



Sauk Valley
Community
College

Office of the Secretary to the
SVCC Board of Trustees

Date: June 10, 1996

PUBLIC NOTICE OF MEETING

This is to provide public notice of the following meeting associated with the Sauk Valley Community College Board of Trustees:

WHO: Board of Trustees, District #506

WHEN: * Monday, June 17, 1996

TIME: 7:00 p.m.

WHERE: Third Floor Board Room

TYPE: Open and Closed Sessions

PURPOSE: Regular Monthly Meeting

AGENDA: TBA

Marilyn Vinson

Marilyn Vinson, Secretary to the Board
of Trustees, District #506

* Regular meeting scheduled for
June 24, 1996 has been cancelled.

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
Third Floor Board Room

June 17, 1996

7:00 p.m.

A. Call to Order

B. Roll Call

C. Communication from Visitors/Faculty Association

D. Consent Agenda

1. Approval of Minutes
2. Treasurer's Report
3. Bills Payable
4. Payrolls - May 31, 1996 - \$139,163.44
June 15, 1996 - \$112,989.25
5. Budget Report
6. Health/Life Insurance Report
7. Prevailing Wages Resolution

E. President's Report

1. Monthly Policy Reviews - 411.01, 412.01, 413.01, 414.01
2. Enrollment Update
3. Fire District Change
4. Endowment Challenge Grant I - \$856,623 (+\$6,732)
Endowment Challenge Grant II - \$817,431 (+\$5,589)

F. Financial Reports and Actions

1. Tentative 1996-97 Budget (First Reading)
2. Insurance Reserve Bond Issue
3. Uninterruptible Power Supply

G. Closed Session (Appointment, employment, compensation, discipline, performance or dismissal of specific employees)

H. Personnel

President's Evaluation and Contract

I. Other

Code of Student Conduct Revisions (Second Reading)
Fire District Resolution

J. Reports

1. Student Trustee
2. ICCTA Representative
3. Foundation Liaison
4. Board Chair

K. Adjournment

Board of Trustees Meetings

July 22, 1996

None

July 25, 1996
(Board Retreat)
Brandywine Lodge

August 26, 1996

None

September 23, 1996

September 13-14, 1996
Renaissance, Springfield

ICCTA Monthly Meetings

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

June 17, 1996

The Board of Trustees of Sauk Valley Community College met in regular meeting at 7 p.m. on June 17, 1996 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Densmore called the meeting to order at 7 p.m. and the following members answered roll call:

Edward Andersen Thomas Jensen
William Simpson William Yemm
B.J. Wolf Thomas Densmore

Absent: Richard Groharing Carlos Garcia

SVCC Staff: President Richard L. Behrendt
Attorney Ole Bly Pace III
Vice President Jami Bradley
Vice President Phil Gover
Vice President Joan Kerber
Secretary Pro-tem Shirley Walker
Director of College Relations La

Consent Agenda: It was moved by Member Wolf and seconded by Member Yemm that the Board approve the Consent Agenda as presented. In a roll call vote, all voted aye. Motion carried.

President's Report: President Behrendt reported on increases in summer and fall enrollment, the proposed change in the College's fire district, that the balance in the Endowment Challenge Grant I fund was \$856,623 (+\$6,732), and that the balance in the Endowment Challenge Grant II fund was \$817,431 (+\$5,589).

Tentative 1996-97 Budget (First Reading): It was moved by Member Jensen and seconded by Member Simpson that the Board approve the 1996-97 tentative balanced budget for first reading. This budget will be available for public inspection in the Business Office of the College with the public hearing and final action to be taken at the July meeting. In a roll call vote, all voted aye. Motion carried.

Insurance Reserve Bond Issue: It was moved by Member Wolf and seconded by Member Andersen that the Board approve the attached resolution to issue insurance reserve bonds. In a roll call vote, all voted aye. Motion carried.

Uninterruptible Power Supply: It was moved by Member Simpson and seconded by Member Jensen that the Board approve the purchase and installation of a 30 kva Deltec UPS System in the amount of \$26,284. This equipment will be used to protect the College hardware and software power supply, and will be paid out of the Liability, Protection and Settlement Fund. In a roll call vote, all voted aye. Motion carried.

Closed Session: At 7:30 p.m. it was moved by Member Andersen and seconded by Member Jensen that the Board adjourn to closed session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. In a roll call vote, all voted aye. Motion carried.

Regular Session: The Board returned to regular session at 8:20 p.m.

President's Contract: It was moved by Member Andersen and seconded by Member Yemm that the Board grant President Behrendt a 4% raise in salary, the same insurance contribution all other administrative employees received, and extend his contract through June 30, 1999. In a roll call vote, all voted aye. Motion carried.

Code of Student Conduct Revisions: It was moved by Member Andersen and seconded by Member Jensen that the Board approve (for second reading) the attached Code of Student Conduct Revisions as presented. In a roll call vote, all voted aye. Motion carried.

Fire District Transfer: The Board discussed the proposed fire district change which would transfer the College from the Sterling Rural Fire Protection District to the Dixon Rural Fire Protection District if approved by the Circuit Court of Lee County. It was moved by Member Jensen and seconded by Member Andersen that the Board approve the attached resolution on the College fire district transfer. In a roll call vote, all voted aye. Motion carried.

Reports: Member Jensen reported on the information he had received at the ICCTA Annual Meeting regarding tax caps, current legislation, and workforce preparation at community colleges.

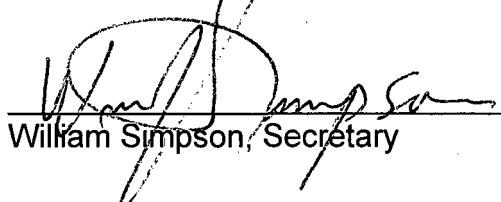
Dr. Behrendt reminded the Trustees of the Foundation/Board dinner to be held on June 25 at the home of Ed Lawrence.

Chair Densmore commended the College for their marketing effort by sponsoring the Slam Dunk competition at the recent Gus Macker tournament.

Adjournment: Since the scheduled business was completed, it was moved by Member Wolf and seconded by Member Jensen that the Board adjourn. The next regular meeting will be held on June 17, 1996 at 7 p.m. in the Board Room. In a roll call vote, all voted aye. Motion carried.

The meeting adjourned at 8:30 p.m.

Respectfully submitted:



William Simpson, Secretary



**SAUK VALLEY
COMMUNITY
COLLEGE**

73 IL Rte. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Dr. Richard Behrendt
FROM: Jami V. Bradley
DATE: June 12, 1996
SUBJECT: Medical Insurance Report

The revenue and expenses for the Colleges medical insurance plan year ending July 31, 1996, are listed below. Please be advised that these amounts include retirees, COBRA participants and grant employees.

	<u>Month of May 1996</u>	<u>Plan Year To Date</u>
Revenue	\$46,248.17	\$516,920.36
Expenses:		
Medical claims	(19,218.85)	(270,385.17)
Fixed Costs	(11,516.67)	(127,144.53)
Revenue in excess of expenses	15,512.65	119,390.66
Beginning Accumulated Medical Insurance Pool at August 1, 1995		<u>370,491.92</u>
Ending Accumulated Medical Insurance Pool at May 31, 1996		<u>\$489,882.58</u>

n

cc: Insurance Advisory Committee
Beverly Kiele

For Board Meeting
of June 17, 1996

Agenda Item D-7

PREVAILING WAGES RESOLUTION

Every year it is necessary that a resolution establishing prevailing wages be adopted by each college district during the month of June. Subsequent thereto, the College must publish a notice of establishment of prevailing wages in the local newspaper. A certified copy of the adopted resolution establishing prevailing wages will then be forwarded to the Secretary of State in Springfield.

RECOMMENDATION: Board approval of the attached Resolution Establishing Prevailing Wages for Sauk Valley Community College District #506.

SAUK VALLEY COMMUNITY COLLEGE, DIXON, ILLINOIS

RESOLUTION

ESTABLISHING PREVAILING WAGES

WHEREAS, Illinois Revised Statutes, Chapter 48, Section through 39S-12, Prevailing Wage Law, as amended, requires that the public body awarding any contract for construction of public works, exclusive of maintenance work, shall ascertain the general prevailing hourly rate of wages for employees engaged in such work; and

WHEREAS, the statutes further provide that said rate of pay be publicly posted and/or kept available for inspection by any interested party and certified copy thereof promptly filed in the Office of the Secretary of State;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Sauk Valley Community College, Lee County, Illinois, to the extent as required by AN ACT regulating wages of laborers, mechanics, and other workmen employed in any public works by the State, County, City, or by any public body or political sub- division or by anyone under contract public works," as amended, the general prevailing rate of wages in the locality for laborers, mechanics and other workmen engaged in the construction of public works coming under the jurisdiction of the Board of Trustees is hereby ascertained to be the same as the prevailing rate of wage for construction work in Lee County area as determined by the Department of Labor of the State of Illinois as of June 1, 1996;

BE IT FURTHER RESOLVED that nothing herein contained shall be construed to apply to the prevailing hourly rate of wages in the locality for employment other than public works construction as defined in the ACT; and

BE IT FURTHER RESOLVED that the Secretary to the Board of Trustees be and is hereby directed to file a certified copy of this Resolution with the Secretary of State and the Department of Labor of the State of Illinois;

BE IT FURTHER RESOLVED that the Notice of this determination shall be published in the Dixon Telegraph in the City of Dixon, Illinois, a newspaper of general circulation within the area;

BE IT FURTHER RESOLVED that the Secretary shall publicly post or keep available for inspection by any interested party in the main office of the Board of Trustees this determination of such prevailing rate of wages; and

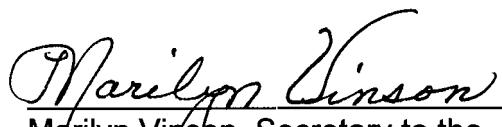
BE IT FURTHER RESOLVED that the Secretary to the Board of Trustees shall mail a copy of this determination to any employer and to any person or association of employees who have filed their names and addresses requesting copies of any determination stating the particular rates and the particular class of workmen whose wages will be affected by such rates.

Approved this 17th day of June, 1996.

Board of Trustees of Sauk Valley
Community College District #506
Lee County, Illinois

Thomas Densmore, Chair

ATTEST:



Marilyn Vinson, Secretary to the
Board



ILLINOIS DEPARTMENT OF LABOR

Jim Edgar
Governor

Shinae Chun
Director

June 1, 1996

Marilyn Vinson
Sauk Valley Community College
173 IL Route 2
Dixon, IL 61021-9112

Dear Ms. Vinson:

Pursuant to your request for our June prevailing wage rates the County(ies) of Lee effective June 1, 1996, are enclosed for your information and use.

STATE OF ILLINOIS)
DEPARTMENT OF LABOR)
CONCILIATION AND MEDIATION DIVISION)

CERTIFICATE

I, Shinae Chun, Director, Division of Conciliation and Mediation, Illinois Department of Labor, do hereby certify that I am the keeper of the records and files of said office and that the attached is a true and complete copy of the prevailing rate of wages determined by this Department for the aforesaid county or counties.

A handwritten signature of Shinae Chun in black ink.

Shinae Chun
Director

STATE OF ILLINOIS BUILDING
160 NORTH LA SALLE - SUITE C-1300
CHICAGO, ILLINOIS 60601-3150
(312) 793-2800
Fax:(312)793-5257

ONE WEST OLD STATE CAPITOL PLAZA, ROOM 300
SPRINGFIELD, ILLINOIS 62701
(217) 782-6206
Fax:(217)782-0596

2309 WEST MAIN STREET
MARION, ILLINOIS 62959
(618) 993-7090
Fax:(618)993-7258

IL. DEPT. OF LABOR PREVAILING WAGES FOR LEE COUNTY EFFECTIVE 06/01/96
 DIVISION of CONCILIATION & MEDIATION PH(618-993-7271)

ME OF TRADE	RGN	TYP	C L S	HOURLY-RATES			OVERTIME-RATES			HRLY-FRINGE-RATES		
				BASIC	FORMN	M-F>8	SAT	SU&HO	WLFR	PENSN	VACTN	
BESTOS ABT-GEN			BLD	16.510	16.760	1.5	1.5	2.0	2.700	5.500	0.000	
BESTOS ABT-MEC			BLD	23.300	24.800	1.5	1.5	2.0	3.640	5.520	0.000	
ILERMAKER			BLD	21.500	23.250	2.0	2.0	2.0	3.250	4.500	0.000	
ICK MASON			BLD	20.200	21.600	1.5	1.5	2.0	3.050	4.500	0.000	
RPENTER			BLD	17.660	18.910	1.5	1.5	2.0	3.550	3.610	0.000	
RPENTER			HWY	19.830	21.080	1.5	1.5	2.0	3.550	2.980	0.000	
MENT MASON			ALL	17.930	18.430	1.5	1.5	2.0	2.800	4.700	0.000	
ELECTRIC PWR EQMT OP			ALL	21.310	26.570	1.5	1.5	2.0	2.000	3.520	0.000	
ELECTRIC PWR GRNDMAN			ALL	16.720	26.570	1.5	1.5	2.0	2.000	2.760	0.000	
ELECTRIC PWR LINEMAN			ALL	25.170	26.570	1.5	1.5	2.0	2.000	4.160	0.000	
ELECTRIC PWR TRK DRV			ALL	17.240	26.570	1.5	1.5	2.0	2.000	2.850	0.000	
ELECTRICIAN			BLD	24.500	25.750	1.5	1.5	2.0	2.600	4.440	0.000	
EVATOR CONSTRUCTOR			BLD	23.720	26.685	2.0	2.0	2.0	3.845	2.190	1.420	
AZIER	N		BLD	19.920		1.5	1.5	2.0	3.170	3.600	0.000	
AZIER	S		BLD	19.720	20.470	1.5	1.5	2.0	2.200	3.650	0.000	
/FROST INSULATOR			BLD	23.850	25.350	1.5	1.5	2.0	3.890	5.870	0.000	
ON WORKER	N		ALL	22.550	23.700	2.0	2.0	2.0	3.530	6.095	0.000	
ON WORKER	S		ALL	20.000	21.500	1.5	1.5	2.0	3.340	5.430	0.000	
BORER			BLD	16.510	16.760	1.5	1.5	2.0	2.700	5.500	0.000	
BORER			HWY	16.310	16.560	1.5	1.5	2.0	2.700	5.500	0.000	
OTHER			BLD	17.660	18.910	1.5	1.5	2.0	3.550	3.610	0.000	
CHINIST			BLD	24.650	25.650	2.0	2.0	2.0	2.850	1.200	1.700	
ARBLE MASON			BLD	18.980	19.230	1.5	1.5	2.0	3.050	3.350	0.000	
LLWRIGHT			BLD	21.520	23.670	1.5	1.5	2.0	3.550	4.030	0.000	
ERATING ENGINEER			BLD	1 25.050	25.600	2.0	2.0	2.0	3.350	2.550	1.250	
ERATING ENGINEER			BLD	2 23.750	25.600	2.0	2.0	2.0	3.350	2.550	1.250	
ERATING ENGINEER			BLD	3 21.900	25.600	2.0	2.0	2.0	3.350	2.550	1.250	
ERATING ENGINEER			BLD	4 19.900	25.600	2.0	2.0	2.0	3.350	2.550	1.250	
ERATING ENGINEER			HWY	1 24.900	25.400	1.5	1.5	2.0	3.350	2.550	1.250	
ERATING ENGINEER			HWY	2 24.350	25.400	1.5	1.5	2.0	3.350	2.550	1.250	
ERATING ENGINEER			HWY	3 23.050	25.400	1.5	1.5	2.0	3.350	2.550	1.250	
ERATING ENGINEER			HWY	4 21.500	25.400	1.5	1.5	2.0	3.350	2.550	1.250	
ERATING ENGINEER			HWY	5 20.150	25.400	1.5	1.5	2.0	3.350	2.550	1.250	
INTER			ALL	20.700	21.700	1.5	1.5	1.5	3.250	2.050	0.000	
INTER OVER 30FT			ALL	19.600	20.100	1.5	1.5	2.0	2.500	3.050	0.000	
INTER PWR EQMT			ALL	19.600	20.100	1.5	1.5	2.0	2.500	3.050	0.000	
LEDRIVER			BLD	18.160	19.410	1.5	1.5	2.0	3.550	3.610	0.000	
LEDRIVER			HWY	19.830	21.080	1.5	1.5	2.0	3.550	2.980	0.000	
PEFITTER			ALL	22.300	24.530	1.5	1.5	2.0	3.350	4.250	0.000	
ASTERER			BLD	17.930	18.430	2.0	2.0	2.0	2.800	4.700	0.000	
LUMBER			ALL	22.300	24.530	1.5	1.5	2.0	3.350	4.250	0.000	
DOFER			BLD	24.580	26.580	1.5	1.5	2.0	2.960	1.480	0.000	
HEETMETAL WORKER			BLD	22.330	23.660	1.5	1.5	2.0	2.250	5.140	0.520	
PRINKLER FITTER			BLD	20.760	22.260	1.5	1.5	2.0	3.400	2.700	0.000	
TONE MASON			BLD	20.200	21.600	1.5	1.5	2.0	3.050	4.500	0.000	
ELECOM WORKER			BLD	21.290	22.790	1.5	1.5	2.0	3.000	2.590	1.380	
ERRAZZO MASON			BLD	18.980	19.230	1.5	1.5	2.0	3.050	3.350	0.000	
ILE LAYER			BLD	17.660	18.910	1.5	1.5	2.0	3.550	3.610	0.000	
CRUCK DRIVER	E	ALL	1 21.350	21.900	1.5	1.5	2.0	3.525	1.875	0.000		
CRUCK DRIVER	E	ALL	2 21.500	21.900	1.5	1.5	2.0	3.525	1.875	0.000		
CRUCK DRIVER	E	ALL	3 21.700	21.900	1.5	1.5	2.0	3.525	1.875	0.000		
CRUCK DRIVER	E	ALL	4 21.900	21.900	1.5	1.5	2.0	3.525	1.875	0.000		
CRUCK DRIVER	W	ALL	1 18.665		1.5	1.5	2.0	4.360	2.125	0.000		
CRUCK DRIVER	W	ALL	2 19.065		1.5	1.5	2.0	4.360	2.125	0.000		
CRUCK DRIVER	W	ALL	3 19.265		1.5	1.5	2.0	4.360	2.125	0.000		
CRUCK DRIVER	W	ALL	4 19.515		1.5	1.5	2.0	4.360	2.125	0.000		
CRUCK DRIVER	W	ALL	5 20.265	21.600	1.5	1.5	2.0	4.360	2.125	0.000		
UCKPOINTER			BLD	20.200	21.600	1.5	1.5	2.0	3.050	4.500	0.000	

** PLEASE SEE ATTACHED FOR OVERTIME SPECIFICATIONS NOT LISTED.

AZIERS (SOUTH) - That part of the county South of Rt. 30.

ONWORKERS (SOUTH) - That part of the county South of Rt. 30.

ICK DRIVERS (EAST) - That part of the county East of U.S. 251 and North of Rt. 30.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

ELANATION OF CLASSES

ESTOS - GENERAL - removal of asbestos material from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials from ductwork or pipes in a building when the building is to be demolished or the time or at some close future date.

ESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

ICK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - WEST

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tirmen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vactor trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working repersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

ELANATION OF CLASSES

ICK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST

Class 1. A-frame truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry Alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors, 2-man operation; Pavement Breakers; Pole Trailer, upto 40 feet; Power Mower Tractors; Self-Propelled Chip Spreader; Shipping and receiving Clerks and Checkers; Skipman; Slurry Trucks, 2-man operation; Slurry Trucks, Conveyor operated - 2 or 3-man operation; Teameters, Unskilled Dumpmen; Warehousemen and Dockmen; Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Dispatcher; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-Mix Plant Hopper orator; Winch Trucks, 2 Axles.

Class 3. Cump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or Turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards. Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; additional 50¢ per hour; Slurry Trucks, 1-man operation; Winch Trucks, 3 axles or more; Mechanic - Truck Welder & Truck Painter.

Class 4. Asphalt Plant Operators in areas where it has been past practice Dual-purpose vehicles, such as mounted crane trucks with hoist & accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

ERATING ENGINEERS - BUILDING

Class 1. Assistant Craft Foreman; Craft Foreman; Mechanic; Asphalt Plant; Asphalt Spreader; Autograde; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Rotor Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver; Concrete Placer; Concrete Pump (Truck Mounted); Concrete Paver, Cranes, All, Cranes, Hammerhead, Creter Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack & pinion and similar machines; Hoists, one, two and three Drum; Hoists, Two tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Motocotives, All; Motor Patrol; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes; Squeeze Cretes-screw Type Pumps; Pump Bulker and Pump; Raised and Blind Hole Drill; Rock Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-form Paver; Straddle Wagges; Tournapull; Tractor with Back and Side Boom; Trenching Machines.

Class 2. Bobcat (over 3/4 cu. yd.); Boilers; Brick Forklift; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Dumper, Portable; Forklift Trucks; Greaser Engineer; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, inside Eight Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller (Receives an additional \$.50 per hour); Winch Trucks with "A" Frame.

lass 3. Air Compressor - Combination - Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators - (Rheostat annual Controlled); Hoists, Inside Elevators - Push Button with Automatic Doors; Hydraulic Power Units (Pile Driving and Extracting); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 small Electric Drill inches; Bobcat (up to and including 3/4 cu. yd.).
lass 4. Hoists, Inside Elevators, Push Button with Automatic Doors; Oilers; Brick Forklift.

OPERATING ENGINEERS - HEAVY AND HIGHWAY CONSTRUCTION

lass 1. Craft Foreman; Asphalt Plant, Asphalt Heater and Planer Combination; Asphalt Spreader; autograder, Belt Loader; Caisson Rigs; Carumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Hammerhead, Linden, Peco & Machines of a like nature; Crete Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, raveling; Dredges; Field Mechanic-Welder; Formless Curb and Gutter Machine; Gradall and Machines of a like nature; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Mounted; Hoists, One, Two and Three Drum; hydraulic Backhoes; Locomotive, All; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram (Requires frequent lubrication and water); Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Roto Mill Grinder; Slip-Form Paver; Soil Test Drill rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping form (Tunnel); Tractor Drawn Belt Loader; Tractor with Boom; Tractor-aire with attachments; Trenching Machine; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole; Drills (Tunnel Shaft); Underground Boring and/or Tunnelling Machines; Wheel Excavator; Widener (APSCO).

lass 2. Batch Plant; Bituminous Mixer; Bobcats (over 3/4 cu. yd.); Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Conveyor Muck Cars (Haglund or Similar Type); Finishing Machine - Concrete; Greaser Engineer; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Locomotives, Dinky; Pump Cretes; Squeeze Cretes-Screw Type Pumps, Gypsum Bulker and Pump; Packer, Asphalt; Rotory Snow Plows; Rototiller, Seaman, etc., self-propelled; Scoops - Tractor Drawn; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper; Scraper - Prime Mover in Tandem (Regardless of Size) (Add \$1.00 to Class II hourly rate for each hour and for each machine attached thereto, Add \$1.00 to Class II hourly rate for each hour); Tank Car Heater; Tractors, Push, Pulling Sheep's Foot, Disc Compactor, etc. Tug Boats.

lass 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Fireman on Boilers; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers, Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper - Form-Motor Driven.

lass 4. Air Compressor - Small and Large; Asphalt Spreader, Backend Man; Combination - Small Equipment Operator; Generators - Small 50kw and Under; Generators - Large over 50kw; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, 11 (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Tract-aire; Welding Machines (2 through 5); inches, 4 Small Electric Drill Winches; Bobcats (up to and including 3/4 cu. yd.).

lass 5. Oilers.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If there is no such definition on file, the Bureau of Labor Statistics SIC list will be used. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. Further, if no such neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscape work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape lantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers regardless of size of truck driven) is covered by the classifications of truck driver.

p. 418

411.01 Group Contracts

The Board of Trustees has legal authority to recognize groups of employees for the purpose of negotiating working agreements, although nothing contained in such agreements shall act to prevent the Board from executing the legal responsibilities imposed upon it by law.

2/12/79

412.01 Responsibilities of the Instructional Faculty

The responsibilities of the instructional faculty shall be defined in the Professional Staff Handbook and approved by the Board of Trustees.

3/33/81

413.01 Attendance

It is the policy of Sauk Valley Community College to require each instructional staff member to keep an accurate grade and attendance record for each student enrolled in his or her classes and to provide this information upon request to appropriate College officials. These information requests will occur at regular intervals during the semester and at the close of the semester.

2/12/79

3/23/87

414.01 Personnel Disciplinary Policy

An effective educational program requires the services of men and women of high ideals, human understanding and integrity. All employees of Sauk Valley Community College are expected to know and shall be responsible for observing all provisions of the law, the code of ethics of the education profession, and all policies and regulations of the Board of Trustees of said College.

A violation of any said items shall constitute grounds for disciplinary action, including dismissal, for unprofessional conduct, inadequate performance of duties, and/or violation of official College policies.

2/12/79

3/23/87

For Board Meeting
of June 17, 1996

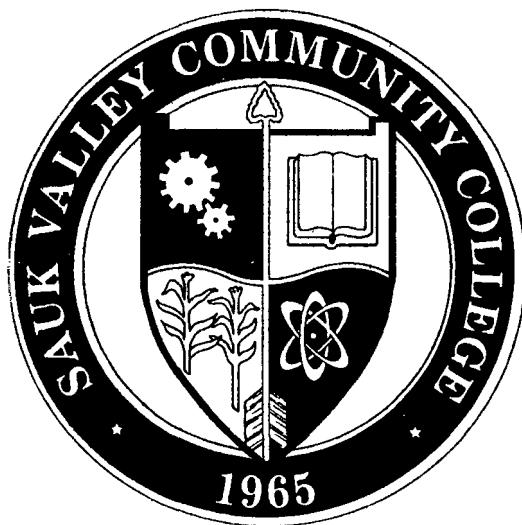
Agenda Item F-1

TENTATIVE 1996-97 BUDGET

Attached is a comparison of the FY 96 and FY 97 budgets and the 1996-97 tentative budget for Board consideration and first reading. Also included is a rationale for an increase in part-time faculty salary rates as discussed a year ago and which has been included in the proposed FY 97 budget. This budget will be available in the Business Office on public display for the next 30 days and the public hearing and final action will be taken at the July meeting.

RECOMMENDATION: Board approval of the balanced tentative budget for 1996-97 which will be made available for public inspection in the Business Office of the College with the public hearing and final action to be taken at the July meeting.

TENTATIVE BUDGET 1996 • 1997



Sauk Valley Community College

STATE OF ILLINOIS
SAUK VALLEY COMMUNITY COLLEGE

Annual Budget for Fiscal Year 1997

Sauk Valley Community College
173 Illinois Route 2
Dixon, Illinois 61021

TABLE OF CONTENTS

	<u>Page(s)</u>
Summary of Revenues, Expenditures & Transfers	1
Summary of Operating Revenues by Source	2
Operating Funds - Summary of Revenues, Expenditures And Transfers	3
Education Fund - Statement of Expenditures	4-5
Operations and Maintenance Fund - Statement of Expenditures	6
Restricted Purposes Fund - Statement of Revenues And Expenditures	7-9
Audit Fund - Statement of Revenues and Expenditures	10
Liability, Protection & Settlement Fund - Statement of Revenues and Expenditures	11
Working Cash Fund - Statement of Revenues and Expenditures	12
Bond and Interest Fund - Statement of Revenues and Expenditures	13
Operation and Maintenance Fund (Restricted) - Statement of Revenues and Expenditures	14
Building Bond Proceeds Fund - Statement of Revenues And Expenditures	15
Auxiliary Enterprise Fund - Statement of Revenues and Expenditures	16

Sauk Valley Community College
Summary of Revenues, Expenditures and Transfers
Fiscal Year 1997 Budget

	GENERAL		SPECIAL REVENUE			DEBT SERVICE	CAPITAL PROJECTS		PROPRIETARY FUND	
	Education Fund	Operations & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection & Settlement Fund		Bond & Interest Fund	Operations & Maintenance Fund (Restricted)	Building Bond Proceeds Fund	Auxiliary Enterprises Fund
Beginning Balance	\$1,898,579	\$336,587	\$44,633	\$22,362	\$263,260	\$2,557,224	\$147,038	\$195,152	\$873,289	\$839,546
Budgeted Revenue	6,361,700	784,700	2,226,971	32,100	670,600	126,000	275,800	469,300	55,000	1,817,950
Budgeted Expenditures	(6,335,180)	(846,800)	(2,282,292)	(32,100)	(670,600)	--	(267,182)	(469,300)	0	(1,809,521)
Budgeted Transfers from Other Funds	112,000	14,000	55,321	--	--	--	--	--	--	35,099
Budgeted Transfers to Other Funds	(90,420)	--	--	--	--	(126,000)	--	--	--	--
Budgeted Ending Balance	<u>\$1,946,679</u>	<u>\$288,487</u>	<u>\$44,633</u>	<u>\$22,362</u>	<u>\$263,260</u>	<u>\$2,557,224</u>	<u>\$155,656</u>	<u>\$195,152</u>	<u>\$928,289</u>	<u>\$883,074</u>

The Official Budget, which is accurately summarized in this document, was approved
by the Board of Trustees on July 22, 1996.

ATTEST: _____
Secretary, Board of Trustees

Sauk Valley Community College
Summary of Operating Revenues by Source
Fiscal Year 1997 Budget

	<u>Educational Fund</u>	<u>Operations & Maintenance Fund</u>	<u>Total Operating Fund</u>
Local Government			
Taxes - Current Year	\$1,141,500	\$139,900	\$1,281,400
Taxes - Prior Year	1,087,200	133,300	1,220,500
Total Local Government	2,228,700	273,200	2,501,900
 State Government			
ICCB Credit Hour Grants	1,397,600	171,100	1,568,700
ICCB Equalization Grant	491,200	60,100	635,300
ISBE - Vocational Education	84,000	--	84,000
Corporate Personal Property			
Replacement Taxes	239,000	29,500	268,500
Other Illinois Sources	--	20,000	20,000
Total State Government	2,211,800	280,700	2,576,500
 Federal Government			
Other Federal Revenue	13,500	14,000	27,500
Total Federal Government	13,500	14,000	27,500
 Student Tuition and Fees			
Tuition	1,697,700	184,800	1,882,500
Fees	120,000	--	120,000
Total Student Tuition and Fees	1,817,700	184,800	2,002,500
 Other Sources			
Facilities Revenue	--	17,000	17,000
Investment Income	70,000	15,000	85,000
Other Revenue	20,000	--	20,000
Total Other Sources	90,000	32,000	122,000
 Total 1997 Budgeted Revenue	\$6,361,700	\$784,700	\$7,230,400

Sauk Valley Community College
Operating Funds - Summary of Revenues, Expenditures and Transfers
Fiscal Year 1997 Budget

	Educational Fund	Operations & Maintenance Fund	Total Operating Fund	%
By Program				
Instruction	\$3,291,888	\$ --	\$3,291,888	45.84%
Academic Support	691,513	--	691,513	9.63%
Student Services	639,031	--	639,031	8.90%
Public Service	51,079	--	51,079	0.71%
Operation & Maintenance of Plant	--	843,800	843,800	11.75%
Institutional Support	1,661,669	3,000	1,664,669	23.18%
Total Budgeted Expenditures	6,335,180	846,800	7,181,980	100.0%
Transfers	90,420	--	90,420	
Less Non Operating Item:				
Tuition Chargeback	(41,000)	--	(41,000)	
Adjusted Expenditures	\$6,384,600	\$846,800	\$7,231,400	
 By Object				
Salaries	\$4,733,983	\$376,032	\$5,110,015	71.15%
Employee Benefits	429,807	45,968	475,775	6.62%
Contractual Services	110,950	43,500	154,450	2.15%
General Materials & Supplies	554,790	82,400	637,190	8.87%
Conference & Meeting Expense	135,450	5,000	140,450	1.96%
Fixed Charges	7,200	--	7,200	0.10%
Utilities	--	290,900	290,900	4.05%
Capital Outlay	130,000	--	130,000	1.81%
Other	228,000	--	228,000	3.17%
Allowance for Contingency	5,000	3,000	8,000	0.11%
Total Budgeted Expenditures	6,335,180	846,800	7,181,980	100.00%
Transfers	90,420	--	90,420	
Less Non-Operating Item:				
Tuition Chargeback	(41,000)	--	(41,000)	
Adjusted Expenditures	\$6,384,600	\$846,800	\$7,231,400	

**Sauk Valley Community College
Education Fund - Statement of Expenditures
Fiscal Year 1997 Budget**

Instruction	
Salaries	\$2,794,693
Employee Benefits	242,445
Contractual Services	35,450
General Materials & Supplies	125,100
Conference & Meeting Expense	34,200
Capital Outlay	<u>60,000</u>
	<u>\$3,291,888</u>
Academic Support	
Salaries	516,146
Employee Benefits	47,197
Contractual Services	10,800
General Materials & Supplies	98,670
Conference & Meeting Expense	<u>18,700</u>
	<u>691,513</u>
Student Services	
Salaries	519,534
Employee Benefits	55,597
Contractual Services	3,700
General Materials & Supplies	44,500
Conference & Meeting Expense	<u>15,700</u>
	<u>639,031</u>
Public Services	
Salaries	37,151
Employee Benefits	3,928
Contractual Services	<u>10,000</u>
	<u>51,079</u>
Institutional Support	
Salaries	866,460
Employee Benefits	80,639
Contractual Services	51,000
General Materials & Supplies	286,520
Conference & Meeting Expense	66,850
Fixed Charges	7,200
Capital Outlay	70,000
Other	228,000
Allowance for Contingency	<u>5,000</u>
	<u>1,661,669</u>
Total Expenditures	<u>\$6,335,180</u>

Sauk Valley Community College
Education Fund - Statement of Expenditures
(Continued)
Fiscal Year 1997 Budget

Transfers

Transfers To Auxiliary Enterprises Fund	\$35,099
Transfers To Restricted Purposes Fund	<u>55,321</u>
Total Transfers To Other Funds,	<u><u>\$90,420</u></u>

Sauk Valley Community College
Operations and Maintenance Fund - Statement of Expenditures
Fiscal Year 1997 Budget

Expenditures

Operation & Maintenance of Plant

Salaries	\$376,032
Employee Benefits	45,968
Contractual Services	43,500
General Materials & Supplies	82,400
Conference & Meeting Expense	5,000
Utilities	<u>290,900</u>
	843,800

Institutional Support

Provision for Contingency	<u>3,000</u>
	3,000

Total Expenditures

\$846,800

Sauk Valley Community College
Restricted Purposes Fund - Statement of Revenues and Expenditures
Fiscal Year 1997 Budget

Revenues

State Governmental Sources

ICCB Special Populations Grant	\$56,114
ICCB Workforce Preparation - Business & Industry	64,378
ICCB Workforce Preparation - Education to Career	104,585
ICCB Workforce Preparation - Student Support Services	15,252
ICCB Advanced Technology Equipment - Instruction EO	40,678
ICCB Advanced Technology Equipment - Technology Support	104,957
ICCB Retirees Health Insurance Grant	33,006
ISBE Vocational Education	37,647
ISBE Adult Education	98,000
Other Illinois Governmental Sources	<u>52,256</u>
	<u>\$606,873</u>

Federal Governmental Sources

Department of Education	1,595,072
Other Federal Governmental Sources	<u>25,026</u>
	<u>1,620,098</u>

Total Revenue

\$2,226,971

Sauk Valley Community College
Restricted Purposes Fund - Statement of Revenues and Expenditures
(Continued)
Fiscal Year 1997 Budget

Expenditures

Instruction

Salaries	\$197,026
Employee Benefits	19,711
Contractual Services	40,573
General Materials & Supplies	40,919
Conference & Meeting Expense	10,244
Utilities	36,823
Capital Outlay	126,442
Other	<u>167,844</u>
	\$639,582

Student Services

Salaries	135,149
Employee Benefits	25,930
Contractual Services	700
General Materials & Supplies	3,760
Conference & Meeting Expense	7,190
Utilities	600
Capital Outlay	2,500
Other	<u>14,523</u>
	190,352

Public Services

Salaries	79,760
Employee Benefits	4,507
General Materials & Supplies	7,038
Conference & Meeting Expense	1,149
Utilities	900
Capital Outlay	--
Other	<u>550</u>
	93,904

Institutional Support

Other	<u>33,006</u>
	33,006

Scholarships, Student Grants and Waivers

Salaries	220,915
Other	<u>1,104,533</u>
	1,325,448

Total Expenditures	<u>\$2,282,292</u>
---------------------------	---------------------------

Sauk Valley Community College
Restricted Purposes Fund - Statement of Revenues and Expenditures
(Continued)
Education Fund - Statement of Expenditures

Transfers

Transfer From Education Fund	<u>\$55,321</u>
Total Transfers From Other Funds	<u>\$55,321</u>

Sauk Valley Community College
Audit Fund - Statement of Revenues and Expenditures
Fiscal Year 1997 Budget

Revenues

Local Governmental Sources

Taxes - Current Year	\$16,000
Taxes - Prior Year	15,300
	<u><u>\$31,300</u></u>

Other Sources

Interest Income	800
	<u><u>800</u></u>

Total Revenue

	<u><u>\$32,100</u></u>
--	------------------------

Expenditures

Institutional Support

Contractual Services	<u><u>\$32,100</u></u>
----------------------	------------------------

Total Expenditures

	<u><u>\$32,100</u></u>
--	------------------------

Sauk Valley Community College
Liability, Protection & Settlement Fund - Statement of Revenues and Expenditures,
Fiscal Year 1997 Budget

Revenues

Local Governmental Sources

Taxes - Current Year	\$349,000
Taxes - Prior Year	<u>317,800</u>
	<u>\$666,800</u>
Other Sources	
Interest Income	<u>3,800</u>
	<u>3,800</u>
Total Revenue	<u><u>\$670,600</u></u>

Expenditures

Institutional Support

Salaries	\$117,560
Employee Benefits	113,790
Contractual Services	57,400
Materials and Supplies	4,000
Conference and Meetings	3,850
Fixed Charges	300,000
Capital Outlay	<u>74,000</u>
Total Expenditures	<u><u>\$670,600</u></u>

Sauk Valley Community College
Working Cash Fund - Statement of Revenues and Expenditures
Fiscal Year 1997 Budget

Revenues

Other Sources

Interest Income \$126,000

Total Revenues

\$126,000

Transfers

Transfer to Education Fund \$112,000

Transfer to Operations & Maintenance Fund 14,000

Total Transfers to Other Funds

\$126,000

Sauk Valley Community College
Bond and Interest Fund - Statement of Revenues and Expenditures
Fiscal Year 1997 Budget

Revenues

Local Governmental Sources

Taxes - Current Year	\$138,700
Taxes - Prior Year	<u>132,100</u>
	<u><u>\$270,800</u></u>

Other Sources

Interest Income	<u>5,000</u>
	<u><u>5,000</u></u>

Total Revenues

\$275,800

Expenditures

Institutional Support

Bond Principal	\$250,000
Bond Interest	<u>17,182</u>

Total Expenditures

\$267,182

Sauk Valley Community College
Operation and Maintenance Fund (Restricted) - Statement of Revenues and Expenditures
Fiscal Year 1997 Budget

Revenues

Local Governmental Sources

Taxes - Current Year	\$233,200
Taxes - Prior Year	<u>222,100</u>
	<u><u>\$455,300</u></u>

Other Sources

Interest Income	14,000
	<u><u>14,000</u></u>

Total Revenues

\$469,300

Expenditures

Institutional Support

Capital Outlay	<u><u>\$469,300</u></u>
----------------	-------------------------

Total Expenditures

\$469,300

Sauk Valley Community College
Building Bond Proceeds Fund - Statement of Revenues and Expenditures
Fiscal Year 1997 Budget

Revenues

Other Sources

Interest Income

\$55,000

Total Revenues

\$55,000

Expenditures

Institutional Support

Capital Outlay

\$0

Total Expenditures

\$0

Sauk Valley Community College
Auxiliary Enterprise Fund - Statement of Revenues and Expenditures
Fiscal Year 1997 Budget

Revenues

Student Fees	\$222,500 *
Sales and Service Fee Sources	967,650
Investment Revenue Sources	25,800
Other Sources	<u>602,000</u>
Total Revenues	<u>\$1,817,950</u>

Expenditures

Salaries	169,039
Employee Benefits	9,656
Contractual Services	93,135
General Materials and Supplies	1,321,737
Conference and Meeting Expense	59,429
Fixed Charges	6,050
Utilities	1,375
Capital Outlay	139,000**
Other	<u>10,100</u>
Total Expenditures	<u>\$1,809,521</u>

Transfers

Transfer From Education Fund	35,099
Total Transfers From Other Funds	<u>\$35,099</u>

*This figure includes \$89,000 of Technology Fees as compared to FY 96 total of \$134,000

**This figure includes \$89,000 of Technology Equipment as compared to FY 96 total of \$50,000

For Board Meeting
of June 17, 1996

Agenda Item F-2

INSURANCE RESERVE BOND ISSUE

As the attached memorandum details, we would like to issue insurance reserve bonds as outlined and for the reasons indicated.

RECOMMENDATION: Board approval of the attached resolution to issue insurance reserve bonds.

- Goal 55: Develop, as part of the MIS, a financial system to manage and stay within the current budget, project and anticipate future needs, as well as model consequences of various budget decisions.
- Goal 56: Review budget fluctuations regularly to ensure a reasonable ability to make adjustments, both short and long term.
- Goal 58: Seek external resources and alternative sources of funding outside normal revenue sources to implement the College's goals and objectives.



**SAUK VALLEY
COMMUNITY
COLLEGE**

13 IL Rte. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

To: Dr. Richard Behrendt
From: Jami V. Bradley 
Date: June 12, 1996
Subject: Insurance Reserve Fund Bond

Discussions have been held with a representative from LaSalle Capital Markets and Tom Densmore and Ed Anderson of the Board of Trustees regarding the issuance of Insurance Reserve Fund Bonds for the Liability, Protection, and Settlement Fund. Insurance Reserve Bonds are nonreferendum bonds that provide additional insurance coverage for areas under-insured or excluded by the College's existing commercial package, plus provides interest earnings to pay tort costs.

An independent insurance consultant examined the College's insurance policies and determined a reasonable bond level to cover the College for potential liabilities to be five million dollars. The principal amount is intended to remain intact to provide coverage for catastrophic events such as discrimination or asbestos claims and cannot be used for regular salaries or other Educational Fund expenses.

A five million dollar Bond would earn approximately \$250,000 a year in interest income to pay any tort related costs incurred by the College such as unemployment/workers compensation premiums, commercial premiums or deductibles, and portions of salaries designated as tort expenses. Additionally, the earned interest income will allow the College to reduce its Liability, Protection and Settlement Fund levy.

The repayment schedule for the Insurance Reserve Fund Bonds will begin after the retirement of the College's existing Protection Health and Safety Bond debt in November of 1997. The repayment schedule of principal and interest has also been extended out over ten years in order to prevent property tax increases.

In summary, issuance of Insurance Reserve Bonds will be a positive financial move for the College for the following reasons:

- Provide for a steady stream of interest revenue to pay for tort costs.
- Allow the College to reduce its tort levy.
- Provide additional insurance coverage for the College.

I recommend that the Board approve the issuance of five million dollars in Insurance Reserve Fund Bonds.

n

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois, held at Sauk Valley Comm. College Board Room in said School District at 7:00 o'clock P.M., on the 17th day of June, 1996.

* * *

The meeting was called to order by the Chairman, and upon the roll being called,

Thomas Densmore, the Chairman, and the following Trustees answered present:

Edward Anderson, William Simpson, B.J. Wolf, Thomas Jensen, William Yemm,

Thomas Densmore

and the following Trustees were absent: Richard Groharing, Carlos Garcia

The Chairman announced that the next item for consideration was the issuance of the District's general obligation bonds to be issued by the District for tort immunity reserve fund purposes and that the Board of Trustees would consider the adoption of a resolution providing for the issue of said bonds and the levy of a direct annual tax sufficient to pay the principal and interest thereon.

Whereupon Trustee Densmore presented and the Secretary read in full a resolution as follows:

RESOLUTION providing for the issue of \$5,000,000 Community College Bonds, Series 1996, of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois, and for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds.

* * *

WHEREAS, Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois (the "*District*"), is a "local public entity" as defined in the Local Governmental and Governmental Employees Tort Immunity Act of the State of Illinois, as amended (the "*Tort Immunity Act*"); and

WHEREAS, Section 9-105 of the Tort Immunity Act authorizes the Board of Trustees of the District (the "*Board*"), when it considers the action advisable, to issue general obligation bonds without referendum for the purpose of providing for the payment of, or creating a reserve for the payment of any cost, liability or loss against which the District may protect itself or self-insure pursuant to Section 9-103 of the Tort Immunity Act or for the payment of which the District may levy a tax pursuant to Section 9-107 of the Tort Immunity Act, including, without limitation, any or all "tort judgments" or "settlements" (as such terms are defined in the Tort Immunity Act) entered against or entered into by the District; and

WHEREAS, the Board has heretofore determined and does hereby determine that it is advisable, necessary and in the best interests of the District to create such a reserve at this time, for any and all such payments (including, without limitation, payment of principal and interest on the bonds issued for the purpose of creating such reserve) as described in the immediately preceding clause and as permitted by the Tort Immunity Act, in the amount of \$5,000,000 (the "*Project*"); and

WHEREAS, pursuant to the provisions of the Local Government Debt Reform Act of the State of Illinois (the “*Debt Reform Act*”), the District is authorized, in connection with the issuance of its general obligation bonds under the Tort Immunity Act, to include in the authorized amount for such bonds and pay from bond proceeds an amount to provide for the expenses of issuing such bonds; and

WHEREAS, it is necessary and in the best interests of the District that the sum of \$5,000,000 be borrowed at this time for the payment of the costs of the Project, including an amount to provide for the expenses of issuing general obligation bonds of the District, and in evidence of such indebtedness, general obligation bonds of the District in the principal amount of \$5,000,000 be issued without referendum as authorized by Section 9-105 of the Tort Immunity Act:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true and correct and does incorporate them into this resolution by this reference.

Section 2. Authorization. It is hereby found and determined that the Board has been authorized by law to borrow the sum of \$5,000,000 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount, the proceeds of said bonds to be used for the Project, and it is necessary and for the best interests of the District that there be issued at this time \$5,000,000 of the bonds so authorized.

Section 3. Bond Details. There shall be borrowed on the credit of and for and on behalf of the District the sum of \$5,000,000 for the purpose aforesaid. Bonds of the District

(the “*Bonds*”) shall be issued in said amount and shall each be designated “Community College Bond, Series 1996.” The Bonds shall be dated July 1, 1996, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5,000 each or authorized integral multiples thereof (but no single Bond shall represent installments of principal maturing on more than one date), and shall be numbered 1 and upward. The Bonds shall become due and payable serially or be subject to mandatory redemption on November 1 of each of the years 1998 to 2006, inclusive, and in the principal or mandatory redemption amounts (not to exceed \$750,000 in any one year) as set forth in the Bond Notification (as defined and described in Section 6 hereof). The redemption provisions, if any, and procedures related thereto shall be as set forth in the Bond Notification.

The Bonds shall bear interest at the rates per annum (not to exceed 9%) set forth in the Bond Notification, from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable semi-annually commencing November 1, 1997, and on the first days of May and November of each year thereafter to maturity. Interest on each Bond shall be paid by check or draft of the bond registrar and paying agent set forth in the Bond Notification (the “*Bond Registrar*”), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 15th day of the month next preceding the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal corporate trust office of the Bond Registrar.

The Bonds shall be signed by the Chairman and Secretary of the Board, and shall be registered, numbered and countersigned by the Treasurer who receives the taxes of the

District, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar, as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this resolution. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners. (a) *General.* The District shall cause books (the "Bond Register") for the registration and for the transfer of the Bonds as provided in this resolution to be kept at the principal corporate trust office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Bond Registrar or such other authorized person as the officers of the District may designate shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal corporate trust office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered

owner or his attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, provided, however, the principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning the fifteenth day and ending the last day of the month next preceding any interest payment date on such Bond.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

(b) *Global Book-Entry System.* The District shall cause books (the “*Bond Register*”) for the registration and for the transfer of the Bonds as provided in this resolution to be kept at the principal corporate trust office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District for the Bonds. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

The Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the maturities of the Bonds determined as described in Section 3 hereof. Upon initial issuance, the ownership of each such Bond shall be registered in the Bond Register in the name of Cede & Co., or any successor thereto (“*Cede*”), as nominee of The Depository Trust Company, New York, New York, and its successors and assigns (“*DTC*”). All of the outstanding Bonds shall be registered in the Bond Register in the name of Cede, as nominee of DTC, except as hereinafter provided. The Chairman and Secretary of the Board and the Bond Registrar are each authorized to execute and deliver, on behalf of the District, such letters to or agreements with DTC as shall be necessary to effectuate such book-entry system (any such letter or agreement being referred to herein as the “*Representation Letter*”), which Representation Letter may provide for the payment of principal of or interest on the Bonds by wire transfer.

With respect to Bonds registered in the Bond Register in the name of Cede, as nominee of DTC, the District and the Bond Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which DTC holds Bonds from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a “*DTC Participant*”) or to any person on behalf of whom such a DTC Participant holds an interest in the Bonds. Without limiting the

immediately preceding sentence, the District and the Bond Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede or any DTC Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to the principal of or interest on the Bonds. The District and the Bond Registrar may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes whatsoever. The Bond Registrar shall pay all principal of and interest on the Bonds only to or upon the order of the respective registered owners of the Bonds, as shown in the Bond Register, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of a Bond as shown in the Bond Register, shall receive a Bond evidencing the obligation of the District to make payments of principal and interest with respect to any Bond. Upon delivery by DTC to the Bond Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede, and subject to the provisions in Section 3 hereof with respect to the payment of interest to the registered owners of Bonds at the close of business on the

15th day of the month next preceding the applicable interest payment date, the name "Cede" in this resolution shall refer to such new nominee of DTC.

In the event that (i) the District determines that DTC is incapable of discharging its responsibilities described herein and in the Representation Letter, (ii) the agreement among the District, the Bond Registrar and DTC evidenced by the Representation Letter shall be terminated for any reason or (iii) the District determines that it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the District shall notify DTC and DTC Participants of the availability through DTC of certificated Bonds and the Bonds shall no longer be restricted to being registered in the Bond Register in the name of Cede, as nominee of DTC. At that time, the District may determine that the Bonds shall be registered in the name of and deposited with such other depository operating a universal book-entry system, as may be acceptable to the District, or such depository's agent or designee, and if the District does not select such alternate universal book-entry system, then the Bonds may be registered in whatever name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of Section 4(a) hereof.

Notwithstanding any other provisions of this resolution to the contrary, so long as any Bond is registered in the name of Cede, as nominee of DTC, all payments with respect to principal of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, in the name provided in the Representation Letter.

Section 5. Form of Bond. The Bonds shall be in substantially the following form; provided, however, that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, "See Reverse Side for Additional Provisions", shall be omitted and paragraphs [6] through [9] shall be inserted immediately after paragraph [1]:

(Form of Bond - Front Side)

REGISTERED
NO. _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTIES OF WHITESIDE, LEE, CARROLL, OGLE,
BUREAU AND HENRY

COMMUNITY COLLEGE DISTRICT NO. 506

COMMUNITY COLLEGE BOND, SERIES 1996

See Reverse Side
for Additional
Provisions

INTEREST RATE	MATURITY DATE	DATED DATE	CUSIP
____ %	November 1, ____	July 1, 1996	_____

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois (the "District"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on May 1 and November 1 of each year, commencing November 1, 1997, and until said Principal Amount is paid. The principal of this Bond is payable in lawful money of the United States of

America at the principal corporate trust office of the _____, _____, Illinois, as bond registrar and paying agent (the "*Bond Registrar*"). Payment of the installments of interest shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Bond Registrar, at the close of business on the 15th day of the month next preceding each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar. For the prompt payment of this bond, both principal and interest, at maturity, the full faith, credit and resources of the District are hereby irrevocably pledged.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax sufficient to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois, by its Board of Trustees, has caused this bond to be signed by the Chairman and Secretary of said Board of Trustees, and to be registered, numbered and countersigned by the School Treasurer who receives the taxes of the District, all as appearing hereon and as of the Dated Date identified above.

Chairman, Board of Trustees

Secretary, Board of Trustees

Registered, Numbered and Countersigned:

Treasurer, Board of Trustees

Date of Authentication: _____, _____

CERTIFICATE
OF
AUTHENTICATION

Bond Registrar and Paying Agent:

This Bond is one of the Bonds described in the within mentioned resolution and is one of the Community College Bonds, Series 1996, of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois.

as Bond Registrar

By _____
Authorized Officer

[Form of Bond - Reverse Side]

COMMUNITY COLLEGE DISTRICT NO. 506

**COUNTIES OF WHITESIDE, LEE, CARROLL, OGLE, BUREAU
AND HENRY AND STATE OF ILLINOIS**

COMMUNITY COLLEGE BOND, SERIES 1996

[6] This bond is issued by the District for the purpose of paying the costs of paying or creating a reserve for the payment of any cost, liability or loss against which the District may protect itself or self-insure pursuant to Section 9-103 of the Local Governmental and Governmental Employees Tort Immunity Act of the State of Illinois, as amended (the "*Tort Immunity Act*"), or for the payment of which the District may levy a tax pursuant to Section 9-107 of the Tort Immunity Act, including, without limitation, the payment of any or all tort judgments or settlements entered against or entered into by the District, in full compliance with and as authorized by the provisions of the Tort Immunity Act, the School Code of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by a resolution duly and properly passed by the Board of Trustees of the District, all as provided by law.

[7] This Bond is transferable by the Registered Owner hereof in person or by his attorney duly authorized in writing at the principal corporate trust office of the Bond Registrar in _____, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing resolution, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[8] The Bonds are issued in fully registered form in the denomination of \$5,000 each or authorized integral multiples thereof. This Bond may be exchanged at the principal

provided herein (the “*Bond Notification*”). In the Bond Notification, the Designated Representatives shall find and determine that the Bonds have been sold at such price and bear interest at such rates that the net interest cost of the Bonds does not exceed 9%. The Bond Notification shall be entered into the records of the District and made available to the Board at the next regular meeting thereof; but such action shall be for information purposes only, and the Board shall have no right or authority at such time to approve or reject such sale as evidenced in the Bond Notification.

Before the Bonds are issued the same shall be registered, numbered and countersigned by said Treasurer, such registration being made in a book provided for that purpose, in which shall be entered the record of the election authorizing the Board to borrow said money and a description of the Bonds issued, including the number, date, to whom issued, amount, rate of interest and when due.

The use by the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds and before the Board at the time of the adoption hereof is hereby ratified, approved and authorized; the execution and delivery of said final Official Statement is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Resolution, said Preliminary Official Statement, said final Official Statement and the Bonds.

Section 7. Tax Levy. In order to provide for the collection of a direct annual tax sufficient to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any

of them there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax for the Bonds, to-wit:

FOR THE YEAR	A TAX SUFFICIENT TO PRODUCE THE SUM OF:
1996	\$500,000.00 for interest up to and including May 1, 1998
1997	\$750,000.00 for principal and interest
1998	\$750,000.00 for principal and interest
1999	\$750,000.00 for principal and interest
2000	\$750,000.00 for principal and interest
2001	\$750,000.00 for principal and interest
2002	\$750,000.00 for principal and interest
2003	\$750,000.00 for principal and interest
2004	\$750,000.00 for principal and interest
2005	\$750,000.00 for principal and interest

Principal or interest maturing at any time when there are sufficient funds available therefor in the hereinafter described Tort Immunity Fund may be paid first from said Tort Immunity Fund, and such Fund shall, if such payment is made, be reimbursed out of the taxes hereby levied as and when the same shall be collected.

Principal or interest maturing at any time when there are not sufficient funds on hand in the Tort Immunity Fund or from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

To the extent that the taxes levied above exceed the amount necessary to pay debt service on the Bonds as set forth in the Bond Notification, the Chairman, Secretary and Treasurer of the Board are hereby authorized to direct the abatement of such taxes to the extent of the excess of such levy in each year over the amount of debt service payable on the Bonds in the year in which such taxes are collectable. Proper notice of such abatement shall be filed with the County Clerks in a timely manner to effect such abatement.

Section 8. Filing of Resolution. Forthwith upon the passage of this resolution, the Secretary of the Board is hereby directed to file a certified copy of this resolution with the County Clerks of The Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry, Illinois (the “*County Clerks*”), and it shall be the duty of the County Clerks to annually in and for each of the years 1996 to 2005, inclusive, ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for community college purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general community college purposes of the District, and when collected, the taxes hereby levied for the Bonds shall be placed to the credit of a special fund to be designated “Community College Bond and Interest Account of 1996” (the “*Bond Fund*”), which taxes are hereby irrevocably pledged to paying the principal of and interest on the Bonds; and a certified copy of this resolution shall also be filed with the Treasurer who receives the taxes of the District and with the Bond Registrar.

Section 9. Creation of Funds and Appropriations. From the amount received upon sale of the Bonds:

(a) The sum necessary of said amount shall be deposited to the credit of an expense fund and be applied on the date of issuance of the Bonds to pay the costs of issuance of the Bonds (including, without limitation, any legal, printing, insurance or other similar fees) and to create a contingency;

(b) any accrued interest and premium shall be deposited to the Bond Fund; and

(c) the remainder of said amount shall be deposited and applied as set out below.

Said remaining principal proceeds shall be used only for the Project and for the purpose of paying the principal of and interest on the Bonds and for which purposes the principal proceeds of the Bonds in the amount of \$5,000,000 are hereby appropriated. Such principal proceeds shall, upon the sale of the Bonds, be immediately deposited in the Tort Immunity Fund (the "*Tort Immunity Fund*") hereby established by the District. Within the Tort Immunity Fund, there are hereby created two separate and distinct accounts, known as the "Restricted Account" and the "Unrestricted Account," respectively. Moneys on deposit within the Tort Immunity Fund shall be invested and applied in the Restricted Account and the Unrestricted Account in accordance with the terms and provisions of the Tax Exemption Certificate and Agreement entered into by the District in connection with the delivery of the Bonds (the "*Tax Exemption Agreement*"). Interest received on the principal proceeds of the Bonds shall, at the discretion of the Board, either be transferred to the Bond Fund for payment of the principal of or interest on the Bonds on the principal payment date or interest payment date, as the case may be, next after such interest is received or be used for the Project, in all respects pursuant to, and in compliance with, the terms and provisions of the Tax Exemption Agreement. Any portion of the taxes levied herein, or interest earnings thereon, not needed to pay the principal or interest of the Bonds because of the expenditure of moneys in the Tort Immunity Fund for such purpose shall be deposited to the Tort

Immunity Fund and shall be invested and applied in accordance with the provisions of the Tax Exemption Agreement.

Accrued interest and premium, if any, received upon the sale of the Bonds shall be and is hereby appropriated for the purpose of paying first interest due on the Bonds and, to that end, is hereby ordered deposited into the Bond Fund, which fund shall be the fund for the payment of principal of and interest on the Bonds, except to the extent moneys in the Tort Immunity Fund are used for such purpose. Taxes received for the payment of the Bonds shall be deposited into the Bond Fund and used solely and only for paying the Bonds or to pay costs of the Project to the extent that moneys in the Tort Immunity Fund have been applied to pay principal or interest on the Bonds. Interest received from deposits in the Bond Fund shall be retained in the Bond Fund for payment of the principal of or interest on the Bonds on the interest payment date or principal payment date next after such interest is received or to pay costs of the Project to the extent that moneys in the Tort Immunity Fund have been applied to pay principal or interest on the Bonds.

The Board does hereby authorize and approve the execution and delivery of the Tax Exemption Agreement; such Tax Exemption Agreement to be in substantially the form thereof now before this meeting and hereby approved, with such changes therein as shall be approved by the officers of the District executing the same, and the execution of such Tax Exemption Agreement by the officers of the District shall constitute conclusive evidence of their approval and the Board's approval of any departures therein from the form thereof now before this meeting.

Interest earnings on all of the accounts and funds referred to herein are not earmarked or restricted by the Board for a designated purpose.

Section 10. Non-Arbitrage and Tax-Exemption. The Board certifies and covenants with the purchasers and holders of the Bonds from time to time outstanding, that so long as any of the Bonds remain outstanding, moneys on deposit in any fund or account in connection with the Bonds, whether or not such moneys were derived from the proceeds of the sale of the Bonds or from any other sources, will not be used in a manner which will cause the Bonds to be "hedge bonds" within the meaning of Section 149(g) of the Code, nor to be "arbitrage bonds" within the meaning of Section 148(a) of the Code, and any lawful regulations promulgated or proposed thereunder, including Treas. Reg. Sections 1.103-13, 1.103-14 and 1.103-15, as the same presently exist, or may from time to time hereafter be amended, supplemented or revised. The District reserves the right, however, to make any investment of such moneys permitted by Illinois law if, when and to the extent that said Sections 149(g) or 148(a), or the regulations promulgated thereunder, shall be repealed or relaxed or shall be held void by final decision of a court of competent jurisdiction, but only if any investment made by virtue of such repeal, relaxation or decision would not, in the opinion of counsel of recognized competence in such matters, adversely affect the tax-exempt status of the interest on the Bonds.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The District agrees to comply with all provisions of the Code, which, if not complied with by the District, would cause the interest on the Bonds not to be tax exempt in the hands of a holder who is a natural person. The District further agrees: (a) through its officers, to make such further specific covenants, representations as shall be truthful, and assurances as

may be necessary or advisable; (b) to comply with all representations, covenants and assurances contained in the Tax Exemption Certificate and Agreement to be prepared by counsel approving the Bonds; (c) to consult with such counsel and to comply with such advice as may be given; (d) to file such forms, statements, and supporting documents as may be required and to do so in a timely manner; and (e) if deemed necessary or advisable by its officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

None of the Bonds is a “private activity bond” as defined in Section 141(a) of the Code, and in support of such conclusion the Board covenants, represents, and certifies as follows:

(a) none of the proceeds of the Bonds will be used, directly or indirectly, or will be used to replace funds which were used, in any trade or business carried on by any person other than a state or local governmental unit;

(b) no direct or indirect payments of the principal of or interest on the Bonds will be derived from payments (whether or not to the District), in respect of property, or borrowed money, used or to be used for a private business use by any person other than a state or local governmental unit;

(c) none of the proceeds of the Bonds are to be used, directly or indirectly, to make or finance loans to persons other than a state or local governmental unit; and

(d) no user of any facilities financed with the proceeds of the Bonds other than the District will use the same on any basis other than the same basis as the general public; and no person other than the District will be a user of said facilities as a result of (i) ownership; (ii) actual or beneficial use pursuant to a lease or a management or incentive payment contract; or (iii) any other arrangement.

Section 11. Designation of Issue. The District hereby covenants that the District and all subordinate entities thereof will not issue any obligations of any kind or for any purpose in excess of the total aggregate amount of \$10,000,000 during the calendar year 1996, and the District hereby designates the Bonds as obligations being issued for the purposes of

meeting the requirements of Section 265(b)(3) of the Code regarding qualified tax-exempt obligation.

Section 12. Registered Form. The District recognizes that Section 149(a) of the Code requires the Bonds to be issued and to remain in fully registered form in order that interest thereon be exempt from federal income taxation under laws in force at the time the Bonds are delivered. The District agrees that it will not take any action to permit the Bonds to be issued in, or converted into, bearer or coupon form.

Section 13. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 14. Duties of Bond Registrar. If requested by the Bond Registrar, the Chairman and Secretary of the Board are authorized to execute the Bond Registrar's standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder. Regardless of whether any such agreement is executed, the Bond Registrar shall have the duties listed as follows:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to give notice of redemption of Bonds as provided herein;
- (d) to cancel and/or destroy Bonds which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;
- (e) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(f) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 15. Continuing Disclosure Undertaking. The President, Secretary or Treasurer of the Board is hereby authorized, empowered and directed to execute and deliver the Continuing Disclosure Undertaking (the "*Continuing Disclosure Undertaking*") in substantially the same form as now before the District, or with such changes therein as the individual executing the Continuing Disclosure Undertaking on behalf of the District shall approve, his execution thereof to constitute conclusive evidence of his approval of such changes. When the Continuing Disclosure Undertaking is executed and delivered on behalf of the District as herein provided, the Continuing Disclosure Undertaking will be binding on the District and the officers, employees and agents of the District, and the officers, employees and agents of the District are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Resolution, the sole remedies for failure to comply with the Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order, to cause the District to comply with its obligations under the Continuing Disclosure Undertaking.

Section 16. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

Section 17. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this resolution shall be in full force and effect forthwith upon its adoption.

Adopted June 17, 1996.

R. H. Denarowicz
Chairman, Board of Trustees

Charles J. Simpson
Secretary, Board of Trustees

Trustee Wolf moved and Trustee Anderson

seconded the motion that said resolution as presented and read by the Secretary be adopted.

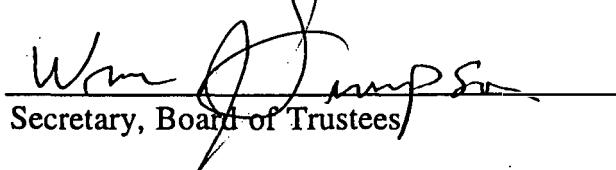
After a full discussion thereof, the Chairman directed that the roll be called for a vote upon the motion to adopt said resolution as read.

Upon the roll being called, the following Trustees voted AYE: Thomas Densmore,
Edward Anderson, William Simpson, B.J. Wolf, Thomas Jensen, William Yemm
and the following Trustees voted NAY: None

Whereupon the Chairman declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.



Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF WHITESIDE)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees (the "*Board*") of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois (the "*District*"), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 17th day of June, 1996, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION providing for the issue of \$5,000,000 Community College Bonds, Series 1996, of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois, and for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the Public Community College Act of the State of Illinois, as amended, the Local Governmental and Governmental Employees Tort Immunity Act of the State of Illinois, as amended and the Local Government Debt Reform Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board in the passage of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 17th day of June, 1996.

Wm. Dampier
Secretary, Board of Trustees

For Board Meeting
of June 17, 1996

Agenda Item F-3

UNINTERRUPTIBLE POWER SUPPLY

As the attached memorandum details, we would have preferred to wait before installing an uninterruptible power supply but feel we can no longer delay this installation.

RECOMMENDATION: Board approval of the purchase of an uninterruptible power supply as outlined in the attached memorandum.

Goal 7: Encourage and integrate the use of contemporary technology into programs where appropriate, relevant and cost effective.



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rte. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Dr. Richard Behrendt
FROM: Jami V. Bradley *NB*
DATE: June 12, 1996
SUBJECT: Purchase of Uninterruptible Power Supply (UPS)

During the past two months, the College has experienced a number of computer hardware problems causing the system to be down and/or unstable. When the Board approved the \$1.6 million technology plan, it was determined to wait until after the conversion was complete before purchasing an uninterruptible power supply (UPS) system for the new hardware. However, due to our recent problems, we are recommending a UPS unit be purchased now that will handle both computer systems.

As more and more of the offices depend on the mainframe and the new Hewlett Packard Risk Box, it is paramount that both systems be up and operable. The UPS unit we have selected will provide backup for both. Formal bidding is not required since it is computer equipment, however an informal bidding process was conducted to ensure the best price for the College.

The unit selected was a 30 kva Deltec UPS from CR Sales & Marketing. The cost of the unit is \$23,111, with installation to be provided by Branson Electric at a cost of \$3,173, for a total cost of \$26,284.

This equipment is for the protection of the College's hardware and software so payment can be made from the Liability, Protection and Settlement Fund, rather than operating funds.

I recommend Board of Trustee's approval to purchase and install the 30 kva Deltec UPS System for a total cost of \$26,284, to be paid out of the Liability, Protection and Settlement Fund.

SAUK VALLEY COMMUNITY COLLEGE INFORMATION SYSTEMS

MEMORANDUM

To: Jami Bradley
From: Walt Clevenger *WC*
Date: June 12, 1996
Subject: Recommendation for an Uninterruptible Power Supply (UPS)

Recommendation: I recommend that the College purchase a 30 kva uninterruptible power supply from CR Sales & Marketing (Manufacturer: Deltec). The installation will be performed by Branson Electric. The costs are as follows:

Deltec	\$23,111	ups
Branson Electric	3,173	installation
<hr/>		
Total	\$26,284	
<hr/>		

A. What is an uninterruptible power supply? This unit will provide a source of electricity(battery) to the main computer room in case the electricity goes out from the generator or Commonwealth Edison. The UPS that I am recommending will provide a constant source of electricity for 11 minutes. Most of the problems concerning our electricity are weather related and as such are just momentary drops in power.

B. Why does the College need a UPS? About a year ago I researched the possibility of putting in a UPS for the main computer room. At that time the College was in the process of researching new institutional software and hardware. The College was focusing on hardware that used considerably less power and thus the UPS on these systems cost considerably less. Based on the following factors, I made the decision not to recommend installing a UPS that would support the computer room

and in particular our mainframe computer:

1. College's past experience with power failures and its effect on the mainframe equipment.
2. The College was phasing out the mainframe and the new systems use a lot less power which in effect would decrease the cost of the UPS.

However, during the time period of the April 25 to May 9, the College experienced a number of computer hardware problems which caused the system to be down or very unstable for the better part of two weeks. I believe these problems were related to electrical problems and the age of our equipment. Therefore, I feel the College should install a UPS for the main computer room for the following reasons:

1. As the mainframe equipment gets older it becomes more susceptible to problems due to power fluctuations.
2. The College does not need the aggravation of a down system, especially during the conversion process.
3. As more and more of the offices depend on the computer, it is paramount that the system is up and operable. What is the cost to the College in lost productivity and poor customer service when the system is down?
4. Even after the mainframe is removed, the UPS will backup all equipment in that room.

The installation of a UPS for the main computer room will not totally eliminate hardware problems in the future, but it will minimize them.

C. What happens If the College does not purchase a UPS?

If the College does not purchase a UPS for the main computer room, then it will be forced to live with the problems associated with a down system (loss of productivity, possible late reporting and possible loss of student enrollment).

D. What are the one-time costs?

Deltec 30 KVA uninterruptible Power Supply	\$23,111.00
Installation and modification of electrical system	3,173.00
Total	\$26,284.00

E. What are the ongoing costs?

The cost for maintenance will be covered through a contract or on a-time-and-material basis.

F. Where will the funds come from to purchase and maintain the UPS?

The fund will come from the Liability , Protection, and Settlement Fund.

G. Summary

This was a recommendation that I was hoping that I would not have to make. I was hoping that the college could "ride out" the conversion and put UPS systems in the new hardware that it has purchased. After going through almost two weeks of a down system, I feel that the College should take all necessary steps to insure that the mainframe computer stays up. While the installation of the UPS for the main computer room will provide redundant power back up for the newly purchased equipment, I feel that it is a necessity to install this UPS. In retrospect the College probably should have installed a UPS for the main computer room a number of years ago. If you have any questions, please contact me.

cc Dr. Phil Gover

is96107
disk#7-2

Appendix A

30 kva UPS

Manufacturer	unit cost	transportation cost	certification cost	Total costs
*Deltec	\$22,366	\$745.00	included	\$23,111
**Liebert	\$25,875	\$1,025.00	included	\$26,900
TreStar	\$27,145	\$1,200.00	\$490.00	\$28,835

* Full Charge for 7 minutes, 24kva for 11 minutes

** Full Charge 12 minutes

The College's generator will start up in approximately 1 minute if Commonwealth Edison's power is disrupted.

The power requirement for the computer room was measured at a 24 kva capacity. Therefore, a 30 kva unit is adequate given that the College's power requirement will decrease in the future.

For Board Meeting
of June 17, 1996

Agenda Item H

PRESIDENT'S EVALUATION AND CONTRACT

Following discussion in closed session, action will be requested on renewal/
updating of the President's contract.

RECOMMENDATION: Appropriate action.

For Board Meeting
of June 17, 1996

Agenda Item I

CODE OF STUDENT CONDUCT REVISIONS
(SECOND READING)

The attached Code of Student Conduct policies have been reviewed and revised by Attorney Pace and are submitted to the Board for second reading.

RECOMMENDATION: Board approval of the Code of Student Conduct policies for second reading.

616.01 Code of Student Conduct and Disciplinary Procedures for
Sauk Valley Community College

The **Code of Student Conduct** has been established to control action going beyond the exercise of such rights, to maintain order on campus and to guarantee the broadest range of freedom for all who come to learn at Sauk Valley Community College.

Each student is responsible for knowledge of and compliance with this **Code of Student Conduct**, which is available through the Student Activities Office (1M4), the Counseling Office (1H2) or from the Office of the Vice President of Student Services (3L10).

The College further recognizes each student's right to procedural due process, including notice, an opportunity to respond to the allegations, and an appeal process. Any student cited for violation of the **Code of Student Conduct** will:

1. Receive notice of the alleged violation.

The notice will include:

- a) the specific code violations; and
- b) reference to the process and rights of students as indicated in the **Code of Student Conduct**.

2. Be provided an opportunity to respond to the charges.
3. If necessary, appeal the decision.
4. Not be permitted to withdraw from the College with a clear record until such charges have been resolved.

Students wishing to discuss the alleged violation before the hearing occurs should contact the Vice President of Student Services.

I. Proscribed Conduct

A. Jurisdiction of the College

The **Code of Student Conduct** applies and discipline may be imposed for conduct which occurs on College premises, at off campus recreational or instructional sites, at any College-sponsored event, or at any College supervised or provided activity, transportation or facility.

B. Conduct--Rules and Regulations

Students at Sauk Valley Community College are expected to demonstrate qualities of morality, honesty, civility, honor, and respect. Behavior which violates these standards for which discipline may be imposed includes, but is not limited to, the following:

1. Acts of dishonesty, including, but not limited to:
 - a. cheating which includes, but is not limited to:
 - (1) use of any unauthorized assistance, resources or materials in taking quizzes, tests or examinations;
 - (2) dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; or
 - (3) the acquisition, without permission, of a test or other academic material belonging to Sauk Valley Community College, to any department, or to any staff.

- b. plagiarism which includes, but is not limited to:
 - (1) use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment;
 - (2) unacknowledged use of materials prepared by another person;
 - (3) use of any agency engaged in the selling of term papers or other academic materials.
- c. furnishing false information to any College official, faculty member or office.
- d. forgery, alteration or misuse of any College document, record, form, or instrument of identification.
- e. alteration or sabotage of another student's work, such as tampering with laboratory experiments.
- f. tampering with the election of any College-recognized student organization or the student trustee election.

- 2. Disruption or obstruction of any operation of the College, including, but not limited to, teaching, disciplinary proceedings, College activities, public services functions on or off campus, or other authorized non-College activities when the act occurs on College premises.
- 3. Physical abuse, verbal abuse, threats, intimidation, harassment, hazing coercion, and/or other conduct which threatens or endangers the health or safety of any person.

4. Sexual harassment which includes any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when:
 - a. such conduct has the purpose or effect of interfering with an individual's educational performance or extracurricular activities; or creating an intimidating, hostile or offensive educational environment.
 - b. such conduct has the purpose or effect of interfering with an individual's work performance; or creating an intimidating, hostile or offensive working environment.
5. Attempted or actual theft of or damage to property of the College or other property of a member of the College community or other personal or public property.
6. Failure to comply with directions of College officials or law enforcement officers acting in performance of their duties and/or failure to identify oneself to these persons when requested to do so.
7. Unauthorized possession, duplication or use of keys to any College premises; or unauthorized entry to, occupancy of, or use of College premises.
8. Violation of published College policies, rules, regulations, or procedures.

9. Violation of federal, state, local law or Board policy.
10. Gambling in any form.
11. Use, possession or distribution of a narcotic or other chemical substance except as expressly permitted by law.
12. Use, possession or distribution of alcoholic beverages except as expressly permitted by the law and College regulations, as well as public intoxication.
13. Illegal or unauthorized possession of firearms, fireworks, explosives, other weapons, or dangerous chemicals on College premises, off-campus instructional sites, or at College-sponsored or supervised functions.
14. Participation in a campus demonstration which disrupts the normal operations of the College and infringes on the rights of other members of the College community; leading or inciting others to disrupt scheduled and/or normal activities within any campus building or area; intentional obstruction which unreasonably interferes with freedom of movement, either pedestrian or vehicular, on campus.

15. Obstruction of the free flow of pedestrian or vehicular traffic on College premises, or at College-sponsored or supervised functions.
16. Conduct performed in such unreasonable manner as to alarm another and which is disorderly; aiding, abetting, or procuring another person to breach the peace.
17. Theft or other abuse of computer time, including but not limited to:
 - a. unauthorized entry into a file to use, read or change the contents, or for any other purpose;
 - b. unauthorized transfer of a file;
 - c. unauthorized use of an individual's identification and password;
 - d. use of computing facilities to interfere with the work of a student, faculty member or College official;
 - e. use of computing facilities to interfere with operation of the College and other computing systems;
 - f. unauthorized use or copying of copyrighted software;
 - g. the installation or use of a program whose effect is to damage the media or files;
 - h. unauthorized use of computer time for personal, business or illegal purposes;
18. Unauthorized use of College telephones or facsimile (fax) machines.

19. Abuse of the student conduct review procedure, including, but not limited to:
 - a. failure to obey the summons of a Student Conduct Review Board or College official;
 - b. falsification, distortion or mis-representation of information before a Student Conduct Review Board.
 - c. disruption or interference with the orderly conduct of a proceeding;
 - d. bringing about charges without cause;
 - e. attempting to discourage an individual's proper participation in or use of the procedure;
 - f. attempting to influence the impartiality of a member of the Student Conduct Review board prior to and/or during the course of the proceeding;
 - g. harassment (verbal or physical) and/or intimidation of a member of the Student Conduct Review Board to, during and/or after a proceeding;
 - h. failure to comply with the sanction(s) imposed under the **Code of Student Conduct**;
 - i. influencing or attempting to influence another person to commit an abuse of the process.
20. Children are not to accompany students to classes unless special instructor permission is given and they are not to be left unattended.

C. Violation of Federal, State or Local Laws and College Discipline

1. College disciplinary proceedings may be instituted against a student charged with violation of a federal, state or local law which is also a violation of this Code; that is, if both violations result from the same factual situation without regard to pending civil litigation in court or criminal arrest and prosecution. Proceedings under this Code may be carried out prior to, simultaneously with, or following civil or criminal proceedings off campus.
2. When a student is charged by federal, state or local authorities with a violation of law, the College will not request or agree to special consideration for that individual because of his or her status as a student. If the alleged offense is also the subject of a proceeding before the Student Conduct Review Board, however, the College may advise off-campus authorities of the existence of the Code and of how such matters will be handled within the College community. The College will cooperate fully with law enforcement and other agencies in the enforcement of criminal law on campus and in the conditions imposed by criminal courts for the rehabilitation of violators who are also students.

II. Vice President of Student Services Authority

A. The Vice President of Student Services is responsible for administration of the **Code of Student Conduct**.

B. The Vice president of Student Services has the authority, in the Vice President's discretion, to impose discipline as provided herein Sections 4 A (1), (2), (3), (4), (5), (6), (7), (8), (9) and (10). The Vice President of Student

Services has the authority and discretion to recommend College suspension or College expulsion. The Vice President of Student Services may, in her discretion, refer any disciplinary matter to the Student Conduct Review Board.

C. The Vice President may delegate her authority to one or more other administrators. All reference to the "Vice President of Student Services" or to "the Vice President" in this **Code of Student Conduct** includes such designees, unless specifically stated to the contrary.

D. Confidential files should be maintained by the Vice President of Student Services for the purpose of recording actions taken incident to Article 616.01.

III. Procedures in Cases Involving Possible Discipline

A. Charges or Claims of Violation of Code of Student Conduct

Any member of the College community may file charges against any student for misconduct. Charges will be prepared in writing and directed to the Vice President of Student Services. Any charge should be submitted within five administrative work days after the event takes place.

B. Investigation

The Vice President of Student Services will conduct an investigation to determine if the charges should proceed. Following the investigation, the Vice President of Student Services shall make a determination of whether there are sufficient facts to warrant a belief that a violation of the **Code of Student Conduct** could have occurred.

C. Notice to Student

Any student against whom charges of misconduct have been filed shall be notified of the accusation of violation of the **Code of Student Conduct**, as provided in this Policy.

D. Hearing

In the event the Vice President of Student Services determines there is cause to believe there may have been a violation of the **Code of Student Conduct**, the Vice President shall determine whether the matter may be resolved informally, without a hearing. If the problem is not resolved informally, in her discretion the Vice President will either: (1) conduct a hearing, at which time the accused student shall have the opportunity to respond to the charge; or (2) refer the matter to the Student Conduct Review Board for a hearing. The Vice President shall be responsible for the conduct of the hearings he/she holds, and for establishing the rules which shall apply for the particular hearing. The Vice President shall inform the student of the rules which shall be applied.

E. Imposition of Discipline, and Decision After Hearing

If on informal resolution there is agreement as to discipline, the Vice President shall impose the disciplinary action agreed upon. If the Vice President conducts a hearing and determines that a violation of the **Code of Student Conduct** occurred, the Vice President may impose discipline as authorized in Section II, or, in her discretion, she may refer the matter to the Student Conduct Review Board for hearing. In the event that the Vice President of Student Services believes after hearing

that the violation warrants College suspension or College expulsion, the Vice President shall refer the matter to the Student Conduct Review Board for hearing and disposition. If, after the hearing, the Vice President determines no violation of the Code occurred, she shall render such decision.

F. Appeals

Rights to appeal are as provided in Section VI.

IV. Disciplinary Actions

A. The following are types of disciplinary action which may be imposed, singly or in combination:

1. **Warning** - Verbal or written notice to the student that the student is violating or has violated institutional rules, policies and/or regulations and that the continuation of such conduct or actions may result in further disciplinary action.
2. **Reprimand** - A formal letter of reprimand sent to the student stating the violations of the **Code of Student Conduct**. Repetition of conduct resulting in reprimand may result in further disciplinary action described below in paragraphs 3, 4, 5, 6, 8, 9, 10, 11, or 12.
3. **Disciplinary Probation** - A specified period of observation and review of conduct during which the student must demonstrate compliance with College rules and regulations. Terms of probation and the probationary period will be determined at the time the sanction is imposed. A student on disciplinary probation is subject to suspension for any further disciplinary referrals.
4. **Limitation to Participate in a Selective Admission Program** - Suspension or denied access to the opportunity to participate in a selective admission program.

5. **Suspension of Privileges or College Services** - Suspension of loss of right to specified privileges and College services for a specific period of time.
6. **Restitution** - Compensation for loss, damage or injury. This may take the form of appropriate service and/or monetary or material replacement.
7. **Discretionary Sanctions** - Work assignments, service to the College or neighboring communities, or other related discretionary assignments.
8. **Limited Access** - Administrative restriction to selected parts/locations of campus sites.
9. **Withdrawal from Class** - Administrative withdrawal with consequent loss of tuition and fees from a class or classes.
10. **Temporary Suspension from Class** - Temporary suspension of the opportunity to participate in a class.
11. **College Suspension** - Separation of the student, with consequent loss of tuition and fees, from the College for a definite period of time, after which the student may be eligible to return. Conditions for re-admission may be specified.
12. **College Expulsion** - Permanent separation, with consequent loss of tuition and fees, of the student from the College.

B. When the student violation is deemed severe enough by the Vice President of Student Services to warrant possible College expulsion or College suspension, the Vice President of Student Services will file with the President of the College and the Co-chairs of the

Student Conduct Review Board a notice of the necessity to convene for disciplinary action. Written notice to the student involved shall be served by certified mail, addressed to his/her usual place of abode or hand delivered. The notice shall include or contain the following:

1. a copy of these policies;
2. specific factual allegations of misconduct and reference to any specific rules which the facts, as alleged, violate;
3. notification of the Student Conduct Review Board convening time.

C. Students may be directed to participate in counseling or educational seminars in lieu of, or in addition to, the imposition of disciplinary actions described in A above.

D. Other than College expulsion, disciplinary sanctions will not be made part of the student's permanent academic record, but will become part of the student's confidential record maintained by the Vice President of Student Services.

E. The following sanctions may be imposed upon clubs, groups or organizations:

1. Those sanctions listed in Section A Paragraphs 1, 2, 3, 4, 5, 6, 7, and 8.
2. **Deactivation** - loss of all privileges, including College recognition, for a specified period of time.

V. Temporary Suspensions

A. Class Suspension

An instructor or the Vice President of Student Services may temporarily suspend the opportunity of a student to participate in a class, if either determines that the continued presence of the student would disrupt the educational process, or endanger the physical well-being of others in the classroom or immediate area.

1. Communication of Suspension of Student - The temporary suspension of the student will be promptly communicated to the student.

(a) If prompt action dictates that the temporary suspension be only communicated orally due to the urgency of the situation, the student will be given oral notification and then receive written notification of the reasons for the temporary suspension within three administrative work days from the removal.

(b) Except as provided in sub (a) above, the temporary suspension of a student must be communicated to the student in writing, and the written notice shall state the reasons for the temporary suspension.

(c) All temporary suspensions from the classroom initiated by the instructor shall be reported to the appropriate academic administrator or supervisor, and to the Vice President of Instruction and the Vice President of Student Services within one administrative work day of the temporary suspension from the classroom.

2. Any student temporarily suspended from a class by an instructor may be readmitted to that class only by the appropriate academic administrator or the Vice President of Student Services, following a conference with student.

B. College Suspension

In her discretion, the Vice President of Student Services may impose a College suspension prior to the hearing before the Student Conduct Review Board.

Interim suspension may be imposed only:

1. To insure the safety and well-being of members of the College community or preservation of College property; or
2. To insure the student's own physical or emotional safety and well-being; or
3. To avoid a threat of disruption of or interference with the normal operations of the College.

B. During the interim suspension, students will be denied access to the campus(including classes), to off-campus instructional sites, and/or to all other College activities or privileges for which the student might otherwise be eligible, as the Vice President of Student Services determines appropriate.

VI. APPEALS

A. Disciplinary Action by Designees of Vice President of Student Services

A decision reached, or discipline imposed by a designee of the Vice President of Student Services may be appealed in writing within five administrative days to the Vice President of Student Services. The Vice President of Student Services shall render a decision on the appeal within five administrative days after receipt of the appeal.

B. Decision by Vice President of Student Services or Student Conduct Review Board

A decision reached or discipline imposed by the Vice President of Student Services herself, or by the Student Conduct Review Board may be appealed to the President of the College.

1. Time and Manner of Appeal - Appeal to the President shall be in writing containing the materials described in subsection 2 below, and must be presented to the Office of the President within five administrative work days from the date of issuance of the decision of the Student Conduct Review Board, or the Vice President of Student Services, as appropriate.

2. Content of Written Appeal - The written appeal shall include such information as the person bringing the appeal deems necessary to show that the decision reached was erroneous.

3. Record on Appeal - In considering the appeal, the President shall have available the report from the Student Conduct Review Board, or the Vice President of Student Services as appropriate, along with any written documentation submitted at the hearing.

4. Time for President's Decision - The President shall render a decision on the appeal within ten administrative work days after receipt of the last to be received report and written documentation.

5. Referral to Board of Trustees - Upon review of the materials, if the College President deems it necessary, the President may defer the responsibility for decision on the appeal to the Board of Trustees of the College. In the event of such deferral, the President shall notify the accused student, and the Vice President of Student Services, and the matter shall be presented to the Board for its consideration at the next regularly scheduled Board meeting.

The Board shall render a decision on the appeal after due consideration.

- C. Rehearing - The right to appeal does not entitle a student to a full rehearing of his/her case.
- D. Scope of Appeal - An appeal will be limited to review of the initial process except when appropriate new evidence is presented.
- E. Change of Disciplinary Action on Appeal - If discipline is imposed, the Vice President of Student Services, the President or the Board of Trustees (as appropriate), who hears the appeal, may not impose a more severe disciplinary action than the original disciplinary action imposed. A disciplinary action may be reduced on appeal.
- G. Finality of Decision. The decision on appeal of the Vice President of Student Services under paragraph A above shall be final. The decision of the President on appeal pursuant to paragraph B shall be final, unless the President shall defer the decision to the Board of Trustees of the College, in which case the decision of the Board of Trustees shall be final.

VII. DEFINITIONS

- A. The term "College" means Sauk Valley Community College.
- B. The term "student," for the purposes of this code, includes all persons applying for admission or taking credit or non-credit courses provided by the College both full-time and part-time.
- C. The term "faculty member" means all full- or part-time teachers, counselors and librarians, excluding interns and student teachers.
- D. The term "official" includes any person employed by the College performing assigned administrative or professional staff responsibilities.
- E. The term "member of the College community" includes any person who is a student, faculty member, College official, or any other person employed by the College. A person's status in a particular situation will be determined by the Vice President of Student Services.
- F. The term "College premises" includes all land, buildings, facilities, and other property in the possession of or owned, used, or controlled by the College (including adjacent streets and sidewalks).
- G. The term "organization" means any number of persons who have complied with the formal requirements for College recognition.
- H. The term "will" is used in the imperative sense.
- I. The term "may" is used in the permissive sense.

VIII. INTERPRETATION AND REVISION

- A. Any question of the interpretation regarding the **Code of Student Conduct** will be referred to the Vice President of Student Services or a designee for final determination.
- B. The Code will be reviewed periodically and amended as necessary under the direction of the Vice President of Student Services.

618.01 Student Conduct Review Board

Student Conduct Review Board shall be a subcommittee of the Student Services College Committee and shall be composed of four full-time students and four full-time faculty members. The Student Government shall conduct the election of the four student members in the fall semester of each year. The Student Services Committee shall appoint the four faculty representatives to the Student Conduct Review Board at the first meeting of the semester.

Any vacancies shall be filled by a 2/3 majority vote of all members of the Student Conduct Review Board. The Board shall designate one student member and one faculty member to act as co-chairs. The chairs shall be responsible for:

- a) chairing all meetings and hearings;
- b) providing accurate minutes of all meetings and hearings to Board members and others (when appropriate);
- c) ensuring that all procedures during hearings meet statutory and procedural requirements;
- d) keeping accurate records of all meetings, hearing, and hearing outcomes;
- e) ensuring that all sanctions are submitted in writing to the Vice President of Student Services.

All action taken by the Student Conduct Review Board under these procedures shall be taken by majority of the members present. A quorum shall consist of five members present. No member of the Board who was not present at all hearings shall vote upon sanctions except with the consent of the accused student, the Vice President of Student Services, and the Student Conduct Review Board.

Members are responsible for:

- a) possessing a copy of and being familiar with the process and its attendant policies and procedures;
- b) attending all meetings;
- c) maintaining strict confidentiality about all information pertaining to meetings and hearings.

The Vice President of Student Services shall facilitate the hearing by the Student Conduct Review Board, and shall provide advice to the Chairs regarding conduct of all hearings, and the application of College procedures and policies. The Vice President of Student Services may, in her discretion, have legal counsel to the College available to advise the Student Conduct Review Board regarding conduct of the proceeding and the application of College policies and law.

621.01 Proceedings by the Student Conduct Review Board

The hearing before the Student Conduct Review Board includes an inquiry into the question of whether the alleged act giving rise to the recommended disciplinary action did in fact occur, and if so, what disciplinary action shall be imposed.

Proceedings and hearings before the Student Conduct Review Board will be conducted with the following guidelines:

1. Notice - The accused student shall be given not less than five administrative work day's advance written notice of the hearing. The notice shall be provided by the Student Conduct Review Board. The notice shall indicate the time, date and place of the hearing.
2. Non-public Hearing - The hearing shall not be public. For all stages of presentation of evidence, and argument to the Student Conduct Review Board, the Vice President of Student Services, an advisor to the Vice President of Student Services, counsel to the College, the accused student, the accused student's advisor, and, if the accused student is a minor, the accused student's parents or legal guardian, may be present. Admission of any other person to the proceedings, other than for purposes of testimony as a witness, shall be at the discretion of the Student Conduct Review Board.
3. Advisors and Attorneys - Any party or witness may be accompanied by such single advisor as such party or witness may chose. The advisor may be an attorney. The cost of any advisor to the witness or party shall be borne by that witness or party. An advisor is not permitted to speak or to participate directly in the proceeding before the Student Conduct Review Board, and is not permitted to examine or cross examine witnesses.

4. Challenge of Members of Board - The accused student and the Vice President of Student Services may each request the removal of any member of the Student Conduct Review Board from hearing the cause for legitimate reason. Issues of removal shall be decided by the Student Conduct Review Board.
5. Multiple Accused Students - In hearings involving more than one accused student, the chairs of the Student Conduct Review Board, at their discretion, may require that the proceedings concerning each student be conducted separately.
6. Right to Present Evidence - The Vice President of Student Services, the accused student, and the Student Conduct Review Board may present witnesses or other evidence relating to the matter before the Student Conduct Review Board.
7. Order of Proceeding - The order of proceeding shall be as follows: the Vice President of Student Services shall first make an explanation of the charge or charges involved, and summarize the evidence to be presented by the Vice President of Student Services. The Vice President shall then present such evidence and witnesses as she deems appropriate relevant to the issues before the Student Conduct Review Board. Upon conclusion of the presentation, the accused student may summarize any evidence the accused student intends to produce to the Board, and shall then proceed to offer testimony of any witnesses, and any documentary evidence the accused student may desire, relevant to the issues before the Student Conduct Review Board. After the accused student has concluded the presentation of witnesses and documentary evidence, the Vice President of Student Services may offer any additional witnesses or evidence desired. Thereafter, the Student Conduct Review Board may call any different witnesses and any additional evidence not previously presented.

8. Receipt of Documentary Evidence - Pertinent records, exhibits and written statements may be accepted by the Student Conduct Review Board in the discretion of the chairs.
9. Argument - After submission of all evidence, the Chairs shall call for any final remarks. The Vice President of Student Services may address any arguments to the Board. At the conclusion of the Vice President of Student Services' remarks, the accused student may address the Board regarding the matter being considered by the Board.
10. Deliberation - After the conclusion of the arguments, the Student Conduct Review Board shall enter into deliberations to reach its decision.
11. Absence of the Accused Student - In all cases, the facts and support of any charges will be presented and considered whether or not the accused student attends the hearing. Except in the event the student is charged with failing to obey the summons of the Student Conduct Review Board, or summons of College official, no student may be found to have violated the Code of Student Conduct simply because the student failed to appear before the Student Conduct Review Board.
12. Continuances - The Student Conduct Review Board, in its sole discretion, may grant a continuance of proceedings when specifically requested by the accused student.
13. Miscellaneous - Matters relating to recess of proceedings, adjournment, relevance of matters submitted, limitation on time of argument, and orderly conduct of proceedings are in the discretion of the Chairs.

621.02 Decision of the Student Conduct Review Board

The Student Conduct Review Board shall render its written decision within ten administrative work days of the hearing. It shall send its decision to the Vice President of Student Services, to the President of the College, and to the accused student. Any minority opinions of the Student Conduct Review Board shall be transmitted, along with the decision of the Student Conduct Review Board.

1. When a student is found not guilty of violating the **Code of Student Conduct**, a written statement to the student will be issued that no violation of the **Code of Student Conduct** has been determined, and all records will be expunged.
2. When the Student Conduct Review Board determines that a student has violated the **Code of Student Conduct**, the Student Conduct Review Board will collectively determine the disciplinary action to be imposed, as provided in Section IV.
3. In the event the Student Conduct Review Board is unable to agree upon a decision, the Student Conduct Review Board shall so advise the President of the College and the Vice President of Student Services within the time provided above. The Vice President of Student Services shall forward the materials required by Policy 623.01 to the Board of Trustees at its next regularly scheduled meeting. The Board shall then set a time for disposition of the matter. The Board will establish such procedures as are appropriate under the specific circumstances to permit resolution of the matter.

622.01 Action by the College President

When the decision of the Student Conduct Review Board is final, the College President shall direct such actions as are necessary to carry out the decision.

All Student Conduct Review Board decisions are effective upon notification to the student by certified mail or hand delivery.

623.01 Action by the Board of Trustees

A full record of all Student Conduct Review Board proceedings which are referred to the Board of Trustees for decision shall be presented to the Board in advance thereof. The decision of the Board shall be based upon the record and evidence presented by the Student Conduct Review Board. The decision of the Board shall be final, and any discipline imposed shall take effect from and after the date of said decision.



Sauk Valley
Community
College

OFFICE OF THE PRESIDENT

State of Illinois
County of Lee

District 506

CERTIFICATE

I, Marilyn Vinson, do hereby certify that I am the Secretary to the Board of Trustees of Sauk Valley Community College, Lee County, Illinois, and that the attached is a true and correct copy of a resolution duly adopted by the Board of Trustees of the College at its regular meeting held at 7 p.m. on June 17, 1996 in the Board Room of said College, 173 Illinois Route #2, Dixon, Illinois, 61021, at which time and place a quorum was present.

Dated this 17th day of June, 1995

Marilyn Vinson
Marilyn Vinson, Secretary to the
Board of Trustees, District 506
Dixon, Illinois

RESOLUTION

WHEREAS, Sauk Valley Community College is located within the corporate limits of the Sterling Rural Fire Protection District; and

WHEREAS, Sauk Valley Community College is located on the eastern border of the Sterling Rural Fire Protection District and is adjacent to the Dixon Community Fire Protection District; and

WHEREAS, Sauk Valley Community College would receive greater benefits by transferring into the Dixon Community Fire Protection District; and

WHEREAS, the respective Boards of Trustees of the Sterling Rural Fire Protection District and the Dixon Community Fire Protection District have indicated a willingness to consent to the disconnection of Sauk Valley Community College from Sterling Rural Fire Protection District and transfer to the Dixon Community Fire Protection District pursuant to 70 ILCS 705/16a; and

WHEREAS, prior to disconnection, the Sauk Valley Community College is required to petition the Circuit Court of Lee County to approve the disconnection from Sterling Rural Fire Protection District and transfer to the Dixon Community Fire Protection District;

NOW, THEREFORE, the Board of Trustees of Sauk Valley Community College, hereby resolves:

The President is hereby directed to bring a Petition for Disconnection of Sauk Valley Community College from the Sterling Rural Fire Protection District and the transfer to the Dixon Community Fire Protection District pursuant to 70 ILCS 705/16a.

The President is hereby authorized to sign any and all documents necessary to effectuate the disconnection of Sauk Valley Community College from the Sterling Rural Fire Protection District and transfer to the Dixon Community Fire Protection District.

Dated this 18th day of June, 1996.

AYES

NAYS

Edward Andersen

Thomas Jensen

William Simpson

B.J. Wolf

William Yemm

Thomas Densmore

ABSENT: Richard Groharing
Carlos Garcis (Student Trustee)



MEMORANDUM

TO: Dr. Richard Behrendt
FROM: Jami V. Bradley
DATE: June 12, 1996
SUBJECT: Medical Insurance Report

The revenue and expenses for the Colleges medical insurance plan year ending July 31, 1996, are listed below. Please be advised that these amounts include retirees, COBRA participants and grant employees.

	<u>Month of May 1996</u>	<u>Plan Year To Date</u>
Revenue	\$46,248.17	\$516,920.36
Expenses:		
Medical claims	(19,218.85)	(270,385.17)
Fixed Costs	(11,516.67)	(127,144.53)
Revenue in excess of expenses	15,512.65	119,390.66
Beginning Accumulated Medical Insurance Pool at August 1, 1995		<u>370,491.92</u>
Ending Accumulated Medical Insurance Pool at May 31, 1996		<u>\$489,882.58</u>

n

cc: Insurance Advisory Committee
Beverly Kiele

I. Other

Code of Student Conduct Revisions (Second Reading)

J. Reports

1. Student Trustee
2. ICCTA Representative
3. Foundation Liaison
4. Board Chair

K. Adjournment

Board of Trustees Meetings

July 22, 1996

July 25, 1996
(Board Retreat)
Brandywine Lodge

August 26, 1996

September 23, 1996

ICCTA Monthly Meetings

None

None

September 13-14, 1996
Renaissance, Springfield



Sauk Valley
Community
College

Office of the Secretary to the
SVCC Board of Trustees

Date: June 10, 1996

PUBLIC NOTICE OF MEETING

This is to provide public notice of the following meeting associated with the Sauk Valley Community College Board of Trustees:

WHO: Board of Trustees, District #506

WHEN: * Monday, June 17, 1996

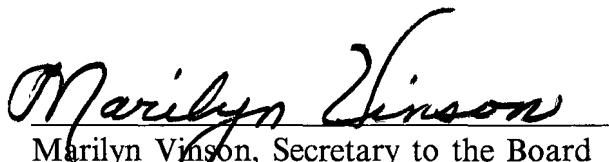
TIME: 7:00 p.m.

WHERE: Third Floor Board Room

TYPE: Open and Closed Sessions

PURPOSE: Regular Monthly Meeting

AGENDA: TBA



Marilyn Vinson
Marilyn Vinson, Secretary to the Board
of Trustees, District #506

* Regular meeting scheduled for
June 24, 1996 has been cancelled.

SAUK VALLEY COMMUNITY COLLEGE
 BOARD OF TRUSTEES - TREASURER'S REPORT
 May 31, 1996

CHECKING ACCOUNTS

<u>INTEREST BEARING ACCOUNTS</u>	<u>FINANCIAL INSTITUTION</u>	<u>INTEREST RATE</u>	<u>AMOUNT</u>
General Account	Sterling Federal, Sterling	4.41	\$159,974.76
Bookstore Account	Sterling Federal, Sterling	4.55	54,400.65
Illinois Public Treasurers	First of America Bank, Springfield	5.14	302,989.29
Investment Pool			
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS			517,364.70
NON-INT. BEARING ACCOUNTS	FINANCIAL INSTITUTION		
Restricted	Sterling Federal, Sterling		75,766.96
Insurance Account	Sterling Federal, Sterling		0.00
SUBTOTAL NON-INTEREST BEARING CHECKING ACCOUNTS			75,766.96
TOTAL CHECKING ACCOUNTS			\$593,131.66

INVESTMENTS

<u>FUND</u>	<u>FINANCIAL INSTITUTION</u>	<u>INTEREST RATE</u>	<u>RENEWAL DATE</u>	<u>AMOUNT</u>
Education	Amcore Bank, Sterling	5.20	07-05-96	\$600,000
ducation	HomeBanc, Dixon	6.80	07-24-96	500,000
Operations & Maintenance	Tampico National Bank	5.65	10-12-96	100,000
Operations & Maintenance	Milledgeville State Bank	5.50	10-12-96	100,000
Operations & Maintenance	First National Bank, Amboy	5.25	08-15-97	100,000
Protection, Health & Safety	Amcore Bank, Sterling	5.70	05-16-97	200,000
Auxiliary	Amcore Bank, Sterling	5.40	12-01-96	300,000
Auxiliary	Amcore Bank, Sterling	5.70	05-16-97	100,000
Bookstore	First Bank/South	5.15	08-01-96	150,000
Working Cash	First Bank, Sterling	6.00	06-30-96	450,000
Working Cash	Amcore Bank, Sterling	5.75	08-16-96	100,000
Working Cash	First Bank, Dixon	5.75	08-16-96	100,000
Working Cash	Fulton State Bank	5.25	09-08-96	100,000
Working Cash	Home Banc, Dixon	5.75	10-03-96	700,000
Working Cash	Tampico National Bank	5.60	12-08-96	500,000
Working Cash	Amcore Bank, Sterling	5.60	03-16-97	300,000
Building Bond Proceeds	Sterling Federal Bank	5.60	07-21-96	200,000
Building Bond Proceeds	First Bank, Sterling	6.00	06-29-96	350,000
Building Bond Proceeds	Amcore Bank, Sterling	5.40	11-16-96	<u>200,000</u>
TOTAL INVESTMENTS				\$5,150,000

SAUK VALLEY COMMUNITY COLLEGE
 APPROVED BY

Thomas A. Dersum
John Simpson
 6-17-96

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
JUNE 30, 1996

<u>SUMMARY OF BILLS PAYABLE</u>	<u>AMOUNT</u>
Pages 1-31	
Education Fund	\$165,805.68
Operations and Maintenance Fund	16,377.24
Operations and Maintenance (Restricted) Fund	0.00
Bond Issue Fund	0.00
Auxiliary Fund	19,479.71
Working Cash Fund	0.00
Agency Fund	7,722.56
Audit Fund	0.00
Liability, Protection and Settlement Fund	34,811.33
Building Bond Proceeds Fund	0.00
Pages 32-37	
Restricted Fund	28,281.19
Pages 38-40	
Bookstore	<u>59,353.07</u>
TOTAL	<u>\$331,830.78</u>

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY
R. C. Dunn
PRESIDENT
Wm. J. Simpson
SECRETARY
DATE 6-19-96

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 1

YOR	VENDOR NAME	INVOICE	ACCOUNT	CHECK
DATE	ACCOUNT	NUMBER	AMOUNT	NUMBER
		VOID CHECKS ***	28331 - 28341	
52396	ALFANO 013800052915	CINDY M STAFF TUIT REIM	345.00	28342
	VENDOR TOTAL		345.00	
	BLAIR SCOTT			
52396	010000044104	TUIT REF SUM 96	129.00	28343
	VENDOR TOTAL		129.00	
	BLEVINS MATT K			
52396	010000044104	TUIT REF SUM 96	129.00	28344
	VENDOR TOTAL		129.00	
	CLYDESDALE DAVID T			
52396	011900052913	ADDITIONAL TUIT REIM	90.00	28345
	VENDOR TOTAL		90.00	
	COOK LESLEY M			
96	010000013915	OVERPAY TUIT SPR 96	123.00	28346
	VENDOR TOTAL		123.00	
	COX TERRY J			
52396	056400055020	RECRUIT TRAVEL	170.77	28347
	VENDOR TOTAL		170.77	
	CULLUM CAROL J			
52396	013800052915	TUITION REIMBURSEMENT	1380.00	28348
	VENDOR TOTAL		1380.00	
3625	DIXON TIRE CENTER			
52396	027300054104	REPAIR TRUCK FLAT	26.00	28349
	VENDOR TOTAL		26.00	
1050	ECONOMY TROPHY COMPANY			
52396	056910554300	TROPHIES SLAM FEST	137.60	28350
	VENDOR TOTAL		137.60	
	ERNST SHANE M			

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 2

VENDOR DATE	VENDOR NAME ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
052396	010000013930	MILITARY GRANT SUM 96		301.00	28351
	VENDOR TOTAL			301.00	
E7323	ESCOM				
052396	019200058512	CONSULTING FEE		2400.00	28352
	VENDOR TOTAL			2400.00	
052396	010000044104	ESPINOSA JOSEFINA C TUIT REF SUM 96		129.00	28353
	VENDOR TOTAL			129.00	
052396	010000044104	FRITTS SUSAN T TUIT REF SUM 96		86.00	28354
052396	010000044208	LAB FEE REF SUM 96		15.00	28354
	VENDOR TOTAL			101.00	
052396	013800054900	GARCIA CARLOS A GRADUATION USHER		17.00	28355
	VENDOR TOTAL			17.00	
052396	050000013905	GIVENS DIANA L STU LOAN DUE 7-25-96		150.00	28356
	VENDOR TOTAL			150.00	
G7060	GROSSMAN, LEONA				
052396	056904153000	RN NCLEX REVIEW		175.00	28357
	VENDOR TOTAL			175.00	
052396	011881255000	HALL ZOLLIE W TRAVEL REIM		98.80	28358
	VENDOR TOTAL			98.80	
052396	010000013915	HOUCK ASHLEY N OVERPAY TUIT SPR 96		123.00	28359
	VENDOR TOTAL			123.00	
052396	013800055000	ILAEOPP CONF REG FEES		100.00	28360
	VENDOR TOTAL			100.00	

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 3

OR DATE	VENDOR NAME ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
	JACOBS 52396 010000044208	KARLA A LAB FEE REF SUM 96		10.00	28361
	52396 010000044104	TUIT REF SUM 96		172.00	28361
	VENDOR TOTAL			182.00	
	KERBER 52396 013800055000	JOAN E TRAVEL-ARTICULATION CON		11.76	28362
	VENDOR TOTAL			11.76	
	KIELE 52396 011271455000	BEVERLY M TRAVEL/CLINICALS		362.40	28363
	VENDOR TOTAL			362.40	
	LENGFELDER 52396 010000044104	BRIAN G TUIT REF SUM 96		129.00	28364
	VENDOR TOTAL			129.00	
	MEGILL, KEVIN M. 96 019200055400	REIM STAFF RECRUIT		595.43	28365
	VENDOR TOTAL			595.43	
1775	MELVIN, JOAN 52396 056904153000	RN NCLEX REVIEW		595.00	28366
	VENDOR TOTAL			595.00	
	MINETT 52396 010000044208	JAMES I LAB FEE REF SUM 96		10.00	28367
	VENDOR TOTAL			10.00	
	MINSON 52396 103914759900	CHARLA D TRAVEL REIM ILACHE CONF		79.35	28368
	VENDOR TOTAL			79.35	
	MNVREP 52396 103914759900	CONF REG FEES		520.00	28369
	VENDOR TOTAL			520.00	

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 4

VENDOR DATE	VENDOR NAME ACCOUNT DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
052396	012200053000 REPAIRS/CLEAN EQUIP		99.50	28370
VENDOR TOTAL			99.50	
052396	O'BRIEN TRISH L 010000044104 TUIT REF SUM 96		258.00	28371
VENDOR TOTAL			258.00	
052396	OLMSTED BRIAN T 056910255000 ICCJA CONF FEES		140.00	28372
VENDOR TOTAL			140.00	
P2931	PHI THETA KAPPA-ILLINOIS REGION			
052396	103914459900 NEW MEMBERS STATE DUES		32.00	28373
VENDOR TOTAL			32.00	
052396	POCI SHIRLEY 011900052913 ADDITIONAL TUIT REIM		45.00	28374
VENDOR TOTAL			45.00	
052396	RAKOWSKI LINSEY J 010000013915 OVERPAY LAB FEE SPR 96		1.00	28375
VENDOR TOTAL			1.00	
052396	SHAFF STEVEN J 011900052913 ADDITIONAL TUIT REIM		480.00	28376
VENDOR TOTAL			480.00	
052396	TOPPERT CAROLINE M 010000044104 TUIT REF SUM 96		129.00	28377
VENDOR TOTAL			129.00	
T8125	TUFTY, JEANINE			
052396	056904153000 RN NCLEX REVIEW		105.00	28378
VENDOR TOTAL			105.00	
052396	ULLRICK STEVEN V 013100055000 TRAVEL/REGISTRATION		36.42	28379
VENDOR TOTAL			36.42	

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 5

ID# DATE	VENDOR ACCOUNT	NAME DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
052396	WARDELL 013800052915	LEAH L STAFF TUIT REIM		410.00	28380
	VENDOR TOTAL			410.00	
052396	WEST 011210055000	CHARLES C TRAVEL/VISIT INTERN		35.70	28381
	VENDOR TOTAL			35.70	
052396	WHITEBREAD 010000044104	SARAH K TUIT REF SUM 96		123.00	28382
	VENDOR TOTAL			123.00	
10014 052896	MACWAREHOUSE 109913659900	REPLACE CK 28261		602.90	28383
	VENDOR TOTAL			602.90	
2896	R5658 ROCK VALLEY COMPUTERS 120000017300	REPLACE CK 28291		239.00	28384
	VENDOR TOTAL			239.00	
053096	A1450 ADMISSIONS MARKETING REPORT 018300054109	AWARDS YEARBOOK	VOID CHECKS***28385 -	28394	
	VENDOR TOTAL		45.00	28395	
053096	ALFAND 013800055000	CINDY M REIM TRAVEL/NIU		36.50	28396
	VENDOR TOTAL			36.50	
053096	A4829 AMERICAN EXPRESS FINANCIAL ADVISORS I 010000021405	5-31-96 PAYROLL		770.00	28397
	VENDOR TOTAL			770.00	
053096	ANDERSON 010000044104	PAUL M TUITION REFUND-SUMMER 9		86.00	28398
	VENDOR TOTAL			86.00	
	APPLE	SUSAN L			

SAUK VALLEY COMMUNITY COLLEGE
 CHECK REGISTER
 06-30-96

PAGE 6

VENDOR	VENDOR NAME	INVOICE	ACCOUNT	CHECK
DATE	ACCOUNT	NUMBER	AMOUNT	NUMBER
053096	010000044104	129. 00	129. 00	28399
VENDOR TOTAL			129. 00	
BOSWELL	LAUREN N			
053096	010000044101	170. 33	170. 33	28400
VENDOR TOTAL			170. 33	
BOYLE	MARTIN J			
053096	010000044104	43. 00	43. 00	28401
053096	010000044208	15. 00	15. 00	28401
VENDOR TOTAL			58. 00	
BROWN, MILDRED				
053096	056904145902	49. 00	49. 00	28402
VENDOR TOTAL			49. 00	
C0259	CAPITAL GUARDIAN TRUST COMPANY			
053096	010000021408	550. 00	550. 00	28403
VENDOR TOTAL			550. 00	
C1840	CENTEL TELEPHONE COMPANY			
053096	017600057500	3172. 17	3172. 17	28404
VENDOR TOTAL			3172. 17	
CHRONICLE GUIDANCE PUBLICATIONS				
053096	013800054101	24. 73	24. 73	28405
VENDOR TOTAL			24. 73	
C3079	CHRONICLE OF HIGHER EDUCATION-MARION			
053096	013800054101	75. 00	75. 00	28406
VENDOR TOTAL			75. 00	
W2945	CIRCUITCLERK OF WHITESIDE COUNTY			
053096	010000021911	173. 33	173. 33	28407
VENDOR TOTAL			173. 33	
C5920	CONSOLIDATED MANAGEMENT CO.			
053096	011220051302	340. 00	340. 00	28408
VENDOR TOTAL			340. 00	

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 7

DOR DATE	VENDOR NAME ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
53096	COVELL 010000044104	WILLIAM E TUITION REFUND-SUMMER 9		129.00	28409
	VENDOR TOTAL			129.00	
53096	EDELBACH 011160055000	DAVID J REIM TRAVEL ACS CONF		242.81	28410
	VENDOR TOTAL			242.81	
53096	EDMONDS 011881155000	ANN E REIM TRAVEL TRANSITION		21.00	28411
	VENDOR TOTAL			21.00	
6782	EQUITABLE LIFE ASSURANCE 53096 010000021403	5-31-96 PAYROLL		232.00	28412
	VENDOR TOTAL			232.00	
0270	FARMERS NEW WORLD LIFE INSURANCE 53096 010000021427	5-31-96 PAYROLL		25.00	28413
	VENDOR TOTAL			25.00	
1616	FEDERAL LIFE INSURANCE COMPANY 53096 010000021417	5-31-96 PAYROLL		12.50	28414
	VENDOR TOTAL			12.50	
53096	FLAHERTY 010000044104	MERILEE TUITION REFUND-SUMMER 9		43.00	28415
	VENDOR TOTAL			43.00	
53096	FRANKLIN LIFE INSURANCE COMPANY 010000021404	5-31-96 PAYROLL		512.50	28416
	VENDOR TOTAL			512.50	
53096	FRAZIER 010000044208	JENNIFER L LAB REFUND-SUMMER 96		25.00	28417
53096	010000044104	TUITION REFUND-SUMMER 9		43.00	28417
	VENDOR TOTAL			68.00	
	GOVER	PHILIP E			

SAUK VALLEY COMMUNITY COLLEGE
 CHECK REGISTER
 06-30-96

PAGE E

VENDOR	VENDOR NAME	INVOICE	ACCOUNT	CHECK
DATE	ACCOUNT	NUMBER	AMOUNT	NUMBER
053096	011881455000	REIM TRAVEL	35. 40	28418
VENDOR TOTAL			35. 40	
HALL	ZOLLIE W			
053096	011881255000	REIM TRAVEL MORTON COLL	98. 40	28419
VENDOR TOTAL			98. 40	
HOFREITER, HOLLY				
053096	056904145900	CHECK FOR CHANGE	10. 00	28420
VENDOR TOTAL			10. 00	
H5870	HORACE MANN INSURANCE COMPANY			
053096	010000021420	5-31-96 PAYROLL	370. 00	28421
VENDOR TOTAL			370. 00	
I4399	ILLINOIS DEPARTMENT OF REVENUE			
053096	010000021300	5-31-96 PAYROLL	6020. 06	28422
VENDOR TOTAL			6020. 06	
I5990	IOWA WATER MANAGEMENT, CORP.			
053096	027100054104	TRAVEL EXPENSES	290. 88	28423
VENDOR TOTAL			290. 88	
KETTLEY	RACHEL M			
053096	010000044104	TUITION REFUND-SUMMER 9	129. 00	28424
053096	010000044208	LAB REFUND-SUMMER 96	15. 00	28424
VENDOR TOTAL			144. 00	
KOCH	LAURIE R			
053096	010000044208	LAB REFUND-SUMMER 96	10. 00	28425
VENDOR TOTAL			10. 00	
L1880	LESEMAN, JOLENE			
053096	056400055021	REIM TRAVEL GAMES	85. 80	28426
VENDOR TOTAL			85. 80	
L8378	LUTHERAN BROTHERHOOD			
053096	010000021416	5-31-96 PAYROLL	526. 32	28427
VENDOR TOTAL			526. 32	

SAUK VALLEY COMMUNITY COLLEGE
 CHECK REGISTER
 06-30-96

PAGE 9

EDOR DATE	VENDOR NAME ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
0138 53096	MAINSTAY FUNDS 010000021406	5-31-96 PAYROLL		75.00	28428
	VENDOR TOTAL			75.00	
53096	MORENO 010000044208	RUBEN JR. LAB REFUND-SUMMER 96		15.00	28429
	VENDOR TOTAL			15.00	
1875 53096	NESTI, NED JR. 056904153000	TOUR/CHI HISTORICAL SOC		600.00	28430
	VENDOR TOTAL			600.00	
5887 53096	NORTHERN LIFE INSURANCE COMPANY 010000021414	5-31-96 PAYROLL		85.00	28431
	VENDOR TOTAL			85.00	
5900 096	NORTHWESTERN MUTUAL INSURANCE COMP. 010000021407	5-31-96 PAYROLL		75.00	28432
	VENDOR TOTAL			75.00	
53096	OLSON, DANIEL 011900058600	1/2 CADAVER DISSECTION		400.00	28433
	VENDOR TOTAL			400.00	
7115 53096	PRUDENTIAL INSURANCE COMPANY 010000021411	5-31-96 PAYROLL		100.00	28434
	VENDOR TOTAL			100.00	
53096	ROSENOW 010000044104	LINDSAY R TUITION REFUND-SUMMER 9		129.00	28435
	VENDOR TOTAL			129.00	
0373 53096	SAUK VALLEY COMMUNITY COLLEGE 010000021905	5-31-96 PAYROLL		10.00	28436
	VENDOR TOTAL			10.00	
0942	SCHOOL EMPLOYEES CREDIT UNION				

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 10

VENDOR	VENDOR NAME	DATE	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
053096	010000021600	5-31-96	PAYROLL			24467.74	28437
VENDOR TOTAL						24467.74	
SHAPE MAGAZINE							
053096	011171654102		SUBSCRIPTIONS			19.97	28438
VENDOR TOTAL						19.97	
52820	SHELL OIL COMPANY						
053096	056900354300		FUEL FOR COLLEGE VANS			443.27	28439
VENDOR TOTAL						443.27	
57615	STATE UNIVERSITIES RETIREMENT SYSTEM						
053096	010000021100	5-31-96	PAYROLL			17277.64	28440
VENDOR TOTAL						17277.64	
57628	STERLING FEDERAL BANK						
053096	010000021200	5-31-96	PAYROLL			27432.11	28441
053096	010000021700	5-31-96	PAYROLL			1754.96	28441
053096	010000021701	5-31-96	PAYROLL			253.96	28441
053096	129200052800		FICA DUE 5/31 P/R			253.86	28441
053096	129200052700		MEDICARE DUE 5/31 P/R			1754.86	28441
VENDOR TOTAL						31449.75	
50368	SVCC FACULTY ASSOCIATION						
053096	010000021800	5-31-96	PAYROLL			1093.05	28442
VENDOR TOTAL						1093.05	
T1601	TEACHERS INSURANCE						
053096	010000021410	5-31-96	PAYROLL			5033.74	28443
VENDOR TOTAL						5033.74	
THENNES, TODD							
053096	011900058600		1/2 CADAVER DISSECTION			400.00	28444
VENDOR TOTAL						400.00	
T6970	TRUSTMARK INSURANCE COMPANY						
053096	010000021933	5-31-96	PAYROLL			889.22	28445
VENDOR TOTAL						889.22	

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 11

DATE	ACCOUNT	VENDOR NAME DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
63096	013800052915	ULLRICK STEVEN V TUITION REIM 7 CREDITS		694.00	28446
		VENDOR TOTAL		694.00	
6349	010000021903	UNITED WAY OF DIXON 5-31-96 PAYROLL		63.00	28447
		VENDOR TOTAL		63.00	
6350	010000021902	UNITED WAY OF STERLING-ROCK FALLS 5-31-96 PAYROLL		47.75	28448
		VENDOR TOTAL		47.75	
6386	011881955000	UNIVERSITY OF ILLINOIS-URBANA REG FEES FOR 2		100.00	28449
		VENDOR TOTAL		100.00	
6340	019200054402	US POSTMASTER - DIXON MAILING FALL 96 SCHEDUL		1325.00	28450
		VENDOR TOTAL		1325.00	
6343	019200054402	US POSTMASTER - ROCK ISLAND MAILING FALL 96 SCHEDUL		1825.00	28451
		VENDOR TOTAL		1825.00	
6344	019200054402	US POSTMASTER - ROCKFORD MAILING FALL 96 SCHEDUL		2350.00	28452
		VENDOR TOTAL		2350.00	
0100	010000021419	WADDELL AND REED 5-31-96 PAYROLL		325.00	28453
		VENDOR TOTAL		325.00	
63096	011230055000	WARDELL JOHN H REIM TRAVEL GE CLASS		27.60	28454
		VENDOR TOTAL		27.60	
		WETTER MICHELLE N			

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 12

VENDOR	VENDOR NAME	INVOICE	ACCOUNT	CHECK
DATE	ACCOUNT	NUMBER	AMOUNT	NUMBER
053096	010000044208		10.00	28455
053096	010000044104		86.00	28455
VENDOR TOTAL			96.00	
			VOID CHECKS***28456 - 28466	
A4828	AMERICAN EXPRESS			
060696	019100055000		96.94	28467
060696	018100055000		103.27	28467
060696	019100055000		60.00	28467
VENDOR TOTAL			260.21	
A5058	AMOCO OIL COMPANY			
060696	056900354300		15.00	28468
VENDOR TOTAL			15.00	
AVECO				
060696	013800054101		20.00	28469
VENDOR TOTAL			20.00	
BAILEY	GLENN			
060696	011210055000		47.10	28470
VENDOR TOTAL			47.10	
BRANDON	AMY E			
060696	010000044104		129.00	28471
VENDOR TOTAL			129.00	
B6805	BRANDYWINE RESTAURANT AND LOUNGE			
060696	056400055061		270.40	28472
VENDOR TOTAL			270.40	
BUSH	STEFANIE J			
060696	010000044104		103.20	28473
VENDOR TOTAL			103.20	
BYAR	CHRISTINE			
060696	103913954900		178.44	28474
060696	056400054361		229.97	28474
060696	056400055061		45.00	28474
060696	056400054361		39.08	28474
VENDOR TOTAL			492.49	

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 13

DDO DATE	VENDOR NAME ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
60696	CADY 010000044208	ANGELA L LAB FEE REF SUM 96		15.00	28475
	VENDOR TOTAL			15.00	
60696	CAIN 010000044927	MICHELLE M REF ACTIVITY ACH SUM 96		129.00	28476
	VENDOR TOTAL			129.00	
60696	CARRIE, CHRIS 103913054900	DRAWING 2ND PLACE		100.00	28477
	VENDOR TOTAL			100.00	
60696	DAWSON 010000044209	CHARISMA M LAB FEE REF FALL 96		5.00	28478
	VENDOR TOTAL			5.00	
696	DIVISION OF MANAGEMENT SERVICES 129200054300 BOILER INSPECTION			15.00	28479
	VENDOR TOTAL			15.00	
6805	DRANE, PAULA 056600054300	SUPPLIES REIM		45.13	28480
	VENDOR TOTAL			45.13	
60696	FARRELL 010000044208	BRANDON T LAB REF SUM 96		15.00	28481
60696	010000044104	TUIT REF SUM 96		129.00	28481
	VENDOR TOTAL			144.00	
1613	FEDERAL EXPRESS CORPORATION 019200054402 CHARGES 4/8-4/29			83.50	28482
	VENDOR TOTAL			83.50	
60696	FRITSCH 010000044208	MELODIE L LAB FEE REF SUM 96		15.00	28483
60696	010000044104	TUIT REF SUM 96		86.00	28483
	VENDOR TOTAL			101.00	

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 14

VENDOR DATE	VENDOR NAME ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
	FRITSCH	TRACI L			
060696	010000044208	LAB FEE REF SUM 96		15. 00	28484
060696	010000044104	TUIT REF SUM 96		86. 00	28484
	VENDOR TOTAL			101. 00	
	GLD ENTERPRISES				
060696	056400054300	BANNER FOR GYM		85. 00	28485
	VENDOR TOTAL			85. 00	
	GORDON	NATHAN P			
060696	010000044104	TUIT REF SUM 96		21. 50	28486
	VENDOR TOTAL			21. 50	
	GRAY	GARY L			
060696	010000044104	TUIT REF SUM 96		129. 00	28487
	VENDOR TOTAL			129. 00	
	HALL	ZOLLIE W			
060696	011881455000	WORKFORCE MTG-TRAVEL		130. 50	28488
	VENDOR TOTAL			130. 50	
	HASKEN, MICHELLE				
060696	103913054900	DRAWING 1ST PLACE		200. 00	28489
	VENDOR TOTAL			200. 00	
	HEALY	DANIEL			
060696	010000044104	TUIT REF SUM 96		129. 00	28490
	VENDOR TOTAL			129. 00	
	HILL	ROB W			
060696	010000044104	TUIT REF SUM 96		103. 20	28491
	VENDOR TOTAL			103. 20	
	HILLERS	RUBY K			
060696	010000044208	LAB FEE REF SUM 96		6. 00	28492
060696	010000044104	TUIT REF SUM 96		86. 00	28492
	VENDOR TOTAL			92. 00	

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 15

ID# DATE	VENDOR NAME ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
	HOPKINS, SHERRY M.				
060696	019200055400	CIS CANDIDATE EXP		288.14	28493
	VENDOR TOTAL			288.14	
14385	ILLINOIS COMM.	COLLEGE TRUSTEES ASSOC			
060696	019100055000	ICCTA LOBBY DAY		100.00	28494
060696	018100055000	ICCTA LOBBY DAY		50.00	28494
060696	019100055000	REG FEES ICCTA		640.00	28494
060696	018100055000	REG FEES ICCTA		120.00	28494
060696	019100055000	TRAVEL TO ICCTA		245.00	28494
	VENDOR TOTAL			1155.00	
	INSTITUTE FOR CHARITABLE GIVING				
060696	018300054101	BOOKS		67.00	28495
	VENDOR TOTAL			67.00	
	JOHNSON, J. C.				
060696	103913054900	DRAWING 3RD PLACE		75.00	28496
	VENDOR TOTAL			75.00	
	KELM	ALLISON K			
060696	010000044208	LAB FEE REF SUM 96		160.00	28497
060696	010000044104	TUIT REF SUM 96		43.00	28497
	VENDOR TOTAL			203.00	
	KING	SHAWN			
060696	010000044104	TUIT REF SUM 96		129.00	28498
	VENDOR TOTAL			129.00	
	LAGOW	LARRY D			
060696	018300055000	TRAVEL LNUCH MTGS		74.89	28499
	VENDOR TOTAL			74.89	
	LALLY	LEA S			
060696	010000044208	LAB FEE REF SUM 96		15.00	28500
060696	010000044104	TUIT REF SUM 96		129.00	28500
	VENDOR TOTAL			144.00	
	LESEMAN, JOLENE				

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 16

VENDOR DATE	VENDOR NAME ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
060696	056400055011	TRYOUTS TRAVEL		89.40	28501
060696	056400055021	RECRUITING-TRAVEL		341.27	28501
VENDOR TOTAL				430.67	
060696	010000044101	LIVINGSTON WILLIAM CHECK FOR CHANGE		106.00	28502
VENDOR TOTAL				106.00	
060696	010000044208	LLOYD LISA M LAB FEE REF SUM 96		10.00	28503
VENDOR TOTAL				10.00	
060696	010000023900	LUI NELLY MARI MEDICARE TAX REIM		362.39	28504
VENDOR TOTAL				362.39	
060696	010000044204	LYNCH RHONDA F CHECK FOR CHANGE		4.00	28505
VENDOR TOTAL				4.00	
060696	010000044104	MARKS NATALIE L TUIT REF SUM 96		129.00	28506
VENDOR TOTAL				129.00	
060696	010000044208	MEKEEL JEANETTE L LAB FEE REF SUM 96		15.00	28507
VENDOR TOTAL				15.00	
060696	056700055000	MENDOZA MICHELLE A TRAVEL PRINTERS		22.80	28508
VENDOR TOTAL				22.80	
060696	010000044104	MOHR JEFFREY E TUIT REF SUM 96		129.00	28509
VENDOR TOTAL				129.00	
060696	056910354300	MR. NIFTY CLEANERS CLEAN DRAPES/MATHIS MEM		32.00	28510
VENDOR TOTAL				32.00	

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 17

VENDOR DATE	VENDOR NAME ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
11875 060696	NESTI, NED JR. 056904155000	REIM FRANK LLOYD WRIGHT		1017.00	28511
VENDOR TOTAL				1017.00	
15892 060696	NEVENHOVEN 010000044104	MARK J TUIT REF SUM 96		123.00	28512
VENDOR TOTAL				123.00	
15892 060696	NORTHERN ILLINOIS UNIVERSITY 013800054101	SUBSCRIPTION		10.00	28513
VENDOR TOTAL				10.00	
17065 060696	PROFESSIONAL BENEFIT ADMINISTRATORS I 056900752192	JAMIE J DEPENDENT STOP LOSS		103.20	28514
VENDOR TOTAL				103.20	
060696	056900752194	COBRA CONVERSION		3697.61	28515
060696	056900752197	LIFE INSURANCE		79.00	28515
060696	056900752193	PRECERTIFICATION		1599.36	28515
060696	056900752195	ADMINISTRATION		316.00	28515
060696	056900752191	INDIVIDUAL STOP LOSS		1461.50	28515
VENDOR TOTAL				4281.80	28515
VENDOR TOTAL				11435.27	
060696	RENAISSANCE HOTEL 019100055000	TRAVEL ICCTA-FACULTY		172.70	28516
VENDOR TOTAL				172.70	
060696	RILEY 010000044208	MARY E LAB FEE REF SUM 96		15.00	28517
060696	010000044104	TUIT REF SUM 96		86.00	28517
VENDOR TOTAL				101.00	
060696	ROSE 010000044104	GEORGE TUIT REF SUM 96		137.60	28518
VENDOR TOTAL				137.60	
ROSENBERRY		MARY B			

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 18

VENDOR	VENDOR NAME	DATE	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
060696	010000044208	060696	010000044104	LAB FEE REF SUM 96 TUIT REF SUM 96		25.00 3.00	28519 28519
VENDOR TOTAL						28.00	
SKIPWORTH ROBERT							
060696	010000044208	060696	010000044104	LAB FEE REF SUM 96 TUIT REF SUM 96		20.00 2.40	28520 28520
VENDOR TOTAL						22.40	
S6020	SPECIALTY UNDERWRITERS, INC.						
060696	129200056700			FINAL EQUIP COVERAGE		9915.00	28521
VENDOR TOTAL						9915.00	
TAUBE CHERYL F							
060696	010000044104	060696	010000044208	TUIT REF SUM 96 LAB FEE REF SUM 96		43.00 3.00	28522 28522
VENDOR TOTAL						46.00	
TAVITAS LISA A							
060696	010000044104			TUIT REF SUM 96		129.00	28523
VENDOR TOTAL						129.00	
THOMAS ROBERT							
060696	012100054500			BOOKS		46.90	28524
VENDOR TOTAL						46.90	
ULLRICK STEVEN V							
060696	013100055000			REGISTRATION LUNCH		53.93	28525
VENDOR TOTAL						53.93	
WHITLOCK SHERRI S							
060696	010000044104			TUIT REF SUM 96		86.00	28526
VENDOR TOTAL						86.00	
WIEBENGA LESLEY D							
060696	010000044104			TUIT REF SUM 96		129.00	28527
VENDOR TOTAL						129.00	
WOODHOUSE JANICE L							

SAUK VALLEY COMMUNITY COLLEGE
 CHECK REGISTER
 06-30-96

PAGE 19

ID#OR	VENDOR NAME	DATE	ACCOUNT	DESCRIPTION	INVOICE	ACCOUNT	CHECK	
					NUMBER	AMOUNT	NUMBER	
60696		056910354300		SUPPLIES/MATHIS MEM		156. 18	28528	
	VENDOR TOTAL					156. 18		
60696	WORLD GAME INSTITUTE	056900154300		WORLD GAME TRAVEL EXP		654. 88	28529	
	VENDOR TOTAL					654. 88		
0410	ABC-CLIO, INC.	61796	012100054500	BOOK		VOID CHECKS***28530 - 28541		
	VENDOR TOTAL				E6331	31. 60	28542	
4800	AM MULTIGRAPHICS	61796	056700054300	SUPPLIES		222. 37	28543	
	VENDOR TOTAL				T2309	180. 00	28543	
	REPAIRS							
	VENDOR TOTAL					402. 37		
61796	AMERICAN CHEMICAL SOCIETY	011160054102		LAB SAFETY VIDEOS		40030	79. 95	28544
	VENDOR TOTAL						79. 95	
4846	AMERICAN RED CROSS	61796	011171653000	RESUCI-ANNIE RENTAL		340. 00	28545	
	VENDOR TOTAL						340. 00	
6801	ARAMARK UNIFORM SERVICES	61796	011171653000	TOWEL SUPPLY		202. 03	28546	
	VENDOR TOTAL						202. 03	
7331	ASHTON GAZETTE	61796	018300054700	5-23 2X3 AD		15. 90	28547	
	VENDOR TOTAL						15. 90	
7600	AT & T	61796	012200053000	TELEPHONE CHARGES	01678	933. 00	28548	
	VENDOR TOTAL				01678	4464. 00	28548	
	TELEPHONE CHARGES							
	VENDOR TOTAL					5397. 00		
7606	AT & T CREDIT							

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 20

VENDOR	VENDOR NAME	DATE	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
061796	010000028900			PHONE INSTALL-PRINCIPAL		2391.31	28549
061796	019200056400			PHONE INSTALL-INTEREST		753.90	28549
VENDOR TOTAL						3145.21	
B0141	BAKER & TAYLOR						
061796	109913659900			BOOKS		763.12	28550
VENDOR TOTAL						763.12	
B1678	BEST LOCKING SYSTEMS OF NORTHERN IL						
061796	129200054300			MAINTENANCE SUPPLIES	15966	170.26	28551
VENDOR TOTAL						170.26	
B1875	BEST WESTERN BRANDYWINE LODGE						
061796	011271455000			INSTRUCTORS LUNCH MEETI	88577	98.40	28552
061796	056900154300			LECTURER ACCOM.	11807	26.16	28552
061796	056904154300			LECTURER ACCOM.	11807	26.16	28552
VENDOR TOTAL						150.72	
B1877	BEST WESTERN RESTAURANT						
061796	011881255000			LUNCH	88212	10.40	28553
VENDOR TOTAL						10.40	
B6807	BRANSON ELECTRIC						
061796	129200054300			CIRCUIT ANALYSIS	12192	162.40	28554
VENDOR TOTAL						162.40	
061796	017600057500			BYAR CHRISTINE REIM PHONE BILL		219.13	28555
VENDOR TOTAL						219.13	
C0001	CADENCE						
061796	011230054122			SUBSCRIPTION		59.95	28556
VENDOR TOTAL						59.95	
C0255	CAMPUS TECHNOLOGY						
061796	011900058600			COMPUTER UPDATE	37822	487.00	28557
VENDOR TOTAL						487.00	
C0258	CAPITOL MACHINERY CO.						

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 21

DOB	VENDOR NAME	DATE	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
51796	129200054300	3577	CITY ANSWER PHONE	LABOR-FUEL TRANSFER PUM	WD 00	253. 74	28558
			VENDOR TOTAL			253. 74	
51796	129200053000	5862	COMMONWEALTH EDISON	PAGER RENTAL	06877	43. 43	28559
			VENDOR TOTAL			43. 43	
51796	027600057300	5867	COMMUNITY COLLEGE WEEK	SERVICE	HV41-	24. 82	28560
51796	027600057300	61796	013800054101	SERVICE		6749. 08	28560
			VENDOR TOTAL			6773. 90	
51796	019100053500	5868	COMMUNITY UNIT SCHOOL DISTRICT #5	TAX PROTEST FEES		40. 00	28561
			VENDOR TOTAL			40. 00	
51796	109913659900	5920	CONSOLIDATED MANAGEMENT CO.	COMMENCEMENT RECEPTION	78575	679. 75	28563
51796	011881255000		DIVISION BREAKFAST		78568	93. 75	28563
51796	011501055000		MATH LUNCHEON		78570	40. 00	28563
51796	011881455000		BREAKFAST MEETING		78573	48. 75	28563
51796	011220054102		FOOD PREP CLASS			93. 70	28563
51796	019100055000		BOARD MEETING			40. 00	28563
51796	013800055400		TGIF LUNCHES		78560	122. 50	28563
51796	018100055600		ADMIN COUNCIL			252. 25	28563
51796	056904155000		COORDINATORS DINNER			120. 00	28563
51796	013800054900		PINNING		78569	415. 00	28563
51796	056910354300		PERFORMANCE HOUR		80029	30. 00	28563
			VENDOR TOTAL			1935. 70	
51796	027100054104	6815	CRESCENT ELECTRIC SUPPLY COMPANY	MAINTENANCE SUPPLIES	01326	109. 56	28564
51796	011900058600		MAINTENANCE SUPPLIES		01326	38. 64	28564
51796	011900058600		MAINTENANCE SUPPLIES		01326	12. 62	28564
51796	011900058600		MAINTENANCE SUPPLIES		01326	283. 90	28564
51796	011900058600		MAINTENANCE SUPPLIES		01326	23. 80	28564
51796	011900058600		MAINTENANCE SUPPLIES		01326	2. 90	28564

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 22

VENDOR	VENDOR NAME	DATE	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
061796	027100054104			MAINTENANCE SUPPLIES	01326	265. 69	28564
061796	027100054104			MAINTENANCE SUPPLIES	01326	6. 72	28564
061796	027100054104			MAINTENANCE SUPPLIES	01326	294. 80	28564
061796	027100054104			MAINTENANCE SUPPLIES	01326	39. 06	28564
061796	027100054104			MAINTENANCE SUPPLIES	01326	108. 80	28564
061796	027100054104			LIGHT FIXTURES	013-2	300. 00	28564
061796	027100054104			LIGHT FIXTURE	013-2	90. 00	28564
VENDOR TOTAL						1576. 49	
D0125	DAILY CHRONICLE						
061796	019200055400			ADVERTISING-CLASSIFIED		52. 74	28565
VENDOR TOTAL						52. 74	
D0133	DAILY GAZETTE, THE						
061796	018300054700			ADVERTISEMENT	726	251. 12	28566
061796	011881354101			ADVERTISEMENT	726	41. 28	28566
VENDOR TOTAL						292. 40	
DECOR N MORE							
061796	027100054104			PAINT	11022	117. 52	28567
VENDOR TOTAL						117. 52	
D2801	DIAMOND PETROLEUM SYSTEMS						
061796	029900058400			USED DISPENSER PURCHASE	6684	2785. 00	28568
VENDOR TOTAL						2785. 00	
DICK BLICK							
061796	011151154102			PAPER & TAPE	30087	50. 40	28569
VENDOR TOTAL						50. 40	
E7050	E. R. MOORE CO.						
061796	013800054900			COMMENCEMENT HOODS		2870. 18	28570
VENDOR TOTAL						2870. 18	
E0929	ECHO						
061796	018300054700			5-21 3X2 AD		18. 00	28571
VENDOR TOTAL						18. 00	
E1030	ECOLAB PEST ELIMINATION DIVISION						

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 23

OR VENDOR NAME	DATE ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
	51796 027100053000	PEST CONTROL SERVICE	39855	162.00	28572
VENDOR TOTAL				162.00	
1050 ECONOMY TROPHY COMPANY					
51796 056400054321	BANQUET AWARDS		03213	46.50	28573
VENDOR TOTAL				46.50	
7474 ESSEX COMPUTERS					
51796 019200058514	MONITOR		14716	481.50	28574
VENDOR TOTAL				481.50	
FORTRES GRAND CORPORATION					
51796 011881954102	FORTRES 101		3460	295.00	28575
VENDOR TOTAL				295.00	
6818 GREAT LAKES AIRGAS					
51796 011271154102	CYLINDER RENTAL		81922	8.20	28576
VENDOR TOTAL				8.20	
7182 GRUMMERT'S TRUE VALUE-STERLING					
61796 027100054104	BRACKETS, ROLLER SLEEVE	05090		59.46	28577
VENDOR TOTAL				59.46	
0269 HARTFORD COMPUTER GROUP					
61796 019500054101	DIRECT ACCESS STORAGE	60513	1100.00		28578
61796 019500054101	HARD DRIVE	60513	500.00		28578
61796 120000017300	REPAIRS	60513	1000.00		28578
VENDOR TOTAL				2600.00	
0275 HASKELLS					
61796 056800054300	COIN ENVELOPES	51091	42.38		28579
61796 019200058500	CASTERS FOR HARD FLOOR	51041	38.50		28579
61796 018100054101	FAX PAPER; ENVELOPES	73359	295.80		28579
61796 012100054103	FAX KITS	50966	109.98		28579
61796 129200054101	CONFIDENTIAL STAMPER	72412	7.78		28579
61796 013800054101	DATE STAMPER	91114	53.95		28579
VENDOR TOTAL				548.39	
1990 HEWLETT-PACKARD COMPANY					

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 24

VENDOR	VENDOR NAME	DATE	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
061796	019200058516	06-30-96	CD ROM DISC MEDIA		7WN40	372.50	28580
061796	019200058512		COMPUTER EQUIPMENT		7WV09	8060.00	28580
061796	011881953400		ANNUAL SOFTWARE MAINT		18C3M	3036.00	28580
061796	019200058516		TERMINAL		7WG08	671.25	28580
VENDOR TOTAL						12139.75	
H3350	HILL'S ELECTRIC MOTOR SERVICE						
061796	027100054104		V BELTS		F2204	99.96	28581
VENDOR TOTAL						99.96	
HOLIDAY INN EXPRESS							
061796	056400055020		LODGING FOR TOURNAMENT		1342	369.60	28582
VENDOR TOTAL						369.60	
IMAGE CLUB GRAPHICS							
061796	011150054102		SUPPLIES		11990	108.00	28583
VENDOR TOTAL						108.00	
I5580	INTERNATIONAL BUSINESS MACHINES CORP						
061796	019500054101		KIT FOR MAINFRAME		56H60	2831.13	28584
VENDOR TOTAL						2831.13	
I5588	INTL. THOMSON PUBLISHING						
061796	011210054122		AUDIO TAPES		BK147	182.76	28585
VENDOR TOTAL						182.76	
INVENTION TECHNOLOGY							
061796	011230054122		SUBSCRIPTION			15.00	28586
VENDOR TOTAL						15.00	
JENSEN TOOLS INC							
061796	011881954102		TORX DRIVER		64096	11.50	28587
VENDOR TOTAL						11.50	
K4450	K-LOG INC						
061796	011881954102		SUPPLIES		75745	282.10	28588
VENDOR TOTAL						282.10	
KENNETH A THOMAS							

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 25

OR VENDOR NAME	ATE ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
	1796 019200055400	INTERVIEW EXPENSE		347. 98	28589
VENDOR TOTAL				347. 98	
855 KENT STATE UNIVERSITY					
1796 011140054102	FILM RENTAL		05080	17. 56	28590
VENDOR TOTAL				17. 56	
402 KLAUS RADIO, INC.					
1796 011900058610	AV SUPPLIES		31981	119. 87	28591
VENDOR TOTAL				119. 87	
058 KROGER COMPANY					
1796 013800055400	CPW REFRESHMENTS		01477	10. 38	28592
VENDOR TOTAL				10. 38	
221 LIFESONG AUDIO					
1796 012200053000	SHIPPING CHARGES		2719	15. 00	28593
VENDOR TOTAL				15. 00	
254 LUNDGREN'S INC.					
1796 018300054102	PHOTO FINISHING		29582	51. 08	28594
1796 018300054102	FILM-COLLEGE RELATIONS		29556	42. 78	28594
1796 018300054102	PHOTO FINISHING		29534	28. 00	28594
VENDOR TOTAL				121. 86	
397 MAYES, DAVID J.					
1796 027100053000	SEWAGE AND WATER TESTIN			400. 00	28595
VENDOR TOTAL				400. 00	
050 MC MASTER-CARR SUPPLY COMPANY					
1796 027200054104	MAINTENANCE SUPPLIES		49454	109. 74	28596
VENDOR TOTAL				109. 74	
927 McGRAW-HILL					
1796 011210054122	TAPES		B6690	303. 40	28597
VENDOR TOTAL				303. 40	
880 MEZO'S REPAIR & OUTDOOR EQUIP					

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 26

VENDOR	VENDOR NAME	DATE	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
061796	027300054104			LAWN BOY OIL	H 333	11.28	28598
061796	027300054104			AIR FILTER	H 333	6.65	28598
VENDOR TOTAL						17.93	
M5865	MONTGOMERY KONE INC						
061796	027100053000			ELEVATOR MAINTENANCE	27031	495.00	28599
VENDOR TOTAL						495.00	
M5880	MORGAN SERVICES, INC.						
061796	027100053000			TOWEL SERVICE	23886	147.53	28600
VENDOR TOTAL						147.53	
M5980	MOUSER ELECTRONICS						
061796	011881954102			SUPPLIES	22686	70.83	28601
VENDOR TOTAL						70.83	
M8018	MUELLER AUDIO VISUAL						
061796	012200053000			VIDEO PLAYER MAINTENANC	2660	20.00	28602
061796	012200053000			VIDEO PLAYER MAINTENANC	3904	25.00	28602
061796	012200053000			VIDEO PLAYER MAINTENANC	3903	20.00	28602
061796	012200053000			VIDEO PLAYER MAINTENANC	3911	20.00	28602
061796	012200053000			VIDEO PLAYER MAINTENANC	3902	20.00	28602
061796	012200053000			VIDEO PLAYER MAINTENANC	3912	20.00	28602
061796	012200053000			VIDEO PLAYER MAINTENANC	3913	20.00	28602
061796	012200053000			VIDEO PLAYER MAINTENANC	3901	20.00	28602
061796	012200053000			OVERHEAD PROJECTOR MAIN	2680	19.50	28602
061796	012200053000			VIDEO PLAYER MAINTENANC	3900	20.00	28602
061796	012200053000			VIDEO PLAYER MAINTENANC	3910	25.00	28602
VENDOR TOTAL						229.50	
N0327	NATIONAL COMPUTER SYSTEMS INC						
061796	013800054101			DATA TRANSMISSION	24682	70.98	28603
VENDOR TOTAL						70.98	
NCCSCE-SUSAN	HARTMAN						
061796	011881354101			MEMBERSHIP		45.00	28604
VENDOR TOTAL						45.00	
N1977	NET ILLINOIS						
061796	019500053401			ACCESS FEES	08245	59.85	28605
VENDOR TOTAL						59.85	

SAUK VALLEY COMMUNITY COLLEGE
 CHECK REGISTER
 06-30-96

PAGE 27

DOB DATE	VENDOR NAME ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
	NEWSTRIPE INC 51796 027100054104	LINE STRIPER	00241	444.71	28606
	VENDOR TOTAL			444.71	
5875	NORTHERN ILLINOIS GAS				
51796	027600057100	SERVICE		1992.63	28607
	VENDOR TOTAL			1992.63	
	NURSING MANAGEMENT				
51796	011271354102	RENEWAL SUBSCRIPTION		34.00	28608
	VENDOR TOTAL			34.00	
	ORION TELESCOPE CENTER				
51796	011160054142	SUPPLIES	79946	72.45	28609
	VENDOR TOTAL			72.45	
0262	PAPER DIRECT				
796	056904154300	PAPER	30120	50.85	28610
	VENDOR TOTAL			50.85	
0265	PARKLAND COLLEGE				
61796	019700059300	CHARGEBACK SUMMER 96		909.99	28611
	VENDOR TOTAL			909.99	
1990	PETERSON OFFICE SERVICE				
61796	019200053700	TYPEWRITER REPAIRS	43162	69.50	28612
	VENDOR TOTAL			69.50	
8150	QUILL CORPORATION				
61796	056904154300	SUPPLIES	87990	125.77	28613
	VENDOR TOTAL			125.77	
0013	RADIO RANCH, INC.				
61796	027100053000	MONTHLY USE FEE	5811	249.00	28614
	VENDOR TOTAL			249.00	
0016	RADIO SHACK				

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 28

VENDOR	VENDOR NAME	INVOICE	ACCOUNT	CHECK
DATE	ACCOUNT	NUMBER	AMOUNT	NUMBER
061796	056904154300	02956	2.67	28615
VENDOR TOTAL			2.67	
RESOURCES FOR REHABILITATION				
061796	012100054500	03843	94.90	28616
VENDOR TOTAL			94.90	
R5640	ROCK RIVER PRINTERS, INC.			
061796	013800054900	32856	1751.20	28617
VENDOR TOTAL			1751.20	
R5645	ROCKFORD REGISTER STAR			
061796	019200055400	30170	260.93	28618
VENDOR TOTAL			260.93	
R5980	ROTARY CLUB OF STERLING			
061796	018100052900		40.00	28619
VENDOR TOTAL			40.00	
S0350	SAUK VALLEY CLEANERS			
061796	013800054900		221.00	28620
VENDOR TOTAL			221.00	
S0650	SBM			
061796	019500054101	17763	7.00	28621
061796	120000017300	14223	96.00	28621
VENDOR TOTAL			103.00	
S2811	SHAWVER PRESS			
061796	013800054900	00003	85.75	28622
061796	109913659900	00003	306.00	28622
061796	018300054700	00003	187.00	28622
061796	018300054700	00003	60.00	28622
061796	109913659900	00003	350.00	28622
061796	018300054700	00003	187.00	28622
061796	018300054700	00003	187.00	28622
061796	018300054700	00003	187.00	28622
VENDOR TOTAL			1549.75	
S6265	SPORTING LOOK			

SAUK VALLEY COMMUNITY COLLEGE
 CHECK REGISTER
 06-30-96

PAGE 29

DOB	VENDOR NAME	INVOICE	ACCOUNT	CHECK-	
DATE	ACCOUNT	NUMBER	AMOUNT	NUMBER	
61796	056400054351	TENNIS SUPPLIES	25232	242. 46	28623
VENDOR TOTAL				242. 46	
7665	STEWART SECURITY				
61796	129200053900	SERVICE WEEK 5/18-5/25	29727	760. 00	28624
61796	129200053900	SERVICE	29619	760. 00	28624
VENDOR TOTAL				1520. 00	
5853	TONER TECH PLUS				
61796	019500054101	TONER REFURB	00000	759. 40	28625
VENDOR TOTAL				759. 40	
5979	TOTAL LINE SUPPLY COMPANY				
61796	027200054104	MAINTENANCE SUPPLIES	42050	475. 00	28626
VENDOR TOTAL				475. 00	
7215	U. S. FILTER				
61796	011271154102	WORK ON ION 200 MB	05234	114. 00	28627
VENDOR TOTAL				114. 00	
ULTRATEC INCORPORATED					
61796	018200054101	TELEPHONE CABLE	13987	25. 00	28628
VENDOR TOTAL				25. 00	
5335	UNIQUE COMPUTER				
61796	011150054102	MEDIA CART	36328	250. 00	28629
61796	011900058600	COMPUTER EQUIPMENT	36283	1556. 00	28629
61796	109913659900	COMPUTER EQUIPMENT	36283	3836. 00	28629
61796	011900058600	COMPUTER GRAPHICS	36281	99. 00	28629
61796	011900058600	COMPUTER UPGRADE	36218	1299. 75	28629
61796	011881954102	8M UPGRADE	36239	400. 00	28629
61796	120000017300	MONITORS & REPAIRS		2699. 00	28629
61796	011881954102	ETHEREXPRESS	36243	145. 00	28629
61796	011881954102	8M UPGRADE	36240	400. 00	28629
61796	011881954102	HD UPGRADE	36233	480. 00	28629
61796	011160054112	COMPUTER SUPPLIES	36217	274. 00	28629
VENDOR TOTAL				11438. 75	
5338	UNISOURCE				
61796	056700054300	SUPPLIES - PAPER	12360	152. 88	28630
VENDOR TOTAL				152. 88	

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 30

VENDOR DATE	VENDOR NAME ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
U5386 061796	UNIVERSITY OF ILLINOIS-URBANA 011881953400	VOID ENTRY	04299	100.00	28631
VENDOR TOTAL				100.00	
U5343 061796	US POSTMASTER - ROCK ISLAND 019200054402	BULK MAIL FEE		85.00	28632
VENDOR TOTAL				85.00	
V5855 061796	VONACHEN INDUSTRIAL SUPPLY 027200054104	SUPPLIES	09021	109.53	28633
061796	027300054104	MAINTENANCE SUPPLIES	09474	106.12	28633
061796	027200054104	FLOOR SEALER/FINISH	09696	142.96	28633
VENDOR TOTAL				358.61	
W0270 061796	WARD, MURRAY, PACE & JOHNSON, P.C. 129200053500	LEGAL SERVICES		495.00	28634
061796	019100053500	LEGAL SERVICES		60.00	28634
VENDOR TOTAL				555.00	
W3355 061796	WILKINS-LOWE AND COMPANY 129200056700	MAINT INS PREMIUM	2621	16006.00	28635
VENDOR TOTAL				16006.00	
W3475 061796	WISCONSIN TURF EQUIPMENT CORPORATION 027300054104	REPAIR PARTS	51008	107.48	28636
061796	019200058500	INSTALL QUICK DISC KIT	51558	545.40	28636
061796	019200058500	SWEeper ATTACHMENT-MOWE	48770	3500.00	28636
061796	027300054104	ADAPTER	51613	50.26	28636
VENDOR TOTAL				4203.14	
W5475 061796	WNS PUB. NEWS-SENTINEL/THE REVIEW 018300054700	ADVERTISING	283	30.90	28637
VENDOR TOTAL				30.90	
W5760 061796	WOLOHAN LUMBER - STERLING 056910154300	SUPPLIES	77193	106.51	28638
061796	056910154300	THEATRE SUPPLIES	77802	31.21	28638
VENDOR TOTAL				137.72	

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 31

DR ATE	VENDOR NAME ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
215	WSDR-AM				
1796	018300054700	SPORTS SPON	17681	440. 00	28639
1796	018300054700	LATIN SHOW	17879	50. 00	28639
1796	018300054700	ADVERTISING	17680	150. 00	28639
1796	018300054700	ADVERTISING	17679	316. 66	28639
		VENDOR TOTAL		956. 66	
216	WSSQ-FM				
1796	018300054700	ADVERTISING	7713	200. 00	28640
		VENDOR TOTAL		200. 00	
220	WZT-LH & S COMM				
1796	018300054700	ADVERTISING	5632	750. 00	28641
		VENDOR TOTAL		750. 00	
971	XEROX CORPORATION				
1796	056900856400	LEASE PAYMENT-INTEREST	57265	160. 56	28642
1796	050000028900	LEASE PAYMENT-PRINCIPLE	57265	433. 55	28642
'96	050000028900	PRINCIPAL PAYMENT	57265	108. 89	28642
'96	056900856400	INTEREST PAYMENT	57265	41. 37	28642
		VENDOR TOTAL		744. 37	
		RUN TOTAL		244196. 52	
FUND		DESCRIPTION		AMOUNT	
001		EDUCATION FUND		165805. 68	
002		OPERATIONS & MAINTENANCE FUND		16377. 24	
005		AUXILIARY ENTERPRISES FUND		19479. 71	
010		TRUST AND AGENCY FUND		7722. 56	
012		LIABILITY, PROTECTION & SETTLE		34811. 33	
		RUN TOTAL		244196. 52	

7/10/96

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 32

VENDOR ACCOUNT	VENDOR NAME DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
JOURDAN 052096	SHAWNA R 063483559900 SPR EOG-REPLACES CK 160		100.00	16279
VENDOR TOTAL			100.00	
		VOID CHECKS*****16280 - 16291		
C5920	CONSOLIDATED MANAGEMENT CO.			
052396	BREAKFAST FOR TELECONF		90.00	16292
052396	REFRESHMENTS FOR NETWOR		914.00	16292
052396	PAYMENT EARTH DINNER		165.00	16292
052396	DELI BUFFET UNIVERSITIE		82.50	16292
052396	LEAD FACILITATORS MEETI		55.00	16292
052396	DIDA/SPRINT TECH REFRES		817.25	16292
VENDOR TOTAL			2123.75	
D0133	DAILY GAZETTE, THE			
052396	061289154200 NEWSPAPER ADS		55.04	16293
VENDOR TOTAL			55.04	
D3620	DIXON TELEGRAPH			
052396	061289154200 NEWSPAPER ADS		54.72	16294
VENDOR TOTAL			54.72	
ILLINOIS SATELLITE NETWORK				
052396	064914953000 ENGINEERING INFORM TECH		100.00	16295
VENDOR TOTAL			100.00	
JOHNSON 052396	KAMI L 063483559900 SPRING 1996 SEOG		395.73	16296
VENDOR TOTAL			395.73	
K'S MERCHANDISE				
052396	063984358000 PURCHASE A B TAPE RECOR	VOID	.00	16297
VENDOR TOTAL			.00	
K3210 052396	KIDDER, MARY LOU 064912559009 QUATRO COMPUTER TRAININ		455.00	16298
VENDOR TOTAL			455.00	
KIM	LINDA A			

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 33

VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
	52396 061525055002	10 HARDBACK BOOKS DR PR		111.12	16299
VENDOR TOTAL				111.12	
1620 LEE WAYNE COMPANY, INC.					
52396 061289254000	11" X 8 1/2 ANGEL D 3" R	41682		4063.80	16300
VENDOR TOTAL				4063.80	
0014 MACWAREHOUSE					
52396 061525554000	MS WORD 6.0.1 ACADEMIC	R1743		274.31	16301
VENDOR TOTAL				274.31	
0370 SAUK VALLEY COMMUNITY COLLEGE					
52396 063483459902	SPRING 1996 PELL GRANT			271.00	16302
VENDOR TOTAL				271.00	
0650 SBM					
52396 063984354000	TONER COPIER MACHINE			72.00	16303
VENDOR TOTAL				72.00	
SOFTWARE ONE					
52396 063984358000	LOTUS APPROACH SOFTWARE	62313		66.00	16304
VENDOR TOTAL				66.00	
STEVENS SHIRLEY AN					
52396 061525055000	TRAVEL EXPESSES			117.80	16305
VENDOR TOTAL				117.80	
8255 SUNSTRAND ELECTRIC COMPANY					
52396 061288058000	CONTRACT SUM AND LABOR	00569		1053.00	16306
VENDOR TOTAL				1053.00	
5335 UNIQUE COMPUTER					
52396 064912558500	PC 350 UPGRADE			700.00	16307
52396 061288554108	COMPUTER SOFTWARE SUPPL			4039.00	16307
52396 064912054900	NE4200 PCMCIA ETHERNET			185.00	16307
VENDOR TOTAL				4924.00	
3595 WIXN FM 102 - WIXN AM					

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 34

VENDOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
052396	061289154200	6 30 SEC FM ANNCTS			78.00	16308
	VENDOR TOTAL				78.00	
W4545	WLLT					
052396	061289154200	WOMEN IN TECH NIGHT			69.00	16309
	VENDOR TOTAL				69.00	
A7335	ASHTON HIGH SCHOOL				VOID CHECKS***16310 - 16321	
053096	061289159000	SUPPLIES REIMB CL #1			1349.65	16322
	VENDOR TOTAL				1349.65	
	BUREAU VALLEY HIGH SCHOOL					
053096	061289159000	REIM FOR SUPPLIES CL #1			1353.95	16323
	VENDOR TOTAL				1353.95	
C1840	CENTEL TELEPHONE COMPANY					
053096	064912057500	SERVICE			274.87	16324
	VENDOR TOTAL				274.87	
	COMPUTER INVENTORY CONTROL, INC.					
053096	061289254000	SUPPLIES			81.95	16325
	VENDOR TOTAL				81.95	
	CONRAD	KELLY M				
053096	063984354000	SUPPLIES REIMB			28.93	16326
	VENDOR TOTAL				28.93	
	ICCEDA-DENNIS SORENSEN, TREAS					
053096	064912555000	CONF FEE			85.00	16327
	VENDOR TOTAL				85.00	
	K'S MERCHANDISE					
053096	063984358000	CASSETTE RECORDERS			263.76	16328
	VENDOR TOTAL				263.76	
N0360	NATIONAL INSTRUMENTS					
053096	061289254000	SUPPLIES			224.25	16329
	VENDOR TOTAL				224.25	

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 35

DOOR	VENDOR NAME	ACCOUNT	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
	NATL COMM EDUC ASSOC					
63096	061289154000 SUPPLIES				97.50	16330
	VENDOR TOTAL				97.50	
062	R. C. PRINTING					
63096	063984359000 BROCHURE PRINTING				253.18	16331
	VENDOR TOTAL				253.18	
	SINNISIPPI CENTERS INC					
63096	064912559008 SCOTT MILLER PROG 4/25-				751.50	16332
	VENDOR TOTAL				751.50	
7615	STATE UNIVERSITIES RETIREMENT SYSTEM					
63096	061289252000 MATCHING FUNDS 5/31/96				63.04	16333
63096	063984352000 MATCHING FUNDS 5/31/96				433.64	16333
63096	064912052000 MATCHING FUNDS 5/31/96				65.06	16333
63096	0612898552900 MATCHING FUNDS 5/31/96				99.29	16333
	VENDOR TOTAL				661.03	
35	UNIQUE COMPUTER					
63096	061525558600 EQUIPMENT				2873.00	16334
	VENDOR TOTAL				2873.00	
	WARDELL JOHN H					
63096	061289255000 TRAV REIMB CHICAGO 5/13				602.55	16335
	VENDOR TOTAL				602.55	
	WORKBOOKS PRESS					
63096	061525554000 VIDEO/BOOK SET				87.00	16336
	VENDOR TOTAL				87.00	
216	WSSQ-FM					
63096	061289154200 AIR TIME				36.00	16337
	VENDOR TOTAL				36.00	
602	AT & T				VOID CHECKS***16338 - 16349	
0696	064912057500 SBDC PHONE BILL				5.40	16350
	VENDOR TOTAL				5.40	

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 36

VENDOR ACCOUNT	VENDOR NAME DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
C5938 060696	CONTEMPORARY BOOKS, INC. 061585054000 BOOKS		76. 06	16351
VENDOR TOTAL			76. 06	
C5967 060696	CORD COMMUNICATIONS 061289154000 BOOKLETS		168. 75	16352
VENDOR TOTAL			168. 75	
COX 060696	DORIS 064912559009 READING WORKSHOP		280. 00	16353
VENDOR TOTAL			280. 00	
C8262 060696	CURRICULUM ASSOCIATES 061585154129 STORIES VIDEOS		153. 89	16354
VENDOR TOTAL			153. 89	
L1620 060696	LEE WAYNE COMPANY, INC. 061289254000 SUPPLIES 061289154000 SUPPLIES		474. 99 564. 74	16355 16355
VENDOR TOTAL			1039. 73	
MILLEDGEVILLE HIGH SCHOOL 060696	REIMBURSEMENT CLAIM #2		746. 86	16356
VENDOR TOTAL			746. 86	
P0262 060696	PAPER DIRECT 064912559008 DESKTOP		215. 55	16357
VENDOR TOTAL			215. 55	
PINTER 060696	KAREN 064912559009 READING WORKSHOP		280. 00	16358
VENDOR TOTAL			280. 00	
PROGRAMMER'S PARADISE 060696	SUPPLIES	45925	607. 95	16359
VENDOR TOTAL			607. 95	
P7079	PROPHETSTOWN-LYNDON CUSD #3			

SAUK VALLEY COMMUNITY COLLEGE
CHECK REGISTER
06-30-96

PAGE 37

ID#	ACCOUNT	VENDOR NAME	DESCRIPTION	INVOICE NUMBER	ACCOUNT AMOUNT	CHECK NUMBER
60696	061289159000	REIMBURSEMENT	CLAIM #11		324.00	16360
		VENDOR TOTAL			324.00	
8150	QUILL CORPORATION					
60696	064912559009	SUPPLIES			23.99	16361
		VENDOR TOTAL			23.99	
SCOTT FORESMAN						
60696	061525054102	SUPPLIES			229.80	16362
		VENDOR TOTAL			229.80	
STEVENS		SHIRLEY AN				
60696	061585159029	TRAVEL EXPENSES			135.79	16363
		VENDOR TOTAL			135.79	
0250	TAMPICO HIGH SCHOOL					
60696	061289159000	REIMBURSEMENT	CLAIM # 2		334.79	16364
		VENDOR TOTAL			334.79	
THE TRUMPET CLUB						
60696	061585054129	READING BOOKS			214.24	16365
		VENDOR TOTAL			214.24	
7216	WSSQ--FM					
60696	061289154200	ADS			36.00	16366
		VENDOR TOTAL			36.00	
	RUN TOTAL				28281.19	
FUND		DESCRIPTION			AMOUNT	
006		RESTRICTED PURPOSES FUND			28281.19	
	RUN TOTAL				28281.19	

6/10/96

May 31, 1996

10:14 pm

SVCC BOOKSTORE
Journal Detail Report

Page 38

(Report period: May 1, 1996 to May 31, 1996)

Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
05/03/96	C/D	CHK5100	PETTY CASH 113.06 Petty Cash -Buy Back 111.00 Cash in Bank	25,000.00	25,000.00
05/06/96	C/D	CHK5101	PETTY CASH 113.06 Petty Cash -Buy Back 111.00 Cash in Bank	25,000.00	25,000.00
05/09/96	C/D	CHK5102	NAT'L ASSOC COLLEGE STOR 540.00 General Materials & Supplies 111.00 Cash in Bank	9.84	9.84
05/09/96	C/D	CHK5103	ARTCRAFT 548.02 Supply Purchases 549.02 Supply Transportation 111.00 Cash in Bank	251.13 14.61 265.74	
05/09/96	C/D	CHK5104	ENTEC 548.02 Supply Purchases 111.00 Cash in Bank	29.30	29.30
05/09/96	C/D	CHK5105	UNIFORM ACCESSORIES 548.02 Supply Purchases 548.03 Miscellaneous Purchases 549.02 Supply Transportation 549.03 Miscellaneous Transportation 111.00 Cash in Bank	221.00 36.00 6.00 1.43 264.43	
05/09/96	C/D	CHK5106	DOUG STEWART 548.02 Supply Purchases 549.02 Supply Transportation 111.00 Cash in Bank	68.09 2.57 70.66	
05/09/96	C/D	CHK5107	WM C BROWN 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	370.97 10.66 381.63	
05/09/96	C/D	CHK5108	CHURCHILL LIVINGSTON 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	39.95 10.00 49.95	
05/09/96	C/D	CHK5109	CLIFF NOTES 548.04 Paperback Purchases 111.00 Cash in Bank	22.20	22.20
05/09/96	C/D	CHK5109	CLIFF NOTES 548.21 Computer Software Purchases 111.00 Cash in Bank	161.56	161.56
05/09/96	C/D	CHK5110	COLLEGE BOARD PUB 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	48.56 7.89 56.45	

May 31, 1996
10:14 pm

SVCC Bookstore
Journal Detail Report
(Report period: May 1, 1996 to May 31, 1996)

Page 34

Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
05/09/96	C/D	CHK5111	ED FOUNDATION 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	580.00 13.96 593.96	
05/09/96	C/D	CHK5112	HARCOURT BRACE 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	1,190.00 20.68 1,210.68	
05/09/96	C/D	CHK5113	D C HEATH CO 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	1,840.54 66.82 1,907.36	
05/09/96	C/D	CHK5114	INGRAM BOOK 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	83.98 3.72 87.70	
05/09/96	C/D	CHK5114	CORRECTION 548.01 Textbook Purchases 549.01 Textbook Transportation 548.04 Paperback Purchases 549.04 Paperback Transportation	83.98 3.72 83.98 3.72	
05/09/96	C/D	CHK5115	ITP PUBLICATION 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	14.74 14.74 6.50	8.24
05/09/96	C/D	CHK5116	LOGIN BROS 548.04 Paperback Purchases 49.04 Paperback Transportation 111.00 Cash in Bank	149.90 6.76 156.66	
05/09/96	C/D	CHK5117	VOID 111.00 Cash in Bank	0.00	
05/09/96	C/D	CHK5118	MACMILLAN 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	119.70 8.37 128.07	
05/09/96	C/D	CHK5119	MAYFIELD 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	527.00 18.42 545.42	
5/09/96	C/D	CHK5120	MOSBY YEAR BOOK 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	340.88 11.86 352.74	

May 31, 1996
10:14 pm

SVCC Bookstore
Journal Detail Report
(Report period: May 1, 1996 to May 31, 1996)

Page 40

Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
05/09/96	C/D	CHK5121	NTC PUBLICATION		
			548.04 Paperback Purchases	7.96	
			549.04 Paperback Transportation	3.25	
			111.00 Cash in Bank		11.21
05/09/96	C/D	CHK5122	NEBRASKA BOOK		
			548.05 Used Book Purchases	37.01	
			549.05 Used Book Transportation	2.56	
			111.00 Cash in Bank		39.57
05/09/96	C/D	CHK5123	PENGUIN		
			548.01 Textbook Purchases	21.84	
			111.00 Cash in Bank		21.84
05/09/96	C/D	CHK5124	VOID		
			111.00 Cash in Bank	0.00	
05/10/96	C/D	CHK5125	ILL DEPART REVENUE		
			235.00 Accrued Sales Tax Payable	2,810.00	
			111.00 Cash in Bank		2,810.00
05/28/96	C/D	CHK5145	PALADIN PRESS		
			548.01 Textbook Purchases	160.00	
			549.01 Textbook Transportation	9.60	
			111.00 Cash in Bank		169.60
			***** Report Total	\$59,353.07	\$59,353.07