

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
Third Floor Board Room
December 21, 1992 7 p.m.

A. Call to Order

B. Roll Call

C. Communication from Visitors

D. Approval of Minutes

E. President's Report

1. Auction
2. Endowment Challenge Grant (attached)

F. Financial Reports and Actions

1. Treasurer's Report
2. Bills Payable
3. Payrolls - November 30, 1992 - \$233,458.11
December 15, 1992 - \$230,384.42
4. Budget Report
5. Whiteside County Joint Agreement Resolution
6. Final Construction Compliance

G. Closed Session (Appointment, employment, or
dismissal of an employee)

H. Personnel Recommendations

Part-time Faculty

I. Other

1. Strategic Plan
2. Policy Wording Changes
3. Clubs and Organization Revision (First Reading)

J. Reports

1. Student Trustee
2. ICCTA Representative
3. Foundation Liaison
4. Board Chair

K. Time of Next Meeting - Monday, January 25, 1993
7 p.m. - Third Floor Board Room

(Retreat Date - February 18 or 25, 1993)

L. Adjournment

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

December 21, 1992

The Board of Trustees of Sauk Valley Community College met in regular session at 7 p.m. on Monday, December 21, 1992 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Yemm called the meeting to order at 7 p.m. and the following members answered roll call:

Thomas Densmore	Richard Groharing
William Simpson	Patricia Smith
Margaret Tyne	B.J. Wolf
William Yemm	Jack Squires

SVCC Staff: President Richard L. Behrendt
Vice President Ron Appuhn
Vice President Karen Kylen
Vice President John Sagmoe
Acting Board Attorney James Bergman
Secretary to the Board Marilyn Vinson
Director Bobbi McBride
Director Jim Reynolds

Minutes: It was moved by Member Densmore and seconded by Member Tyne that the Board approve the minutes of the November 23 meeting. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

President's Report: President Behrendt reported on a letter received from the Illinois Department of Transportation concerning lights at the intersection at the entrance to the college, that the college should clear over \$40,000 from the auction held on December 12, and presented the attached report on the Endowment Challenge Grant fund.

Treasurer's Report: It was moved by Member Simpson and seconded by Member Tyne that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Bills Payable:

It was moved by Member Groharing and seconded by Member Tyne that the Board approve bills in the following amounts:

Educational Fund	\$ 96,856.72
Liability/Protection	18,562.60
Operations/Building	21,641.53
Protection/Health	91,539.71
Building Bond Proceeds	55,808.13
Audit Fund	2,950.00

In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Payroll:

It was moved by Member Groharing and seconded by Member Tyne that the Board approve the November 30 payroll in the amount of \$233,458.11 and the December 15 payroll in the amount of \$230,384.42. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Whiteside County Joint Agreement:

It was moved by Member Simpson and seconded by Member Wolf that the Board approve the inter-governmental agreement for joint action by a cooperative group of affected tax bodies in the tax appeal of Lawrence Brothers of Sterling. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Final Construction Compliance:

It was moved by Member Tyne and seconded by Member Simpson that the Board approve the Statement of Final Construction Compliance for the two asbestos Protection, Health and Safety projects. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Closed Session:

At 7:15 p.m., it was moved by Member Tyne and seconded by Member Smith that the Board adjourn to closed session to discuss the appointment, employment, or dismissal of an employee. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Regular Session: The Board returned to regular session at 7:25 p.m.

Part-time Faculty: It was moved by Member Wolf and seconded by Member Densmore that the Board approve the list of part-time faculty as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Strategic Plan: It was moved by Member Wolf and seconded by Member Squires that the Board approve the attached Strategic Plan, 1993-1998 with the Mission Statement to be reviewed at their Board Retreat of February 25. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: nay.

Policy Wording Changes: It was moved by Member Simpson and seconded by Member Smith that the Board approve wording changes in policy 612.01 (change the wording from Sauk Talk to student newspaper) and change Student Senate to Student Government in policies 614.01 and 625.01. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Policy Change: It was moved by Member Densmore and seconded by Member Simpson that the Board approve (for first reading) changes in Board Policy 625.01 to allow students to hold more than one major office and change the minimum requirement for Student Government office holders. In a roll call vote, all voted aye. Motion carried. Student Trustee Squires advisory vote: aye.

Reports: Student Trustee Squires presented the attached report on the ICCB/Student Advisory Committee and their draft of a letter to the ICCB on the goals of student trustees.

ICCTA Representative Groharing reminded the Board of the January ICCTA meeting to be held on the 15th and 16th at Jumer's Hotel in Bloomington.

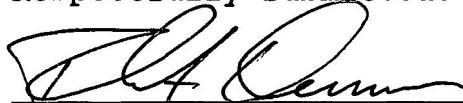
Foundation Liaison Tyne reported that the Foundation would be benefiting from the Rockford Symphony in concert in the college gym on May 8, 1993.

Retreat Date: The Board set the date of February 25 for the Board Retreat.

Adjournment: Since the scheduled business was completed, it was moved by Member Groharing and seconded by Member Simpson that the Board adjourn. The next regular meeting will be on January 25 at 7 p.m. in the third floor Board Room.

The meeting adjourned at 7:50 p.m.

Respectfully submitted:



Thomas Densmore, Secretary



173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Dr. Behrendt
FROM: Karen Kylen *PK*
DATE: December 8, 1992
SUBJECT: Foundation Report

The Market Value balance in the Endowment Challenge Fund at the First National Bank & Trust in Rockford as of 11/30/92 was \$608,555.58 an decrease from last month of \$18,620.76.

You will note there is a substantial decline in the market value of the fund. There was, in fact, a disbursement made in October to the foundation of \$35,000. The funds are being used to support FY 1993 projects at the College.

The foundation intends to make a contribution from its Unrestricted Fund to the Endowment Challenge II campaign in March. It is within the grant rules to use non-endowed funds for this purpose.

Since the net decrease is only \$18,620.76, it would appear that there was a good gain in market value during November.

SW

For Board Meeting of
December 21, 1992

Agenda Item F-5

WHITESIDE COUNTY JOINT AGREEMENT RESOLUTION

In January the Board approved a resolution authorizing the legal firm of Hodges, Loizzi, Eisenhammer, Rodick & Kohn to file as legal representative on behalf of the college a Request to Intervene in four property tax appeal board cases in Lee County.

In March the Board approved a resolution which authorized the firm of Hodges, Loizzi, Eisenhammer, Rodick & Kohn to file as legal representative on our behalf a Request to Intervene in the property tax appeal board case involving Northwestern Steel & Wire Company of Sterling. Also in March, the Board approved a resolution which authorized the firm of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. to file as legal representative on our behalf a Request to Intervene in the property tax appeal board case involving Civic Plaza II of Rock Falls.

We have now received a tax appeal from Lawrence Brothers of Sterling and the attached inter-governmental agreement, if approved by the Board, will authorize a cooperative group of affected tax bodies to intervene on our behalf.

RECOMMENDATION: Board approval of the attached inter-governmental agreement for joint action regarding tax assessment issues wholly or partly within Montmorency Township.

Rock Falls Township High School

101 TWELFTH AVENUE, ROCK FALLS, IL 61071

PHONE 815-625-3886

SUPERINTENDENT

Jesse R. James, Ed.D.

PRINCIPAL

Richard A. Kulupka

TO: MONTMORENCY TOWNSHIP TAXING BODIES

FROM: JESSE R. JAMES, SUPERINTENDENT
ROCK FALLS TOWNSHIP HIGH SCHOOL
DISTRICT 301

RE: INTERGOVERNMENTAL AGREEMENT--VALUATION MATTERS

DATE: JULY 20, 1992

Enclosed is form of intergovernmental agreement which the taxing bodies in Montmorency Township may use for purposes of cooperative action on the Lawrence Brothers assessment appeal and similar matters.

The proposed Agreement is patterned on that used by the Coloma Township taxing districts in the assessment appeals including Civic Plaza II and Northwestern Steel & Wire. The agreement assumes that each of the affected Montmorency Township districts will join as a party through approving action of each of their governing boards. It also assumes that the one of the two school districts will serve as financial agent for the group.

As mentioned previously, the Lawrence Brothers appeal involves two separate industrial properties, one in Sterling and one in Rock Falls. The taxpayer is seeking to have the 1991 assessments of these properties reduced from \$608,062 to \$143,667 in the case of the Sterling facility. A reduction from \$426,564 to \$275,333 is sought for the Rock Falls facility in Montmorency Township.

According to Robert Kohn, attorney for the Sterling districts, the appraisal firm of William A. McCann & Associates (the same firm serving as the taxing bodies' expert on the NWS&S appeals) has quoted a figure of \$5,500 to perform a preliminary evaluation of the two properties. If, based on the preliminary evaluation, it appears cost effective to proceed further with the PTAB appeal in which we have intervened, McCann would prepare full MAI appraisals for use in that proceeding for an additional \$5,000. These prices appear to be reasonable considering the nature of the properties involved. Under an agreement similar to that of

the taxing bodies in the NWS&W appeals, Montmorency Township Taxing bodies would pay approximately 41% of the bill for McCann & Associates.

Please do not hesitate to contact me if you have any questions concerning the agreement or other aspects of the Lawrence Brothers matter. If you plan to participate in the agreement please sign in the appropriate place and return a copy to me as soon as possible.

JRJ/ka

Enc.

**INTERGOVERNMENTAL AGREEMENT FOR JOINT ACTION
IN REGARD TO CERTAIN
REAL ESTATE VALUATION PROCEEDINGS**

THIS AGREEMENT made and entered into by and between the County of Whiteside ("County"); Board of Education, Montmorency Community Consolidated School District No. 145, Whiteside and Lee Counties, Illinois ("District No. 145"); Board of Education, Rock Falls Township High School District No. 301, Whiteside and Lee Counties, Illinois ("District No. 301"); Montmorency Township, Whiteside County, Illinois ("Township"); Sauk Valley Community College District No. 506, Whiteside, Lee, Ogle, Henry, Bureau, and Carroll Counties, Illinois ("College"); Rock Falls Rural Fire Protection District, Whiteside County, Illinois ("Fire Protection District"); Coloma Township Park District ("Park District"); Special Services Area No. 1, Whiteside County, Illinois; and Assessor District No. 12, Whiteside County, Illinois; (hereinafter referred to in the aggregate as "TAXING DISTRICTS"); and other governmental units that are taxing bodies wholly or partly within Montmorency Township as may be added as parties to this agreement pursuant to Section 8 hereof.

WHEREAS, each of the TAXING DISTRICTS is a governmental unit which exercises the power of taxation of real property and which depends in part upon tax revenues to carry out its duties and purposes, and

WHEREAS, certain owners of property within the boundaries of one or more of the TAXING DISTRICTS from time to time allege errors in the assessment of their properties and file complaints regarding such alleged errors with the Whiteside County Board of Review; and

WHEREAS, the TAXING DISTRICTS may consider that certain properties have been improperly assessed; and

WHEREAS, the TAXING DISTRICTS are not experts in the field of real property appraisal and legal challenges to assessments and, therefore, need to obtain the services of appraisers, attorneys and other professional advisors from time to time in order to determine the appropriate action in response to assessment errors and/or complaints of such errors; and

WHEREAS, the Illinois Revised Statutes (chapter 127, pars. 741, et al.) authorize the parties to enter into intergovernmental agreements;

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED that the aforesaid parties do hereby enter into this agreement pursuant to the authority provided by the Intergovernmental Cooperation Act, Ill. Rev. ch. 127, pars. 741 et al. (1987) as follows:

1. PURPOSE

The purpose of this agreement is to provide the means by which TAXING DISTRICTS can jointly engage appraisers, attorneys or such other professional advisors as may be needed to determine, with an eye to fair and equitable treatment of all taxpayers: 1) whether current or future valuation protests should be agreed to, compromised, or contested by intervention and/or appeal on the part of affected TAXING DISTRICTS; or 2) whether TAXING DISTRICTS should seek assessment increases with respect to particular parcels of real property.

2. GOVERNANCE

There is hereby created an advisory board which shall consist of one representative from the administrative staff of each TAXING DISTRICT that is a party to this agreement. Each TAXING DISTRICT shall appoint such a representative to the board within seven (7) days of the execution of this agreement.

A chairman shall be elected by a vote of the majority of the members of the board. In all other matters on which board votes are taken, a majority of the members shall constitute a quorum, and actions may be taken by the affirmative vote of a majority of those present. The Whiteside County Supervisor of Assessments may serve as an ex officio non-voting member of said board, and may be considered as an advisor to the board.

The board shall adopt such rules and procedures as may be necessary or desirable for the functioning of the advisory board.

3. BOARD POWERS

The board is hereby empowered to perform all acts necessary to the accomplishment of the aforesaid purposes including the appointment of appraisers, attorneys and other professional advisors. Such advisors may be appointed in conjunction with a response to a tax protest, or an assessment that is in error because it is too low.

The advisory board shall promptly review copies of assessed valuation complaints and appeals received by TAXING DISTRICTS to identify from among such complaints and appeals those valuation challenges which if successful would, for the tax/valuation year in

question, reduce by more than \$5,000 the estimated amount of taxes which TAXING DISTRICTS' combined tax rates (totalled on the basis of their respective tax rates for the preceding tax year) would raise on the subject property if same were assessed in accord with the determination of the local assessor.

With respect to each valuation challenge involving an estimated tax revenue loss of \$5,000 or more, the advisory board shall consider whether the interests of TAXING DISTRICTS would appear to be served by further investigation and/or active participation in the valuation complaint or appeal. If so, the advisory board shall determine what action should be taken in the particular case including, when necessary or useful, the appointment of attorneys, appraisers or other advisors.

Such advisors may be appointed to evaluate, monitor and/or contest one or more taxpayer valuation complaints, or to investigate and where appropriate to seek relief with respect to property which has been or which TAXING DISTRICTS believe to have been assigned an incorrect evaluation due to underassessment.

4. FUNDING

All funds necessary to accomplish the aforesaid purposes shall be payable by the TAXING DISTRICTS pro rata in the same proportion as their respective tax rates bear to the total of the parties' tax rates on property which is the subject of a) a taxpayer assessment complaint which the advisory board determines to evaluate, monitor or contest, or b) of a possible valuation complaint by the TAXING DISTRICTS. Only those TAXING DISTRICTS which are affected by the

valuation of a particular taxpayer's property shall be required hereunder to contribute to the fees or cost of the professional advisors hired in relation to an assessment complaint regarding such property.

5. HANDLING AND ACCOUNTABILITY OF FUNDS

School District has agreed to act and is hereby appointed as the financial agent under this agreement.

All funding necessary to effectuate the purpose of this agreement shall be paid by the TAXING DISTRICTS in their pro rata shares within thirty (30) days of billing.

The chairman of said board shall consult with the financial office to determine the amount owed by each of the parties to this agreement as to each matter concerning an erroneous assessment for which expenditure of funds is required.

All funds shall be strictly accounted for. A report of all receipts and disbursements shall be forwarded to the governing bodies of TAXING DISTRICTS on a monthly basis by the 15th of the month following the reporting month. Such reporting requirement shall only apply to any month in which receipts or disbursements have occurred.

6. MEETINGS

The advisory board shall appoint one of its members as secretary. Said secretary or his designee shall make a record of each meeting and shall transmit same to the governing body of each TAXING DISTRICT hereto not later than seven (7) days from each meeting.

Meetings shall be conducted, and notices thereof given, in compliance with the Illinois Open Meetings Act, Ill. Rev. Stat. ch. 102, pars. 41 et seq. (1987).

7. SUBMISSION OF APPRAISALS AND REPORTS OF EXPERTS

All reports, pleadings or other documents obtained from any professional advisor pursuant to the purpose of this agreement shall be made available to each TAXING DISTRICT which is contributing toward fees or costs being incurred in the matter involved.

8. ADDITIONAL PARTIES

This agreement may be amended at any time for the purpose of adding additional parties or for other appropriate reasons. Those parties must be governmental units with taxing power in whole or part within Montmorency Township and shall be admitted in the same manner as and shall have the same rights, responsibilities and duties as the original signatories to the agreement. An amendment of this agreement shall take effect upon being adopted by the governing bodies of two-thirds of the TAXING DISTRICTS then parties to this agreement.

9. WITHDRAWAL

Any party to this agreement shall have the right to withdraw from this agreement in the following manner:

- a. The governing body of the withdrawing governmental unit shall pass a resolution declaring its intention to withdraw effective on a specified date, which date shall not be less than thirty (30) days from the date of its resolution, and shall send certified copies of said resolution to the chairman of the advisory board and to School District ____

not less than thirty (30) days before the effective date of withdrawal.

- b. Withdrawal by any governmental unit shall not result in the discharge of any legal or financial liability incurred by such governmental unit before the effective date of withdrawal, or incurred thereafter by the board in any proceeding jointly undertaken pursuant to this agreement prior to the advisory board chairman's receipt of a certified copy of the governmental unit's withdrawal resolution. All such liabilities shall continue until properly discharged or settled by the withdrawing government unit.

10. DURATION OF AGREEMENT

This agreement shall become effective upon the date of its approval by the governing bodies of each of the TAXING DISTRICTS which are parties hereto. It shall remain in effect indefinitely in full force and effect until the occurrence of either of the following events:

- a. All TAXING DISTRICTS have withdrawn as provided for in Section 9, or
- b. All TAXING DISTRICTS which are or remain parties mutually agree to terminate this agreement by joint resolution passed by each of their respective governing bodies.

Termination of this agreement shall not act to discharge any liability incurred by the association or the several governmental units who are parties to this agreement. After the effective date of termination, the advisory board shall continue to exist for the limited purpose of causing TAXING DISTRICTS to discharge the debts and liabilities incurred pursuant to this agreement, until such time as those have been fully discharged.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be approved by their respective governing bodies, and signed and attested by their proper officers, on the dates written below.

COUNTY OF WHITESIDE

President _____

Attest: _____

Date: _____

BOARD OF EDUCATION, MONTMORENCY COMMUNITY
CONSOLIDATED SCHOOL DISTRICT NO. 145
Whiteside and Lee Counties, Illinois

BY: _____
President

Attest: _____

Date: _____

BOARD OF EDUCATION, ROCK FALLS TOWNSHIP
HIGH SCHOOL DISTRICT NO. 301,
Whiteside and Lee Counties, Illinois

President _____

Attest: _____

Date: _____

BY: _____
President Montmorency Township, Whiteside County, Illinois

SAUK VALLEY COMMUNITY COLLEGE DISTRICT NO. 506
Whiteside, Lee, Ogle, Henry, Bureau and Carroll Counties, Illinois

BY: _____
President

Attest: _____

Date: _____

BY: _____
President, Rock Falls Rural Fire Protection District
Whiteside County, Illinois

Attest: _____

Date: _____

BY: _____
President, Coloma Township Park District

Attest: _____

Date: _____

BY: _____
Special Services Area No. 1 Whiteside County, Illinois

Attest: _____

Date: _____

BY: _____
Assessor District No. 12, Whiteside County, Illinois

Attest: _____

Date: _____

**For Board Meeting
of December 21, 1992**

Agenda Item F-6

FINAL CONSTRUCTION COMPLIANCE

The Statements of Final Construction Compliance for the Asbestos Study and Management Plan project and the Asbestos Abatement project are attached for Board approval.

RECOMMENDATION: **Board approval of the Statements of Final Construction Compliance for the two asbestos Protection, Health and Safety projects.**



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Dr. Richard Behrendt
FROM: Ron Appuhn *Ron*
DATE: December 10, 1992
SUBJECT: Completion of Two Protection, Health and Safety Projects

Final completion of the Asbestos Study and Management Plan project and the Asbestos Abatement project have been certified by the architect, Clark Engineering MW, Inc., of Peoria. The Statements of Final Construction Compliance for these two protection, health and safety projects are attached.

I recommend Board approval of the Statements of Final Construction Compliance for these projects as attached.

n
att

PROTECTION, HEALTH, AND SAFETY PROJECTPage 1 of 1**Statement of Final Construction Compliance**

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Clark Engineers MW, Inc.
3425 N. Dries Lane
Peoria, IL 61604

Final cost of the project: Asbestos Study and Management Plan 506-T-470-0392

Approved Budget \$ 28,000 Actual Cost \$ 27,346.96

I have reviewed the original recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Robert A. Burkhardt
Architect/Engineer's Signature

12/4/92
Date

062-026284 CP 11/30/94
Illinois Registration or License Number

SEAL

Approved by the Sauk Valley Community College Board of Trustees:

Date 12-21-92

Signed William B. Johnson, Chairperson

Patricia L. Cavan, Secretary

PROTECTION, HEALTH, AND SAFETY PROJECTPage 1 of 1

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Clark Engineers MW, Inc.
3425 N. Dries Lane
Peoria, IL 61604

Final cost of the project: Asbestos Abatement 506-T-495-0792

Approved Budget \$ 56,000 Actual Cost \$ 54,922.88

I have reviewed the original recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Robert A. Burkhardt

Architect/Engineer's Signature

12/4/92

Date

062-026284 Exp 11/30/94
Illinois Registration or License Number

SEAL

Approved by the Sauk Valley Community College Board of Trustees:

Date

12/21-92

Signed

William P. Yermin
W.H. Dunn

Chairperson

, Secretary

For Board Meeting
of December 21, 1992

Agenda Item H

PART-TIME FACULTY

The attached list of part-time faculty members for the Spring 1993 semester is submitted for Board approval.

RECOMMENDATION: Board approval of the attached list of part-time faculty members for Spring 1993.



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Dr. Behrendt
FROM: Virginia Thompson *js*
DATE: December 15, 1992
SUBJECT: New Part-time Faculty Members - Spring 1993

The following part-time faculty members need approval by the SVCC Board of Trustees.

Arts, Social Science and P.E.

Kent Nightlinger
Jeff Hess
Julia Spahn
Sarah Willey

Business, Technology and Natural Science

John Demory
Sharon Boyles
Bob Baker

Allied Health

Janelle Durdle
Susan Jacobs
Ann Marquis
Julie Harms

js

For Board Meeting
of December 21, 1992

Agenda Item I-1

STRATEGIC PLAN

The attached Strategic Plan has been updated and reviewed by the various divisions of the college. As Karen mentions, many new ideas and goals have been incorporated as a result of the input. We are presenting this plan to the Board at this time for final approval.

RECOMMENDATION: Board approval of the attached Strategic Plan, 1993-1998 as presented.



SAUK VALLEY
COMMUNITY
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Dr. Richard L. Behrendt
FROM: Karen Kylen *W*
DATE: December 16, 1992
SUBJECT: Strategic Plan, 1993-1998

I am pleased to forward to you the Strategic Plan 1993-1998. This plan represents a substantial updating and revision of the 1988-1992 plan. The Planning Assumptions and Goals incorporate the most up to date information available.

The first draft of the plan was developed in October 1991 as an outcome of the North Central Association self-study process. During the fall of 1992, this draft was reviewed by all divisions of the College. The input which we received as a result of this review was creative and extensive. Many new ideas and goals have been incorporated as a result of the input. I have shown many of these changes in the document by showing additions to the 1991 draft in italics and deletions as line outs.

The plan is very comprehensive and should provide a framework for the College's activity over the next five years. All divisions are now developing operational plans through FY 1994. In addition, all divisions and departments are developing strategic plans at the division/department level.

attach.

**SAUK VALLEY
COMMUNITY COLLEGE
Dixon, Illinois**

**STRATEGIC PLAN
1993-1998**

Richard L. Behrendt, President

**Prepared by
Karen Kylen, Vice President of College Advancement**

December 1992

SAUK VALLEY COMMUNITY COLLEGE
Dixon, IL 61021

STRATEGIC PLAN 1993-1998

Introduction

Mission Statement

Planning Assumptions

Goals

**Office of the President
Sauk Valley Community College
Dixon, Illinois**

Strategic Plan 1993-1998

Introduction

Sauk Valley Community College, located on the Rock River between Dixon and Sterling, Illinois, was established by and for the citizens of Public Community College District #506 of the State of Illinois. The district is comprised of parts of Lee, Ogle, Whiteside, Bureau, Henry, and Carroll counties with a population of approximately 106,000. The College is a comprehensive, public community college governed by a seven-member elected Sauk Valley Community College Board of Trustees. The district was created in June of 1965, and the College has grown to the point where over 5,800 credit students and 6,000 non-credit participants register for classes or participate in other College activities each year.

It is vital that a strategic plan reflect the mission of the College, describe the basic assumptions dictating the future of the district and the College, articulate the vision and outline the specific objectives and tasks to be completed in order to fulfill the College mission. The strategic plan itself must articulate strategic goals, establish measurable objectives and develop strategies and short-to-medium-range operational plans.

As a consequence, this document contains a review of the College's mission, assumptions about internal and external factors which will affect the College during the next few years and then broad strategic goals which need to be accomplished in order to assure a stable, optimistic future for Sauk.

STRATEGIC PLAN 1993-1998

MISSION STATEMENT

(The College mission statement will be reviewed during FY 1993.)

STRATEGIC PLAN 1993-1998

PLANNING ASSUMPTIONS

PLANNING ASSUMPTIONS, 1993-1998

Sauk Valley Community College will move through the 1990s with multiple challenges. The environment has changed considerably since the College was founded and continues to change rapidly. The analysis of internal and external factors which are likely to influence the course and direction of the College for at least five years form the basis for a set of fundamental assumptions for strategic planning. These assumptions define to a great extent the scope and limitations of Sauk's activity.

ASSUMPTIONS AFFECTING ENROLLMENT

Assumption 1, Labor Force Workforce Development--General

The labor force in the United States, State of Illinois, and the district is a mobile one. Sauk's educational offerings will reflect local, regional, and to some extent, state, and national labor force trends and needs. This factor, coupled with the industry trend toward multicrafting or cross-training, will provide opportunities for the College in training and retraining for employment. *There is a major emphasis at national, state, and local levels on workforce development. Employers are asking for quality high school and college graduates with skills which go beyond basic and technical skills. Team approaches, quality control, interpersonal skills, and problem solving skills will be expected of every worker.*

Assumption 2, Workforce Development--Special Groups

Older workers, women, and the disabled will be among the special groups entering or re-entering the workforce in increasing numbers. They will require special educational and support programs to acquire the needed training and make a successful transition.

Assumption 3. District Population

The district population is likely to remain stable or decline slightly for the remainder of the century according to U.S. Census and Illinois Bureau of the Budget projections. The district population declined by 6% between 1980 and 1990. Enrollment growth will not come as a result of population growth.

Assumption 4. Age of Population

The traditional college age group (18 to 24 year-olds) will continue to decline and not level off until 1995 through 1994 (Illinois Bureau of the Budget projections). The College will need to secure an increasing percentage of this age group and increasing percentages of other age groups in order to increase its enrollment *the population in order to maintain or increase its enrollment.*

The fastest growing age segment of the population is the 65 and over group which will comprise 17% of the population by the year 2000.

Assumption 5. Market Penetration

The market for postsecondary education for all age groups may not yet be saturated; greater market penetration can be achieved in all age groups. This conclusion is based on comparative data for Illinois community colleges with similar characteristics which shows Sauk's market penetration of 29.94 per 1000 population to be lower than the state average of 34.30 per 1000 population.

Assumption 6. Student Characteristics

The student population will continue to be extremely diverse *in age, goals, and preparation.* Many entering students in all categories will be underprepared for college and will need specially designed support services. Many will need remediation. A large percentage of students (85%) will be first generation college students, and at least one-third will need substantial financial aid.

ASSUMPTIONS ABOUT OPPORTUNITIES

Assumption 7. Illinois Degree Requirements

The Illinois Board of Higher Education has adopted minimum course requirements for admission to baccalaureate degree programs which become effective in 1993. This will create opportunities for community colleges to provide the required coursework to assist in preparing high school graduates to meet these requirements.

The new degree requirements will also place a substantial recordkeeping and tracking burden on community colleges.

Assumption 8. Senior Institution Enrollment Limitations

Senior institutions will *continue to* limit freshman and transfer enrollments due to funding constraints. This is a trend which ~~began two years ago~~ and will create opportunities for community colleges. The senior institutions demand well-qualified, well-prepared students for transfer.

Assumption 9. Business

~~Employers are recovering from the recession of the mid-80s and will increase their skilled, technically trained labor force. They will retrain their existing labor forces-- especially in computer technologies. These factors provide opportunities for the College to train and retrain workers in manufacturing related technologies. Employers are responding to market globalization and increased competitiveness by downsizing and increasing the skills of their remaining workforce. Companies will be recruiting new employees with higher skill levels than in the past, and providing training to existing employees in technical areas specific to the firm's industry and in quality, managerial effectiveness, and problem solving skills. Some employers have been slow to realize the need to update and upgrade employee skills. These factors provide opportunities for the College to train and retrain workers for all segments of business and industry.~~

Assumption 10. Technology

~~Electronic and digital technologies will have a pervasive impact on all occupations. Computer technologies will continue to change and become more sophisticated, and be the basis for virtually all diagnostic and operating equipment and machinery in manufacturing. The demand for computer training in many fields will continue to expand. Advanced technology will have a pervasive impact on personal life as well as all occupations. Computer applications will continue to change and become more sophisticated, and be the~~

basis for virtually all diagnostic and operating equipment and machinery. The demand for computer training in specific applications will continue to expand.

These technologies will have an impact on the need for and delivery of instruction.

~~These technologies will also have an impact on the delivery of instruction, particularly as software is developed to take full advantage of them.~~

Assumption 11, State Priorities

The trends in state priorities focus on productivity, accountability, outcomes, and special populations. *Productivity will be a special focus. The PQP (Priorities, Quality, Productivity) theme of IBHE will set the tone and parameters for higher education.* Postsecondary institutions will need to focus on documenting effectiveness, *productivity*, and goal achievement. They will also need to focus on access and choice for special populations, including retention, outcomes, and systems for monitoring and reporting.

State priorities will also focus on cooperation among agencies to complement, not duplicate programs and services.

ASSUMPTIONS ABOUT FINANCIAL RESOURCES

Assumption 12, Assessed Valuation

~~Assessed valuation on which local tax revenue is based will level off from the persistent nine year decline. Assessed valuation, on which local tax revenue is based, is increasing slightly after many years of decline. Small increases are anticipated in future years, barring the loss of a major employer. The increases have actually produced less operating dollars, since state equalization funding declines with assessed tax value increases.~~

A factor which may aggravate the total is the movement by industry to request reassessment to decrease their assessed valuation. The assessed valuation dropped 18% between 1982 and 1988. Industry appeals for lower assessed valuations resulted in a loss of \$2.7 million in the Whiteside County tax base in 1989. There will be little or no increase in revenue from this source.

Assumption 13. State Funding Financial Priorities

~~The state budget picture is bleak although community colleges are positioned well in terms of state priorities. The reimbursement rates per credit hour declined for FY 1992 and FY 1993. No increases are anticipated for FY 1994 and FY 1995. Thus, increased enrollment will not necessarily result in increased funding from the state.~~ *The state budget picture is bleak and there are many competing state priorities. Community colleges appear to be positioned well among state priorities. There is a very negative climate regarding new taxes to fund state programs.*

Assumption 14. Revenue Projections

Public sector sources of funding from local taxes and state reimbursement will not be adequate to support the timely upgrading and development of programs and support services needed to serve the increasingly diverse student population.

Assumption 15. External Funding

The role of grants and private sector fund raising will become more important since traditional public sector sources are very limited. To accomplish such fund raising successfully, the College must maintain an image and reputation for quality and responsiveness in all of its programs.

Assumption 16. Tuition Revenue

Tuition increases are possible within state regulations. They need to be approved in moderation to avoid a negative effect on enrollment.

Assumption 17. State Reimbursement

Reimbursement rates per credit hour declined for FY 1992 and FY 1993. No increases are anticipated for FY 1994 and FY 1995. Thus increased enrollment will not necessarily result in increased funding from the state.

Assumption 18. Other Revenue Sources

Other revenue sources such as earned interest will decline or remain depressed.

Our ability to use special tax revenues will be limited by two forces. They are currently near their maximum because of current and future needs, and there is increasing public/legislative pressure for a tax cap.

Assumption 19. Funding Deferred Maintenance

The facility and furnishings are aging, resulting in increased maintenance needs which are a resource drain in terms of both time and money. There appears to be no new money from any source to fund these needs.

Assumption 20. Health Care Costs

Health care costs have risen dramatically over the past three years, and as a general trend will continue to rise faster than inflation.

Assumption 21. Expenditures

With the exception of health care, most expenditures will be level or increase at a moderate but fairly predictable rate.

ASSUMPTIONS ABOUT HUMAN RESOURCES

Assumption 22. Staff Development

Changing technology, new developments in disciplines, changing educational delivery systems, and the pressure for outcomes assessment all require a focused and sustained staff development effort in order to keep all staff up to date in their fields.

Assumption 23. Federal and State Requirements

Federal and state legislation and attendant regulating and reporting requirements will continue to increase, thereby continuing to burden and drain human resources.

Assumption 24. Cultural Diversity

The College district is not very ethnically or culturally diverse. The College affirms its commitment to diversity, but recognizes the difficulty of attracting a diverse workforce or student body.

STRATEGIC PLAN 1993-1998

GOALS

THE VISION

The vision for Sauk Valley Community College is embodied in the slogan "SAUK MAKES IT POSSIBLE, YOU MAKE IT HAPPEN". Every resident of Community College District 506 should think of the possibilities at Sauk Valley Community College--whether they are considering transfer education, career programs, developmental studies, counseling, adult/continuing education, business/industry training, intercollegiate athletics or cultural activities.

In order to realize that vision the College has three general goals. The first and most important of these is to cultivate the excellence that already exists at Sauk. This is a quality community college, operated by dedicated people providing college-level educational services and opportunities that meet the needs of our students and our community. Sauk is recognized in its community as a caring institution committed to high standards in all its educational programs and services.

Our second goal is to market that excellence. It is no longer sufficient to just be excellent; the competition for students is keen and, as the population of our district continues to stabilize or decline, we must make marketing a goal.

Our third and final goal is to expand the financial base for Sauk Valley Community College so that we may continue to be an excellent community college. As the district's equalized assessed valuation declined, state funding is always questionable and increasing tuition sometimes has a negative effect on enrollment, it is incumbent that the College become more entrepreneurial in an attempt to expand its financial base.

In order for Sauk Valley Community College to achieve its vision of having all district residents remember that "SAUK MAKES IT POSSIBLE, YOU MAKE IT HAPPEN", it is necessary for us to cultivate our existing excellence, market that excellence and expand our financial base. The goal areas contained in the 1993-98 Strategic Plan are organized into these three general objectives.

STRATEGIC PLAN

SAUK VALLEY COMMUNITY COLLEGE GOALS, FY 1993 - FY 1998

The goals of the Strategic Plan are broad in nature. They represent vision and direction for the College in order for it to achieve its mission during the next five years.

The strategic goals are grouped into eight goal areas in three concentrations: Cultivate Excellence, Market Excellence, and Expand the Financial Base. These areas, and the specific goals in each, represent focal points of action for the College.

CULTIVATE EXCELLENCE

GOAL AREA: INSTRUCTION

To cultivate excellence by keeping the curriculum contemporary in terms of content, format, methods, technology, and equipment which reflect changing states of the art.

1. Develop a comprehensive model to design, measure, and assess learning outcomes at the course, program, and institutional levels.
2. Continue to insure the strength of the transfer function by actively *working cooperatively* with senior colleges and universities.
3. Strengthen the program review process in order to insure continued quality in all instructional programs.
4. Provide career programs focused on labor market and training needs.
5. Tailor and customize instructional programs to meet area manpower needs through credit and non-credit courses, workshops, and seminars.
6. Fully develop the tech-prep concept for promoting cooperation and articulation among secondary schools and the College.

7. *Encourage and integrate the use of contemporary technology into programs where appropriate, relevant, and cost effective.*
8. Cultivate teaching which includes critical thinking, cultural literacy, writing across curriculum, collaborative learning, and other programs which promote academic excellence.
9. Encourage faculty development and curricular innovation consistent with College mission and goals.
10. Design non-traditional formats and scheduling for some courses and programs *so that learners with special interests and diverse learning needs may be better served.*
11. Extend the programs and services of the College to all segments of the district by expanding offerings and creating flexible delivery systems.
12. *Explore and encourage collaboration and team approaches to classroom teaching in order to bring together different teaching styles and expertise for the purpose of accommodating multiple student learning needs and styles.*
13. *Explore work-based learning and instruction that integrates practical application and which may involve interdisciplinary approaches.*
14. *Identify approaches and develop a plan to integrate global and multicultural perspectives into instructional and student services programs.*
15. *Explore appropriate and cost effective uses of telecommunications in instruction, student services, and management.*
16. *Increase the service to the disadvantaged population through the literacy and adult education programs.*
17. *Encourage expanded use of the resources of instructional support services (LAC and LRC), to enhance academic success and strengthen development of personal and career goals.*

GOAL AREA: STUDENT SUCCESS

Strengthen existing systems and establish new systems which will contribute to student success and retention, *and which develop independence and competence.*

18. Expand and refine the student orientation and assessment systems for more accurate placement of students in classes.
19. *Refine the assessment system for accurate placement of students in courses as needed.*
20. Review existing support systems for special populations, e.g., returning adults, disabled, *learning disabled*, ethnic groups, gifted, *etc.*, and develop new systems as needed *within the available resources.*
21. Develop tracking and follow-up methods as well as intervention systems to monitor and improve retention, *both within a semester and between semesters student satisfaction, and outcomes.*
22. ~~Examine~~ *Strengthen the quality and involvement of the faculty in student advising, especially in career programs.*
23. Develop strategies to create an awareness on the part of all College staff *about their members that they have unique roles in creating and maintaining a positive climate for student success.*
24. Strengthen co-curricular experiences for students which support the development of the total person.

GOAL AREA: MANAGEMENT AND GOVERNANCE

To broaden and strengthen the management and governance of the College.

25. Strengthen the planning process by developing, *through cooperative efforts*, strategic plans for each College division/department/area, and by linking planning to budgeting.

26. Strengthen broad participation in governance through the committee structure, advisory groups and other avenues. *Strengthen the committee structure and committee roles in College governance by:*

- *Reviewing, possibly redefining, and reinforcing the structure.*
- *Reviewing and defining the mission, purpose, and scope of each standing or ad hoc committee with particular reference to the Strategic Plan.*
- *Disseminating information regarding committee activity.*
- *Providing feedback to committees regarding action on recommendations.*

27. Improve the effectiveness of cooperatively developing, implementing and communicating policies, *and* procedures, *and* information.

28. Strengthen decision making by developing and disseminating research about students, external trends, and financial resources.

29. Incorporate the *Conduct a program review process into* *in the college advancement and business services areas* *divisions* of the College.

30. Support operational and strategic management by maintaining a contemporary management information system with appropriate *and affordable* software and hardware.

31. Provide in-service and other professional development opportunities. *to* *improve management skills.*

32. *Create a positive organizational climate for establishing processes to streamline work and information flows and interconnections among various offices with particular emphasis on the impact on students.*

33. *Insure the College meets the North Central Association revised General Institutional Requirements and five revised criteria for accreditation which are effective in 1994.*

GOAL AREA: HUMAN RESOURCES--RENEWAL AND DEVELOPMENT

To maintain and develop the quality and commitment of the full and part-time professional and classified staff in order to achieve optimum professional growth and contributions to the College.

34. Conduct in-service programs among all College staff on topics which are timely and in support of the college mission *and goals*.
35. Develop an orientation program for all College personnel which provides for new employee orientation, and continuing orientation to College policies and procedures.
36. Develop cooperatively a five-year plan for personnel needs.
37. Develop appropriate programs which provide public recognition of the achievements of staff members.
38. *Strengthen and use innovative approaches to expand the College's total compensation package in order to be competitive in attracting and retaining well-qualified staff.*
39. *Identify and implement adjustments to human resource procedures required by the Americans with Disabilities Act.*

GOAL AREA: FACILITIES

To achieve efficient and effective use of the College facilities through energy conservation, maintenance, remodeling, and beautification.

40. Develop and implement plans for effective space utilization within the College as needs change over time, *insuring that all appropriate divisions and departments participate in decisions relating to changes which affect them.*
41. Explore productive uses of all campus buildings.
42. Establish and begin funding a long-range capital development plan *including equipment and furniture replacement. The plan should account for obsolescence, wear, and new technology.*

43. Improve accessibility of the facility for the disabled.
44. Investigate funding and implementation of energy conservation measures that are cost effective.
45. *Develop a comprehensive outdoor land and facility plan to include landscaping, prairie plot development and utilization, benches, tables, etc.*
46. *Identify, assess, and correct deficiencies in the facility which may be potential hazards to the safety and well-being of the occupants. Such deficiencies may include fire safety, asbestos, and hazardous materials.*
47. *Strengthen campus security procedures and widely publicize them.*
48. *Identify and establish support structures (cabling, fiber optics, etc.) within the building to enable contemporary information technology, telecommunications, and data communications to occur.*

MARKET EXCELLENCE

GOAL AREA: ENROLLMENT

To market the College effectively in order to ~~maximize~~ *optimize* enrollment.

49. Identify the most viable target markets for the College and develop systematic and specific strategies to reach them.
35. ~~Insure opportunity and access by providing appropriate financial aid to students with need.~~

GOAL AREA: EXTERNAL RELATIONS

To strengthen the College's ties to its external publics and fulfill its public service mission.

50. Promote ~~a positive and definable~~ *an image of quality and excellence, and define the scope of the College's programs, and services and personnel.* through ~~marketing and public relations.~~
51. Conduct a diverse and comprehensive program of cultural events, *sports, special programs, and community service* activities.
52. Encourage regular meetings and systematic involvement with discipline colleagues in area high schools, other community colleges, four-year colleges and universities, *area business and industry, and other organizations within the district.*
53. Cooperate with area agencies and organizations in promoting regional development and quality of life.
54. Strengthen, support, and cooperate with the Alumni Association to establish a network of friends of the College to assist in such areas as recruitment of students and recognition of alumni achievements.

EXPAND THE FINANCIAL BASE

GOAL AREA: FINANCE

To utilize resources wisely and effectively, and to expand the resource base through external funds development.

55. Develop, as part of the MIS, a financial system to manage *and stay within* the current budget, project and anticipate future needs, as well as model consequences of various budget decisions.
56. *Review budget fluctuations regularly to ensure a reasonable ability to make adjustments, both short and long term.*
57. *Examine medical coverages, usage, and trends on a continuing basis to control health care costs.*
58. Seek external resources and alternative sources of funding outside normal revenue sources to implement the College's goals and objectives.
59. Maximize and effectively utilize the income realized from auxiliary services such as leases on temporary buildings, bookstore, and food service operations.
60. *Sensitize local and state leaders, especially legislators, to the increasing need for adequate community college funding.*
61. Work with the Sauk Valley Community College Foundation in providing financial support for the College with a major emphasis on building a permanent endowment.
62. Explore the feasibility and timing of referenda for tax increases in the operating funds.

For Board Meeting
of December 21, 1992

Agenda Item I-2

POLICY WORDING CHANGES

The attached wording changes in the current policies have been requested by the Student Senate/Student Government and approved by Vice President Sagmoe.

In keeping with Board Policy 104.01 E (i), these are minor wording changes which should not require a second reading.

RECOMMENDATION: Board approval of the attached wording changes in the policies as indicated.



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL. Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Dr. Behrendt

FROM: John Sagmoe *JS*

DATE: December 16, 1992

SUBJECT: Attached Proposal - Revisions
Of Board Policy As It Relates
To Student Government

I have reviewed the attached policy recommendations presented by the Sauk Valley Community College Student Government and I recommend their approval. For the most part, they are primarily title changes to bring the wording in line with current practice and they are not substantive changes in policy.

The recommended change in policy 6.25.01 Clubs and Organizations is more substantive and changes the minimum requirement for office holders from full-time to part-time. This change recognizes that over 2/3 of our student populations is part-time and is more reflective of our actual enrollment in terms of representation.

The recommendation to allow a student to hold more than one major office is more appropriate for a college such as Sauk Valley and affords opportunities for the multi-talented student.

JES/dd
attachment

To: Dr. Richard Behrendt
From: SVCC Student Government
Date: 12-10-92
Subject: Proposed agenda item for the December 21 Board meeting

At the December 9th meeting of the Student Government we passed a motion to request a revision in Board policy 612.01.

The purpose of this proposed revision is to update Board policy.

612.01 Advertising Policy

Page 619 paragraph 2

(original)

All advertising will be sold and solicited by student members of the Sauk Talk Staff.

(proposed revision)

All advertising will be sold and solicited by student members of the staff.

Respectfully submitted


Jack Squires Student Trustee

To: Dr. Richard Behrendt
From: SVCC Student Government
Date: 12-10-92
Subject: Proposed agenda item for the December 21 Board meeting

At the December 9th meeting of the Student Government we passed a motion to request a revision in Board policy changing the name from Student Senate to Student Government.

The purpose of this proposed revision is to update Board policy.

The name "Student Senate" appears on the following pages, articles, sections and paragraphs: page 623, 614.01 Student Activity Including Assembly, Rally, or Demonstration, section B., second paragraph; page 624, 614.01, section C., paragraph 1, 2, and 3; page 625, 614.01, section D., paragraph 1-1, 3, and 7; page 642, 625.01 Clubs and Organizations Policy, section A., twice in the first paragraph; section B., first paragraph; page 643, 625.01, section C., three (3) times in the last paragraph; page 645, 625.01, section E., twice in paragraph 6; page 647, 625.01, section G., twice in paragraph 2-2; page 651, 625.01, section H., paragraph 2; and page 652, 625.01, section I., twice in paragraph 3.

Respectfully submitted



Jack Squires Student Trustee

614.01 Student Activity Including Assembly, Rally, or Demonstration

A. Responsibility

Establishment of these policies is the legal responsibility of the governing Board of Sauk Valley Community College in accordance with provisions of House Bill 1719, 74th Illinois General Assembly. Nothing contained in these policies shall be construed to restrict the power of the Board to alter, amend, revise, or repeal these policies in whole or in part from time to time.

B. Freedom of Speech

In the democracy in which we live, every person has the right of freedom of speech and assembly and the right to exercise these freedoms freely, if he/she does not interfere with the rights of others.

In the pursuit of these freedoms; the Board, the administration, and the Student Senate of Sauk Valley Community College pledge equal emphasis to its responsibilities in three areas: 1) Vigorous protection of the rights of all students and encouragement of the free expression of ideas; 2) Unceasing efforts to keep the channels of communication open to all suggestions for change; and 3) A guarantee to the people of the community and to the great majority of the students that the educational process will not be disrupted.

The college respects the rights accorded to all persons by the Constitution, to freedom of speech, peaceful assembly, petition, and association. Students and student organizations as well as other members of the college community (faculty, other staff, board members, and alumni), may examine and

discuss all questions of interest to them, and express opinions publicly as well as privately. The college community may support causes by lawful means which do not disrupt the operation of the college or interfere with the normal use of the college's facilities.

C. Procedures

The following steps must be carried out before any student activity, including assembly, demonstration, or rally, may occur on the Sauk Valley Community College campus.

1. Any student or group of students desiring to hold an activity must contact the President or the Secretary of the Student Senate.
2. A form in duplicate requesting the time, date, desired location, and purpose of the activity must be completed and submitted to the Office of the Student Senate at least seven days prior to the activity.
3. The Student Senate may then approve or disapprove any request within four days after receiving the request, after consultation with the Coordinator of Student Activities who is responsible for the approval and coordinating of the Activity Calendar.
4. In the event the request for an activity is disapproved, the group has the right to appeal the decision to the Student Review Board.
5. In the event an activity is held without approval, the group will be subject to disciplinary procedures.

D. Problems

In the event that a student group interferes with normal operation of the college's functions and services, the following procedures shall be invoked.

1. The group involved shall be informed of the following channels for the discussion and resolution of complaints:

- 1) Student Senate
- 2) Student Review Board,
- 3) Vice President of Student Services;
- 4) College President; and
- 5) Board of Trustees, in that order.

2. Every attempt should be made to discuss issues rationally and to avoid violence or the use of force, but no attempt shall be made to discuss issues under a situation of duress (forcible restraint or restriction, compulsion by threat, or unlawful restraint).

3. The judgement in determining whether the action taken by the group is disruptive shall be made by the College President or his/her duly appointed representative, after discussion with representatives of the Student Senate

4. If the action is determined to be disruptive, and after a written request for dispersal signed by the College President or his/her duly appointed representative has been issued to the group or organization leader and compliance is refused, each student involved shall be suspended from status as a student and rights and privileges of a student.

5. Those students suspended from the college may petition for readmission to the college to the Student Appeal Board. This board shall meet within five calendar days after any suspension and submit its recommendations to the Vice President of Student Services.

6. The administration shall reserve the right to request law enforcement authorities to restore the college to its normal operations by whatever means are appropriate and necessary, and at any time when violence, vandalism or personal injury occurs, or is threatened.

7. Any student group making use of the college facilities without prior approval of the Student Senate will subject themselves to charges of trespass.

2/12/79

3/23/87

625.01 Clubs and Organizations Policies

A. Student Senate

The name of the governing organization of the Sauk Valley Community College student body is the Student Senate. It is the responsibility of the Student Senate to formalize and maintain approved policies and procedures for all recognized student activities as outlined in the approved constitution.

B. Recognition of Clubs and Organizations

Student organizations must be fully recognized by the Student Senate and officially recognized by the College President and the Board of Trustees. College recognition provides certain privileges, which include:

1. College sponsorship of the organization in college publications.
2. Use of college facilities and services.
3. The possible assignment of monies from the Comprehensive Fee Fund.

C. Establishment of a Student Organization

To be formally recognized as a club or organization, a group must complete two steps.

First, the group must present the following information in writing to the Office of Student Activities:

1. A proposed constitution or operating rules, including the aims and requirements of membership, objectives, and organizational structure; and
2. A list of 1) members, 2) temporary chairman or officers, 3) source of funds and financial obligations, and 4) the faculty advisor. (A faculty advisor is required of all recognized clubs even if the organization also has an advisor who is not a professional staff member.)

Second, the group shall send a representative to the Student Senate meeting at which the recognition of the proposed club shall be voted on by the Student Senate. The group will be notified of the appropriate Student Senate meeting date by communication from the Student Activities Office to the faculty advisor. The purpose of representation at this meeting is to clarify any questions relating to the establishment of the club and its purpose. Club representation at this time also serves to familiarize the club with Student Senate procedures and facilities.

D. Criteria for Approval of Student Groups

Student groups will normally be approved if they follow the preceding procedures (Establishment of a Student Organization) and are in accord with the following criteria.

1. If the proposed organization is to be an affiliate of a national organization, the policies of the College take precedence over any policies or conditions of the national or parent organization. Copies of the constitution and other materials of the parent organization must be filed with the application. Official recognition is given by the College President and the Board of Trustees.

E. Maintaining Active Status

Student groups must adhere to the following guidelines and procedures to maintain their status as active organizations:

1. Keep a current constitution on file in the Student Activities Office;
2. File each semester a list of current officers in the Student Activities Office;
3. Maintain all funds in the Business Office and follow the financial procedures established by the College;
4. Maintain at least one faculty advisor to advise the organization;
5. Register all fund-raising drives with the Student Activities Office;
6. Adhere to the Student Senate Constitution and By-laws, particularly regarding club representation on the Student Senate; and
7. Adhere to college regulations, including the scheduling and conduct of activities and membership.

F. The Faculty Advisor

Each club and organization is required to have at least one faculty advisor, even if the group also has an advisor who is not a professional staff member.

2. Club Activities

Reservations for any activity open to the student body or community, including assembly, demonstration, or rally, must be made on a Request Form for Student Activities, prior to reserving any facilities. This form must be returned to the Student Activities Office at least seven (7) school days prior to the activity.

Upon the request of either the club or the Student Activities Coordinator, the Student Senate will be asked to approve or disapprove the request within (4) school days after the request is received in the Student Activities Office. Student Senate action on this request shall be made after consultation with the Student Activities Coordinator, who is responsible for the Activity Calendar. In the event the request for an activity is disapproved, the group has the right to appeal the decision to the Student Review Board. If an activity is held without approval, the group will be subject to disciplinary procedures.

Upon approval of the activity, the Student Activities Coordinator in consultation with the club, will prepare and forward a Reservation of Facilities form to the Director of Marketing and Public Relations for formal approval consistent with the Building Utilization Policy.

3. Formal Contracts

All formal contracts for a student activity must be submitted to the Student Activities Office to assure that Sauk Valley can meet the terms of the agreement. The contract is then forwarded to the Vice President of Business Services for signature.

2. Deposits

All club income from dues and other sources is deposited in the Business Office by the Student Activities Coordinator. The receipt is maintained in the Student Activities Office where it is posted to the Club's record. Grants from the Student Senate will be automatically transferred at the written request of the Student Activities Coordinator into the club agency account.

3. Disbursements

A Club Disbursement Request must be completed and signed by the responsible club member and the club advisor. When approved by the Student Activities Coordinator or the Vice President of Student Services, this form will be filed in the Student Activities Office and is the basis for all club disbursements. This form must be signed by the Student Activities Coordinator or Vice President of Student Services before its presentation to the Business Office.

Large expenditures (\$25.00 or more) for equipment, supplies, and services should be processed on a purchase order, according to institutional policy. All requests for student travel funds must be submitted on the appropriate form, Student Activity Travel.

For expenditures of \$5.00 or less, clubs or organizations may draw on the petty cash fund in the Student Activities Office and such disbursements will be charged against the club's account.

College services such as copying and duplicating services will be charged directly against the club account in the Business Office.

I. Disestablishment of the Club or Organization-

Recognized student organizations will be considered eligible for disestablishment when one of the following criteria is met:

1. When an organization submits a written request for inactivity;
2. When all of the following conditions are fulfilled:
 - a. There is no record of any financial activity for the previous year;
 - b. No lists of officers or members have been submitted to the Student Activities Office for a period of one year; and
 - c. Any of the last listed officers or advisors verify the inactivity of a group;
3. When an organization is no longer represented on the Student Senate as described in the Student Senate Constitution and the By-Laws; and/or
4. When a club or organization indicates its inability to function within the policies of Sauk Valley Community College.

2/12/79

3/23/87

For Board Meeting
of December 21, 1992

Agenda Item I-3

CLUBS AND ORGANIZATION REVISION
(FIRST READING)

The attached policy change has been suggested by the Student Senate/Student Government and has been approved by Vice President Sagmoe.

RECOMMENDATION: Board approval of the attached policy change for first reading.



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Dr. Behrendt
FROM: John Sagmoe *[Signature]*

DATE: December 16, 1992
SUBJECT: Attached Proposal - Revisions
Of Board Policy As It Relates
To Student Government

I have reviewed the attached policy recommendations presented by the Sauk Valley Community College Student Government and I recommend their approval. For the most part, they are primarily title changes to bring the wording in line with current practice and they are not substantive changes in policy.

The recommended change in policy 6.25.01 Clubs and Organizations is more substantive and changes the minimum requirement for office holders from full-time to part-time. This change recognizes that over 2/3 of our student populations is part-time and is more reflective of our actual enrollment in terms of representation.

The recommendation to allow a student to hold more than one major office is more appropriate for a college such as Sauk Valley and affords opportunities for the multi-talented student.

JES/dd
attachment

To: Dr. Richard Behrendt
From: SVCC Student Government
Date: 12-10-92
Subject: Proposed agenda item for the December 21 Board Meeting

At the December 9th meeting of the Student Government we passed a motion to request a revision in Board policy 625.01.

The purpose of this proposed revision is to help recruit and retain desperately needed members to student organizations.

625.01 Clubs and Organizations Policy

Section D paragraph 5 page 644

(original)

A major office holder (editor, vice-president, secretary, committee chair, etc.) must be a full-time student and clear of academic probation as defined by the College. A Student may hold only one major office.

(proposed revision)

A major office holder (editor, vice-president, secretary, committee chair, ect.) must be ~~a full time at least a part-time (six credit hours or more)~~ student and clear of academic probation as defined by the College. ~~A Student may hold only one major office.~~

Respectfully submitted



Jack Squires Student Trustee



Sauk Valley
Community
College

To: SVCC Board of Trustees
From: Jack Squires, Student Trustee
Date: 12-9-92
Subject: (FYI) Proposal drafted by the Illinois Community College Board-Student Advisory Committee (ICCB-SAC) at the Nov. 7th & 8th meeting held in Springfield.

The draft of the letter and the explanation of the challenge to the ICCB-SAC by Cary Israel (Executive Director of the ICCB) is contained in the following pages.

I personally feel the letter (titled ICCB-SAC Challenge) is open to interpretation as far as our specific statement of advice and/or recommendation.

I plan to pursue this further in an attempt to clarify the purpose, intent, and goals of the SAC proposed recommendation.

If you have any questions or comments please let me know.

TO: ICCB-SAC Members
FROM: Kim Steed ICCB-SAC Chair
DATE: November 21, 1992
RE: SAC Proposal

On July 31, 1992, Mr. Carey Israel delivered a challenge to the Illinois Community College Board\Student Advisory Committee... to set a goal for the year that would both benefit Community colleges statewide and be accomplishable during the 1992-93 term.

In response to this challenge, the ICCB\SAC held a special meeting on November 7 and 8, 1992, to discuss, select and develop a written presentation of an appropriate goal to meet this challenge. During this discussion, the consensus of the ICCB\SAC identified an educational discrepancy which the SAC feels should be addressed by the ICCB.

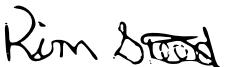
The ICCB\SAC members will meet again on January 9 and 10, 1993, in Springfield to further discuss the proposal. The committee will meet again in the Super 8 Hotel, at 1:00 pm, on January 9th. I am encouraging all SAC members to attend.

The draft proposal is enclosed, please read it over and bring your ideas to the meeting.

ICCB\SAC Members that attended the November 7th and 8th meeting.

Kim Steed SAC Chair * Lewis and Clark Community College
Akbar G. Jaffer * College of DuPage
Lisa Oswald * Morton College
Richard Skorupa * Joliet Junior College
Lee Vanderhoof * IL Eastern Community College
Keith Krimmel * Richland Community College
Erin Powers * IL Central College
Jim Thomas * Shawnee Community College
Jack Squires * Sauk Valley Community College

Thank You,


Kim Steed
ICCB\SAC Chair

ICCB/SAC CHALLENGE

In order that the vast number of Illinois Community College students of today, and those who will follow in the years to come, may be properly and efficiently served we must insure that student representatives are sufficiently educated in regard to their function(s) as "student" representatives. Keeping in our forethought that the student leaders of today are destined to become the administrators, trustees, and perhaps even the ICCB members of tomorrow. It behooves us to take measures that insure every opportunity for success is enhanced with the proper tools. This committee concludes that student representatives serving in an advisory capacity on the community college board of trustees must be given sufficient training, in a timely fashion, that would equip them to competently function within said office. Therefore, better serve the students of our institutions and the college system. We further conclude that the scant training given to the "student trustee elect" is insufficient due to the brief term of office as opposed to the years of service that have prepared "traditional" trustees for his\her function. Also, it is concluded by this SAC that the traditional trustee is elected by the community, whereas the student trustee is elected by the students.

Therefore, because the ICCTA is "traditional trustee-oriented", the training materials and techniques are insufficient for equipping student trustees for the non-traditional aspect of their unique functions.

In an effort to correct this problem, the ICCB-SAC recommends and advises that the following action be taken on the part of the ICCB.

1. That the ICCB authorize, implement, and support a "Student Trustee Coalition Group" to accomplish these objectives.
2. Inform newly elected student trustees through, mentoring a student leadership development program on these suggested topics:

- a. Parliamentary procedures
- b. Community college based microeconomics
- c. Rights, responsibilities, and functions of the "Student Trustee"
- d. Familiarity with Community College Act

Without the support of the ICCB, students cannot be recognized as a viable component of the "Big Picture." We must be effective leaders and be capable of fulfilling our obligations, and we firmly believe that this program will meet the need of properly educating our "Student Trustee." Furthermore we want to use this opportunity to be a part of the future, by producing more informed, more efficient, and better quality student leaders. This program can do it but not without ICCB help and support.

Thank you
ICCB\SAC

TREASURER'S REPORT
November 30, 1992

I. INVESTMENTS

FUND	LOCATION	RATE	DU DATE	AMOUNT
Operations & Maintenance	First National Bank, Amboy	4.75	8-15-93	100,000.00
Operations & Maintenance	Tampico National Bank	4.25	10-12-93	100,000.00
Operations & Maintenance	Milledgeville State Bank	4.10	10-12-93	100,000.00
Working Cash	Dixon National Bank	3.50	12-29-92	350,000.00
Working Cash	Sterling Federal Bank	5.10	2-1-93	100,000.00
Working Cash	Community State Bank (Rck Fls)	5.00	2-6-93	100,000.00
Working Cash	Amcore (Sterling)	5.40	4-1-93	1,020,000.00
Working Cash	Ashton Bank & Trust Co.	4.60	8-15-93	100,000.00
Working Cash	Farmers Bank of Sublette	4.50	8-15-93	100,000.00
Working Cash	Smith Trust & Savings (Morrison)	4.50	8-16-93	100,000.00
Working Cash	Fulton State Bank	4.50	9-8-93	100,000.00
Building Bond Proceeds	First Bank/Dixon	4.88	5-6-93	100,000.00
Building Bond Proceeds	First National Bank, Sterling	4.60	5-10-93	100,000.00
Building Bond Proceeds	Farmers National Bank, Prophetstown	4.75	5-18-93	100,000.00
Building Bond Proceeds	First National Bank, Sterling	4.60	6-28-93	150,000.00
Auxiliary (Student Activities)	Citizens First State Bank, Walnut	3.86	2-9-93	80,000.00
				<u>\$2,700,000.00</u>

II. INTEREST BEARING ACCOUNTS

November 30, 1992

ACCOUNT/FUND	LOCATION	RATE	AMOUNT
Operations and Maintenance			
Trust Account	First National Bank, Sterling	3.00	95,447.73
General Fund	First Bank, Sterling	3.55	2,003,447.02
Bookstore Fund	First Bank, Sterling	3.55	185,959.46
Protection, Health & Safety	First Bank, Sterling	3.55	1,082,388.61
Bond Issue Funds			
			\$3,367,242.82

III. CHECKING ACCOUNTS - NONINTEREST BEARING

ACCOUNT/FUND	LOCATION	AMOUNT
Education	First National Bank, Sterling	\$0.00
Building - Operations & Maintenance	First National Bank, Sterling	0.00
Restricted and Federal Funds	First Bank, Sterling	87,378.85
		\$87,378.85

SAUK VALLEY COMMUNITY COLLEGE
STUDENT LOAN FUND
Period Ending 11/30/92
BALANCE SHEET

ASSETS:

Cash in Bank	\$10,574.58
Notes Receivable	1,626.99

	\$12,201.57
	=====

LIABILITIES & NET WORTH:

Due to Bookstore	\$0.00
Fund Equity	11,682.44
Net Profit	519.13

	\$12,201.57
	=====

P R O F I T A N D L O S S

INCOME:

Interest Income	\$274.34
Bad Debts Repaid	244.79

EXPENSES:

Bad Debts	\$0.00

NET PROFIT	\$519.13
	=====

Balance Sheet

November 30, 1992

SETS:

Current Assets:

Cash in Bank	\$185,959.46
Petty Cash	1,000.00
Cash - NFS Receivable	602.02
Due From Education Fund	898.38
Due From Building Fund	13.38
Due From Student Activity Fund	787.10
Due From Restricted Fund	75.11
Inventory - 6/30/92	191,995.11
Inventory Adjustment FY 93	45,256.47

TOTAL Current Assets	\$426,587.03

TOTAL ASSETS	\$426,587.03
	=====

LIABILITIES:

Current Liabilities:

Accrued Sales Tax Payable	\$5,314.00
Due To Education Fund	155,685.23
Due To Building Fund	5,400.00
Due To Student Activity Fund	43,860.00
Due To Insurance Fund	59.03

TOTAL Current Liabilities	\$210,318.26

TOTAL LIABILITIES	210,318.26

CAPITAL:

Fund Balance	160,781.16
Year-to-Date Earnings	55,487.61

TOTAL CAPITAL	216,268.77

TOTAL LIABILITIES & CAPITAL	\$426,587.03
	=====

Income Statement

	1 Month Ended November 30, 1992		5 Months Ended November 30, 1992	
	=====	====%====	=====	====%====
Income				
Textbook Sales	\$67,080.94	65.3%	\$291,057.94	72.0%
Supply Sales	14,459.32	14.1%	31,996.18	7.9%
Miscellaneous Sales	10,446.31	10.2%	19,773.65	4.9%
Paperback Sales	2,252.89	2.2%	5,227.79	1.3%
Used Book Sales	3,054.01	3.0%	34,465.90	8.5%
Sales Tax Collected	5,409.24	5.3%	21,647.68	5.4%
TOTAL Income	102,702.71	100.0%	404,169.14	100.0%
Cost of Goods Sold				
Textbook Purchases	17,324.60	16.9%	269,863.14	66.8%
Supply Purchases	707.56	0.7%	31,568.38	7.8%
Miscellaneous Purchases	937.33	0.9%	21,963.16	5.4%
Paperback Purchases	870.57	0.8%	4,038.24	1.0%
Used Book Purchases	183.76	0.2%	9,510.00	2.4%
Textbook Transportation	485.62	0.5%	4,636.24	1.1%
Supply Transportation	1.00	0.0%	332.45	0.1%
Miscellaneous Transportation	19.94	0.0%	527.78	0.1%
Paperback Transportation	41.07	0.0%	154.55	0.0%
Used Book Transportation	2.48	0.0%	14.35	0.0%
Sales Tax Paid	5,314.00	5.2%	21,268.00	5.3%
Credit Card Fees Paid	29.12	0.0%	673.66	0.2%
Inventory Adjustment	55,217.95	53.8%	<45,256.47>	-11.2%
TOTAL Cost of Goods Sold	81,135.00	79.0%	319,293.48	79.0%
GROSS PROFIT	21,567.71	21.0%	84,875.66	21.0%
Expenses				
Salaries	4,628.40	4.5%	25,303.80	6.3%
Employee Benefits	207.83	0.2%	1,226.96	0.3%
General Materials & Supplies	17.00	0.0%	2,348.89	0.6%
Conference & Meeting Expense	396.28	0.4%	848.04	0.2%
Telephone	0.00	0.0%	98.66	0.0%
Equipment Purchases	0.00	0.0%	1,268.00	0.3%
Other Expenses	0.00	0.0%	504.40	0.1%
Cash Over & Short	<1.49>	-0.0%	57.23	0.0%
TOTAL Expenses	5,248.02	5.1%	31,655.98	7.8%
OPERATING PROFIT	16,319.69	15.9%	53,219.68	13.2%
Other Income & Expenses				
Interest Income - Checking	459.03	0.4%	1,871.23	0.5%
Miscellaneous Revenue	6.00	0.0%	396.70	0.1%
TOTAL Other Income & Expenses	465.03	0.5%	2,267.93	0.6%
NET PROFIT	16,784.72	16.3%	55,487.61	13.7%

Journal Detail Report

(Report period: November 1, 1992 to November 30, 1992)

Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
11/30/92	C/D	CHK1914	Void Check 111.00 Cash in Bank	0.00	
11/05/92	C/D	CHK1915	R.D. Cecil & Co 548.01 Textbook Purchases 111.00 Cash in Bank	4,000.00	4,000.00
11/12/92	C/D	CHK1916	I11 Dept of Revenue 235.00 Accrued Sales Tax Payable 111.00 Cash in Bank	555.00	
11/12/92	C/D	CHK1916	Correct posting 235.00 Accrued Sales Tax Payabl 235.00 Accrued Sales Tax Payable 111.00 Cash in Bank 111.00 Cash in Bank	555.00 555.00 555.00 555.00	
11/10/92	C/D	CHK1917	Autocon Technolgies, Inc 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	197.00 3.41 111.00	200.41
11/13/92	C/D	CHK1918	Janet Curfman 550.00 Conference & Meeting Expense 111.00 Cash in Bank	351.28 351.28	
11/13/92	C/D	CHK1919	Shirley Dewey 550.00 Conference & Meeting Expense 111.00 Cash in Bank	45.00 45.00	
11/20/92	C/D	CHK1920	SVCC - Insurance Fund 257.00 Due To Insurance Fund 111.00 Cash in Bank	58.42	
11/20/92	C/D	CHK1920	REVERSE 1ST ENTRY CHECK 257.00 Due To Insurance Fund 111.00 Cash in Bank	58.42 58.42	
11/20/92	C/D	CHK1920	SVCC - Insurance Fund 257.00 Due To Insurance Fund 111.00 Cash in Bank	58.42 58.42	
11/20/92	C/D	CHK1921	ENTEC INC 548.02 Supply Purchases 111.00 Cash in Bank	655.81 655.81	
11/23/92	C/D	CHK1922	CHEN INTERNATIONAL INC 548.03 Miscellaneous Purchases 549.03 Miscellaneous Transportation 111.00 Cash in Bank	241.08 9.68 250.76	
11/23/92	C/D	CHK1923	JANSPORT 548.03 Miscellaneous Purchases 549.03 Miscellaneous Transportation 111.00 Cash in Bank	705.00 10.26 715.26	

Journal Detail Report
(Report period: November 1, 1992 to November 30, 1992)

Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
11/23/92	C/D	CHK1924	GRYPHON HOUSE INC 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	40.02 3.21 43.23	
11/23/92	C/D	CHK1925	DDC PUBLISHING INC 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	35.00 5.14 40.14	
11/23/92	C/D	CHK1926	MAC PUBLISHING 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	10.47 1.50 11.97	
11/23/92	C/D	CHK1927	NTC PUBLISHING GROUP 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	21.12 1.13 22.25	
11/23/92	C/D	CHK1928	NEBRASKA BOOK CO 548.05 Used Book Purchases 549.05 Used Book Transportation 111.00 Cash in Bank	37.34 2.48 39.82	
11/23/92	C/D	CHK1929	SOUTHWEST ED ENTERPRISES 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	166.08 6.34 172.42	
11/23/92	C/D	CHK1930	PRENTICE HALL INC 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	13,673.90 181.56 13,855.46	
1/23/92	C/D	CHK1931	NACSCORP INC 548.01 Textbook Purchases 548.02 Supply Purchases 549.01 Textbook Transportation 549.02 Supply Transportation 111.00 Cash in Bank	163.66 40.50 8.73 1.00 213.89	
11/23/92	C/D	CHK1931	CORRECT POSTING ERROR 548.01 Textbook Purchases 548.04 Paperback Purchases 549.01 Textbook Transportation 549.04 Paperback Transportation	163.66 8.73	163.66
11/23/92	C/D	CHK1932	VOID CHECK 111.00 Cash in Bank	0.00	
11/20/92	C/D	CHK1933	STAEDTLER INC 548.02 Supply Purchases 111.00 Cash in Bank	11.25	11.25

Journal Detail Report
(Report period: November 1, 1992 to November 30, 1992)

Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
11/20/92	C/D	CHK1934	MICHAEL DOWELL 548.05 Used Book Purchases 111.00 Cash in Bank	5.59	5.59
11/20/92	C/D	CHK1935	PATRICIA GRANT 548.05 Used Book Purchases 111.00 Cash in Bank	19.05	19.05
11/20/92	C/D	CHK1936	TINA JOHNSON 548.05 Used Book Purchases 111.00 Cash in Bank	40.43	40.43
11/20/92	C/D	CHK1937	LOIS LAHEY 548.05 Used Book Purchases 111.00 Cash in Bank	12.34	12.34
11/20/92	C/D	CHK1938	TRACY LEHMAN 548.05 Used Book Purchases 111.00 Cash in Bank	28.65	28.65
11/20/92	C/D	CHK1939	MISSI RODRIGUEZ 548.05 Used Book Purchases 111.00 Cash in Bank	22.43	22.43
11/20/92	C/D	CHK1940	KEN WENDT 548.05 Used Book Purchases 111.00 Cash in Bank	17.93	17.93
11/20/92	C/D	CHK1941	UNIQUE COMPUTER 540.00 General Materials & Supplies 111.00 Cash in Bank	17.00	17.00
11/20/92	C/D	CHK1942	SVCC EDUCATION FUND 251.00 Due To Education Fund 111.00 Cash in Bank	200.18	200.18
11/23/92	C/D	CHK1943	HEALTH PROFESSIONAL INST 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	24.00 4.00 28.00	
			*****' Report Total	23,033.20	23,033.20

SAUK VALLEY COMMUNITY COLLEGE
STUDENT ACTIVITY FUND
November 30, 1992

Balance on Hand - November 1, 1992	\$233,393.01
Journal Entries	(184,100.28)
November Receipts 1992	457,433.84

	TOTAL FUNDS AVAILABLE DURING NOVEMBER
	\$506,726.57
Cash Disbursements - November, 1992	(44,663.60)

Balance on Hand - November 30, 1992	\$462,062.97
	=====

RESTRICTED/FEDERAL FUNDS
November 30, 1992

Balance on Hand - November 1, 1992	\$566,515.02
Journal Entries	68,320.00
November Receipts 1992	91,233.28

	TOTAL FUNDS AVAILABLE DURING NOVEMBER
	\$726,068.30
Cash Disbursements - November, 1992	(638,689.45)

Balance on Hand - November 30, 1992	\$87,378.85
	=====

**STATEMENT OF INCOME & EXPENSE
STUDENT ACTIVITY FUND**

ACTIVITIES

Student Activity Assessments	\$8,915.49
Athletic Income	732.00
Drama Income	480.00
Student Activity Income	153.50
Student Activity Income-Restricted Purp. Source	0.00
Student Activity Income - Bookstore Source	0.00
Sauk Talk Income	128.64
Cash Over & Under	10.00
Other Student Activity Income	0.00

	\$10,419.63

TOTAL INCOME

	BUDGET	EXPENSE
Athletic Expense	49,526.	\$14,659.74
Cheerleader & Pom Pon Squad	4,500.	736.38
Speech Act. & Readers Theatre	5,500.	3,988.94
Drama Expense	6,000.	3,094.30
Music Expense	3,750.	254.53
Student Act. Expense	16,500.	8,947.37
Student Senate Expense	2,000.	364.10
Women's Intercollegiate Exp.	33,224.	15,597.61
SVCC Clubs	500.	0.00
Sauk Signal	7,000.	2,175.86
Intramurals	500.	112.94
Peer Mentors Expense	2,000.	0.00
Creative Magazine	1,000.	251.62
Contingencies/Non-Budgeted	0.	0.00
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	132,000.	TOTAL EXPENSE
		\$50,183.39

Excess of Expenditures over Revenues as of November 30, 1992	(\$39,763.76)
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STATEMENT OF ASSETS AND LIABILITIES

ASSETS	REVOLVING AGENCY FUND LIABILITIES	AMOUNT
Cash in Bank/ General Fnds	Due from Other Fund - Bookstore Due from Other Fund - Stud. Act. Due From Other Fund - Education Due from Other Fund-Restr./Fed	(\$43,860.00) (0.64) (33,884.92) (\$67,109.56)
Cash in Bank/ Rest/Fed Fnds	Due Student Activity Fund Due to Rest. & Federal Fund Due to Educational Fund Due to Educ. Fund-Restr/Fed	67,109.56 0.00 0.00 212,426.42
Petty Cash	Due to Oper. & Maint. Fund Due to Oper. & Maint/Restr. Fed.	0.00 0.00
Accts. Rec.	Due to Bookstore Due to Bookstore/Restricted Fund Due Insurance Fund Due Insurance Fund-Restr/Fed	839.54 75.11 0.00 741.57
Investments	Due to Student Loan Fund Resident Student Tuition Resident Tuition Refunds Out of District Tuition Lab Fees Lab Fees Refunds Accounts Payable Accounts Payable - Restr/Fed Deferred Income/Restricted Due to Working Cash Fund Due to Audit Fund Due to Site & Construction Fund Due to Prot., Health & Sfty Fund Due to Auxiliary Fund	0.00 873,438.60 (44,075.80) 520.32 50,535.80 (1,967.90) 0.00 9,185.94 0.00 0.00 0.00 0.00 0.00 0.00 -----
Accts. Rec./ Stud. Act.		\$1,023,974.04
Accts. Rec./ Restricted	10,136.21	

RESTRICTED AGENCY FUND LIABILITIES

Child Care Operations	(\$8,160.85)
Parking	14,934.39
Recreation Room Fund	1,799.67
Student Locker Fund	832.00
Community Services	54,304.21
Collegiate Choir	381.56
Spec Serv for Disadv. Inc-FY 93	22,519.40
Spec Serv for Disadv. Exp-FY 93	(36,857.02)
Spec Serv For Disadv. Inc-FY 91	88,618.07
Spec Serv For Disadv. Exp-FY 91	(88,618.07)
Spec Serv for Disadv. Inc-FY 92	130,317.46
Spec Serv for Disadv. Exp-FY 92	(130,317.46)
Special Population Gt. FY 93	(6,814.47)
Perkins Gt. FY 93	(4,966.14)
Econ. Dev. Gt. II FY 93	9,281.53
Econ. Dev. Gt. Inc. FY 93	12,801.50
Econ. Devlpmt. Gt. FY 93 Exp.	(29,920.24)
Student Clubs	3,736.02
Adult Learning Book Charges	779.55
College Van	8,163.76

VIP/CPP	(69.90)
Student Serv/Special Projects	88,558.63
SVCC Athletic Booster Club	6,144.25
Voc. Educ. Adult Training	0.00
Ill. Interp. Workshop	248.25
SVCC Foundation	(14,565.06)
Sauk Area Arts Council	0.00
Sm. Bus. Dev. Gt./Exp/FY 93	(6,327.17)
VITAL - Secy of State FY 93	11,322.76
Anna Johnson Estate	270.68
Nursing Uniforms	0.00
LPN Supplies	527.11
Miscellaneous Account	2,668.12
IL Personal Serv. Withholding	0.00
Advanced Tech. FY 93	(16,509.42)
Title III - Income FY/93	0.00
Title III - St Serv Ret/Exp FY93	(15,315.58)
Title III - Nrs Cln Lab/Exp FY93	(10,954.56)
Title III - Proj. Admin/Exp FY93	(7,103.04)
Title III - Eng Comp Lab/Exp FY93	(54,237.24)
Title III - Income/FY 91	359,218.06
Title III - St Serv Ret/Exp FY91	(103,295.94)
Title III - Nrs. Cln Lab/Exp FY91	(117,899.77)
Title III - Proj. Admin/Exp FY91	(45,098.30)
Title III - Eng Comp Lab/Exp FY91	(92,924.05)
Title III - Income/FY 92	452,031.26
Title III - St Serv Ret/Exp FY92	(140,280.87)
Title III - Nrs. Cln Lab/Exp FY92	(133,130.87)
Title III - Proj. Admin/Exp FY92	(40,236.80)
Title III - Eng Comp Lab/Exp FY92	(134,626.17)
Anne Horton Award	227.09
Tech-Prep Planning Gt.	1,474.44
State Voc Ed. Equip. Gt. FY 93	(2,447.47)
WIU Ed Consortium/Inc.	1,750.00
WIU Ed Consortium/Exp.	(75.60)
Workstudy Awards Rec. 1991-92	0.00
Workstudy Awards Cap. 1991-92	171,837.00
Workstudy Awards Paid 1991-92	(171,837.00)
EOG Awards Rec. 1991-92	0.00
EOG Awards Capital 1991-92	64,459.00
EOG Awards Paid 1991-92	(64,459.00)
PELL Awards Rec. 1991-92	0.00
PELL Awards Capital 1991-92	973,906.00
PELL Awards Paid 1991-92	(973,906.00)
Workstudy Awards Rec. FY 93	(101,908.97)
Workstudy Awards Capital FY 93	173,467.00
Workstudy Awards Paid FY 93	(90,893.72)
EOG Awards Rec. FY 93	(19,509.00)
EOG Awards Capital FY 93	77,659.00
EOG Awards Pd. FY 93	(56,450.00)
PELL Awards Rec. FY 93	5,707.49
PELL Awards Capital FY 93	509,779.00
PELL Awards Paid FY 93	(511,991.82)
Inactive Federal Grants	0.00
Retiree Health/Income	7,304.25
Retiree Health/Expense	(7,046.61)

FUND EQUITY

July 1, 1992	\$763.73
Excess of Expenditures over Revenues as of November 30, 1992	(39,763.76)
	(\$39,000.03)

TOTAL ASSETS	\$1,003,248.34	TOTAL LIABILITIES & NET WORTH	\$1,003,248.34
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BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	LAST MONTH	DEBIT	CREDIT
	000111010	113092	3845	SVCC RESTRICTED FEDERAL FUND	0.00	1200.00
	000111010	113092	3848	HOLIDAY INN- GLENN ELLYN	0.00	299.70
J	00000111010	113092	3849	HOLIDAY INN - GLENN ELLYN	0.00	299.70
J	00000111010	113092	3850	LESEMAN JOLENE	0.00	237.00
J	00000111010	113092	3858	HOLLIDAY JOHN	0.00	250.00
J	00000111010	113092	3859	DALE'S CHARTER SERVICE	0.00	3560.00
J	00000111010	113092	3860	HOLTAM DICK	0.00	25.00
J	00000111010	113092	3861	THOMPSON JACK	0.00	35.00
J	00000111010	113092	3862	SUPER 8 MOTEL	0.00	37.50
J	00000111010	113092	3863	SVCC RESTRICTED FEDERAL FUND	0.00	48.96
J	00000111010	113092	3864	PASSON'S SPORTS	0.00	9.46
J	00000111010	113092	3865	SHAFFER ANTOINETTE	0.00	222.00
J	00000111010	113092	3866	BROKAW DAN	0.00	450.00
J	00000111010	113092	3867	SMOOT CHRISTINA	0.00	75.00
J	00000111010	113092	3868	KEMP SUSAN	0.00	30.50
J	00000111010	113092	3869	STROZEWSKI ERIC	0.00	96.00
J	00000111010	113092	3870	STANLEY PAMELA	0.00	37.00
J	00000111010	113092	3871	WHITT ROBERT	0.00	592.00
J	00000111010	113092	3872	DAMHOFF RUSS	0.00	138.59
J	00000111010	113092	3873	WOODHAVEN ASSOCIATION	0.00	25.00
J	00000111010	113092	3874	SUPERAMERICA	0.00	11.75
J	00000111010	113092	3875	AMOCO OIL CO	0.00	60.39
J	00000111010	113092	3876	ROCK FALLS TOWNSHIP HIGH SCHOOL	0.00	100.00
J	00000111010	113092	3877	MORRISON HIGH SCHOOL	0.00	90.00
J	00000111010	113092	3878	AMBOY HIGH SCHOOL	0.00	120.00
J	00000111010	113092	3879	DIXON PUBLIC SCHOOLS	0.00	40.00
J	00000111010	113092	3880	JOHNSON DAN	0.00	55.00
J	00000111010	113092	3881	OLD DOMINION UNIVERSITY	0.00	50.00
J	00000111010	113092	3882	SVCC BOOKSTORE	0.00	224.00
J	00000111010	113092	3883	DRANE PAULA	0.00	74.73
J	00000111010	113092	3884	BRANDYWINE LODGE	0.00	50.14
J	00000111010	113092	3885	CONSOLIDATED MANAGEMENT CO	0.00	38.67
J	00000111010	113092	3886	KUHNEN DON	0.00	55.00
J	00000111010	113092	3887	MARIINANGELI MARK	0.00	55.00
J	00000111010	113092	3888	POLLARD WALT	0.00	55.00
J	00000111010	113092	3889	IRVIN JIM	0.00	55.00
J	00000111010	113092	3890	MARINANGELI MARK	0.00	55.00
J	00000111010	113092	3891	KUHNEN DON	0.00	55.00
J	00000111010	113092	3892	GROSS TERRY	0.00	60.00
J	00000111010	113092	3893	SCHIFFBOWER BOB	0.00	60.00
J	00000111010	113092	3894	CESAREK LOU	0.00	55.00
J	00000111010	113092	3895	PEVONKA ED	0.00	55.00
J	00000111010	113092	3896	ABLE BONNIE	0.00	56.00
J	00000111010	113092	3897	ADAMSON KATHY S	0.00	48.00
J	00000111010	113092	3915	DOLAN ANN	0.00	55.00
J	00000111010	113092	3930	SQUIRES JACK	0.00	32.00
J	00000111010	113092	3946	DAMHOFF RUSS	0.00	332.34
J	00000111010	113092	3947	CLARIDGE PRODUCTS & EQUIP INC	0.00	826.78
J	00000111010	113092	3948	CHEERLEADER/TEAM MATES	0.00	116.13
J	00000111010	113092	3949	SO-FRO FABRICS	0.00	16.66
J	00000111010	113092	3950	DEKALB 4-C'S	0.00	20.00

BUSINESS OFFICE

OUNT	DATE	TICKET	NAME	LAST MONTH	DEBIT	CREDIT
00000111010	113092	3951	ICCJA		0.00	264.00
	113092	3952	APPLE COMPUTER INC		0.00	1550.30
00111010	113092	3953	SBM BUSINESS EQUIP CENTER		0.00	932.28
00000111010	113092	3954	RAMANELLI PEGGY		0.00	10.00
00000111010	113092	3955	ATHLETIC PUBLISHING CO		0.00	25.45
00000111010	113092	3956	SVCC BOOKSTORE		0.00	3190.88
00000111010	113092	3957	HENDERSON ANN		0.00	217.68
00000111010	113092	3958	WEST ROBYN		0.00	111.00
00000111010	113092	3959	MAUTINO'S LOCKER ROOM		0.00	409.00
00000111010	113092	3960	ALLEN TONY		0.00	200.00
00000111010	113092	3961	YOUNGREN RYAN		0.00	200.00
00000111010	113092	3962	MCCARTY RYAN		0.00	100.00
00000111010	113092	3963	KEMMER NICK		0.00	100.00
00000111010	113092	3964	MCCORMICK TERI		0.00	1000.00
00000111010	113092	3965	MURRAY ALANA		0.00	2500.00
00000111010	113092	3966	UNIVERSITY OF CENTRAL ARKANSAS		0.00	615.00
00000111010	113092	3967	MCNINCH TIM		0.00	16.85
00000111010	113092	3968	DILLOW DEB		0.00	2.50
00000111010	113092	3969	SOUTHEASTERN MICHIGAN COLLEGE		0.00	200.00
00000111010	113092	3970	SPOON RIVER COMMUNITY COLLEGE		0.00	200.00
00000111010	113092	3971	CONSOLIDATED MANAGEMENT CO		0.00	188.75
00000111010	113092	3972	HURLEY MARY		0.00	5.86
00000111010	113092	3973	DRANE PAULA		0.00	88.73
00000111010	113092	3974	DIXON TELEGRAPH		0.00	35.96
00000111010	113092	3975	MATHIS JERRY		0.00	1514.85
00000111010	113092	3976	WAL-MART		0.00	111.63
00000111010	113092	3977	HAL ROBERTS CO		0.00	199.25
00000111010	113092	3978	LEE WAYNE CO INC		0.00	80.20
00000111010	113092	3979	MCNEILL JOHN		0.00	6.45
00000111010	113092	3980	ECONOMY TROPHY CO		0.00	50.00
00000111010	113092	3981	KOPP JENNIFER		0.00	500.00
00000111010	113092	3982	MCLAIN JANET S		0.00	500.00
00000111010	113092	3983	WITT COLLETTE		0.00	500.00
00000111010	113092	3984	YOUNGGREN RYAN		0.00	500.00
00000111010	113092	3985	THOMPSON VIRGINIA		0.00	30.00
00000111010	113092	3986	VANHOOSE KAREN		0.00	9.69
00000111010	113092	3987	EARHART LEANNE		0.00	126.40
00000111010	113092	3988	ANDERSON GREG		0.00	55.00
00000111010	113092	3989	FULL TOM		0.00	55.00
00000111010	113092	3990	LESEMAN JOLENE		0.00	765.43
00000111010	113092	3992	ANISIMOVA TATYANA		0.00	308.00
00000111010	113092	4002	ANISIMOVA TATYANA		0.00	308.00
00000111010	113092	4003	DAMHOFF RUSS		0.00	299.00
00000111010	113092	4004	HOLIDAY INN-GLENN ELLYN		0.00	449.55
00000111010	113092	4005	LESEMAN JOLENE		0.00	363.36
00000111010	113092	4006	MATHIS JERRY		0.00	936.44
00000111010	113092	4007	CONSOLIDATED MANAGEMENT CO		0.00	383.25
00000111010	113092	4008	JERRY WARREN BUICK PONTIAC		0.00	145.26
00000111010	113092	4009	PRESCOTT'S		0.00	200.40
00000111010	113092	4010	WHITE PINES INN		0.00	190.00
00000111010	113092	4011	HENDERSON ANN		0.00	75.32

BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	LAST MONTH	DEBIT	CREDIT
	0000111010	113092	4012	NYBOER RANDY	0.00	30.00
	0000111010	113092	4013	KOSTER RON	0.00	20.00
	000000111010	113092	4014	DAILY GAZETTE	0.00	34.08
	000000111010	113092	4015	ROCK RIVER PROVISION	0.00	15.30
	000000111010	113092	4016	CROWELL ALICE	0.00	214.24
	000000111010	113092	4017	EADS DAN	0.00	30.00
	000000111010	113092	4018	KELSEY HELEN LOU	0.00	20.00
	000000111010	113092	4019	ILLINOIS STUDENT ASSISTANCE COMMISS	0.00	29.00
	000000111010	113092	4020	SPORTSMANS HEADQUARTERS	0.00	170.80
	000000111010	113092	4021	HOLABIRD SPORTS	0.00	179.20
	000000111010	113092	4022	BURKE KEVIN	0.00	55.00
	000000111010	113092	4023	BERGSTROM RALPH	0.00	55.00
	000000111010	113092	4024	SVCC BOOKSTORE	0.00	5780.97
	000000111010	113092	4025	SVCC RESTRICTED FEDERAL FUNDS.	0.00	18.07
	000000111010	113092	4026	HASKELLS	0.00	2790.00
	000000111010	113092	4028	MATHIS JERRY	0.00	835.22
	000000111010	113092	4084	WAL-MART..ELECTRONICS	0.00	125.00
	000000111010	113092	4085	CHARLES KRISTON ENTERPRISES	0.00	34.90
	000000111010	113092	4086	PEORIA JOURNAL STAR	0.00	72.80
	000000111010	113092	4087	MAUTINO'S LOCKER ROOM	0.00	321.50
	000000111010	113092	4088	SHELL OIL COMPANY	0.00	223.62
	000000111010	113092	4089	KUHLMEIER GLEN	0.00	21.00
	000000111010	113092	4090	THOMPSON LOUISE	0.00	30.00
	000000111010	113092	4091	VOID CHECK	0.00	0.00
	000000111010	113092	4092	DIXON PARK DISTRICT-ANIMAL REHAB	0.00	45.00
	000000111010	113092	4093	MARKS WENDY	0.00	15.00
	000000111010	113092	4094	LIVENGOOD MRS EDWIN	0.00	10.00
	000000111010	113092	4095	ALANO ANN	0.00	10.00
	000000111010	113092	4096	OSENBERG RUTH	0.00	10.00
	000000111010	113092	4097	KIESLING ELAINE	0.00	10.00
	000000111010	113092	4098	SHARP CECIL	0.00	25.00
	000000111010	113092	4099	ROCKWOOD ANN	0.00	35.00
	000000111010	113092	4100	GREEN RIVER LINES	0.00	390.00
	000000111010	113092	4101	CORNWELL ART	0.00	500.00
	000000111010	113092	4102	MILLER JOHN E	0.00	140.00
	000000111010	113092	4103	BYAR CHRIS	0.00	275.00
	000000111010	113092	4104	HOLIDAY INN	0.00	199.80
	000000111010	113092	4105	ILLINI TROPHY	0.00	69.00
	000000111010	113092	4106	DAMHOFF RUSS	0.00	127.15
	000000111010	113092	4107	LESEMAN JOLENE	0.00	139.40
	000000111010	113092	4108	MONOGRAM SHOPPE	0.00	84.83

CASH IN BANK..GEN FUND

44663.60 -44663.60

SAUK VALLEY COLLEGE
BUSINESS OFFICE

COUNT	DATE	TICKET		DEBIT	CREDIT
	113092	4051	HECKMAN KATIE	0.00	265.14
000000111100	113092	4052	BALLOM KENNEY	0.00	205.00
	113092	4053	LENCH JENNIE L	0.00	408.93
000000111100	113092	4054	UNIQUE COMPUTER	0.00	1590.00
000000111100	113092	4055	NELSON JOHN	0.00	53.48
000000111100	113092	4056	HALL ZOLLIE	0.00	145.70
	113092	4057	CONSOLIDATED MANAGEMENT CO	0.00	65.00
000000111100	113092	4058	INSIGHT MEDIA	0.00	236.25
000000111100	113092	4059	MUELLER AUDIO VISUAL	0.00	328.00
	113092	4060	COMPUTERIZED EDUC SYSTEMS	0.00	1310.50
	113092	4061	ENTRE COMPUTER CENTER	0.00	1200.00
000000111100	113092	4062	SVCC BOOKSTORE	0.00	48.72
	113092	4063	STATE UNIVERSITIES RETIREMENT SYSTE	0.00	1290.27
	113092	4064	UNIQUE COMPUTER	0.00	5664.00
000000111100	113092	4065	BRANDYWINE	0.00	18.19
	113092	4066	AMERICAN JOURNAL OF NURSING	0.00	453.50
	113092	4067	DAEDALUS GROUP INC	0.00	1040.00
	113092	4068	HAWISHER DR GAIL	0.00	666.66
000000111100	113092	4069	IBM CORP	0.00	10809.00
000000111100	113092	4070	HALL ZOLLIE W	0.00	172.50
000000111100	113092	4071	BRANSON JANETTE	0.00	400.00
	113092	4072	COX WENDY	0.00	100.00
	113092	4073	LINBOOM DEBBI	0.00	400.00
000000111100	113092	4074	METZLER BONNIE	0.00	400.00
000000111100	113092	4075	PARKER DAVID V	0.00	100.00
000000111100	113092	4076	ROBERSON JEANNE	0.00	400.00
000000111100	113092	4077	SKELTON KATHLEEN	0.00	300.00
	113092	4078	WEST CHRISTINE	0.00	100.00
000000111100	113092	4079	SVCC GENERAL FUND - ST ACT	0.00	250.00
	113092	4080	VOID CK	0.00	0.00
	113092	4081	VOID CHECK	0.00	0.00
000000111100	113092	4082	SVCC GENERAL FUND - STUDENT ACT	0.00	129436.80
000000111100	113092	4083	SVCC BOOKSTORE	0.00	82902.65
000000111100	113092	4084	VILLEGAS MANUEL	0.00	100.00
000000111100	113092	4085	VOID CHECK	0.00	0.00
000000111100	113092	4086	BAKER KELLI A	0.00	400.00
000000111100	113092	4087	BRUSHABER DARLA	0.00	300.00
000000111100	113092	4088	MICKLEY JODY	0.00	100.00
000000111100	113092	4089	NEUBAUER STACEY	0.00	100.00
000000111100	113092	4090	OSTRANDE BRYAN	0.00	400.00
000000111100	113092	4091	PAULSEN CARMEL	0.00	100.00
000000111100	113092	4092	PULGARIN PATRICIA	0.00	225.00
000000111100	113092	4093	REED MARGARET	0.00	100.00
000000111100	113092	4094	REIFSTECK TIMOTHY	0.00	225.00
000000111100	113092	4095	REYNOLDS LAURA	0.00	400.00
000000111100	113092	4096	VOID CHECK	0.00	0.00
000000111100	113092	4097	SUBLETT ANGEL	0.00	150.00
000000111100	113092	4098	VOSS JULIE	0.00	300.00
000000111100	113092	4099	WATTS ROBERT	0.00	100.00
000000111100	113092	4100	WATTS WILLIAM	0.00	100.00
	113092	4101	VOID CHECK #4102 THRU 4112	0.00	0.00

BUSINESS OFFICE

JNT	DATE	TICKET	NAME	DEBIT	CREDIT
00111100	113092	4113	ADAMS ELIZABETH	0.00	150.00
00111100	113092	4114	ADAMS ROGER	0.00	300.00
0000011100	113092	4115	ALDEN JOSEPH A	0.00	225.00
0000011100	113092	4116	ANDERSON KEVIN D	0.00	400.00
0000011100	113092	4117	ANDERSON SHELLEY G	0.00	225.00
0000011100	113092	4118	BARTON ANTHONY E	0.00	68.00
0000011100	113092	4119	BAXTER ANGELA C	0.00	400.00
0000011100	113092	4120	BELL RHONDA J	0.00	400.00
0000011100	113092	4121	BENSON TINA M	0.00	400.00
0000011100	113092	4122	BERRY DEBBIE L	0.00	400.00
0000011100	113092	4123	BICKETT TERESA J	0.00	300.00
0000011100	113092	4124	BILLINGS ANN M	0.00	400.00
0000011100	113092	4125	BLAND MARLA J	0.00	225.00
0000011100	113092	4126	BOWEN KAREN	0.00	225.00
0000011100	113092	4127	BOWERS DEBRA L	0.00	24.47
0000011100	113092	4128	BRUCE LORI A	0.00	97.34
0000011100	113092	4129	BUTTRON LAURA E	0.00	100.00
0000011100	113092	4130	CAMP CHARLES M	0.00	400.00
0000011100	113092	4131	CASILLAS GAIL L	0.00	225.00
0000011100	113092	4132	CATER ELIZABETH	0.00	400.00
0000011100	113092	4133	CATER RICHARD M	0.00	300.00
0000011100	113092	4134	CHARLES CELENA A	0.00	400.00
0000011100	113092	4135	CHAVEZ PAULA J	0.00	100.00
0000011100	113092	4136	CLARK KAREN L	0.00	100.00
0000011100	113092	4137	CLASPER SHARON	0.00	100.00
0000011100	113092	4138	CLAUSSEN KATHLEEN	0.00	300.00
0000011100	113092	4139	CLYMER ROGER E	0.00	400.00
0000011100	113092	4140	COAN SANDY L	0.00	400.00
0000011100	113092	4141	COERS DEANNA L	0.00	100.00
0000011100	113092	4142	COLLIN TERESA M	0.00	400.00
0000011100	113092	4143	CREEKPAUM JENNIFER	0.00	400.00
0000011100	113092	4144	DACE NANCY G	0.00	400.00
0000011100	113092	4145	DAVILA MARGARET A	0.00	149.79
0000011100	113092	4146	DAVIS LESLIE A	0.00	400.00
0000011100	113092	4147	DAVIS SHERRY	0.00	400.00
0000011100	113092	4148	DOBBEKE TIM F	0.00	100.00
0000011100	113092	4149	DOHSE PATRICIA L	0.00	100.00
0000011100	113092	4150	DOUGHERTY FRANCIS	0.00	225.00
0000011100	113092	4151	DOWELL KAREN K	0.00	400.00
0000011100	113092	4152	DUNBAR PATTY A	0.00	100.00
0000011100	113092	4153	EARLY TERRY A	0.00	100.00
0000011100	113092	4154	EMMERT JUDITH M	0.00	400.00
0000011100	113092	4155	EMMERT TRINA A	0.00	400.00
0000011100	113092	4156	ENGLISH LISA M	0.00	100.00
0000011100	113092	4157	ENGLUND SHERRI L	0.00	225.00
0000011100	113092	4158	FERNANDEZ TOMASA	0.00	100.00
0000011100	113092	4159	FITZWATER MERVIN P	0.00	400.00
0000011100	113092	4160	FITZWATER YVONNE	0.00	400.00
0000011100	113092	4161	FRANSEN EILEEN	0.00	400.00
0000011100	113092	4162	GARRISON PATRICIA	0.00	150.00
0000011100	113092	4163	GARZA CRIS A	0.00	300.00

BUSINESS OFFICE

JUNT	DATE	TICKET	NAME	DEBIT	CREDIT
00111100	113092	4164	GONZALEZ SUZETTE L	0.00	100.00
00111100	113092	4165	GREENWALT JASON M	0.00	300.00
00000111100	113092	4166	GREENWOOD LINDA J	0.00	400.00
00000111100	113092	4167	GUTIERREZ EDIE L	0.00	300.00
00000111100	113092	4168	HACK DIANE P	0.00	400.00
00000111100	113092	4169	HALGREN MICHELLE	0.00	100.00
00000111100	113092	4170	HALLER CINDY M	0.00	400.00
00000111100	113092	4171	HAMMELMAN JOANNE E	0.00	100.00
00000111100	113092	4172	HANSON CHRISTOPHER	0.00	100.00
00000111100	113092	4173	HARBACH PAULA M	0.00	400.00
00000111100	113092	4174	HARMS TAMERA L	0.00	300.00
00000111100	113092	4175	HAWS PATRICIA A	0.00	400.00
00000111100	113092	4176	HAWS TRACEY A	0.00	400.00
00000111100	113092	4177	HEALD MARK W	0.00	100.00
00000111100	113092	4178	HECKMAN NORMA J	0.00	100.00
00000111100	113092	4179	HENREKIN ELAINE M	0.00	400.00
00000111100	113092	4180	HENSON STEVEN C	0.00	400.00
00000111100	113092	4181	HEREFORD BRIAN	0.00	100.00
00000111100	113092	4182	HICKS JOYCE M	0.00	100.00
00000111100	113092	4183	HICKS SHARON F	0.00	400.00
00000111100	113092	4184	HIGLEY CHRISTINE	0.00	15.00
00000111100	113092	4185	HODGES SHARI R	0.00	400.00
00000111100	113092	4186	HOYLE MARGOT	0.00	100.00
00000111100	113092	4187	HUDSON GINA	0.00	400.00
00000111100	113092	4188	HUGHES BILL G	0.00	225.00
00000111100	113092	4189	HUISENKA CORY W	0.00	160.52
00000111100	113092	4190	IRVING ALICE	0.00	400.00
00000111100	113092	4191	ISAACSON KATHY J	0.00	100.00
00000111100	113092	4192	JETERE PENNY J	0.00	100.00
00000111100	113092	4193	JIMENEZ CAROL A	0.00	150.00
00000111100	113092	4194	JOHNSON ELAINE	0.00	100.00
00000111100	113092	4195	JONES RENEE	0.00	100.00
00000111100	113092	4196	KAYE ROBERTA L	0.00	400.00
00000111100	113092	4197	KELLEY MARY I	0.00	80.65
00000111100	113092	4198	KERSTEN TERESA A	0.00	300.00
00000111100	113092	4199	KINNETT WESLEY J	0.00	400.00
00000111100	113092	4200	KLENZ KEVIN M	0.00	400.00
00000111100	113092	4201	KLINKER PATRICIA	0.00	400.00
00000111100	113092	4202	KOLB GAYLA	0.00	150.00
00000111100	113092	4203	KOY DEBORAH L	0.00	400.00
00000111100	113092	4204	KRAMER DENISE	0.00	150.00
00000111100	113092	4205	LAHRE TAMMY L	0.00	400.00
00000111100	113092	4206	LATHROP LUCILLE S	0.00	400.00
00000111100	113092	4207	LATIGO BEATRIZ	0.00	400.00
00000111100	113092	4208	LAURITZEN NANCY	0.00	400.00
00000111100	113092	4209	LAWSON NEIL H	0.00	400.00
00000111100	113092	4210	LAWSON SHANE E	0.00	400.00
00000111100	113092	4211	LEATHERS MICHELLE	0.00	400.00
00000111100	113092	4212	LINTON DENISE A	0.00	400.00
00000111100	113092	4213	LIPPENS MICHELLE M	0.00	46.37
00000111100	113092	4214	LOPEZ NATALIE	0.00	100.00

BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
00000111100	113092	4215	MARLEY LINDA SUE	0.00	400.00
J000111100	113092	4216	MARRUFFO KERRIE M	0.00	300.00
000000111100	113092	4217	MARRUFFO RITA	0.00	300.00
000000111100	113092	4218	MARSCHANG RAYMOND	0.00	54.00
000000111100	113092	4219	MASSINGILL DARWIN	0.00	300.00
000000111100	113092	4220	MASSINGILL PAMELA	0.00	300.00
000000111100	113092	4221	MAULDIN JUDITH A	0.00	100.00
000000111100	113092	4222	MAZZONI CATHERINE	0.00	400.00
000000111100	113092	4223	MCBRIDE CHRISTINE	0.00	225.00
000000111100	113092	4224	MCCOY MICHAEL JO	0.00	400.00
000000111100	113092	4225	MCKEE SUSAN JEAN	0.00	225.00
000000111100	113092	4226	METKA STACEY A	0.00	300.00
000000111100	113092	4227	MILLER DIANA	0.00	100.00
000000111100	113092	4228	MILLER JENNIFER	0.00	400.00
000000111100	113092	4229	MILLER JILL	0.00	400.00
000000111100	113092	4230	MOHR TOMMY-JOHN	0.00	225.00
000000111100	113092	4231	MONSON TARA	0.00	225.00
000000111100	113092	4232	MORENO PATRICIA	0.00	400.00
000000111100	113092	4233	MOYER THOMAS ART	0.00	400.00
000000111100	113092	4234	MUSSELMAN BRIAN L	0.00	400.00
J00000111100	113092	4235	MYATT DEBBIE M	0.00	400.00
000000111100	113092	4236	MYATT KATHY M	0.00	400.00
J00000111100	113092	4237	NEWTON CINDY L	0.00	100.00
000000111100	113092	4238	OLINGER GLADYS F	0.00	400.00
000000111100	113092	4239	ORDEAN DEBRA R	0.00	100.00
000000111100	113092	4240	PARCUS KRISTEN L	0.00	400.00
J0000111100	113092	4241	PARKER KAREN T	0.00	100.00
J0000111100	113092	4242	PARVIN TERESA	0.00	100.00
000000111100	113092	4243	PATTERSON DANA S	0.00	300.00
000000111100	113092	4244	PHILLIPS JACINDA P	0.00	366.43
000000111100	113092	4245	VOID CHECK	0.00	0.00
000000111100	113092	4246	PORT NICOLE K	0.00	225.00
I00000111100	113092	4247	PRZYSUCHA MARISA M	0.00	100.00
H00000111100	113092	4248	PUTT RENEE K	0.00	100.00
H00000111100	113092	4249	PYRON LESLEY L	0.00	300.00
H00000111100	113092	4250	RANDALL GARY A	0.00	225.00
H00000111100	113092	4251	RASMUSSEN NICOLE M	0.00	100.00
H00000111100	113092	4252	RAY MICHELE	0.00	400.00
000000111100	113092	4253	REYES FERANADO R	0.00	400.00
000000111100	113092	4254	REYES NANCY R	0.00	400.00
000000111100	113092	4255	RICHMOND WENDY M	0.00	400.00
000000111100	113092	4256	RODRIGUEZ MELISSA	0.00	400.00
000000111100	113092	4257	ROGERS ELLEN E	0.00	225.00
000000111100	113092	4258	ROMAN DEANA K	0.00	300.00
000000111100	113092	4259	ROSELIEB DEBORAH L	0.00	21.00
000000111100	113092	4260	ROYER ROBERTA L	0.00	100.00
000000111100	113092	4261	SALMON MARY T	0.00	100.00
000000111100	113092	4262	SANDERS DEANN	0.00	100.00
000000111100	113092	4263	SANDERS LEATRICE L	0.00	400.00
000000111100	113092	4264	SAUCEDO JOSEPHINA	0.00	100.00
000000111100	113092	4265	SCOTT RONA R	0.00	400.00

BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
000000111100	113092	4266	SIFUENTES MARY B	0.00	100.00
000111100	113092	4267	STAHL BONNIE	0.00	150.00
0000111100	113092	4268	STIEFEL DENNIS E	0.00	225.00
000000111100	113092	4269	STULL CAROL L	0.00	400.00
000000111100	113092	4270	SUGARS TAMALA J	0.00	100.00
000000111100	113092	4271	SWARTHOUT RHONDA	0.00	100.00
000000111100	113092	4272	SWEITZER SUSAN M	0.00	100.00
000000111100	113092	4273	TETRICK STEVE L	0.00	400.00
000000111100	113092	4274	THOMAS RALPH	0.00	12.43
000000111100	113092	4275	TIMM KAREN S	0.00	100.00
000000111100	113092	4276	TOPPING SUE E	0.00	400.00
000000111100	113092	4277	TREJO MARIA P	0.00	300.00
000000111100	113092	4278	UNDERHILE LAURA	0.00	225.00
000000111100	113092	4279	VANCIL DAVID	0.00	400.00
000000111100	113092	4280	VANHOOSE KAREN	0.00	400.00
000000111100	113092	4281	VANZUIDEN PAMELA J	0.00	298.00
000000111100	113092	4282	VARMA SHEILA	0.00	99.66
000000111100	113092	4283	VERBARG MARSHA F	0.00	400.00
000000111100	113092	4284	WAGNER MICHAEL A	0.00	400.00
000000111100	113092	4285	WAGNER MICHELLE L	0.00	225.00
000000111100	113092	4286	WAKENIGHT JOANNE	0.00	101.76
000000111100	113092	4287	WAKENIGHT PATTY	0.00	400.00
000000111100	113092	4288	WELLS SHEALA J	0.00	400.00
000000111100	113092	4289	WEST DAWN M	0.00	225.00
000000111100	113092	4290	WILLAHAN MICHAEL E	0.00	80.60
000000111100	113092	4291	WILLIAMSON DELORES	0.00	100.00
000000111100	113092	4292	WILLIAMSON LORALEE	0.00	400.00
000000111100	113092	4293	WILSON KIM	0.00	300.00
000000111100	113092	4294	WOLF CINDY	0.00	400.00
000000111100	113092	4295	WOLF DANA MARIE	0.00	100.00
000000111100	113092	4296	WOLFE KENNETH L	0.00	400.00
000000111100	113092	4297	YOCUM TINA M	0.00	225.00
000000111100	113092	4298	SVCC RESTR PURP FUND	0.00	939.00
000000111100	113092	4299	SVCC BOOKSTORE	0.00	1095.98
000000111100	113092	4300	SVCC RESTR PURP FUND	0.00	187.00
000000111100	113092	4301	SVCC STUDENT LOAN FUND	0.00	202.00
000000111100	113092	4302	VOID CHECK 4302 THRU 4312	0.00	0.00
000000111100	113092	4313	ABLE BONNIE M	0.00	254.91
000000111100	113092	4314	ADANS ELIZABETH	0.00	29.90
000000111100	113092	4315	ADAMS MARY	0.00	6.25
000000111100	113092	4316	ADAMS ROGER L	0.00	190.47
000000111100	113092	4317	ADAMSON KATHY S	0.00	162.00
000000111100	113092	4318	AGER SCOTT P	0.00	38.18
000000111100	113092	4319	ALDEN JOSEPH	0.00	366.69
000000111100	113092	4320	ALLEN JANICE H	0.00	871.23
000000111100	113092	4321	ALLIE FRAN KAY	0.00	367.35
000000111100	113092	4322	ALTER BRUCE M	0.00	256.22
000000111100	113092	4323	ANDERSON KEVIN D	0.00	937.00
000000111100	113092	4324	ANDERSON SHELLEY G	0.00	106.05
000000111100	113092	4325	ARIANS PATRICIA R	0.00	461.11
000000111100	113092	4326	ARTEAGA LETICIA	0.00	93.14

BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
00000111100	113092	4327	BABIN KELLY T	0.00	150.66
00000111100	113092	4328	BAKER KELLI A	0.00	322.65
00000111100	113092	4329	BAKER STEPHEN T	0.00	1098.82
00000111100	113092	4330	BARAJAS DIANNA L	0.00	680.44
00000111100	113092	4331	BARTELT SUSAN W	0.00	342.59
00000111100	113092	4332	BAUGOUS ROSEMARIE	0.00	43.59
00000111100	113092	4333	BAXTER ANGELA	0.00	858.86
00000111100	113092	4334	BELL JOHN	0.00	93.51
00000111100	113092	4335	BELL RHONDA J	0.00	883.91
00000111100	113092	4336	BELL RHONDA K	0.00	524.99
00000111100	113092	4337	BENNETT OTIS	0.00	434.42
00000111100	113092	4338	BENSON TINA M	0.00	909.55
00000111100	113092	4339	BERRY DEBBIE	0.00	1065.00
00000111100	113092	4340	BESWICK MARCY	0.00	394.00
00000111100	113092	4341	BICKETT TERESA J	0.00	154.31
00000111100	113092	4342	BILLINGS ANN M	0.00	77.87
00000111100	113092	4343	BLAND MARLA J	0.00	97.19
00000111100	113092	4344	BOHMS MARGARET A	0.00	42.04
00000111100	113092	4345	BOOM CHRISTIE S	0.00	107.50
00000111100	113092	4346	BOWEN KAREN E	0.00	20.36
00000111100	113092	4347	BOYLE SUSAN	0.00	442.22
00000111100	113092	4348	BRADY KRISTAL	0.00	302.58
00000111100	113092	4349	BRANDON MARILYN F	0.00	489.00
00000111100	113092	4350	BRANSON JANETTE M	0.00	63.23
00000111100	113092	4351	BRILL TERRIE L	0.00	65.21
00000111100	113092	4352	BROMAN CARRIE A	0.00	95.67
00000111100	113092	4353	BROOKS TAMERA	0.00	301.88
00000111100	113092	4354	BROWN DOROTHEA J	0.00	188.47
00000111100	113092	4355	BROWN JOHN W	0.00	391.69
00000111100	113092	4356	BROWN JULIE L	0.00	295.95
00000111100	113092	4357	BRUSHABER DARLA J	0.00	199.24
00000111100	113092	4358	BUCHHOLZ CHAD T	0.00	795.10
00000111100	113092	4359	BURGESS LISA M	0.00	671.54
00000111100	113092	4360	BURKHOLDER BETTY J	0.00	128.40
00000111100	113092	4361	BUSHMAN SHERI A	0.00	670.46
00000111100	113092	4362	BUTLER CANDACE A	0.00	423.78
00000111100	113092	4363	BUTTRON LAURA	0.00	519.35
00000111100	113092	4364	BUXTON JAY R	0.00	203.11
00000111100	113092	4365	BUZZARD WADE V	0.00	145.63
00000111100	113092	4366	CABRERA LORI A	0.00	715.34
00000111100	113092	4367	CALLAWAY JOYCE M	0.00	221.11
00000111100	113092	4368	CAMARATA KATHLEEN	0.00	293.78
00000111100	113092	4369	CAMP CHARLES M	0.00	67.28
00000111100	113092	4370	CARRICO KELLIE M	0.00	746.66
00000111100	113092	4371	CASILLAS GAIL L	0.00	262.94
00000111100	113092	4372	CATER ELIZABETH	0.00	728.78
00000111100	113092	4373	CATER JENNIFER	0.00	96.38
00000111100	113092	4374	CATER RICHARD	0.00	261.74
00000111100	113092	4375	CELESTINO PATRICIA	0.00	158.55
00000111100	113092	4376	CHAFFEE DEBRA J	0.00	332.11
00000111100	113092	4377	CHARLES CELENA A	0.00	402.54

BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
	000111100	113092	CHAVEZ PAULA J	0.00	839.66
	000111100	113092	CHAVIRA CARLOS JR	0.00	618.49
	000000111100	113092	CHESHIRE CONNIE S	0.00	121.70
	000000111100	113092	VOID CHECK	0.00	0.00
	000000111100	113092	CIBU DIANA D	0.00	249.34
	000000111100	113092	CLAPPER JANET	0.00	245.55
	000000111100	113092	CLARK KAREN L	0.00	641.19
	000000111100	113092	CLASPER SHARON L	0.00	417.96
	000000111100	113092	CLAUDIN SCOTT J	0.00	172.29
	000000111100	113092	CLAUSSEN KATHLEEN	0.00	218.51
	000000111100	113092	CLEARY DEBRA L	0.00	169.25
	000000111100	113092	CLYMER ROGER E	0.00	357.00
	000000111100	113092	COAN SANDY L	0.00	649.13
	000000111100	113092	COERS DEANNA L	0.00	487.66
	000000111100	113092	COLLIN TERESA M	0.00	426.54
	000000111100	113092	VOID CHECK	0.00	0.00
	000000111100	113092	COMER SHELLI R	0.00	948.89
	000000111100	113092	CONDERMAN CRAIG A	0.00	300.00
	000000111100	113092	CORBIN MIKE W	0.00	138.93
	000000111100	113092	COURTRIGHT MICHAEL	0.00	218.73
	000000111100	113092	COVER SHAWN M	0.00	504.88
	000000111100	113092	COVER VICKI L	0.00	651.67
	000000111100	113092	COWLEY KATHY A	0.00	379.28
	000000111100	113092	COX MAGGIE P A	0.00	441.50
	000000111100	113092	COX WENDY S	0.00	812.84
	000000111100	113092	CRANDALL KATHLEEN	0.00	285.04
	000000111100	113092	CREBO FRANK A	0.00	866.89
J	00000111100	113092	CREEKPAUM JENNIFER	0.00	72.55
J	00000111100	113092	CROSSMAN JAN M	0.00	534.78
J	00000111100	113092	CROUSE MARTY L	0.00	189.75
J	00000111100	113092	CROW MARTHA G	0.00	370.13
J	00000111100	113092	CROWE MICHELLE	0.00	303.79
J	00000111100	113092	CUEVAS ANNA M	0.00	439.34
J	00000111100	113092	DACE NANCY G	0.00	645.45
J	00000111100	113092	DALALS MARK A	0.00	555.87
J	00000111100	113092	DAVIS LESLIE A	0.00	295.44
J	00000111100	113092	DAVIS SHERRY R	0.00	754.52
J	00000111100	113092	DEARBORN MAUREEN G	0.00	523.58
J	00000111100	113092	DESMITH LISA K	0.00	559.95
J	00000111100	113092	DEWAELTE TERESA E	0.00	337.91
J	00000111100	113092	DIETRICH MARK C	0.00	567.30
J	00000111100	113092	DOBBEKE TIM F	0.00	19.08
J	00000111100	113092	DOISE PATRICIA L	0.00	743.04
J	00000111100	113092	DOUGHERTY FRANCIS	0.00	199.36
J	00000111100	113092	DOWD JOHN K	0.00	115.55
J	00000111100	113092	DOWD JULIANNE	0.00	296.50
J	00000111100	113092	DOWELL KAREN K	0.00	734.00
J	00000111100	113092	DRANE SANDRA K	0.00	467.82
J	00000111100	113092	DUNBAR PATTY A	0.00	414.91
J	00000111100	113092	EADS SUSAN G	0.00	682.64
J	00000111100	113092	EARLY TERRY A	0.00	403.06

BUSINESS OFFICE

OUNT	DATE	TICKET	NAME	DEBIT	CREDIT
00000111100	113092	4429	EMMERT JUDITH M	0.00	188.89
00111100	113092	4430	EMMERT TRINA A	0.00	657.37
00111100	113092	4431	ENDRESS BEN	0.00	219.56
00000111100	113092	4432	ENGLISH LISA	0.00	206.65
00000111100	113092	4433	ENGLUND DANIEL	0.00	111.82
00000111100	113092	4434	ENGLUND SHERRIE L	0.00	101.15
00000111100	113092	4435	ERISMAN ANDREA T	0.00	389.00
00000111100	113092	4436	EVERLY AMY JO	0.00	715.07
00000111100	113092	4437	EVERLY LYNN M	0.00	657.30
00000111100	113092	4438	FAGAN LORI JEAN	0.00	257.84
00000111100	113092	4439	FEARY REGINA M	0.00	461.22
00000111100	113092	4440	FERNANDEZ TOMASA	0.00	390.90
00000111100	113092	4441	FISHER AMY M	0.00	564.85
00000111100	113092	4442	FISHER DAWN M	0.00	678.46
00000111100	113092	4443	FISHER MICHAEL S	0.00	88.80
00000111100	113092	4444	FITZWATER MERVIN P	0.00	333.27
00000111100	113092	4445	FITZWATER YVONNE M	0.00	922.85
00000111100	113092	4446	FLYNN MARGIE A	0.00	551.43
00000111100	113092	4447	FRANK MONICA L	0.00	653.99
00000111100	113092	4448	FRANSEN EILEEN	0.00	776.27
00000111100	113092	4449	FREED KATHLEEN	0.00	620.19
00000111100	113092	4450	GALLENTINE SHEILA	0.00	244.00
00000111100	113092	4451	GALVAN TERRI LILA	0.00	588.05
00000111100	113092	4452	GARCIA SONIA M	0.00	356.70
00000111100	113092	4453	GARRISON PATRICIA	0.00	15.00
00000111100	113092	4454	GARZA CRIS A	0.00	461.91
00000111100	113092	4455	GIBSON KRISTA D	0.00	769.00
00000111100	113092	4456	GOFF JASON B	0.00	115.00
00000111100	113092	4457	GOFF MISTY S	0.00	885.00
00000111100	113092	4458	GOGERTY JACQUELINE	0.00	168.62
00000111100	113092	4459	GOGERTY TIM P	0.00	488.83
00000111100	113092	4460	GONZALEZ SUZETTE L	0.00	176.50
00000111100	113092	4461	GORDON VICKI L	0.00	382.79
00000111100	113092	4462	GOTHARD MARY J	0.00	237.00
00000111100	113092	4463	GREEN DAVID A	0.00	532.00
00000111100	113092	4464	GREENFIELD KIM R	0.00	200.18
00000111100	113092	4465	GREENWALT CELESTE	0.00	435.09
00000111100	113092	4466	GREENWALT JASON M	0.00	441.66
00000111100	113092	4467	GREENWOOD LINDA J	0.00	1038.78
00000111100	113092	4468	GRIM AMBER L	0.00	284.76
00000111100	113092	4469	GUENTHER DALE J	0.00	990.00
00000111100	113092	4470	GUSSE SUSAN K	0.00	302.43
00000111100	113092	4471	GUTIERREZ EDIE L	0.00	925.00
00000111100	113092	4472	HACK DIANE P	0.00	985.00
00000111100	113092	4473	HALGREN MICHELLE L	0.00	265.15
00000111100	113092	4474	HALLER CINDY M	0.00	391.21
00000111100	113092	4475	HAMILTON KRISTY L	0.00	60.00
00000111100	113092	4476	HAMMELMAN JOANNE	0.00	44.45
00000111100	113092	4477	HANSON CHRISTOPHER	0.00	64.41
00000111100	113092	4478	HARBACH PAULA M	0.00	384.68
00000111100	113092	4479	HARMS TAMERA LM	0.00	359.05

BUSINESS OFFICE

OUNT	DATE	TICKET	NAME	DEBIT	CREDIT
00000111100	113092	4531	JOHNSON VIRGINIA K	0.00	1129.32
	113092	4532	JONES JENNIFER S	0.00	625.92
	113092	4533	JONES RENEE C	0.00	611.81
00000111100	113092	4534	JORDAN CARMEN C	0.00	531.57
00000111100	113092	4535	KAMMERER JENNIFER	0.00	157.04
00000111100	113092	4536	KAMMERER PATRICIA	0.00	900.18
00000111100	113092	4537	KAPPES SANDRA F	0.00	275.00
00000111100	113092	4538	KARROW LEAH M	0.00	47.51
00000111100	113092	4539	KAYE ROBERTA L	0.00	335.89
00000111100	113092	4540	KEITH MARTIN E	0.00	319.35
00000111100	113092	4541	KENNEDY SANDRA L	0.00	214.61
00000111100	113092	4542	KERSTEN TERESA A	0.00	292.57
00000111100	113092	4543	KESTER ANITA M	0.00	33.00
00000111100	113092	4544	KHINE AYE H	0.00	357.86
00000111100	113092	4545	KIERCZYNKI ANISA	0.00	746.88
00000111100	113092	4546	KING DANIEL J	0.00	381.60
00000111100	113092	4547	KINNETT DARCI D	0.00	943.93
00000111100	113092	4548	KINNETT WESLEY J	0.00	825.98
00000111100	113092	4549	KIRK PATRICK J	0.00	124.53
00000111100	113092	4550	KLENZ KEVIN M	0.00	1102.58
00000111100	113092	4551	KLINKER PATRICIA	0.00	578.60
00000111100	113092	4552	KLOCKENGKA KELLY	0.00	374.98
00000111100	113092	4553	KOBBE MAN CHRISTINE	0.00	671.73
00000111100	113092	4554	KOLB GAYLA	0.00	100.88
00000111100	113092	4555	KOOY DEBORAH L	0.00	405.19
00000111100	113092	4556	KRAMER DENISE	0.00	121.41
00000111100	113092	4557	KYAW SANDAR	0.00	187.94
00000111100	113092	4558	KYAW THI HA	0.00	201.42
00000111100	113092	4559	LAHRE TAMMY	0.00	629.76
00000111100	113092	4560	LAMB CATHERINE	0.00	799.00
00000111100	113092	4561	LANDES GREGORY M	0.00	16.81
00000111100	113092	4562	LATHORP LUCILLE S	0.00	325.04
00000111100	113092	4563	LATIGO BEATRIZ	0.00	404.30
00000111100	113092	4564	LAURIZEN NANCY	0.00	789.92
00000111100	113092	4565	LAWSON NEIL H	0.00	458.55
00000111100	113092	4566	LAWSON SHANE	0.00	255.53
00000111100	113092	4567	LAWSON-HOSE JACQUE	0.00	185.96
00000111100	113092	4568	LEAKE ROSE M	0.00	328.13
00000111100	113092	4569	LEATHER VERONICA	0.00	326.00
00000111100	113092	4570	LEATHERS MICHELLE	0.00	301.83
00000111100	113092	4571	LENCH JENNIE L	0.00	408.93
00000111100	113092	4572	VOID CHECK	0.00	0.00
00000111100	113092	4573	LEWIS ERMELINDA	0.00	351.00
00000111100	113092	4574	LILLY WILLIAM J	0.00	324.38
00000111100	113092	4575	LINBOOM DEBBI A	0.00	197.71
00000111100	113092	4576	LINTON DENISE	0.00	822.71
00000111100	113092	4577	LIPKA MICHELLE	0.00	593.29
00000111100	113092	4578	LIVINGSTON-TOMS PO	0.00	498.19
00000111100	113092	4579	LOPEZ JEANNE H	0.00	654.82
00000111100	113092	4580	LOPEZ NATALIE	0.00	375.00
00000111100	113092	4581	MAGNE EMMA J	0.00	1148.36

BUSINESS OFFICE

DATE	TICKET	NAME	DEBIT	CREDIT
113092	4735	STEPHEN TICH LORA A	0.00	764.59
00000111100 113092	4736	STIEFEL DENNIS	0.00	255.10
00000111100 113092	4737	STOUFFER GARY L	0.00	983.35
00000111100 113092	4738	STOUT JENNIFER	0.00	107.95
00000111100 113092	4739	STULL CAROL	0.00	835.10
113092	4740	SUGARS TAMALA J	0.00	196.29
00000111100 113092	4741	SUTTON JEANETTE M	0.00	377.15
00000111100 113092	4742	SWARTHOUT RHONDA	0.00	755.32
00000111100 113092	4743	SWEITZER SUSAN M	0.00	467.94
00000111100 113092	4744	TATE KATHY J	0.00	535.59
00000111100 113092	4745	VOID CHECK	0.00	0.00
00000111100 113092	4746	TERBUSH PATTI R	0.00	350.84
00000111100 113092	4747	TESSEN RYAN J	0.00	50.83
00000111100 113092	4748	TETRICK STEVE	0.00	88.50
00000111100 113092	4749	THOMPSON LAVINA	0.00	33.00
00000111100 113092	4750	TIMM DEANNA K	0.00	308.27
00000111100 113092	4751	TIMM KAREN S	0.00	338.00
00000111100 113092	4752	TOMPKINS BRENDA	0.00	338.63
00000111100 113092	4753	TOPPING SUE E	0.00	916.30
00000111100 113092	4754	TORRES PATRICIA	0.00	362.57
00000111100 113092	4755	TRAN THANH-LOAN	0.00	642.00
00000111100 113092	4756	TRAN THANH-TUYE	0.00	694.37
00000111100 113092	4757	TREJO MARIA PYE	0.00	182.87
00000111100 113092	4758	TROXELL DENISE	0.00	237.23
00000111100 113092	4759	TSCHIOSIK DAWN M	0.00	237.33
00000111100 113092	4760	ULVE KENDRA L	0.00	95.60
00000111100 113092	4761	UNDERHILE LAURA	0.00	204.64
00000111100 113092	4762	VANCIL DAVID L	0.00	861.88
00000111100 113092	4763	VANDUSEN LINDA	0.00	344.03
00000111100 113092	4764	VANHOOSE KAREN	0.00	320.29
00000111100 113092	4765	VANZUIDEN PAMELA	0.00	819.01
00000111100 113092	4766	VARGAS HARRY E	0.00	505.94
00000111100 113092	4767	VELAZQUEZ AMY JO	0.00	379.92
00000111100 113092	4768	VERBARG MARSHA F	0.00	562.00
00000111100 113092	4769	VONHOLTEN CHAD D	0.00	110.46
00000111100 113092	4770	VONHOLTEN TAMMY R	0.00	125.80
00000111100 113092	4771	WAGENS TODD	0.00	52.24
00000111100 113092	4772	WAGNER MICHAEL A	0.00	823.72
00000111100 113092	4773	WAGNER MICHELLE L	0.00	558.00
00000111100 113092	4774	WAKENIGHT PATTY K	0.00	412.07
00000111100 113092	4775	VOID CHECK	0.00	0.00
00000111100 113092	4776	WARNER DAVID R	0.00	444.48
00000111100 113092	4777	WARREN CATHY L	0.00	352.53
00000111100 113092	4778	WARREN NICOLETTE	0.00	875.00
00000111100 113092	4779	WASHINGTON GALINDA	0.00	56.74
00000111100 113092	4780	WATTS ROBERT L	0.00	167.69
00000111100 113092	4781	WATTS WILLIAM	0.00	114.63
00000111100 113092	4782	WEBB JUDITH	0.00	295.16
00000111100 113092	4783	WEEDMAN ELIZABETH	0.00	166.43
00000111100 113092	4784	WELLS JILL T	0.00	900.00
00000111100 113092	4785	WELLS SHEALA J	0.00	846.58

BUSINESS OFFICE

UNT	DATE	TICKET	NAME	DEBIT	CREDIT
0000111100	113092	4786	WESCOTT BRIAN T	0.00	238.79
000111100	113092	4787	WEST DAWN M	0.00	725.00
0000111100	113092	4788	WEST JULIE ANN	0.00	287.23
0000111100	113092	4789	WEST ROBYN	0.00	964.00
0000111100	113092	4790	WHISENAND MARY B	0.00	387.25
0000111100	113092	4791	WHITE KIMBERLY A	0.00	871.42
0000111100	113092	4792	WHITEBREAD GINNY	0.00	2.04
0000111100	113092	4793	WHITELEY JENNIFER M	0.00	393.56
0000111100	113092	4794	WILHELM LYNNETTE J	0.00	100.66
0000111100	113092	4795	WILLAHAN MICHAEL E	0.00	474.00
0000111100	113092	4796	WILLETT BECKY JO	0.00	287.10
0000111100	113092	4797	WILLETT BRIGITTE L	0.00	698.84
0000111100	113092	4798	WILLETT IVAN D	0.00	456.00
0000111100	113092	4799	WILLETT MARJIE L	0.00	759.01
0000111100	113092	4800	WILLIAMS ANTONETTE	0.00	297.93
0000111100	113092	4801	WILLIAMS MELISSA J	0.00	591.27
0000111100	113092	4802	WILLIAMSON DELORES	0.00	721.37
0000111100	113092	4803	WILLIAMSON LORALEE	0.00	1047.20
0000111100	113092	4804	WILLS GARY	0.00	448.91
0000111100	113092	4805	WILSON KIM	0.00	583.00
0000111100	113092	4806	WILSON MICHELLE	0.00	38.00
0000111100	113092	4807	WILSON RANDI	0.00	570.37
0000111100	113092	4808	WINDSOR KIMBERLY	0.00	522.92
0000111100	113092	4809	WITTENAUER ROBIN K	0.00	174.98
0000111100	113092	4810	WOLF CINDY K	0.00	717.83
0000111100	113092	4811	WOLF DANA MK	0.00	456.97
0000111100	113092	4812	WOLFE KENNETH L	0.00	87.41
0000111100	113092	4813	WORTMAN STEVEN W	0.00	78.00
00000111100	113092	4814	WUTHRICH TANA J	0.00	735.27
00000111100	113092	4815	YANG KER	0.00	571.67
00000111100	113092	4816	YANG THAY	0.00	31.15
00000111100	113092	4817	YOCUM TINA	0.00	473.23
00000111100	113092	4818	YOUNG DEANNA M	0.00	91.20
00000111100	113092	4819	VOID CHECK	0.00	0.00
00000111100	113092	4820	VOID CHECK	0.00	0.00
00000111100	113092	4821	SVCC RESTR PURP	0.00	9111.49
00000111100	113092	4822	SVCC STUDENT LOAN FUND	0.00	6742.80
00000111100	113092	4823	SVCC RESTR PURP	0.00	396.38
00000111100	113092	4824.	SVCC RESTR PURP	0.00	1057.61
00000111100	113092	4825	AMERICAN EXPRESS	0.00	290.00
00000111100	113092	4826	CONNER GERALD R	0.00	33.60
00000111100	113092	4827	VOID CHECK	0.00	0.00
00000111100	113092	4828	NEI/MICRO CENTER	0.00	23.50
00000111100	113092	4829	BAILEY GLENN	0.00	276.60
00000111100	113092	4830	VOID CHECK 4830 THRU 4840	0.00	0.00
00000111100	113092	4841	ALLEN ANTHONY L	0.00	275.00
00000111100	113092	4842	ALVARADO RAFAEL JR	0.00	279.10
00000111100	113092	4843	BAKER PAMELA	0.00	798.58
00000111100	113092	4844	BELL KYMBERLY	0.00	875.00
00000111100	113092	4845	BOND SUSAN J	0.00	26.91
00000111100	113092	4846	BORUM MINDY G	0.00	525.00

BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT	
		4847	BROKAW DAN	0.00	275.00	
J	00000111100	113092	4848	BROWN-ALCORN TRACI	0.00	442.55
0	00000111100	113092	4849	CHARLESTON SHANDA	0.00	293.63
0	00000111100	113092	4850	CONBOY SHAWN K	0.00	1065.00
0	00000111100	113092	4851	CONNELLY SCOTT	0.00	885.00
0	00000111100	113092	4852	DESMARAIS TODD M	0.00	825.00
0	00000111100	113092	4853	DUCOING ROLANDO A	0.00	373.65
0	00000111100	113092	4854	FLEMING EVE M	0.00	208.55
0	00000111100	113092	4855	FLYNN PATRICIA	0.00	217.37
0	00000111100	113092	4856	FOLKERS JULIE J	0.00	50.83
0	00000111100	113092	4857	FORREN REBBA	0.00	551.00
0	00000111100	113092	4858	GARRETT JULIA	0.00	988.39
0	00000111100	113092	4859	GUTIERREZ LAURENSI	0.00	442.00
0	00000111100	113092	4860	HAUB KELLI A	0.00	112.00
0	00000111100	113092	4861	HECK CHAD E	0.00	355.00
0	00000111100	113092	4862	HENSON CLARISE	0.00	469.00
0	00000111100	113092	4863	HURLEY MARY V	0.00	175.00
0	00000111100	113092	4864	JOHNSON NEIL	0.00	319.00
0	00000111100	113092	4865	KEMP SUSAN A	0.00	799.00
0	00000111100	113092	4866	KISER JAMES R	0.00	26.13
0	00000111100	113092	4867	LINVILLE VERONICA	0.00	1065.00
0	00000111100	113092	4868	LOGAN SHELLEY J	0.00	1200.00
0	00000111100	113092	4869	MARJANOVICH MARIA	0.00	302.60
0	00000111100	113092	4870	MARLATT JUDY	0.00	438.66
0	00000111100	113092	4871	MARTIN JOHN E	0.00	412.00
0	00000111100	113092	4872	MASSEY DANIEL	0.00	487.00
0	00000111100	113092	4873	MCNITT GWEN E	0.00	212.00
J	00000111100	113092	4874	MESSENGER SHERRY	0.00	208.28
0	00000111100	113092	4875	METZLER BONNIE M	0.00	427.81
0	00000111100	113092	4876	MILLER TANYA L	0.00	675.00
0	00000111100	113092	4877	MITCHELL JAMES E	0.00	791.02
0	00000111100	113092	4878	MOYER CARRIE L	0.00	117.19
0	00000111100	113092	4879	MYERS TONYA S	0.00	338.17
0	00000111100	113092	4880	NASCA CYNTHIA	0.00	935.21
0	00000111100	113092	4881	NEUBAUER STACEY J	0.00	375.00
0	00000111100	113092	4882	OLDFIELD KAREY	0.00	441.00
0	00000111100	113092	4883	REUL AMY K	0.00	324.60
0	00000111100	113092	4884	RHODES KAY A	0.00	532.00
0	00000111100	113092	4885	ROBBINS KENGELA M	0.00	664.00
0	00000111100	113092	4886	ROGERS JERRIE L	0.00	299.62
0	00000111100	113092	4887	SEFTON ERIC D	0.00	1014.40
0	00000111100	113092	4888	SEGNERI ROBERT A	0.00	387.00
0	00000111100	113092	4889	SELOOVER WENDY B	0.00	1200.00
J	00000111100	113092	4890	SHAFFER ANTOINETTE	0.00	600.00
0	00000111100	113092	4891	SHINVILLE MIKE P	0.00	725.00
0	00000111100	113092	4892	SMOOT CHRISTINA	0.00	225.00
0	00000111100	113092	4893	SPOLEDER ANTHONY	0.00	1065.00
0	00000111100	113092	4894	STEVENS DEWAYNE G	0.00	512.00
0	00000111100	113092	4895	STROZEWSKI ERIC J	0.00	275.00
0	00000111100	113092	4896	TAYLOR GEORGE	0.00	168.01
0	00000111100	113092	4897	TAYLOR LORENE	0.00	388.86

BUSINESS OFFICE

COUNT	DATE	TICKET	NAME	DEBIT	CREDIT
000000111100	113092	4898	TOMS ROSANNA E	0.00	394.00
000000111100	113092	4899	TRUCKENMILLER BRETT	0.00	362.00
000000111100	113092	4900	VILLEGAS MANUEL JR	0.00	1017.03
000000111100	113092	4901	VILLIGER THERESA L	0.00	911.26
000000111100	113092	4902	WAITE DONNA	0.00	1125.00
000000111100	113092	4903	WEST CHRISTINE	0.00	560.11
000000111100	113092	4904	WHITES CATHY M	0.00	1065.00
000000111100	113092	4905	WOLFF TODD C	0.00	157.89
000000111100	113092	4906	WOOD BONNIE L	0.00	237.00
000000111100	113092	4907	ZUIDEMA JASON A	0.00	375.00
000000111100	113092	4908	SVCC RESTR PURPOSES FUND	0.00	10011.10
000000111100	113092	4909	VOID CHECK	0.00	0.00
000000111100	113092	4910	SVCC RESTR PURPOSES FUND	0.00	363.00
000000111100	113092	4911	SVCC STUDENT LOAN FUND	0.00	1656.13
000000111100	113092	4912	SVCC RESTRICT PURP FUND	0.00	450.00
000000111100	113092	4913	SVCC RESTRICT PURP FUND	0.00	567.00
000000111100	113092	4914	SVCC BOOKSTORE	0.00	2206.94
000000111100	113092	4915	MORRIS RENE E	0.00	33.00
000000111100	113092	4916	PETERSON OFFICE SERVICE	0.00	177.83
000000111100	113092	4917	M & D GRAPHICS & PHOTOSTYPSETTING	0.00	54.00
000000111100	113092	4918	BEHRENDT RICHARD	0.00	100.00
000000111100	113092	4919	NELSON LAVON	0.00	240.48
000000111100	113092	4920	DORMAN JANE	0.00	13.00
000000111100	113092	4921	SEGUIN MICHAEL	0.00	58.52
000000111100	113092	4922	JDL TECHNOLOGIES INC	0.00	758.60
000000111100	113092	4923	CONSULTING PSYCHOLOGISTS PRESS INC	0.00	77.04
000000111100	113092	4924	UPSCALE ENTERPRISES	0.00	99.00
000000111100	113092	4925	APPLE COMPUTER INC	0.00	37680.00
000000111100	113092	4926	MICROAGE COMPUTER CENTERS	0.00	1298.50
000000111100	113092	4927	HASKELL'S	0.00	27.32
000000111100	113092	4928	ALLEN VISUAL SYSTEMS	0.00	232.16
000000111100	113092	4929	WESTERN ILLINOIS UNIVERSITY	0.00	270.00
000000111100	113092	4930	CARLE MEDIA	0.00	45.00
000000111100	113092	4931	ICCEDA	0.00	40.00
000000111100	113092	4932	ILL STATE BOARD OF EDUC	0.00	6051.70
000000111100	113092	4933	SIMULATION TRAINING SYSTEMS INC	0.00	182.27
000000111100	113092	4934	GOSPODARCZYK THOMAS	0.00	34.16
000000111100	113092	4935	SUNNY TRAVEL CENTER	0.00	265.00
000000111100	113092	4936	WAL-MART	0.00	107.80
000000111100	113092	4937	ROTH GENE L	0.00	2000.00
000000111100	113092	4938	HEALTH SCIENCES CONSORTIUM	0.00	900.00
000000111100	113092	4939	SVCC GENERAL FUND - INSURANCE	0.00	715.03
000000111100	113092	4940	SOFTWARE UNLIMITED	0.00	113.89
000000111100	113092	4941	UNIQUE COMPUTER	0.00	15.16
000000111100	113092	4942	CENTEL	0.00	30.53
000000111100	113092	4943	STATE UNIVERSITIES RETIREMENT SYS	0.00	1299.90

CASH IN BANK - RESTR & FED FUNDS

638689.45

BILLS PAYABLE

December 21, 1992

EDUCATION FUND

191-000-550	VOID CHECK #3757 written October			\$ (98.81)
110-300-541.01	SOFTWARE UNLIMITED	Supplies	3931	178.00
110-713-541.02	GAYE PAGE	Supplies purchased	3932	92.28
192-000-544.02	UNITED PARCEL SERVICE	Service	3933	28.17
120-000-550	BETTY HALGREN	Travel	3934	37.52
138-000-550	RONALD MARLIER	Travel	3935	46.76
138-000-541.01	NATIONAL ON CAMPUS REPORT	Supplies	3936	87.00
110-810-547	NATIONAL COORDINATOR/NCMPR	Supplies	3937	25.00
100-000-155	PROFESSIONAL BENEFIT ADMIN. INC.	Medical claims	3938	6,138.71
181-000-550	AMERICAN EXPRESS	Pres. travel	3939	71.04
110-300-541.02	MICRO THINE	Supplies	3940	35.00
182-000-550	RONALD APPUHN	Travel	3941	53.48
120-000-550	BETTY L. HALGREN	Travel	3942	8.96
120-000-541.03	ILL. HISTORIC PRESERVATION AGENCY	Supplies	3943	13.00
120-000-541.03	ILL. LIBRARY ASSN.	Supplies	3944	8.00
138-000-541.01	WHOLE PERSON ASSOCIATES	Supplies	3991	24.95
110-813-541.02	THE AMERICAN BUS ASSOCIATION	Supplies	3994	13.00
110-814-541.02	NATL. COUNCIL OF STATE BOARDS OF NURSING	Supplies	3995	83.00
138-000-550	JOHN SAGMOE	Travel	3996	25.20
192-000-544.02	ROCKFORD POST OFFICE	Pathfinder postage	3997	2,100.00
192-000-544.02	ROCK ISLAND POST OFFICE	Pathfinder postage	3998	1,200.00
110-811-513.02	TATYANA V. ANISIMOVA	HUM 213	4001	277.24
110-811-513.02	GENE MONTGOMERY	Substitute teaching	4027	21.00
131-000-550	STEVE ULLRICK	Travel	4028	194.32
120-000-545	LONDON & SATERJAY	Book	4029	21.95
181-000-550	S.V.C.C.	Madrigal tickets	4030	18.50
110-300-541.02	KRISTA MFG. CO.	Supplies - 331.12		
195-000-541.01	x x x	x x 57.06	4031	388.13
110-810-547	JP ENTERPRISES	Supplies	4032	164.04
192-000-544.02	UNITED PARCEL SERVICE	Service	4033	48.18
196-000-541.01	THE CHRONICLE OF PHILANTHROPY	Supplies	4034	60.00
192-000-544.02	POSTMASTER	Postage meter	4035	2,000.00
120-000-550	BETTY HALGREN	Travel	4036	202.81
120-000-550	ROBERT THOMAS	Travel	4037	39.50
195-000-541.01	CAUSE	Membership	4038	170.00
138-000-550	JOHN SAGMOE	Travel	4039	128.96
195-000-550	WALTER CLEVENGER	Travel	4040	59.36
195-000-550	ALAN PFEIFER	Travel	4041	7.00
196-000-550	KAREN KYLEN	Travel	4042	86.00

110-711-550	PEGGY WHITE	Travel	4043	100.56
191-000-550	B.J. WOLF	Travel	4044	112.85
191-000-550	RICHARD GROHARING	Travel	4045	245.47
110-814-550	ROSEMARY JOHNSON	Travel	4046	272.40
110-712-550	JEANINE TUFTY	Travel	4047	38.00
110-712-550	CHRIS GEHLBACH	Travel	4048	38.00
192-000-544.02	POSTMASTER	Bulk permit	4049	500.00
100-000-155	PROFESSIONAL BENEFIT ADMIN.	Medical claims	4050	8,461.68
192-000-544.02	UNITED PARCEL SERVICE	Service	4054	26.73
100-000-155	PROFESSIONAL BENEFIT ADMIN.	Dec. premiums - 7680.36		
192-000-521.09	x x x	Life ins.-Dec. 1578.08	4055	9,258.44
110-111-550	MICHAEL SEGUIN	Travel	4056	88.75
110-810-550	I.C.C.T.A.	Meeting	4057	31.25
110-813-534	KIM TOOLE	Comm. Serv. Clerical	4058	40.00
110-813-534	BARBARA BALLEW	Comm. Serv. Clerical	4059	40.00
110-813-534	ROBERT WASSON	Comm. Serv. Clerical	4060	40.00
110-813-534	NED NESTI, JR.	Comm. Serv. Clerical	4061	40.00
110-813-534	RUSSELL CAMPEN	Comm. Serv. Clerical	4062	40.00
110-813-534	DALE HALL	Comm. Serv. Clerical	4063	40.00
110-813-534	GARY CROEGAERT	Comm. Serv. Clerical	4064	40.00
110-813-534	DOROTHEA RAHN	Comm. Serv. Clerical	4065	40.00
110-811-513.02	TATYANA V. ANISIMOVA	HUM 213	4066	277.24
110-811-513.02	TATYANA V. ANISIMOVA	Contract balance	4067	451.33
182-000-541.01	NATIONAL INFORMATION DATA CENTER	Supplies	4075	34.90
110-712-550	JANET LYNCH	Travel	4076	115.72
120-000-550	ROBERT THOMAS	Travel	4077	184.58
110-810-550	ROBERTA J. MCBRIDE	Travel	4078	79.20
110-712-550	COLLEEN KLEIN	Travel	4079	38.00
110-600-550	STEVE SHAFF	Travel	4080	250.97
110-811-550	S.V.C.C.	Madrigal tickets	4081	55.50
195-000-541.01	MEI/MICRO CENTER	Supplies	4082	105.25
138-000-550	JOHN SAGMOE	Travel	4109	259.76
192-000-544.02	ROCKFORD POST OFFICE	Pathfinder postage	4110	500.00
110-818-550	VIRGINIA THOMPSON	Travel	4111	64.00
100-000-155	PROFESSIONAL BENEFIT ADMIN.	Medical claims	4112	5,177.18
138-000-550	DEB DILLOW	Travel	4113	12.88
110-818-550	VIRGINIA THOMPSON	Travel	4114	353.90
110-300-541.02	CENTRAL POINT SOFTWARE INC.	Supplies	4115	77.45
110-300-541.02	LANDMARK RESEARCH INTERNATIONAL	Supplies	4116	55.75
192-000-544.02	ROCK ISLAND POST OFFICE	Pathfinder postage	4118	1,600.00
192-000-544.02	ROCKFORD POST OFFICE	Pathfinder postage	4119	3,100.00
110-714-550	STANLEY SHIPPERT	Travel	4123	132.72
120-000-544.01	FRIENDS OF IOWA PUBLIC TELEVISION	Supplies	4124	30.00
138-000-550	RONALD MARLIER	Travel	4125	87.36
138-000-550	JOAN KERBER	Travel	4126	106.40
110-300-550	JEAN COGDALL	Travel	4127	119.68
110-712-550	MARY WILLETT	Travel	4128	44.80
100-000-155	PROFESSIONAL BENEFITS ADMIN.	Medical claims	4129	1,912.51
110-814-541.02	ROSEMARY JOHNSON	Supplies	4130	39.30
192-000-544.02	POSTMASTER	Permit annual fee	4131	185.00
192-000-544.02	POSTMASTER	Permit annual fee	4132	75.00
192-000-544.02	POSTMASTER	Permit annual fee	4133	75.00
182-000-541.01	WAL MART STORES	Supplies	4134	5.50
192-000-544.02	UNITED PARCEL SERVICE	Service	4135	100.32
181-000-559	RICHARD BEHRENDT	Rotary lunches	4136	18.00

\$49,276.63

10.810.5 47.00	AAA PHOTOGRAPHIC	SUPPLIES	20.128	6.00
10.815.5 41.02	ADDISON WESLEY PUBL CO	SUPPLIES	20.129	96.47
10.800.5 42.00	A M MULTIGRAPHICS	SUPPLIES	20.130	229.55
12.000.5 46.00	A.A.C.C.	DUES	20.131	1.515.00
10.810.5 47.00	THE AMBOY NEWS	PUB RELA	20.132	13.50
10.810.5 47.00	THE ASHTON GAZETTE	PUB RELA	20.133	12.60
38.000.5 41.01	ASSOCIATED BOOK PUBLISHERS	SUPPLIES	20.134	70.16
10.300.5 41.02	B L B INC	SUPPLIES	20.135	56.84
20.000.5 34.00	B & W TV & APPLIANCES	SERVICE	20.136	90.00
10.812.5 50.00	BEST WESTERN RESTAURANT	MEETING	20.137	14.48
97.000.5 93.00	BLACK HAWK COLLEGE	CHARGEBACK	20.138	870.00
10.714.5 50.00	BRANDYWINE RESTAURANT	MEETING	20.139	114.88
10.600.5 41.02	BRANSON ELECTRIC	SUPPLIES	20.140	65.00
10.800.5 42.00	BUTLER PAPER CO	SUPPLIES	20.141	194.41
10.810.5 47.00	THE CARROLL COUNTY REVIEW	PUB RELA 27.00		
92.000.5 46.00	X X	98.40	20.142	125.40
76.000.5 75.00	CENTEL	SERVICE	20.143	2003.34
10.716.5 41.02	CGH HOME HEALTH C ENTER	SUPPLIES	20.144	5.15
10.713.5 41.02	COLONIAL HOSPITAL SUPPLY	SUPPLIES	20.145	35.30
91.000.5 35.00	COMMUNITY UNIT DIST 5	LEGAL FEES	20.146	1,170.78
38.000.5 54.00	CONSOLIDATED MANAGEMENT	LUNCHES 350.04		
10.000.5 50.00	X X	41.25	20.147	391.25
10.810.5 47.00	THE DAILY GAZETTE	PUB RELA 160.11		
92.000.5 54.00	X X	ADS 59.67		
20.000.5 41.03	X X	SUBSCR 89.30		
92.000.5 46.00	X X X	ADS 198.90	20.148	507.90
10.714.5 34.00	ILLINOIS DEPT OF NUCLEAR SAFETY	INSPECTION	20.149	240.00
10.300.5 41.02	DIGI KEY CORPORATION	SUPPLIES	20.150	31.10
20.000.5 34.00	DIXON PUBLIC LIBRARY	TELECOMM	20.151	66.95
91.000.5 35.00	DIXON PUBLIC SCHOOLS	LEGAL FEES	20.152	2.00
92.000.5 46.00	DIXON TELEGRAPH	ADS 140.40		
92.000.5 47.00	X X	115.83	20.153	256.20
97.000.5 93.00	COLLEGE OF DUPAGE	CHARGEBACK	20.154	1,618.60
10.810.5 47.00	THE ECHO	PUB RELA	20.155	11.00
10.810.5 47.00	FORTINAS ROCKBROOK CAMERA	PUB RELA	20.156	93.90
20.000.5 45.00	GALE RESEARCH INC	BOOKS	20.157	318.90
10.300.5 41.02	GRAYMARK INTERNATIONAL	SUPPLIES	20.158	108.90
10.711.5 41.02	GREAT LAKES AIRGAS	SUPPLIES 55.52		
10.300.5 41.02	X X	3.35		58.80
10.013.5 41.02	HASKELLS	SUPPLIES 13.53		
10.100.5 41.02	X X	8.45		
02.000.5 34.01	X X	60.84	20.160	82.80
76.000.5 75.00	JOAN HIPPLE	PHONE SERV-HOME	20.161	17.40
10.300.5 41.02	HOUSTON INSTRUMENT	SUPPLIES	20.162	12.00
76.000.5 75.00	HUGHES BUSINESS TELEPHONES	SERVICE	20.163	
95.000.5 34.01	I B M CORPORATION	SERVICE	20.164	
20.000.5 45.00	U OF I FILM/VIDEO CENTER	BOOKS 200.00		
10.400.5 41.02	X X	95.00 FILMS	20.165	337.50
10.500.5 41.02	X X	42.50		
20.000.5 45.00	INSTITUTE FOR RESEARCH	BOOKS	20.166	64.50
10.300.5 41.02	KELVIN	SUPPLIES	20.167	26.50

20.000.544.01	KLAUS RADIO INC	SUPPLIES	20.168	617.09
20.000.534.00	KNIE APPLIANCE	SERVICE	20.169	39.95
10.714.534.00	L & L XRAY	SERVICE	20.170	397.00
10.600.541.02	LAB GLASS	SUPPLIES	20.171	247.88
20.000.541.03	THE LIBRARY OF CONGRESS	SUPPLIES	20.172	23.00
10.715.541.02	LITTLE TYKES	SUPPLIES	20.173	86.48
20.000.541.01	LYBEN COMPUTER SYSTEMS	SUPPLIES	20.174	61.42
30.000.541.01	MAGNA PUBLICATIONS INC	SUPPLIES	20.175	47.00
20.000.585.00	MEMOREX TELEX	FREIGHT CHARGES	20.176	261.10
10.500.541.02	UNIV OF MINNESOTA	SUPPLIES	20.177	78.50
20.000.534.00	MUELLER A V	SERVICE	20.178	38.60
20.000.545.00	NATIONAL GEOGRAPHIC SOC	BOOKS	20.179	38.75
10.100.534.00	NELSON SYSTEMS INC	SERVICE	20.180	114.57
20.000.534.00	NORTHERN ILL LIBRARY SYS	SERVICE	20.181	82.26
10.813.534.00	N I L R C	SERVICE 1257.20		
20.000.544.01	X X	SUPPLIES 702.48	20.182	1,959.68
20.000.541.01	OASIS LASER SUPPLY INC	SUPPLIES	20.183	325.00
20.000.545.00	OXFORD UNIV PRESS	BOOKS	20.184	97.67
10.715.541.02	PALOS SPORTS INC	SUPPLIES	20.185	753.39
10.800.542.00	PAPERS UNLIMITED	SUPPLIES	20.186	1,225.98
20.000.534.01	PETERSON OFFICE SERVICE	SERVICE	20.187	69.50
20.000.544.01	PORTERS CAMERA STORE	SUPPLIES	20.188	256.82
20.810.547.00	THE PRAIRIE ADVOCATE	PUB RELA	20.189	19.00
20.000.544.01	PRATT AUDIO VISUAL	SUPPLIES	20.190	365.00
10.100.541.02	PRENTICE HALL	SUPPLIES	20.191	50.96
10.711.541.02	REMEL	SUPPLIES	20.192	60.65
20.000.541.01	RICHARD YOUNG PRODUCTS	SUPPLIES	20.193	262.55
10.810.547.00	ROCK RIVER CHAPTER ABWA	PUB RELA	20.194	25.00
20.000.544.01	SBM EQUIPMENT CENTER	SUPPLIES 16.12		
10.100.541.02	X X	25.92		
20.000.541.01	X X	78.54	20.195	120.58
20.000.545.00	SALEM PRESS INC	BOOKS	20.196	328.00
20.000.255.00	SVCC BOOKSTORE	SUPPLIES	20.197	898.38
10.711.541.02	SCIENTIFIC PRODUCTS	SUPPLIES	20.198	395.00
20.000.550.00	SHELL OIL CO	PRES. TRAVEL	20.199	97.21
20.000.575.00	SPRINT	SERVICE	20.200	1,645.91
20.000.550.00	STERLING CHAMBER OF COMMERCE	DINNER	20.201	16.00
10.300.541.02	STEWART HEATING & AIR COND	SUPPLIES	20.202	60.00
20.000.559.00	TEACHERS INSURANCE TIAA	PRES. INS.	20.203	136.50
10.714.541.02	TECHNO AIDE STUMB METAL PROD	SUPPLIES	20.204	21.17
10.814.547.00	TRI COUNTY PRESS	PUB RELA	20.205	35.00
20.000.541.01	UARCO	SUPPLIES	20.206	117.13
20.000.541.01	UNIQUE COMPUTER	SUPPLIES 1025.00		
20.000.541.02	X X	398.00	20.207	1,423.00
10.814.547.00	W C C I	PUB RELA	20.208	160.00
10.814.547.00	W R H L RADIO	PUB RELA	20.209	55.00
10.814.547.00	W S D R	PUB RELA	20.210	575.00
20.000.546.00	THE WALNUT LEADER	ADS	20.211	56.58
20.000.593.00	WAUBONSEE COMM COLLEGE	CHARGEBACK	20.212	2,526.00
30.000.541.01	WHOLE PERSON PRESS	SUPPLIES	20.213	24.95
10.300.541.02	WINWAY CORPORATION	SUPPLIES	20.214	74.95

10.810.547.00	THE WENNIGER CO	PUB RELA	20,215	66.00
20.000.541.03	WORKING MOTHER	SUBSCR	20,216	12.95
20.000.539.00	WORKING WOMAN	SUBSCR	20,217	9.97
20.000.541.02	XEROX CORPORATION	SUPPLIES	20,218	2,877.75

47,500.00

CKS. #3931 - 4136 and void #3757

49,276.63

TOTAL EDUCATION FUND FOR DECEMBER

\$96,856.72

LIABILITY, PROTECTION & SETTLEMENT

1292-000-535	WARD, MURRAY, PACE & JOHNSON	Services	3999	\$ 1,712.94
	VOID CHECK #3917 written November			(601.20)
1200-000-179	XEROX CORPORATION	replaces #3917	4051	601.20
1292-000-527	FIRST BANK SOUTH	Medicare 11/30	4052	1,501.33
1292-000-529	FIRST BANK SOUTH	FICA 1/30	4053	310.37
292-000-543	H.R.T.W. INC.	Call Box	4120	980.00
200-000-179	AM MULTIGRAPHICS	Service	4410	474.00
292-000-565	H.R.T.W. INC.	Call box repair	4411	59.92
200-000-179	HONEYWELL INC.	Service	4412	3,163.54
200-000-179	JAMECO	Repairs	4413	107.20
200-000-179	PITNEY BOWES	Repairs	4414	173.00
292-000-565	SPECIALTY UNDERWRITERS INC.	Equip. coverage	4415	2,354.00
	VOID CHECK		4416	
200-000-179	STERLING FORD LINCOLN MERCURY	Repairs	4417	54.60
	VOID CHECK		4418	
200-000-179	STERLING BUSINESS MACHIENS	Repairs	4420	566.70
292-000-565	WILKINS LOWE & CO.	Annual prem. - 5328.75		
200-000-171	x x x	Prepaid " - 1776.25	4421	7,105.00

TOTAL LIABILITY, PROTECTION & SETTLEMENT FOR DECEMBER \$18,562.60

OPERATIONS, BUILDING & MAINTENANCE

270-000-541.04	UNIVERSITY OF ILLINOIS	Supplies	3945	\$ 29.00
270-000-541.04	FARM AND FLEET	Supplies	4000	49.04
				\$ 78.04
6,000,534.01	BROWNING FERRIS INDUSTRIES	SERVICE	3,725	192.00
6,000,576.00	COMMONWEALTH EDISON	SERVICE	3,726	17,882.95
6,000,576.00	COMMONWEALTH EDISON	SERVICE	3,727	13.13
6,000,534.00	DIV OF MANAGEMENT SERVICES	BOILER INSP	3,728	30.00
6,000,541.04	DIXON GARAGE SUPPLY CO	SUPPLIES	3,729	5.00
6,000,541.04	DIXON TIRE CENTER	SUPPLIES	3,730	10.00
6,000,534.01	ECOLAB PEST ELIMINATION	SERVICE	3,731	154.00
6,000,541.04	ELLER & WILLEY BLOCK CO	SUPPLIES	3,732	135.00
6,000,541.04	FISCH MOTORS INC	SUPPLIES	3,733	43.78
6,000,541.04	GRUMMERTS TRUE VALUE	SUPPLIES	3,734	8.38
6,000,541.04	HOYLE ROAD EQUIP CO	SUPPLIES	3,735	81.90
6,000,534.01	ILLOWA ANSWERING SERVICE	SERVICE	3,736	42.00
6,000,534.01	IOWA WATER MANAGEMENT CORP	SERVICE	3,737	175.00
6,000,541.04	J & K LOCKSMITH SERVICE	SUPPLIES	3,738	48.00
6,000,534.01	LECTRONICS INC	SERVICE	3,739	67.50
6,000,534.01	JOHN A LOOS SONS	REPAIRS	3,740	92.53
6,000,541.04	MAINTENANCE ENGINEERING LTD	SUPPLIES	3,741	299.08
6,000,534.00	DAVID MAYES	SEWAGE TESTING	3,742	400.00
6,000,541.04	MCMASTER CARR SUPPLY	SUPPLIES	3,743	11.24

0.000.534.01	MONTGOMERY ELEVATOR CO	SERVICE	3,744	538.21
0.000.541.04	MORGAN SERVICES	SUPPLIES	3,745	165.08
1.000.571.00	NORTHERN ILL GAS CO	SERVICE	3,746	285.39
0.000.541.04	RADIO RANCH INC	SUPPLIES	3,747	113.00
0.000.541.04	CITY OF ROCK FALLS	SUPPLIES	3,748	132.90
0.000.541.04	SBM BUSINESS EQUIPMENT CENTER	SUPPLIES	3,749	118.50
0.000.255.00	SVCC BOOKSTORE	SUPPLIES	3,750	13.38
0.000.534.00	SAUK VALLEY FENCE	SERVICES	3,751	80.00
0.000.541.04	SENTRY POOL & CHEMICAL SUPPLY	SUPPLIES	3,752	34.25
0.000.541.04	SESCO INC	SUPPLIES	3,753	233.00
0.000.541.04	SEXAUER	SUPPLIES	3,754	28.94
0.000.541.04	SORENSEN JANITORIAL SUPPLY	SUPPLIES	3,755	62.70
0.000.534.01	WALDSCHMIDT REPAIR	REPAIRS	3,756	44.75
0.000.541.04	WOLOHAN LUMBER CO	SUPPLIES	3,757	21.90

21,563.49

CKS. #3945 and 4000

78.04

TOTAL OPERATIONS, BUILDING & MAINTENANCE FOR DECEMBER

\$21,641.53

PROTECTION, HEALTH & SAFETY

399-000-584.06	JOHN D. MARTIN ELECTRICAL CONTRACTORS	Lighting Project	4068	\$ 3,000.00
399-000-584.07	RICHARD J. PRESCOTT CONSTRUCTION CO.	Generator Project	4069	82,096.20
399-000-584.05	CLARK ENGINEERS INC.	Underground tank proj.	4070	6,443.51

TOTAL PROTECTION, HEALTH & SAFETY FOR DECEMBER \$91,539.71

BUILDING BOND PROCEEDS

1390-000-589	WILLETT, HOFMANN, & ASSOC.	Restroom/concession proj.	4071	\$1,164.23
1390-000-589	RICHARD J. PRESCOTT CONSTR.	" " "	4121	

TOTAL BUILDING BOND PROCEEDS FOR DECEMBER \$55,808.13

.AUDIT FUND

1192-000-531	LINDGREN, CALLIHAN, VAN OSDOL	Final audit billing	4419	\$ 2,950.00
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TOTAL AUDIT FUND FOR DECEMBER \$ 2,950.00

OFFICE OF BUSINESS SERVICES
SAUK VALLEY COMMUNITY COLLEGE

BUDGET SUMMARY REPORT

12/31/92

	REVENUE			EXPENDITURES			
	BEGINNING FY 92 BALANCE (DEFICIT)	BUDGET	TO DATE	%	BUDGET	TO DATE	%
GENERAL FUNDS							
Education Fund	\$465,000	\$5,919,300	\$1,833,745	31.0%	\$5,961,300	\$2,282,440	38.3%
Operations, Building & Maintenance Fund	750,000	285,700	113,469	39.7%	433,700	196,503	45.3%
TOTAL OPERATING FUND	\$1,215,000	\$6,205,000	\$1,947,214	31.4%	\$6,395,000	\$2,478,943	38.8%
SPECIAL REVENUE FUNDS							
Liability, Protection & Settlement Fund (Insurance)	\$392,387	\$348,000	\$113,584	32.6%	\$386,000	\$242,199	62.7%
Audit Fund	\$36,572	\$24,400	\$11,080	45.4%	\$24,400	\$23,199	95.1%
Operations & Maintenance (Restricted) Fund (Protection, Health and Safety Fund)	\$181,000	\$1,547,000	\$1,388,849	89.8%	\$1,728,000	\$677,343	39.2%
PROPRIETARY FUNDS							
Bookstore Fund	\$270,000	\$700,000	\$406,437	58.1%	\$645,000	\$350,949	54.4%
OTHERS							
Working Cash Fund	\$2,557,224	\$110,000	\$32,305		\$110,000	\$0	
Building Bond Proceeds Fund	\$929,226	\$40,000	\$15,218		\$65,000	\$58,524	

EXPENDITURES		BUDGET	PREVIOUS EXPENDITURES	THIS MONTH	TOTAL EXPENDITURES	%
110-000-000	INSTRUCTION					
110-100-000	BUSINESS EDUCATION					
	Salaries - Full Time	\$307,790.00	\$85,043.96	\$28,347.98	\$113,391.94	36.84%
	Salaries - Part-Time	\$50,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Overload	\$35,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Summer School	\$22,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Contractual Services	\$1,100.00	\$167.95	\$114.57	\$282.52	25.68%
	Supplies - Business	\$2,500.00	\$4,934.50	\$583.43	\$5,517.93	220.72%
	Supplies - Data Processing	\$9,200.00	\$0.00	\$0.00	\$0.00	0.00%
	Supplies - OAS Lab	\$3,800.00	\$0.00	\$0.00	\$0.00	0.00%
	Conference & Meeting Expense	\$1,600.00	\$66.09	\$0.00	\$66.09	4.13%
		\$432,990.00	\$90,212.50	\$29,045.98	\$119,258.48	27.54%
110-117-000	FOOD SERVICES					
	Salaries - Part-Time	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Contractual	\$3,500.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$800.00	\$187.33	\$31.56	\$218.89	27.36%
	Conference & Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$7,300.00	\$187.33	\$31.56	\$218.89	3.00%
110-200-000	AGRICULTURE					
	Salaries - Part-Time	\$2,700.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$500.00	\$209.45	\$0.00	\$209.45	41.89%
		\$3,200.00	\$209.45	\$0.00	\$209.45	6.55%
110-300-000	INDUSTRIAL EDUCATION					
	Salaries - Full Time	\$188,725.00	\$52,667.59	\$8,777.93	\$61,445.52	32.56%
	Salaries - Part-Time	\$29,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Overload	\$20,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Summer School	\$1,200.00	\$0.00	\$0.00	\$0.00	0.00%
	Contractual Services	\$3,000.00	\$289.00	\$0.00	\$289.00	9.63%
	Supplies - Electronics	\$7,500.00	\$7,432.11	\$10,073.73	\$17,505.84	233.41%
	Supplies - HRS	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Supplies - Mechanical Design	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%
	Supplies Machine Tool	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%
	Conference & Meeting Expense	\$1,000.00	\$633.14	\$119.68	\$752.82	75.28%
		\$257,425.00	\$61,021.84	\$18,971.34	\$79,993.18	31.07%
110-312-000	LEARNING ASSISTANCE CENTER					
	Salaries - Full Time	\$27,739.00	\$8,759.70	\$2,919.90	\$11,679.60	42.11%
	Salaries - Summer School	\$2,800.00	\$2,800.00	\$0.00	\$2,800.00	100.00%
	Salary-Secretarial-Part-time	\$6,150.00	\$2,170.00	\$471.20	\$2,641.20	42.95%
	General Materials & Supplies	\$50.00	\$23.00	(\$23.00)	\$0.00	0.00%
	Conference & Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
		\$36,939.00	\$13,752.70	\$3,368.10	\$17,120.80	46.35%
110-316-000	HUMAN SERVICES					
	Salaries - Part -Time	\$13,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$600.00	\$71.00	\$41.66	\$112.66	18.78%
	Conference & Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$13,600.00	\$71.00	\$41.66	\$112.66	0.83%

110-400-000	SOCIAL SCIENCE	Salaries - Full Time	\$157,831.00	\$44,765.40	\$14,921.80	\$59,687.20	37.82%
		Salaries - Part-Time	\$9,800.00	\$0.00	\$0.00	\$0.00	0.00%
		Salaries - Overload	\$9,000.00	\$0.00	\$0.00	\$0.00	0.00%
		General Materials & Supplies	\$4,320.00	\$1,006.20	\$383.91	\$1,390.11	32.18%
		Conference & Meeting Expense	\$800.00	\$886.18	(\$117.78)	\$768.40	96.05%
			\$181,751.00	\$46,657.78	\$15,187.93	\$61,845.71	34.03%
110-410-000	E.M.T.	Contractual Services	\$1,500.	\$0.00	\$0.00	\$0.00	0.00%
		General Materials & Supplies	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
		Conference & Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
			\$1,800.00	\$0.00	\$0.00	\$0.00	0.00%
110-418-000	CRIMINAL JUSTICE	Salaries - Full Time	\$30,099.00	\$7,524.73	\$2,508.24	\$10,032.97	33.33%
		Salaries - Part-Time	\$6,400.00	\$0.00	\$0.00	\$0.00	0.00%
		Salaries - Overload	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		General Materials & Supplies	\$1,000.00	\$283.07	\$43.47	\$326.54	32.65%
		Conference & Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
			\$37,699.00	\$7,807.80	\$2,551.71	\$10,359.51	27.48%
110-500-000	HUMANITIES	Salaries-Full Time	\$311,213.00	\$88,260.49	\$29,420.16	\$117,680.65	37.81%
		Salaries - Part-Time	\$45,000.00	\$0.00	\$0.00	\$0.00	0.00%
		Salaries - Overload	\$9,000.00	\$0.00	\$0.00	\$0.00	0.00%
		General Materials & Supplies	\$5,800.00	\$2,544.23	\$342.97	\$2,887.20	49.78%
		Conference & Meeting Expense	\$2,000.00	\$221.60	\$0.00	\$221.60	11.08%
			\$373,013.00	\$91,026.32	\$29,763.13	\$120,789.45	32.38%
110-511-000	ART	Salaries-Full Time	\$40,685.00	\$12,847.92	\$4,282.64	\$17,130.56	42.11%
		Contractual Services	\$400.00	\$0.00	\$0.00	\$0.00	0.00%
		General Materials & Supplies	\$600.00	\$208.18	\$19.97	\$228.15	38.03%
		Conference & Meeting Expense	\$200.00	\$94.50	\$0.00	\$94.50	47.25%
			\$41,885.00	\$13,150.60	\$4,302.61	\$17,453.21	41.67%
110-512-000	MUSIC	Salaries-Full Time	\$78,874.00	\$19,718.52	\$6,572.84	\$26,291.36	33.33%
		Contractual Services	\$1,000.00	\$320.00	\$0.00	\$320.00	32.00%
		General Materials & Supplies	\$3,168.00	\$2,124.36	\$15.33	\$2,139.69	67.54%
		Conference & Meeting Expense (Music)	\$700.00	\$0.00	\$0.00	\$0.00	0.00%
			\$83,742.00	\$22,162.88	\$6,588.17	\$28,751.05	34.33%

110-600-000 MATH SCIENCE

Salary - Lab Assistant	\$19,000.00	\$7,026.39	\$1,561.42	\$8,587.81	45.20%
Salaries - Full Time	\$305,607.00	\$89,759.29	\$29,919.76	\$119,679.05	39.16%
Salaries - Part-Time	\$4,000.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$17,000.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Summer School	\$19,000.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies - Biology	\$7,000.00	\$6,128.16	\$856.63	\$6,984.79	99.78%
Supplies - Chemistry	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies - Physics	\$1,200.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies - Astronomy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies - Math	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
Conference & Meeting Expense	\$1,800.00	\$321.05	\$250.97	\$572.02	31.78%

	\$382,107.00	\$103,234.89	\$32,588.78	\$135,823.67	35.55%
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110-711-000 MED. LAB. TECHNOLOGY

Salaries - Full Time	\$27,851.00	\$6,962.76	\$2,320.92	\$9,283.68	33.33%
Salaries - Part-Time	\$7,600.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$4,500.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Summer School	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$4,365.00	\$866.32	(\$235.00)	\$631.32	14.46%
General Materials & Supplies	\$10,270.00	\$6,315.25	\$424.58	\$6,739.83	65.63%
Conference & Meeting Expense	\$1,200.00	\$321.88	\$220.40	\$542.28	45.19%

	\$58,286.00	\$14,466.21	\$2,730.90	\$17,197.11	29.50%
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110-712-000 A.D. NURSING

Salaries - Full Time	\$125,975.00	\$31,493.76	\$10,497.92	\$41,991.68	33.33%
Contractual Services	\$350.00	\$200.00	\$0.00	\$200.00	57.14%
General Materials & Supplies	\$6,853.00	\$2,185.41	\$42.52	\$2,227.93	32.51%
General Supplies - Title III	\$0.00	\$550.00	\$0.00	\$550.00	0.00%
Conference & Meeting Expense	\$1,400.00	\$412.34	\$274.52	\$686.86	49.06%

	\$134,578.00	\$34,841.51	\$10,814.96	\$45,656.47	33.93%
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110-713-000 L.P. NURSING

Salaries - Full Time	\$68,068.00	\$17,016.97	\$5,672.32	\$22,689.29	33.33%
Contractual Services	\$350.00	\$122.70	\$0.00	\$122.70	35.06%
General Materials & Supplies	\$3,947.00	\$2,492.04	\$195.91	\$2,687.95	68.10%
Conference & Meeting Expense	\$800.00	\$150.14	\$0.00	\$150.14	18.77%

	\$73,165.00	\$19,781.85	\$5,868.23	\$25,650.08	35.06%
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110-714-000 RADIOLOGIC TECHNOLOGY

Salaries - Full Time	\$76,823.00	\$24,305.38	\$6,401.92	\$30,707.30	39.97%
Salaries - Part-Time	\$1,700.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Clinical Asst. (Part-Time)	\$12,000.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$6,600.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Summer School	\$7,150.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$5,960.00	\$3,451.06	\$872.00	\$4,323.06	72.53%
General Materials & Supplies	\$3,950.00	\$1,877.14	\$94.84	\$1,971.98	49.92%
Conference & Meeting Expense	\$5,350.00	\$1,791.56	\$37.60	\$1,829.16	34.19%

	\$119,533.00	\$31,425.14	\$7,406.36	\$38,831.50	32.49%
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110-715-000 PHYSICAL EDUCATION

Salaries - Full Time	\$68,275.00	\$20,015.04	\$6,671.68	\$26,686.72	39.09%
Salaries - Part-Time	\$900.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Overload	\$4,500.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$2,200.00	\$60.00	\$17.25	\$77.25	3.51%
General Materials & Supplies	\$1,400.00	\$73.18	\$825.89	\$899.07	64.22%
Conference & Meeting Expense	\$400.00	\$0.00	\$0.00	\$0.00	0.00%

	\$77,675.00	\$20,148.22	\$7,514.82	\$27,663.04	35.61%
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110-716-000 NURSING ASSISTANT

Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$1,650.00	\$685.43	\$50.56	\$735.99	44.61%
Conference & Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0.00%

	\$1,950.00	\$685.43	\$50.56	\$735.99	37.74%
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110-800-000 FACULTY OFFICE

Salaries - Secretarial	\$42,143.00	\$22,912.92	\$5,091.76	\$28,004.68	66.45%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Supplies (Faculty Office)	\$600.00	\$63.16	\$29.28	\$92.44	15.41%
General Supplies (Institutional Comm.)	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
Conference & Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

	\$42,843.00	\$22,976.08	\$5,121.04	\$28,097.12	65.58%
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110-811-000 DEAN OF ARTS, SOCIAL SCIENCES AND PHYSICAL EDUCATION

Salaries - Administrative	\$53,272.00	\$19,977.03	\$4,439.34	\$24,416.37	45.83%
Salaries - Instructional (Part-Time)	\$0.00	\$45,924.42	\$23,947.29	\$69,871.71	0.00%
Night Premiums/Substitutions	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries - Instructional (Summer)	\$53,000.00	\$51,991.77	\$5,789.76	\$57,781.53	109.02%
Salaries - Secretarial	\$20,226.00	\$7,203.35	\$1,685.50	\$8,888.85	43.95%
Contractual Services	\$850.00	\$0.00	\$40.00	\$40.00	4.71%
General Materials & Supplies	\$1,200.00	\$296.91	\$42.93	\$339.84	28.32%
Conference & Meeting Expense	\$2,500.00	\$467.03	\$51.29	\$518.32	20.73%

	\$131,548.00	\$125,860.51	\$35,996.11	\$161,856.62	123.04%
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110-812-000 DEAN OF BUSINESS, TECHNOLOGY AND NATURAL SCIENCES

Salaries - Administrative	\$57,793.00	\$21,672.36	\$4,816.08	\$26,488.44	45.83%
Salaries - Instructional (Part-Time)	\$0.00	\$18,480.32	\$9,161.66	\$27,641.98	0.00%
Night Premiums/Substitutions	\$1,500.00	\$700.00	\$0.00	\$700.00	46.67%
Salaries - Instructional (Summer)	\$0.00	\$45,331.55	\$0.00	\$45,331.55	0.00%
Salaries Secretarial	\$15,052.00	\$5,102.59	\$1,326.74	\$6,429.33	42.71%
General Materials & Supplies	\$1,200.00	\$197.65	\$154.48	\$352.13	29.34%
Conference & Meeting Expense	\$3,000.00	\$705.66	\$14.48	\$720.14	24.00%

	\$78,545.00	\$92,190.13	\$15,473.44	\$107,663.57	137.07%
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110-813-000	DEAN OF HEALTH & COMMUNITY SERVICES					
	Salaries - Administrative	\$51,404.00	\$19,276.47	\$4,283.66	\$23,560.13	45.83%
	Instructional Salaries/Part-Time	\$25,000.00	\$4,268.00	\$5,675.87	\$9,943.87	39.78%
	Night Premiums/Substitutions	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%
	Community Service Coordinators	\$6,500.00	(\$900.00)	\$1,580.00	\$680.00	10.46%
	Salaries - Secretarial	\$16,122.00	\$6,045.75	\$1,343.50	\$7,389.25	45.83%
	Contractual Services	\$5,900.00	\$1,349.45	\$1,077.20	\$2,426.65	41.13%
	General Materials & Supplies	\$3,500.00	\$1,087.87	\$49.71	\$1,137.58	32.50%
	Conference & Meeting Expense	\$2,250.00	\$648.30	\$0.00	\$648.30	28.81%
		\$113,176.00	\$31,775.84	\$14,009.94	\$45,785.78	40.46%
110-814-000	NURSING EDUCATION					
	Salaries - Administrative	\$38,572.00	\$14,464.53	\$3,214.34	\$17,678.87	45.83%
	Salaries - Part-time	\$17,500.00	\$11,501.84	\$2,492.29	\$13,994.13	79.97%
	Salaries - Overload	\$7,800.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Summer	\$7,100.00	\$14,285.72	\$0.00	\$14,285.72	201.21%
	Salaries - Secretarial	\$19,364.00	\$7,261.47	\$1,613.66	\$8,875.13	45.83%
	Salaries - Lab Assistant	\$4,800.00	\$828.09	\$552.04	\$1,380.13	28.75%
	(Title III)	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
	Contractual Services	\$1,440.00	\$755.74	\$295.99	\$1,051.73	73.04%
	General Materials & Supplies	\$1,300.00	\$474.80	\$272.40	\$747.20	57.48%
	Conference & Meeting Expense					
		\$98,076.00	\$49,572.19	\$8,440.72	\$58,012.91	59.15%
110-815-000	ACADEMIC SKILLS CENTER					
	Salaries - Full Time	\$78,338.00	\$19,584.48	\$6,528.16	\$26,112.64	33.33%
	Salaries - Part-Time (Adult Education)	\$20,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Part-Time (Academic Skills)	\$26,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Overload	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$6,050.00	\$2,060.90	\$305.30	\$2,366.20	39.11%
	Conference & Meeting Expense	\$400.00	\$244.26	\$0.00	\$244.26	61.07%
		\$132,788.00	\$21,889.64	\$6,833.46	\$28,723.10	21.63%
110-816-000	HONORS PROGRAM					
	Salaries - Coordinator Stipend	\$6,850.00	\$750.00	\$0.00	\$750.00	10.95%
	Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$350.00	\$9.00	\$10.42	\$19.42	5.55%
	Conference & Meeting Expense	\$200.00	\$0.00	\$0.00	\$0.00	0.00%
		\$7,400.00	\$759.00	\$10.42	\$769.42	10.40%
110-818-000	VICE PRESIDENT OF INSTRUCTIONAL SERVICES					
	Salaries - Administrative	\$65,944.00	\$24,729.03	\$5,495.34	\$30,224.37	45.83%
	Salaries - Secretarial	\$25,656.00	\$9,652.62	\$2,138.00	\$11,790.62	45.96%
	Student Tutors	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Contractual Services	\$1,140.00	\$306.00	\$0.00	\$306.00	26.84%
	General Materials & Supplies	\$1,600.00	\$425.76	\$32.57	\$458.33	28.65%
	Conference & Meeting Expense	\$2,300.00	\$448.14	\$510.86	\$959.00	41.70%
		\$96,640.00	\$35,561.55	\$8,176.77	\$43,738.32	45.26%
	TOTAL INSTRUCTION	\$3,019,654.00	\$951,428.39	\$270,888.70	\$1,222,317.09	40.48%

ACADEMIC SUPPORT

120-000-000	LEARNING RESOURCE CENTER				
	Salaries - Instructional (Summer)	\$2,906.00	\$2,625.00	\$0.00	\$2,625.00 90.33%
	Salaries - Professional	\$124,711.00	\$36,954.34	\$10,392.60	\$47,346.94 37.97%
	Salaries - Secretarial	\$37,947.00	\$14,230.08	\$3,162.24	\$17,392.32 45.83%
	Salaries - Secretarial- Part-time	\$7,160.00	\$2,335.80	\$522.12	\$2,857.92 39.92%
	Contractual Services	\$13,575.00	\$5,474.94	\$920.36	\$6,395.30 47.11%
	Xerox Supplies	\$0.00	(\$2,363.38)	\$908.43	(\$1,454.95) 0.00%
	Library Supplies	\$19,635.00	\$14,553.60	\$207.52	\$14,761.12 75.18%
	Audio Visual Supplies	\$9,000.00	(\$614.58)	\$1,698.82	\$1,084.24 12.05%
	Library Books	\$41,000.00	\$14,284.30	\$1,069.86	\$15,354.16 37.45%
	Conference & Meeting Expense	\$2,150.00	\$608.37	\$473.37	\$1,081.74 50.31%
		\$258,084.00	\$88,088.47	\$19,355.32	\$107,443.79 41.63%
	TOTAL ACADEMIC SUPPORT	\$258,084.00	\$88,088.47	\$19,355.32	\$107,443.79 41.63%
	STUDENT SERVICES				
131-000-000	ADMISSIONS AND RECORDS				
	Salaries - Administrative	\$39,270.00	\$14,726.25	\$3,272.50	\$17,998.75 45.83%
	Salaries - Secretarial	\$73,305.00	\$30,790.13	\$6,694.62	\$37,484.75 51.14%
	Salaries - Part-Time	\$7,717.00	\$0.00	\$0.00	\$0.00 0.00%
	Contractual Services	\$2,820.00	\$62.00	\$0.00	\$62.00 2.20%
	General Materials & Supplies	\$15,000.00	\$2,276.23	\$78.96	\$2,355.19 15.70%
	Conference & Meeting Expense	\$2,500.00	\$458.34	\$194.32	\$652.66 26.11%
		\$140,612.00	\$48,312.95	\$10,240.40	\$58,553.35 41.64%
132-000-000	COUNSELING AND TESTING				
	Salaries Professional	\$97,265.00	\$40,697.03	\$8,105.42	\$48,802.45 50.17%
	Salaries Secretarial	\$16,374.00	\$9,058.81	\$1,886.57	\$10,945.38 66.85%
	Salaries - Profess. Part-Time	\$5,000.00	\$0.00	\$0.00	\$0.00 0.00%
	Salaries - Secr. Part-Time	\$4,680.00	\$0.00	\$0.00	\$0.00 0.00%
		\$123,319.00	\$49,755.84	\$9,991.99	\$59,747.83 48.45%
133-000-541.01	HEALTH SERVICES				
	General Materials & Supplies	\$100.00	\$96.95	\$0.00	\$96.95 96.95%
		\$100.00	\$96.95	\$0.00	\$96.95 96.95%
134-000-000	FINANCIAL AIDS				
	Salaries Administrative	\$51,531.00	\$19,324.17	\$4,294.26	\$23,618.43 45.83%
	Salaries Secretarial	\$38,022.00	\$14,849.61	\$3,205.46	\$18,055.07 47.49%
		\$89,553.00	\$34,173.78	\$7,499.72	\$41,673.50 46.54%

138-000-000 VICE PRESIDENT OF STUDENT SERVICES

Salaries - Administrative	\$62,616.00	\$23,481.00	\$5,218.00	\$28,699.00	45.83%
Student Activities Coord.	\$17,310.00	\$5,193.00	\$1,731.00	\$6,924.00	40.00%
Salaries - Secretarial	\$19,867.00	\$7,450.11	\$1,655.58	\$9,105.69	45.83%
Other Salaries (Coaching)	\$42,758.00	\$12,266.77	\$5,042.21	\$17,308.98	40.48%
Contractual Services	\$0.00	\$96.00	\$0.00	\$96.00	0.00%
General Materials & Supplies	\$19,210.00	\$10,737.94	\$847.14	\$11,585.08	60.31%
Commencement	\$7,000.00	\$1,440.03	\$0.00	\$1,440.03	20.57%
Conference & Meeting Expense	\$7,000.00	\$1,802.85	\$927.32	\$2,730.17	39.00%
Student Recruitment	\$4,000.00	\$2,620.34	\$491.26	\$3,111.60	77.79%
	\$179,761.00	\$65,088.04	\$15,912.51	\$81,000.55	45.06%
TOTAL STUDENT SERVICES	\$533,345.00	\$197,427.56	\$43,644.62	\$241,072.18	45.20%

140-000-000 PUBLIC SERVICES

Salaries	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
General Materials & Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL PUBLIC SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

170-000-000 OPERATION & MAINTENANCE OF PLANT

Salaries - Administrative	\$40,420.00	\$15,157.53	\$3,368.34	\$18,525.87	45.83%
Salaries - Maintenance	\$94,823.00	\$120,876.92	\$24,671.78	\$145,548.70	153.50%
Salaries Classified	\$26,232.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries Cust. & Gro. Part-Time	\$25,389.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries Custodial & Grounds	\$179,414.00	\$0.00	\$0.00	\$0.00	0.00%
Salaries Overtime	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
Telephone	\$65,200.00	\$13,332.12	\$3,336.52	\$16,668.64	25.57%
	\$436,478.00	\$149,366.57	\$31,376.64	\$180,743.21	41.41%
TOTAL OPERATIONS & MAINTENANCE OF PLANT	\$436,478.00	\$149,366.57	\$31,376.64	\$180,743.21	41.41%

181-000-000 GENERAL ADMINISTRATION

181-000-000 PRESIDENT'S OFFICE

Salaries - Administrative	\$90,384.00	\$33,894.00	\$7,532.00	\$41,426.00	45.83%
Salaries - Secretarial	\$28,432.00	\$10,662.03	\$2,369.34	\$13,031.37	45.83%
Contractual Services	\$0.00	\$0.00	\$400.00	\$400.00	0.00%
General Materials & Supplies	\$1,800.00	\$1,320.23	\$34.83	\$1,355.06	75.28%
Conference & Meeting Expense	\$4,900.00	\$997.70	\$450.91	\$1,448.61	29.56%
Special Affairs	\$1,500.00	\$809.28	\$0.00	\$809.28	53.95%
Other Conf. & Meeting Expense	\$8,450.00	\$2,999.25	\$154.50	\$3,153.75	37.32%
	\$135,466.00	\$50,682.49	\$10,941.58	\$61,624.07	45.49%

182-000-000 BUSINESS SERVICES

Salaries - Administrative	\$102,918.00	\$38,594.25	\$8,576.50	\$47,170.75	45.83%
Salaries - Professional	\$31,167.00	\$9,916.62	\$2,833.32	\$12,749.94	40.91%
Salaries - Secretarial	\$101,955.00	\$36,372.17	\$7,081.84	\$43,454.01	42.62%
Contractual Services	\$2,040.00	\$2,764.07	\$130.34	\$2,894.41	141.88%
General Materials & Supplies	\$6,500.00	\$4,362.53	(\$168.10)	\$4,194.43	64.53%
Conference & Meeting Expense	\$3,400.00	\$1,400.14	(\$21.48)	\$1,378.66	40.55%
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	\$247,980.00	\$93,409.78	\$18,432.42	\$111,842.20	45.10%
TOTAL GENERAL ADMINISTRATION	\$383,446.00	\$144,092.27	\$29,374.00	\$173,466.27	45.24%

190-000-000 INSTITUTIONAL SUPPORT

PRINT SHOP					
Salaries - Secretarial	\$18,958.00	\$0.00	\$0.00	\$0.00	0.00%
Contractual Services	\$0.00	\$326.00	\$0.00	\$326.00	0.00%
General Materials & Supplies	\$0.00	(\$1,829.46)	\$223.10	(\$1,606.36)	0.00%
Conference & Meeting Expense	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
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MARKETING & PUBLIC RELATIONS	\$19,058.00	(\$1,503.46)	\$223.10	(\$1,280.36)	-6.72%
Salaries - Administrative	\$35,708.00	\$13,390.47	\$2,975.66	\$16,366.13	45.83%
Salaries - Secretarial	\$19,330.00	\$7,248.78	\$1,610.84	\$8,859.62	45.83%
General Materials & Supplies	\$10,000.00	\$9,608.09	\$450.41	\$10,058.50	100.59%
Publications	\$50,600.00	\$0.00	\$0.00	\$0.00	0.00%
Advertising	\$26,750.00	\$10,950.52	\$1,093.21	\$12,043.73	45.02%
Conference & Meeting Expense	\$1,600.00	\$964.16	\$125.45	\$1,089.61	68.10%
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191-000-000 BOARD OF TRUSTEES	\$143,988.00	\$42,162.02	\$6,255.57	\$48,417.59	33.63%

191-000-000 BOARD OF TRUSTEES

Salaries - Secretarial	\$950.00	\$328.08	\$82.04	\$410.12	43.17%
Contractual Legal	\$7,000.00	\$1,347.71	\$1,172.83	\$2,520.54	36.01%
Other General Supplies	\$900.00	\$236.36	\$23.22	\$259.58	28.84%
Conference & Meeting Expense	\$4,900.00	\$1,263.83	\$352.89	\$1,616.72	32.99%
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	\$13,750.00	\$3,175.98	\$1,630.98	\$4,806.96	34.96%

192-000-000 INSTITUTIONAL SUPPORT EXPENSES

Salaries - Secretarial	\$19,213.00	\$8,090.81	\$1,722.36	\$9,813.17	51.08%
Student Employees	\$55,329.00	\$0.00	\$0.00	\$0.00	0.00%
Group Medical & Life Insurance	\$477,000.00	\$11,031.67	(\$8,454.80)	\$2,576.87	0.54%
Medical Examination Fee	\$0.00	\$1,578.08	\$0.00	\$1,578.08	0.00%
Tuition Reimbursement	\$9,800.00	\$3,493.00	\$0.00	\$3,493.00	35.64%
Retirement Benefits	\$32,615.00	\$5,093.80	\$0.00	\$5,093.80	15.62%
Curriculum Development	\$700.00	\$0.00	\$0.00	\$0.00	0.00%
UNALLOCATED Contractual	\$700.00	\$0.00	\$0.00	\$0.00	0.00%
In-Service Training	\$2,000.00	\$567.50	\$9.97	\$577.47	28.87%
Supplies (Faculty Association)	\$200.00	\$34.17	\$0.00	\$34.17	17.09%
Postage	\$47,700.00	\$24,634.38	\$11,235.67	\$35,870.05	75.20%
Institutional Supplies	0.00	21.46	2.27	\$23.73	ERR
Publications/Dues	\$9,500.00	\$6,410.45	\$2,009.28	\$8,419.73	88.63%
Advertising	\$2,000.00	\$150.99	\$115.83	\$266.82	13.34%
Recruitment	\$10,000.00	\$9,639.91	\$59.67	\$9,699.58	97.00%
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	\$666,757.00	\$70,746.22	\$6,700.25	\$77,446.47	11.62%

192-000-580 CAPITAL OUTLAY

	Equipment	\$51,140.00	\$49,265.00	\$261.10	\$49,526.10	96.84%
	Projects	\$4,000.00	\$879.08	\$0.00	\$879.08	0.00%
	Equipment - DAVTE	\$8,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Equipment - Carryover	\$9,500.00	\$0.00	\$0.00	\$0.00	0.00%
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193-000-000	AFFIRMATIVE ACTION	\$72,640.00	\$50,144.08	\$261.10	\$50,405.18	69.39%
	Contractual Services	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$500.00	\$404.63	\$5.54	\$410.17	82.03%
	Conference & Meeting Expense	\$300.00	\$0.00	\$0.00	\$0.00	0.00%
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194-000-000	INSTITUTIONAL RESEARCH	\$900.00	\$404.63	\$5.54	\$410.17	45.57%
	Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
		<hr/>				
195-000-000	INFORMATION SYSTEMS	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
	Salaries - Administrative	\$51,531.00	\$19,324.17	\$4,294.26	\$23,618.43	45.83%
	Salaries - Professional	\$42,400.00	\$18,400.03	\$3,533.34	\$21,933.37	51.73%
	Salaries - Office Staff	\$24,934.00	\$10,943.62	\$1,590.92	\$12,534.54	50.27%
	Salaries - Classified (Title III)	\$6,543.00	\$1,090.56	\$727.04	\$1,817.60	27.78%
	Contractual Services - Admin.	\$115,000.00	\$37,788.27	\$16,563.90	\$54,352.17	47.26%
	Contractual Services - Educ.	\$21,450.00	\$900.00	\$0.00	\$900.00	4.20%
	General Supplies - Admin.	\$16,900.00	\$4,144.99	\$2,167.98	\$6,312.97	37.35%
	General Supplies - Educ.	\$11,125.00	\$2,789.12	\$398.00	\$3,187.12	28.65%
	Conference & Meeting Expense	\$4,400.00	\$166.82	\$152.36	\$319.18	7.25%
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		\$294,283.00	\$95,547.58	\$29,427.80	\$124,975.38	42.47%
196-000-000	VICE PRESIDENT OF COLLEGE ADVANCEMENT					
	Salaries - Administrative	\$59,812.00	\$22,429.53	\$4,984.34	\$27,413.87	45.83%
	Salaries - Secretarial	\$20,746.00	\$7,779.78	\$1,728.84	\$9,508.62	45.83%
	Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	General Materials & Supplies	\$2,500.00	\$462.28	\$189.13	\$651.41	26.06%
	Conference & Meeting Expense	\$2,900.00	\$50.00	\$0.00	\$50.00	1.72%
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		\$85,958.00	\$30,721.59	\$6,902.31	\$37,623.90	43.77%
197-000-593	TUITION CHARGE-BACK					
		\$27,000.00	\$9,577.47	\$5,014.72	\$14,592.19	54.05%
		\$27,000.00	\$9,577.47	\$5,014.72	\$14,592.19	54.05%
199-000-600	PROVISION FOR CONTINGENCIES					
		\$5,459.00	\$0.00	\$0.00	\$0.00	0.00%
		\$5,459.00	\$0.00	\$0.00	\$0.00	0.00%
		<hr/>				
	TOTAL INSTITUTIONAL SUPPORT	\$1,330,293.00	\$300,976.11	\$56,421.37	\$357,397.48	26.87%
	TOTAL EDUCATIONAL FUND EXPENDITURES	\$5,961,300.00	\$1,831,379.37	\$451,060.65	\$2,282,440.02	38.29%
		<hr/>				

FUND: OPERATION & MAINTENANCE OF PLANT

270-000-000 OPERATIONS & MAINTENANCE FUND

Contractual Services	\$62,000.00	\$24,962.60	\$1,815.99	\$26,778.59	43.19%
Contractual - Power Generation	\$6,000.00	\$0.00	\$0.00		0.00%
General Materials & Supplies	\$62,000.00	\$31,697.20	(\$8,495.47)	\$23,201.73	37.42%
Conference & Meeting Expense	\$2,200.00	\$1,674.87	(\$71.50)	\$1,603.37	72.88%
Gas	\$90,000.00	\$32,522.27	\$285.39	\$32,807.66	36.45%
Electricity	\$211,000.00	\$94,215.40	\$17,896.08	\$112,111.48	53.13%
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
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290-000-000 INSTITUTIONAL SUPPORT					
Provision for Contingencies	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
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	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	\$433,700.00	\$185,072.34	\$11,430.49	\$196,502.83	45.31%
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TOTAL OPERATING FUND EXPENDITURES	\$6,395,000.00	\$2,016,451.71	\$462,491.14	\$2,478,942.85	83.60%
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EXPENDITURES	BUDGET	PREVIOUS EXPENDITURES	THIS MONTH	TOTAL EXPENDITURES	%
LIABILITY, PROTECTION & SETTLEMENT FUND					
1292-000-000 Institutional Support					
1292-000-517 Salaries	\$103,000.00	\$28,287.59	\$6,225.46	\$34,513.05	33.51%
- Federal Work Study	\$0.00	\$1,082.46	\$538.45	\$1,620.91	ERR
1292-000-521 Health & Life Insurance	\$18,000.00	\$4,858.92	\$1,214.73	\$6,073.65	33.74%
1292-000-523 Worker's Compensation	\$32,000.00	\$33,582.32	(\$192.80)	\$33,389.52	104.34%
1292-000-526 - Unemployment Insurance	\$15,000.00	\$751.05	(\$63.97)	\$687.08	4.58%
1292-000-527 Medicare	\$26,000.00	\$9,243.45	\$991.75	\$10,235.20	39.37%
1292-000-529 FICA Insurance	\$22,000.00	\$840.27	\$276.12	\$1,116.39	5.07%
1292-000-535 - Legal Controls	\$14,000.00	\$6,615.15	\$1,712.94	\$8,328.09	59.49%
1292-000-565 Tort Liability Insurance	\$156,000.00	\$137,512.39	\$8,722.67	\$146,235.06	93.74%
TOTAL LIABILITY, PROTECTION & SETTLEMENT EXPENDITURES	\$386,000.00	\$222,773.60	\$19,425.35	\$242,198.95	62.75%
AUDIT FUND					
1192-000-531 - Contractual Services	\$24,400.00	\$20,199.00	\$2,950.00	\$23,149.00	94.87%
TOTAL AUDIT FUND EXPENDITURES	\$24,400.00	\$20,199.00	\$2,950.00	\$23,149.00	94.87%
WORKING CASH FUND					
700-000-711 - Transfer to Educational Fund	\$98,000.00	\$0.00	\$0.00	\$0.00	0.00%
700-000-711.01 - Transfer to Operations and Maintenance Fund	\$12,000.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL WORKING CASH FUND EXPENDITURES	\$110,000.00	\$0.00	\$0.00	\$0.00	0.00%
CAPITAL PROJECTS					
BUILDING BOND PROCEEDS FUND					
1390-000-000 Institutional Support					
1390-000-589 - Other Capital Outlay	\$65,000.00	\$1,903.44	\$56,620.13	\$58,523.57	90.04%
TOTAL BUILDING BOND PROCEEDS FUND EXPENDITURES	\$65,000.00	\$1,903.44	\$56,620.13	\$58,523.57	90.04%
OPERATIONS AND MAINTENANCE (RESTRICTED) FUND					
0390-000-584 - Capital (Protection, Health and Safety)	\$1,728,000.00	\$388,311.25	\$289,031.81	\$677,343.06	39.20%
TOTAL OPERATIONS AND MAINTENANCE (RESTRICTED) FUND	\$1,728,000.00	\$388,311.25	\$289,031.81	\$677,343.06	39.20%
PROPRIETARY FUNDS					
- Bookstore Expenditures					
- Bookstore Expenditures	\$645,000.00	\$264,566.44	\$86,383.02	\$350,949.46	54.41%
TOTAL PROPRIETARY FUNDS EXPENDITURES	\$645,000.00	\$264,566.44	\$86,383.02	\$350,949.46	54.41%

REVENUE

100-000-400 EDUCATIONAL FUND

100-000-410 Local Governmental Sources

	BUDGET	PREVIOUS RECEIPTS	THIS MONTH	TOTAL RECEIPTS	%
100-000-411.01 - 1/2 1991 Taxes	\$830,000.00	\$697,142.53	\$94,915.80	\$792,058.33	95.43%
100-000-411.02 - 1/2 1992 Taxes	\$855,000.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-414 Chargeback Revenue	\$5,000.00	\$563.68	\$0.00	\$563.68	11.27%
Back Taxes	\$0.00	\$160.84	\$0.00	\$160.84	
TOTAL LOCAL GOVERNMENT REVENUE	\$1,690,000.00	\$697,867.05	\$94,915.80	\$792,782.85	46.91%

100-000-420 State Governmental Sources

100-000-421 - ICCB Credit Hour Grants	\$1,624,768.00	\$356,192.00	\$0.00	\$356,192.00	25.00%
100-000-421.02 - State Equalization Grants	\$426,845.00	\$106,711.25	\$0.00	\$106,711.25	25.00%
100-000-423 - Vocational Technical Education	\$75,000.00	\$47,924.22	\$0.00	\$47,924.22	63.90%
100-000-423.01.1 - Regular Reimbursement	\$174,687.00	\$33,542.18	\$0.00	\$33,542.18	19.20%
100-000-427 - Corporate Personal Property Replacement Tax	\$2,101,300.00	\$544,369.65	\$0.00	\$544,369.65	25.91%
TOTAL STATE GOVERNMENT REVENUE	\$2,101,300.00	\$544,369.65	\$0.00	\$544,369.65	25.91%

100-000-430 Federal Governmental Sources

100-000-439 - Other Federal	\$7,000.00	\$1,010.00	\$0.00	\$1,010.00	14.43%
TOTAL FEDERAL GOVERNMENT REVENUE	\$7,000.00	\$1,010.00	\$0.00	\$1,010.00	14.43%

100-000-440 Student Tuition and Fees

100-000-441.01 - Summer	\$182,000.00	\$157,452.28	\$0.00	\$157,452.28	86.51%
100-000-441.02 - Fall	\$850,000.00	\$301,613.00	\$1,170.72	\$302,783.72	35.62%
100-000-441.03 - Spring	\$812,000.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL TUITION	\$1,844,000.00	\$459,065.28	\$1,170.72	\$460,236.00	24.96%
100-000-442.01 - Graduation Fees	\$6,000.00	\$720.00	\$430.00	\$1,150.00	19.17%
100-000-442.04 - Transcript Fees	\$2,000.00	\$1,622.00	\$235.00	\$1,857.00	92.85%
100-000-442.05 - Lab Fees	\$59,000.00	\$5,843.60	\$0.00	\$5,843.60	9.90%
100-000-442 - Total Fees	\$67,000.00	\$8,185.60	\$665.00	\$8,850.60	13.21%
100-000-442.09 - Public Service Income	\$0.00	\$0.00	\$0.00	\$0.00	ERR
TOTAL TUITION AND FEES REVENUE	\$1,911,000.00	\$467,250.88	\$1,835.72	\$469,086.60	24.55%

100-000-470	Other Facilities Rental	\$0.00	\$0.00	\$0.00	\$0.00	
100-000-499	Investment Interest Revenue	\$35,000.00	\$12,625.10	\$8,964.28	\$21,589.38	61.68%
100-000-499	- Miscellaneous Revenue	\$39,000.00	\$3,918.67	\$987.65	\$4,906.32	12.58%
100-000-721	Transfer from Working Cash	\$98,000.00	\$0.00	\$0.00	\$0.00	0.00%
100-000-721.01	Transfer from Auxiliary Fund	\$38,000.00	\$0.00	\$0.00	\$0.00	0.00%
	TOTAL OTHER SOURCES REVENUE	\$210,000.00	\$16,543.77	\$9,951.93	\$26,495.70	12.62%
	TOTAL EDUCATIONAL FUND REVENUE	\$5,919,300.00	\$1,727,041.35	\$106,703.45	\$1,833,744.80	30.98%
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200-000-400	OPERATIONS AND MAINTENANCE FUND					
200-000-410	Local Governmental Sources					
200-000-411.01	- 1991 Taxes	\$102,000.00	\$84,996.50	\$11,622.65	\$96,619.15	94.72%
200-000-411.02	- 1992 Taxes	\$105,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Back Taxes	\$0.00	\$19.70	\$0.00	\$19.70	0.00%
	Total Local Government	\$207,000.00	\$85,016.20	\$11,622.65	\$96,638.85	46.69%
200-000-420	State Governmental Sources					
200-000-427	- Replacement of Corporate Personal Property Tax	\$21,700.00	\$3,482.26	\$0.00	\$3,482.26	16.05%
200-000-469	Facilities Revenue	\$5,000.00	\$1,602.79	\$1,434.87	\$3,037.66	0.00%
200-000-470	Investment Interest Revenue	\$40,000.00	\$6,734.71	\$1,868.41	\$8,603.12	21.51%
	Other Revenue	\$0.00	\$1,707.00	\$0.00	\$1,707.00	\$0.00
200-000-721	Transfer from Working Cash Fund	\$12,000.00	\$0.00	\$0.00	\$0.00	0.00%
200-000-721.01	Transfer from Auxiliary Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	TOTAL OPERATIONS AND MAINTENANCE FUND REVENUE	\$285,700.00	\$98,542.96	\$14,925.93	\$113,468.89	39.72%
	TOTAL OPERATING BUDGETED REVENUE	\$6,205,000.00	\$1,825,584.31	\$121,629.38	\$1,947,213.69	31.38%
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SPECIAL REVENUE**LIABILITY, PROTECTION, AND SETTLEMENT FUND****1200-000-410 Local Governmental Sources**

1200-000-411.01	1991 Taxes	\$115,000.00	\$96,323.72	\$13,122.31	\$109,446.03	95.17%
1200-000-411.02	1992 Taxes	\$219,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Back Taxes	\$0.00	\$22.45	\$0.00	\$22.45	0.00%
1200-000-470	Interest Income	\$14,000.00	\$3,284.79	\$830.85	\$4,115.64	29.40%
TOTAL LIABILITY, PROTECTION, AND SETTLEMENT FUND REVENUE		\$348,000.00	\$99,630.96	\$13,953.16	\$113,584.12	32.64%

AUDIT FUND**1100-000-410 Local Governmental Sources**

1100-000-411.01	- 1991 Taxes	\$11,200.00	\$9,372.30	\$1,278.42	\$10,650.72	95.10%
1100-000-411.02	- 1992 Taxes	\$12,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Back Taxes	\$0.00	\$2.17	\$0.00	\$2.17	0.00%
1100-000-470	- Interest Income	\$1,200.00	\$338.92	\$87.80	\$426.72	35.56%
TOTAL AUDIT FUND REVENUE		\$24,400.00	\$9,713.39	\$1,366.22	\$11,079.61	45.41%

DEBT SERVICES**WORKING CASH FUND****700-000-470 Other Sources**

700-000-470	- Interest Income	\$110,000.00	\$24,116.94	\$8,188.42	\$32,305.36	29.37%
TOTAL WORKING CASH FUND REVENUE		\$110,000.00	\$24,116.94	\$8,188.42	\$32,305.36	29.37%

CAPITAL PROJECTS**BUILDING BOND PROCEEDS FUND****1300-000-470 Other Sources**

1300-000-470 Interest Income	\$40,000.00	\$11,813.35	\$3,404.76	\$15,218.11	38.05%
TOTAL BUILDING BOND PROCEEDS FUND REVENUE	\$40,000.00	\$11,813.35	\$3,404.76	\$15,218.11	38.05%

PROTECTION, HEALTH, AND SAFETY FUND**0300-000-410 Local Governmental Sources**

0300-000-411.01 1991 Taxes	\$170,000.00	\$141,663.97	\$19,371.14	\$161,035.11	94.73%
0300-000-411.02 - 1992 Taxes	\$175,000.00	\$0.00	\$0.00	\$0.00	0.00%
Back Taxes	\$0.00	\$32.82	\$0.00	\$32.82	0.00%
Total Local Government Sources	\$345,000.00	\$141,696.79	\$19,371.14	\$161,067.93	46.69%
0300-000-470 - Bond Issue	\$1,200,000.00	\$0.00	\$1,224,637.00	\$0.00	\$0.00
- Interest Income	\$2,000.00	\$0.00	\$3,144.15	\$3,144.15	157.21%
	\$1,202,000.00	\$0.00	\$1,227,781.15	\$1,227,781.15	\$1.57
TOTAL PROTECTION, HEALTH, AND SAFETY FUND REVENUE	\$1,547,000.00	\$141,696.79	\$1,247,152.29	\$1,388,849.08	89.78%

PROPRIETARY FUNDS

BOOKSTORE	\$700,000.00	\$303,269.33	\$103,167.74	\$406,437.07	58.06%
TOTAL REVENUE	\$8,974,400.00	\$2,415,825.07	\$1,498,861.97	\$3,914,687.04	43.62%

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY



William F. Young

PRESIDENT



John D. Dunn

SECRETARY

DATE