

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING  
Third Floor Board Room  
September 28, 1992

7 p.m.

- A. Call to Order
- B. Roll Call
- C. Communication from Visitors
- D. Approval of Minutes
- E. President's Report
  - 1. Enrollment Update
  - 2. Power Generation Update
  - 3. IBM 4381
  - 4. Traffic Light Request
  - 5. Student Retention Efforts-Tom Breed/Dan Thompson
  - 6. Endowment Challenge Grant-\$628,756.68 (-\$4,954.53)
- F. Financial Reports and Actions
  - 1. Treasurer's Report
  - 2. Bills Payable
  - 3. Payrolls - August 31, 1992 \$212,281.49  
September 15, 1992 \$218,340.99
  - 4. Budget Report
  - 5. Public Hearing on 1992-93 Budget
  - 6. 1992-93 Budget Approval
  - 7. Cafeteria Chair Bids
- G. Closed Session (Appointment, employment, or dismissal  
of an employee and collective negotiating matters)
- H. Personnel Recommendations
  - 1. Title III Coordinator
  - 2. Part-time Faculty
- I. Reports
  - 1. Student Trustee
  - 2. ICCTA and State Relations Representatives
  - 3. Foundation Liaison
  - 4. Board Chair
- J. Time of Next Meeting - Monday, October 26, 1992  
7 p.m. - Third Floor Board Room
- K. Adjournment

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

September 28, 1992

The Board of Trustees of Sauk Valley Community College met in regular session at 7 p.m. on Monday, September 28, 1992 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Yemm called the meeting to order at 7 p.m. and the following members answered roll call:

Thomas Densmore	William Simpson
Patricia Smith	Margaret Tyne
B.J. Wolf	William Yemm
Jack Squires	

Absent: Richard Groharing

SVCC Staff: President Richard L. Behrendt  
Vice President Ron Appuhn  
Vice President Karen Kylen  
Vice President John Sagmoe  
Vice President Virginia Thompson  
Secretary to the Board Marilyn Vinson  
Director Bobbi McBride

Minutes: It was moved by Member Simpson and seconded by Member Tyne that the Board approve the minutes of the August 24 meeting as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

It was moved by Member Densmore and seconded by Member Smith that the Board approve the minutes of the September 2 special meeting as presented. In a roll call vote the following was recorded: Ayes - Members Densmore, Smith, Tyne, Wolf and Yemm. Member Simpson - abstain. Motion carried. Student Trustee Squires advisory vote: aye.

President's Report: President Behrendt reported on the fall enrollment increase of 1.5% in credit hours, the VITAL week celebration which included a visit from Secretary of State Ryan, the status of the underground storage tank removal, the outdoor restroom facilities, the roadway resurfacing problem, the power

generation project, the completed installation of the IBM 4381, the letter sent to the Illinois Department of Transportation on a request for a traffic light at the college entrance, the Endowment Challenge Grant Fund of \$628,756.68 which is \$4,954.53 lower than last month, and introduced Tom Breed and Dan Thompson who reported on their student retention efforts.

**Treasurer's Report:**

It was moved by Member Densmore and seconded by Member Tyne that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: nay.

**Bills Payable:**

It was moved by Member Simpson and seconded by Member Smith that the Board approve bills in the following amounts:

Educational Fund	\$86,683.86
Operations/Building	66,740.02
Medical Insurance	8,283.78
Audit Fund	3,949.00
Liability/Protection	32,581.21
Working Cash	100,000.00
Protection/Health/Safety	90,886.65

In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

**Payroll:**

It was moved by Member Simpson and seconded by Member Smith that the Board approve the August 31 payroll in the amount of \$212,281.49 and the September 15 payroll in the amount of \$218,340.99. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

**Public Hearing:**

Chair Yemm announced that a Public Hearing would now be held on the 1992-93 budget and that the Board would receive comments or inquiries from any citizen present.

**1992-93 Budget:**

After discussion, it was moved by Member Densmore and seconded by Member Simpson that the Board approve the 1992-93 budget as

presented. In a roll call vote the following was recorded: Ayes Members Densmore, Simpson, Smith, Wolf and Yemm. Member Tyne - nay. Motion carried. Student Trustee Squires advisory vote: nay.

Cafeteria Chairs:

It was moved by Member Wolf and seconded by Member Densmore that the Board approve the base bid from Haskell's Office Equipment for cafeteria chairs in the amount of \$12,226.50 for 150 chairs and \$2,771.34 for 34 additional chairs to be funded by the SVCC Foundation. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Closed Session:

At 8:15 p.m. it was moved by Member Densmore and seconded by Member Smith that the Board adjourn to executive session to discuss the appointment, employment or dismissal of an employee and collective negotiating matters. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Regular Session:

The Board returned to regular session at 8:50 p.m.

Title III Appointment:

It was moved by Member Tyne and seconded by Member Densmore that the Board approve the contractual appointment of Lavon D. Nelson to the one-half time position of Title III Coordinator, effective October 5, 1992, with the continuation of this position to be contingent upon the continued funding of the Title III Grant. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Part-time Instructors:

It was moved by Member Wolf and seconded by Member Tyne that the Board approve the list of part-time faculty as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Reports:

Student Trustee Squires reported on Pow Wow Day and noted that he would be attending the ICCB Student Advisory Committee meeting in Springfield on October 2.

Page #4  
September 28, 1992

ICCTA Representative Groharing's written report was included in the Board packet.

Member Wolf reported that he had been elected Vice Chair of the ICCTA State Relations committee, that this committee had discussed the possibility of mid-year state funding problems for community colleges, the demise of a bill which would have transferred the supervision of adult education programs to community colleges, how many community college employees would qualify for possible "5+5 retirement" legislation, and that the next meeting of this committee is scheduled for 7 p.m. on November 13.

Foundation Liaison Tyne told the Board that Foundation members were currently working on Endowment Challenge Grant fund raising activities and that one member was pursuing the idea of contacting farmers about the possible donation of corn sales.

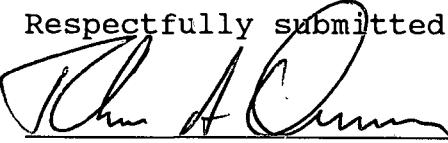
Chair Yemm told the Board of the success of Pow Wow Day and complimented the administration on the President's Annual Report.

Adjournment:

Since the scheduled business was completed, it was moved by Member Tyne and seconded by Member Densmore that the Board adjourn. The next regular meeting will be on October 26 at 7 p.m. in the third floor Board Room. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

The meeting adjourned at 9:05 p.m.

Respectfully submitted:

  
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Thomas Densmore, Secretary



SAUK VALLEY  
COMMUNITY  
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 \* 815/288-5511

**MEMORANDUM**

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TO: Dr. Richard Behrendt  
FROM: Ron Appuhn *Par*  
DATE: September 15, 1992  
SUBJECT: Power Generation Project Update

Commonwealth Edison's connection charges for the power generation project have now been fixed at \$74,342.05. The actual construction costs, connection charges, and architect fees should be \$890,000, thereby allowing up to \$90,000 for contingencies. (based upon the original budget estimate of \$980,460). The estimated completion date is April 1, 1993.

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For Board Meeting of  
September 28, 1992

**Agenda Item F-5**

**PUBLIC HEARING: 1992-93 BUDGET**

The tentative budget for 1992-93 was approved at the August meeting. Since that date, the budget has been available for public review for the required 30 days.

A period of time shall be set aside at this meeting as the time for the Public Hearing during which time the Board will receive comments or inquiries from any citizen present.

For Board Meeting  
of September 28, 1992

**Agenda Item F-6**

**1992-93 BUDGET APPROVAL**

The FY 93 budget is presented for final approval and has been available for public review since its approval in tentative form at the August meeting.

**RECOMMENDATION:** It is recommended that the final FY 93 budget be approved as presented.

Sauk Valley Community College

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 **Budget**  
**1992 - 1993**

STATE OF ILLINOIS  
COMMUNITY COLLEGE DISTRICT 506

Annual Budget for Fiscal Year 1993

SAUK VALLEY COMMUNITY COLLEGE  
173 Illinois Route 2  
Dixon, Illinois 61021

## TABLE OF CONTENTS

Summary of Fiscal Year 1993 Budget by Fund	1
Summary of Fiscal Year 1993 Estimated Revenues (Operating Funds)	2
Summary of Fiscal Year 1993 Operating Budgeted Expenditures	3
Fiscal Year 1993 Budgeted Expenditures	
Education Fund	4
Operations and Maintenance Fund	5
Fiscal Year 1993 Budgeted Revenues and Expenditures	
Restricted Purposes Fund	6-7
Audit Fund	8
Liability, Protection and Settlement Fund	9
Working Cash Fund	10
Operations and Maintenance (Restricted) Fund	11
Building Bond Proceeds Fund	12
Auxiliary Fund	13
Fiscal Year 1993 Budgeted Expenditures by Line Item	
Education Fund	14-21
Operations and Maintenance Fund	22

STATE OF ILLINOIS  
SUMMARY OF FISCAL YEAR 1993 BUDGET BY FUND

	General		Special Revenue				Capital Projects		Proprietary Fund
	Education Fund	Operations & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection & Settlement Fund	Working Cash Fund	Operations & Maintenance (Restricted) Fund	Building Bond Proceeds Fund	Auxiliary Fund
Beginning Balance	\$ 465,000	\$ 750,000	\$ ---	\$ 36,572	\$ 392,387	\$ 2,557,224	\$ 181,000	\$ 929,226	\$ 270,000
Budgeted Revenue	5,783,300	273,700	2,396,000	24,400	348,000	110,000	1,547,000	40,000	1,532,000
Budgeted Expenditures	(5,961,300)	(433,700)	(2,396,000)	(24,400)	(386,000)		(1,728,000)	(65,000)	(1,494,000)
Budgeted Transfers to Other Funds	---	---	---	---	---	(110,000)	---	---	(38,000)
Budgeted Transfers from Other Funds	136,000	12,000	---	---	---	---	---	---	---
Budgeted Ending Balance	<u>\$ 423,000</u>	<u>\$ 602,000</u>	<u>\$ 0</u>	<u>\$ 36,572</u>	<u>\$ 354,387</u>	<u>\$ 2,557,224</u>	<u>\$ 0</u>	<u>\$ 904,226</u>	<u>\$ 270,000</u>

The Official Budget, which is accurately summarized in this document, was approved by the Board of Trustees on September 28, 1992.

ATTEST:  
Secretary, Board of Trustees

**SAUK VALLEY COMMUNITY COLLEGE**  
**SUMMARY OF FISCAL YEAR 1993 ESTIMATED REVENUES**  
**OPERATING FUNDS**

<b>OPERATING REVENUES BY SOURCE</b>	<b>Educational</b>	<b>Operations &amp;</b>	<b>Total</b>
	<b>Fund</b>	<b>Maintenance</b>	<b>Operating</b>
			<b>Fund</b>
<b>Local Government:</b>			
1/2 of 1991 Taxes	\$830,000	\$102,000	\$932,000
1/2 of 1992 Taxes	855,000	105,000	960,000
Chargeback Revenue	5,000	--	5,000
<b>TOTAL LOCAL GOVERNMENT</b>	<b>1,690,000</b>	<b>207,000</b>	<b>1,897,000</b>
<b>State Government:</b>			
ICCB Credit Hour Grants	1,424,768	--	1,424,768
State Equalization Grant	426,845	--	426,845
State Board of Education-			
Voc. Educ. Regular	75,000	--	75,000
Corporate Personal Property			
Replacement Taxes	174,687	21,700	196,387
<b>TOTAL STATE GOVERNMENT</b>	<b>2,101,300</b>	<b>21,700</b>	<b>2,123,000</b>
<b>Federal Government:</b>			
Other Federal Revenue	7,000	--	7,000
<b>TOTAL FEDERAL GOVERNMENT</b>	<b>7,000</b>	<b>--</b>	<b>7,000</b>
<b>Student Tuition and Fees:</b>			
Tuition	1,844,000	--	1,844,000
Fees	67,000	--	67,000
<b>TOTAL TUITION AND FEES</b>	<b>1,911,000</b>	<b>--</b>	<b>1,911,000</b>
<b>Other Sources:</b>			
Facilities Revenue	--	5,000	5,000
Investment Interest Revenue	35,000	40,000	75,000
Miscellaneous Revenue	39,000	--	39,000
Transfer from Working Cash			
Fund	98,000	12,000	110,000
Transfer from Auxiliary Fund	38,000	--	38,000
<b>TOTAL OTHER SOURCES</b>	<b>210,000</b>	<b>57,000</b>	<b>267,000</b>
<b>TOTAL 1993 BUDGETED REVENUE</b>	<b>5,919,300</b>	<b>285,700</b>	<b>6,205,000</b>
<b>Less Non-Operating Item:</b>			
Tuition Chargeback Revenue	(5,000)	--	(5,000)
<b>ADJUSTED REVENUE</b>	<b>\$5,914,300</b>	<b>\$285,700</b>	<b>\$6,200,000</b>

**SAUK VALLEY COMMUNITY COLLEGE**  
**SUMMARY OF FISCAL YEAR 1993 OPERATING BUDGETED EXPENDITURES**

BY PROGRAM	Educational Fund	Operations & Maintenance Fund	Total Operating Fund	%
Instruction	\$3,019,654		\$3,019,654	47.2
Academic Support	258,084		258,084	4.1
Student Services	533,345		533,345	8.4
Operation & Maintenance of Plant	436,478	433,200	869,678	13.6
General Administration	383,446		383,446	6.0
Institutional Support	1,330,293	500	1,330,793	20.7
<b>TOTAL 1992-93 BUDGETED EXPENDITURES</b>	<b>5,961,300</b>	<b>433,700</b>	<b>6,395,000</b>	<b>100.0%</b>
<b>Less Non-Operating Item:</b>				
Tuition Chargeback	(27,000)		(27,000)	
<b>ADJUSTED EXPENDITURES</b>	<b>\$5,934,300</b>	<b>\$433,700</b>	<b>\$6,368,000</b>	
 <b>BY OBJECT</b>				
Salaries	\$4,581,018		\$4,581,018	71.7
Employee Benefits	519,415		519,415	8.1
Contractual Services	198,300	68,000	266,300	4.2
Gen. Materials & Supplies	404,368	62,000	466,368	7.3
Conf. & Meeting Expense	87,900	2,200	90,100	1.4
Utilities	65,200	301,000	366,200	5.7
Capital	72,640		72,640	1.1
Other	27,000		27,000	0.4
Provision for Contingency	5,459	500	5,959	0.1
<b>TOTAL 1992-93 BUDGETED EXPENDITURES</b>	<b>5,961,300</b>	<b>433,700</b>	<b>6,395,000</b>	<b>100.0%</b>
Tuition Chargeback	(27,000)		(27,000)	
<b>ADJUSTED EXPENDITURES</b>	<b>\$5,934,300</b>	<b>\$433,700</b>	<b>\$6,368,000</b>	

**SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1993 BUDGETED EXPENDITURES  
EDUCATION FUND**

	APPROPRIATIONS	TOTALS
<b>INSTRUCTION</b>		
Salaries	\$2,850,991	
Contractual Services	32,915	
General Materials & Supplies	105,948	
Conference & Meeting Expense	29,800	\$3,019,654
<b>ACADEMIC SUPPORT</b>		
Salaries	172,724	
Contractual Services	13,575	
General Materials & Supplies	69,635	
Conference & Meeting Expense	2,150	258,084
<b>STUDENT SERVICES</b>		
Salaries	475,715	
Contractual Services	2,820	
General Materials & Supplies	41,310	
Conference & Meeting Expense	13,500	533,345
<b>OPERATIONS &amp; MAINTENANCE OF PLANT</b>		
Salaries	371,278	
Utilities	65,200	436,478
<b>GENERAL ADMINISTRATION</b>		
Salaries	354,856	
Contractual Services	2,040	
General Materials & Supplies	8,300	
Conference & Meeting Expense	18,250	383,446
<b>INSTITUTIONAL SUPPORT</b>		
Salaries	355,454	
Employee Benefits	519,415	
Contractual Services	146,950	
General Materials & Supplies	179,175	
Conference & Meeting Expense	24,200	
Capital	72,640	
Other	27,000	
Provision for Contingency	5,459	1,330,293
<b>GRAND TOTAL</b>		<b>\$5,961,300</b>

SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1993 BUDGETED EXPENDITURES  
OPERATIONS AND MAINTENANCE FUND

	APPROPRIATIONS	TOTALS
OPERATIONS AND MAINTENANCE OF PLANT	-----	-----
Contractual Services	\$68,000	
General Materials & Supplies	62,000	
Conference & Meeting Expense	2,200	
Utilities	301,000	\$433,200
INSTITUTIONAL SUPPORT	-----	-----
Provision for Contingency	500	500
GRAND TOTAL	-----	\$433,700

**SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1993 BUDGETED REVENUES AND EXPENDITURES  
RESTRICTED PURPOSES FUND**

REVENUES	REVENUES	TOTALS
<b>STATE GOVERNMENT</b>		
ICCB Advanced Technology Grant	\$42,645	
ICCB Special Population Grant	48,757	
ICCB Economic Development Grant	60,238	
ICCB Retiree Grant	28,450	
Literacy - Project VITAL	46,474	
Other State Sources	99,436	\$326,000
<b>FEDERAL GOVERNMENT</b>		
Department of Education	1,900,000	
Other Federal Sources	130,000	2,030,000
<b>OTHER SOURCES</b>		
Miscellaneous Revenue	40,000	40,000
<b>GRAND TOTAL</b>		<b>\$2,396,000</b>

EXPENDITURES	APPROPRIATIONS	TOTALS
<b>INSTRUCTION</b>		
Salaries	\$324,000	
Employee Benefits	48,000	
Contractual Services	4,000	
General Materials & Supplies	29,000	
Conference & Meeting Expense	29,000	
Capital	213,000	
Other	8,000	\$655,000

**SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1993 BUDGETED REVENUES AND EXPENDITURES  
RESTRICTED PURPOSES FUND**

	APPROPRIATIONS	TOTALS
<b>STUDENT SERVICES</b>		
Salaries	\$212,000	
Employee Benefits	41,000	
Contractual Services	2,000	
General Materials & Supplies	7,000	
Conference & Meeting Expense	8,000	
Capital	38,000	
Other	10,000	
Financial Aid	1,310,000	\$1,628,000
<b>PUBLIC SERVICES</b>		
Salaries	58,000	
Employee Benefits	8,000	
Contractual Services	1,000	
General Materials & Supplies	1,000	
Conference & Meeting Expense	1,000	
Utilities	1,000	70,000
<b>INSTITUTIONAL SUPPORT</b>		
Employee Benefits	28,000	
Capital	15,000	43,000
<b>GRAND TOTAL</b>		<b>\$2,396,000</b>

**SAUK VALLEY COMMUNITY COLLEGE**  
**FISCAL YEAR 1993 BUDGETED REVENUES AND EXPENDITURES**  
**AUDIT FUND**

REVENUES	REVENUES	TOTALS
<b>LOCAL GOVERNMENT</b>		
1/2 of 1991 Taxes	\$11,200	
1/2 of 1992 Taxes	12,000	\$23,200
<b>OTHER SOURCES</b>		
Interest Income	1,200	1,200
<b>GRAND TOTAL</b>		<b>\$24,400</b>
EXPENDITURES	APPROPRIATIONS	TOTALS
<b>INSTITUTIONAL SUPPORT</b>		
Contractual Services	\$24,400	\$24,400
<b>GRAND TOTAL</b>		<b>\$24,400</b>

**SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1993 BUDGETED REVENUES AND EXPENDITURES  
LIABILITY, PROTECTION, AND SETTLEMENT FUND**

REVENUES	REVENUES	TOTALS
-----	-----	-----
<b>LOCAL GOVERNMENT</b>		
1/2 of 1991 Taxes	\$115,000	
1/2 of 1992 Taxes	219,000	\$334,000
-----		
<b>OTHER SOURCES</b>		
Interest Income	14,000	14,000
-----		
<b>GRAND TOTAL</b>		<b>\$348,000</b>
-----		

EXPENDITURES	APPROPRIATIONS	TOTALS
-----	-----	-----
<b>INSTITUTIONAL SUPPORT</b>		
Salaries	\$103,000	
Employee Benefits	113,000	
Contractual Services	14,000	
Fixed Charges	156,000	\$386,000
-----		
<b>GRAND TOTAL</b>		<b>\$386,000</b>
-----		

**SAUK VALLEY COMMUNITY COLLEGE**  
**FISCAL YEAR 1993 BUDGETED REVENUES AND EXPENDITURES**  
**WORKING CASH FUND**

REVENUES	REVENUES	TOTALS
-----	-----	-----
<b>OTHER SOURCES</b>		
Interest Income	\$110,000	\$110,000
-----	-----	-----
<b>GRAND TOTAL</b>	<b>\$110,000</b>	
-----	-----	-----
<b>EXPENDITURES</b>	APPROPRIATIONS	TOTALS
-----	-----	-----
<b>TRANSFERS</b>		
Transfer to Education Fund	\$98,000	
Transfer to Operations and Maintenance Fund	12,000	\$110,000
-----	-----	-----
<b>GRAND TOTAL</b>	<b>\$110,000</b>	
-----	-----	-----

**SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1993 BUDGETED REVENUES AND EXPENDITURES  
OPERATIONS AND MAINTENANCE (RESTRICTED) FUND**

<b>REVENUES</b>	<b>REVENUES</b>	<b>TOTALS</b>
<hr style="border-top: 1px dashed black;"/>		
<b>LOCAL GOVERNMENT</b>		
1/2 of 1991 Taxes	\$170,000	
1/2 of 1992 Taxes	175,000	\$345,000
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<b>OTHER SOURCES</b>		
Bond Issue	1,200,000	
Interest Income	2,000	1,202,000
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<b>GRAND TOTAL</b>		<b>\$1,547,000</b>
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<b>EXPENDITURES</b>	<b>APPROPRIATIONS</b>	<b>TOTALS</b>
<hr style="border-top: 1px dashed black;"/>		
<b>INSTITUTIONAL SUPPORT</b>		
Capital (Protection, Health and Safety)	\$1,728,000	\$1,728,000
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<b>GRAND TOTAL</b>		<b>\$1,728,000</b>
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SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1993 BUDGETED REVENUES AND EXPENDITURES  
BUILDING BOND PROCEEDS FUND

REVENUES	REVENUES	TOTALS
-----	-----	-----
OTHER SOURCES		
Interest Income	\$40,000	\$40,000
-----	-----	-----
GRAND TOTAL		\$40,000
-----	-----	-----
EXPENDITURES	APPROPRIATIONS	TOTALS
-----	-----	-----
INSTITUTIONAL SUPPORT		
Capital Expenditures	\$65,000	\$65,000
-----	-----	-----
GRAND TOTAL		\$65,000
-----	-----	-----

**SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1993 BUDGETED REVENUES AND EXPENDITURES  
AUXILIARY FUND**

REVENUES	REVENUES	TOTALS
<b>STUDENT TUITION AND FEES</b>		
Student Activity Fee Allocation	\$102,000	\$102,000
<b>OTHER SOURCES</b>		
Sales and Service Fees - Bookstore	700,000	
Sales and Service Fees - Child Care	22,000	
Community Services	50,000	
Student Activities	18,000	
Medical Insurance Contributions	640,000	1,430,000
<b>GRAND TOTAL</b>		<b>\$1,532,000</b>
 <b>EXPENDITURES</b>	 <b>APPROPRIATIONS</b>	 <b>TOTALS</b>
<b>STUDENT SERVICES</b>		
Student Activities and Athletics	\$137,000	\$137,000
<b>PUBLIC SERVICES</b>		
Community Services	50,000	50,000
<b>INDEPENDENT OPERATIONS</b>		
Bookstore	645,000	
Child Care	22,000	667,000
<b>INSTITUTIONAL SUPPORT</b>		
Medical Insurance	640,000	640,000
<b>TRANSFERS</b>		
	38,000	38,000
<b>GRAND TOTAL</b>		<b>\$1,532,000</b>

**SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1993 BUDGETED EXPENDITURES BY LINE ITEM  
EDUCATION FUND**

INSTRUCTION	APPROPRIATIONS	TOTALS
<b>Business Education</b>		
Salaries - Full-time	\$307,790	
Salaries - Part-time	50,000	
Salaries - Overload	35,000	
Salaries - Summer School	22,000	
Contractual Services	1,100	
Supplies - Business	2,500	
Supplies - Data Processing	9,200	
Supplies - OAS Lab	3,800	
Conference & Meeting Expense	1,600	\$432,990
<b>Food Services</b>		
Salaries - Part-time	3,000	
Contractual Services	3,500	
General Materials & Supplies	800	7,300
<b>Agriculture</b>		
Salaries - Part-time	2,700	
General Materials & Supplies	500	3,200
<b>Industrial Education</b>		
Salaries - Full-time	188,725	
Salaries - Part-time	29,000	
Salaries - Overload	20,000	
Salaries - Summer School	1,200	
Contractual Services	3,000	
Supplies Electronics	7,500	
Supplies - HRS	2,000	
Supplies - Mechanical Design	2,500	
Supplies - Machine Tool	2,500	
Conference & Meeting Expense	1,000	257,425
<b>Learning Assistance Center</b>		
Salaries - Full-time	27,739	
Salaries - Summer School	2,800	
Salaries - Secretarial - Part-time	6,150	
General Materials & Supplies	50	
Conference & Meeting Expense	200	36,939
<b>Human Services</b>		
Salaries - Part-time	13,000	
General Materials & Supplies	600	13,600

	APPROPRIATIONS	TOTALS
<b>Social Science</b>		
Salaries - Full-time	\$157,831	
Salaries - Part-time	9,800	
Salaries - Overload	9,000	
General Materials & Supplies	4,320	
Conference & Meeting Expense	800	\$181,751
<b>E.M.T.</b>		
Contractual Services	1,500	
General Materials & Supplies	300	1,800
<b>Criminal Justice</b>		
Salaries - Full-time	30,099	
Salaries - Part-time	6,400	
General Materials & Supplies	1,000	
Conference & Meeting Expense	200	37,699
<b>Humanities</b>		
Salaries - Full-time	311,213	
Salaries - Part-time	45,000	
Salaries - Overload	9,000	
General Materials & Supplies	5,800	
Conference & Meeting Expense	2,000	373,013
<b>Art</b>		
Salaries - Full-time	40,685	
Contractual Services	400	
General Materials & Supplies	600	
Conference & Meeting Expense	200	41,885
<b>Music</b>		
Salaries - Full-time	78,874	
Contractual Services	1,000	
General Materials & Supplies	3,168	
Conference & Meeting Expense	700	83,742
<b>Math Science</b>		
Salary - Lab Assistant	19,000	
Salaries - Full-time	305,607	
Salaries - Part-time	4,000	
Salaries Overload	17,000	
Salaries - Summer School	19,000	
Contractual Services	1,000	
Supplies - Biology	7,000	
Supplies - Chemistry	5,000	
Supplies - Physics	1,200	
Supplies - Math	1,500	
Conference & Meeting Expense	1,800	382,107

	APPROPRIATIONS	TOTALS
<b>Med. Lab. Technology</b>		
Salaries - Full-time	\$27,851	
Salaries - Part-time	7,600	
Salaries Overload	4,500	
Salaries - Summer School	2,500	
Contractual Services	4,365	
General Materials & Supplies	10,270	
Conference & Meeting Expense	1,200	\$58,286
<b>A.D. Nursing</b>		
Salaries - Full-time	125,975	
Contractual Services	350	
General Materials & Supplies	6,853	
Conference & Meeting Expense	1,400	134,578
<b>L.P. Nursing</b>		
Salaries - Full-time	68,068	
Contractual Services	350	
General Materials & Supplies	3,947	
Conference & Meeting Expense	800	73,165
<b>Radiologic Technology</b>		
Salaries - Full-time	76,823	
Salaries - Part-time	1,700	
Salaries - Clinical Asst. Part-time	12,000	
Salaries - Overload	6,600	
Salaries - Summer School	7,150	
Contractual Services	5,960	
General Materials & Supplies	3,950	
Conference & Meeting Expense	5,350	119,533
<b>Physical Education</b>		
Salaries - Full-time	68,275	
Salaries - Part-time	900	
Salaries - Overload	4,500	
Contractual Services	2,200	
General Materials & Supplies	1,400	
Conference & Meeting Expense	400	77,675
<b>Nursing Assistant</b>		
Contractual Services	100	
General Materials & Supplies	1,650	
Conference & Meeting Expense	200	1,950
<b>Faculty Office</b>		
Salaries - Secretarial	42,143	
General Supplies (Faculty Office)	600	
General Supplies (Institutional Comm.)	100	42,843

	APPROPRIATIONS	TOTALS
<b>Dean of Arts, Social Sciences and Physical Education</b>		
Salaries - Administrative	\$53,272	
Night Premiums/Substitutions	500	
Salaries - Instructional (Summer)	53,000	
Salaries - Secretarial	20,226	
Contractual Services	850	
General Materials & Supplies	1,200	
Conference & Meeting Expense	2,500	\$131,548
<b>Dean of Business, Technology and Natural Sciences</b>		
Salaries - Administrative	57,793	
Night Premiums/Substitutions	1,500	
Salaries - Secretarial	15,052	
General Materials & Supplies	1,200	
Conference & Meeting Expense	3,000	78,545
<b>Dean of Health and Community Services</b>		
Salaries - Administrative	51,404	
Instructional Salaries/Part-time	25,000	
Night Premiums/Substitutions	2,500	
Community Service Coordinators	6,500	
Salaries - Secretarial	16,122	
Contractual Services	5,900	
General Materials & Supplies	3,500	
Conference & Meeting Expense	2,250	113,176
<b>Nursing Education</b>		
Salaries - Administrative	38,572	
Salaries - Part-time	17,500	
Salaries - Overload	7,800	
Salaries - Summer	7,100	
Salaries - Secretarial	19,364	
Salaries - Lab Assistant (Title III)	4,800	
Contractual Services	200	
General Materials & Supplies	1,440	
Conference & Meeting Expense	1,300	98,076
<b>Academic Skills Center</b>		
Salaries - Full-time	78,338	
Salaries - Part-time (Adult Ed)	20,000	
Salaries - Part-time (Acad. Skills)	26,000	
Salaries - Overload	2,000	
General Materials & Supplies	6,050	
Conference & Meeting Expense	400	132,788
<b>Honors Program</b>		
Salaries - Coordinator Stipend	6,850	
General Materials & Supplies	350	
Conference & Meeting Expense	200	7,400

	APPROPRIATIONS	TOTALS
<b>Vice President of Instructional Services</b>		
Salaries - Administrative	\$65,944	
Salaries - Secretarial	25,656	
Contractual Services	1,140	
General Materials & Supplies	1,600	
Conference & Meeting Expense	2,300	\$96,640
<b>TOTAL INSTRUCTION</b>		<b>3,019,654</b>
<b>ACADEMIC SUPPORT</b>		
<b>Learning Resource Center</b>		
Salaries - Professional	124,711	
Salaries - Instructional (Summer)	2,906	
Salaries Secretarial	37,947	
Salaries - Secretarial - Part-time	7,160	
Contractual Services	13,575	
Library Supplies	19,635	
Audio Visual Supplies	9,000	
Library Books	41,000	
Conference & Meeting Expense	2,150	258,084
<b>TOTAL ACADEMIC SUPPORT</b>		<b>258,084</b>
<b>STUDENT SERVICES</b>		
<b>Admissions and Records</b>		
Salaries - Administrative	39,270	
Salaries - Secretarial	73,305	
Salaries - Secretarial - Part-time	7,717	
Contractual Services	2,820	
General Materials & Supplies	15,000	
Conference & Meeting Expense	2,500	140,612
<b>Counseling and Testing</b>		
Salaries - Professional	97,265	
Salaries - Secretarial	16,374	
Salaries - Professional Part-time	5,000	
Salaries - Secretarial - Part-time	4,680	123,319
<b>Health Services</b>		
General Materials & Supplies	100	100
<b>Financial Aid</b>		
Salaries - Administrative	51,531	
Salaries - Secretarial	38,022	89,553

	APPROPRIATIONS	TOTALS
<b>Vice President of Student Services</b>		
Salaries - Administrative	\$62,616	
Salaries - Student Activity Coord.	17,310	
Salaries - Secretarial	19,867	
Other Salaries (Coaching)	42,758	
General Materials & Supplies	19,210	
Commencement	7,000	
Conference & Meeting Expense	7,000	
Student Recruitment	4,000	\$179,761
<b>TOTAL STUDENT SERVICES</b>		<b>533,345</b>
<b>OPERATION AND MAINTENANCE OF PLANT</b>		
Salaries - Administrative	40,420	
Salaries - Maintenance	94,823	
Salaries - Classified	26,232	
Salaries - Cust. & Grounds/Part-time	25,389	
Salaries - Custodial and Grounds	179,414	
Salaries - Overtime	5,000	
Telephone	65,200	436,478
<b>TOTAL OPERATIONS AND MAINTENANCE OF PLANT</b>		<b>436,478</b>
<b>GENERAL ADMINISTRATION</b>		
<b>President's Office</b>		
Salaries - Administrative	90,384	
Salaries - Secretarial	28,432	
General Materials & Supplies	1,800	
Conference & Meeting Expense	4,900	
Special Affairs	1,500	
Other Conference & Meeting Expense	8,450	135,466
<b>Business Services</b>		
Salaries - Administrative	102,918	
Salaries - Professional	31,167	
Salaries - Secretarial	101,955	
Contractual Services	2,040	
General Materials & Supplies	6,500	
Conference & Meeting Expense	3,400	247,980
<b>TOTAL GENERAL ADMINISTRATION</b>		<b>383,446</b>

	APPROPRIATIONS	TOTALS
<b>INSTITUTIONAL SUPPORT</b>		
Print Shop		
Salaries - Secretarial	\$18,958	
Conference & Meeting Expense	100	\$19,058
Marketing and Public Relations		
Salaries - Administrative	35,708	
Salaries - Secretarial	19,330	
General Materials & Supplies	10,000	
Publications	50,600	
Advertising	26,750	
Conference & Meeting Expense	1,600	143,988
Board of Trustees		
Salaries - Secretarial	950	
Contractual Legal	7,000	
Other General Supplies	900	
Conference & Meeting Expense	4,900	13,750
Institutional Support Expenses		
Salaries - Secretarial	19,213	
Student Employees	55,329	
Group Medical & Life Insurance	477,000	
Tuition Reimbursement	9,800	
Retirement Payments	32,615	
Curriculum Development	700	
UNALLOCATED Contractual	700	
In-Service Training	2,000	
Supplies (Faculty Association)	200	
Postage	47,700	
Publications/Dues	9,500	
Advertising	2,000	
Recruitment	10,000	666,757
Capital Outlay		
Equipment	51,140	
Projects	4,000	
Equipment - DAVTE	8,000	
Equipment - Carryover	9,500	72,640
Affirmative Action		
Contractual Services	100	
General Materials & Supplies	500	
Conference & Meeting Expense	300	900

	APPROPRIATIONS	TOTALS
<b>Institutional Research</b>		
<b>General Materials &amp; Supplies</b>	<b>\$500</b>	<b>\$500</b>
<b>Information Systems</b>		
<b>Salaries - Administrative</b>	<b>51,531</b>	
<b>Salaries - Professional</b>	<b>42,400</b>	
<b>Salaries - Office Staff</b>	<b>24,934</b>	
<b>Salaries - Classified (Title III)</b>	<b>6,543</b>	
<b>Contractual Services - Administration</b>	<b>115,000</b>	
<b>Contractual Services - Education</b>	<b>21,450</b>	
<b>General Supplies - Administration</b>	<b>16,900</b>	
<b>General Supplies - Education</b>	<b>11,125</b>	
<b>Conference &amp; Meeting Expense</b>	<b>4,400</b>	<b>294,283</b>
<b>Vice President of College Advancement</b>		
<b>Salaries - Administrative</b>	<b>59,812</b>	
<b>Salaries - Secretarial</b>	<b>20,746</b>	
<b>General Materials &amp; Supplies</b>	<b>2,500</b>	
<b>Conference &amp; Meeting Expense</b>	<b>2,900</b>	<b>85,958</b>
<b>Tuition Chargeback</b>	<b>27,000</b>	<b>27,000</b>
<b>Provision for Contingencies</b>	<b>5,459</b>	<b>5,459</b>
<b>TOTAL INSTITUTIONAL SUPPORT</b>		<b>1,330,293</b>
<b>GRAND TOTAL</b>		<b>\$5,961,300</b>

**SAUK VALLEY COMMUNITY COLLEGE**  
**FISCAL YEAR 1993 BUDGETED EXPENDITURES BY LINE ITEM**  
**OPERATIONS AND MAINTENANCE FUND**

OPERATION AND MAINTENANCE OF PLANT	APPROPRIATIONS	TOTALS
Contractual Services	\$62,000	
Contractual - Power Generator Maint.	6,000	
General Materials & Supplies	62,000	
Conference & Meeting Expense	2,200	
Gas	90,000	
Electricity	211,000	\$433,200
Institutional Support		
Provision for Contingencies	500	500
<b>GRAND TOTAL</b>		<b>\$433,700</b>

For Board Meeting of  
September 28, 1992

Agenda Item F-7

CAFETERIA CHAIR BIDS

Five bids were received for the purchase of 150 sled-based chairs for the cafeteria. We are recommending the bid from Haskell's Office Equipment for 150 chairs in the amount of \$12,226.50 and 34 additional chairs in the amount of \$2,771.34. As you will remember, the Foundation donated \$15,000 for this purpose.

RECOMMENDATION: Board approval to accept the base bid from Haskell's Office Equipment for cafeteria chairs in the amount of \$12,226.50 for 150 chairs and \$2,771.34 for 34 additional chairs to be funded by the SVCC Foundation.



**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 \* 815/288-5511

**MEMORANDUM**

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TO: Dr. Richard Behrendt  
FROM: Ron Appuhn   
DATE: September 18, 1992  
SUBJECT: Bids for Cafeteria Chairs

After due advertisement, the College received five sealed bids for cafeteria chairs. The bid opening information is attached.

The bid consisted of a base bid of 150 sled-based chairs plus unit prices for additional chairs. The SVCC Foundation has provided \$15,000 for purchase of these chairs. The bid from Haskell's Office Equipment (Sterling, Illinois) maximizes the number of chairs to be purchased with the available funds. This best bid meets bid specifications.

I recommend acceptance of the base bid of \$12,226.50 for 150 chairs and \$2,771.34 for 34 additional chairs (total \$14,997.84) by Haskell's Office Equipment for the purchase of 184 sled-based wooden chairs for the College cafeteria.

n  
att

SAUK VALLEY COMMUNITY COLLEGE  
BID OPENING - CAFETERIA CHAIRS

September 8, 1992

2 p.m. - Board Room

Present for bid opening - Ron Appuhn, Nancy Breed, Cindy Watkins, Jim Reynolds, and representatives of the bidders

<u>Name of Bidder</u>	<u>Base Bid 150 Chairs</u>	<u>Unit Price Per Additional Chair</u>	<u>Total Chairs Within Budget</u>	<u>Total Cost</u>
Haskell's Office Equipment Sterling, IL	\$12,226.50	\$81.51	184	\$14,997.84
SBM Business Equipment Sterling, IL	13,425.00	89.50	167	14,946.50
Latta Company Cedar Falls, IA	12,060.00	89.50 plus Freight	182	15,000.00
Design Furniture & Systems Peru, IL	13,458.00	Not Stated	167(est)	14,983.24(est)
*Jasper Chair Company Jasper, IN	12,300.00	82.00	182	14,924.00

\*This company also included a bid for an alternate chair that does not meet specifications.

For Board Meeting  
of September 28, 1992

Agenda Item H-2

**PART-TIME FACULTY**

The following part-time faculty members will need approval by the SVCC Board of Trustees:

Mark Beatty	Humanities
Ron Krusinski	Technology
Kevin Kwikinski	Academic Skills
Rene Morris	Academic Skills
David Schonfelder	Technology

**RECOMMENDATION:** Board approval of the instructors listed above for fall 1992.

For Board Meeting  
of September 28, 1992

Agenda Item H-1

**TITLE III COORDINATOR**

We are recommending the appointment of Lavon D. Nelson of Sterling to the half-time Title III Coordinator position. She has had extensive experience in grant and liaison activities and comes highly recommended.

**RECOMMENDATION:** Board approval of the appointment of Lavon D. Nelson to the half-time contractual position of Title III Coordinator, at the 12 month pro-rated salary of \$15,367, effective October 5, 1992, to be funded by the Title III Grant with continuation of this position to be contingent upon the continued funding of the Title III Grant.



**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL RL 2, Dixon, IL 61021 • 815/288-5511

## **MEMORANDUM**

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To: Dr. Behrendt  
From: Karen Kylen  
Date: September 24, 1992  
Subject: Employment of Title III Coordinator

The Title III grant provides funds for a half-time Coordinator for the Title III project. I recommend that Lavon D. Nelson be appointed to that position effective October 5, 1992.

### Academic Qualifications

Lavon received a Master's in Public Administration from Sangamon State University in 1989.

### Professional Background

From 1984 to 1991, Lavon held several positions in the JTPA program at Danville Area Community College. Her most recent position was Planning/Evaluation Coordinator, and in that capacity Lavon was responsible for grant and liaison activities similar to those required of the Title III Coordinator. She has worked extensively with grants and with state and federal agencies.

### Personal Qualifications

Lavon presents a very professional appearance and attitude. In her interview and through her references it is evident that she is very thorough, a self-starter, and very good at juggling complex tasks. She has strong relationship skills and is a team person. She understands well the nature of coordination responsibilities.

### References

Per conversation with Frank Rausa, Northwestern Steel & Wire Company, on September 15, 1992, Mr. Rausa spoke very highly of Lavon Nelson. He indicated that her strengths were her record keeping abilities and to work with the economically disadvantaged. He further stated that based on her abilities at her last position at the Danville Area Community College that he recommended her to the State Training Council of the JTPA.

Page 2  
Recommendation

Per conversation with Ms. Betty Seidel, Director of Job Training Partnership at Danville Area Community College, on September 15, 1992, Ms. Seidel indicated that Lavon was involved in consulting responsibilities, and that she was a self-starter with need for little guidance to get the job done. She was highly recommended by her.

Dr. Harry Braun, President of Danville Area Community College, had been contacted during an earlier job application process and praised Lavon's professionalism, team approach and thoroughness.

Selection Process

The position was advertised in the Dixon Telegraph, Sterling Daily Gazette, Quad City Times, and Rockford Register Star. An announcement of the vacancy was also distributed internally.

Twenty applications were received by the September 1 deadline. The Vice President of College Advancement and the present Title III Coordinator screened the applications and selected seven for further review.

A search committee comprised of the Vice President and three grant Activity Directors (John Sagmoe, Rosemary Johnson and Ross Dill) reviewed the seven applications and selected two persons for interview. Interviews were conducted on September 17 and 21.

For Board Meeting  
of September 28, 1992

Agenda Item H-2

**PART-TIME FACULTY**

The following part-time faculty members will need approval by the SVCC Board of Trustees:

Mark Beatty	Humanities
Ron Krusinski	Technology
Kevin Kwilinski	Academic Skills
Rene Morris	Academic Skills
David Schonfelder	Technology

**RECOMMENDATION:** Board approval of the instructors listed above for fall 1992.



**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

**MEMORANDUM**

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**TO:** Dr. Behrendt

**FROM:** Virginia Thompson *js*

**DATE:** September 23, 1992

**SUBJECT:** Additional New Part-time Faculty Members - Fall 1992

The following part-time faculty members need approval by the SVCC Board of Trustees.

Beaty, Mark	Humanities
Krusinski, Ronald	Technology
Kwilinski, Kevin	Academic Skills
Morris, Rene	Academic Skills
Schonfelder, David	Technology

js

September 13, 1992

To: Board of Trustees  
From: Dick Groharing *DG*  
Subject: June 11-12 ICCTA Meeting and Seminar

The focus of the seminar was on the Trustee's role in politics. Gary Davis began with an overview of the current political situation in the state. The veto session in November will be attended by a great number of "lame duck" legislators since it is estimated that 60%-70% of the representatives and 15%-20% of the senators will not be returning to office. He also discussed the board member's role in lobbying. He said that we all should be active, since we are also elected office holders sometimes a legislator will listen to us with more sympathy, since in truth, we are representing the same constituency. We should charge our president, however, with the day to day responsibility.

Bob Maher, ICCTA counsel and contract lobbyist, offered this list of mistakes in lobbying.

1. Not to talk to those who don't always vote "our" way.
2. Not to ask them why they vote the way they do.
3. Not to clearly explain our reason for asking for their vote.
4. Not to remind them we are also elected officials with our own, and in many cases, a shared constituency.
5. Not to invite them to our campus.
6. Not to write a letter of thanks, congratulations, etc.

Bob also discussed the campaign contribution and election laws.

Mike Monaghan urged everyone to try their best to meet all the candidates of both parties. We should let Bob or Mike know if we have any special relationship with any of the candidates, and if we know whether any one of them has a special interest in higher education. This information can help them a great deal in getting to know and dealing with them later. That is going to be a huge job for Mike and Bob if the legislature changes as much as predicted.

Randy Witter, a lobbyist who early in his career counted Bob Maher as his mentor, commented that most legislators want to do what the majority of their constituents want. Another way to phrase that is "the squeaking wheel gets the grease". It's our job to squeak - and often. Lobbying is a team effort. Our paid lobbyists must have help from us.

Friday evening I attended the Excellence Committee meeting. Our committee is charged with the scheduling of seminars, and the roundtable discussions held each Saturday morning prior to the Board meeting. In this first meeting we planned those events for the November and January meetings, and exchanged ideas for the future meetings. In November there will be a roundtable on the Board's role in negotiations, and a legal update seminar presented by the Attorneys Assoc. on sexual harassment, 1991 Civil Rights Act Amendments, recent collective bargaining cases, and campus security.

I have also been asked to serve on the ICCTA nominating committee. We probably won't begin meeting until January. I'll be representing the Northwest Region.

The Board of Representatives meeting highlights were these:

1. Donna Grove, Assistant to the Executive Director for 17 years announced her retirement as of January 1993. I can hardly imagine what the organization will be like without her. When I was president of ICCTA she was an invaluable resource for me, and is just an all around "class act".
2. A considerable amount of time was spent discussing the viability of and our financial relationship with the Attorney's Association.
3. We voted to support Ellen Roberts, Elgin CC, to replace Jan Wagner, (who recently resigned from the South Suburban CC board), on the ACCT Board.
4. Approved the ICCTA 92/93 budget of \$414,606.
5. Discussed the ramifications of the recently signed-into-law Public Act 87-1023 which raises the "purchase without bid limit" for us from \$5,000 to \$10,000. Local boards have the authority not to raise the limit to the maximum, and in fact can set their limit anywhere under the cap. Board Policy, however, will probably have to be revised to reflect our wishes.
6. Carey Israel, Executive Director of the ICCB, spoke to us for about 20 minutes on various issues. He is quite interested in formulating a strategic plan for the system, and asked ICCTA to furnish two people to serve on a committee for that purpose. I frankly thought the ICCB had a plan. Scary isn't it?

SAUK VALLEY COMMUNITY COLLEGE  
STUDENT ACTIVITY FUND  
August 31, 1992

Balance on Hand - August 1, 1992	\$245,108.06
Journal Entries	(685,024.42)
August Receipts 1992	1,016,019.22
	-----
	TOTAL FUNDS AVAILABLE DURING AUGUST
	\$576,102.86
Cash Disbursements - August, 1992	(12,620.35)
	-----
Balance on Hand - August 31, 1992	\$563,482.51
	=====

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RESTRICTED/FEDERAL FUNDS  
August 31, 1992

Balance on Hand - August 1, 1992	\$9,734.62
Journal Entries	26,400.00
August Receipts 1992	27,151.00
	-----
	TOTAL FUNDS AVAILABLE DURING AUGUST
	\$63,285.62
Cash Disbursements - August, 1992	(5,293.48)
	-----
Balance on Hand - August 31, 1992	\$57,992.14
	=====

**STATEMENT OF INCOME & EXPENSE  
STUDENT ACTIVITY FUND**

**ACTIVITIES**

Student Activity Assessments	\$8,915.49
Athletic Income	0.00
Drama Income	0.00
Student Activity Income	0.00
Student Activity Income-Restricted Purp. Source	0.00
Student Activity Income - Bookstore Source	0.00
Sauk Talk Income	0.00
Cash Over & Under	0.00
Other Student Activity Income	0.00
	-----
	\$8,915.49

**TOTAL INCOME**

	BUDGET	EXPENSE
Athletic Expense	0.	\$ 1,367.78
Cheerleader & Pom Pon Squad	0.	26.77
Speech Act. & Readers Theatre	0.	47.08
Drama Expense	0.	155.86
Music Expense	0.	0.00
Student Act. Expense	0.	896.88
Student Senate Expense	0.	58.54
Women's Intercollegiate Exp.	0.	1,399.98
SVCC Clubs	0.	0.00
Sauk Signal	0.	203.92
Intramurals	0.	0.00
Peer Mentors Expense	0	335.75
Creative Magazine	0.	0.00
Contingencies/Non-Budgeted	0.	0.00
	-----	-----
	0.	TOTAL EXPENSE
		\$4,492.56

Excess of Revenues over Expenditures as of August 31, 1992	\$4,422.93
	=====

**STATEMENT OF ASSETS AND LIABILITIES**

ASSETS	REVOLVING AGENCY FUND LIABILITIES	AMOUNT
Cash in Bank/ General Fnds	Due from Other Fund - Bookstore	(\$43,860.00)
	Due from Other Fund - Stud. Act.	(10,577.48)
	Due From Other Fund - Education	(33,213.75)
Cash in Bank/ Rest/Fed Fnds	Due from Other Fund-Restr./Fed	(\$66,427.25)
	Due Student Activity Fund	66,427.25
	Due to Rest. & Federal Fund	10,577.48
Petty Cash	Due to Educational Fund	0.00
	Due to Educ. Fund-Restr/Fed	199,074.86
Accts. Rec.	Due to Oper. & Maint. Fund	0.00
	Due to Oper. & Maint/Restr. Fed.	3,650.00
Investments	Due to Bookstore	412.80
	Due to Bookstore/Restricted Fund	56.72
Accts. Rec./ Stud. Act.	Due Insurance Fund	0.00
	Due Insurance Fund-Restr/Fed	1,238.26
	Due to Student Loan Fund	0.00
Accts. Rec./ Restricted	Resident Student Tuition	921,791.00
	Resident Tuition Refunds	(16,901.10)
	Out of District Tuition	1,560.96
	Lab Fees	40,018.80
	Lab Fees Refunds	(510.60)
	Accounts Payable	0.00
	Accounts Payable - Restr/Fed	19,132.03
	Deferred Income/Restricted	2,446.98
	Due to Working Cash Fund	0.00
	Due to Audit Fund	0.00
	Due to Site & Construction Fund	0.00
	Due to Prot., Health & Sfty Fund	0.00
		-----
		\$1,094,896.96

**RESTRICTED AGENCY FUND LIABILITIES**

Child Care Operations	(\$4,102.46)
Parking	12,998.49
Recreation Room Fund	1,351.32
Student Locker Fund	505.00
Community Services	47,625.86
Collegiate Choir	381.56
Spec Serv For Disadv. Inc-FY 91	88,618.07
Spec Serv For Disadv. Exp-FY 91	(88,618.07)
Spec Serv for Disadv. Inc-FY 92	117,151.07
Spec Serv for Disadv. Exp-FY 92	(129,537.25)
Special Population Gt. FY 93	(2,246.47)
Perkins Gt. FY 93	(4,067.47)
Econ. Dev. Gt. II FY 92	3,285.32
Econ. Dev. Gt. II FY 93	935.44
Econ. Dev. Gt. Inc. FY 93	9,238.00
Econ. Devlpmt. Gt. FY 93 Exp.	(11,674.93)
Econ. Dev. Gt. Inc. FY 92	54,124.00
Econ. Dev. Gt. Exp. FY 92	(54,124.00)
Student Clubs	2,231.71
Adult Learning Book Charges	943.80
College Van	7,824.27

VIP/CPP	(69.90)
Student Serv/Special Projects	87,749.87
SVCC Athletic Booster Club	4,629.29
DCC/Income/FY 92	428,906.18
DCC/Expense/FY 92	(428,906.18)
Voc. Educ. Adult Training	0.00
Ill. Interp. Workshop	248.25
SVCC Foundation	18,764.31
Sauk Area Arts Council	0.00
Sm. Bus. Dev. Gt./Exp/FY 93	(2,540.65)
Sm. Bus. Dev. Gt./Inc./FY 92	24,242.94
Sm. Bus. Dev. Gt./Exp./FY 92	(24,242.94)
VITAL - Secy of State FY 93	(3,326.02)
Anna Johnson Estate	270.68
Nursing Uniforms	0.00
LPN Supplies	527.11
Miscellaneous Account	0.00
IL Personal Serv. Withholding	0.00
Advanced Tech. FY 93	(3,389.81)
Title III - Income/FY 91	359,218.06
Title III - St Serv Ret/Exp FY91	(103,295.94)
Title III - Nrs. Cln Lab/Exp FY91	(117,899.77)
Title III - Proj. Admin/Exp FY91	(45,098.30)
Title III - Eng Comp Lab/Exp FY91	(92,924.05)
Title III - Income/FY 92	366,141.11
Title III - St Serv Ret/Exp FY92	(127,114.29)
Title III - Nrs. Cln Lab/Exp FY92	(97,749.76)
Title III - Proj. Admin/Exp FY92	(36,992.55)
Title III - Eng Comp Lab/Exp FY92	(126,563.72)
Anne Horton Award	227.09
Tech-Prep Planning Gt.	0.00
Workstudy Awards Rec. 1991-92	0.00
Workstudy Awards Cap. 1991-92	171,837.00
Workstudy Awards Paid 1991-92	(171,837.00)
EOG Awards Rec. 1991-92	0.00
EOG Awards Capital 1991-92	64,459.00
EOG Awards Paid 1991-92	(64,459.00)
PELL Awards Rec. 1991-92	9,009.49
PELL Awards Capital 1991-92	974,557.00
PELL Awards Paid 1991-92	(974,106.00)
Workstudy Awards Rec. FY 93	(153,010.86)
Workstudy Awards Capital FY 93	173,467.00
Workstudy Awards Paid FY 93	(30,142.76)
EOG Awards Rec. FY 93	77,659.00
EOG Awards Capital FY 93	(77,659.00)
PELL Awards Rec. FY 93	(260,099.00)
PELL Awards Capital FY 93	260,099.00
PELL Awards Paid FY 93	(8,385.41)
Inactive Federal Grants	(9,646.21)
Retiree Health/Income	0.00
Retiree Health/Expense	0.00
	-----
	115,396.52

**FUND EQUITY**

July 1, 1992	\$763.73
<b>Excess of Revenues over Expenditures as of August 31, 1992</b>	<b>4,422.93</b>
	<b>\$5,186.66</b>

<b>TOTAL ASSETS</b>	<b>\$1,215,480.14</b>	<b>TOTAL LIABILITIES &amp; NET WORTH</b>	<b>\$1,215,480.14</b>
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SAUK VALLEY COLLEGE  
BUSINESS OFFICE

**Cash Disbursements      August, 1992 - Restricted/Federal Funds**

JOINT	DATE	TICKET	NAME	LAST MONTH	DEBIT	CREDIT
000000111100	083192	3857	STATE UNIVERSITIES RETIREMENT SYSTE		0.00	1074.73
000000111100	083192	3858	SVCC BOOKSTORE		0.00	41.88
000000111100	083192	3859	NATIONAL LEAGUE OF NURSING		0.00	14.25
000000111100	083192	3860	VOID CHECK		0.00	0.00
000000111100	083192	3861	GOSPODARCYK THOMAS		0.00	77.28
000000111100	083192	3862	ACTION WHOLESALE SERVICE, INC		0.00	250.00
000000111100	083192	3863	HUMAN RESOURCES/PROFESSIONAL ASSOC		0.00	10.00
000000111100	083192	3864	UNIQUE COMPUTER		0.00	261.00
000000111100	083192	3865	UARCO		0.00	140.00
000000111100	083192	3866	AJN - ESD		0.00	357.50
000000111100	083192	3867	ANNMARC		0.00	135.49
000000111100	083192	3868	HALL DORIS		0.00	24.64
000000111100	083192	3869	CONCEPT MEDIA		0.00	704.00
000000111100	083192	3870	STERLING CHAMBER OF COMMERCE		0.00	15.00
000000111100	083192	3871	HARRINGTON GERRY		0.00	14.56
000000111100	083192	3872	GOSPODARCYK THOMAS		0.00	24.08
000000111100	083192	3873	CENTEL		0.00	31.33
000000111100	083192	3874	SOUTHERN IL ADULT EDUC SERV CENTER		0.00	35.00
000000111100	083192	3875	HOTEL PERE MARQUETTE		0.00	50.00
000000111100	083192	3876	COFFMAN FRANK		0.00	20.70
000000111100	083192	3877	DUFFY EDWARD		0.00	169.75
000000111100	083192	3878	IL DEPT OF REVENUE		0.00	5.25
000000111100	083192	3879	KIM LINDA		0.00	37.66
000000111100	083192	3880	CALCULATORS, INC		0.00	376.50
000000111100	083192	3881	IAPLP		0.00	40.00
000000111100	083192	3882	STATE UNIVERSITIES RETIREMENT SYSTE		0.00	1382.88
					0.00	5293.48

## BUSINESS OF ICE

## Cash Disbursements - August, 1992 - Student Activity Fund

UNT	DATE	TICKET	NAME	DEBIT	CREDIT
-0000111010	083192	2464	VAN HOWE WILLIAM	0.00	200.00
-0000111010	083192	2465	SVCC BOOKSTORE	0.00	56.13
0000111010	083192	2466	GINGRAS BRIAN	0.00	531.00
-0000111010	083192	2467	STERLING ROCK FALLS HISTORICAL SOCI	0.00	10.00
0000111010	083192	2468	PBS ADULT LEARNING SATELLITE SERVIC	0.00	250.00
0000111010	083192	2469	MASSINGILL DARWIN	0.00	45.00
#0000111010	083192	2472	FREDERICKSEN WILLIAM	0.00	178.64
#0000111010	083192	2473	FAGAN LORI	0.00	153.12
#0000111010	083192	2474	WILLIAMSON LORALIE	0.00	229.68
00000111010	083192	2475	RAMOS ANTONIO	0.00	225.00
-00000111010	083192	2476	HEEREN JODY	0.00	511.00
00000111010	083192	2477	HOLMES MICHAEL	0.00	37.00
00000111010	083192	2478	SPORTSMAN'S HEADQUARTERS	0.00	842.30
00000111010	083192	2479	SMITH TRUST & SAVINGS BANK	0.00	128.00
00000111010	083192	2480	WELSH PRODUCTS INC..ELECTRONICS	0.00	68.95
-00000111010	083192	2481	DON MEYER/BISON BASKETBALL OFFICE	0.00	70.00
00000111010	083192	2482	NCAA PUBLISHING	0.00	33.00
00000111010	083192	2483	GRUMMERTS TRUE VALUE HARDWARE	0.00	7.48
00000111010	083192	2484	BRANDYWINE RESTAURANT	0.00	34.39
00000111010	083192	2500	MCNITT GWEN	0.00	346.88
00000111010	083192	2502	AMOCO OIL COMPANY	0.00	23.44
00000111010	083192	2550	SALE JOSHUA	0.00	444.00
-00000111010	083192	2551	MICHLIG STEVEN M	0.00	592.00
00000111010	083192	2552	WESTART PATRICK	0.00	222.00
-00000111010	083192	2553	DRANE PAULA	0.00	60.00
-00000111010	083192	2554	SHELL OIL COMPANY	0.00	100.89
00000111010	083192	2555	ERIKSON CHRISTINA	0.00	47.00
-00000111010	083192	2556	SPOON RIVER COLLEGE	0.00	60.00
000000111010	083192	2557	WOLFE JAY	0.00	181.50
000000111010	083192	2558	VOSS MARLA	0.00	5.00
000000111010	083192	2559	VOGEL DAVID	0.00	2.00
000000111010	083192	2560	LINVILLE VERONICA	0.00	592.00
000000111010	083192	2561	WELDON WILLIAMS & LICK INC	0.00	1399.66
000000111010	083192	2562	MORGAN MARK	0.00	111.00
000000111010	083192	2563	HENRY HEATHER	0.00	321.44
000000111010	083192	2564	TUCKER TODD	0.00	15.00
000000111010	083192	2565	RIOJAS JANET	0.00	18.00
000000111010	083192	2566	FARSTER ANGELENE	0.00	8.00
000000111010	083192	2579	FULL DONNA	0.00	111.00
000000111010	083192	2580	MENDOZA TERRY	0.00	111.00
000000111010	083192	2581	VANKAMPEN ANGELA	0.00	111.00
000000111010	083192	2582	DUNN KATHRYN L	0.00	111.00
000000111010	083192	2583	ZALESKI JOSEPH	0.00	111.00
000000111010	083192	2584	WHELCHL TINA	0.00	111.00
000000111010	083192	2585	STACHEWICZ PAUL	0.00	111.00
000000111010	083192	2586	SISSON CHRIS	0.00	111.00
000000111010	083192	2587	POTTS ANN M	0.00	111.00
000000111010	083192	2588	PEARSON MARY ANN	0.00	37.00
000000111010	083192	2589	NEWHOUSE EVELYN L	0.00	111.00
000000111010	083192	2590	MCNINCH REBECCA	0.00	111.00
000000111010	083192	2591	LUBBS CAROL	0.00	111.00

## BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	LAST MONTH	DEBIT	CREDIT	YTD EXP
000000111010	083192	2592	LEHMAN MITCH		0.00	111.00	
00000111010	083192	2593	KINN ROBERT L		0.00	148.00	
000000111010	083192	2594	KENDRICK SUSANNE		0.00	37.00	
000000111010	083192	2595	HUFFMAN GREG		0.00	37.00	
000000111010	083192	2596	VOID CHECK		0.00	0.00	
000000111010	083192	2597	HELRICH JULIE		0.00	111.00	
000000111010	083192	2598	ERNST SHANE		0.00	37.00	
000000111010	083192	2599	MARTINEZ PAT		0.00	37.00	
000000111010	083192	2623	LESEMAN JOLENE		0.00	200.00	
000000111010	083192	2624	DRAMATISTS PLAY SERVICE INC		0.00	136.72	
000000111010	083192	2625	DIXON COUNTRY CLUB PRO SHOP		0.00	368.00	
000000111010	083192	2626	MASSINGILL DARWIN		0.00	60.00	
000000111010	083192	2627	RACKET DOCTOR		0.00	16.00	
000000111010	083192	2628	HILL VERONICA		0.00	259.00	
000000111010	083192	2629	MATHIS JERRY		0.00	65.33	
000000111010	083192	2630	GRUMMERT'S TRUE VALUE		0.00	17.70	
000000111010	083192	2631	RECKER SCOTT		0.00	407.00	
000000111010	083192	2632	MADDOX MATTHEW		0.00	706.00	
000000111010	083192	2633	SCHORE CHUCK		0.00	221.65	
000000111010	083192	2650	WOLFE JAYE		0.00	77.00	
000000111010	083192	2651	HUMAN KINETICS PUBLISHING		0.00	25.50	
000000111010	083192	2652	SPORTS EDUCATION INC		0.00	12.95	
CASH IN BANK..GEN FUND					0.00	12620.35	

**SVCC BOOKSTORE**  
**Income Statement**

	2 Months Ended August 31, 1992	2 Months Ended August 31, 1992
	=====	=====
<b>Income</b>		
TEXTBOOK SALES	\$183,786.14	75.7%
SUPPLY SALES	9,177.35	3.8%
MISCELLANEOUS SALES	4,837.55	2.0%
PAPERBACK SALES	1,248.95	0.5%
USED BOOK SALES	29,825.04	12.3%
SALES TAX	14,049.41	5.8%
 TOTAL Income	 242,924.44	 100.0%
 Cost of Goods Sold		
TEXTBOOK PURCHASES	187,656.40	77.2%
SUPPLY PURCHASES	18,623.23	7.7%
MISCELLANEOUS PURCHASES	12,725.76	5.2%
PAPERBACK PURCHASES	862.54	0.4%
USED BOOK PURCHASES	6,276.50	2.6%
TRANSPORTATION-TEXTBOOK	2,968.58	1.2%
SALES TAX PAID	13,803.00	5.7%
INVENTORY ADJUSTMENT	(51,005.71)	-21.0%
 TOTAL Cost of Goods Sold	 191,910.30	 79.0%
 GROSS PROFIT	 51,014.14	 21.0%
 Expenses		
SALARIES	6,205.49	2.6%
EMPLOYEE BENEFITS	193.82	0.1%
OPERATING & MAINT. SUPPLIES	2,441.20	1.0%
CONFERENCE & MEETING EXPENSE	158.96	0.1%
EQUIPMENT PURCHASES	310.00	0.1%
CASH OVER & SHORT	96.99	0.0%
 TOTAL Expenses	 9,406.46	 3.9%
 OPERATING PROFIT	 41,607.68	 17.1%
 Other Income & Expenses		
INTEREST INCOME-CHECKING	684.10	0.3%
MISCELLANEOUS REVENUE	32.00	0.0%
 TOTAL Other Income & Expenses	 716.10	 0.3%
 NET PROFIT	 \$42,323.78	 17.4%
	=====	=====

Bookstore

August 1-31, 1992

Vendor	Ch #	Debit	Dr Amount	Ck Amount
Industrial Press Inc	1575	Books purchased	308.40	316.06
		Transportation	7.66	
Barron's Educational Series	1576	Books purchased	51.91	55.22
		Transportation	3.31	
Gospel Publishing House	1577	Books purchased	335.61	350.96
		Transportation	15.35	
Merriam Webster Inc	1578	Paperbacks purchased	72.57	72.57
Mid-America Voc Curric Conso	1579	Books purchased	42.50	42.50
DDC Publishing Inc	1580	Books purchased	600.00	615.46
		Transportation	15.46	
Gorsuch Scarisbrick Pub	1581	Books purchased	4,736.00	4,736.00
Hommond Inc	1582	Books purchased	89.25	93.11
		Transportation	3.86	
Dearborn Fin Publ Inc	1583	Books purchased	631.60	648.02
		Transportation	16.42	
W W Norton & Co Inc	1584	Books purchased	678.12	704.37
		Transportation	26.25	
Mayfield Publishing Co	1585	Books purchased	417.16	434.88
		Transportation	17.72	
Appraisal Institute	1586	Books purchased	211.20	211.20
Prentice Hall Computer Pub	1587	Books purchased	206.56	218.56
		Transportation	12.00	
Practical Psychology Press	1588	Books purchased	97.13	101.63
		Transportation	4.50	
St Martin's Press Inc	1589	Books purchased	7,044.50	7,044.50
Prentice Hall	1590	Books purchased	8,320.09	8,319.46
		Transportation	(.63)	
Wm C Brown Publishers	1591	Books purchased	16,148.90	16,349.75
		Transportation	200.85	
NACSCORP Inc	1592	Books purchased	150.00	154.71
		Transportation	4.71	
Noname Inc	1593	Books purchased	2,552.40	2,608.04
		Transportation	55.64	
McGraw Hill Inc	1594	Books purchased	6,990.71	6,997.25
		Transportation	6.54	
Delmar Publishers Inc	1595	Books purchased	2,757.54	2,757.54
Addison Wesley Publishing	1596	Books purchased	4,736.20	4,834.21
		Transportation	98.01	
Houghton Mifflin Co	1597	Books purchased	1,846.20	2,254.54
		Paperbacks purchased	350.55	
		Transportation	57.79	
Simon & Schuster Inc	1598	Books purchased	510.00	537.47
		Transportation	27.47	
D C Heath & Co	1599	Books purchased	25,952.00	25,952.00
HarperCollins Publishers	1600	Books purchased	62.69	64.94
		Transportation	2.25	

Void	1601			
Shirley Dewey	1602	Travel	7.00	7.00
Janet Curfman	1603	Travel	43.96	43.96
South Western Publishing Co	1604	Books purchased	15,294.25	15,297.42
		Transportation	3.17	
Unique Computer	1605	Equipment	310.00	310.00
Four Point Products	1606	Supplies purchased	518.43	581.62
		Transportation	63.19	
The Outdoor Recreation Group	1607	Misc. purchased	940.25	959.65
		Transportation	19.40	
Uphill Down U.S.A.	1608	Misc. purchased	575.45	728.46
		Supplies purchased	140.40	
		Transportation	12.61	
Design Ideas	1609	Misc. purchased	42.00	208.55
		Supplies purchased	105.50	
		Supply expense	48.00	
		Transportation	13.05	
Gear for Sports	1610	Misc. purchased	1,041.50	1,058.40
		Transportation	16.90	
American Art China Co	1611	Misc. purchased	513.00	554.77
		Transportation	41.77	
Spirit Products	1612	Supplies purchased	299.00	305.84
		Transportation	6.84	
ProMark	1613	Supplies purchased	533.50	910.85
		Supply expense	327.99	
		Transportation	49.36	
Action Wholesale Service Inc	1614	Supplies purchased	559.38	559.38
Cote Associates	1615	Supply expense	987.05	987.05
Entec Inc	1616	Supplies purchased	636.65	636.65
Consolidated Freightways	1617	Transportation	43.00	43.00
SVCC	1618	Travel	108.00	108.00
SVCC General Fund	1619	Salaries & Wages	2,686.83	2,686.83
Douglas Stewart Co	1620	Supplies purchased	10,032.29	10,034.39
		Transportation	2.10	
MV Corp	1621	Misc purchased	1,350.00	1,381.79
		Transportation	31.79	
Shawver Press	1622	Supply expense	280.00	280.00
Design House Inc	1623	Supplies purchased	316.86	337.76
		Transportation	10.90	
JanSport	1624	Misc purchased	1,018.10	1,031.99
		Transportation	13.89	
Uphill/Down U.S.A.	1625	Misc purchased	5,669.85	5,798.56
		Transportation	128.71	
Action Wholesale Service	1626	Supplies purchased	2,484.61	2,484.61
Entec Inc	1627	Supplies purchased	477.81	477.81
Famous Sportswear	1628	Misc purchased	1,076.75	1,091.53
		Transportation	14.78	
SVCC Educational Fund	1629	Transportation	119.36	144.53
		Telephone	25.17	
Richard D Irwin Inc	1630	Books purchased	1,138.64	1,154.04
		Transportation	15.40	
Wm C Brown Communications	1631	Books purchased	765.00	774.69
		Transportation	9.69	

Harcourt Brace Jovanovich	1632	Books purchased	4,772.49	4,798.51
		Transportation	26.02	
HarperCollins Publishers	1633	Books purchased	4,231.50	4,321.92
		Transportation	90.42	
Harcourt Brace Jovanovich	1634	Books purchased	187.00	191.10
		Transportation	4.10	
Simon & Schuster Inc	1635	Books purchased	193.86	219.75
		Transportation	25.89	
Lab-Volt Systems	1636	Books purchased	512.00	533.48
		Transportation	21.48	
Mosby Year Book Inc	1637	Books purchased	519.00	523.10
		Transportation	4.10	
Burnell Company	1638	Books purchased	528.00	528.00
Am College Testin Program	1639	Books purchased	375.00	405.00
		Transportation	30.00	
Publishers Group West	1640	Paperbacks purchased	15.53	20.56
		Transportation	5.03	
Bantam Doubleday Dell	1641	Bantam Doubleday Dell	219.12	219.12
Prentice Hall	1642	Books purchased	3,891.00	3,917.88
		Transportation	26.88	
John Wiley & Sons	1643	Books purchased	5,830.00	5,833.63
		Transportation	3.63	
Login Bros Book Co	1644	Books purchased	1,977.72	2,540.28
		Supplies purchased	407.72	
		Paperbacks purchased	75.14	
		Transportation	79.70	
SVCC Educational Fund	1645	Supply expense	71.89	1,009.03
		Transportation	30.18	
		Books purchased	758.16	
		Employee benefits	148.80	
Illinois Depart Revenue	1646	Sales Tax Payable	2,092.00	2,092.00

TOTALS	164,607.44	164,607.44
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September 22, 1992

Sauk Valley Community College  
Board of Trustees

As we all know, the law states, smoking and non-smoking areas in a public place must be segregated. This is not a problem with the smokers. The problem here at the college is, there is no place for a person who smokes to sit down to study quietly and have a cigarette, or to visit with a friend without having to scream at one another over the noise of a pool table or television set. Also, no accommodations have been made for the use of the first floor snack bar. Other students have this option, but as smokers we are expected by a "chosen few" to sit on the floor in a back hallway without facilities that are offered to the non-smoking students, such as tables and chairs. We too are taxpayers, tuition payers, alumni, and human beings who contribute to the welfare of this college.

On September 11, I had an appointment with Karen Kylen to resolve this problem internally, however, I left her office feeling more frustrated than before.

We are not asking for special treatment, we are merely asking for equal treatment. Thank you.

Sincerely,  
*Patricia Ingram*  
Patricia Ingram

**In compliance with the Campus Security Act of 1990, Sauk Valley Community College presents the following annual security report:**

**SAUK VALLEY COMMUNITY COLLEGE  
ANNUAL SECURITY REPORT  
SEPTEMBER, 1992**

The College operates in an open environment during regular hours of College-sponsored activities. The College attempts at all times to provide adequate security and safety for guests and staff. Security personnel are on campus 24 hours a day, seven days a week. Access to College buildings after normal hours is limited to a controlled area. Safety and security are continually considered during any maintenance of campus facilities.

Criminal actions or other emergencies should be reported immediately to the security person on duty in the Buildings and Grounds Department, either in person (Room 1C16) or by telephone (ext. 331). Call boxes are also strategically located in parking areas for facilitating emergency response. Emergencies receive prompt attention, and other security reports are handled expeditiously. The Lee County Sheriff's Department, Illinois State Police, and appropriate College personnel (including night administrators) are available for assistance or follow-through as applicable.

The College works closely with the Lee County Sheriff's Department and the Illinois State Police regarding law enforcement policies. Campus security personnel are primarily responsible for providing security for College physical assets, general safety for guests and staff, and liaison service for prompt reporting of emergencies and required law enforcement assistance as they arise. Students and staff are required to register their vehicles with the College business office.

The College is developing programs designed to inform guests and staff about campus security policies and procedures, crime

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

*William D. Lewis*  
PRESIDENT

*SECRETARY*

DATE

prevention, and responsible safety and security practices by individuals.

The College has specific Board policies regarding possession, use, and sale of alcoholic beverages and illegal drugs and sources of drug or alcohol abuse educational programs, as required by law. Copies of Board policies are available from the President's Office (Room 3K24, ext. 303). This information is also provided to students through College publications (such as the Student in accordance with applicable federal laws.

The following crimes or offenses have been reported to the College between September 1, 1991 and August 31, 1992:-

Murder	0
Rape	0
Robbery	0
Aggravated Assault	0
Burglary	0
Motor Vehicle Theft	0*
Liquor Law Violation	0
Drug Abuse Violation	0
Weapons Possession	0

(\*Although there were no reports of motor vehicle theft, the College did receive 6 reports of the property theft from within motor vehicles.)

Any questions or suggestions regarding campus security should be addressed to the Director of Buildings and Grounds (Room 1C16, ext. 299) or to the Vice President of Business Services (Room 3K22, ext. 335). Input from all campus constituencies is welcome and encouraged.

OFFICE OF BUSINESS SERVICES  
SAUK VALLEY COMMUNITY COLLEGE

BUDGET SUMMARY REPORT

9/30/92

	R E V E N U E				E X P E N D I T U R E S		
	BEGINNING FY 92	BUDGET	TO DATE	%	BUDGET	TO DATE	%
	BALANCE (DEFICIT)						
<b>GENERAL FUNDS</b>							
Education Fund	\$465,000	\$5,919,300	\$317,347	5.4%	\$5,961,300	\$957,556	16.1%
Operations, Building & Maintenance Fund	750,000	285,700	(143)	-0.1%	433,700	111,297	25.7%
<b>TOTAL OPERATING FUND</b>	<b>\$1,215,000</b>	<b>\$6,205,000</b>	<b>\$317,204</b>	<b>5.1%</b>	<b>\$6,395,000</b>	<b>\$1,068,853</b>	<b>16.7%</b>
<b>SPECIAL REVENUE FUNDS</b>							
Liability, Protection & Settlement Fund (Insurance)	\$392,387	\$348,000	(\$2,622)	-0.8%	\$386,000	\$52,449	13.6%
Audit Fund	\$36,572	\$24,400	(\$276)	-1.1%	\$24,400	\$3,949	16.2%
Operations & Maintenance (Restricted) Fund (Protection, Health and Safety Fund)	\$181,000	\$1,547,000	(\$4,504)	-0.3%	\$1,728,000	\$301,421	17.4%
<b>PROPRIETARY FUNDS</b>							
Bookstore Fund	\$270,000	\$700,000	\$243,641	34.8%	\$645,000	\$201,317	31.2%
<b>OTHERS</b>							
Working Cash Fund	\$2,557,224	\$110,000	\$8,707		\$110,000	\$0	
Building Bond Proceeds Fund (Site and Construction)	\$929,226	\$40,000	\$3,721		\$65,000	\$0	

EXPENDITURES		BUDGET	PREVIOUS EXPENDITURES	THIS MONTH	TOTAL EXPENDITURES	%
110-000-000	INSTRUCTION					
110-100-000	BUSINESS EDUCATION					
	Salaries - Full Time	\$307,790.00	\$0.00	\$28,348.00	\$28,348.00	9.21%
	Salaries - Part-Time	\$50,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Overload	\$35,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Summer School	\$22,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Contractual Services	\$1,100.00	\$0.00	\$69.00	\$69.00	6.27%
	Supplies - Business	\$2,500.00	\$411.36	\$1,966.05	\$2,377.41	95.10%
	Supplies - Data Processing	\$9,200.00	\$0.00	\$0.00	\$0.00	0.00%
	Supplies - OAS Lab	\$3,800.00	\$0.00	\$0.00	\$0.00	0.00%
	Conference & Meeting Expense	\$1,600.00	\$66.09	\$0.00	\$66.09	4.13%
		\$432,990.00	\$477.45	\$30,383.05	\$30,860.50	7.13%
110-117-000	FOOD SERVICES					
	Salaries - Part-Time	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Contractual	\$3,500.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$800.00	\$6.27	\$0.00	\$6.27	0.78%
	Conference & Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$7,300.00	\$6.27	\$0.00	\$6.27	0.09%
110-200-000	AGRICULTURE					
	Salaries - Part-Time	\$2,700.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$500.00	\$0.00	\$30.50	\$30.50	6.10%
		\$3,200.00	\$0.00	\$30.50	\$30.50	0.95%
110-300-000	INDUSTRIAL EDUCATION					
	Salaries - Full Time	\$188,725.00	\$0.00	\$17,555.87	\$17,555.87	9.30%
	Salaries - Part-Time	\$29,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Overload	\$20,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Summer School	\$1,200.00	\$0.00	\$0.00	\$0.00	0.00%
	Contractual Services	\$3,000.00	\$289.00	\$0.00	\$289.00	9.63%
	Supplies - Electronics	\$7,500.00	\$803.77	\$1,400.43	\$2,204.20	29.39%
	Supplies - HRS	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Supplies - Mechanical Design	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%
	Supplies Machine Tool	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%
	Conference & Meeting Expense	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
		\$257,425.00	\$1,092.77	\$18,956.30	\$20,049.07	7.79%
110-312-000	LEARNING ASSISTANCE CENTER					
	Salaries - Full Time	\$27,739.00	\$0.00	\$2,919.90	\$2,919.90	10.53%
	Salaries - Summer School	\$2,800.00	\$2,800.00	\$0.00	\$2,800.00	100.00%
	Salary-Secretarial-Part-time	\$6,150.00	\$558.00	\$520.80	\$1,078.80	17.54%
	General Materials & Supplies	\$50.00	\$0.00	\$40.00	\$40.00	80.00%
	Conference & Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
		\$36,939.00	\$3,358.00	\$3,480.70	\$6,838.70	18.51%
110-316-000	HUMAN SERVICES					
	Salaries - Part -Time	\$13,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$600.00	\$0.00	\$0.90	\$0.90	0.15%
	Conference & Meeting Expense	\$0.00	\$14.28	\$0.00	\$14.28	0.00%
		\$13,600.00	\$14.28	\$0.90	\$15.18	0.11%

110-400 .Jb	SOCIAL SCIENCE					
	Salaries - Full Time	\$157,831.00	\$0.00	\$14,921.80	\$14,921.80	9.45%
	Salaries - Part-Time	\$9,800.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Overload	\$9,000.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$4,320.00	\$211.14	\$190.84	\$401.98	9.31%
	Conference & Meeting Expense	\$800.00	\$603.00	\$98.80	\$701.80	87.73%
		\$181,751.00	\$814.14	\$15,211.44	\$16,025.58	8.82%
110-410-000	E.M.T.					
	Contractual Services	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
	Conference & Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$1,800.00	\$0.00	\$0.00	\$0.00	0.00%
110-418-000	CRIMINAL JUSTICE					
	Salaries - Full Time	\$30,099.00	\$0.00	\$2,508.25	\$2,508.25	8.33%
	Salaries - Part-Time	\$6,400.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Overload	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$1,000.00	(\$37.36)	\$202.65	\$165.29	16.53%
	Conference & Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
		\$37,699.00	(\$37.36)	\$2,710.90	\$2,673.54	7.09%
110-500-000	HUMANITIES					
	Salaries-Full Time	\$311,213.00	\$0.00	\$29,420.17	\$29,420.17	9.45%
	Salaries - Part-Time	\$45,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Overload	\$9,000.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$5,800.00	\$340.22	\$849.77	\$1,189.99	20.52%
	Conference & Meeting Expense	\$2,000.00	\$94.50	\$120.00	\$214.50	10.73%
		\$373,013.00	\$434.72	\$30,389.94	\$30,824.66	8.26%
110-511-000	ART					
	Salaries-Full Time	\$40,685.00	\$0.00	\$4,282.64	\$4,282.64	10.53%
	Contractual Services	\$400.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$600.00	\$30.20	\$90.77	\$120.97	20.16%
	Conference & Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
		\$41,885.00	\$30.20	\$4,373.41	\$4,403.61	10.51%
110-512-000	MUSIC					
	Salaries-Full Time	\$78,874.00	\$0.00	\$6,572.84	\$6,572.84	8.33%
	Contractual Services	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$3,168.00	\$107.22	\$994.57	\$1,101.79	34.78%
	Conference & Meeting Expense (Music)	\$700.00	\$0.00	\$0.00	\$0.00	0.00%
		\$83,742.00	\$107.22	\$7,567.41	\$7,674.63	9.16%

## 110-600-000 MATH SCIENCE

Salary - Lab Assistant	\$19,000.00	\$2,342.13	\$1,561.42	\$3,903.55	20.55%
Salaries - Full Time	\$305,607.00	\$0.00	\$29,919.77	\$29,919.77	9.79%
Salaries - Part-Time	\$4,000.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$17,000.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Summer School	\$19,000.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies - Biology	\$7,000.00	\$2,983.46	\$1,160.50	\$4,143.96	59.20%
Supplies - Chemistry	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies - Physics	\$1,200.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies - Astronomy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies - Math	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
Conference & Meeting Expense	\$1,800.00	\$15.96	\$0.00	\$15.96	0.89%

\$382,107.00 \$5,341.55 \$32,641.69 \$37,983.24 9.94%

## 110-711-000 MED. LAB. TECHNOLOGY

Salaries - Full Time	\$27,851.00	\$0.00	\$2,320.92	\$2,320.92	8.33%
Salaries - Part-Time	\$7,600.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$4,500.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Summer School	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$4,365.00	\$0.00	\$631.32	\$631.32	14.46%
General Materials & Supplies	\$10,270.00	\$913.13	\$2,929.20	\$3,842.33	37.41%
Conference & Meeting Expense	\$1,200.00	\$80.92	\$71.96	\$152.88	12.74%

\$58,286.00 \$994.05 \$5,953.40 \$6,947.45 11.92%

## 110-712-000 A.D. NURSING

Salaries - Full Time	\$125,975.00	\$0.00	\$10,497.92	\$10,497.92	8.33%
Contractual Services	\$350.00	\$0.00	\$101.00	\$101.00	28.86%
General Materials & Supplies	\$6,853.00	\$159.08	\$185.83	\$344.91	5.03%
General Supplies - Title III	\$0.00	\$550.00	\$0.00	\$550.00	0.00%
Conference & Meeting Expense	\$1,400.00	\$90.00	\$0.00	\$90.00	6.43%

\$134,578.00 \$799.08 \$10,784.75 \$11,583.83 8.61%

## 110-713-000 L.P. NURSING

Salaries - Full Time	\$68,068.00	\$0.00	\$5,672.33	\$5,672.33	8.33%
Contractual Services	\$350.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$3,947.00	\$93.20	\$1,588.79	\$1,681.99	42.61%
Conference & Meeting Expense	\$800.00	\$7.84	\$0.00	\$7.84	0.98%

\$73,165.00 \$101.04 \$7,261.12 \$7,362.16 10.06%

## 110-714-000 RADIOLOGIC TECHNOLOGY

Salaries - Full Time	\$76,823.00	\$5,169.87	\$6,331.67	\$11,501.54	14.97%
Salaries - Part-Time	\$1,700.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Clinical Asst. (Part-Time)	\$12,000.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$6,600.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Summer School	\$7,150.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$5,960.00	\$30.80	\$0.00	\$30.80	0.52%
General Materials & Supplies	\$3,950.00	\$34.32	\$1,320.36	\$1,354.68	34.30%
Conference & Meeting Expense	\$5,350.00	\$52.64	\$279.20	\$331.84	6.20%

\$119,533.00 \$5,287.63 \$7,931.23 \$13,218.86 11.06%

## 110-715-000 PHYSICAL EDUCATION

Salaries - Full Time	\$68,275.00	\$0.00	\$6,671.68	\$6,671.68	9.77%
Salaries - Part-Time	\$900.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$4,500.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$2,200.00	\$0.00	\$60.00	\$60.00	2.73%
General Materials & Supplies	\$1,400.00	\$2.50	\$0.00	\$2.50	0.18%
Conference & Meeting Expense	\$400.00	\$0.00	\$0.00	\$0.00	0.00%

## 110-716-000 NURSING ASSISTANT

Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$1,650.00	\$2.64	\$414.25	\$416.89	25.27%
Conference & Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0.00%

## 110-800-000 FACULTY OFFICE

Salaries - Secretarial	\$42,143.00	\$7,637.64	\$5,091.76	\$12,729.40	30.21%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Supplies (Faculty Office)	\$600.00	\$0.00	\$0.00	\$0.00	0.00%
General Supplies (Institutional Comm.)	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
Conference & Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

## 110-811-000 DEAN OF ARTS, SOCIAL SCIENCES AND PHYSICAL EDUCATION

Salaries - Administrative	\$53,272.00	\$6,659.01	\$4,439.34	\$11,098.35	20.83%
Salaries - Instructional (Part-Time)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Night Premiums/Substitutions	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Instructional (Summer)	\$53,000.00	\$53,041.77	\$0.00	\$53,041.77	100.08%
Salaries - Secretarial	\$20,226.00	\$2,146.85	\$1,685.50	\$3,832.35	18.95%
Contractual Services	\$850.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$1,200.00	\$22.47	\$134.01	\$156.48	13.04%
Conference & Meeting Expense	\$2,500.00	\$101.58	\$22.40	\$123.98	4.96%

## 110-812-000 DEAN OF BUSINESS, TECHNOLOGY AND NATURAL SCIENCES

Salaries - Administrative	\$57,793.00	\$7,224.12	\$4,816.08	\$12,040.20	20.83%
Salaries - Instructional (Part-Time)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Night Premiums/Substitutions	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Instructional (Summer)	\$0.00	\$45,331.55	\$0.00	\$45,331.55	0.00%
Salaries Secretarial	\$15,052.00	\$1,122.37	\$1,326.74	\$2,449.11	16.27%
General Materials & Supplies	\$1,200.00	\$10.90	\$26.19	\$37.09	3.09%
Conference & Meeting Expense	\$3,000.00	\$171.33	\$15.56	\$186.89	6.23%

	\$78,545.00	\$53,860.27	\$6,184.57	\$60,044.84	76.45%
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## 110-813-000 DEAN OF HEALTH &amp; COMMUNITY SERVICES

Salaries - Administrative	\$51,404.00	\$6,425.49	\$4,283.66	\$10,709.15	20.83%
Instructional Salaries/Part-Time	\$25,000.00	\$0.00	\$0.00	\$0.00	0.00%
Night Premiums/Substitutions	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%
Community Service Coordinators	\$6,500.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Secretarial	\$16,122.00	\$2,015.25	\$1,343.50	\$3,358.75	20.83%
Contractual Services	\$5,900.00	\$54.25	\$795.20	\$849.45	14.40%
General Materials & Supplies	\$3,500.00	\$213.64	\$306.14	\$519.78	14.85%
Conference & Meeting Expense	\$2,250.00	\$29.11	\$57.25	\$86.36	3.84%

	\$113,176.00	\$8,737.74	\$6,785.75	\$15,523.49	13.72%
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## 110-814-000 NURSING EDUCATION

Salaries Administrative	\$38,572.00	\$4,821.51	\$3,214.34	\$8,035.85	20.83%
Salaries Part-time	\$17,500.00	\$479.31	\$2,033.09	\$2,512.40	14.36%
Salaries Overload	\$7,800.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries Summer	\$7,100.00	\$14,254.22	\$31.50	\$14,285.72	201.21%
Salaries Secretarial	\$19,364.00	\$2,420.49	\$1,613.66	\$4,034.15	20.83%
Salaries Lab Assistant (Title III)	\$4,800.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$1,440.00	\$339.27	\$312.82	\$652.09	45.28%
Conference & Meeting Expense	\$1,300.00	\$0.00	\$0.00	\$0.00	0.00%

	\$98,076.00	\$22,314.80	\$7,205.41	\$29,520.21	30.10%
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## 110-815-000 ACADEMIC SKILLS CENTER

Salaries - Full Time	\$78,338.00	\$0.00	\$6,528.16	\$6,528.16	8.33%
Salaries - Part-Time (Adult Education)	\$20,000.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Part-Time (Academic Skills)	\$26,000.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$6,050.00	\$216.81	\$241.68	\$458.49	7.58%
Conference & Meeting Expense	\$400.00	\$0.00	\$17.50	\$17.50	4.38%

	\$132,788.00	\$216.81	\$6,787.34	\$7,004.15	5.27%
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## 110-816-000 HONORS PROGRAM

Salaries - Coordinator Stipend	\$6,850.00	\$750.00	\$0.00	\$750.00	10.95%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$350.00	\$0.00	\$0.75	\$0.75	0.21%
Conference & Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0.00%

	\$7,400.00	\$750.00	\$0.75	\$750.75	10.15%
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## 110-818-000 VICE PRESIDENT OF INSTRUCTIONAL SERVICES

Salaries - Administrative	\$65,944.00	\$8,243.01	\$5,495.34	\$13,738.35	20.83%
Salaries - Secretarial	\$25,656.00	\$3,207.00	\$2,138.00	\$5,345.00	20.83%
Student Tutors	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$1,140.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$1,600.00	\$158.67	\$63.80	\$222.47	13.90%
Conference & Meeting Expense	\$2,300.00	\$61.00	\$137.10	\$198.10	8.61%

	\$96,640.00	\$11,669.68	\$7,834.24	\$19,503.92	20.18%
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TOTAL INSTRUCTION	\$3,019,654.00	\$185,984.80	\$230,993.74	\$416,978.54	13.81%
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## ACADEMIC SUPPORT

120-000-000	LEARNING RESOURCE CENTER					
	Salaries - Instructional (Summer)	\$2,906.00	\$2,625.00	\$0.00	\$2,625.00	90.33%
	Salaries - Professional	\$124,711.00	\$5,844.72	\$10,324.42	\$16,169.14	12.97%
	Salaries - Secretarial	\$37,947.00	\$4,743.36	\$3,162.24	\$7,905.60	20.83%
	Salaries - Secretarial- Part-time	\$7,160.00	\$618.30	\$583.95	\$1,202.25	16.79%
	Contractual Services	\$13,575.00	\$968.66	\$1,175.64	\$2,144.30	15.80%
	Xerox Supplies	\$0.00	(\$1,080.04)	\$968.72	(\$111.32)	0.00%
	Library Supplies	\$19,635.00	\$11,927.30	\$2,543.65	\$14,470.95	73.70%
	Audio Visual Supplies	\$9,000.00	(\$113.06)	(\$351.89)	(\$464.95)	-5.17%
	Library Books	\$41,000.00	\$720.59	\$2,617.18	\$3,337.77	8.14%
	Conference & Meeting Expense	\$2,150.00	\$33.88	\$191.14	\$225.02	10.47%
		\$258,084.00	\$26,288.71	\$21,215.05	\$47,503.76	18.41%
	TOTAL ACADEMIC SUPPORT	\$258,084.00	\$26,288.71	\$21,215.05	\$47,503.76	18.41%
	STUDENT SERVICES					
131-000-000	ADMISSIONS AND RECORDS					
	Salaries - Administrative	\$39,270.00	\$4,908.75	\$3,272.50	\$8,181.25	20.83%
	Salaries - Secretarial	\$73,305.00	\$9,793.87	\$6,758.03	\$16,551.90	22.58%
	Salaries - Part-Time	\$7,717.00	\$0.00	\$0.00	\$0.00	0.00%
	Contractual Services	\$2,820.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$15,000.00	\$624.17	\$518.38	\$1,142.55	7.62%
	Conference & Meeting Expense	\$2,500.00	\$11.58	\$11.20	\$22.78	0.91%
		\$140,612.00	\$15,338.37	\$10,560.11	\$25,898.48	18.42%
132-000-000	COUNSELING AND TESTING					
	Salaries Professional	\$97,265.00	\$16,575.11	\$7,911.08	\$24,486.19	25.17%
	Salaries Secretarial	\$16,374.00	\$2,864.45	\$2,138.17	\$5,002.62	30.55%
	Salaries - Profess. Part-Time	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries Secr. Part-Time	\$4,680.00	\$0.00	\$0.00	\$0.00	0.00%
		\$123,319.00	\$19,439.56	\$10,049.25	\$29,488.81	23.91%
133-000-541.01	HEALTH SERVICES					
	General Materials & Supplies	\$100.00	\$0.00	\$96.95	\$96.95	96.95%
		\$100.00	\$0.00	\$96.95	\$96.95	96.95%
134-000-000	FINANCIAL AIDS					
	Salaries - Administrative	\$51,531.00	\$6,441.39	\$4,294.26	\$10,735.65	20.83%
	Salaries Secretarial	\$38,022.00	\$4,752.75	\$3,205.46	\$7,958.21	20.93%
		\$89,553.00	\$11,194.14	\$7,499.72	\$18,693.86	20.87%

## 138-000-000 VICE PRESIDENT OF STUDENT SERVICES

Salaries - Administrative	\$62,616.00	\$7,827.00	\$5,218.00	\$13,045.00	20.83%
Student Activities Coord.	\$17,310.00	\$0.00	\$1,731.00	\$1,731.00	10.00%
Salaries - Secretarial	\$19,867.00	\$2,483.37	\$1,655.58	\$4,138.95	20.83%
Other Salaries (Coaching)	\$42,758.00	\$2,662.75	\$1,308.50	\$3,971.25	9.29%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$19,210.00	\$4,782.84	\$551.52	\$5,334.36	27.77%
Commencement	\$7,000.00	\$0.00	\$613.13	\$613.13	8.76%
Conference & Meeting Expense	\$7,000.00	\$613.16	\$297.50	\$910.66	13.01%
Student Recruitment	\$4,000.00	\$155.50	\$466.90	\$622.40	15.56%
	\$179,761.00	\$18,524.62	\$11,842.13	\$30,366.75	16.89%
<b>TOTAL STUDENT SERVICES</b>	<b>\$533,345.00</b>	<b>\$64,496.69</b>	<b>\$40,048.16</b>	<b>\$104,544.85</b>	<b>19.60%</b>

## 140-000-000 PUBLIC SERVICES

Salaries	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTAL PUBLIC SERVICES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

## 170-000-000 OPERATION &amp; MAINTENANCE OF PLANT

Salaries - Administrative	\$40,420.00	\$5,052.51	\$3,368.34	\$8,420.85	20.83%
Salaries - Maintenance	\$94,823.00	\$41,973.97	\$30,001.92	\$71,975.89	75.91%
Salaries - Classified	\$26,232.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Cust. & Gro. Part-Time	\$25,389.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Custodial & Grounds	\$179,414.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overtime	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
Telephone	\$65,200.00	\$2,610.75	\$6,052.52	\$8,663.27	13.29%
	\$436,478.00	\$49,637.23	\$39,422.78	\$89,060.01	20.40%
<b>TOTAL OPERATIONS &amp; MAINTENANCE OF PLANT</b>	<b>\$436,478.00</b>	<b>\$49,637.23</b>	<b>\$39,422.78</b>	<b>\$89,060.01</b>	<b>20.40%</b>

## 181-000-000 GENERAL ADMINISTRATION

## 181-000-000 PRESIDENT'S OFFICE

Salaries - Administrative	\$90,384.00	\$11,298.00	\$7,532.00	\$18,830.00	20.83%
Salaries - Secretarial	\$28,432.00	\$3,554.01	\$2,369.34	\$5,923.35	20.83%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$1,800.00	\$726.34	\$435.51	\$1,161.85	64.55%
Conference & Meeting Expense	\$4,900.00	\$182.28	\$109.99	\$292.27	5.96%
Special Affairs	\$1,500.00	\$9.28	\$0.00	\$9.28	0.62%
Other Conf. & Meeting Expense	\$8,450.00	\$2,358.50	\$419.75	\$2,778.25	32.88%
	\$135,466.00	\$18,128.41	\$10,866.59	\$28,995.00	21.40%

## 182-000-000 BUSINESS SERVICES

Salaries - Administrative	\$102,918.00	\$12,864.75	\$8,576.50	\$21,441.25	20.83%
Salaries - Professional	\$31,167.00	\$1,416.66	\$2,833.32	\$4,249.98	13.64%
Salaries - Secretarial	\$101,955.00	\$13,116.11	\$7,796.12	\$20,912.23	20.51%
Contractual Services	\$2,040.00	\$1,345.20	\$100.00	\$1,445.20	70.84%
General Materials & Supplies	\$6,500.00	\$1,221.53	\$1,167.15	\$2,388.68	36.75%
Conference & Meeting Expense	\$3,400.00	\$247.24	\$40.00	\$287.24	8.45%
	\$247,980.00	\$30,211.49	\$20,513.09	\$50,724.58	20.46%
<b>TOTAL GENERAL ADMINISTRATION</b>	<b>\$383,446.00</b>	<b>\$48,339.90</b>	<b>\$31,379.68</b>	<b>\$79,719.58</b>	<b>20.79%</b>

## 190-000-000 INSTITUTIONAL SUPPORT

<b>PRINT SHOP</b>					
Salaries - Secretarial	\$18,958.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$0.00	\$0.00	\$326.00	\$326.00	0.00%
General Materials & Supplies	\$0.00	(\$1,486.58)	(\$1,661.58)	(\$3,148.16)	0.00%
Conference & Meeting Expense	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
	\$19,058.00	(\$1,486.58)	(\$1,335.58)	(\$2,822.16)	-14.81%
<b>MARKETING &amp; PUBLIC RELATIONS</b>					
Salaries - Administrative	\$35,708.00	**\$4,463.49	\$2,975.66	\$7,439.15	20.83%
Salaries - Secretarial	\$19,330.00	\$2,416.26	\$1,610.84	\$4,027.10	20.83%
General Materials & Supplies	\$10,000.00	\$1,714.55	\$5,687.47	\$7,402.02	74.02%
Publications	\$50,600.00	\$0.00	\$0.00	\$0.00	0.00%
Advertising	\$26,750.00	\$540.00	\$3,069.48	\$3,609.48	13.49%
Conference & Meeting Expense	\$1,600.00	\$0.00	\$259.00	\$259.00	16.19%
	\$143,988.00	\$9,134.30	\$13,602.45	\$22,736.75	15.79%

## 191-000-000 BOARD OF TRUSTEES

Salaries - Secretarial	\$950.00	\$81.96	\$82.04	\$164.00	17.26%
Contractual Legal	\$7,000.00	\$489.80	\$4.61	\$494.41	7.06%
Other General Supplies	\$900.00	\$97.94	\$21.00	\$118.94	13.22%
Conference & Meeting Expense	\$4,900.00	\$91.87	\$340.01	\$431.88	8.81%
	\$13,750.00	\$761.57	\$447.66	\$1,209.23	8.79%

## 192-000-000 INSTITUTIONAL SUPPORT EXPENSES

Salaries - Secretarial	\$19,213.00	\$2,586.59	\$1,647.63	\$4,234.22	22.04%
Student Employees	\$55,329.00	\$19,482.04	\$20,047.96	\$39,530.00	71.45%
Group Medical & Life Insurance	\$477,000.00	\$42,128.13	(\$11,338.31)	\$30,789.82	6.45%
Medical Examination Fee	\$0.00	\$0.00	\$1,578.08	\$1,578.08	0.00%
Tuition Reimbursement	\$9,800.00	\$0.00	\$2,193.00	\$2,193.00	22.38%
Retirement Benefits	\$32,615.00	\$0.00	\$0.00	\$0.00	0.00%
Curriculum Development	\$700.00	\$0.00	\$0.00	\$0.00	0.00%
UNALLOCATED Contractual	\$700.00	\$0.00	\$0.00	\$0.00	0.00%
In-Service Training	\$2,000.00	\$0.00	\$567.50	\$567.50	28.38%
Supplies (Faculty Association)	\$200.00	\$6.00	\$9.12	\$15.12	7.56%
Postage	\$47,700.00	\$9,349.24	\$6,917.23	\$16,266.47	34.10%
Publications/Dues	\$9,500.00	\$5,407.09	\$159.85	\$5,566.94	58.60%
Advertising	\$2,000.00	\$100.66	\$0.00	\$100.66	5.03%
Recruitment	\$10,000.00	\$6,041.80	\$1,889.35	\$7,931.15	79.31%
	\$666,757.00	\$85,101.55	\$23,671.41	\$108,772.96	16.31%

## 192-000-580 CAPITAL OUTLAY

Equipment		\$51,140.00	\$12,765.00	\$0.00	\$12,765.00	24.96%
Projects		\$4,000.00	\$0.00	\$0.00	\$0.00	0.00%
Equipment	DAVTE	\$8,000.00	\$0.00	\$0.00	\$0.00	0.00%
Equipment	Carryover	\$9,500.00	\$0.00	\$0.00	\$0.00	0.00%

		\$72,640.00	\$12,765.00	\$0.00	\$12,765.00	17.57%
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## 193-000-000 AFFIRMATIVE ACTION

Contractual Services		\$100.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies		\$500.00	\$55.00	\$272.53	\$327.53	65.51%
Conference & Meeting Expense		\$300.00	\$0.00	\$0.00	\$0.00	0.00%

		\$900.00	\$55.00	\$272.53	\$327.53	36.39%
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## 194-000-000 INSTITUTIONAL RESEARCH

Contractual Services		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies		\$500.00	\$0.00	\$0.00	\$0.00	0.00%

		\$500.00	\$0.00	\$0.00	\$0.00	0.00%
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## 195-000-000 INFORMATION SYSTEMS

Salaries - Administrative		\$51,531.00	\$6,441.39	\$4,294.26	\$10,735.65	20.83%
Salaries - Professional		\$42,400.00	\$5,300.01	\$6,033.34	\$11,333.35	26.73%
Salaries - Office Staff		\$24,934.00	\$4,616.76	\$3,145.02	\$7,761.78	31.13%
Salaries - Classified (Title III)		\$6,543.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services - Admin.		\$115,000.00	\$16,085.50	\$10,148.32	\$26,233.82	22.81%
Contractual Services - Educ.		\$21,450.00	\$0.00	\$0.00	\$0.00	0.00%
General Supplies - Admin.		\$16,900.00	\$134.03	\$1,274.51	\$1,408.54	8.33%
General Supplies - Educ.		\$11,125.00	\$6.92	\$275.81	\$282.73	2.54%
Conference & Meeting Expense		\$4,400.00	\$12.60	\$104.74	\$117.34	2.67%

		\$294,283.00	\$32,597.21	\$25,276.00	\$57,873.21	19.67%
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## 196-000-000 VICE PRESIDENT OF COLLEGE ADVANCEMENT

Salaries - Administrative		\$59,812.00	\$7,476.51	\$4,984.34	\$12,460.85	20.83%
Salaries - Secretarial		\$20,746.00	\$2,593.26	\$1,728.84	\$4,322.10	20.83%
Contractual Services		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies		\$2,500.00	\$168.02	\$77.15	\$245.17	9.81%
Conference & Meeting Expense		\$2,900.00	\$0.00	\$0.00	\$0.00	0.00%

		\$85,958.00	\$10,237.79	\$6,790.33	\$17,028.12	19.81%
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## 197-000-593 TUITION CHARGE-BACK

		\$27,000.00	\$1,343.99	\$514.36	\$1,858.35	6.88%
		\$27,000.00	\$1,343.99	\$514.36	\$1,858.35	6.88%

## 199-000-600 PROVISION FOR CONTINGENCIES

		\$5,459.00	\$0.00	\$0.00	\$0.00	0.00%
		\$5,459.00	\$0.00	\$0.00	\$0.00	0.00%

		\$1,330,293.00	\$150,509.83	\$69,239.16	\$219,748.99	16.52%
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TOTAL EDUCATIONAL FUND EXPENDITURES . . .

		\$5,961,300.00	\$525,257.16	\$432,298.57	\$957,555.73	16.06%
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## FUND: OPERATION &amp; MAINTENANCE OF PLANT

## 270-000-000 OPERATIONS &amp; MAINTENANCE FUND

Contractual Services	\$62,000.00	\$5,647.95	\$13,673.21	\$19,321.16	31.16%
Contractual - Power Generation	\$6,000.00	\$0.00	\$0.00		0.00%
General Materials & Supplies	\$62,000.00	\$5,229.63	\$8,979.30	\$14,208.93	22.92%
Conference & Meeting Expense	\$2,200.00	\$1,051.22	\$286.40	\$1,337.62	60.80%
Gas	\$90,000.00	\$7,012.54	\$828.37	\$7,840.91	8.71%
Electricity	\$211,000.00	\$25,571.31	\$43,016.88	\$68,588.19	32.51%
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>\$433,200.00</b>	<b>\$44,512.65</b>	<b>\$66,784.16</b>	<b>\$111,296.81</b>	<b>25.69%</b>
290-000-000 INSTITUTIONAL SUPPORT					
Provision for Contingencies	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND EXPENDITURES</b>	<b>\$433,700.00</b>	<b>\$44,512.65</b>	<b>\$66,784.16</b>	<b>\$111,296.81</b>	<b>25.66%</b>
	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>
<b>TOTAL OPERATING FUND EXPENDITURES</b>	<b>\$6,395,000.00</b>	<b>\$569,769.81</b>	<b>\$499,082.73</b>	<b>\$1,068,852.54</b>	<b>41.73%</b>
	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>

EXPENDITURES	BUDGET	PREVIOUS EXPENDITURES	THIS MONTH	TOTAL EXPENDITURES	%
<b>LIABILITY, PROTECTION &amp; SETTLEMENT FUND</b>					
1292-000-000 Institutional Support					
1292-000-517 Salaries	\$103,000.00	\$9,442.93	\$6,225.46	\$15,668.39	15.21%
1292-000-521 Health & Life Insurance	\$18,000.00	\$1,214.73	\$1,214.73	\$2,429.46	13.50%
1292-000-523 Worker's Compensation	\$32,000.00	(\$158.23)	(\$121.46)	(\$279.69)	-0.87%
1292-000-526 Unemployment Insurance	\$15,000.00	(\$115.99)	(\$50.99)	(\$166.98)	-1.11%
1292-000-527 Medicare	\$26,000.00	\$2,565.46	\$1,895.02	\$4,460.48	17.16%
1292-000-529 FICA Insurance	\$22,000.00	\$321.53	\$101.96	\$423.49	1.92%
1292-000-535 Legal Controls	\$14,000.00	\$0.00	\$5,532.15	\$5,532.15	39.52%
1292-000-565 Tort Liability Insurance	\$156,000.00	\$4,607.16	\$19,774.85	\$24,382.01	15.63%
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT EXPENDITURES</b>	<b>\$386,000.00</b>	<b>\$17,877.59</b>	<b>\$34,571.72</b>	<b>\$52,449.31</b>	<b>13.59%</b>
<b>AUDIT FUND</b>					
1192-000-531 Contractual Services	\$24,400.00	\$0.00	\$3,949.00	\$3,949.00	16.18%
<b>TOTAL AUDIT FUND EXPENDITURES</b>	<b>\$24,400.00</b>	<b>\$0.00</b>	<b>\$3,949.00</b>	<b>\$3,949.00</b>	<b>16.18%</b>
<b>WORKING CASH FUND</b>					
700-000-711 - Transfer to Educational Fund	\$98,000.00	\$0.00	\$0.00	\$0.00	0.00%
700-000-711.01 - Transfer to Operations and Maintenance Fund	\$12,000.00	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTAL WORKING CASH FUND EXPENDITURES</b>	<b>\$110,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>CAPITAL PROJECTS</b>					
BUILDING BOND PROCEEDS FUND					
1390-000-000 Institutional Support					
1390-000-589 Other Capital Outlay	\$65,000.00	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTAL BUILDING BOND PROCEEDS FUND EXPENDITURES</b>	<b>\$65,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>OPERATIONS AND MAINTENANCE (RESTRICTED) FUND</b>					
0390-000-584 - Capital (Protection, Health and Safety)	\$1,728,000.00	\$210,534.45	\$90,886.65	\$301,421.10	17.44%
<b>TOTAL OPERATIONS AND MAINTENANCE (RESTRICTED) FUND</b>	<b>\$1,728,000.00</b>	<b>\$210,534.45</b>	<b>\$90,886.65</b>	<b>\$301,421.10</b>	<b>17.44%</b>
<b>PROPRIETARY FUNDS</b>					
Bookstore Expenditures					
TOTAL PROPRIETARY FUNDS EXPENDITURES	\$645,000.00	\$63,380.38	\$137,936.38	\$201,316.76	31.21%
	\$645,000.00	\$63,380.38	\$137,936.38	\$201,316.76	31.21%

REVENUE		BUDGET	PREVIOUS RECEIPTS	THIS MONTH	TOTAL RECEIPTS	%
100-000-400 EDUCATIONAL FUND						
100-000-410 Local Governmental Sources						
100-000-411.01	1/2 1991 Taxes	\$830,000.00	(\$359,132.56)	\$340,059.25	(\$19,073.31)	-2.30%
100-000-411.02	1/2 1992 Taxes	\$855,000.00	\$9,129.65	(\$9,129.65)	\$0.00	0.00%
100-000-414	Chargeback Revenue	\$5,000.00	\$563.68	\$563.68	\$1,127.36	22.55%
	Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	
TOTAL LOCAL GOVERNMENT REVENUE		\$1,690,000.00	(\$349,439.23)	\$331,493.28	(\$17,945.95)	-1.06%
100-000-420 State Governmental Sources						
100-000-421	- ICCB Credit Hour Grants	\$1,424,768.00	\$0.00	\$90,573.00	\$90,573.00	6.36%
100-000-421.02	- State Equalization Grants	\$426,845.00	\$0.00	\$50,458.00	\$50,458.00	11.82%
100-000-423	- Vocational Technical Education					
100-000-423.01.1	- Regular Reimbursement	\$75,000.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-427	- Corporate Personal Property Replacement Tax	\$174,687.00	\$0.00	\$5,510.78	\$5,510.78	3.15%
TOTAL STATE GOVERNMENT REVENUE		\$2,101,300.00	\$0.00	\$146,541.78	\$146,541.78	6.97%
100-000-430 Federal Governmental Sources						
100-000-439	- Other Federal	\$7,000.00	\$20,456.14	\$0.00	\$20,456.14	292.23%
TOTAL FEDERAL GOVERNMENT REVENUE		\$7,000.00	\$20,456.14	\$0.00	\$20,456.14	292.23%
100-000-440 Student Tuition and Fees						
100-000-441.01	Summer	\$182,000.00	\$0.00	\$156,888.60	\$156,888.60	86.20%
100-000-441.02	Fall	\$850,000.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-441.03	Spring	\$812,000.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL TUITION		\$1,844,000.00	\$0.00	\$156,888.60	\$156,888.60	8.51%
100-000-442.01	Graduation Fees	\$6,000.00	\$60.00	\$260.00	\$320.00	5.33%
100-000-442.04	Transcript Fees	\$2,000.00	\$429.00	\$575.00	\$1,004.00	50.20%
100-000-442.05	Lab Fees	\$59,000.00	\$0.00	\$5,843.60	\$5,843.60	9.90%
100-000-442	Total Fees	\$67,000.00	\$489.00	\$6,678.60	\$7,167.60	10.70%
100-000-442.09	Public Service Income	\$0.00	\$0.00	\$0.00	\$0.00	ERR
TOTAL TUITION AND FEES REVENUE		\$1,911,000.00	\$489.00	\$163,567.20	\$164,056.20	8.58%

100-000-470	Other Facilities Rental	\$0.00	\$0.00	\$0.00	\$0.00
100-000-499	Investment Interest Revenue	\$35,000.00	\$597.30	\$2,704.53	\$3,301.83
100-000-721	Miscellaneous Revenue	\$39,000.00	\$114.77	\$822.59	\$937.36
100-000-721.01	Transfer from Working Cash	\$98,000.00	\$0.00	\$0.00	0.00%
	Transfer from Auxiliary Fund	\$38,000.00	\$0.00	\$0.00	\$0.00
	<b>TOTAL OTHER SOURCES REVENUE</b>	<b>\$210,000.00</b>	<b>\$712.07</b>	<b>\$3,527.12</b>	<b>\$4,239.19</b>
					2.02%
	<b>TOTAL EDUCATIONAL FUND REVENUE</b>	<b>\$5,919,300.00</b>	<b>(\$327,782.02)</b>	<b>\$645,129.38</b>	<b>\$317,347.36</b>
					5.36%
					<b>(\$631.59)</b>
200-000-400	<b>OPERATIONS AND MAINTENANCE FUND</b>				
200-000-410	<b>Local Governmental Sources</b>				
200-000-411.01	1991 Taxes	\$102,000.00	(\$44,341.22)	\$41,637.72	(\$2,703.50)
200-000-411.02	1992 Taxes	\$105,000.00	\$1,117.87	(\$1,117.87)	\$0.00
	Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Local Government</b>	<b>\$207,000.00</b>	<b>(\$43,223.35)</b>	<b>\$40,519.85</b>	<b>(\$2,703.50)</b>
					-1.31%
200-000-420	<b>State Governmental Sources</b>				
200-000-427	- Replacement of Corporate Personal Property Tax	\$21,700.00	\$0.00	\$0.00	\$0.00
200-000-469	Facilities Revenue	\$5,000.00	\$63.00	\$69.50	\$132.50
200-000-470	Investment Interest Revenue	\$40,000.00	\$817.28	\$1,609.85	\$2,427.13
	Other Revenue	\$0.00	\$0.00	\$1.00	\$1.00
200-000-721	Transfer from Working Cash Fund	\$12,000.00	\$0.00	\$0.00	\$0.00
200-000-721.01	Transfer from Auxiliary Fund	\$0.00	\$0.00	\$0.00	0.00%
	<b>TOTAL OPERATIONS AND MAINTENANCE FUND REVENUE</b>	<b>\$285,700.00</b>	<b>(\$42,343.07)</b>	<b>\$42,200.20</b>	<b>(\$142.87)</b>
					-0.05%
	<b>TOTAL OPERATING BUDGETED REVENUE</b>	<b>\$6,205,000.00</b>	<b>(\$370,125.09)</b>	<b>\$687,329.58</b>	<b>\$317,204.49</b>
					5.11%

SPECIAL REVENUE

LIABILITY, PROTECTION, AND SETTLEMENT FUND

1200-000-410 Local Governmental Sources

1200-000-411.01	1991 Taxes	\$115,000.00	(\$49,394.24)	\$46,772.71	(\$2,621.53)	-2.28%
1200-000-411.02	1992 Taxes	\$219,000.00	\$1,255.73	(\$1,255.73)	\$0.00	0.00%
	Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1200-000-470	Interest Income	\$14,000.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL LIABILITY, PROTECTION, AND SETTLEMENT FUND REVENUE		\$348,000.00	(\$48,138.51)	\$45,516.98	(\$2,621.53)	-0.75%
=====						

AUDIT FUND

1100-000-410 Local Governmental Sources

1100-000-411.01	1991 Taxes	\$11,200.00	(\$4,857.93)	\$4,582.32	(\$275.61)	-2.46%
1100-000-411.02	1992 Taxes	\$12,000.00	\$123.03	(\$123.03)	\$0.00	0.00%
	Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1100-000-470	Interest Income	\$1,200.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL AUDIT FUND REVENUE		\$24,400.00	(\$4,734.90)	\$4,459.29	(\$275.61)	-1.13%
=====						

DEBT SERVICES

WORKING CASH FUND

700-000-470 Other Sources

700-000-470	- Interest Income	\$110,000.00	\$1,493.76	\$7,213.74	\$8,707.50	7.92%
TOTAL WORKING CASH FUND REVENUE		\$110,000.00	\$1,493.76	\$7,213.74	\$8,707.50	7.92%
=====						

CAPITAL PROJECTS

BUILDING BOND PROCEEDS FUND

1300-000-470 Other Sources

1300-000-470 Interest Income	\$40,000.00	\$1,398.86	\$2,322.04	\$3,720.90	9.30%
TOTAL BUILDING BOND PROCEEDS FUND REVENUE	\$40,000.00	\$1,398.86	\$2,322.04	\$3,720.90	9.30%

PROTECTION, HEALTH, AND SAFETY FUND

0300-000-410 Local Governmental Sources

0300-000-411.01 1991 Taxes	\$170,000.00	(\$73,901.72)	\$69,397.87	(\$4,503.85)	-2.65%
0300-000-411.02 1992 Taxes	\$175,000.00	\$1,863.16	(\$1,863.16)	\$0.00	0.00%
Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Local Government Sources	\$345,000.00	(\$72,038.56)	\$67,534.71	(\$4,503.85)	-1.31%
0300-000-470 Bond Issue Interest Income	\$1,200,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%
	\$1,202,000.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL PROTECTION, HEALTH, AND SAFETY FUND REVENUE	\$1,547,000.00	(\$72,038.56)	\$67,534.71	(\$4,503.85)	-0.29%

PROPRIETARY FUNDS

BOOKSTORE	\$700,000.00	\$34,484.78	\$209,155.76	\$243,640.54	34.81%
TOTAL REVENUE	\$8,992,400.00	(\$457,659.66)	\$1,023,532.10	\$565,872.44	6.29%

SACK VALLEY COMMUNITY COLLEGE

APPROVED BY William B. Yancey  
PRESIDENT Clark C. Smith  
READECTADW

TREASURER'S REPORT  
August 31, 1992

## I. INVESTMENTS

FUND	LOCATION	RATE	DU DATE	AMOUNT
Education	First National Bank, Sterling	6.10	9-20-92	100,000.00
Operations & Maintenance	Tampico National Bank	6.25	10-12-92	100,000.00
Operations & Maintenance	Milledgeville State Bank	6.00	10-12-92	100,000.00
Operations & Maintenance	First National Bank, Amboy	4.75	8-15-93	100,000.00
Working Cash	Sterling Federal Bank	5.10	2-1-93	100,000.00
Working Cash	Dixon National Bank	4.25	9-29-92	350,000.00
Working Cash	Community State Bank (Rck Flls)	5.00	2-6-93	100,000.00
Working Cash	Amcore (Sterling)	5.40	4-1-93	1,020,000.00
Working Cash	Ashton Bank & Trust Co.	4.60	8-15-93	100,000.00
Working Cash	Farmers Bank of Sublette	4.50	8-15-93	100,000.00
Working Cash	Smith Trust & Savings (Morrison)	4.50	8-16-93	100,000.00
Building Bond Proceeds	First National Bank, Sterling	6.10	9-25-92	100,000.00
Building Bond Proceeds	First Bank/Dixon	4.88	5-6-93	100,000.00
Building Bond Proceeds	First National Bank, Sterling	4.60	5-10-93	100,000.00
Building Bond Proceeds	Farmers National Bank, Prophetstown	4.75	5-18-93	100,000.00
Building Bond Proceeds	First National Bank, Sterling	4.60	6-28-93	150,000.00
Auxiliary (Student Activities)	Citizens First State Bank, Walnut	4.10	11-11-92	80,000.00
				\$2,900,000.00

## II. INTEREST BEARING ACCOUNTS

August 31, 1992

ACCOUNT/FUND	LOCATION	RATE	AMOUNT
<b>Operations and Maintenance</b>			
Trust Account	First National Bank, Sterling	3.84	94,714.79
General Fund	First Bank, Sterling	3.55	1,863,086.96
Bookstore Fund	First Bank, Sterling	3.55	153,031.04
			\$2,110,832.79

## III. CHECKING ACCOUNTS - NONINTEREST BEARING

ACCOUNT/FUND	LOCATION	AMOUNT
Education	First National Bank, Sterling	\$0.00
Building - Operations & Maintenance	First National Bank, Sterling	0.00
Restricted and Federal Funds	First Bank, Sterling	57,992.14
		\$57,992.14

SAUK VALLEY COMMUNITY COLLEGE  
STUDENT LOAN FUND  
Period Ending 8/31/92  
B A L A N C E   S H E E T

ASSETS:

Cash in Bank	\$4,766.74
Notes Receivable	9,625.42
	\$14,392.16
	=====

LIABILITIES & NET WORTH:

Due to Bookstore	\$2,590.92
Fund Equity	11,682.44
Net Profit	118.80
	\$14,392.16
	=====

P R O F I T   A N D   L O S S

INCOME:

Interest Income	\$18.80
Bad Debts Repaid	100.00
	\$118.80

EXPENSES:

Bad Debts	\$0.00
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NET PROFIT	\$118.80
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BILLS PAYABLE

September 28, 1992

EDUCATION FUND

192-000-554	RONALD APPUHN	Moving expenses	2543	\$463.75
181-000-559	TEACHERS INSURANCE/TIAA	Ins. - Behrendt	2544	371.25
110-714-550	STANLEY SHIPPERT	Travel	2545	179.20
110-711-550	PEGGY WHITE	Travel	2546	71.96
110-818-550	VIRGINIA THOMPSON	Travel	2547	100.60
192-000-544.02	UNITED PARCEL SERVICE	Service	2567	14.22
110-813-534	N I L R C	Telecourse	2568	795.20
110-810-547	COLOR WEB PRINTERS, INC.	Fall Pathfinder	2569	4,048.00
110-818-550	BEST, Inc.	JTPA Bankquet	2570	10.00
192-000-554	BRADLEY W. SMITH	Interview Exp.	2572	119.01
110-812-541.01	HUMAN RESOURCES PROFESSIONAL ASSN.	Membership	2573	10.00
110-814-541.02	AMERICAN JOURNAL OF NURSING	Subscription	2574	21.97
110-814-541.02	NURSING EDUCATION	Subscription	2575	52.00
110-814-541.02	NURSING EDUCATORS MICROWORLD	Subscription	2576	34.00
176-000-575	SPRINT	Service	2577	2,021.07
138-000-554	TEES AND PRINTS	T Shirts	2612	296.90
192-000-521.09	PROFESSIONAL BENEFIT ADMINISTRATORS INC.	Med. & Life Ins.	2613	1,578.08
182-000-550	STATE UNIV. RETIREMENT SYS.	Workshop registration	2614	40.00
192-000-546	HUMAN RESOURCES PROFESSIONAL ASSN.	Membership	2615	10.00
192-000-529	STEVE SHAFF	Tuition reimbursement	2616	300.00
192-000-529	STEVE SHAFF	Tuition reimbursement	2617	300.00
192-000-529	JANET LYNCH	Tuition reimbursement	2618	294.00
192-000-529	DENNIS DAY	Tuition reimbursement	2619	300.00
191-000-535	DIXON PUBLIC SCHOOL DIST.	Legal fees	2620	4.61
120-000-541.02	RADIOLOGY TODAY	Subscr.	2634	130.00
110-712-534	KATHY ANDERSON	Speaker	2635	25.00
192-000-544.02	POSTMASTER	Bulk permit	2636	500.00
110-818-550	STERLING AREA CHAMBER	Steak fry ticket	2637	16.00
110-712-534	JOE SANDSCHAFER	Guest speaker	2638	25.00
100-000-259	SVCC RESTRICTED/FEDERAL FUNDS	Funds received-grants	2639	16,502.00
192-000-529	RUSS DAMHOFF	Tuition reimbursement	2640	501.00
192-000-529	ROBERTA MCBRIDE	Tuition reimbursement	2641	300.00
192-000-529	MARY WELLER	Tuition reimbursement	2642	198.00
120-000-550	I A E C T	Conf. reg.	2643	95.00
	VOID CHECK		2644	
120-000-534	DIXON PUBLIC LIBRARY	Telecomm.	2645	386.86
181-000-559	RICHARD L. BEHRENDT	Rotary lunches	2646	13.50
120-000-545	LIBRARY OF CONGRESS	Books	2647	170.00
120-000-541.03	CHICAGO TRIBUNE	Subscr.	2648	134.16
	VOID CHECK		2649	
110-300-541.02	X TREE CO.	Supplies	2655	44.95
110-300-541.02	LANDMARK	Supplies	2656	245.75
192-000-544.02	POSTMASTER	Postage meter	2695	2,000.00
110-818-550	VIRGINIA THOMPSON	Travel	2696	10.50

110-810-550	SUNNY TRAVEL CENTER	Travel-McBride	2697	145.00
110-300-541.02	RONALD HAPPACH	Supplies purchased	2698	8.03
192-000-544.02	ROCK ISLAND POST OFFICE	Pathfinder mailing	2732	1,800.00
192-000-544.02	ROCKFORD POST OFFICE	Pathfinder mailing	2733	2,500.00
120-000-550	ROBERT THOMAS	Travel	2734	64.76
110-400-550	FRED NISBET	Travel	2735	67.00
110-815-541.02	CONSOLIDATED MANAGEMENT	Meeting	2736	17.50
110-810-550	NCMPR	Conf. Reg.	2737	114.00
110-712-534	EDITH POHLAND	Guest speaker	2738	26.00
191-000-550	RAMADA RENAISSANCE HOTEL	ICCTA meeting	2739	85.90
191-000-550	JACK SQUIRES	Travel	2740	100.00
192-000-554	ALBERT L. HAMLIN	Interview expense	2741	147.04
110-714-550	I.S.S.R.T. ANNUAL CONFERENCE	Reg. fee	2742	100.00
110-814-541.02	NATIONAL LEAGUE FOR NURSING	Supplies	2751	29.95
110-814-541.02	AMERICAN NURSES ASSN.	Supplies	2752	8.95
138-000-541.01	IMAGE ASSOCIATES	Supplies	2753	75.00
192-000-544.02	BROTHER INTERNATIONAL CORP.	Supplies	2754	34.95
110-814-541.02	NATIONAL COUNCIL OF STATE BOARDS OF NURSING	Subscr.	2836	30.00
131-000-550	CAROL CULLUM	Travel	2837	11.20
	VOID CHECK		2838	
110-100-541.02	BRIGHTWORK DEVELOPMENT INC.	Supplies	2839	104.00
133-000-541.01	REMARKABLE PRODUCTS	Supplies	2840	96.95
192-000-546	N A E I R	Supplies	2944	54.50
181-000-559	STERLING ROTARY CLUB	Breakfast tickets	2945	35.00
110-812-550	JOHN WARDELL	Travel	2946	15.56
110-815-550	I A P L P	Reg. fee	2947	40.00
110-811-550	MICHAEL SEGUIN	Travel	2948	22.40
120-000-550	ROBERT THOMAS	Travel	2949	31.38
182-000-534	GLADYS GUNTLE	Services	2950	100.00
192-000-544.02	UNITED PARCEL SERVICE	Service	2951	23.64
192-000-544.02	UNITED PARCEL SERVICE	Service	2952	17.42
138-000-554	KISHWAUKEE COLLEGE NIGHT	Reg. fee	2953	8.50
110-712-534	AL QUICK	Honorarium	2954	25.00
195-000-550	WALTER CLEVINGER	Travel	2955	84.74
195-000-550	AL PFEIFER	Travel	2956	20.00
197-000-593	COLLEGE OF DUPAGE	Chargeback	3274	514.36

39,292.27

0 80 0.5 34.00	A M MULTIGRAPHICS	SERVICE	326.00	
0.800.5 42.00	X X	318.00	SUPPLIES	19.8 19 644.00
0.100.5 41.02	ADVANCE VISUALS INC	SUPPLIES		19.8 20 27.38
0.810.5 47.00	AACJC PUBLICATIONS	SUPPLIES		19.8 21 29.00
0.814.5 41.02	AMERICAN JOURNAL OF NURSING	SUBSCR		19.8 22 34.95
0.715.5 34.00	AMERICAN RED CROSS	RTE CLASS		19.8 23 60.00
0.300.5 41.02	AMERICAN SCHOOL ACCESSORIES	SUPPLIES		19.8 24 34.95
0.811.5 41.01	ANNMARC INC	SUPPLIES		19.8 25 105.49
1.000.5 41.01	ARROW BUSINESS SYSTEMS	SUPPLIES		19.8 26 165.88
0.512.5 41.02	AUGSBURG FORTRESS PUBLISHERS	SUPPLIES		19.8 27
0.000.5 45.00	BAKER & TAYLOR	BOOKS		19.8 28 8
0.000.5 34.01	BELL ATLANTIC			19.8 29 7.585.32
0.512.5 41.02	BLOCK MUSIC CO			19.8 30 571.86
0.000.5 34.00	JERRY L BOYER	INTERVIEW EXP		19.8 31 200.00
0.300.5 41.02	BRADLEY REPRESENTATIVES	SUPPLIES		19.8 32 127.24
0.000.5 42.00	BUTLER PAPER CO	SUPPLIES		19.8 33 218.90
0.000.5 45.00	CALIFORNIA NEWSREEL	BOOKS		19.8 34 305.00

0.600.541.02	CAROLINA BIOLOGICAL SUPPLY	SUPPLIES	19.835	70.35
0.600.575.00	CENTRAL TELEPHONE CO	SERVICE	19.836	1,596.95
0.711.534.00	CIBA CORNING DIAGNOSTICS	REPAIRS	19.837	356.32
0.711.541.02	COLLEGE OF AMERICAN PATHOL	SUPPLIES	19.838	84.00
0.713.541.02	COLONIAL HOSPITAL SUPPLY CO	SUPPLIES	19.839	839.68
0.810.547.00	COLORWORKS	SUPPLIES	19.840	113.00
0.810.547.00	CONSOLIDATED COMMUNICATIONS	DIRECTORIES	19.841	264.00
0.800.550.00	CONSOLIDATED MANAGEMENT	SUPPLIES	19.841	264.00
2.000.539.00		MEETINGS	297.50	
	X X		567.50	
1.000.550.00			154.11	1,019.11
0.711.541.02	CURTIN MATHESON SCIENTIFIC	SUPPLIES	19.843	1,897.61
0.810.547.00	THE DAILY GAZETTE	PUB RELA	210.49	
2.000.554.00		RECRUITMENT	45.44	
2.000.546.00		ADS	50.70	19.844
0.600.541.03	DAWSON	SUBSCRIPTIONS	19.845	538.19
2.000.554.00	DIXON TELEGRAPH	RECRUITMENT	188.89	
0.810.547.00		53.26		
2.000.546.00		ADS	44.65	19.846
0.810.547.00	THE ECHO	PUB RELA	19.847	16.50
3.000.541.02	V W EIMICKE ASSOCIATES INC	SUPPLIES	19.848	64.53
0.711.534.00	E N V SERVICES INC	SERVICE	19.849	275.00
0.512.541.02	CARL FISCHER OF CHICAGO	SUPPLIES	19.850	107.90
6.000.541.02	FISHER SCIENTIFIC	SUPPLIES	19.851	51.84
0.600.541.02	FISHER SCIENTIFIC	SUPPLIES	19.852	53.39
0.200.541.02	FLORALCREST	SUPPLIES	19.853	30.50
0.300.541.02	JOHN FLUKE MFG CO	SUPPLIES	19.854	278.14
0.810.547.00	FORTINAS ROCKBROOK CAMERA &	VIDEO SUPPLIES	19.855	19.82
0.810.547.00	FULTON PRESS INC	PUB RELA	19.856	21.00
0.000.545.00	GALE RESEARCH INC	BOOKS	19.857	233.50
0.600.541.03	GAYLORD BROS	SUPPLIES	19.858	61.30
0.300.541.02	GREAT LAKES AIRGAS	SUPPLIES	3.35	
0.711.541.02		X X	63.12	66.47
0.810.547.00	HASKELLS	SUPPLIES	35.19	
0.000.541.01		X X	12.76	
2.000.541.01		X X	714.74	19.860
0.100.541.02	HOUGHTON MIFFLIN CO	SUPPLIES	19.861	281.63
1.000.549.00	I C C T A	SUPPLIES	19.862	21.00
0.813.541.02	ILLINOIS COMMUNITY EDUC ASSN	DUES	19.863	40.00
0.813.541.02	J C C E	DUES	19.864	50.00
0.400.541.02	UNIV OF ILLINOIS	CENTER SUPPLIES	19.865	25.00
0.300.541.02	INDIANA INSTRUMENTS	SUPPLIES	19.866	55.84
0.300.541.02	JAY TRONICS INC	SUPPLIES	19.867	37.20
0.000.549.00	JOSTENS INC	DIPLOMAS	19.868	613.13
0.000.534.01	I B M CORPORATION	SERVICE	19.869	2,473.00
0.711.541.02	INTERLAKE	WATER SYS SERVICE	19.870	109.00
0.000.541.01	KNUTSEN CAB NET	SUPPLIES	19.871	198.50
0.000.554.00	JOHN KIEFER	INTERVIEW EXP	19.872	191.63
0.810.547.00	K R O S AM	PUB RELA	19.873	102.50
0.600.541.02	LAB GLASS	SUPPLIES	19.874	554.50
0.014.541.02	JB LIPPINCOTT CO	SUPPLIES	19.875	78.00
0.100.541.02	LONDON HOUSE	SUPPLIES	19.876	708.38
0.512.541.02	LUCKS MUSIC LIBRARY	SUPPLIES	19.877	227.78

5,000.541.02	LYBEN	SUPPLIES	19,878	275.81
0,500.541.02	MAC WAREHOUSE	SUPPLIES	19,879	65.00
0,010.547.00	MAST ADVERTISING	PUB RELA	19,880	267.00
0,000.534.00	MUELLER AUDIO VISUAL	SERVICE	19,881	47.00
0,010.547.00	MYRON MANUFACTURING CORP	PUB RELA	19,882	29.82
0,600.541.02	NASCO	SUPPLIES	19,883	25.08
0,710.541.02	NATIONAL LEAGUE FOR NURSING	SUPPLIES	19,884	241.63
0,600.541.02	NEBRASKA SCIENTIFIC	SUPPLIES	19,885	17.41
0,000.541.03	N I L R C	SUPPLIES	19,886	1,600.00
0,300.541.02	NONAME INC	SUPPLIES	19,887	48.91
0,000.534.00	NORTHERN ILL LIBRARY SYSTEM	SERVICE	19,888	741.78
0,000.545.00	PUBLIC BROADCASTING SERVICE	BOOKS	19,889	150.00
0,710.541.02	PEORIA PRODUCTION SHOP	SUPPLIES	19,890	391.10
0,000.540.00	POLITICAL RESEARCH INC	BOOKS	19,891	500.00
0,000.541.01	PRAXIS PUBLICATIONS	SUPPLIES	19,892	22.95
0,100.541.02	THE PSYCHOLOGICAL CORP	SUPPLIES	19,893	511.22
2,000.554.00	QUAD CITY TIMES	ADS	19,894	155.04
0,300.541.02	RADIO SHACK	SUPPLIES	19,895	406.65
5,000.541.01	HOWARD RATZLAFF	SUPPLIES	19,896	50.00
0,000.545.00	REED REFERENCE PUBLISHING	BOOKS	19,897	426.93
2,000.554.00	THE REGISTER STAR	ADS	19,898	378.55
0,710.541.02	REMEL	SUPPLIES	19,899	532.45
0,810.547.00	ROCK RIVER PRINTERS	PUB RELA	19,900	781.00
0,000.259.00	SVCC BOOKSTORE	DEPT SUPPLIES	19,901	1,629.57
0,100.541.02	SAGE PUBLICATIONS	SUPPLIES	19,902	13.50
0,100.534.00	SBM EQUIPMENT CENTER	SERVICE	19,903	69.00
0,710.541.02	SCIENTIFIC PRODUCTS	SUPPLIES	19,904	230.02
2,000.541.01	SHAWVER PRESS	SUPPLIES	19,905	243.00
1,000.550.00	SHELL OIL CO	PRES TRAVEL	19,906	94.99
0,000.575.00	SPRINT	PHONE SERVICE	19,907	2,046.32
0,000.575.00	SPRINT	PHONE SERVICE	19,908	724.44
1,000.550.00	STERLING AREA CHAMBER OF COMMERCE	STEAK FRY	19,909	15.00
0,000.554.00	TEES N PRINTS	T SHIRTS	19,910	161.50
3,000.541.02	THOMPSON PUBL GROUP	SUPPLIES	19,911	208.00
0,810.547.00	TURNROTH SIGN CO	PUB RELA	19,912	1,036.88
5,000.534.01	UNIQUE COMPUTER CENTER	SERVICE 90.00		
5,000.541.01	X X	SUPPLIES 290.00	19,913	380.00
5,000.541.01	UJARCO	SUPPLIES	19,914	892.17
0,500.541.02	VISIBLE COMPUTER SUPPLY	SUPPLIES 165.77		
5,000.541.01	X X	19.99	19,915	185.76
0,810.547.00	W C C I	PUB RELA	19,916	300.00
0,810.547.00	W I X N	PUB RELA	19,917	400.00
0,810.547.00	W L L T	PUB RELA	19,918	162.50
0,710.541.02	WALLCUR INC	SUPPLIES	19,919	307.43
0,600.541.02	NATURAL SCIENCE ESTAB.	SUPPLIES	19,920	18.25
0,710.541.02	INC	SUPPLIES	19,921	1,101.48
0,000.541.01	XEROX CORPORATION	SUPPLIES	19,922	2,428.63

47,341.59  
39,292.27

OPERATIONS, BUILDING & MAINTENANCE

270-000-550	SIUE	Reg. fee	2548	\$ 180.00
270-000-550	DANIEL J. HENSON	Travel	2657	106.40
				\$ 286.40
U. UU U.5 41.0 4	ACE HARDWARE	SUPPLIES	3,6 31	74.44
U. UU U.5 34.0 1	AIRTITE	SERVICES	3,6 32	2,3 15.00
U. UU U.5 41.0 4	BECKER PRECISION EQUIP	SUPPLIES	3,6 33	75.08
U. UU U.5 34.0 1	BROWNING FERRIS INDUSTRIES	SERVICE	3,6 34	143.00
U. UU U.5 41.0 4	CHEMICAL MAINTENANCE INC	SUPPLIES	3,6 35	144.60
U. UU U.5 34.0 1	COMBUSTION CONTROL CO	SERVICE	3,6 36	2,9 24.50
6. UU U.5 73.0 0	COMMONWEALTH EDISON	SERVICE	3,6 37	42,955.02
6. UU U.5 73.0 0	COMMONWEALTH EDISON	SERVICE	3,6 38	61.86
U. UU U.5 34.0 1	ECOLAB PEST ELIMINATION DIV	SERVICE	3,6 39	154.00
U. UU U.5 34.0 0	ECONOMY SEWER SERVICE	SERVICE	3,6 40	85.00
U. UU U.5 41.0 4	EIKENBERRY SHEET METAL WORKS	SUPPLIES	3,6 41	15.00
U. UU U.5 41.0 4	ENGLEWOOD ELECTRIC	SUPPLIES	3,6 42	364.39
U. UU U.5 34.0 1	GLAFKAS TIRE CITY	SERVICE	3,6 43	10.00
U. UU U.5 41.0 4	GRAPHIC CONTROLS CORP	SUPPLIES	3,6 44	43.40
U. UU U.5 34.0 1	HONEYWELL INC	SERVICE	3,6 45	6,0 95.25
U. UU U.5 34.0 1	ILLOWA ANSWERING SERVICE	SERVICE CONTR	3,6 46	39.90
	VOID CHECK		3,6 47	.00
U. UU U.5 34.0 1	IOWA WATER MANAGEMENT CORP	SERVICE 175.00		
U. UU U.5 41.0 4	X X X	SUPPLIES 616.75	3,6 48	791.75
U. UU U.5 34.0 1	J & K LOCKSMITH SERV	SERVICE 310.50		
U. UU U.5 41.0 4	X X	KEYS 3.00	3,6 49	313.50
U. UU U.5 41.0 4	LECTRONICS INC	SUPPLIES	3,6 50	150.00
U. UU U.5 41.0 4	LEE F S INC	SUPPLIES	3,6 51	1,053.75
U. UU U.5 34.0 1	DAVID MAYES	SEWAGE TESTING	3,6 52	400.00
U. UU U.5 34.0 1	MCNINCH FLOOR COVERING	SERVICE	3,6 53	353.85
U. UU U.5 34.0 1	MONTGOMERY ELEVATOR CO	SERVICE	3,6 54	538.21
U. UU U.5 41.0 4	MORGAN SERVICES INC	SUPPLIES	3,6 55	409.56
1. UU U.5 71.0 0	NORTHERN ILL GAS	SERVICE	3,6 56	770.79
1. UU U.5 71.0 0	NORTHERN ILL GAS	SERVICE	3,6 57	27.55
1. UU U.5 71.0 0	NORTHERN ILL GAS	SERVICE	3,6 58	30.03
U. UU U.5 41.0 4	P & W SUPPLY CO	SUPPLIES	3,6 59	51.05
U. UU U.5 34.0 1	RADIO RANCH	SERVICE	3,6 60	129.00
U. UU U.2 59.0 0	SVCC BOOKSTORE	SUPPLIES	3,6 61	43.40
U. UU U.5 41.0 4	S & S BUILDERS HARDWARE	SUPPLIES	3,6 62	1,5 09.11
U. UU U.5 41.0 4	JOHN A SANDBERG CO	SUPPLIES	3,6 63	3,5 40.93
U. UU U.5 41.0 4	SETON NAME PLATE CO	SUPPLIES	3,6 64	437.51
U. UU U.5 41.0 4	SHERWIN WILLIAMS	SUPPLIES	3,6 65	16.46
U. UU U.5 41.0 4	STERLING STEEL WAREHOUSE INC	SUPPLIES	3,6 66	282.67
U. UU U.5 41.0 4	WARREN ELECTRONIC DISTRIB	SUPPLIES	3,6 67	26.40
U. UU U.5 41.0 4	WOLOHAN LUMBER CO	SUPPLIES	3,6 68	72.66

66,4 53.62

286.40

CKS. #2548 & 2657

TOTAL OPERATIONS, BUILDING & MAINTENANCE FOR SEPTEMBER

\$66,740.02

MEDICAL INSURANCE

0569-007-52100	THE COBRA MANAGER INC.	Annual fee	2549	\$ 650.00
0569-007-52100	PROFESSIONAL BENEFIT ADMINISTRATORS INC.	Sept. charges	2613	7,473.78
0569-007-52100	NORTH AMERICAN LIFE INS.	Conversion	2842	160.00

TOTAL MEDICAL INSURANCE FOR SEPTEMBER

\$8,283.78

AUDIT FUND

1192-000-531	LINDGREN, CALLIHAN, VAN OSDOL	Audit charges to date	2571	\$1,000.00
1192-000-531	LINDGREN, CALLIHAN, VAN OSDOL	Progress billing	2700	1,300.00
1192-000-531	LINDGREN, CALLIHAN, VAN OSDOL	Progress billing	3251	1,149.00

TOTAL AUDIT FUND FOR SEPTEMBER

\$3,949.00

LIABILITY, PROTECTION & SETTLEMENT

1292-000-53500	WARD, MURRAY, PACE & JOHNSON	Service	2578	\$2,817.50
1292-000-565	SPECIALTY INSURERS INC.	Maintenance policy	2621	13,465.00
1292-000-527	FIRST BANK SOUTH	Medicare 8/31	2659	1,120.52
1292-000-529	FIRST BANK SOUTH	FICA 8/31	2660	50.74
1292-000-565	WILKINS LOWE & CO.	Pre-school premium	2701	434.00
1292-000-565	MAGINNIS & ASSOC.	Nurse premium-2188.60		
1200-000-171	x x x	Prepaid ins.-729.53	2702	2,918.13
1292-000-565	WILKINS LOWE & CO.	Umbrella premium - 3712.50		
1200-000-171	x x x	Prepaid - 1237.50	2703	4,950.00
1292-000-565	WILKINS LOWE & CO.	Ins. - 408.75		
1200-000-171	x x x	Prepaid Ins. - 136.25	2841	545.00
	VOID CHECK		2958	
	VOID CHECK		2959	
1292-000-529	FIRST BANK SOUTH	FICA 9/15	2960	103.17
1292-000-527	FIRST BANK SOUTH	Medicare 9/15	2961	1,207.61
1200-000-179	HUGHES BUSINESS TELEPHONES	Service	3193	633.19
1200-000-179	AM MULTIGRAPHICS	Service	3194	933.20
1200-000-179	SBM EQUIPMENT CENTER	Service	3275	623.50
1200-000-179	PETERSON OFFICE SERVICE	Service	3276	65.00
1292-000-535	WARD, MURRAY PACE & JOHNSON	Legal fees	3277	2,714.65

TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FOR SEPTEMBER

\$32,581.21

WORKING CASH FUND

700-000-120	FULTON STATE BANK	Investment	2699	\$100,000.00
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TOTAL WORKING CASH FUND FOR SEPTEMBER				\$100,000.00
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PROTECTION, HEALTH & SAFETY

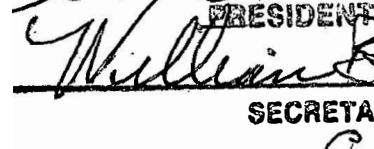
399-000-584-08	CLARK ENGINEERS MW., INC.	Asbestos report -	3659.00	
399-000-584.05	x x x	Underground tanks -	16,334.45	
399-000-584.06	MARTIN ELECTRICAL CONTRACTORS	2622	\$19,993.45	
399-000-584.06	FGM INC.	3189	67,588.40	
399-000-584.06	DIXON PAINT CO.	3190	3,109.60	
399-000-584.06	JOHN D. MARTIN ELECTRICAL CONTR.	3191	29.80	
		3192,	<u>165.40</u>	

TOTAL PROTECTION, HEALTH & SAFETY FOR SEPTEMBER				\$90,886.65
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SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
SECRETARY

  
\_\_\_\_\_  
DATE

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Third Floor Board Room

October 26, 1992

7 p.m.

A. Call to Order

B. Roll Call

C. Communication from Visitors

D. Approval of Minutes

E. President's Report

1. Enrollment Update
2. Roadway Resurfacing
3. Smoking Room
4. IDOT Survey
5. Nursing Exam Results
6. Financial Aid Audit Results
7. Endowment Challenge Grant-\$631,477.53 (+\$2,710.85)

F. Financial Reports and Actions

1. Treasurer's Report
2. Bills Payable
3. Payrolls - September 30, 1992 \$236,641.15  
October 15, 1992 \$232,332.87
4. Budget Report
5. Revision to Board Policy 305.01 Purchasing  
Policy (First Reading)
6. Pathfinder Bids
7. Building Bond Proceeds Fund Purchase
8. Protection Health and Safety Bond Resolution

G. Closed Session (Appointment, employment, or dismissal  
of an employee)

H. Personnel Recommendations

Director of Student Research (Title III)

I. Other

1. Revision to Board Policy 419.01 Fringe Benefits  
(First Reading)
2. Disposition of Obsolete Equipment

J. Reports

1. Student Trustee
2. ICCTA Representative
3. Foundation Liaison
4. Board Chair

K. Time of Next Meeting - Monday, November 23, 1992  
7 p.m. - Third Floor Board Room

L. Adjournment

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES**

**October 26, 1992**

The Board of Trustees of Sauk Valley Community College met in regular session at 7 p.m. on Monday, October 26, 1992 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

**Call to Order:** Chair Yemm called the meeting to order at 7 p.m. and the following members answered roll call:

Thomas Densmore	Richard Groharing
William Simpson	Patricia Smith
Margaret Tyne	B.J. Wolf
William Yemm	Jack Squires

**SVCC Staff:** President Richard L. Behrendt  
Vice President Ron Appuhn  
Vice President Karen Kylen  
Vice President John Sagmoe  
Vice President Virginia Thompson  
Secretary to the Board Marilyn Vinson  
Director Bobbi McBride  
Director Jim Reynolds

**Minutes:** It was moved by Member Tyne and seconded by Member Simpson that the Board approve the minutes of the September 28 meeting as presented. In a roll call vote, the following was recorded: Ayes - Members Densmore, Simpson, Smith, Tyne, Wolf, and Yemm. Abstain - Member Groharing. Motion carried. Student Trustee Squires advisory vote: aye.

**President's Report:** President Behrendt reported on fall enrollment, the status of the roadway resurfacing problem, the new smoking room, IDOT's traffic study at the college entrance, the audit conducted by the Illinois Student Assistance Commission which showed that over a two-year period SVCC's Financial Aid Office had processed 3,750 students and over four million dollars of awards with only one exception of \$178, the nursing exam results which once again showed that 100% of Sauk's class had passed the exam, the Endowment Challenge Grant Fund of \$631,477.51 which was \$2,710.85 greater than last month, and introduced Rose Johnson, Director of Nursing

Education, who gave a video tour of the new nursing labs and demonstrated the new interactive video equipment purchased with Title III funds.

**Treasurer's Report:**

It was moved by Member Simpson and seconded by Member Densmore that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

**Bills Payable:**

It was moved by Member Simpson and seconded by Member Groharing that the Board approve bills in the following amounts:

Educational Fund	\$64,906.33
Operations/Building	28,530.59
Medical Insurance	11,684.58
Protection/Health/Safety	3,616.65
Audit Fund	6,000.00
Liability/Protection	121,094.28

In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

**Payroll:**

It was moved by Member Wolf and seconded by Member Smith that the Board approve the September 30 payroll in the amount of \$236,641.15 and the October 15 payroll in the amount of \$232,332.87. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

**Purchasing Policy Revision:**

It was moved by Member Densmore and seconded by Member Tyne that the Board approve the revised Purchasing Policy 305.01 as presented for first reading. In a roll call vote, the following was recorded: Ayes - Members Densmore, Groharing, Simpson, Tyne, Wolf and Yemm. Nays - Member Smith. Motion carried. Student Trustee Squires advisory vote: aye.

**Pathfinder Bids:**

It was moved by Member Simpson and seconded by Member Groharing that the Board approve the base bid of Color Web Printers, Inc. of Cedar Rapids, Iowa to print, deliver and mail three issues of the Pathfinder in the amount of \$9,664.92 plus unit price work as

required. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Condensate Pump:

It was moved by Member Wolf and seconded by Member Densmore that the Board approve the purchase and installation of a condensate return pump in Room BL2 with Building Bond Proceeds funds. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Protection, Health and Safety Bond Resolution:

It was moved by Member Densmore and seconded by Member Groharing that the Board approve the attached resolution to issue bonds, levy the tax to pay for the bonds and approve a separate Treasurer's bond to install a natural gas-powered generator and remove/replace underground storage tanks. In a roll call vote, the following was recorded: Ayes - Members Densmore, Groharing, Simpson, Tyne, Wolf and Yemm. Member Smith - nay. Motion carried. Student Trustee Squires advisory vote: aye.

Closed Session:

At 8:10 p.m. it was moved by Member Smith and seconded by Member Tyne that the Board adjourn to closed session to discuss the appointment, employment or dismissal of an employee. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Regular Session:

At 8:20 p.m. the Board returned to regular session.

Director of Student Research:

It was moved by Member Simpson and seconded by Member Groharing that the Board approve the appointment of Michael D. Ferranto to the contractual Title III position of Director of Student Research at a 12 month pro-rated salary of \$38,500, effective January 4, 1992. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Fringe Benefits Policy Revision:

It was moved by Member Groharing and seconded by Member Densmore that the Board approve for first reading the attached revision to Board

Policy 419.01 Fringe Benefits on vacation accrual for part-time employees. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

**Disposition of  
Obsolete  
Equipment:**

It was moved by Member Groharing and seconded by Member Wolf that the Board approve the attached list (as revised) of obsolete equipment for disposition. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

**Reports:**

Student Trustee Squires reported on the ICCB Student Advisory Committee meeting he attended, that it was being continued on the weekend of November 7 and 8, and that he will be attending the regular ICCTA meeting in November.

ICCTA Representative Groharing reminded the Board of the next ICCTA meeting to be held in Chicago on November 13 and 14.

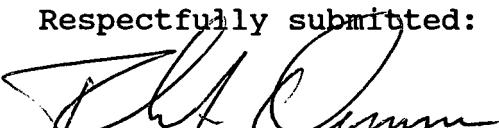
Foundation Liaison Tyne reported that the Foundation had elected new officers for the coming year and appointed two new directors.

**Adjournment:**

Since the scheduled business was concluded, it was moved by Member Tyne and seconded by Member Densmore that the Board adjourn. The next regular meeting will be on November 23, 1992 at 7 p.m. in the third floor Board Room. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

The meeting adjourned at 8:35 p.m.

Respectfully submitted:



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Thomas Densmore, Secretary

For Board Meeting  
of October 26, 1992

**Agenda Item F-5**

**REVISION TO BOARD POLICY 305.01 PURCHASING POLICY**

**(FIRST READING)**

The new law concerning the college purchasing policy and the awarding of bids went into effect in September of this year. We have revised our policy accordingly and it is presented here for first reading.

**RECOMMENDATION:** Board approval of the revised Purchasing Policy as presented for first reading.



SAUK VALLEY  
COMMUNITY  
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 \* 815/288-5511

## MEMORANDUM

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TO: Dr. Richard Behrendt  
FROM: Ron Appuhn  
DATE: October 5, 1992  
SUBJECT: Revision of Board Policy for Purchasing

On September 4, Governor Edgar signed legislation to increase the bidding limits for purchases. I have attached a draft policy which would parallel our purchasing policy with state law.

I recommend that we ask the Board to approve the revised Board policy 305.01. Purchasing Policy as attached.

n  
att

305.01 Purchasing Policy*Revised***A. Introduction**

The administration of the purchasing policies and guidelines as set forth herein shall be the responsibility of the Vice President of Business Services. This document shall serve to enable responsible parties to act in the best interests of Sauk Valley Community College. An efficient, well-planned, and organized program of purchasing policies is imperative to protect the public trust relative to the expenditures of public tax monies. Because the success of the purchasing program depends on the ways and means of implementation, management, and administration, it is apparent that this written policy shall govern the purchasing program and its use.

**B. Ethics**

All administrators acting as purchasing agents for Sauk Valley Community College shall ever be mindful of and practice the following ethics:

1. To regard public service as a sacred trust giving primary consideration to the interest of the school district;
2. To purchase without prejudice, seeking to obtain the maximum benefit for each tax dollar expended;
3. To strive for knowledge of school equipment and supplies in order to recommend items that may either reduce costs or increase the efficiency of the means of education;
4. To insist on and expect honesty in sales representation whether offered verbally or in the sample of product submitted;

5. To give all responsible bidders equal consideration and the assurance of unbiased judgement in determining whether their product meets specifications and the educational needs of the district;
6. To discourage the offer of, and to decline, gifts which in any way might influence the purchase of school equipment and supplies;
7. To accord a prompt and courteous reception, insofar as conditions permit, to all who call on legitimate business missions; and
8. To cooperate with educational, governmental, and trade associations in the promotion and development of sound business methods in the procurement of school equipment and supplies.

**C. Procedures**

The Vice President of Business Services shall have the responsibility of securing for the district its requirements for services, materials, supplies, and equipment at the lowest possible cost consistent with satisfactory standards for quality and service.

Supervision and control of all purchases shall be the responsibility of the Vice President of Business Services, or his/her responsible officer.

Supply items common to all departments and which are generally used throughout the college shall be purchased by the Vice President of Business Services. Such items shall be of good quality and shall be purchased in sufficient and adequate quantities so as to assure the lowest possible cost. These supply items shall be located in a central storage room and controlled by dispensing through the Business Office.

The departmental budgets will be charged by journal entry for the value of the merchandise received. All purchases are to be initiated by requisition and shall be approved by the requisitioner's immediate supervisor and/or Vice President as required by the Vice President of Business Services.

**D. Policies**

**Budgeted Expenditures** - All expenditures for items of services, materials, supplies and equipment which have been budgeted within the operational funds of the College shall be bid and purchased within the following guidelines and policies:

a. Purchases involving an expenditure of less than \$10,000 may be authorized by the Vice President of Business Services without advertising for bids, or requiring formal competitive bidding. The Vice President of Business Services shall determine the type of bidding necessary, the procedure being dependent upon the circumstances pertaining to each particular purchase.

b. Purchases involving an expenditure in excess of \$10,000 shall be let to the lowest responsible bidder after due advertisement, except contracts which by their nature are not adaptable to competitive bidding such as contracts for:

1. services for individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part;
2. printing of finance committee reports and departmental reports;
3. printing or engraving of bonds, tax warrants, and other evidences of indebtedness;

Policies (cont'd)

4. materials and work which have been awarded to the lowest responsible bidder after due advertisement, but due to unforeseen revisions, not the fault of the contractor for materials and work, must be revised causing expenditures not in excess of 10% of the contract price;
5. maintenance or servicing of, or provision of repair parts for, equipment which are made with the manufacturer or authorized service agent of that equipment where the provision of parts, maintenance, or servicing can best be performed by the manufacturer or authorized service agent;
6. use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services;
7. duplicating machines and supplies;
8. purchase of natural gas when the cost is less than that offered by a public utility and purchases of equipment previously owned by some entity other than the district itself;
9. repair, maintenance, remodeling, renovation, or construction or a single project involving an expenditure not to exceed \$15,000 and not involving a change or increase in the size, type, or extent of an existing facility;
10. goods or services procured from another governmental agency;
11. goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone, or telegraph;

Policies (cont'd)

12. where funds are expended in an emergency and such emergency expenditure is approved by 75% of the members of the Board.

c. All competitive bids for contracts involving an expenditure in excess of \$10,000 (\$15,000 for contracts listed in b(9) above) must be sealed by the bidder and must be opened by a member or employee of the Board, and witnessed, at a public bid opening at which the contents of the bids must be announced. Each bidder must receive at least three days notice of the time and place of such bid opening.

d. Due advertisement includes, but is not limited to, at least one public notice at least ten days before the bid date in a newspaper published in the district, or if no newspaper is published in the district, in a newspaper of general circulation in the area of the district.

e. All request for competitive bids shall be issued through the Office of the Vice President of Business Services.

Non-Budgeted Expenditures - Purchases of services, materials, supplies, and equipment which have not been specifically budgeted for in the operational funds of the College or which ultimately shall be funded through the Site and Construction Fund, shall be purchased according to the policies and guidelines as set forth in Section A, with the exception that responsibility for approval to purchase under this section B, rests with the Board of Trustees.

305.01 Purchasing Policy*Original*A. Introduction

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4. To insist on and expect honesty in sales representation whether offered verbally or in the sample of product submitted;
5. To give all responsible bidders equal consideration and the assurance of unbiased judgement in determining whether their product meets specifications and the educational needs of the district;
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7. To accord a prompt and courteous reception, insofar as conditions permit, to all who call on legitimate business missions; and
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Procedures (cont'd)

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The departmental budgets will be charged by journal entry for the value of the merchandise received. All purchases are to be initiated by requisition and shall be approved by the requisitioner's immediate supervisor and/or Vice President as required by the Vice President of Business Services.

D. Policies

- All expenditures for items of services, materials, supplies and equipment which have been budgeted within the operational funds of the College shall be bid and purchased within the following guidelines and policies:

a. Purchases involving an expenditure of less than \$5,000 may be authorized by the Vice President of Business Services without advertising for bids, or requiring formal competitive bidding. The Vice President of Business Services shall determine the type of bidding necessary, the procedure being dependent upon the circumstances pertaining to each particular purchase.

Policies (cont'd)

b. Purchases involving an expenditure in excess of \$5,000 shall be let to the lowest responsible bidder after due advertisement, except contracts which by their nature are not adaptable to competitive bidding such as contracts for:

1. Services for individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part;
2. Printing of finance committee reports and departmental reports;
3. Printing or engraving of bonds, tax warrants, and other evidences of indebtedness;
4. Utility services such as water, light, heat, telephone or telegraph;
5. Materials and work which have been awarded to the lowest responsible bidder after due advertisement, but due to unforeseen revisions, not the fault of the contractor for materials and work, must be revised causing expenditures not in excess of 10% of the contract price;
6. The purchase of supplies, materials, and equipment for which written specifications cannot feasibly be formulated due to the nature of the product to be purchased, e.g., boiler chemicals, floor sealers, brand name typewriters, etc.;
7. Purchases of magazines, books, periodical, pamphlets and reports; and/or

Policies (cont'd)

8. Where funds are expended in an emergency and such emergency expenditure is approved by 75% of the members of the Board.
- c. All competitive bids for contracts involving an expenditure in excess of \$5,000 should be sealed by the bidder and must be opened by a member or employee of the Board, and witnessed, at a public bid opening at which the contents of the bids must be announced. Each bidder must receive at least three days notice of the time and place of such bid opening.
- d. Due advertisement includes, but is not limited to, at least one public notice at least ten days before the bid date in a newspaper published in the district, or if no newspaper is published in the district, in a newspaper of general circulation in the area of the district.
- e. All request for competitive bids shall be issued through the Office of the Vice President of Business Services.

- Purchases of services, materials, supplies, and equipment which have not been specifically budgeted for in the operational funds of the College or which ultimately shall be funded through the Site and Construction Fund, shall be purchased according to the policies and guidelines as set forth in Section A, with the exception that responsibility for approval to purchase under this section B, rests with the Board of Trustees.



**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL RT. 2, Dixon, IL 61021 • 815/288-5511

**MEMORANDUM**

---

TO: Dr. Behrendt  
FROM: Karen Kylen  
DATE: November 10, 1992  
SUBJECT: Foundation Report

The Market Value balance in the Endowment Challenge Fund at the First National Bank & Trust in Rockford as of 10/31/92 was \$627,176.34 an decrease from last month of \$4,301.19.

sw

For Board Meeting  
of October 26, 1992

Agenda Item F-6

PATHFINDER BIDS

The college received one bid for the printing, delivery, and mailing of three issues of the Pathfinder. The bid opening information is attached.

**RECOMMENDATION:** Board approval of the base bid from Color Web Printers, Inc. of Cedar Rapids, Iowa to print, deliver and mail three issues of the Pathfinder in the amount of \$9,664.92 plus unit price work as required.



**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 \* 815/288-5511

**MEMORANDUM**

---

TO: Dr. Richard Behrendt  
FROM: Ron Appuhn *Ron*  
DATE: October 14, 1992  
SUBJECT: Bids for Printing of the Pathfinder

After due advertisement, the College received one sealed bid for printing of the Pathfinder. The bid opening information is attached.

The bid consisted of a base bid for printing, delivery and mailing of three 24-page issues of the Pathfinder, with unit prices for halftones. The base bid of \$9,664.92 by Color Web Printers, Inc. (Cedar Rapids, Iowa) meets bid specifications.

I recommend acceptance of the base bid of \$9,664.92 (plus unit price work as required) by Color Web Printers, Inc. for printing, delivery, and mailing three issues of the Pathfinder.

n  
att

SAUK VALLEY COMMUNITY COLLEGE

BID OPENING - PRINTING OF THE PATHFINDER

October 14, 1992

10:00 a.m. - Business Office

Present for Bid Opening - Ron Appuhn, Nancy Breed, Bobbi McBride, Karen Kylen, and Jeannine Otto

<u>Name of Bidder</u>	<u>Base Bid Price</u>	<u>Unit Price Work/Halftones</u>
Color Web Printers, Inc. Cedar Rapids, Iowa	\$9,664.92	\$4.50



**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

**MEMORANDUM**

---

TO: Dr. Behrendt  
FROM: Karen Kylen  
DATE: October 19, 1992  
SUBJECT: Pathfinder

I have summarized the information about the recent Pathfinder bidding process for your information.

I've also provided figures on the cost for FY 1992 and the estimated cost for FY 1993.

Pathfinder Bidding

Vendor Name & City	Request Prequalifi-cation disk	Bid received for 3 issues	No bid letter/call
Brèese Printing Bræese, IL	no	no	no
Castle Communications DeKalb, IL	no	no	yes
Color Web Cedar Rapids, IA	yes	\$9,664.92 +4.50 per half tone	--
Custom Printing Owensville, MO	no	no	yes
Dixon Telegraph Dixon, IL	no	no	yes
Hamilton Press Hamilton, IL	no	no	yes
M & D Printing Henry, IL	no	no	yes
Town & Country Rockford, IL	no	no	no

For FY 1992, the College paid the Dixon Telegraph a total of \$18,078 for printing five issues of the Pathfinder (one 32-page, four 24-page). This did not include delivery to the Rockford post office which was done by College staff using College vehicles.

For FY 1993, the College will pay approximately \$17,725.92 for five Pathfinder issues which does include delivery by the vendors to two post offices. (The price variable is the number of pictures in each issue.) Included in the figure is one 32-page issue printed by Color Web (\$4,048), one 24-page issue printed by the Telegraph (\$3,818) and three 24-page issues bid at \$3,221.64 (plus half tones) each (\$9,664.92). Estimating the cost of half tones at \$65 per issue for the three remaining issues, the total cost for FY 1993 will be \$17,725.92.



October 6, 1992  
Ronald Appuhn  
Vice President of Business Services  
Sauk Valley Community College  
173 IL Route 2  
Dixon, IL 61021

Dear Sir:

Castle Communications submits a "NO BID" for the printing and distribution of the Pathfinder for the next three issues.

Sincerely,

  
Brendon Gallagher  
Sales and Marketing Associate



CustomPrintingCompany

October 6, 1992

Ronald E. Appuhn, VP of Business Services  
Sauk Valley Community College  
173 IL Rte. 2  
Dixon, IL 61021

BID #: Pathfinder  
BOD: 10/09/92  
NO BID

Thank you for the opportunity to examine the specifications for your publication. Unfortunately, we must return it with a "NO BID".

This type of printing is not compatible with the operational demands of our equipment at this time.

Please continue to include Custom Printing Company on your bid list.

Respectfully submitted,

  
Kevin Huebner  
Estimator

KH/msk



## FAX TRANSMISSION PAGE

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FROM: BOBBIE MCBRIDE / JEAN EXT. 330/385

**SAUK VALLEY COMMUNITY COLLEGE**  
173 ILLINOIS ROUTE 2  
DIXON, ILLINOIS 61021-9112

FAX NO.: 815/288-5958  
PHONE NO.: 815/288-5511  
800/843-7430

DATE: October 5, 1992

Deliver these 2 pages (including this cover sheet)

Name: Mr. Dick Finfgeld

Firm: M & D Printing Co., Inc

Fax Number: 309/364-3355

Subject of transmission: Pathfinder specs

Comments: No Bid - due to equipment being booked.

Please continue to send bid specs.

M + D Printing  
Bennie Dunn

If you have trouble receiving this Fax, please call  
**815/288-5511, ext 303**  
to advise the Fax Office you are experiencing difficulty with a Fax Transmission.



113 South Peoria Avenue, Dixon, Illinois 61021

The Dixon  
**Tele**graph

(815) 284-2222

William E. Shaw  
Publisher

October 8, 1992

Sauk Valley College  
Attn: Bobbie McBride  
173 Illinois Route 2  
Dixon, Illinois 61021

Sirs:

Thank you for allowing us to run a trial run of your Pathfinder and allowing us to contemplate a bid. I trust the work was done satisfactorily. After consulting with our printing associates we have decided not to bid on the project this year.

Please consider this a "NO Bid."

Regards,

William E. Shaw  
Publisher

For Board Meeting  
of October 26, 1992

Agenda Item F-7

**BUILDING BOND PROCEEDS FUND PURCHASE**

Air handler Room BL2 was designed for two condensate return pumps but for some reason only one pump was provided. Since the pump was designed as part of the original construction but somehow never was purchased and installed, we are requesting approval to purchase and install this condensate return pump and pay for it with Building Bond Proceeds funds.

**RECOMMENDATION:** Board approval to purchase and install a condensate return pump in Room BL2 with Building Bond Proceeds funds.



**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 \* 815/288-5511

**MEMORANDUM**

---

TO: Dr. Richard Behrendt  
FROM: Ron Appuhn  
DATE: October 19, 1992  
SUBJECT: Proposed Purchase from Building Bond Proceeds Fund

Every air handler room was designed to have two condensate return pumps for returning condensate to the boiler room. Air handler room BL2 was similarly designed for two pumps but only has one pump. We have been fortunate that the existing pump has not failed, which could have caused damage to equipment and stored materials in that room.

Installation of the second pump should cost approximately \$2,000. The cost can be paid by Building Bond Proceeds funds, since the pump was designed as part of the original construction but somehow never was purchased and installed.

I recommend that we ask the Board to approve the purchase and installation of a condensate return pump in Room BL2 by use of Building Bond Proceeds funds.

n

For Board Meeting  
of October 26, 1992

**Agenda Item F-8**

**PROTECTION, HEALTH AND SAFETY BOND RESOLUTION**

The energy conservation project (natural gas-powered generator) and the underground tank removal/replacement project were approved by the Board in April as projects to be funded by a Protection, Health and Safety bond issue. State approval was received, bids were let, and the attached resolution to issue the bonds and approve a separate Treasurer's bond is presented for approval.

**RECOMMENDATION:** Board approval of the attached resolution to issue the bonds, levy the tax to pay for the bonds and approve a separate Treasurer's bond.



**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 \* 815/288-5511

**MEMORANDUM**

TO: Dr. Richard Behrendt  
FROM: Ron Appuhn   
DATE: October 20, 1992  
SUBJECT: Protection, Health and Safety Bond Issue

In April the Board approved \$1,224,637 in protection, health and safety projects to be funded by a bond issue. State approvals and project bidding have been successfully concluded. In order to complete the process, the Board needs to pass a resolution to issue the bonds and to approve a separate Treasurer's Bond.

The College invited all financial institutions within the district to bid on our proposed bond issue. The College received sealed bids from four financial institutions. The bid opening information is attached. The bid from First National Bank (Sterling, Illinois) meets bid specifications and provides the lowest cost to the College and its taxpayers. Legal counsel has incorporated this bid into the bond resolution, thereby making approval of the bond resolution as acceptance of the best bid by First National Bank.

The attached Resolution authorizes the issuance of the protection, health and safety bonds and the levy of a tax to pay for such bonds. The total interest paid will be \$154,417.50, thereby making the total levy \$1,379,054.50 over five years, as indicated on page 12 of the Resolution. The estimated cost to the taxpayers (based on current EAV) are as follows:

1992 payable 1993	4.35¢ per \$100 EAV
1993 payable 1994	3.97¢ per \$100 EAV
1994 payable 1995	3.99¢ per \$100 EAV
1995 payable 1996	3.91¢ per \$100 EAV
1996 payable 1997	3.96¢ per \$100 EAV

On average, this will cost the owner of a \$60,000 house (\$20,000 EAV) approximately \$8.15 per year in additional taxes.

Memorandum to Dr. Behrendt  
October 20, 1992  
Page Two

The Board must also approve a separate Treasurer's Bond to cover the amount of the bond issue, in accordance with legal requirements. The bond itself is being processed and will be made available at the meeting next Monday night.

I recommend that we ask the Board to take the following two actions:

1. To approve the Resolution providing for the issue of \$1,224,637 Protection, Health and Safety Bonds and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, as attached.
2. To approve the Treasurer's Bond for \$1,224,637, as provided under separate cover.

n  
att

SAUK VALLEY COMMUNITY COLLEGE  
 BID OPENING - PROTECTION, HEALTH & SAFETY BOND ISSUE  
 October 15, 1992  
 10:00 a.m. - Board Room

Present for bid opening - Ron Appuhn, Nancy Breed and representatives of the bidders

Name of Bidder

		Bid			
	Due	Principal	Interest Rate	Annual Interest	Total Payment
Amcore Bank, N.A. Sterling, Illinois	11/1				
	1993	\$228,523.00	2.90%	\$49,336.94	\$ 277,859.94
	1994	235,146.00	3.35	42,709.77	277,855.77
	1995	243,019.00	4.25	34,832.38	277,851.38
	1996	253,341.00	4.45	24,504.07	277,845.07
	1997	<u>264,608.00</u>	5.00	13,230.40	<u>277,838.40</u>
		\$1,224,637.00		\$164,613.56	\$1,389,250.56

First Bank Interest Rate 4.80436%

		Payment			Total	Total
	Date	Principal	Interest	Payment		
First Bank Sterling, Illinois	11-1-93	\$222,517.43	\$58,782.57	\$ 281,300.00		
	5-1-94	---	24,050.87	24,050.87		
	11-1-94	233,198.26	24,050.87	257,249.13		
	5-1-95	---	18,454.11	18,454.11		
	11-1-95	244,391.78	18,454.11	262,845.89		
	5-1-96	---	12,588.71	12,588.71		
	11-1-96	256,122.58	12,588.71	268,711.29		
	5-1-97	---	6,441.76	6,441.76		
	11-1-97	<u>268,406.95</u>	<u>6,441.76</u>	<u>274,848.71</u>		
			\$1,224,637.00	\$181,853.47	\$1,406,490.47	

		Interest			Total	Total	
Year	Principal	Rate	Interest	Payment			
First National Bank Sterling, Illinois	\$ 230,000.00	2.99%	\$ 47,336.20	\$ 277,336.20			
	1994	235,000.00	3.49	40,459.20	275,459.20		
	1995	245,000.00	3.99	32,257.70	277,257.70		
	1996	250,000.00	4.24	22,482.20	272,482.20		
	1997	<u>264,637.00</u>	4.49	<u>11,882.20</u>	<u>276,519.20</u>		
			\$1,224,637.00		\$154,417.50	\$1,379,054.50	

Sterling Federal Bank Interest Rate 5.89%

		Payment			Total	
	Date	Principal	Interest	Payment		
Sterling Federal Bank Sterling, Illinois	11-1-93	\$ 210,000.00	\$ 72,131.12	\$ 282,131.12		
	5-1-94	---	29,881.06	29,881.06		
	11-1-94	225,000.00	29,881.06	254,881.06		
	5-1-95	---	23,254.81	23,254.81		
	11-1-95	240,000.00	23,254.81	263,254.81		
	5-1-96	---	16,186.81	16,186.81		
	11-1-96	255,000.00	16,186.81	271,186.81		
	5-1-97	---	8,677.06	8,677.06		
	11-1-97	<u>294,637.00</u>	<u>8,677.06</u>	<u>303,314.06</u>		
			\$1,224,637.00		\$228,130.60	\$1,452,767.60

RESOLUTION providing for the issue of \$1,224,637 Protection, Health and Safety Bonds of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Henry and Bureau and State of Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

\* \* \*

WHEREAS, the Board of Trustees (the "*Board*") of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Henry and Bureau and State of Illinois (the "*District*"), has heretofore determined and does hereby determine that for the protection, health and safety of District students, employees or visitors it is necessary for energy conservation, health and safety, environmental protection and handicapped accessibility purposes that its physical facilities be altered or repaired as set forth in the certified estimates of a duly licensed architect or engineer, said physical facilities to be altered or repaired and the amount set forth in said estimates, as most recently amended, being as follows:

Facility	Amount of Estimate
Sauk Valley Community College	\$1,224,637

(the "*Project*"); and

WHEREAS, pursuant to Section 3-20.3.01 of the Public Community College Act of the State of Illinois, as amended (the "*Act*"), the District has not heretofore levied taxes for the protection, health and safety of District students, employees or visitors or for energy conservation, health and safety, environmental protection or handicapped accessibility purposes; and

WHEREAS, the District has not heretofore issued bonds for the protection, health and safety of District students, employees or visitors or for energy conservation, health and safety, environmental protection or handicapped accessibility purposes; and

WHEREAS, the Board directs that the Project be undertaken, hereby approves the respective estimate for each such item, and determines that such alterations and repairs for energy conservation, health or safety, environmental protection or handicapped accessibility purposes will be made with funds not necessary for the completion of approved and recommended projects for fire prevention and safety; and

WHEREAS, it is hereby determined that there are not sufficient funds available in the operations and maintenance fund of the District to permanently pay for such alterations or repairs as determined necessary for energy conservation, health and safety, environmental protection and handicapped accessibility purposes by the Board; and

WHEREAS, the Project and said certified estimates of a duly licensed architect or engineer have been approved by the Executive Director of the Illinois Community College Board; and

WHEREAS, the Board hereby finds that it is authorized at this time to issue bonds in the aggregate amount of \$1,224,637 for the Project as set forth in said certified estimates of a duly licensed architect or engineer; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the District that \$1,224,637 of the bonds so authorized be issued at this time:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Henry and Bureau and State of Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true and correct and does incorporate them into this resolution by this reference.

*Section 2. Authorization.* It is hereby found and determined that the Board has been authorized by law to borrow the sum of \$1,224,637 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount for the protection, health and safety of District students, employees or visitors, the proceeds of said bonds to be used for the Project, as more particularly set forth in the aforesaid certified estimates of a duly licensed architect or engineer, which Project and certified estimates were approved by the Executive Director of the Illinois Community College Board, and it is necessary and for the best interests of the District that there be issued at this time \$1,224,637 of the bonds so authorized.

*Section 3. Bond Details.* There be borrowed on the credit of and for and on behalf of the District the sum of \$1,224,637 for the purposes aforesaid; and that bonds of the District (the "Bonds") shall be issued in said amount and shall be designated "Protection, Health and Safety Bonds." The Bonds shall be dated November 1, 1992, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5,000 each and authorized integral multiples thereof, except for one Bond maturing on November 1, 1997, which shall be in the denomination of \$4,637 or \$4,637 plus any integral multiple of \$5000 (but no single Bond shall represent installments of principal maturing on more than one date), shall be numbered 1 and upward, and the Bonds shall become due and payable serially (without option of prior redemption) on November 1 of each of the years, in the amounts and bearing interest per annum as follows:

YEAR OF MATURITY	PRINCIPAL AMOUNT	RATE OF INTEREST
1993	\$230,000	2.99%
1994	235,000	3.49%
1995	245,000	3.99%
1996	250,000	4.24%
1997	264,637	4.49%

The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on the first days of May and November of each year, commencing on November 1, 1993. Interest on each Bond shall be paid by check or draft of First National Bank of Sterling, Sterling, Illinois, as bond registrar and paying agent (the "*Bond Registrar*"), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 15th day of the month next preceding the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signatures of the Chairman and Secretary of the Board, and shall be registered, numbered and countersigned by the manual or facsimile signature of the Treasurer who receives the taxes of the District, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar, as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this resolution. The certificate of authentication on any Bond shall be deemed to have been

executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

*Section 4. Registration of Bonds; Persons Treated as Owners.* The District shall cause books for the registration and for the transfer of the Bonds as provided in this resolution to be kept at the principal office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however,* the principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

*Section 5. Form of Bond.* The Bonds shall be prepared in substantially the following form; *provided, however*, that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, "See Reverse Side for Additional Provisions", shall be omitted and paragraphs [6] through [9] shall be inserted immediately after paragraph [1]:

(Form of Bond - Front Side)

REGISTERED  
No. \_\_\_\_\_

REGISTERED  
\$ \_\_\_\_\_

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTIES OF WHITESIDE, LEE, CARROLL,  
OGLE, HENRY AND BUREAU

COMMUNITY COLLEGE DISTRICT NO. 506

PROTECTION, HEALTH AND SAFETY BOND

See Reverse Side  
for Additional  
Provisions

Interest Rate	Maturity Date	Dated Date	CUSIP:
_____ %	November 1, 19____	November 1, 1992	_____

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Henry and Bureau and State of Illinois (the "District"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment annum set forth above on May 1 and November 1 of each year commencing November 1, 1993, until said Principal Amount is paid. Principal of this Bond is payable in lawful money of the United States of America at the principal office of First National Bank of Sterling, Sterling, Illinois, as bond registrar and paying agent (the "Bond Registrar"). Payment of the installments of interest shall be made to the Registered Owner hereof as shown on the

registration books of the District maintained by the Bond Registrar at the close of business on the 15th day of the month next preceding each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar. For the prompt payment of this Bond, both principal and interest at maturity, the full faith, credit and resources of the District are hereby irrevocably pledged.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax sufficient to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Henry and Bureau and State of Illinois, by its Board of Trustees, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the Chairman and Secretary of said Board of Trustees, and to be registered,

numbered and countersigned by the manual or duly authorized facsimile signature of the Treasurer who receives the taxes of the District, all as of the Dated Day identified above.

---

Chairman, Board of Trustees

---

Secretary, Board of Trustees

Registered, Numbered and Countersigned:

---

Treasurer, Board of Trustees

Date of Authentication: \_\_\_\_\_

CERTIFICATE  
OF  
AUTHENTICATION

Bond Registrar and Paying Agent:  
First National Bank of Sterling,  
Sterling, Illinois

This Bond is one of the Bonds described in the within mentioned resolution and is one of the Protection, Health and Safety Bonds of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Henry and Bureau and State of Illinois.

FIRST NATIONAL BANK OF STERLING,  
as Bond Registrar

By \_\_\_\_\_ (Manual Signature)  
Authorized Officer

[Form of Bond - Reverse Side]  
Community College District No. 506  
Counties of Whiteside, Lee, Carroll,  
Ogle, Henry and Bureau  
Protection, Health and Safety Bond

[6] This Bond is one of a series of bonds issued by the District for the purpose of altering and repairing the existing physical facilities of the District known as the Sauk Valley

Community College for the protection, health and safety of District students, employees or visitors, and in full compliance with the determination of the Board of Trustees of the District that said alterations and repairs are necessary for energy conservation, health and safety, environmental protection and handicapped accessibility purposes, said alterations and repairs to be in accordance with the certified estimates of a duly licensed architect or engineer, and in full compliance with the provisions of the Public Community College Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by said Board of Trustees by a resolution duly and properly adopted for that purpose, in all respects as provided by law.

[7] This Bond is transferable by the Registered Owner hereof in person or by his attorney duly authorized in writing at the principal office of the Bond Registrar in Sterling, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing resolution, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[8] The Bonds are issued in fully registered form in the denomination of \$5,000 each or authorized integral multiples thereof, except for one Bond maturing on November 1, 1997, which shall be in the denomination of \$4,637 or \$4,637 plus any integral multiple of \$5000 and shall not be exchanged or transferred in any other denomination. This Bond may be exchanged at the principal office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing resolution. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of

the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date.

[9] The District and the Bond Registrar may deem and treat the registered holder hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

[ASSIGNMENT]

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint or its successor as Bond Registrar to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature guaranteed: \_\_\_\_\_

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

*Section 6. Sale of Bonds.* The Bonds hereby authorized shall be executed as in this resolution provided as soon after the passage hereof as may be, and thereupon be deposited with the Treasurer who receives the taxes of the District, and be by said Treasurer delivered to First National Bank of Sterling, Sterling, Illinois, the purchaser thereof, upon receipt of the purchase price therefor, the same being the par value of the Bonds, plus accrued interest to date of delivery; the contract for the sale of the Bonds heretofore entered into is in all respects ratified, approved and confirmed, it being hereby found and determined that said

contract is in the best interests of the District and that no person holding an office of the District either by election or appointment, is in any manner interested, either directly or indirectly, in his or her own name or in the name of any other person, association, trust or corporation, in said contract for the purchase of the Bonds; and the Bonds before being issued shall be registered, numbered and countersigned by said Treasurer, such registration being made in a book provided for that purpose, in which shall be entered the record of the resolution authorizing the Board to borrow said money and a description of the Bonds issued, including the number, date, to whom issued, amount, rate of interest and when due.

*Section 7. Tax Levy.* In order to provide for the collection of a direct annual tax sufficient to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, in amounts sufficient for that purpose, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

For the Year	A Tax Sufficient to Produce the Sum of:	
1992	\$297,565.80	for interest and principal up to and including May 1, 1994
1993	\$271,358.45	for interest and principal
1994	\$272,369.95	for interest and principal
1995	\$267,182.20	for interest and principal
1996	\$270,578.10	for interest and principal

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

*Section 8. Filing of Resolution.* Forthwith upon the passage of this resolution, the Secretary of the Board is hereby directed to file a certified copy of this resolution with the respective County Clerks of The Counties of Whiteside, Lee, Carroll, Ogle, Henry and Bureau, Illinois, and it shall be the duty of said County Clerks annually in and for each of the years 1992 to 1996, inclusive, to ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for community college purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general community college purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Protection, Health and Safety Bond and Interest Fund of 1992" (the "*Bond Fund*"), which fund is hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds; and a certified copy of this resolution shall also be filed with the Treasurer who receives the taxes of the District.

*Section 9. Appropriation of Funds.* From the amounts received upon sale of the Bonds, all principal proceeds shall be deposited into the “Protection, Health and Safety Bond Project Fund” (the “*Project Fund*”), and disbursements shall be made from the Project Fund only for the purposes for which the Bonds are being issued, as set forth in the preceding test, including expenses of issuance of the Bonds or otherwise incidental to the Bonds or the Project, and for which the principal proceeds are hereby appropriated.

Accrued interest on the Bonds shall be and is hereby appropriated for the purpose of paying first interest due on the Bonds and, to that end, are hereby ordered deposited into the Bond Fund. Interest received from deposits in the Bond Fund shall be retained in the Bond Fund for payment of the Bonds on the interest payment date next after such interest is received.

*Section 10. Non-Arbitrage and Tax-Exemption.* One purpose of this Section is to set forth various facts regarding the Bonds and to establish the expectations of the Board and the District as to future events regarding the Bonds and the use of Bond proceeds. The certifications and representations made herein and at the time of the issuance of the Bonds are intended, and may be relied upon, as certifications and expectations described in Section 1.103-13(a)(2)(ii) of the U.S. Treasury Regulations dealing with arbitrage and rebate (the “*Regulations*”). The covenants and agreements contained herein and at the time of the issuance of the Bonds are made for the benefit of the owners from time to time of the Bonds. The Board and the District agree, certify, covenant and represent as follows:

(1) The Bonds are being issued to pay the costs of the Project, and all of the amounts received upon the sale of the Bonds, plus all investment earnings thereon (the “*Proceeds*”), are needed for the purposes for which the Bonds are being issued.

(2) The District has entered, or will within six months from the date of issue of the Bonds enter, into binding contracts or commitments obligating it to spend at least \$100,000 for constructing, acquiring and equipping the Project. It is expected

that the work of acquiring, constructing and equipping the Project will continue to proceed with due diligence to completion. All of the principal proceeds of the Bonds and all of the investment earnings on said money will be expended on or before November 1, 1995, said date being within three years following the date of issue of the Bonds.

(3) The District has on hand no funds which could legally and practically be used for the Project which are not pledged, budgeted, earmarked or otherwise necessary to be used for other purposes. Accordingly, no portion of the Proceeds will be used (i) directly or indirectly to replace funds of the District or any agency, department or division thereof that could be used for the Project, or (ii) to replace any proceeds of any prior issuance of obligations by the District. No proceeds of the Bonds will be invested in any investment having a substantially guaranteed yield for four (4) years or more. No portion of the Bonds is being issued solely for the purpose of investing the Proceeds at a Yield higher than the Yield on the Bonds. For purposes of this Section, "Yield" means that yield (i.e., discount rate) which when used in computing the present worth of all payments of principal and interest to be paid on an obligation (using semi-annual compounding on the basis of a 360-day year) produces an amount equal to its purchase price, including accrued interest, and the purchase price of the Bonds is equal to the first offering price at which more than 10% of the principal amount of each maturity of the Bonds is sold to the public (excluding bond houses, brokers or similar persons or organizations acting in the capacity of underwriters or wholesalers)..

(4) All principal proceeds of the Bonds will be deposited in the Project Fund and used to pay the costs of the Project, and any accrued interest and premium received on the delivery of the Bonds will be deposited in the Bond Fund and used to pay the first interest due on the Bonds. Earnings on investment of moneys in a fund, including the Bond Fund, will be credited to that fund or to the extent permitted by law, will be transferred to the operating funds of the District. Interest earnings on the Project Fund and the Bond Fund have not been earmarked or restricted by the Board for a designated purpose. Project costs, including issuance costs of the Bonds, will be paid from the Project Fund, and no other moneys are expected to be deposited therein. Interest on and principal of the Bonds will be paid from the Bond Fund. No Proceeds will be used more than 30 days after the date of issue of the Bonds for the purpose of paying any principal or interest on any issue of bonds, notes, certificates or warrants or on any installment contract or other obligation of the District or for the purpose of replacing any funds of the District used for such purpose. None of the proceeds of the Bonds will be used to pay, directly or indirectly, in whole or in part, for an expenditure that was or will be paid prior to the date the Bonds are issued.

(5) The Bond Fund is established to achieve a proper matching of revenues and earnings with debt service in each bond year. Other than any amounts held to pay principal of matured Bonds that have not been presented for payment, it is expected that any moneys deposited in the Bond Fund will be spent within the 12-month period beginning on the date of deposit therein. Any earnings from the investment of

amounts in the Bond Fund will be spent within a one-year period beginning on the date of receipt of such investment earnings. Other than any amounts held to pay principal of matured Bonds that have not been presented for payment, it is expected that the Bond Fund will be depleted at least once a year, except for a reasonable carryover amount not to exceed the greater of (i) one-year's earnings on the investment of moneys in the Bond Fund, or (ii) in the aggregate, one-twelfth (1/12th) of the annual debt service on the Bonds.

(6) Other than the Bond Fund, no funds or accounts have been or are expected to be established, and no moneys or property have been or are expected to be pledged (no matter where held or the source thereof) which will be available to pay, directly or indirectly, the Bonds or restricted so as to give reasonable assurance of their availability for such purposes. No property of any kind is pledged to secure, or is available to pay, obligations of the District to any credit enhancer or liquidity provider.

(7) (a) All amounts on deposit in the Project Fund or the Bond Fund and all Proceeds, no matter in what funds or accounts deposited ("Gross Proceeds"), to the extent not exempted in (b) below, and all amounts in any fund or account pledged directly or indirectly to the payment of the Bonds which will be available to pay, directly or indirectly, the Bonds or restricted so as to give reasonable assurance of their availability for such purpose contrary to the expectations set forth in (6) above, shall be invested at market prices and at a Yield not in excess of the Yield on the Bonds plus, for amounts in the Project Fund only, 1/8 of 1%.

(b) The following may be invested without Yield restriction:

(i) amounts invested in obligations described in Section 103(a) of the Internal Revenue Code of 1986 (the "Code") (but not specified private activity bonds as defined in Section 57(a)(5)(C) of the Code) the interest on which is not includable in the gross income of any owner thereof for federal income tax purposes ("Tax-Exempt Obligations");

(ii) amounts deposited in the Bond Fund that are reasonably expected to be expended within 13 months from the deposit date and have not been on deposit therein for more than 13 months;

(iii) amounts in the Project Fund prior to the earlier of completion (or abandonment) of the Project or three years from the date of issue of the Bonds;

(iv) an amount not to exceed \$61,232;

(v) all amounts for the first 30 days after they become Gross Proceeds (e.g., date of deposit in any fund securing the Bonds); and

(vi) all amounts derived from the investment of the Proceeds for a period of one year from the date received.

(8) Subject to (17) below, once moneys are subject to the Yield limits of (7)(a) above, they remain Yield restricted until they cease to be Gross Proceeds.

(9) As set forth in Section 148(f)(4)(D) of the Code, the District is excepted from the required rebate of arbitrage profits on the Bonds because the District is a governmental unit with general taxing powers, none of the Bonds is a "private activity bond" as defined in Section 141(a) of the Code, all the net proceeds of the Bonds are to be used for the local government activities of the District, and the aggregate face amount of all Tax-Exempt Obligations (other than "private activity bonds" as defined in Code) issued by the District and all subordinate entities thereof during the calendar year 1992, including the Bonds, will not exceed \$5,000,000.

(10) None of the Proceeds will be used, directly or indirectly, to replace funds which were used in any business carried on by any person other than a state or local governmental unit.

(11) The payment of the principal of or the interest on the Bonds will not be, directly or indirectly (A) secured by any interest in (i) property used or to be used for a private business use by any person other than a state or local governmental unit, or (ii) payments in respect of such property, or (B) derived from payments (whether or not by or to the District), in respect of property, or borrowed money, used or to be used for a private business use by any person other than a state or local governmental unit.

(12) None of the Proceeds will be used, directly or indirectly, to make or finance loans to persons other than a state or local governmental unit.

(13) No user of the Project other than a state or local government unit will use the Project on any basis other than the same basis as the general public, and no person other than a state or local governmental unit will be a user of the Project as a result of (i) ownership, or (ii) actual or beneficial use pursuant to a lease or a management or incentive payment contract, or (iii) any other similar arrangement.

(14) Subsequent to 31 days prior to the Bond sale date, the District has not sold or delivered, and will not sell or deliver, (nor will it deliver within 31 days after the date of issue of the Bonds) any other obligations pursuant to a common plan of financing, which will be paid out of substantially the same source of funds (or which will have substantially the same claim to be paid out of substantially the same source of funds) as the Bonds or will be paid directly or indirectly from the Proceeds.

(15) No portion of the Project is expected to be sold or otherwise disposed of prior to the last maturity of the Bonds.

(16) The District has not been notified of any disqualification or proposed disqualification of it by the Internal Revenue Service as a bond issuer which may certify bond issues under Section 1.103-13(a)(2)(ii) of the Regulations.

(17) The Yield restrictions contained in (7) above or any other restriction or covenant contained herein may be violated or changed if the District receives an opinion of counsel approving the Bonds to the effect that such violation or change will not adversely affect the tax exemption of interest on the Bonds to which it is otherwise entitled.

(18) The District acknowledges that any changes in facts or expectations from those set forth herein may result in different Yield restrictions or rebate requirements from those set forth herein and that counsel approving the Bonds should be contacted if such changes do occur.

(19) The Board has no reason to believe the facts, estimates, circumstances and expectations set forth herein are untrue or incomplete in any material respect. On the basis of such facts, estimates, circumstances and expectations, it is not expected that the Proceeds or any other moneys or property will be used in a manner that will cause the Bonds to be arbitrage bonds within the meaning of Section 148 of the Code and of the Regulations. To the best of the knowledge and belief of the Board, such expectations are reasonable and there are no other facts, estimates and circumstances that would materially change such expectations.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the interest on the Bonds.

The District agrees to comply with all provisions of the Code, which if not complied with by the District, would cause the interest on the Bonds not to be tax exempt in the hands of a holder who is a natural person. The District further agrees: (a) through its officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (d) if deemed necessary or

advisable by its officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

*Section 11. Designation of Issue.* The District hereby covenants that the District and all subordinate entities thereof will not issue any obligations of any kind or for any purpose in excess of the total aggregate amount of \$5,000,000 during the calendar year 1992, and the District hereby designates the Bonds as obligations being issued for the purposes of meeting the requirements of Section 265(b)(3) of the Code regarding qualified tax-exempt obligations.

*Section 12. Registered Form.* The District recognizes that Section 149(a) of the Code requires the Bonds to be issued and to remain in fully registered form in order that interest thereon is exempt from federal income taxation under laws in force at the time the Bonds are delivered. In this connection, the District agrees that it will not take any action to permit the Bonds to be issued in, or converted into, bearer or coupon form.

*Section 13. List of Bondholders.* The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

*Section 14. Duties of Bond Registrar.* If requested by the Bond Registrar, the Chairman and Secretary of the Board are authorized to execute the Bond Registrar's standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;

- (c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer;
- (d) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and
- (e) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

*Section 15. Severability.* If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

*Section 16. Repeal.* All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this resolution shall be in full force and effect forthwith upon its adoption.

Adopted October 26, 1992.

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Chairman, Board of Trustees

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Secretary, Board of Trustees

For Board Meeting  
of October 26, 1992

Agenda Item H

**DIRECTOR OF STUDENT RESEARCH (TITLE III)**

The Search Committee examined seven applications for the Director of Student Research (Title III) position. Two candidates were invited to the campus for interviews. Michael D. Ferranto of Douglas, Arizona was the unanimous choice of the committee and other staff involved in the interview process.

**RECOMMENDATION:** Board approval of the appointment of Michael D. Ferranto to the contractual Title III position of Director of Student Research at a 12-month salary of \$38,500, effective January 4, 1993.

SAUK VALLEY  
COMMUNITY  
COLLEGE

TITLE III  
MEMORANDUM  
OCTOBER 21, 1992

TO: Dr. Richard L. Behrendt  
FROM: Karen Kylen  
SUBJECT: Recommendation for Director of Student Research

I would like to recommend Michael. D. Ferranto for the position of Director of Student Research. This recommendation is the result of an extensive national search and is the unanimous choice of the Search Committee and other staff involved in the search process.

### **Qualifications**

Mr. Ferranto has extensive and specific experience conducting student research in a community college environment. He has held positions in institutional research at Pima Community College and at Cochise College for a period of seven years. Moreover, he has specifically conducted student research related to retention and tracking.

Mr. Ferranto's computer skills are outstanding. He taught computer science at Pima Community College for four years and was chairman of the microcomputer hardware and software.

The Search Committee believes that Mr. Ferranto will be able to step into this position and be highly productive immediately.

### **Education**

Mr. Ferranto has earned a B.A. in Business Management, an M.B.A. in Finance and Operations Research, and has completed all course work required

### **References**

Four references were contacted by the Coordinator of Personnel Services including personnel at both Pima Community College and Cochise College. They organized and conducts projects thoroughly and on time. He is very strong in gathering and presenting data.

Recommendation

Page #2

The Search Process

The position of director of student research was advertised in the Chronicle of Higher Education, the Rockford Register (Sunday only), the Quad City Times (Sunday only), the Sterling Daily Gazette, and the Dixon Telegraph. The position announcement was sent to 76 college and university placement offices and was distributed internally. Forty-eight applications were received. The coordinator of personnel services screened the applications for minimum qualifications, and ten applicants were forwarded to the vice president of college advancement. Seven applications were reviewed by the Search Committee.

The Search Committee included Karen Kylen, vice president of college advancement; John Sagmoe, vice president of student services; Tom Breed, coordinator of student retention; and Lavon Nelson, Title III coordinator. Mary Tate served as the Search Committee secretary.

The Search Committee examined seven applications and selected two candidates for reference checks. Two candidates were interviewed on November 14 and November 15.

In addition to the Search Committee, the candidates met with the President, vice presidents, deans, and information systems personnel.

For Board Meeting  
of October 26, 1992

Agenda Item I-1

REVISION TO BOARD POLICY 419.01 FRINGE BENEFITS

(FIRST READING)

As the attached memo from Ron Appuhn indicates, our current Board policy on fringe benefits enables some part-time employees to earn vacation pay. Due to budget restrictions, we are recommending that this policy be revised with the understanding that current part-time employees will be protected through a grandfather clause.

**RECOMMENDATION:** Board approval for first reading of the attached revision to Board Policy 419.01 Fringe Benefits on vacation accrual for part-time employees.



**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

**MEMORANDUM**

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TO: Dr. Richard Behrendt  
FROM: Ron Appuhn *Ren*  
DATE: October 14, 1992  
SUBJECT: Vacation Policy for Part-time Employees

Current Board policy enables some part-time employees to earn vacation pay. Eliminating this provision for new part-time employees would provide budget savings over time. I have attached a policy to eliminate vacation accrual for new part-time staff, while protecting current employees through a grandfather clause.

I recommend we seek Board approval of the revised Board policy 419.01 Benefits - Vacations as attached.

n  
att

Fringe Benefits (cont'd)

All vacations must be taken by the employee within 18 months (December 31st) following the close of the fiscal year during which the vacation time will have accrued.

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CURRENT

Regular employees working less than full-time will earn comparable vacation time on a pro-rata basis. This pro-ration will be earned on the same ratio as their regular employment bears to a comparable full-time work schedule.

RECOMMENDED

Regular employees that have a date of hire of 09/01/92 or earlier and working less than full-time will earn comparable vacation time on a pro-rata basis. This pro-ration will be earned on the same ratio as their regular employment bears to a comparable full-time work schedule. Employees working less than full-time and hired after 09/01/92 will not be authorized vacation time.

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IT IS INTENDED THAT NO VACATION TIME WILL BE USED BEFORE BEING EARNED. However, should any employee find it necessary to take vacation in advance of the time earned, it should be allowed only with prior written approval by a supervisor or Vice President. Should their employment with the college be later severed, any excess time will be deducted from their final salary payment. Earned vacation upon separation from employment will be paid the employee at the pay rate then in effect. The fiscal year will become the anniversary date of this policy for all employees. It is the policy of the college to encourage employees to use vacation days rather than allow them to accumulate. Upon separation from employment at the college, staff members will be paid for their accumulated vacation time to a maximum of one fiscal year's accumulation.

For Board Meeting  
of October 26, 1992

Agenda Item I-2

**DISPOSITION OF OBSOLETE EQUIPMENT**

We have accumulated some more obsolete equipment and we are requesting permission to dispose of the items on the attached list.

**RECOMMENDATION:** Board approval of the attached list of obsolete items for disposition.



SAUK VALLEY  
COMMUNITY  
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 \* 815/288-5511

**MEMORANDUM**

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TO: Dr. Richard Behrendt  
FROM: Ron Appuhn *Ron*  
DATE: October 20, 1992  
SUBJECT: Disposition of Obsolete Equipment

I have attached a list of obsolete equipment for disposition. In accordance with Board policy 304.01, I recommend that we ask the Board to approve the disposition of these items.

n  
att



**MEMORANDUM**

TO: Ron Appuhn  
FROM: Jim Reynolds  
DATE: 10/19/92  
SUBJECT: Obsolete inventory items, 10/19/92

QUANTITY	ITEM
2	Centrifuge
1	Calculator
1	Ames Lab heat block, pipette mixer
Several	Typewriters (some may work)
Several	Hospital beds and rails
Several	Privacy drapes
	Tool boxes
1	Partial puller set
1	
1	GM Direct ignition system trainer
1	GM port fuel injection system trainer
1	Marquette pedi-fast 6-12 charger
1	GMC 1978 tractor truck
1	assortment of alignment parts
1	Sun 1020 electronic diagnosis engine tester
1	Sun sleuth one engine analyzer
1	Marquette distributor tester
1	Sun SGA 9000 gas analyzer
1	Allen digital engine analyzer
1	Sun computer II tester
1	Hartridge Series 875 fuel pump test stand
1	Bacharach injector comparator
1	Hartridge cummins p umpt ests tand(mobile)
1	Sun computer tire balance
1	Coat tire changer station
1	Ammco 4-wheel alignment
3	Marquette M215 analyzer Sun volt/ampere tester
1	Graymills parts and equipment washer
1	GM Tech 1
1	Kent Moore port fuel injection diagnostic kit
1	Kent Moore generator/instrument p anel tester
1	Cylinder hone
1	1981 Escort station wagon
1	1976 Ford 4-door hardtop (no keys)
1	Marquette alternator, generator, regulator tester
1	Auto start carrier - 6/12 volt

Continue: Obsolete inventory items, 10/19/92

1 Bear brake drum lathe  
1 Yamaha tachometer  
1 Tachometer analyzer  
1 Socket set  
1 Snap-on diesel tune-up kit  
1 9-piece Jumbo socket set  
Several Miscellaneous items such as hand tools, new  
and used part, transmissions, engines, etc...  
2 Mannequins  
1 Overhead Projector, Apollo, S.N. 155953  
1 Overhead projector, B&H, S.N. 800236  
1 Overhead projector, B&H, S.N. 800236  
Note: above overhead projector, B&H, S.N.  
800236 is requested by a local church to be  
purchased by them.  
1 Filmstrip projector, B&H, S.N. QC66978  
1 Filmstrip projector, B&H, S.N. QC85517  
1 Filmstrip projector, B&H, S.N. QC101359  
1 Filmstrip projector, B&H, S.N. QC 124202  
1 Filmstrip projector, B&H, S.N. QC 94741  
1 Slide projector, Kodak, S.N. 258888  
1 R-R audio tape recorder, Sony, S.N. 33103  
1 R-R audio tape recorder, Sony, S.N. 83548  
1 R-R audio tape recorder, Sony, S.N. 94189  
1 R-R audio tape recorder, Sony, S.N. 94162  
1 8mm loop projector, Technicolor, S.N. 120028  
1 8mm loop projector, Technicolor, S.N. 120017  
1 Super 8mm console, Technicolor, S.N. 000113  
1 35mm slide previewer, panavue  
1 35mm slide previewer, panavue  
1 35mm slide previewer, panavue  
1 Tripod screen, LRC 119  
1 Tripod screen, LRC 124  
1 Tripod screen, LRC 125  
1 Tripod screen, LRC 126  
1 Super 8 loop projector, Techni., S.N. 120039  
1 R-R audio tape recorder, Sony, S.N. 13347  
1 16mm projector, Bell 7 Howell, S.N. 1215007  
1 R-R audio tape recorder, Wollens, S.N.  
15260952  
1 R-R audio tape recorder, Wollens, S.N.  
15260688  
1 R-R audio tape recorder, Wollens, S.N.  
15260945  
1 Filmstrip projector, BH, S.N. 226164  
1 Television, Admiral, 13", S.N. C2004022  
1 16mm projector, Bell & Howell, S.N. 2241031  
1 Bi-level cart, Model 125229  
1 Filmstrip/slide proj., Grafex, S.N. 60000479

Continue: Obsolete inventory, 10/20/92

1 R-R audio tape recorder, Sony, S.N. 157958  
1 R-R audio tape recorder, Sony, S.N. 157960  
1 Television, Admiral, 25", S.N. 419847  
1 Super 8mm projector, Technicolor, S.N.  
H432064  
1 16mm projector, Bell & Howell, S.N. 3248120  
1 16mm projector, Bell & Howell, S.N. 3255040  
1 Rostrum PA, Ampli-Vox, S.N. 30718  
1 Microfiche, Kodak, Model 1058858  
1 Microfiche, Kodak, Model 1058858  
1 Audiocassette player, Sharp S.N. 30301298  
1 Audiocassette player, Sharp S.N. 30301325  
1 Audiocassette player, Sharp S.N. 30301316  
1 Audiocassette player, Sharp S.N. 30301427  
1 Audiocassette player, Sharp S.N. 30301199  
1 Audiocassette player, Sharp S.N. 30301416  
1 Audiocassette player, Sharp S.N. 30301597  
1 Audiocassette player, Sharp S.N. 30301794  
1 Audiocassette player, Sharp S.N. 30602104  
1 Audiocassette player, Sharp S.N. 30602804  
1 Audiocassette player, Sharp S.N. 30602806  
1 Audiocassette player, Sharp S.N. 30601643  
1 Television, 16" Zenith, S.N. 3726946516B  
1 BW video camera, Sony, S.N. 13828  
1 Overhead projector, BH, S.N. 5136088  
1 Cassette player, audiotronics, S.N. 121018  
1 Television, Zenith, 25", S.N. 3882214  
1 Cassette player, audiotronics, S.N. 121013  
1 Cassette player, audiotronics, S.N. 707665  
1 Cassette player, audiotronics, S.N. 707667  
1 Cassette player, audiotronics, S.N. 401146  
1 Cassette player, audiotronics, S.N. 400182  
1 Cassette player, audiotronics, S.N. 400189  
1 3/4" videocassette recorder, Sony S.N. 20913  
1 Tuner-Timer, Sony, S.N. 15677  
1 R-R videotape recorder, S.N. 43706  
1 Cassette recorder, Panasonic, S.N. EF026907  
1 Cassette recorder, Panasonic, S.N. EF026907  
1 Cassette recorder, Panasonic, S.N. EF026901  
1 Cassette recorder, Panasonic, S.N. EF027132  
1 Sharp audiocassette recorder, S.N. 40797847,  
Model RD-660AV1  
1 Sharp audiocassette recorder, S.N. 40899097,  
Model RD-660AV1  
1 Centennial audiocassette recorder, S.N.  
235450, Model 1001A  
1 Centennial audiocassette recorder, S.N.  
235419, Model 1001A  
-- Old microphone floor stands

Continue: Obsolete inventory, 10/19/92

1	Used 1/2" reel-reel videotapes
1	Used 3/4" videocasette tapes
1	Portable VCR case, Sony
1	Audiotronics audiocassette recorder, Model 146
1	Revere 16 mm film projector
1	LaBelle viewer, S.N. 204075L
1	Sound Page system, S.N. 109086, Model 627AG
1	Sony audiocassette recorder
1	Quantor 310 Microfiche Display
3	DuBois monitrol - Maintenance shop
3	Eagle electric timers - Maintenance shop
1	Rolling book cart - wood shop
2	Carts with nurse charts - hall
--	Aluminum welding wire - E2
--	Welding rod - E2
--	14 gauge TW elec. wire - E2
--	Antenna mounting brackets - E2
--	Type SO elec. wire - E2
2	Gas powered cleaners - AHU #1
--	1/3 hp Sears bench grinder - Maintenance shop
2	Carpenter tool boxes - Maintenance shop
1 set	Lead lined curtains - AHU #1
1	Gas powered vacuum - AHU #1
1	Gas powered 36" sweeper - AHU #1
1	Soil tester, VE 6074, State IL #32549 - AHU #1
--	5-gallon cans of roof coating & cement - Paint room
--	5-gallon cans Yellow traffic marking paint - Paint room
--	5-gallon cans Dryvit stucco coating - Paint room
6	Small steel animal cages - Hall
6	Aquariums - Hall
1	Ames Lab-tex 120 V temp control, VE4658 - Hall
1	Chloridometer, S.N. 33817 automatic titrator - Hall
1	International centrifuge, VE5288, State IL 3588 - Hall
1	Sklar tonometer sterilizer, S.N. 80PM505 - Hall
1	Monroe 1830 accounting machine, St IL 12855 - Hall
1	Monroe CR-2 machine, St IL 14115

Continue: Obsolete Inventory items, 10/19/92

1	Small typewriter- white top table	- H2
1	Sharp VE-1612 calculator	- H2
2	Olympia typewriters, manual	H2
4	IBM typewriter, electric	- H2
2	Old wood art easel	- H2
1	Old da-lite proj. screen	- H2
2 boxes	Miscellaneous chair parts	- H2
12	Old, misc maps	- H2
2	Old, aluminum chalk board in parts	- H2
1	Old, chalk board wood frame, as is	- H2
2	Old, black and green bulletin boards, as is	- H2
2	Hall trees, old chrome, as is	- H2
1	Old, black typewriter table	- H2
1	Old, plywood top table	- H2
1	Part of secretarial desk	- H2
1	Part of executive desk	- H2
1	Aluminum hand rail	- H2
2	Old head board, white, off nursing bed	- H2
1	Xerox copiers lite	- H2
2	Carrels	- H2
10	Noise baffles hanging screen	- H2
1	Wall light	- H2
2	Old chrome hall trees, as is	- J2
2	Study carrels	- J2
1	Square wood table	- T1
1	Separator	- T1
5	Office machines	- T1
7	Flat card files	- T1
2	Time card racks	- T1
2	Paper organizers	- T1
1	Steel fabricating table	- T1
13	Steel lockers	- T1
1	Ticket booth	- T1
1	Aluminum post	- T1
1 pair	Cafe doors	- T1
1	18 drawer storage cabinet	- T1
1 box	Multigraphic fluid	- T1
1	Steel die	- T1
1	Pipe rack	- T1

Continue: Obsolete inventory items, 10/19/92

7	Folding tablet arm chairs	- T1
1	Rolling chair cart	- T1
1	Exterior sign	- T1
1	Rolling steel rack	- T1
1	Square table	- T1
1	Steel office desk	- T1
--	Steel room dividers	- T1
9	Office chairs	- T1
1	End table	- T1
1	Table lamp	- T1
1	Raised floor	- T1
10	Electric boxes	- T1
1	8' x 20' folding wall	- T1
1	Storage counter	- T1
7 boxes	Xerox toner and film remover	- T1
1	Hand built parts washer	- T1
1	Farmall "M" tractor	- T1
2	Wooden ramps	- T1
1	Small wooden bridge	- T1
1	Steel welding table	- T1
1	Steel double hopper	- T1
2	Steel pedestal bases	- T1
1	Steel table	- T1
5	Hospital beds	- T1
1	Kitchen Aid dishwasher	- T1
1	Marquet Analyzer	- T1
1	Hand-built work table	- T2
2	Multi-line telephones	- T2
1	Cincinnati wall clock	- T2
3	Office chairs	- T2
5	Fabric machines	- T2
1	14' x 9' roll up steel door	T2
5	Electric motors	- T2
1	Wood table top	- T2
1	Steel office desk	- T2
1	Stainless double sink	- T2
7	Black laboratory counter tops	- T2
1	Long stainless work table	- T2
1	Rolling laundry cart	- T2
11	Wooden base cabinets	- T2
2	Tables	- T2
4	Peg boards	- T2
2	Small laboratory sinks	- T2
2	Portable dividers	- T2
1	Wire display rack	- T2
1	Plastic roll up curtain	- T2
--	Bags of new rags	- T2
1	Flat rolling cart	- T2

Continue: Obsolete inventory items, 10/19/92

1	Dow, Bio Chemistry quick-chem machine S.N> 2515	- Hall
1	Adams thrombitron, VE 4583-	Hall
3	Corning gas calibration tanks	- Hall
4	Wooden table tops	- Hall
7	Floor mounted tablet arm	
2	chairs	- Hall
2	Floor mounted tablet arm	
2	chairs	- AHU #15
2	Advance 480V mercury light ballast	- AHU #4
6 boxes	175 watt mercury light bulbs	- AHU #4
7	Plastic exterior light diffusers	- AHU #4
6 boxes	400 watt mercury vapor light bulbs	- AHU #4
1 box	500 watt, 500 1/F light bulbs	- AHU #4
6 boxes	250 watt mercury light bulbs	- AHU #4
12	Electrical disconnect boxes	AHU #4
1	Shelymatic dinner plate cart	- AHU #5
2	Rolling kitchen carts with baskets	- AHU #5
3	Black laboratory table tops	AHU #5
2	Brick carriers	- AHU #5
1	Rolling office machine cart	AHU #5
5	Tricycles (need repair)	- AHU #5
1	Small bike (need repair)	- AHU #5
11	Empty 55-gal barrels	- AHU #5
--	Hanging projector screens (need repair)	- Wood shop
Approx. 30	Floor mounted fiberglass molded chairs	- AHU #15
15	Small laboratory sinks	- AHU #15
2	Hitachi oscilloscopes, V353F, 35 MHz (NOTE: ON OBSOLETE INVENTORY ITEMS BUT NOT FOR SALE)	

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**BILLS PAYABLE**

October 26, 1992

Education Fund

110-100-534	MUELLER A V	Service	3278	\$ 40.15
138-000-554	TEES AND PRINTS	Shirts & Shorts	3259	200.75
138-000-550	RONALD MARLIER	Travel	3260	51.76
181-000-550	RICHARD BEHRENDT	Travel	3261	24.50
131-000-541.01	I.A.C.A.C.	Dues	3262	40.00
110-712-541.02	GAYE PAGE	Supplies	3263	19.67
110-100-541.02	AMERICAN COUNCIL ON CONSUMER INTERESTS	Dues	3264	50.00
120-000-550	ROBERT THOMAS	Travel	3265	50.96
182-000-550	NACAS ANNUAL CONFERENCE	Reg. fee	3266	275.00
110-300-550	RONALD HAPPACH	Travel - 300.00		
110-812-550	x x	xx 300.00	3267	600.00
182-000-550	RED ROOF INN	Registrations	3268	119.83
138-000-550	CAREER TRACK SEMINARS MS2	Conf. reg.	3269	99.00
191-000-550	B.J. WOLF	Travel	3270	121.12
191-000-550	RICHARD GROHARING	Travel	3271	213.65
192-000-544.02	POSTMASTER	Postage meter	3492	2,000.00
182-000-550	RONALD APPUHN	Travel	3524	22.40
110-814-513.02	KSB HOSPITAL	MLT 170	3525	105.00
192-000-521.09	PROFESSIONAL BENEFIT ADMIN. INC.	Life ins.	3526	1,578.08
	VOID CHECK		3527	
138-000-550	JANET MYHRE	Travel	3528	76.64
110-600-541.02	ILL. ASSN. OF COMMUNITY COLL. BIOLOGISTS	Dues - 5.00		
110-600-550	x x x x	Conf. reg. - 46.25	3529	51.25
110-811-550	C.C.H.A.	Conf. reg.	3530	55.00
110-814-513.02	COMMUNITY HOSPITAL OF OTTAWA	MLT 170	3531	105.00
110-814-513.02	ILLINOIS VALLEY COMM. HOSPITAL	MLT 170	3532	105.00
120-000-550	ROBERT THOMAS	Travel	3533	62.26
182-000-550	DAYS INN	Conference	3534	357.08
192-000-529	JOHN WARDELL	Tuition reimb.	3535	1,000.00
110-811-513.02	TATYANA ANISIMOVA	HUM 213	3536	277.24
191-000-550	JACK SQUIRES	Travel	3540	40.89
110-814-541.02	NURSING MANAGEMENT	Subscr.	3569	45.00
100-000-259	SVCC RESTRICTED FEDERAL FUNDS	Advanced Tech funds	3570	5,597.25
192-000-529	KATHRYN LILLYMAN	Tuition reimb.	3571	300.00
192-000-554	NIZAR ABUDIAB	Interview exp.	3572	200.00
110-811-550	MICHAEL SEGUIN	Travel	3577	73.10
191-000-550	GUEST QUARTERS SUITE HOTEL	Meeting	3578	131.75
192-000-544.02	POSTMASTER	Bulk mailing	3579	195.39
138-000-541.01	A.C.T.	License Fee	3580	1,850.00
131-000-541	.C.C.A.R.O.O.	Membership fee	3581	20.00
138-000-554.	TEES N PRINTS	Shorts & shirts	3582	497.65
195-000-550	WALTER CLEVINGER	Travel	3583	49.48
181-000-559	RICHARD L. BEHRENDT	Rotary lunches	3584	18.00
110-810-550	ROBERTA J. MCBRIDE	Travel advance	3585	418.50

195-000-541.01	ACOM COMPUTER INC.	Supplies	3587	\$120.00
110-812-550	ZOLLIE HALL	Travel	3588	56.10
	VOID CHECK		3590	
110-818-550	DIXON CHAMBER OF COMMERCE	Banquet Tickets	3591	17.50
110-811-513.02	TATYANA V. ANISIMOVA	HUM 213	3592	277.24
192-000-544.02	POSTMASTER	Postage meter	3593	2,000.00
110-714-550	STANLEY SHIPPERT	Travel	3594	102.48
131-000-550	HOLIDAY PLAZA COMPLEX	Conference	3595	85.60
131-000-550	ELMHURST COLLEGE - IACRAO	Reg. fee	3596	110.00
138-000-550	I S A C	Seminar reg.	3597	60.00
110-814-513.02	FREEPORT MEMORIAL HOSPITAL	RAD 184 and 284	3598	731.25
110-714-550	STANLEY SHIPPERT	Travel	3599	461.20
110-811-550	MICHAEL SEGUIN	Travel	3600	55.38
120-000-550	DUANE PAULSEN	Travel	3601	29.40
181-000-550	AMERICAN EXPRESS	Pres. travel	3602	351.33
181-000-550	DIXON CHAMBER OF COMMERCE	Banquet ticket	3603	17.50
110-812-550	ZOLLIE HALL	Travel	3604	38.92
	VOID CHECK		3605	
110-711-550	CAREER TRACK SEMINARS MS2	Registration	3606	99.00
110-713-541.02	CTB NCLEX SUMMARY PROFILES DEPT.	Supplies	3607	200.00
110-810-547	ROBERTA MCBRIDE	Kiwanis dues	3608	28.50
	VOID CHECK		3640	
192-000-544.02	UNITED PARCEL SERVICE	Service	3642	220.20
				\$22,199.95

0-000-534	VOID CHECK #19766 written August			\$ (311.90)
0.000.542.00	A M MULTIGRAPHICS	SUPPLIES	19,923	318.66
0.000.545.00	AMERICAN ASSN OF BLOOD BANKS	BOOKS	19,924	30.00
0.711.541.02	AMERICAN SOC OF CLINICAL PATHOL	SUBSCR	19,925	25.00
	VOID CHECK		19,926	.00
1.000.541.01	BALDWIN COOKE CO	9.97 SUPPLIES		
0.000.541.01	X X	9.97		
0.000.541.01	X X	49.85		
2.000.541.01	X X	49.87		
0.011.541.02	X X	19.94		
0.714.541.02	X X	19.94		
0.014.541.01	X X	19.94		
0.711.541.02	X X	9.97		
0.016.541.01	X X	19.94		
1.000.541.01	X X	19.94	19,927	229.33
2.000.585.00	BELL ATLANTIC	EQUIP 550.00		
5.000.534.01	X X	SERVICE 4021.27	19,928	4,571.27
3.000.541.02	MATTHEW BENDER	SUPPLIES	19,929	77.10
0.100.541.02	BORLAND INTERNATIONAL INC	SUPPLIES	19,930	914.80
0.512.541.02	BLOCK MUSIC CO INC	SUPPLIES	19,931	32.40
0.812.550.00	BRANDYWINE RESTAURANT	MEETINGS	19,932	22.87
0.800.542.00	BUTLER PAPER CO	SUPPLIES	19,933	3,880.80
0.713.541.02	CGH HOME HEALTH CENTER	SUPPLIES 124.32		
0.712.541.02	X X	1241.50	19,934	1,365.82
6.000.575.00	CENTEL	SERVICE	19,935	1,686.99
0.300.541.02	CENTRAL POINT SOFTWARE	SUPPLIES	19,936	86.50
2.000.554.00	CHRONICLE OF HIGHER EDUC	ADS	19,937	520.00
0.810.547.00	CHRONICLE OF HIGHER EDUC	SUBSCR	19,938	67.50
0.500.541.02	COAST COMMUNITY COLLEGE DIST	SUPPLIES	19,939	22.00

000.5 41.01	COLLEGE ADMIN PUBLICATIONS	SUPPLIES	19,940	87.45
810.5 47.00	COMMUNICATION BRIEFINGS	SUPPLIES	19,941	69.00
810.5 50.00	CONSOLIDATED MANAGEMENT	MEETINGS	66.00	
000.5 50.00	X X	41.25	19,942	107.25
000.5 41.00	COPPINS LETTER SHOP	SUPPLIES	19,943	48.00
711.5 41.02	CURTIN MATHESON SCIENTIFIC	SUPPLIES	19,944	1,299.75
000.5 54.00	THE DAILY GAZETTE	ADS	131.61	
810.5 47.00	X X	PUB RELA CREDIT (72.93)		
000.5 93.00	DANVILLE AREA COMM COLLEGE	CHARGEBACK	19,945	58.68
300.5 41.02	DIGI KEY CORPORATION	SUPPLIES	19,946	185.67
000.5 54.00	DIXON TELEGRAPH	ADS	54.46	35.12
000.5 47.00	X X	23.03		
810.5 47.00	X X	3702.43		
000.5 44.02	X X	646.42	19,948	4,426.34
600.5 41.02	FISHER SCIENTIFIC	SUPPLIES	19,949	56.66
200.5 41.02	FLORALCREST FLORIST	SUPPLIES	19,950	80.70
000.5 41.01	FORMSTART INC	SUPPLIES	19,951	115.84
810.5 47.00	FORTINAS ROCKBROOK CAMERA	SUPPLIES	19,952	39.40
000.5 41.00	GLOBAL COMPUTER SUPPLIES	SUPPLIES	19,953	19.65
300.5 41.02	GLOBAL SPECIALTIES	SUPPLIES	19,954	229.64
711.5 41.02	GREAT LAKES AIRGAS	SUPPLIES	19,955	82.23
000.5 09.00	HASKELLS	EQUIPMENT	19,956	879.08
300.5 41.02	JAMECO	SUPPLIES	19,957	230.00
000.5 49.00	JOSTENS INC	DIPLOMAS	19,958	826.90
000.5 50.00	I C C T A	MEETING	100.00	
000.5 49.00	X X	SUPPLIES	19,959	110.00
300.5 41.02	KELVIN ELECTRONICS	SUPPLIES	19,960	285.01
000.5 41.01	THE KROGER CO	SUPPLIES	19,961	28.82
000.5 44.01	MUELLER AUDIO VISUAL	SUPPLIES	156.00	
000.5 34.00	X X	REPAIRS	182.65	338.65
000.5 41.01	M A S F A A	DUES	19,963	35.00
000.5 41.01	MAGNA PUBLICATIONS	SUPPLIES	19,964	87.00
512.5 41.02	MASTERS MUSIC PUBLICATIONS	INC SUPPLIES	19,965	19.35
300.5 41.02	MATH SOFT INC	SUPPLIES	19,966	99.00
000.5 41.01	MEMOREX COMPUTER SUPPLIES	SUPPLIES	19,967	1,022.50
500.5 41.02	MICROAGE COMPUTER CENTERS	SUPPLIES	19,968	78.50
000.5 41.01	MOORE BUSINESS FORMS	SUPPLIES	19,969	639.24
000.5 46.00	N A E I R	MEMBERSHIP	19,970	595.00
600.5 41.02	NASCO	SUPPLIES	19,971	858.84
300.5 41.02	NATIONAL INSTRUMENTS	SUPPLIES	19,972	195.00
810.5 41.02	NEW READERS PRESS	SUPPLIES	19,973	51.00
010.5 41.02	NEWSWEEK	SUBSCRIPTIONS	19,974	1,387.00
000.5 42.00	NORTHLAND PAPER CO	SUPPLIES	19,975	66.74
000.5 41.01	OASIS LASER SUPPLY CO	SUPPLIES	19,976	205.00
810.5 47.00	PATRICIA O'NEILL	PUB RELA	19,977	1,064.65
512.5 41.02	J W PEPPER OF MINNEAPOLIS	SUPPLIES	19,978	725.05
000.5 44.02	PITNEY BOWES INC	SUPPLIES	19,979	175.00
000.5 41.03	READERS DIGEST	SUPPLIES	19,980	12.70
711.5 41.02	REMEL	SUPPLIES	19,981	165.70
000.5 46.00	RICHLAND COMMUNITY COLLEGE	PRES COUNC DUES	19,982	175.00

310.547.00	ROCK RIVER PRINTERS INC	PUB RELA	143.00
200.559.00	ROTARY CLUB OF STERLING	PRES DUES	91.00
714.541.02	SAM RUMA	SUPPLIES 24.00	
713.541.02	X X	48.00	
712.541.02	X X	48.00	
714.541.02	X X	64.00	14,985 184.00
000.255.00	SVCC BOOKSTORE	SUPPLIES	14,986 853.30
000.545.00	SALEM PRESS INC	BOOKS	14,987 49.00
600.541.02	SCIENTIFIC PRODUCTS DIV	SUPPLIES	14,988 110.23
000.541.01	SHAWVER PRESS	SUPPLIES 34.60	
000.541.01	X X	34.60	14,989 69.20
000.550.00	SHELL OIL CO	PRES TRAVEL	14,990 77.18
014.541.02	SBM EQUIPMENT CENTER	SUPPLIES	14,991 4.03
000.575.00	SPRINT	SERVICE	14,992 714.94
714.541.02	TECHNO AIDE/STUMB METAL PROD	SUPPLIES	14,993 122.72
000.541.01	UARCO INC	SUPPLIES	14,994 450.00
400.541.02	UNIV OF ILLINOIS	FILMS 61.00	
500.541.02	X X	162.00	
300.541.02	X X	24.00	247.00
000.541.02	UNIQUE COMPUTER CENTER	SUPPLIES 160.00	
300.541.02	X X	275.00	
500.541.02	X X	14.00	
300.542.00	X X	49.95	14,996 498.95
000.554.00	THE VERNON CO	SUPPLIES	14,997 440.65
010.547.00	W L L T	PUB RELA	14,998 275.00
714.534.00	WAYNE INC	SERVICE 235.00	
714.541.02	X X	CREDIT (15.34)	14,999 219.66
000.545.00	WEST PUBLISHING CO	BOOKS	20.000 51.00
600.541.02	WALDEN BOOK CO	SUPPLIES	20.001 169.98
000.541.01	WALLACE COMPUTER SERVICES	SUPPLIES	20.002 146.76
000.534.00	XEROX CORPORATION	SERVICE 601.20	
000.541.01	X X	490.38	20.003 1,091.58
000.534.01	I B M CORPORATION	SERVICE	20.004 2,752.44
000.545.00	BAKER & TAYLOR	BOOKS	20.005 1,073.34
000.545.00	BAKER & TAYLOR	BOOKS	20.006 1,723.27

\$42,394.48

Cks #3278 - 3642

22,199.95

TOTAL EDUCATION FUND FOR OCTOBER

\$64,594.43

OPERATIONS, BUILDING & MAINTENANCE

270-000-541.04	HEALTH EDUCATION SERVICE	Manual	3272	\$ 18.00
271-000-571	AMGAS, INC.	Service	3273	11,635.11
270-000-550	FRED FLOTO	Travel	3573	284.60

0,000,541.04	ACE HARDWARE	SUPPLIES	3,669	1.73
0,000,541.04	AMERICAN TIME & SIGNAL CO	SUPPLIES	3,670	343.10
-000-571	AMGAS INC	GAS	3,671	7,059.00
0,000,534.01	BROWNING FERRIS INDUSTRIES	SERVICE	3,672	185.00
0,000,541.04	CGH MEDICAL CENTER	SUPPLIES	3,673	15.00
0,000,573.00	COMMONWEALTH EDISON	SERVICE	3,674	90.87
0,000,541.04	CRE SCENT ELECTRIC SUPPLY	SUPPLIES	3,675	20.56
0,000,541.04	DIXON GARAGE SUPPLY	SUPPLIES	3,676	12.62
0,000,534.01	GLAFKAS TIRE CITY	REPAIRS	3,677	13.50
0,000,541.04	W W GRAINGER INC	SUPPLIES	3,678	71.95
0,000,541.04	GRUMMERTS TRUE VALUE	SUPPLIES	3,679	117.71
0,000,534.01	HONEYWELL INC	SERVICE	3,680	1,667.25
0,000,534.01	IOWA WATER MANAGEMENT CORP	SERVICE 175.00		
0,000,541.04	X X X X	SUPPLIES 761.26	3,681	936.26
0,000,541.04	J & K LOCKSMITH	SUPPLIES	3,682	38.00
0,000,541.04	MCMASTER CARR SUPPLY CO	SUPPLIES	3,683	283.50
0,000,534.00	DAVID MAYES	SEWAGE TESTING	3,684	400.00
0,000,534.01	MONTGOMERY ELEVATOR CO	SERVICE	3,685	538.21
0,000,541.04	MORGAN SERVICES INC	SUPPLIES	3,686	252.85
0,000,541.04	MOTT BROS CO	SUPPLIES	3,687	1.83
0,000,571.00	NORTHERN ILL GAS CO	SERVICE	3,688	1,322.10
0,000,534.00	PRATER PAINT SERVICE	PUMP RENTAL	3,689	65.00
0,000,255.00	SVCC BOOKSTORE	SUPPLIES	3,690	86.03
0,000,541.04	S & S BUILDERS HARDWARE CO	SUPPLIES	3,691	67.19
0,000,541.04	JOHN A SANDBERG CO	SUPPLIES	3,692	2,054.92
0,000,541.04	WALDSCHMIDT REPAIR	SUPPLIES	3,693	40.95
0,000,541.04	WATER ENVIRONMENT FEDERATION	SUPPLIES	3,694	429.75
0,000,541.04	YOUNGRENS REFRIGERATION	SUPPLIES 244.00		
0,000,534.01	X X	SERVICE 234.00	3,695	478.00

TOTAL OPERATIONS, BUILDING & MAINTENANCE FOR OCTOBER

\$28,530.59

MEDICAL INSURANCE

569-007-521	PROFESSIONAL BENEFITS ADMIN. INC.	Medical ins.	3526	\$7,563.78
569-007-521	PROFESSIONAL BENEFIT ADMIN. INC.	Medical ins.	3639	4,120.80
TOTAL MEDICAL INSURANCE FOR OCTOBER				\$11,684.58

PROTECTION, HEALTH & SAFETY

390-000-584.05	VICTORY ENVIRONMENTAL INC.	Tank project	3647	\$ 943.65
390-000-584.05	CLARK ENGINEERS	Tank project	3648	2,673.00
TOTAL PROTECTION, HEALTH & SAFETY FOR OCTOBER				\$3,616.65

AUDIT FUND

1100-000-531	LINDGREN, CALLIHAN, VAN OSDOL	Audit costs	3568	<u>\$6,000.00</u>
TOTAL AUDIT FUND FOR OCTOBER				\$6,000.00

LIABILITY, PROTECTION & SETTLEMENT

1292-000-527	FIRST BANK SOUTH	Medicare 9/30	3537	\$1,424.97
1292-000-529	FIRST BANK SOUTH	F.I.C.A. 9/30	3538	98.38
1200-000-171	WILKINS LOWE & CO.	Nurse premium - 214.67		
1292-000-565	x x x	x x 1,073.33 3565		1,288.00
1200-000-171	WILKINS LOWE & CO.	Commercial Auto - 919.25		
1292-000-527	x x x	x x 2,757.75 3566		3,677.00
1200-000-171	WILKINS LOWE & CO.	Workers Comp - 8,909.50		
1292-000-523	x x x	x x 26,728.50 3567		35,638.00
1292-000-565	SPECIALTY UNDERWRITERS INC.	Ins. Maint. Contr.	3586	13,464.00
1292-000-565	1ST AGENCY INC.	Athletic ins.	3589	2,350.00
1292-000-526	ILL. DIR. OF EMPLOYMENT SECURITY	Unemployment	3609	1,105.11
1292-000-527	INTERNAL REVENUE SERVICE	Medicare due 3rd quarter	3641	.97
1292-000-527	FIRST BANK SOUTH	Medicare 10/15	3644	1,453.41
1292-000-529	FIRST BANK SOUTH	FICA 10/15	3645	103.44
1292-000-179	AM MULTIGRAPHICS	Service	3646	632.00
1292-000-179	HUGHES BUSINESS TELEPHONES	Service	3649	85.00
1292-000-565	SPECIALTY UNDERWRITERS INC.	Equip. coverage	3650	59,675.00
1200-000-179	STERLING BUSINESS MACHINES	Service	3651	99.00

TOTAL LIABILITY, PROTECTION & SETTLEMENT FOR OCTOBER

\$121,094.28

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

William B. Schum

PRESIDENT

Christine Schum

SECRETARY

DATE

**TREASURER'S REPORT**  
**September 30, 1992**

**I. INVESTMENTS**

FUND	LOCATION	RATE	DUE DATE	AMOUNT
Operations & Maintenance	Tampico National Bank	6.25	10-12-92	100,000.00
Operations & Maintenance	Milledgeville State Bank	6.00	10-12-92	100,000.00
Operations & Maintenance	First National Bank, Amboy	4.75	8-15-93	100,000.00
Working Cash	Dixon National Bank	3.50	12-29-92	350,000.00
Working Cash	Sterling Federal Bank	5.10	2-1-93	100,000.00
Working Cash	Community State Bank (Rck Fls)	5.00	2-6-93	100,000.00
Working Cash	Amcore (Sterling)	5.40	4-1-93	1,020,000.00
Working Cash	Ashton Bank & Trust Co.	4.60	8-15-93	100,000.00
Working Cash	Farmers Bank of Sublette	4.50	8-15-93	100,000.00
Working Cash	Smith Trust & Savings (Morrison)	4.50	8-16-93	100,000.00
Working Cash	Fulton State Bank	4.50	9-8-93	100,000.00
Building Bond Proceeds	First Bank/Dixon	4.88	5-6-93	100,000.00
Building Bond Proceeds	First National Bank, Sterling	4.60	5-10-93	100,000.00
Building Bond Proceeds	Farmers National Bank, Prophetstown	4.75	5-18-93	100,000.00
Building Bond Proceeds	First National Bank, Sterling	4.60	6-28-93	150,000.00
Auxiliary (Student Activities)	Citizens First State Bank, Walnut	4.10	11-11-92	80,000.00
				\$2,800,000.00

## II. INTEREST BEARING ACCOUNTS

September 30, 1992

ACCOUNT/FUND	LOCATION	RATE	AMOUNT
Operations and Maintenance	-----		
Trust Account	First National Bank, Sterling	3.00	94,972.28
General Fund	First Bank, Sterling	3.55	2,156,231.99
Bookstore Fund	First Bank, Sterling	3.55	109,969.48
			\$2,361,173.75

## III. CHECKING ACCOUNTS - NONINTEREST BEARING

ACCOUNT/FUND	LOCATION	AMOUNT
Education	First National Bank, Sterling	\$311.90
Building - Operations & Maintenance	First National Bank, Sterling	0.00
Restricted and Federal Funds	First Bank, Sterling	35,859.60
		\$36,171.50

SAUK VALLEY COMMUNITY COLLEGE  
STUDENT LOAN FUND  
Period Ending 9/30/92  
BALANCE SHEET

ASSETS:

Cash in Bank	\$1,958.13
Notes Receivable	10,129.32
	\$12,087.45
	=====

LIABILITIES & NET WORTH:

Due to Bookstore	\$0.00
Fund Equity	11,682.44
Net Profit	405.01
	\$12,087.45
	=====

PROFIT AND LOSS

INCOME:

Interest Income	\$160.22
Bad Debts Repaid	244.79
	\$405.01

EXPENSES:

Bad Debts	\$0.00
	=====

NET PROFIT	\$405.01
	=====

SAUK VALLEY COMMUNITY COLLEGE  
STUDENT ACTIVITY FUND  
September 30, 1992

Balance on Hand - September 1, 1992	\$563,482.51
Journal Entries	(1,212,005.00)
September Receipts 1992	959,084.85
	<b>TOTAL FUNDS AVAILABLE DURING SEPTEMBER</b>
	<b>\$310,562.36</b>
Cash Disbursements - September, 1992	(79,611.35)
Balance on Hand - September 30, 1992	\$230,951.01

RESTRICTED/FEDERAL FUNDS  
September 30, 1992

Balance on Hand - September 1, 1992	\$57,992.14
Journal Entries	43,000.00
September Receipts 1992	130,356.69
	-----
	<b>TOTAL FUNDS AVAILABLE DURING SEPTEMBER</b>
	<b>\$231,348.83</b>
Cash Disbursements - September, 1992	(195,489.23)
Balance on Hand - September 30, 1992	\$35,859.60

**STATEMENT OF INCOME & EXPENSE  
STUDENT ACTIVITY FUND**

**ACTIVITIES**

<b>Student Activity Assessments</b>	<b>\$8,915.49</b>
Athletic Income	0.00
Drama Income	0.00
<b>Student Activity Income</b>	<b>153.50</b>
Student Activity Income-Restricted Purp. Source	0.00
Student Activity Income - Bookstore Source	0.00
Sauk Talk Income	0.00
Cash Over & Under	12.00
Other Student Activity Income	0.00
	<b>\$9,080.99</b>

**TOTAL INCOME**

	<b>BUDGET</b>	<b>EXPENSE</b>
Athletic Expense	49,526.	\$ 6,859.09
Cheerleader & Pom Pon Squad	4,500.	26.77
Speech Act. & Readers Theatre	5,500.	47.08
Drama Expense	6,000.	1,290.10
Music Expense	3,750.	0.00
Student Act. Expense	16,500.	5,376.90
Student Senate Expense	2,000.	161.02
Women's Intercollegiate Exp.	33,224.	6,220.46
SVCC Clubs	500.	0.00
Sauk Signal	7,000.	731.52
Intramurals	500.	0.00
Peer Mentors Expense	2,000.	(255.00)
Creative Magazine	1,000.	0.00
Contingencies/Non-Budgeted	0.	0.00
	132,000.	<b>TOTAL EXPENSE</b>
		<b>\$20,457.94</b>

**Excess of Expenditures over Revenues as of  
September 30, 1992** (\$11,376.95)

**STATEMENT OF ASSETS AND LIABILITIES**

<b>ASSETS</b>	<b>REVOLVING AGENCY FUND LIABILITIES</b>	<b>AMOUNT</b>
Cash in Bank/ General Fnds	Due from Other Fund - Bookstore	(\$43,860.00)
	Due from Other Fund Stud. Act.	0.00
	Due From Other Fund - Education	(46,146.87)
	Due from Other Fund-Restr./Fed	(\$67,273.00)
Cash in Bank/ Rest/Fed Fnds	Due Student Activity Fund	67,273.00
	Due to Rest. & Federal Fund	0.00
Petty Cash	Due to Educational Fund	0.00
	Due to Educ. Fund-Restr/Fed	133,069.93
Accts. Rec.	Due to Oper. & Maint. Fund	0.00
	Due to Oper. & Maint/Restr. Fed.	1,280.00
Investments	Due to Bookstore	175.38
	Due to Bookstore/Restricted Fund	41.10
Accts. Rec./ Stud. Act.	Due Insurance Fund	0.00
	Due Insurance Fund-Restr/Fed	749.51
	Due to Student Loan Fund	0.00
Accts. Rec./ Restricted	Resident Student Tuition	674,526.60
	Resident Tuition Refunds	(41,162.60)
	Out of District Tuition	52.04
	Lab Fees	42,552.80
	Lab Fees Refunds	(1,770.40)
	Accounts Payable	0.00
	Accounts Payable - Restr/Fed	14,113.94
	Deferred Income/Restricted	2,446.98
	Due to Working Cash Fund	0.00
	Due to Audit Fund	0.00
	Due to Site & Construction Fund	0.00
	Due to Prot., Health & Sfty Fund	0.00
		-----
		\$736,068.41

**RESTRICTED AGENCY FUND LIABILITIES**

Child Care Operations	(\$7,003.55)
Parking	13,334.89
Recreation Room Fund	1,351.32
Student Locker Fund	670.00
Community Services	48,438.23
Collegiate Choir	381.56
Spec Serv for Disadv. Inc-FY 93	0.00
Spec Serv for Disadv. Exp-FY 93	(11,798.78)
Spec Serv For Disadv. Inc-FY 91	88,618.07
Spec Serv For Disadv. Exp-FY 91	(88,618.07)
Spec Serv for Disadv. Inc-FY 92	125,070.40
Spec Serv for Disadv. Exp-FY 92	(130,316.83)
Special Population Gt. FY 93	(6,368.88)
Perkins Gt. FY 93	(13,581.11)
Econ. Dev. Gt. II FY 93	6,294.69
Econ. Dev. Gt. Inc. FY 93	9,238.00
Econ. Devlpmt. Gt. FY 93 Exp.	(17,687.93)
Econ. Dev. Gt. Inc. FY 92	54,124.00
Econ. Dev. Gt. Exp. FY 92	(54,124.00)
Student Clubs	2,517.71
Adult Learning Book Charges	943.80

College Van	7,892.64
VIP/CPP	(69.90)
Student Serv/Special Projects	87,749.87
SVCC Athletic Booster Club	5,162.29
DCC/Income/FY 92	428,906.18
DCC/Expense/FY 92	(428,906.18)
Voc. Educ. Adult Training	0.00
Ill. Interp. Workshop	248.25
SVCC Foundation	(13,747.15)
Sauk Area Arts Council	0.00
Sm. Bus. Dev. Gt./Exp./FY 93	(2,720.78)
Sm. Bus. Dev. Gt./Inc./FY 92	24,242.94
Sm. Bus. Dev. Gt./Exp./FY 92	(24,242.94)
VITAL - Secy of State FY 93	20,164.80
Anna Johnson Estate	270.68
Nursing Uniforms	0.00
LPN Supplies	527.11
Miscellaneous Account	339.25
IL Personal Serv. Withholding	0.00
Advanced Tech. FY 93	(11,865.93)
Title III - Income/FY 91	359,218.06
Title III - St Serv Ret/Exp FY91	(103,295.94)
Title III - Nrs. Cln Lab/Exp FY91	(117,899.77)
Title III - Proj. Admin/Exp FY91	(45,098.30)
Title III - Eng Comp Lab/Exp FY91	(92,924.05)
Title III - Income/FY 92	380,134.05
Title III - St Serv Ret/Exp FY92	(138,095.17)
Title III - Nrs. Cln Lab/Exp FY92	(111,174.58)
Title III - Proj. Admin/Exp FY92	(40,181.30)
Title III - Eng Comp Lab/Exp FY92	(133,200.91)
Anne Horton Award	227.09
Tech-Prep Planning Gt.	(878.04)
State Voc Ed. Equip. Gt. FY 93	(1,260.00)
Workstudy Awards Rec. 1991-92	0.00
Workstudy Awards Cap. 1991-92	171,837.00
Workstudy Awards Paid 1991-92	(171,837.00)
EOG Awards Rec. 1991-92	0.00
EOG Awards Capital 1991-92	64,459.00
EOG Awards Paid 1991-92	(64,459.00)
PELL Awards Rec. 1991-92	0.00
PELL Awards Capital 1991-92	973,906.00
PELL Awards Paid 1991-92	(973,906.00)
Workstudy Awards Rec. FY 93	(131,923.13)
Workstudy Awards Capital FY 93	173,467.00
Workstudy Awards Paid FY 93	(51,268.41)
EOG Awards Rec. FY 93	77,659.00
EOG Awards Capital FY 93	(77,659.00)
PELL Awards Rec. FY 93	(250,438.51)
PELL Awards Capital FY 93	260,099.00
PELL Awards Paid FY 93	(8,908.41)
Inactive Federal Grants	(9,646.21)
Retiree Health/Income	7,304.25
Retiree Health/Expense	(7,046.61)
	52,644.76

**FUND EQUITY**

<b>July 1, 1992</b>	<b>\$763.73</b>
<b>Excess of Expenditures over Revenues as of August 31, 1992</b>	<b>(11,376.95)</b>
<b>TOTAL ASSETS \$ 778,099.95</b>	<b>TOTAL LIABILITIES &amp; NET WORTH</b>
	<b>\$778,099.95</b>

**SAUK VALLEY COLLEGE**  
**BUSINESS OFFICE**

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
	093092	3934	RICE ELMER	0.00	384.12
	093092	3935	SCHEFFLER GILBERT	0.00	384.12
	093092	3936	STOUDT ARDELLA	0.00	410.61
	093092	3937	WEIDMAN BYRON	0.00	384.12
	093092	3938	WELCH NORMAN	0.00	384.12
	093092	3939	SVCC EDUC FUND	0.00	554.73
000000111100	093092	3940	HALL ZOLLIE	0.00	67.40
000000111100	093092	3941	MAEOPP	0.00	75.00
000000111100	093092	3942	BALLOM KENNY	0.00	250.00
000000111100	093092	3943	MCLCA	0.00	75.00
000000111100	093092	3944	BAILEY GLENN	0.00	72.70
000000111100	093092	3945	HAPPACH RONALD	0.00	644.48
000000111100	093092	3946	IL STATE BOARD OF EDUC.(TECH PREP)	0.00	4167.09
000000111100	093092	3947	LINDGREN CALLIHAN VANOSDOL & CO LTD	0.00	851.00
000000111100	093092	3948	ROCK FALLS CHAMBER OF COMMERCE	0.00	15.00
000000111100	093092	3949	SVCC EDUCATIONAL FUND	0.00	1050.00
000000111100	093092	3950	ERIE HIGH SCHOOL	0.00	200.00
000000111100	093092	3951	MICROSOFT CORP	0.00	960.00
000000111100	093092	3952	GOSPODARCZYK THOMAS	0.00	94.86
000000111100	093092	3953	DUFFY EDWARD	0.00	158.61
000000111100	093092	3954	SLOSSON EDUCATIONAL PUBLICATIONS IN	0.00	228.80
000000111100	093092	3955	CAREERTRACK PUBLICATIONS	0.00	204.70
000000111100	093092	3956	DIXON TELEGRAPH	0.00	37.63
000000111100	093092	3957	DAILY GAZETTE	0.00	72.93
000000111100	093092	3958	VANCE SUSAN	0.00	50.00
000000111100	093092	3959	SVCC INSURANCE FUND	0.00	567.56
000000111100	093092	3960	VOID CHECK	0.00	0.00
000000111100	093092	3961	CENTEL	0.00	31.88
#00000111100	093092	3962	HASKELLS	0.00	59.90
000000111100	093092	3963	CAREER COMMUNICATIONS INC	0.00	60.00
000000111100	093092	3964	MIDWEST COMPUTER SUPPLY	0.00	5219.07
000000111100	093092	3965	MEDICAL EQUIPMENT SERVICE	0.00	64.00
000000111100	093092	3966	HEALTH SCIENCES CONSORTIUM	0.00	357.00
000000111100	093092	3967	UNIQUE COMPUTER	0.00	2250.00
000000111100	093092	3968	SVCC GENERAL FUND-EDUCATION	0.00	137559.36
000000111100	093092	3969	STATE UNIVERSITIES RETIREMENT SYSTEM	0.00	1349.91

CASH IN BANK - RESTR & FED FUNDS 0.00 195489 23-

## BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
000000111100	093092	3883	NCEOA	0.00	350.00
000000111100	093092	3884	BALLOM KENNEY	0.00	752.58
000000111100	093092	3885	KIM LINDA	0.00	99.71
000000111100	093092	3886	HENSON DANIEL	0.00	3.92
000000111100	093092	3887	HALL DORIS	0.00	12.32
000000111100	093092	3888	FLUKE JOHN MFG CO INC	0.00	4976.60
000000111100	093092	3889	STERLING ELECTRONICS	0.00	605.00
000000111100	093092	3890	EDLIE ELCTRONICS	0.00	782.82
000000111100	093092	3891	VOID CHECK	0.00	0.00
000000111100	093092	3892	HILL-ROM	0.00	5128.50
000000111100	093092	3893	PFEIFFER & CO	0.00	467.35
000000111100	093092	3894	NOEL-LEVITZ	0.00	1778.88
000000111100	093092	3895	HARRISON DENNIS	0.00	537.00
000000111100	093092	3896	HASKELLS	0.00	36.54
000000111100	093092	3897	OFFICE OF SPECIALIZED VOC RESEARCH	0.00	60.00
000000111100	093092	3898	BENNETT TRAVEL CONSULTANTS INC	0.00	175.00
000000111100	093092	3899	CEGA SERVICES	0.00	20.00
000000111100	093092	3900	SVCC BOOKSTORE	0.00	56.72
000000111100	093092	3901	SVCC GENERAL FUND-BUILDING	0.00	3650.00
000000111100	093092	3902	SVCC GENERAL FUND-INSURANCE	0.00	670.70
000000111100	093092	3903	VOCATIONAL SYSTAM DIRECTORS COUNCIL	0.00	40.00
000000111100	093092	3904	ADULT EDUC SERV CENT OF NORTH IL	0.00	60.00
000000111100	093092	3905	APPLIED TRAINING TECHNOLOGIES	0.00	5812.95
000000111100	093092	3906	GEMENY ROBERT	0.00	50.00
000000111100	093092	3907	FENSTERMAN GLENN	0.00	50.00
000000111100	093092	3908	KUKMAN TIMOTHY	0.00	50.00
000000111100	093092	3909	WILLIAMS SUSAN	0.00	50.00
000000111100	093092	3910	HARTMAN LEANDRA	0.00	50.00
000000111100	093092	3911	ARMSTRONG CAROL	0.00	50.00
000000111100	093092	3912	BRAIDA JAMES	0.00	50.00
000000111100	093092	3913	DUFFY CAROL	0.00	50.00
000000111100	093092	3914	STATE UNIVERSITIES RETIREMENT SYSTE	0.00	1361.30
000000111100	093092	3915	IOICC	0.00	50.00
000000111100	093092	3916	HILL-ROM	0.00	467.62
000000111100	093092	3917	A TECH	0.00	76.95
000000111100	093092	3918	UNIQUE COMPUTER	0.00	1896.00
000000111100	093092	3919	PROFESSIONAL DEV SOFTWARE	0.00	1179.30
000000111100	093092	3920	CONSOLIDATED MANAGEMENT CO	0.00	81.00
000000111100	093092	3921	CENTER FOR OCCUP RESEARCH & DEV	0.00	59.98
000000111100	093092	3922	ASP DOLORES	0.00	240.00
000000111100	093092	3923	DAVIS DARREL	0.00	384.12
000000111100	093092	3924	EDISON ROBERT	0.00	384.12
000000111100	093092	3925	FRIEDRICH'S ALICE	0.00	384.12
000000111100	093092	3926	GUNTLE GLADYS	0.00	384.12
000000111100	093092	3927	HAIN CAROL	0.00	410.61
000000111100	093092	3928	HOLMBERG CLARYCE	0.00	384.12
000000111100	093092	3929	KELLER STUART Y SR	0.00	410.61
000000111100	093092	3930	LENOX JOHN	0.00	384.12
000000111100	093092	3931	LOGEMANN ROBERT	0.00	410.61
000000111100	093092	3932	MERLO LENA	0.00	384.12
000000111100	093092	3933	NELSON HAROLD	0.00	384.12

SAUK VALLEY COLLEGE  
BUSINESS OFFICE

ACCOUNT	DATE	TICKET	NAME	DEBIT	CREDIT
0000000111010	093092	3515	CHRISTIAN DONNA	0.00	19.00
0000000111010	093092	3516	LAWSON GAIL L	0.00	120.00
0000000111010	093092	3517	RAMIREZ SHERRY	0.00	59.20
0000000111010	093092	3518	YANG KONG BOW	0.00	96.80
0000000111010	093092	3519	LONG BRETT	0.00	245.00
0000000111010	093092	3520	UPWARD MOBILITY PROGRAM	0.00	232.00
0000000111010	093092	3521	DIXON PAINT CO	0.00	64.20
0000000111010	093092	3539	SQUIRES JACK	0.00	13.63
CASH IN BANK..GEN FUND				0.00	79611.35

SAUK VALLEY COLLEGE  
BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
000000111010	093092	3462	BUSHMAN SHERI	0.00	9.69
000000111010	093092	3463	BUSHUE DARON	0.00	9.69
000000111010	093092	3464	BUTLER CANDACE	0.00	9.69
000000111010	093092	3465	BUTTRON LAURA	0.00	9.69
000000111010	093092	3466	BUXTON JAY	0.00	9.69
000000111010	093092	3467	BUZZARD WAOE	0.00	9.69
000000111010	093092	3468	BECKER VIRGINIA	0.00	9.69
000000111010	093092	3469	BELL RHONDA	0.00	9.69
000000111010	093092	3470	ENNETH ELLEN	0.00	9.69
000000111010	093092	3471	BENNETT OTIS	0.00	9.69
000000111010	093092	3472	BENSON TINA	0.00	9.69
000000111010	093092	3473	BESWICK MARCY	0.00	9.69
000000111010	093092	3474	BICKETT TERESA	0.00	9.69
000000111010	093092	3475	BIRKEY DEBRA	0.00	9.69
000000111010	093092	3476	BLAIR DOLLY	0.00	9.69
000000111010	093092	3477	BLAND MARLA	0.00	9.69
000000111010	093092	3478	BLUMEYER VANESSA	0.00	9.69
000000111010	093092	3479	BODMER KIMBERLY	0.00	9.69
000000111010	093092	3480	BOHMS RHONDA	0.00	9.69
000000111010	093092	3481	BONNELL MARIA	0.00	9.69
000000111010	093092	3482	BONVOULOIR KAREN	0.00	9.00
000000111010	093092	3483	BOTT PAMELA	0.00	9.69
000000111010	093092	3484	BOWEN KAREN	0.00	9.69
000000111010	093092	3485	BOWERS DEBRA	0.00	9.69
000000111010	093092	3486	BRADY DEBRA	0.00	9.69
000000111010	093092	3487	BRADY KRISTOL	0.00	9.69
000000111010	093092	3488	BRAMM ERIC	0.00	9.69
000000111010	093092	3489	BRILL DONA	0.00	9.69
000000111010	093092	3490	BROOKS JULIA	0.00	9.69
000000111010	093092	3491	BRACHEL SHARRI	0.00	9.69
000000111010	093092	3494	DRANE PAULA	0.00	49.81
000000111010	093092	3495	UNIQUE COMPUTER	0.00	8948.00
000000111010	093092	3496	WELKER MARIA	0.00	18.13
000000111010	093092	3497	STEWART BEVERAGE CO	0.00	114.00
000000111010	093092	3498	PLAYBACK	0.00	350.00
000000111010	093092	3499	DIXON TELEGRAPH	0.00	410.76
000000111010	093092	3500	CONSOLIDATED MANAGEMENT CO	0.00	1239.40
000000111010	093092	3501	WOLFE JAY	0.00	141.00
000000111010	093092	3502	LESEMAN JOLENE	0.00	566.82
000000111010	093092	3503	HARPER JEFF	0.00	85.00
000000111010	093092	3504	CLAUSSEN MIKE	0.00	85.00
000000111010	093092	3505	DAILY GAZETTE	0.00	34.08
000000111010	093092	3506	MIDWEST SOFTWARE	0.00	52.50
000000111010	093092	3507	ALMASSY JOSIE	0.00	22.87
000000111010	093092	3508	VADAR CORP	0.00	924.97
000000111010	093092	3509	HAL ROBERTS CO	0.00	160.00
000000111010	093092	3510	DIXON HIGH SCHOOL	0.00	13.00
000000111010	093092	3511	NATL JR COLL ATHLETIC ASSOC	0.00	10.00
000000111010	093092	3512	DBA WAYNE L DRAPERY STUDIO	0.00	1000.00
000000111010	093092	3513	STERLING FORD-LINCOLN-MERCURY INC	0.00	217.41
000000111010	093092	3514	SVCC RESTRICTED FEDERAL FUND	0.00	10577.48

SAUK VALLEY COLLEGE  
BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
000000111010	093092	3411	KING ELIZABETH	0.00	9.69
000000111010	093092	3412	KIRK PATRICK	0.00	9.69
000000111010	093092	3413	KLENZ KEVIN	0.00	9.69
000000111010	093092	3414	KLINKER PATRICIA	0.00	9.69
000000111010	093092	3415	KLOCKENGKA KELLY	0.00	9.69
000000111010	093092	3416	KNAPP TONI	0.00	9.69
000000111010	093092	3417	KRAMER DENISE	0.00	9.69
000000111010	093092	3418	KUTZ JANETTE	0.00	9.69
000000111010	093092	3419	ADAMS ELIZABETH	0.00	9.69
000000111010	093092	3420	ADAMS QUAN	0.00	9.69
000000111010	093092	3421	ADAMS ROGER	0.00	9.69
000000111010	093092	3422	ALDEN JOSEPH	0.00	9.69
000000111010	093092	3423	ALDRICH MARY	0.00	9.69
000000111010	093092	3424	ALDRIDGE BRETT	0.00	9.69
000000111010	093092	3425	ALDRIDGE TINA	0.00	9.69
000000111010	093092	3426	ALLEN CONNIE	0.00	9.69
000000111010	093092	3427	ALLEN WILLIAM	0.00	9.69
000000111010	093092	3428	ALTER BRUCE	0.00	9.69
000000111010	093092	3429	ANDERSON JAMES	0.00	9.69
000000111010	093092	3430	ANDERSON BELINDA	0.00	9.69
000000111010	093092	3431	ANDERSON SHELLY	0.00	9.69
000000111010	093092	3432	ANKNEY NICHOLE	0.00	9.69
000000111010	093092	3433	AUBERT MICHAEL	0.00	9.69
000000111010	093092	3434	AURAND JEANETTE	0.00	9.69
000000111010	093092	3435	AUSTIN TINA	0.00	9.69
000000111010	093092	3436	BABIN KELLY	0.00	9.69
000000111010	093092	3437	BAKER KELLI	0.00	9.69
000000111010	093092	3438	BAKER STEPHEN	0.00	9.69
000000111010	093092	3439	BAKER PAMELA	0.00	9.69
000000111010	093092	3440	BALLANTYNE ELAINE	0.00	9.69
000000111010	093092	3441	BARAJAS ROBERT	0.00	9.69
000000111010	093092	3442	CALLAWAY JOYCE	0.00	9.69
000000111010	093092	3443	CAMARATA KATHLEEN	0.00	9.69
000000111010	093092	3444	CANTU CHRISTINA	0.00	9.69
000000111010	093092	3445	BARKLEY THOMAS	0.00	9.69
000000111010	093092	3446	BARNES COLLEN	0.00	9.69
000000111010	093092	3447	BARRON CHRISTINA	0.00	9.69
000000111010	093092	3448	BEACHY DAVID	0.00	9.69
000000111010	093092	3449	BEANE ELEANOR	0.00	9.69
000000111010	093092	3450	BEARMAN MARY	0.00	9.69
000000111010	093092	3451	JOHNSON VERNON	0.00	9.69
000000111010	093092	3452	JONES DONNA	0.00	9.69
000000111010	093092	3453	JUAREZ ANNETTE	0.00	9.69
000000111010	093092	3454	JUIST RACHEL	0.00	9.69
000000111010	093092	3455	JUIST SARA	0.00	9.69
000000111010	093092	3456	BROWN DOROTHEA	0.00	9.69
000000111010	093092	3457	BROWN LESLIE	0.00	9.69
000000111010	093092	3458	BRYAN MARY	0.00	9.69
000000111010	093092	3459	BRYANT CAREN	0.00	9.69
000000111010	093092	3460	BURDIN SYLVIA	0.00	9.69
000000111010	093092	3461	BURKHOLDER BETTY	0.00	9.69

## BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
000000111010	093092	3360	HIGHBARGER BRADLEY	0.00	9.69
000000111010	093092	3361	HILTY CHESTER	0.00	9.69
000000111010	093092	3362	HINES DAVID	0.00	9.69
J00000111010	093092	3363	HINRICHES STEPHANIE	0.00	9.69
000000111010	093092	3364	HIPPEN KRISTI	0.00	9.69
000000111010	093092	3365	HODGES SHARI	0.00	9.69
000000111010	093092	3366	HALGREN MICHELLE	0.00	9.69
000000111010	093092	3367	HOLT STEPHANIE	0.00	9.69
000000111010	093092	3368	HOOK RONALD	0.00	9.69
000000111010	093092	3369	HORTON SALLY	0.00	9.69
000000111010	093092	3370	HOUSE LANE	0.00	9.69
000000111010	093092	3371	HOWLETT CHARLENE	0.00	9.69
000000111010	093092	3372	HOYLE AMY	0.00	9.69
000000111010	093092	3373	HOYLE MARGOT	0.00	9.69
000000111010	093092	3374	HUBBARD KRISTIN	0.00	9.69
000000111010	093092	3375	HUBBELL DEANNA	0.00	9.69
000000111010	093092	3376	HUCKINS KIMBERLY	0.00	9.69
000000111010	093092	3377	HUDSON GINA	0.00	9.69
000000111010	093092	3378	HUFFMAN SCOTT	0.00	9.69
000000111010	093092	3379	HUISENKA CORY	0.00	9.69
000000111010	093092	3380	HUGGINS MICHAEL	0.00	9.69
000000111010	093092	3381	HURLEY SARAH	0.00	9.69
000000111010	093092	3382	HUSSUNG MELINDA	0.00	9.69
000000111010	093092	3383	IRVING ALICE	0.00	9.69
000000111010	093092	3384	ISAACS MARCIA	0.00	9.69
000000111010	093092	3385	ISAACS TAMMY	0.00	9.69
000000111010	093092	3386	ISAACSON KATHY	0.00	9.69
000000111010	093092	3387	JAECKLE DONNA	0.00	9.69
000000111010	093092	3388	JACOBS DEBRA	0.00	9.69
000000111010	093092	3389	JENSEN DONNA	0.00	9.69
000000111010	093092	3390	JIMENEZ CAROL	0.00	9.69
000000111010	093092	3391	JOHNSON BRIGETTE	0.00	9.69
000000111010	093092	3392	JOHNSON DAWN	0.00	9.69
J00000111010	093092	3393	JOHNSON ELAINE	0.00	9.69
000000111010	093092	3394	JOHNSON KATHY	0.00	9.69
000000111010	093092	3395	JOHNSON MARY	0.00	9.69
J00000111010	093092	3396	CHRISTIAN DONNA	0.00	9.69
J00000111010	093092	3397	CLARK KAREN	0.00	9.69
J00000111010	093092	3398	CLASPER SHARON	0.00	9.69
J00000111010	093092	3399	CLAUSSEN KATHLEEN	0.00	9.69
J00000111010	093092	3400	CLYMER ROGER	0.00	9.69
J00000111010	093092	3401	CAMPBELL BARBARA JO	0.00	9.69
J00000111010	093092	3402	LINTON DENISE	0.00	9.69
J00000111010	093092	3403	KANE YOLANDA	0.00	9.00
J00000111010	093092	3404	KARRI EUNICE	0.00	9.69
J00000111010	093092	3405	KARROW LEAH	0.00	9.69
J00000111010	093092	3406	KAYE ROBERTA	0.00	9.69
J00000111010	093092	3407	KELLEY MARY	0.00	9.69
J00000111010	093092	3408	KEMP SUSAN	0.00	9.69
J00000111010	093092	3409	KERSTEN TERESA	0.00	9.69
J00000111010	093092	3410	KIERCZYNKI ANISA	0.00	9.69

## BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
00000111010	093092	3309	LINBOOM DEBBY	0.00	9.69
00000111010	093092	3310	LIGHTNER CELESTE	0.00	9.69
00000111010	093092	3311	LEWIS ERMALINDA	0.00	9.69
00000111010	093092	3312	LENCH JENNIFER	0.00	9.69
00000111010	093092	3313	LEHMAN TRACY	0.00	9.69
00000111010	093092	3314	LEATHER VERONICA	0.00	9.69
00000111010	093092	3315	LAWSON SHANE	0.00	9.69
00000111010	093092	3316	SCHULTE JODI	0.00	9.69
00000111010	093092	3317	SCHULTZ SANDRA	0.00	9.69
00000111010	093092	3318	SCOTT RONA	0.00	9.69
00000111010	093092	3319	SELOOVER WENDY	0.00	9.69
00000111010	093092	3320	SEYDEL DONALD IV	0.00	9.69
00000111010	093092	3321	SHARP JILL	0.00	9.69
00000111010	093092	3322	SHELEY SHERI	0.00	9.69
00000111010	093092	3323	SQUIRES JACK	0.00	9.69
00000111010	093092	3324	SMIT WILDA	0.00	9.69
00000111010	093092	3325	SMITH ESTHER	0.00	9.69
00000111010	093092	3326	SMITH ETHEL	0.00	9.69
00000111010	093092	3327	SMITH EVA	0.00	9.69
00000111010	093092	3328	SMITH PAULA	0.00	9.69
00000111010	093092	3329	STRICKLIN LINDA	0.00	9.69
00000111010	093092	3330	SUGARS TAMELA	0.00	9.69
00000111010	093092	3331	SUTTON JEANETTE	0.00	9.69
00000111010	093092	3332	SWARTHOUT RHONDA	0.00	9.69
00000111010	093092	3333	SWEITZER SUSAN	0.00	9.69
00000111010	093092	3334	TABOR-BASS JULIE	0.00	9.69
00000111010	093092	3335	TALBERT TAMMIE	0.00	9.69
00000111010	093092	3336	HAMMELMAN JOANNE	0.00	9.69
00000111010	093092	3337	HAND MICHAEL	0.00	9.69
00000111010	093092	3338	HANDEL ALEXANDER	0.00	9.69
00000111010	093092	3339	HANICH PAMELA	0.00	9.69
00000111010	093092	3340	HARMS TAMERA	0.00	9.69
00000111010	093092	3341	HARRISON DEBRA	0.00	9.69
00000111010	093092	3342	HARRISON DOUGLAS	0.00	9.69
00000111010	093092	3343	HARSHMAN JOYCE	0.00	9.69
00000111010	093092	3344	HAUB KELLI	0.00	9.69
00000111010	093092	3345	HAWS TRACEY	0.00	9.69
00000111010	093092	3346	HECKMAN NORMA	0.00	9.69
00000111010	093092	3347	HEEREN MARCIA	0.00	9.69
00000111010	093092	3348	HEGARTY KIM	0.00	9.69
00000111010	093092	3349	HEMMINGER PAMELA	0.00	9.69
00000111010	093092	3350	HENNING MICHELLE	0.00	9.69
00000111010	093092	3351	HENSON DARLENE	0.00	9.69
00000111010	093092	3352	HENREKIN ELAINE	0.00	9.69
00000111010	093092	3353	HENSON STEVE	0.00	9.69
00000111010	093092	3354	HERRERA REBECCA	0.00	9.69
00000111010	093092	3355	HESSENBERGER ARLENE	0.00	9.69
00000111010	093092	3356	HEXON KRISTINE	0.00	9.69
00000111010	093092	3357	HICKS JOYCE	0.00	9.69
00000111010	093092	3358	HICKS TERRI	0.00	9.69
00000111010	093092	3359	HICKS TRACEY	0.00	9.69

SAUK VALLEY COLLEGE  
BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
000000111010	093092	3234	RAJNOWSKI KYLE	0.00	9.69
000000111010	093092	3235	RAMIREZ SHERRY	0.00	9.69
000000111010	093092	3236	PLUMMBER LAURA	0.00	9.69
000000111010	093092	3237	PORT NICOLE	0.00	9.69
000000111010	093092	3238	PRZYSUCHA MARIAN	0.00	9.69
000000111010	093092	3239	PULGOUN PATRICIA	0.00	9.69
000000111010	093092	3240	PUTT RENEE	0.00	9.69
000000111010	093092	3241	SCHULTZ SUSAN	0.00	9.69
000000111010	093092	3242	FLYNN MARGIE	0.00	9.69
000000111010	093092	3243	FLOTO JENNIFER	0.00	9.69
000000111010	093092	3244	FLANAGAN CHRISTINA	0.00	9.69
000000111010	093092	3245	FLAM CHERYL	0.00	9.69
000000111010	093092	3246	FITZWATER YVONNE	0.00	9.69
000000111010	093092	3247	FITZWATER MERVIN	0.00	9.69
000000111010	093092	3248	FISHER BECKY	0.00	9.69
000000111010	093092	3249	FAGAN STEVEN	0.00	9.69
000000111010	093092	3250	EWALD TRICIA	0.00	9.69
000000111010	093092	3252	SVCC BOOKSTORE	0.00	4501.53
000000111010	093092	3253	DILLOW DEB	0.00	9.38
000000111010	093092	3254	DRANE PAULA	0.00	38.39
000000111010	093092	3255	WOLFE JAY	0.00	532.98
000000111010	093092	3279	CHRIEST VICKY	0.00	9.69
000000111010	093092	3280	CHRIEST CYNTHIA	0.00	9.69
000000111010	093092	3281	CHESHIRE CONNIE	0.00	9.69
000000111010	093092	3282	CHARLES CELENA	0.00	9.69
000000111010	093092	3283	CATER RICHARD	0.00	9.69
000000111010	093092	3284	CATER ELIZABETH	0.00	9.69
000000111010	093092	3285	CASILLAS GAIL	0.00	9.69
000000111010	093092	3286	CARLSON LAURA	0.00	9.69
000000111010	093092	3287	CARRINGTON MICHAEL	0.00	9.69
000000111010	093092	3288	CARLSON JON	0.00	9.69
000000111010	093092	3289	MEYER ROGER JR	0.00	9.69
000000111010	093092	3290	MEKEEL CHRISTINE	0.00	9.69
000000111010	093092	3291	MEDRANO ALICIA	0.00	9.69
000000111010	093092	3292	MCNITT ANNE	0.00	9.69
000000111010	093092	3293	MAYNARD JERRY	0.00	9.69
000000111010	093092	3294	MATTOX MICHAEL	0.00	9.69
000000111010	093092	3295	MASSINGILL PAMELA	0.00	9.69
000000111010	093092	3296	MASSINGILL DARWIN	0.00	9.69
000000111010	093092	3297	MARTINEZ DEBBY	0.00	9.69
000000111010	093092	3298	MARLEY LINDA	0.00	9.69
000000111010	093092	3299	MARCH JAMES	0.00	9.69
000000111010	093092	3300	MANNING ANN	0.00	9.69
000000111010	093092	3301	MANNING SUSAN	0.00	9.69
000000111010	093092	3302	MALSTON CONNIE	0.00	9.69
000000111010	093092	3303	LOECHEL KELLY	0.00	9.69
000000111010	093092	3304	MALDONADO OTTO	0.00	9.69
000000111010	093092	3305	LUDWIG MELINDA	0.00	9.69
000000111010	093092	3306	LONG BRETT	0.00	9.69
000000111010	093092	3307	LINSCOTT PENNY	0.00	9.69
000000111010	093092	3308	LINDEN SHARON	0.00	9.69

SAUK VALLEY COLLEGE  
BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
000000111010	093092	3177	ENGELS RICHARD	0.00	9.69
000000111010	093092	3178	ENGLING DANIEL	0.00	9.69
000000111010	093092	3179	ENGLUND SHERRI	0.00	9.69
000000111010	093092	3180	EERICKSON DARREN	0.00	9.69
000000111010	093092	3181	EVERLY JASON	0.00	9.69
000000111010	093092	3182	MORENO PATRICIA	0.00	9.69
000000111010	093092	3183	MORESI PAMELA	0.00	9.69
000000111010	093092	3184	LANDWER DEIRDRE	0.00	9.69
000000111010	093092	3185	LANTZ CHRISTINE	0.00	9.69
000000111010	093092	3186	LATHROP LUCILLE	0.00	9.69
000000111010	093092	3187	LAWSON-HOSE JACQUELYN	0.00	9.69
000000111010	093092	3188	LAWSON NEIL	0.00	9.69
000000111010	093092	3195	FLYNN PATRICIA	0.00	9.69
000000111010	093092	3196	FORBES SHAWN	0.00	9.69
000000111010	093092	3197	FORDHAM KETRA	0.00	9.69
000000111010	093092	3198	FORREN REBBA	0.00	9.69
000000111010	093092	3199	FOY MICHELLE	0.00	9.69
000000111010	093092	3200	FRANSEN EILEEN	0.00	9.69
000000111010	093092	3201	FREED KATHLEEN	0.00	9.69
000000111010	093092	3202	FULL DONNA	0.00	9.69
000000111010	093092	3203	GAINES ALICE	0.00	9.69
000000111010	093092	3204	DAVE NANCY	0.00	9.69
000000111010	093092	3205	DAILEY KAREN	0.00	9.69
000000111010	093092	3206	DANEKAS CHAD	0.00	9.69
000000111010	093092	3207	DAVIS LESLIE	0.00	9.69
000000111010	093092	3208	DAVIS SHERRY	0.00	9.69
000000111010	093092	3209	DEVER KATHIE	0.00	9.69
000000111010	093092	3210	DIVERS DEBRA	0.00	9.69
000000111010	093092	3211	DOBBEKE TIMOTHY	0.00	9.69
000000111010	093092	3212	DOHSE PATRICIA	0.00	9.69
000000111010	093092	3213	DOWELL KAREN	0.00	9.69
000000111010	093092	3214	DUTCHER TIMOTHY	0.00	9.69
000000111010	093092	3215	DYKHUIZEN BARRY	0.00	9.69
000000111010	093092	3216	DYKEMA SHERRY	0.00	9.69
000000111010	093092	3217	MORGAN CHRISTOPH	0.00	9.69
000000111010	093092	3218	TATE CAROL	0.00	9.69
000000111010	093092	3219	TETRICK STEVEN	0.00	9.69
000000111010	093092	3220	TAYLOR JOE	0.00	9.69
000000111010	093092	3221	THOMAS KERRY	0.00	9.69
000000111010	093092	3222	THOMAS MARY	0.00	9.69
000000111010	093092	3223	THOMPSON TRACEY	0.00	9.69
000000111010	093092	3224	RANDALL GARY	0.00	9.69
000000111010	093092	3225	RENNER MARIAN	0.00	9.69
000000111010	093092	3226	REUL GLORIA	0.00	9.69
000000111010	093092	3227	REYNOLDS CURTIS	0.00	9.69
000000111010	093092	3228	REYES FERNANDO	0.00	9.69
000000111010	093092	3229	REYES GENEVA	0.00	9.69
000000111010	093092	3230	QUIGG JANET	0.00	9.69
000000111010	093092	3231	RAAB KEITH	0.00	9.69
000000111010	093092	3232	RAE DANIELLE	0.00	9.69
093092		3233	RAINBOLT JULIE	0.00	9.69

**SAUK VALLEY COLLEGE**  
**BUSINESS OFFICE**

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
000000111010	093092	3126	SHEPARD CATHERINE	0.00	9.69
000000111010	093092	3127	SHETLER JILL	0.00	9.69
000000111010	093092	3128	SISSON TRACY	0.00	9.69
J00000111010	093092	3129	SMETTERS JOANN	0.00	9.69
000000111010	093092	3130	PYRON LESLIE	0.00	9.69
000000111010	093092	3131	PYSE CHRISTINE	0.00	9.69
000000111010	093092	3132	PERRY DAVID	0.00	9.69
000000111010	093092	3133	PEW MARGARET	0.00	9.69
000000111010	093092	3134	PHILLIPS SHAWN	0.00	9.69
000000111010	093092	3135	PITMAN WENDI	0.00	9.69
000000111010	093092	3136	PATTERSON DANA	0.00	9.69
000000111010	093092	3137	PAYNE LISA	0.00	9.69
000000111010	093092	3138	PARKER KAREN	0.00	9.69
000000111010	093092	3139	PARVIN TERESA	0.00	9.69
000000111010	093092	3140	PATRICK MISCHELLE	0.00	9.69
000000111010	093092	3141	OSBORN AMY	0.00	9.69
000000111010	093092	3142	ORDEAN DEBRA	0.00	9.69
000000111010	093092	3143	MULLIGAN SEAN	0.00	9.69
J00000111010	093092	3144	MULLINS NEOMI	0.00	9.69
J00000111010	093092	3145	MONSON TARA	0.00	9.69
J00000111010	093092	3146	GEIGER AUDREY	0.00	9.69
J00000111010	093092	3147	GIBSON KRISTA	0.00	9.69
J00000111010	093092	3148	GRIFFIN SUSAN	0.00	9.69
J00000111010	093092	3149	GILLAM TARA	0.00	9.69
J00000111010	093092	3150	GILPATRICK KEVIN	0.00	9.69
J00000111010	093092	3151	GNEUHS WILMA	0.00	9.69
J00000111010	093092	3152	GOGERTY JACQUELIN	0.00	9.69
J00000111010	093092	3153	GOGERTY TIM	0.00	9.69
J00000111010	093092	3154	GOWAN RONALD	0.00	9.69
J00000111010	093092	3155	GRANT CHRISTOPHER	0.00	9.69
J00000111010	093092	3156	GRAY GERALD	0.00	9.69
J00000111010	093092	3157	GRAY PAMELA	0.00	9.69
J00000111010	093092	3158	GRIM TAMMY	0.00	9.69
J00000111010	093092	3159	GRIMES JENNIFER	0.00	9.69
J00000111010	093092	3160	GROSSMAN ALLAN	0.00	9.69
J00000111010	093092	3161	GUNDERSON ERICA	0.00	9.69
J00000111010	093092	3162	HAAN ERIC	0.00	9.69
J00000111010	093092	3163	HALLER CINDY	0.00	9.69
J00000111010	093092	3164	CRISS BONITA	0.00	9.69
J00000111010	093092	3165	CROUT CARLOS	0.00	9.69
J00000111010	093092	3166	CROW MARTHA	0.00	9.69
J00000111010	093092	3167	CROWDER JOHNNA	0.00	9.69
J00000111010	093092	3168	CUEVAS ANNA	0.00	9.69
J00000111010	093092	3169	EARLY TERRY	0.00	9.69
J00000111010	093092	3170	ECKBERG BRENDA	0.00	9.69
J00000111010	093092	3171	EDWARDS KIMBERLY	0.00	9.69
J00000111010	093092	3172	EGLER EDWARD	0.00	9.69
J00000111010	093092	3173	EICHELBERGER SIMON	0.00	9.69
J00000111010	093092	3174	EISENBERG VALERIE	0.00	9.69
J00000111010	093092	3175	EMMERT JUDY	0.00	9.69
J00000111010	093092	3176	EMMERT TRINA	0.00	9.69

SAUK VALLEY COLLEGE  
BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
0000000111010	093092	3075	VARGAS HARRY	0.00	9.69
0000000111010	093092	3076	VANZUIDEN PAMELA	0.00	9.69
J000000111010	093092	3077	VANHOOSE KAREN	0.00	9.69
0000000111010	093092	3078	ULVE KENDRA	0.00	9.69
0000000111010	093092	3079	UNDERHILE LAURA	0.00	9.69
0000000111010	093092	3080	TREGJO MARIA	0.00	9.69
0000000111010	093092	3081	TRAN THANH LOAN	0.00	9.69
0000000111010	093092	3082	TORRES PATRICIA	0.00	9.69
0000000111010	093092	3083	DOERS DEANNA	0.00	9.69
0000000111010	093092	3084	COLLIN TERESA	0.00	9.69
0000000111010	093092	3085	CALSYN MICHAEL	0.00	9.69
0000000111010	093092	3086	CONDIFF PAULA	0.00	9.69
0000000111010	093092	3087	CONDERMAN CHRISTOPHER	0.00	9.69
0000000111010	093092	3088	COURTRIGHT MICHAEL	0.00	9.69
0000000111010	093092	3089	COVER VICKI	0.00	9.69
0000000111010	093092	3090	COX WENDY	0.00	9.69
0000000111010	093092	3091	CRANDALL KATHLEEN	0.00	9.69
0000000111010	093092	3092	CRAWFORD BETH	0.00	9.69
0000000111010	093092	3093	CRYPE MARK	0.00	9.69
0000000111010	093092	3094	RUDOLPH DAVE	0.00	1050.00
0000000111010	093092	3095	GALLARDO JENNIFER	0.00	9.69
0000000111010	093092	3096	GALVAN TERRI	0.00	9.69
0000000111010	093092	3097	GARCIA MINERVA	0.00	9.69
0000000111010	093092	3098	GARRISON PATRICIA	0.00	9.69
0000000111010	093092	3099	GARZA CRIS	0.00	9.69
0000000111010	093092	3100	GASCOIGNE DENISE	0.00	9.69
0000000111010	093092	3101	GASSNER HEINZ	0.00	9.69
J000000111010	093092	3102	GEERTS CONNIE	0.00	9.69
0000000111010	093092	3103	MCALVEY HEATHER	0.00	9.69
0000000111010	093092	3104	MCKEE SUSAN	0.00	9.69
0000000111010	093092	3105	MILLER JAMES	0.00	9.69
0000000111010	093092	3106	MILLER JENNIFER	0.00	9.69
J000000111010	093092	3107	MILLER JILL	0.00	9.69
0000000111010	093092	3108	MOCK JULIE	0.00	9.69
0000000111010	093092	3109	MILLER AMY	0.00	9.69
0000000111010	093092	3110	MILLER DIANE	0.00	9.69
J000000111010	093092	3111	MOLAND LYNN	0.00	9.69
0000000111010	093092	3112	MATTHEWS ALBERTA	0.00	9.69
0000000111010	093092	3113	MAZZONI CATHERINE	0.00	9.69
J000000111010	093092	3114	MCCOY MICHAEL	0.00	9.69
J000000111010	093092	3115	MARRUFFO KERRIE	0.00	9.69
J000000111010	093092	3116	NOVAK TRACY	0.00	9.69
J000000111010	093092	3117	OLSEN CHRISTINE	0.00	9.69
J000000111010	093092	3118	MOTTER MATTHEW	0.00	9.69
J000000111010	093092	3119	MUNZ STACEY	0.00	9.69
J000000111010	093092	3120	MURRAY SHERRI	0.00	9.69
J000000111010	093092	3121	MUSSELMAN BRIAN	0.00	9.69
J000000111010	093092	3122	MYATT DEBBIE	0.00	9.69
J000000111010	093092	3123	MYATT KATHY	0.00	9.69
J000000111010	093092	3124	NEAL CHRIS	0.00	9.69
J000000111010	093092	3125	NEAR CHRISTINE	0.00	9.69

**SAUK VALLEY COLLEGE**  
**BUSINESS OFFICE**

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
00000111010	093092	3024	TIMMONS MICHELLE	0.00	9.15
00000111010	093092	3025	SIZEMORE PAMELA	0.00	5.60
00000111010	093092	3026	SMITH HEATHER T	0.00	9.69
00000111010	093092	3027	VENEMA MICHELLE	0.00	9.69
00000111010	093092	3028	ZACHARIAS LYNNE	0.00	9.69
00000111010	093092	3029	WITHEROW DANA M	0.00	9.69
00000111010	093092	3030	FLYNN BECKI MURRAY	0.00	9.69
00000111010	093092	3031	WETZELL GARY	0.00	9.69
00000111010	093092	3032	PHILLIPS JACQUELIN	0.00	9.69
00000111010	093092	3033	RODA GREGORY JR	0.00	9.69
00000111010	093092	3034	MARJANOVICH MARIA	0.00	9.69
00000111010	093092	3035	ZIGLER MARGE	0.00	9.69
00000111010	093092	3036	ZALASAR SERGIO	0.00	9.69
00000111010	093092	3037	WOLF TAMARA	0.00	9.69
00000111010	093092	3038	ZENTZ NEVA	0.00	9.69
00000111010	093092	3039	YANG MAY V	0.00	9.69
00000111010	093092	3040	WOOD HAL	0.00	9.00
00000111010	093092	3041	WOLF JENNIFER	0.00	9.69
00000111010	093092	3042	WOLF CINDY	0.00	9.69
00000111010	093092	3043	WOLBER JEFFREY	0.00	9.69
00000111010	093092	3044	WITTENAUER ROBIN	0.00	9.69
00000111010	093092	3045	WITMER KAREN	0.00	9.69
00000111010	093092	3046	WITMER RICHARD	0.00	9.69
00000111010	093092	3047	WINEKAUF DIANE	0.00	9.69
00000111010	093092	3048	WILLIAMSON DELORES	0.00	9.69
00000111010	093092	3049	WILLMAN KARI	0.00	9.69
00000111010	093092	3050	WILLIS ANNA	0.00	9.69
00000111010	093092	3051	WILLIS ANGELA	0.00	9.69
00000111010	093092	3052	WILLETT MARJIE	0.00	9.69
00000111010	093092	3053	WILCOX MICHELLE	0.00	9.69
00000111010	093092	3054	WITMORE DEBORAH	0.00	9.69
00000111010	093092	3055	WHITMER MARIE	0.00	9.69
00000111010	093092	3056	WHITES CATHY	0.00	9.69
00000111010	093092	3057	WHITELEY JENNIFER	0.00	9.69
00000111010	093092	3058	WHITEBREAD GINNY	0.00	9.69
00000111010	093092	3059	WHISEHAND MARY	0.00	9.69
00000111010	093092	3060	WATTS ROBERT	0.00	9.69
00000111010	093092	3061	WEST JULIE	0.00	9.69
00000111010	093092	3062	WESCOTT BRIAN	0.00	9.69
00000111010	093092	3063	WEGNER DELIA	0.00	9.69
00000111010	093092	3064	WEEKS TRACI	0.00	9.69
00000111010	093092	3065	WEBB JUDITH	0.00	9.69
00000111010	093092	3066	WASSON KELLY	0.00	9.69
00000111010	093092	3067	WANCKET ROXANE	0.00	9.69
00000111010	093092	3068	WALTERS RACHEL	0.00	9.69
00000111010	093092	3069	WALLER KATHY	0.00	9.69
00000111010	093092	3070	WAKENIGHT JOANNE	0.00	9.69
00000111010	093092	3071	WAGNER MICHAEL	0.00	9.69
00000111010	093092	3072	VOSS JULIE	0.00	9.69
00000111010	093092	3073	VONHOLTEN TAMMY	0.00	9.69
00000111010	093092	3074	VILLEGAS MANUEL JR	0.00	9.69

SAUK VALLEY COLLEGE  
BUSINESS OFFICE

OUNT	DATE	TICKET	NAME	DEBIT	CREDIT
00000111010	093092	2973	FITZGERALD THERESA	0.00	74.00
00000111010	093092	2974	SMITH KENDRA	0.00	111.00
00000111010	093092	2975	BANNO MIYUKI	0.00	37.00
00000111010	093092	2976	SMITH MINDY	0.00	88.80
00000111010	093092	2977	CHAPMAN RANDAL	0.00	171.50
00000111010	093092	2978	FOSTER MATTHEW	0.00	245.00
00000111010	093092	2979	GOTHARD MARY	0.00	232.00
00000111010	093092	2980	GRUCHOW AMY	0.00	232.00
00000111010	093092	2981	MALPAS CYNTHIA	0.00	375.00
00000111010	093092	2982	PIERCY GREGORY	0.00	555.00
00000111010	093092	2983	REISINGER JOSEPH	0.00	222.00
00000111010	093092	2984	STROZEWSKI ERIC	0.00	199.00
00000111010	093092	2985	SNODGRASS JOANN	0.00	9.69
00000111010	093092	2986	SNYDER MICHAEL	0.00	9.69
00000111010	093092	2987	SPINELLI JAMES	0.00	9.69
00000111010	093092	2988	SOTELO LAURA	0.00	9.69
00000111010	093092	2989	STANGELAND AMY	0.00	9.69
00000111010	093092	2990	STAHL BONNIE	0.00	9.69
00000111010	093092	2991	STEPHENITSCH LORA	0.00	9.69
00000111010	093092	2992	STERENBERG ROBERT	0.00	9.69
00000111010	093092	2993	STERN MARY	0.00	9.69
00000111010	093092	2994	STOUT JENNIFER	0.00	9.69
00000111010	093092	2995	ROGGY MICHELLE	0.00	9.69
00000111010	093092	2996	ROGERS JERRIE	0.00	9.69
00000111010	093092	2997	ROGERS ELLEN	0.00	9.69
00000111010	093092	2998	RODRIGUEZ MICHELLE	0.00	9.69
00000111010	093092	2999	ROBERTS TAMMY	0.00	9.69
00000111010	093092	3000	ROBERSON JEANNE	0.00	9.69
00000111010	093092	3001	RITCHIE DEBRA	0.00	9.69
00000111010	093092	3002	RICHMOND WENDY	0.00	9.69
00000111010	093092	3003	RHODES LETICIA	0.00	9.69
00000111010	093092	3004	RHODENBAUGH VALYNDA	0.00	9.69
00000111010	093092	3005	REYES NANCY	0.00	9.69
00000111010	093092	3006	ROYER ROBERTA	0.00	9.69
00000111010	093092	3007	ROSELIEB DEBORAH	0.00	9.69
00000111010	093092	3008	ROS GEORGE	0.00	9.69
00000111010	093092	3009	RORABAUGH VICKY	0.00	9.69
00000111010	093092	3010	ROMAN DEANNA	0.00	9.69
00000111010	093092	3011	ROLEN DIANA	0.00	9.69
00000111010	093092	3012	SCHULTZ MICHELLE	0.00	9.69
00000111010	093092	3013	SCHULTZ DANIEL	0.00	9.69
00000111010	093092	3014	SCHULTZ CHRIS	0.00	9.69
00000111010	093092	3015	SCHOAF ANNETTE	0.00	9.69
00000111010	093092	3016	SAUCEDO JOSEPHINA	0.00	9.69
00000111010	093092	3017	SANDERS LEATRICE	0.00	9.69
00000111010	093092	3018	SANDERS DEANN	0.00	9.69
00000111010	093092	3019	SAFELL JUDITH	0.00	9.69
00000111010	093092	3020	RUSSELL JONNA	0.00	9.69
00000111010	093092	3021	RUBIO FRANCISCO	0.00	9.69
00000111010	093092	3022	RUNDALL PENNY	0.00	9.69
00000111010	093092	3023	REIFSTICK TIMOTHY	0.00	9.92

SAUK VALLEY COLLEGE  
BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
000000111010	093092	2904	SMITH GAIL	0.00	88.80
000000111010	093092	2905	MONTAVON DOMINIC	0.00	88.80
000000111010	093092	2906	QUACO BARB	0.00	88.80
000000111010	093092	2907	GEORGE LAR RENE	0.00	259.00
000000111010	093092	2908	LOHSE DAVID	0.00	177.60
000000111010	093092	2909	GOLDSTEIN WENDY	0.00	88.80
000000111010	093092	2910	GROSS VIRGINIA	0.00	88.80
000000111010	093092	2911	HOUCK PHYLLIS A	0.00	29.60
000000111010	093092	2912	JANSSEN VERONICA	0.00	59.20
000000111010	093092	2913	VOID CHECK	0.00	0.00
000000111010	093092	2914	HAFFERTY RODNEY	0.00	175.72
000000111010	093092	2915	LEISTE LUANN	0.00	88.80
000000111010	093092	2916	DRANE PAULA	0.00	47.21
000000111010	093092	2917	SVCC RESTRICTED/FEDERAL FUND	0.00	200.00
000000111010	093092	2918	LESEMAN JOLENE	0.00	213.27
000000111010	093092	2919	MATC - MADISON ATHLETIC DEPARTMENT	0.00	50.00
000000111010	093092	2920	VOID CHECK	0.00	0.00
000000111010	093092	2921	LUONG SI	0.00	45.00
000000111010	093092	2922	AMOCO	0.00	20.00
000000111010	093092	2923	SUPERAMERICA	0.00	64.95
000000111010	093092	2924	CAMPUS OUTREACH LEAGUE	0.00	94.20
000000111010	093092	2925	CONSOLIDATED MANAGEMENT CO	0.00	250.00
000000111010	093092	2926	TURK FRED	0.00	420.00
000000111010	093092	2927	PETERSON/DETWILER/BOOK & INBODEN LT	0.00	2475.00
000000111010	093092	2928	OLINGER CHANDA	0.00	444.00
000000111010	093092	2929	SVCC BOOKSTORE	0.00	412.80
000000111010	093092	2930	PALUMBO FRANK	0.00	30.27
000000111010	093092	2931	POSEY BRENT	0.00	444.00
000000111010	093092	2932	RILEY KATHERINE	0.00	333.00
000000111010	093092	2933	WALLS EUGENE	0.00	333.00
000000111010	093092	2934	ERNST SHANE	0.00	629.00
000000111010	093092	2935	HARDESTY JAMES	0.00	490.00
000000111010	093092	2936	BALLARD SALLY ANN	0.00	3.00
000000111010	093092	2937	WOODLAND LANDSCAPE CO INC	0.00	1321.50
000000111010	093092	2938	PETERSON CHAD	0.00	29.00
000000111010	093092	2939	LEE THOMAS	0.00	126.40
000000111010	093092	2940	SIKULA NICHOLAS	0.00	4.00
000000111010	093092	2941	KAHLY HEATHER	0.00	96.80
000000111010	093092	2942	SHANNON MIKE	0.00	96.80
000000111010	093092	2957	TURK FRED	0.00	567.00
000000111010	093092	2962	BEST WESTERN RESTAURANT	0.00	79.43
000000111010	093092	2963	WOLOHAN LUMBER CO	0.00	186.10
000000111010	093092	2964	BURGESS DAVID	0.00	1250.00
000000111010	093092	2965	ALEJO ADOLFO	0.00	45.00
000000111010	093092	2966	LESEMAN JOLENE	0.00	296.53
000000111010	093092	2967	PALUMBO FRANK	0.00	68.77
000000111010	093092	2968	COLLEGE OF DUPAGE	0.00	120.00
000000111010	093092	2969	WALMART #01-0891	0.00	66.60
000000111010	093092	2970	POULTER ANGELA	0.00	96.80
000000111010	093092	2971	GRAFF KRAIG	0.00	126.40
000000111010	093092	2972	FELL MICHELE	0.00	88.80

SAUK VALLEY COLLEGE  
BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
0000000111010	093092	2853	BARRETT MARILYN	0.00	88.80
1000000111010	093092	2854	BARTOLOMEI GERRY	0.00	111.00
J000000111010	093092	2855	BEANE ELEANOR	0.00	29.60
0000000111010	093092	2856	BISHOP JILL	0.00	111.00
0000000111010	093092	2857	BLANKENSHIP BRENDA	0.00	88.80
0000000111010	093092	2858	BOLDT JAMES	0.00	111.00
0000000111010	093092	2859	BONNELL CHERYL	0.00	111.00
0000000111010	093092	2860	BUFFINGTON BRADLEY	0.00	111.00
0000000111010	093092	2861	BUSCEMI LEAH	0.00	88.80
0000000111010	093092	2862	BUTLER SUSAN	0.00	88.80
0000000111010	093092	2863	GOMEZ SUSAN	0.00	111.00
0000000111010	093092	2864	GORZNY KEVIN	0.00	88.80
0000000111010	093092	2865	HAND ELAINE	0.00	88.80
0000000111010	093092	2866	HANDEL JOHN	0.00	88.80
0000000111010	093092	2867	HARTZELL JANELLE	0.00	88.80
0000000111010	093092	2868	BASS ANDY	0.00	88.80
0000000111010	093092	2869	ZUIDEMA JASON	0.00	29.60
0000000111010	093092	2870	VAILE JOE	0.00	59.20
0000000111010	093092	2871	YOUNG CHRISTINE	0.00	88.80
0000000111010	093092	2872	WOLFORD MARTI	0.00	29.60
0000000111010	093092	2873	WORKMAN MELISSA ANN	0.00	29.60
0000000111010	093092	2874	WITHEROW JOHN	0.00	88.80
0000000111010	093092	2875	WILLIAMS GLORIA	0.00	29.60
0000000111010	093092	2876	WEATHERWAX MICHELLE	0.00	88.80
0000000111010	093092	2877	TROTTER VICKI	0.00	88.80
0000000111010	093092	2878	TRUJILLO ESTHER	0.00	111.00
0000000111010	093092	2879	TANNER MARK	0.00	111.00
0000000111010	093092	2880	THOMPSON MIKE	0.00	88.80
0000000111010	093092	2881	THOMPSON TRACEY	0.00	88.80
0000000111010	093092	2882	TIETJEN WILLIAM	0.00	88.80
0000000111010	093092	2883	TRANCOSO VICTOR	0.00	74.00
0000000111010	093092	2884	RUSSELL ANGELIKA	0.00	118.40
0000000111010	093092	2885	RAYNE GLENDA	0.00	29.60
0000000111010	093092	2886	PEARSON MARY ANN	0.00	88.80
0000000111010	093092	2887	PELTIER CHRISTOPHER	0.00	88.80
0000000111010	093092	2888	PICKENS MATT	0.00	222.00
0000000111010	093092	2889	OWEN MICHELLE	0.00	118.40
0000000111010	093092	2890	NOE DEANNA	0.00	88.80
0000000111010	093092	2891	CLEARY SHANNON	0.00	88.80
0000000111010	093092	2892	MATHENEY ERIC	0.00	111.00
0000000111010	093092	2893	ANKNEY NICHOLE	0.00	59.20
0000000111010	093092	2894	ANGONE KEVIN	0.00	111.00
0000000111010	093092	2895	ANGONE KEVIN	0.00	111.00
0000000111010	093092	2896	ADAMS DONNA	0.00	111.00
0000000111010	093092	2897	ALLEN THERESA	0.00	111.00
0000000111010	093092	2898	CORNSTUBBLE JILL	0.00	88.80
0000000111010	093092	2899	CRIDDLE CHRIS	0.00	29.60
0000000111010	093092	2900	COPPOTELLI MIKE	0.00	111.00
0000000111010	093092	2901	CHENUT KEITH	0.00	111.00
0000000111010	093092	2902	CHURCH KRIS	0.00	88.80
0000000111010	093092	2903	HEUCK ANN	0.00	4.80

SAUK VALLEY COLLEGE  
BUSINESS OFFICE

OUNT	DATE	TICKET	NAME	DEBIT	CREDIT
00000111010	093092	2795	KROMM KIM	0.00	130.40
00000111010	093092	2796	MEISENHEIMER JOY	0.00	158.00
00000111010	093092	2797	MILLER ELLEN	0.00	209.00
00000111010	093092	2798	MOLANDER LINDA	0.00	158.00
00000111010	093092	2799	PIERCE KEVIN	0.00	84.00
00000111010	093092	2800	RODRIGUEZ HELEN	0.00	126.40
00000111010	093092	2801	ROOT MARIA	0.00	96.80
00000111010	093092	2802	SEGNERI NICHOLAS	0.00	237.00
00000111010	093092	2803	SEYLLER JAMES F	0.00	89.00
00000111010	093092	2804	SHANK ROBERT	0.00	314.40
00000111010	093092	2805	SHANNON MICHAEL	0.00	84.00
00000111010	093092	2806	SLOAN TRACI	0.00	100.80
00000111010	093092	2807	SPAIN CECELIA	0.00	126.40
00000111010	093092	2808	TRANCOSO JULIE	0.00	84.00
00000111010	093092	2809	WAGENECHT ALLEN	0.00	67.20
00000111010	093092	2810	WILKINSON STEVEN	0.00	462.00
00000111010	093092	2811	WILLIS ANGELA	0.00	126.40
00000111010	093092	2812	ZIGLER SHAWN	0.00	92.80
00000111010	093092	2813	BREED THOMAS	0.00	4.80
00000111010	093092	2814	DOWELL ROBERT	0.00	88.80
00000111010	093092	2815	SPAINE JOHN	0.00	177.60
00000111010	093092	2816	JACKSON JOAN	0.00	118.40
00000111010	093092	2817	DEERY CYNTHIA	0.00	59.20
00000111010	093092	2818	SANDERS CHRISTINA	0.00	88.80
00000111010	093092	2819	STILL PAUL	0.00	88.80
00000111010	093092	2820	SMITH LISA	0.00	29.60
00000111010	093092	2821	HARTMAN SHAWN	0.00	88.80
00000111010	093092	2822	HARRIS JAMIE	0.00	29.60
00000111010	093092	2823	HARMON BRENDA	0.00	88.80
00000111010	093092	2824	KURFISS CHARLOTTE	0.00	59.20
00000111010	093092	2825	KAHLY HEATHER	0.00	296.00
00000111010	093092	2826	MANGAN MELANIE	0.00	266.40
00000111010	093092	2827	VOID CHECK	0.00	0.00
00000111010	093092	2828	SALAS ROLAND	0.00	88.80
00000111010	093092	2829	SCHROEDER KATHLEEN	0.00	88.80
00000111010	093092	2830	SELMAN AUDREY	0.00	177.60
00000111010	093092	2831	SHEELY SHANNON	0.00	37.00
00000111010	093092	2832	SHANK RACHEL	0.00	88.80
00000111010	093092	2833	REUTER NATHAN	0.00	185.60
00000111010	093092	2834	OLSON LYNNE	0.00	91.20
00000111010	093092	2835	ERNST NORMAN	0.00	29.60
00000111010	093092	2843	CROGAERT JARED	0.00	29.60
00000111010	093092	2844	DELGADO FRANK	0.00	111.00
00000111010	093092	2845	DOANE HELEN	0.00	37.00
00000111010	093092	2846	DRAGOLOVICH AMY	0.00	29.60
00000111010	093092	2847	BAIRAMI ATIP	0.00	59.20
00000111010	093092	2848	FORD JASON	0.00	29.60
00000111010	093092	2849	FUERTGES CECILIA	0.00	29.60
00000111010	093092	2850	JOHNSON HEATHER	0.00	88.80
00000111010	093092	2851	JUST SARAH	0.00	74.00
00000111010	093092	2852	BARAJAS MELISSA	0.00	88.80

**SAUK VALLEY COLLEGE**  
**BUSINESS OFFICE**

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
000000111010	093092	2728	HENSON DANIEL	0.00	3.92
000000111010	093092	2729	CURTIS 1000, INC.	0.00	973.60
000000111010	093092	2730	LESEMAN JOLENE	0.00	342.64
000000111010	093092	2731	PALUMBO FRANK	0.00	241.44
000000111010	093092	2744	HARPER JEFF	0.00	85.00
000000111010	093092	2745	CLAUSSEN MIKE	0.00	85.00
000000111010	093092	2746	VOID CHECK	0.00	0.00
000000111010	093092	2747	EASTBAY RUNNING STORE, INC	0.00	444.20
000000111010	093092	2748	SPORTS DEPOT INC	0.00	533.58
000000111010	093092	2749	SCHOLASTIC BOOK CLUBS, INC	0.00	54.60
000000111010	093092	2750	TRUMPET CLUB	0.00	144.55
000000111010	093092	2755	BURKE ANN	0.00	12.00
000000111010	093092	2756	BURKHOLDER AMY	0.00	10.00
000000111010	093092	2757	HAVERLAND MARY	0.00	9.00
000000111010	093092	2758	LEE THOMAS	0.00	4.00
000000111010	093092	2759	SHEAR TODD	0.00	8.00
000000111010	093092	2760	GROLEAU KRISTI	0.00	15.00
000000111010	093092	2761	HOESE DENNIS	0.00	15.00
000000111010	093092	2762	RODRGUEZ ALEX	0.00	10.00
000000111010	093092	2763	RAPER MARDENE	0.00	8.00
000000111010	093092	2764	TRIPPLETT PRESTON	0.00	8.00
000000111010	093092	2765	PASHCHAL ALEX	0.00	12.00
000000111010	093092	2766	GELDEAN TERESA	0.00	8.00
000000111010	093092	2767	NEEDS TRICIA	0.00	346.88
000000111010	093092	2768	WRIGHT ROBERT L	0.00	15.00
000000111010	093092	2769	SIKULA NICHOLAS	0.00	16.00
000000111010	093092	2770	VANWEELDEN NANCY	0.00	269.00
000000111010	093092	2771	WEBER MICHELLE	0.00	76.28
000000111010	093092	2772	VOID CHECK	0.00	0.00
000000111010	093092	2773	CULLUM CAROL	0.00	12.00
000000111010	093092	2774	BIESTEN JENNIFER	0.00	84.00
000000111010	093092	2775	PETERSON CHAD	0.00	74.00
000000111010	093092	2776	BURGETT CHAD	0.00	438.40
000000111010	093092	2777	COATS KEVIN	0.00	84.00
000000111010	093092	2778	COLLINS GREER	0.00	126.00
000000111010	093092	2779	EARHART LEANNE	0.00	126.40
000000111010	093092	2780	FASSLER LORI	0.00	37.60
000000111010	093092	2781	FEIDEN ANN M	0.00	565.00
000000111010	093092	2782	FISCHBACH MATTHEW	0.00	96.80
000000111010	093092	2783	FRANCQUE BEN	0.00	96.00
000000111010	093092	2784	GONZALEZ ALBERTO	0.00	89.00
000000111010	093092	2785	GREENWALT DRIENNA	0.00	37.60
000000111010	093092	2786	HAGE CHARLES	0.00	126.00
000000111010	093092	2787	HANSEN MIKE	0.00	69.60
000000111010	093092	2788	HEWES LENORE	0.00	100.80
000000111010	093092	2789	HIGLEY BERNARD	0.00	84.00
000000111010	093092	2790	HUMMEL LAUREEN	0.00	67.20
000000111010	093092	2791	HUMPHREY PAULA	0.00	67.20
000000111010	093092	2792	JUNGELS DEBRA	0.00	299.00
000000111010	093092	2793	KOETT RAMONA	0.00	96.80
000000111010	093092	2794	KOZINSKI DAVID	0.00	84.00

SAUK VALLEY COLLEGE  
BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
000000111010	093092	2661	RECKER SCOTT	0.00	37.00
000000111010	093092	2662	TUCKER TODD	0.00	333.00
000000111010	093092	2663	ANDRESEN ALAN	0.00	370.00
000000111010	093092	2664	MALDONADO JOHN JR	0.00	296.00
000000111010	093092	2665	ADAMI EDWIN	0.00	444.00
000000111010	093092	2666	VANKAMPEN SEAN	0.00	222.00
000000111010	093092	2667	ADAMSON KATHY S	0.00	12.00
000000111010	093092	2668	GROBE DALE R	0.00	259.00
000000111010	093092	2669	SHINVILLE MIKE	0.00	444.00
000000111010	093092	2670	BOCK TRMRA	0.00	148.00
000000111010	093092	2671	NEAHRING PAUL	0.00	74.00
000000111010	093092	2672	FULL JULIE	0.00	222.00
000000111010	093092	2673	SCHUETTE MARTIN	0.00	148.00
000000111010	093092	2674	HAYDEN MARY	0.00	74.00
000000111010	093092	2675	MARSILI LORI	0.00	37.00
000000111010	093092	2676	HOCHSTATTER JULIE	0.00	37.00
000000111010	093092	2677	BLEAN BART	0.00	111.00
000000111010	093092	2678	RYAN FREDERICK	0.00	37.00
000000111010	093092	2679	GROLEAU KRISTI	0.00	15.00
000000111010	093092	2680	JENKINS COREY	0.00	3.00
000000111010	093092	2681	MARTIN TODD	0.00	15.00
000000111010	093092	2682	VOID CHECK	0.00	0.00
000000111010	093092	2683	BEAMAN DIANNA	0.00	15.00
000000111010	093092	2684	DODDS TERRY	0.00	10.00
000000111010	093092	2685	MARTIN LISA	0.00	41.00
000000111010	093092	2686	JUNGELS DEBRA	0.00	215.00
000000111010	093092	2687	CANALES GEORGE III	0.00	10.00
000000111010	093092	2688	EGE KAREN	0.00	3.00
000000111010	093092	2689	JONES CHARLES	0.00	10.00
000000111010	093092	2690	JACOBS TODD	0.00	329.50
000000111010	093092	2691	BUZZARD WADE V	0.00	37.00
000000111010	093092	2692	MARTIN KIMBERLY	0.00	84.00
000000111010	093092	2693	EWALD JUNE E	0.00	380.00
000000111010	093092	2694	DULANEY MATTHEW	0.00	311.00
000000111010	093092	2711	LAWSON JACQUELYN	0.00	111.00
000000111010	093092	2712	WOLFE JAY	0.00	280.36
000000111010	093092	2713	VOID CHECK	0.00	0.00
000000111010	093092	2714	THOM GREG..PARKLAND COLLEGE	0.00	55.00
000000111010	093092	2715	DRANE PAULA	0.00	140.24
000000111010	093092	2716	DAMHOFF RUSS	0.00	6.96
000000111010	093092	2717	REGION IV TREAUSRER NJCAA	0.00	550.00
000000111010	093092	2718	ARROWHEAD ATHLETIC CONFERENCE	0.00	150.00
000000111010	093092	2719	NJCAA REGION IV WOMEN	0.00	325.00
000000111010	093092	2720	NATIONAL JUNIOR COLLEGE ATHL ASSOC	0.00	412.00
000000111010	093092	2721	NATL JR COLL ATHL ASSOC	0.00	497.00
000000111010	093092	2722	HERBERGER JASON	0.00	1500.00
000000111010	093092	2723	POWERS ERIC	0.00	1500.00
000000111010	093092	2724	ALLEN TONY	0.00	200.00
000000111010	093092	2725	YOUNGGREN RYAN	0.00	200.00
000000111010	093092	2726	MCCARTY RYAN	0.00	100.00
000000111010	093092	2727	KEMMER NICK	0.00	100.00

September 30, 1992

ASSETS:

Current Assets:

CASH IN BANK	\$109,969.48
PETTY CASH	647.00
DUE FROM EDUCATION FUND	2,482.87
DUE FROM BUILDING FUND	129.43
DUE FROM STUDENT ACTIVITY FUND	175.38
DUE FROM RESTRICTED FUND	41.10
INVENTORY - 6/30/92	191,995.11
INVENTORY ADJUSTMENT FY 93	51,005.71
 TOTAL Current Assets	 \$356,446.08
 TOTAL ASSETS	 \$356,446.08

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LIABILITIES:

Current Liabilities:

DUE TO EDUCATION FUND	\$139,829.83
DUE TO BUILDING FUND	5,443.40
DUE TO STUDENT ACTIVITY FUND	43,860.00
DUE TO INSURANCE FUND	126.76
 TOTAL Current Liabilities	 \$189,259.99
 TOTAL LIABILITIES	 189,259.99

CAPITAL:

FUND BALANCE	160,781.16
Year-to-Date Earnings	6,404.93
 TOTAL CAPITAL	 167,186.09
 TOTAL LIABILITIES & CAPITAL	 \$356,446.08

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	1 Month Ended September 30, 1992		3 Months Ended September 30, 1992	
	=====	====%==	=====	====%==
<b>Income</b>				
TEXTBOOK SALES	\$21,712.22	65.2%	\$205,498.36	74.4%
SUPPLY SALES	5,541.27	16.6%	14,718.62	5.3%
MISCELLANEOUS SALES	2,719.18	8.2%	7,556.73	2.7%
PAPERBACK SALES	884.02	2.7%	2,132.97	0.8%
USED BOOK SALES	817.40	2.5%	30,642.44	11.1%
SALES TAX	1,624.09	4.9%	15,673.50	5.7%
<b>TOTAL Income</b>	<b>33,298.18</b>	<b>100.0%</b>	<b>276,222.62</b>	<b>100.0%</b>
<b>Cost of Goods Sold</b>				
TEXTBOOK PURCHASES	49,821.24	149.6%	237,477.64	86.0%
SUPPLY PURCHASES	6,171.58	18.5%	24,794.81	9.0%
MISCELLANEOUS PURCHASES	4,802.85	14.4%	17,528.61	6.3%
PAPERBACK PURCHASES	1,263.32	3.8%	2,125.86	0.8%
USED BOOK PURCHASES	2,485.90	7.5%	8,762.40	3.2%
TRANSPORTATION-TEXTBOOK	1,146.11	3.4%	4,114.69	1.5%
TRANSPORTATION-SUPPLY	69.54	0.2%	69.54	0.0%
TRANSPORTATION-MISC.	118.15	0.4%	118.15	0.0%
TRANSPORTATION-PAPERBACK	25.77	0.1%	25.77	0.0%
TRANSPORTATION-USED BOOKS	9.48	0.0%	9.48	0.0%
SALES TAX PAID	0.00	0.0%	13,803.00	5.0%
CREDIT CARD FEES	475.61	1.4%	475.61	0.2%
INVENTORY ADJUSTMENT	0.00	0.0%	<51,005.71>	-18.5%
<b>TOTAL Cost of Goods Sold</b>	<b>66,389.55</b>	<b>199.4%</b>	<b>258,299.85</b>	<b>93.5%</b>
<b>GROSS PROFIT</b>	<b>&lt;33,091.37&gt;</b>	<b>-99.4%</b>	<b>17,922.77</b>	<b>6.5%</b>
<b>Expenses</b>				
SALARIES	2,914.94	8.8%	9,120.43	3.3%
EMPLOYEE BENEFITS	424.36	1.3%	618.18	0.2%
OPERATING & MAINT. SUPPLIES	40.20	0.1%	2,481.40	0.9%
CONFERENCE & MEETING EXPENSE	220.00	0.7%	378.96	0.1%
EQUIPMENT PURCHASES	0.00	0.0%	310.00	0.1%
CASH OVER & SHORT	<39.11>	-0.1%	57.88	0.0%
<b>TOTAL Expenses</b>	<b>3,560.39</b>	<b>10.7%</b>	<b>12,966.85</b>	<b>4.7%</b>
<b>OPERATING PROFIT</b>	<b>&lt;36,651.76&gt;</b>	<b>-110.1%</b>	<b>4,955.92</b>	<b>1.8%</b>
<b>Other Income &amp; Expenses</b>				
INTEREST INCOME-CHECKING	390.41	1.2%	1,074.51	0.4%
MISCELLANEOUS REVENUE	342.50	1.0%	374.50	0.1%
<b>TOTAL Other Income &amp; Expenses</b>	<b>732.91</b>	<b>2.2%</b>	<b>1,449.01</b>	<b>0.5%</b>
<b>PROFIT BEFORE TAXES</b>	<b>&lt;35,918.85&gt;</b>	<b>-107.9%</b>	<b>6,404.93</b>	<b>2.3%</b>
<b>NET PROFIT</b>	<b>&lt;\$35,918.85&gt;</b>	<b>-107.9%</b>	<b>\$6,404.93</b>	<b>2.3%</b>

Sep 30, 1992  
3:17 PM

\*\*\* DEMO VERSION OF BUSINESSWORKS \*\*\*  
SVCC BOOKSTORE  
Account Detail  
(For the month of September 1992)

Page 1

Acct No	Reference No. / Description	Date	Debits	Credits	Balance
111.01	CASH IN BANK				153031.04
G/L REVERSE	To correct posting of ck	09/30		1047.19	
G/L 16	CC process fee Sept.	09/30		475.61	
G/L 17	Interest Sept-1st Bank	09/30	390.41		
G/L 18	Trans cc dep to cash act	09/30	2087.95		
C/D CHK1647	LOGIN BROTHERS BOOK CO.	09/01		1529.31	
C/D CHK1648	MV CORP	09/01		350.23	
C/D CHK1649	SVCC INSURANCE	09/01		45.02	
C/D CHK1650	UNIFORM ACCESSORIES	09/01		28.22	
C/D CHK1651	TOP FLIGHT	09/01		1930.70	
C/D CHK1652	DOUGLAS STEWART	09/01		1098.77	
C/D CHK1653	RUSSELL ATHLETICS	09/01		2307.23	
C/D CHK1654	QUINCY SPECIALTIES CO	09/01		311.10	
C/D CHK1655	JANES & BARTLETT PUBLISH	09/01		99.14	
C/D CHK1656	JANSPORT	09/01		130.38	
C/D CHK1657	HASKELL'S OFFICE EQUIP	09/01		60.72	
C/D CHK1658	HAMILTON BELL CO	09/01		1297.55	
C/D CHK1659	ENTEC INC	09/01		352.57	
C/D CHK1660	DESIGN HOUSE INC	09/01		124.04	
C/D CHK1661	CHANNELBIND CORP	09/01		47.26	
C/D CHK1662	BIOCAM COMMUNICATIONS	09/01		484.00	
C/D CHK1663	ACTION WHOLESALE SERVICE	09/01		389.13	
C/D CHK1664	WRITER'S DIGEST BOOKS	09/01		115.35	
C/D CHK1665	WADSWORTH, INC.	09/01		1997.94	
C/D CHK1666	SOUTH WESTERN	09/01		4178.05	
C/D CHK1667	ST MARTIN'S PRESS	09/01		892.29	
C/D CHK1668	NAT'L ASSOC ED YNG CHILD	09/01		59.75	
C/D CHK1669	NACSCORP INC.	09/01		832.57	
C/D CHK1670	MCGRAW HILL INC.	09/01		555.53	
C/D CHK1671	HENRY HOLT & CO INC	09/01		6.00	
C/D CHK1672	HARCOURT BRACE JOVANOVIC	09/01		757.68	
C/D CHK1673	GALLAUDET UNIV PRESS	09/01		27.17	
C/D CHK1674	W H FREEMAN & CO	09/01		1137.13	
C/D CHK1675	FACTS ON FILE	09/01		13.03	
C/D CHK1676	AM BANKERS ASSOC	09/01		393.65	
C/D CHK1677	ADDISON WESLEY PUBLISH	09/01		247.06	
C/D CHK1678	BOUAPHANH KHANTHIRATH	09/01		118.79	
C/D CHK1679	SVCC BOOKSTORE	09/01		199.50	
C/D CHK1680	Illinois Dept Revenue	09/18		11711.00	
C/D CHK1681	Dearborn Financail Pub	09/15		302.35	
C/D CHK1682	Copley Publishing Co	09/15		5461.75	
C/D CHK1683	Burnell Co Inc	09/15		48.00	
C/D CHK1684	Wm C. Brown Communicatio	09/15		8550.92	
C/D CHK1685	American Tech Publishers	09/15		326.73	
C/D CHK1686	Alzheimer's Disease	09/15		128.00	
C/D CHK1687	addison-Wesley Publisher	09/15		429.54	
C/D CHK1688	Gear for Sports	09/15		1325.28	
C/D CHK1689	Russell Athletic	09/15		262.08	
C/D CHK1690	Entec Inc	09/15		397.72	
C/D CHK1691	ToPaq Inc	09/15		269.20	
C/D CHK1692	Grab On	09/15		56.00	
C/D CHK1693	HarperCollins Inc	09/15		581.92	
C/D CHK1694	Harcourt Brace Jovanovic	09/15		996.35	
C/D CHK1695	Glencoe/Macmillan/McGraw	09/15		3885.56	

Sep 30, 1992  
3:17 pm

\*\*\* DEMO VERSION OF BUSINESSWORKS \*\*\*  
SVCC BOOKSTORE  
Account Detail  
(For the month of September 1992)

Page 2

Acct No	Reference No. / Description	Date	Debits	Credits	Balance
111.01	CASH IN BANK				(continued)
C/D	CHK1696 W H Freeman & Co	09/15		682.80	
C/D	CHK1697 Delmar Publishers Inc	09/15		2345.69	
C/D	CHK1698 Krishnamurti Foundation	09/15		355.25	
C/D	CHK1699 Industrial Press Inc	09/15			
C/D	CHK1700 D C Heath & Co	09/15		3843.03	
C/D	CHK1701 Void Check	09/15	0.00		
C/D	CHK1702 Macmillan Publishing Co	09/15		330.21	
C/D	CHK1703 Login Bros	09/15		1769.97	
C/D	CHK1704 Mosby-Yearbook Inc	09/15		344.57	
C/D	CHK1705 Modern Language Assoc	09/15		79.26	
C/D	CHK1706 McGraw Hill Inc	09/15		1033.23	
C/D	CHK1707 Prentice Hall	09/15		1405.30	
C/D	CHK1708 Practical Psych Press	09/15		13.26	
C/D	CHK1709 Oak Park River Forest HS	09/15		37.08	
C/D	CHK1710 Noname Inc	09/15		160.60	
C/D	CHK1711 Nebraska Book Co	09/15		101.27	
C/D	CHK1712 NACSCORP Inc	09/15		237.96	
C/D	CHK1713 John Wiley & Sons Inc	09/15		1735.77	
C/D	CHK1714 Steve Halton/WACS	09/15		220.00	
C/D	CHK1715 West Publishing Co	09/15		33.60	
C/D	CHK1716 Wadsworth Inc	09/15		1906.77	
C/D	CHK1717 South-Western Publishing	09/15		513.52	
C/D	CHK1718 St Martin's Press	09/15		1487.21	
C/D	CHK1719 Michael T. Aubert	09/18		27.53	
C/D	CHK1720 Debbie Alter	09/18		12.34	
C/D	CHK1721 Eddie Adami Jr	09/18		12.34	
C/D	CHK1722 Mark Appelquist	09/18		12.34	
C/D	CHK1723 Shelley Attig	09/18		22.46	
C/D	CHK1724 Janet Bailey	09/18		12.90	
C/D	CHK1725 Dona Bearman	09/18		20.06	
C/D	CHK1726 Marcia Bell	09/18		27.53	
C/D	CHK1727 Jennifer Baumann	09/18		2.25	
C/D	CHK1728 Ryan Blackborby	09/18		2.25	
C/D	CHK1729 Wendy Bolz	09/18		27.53	
C/D	CHK1730 Debbie J. Bowman	09/18		37.58	
C/D	CHK1731 Stacy Brands	09/18		12.34	
C/D	CHK1732 Virginia Brinkmeier	09/18		30.34	
C/D	CHK1733 Christie Bruce	09/18		12.34	
C/D	CHK1734 Betty Burkholder	09/18		27.53	
C/D	CHK1735 Ann Bush	09/18		20.06	
C/D	CHK1736 Laura Buttron	09/18		22.46	
C/D	CHK1737 Jon Carlson	09/18		32.03	
C/D	CHK1738 Susan Chase	09/18		20.18	
C/D	CHK1739 Shanda R. Charleston	09/18		27.53	
C/D	CHK1740 Jennifer Clapp	09/18		2.25	
C/D	CHK1741 Karen Clark	09/18		12.34	
C/D	CHK1742 Mark J Diaz	09/18		12.34	
C/D	CHK1743 Michael Dillon	09/18		27.53	
C/D	CHK1744 Malinda Doty	09/18		27.53	
C/D	CHK1745 Michael Dowell	09/18		33.68	
C/D	CHK1746 Amy Dragolovich	09/18		30.34	
C/D	CHK1747 Terry Early	09/18		27.53	
C/D	CHK1748 Angelisa Edwards	09/18		21.86	
C/D	CHK1749 Kelly Fane	09/18		29.78	

Sep 30, 1992  
3:17 pm

\*\*\* DEMO VERSION OF BUSINESSWORKS \*\*\*  
SVCC BOOKSTORE  
Account Detail  
(For the month of September 1992)

Page 3

Acct No	Reference No. / Description	Date	Debits	Credits	Balance
111.01	CASH IN BANK				(continued)
C/D	CHK1750 Stephen R Fisher	09/18		12.34	
C/D	CHK1751 Michelle Foy	09/18		32.03	
C/D	CHK1752 Dan Freedman	09/18		12.34	
C/D	CHK1753 Rey Garza	09/18		2.25	
C/D	CHK1754 Mellissa Garza	09/18		10.65	
C/D	CHK1755 Susan Giffin	09/18		2.25	
C/D	CHK1756 Wilma Gneuhs	09/18		12.90	
C/D	CHK1757 Pamela J Gothard	09/18		12.34	
C/D	CHK1758 Tammy Grim	09/18		27.53	
C/D	CHK1759 Jeff Gunnon	09/18		10.65	
C/D	CHK1760 Harry E Hanson Jr	09/18		27.53	
C/D	CHK1761 Tom Harrington	09/18		27.53	
C/D	CHK1762 Wendy Heath	09/18		10.65	
C/D	CHK1763 Brad Highbarger	09/18		2.25	
C/D	CHK1764 Terri Highbarger	09/18		12.34	
C/D	CHK1765 Mike Hartle	09/18		2.25	
C/D	CHK1766 Ann Heuck	09/18		23.03	
C/D	CHK1767 Mark Hickman	09/18		5.59	
C/D	CHK1768 Eric Higby	09/18		22.31	
C/D	CHK1769 William J Jablonsky	09/18		12.34	
C/D	CHK1770 Christina Johnson	09/18		12.34	
C/D	CHK1771 Wes Kinnett	09/18		10.65	
C/D	CHK1772 Sherri Lynn Knight	09/18		6.15	
C/D	CHK1773 Jay Krick	09/18		2.25	
C/D	CHK1774 Robert Lantz	09/18		27.53	
C/D	CHK1775 Michael E Larson	09/18		12.34	
C/D	CHK1776 Jim Lawrence Jr	09/18		2.25	
C/D	CHK1777 Michael Leiter	09/18		2.25	
C/D	CHK1778 Tiffany LeMoine	09/18		12.34	
C/D	CHK1779 Ermelinda Lewis	09/18		5.59	
C/D	CHK1780 Brett Long	09/18		12.34	
C/D	CHK1781 Lisa Anne Martin	09/18		14.03	
C/D	CHK1782 Belinda Matthews	09/18		12.34	
C/D	CHK1783 Staci Medlar	09/18		22.46	
C/D	CHK1784 Bill Messenger	09/18		2.25	
C/D	CHK1785 Emily Miller	09/18		32.03	
C/D	CHK1786 James Miller	09/18		10.65	
C/D	CHK1787 Judy Miller	09/18		12.34	
C/D	CHK1788 Shirley A Mills	09/18		11.18	
C/D	CHK1789 Barry Montague	09/18		25.28	
C/D	CHK1790 Melanie Moore	09/18		178.99	
C/D	CHK1791 Sean Mulligan	09/18		28.01	
C/D	CHK1792 Chris McBride	09/18		2.25	
C/D	CHK1793 Greg McLane	09/18		27.53	
C/D	CHK1794 Danette Newcomer	09/18		30.34	
C/D	CHK1795 Evelyn Newhouse	09/18		2.25	
C/D	CHK1796 Jerry Newman	09/18		19.09	
C/D	CHK1797 Stacey Nielsen	09/18		22.43	
C/D	CHK1798 Andrea Nobis	09/18		27.53	
C/D	CHK1799 Tracy Novak	09/18		12.34	
C/D	CHK1800 Dominic Montavon	09/18		2.25	
C/D	CHK1801 Chuck Oloffson	09/18		27.53	
C/D	CHK1802 Jeffery T O'Malley	09/18		17.93	
C/D	CHK1803 Betsy Payne	09/18		27.53	

Sep 30, 1992  
3:18 pm

\*\*\* DEMO VERSION OF BUSINESSWORKS \*\*\*  
SVCC BOOKSTORE  
Account Detail  
(For the month of September 1992)

Page 4

Acct No	Reference No. / Description	Date	Debits	Credits	Balance
111.01	CASH IN BANK				(continued)
C/D	CHK1804 Cristy Peterson	09/18		2.25	
C/D	CHK1805 Steve Paul	09/18		2.25	
C/D	CHK1806 Lisa Payne	09/18		2.25	
C/D	CHK1807 Lisa Peck	09/18		2.25	
C/D	CHK1808 Chad Peterson	09/18		21.90	
C/D	CHK1809 Kori Powless	09/18		10.65	
C/D	CHK1810 Amy L Potter	09/18		55.50	
C/D	CHK1811 Missy Rangel	09/18		2.25	
C/D	CHK1812 Ima Rex	09/18		27.53	
C/D	CHK1813 Jeanne Roberson	09/18		10.65	
C/D	CHK1814 Missi Rodriguez	09/18		10.65	
C/D	CHK1815 Marci Rodrigues	09/18		10.65	
C/D	CHK1816 Sharon Salmon	09/18		5.59	
C/D	CHK1817 Gina Schmidt	09/18		15.15	
C/D	CHK1818 Susan Schultz	09/18		22.46	
C/D	CHK1819 Brian Seagren	09/18		30.71	
C/D	CHK1820 Nick Segneri	09/18		25.28	
C/D	CHK1821 Pamela Seiler	09/18		27.53	
C/D	CHK1822 Don Simester	09/18		2.25	
C/D	CHK1823 Brett Smith	09/18		10.65	
C/D	CHK1824 Heather T Smith	09/18		34.28	
C/D	CHK1825 Pamela Smith	09/18		12.34	
C/D	CHK1826 Samatha E Smith	09/18		42.08	
C/D	CHK1827 Mike Sparapani	09/18		12.34	
C/D	CHK1828 Sharon Stank	09/18		32.03	
C/D	CHK1829 Cynthia Stauffer	09/18		27.53	
C/D	CHK1830 Jason Stauter	09/18		2.25	
C/D	CHK1831 Jody Stacey	09/18		49.99	
C/D	CHK1832 Mary Tate	09/18		27.53	
C/D	CHK1833 G Ted Theewen	09/18		27.53	
C/D	CHK1834 Andrea Toms	09/18		2.25	
C/D	CHK1835 Nancy VanWeelden	09/18		27.53	
C/D	CHK1836 Michelle L Venema	09/18		5.59	
C/D	CHK1837 Julie Voss	09/18		2.25	
C/D	CHK1838 Penny Walls	09/18		2.25	
C/D	CHK1839 Traci Weeks	09/18		27.53	
C/D	CHK1840 Mike Welch	09/18		20.06	
C/D	CHK1841 Nikki Wiederaenders	09/18		27.53	
C/D	CHK1842 Beth Willey	09/18		59.55	
C/D	CHK1843 Joe Willey	09/18		12.34	
C/D	CHK1844 Anna Willis	09/18		2.25	
C/D	CHK1845 Diane Winekauf	09/18		27.53	
C/D	CHK1846 Steve Wettbecker	09/18		59.55	
C/D	CHK1847 Bonnie Wood	09/18		12.34	
C/D	CHK1848 SVCC Education Fund	09/30	1047.19		
C/D	CHK1848 Sauk Valley Ed Fund	09/30		1047.19	
C/R	VHR1-1 CASH RECEIPT/SALES	09/01		90.88	

Sep 30, 1992  
3:20 pm

\*\*\* DEMO VERSION OF BUSINESSWORKS \*\*\*  
SVCC BOOKSTORE  
Account Detail  
(For the month of September 1992)

Page 5

Acct No	Reference No. / Description	Date	Debits	Credits	Balance
C/R VHR2	CASH RECEIPTS/SALES	09/01	368.18		
C/R VHR3	CASH RECEIPT/SALES	09/02	227.21		
C/R VHR4	CASH RECEIPTS/SALES	09/02	2236.91		
C/R VHR38	Deposit Bk Sales	09/02	1185.00		
C/R VHR5	CASH RECEIPTS/SALES	09/03	1434.50		
C/R VHR6	CASH RECEIPTS/SALES	09/04	893.87		
C/R VHR36	Ck fr cm 8/27 Deposit	09/04	47.76		
C/R VHR7	CASH RECEIPTS/SALES	09/08	1427.67		
C/R VHR1	CASH RECEIPTS/SALES	09/10	2317.75		
C/R VHR8	cash receipts/sales	09/10	1713.79		
C/R VHR9	cash receipts/sales	09/10	1667.29		
C/R VHR10	register 2 - #220	09/11	503.29		
C/R VHR37	Supply Purchases	09/11	15.50		
C/R VHR11	register 2 - 0221	09/14	1575.89		
C/R VHR12	register 2	09/15	1029.26		
C/R VHR13	register 2 # 223	09/16	1104.55		
C/R VHR14	register 2 # 224	09/17	1162.21		
C/R VHR16	register 2 #226	09/21	922.83		
C/R VHR17	register 2 # 227	09/22	456.49		
C/R VHR18	Magazine-Am Collegi Mkg	09/22	74.40		
C/R VHR19	transportation for sale	09/22	1.00		
C/R VHR15	register 2 #225	09/23	432.72		
C/R VHR22	register 2 #228	09/23	558.68		
C/R VHR20	Nebraska Book Co	09/24	423.60		
C/R VHR21	SVCC # 3900 & 2929	09/24	469.52		
C/R VHR23	register 2 #229	09/24	570.72		
C/R VHR24	register 2 0230	09/25	3198.32		
C/R VHR25	Register 2 0231	09/29	5054.07		
C/R VHR26	Register 2 0232	09/30	639.08		
C/R VHR27	SVCC ch #19901 3661	09/30	1672.97		
C/R VHR28	Register 2 0233	09/30	760.16		
	**** Ending Balance		37670.74	80732.30	109969.48

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY



\_\_\_\_\_  
Wallace B. Johnson  
PRESIDENT



\_\_\_\_\_  
Vicki Dunn  
SECRETARY

DATE \_\_\_\_\_

OFFICE OF BUSINESS SERVICES  
SAUK VALLEY COMMUNITY COLLEGE

BUDGET SUMMARY REPORT

10/31/92

	R E V E N U E				E X P E N D I T U R E S		
	BEGINNING FY 92	BUDGET	TO DATE	%	BUDGET	TO DATE	%
	BALANCE (DEFICIT)						
<b>GENERAL FUNDS</b>							
Education Fund	\$465,000	\$5,919,300	\$1,224,719	20.7%	\$5,961,300	\$1,410,917	23.7%
Operations, Building & Maintenance Fund	750,000	285,700	65,579	23.0%	433,700	139,814	32.2%
<b>TOTAL OPERATING FUND</b>	<b>\$1,215,000</b>	<b>\$6,205,000</b>	<b>\$1,290,298</b>	<b>20.8%</b>	<b>\$6,395,000</b>	<b>\$1,550,731</b>	<b>24.2%</b>
<b>SPECIAL REVENUE FUNDS</b>							
Liability, Protection & Settlement Fund (Insurance)	\$392,387	\$348,000	\$68,705	19.7%	\$386,000	\$191,076	49.5%
Audit Fund	\$36,572	\$24,400	\$6,679	27.4%	\$24,400	\$9,949	40.8%
Operations & Maintenance (Restricted) Fund (Protection, Health and Safety Fund)	\$181,000	\$1,547,000	\$97,325	6.3%	\$1,728,000	\$305,038	17.7%
<b>PROPRIETARY FUNDS</b>							
Bookstore Fund	\$270,000	\$700,000	\$277,672	39.7%	\$645,000	\$271,268	42.1%
<b>OTHERS</b>							
Working Cash Fund	\$2,557,224	\$110,000	\$17,146		\$110,000	\$0	
Building Bond Proceeds Fund (Site and Construction)	\$929,226	\$40,000	\$8,753		\$65,000	\$0	

EXPENDITURES		BUDGET	PREVIOUS EXPENDITURES	THIS MONTH	TOTAL EXPENDITURES	%
110-000-000	INSTRUCTION					
110-100-000	BUSINESS EDUCATION					
	Salaries - Full Time	\$307,790.00	\$28,348.00	\$28,347.98	\$56,695.98	18.42%
	Salaries - Part-Time	\$50,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Overload	\$35,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Summer School	\$22,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Contractual Services	\$1,100.00	\$69.00	\$40.15	\$109.15	9.92%
	Supplies - Business	\$2,500.00	\$2,377.41	\$1,217.97	\$3,595.38	143.82%
	Supplies - Data Processing	\$9,200.00	\$0.00	\$0.00	\$0.00	0.00%
	Supplies - QAS Lab	\$3,800.00	\$0.00	\$0.00	\$0.00	0.00%
	Conference & Meeting Expense	\$1,600.00	\$66.09	\$0.00	\$66.09	4.13%
		\$432,990.00	\$30,860.50	\$29,606.10	\$60,466.60	13.96%
110-117-000	FOOD SERVICES					
	Salaries - Part-Time	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Contractual	\$3,500.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$800.00	\$6.27	\$36.38	\$42.65	5.33%
	Conference & Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$7,300.00	\$6.27	\$36.38	\$42.65	0.58%
110-200-000	AGRICULTURE					
	Salaries - Part-Time	\$2,700.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$500.00	\$30.50	\$80.70	\$111.20	22.24%
		\$3,200.00	\$30.50	\$80.70	\$111.20	3.48%
110-300-000	INDUSTRIAL EDUCATION					
	Salaries - Full Time	\$188,725.00	\$17,555.87	\$17,555.86	\$35,111.73	18.60%
	Salaries - Part-Time	\$29,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Overload	\$20,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Summer School	\$1,200.00	\$0.00	\$0.00	\$0.00	0.00%
	Contractual Services	\$3,000.00	\$289.00	\$0.00	\$289.00	9.63%
	Supplies - Electronics	\$7,500.00	\$2,204.20	\$1,637.64	\$3,841.84	51.22%
	Supplies - HRS	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Supplies - Mechanical Design	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%
	Supplies Machine Tool	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%
	Conference & Meeting Expense	\$1,000.00	\$0.00	\$300.00	\$300.00	30.00%
		\$257,425.00	\$20,049.07	\$19,493.50	\$39,542.57	15.36%
110-312-000	LEARNING ASSISTANCE CENTER					
	Salaries - Full Time	\$27,739.00	\$2,919.90	\$2,919.90	\$5,839.80	21.05%
	Salaries - Summer School	\$2,800.00	\$2,800.00	\$0.00	\$2,800.00	100.00%
	Salary-Secretarial-Part-time	\$6,150.00	\$1,078.80	\$545.60	\$1,624.40	26.41%
	General Materials & Supplies	\$50.00	\$40.00	\$20.35	\$60.35	120.70%
	Conference & Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
		\$36,939.00	\$6,838.70	\$3,485.85	\$10,324.55	27.95%
110-316-000	HUMAN SERVICES					
	Salaries - Part-Time	\$13,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$600.00	\$0.90	\$64.41	\$65.31	10.89%
	Conference & Meeting Expense	\$0.00	\$14.28	\$0.00	\$14.28	0.00%
		\$13,600.00	\$15.18	\$64.41	\$79.59	0.59%

## 110-400-000 SOCIAL SCIENCE

Salaries - Full Time	\$157,831.00	\$14,921.80	\$14,921.80	\$29,843.60	18.91%
Salaries - Part-Time	\$9,800.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$9,000.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$4,320.00	\$401.98	\$286.41	\$688.39	15.93%
Conference & Meeting Expense	\$800.00	\$701.80	(\$31.80)	\$670.00	83.75%

	\$181,751.00	\$16,025.58	\$15,176.41	\$31,201.99	17.17%
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## 110-410-000 E.M.T.

Contractual Services	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
Conference & Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

	\$1,800.00	\$0.00	\$0.00	\$0.00	0.00%
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## 110-418-000 CRIMINAL JUSTICE

Salaries - Full Time	\$30,099.00	\$2,508.25	\$2,508.24	\$5,016.49	16.67%
Salaries - Part-Time	\$6,400.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$1,000.00	\$165.29	\$121.99	\$287.28	28.73%
Conference & Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0.00%

	\$37,699.00	\$2,673.54	\$2,630.23	\$5,303.77	14.07%
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## 110-500-000 HUMANITIES

Salaries-Full Time	\$311,213.00	\$29,420.17	\$29,420.16	\$58,840.33	18.91%
Salaries - Part-Time	\$45,000.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$9,000.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$5,800.00	\$1,189.99	\$538.04	\$1,728.03	29.79%
Conference & Meeting Expense	\$2,000.00	\$214.50	\$0.00	\$214.50	10.73%

	\$373,013.00	\$30,824.66	\$29,958.20	\$60,782.86	16.30%
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## 110-511-000 ART

Salaries-Full Time	\$40,685.00	\$4,282.64	\$4,282.64	\$8,565.28	21.05%
Contractual Services	\$400.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$600.00	\$120.97	(\$9.64)	\$111.33	18.56%
Conference & Meeting Expense	\$200.00	\$0.00	(\$120.00)	(\$120.00)	-60.00%

	\$41,885.00	\$4,403.61	\$4,153.00	\$8,556.61	20.43%
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## 110-512-000 MUSIC

Salaries-Full Time	\$78,874.00	\$6,572.84	\$6,572.84	\$13,145.68	16.67%
Contractual Services	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$3,168.00	\$1,101.79	\$857.20	\$1,958.99	61.84%
Conference & Meeting Expense (Music)	\$700.00	\$0.00	\$0.00	\$0.00	0.00%

	\$83,742.00	\$7,674.63	\$7,430.04	\$15,104.67	18.04%
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## 110-600-000 MATH SCIENCE

Salary - Lab Assistant	\$19,000.00	\$3,903.55	\$1,561.42	\$5,464.97	28.76%
Salaries - Full Time	\$305,607.00	\$29,919.77	\$29,919.76	\$59,839.53	19.58%
Salaries - Part-Time	\$4,000.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$17,000.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Summer School	\$19,000.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies - Biology	\$7,000.00	\$4,143.96	\$1,622.61	\$5,766.57	82.38%
Supplies - Chemistry	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies - Physics	\$1,200.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies - Astronomy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies - Math	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
Conference & Meeting Expense	\$1,800.00	\$15.96	\$46.25	\$62.21	3.46%

## 110-711-000 MED. LAB. TECHNOLOGY

Salaries - Full Time	\$27,851.00	\$2,320.92	\$2,320.92	\$4,641.84	16.67%
Salaries - Part-Time	\$7,600.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$4,500.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Summer School	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$4,365.00	\$631.32	\$235.00	\$866.32	19.85%
General Materials & Supplies	\$10,270.00	\$3,842.33	\$1,677.90	\$5,520.23	53.75%
Conference & Meeting Expense	\$1,200.00	\$152.88	\$99.00	\$251.88	20.99%

## 110-712-000 A.D. NURSING

Salaries - Full Time	\$125,975.00	\$10,497.92	\$10,497.92	\$20,995.84	16.67%
Contractual Services	\$350.00	\$101.00	(\$1.00)	\$100.00	28.57%
General Materials & Supplies	\$6,853.00	\$344.91	\$1,457.35	\$1,802.26	26.30%
General Supplies - Title III	\$0.00	\$550.00	\$0.00	\$550.00	0.00%
Conference & Meeting Expense	\$1,400.00	\$90.00	\$0.00	\$90.00	6.43%

## 110-713-000 L.P. NURSING

Salaries - Full Time	\$68,068.00	\$5,672.33	\$5,672.32	\$11,344.65	16.67%
Contractual Services	\$350.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$3,947.00	\$1,681.99	\$435.77	\$2,117.76	53.65%
Conference & Meeting Expense	\$800.00	\$7.84	\$0.00	\$7.84	0.98%

## 110-714-000 RADIOLOGIC TECHNOLOGY

Salaries - Full Time	\$76,823.00	\$11,501.54	\$6,401.92	\$17,903.46	23.30%
Salaries - Part-Time	\$1,700.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Clinical Asst. (Part-Time)	\$12,000.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$6,600.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Summer School	\$7,150.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$5,960.00	\$30.80	\$0.00	\$30.80	0.52%
General Materials & Supplies	\$3,950.00	\$1,354.68	\$246.80	\$1,601.48	40.54%
Conference & Meeting Expense	\$5,350.00	\$331.84	\$563.68	\$895.52	16.74%

## 110-715-000 PHYSICAL EDUCATION

Salaries - Full Time	\$68,275.00	\$6,671.68	\$6,671.68	\$13,343.36	19.54%
Salaries - Part-Time	\$900.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$4,500.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$2,200.00	\$60.00	\$18.51	\$78.51	3.57%
General Materials & Supplies	\$1,400.00	\$2.50	\$0.50	\$3.00	0.21%
Conference & Meeting Expense	\$400.00	\$0.00	\$0.00	\$0.00	0.00%

	\$77,675.00	\$6,734.18	\$6,690.69	\$13,424.87	17.28%
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## 110-716-000 NURSING ASSISTANT

Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$1,650.00	\$416.89	\$24.20	\$441.09	26.73%
Conference & Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0.00%

	\$1,950.00	\$416.89	\$24.20	\$441.09	22.62%
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## 110-800-000 FACULTY OFFICE

Salaries - Secretarial	\$42,143.00	\$12,729.40	\$5,091.76	\$17,821.16	42.29%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Supplies (Faculty Office)	\$600.00	\$0.00	\$34.43	\$34.43	5.74%
General Supplies (Institutional Comm.)	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
Conference & Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

	\$42,843.00	\$12,729.40	\$5,126.19	\$17,855.59	41.68%
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## 110-811-000 DEAN OF ARTS, SOCIAL SCIENCES AND PHYSICAL EDUCATION

Salaries - Administrative	\$53,272.00	\$11,098.35	\$4,439.34	\$15,537.69	29.17%
Salaries - Instructional (Part-Time)	\$0.00	\$0.00	\$23,000.45	\$23,000.45	0.00%
Night Premiums/Substitutions	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Instructional (Summer)	\$53,000.00	\$53,041.77	(\$2,050.00)	\$50,991.77	96.21%
Salaries - Secretarial	\$20,226.00	\$3,832.35	\$1,685.50	\$5,517.85	27.28%
Contractual Services	\$850.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$1,200.00	\$156.48	\$44.68	\$201.16	16.76%
Conference & Meeting Expense	\$2,500.00	\$123.98	\$183.48	\$307.46	12.30%

	\$131,548.00	\$68,252.93	\$27,303.45	\$95,556.38	72.64%
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## 110-812-000 DEAN OF BUSINESS, TECHNOLOGY AND NATURAL SCIENCES

Salaries - Administrative	\$57,793.00	\$12,040.20	\$4,816.08	\$16,856.28	29.17%
Salaries - Instructional (Part-Time)	\$0.00	\$0.00	\$7,790.68	\$7,790.68	0.00%
Night Premiums/Substitutions	\$1,500.00	\$0.00	\$700.00	\$700.00	46.67%
Salaries - Instructional (Summer)	\$0.00	\$45,331.55	\$1,611.98	\$46,943.53	0.00%
Salaries Secretarial	\$15,052.00	\$2,449.11	\$1,326.74	\$3,775.85	25.09%
General Materials & Supplies	\$1,200.00	\$37.09	\$24.28	\$61.37	5.11%
Conference & Meeting Expense	\$3,000.00	\$186.89	\$417.89	\$604.78	20.16%

	\$78,545.00	\$60,044.84	\$16,687.65	\$76,732.49	97.69%
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## 110-813-000 DEAN OF HEALTH &amp; COMMUNITY SERVICES

Salaries - Administrative	\$51,404.00	\$10,709.15	\$4,283.66	\$14,992.81	29.17%
Instructional Salaries/Part-Time	\$25,000.00	\$0.00	\$1,484.00	\$1,484.00	5.94%
Night Premiums/Substitutions	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%
Community Service Coordinators	\$6,500.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Secretarial	\$16,122.00	\$3,358.75	\$1,343.50	\$4,702.25	29.17%
Contractual Services	\$5,900.00	\$849.45	\$0.00	\$849.45	14.40%
General Materials & Supplies	\$3,500.00	\$519.78	\$154.41	\$674.19	19.26%
Conference & Meeting Expense	\$2,250.00	\$86.36	\$132.00	\$218.36	9.70%

	\$113,176.00	\$15,523.49	\$7,397.57	\$22,921.06	20.25%
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## 110-814-000 NURSING EDUCATION

Salaries - Administrative	\$38,572.00	\$8,035.85	\$3,214.34	\$11,250.19	29.17%
Salaries - Part-time	\$17,500.00	\$2,512.40	\$3,979.54	\$6,491.94	37.10%
Salaries - Overload	\$7,800.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Summer	\$7,100.00	\$14,285.72	\$0.00	\$14,285.72	201.21%
Salaries - Secretarial	\$19,364.00	\$4,034.15	\$1,613.66	\$5,647.81	29.17%
Salaries - Lab Assistant (Title III)	\$4,800.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$1,440.00	\$652.09	\$64.94	\$717.03	49.79%
Conference & Meeting Expense	\$1,300.00	\$0.00	\$0.00	\$0.00	0.00%

	\$98,076.00	\$29,520.21	\$8,872.48	\$38,392.69	39.15%
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## 110-815-000 ACADEMIC SKILLS CENTER

Salaries - Full Time	\$78,338.00	\$6,528.16	\$6,528.16	\$13,056.32	16.67%
Salaries - Part-Time (Adult Education)	\$20,000.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Part-Time (Academic Skills)	\$26,000.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$6,050.00	\$458.49	\$1,707.37	\$2,165.86	35.80%
Conference & Meeting Expense	\$400.00	\$17.50	\$0.00	\$17.50	4.38%

	\$132,788.00	\$7,004.15	\$8,235.53	\$15,239.68	11.48%
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## 110-816-000 HONORS PROGRAM

Salaries - Coordinator Stipend	\$6,850.00	\$750.00	\$0.00	\$750.00	10.95%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$350.00	\$0.75	\$1.80	\$2.55	0.73%
Conference & Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0.00%

	\$7,400.00	\$750.75	\$1.80	\$752.55	10.17%
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## 110-818-000 VICE PRESIDENT OF INSTRUCTIONAL SERVICES

Salaries - Administrative	\$65,944.00	\$13,738.35	\$5,495.34	\$19,233.69	29.17%
Salaries - Secretarial	\$25,656.00	\$5,345.00	\$2,169.62	\$7,514.62	29.29%
Student Tutors	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$1,140.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$1,600.00	\$222.47	\$108.48	\$330.95	20.68%
Conference & Meeting Expense	\$2,300.00	\$198.10	\$82.50	\$280.60	12.20%

	\$96,640.00	\$19,503.92	\$7,855.94	\$27,359.86	28.31%
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TOTAL INSTRUCTION	\$3,019,654.00	\$416,978.54	\$263,067.94	\$680,046.48	22.52%
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## ACADEMIC SUPPORT

120-000-000	LEARNING RESOURCE CENTER				
	Salaries - Instructional (Summer)	\$2,906.00	\$2,625.00	\$0.00	\$2,625.00 90.33%
	Salaries - Professional	\$124,711.00	\$16,169.14	\$10,392.60	\$26,561.74 21.30%
	Salaries - Secretarial	\$37,947.00	\$7,905.60	\$3,162.24	\$11,067.84 29.17%
	Salaries - Secretarial- Part-time	\$7,160.00	\$1,202.25	\$583.95	\$1,786.20 24.95%
	Contractual Services	\$13,575.00	\$2,144.30	\$471.95	\$2,616.25 19.27%
	Xerox Supplies	\$0.00	(\$111.32)	(\$1,840.71)	(\$1,952.03) 0.00%
	Library Supplies	\$19,635.00	\$14,470.95	\$5.70	\$14,476.65 73.73%
	Audio Visual Supplies	\$9,000.00	(\$464.95)	(\$370.69)	(\$835.64) -9.28%
	Library Books	\$41,000.00	\$3,337.77	\$2,900.35	\$6,238.12 15.21%
	Conference & Meeting Expense	\$2,150.00	\$225.02	\$142.62	\$367.64 17.10%
		\$258,084.00	\$47,503.76	\$15,448.01	\$62,951.77 24.39%
	<b>TOTAL ACADEMIC SUPPORT</b>	<b>\$258,084.00</b>	<b>\$47,503.76</b>	<b>\$15,448.01</b>	<b>\$62,951.77 24.39%</b>
	STUDENT SERVICES				
131-000-000	ADMISSIONS AND RECORDS				
	Salaries - Administrative	\$39,270.00	\$8,181.25	\$3,272.50	\$11,453.75 29.17%
	Salaries - Secretarial	\$73,305.00	\$16,551.90	\$7,602.97	\$24,154.87 32.95%
	Salaries - Part-Time	\$7,717.00	\$0.00	\$0.00	\$0.00 0.00%
	Contractual Services	\$2,820.00	\$0.00	\$0.00	\$0.00 0.00%
	General Materials & Supplies	\$15,000.00	\$1,142.55	\$158.07	\$1,300.62 8.67%
	Conference & Meeting Expense	\$2,500.00	\$22.78	\$195.60	\$218.38 8.74%
		\$140,612.00	\$25,898.48	\$11,229.14	\$37,127.62 26.40%
132-000-000	COUNSELING AND TESTING				
	Salaries - Professional	\$97,265.00	\$24,486.19	\$8,105.42	\$32,591.61 33.51%
	Salaries - Secretarial	\$16,374.00	\$5,002.62	\$2,188.49	\$7,191.11 43.92%
	Salaries Profess. Part-Time	\$5,000.00	\$0.00	\$0.00	\$0.00 0.00%
	Salaries - Secr. Part-Time	\$4,680.00	\$0.00	\$0.00	\$0.00 0.00%
		\$123,319.00	\$29,488.81	\$10,293.91	\$39,782.72 32.26%
133-000-541.01	HEALTH SERVICES				
	General Materials & Supplies	\$100.00	\$96.95	\$0.00	\$96.95 96.95%
		\$100.00	\$96.95	\$0.00	\$96.95 96.95%
134-000-000	FINANCIAL AIDS				
	Salaries - Administrative	\$51,531.00	\$10,735.65	\$4,294.26	\$15,029.91 29.17%
	Salaries - Secretarial	\$38,022.00	\$7,958.21	\$3,722.90	\$11,681.11 30.72%
		\$89,553.00	\$18,693.86	\$8,017.16	\$26,711.02 29.83%

## 138-000-000 VICE PRESIDENT OF STUDENT SERVICES

Salaries - Administrative	\$62,616.00	\$13,045.00	\$5,218.00	\$18,263.00	29.17%
Student Activities Coord.	\$17,310.00	\$1,731.00	\$1,731.00	\$3,462.00	20.00%
Salaries - Secretarial	\$19,867.00	\$4,138.95	\$1,655.58	\$5,794.53	29.17%
Other Salaries (Coaching)	\$42,758.00	\$3,971.25	\$3,052.48	\$7,023.73	16.43%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$19,210.00	\$5,334.36	\$3,580.48	\$8,914.84	46.41%
Commencement	\$7,000.00	\$613.13	\$826.90	\$1,440.03	20.57%
Conference & Meeting Expense	\$7,000.00	\$910.66	\$287.40	\$1,198.06	17.12%
Student Recruitment	\$4,000.00	\$622.40	\$1,222.65	\$1,845.05	46.13%
	<b>\$179,761.00</b>	<b>\$30,366.75</b>	<b>\$17,574.49</b>	<b>\$47,941.24</b>	<b>26.67%</b>

## TOTAL STUDENT SERVICES

<b>TOTAL STUDENT SERVICES</b>	<b>\$533,345.00</b>	<b>\$104,544.85</b>	<b>\$47,114.70</b>	<b>\$151,659.55</b>	<b>28.44%</b>
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## 140-000-000 PUBLIC SERVICES

Salaries	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

## TOTAL PUBLIC SERVICES

<b>TOTAL PUBLIC SERVICES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
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## 170-000-000 OPERATION &amp; MAINTENANCE OF PLANT

Salaries - Administrative	\$40,420.00	\$8,420.85	\$3,368.34	\$11,789.19	29.17%
Salaries - Maintenance	\$94,823.00	\$71,975.89	\$25,025.34	\$97,001.23	102.30%
Salaries Classified	\$26,232.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Cust. & Gro. Part-Time	\$25,389.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries Custodial & Grounds	\$179,414.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overtime	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
Telephone	\$65,200.00	\$8,663.27	\$1,969.75	\$10,633.02	16.31%
	<b>\$436,478.00</b>	<b>\$89,060.01</b>	<b>\$30,363.43</b>	<b>\$119,423.44</b>	<b>27.36%</b>

TOTAL OPERATIONS & MAINTENANCE  
OF PLANT

<b>TOTAL OPERATIONS &amp; MAINTENANCE OF PLANT</b>	<b>\$436,478.00</b>	<b>\$89,060.01</b>	<b>\$30,363.43</b>	<b>\$119,423.44</b>	<b>27.36%</b>
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## 181-000-000 GENERAL ADMINISTRATION

## 181-000-000 PRESIDENT'S OFFICE

Salaries - Administrative	\$90,384.00	\$18,830.00	\$7,532.00	\$26,362.00	29.17%
Salaries - Secretarial	\$28,432.00	\$5,923.35	\$2,369.34	\$8,292.69	29.17%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$1,800.00	\$1,161.85	\$15.72	\$1,177.57	65.42%
Conference & Meeting Expense	\$4,900.00	\$292.27	\$470.51	\$762.78	15.57%
Special Affairs	\$1,500.00	\$9.28	\$400.00	\$409.28	27.29%
Other Conf. & Meeting Expense	\$8,450.00	\$2,778.25	\$109.00	\$2,887.25	34.17%
	<b>\$135,466.00</b>	<b>\$28,995.00</b>	<b>\$10,896.57</b>	<b>\$39,891.57</b>	<b>29.45%</b>

## 182-000-000 BUSINESS SERVICES

Salaries - Administrative	\$102,918.00	\$21,441.25	\$8,576.50	\$30,017.75	29.17%
Salaries - Professional	\$31,167.00	\$4,249.98	\$2,833.32	\$7,083.30	22.73%
Salaries - Secretarial	\$101,955.00	\$20,912.23	\$8,318.10	\$29,230.33	28.67%
Contractual Services	\$2,040.00	\$1,445.20	\$0.00	\$1,445.20	70.84%
General Materials & Supplies	\$6,500.00	\$2,388.68	\$2,075.57	\$4,464.25	68.68%
Conference & Meeting Expense	\$3,400.00	\$287.24	\$774.31	\$1,061.55	31.22%
	\$247,980.00	\$50,724.58	\$22,577.80	\$73,302.38	29.56%
<b>TOTAL GENERAL ADMINISTRATION</b>	<b>\$383,446.00</b>	<b>\$79,719.58</b>	<b>\$33,474.37</b>	<b>\$113,193.95</b>	<b>29.52%</b>

## 190-000-000 INSTITUTIONAL SUPPORT

<b>PRINT SHOP</b>					
Salaries - Secretarial	\$18,958.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$0.00	\$326.00	\$0.00	\$326.00	0.00%
General Materials & Supplies	\$0.00	(\$3,148.16)	\$2,290.18	(\$857.98)	0.00%
Conference & Meeting Expense	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
	\$19,058.00	(\$2,822.16)	\$2,290.18	(\$531.98)	-2.79%
<b>MARKETING &amp; PUBLIC RELATIONS</b>					
Salaries - Administrative	\$35,708.00	\$7,439.15	\$2,975.66	\$10,414.81	29.17%
Salaries - Secretarial	\$19,330.00	\$4,027.10	\$1,610.84	\$5,637.94	29.17%
General Materials & Supplies	\$10,000.00	\$7,402.02	\$1,596.96	\$8,998.98	89.99%
Publications	\$50,600.00	\$0.00	\$0.00	\$0.00	0.00%
Advertising	\$26,750.00	\$3,609.48	\$3,904.50	\$7,513.98	28.09%
Conference & Meeting Expense	\$1,600.00	\$259.00	\$418.50	\$677.50	42.34%
	\$143,988.00	\$22,736.75	\$10,506.46	\$33,243.21	23.09%

## 191-000-000 BOARD OF TRUSTEES

Salaries - Secretarial	\$950.00	\$164.00	\$0.00	\$164.00	17.26%
Contractual Legal	\$7,000.00	\$494.41	\$159.00	\$653.41	9.33%
Other General Supplies	\$900.00	\$118.94	\$52.00	\$170.94	18.99%
Conference & Meeting Expense	\$4,900.00	\$431.88	\$648.66	\$1,080.54	22.05%
	\$13,750.00	\$1,209.23	\$859.66	\$2,068.89	15.05%

## 192-000-000 INSTITUTIONAL SUPPORT EXPENSES

Salaries - Secretarial	\$19,213.00	\$4,234.22	\$1,906.35	\$6,140.57	31.96%
Student Employees	\$55,329.00	\$39,530.00	\$18,610.07	\$58,140.07	105.08%
Group Medical & Life Insurance	\$477,000.00	\$30,789.82	(\$10,030.73)	\$20,759.09	4.35%
Medical Examination Fee	\$0.00	\$1,578.08	\$0.00	\$1,578.08	0.00%
Tuition Reimbursement	\$9,800.00	\$2,193.00	\$1,300.00	\$3,493.00	35.64%
Retirement Benefits	\$32,615.00	\$0.00	\$5,093.80	\$5,093.80	15.62%
Curriculum Development	\$700.00	\$0.00	\$0.00	\$0.00	0.00%
UNALLOCATED Contractual	\$700.00	\$0.00	\$0.00	\$0.00	0.00%
In-Service Training	\$2,000.00	\$567.50	\$0.00	\$567.50	28.38%
Supplies (Faculty Association)	\$200.00	\$15.12	\$0.00	\$15.12	7.56%
Postage	\$47,700.00	\$16,266.47	\$4,843.62	\$21,110.09	44.26%
Institutional Supplies	0.00	0.00	3.93	\$3.93	ERR
Publications/Dues	\$9,500.00	\$5,566.94	\$770.00	\$6,336.94	66.70%
Advertising	\$2,000.00	\$100.66	\$23.03	\$123.69	6.18%
Recruitment	\$10,000.00	\$7,931.15	\$906.07	\$8,837.22	88.37%
	\$666,757.00	\$108,772.96	\$23,426.14	\$132,199.10	19.83%

## 192-000-580 CAPITAL OUTLAY

Equipment	\$51,140.00	\$12,765.00	\$550.00	\$13,315.00	26.04%
Projects	\$4,000.00	\$0.00	\$879.08	\$879.08	0.00%
Equipment - DAVTE	\$8,000.00	\$0.00	\$0.00	\$0.00	0.00%
Equipment - Carryover	\$9,500.00	\$0.00	\$0.00	\$0.00	0.00%

## 193-000-000 AFFIRMATIVE ACTION

Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$500.00	\$327.53	\$77.10	\$404.63	80.93%
Conference & Meeting Expense	\$300.00	\$0.00	\$0.00	\$0.00	0.00%

## 194-000-000 INSTITUTIONAL RESEARCH

Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$500.00	\$0.00	\$0.00	\$0.00	0.00%

## 195-000-000 INFORMATION SYSTEMS

Salaries - Administrative	\$51,531.00	\$10,735.65	\$4,294.26	\$15,029.91	29.17%
Salaries - Professional	\$42,400.00	\$11,333.35	\$3,533.34	\$14,866.69	35.06%
Salaries - Office Staff	\$24,934.00	\$7,761.78	\$1,590.92	\$9,352.70	37.51%
Salaries - Classified (Title III)	\$6,543.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services - Admin.	\$115,000.00	\$26,233.82	\$6,773.71	\$33,007.53	28.70%
Contractual Services - Educ.	\$21,450.00	\$0.00	\$0.00	\$0.00	0.00%
General Supplies - Admin.	\$16,900.00	\$1,408.54	\$2,129.56	\$3,538.10	20.94%
General Supplies - Educ.	\$11,125.00	\$282.73	\$0.00	\$282.73	2.54%
Conference & Meeting Expense	\$4,400.00	\$117.34	\$49.48	\$166.82	3.79%
	\$294,283.00	\$57,873.21	\$18,371.27	\$76,244.48	25.91%

## 196-000-000 VICE PRESIDENT OF COLLEGE ADVANCEMENT

Salaries - Administrative	\$59,812.00	\$12,460.85	\$4,984.34	\$17,445.19	29.17%
Salaries - Secretarial	\$20,746.00	\$4,322.10	\$1,728.84	\$6,050.94	29.17%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$2,500.00	\$245.17	\$34.47	\$279.64	11.19%
Conference & Meeting Expense	\$2,900.00	\$0.00	\$0.00	\$0.00	0.00%
	\$85,958.00	\$17,028.12	\$6,747.65	\$23,775.77	27.66%

## 197-000-593 TUITION CHARGE-BACK

	\$27,000.00	\$1,858.35	\$185.67	\$2,044.02	7.57%
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	\$27,000.00	\$1,858.35	\$185.67	\$2,044.02	7.57%
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## 199-000-600 PROVISION FOR CONTINGENCIES

	\$5,459.00	\$0.00	\$0.00	\$0.00	0.00%
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	\$5,459.00	\$0.00	\$0.00	\$0.00	0.00%
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TOTAL INSTITUTIONAL SUPPORT	\$1,330,293.00	\$219,748.99	\$63,893.21	\$283,642.20	21.32%
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## TOTAL EDUCATIONAL FUND EXPENDITURES

	\$5,961,300.00	\$957,555.73	\$453,361.66	\$1,410,917.39	23.67%
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## FUND: OPERATION &amp; MAINTENANCE OF PLANT

## 270-000-000 OPERATIONS &amp; MAINTENANCE FUND

Contractual Services	\$62,000.00	\$19,321.16	\$3,277.96	\$22,599.12	36.45%
Contractual - Power Generation	\$6,000.00	\$0.00	\$0.00		0.00%
General Materials & Supplies	\$62,000.00	\$14,208.93	\$4,867.95	\$19,076.88	30.77%
Conference & Meeting Expense	\$2,200.00	\$1,337.62	\$264.27	\$1,601.89	72.81%
Gas	\$90,000.00	\$7,840.91	\$20,016.21	\$27,857.12	30.95%
Electricity	\$211,000.00	\$68,588.19	\$90.87	\$68,679.06	32.55%
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
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	\$433,200.00	\$111,296.81	\$28,517.26	\$139,814.07	32.27%
290-000-000 INSTITUTIONAL SUPPORT					
Provision for Contingencies	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	\$433,700.00	\$111,296.81	\$28,517.26	\$139,814.07	32.24%
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TOTAL OPERATING FUND EXPENDITURES	\$6,395,000.00	\$1,068,852.54	\$481,878.92	\$1,550,731.46	55.91%
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EXPENDITURES	BUDGET	PREVIOUS EXPENDITURES	THIS MONTH	TOTAL EXPENDITURES	%
<b>LIABILITY, PROTECTION &amp; SETTLEMENT FUND</b>					
<b>1292-000-000 Institutional Support</b>					
1292-000-517 Salaries	\$103,000.00	\$15,668.39	\$6,393.74	\$22,062.13	21.42%
- Federal Work Study	\$0.00	\$35.60	\$463.91	\$499.51	ERR
1292-000-521 Health & Life Insurance	\$18,000.00	\$2,429.46	\$1,214.73	\$3,644.19	20.25%
1292-000-523 Worker's Compensation	\$32,000.00	(\$279.69)	\$34,030.86	\$33,751.17	105.47%
1292-000-526 Unemployment Insurance	\$15,000.00	(\$166.98)	\$994.50	\$827.52	5.52%
1292-000-527 Medicare	\$26,000.00	\$4,460.48	\$2,329.53	\$6,790.01	26.12%
1292-000-529 FICA Insurance	\$22,000.00	\$423.49	\$67.09	\$490.58	2.23%
1292-000-535 Legal Controls	\$14,000.00	\$5,532.15	\$0.00	\$5,532.15	39.52%
1292-000-565 Tort Liability Insurance	\$156,000.00	\$24,382.01	\$93,097.19	\$117,479.20	75.31%
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT EXPENDITURES</b>	<b>\$386,000.00</b>	<b>\$52,484.91</b>	<b>\$138,591.55</b>	<b>\$191,076.46</b>	<b>49.50%</b>
<b>AUDIT FUND</b>					
1192-000-531 - Contractual Services	\$24,400.00	\$3,949.00	\$6,000.00	\$9,949.00	40.77%
<b>TOTAL AUDIT FUND EXPENDITURES</b>	<b>\$24,400.00</b>	<b>\$3,949.00</b>	<b>\$6,000.00</b>	<b>\$9,949.00</b>	<b>40.77%</b>
<b>WORKING CASH FUND</b>					
700-000-711 - Transfer to Educational Fund	\$98,000.00	\$0.00	\$0.00	\$0.00	0.00%
700-000-711.01 - Transfer to Operations and Maintenance Fund	\$12,000.00	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTAL WORKING CASH FUND EXPENDITURES</b>	<b>\$110,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>CAPITAL PROJECTS</b>					
<b>BUILDING BOND PROCEEDS FUND</b>					
<b>1390-000-000 Institutional Support</b>					
1390-000-589 - Other Capital Outlay	\$65,000.00	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTAL BUILDING BOND PROCEEDS FUND EXPENDITURES</b>	<b>\$65,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>OPERATIONS AND MAINTENANCE (RESTRICTED) FUND</b>					
0390-000-584 - Capital (Protection, Health and Safety)	\$1,728,000.00	\$301,421.10	\$3,616.65	\$305,037.75	17.65%
<b>TOTAL OPERATIONS AND MAINTENANCE (RESTRICTED) FUND</b>	<b>\$1,728,000.00</b>	<b>\$301,421.10</b>	<b>\$3,616.65</b>	<b>\$305,037.75</b>	<b>17.65%</b>
<b>PROPRIETARY FUNDS</b>					
<b>- Bookstore Expenditures</b>					
\$645,000.00	\$201,316.76	\$69,949.94	\$271,266.70	42.06%	
<b>TOTAL PROPRIETARY FUNDS EXPENDITURES</b>	<b>\$645,000.00</b>	<b>\$201,316.76</b>	<b>\$69,949.94</b>	<b>\$271,266.70</b>	<b>42.06%</b>

REVENUE	BUDGET	PREVIOUS RECEIPTS	THIS MONTH	TOTAL RECEIPTS	%
<b>100-000-400 EDUCATIONAL FUND</b>					
<b>100-000-410 Local Governmental Sources</b>					
100-000-411.01 1/2 1991 Taxes	\$830,000.00	(\$19,073.31)	\$498,952.24	\$479,878.93	57.82%
- 100-000-411.02 - 1/2 1992 Taxes	\$855,000.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-414 - Chargeback Revenue	\$5,000.00	\$563.68	\$0.00	\$563.68	11.27%
Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	
<b>TOTAL LOCAL GOVERNMENT REVENUE</b>	<b>\$1,690,000.00</b>	<b>(\$18,509.63)</b>	<b>\$498,952.24</b>	<b>\$480,442.61</b>	<b>28.43%</b>
<b>100-000-420 State Governmental Sources</b>					
100-000-421 - ICCB Credit Hour Grants	\$1,424,768.00	\$90,573.00	\$0.00	\$90,573.00	6.36%
100-000-421.02 - State Equalization Grants	\$426,845.00	\$50,458.00	\$56,253.25	\$106,711.25	25.00%
100-000-423 - Vocational Technical Education					
100-000-423.01.1 - Regular Reimbursement	\$75,000.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-427 - Corporate Personal Property					
Replacement Tax	\$174,687.00	\$5,510.78	\$0.00	\$5,510.78	3.15%
<b>TOTAL STATE GOVERNMENT REVENUE</b>	<b>\$2,101,300.00</b>	<b>\$146,541.78</b>	<b>\$56,253.25</b>	<b>\$202,795.03</b>	<b>9.65%</b>
<b>100-000-430 Federal Governmental Sources</b>					
100-000-439 - Other Federal	\$7,000.00	\$41,543.87	\$21,037.67	\$62,581.54	894.02%
<b>TOTAL FEDERAL GOVERNMENT REVENUE</b>	<b>\$7,000.00</b>	<b>\$41,543.87</b>	<b>\$21,037.67</b>	<b>\$62,581.54</b>	<b>894.02%</b>
<b>100-000-440 Student Tuition and Fees</b>					
100-000-441.01 Summer	\$182,000.00	\$157,452.28	\$0.00	\$157,452.28	86.51%
100-000-441.02 - Fall	\$850,000.00	\$0.00	\$301,560.96	\$301,560.96	35.48%
100-000-441.03 - Spring	\$812,000.00	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTAL TUITION</b>	<b>\$1,844,000.00</b>	<b>\$157,452.28</b>	<b>\$301,560.96</b>	<b>\$459,013.24</b>	<b>24.89%</b>
100-000-442.01 - Graduation Fees	\$6,000.00	\$320.00	\$340.00	\$660.00	11.00%
100-000-442.04 - Transcript Fees	\$2,000.00	\$1,004.00	\$360.00	\$1,364.00	68.20%
100-000-442.05 Lab Fees	\$59,000.00	\$5,843.60	\$0.00	\$5,843.60	9.90%
<b>100-000-442 - Total Fees</b>	<b>\$67,000.00</b>	<b>\$7,167.60</b>	<b>\$700.00</b>	<b>\$7,867.60</b>	<b>11.74%</b>
<b>100-000-442.09 - Public Service Income</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>ERR</b>
<b>TOTAL TUITION AND FEES REVENUE</b>	<b>\$1,911,000.00</b>	<b>\$164,619.88</b>	<b>\$302,260.96</b>	<b>\$466,880.84</b>	<b>24.43%</b>

	Other Facilities Rental	\$0.00	\$0.00	\$0.00	\$0.00	
100-000-470	- Investment Interest Revenue	\$35,000.00	\$3,384.60	\$5,645.46	\$9,030.06	25.80%
100-000-499	- Miscellaneous Revenue	\$39,000.00	\$854.59	\$2,134.10	\$2,988.69	7.66%
100-000-721	- Transfer from Working Cash	\$98,000.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-721.01	- Transfer from Auxiliary Fund	\$38,000.00	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTAL OTHER SOURCES REVENUE</b>		<b>\$210,000.00</b>	<b>\$4,239.19</b>	<b>\$7,779.56</b>	<b>\$12,018.75</b>	<b>5.72%</b>

**TOTAL EDUCATIONAL FUND REVENUE** **\$5,919,300.00** **\$338,435.09** **\$886,283.68** **\$1,224,718.77** **20.69%**

**200-000-400      OPERATIONS AND MAINTENANCE FUND**

200-000-410 Local Governmental Sources

200-000-411.01 - 1991 Taxes	\$102,000.00	(\$2,703.50)	\$61,097.39	\$58,393.89	57.25%
200-000-411.02 - 1992 Taxes	\$105,000.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**Total Local Government** \$207,000.00 (\$2,703.50) \$61,097.39 \$58,393.89 28.21%

200-000-420 State Governmental Sources

200-000-427 - Replacement of Corporate Personal Property Tax \$21,700.00 \$0.00 \$0.00 \$0.00 0.00%

200-000-469	Facilities Revenue	\$5,000.00	\$132.50	\$896.00	\$1,028.50	0.00%
200-000-470	Investment Interest Revenue	\$40,000.00	\$2,427.13	\$2,447.60	\$4,874.73	12.19%
	Other Revenue	\$0.00	\$1.00	\$1,281.00	\$1,282.00	\$0.00
200-000-721	Transfer from Working Cash Fund	\$12,000.00	\$0.00	\$0.00	\$0.00	0.00%
200-000-721.01	Transfer from Auxiliary Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**TOTAL OPERATIONS AND MAINTENANCE FUND REVENUE** **\$285,700.00** **(\$142.87)** **\$65,721.99** **\$65,579.12** **22.95%**

**TOTAL OPERATING BUDGETED REVENUE** **\$6,205,000.00** **\$338,292.22** **\$952,005.67** **\$1,290,297.89** **20.79%**

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SPECIAL REVENUE

LIABILITY, PROTECTION, AND SETTLEMENT FUND

1200-000-410 Local Governmental Sources

1200-000-411.01 - 1991 Taxes	\$115,000.00	(\$2,621.53)	\$69,059.97	\$66,438.44	57.77%
1200-000-411.02 1992 Taxes	\$219,000.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1200-000-470 Interest Income	\$14,000.00	\$0.00	\$2,266.97	\$2,266.97	16.19%
<b>TOTAL LIABILITY, PROTECTION, AND SETTLEMENT FUND REVENUE</b>	<b>\$348,000.00</b>	<b>(\$2,621.53)</b>	<b>\$71,326.94</b>	<b>\$68,705.41</b>	<b>19.74%</b>
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AUDIT FUND

1100-000-410 Local Governmental Sources

1100-000-411.01 - 1991 Taxes	\$11,200.00	(\$275.61)	\$6,720.27	\$6,444.66	57.54%
1100-000-411.02 - 1992 Taxes	\$12,000.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1100-000-470 - Interest Income	\$1,200.00	\$0.00	\$234.29	\$234.29	19.52%
<b>TOTAL AUDIT FUND REVENUE</b>	<b>\$24,400.00</b>	<b>(\$275.61)</b>	<b>\$6,954.56</b>	<b>\$6,678.95</b>	<b>27.37%</b>
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DEBT SERVICES

WORKING CASH FUND

700-000-470 Other Sources

700-000-470 - Interest Income	\$110,000.00	\$8,707.50	\$8,438.48	\$17,145.98	15.59%
<b>TOTAL WORKING CASH FUND REVENUE</b>	<b>\$110,000.00</b>	<b>\$8,707.50</b>	<b>\$8,438.48</b>	<b>\$17,145.98</b>	<b>15.59%</b>
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CAPITAL PROJECTS

BUILDING BOND PROCEEDS FUND

1300-000-470 Other Sources

1300-000-470 Interest Income	\$40,000.00	\$3,720.90	\$5,032.50	\$8,753.40	21.88%
<b>TOTAL BUILDING BOND PROCEEDS FUND REVENUE</b>	<b>\$40,000.00</b>	<b>\$3,720.90</b>	<b>\$5,032.50</b>	<b>\$8,753.40</b>	<b>21.88%</b>

PROTECTION, HEALTH, AND SAFETY FUND

0300-000-410 Local Governmental Sources

0300-000-411.01 - 1991 Taxes	\$170,000.00	(\$4,503.85)	\$101,829.07	\$97,325.22	57.25%
0300-000-411.02 - 1992 Taxes	\$175,000.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Local Government Sources</b>	<b>\$345,000.00</b>	<b>(\$4,503.85)</b>	<b>\$101,829.07</b>	<b>\$97,325.22</b>	<b>28.21%</b>
0300-000-470 - Bond Issue	\$1,200,000.00	\$0.00	\$0.00	\$0.00	\$0.00
- Interest Income	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>\$1,202,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL PROTECTION, HEALTH, AND SAFETY FUND REVENUE</b>	<b>\$1,547,000.00</b>	<b>(\$4,503.85)</b>	<b>\$101,829.07</b>	<b>\$97,325.22</b>	<b>6.29%</b>

PROPRIETARY FUNDS

BOOKSTORE	\$700,000.00	\$243,640.54	\$34,031.09	\$277,671.63	39.67%
<b>TOTAL REVENUE</b>	<b>\$8,974,400.00</b>	<b>\$586,960.17</b>	<b>\$1,179,618.31</b>	<b>\$1,766,578.48</b>	<b>19.68%</b>

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY



Kelley B. Yoder

PRESIDENT



Vicki L. Johnson

SECRETARY

DAT