
 Horticulture/Golf Course & Turf Management (Certificate)
Ornamental Horticulture/Greenhouse (AAS)
 Horticulture/Greenhouse Production (Certificate)
Ornamental Horticulture/Landscape Design (AAS)
 Horticulture/Nursery Management/Landscape Design (Certificate)
Power Equipment Technology (AAS/Certificates)
Water Quality Control (AAS/Certificate)

BOARD OF TRUSTEES, SAUK VALLEY
COMMUNITY COLLEGE DISTRICT NO. 506

William B. Jensen
Chairman of the Board of Trustees

Richard L. Dahl
President

Date: 2/24/92

BOARD OF TRUSTEES,
KISHWAUKEE COLLEGE DISTRICT NO. 523

John C. Roberts
Chairman of the Board of Trustees

Norman Jensen
President

Date: February 11, 1992

ADDENDUM TO A JOINT AGREEMENT
BETWEEN
SAUK VALLEY COMMUNITY COLLEGE
AND
ROCK VALLEY COLLEGE

This amendment to the Joint Education Agreement between Sauk Valley Community College and Rock Valley College is entered into this 17th day of February, 1992.


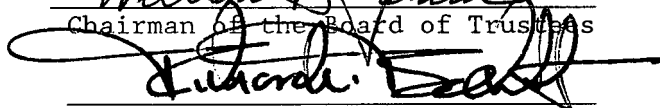
BY: SAUK VALLEY COMMUNITY COLLEGE
Delete: Diesel Technology (AAS)
Add: Machine Tool Operator (C)

BY: ROCK VALLEY COLLEGE
Add: Automotive Service Technology (AAS)
and Certificate programs
Building Construction Technology (AAS)
and Certificate programs
Fire Science (AAS)
and Certificate programs
Library Media/Technical Assistant (AAS)
and Certificate programs
Technical Writing (AAS)
Welding Technology (C)
Pharmacy Technology (C)

Current conditions, agreement, and other exigencies covered within the Agreement shall be in effect for this addendum agreement.

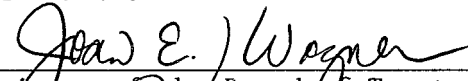

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the date and year first above written.

BOARD OF TRUSTEES, SAUK VALLEY
COMMUNITY COLLEGE DISTRICT NO. 506


Chairman of the Board of Trustees

President

Date: 2/2/92

BOARD OF TRUSTEES, ROCK VALLEY COLLEGE
DISTRICT NO. 511


Chairman of the Board of Trustees

President

Date: Feb. 18, 1992

For Board Meeting
of February 24, 1992

Agenda Item I-4

JOINT EDUCATIONAL AGREEMENT

(NEW)

The attached joint educational agreement with Black Hawk College is new. Formerly, we only had an agreement with Black Hawk East in District 503.

RECOMMENDATION: Board approval of the attached joint educational agreement with Black Hawk College at Moline.



SAUK VALLEY
COMMUNITY
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

To: Dr. Virginia Thompson
From: Zollie W. Hall *ZWH*
Date: February 19, 1992
Subject: Joint Educational Agreement
Black Hawk College

Attached is a Joint Educational Agreement with Black Hawk College. These joint agreements allow the colleges to expand their offerings included in the joint agreements.

Black Hawk administration has approved the joint agreement and will present it at their March, 1992 Board of Trustees meeting for approval.

It is recommended the Board of Trustees approve this joint educational agreement.

dr

attachments

A JOINT EDUCATIONAL AGREEMENT

BETWEEN

SAUK VALLEY COMMUNITY COLLEGE

AND

BLACK HAWK COLLEGE

THIS AGREEMENT is entered into this 24th day of February, 1992 by and between the Board of Trustees of Community College District No. 506, Sauk Valley Community College, hereinafter referred to as Sauk Valley, and the Board of Trustees of Community College District No. 503, Black Hawk College, hereinafter referred to as Black Hawk, for the expressed purpose of providing additional educational programs to the students of each district involved in this agreement.

Programs included under this Agreement are:

By Sauk Valley Community College:

Heating, Refrigeration, Air Conditioning, and Solar Energy (AAS/Certificate)
Medical Laboratory Technology (AAS)
Radiologic Technology (AAS)

BY: Black Hawk College

AgriBusiness (AAS/Certificate)
Agricultural Production (AAS/Certificate)
Agricultural (Transfer)
Horse Science Technology (AAS/Certificate)
Physical Therapy (AAS/Certificate)
Respiratory Therapy (AAS/Certificate)
Agricultural Mechanics Technology (AAS/Certificate)
Equestrian Science (AAS)
Fashion Merchandising (AAS/Certificate)
Civil Technology (AAS/Certificate)
Auto Collision Repair (Certificate)
Auto Technology (AAS/Certificate)
Automotive Repair Technology (AAS)

Diesel Technology (AAS/Certificate)
Hazardous Materials Technology (AAS)
Truck Driving (Certificate)
Welding Technology (Certificate)
Interior Design (AAS)
Baking, Professional (Certificate)
Fire Service Officer (AAS)
Hotel/Motel management (AAS/Certificate)
Commercial Art (AAS/Certificate)
Labor Studies (AAS/Certificate)
Television Broadcasting (AAS)
Technical Writing (AAS/Certificate)

WITNESSETH:

WHEREAS, it is the desire of the parties hereto to expand educational services to the greatest number of students in each district served by the parties, and

WHEREAS, by means of this Agreement, the parties hereto desire to share programs of each institution and thereby maximize utilization of the finances, facilities, equipment, and personnel of each institution, and by so doing, provide educational services that might otherwise be impracticable for either of the parties individually:

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties hereto agree as follows:

1. INSTITUTIONAL IDENTIFICATION

For the purposes of the Agreement, the college district sending the students to another college will be referred to as the "Sending College", and the college receiving students from another college district will be referred to as the "Receiving College".

2. TERMS OF AGREEMENT

Any educational program offered by the parties to this Agreement shall be an approved program by the Illinois

Community College Board at the "Receiving" institution.

3. **EFFECTIVE DATE OF AGREEMENT**

This Agreement shall become effective at the start of the Summer session of 1992.

4. **DURATION OF AGREEMENT**

This Agreement shall remain in effect unless and until one of the parties notifies the other of a desire to terminate the Agreement. Termination would then occur thirty (30) days after the date of notification. In the event of termination, students who have entered an educational program under the Agreement shall be allowed to complete the program under the terms of the Agreement.

5. **AMENDMENTS TO AGREEMENT**

Amendments and/or revisions to the Agreement may be made at any time by mutual consent of all parties in writing. Such amendments and/or revisions shall be prepared in the form of an addendum Agreement. The procedure for approval of such addenda and/or revisions shall follow the same procedure employed in securing approval by all parties in the original cooperative Agreement.

6. **CLASS SCHEDULES**

Schedules of classes will be exchanged by the two schools.

7. **REGISTRATION**

Students shall register at the "Receiving" college and shall be considered members of that district for the terms of their enrollments. Courses taken at the "Sending" college must be part of the student's program of studies and approved by the

"Receiving" college. Upon successful completion, approved courses taken at the "Sending" college would be acceptable for transfer to the "Receiving" college for completion of the program.

8. ADDITIONAL EDUCATIONAL SERVICES

The "Receiving" college shall provide access to its Learning Resources Center and other instructional resources for students from the "Sending" college, equal to those provided for any student at its campus.

The "Receiving" college shall also provide counseling, guidance, and other services that will facilitate the learning process.

Courses, seminars, workshops and inservice programs related to any educational program bound by this Agreement may be offered within the district confines of any "Receiving" or "Sending" institution with the consent of both districts. Said programs may be carried on singly by the "Sending" or "Receiving" institution or jointly by both the "Sending" and "Receiving" institution.

9. SCHOLARSHIPS AND STUDENT ACTIVITIES

The "Receiving" college shall be considered the home district for athletic eligibility and/or any other activity where the student officially represents an institution as well as for military and Illinois State Commission scholarships.

10. STUDENT RECOGNITION OF COMPLETION

The "Receiving" college shall maintain all admission records and transcripts and shall issue any and all degrees or

certificates to the students completing the educational programs.

11. RECORDS

The "Receiving" college shall maintain appropriate records for students from the "Sending" college in accordance with standard procedures while that student is in attendance in the "Receiving" institution and will provide copies of said records to the "Sending" college at the request of the student concerned.

12. PUBLICITY

Any educational program offered through this Agreement shall be duly publicized in the participating district catalog and other informative brochures consistent with institutional policy or all other similar publicity.

13. STUDENT ENROLLMENTS

For the programs covered under this Agreement, Black Hawk and Sauk Valley districts are considered one district.

14. IDENTIFICATION OF CONDITIONS OF AGREEMENT TO STUDENTS

It shall be the responsibility of the "Sending" college to identify the terms of this Agreement to their students going to "Receiving" college.

15. REIMBURSEMENT

The "Receiving" college shall be eligible to file all claims for reimbursement for any student enrolled in their classes from a "Sending" college.

16. INSURANCE

Students at the "Receiving" college shall be covered by the

terms of their liability insurance while on the premiss of the "Receiving" college.

17. EMERGENCIES

In the event of an emergency:

(a) proper first aid practices should be employed by the "Receiving" college.

(b) next-of-kin or designated individual shall be notified.

18. TRANSPORTATION

Students shall be responsible and liable for their own transportation to and from both "Sending" and "Receiving" colleges.

19. EDUCATIONAL CHARGES FOR SERVICES RENDERED

No charge-backs will be made by the "Receiving" college to the "Sending" college for students attending under the provisions of the Agreement. For the purposes of construction space support, FTE enrollment in the classes taken at the "Receiving" institution shall be reported by the "Receiving" institution.

Students enrolled in educational programs covered by this Agreement will be charged tuition at the rate charged by the "Receiving" college.

IN WITNESS THEREOF, the parties hereto have executed this Agreement
in two (2) counterparts, each of which shall be deemed an original,
as of the date and year first above written.

BOARD OF TRUSTEES OF SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

By: William B. J. J. J.
Chairperson of the Board

By: W. J. J. J. J.
College President

By: W. J. J. J. J.
Secretary to the Board

Date: 2/24/92

BOARD OF TRUSTEES OF BLACK HAWK COLLEGE DISTRICT 503

By: Steven P. J. J. J.
Chairperson of the Board

By: W. J. J. J. J.
College President

By: Karen Morris
Secretary to the Board

Date: 3-5-92

TREASURER'S REPORT
January 31, 1992

I. INVESTMENTS

FUND	LOCATION	RATE	DUE DATE	AMOUNT
Education (Pool)	First National Bank, Sterling	4.30	2-21-92	\$42,188.74
Education	Ashton Bank & Trust Co.	6.30	8-15-92	100,000.00
Education	Farmers Bank of Sublette	6.30	8-15-92	100,000.00
Education	Smith Trust & Savings (Morrisn)	6.30	8-16-92	100,000.00
Education	First National Bank, Sterling	6.10	9-20-92	100,000.00
Operations & Maintenance (Pool)	First National Bank, Sterling	4.30	2-21-92	464,653.15
Operations & Maintenance	First National Bank, Amboy	6.85	8-15-92	100,000.00
Operations & Maintenance	Tampico National Bank	6.25	10-12-92	100,000.00
Operations & Maintenance	Milledgeville State Bank	6.00	10-12-92	100,000.00
Working Cash	Sterling Federal Bank	7.45	2-1-92	100,000.00
Working Cash	Community State Bank (Rck Flls)	7.14	2-6-92	100,000.00
Working Cash (Pool)	First National Bank, Sterling	4.30	2-21-92	358,219.39
Working Cash	Amcore (Sterling)	5.125	4-1-92	1,020,000.00
Working Cash	Dixon National Bank	6.80	7-5-92	223,380.53
Working Cash	Dixon National Bank	5.10	12-29-92	350,000.00
Building Bond Proceeds	First Bank/Dixon	6.60	5-6-92	100,000.00
Building Bond Proceeds	First National Bank, Sterling	6.80	5-10-92	100,000.00
Building Bond Proceeds	Farmers National Bank, Prophetstown	6.50	5-18-92	100,000.00
Building Bond Proceeds	Dixon National Bank	6.60	5-27-92	225,511.38
Building Bond Proceeds	First National Bank, Sterling	6.80	6-26-92	150,000.00
Building Bond Proceeds	First National Bank, Sterling	6.10	9-25-92	100,000.00
Auxiliary (Student Activities)	Citizens First State Bank, Walnut	6.65	5-15-92	100,000.00

				<u>\$4,233,953.19</u>

II. INTEREST BEARING ACCOUNTS

ACCOUNT/FUND -----	LOCATION -----	RATE ----	AMOUNT -----
Operations and Maintenance Trust Account	First National Bank, Sterling	3.75	92,654.27
Retiree Health Insurance Restricted	First National Bank, Sterling	3.50	955.63
General Fund	First Bank, Sterling	5.00	1,559,518.09
Bookstore Fund	First Bank, Sterling	5.00	135,391.77

			<u>\$1,788,519.76</u>

III. CHECKING ACCOUNTS - NONINTEREST BEARING

ACCOUNT/FUND -----	LOCATION -----	AMOUNT
Education	First National Bank, Sterling	\$58,876.46
Payroll - Education	First Bank, Dixon	0.00
Imprest - Education	First National Bank, Sterling	2,635.22
Building - Operations & Maintenance	First National Bank, Sterling	0.72
Student Activity - Restricted	Amcore (Sterling)	54,271.83
Restricted and Federal Funds	First Bank, Sterling	148,754.46
Student Loan - Auxiliary	Amcore (Sterling)	1,808.25
Bookstore - Auxiliary	First National Bank, Sterling	33,205.52
		\$299,552.46

SAUK VALLEY COMMUNITY COLLEGE
STUDENT LOAN FUND
Period Ending 1/31/92
B A L A N C E S H E E T

ASSETS:

Cash in Bank	\$1,808.25	
Notes Receivable	10,462.00	

		\$12,270.25
		=====

LIABILITIES & NET WORTH:

Fund Equity	\$11,995.01	
Net Profit	275.24	

		\$12,270.25
		=====

P R O F I T A N D L O S S

INCOME:

Interest Income	\$297.24	
Bad Debts Repaid	310.00	

		\$607.24

EXPENSES:

Bad Debts		\$332.00

NET PROFIT

	\$275.24
	=====

SAUK VALLEY COMMUNITY COLLEGE
E.O.G. WORKSTUDY FUND
Period Ending January 31, 1992
B A L A N C E S H E E T

Cash on Hand	\$953.21	
Workstudy Awards Receivable from Fed. Gov. 1991-92	46,151.00	
Workstudy Awards Capital 1991-92		171,837.00
Workstudy Awards Paid 1991-92	138,442.26	
EOG Awards Receivable from Fed. Gov. 1992-92	6,527.58	
EOG Awards Capital 1991-92		64,459.00
EOG Awards Paid 1991-92	57,931.42	
PELL Grant Awards Receivable from Fed. Gov. 1991-92	242,873.78	
PELL Grant Awards Capital 1991-92		713,918.00
PELL Grant Awards Paid 1991-92	444,034.54	
Transfer Account	3,654.00	
Inactive Federal Grants	9,646.21	
	\$950,214.00	\$950,214.00

WORKSTUDY/EOG CHECKS WRITTEN
January, 1992

#2214 - SVCC Educational Fund - Workstudy Payroll 1/15/92	\$5,100.20
#2215 - SVCC Educational Fund - Workstudy Payroll 1/31/92	7,655.23
#2216 - SVCC Restricted Purposes Fund - Transfer of Funds	12,000.00
	<hr/>
	\$ 24,755.43
	<hr/>

SAUK VALLEY COMMUNITY COLLEGE
RESTRICTED PURPOSES FUND
January 31, 1992

Balance on Hand - January 1, 1992	\$650,721.00
Cash Under January 13 Deposit	(10.00)
Cash Over January 24 Deposit	0.40
Cash Under January 27 Deposit	(1.00)
Cash Over January 28 Deposit	10.10
Cash Over January 29 Deposit	1.00
Cash Under January 31 Deposit	(2.00)
Cash Over January 31 Deposit	0.10
JV 102	(257.00)
JV 133	(406.00)
January Receipts 1992	174,827.90

TOTAL FUNDS AVAILABLE DURING JANUARY	\$824,884.50
Cash Disbursements - January, 1992	284,944.13

Balance on Hand - January 31, 1992	\$539,940.37
	=====

STATEMENT OF INCOME & EXPENSE
STUDENT ACTIVITY FUND

ACTIVITIES

Student Activity Assessments	\$5,241.80
Athletic Income	1,456.00
Drama Income	813.25
Student Activity Income	1,415.20
Student Activity Income-Restricted Purp. Source	0.00
Student Activity Income - Bookstore Source	0.00
Sauk Talk Income	587.15
Cash Over & Under	(4.23)
Other Student Activity Income	12.02

TOTAL INCOME	\$9,521.19

	BUDGET	EXPENSE
Athletic Expense	50,787.	\$20,969.70
Cheerleader & Pom Pon Squad	4,500.	3,380.39
Speech Act. & Readers Theatre	5,500.	1,752.14
Drama Expense	6,000.	3,188.46
Music Expense	3,750.	1,400.39
Student Act. Expense	15,500.	6,711.79
Student Senate Expense	2,000.	811.04
Women's Intercollegiate Exp.	40,000.	23,967.50
SVCC Clubs	300.	0.00
Sauk Talk	7,000.	2,888.75
Intramurals	500.	110.00
Contingencies/Non-Budgeted	0.	0.00
	-----	-----
	\$135,850.	TOTAL EXPENSE

\$65,180.16

Excess of Expenditures over Revenues as of
January 31, 1992

(\$55,658.97)

=====

STATEMENT OF ASSETS AND LIABILITIES

ASSETS		REVOLVING AGENCY FUND LIABILITIES	AMOUNT
Cash in Bank	539,940.37	Due from Other Fund-Educ.	(\$93,215.50)
		Due to Educational Fund	9,074.68
Petty Cash	1,583.00	Due to Oper. & Maint. Fund	167.40
		Due to Bookstore	0.00
Accts. Rec.	352,177.79	Due Insurance Fund	203.53
		Due to Student Loan Fund	1,692.35
Investments	100,000.00	Resident Student Tuition	973,708.00
		Resident Tuition Refunds	(66,456.40)
		Out of District Tuition	650.40
		Lab Fees	37,825.50
		Lab Fees Refunds	(2,251.20)
		Accounts Payable	0.00

			\$861,398.76

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	(\$11,711.67)
Parking	11,169.51
Recreation Room Fund	3,525.52
Student Locker Fund	1,002.51
Building Fairness Grant	0.00
Community Services	46,249.57
Collegiate Choir	334.48
Spec Serv For Disadv. Inc-FY 91	88,618.07
Spec Serv For Disadv. Exp-FY 91	(88,618.07)
Spec Serv for Disadv. Inc-FY 92	44,000.00
Spec Serv for Disadv. Exp-FY 92	(53,982.22)
HITS Grant - Clear Creek Frnture	0.00
Special Population Gt. FY 91	(365.59)
Special Population Gt. FY 92	1,831.39
Perkins Gt. FY 92	(17,601.30)
Northwest Passage	981.20
Econ. Dev. Gt. II FY 92	6,058.94
Econ. Dev. Gt. Inc. FY 92	30,069.00
Econ. Dev. Gt. Exp. FY 92	(42,195.35)
Student Clubs	2,649.09
Adult Learning Book Charges	2,217.23
College Van	6,423.93
VIP/PPP	(877.90)
Student Serv/Special Projects	107,045.40
SVCC Athletic Booster Club	8,301.24
DCC/Income/FY 92	257,260.50
DCC/Expense/FY 92	(228,897.11)
Voc. Educ. Adult Training	0.00
Ill. Interp. Workshop	248.25
SVCC Foundation	(309.10)
Sauk Area Arts Council	0.00
Sm. Bus. Dev. Gt./Inc./FY 92	11,750.00
Sm. Bus. Dev. Gt./Exp./FY 92	(13,763.28)
VITAL - Secy of State FY 92	2,996.48
Anna Johnson Estate	270.68
Nursing Uniforms	102.90

LPN Supplies	527.11	
Miscellaneous Account	0.00	
IL Personal Serv. Withholding	0.00	
LRC Gt. Dept. of Educ. FY 90	3,423.90	
DCC/Sales	1,562.00	
Advanced Tech Gt. FY 92	24,263.50	
Title III - Income/FY 91	359,218.06	
Title III - St Serv Ret/Exp FY91	(103,295.94)	
Title III - Nrs. Cln Lab/Exp FY91	(117,899.77)	
Title III - Proj. Admin/Exp FY91	(45,098.30)	
Title III - Eng Comp Lab/Exp FY91	(92,924.05)	
Title III - Income/FY 92	136,000.00	
Title III - St Serv Ret/Exp FY92	(39,863.90)	
Title III - Nrs. Cln Lab/Exp FY92	(30,489.93)	
Title III - Proj. Admin/Exp FY92	(15,988.43)	
Title III - Eng Comp Lab/Exp FY92	(85,473.65)	
Tech-Prep Planning Gt.	16,776.69	\$185,521.59

FUND EQUITY

July 1, 1991	\$2,439.78	
Excess of Expenditures over Revenues as of January 31, 1992	(55,658.97)	(\$53,219.19)

TOTAL ASSETS	<u>\$993,701.16</u>	TOTAL LIABILITIES & NET WORTH	<u>\$993,701.16</u>
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SAUK VALLEY COLLEGE
BUSINESS OFFICE

January, 1992 Disbursements - Student Activity Fund

ACCOUNT	DATE	TICKET	NAME	CREDIT
00000000111000	013192	26617	HOLLOWAY GROUP INC	22.77
600000000111000	013192	26618	DAMHOFF RUSS	226.00
600000000111000	013192	26619	HEINS DENNIS	55.00
600000000111000	013192	26620	KNAUF JIM	55.00
600000000111000	013192	26621	SAUK VALLEY COMM COLLEGE	70000.00
600000000111000	013192	26622	SAUK VALLEY COMMUNITY COLLEGE	230000.00
600000000111000	013192	26623	KNIFE DARLENE	16.50
600000000111000	013192	26624	NJCAA EXECUTIVE OFFICE	10.00
600000000111000	013192	26625	HENREKIN ELAINE	87.00
600000000111000	013192	26626	NATIONAL RESTAURANT ASSOC..ISAL	10.00
600000000111000	013192	26627	DOERR TERRY	8.00
600000000111000	013192	26628	PEORIA JOURNAL STAR	45.37
600000000111000	013192	26629	SBA PUBLICATIONS	40.50
600000000111000	013192	26630	KROGER CO	54.09
600000000111000	013192	26631	GOSPODARCZYK THOMAS	58.85
600000000111000	013192	26632	ROBERT MORRIS ASSOCIATES	185.00
600000000111000	013192	26633	HENDERSON ANN	70.86
600000000111000	013192	26634	SHELL OIL COMPANY	110.37
600000000111000	013192	26635	SESAC INC	100.00
600000000111000	013192	26636	IBM CORPORATION	43027.00
600000000111000	013192	26637	FUHR GARY	55.00
600000000111000	013192	26638	BUUM BEN	55.00
600000000111000	013192	26639	SVCC ED FUND..TELEPHONE CHARGES	224.55
600000000111000	013192	26640	ARMSTRONG CAROL	30.00
600000000111000	013192	26641	STABENOW VALERIE	30.00
600000000111000	013192	26642	WILKINSON MARY ELLEN	30.00
600000000111000	013192	26643	NADEAU MICH	30.00
600000000111000	013192	26644	FENSTERMAN GLENN	30.00
600000000111000	013192	26645	WILLIAMS SUSAN	30.00
600000000111000	013192	26646	HARTMAN LEANDRA	30.00
600000000111000	013192	26647	GEMENY ROBERT	30.00
600000000111000	013192	26648	BRAIDA JAMES	30.00
600000000111000	013192	26649	LUND FRED A	87.00
600000000111000	013192	26650	DAMHOFF RUSS	38.50
600000000111000	013192	26651	SCHOTT GARY	150.00
600000000111000	013192	26652	NICHOLS JULIE	150.00
600000000111000	013192	26653	ILLINOIS STATE UNIVERSITY	70.00
600000000111000	013192	26654	RANDALL INDUSTRIES INC..CON	122.38
600000000111000	013192	26655	SBM BUSINESS EQUIPMENT CENTER..ADMI	306.00
600000000111000	013192	26656	MID-AM TRADE SHOW..HRT	15.00
600000000111000	013192	26657	ELECTRONIC SERVICING & TECH..EET	24.00
600000000111000	013192	26658	DIXON GARAGE SUPPLY..AUT	122.65
600000000111000	013192	26659	P & W SUPPLY CO..AUT	22.20
600000000111000	013192	26660	UNITED PARCEL SERVICE..SET	2.26
600000000111000	013192	26661	WEST SIDE TRACTOR SALES..HRT	19.96
600000000111000	013192	26662	UNITED PARCEL SERVICE..SET	27.43
600000000111000	013192	26663	CRAFTSMAN BOOK COMPANY..CON	185.63
600000000111000	013192	26664	PAXTON/PATTERSON..CON	446.75
600000000111000	013192	26665	SVCC ED FUND..HEALTH/LIFE INS	5411.51
600000000111000	013192	26666	SVCC INSURANCE FUND..FRINGE BENEFIT	1057.71
600000000111000	013192	26667	SVCC ED FUND	737.12

BUSINESS OFFICE

ACCOUNT	DATE	TICKET	NAME	CREDIT
000000000111000	013192	26668	SVCC ED FUND	2458.15
000000000111000	013192	26669	SVCC ED FUND..DEC 91 POSTAGE FEES	174.26
0000000111000	013192	26670	SVCC ED FUND..DEC 91 STOREROOM	85.00
000000000111000	013192	26671	SVCC ED FUND..TRIAL BALANCE	5646.76
000000000111000	013192	26672	SVCC ED FUND..DEC 91 PRINTSHOP CHGS	244.75
000000000111000	013192	26673	SVCC ED FUND..DEC 91 XEROX/AV CHGS	108.95
000000000111000	013192	26674	SVCC BOOKSTORE..DEC 91 PURCHASES	616.00
000000000111000	013192	26675	SVCC BUILDING FUND..TRIAL BALANCE	40.40
000000000111000	013192	26676	FLORAY DEB	14.50
000000000111000	013192	26677	DUFFY EDWARD F.	169.75
000000000111000	013192	26678	ILLINOIS DEPARTMENT OF REVENUE	5.25
000000000111000	013192	26679	EDUCATIONAL SERVICE REGION #26	36.00
000000000111000	013192	26680	KROGER COMPANY	76.60
000000000111000	013192	26681	AACJC PUBLICATION SALES	20.00
000000000111000	013192	26682	AUSTAD'S	440.00
000000000111000	013192	26683	BYAR CHRISTINE	87.58
000000000111000	013192	26684	CCSD #54/ADULT LEARNING RESOURCE CT	20.00
000000000111000	013192	26685	HOLTAM DICK	18.21
000000000111000	013192	26686	BRADY DON	55.00
000000000111000	013192	26687	HAINLINE CHARLES	55.00
000000000111000	013192	26688	MARINANGELI MARK	55.00
000000000111000	013192	26689	KUHNEN DON	55.00
000000000111000	013192	26690	VANLERGAURGHE AL	55.00
000000000111000	013192	26691	CARLSON DICK	55.00
000000000111000	013192	26692	GIBLER BOB	55.00
000000000111000	013192	26693	FRITZ DENNIS	55.00
000000000111000	013192	26694	WILLIAM & MARY COMPUTER CTR	125.11
000000000111000	013192	26695	VOID CHECK	0.00
000000000111000	013192	26696	SUPERAMERICA	12.20
000000000111000	013192	26697	AMOCO OIL COMPANY	65.01
000000000111000	013192	26698	IBM CORP	1275.00
000000000111000	013192	26699	WELDON, WILLIAMS & LICK INC	368.35
000000000111000	013192	26700	HENSON DANIEL	11.55
000000000111000	013192	26701	RC PRINTING/SLAGLE PRINTING	71.50
000000000111000	013192	26702	CHARLES KRISTON ENTERPRISES	34.90
000000000111000	013192	26703	ILLINOIS FORGE INC	85.00
000000000111000	013192	26704	CENTER FOR OCCUPATIONAL RESEARCH	570.00
000000000111000	013192	26705	BROADCAST MUSIC INC	263.95
000000000111000	013192	26706	DIXON CHAMBER OF COMMERCE & INDUSTR	82.50
000000000111000	013192	26707	WEST CHARLES	123.58
000000000111000	013192	26708	GOSPODARCZYK THOMAS	23.65
000000000111000	013192	26709	ILLINOIS STATE BOARD OF EDUCATION	1428.00
000000000111000	013192	26710	INC BUSINESS PRODUCTS	308.90
000000000111000	013192	26711	RRIDE, NAT'L CTR FOR DEV EDUC	14.00
000000000111000	013192	26712	SCHOLASTIC BOOK CLUBS INC	25.00
000000000111000	013192	26713	COCOS TONI	3.00
000000000111000	013192	26714	FARRELL DEBORAH	3.00
000000000111000	013192	26715	SUPPAN HEINZ	1.00
000000000111000	013192	26716	SVCC STUDENT LOAN FUND..TRIAL BAL	592.73
000000000111000	013192	26717	LESEMAN JOLENE	1142.58
000000000111000	013192	26718	SVCC PAYROLL FUND..01-15 PAYROLL	36159.46

SAUK VALLEY COLLEGE
BUSINESS OFFICE

ACCOUNT	DATE	TICKET	NAME	CREDIT
00000000111000	013192	26719	STATE UNIVERSITIES RETIREMENT SYSTE	1353.77
00000000111000	013192	26720	DAMHOFF RUSS	231.50
00000000111000	013192	26721	VOID CHECK	0.00
00000000111000	013192	26722	MARTINEZ LAURA	1012.87
00000000111000	013192	26723	SVCC ED FUND..PARTIAL PYMT OF TUITI	300000.00
00000000111000	013192	26724	ASHFORD LEONARD	10.00
00000000111000	013192	26725	MILLER KATHARINE M	5.00
00000000111000	013192	26726	WALLS EUGENE III	2.00
00000000111000	013192	26727	KINNETT WESLEY	5.00
00000000111000	013192	26728	FOWKES JENNI	5.00
00000000111000	013192	26729	FLAM CHERYL	5.00
00000000111000	013192	26730	CANALES GILBERT III	20.00
00000000111000	013192	26731	GARZA CHRIS	4.00
00000000111000	013192	26732	PORTS MARK	6.00
00000000111000	013192	26733	HUSSUNG RONALD (& SUSAN KEMP)	7.00
00000000111000	013192	26734	CANALES ERNIE	4.00
00000000111000	013192	26735	WITHROW JENNIFER	5.60
00000000111000	013192	26736	SMITH JENNIFER	4.00
00000000111000	013192	26737	HELMS WILLIAM	87.00
00000000111000	013192	26738	COOK TIM S	150.00
00000000111000	013192	26739	JEANBLANC JASON	87.00
00000000111000	013192	26740	ANDERSON DAWN	261.00
00000000111000	013192	26741	BAXTER TONJA	232.00
00000000111000	013192	26742	BECKER KAREN	87.00
00000000111000	013192	26743	BLAND JOHN	87.00
00000000111000	013192	26744	BOLES JENNIFER	174.00
00000000111000	013192	26745	BOWMAN DEBBIE	29.00
00000000111000	013192	26746	BRUCE MARIANNE	58.00
00000000111000	013192	26747	BUSHMAN NONA	116.00
00000000111000	013192	26748	COLMARK BRUCE	87.00
00000000111000	013192	26749	COOPER VICKIE	116.00
00000000111000	013192	26750	CRAWFORD JEWEL	87.00
00000000111000	013192	26751	VOID CHECK	0.00
00000000111000	013192	26752	DIMMIG DEBRA	29.00
00000000111000	013192	26753	GERDES TINA	87.00
00000000111000	013192	26754	KING MEGAN	29.00
00000000111000	013192	26755	KOPP LYSSA	87.00
00000000111000	013192	26756	KREPS SARANNE T	58.00
00000000111000	013192	26757	NELSON VICKI	174.00
00000000111000	013192	26758	NEWHOUSE EVELYN	29.00
00000000111000	013192	26759	NIELSEN STACEY E	87.00
00000000111000	013192	26760	PARKER MICHELLE	87.00
00000000111000	013192	26761	PRUIS JULIE	435.00
00000000111000	013192	26762	RAZO KIMBERLY	58.00
00000000111000	013192	26763	RICK JENNIFER	87.00
00000000111000	013192	26764	SANDERS JENNIFER	87.00
00000000111000	013192	26765	SPANGLER CONNIE	87.00
00000000111000	013192	26766	STANK SHARON	58.00
00000000111000	013192	26767	WITMER LADONNA	29.00
00000000111000	013192	26768	WOLBER ERIN	116.00
00000000111000	013192	26769	BESAW SHELLY	348.00

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BUSINESS OFFICE

ACCOUNT	DATE	TICKET	NAME	CREDIT
0600000000111000	013192	26770	MARTIN KIMBERLY	116.00
0600000000111000	013192	26771	MASTERSON CAROL	87.00
0600000000111000	013192	26772	PATTERSON JAMES H JR	116.00
0600000000111000	013192	26773	SHARP PETER J	261.00
0600000000111000	013192	26774	WALLS ANDREW	87.00
0600000000111000	013192	26775	BRINKMEIER VIRGINIA	87.00
0600000000111000	013192	26776	ARMSTRONG SHIRLEY	87.00
0600000000111000	013192	26777	ZINANNI TERRI	60.00
0600000000111000	013192	26778	DRANE SANDI	9.00
0600000000111000	013192	26779	BRANSTETTER SHERI SAMPLES	34.00
0600000000111000	013192	26780	BAILEY MICHAEL	68.00
0600000000111000	013192	26781	CROW SANDRA	392.00
0600000000111000	013192	26782	DEVAULT CHAD	379.00
0600000000111000	013192	26783	FARSTER RYAN	208.00
0600000000111000	013192	26784	HATTEN PENNY	97.00
0600000000111000	013192	26785	JOHNSON KENDRA	68.00
0600000000111000	013192	26786	JUNGELS DEBRA	242.00
0600000000111000	013192	26787	KOCH THOMAS	92.00
0600000000111000	013192	26788	MYER PAMELA	31.00
0600000000111000	013192	26789	MUNRO MICHAEL	155.00
0600000000111000	013192	26790	REGAN DIANE	31.00
0600000000111000	013192	26791	ROWE CHRISTINA	387.00
0600000000111000	013192	26792	SANDEFER PAUL	121.00
0600000000111000	013192	26793	TAYLOR CARLOS	92.00
0600000000111000	013192	26794	TAYLOR PATRICK	121.00
0600000000111000	013192	26795	WEINREICH TAMMY	31.00
0600000000111000	013192	26796	YOAKUM PAM	31.00
0600000000111000	013192	26797	PEACH KENNETH	175.00
0600000000111000	013192	26798	COLSON VICKI	68.00
0600000000111000	013192	26799	METZLER LORI	34.00
0600000000111000	013192	26800	OTTENS MARK	92.00
0600000000111000	013192	26801	PANKHURST DAWN MARIE	121.00
0600000000111000	013192	26802	PETERSON KIMBERLY	295.00
0600000000111000	013192	26803	REECHER MERRI	184.00
0600000000111000	013192	26804	CAUDILLO RICH	31.00
0600000000111000	013192	26805	KELLY BRAD	68.00
0600000000111000	013192	26806	SMITH SAMANTHA	47.00
0600000000111000	013192	26807	THRASHER ROGER	75.00
0600000000111000	013192	26808	ABNEY ELAINE	24.80
0600000000111000	013192	26809	BIRKEY DEBRA	74.40
0600000000111000	013192	26810	MOEN SANDRA	87.00
0600000000111000	013192	26811	BOLLMAN KAYLA	23.20
0600000000111000	013192	26812	BURDETTE JEREMY	23.20
0600000000111000	013192	26813	FLEMING NEAL J	69.60
0600000000111000	013192	26814	LASATER ROBERT	69.60
0600000000111000	013192	26815	MCGRATH JOSEPH	69.60
0600000000111000	013192	26816	PRITCHARD WALTER	23.20
0600000000111000	013192	26817	SPRUNGMAN ROBERT	92.80
0600000000111000	013192	26818	DIRKS KEITH	87.00
0600000000111000	013192	26819	FRUEH CONNIE	87.00
0600000000111000	013192	26820	HEWES LENORE	29.00

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BUSINESS OFFICE

ACCOUNT	DATE	TICKET	NAME	CREDIT
000000000111000	013192	26821	LANDES GREG	69.60
000000000111000	013192	26822	HOFFMAN ERIC	23.20
000000000111000	013192	26823	REIGEL CAMARIE	162.40
000000000111000	013192	26824	ROBINSON LANCE	23.20
000000000111000	013192	26825	RODRIGUEZ LAURA	23.20
000000000111000	013192	26826	SCHAEFER WILMA	69.60
000000000111000	013192	26827	DARTEK COMPUTER SUPPLY CORP..ADMIN	197.85
000000000111000	013192	26828	INDUSTRIAL ENGINEERING EQUIPMENT CO	22.87
000000000111000	013192	26829	DOUG'S AUTO BODY..SET	225.00
000000000111000	013192	26830	FARM & FLEET..SET	14.97
000000000111000	013192	26831	WELKER MIKE..SET	35.00
000000000111000	013192	26832	VADER DARCI	69.60
000000000111000	013192	26833	ATILANO KIM	10.00
000000000111000	013192	26834	BRUCE PEGGY	54.40
000000000111000	013192	26835	HALL KELLY	8.00
000000000111000	013192	26836	WHITE ROBERT P	8.00
000000000111000	013192	26837	CLARDIE CHAD	69.60
000000000111000	013192	26838	CLEVINGER HEIDI	69.60
000000000111000	013192	26839	XANEZ JORGE	96.80
000000000111000	013192	26840	DREW JANELLE	8.00
000000000111000	013192	26841	CHRISTOPHER JACQUELINE	261.00
000000000111000	013192	26842	GROBE DALE	174.00
000000000111000	013192	26843	KROGER CO	47.04
000000000111000	013192	26844	PEACH KENNETH	1871.12
000000000111000	013192	26845	WESTERN ATHLETIC SUPPLY	822.15
000000000111000	013192	26846	HEDSTROM RUTH	11.56
000000000111000	013192	26847	ANDRESEN ALAN	244.62
000000000111000	013192	26848	WAL-MART STERLING	56.66
000000000111000	013192	26849	VON HOLTEN CHAD	257.75
000000000111000	013192	26850	ANDERSON'S PARTY	241.17
000000000111000	013192	26851	FULD INSTITUTE FOR TECH IN NURSING	400.00
000000000111000	013192	26852	VOID CHECK	0.00
000000000111000	013192	26853	OASIS LASER SUPPLY INC	30.00
000000000111000	013192	26854	BYAR CHRISTINE	22.10
000000000111000	013192	26855	APPLE COMPUTER INC	6039.30
000000000111000	013192	26856	AJN - ESD	292.50
000000000111000	013192	26857	LESEMAN JOLENE	235.75
000000000111000	013192	26858	STERLING PIZZA HUT	49.05
000000000111000	013192	26859	HERMES SANDY	4.00
000000000111000	013192	26860	ANNMARC	107.49
000000000111000	013192	26861	MACWAREHOUSE	239.00
000000000111000	013192	26862	ALLEN VISUAL SYSTEMS	1894.00
000000000111000	013192	26863	HEALTH SCIENCES CONSORTIUM	1277.00
000000000111000	013192	26864	ASCAP	287.23
000000000111000	013192	26865	MORRISON CHAMBER OF COMMERCE	70.00
000000000111000	013192	26866	CENTRAL TELEPHONE CO	27.39
000000000111000	013192	26867	ILLINOIS STUDENT ASSISTANCE COMMISS	319.00
000000000111000	013192	26868	CONSOLIDATED MANAGEMENT	13.48
000000000111000	013192	26869	VOID CHECK	0.00
000000000111000	013192	26870	DIXON TELEGRAPH	615.52
000000000111000	013192	26871	DAILY GAZETTE	144.18

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ACCOUNT	DATE	TICKET	NAME	CREDIT
600000000111000	013192	26872	KNIFE DARLENE	27.50
000000111000	013192	26873	HALL DORIS	24.20
000000111000	013192	26874	IBM CORP	11290.00
600000000111000	013192	26875	DAILY GAZETTE	80.10
600000000111000	013192	26876	RADIO SHACK	29.36
600000000111000	013192	26877	HASKELL'S	7.20
600000000111000	013192	26878	NEW YORK CITY-WEST DANCE TROUPE	350.00
600000000111000	013192	26879	SCHEIDER BRANDI	68.00
600000000111000	013192	26880	BRACKEN DIANE	30.00
600000000111000	013192	26881	BOGOTT RANDALL	30.00
600000000111000	013192	26882	STABENOW VALERIE	30.00
600000000111000	013192	26883	WILKINSON MARY ELLEN	30.00
600000000111000	013192	26884	LOOS ARLYN	30.00
600000000111000	013192	26885	DEPASQUALE TOM	30.00
600000000111000	013192	26886	JOHNSON KENNETH	30.00
600000000111000	013192	26887	CANNON PAUL R	30.00
600000000111000	013192	26888	BLISS JEAN	30.00
600000000111000	013192	26889	GRETH LAWRENCE	30.00
600000000111000	013192	26890	BRAIDA JAMES	30.00
600000000111000	013192	26891	RICHARDSON DAWN	30.00
600000000111000	013192	26892	NELSON CAROLYN	30.00
600000000111000	013192	26893	MAHAR SANDRA	30.00
600000000111000	013192	26894	KITZMILLER MARNA S	30.00
600000000111000	013192	26895	JOHANSEN JERRY	30.00
600000000111000	013192	26896	THORNGREN DAVID	30.00
600000000111000	013192	26897	LUDWIG WILLIAM C	30.00
600000000111000	013192	26898	NADEAU MICHAEL	30.00
600000000111000	013192	26899	PRITCHARD JOHN	30.00
00000000111000	013192	26900	ALEPRA EDWARD	30.00
600000000111000	013192	26901	CHRISTIAN RON	30.00
600000000111000	013192	26902	THOMPSON JAN	30.00
600000000111000	013192	26903	WILLARD JUDY	30.00
600000000111000	013192	26904	CHIDLEY LARRY	30.00
600000000111000	013192	26905	BRUNICK MICHAEL	30.00
600000000111000	013192	26906	HARTMAN LEANDRA	30.00
600000000111000	013192	26907	TOEPFER STAN	30.00
600000000111000	013192	26908	DAVIS JERRY J	30.00
600000000111000	013192	26909	FREIDHOF LEONARD T	30.00
600000000111000	013192	26910	BAKER MAURICE J	30.00
600000000111000	013192	26911	HUGHES BRENT	30.00
600000000111000	013192	26912	THOME JUDY	30.00
600000000111000	013192	26913	GEMENY ROBERT	30.00
600000000111000	013192	26914	MCCULLOUGH TOD A	30.00
600000000111000	013192	26915	KOSTER MARTIN	30.00
600000000111000	013192	26916	VAUGHAN SHARON R	30.00
600000000111000	013192	26917	FENSTERMAN GLENN	30.00
600000000111000	013192	26918	WALLACE JOYCE	30.00
600000000111000	013192	26919	LANGE MARILYN	30.00
600000000111000	013192	26920	PFEIFER SARAH	30.00
600000000111000	013192	26921	WILLIAMS SUSAN	30.00
600000000111000	013192	26922	DAMHOFF RUSS	120.00

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ACCOUNT	DATE	TICKET	NAME	CREDIT
600000000111000	013192	26923	BELL JASON	23.38
600000000111000	013192	26924	LESEMAN JOLENE	70.00
000000111000	013192	26925	KORNEY BOARD AIDS INC	69.85
600000000111000	013192	26926	DIXON TELEGRAPH	95.55
600000000111000	013192	26927	GLENN TAMMY	889.60
600000000111000	013192	26928	TWITTY DOUGLAS	4.00
600000000111000	013192	26929	HUSSUNG RON	147.00
600000000111000	013192	26930	PORTS MARK	367.50
600000000111000	013192	26931	WELLS ROYAL JR	16.00
600000000111000	013192	26932	LESEMAN JOLENE	289.57
600000000111000	013192	26933	SVCC ED FUND..OVERHEAD EXP FOR DEC	766.47
600000000111000	013192	26934	CENTEL	27.80
600000000111000	013192	26935	LAWRENCE JIM	7.40
600000000111000	013192	26936	SHELL OIL COMPANY	91.77
600000000111000	013192	26937	THRIFTY NICKEL WANT ADS	33.60
600000000111000	013192	26938	PARTNERSHIPS IX	200.00
600000000111000	013192	26939	STERLING GAZETTE	91.00
600000000111000	013192	26940	BYAR CHRISTINE	30.00
600000000111000	013192	26941	DAMHOFF RUSS	236.00
600000000111000	013192	26942	FRUMP CATHY	587.97
600000000111000	013192	26943	KELLER MAYNARD	55.00
600000000111000	013192	26944	POWELL DARWIN	55.00
600000000111000	013192	26945	BERGSTROM RALPH	55.00
600000000111000	013192	26946	WILCOXEN KEN	55.00
600000000111000	013192	26947	FULL TOM	55.00
600000000111000	013192	26948	ANDERSON GREG	55.00
600000000111000	013192	26949	PAPPAS TOM	55.00
600000000111000	013192	26950	WILLIAMS BRAD	55.00
0000000111000	013192	26951	IRVIN JIM	55.00
600000000111000	013192	26952	POLLARD WALT	55.00
600000000111000	013192	26953	MARINANGELI MARK	55.00
600000000111000	013192	26954	KICHNEN DON	55.00
600000000111000	013192	26955	ROSENTHAL LAWRENCE	29.00
600000000111000	013192	26956	GEMENI ROBERT	30.00
600000000111000	013192	26957	FENSTERMAN GLENN	30.00
600000000111000	013192	26958	HARTMAN LEANDRA	30.00
600000000111000	013192	26959	WILKINSON MARY ELLEN	30.00
600000000111000	013192	26960	ARMSTRONG CAROL	30.00
600000000111000	013192	26961	NADEAU MICHAEL	30.00
600000000111000	013192	26962	WILLIAMS SUSAN	30.00
600000000111000	013192	26963	MEDLAR STACI	87.00
600000000111000	013192	26964	MOEN JESSICA	87.00
600000000111000	013192	26965	ZINKE DONALD JR	69.60
600000000111000	013192	26966	TUCKER DANELLE	69.60
600000000111000	013192	26967	WISEMAN AMY SCHAVE	301.60
600000000111000	013192	26968	SOERGEREN RICHARD	23.20
600000000111000	013192	26969	SEAGREN LAURA	174.00
600000000111000	013192	26970	MILLER SHANNON	23.20
600000000111000	013192	26971	LOVE JODY	23.20
600000000111000	013192	26972	EGAN SUZANNE	92.80
600000000111000	013192	26973	DIMMIG DEBRA	69.60

BUSINESS OFFICE

ACCOUNT	DATE	TICKET	NAME	CREDIT
600000000111000	013192	26974	COOPER VICKIE	69.60
000000111000	013192	26975	CONKRITE LINDA	69.60
000000111000	013192	26976	MCBRIDE SARAH	3.00
000000111000	013192	26977	FORREN LAURA	87.00
600000000111000	013192	26978	ZELLHOFFER DEB	29.00
600000000111000	013192	26979	YABL DOROTHY A	69.60
600000000111000	013192	26980	WOLF DIANA	69.60
600000000111000	013192	26981	WEISER JENNIFER	23.20
600000000111000	013192	26982	SCHROEDER STACY	69.60
600000000111000	013192	26983	DAY DARIN	139.20
600000000111000	013192	26984	HUGHES PAMELA	92.80
600000000111000	013192	26985	CLARK KARI	69.60
600000000111000	013192	26986	YOAKUM PAM	29.00
600000000111000	013192	26987	YANEZ JORGE	313.60
600000000111000	013192	26988	MCGRATH JOSEPH	54.40
600000000111000	013192	26989	LAURITZEN DEBRA	24.80
600000000111000	013192	26990	GANN MARK	121.00
600000000111000	013192	26991	BOLLMAN CONNIE	68.00
600000000111000	013192	26992	PHILLIPS ROY	77.60
600000000111000	013192	26993	MEUSEL SUSAN	121.00
600000000111000	013192	26994	EASTMAN LEE	97.00
600000000111000	013192	26995	ZERA KIMBERLY	121.00
600000000111000	013192	26996	RUSSELL SHANNON	24.80
600000000111000	013192	26997	SHOLDERS MICHAEL	2.00
600000000111000	013192	26998	FLEMING THERESA	87.00
600000000111000	013192	26999	ULLRICH MICHELLE	301.60
600000000111000	013192	27000	SHEPHERD SUSAN	69.60
600000000111000	013192	27001	SHANK RACHEL	69.60
00000000111000	013192	27002	POTTORFF DAVID	92.80
600000000111000	013192	27003	NEVILLE KAROLINE	69.60
600000000111000	013192	27004	PHILLIPS JAMIE L	4.00
600000000111000	013192	27005	OLIVAS CHRISTINA	31.00
600000000111000	013192	27006	REMMERS DAWN	74.40
600000000111000	013192	27007	SVCC PAYROLL FUND..01-31-92	42907.92
600000000111000	013192	27008	STATE UNIVERSITIES RETIREMENT SYSTE	1387.60
600000000111000	013192	27009	SBM BUS EQUIP CENTER..ADMIN	44.80
600000000111000	013192	27010	WILLIAM & MARY COMPUTER CENT..ADMIN	52.50
600000000111000	013192	27011	HAYES CAROLYN	3.20
600000000111000	013192	27012	GREENWALT DRIENNA	69.60
600000000111000	013192	27013	GUNDERSON CINTY	139.20
600000000111000	013192	27014	HAENITSCH WILLIAM	69.60
600000000111000	013192	27015	HAMSTRA SUSAN	69.60
600000000111000	013192	27016	HARTLE MIKE	69.60
600000000111000	013192	27017	HERRICK PETE	69.60
600000000111000	013192	27018	HESS JOANIE	69.60
600000000111000	013192	27019	MARRUFFO BLANCA	92.80
600000000111000	013192	27020	MARSH GORDON	92.80
600000000111000	013192	27021	JONES LISA	69.60
600000000111000	013192	27022	KINGLAND SUSAN	69.60
600000000111000	013192	27023	ANDERSON VERDA	2.40
600000000111000	013192	27024	PASCHAL ALEX	69.60

BUSINESS OFFICE

ACCOUNT	DATE	TICKET	NAME	CREDIT
600000000111000	013192	27025	PEPPER JAMES	69.60
600000000111000	013192	27026	PERKINS SCOTT	23.20
000000111000	013192	27027	MEYER LORI	69.60
600000000111000	013192	27028	PHILLIPS MICHAEL	69.60
600000000111000	013192	27029	WORRELL NICOLE	23.20
600000000111000	013192	27030	AURAND REBECCA	92.80
600000000111000	013192	27031	BOLES JENNIFER	87.00
600000000111000	013192	27032	BRADSHAW CORY	69.60
600000000111000	013192	27033	BURGESS T PAT	23.20
600000000111000	013192	27034	CALDERONE JAMES	92.80
600000000111000	013192	27035	CHANDLER AARON	69.60
600000000111000	013192	27036	DAUGHETEE DAVID	69.60
600000000111000	013192	27037	DEMPSEY DANETTE	69.60
600000000111000	013192	27038	DILLON MICHAEL	69.60
600000000111000	013192	27039	DIMMIG DEBRA	301.60
600000000111000	013192	27040	DREW TIM	69.60
600000000111000	013192	27041	DUNN KATHRYN	69.60
600000000111000	013192	27042	FARLEY AMY	69.60
600000000111000	013192	27043	CRENSHAW TOM	69.60
600000000111000	013192	27044	MILLER KATHARINE	87.00
600000000111000	013192	27045	SHEEHAN TAMARA	72.15
600000000111000	013192	27046	KELLY JO E	147.00
600000000111000	013192	27047	MOORE BRIAN C	87.00
600000000111000	013192	27048	ADAMI ADDIE D	290.00
600000000111000	013192	27049	SALE JOSHUA	435.00
600000000111000	013192	27050	BROWN CHRISTINE	493.00
600000000111000	013192	27051	APPEL DAVID	261.00
600000000111000	013192	27052	WETZELL GARY	150.00
000000000111000	013192	27053	CASILLAS GAIL	174.00
600000000111000	013192	27054	SCHEFFLER ROBERT	121.00
600000000111000	013192	27055	CALKINS DONALD	12.00
600000000111000	013192	27056	SMITH SAMANTHA	7.20
600000000111000	013192	27057	MARTIN LISA	24.80
600000000111000	013192	27058	MINNIEAR LARRY	27.20
600000000111000	013192	27059	HUMPHREY PAULA	54.40
600000000111000	013192	27060	LEE WAYNE CO/SANDRA HENNIS	97.00
600000000111000	013192	27061	HECKMAN CHAD	124.00
600000000111000	013192	27062	BRANDSTETTER SHERI SAMPLE	96.80
600000000111000	013192	27063	SLOAN KATHY	96.80
600000000111000	013192	27064	FOSTER CONNIE	34.00
600000000111000	013192	27065	GASSMAN DEBBIE	96.80
600000000111000	013192	27066	GODDARD PAMELA	24.80
600000000111000	013192	27067	FERNERO JOSEPH	97.00
600000000111000	013192	27068	FRITTS DAVID	75.00
600000000111000	013192	27069	VANHOWE WILLIAM	305.00
600000000111000	013192	27070	K-MART	23.91
600000000111000	013192	27071	STATE UNIVERSITIES RETIREMENT SYSTE	49.88
600000000111000	013192	27072	KROGER CO	123.16
600000000111000	013192	27073	PRYOR RESOURCES..EET	59.00
600000000111000	013192	27074	AMERICAN SOCIETY FOR TRAINING & DEV	22.50
600000000111000	013192	27075	IOWA BOOK & SUPPLY	65.28

BUSINESS OFFICE

ACCOUNT	DATE	TICKET	NAME	
00000000111000	013192	27076	BLUE BOOK OF COLLEGE ATHLETICS	27.95
00000000111000	013192	27077	GO PROMOTIONS	143.51
00000000111000	013192	27078	SVCC ED FUND..PHONE CHARGES	100.24
00000000111000	013192	27079	SVCC ED FUND..SUPPLIES	76.62
00000000111000	013192	27080	GOSPODARCZYK THOMAS	170.14
00000000111000	013192	27081	CONSOLIDATED MANAGEMENT	211.24
00000000111000	013192	27082	VANLERBURGHE AL	55.00
00000000111000	013192	27083	CARLSON DICK	55.00
00000000111000	013192	27084	FUHR GARY	55.00
00000000111000	013192	27085	BUUM BEN	55.00
00000000111000	013192	27086	LARSON FRITZ	55.00
00000000111000	013192	27087	WILLIAMS BRAD	55.00
00000000111000	013192	27088	CESAREK LOU	55.00
00000000111000	013192	27089	PEVONKA ED	55.00
00000000111000	013192	27090	SVCC ED FUND..POSTAGE FEES FOR MAIL	9.86
00000000111000	013192	27091	CARL SANDBURG COL/IL COM COL ECON	40.00
00000000111000	013192	27092	VOID CHECK	0.00
00000000111000	013192	27093	IHSBCA	70.00
00000000111000	013192	27094	GEIRNAEIRT GARY	99.40
00000000111000	013192	27095	ROCK RIVER PROVISION	170.05
00000000111000	013192	27096	STABENOW VALERIE	30.00
00000000111000	013192	27097	MORSE ANN M	4.00
00000000111000	013192	27098	CCSD #54	10.00
00000000111000	013192	27099	S.J. SMITH WELDING	65.37
00000000111000	013192	27100	DAIRY MART	18.40
00000000111000	013192	27101	WILLIAMSON JUDY	330.30
00000000111000	013192	27102	HOLABIRD SPORTS DISCOUNTERS	77.15
00000000111000	013192	27103	DALLAS COUNTY COMM COLL DISTRICT	250.00
00000000111000	013192	27104	W.I.U./CURRICULUM PUBLICATIONS	82.50
00000000111000	013192	27105	MAZZOLA DENISE	1.00
00000000111000	013192	27106	HALL DORIS	12.10
00000000111000	013192	27107	EASTBAY	63.15
00000000111000	013192	27108	QUILL CORPORATION	137.76
00000000111000	013192	27109	SVCC ED FUND..HEALTH INC COVERAGE	5171.76
00000000111000	013192	27110	SVCC INSURANCE FUND..FRINGE BENEFIT	489.08
00000000111000	013192	27111	ILLINI TROPHY	4.15
00000000111000	013192	27112	DUNN NINA	1.00
00000000111000	013192	27113	FORESMAN SCOTT	73.02
00000000111000	013192	27114	KOVSKI JAMES	116.00
00000000111000	013192	27115	DAMHOFF RUSS	120.00
00000000111000	013192	27116	LESEMAN JOLENE	210.00
00000000111000	013192	27117	SVCC ED FUND..TITLE111 SHARE OF PAY	523.09
00000000111000	013192	27118	SWARTLEYS	30.00
00000000111000	013192	27119	HOLTAM AMY	2.00
00000000111000	013192	27120	CASTILLO CHRISTINE	58.00
00000000111000	013192	27121	ERBES LORI	29.00
00000000111000	013192	27122	HEMMINGER CAROL	87.00
00000000111000	013192	27123	BRANTNER LEE A	58.00
00000000111000	013192	27124	BOTHE STEVE	29.00
00000000111000	013192	27125	HUGHES BILLY	5.00
00000000111000	013192	27126	DIXON SHANE	377.00

SAUK VALLEY COLLEGE
BUSINESS OFFICE

ACCOUNT	DATE	TICKET	NAME	CREDIT	YTD EXP
0000000111000	013192	27127	CONSOLIDATED MANAGEMENT	42.82	
00000111000	013192	27128	SVCC ED FUND..PHONE CHARGES	61.39	
00000111000	013192	27129	SVCC ED FUND..JAN 92 HEALTH/LIFE IN	2248.11	
0000000111000	013192	27130	SVCC INS FUND..JAN92 FRINGE BENEFIT	452.02	
CASH IN BANK				821697.88	

SAUK VALLEY COMMUNITY COLLEGE BOOKSTORE

Period Ending 1-31-92

B A L A N C E S H E E T

ASSETS:

Cash in Bank		\$168,744.03
Petty Cash		1,581.00
Investments		0.00
Accounts Receivable-Educational Fund		2,204.03
Inventory 6-30-91		154,713.47
		<u>\$327,242.53</u>

LIABILITIES & NET WORTH:

Accounts Payable-Student Activity Fund		\$11,666.00
Fund Equity	\$330,010.27	
Fund Transfer	0.00	
Net Loss	(14,433.74)	315,576.53
		<u>\$327,242.53</u>

P R O F I T A N D L O S S

INCOME:

Textbook Sales	\$366,617.70	
Supply Sales	31,642.88	
Miscellaneous Sales	20,194.06	
Paperback Sales	8,897.37	
Used Book Sales	69,480.44	
Sales Tax Collected	29,346.84	
Other Income	795.93	
Investment Income	0.00	\$526,975.22

EXPENSES:

Textbooks Purchased	\$357,611.05	
Supplies Purchased	30,455.31	
Miscellaneous Purchased	15,490.69	
Paperbacks Purchased	6,813.92	
Used Books Purchased	62,083.51	
Sales Tax Paid	21,031.00	
Salaries & Wages	34,396.07	
Employee Benefits	0.00	
Transportation Charges	7,464.52	
Supply Expenses	3,036.63	
Equipment	390.11	
Travel	684.76	
Telephone	135.35	
Dues & Subscriptions	130.00	
Other Expense	1,475.30	
Over & Under	49.77	
Bad Debts	160.97	\$541,408.96

NET LOSS on a cash basis without regard to inventory
or accounts payable

(\$14,433.74)
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Bookstore

Nat'l Assoc Young Children	15384	Books purchased	42.00
		Transportation	3.75
Noname	15385	Books purchased	1,543.72
		Transportation	39.47
ACT	15386	Books purchased	62.50
		Transportation	5.00
DDC Publications	15387	Books purchased	300.00
		Transportation	7.00
Oxford Univ Press	15388	Books purchased	107.40
		Transportation	4.13
South-Western Publishing	15389	Books purchased	15,539.76
		Transportation	13.87
NTC Publication Group	15390	Paperback purchased	36.96
		Transportation	1.61
Channels to Children	15391	Paperback purchased	32.44
		Transportation	2.91
Little Brown Co	15392	Books Purchased	75.24
		P-back purchased	7.12
		Transportation	4.65
Campus Publications	15393	Books purchased	71.55
		Transportation	8.36
Publishers Group West	15394	Books purchased	103.53
		Paperback purchased	3.22
		Transportation	8.03
Delmar	15395	Books purchased	130.67
		Transportation	4.85
HBJ/HRW/WB Saunders	15396	Books purchased	840.00
		Transportation	17.71
Addison Wesley	15397	Books purchased	959.20
		Transportation	18.35
Wm C. Brown	15398	Books purchased	1,557.50
		Transportation	13.97
NACSCORP	15399	Books purchased	3.57
		Paperback purchased	313.59
		Transportation	32.10
Gryphon House	15400	Paperback purchased	33.99
		Transportation	2.77
Login Bros Book Co	15401	Books purchased	1,438.80
		Transportation	30.00
McGraw Hill Book Co	15402	Books purchased	1,223.35
		Transportation	31.31
Richard Irwin Co	15403	Books purchased	979.00
		Transportation	14.84
Wadsworth Publishing	15404	Books purchased	1,044.50
		Transportation	20.03
Macmillan Publishing	15405	Books purchased	60.00
		Transportation	2.73
Prentice Hall/Allyn Bacon	15406	Books purchased	150.00
		Transportation	5.09
Random House Publishing	15407	Paperback purchased	53.16
		Transportation	3.39

Glencoe-Macmillan/McGraw	15408	Books purchased	9.24
		Transportation	3.77
Entec	15409	Supplies purchased	135.61
		Transportation	3.00
SVCC Education Fund	15410	Books purchased	366.62
		Transportation	62.58
		Supply Expense	42.61
Petty Cash	15411	Used Books purchased	3,000.00
SVCC Payroll	15412	Salaries	1,991.17
Eric Berge	15413	Book Sales	6.95
		Sale Tax Payable	.43
Ill Dept Revenue	15414	Sales Taxes	1,673.00
McGraw Hill Book Co	15415	Books purchased	287.79
		Paperback purchased	29.34
		Transportation	9.59
Macmillan Publishing	15416	Books purchased	281.17
		Transportation	11.00
Login Bros Book Co	15417	Books purchased	559.36
		Supplies purchased	(12.05)
		Paperback purchased	924.85
		Transportation	21.04
J.B. Lippincott Publishers	15418	Books purchased	638.72
		Transportation	13.28
Little Brown Co	15419	Books purchased	41.80
		Transportation	3.02
Lab Volt	15420	Books purchased	312.00
		Transportation	13.17
Kendall/Hunt Publishers	15421	Books purchased	210.52
		Transportation	5.17
Richard Irwin Co	15422	Books purchased	86.32
		Transportation	2.64
Houghton Mifflin Publishing	15423	Books purchased	1,145.85
		Transportation	26.11
Harper Collins Publishing	15424	Books purchased	27.86
		Transportation	1.93
Harper Collins Publishing	15425	Books purchased	160.87
		Transportation	3.17
HBJ/HRW/WB Saunders	15426	Books purchased	999.50
		Transportation	14.39
Glencoe-Macmillan/McGraw	15427	Books purchased	68.94
		Transportation	3.09
Dushkin Publishing	15428	Books purchased	262.80
		Transportation	4.89
Delmar Publishing	15429	Books purchased	637.93
		Transportation	11.38
F.A. Davis	15430	Books purchased	234.92
		Transportation	6.41
Wm C Brown Publishers	15431	Books purchased	2,270.70
		Transportation	40.52
Broadhead-Garrett	15432	Books purchased	257.50
		Transportation	31.29
Barron's Educational	15433	Books purchased	28.29
		Transportation	3.39

Addison Wesley Publishers	15434	Books purchased	79.60
		Transportation	2.78
Anderson Publishing	15435	Books purchased	419.40
		Transportation	9.56
Void	15436		
Am Psychological Press	15437	Paperback purchased	26.36
		Transportation	2.73
Walnut United Meth Church	15438	Used Book Sales	19.45
		Sales Tax Payable	1.22
South-Western Publishing	15439	Books purchased	4,516.50
		Transportation	41.65
Wadsworth Publishing	15440	Books purchased	1,067.00
		Transportation	16.12
Springhouse Corp	15441	Paperback purchased	59.90
		Transportation	3.12
Nat'l Fire Protection	15442	Books purchased	130.00
		Transportation	4.15
NACSCORP	15443	Books purchased	29.70
		Paperbacks purchased	139.91
		Transportation	14.79
Mosby-Year Book	15444	Books purchased	938.40
		Transportation	24.89
SVCC Restrict Purposes Fund	15445	Accounts Payable	22,033.93
APICS	15446	Books purchased	112.00
John Wiley Publishers	15447	Books purchased	1,466.64
		Transportation	46.16
West Publishing	15448	Books purchased	3,340.46
		Transportation	43.07
Waveland Press	15449	Books purchased	83.72
		Transportation	4.30
W.B. Saunders	15450	Books purchased	224.50
		Transportation	3.75
SBM Equipment Center	15451	Other expense	34.00
Prentice Hall/Allyn Bacon	15452	Books purchased	308.75
		Transportation	6.48
GPO Chicago Bookstore	15453	Books purchased	199.50
Penguin USA	15454	Books purchased	128.25
Publishers Weekly	15455	Dues & Subscriptions	85.00
Nelson-Hall Publishers	15456	Books purchased	862.80
		Transportation	17.00
NCR Corp	15457	Supply expense	143.65
		Transportation	7.16
NCR Corp	15458	Other expense	67.26
W.W. Norton Publishers	15459	Books purchased	255.60
		Transportation	7.51
Nebraska Book Co	15460	Used books purchased	162.18
		Transportation	5.08
Entec	15461	Supplies purchased	27.30
Douglas Stewart Co	15462	Supplies purchased	2,849.71
		Misc. purchased	72.18
Ronway Wholesale	15463	Supplies purchased	75.36
		Transportation	6.32
Bio Cam Communications	15464	Supplies purchased	237.00
		Transportation	10.00

MV Corp	15465	Misc. purchased	610.75
		Transportation	16.46
Springfield Tablet	15466	Supplies purchased	875.54
Publications-Univ of IL	15467	Books purchased	7.00
SVCC Payroll	15468	Salaries	3,757.82
Am Soc Quality Control	15469	Books purchased	224.60
		Transportation	11.50
Arkham House	15470	Books purchased	80.00
		Transportation	2.84
		TOTAL	\$ 90,044.49

BILLS PAYABLE

February 24, 1992

EDUCATION FUND

110-400-541.02	UNIVERSITY OF ILLINOIS	Supplies-	79.00		
110-500-541.02	x x x	x x	18.00	18742	\$ 97.00
100-000-159	I.R.S.	Medicare due 4th quarter		18743	1.25
100-000-159	ILL. DIRECTOR OF EMPLOYMENT SECURITY	Unemployment		18744	1,810.64
191-000-550	RICHARD GROHARING	Travel		18745	316.20
100-000-159	SVCC PAYROLL FUND	Salaries - Ins. Fund-1/31	18746		2,930.09
	SVCC PAYROLL FUND	1-31-92 Payroll	18747		181,146.12
100-000-159	DIXON NATIONAL BANK	Medicare & Fica 1/31	18748		1,374.91
110-810-550	ROBERTA MCBRIDE	Travel - 53.53			
181-000-556	x x	Xmas party - 28.67	18749		82.20
138-000-550	RONALD MARLIER	Travel	18750		12.10
110-818-550	VIRGINIA THOMPSON	Travel	18751		121.82
110-711-550	PEGGY WHITE	Travel	18752		75.63
192-000-521	HAROLD NELSON	Ins. refund	18753		160.04
138-000-550	JOAN KERBER	Travel	18754		47.00
110-813-550	RICHARD HOLTAM	Travel	18755		364.93
176-000-575	ZOLLIE HALL	Phone calls	18756		79.58
110-511-534	ANN CASILLAS	Art class model	18757		36.00
176-000-575	UNITED TELEPHONE SYSTEM	Service	18758		134.69
192-000-585	ELEK TEK, INC.	Equipment - 1599.00			
196-000-541.01	x x x	Supplies - 99.00	18759		1,698.00
192-000-544.02	UNITED PARCEL SERVICE	Service	18760		13.51
181-000-559	RICHARD L. BEHRENDT	Rotary lunches	18761		18.00
120-000-541.03	VALUE LINE PUBLISHING	Supplies	18762		525.00
191-000-550	WILLIAM B. YEMM	Travel	18763		217.15
110-811-550	CCSD #54	Conference	18764		10.00
110-811-550	MICHAEL SEGUIN	Travel	18765		15.00
110-812-550	ZOLLIE HALL	Travel	18766		19.51
176-000-575	CENTEL	Service	18767		2,622.80
110-300-541.02	FARM AND FLEET	Supplies	18768		45.95
191-000-550	MARGARET A. TYNE	Travel	18769		199.15
110-100-541.02	COMPASS SOLUTIONS	Supplies	18770		640.00
	SAUK VALLEY COMMUNITY COLLEGE	Close out Imprest Fund	18771		388.78
110-600-541.02	SAUK VALLEY COMMUNITY COLLEGE	Close out Petty Cash-11.08			
182-000-550	x x x	x x	8.90	18772	19.98
181-000-550	AMERICAN EXPRESS	Pres. travel	18773		567.21
110-818-550	HARPER COLLEGE	Conf. Reg.	18774		175.00
131-000-550	STEVE ULLRICK	Travel	18775		130.07
110-811-550	MICHAEL SEGUIN	Travel	18776		80.60
110-813-550	ANN HENDERSON	Travel	18777		51.02
192-000-529	FRANK COFFMAN	Tuition Reimb.	18778		300.00
82-000-550	CRIS CANFIELD	Travel	18779		13.00
82-000-550	NANCY BREED	Meeting supplies	18780		32.98
10-511-534	BRIAN HEREFORD	Model-Art Class	18781		54.00
92-000-544.02	POSTMASTER	Postage meter	18782		1,500.00
92-000-544.02	UNITED PARCEL SERVICE	Service	18783		53.06

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY



PRESIDENT



SECRETARY

DATE 2-24-92

SVCC PAYROLL FUND	2-15-92 Payroll	18784	\$196,247.91
VOID CHECK		18785	
			<hr/>
			\$394,427.88

110-800-542	A M MULTIGRAPHICS	Supplies	18786	\$ 775.85
195-000-541.01	ACE HARDWARE	Supplies	18787	56.32
196-000-541.01	AMERICAN COLLEGE TESTING PROGRAM	Supplies	18788	46.88
120-000-544.01	ADVANCE VISUALS INC.	Supplies	18789	356.20
110-813-541.02	THE AMBOY NEWS	Supplies	18790	54.00
120-000-541.03	A.A.S.L.H.	Supplies	18791	75.00
110-418-541.02	AMERICAN BAR ASSN.	Supplies	18792	28.95
110-300-541.02	ARATEX SERVICES	Supplies - 16.93		
110-715-534	x x	x x 1097.80	18793	1,114.73
120-000-545	BAKER & TAYLOR	Books	18794	1,879.84
120-000-545	BAKER & TAYLOR	Books	18795	1,187.64
181-000-559	RICHARD L. BEHRENDT	Expenses	18796	400.00
181-000-556	BEHRENS FLOWER SHED	Flowers	18797	59.50
195-000-534.01	BELL ATLANTIC	Maint. Contr.	18798	4,790.71
191-000-550	BESTWESTERN BRANDYWINE LODGE	Board retreat	18799	208.72
192-000-589	BOSS CARPET	Fin. Aid & Counseling	18800	3,313.75
181-000-550	BRANDYWINE RESTAURANT	Admin. Council	18801	95.51
192-000-589	BRANSON ELECTRIC	Remodeling project	18802	4,120.06
110-800-542	BUTLER PAPER CO.	Supplies	18803	4,015.16
110-711-534	C.A.H.E.A.	Reg. fee - 100.00		
110-713-534	x x	x x 100.00	18804	200.00
110-100-541.02	CD ROM INC.	Supplies	18805	18.75
192-000-589	C & E GLASS	Remodeling	18806	100.54
110-300-541.02	C & N SUPPLY	Supplies	18807	155.04
110-300-541.02	CENTRAL HEATING & COOLING	Supplies	18808	80.00
110-600-541.02	CENTRAL SCIENTIFIC CO.	Supplies	18809	187.97
181-000-556	CLAYTONS FLORAL SHOP	Flowers	18810	30.00
182-000-535	COMMUNITY UNIT DIST. #5	Legal fees	18811	15.49
120-000-545	CONGRESSIONAL QUARTERLY BOOKS	Books	18812	570.00
110-117-541.02	CONSOLIDATED MANAGEMENT CO.	Supplies- 27.50		
110-712-550	x x x	Lunches - 49.90		
110-713-550	x x x	x x 17.50		
110-813-513.02	x x x	Instruction - 1825.00		
110-814-550	x x x	Lunches - 63.00		
181-000-556	x x x	Meeting - 71.50		
191-000-550	x x x	x x 43.74		
192-000-539	x x x	Orientation - 520.00	18813	2,618.14
110-711-541.02	CURTIN MATHESON SCIENTIFIC CO.	Supplies	18814	1,079.91
120-000-545	DAWSON	Subscriptions	18815	77.05
120-000-541.03	DEMCO	Supplies	18816	31.73
181-000-556	DIXON FLORAL CO.	Flowers	18817	68.00
110-300-541.02	DIXON GARAGE SUPPLY	Supplies	18818	33.50
110-818-550	DIXON INDUSTRIAL DEVELOPMENT ASSN.	Meeting	18819	190.00
192-000-589	DIXON PAINT CO.	Remodeling	18820	83.04

120-000-534	DIXON PUBLIC LIBRARY	Telecomm.	18821	311.89
192-000-535	DIXON PUBLIC SCHOOLS Dist. #170	Legal fees	18822	21.00
110-810-547	DIXON TELEGRAPH	Pub. rela - 23.04		
110-813-541.02	x x	Ads - 86.40		
192-000-554	x x	Recruitment - 25.92	18823	135.36
192-000-589	ELLER & WILLEY BLOCK CO.	Baseball dugouts	18824	441.20
110-512-541.02	CARL FISCHER OF CHICAGO	Supplies	18825	5.88
181-000-556	FLOWERS, ETC.	Flowers	18826	28.00
120-000-541.03	FORTUNE	Subscription	18827	119.00
195-000-541.02	FOX SOFTWARE INC.	Supplies	18828	270.00
120-000-545	GALE RESEARCH INC.	Books	18829	855.34
110-711-541.02	GREAT LAKES AIRGAS INC.	Supplies	18830	8.20
110-712-541.02	HASKELLS	Supplies - 105.50		
110-800-541.02	x x	x x 6.12		
110-810-547	x x	x x 41.60		
110-813-541.02	x x	x x 3.88		
131-000-541.01	x x	x x 36.64		
138-000-541.01	x x	x x 47.14		
181-000-541.01	x x	x x 1.45		
182-000-541.01	x x	x x 121.80		
192-000-585	x x	Equipment - 488.00	18831	852.13
110-712-541.02	HEALTH SERVICES RESEARCH	Supplies	18832	20.00
176-000-575	HUGHES BUSINESS TELEPHONES	Service	18833	1,625.49
110-418-541.02	HUMAN SCIENCES PRESS INC.	Supplies	18834	26.00
110-800-542.	I.B.M. CORPORATION	Supplies - 168.00		
192-000-585	x x	Equip. - 3342.00		
195-000-534.01	x x	Service - 2526.00		
195-000-541.02	x x	Supplies - 138.00	18835	6,174.00
191-000-550	I C C T A	Meeting	18836	6.00
131-000-541.01	ILLINI TROPHY	Supplies - 4.15		
138-000-541.01	x x	x x 8.30	18837	12.45
110-341.02	INDUSTRIAL ENGINEERING EQUIPMENT CO.	Supplies	18838	138.72
110-510-541.02	INTERpark	Supplies	18839	32.45
120-000-534	JMI CORPORATION	Service	18840	354.52
120-000-544.01	KLAUS RADIO INC.	Supplies - 370.52		
192-000-585	x x x	Equipment - 2603.00	18841	2,973.52
192-000-585	KNIE APPLIANCE & TV INC.	Equipment	18842	1,335.00
120-000-545	STEVEN KRON CO.	Books	18843	164.70
110-713-534	L & L XRAY	Repairs	18844	484.00
120-000-534	THE LIBRARY CORPORATION	Service	18845	1,785.00
181-000-556	LUNDSTROM FLORIST	Flowers	18846	33.00
	VOID CHECK		18847	
120-000-534	MCPHERSON ELECTRONICS	Service	18848	185.62
120-000-545	MANUFACTURER'S NEWS	Books	18849	288.95
110-810-547	MARCO PUBLISHING CO.	Pub. Rela.	18850	85.00
110-810-547	MAST ADVERTISING & PUBLISHING	Pub. Rela.	18851	141.60
196-000-541.01	MAXWELL MACMILLAN	Supplies	18852	325.63
120-000-545	MIAMI-DADE COMMUNITY COLLEGE	Books	18853	200.00

120-000-534	MUELLER AUDIO VISUAL	Repairs	18854	318.51
110-815-541.02	NEW READERS PRESS	Supplies	18855	117.24
110-815-541.02	NEWSWEEK	Supplies	18856	466.40
120-000-545	N I L R C	Books	18857	669.34
110-813-541.02	NORTHERN ILL. LIBRARY SYSTEM	Supplies	18858	153.00
110-800-542	NORTHLAND PAPER CO.	Supplies	18859	303.00
120-000-545	OXFORD UNIVERSITY PRESS	Books	18860	412.23
110-715-541.02	PALOS SPORTS INC.	Supplies	18861	76.20
110-814-541.01	PHILLIPS PUBLISHING INC.	Supplies	18862	39.95
120-000-544.01	PRATT AUDIO VISUAL	Supplies	18863	185.50
192-000-554	QUAD CITY TIMES	Recruitment	18864	136.32
192-000-554	R C PRINTING	Recruitment	18865	98.00
181-000-556	RANNELLS SALES CO.	Xmas gifts	18866	454.86
195-000-541.01	REMARKABLE PRODUCTS INC.	Supplies	18867	15.95
110-810-547	ROCKBROOK CAMERA & VIDEO	Pub. Rela.	18868	96.70
110-810-547	ROCK RIVER PRINTERS INC.	Pub. Rela.	18869	119.25
197-000-593	ROCK VALLEY COLLEGE	Chargeback	18870	1,143.38
110-100-541.02	SVCC BOOKSTORE	Supplies - 22.51		
110-300-541.02	x x	50.97		
110-316-541.02	x x	12.45		
110-400-541.02	x x	43.38		
110-418-541.02	x x	.48		
110-500-541.02	x x	60.91		
110-511-541.02	x x	8.38		
110-512-541.02	x x	8.15		
110-600-541.02	x x	28.47		
110-712-541.02	x x	44.59		
110-715-541.02	x x	7.83		
110-800-541.02	x x	2.77		
110-800-542	x x	10.43		
110-813-541.02	x x	1.50		
110-815-541.02	x x	75.95		
110-818-541.01	x x	2.49		
120-000-544.01	x x x	10.54		
131-000-541.01	x x	4.43		
138-000-541.01	x x	88.65		
138-000-554	x x x	110.94		
181-000-541.01	x x	23.31		
182-000-541.01	x x	14.98		
195-000-541.01	x x	53.86		
195-000-541.02	x x	38.21	18871	726.18
110-818-541.01	SBM EQUIPMENT CENTER	Supplies- 128.00		
138-000-541.01	x x	x 86.99	18872	214.99
182-000-550	SAUK VALLEY COMMUNITY COLLEGE	Workshop	18873	6.00
110-711-541.02	SCIENTIFIC DEVICE LABORATORY	Supplies	18874	132.82
110-711-541.02	SCIENTIFIC PRODUCTS	Supplies	18875	419.76
131-000-541.01	SHAWVER PRESS INC.	Supplies	18876	33.69
181-000-550	SHELL OIL CO.	Pres. travel	18877	156.86
131-000-541.01	SPECTRUM CORPORATION	Supplies	18878	58.00
182-000-534	STANDARD REGISTER CO.	Maint. Contr.	18879	237.00
182-000-541.01	THOMSON PUBLISHING GROUP	Supplies	18880	196.50
110-800-542	UNIQUE COMPUTER	Supplies	18881	337.00
196-000-541.01	THE UNIVERSITY OF CHICAGO PRESS	Supplies	18882	17.05
110-400-541.02	UNIVERSITY FILM & VIDEO	Supplies	18883	40.50

110-812-541.01	VIAGRAFIX	Supplies	18884	125.95
110-800-542	VIC'S TOOL GRINDING	Supplies	18885	4.00
110-810-547	W S D R	Pub. Rela.	18886	500.00
110-714-541.02	WAYNE, INC.	Supplies	18887	112.20
192-000-585	WILKENS-ANDERSON CO.	Equipment	18888	6,554.00
120-000-545	WEST PUBLISHING CO.	Books	18889	72.75
192-000-589	WOLOHANS	Remodeling	18890	52.50
120-000-541.01	XEROX CORPORATION	Supplies	18891	626.73
192-000-585	ZESCO PRODUCTS	Equipment	18892	722.56
192-000-521	PRUDENTIAL	March premium	18893	60,230.83

\$123,941.33

Cks. #18742 - 18785

394,427.88

TOTAL EDUCATION FUND FOR FEBRUARY

\$518,369.21

OPERATIONS, BUILDING & MAINTENANCE

270-000-550	FRED FLOTO	Travel	3357	\$ 206.80
270-000-550	JIM REYNOLDS	Travel	3358	144.00
276-000-573	COMMONWEALTH EDISON	Service	3359	48.43
270-000-550	JIM REYNOLDS	Gas purchased	3360	10.00
276-000-573	COMMONWEALTH EDISON	Service	3361	73.44
271-000-571	AMGAS, INC.	Service	3362	<u>6,343.88</u>
				\$6,826.55

270-000-541.04	ACE HARDWARE	Supplies	3363	\$ 1.75
270-000-534.01	ALARM DETECTION SYSTEMS OF ILLINOIS	Service	3364	190.92
270-000-541.04	ANNMARC	Supplies	3365	107.49
270-000-534.01	BLACKBURN-TRANE SERVICE CO.	Service to chiller	3366	447.50
270-000-534.01	BROWNING-FERRIS INDUSTRIES	Service	3367	216.00
270-000-541.04	BUN AUSTIN CHEVROLET CO.	Supplies	3368	3.75
276-000-573	COMMONWEALTH EDISON	Service	3369	15.01
276-000-573	COMMONWEALTH EDISON	Service	3370	25.65
270-000-534.01	AL J. DIETERLE DECORATING	Refinish handrails	3371	1,282.00
270-000-541.04	DIXON GARAGE SUPPLY	Supplies	3372	190.40
270-000-534.01	ECOLAB PEST ELIMINATION	Service	3373	154.00
270-000-541.04	FOX SOFTWARE	Supplies	3374	396.00
270-000-541.04	GRUMMERTS TRUE VALUE	Supplies	3375	66.92
270-000-541.04	HASKELLS	Supplies - 62.40		
276-000-587	x x	Office chair - 446.26	3376	508.66
270-000-534.01	HILLS ELECTRIC MOTOR SERVICE	Repairs	3377	197.08
270-000-534.01	HOYLE ROAD EQUIPMENT	Service - 90.90		
270-000-541.04	x x x	Supplies - 116.84	3378	207.74
276-000-587	I B M CORPORATION	Equipment	3379	570.00
270-000-541.04	ILLINOIS LOCK CO.	Master keys	3380	138.26
270-000-541.04	MCCORMICKS	Straw for oil spill	3381	28.50
270-000-541.04	MCMaster CARR SUPPLY CO.	Supplies	3382	104.78
270-000-534.01	DAVID MAYES	Sewage testing	3383	200.00
270-000-534.01	MONTGOMERY ELEVATOR CO.	Service contr.	3384	515.53
270-000-541.04	MORGAN SERVICES INC.	Service	3385	239.27
271-000-571	NORTHERN ILL. GAS CO.	Service	3386	3,167.91
270-000-541.04	P & W SUPPLY CO.	Supplies	3387	102.53
270-000-541.04	RADIO RANCH INC.	Supplies	3388	110.00
270-000-541.04	SVCC BOOKSTORE	Supplies	3389	3.26
270-000-541.04	SBM EQUIPMENT CO.	Supplies	3390	48.00
270-000-541.04	JOHN A SANDBERG CO. INC.	Supplies	3391	291.16
270-000-541.04	SENTRY POOL & CHEMICAL SUPPLY INC.	Supplies	3392	37.25
270-000-541.04	STATE SUPPLY CO.	Supplies	3393	159.94
270-000-541.04	WOLOHAN LUMBER	Supplies	3394	<u>1,425.20</u>
				\$11,152.46

Cks. #3357 - 3362

6,826.55

TOTAL OPERATIONS, BUILDING & MAINTENANCE FOR FEBRUARY

\$17,979.01

PROTECTION, HEALTH & SAFETY FUND

390-000-584	CLEAVER-BROOKS BOILER SERVICE	Service	1078	\$ 63,515.25
390-000-584-03	C.B. BOILER SERVICE	Service	1079	536.12
390-000-584	STERLING COMMERCIAL ROOFING	Repairs	1080	9,960.00
390-000-584	TURNER ARCHITECTURAL ASSOC. INC.	Service	1081	<u>2,636.40</u>
TOTAL PROTECTION, HEALTH & SAFETY FOR FEBRUARY				\$ 76,647.77

LIABILITY, PROTECTION & SETTLEMENT FUND

	VOID CHECK		1058	
1292-000-523	WILKENS, LOWE & CO.	Service	1059	\$ 3,715.00
1292-000-517	SVCC PAYROLL FUND	2/15 Payroll	1065	2,768.21
1292-000-527	DIXON NATIONAL BANK	Medicare 2/15	1066	1,482.15
1292-000-529	DIXON NATIONAL BANK	FICA 2/15	1067	62.05
1292-000-535	WARD, MURRAY, PACE & JOHNSON	Service-	1077	1,221.00
1292-000-528	FIRST AGENCY, INC.	Sports policy	1140	780.00
1292-000-528	NATIONAL SPORTS UNDERWRITERS	NJCAA Plan	1141	1,450.00
1292-000-528	OHM REMEDIATION SERVICES	Oil Spill	1143	105,036.62
1292-000-535	WARD, MURRAY, PACE & JOHNSON	Service	1144	<u>744.50</u>
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND FOR FEBRUARY				\$117,259.53

MAKE CHECK PAYABLE TO S.V.C.C.

IMPREST FUND

192-000-544.02	UNITED PARCEL SERVICE	Service	9419	\$23.83
181-000-541.01	HIGHER EDUCATION PUBLICATIONS	Supplies	9420	36.00
131-000-550	CHRSTINE BYAR	Meeting supplies	9421	18.59
110-712-541.02	GA PAGE	Supplies	9422	39.42
110-714-534	ILL. DEPT. OF NUCLEAR SAFETY	Equip. Reg.	9423	30.00
110-712-541.02	DEBRA DIVERS	Supplies	9424	8.50
110-500-550	I.S.C.D.	Conf. reg.	9425	50.00
138-000-550	JOHN SAGMOE	Meeting	9426	25.71
181-000-550	RICHARD L. BEHRENDT	C.N.C.C.J.C.	9427	64.00
110-511-534	MICHELLE HENNING	Art class model	9428	30.00
181-000-550	RICHARD L. BEHRENDT	Pres. Council	9429	12.00
192-000-544.02	UNITED PARCEL SERVICE	Service	9430	50.73
		TOTAL		\$388.78

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY



PRESIDENT



SECRETARY

DATE 2-24-92