

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING  
Third Floor Board Room**

**August 23, 1993**

**7 p.m.**

**A. Call to Order**

**B. Roll Call**

**C. Communication from Visitors**

**D. Approval of Minutes**

**E. President's Report**

1. Enrollment
2. SVCC Television Ad
3. PQP Report (enclosed)
4. Fall Semester Start
5. Endowment Challenge Grant I \$669,105.35  
+5,965.42  
Endowment Challenge Grant II \$644,454.38  
+ 864.38 (to be invested in The Common Fund)

**F. Financial Reports and Actions**

1. Treasurer's Report
2. Bills Payable
3. Payrolls - July 31 \$183,720.59  
August 15 \$121,099.91
4. Budget Report FY93
5. Budget Report FY94
6. Health/Life Insurance Report
7. Tentative 1993-94 Budget
8. Tax Abatement Requests

**G. Closed Session (Appointment, employment, or dismissal  
of an employee)**

**H. Personnel**

1. Part-time Faculty
2. Leave of Absence Request

**I. Other**

1. Affirmative Action Policy 403.01 Changes  
(Second Reading)
2. Closed Session Minutes
3. RAMP
4. Policy 409.01 Contract Continuation (First Reading)

**J. Reports**

1. Student Trustee
2. ICCTA Representative
3. Foundation Liaison
4. Board Chair

**K. Closed Session (Appointment, employment, or dismissal of an employee)**

**L. President's Contract**

**M. Time of Next Meeting**

7 p.m. Monday, September 27, 1993  
Third Floor Board Room

**N. Adjournment**

**DATES FOR YOUR CALENDAR**

**Board of Trustees Meetings**

**September 27, 1993**

**October 25, 1993**

**November 22, 1993**

**December 20, 1993**

**January 24, 1993**

**February 28, 1993**

**March 28, 1993**

**ICCTA Monthly Meetings**

**September 10-11 - Holiday Inn  
Decatur**

**October - Nothing Scheduled**

**November 12-13 - Swissotel  
in Chicago**

**Northwest ICCTA Meetings**

**November, 1993 - IVCC**

**January 5, 1994 - Kishwaukee**

**April 6, 1994 - Sauk Valley**

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

August 23, 1993

The Board of Trustees of Sauk Valley Community College met in regular session at 7 p.m. on Monday, August 23, 1993 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Yemm called the meeting to order at 7 p.m. and the following members answered roll call:

Thomas Densmore	Richard Groharing
William Simpson	Patricia Smith
Margaret Tyne	B.J. Wolf
William Yemm	John Napolitano

SVCC Staff: President Richard L. Behrendt  
Vice President Ron Appuhn  
Vice President Phil Gover  
Vice President John Sagmoe  
Vice President Karen Wentz  
Secretary to the Board Marilyn Vinson  
Board Attorney Ole Bly Pace III  
Director Roberta Foutch-Reynolds

Welcome: Chair Yemm welcomed Phil Gover, new Vice President of Instructional Services, and John Napolitano, new Student Trustee.

Minutes: It was moved by Member Simpson and seconded by Member Densmore that the Board approve the minutes of the July 26 meeting as presented. In a roll call vote, the following was recorded: Ayes - Members Densmore, Simpson, Smith, Tyne, Wolf, and Yemm. Member Groharing: abstain. Motion carried. Student Trustee Napolitano advisory vote: abstain.

President's Report: President Behrendt reported on fall enrollment, the college television ads, the PQP Report, the candidates that had filed petitions to run for two six-year terms on the SVCC Board of Trustees, that the balance in the Endowment Challenge Grant I Fund was \$669,105.35 for an increase of \$5,965.42, and that the balance in Endowment Challenge Grant II was \$644,454.38, which is an increase of \$864.38 and will be invested in The Common Fund.

Treasurer's Report:

It was moved by Member Simpson and seconded by Member Smith that the Board approve the Treasurer's Report as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Napolitano advisory vote: aye.

Bills Payable:

It was moved by Member Densmore and seconded by Member Groharing that the Board approve bills in the following amounts:

Educational Fund	\$ 66,665.64
Operations/Maintenance	33,182.64
Auxiliary	45,578.35
Restricted	52,650.34
Agency	155.00
Audit	4,800.00
Liability/Prot./Settlement	17,942.72
Bookstore	62,351.02

In a roll call vote, all voted aye. Student Trustee Napolitano advisory vote: aye.

Payroll:

It was moved by Member Tyne and seconded by Member Wolf that the Board approve the July 31 payroll in the amount of \$183,720.59 and the August 15 payroll in the amount of \$121,099.91. In a roll call vote, all voted aye. Motion carried. Student Trustee Napolitano advisory vote: aye.

Tentative 1993-94 Budget:

It was moved by Member Simpson and seconded by Member Smith that the Board approve the 1993-94 tentative budget to be made available for public inspection in the business office of the College with the public hearing and final action to be taken at the September meeting. In a roll call vote, all voted aye. Motion carried. Student Trustee Napolitano advisory vote: aye.

Tax Abatement Request  
Dean Foods:

It was moved by Member Groharing and seconded by Member Densmore that the Board approve the tax abatement request from Dean Foods, Amboy Specialty Division of Dixon. In a roll call vote, all voted aye. Motion carried. Student Trustee Napolitano advisory vote: aye.

**Tax Abatement Request Allied-Locke Industries:** It was moved by Member Wolf and seconded by Member Smith that the Board approve the tax abatement request from Allied-Locke Industries of Dixon. In a roll call vote, all voted aye. Motion carried. Student Trustee Napolitano advisory vote: aye.

**Closed Session:** At 7:40 p.m., it was moved by Member Tyne and seconded by Member Napolitano that the Board adjourn to closed session to discuss the appointment, employment, or dismissal of an employee. In a roll call vote, all voted aye. Motion carried. Student Trustee Napolitano advisory vote: aye.

**Regular Session:** The Board returned to regular session at 7:55 p.m.

**Part-time Faculty:** It was moved by Member Simpson and seconded by Member Tyne that the Board approve the list of part-time faculty as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Napolitano advisory vote: aye.

**Leave of Absence:** It was moved by Member Groharing and seconded by Member Napolitano that the Board approve the request of Tom Breed to continue his leave of absence from his full-time counseling position to continue as the Coordinator of the Title III Student Retention program for the final year of the grant (October 1, 1993, through September 30, 1994). In a roll call vote, all voted aye. Motion carried. Student Trustee Napolitano advisory vote: aye.

**Affirmative Action Policy (Second Reading):** It was moved by Member Groharing and seconded by Member Tyne that the Board approve for second reading the indicated changes in Board Policy 403.01 (Affirmative Action) and the college Affirmative Action Plan. In a roll call vote, all voted aye. Motion carried. Student Trustee Napolitano advisory vote: aye.

**Closed Session Minutes Review:** It was moved by Member Densmore and seconded by Member Simpson that the Board approve the attached list of closed session minutes to be

kept confidential at this time. In a roll call vote, all voted aye. Motion carried. Student Trustee Napolitano advisory vote: aye.

RAMP: It was moved by Member Simpson and seconded by Member Groharing that the Board approve the attached RAMP document as submitted. In a roll call vote, all voted aye. Motion carried. Student Trustee Napolitano advisory vote: aye.

Policy 409.01 Contract Continuation (First Reading): It was moved by Member Tyne and seconded by Member Groharing that the Board approve (for first reading) the attached changes in Board Policy 409.01 Contract Continuation. In a roll call vote, all voted aye. Motion carried. Student Trustee Napolitano advisory vote: aye.

Reports: Student Trustee John Napolitano reported on Student Government elections, plans for Pow Wow Day, and the ICCB Student Advisory meeting.

ICCTA Representative Groharing reported that B.J. Wolf had been appointed Chair of the ICCTA State Relations Committee, that the next ICCTA Meeting would be September 10 and 11 at Decatur, and that he would serve on the ICCTA Finance and Excellence Committees during the coming year.

Closed Session: At 8:05 p.m. it was moved by Member Wolf and seconded by Member Densmore that the Board adjourn to closed session to discuss the appointment, employment, or dismissal of an employee. In a roll call vote, all voted aye. Motion carried. Student Trustee Napolitano advisory vote: aye.

Regular Session: The Board returned to regular session at 9:56 p.m.

President's Contract: It was moved by Member Wolf and seconded by Member Densmore that the Board approve a new three-year contract for President Behrendt (July 1, 1993 - June 30, 1996). In a roll call vote, all voted aye. Motion carried. Student Trustee Napolitano advisory vote: aye.

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August 23, 1993

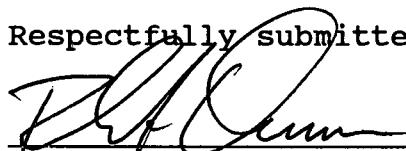
It was moved by Member Wolf and seconded by Member Simpson that the Board approve a 3.5% pay increase for President Behrendt, effective July 1, 1993. In a roll call vote, the following was recorded: Ayes - Members Densmore, Groharing, Simpson, Smith, Wolf, and Yemm. Nays - Member Tyne. Motion carried. Student Trustee Napolitano advisory vote: nay.

Adjournment:

Since the scheduled business was concluded, it was moved by Member Groharing and seconded by Member Tyne that the Board adjourn. The next regular meeting will be on Monday, September 27, 1993 at 7 p.m. in the third floor Board Room. In a roll call vote, all voted aye. Motion carried. Student Trustee Napolitano advisory vote: aye.

The Board adjourned at 10:00 p.m.

Respectfully submitted:



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Thomas Densmore, Secretary

**EMPLOYMENT AGREEMENT BETWEEN**

**DR. RICHARD BEHRENDT**

**and**

**THE BOARD OF COMMUNITY COLLEGE  
DISTRICT NO. 506  
COUNTIES OF WHITESIDE, LEE, OGLE,  
HENRY, BUREAU AND CARROLL  
STATE OF ILLINOIS**

EMPLOYMENT AGREEMENT BETWEEN

DR. RICHARD BEHRENDT

and

THE BOARD OF COMMUNITY COLLEGE  
DISTRICT NO. 506  
COUNTIES OF WHITESIDE, LEE, OGLE,  
HENRY, BUREAU AND CARROLL  
STATE OF ILLINOIS

WITNESSETH, This Agreement made and entered into this  
30<sup>th</sup> day of September, 1993, by and between the Board of  
Trustees of Sauk Valley Community College, (hereinafter "Board"),  
and Richard Behrendt (hereinafter "President"):

WHEREAS, Board at a meeting on August 23, 1993, upon roll  
call vote, duly adopted its Resolution authorizing the Chairman  
and Secretary of the Board to execute on its behalf an Employment  
Agreement, employing President under the terms and conditions  
herein set forth, and

WHEREAS, President has previously entered into and executed  
an Employment Agreement dated September 2, 1992, under and  
pursuant to terms and conditions therein specified, and

WHEREAS, that Employment Agreement has been modified by acts  
of the Board on August 23, 1993, and it is appropriate to enter  
into an agreement reflecting the changes made, and

WHEREAS, Board and President mutually desire that the  
President be provided with this written Employment Agreement for  
and in respect to President's position as President of Sauk  
Valley Community College to enhance administrative stability and  
in order that the parties hereto may define herein their mutual  
rights, obligations and duties, each to the other,

NOW, THEREFORE, in consideration of the premises and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Board and President agree as follows:

1. EMPLOYMENT AND TERM

Board hereby employs Richard Behrendt as President of the College for a term commencing July 1, 1993, and continuing until June 30, 1996.

2. POWERS AND DUTIES

The President shall be and remain the Chief Executive of the College, throughout the term hereof, or any extension or renewal hereof, and as such Officer act for and on behalf of the Board and under its direction in the performance of his duties of overall administration of the College.

The President's duties and powers shall include those provided by law, those set forth in the written policy now in force and as adopted by the Board from time to time. Throughout the term of any extension or renewal hereof, the President shall have such other and further powers, responsibilities and duties as the Board may from time to time direct, subject to the terms and conditions of this Agreement.

3. REAPPOINTMENT

Notice of intent not to renew this contract must be given by either party in writing at least one (1) year before the expiration date. Failure to serve notice of intent not to renew shall extend this contract for one (1) additional year. The parties may extend this Agreement with or without modification of its terms for an additional term on June 30 of any year the contract is in force.

4. EXTENT OF SERVICES

The President shall devote his full time, attention and energies to the business of the College, and shall not during the term of this Agreement or any renewal or extension hereof be engaged in any other business activity or accept any commitment outside his role as President which interferes with his duties and responsibilities or adversely affects his proficiency as Chief Executive of the College.

5. NON-RENEWAL OR TERMINATION OF EMPLOYMENT

Notwithstanding anything to the contrary contained in this Agreement, the President's employment may be terminated for one or more of the following reasons:

A. Resignation.

Honorable resignation or termination of employment by mutual written agreement of the parties. The acceptance of the President's written resignation by the Board pursuant to duly adopted Resolution, shall be deemed to constitute Honorable Termination of Employment hereunder.

B. Disability.

Total disability for a period of ninety (90) consecutive days after exhaustion of available paid sick leave and vacation benefits shall be a basis for termination of employment.

The term "total disability" means sickness or illness, regardless of cause, physical or mental, which results in the President being substantially unable to effectively perform his duties as President and his duties pursuant to this Agreement. President shall submit to

physical or mental examination or both at the request of the Board, provided that such examinations shall be performed by persons licensed as medical doctors.

C. Death of the President.

The Board-President relationship shall be deemed to have terminated upon the death of the President, during the term hereof or any extension or renewal hereof.

D. Discharge for Cause.

The President may be discharged for cause by the Board. A discharge for cause shall be deemed a dismissal of the President for conduct which is seriously prejudicial to the College, and may include, without limitation, incompetency, violation of law, material breach of this Agreement, cruelty, negligence, unprofessional behavior, immorality, or for other sufficient reason or cause under the laws of the State of Illinois. Upon a majority vote of the Board to dismiss for cause, the President shall be given written notice of the Board's decision. The President shall be entitled to appear before the Board to discuss the notice of his dismissal. Such meeting may be in public session or executive session, at the option of the Board.

6. PRESIDENT'S SALARY

Board shall pay President an annual salary of Ninety-three Thousand Five Hundred Forty-seven and no/100ths Dollars (\$93,547.00) for the term commencing July 1, 1993, through June 30, 1996. Said annual salary rate shall be paid to the President in installments in accordance with the usual and customary payment practices of the Board. Unless mutually agreed between the Board and President, the Board shall not reduce said annual salary rate below said \$93,547.00 amount. Nothing herein

shall be deemed to prohibit the Board, in its discretion, from increasing the President's annual salary prospectively at any time during the term of this Agreement, or during any extension or renewal hereof.

7. PRESIDENT'S BENEFITS IN ADDITION TO SALARY

A. Holidays. The President shall be entitled to be absent from the performance of his duties during all holidays declared by the Board or scheduled by the State of Illinois in respect to Community Colleges throughout the State.

B. Vacation Benefits. The President shall receive paid vacation equal to that provided the Vice Presidents, but not less than twenty-four (24) days per each contract year.

The President shall consult with the Board Chairperson in the event he plans to utilize more than three consecutive days of such vacation benefit, through the term of this Agreement, or any extension or renewal hereof.

C. Dues, Fees. Board shall pay President's membership dues and charges to appropriate educational associations or organizations, as well as his membership dues and fees for and in respect to his membership in such other local, community, State or National clubs or organizations which the Board Chairperson and President mutually deem necessary or advisable that President join in order to enhance or improve his community or professional skills and relationships.

D. Conferences, Conventions, etc. The President may attend educational conferences, conventions, courses, seminars and other similar professional growth activities.

Appropriate expenses shall be reimbursed in accordance with Board policy. Attendance at such conferences shall not be construed as vacation time.

E. Automobile and Related Expenses of the President.

The Board shall pay the President an automobile expense allowance of Four Hundred and no/100ths Dollars (\$400.00) per month, for and in respect to his use of his personal automobile while on College business.

Payment of such allowance shall be made to President monthly.

Usage reimbursement shall be limited to purchase of gasoline required by the performance of President's duties hereunder on behalf of the Board. Appropriate vouchers shall be submitted monthly for such reimbursement.

F. Insurance, Sick Leave, Privileges, etc. The President shall be granted thirty-five (35) days sick leave as of his first day of employment. The President shall be allowed such other privileges, leaves, health leave, and insurance and fringe benefits not specifically enumerated and not in conflict with or inconsistent with this contract as are commonly extended to all other administrative personnel. As an addition to the President's base salary (Clause 6 hereof), the College shall pay an amount equal to Three Thousand and no/100ths Dollars (\$3,000.00) annually by July 31, for the President's use toward life insurance premiums on the life of the President or to a tax sheltered annuity or tax deferred retirement plan in such proportion as the President may direct.

G. In the event this contract shall terminate by virtue of the death of the President, then the President's spouse and dependent children shall be entitled to attend

the College, tuition free, for the number of credits necessary to earn an Associate's degree.

8. CREDIT CARDS

The College shall provide President with credit cards which may be used only for College business or for expenses for which the President is entitled to reimbursement under this contract or under policy.

9. EVALUATION OF PRESIDENT

At least once each contract year, Board and President shall meet for the purpose of review of the past year's administration of the College and the role of the President in the future course and goals of the College.

10. NOTICES

Any notice required or permitted under the terms of this Agreement shall be written and may be served personally or by prepaid certified or registered mail. If served by mail, it shall be addressed to his residence in the case of the President, or to the Chairman of the Board of the College, at his or her residence, in the case of the Board. Any notice shall be deemed to have been delivered within ninety-six hours after having been deposited in a United States Post Office located within the College District.

11. MISCELLANEOUS

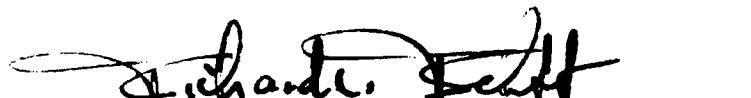
A. Paragraph headings and numbers have been inserted for convenience of reference only, and if there shall be any conflict between any such heading or numbers and the text of this Agreement, the text shall control.

B. This Agreement may be executed in one or more counterparts, each of which shall be considered an original, and all of which taken together shall be considered one and the same instrument.

C. This Agreement contains all of the terms agreed upon by the parties with respect to the subject matter of this Agreement and supersedes all prior agreements, arrangements and communications between the parties concerning such subject matter whether oral or written.

D. This contract supersedes and replaces all prior contracts between the parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective names and in the case of the Board, by its Chairman and Secretary, on the day and year first written above.

  
\_\_\_\_\_  
President

THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois

By   
\_\_\_\_\_  
Chairman

ATTEST:

  
\_\_\_\_\_  
Secretary-Board of Trustees



**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 \* 815/288-5511

Agenda Item F-6

**MEMORANDUM**

**TO:** Dr. Richard Behrendt  
**FROM:** Ron Appuhn *rw*  
**DATE:** August 2, 1993  
**SUBJECT:** Health/Life Insurance Report for August Board Meeting

The figures listed below summarize the year-to-date financial data concerning health/life insurance through July 31, 1993. Please be advised that these numbers include retirees, COBRA participants, and grant employees.

**I. Self-Funded Plan - August 1992 through July 31, 1993**

Fixed medical premium costs paid	\$ 97,458.57
Medical payments to employees and providers	<u>262,373.91</u>
Total medical costs	359,832.48
Life insurance premium costs paid	<u>19,134.92</u>
 Total Health/Life Insurance Payments	\$378,967.40

**II. Prudential Plan - August 1992 through July 31, 1993**

Estimated premiums payable (without 2 1/2% increase)	
Medical (\$52,488.40 x 12)	\$629,860.80
Life (\$2,052.15 x 12)	<u>24,625.80</u>
 Total Health/Life Insurance Payments	\$654,486.60

**III. Estimated funds in self-insurance pool at  
July 31, 1993**

\$213,620.32

**cc:** Insurance Advisory Committee  
John Wardell

**For Board Meeting  
of August 23, 1993**

**Agenda Item F-7**

**TENTATIVE 1993-94 BUDGET**

Attached is a comparison of the FY 93 and FY 94 budgets and the 1993-94 tentative budget for Board consideration and first reading. This budget will be available in the Business Office for public display for the next 30 days and the public hearing and final action will be taken at the September meeting.

**RECOMMENDATION:** Board approval of the tentative budget for 1993-94 which will be made available for public inspection in the Business Office of the College with the public hearing and final action to be taken at the September meeting.

SAUK VALLEY COMMUNITY COLLEGE

FY 93 OPERATING BUDGET ANALYSIS

August 18, 1993

	<u>Budget</u>	<u>Actual (Unaudited)</u>	<u>Difference</u>
Revenues	\$6,205,000	\$6,246,000	+ \$41,000
Expenditures	<u>(6,395,000)</u>	<u>(6,197,000)</u>	<u>(198,000)</u>
Surplus or (Deficits)	(\$190,000)	\$49,000	+\$239,000

REVENUES:

Property Taxes - increase in EAV higher than expected	+ 30,000
Chargebacks - decrease in student demand	- 4,000
Voc Ed (DAVTE) reimbursement higher than prior year - difficult to predict	+ 33,000
Replacement Tax - higher than previous year despite "sluggish" Illinois economy	+ 19,000
Tuition and Fees - tuition well under budget, offset by increased revenue from course fees (not final)	- 9,000
Interest Income - drop in rates, and cash flow from State and other sources of operating cash (not final)	- 32,000
Transfers - projected Community Service transfer not made (\$38,000), working cash transfer not completed	- 57,000
Miscellaneous and Other - increase mostly due to successful auction and facility rental	+ 61,000
Increase in Revenue	41,000

### EXPENDITURE REDUCTIONS

Retirement Benefits - Paterson early retirement not charged to the college	32,000
Vice President College Advancement Salary - leave without pay	11,000
Xerox supplies - chargebacks in excess of costs	9,000
Building and Grounds salaries - savings from time lapse in replacing positions of Thompson and Walker	15,000
Telephone - elimination of 800 number, more contractual costs moved to other funds, increased awareness of personal calls	18,000
Marketing/Public Relations - tight budget management of the several subcategories in this area (each worth some savings)	12,000
Student Salaries - improved efficiency in building and grounds (10,000), other decreases (3,000)	13,000
Equipment-DAVTE purchased from another fund (8,000), microfiche not purchased (4,600), capital purchased below budget (5,400)	18,000
Printshop Supplies - chargebacks in excess of costs	6,000
Information Systems Maintenance Administration - contracted costs moved to other funds (5,000) implementation plans revised (16,000) software contractual not used (17,000)	38,000
Information Systems Maintenance Education - contracted costs moved to other funds (9,800), implementation plans revised (5,000)	14,000
Conference and Meeting - college-wide reductions	7,000
Contingency - not spent	5,000
Maintenance Contractual - tight budget management and demand slightly below normal	6,000
All other expenses net savings or (over budget)	<u>(6,000)</u>
Reductions in Expenditures	198,000

**Sauk Valley Community College**



**TENTATIVE  
BUDGET  
1993 - 1994**

STATE OF ILLINOIS  
COMMUNITY COLLEGE DISTRICT 506

Annual Budget for Fiscal Year 1994

SAUK VALLEY COMMUNITY COLLEGE  
173 Illinois Route 2  
Dixon, Illinois 61021

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STATE OF ILLINOIS  
SUMMARY OF FISCAL YEAR 1994 BUDGET BY FUND

	General		Special Revenue				Debt Source	Capital Projects		Proprietary Fund
	Education Fund	Operations & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection & Settlement Fund	Working Cash Fund		Operations & Maintenance (Restricted) Fund	Building Bond Proceeds Fund	
Beginning Balance	\$ 700,000	\$600,000	\$ ---	\$35,600	\$308,000	\$2,557,224	\$149,000	\$ 36,510	\$907,000	\$ 480,000
Budgeted Revenue	6,244,000	265,000	2,048,256	26,000	476,000	90,000	285,000	365,000	34,000	1,520,000
Budgeted Expenditures	(6,244,000)	(355,000)	(2,048,256)	(26,000)	(500,000)	---	(297,566)	(401,510)	(34,000)	(1,482,000)
Budgeted Transfers to Other Funds	---	---	---	---	---	(90,000)	---	---	---	---
Budgeted Transfers from Other Funds	80,000	10,000	---	---	---	---	---	---	---	---
Budgeted Ending Balance	<u>\$ 780,000</u>	<u>\$520,000</u>	<u>\$ 0</u>	<u>\$ 35,600</u>	<u>\$284,000</u>	<u>\$2,557,224</u>	<u>\$136,434</u>	<u>\$ 0</u>	<u>\$907,000</u>	<u>\$ 518,000</u>

1

The Official Budget, which is accurately summarized in this document, was approved by the Board of Trustees on September 27, 1993.

ATTEST: \_\_\_\_\_  
Secretary, Board of Trustees

**SAUK VALLEY COMMUNITY COLLEGE**  
**SUMMARY OF FISCAL YEAR 1994 ESTIMATED REVENUES**  
**OPERATING FUNDS**

OPERATING REVENUES BY SOURCE	Educational Fund	Operations & Maintenance Fund	Total Operating Fund
<hr/>			
Local Government:			
1/2 of 1992 Taxes	\$870,000	\$106,000	\$976,000
1/2 of 1993 Taxes	891,000	109,000	1,000,000
Chargeback Revenue	--	--	--
<b>TOTAL LOCAL GOVERNMENT</b>	<b>1,761,000</b>	<b>215,000</b>	<b>1,976,000</b>
<hr/>			
State Government:			
ICCB Credit Hour Grants	1,479,742	--	1,479,742
ICCB Credit Hour-Nonrecurring	310,000		310,000
ICCB Equalization Grant	490,962	--	490,962
State Board of Education-			
Voc. Educ. Regular	88,296	--	88,296
Corporate Personal Property			
Replacement Taxes	175,000	21,000	196,000
<b>TOTAL STATE GOVERNMENT</b>	<b>2,544,000</b>	<b>21,000</b>	<b>2,565,000</b>
<hr/>			
Federal Government:			
Other Federal Revenue	7,000	--	7,000
<b>TOTAL FEDERAL GOVERNMENT</b>	<b>7,000</b>	<b>--</b>	<b>7,000</b>
<hr/>			
Student Tuition and Fees:			
Tuition	1,760,000	--	1,760,000
Fees	91,000	--	91,000
<b>TOTAL TUITION AND FEES</b>	<b>1,851,000</b>	<b>--</b>	<b>1,851,000</b>
<hr/>			
Other Sources:			
Facilities Revenue	--	9,000	9,000
Investment Income	35,000	20,000	55,000
Miscellaneous Revenue	46,000	--	46,000
Transfer from Working Cash Fund	80,000	10,000	90,000
<b>TOTAL OTHER SOURCES</b>	<b>161,000</b>	<b>39,000</b>	<b>200,000</b>
<hr/>			
<b>TOTAL 1994 BUDGETED REVENUE</b>	<b>6,324,000</b>	<b>275,000</b>	<b>6,599,000</b>
<hr/>			
Less Non-Operating Item:			
Tuition Chargeback Revenue	--	--	--
<b>ADJUSTED REVENUE</b>	<b>\$6,324,000</b>	<b>\$275,000</b>	<b>\$6,599,000</b>
<hr/>			

**SAUK VALLEY COMMUNITY COLLEGE**  
**SUMMARY OF FISCAL YEAR 1994 OPERATING BUDGETED EXPENDITURES**

BY PROGRAM	Educational Fund	Operations & Maintenance Fund	Total Operating Fund	%
Instruction	\$3,093,533	\$ --	\$3,093,533	46.9
Academic Support	262,181	--	262,181	4.0
Student Services	528,625	--	528,625	8.0
Operation & Maintenance of Plant	399,115	355,000	754,115	11.4
General Administration	525,227	--	525,227	8.0
Institutional Support	1,435,319	--	1,435,319	21.7
<b>TOTAL 1993-94 BUDGETED EXPENDITURES</b>	<b>6,244,000</b>	<b>355,000</b>	<b>6,599,000</b>	<b>100.0%</b>
<b>Less Non-Operating Item:</b>				
Tuition Chargeback	(27,000)	--	(27,000)	
<b>ADJUSTED EXPENDITURES</b>	<b>\$6,217,000</b>	<b>\$355,000</b>	<b>\$6,572,000</b>	
 <b>BY OBJECT</b>				
Salaries	\$4,680,543	\$ --	\$4,680,543	70.9
Employee Benefits	527,865	--	527,865	8.0
Contractual Services	159,315	87,000	246,315	3.7
Gen. Materials & Supplies	406,468	60,000	466,468	7.1
Conf. & Meeting Expense	80,700	5,000	85,700	1.3
Utilities	40,000	203,000	243,000	3.7
Capital	310,000	--	310,000	4.7
Other	27,000	--	27,000	0.4
Provision for Contingency	12,109	--	12,109	0.2
<b>TOTAL 1993-94 BUDGETED EXPENDITURES</b>	<b>6,244,000</b>	<b>355,000</b>	<b>6,599,000</b>	<b>100.0%</b>
<b>Less Non-Operating Item:</b>				
Tuition Chargeback	(27,000)	--	(27,000)	
<b>ADJUSTED EXPENDITURES</b>	<b>\$6,217,000</b>	<b>\$355,000</b>	<b>\$6,572,000</b>	

**SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1994 BUDGETED EXPENDITURES  
EDUCATION FUND**

	APPROPRIATIONS	TOTALS
<b>INSTRUCTION</b>		
Salaries	\$2,929,935	
Contractual Services	25,300	
General Materials & Supplies	107,348	
Conference & Meeting Expense	30,950	\$3,093,533
<b>ACADEMIC SUPPORT</b>		
Salaries	178,136	
Contractual Services	9,800	
General Materials & Supplies	72,095	
Conference & Meeting Expense	2,150	262,181
<b>STUDENT SERVICES</b>		
Salaries	473,025	
Contractual Services	2,800	
General Materials & Supplies	39,600	
Conference & Meeting Expense	13,200	528,625
<b>OPERATIONS &amp; MAINTENANCE OF PLANT</b>		
Salaries	359,115	
Utilities	40,000	399,115
<b>GENERAL ADMINISTRATION</b>		
Salaries	419,352	
Employee Benefits	8,450	
Contractual Services	500	
General Materials & Supplies	84,725	
Conference & Meeting Expense	12,200	525,227
<b>INSTITUTIONAL SUPPORT</b>		
Salaries	320,980	
Employee Benefits	519,415	
Contractual Services	120,915	
General Materials & Supplies	102,700	
Conference & Meeting Expense	22,200	
Capital	310,000	
Other	27,000	
Provision for Contingency	12,109	1,435,319
<b>GRAND TOTAL</b>		<b>\$6,244,000</b>

SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1994 BUDGETED EXPENDITURES  
OPERATIONS AND MAINTENANCE FUND

	APPROPRIATIONS	TOTALS
OPERATIONS AND MAINTENANCE OF PLANT		
Contractual Services	\$87,000	
General Materials & Supplies	60,000	
Conference & Meeting Expense	5,000	
Utilities	203,000	\$355,000
GRAND TOTAL		\$355,000

SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1994 BUDGETED REVENUES AND EXPENDITURES  
RESTRICTED PURPOSES FUND

REVENUES	REVENUES	TOTALS
<hr style="border-top: 1px dashed black;"/>		
<b>STATE GOVERNMENT</b>		
ICCB Advanced Technology Grant	\$41,284	
ICCB Special Population Grant	48,742	
ICCB Workforce Preparation Grant	60,327	
ICCB Retiree Grant	28,571	
Literacy - Project VITAL	46,474	
Other State Sources	127,060	\$352,458
<hr style="border-top: 1px dashed black;"/>		
<b>FEDERAL GOVERNMENT</b>		
Department of Education	1,347,526	
Other Federal Sources	233,490	1,581,016
<hr style="border-top: 1px dashed black;"/>		
<b>OTHER SOURCES</b>		
Miscellaneous Revenue	114,782	114,782
<hr style="border-top: 1px dashed black;"/>		
<b>GRAND TOTAL</b>		<b>\$2,048,256</b>
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EXPENDITURES	APPROPRIATIONS	TOTALS
<hr style="border-top: 1px dashed black;"/>		
<b>INSTRUCTION</b>		
Salaries	\$207,964	
Employee Benefits	13,478	
Contractual Services	54,025	
General Materials & Supplies	45,181	
Conference & Meeting Expense	26,760	
Fixed Charges	2,000	
Capital	118,133	
Other	3,483	\$471,024
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SAUK VALLEY COMMUNITY COLLEGE  
 FISCAL YEAR 1994 BUDGETED REVENUES AND EXPENDITURES  
 RESTRICTED PURPOSES FUND

	APPROPRIATIONS	TOTALS
<b>STUDENT SERVICES</b>		
Salaries	\$220,469	
Other	8,673	
Financial Aid	1,173,713	\$1,402,855
<b>PUBLIC SERVICES</b>		
Salaries	72,006	
Employee Benefits	13,623	
Contractual Services	1,400	
General Materials & Supplies	12,070	
Conference & Meeting Expense	7,050	
Utilities	2,100	
Other	37,557	145,806
<b>INSTITUTIONAL SUPPORT</b>		
Other	28,571	28,571
<b>GRAND TOTAL</b>		<b>\$2,048,256</b>

SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1994 BUDGETED REVENUES AND EXPENDITURES  
AUDIT FUND

REVENUES	REVENUES	TOTALS
<hr style="border-top: 1px dashed black;"/>		
<b>LOCAL GOVERNMENT</b>		
1/2 of 1992 Taxes	\$12,000	
1/2 of 1993 Taxes	13,000	\$25,000
<hr style="border-top: 1px dashed black;"/>		
<b>OTHER SOURCES</b>		
Interest Income	1,000	1,000
<hr style="border-top: 1px dashed black;"/>		
<b>GRAND TOTAL</b>	<b>\$26,000</b>	
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EXPENDITURES	APPROPRIATIONS	TOTALS
<hr style="border-top: 1px dashed black;"/>		
<b>INSTITUTIONAL SUPPORT</b>		
Contractual Services	\$26,000	\$26,000
<hr style="border-top: 1px dashed black;"/>		
<b>GRAND TOTAL</b>	<b>\$26,000</b>	
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**SAUK VALLEY COMMUNITY COLLEGE**  
**FISCAL YEAR 1994 BUDGETED REVENUES AND EXPENDITURES**  
**LIABILITY, PROTECTION, AND SETTLEMENT FUND**

REVENUES	REVENUES	TOTALS
-----	-----	-----
<b>LOCAL GOVERNMENT</b>		
1/2 of 1992 Taxes	\$217,000	
1/2 of 1993 Taxes	250,000	\$467,000
-----	-----	-----
<b>OTHER SOURCES</b>		
Interest Income	9,000	9,000
-----	-----	-----
<b>GRAND TOTAL</b>		<b>\$476,000</b>
-----	-----	-----
<b>EXPENDITURES</b>	APPROPRIATIONS	TOTALS
-----	-----	-----
<b>INSTITUTIONAL SUPPORT</b>		
Salaries	\$86,000	
Employee Benefits	101,000	
Contractual Services	56,000	
Supplies	12,000	
Fixed Charges	245,000	\$500,000
-----	-----	-----
<b>GRAND TOTAL</b>		<b>\$500,000</b>
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SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1994 BUDGETED REVENUES AND EXPENDITURES  
WORKING CASH FUND

REVENUES	REVENUES	TOTALS
-----	-----	-----
OTHER SOURCES		
Interest Income	\$90,000	\$90,000
-----	-----	-----
GRAND TOTAL		\$90,000
-----	-----	-----
EXPENDITURES	APPROPRIATIONS	TOTALS
-----	-----	-----
TRANSFERS		
Transfer to Education Fund	\$80,000	
Transfer to Operations and		
Maintenance Fund	10,000	\$90,000
-----	-----	-----
GRAND TOTAL		\$90,000
-----	-----	-----

**SAUK VALLEY COMMUNITY COLLEGE**  
**FISCAL YEAR 1994 BUDGETED REVENUES AND EXPENDITURES**  
**BOND AND INTEREST FUND**

REVENUES	REVENUES	TOTALS
<b>LOCAL GOVERNMENT</b>		
1/2 of 1992 Taxes	\$148,500	
1/2 of 1993 Taxes	135,500	\$284,000
<b>OTHER SOURCES</b>		
Interest Income	1,000	1,000
<b>GRAND TOTAL</b>		<b>\$285,000</b>
-----	-----	-----
EXPENDITURES	APPROPRIATIONS	TOTALS
<b>INSTITUTIONAL SUPPORT</b>		
Bond Principal	\$230,000	
Bond Interest	67,566	\$297,566
<b>GRAND TOTAL</b>		<b>\$297,566</b>
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**SAUK VALLEY COMMUNITY COLLEGE**  
**FISCAL YEAR 1994 BUDGETED REVENUES AND EXPENDITURES**  
**OPERATIONS AND MAINTENANCE (RESTRICTED) FUND**

REVENUES	REVENUES	TOTALS
LOCAL GOVERNMENT		
1/2 of 1992 Taxes	\$179,000	
1/2 of 1993 Taxes	183,000	\$362,000
OTHER SOURCES		
Interest Income	3,000	3,000
GRAND TOTAL		\$365,000
EXPENDITURES	APPROPRIATIONS	TOTALS
INSTITUTIONAL SUPPORT		
Capital (Protection, Health and Safety)	\$401,510	\$401,510
GRAND TOTAL		\$401,510

SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1994 BUDGETED REVENUES AND EXPENDITURES  
BUILDING BOND PROCEEDS FUND

REVENUES	REVENUES	TOTALS
-----	-----	-----
OTHER SOURCES		
Interest Income	\$34,000	\$34,000
-----	-----	-----
GRAND TOTAL		\$34,000
-----	-----	-----
EXPENDITURES	APPROPRIATIONS	TOTALS
-----	-----	-----
INSTITUTIONAL SUPPORT		
Capital Expenditures	\$34,000	\$34,000
-----	-----	-----
GRAND TOTAL		\$34,000
-----	-----	-----

**SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1994 BUDGETED REVENUES AND EXPENDITURES  
AUXILIARY FUND**

REVENUES	REVENUES	TOTALS
<b>STUDENT TUITION AND FEES</b>		
Student Activity Fee Allocation	\$150,000	\$150,000
<b>OTHER SOURCES</b>		
Sales and Service Fees -- Bookstore	700,000	
Sales and Service Fees - Child Care	22,000	
Community Services	50,000	
Student Activities	18,000	
Medical Insurance Contributions	580,000	1,370,000
<b>GRAND TOTAL</b>		<b>\$1,520,000</b>
<b>EXPENDITURES</b>	<b>APPROPRIATIONS</b>	<b>TOTALS</b>
<b>STUDENT SERVICES</b>		
Student Activities and Athletics	\$185,000	\$185,000
<b>PUBLIC SERVICES</b>		
Community Services	50,000	50,000
<b>INDEPENDENT OPERATIONS</b>		
Bookstore	645,000	
Child Care	22,000	667,000
<b>INSTITUTIONAL SUPPORT</b>		
Medical Insurance	580,000	580,000
<b>GRAND TOTAL</b>		<b>\$1,482,000</b>

**SAUK VALLEY COMMUNITY COLLEGE**  
**FISCAL YEAR 1994 BUDGETED EXPENDITURES BY LINE ITEM**  
**EDUCATION FUND**

INSTRUCTION	APPROPRIATIONS	TOTALS
<b>Social Science</b>		
Salaries - Full-time	\$164,467	
Salaries - Part-time	21,000	
Salaries - Overload	12,000	
General Materials & Supplies	4,820	
Conference & Meeting Expense	800	\$203,087
<b>Humanities</b>		
Salaries - Full-time	325,008	
Salaries - Part-time	64,000	
Salaries - Overload	12,000	
General Materials & Supplies	8,100	
Conference & Meeting Expense	1,800	410,908
<b>Art</b>		
Salaries - Full-time	41,965	
Contractual Services	400	
General Materials & Supplies	600	
Conference & Meeting Expense	200	43,165
<b>Music</b>		
Salaries - Full-time	79,965	
Contractual Services	1,000	
General Materials & Supplies	3,168	
Conference & Meeting Expense	700	84,833
<b>Math Science</b>		
Salary - Lab Assistant	22,814	
Salaries - Full-time	316,134	
Salaries - Part-time	10,000	
Salaries - Summer School	15,000	
Salaries - Overload	20,000	
Contractual Services	1,000	
Supplies - Biology	6,700	
Supplies - Chemistry	4,800	
Supplies - Physics	1,100	
Supplies - Math	1,400	
Supplies - Astronomy	300	
Conference & Meeting Expense	2,000	401,248
<b>Physical Education</b>		
Salaries - Full-time	35,102	
Salaries - Part-time	6,000	
Salaries - Overload	1,200	
Contractual Services	2,200	
General Materials & Supplies	1,400	
Conference & Meeting Expense	400	46,302

	APPROPRIATIONS	TOTALS
<b>Business Education</b>		
Salaries - Full-time	\$271,610	
Salaries - Part-time	42,000	
Salaries - Summer School	19,000	
Salaries - Overload	35,000	
Contractual Services	600	
Supplies - Business	2,400	
Supplies - Data Processing	9,000	
Supplies - OAS Lab	3,600	
Conference & Meeting Expense	1,400	\$384,610
<b>Food Services</b>		
General Materials & Supplies	300	300
<b>Agriculture</b>		
Salaries - Part-time	2,700	
General Materials & Supplies	500	3,200
<b>Industrial Education</b>		
Salaries - Full-time	195,388	
Salaries - Part-time	29,000	
Salaries - Summer School	2,250	
Salaries - Overload	15,000	
Contractual Services	500	
Supplies - Electronics	7,500	
Supplies - HRS	2,000	
Supplies - Mechanical Design	2,500	
Supplies - Machine Tool	2,500	
Conference & Meeting Expense	1,000	257,638
<b>Human Services</b>		
Salaries - Part-time	15,000	
General Materials & Supplies	600	15,600
<b>E.M.T.</b>		
Contractual Services	1,500	
General Materials & Supplies	300	1,800
<b>Criminal Justice</b>		
Salaries - Full-time	31,006	
Salaries - Part-time	5,400	
Salaries - Overload	2,000	
General Materials & Supplies	1,000	
Conference & Meeting Expense	300	39,706

	APPROPRIATIONS	TOTALS
<b>Nursing Education</b>		
Salaries - Administrative	\$39,964	
Salaries - Lab Assistant (Title III)	8,700	
Salaries - Part-time	20,000	
Salaries - Summer	7,000	
Salaries - Overload	10,500	
Salaries - Secretarial	20,063	
Contractual Services	100	
General Materials & Supplies	1,440	
Conference & Meeting Expense	1,600	\$109,367
<b>Med. Lab. Technology</b>		
Salaries - Full-time	28,935	
Salaries - Part-time	10,000	
Salaries - Summer School	800	
Salaries - Overload	4,500	
Contractual Services	3,115	
General Materials & Supplies	10,270	
Conference & Meeting Expense	2,000	59,620
<b>A.D. Nursing</b>		
Salaries - Full-time	131,074	
Contractual Services	150	
General Materials & Supplies	6,850	
Conference & Meeting Expense	1,400	139,474
<b>L.P. Nursing</b>		
Salaries - Full-time	71,165	
Salaries - Full-time Title III	4,835	
Contractual Services	150	
General Materials & Supplies	3,950	
Conference & Meeting Expense	800	80,900
<b>Radiologic Technology</b>		
Salaries - Clinic Asst. Part-time	12,000	
Salaries - Full-time	79,249	
Salaries - Part-time	3,000	
Salaries - Summer School	10,350	
Salaries - Overload	7,400	
Contractual Services	6,535	
General Materials & Supplies	4,450	
Conference & Meeting Expense	5,550	128,534
<b>Nursing Assistant</b>		
Contractual Services	100	
General Materials & Supplies	1,650	
Conference & Meeting Expense	200	1,950

	APPROPRIATIONS	TOTALS
<b>Learning Assistance Center</b>		
Salaries - Part-time - Learn. Dis.	\$15,000	
Salaries - Full-time	28,554	
Salaries Summer School	3,100	
Salaries - Secretarial - Part-time	6,150	
General Materials & Supplies	50	
Conference & Meeting Expense	200	\$53,054
<b>Academic Skills Center</b>		
Salaries - Full-time	81,158	
Salaries - Part-time (Adult Ed)	32,000	
Salaries - Overload	4,000	
Salaries - Part-time (Acad. Skills)	32,000	
General Materials & Supplies	6,050	
Conference & Meeting Expense	400	155,608
<b>Dean of Arts, Social Sciences and Physical Education</b>		
Salaries - Administrative	55,195	
Salaries - Instructional (Summer)	34,000	
Night Premiums/Substitutions	100	
Salaries - Secretarial	20,956	
Contractual Services	850	
General Materials & Supplies	1,200	
Conference & Meeting Expense	2,450	114,751
<b>Dean of Business, Technology and Natural Sciences</b>		
Salaries - Administrative	59,879	
Night Premiums/Substitutions	1,500	
Salaries - Secretarial	17,716	
General Materials & Supplies	1,200	
Conference & Meeting Expense	3,000	83,295
<b>Dean of Health and Community Services</b>		
Salaries - Administrative	53,260	
Instructional Salaries/Part-time	25,000	
Night Premiums/Substitutions	1,200	
Community Service Coordinators	6,500	
Salaries - Secretarial	17,716	
Contractual Services	6,500	
General Materials & Supplies	3,000	
Conference & Meeting Expense	2,250	115,426
<b>Vice President of Instructional Services</b>		
Salaries - Administrative	76,010	
Salaries - Secretarial	26,582	
Contractual Services	600	
General Materials & Supplies	1,600	
Conference & Meeting Expense	2,300	107,092

	APPROPRIATIONS	TOTALS
<b>Faculty Office</b>		
Salaries - Secretarial	\$43,665	
Salaries - Classified - Overtime	300	
General Supplies (Faculty Office)	700	
<b>Honors Program</b>		
Salaries - Coordinator Stipend	6,850	
General Materials & Supplies	350	
Conference & Meeting Expense	200	7,400
<b>TOTAL INSTRUCTION</b>		3,048,868
<b>ACADEMIC SUPPORT</b>		
<b>Learning Resource Center</b>		
Salaries - Professional	129,959	
Salaries - Instructional (Summer)	1,700	
Salaries - Secretarial	39,317	
Salaries - Secretarial - Part-time	7,160	
Contractual Services	9,800	
Library Supplies	21,095	
Audio Visual Supplies	9,000	
Library Books	42,000	
Conference & Meeting Expense	2,150	262,181
<b>TOTAL ACADEMIC SUPPORT</b>		262,181
<b>STUDENT SERVICES</b>		
<b>Admissions and Records</b>		
Salaries - Administrative	40,688	
Salaries - Secretarial	75,916	
Salaries - Secretarial - Part-time	7,717	
Salaries - Classified - Overtime	2,500	
Contractual Services	2,800	
General Materials & Supplies	14,000	
Conference & Meeting Expense	2,200	145,821
<b>Counseling and Testing</b>		
Salaries - Professional	72,355	
Salaries - Counseling (Title III)	11,654	
Salaries - Professional Part-time	39,662	
Salaries - Secretarial	17,716	
Salaries - Secretarial - Part-time	4,680	146,067
<b>Health Services</b>		
General Materials & Supplies	100	100

	APPROPRIATIONS	TOTALS
<b>Financial Aid</b>		
Salaries - Administrative	\$53,082	
Salaries - Secretarial	39,395	
Salaries - Part-time	8,000	
Salaries - Classified - Overtime	1,200	\$101,677
<b>Vice President of Student Services</b>		
Salaries - Administrative	64,876	
Salaries - Secretarial	20,584	
Other Salaries (Coaching)	13,000	
General Materials & Supplies	18,500	
Commencement	7,000	
Conference & Meeting Expense	7,000	
Student Recruitment	4,000	134,960
<b>TOTAL STUDENT SERVICES</b>		528,625
<b>OPERATION AND MAINTENANCE OF PLANT</b>		
Salaries - Maintenance	99,245	
Salaries - Custodial	123,571	
Salaries - Cust. & Grounds/Part-time	25,500	
Salaries - Grounds	40,493	
Telephone	40,000	
Salaries - Administrative	41,879	
Salaries - Classified	22,427	
Salaries - Overtime	6,000	399,115
<b>TOTAL OPERATIONS AND MAINTENANCE OF PLANT</b>		399,115
<b>GENERAL ADMINISTRATION</b>		
<b>President's Office</b>		
Salaries - Administrative	90,384	
Salaries - Secretarial	30,442	
Other Employee Benefits	8,450	
General Materials & Supplies	1,500	
Conference & Meeting Expense	4,900	
Special Affairs	1,500	137,176

	APPROPRIATIONS	TOTALS
<b>Business Services</b>		
Salaries - Administrative	\$104,480	
Salaries - Professional	35,125	
Salaries - Secretarial	86,151	
Salaries - Secretarial - Part-time	15,000	
Salaries - Classified - Overtime	2,500	
Contractual Services	500	
General Materials & Supplies	7,000	
Conference & Meeting Expense	3,900	\$254,656
<b>Marketing and Public Relations</b>		
Salaries - Administrative	35,708	
Salaries - Secretarial	19,562	
General Materials & Supplies	9,025	
Publications	43,000	
Advertising	24,200	
Conference & Meeting Expense	1,900	133,395
<b>TOTAL GENERAL ADMINISTRATION</b>		525,227
<b>INSTITUTIONAL SUPPORT</b>		
<b>Board of Trustees</b>		
Contractual Legal	9,500	
Dues	6,800	
Other General Supplies	900	
Conference & Meeting Expense	5,500	22,700
<b>Institutional Support Expenses</b>		
Salaries - Secretarial	19,907	
Salaries - Part-time - Switchboard	2,000	
Student Employees	55,329	
Group Medical Insurance	459,000	
Group Life Insurance	18,000	
Tuition Reimbursement	9,800	
Retirement Benefits	32,615	
Curriculum Development	700	
UNALLOCATED Contractual	700	
In-Service Training	2,000	
Supplies (Faculty Association)	200	
Postage	60,000	
Institutional Dues	4,000	
Advertising - Legal Notices	2,000	
Recruitment	10,000	676,251
<b>Capital Outlay</b>		
Equipment and Projects	310,000	310,000

	APPROPRIATIONS	TOTALS
<b>Print Shop</b>		
Salaries - Secretarial	\$22,814	
General Materials & Supplies	100	
Conference & Meeting Expense	100	\$23,014
<b>Affirmative Action</b>		
Contractual Services	100	
General Materials & Supplies	500	
Conference & Meeting Expense	300	900
<b>Institutional Research</b>		
Salaries - Professional (Title III)	7,219	
General Materials & Supplies	500	7,719
<b>Information Systems</b>		
Salaries - Administrative	53,391	
Salaries - Professional	43,931	
Salaries - Office Staff	19,814	
Salaries - Classified (Title III)	15,268	
Contractual Services - Administration	94,715	
Contractual Services - Education	13,200	
General Supplies - Administration	15,900	
General Supplies - Education	9,700	
Conference & Meeting Expense	3,400	269,319
<b>Vice President of College Advancement</b>		
Salaries - Administrative	59,812	
Salaries - Secretarial	21,495	
General Materials & Supplies	2,100	
Conference & Meeting Expense	2,900	86,307
<b>Tuition Chargeback</b>	27,000	27,000
<b>Provision for Contingencies</b>	12,109	12,109
<b>TOTAL INSTITUTIONAL SUPPORT</b>		1,435,319
<b>GRAND TOTAL</b>		\$6,244,000

SAUK VALLEY COMMUNITY COLLEGE  
FISCAL YEAR 1994 BUDGETED EXPENDITURES BY LINE ITEM  
OPERATIONS AND MAINTENANCE FUND

OPERATION AND MAINTENANCE OF PLANT	APPROPRIATIONS	TOTALS
Contractual Services	\$62,000	
General Materials & Supplies	60,000	
Contractual - Power Generator Maint.	25,000	
Gas	135,000	
Electricity	68,000	
Conference & Meeting Expense	5,000	\$355,000
<b>GRAND TOTAL</b>		<b>\$355,000</b>

For Board Meeting  
of August 23, 1993

**Agenda Item F-8**

**TAX ABATEMENT REQUESTS**

We have received applications for tax abatements from Dean Foods, Amboy Specialty Division in Dixon, and Allied-Locke Industries, also in Dixon. These have been reviewed by Attorney Pace and further reviewed by Vice President Appuhn and appear to be in full compliance with all of the regulations stipulated in Board Policies 306.01 and 307.01.

Attached is further information from Mr. Appuhn as well as the detailed applications from these two companies.

**RECOMMENDATION:** Board approval of the tax abatement requests from Dean Foods, Amboy Specialty Division in Dixon and Allied-Locke Industries, also in Dixon.



**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL Rt. 2, Dixon, IL 61021 \* 815/288-5511

**MEMORANDUM**

**TO:** Dr. Richard Behrendt  
**FROM:** Ron Appuhn *lrv*  
**DATE:** August 12, 1993  
**SUBJECT:** Tax Abatement Requests

We have received applications for tax abatement from Dean Foods, Amboy Specialty Division (Dixon) and from Allied-Locke Industries (Dixon). Both companies have submitted requests that appear to be in full compliance with the regulations stipulated in Board Policies 306.01 and 307.01.

Dean Foods has proposed a partial abatement over five years for an estimated \$13,748.12 in total abated taxes for all funds. Allied-Locke has proposed a partial abatement over five years for an estimated \$5,593.89 in total abated taxes for all funds. As members of an enterprise zone, both companies have tax abatements with all other educational taxing bodies.

I recommend that we ask the Board to review these applications and take appropriate action. Both companies intend to send representatives to the Board meeting in order to address any questions about the abatements and the related projects.

n



**DEAN FOODS**  
AMBOY SPECIALTY DIVISION

---

820 Palmyra Ave. P.O. Box 529 Dixon, Illinois 61021  
Phone 815/288-4097  
Fax 815/288-5022

Aug. 9, 1993

Mr. Ron Appuhn  
173 Illinois Route 2  
Dixon, IL 61021

Dear Ron:

Attached you will find our application for a tax abatement for the expansion we are planning and under-going at Dean Foods, Amboy Specialty Division.

We sincerely hope the Board of Trustees will consider our application and grant a property tax abatement in accordance with your policy. If you have any questions, please contact me.

Sincerely,

*Jack Smith*  
Jack Smith  
Plant Manager

jh



**DEAN FOODS**  
AMBOY SPECIALTY DIVISION

---

820 Palmyra Ave. P.O. Box 529 Dixon, Illinois 61021  
Phone 815/288-4097  
Fax 815/288-5022

**STATEMENT OF NEED:**

For 25 years Amboy Specialty has been located in Lee County -- first in Amboy and now in Dixon. This long standing relationship between Amboy Specialty and the Sauk Valley area has proven to be very successful.

Since our affiliation with Dean Foods in 1968, we are but one of several food processing facilities throughout the Midwest. With multiple locations available for expansion and/or relocation, we are pleased to see how strongly the Dixon area has chosen to support our development needs.

The tax incentives afforded us by inclusion in the Enterprise Zone will play a very important part in our decision to make further investments in the Dixon facility.

WE envision our current project will ultimately lead to the creation of 11 full time jobs over a 5 year period. Of equal importance are the technological improvements we will be making which will ensure a long and prosperous future for our 119 existing employees. With the addition of new employees, we will constantly be in need of training and using Sauk Valley College's leadership and facilities to keep up with our current and on-going involvement in Total Quality Management.

# ENTERPRISE ZONE

Lee County

Established on July 1, 1987

## APPLICATION FOR PROPERTY TAX ABATEMENT

Company Name: Dean Foods, Amboy Specialty Division

Company Address: 820 Palmyra Avenue

City: Dixon

State: IL

Zip Code: 61021

Company Phone: (815) 288-4097

Representative: Jack Smith

Title: Plant Manager

Local Address (if different from above): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: ( )

Owner Name (if different from applicant): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: ( )

Description of Property (Including Address): 820 Palmyra Avenue, Dixon

Permanent Parcel Number or Permanent Index Number for Site(s) (from tax bill):

#1 07-02-31-479-002

#2 \_\_\_\_\_

#3 \_\_\_\_\_

#4 \_\_\_\_\_

Current SEV\* (from Tax Bill) for Site(s):

Parcel #1 \$ 470,000

Parcel #2 \$ \_\_\_\_\_

Parcel #3 \$ \_\_\_\_\_

Parcel #4 \$ \_\_\_\_\_

Total SEV: \$ 470,000

\* SEV = State Equalized Value

Current Taxes Paid (from tax bill):

Parcel #1 \$ 47,682

Parcel #2 \$ \_\_\_\_\_

Parcel #3 \$ \_\_\_\_\_

Parcel #4 \$ \_\_\_\_\_

Total Current Taxes: \$ 47,682

Description of Business Operations Conducted on Site: Aseptic manufacturer of cheese  
sauces and puddings

Average Employment Level: (recent past corp. year) Full Time 119 Part Time 0

Total Annual Payroll: (recent past corp. year) \$ 3,200,000

Number of Full Time Employees to be: Hired 11 Retained 119  
over 5 years

### Description of Full Time Jobs Being Created:

Occupation: <u>Labor</u>	Pay Scale: \$ <u>10.70/hr</u>
Occupation: <u>clean-up</u>	Pay Scale: \$ <u>11.23/hr</u>
Occupation: <u>operator</u>	Pay Scale: \$ <u>12.22/hr</u>
Occupation: <u>formulator</u>	Pay Scale: \$ <u>11.23/hr</u>
Occupation: <u></u>	Pay Scale: \$ <u></u>

**Total Estimated Project Cost:**

	<b>MATERIALS</b>	<b>LABOR</b>
A. Interior Remodeling:	\$ _____	\$ _____
B. Exterior Remodeling:	\$ _____	\$ _____
C. New Construction:	\$ 750,000	\$ 2,265,000
D. Site Improvements:	\$ _____	\$ _____
E. Other: _____	\$ _____	\$ _____
<b>Grand Total of Project:</b>	<b>\$</b>	<b>+</b>
	\$	= \$

**Estimated Market Area for Product Manufactured or Sold:** \_\_\_\_\_  
Geographic USA and Canada

### **Statement of Need:**

see attached

**Terms of Property Tax Abatement Requested:**  
**Five Years At:**      **1st Year**      **75%**      **Abatement**  
**2nd Year**      **75%**  
**3rd Year**      **75%**  
**4th Year**      **50%**  
**5th Year**      **25%**  
**6th Year & Subsequent**      **0%**

**ATTACHMENTS:**

1. Photocopy of "Certification of Incorporation"
2. Most recent "Annual Report to the Secretary of State's Office"
3. E-Zone Worksheet showing the anticipated abatement (DDA to provide)

5-Aug-93

## ESTIMATED PROPERTY TAX SAVINGS

## DEAN FOODS, AMBOY SPECIALTY DIVISION ESTIMATED SALES TAX SAVINGS

## ANNUAL TAX REVENUE = PC X .333333 X TR

PC = Total Estimate Project Cost

.333333 = Assessed Value is 1/3 of Market

TR = Current Taxing District Rate

EAV = Equalized Assessed Value

ATR = Annual Tax Revenue

Assuming that 1/2 of the total project cost is for materials,  
 a 6.25% sales tax exemption on building materials which  
 will become real property is available.

PC = Project Cost

MC = Material Costs

STE = Sales Tax Exemption

## EXAMPLE

PC	\$3,195,012
	0.333333
EAV	\$1,065,003
TR	0.004303
ATR	\$4,582.71

## EXAMPLE

PC	\$3,195,012.00	equals MC of	\$1,597,506.00
divided by	2		
MC x 6.25% (Sales Tax) =		\$99,844.13	

## ESTIMATED ABATEMENT

1st Year	\$3,437.03
2nd Year	\$3,437.03
3rd Year	\$3,437.03
4th Year	\$2,291.35
5th Year	\$1,145.68
6th Year	0
<b>TOTAL</b>	<b>\$13,748.12</b>

## ESTIMATED TOTAL TAXES WITHOUT ABATEMENT

1st Year	\$4,582.71
2nd Year	\$4,582.71
3rd Year	\$4,582.71
4th Year	\$4,582.71
5th Year	\$4,582.71
<b>TOTAL</b>	<b>\$22,913.54</b>

Total Estimated Tax Revenue Without Abatement	\$22,913.54
Less Estimated Abatement	\$13,748.12
Gross Proceeds to Taxing Body(s)	\$9,165.42

## TOTAL ESTIMATED SAVINGS

Estimated Property Tax	\$13,748.12
Estimated Sales Tax	\$99,844.13
<b>GRAND TOTAL ESTIMATED SAVINGS</b>	<b>\$113,592.25</b>



# ALLIED-LOCKE INDUSTRIES INCORPORATED

GREEN RIVER INDUSTRIAL PARK, P.O. BOX 509, DIXON, ILLINOIS 61021-0509  
PHONE (815)288-1471 (IN IL. ONLY) • WATTS NUMBER • 1-(800)435-7752 • SPROCKET DEPT. (800)435-7753  
FAX 815-288-7945 • WATTS FAX 800-462-3130

August 6, 1993

Sauk Valley College  
173 Illinois Rte 2  
Dixon, IL 61021

Attn: Ron Appuhn

Dear Sir,

Enclosed is a revised application for the purpose of petitioning Sauk Valley College for a property tax abatement in the recently expanded enterprise zone in the Green River Industrial Park.

Per our discussion of August 5, 1993 I contacted Tim Chase of DIDA to inquire the status of other pending tax abatements. He said all have been approved with the one exception of Amboy Township, to whom we are just now applying.

We hope this application will be found favorable by the Board. If we can be of any assistance by attending the meeting please give us a call.

Sincerely,

*William M. Hulbert*  
William M. Hulbert  
V.P. Finance

# ENTERPRISE ZONE

## Lee County

Established on July 1, 1987

### APPLICATION FOR PROPERTY TAX ABATEMENT

Company Name: ALLIED-LOCKE INDUSTRIES, INC.

Company Address: P.O. BOX 509 City: DIXON

State: ILLINOIS Zip Code: 61021 Company Phone: (815) 288-1471

Representative: W.R. CROWSON Title: PRESIDENT

Local Address (if different from above):

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_

Owner Name (if different from applicant): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Description of Property (Including Address): ALLIED-LOCKE IND IS LOCATED IN THE GREEN RIVER INDUSTRIAL PARK. THE COMPANY OWNS THIRTY ACRES OF LAND AND THE BUILDINGS COVER 275,000 SQUARE FEET.

Permanent Parcel Number or Permanent Index Number for Site(s) (from tax bill):

#1 PLEASE SEE ATTACHED PAGE #2 \_\_\_\_\_

#3 \_\_\_\_\_ #4 \_\_\_\_\_

Current SEV\* (from Tax Bill) for Site(s):

Parcel #1 \$ \_\_\_\_\_

Parcel #2 \$ \_\_\_\_\_

Parcel #3 \$ \_\_\_\_\_

Parcel #4 \$ \_\_\_\_\_

Total SEV: \$ \_\_\_\_\_

\* SEV = State Equalized Value

Current Taxes Paid (from tax bill):

Parcel #1 \$ \_\_\_\_\_

Parcel #2 \$ \_\_\_\_\_

Parcel #3 \$ \_\_\_\_\_

Parcel #4 \$ \_\_\_\_\_

Total Current Taxes: \$ \_\_\_\_\_

Description of Business Operations Conducted on Site: ALLIED-LOCKE MANUFACTURES CHAINS AND SPROCKETS. THE COMPANY ALSO IMPORTS CHAINS AND SPROCKETS FROM THE PACIFIC RIM WHICH ARE MARKETED ALONG WITH THE MANUFACTURED PRODUCTS.

\* Average Employment Level: (recent past corp. year) Full Time \_\_\_\_\_ Part Time \_\_\_\_\_

\* Total Annual Payroll: (recent past corp. year) \$ \_\_\_\_\_

\* Number of Full Time Employees to be: Hired \_\_\_\_\_ Retained \_\_\_\_\_

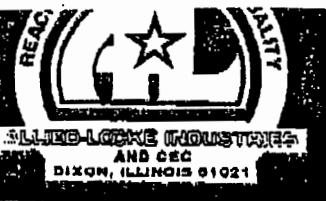
\* PLEASE SEE ATTACHED SHEET FOR THIS INFORMATION

PERMANENT INDEX NO.	SEV	TAX
#1 02-15-07-100-003	209,590	12,288.26
#2 02-15-07-100-110	9,110	534.12
#3 02-15-06-300-009	29,530	1,731.34
#4 02-15-06-300-008	2,800	164.16
#5 02-15-06-300-007	35,820	2,100.14
#6 12-14-01-400-005	1,070	<u>63.22</u>
		\$16,881.24

OCCUPATION	PAY SCALE
SUPERVISOR	32,000
PRODUCTION CONTROL	24,000
PURCHASING	32,000
CUSTOMER SERVICE	16,000
INSIDE SALES	32,000
ENGINEERING	35,000
QUALITY CONTROL	20,000
OFFICE PERSONNEL	32,000
ASM WORKERS	437,500
PUNCH PRESS OPERATOR	122,500
MACHINING OPERATOR	72,000
TOOL & DIE	52,000
MAINTENANCE	40,000
—	—
50	947,000

# ALLIED-LOCKE INDUSTRIES

## INCORPORATED



GREEN RIVER INDUSTRIAL PARK, P.O. BOX 509, DIXON, ILLINOIS 61021-0509  
 PHONE (815)288-1471 (IN IL ONLY) • WATTS NUMBER • 1-(800)435-7752 • FAX 815-288-7945 • WATTS FAX 800-452-3130

October 1, 1992

### EXHIBIT A

Dixon/Lee County Enterprise Zone  
 C/O DIDA  
 P.O. Box 913  
 Dixon, IL 61021

ATTN: Mr. Tim Chase, Zone Administrator

Dear Sir:

Allied-Locke Industries is in the process of buying the chain making assets of the Moline Corporation and relocating them to our Dixon, Illinois facility. The Moline Corporation's annual sales have decreased from approximately \$10 million to \$5 million due in part to their current chapter 11 bankrupt condition. They presently employ 45 people.

It is our intention to move the company, as soon as possible, and revitalize the business back to its pre-bankrupt level thereby creating 75 to 100 new jobs within two years of ownership. It will be necessary for us to enlarge our present facilities by 50,000 square feet of manufacturing space and another 15,000 square feet for office functions. We are estimating the construction costs to total approximately \$1.8 million.

Our decision to purchase and relocate the Moline Corporation was made with the thought in mind that the property tax abatements and the sales tax exempts offered in the Enterprise Zone would greatly enhance our opportunity for success.

Sincerely,

ALLIED-LOCKE INDUSTRIES, INC.

William R. Crowson  
 President

kd

STEEL DETACHABLE CHAIN • AGRICULTURAL ROLLER CHAIN • QUIK TACH (T-BAR)  
 • PINTLE CHAIN • PRECISION ROLLER CHAIN • T-ROD • SPROCKETS

108

8152882153

06-16-93 03:01PM P002 #02



# ALLIED-LOCKE INDUSTRIES INCORPORATED

GREEN RIVER INDUSTRIAL PARK, P.O. BOX 509, DIXON, ILLINOIS 61021-0509  
PHONE (815)288-1471 (IN IL. ONLY) • WATTS NUMBER • 1-(800)435-7752 • SPROCKET DEPT. (800)435-7753  
FAX 815-288-7945 • WATTS FAX 800-462-3130

## HISTORY

Allied-Locke Industries was established by Robert L. Crowson in 1965 under the name Allied Chains, Incorporated. Initially, Allied Chains manufactured steel detachable chain for use on farm equipment.

In 1978, Allied Chains purchased Locke Steel Chain Company of Huntington, Indiana. Founded 1897, Locke Steel Chain produced a complete line of agricultural chains. The two companies were combined to form Allied-Locke Industries. This merger assured Allied-Locke a strong position in the agricultural chain market.

Allied-Locke started to import precision roller chain and sprockets in 1980. By 1985, the Company had begun manufacturing sprockets, after acquiring machinery in an auction at Cullman Industries, a former sprocket manufacturer.

Expansion continued in 1988, when Allied-Locke purchased Chain Engineering Company (CEC) of Canton, Connecticut. CEC had been an importer of precision roller chain for 28 years. By taking over CEC, Allied-Locke broadened its product line and entered another sales area, the industrial chain market.

On September 15, 1992 Allied-Locke Industries Inc. acquired Moline Corporation of St. Charles, IL. Our employment before the acquisition was approximately 175, with annual payroll of 4,326,000. Our current employment due to the acquisition has increased to 240 with annual payroll of 5,750,000. The prospect for future growth looks good and employment in the next three years should increase by another 50 to 75 people.

Allied-Locke is now comprised of four divisions: an agricultural chain division, a precision roller chain division, an industrial chain division, and a sprocket division. Our Company sells to the agricultural and industrial markets throughout North America. Chain is also exported to other countries, such as Argentina, Australia, and France.

Allied-Locke's objectives are to manufacture and sell high-quality products at competitive prices, and to offer customers prompt, accurate service.



To all to whom these Presents Shall Come, Greeting:

Whereas, Articles of Incorporation duly signed and verified of  
ALLIED CHAINS, INC.

have been filed in the Office of the Secretary of State on the 2nd  
 day of December A.D. 1964, as provided by "THE BUSINESS  
 CORPORATION ACT" of Illinois, in force July 13, A.D. 1933.

Now Therefore, I, WILLIAM H. CHAMBERLAIN,  
 Secretary of State of the State of Illinois,  
 by virtue of the powers vested in me by law, do hereby issue this certificate of  
 incorporation and attach thereto a copy of the Articles of Incorporation  
 of the aforesaid corporation.

In Testimony Whereof, I hereunto set my hand and cause to  
 be affixed the Great Seal of the State of Illinois.  
 Done at the City of Springfield this 2nd  
 day of December A.D. 1964 and  
 of the Independence of the United States  
 the one hundred and 89th.

/s/ William H. Chamberlain

SECRETARY OF STATE

YEAR OF  
File Prior to:  
1992  
12/01/92

STATE OF ILLINOIS  
DOMESTIC CORPORATION ANNUAL REPORT  
PLEASE TYPE OR PRINT CLEARLY IN BLACK INK

CORPORATION  
FILE NO.

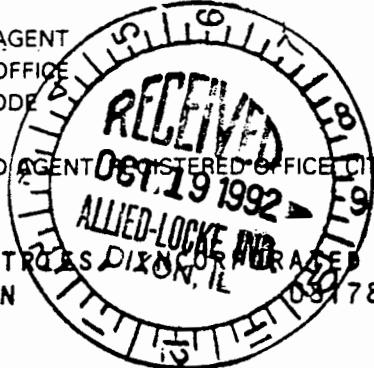
D 4482-407-8

1.) **CHANGES ONLY:** REGISTERED AGENT  
REGISTERED OFFICE  
CITY, IL ZIP CODE

COUNTY

2.) CORPORATE NAME, REGISTERED AGENT, REGISTERED OFFICE, CITY, IL, ZIP CODE

ALLIED-LOCKE INDUSTRIES  
WILLIAM R CROWSON  
1088 CORREGIDOR RD  
DIXON, IL. 61021



LEE  
COUNTY

3.) Date Incorporated 12/02/1964

4.) The names and residential addresses of **ALL** officers & directors **MUST** be listed here!

OFFICE	NAME	NUMBER & STREET	CITY	STATE	ZIP
President	W. R. Crowson	406 Illinois Rt #2	Dixon	IL	61021
Secretary	R. L. Crowson	RR #1 Box 388	Hot Springs	AR	71913
Treasurer	W. R. Crowson	406 Illinois Rt #2	Dixon	IL	61021
Director	W. R. Crowson	406 Illinois Rt #2	Dixon	IL	61021
Director	R. L. Crowson	RR #1 Box 388	Hot Springs	AR	71913
Director					

i.) If 51% or more of the stock is owned by a minority or female, please check appropriate box  Minority Owned  Female Owned  
i.) Number of shares authorized and issued (as of 09/30/92):

CLASS	SERIES	PAR VALUE	NUMBER AUTHORIZED	NUMBER ISSUED
		No Par	50000	45450.000
		100.00000	5000	2855.000 3071.000

**IMPORTANT:** Whenever the amount in item 6 or 7a differs from the Secretary of State's records, the enclosed BCA 14.30 must be completed.

a.) The amount of paid-in capital as of 09/30/92 is: \$ 192,879

b.) The Paid-in Capital on record with the Secretary of State is: \$ 475,938

**CLIENT'S COPY**

RETAIN FOR YOUR FILES

) By

*(Any Authorized Officer's Signature)*

*(Title)*

*(Date)*

Under the penalty of perjury and as an authorized officer, I declare that this annual report and, if applicable, the statement of change of registered agent and/or office, pursuant to provisions of the Business Corporation Act, has been examined by me and is, to the best of my knowledge and belief, true, correct, and complete.

JRN TO:  
nt of Business Services  
of State  
d, IL. 62756  
(217) 782-7808

**ITEM 8 MUST BE SIGNED!**

**LEASE COMPLETE THE REVERSE SIDE OF THIS REPORT**

RESIDENT WILLIAM R CROWSON 406 ILLINOIS RT #2 DIXON 61021

SECRETARY ROBERT L CROWSON ROUTE BOX 388 HOT SPRINGS AR 71901

**THE ABOVE OFFICERS' NAMES AND ADDRESSES ARE MISSING OR HAVE CHANGED, ENTER ONLY THE ADDITIONS OR CORRECTIONS BELOW.**

D 4482-407-8

File No.

RESIDENT	NAME	STREET ADDRESS	CITY	STATE	ZIP CODE
SECRETARY					

NAME STREET ADDRESS CITY STATE ZIP CODE

NAME STREET ADDRESS CITY STATE ZIP CODE

**ENTER FEDERAL EMPLOYER IDENTIFICATION NUMBER IF NOT PRINTED =**

The amounts stated in parts (a) through (e) below are given for the twelve month period ending \_\_\_\_\_, 19\_\_\_\_\_.  
  

---

**The value of the property (gross assets)**

(a) owned by the corporation, wherever located, was.....(a) \$ \_\_\_\_\_  
(b) of the corporation located within the state of Illinois was.....(b) \$ \_\_\_\_\_

The gross amount of business transacted by the corporation

(c) everywhere for the above period was.....(c) \$ \_\_\_\_\_

(d) at or from places of business in Illinois for the above period was.....(d) \$ \_\_\_\_\_  
Give the location of the principal places of business of the corporation in each state where authorized to transact business  
and the gross amount of business transacted in each state for the above period. (If necessary attach a second sheet.)

$$\text{LOCATION FACTOR} = \frac{b + d}{a + c} = \text{•} \quad (6 \text{ decimal places})$$

*(Write this figure on line 11b below.)*

(a.) ALL property of the corporation is located in Illinois and ALL business of the corporation is transacted at or from places of business in Illinois.

(b.)  the corporation ELECTS to pay franchise tax on the basis of 100% of its total paid-in capital.

ALLOCATION FACTOR = 1.00000 (Write this figure on line 11b below.)

**STOP! Item 9 or 10 must be completed before continuing  
TO Item 11.**

ANNUAL FRANCHISE TAX AND FEES

(a.) Total Paid-in Capital (Enter amount from Item 7a from the other side of report. If late, enter the greater of 7a or 7b.) . . . . .

(b.) ALLOCATION FACTOR (Enter from Item 9 or Item 10 above) . . . . .

(c.) ILLINOIS CAPITAL (*Multiply line (a.) by line (b.)*) .....

d1.) Multiply line (c.) by .001 (Round to nearest cent) .....

d2.) ANNUAL FRANCHISE TAX (Enter amount from line (d1.), but not if

e1.) If Annual Report is late, multiply line (d2.) by .10 .....

e2.) If Annual Franchise Tax is late, multiply line (d2.) by .01 for each month late or part thereof (minimum \$1.00) . . . . .

e3.) INTEREST & PENALTIES (Add line (e1.) and line (e2.).....

4.) ANNUAL REPORT FILING FEE (\$15) .....

g.) TOTAL ANNUAL FRANCHISE TAX, FEES, INTEREST, & PENALTY  
+ line (e3.) + line (f.) .....

a.	475,938	
b.	x 1.000	
c.	475,938	
d1.	475.94	
ess than \$25) .....	d2.	475.94
e1.		
e2.		
.....	e3.	
.....	f.	+15.00
ES DUE (Add line (d2.)	g.	490.94

## **IMPORTANT!**

there have been changes in Item 6 or 7, the enclosed form BCA 14.30 must be executed and submitted with this annual report in the same envelope.

Description of Full Time Jobs Being Created: PLEASE SEE ATTACHED SHEET

Occupation: \_\_\_\_\_ Pay Scale: \$ \_\_\_\_\_  
Occupation: \_\_\_\_\_ Pay Scale: \$ \_\_\_\_\_

### Total Estimated Project Cost:

## MATERIALS AND LABOR

A. Interior Remodeling:	\$ _____	\$ _____
B. Exterior Remodeling:	\$ _____	\$ _____
C. New Construction:	\$ 1,800,000	\$ _____
D. Capital Equipment:	\$ _____	\$ _____
E. Site Improvements:	\$ _____	\$ _____
F. Other: _____	\$ _____	\$ _____

**Grand Total of Project:**      \$                    +      \$                    = \$ 1,800,000

Estimated Market Area for Product Manufactured or Sold: WORLD WIDE

Statement of Need: Please see attached letter that was written to DIDA on October 1, 1992.

**Terms of Property Tax Abatement Requested:**

Five Years At:	1st Year	75%	Abatement
	2nd Year	75%	
	3rd Year	75%	
	4th Year	50%	
	5th Year	25%	
	6th Year & Subsequent		0%

**ATTACHMENTS:**

1. Photocopy of "Certification of Incorporation"
2. Most recent "Annual Report to the Secretary of State's Office"
3. E-Zone Worksheet showing the anticipated abatement (DIDA to provide)

Sauk Valley College Abatement Worksheet

5-Aug-93

ESTIMATED PROPERTY TAX SAVINGS

ALLIED-LOCKE INDUSTRIES

ESTIMATED SALES TAX SAVINGS

**ANNUAL TAX REVENUE = PC X .333333 X TR**

PC = Total Estimate Project Cost

.333333 = Assessed Value is 1/3 of Market

TR = Current Taxing District Rate

EAV = Equalized Assessed Value

ATR = Annual Tax Revenue

Assuming that 1/2 of the total project cost is for materials, a 6.25% sales tax exemption on building materials which will become real property is available.

PC = Project Cost

MC = Material Costs

STE = Sales Tax Exemption

**EXAMPLE**

PC	\$1,300,000
	<u>0.333333</u>
EAV	\$433,333
TR	<u>0.004303</u>
ATR	\$1,864.63

**EXAMPLE**

PC	<u>\$1,300,000.00</u>	equals MC of	\$650,000.00
divided by	2		
MC x 6.25% (Sales Tax)		\$40,625.00	

**ESTIMATED ABATEMENT**

1st Year	\$1,398.47
2nd Year	\$1,398.47
3rd Year	\$1,398.47
4th Year	\$932.32
5th Year	\$466.16
6th Year	0
<b>TOTAL</b>	<b>\$5,593.89</b>

**ESTIMATED TOTAL TAXES WITHOUT ABATEMENT**

1st Year	\$1,864.63
2nd Year	\$1,864.63
3rd Year	\$1,864.63
4th Year	\$1,864.63
5th Year	\$1,864.63
<b>TOTAL</b>	<b>\$9,323.16</b>

**TOTAL ESTIMATED SAVINGS**

Estimated Property Tax	\$5,593.89
Estimated Sales Tax	\$40,625.00
<b>GRAND TOTAL ESTIMATED SAVINGS</b>	<b>\$46,218.89</b>

Total Estimated Tax Revenue Without Abatement	\$9,323.16
Less Estimated Abatement	<u>\$5,593.89</u>
Gross Proceeds to Taxing Body(s)	\$3,729.26

**For Board Meeting  
of August 23, 1993**

**Agenda Item H-1**

**PART-TIME FACULTY**

**The following part-time faculty need approval by the SVCC  
Board of Trustees for the fall session:**

**Phyllis Butzen - Nursing  
Robert Duncan - Academic Skills  
Jerry McNair - Academic Skills  
John Nelson - Social Science  
Ron Strege - Social Science  
Sheila Warnken - Business**

**RECOMMENDATION: Board approval of the above as part-time  
faculty members.**

**For Board Meeting  
of August 23, 1993**

**Agenda Item H-2**

**LEAVE OF ABSENCE**

**As the attached letter from Tom Breed indicates, he is requesting another year's leave in order to continue his Title III appointment as Coordinator of Student Retention for the final year of the grant.**

**RECOMMENDATION:** Board approval of the request of Tom Breed to continue his leave of absence from his full-time counseling position to continue as Coordinator of the Title III Student Retention program for the final year of this grant (October 1, 1993 through September 30, 1994).



Sauk Valley  
Community  
College

August 9, 1993

Mr. John Sagmoe  
Vice President of Student Services  
Sauk Valley Community College  
173 IL Route 2  
Dixon, IL 61021

Dear Mr. Sagmoe,

I would like to request a continuing leave of absence from my full-time counseling position effective October 1, 1993 through September 30, 1994. This leave of absence will allow me to continue as Coordinator for the final grant year of the Title III Student Retention program. This request is based on the October 16, 1990 Recommendation for Staff Appointment.

If you have any questions regarding this matter, please feel free to contact my office.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas Breed".

Thomas Breed

For Board Meeting  
August 23, 1993

**Agenda Item I-1**

**AFFIRMATIVE ACTION POLICY 403.01 CHANGES  
(SECOND READING)**

The Affirmative Action Committee is recommending minor changes in Board Policy 403.01 Affirmative Action. As the memorandum from Walt Clevenger indicates, in order to be in compliance with the new American with Disabilities Act, all references to the word "handicap" should be replaced with "disability" in the college Affirmative Action Plan and Board Policy 403.01.

**RECOMMENDATION:** Board approval (second reading) of the indicated changes in Board Policy 403.01 (Affirmative Action) and the college Affirmative Action Plan.

**SAUK VALLEY COMMUNITY COLLEGE  
AFFIRMATIVE ACTION OFFICE**

**MEMORANDUM**

---

**To:** Dr. Behrendt

**From:** Walt Clevenger, AAO *WJC*

**Date:** July 19, 1993

**Subject:** Recommendation to Update the College's Affirmative Action Policy 403.01 and the College's Affirmative Action Plan

The Affirmative Action Committee (AAC) would like to recommend minor changes in the College's Affirmative Action Policy 403.01. The changes are:

1. Delete "otherwise"
2. Change the reference from "handicap" to "disability"

**Reason:** With the advent of the Americans with Disabilities Act the reference to handicap has been replaced with disability.

Also, the AAC would like to recommend that all references to "handicap" be replaced with "disability" in the College's Affirmative Action Plan.

cc K. Wentz

FY94aff1  
AAO disk

403.01 Affirmative Action

Sauk Valley Community College is an equal opportunity/affirmative action employer and is committed to an effective policy of non-discrimination and equal opportunity in all employee and student relations. No ~~otherwise~~ qualified employee or student shall be excluded from employment or educational opportunity, denied benefits, or subjected to discrimination on the basis of differences in gender, race, color, age, national origin, religion, veteran status, or ~~handicap condition~~. ~~Disability~~.

The Board of Trustees of Sauk Valley Community College adopted an Affirmative Action plan. Copies of this document are available in the Learning Resource Center, in the Counseling Center, and in the office of the Affirmative Action Officer.

The Sauk Valley Community College Affirmative Action Plan contains a grievance procedure that any employee, employment applicant, student, or student applicant may obtain by contacting the Affirmative Action Officer.

2/12/79

Updated 3/23/87

Updated 8/26/91

For Board Meeting  
of August 23, 1993

**Agenda Item I-2**

**CLOSED SESSION MINUTES REVIEW**

In compliance with Illinois law, I have reviewed the Board of Trustees executive session minutes through July 26, 1993, and also sessions which were previously closed. I am recommending the following closed session minutes remain closed for the reasons listed, but the remaining minutes (some of which were closed before) can now be opened to the public and will be placed in the notebook maintained in the office of the Secretary to the Board of Trustees.

<u>Date of Closed Session</u>	<u>Reason to be Kept Confidential</u>
January 28, 1991	Appointment, Employment or Dismissal of Personnel
February 25, 1991	Appointment, Employment, or Dismissal of Personnel
May 29, 1991	Appointment, Employment or Dismissal of Personnel
October 28, 1991	Appointment, Employment or Dismissal of Personnel
May 26, 1992 (second session)	Collective Bargaining
June 22, 1992 (second session)	Collective Bargaining
July 27, 1992 (first session)	Collective Bargaining
August 24, 1992	Collective Bargaining
September 28, 1992	Collective Bargaining
December 21, 1992	Appointment, Employment or Dismissal of Personnel
February 22, 1993	Appointment, Employment or Dismissal of Personnel
March 22, 1993	Appointment, Employment or Dismissal of Personnel
April 26, 1993	Appointment, Employment or Dismissal of Personnel

<u>Date of Closed Session</u>	<u>Reason to be Kept Confidential</u>
May 24, 1993	Collective Bargaining
June 28, 1993	Appointment, Employment or Dismissal of Personnel
July 26, 1993 (first session)	Appointment, Employment or Dismissal of Personnel
July 26, 1993 (second session)	Appointment, Employment or Dismissal of Personnel

**RECOMMENDATION:** Board approval to keep confidential the Closed Session minutes listed above.

**For Board Meeting  
Of August 23, 1993**

**Agenda Item I-3**

**RAMP**

**Attached is the state-required Resource Allocation and Management Plan (RAMP) document which we must submit annually.**

**RECOMMENDATION:** It is recommended that the Board approve the attached RAMP document as presented and send it to the Illinois Board of Higher Education as required.

**SAUK VALLEY COMMUNITY COLLEGE  
INFORMATION SYSTEMS**

**MEMORANDUM**

**To:** Dr. Behrendt

**From:** Walt Clevenger

**Date:** July 26, 1993

**Subject:** Ramp

Each year the Illinois Community Colleges are required to submit a RAMP report (Resource Allocation and Management Plan). This year the Operating tables section is being eliminated from Ramp. The needed information from this section will be gathered through alternative methods.

As you can see from this year's RAMP report, the majority of the report deals with the allocation of space. I will be sending in preliminary copies of Ramp on July 27, 1993.

I still need the Board of Trustees to approve the RAMP document at the August board meeting.

cc Karen Wentz

REF:appramp  
LOC:RAMP

**RESOURCE ALLOCATION  
AND  
MANAGEMENT PLAN  
FOR COMMUNITY COLLEGES**

**SUBMITTED TO:  
THE ILLINOIS BOARD OF HIGHER EDUCATION**

**BY:  
THE ILLINOIS COMMUNITY COLLEGE DISTRICT 506  
SAUK VALLEY COMMUNITY COLLEGE CAMPUS  
CODE: 506**

**RICHARD L. BEHRENDT, PH. D.  
PRESIDENT**

**August 1, 1993**

Community College District 506  
Campus Sauk Valley Community College  
Code 50601

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INDIVIDUALS TO CONTACT FOR FURTHER INFORMATION

Occasionally it is necessary to contact the individual(s) responsible for completing RAMP/CC tables in order to reconcile apparent discrepancies or to obtain further information. Please indicate who is responsible for the general coordination and approval of RAMP/CC data and who should be contacted for follow-up information for the operating and capital portions of the document.

RAMP/CC Coordinator      Walter Clevenger      (815)-288-5511 ext 348  
                                    Name                      Telephone No.

Person Responsible for  
Capital Resource  
Requirements Data      Walter Clevenger      (815)-288-5511 ext 348  
                                    Name                      Telephone No.

**CAPITAL RESOURCE  
REQUIREMENT PLAN**

District 506  
Campus Sauk Valley Community College  
Code 50601

CAPITAL REQUIREMENTS TABLES LIST

Please complete the following by indicating whether the specific table identified has been included in the budget request. Tables must be submitted for each budget category for which funds are requested. For example, if funds for equipment are requested, Table C2.3 must be completed. If no funds for equipment are requested, Table C2.3 need not be completed and the "Not Applicable" column should be checked. Do not include any blank forms with the budget request.

	Submitted	Not Applicable
	(Please X for each table)	
Section 1--Planning Information		
Table C1.0--Existing Square Footage of On-Campus Completed Facilities	Must be Submitted	
Table C1.1--Square Footage of On-Campus Facilities Under Construction, by Building Name		X
Table C1.2--Existing Square Footage and/or Facilities Under Construction, by Building Name	Must Be Submitted	
Table C1.3--Land and Parking Lot Summary	Must Be Submitted	
Table C1.4--Summary of Capital Requests by Budget Category (Budget Year through Fifth Year)		X
Section 2--Budget Year Capital Requests		
Table C2.0--Summary of Capital Budget Requests Listed in Priority Order	X	
Table C2.0A--Proposed Program for Appropriation Requests During the Life of a Phased Project		X
Table C2.1--Requested Capital Funds for Buildings, Additions and/or Structures	X	
Table C2.1A--Building Budget Estimation Form Capital Requirements Tables, Page 2		X
Table C2.2--Requested Capital Funds for Land	X	
Table C2.3--Requested Capital Funds for Equipment		X
Table C2.4--Requested Capital Funds for Utilities	X	
Table C2.5--Requested Capital Funds for Remodeling and Rehabilitation		X
Table C2.6--Requested Capital Funds for Site Improvements	X	
Table C2.7--Requested Capital Funds for Planning		X
Table C2.8--Requested Capital Funds for Build Illinois Repair and Renovation	X	

District 506  
 Campus Sauk Valley Community College  
 Code 50601

**Table C1.0**  
**EXISTING SQUARE FOOTAGE (NASF) OF ON-CAMPUS FACILITIES**  
**COMPLETED AS OF JULY 1**

Line Space According to FICM	Column 1	Column 2	Column 3	Column 4
	State Appropriated NASF	---	Locally-Funded NASF---	
	Permanent	Temporary	Total NASF	
1 100 Classroom	21095	0	0	21095
2 200 Laboratory	68040	0	0	68040
3 300 Office	26690	0	0	26690
4 400 Study	13100	0	0	13100
500 Special Use				
5 520-Athletic/P.E.	12425	0	0	12425
6 500-All Other 500	6090	0	0	6090
600 General Use				
7 610-Theater/Aud	0	0	0	0
8 600-All Other 600	24167	0	0	24167
9 700 Supporting Facilities	7085	0	0	7085
10 800 Health Care	0	0	0	0
11 900 Residential	0	0	0	0
12 0 Unclassified	0	41031	0	41031
13 TOTAL NASF (sum of lines 1-12)	178692	41031	0	219723
14 TOTAL GSF	353290	51040	0	404330
15 NASF/GSF (line 13/line 14)	0.5058	0.8039	0.0000	0.5434

If the data reported in this table are different from those reported in the latest BHE Statewide Space Survey and the ICCB MIS facilities file, please explain the differences.

The College has remodeled some rooms for different usage.

District 506  
Campus Sauk Valley Community College  
Code 50101

Table C1.2

EXISTING SQUARE FOOTAGE OR FACILITIES UNDER CONSTRUCTION --  
BY BUILDING NAME

Section A: Completed Facilities

Facility Identifier	Building Identifier	Code	State Appropriated Permanent Facilities Column 1 (Table C1.0)		Locally Funded Permanent Facilities Column 1 (Table C1.0)		Locally Funded Temporary Facilities Column 1 (Table C1.0)	
			NASF	GSF	NASF	GSF	NASF	GSF
ONC001	1	1	178692	353290	0	0	0	0
ONC002	2	1	0	0	35000	44000	0	0
ONC003	3	1	0	0	6031	7040	0	0
<b>Subtotals</b>			<b>178692</b>	<b>353290</b>	<b>41031</b>	<b>51040</b>	<b>0</b>	<b>0</b>

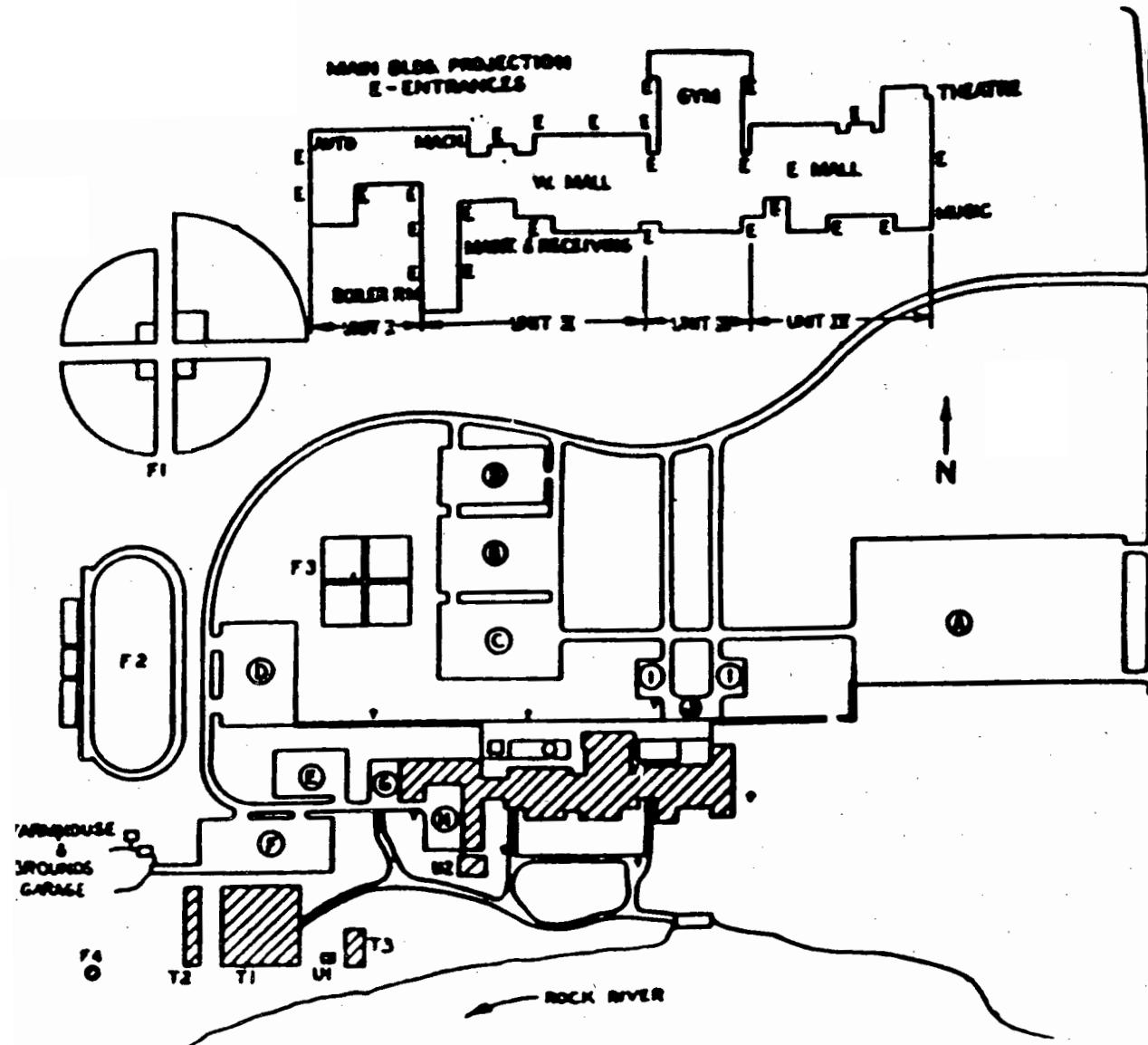
Section B: Facilities Under Construction

Facility Identifier	Building Identifier	Code	State Appropriated Permanent Facilities Column 1 (Table C1.0)		Locally Funded Permanent Facilities Column 1 (Table C1.0)		Locally Funded Temporary Facilities Column 1 (Table C1.0)	
			NASF	GSF	NASF	GSF	NASF	GSF
	2		0	0	0	0	0	0
	2		0	0	0	0	0	0
<b>Subtotals</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total (sum of Section A &amp; Section B Subtotals)</b>			<b>178692</b>	<b>353290</b>	<b>41031</b>	<b>51040</b>	<b>0</b>	<b>0</b>

District 506  
Campus Sauk Valley Community College  
Code 50601

Table C1.3  
LAND AND PARKING LOT SUMMARY

Line	Total Campus Acreage
1 Landscaped Grounds	95.460
2 Physical Education and Athletic Fields	12.620
3 Buildings and Attached Structures	7.850
4 Experimental Plots	11.700
5 Other Instructional Areas	0.000
6 Parking Lots	12.530
7 Total Number of On-Campus Parking Spaces	1453
8 Number of Spaces on Line 7 in Which State Has Participated	1321
9 Roadways	4.210
10 Pond Retention and Drainage	0.130
11 Other	0.000
12 Total Assigned Area (sum of lines 1-11)	144.500
13 Currently Unassigned	0.000
14 Total Acres (sum of lines 12 and 13)	144.500
15 Number of Acres Reimbursed or Acquired by the State	81.500



16

# SAUK VALLEY COLLEGE SQUARE FOOTAGE

MAIN BLDG., TOTAL - 354,730  
GROUND FLOOR - 125,240  
SECOND FLOOR - 106,670  
THIRD FLOOR - 78,357  
BASEMENT - 61,375

SLDS3. T1 - 44,000  
T2 - 7,000  
T3 - 5,000

LAND, APPROX. - 150 ACRES  
+ - FIRE HYDRANTS (7)

## **FACILITIES & UTILITIES**

T-3 - SEWAGE LAB, GARAGE, & STORAGE  
U-1 - SEWAGE PLANT  
U-2 - WELL & PUMP HOUSE  
F-1 - 3 SOFTBALL & 1 BASEBALL FIELD  
F-2 - QUARTER MILE RACE TRACK  
F-3 - YARDING COUNTS  
F-4 - OBSERVATORY

## PARKING CAPACITY

- EAST STUDENT - 603
- NORTH STUDENT - 341
- STAFF - 36
- WEST STUDENT - 156
- WEST STUDENT - 71
- T1 & T2 STUDENT - 104
- AUTO-TECH. - 12
- MAINTENANCE - 15
- VISITOR - 22 (3 HANDICAPPED)
- LOADING ZONE 8  
5 HANDICAPPED

scale 1'-200'

For Board Meeting  
of August 23, 1993

**Agenda Item I-4**

**POLICY 409.01  
CONTRACT CONTINUATION**

**(FIRST READING)**

**In reviewing Policy 409.01 Contract Continuation, Attorney Pace has suggested some clarification of that policy for Board consideration. We are attaching the current policy as well as the proposed replacement.**

**RECOMMENDATION:** Board approval for the first reading of the attached Policy 409.01 Administrative Employment Contracts, Contract Continuation, and Contract Termination.

CURRENT POLICY

409.01 Contract Continuation

Administrators shall be appointed for one-year terms. After three years of employment by the College on successive one-year contracts, such administrators shall be eligible for a rolling two-year contract. "Rolling two-year contract" means that the employee shall have a two-year term of employment, which is nonetheless renewable annually. Annual renewal shall be by April 1st each year and shall be based upon the annual evaluation, recommendations by the President, other relevant considerations and Board approval. In the event of non-renewal, the contract of employment shall automatically terminate at the end of the two year term.

Anything in the foregoing notwithstanding, the employment of an administrator on contract continuation may be terminated prior to the end of the term of the contract under the following circumstances:

1. Dismissal for cause as defined in these policies; and/or
2. Economic or program retrenchment.

This policy shall not apply to the President who shall have a separate contract with the College.

409.01 ADMINISTRATIVE EMPLOYMENT CONTRACTS, CONTRACT  
CONTINUATION, AND CONTRACT TERMINATION

A. Basic Term of Employment and Termination

Administrators shall be employed for a one-year term. The contract of employment may be renewed by Board of Trustees' action on or before April 1st of the year in which the contract expires. Absent action by the Board to renew the contract of employment, the administrator's employment shall terminate at the end of the term. No action by the Board shall be necessary to effect termination at the end of the term of the contract.

B. Contract Continuation

(1) After three years of full-time employment by the College on successive one-year contracts, an administrator shall be eligible for a rolling two-year contract.

(2) "Rolling two-year contract" means that the employee shall have a two year term of employment, which is renewable annually.

(3) The grant of a rolling two-year contract shall be in the Board's sole discretion.

(4) If a rolling two-year contract is granted by the Board, annual renewal shall be in the Board's discretion. Renewal shall be by April 1st each year. In considering the renewal, the Board shall consider the recommendations by the President, the annual evaluation of the employee, and any other considerations the Board deems relevant.

(5) In the event of non-renewal of the rolling contract by April 1st of the school year preceding the final year of the contract, the contract of employment of the administrator shall

automatically terminate at the end of the then current two-year term. No further action by the Board shall be necessary to effect the termination.

C. Contract Termination During Term

Anything in the foregoing notwithstanding, the employment of any administrator may be terminated prior to the end of the term of the contract under which the individual is employed, under the following circumstances:

1. Dismissal for cause as defined in these policies; and/or
2. Economic or program retrenchment.

D. Expectation of Employment

No Administrator to whom this policy is applicable shall have any expectation of employment beyond the term of the current contract, in the absence of specific formal action by the Board of Trustees in Open Session, granting an additional term of employment.

E. Applicability

This policy shall apply to all administrators at the level of Coordinator and Assistant Director and above, except for the President. The President shall have a separate contract with the College.

TREASURER'S REPORT  
July 31, 1993

I. INVESTMENTS

FUND	LOCATION	RATE	DU DATE	AMOUNT
Operations & Maintenance	First National Bank, Amboy	4.75	8-15-93	\$100,000
Operations & Maintenance	Tampico National Bank	4.25	10-12-93	100,000
Operations & Maintenance	Milledgeville State Bank	4.10	10-12-93	100,000
Working Cash	First Bank/Sterling	3.53	12-3-93	500,000
Working Cash	Ashton Bank & Trust Co.	4.60	8-15-93	100,000
Working Cash	Farmers Bank of Sublette	4.50	8-15-93	100,000
Working Cash	Smith Trust & Savings (Morrisn)	4.50	8-16-93	100,000
Working Cash	Fulton State Bank	4.50	9-8-93	100,000
Working Cash	Sterling Federal Bank	3.85	2-1-94	100,000
Working Cash	Community State Bank (Rck Fls)	3.70	2-6-94	100,000
Working Cash	First National Bank, Sterling	3.66	6-29-94	350,000
Working Cash	Sterling Federal Bank	4.68	4-1-95	700,000
Building Bond Proceeds	First National Bank, Sterling	3.65	5-10-94	100,000
Building Bond Proceeds	Farmers National Bank, Prophetstown	3.60	5-18-94	100,000
Building Bond Proceeds	Sterling Federal Bank	4.53	7-20-95	400,000
Auxiliary (Student Activities)	Citizens First State Bank, Walnut	3.27	8-8-93	65,000
				\$3,115,000

## II. INTEREST BEARING ACCOUNTS

July 31, 1993

ACCOUNT/FUND	LOCATION	RATE	AMOUNT
-----	-----	-----	-----
Operations and Maintenance			
Trust Account	First National Bank, Sterling	2.50	\$97,190.32
General Fund	First Bank, Sterling	2.93	1,449,059.53
Bookstore Fund	First Bank, Sterling	2.93	152,024.98
Protection, Health & Safety	First Bank, Sterling		
Bond Issue Funds		2.93	90,761.21
			\$1,789,036.04
			=====

## III. CHECKING ACCOUNTS - NONINTEREST BEARING

ACCOUNT/FUND	LOCATION	AMOUNT
-----	-----	-----
Restricted and Federal Funds	First Bank, Sterling	\$28,021.07
		\$28,021.07
		=====

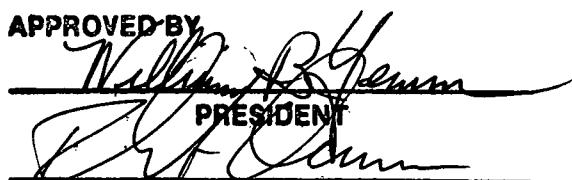
Don said this was all we  
needed to get signed from here  
on in.

Marilyn Wilson

8-23-93

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

  
\_\_\_\_\_  
PRESIDENT

SECRETARY

DATE 8-23-93

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-22-93

PAGE 1

VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
	LAWSON-HOSE		JACQUELYN			
	050000013905	STUDENT LOAN DUE 10-09-			75.00	7867
	VENDOR TOTAL				75.00	
	VILLEGAS		MANUEL JR			
	050000013905	STUDENT LOAN DUE 10-21-			150.00	7868
	VENDOR TOTAL				150.00	
	ROMAN		DEANA K			
	050000013905	STUDENT LOAN DUE 10-20-			150.00	7869
	VENDOR TOTAL				150.00	
A6261	APPENHEIMER, SHARON				** VOID **	7870-7882
	010000023000	CLINICAL TRAVEL			53.20	7883
	VENDOR TOTAL				53.20	
C2801	CHARLES KRISTON ENTERPRISES					
	050000023000	SUPPLIES		4941	48.40	7884
	VENDOR TOTAL				48.40	
C5863	COMMONWEALTH EDISON					
	020000023000	ELECTRIC SERVICE			4986.58	7885
	027600057300	ELECTRIC SERVICE			1810.02	7885
	VENDOR TOTAL				6796.60	
D0250	DAMHOFF, RUSS					
	056400055010	REIMB -RECRUIT EXPENSE			40.00	7886
	VENDOR TOTAL				40.00	
D3585	DIXON AREA CHAMBER OF COMMERCE					
	018100055000	GOLF OUTING			25.00	7887
	VENDOR TOTAL				25.00	
D3615	DIXON PUBLIC SCHOOLS					
	010000023000	LEE CO TAX PROTESTS			9.94	7888
	VENDOR TOTAL				9.94	
G0260	GARLAND, JULIA					

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-22-93

PAGE 2

VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
1		011881155000	TRAVEL		18.48	7889
4	VENDOR TOTAL				18.48	
6	I5579 INTERNAL REVENUE SERVICE	120000023000	MEDICARE DUE 2ND QUARTE		1.54	7890
9	VENDOR TOTAL				1.54	
11	J1654 JEANIE TEMPS	018200051602	GEN OFC CLERK	4140	108.03	7891
14	VENDOR TOTAL				108.03	
16	K3217 KIELE, BEVERLY	011271455000	CLINICAL TRAVEL		50.40	7892
19	VENDOR TOTAL				50.40	
21	P5979 POTTHOFF, MARGARET	010000023000	HSV TRAVEL		11.68	7893
24	VENDOR TOTAL				11.68	
26	P7065 PROFESSIONAL BENEFIT ADMINISTRATORS I	056900752100	MED CLAIMS		2853.00	7894
29	VENDOR TOTAL				2853.00	
31	S0130 SAGMOE, JOHN	013800055000	ACT CONFERENCE SCHAUMB		184.00	7895
34	VENDOR TOTAL				184.00	
36	S2828 SHF MICROWAVE PARTS COMPANY	011230054102	SUPPLIES		147.00	7896
39	VENDOR TOTAL				147.00	
41	S7620 STERLING AREA CHAMBER OF COMEMRCE	018100055000	GOLF OUTING/DINNER		15.00	7897
44	VENDOR TOTAL				15.00	
46	S7622 STERLING ATHLETIC BOOSTER CLUB	010000023000	SHS SPORTS PROGRAM AD		30.00	7898
49	VENDOR TOTAL				30.00	

DAK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-22-93

PAGE 3

VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
S7660	STEWART, JAMES L.	056400054330	SUPPLIES		491. 08	7899
	VENDOR TOTAL				491. 08	
S8259	SUN LIGHT ENERGY SYSTEM	011230054102	ELECTRONIC KEYER KIT		15. 00	7900
	VENDOR TOTAL				15. 00	
U0270	UARCO, INCORPORATED	010000023000	PAPER	2065	875. 00	7901
	VENDOR TOTAL				875. 00	
U5340	US POSTMASTER - DIXON	019200054402	FIRST CLASS MAILING ADM		499. 38	7902
	VENDOR TOTAL				499. 38	
W0270	WARD, MURRAY, PACE & JOHNSON, P. C.	120000023000	LEGAL SERVICES		884. 50	7903
	VENDOR TOTAL				884. 50	
W1880	WEST PUBLISHING COMPANY	010000023000	BOOKS	68-50	75. 75	7904
	VENDOR TOTAL				75. 75	
WOOD	BONNIE L.	010000044102	TUITION REFUND		20. 00	7905
	VENDOR TOTAL				20. 00	
W5857	WOOD, THERESE	011160055000	TRAVEL		18. 48	7906
	VENDOR TOTAL				18. 48	
	RUN TOTAL				13646. 46	
FUND	DESCRIPTION				AMOUNT	
001	EDUCATION FUND				2156. 34	
002	OPERATIONS & MAINTENANCE FUND				6796. 60	
005	AUXILIARY ENTERPRISES FUND				3807. 48	
012	LIABILITY, PROTECTION & SETTLE				886. 04	
	RUN TOTAL				13646. 46	

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VENDOR ACCOUNT	VENDOR NAME DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHEC NUMF
1 F3470	2 FIRST BANK/SOUTH			
4 129200052700	5 MEDICARE 7/31 PAYROLL	1241.11	1241.11	790
5 129200052800	6 FICA 7-31 PAYROLL	94.49	94.49	790
7	8 VENDOR TOTAL	9 1335.60		
9	10 RONALD JOHNSON	11 050000013905 STUDENT LOAN DUE 10-26-	12 100.00	13 790
12	13 VENDOR TOTAL	14 100.00		
14	15 SWARTHOUT RHONDA	16 050000013905 STUDENT LOAN DUE 10-27-	17 75.00	18 791
16	17 VENDOR TOTAL	18 75.00	19 ** VOID **	20 791-79
19	20 AVILA, DAWN	21 010000023000 SPRING 93 ISAC REFUND	22 259.00	23 792
21	22 VENDOR TOTAL	23 259.00		
24	25 BO146 BALLARD LAMONTE T.	26 129200056700 HIV SHOTS-INJURIES	27 30.00	28 792
26	27 120000023000 HIV SHOTS-INJURIES	28 30.00		29 792
28	29 VENDOR TOTAL	30 60.00		
30	31 BARAJAS, RAMONA	32 010000023000 SPRING 93 ISAC REFUND	33 112.50	34 792
32	33 VENDOR TOTAL	34 112.50		
35	36 BELL MARGARET	37 010000044209 LAB REF/FALL	38 10.00	39 792
37	38 010000044105 TUITION REF/FALL	39 200.00		40 792
39	40 VENDOR TOTAL	41 210.00		
41	42 CO155 CALLBOX SYSTEMS OF AMERICA, INC.	43 020000023000 CALLBOX REPAIR-SHIPPING 16551	44 18.00	45 792
43	44 027100054104 VOID ENTRY	45 VOID	46 .00	47 792
45	46 VENDOR TOTAL	47 18.00		
47	48 CARTER, DANIELLE	49 010000023000 SPR 93 ISAC REFUND	50 481.00	51 792
49	50 VENDOR TOTAL	51 481.00		

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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
C5900	CONSERVATION DEPARTMENT OF					
	012100054103	RENEWAL SUBSCR			22.00	7928
<b>VENDOR TOTAL</b>					<b>22.00</b>	
C5920	CONSOLIDATED MANAGEMENT CO.					
	010000023000	PSY 100 CLASS	59794	30.00	7929	
	010000023000	BOARD MEETING	59793	60.00	7929	
	010000023000	ICCB PLANNING MEETING	59796	465.00	7929	
<b>VENDOR TOTAL</b>					<b>555.00</b>	
C5966	CORCORAN COMMUNICATIONS					
	010000023000	RECRUITMENT BROCHURES	1663	10973.47	7930	
<b>VENDOR TOTAL</b>					<b>10973.47</b>	
D0250	DAMHOFF, RUSS					
	056400055010	TRAVEL REIMB		14.70	7931	
	056900354300	GAS PURCH REIMB		8.00	7931	
<b>VENDOR TOTAL</b>					<b>22.70</b>	
DANREITER, CHARLES						
	010000023000	SPRING 93 ISAC REFUND		222.00	7932	
<b>VENDOR TOTAL</b>					<b>222.00</b>	
D0388	DAWSON					
	012100054103	MAGAZINES		5229.11	7933	
<b>VENDOR TOTAL</b>					<b>5229.11</b>	
EYRICH, SCOTT						
	010000023000	SPRING 93 ISAC REFUND		444.00	7934	
<b>VENDOR TOTAL</b>					<b>444.00</b>	
F6818	FREEPORT MEMORIAL HOSPITAL					
	011271451302	RAD 186E AND 286 E		337.50	7935	
<b>VENDOR TOTAL</b>					<b>337.50</b>	
GERLICH, JASON						
	010000023000	SPRING 93 ISAC REFUND		150.00	7936	
<b>VENDOR TOTAL</b>					<b>150.00</b>	

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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
1 H1616	HEDSTROM RUTH	010000023000	MUSIC RECITAL ROOM RENT		40.00	793
2						
3	VENDOR TOTAL				40.00	
4						
5						
6 HORN, DENISE		010000023000	SPRING 93 ISAC REFUND		444.00	793
7						
8	VENDOR TOTAL				444.00	
9						
10 I4385	ILLINOIS COMM. COLLEGE TRUSTEES ASSOC	010000013909	ICCTA CONVENTION		100.00	793
11						
12	VENDOR TOTAL				100.00	
13						
14 I4400	ILLINOIS DIRECTOR OF	120000023000	UNEMPLOYMENT 2ND QUARTE		2613.94	794
15						
16	VENDOR TOTAL				2613.94	
17						
18 LANDIS, TINA		010000023000	SPRING 93 ISAC REFUND		222.00	794
19						
20	VENDOR TOTAL				222.00	
21						
22 LEMMER	DEBORA A	010000044209	LAB REFUND/FALL		15.00	794
23						
24	010000044105	TUITION REF/FALL 93			200.00	794
25						
26	VENDOR TOTAL				215.00	
27						
28 L1870	LESEMAN, JOLENE	056400054311	SUPPLY REIMB		63.64	794
29						
30	056400055011	RECRUITING/SUMMER LEAGU			320.59	794
31						
32	VENDOR TOTAL				384.23	
33						
34 LOBDELL, MONICA		010000023000	SPRING 93 ISAC REFUND		259.00	794
35						
36	VENDOR TOTAL				259.00	
37						
38 MOB14	MC CORMICK'S	020000023000	FERTILIZER	01057	18.30	794
39						
40	VENDOR TOTAL				18.30	
41						
42						
43						
44						
45						
46						
47						
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49						

VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
N0365	NATIONAL JUNIOR COLLEGE ATHLETIC ASSO	056400054600	ANNUAL DUES		939.00	7946
	VENDOR TOTAL				939.00	
N5880	NORTHERN IL LEARNING RESOURCES COOP.	010000023000	LAST PYMT LIVING W/HEAL	1972	3500.00	7947
	012100054103	MEMBERSHIP		2028	650.00	7947
	VENDOR TOTAL				4150.00	
N5875	NORTHERN ILLINOIS GAS	020000023000	GAS SERVICE		13.58	7948
	027600057100	GAS SERVICE			13.53	7948
	VENDOR TOTAL				27.11	
	PAULSEN, CARMEL	010000023000	FALL 92 ISAC REFUND		.50	7949
	VENDOR TOTAL				.50	
P1993	PETROLANE GAS	027100054104	WEED BURNER		60.00	7950
	VENDOR TOTAL				60.00	
	POPKIN, WILLIAM J	010000044209	LAB REFUND/FALL		9.00	7951
	VENDOR TOTAL				9.00	
P7065	PROFESSIONAL BENEFIT ADMINISTRATORS I	056900752100	MED CLAIMS		6880.64	7952
	VENDOR TOTAL				6880.64	
	RUSSELL	010000044105	CATHERINE TUITION REF/FALL		40.00	7953
	VENDOR TOTAL				40.00	
S2820	SHELL OIL COMPANY	050000023000	GAS PURCHASES		140.58	7954
	VENDOR TOTAL				140.58	

VENDOR	VENDOR NAME	INVOICE	ACCOUNT	CHECK
ACCOUNT	DESCRIPTION	NUMBER	AMOUNT	NUMBER
3 S3325	SIGLER, BETH			
4	056900053000	CFK CLOWN WKSHP	180.00	795
6 VENDOR TOTAL			180.00	
7				
8 SISSON, CHRISOPHER				
9	010000023000	SPRING ISAC REFUND	481.00	795
10				
11 VENDOR TOTAL			481.00	
12				
13 T1601	TEACHERS INSURANCE			
14	018100052900	DR BEHRENDT ANNUITY	2300.00	795
15				
16 VENDOR TOTAL			2300.00	
17				
18 T6940	TRITON COLLEGE			
19	011881455000	VICE PRES MEETING TRITO	27.84	795
20				
21 VENDOR TOTAL			27.84	
22				
23 U5345	UNITED PARCEL SERVICE			
24	019200054402	SERVICE 4 WEEKS	210.73	795
25				
26 VENDOR TOTAL			210.73	
27				
28 W3355	WILKINS-LOWE AND COMPANY			
29	120000017100	LIABILITY INS	619.00	796
30	129200056700	LIABILITY INS	3809.00	796
31				
32 VENDOR TOTAL			4428.00	
33				
34 RUN TOTAL			44777.75	
35				
36 FUND	DESCRIPTION		AMOUNT	
37 001	EDUCATION FUND		27494.65	
38 002	OPERATIONS & MAINTENANCE FUND		123.41	
39 005	AUXILIARY ENTERPRISES FUND		8722.15	
40 012	LIABILITY, PROTECTION & SETTLE		8437.54	
41				
42 RUN TOTAL			44777.75	
43				
44				
45				
46	08/03/93			
47				

VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE	ACCOUNT	CHECK
				NUMBER	AMOUNT	NUMBER
U5340	US POSTMASTER - DIXON					
		019200054402	POSTAGE FOR GRADES		356.12	7961
	VENDOR TOTAL				356.12	
	RUN TOTAL				356.12	
FUND		DESCRIPTION			AMOUNT	
001		EDUCATION FUND			356.12	
	RUN TOTAL				356.12	

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1	2	3	4	5	6	7
	VENDOR NAME	ACCOUNT	DESCRIPTION		INVOICE NUMBER	ACCOUNT AMOUNT
						CHECK NUMBER
4	LOPEZ		JEANNE H.			
5	050000013905	STUDENT LOAN DUE 11-04-			150.00	7962
6						
7	VENDOR TOTAL				150.00	
8						
9	LUDWIG		SHELLEY R.			
10	050000013905	STUDENT LOAN DUE 11-03-			75.00	7962
11						
12	VENDOR TOTAL				75.00	
13						
14	HARMS		TAMERA L.			
15	050000013905	STUDENT LOAN DUE 10-29-			150.00	7964
16						
17	VENDOR TOTAL				150.00	
18						
19	COVER		VICKI L.			
20	050000013905	STUDENT LOAN DUE 11-02-			75.00	7965
21						
22	VENDOR TOTAL				75.00	
23						
24	A4814	AACRAO			** VOID **	7966-7977
25	013100054101	MEMBERSHIP RENEWAL		12177	440.00	7977
26						
27	VENDOR TOTAL				440.00	
28						
29	A4827	AMERICAN EDUCATIONAL MUSIC PUBLICATION				
30	011151254102	SUPERCOURSE TAPES			55.50	7978
31						
32	VENDOR TOTAL				55.50	
33						
34	A5058	AMOCO OIL COMPANY				
35	056900354300	GAS PURCHASES			43.01	7979
36						
37	VENDOR TOTAL				43.01	
38						
39	B1729	BEHRENDT, RICHARD L.				
40	018100052900	ROTARY LUNCHES			18.00	7980
41						
42	VENDOR TOTAL				18.00	
43						
44	C5626	COGDALL, JEAN				
45	011881255000	CARBONDALE TRAVEL			348.94	7981
46						
47	VENDOR TOTAL				348.94	
48						
49	D0250	DAMHOFF, RUSS				
50						
51						
52						
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54						
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VENDOR	VENDOR NAME		INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
	ACCOUNT DESCRIPTION				
	056400055010 RECRUITING VISIT			29. 03	7982
	VENDOR TOTAL			29. 03	
F6828	FREITAG, KIM				
	056900053000 COLL FOR KIDS			325. 00	7983
	VENDOR TOTAL			325. 00	
	GRAY, NOLA				
	010000044105 TUIT REF/FALL			40. 00	7984
	VENDOR TOTAL			40. 00	
H0262	HAPPACH, RONALD				
	012100054500 MISC AV MATERIAL PURCHA			199. 95	7985
	VENDOR TOTAL			199. 95	
H8125	HUGHES BUSINESS TELEPHONE, INC.				
	017600057500 PHONE REPAIRS		34436	85. 00	7986
	VENDOR TOTAL			85. 00	
I4359	ILLINOIS ASSOCIATION OF COLLEGIATE				
	013800054101 MEMBERSHIP RENEWAL			85. 00	7987
	VENDOR TOTAL			85. 00	
K7058	KROGER COMPANY				
	109913659900 SUPPLIES		48376	78. 60	7988
	VENDOR TOTAL			78. 60	
M1050	MC MASTER-CARR SUPPLY COMPANY				
	056900254300 SUPPLIES		58666	280. 35	7989
	VENDOR TOTAL			280. 35	
M2813	MICROSOFT CORPORATION				
	011230054102 BALANCE DUE			8. 06	7990
	VENDOR TOTAL			8. 06	
M3349	MILLIKEN PUBLISHING COMPANY				
	011501054102 REPLACE BAD DISKS			25. 46	7991
	VENDOR TOTAL			25. 46	

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VENDOR	VENDOR NAME		INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
	ACCOUNT DESCRIPTION				
013800055400	RECRUITING			76. 16	8001
	VENDOR TOTAL			76. 16	
U5340	US POSTMASTER - DIXON				
019200054402	POSTAGE METER			2000. 00	8002
	VENDOR TOTAL			2000. 00	
U7200	USA COACHES CLINIC				
056400054310	SUPPLIES	93215		41. 25	8003
	VENDOR TOTAL			41. 25	
W2935	WHITE, PEGGY				
011271155000	CLINICAL VISIT CLINTON			19. 60	8004
	VENDOR TOTAL			19. 60	
	RUN TOTAL			22648. 94	
FUND	DESCRIPTION			AMOUNT	
001	EDUCATION FUND			4847. 68	
005	AUXILIARY ENTERPRISES FUND			17722. 66	
010	TRUST AND AGENCY FUND			78. 60	
	RUN TOTAL			22648. 94	

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VENDOR	VENDOR NAME	INVOICE	ACCOUNT	CHECK
ACCOUNT	DESCRIPTION	NUMBER	AMOUNT	NUMB.
			** VOID **	800
4 F3470	1 FIRST BANK/SOUTH			
5	129200052700 MEDICARE 8/15 PAYROLL		771.31	8006
6				
7	VENDOR TOTAL		771.31	
8				
9	RUN TOTAL		771.31	
10				
11	FUND	DESCRIPTION	AMOUNT	
12	012	LIABILITY, PROTECTION & SETTLE	771.31	
13				
14	RUN TOTAL		771.31	
15				

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VENDOR 2	VENDOR NAME 3	ACCOUNT 4	DESCRIPTION 5	INVOICE NUMBER 6	ACCOUNT AMOUNT 7	CHECK NUMBER 8
	FOUST	050000013905	JACQUELYN STUDENT LOAN DUE 11-05-		75.00	8007
	VENDOR TOTAL				75.00	
	REYES	050000013905	GENEVA STUDENT LOAN DUE 11-10-		150.00	8008
	VENDOR TOTAL				150.00	
	KENNEDY	050000013905	SANDRA L STUDENT LOAN DUE 11-10-		150.00	8009
	VENDOR TOTAL				150.00	
	CHAVEZ	050000013905	PAULA J STUDENT LOAN DUE 11-10-		75.00	8010
	VENDOR TOTAL				75.00	
	WILSON	050000013905	CORINNA A STUDENT LOAN DUE 11-10-		150.00	8011
	VENDOR TOTAL				150.00	
	CHARLES	050000013905	CELENA A STUDENT LOAN DUE 11-05-		75.00	8012
	VENDOR TOTAL				75.00	
				** VOID **		8013-8026
A7072	ARROWHEAD ATHLETIC CONFERENCE	056400054600	CONFERENCE DUES		250.00	8027
	VENDOR TOTAL				250.00	
	BABIN, STACY	010000013917	JTPA REFUND- FALL TUITI		424.00	8028
	VENDOR TOTAL				424.00	
	BRANDON, ROBERT	010000044105	3 HR FALL REF - TUITION		120.00	8029
	VENDOR TOTAL				120.00	
	BRUMM, AMANDA					

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1	2	3	4	5	6	7
	VENDOR NAME			INVOICE NUMBER	ACCOUNT AMOUNT	CHEC' NUMBER
	ACCOUNT	DESCRIPTION			20.00	8030
	010000044209	FALL LAB REFUND			80.00	8030
	VENDOR TOTAL				100.00	
	D0250	DAMHOFF, RUSS				
	056400055010	SUMMER LEAGUE			9.80	8031
	VENDOR TOTAL				9.80	
	D3344	DILL, ROSS				
	019200052900	TUITION REIMB 3 CR. HRS			300.00	8032
	VENDOR TOTAL				300.00	
	FABER, DAWN					
	010000044105	FALL TUITION REF			40.00	8033
	VENDOR TOTAL				40.00	
	FIET, KIRSTEN					
	010000044105	FALL TUITION REFUND			40.00	8034
	VENDOR TOTAL				40.00	
	G7182	GRUMMERT'S TRUE VALUE-STERLING				
	056910154300	SUPPLIES - PLAY			54.96	8035
	VENDOR TOTAL				54.96	
	HICKS, JOAN					
	010000044105	FALL TUITION REFUND			40.00	8036
	VENDOR TOTAL				40.00	
	I4390	ILLINOIS COUNSELING ASSOCIATION				
	013800054101	MEMBERSHIP			40.00	8037
	VENDOR TOTAL				40.00	
	JANSSEN, VERONICA					
	010000044105	FALL TUITION REFUNDS			400.00	8038
	010000044209	FALL LAB REFUND			10.00	8039
	VENDOR TOTAL				410.00	
	K7058	KROGER COMPANY				

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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
		013800055400	CPW REFRESHMENTS	48374	11. 18	8039
VENDOR TOTAL					11. 18	
MATZEN, MARK 010000044209 LAB REFUND -FALL					3. 00	8040
VENDOR TOTAL					3. 00	
MCBRIDE, SCOTT 010000044105 TUITION REFUND					120. 00	8041
VENDOR TOTAL					120. 00	
N0310	NATIONAL ASSOCIATION OF COLLEGE	018200055000	CONE REG APPUHN		275. 00	8042
VENDOR TOTAL					275. 00	
N0323	NATIONAL BUSINESSWOMEN LEADERSHIP ASS	019600055000	WORKSHOP REG		69. 00	8043
VENDOR TOTAL					69. 00	
N0365	NATIONAL JUNIOR COLLEGE ATHLETIC ASSO	056400054600	PUBLICATIONS		78. 00	8044
VENDOR TOTAL					78. 00	
N0366	NATIONAL JUNIOR COLLEGE ATHLETIC ASSO	056400054600	ANNUAL DUES - MEN		550. 00	8045
VENDOR TOTAL					550. 00	
N0367	NATIONAL JUNIOR COLLEGE ATHLETIC ASSO	056400054600	ANNUAL DUES		325. 00	8046
VENDOR TOTAL					325. 00	
N0804	NCAA PUBLISHING	056400054600	MANUALS		24. 95	8047
VENDOR TOTAL					24. 95	
NIELSEN, STACEY 010000044105 TUITION REFUND/FAI					40. 00	8048
VENDOR TOTAL					40. 00	

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1 VENDOR	2 VENDOR NAME	3	4 INVOICE	5 ACCOUNT	6 CHEC
7 ACCOUNT	8 DESCRIPTION	9	10 NUMBER	11 AMOUNT	12 NUMB
5 NOACK, GREGORY	010000044105 TUITION REF/FALL			120.00	804
7 VENDOR TOTAL				120.00	
9 P7065 PROFESSIONAL BENEFIT ADMINISTRATORS I					
10 056900752100 MED CLAIMS WEEK OF 8/12				12503.01	805
12 VENDOR TOTAL				12503.01	
14 P7080 PRYOR RESOURCES INC					
15 027800055000 SEMINAR FEE - 3				177.00	805
17 VENDOR TOTAL				177.00	
19 R5610 ROCK FALLS CHAMBER OF COMMERCE					
20 018100055000 CHAMBER PLAY DAY & DINNER				17.00	805
22 VENDOR TOTAL				17.00	
24 R5665 ROCKFORD REGISTER STAR					
25 012100054103 SUBSCRIPTION				156.00	805
27 VENDOR TOTAL				156.00	
29 SHERATON HARBOR ISLAND					
30 018200055000 LODGING DEPOSIT NACAS				147.15	805
32 VENDOR TOTAL				147.15	
34 SPANGLER, IAN					
35 010000044209 LAB REF- OVERCHARGED				5.00	805
37 VENDOR TOTAL				5.00	
39 T5577 TNT HOLLAND					
40 027100054104 FREIGHT CHARGES			31612	64.40	805
42 VENDOR TOTAL				64.40	
44 WOLFE, DANIEL					
45 010000044209 LAB REFUND-FALL				7.00	805
47 VENDOR TOTAL				7.00	
49 RUN TOTAL				17196.45	
51 FUND	DESCRIPTION		AMOUNT		
52 001	EDUCATION FUND		2484.33		
53 002	OPERATIONS & MAINTENANCE FUND		241.40		
54 005	AUXILIARY ENTERPRISES FUND		14470.72		
56 RUN TOTAL			17196.45		

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VENDOR	VENDOR NAME	INVOICE	ACCOUNT	CHECK
ACCOUNT	DESCRIPTION	NUMBER	AMOUNT	NUMBER
FRANK	MONICA L			
050000013905	STUDENT LOAN DUE 10-16-		75.00	8058
<b>VENDOR TOTAL</b>			<b>75.00</b>	
<b>RUN TOTAL</b>			<b>75.00</b>	
FUND	DESCRIPTION		AMOUNT	
005	AUXILIARY ENTERPRISES FUND		75.00	
<b>RUN TOTAL</b>			<b>75.00</b>	

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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK/NUMBER
					** VOID **	8059-80
4 A4800	AM MULTIGRAPHICS					
5	120000017300	SERVICE		T1770	205. 00	8070
6	019299154900	SUPPLIES		58090	359. 00	8070
7	120000017300	SERVICE		T1772	168. 15	8070
8	019299154900	SUPPLIES		58076	35. 22	8070
9	120000017300	SERVICE		T1770	371. 00	8070
10	VENDOR TOTAL				1138. 37	
11						
12	A4807	AMBOY NEWS				
13	018300054700	ADS			9. 00	8071
14	VENDOR TOTAL				9. 00	
15						
16	A5570	ANTENNA WEST				
17	011230054102	10 METER HALF SQUARE		7922	44. 95	8072
18	VENDOR TOTAL				44. 95	
19						
20	A7595	ASYMETRIX				
21	011230054102	TOOLBOOK MANUALS		93070	67. 00	8073
22	VENDOR TOTAL				67. 00	
23						
24	B0398	BAXTER DIAGNOSTICS, INC.				
25	011271154102	SUPPLIES		22757	49. 78	8074
26	011271154102	SUPPLIES		24049	934. 61	8074
27	VENDOR TOTAL				984. 39	
28						
29	B5606	BOB MULHALL'S CMI				
30	027100053000	RECOAT GYM FLOOR		25168	875. 00	8075
31	VENDOR TOTAL				875. 00	
32						
33	B6807	BRANSON ELECTRIC				
34	011160054112	BULBS		2277	30. 00	8076
35	VENDOR TOTAL				30. 00	
36						
37	B6940	BRING LOCK BOX				
38	027600057100	GAS SERVICE		07199	14220. 30	8077
39	VENDOR TOTAL				14220. 30	
40						
41	B7065	BROWNING-FERRIS INDUSTRIES				
42						
43						
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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
		027100053000	GARBAGE DISPOSAL	93070	136.00	8078
	VENDOR TOTAL				136.00	
B8377	BUTLER PAPER COMPANY	019299154900	PAPER	03178	213.08	8079
	VENDOR TOTAL				213.08	
C0155	CALLBOX SYSTEMS OF AMERICA, INC.	027100054104	RETURN CALL BOX	2079	18.00	8080
	VENDOR TOTAL				18.00	
C1840	CENTEL TELEPHONE COMPANY	017600057500	PHONE CHARGES JULY & AU		1468.99	8081
	VENDOR TOTAL				1468.99	
C5744	COLLEGE AND UNIVERSITY PERSONNEL	018200054101	MEMBERSHIP DUES		50.00	8082
	VENDOR TOTAL				50.00	
C5863	COMMONWEALTH EDISON	027600057300	SERVICE		39.92	8083
	VENDOR TOTAL				39.92	
C8270	CURTIN MATHESON SCIENTIFIC, INC.	011271154102	SUPPLIES	18566	12.45	8084
		011271154102	SUPPLIES	18220	27.77	8084
	VENDOR TOTAL				40.22	
D3595	DIXON EQUIPMENT CO.	027100054104	CHUTE	14600	65.80	8085
	VENDOR TOTAL				65.80	
D3625	DIXON TIRE CENTER	027100053000	TIRE REPAIRS	05118	8.50	8086
	VENDOR TOTAL				8.50	
D8261	DUPAGE, COLLEGE OF	019700059300	SUMMER CHARGEBACK		289.05	8087
	VENDOR TOTAL				289.05	

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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
E0929	ECHO	018300054700	ADS		22. 00	8088
	VENDOR TOTAL				22. 00	
E5586	ENV SERVICES, INC.	011271153000	SERVICE ON HOOD	00454	275. 00	8089
	VENDOR TOTAL				275. 00	
F3477	FISHER SCIENTIFIC	011271154102	CREDIT MEMO	23475	-123. 57	8090
		011160054102	SUPPLIES	VOID	. 00	8090
		011271154102	SUPPLIES	23063	164. 44	8090
		011271154102	SUPPLIES	23805	126. 63	8090
	VENDOR TOTAL				167. 50	
F8152	FULTON PRESS, INC.	018300054700	ADS		30. 00	8091
	VENDOR TOTAL				30. 00	
G7182	GRUMMERT'S TRUE VALUE-STERLING	027100054104	PAINT	07050	135. 84	8092
	VENDOR TOTAL				135. 84	
H0275	HASKELLS	019600054101	FILE FOLDERS	61287	37. 02	8093
		019600054101	MESSAGE HOLDER & SORTER	13959	5. 20	8093
		019600054101	SUPPLIES	31289	61. 31	8093
		027100054104	SUPPLIES	58411	38. 52	8093
		019600054101	MARKERS	58350	1. 30	8093
	VENDOR TOTAL				143. 35	
H8125	HUGHES BUSINESS TELEPHONE, INC.	120000017300	PHONE REPAIRS		190. 50	8094
	VENDOR TOTAL				190. 50	
H8252	HUMMEL FLAG CENTER	027100054104	FLAGS	A6397	35. 00	8095
	VENDOR TOTAL				35. 00	

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VENDOR ACCOUNT	VENDOR NAME DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
I4500	ILLOWA ANSWERING SERVICE 027100053000 PAGER RENTAL	03837	42. 00	8096
	VENDOR TOTAL		42. 00	
I5580	INTERNATIONAL BUSINESS MACHINES CORP 019500053401 REPAIRS 019500053401 MACHINE LEASE 120000017300 REPAIRS		1489. 10 4297. 00 4133. 70	8097 8097 8097
	VENDOR TOTAL		9919. 80	
J5715	JOHN A. SANDBERG CO., INC. 027100054104 PUMPS	2859-	2272. 40	8098
	VENDOR TOTAL		2272. 40	
J5873	JOSTENS, INC. 013800054900 DIPLOMAS	19473	567. 34	8099
	VENDOR TOTAL		567. 34	
L1610	LECTRONICS, INC. 027100053000 BEEPER REPAIRS	06357	103. 16	8100
	VENDOR TOTAL		103. 16	
L3460	LINDGREN, CALLIHAN, VAN OSDOL 119200053100 PROGRESSION AUDIT BILLI		4800. 00	8101
	VENDOR TOTAL		4800. 00	
M1050	MC MASTER-CARR SUPPLY COMPANY 129200054300 SUPPLIES	60441	231. 42	8102
	VENDOR TOTAL		231. 42	
M5865	MONTGOMERY ELEVATOR COMPANY 027100053000 MAINT CONTR		559. 20	8103
	VENDOR TOTAL		559. 20	
M5880	MORGAN SERVICES, INC. 027100054104 TOWEL SERVICE	46394	90. 75	8104
	VENDOR TOTAL		90. 75	

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1	2	3	4	5	6	7	8
	VENDOR NAME	ACCOUNT	DESCRIPTION		INVOICE NUMBER	ACCOUNT	CHE. NUMBER
4	N0352 NATL. COUNCIL ON COMM. SVC & CONT. ED	011881354101	MEMBERSHIP FEE		45.00	45.00	810
7	VENDOR TOTAL				45.00		
9	N5875 NORTHERN ILLINOIS GAS	027600057100	SERVICE		61.77	61.77	810
12	VENDOR TOTAL				61.77		
14	T6935 OGLE COUNTY NEWSPAPER - A/R	018300054700	ADS	445	14.64	14.64	810
19	P0253 P & W SUPPLY COMPANY	027100054104	BURNING TIPS	01908	25.50	25.50	810
22	VENDOR TOTAL				25.50		
24	P1990 PETERSON OFFICE SERVICE	120000017300	TYPEWRITER REPAIRS	34533	95.50	95.50	810
26	VENDOR TOTAL				95.50		
29	P6820 PRENTICE HALL	027100054104	BOOK		76.91	76.91	811
32	VENDOR TOTAL				76.91		
34	P7070 PROFESSIONAL BINDING PRODUCTS	019299154900	COMBS	10202	32.14	32.14	811
36	VENDOR TOTAL				32.14		
39	R4000 RK DIXON CO.	120000017300	COPIER REPAIR	23459	126.00	126.00	811
42	VENDOR TOTAL				126.00		
44	R5640 ROCK RIVER PRINTERS, INC.	013800055400	STUDENT CALENDARS	24177	225.50	225.50	811
46	VENDOR TOTAL				225.50		
49	S0650 SBM				225.50		

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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
		120000017300	COPIER REPAIRS	08511	102.00	8114
	VENDOR TOTAL				102.00	
S2810	SHAWVER PRESS, INC.	019600054101	BUSINESS CARDS WENTZ		34.10	8115
	VENDOR TOTAL				34.10	
S6020	SPECIALTY UNDERWRITERS, INC.	129200056700	ADDTL INS		104.00	8116
	VENDOR TOTAL				104.00	
	SPIRIT MOVERS INC	019200055400	MOVING EXP -GOVER		2053.89	8117
	VENDOR TOTAL				2053.89	
S7655	STEWART BEVERAGE CORP	103913054900	RAD TECH CLUB BRAT SALE	82116	76.40	8118
	VENDOR TOTAL				76.40	
T0934	TCI ILLINOIS CABLE ADVERTISING	018300054700	VIDEO PRODUCTION	5353	300.00	8119
	VENDOR TOTAL				300.00	
T8290	TURNROTH SIGN CO., INC	027100053000	REPAIR ENTRANCE SIGN	93475	675.00	8120
		027100054104	LETTERS FOR SIGN	93460	156.00	8120
	VENDOR TOTAL				831.00	
U0270	UARCO, INCORPORATED	019500054101	TONER	31739	333.32	8121
	VENDOR TOTAL				333.32	
U5335	UNIQUE COMPUTER	120000017300	DISK DRIVE REPAIRS	26887	225.00	8122
	VENDOR TOTAL				225.00	
V5855	VONACHEN INDUSTRIAL SUPPLY	027100054104	MAINT SUPPLIES	01776	202.20	8123
	VENDOR TOTAL				202.20	

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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
		011271154102	PIPETTE PUMPS	20484	28.46	8133
		011271154102	SUPPLIES	20484	775.95	8133
	VENDOR TOTAL				804.41	
BB377	BUTLER PAPER COMPANY	019299154900	PAPER	03145	2146.08	8134
	VENDOR TOTAL				2146.08	
C0267	CAROLINA BIOLOGICAL SUPPLY COMPANY	011160054102	SUPPLIES	74136	238.71	8135
	VENDOR TOTAL				238.71	
C0269	CARROLL COUNTY REVIEW	018300054700	ADS		36.00	8136
	VENDOR TOTAL				36.00	
C1865	CENTRAL SCIENTIFIC COMPANY	011160054102	SUPPLIES	3196-	126.20	8137
	VENDOR TOTAL				126.20	
C3079	CHRONICLE OF HIGHER EDUCATION-MARION	018300054101	1 YR SUBSCR		75.00	8138
	VENDOR TOTAL				75.00	
C5865	COMMUNICATION BRIEFINGS	018300054101	1 YR SUBSCR		69.00	8139
	VENDOR TOTAL				69.00	
C5920	CONSOLIDATED MANAGEMENT CO.	011881255000	MANUFACTURING MEETING	597951	60.00	8140
	VENDOR TOTAL				60.00	
C6815	CRESCENT ELECTRIC SUPPLY COMPANY	027100054104	SUPPLIES	01320	49.54	8141
		027100054104	LAMPHOLDERS	20931	33.86	8141
		027100054104	LAMPHOLDER	013-2	1.98	8141
	VENDOR TOTAL				85.38	
C8270	CURTIN MATHESON SCIENTIFIC, INC.					

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49
	VENDOR	VENDOR NAME										INVOICE		ACCOUNT		CHECK																																
	ACCOUNT	DESCRIPTION										NUMBER		AMOUNT		NUMB.																																
	011271154102	SUPPLIES										17975		26. 19		8142																																
	011271154102	SUPPLIES										17975		137. 48		8142																																
	011271154102	SUPPLIES										17975		312. 63		8142																																
	011271154102	BB TUBES										18058		67. 26		8142																																
	011271154102	SUPPLIES										18058		1658. 71		8142																																
	011271154102	SUPPLIES										10805		49. 66		8142																																
	011271154102	SUPPLIES										18058		48. 87		8142																																
	011271154102	SUPPLIES										18135		551. 27		8142																																
		VENDOR TOTAL												2852. 07																																		
	C8277	CUSTOM COLOR																																														
	018300054700	NEGATIVE SERVICES												34. 00		8143																																
		VENDOR TOTAL												34. 00																																		
	F3477	FISHER SCIENTIFIC																																														
	011271154102	SUPPLIES										22466		476. 74		8144																																
	011160054112	DIMETHYL 2BUTAONE										22920		55. 98		8144																																
	011160054102	SUPPLIES										22581		29. 59		8144																																
	011160054112	SUPPLIES										22361		1146. 41		8144																																
	011160054112	SUPPLIES										22466		142. 15		8144																																
	011160054102	SUPPLIES										22259		740. 86		8144																																
	011160054112	SUPPLIES										22259		522. 17		8144																																
		VENDOR TOTAL												3113. 90																																		
	F5878	FORTINA'S ROCKBROOK CAMERA & VIDEO																																														
	018300054101	DEKTOL										42273		11. 90		8145																																
		VENDOR TOTAL												11. 90																																		
	H0275	HASKELLS																																														
	027100054104	FOLDERS -FILE JACKETS										58240		33. 55		8146																																
	013800054101	CARD DRAWERS										58367		23. 99		8146																																
	013100054101	GLUE STICKS										58275		8. 95		8146																																
	013800054101	TONER										58274		316. 80		8146																																
	013800054101	FILE FOLDERS										58281		4. 70		8146																																
	018200054101	STAMPERS										13952		12. 44		8146																																
	013800054101	SUPPLIES										58360		128. 20		8146																																
		VENDOR TOTAL												528. 63																																		
	H1745	HELDREF PUBLICATIONS																																														
	011210054122	SUBSCR JOURNAL OF EDUC										01064		49. 00		8147																																
		VENDOR TOTAL												49. 00																																		

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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
HB252	HUMMEL FLAG CENTER	027100054104	FLAGS	A5932	197. 15	8148
	VENDOR TOTAL				197. 15	
I5990	IOWA WATER MANAGEMENT, CORP.	027100053000	SERVICES	00626	175. 00	8149
		027100054104	SUPPLIES	00627	1126. 53	8149
	VENDOR TOTAL				1301. 53	
J0003	J & K LOCKSMITH SERVICE	027100054104	LOCKS & KEYS		26. 00	8150
	VENDOR TOTAL				26. 00	
J5873	JOSTENS, INC.	013800054900	HONOR SEALS	53634	20. 50	8151
		013800054900	DIPLOMA COVERS	53567	380. 92	8151
	VENDOR TOTAL				401. 42	
L1618	LEE FS, INC.	027100054104	OIL & FILTERS	1987	93. 63	8152
	VENDOR TOTAL				93. 63	
M0128	MAGNA PUBLICATIONS, INC.	018300054101	SUBSCRIPTION TQM IN HIG		89. 00	8153
	VENDOR TOTAL				89. 00	
M0266	MAQUOKETA WEB PRINTING	018300054102	FALL PATHFINDERS	21584	2965. 75	8154
	VENDOR TOTAL				2965. 75	
M0397	MAYES, DAVID J.	027100053000	SEWAGE TESTING		400. 00	8155
	VENDOR TOTAL				400. 00	
M0812	MC CASLIN'S BAKERY	011881255000	MANUF MEETING		12. 07	8156
	VENDOR TOTAL				12. 07	

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1	2	3	VENDOR	VENDOR NAME	INVOICE	ACCOUNT	CHE
4	5	6	ACCOUNT	DESCRIPTION	NUMBER	AMOUNT	NUM
7	M1050	MC MASTER-CARR SUPPLY COMPANY	58912	280.35	815		
8		056900254300 PADLOCKS					
9		VENDOR TOTAL		280.35			
10	M5880	MORGAN SERVICES, INC.	41934	90.75	815		
11		027100054104 TOWEL SERVICE					
12		VENDOR TOTAL		90.75			
13	M5977	MOTT BROS. COMPANY					
14		027100054104 COUPLINGS & PRIMER	30044	14.74	815		
15		027100054104 REPAIRS	41912	30.66	815		
16		027100054104 VOID ENTRY		-30.66	815		
17		027100054104 REPAIRS	41912	109.70	815		
18		027100054104 ADAPTERS	30044	5.97	815		
19		027100054104 SUPPLIES	30042	48.28	815		
20		027100054104 SUPPLIES	30042	30.66	815		
21		VENDOR TOTAL		209.35			
22				** VOID **			816
23	P1857	PEORIA JOURNAL STAR					
24		019200055400 BUS MGR AD		391.16	816		
25		VENDOR TOTAL		391.16			
26	R5640	ROCK RIVER PRINTERS, INC.					
27		013800055400 COLLEGE COMPARISONS	24040	140.00	816		
28		VENDOR TOTAL		140.00			
29	R9200	RYANS TREE SERVICE					
30		027100053000 STUMPS GROUND OUT		72.00	816		
31		VENDOR TOTAL		72.00			
32	R5665	ROCKFORD REGISTER STAR					
33		019200055400 BUS MGR AD	84639	277.20	81		
34		VENDOR TOTAL		277.20			
35	S0004	S & S BUILDERS HARDWARE CO.					
36		027100054104 CYLINDERS & LOCKSETS	63140	270.80	81		
37		VENDOR TOTAL		270.80			
38	S0650	SBM					

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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
		011210053000	SERVICE	13458	44.30	8166
		120000017300	COPIER REPAIRS BOOKSTOR	13203	241.50	8166
	VENDOR TOTAL				285.80	
S2820	SHELL OIL COMPANY	018100055000	PRES TRAVEL		88.88	8167
	VENDOR TOTAL				88.88	
S5620	SOFTWARE LABS	011230054102	DISKS	21825	51.90	8168
	VENDOR TOTAL				51.90	
S7618	STEINER ELECTRIC COMPANY	027100054104	SWITCHES	01745	1345.25	8169
	VENDOR TOTAL				1345.25	
U0270	UARCO, INCORPORATED	019500054101	LASER TONER	Y5930	465.60	8170
	VENDOR TOTAL				465.60	
W6979	WRITE LINE	013100054101	SUPPLIES	20520	305.12	8171
	VENDOR TOTAL				305.12	
E3324	800 SOFTWARE	011230054102	HIJACK FOR WINDOWS	76820	138.63	8172
	VENDOR TOTAL				138.63	
N5875	NORTHERN ILLINOIS GAS	027600057100	GAS SERVICE		1298.06	8173
	VENDOR TOTAL				1298.06	
C5606	THE COBRA MANAGER, INC.	056900752195	COBRA MANAGER ANNUAL FE		500.00	8174
	VENDOR TOTAL				500.00	
	RUN TOTAL				68852.33	
FUND	DESCRIPTION			AMOUNT		
001	EDUCATION FUND			29326.52		
002	OPERATIONS & MAINTENANCE FUND			26021.23		
005	AUXILIARY ENTERPRISES FUND			780.35		
010	TRUST AND AGENCY FUND			76.40		
011	AUDIT FUND			4800.00		
012	LIABILITY, PROTECTION & SETTLE			7847.83		
	RUN TOTAL				68852.33	

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1					** VOID **	6852-6
2						
3	ALDEN, JOSEPH	063483459900	SUMMER 93 PELL		241.87	696
4						
5						
6	VENDOR TOTAL				241.87	
7						
8	BELL, MARCIA	063483459900	SUMMER 93 PELL		427.34	696
9						
10						
11	VENDOR TOTAL				427.34	
12						
13	CHAVEZ, PAULA	063483459900	SUMMER 93 PELL		421.47	696
14						
15						
16	VENDOR TOTAL				421.47	
17						
18	CLAUDIN, SCOTT J	063483459900	SUMMER 93 PELL		431.00	696
19						
20						
21	VENDOR TOTAL				431.00	
22						
23	COLLIN, TERESA J	063483459900	SUMMER 93 PELL		139.00	696
24						
25						
26	VENDOR TOTAL				139.00	
27						
28	COVER, VICKI	063483459900	SUMMER 93 PELL		168.50	696
29						
30						
31	VENDOR TOTAL				168.50	
32						
33	DAVIS, LESLIE	063483459900	SUMMER 93 PELL		121.50	696
34						
35						
36	VENDOR TOTAL				121.50	
37						
38	DAVIS, ROSE M	063483459900	SUMMER 93 PELL		246.88	696
39						
40						
41	VENDOR TOTAL				246.88	
42						
43	FINKLE, MELINDA	063483459900	SUMMER 93 PELL		222.00	696
44						
45						
46	VENDOR TOTAL				222.00	
47						
48	FORREN, REBBA M					

VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT	CHECK NUMBER
		063483459900	SUMMER 93 PELL		63. 50	6969
	VENDOR TOTAL				63. 50	
	GAINES, ALICE	063483459900	SUMMER 93 PELL		176. 00	6970
	VENDOR TOTAL				176. 00	
	GOFF, MISTY	063483459900	SUMMER 93 PELL		61. 07	6971
	VENDOR TOTAL				61. 07	
	HARBACH, PAULA M	063483459900	SUMMER 93 PELL		127. 55	6972
	VENDOR TOTAL				127. 55	
	HENDRIX, PATRICIA	063483459900	SUMMER 93 PELL		434. 78	6973
	VENDOR TOTAL				434. 78	
	HICKS, SANDRA	063483459900	SUMMER 93 PELL		473. 98	6974
	VENDOR TOTAL				473. 98	
	HODGES, SHARI	063483459900	SUMMER 93 PELL		236. 00	6975
	VENDOR TOTAL				236. 00	
	JETER, PENNY	063483459900	SUMMER 93 PELL		213. 94	6976
	VENDOR TOTAL				213. 94	
	JOHNSON, ELAINE	063483459900	SUMMER 93 PELL		121. 50	6977
	VENDOR TOTAL				121. 50	
	KIERCZYNISKI, ANISA	063483459900	SUMMER 93 PELL		121. 12	6978
	VENDOR TOTAL				121. 12	

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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
1	KODY, DEBORAH	063483459900	SUMMER 93 PELL		82. 67	6979
2	VENDOR TOTAL				82. 67	
3	LAWSON-HOSE, JACQUELINE	063483459900	SUMMER 93 PELL		53. 19	6980
4	VENDOR TOTAL				53. 19	
5	MAGNE, EMMA J.	063483459900	SUMMER 93 PELL		331. 57	6981
6	VENDOR TOTAL				331. 57	
7	MARLIER, MICHAEL A	063483459900	SUMMER 93 PELL		252. 47	6982
8	VENDOR TOTAL				252. 47	
9	MARRUFFO, KERRIE M	063483459900	SUMMER 93 PELL		98. 30	6983
10	VENDOR TOTAL				98. 30	
11	MAYO, NANCY T	063483459900	SUMMER 93 PELL		49. 09	6984
12	VENDOR TOTAL				49. 09	
13	MEZA, ROBERTO	063483459900	SUMMER 93 PELL		284. 10	6985
14	VENDOR TOTAL				284. 10	
15	MONTANEZ, DOLORES	063483459900	SUMMER 93 PELL		237. 76	6986
16	VENDOR TOTAL				237. 76	
17	MOYER, THOMAS ART	063483459900	SUMMER 93 PELL		404. 76	6987
18	VENDOR TOTAL				404. 76	
19	NASCA, CYNTHIA					

VENDOR	VENDOR NAME	INVOICE	ACCOUNT	CHECK
ACCOUNT	DESCRIPTION	NUMBER	AMOUNT	NUMBER
	063483459900 SUMMER 93 PELL		184.84	6988
VENDOR TOTAL			184.84	
PYRON, LESLEY L				
063483459900 SUMMER 93 PELL			434.83	6989
VENDOR TOTAL			434.83	
ROYER, ROBERTA				
063483459900 SUMMER 93 PELL			125.50	6990
VENDOR TOTAL			125.50	
SANDERS, LEATRICE				
063483459900 SUMMER 93 PELL			204.18	6991
VENDOR TOTAL			204.18	
SHOEMAKER, JOEL A				
063483459900 SUMMER 93 PELL			18.16	6992
VENDOR TOTAL			18.16	
SPRAGUE, CANDIE				
063483459900 SUMMER 93 PELL			216.73	6993
VENDOR TOTAL			216.73	
WHITELY, JENNIFER M				
063483459900 SUMMER 93 PELL			353.00	6994
VENDOR TOTAL			353.00	
WILLS, GARY				
063483459900 SUMMER 93 PELL			141.47	6995
VENDOR TOTAL			141.47	
RESTRICTED PURPOSE				
063483459900 SUMMER 93 PELL			6379.00	6996
VENDOR TOTAL			6379.00	
SVCC BOOKSTORE				
063483459900 SUMMER 93 PELL			1321.94	6997
VENDOR TOTAL			1321.94	

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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
<b>RESTRICTED PURPOSE</b>						
		063483459900	SUMMER 93 PELL		156.00	6998
<b>VENDOR TOTAL</b> 156.00						
<b>STUDENT LOAN FUND</b>						
		063483459900	SUMMER 93 PELL		1184.97	6999
<b>VENDOR TOTAL</b> 1184.97						
<b>RESTRICTED PURPOSE</b>						
		063483459900	SUMMER 93 PELL		70.00	7000
<b>VENDOR TOTAL</b> 70.00						
<b>** VOID **</b> 7001-70						

<b>RUN TOTAL</b> 17033.53		
FUND	DESCRIPTION	AMOUNT
006	RESTRICTED PURPOSES FUND	17033.53
<b>RUN TOTAL</b> 17033.53		

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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT NUMBER	CHECK NUMBER
A1583	ADULT LEARNING RESOURCE CENTER	061585055000	REGISTRATION FEE		10.00	7018
	VENDOR TOTAL				10.00	
C1853	CENTER ON EDUCATION & WORK	061288554000	SUPPLIES		49.50	7019
	VENDOR TOTAL				49.50	
C5930	CONSULTING PSYCHOLOGISTS PRESS, INC.	060000023000	SUPPLIES	64604	137.14	7020
	VENDOR TOTAL				137.14	
C5972	COROMETRICS MEDICAL SYSTEMS, INC.	060000023000	EQUIPMENT	81930	1053.70	7021
	VENDOR TOTAL				1053.70	
H0262	HAPPACH, RONALD	060000023000	ISO CONTRACT		475.00	7022
	VENDOR TOTAL				475.00	
H0275	HASKELLS	060000023000	SUPPLIES	57837	21.41	7023
	VENDOR TOTAL				21.41	
J5755	JOINER ASSOCIATES INC	061288554000	SUPPLIES		49.50	7024
	064912554700	SHIPPING COST			5.00	7024
	061288554000	SUPPLIES			-49.50	7024
	VENDOR TOTAL				5.00	
W0145	WAL-MART STORES, INC.	060000023000	SUPPLIES	99623	112.27	7025
	VENDOR TOTAL				112.27	
	RUN TOTAL				1864.02	
FUND		DESCRIPTION		AMOUNT		
006		RESTRICTED PURPOSES FUND		1864.02		
	RUN TOTAL				1864.02	

## CHECK REGISTER

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VENDOR	VENDOR NAME	INVOICE	ACCOUNT	CHECK
ACCOUNT	DESCRIPTION	NUMBER	AMOUNT	NUMB
A4823	AMERICAN COLLEGE TESTING		** VOID **	7026-703
	060000023000 SUPPLIES	16629	375.00	7037
	VENDOR TOTAL		375.00	
A4823	AMERICAN COLLEGE TESTING PROGRAM, INC			
	061288554109 SUPPLIES		1000.00	7038
	VENDOR TOTAL		1000.00	
D8021	DUFFY, EDWARD F.			
	061990053000 MONTHLY CONSULT FEE		175.00	7039
	VENDOR TOTAL		175.00	
F8145	FULD INSTITUTE FOR TECHNOLOGY IN			
	061992054000 SUPPLIES	93111	740.75	7040
	VENDOR TOTAL		740.75	
G5876	GOSPODARCZYK, THOMAS			
	060000023000 INDISTRICT TRAVEL REIMB		63.00	7041
	VENDOR TOTAL		63.00	
H0275	HASKELLS			
	060000023000 SUPPLIES	12083	4.60	7042
	VENDOR TOTAL		4.60	
N1750	NELSON, JOHN			
	060000023000 TRAVEL REIMB		29.94	7043
	VENDOR TOTAL		29.94	
S7615	STATE UNIVERSITIES RETIREMENT SYSTEM			
	061990052000 MATCHING FUNDS		129.11	7044
	061991052000 MATCHING FUNDS		416.88	7044
	061288552900 MATCHING FUNDS		74.95	7044
	061993052000 MATCHING FUNDS		37.81	7044
	063984052000 MATCHING FUNDS		361.60	7044
	VENDOR TOTAL		1020.35	
U5335	UNIQUE COMPUTER			
	060000023000 SUPPLIES	26660	717.00	7045
	VENDOR TOTAL		717.00	
	RUN TOTAL		4125.64	
FUND	DESCRIPTION	AMOUNT		
006	RESTRICTED PURPOSES FUND	4125.64		
	RUN TOTAL		4125.64	

VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT NUMBER	CHECK NUMBER
A7466	ASQC	064912559008	TELECONF SUPPLIES		42.50	7122
	VENDOR TOTAL				42.50	
A7467	ASQC - NQM DEPARTMENT	064912559008	DLINK FEE 10/18/93		200.00	7123
	VENDOR TOTAL				200.00	
H0150	HALL, DORIS	060000023000	TRAVEL REIMB		75.00	7124
	VENDOR TOTAL				75.00	
HQ268	HARRINGTON, GERRY	064912554101	SUPPLIES REIMB		8.49	7125
	VENDOR TOTAL				8.49	
N0270	NASCO	060000023000	EQUIPMENT	49570	382.35	7126
	VENDOR TOTAL				382.35	
S2810	SHAWVER PRESS, INC.	063984054000	BSN CARDS		59.48	7127
	VENDOR TOTAL				59.48	
S7616	STECK-VAUGHN RAINTREE	060000023000	SUPPLIES	10591	501.95	7128
	VENDOR TOTAL				501.95	
T3068	THOMPSON, VIRGINIA	069983055000	TRAVEL REIM 7/14/93		35.00	7129
	VENDOR TOTAL				35.00	
V3213	VIDEO VERITE	060000023000	SUPPLIES		285.00	7130
	VENDOR TOTAL				285.00	
W0275	WARDELL, JOHN					

\*\* VOID \*\* 7046-7121

## CHECK REGISTER

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VENDOR	VENDOR NAME	INVOICE	ACCOUNT	CHEC
ACCOUNT	DESCRIPTION	NUMBER	AMOUNT	NUMI
	064912559009 ELEC TRNG		515.00	713
VENDOR TOTAL			515.00	
LINROOM SUE			** VOID **	7132-71
	063483459900 PELL EOG CHECK		423.74	715
VENDOR TOTAL			423.74	
MONROE REBECCA A				
	063483459900 PELL EOG CHECK		287.00	715
VENDOR TOTAL			287.00	
SAIYED MAHRUKH				
	063483459900 PELL EOG CHECK		575.00	715
VENDOR TOTAL			575.00	
SLATER CATHY R				
	063483459900 PELL EOG CHECK		287.00	715
VENDOR TOTAL			287.00	
THOMPSON MARLA K				
	063483459900 PELL EOG CHECK		524.35	715
VENDOR TOTAL			524.35	
TIMM DEANNA K				
	063483459900 PELL EOG CHECK		266.00	715
VENDOR TOTAL			266.00	
WALLS ROGER L				
	063483459900 PELL EOG CHECK		575.00	715
VENDOR TOTAL			575.00	
WUTHRICH TANA J				
	063483459900 PELL EOG CHECK		279.00	715
VENDOR TOTAL			279.00	
RESTRICTED PURPOSES				
	063483459900 PELL EOG CHECK		592.00	715
VENDOR TOTAL			592.00	

VENDOR	VENDOR NAME	INVOICE	ACCOUNT	CHECK
ACCOUNT	DESCRIPTION	NUMBER	AMOUNT	NUMBER
	STUDENT LOAN FUND			
063483459900	PELL EOG CHECK		201.91	7159
	VENDOR TOTAL		201.91	
	RUN TOTAL		6115.77	
FUND	DESCRIPTION		AMOUNT	
006	RESTRICTED PURPOSES FUND		6115.77	
	RUN TOTAL		6115.77	

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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
1	BECKINGHAM, JOHN	063483459900	SUMMER 93 PELL		287. 00	7160
2	VENDOR TOTAL				287. 00	
3	WILLIAMSON, CINDY	063483459900	SUMMER 93 PELL		187. 00	7161
4	VENDOR TOTAL				187. 00	
5	YOCUM, TINA M	063483459900	SUMMER 93 PELL		100. 00	7162
6	VENDOR TOTAL				100. 00	
7	RUN TOTAL				574. 00	
8	FUND	006	DESCRIPTION	AMOUNT		
9			RESTRICTED PURPOSES FUND		574. 00	
10	RUN TOTAL				574. 00	
11	08/02/93					

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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
C1840	CENTEL TELEPHONE COMPANY	064912657500	MONTHLY CHARGES		30. 57	7193
	VENDOR TOTAL				30. 57	
C5920	CONSOLIDATED MANAGEMENT CO.	060000023000	DCCA CONF SUPP	59791	50. 00	7194
	VENDOR TOTAL				50. 00	
D8021	DUFFY, EDWARD F.	061990053000	CONSULTANT FEE		175. 00	7195
	VENDOR TOTAL				175. 00	
M3335	MILLEDGEVILLE CHAMBER OF COMMERCE	064912554600	ANNUAL DUES		35. 00	7196
	VENDOR TOTAL				35. 00	
N1750	NELSON, JOHN	064912654900	SUPPLY REIMB		26. 51	7197
	VENDOR TOTAL				26. 51	
S2824	SHEPERD, DON DR.	064912559009	CUSTOM PROG REIMB		8570. 00	7198
	VENDOR TOTAL				8570. 00	
S7615	STATE UNIVERSITIES RETIREMENT SYSTEM	061990052000	MATCH FUNDS 7/31/93 P/R		98. 11	7199
		061991052000	MATCH FUNDS 7/31/93 P/R		468. 55	7199
		061992052000	MATCH FUNDS 7/31/93 P/R		300. 62	7199
		061993052000	MATCH FUNDS 7/31/93 P/R		37. 19	7199
		063984052000	MATCH FUNDS 7/31/93 P/R		361. 60	7199
		064912652000	MATCH FUNDS 7/31/93 P/R		54. 78	7199
		061288552900	MATCH FUNDS 7/31/93 P/R		74. 95	7199
	VENDOR TOTAL				1395. 80	
W0275	WARDELL, JOHN	064912559009	ELEC TRNG BLACK 2B		315. 00	7200
	VENDOR TOTAL				315. 00	
	RUN TOTAL				10597. 88	
FUND	DESCRIPTION			AMOUNT		
006	RESTRICTED PURPOSES FUND			10597. 88		
RUN TOTAL				10597. 88		

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
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VENDOR	VENDOR NAME	INVOICE	ACCOUNT	CHECK
	ACCOUNT	NUMBER	AMOUNT	NUMB
			** VOID **	7201-721
A4823	AMERICAN COLLEGE TESTING PROGRAM, INC 061991054000 RENEWAL OF SOFTWARE LIC		450.00	7213
	VENDOR TOTAL		450.00	
C1725	CEGA SERVICES 061525054102 SUBSCRIPTION		21.00	7214
	VENDOR TOTAL		21.00	
C5622	COFFMAN, FRANK 061993055000 TRAVEL REIM 5/20-23/93		19.92	7215
	VENDOR TOTAL		19.92	
C5930	CONSULTING PSYCHOLOGISTS PRESS, INC. 061288554109 SUPPLIES	64932	555.83	7216
	VENDOR TOTAL		555.83	
F3477	FISHER SCIENTIFIC 061288058000 EQUIPMENT	22810	1439.25	7217
	VENDOR TOTAL		1439.25	
F3577	FITNE 061992054000 PREVIEW FEE		25.00	7218
	VENDOR TOTAL		25.00	
F6800	FRANA, JERRY 064912559009 TRNG - BORG WARNER		550.00	7219
	VENDOR TOTAL		550.00	
N0323	NATIONAL CAREER WORKSHOPS 064912555000 REG 10/22/93 WORKSHOP		69.00	7220
	VENDOR TOTAL		69.00	
N0370	NATIONAL LEAGUE FOR NURSING 061992054000 VIDEO PREVIEW FEE	B5386	81.32	722
	VENDOR TOTAL		81.32	
N1750	NELSON, JOHN			

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
		064912655001	INDISTR TRAVEL REIMB-JU		16.52	7222
		064912655000	TRAVEL REIMB 7/30/93		89.54	7222
	VENDOR TOTAL				106.06	
P4404	PLANNER PADS, INC.	061990054000	SUPPLIES		36.45	7223
	VENDOR TOTAL				36.45	
S1809	SENCORE	061288058000	EQUIPMENT	24801	3159.00	7224
	VENDOR TOTAL				3159.00	
S7620	STERLING AREA CHAMBER OF COMEMRCE	064912554600	ANNUAL DUES		130.00	7225
	VENDOR TOTAL				130.00	
W0145	WAL-MART STORES, INC.	064912554101	SUPPLIES	06239	19.69	7226
	VENDOR TOTAL				19.69	
W0275	WARDELL, JOHN	064912559009	ELEC TRNG - PROD UNLIM		376.42	7227
	VENDOR TOTAL				376.42	
W0390	WAVERLY	061992054000	SUPPLIES	34815	17.74	7228
	VENDOR TOTAL				17.74	
	RUN TOTAL				7056.68	
FUND		006	DESCRIPTION		AMOUNT	
			RESTRICTED PURPOSES FUND		7056.68	
	RUN TOTAL				7056.68	

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SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
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VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
					** VOID **	7229-7243
4 A4819	AMERICAN CAREERS MAGAZINE	061289054002	SUPPLIES		60.00	7244
6	VENDOR TOTAL				60.00	
8 H3345	HILL-ROM	061992058000	EQUIPMENT	51706	3422.00	7245
10	VENDOR TOTAL				3422.00	
12 L5986	LOVEKIN, CAROL	061585355000	TRAV REIMB 7/29/93		58.95	7246
14	VENDOR TOTAL				58.95	
16 W1886	NCRVE MATERIALS DISTRIBUTION	061289054001	3 ISSUES CHANGE AGENT		25.00	7247
18	VENDOR TOTAL				25.00	
20 N1755	NELSON, LAVON	064912559009	STRATEGIC PLANNING		375.00	7248
22	VENDOR TOTAL				375.00	
24 S7615	STATE UNIVERSITIES RETIREMENT SYSTEM	061990052000	MATCHING FUNDS 8/15/93		83.76	7249
26	061991052000	MATCHING FUNDS 8/15/93			462.29	7249
28	061993052000	MATCHING FUNDS 8/15/93			37.19	7249
30	064912652000	MATCHING FUNDS 8/15/93			58.43	7249
32	063984052000	MATCHING FUNDS 8/15/93			301.26	7249
34	061288552900	MATCHING FUNDS 8/15/93			74.94	7249
36	VENDOR TOTAL				1017.87	
38 S7620	STERLING AREA CHAMBER OF COMMERCE	064912554600	ANNUAL DUES		9.00	7250
40	VENDOR TOTAL				9.00	
42 W0275	WARDELL, JOHN	064912559009	ELEC TRNG		315.00	725
44	VENDOR TOTAL				315.00	
46	RUN TOTAL				5282.82	
48	FUND	006	DESCRIPTION		AMOUNT	
50		006	RESTRICTED PURPOSES FUND		5282.82	
52	RUN TOTAL				5282.82	
54	46					
56	08/12/93					

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SVCC BOOKSTORE  
Journal Detail Report  
(Report period: July 1, 1993 to July 31, 1993)

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Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
'19/93	C/D	CHK2781	ILL DEPART OF REVENUE 235.00 Accrued Sales Tax Payable 111.00 Cash in Bank	1,316.00	1,316.00
'21/93	C/D	CHK2782	CF MOTORFREIGHT 549.01 Textbook Transportation 111.00 Cash in Bank	253.69	253.69
'21/93	C/D	CHK2783	PRESTON TRUCKING CO 549.01 Textbook Transportation 111.00 Cash in Bank	305.39	305.39
'21/93	C/D	CHK2784	ADDISON-WESLEY PUBLISH 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	2,203.86 47.14	2,251.00
'21/93	C/D	CHK2785	AMERICAN TECHNICAL PUB 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	125.31 10.38	135.69
'21/93	C/D	CHK2786	ARKHAM HOUSE PUBLISH 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	152.00 3.50	155.50
'21/93	C/D	CHK2787	ASSOCAIATED PRESS 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	24.00 2.50	26.50
'21/93	C/D	CHK2788	BERKLEY PUBLISHING CO 548.04 Paperback Purchases 111.00 Cash in Bank	97.01	97.01
'21/93	C/D	CHK2789	HARCOURT BRACE JOVANOVIC 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	18.50 15.25	33.75
'21/93	C/D	CHK2790	D C HEAT & CO 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	17.00 5.46	22.46
'21/93	C/D	CHK2791	HOUGHTON MIFFLIN CO 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	14.67 2.28	16.95
'21/93	C/D	CHK2792	INTJ BOOKS INC 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	9.56 3.46	13.02

12:05 pm

Journal Detail Report  
(Report period: July 1, 1993 to July 31, 1993)

Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
07/21/93	C/D	CHK2792	CORRECTION TO INTJ BOOKS 548.01 Textbook Purchases 549.01 Textbook Transportation 548.04 Paperback Purchases 549.04 Paperback Transportation	9.56 3.46	
07/21/93	C/D	CHK2793	RICHARD D IRWIN INC 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	719.40 11.90	731.30
07/21/93	C/D	CHK2794	LOGIN BROTHERS BOOK CO 548.01 Textbook Purchases 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	15,907.73 94.76 2.61	16,005.10
07/21/93	C/D	CHK2795	MACMILLAN PUBLISHING CO 548.01 Textbook Purchases 111.00 Cash in Bank	3,295.61	3,295.61
07/21/93	C/D	CHK2796	MCGRAW HILL INC 548.01 Textbook Purchases 111.00 Cash in Bank	4,913.21	4,913.21
07/21/93	C/D	CHK2797	MOSBY 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	1,725.60 27.95	1,753.55
07/21/93	C/D	CHK2798	NACSCORP INC 548.01 Textbook Purchases 548.04 Paperback Purchases 549.01 Textbook Transportation 549.04 Paperback Transportation 111.00 Cash in Bank	1,014.44 41.82 32.29 6.36	1,094.90
07/21/93	C/D	CHK2799	NEBRASKA BOOK CO 548.05 Used Book Purchases 549.05 Used Book Transportation 111.00 Cash in Bank	41.25 5.19	46.44
07/21/93	C/D	CHK2800	PRAKKEN PUBLICATIONS 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	19.56 6.75	26.30
07/21/93	C/D	CHK2801	PRENTICE HALL 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	35.40 7.25	42.65

5 pm

Journal Detail Report  
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Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
21/93	C/D	CHK2802	PRENTICE HALL COMPUTER 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	104.85 4.75 109.60	
21/93	C/D	CHK2803	SHEFFIELD PUBLISHING CO 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	238.28 3.85 242.13	
21/93	C/D	CHK2804	SIMON & SCHUSTER INC 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	20.78 13.85 6.93	
21/93	C/D	CHK2805	TAYLOR & FRANCIS 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	19.20 2.50 21.70	
21/93	C/D	CHK2806	TOWNSEND PRESS 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	51.10 3.70 54.80	
21/93	C/D	CHK2807	WEST PUBLISHING 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	7,996.22 94.41 8,090.63	
21/93	C/D	CHK2808	UNIFORM ACCESSORIES 548.02 Supply Purchases 549.02 Supply Transportation 111.00 Cash in Bank	25.20 3.34 28.54	
21/93	C/D	CHK2809	CHANNELBIND CORP 548.02 Supply Purchases 549.02 Supply Transportation 111.00 Cash in Bank	400.00 28.20 428.20	
21/93	C/D	CHK2810	TIME COLLEGE BUREAU 540.00 General Materials & Supplies 111.00 Cash in Bank	25.14 25.14	
21/93	C/D	CHK2810	TO VOID TIME ENTRY 540.00 General Materials & Supplies 111.00 Cash in Bank	25.14 25.14	
21/93	C/D	CHK2810	CAROLINA PAD & PAPER CO 548.02 Supply Purchases 111.00 Cash in Bank	93.12 93.12	
21/93	C/D	CHK2811	SHIRLEY DEWEY 550.00 Conference & Meeting Expense 111.00 Cash in Bank	18.00 18.00	

12:06 pm

Journal Detail Report  
(Report period: July 1, 1993 to July 31, 1993)

Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
07/21/93	C/D	CHK2811	TO VOID DEWEY ENTRY 550.00 Conference & Meeting Expense 111.00 Cash in Bank	18.00	18.00
07/21/93	C/D	CHK2811	TIME COLLEGE BUREAU 540.00 General Materials & Supplies 111.00 Cash in Bank	25.14	25.14
07/21/93	C/D	CHK2812	SHIRLEY DEWEY 550.00 Conference & Meeting Expense 111.00 Cash in Bank	18.00	18.00
07/21/93	C/D	CHK2813	JANET CURFMAN 550.00 Conference & Meeting Expense 111.00 Cash in Bank	90.24	90.24
07/21/93	C/D	CHK2814	STAEDTLER INC. 548.02 Supply Purchases 111.00 Cash in Bank	541.44	541.44
07/21/93	C/D	CHK2815	TOP FLIGHT 548.02 Supply Purchases 549.02 Supply Transportation 111.00 Cash in Bank	590.67 87.08	677.75
07/21/93	C/D	CHK2816	ENTEC INC 548.02 Supply Purchases 111.00 Cash in Bank	454.55	454.55
07/21/93	C/D	CHK2817	BRYAN EDWARDS PUBL 548.02 Supply Purchases 549.02 Supply Transportation 111.00 Cash in Bank	81.42 5.37	86.79
07/21/93	C/D	CHK2818	POLLACK & CO 548.03 Miscellaneous Purchases 111.00 Cash in Bank	64.00	64.00
07/21/93	C/D	CHK2819	DOUGLAS STEWART CO 548.03 Miscellaneous Purchases 111.00 Cash in Bank	1,334.75	1,334.75
07/21/93	C/D	CHK2820	CHRIS GARZA 548.05 Used Book Purchases 111.00 Cash in Bank	24.68	24.68
07/21/93	C/D	CHK2821	LINDA MARLEY 548.05 Used Book Purchases 111.00 Cash in Bank	24.68	24.68
07/21/93	C/D	CHK2822	SHANNON L MILLER 548.05 Used Book Purchases 111.00 Cash in Bank	24.68	24.68

6 pm

Journal Detail Report  
(Report period: July 1, 1993 to July 31, 1993)

Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
21/93	C/D	CHK2823	STACEY MUNZ 548.05 Used Book Purchases 111.00 Cash in Bank	24.68	24.68
21/93	C/D	CHK2824	CHANDA OLINGER 548.05 Used Book Purchases 111.00 Cash in Bank	24.68	24.68
21/93	C/D	CHK2825	LAURA PLUMMER 548.05 Used Book Purchases 111.00 Cash in Bank	24.68	24.68
21/93	C/D	CHK2826	BETH RUBRIGHT 548.05 Used Book Purchases 111.00 Cash in Bank	24.68	24.68
21/93	C/D	CHK2827	UPHILL DOWN 548.03 Miscellaneous Purchases 548.02 Supply Purchases 111.00 Cash in Bank	2,228.85 229.90	2,458.75
21/93	C/D	CHK2828	PENTECH INTERNATIONAL 548.02 Supply Purchases 549.02 Supply Transportation 111.00 Cash in Bank	371.52 20.54	392.06
21/93	C/D	CHK2829	INTERNATIONAL GOLD MARKET 548.03 Miscellaneous Purchases 549.03 Miscellaneous Transportation 111.00 Cash in Bank	101.25 3.33	104.58
21/93	C/D	CHK2830	SVCC BOOKSTORE 113.00 Petty Cash 548.05 Used Book Purchases 111.00 Cash in Bank	3,000.00 5,000.00	8,000.00
21/93	C/D	CHK2831	WESTERN BOOK DISTRIBUTOR 548.04 Paperback Purchases 111.00 Cash in Bank	1,007.35	1,007.35
27/93	C/D	CHK2832	CF MOTORFREIGHT 549.01 Textbook Transportation 111.00 Cash in Bank	110.04	110.04
27/93	C/D	CHK2833	PRESTON TRUCKING CO 549.01 Textbook Transportation 111.00 Cash in Bank	118.97	118.97
27/93	C/D	CHK2834	CON-WAY CENTRAL EXPRESS 549.01 Textbook Transportation 111.00 Cash in Bank	82.16	82.16
27/93	C/D	CHK2836	SVCC BOOKSTORE 548.05 Used Book Purchases 111.00 Cash in Bank	5,000.00	5,000.00

**SAUK VALLEY COMMUNITY COLLEGE**

**APPROVED BY**

William B. Yemmer  
**PRESIDENT**

J.W. Dunn  
**SECRETARY**

**DATE** 8-23-93