

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING**  
**Third Floor Board Room**  
**July 25, 1994** **7 p.m.**

**A. Call to Order**

**B. Roll Call**

**C. Communication from Visitors**

**D. Consent Agenda**

1. Approval of Minutes
2. Treasurer's Report
3. Bills Payable
4. Payrolls - June 30 - \$207,319.21  
July 15 - \$109,120.49
5. Budget Report
6. Health/Life Insurance Report
7. Certificate of Incumbency

**E. President's Report**

1. Retention Award
2. Nursing Recognition
3. Vice President Search Update
4. Student Trustee
5. Enrollment
6. American Express Card(s)
7. Endowment Challenge Grant I - \$692,872 (-\$8,318)  
Endowment Challenge Grant II - TBA

**F. Financial Reports and Actions**

1. DIDA Building Project
2. Fitness Center Proposal

**G. Closed Session (Appointment, employment or dismissal of an employee; selling price of real estate)**

**H. Personnel**

1. Administrative Salary Adjustment
2. Part-time Faculty
3. Faculty Resignations

**I. Other**

October Meeting Date Change - October 24 to 31

**J. Reports**

1. Student Trustee
2. ICCTA Representative
3. Foundation Liaison
4. Board Chair

**K. Time of Next Meeting**

7 p.m. Monday, August 22, 1994  
Third Floor Board Room

**L. Adjournment**

**Board of Trustees Meetings**

August 22, 1994

September 26, 1994

**ICCTA Monthly Meetings**

July and August  
(Nothing Scheduled)

September 9-10  
Pere Marquette, Peoria

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

July 25, 1994

The Board of Trustees of Sauk Valley Community College met in regular meeting at 7 p.m. on Monday, July 25, 1994 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Wolf called the meeting to order at 7 p.m. and the following members answered roll call:

Thomas Densmore	Richard Groharing
William Simpson	Margaret Tyne
William Yemm	B.J. Wolf

Absent: Patricia Smith

SVCC Staff: President Richard L. Behrendt  
Vice President John Sagmoe  
Business Manager Jami Bradley  
Board Attorney Ole Bly Pace III  
Secretary to the Board Marilyn Vinson

Communication from Visitors: Board Secretary Tyne read a letter to Chair Wolf from Senator Paul Simon.

Consent Agenda: It was moved by Member Simpson and seconded by Member Groharing that the Board approve the Consent Agenda as presented. In a roll call vote, all voted aye. Motion carried.

President's Report: President Behrendt reported on annual reports from the administration, ICCB approval of the Associate in Applied Science Degree in Manufacturing Technology, the Retention Award received by the College, the Nursing Program recognition by the Illinois Department of Professional Regulation, that 28 applications had been received for the Vice President of Administrative Services vacancy, that the new Student Trustee would be Linda VonHolten, that current enrollment is 12% down from last year, that American Express cards would be ordered for Board members, that the Endowment Challenge Grant I Fund was \$692,872 (-\$8,318) and the Endowment Challenge Grant II Fund was \$642,338 (-\$6,572).

DIDA Building Project: Discussion was held on the request from the Dixon Industrial Development Association to participate in a spec. building project. No action was taken on this item.

Fitness Center: It was moved by Member Simpson and seconded by Member Groharing that the Board approve the installation of a Fitness Center following applicable bidding and similar requirements. In a roll call vote, the following was recorded: Ayes - Members Densmore, Groharing, Simpson, Tyne, and Yemm. Nays - Member Wolf. Motion carried.

Closed Session: At 7:20 p.m. it was moved by Member Yemm and seconded by Member Groharing that the Board adjourn to executive session to discuss the appointment, employment or dismissal of an employee, the selling price of real estate and probable or imminent litigation. In a roll call vote, all voted aye. Motion carried.

Regular Session: The Board returned to regular session at 8:30 p.m.

Request from Dr. and Mrs. David Peterson: Discussion was held on a request from Dr. and Mrs. David Peterson in regard to proposed land use of property adjacent to the College. It was moved by Member Tyne and seconded by Member Groharing that the Board request Chair Wolf to appoint one Board member (Tom Densmore), President Behrendt, and Attorney Pace to work with Dr. and Mrs. Peterson to reach an agreement on the proposed land use of the property adjacent to the College, to develop mutually agreeable covenants and a position regarding proposed rezoning. The committee is authorized to request a further continuance of the zoning hearing in Lee County to facilitate the interests of the College, the County, and Dr. and Mrs. Peterson. The committee shall report to the Board at the August Board meeting. In a roll call vote, all voted aye. Motion carried.

Administrative Salary Adjustment: It was moved by Member Tyne and seconded by by Member Yemm that the Board approve a temporary salary adjustment (from \$37,274 to \$43,328) for Jami Bradley, effective July 11, 1994 until the first day of employment of a new Vice President of Administrative Services. In a roll call vote, all voted aye. Motion carried.

Part-time Faculty: It was moved by Member Simpson and seconded by Member Groharing that the Board approve the attached list of part-time faculty for the 1994-95 year. In a roll call vote, all voted aye. Motion carried.

Resignations: It was moved by Member Densmore and seconded by Member Groharing that the Board accept with regret the resignations of:

Katie Heckman, Title IV Student Support Services Counselor

Lisa Waytenick, Learning Disabilities Specialist (half-time)

In a roll call vote, all voted aye. Motion carried.

Change in Meeting Date: It was moved by Member Tyne and seconded by Member Groharing that the Board change the October meeting date from October 24 to October 31. In a roll call vote, the following was recorded: Ayes - Members Densmore, Groharing, Tyne, Yemm and Wolf. Nays - Member Simpson. Motion carried.

Reports: ICCTA Representative Groharing reported on the ICCTA September meeting which will be held in Peoria on September 9 and 10. He also reminded the Board to make their reservations for the ACCT Annual Meeting in Chicago in October.

Chair Wolf noted that a luncheon meeting was scheduled for Wednesday, August 31 in the third floor Board Room to discuss Board self evaluations.

Adjournment:

Since the scheduled business was completed, it was moved by Member Tyne and seconded by Member Densmore that the Board adjourn. The next regular meeting will be held at the College on Monday, August 22, 1994. In a roll call vote, all voted aye. Motion carried.

The Board adjourned at 8:45 p.m.

Respectfully submitted:

Margaret A. Tyne  
Margaret Tyne, Secretary

For Board Meeting of  
July 25, 1994

Agenda Item D-7

CERTIFICATE OF INCUMBENCY

Board approval is needed for a Certificate of Incumbency to be sent to the Federal Reserve Bank in Chicago and all banks within the College District.

RECOMMENDATION: Board approval of the attached Certificates of Incumbency for the Federal Reserve Bank in Chicago and all banks within the College district.



SAUK VALLEY  
COMMUNITY  
COLLEGE

173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

## MEMORANDUM

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TO: Dr. Richard Behrendt  
FROM: Jami V. Bradley *JB*  
DATE: July 18, 1994  
SUBJECT: Certificate of Incumbency

Our banking institutions require the Board of Trustees to approve a Certificate of Incumbency to authorize the release from custody, securities pledged to the College and held in safekeeping by a third party, in the event they exceed adequate collateralization.

I recommend that we seek Board approval of the attached Certificate of Incumbency for all banks within the College district.

n  
att



Amcore Bank N.A. Sterling  
Sterling, IL 61081

First Bank of Ashton/Rochelle  
Ashton, IL 61006

Citizens First State Bank  
of Walnut  
Walnut, IL 61376

Community State Bank of  
Rock Falls  
Rock Falls, IL 61071

Farmers National Bank  
Prophetstown, IL 61277

Farmers State Bank  
Chadwick, IL 61014

Farmers State Bank of Sublette  
Sublette, IL 61367

First of America Bank-Quad Cities  
Morrison, IL 61270

First Bank/South  
Dixon, IL 61021  
(also in Sterling and Polo)

First National Bank of Amboy  
Amboy, IL 61310

First National Bank of Sterling/  
Rock Falls  
Sterling, IL 61081

Franklin Grove Bank  
Franklin Grove, IL 61031

Fulton State Bank  
Fulton, IL 61252

Milledgeville State Bank  
Milledgeville, IL 61051

River Valley Savings Bank  
Rock Falls, IL 61071

Smith Trust & Savings  
Morrison, IL 61270

Sterling Federal Bank  
Sterling, IL 61081

Tampico National Bank  
Tampico, IL 61283

# CERTIFICATE OF INCUMBENCY

## TO THE FEDERAL RESERVE BANK OF CHICAGO:

I/We certify that the names of the incumbents of the offices authorized by a Resolution of the Board of Trustees of (Illinois community College District No. 506)

Sauk Valley Community College

(name of governing body and name of public body (pledgee))

adopted the 27th day of June, 19 94, to direct the release from

custody, securities pledged to the Sauk Valley Community College and held in safekeeping by Federal Reserve Bank of Chicago, and their signatures are as follows:

(name of pledgee)

Name	Title	Signature
Jami V. Bradley	Treasurer	

Dated the \_\_\_\_\_ day of \_\_\_\_\_, 19 94

~~Clerk~~ Secretary, Board of Trustees

(Corporate Seal)

SIGNATURES GUARANTEED

(Name of depository institution)

by \_\_\_\_\_  
Title

(The clerk's signature on this certificate and the signatures of those authorized to act for the pledger appearing above should be guaranteed by a financial institution that maintains an account with the Federal Reserve Bank.)

(Depository Institution Seal)

**Pledge Account**

CERTIFICATE OF INCUMBENCY

I/We certify that the names of the incumbents of the offices authorized by a Resolution of the Board of Trustees of (Illinois Community College District No. 506) Sauk Valley Community College adopted the 27th day of June, 1994, to direct the release from custody, securities pledged to Sauk Valley Community College and held in safekeeping, and their signatures are as follows:

<u>Name</u>	<u>Title</u>	<u>Signature</u>
Jami V. Bradley	Treasurer	

Dated this 25th day of July, 1994.

\_\_\_\_\_  
Secretary, Board of Trustees

SIGNATURES GUARANTEED

\_\_\_\_\_  
Name of Depository Institution

By \_\_\_\_\_  
Title

CORPORATE SEAL

DEPOSITORY INSTITUTION SEAL

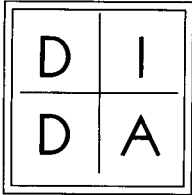
For Board Meeting of  
July 25, 1994

Agenda Item F-1

DIDA BUILDING PROJECT

Attached is a proposal from the Dixon Industrial Development Association requesting our participation in a spec. building project. As the last page shows, the total cost to Sauk Valley Community College could be a maximum of \$2,856 over a five-year period. On Wednesday, July 20, the Dixon School District Board-- which represents 64% of the revenue-- will be meeting to discuss and possibly decide their posture on this issue. If they and/or the Lee County Board (15.44%) have made a decision prior to our meeting, I will present those results for our Board consideration.

RECOMMENDATION: Board consideration of the attached proposal from the Dixon Industrial Development Association.



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# DIXON INDUSTRIAL DEVELOPMENT ASSOCIATION

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87 Crawford Avenue  
P.O. Box 913  
Dixon, IL 61021  
Phone 815-288-2154  
Fax 815-288-2153

## **Officers and Committee Chairmen**

**President**  
Donald R. Lovett

**Vice President**  
Carl C. Swanson

**Secretary**  
Arnold E. Spangler

**Treasurer**  
Gerald B. Conroy

**Marketing**  
Carl C. Swanson

**Retention**  
Darryl L. Vandervort

**Finance**  
Gerald B. Conroy

**Overall Economic  
Development Plan**  
Linda K. Brantley

**Business/Education  
Community Partnershi**  
Robert E. Mansen

**Executive Director and  
Enterprise Zone  
Administrator**  
Jim Chase

## **MEMORANDUM**

**TO: Bob Aubry, Superintendent  
Dixon Public Schools**

**Richard Behrendt, President  
Sauk Valley Community College**

**Ron Conderman, Chairman  
Lee County Board**

**Jim Schielein, Supervisor  
South Dixon Township**

**Jack L. Halpern, President  
Dixon Rural Fire Department Board of Trustees**

**FROM: Dixon Industrial Development Association**

**DATE: July 11, 1994**

**RE: Spec. Building Project**

Each of you could have a part to play in the construction of a 40,000 square foot manufacturing building here in Lee County. Due to the inherent risks involved with constructing a spec. building, the process becomes fairly complicated. This memo is an attempt to precisely outline all of the pieces to this puzzle and to ask for your participation.

A little over one year ago, we made contact with a real estate broker who was instrumental in bringing ShopKo to Dixon. This gentleman spent considerable time investigating the area and has determined that it is "ripe" for additional development. To that end, he has introduced us to

Don Helgesen, who has, on a number of occasions, constructed spec. manufacturing buildings in Delavan and Janesville, Wisconsin. Mr. Helgesen has been in the construction business for over 30 years and is very highly regarded in northern Illinois and southern Wisconsin. The following is the formula that he uses for making speculative building investments: he agrees to build a 40,000 square feet, 24 feet high building with 50 parking places, and landscaping with adequate external lighting in return for receiving concessions on the land and infrastructure. The concessions he asks for involve 10 acres of land, sewer and water to within five feet of the building. The land needs to be located in an industrial park zoned for industrial use with truck access.

The DIDA owns 35 acres in the Tollway Industrial Park and is prepared to sell 10 acres of that land to Mr. Helgesen for \$1.00. Before the project can begin, sewer, water and a road must be run approximately 600 feet to access this 10-acre site. We have asked Lee County, the City of Dixon, and the Dixon Water Department to consider making an investment in this project along with the DIDA. To date, we have received a favorable response from the county, the city and the water department. Total estimated costs for infrastructure improvements should not exceed \$85,000. Each of these taxing bodies has agreed to underwrite the cost of the infrastructure needed, provided they can be reimbursed for 50% of their investment.

The only possible revenue stream associated with this project comes from the increased increment in property taxes that will result from the development. This project is located in the Lee County Enterprise Zone which affords the developer a 60% reduction in property taxes over the first five years. The corresponding 40% of taxes paid would be dispersed to the taxing bodies in the normal manner. Our estimates show that taxes after the abatement should run \$49,000 over the first five year period. The challenge then becomes using that \$49,000 revenue stream to reimburse the taxing bodies their desired 50%.

In order for this to happen, you are being asked to reinvest your portion of the tax revenues back into the project. The mechanics of how this might take place have the potential to become fairly confusing. However, after visiting with attorneys for the DIDA, a suggestion was made that the participating taxing bodies be asked to pledge a donation to the DIDA for the next five years which would roughly equal their portion of the incremental increase in taxes for this project. It becomes very difficult to determine exactly how much money will be involved because the two variables driving this project will not be determined until some time in the

future. Those being the actual cost of infrastructure improvements and the actual tax revenue from the increased property tax. Therefore, we are proposing that the taxing bodies pledge an estimated amount to the DIDA over the five-year period. That money will then be dispersed among the county, city and water district in a percent equal to their prorated cost of participation. Certainly, after the first 12-18 calendar months, the costs for infrastructure, as well as the incremental increase in taxes will no longer be a question mark and we can very accurately determine the annual contribution necessary to make this project work.

Attached is a breakdown of each taxing body's estimated tax receipts/contribution.

If you agree to make a contribution to the DIDA in the amount shown over the next five years, we think the developer will begin construction by October of this year. The following chart shows how the DIDA plans to disperse the funds we receive:

#### DISPERSEMENTS TO PARTICIPANTS

	<u>Estimated Total Cost</u>	<u>Estimated Reimbursement</u>	<u>Participants Share</u>
Lee County - Road	\$30,000	\$18,489	\$11,511
City of Dixon - Sewer	\$35,000	\$21,594	\$13,406
Water Department	<u>\$20,000</u>	<u>\$ 9,220</u>	<u>\$10,780</u>
	\$85,000	\$49,303*	\$35,697

\*If these predictions hold and the revenue stream is greater than 50% of the actual costs as projected, the DIDA would adjust the "Year 5" donation accordingly.

Please refer to the attached sample agreement. We would appreciate each of you putting this on your agenda for the next board meeting. Tim Chase will be available to meet with you and/or your respective boards to make a presentation if needed.

8-Jul-94

## ESTIMATED PROPERTY TAX SAVINGS

## SPEC BUILDING

## ESTIMATED SALES TAX SAVINGS

## ANNUAL TAX REVENUE = PC X .333333 X TR

PC = Total Estimate Project Cost  
 .333333 = Assessed Value is 1/3 of Market  
 TR = Those Taxing Districts who have agreed to the abatement\*  
 EAV = Equalized Assessed Value  
 ATR = Annual Tax Revenue  
 \* Refer to Enterprise Zone Q&A Book for current listing

## EXAMPLE

PC	\$1,000,000
	<u>0.333333</u>
EAV	\$333,333
TR	<u>0.073955</u>
ATR	\$24,651.64

## ESTIMATED ABATEMENT

1st Year	\$24,651.64
2nd Year	\$19,721.31
3rd Year	\$14,790.99
4th Year	\$9,860.66
5th Year	\$4,930.33
6th Year	<u>0</u>
TOTAL	\$73,954.93

## ESTIMATED TOTAL TAXES WITHOUT ABATEMENT

1st Year	\$24,651.64
2nd Year	\$24,651.64
3rd Year	\$24,651.64
4th Year	\$24,651.64
5th Year	\$24,651.64
TOTAL	<u>\$123,258.21</u>

Total Estimated Tax Revenue Without Abatement	\$123,258.21
Less Estimated Abatement	<u>\$73,954.93</u>
Gross Proceeds to Taxing Body(s)	\$49,303.28

ATR \$24,651.64

## ESTIMATED TAXES RECEIVED AFTER ENTERPRISE ZONE ABATEMENT

TAXING BODIES	% of Total Tax	Tax Rate	YEAR 1 = 0%	YEAR 2 = 20%	YEAR 3 = 40%	YEAR 4 = 60%	YEAR 5 = 80%	TOTAL 5 YEARS
Dixon Public Schools	63.68%	4.7093	\$0.00	\$3,139.53	\$6,279.06	\$9,418.59	\$12,558.12	\$31,395.30
SVCC	5.79%	0.4284	\$0.00	\$285.60	\$571.20	\$856.80	\$1,142.40	\$2,856.00
County	15.44%	1.1419	\$0.00	\$761.27	\$1,522.53	\$2,283.80	\$3,045.06	\$7,612.66
S. Dixon Township	7.45%	0.5512	\$0.00	\$367.47	\$734.93	\$1,102.40	\$1,489.87	\$3,674.66
Rural Fire District	7.64%	0.5647	\$0.00	\$376.47	\$752.93	\$1,129.40	\$1,505.87	\$3,764.66
	0.00%		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	0.00%		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	0.00%		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	0.00%		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	0.00%		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	100%	7.3955	\$0.00	\$4,930.33	\$9,860.66	\$14,790.99	\$19,721.31	\$49,303.28

Assuming that 1/2 of the total project cost is for materials,  
 a 6.25% sales tax exemption on building materials which  
 will become real property is available.

PC = Project Cost  
 MC = Material Costs  
 STE = Sales Tax Exemption

## EXAMPLE

PC	\$10,000.00	equals MC of	\$5,000.00
divided by	<u>2</u>		
MC x 6.25% (Sales Tax) =	\$312.50		

## TOTAL ESTIMATED SAVINGS

Estimated Property Tax	\$73,954.93
Estimated Sales Tax	<u>\$312.50</u>
GRAND TOTAL ESTIMATED SAVINGS	\$74,267.43



## **SAMPLE AGREEMENT**

**Where as:** The \_\_\_\_\_ is committed to encouraging economic growth throughout Lee County by the creation of new manufacturing jobs, and

**Where As:** We understand that only one manufacturing company has located in the Lee County area without benefit of an existing build to move into, and that past history shows at least five manufacturing companies have located in Lee County when a vacant building was available for them to move into, and

**Where as:** To date, no vacant building exists in Lee county suitable for a manufacturing company to move into, and that the Dixon Industrial Development Association (DIDA) is proposing to enter into a contract with a developer to build a 40,000 square feet building capable of accommodating a job creating new investment, and that the DIDA will be responsible for coordination of the project, and

**Where as:** The City of Dixon, Dixon Water Department, and Lee County have agreed to provide the necessary infrastructure to facilitate the building of a spec. building, with the stipulation that they be reimbursed for one half of their respective investments

**Therefore:** The \_\_\_\_\_ hereby agrees to make a \$\_\_\_\_\_ contribution to the DIDA annually for five years to be used as partial payment to the City of Dixon, Dixon Water Department and Lee County for one half of their prorated investment to provide the necessary infrastructure improvements.

For Board Meeting of  
July 25, 1994

Agenda Item F-2

FITNESS CENTER PROPOSAL

During the past few years, we have considered the possibility of adding a Fitness Center to the College. With the continuing drop in enrollment, the need to re-locate the ill-equipped Fitness Center we currently have, the continued success of the fitness centers at other community colleges, and the possible availability of a director for the center-- it would seem to be the ideal time to move forward with this project.

RECOMMENDATION: Board approval for the administration to install a Fitness Center as attached, following applicable bidding and similar requirements.



**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL Rte. 2, Dixon, IL 61021 • 815/288-5511

**MEMORANDUM**

TO: Dr. Behrendt

DATE: July 19, 1994

FROM: John Sagmoe *JS*

SUBJECT: Physical Fitness  
Center Proposal

Enrollment management strategies have been a major focus of regular meetings of the Student Services, Marketing, Instruction and Administrative College Committees. With a declining or at best a stable population, there is a continuing need to target markets for new enrollment growth. One area that has been proposed previously, and continues to remain a high priority for potential new enrollment growth, is the Health and Wellness market. A significant number of Illinois community colleges have upgraded their Health-Wellness and Physical Education curriculum with the addition of a physical fitness facility. The outcomes have been overwhelmingly positive. Every Illinois community college we have contacted has reported significant increases in enrollment. Rend Lake generated 583 credits in Physical Education prior to their fitness center. After a year of operation they went to 1305 credits. Kankakee went from 100 credits to 929. Lakeland College went from 225 credits to 957 credits. Kishwaukee increased by 630 hours in the first two semesters of operation last year and did virtually no advertising prior to opening.

Sauk Valley's Physical Education curriculum is outmoded and does not address the Health and Wellness concerns of the 90's. The physical resources needed to deliver this type of instruction are limited to 20 year old universal weight lifting equipment and two stationary bicycles in need of repair. All of this is packed into a 6' by 35' space behind the gymnasium bleachers which now must be moved because of the new bleachers. Enrollment declined from 301 credits in the fall of 1991 to 281 credits in 1992, and only 194 credits in the fall of 1993.

In addition to providing a viable health education experience to our students, a Physical Fitness Center will allow an ideal avenue from which to offer additional community health courses and workshops. Examples include adult fitness and lifetime health classes, weight management courses and an academic application for adults to pursue medically sound and professionally supervised health goals.

In terms of strategic planning, a fitness center speaks to one of the basic college goals - excellence in programming. It will upgrade a declining program and address a student and community need. In the area of financial planning it is reasonable to project an enrollment gain of 600 - 1000 credit hours in the first full year of operation.

JES/dd

### Physical Fitness Center Data

**COSTS :**

**Room Remodeling/Construction Cost**                      \$67,000 (estimate)

<b>Equipment Costs</b>	<b>\$80,000 (estimate)</b>
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Funding Source - lease purchase agreement  
(although this would mean paying interest)  
for five to six years to be paid by \$25 lab fee

## Operating Costs

One full-time staff (includes fringes) \$30,000

Part-time staff & related costs	\$10,000
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## Revenues

600 to 1,000 credit hours per year

Tuition (\$40)	\$24,000 to \$40,000
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Lab Fees (\$25)	\$15,600 to \$25,000
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Credit Hour Reimbursement (2 years later)	\$16,000 to \$27,000
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Equalization Reimbursement (2 years later)	\$4,800 to \$8,000
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<b>Total Revenues</b>	<u>\$59,800 to \$100,000</u>
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## FITNESS CENTER

### SUMMARY

#### I. Need

- A. To improve Physical Education curriculum
- B. To expand student course offerings
- C. To increase enrollment
- D. To target a potential new student market
- E. To expand community service health/wellness curriculum
- F. To expand market for business/corporate accounts

#### II. Finances

- A. Construction cost of \$67,000
- B. Equipment cost of \$80,000 could be funded by lease-purchase for five to six years, which would be covered by a \$20 lab fee
- C. Other operating costs for staff and supplies would be offset (and eventually exceeded) by revenues from tuition, state reimbursement, and other sources

#### III. Location

- A. Most reasonable location is on the first floor, northside, in the area between the west main entrance and snack bar area
- B. This location is as close to lockers and showers as possible
- C. This location is very visible and we have been advised by other community colleges that visibility is essential
- D. This location allows for future instructional use (if needs are re-defined) and for expansion at a reasonable cost if needed

## **ILLINOIS COMMUNITY COLLEGE FITNESS CENTERS**

- Black Hawk College--East Campus / Kewanee**
- College of DuPage / Glen Ellyn**
- \* **Danville Area Community College / Danville**
- \* **Illinois Central College / East Peoria**
- \* **Illinois Valley Community College / Oglesby**
- \* **Joliet Junior College / Joliet**
- \* **Kankakee Community College / Kankakee**
- Kennedy-King College / Chicago**
- \* **Kishwaukee College / Malta**
- \* **Lake Land College / Mattoon**
- \* **Logan College / Carterville**
- Moraine Valley Community College / Palos Hills**
- \* **Morton College / Cicero**
- Olney Central College / Olney**
- Parkland College / Champaign**
- \* **Prairie State College / Chicago Heights**
- \* **Rend Lake College / Ina**
- Richland Community College / Decatur**
- \* **Sandburg College / Galesburg**
- Shawnee Community College / Ullin**
- Southeastern Illinois College / Harrisburg**
- \* **Triton College / River Grove**
- \* **Wabash Valley College / Mount Carmel**

\* Colleges personally contacted by Dr. Behrendt

# Joliet Jr. College Increased Fitness Enrollment from 39 to 900 with the *Universal* Aerobic Super Circuit®

Physical fitness is enormously popular today. Why, then, is it so difficult to "sell" through traditional PE classes at junior colleges? Jerry Yost, a member of the physical education department at Joliet Jr. College in Joliet, Illinois, had to find an answer to that question. The president of the college wanted the physical education department to find ways to be more "cost efficient."

Yost had observed that most modern-day college students aren't attracted to the usual fare of volleyball, golf, tennis, etc. offered by traditional PE programs. And the president of the college had concluded that even if a few students do want those courses, the college can't afford or justify the expense of small classes.

Yost felt certain that there ought to be a way to capitalize on the current popularity of fitness. And yet, there was this reality to contend with: JJC had offered weight training classes for eight years and these classes usually only attracted 10-15 people per class. Low enrollments like that were the very problem the president wanted the physical education department to solve!

## Exciting, Beautiful Facility Necessary

Yost did some research to find out how other junior colleges were handling the

PE enrollment problem.

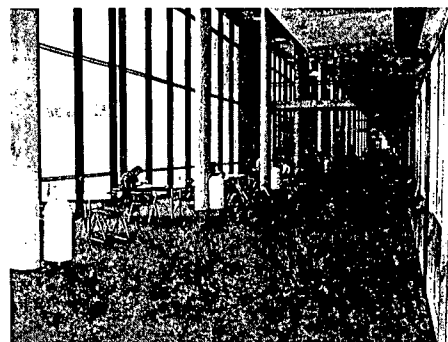
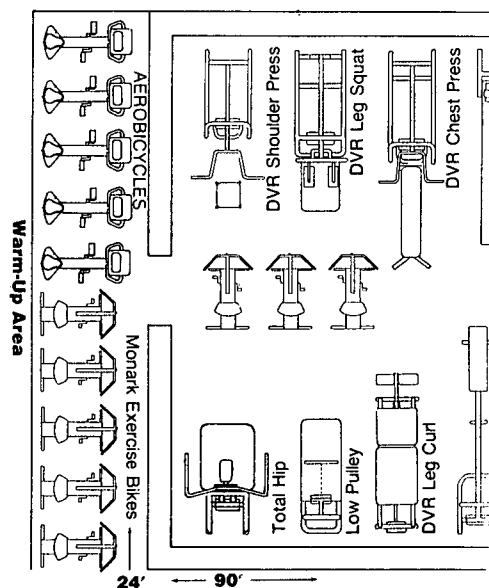
"There were six junior colleges in California that had the identical problem we did—that were dying in enrollment. They all put in spacious, new fitness centers. All of them dramatically increased enrollment. In fact, two of the schools had to close enrollment because too many people were signing up."

One thing he became convinced of early in his research was that the facility had to be contemporary and beautiful. It had to look like something exciting was going on there, something that anyone would want to be a part of.

Yost examined the JJC weight room that habitually drew only a handful of students. It was a 14' X 18' drab, windowless room hidden away just off the gym. He described it as looking like "an old room that was used by the gestapo during WWII."

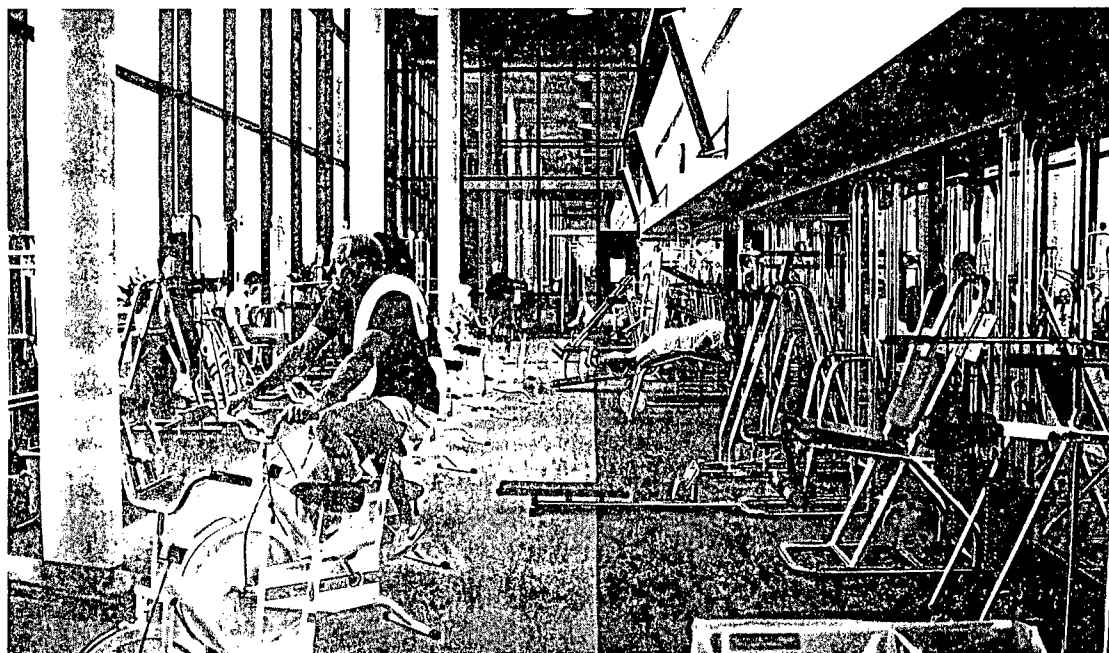
The question became, where to put a new fitness facility in a college originally designed without one? Especially if high visibility is one of your goals? For Yost and Joliet Jr. College, the answer was very creative: a hallway.

One building on the JJC campus has long hallways, almost a quarter of a mile long and 24' wide. One wall is made up of windows 25' high. Offices and classrooms are located on the facing side. Yost and his Universal dealer

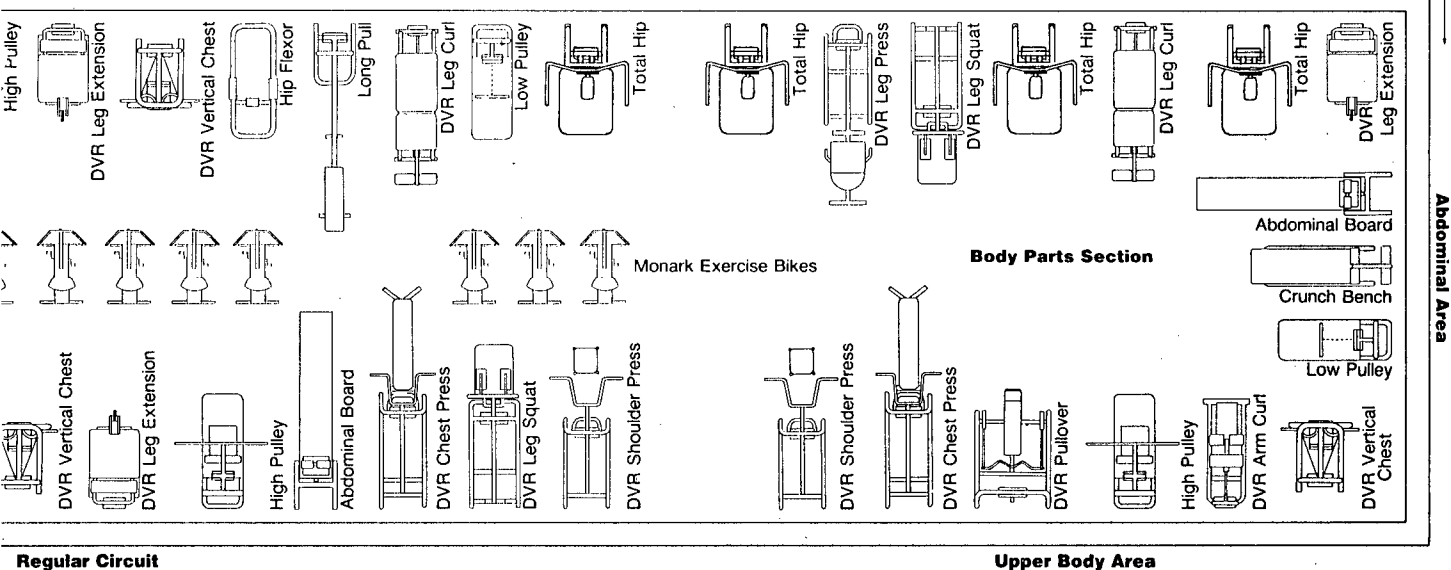


**Before**—This hallway stretched the entire length of a building on the JJC campus, almost a quarter-mile. The junior college decided to wall off one end of it, creating a room which measures 24' X 90'.

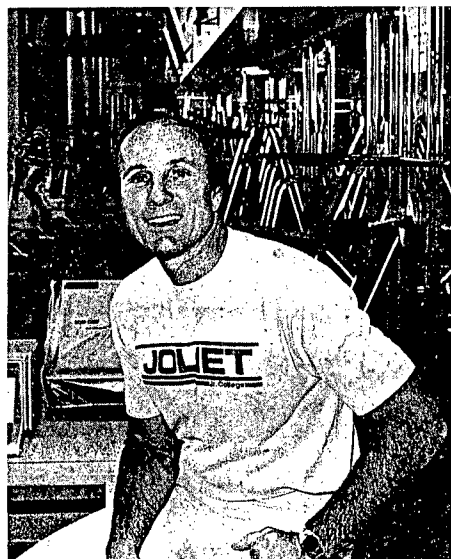
**After**—It's hard to believe this was once a nearly vacant hallway. The Total Fitness Center is gorgeous! One entire wall consists of 25' high windows; the other is covered in mirrors. It is decorated in shades of blue, from the carpet to the custom upholstery on the Universal machines.







The Total Fitness Center is fully-equipped with 40 Universal single station machines and 12 Monark exercise bikes. In the warm-up area just outside of the room there are five AEROBICYCLES and five Monark exercise bikes.



Jerry Yost is the Director of Joliet Jr. College's Total Fitness Center. He was named "Illinois Jr. College Football Coach of the Year" eight times and is Past President of the National Jr. College Football Coaches Association.

### Aerobic Super Circuit® to the Rescue

But the real key to the success of the facility is the method of exercise taught there—the Aerobic Super Circuit.

The Aerobic Super Circuit is Universal's revolutionary exercise system that combines weight training and aerobics. Studied by the famed Institute for Aerobics Research in Dallas, it was shown to provide dramatic improvements in aerobic endurance, upper body and leg strength, and body composition (reduced body fat).

In fact, Yost named the facility "The Total Fitness Center" because the Aerobic Super Circuit provides total body fitness—maximum cardio-respiratory efficiency, strength, endurance, flexibility; in short, all-around fitness.

Participants warm up first on the five AEROBICYCLES (computerized exercise bikes) or the five Monark bikes located near the entrance of the facility. Then they move to the first weight training station and perform repetitions for 30 seconds until the recorded voice on the sound system tells them to move to the next station, which is an exercise bike. From there, they move to the next weight training station, then to a bike and so on, alternating between lifting and aerobic exercise.

There are 12 Universal single station machines and 12 Monark exercise bikes in the Aerobic Super Circuit at JJC, but there is also a duplicate set of 12 (called the "regular circuit") on the other side of the room for persons not

following the Aerobic Super Circuit. But, as an indication of just how popular the Aerobic Super Circuit is, **for every person who uses the regular circuit, 76 follow the Aerobic Super Circuit.**

Another testament to the Aerobic Super Circuit is its acceptance among all age groups. Participants in the Total Fitness Center range in age from 15 to 71 and the average age is 34.8. Students, community members, faculty and staff all use the facility.

People who would like to do extra work on certain body areas proceed to the Body Parts Section where there are seven non-circuit Universal machines devoted to lower body work, three for abdominal work and six for the upper body. The addition of these machines to the facility was made so that nothing would interfere with the flow of people through the circuits.

### This is a People Program

"You can have the nicest facility and all the equipment you want, but a fitness program is still a people program. You have got to give individual attention," emphasized Yost.

Education is a key ingredient to success and before anyone can use the machines in the Total Fitness Center, they must go through a one-hour orientation session and must view the Universal video tape which explains the Aerobic Super Circuit concept and the proper use of each machine.

And, in order to receive a personalized exercise program, they

*Continued*

decided to wall off the end of the hall, creating a space of 24' X 90'.

Universal provided its free room layout and planning service. And after the renovations were completed and equipment was installed, what a unique facility they had! A wall of 25' high windows looking out upon a lake and wooded area. A facing wall covered in mirrors. Decoration in shades of blue, from the carpet to the custom upholstery on the equipment.

must first be tested for their current level of fitness. The assessment includes tests for flexibility, blood pressure and maximum strength; body measurements; and the three-minute step test. The data from each person's test is then fed into the computer.

Each person receives a personalized fitness prescription, tailored to his or her current level of fitness. The computer printout includes the person's initial fitness test results, his or her overall level of fitness (Excellent, Good, etc.) and target heart rate. It also lists the machines in the circuit, the amount of weight to lift at each one and the number of repetitions to perform.

### Target Heart Rate is Essential

Successful performance of the Aerobic Super Circuit requires an understanding of the target heart rate. It is the key to staying within safe limitations and at the same time getting the maximum benefit from the exercise.

(See related article, "How to Determine Target Heart Rate," below.)

Participants at the Total Fitness Center can monitor their heart rates in a couple of ways. There's a pulse meter on every exercise bike. There's also a large pace clock on the wall so they can count their own pulse for six seconds and add a zero to find their heart beats per minute. As long as they heed the heart rate guidelines on their printout, staying above their minimum heart rate, below their maximum, and preferably right on their target heart rate, they are performing the Aerobic Super Circuit correctly.

Yost can give personal testimony on the value of the target heart rate exercise concept and the Aerobic Super Circuit system. In just 2½ months, his weight dropped from 193 to 168 lbs. He said, "I'm not the dieting type, so I just increased my exercise and aerobic conditioning. I just finally found out what a properly planned exercise program can do."

"After going through the fitness tests, I found out some things I didn't like,"

he admitted. His results showed him to be very poor in lower body strength. He was also in the "very poor" range of cardiovascular fitness—147 beats per minute after the three-minute step test.

"I was re-tested three days ago and I'm at 97 beats per minute. I'm now above average for my age group, and all of this happened in just 2½ months. Hey, that Aerobic Super Circuit works! The equipment works!"

His enthusiasm is matched by the other participants in the Total Fitness Center. The Fall session started with 750 students and enrollment had to be closed. The Spring session has just started and 900 signed up before the enrollment was closed due to space limitations.

The school administrators, too, are pleased and enthusiastic. The Total Fitness Center is not even into its first full year of operation and already they're formulating plans to *double* the program. Physical education is again alive and well at Joliet Junior College!

**The Winning Edge**

## How to Determine Target Heart Rate

To stay within safe limits and yet get the most from exercise, individuals should monitor their heart rate during a workout. Therefore, it is a good idea for every fitness room to have some type of pulse rate monitoring apparatus available.

But how does someone determine their ideal (or "target") exercise heart rate? It's actually simple to do, using this "Guide to Target Exercise Rate" chart and the following formulas:

Conservative Target Heart Rate for the Beginner:  $(220 \text{ minus your age}) \times 60 \text{ percent}$ . Example:  $220 \text{ minus } 20 \text{ years old equals } 200 \times 60 \text{ percent equals } 120 \text{ target heart rate}$ .

Intermediate Target Heart Rate:  $(220 \text{ minus your age}) \times 70 \text{ percent}$ .

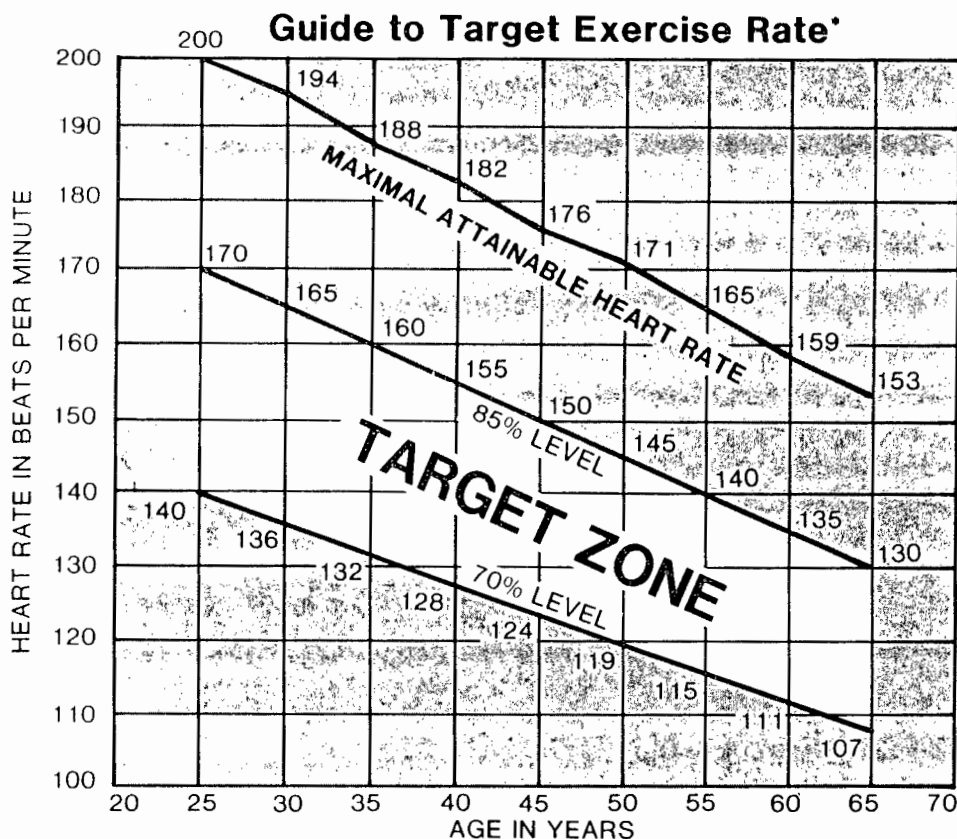
Advanced Target Heart Rate for the Well-Conditioned Person:  $(220 \text{ minus your age}) \times 80 \text{ percent}$ .

### Words of Caution

Always caution individuals to consult with a physician *before* engaging in any vigorous exercise and training, such as the Aerobic Super Circuit, and to obtain prior approval of the planned exercise regimen.

Insist that they begin each exercise period with a warm-up and stretching routine. The heart needs to be warmed up prior to exertion just as the muscles do.

While exercising, it is recommended



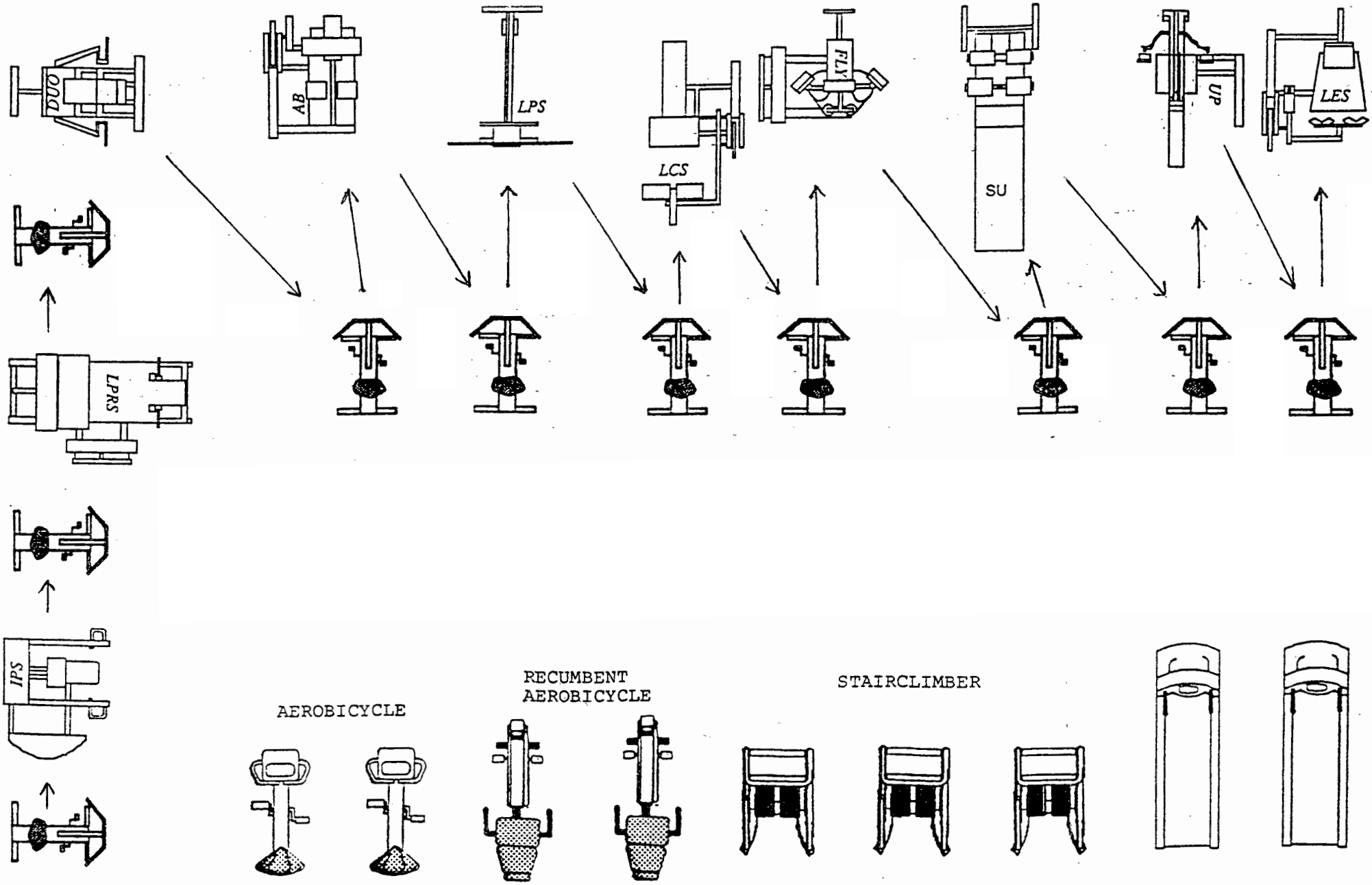
\*According to the principles of exercise programming set forth by the American Heart Association and the President's Council on Physical Fitness and Sports.

that individuals maintain their heart rates within a target zone to improve cardiovascular/cardiorespiratory conditioning. The formulas given above can establish approximate target heart rates to guide them as they exercise. Caution them to stay within safe limits

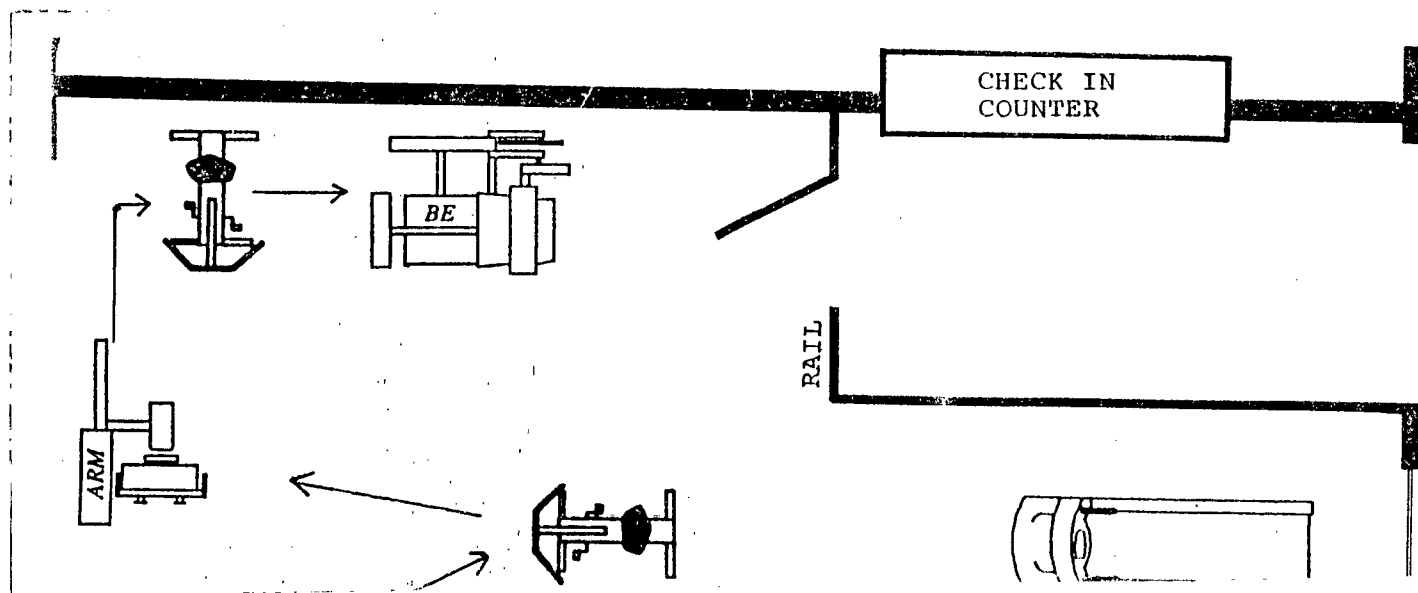
and not to extend themselves over the average maximal heart rates shown on the chart.

Reprinted, with permission, from *Fitness Industry* magazine.

**The Winning Edge**



PROPOSED SVCC FITNESS CENTER



# Small town shows how to have successful fitness center

NA, Illinois — When we think of booming, bustling fitness centers, we generally see them as part of the urban landscape. But how about a center located in what its chief calls "a rural field"?

That's just the case with the Aerobic Super Circuit Fitness Center at Rend Lake College. "You have a local population base of somewhere between 1,000 and 400, with the largest nearby city being 17,000 or so," says the center's chief instructor Wayne Arnold. "What we've discovered is that no matter what the population situation, people want and need a well-run fitness center. And if you provide that, they're going to turn out."

Rend Lake's success is indisputable. "We've got a student base of approximately 2,500 students and more than 65% use our center," Arnold says. "We've got people as young as 16 and as old as 80."

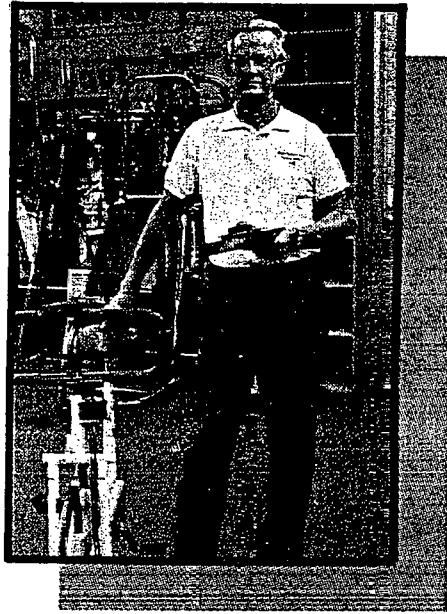
## Evolution a key

Rend Lake's fitness center opened in summer of 1986. "It was anything but a smashing success," Arnold notes. "Thanks to the encouragement of people such as Dean Mitch Haskins, we're going, and our small size turned out to be a plus because we had the opportunity to see how important it is to have your classes carefully supervised. It's very beginning let us evolve naturally."

The fitness center didn't stay closed long. Word-of-mouth touted the center as an excellent place to make fitness progress.

"We offer the real thing, a totally professional environment," Arnold says. "Quick fixes or gimmicks. We offer the best equipment — the Universal Aerobic Super Circuit' with 12 weight machines and 11 stationary exercise bikes. Our fitness center also has Abdominal Crunch; Low Back; Incline Abdominal; Hip Flexor; Total Hip machine; a WaterRow rowing machine; and an AirCycle exercise bike.

Anytime anybody wants to ask questions, either I'm there to answer or one of my assistants helps



Wayne Arnold

them. I'm fortunate to have an assistant baseball coach, an assistant basketball coach, and a physical education assistant to help me out. We create and maintain a program that is geared to satisfying the needs of our students. To do this you need a well-trained staff capable of smooth interaction with the people they serve."

## Records and atmosphere

Arnold believes that records are a vital part of encouraging people to do better. "One thing we learned early on is to keep extensive performance records on each student. Otherwise

we'd just have chaos and nobody would have the sense that he or she is really progressing. My staff and I spend a good share of our time on records, on going over them among ourselves and with the people who use the center."

A final factor in the program's success, Arnold feels, is the center's physical attractiveness. "We don't let anything slide. We've got a beautiful blue decor — studies show that certain colors are better for certain levels of concentration and good attitude.

"We also give our students the right kind of mental environment. No food is allowed, no tobacco (not even smokeless), and no swearing. We wanted to establish a friendly atmosphere open to people at all levels of fitness."

"The whole idea of our fitness center," Arnold notes, "is that it's a place where people can come and relax and learn to help themselves mentally and physically through exercise."

Arnold knows what he's talking about and he can prove it. Rend Lake has been open for less than a year and a half and it's already a notable success.

He's also proved that a fitness center can prosper in any size town, however small.



*Ina's fitness center shows that virtually any size city can support a full center.*

# Universal®

## Aerobic Super Circuit®

Perfect for PE • Athletics • Staff

"After working for over three years investigating fitness centers, fitness equipment, and talking with professional fitness experts, we finally installed our Aerobic Super Circuit center in August, 1986. It could not be more wonderful. We went from 100 in P.E. classes to 800—that's money in the bank! We are ecstatic about our UNIVERSAL Fitness Program."

HELEN R. SMITH, Division Chair HPER  
Lake Land College, Mattoon, Illinois

"This 'state-of-the-art' facility has been an added attraction, a 'showcase' on our campus. Its sophisticated program (the Aerobic Super Circuit) meets the need not only for our students, but for our community as well."

MARY CAMPAGNA, Physical Education/Health Instructor  
Carl Sandburg College, Galesburg, Illinois

"The program is well planned. In one year, we have put the equipment through 20,000 person sessions and it still looks like new! The UNIVERSAL equipment is designed and built well. We can't wait to order more pieces."

JERRY BECHTEL, Director of Aerobic Center  
John A. Logan College, Carterville, Illinois

"The UNIVERSAL GYM Equipment has withstood an annual usage rate of between 9,000 — 10,000 people per week. It's fantastic! By installing UNIVERSAL, we put 79 exercise stations in the same size room that previously only had 48!"

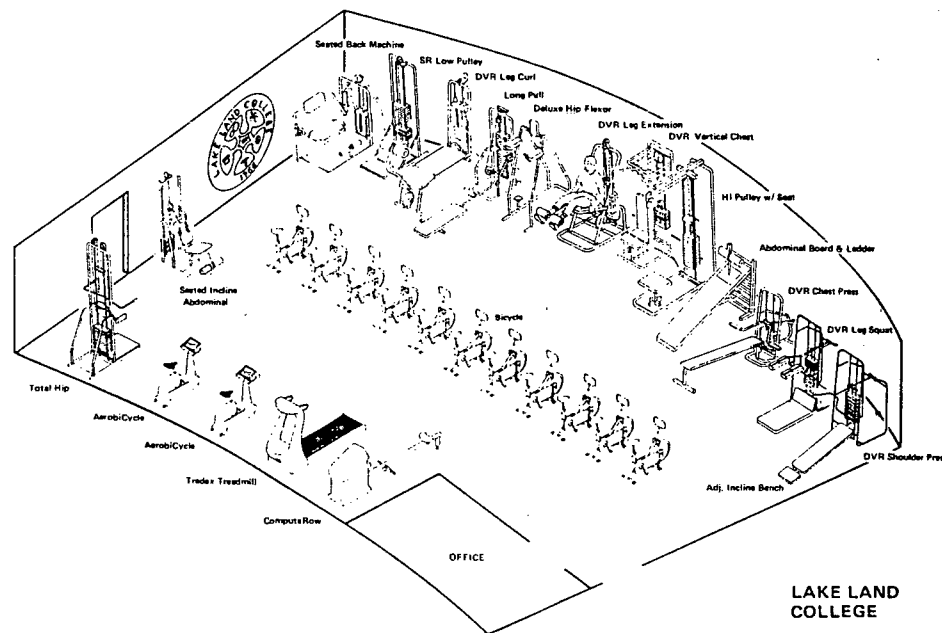
BRIAN LUKES, Assistant Coordinator, Student Recreation Center  
Southern Illinois University

"The UNIVERSAL Super Circuit is the most popular activity at Rend Lake College. Prior to installing the Super Circuit, our enrollment in p.e. was about 250 students in 12 different activity classes. The Fall '86 enrollment in the super circuit was 465 students, half of which only enrolled in the fitness center. Our Spring '87 enrollment in the center is 688 students. The best tribute to our facility could be summarized by the following quote from a local businessman who stated, 'the development of the UNIVERSAL Aerobic Super Circuit on the campus of Rend Lake College has been the best public relation endeavor since the inception of the college itself. It's been great for everyone.'"

WAYNE ARNOLD, Instructor  
Rend Lake College, Ina, Illinois

"We studied fitness equipment all over the United States and decided on the UNIVERSAL GYM equipment. Swartz Associates provided guidance and advice from the idea through the installation. We now have the finest facility of its type in the state."

JOHN FRIEND, Director of Intramurals, Athletics, and Recreation  
Purdue University/Calumet, Hammond, Indiana



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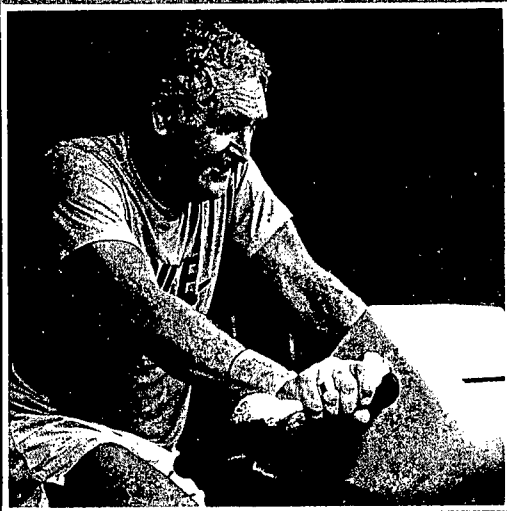
PROFESSIONAL DELIVERY AND INSTALLATION — scheduled at your convenience with our own trucks — no tail-gate delivery.

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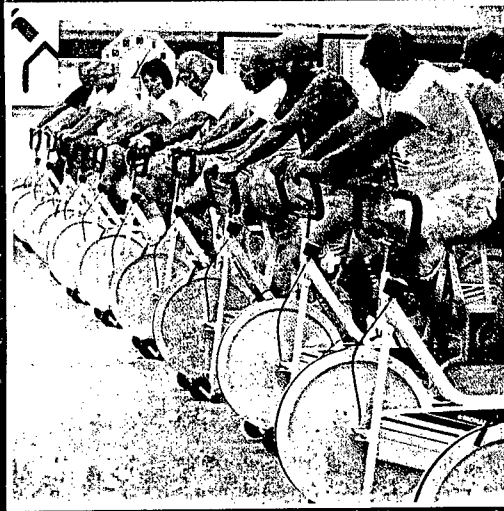
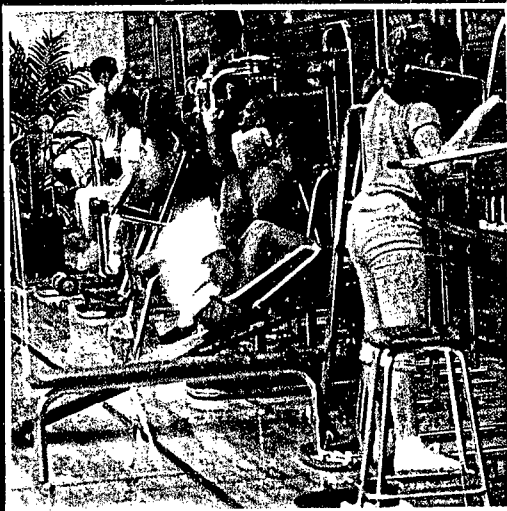
FULL-TIME SERVICE DEPARTMENT — huge stock of genuine UNIVERSAL parts available for daily shipment. On-site reconditioning available.

COMPLETE LINE OF FITNESS EQUIPMENT — including Monark exercise bikes, Olympic weights, dumbbells, benches, and more.

# Maricopa Community Colleges



*Universal.*  
**Aerobic Super Circuit®**  
A Proven  
Recruitment Tool





# Over 26% of fitness center students were new, drawn to colleges by this course.

Colleges across the country attempting to increase enrollments might well take a lesson from the Maricopa Community College District in Phoenix, Arizona. Maricopa is the third largest community college district in the U.S., with enrollments of 100,000 students per semester.

The district opened fitness centers at three of its seven colleges in 1986, and the accompanying Universal Aerobic Super Circuit program at each has worked wonders. Sizeable enrollments in the fitness centers have spilled over to benefit other classes as well.

A survey conducted by the college district showed that 26.7 percent of the students enrolled in fitness classes were new students, says Dr. Mary Gendron, the district's wellness coordinator.

"We had 1,300 respondents to our fitness center survey and everyone evaluated the Aerobic Super Circuit as a very positive component of our program," she says. "We're attracting students who otherwise might not have enrolled in a community college or participated in a fitness program."

Statistics compiled since that survey was taken in April of 1986 support her claim. A comparison of enrollments in the Spring of 1986 and the Spring of 1987 shows that enrollments at the three college fitness centers have increased dramatically. Glendale nearly doubled its enrollments (from 1,025 to 2,000), and Scottsdale and Phoenix increased from 875 to 941 and 1,000 to 1,362, respectively. The result also has been an increase in other classes at the colleges, says Dr. William Waechter, Vice Chancellor-Human Relations.

"We're finding that some of those folks are taking other kinds of physical education and wellness

offerings, such as Stress Management and Nutrition," he says. "The enrollment in our physical education program in general is stronger than it's been in a long time. We think that a lot of the people who initially come to campus for the fitness centers are going to stay and take other courses."

## Excitement Of Aerobic Super Circuit®

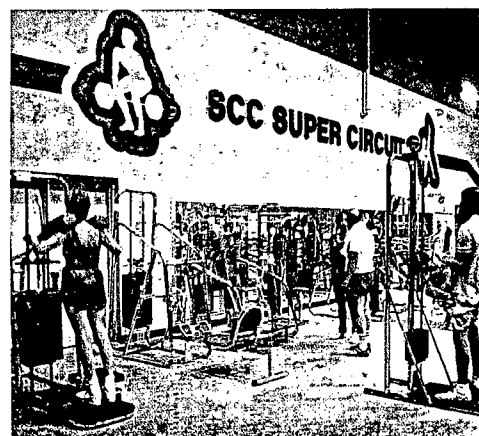
Universal's Aerobic Super Circuit training system has certainly been a key to this success. Developed in conjunction with Dr. Ken Cooper's Institute for Aerobics Research in Dallas, Texas, this fast-moving aerobic circuit weight training system was designed to provide total body conditioning for large numbers of people at a time.

Part of the Aerobic Super Circuit's excitement and appeal is its constant motion. Everyone moves on cue between weight training stations and aerobic exercise stations, in response to audible recorded directions. Thirty seconds of weight training exercise alternates with 30 seconds of aerobic activity throughout the entire circuit. There's plenty of variety, a brisk pace and virtually no time to be anything but completely focused on the activity of the moment. Best of all, the Aerobic Super Circuit produces the physical results people want—increased aerobic endurance and strength, and loss of body fat.

At each of Maricopa's colleges, the program is similar. The students must undergo orientation and a physical assessment to record their current level of fitness. They are tested for height/weight, percentage of body fat, flexibility, CV recovery, blood pressure and maximum one-time lift on all weight training machines.



*New spark of life. The fitness centers have had a unifying effect on campus and have revitalized the physical education staff. Community college employees see the fitness centers as an additional job benefit.*

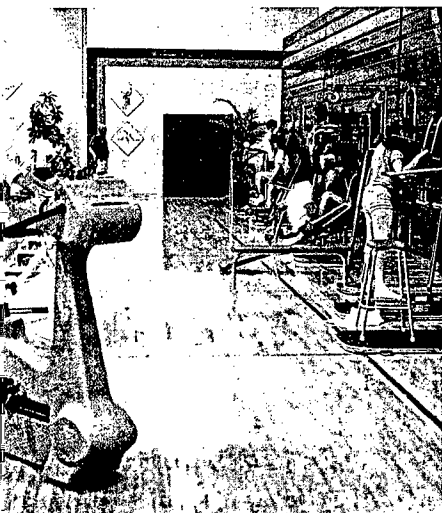


*Something for everyone. Scottsdale fitness center managers say the Aerobic Super Circuit® makes it possible to bring fitness to just about everyone, regardless of physical condition, sex or age.*

Once students start using the center, they fill out a daily workout form. Workout information is entered into the computer and used to modify workouts, determine grades and cue instructors as to who needs a little extra motivation.

Why did Maricopa choose the Aerobic Super Circuit in the first place?



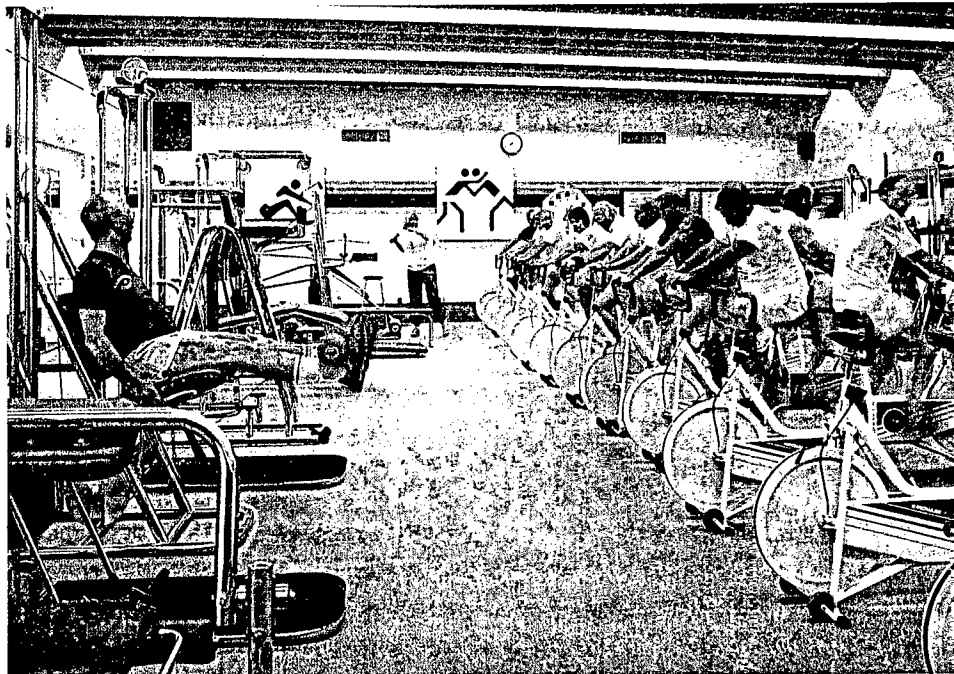


**Increased enrollments.** The Glendale fitness center brought in over 1,000 students, and enrollments for other physical education classes increased as well.



**Useful information.** Physical assessment, such as percentage of body fat, is one component of the program. It records a student's current level of fitness and shows where improvement is needed.

"We did a survey and visited several model programs, locally and nationally," says Dr. Gary Filan, director of employee development. "It looked like the Aerobic Super Circuit was the best approach." The Aerobic Super Circuit's association with Dr. Ken Cooper's Institute for Aerobics Research in Dallas, Texas, also helped in their decision-making.



**Individualized.** With the Aerobic Super Circuit®, people learn how to exercise at their own level of ability. A good example of this is the Phoenix fitness center clientele, which includes participants in a Phase 3 (maintenance) Cardiac Program.

For each of the colleges, it was the right choice. That survey in April of 1986 shows that almost 96 percent of the students in fitness courses would continue participation. And that 99 percent of the students would recommend the fitness centers to a friend.

## Images Improve

A new spark of life for both college and employees has become an additional benefit of opening the fitness centers, says Dr. Paul Elsner, Chancellor. The fitness centers have had a unifying effect on the campuses and have revitalized the physical education departments.

"What has happened is that people in the college community have begun to appreciate each other. The physical education people have increased their self-esteem as well as their general regard on campus."

Administrators, faculty and staff also are jumping in line to use the Aerobic Super Circuit, seeing it as an additional employee benefit and Dr. Waechter couldn't be more pleased.

"We have a physical education staff which is probably happier than it's been in 20 years. They see

themselves as more productive and effective in providing quality physical education instruction to our employees, students and the community."

## A Public Relations/Recruitment Tool

"The fitness center is one of the strongest public relations tools that we've had for the college," says Dr. Homero Lopez, Glendale's Dean of Arts and Sciences.

He says city leaders, such as members of the Rotary Club, city council and the police and fire departments, are among those who are involved. "That is public relations at the *most strategic level* for a community college. We have city leaders talking very positively about one of the departments of the college that is doing something for them."

The word has gotten around at the other colleges, too, and that's why the fitness centers are such a valuable recruiting tool for new students.

With minimal publicity, the Phoenix College fitness center was able to enroll 1,000 students right away for the Spring, 1986 semester.



**A powerful marketing tool.** People are often unfamiliar with what their community college can offer them. The fitness center serves as a good introduction to the college, and many people stay and take other courses as well.

And some went on to take other courses, too.

"It's a good introduction to the college," says Lowell Bailey, longtime PE instructor at Phoenix. "People often just don't know what their community college offers them. It amazes many of them."

"I think the individualized Aerobic Super Circuit concept adds a dimension that is appealing to the person just entering a fitness program," he says. "We find that the pre-test/post-test shows improvements in body dimensions, body fat, and weight. In fact, we have had remarkable changes if people will really work at it and they do!"

## A "Universal" Appeal

"Universal equipment can be used by most people regardless of their physical condition, sex, or age," Bailey says. As a result, everyone from athletes-in-training to participants in a Phase 3 (maintenance) Cardiac Program use the fitness center in Phoenix.

At Glendale College, fitness center director Dr. Kent Staheli says the Spring of 1986 semester was the first Spring term with a higher enrollment than the Fall term.

"We brought 1,000-plus students into the fitness center and our other physical education activity enrollment was up 600 higher than it was in the Fall. We feel the fitness center was responsible for bringing all those extra people in, and there are many people in the center who come here just for this class."

Staheli's clientele includes people with physical limitations, arthritis or other joint problems, as well as the college's athletic teams. The center is open for unlimited usage six days a week from early in the morning to late in the evening.

And at Scottsdale, co-directors Bob Hantla and Julie Crutchfield signed up 875 participants.

"I've always believed in fitness," says Crutchfield. "But I was rather limited in my ability to bring fitness to as many people as I could. I taught aerobic dance classes, racquetball classes and water-ski classes. All of a sudden, with the Aerobic Super Circuit and the fitness center, I've got something available for just about everyone."

## Expansion Planned

The success at Scottsdale, Glendale and Phoenix has impressed the Maricopa Community College

District so much that it opened centers at the Gateway, South Mountain and Mesa Colleges, and at the Chandler-Gilbert and Paradise Valley Education Centers.

Maricopa Community College District is only one of many schools and colleges across the United States that have recently discovered the value of the new Aerobic Super Circuit—not only for the fitness of students, faculty and staff, but also for increasing the financial health of the school itself.

The Aerobic Super Circuit center becomes a showplace on campus that can be a powerful marketing tool.

All in all it's a classic win/win situation where everyone benefits. The schools and colleges typically experience soaring enrollments, new adult students and substantial profitability. And, the participants who follow the exercise program significantly improve their health and level of fitness.

*Let Universal help you plan an Aerobic Super Circuit fitness center for your college or high school. Free room layout and design services are only a phone call away. Why not call today for more information?*

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For Board Meeting of  
July 25, 1994

Agenda Item H-1

ADMINISTRATIVE SALARY ADJUSTMENT

While we are without a Vice President of Administrative Services, Business Manager Jami Bradley is assuming most of those duties. Therefore, it is appropriate that we make a temporary adjustment for her while she is assuming these additional responsibilities.

RECOMMENDATION: Temporary salary adjustment for Jami Bradley from her current salary of \$37,274 to the first step of the Dean salary range (\$43,328), effective July 11, 1994 until the first day of employment of a new Vice President of Administrative Services.

For Board Meeting of  
July 25, 1994

Agenda Item H-2

PART-TIME FACULTY

The following part-time faculty are recommended for  
Board approval:

Christine Henderson - English

Janice Knudsen - English

Mike Kritz - Biology

Mary Jane Shoemaker - Human Services

Dennis Schumacher - Criminal Justice

Kathy Smith - Clinical Lab Science

RECOMMENDATION: Board approval of the part-time faculty  
as listed above.

For Board Meeting of  
July 25, 1994

Agenda Item H-3

#### FACULTY RESIGNATIONS

We have received letters of resignation (both to accept other positions) from the following two faculty members:

Lisa Waytenick, Learning Disabilities Specialist  
(Half-time)

Katie Heckman, Student Support Services Counselor  
(Title IV)

RECOMMENDATION: Board approval to accept with regret the resignations of Lisa Waytenick and Katie Heckman.



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## MEMORANDUM

TO: Dr. Behrendt      DATE: July 20, 1994  
FROM: John Sagmoe      SUBJECT: Resignation - Katie Heckman

Attached is a letter of resignation from Katie Heckman. Katie has been a counselor in our Student Support Services through the Title IV Program for the past three and a half years. I recommend that her resignation be accepted with regret.

JES/dd  
attached



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MEMORANDUM

DATE: July 18, 1994

TO: John Sagmoe

FROM: Katie Heckman *Katie*

RE: Resignation

Please consider this my official letter of resignation on this day, July 18, 1994. My last day of work will be Thursday, August 4, 1994, due to our 4<sup>th</sup> day PSY 100.

I have accepted a position at Lakewood Community College in Minneapolis/St. Paul as a counselor in their Student Support Services program.

July 25, 1994

Board of Trustees  
c/o Zollie Hall, Dean  
Sauk Valley Community College  
173 Illinois Route 2  
Dixon, Illinois 61021

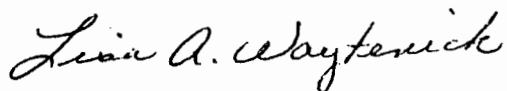
Dear Zollie:

Please accept my resignation from Sauk Valley to be effective at the close of this summer session (July 28).

As we have discussed earlier, I have been offered a full time teaching position in Shannon, Illinois.

Thank you for the opportunities that Sauk has offered me.

Sincerely,

A handwritten signature in cursive script that reads "Lisa A. Waytenick".

Miss Lisa A. Waytenick  
Learning Disabilities Specialist



## TREASURER'S REPORT

June 30, 1994

## I. INVESTMENTS

FUND	LOCATION	RATE	DUE DATE	AMOUNT
Education	Citizens First Bank, Walnut	3.90	9-30-94	\$200,000
Education	First Bank, Sterling	4.32	12-24-94	200,000
Education	First Bank, Sterling	4.32	12-28-94	200,000
Operations & Maintenance	First National Bank, Amboy	4.00	8-15-94	100,000
Operations & Maintenance	Tampico National Bank	4.00	10-12-94	100,000
Operations & Maintenance	Milledgeville State Bank	3.75	10-12-94	100,000
Operations & Maintenance	Citizens First Bank, Walnut	4.45	12-30-94	200,000
Working Cash	Ashton Bank & Trust Co.	3.85	8-15-94	100,000
Working Cash	Farmers Bank of Sublette	3.65	8-15-94	100,000
Working Cash	Smith Trust & Savings (Morrish)	4.00	8-16-94	100,000
Working Cash	Fulton State Bank	3.78	9-8-94	100,000
Working Cash	First Bank/Sterling	4.30	12-6-94	500,000
Working Cash	Community State Bank (Rck Flls)	3.46	2-6-95	100,000
Working Cash	Sterling Federal Bank	4.68	4-1-95	700,000
Working Cash	First National Bank, Sterling	4.57	6-29-95	350,000
Working Cash	Citizens First Bank, Walnut	5.15	6-30-95	100,000
Working Cash	Citizens First Bank, Walnut	5.15	6-30-95	300,000
Working Cash	Citizens First Bank, Walnut	4.71	12-29-95	250,000
Working Cash	Sterling Federal Bank	4.30	2-1-96	100,000
Building Bond Proceeds	First National Bank, Sterling	4.25	5-10-95	100,000
Building Bond Proceeds	Farmers National Bank, Prophetstown	3.70	5-18-95	100,000
Building Bond Proceeds	Sterling Federal Bank	4.53	7-20-95	400,000
				<u>\$4,500,000</u>

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

PRESIDENT

  
 SECRETARY

DATE

7-25-94

## II. INTEREST BEARING ACCOUNTS

June 30, 1994

ACCOUNT/FUND -----	LOCATION -----	RATE ----	AMOUNT -----
General Fund	First Bank, Sterling	2.60	\$8.11
General Fund	Sterling Federal, Sterling	3.59	1,081,394.61
Bookstore Fund	First Bank, Sterling	2.60	5.35
Bookstore Fund	Sterling Federal, Sterling	3.76	191,637.11
Illinois Public Treasurers Investment Pool	First of America Bank, Springfield	3.80	2,396.84
			-----
			\$1,275,442.02
			=====

## III. CHECKING ACCOUNTS - NONINTEREST BEARING

ACCOUNT/FUND -----	LOCATION -----	AMOUNT -----
Restricted and Federal Funds	First Bank, Sterling	\$0.00
Restricted and Federal Funds	Sterling Federal, Sterling	5,798.83
		-----
		\$5,798.83
		=====

SAUK VALLEY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
JULY 25, 1994

SUMMARY OF BILLS PAYABLE

Pages 1-36

01	Education Fund	\$256,931.34
02	Operations and Maintenance Fund	27,510.56
03	Operations and Maintenance (Restricted) Fund	53,260.99
04	Bond Issue Fund	0.00
05	Auxiliary Fund	80,906.29
07	Working Cash Fund	300,000.00
10	Agency Fund	300.00
11	Audit Fund	700.00
12	Liability, Protection and Settlement Fund	19,451.36
13	Building Bond Proceeds Fund	0.00

Pages 37-50

06	Restricted Fund	46,271.33
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Pages 51-54

Bookstore	12,871.37
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TOTAL

-----  
\$798,203.24  
=====

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

\_\_\_\_\_  
PRESIDENT

*Margaret A. Tye*  
\_\_\_\_\_  
SECRETARY

DATE 7-25-94

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 1

DATE	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
				***VOID CHECKS***	14926 - 14938
265	APPUHN, RONALD				
2394	018200055000	TRAVEL-DELAVAL, WI		93.72	14939
	VENDOR TOTAL			93.72	
729	BEHRENDT, RICHARD L.				
2394	018100055000	PRESIDENTS TRAVEL		20.00	14940
	VENDOR TOTAL			20.00	
872	BERTOLOZZI, CHERYL				
2394	013100055000	TRAVEL-ROCKFORD		38.22	14941
	VENDOR TOTAL			38.22	
925	BRIDGESTONE SPORTS USA				
2394	056400054330	SUPPLIES		403.40	14942
	VENDOR TOTAL			403.40	
	DISLOCATED WORKERS PROGRAM				
2394	010000013946	NET REFUND DUE FOR FY 9		291.93	14943
	VENDOR TOTAL			291.93	
	EDELBAUGH	DAVID J			
2394	011160055000	TRAVEL-MICHIGAN		285.00	14944
	VENDOR TOTAL			285.00	
325	EDISON, ELIZABETH				
2394	056900053000	CONTRACTUAL-VOLLEYBALL		756.00	14945
	VENDOR TOTAL			756.00	
327	EDISON, MARY JO				
2394	056900053000	CONTRACTUAL-VOLLEYBALL		756.00	14946
	VENDOR TOTAL			756.00	
	FERGER	JEFF C			
2394	010000013929	SPR 94 ISAC REFUND-ADDI		200.00	14947
	VENDOR TOTAL			200.00	
937	FRITZ ASPHALT SERVICE				

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 2

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
2394	056800053000	CONTRACTUAL		4332.44	14948
VENDOR TOTAL				4332.44	
854	GENESIS CAMERA, INC.				
2394	018300054101	SUPPLIES		317.99	14949
VENDOR TOTAL				317.99	
340	HILL, DEBI				
2394	019200052900	TUITION REIMBURSEMENT		300.00	14950
VENDOR TOTAL				300.00	
740	JOHNSON, ROSEMARY				
2394	011271555000	TRAVEL-DAVENPORT		34.00	14951
VENDOR TOTAL				34.00	
855	KENT STATE UNIVERSITY				
2394	011140054102	SUPPLIES		4.35	14952
VENDOR TOTAL				4.35	
MCKELVEY, MICHAEL					
2394	019200055400	TRAVEL-RECRUITMENT		569.00	14953
VENDOR TOTAL				569.00	
MILES		CLYDYE L			
2394	010000044104	TUITION REFUND- SUMMER		96.00	14954
VENDOR TOTAL				96.00	
MISSOURI HIV/AIDS					
2394	010000017300	CONFERENCE FEE		25.00	14955
VENDOR TOTAL				25.00	
065	PROFESSIONAL BENEFIT ADMINISTRATORS I				
2394	056900752100	MEDICAL CLAIMS 6/20/94		17445.16	14956
VENDOR TOTAL				17445.16	
805	SHAFF, STEVE				
2394	011160055000	TRAVEL-REIMBURSEMENT		57.76	14957
VENDOR TOTAL				57.76	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 3

DATE	VENDOR NAME ACCOUNT DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
735	SHIPPERT, STANLEY			
2394	011271455000 TRAVEL-ST. LOUIS, MO		482.99	14958
	VENDOR TOTAL		482.99	
318	THOMAS, ROBERT SR.			
2394	012100055000 TRAVEL-BLOOMINGTON		150.09	14959
	VENDOR TOTAL		150.09	
345	UNITED PARCEL SERVICE			
2394	019200054402 POSTAGE-WK ENDING 6-11-		90.98	14960
	VENDOR TOTAL		90.98	
340	US POSTMASTER - DIXON			
2394	019200054402 POSTAGE METER		2000.00	14961
	VENDOR TOTAL		2000.00	
132	WALKER, SHIRLEY			
2394	019200055400 TRAVEL-ROCKFORD		36.40	14962
	VENDOR TOTAL		36.40	
935	WHITE, PEGGY			
2394	011271155000 TRAVEL-DAVENPORT, IA		63.92	14963
	VENDOR TOTAL		63.92	
745	WOLF, B. J.			
2394	019100055000 TRAVEL-SPRINGFIELD		117.80	14964
	VENDOR TOTAL		117.80	
		***VOID CHECKS***14965 - 14975		
979	AETNA VARIABLE ANNUITY LIFE			
2994	010000021401 6-30-94 PAYROLLS		100.00	14976
	VENDOR TOTAL		100.00	
200	AID ASSN. FOR LUTHERANS			
2994	010000021402 6-30-94 PAYROLLS		200.00	14977
	VENDOR TOTAL		200.00	
420	ALEXANDER HAMILTON LIFE INS. CO.			

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 4

VENDOR NAME	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
2994 010000021933 6-30-94 PAYROLL		976.50	14978
VENDOR TOTAL		976.50	
266 APPUHN, SUSAN K.			
2994 010000021911 6-30-94 PAYROLL		787.50	14979
VENDOR TOTAL		787.50	
616 FEDERAL LIFE INSURANCE COMPANY			
2994 010000021417 6-30-94 PAYROLLS		50.00	14980
VENDOR TOTAL		50.00	
804 FRANKLIN LIFE INSURANCE COMPANY			
2994 010000021404 6-30-94 PAYROLLS		412.50	14981
VENDOR TOTAL		412.50	
815 GREAT AMERICAN INSURANCE COMPANY			
2994 010000021422 6-30-94 PAYROLLS		100.00	14982
VENDOR TOTAL		100.00	
870 HORACE MANN INSURANCE COMPANY			
2994 010000021420 6-30-94 PAYROLLS		1182.50	14983
VENDOR TOTAL		1182.50	
400 IDS LIFE INSURANCE COMPANY			
2994 010000021405 6-30-94 PAYROLLS		320.00	14984
VENDOR TOTAL		320.00	
399 ILLINOIS DEPARTMENT OF REVENUE			
2994 010000021300 6-30-94 PAYROLLS		8169.96	14985
VENDOR TOTAL		8169.96	
002 JACKSON NATIONAL LIFE INSURANCE COMP.			
2994 010000021425 6-30-94 PAYROLLS		800.00	14986
VENDOR TOTAL		800.00	
300 LASALLE CO. - CLERK OF CIRCUIT COURT			
2994 010000021907 6-30-94 PAYROLL		780.00	14987
VENDOR TOTAL		780.00	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 5

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
887 NORTHERN LIFE INSURANCE COMPANY					
2994 010000021414	6-30-94	PAYROLLS		100.00	14988
VENDOR TOTAL				100.00	
900 NORTHWESTERN MUTUAL INSURANCE COMP.					
2994 010000021407	6-30-94	PAYROLLS		1220.00	14989
VENDOR TOTAL				1220.00	
115 PRUDENTIAL INSURANCE COMPANY					
2994 010000021411	6-30-94	PAYROLLS		100.00	14990
VENDOR TOTAL				100.00	
370 SAUK VALLEY COMMUNITY COLLEGE					
2994 010000021907	6-30-94	PAYROLLS		10.00	14991
VENDOR TOTAL				10.00	
942 SCHOOL EMPLOYEES CREDIT UNION					
2994 010000021600	6-30-94	PAYROLLS		38725.33	14992
VENDOR TOTAL				38725.33	
820 SHELL OIL COMPANY					
2994 010000021904	6-30-94	PAYROLL		84.80	14993
VENDOR TOTAL				84.80	
615 STATE UNIVERSITIES RETIREMENT SYSTEM					
2994 010000021100	6-30-94	PAYROLLS		23995.74	14994
VENDOR TOTAL				23995.74	
628 STERLING FEDERAL BANK					
2994 010000021200	6-30-94	PAYROLLS		37243.08	14995
2994 010000021701	6-30-94	PAYROLLS		88.60	14995
2994 010000021700	6-30-94	PAYROLLS		1731.76	14995
VENDOR TOTAL				39063.44	
601 TEACHERS INSURANCE					
2994 010000021410	6-30-94	PAYROLLS		3646.39	14996
VENDOR TOTAL				3646.39	



SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 6

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
350 UNITED WAY OF STERLING-ROCK FALLS					
2994 010000021902	6-30-94	PAYROLL		5.00	14997
VENDOR TOTAL				5.00	
190 USAA LIFE INSURANCE COMPANY					
2994 010000021426	6-30-94	PAYROLLS		50.00	14998
VENDOR TOTAL				50.00	
100 WADDELL AND REED					
2994 010000021419	6-30-94	PAYROLLS		1725.00	14999
VENDOR TOTAL				1725.00	
575 CITIZENS FIRST STATE BANK					
2994 070000012000		INVESTMENTS		300000.00	15000
VENDOR TOTAL				300000.00	
***VOID CHECKS***15001 - 15014					
134 BAILEY, GLENN					
3094 056900053000		CONTRACTUAL-CFK'S		325.00	15015
VENDOR TOTAL				325.00	
141 BAKER & TAYLOR					
3094 012100054500		BOOKS	E2583	198.02	15016
3094 012100054500		BOOKS	E2684	294.95	15016
3094 012100054500		BOOKS		841.46	15016
VENDOR TOTAL				1334.43	
142 BAKER & TAYLOR					
3094 012100054500		BOOKS	F1465	119.53	15017
3094 012100054500		BOOKS	E3164	36.33	15017
VENDOR TOTAL				155.86	
732 BEHRENS FLOWER SHED					
3094 018100055600		FLOWERS	3757	43.38	15018
VENDOR TOTAL				43.38	
875 BEST WESTERN BRANDYWINE LODGE					
3094 019200055400		ROOM & MEALS - CANDIDAT		216.36	15019
VENDOR TOTAL				216.36	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 7

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
805 BRANDYWINE RESTAURANT AND LOUNGE					
3094 019200055400		LUNCH- COLLEGE RELATION		37.25	15020
VENDOR TOTAL				37.25	
817 BREED, NANCY J.					
3094 018200055000		TRAVEL-IN-DISTRICT		11.76	15021
VENDOR TOTAL				11.76	
253 BUN AUSTIN CHEVROLET COMPANY					
3094 027100053000		CONTRACTUAL	57000	157.05	15022
VENDOR TOTAL				157.05	
254 C & E GLASS CO.					
3094 027100054104		SUPPLIES		131.50	15023
VENDOR TOTAL				131.50	
C G COMMUNICATIONS					
3094 011230054102		SUPPLIES	L133	23.95	15024
VENDOR TOTAL				23.95	
255 CAMPUS TECHNOLOGY					
3094 011210054112		SUPPLIES	56282	586.00	15025
VENDOR TOTAL				586.00	
CANTU, GUADALUPE					
3094 103913054900		1ST PL DRAWING-RAD TECH		200.00	15026
VENDOR TOTAL				200.00	
256 CAPITOL PUBLICATIONS, INC.					
3094 010000017300		RENEWAL SUBSCRIPTION		268.00	15027
VENDOR TOTAL				268.00	
VOID CHECK				.00	15028

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TIFFANY L

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 8

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
3094	050000013905	STUDENT LOAN DUE 9-27-9		114.00	15029
VENDOR TOTAL				114.00	
CLEMENTZ BETTY M					
3094	056900053000	CFK'S-FRENCH 1		650.00	15030
VENDOR TOTAL				650.00	
600 COAST TO COAST PHOTOGRAPHY					
3094	018300054101	SUPPLIES	VOID	.00	15031
3094	019200058500	EQUIPMENT	5610	515.90	15031
VENDOR TOTAL				515.90	
626 COGDALL, JEAN					
3094	011230055000	TRAVEL-CHICAGO		152.60	15032
3094	056900053000	CONTRACTUAL-CFK'S		325.00	15032
VENDOR TOTAL				477.60	
862 COMMONWEALTH EDISON					
3094	027600057300	SERVICE		4409.34	15033
VENDOR TOTAL				4409.34	
COMO ANGELA J					
3094	010000013929	BAL OF SPR ISAC - CHILD		446.89	15034
VENDOR TOTAL				446.89	
879 COMPUTER PARTS & SERVICE, INC.					
3094	019500054101	SUPPLIES		512.85	15035
VENDOR TOTAL				512.85	
878 COMPUTERLAND					
3094	019200058500	EQUIPMENT	01030	3135.00	15036
3094	012100054500	BOOKS	01030	275.00	15036
VENDOR TOTAL				3410.00	
250 DAMHOFF, RUSS					
3094	056400055010	MINI-CAMP MEAL		40.61	15037
VENDOR TOTAL				40.61	
397 DAY, DENNIS					

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 9

VENDOR NAME	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
3094 019200052900 TUITION REIMBURSEMENT		100.00	15038
VENDOR TOTAL		100.00	
601 DE ANZA COLLEGE			
3094 056900054300 VIDEOCONFERENCE	22796	390.00	15039
VENDOR TOTAL		390.00	
575 DIVISION OF MANAGEMENT SERVICES			
3094 027100053000 BOILER INSPECTION		15.00	15040
VENDOR TOTAL		15.00	
615 DIXON PUBLIC SCHOOLS			
3094 019100053500 ATTORNEY'S FEES - LEE C 43		2.07	15041
VENDOR TOTAL		2.07	
620 DIXON TELEGRAPH			
3094 056910254300 PRINTING SIGNAL		200.00	15042
VENDOR TOTAL		200.00	
EASTWIND PUBLICATIONS			
3094 011271454102 SUPPLIES	4332	50.40	15043
VENDOR TOTAL		50.40	
030 ECOLAB PEST ELIMINATION DIVISION			
3094 027100053000 CONTRACTUAL	27653	154.00	15044
VENDOR TOTAL		154.00	
ENGLUND SHERRI L			
3094 050000013905 STUDENT LOAN DUE 9-22-9		75.00	15045
VENDOR TOTAL		75.00	
613 FEDERAL EXPRESS CORPORATION			
3094 019200054402 POSTAGE		11.50	15046
VENDOR TOTAL		11.50	
345 FILMS FOR THE HUMANITIES & SCIENCES I			
3094 012100054500 BOOKS	A1798	292.95	15047
VENDOR TOTAL		292.95	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 10

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
670 FYR-FYTER INC.					
3094 027100053000		SERVICE		37.95	15048
3094 027100053000		CONTRACTUAL	3588	52.50	15048
VENDOR TOTAL				90.45	
145 GALE RESEARCH INC.					
3094 012100054500		BOOKS		715.61	15049
VENDOR TOTAL				715.61	
GLIDDEN COMPANY					
3094 027100054104		SUPPLIES		80.75	15050
VENDOR TOTAL				80.75	
655 GLOBAL COMPUTER SUPPLIES					
3094 019500054101		SUPPLIES	34115	41.40	15051
VENDOR TOTAL				41.40	
358 GROHARING RICHARD					
3094 019100055000		TRAVEL-SPRINGFIELD		133.00	15052
VENDOR TOTAL				133.00	
230 GUILFORD					
3094 012100054500		BOOKS		222.74	15053
VENDOR TOTAL				222.74	
152 HALL, ZOLLIE W.					
3094 011881255000		TRAVEL-IN-DISTRICT		83.13	15054
VENDOR TOTAL				83.13	
HARCOURT BRACE AND CO.					
3094 011210054112		SUPPLIES		36.17	15055
VENDOR TOTAL				36.17	
275 HASKELLS					
3094 019200054402		SUPPLIES		67.94	15056
3094 027100054104		SUPPLIES		84.00	15056
3094 012100054103		SUPPLIES	63296	194.76	15056
3094 013100054101		SUPPLIES	63296	50.69	15056
VENDOR TOTAL				397.39	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 11

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
751 HOLLOWAY GROUP, INC.	056400053010	SUPPLIES		179.06	15057
VENDOR TOTAL				179.06	
755 HOLTAM, RICHARD	011881355000	TRAVEL-IN-DISTRICT		178.36	15058
VENDOR TOTAL				178.36	
125 HUGHES BUSINESS TELEPHONE, INC.	017600057500	SUPPLIES	38439	5.00	15059
VENDOR TOTAL				5.00	
450 ILLINOIS STATE NUCLEAR SAFETY DEPT. O	011271453000	STATE INSPECTIONS		240.00	15060
VENDOR TOTAL				240.00	
710 JOHN A. LOOS SONS, INC.	027100053000	CONTRACTUAL	94119	658.00	15061
VENDOR TOTAL				658.00	
715 JOHN A. SANDBERG CO., INC.	027100054104	SUPPLIES		283.72	15062
VENDOR TOTAL				283.72	
JOHNSON, TOM	103913054900	2ND PL DRAWING-RAD TECH		100.00	15063
VENDOR TOTAL				100.00	
800 K MART	011151154102	SUPPLIES		123.43	15064
	011241854102	SUPPLIES		39.40	15064
VENDOR TOTAL				162.83	
200 KANTOLA PRODUCTIONS	012100054500	BOOKS		84.45	15065
VENDOR TOTAL				84.45	
580 KIWANIS CLUB-STERLING					

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 12

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
3094	027100054104	SUPPLIES		144.00	15066
VENDOR TOTAL				144.00	
335	KNIGGE MASON	CONTRACTOR			
3094	027100053000	SERVICE		1260.00	15067
VENDOR TOTAL				1260.00	
KUBIAK		DIANE			
3094	010000044104	TUITION REFUND- SUMMER		32.00	15068
VENDOR TOTAL				32.00	
205	LIBRARY CORPORATION				
3094	012100054103	SUPPLIES	11934	-1770.00	15069
3094	019200058500	EQUIPMENT	11934	1770.00	15069
3094	012100054103	SUPPLIES	11934	1770.00	15069
3094	012100053000	CONTRACTUAL	11934	270.00	15069
VENDOR TOTAL				2040.00	
M I TECHNOLOGIES					
3094	019500054101	SUPPLIES		44.05	15070
VENDOR TOTAL				44.05	
013	MACMILLAN				
3094	012100054500	BOOKS		1142.00	15071
VENDOR TOTAL				1142.00	
609	MEDIA EDUCATION FOUNDATION				
3094	012100054500	BOOKS		195.00	15072
VENDOR TOTAL				195.00	
077	MITCHELL INSTRUMENT CO.				
3094	027100054104	SUPPLIES		502.00	15073
VENDOR TOTAL				502.00	
880	MORGAN SERVICES, INC.				
3094	027100054104	SUPPLIES		102.38	15074
VENDOR TOTAL				102.38	
900	MOSBY				

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 13

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
3094	012100054500	BOOKS	B4085	621.50	15075
VENDOR TOTAL				621.50	
018	MUELLER AUDIO VISUAL				
3094	012100053000	SERVICE		133.00	15076
VENDOR TOTAL				133.00	
311	NATIONAL ASSOC. OF COLLEGE STORES				
3094	018200054101	SUPPLIES		52.69	15077
VENDOR TOTAL				52.69	
324	NATIONAL COMPUTER SYSTEMS				
3094	019500054102	SUPPLIES		874.74	15078
3094	013800054101	SUPPLIES	08756	34.55	15078
VENDOR TOTAL				909.29	
875	NESTI, NED JR.				
3094	056900053000	CFK'S-CONTRACTUAL		650.00	15079
3094	056900054300	SUPPLIES-CFK'S		157.15	15079
VENDOR TOTAL				807.15	
977	NET ILLINOIS				
3094	019500053402	SUPPLIES	1676	133.00	15080
VENDOR TOTAL				133.00	
990	NEWARK ELECTRONICS				
3094	019500054102	SUPPLIES		24.01	15081
VENDOR TOTAL				24.01	
748	POLK AND COMPANY				
3094	018300054700	DIRECTORY SERVICE	15175	366.00	15082
VENDOR TOTAL				366.00	
870	PORTER ATHLETIC EQUIPMENT				
3094	056400054310	SUPPLIES	20366	353.52	15083
VENDOR TOTAL				353.52	
065	PROFESSIONAL BENEFIT ADMINISTRATORS I				



SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 14

VENDOR	VENDOR NAME	INVOICE	ACCOUNT	CHECK
DATE	ACCOUNT DESCRIPTION	NUMBER	AMOUNT	NUMBER
3094	056900752100 MEDICAL CLAIMS		16550.79	15084
	VENDOR TOTAL		16550.79	
005	PUBLIC BROADCASTING SERVICE			
3094	012100054500 BOOKS	02204	620.40	15085
	VENDOR TOTAL		620.40	
617	REED REFERENCE PUBLISHING			
3094	012100054500 BOOKS		386.27	15086
	VENDOR TOTAL		386.27	
705	REGENT BOOK CO. INC.			
3094	012100054500 BOOKS		254.52	15087
	VENDOR TOTAL		254.52	
150	SALEM PRESS, INC.			
3094	012100054500 BOOKS		713.00	15088
	VENDOR TOTAL		713.00	
265	SANTO SPORT STORE			
3094	056400054310 SUPPLIES		1185.20	15089
	VENDOR TOTAL		1185.20	
939	SCHMELCHER GERALD			
3094	056900053000 CONTRACTUAL-CFK'S		100.00	15090
	VENDOR TOTAL		100.00	
	SCHOLIUM INTERNATIONAL, INC			
3094	011210054112 SUPPLIES		31.50	15091
	VENDOR TOTAL		31.50	
	SCHOOLCRAFT PUBLISHING			
3094	011230054122 SUPPLIES		88.62	15092
	VENDOR TOTAL		88.62	
809	SENCORE			
3094	019500054102 SUPPLIES		54.75	15093
	VENDOR TOTAL		54.75	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 15

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
820 SHELL OIL COMPANY					
3094 056900354300		GAS-COLLEGE VAN		82.50	15094
VENDOR TOTAL				82.50	
825 SHERWIN-WILLIAMS					
3094 027100054104		SUPPLIES	94666	267.85	15095
VENDOR TOTAL				267.85	
050 SHOP KO					
3094 056600054300		SUPPLIES		69.99	15096
VENDOR TOTAL				69.99	
470 SPRINT					
3094 017600057500		MONTHLY TELEPHONE CHARG	14527	1085.07	15097
VENDOR TOTAL				1085.07	
613 STATE SUPPLY COMPANY					
3094 027100054104		SUPPLIES	00274	99.00	15098
VENDOR TOTAL				99.00	
620 STERLING AREA CHAMBER OF COMMERCE					
3094 010000017300		EXPO-94		78.75	15099
VENDOR TOTAL				78.75	
628 STERLING FEDERAL BANK					
3094 129200052800		FICA PAYROLL 6/30/94		88.50	15100
3094 129200052700		MEDICARE PAYROLL 6/30/9		1731.66	15100
VENDOR TOTAL				1820.16	
665 STEWART SECURITY					
3094 129200053900		SECURITY-CONTRACTUAL	6628	836.00	15101
VENDOR TOTAL				836.00	
THOMPSON		CECILIA M			
3094 010000013929		ADDITIONAL SPR 94 ISAC		100.00	15102
VENDOR TOTAL				100.00	
270 UARCO, INCORPORATED					

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 16

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
3094	019500054101	SUPPLIES		133.21	15103
VENDOR TOTAL				133.21	
3094	010000044201	UHLAR DAWN P GRAD FEE REFUND		10.00	15104
VENDOR TOTAL				10.00	
3094	019200058500	UNIQUE COMPUTER EQUIPMENT	30126	675.00	15105
VENDOR TOTAL				675.00	
3094	019200054402	UNITED PARCEL SERVICE POSTAGE-WKEND 6/18/94	00618	32.98	15106
VENDOR TOTAL				32.98	
3094	056900053000	VAIL, BECKY CONTRACTUAL-CFK'S		650.00	15107
VENDOR TOTAL				650.00	
3094	027100054104	VONACHEN INDUSTRIAL SUPPLY SUPPLIES	03251	841.58	15108
VENDOR TOTAL				841.58	
3094	129200053500	WARD, MURRAY, PACE & JOHNSON, P.C. LEGAL FEES - MAY - PROT		625.50	15109
VENDOR TOTAL				625.50	
3094	019100055000	WARDELL, JOHN TRAVEL-SPRINGFIELD		72.80	15110
VENDOR TOTAL				72.80	
3094	019500054102	WARREN ELECTRONIC DISTRIBUTING DIV. SUPPLIES		12.52	15111
VENDOR TOTAL				12.52	
3094	027100054104	WESCO SUPPLIES	02673	613.80	15112
VENDOR TOTAL				613.80	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 17

ENDOR DATE	VENDOR NAME ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
53094	WEST	JULIE ANN			
53094	010000013929	SPR 94 ISAC REFUND		210. 90	15113
	VENDOR TOTAL			210. 90	
4880	WEST PUBLISHING COMPANY				
53094	012100054500	BOOKS		129. 50	15114
	VENDOR TOTAL			129. 50	
53094	WHITE	PAMELA K			
53094	010000044104	TUITION REFUND-SUMMER 9		120. 00	15115
	VENDOR TOTAL			120. 00	
5857	WOOD, THERESE				
53094	056900053000	CONTRACTUAL-CFK'S		60. 00	15116
	VENDOR TOTAL			60. 00	
5871	WORDPERFECT CORPORATION				
53094	011881454101	SUPPLIES		53. 18	15117
	VENDOR TOTAL			53. 18	
5931	WRIGHT DENNIS				
53094	056900053000	CONTRACTUAL-CFK'S		650. 00	15118
53094	056900054300	SUPPLIES		40. 46	15118
	VENDOR TOTAL			690. 46	
	YOUNG, MARK				
53094	056900053000	CONTRACTUAL-CFK'S		650. 00	15119
	VENDOR TOTAL			650. 00	
4399	ILLINOIS DEPARTMENT OF REVENUE				
53094	010000021300	FINAL 6-30-94 PAYROLL		530. 19	15131
	VENDOR TOTAL			530. 19	
0942	SCHOOL EMPLOYEES CREDIT UNION				
53094	010000021600	FINALD 6-30-94 PAYROLL		50. 00	15132
	VENDOR TOTAL			50. 00	
615	STATE UNIVERSITIES RETIREMENT SYSTEM				

\*\*\*VOID CHECKS\*\*\*15120 - 15130

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 18

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
3094	010000021100	FINAL 6/30/94 PAYROLL		688.94	15133
VENDOR TOTAL				688.94	
628 STERLING FEDERAL BANK					
3094	010000021700	FINAL 6-30-94 PAYROLL		79.55	15134
3094	010000021701	FINAL 6-30-94 PAYROLL		33.06	15134
3094	129200052700	MEDICARE DUE FINAL 6-30		79.45	15134
3094	129200052800	FICA DUE FINAL 6-30-94		32.96	15134
3094	010000021200	FINAL 6-30-94 PAYROLL		1300.16	15134
VENDOR TOTAL				1525.18	

/18/94

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 19

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
***VOID CHECKS***15135 - 15146					
828 AMERICAN EXPRESS					
0794 010000023000		CONFERENCE & MEETING	50117	266.40	15147
VENDOR TOTAL				266.40	
058 AMOCO OIL COMPANY					
0794 050000023000		GASOLINE-COLLEGE VAN		14.07	15148
VENDOR TOTAL				14.07	
843 APPA INSTITUTE					
0794 027800055000		REGISTRATION FEE-APPA		625.00	15149
VENDOR TOTAL				625.00	
265 APPUHN, RONALD					
0794 010000023000		IN-DISTRICT TRAVEL		49.28	15150
VENDOR TOTAL				49.28	
477 ASSOCIATION OF COMMUNITY COLLEGE					
0794 019200054600		MEMBERSHIP DUES 94-95	90017	1093.33	15151
VENDOR TOTAL				1093.33	
729 BEHRENDT, RICHARD L.					
0794 010000023000		ROTARY MEETING		10.00	15152
VENDOR TOTAL				10.00	
872 BERTOLOZZI, CHERYL					
0794 010000023000		TRAVEL-ROCKFORD		38.22	15153
VENDOR TOTAL				38.22	
420 CLEVINGER, WALTER					
0794 010000023000		TRAVEL-JOLIET		66.36	15154
VENDOR TOTAL				66.36	
292 CUSTOM MONOGRAMMING					
0794 056400054330		MONOGRAMMING-GOLF SHIRT		440.95	15155
VENDOR TOTAL				440.95	
DENVER MARRIOTT CITY CENTER					

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 20

VENDOR NAME	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
0794 027800055000 HOTEL RESERVATION	81113	525.93	15156
VENDOR TOTAL		525.93	
0794 018300054101 SUBSCRIPTION FOR P/R		102.90	15157
VENDOR TOTAL		102.90	
0794 010000044104 TUITION REFUND- SUMMER		40.00	15158
VENDOR TOTAL		40.00	
0794 013800055000 HOTEL ROOM-NASFAA CONF.		198.46	15159
VENDOR TOTAL		198.46	
0794 010000023000 TRAVEL-GALESBURG		53.20	15160
VENDOR TOTAL		53.20	
0794 010000023000 PLAQUE-GUINNUP		42.47	15161
VENDOR TOTAL		42.47	
0794 010000023000 BOARD TRAVEL		200.00	15162
VENDOR TOTAL		200.00	
0794 010000023000 DISTRICT TRAVEL		307.44	15163
VENDOR TOTAL		307.44	
0794 050000011300 PETTY CASH		300.00	15164
0794 050000023000 VOLLEYBALL-RECRUITMENT		116.70	15164
VENDOR TOTAL		416.70	
0794 018200054101 MEMBERSHIP DUES		165.00	15165
VENDOR TOTAL		165.00	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 21

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
NATIONAL ASSOCIATION OF STUDENT					
0794 013800054101		MEMBERSHIP DUES		478.00	15166
VENDOR TOTAL				478.00	
NATIONAL SPORTS UNDERWRITERS					
0794 129200056700		RENEWAL ATHLETIC INSURA		1595.00	15167
VENDOR TOTAL				1595.00	
NELSON, DAVID					
0794 010000044204		CK FOR CHGE		4.00	15168
VENDOR TOTAL				4.00	
DLMSTED, BRIAN					
0794 010000023000		POSTAGE-OVERNITE		28.00	15169
VENDOR TOTAL				28.00	
PFEIFER, ALAN					
0794 010000023000		TRAVEL-JOLIET		7.00	15170
VENDOR TOTAL				7.00	
PROFESSIONAL BENEFIT ADMINISTRATORS I					
0794 056900752100		MEDICAL CLAIMS-7-15-94		8005.37	15171
VENDOR TOTAL				8005.37	
SAGMOE, JOHN					
0794 010000023000		MEETING-BLOOMINGTON		94.44	15172
VENDOR TOTAL				94.44	
SEGNERI					
0794 050000013905	ROBERT A	STUDENT LOAN DUE 9/5		75.00	15173
VENDOR TOTAL				75.00	
SHIPPERT, STANLEY					
0794 010000023000		IN DISTRICT TRAVEL		211.68	15174
VENDOR TOTAL				211.68	
SWARTLEY'S FLORIST					



SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 12

DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
70794	010000023000	FLOWERS-FUNERAL		24082	47.40	15175
	VENDOR TOTAL				47.40	
4545	ULLRICK, STEVE					
70794	010000023000	RECRUITING			19.04	15176
	VENDOR TOTAL				19.04	
2935	WHITE, PEGGY					
70794	010000023000	CLINICAL TRAVEL			28.56	15177
	VENDOR TOTAL				28.56	
0260	CARPENTRY SERVICES UNLIMITED					
71194	010000023000	ATM STATION			1798.00	15178
	VENDOR TOTAL				1798.00	
5819	BREED, TOM					
71294	013800055000	ADVANCE TRAVEL			265.00	15179
	VENDOR TOTAL				265.00	
5245	NOEL/LEVITZ CENTERS, INC.					
71294	013800055000	CONFERENCE REGISTRATION			135.00	15180
	VENDOR TOTAL				135.00	
	GRAND HYATT WASHINGTON HOTEL					
71294	013800055000	HOTEL REGISTRATION			445.56	15181
	VENDOR TOTAL				445.56	
	***VOID CHECKS***15182 - 15192					
4420	ALEXANDER HAMILTON LIFE INS. CO.					
71494	010000021933	7-15-94 PAYROLL			541.56	15193
	VENDOR TOTAL				541.56	
	AMERICAN BUSINESS WOMENS ASSOC.					
71494	010000044105	TUITION REF-HEATHER RIP			480.00	15194
	VENDOR TOTAL				480.00	
5266	APPUHN, SUSAN K.					
71494	010000021911	7-15-94 PAYROLL			787.50	15195
	VENDOR TOTAL				787.50	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 23

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
134 BAILEY, GLENN					
1494 010000023000		TRAVEL-DEKALB		158.33	15196
VENDOR TOTAL				158.33	
BARNES, PAULINE					
1494 013800054900		HONORARIUM/LPN GRADUATI		50.00	15197
VENDOR TOTAL				50.00	
BURIAN		MICHAEL J			
1494 010000013930		REFUND SUMMER - REC'D M		240.00	15198
VENDOR TOTAL				240.00	
501 BYAR, CHRISTINE					
1494 056400054361		SUPPLIES		32.82	15199
VENDOR TOTAL				32.82	
261 CAREER TRACK SEMINARS MS2					
1494 011881255000		REGISTRATION		5.00	15200
1494 011881355000		REGISTRATION		79.00	15200
VENDOR TOTAL				84.00	
CLEANING MANAGEMENT					
1494 027100054104		SUPPLIES		45.00	15201
VENDOR TOTAL				45.00	
CONTINUING NURSING EDUCATION					
1494 011271255000		REGISTRATION FOR CONFER		278.00	15202
VENDOR TOTAL				278.00	
EAGLE COUNTRY MARKET					
1494 018100055600		RETIREMENT RECEPTION		85.97	15203
VENDOR TOTAL				85.97	
470 FIRST BANK/SOUTH					
1494 010000023000		JUNE ELAN FEE		49.52	15204
VENDOR TOTAL				49.52	
804 FRANKLIN LIFE INSURANCE COMPANY					

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 24

VENDOR	VENDOR NAME	INVOICE	ACCOUNT	CHECK
DATE	ACCOUNT DESCRIPTION	NUMBER	AMOUNT	NUMBER
1494	010000021404 7-15-94 PAYROLL		412.50	15205
	VENDOR TOTAL		412.50	
	GAINES ALICE			
1494	050000013905 STUDENT LOAN DUE 10-11-		150.00	15206
	VENDOR TOTAL		150.00	
315	GREAT AMERICAN INSURANCE COMPANY			
1494	010000021422 7-15-94 PAYROLL		100.00	15207
	VENDOR TOTAL		100.00	
	HARTJE BRADY W.			
1494	010000044209 LAB REFUND- FALL		5.00	15208
1494	010000044105 TUITION REFUND- FALL		40.00	15208
	VENDOR TOTAL		45.00	
370	HORACE MANN INSURANCE COMPANY			
1494	010000021420 7-15-94 PAYROLL		32.50	15209
	VENDOR TOTAL		32.50	
400	IDS LIFE INSURANCE COMPANY			
1494	010000021405 7-15-94 PAYROLL		120.00	15210
	VENDOR TOTAL		120.00	
399	ILLINOIS DEPARTMENT OF REVENUE			
1494	010000021300 7-15-94 PAYROLL		4455.28	15211
	VENDOR TOTAL		4455.28	
	KLOCKE'S-707 CLUB			
1494	010000023000 LUNCH COLLEGE RELATIONS		38.23	15212
	VENDOR TOTAL		38.23	
365	MONTGOMERY ELEVATOR COMPANY			
1494	030000023000 PARTIAL BILLING/ELEVATO		35387.00	15213
	VENDOR TOTAL		35387.00	
323	NATIONAL BUSINESSWOMEN			
1494	027800055000 REGISTRATION FEE		207.00	15214
	VENDOR TOTAL		207.00	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 25

DATE	VENDOR NAME ACCOUNT DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
065	PROFESSIONAL BENEFIT ADMINISTRATORS I			
1494	056900752195 FIXED MEDICAL-ADMIN.		1417.50	15215
1494	056900752194 FIXED MEDICAL-CORBRA CD		162.00	15215
1494	056900752193 FIXED MEDICAL-PRECERTIF		364.50	15215
1494	056900752192 FIXED MEDICAL-DEP. STOP		3645.49	15215
1494	056900752191 FIXED MEDICAL-IND. STOP		4085.64	15215
1494	056900752100 MEDICAL CLAIMS 7/11/94		14035.86	15215
1494	019200052109 LIFE INSURANCE-OPERATIO		1417.02	15215
1494	050000015600 LIFE INSURANCE-RESTRICT		120.18	15215
1494	050000015901 LIFE INSURANCE-BOOKSTOR		9.80	15215
1494	129200052109 LIFE INSURANCE-LIAB. FU		27.09	15215
1494	056900752194 VOID ENTRY		-81.00	15215
	VENDOR TOTAL		25204.08	
115	PRUDENTIAL INSURANCE COMPANY			
1494	010000021411 7-15-94 PAYROLL		100.00	15216
	VENDOR TOTAL		100.00	
	REGAL RIVERFRONT HOTEL			
1494	013800055000 HOTEL RESERVATION		85.39	15217
	VENDOR TOTAL		85.39	
	RIPPEON HEATHER R			
1494	010000044104 TUITION REFUND- SUMMER		40.00	15218
	VENDOR TOTAL		40.00	
	RODGERS CHARITY A			
1494	018100055600 HONORARIUM RETIREMENT R		50.00	15219
	VENDOR TOTAL		50.00	
130	SAGMOE, JOHN			
1494	010000023000 TRAVEL-CHAMPAIGN		57.40	15220
	VENDOR TOTAL		57.40	
942	SCHOOL EMPLOYEES CREDIT UNION			
1494	010000021600 7-15-94 PAYROLL		10938.77	15221
	VENDOR TOTAL		10938.77	
615	STATE UNIVERSITIES RETIREMENT SYSTEM			

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 26

NDOR DATE	VENDOR NAME ACCOUNT DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
1494	010000021100 7-15-94 PAYROLL		13007.75	15222
	VENDOR TOTAL		13007.75	
628	STERLING FEDERAL BANK			
1494	129200052800 FICA 7/15/94 PAYROLL		233.18	15223
1494	129200052700 MEDICARE 7/15/94 PAYROL		1284.94	15223
1494	010000021200 7-15-94 PAYROLL		22805.69	15223
1494	010000021701 7-15-94 PAYROLL		233.28	15223
1494	010000021700 7-15-94 PAYROLL		1285.04	15223
	VENDOR TOTAL		25842.13	
260	SUNNY TRAVEL CENTER			
1494	027800055000 AIR TRAVEL/SEMINAR		242.00	15224
	VENDOR TOTAL		242.00	
601	TEACHERS INSURANCE			
1494	010000021410 7-15-94 PAYROLL		2303.79	15225
	VENDOR TOTAL		2303.79	
880	TRANSWORLD SYSTEM, INC.			
1494	018200053000 COLLECTION AGENCY FEE		845.00	15226
	VENDOR TOTAL		845.00	
350	UNITED WAY OF STERLING-ROCK FALLS			
1494	010000021902 7-15-94 PAYROLL		5.00	15227
	VENDOR TOTAL		5.00	
340	US POSTMASTER - DIXON			
1494	019200054402 MAILING FALL PATHFINDER		1000.00	15228
	VENDOR TOTAL		1000.00	
343	US POSTMASTER - ROCK ISLAND			
1494	019200054402 MAILING FALL PATHFINDER		1500.00	15229
	VENDOR TOTAL		1500.00	
344	US POSTMASTER - ROCKFORD			
1494	019200054402 MAILING FALL PATHFINDER		2200.00	15230
	VENDOR TOTAL		2200.00	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 27

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
00 WADDELL AND REED					
494 010000021419		7-15-94 PAYROLL		25.00	15231
VENDOR TOTAL				25.00	
60 WINWAY CORPORATION					
494 011230054102		SUPPLIES		35.95	15232
VENDOR TOTAL				35.95	
YOCUM		MELISSA JL			
494 010000044104		TUITION REFUND- SUMMER		40.00	15233
VENDOR TOTAL				40.00	
***VOID CHECKS***15234 - 15244					
118 ACE HARDWARE					
594 020000023000		SUPPLIES	42096	5.08	15245
VENDOR TOTAL				5.08	
AEGIS INSURANCE SERVICES INC					
594 010000023000		INSURANCE-ULLRICKS MOVI	B3992	185.00	15246
VENDOR TOTAL				185.00	
37 AICPA					
594 018200054101		ANNUAL DUES		90.00	15247
VENDOR TOTAL				90.00	
23 AMERICAN COLLEGE TESTING PROGRAM, INC					
594 013800054101		ANNUAL LICENSE FEE		1850.00	15248
VENDOR TOTAL				1850.00	
25 AUGSBURG FORTRESS PUBLISHERS					
594 011151254102		SUBSCRIPTION	85-65	40.00	15249
VENDOR TOTAL				40.00	
75 BEST WESTERN BRANDYWINE LODGE					
594 050000023000		COLLEGE FOR KIDS APPREC	82224	65.28	15250
VENDOR TOTAL				65.28	
785 BRADLEY, JAMI					

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 28

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
2594	010000023000	REIMB-CPE COURSE		186.95	15251
VENDOR TOTAL				186.95	
307	BRANSON ELECTRIC				
2594	030000023000	GYM LIGHTS		1161.99	15252
2594	030000023000	GYM LIGHT REPAIR	1402	8000.00	15252
VENDOR TOTAL				9161.99	
740	BRING LOCK BOX				
2594	020000023000	BULK GAS	06199	5400.00	15253
VENDOR TOTAL				5400.00	
065	BROWNING-FERRIS INDUSTRIES				
2594	027100053000	GARBAGE DISPOSAL	94060	230.00	15254
VENDOR TOTAL				230.00	
380	CATERPILLAR-ENGINE PROTECTION PLAN				
2594	027600053000	MAINT AGREEMENT	10320	1537.30	15255
VENDOR TOTAL				1537.30	
079	CHRONICLE OF HIGHER EDUCATION-MARION				
2594	018100054101	SUBSCRIPTION		75.00	15256
VENDOR TOTAL				75.00	
	COASTAL VIDEO COMMUNICATIONS CORP				
2594	020000023000	SUPPLIES	10023	126.48	15257
VENDOR TOTAL				126.48	
862	COMMONWEALTH EDISON				
2594	020000023000	ELECTRIC SERVICE		30.31	15258
VENDOR TOTAL				30.31	
	COMPUTER COMPONENT SOURCE, INC.				
2594	010000023000	SUPPLIES	12595	28.32	15259
VENDOR TOTAL				28.32	
980	CORPORATE SOFTWARE				
2594	010000023000	LOTUS NOTES STARTER PAK	73202	203.26	15260
VENDOR TOTAL				203.26	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 29

VENDOR NAME	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
315 CRESCENT ELECTRIC SUPPLY COMPANY			
2594 020000023000 ELECTRICAL SUPPLIES	013-2	28.96	15261
VENDOR TOTAL		28.96	
133 DAILY GAZETTE, THE			
2594 010000023000 AD-COACHES	04117	108.77	15262
VENDOR TOTAL		108.77	
620 DIXON TELEGRAPH			
2594 018100054101 SUBSCRIPTION		102.90	15263
2594 010000023000 LEGAL NOTICE		17.15	15263
VENDOR TOTAL		120.05	
803 FRANK ORLANDO JR. & CO. INC.			
2594 120000023000 SHIPPING CHARGES ON EQU	18705	14.03	15264
2594 120000023000 COMPUTER REPAIRS	18646	200.00	15264
VENDOR TOTAL		214.03	
253 G & M INDUSTRIAL SUPPLIES			
2594 020000023000 TOWEL CABINETS	10721	234.00	15265
VENDOR TOTAL		234.00	
145 GALE RESEARCH INC.			
2594 010000023000 BOOKS	50465	61.38	15266
VENDOR TOTAL		61.38	
255 GARAGE DOOR SPECIALISTS			
2594 020000023000 2 STEEL DOORS	2078	1536.00	15267
VENDOR TOTAL		1536.00	
870 GERAGHTY INDUSTRIAL EQUIPMENT			
2594 020000023000 CASTERS FOR CROWN LIFT	80554	157.42	15268
VENDOR TOTAL		157.42	
818 GREAT LAKES AIRGAS			
2594 010000023000 CYLINDER CHARGE	81580	3.85	15269
VENDOR TOTAL		3.85	



SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 30

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
275 HASKELLS					
2594 050000023000		BANKERS BOXES	63551	27.90	15270
2594 010000023000		SUPPLIES	17565	55.28	15270
2594 010000023000		SUPPLIES	63575	48.88	15270
VENDOR TOTAL				132.06	
953 HONEYWELL INC.					
2594 120000017900		DELTA 21 SERVICE	727PT	1745.00	15271
VENDOR TOTAL				1745.00	
125 HUGHES BUSINESS TELEPHONE, INC.					
2594 120000023000		REPAIR OF MIAMI VOICE M	38554	85.00	15272
VENDOR TOTAL				85.00	
354 ILLINOIS AFFIRMATIVE ACTION OFFICERS					
2594 019300054101		MEMBERSHIP		55.00	15273
VENDOR TOTAL				55.00	
375 ILLINOIS CENTRAL COLLEGE					
2594 010000023000		SUMMER CHARGEBACK		438.84	15274
VENDOR TOTAL				438.84	
385 ILLINOIS COMM. COLLEGE TRUSTEES ASSOC					
2594 019100054600		ASSOCIATION DUES		2757.07	15275
2594 010000023000		LUNCH / CONVENTION		30.00	15275
VENDOR TOTAL				2787.07	
223 INFORMATION CONTROLS, INC					
2594 010000023000		MICROFILM	50031	800.00	15276
VENDOR TOTAL				800.00	
577 INTERLAKE CONTINENTAL WATER SYSTEM					
2594 010000023000		SUPPLIES		109.00	15277
VENDOR TOTAL				109.00	
580 INTERNATIONAL BUSINESS MACHINES CORP					
2594 019500053401		MACHINE RENTAL	74M41	4585.00	15278
2594 120000023000		COMPUTER REPAIRS		6393.40	15278
VENDOR TOTAL				10978.40	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 31

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
990 IOWA WATER MANAGEMENT, CORP.					
2594 020000023000		OXYGEN SCAVENGER	00779	237.64	15279
VENDOR TOTAL				237.64	
380 JESTER COMPANY					
2594 050000023000		SUPPLIES	60508	210.45	15280
2594 050000023000		SUPPLIES	VOID	.00	15280
VENDOR TOTAL				210.45	
710 JOHN A. LODS SONS, INC.					
2594 020000023000		AIR HANDLER REPAIRS	94128	987.00	15281
VENDOR TOTAL				987.00	
725 JOHN EVANS-BASKETBALL SERVICES					
2594 056400055010		RECRUITING REPORTS		200.00	15282
VENDOR TOTAL				200.00	
373 JOSTENS'S INC					
2594 010000023000		DIPLOMA INSERTS	53102	6.39	15283
2594 010000023000		DIPLOMA INSERTS	48086	14.42	15283
2594 010000023000		DIPLOMA INSERTS	48079	56.22	15283
VENDOR TOTAL				77.03	
270 KAR PRODUCTS					
2594 020000023000		DRILL BITS, SAW BLADES	59209	356.32	15284
VENDOR TOTAL				356.32	
010 LAB SAFETY SUPPLY					
2594 010000023000		SUPPLIES		102.30	15285
VENDOR TOTAL				102.30	
150 LAKEWOOD INSTRUMENTS, INC.					
2594 020000023000		SENSORS	55711	650.15	15286
VENDOR TOTAL				650.15	
618 LEE FS, INC.					
2594 020000023000		FUEL	19681	778.34	15287
VENDOR TOTAL				778.34	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 32

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
460 LINDGREN, CALLIHAN, VAN OSDOL					
2594 119200053100		PROGRESS BILLING		700.00	15288
VENDOR TOTAL				700.00	
397 MAYES, DAVID J.					
2594 027100053000		SEWAGE & WATER TESTING		400.00	15289
VENDOR TOTAL				400.00	
050 MC MASTER-CARR SUPPLY COMPANY					
2594 020000023000		LIGHT METER	44605	77.73	15290
2594 027100054104		AUTOMATIC DOOR BOTTOM	46916	36.86	15290
VENDOR TOTAL				114.59	
880 MEZO'S REPAIR & OUTDOOR EQUIP					
2594 020000023000		CHAIN REPAIRS	H9755	48.26	15291
VENDOR TOTAL				48.26	
855 MONARCH INDUSTRIAL, INC.					
2594 027100054104		LIGHT BULBS	24533	312.30	15292
2594 030000023000		GYM LIGHTING FIXTURES	24396	8712.00	15292
VENDOR TOTAL				9024.30	
865 MONTGOMERY ELEVATOR COMPANY					
2594 027100053000		MONTHLY SERVICE		581.00	15293
VENDOR TOTAL				581.00	
880 MORGAN SERVICES, INC.					
2594 027100053000		SUPPLIES		118.95	15294
VENDOR TOTAL				118.95	
870 NORTH CENTRAL ASSOCIATION OF COLLEGES					
2594 019200054600		94-95 BASE DUES	00414	1380.00	15295
VENDOR TOTAL				1380.00	
875 NORTHERN ILLINOIS GAS					
2594 020000023000		GAS SERVICE		1170.71	15296
VENDOR TOTAL				1170.71	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 33

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
ORGANON TEKNIKA CORP.					
2594	010000023000	SUPPLIES	32557	199.15	15297
VENDOR TOTAL				199.15	
261 PAPERS UNLIMITED					
2594	010000023000	PAPER	D1072	363.27	15298
VENDOR TOTAL				363.27	
265 PARKLAND COLLEGE					
2594	019700059300	SUMMER CHARGEBACK		872.64	15299
VENDOR TOTAL				872.64	
990 PETERSON OFFICE SERVICE					
2594	010000023000	SCRIPT PRINTWHEEL	61863	36.33	15300
VENDOR TOTAL				36.33	
580 PITNEY BOWES INC.					
2594	120000023000	SCALE	73516	1515.00	15301
2594	019200054402	POSTAGE METER RENTAL		771.00	15301
VENDOR TOTAL				2286.00	
005 PRAIRIE ADVOCATE					
2594	010000023000	ADS	7398	53.90	15302
VENDOR TOTAL				53.90	
070 PROFESSIONAL BINDING PRODUCTS					
2594	010000023000	SPIRAL COMBS	11877	100.80	15303
VENDOR TOTAL				100.80	
005 PUBLIC BROADCASTING SERVICE					
2594	010000023000	SUPPLIES FOR INTERNET	A4733	195.00	15304
2594	010000023000	SATELLITE LICENSE FEE		75.00	15304
VENDOR TOTAL				270.00	
010 PUCKETT TOOLS & FASTENERS INC.					
2594	020000023000	SAW	03112	16.74	15305
VENDOR TOTAL				16.74	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 34

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
150 QUILL CORPORATION					
2594 010000023000		SUPPLIES	12890	221.78	15306
VENDOR TOTAL				221.78	
013 RADIO RANCH, INC.					
2594 020000023000		BATTERY RADIO	4472	110.00	15307
2594 020000023000		SUPPLIES FOR RADIO REPA	7535	32.50	15307
VENDOR TOTAL				142.50	
617 REED REFERENCE PUBLISHING					
2594 010000023000		LIBRARY DIRECTORY	12371	243.91	15308
VENDOR TOTAL				243.91	
811 SHAWVER PRESS					
2594 010000023000		NURSING GRADUATION INVI		78.50	15309
VENDOR TOTAL				78.50	
310 SHAWVER PRESS, INC.					
2594 018200054101		FORMS		147.50	15310
VENDOR TOTAL				147.50	
665 STEWART SECURITY					
2594 120000023000		SUPPLIES		1723.63	15311
2594 120000023000		SECURITY SERVICE	6686	836.00	15311
VENDOR TOTAL				2559.63	
396 TAYLOR TECHNOLOGIES, INC.					
2594 020000023000		SUPPLIES	32693	45.48	15312
VENDOR TOTAL				45.48	
620 TEES-N-PRINTS					
2594 050000023000		SUPPLIES	9248	316.50	15313
VENDOR TOTAL				316.50	
065 THOMPSON PUBLISHING GROUP					
2594 019300054101		MONTHLY UPDATE SUBSCRIP		264.00	15314
VENDOR TOTAL				264.00	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 35

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
270 UARCO, INCORPORATED					
2594 010000023000		CALCULATOR	37279	40.73	15315
VENDOR TOTAL				40.73	
335 UNIQUE COMPUTER					
2594 010000023000		NOVELL 4.01	30148	3500.00	15316
2594 010000023000		CARDS & CONNECTORS		9012.00	15316
VENDOR TOTAL				12512.00	
345 UNITED PARCEL SERVICE					
2594 019200054402		SERVICE WEEK ENDED JULY		47.30	15317
2594 010000023000		SERVICE WEEK ENDED JUNE		20.31	15317
VENDOR TOTAL				67.61	
340 US POSTMASTER - DIXON					
2594 019200054402		METER REFILL		2000.00	15318
VENDOR TOTAL				2000.00	
342 VIKING CHEMICAL COMPANY					
2594 020000023000		SUPPLIES	16296	564.00	15319
VENDOR TOTAL				564.00	
855 VONACHEN INDUSTRIAL SUPPLY					
2594 020000023000		VACUUM CLEANER REPAIRS	03978	66.89	15320
2594 027100054104		BELT; PULLEY	04109	37.56	15320
VENDOR TOTAL				104.45	
595 WIXN FM 102 - WIXN AM					
2594 010000023000		ADS		400.00	15321
VENDOR TOTAL				400.00	
545 WLLT					
2594 010000023000		ADS		500.00	15322
VENDOR TOTAL				500.00	
475 WNS PUB. NEWS-SENTINEL/THE REVIEW					
2594 010000023000		ADS	304	9.00	15323
VENDOR TOTAL				9.00	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 36

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
760 WOLOHAN LUMBER - STERLING					
2594 010000023000		BRACKETS & SHELVING	41131	204.58	15324
2594 020000023000		CEMENT ETC	40396	57.23	15324
VENDOR TOTAL				261.81	
215 WSDR-AM					
2594 010000023000		CONTRACT		550.00	15325
VENDOR TOTAL				550.00	
970 XEROX CORPORATION					
2594 120000023000		XEROX REPAIRS	15295	405.02	15326
VENDOR TOTAL				405.02	
RUN TOTAL				739,060.54	

FUND	DESCRIPTION	AMOUNT
001	EDUCATION FUND	256,931.34
002	OPERATIONS & MAINTENANCE FUND	27,510.56
003	OPER & MAINT FUND (RESTRICTED)	53,260.99
005	AUXILIARY ENTERPRISES FUND	80,906.29
011	AUDIT FUND	700.00
012	LIABILITY, PROTECTION & SETTLE	19,451.36
007	WORKING CASH FUND	300,000.00
010	TRUST AND AGENCY FUND	300.00
RUN TOTAL		739,060.54

/18/94

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 37

VENDOR	VENDOR NAME ACCOUNT DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
	ACADEMIC SUCCESS PRESS, INC			
2394	061525554000 SUPPLIES		15.95	10825
	VENDOR TOTAL		15.95	
2770	ALTENBERG, TOD			
2394	061289053001 CURRICULUM WORK		400.00	10826
	VENDOR TOTAL		400.00	
323	AMERICAN COLLEGE TESTING PROGRAM, INC			
2394	060000017300 SUPPLIES		1980.00	10827
	VENDOR TOTAL		1980.00	
390	BLACK, JIM			
2394	061289053001 CURRICULUM WORK		400.00	10828
	VENDOR TOTAL		400.00	
920	CONSOLIDATED MANAGEMENT CO.			
2394	064912559009 5/26/94 SEMINAR	64653	340.75	10829
	VENDOR TOTAL		340.75	
	CURR PUBL CLEARINGHOUSE			
2394	061289055000 REG FEE - J WARDELL		100.00	10830
	VENDOR TOTAL		100.00	
364	DEPASQUALE, TOM			
2394	061289053001 CURRICULUM WORK		200.00	10831
	VENDOR TOTAL		200.00	
222	DIFFENDERFFER, RAY			
2394	061289053001 TECH PREP ACTIVITIES		150.00	10832
2394	061289055000 TRAVEL REIMBURSEMENT		22.96	10832
	VENDOR TOTAL		172.96	
515	DIXON PUBLIC SCHOOLS			
2394	061289054002 RESOURCE MATERIALS PAYM		1169.00	10833
	VENDOR TOTAL		1169.00	
905	FREY SCIENTIFIC			



SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 38

VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
2394	061289054001		SUPPLIES		535.55	10834
	VENDOR TOTAL				535.55	
2394	061289053001		CURRICULUM WORK		200.00	10835
	VENDOR TOTAL				200.00	
2394	061289053001		CURRICULUM WORK		400.00	10836
	VENDOR TOTAL				400.00	
2394	061289053001		CURRICULUM WORK		400.00	10837
	VENDOR TOTAL				400.00	
2394	061289054001		RESOURCE MATERIALS		177.45	10838
	VENDOR TOTAL				177.45	
2394	061289053001		CURRICULUM WORK		400.00	10839
	VENDOR TOTAL				400.00	
2394	061585154102		SUPPLIES		68.89	10840
	VENDOR TOTAL				68.89	
2394	061983258000		EQUIPMENT		987.05	10841
	VENDOR TOTAL				987.05	
2394	061289053001		TECH PREP ACTIVITIES		150.00	10842
	VENDOR TOTAL				150.00	
2394	061289055000		TRAVEL REIMBURSEMENT		252.13	10843
	VENDOR TOTAL				252.13	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 39

VENDOR	VENDOR NAME ACCOUNT DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
46	NELSON, CAROLYN			
2394	061289055000 TRAVEL REIMBURSEMENT		131.29	10844
	VENDOR TOTAL		131.29	
85	PETERSON, LAURA			
2394	061585055000 TRAVEL REIMB 6/14/94- M		29.50	10845
	VENDOR TOTAL		29.50	
79	PROPHETSTOWN-LYNDON CUSD #3			
2394	061289054002 RESOURCE MATERIAL REIMB		388.80	10846
	VENDOR TOTAL		388.80	
30	ROCK FALLS TOWNSHIP HIGH SCHOOL			
2394	061289054002 RESOURCE MATERIALS PAYM		2912.93	10847
	VENDOR TOTAL		2912.93	
45	RYLANDER, JOHN			
2394	061289053001 CURRICULUM WORK		400.00	10848
	VENDOR TOTAL		400.00	
40	SCHOLASTIC BOOK CLUBS, INC.			
2394	061585154102 SUPPLIES		337.46	10849
	VENDOR TOTAL		337.46	
70	SERVICE REPRODUCTION COMPANY			
2394	061289054001 SUPPLIES		495.70	10850
	VENDOR TOTAL		495.70	
45	WAL-MART STORES, INC.			
2394	061525554000 SUPPLIES	46232	111.12	10851
	VENDOR TOTAL		111.12	
75	WARDELL, JOHN			
2394	061289055000 TRAVEL REIMB 6/7-9/94 -		89.09	10852
	VENDOR TOTAL		89.09	
40	WHITESIDE AREA VOCATIONAL CENTER			

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 40

VENDOR NAME	ACCOUNT DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
0394 061289054002	RESOURCE MATERIALS REIM		214.92	10853
VENDOR TOTAL			214.92	
0370 WORD PERFECT				
0394 064912554101	SUBSCRIPTION		79.95	10854
VENDOR TOTAL			79.95	
			***VOID CHECKS***	10855 - 10866
0330 AMERICAN GUIDANCE SERVICE				
0394 061525554000	SUPPLIES		139.28	10867
VENDOR TOTAL			139.28	
0340 CENTEL TELEPHONE COMPANY				
0394 064912657500	SERVICE		34.01	10868
VENDOR TOTAL			34.01	
0338 CONTEMPORARY BOOKS, INC				
0394 061585154112	SUPPLIES		226.80	10869
VENDOR TOTAL			226.80	
0348 DELTA SYSTEMS CO., INC.				
0394 061585154102	SUPPLIES		265.10	10870
VENDOR TOTAL			265.10	
0315 DIXON PUBLIC SCHOOLS				
0394 061289054002	REPLACE VOID CK 10034 (		13.50	10871
VENDOR TOTAL			13.50	
0358 GENGELBACH, GESCHE				
0394 061585159001	SUPPLY REIMBURSEMENT		38.24	10872
0394 061585155000	INDISTRICT TRAVEL REIMB		113.60	10872
VENDOR TOTAL			151.84	
0354 GOODALE, SUSAN				
0394 061289055001	TRAVEL REIMBURSEMENT		289.00	10873
0394 061289053000	CONSULTANT SERVICE		3500.00	10873
VENDOR TOTAL			3789.00	
0376 GOSPODARCZYK, THOMAS				

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 41

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
094	064912555000	TRAVEL REIMB 6/21/94 -		53.76	10874
094	064912655000	TRAVEL REIMB 6/27/94-RO		26.32	10874
VENDOR TOTAL				80.08	
GRISLAND, BOB					
094	061289055000	TRAVEL REIMB - CHAMPAIG		165.82	10875
VENDOR TOTAL				165.82	
52 HALL, ZOLLIE W.					
094	061289055000	INDISTRICT TRAVEL REIMB		68.88	10876
VENDOR TOTAL				68.88	
25 HUGHES BUSINESS TELEPHONE, INC.					
094	064912657500	SERVICE		232.20	10877
094	064912557500	SERVICE		262.55	10877
VENDOR TOTAL				494.75	
26 ILLINOIS LITERACY RESOURCE					
094	061585159001	SUBSCRIPTION		20.00	10878
VENDOR TOTAL				20.00	
45 ILLINOIS STATE UNIVERSITY					
094	061289053000	CONSULTANT SERVICE		800.00	10879
VENDOR TOTAL				800.00	
49 KIM, LINDA					
094	061585159001	SUPPLY REIMBURSEMENT		58.14	10880
VENDOR TOTAL				58.14	
48 KRIZ, MIKE					
094	061289054001	SUPPLY REIMBURSEMENT		77.38	10881
VENDOR TOTAL				77.38	
05 LEARNING RESOURCES NETWORK					
094	061585154112	SUPPLIES		35.95	10882
VENDOR TOTAL				35.95	
LETTER OF LAW					

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 42

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
094	061289054001	SUPPLIES		49.50	10883
VENDOR TOTAL				49.50	
033	061289054002	OHIO HIGH SCHOOL MATERIALS REIMBURSEMENT		150.49	10884
VENDOR TOTAL				150.49	
021	061585154112	OXFORD UNIVERSITY PRESS SUPPLIES		99.64	10885
VENDOR TOTAL				99.64	
094	061289053001	PETITT, RICK LEAD FACILITATOR ACTIVI		150.00	10886
VENDOR TOTAL				150.00	
023	064912554700	PFEIFFER & COMPANY SUPPLIES - ADDITIONAL T		34.00	10887
VENDOR TOTAL				34.00	
083	061289054001	PITSCO SUPPLIES		305.00	10888
VENDOR TOTAL				305.00	
018	061585154112	PRENTICE-HALL REGENTS SUPPLIES		690.64	10889
VENDOR TOTAL				690.64	
050	064912654700	QUILL CORPORATION SUPPLIES		51.46	10890
094	064912554101	SUPPLIES		134.99	10890
VENDOR TOTAL				186.45	
094	063483459900	RODRIGUEZ, CHRISTOPHER REPLACE VOID CK 9579 3/		10.00	10891
VENDOR TOTAL				10.00	
094	061289054001	SCIENCE KIT & BOREAL LABORATORIES SUPPLIES		183.60	10892
VENDOR TOTAL				183.60	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 43

VENDOR	VENDOR NAME ACCOUNT DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
995	SOUTHWESTERN PUBLISHING COMPANY			
8094	061289054001 SUPPLIES		416.00	10893
	VENDOR TOTAL		416.00	
515	STATE UNIVERSITIES RETIREMENT SYSTEM			
8094	063984152000 MATCHING FUNDS -6/30/94		355.72	10894
8094	061993252000 MATCHING FUNDS -6/30/94		368.53	10894
8094	061993152000 MATCHING FUNDS -6/30/94		64.92	10894
8094	061288552900 MATCHING FUNDS -6/30/94		74.93	10894
	VENDOR TOTAL		864.10	
520	STERLING AREA CHAMBER OF COMEMRCE			
8094	060000017300 1/2 BOOTH FEE EXPO 94 -		78.75	10895
	VENDOR TOTAL		78.75	
554	STEVENS, SHIRLEY			
8094	061585155000 INDISTRICT TRAVEL REIMB		19.50	10896
	VENDOR TOTAL		19.50	
275	WARDELL, JOHN			
8094	061983258000 DISTANCE LEARNING CLASS		30.37	10897
	VENDOR TOTAL		30.37	
940	WHITESIDE AREA VOCATIONAL CENTER			
8094	061289054002 MATERIALS REIMBURSEMENT		235.22	10898
	VENDOR TOTAL		235.22	
748	DELTA SYSTEMS CO., INC.			
8094	061585154102 SUPPLIES		34.43	10899
	VENDOR TOTAL		34.43	
520	LEE WAYNE COMPANY, INC.			
8094	061585154102 SUPPLIES		166.10	10900
	VENDOR TOTAL		166.10	
940	SCHOLASTIC BOOK CLUBS, INC.			
8094	061585159001 SUPPLIES		214.50	10901
	VENDOR TOTAL		214.50	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 44

VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
575	RIVER BEND UNIT #2					
3094	061289054002		SUPPLY REIMBURSEMENT		1144.45	10902
	VENDOR TOTAL				1144.45	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 45

VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
***VOID CHECKS***10903 - 10914						
0694	ANDERSON STEVEN W	063483459900	GRANT CHECK		328.00	10915
	VENDOR TOTAL				328.00	
0694	BELL MARCIA	063483459900	GRANT CHECK		116.50	10916
	VENDOR TOTAL				116.50	
0694	BODEN DIANE L	063483459900	GRANT CHECK		532.55	10917
	VENDOR TOTAL				532.55	
0694	BONNELL TINA L	063483459900	GRANT CHECK		27.38	10918
	VENDOR TOTAL				27.38	
0694	CROSSMAN JAN M	063483459900	GRANT CHECK		167.00	10919
	VENDOR TOTAL				167.00	
0694	CROW MARTHA G	063483459900	GRANT CHECK		193.92	10920
	VENDOR TOTAL				193.92	
0694	FITZGERALD THERESA	063483459900	GRANT CHECK		167.00	10921
	VENDOR TOTAL				167.00	
0694	FRIEBERG TRINA A	063483459900	GRANT CHECK		255.00	10922
	VENDOR TOTAL				255.00	
0694	GARCIA SONIA M	063483459900	GRANT CHECK		61.90	10923
	VENDOR TOTAL				61.90	
	HACK DIANE P					



SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 46

VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
0694	063483459900	GRANT CHECK			531.00	10924
	VENDOR TOTAL				531.00	
	HAYNER JENNIFER A					
0694	063483459900	GRANT CHECK			179.09	10925
	VENDOR TOTAL				179.09	
	HORTON TAMMI L					
0694	063483459900	GRANT CHECK			270.87	10926
	VENDOR TOTAL				270.87	
	JORDAN CANDACE S					
0694	063483459900	GRANT CHECK			507.05	10927
	VENDOR TOTAL				507.05	
	KREMER DAVID L					
0694	063483459900	GRANT CHECK			67.08	10928
	VENDOR TOTAL				67.08	
	LEAL VICTOR G					
0694	063483459900	GRANT CHECK			40.84	10929
	VENDOR TOTAL				40.84	
	MARRUFFO KERRIE M					
0694	063483459900	GRANT CHECK			177.16	10930
	VENDOR TOTAL				177.16	
	METZLER BONNIE M					
0694	063483459900	GRANT CHECK			205.00	10931
	VENDOR TOTAL				205.00	
	MILLER TERESA S					
0694	063483459900	GRANT CHECK			66.21	10932
	VENDOR TOTAL				66.21	
	MONTANEZ DOLORES					
0694	063483459900	GRANT CHECK			307.21	10933
	VENDOR TOTAL				307.21	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 47

VENDOR	VENDOR NAME ACCOUNT DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
	MUELLER VICTORIA A			
0694	063483459900 GRANT CHECK		117.78	10934
	VENDOR TOTAL		117.78	
	NASCA CYNTHIA			
0694	063483459900 GRANT CHECK		33.90	10935
	VENDOR TOTAL		33.90	
	NGUYEN TRONG B			
0694	063483459900 GRANT CHECK		62.28	10936
	VENDOR TOTAL		62.28	
	PHILLIPS WILLIAM R			
0694	063483459900 GRANT CHECK		221.47	10937
	VENDOR TOTAL		221.47	
	SAIYED SAMINA			
0694	063483459900 GRANT CHECK		285.00	10938
	VENDOR TOTAL		285.00	
	SHOEMAKER JOEL A			
0694	063483459900 GRANT CHECK		137.00	10939
	VENDOR TOTAL		137.00	
	TREJO MARIA P			
0694	063483459900 GRANT CHECK		575.00	10940
	VENDOR TOTAL		575.00	
	TUFT MELISSA D			
0694	063483459900 GRANT CHECK		74.61	10941
	VENDOR TOTAL		74.61	
	WESSELS DAWN M			
0694	063483459900 GRANT CHECK		122.91	10942
	VENDOR TOTAL		122.91	
	WETZELL SHANA K			

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 48

VENDOR	VENDOR NAME	INVOICE	ACCOUNT	CHECK
	ACCOUNT DESCRIPTION	NUMBER	AMOUNT	NUMBER
0694	063483459900 GRANT CHECK		462.00	10943
	VENDOR TOTAL		462.00	
	SVCC EDUCATIONAL FUN			
0694	063483459900 GRANT CHECK		5020.00	10944
	VENDOR TOTAL		5020.00	
	SVCC BOOKSTORE			
0694	063483459900 GRANT CHECK		1364.94	10945
	VENDOR TOTAL		1364.94	
	SVCC EDUCATIONAL FUN			
0694	063483459900 GRANT CHECK		112.00	10946
	VENDOR TOTAL		112.00	
	SVCC AUXILIARY FUND			
0694	063483459900 GRANT CHECK		315.73	10947
	VENDOR TOTAL		315.73	
	SVCC EDUCATIONAL FUN			
0694	063483459900 GRANT CHECK		547.62	10948
	VENDOR TOTAL		547.62	
			***VOID CHECKS***10949 - 10960	
938	CONTEMPORARY BOOKS, INC			
0794	060000023000 SUPPLIES		122.39	10961
	VENDOR TOTAL		122.39	
	COY TIMOTHY A			
0794	060000023000 FALL 93 PELL GT		371.15	10962
	VENDOR TOTAL		371.15	
	133 DAILY GAZETTE, THE			
0794	064912654900 ONE YEAR SUBSCRIPTION		105.00	10963
	VENDOR TOTAL		105.00	
	876 GOSPODARCZYK, THOMAS			
0794	060000023000 EXPENSE REIMBURSEMENT		63.42	10964
	VENDOR TOTAL		63.42	

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 49

VENDOR	VENDOR NAME ACCOUNT DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
985	MINSON, CHARLA			
0794	060000023000 TRAVEL REIMB- KANKAKEE		25.00	10965
	VENDOR TOTAL		25.00	
	SEEBERG WENDY E			
0794	060000023000 SPR 94 PELL GT		575.00	10966
	VENDOR TOTAL		575.00	
	SOUTHERN ILLINOIS UNIVERSITY			
0794	061585055000 REG FEE-M SEQUIN 8/1-3/		40.00	10967
	VENDOR TOTAL		40.00	
515	STATE UNIVERSITIES RETIREMENT SYSTEM			
0794	060000023000 MATCHING FUNDS- 6/30/94		51.67	10968
	VENDOR TOTAL		51.67	
			***VOID CHECKS**10969 - 10980	
330	AMERICAN GUIDANCE SERVICE			
1494	060000023000 SUPPLIES		173.03	10981
	VENDOR TOTAL		173.03	
	AMERICAN VOCATIONAL ASSOC.			
1494	061289054001 SUPPLIES		129.71	10982
	VENDOR TOTAL		129.71	
	CARTER LUMBER			
1494	060000023000 SUPPLIES		39.92	10983
	VENDOR TOTAL		39.92	
169	CFKR CAREER MATERIALS			
1494	061289054001 RESOURCE MATERIALS		136.43	10984
	VENDOR TOTAL		136.43	
967	CORD COMMUNICATIONS			
1494	061289054001 SUPPLIES		4518.05	10985
	VENDOR TOTAL		4518.05	
021	DUFFY, EDWARD F.			

SAUK VALLEY COMMUNITY COLLEGE  
CHECK REGISTER  
07-25-94

PAGE 50

VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
1494	061993159000		MONTHLY EVALUATION FEE		175.00	10986
	VENDOR TOTAL				175.00	
588	INTL. THOMSON PUBLISHING					
1494	061289054001		RESOURCE MATERIALS		147.90	10987
	VENDOR TOTAL				147.90	
150	QUILL CORPORATION					
1494	064912554101		SUPPLIES		8.68	10988
	VENDOR TOTAL				8.68	
810	SHAWVER PRESS, INC.					
1494	064912554700		SUPPLIES		35.76	10989
	VENDOR TOTAL				35.76	
615	STATE UNIVERSITIES RETIREMENT SYSTEM					
1494	063984152000		MATCHING FUNDS 07/15/94		351.39	10990
1494	061993252000		MATCHING FUNDS 07/15/94		315.49	10990
1494	061288552900		MATCHING FUNDS 07/15/94		109.31	10990
1494	061993152000		MATCHING FUNDS 07/15/94		57.92	10990
	VENDOR TOTAL				834.11	
145	WAL-MART STORES, INC.					
1494	060000023000		SUPPLIES		42.35	10991
	VENDOR TOTAL				42.35	
	RUN TOTAL				46,271.33	
FUND	DESCRIPTION			AMOUNT		
006	RESTRICTED PURPOSES FUND			46,271.33		
	RUN TOTAL				46,271.33	

/18/94

un 30, 1994  
9:51 am

SVCC Bookstore  
Journal Detail Report  
(Report period: June 1, 1994 to June 30, 1994)

Page 51

Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
06/01/94	C/D	CHK4035	AM COLLEGE TEST PROGRAM		
			548.01 Textbook Purchases	250.00	
			549.01 Textbook Transportation	20.00	
			111.00 Cash in Bank		270.00
06/01/94	C/D	CHK4036	ADDISON WESLEY PUBLISHIN		
			548.01 Textbook Purchases	602.53	
			549.01 Textbook Transportation	9.73	
			111.00 Cash in Bank		612.26
06/01/94	C/D	CHK4037	BARRON'S ED SERIES		
			548.04 Paperback Purchases	41.59	
			549.04 Paperback Transportation	3.64	
			111.00 Cash in Bank		45.23
06/01/94	C/D	CHK4038	HARCOURT BRACE & CO		
			548.01 Textbook Purchases	1,231.94	
			549.01 Textbook Transportation	29.80	
			111.00 Cash in Bank		1,261.74
06/01/94	C/D	CHK4039	LOGIN BROS BOOK CO		
			548.04 Paperback Purchases	158.49	
			549.04 Paperback Transportation	3.58	
			111.00 Cash in Bank		162.07
06/01/94	C/D	CHK4040	MCGRAW HILL INC		
			548.01 Textbook Purchases	38.16	
			549.01 Textbook Transportation	3.76	
			111.00 Cash in Bank		41.92
06/01/94	C/D	CHK4041	MOSBY		
			548.01 Textbook Purchases	459.84	
			549.01 Textbook Transportation	3.74	
			111.00 Cash in Bank		463.58
06/01/94	C/D	CHK4042	W W NORTON & CO		
			548.01 Textbook Purchases	29.56	
			549.01 Textbook Transportation	2.91	
			111.00 Cash in Bank		32.47
06/01/94	C/D	CHK4043	PRENTICE HALL		
			548.01 Textbook Purchases	2,492.35	
			549.01 Textbook Transportation	51.77	
			111.00 Cash in Bank		2,544.12
06/01/94	C/D	CHK4044	PUBLISHERS GROUP WEST		
			548.01 Textbook Purchases	71.40	
			549.01 Textbook Transportation	4.80	
			111.00 Cash in Bank		76.20
06/01/94	C/D	CHK4045	W B SAUNDERS CO		
			548.01 Textbook Purchases	377.90	
			549.01 Textbook Transportation	3.40	
			111.00 Cash in Bank		381.30
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un 30, 1994  
9:51 am

SVCC Bookstore  
Journal Detail Report  
(Report period: June 1, 1994 to June 30, 1994)

Page 52

Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
06/01/94	C/D	CHK4046	SOUTHWEST ED ENTERPRISES		
			548.04 Paperback Purchases	336.00	
			549.04 Paperback Transportation	10.95	
			111.00 Cash in Bank		346.95
06/01/94	C/D	CHK4047	HASKELL'S		
			540.00 General Materials & Supplies	13.15	
			111.00 Cash in Bank		13.15
06/01/94	C/D	CHK4048	AM HEALTH ENTERPRISES		
			452.01 Textbook Sales	136.60	
			111.00 Cash in Bank		136.60
06/01/94	C/D	CHK4049	CHANNELBIND CORP		
			548.02 Supply Purchases	209.00	
			549.02 Supply Transportation	14.00	
			111.00 Cash in Bank		223.00
06/01/94	C/D	CHK4050	NACSCORP INC		
			548.02 Supply Purchases	27.00	
			549.02 Supply Transportation	3.02	
			111.00 Cash in Bank		30.02
06/01/94	C/D	CHK4051	POLLOCK & CO		
			548.03 Miscellaneous Purchases	1,800.00	
			549.03 Miscellaneous Transportation	12.10	
			111.00 Cash in Bank		1,812.10
06/01/94	C/D	CHK4052	DOUGLAS STEWART CO		
			548.02 Supply Purchases	109.31	
			549.02 Supply Transportation	7.00	
			111.00 Cash in Bank		116.31
06/01/94	C/D	CHK4053	ENTEC INC		
			548.02 Supply Purchases	196.50	
			540.00 General Materials & Supplies	46.33	
			111.00 Cash in Bank		242.83
06/01/94	C/D	CHK4054	TRANS AM MEDICAL		
			548.02 Supply Purchases	45.00	
			111.00 Cash in Bank		45.00
06/14/94	C/D	CHK4055	DOVER PUBLICATIONS INC		
			548.04 Paperback Purchases	1.60	
			111.00 Cash in Bank		1.60
06/14/94	C/D	CHK4056	HOUGHTON MIFFLIN CO		
			548.04 Paperback Purchases	227.14	
			111.00 Cash in Bank		227.14
06/14/94	C/D	CHK4056	VOID		
			548.04 Paperback Purchases		227.14
			111.00 Cash in Bank	227.14	
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un 30, 1994  
9:51 am

SVCC Bookstore  
Journal Detail Report  
(Report period: June 1, 1994 to June 30, 1994)

Page 53

Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
06/14/94	C/D	CHK4057	LOGIN BROS BOOK CO		
			548.04 Paperback Purchases	101.33	
			549.04 Paperback Transportation	7.54	
			111.00 Cash in Bank		108.87
06/14/94	C/D	CHK4058	MCGRAW-HILL INC		
			548.01 Textbook Purchases	76.40	
			549.01 Textbook Transportation	6.32	
			111.00 Cash in Bank		82.72
06/14/94	C/D	CHK4059	NACSCORP INC		
			548.04 Paperback Purchases	32.22	
			549.04 Paperback Transportation	3.55	
			111.00 Cash in Bank		35.77
06/14/94	C/D	CHK4060	SOUTH-WESTERN PUBL		
			548.01 Textbook Purchases	15.34	
			549.01 Textbook Transportation	12.59	
			111.00 Cash in Bank		27.93
06/14/94	C/D	CHK4061	TELSHARE PUBLISHING		
			548.01 Textbook Purchases	20.72	
			549.01 Textbook Transportation	3.43	
			111.00 Cash in Bank		24.15
06/14/94	C/D	CHK4062	HASKELL'S		
			540.00 General Materials & Supplies	6.60	
			111.00 Cash in Bank		6.60
06/14/94	C/D	CHK4063	BIOCAM COMMUNICATIONS		
			548.02 Supply Purchases	237.00	
			549.02 Supply Transportation	10.00	
			111.00 Cash in Bank		247.00
06/14/94	C/D	CHK4064	COLLINS GRAPHICS		
			548.03 Miscellaneous Purchases	660.00	
			549.03 Miscellaneous Transportation	9.88	
			111.00 Cash in Bank		669.88
06/14/94	C/D	CHK4065	LAKESHIRTS INC		
			548.03 Miscellaneous Purchases	935.25	
			549.03 Miscellaneous Transportation	9.14	
			111.00 Cash in Bank		944.39
06/14/94	C/D	CHK4066	DOUGLAS STEWART CO		
			548.02 Supply Purchases	41.70	
			111.00 Cash in Bank		41.70
06/14/94	C/D	CHK4067	VELVA SHEEN MFG		
			548.03 Miscellaneous Purchases	308.00	
			549.03 Miscellaneous Transportation	6.17	
			111.00 Cash in Bank		314.17
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un 30, 1994  
9:51 am

SVCC Bookstore  
Journal Detail Report  
(Report period: June 1, 1994 to June 30, 1994)

Page 54

Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
06/15/94	C/D	CHK4068	ILL DEPART OF REVENUE		
			235.00 Accrued Sales Tax Payable	1,042.00	
			111.00 Cash in Bank		1,042.00
06/23/94	C/D	CHK4069	ISSUE ACTION PUBLICATION		
			548.04 Paperback Purchases	10.46	
			549.04 Paperback Transportation	3.00	
			111.00 Cash in Bank		13.46
			***** Report Total	12,871.37	12,871.37