

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
Third Floor Board Room

April 27, 1995

7:00 p.m.

A. Call to Order

B. Roll Call

C. Communication from Visitors

D. Consent Agenda

1. Approval of Minutes
2. Treasurer's Report
3. Bills Payable
4. Payrolls - March 31, 1995 - \$144,649.88
April 15, 1995 - \$141,808.48
5. Budget Report
6. Health/Life Insurance Report
7. Aviation Consortium Approval
8. Title III Approval
9. Tuition Waiver Requests - Illinois State Scholars
10. Closed Session Minutes

E. President's Report

1. Monthly Policy Reviews - 110.01, 111.01, 112.01, 113.01 (109.01)
2. Search Updates
3. College Bowl Victory
4. HIV/AIDS Awareness Basketball Tournament and Grant
5. ICCB Recognition Visit
6. Commencement
7. End-of-Year Activities
 - Retirement Reception May 11, 1995 2:30 p.m.
 - Allied Health Pinning May 12, 1995 7:30 p.m.
8. Endowment Challenge Grant I - \$729,147 (+16,074)
Endowment Challenge Grant II - \$684,447 (+18,757)

F. Closed Session (Appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective bargaining matters, and attorney-client discussion)

G. Personnel

Nursing Faculty Appointments

H. Reports

1. Student Trustee
2. ICCTA Representative
3. Foundation Liaison
4. Board Chair

I. Time of Next Meeting

7 p.m. May 22, 1995

J. Adjournment

Board of Trustees Meetings

May 22, 1995

June 26, 1995

July 24, 1995

ICCTA Monthly Meetings

May 9 - Renaissance Hotel - Springfield

June 15, 16, 17 - ICCTA Annual
Convention at Wyndham Hamilton,
Itasca

None

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

April 27, 1995

The Board of Trustees of Sauk Valley Community College met in regular meeting at 7 p.m. on April 27, 1995 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Wolf called the meeting to order at 7 p.m. and the following members answered roll call:

Richard B. Groharing	Sharon U. Thompson
William B. Yemm	B.J. Wolf
Linda Von Holten	

Absent: Thomas Densmore William Simpson
Edward Andersen (arrived later)

SVCC Staff: President Behrendt
Vice President Gover
Vice President (acting) Bradley
Attorney Dave Murray
Secretary to the Board Marilyn Vinson

Consent Agenda: Member Groharing requested that the item **Aviation Consortium Approval** be removed from the Consent Agenda.

It was then moved by Member Groharing and seconded by Member Yemm that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried. Student Trustee advisory vote: aye.

Aviation Consortium Approval: It was moved by Member Groharing and seconded by Member Thompson that the Board approve the Aviation Consortium comprised of Illinois colleges and the University of Illinois Institute of Aviation. In a roll call vote, all voted aye. Motion carried. Student Trustee advisory vote: aye.

President's Report: President Behrendt reported on the status of the vice president and faculty searches, the College Bowl victory, the HIV/AIDS Awareness Basketball Tournament and Grant, the ICCB Recognition visit, Commencement, the end-of-the-year activities, and that the balance in the Endowment Challenge Grant I Fund was \$729,147 (+16,074) and that the balance in the Endowment Challenge Grant II Fund was \$684,447 (+\$18,757).

Arrival: Member Edward Andersen arrived at 7:14 p.m.

Closed Session: At 7:15 p.m. it was moved by Member Groharing and seconded by Member Thompson that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective negotiating matters, consult with counsel and the setting of a price for sale or lease of property owned by the public body. In a roll call vote, all voted aye. Motion carried. Student Trustee advisory vote: aye.

Regular Session: At 8:25 p.m. the Board returned to regular session.

Nursing Faculty Appointments: It was moved by Member Andersen and seconded by Member Thompson that the Board approve the appointment of Stephanie Schreiner as an Instructor (Step 4) of Nursing at a salary of \$23,805*, effective with the 1994-95 academic year.

It was moved by Member Yemm and seconded by Member Groharing that the Board approve the appointment of Pamela Cunningham as an Assistant Professor (Step 13) of Nursing at a salary of \$34,870*, effective with the 1994-95 academic year.

Reports: Student Trustee Von Holten reported on the activities held during the recent Earth Days.

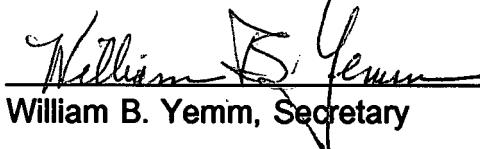
*Pending possible faculty contract changes for 1995-96.

ICCTA Representative Groharing reminded the Board of the ICCTA monthly meeting and Lobby Day to be held in Springfield on May 9 and 10, and various legislative issues concerning community colleges.

Adjournment: Since the scheduled business was concluded, it was moved by Member Andersen and seconded by Member Thompson that the Board adjourn. The next regular meeting will be on May 22, 1995 at 7 p.m. in the third floor Board Room. In a roll call vote, all voted aye. Motion carried. Student Trustee advisory vote: aye.

The Board adjourned at 8:45 p.m.

Respectfully submitted:



William B. Yemm, Secretary



173 IL Rt. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Dr. Richard Behrendt
FROM: Jami V. Bradley
DATE: April 18, 1995
SUBJECT: Medical Insurance Report for April Board Meeting

The figures listed below summarize our medical plan's year-to-date financial data through March 31, 1995. Please be advised that these numbers include retirees, COBRA participants and grant employees.

	Month of March 1995	Plan Year To Date
Beginning Balance, Medical Insurance Pool	\$353,481.52	\$235,883.21
Revenues	50,468.37	475,105.49
Expenditures – Claims Paid – Fixed Costs	(31,170.02) (11,583.76)	(234,657.10) (115,135.49)
Ending Balance, Medical Insurance Pool	\$361,196.11	\$361,196.11

n

cc: Insurance Advisory Committee
Ross Dill

For Board Meeting of
April 27, 1995

Agenda Item D-7

Aviation Consortium Approval

Eighteen Illinois community colleges and the University of Illinois Institute of Aviation have formed a consortium that would extend aviation class opportunities to our students. While we have no clear indication of any local student interest, this certainly seems like an opportunity that we should make available to our students.

RECOMMENDATION: Board approval to join the Aviation Consortium comprised of Illinois community colleges and the University of Illinois Institute of Aviation.

Goal #4: Provide career programs focused labor market and training needs.

Goal #5: Tailor and customize instructional programs to meet area manpower needs through credit and non-credit courses, workshops and seminars.

Goal #11: Extend the programs and services of the College to all segments of the district by expanding offerings and creating flexible delivery systems.

**SAUK VALLEY COMMUNITY COLLEGE
INSTRUCTIONAL SERVICES**

MEMORANDUM

DATE: April 5, 1995

TO: Richard Behrendt

FROM: Phil Gover *(Signature)*

I recommend that Sauk Valley Community College join the Aviation Consortium comprised of eighteen Illinois Community Colleges and the University of Illinois Institute of Aviation.

By becoming a member of the Aviation Consortium, Sauk will be able to offer additional educational opportunities to the citizens of our district.

The Instructional Services Council unanimously supports this action. Zollie Hall will be Sauk's college representative to attend and participate in consortium meetings as scheduled.

js

Lincoln Land Community College

Shepherd Road • Springfield, Illinois 62794-9256 • 217/786-2200 • TDD 217/786-2491

March 27, 1995

John Sagmoe, V.P. Student Services
Sauk Valley College
173 Ill. Route 2
Dixon, IL 61021

Dear John:

I would like to formally invite you to join the Aviation Consortium comprised of eighteen central Illinois Community Colleges and the University of Illinois Institute of Aviation. Enclosed please find a copy of the agreement between the member schools and Lincoln Land. I would like to highlight some of the points made by Jim Hashbarger, the recruitment representative, during his recent visit to your campus.

1. Students would take their general education courses at their "home" community college.
2. Instruction in the technical courses would take place at the University of Illinois Institute of Aviation in Savoy.
 - A. Advantages
 1. Students would have access to regulated housing.
 2. Some students choose to "go away to school".
 3. A feeling of prestige for students/parents to go to Champaign to the U of I.
 - B. Disadvantages
 1. Students would need to move away from their home area for two years.
 2. Colleges would receive no tuition or apportionment dollars for the technical courses.

Enclosed is a personalized agreement for your board approval and signature. I hope you will be able to attend and if you should have any questions or concerns please do hesitate to call me at (217) 786-2406.

Sincerely,



David A. Green, Chair
Ag & Industrial Technology

DAG/rb
cc: James Hashbarger
enc.

LINCOLN LAND COMMUNITY COLLEGE
AIRFRAME AND POWERPLANT AVIATION MECHANICS
Associate in Applied Science

The Airframe and Powerplant Aviation Mechanics program provides the student with the opportunity to obtain the Federal Aviation Administration (FAA) Airframe and Powerplant Certificate and, at the same time, earn an Associate in Applied Science Degree. The program has been designed to meet all FAA certification standards and emphasizes hands-on experience with the repair and maintenance of modern engines and airframes. Individuals interested in this career field should contact Renee Cerutti in the Admissions and Records Office at LLCC (786-2296 or 1-800-727-4161) for program admission criteria.

Required Academic and Related Courses:

		Credit
COM 104	Career Communications I or COM 111 Composition I	3
COM 105	Career Communications II or COM 112 Composition II	3
POS 101	American Politics	3
TEM 103	Vocational Mathematics	3
IND 199	Independent Study (Mathematical and Physical Applications for Aircraft Mechanics)	1
TES 121	Technical Shop Physics	3
TES 151	Fundamentals of Computer-Aided Drafting	<u>3</u> 19

* Required Airframe and Powerplant Aviation Mechanics Courses (must be taken in sequence)

FIRST YEAR

Fall Semester	Credit	Spring Semester	Credit
AVI 100 Intro. Aviation Tech.	3	AVI 145 Aircraft Electrical	
AVI 142 Reciprocating Power- plant Theory	3	Systems	3
AVI 143 Materials & Processes I	4	AVI 153 Aircraft Materials &	
AVI 144 Turbine Powerplant Theory	3	Processes II	2
AVI 147 Intro. Federal Aviation Regulations	<u>3</u>	AVI 154 Powerplant Systems I	4
	<u>16</u>	AVI 165 Aircraft Fabricating Processes I	4
		AVI 172 Aircraft Systems III	<u>4</u> 17

SECOND YEAR

Fall Semester	Credit	Spring Semester	Credit
AVI 152 Powerplant Systems I	4	AVI 157 Powerplant Systems	
AVI 156 Powerplant Systems III	3	& Testing	7
AVI 163 Aircraft Materials & Processes III	3	AVI 174 Aircraft Assembly &	
AVI 169 Aircraft Systems I	4	Inspection	5
AVI 170 Aircraft Systems II	<u>5</u>		
	<u>19</u>		

Total credit hours for AAS degree = 83

* These courses are held at the University of Illinois Institute of Aviation, Willard Airport, Savoy, Illinois.

* Currently the classes will be held from 9:00 a.m. to 4:00 p.m., Monday through Friday.

CATALOG DESCRIPTION OF AVIATION COURSES

AVI 100 Introduction to Aviation Technology: Introduction to the basic concepts and procedures necessary to the basic understanding and daily operation of aircraft for both flight and technical personnel. 3 hours.

AVI 142 Reciprocating Powerplant Theory: Operating principles of a broad range of reciprocating aircraft powerplants; includes power development and engine efficiency calculations, design and manufacturing techniques, operation, and select engine systems. 3 hours.

AVI 143 Materials and Processes, I: A study of materials and processes used in the maintenance of aircraft; includes theory and practice in precision measurement, identification and use of hardware, safetying techniques, identification of materials used in aircraft plumbing systems, and nondestructive inspection methods. 3 hours.

AVI 144 Turbine Powerplant Theory: Operating principles of a broad range of aviation gas - turbine powerplants; includes power development and efficiency calculations, design and manufacturing techniques, operations and select engine systems. 3 Hours.

AVI 145 Aircraft Electrical Systems: A study of the physical principles that apply to present day aerospace vehicles; includes AC and DC electrical theory, power, sources, transmission, measurement, solid state devices, integrated circuits, and problems in aircraft electrical circuits. 3 hours.

AVI 147 Introduction to Federal Aviation Regulations: A study of regulations, directives, and specifications governing the manufacture, operation, and maintenance of aircraft, and the control of air traffic as well as the qualifications and certification of personnel and equipment engaged in aircraft operation and maintenance. 3 hours.

AVI 152 Powerplant Systems, I: Theory and operating principles of the ignition, starting, and electrical power generating components and systems used with aircraft turbine and reciprocating powerplants. Prerequisite: Aviation 142 and 145. 4 hours.

AVI 153 Aircraft Materials and Processes, II: A survey of materials used in the manufacture of structural components of aerospace vehicles; emphasis on the sources, manufacturing processes, physical properties, and working characteristics of various ferrous and nonferrous metals. 2 hours.

AVI 154 Powerplant Systems, II: Theory of operation, design, and maintenance procedures for fixed pitch and controllable propellers; includes a study of propeller governing and control systems for reciprocating and turboprop engines. Prerequisite: Aviation 145. 3 hours.

AVI 156 Powerplant Systems, III: An introduction to fuels and fuel systems as related to aircraft turbine and reciprocating powerplants; study of fuel system functions including carburetion, fuel management, and supercharging. Prerequisite: Aviation 142 and 145. 3 hours.

AVI 157 Powerplant Conditioning and Testing: A study of powerplant malfunction, diagnosis and maintenance procedures, materials, and equipment; includes condition monitoring techniques and some of the economic aspects of powerplant maintenance. Prerequisite: Aviation 143, 144, 152, 153, 154, and 156; concurrent registration in Aviation 159 or consent of instructor. 7 hours.

AVI 163 Aircraft Materials and Processes, III: A survey of nonstructural materials used in the construction of aircraft components; the sources, manufacturing processes, physical properties, and working characteristics of synthetics, fabrics, composites, woods, and their associated surface treatments studied in detail. Prerequisite: Credit or concurrent registration in Aviation 143. 3 hours.

AVI 165 Aircraft Fabricating Processes, I: Procedures and techniques of mechanical, nonfusion attachment; sheet metal forming; and use of adhesives, bonded materials, and plastics in aircraft component fabrication. Laboratory experiences include the use of mechanical fasteners, similar and dissimilar metal assembly, and plastic and bonded structure fabrication. Prerequisite: Aviation 143, 153, and 155. 4 hours.

AVI 169 Aircraft Systems, I: A study of basic principles and design concepts of the environmental and life support systems used in modern aircraft; study of representative systems for pressurization, oxygen, heating cooling, and ice and fire protection with detailed emphasis on individual components and their relationship to the complete system. Prerequisite: Aviation 145. 4 hours.

AVI 170 Aircraft Systems, II: Electrical distribution circuits and associated lighting, power, communication, navigation, and instrumentation systems common to modern aircraft; emphasis on circuit analysis and performance testing. Prerequisite: Aviation 145, 152, and 155. 5 hours.

AVI 172 Aircraft Systems, III: Includes hydraulic and pneumatic power systems as utilized in modern aircraft; emphasis on theory of operation, design concepts, component relationships, and malfunction diagnosis. Prerequisite: Aviation 145. 3 hours.

AVI 174 Aircraft Assembly and Inspection: Aircraft assembly, configuration, and alignment consistent with associated aerodynamics; includes structure and systems inspection, and FAA regulations. Prerequisite: Aviation 163, 165, 167, 169, 170, and 172; or concurrent registration in Aviation 169, 170, or 172, and consent of instructor. 5 hours.

Physics 140 Practical Physics: A nonmathematical lecture-demonstration course for nonscience students. Underscores basic physical laws in understanding common phenomena: electric and electronic circuits, motors, engines, etc. 3 hours.

MATH 112 Algebra: Review of basic techniques of factoring, rational expressions, equations, graphs, logarithm functions 3 hours

Lincoln Land Community College

Shepherd Road • Springfield, Illinois 62794-9256 • 217/786-2200 • TDD 217/786-2491

LINCOLN LAND COMMUNITY COLLEGE
SHEPHERD ROAD
ATTN: RENEE CERUTTI
SPRINGFIELD, ILLINOIS 62794-9256

FOR THE AIRFRAME AND POWERPLANT AVIATION MECHANICS PROGRAM YOU
NEED TO FILL OUT THIS FORM AND RETURN TO THE ADDRESS LISTED ABOVE
WITH THE \$10.00 PROCESSING FEE.

SOCIAL SECURITY NUMBER -----/-----/-----

COMPLETE MAILING ADDRESS

NAME _____

ADDRESS _____

CITY/STATE/ZIP _____

HOME PHONE

 / /

WORK PHONE

 / /

DATE: _____

SIGNATURE: _____

PLEASE CHECK THE COMMUNITY COLLEGE YOU ARE COMING FROM:

- CARL SANDBURG
- LAKE LAND
- DANVILLE AREA
- PARKLAND
- SPOON RIVER
- JOHN WOOD
- HEARTLAND
- ILLINOIS CENTRAL
- KANKAKEE
- LINCOLN LAND
- RICHLAND

CENTRAL ILLINOIS COMMUNITY COLLEGE AVIATION CONSORTIUM
AND
UNIVERSITY OF ILLINOIS AT URBANA/CHAMPAIGN

ESTIMATED EXPENSES for 1994-1995

FAA Certified Air Frame and Powerplant Aviation Mechanics

Tuition and Fees for General Education Courses

19 credit hours @ \$36.75	= \$698.25
Laboratory fee	= \$ 30.00
Books	= <u>\$200.00</u>
	\$928.25

Tuition and Fees for Technical Courses

63 credit hours @ \$69.00	=	\$4,347.00
Books and supplies	=	\$1,000.00
Tools (students keep)	=	\$ 725.00
		\$6,072.00

THESE COSTS ARE ESTIMATES AND MAY CHANGE OVER TIME

HOUSING AND BOARD INFORMATION

Bromley Hall - Located on the University of Illinois campus

RATES:

<u>Room only:</u>	Single	\$3550.00/year
	Double	\$2700.00/year
	Deluxe dbl	\$3100.00/year
	Triple	\$2050.00/year

<u>Meal Plan:</u>	3 Meals	\$2150.00/year
	Dinner only	\$1775.00/year
	Lunch only	\$1575.00/year
	Bkfst only	\$1425.00/year

Other private housing is available

ASSURANCES — NON-CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110 –

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 –

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an on-going drug-free awareness program to inform employees about –
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office

Building No. 3), Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Sauk Valley Community College

173 Illinois Route 2

Dixon, IL 61021

Lee County

Check if there are workplaces on file that are not identified here.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3124, CSA Regional Office Building No. 3), Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

NAME OF APPLICANT	PR/AWARD NUMBER AND/OR PROJECT NAME
Sauk Valley Community College	Strengthening Institutions Program
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Richard L. Behrendt, Ph.D., President	
SIGNATURE	DATE

ASSURANCES — NON-CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age;
7. (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
8. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
9. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
10. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residential structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	President
APPLICANT ORGANIZATION	DATE SUBMITTED
Sauk Valley Community College	4/28/95

1. Total FTE students 4,520.
- a. Total market value of endowment fund \$ 659,121.
- b. Total expenditures for library materials \$ 25,455.

NOTE: If person responsible for grant negotiations is different from person named in Item 4h. please identify by name and phone number in this space.

name: _____

phone: _____
(area code) (number) (extension)

APPLICATION FOR
FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction		2. DATE SUBMITTED 4/28/95	Applicant Identifier
Preapplication <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION			
Legal Name: Sauk Valley Community College		Organizational Unit	
Address (give city, county, state, and zip code): 173 Illinois Route 2 Dixon, IL 61021		Name and telephone number of the person to be contacted on matters involving this application (give area code): Philip E. Gover, Ed.D. 815-288-5511 x360	
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 1 - <table border="1" style="display: inline-table; vertical-align: middle;">3 6</table> - <table border="1" style="display: inline-table; vertical-align: middle;">2 5 8 8 5 9 9</table> - <table border="1" style="display: inline-table; vertical-align: middle;">A 1</table>			
7. TYPE OF APPLICANT: (Enter appropriate letter in box) <input checked="" type="checkbox"/> A. State <input type="checkbox"/> B. County <input type="checkbox"/> C. Municipal <input type="checkbox"/> D. Township <input type="checkbox"/> E. Interstate <input type="checkbox"/> F. Interimperial <input type="checkbox"/> G. Special District <input type="checkbox"/> H. Independent School Dist. <input type="checkbox"/> I. State Controlled Institution of Higher Learning <input type="checkbox"/> J. Private University <input type="checkbox"/> K. Indian Tribe <input type="checkbox"/> L. Individual <input type="checkbox"/> M. Profit Organization <input type="checkbox"/> N. Other (Specify): _____			
8. TYPE OF APPLICATION <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es): <input type="checkbox"/> <input type="checkbox"/> A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other (Specify): _____			
9. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 8 4 0 3 1A			
10. TITLE: IAP - Strengthening Institutions Program			
11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Type of Grant <input type="checkbox"/> Planning <input checked="" type="checkbox"/> Individual Development <input type="checkbox"/> Cooperative Arrangement Development			
12. PROPOSED PROJECT: Start Date 10/1/95 Ending Date 9/30/2000		13. CONGRESSIONAL DISTRICTS OF: a. Applicant N.A. b. Project N.A.	
14. ESTIMATED FUNDING: (First Year Only)		15. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE 4/28/95 b. NO. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E.O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
f. Program Income \$ 0.00		16. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes If "Yes," attach an explanation. <input checked="" type="checkbox"/> No	
g. TOTAL \$ 350,000 .00			
17. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN ONLY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED			
a. Typed Name of Authorized Representative Richard L. Behrendt, Ph.D.		b. Title President	
d. Signature of Authorized Representative		c. Telephone number (815) 288-5511	
		e. Date Signed	

For Board Meeting of
April 27, 1995

Agenda Item D-8

Title III Approval

As the Board is aware, we are about to submit a Title III Grant proposal. This proposal requires Board of Trustees approval. have abstract of the proposed grant as well as the agreements for the consideration of the Board of Trustees.

RECOMMENDATION: Board of Trustees approval to complete the necessary agreements and submit a new Title III Grant proposal.

Goal #58: Seek external resources and alternative sources of funding outside normal revenue sources to implement the College's goals and objectives.

General Goal Area: Instruction

To cultivate excellence by keeping the curriculum contemporary in terms of content, format, methods, technology, and equipment which reflect changing states of the art.

ABSTRACT

Sauk Valley Community College, a comprehensive community college located in northwestern rural Illinois, enrolls approximately 4,000 credit students each semester. The major problems inhibiting the institution to accomplish its mission and to obtain its goals are: 1) Poor Retention; 2) Deteriorating Curriculum Quality; 3) Declining Enrollment; and, 4) Fiscal Instability. Faculty and staff have identified two major activities to help alleviate these problems and achieve the goals of the College's long-range plan.

ACTIVITY 1: STRENGTHENING OF ACADEMIC PROGRAMS and ACQUISITION OF EQUIPMENT

Sauk Valley Community College will upgrade curriculum and transform teaching and learning in five areas by integrating current technologies and competencies. The areas are: Biology, Clinical Lab Science, Manufacturing Technology, Mathematics, and Radiologic Technology. The improvements will be accomplished by: 1) external and internal evaluation of course competencies; 2) purchase of equipment and software; and, 3) development and integration of new curriculum modules.

The outcomes of the activity will be increased enrollment, retention, competitive completers upon transfer to four-year institutions or in the marketplace, and increased student satisfaction with the education received.

ACTIVITY 2: FACULTY DEVELOPMENT CENTER

Sauk Valley Community College will upgrade the effectiveness of its faculty and bring them into the mainstream of higher education through the incorporation of pedagogical advances utilizing instructional technology. This effort will include: 1) computer literacy workshops and demonstrations of instructional technology applications for use in classrooms and labs; 2) computer-generated graphics; 3) computer-aided instruction (CAI); 4) video technology including distance learning; and, 5) multi-media presentations.

The outcomes of the activity will enable faculty to: 1) become more effective in their roles as instructors assisting students to learn; 2) improved retention rates; and, 3) giving faculty the opportunity to keep abreast of changes in technology in their fields of expertise.

INSTITUTIONAL ASSURANCES

1. Name of Applicant Institution: Sauk Valley Community College

In addition to the general assurances (Part II), the applicant further assures and certifies that, if it is awarded a grant-

1. It will set forth policies and procedures to ensure that grant funds will be used to supplement and not supplant the funds that would otherwise be available to support the activities proposed under the grant.
2. It will provide for such fiscal control and fund accounting procedures as may be necessary to ensure proper disbursement of and accounting for grant funds.
3. It will assure that grant funds will not be used for a school or department of divinity or for any religious worship or sectarian activity.
4. It will not use grant funds for activities that are inconsistent with any State plan for higher education or a State plan for desegregation of higher education, if any, applicable to the institution.
5. If any phase of the program to be implemented under this application will involve subjecting individuals to the risk of physical, psychological, sociological, or other harm, grantee will comply with the requirements of Pub. L. 93-348, as implemented by 45 CFR 46.
6. It will not use funds under a development grant to duplicate an activity for which it has received or is receiving funds under any of the Institutional Aid Programs unless a written justification is approved by the Secretary.

Note: For each box that is not checked, the applicant must provide an explanation on a separate sheet of paper.

ASSURANCES — NON-CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX, the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age;
- (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	President
APPLICANT ORGANIZATION	DATE SUBMITTED
Sauk Valley Community College	4/28/95

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110 –

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 –

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an on-going drug-free awareness program to inform employees about –
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3124, CSA Regional Office

Building No. 3), Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Sauk Valley Community College

173 Illinois Route 2

Dixon, IL 61021

Lee County

Check if there are workplaces on file that are not identified here.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 —

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3124, CSA Regional Office Building No. 3), Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

NAME OF APPLICANT	PR/AWARD NUMBER AND/OR PROJECT NAME
Sauk Valley Community College	Strengthening Institutions Program
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Richard L. Behrendt, Ph.D., President	
SIGNATURE	DATE

For Board Meeting of
April 27, 1995

genda Item D-9

Tuition Waiver Requests - Illinois State Scholars

Assistant Whiteside County Regional Superintendent of Schools Dean Metz has suggested that their office and Sauk Valley co-sponsor a banquet on May 24 honoring Whiteside County students who have been designated as Illinois State Scholars. The speaker would be a successful Sauk Valley graduate so this would be a good opportunity for these accomplished students to consider the merits of a community college. The cost of the banquet is relatively modest and we have agreed to co-sponsor.

Mr. Metz further suggested that one of the "awards" be a 3 credit tuition waiver for these Illinois State Scholars to attend Sauk Valley. Since this banquet will only be for Whiteside County Illinois State Scholars, we would prefer to extend this offer to all Illinois State Scholars in the Sauk Valley Community College district. The total number of Illinois State Scholars this year should be approximately 107 and we estimate that a maximum of 75% would likely use this waiver. Many of these students will already have a full tuition waiver because of their outstanding academic achievements in high school and/or will be going elsewhere to school but might use the waiver for summer enrollment at Sauk. (It is important to remember that we do get state funding in excess of the \$123 tuition and fees for any students who use this tuition waiver.)

In short, these Illinois State Scholars are outstanding students who should be honored and rewarded and recruited to Sauk Valley - we think this tuition waiver might accomplish these goals.

RECOMMENDATION: Board approval to grant a 3 credit tuition waiver for all Illinois State Scholars in the Sauk Valley District for this year's graduating class only, with the stipulation that this tuition waiver must be used by the end of the summer session of 1996.

Goal #49: Identify the most viable target markets for the College, and develop systematic and specific strategies to reach them.

For Board Meeting of
April 27, 1995

Agenda Item D-10

Closed Session Minutes

Since the Board has once again reviewed the closed session minutes, a resolution containing the dates of closed sessions that should remain closed should now be presented for approval. The remaining minutes (some of which were closed before) can now be opened to the public and will be placed in the notebook maintained in the office of the Secretary to the Board of Trustees.

<u>Date of Closed Session</u>	<u>Reason to be kept confidential</u>
January 28, 1991	Appointment, Employment or Dismissal of an Employee
May 29, 1991	Appointment, Employment or Dismissal of an Employee
May 26, 1992 (second session)	Collective Bargaining
June 22, 1992 (second session)	Collective Bargaining
August 24, 1992 (first session)	Appointment, Employment or Dismissal of an Employee
	Collective Bargaining
December 21, 1992	Appointment, Employment or Dismissal of an Employee
February 22, 1993	Appointment, Employment or Dismissal of an Employee

<u>Date of Closed Session</u>	<u>Reason to be kept Confidential</u>
March 22, 1993	Appointment, Employment or Dismissal of an Employee
May 24, 1993	Collective Bargaining
June 28, 1993	Appointment, Employment or Dismissal of an Employee
July 26, 1993 (first session)	Appointment, Employment or Dismissal of an Employee
(second session)	Appointment, Employment or Dismissal of an Employee
August 23, 1993 (second session)	Appointment, Employment or Dismissal of an Employee
January 24, 1994	Appointment, Employment or Dismissal of an Employee also Acquisition of real estate
February 4, 1994	Appointment, Employment or Dismissal of an Employee
March 28, 1994	Appointment, Employment or Dismissal of an Employee also Collective Bargaining
April 24, 1994	Appointment, Employment or Dismissal of an Employee
May 23, 1994	Appointment, Employment or Dismissal of an Employee

June 27, 1994	Appointment, Employment or Dismissal of an Employee also Acquisition of real estate
November 28, 1994	Board Self-Evaluation
December 19, 1994	Litigation When an Action has Been Filed
January 23, 1995	Litigation When an Action has Been Filed
February 1, 1995	Appointment, Employment or Dismissal of an Employee

RECOMMENDATION: Board approval to keep confidential the Closed Session minutes listed above

110.01 Committees of the Board

A. Special committees of the Board may be created by the Chair of the Board or by Board action.

B. A chair of each Board committee shall be appointed by the Chair of the Board and will serve at the Chair's discretion.

C. The President of the College, with approval of the Chair of the Board, may request a call to meeting of any Board committee.

D. The Chair of the Board will serve as an ex-officio member of all committees of the Board.

E. In the absence of specific authority from the Board, no committee shall be empowered to act on behalf of the Board.

F. It shall be the duty of the Chair of an appointed committee to report to the full Board the progress and/or findings of said committee.

111.01 Special Meetings of the Board of Trustees

Special meetings of the Board may be called by the Chair or by three members of the Board by giving public notice thereof in writing stating the time, place and purpose of the meeting. Such notice may be served on members of the Board by mail 48 hours before the meeting. Notice shall also be given to the news media as required by Chapter 102, Section 42.02, of the Illinois Revised Statutes, as amended.

112.01 Meetings Open To Public

The Board, and its committees, shall comply with the Illinois Open Meetings Act as amended.

All meetings required to be public shall be held at specified times and in places which are convenient to the public. No meeting required to be public shall be held on a legal holiday unless the regular meeting day falls on that holiday.

Public notice of all meetings shall be given in compliance.

Chapter 102

Par. 42.01

12/20/82

113.01 Inspection of Board Records and Accounts

The College shall furnish the opportunity for review or copying of College records to the extent required by law. In carrying out that responsibility, the Board shall adopt regulations, from time to time, to facilitate compliance with law. The Vice President of Student Services shall be the Freedom of Information Officer for the College, and that person shall have the primary responsibility to carry out the requirements of the law and the regulations.

10.23/89

For Board Meeting of
April 27, 1995

Agenda Item G

Nursing Faculty Appointments

As the Board is aware, Joan Melvin and Leona Grossman are retiring from their full-time nursing faculty positions. As the attachments detail, we are recommending two replacements as outlined.

RECOMMENDATION: Board approval to appoint Stephanie Schreiner as an Instructor (Step 4)* of Nursing at a salary of \$23,805* and Pamela Cunningham as an Assistant Professor (Step 13)* of Nursing at a salary of \$34,870*, both effective with the 1995-96 academic year.

*Pending possible faculty contract changes for 1995-96.

SAUK VALLEY COMMUNITY COLLEGE

173 IL Route 2, Dixon, Illinois 61021

M E M O R A N D U M

TO: Dr. Phil Gover
FROM: Rosemary Johnson
DATE: April 19, 1995
SUBJECT: Recommendation for Stephanie Schreiner

I recommend that Stephanie Schreiner be appointed as Instructor of Nursing Education. The following information supports the recommendation.

Qualifications:

Academic Background

Ms. Schreiner earned a B.S. in Nursing from Pittsburg State University, Pittsburg, Kansas, and a M.S. in Nursing from Northern Illinois University.

Professional Background

Ms. Schreiner has nine years experience as a registered nurse in a variety of settings. This experience provides a valuable background for instruction in the Nursing Program. In addition, Ms. Schreiner has certification in Advanced Cardiac Life Support, Mobile Intensive Care Nursing and as a Trauma Nurse Specialist. The skills and experiences related to these certifications will add another dimension of expertise to the nursing faculty. Mrs. Schreiner has been a clinical substitute and adjunct faculty member for the Health Career Education area during the past year. During this time, she taught HEA 193 - Technical Nursing, lecture and lab. She was also a clinical instructor during one Medical/Surgical rotation for the Practical Nursing program.

References

Ms. Schreiner is highly recommended by all of her references. Her current supervisor notes that she is very organized, requires very little supervision and learns very quickly. She indicated that Stephanie has supervised EMT students in the Emergency Room and that she relates very well with them, but also expects competent performance from them. Furthermore, references indicated that she exhibits exceptional ability to get along with her peers and subordinates. They also identified one of her strengths as her teaching ability.

Stephanie received a very good evaluation from my classroom observation and students in HEA 193 - Technical Nursing. In addition, we have received very good reports from students in the Practical Nursing program, as well as staff, who have observed her instructional activities with them this semester.

The Search Committee strongly supports this recommendation. Stephanie's professional and personal qualities will be an asset to the Nursing program and Sauk Valley.

Search Process

The positions for nursing faculty were advertised in the Sterling Daily Gazette and the Dixon Telegraph. The position announcement was sent to eight schools of nursing in the Chicago and suburban area and was distributed internally. Eight applications were received.

Members of the Search Committee included Rosemary Johnson, Director of Health Career Education; Dick Holtam, Counselor, Assistant Professor; Ralph Pifer, Associate Professor of Psychology and Social Science; Mary Willett, Assistant Professor of Nursing; Janet Lynch, Instructor of Nursing; Chris Gehlbach, Assistant Professor of Nursing; and Jeanine Tufty, Assistant Professor of Nursing.

The Search Committee reviewed all the applications and selected two candidates for reference checks and interview. The candidates were interviewed on March 30, 1995. Ms. Schreiner received very good ratings from the Search Committee on her interview performance.

In addition to the Search Committee, the candidates met with the Vice President of Instructional Services and the President.

pre

Mr. Curt Devan
Coordinator of Personnel Services
Sauk Valley Community College
173 IL Rt. 2
Dixon, IL 61021

February 24, 1995

Dear Mr. Devan:

The purpose of this letter is to announce my candidacy for a faculty position in your nursing program as advertised in *The Dixon Telegraph*. I have worked intermittently in this program over the last three years, and more consistently over the last two semesters.

After eight years of experience in the clinical setting, I am excited about the possibility of moving into the academic community. I have enclosed my curriculum vitae with references for your review.

Sincerely,

Stephanie Schreiner, RN, MS

Rec'd
2/28
6

Stephanie L. Schreiner

**Dixon, Illinois 61021
(815) 288-5326**

EDUCATION

MASTER'S DEGREE IN NURSING. Northern Illinois University, Dekalb, Illinois, 1989 - 1994.

BACHELOR OF SCIENCE IN NURSING. Pittsburg State University, Pittsburg, Kansas, 1982 - 1986.

CURRENT POSITIONS

REGISTERED NURSE - EMERGENCY SERVICES. Katherine Shaw Bethea Hospital, Dixon, Illinois. 1991 - Present.

ADJUNCT FACULTY - ALLIED HEALTH. Sauk Valley Community College, Dixon, Illinois. 1994 - Present.

REGISTERED NURSE - OCCUPATIONAL MEDICINE. Katherine Shaw Bethea Hospital, Dixon, Illinois. 1994 - Present.

PRIOR POSITIONS

FLIGHT NURSE INTERN, Rockford Memorial Hospital, Rockford, Illinois. 1994.

REGISTERED NURSE - MEDICAL/SURGICAL FLOOR, Katherine Shaw Bethea Hospital, Dixon, Illinois. 1989 - 1991.

REGISTERED NURSE - ADULT PSYCHIATRIC UNIT, Golden Valley Memorial Hospital, Clinton, Missouri. 1987 - 1989.

REGISTERED NURSE - NEUROSURGERY UNIT, Truman Medical Center West, Kansas City Missouri. 1986 - 1987.

PROFESSIONAL LICENSURES AND CERTIFICATIONS

Licensed by the State of Illinois Department of Professional Regulation - license # 041-252800.

Advanced Cardiac Life Support Certification.

Trauma Nurse Specialist Certification.

Mobile Intensive Care Nursing Certification.

Emergency Nurses Association, Active Member.

REFERENCES

Mrs. Peggy Wagner, RN, MS
REACT Transport Nurse
5121 Falcon Road
Rockford, IL 61109
(815) 229-4700

Virginia Cassidy, RN, Ed.D
Associate Professor
Northern Illinois University
School of Nursing
Dekalb, IL 60115
(815) 753-6567

Mrs. Sharon Ditzler, RN
Nursing Coordinator
KSB Hospital
403 East First Street
Dixon, IL 61021
(815) 288-5531

SAUK VALLEY COMMUNITY COLLEGE

173 IL Route 2, Dixon, Illinois 61021

M E M O R A N D U M

TO: Dr. Phil Gover
FROM: Rosemary Johnson
DATE: April 19, 1995
SUBJECT: Recommendation for Pamela Cunningham

I recommend that Pamela Cunningham be appointed as Assistant Professor of Nursing Education. The following information supports the recommendation.

Qualifications:

Academic Background

Ms. Cunningham earned a B.S. in Nursing and a M.S. with a specialty in Maternal Child Health Nursing from Northern Illinois University.

Professional Background

Ms. Cunningham comes to us with experience as a registered nurse in a variety of settings. Most relevant is her experience as an educator, which includes four years as assistant professor at Sauk Valley Community College and three years at Rockford Memorial School of Nursing. In her current position, she has gained teaching experience with all age groups, including grade school students and adults. Ms. Cunningham is certified in Inpatient Obstetrical Nursing.

References

Ms. Cunningham comes to us with excellent recommendations from her current supervisor, the Administrative Director - Maternal/Child Health at Rockford Memorial Hospital. She indicated Ms. Cunningham is dependable, reliable and a team player. She also stated that Pam is an excellent teacher, self motivated and requires very little supervision to complete assignments. One of Ms. Cunningham's co-workers noted that she has excellent interpersonal skills, is a very hard worker and very organized. Her references also indicated that they hated to see Pam leave and would not hesitate to rehire her. My own experiences as a co-worker at Sauk Valley were extremely positive. The Search Committee strongly supports this recommendation. Pam's experience and personal strengths will enhance the quality of instruction in the Nursing program and Sauk Valley Community College.

Search Process

The positions for nursing faculty were advertised in the Sterling Daily Gazette and the Dixon Telegraph. The position announcement was sent to eight schools of nursing in the Chicago and suburban area and was distributed internally. Eight applications were received.

Members of the Search Committee included Rosemary Johnson, Director of Health Career Education; Dick Holtam, Counselor, Assistant Professor; Ralph Pifer, Associate Professor of Psychology and Social Science; Mary Willett, Assistant Professor of Nursing; Janet Lynch, Instructor of Nursing; Chris Gehlbach, Assistant Professor of Nursing; and Jeanine Tufty, Assistant Professor of Nursing.

The Search Committee reviewed all the applications and selected two candidates for reference checks and interview. The candidates were interviewed on March 30, 1995. Ms. Cunningham received very good ratings from the Search Committee on her interview performance.

In addition to the Search Committee, the candidates met with the Vice President of Instructional Services and the President.

pre



8284 West Oregon Trail Road
Polo, Illinois 61064
815-946-2666
February 24, 1995

Mr. Curt Devan
Coordinator of Personnel Services
Sauk Valley Community College
173 IL Rt. 2
Dixon, Illinois 61021

Dear Mr. Devan,

Enclosed are my resume, transcripts and references for the tenure track faculty position for Maternity Nursing. I have several years of teaching experience in a baccalaureate program, diploma program, Associate Degree Nursing and Licensed Practical Nursing Programs. My experience in teaching at the community college level was gained previously at Sauk Valley College.

I am interested in hearing more about the position. I have had some initial questions answered by Rosemary Johnson. Please feel free to contact me at home. I look forward to hearing from you.

Sincerely,

Pamela Cunningham
Pamela Cunningham

RESUME

Pamela Cunningham

Polo, IL 61064
(815)946-2666

Education

- **Master of Science, 1977-1979, Northern Illinois University, DeKalb, IL**
Specialty: Maternal Child Health Nursing
- **Bachelor of Science Nursing, 1970-1974, Northern Illinois University, DeKalb, IL**

Work Experience

- **June 1988 to Present: Obstetrical Patient Educator, Rockford Memorial Hospital, Rockford, IL.** Responsibilities include development and implementation of patient educational materials in the obstetrical area; development, implementation, coordination and teaching of obstetrical patient education classes in the Rockford Health System; participate in community education; supervision and evaluation of baccalaureate nursing students in clinical areas of obstetrics and pediatrics; representative of hospital-wide patient education and managed care implementation task force.
- **January 1985 - June 1988: Instructor, Rockford Memorial Hospital School of Nursing, Rockford, IL.** Responsibilities included clinical and classroom instruction of second year nursing students in an NLN accredited diploma program in content area of maternity nursing. Classroom instruction of basic fundamental procedures to second year medical students.
- **January 1985 - May 1985: Instructor, Northern Illinois University, DeKalb, IL.** Responsibilities included classroom instruction in an NLN accredited baccalaureate completion program on human growth and development.
- **June 1981 - January 1985: Obstetric Nurse Manager, Katherine Shaw Bethea Hospital, Dixon, IL.** Responsibilities included budget preparation and management of a 12 bed unit; staff development of nursing personnel; direct patient care. Developed and implemented Level II designation in the Regionalized System of Perinatal Care in the State of Illinois as well as other marketing objectives.

- August 1977 - May 1981: **Assistant Professor of Nursing**, Sauk Valley Community College, Dixon, IL. Responsibilities included classroom and clinical instruction to second year nursing students in an associate degree program in the major content areas of maternity and pediatric nursing. Classroom and clinical instruction to licensed practical nursing students in maternity and medical surgical nursing. Classroom and clinical instruction to students in a certified nurses aide program.
- May 1975 - August 1977: **Physician's Office Nurse**, Medical Arts Clinic, Dixon, IL. Duties included general office management and patient care. Assisted physician with minor surgical procedures.
- September 19744 - May 1975: **Staff Medical-Surgical Unit IV**, Katherine Shaw Bethea Hospital, Dixon, IL. Duties included team-leading responsibilities and direct patient care on an 18 bed unit.

Licensure

R.N., State of Illinois

Certification

Certified in Inpatient Obstetrical Nursing by the National Certification Corporation for the Obstetrical, Gynecologic and Neonatal Nursing Specialties.

Professional Associations

Member of the Association of Women's Health, Obstetric and Neonatal Nurses.

Reference List

Mrs. Susan Hugo Hudson, R. N., M. S.
Obstetrical Patient Educator
Rockford Memorial Hospital
Education and Guest Center, Room 205
2400 North Rockton Avenue
Rockford, Illinois 61103
815-969-5006 or 815-968-6861 Pager ~~2343~~ 6141

Ms. Caryl Miller, R. N., M. S.
Administrative Director, Maternal-Child Health
Rockford Memorial Hospital
2400 North Rockton Avenue
Rockford, Illinois 61103
815-969-5348 or 815-968-6861 Pager 2237

Mrs. Joella Warner, R. N., C. D. E., M. A.
Diabetes Patient Educator
Rockford Memorial Hospital
Education and Guest Center, Room 101
2400 North Rockton Avenue
Rockford, Illinois 61103
815-961-6269 or 815-968-6861 Pager 2223



Sauk Valley
Community
College

Agenda Item H-4

OFFICE OF THE PRESIDENT

April 13, 1995

COPY

Senator Todd Sieben
State House M121
Springfield IL 62706

Dear Todd:

Legislation is coming before the Illinois Senate that will dramatically affect the relationship of community colleges with the rest of higher education in Illinois. Senate Bill 549 (Fawell) calls for the Illinois Community College Board to be removed from the authorities of the Illinois Board of Higher Education. All of the authority affecting community colleges which is currently vested in IBHE would then be transferred to the ICCB. The community college system would then stand as an additional and separate educational system-- separate from the rest of higher education and separate from the common schools.

As chairman of the Sauk Valley Community College Board of Trustees, I have been directed by a unanimous decision of this Board to inform you that Sauk Valley Community College is **OPPOSED** to this legislation. We can find no constructive benefits to be derived benefitting either the community college system or the system of higher education by passing this bill into law. We think this bill is the wrong way to approach higher education.

We urge you to oppose SB 549 which we believe will be a demonstration of support for the community colleges in Illinois.

Thank you for consideration in this matter.

Sincerely,

B.J. Wolf, Chair
Sauk Valley Community College
Board of Trustees

BOARD OF TRUSTEES

IMPORTANT DATES

April 27, 1995 (THURSDAY)	April Board Meeting
May 9 and 10, 1995	ICCTA Meeting and Lobby Day Springfield
May 11, 1995	Employee Retirement Reception 2:30 p.m. East Mall of the College
May 12, 1995	Nurses Pinning Ceremony 7:30 p.m. SVCC Gymnasium
May 17, 1995	Commencement 7:30 p.m. SVCC Gymnasium - Meet in Room 2K2 at 7:00 p.m. for caps and gowns
May 22, 1995	May Board Meeting
June 15, 16, 17	ICCTA Annual Convention at Wyndham Hamilton, Itasca
June 26, 1995	June Board Meeting