
815 / 288-5511



**Sauk Valley
Community
College**

173 IL ROUTE 2
DIXON, IL 61021-9112

Office of the Secretary to the
SVCC Board of Trustees

June 16, 1998

PUBLIC NOTICE OF MEETING

This is to provide public notice of the following meeting associated with the Sauk Valley Community College Board of Trustees:

WHO: Board of Trustees, District #506

WHEN: *Thursday, June 25, 1998

TIME: 7:00 p.m.

WHERE: Third Floor Board Room

TYPE: Open

PURPOSE: Regular Monthly Meeting

AGENDA: TBA

Marilyn Vinson
Marilyn Vinson, Secretary to the
Board of Trustees, District #506

*Regular meeting scheduled for
June 22, 1998 has been canceled.

SAUK VALLEY COMMUNITY COLLEGE

173 IL Route 2, Dixon, IL 61021
(815) 288-5511

MEMORANDUM

To: SVCC Board of Trustees
From: Marilyn - President's Office
Date: June 22, 1998
Subject: Confidential Memorandums

I have listed below the information that we have mailed to the Board since the last Board meeting. If you have not received all of these memorandums, please contact me and I will make sure you receive a copy before the June 25 meeting.

Please contact me if you have any questions:

<u>Date</u>	<u>Subject of Memorandums</u>
May 28, 1998	Support, Professional/Technical and Administrative Staff Raises (from Richard)
June 15, 1998	Collation of President Behrendt's Evaluation Ratings (from Dick Groharing)
June 16, 1998	Table showing president's evaluations for 12 years (from Richard)
June 18, 1998	Chart showing raises being given for administrators, support staff and faculty by 17 similar colleges (from Richard)
June 18, 1998	President's Contract (6 pages) sent by Richard

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AGENDA
Third Floor Board Room

June 25, 1998

7:00 p.m.

A. Call to Order

B. Roll Call

C. Communication from Visitors

D. Consent Agenda

1. Approval of Minutes

2. Treasurer's Report

3. Bills Payable

4. Payrolls	May 28, 1998	\$161,117.67
	June 15, 1998	\$135,876.81

5. Budget Report

6. Health/Life Insurance Report

7. Administrative Calendar Approval

8. Prevailing Wages Resolution

9. Sexual Harassment Policy Revisions (Second Reading)

10. Joint Educational Agreement Amendment - Highland Community College

E. President's Report

1. Monthly Policy Reviews - 114.01, 114.02, 114.03

2. Enrollment Updates (attached)

3. Illinois Virtual Campus (attached)

4. Board Elections Schedule (attached)

5. Position Updates

6. Endowment Challenge Grant I	\$1,076,833	(-\$14,014)
Endowment Challenge Grant II	\$1,080,460	(-\$11,458)

F. Financial Reports and Actions

1. Public Hearing: 1998-99 Budget

2. Revised 1998-99 Budget (Second Reading)

3. Van Bid

4. Protection, Health, and Safety Project - Tennis Courts

5. RAMP

G. Closed Session (Appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective negotiating matters, setting of a price for sale or lease of property owned by the public body, pending or threatening litigation)

H. Personnel

- 1. Part-time Instructor/Coach**
- 2. Administrative, Professional/Technical, and Support Staff Compensation**
- 3. President's Contract**

I. Reports

- 1. Student Trustee**
- 2. ICCTA Representative**
- 3. Foundation Liaison**
- 4. Faculty Association**
- 5. Board Chair - Board Retreat Date**
- 6. Board Members Comments**

J. Adjournment

Board of Trustees Meetings

July 27, 1998

August 24, 1998

September 28, 1998

October 27, 1998

ICCTA Monthly Meetings

Nothing Scheduled

Nothing Scheduled

**September 12, Holiday Inn
Mt. Vernon**

Nothing Scheduled

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

June 25, 1998

The Board of Trustees of Sauk Valley Community College met in regular session at 7 p.m. on June 25, 1998 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Groharing called the meeting to order at 7 p.m. and the following members answered roll call:

Edward Andersen	William Simpson
Robert Thompson	William Yemm
Richard Groharing	Jeri Ann Hose

Absent: Thomas Jensen B.J. Wolf

SVCC Staff: President Richard L. Behrendt
Board Attorney Ole Bly Pace
Vice President Jami Bradley
Vice President Joan Kerber
Secretary to the Board Marilyn Vinson

Secretary Pro-tem: Due to the absence of Thomas Jensen, Secretary, Chair Groharing appointed William B. Yemm Secretary Pro-tem.

Consent Agenda: It was moved by Member Andersen and seconded by Member Yemm that the Board approve the Consent Agenda as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.

President's Report: President Behrendt reported on enrollment for the past year which is down 2.11% and what the College is planning to do to reverse this trend through retention and marketing, that the College had been invited by the University of Illinois to be a partner in the Illinois Virtual Campus, that the next Board of Trustees election will be held in April of 1999, that the College was still in the process of filling vacant positions, and that the balance in the Endowment Challenge Grant I Fund was \$1,076,833 (-\$14,014), and the balance in the Endowment Challenge Grant II Fund was \$1,080,460 ((-\$11,458)).

Public Hearing: Chair Groharing noted that a Public Hearing would now be held on the 1998-99 budget which has been available for public review for the required 30 days. There were no questions or comments from those present.

1998-99 Budget: It was moved by Member Yemm and seconded by Member Thompson that the Board adopt the 1998-99 budget for second reading. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.

Van Bid: It was moved by Member Andersen and seconded by Member Simpson that the Board approve the low bid of \$18,500 from Fisch Motors Inc. of Walnut for the purchase of a 1998 Ford Econoline E-350 Van with funds from the Auxiliary Fund (Booster Club and College Van Account). In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.

Protection, Health, and Safety Project - Tennis Courts It was moved by Member Yemm and seconded by Member Andersen that the Board adopt the attached resolution, budget, and certification statements for tennis court repairs in the amount of \$176,764 to be funded from accumulated interest earnings in the Protection, Health, and Safety Fund. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.

RAMP: It was moved by Member Andersen and seconded by Member Yemm that the Board approve the attached RAMP document which includes the renovation of the west wing of the College as well as the renovation of the T-1 building. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.

Closed Session: At 7:35 p.m., it was moved by Member Simpson and seconded by Member Andersen that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective negotiating matters, setting of a price for sale or lease of property owned by the public body, and pending or threatening litigation. In a roll call vote, all voted aye. Motion carried. Student Trustee Leake advisory vote: aye.

Regular Session:	The Board returned to regular session at 10:10 p.m.
Part-time Instructor/ Coach:	It was moved by Member Andersen and seconded by Member Yemm that the Board approve the appointment of Mark Nelson of Dixon as part-time Cross Country Coach. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.
Administrative, Professional/ Technical, and Support Staff Compensation:	It was moved by Member Andersen and seconded by Member Yemm that the Board approve a 5% increase in compensation for all satisfactorily evaluated administrators, professional/ technical, and support staff, along with the fringe benefits of a Section 125 Plan and annual physical exams. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.
President's Contract:	Formal action on the President's contract will be taken at the July Board meeting.
Reports:	Student Trustee Hose reported on summer classes and the College for Kids program.
	Foundation Liaison Yemm updated the Trustees on the recent Foundation meeting, the status of student housing, and the presentation by Bob Eversman on an alternate investment plan for the Foundation.
	It was the consensus of the Board that the Retreat be held on August 21 and 22 at a place to be decided later.
	Chair Groharing reported on the highlights of the Annual ICCTA Convention held in Springfield on June 19 and 20. Sauk attendees included Chair Groharing and wife, Rachel, President and Janice Behrendt, and Sauk's Teacher of the Year Award winner Judy Williamson and husband Dave.

Adjournment: Since the scheduled business was completed, it was moved by by Member Andersen and seconded by Member Yemm that the Board adjourn. The next regular meeting will be held on July 27, 1998 at 6:15 p.m. in the third floor Board Room. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.

The Board adjourned at 10:25 p.m.

Respectfully submitted:



William B. Yemm, Secretary Pro-Tem



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rte. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Dr. Richard Behrendt

FROM: Jami V. Bradley

DATE: May 18, 1998

SUBJECT: Medical Insurance Report

The revenue and expenses for the Colleges medical insurance plan year ending June 30, 1998, are listed below. Please be advised that these amounts include retirees, COBRA participants and grant employees.

	<u>Month of May 1998</u>	<u>Plan Year To Date</u>
Revenue	\$55,322.62	\$500,180.94
Expenses:		
Medical claims	(45,216.13)	(586,998.40)
Fixed Costs	(9,256.24)	(109,968.02)
Revenue in excess of expenses	850.25	(196,785.48)
Beginning Accumulated Medical Insurance Pool at July 1, 1997		<u>459,880.38</u>
Ending Accumulated Medical Insurance Pool at May 31, 1998		<u>\$263,094.90</u>

n

cc: Insurance Advisory Committee
Kris Murray

For Board Meeting of
June 25, 1998

Agenda Item D-7

ADMINISTRATIVE CALENDAR APPROVAL

The attached administrative calendar for 1998-99 is presented for Board approval.

RECOMMENDATION: Board approval of the administrative calendar for 1998-99 as presented.

Sauk Valley Community College Administrative Calendar 1998-99

1998

JULY

- 1 RAMP due at ICCB
- 4 Independence Day - Saturday
- 9 Annual Reports due in President's Office
- 16 Mail Fall Class Schedule Reminder
- 20 Fall Corporate and Community Services class schedule to Vice President of Instructional Services
- 22 Fall Corporate and Community Services class schedule to Office of College Relations
- 22 Administrative Council
- 27 Telephone Registration begins

1998

AUGUST

- 1 PQP due at ICCB
- 3 Final grades due in Admissions Office at 9 a.m.
- 5 Summer grades mailed to students
- 10 Last Four-Day Week
- 19 Fall Registration - 9 a.m. to 7 p.m.
- 20 Fall Registration - 9 a.m. to 4:30 p.m.
- 21 Fall In-service
- 24 Fall classes begin

1998**SEPTEMBER**

- 1 Unit Cost due at ICCB
- 7 Labor Day - College closed
- 8 Mail Fall Corporate and Community Services Class Schedule
- 16 Free-For-Fall - Classes dismissed from 12 noon to 2:30 pm
(Afternoon and evening classes beginning after 2:30 pm will
be held as scheduled)
- 21 Deadline for Trustee approval of final FY99 budget
- 23 Administrative Council
- 24 Spring 1999 Class Schedule to Review Committee
- 28 Corporate and Community Services classes begin

1998**OCTOBER**

- 2 Deficiency Notices to students
- 5 Spring 1999 Class Schedule to Office of College Relations
- 12 Columbus Day - College closed
- 30 Spring 1999 Class Schedule on campus and mailed

1998**NOVEMBER**

- 2 Early Registration for Spring 1999
- 3 College Night
- 11 Veteran's Day - College closed
- 16 Telephone Registration begins
- 23 Spring 1999 Corporate and Community Services Class Schedule
to Vice President of Instructional Services

25 Spring 1999 Corporate and Community Services Class Schedule to Office of College Relations

25 Administrative Council

25 College closes at 4:30 p.m. for Thanksgiving vacation (No evening classes)

1998

DECEMBER

14 Recommendation from Vice Presidents to President for tenured personnel appointments

14 Final exams begin

17 Final exams end

21 Final grades due in Admissions Office at 9 a.m.

23 Fall grades mailed to students

23 College closes for Christmas break at 4:30 p.m.

1999

JANUARY

4 College offices open at 8 a.m.

4 Corporate and Community Services Class Schedule on campus and mailed

6 Spring 1999 Registration 9 a.m. to 7 p.m.

7 Spring 1999 Registration 9 a.m. to 4:30 p.m.

8 Spring 1999 In-service

11 Spring 1999 Semester Classes Begin (Monday)

14 Official deadline for notice of reappointment to tenured personnel from President

18 Martin Luther King Day - Collège closed

20 Administrative Council

- 13 Graduates grades due by 12 noon in Admissions Office
- 17 All grades due in Admissions Office at 8:30 a.m.
- 17 Four-Day Week begins
- 17 Summer 1999 Intersession begins
- 19 Commencement
- 20 Spring 1999 Semester grades mailed to students
- 26 Administrative Council
- 31 Memorial Day - College closed

1999

JUNE

- 1 Administrative self-evaluations to supervisors
- 2 Summer 1999 Session - Registration 9 a.m. to 7 p.m.
- 3 Summer 1999 Intersession ends
- 7 Summer 1999 Intersession grades due in Admissions Office at 8:30 a.m.
- 7 Summer 1999 Session classes begin
- 24 All administrative and classified evaluations to President

Office of the President

June 1998

ADMNCAL

For Board Meeting of
June 25, 1998

Agenda Item D-8

PREVAILING WAGES RESOLUTION

By law, each community college must adopt a resolution establishing prevailing wages for their district during the month of June. Subsequent thereto, the College must publish a notice of Establishment of Prevailing Wages in the local newspaper. A certified copy of the adopted resolution establishing prevailing wages will then be forwarded to the Secretary of State in Springfield.

RECOMMENDATION: Board approval of the attached Resolution Establishing Prevailing Wages for Sauk Valley Community College District #506.

SAUK VALLEY COMMUNITY COLLEGE, DIXON, ILLINOIS

RESOLUTION

ESTABLISHING PREVAILING WAGES

WHEREAS, Illinois Revised Statutes, Chapter 48, Section through 39S-12, Prevailing Wage Law, as amended, requires that the public body awarding any contract for construction of public works, exclusive of maintenance work, shall ascertain the general prevailing hourly rate of wages for employees engaged in such work; and

WHEREAS, the statutes further provide that said rate of pay be publicly posted and/or kept available for inspection by any interested party and certified copy thereof promptly filed in the Office of the Secretary of State;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Sauk Valley Community College, Lee County, Illinois, to the extent as required by AN ACT regulating wages of laborers, mechanics, and other workers employed in any public works by the State, county, city, or by any public body or political sub- division or by anyone under contract public works," as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of the Board of Trustees is hereby ascertained to be the same as the prevailing rate of wage for construction work in Lee County area as determined by the Department of Labor of the State of Illinois as of June 1, 1998; a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the College. The definition of any terms appearing in this resolution which are also used in aforesaid Act shall be the same as in said Act.

BE IT FURTHER RESOLVED that nothing herein contained shall be construed to apply to the prevailing hourly rate of wages in the locality for employment other than public works construction as defined in the ACT; and

BE IT FURTHER RESOLVED that the Secretary to the Board of Trustees be and is hereby directed to file a certified copy of this Resolution with the Secretary of State and the Department of Labor of the State of Illinois;

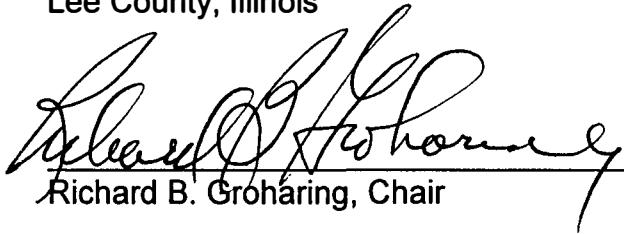
BE IT FURTHER RESOLVED that the Notice of this determination shall be published in the Dixon Telegraph in the City of Dixon, Illinois, a newspaper of general circulation within the area;

BE IT FURTHER RESOLVED that the Secretary shall publicly post or keep available for inspection by any interested party in the main office of the Board of Trustees this determination of such prevailing rate of wages; and

BE IT FURTHER RESOLVED that the Secretary to the Board of Trustees shall mail a copy of this determination to any employer and to any person or association of employees who have filed their names and addresses requesting copies of any determination stating the particular rates and the particular class of workmen whose wages will be affected by such rates.

Approved this 25th day of June, 1998.

Board of Trustees of Sauk Valley
Community College District #506
Lee County, Illinois



Richard B. Groharing, Chair

ATTEST:



Marilyn Vinson
Marilyn Vinson, Secretary to the
Board of Trustees, District #506



ILLINOIS DEPARTMENT OF LABOR

Jim Edgar
Governor

Shinae Chun
Director

May 28, 1998

Marilyn Vinson
Sauk Valley Community College
173 IL Route 2
Dixon, IL 61021-9112

Dear Ms. Vinson:

Pursuant to your request for prevailing wage rates for the County(ies) of Lee effective June 1, 1998, are enclosed for your information and use. IF YOU HAVE ACCESS TO THE INTERNET, PLEASE BE ADVISED THAT THE DEPARTMENT OF LABOR HAS A WEB SITE AT [HTTP://WWW.STATE.IL.US/AGENCY/IDOL](http://WWW.STATE.IL.US/AGENCY/IDOL). SELECT RULES AND RATES, SELECT PREVAILING WAGE, SELECT SAVE FILE. AFTER EXITING, UNZIP FILE. IF YOU PRINT THE INFORMATION YOU WILL HAVE TO PRINT LANDSCAPE STYLE AND/OR CHANGE THE FONT TO PREVENT THE INFORMATION FROM WRAPPING AROUND.

STATE OF ILLINOIS)

DEPARTMENT OF LABOR)

CONCILIATION AND MEDIATION DIVISION)

CERTIFICATE

I, Shinae Chun, Director, Division of Conciliation and Mediation, Illinois Department of Labor, do hereby certify that I am the keeper of the records and files of said office and that the attached is a true and complete copy of the prevailing rate of wages determined by this Department for the aforesaid county or counties.

A handwritten signature of Shinae Chun in black ink, followed by a horizontal line.

Shinae Chun
Director

STATE OF ILLINOIS BUILDING
160 NORTH LA SALLE - SUITE C-1300
CHICAGO, ILLINOIS 60601-3150
(312) 793-2800
Fax:(312)793-5257

ONE WEST OLD STATE CAPITOL PLAZA, ROOM 300
SPRINGFIELD, ILLINOIS 62701
(217) 782-6206
Fax:(217)782-0596

2309 WEST MAIN STREET
MARION, ILLINOIS 62959
(618) 993-7090
Fax:(618)993-7258

COUNTY

IFRS (SOUTH) - That part of the county South of Rt. 30.

WORKERS (SOUTH) - That part of the county South of Rt. 30.

DRIVERS (EAST) - That part of the county East of U.S. 251 and North of Rt. 30.

Following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these days which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

NATION OF CLASSES

STOS - GENERAL - removal of asbestos material from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

STOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

K DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - WEST

s 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by rate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, s, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

s 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vactor ks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination s, and ticket writers.

s 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working persons, and dispatchers. Five axle or more combination units.

s 4. Low Boy and Oil Distributors.

s 5. Drivers who require special protective clothing while employed on hazardous waste work.

K DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST

1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including s pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork s and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; t Mower Tractors; Self-propelled Chip Shredder; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; ters; Unskilled dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

s 2. Four axle trucks; Dump Carts and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or trailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix t Hopper Operator, and Winch Trucks, 2 Axles.

s 3. Five axle trucks; Dump Carts and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or spulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; t Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and idable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder Truck Painter.

s 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; -loading equipment like P.B. and trucks with scoops on the front.

WTING ENGINEERS - BUILDING

s 1. Assistant Craft Foreman; Craft Foreman; Mechanic; Asphalt Plant; Asphalt Spreader; Autograde; Batch Plant; Benoto (requires Two neers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and tle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver; Concrete Placer; Concrete Pump (Truck Mounted); Concrete r, Cranes, All, Cranes, Hammerhead, Creter Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter ine; Grader, Elevating; Grouting Machines; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack ion and similar machines; Hoists, one, two and three Drum; Hoists, Two tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; motives, All; Motor Patrol; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes; Squeeze Cretes-screw Type Pumps; um Bulker and Pump; Raised and Blind Hole Drill; Rock Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-form Paver; Straddle es; Tie Back Machine; Tractor with Back and Side Boom; Trenching Machines.

s 2. Bobcat (over 3/4 cu. yd.); Boilers; Brick Forklift; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); eyor, Portable; Forklift Trucks; Greaser Engineer; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Sewer ing Machine; Hoists, Tugger Single Drum; Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks "A" Frame.

lass 3. Air Compressor; Asphalt Spreader; Combination - Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (Rheostat Manual Controlled); Hydraulic Power Units (Pile Driving and Extracting); Pumps, over 3" (1 to 3 not to exceed a total of 300 t.); Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 small Electric Drill Winches; Bobcat (up to and including 3/4 cu. yd.).

lass 4. Hoists, Inside Elevators, Push Button with Automatic Doors; Oilers; Brick Forklift.

~~OPERATING ENGINEERS - HEAVY AND HIGHWAY CONSTRUCTION~~

lass 1. Craft Foreman; Asphalt Plant, Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Silo Tender; Asphalt Spreader; Stograder; ABG Paver; Backhoes with Caisson attachment; Ballast Regulator, Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Backhoe w/shear attachments; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Hammerhead, Linden, Peco & Machines of a like nature; Crete Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, raveling; Directional Boring Machine over 12"; Dredges; Field Mechanic-Welder; Formless Curb and Gutter Machine; Gradall and Machines of like nature; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver mounted; Hoists, One, Two and Three Drum; Hydraulic Backhoes; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Soil Test Drill Rig (Truck Mounted); Traddle Buggies; GCI Crane; Hydraulic Telescoping form (Tunnel); Tie Back Machine; Tractor Drawn Belt Loader; Tractor with Boom; Tractor-aire with Attachments; Traffic Barrier conveyor machine; Raised or Blind Hole; Trenching Machine; Truck Mounted Concrete Pump with Boom; Truck mounted Concrete Conveyor; Underground Boring and/or Mining Machines; Wheel Excavator; Widener (APSCO).

lass 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver 3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Greaser Engineer; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro Blaster; Laser Screed; All Locomotives, Dinky; Pump Cretes; Squeeze Cretes-Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotory Snow Plows; Rototiller, Seaman, etc., self-propelled; Scoops - Tractor Drawn; Self-Propelled Compactor; spreader - Chip - Stone, etc.; Scraper; Scraper - Prime Mover in Tandem (Regardless of Size); Tank Car Heater; Tractors, Push, Pulling Sheep, Dot, Disc, Compactor, etc. Tug Boats.

lass 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Fireman on Boilers; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers, Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" came; Work Boats; Tamper - Form-Motor Driven.

lass 4. Air Compressor - Small and Large; Asphalt Spreader, Backend Man; Bobcat (Skid Steer) all; Combination - Small Equipment Operator; Directional Boring Machine up to 12"; Generators - Small 50kw and Under; Generators - Large over 50kw; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Hydro-Blaster; Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Tract-aire; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

lass 5. Oilers and Directional Boring Machine Locator.

ther Classifications of Work:

or definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If there is no such definition on file, the Bureau of Labor Statistics SIC list will be used. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. Further, if no such neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

ANDSCAPING

andscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape lantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers regardless of size of truck driven) is covered by the classifications of truck driver.

IL. DEPT. OF LABOR PREVAILING WAGES FOR LEE COUNTY EFFECTIVE 06/01/1998
 DIVISION of CONCILIATION & MEDIATION PH(618-993-7271)

E OF TRADE	RGN	TYP	C L S	HOURLY-RATES			OVERTIME-RATES			HRLY-FRINGE-RATES		
				BASIC	FORMN	M-F>8	SAT	SU&HO	WLFR	PENSN	VACTN	
BESTOS ABT-GEN		BLD		17.640	18.380	1.5	1.5	2.0	2.700	6.500	0.000	
BESTOS ABT-MEC		BLD		23.300	24.800	1.5	1.5	2.0	3.640	5.520	0.000	
BLERMAKER		BLD		22.700	24.700	2.0	2.0	2.0	3.550	4.500	0.000	
ICK MASON		BLD		21.190	22.590	1.5	1.5	2.0	3.150	4.500	0.000	
RPENTER		BLD		19.000	20.750	1.5	1.5	2.0	3.750	4.110	0.000	
RPENTER		HWY		20.740	21.990	1.5	1.5	2.0	3.750	3.500	0.000	
MENT MASON		ALL		19.680	20.180	1.5	1.5	2.0	3.150	4.900	0.000	
ECTRIC PWR EQMT OP		ALL		22.750	28.370	1.5	1.5	2.0	2.000	4.430	0.000	
ECTRIC PWR GRNDMAN		ALL		17.860	28.370	1.5	1.5	2.0	2.000	3.490	0.000	
ECTRIC PWR LINEMAN		ALL		26.880	28.370	1.5	1.5	2.0	2.000	5.250	0.000	
ECTRIC PWR TRK DRV		ALL		18.410	28.370	1.5	1.5	2.0	2.000	3.590	0.000	
ECTRICIAN		BLD		26.000	28.400	1.5	1.5	2.0	2.600	5.980	0.000	
EVATOR CONSTRUCTOR		BLD		26.585	29.910	2.0	2.0	2.0	3.845	2.190	1.600	
AZIER	N	BLD		20.720		1.5	1.5	2.0	3.170	3.600	0.000	
AZIER	S	BLD		19.720	20.470	1.5	1.5	2.0	2.200	4.550	0.000	
/FROST INSULATOR		BLD		25.600	27.100	1.5	1.5	2.0	4.290	6.220	0.000	
DN WORKER	N	ALL		24.000	25.200	2.0	2.0	2.0	3.530	7.545	0.000	
DN WORKER	S	ALL		21.100	22.600	1.5	1.5	2.0	3.390	6.360	0.000	
BORER		BLD		17.640	18.380	1.5	1.5	2.0	2.700	6.500	0.000	
BORER		HWY		17.190	17.440	1.5	1.5	2.0	2.700	6.300	0.000	
THER		BLD		19.000	20.750	1.5	1.5	2.0	3.750	4.110	0.000	
CHINIST		BLD		25.400	26.400	2.0	2.0	2.0	3.000	1.300	1.750	
RBLE MASON		BLD		19.580	19.830	1.5	1.5	2.0	3.150	3.500	0.000	
LLWRIGHT		BLD		24.850	27.340	1.5	1.5	2.0	3.750	6.200	0.000	
ERATING ENGINEER		BLD	1	27.150	27.700	2.0	2.0	2.0	4.100	3.150	1.400	
ERATING ENGINEER		BLD	2	26.450	27.700	2.0	2.0	2.0	4.100	3.150	1.400	
ERATING ENGINEER		BLD	3	24.000	27.700	2.0	2.0	2.0	4.100	3.150	1.400	
ERATING ENGINEER		BLD	4	22.000	27.700	2.0	2.0	2.0	4.100	3.150	1.400	
ERATING ENGINEER		HWY	1	27.000	27.500	1.5	1.5	2.0	4.100	3.150	1.400	
ERATING ENGINEER		HWY	2	26.450	27.500	1.5	1.5	2.0	4.100	3.150	1.400	
ERATING ENGINEER		HWY	3	25.150	27.500	1.5	1.5	2.0	4.100	3.150	1.400	
ERATING ENGINEER		HWY	4	23.600	27.500	1.5	1.5	2.0	4.100	3.150	1.400	
ERATING ENGINEER		HWY	5	22.250	27.500	1.5	1.5	2.0	4.100	3.150	1.400	
INTER		ALL		22.500	23.500	1.5	1.5	1.5	3.350	2.500	0.000	
LEDRIVER		BLD		19.500	21.250	1.5	1.5	2.0	3.750	4.110	0.000	
LEDRIVER		HWY		20.740	21.990	1.5	1.5	2.0	3.750	3.500	0.000	
PEFITTER		ALL		24.050	26.460	1.5	1.5	2.0	3.500	5.100	0.000	
ASTERER		BLD		17.930	18.430	2.0	2.0	2.0	2.800	4.700	0.000	
UMBER		ALL		24.050	26.460	1.5	1.5	2.0	3.500	5.100	0.000	
OFER		BLD		26.250	28.250	1.5	1.5	2.0	3.050	1.850	0.000	
EETMETAL WORKER		BLD		24.030	25.860	1.5	1.5	2.0	2.250	5.640	0.520	
RINKLER FITTER		BLD		23.870	25.370	1.5	1.5	2.0	3.400	2.750	0.000	
ONE MASON		BLD		21.190	22.590	1.5	1.5	2.0	3.150	4.500	0.000	
LECOM WORKER		BLD		21.900	23.400	1.5	1.5	2.0	3.000	2.650	1.430	
RRAZZO MASON		BLD		19.580	19.830	1.5	1.5	2.0	3.150	3.500	0.000	
LE LAYER		BLD		19.000	20.750	1.5	1.5	2.0	3.750	4.110	0.000	
UCK DRIVER	E	ALL	1	22.450	23.000	1.5	1.5	2.0	3.675	2.175	0.000	
UCK DRIVER	E	ALL	2	22.600	23.000	1.5	1.5	2.0	3.675	2.175	0.000	
UCK DRIVER	E	ALL	3	22.800	23.000	1.5	1.5	2.0	3.675	2.175	0.000	
UCK DRIVER	E	ALL	4	23.000	23.000	1.5	1.5	2.0	3.675	2.175	0.000	
UCK DRIVER	W	ALL	1	19.465		1.5	1.5	2.0	4.360	2.125	0.000	
UCK DRIVER	W	ALL	2	19.865		1.5	1.5	2.0	4.360	2.125	0.000	
UCK DRIVER	W	ALL	3	20.065		1.5	1.5	2.0	4.360	2.125	0.000	
UCK DRIVER	W	ALL	4	20.315		1.5	1.5	2.0	4.360	2.125	0.000	
UCK DRIVER	W	ALL	5	21.065		1.5	1.5	2.0	4.360	2.125	0.000	
CKPOINTER		BLD		21.190	22.590	1.5	1.5	2.0	3.150	4.500	0.000	

* PLEASE SEE ATTACHED FOR OVERTIME SPECIFICATIONS NOT LISTED.

For Board Meeting of
June 25, 1998

Agenda Item D-9

SEXUAL HARASSMENT POLICY REVISIONS
(SECOND READING)

The attached proposed policy on Sexual Harassment was approved for first reading by the Board at the May meeting. We are presenting it at this time for second reading.

RECOMMENDATION: Board approval for second reading of the proposed revised Board Policy 427.01 Sexual Harassment.

427.01 Sexual Harassment Policy

The College shall provide its employees and students an educational and employment environment free from unwelcome sexual advances by employees of the College, free from requests for sexual favors by employees of the College and free from other verbal or physical conduct by employees constituting sexual harassment as herein defined and as is otherwise prohibited by state and federal law.

1. Definitions - "Sexual harassment" or "sexually harass" shall mean that term as defined by federal and state law, and, to the extent not inconsistent with federal or state law, shall mean:

A. Unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when:

-Submission to or participation in such conduct is made, whether explicitly or implicitly, a term or condition of the individual's employment at the College;

-Submission to or rejection of such advances is used as a basis for employment decisions affecting such individual's employment at the College; and

-Submission to or rejection of such advances is used as a basis for grades to be given a student for course work.

B. Where unwelcome sexual advances or requests for sexual favors or conduct of a sexual nature has the purpose or effect of substantially interfering with an individual's work performance or creates an intimidation, hostile, or offensive working environment.

"Aggrieved Party" shall mean any employee or student who believes he or she has been the victim of sexual harassment.

2. Implementation - All levels of administration shall be responsible to implement practices for persons under their supervision which shall avoid sexual harassment. All members of administration shall correct any sexual harassment which occurs under their supervision and shall report any sexual harassment which they observe in other areas of the College to the Affirmative Action Officer or appointed alternate.

3. Violations of Policy - It shall be a violation of this policy for any person employed by the College who is authorized to recommend or to take personnel actions affecting an employee, or who is otherwise authorized to transact business or to perform acts or services on behalf of the College to do any of the following:

- A. To sexually harass any student or employee of the College;
- B. To make sexual advances or to request sexual favors when submission to or rejection of such conduct is, either explicitly or implicitly, the basis for recommending, imposing, granting, withholding, or refusing terms and conditions that either favor or adversely affect an employee's condition of employment or a student's status;
- C. To recommend, impose, grant withhold or refuse to take any personnel action consistent with his or her duties and responsibilities either because of sexual favors, or as a reprisal against an employee or student who has rejected or reported sexual advances or sexual harassment;
- D. To fail to take immediate corrective action in the event sexual harassment has occurred; and/or
- E. To create an intimidating, hostile, or offensive working environment by continuing to make unwelcome sexual remarks, unwelcome advances, unwelcome requests for sexual favors, or exposure of sexual organs, regardless of whether the person committing such conduct is in a position to adversely affect an employee's position of employment with the College.

4. Effect of Violation - Violation of this policy may result in the discipline of the employee or employees who have committed the act or acts of sexual harassment. Discipline may include discharge.

5. Responsibility of the College and of the Person Allegedly Affected by Sexual Harassment - An employee, student, or other individual who is an aggrieved person shall take the following steps:

- A. An aggrieved person who feels comfortable in doing so should immediately inform the person engaging in sexual harassment that such conduct or communication is offensive unless stopped.
- B. If an aggrieved individual does not wish to communicate directly with the person whose conduct is offensive, or if an aggrieved individual has had direct communication with the offending party but that communication has been unavailing, then such aggrieved party should contact the Sauk Valley Community College Affirmative Action Officer or appointed alternate. An aggrieved person alleging sexual harassment by the Affirmative Action Officer or appointed alternate or a failure of the Affirmative Action Officer or appointed alternate to take immediate action on the aggrieved person's complaint, shall contact the President of the College. In the

event that the aggrieved person alleges that the President of the College is the person committing acts of sexual harassment, the aggrieved party shall contact the Chairman of the Board of Trustees.

C. Complaints of sexual harassment made to the Affirmative Action Officer or appointed alternate, to the President of the College, or to the Chairman of the Board of Trustees shall be handled in accordance with the grievance procedures provided under the Affirmative Action Policy of Sauk Valley Community College.

D. Within ten (10) days of the date that any complaint of sexual harassment is first filed with or made to the Affirmative Action Officer or appointed alternate, the Affirmative Action Officer or appointed alternate shall furnish a report to the President of the College. Such report shall contain, at minimum:

- The date of the receipt of the complaint;
- Identification of the complainant;
- Identification of the party or parties and the action complained of including relevant background facts and circumstances;
- A statement detailing the scope of the investigation that has been undertaken and the result thereof;
- In the event the investigation reveals that corrective measures need to be taken, a statement of the corrective measures pursued, the date such measures were undertaken and the results achieved; and
- Where possible, a written statement signed by the complainant detailing the conduct about which complaint is made.

6. Non-Retaliation

A. Initiation of a complaint of sexual harassment will not adversely affect the aggrieved person's employment, compensation, or work assignments, or position as a student.

B. The College will not retaliate against any employee for utilizing the charge provisions of the Illinois Department of Human Rights, Illinois Human Rights Commission or Equal Employment Opportunity Commission.

7. A charge of discrimination may be filed with the Illinois Department of Human Rights. The Illinois Department of Human Rights investigates complaints of discrimination. If charges are found to have merit, a complaint of discrimination may be issued, leading to a hearing before an administrative law judge of the Illinois Human Rights Commission. A charge of discrimination, to be timely under Illinois law, must be filed within 180 days of the event complained of.

The Department of Human Rights can be contacted at the following addresses and phone numbers:

Illinois Department of Human Rights
100 West Randolph Street, Suite 5-100
State of Illinois Building
Chicago IL 60601
(312) 814-6200

Illinois Department of Human Rights
222 South College, Room 101-A
Springfield, IL 62704
(217) 785-5100

The Illinois Human Rights Commission can be contacted at the following addresses and phone numbers:

Illinois Human Rights Commission
William G. Stratton Office Building
Room 404-A
Springfield, IL 62706
(217) 785-4350

Illinois Human Rights Commission
32 West Randolph Street, Suite 5-100
State of Illinois Building
Chicago, IL 60601
(312) 814-6269

08/26/91
11/22/93
11/28/94

427.01 Sexual Harassment Policy

The College shall provide its employees and students an educational and employment environment free from unwelcome sexual advances by employees of the College, free from requests for sexual favors by employees of the College and free from other verbal or physical conduct by employees constituting sexual harassment as herein defined and as is otherwise prohibited by state or federal law.

1. Definitions -

A. "Sexual harassment" or "sexually harass" shall mean that term as defined by federal and state law, and, to the extent not inconsistent with federal or state law, shall mean:

(1) Unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when one or more of the following is present:

-Submission to or participation in such conduct is made, whether explicitly or implicitly, a term or condition of the individual's employment at the College;

-Submission to or rejection of such advances is used as a basis for employment decisions affecting such individual's employment at the College;

-Submission to or rejection of such advances is used as a basis for grades to be given a student for course work or for the extent or nature of work necessary to successfully complete course work;

-Submission to or rejection of such advances is used as a basis for a student's selection or participation in any College extracurricular activity.

(2) Where unwelcome sexual advances or requests for sexual favors or conduct of a sexual nature has the purpose or effect of substantially interfering with an individual's work performance or creates an intimidation, hostile, or offensive working environment.

B. "Aggrieved Party" shall mean any employee or student who believes he or she has been the victim of sexual harassment by an employee or at an employee's behest.

2. Sexual Harassment Officers (SHO) - The College shall designate two Sexual Harassment Officers (SHO). The Affirmative Action Officer shall be designated as one and the President shall appoint the other. There shall be equal gender representation. SHO shall have the responsibility to observe compliance with this policy, shall have such further responsibilities as are provided herein, and shall have such other related duties as may be assigned from time to time.

3. Sexual Harassment Committee (SHC) - The SHC shall include the members of the members of the Affirmative Action Committee , both Sexual Harassment Officers and the Coordinator of Personal Services.

A. Function -

1. The SHC shall monitor procedures and policies pertaining to sexual harassment.

2. The SHC shall monitor/provide an educational awareness program pertaining to sexual harassment.

- B. Frequency of Meetings - the SHC shall meet at least once a year.

4. Violations of Policy - It shall be a violation of this policy for any person employed by the College who is authorized to recommend or to take personnel actions affecting an employee, or who is otherwise authorized to transact business or to perform acts or services on behalf of the College to do any of the following:
 - A. To sexually harass any student or employee of the College;

 - B. To make sexual advances or to request sexual favors when submission to or rejection of such conduct is, either explicitly or implicitly, the basis for recommending, imposing, granting, withholding, or refusing terms and conditions that either favor or adversely affect an employee's condition of employment or a student's status;

 - C. To recommend, impose, grant, withhold or refuse to take any personnel action consistent with his or her duties and responsibilities either because of sexual favors, or as a reprisal against an employee or student who has rejected or reported sexual advances or sexual harassment;

 - D. To fail to take immediate corrective action in the event sexual harassment has occurred; and/or

 - E. To create an intimidating, hostile, or offensive working environment by continuing to make unwelcome sexual remarks, unwelcome advances, unwelcome requests for sexual favors, or exposure of sexual organs,

regardless of whether the person committing such conduct is in a position to adversely affect an employee's position of employment with the College.

5. Effect of Violation - Violation of this policy may result in the discipline of the employee or employees who have committed the act or acts of sexual harassment. Discipline may include discharge.
6. Responsibility of the College and of the Person Allegedly Affected by Sexual Harassment - An employee, student, or other individual who is an aggrieved person shall take the following steps:
 - A. An aggrieved person who feels comfortable in doing so should immediately inform the person engaging in sexual harassment that such conduct or communication is offensive unless stopped.
 - B. If an aggrieved individual does not wish to communicate directly with the person whose conduct is offensive, or if an aggrieved individual has had direct communication with the offending party but that communication has been unavailing, then such aggrieved party should contact a SHO. In the absence of both SHO's, the aggrieved individual shall contact a member of the SHC. An aggrieved person alleging sexual harassment by the SHO or a failure of the SHO to take immediate action on the aggrieved person's complaint, shall contact the President of the College. In the event that the aggrieved person alleges that the President of the College is the person committing acts of sexual harassment, the aggrieved party shall contact the Chairperson of the Board of Trustees.

C. Complaints of sexual harassment made to the SHO of a member of the SHC, or to the President of the College, or to the chairperson of the Board of Trustees shall be handled as follows:

1. Investigation - The person receiving the report shall cause an investigation to be initiated within 24 hours. The investigation shall be conducted diligently and shall include at least the following:
 - a. Interview of the person making the complaint to determine facts, circumstances, and identity of witness.
 - b. Interview of the person who allegedly committed the harassment and, as necessary and appropriate, interview of any witness to the events alleged.
2. Confidentiality - The matters learned in the investigation shall be kept confidential only to the extent consistent with needs to make disclosure to effect remediation or to protect the interests of the College.
3. Remedy
 - a. If in the judgement of the SHO, (or other person responsible for the investigation) it is more probably true than not true that the claimed sexual harassment occurred, the SHO or other responsible person shall, individually or with the SHC, as appropriate, promptly formulate and effect a proposed plan to remedy the harassment.
 - b. If the SHO or other person responsible for the investigation does not have the authority to effect the recommended resolution,

the SHO shall make prompt report of the findings and of the recommended action to the President or, as appropriate, to the chairperson of the Board of Trustees. The appropriate officer or the Board of Trustees shall consider the proposed remedy, and shall impose discipline in accordance with the disciplinary policies of the College and take such other steps as are reasonably necessary to correct problems created by the sexual harassment.

D. When a complaint of sexual harassment does or will likely result in discipline of an employee, the SHO shall furnish a written report to the President of the College within ten days of the date the complaint of sexual harassment is first made to the SHO or appointed alternate, or to the SHC. Such report shall contain, at minimum:

-The date of the receipt of the complaint;

-Identification of the complainant;

- Identification of the party or parties and the action complained of including relevant background facts and circumstances;

-A statement detailing the scope of the investigation that has been undertaken and the result thereof;

-A statement of the corrective measures pursued including discipline imposed, the date such measures were undertaken and the results achieved; and

- Where possible, a written statement signed by the complainant detailing the conduct about which complaint is made.
- E. Quarterly a report will be communicated by the SHOs to the President concerning the status of any complaints made of a sexual harassment nature.

7. Implementation - All levels of administration are responsible to implement practices for persons under their supervision which shall avoid sexual harassment. All members of administration shall correct and notify one of the SHO of any sexual harassment which occurs under their supervision. In addition, all members of the administration shall report any sexual harassment which they observe in other areas of the College to either SHO or to a member of the SHC. In the absence of both SHO and all members of SHC, the report shall be made to the President.

8. Non-Retaliation

- A. Initiation of a complaint of sexual harassment will not adversely affect the aggrieved person's employment, compensation, or work assignments, or position as a student.
- B. The College will not retaliate against any employee for utilizing the charge provisions of the Illinois Department of Human Rights, Illinois Human Rights Commission or Equal Employment Opportunity Commission.

9. Consensual Relationships

- A. Perceived sexual harassment frequently occurs in a situation where there is a superior/subordinate relationship between the parties to the

relationship. Such relationships exist between administrator and faculty or staff, between faculty member and staff member, between staff and students, or between faculty and students.

- B. In evaluating whether sexual harassment has occurred, the superior employee's perception of consent shall not be given greater weight than the student's or subordinate's assertion that the relationship was not one of mutual or voluntary consent simply because of the superior employee's position or status.
- C. College employees who enter into a sexual or amorous relationship with a student or subordinate where a professional relationship exists shall recognize that, if a charge of sexual harassment is subsequently made, the student or subordinate will assert the relationship was not one of mutual or voluntary consent.
- D. If an employee enters or seeks to enter into a sexual relationship with a student or subordinate when a professional relationship exists, and the student or subordinate brings any complaint or action against the College claiming sexual harassment, the College shall utilize all appropriate legal recourse against the employee to recover all costs, expenses, settlements, judgments, awards and attorneys fees incurred by the College in any way arising out of such claim or action.

10. A charge of discrimination may be filed with the Illinois Department of Human Rights. The Illinois Department of Human Rights investigates complaints of discrimination. If charges are found to have merit, a complaint of discrimination may be issued, leading to a hearing before an administrative law judge of the

Illinois Human Rights Commission. A charge of discrimination, to be timely under Illinois law, must be filed within 180 days of the event complained of.

The Department of Human Rights can be contacted at the following addresses and phone numbers:

Illinois Department of Human Rights
222 South College, Room 101-A
Springfield, IL 62704
(217) 785-5100

Illinois Department of Human Rights
100 West Randolph Street, Suite 5-100
State of Illinois Building
Chicago, IL 60601
(312) 814-6200

The Illinois Human Rights Commission can be contacted at the following addresses and phone numbers:

Illinois Human Rights Commission
William G. Stratton Office Building
Room 404-A
Springfield, IL 62706
(217) 785-4350

Illinois Human Rights Commission
32 West Randolph Street, Suite 5-100
State of Illinois Building
Chicago, IL 60601
(312) 814-6269

08/26/91
11/22/93
11/28/94

For Board Meeting of
June 25, 1998

Agenda Item D-10

JOINT EDUCATIONAL AGREEMENT AMENDMENT

HIGHLAND COMMUNITY COLLEGE

Attached is a proposed amendment to the Joint Educational Agreement between Sauk Valley and Highland Community College. We are asking Board approval to add Highland's new Graphic Design Program to the Cooperative Agreement we have had with them since 1989.

RECOMMENDATION: Board approval to add Highland's new Graphic Design Program to the Cooperative Agreement between Sauk Valley and Highland.

**SAUK VALLEY COMMUNITY COLLEGE
INSTRUCTIONAL SERVICES
MEMORANDUM**

DATE: 6-18-98

TO: Richard Behrendt

FROM: Phil Gover

SUBJECT: Addition to the Joint Educational Agreement
with Highland Community College.

I recommend that the College add Highland's new Graphic Design
Program to our Joint Educational Agreement.

ADDENDUM TO A JOINT AGREEMENT
BETWEEN
HIGHLAND COMMUNITY COLLEGE
AND
SAUK VALLEY COMMUNITY COLLEGE

This amendment to the Joint Educational Agreement between Highland Community College and Sauk Valley Community College is entered into this 1st day of August, 1998.

By: Highland Community College

Graphic Design, AAS

Current conditions, agreement, and other exigencies covered within the Agreement shall be in effect for this addendum agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the date and year first above written.

BOARD OF TRUSTEES
HIGHLAND COMMUNITY COLLEGE
DISTRICT NO. 519

Chairman of the Board of Trustees

President

Date: _____

BOARD OF TRUSTEES
SAUK VALLEY COMMUNITY COLLEGE
DISTRICT NO. 506

Chairman of the Board of Trustees

President

Date: _____

114.01 Board Meeting Agenda

A. The President of the College will prepare the agenda of meetings for the Board of Trustees after conferring with the Chair of the Board. The Trustees may introduce agenda items through the Board Chair or the President of the College.

B. The Trustees will receive copies of the agenda of regular and special meetings and any available supporting materials, at least 48 hours prior to each meeting. These materials will be hand-delivered or sent by mail.

C. Copies of the agenda for each public meeting of the Board of Trustees will be sent to all news media who have requested notice of meetings pursuant to the Illinois Open Meetings Act and will be placed on file in the President's office for public inspection prior to regular and special meetings.

D. The Board agenda shall contain an item called "Communications from Visitors." At this time on the agenda, subject to policy 114.02, members of the public and employees of the College may be heard on petitions previously filed, or requests to be heard on specific agenda items, or to comment or ask questions of the Board. Any written communications for the Board not previously delivered to the Board shall be furnished to it at this place on the agenda. In the Chair's discretion, any written communication to the Board may be read aloud by the Chair, by a member of the Board, by the President or by other designees.

Chapter 102 Par. 42.02 (b) Chapter 122 Par. 103-8

10/23/89

114.02 Conduct of Meeting

Roberts Rules of Order shall be used as a guide in the conduct of all meetings of the Board of Trustees or its committees.

Presentation of items of business shall follow the Agenda, unless varied by the Chair.

The Board welcomes attendance at its meetings by members of the public and College employees and encourages their interest in the conduct of the affairs of the College. The Board also welcomes the orderly expression of concerns by members of the public or organizations relating to the welfare of the College, and welcomes questions or comments from members of the public and employees. In order that Board meetings may be orderly and serve the purposes of the College, the following additional rules shall govern visitors' participation in Board meetings:

1. Citizens or organizations wishing to present written or oral proposals or petitions regarding matters of interest to the citizens, organizations, or the Board, shall summarize such proposals in writing and furnish them to the Secretary of the Board 7 days prior to the meeting. Such proponents or petitioners shall be assigned a period not to exceed 10 minutes on the meeting agenda during the period for "Communications From Visitors" for any comments or additional oral materials the proponent or petitioner wishes to furnish in regard to the proposals. In the event an opponent to the proposal or petition is present, such opponent shall be given a like period of time to address the Board. The Chair may limit the number of citizen petitions to be heard at a particular meeting in the interest of time, but shall cause any petition not heard to be placed on the agenda for the next meeting.

2. Members of the public and employees of the College may be heard without prior written notice on matters on the agenda, may make comments, or may ask questions of the Board by requesting permission of the Chair during the "Communication From Visitors" portion of the meeting.

Agenda

1) The Chair shall, during "Communication From Visitors" on the agenda, ask whether any members of the public wish to be heard on any agenda item. At the commencement of consideration of that item on the agenda during the course of the meeting, the citizen shall be called upon and permitted to address the Board on such item. Speakers for or against an item on the agenda shall be limited to a total of 5 minutes of meeting time for his, her, or their statement. If more than one person wishes to address the Board, the time shall be divided among them. If there are proponents and opponents present, each side shall have a total of 5 minutes available for a statement of their position.

2) Although citizens may address the Board on agenda items (pursuant to Paragraph 2 a.1), it is usually beneficial to the Board and citizen (or Board and citizen or organization) to inform the Secretary of the Board of the citizen's or organization's desire to speak and to give a general outline of concerns at least twenty-four hours in advance of the meeting. The advance notice permits the administration to solicit further helpful information and may avoid delay in acting on or responding to the item or concern.

Persons Addressing the Board

Persons addressing the Board shall address the Board as a whole or shall address the Chair. No more than two persons shall address the Board on the same topic on the same side of an issue.

Questions

1) All questions to the Board shall be directed to the Chair. The Chair, (in consultation with the President if desired) shall determine whether the question will be answered at the Board meeting, and if so, whether by the Chair or by a member of administration.

2) Questions directed to individual Trustees shall be deemed out of order and are not permitted. Individual Trustees may pose questions to the citizen speaking. Presentations by the citizen and citizen response to any questions by the Board shall be orderly. After the citizen or citizens' allotted time has lapsed, the citizen shall not further address the Board unless requested to do so by the Chair. The Board shall not respond to questions asked during the course of the meeting except as permitted herein. Persons attending the meeting shall not be permitted to interject comments or questions during the Board's discussion of the matter. The Board is not obligated to act upon items presented by members of the public, employees, or organizations, or to answer questions at the time such question is presented. The Board will make a good faith effort to respond to questions within a reasonable time.

In order to permit time to consider other items on the Board's agenda, the time allowed under "Communication From Visitors" shall not exceed twenty minutes. The Chair may, for good cause, extend the time limitations provided. The Chair may terminate the privilege of addressing the Board of any speaker who does not conduct himself or herself in an orderly, decorous and respectful manner.

The Chair shall serve as spokesperson for the full Board at all meetings of the Board.

The rules shall apply to committee meetings, to the extent they are germane.

114.03 Recording, Photographing and Televising Board and Committee Meetings, News Media

Recordation - Any person may record proceedings at meetings of the Board or committees open to the public. Such recordation may be by tape, film, videotape, or other means. Such recordation shall not be done in such manner as to distract, disrupt or otherwise interfere with the operation of the meeting by the Board or the committee.

The Board shall provide a central location for microphones. The location shall be such that microphones of good quality and recording equipment of good quality will be able to pick up the voices of the Board member speaking in customary and ordinary tones used at Board meetings, and shall not be further than fifteen feet from any Board member. Unless the College shall provide a pooled microphone with leads, any person seeking to use the provided central location for microphones shall provide their own microphone and cable to connect such microphone to the recorder away from the Board table. Placement of any wires or cables shall be done in such manner as to minimize any safety hazard. Except for the central location, no recording microphones or other recording devices shall be allowed on the Board table, except as may be provided by the College.

Lights and Flash Bulbs - During the meetings of the Board or any committee, no flash bulbs, or lights other than normal room lighting shall be used.

Television Cameras - During any meeting of the Board or committee, television cameras shall not be placed where they impede the view of the Trustees by any persons in attendance. Television cameras shall not be closer to the meeting table than the table or other location provided for members of the news media.

Location for News Media - A place, in reasonable proximity to the Board's meeting table, shall be provided for members of the news media. If reasonably possible, a table will be provided for the convenience of the members of the news media. Chapter 102 Par. 42.05

SVCC ENROLLMENT

	Headcount			Credit Hours		
	FY 97	FY 98	% change	FY 97	FY 98	% change
Summer	1,223	1,259	+2.94	4,240.5	4,451.5	+4.98
Fall	3,016	2,972	-1.46	21,059.5	20,897.0	-0.77
Spring	2,886	2,866	-0.69	19,265.5	18,274.5	-5.14
Totals	---	---	---	44,565.5	43,623.0	-2.11

6/17/98

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**SAUK VALLEY COMMUNITY COLLEGE
INSTRUCTIONAL SERVICES
MEMORANDUM**

DATE: 6-18-98

TO: Richard Behrendt

FROM: Phil Gover *B*

SUBJECT: Illinois Virtual Campus

The University of Illinois has asked Sauk Valley Community College, Waubonsee Community College, and the College of Lake County to be inaugural partners with the University of Illinois in the Illinois Virtual Campus which is being designed to meet the needs of students who complete associate degrees at community colleges and then are unable to continue their education due to limitations imposed by family or employment responsibilities. The goal of the Illinois Virtual Campus is to utilize networked information technologies, enhanced interinstitutional collaboration, and specialized local support structures to remove the final barriers to true, universal access to higher education in Illinois: place and time. The University is applying for a HECA grant to provide funding to support this project.

The Virtual Campus is designed to provide individuals with four-year degree completion and graduate education opportunities. With the help of networked information and communication technologies, the Illinois Virtual Campus will provide all Illinois citizens access to diverse higher education resources for baccalaureate completion, graduate study, and professional development.

The Illinois Virtual Campus will utilize the combined programming resources of multiple Illinois colleges and universities, delivered primarily by Internet-based distance learning technologies, and will combine these resources with network access and critical instructional, technical, and student support available at community colleges statewide.

Participating **community colleges** will provide access, instructional support (e.g., proctoring exams, library access), and continued counseling for their graduates enrolled in online programs. In some instances, the Illinois Virtual Campus will facilitate existing or expanded reciprocity programming among the community colleges. **Illinois's four-year colleges and universities** provide much of the online programming (four-year institutions will not duplicate community college offerings). A **central office** will provide coordination and leadership, disseminating information regarding available program and degree options, facilitating critical communication among the participating institutions, and identifying new areas for program development.

ELECTION SCHEDULE COMMUNITY COLLEGE TRUSTEES

The following dates have been confirmed by the State Board of Elections.

November 3, 1998	First day to circulate petitions.
January 25 - February 1, 1999	Period for filing nominating petitions.
February 11, 1999	Last day for board secretary to certify candidates to the election authority.
April 13, 1999	Election of community college board members at the consolidated election.
April 20, 1999	Last day for the community college board to canvass the election returns and declare winners.
November 2, 1999	The former "Non-Partisan" election date (11/2/99) has been eliminated. Persons elected on April 13, 1999 must be seated for the new board's organizational meeting. The organizational meeting must take place no more than 14 days after when the "Non-Partisan" election <u>would have been</u> -- or
- November 16	by November 16.

The New Law PA 90-358 (HB 652)

The term of office of a person elected at a nonpartisan election whose term begins before the effective date of this amendatory Act of 1997 shall expire on the date that his or her term would have expired had this amendatory Act of 1997 not been enacted. The term of office of a person elected at a consolidated election held on or after the effective date of this amendatory Act of 1997 to succeed the to a term of office of a person elected a nonpartisan election shall begin upon the termination of the predecessor's term of office. The term of office of a person elected to succeed to a term of office of a person elected at a nonpartisan election shall end after the next consolidated election at which a successor is elected and at the regularly scheduled time for the ending of terms of office as provided in the Act or Acts creating or governing that unit of local government or school districts.



ILLINOIS COMMUNITY COLLEGE TRUSTEES ASSOCIATION

For Board Meeting of
June 25, 1998

Agenda Item F-1

PUBLIC HEARING: 1998-99 BUDGET

The tentative 1998-99 budget was approved for first reading at the May meeting and has been available for public review for the required 30 days.

A period of time shall be set aside at this meeting for a Public Hearing at which time the Board will receive comments or inquiries from any citizen present.

For Board Meeting of
June 25, 1998

Agenda Item F-2

REVISED 1998-99 BUDGET (SECOND READING)

The FY 99 budget is presented for final approval. Attached is a one page summary of adjustments made to the tentative budget that are now included in the final document.

RECOMMENDATION: Board approval of the FY99 budget as presented.

budget

Sauk Valley Community College

Changes to Tentative Budget

FY 1998-1999

Sauk Valley Community College

Changes to Tentative Budget

FY 1998-1999

Fund 1 - Education Fund

Revenues		Description	Tentative	Final	Change
Tuition & Fees	Resident	Adjust to FY 98 actual enrollment	(1,798,500)	(1,742,500)	56,000
Tuition & Fees	Out-of-District	Adjust to FY 98 actual	(11,000)	(13,000)	(2,000)
Tuition & Fees	Course Fees	Adjust to FY 98 actual	(112,000)	(115,000)	(3,000)
Tuition & Fees	Graduation Fees	Adjust to FY 98 actual	(6,000)	(7,000)	(1,000)
Pub Serv, Comm Ed, Cust Train		Estimated increase per Tom G.	(135,250)	(162,450)	(27,200)
Investment Revenue		Adjust to FY 98 actual	(65,000)	(67,000)	(2,000)

Expenditures

Honors	Faculty - overload	Adjust to FY 98 actual	5,000	6,000	1,000
Other Instructional	Sabbatical Leave	Budgeted in Psychology dept.	20,000	0	(20,000)
English	Faculty - part-time	Adjust to FY 98 actual	25,400	22,400	(3,000)
Music	Faculty - overload	Adjust to FY 98 actual	12,000	9,750	(2,250)
Philosophy	Faculty - part-time	Adjust to FY 98 actual	9,000	7,000	(2,000)
Speech	Faculty - part-time	Over budgeted p-t to replace Barber	27,570	22,570	(5,000)
Physical Education	Admin - full-time	Correct coding of R. Damhoff	0	12,967	12,967
Physical Education	Faculty - full-time	Correct coding of R. Damhoff	42,271	29,304	(12,967)
Physical Education	Faculty - part-time	Adjust to FY 98 actual	9,000	6,400	(2,600)
Economics	Faculty - part-time	Adjust to FY 98 actual	7,000	4,500	(2,500)
Economics	Faculty - summer	Adjust to FY 98 actual	0	1,200	1,200
Psychology	Faculty - part-time	Coverage during Sabbatical leave	4,425	11,000	6,575
Sociology	Faculty - part-time	Adjust to FY 98 actual	1,500	1,000	(500)
Academic skills	Prof/Tech	Change in Employee Classific.	0	28,000	28,000
Academic skills	Faculty - part-time	Change in Employee Classific.	35,000	12,000	(23,000)
Dean of Bus. Tech. & Scie.	Administrative Salary	Prorated to 8/15 date of hire	54,000	47,250	(6,750)
Agriculture	Faculty - part-time	Adjust to FY 98 actual	1,400	1,050	(350)
Biology	Faculty - part-time	Under budgeted	8,000	9,200	1,200
Biology	Faculty - overload	Under budgeted	8,000	9,200	1,200
Mathematics	Faculty - part-time	Under budgeted	22,000	24,000	2,000
Physics	Faculty - full-time	Adjust to salary of new hire	52,450	60,433	7,983
Dean of C & CS	Administrative	Increased allocation to grant	11,851	11,288	(563)
Bac.Oriented Transfer	Faculty - part-time	Under budgeted part-time faculty	28,000	30,000	2,000
Bus. Occupational	Faculty - part-time	Change requested by Tom G.	8,500	7,000	(1,500)
Tech. Occupational	Faculty - part-time	Change requested by Tom G.	7,685	5,100	(2,585)
Computer Courses	Faculty-Part-time	Change requested by Tom G.	19,000	3,000	(16,000)
Company Training	Consultant	Change requested by Tom G.	0	4,250	4,250
Company Training	Instructional Supplies	Change requested by Tom G.	0	500	500
Company Training	Conf./ Meeting Expense	Change requested by Tom G.	0	250	250
Administration	Prof/Tech - Part-time	Change requested by Tom G.	12,309	20,000	7,691
Administration	Materials and Supplies	Change requested by Tom G.	6,300	0	(6,300)
Instruc. Tech. Center	Instructional Tech. Mat.	Adjusted to FY 98 actual	9,000	10,500	1,500
Instruc. Tech. Center	Conf./Meeting Expense	Adjusted to FY 98 actual	2,000	1,000	(1,000)
Admin. Data Proc.	Prof/ Tech - full-time	Prorated to 9/1 date of hire	136,779	130,279	(6,500)
Admin. Data Proc.	Maintenance Services	Change requested by W. Clevenger	10,000	12,000	2,000
Other Stdnt Sup. Serv.	Prof/Tech full-time	Prorated to 8/1 date of hire	25,813	23,662	(2,151)
Business Office	clerical part-time	Not budgeted	0	10,000	10,000
Transf. to Other Funds		Adjust transfer to O&M fund	95,600	102,000	6,400

Fund 2 - Operations & Maintenance Fund

Tuition and Fees	Tuition	Adjust to FY 98 actual enrollment	(220,200)	(213,800)	(6,400)
Transfers from Other Funds		Adjust transfer to Ed fund	(52,600)	(59,000)	6,400

**SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE BUDGET SUMMARY
FOR THE TWO FISCAL YEARS ENDING JUNE 30, 1999**

REVENUE	FY 98 BUDGET	FY 99 BUDGET	DIFFERENCE
Education Fund	\$6,461,500	\$6,962,400	7.75%
Operation & Maintenance Fund	814,200	853,240	4.79%
TOTAL REVENUE	7,275,700	7,815,640	7.42%
Surplus Funds for Technology	100,000	100,000	
TOTAL FUNDS AVAILABLE	7,375,700	7,915,640	
EXPENDITURES & TRANSFERS			
Education Fund	\$6,561,500	\$7,062,400	7.63%
Operation & Maintenance Fund	814,200	853,240	4.79%
TOTAL EXPENDITURES	7,375,700	7,915,640	7.32%
REVENUES OVER EXPENDITURES	\$0	\$0	

Sauk Valley Community College
Operating Funds Revenue Comparison
For the Two Fiscal Years Ending June 30, 1999

	<u>FY 98 Budget</u>	<u>FY 99 Budget</u>	<u>% of Increase (Decrease)</u>
Local Government			
Taxes - Current Year	<u>\$2,695,000</u>	<u>\$2,864,700</u>	6.30%
Total Local Government	<u>2,695,000</u>	<u>2,864,700</u>	6.30%
State Government			
ICCB Credit Hour Grants	1,536,500	1,563,400	1.75%
ICCB Square Footage Grant	27,775	27,775	100.00%
ICCB Equalization Grant	503,300	483,276	-3.98%
ICCB Adverse Court Decision	53,039	53,039	100.00%
ISBE - Vocational Education	84,000	84,000	0.00%
Corporate Personal Property Replacement Taxes	288,500	315,500	9.36%
Total State Government	<u>2,412,300</u>	<u>2,526,990</u>	4.75%
Federal Government			
Other Federal Revenue	47,500	45,000	-5.26%
Total Federal Government	<u>47,500</u>	<u>45,000</u>	-5.26%
Student Tuition and Fees			
Tuition	1,920,200	1,970,500	2.62%
Fees	122,700	127,000	3.50%
Total Student Tuition and Fees	<u>2,042,900</u>	<u>2,097,500</u>	2.67%
Other Sources			
Sales and Services	--	168,450	100.00%
Facilities Revenue	16,000	22,000	37.50%
Investment Income	52,000	74,000	42.31%
Other Revenue	10,000	17,000	70.00%
Total Other Sources	<u>78,000</u>	<u>281,450</u>	<u>260.83%</u>
Total Revenues	<u><u>\$7,275,700</u></u>	<u><u>\$7,815,640</u></u>	<u><u>7.42%</u></u>

**Sauk Valley Community College
Operating Fund Expenditures Comparison
For the Two Fiscal Years Ending June 30, 1999**

	FY 98 Budget	FY 99 Budget	% of Increase (Decrease)
By Program			
Instruction	\$3,302,520	\$3,341,130	1.17%
Academic Support	682,346	700,235	2.62%
Student Services	658,526	664,494	0.91%
Public Service	41,017	201,267	390.69%
Operation & Maintenance of Plant	883,500	912,240	3.25%
Institutional Support	1,630,791	1,899,774	16.49%
Scholarship, Student Grants, Waivers	236,000	276,000	16.95%
 Total Budgeted Expenditures	 7,434,700	 7,995,140	 7.54%
Transfers	(59,000)	(79,500)	34.75%
 Adjusted Expenditures	 \$7,375,700	 7,915,640	 7.32%
 By Object			
Salaries	\$5,273,877	5,359,705	1.63%
Employee Benefits	458,003	488,215	6.60%
Contractual Services	119,900	195,082	62.70%
General Materials & Supplies	637,900	681,870	6.89%
Conference & Meeting Expense	130,850	149,150	13.99%
Fixed Charges	9,470	82,558	771.78%
Utilities	302,700	298,200	-1.49%
Capital Outlay	261,000	273,000	4.60%
Other	241,000	290,560	20.56%
Provision for Contingency	0	176,800	100.00%
 Total Budgeted Expenditures	 7,434,700	 7,995,140	 7.54%
Transfers	(59,000)	(79,500)	34.75%
 Adjusted Expenditures	 \$7,375,700	 7,915,640	 7.32%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Sauk Valley Community College				
Comparative Operating Budget				
For the Two Years Ending June 30, 1999				
Education Fund				
Revenue Source				
Local Governmental Sources				
Local Taxes				
Current	(2,379,862)	(2,401,000)	(2,552,800)	6.3%
State Governmental Sources				
ICCB Grants				
ICCB Credit Hour Grants	(1,368,900)	(1,368,900)	(1,392,850)	1.7%
ICCB Equalization Grants	(448,400)	(448,400)	(430,550)	-4.0%
ICCB Adverse Court Decision Grant			(47,250)	100.0%
Illinois State Board of Education				
Vocational Education	(84,000)	(84,000)	(84,000)	0.0%
CPPRT	(270,000)	(257,000)	(281,000)	9.3%
Federal Governmental Sources				
Other Federal Governmental Sources	(45,000)	(13,500)	(45,000)	233.3%
Student Tuition and Fees				
Tuition				
Resident	(1,656,146)	(1,700,000)	(1,742,500)	2.5%
Corporate & Community Services	(2,702)			
Out-of-District	(13,768)	(11,000)	(13,000)	18.2%
Out-of-State	(863)			
Student Fees				
Course Fees	(117,385)	(112,000)	(115,000)	2.7%
Other Fees-Graduation	(7,255)	(6,000)	(7,000)	16.7%
Other Student Tuition and Fees-Transcript	(4,824)	(4,700)	(5,000)	6.4%
Corporate & Community Services				
Pub Serv, Comm Ed, Cust Train			(162,450)	100.0%
Investment Revenue	(81,662)	(45,000)	(67,000)	48.9%
Other Revenue	(17,000)	(10,000)	(17,000)	70.0%
Total Revenue	(6,497,767)	(6,461,500)	(6,962,400)	7.8%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	Budgeted Variance
Expenditures				
Board of Trustees				
Contractual Services				
Legal fees	17,000	12,000	12,000	0.0%
General Materials and Supplies				
Office Supplies	2,900	2,500	2,500	0.0%
Publications & Dues	8,000	6,800	6,800	0.0%
Advertising (legal notices)	1,200	1,500	1,500	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	6,000	7,000	7,000	0.0%
President				
Salaries				
Administrative staff - full-time	108,594	108,594	108,594	0.0%
Clerical - full-time	36,844	36,844	36,844	0.0%
Employee Benefits				
Medical	5,627	5,627	5,627	0.0%
Life	619	619	619	0.0%
SVCC waivers	82	0	0	0.0%
Retirement Health Ins. Emp. Match			380	100.0%
Other Employee Benefits	11,574	11,574	11,574	0.0%
Contractual				
maintenance Services	137			
General Materials and Supplies				
Office Supplies	2,000	3,000	2,300	-23.3%
Publications & Dues	500	500	500	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	5,985	3,500	3,500	0.0%
Other Conf /Meeting (Special Aff)	5,000	5,000	5,000	0.0%
College Relations				
Salaries				
Administrative staff - full-time	48,057	48,057	47,610	-0.9%
Prof/Tech - full-time	49,255	49,255	49,255	0.0%
Clerical - full-time	25,443	25,443	25,443	0.0%
Clerical - overtime		0	0	0.0%
Employee Benefits				
Medical	9,667	9,667	9,667	0.0%
Life	561	561	561	0.0%
SVCC waivers	82	0	0	0.0%
Retirement Health Ins. Emp. Match			320	100.0%
Contractual Services				
Consultants	63	4,000	4,000	0.0%
Maintenance	3,050	3,100	3,100	0.0%
General Materials and Supplies				
Office Supplies	1,106	3,000	3,000	0.0%
Other Supplies				
Publications & Dues	1,500	1,500	1,600	6.7%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	Budgeted Variance	%
Advertising	103,400	103,400	103,300		-0.1%
Travel and Conference/Meeting Expense					
Conference/Meeting Expense	4,000	4,000	2,500		-37.5%
Other Office Equipment	4,289	0	0		0.0%
Information Center/Faculty Office					
Salaries					
Clerical - full-time	51,662	51,662	51,662		0.0%
Clerical - overtime		0	0		0.0%
Employee Benefits					
Medical	4,833	4,833	4,833		0.0%
Life	227	227	227		0.0%
SVCC waivers	82	0	0		0.0%
Retirement Health Ins. Emp. Match			135		100.0%
Contractual					
Maintenance	857		330		100.0%
General Materials and Supplies					
Office Supplies	3,800	3,000	3,000		0.0%
Instructional Supplies	300	700	400		-42.9%
Equipment					
Office Computer Equipment		0	0		0.0%
Office Other Equipment		0	0		0.0%
Institutional Research					
Director of Grants, Planning & Research					
Salaries					
Administrative staff - full-time	47,040	47,040	47,040		0.0%
Employee Benefits					
Medical	3,835	3,835	3,835		0.0%
Life	216	216	216		0.0%
Retirement Health Ins. Emp. Match			123		100.0%
General Materials and Supplies					
Office Supplies	700	1,000	900		-10.0%
Publication & Dues	300	500	100		-80.0%
Travel and Conference/Meeting Expense					
Conference/Meeting Expense	2,000	2,000	2,000		0.0%
Equipment					
Office Computer Equipment		0	0		0.0%
VP- Instructional Services					
Salaries					
Administrative staff - full-time	74,746	74,746	74,746		0.0%
Clerical - full-time	31,292	31,292	31,292		0.0%
Employee Benefits					
Medical	4,833	4,833	4,833		0.0%
Life	466	466	466		0.0%
SVCC waivers	0	300	300		0.0%
Retirement Health Ins. Emp. Match			277		100.0%
General Materials and Supplies					
Office Supplies	1,600	2,000	2,000		0.0%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	Budgeted Variance	%
Publications & Dues	1,000	1,000	1,000	0.0%	
Travel and Conference/Meeting Expense					
Conference/Meeting Expense	3,700	4,000	3,500	-12.5%	
Capital outlay					
Office Computer Equipment	2,975				
Honors					
Salaries					
Faculty-part-time	842				
Faculty - overload	5,952	7,000	6,000	-14.3%	
Employee Benefits					
Medical					
Life					
Retirement Health Ins. Emp. Match			18	100.0%	
General Materials and Supplies					
Instructional Supplies	58	200	100	-50.0%	
Publications & Dues	335	300	350	16.7%	
Travel and Conference/Meeting Expense					
Conference/ Meeting Expense	300	300	300	0.0%	
Other Instructional					
Student Employee					
Employee Benefits					
Medical Insurance					
Life Insurance					
Sabbatical Leave					
SVCC waivers		7,000	7,300	4.3%	
Tuition Reimbursement	10,500	10,500	10,500	0.0%	
Early Retirement	48,786	42,168		-100.0%	
Contractual Services					
Consultants	1,000	7,000	7,000	0.0%	
maintenance			1,462	100.0%	
General Materials and Supplies					
Instructional Supplies (in-service)	8,280	4,500	4,500	0.0%	
Publications & Dues	500	800	800	0.0%	
Other Supplies (Faculty Assoc.)	100	200	200	0.0%	
Travel and Conference/Meeting Expense					
Conference/Meeting Expense					
Other Conf/ Mtng Exp (staff dev)	7,000	2,000	2,000	0.0%	
Distance Learning Line Charges					
Capital Outlay					
Equipment					
Equip Office-Other		10,000	0	-100.0%	
Equip Instructional-Computer	1,083	0	0	0.0%	
Equip Instructional-Other	515	40,000	40,000	0.0%	
Curriculum Development					
Salaries					
Faculty - overload	5,610	7,500	9,375	25.0%	
Employee Benefits					

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
medical life				
Retirement Health Ins. Emp. Match			27	100.0%
General Materials and Supplies				
Instructional Supplies	600	600	600	0.0%
Dean of Arts, Social Sciences & P. E.				
Salaries				
Administrative staff - full-time	61,620	61,620	61,620	0.0%
Clerical - full-time	24,823	24,823	24,823	0.0%
Employee Benefits				
Medical	5,627	5,627	5,627	0.0%
Life	384	384	384	0.0%
SVCC waivers	615	0	0	0.0%
Retirement Health Ins. Emp. Match			226	100.0%
Contractual Services				
Consultants	1,500	1,500	500	-66.7%
General Materials and Supplies				
Office Supplies	800	1,200	1,200	0.0%
Instructional Supplies		0	0	0.0%
Printing		0	0	0.0%
Publication & Dues		100	100	0.0%
Travel and Conference/Meeting Expense				0.0%
Conference/Meeting Expense	2,466	2,000	2,000	0.0%
Humanities - Pooled Budget				
Salaries				
Faculty - full-time		0		
Faculty - part-time		0		
Faculty - temporary		0		
Faculty - overload		0		
Faculty - summer		0		
Employee Benefits				
Medical		0		
Life		0		
Contractual Services				
Consultants		0		
General Materials and Supplies				
Instructional supplies		0		
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense		0		
Humanities				
Art				
Salaries				
Faculty - full-time	30,610	30,610	30,610	0.0%
Faculty - part-time	10,325	5,400	8,500	57.4%
Faculty - overload	0	1,170	1,170	0.0%
Employee Benefits				
Medical	3,042	3,042	3,042	0.0%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Life	162	162	162	0.0%
SVCC waivers	369	0	0	0.0%
Retirement Health Ins. Emp. Match			97	100.0%
Contractual Services				
Other Contractual Services	857	700	700	0.0%
General Materials and Supplies				
Instructional supplies	3,739	1,300	2,000	53.8%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	300	300	300	0.0%
English				
Salaries				
Faculty - full-time	176,544	176,544	176,544	0.0%
Faculty - part-time	22,347	25,400	22,400	-11.8%
Faculty - overload	5,150	3,200	4,000	25.0%
Faculty -summer	2,400	4,800	4,000	-16.7%
Employee Benefits				
Medical	16,001	16,001	16,001	0.0%
Life	851	851	851	0.0%
SVCC waivers	410	0	0	0.0%
Retirement Health Ins. Emp. Match			548	100.0%
Early Retirement			8,363	100.0%
General Materials and Supplies				
Instructional supplies	3,500	3,000	3,000	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	1,107	1,500	1,500	0.0%
Equipment				
Instructional Computer Equipment	7,167	0	0	0.0%
Foreign Language				
Salaries				
Faculty - part-time	18,822	18,000	18,000	0.0%
Employee benefits				
Retirement Health Ins. Emp. Match			47	100.0%
General Materials and Supplies				
Instructional supplies	773	600	600	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	0	0	0	0.0%
Humanities				
Salaries				
Faculty - full-time	20,804	20,804	21,779	4.7%
Faculty - part-time	0	0	0	0.0%
Faculty - overload	3,803		2,400	100.0%
Faculty -summer	3,424	1,125	1,125	0.0%
Employee Benefits				
Medical	1,792	1,792	1,792	0.0%
Life	118	118	118	0.0%
Tuition Reimbursement	0	0	0	0.0%
Retirement Health Ins. Emp. Match			60	100.0%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
General Materials and Supplies				
Instructional supplies	300	900	500	-44.4%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	200	300	300	0.0%
Music				
Salaries				
Faculty - full-time	48,564	48,564	48,889	0.7%
Faculty - part-time	16,534	16,000	16,000	0.0%
Faculty - overload	8,985	15,000	9,750	-35.0%
Faculty - summer	2,072	750	750	0.0%
Employee Benefits				
Medical	1,792	1,792	1,792	0.0%
Life	176	176	176	0.0%
Retirement Health Ins. Emp. Match			211	100.0%
Contractual Services				
Consultants	944	700	700	0.0%
General Materials and Supplies				
Instructional supplies	2,150	2,700	2,700	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	945	600	600	0.0%
Other Conference/Meeting(Field trips)	0	0	0	0.0%
Fixed Charges				
Rental-Equipment			3,100	100.0%
Equipment				
Instructional Equipment				
Philosophy				
Salaries				
Faculty - full-time	9,293	9,293	9,293	0.0%
Faculty - part-time	7,633	6,700	7,000	4.5%
Employee Benefits				
medical	320			
life	19			
Retirement Health Ins. Emp. Match			42	100.0%
Early Retirement			2,091	100.0%
General Materials and Supplies				
Instructional supplies	300	300	300	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	0	300	300	0.0%
Speech				
Salaries				
Faculty - full-time	121,970	121,970	95,839	-21.4%
Faculty - part-time	17,868	9,570	22,570	135.8%
Faculty - overload	1,932	1,180	1,180	0.0%
Faculty -summer	1,347	2,400	2,400	0.0%
Employee Benefits				
Medical	8,668	8,668	5,627	-35.1%
Life	516	516	290	-43.8%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
SVCC waivers	287	0	0	0.0%
Tuition Reimbursement	0	0	0	0.0%
Retirement Health Ins. Emp. Match			332	100.0%
General Materials and Supplies				
Instructional supplies	2,300	2,500	2,500	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	500	1,200	1,200	0.0%
Physical Education				
Physical Education - Pooled Budget				
General Materials and Supplies				
Instructional supplies	0	0	0	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	0	0	0	0.0%
Physical Education				
Salaries				
Admin - full-time	6,484		12,967	100.0%
Faculty - full-time	33,065	42,271	29,304	-30.7%
Faculty - part-time	6,350	9,000	6,400	-28.9%
Faculty - overload	928	1,230	1,230	0.0%
Faculty - summer	1,884	1,535	1,535	0.0%
Employee Benefits				
Medical	1,792	1,792	1,792	0.0%
Life	122	122	122	0.0%
SVCC waivers	41	0	0	0.0%
Retirement Health Ins. Emp. Match			141	100.0%
Contractual Services				
Consultants	1,800	1,800	1,800	0.0%
General Materials and Supplies				
Instructional supplies	250	2,500	500	-80.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	12	300	300	0.0%
Fitness Center				
Salaries				
Admin - full-time	0	0	0	0.0%
Prof/Tech - full-time	21,765	21,765	27,500	26.3%
Prof/Tech - part-time	33,000	25,000	28,500	14.0%
Employee Benefits				
Medical	299	1,493	0	-100.0%
Life	95	95	95	0.0%
SVCC waivers	0	0	0	0.0%
Retirement Health Ins. Emp. Match			133	100.0%
Contractual Services				
Consultants	720	0	0	0.0%
General Materials and Supplies				
Instructional supplies	1,710	2,500	2,500	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	500	300	500	66.7%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	Budgeted Variance	%
Other Conf/meeting(wellness)	1,340	2,000	2,000		0.0%
Equipment					
Instructional Other Equipment	0	0	0		0.0%
Social Sciences					
Social Sciences-Pooled Budget					
Salaries					
Faculty - full-time		0			
Faculty - part-time		0			
Faculty - overload		0			
Faculty - summer		0			
Employee Benefits					
Medical		0			
Life		0			
General Materials and Supplies					
Instructional supplies		0			
Travel and Conference/Meeting Expense					
Conference/ Meeting Expense		0			
Anthropology					
Salaries					
Faculty - full-time	8	0			
General Materials and Supplies					
Instructional supplies					
Criminal Justice					
Salaries					
Faculty - full-time	37,097	37,097	37,097		0.0%
Faculty - part-time	19,589	18,000	19,125		6.3%
Faculty - overload	8,276	8,000	8,000		0.0%
Faculty -summer	147	4,600	0		-100.0%
Employee Benefits					
Medical	3,516	3,180	3,180		0.0%
Life	161	161	161		0.0%
Retirement Health Ins. Emp. Match			177		100.0%
General Materials and Supplies					
Instructional supplies	2,200	3,000	3,000		0.0%
Travel and Conference/Meeting Expense					
Conference/ Meeting Expense	443	300	300		0.0%
Economics					
Salaries					
Faculty - part-time	4,499	7,000	4,500		-35.7%
Faculty - summer	1,275	0	1,200		100.0%
Employee Benefits					
medical	11				
life	0				
Retirement Health Ins. Emp. Match			18		100.0%
General Materials and Supplies					
Instructional supplies	128	100	100		0.0%
Travel and Conference/Meeting Expense					

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Conference/ Meeting Expense	150	0	0	100.0%
Geography				
Salaries				
Faculty - part-time	1,125	1,125	1,125	0.0%
Employee benefits				
Retirement Health Ins. Emp. Match			3	
General Materials and Supplies				
Instructional supplies	4			
History				
Salaries				
Faculty - full-time	25,534	25,534	25,534	0.0%
Faculty - part-time	13,106	10,900	10,900	0.0%
Faculty - overload	1,971	3,300	3,300	0.0%
Faculty - summer	2,400	2,550	2,550	0.0%
Employee Benefits				
Medical	1,792	1,792	1,792	0.0%
Life	176	176	176	0.0%
Retirement Health Ins. Emp. Match			110	100.0%
General Materials and Supplies				
Instructional supplies	740	900	900	0.0%
Travel and Conference/Meeting Expense				
Conference/Meeting Expense	0	300	300	0.0%
Human Services				
Salaries				
Faculty - full-time	30,959	30,959	30,959	0.0%
Faculty - part-time	8,263	7,800	8,000	2.6%
Faculty - overload	1,785	1,000	1,785	78.5%
Faculty - summer	589	1,000	1,000	0.0%
Employee Benefits				
Medical	1,792	1,792	1,792	0.0%
Life	130	130	130	0.0%
Retirement Health Ins. Emp. Match			106	100.0%
Contractual Services				
Consultants	745	0	0	0.0%
General Materials and Supplies				
Instructional supplies	700	1,100	800	-27.3%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	0	300	300	0.0%
Political Science				
Salaries				
Faculty - full-time	17,023	17,023	17,023	0.0%
Faculty - part-time	1,125	1,125	1,125	0.0%
Faculty - overload	1,314			
Faculty - summer	1,200	1,350	1,350	0.0%
Employee Benefits				
Medical	450			
Life	40			

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Retirement Health Ins. Emp. Match			51	100.0%
General Materials and Supplies				
Instructional supplies	400	400	400	0.0%
Psychology				
Salaries				
Faculty - full-time	92,054	92,054	92,054	0.0%
Faculty - part-time	7,162	3,300	11,000	233.3%
Faculty - overload	11,458	11,750	11,750	0.0%
Faculty - summer	6,372	7,800	7,800	0.0%
Employee Benefits				
Medical	5,627	5,627	5,627	0.0%
Life	397	397	397	0.0%
Retirement Health Ins. Emp. Match			300	100.0%
General Materials and Supplies				
Instructional supplies	2,224	1,500	1,500	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	127	600	600	0.0%
Sociology				
Salaries				
Faculty - full-time	52,261	52,261	52,261	0.0%
Faculty - part-time	892	2,000	1,000	-50.0%
Faculty - overload	3,659	3,500	3,500	0.0%
Faculty - summer	2,550	1,250	2,500	100.0%
Employee Benefits				
Medical	1,792	1,792	1,792	0.0%
Life	218	218	218	0.0%
Retirement Health Ins. Emp. Match			154	100.0%
Early Retirement			9,466	100.0%
General Materials and Supplies				
Instructional supplies	800	800	800	0.0%
Conference/Meeting Expense	215	300	300	0.0%
Library Science				
Salaries				
Faculty- Full- Time	10,743	10,743	10,743	0.0%
Faculty-Part-Time	1,125			
Employee Benefits				
medical	182			
life	21			
Retirement Health Ins. Emp. Match			28	100.0%
Academic skills				
Salaries				
Prof/Tech	16,187		28,000	100.0%
Faculty - full-time	89,220	89,220	89,220	0.0%
Faculty - part-time	22,600	33,890	12,000	-64.6%
Faculty - overload	7,488	7,800	7,800	0.0%
Faculty - summer	5,525	3,825	4,950	29.4%
Employee Benefits				

	1997-98 Projections	1997-98 Budget	1998-99 Budget	Budgeted Variance	%
Medical	4,833	4,833	4,833	0.0%	
Life	411	411	411	0.0%	
SVCC waivers	1,353	0	0	0.0%	
Retirement Health Ins. Emp. Match			352	100.0%	
General Materials and Supplies					
Instructional supplies	5,600	5,800	5,800	0.0%	
Travel and Conference/Meeting Expense					
Conference/ Meeting Expense	600	600	600	0.0%	
Phi Theta Kappa					
General Materials and Supplies					
Office Supplies	300	1,200	1,200	0.0%	
Travel and Conference/Meeting Expense					
Conference/ Meeting Expense	600	1,200	1,200	0.0%	
Learning Assistance Center					
Salaries					
Faculty-summer	3,200	3,200	3,200	0.0%	
Academic Support- Full-time	34,164	34,164	34,164	0.0%	
Clerical-Part-Time	12,898	12,898	12,898	0.0%	
Employee Benefits					
Medical	3,835	3,835	3,835	0.0%	
Life	153	153	153	0.0%	
SVCC waivers	246	0	0	0.0%	
Retirement Health Ins. Emp. Match			131	100.0%	
General Materials and Supplies					
Instructional supplies	100	100	100	0.0%	
Travel and Conference/Meeting Expense					
Conference/ Meeting Expense	200	300	300	0.0%	
Adult Basic and Adult Secondary Education					
Salaries					
Faculty - part-time	47,475	40,680	40,680	0.0%	
Employee Benefits					
Medical	0				
Life	0				
Retirement Health Ins. Emp. Match			106	100.0%	
Dean of Business, Technology & Natural Science					
Salaries					
Administrative staff - full-time	66,791	66,791	47,250	-29.3%	
Clerical - full-time	20,979	20,979	20,979	0.0%	
Employee Benefits					
Medical	4,833	4,833	4,833	0.0%	
Life	390	390	335	-14.1%	
SVCC waivers	246	0	0	0.0%	
Retirement Health Ins. Emp. Match			196	100.0%	
General Materials and Supplies					
Office Supplies	1,100	1,100	1,100	0.0%	
Publication & Dues	100	100	100	0.0%	
Travel and Conference/Meeting Expense					

	1997-98 Projections	1997-98 Budget	1998-99 Budget	Budgeted Variance
Conference/Meeting Expense	1,000	1,500	1,500	0.0%
Business Occupational				
Business - Pooled Budget				
Salaries				
Faculty - full-time		0		
Faculty - part-time		0		
Faculty - overload		0		
Faculty - summer		0		
Employee Benefits				
Medical		0		
Life		0		
Contractual Services				
Consultants		0		
General Materials and Supplies				
Instructional supplies		0		
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense		0		
Business				
Accounting				
Salaries				
Faculty - full-time	64,116	64,116	64,116	0.0%
Faculty - part-time	1,400	3,900	2,775	-28.8%
Faculty - overload	17,772	19,100	17,900	-6.3%
Faculty - summer	4,793	5,100	4,750	-6.9%
Employee Benefits				
Medical	5,627	5,627	5,627	0.0%
Life	371	371	371	0.0%
SVCC waivers	246	0	0	0.0%
Tuition Reimbursement	0	0	0	0.0%
Retirement Health Ins. Emp. Match			241	100.0%
General Materials and Supplies				
Office Supplies	2			
Instructional supplies	1,254	1,250	1,250	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	0	600	600	0.0%
Business				
Salaries				
Faculty - full-time	50,846	50,846	50,846	0.0%
Faculty - part-time	13,649	15,600	13,500	-13.5%
Faculty - overload	3,283	4,300	3,500	-18.6%
Faculty - summer		1,080	1,080	0.0%
Employee Benefits				
Medical	3,042	3,042	3,042	0.0%
Life	224	224	224	0.0%
SVCC waivers	246	0	0	0.0%
Tuition Reimbursement	0	0	0	0.0%
Retirement Health Ins. Emp. Match			188	100.0%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
General Materials and Supplies				
Instructional supplies	500	500	500	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	0	300	300	0.0%
Computer Information Systems				
Salaries				
Faculty - full-time	80,916	80,916	80,916	0.0%
Faculty - part-time	10,838	11,400	8,000	-29.8%
Faculty - overload	11,747	4,600	8,000	73.9%
Faculty - summer	4,431	5,300	5,300	0.0%
Employee Benefits				
Medical	7,670	7,670	7,670	0.0%
Life	268	268	268	0.0%
SVCC waivers	123	0	0	0.0%
Tuition Reimbursement	2,185	0	0	0.0%
Retirement Health Ins. Emp. Match			267	100.0%
General Materials and Supplies				
Office supplies				
Instructional supplies	8,000	8,000	8,000	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	300	600	600	0.0%
Office & Administrative Services				
Salaries				
Faculty - full-time	50,846	50,846	50,846	0.0%
Faculty - part-time	20,695	20,000	21,000	5.0%
Faculty - temporary	106	0	0	0.0%
Faculty - overload	12,405	10,100	11,000	8.9%
Faculty - summer	6,918	2,600	3,800	46.2%
Employee Benefits				
Medical	1,792	1,792	1,792	0.0%
Life	214	214	214	0.0%
SVCC waivers	123	0	0	0.0%
Retirement Health Ins. Emp. Match			218	100.0%
Early Retirement			11,109	100.0%
General Materials and Supplies				
Office supplies	158			
Instructional supplies	2,093	3,250	3,250	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	13	300	300	0.0%
Technology				
Technology - Pooled Budget				
Salaries				
Faculty - full-time		0		
Faculty - part-time		0		
Faculty - temporary		0		
Faculty - overload		0		
Faculty - summer		0		

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Employee Benefits				
Medical		0		
Life		0		
SVCC waivers		0		
Tuition Reimbursement		0		
Contractual Services				
Consultants		0		
General Materials and Supplies				
Instructional supplies		0		
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense		0		
Electronics				
Salaries				
Faculty - full-time	88,947	88,947	88,947	0.0%
Faculty - part-time	4,418	0	0	0.0%
Faculty - overload	8,372	10,000	10,000	0.0%
Faculty - summer	629	930	930	0.0%
Employee Benefits				
Medical	6,083	6,083	6,083	0.0%
Life	394	394	394	0.0%
SVCC waivers	0	0	0	0.0%
Retirement Health Ins. Emp. Match			261	100.0%
General Materials and Supplies				
Office supplies	292			
Instructional supplies	7,658	8,000	10,000	25.0%
Publications and Dues	79			
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	694	600	600	0.0%
Equipment				
Instructional Other Equipment	0	0	0	0.0%
HVAC				
Salaries				
Faculty - full-time	50,846	50,846	50,846	0.0%
Faculty - part-time	11,875	19,250	19,250	0.0%
Faculty-Temporary	115			
Faculty - overload	22,423	13,000	13,000	0.0%
Faculty - summer	0	0	0	0.0%
Employee Benefits				
Medical	3,042	3,042	3,042	0.0%
Life	224	224	224	0.0%
SVCC waivers	250	0	0	0.0%
Tuition Reimbursement	0	0	0	0.0%
Retirement Health Ins. Emp. Match			217	100.0%
General Materials and Supplies				
Office supplies	15			
Instructional supplies	4,445	4,500	4,500	0.0%
Travel and Conference/Meeting Expense				

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Conference/ Meeting Expense	482	300	300	0.0%
Machine Tool				
Salaries				
Faculty - full-time	40,283	40,283	40,283	0.0%
Faculty - part-time	2,212	2,370	2,370	0.0%
Faculty - overload	9,527	6,000	8,000	33.3%
Faculty - summer	3,347			
Employee Benefits				
Medical	3,835	3,835	3,835	0.0%
Life	178	178	178	0.0%
SVCC waivers	410	0	0	0.0%
Retirement Health Ins. Emp. Match			127	100.0%
General Materials and Supplies				
Instructional supplies	2,200	2,500	2,500	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	0	300	300	0.0%
Manufacturing Technology				
Salaries				
Faculty - full-time	24,853	24,853	24,853	0.0%
Faculty - overload	8,005		4,000	100.0%
Employee Benefits				
Medical	3,835	3,835	3,835	0.0%
Life	115	115	115	0.0%
Retirement Health Ins. Emp. Match			65	100.0%
General Materials and Supplies				
Instructional supplies	80	0	0	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	0	1,200	1,200	0.0%
Fixed Charges				
Rental - Facilities	9,136	0	0	0.0%
Mechanical Design				
Salaries				
Faculty - full-time	0	14,246	14,246	0.0%
Faculty - part-time	2,563	6,000	4,000	-33.3%
Faculty-Temporary	42			
Faculty - overload	1,411	6,000	2,000	-66.7%
Faculty - summer	2,017	0	2,000	0.0%
Employee Benefits				
Medical	30	896	896	0.0%
Life	(1)	57	57	0.0%
SVCC waivers	0	0	0	0.0%
Retirement Health Ins. Emp. Match			69	100.0%
General Materials and Supplies				
Office supplies				
Instructional supplies	840	2,500	2,500	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	0	300	300	0.0%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Agriculture				
Salaries				
Faculty - part-time	1,050	2,400	1,050	-56.3%
Employee Benefits			6	
Retirement Health Ins. Emp. Match			6	
General Materials and Supplies				
Instructional supplies	160	400	400	0.0%
Natural Science				
Math/Science - Pooled Budget				
Salaries				
Prof/Tech staff - full-time	26,960	26,960	26,960	0.0%
Faculty - full-time				
Faculty - part-time				
Faculty - overload				
Faculty -summer				
Employee Benefits				
Medical	3,835	3,835	3,835	0.0%
Life	123	123	123	0.0%
Retirement Health Ins. Emp. Match			70	100.0%
Contractual Services				
Consultants	0	400	400	0.0%
General Materials and Supplies				
Instructional supplies	0	0	0	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	0	0	0	0.0%
Biology				
Salaries				
Faculty - full-time	87,840	87,840	90,440	3.0%
Faculty - part-time	19,472	6,700	9,200	37.3%
Faculty - overload	12,078	9,200	9,200	0.0%
Faculty - summer	5,463	1,700	4,000	135.3%
Employee Benefits				
Medical	7,419	7,419	7,419	0.0%
Life	384	384	384	0.0%
SVCC waivers	718	0	0	0.0%
Tuition Reimbursement	345			
Retirement Health Ins. Emp. Match			282	100.0%
General Materials and Supplies				
Office Supplies	254			
Instructional supplies	9,990	7,750	7,750	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	545	900	900	0.0%
Equipment				
Instructional Other Equipment	12,342			
Chemistry				
Salaries				
Faculty - full-time	82,871	82,871	84,171	1.6%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Faculty - part-time		3,130	3,130	0.0%
Faculty - overload	9,028	9,570	9,570	0.0%
Faculty - summer	5,332	3,130	3,130	0.0%
Employee Benefits				
Medical	4,833	4,833	4,833	0.0%
Life	359	359	359	0.0%
SVCC waivers	308	0	0	0.0%
Retirement Health Ins. Emp. Match			261	100.0%
General Materials and Supplies				
Office supplies	74			
Instructional supplies	5,113	5,400	5,400	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	294	600	600	0.0%
Equipment				
Instructional Other Equipment	767			
Earth Science				
Salaries				
Faculty - overload	0			
General Materials and Supplies				
Instructional supplies	30	300	0	-100.0%
Mathematics				
Salaries				
Faculty - full-time	128,749	128,749	130,049	1.0%
Faculty - part-time	29,421	19,220	24,000	24.9%
Faculty - overload	3,702	1,120	2,200	96.4%
Faculty - summer	1,400	1,520	1,520	0.0%
Employee Benefits				
Medical	7,875	7,875	7,875	0.0%
Life	491	491	491	0.0%
SVCC waivers	1,599			
Tuition Reimbursement	345			
Retirement Health Ins. Emp. Match			397	100.0%
General Materials and Supplies				
Office Supplies	8			
Instructional supplies	2,108	1,500	1,500	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	399	900	900	0.0%
Physics				
Salaries				
Faculty - full-time	60,840	60,840	60,433	-0.7%
Faculty - part-time	0	1,020	1,020	0.0%
Faculty - overload	1,278	0	0	0.0%
Faculty - summer	1,800	1,020	1,020	0.0%
Employee Benefits				
Medical	5,627	5,627	5,627	0.0%
Life	339	339	297	-12.4%
Retirement Health Ins. Emp. Match			142	100.0%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
General Materials and Supplies				
Office Supplies	21			
Instructional supplies	612	1,500	1,500	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	0	600	600	0.0%
Dean of Corporate & Community Service				
Salaries				
Administrative staff - full-time	11,851	11,851	11,288	-4.8%
Clerical - full-time	4,220	4,220	4,220	0.0%
Employee Benefits				
Medical	959	959	959	0.0%
Life	70	70	70	0.0%
SVCC Waivers	3,014			
Retirement Health Ins. Emp. Match			42	100.0%
General Materials and Supplies				
Office Supplies	2,239	2,800	2,800	0.0%
Publications & Dues	435	300	300	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	2,074	1,500	1,500	0.0%
Equipment				
Office Computer Equipment				
Baccalaureate-Oriented Transfer				
Salaries				
Faculty - part-time	28,927	30,000	30,000	0.0%
Faculty - Overload	4,210	0	4,000	100.0%
Faculty-Summer	3,752			
Contractual Services				
Consultants	0			
General Materials and Supplies				
Office Supplies	2			
Instructional supplies	3,008	2,150	2,150	0.0%
Business Occupational				
Salaries				
Faculty - part-time	5,972	5,300	7,000	32.1%
Contractual Services				
Consultants	350			
General Materials and Supplies				
Instructional supplies	800	600	600	0.0%
Technical Occupational				
Salaries				
Faculty - part-time	6,248	4,635	5,100	10.0%
Contractual Services				
Consultants	225	500	500	0.0%
General Materials and Supplies				
Instructional supplies	1	1,000	1,000	0.0%
Remedial Services				
Salaries				

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Faculty - part-time	2,000	0	1,600	100.0%
Employee Benefits				
Adult Basic & Adult Secondary				
Salaries				
Faculty -Part-time	3,350	0	1,800	100.0%
Employee Benefits				
Community Services				
Community Educational (Noncredit Instructional)				
Leisure				
Refund-Public Service				
Faculty- Part time			2,000	100.0%
Prof/ Tech- Part time				
Medical Insurance				
Life Insurance				
Consultant			5,500	100.0%
Instructional Supplies			1,700	100.0%
Advertising			600	100.0%
Conference/ Meeting Expense			600	100.0%
Facility Rental			600	100.0%
Trips & Tours				
Consultant			1,000	100.0%
Advertising			1,500	100.0%
Instructional Supplies			500	100.0%
Conference/ Meeting Expense			500	100.0%
Facility Rental				
Other			11,500	100.0%
Senior Programs				
Consultant			3,300	100.0%
Instructional Supplies			600	100.0%
Advertising			1,200	100.0%
Conference/ Meeting Expense			600	100.0%
Facility Rental			300	100.0%
College for Kids				
Faculty-Part-time			700	100.0%
Retirement Health Ins. Emp. Match				
Consultant			9,300	100.0%
Instructional Supplies			4,000	100.0%
Advertising			2,500	100.0%
Conference/ Meeting Expense			500	100.0%
Facility Rental				
Transfers from Other Funds				
Public Service				
Salaries				
Administrative staff-full-time	0			
Administrative staff - part-time	18,205	18,205	18,205	0.0%
Professional/Technical - Full-time	0	0	0	0.0%
Professional/Technical - part-time	1,000	0	0	0.0%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Faculty-part-time	1,646			
Clerical - full-time (80% SA)	16,878	16,878	16,878	0.0%
Clerical-part-time	860			
Employee Benefits				
Medical	3,835	3,835	3,835	0.0%
Life	99	99	99	0.0%
SVCC Waivers	62			
Contractual Services				
Consultants	550	2,000	2,000	0.0%
Professional Development				
Refund-Public Service				
Faculty-Part-time		1,500	1,500	100.0%
Consultants		3,500	3,500	100.0%
Instructional Supplies		1,000	1,000	100.0%
Advertising		300	300	100.0%
Conference/Meeting		700	700	100.0%
Other				
Computer Courses				
Faculty-Part-time		3,000	3,000	100.0%
Consultants		7,500	7,500	100.0%
Instructional Supplies		2,000	2,000	100.0%
Software				
Advertising		1,000	1,000	100.0%
Conference/Meeting		1,000	1,000	100.0%
Facility Rental		500	500	100.0%
Computer Equipment		4,000	4,000	100.0%
Health & Personal Development				
Faculty-Part-time		500	500	100.0%
Faculty-Overload				
Consultant		4,000	4,000	100.0%
Instructional Supplies		1,000	1,000	100.0%
Advertising		350	350	100.0%
Conference/Meeting		500	500	100.0%
Facility Rental		150	150	100.0%
Corporate Services				
Customized Training (instructional)				
Training/ Projects				
Refund-Public Service				
Faculty-Part-Time		500	500	100.0%
Faculty-Overload		500	500	100.0%
Consultant		10,000	10,000	100.0%
Office Supplies				
Instructional Supplies		6,000	6,000	100.0%
Conference/ Meeting Expense		6,000	6,000	100.0%
Other Fixed Charges		750	750	100.0%
Facility Rental				
Office Equipment-Computer				

	1997-98 Projections	1997-98 Budget	1998-99 Budget	Budgeted Variance	%
Seminars					
Refund-Public Service					
Faculty-Part-time			2,000	100.0%	
Faculty-Overload			2,000	100.0%	
Consultant			10,000	100.0%	
Instructional Supplies			6,000	100.0%	
Software					
Conference/ Meeting Expense			6,000	100.0%	
Facility Rental					
Equipment			4,000	100.0%	
Company Training					
Consultant			4,250	100.0%	
Instructional Supplies			500	100.0%	
Conference/ Meeting Expense			250	100.0%	
Administration					
Prof/Tech - Part-time			20,000	100.0%	
Supplies & Materieals			0		
Health Occupational					
Department Director					
Salaries					
Administrative staff - full-time	46,950	46,950	46,950	0.0%	
Clerical - full-time	24,353	24,353	24,353	0.0%	
Clerical - overtime	510	500	500	0.0%	
Employee Benefits					
Medical Insurance	6,083	6,083	6,083	0.0%	
Life Insurance	328	328	328	0.0%	
SVCC Waivers	0	0	0	0.0%	
Retirement Health Ins. Emp. Match			188	100.0%	
Contractual Services					
Consultants	0	0	0	0.0%	
Maintenance Services	0	300	300	0.0%	
General Materials and Supplies					
Office Supplies	770	1,000	1,000	0.0%	
Instructional Supplies	600	700	700	0.0%	
Instructional Technology Center	0	0	0	0.0%	
Software	0	0	0	0.0%	
Publication & Dues	790	500	500	0.0%	
Travel and Conference/Meeting Expense					
Conference/Meeting Expense	1,500	2,000	2,000	0.0%	
Capital Outlay					
Equipment	1,948				
Health Careers - Pooled Budget					
Salaries					
Prof/Tech - full-time	29,203	29,203	29,203	0.0%	
Faculty - part-time		0	2,500	100.0%	
Faculty - temporary					
Faculty - overload					

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Faculty - summer				
Employee Benefits				
Medical	3,835	3,835	3,835	0.0%
Life	133	133	133	0.0%
SVCC waivers	41	0	0	0.0%
Retirement Health Ins. Emp. Match			83	100.0%
General Materials and Supplies				
Office Supplies	32	100	100	0.0%
Instructional supplies	386	0	0	0.0%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	118	300	300	0.0%
Equipment				
Instructional Other Equipment	1,490			
Clinical Laboratory Science				
Salaries				
Faculty - full-time	34,350	34,350	34,350	0.0%
Faculty - part-time	2,428	3,700	2,600	-29.7%
Faculty - overload	5,840	5,840	3,840	-34.2%
Faculty - summer	1,200	1,200	1,200	0.0%
Employee Benefits				
Medical	1,792	1,792	1,792	0.0%
Life	143	143	143	0.0%
SVCC waivers	0	0	0	0.0%
Retirement Health Ins. Emp. Match			110	100.0%
Contractual Services				
Consultants	514	0	0	0.0%
Maintenance Services	2,500	4,000	4,000	0.0%
General Materials and Supplies				
Office Supplies	500	700	700	0.0%
Instructional supplies	8,900	9,500	9,500	0.0%
Instructional Technology Center	0			
Software	0			
Publications and Dues	90			
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	2,000	2,500	2,500	0.0%
Equipment				
Instructional Other Equipment	0			
Associate Degree Nursing				
Salaries				
Prof/Tech-part-time				
Faculty - full-time	152,829	152,829	152,829	0.0%
Faculty - part-time	2,026	1,500	2,400	60.0%
Faculty - temporary	693	500	500	0.0%
Faculty - overload	4,407	5,000	5,000	0.0%
Faculty - summer	0	0	0	0.0%
Employee Benefits				
Medical	13,297	13,297	13,297	0.0%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	Budgeted Variance	%
Life	669	669	669	0.0%	
Retirement Health Ins. Emp. Match			420	100.0%	
Early Retirement			18,943	100.0%	
Contractual Services					
Consultants	0	100	100	0.0%	
Maintenance Services	100	500	500	0.0%	
General Materials and Supplies	0				
Office Supplies	250	800	800	0.0%	
Instructional supplies	6,735	5,000	5,000	0.0%	
Instructional Technology Center	255	0	0	0.0%	
Software	780	0	1,500	100.0%	
Publications & Dues	0	0	0	0.0%	
Travel and Conference/Meeting Expense					
Conference/ Meeting Expense	1,540	1,400	1,400	0.0%	
Nurse Assistant					
Salaries					
Faculty - part-time	15,807	14,000	15,500	10.7%	
Faculty - temporary	0	0			
Employee Benefits	0				
Retirement Health Ins. Emp. Match			40	100.0%	
Contractual Services					
Consultants	490		400	100.0%	
General Materials and Supplies					
Office Supplies	3	100	100	0.0%	
Instructional supplies	268	900	500	-44.4%	
Instructional Technology Center	0	0	0	0.0%	
Travel and Conference/Meeting Expense					
Conference/ Meeting Expense	0	200	200	0.0%	
Licensed Practical Nursing					
Salaries					
Faculty - full-time	69,544	69,544	70,844	1.9%	
Faculty - part-time	1,750	1,750	1,750	0.0%	
Faculty - temporary	84	0	0	0.0%	
Faculty - overload	183	1,460	1,460	0.0%	
Faculty- Summer	6,200	6,200	6,200	0.0%	
Employee Benefits					
Medical	6,877	6,877	6,877	0.0%	
Life	314	314	314	0.0%	
Retirement Health Ins. Emp. Match			210	100.0%	
Contractual Services					
Consultants	50	0	0	0.0%	
Maintenance Services	0	500	500	0.0%	
General Materials and Supplies					
Office Supplies	755	700	700	0.0%	
Instructional supplies	4,217	3,250	3,600	10.8%	
Instructional Technology Center					
Software					

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Publications & Dues	16			
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	862	800	800	0.0%
Radiologic Technology				
Salaries				
Prof/Tech - part-time	18,580	18,580	18,580	0.0%
Faculty - full-time	86,961	86,961	86,961	0.0%
Faculty - part-time		4,930	4,930	0.0%
Faculty - overload	11,321	9,000	9,000	0.0%
Faculty - summer	7,857	5,570	5,570	0.0%
Employee Benefits				
Medical	4,833	4,833	4,833	0.0%
Life	376	376	376	0.0%
SVCC waivers	0	0	0	0.0%
Retirement Health Ins. Emp. Match			327	100.0%
Contractual Services				
Consultants	2,489	100	1,300	1200.0%
Maintenance Services	1,565	2,000	3,650	82.5%
Instructional Service Contracts	880			
General Materials and Supplies				
Office Supplies	300	700	600	-14.3%
Instructional supplies	3,000	3,600	3,500	-2.8%
Instructional Technology Center				
Software				
Publications & Dues	100			
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	5,800	5,800	5,800	0.0%
Dean of Information Systems				
Salaries				
Administrative staff - full-time	28,955	28,955	28,955	0.0%
Clerical Staff part-time	7,741	7,741	8,756	13.1%
Employee Benefits				
Medical	3,042	3,042	3,042	0.0%
Life	280	280	280	0.0%
SVCC waivers	115	0	0	0.0%
Retirement Health Ins. Emp. Match			99	100.0%
Contractual				
Consultant				
General Materials and Supplies				
Office Supplies	1,100	1,500	1,500	0.0%
Instructional Supplies	1,800	2,000	2,000	0.0%
Publication & Dues	425	400	400	0.0%
Travel and Conference/Meeting Expense				
Conference/Meeting Expense	2,815	2,600	2,600	0.0%
Learning Resource Center				
Salaries				

	1997-98 Projections	1997-98 Budget	1998-99 Budget	Budgeted Variance	%
Academic support - full-time	85,009	85,009	85,009	0.0%	
Academic support - summer	10,169	10,169	10,169	0.0%	
Clerical - full-time	16,056	16,056	16,056	0.0%	
Clerical - part-time	7,648	7,648	7,648	0.0%	
Student Employee Employee Benefits					
Medical	7,875	7,875	7,875	0.0%	
Life	455	455	455	0.0%	
SVCC waivers	86	0	0	0.0%	
Tuition Reimbursement	920				
Retirement Health Ins. Emp. Match			311	100.0%	
Contractual Services					
Consultants	0	0	2,000	100.0%	
General Materials and Supplies					
office supplies	190				
Library Supplies	4,500	7,200	7,200	0.0%	
Computer Software	0		4,770	100.0%	
Library Books	38,000	40,000	40,000	0.0%	
Publications & Dues (Internet periodical)	20,500	17,700	17,700	0.0%	
Other Materials & Supplies	3,000	9,100	9,100	0.0%	
Travel and Conference/Meeting Expense					
Conference/ Meeting Expense	1,674	1,500	1,500	0.0%	
Equipment					
Instructional Computer Equipment	6,846				
Instructional Other Equipment	747	0	0	0.0%	
Computing and Instructional Technology					
Salaries					
Administrative staff - full-time	25,664	25,664	26,664	3.9%	
Prof/Tech - full-time	31,200	26,295	32,500	23.6%	
Employee Benefits					
Medical	6,877	6,877	6,877	0.0%	
Life	355	355	355	0.0%	
SVCC waivers	1,476	0	0	0.0%	
Tuition Reimbursement	2,360	0	0	0.0%	
Retirement Health Ins. Emp. Match			138	100.0%	
Contractual Services					
Maintenance Services	0		10,000	100.0%	
General Materials and Supplies					
Office Supplies	0	0	0	0.0%	
Instructional Supplies	0		10,000	100.0%	
Computer Software	0		3,300	100.0%	
Travel and Conference/Meeting Expense	0				
Conference/Meeting Expense	669	1,800	1,800	0.0%	
Equipment					
Instructional Other Equipment	2,663				
Instructional Technology Center					
Salaries					

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Academic support - full-time	40,818	40,818	40,818	0.0%
Academic support - overload		4,740	4,740	0.0%
Clerical - full-time	23,045	23,045	23,045	0.0%
Clerical-temporary	390			
Employee Benefits				
Medical	4,833	3,584	3,584	0.0%
Life	269	269	269	0.0%
SVCC waivers	0	0	0	0.0%
Retirement Health Ins. Emp. Match			179	100.0%
Contractual Services				
Consultant	0	0	0	0.0%
Maintenance Services	1,500	2,500	2,500	0.0%
General Materials and Supplies				
Instructional Technology Materials	10,500	11,000	10,500	-4.5%
Travel and Conference/Meeting Expense				
Conference/Meeting Expense	1,000	3,000	1,000	-66.7%
Equipment				
Instructional Other Equipment	16,803			
Administrative Data Processing				
Salaries				
Administrative staff - full-time	55,262	55,262	56,262	1.8%
Prof/ Tech - full-time	104,100	111,857	130,279	16.5%
Clerical - full-time	0	0	0	0.0%
Clerical - overtime	0	0	0	0.0%
Clerical - part-time	7,741	7,741	8,756	13.1%
Employee Benefits				
Medical	10,950	10,950	10,950	0.0%
Life	490	490	490	0.0%
SVCC waivers	654	0	0	0.0%
Retirement Health Ins. Emp. Match			462	100.0%
Contractual Services				
Maintenance Services	10,500	27,500	12,000	-56.4%
General Materials and Supplies				
Office Supplies	8,768	13,000	13,000	0.0%
Instructional Supplies	33	0	0	0.0%
Computer Software	51,436	57,700	63,100	9.4%
Repair Materials & Supplies	1,860			
Publication & Dues	406	250	250	0.0%
Travel and Conference/Meeting Expense				
Conference/Meeting Expense	1,884	1,500	1,500	0.0%
Capital Outlay				
Instructional Computer Equipment	675			
VP- Student Services				
Salaries				
Administrative staff - full-time	55,272	55,272	55,272	0.0%
Clerical - full-time	24,396	24,396	24,396	0.0%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Employee Benefits				
Medical	7,670	7,670	7,670	0.0%
Life	378	378	378	0.0%
SVCC waivers	1,804	1,558	500	-67.9%
Retirement Health Ins. Emp. Match			208	100.0%
Early retirement				
General Materials and Supplies				
Office Supplies	1,830	2,500	2,500	0.0%
Publications & Dues	350	500	300	-40.0%
Travel and Conference/Meeting Expense				
Conference/Meeting Expense	4,000	4,000	3,500	-12.5%
Other Student Support Services				
Salaries				
Administrative staff - full-time	22,883	22,883	22,883	0.0%
Administrative staff - part-time	20,985	20,985		-100.0%
Prof/Tech full-time			23,662	100.0%
Clerical - part-time	8,771	8,771	8,771	0.0%
Clerical-temporary				
Student Employee				
Employee Benefits				
Medical	3,042	3,042	6,084	100.0%
Life	178	178	284	59.6%
SVCC waivers	380	380	380	0.0%
Tuition Reimbursement	0	0	0	0.0%
Early Retirement		9,651		-100.0%
General Materials and Supplies				
Office Supplies			100	100.0%
Instructional Supplies (In-service)	100	700	400	-42.9%
Publications and Dues	900	600	800	33.3%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	100	300	300	0.0%
Commencement				
Consultant	200	200	200	0.0%
Other Supplies	8,600	8,600	8,600	0.0%
Conference/ Meeting Expense	200	200	200	0.0%
Student Recruitment				
Consultants	150	500		-100.0%
Other Supplies	5,700	9,500	3,500	-63.2%
Conference/ Meeting Expense(honors)	700			
Student Health Services				
Other Supplies	37	0	0	0.0%
Admissions and Records				
Salaries				
Administrative staff - full-time	49,579	47,597	49,579	4.2%
Prof/Tech - full-time	32,083	32,083	35,000	9.1%
Clerical - full-time	50,211	50,211	50,211	0.0%
Clerical - overtime	1,370	2,500	2,500	0.0%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	Budgeted Variance
Clerical - part-time	14,968	14,968	14,968	0.0%
Clerical-Temporary		0	1,859	100.0%
Employee Benefits				
Medical	15,555	15,555	15,555	0.0%
Life	590	590	590	0.0%
SVCC waivers	1,318	3,854	3,854	0.0%
Tuition Reimbursement	0	1,035	1,035	0.0%
Retirement Health Ins. Emp. Match			385	100.0%
Contractual Services				
Consultants	725	0	0	0.0%
General Materials and Supplies				
Office Supplies	15,000	10,000	11,000	10.0%
Instructional Supplies	4			
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	5,126	5,000	2,500	-50.0%
Equipment				
Office Computer Equipment	2,053	0	0	0.0%
Financial Aid Administration				
Salaries				
Administrative staff - full-time	58,038	58,038	51,867	-10.6%
Clerical - full-time	66,153	66,153	66,153	0.0%
Clerical - overtime	6,020	3,500	3,500	0.0%
Clerical - part-time		0	7,698	100.0%
Employee Benefits				
Medical	10,461	10,461	10,461	0.0%
Life	516	552	516	-6.5%
SVCC waivers	205	205	205	0.0%
Retirement Health Ins. Emp. Match			338	100.0%
Early Retirement	9,651		11,049	100.0%
General Materials and Supplies				
Office Supplies	7,000	6,500	7,000	7.7%
Travel and Conference/Meeting Expense				
Conference/ Meeting Expense	78			
Equipment				
Office Computer Equipment	6,306	5,800	6,000	3.4%
Counseling				
Salaries				
Academic support - full-time	135,379	135,379	136,679	1.0%
Academic support - part-time	4,050	5,000	5,000	0.0%
Academic support - overload	7,414	7,414	4,155	-44.0%
Academic support - summer	27,076	27,076	27,076	0.0%
Clerical - full-time	21,098	21,098	21,098	0.0%
Clerical - part-time	11,475	8,581	0	-100.0%
Employee Benefits				
Medical	13,502	13,502	13,502	0.0%
Life	691	691	691	0.0%
SVCC waivers	1,066	533	533	0.0%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	Budgeted Variance	%
Tuition Reimbursement	2,760	2,760	2,760	0.0%	
Retirement Health Ins. Emp. Match			516	100.0%	
Early Retirement	9,948		10,097	100.0%	
Contractual Services					
Consultants	0	0	0	0.0%	
General Materials and Supplies					
Office Supplies	3,500	4,000	2,500	-37.5%	
Instructional Supplies	4,500	4,000	2,500	-37.5%	
Travel and Conference/Meeting Expense					
Conference/Meeting Expense	5,291	5,000	5,000	0.0%	
Equipment					
Office Computer Equipment		0	0	0.0%	
Operations and Maintenance					
Maintenance					
Prof/Tech - full-time					
Custodial/maintenance - full-time					
Medical					
Life					
Custodial					
Custodial/maintenance - full-time					
Custodial/maintenance - part-time					
Medical					
Life					
Grounds					
Custodial/maintenance - full-time					
Custodial/maintenance - part-time					
Medical					
Life					
Plant Utilities					
Telephone					
Administrative					
Administrative staff - full-time					
Clerical staff - full-time					
Medical					
Life					
Other Op & Maintenance					
Custodial/maintenance - Overtime					
Student Employee					
Medical Insurance					
Life Insurance					
SVCC Employee Waivers					
Early Retirement					
VP-Administrative Services					
Salaries					
Administrative staff - full-time	55,272	55,272	55,272	0.0%	
Clerical - full-time	26,114	26,114	26,114	0.0%	
Clerical - overtime	0	0	0	0.0%	

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Clerical - temporary	0	0	0	0.0%
Employee Benefits				
Medical	5,627	5,627	5,627	0.0%
Life	369	369	369	0.0%
SVCC waivers	0	0	0	0.0%
Tuition Reimbursement	0	0	0	0.0%
Retirement Health Ins. Emp. Match			213	100.0%
Contractual Services				
Architectural Services				
Consultants	350	2,500	2,500	0.0%
General Materials and Supplies				
Office Supplies	900	1,500	1,500	0.0%
Publications & Dues	1,700	1,000	1,000	0.0%
Travel and Conference/Meeting Expense				
Conference/Meeting Expense	2,945	3,000	3,500	16.7%
Capital Outlay				
Office Equipment	2,663			
Other Institution				
Clerical-Overtime	23			
Clerical-Temporary	4,500			
Student Employee				
Medical Insurance	1			
Life Insurance				
Contractual Services				
Consultants				
maintenance Services			10,000	100.0%
General Materials and Supplies(aff)				
Postage	65,000	74,500	67,000	-10.1%
Publications and Dues	6,046	5,000	5,000	0.0%
Travel and Conference/Meeting Expense				
Recruitment	25,000	20,000	25,000	25.0%
Fixed Charges				
Debt Principal Retirement	35,062		46,551	100.0%
Phone Lease Interest	10,967	9,470	6,607	-30.2%
Interest (NWS&W)	9,338			
Property and Casualty Insurance			24,000	100.0%
Capital Outlay				
Equipment-Office				
Equipment Office - Computers		0	0	0.0%
Equipment Office - Other	12,240	70,000	80,000	14.3%
Service Equipment				
Other Capital Outlay				
Computer Software				
Technology - Telephone				
Technology - Cable Backbone				
Technology - Institutional System	73,860	100,000	100,000	0.0%
Technology - Hardware	12,360			

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Technology - Other Equipment	1,798			
Scholarships, Students grants, and Waivers				
Fringe Benefits				
SVCC Waivers	0			
Waivers				
Tuition Waivers	213,684	190,000	222,000	16.8%
Business Office				
Salaries				
Administrative staff - full-time	39,300	39,300	24,641	-37.3%
Prof/Tech - Full-Time			30,000	100.0%
Clerical - full-time	101,001	101,001	101,001	0.0%
Clerical - overtime	1,237	2,000	1,000	-50.0%
clerical part-time			10,000	100.0%
Clerical - temporary	5,660	10,658		-100.0%
Employee Benefits				
Medical	13,045	13,045	13,045	0.0%
Life	610	610	610	0.0%
SVCC waivers	656	240	240	0.0%
Tuition Reimbursement	510	510	510	0.0%
Retirement Health Ins. Emp. Match			409	100.0%
Contractual Services				
Consultants	13,436	10,000	10,000	0.0%
Maintenance Services	0	0	990	100.0%
General Materials and Supplies				
Office Supplies	8,000	8,000	8,200	2.5%
Publications & Dues	250	200	250	25.0%
Other Supplies (switchboard & fax)	1,800	1,300	2,000	53.8%
Travel and Conference/Meeting Expense				
Conference/Meeting Expense	1,500	2,600	3,500	34.6%
Capital Outlay				
Equipment	13,315			
Other Expenditures				
Financial Charges and Adjustments	8,182	5,000	3,000	-40.0%
Bad debts	(3,101)	0	0	0.0%
Cash/ Over Short	(416)	0	0	0.0%
Chargeback/Contractual Agreements				
Tuition Chargeback/Contractual Agreements	55,486	46,000	54,000	17.4%
Personnel Services				
Salaries				
Administrative staff - full-time	37,414	37,414	37,414	0.0%
Employee Benefits				
Medical	3,835	3,835	3,835	0.0%
Life	183	183	183	0.0%
SVCC Waivers	164			
Retirement Health Ins. Emp. Match			98	100.0%
General Materials and Supplies				
Office Supplies	600	1,100	600	-45.5%

%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	Budgeted Variance
Printing	18	0	0	0.0%
Instructional Technology Center	0	0	0	0.0%
Software	0	0	0	0.0%
Publication & Dues	800	700	700	0.0%
Other Materials And Supplies	600	0	300	100.0%
Travel and Conference/Meeting Expense				
Conference/Meeting Expense	463	450	2,000	344.4%
Other Conference/Meeting Exp (staff recog)	4,500	4,500	4,500	0.0%
Capital Outlay				
Equipment-Office (ADA)	0	1,000	1,000	0.0%
	2,663			
Total Expenditures	6,664,322	6,551,200	6,922,900	5.7%
Provision for Contingency	0	0	160,000	100.0%
Interfund Transfers				
Transfers to Other Funds	122,300	122,300	102,000	-16.6%
Transfers from Other Funds	(112,000)	(112,000)	(122,500)	9.4%
Revenues (Over)/Under Expenditures	176,855	100,000	100,000	-0.0%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Education Fund				
Revenue by Source				
Local Governmental Sources	(2,379,862)	(2,401,000)	(2,552,800)	6.3%
State Governmental Sources	(2,171,300)	(2,158,300)	(2,235,650)	3.6%
Federal Governmental Sources	(45,000)	(13,500)	(45,000)	233.3%
Student Tuition and Fees	(1,802,943)	(1,833,700)	(1,882,500)	2.7%
Sales and Services	0	0	(162,450)	100.0%
Facilities Revenue	0	0	0	0.0%
Investment Revenue	(81,662)	(45,000)	(67,000)	48.9%
Nongovernmental Gifts, Scholarships	0	0	0	0.0%
Other Revenues	(17,000)	(10,000)	(17,000)	70.0%
Total Revenues	(6,497,767)	(6,461,500)	(6,962,400)	7.8%
Expenditures by Program				
Instruction	3,367,520	3,302,520	3,341,130	1.2%
Academic Support	706,476	682,346	700,235	2.6%
Student Services	681,965	658,526	664,494	0.9%
Public Service/ Continuing Education	43,135	41,017	201,267	390.7%
Organized Research	0	0	0	0.0%
Auxiliary Services	0	0	0	0.0%
Operations and Maintenance of Plant	0	0	0	0.0%
General Administration		0	0	0.0%
Institutional Support	1,593,392	1,630,791	1,739,774	6.7%
Scholarships, Student Grants, and Waivers	269,170	236,000	276,000	16.9%
Provision for Contingency			160,000	100.0%
Interfund Transfers	10,300		(20,500)	100.0%
Total Expenditures	\$6,671,959	\$6,551,200	\$7,062,400	7.8%
Expenditure by Object				
Salaries		4,898,817	4,984,645	1.8%
Employee Benefits		418,763	447,995	7.0%
Contractual Services		84,400	153,782	82.2%
General Materials and Supplies		552,500	591,170	7.0%
Travel and Conference/Meeting Expense		125,250	143,250	14.4%
Fixed Charges		9,470	82,558	771.8%
Utilities		0	0	100.0%
Capital Outlay		221,000	229,000	3.6%
Other Expenditures		241,000	290,500	20.5%
Provision for Contingency		0	160,000	100.0%
Interfund Transfers		10,300	(20,500)	-299.0%
Total Expenditures		\$6,561,500	\$7,062,400	7.6%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Sauk Valley Community College				
Comparative Operating Budget				
For the Two Years Ending June 30, 1997				
Operations and Maintenance Fund				
Revenue Source				
Local Governmental Sources				
Local Taxes				
Current	(296,413)	(\$294,000)	(\$311,900)	6.1%
Prior	4,896			
State Governmental Sources				
ICCB Grants				
ICCB Credit Hour Grants	(167,600)	(167,600)	(170,550)	1.8%
ICCB Square Footage Grant	0		(27,775)	100.0%
ICCB Equalization Grants	(54,900)	(54,900)	(52,726)	-4.0%
ICCB Adverse Court Decision Grant	0		(5,789)	100.0%
CPPRT	(33,500)	(31,500)	(34,500)	9.5%
Other Illinois Governmental Sources	(1,831)			0.0%
Federal Governmental Sources				
Department Of Education	0	(34,000)	0	-100.0%
Student Support Services - Administrative	0	0	0	0.0%
Other Federal Governmental Sources	0	0	0	0.0%
Student Tuition and Fees				
Tuition	(204,691)	(208,000)	(213,800)	2.8%
Out-of-District	(1,702)	(1,200)	(1,200)	0.0%
Out-of-State	(107)			
Sales and Service Fees				
Food/Cafeteria	(7,000)	(6,000)	(6,000)	0.0%
Facilities Revenue				
Interest Revenue- Investments	(19,406)	(10,000)	(22,000)	120.0%
Other	(5,830)	(7,000)	(7,000)	0.0%
Other	(5,012)	0	0	0.0%
Total Revenue	(\$793,096)	(\$814,200)	(\$853,240)	4.8%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Expenditures				
Maintenance				
Salaries				
Prof/Tech - full-time	29,029	\$29,029	\$29,029	0.0%
Custodial/maintenance - full-time	77,163	77,163	77,163	0.0%
Custodial/maintenance - overtime	810	2,900	2,900	0.0%
Custodial/maintenance - temporary	4,738			
Employee Benefits				
Medical Insurance	11,710	11,710	11,710	0.0%
Life Insurance	487	487	487	0.0%
SVCC Waivers	410	0	0	0.0%
Retirement Health Ins. Emp. Match			285	100.0%
Contractual Services				
Maintenance Services	42,000	25,000	30,800	23.2%
General Materials and Supplies	0			
Maintenance Supplies	45,000	40,000	45,000	12.5%
Travel and Conference/Meeting Expense				
Conference/Meeting Exp.	264	1,200	1,200	0.0%
Capital Outlay				
Building Remodeling				
Service Equipment				
Custodial				
Salaries				
Custodial/maintenance - full-time	128,782	128,782	128,782	0.0%
Custodial/maintenance - overtime	1,634	2,000	2,000	0.0%
Custodial/maintenance - part-time	25,055	30,265	30,265	0.0%
Custodial/maintenance-temporary	3,505			
Employee Benefits				
Medical Insurance	15,042	15,042	15,042	0.0%
Life Insurance	573	573	573	0.0%
SVCC Waivers	1,866	0	0	0.0%
Retirement Health Ins. Emp. Match			421	100.0%
Contractual Services				
Maintenance Services	3,000	3,000	3,000	0.0%
General Materials and Supplies				
Maintenance Supplies	20,000	20,000	20,000	0.0%
Travel and Conference/Meeting Expense				
Conference/Meeting Exp.	76	1,000	1,000	0.0%
Grounds				
Salaries				
Custodial/maintenance - full-time	36,926	36,926	36,926	0.0%
Custodial/maintenance - overtime	2,123	1,600	1,600	0.0%
Custodial/maintenance - part-time	9,490	4,531	4,531	0.0%
Custodial/maintenance - temporary	1,485	0	0	0.0%
Employee Benefits				
Medical Insurance	4,833	4,833	4,833	0.0%

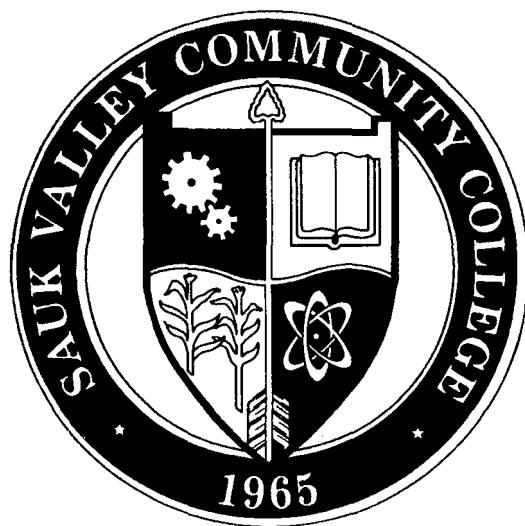
	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Life Insurance	165	165	165	0.0%
SVCC Waivers	0	0	0	0.0%
Retirement Health Ins. Emp. Match			112	100.0%
Contractual Services				
Maintenance Services	6,500	6,500	6,500	0.0%
General Materials and Supplies				
Maintenance Supplies	12,271	20,000	20,000	0.0%
Vehicle Supplies	1,200	1,200	1,500	25.0%
Travel and Conference/Meeting Expense				
Conference/Meeting Exp.	740	700	1,000	42.9%
Equipment				
Service Equipment	0	0	0	0.0%
Public Safety				
Medical				
Life				
Plant Utilities				
Contractual	0	0	0	0.0%
Gas	120,000	160,000	135,000	-15.6%
Oil	0	200	200	0.0%
Electricity	112,000	85,000	114,000	34.1%
Water, Sewage	0	4,000	0	-100.0%
Telephone	41,500	40,000	40,000	0.0%
Refuse Disposal	4,100	3,500	4,000	14.3%
Other Utilities	4,900	10,000	5,000	-50.0%
Administration				
Salaries				
Administrative staff - full-time	39,329	39,329	39,329	0.0%
Clerical - full-time	22,535	22,535	22,535	0.0%
Clerical-Overtime				
Employee Benefits				
Medical Insurance	6,083	6,083	6,083	0.0%
Life Insurance	347	347	347	0.0%
SVCC Waivers	164	0	0	0.0%
Retirement Health Ins. Emp. Match			162	100.0%
Contractual Services				
Contractual	300	1,000	1,000	0.0%
Architectural	2,794			
General Materials and Supplies				
Office Supplies	900	2,500	2,500	0.0%
Publication & Dues	700	700	700	0.0%
Other Materials and Supplies-Cafeteria	1,644	1,000		-100.0%
Travel and Conference/Meeting Expense				
Conference/Meeting Expense	2,270	2,700	2,700	0.0%
Capital Outlay				
Building Remodeling	21,517	15,000		-100.0%
Equipment-Service	27,296	25,000	27,000	8.0%
Other Institutional				

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
General Materials and Supplies				
Other Materials and Supplies-Cafeteria			1,000	100.0%
Fixed Charges				
Interest Expense	1,143			
Capital Outlay				
Building remodeiling	0		15,000	100.0%
Equipment-Service	0		2,000	100.0%
Total Expenditures	896,398	883,500	895,380	1.3%
Provision for Contingency	0	0	16,860	100.0%
Interfund Transfers				
Transfers from Other Funds	(69,300)	(69,300)	(59,000)	-14.9%
Revenues Over/Under Expenditures	34,002	0	0	0.0%

	1997-98 Projections	1997-98 Budget	1998-99 Budget	% Budgeted Variance
Operations and Maintenance Fund				
Revenue by Source				
Local Governmental Sources	(\$296,413)	(\$294,000)	(\$311,900)	6.1%
State Governmental Sources	(257,831)	(274,000)	(291,340)	6.3%
Federal Governmental Sources	0	(14,000)	0	-100.0%
Student Tuition and Fees	(206,500)	(209,200)	(215,000)	2.8%
Sales and Services	(7,000)	(6,000)	(6,000)	0.0%
Facilities Revenue	(19,406)	(10,000)	(22,000)	120.0%
Investment Revenue	(10,842)	(7,000)	(7,000)	0.0%
Nongovernmental Gifts, Scholarships	0	0	0	0.0%
Other Revenues	0	0	0	0.0%
Total Revenue	(\$797,992)	(\$814,200)	(\$853,240)	4.8%
Expenditures by Program				
Instruction	\$0	\$0	\$0	0.0%
Academic Support	0	0	0	0.0%
Student Services	0	0	0	0.0%
Public Service/ Continuing Education	0	0	0	0.0%
Organized Research	0	0	0	0.0%
Auxiliary Services	0	0	0	0.0%
Operations and Maintenance of Plant	895,255	883,500	912,240	3.3%
Institutional Support	1,143	0	0	100.0%
Scholarships, Student Grants, and Waivers	0	0	0	0.0%
Interfund Transfers	(69,300)	(69,300)	(59,000)	-14.9%
Total Expenditures	\$827,098	\$814,200	\$853,240	4.8%
Expenditure by Object				
Salaries	\$375,060	375,060	375,060	0.0%
Employee Benefits	39,240	40,220	40,220	2.5%
Contractual Services	35,500	41,300	41,300	16.3%
General Materials and Supplies	85,400	90,700	90,700	6.2%
Travel and Conference/Meeting Expense	5,600	5,900	5,900	5.4%
Fixed Charges	0	0	0	0.0%
Utilities	302,700	298,200	298,200	-1.5%
Capital Outlay	40,000	44,000	44,000	10.0%
Other Expenditures	0	16,860	16,860	0.0%
Interfund Transfers	(69,300)	(59,000)	(59,000)	-14.9%
Total Expenditures	\$814,200	\$853,240	4.8%	

BUDGET

1998 • 1999



Sauk Valley Community College

STATE OF ILLINOIS
SAUK VALLEY COMMUNITY COLLEGE

Annual Budget for Fiscal Year 1999

Sauk Valley Community College
173 Illinois Route 2
Dixon, Illinois 61021

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Sauk Valley Community College
Summary of Revenues, Expenditures and Transfers
Fiscal Year 1999 Budget

	GENERAL		SPECIAL REVENUE			DEBT SERVICE	CAPITAL PROJECTS		PROPRIETARY FUND	
	Education Fund	Operations & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection & Settlement Fund		Bond & Interest Fund	Operations & Maintenance Fund (Restricted)		
Beginning Balance	\$931,523	\$253,209	\$0	\$19,856	\$5,411,741	\$2,570,784	\$131,043	\$753,131	\$1,048,663	\$1,264,579
Budgeted Revenue	6,962,400	853,240	2,465,687	43,500	646,050	137,500	738,534	657,800	45,000	1,750,525
Budgeted Expenditures	(7,082,900)	(912,240)	(2,473,887)	(34,600)	(589,303)	--	(725,534)	(645,800)	(35,276)	(1,696,542)
Budgeted Transfers from (to) Other Funds	20,500	59,000	8,200	--	--	(137,500)	--	41,300	--	8,500
Budgeted Ending Balance	\$831,523	\$253,209	\$0	\$28,756	\$5,468,488	\$2,570,784	\$144,043	\$806,431	\$1,058,387	\$1,327,062

The Official Budget, which is accurately summarized in this document, was approved
by the Board of Trustees on June 25, 1998.

ATTEST: William B. Yenn, Pro Tem
Secretary, Board of Trustees

Sauk Valley Community College
Summary of Operating Revenues by Source
Fiscal Year 1999 Budget

	Educational Fund	Operations & Maintenance Fund	Total Operating Fund
Local Government			
Taxes - Current Year	<u>\$2,552,800</u>	<u>\$311,900</u>	<u>\$2,864,700</u>
Total Local Government	<u>2,552,800</u>	<u>311,900</u>	<u>2,864,700</u>
State Government			
ICCB Credit Hour Grants	1,392,850	170,550	1,563,400
ICCB Square Footage Grant	--	27,775	27,775
ICCB Equalization Grant	430,550	52,726	483,276
ICCB Adverse Court Decision	47,250	5,789	53,039
ISBE - Vocational Education	84,000	--	84,000
Corporate Personal Property Replacement Taxes	281,000	34,500	315,500
Other Illinois Sources	--	--	0
Total State Government	<u>2,235,650</u>	<u>291,340</u>	<u>2,526,990</u>
Federal Government			
Other Federal Revenue	45,000	--	45,000
Total Federal Government	<u>45,000</u>	<u>0</u>	<u>45,000</u>
Student Tuition and Fees			
Tuition	1,755,500	215,000	1,970,500
Fees	127,000	--	127,000
Total Student Tuition and Fees	<u>1,882,500</u>	<u>215,000</u>	<u>2,097,500</u>
Other Sources			
Sales and Service	162,450	6,000	168,450
Facilities Revenue	--	22,000	22,000
Investment Income	67,000	7,000	74,000
Other Revenue	17,000	--	17,000
Total Other Sources	<u>246,450</u>	<u>35,000</u>	<u>281,450</u>
Total 1999 Budgeted Revenue	<u>\$6,962,400</u>	<u>\$853,240</u>	<u>\$7,815,640</u>

Sauk Valley Community College
Operating Funds - Summary of Expenditures and Transfers
Fiscal Year 1999 Budget

	Educational Fund	Operations & Maintenance Fund	Total Operating Fund	%
By Program				
Instruction	\$3,341,130	\$ --	\$3,341,130	41.79%
Academic Support	700,235	--	700,235	8.76%
Student Services	664,494	--	664,494	8.31%
Public Service	201,267	--	201,267	2.52%
Operation & Maintenance of Plant	--	912,240	912,240	11.41%
Institutional Support	1,899,774	--	1,899,774	23.76%
Scholarship, Student Grants, Waivers	276,000	--	276,000	3.45%
Total Budgeted Expenditures	7,082,900	912,240	7,995,140	100.00%
Transfers	(20,500)	(59,000)	(79,500)	
Less Non Operating Item:				
Tuition Chargeback	(54,000)	--	(54,000)	
Adjusted Expenditures	\$7,008,400	\$853,240	\$7,861,640	
 By Object				
Salaries	\$4,984,645	\$375,060	\$5,359,705	67.04%
Employee Benefits	447,995	40,220	488,215	6.11%
Contractual Services	153,782	41,300	195,082	2.44%
General Materials & Supplies	591,170	90,700	681,870	8.53%
Conference & Meeting Expense	143,250	5,900	149,150	1.87%
Fixed Charges	82,558	--	82,558	1.03%
Utilities	--	298,200	298,200	3.73%
Capital Outlay	229,000	44,000	273,000	3.41%
Other	290,500	--	290,500	3.63%
Other	160,000	16,860	176,860	2.21%
Total Budgeted Expenditures	7,082,900	912,240	7,995,140	100.00%
Transfers	(20,500)	(59,000)	(79,500)	
Less Non-Operating Item:				
Tuition Chargeback	(54,000)	--	(54,000)	
Adjusted Expenditures	\$7,008,400	\$853,240	\$7,861,640	

**Sauk Valley Community College
Education Fund - Statement of Expenditures
Fiscal Year 1999 Budget**

Instruction	
Salaries	\$2,887,395
Employee Benefits	239,273
Contractual Services	23,312
General Materials & Supplies	115,550
Conference & Meeting Expense	32,500
Fixed Charges	3,100
Capital Outlay	<u>40,000</u>
	\$3,341,130
Academic Support	
Salaries	515,577
Employee Benefits	41,358
Contractual Services	15,330
General Materials & Supplies	116,070
Conference & Meeting Expense	<u>11,900</u>
	700,235
Student Services	
Salaries	532,659
Employee Benefits	78,835
Contractual Services	200
General Materials & Supplies	37,600
Conference & Meeting Expense	<u>15,200</u>
	664,494
Public Services	
Salaries	67,783
Employee Benefits	3,934
Contractual Services	60,350
General Materials & Supplies	30,750
Conference & Meeting Expense	16,650
Fixed Charges	2,300
Utilities	0
Capital Outlay	8,000
Other	<u>11,500</u>
	201,267
Institutional Support	
Salaries	981,231
Employee Benefits	84,595
Contractual Services	54,590
General Materials & Supplies	291,200
Conference & Meeting Expense	67,000
Fixed Charges	77,158
Capital Outlay	181,000
Other	3,000
Provision for Contingency	<u>160,000</u>
	1,899,774
Scholarships, Student Grants & Waivers	
Other	<u>276,000</u>
	<u>276,000</u>
Total Expenditures	<u>\$7,082,900</u>

**Sauk Valley Community College
Education Fund - Statement of Expenditures
(Continued)
Fiscal Year 1999 Budget**

Transfers

Transfers to Operations & Maintenance Fund	(\$44,000)
Transfers to Operations & Maintenance Restricted Fund	(27,500)
Transfers to Auxiliary Enterprises Fund	(8,500)
Transfers to Restricted Purposes Fund	(22,000)
Transfers from Working Cash Fund	<u>122,500</u>

Total Transfers from Other Funds \$20,500

Sauk Valley Community College
Operations and Maintenance Fund - Statement of Expenditures
Fiscal Year 1999 Budget

Expenditures

Operation & Maintenance of Plant

Salaries	\$375,060
Employee Benefits	40,220
Contractual Services	41,300
General Materials & Supplies	90,700
Conference & Meeting Expense	5,900
Utilities	298,200
Capital Outlay	44,000
Provision for Contingency	<u>16,860</u>
Total Expenditures	<u>\$912,240</u>

Transfers

Transfers from Education Fund	44,000
Transfers from Working Cash Fund	<u>15,000</u>
Total Transfers from Other Funds	<u>\$59,000</u>

Sauk Valley Community College
Restricted Purposes Fund - Statement of Revenues and Expenditures
Fiscal Year 1999 Budget

Revenues

State Governmental Sources

ICCB Special Populations Grant	\$59,261
ICCB Workforce Preparation - Business & Industry	87,143
ICCB Workforce Preparation - Education to Career	109,764
ICCB Workforce Preparation - Welfare to Work	61,700
ICCB Staff Technical Skills Enhancement Grant	17,505
ICCB Advanced Technology Equipment - Instruction Equip	41,758
ICCB Advanced Technology Equipment - Technology Support	137,051
ICCB Retirees Health Insurance Grant	38,318
ISBE Vocational Education	76,861
ISBE Adult Education	96,800
Other Illinois Governmental Sources	<u>50,158</u>
	<u>\$776,319</u>

Federal Governmental Sources

Department of Education	1,664,342
Other Federal Governmental Sources	<u>25,026</u>
	<u>1,689,368</u>

Total Revenue

\$2,465,687

Sauk Valley Community College
Restricted Purposes Fund - Statement of Revenues and Expenditures
(Continued)
Fiscal Year 1999 Budget

Expenditures

Instruction

Salaries	\$248,980
Employee Benefits	20,792
Contractual Services	48,015
General Materials & Supplies	58,372
Conference & Meeting Expense	26,600
Fixed Charges	1,449
Utilities	63,600
Capital Outlay	210,092
Other	<u>60,200</u>
	<u>\$738,100</u>

Student Services

Salaries	176,137
Employee Benefits	33,799
Contractual Services	400
General Materials & Supplies	8,385
Conference & Meeting Expense	14,434
Capital Outlay	2,780
Other	<u>15,151</u>
	<u>251,086</u>

Public Services

Salaries	90,777
Employee Benefits	9,424
General Materials & Supplies	5,068
Conference & Meeting Expense	4,400
Utilities	950
Capital Outlay	1,000
Other	<u>550</u>
	<u>112,169</u>

Institutional Support

Employee Benefit	38,318
Conference & Meeting Expense	<u>17,505</u>
	<u>55,823</u>

Scholarships, Student Grants and Waivers

Salaries	202,156
Fixed Charges	9,482
Other	<u>1,105,071</u>
	<u>1,316,709</u>

Total Expenditures

\$2,473,887

Sauk Valley Community College
Restricted Purposes Fund - Statement of Revenues and Expenditures
(Continued)
Fiscal Year 1999 Budget

Transfers

Transfer from Education Fund	\$22,000
Transfer to Operations & Maintenance (Restricted) Fund	<u>(13,800)</u>
Total Transfers from Other Funds	<u>\$8,200</u>

Sauk Valley Community College
Audit Fund - Statement of Revenues and Expenditures
Fiscal Year 1999 Budget

Revenues

Local Governmental Sources

Taxes - Current Year	<u>\$42,700</u>
	<u><u>\$42,700</u></u>

Other Sources

Interest Income	<u>800</u>
	<u><u>800</u></u>

Total Revenue

\$43,500

Expenditures

Institutional Support
Contractual Services

\$34,600

Total Expenditures

\$34,600

Sauk Valley Community College
Liability, Protection & Settlement Fund - Statement of Revenues and Expenditures
Fiscal Year 1999 Budget

Revenues

Local Governmental Sources

Taxes - Current Year	<u>\$405,050</u>	\$405,050
Other Sources		
Interest Income	<u>241,000</u>	<u>241,000</u>

Total Revenue \$646,050

Expenditures

Institutional Support

Salaries	\$230,057
Employee Benefits	124,946
Contractual Services	51,100
Materials and Supplies	4,200
Conference and Meetings	4,600
Fixed Charges	28,000
Capital Outlay	142,500
Provision for Contingency	<u>3,900</u>
Total Expenditures	<u>\$589,303</u>

Sauk Valley Community College
Working Cash Fund - Statement of Revenues and Expenditures
Fiscal Year 1999 Budget

Revenues

Other Sources

Interest Income \$137,500

Total Revenues

\$137,500

Transfers

Transfer to Education Fund (\$122,500)

Transfer to Operations & Maintenance Fund (15,000)

Total Transfers to Other Funds

(\$137,500)

Sauk Valley Community College
Bond and Interest Fund - Statement of Revenues and Expenditures
Fiscal Year 1999 Budget

Revenues

Local Governmental Sources

Taxes - Current Year	<u>\$725,534</u>
	<u>\$725,534</u>

Other Sources

Interest Income	<u>13,000</u>
	<u>13,000</u>

Total Revenues

\$738,534

Expenditures

Institutional Support

Bond Principal	<u>\$455,000</u>
Bond Interest	<u>270,534</u>

Total Expenditures

\$725,534

Sauk Valley Community College
Operation and Maintenance Fund (Restricted) - Statement of Revenues and Expenditures
Fiscal Year 1999 Budget

Revenues

Local Governmental Sources		
Taxes - Current Year	<u>\$476,600</u>	\$476,600
State Government Sources		
ICCB Deferred Maintenance Grant	45,200	
ICCB Technology Enhancement Grant	<u>124,000</u>	169,200
Other Sources		
Interest Income	<u>12,000</u>	12,000
Total Revenues		<u>\$657,800</u>

Expenditures

Institutional Support		
Materials and Supplies	\$45,200	
Capital Outlay	<u>600,600</u>	
Total Expenditures		<u>\$645,800</u>

Transfers

Transfer from Education Fund	\$27,500	
Transfer from Restricted Purposes Fund	<u>13,800</u>	
Total Transfers from Other Funds		<u>\$41,300</u>

Sauk Valley Community College
Building Bond Proceeds Fund - Statement of Revenues and Expenditures
Fiscal Year 1999 Budget

Revenues

Other Sources	
Interest Income	<u>\$45,000</u>
Total Revenues	<u><u>\$45,000</u></u>

Expenditures

Institutional Support	
Debt Retirement	\$30,453
Interest Expense	<u>4,823</u>
Total Expenditures	<u><u>\$35,276</u></u>

Sauk Valley Community College
Auxiliary Enterprise Fund - Statement of Revenues and Expenditures
Fiscal Year 1999 Budget

Revenues

Student Fees	\$243,000 *
Sales and Service Fee Sources	909,300
Investment Revenue Sources	29,300
Other Sources	<u>568,925</u>

Total Revenues	<u>\$1,750,525</u>
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Expenditures

Salaries	142,945
Employee Benefits	5,630
Contractual Services	33,135
General Materials and Supplies	1,331,231
Conference and Meeting Expense	58,216
Fixed Charges	15,363
Utilities	500
Capital Outlay	104,000 **
Other	<u>5,522</u>

Total Expenditures	<u>\$1,696,542</u>
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Transfers

Transfer from Education Fund	<u>8,500</u>
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Total Transfers from Other Funds	<u>\$8,500</u>
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*This figure includes \$98,000 of Technology Fees

**This figure includes \$98,000 of Technology Equipment Expenditures

For Board Meeting of
June 25, 1998

Agenda Item F-3

VAN BID

We advertised in local newspapers and sent bid requests to all dealers in the Sauk Valley district and the College received one sealed bid for the purchase of a 15-passenger van.

RECOMMENDATION: Board approval of the low bid of \$18,500 from Fisch Motors Inc. of Walnut for the purchase of a 1998 Ford Econoline E-350 Van with funds from the Auxiliary Fund (Booster Club and College Van Account).



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rte. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Dr. Richard Behrendt
FROM: Jami V. Bradley 
DATE: June 15, 1998
SUBJECT: Bids for Purchase of College Van

After due advertisement, the College received one sealed bid for the purchase of a 15-passenger van. The bid opening information sheet is attached. The low bid of \$18,500 from Fisch Motors, Inc. (Walnut, IL) meets bid specifications. The bid price includes trade-in of the College 1992 Ford E350 Van.

The College last purchased a 15-passenger van in 1995, at which time three sealed bids were received. Don Mullery's World of Cars (Dixon, IL) was low bidder in the amount of \$17,787 with trade-in.

I recommend acceptance of the bid of \$18,500 from Fisch Motors, Inc. (Walnut, IL) for the purchase of a 1998 Ford Econoline E350 Van, with funds to be derived from the Auxiliary Fund (Booster Club and College Van Accounts).

n
att

SAUK VALLEY COMMUNITY COLLEGE

BID OPENING - COLLEGE VAN

June 9, 1998 - 2:00 p.m.

Present for Bid Opening: Jami V. Bradley and Nancy Breed

<u>Name of Bidder</u>	<u>Total Bid</u>	<u>Bid with Trade-In</u>
Fisch Motors, Inc. Walnut, IL	\$24,700	\$18,500

For Board Meeting of
June 25, 1998

Agenda Item F-4

PROTECTION, HEALTH, AND SAFETY PROJECT - TENNIS COURTS

In December, the Board approved repairs to the tennis courts with the funds to be derived from accumulated interest earnings in the Protection, Health, and Safety Fund. The attached memorandum explains that the architects/engineers are recommending more extensive repairs which will result in a longer life.

RECOMMENDATION: Board approval of the attached resolution, budget and certification statements for tennis courts repairs in the amount of \$176,764 to be funded from accumulated interest earnings in the Protection, Health, and Safety Fund.



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rte. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Dr. Richard Behrendt
YB

FROM: Jami V. Bradley

DATE: June 17, 1998

SUBJECT: Protection, Health & Safety Project

At its December 1997 Board meeting the Board approved repairs to the tennis courts in the amount of \$36,270. The funds were to be derived from accumulated interest earnings in the Protection, Health and Safety Fund and no additional levy was required.

The tennis courts have become a safety hazard for anyone who plays or practices on them. Instances have occurred where tennis players have sprained ankles or have tripped on cracks or injured themselves. The existing courts have a six-inch thick concrete playing surface with a tennis surface applied. Cracks have developed over the years on all the courts, with several major cracks having as much as a 3/4" difference in elevation on either side of the crack. This past winter weather proved very hard on the playing surfaces, with additional cracks and fissures forming.

After reviewing the initial project and discussing the repairs with the architect/engineer, it has been determined that the best option is to do a more extensive repair/replacement to the tennis courts than was presented in December and this will result in a longer useful life (20 years versus 5 years) upon completion. The new proposal is to replace the existing concrete slab, provide a 2" binder surface over the existing concrete surface with a 2" finish asphalt over the binder, and install a four coat surfacing with court lines.

This additional work will increase the Project Budget by \$140,494, for a total cost of \$176,764.00. (Protection, Health and Safety Projects must be at least \$25,000 and require ICCB approval.) The College can still use accumulated interest earnings in the Protection, Health and Safety Fund for this project and will not require any additional levy.

I recommend that we seek Board approval of the attached resolution, budget, and certification statements regarding this project.

n
att

RESOLUTION TO APPROVE PROTECTION, HEALTH AND SAFETY PROJECT

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District No. 506, is authorized to complete necessary projects dealing with health or safety of students, employees or visitors; and,

WHEREAS, the Board has received reports from a licensed professional architect/engineer that there is a project at SVCC which require repairs and alterations, as defined in 23 Illinois Administrative Code, Sec. 1501.601; and

WHEREAS, the project recommended for repair and alteration is:

Outdoor Tennis Court Surface Repair	\$176,764
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WHEREAS, all facilities described by the projects set forth are owned by SVCC.

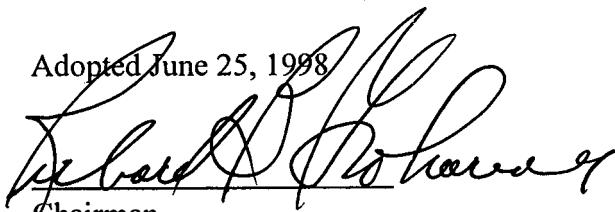
NOW, BE IT RESOLVED by the Board of Trustees of Sauk Valley Community College District 506, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the project set forth above requires alteration or repair and is necessary to remove a health or safety hazard to the students, employees or visitors of SVCC.
3. There are not sufficient funds available in the Operations and Maintenance Fund of SVCC to complete the project set forth above.
4. The Board approves the completion of the Protection, Health, and Safety project described below:

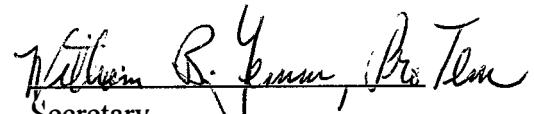
Outdoor Tennis Court Surface Repair

5. The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of this project consistent with Ill. Rev. Stat. Ch. 122 Paragraph 103-20.3.01 (and all other applicable statutes) and 23 Illinois Administrative Code Section 1501.608 (and all other applicable regulations).

Adopted June 25, 1998



Chairman
Community College District 506



Secretary
Community College District 506

Illinois Community College Board

**APPLICATION FOR APPROVAL OF A CAPITAL PROJECT FUNDED
PURSUANT TO SECTION 3-20.3.01)
(PROTECTION, HEALTH AND SAFETY)**

District/College Sauk Valley Community College District Number 506

Contact Person Ms. Jami Bradley Phone Number 815-288-5511

Project Title Outdoor Tennis Court Surface Replacement

Project Budget €176,764.00 ICCB Project Number

Protection, health, and safety projects require that special criteria be met in order to be approved by the ICCB. By providing the information requested on the following forms, an applicant should satisfy these requirements. The information necessary to complete this application is summarized by the following checklist. Please mark each box indicating that the information is attached to this application.

- Board of trustees action--a copy of the board resolution and minutes is required.
- Identify the appropriate categories (page 2)
- Certificate stating that the project's budget was estimated by a licensed architect/engineer (page 3)
- A detailed description identifying the scope of the project (page 4)
- Detailed cost breakdown identifying the cost of major components
- Certification for the project's justification--this should be signed by the proper authority, as applicable
 - Energy conservation--estimated payback period
 - Legal order by building inspector, fire marshal, etc.
 - Structural integrity
 - Feasibility study identifying the need
 - Narration supporting the justification of the project
 - Other documentation which may support the justification of this project

PROTECTION, HEALTH, AND SAFETY PROJECT**General Information****1. Project Category:**

Handicapped accessibility
 Energy conservation (estimated payback period _____)*
 Environmental protection
 Protection, health, and safety

*Attach architect or engineer certification.

2. Type of Facility:

Owned
 Leased for more than five years with intent to acquire, and the district has assumed the obligation to make alterations or repairs (attach verification of intent to acquire)

3. Justification of the Project:

Lawful order of an agency (attach dated copy)
 Architect/engineer certification of need (attach appropriate ICCB form)
 Attach copy of minutes/resolution including board of trustees determination

4. Financing of the Project:

Tax levy
 Bond sales (to be repaid in _____ years)
 Accumulated Interest Earned

5. Tax Rate:

\$ _____ Estimated tax rate for this project. If for more than one year, indicate the rates associated with each year.

PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

Name and address of architect/engineer providing the estimate:

FGM, INC.
1211 West 22nd Street, Suite 209
Oak Brook, IL 60521

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost estimates are true and accurate statements of the work to be performed as funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603.


Architect/Engineer's Signature

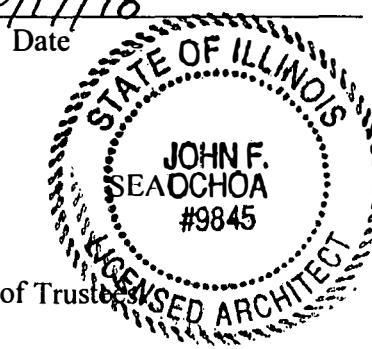
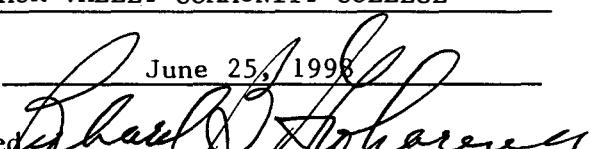
6/17/98

Date

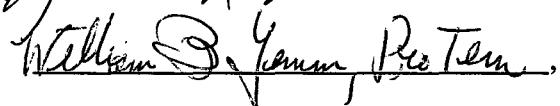
001-009845
Illinois Registration or License Number

Approved by the SAUK VALLEY COMMUNITY COLLEGE

Board of Trustees

Date June 25, 1998Signed 

Chairperson

Secretary

Proposed budget: (may be provided on additional forms if necessary)

1. Base Cost (see attachment I)	\$140,000.00
2. Escalation	9,800.00
3. Contingency	14,980.00
4. A/E Fees	<u>11,984.00</u>
Total	\$176,764.00

PROTECTION, HEALTH, AND SAFETY PROJECT**Scope**

Provide a detailed description identifying the scope of the project.

A total of eight (8) regulation size outdoor tennis courts are in immediate need of playing surface repair replacement.

The existing courts have a 6-inch thick concrete playing surface with a tennis surface applied. There are two (2) rows of four (4) courts surrounded by an existing chain link fence.

Cracks have developed over the years at all the courts. In particular several major cracks have occurred such that there is as much as $\frac{3}{4}$ " difference in elevation on either side of the crack. It is proposed to replace the existing concrete slab and providing a 2" binder surface over the existing concrete surface (broken into small rubble), 2" finish asphalt surface over the binder and installing a four (4) coat surfacing with court lines.

The tennis courts have become a safety hazard for anyone who plays or practices on them. Instances have occurred where tennis players have sprained their ankles or have tripped and injured themselves.

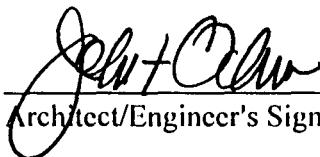
PROTECTION, HEALTH, AND SAFETY PROJECT

Structural Integrity

Name and address of architect/engineer providing the estimate:

FGM, INC.
1211 West 22nd Street, Suite 209
Oak Brook, IL 60523

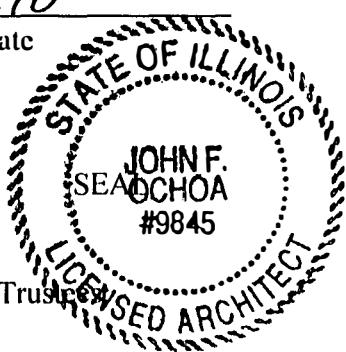
I certify that the proposed project is necessary because the current condition of the facility poses a threat to the structural integrity of the facility.



Architect/Engineer's Signature

6/17/98

Date

001-009845

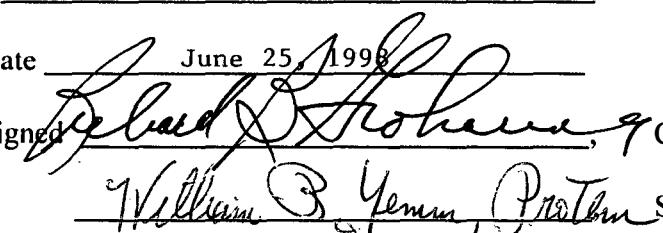
Illinois Registration or License Number

Approved by the SAUK VALLEY COMMUNITY COLLEGE

Board of Trustees

Date June 25, 1998

Signed



Chairperson



Secretary

ATTACHMENT ISAUK VALLEY COMMUNITY COLLEGE

PROBABLE COST OF CONSTRUCTION

FOR

OUTDOOR TENNIS COURT SURFACE REPLACEMENT

■ Break existing concrete by drop hammer method. Rubble to remain in place. Work includes temporary removal of existing chain link fencing.	\$55,000.00
■ Provide 2" binder surface over rubble and 2" finish asphalt surface over binder.	52,000.00
■ Apply one (1) coat of acrylic tennis court primer & one (1) coat of acrylic surface.	20,000.00
■ Apply two (2) coats of acrylic color coating.	10,000.00
■ Stripe tennis courts	<u>3,000.00</u>
	TOTAL
	\$140,000.00

**SAUK VALLEY COMMUNITY COLLEGE
PROTECTION, HEALTH AND SAFETY PROJECTS (TAX LEVY)
June 22, 1998**

<u>PROJECT</u>	<u>Approved Budget</u>	<u>Projected Completion-Calendar Year</u>
1 ADA Accessibility Modifications	226,900	1998 (A)
2 Door Hardware (safety)	98,300	1998 (A)
3 Energy Efficiency Lighting	375,200	1998 (A)
4 Chiller Rooms and Theater Asbestos Removal, and Replace Curtain	200,000	1998 (A)
5 Repair Cooling Towers	54,040	1998 (A)
6 Walkway Lighting Repairs	26,861	1998 (C)
7 Repair Building Perimeter Cracks	226,584	1998 (C)
8 Well House Roof Membrane	40,960	1998 (A)
9 Retaining Wall Repair	51,128	1998 (B)
10 T-3 Roof Repair	40,889	1998 (B)
11 Tennis Courts	36,270	1998 (D)
12 Life Safety Egress Corrections	40,000	1998
13 HVAC Improvement-(Basement Kitch., Bio., Chem., Prnt Shop)	150,000	1999
14 Asbestos Abatement, Fire Partitions/Corridors	254,000	1999
15 Repair Sidewalk Heating System	25,000	1999
16 Asbestos Abatement-(1K4,theater,gym)	85,000	1999
17 Repair Climate Control System (AHU 4)	75,000	1999
18 Replace HVAC Controls	275,000	2000
19 Upgrade Domestic Water System	50,000	2000
20 Chilled Water Loop	250,000	2000
21 Replace Chiller	350,000	2001
22 Replace AHU 15	100,000	2001
23 Replace Roof Over Admissions	40,000	2001
24 Repair Primary Electrical System	100,000	2001
25 Replace Chiller	375,000	2002
26 Replace AHU 2	100,000	2002
27 Replace AHU 1	100,000	2002

(A) Project complete - pending close-out.

(B) Project approved by SVCC Board, ICCB and IBHE- contract awarded.

(C) Project approved by SVCC Board, ICCB and IBHE - currently under design.

(D) SVCC Board approved at the 12/97 meeting - seeking Budget adjustment at 6/98 meeting.

For Board Meeting of
June 25, 1998

Agenda Item F-5

RAMP

Attached is the Resource Allocation and Management Plan document which must be submitted to the ICCB by July 1, 1998. The Board should be specifically aware that we have included the renovation of the west wing of the College as well as the renovation of T-1 in our planning contained in this state request. Since capital budget requests from community colleges are faring better than in the past, and since we have completed the initial planning for these major changes, we felt it appropriate to include them in this year's RAMP.

RECOMMENDATION: Board approval of the attached RAMP document to be submitted to ICCB by July 1, 1998.

COMMUNITY COLLEGE CONTACT FOR FURTHER INFORMATION

Occasionally it is necessary to contact the individual(s) responsible for completing the Capital RAMP tables in order to reconcile discrepancies or to obtain further information to clarify requested project(s). Please list the person responsible for the Capital RAMP submission in the space provided below who should be contacted for follow up inquiries. The individual below will be the person ICCB or IBHE contacts to answer questions concerning the Capital RAMP requests.

Community College District	<u>Sauk Valley Community College District 506</u>
Budget Year Request	<u>1999-2000</u>
Capital RAMP Contact Person	<u>Jami V. Bradley</u>
Telephone Number	<u>(815) 288-5511</u>

ONE FORM ONLY

TABLE 1
FISCAL YEAR 2000 CAPITAL PROJECT REQUEST

DISTRICT/COLLEGE: Sauk Valley Community College District 506

PROJECT NAME AND/OR DESCRIPTION Remodeling: T-1 and West Wing

Check one:
NEW FACILITIES CONSTRUCTION/ACQUISITION (Complete Table 2)

REMODELING/REHABILITATION PROJECT X (Complete Table 2)

OTHER (Complete Table 2 or provide additional information per instructions)

Dollars in thousands

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS, ADDITIONS AND/OR STRUCTURES												
LAND												
EQUIPMENT			0	273,000	91,000	364,000			0	273,000	91,000	364,000
UTILITIES												
REMODELING & REHABILITATION			0	2,427,000	809,000	3,236,000			0	2,427,000	809,000	3,236,000
SITE IMPROVEMENTS												
PLANNING												
TOTAL				2,700,000	900,000	3,600,000			0	2,700,000	900,000	3,600,000

* Describe prior year funding and/or future year funding in the scope statement section using the requested format.
State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits.

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 3,600,000
 TOTAL COMPLETED PROJECT COST \$ 3,600,000
 DESIRED PROJECT START DATE March 2000
 ESTIMATED COMPLETION DATE November 2000
 ESTIMATED OCCUPANCY DATE January 2001
 ESTIMATED ANNUAL OPERATING COST \$ 36,000

MATCHING CONTRIBUTION	<u>\$ 900,000</u>
LOCAL FINANCING SOURCE	<u>\$ 426,895</u>
AVAILABLE FUND BALANCE	<u>\$ 98,105</u>
ICCB CONSTRUCTION CREDITS (if any)	<u>\$ 0</u>
DEBT ISSUE DATE OF APPROVAL:	<u>250,000 - Donation</u>
OTHER (please specify)	<u>\$ 125,000 - PH&S</u>
TOTAL	<u>\$ 900,000</u>

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

TABLE 2
SUMMARY OF REQUESTED SPACE AND/OR ACREAGE

Space Type	FICM Codes	NET ASSIGNABLE SQUARE FOOTAGE SUMMARY		ACREAGE SUMMARY	Number of Acres Requested in Budget Year
		REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE		
		Net Assignable Square Feet (NASF)	Space Prior to Remodeling	Space After Remodeling	
Classrooms	110 thru 115		2,425	9,818	
Laboratory	210 thru 255		15,515	17,389	
Office	310 thru 355		2,050	4,258	
Study	410 thru 455				
Special Use	510 thru 590		875	10,760	
<i>General Use:</i>					
Assembly and Exhibition	610 thru 625			2,062	
Other General Use	630 thru 685				
Support Facilities	710 - 765		1,150	1,999	
Health Care	810 - 895				
Unclassified			45,485	21,214	
TOTAL NASF #			22,015	46,286	
TOTAL GSF* #			67,500	67,500	

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED

TABLE 4
MOVEABLE EQUIPMENT LIST

District/College: Sauk Valley Community College
Project Name: Remodeling: T-1 and West Wing

Programmatic Unit	Room Use Classification	Name of Equipment	Number of Units	Cost per Unit	Estimated Total Cost
Corporate & Community Services	Secretarial	Desk	2	800	1,600
	Secretarial	Desk Chair	2	300	600
	Conference Rooms	Tables	1	500	500
	Conference Rooms	Chairs	8	162	1,300
	Conference Rooms	Tables	137	340	46,600
	Conference Rooms	Chairs	300	160	48,000
	Conference Rooms	White Boards	7	200	1,400
	Conference Rooms	Projection Equipment	1	10,000	10,000
	AV Equipment	Overhead Projector	4	300	1,200
	AV Equipment	Projector Carts	4	200	800
	AV Equipment	Large Projection Screen	1	500	500
	AV Equipment	Small Projection Screen	2	200	400
	AV Equipment	TV Cart	1	200	200
	Other	Large Lectern	1	400	400
	Other	Small Lectern	2	100	200
	Other	8" Risers	3	300	900
	Other	Portable Coat Rack	2	200	400
					115,000
Fine Arts	Faculty Offices	Desks	8	800	6,400
	Faculty Offices	Staff Chairs	8	300	2,400
	Faculty Offices	Chairs	8	150	1,200
	Faculty Offices	Bookcases	8	250	1,800
	Faculty Offices	File Cabinet, Four-drawer	8	300	2,400
	Classrooms	White Boards	8	450	3,600
	Classrooms	Tables	24	175	4,200
	Classrooms	Chairs	40	20	800
	Classrooms	Multi-media Classroom	1	42,000	42,000
	Laboratory	Tables	10	600	6,000
	Laboratory	Ceramics	1	72,000	72,000
	Laboratory	Tables	10	300	3,000
	Laboratory	Mat Cutter	1	1,300	1,300
	Laboratory	Table Saw	1	900	900
	Laboratory	Radial Arm Saw	1	600	600
	Laboratory	Midi-Lab	1	27,700	27,700
	Laboratory	Band Saw	1	700	700
					177,000

TABLE 4
MOVEABLE EQUIPMENT LIST

District/College: Sauk Valley Community College
Project Name: Remodeling: T-1 and West Wing

Programmatic Unit	Room Use Classification	Name of Equipment	Number of Units	Cost per Unit	Estimated Total Cost
Physical Education	Training Equipment	Batting Cage 10x12x75	2	850	1,700
	Training Equipment	Golf Net	4	575	2,300
	Training Equipment	6x12 Mats	4	300	1,200
	Training Equipment	Hitting Streak Ball Machine	2	400	800
	Training Equipment	Promat (Archery)	4	175	700
	Faculty Offices	Desks	3	800	2,400
	Faculty Offices	Staff Chairs	3	300	900
	Faculty Offices	Chairs	3	150	450
	Faculty Offices	Bookcases	3	250	750
	Faculty Offices	File Cabinet, Four-drawer	3	300	900
					12,100
Career Education	Faculty Offices	Desks	4	800	3,200
	Faculty Offices	Staff Chairs	4	300	1,200
	Faculty Offices	Chairs	4	150	600
	Faculty Offices	Bookcases	4	250	1,000
	Faculty Offices	File Cabinet, Four-drawer	4	300	1,200
	Laboratory	Lathe	1	40,000	40,000
	Classrooms	Tables	48	175	8,400
	Classrooms	Chairs	80	20	1,600
	Classrooms	Whiteboards	6	450	2,700
					59,900
					364,000

Programmatic Justification Narrative

District/College: Sauk Valley Community College District 506
Project Name: Remodel: T-1 and Fine Arts Wing

Purpose - Since August 1996 the Trustees and administrators of Sauk Valley Community College have reflected on the fact that our potential is clearly limited, largely because quality space is just not available for some of our newer and more technologically oriented programs. Programs throughout the College are finding it increasingly difficult to find space on-campus for scheduling classes, meetings, and special events. The areas in the most urgent need of improved facilities and room to grow are:

- **Corporate and Community Services** which offers tailored education for business and industry,
- **University Center** which provides baccalaureate programs from several universities in Illinois and Iowa,
- **Selected Career programs** which need improved infrastructure:

Air conditioning	Machine tool
Electricity	Refrigeration
Heating	Solar energy
- **Physical Education** programs which need suitable indoor space for:

Archery	Batting cages
Fencing	Self defense
Golf	
- **Fine Arts** department needs more and better space for several programs which are growing and attracting more students:

Art	Orchestra
Chorus	Theater
Music	Foreign languages
Graphics design	

Many of our space constraint problems have developed due to the addition of many specialized labs – the Write Place, the Learning Assistance Center, compressed video rooms, the Computer labs and the Instructional Technology Center—that have taken at least a dozen rooms “out of circulation.” They are no longer available as classrooms or meeting rooms

Instructional Objectives

1. Renovate T-1:
 - a. The nature of the programs provided by the Corporate & Community Services Division requires flexibility to accommodate requests for training and other services. The Corporate & Community Services Division does not have allocated space within the main building, and due to scheduling conflicts has literally had to turn business away. And in some instances, Corporate and Community Services clients have been relegated to locations that most others consider to be undesirable and non conducive to learning such as the old diesel lab or the basement.

Programmatic Justification - Continued

- b. The growth of Athletics offerings such as fencing plus the addition of new athletic teams have resulted in inadequate practice space.
2. The renovation of the West wing of the main building into a Fine Arts Complex will accommodate the following expanded instructional objectives:
 - Art
 - Expanded offerings in ceramics, sculpture, and painting,
 - Installation of listening-looking library for art, and
 - Establishment of an art gallery for displays by students and guest artists
 - Performing arts (theater and oral interpretation/performance)
 - Classroom with a stage to "free up" Mathis Theater and
 - Shop for building stage props
 - Music
 - Required keyboard lab;
 - Enlarged and enhanced rehearsal space for:
 - Choir,
 - Concert band, and
 - Orchestra, and
 - Commercial music program
 - Graphic design
 - Speech communications and foreign language programs

Comparison to Existing facilities

The T-1 (temporary) building is not currently used for instructional purposes and could be remodeled to improve the utilization of the campus, and provide adequate space needed by both credit and non-credit programs. The building is a 43,600 square feet warehouse structure that with minimal improvements to 26,400 square feet of it will provide the needed space for Athletics and Career programs that can operate in a warehouse style environment. 12,400 square feet of the building will be remodeled and finished to provide a professional location for seven conference rooms and office space for Corporate and Community Services and the University Center. The roof of the T-1 building was replaced in 1993 and has been maintained in excellent condition, and we have been advised that the building is structurally sound and could easily last for another thirty years with good maintenance.

The growth of Athletics offerings and the addition of athletic teams have resulted in inadequate space for new offerings such as fencing, and inadequate practice space for batting and golf. Currently, batting and golf practice are held in the basement recycling room.

The West Wing of the Building vacated by the Career programs will then be remodeled for a Fine Arts Wing that will allow for expanded offerings and improve the utilization of the West Wing. The Original plans of the building included a Fine Arts department that was never constructed, and therefore the department is scattered around the facility and lacks adequate space for the programs to grow or expand offerings.

Programmatic Justification - Continued

Facilities currently available:

Current utilization

1. Corporate & Community Services and University Center - utilization numbers are not gathered on non-credit classes provided by this division.
2. Career programs – room utilization rates of career programs average approximately 35%.
3. Athletics – room utilization rates of credit classes held in the basement hall and recycling area was not available.
4. Fine Arts – room utilization rate for the art and music classrooms average approximately 26%.

Inadequacy of current facilities

The instructional credit programs have first priority to classroom space on campus leaving Corporate and Community Services and the University Center with inadequate designated space within the main building.

The growth of Athletics offerings and the addition of athletic teams have resulted in inadequate space for new offerings such as fencing, and inadequate practice space for batting and golf. Currently, fencing class is held in the East Mall (main entrance to the College) and batting and golf practice are held in the basement recycling room.

The original plans of the building included a Fine Arts department that was never constructed, and therefore the department is scattered around the facility and lacks adequate space for the programs to grow or expand offerings.

Driving forces:

1. Improve utilization and scheduling.
2. Provide the needed space for Corporate & Community Services to expand offerings and improve operational efficiency.
3. Provide a university center for junior, senior and graduate level courses.
4. Expand Fine Arts Department offerings and while simultaneously strengthening the department by providing a centralized location.
5. Expand Physical Education offerings and to provide adequate space for current offerings and practice space for athletics teams.
6. Provide additional conference room space; currently only one large conference room exists on campus.

Master Plan

Due to the increased requests for instructional space and scheduling complaints, in May 1997 the College began the project of developing a Facilities Master Plan. The process included organizing a committee, distribution of questionnaire forms to be completed by department heads, meetings with department members, gathering equipment lists, reviewing campus utilization with the assistance of a Consultant, and meeting with Architects. From this Master Plan the instructional areas identified as being the highest priority in need of improved facilities and room to grow are Corporate & Community Services, University Center, Athletics, and Fine Arts. This could be accomplished by remodeling a currently unused T-1 building (temporary building) for Corporate & Community Services, University Center, career programs and Athletics and then remodeling the area vacated by career programs as a Fine Arts Wing.

Programmatic Justification - Continued

Attached are maps of renovations planned for:

Attachment A

T-1

Attachment B

Corporate and Community Services detail

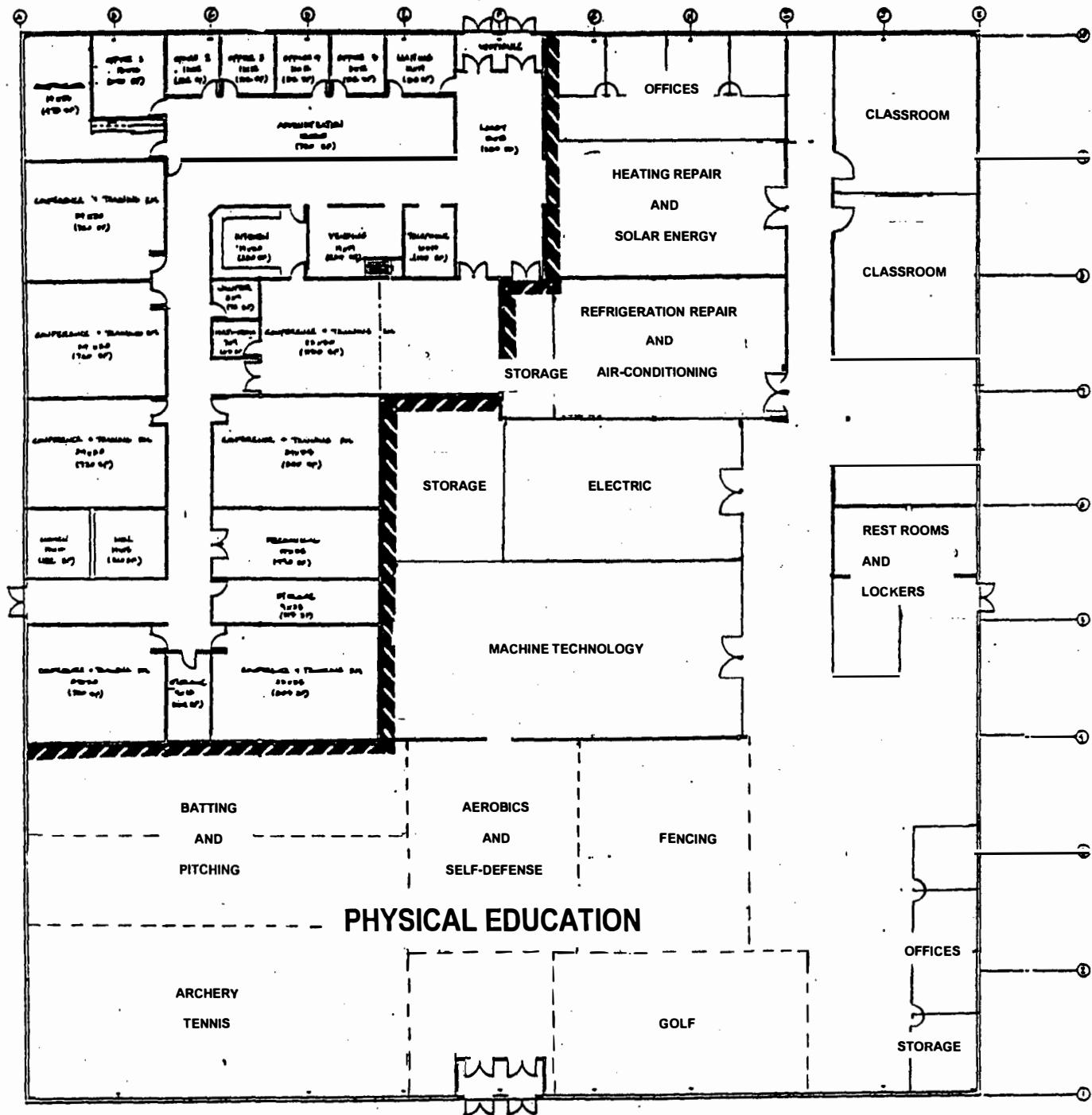
Attachment C

West Wing (Fine Arts Complex)

**CORPORATE AND COMMUNITY SERVICES
UNIVERSITY CENTER**

CAREER PROGRAMS

ATTACHMENT A



PREPARED FROM FGM DRAWING TO SHOW RELATIONSHIPS AMONG PROPOSALS FOR
CORPORATE & COMMUNITY SERVICES, UNIVERSITY CENTER, CAREER PROGRAMS, AND PHYSICAL EDUCATION

FLOOR PLAN

SCALE: 1/32" = 1'-0"

4-8-96
JEF



PROJECT **SAUK VALLEY COMMUNITY
COLLEGE T-1 BLDG REMODELLING**

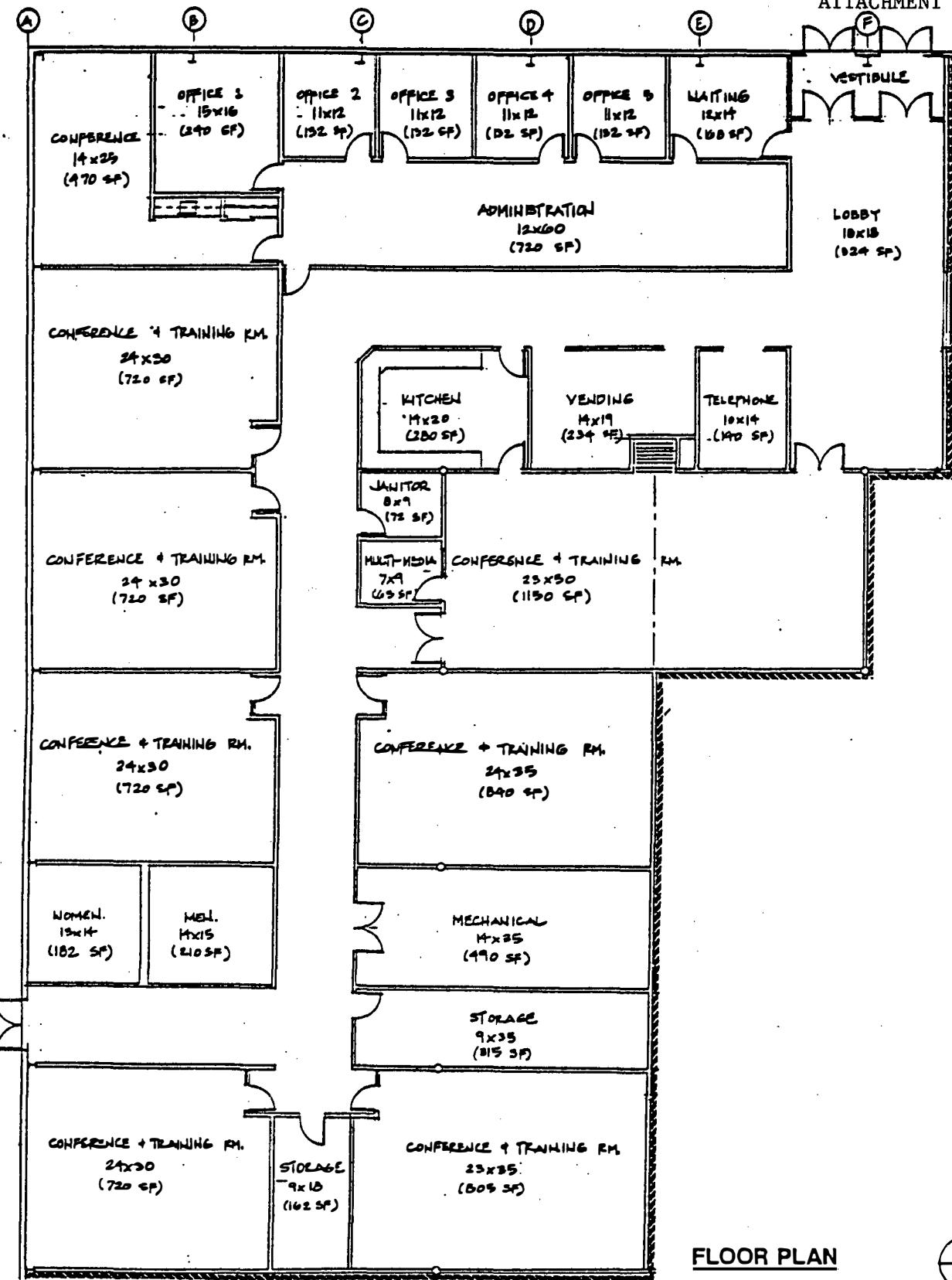
TITLE **FLOOR PLAN OF T-1 BUILDING**

FGM INC
ARCHITECTS
OAK BROOK



ENGINEERS
ILLINOIS

DRAWN SLN.	DATE 10/15/96	SHEET NO
APPROVED	JOB NO 96075-A	SK-2



FLOOR PLAN
NO SCALE



PROJECT SAUK VALLEY COMMUNITY
COLLEGE T-1 BLDG REMODELLING

TITLE FLOOR PLAN OF COMMUNITY
SERVICE PROGRAM

FGM INC
ARCHITECTS
OAK BROOK
ENGINEERS
ILLINOIS



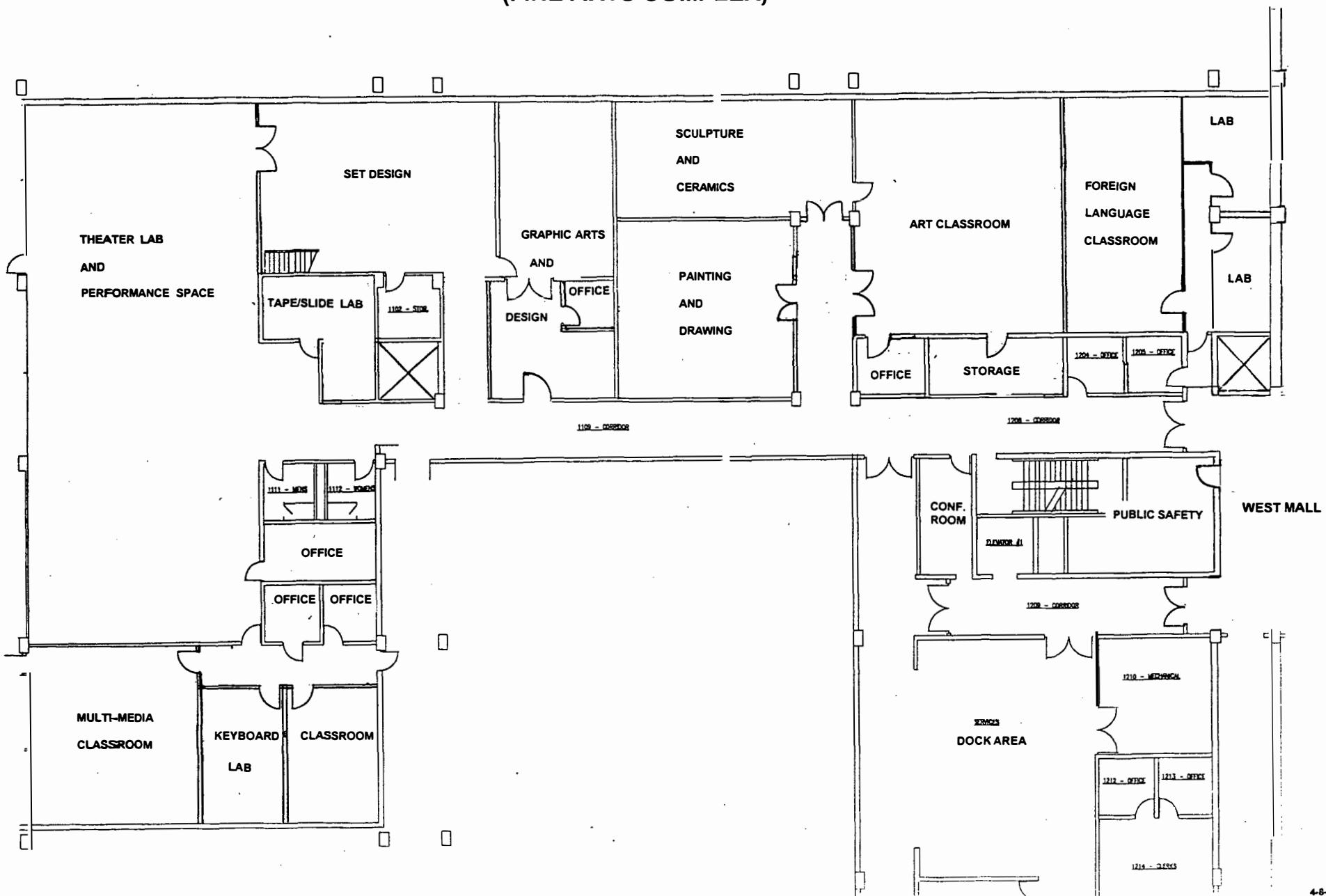
DRAWN
SLN.
APPROVED

DATE
10/15/96
JOB NO
96075-A

SHEET NO
SK-3

WEST WING

(FINE ARTS COMPLEX)



BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Sauk Valley Community College, District # 506, meeting in their regular session on June 25, 1998, with a quorum present, officially authorized the submission of the attached Fiscal Year 2000 RAMP Community College Capital Project Request.

- I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Remodeling: T-1 and West Wing

Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	<u>\$ 426,895</u>
2. Protection, Health, and Safety Tax Levy	<u>\$ 125,000</u>
3. Protection, Health, and Safety Bond Proceeds	<u>\$</u>
4. Other Debt Issue	<u>\$</u>
5. State Certified Construction Credits (remaining from 1987)	<u>\$ 98,105</u>
6. Other (Please specify) <u>Foundation</u>	<u>\$ 250,000</u>

TOTAL LOCAL MATCH

\$ 900,000

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

For Board Meeting of
June 25, 1998

Agenda Item H-1

PART-TIME INSTRUCTOR/COACH

Mark Nelson

Cross Country Coach (part-time)

RECOMMENDATION: Board approval of Mark Nelson as part-time Cross Country Coach.

For Board Meeting of
June 25, 1998

Agenda Item H-2

**ADMINISTRATIVE, PROFESSIONAL/TECHNICAL, AND SUPPORT STAFF
COMPENSATION**

Following discussion in closed session, action should be taken on administrative, professional/technical, and support staff compensation.

RECOMMENDATION: Appropriate action.

For Board Meeting of
June 25, 1998

Agenda Item H-3

PRESIDENT'S CONTRACT

Following discussion in closed session, action may be taken on renewal/updating of the President's contract.

RECOMMENDATION: Appropriate action.

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
JUNE 25, 1998

<u>SUMMARY OF BILLS PAYABLE</u>	<u>AMOUNT</u>
Pages 1-33 General Operating Funds	\$804,231.99
Pages 34-42 Restricted Fund	148,224.13
Pages 43-48 Bookstore	<u>83,746.51</u>
TOTAL	<u>\$1,036,202.63</u>

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY
Edward B. Schaefer
PRESIDENT
William B. Yema, Pro Tem
SECRETARY
DATE 6/25/98

BANK: 1 Sterling Federal Bank- Ge

FROM 00/01 TO 00/01/70

visit # 12026 - 12027

CHECK NUMBER	DATE	PAYEE/VENDOR NUMBER	NAME	INVOICE NUMBER		FUND	ORGN	ACCT	PROG	CHECK AMOUNT
				VENDOR'S	INTERNAL					
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G0012029	05/21/98	AMEEXP1	American Express Financial Adv	5/31/98 P/R	I0017175	01		212010		375.00
G0012030	05/21/98	546706932	Atchley, Charles E.	RECRUITMENT	I0017168	01	513000	550400	8060	188.63
G0012031	05/21/98	357365760	Bailey, Glenn		I0017144	01	332400	550100	1020	12.92
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G0012033	05/21/98	331728319	Batten, Jessica		S0002239	01		230000		450.00
G0012034	05/21/98	318600109	Bergman, Ann M.	ICCET/ICCEDA	I0017166	050130	345400	550100	4090	221.00
G0012035	05/21/98	348741254	Brackemeyer, Sarah J.		S0002231	01		230000		138.00
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G0012039	05/21/98	359627688	Cortez, Patricia M.		S0002240	01		230000		25.00
G0012040	05/21/98	332606558	Cross, Teresa A.		S0002229	01		230000		147.00
G0012041	05/21/98	350403580	Crowe, Richard T.	TOUR DEPOSIT	I0017174	050120		170100		200.00
G0012042	05/21/98	352720790	Davis, Justine M.		S0002238	01		230000		336.68

REPORT FARCHKR
FISCAL YEAR 1998
BANK: 1 Sterling Federal Bank- Ge (cont.)

Sauk Valley Community College
Check Register
From 05/21/98 To 05/21/98

RUN DATE: 06/16/98
TIME: 09:18 AM
PAGE: 2

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00012044 05/21/98	EMPASS	Employers' Association of Illi	6/18 REGISTRAT	I0017196	01	520100	550100	8020				195.00
			6/18 REGISTR	I0017200	01	441100	550100	3020				130.00
										CHECK TOTAL		325.00
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G0012046 05/21/98	FARNEW	Farmers New World Life Insuran	5/13/98 P/R	I0017178	01				212040			25.00
G0012047 05/21/98	FEDLIF	Federal Life Insurance Company	5/31/98 P/R	I0017179	01				212050			20.00
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G0012050 05/21/98	319549290	Gaudio, Linda A.		S0002234	01				230000			138.00
G0012051 05/21/98		Gilbert, Michelle	REFUND	I0017148	050110	343100	450420	4010				40.00
G0012052 05/21/98	341465634	Groshans, Mary L.		S0002236	01				230000			613.00
				S0002237	01				230000			172.42
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G0012054 05/21/98	HESI	HESI	798	I0017154	01	352200	540120	1040				468.00

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57	CHECK NUMBER		PAYEE/VENDOR NUMBER		INVOICE NUMBER							
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60012055 05/21/98	HORMAN	Horace Mann Insurance Company	5/31/98 P/R	10017181	01	218080		25.00				
60012056 05/21/98	ILLECHA	Illinois Chamber	MEMBERSHIP DUES	10017171	050130	345400	540600	4090	600.00			
60012057 05/21/98	ILLDEP	Illinois Department of Revenue	5/31/98 P/RA	10017217	01	210200		7,000.11				
60012058 05/21/98	ILLMUT	Illinois Mutual	5/31/98 P/R	10017190	01	211550		27.26				
60012059 05/21/98	INTREV	Internal Revenue Service	5/31/98 P/R	10017204	01	210900		114.70				
60012060 05/21/98	KAGJOE	Joel A. Key Circuit Court	5/31/98 P/R	10017202	01	210900		130.00				
60012061 05/21/98	KATBEI	Kathryn Beich Inc	821980	10017170	101070	461407	590900	60 0	600.00			
60012062 05/21/98	323805117	Kaufman, Kelli	50002242	01	230000				25.00			
60012063 05/21/98	Keranen, Joel A.	RECRUITMENT	10017209	01	513000	550400	8060		722.11			
60012064 05/21/98	319248953	Kiele, Beverly M.	10017156	01	352500	550100	1040		233.73			
60012065 05/21/98	533466182	Kim, Linda A.	10017146	050600	460500	550900	6050		13.50			
60012066 05/21/98	341664328	Kipping, Sara M.	NATIONALS AZ	10017206	050600	460302	550900	6050		313.17		
60012067 05/21/98	320624572	Lightner, Sandra M.	PTK CAKE	10017151	01	327000	550100	3060		48.00		
60012068 05/21/98	351780358	Lees, Suzanne M.	50002225	01	230000				20.00			
60012069 05/21/98	MEYLYD	Lydia S. Meyer, Trustee	5/31/98 P/R	10017205	01	210900		125.00				
60012070 05/21/98	MAISTA	Main Stay Funds	5/31/98 P/R	10017182	01	212170		75.00				

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60012071	05/21/98	385962425	McTain, Bethany	INR-SGN LG 5/98	10017143	050110	343100	530200	4010	240.00
60012072	05/21/98	391943567	Miller, Brandy M.		50002233	01		230000		110.40
60012073	05/21/98	329447971	Mongan, Connie	CHANGE MGMT	5/4	10017145	050130	345100	530200	4020
60012074	05/21/98		National Network	RENEWAL		10017155	01	351000	540600	1040
60012075	05/21/98	NJCTRE	NJCAA Region IV Treasurer	ALLSTAR-BASEBAL	10017152	050600	460204	550900	6050	100.00
60012076	05/21/98	NORLIF	Northern Life Insurance Compan	CF45 5/31/98	10017183	01		212120		85.00
60012077	05/21/98	481134427	Palmer, Teresa L.		50002224	01		230000		138.00
60012078	05/21/98	PETOFF	Peterson Office Service Inc	76135		10014916	01	430100	540110	3040
60012079	05/21/98	PRUMUT	Prudential Mutual Funds	5/31/98 P/R		10017184	01		212140	100.00
60012080	05/21/98	PUTRET	Putnam Retirement Plan Service	5/31/98 P/R		10017105	01		212030	500.00
60012081	05/21/98	RAMCOU	Ramsey County Child Support	5/31/98 P/R		10017207	01		210900	268.80
60012082	05/21/98	328709444	Ager, Diane M.		50002232	01		230000		138.00
60012083	05/21/98	SCHEMP	School Employees Credit Union	5/31/98 P/R		10017195	01		210700	23,851.47
60012084	05/21/98	398402869	Seguin, Michael		10017159	01	321000	550100	2080	81.30
60012085	05/21/98	318341794	Shippert, Stanley	ENOLAND		10017158	01	314000	550900	1090
60012086	05/21/98	345563027	Smith, Brad W.	TUIT REIM 3 HRS	10017147	01	335100	520720	1010	345.00

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				VENDOR'S	INTERNAL					
00012087	05/21/98	STAUNI	State Universities Retirement	5/31/98 P/R	10017197	01		210500		19,246.30
00012088	05/21/98	STEPAR	Sterling Park District	119	10017134	050600	460302	550100	6050	24.00
00012089	05/21/98	SAUFAS	SVCC Faculty Association	5/31/98 P/R	10017193	01		210800		1,317.92
00012090	05/21/98	SAUFOU	SVCC Foundation	5/31/98 P/R	10017194	01		211600		5.00
00012091	05/21/98	TIACRE	TIAA/CREF	5/31/98 P/R	10017186	01		212150		7,787.55
00012092	05/21/98	TOWGOU	Towne & Country Graphics Ltd	22537	10017150	01	212100	540700	8030	3,574.00
00012093	05/21/98	TRUMAR	Trustmark Insurance	5/31/98 P/R	10017191	01		211500		817.54
00012094	05/21/98	484705603	Ulrick, Steve		10017203	01	420000	550100	3010	148.14
00012095	05/21/98	UNIASS	United Asset Coverage Inc	9805060	10017172	01	520100	530200	8020	2,038.00
00012096	05/21/98	UNIWAYA	United Way of Amboy	5/31/98 P/R	10017201	01		211100		7.50
00012097	05/21/98	UNIWAY1	United Way of Dixon	5/31/98 P/R	10017199	01		211100		51.50
00012098	05/21/98	UNIWAY	United Way of Sterling Rock Fa	5/31/98 P/R	10017198	01		211100		75.60
00012099	05/21/98	VANOU	Vanguard Fiduciary Trust Compa	5/31/98 P/R	10017188	01		212190		500.00
00012100	05/21/98	VALIC	Variable Annuity Life Insurance	5/31/98 P/R	10017187	01		212200		280.00
00012101	05/21/98	WADREE	Waddell & Reed, Inc	5/31/98 P/R	10017189	01		212160		175.00
00012102	05/21/98	WAUCOM	Waukonsee Community College	REGION 14 STATS	10017153	050600	460204	530900	6050	30.00

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			VENDOR'S	INTERNAL					
60012103	05/21/98	345407966 West, Charles C.	10017157	01	332100	550100	1020		40.63
60012104	05/21/98	340806397 West, Jessica	50002226	01	230000				748.00
60012105	05/21/98	360768995 Whitaker, Mindy A.	50002227	01	230000				263.00
			50002228	01	230000				262.00
							CHECK TOTAL		525.00

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1 CHECK NUMBER	2 DATE	3 NUMBER	4 PAYEE/VENDOR NAME	5 VENDOR'S INVOICE NUMBER	6 INTERNAL	7 FUND	8 ORGN	9 ACCT	10 PROG	11 CHECK AMOUNT
G0012106	05/28/98	TAMNAT	Tampico National Bank	1 YR CERT	I0017226	12		120200		200,000.00
G0012107	06/02/98	UNIBAN	Union Bank Tampico 12108	1 YR CD 6-2-98	I0017239	051000		120200		300,000.00
G0012109	06/04/98	343801468	Blackburn, Sara L.		S0002252	01		230000		138.00
G0012110	06/04/98	341684543	Collier, Jeffrey T.		S0002251	01		230000		138.00
G0012111	06/04/98	332606558	Cross, Teresa A.		S0002243	01		230000		250.00
G0012112	06/04/98	355788135	Johnson, Gregory R.		S0002250	01		230000		194.00
G0012113	06/04/98	361667928	Lingle, Karen R.		S0002245	01		230000		59.20
G0012114	06/04/98	346488177	McCoy, Mary M.		S0002249	01		230000		138.00
G0012115	06/04/98	353725936	Medina, Arthur G.		S0002248	01		230000		153.00
G0012116	06/04/98	342722791	Mohr, Courtney A.		S0002247	01		230000		110.40
G0012117	06/04/98	387821597	Schanke, Matthew A.		S0002244	01		230000		148.00
G0012118	06/04/98	333741194	Shaw, Amie K. 12119		S0002246	01		230000		138.00
G0012120	06/04/98	387847907	Alfano, Cindy	TUIT REIMB SP98	I0017334	01	441100	520720	3020	186.00
G0012121	06/04/98	AMECOL	American College Testing Progr	ALFANO/CONF	I0017312	01	441100	550100	3020	20.00
G0012122	06/04/98	AMODIL	Amoco Oil Company	5/25	I0017344	050800	415000	540150	6050	40.00
				5/26	I0017346	050800	415000	540150	6050	64.43
									CHECK TOTAL	104.43

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		NUMBER	NAME	VENDOR'S	INTERNAL						
00012123	06/04/98	ATT	AT & T	7392219814	10017327	02	545000	570500	7060		1,169.73
00012124	06/04/98	ATTCRE	AT&T Credit Corporation	6/98	10017299	01	513000	560300	8060		2,681.67
						01	513000	560400	8060		463.54
										INVOICE TOTAL	3,145.21
00012125	06/04/98	AUDTHE	Auditorium Theatre	FEB 17,99	10017295	050120		170100			858.83
00012126	06/04/98	205329509	Behrendt, Richard		10017315	01	211000	520920	8010		11.00
00012127	06/04/98	360588539	Breen, David A.		10017337	01	327000	550100	3060		61.01
00012128	06/04/98	339540690	Castelein, Karen J	BUS TIP	10017296	050110	343400	550100	4010		50.00
00012129	06/04/98	345345801	Clevenger, Walter		10017298	01	314000	550900	1090		287.90
00012130	06/04/98	483908003	Cox, Terry J.		10017304	050600	460204	550900	6050		180.71
				PHONE APRIL/MAY	10017314	02	545000	570500	7060		58.74
										CHECK TOTAL	239.45
00012131	06/04/98	354705375	Dever, Karen L.	USHER	10017287	01	418000	530200	3090		20.60
00012132	06/04/98	345385894	Drew, Gary		10017318	02	543000	540140	7030		44.64
00012133	06/04/98	347608831	Ernst, Shane M.	USHER	10017288	01	418000	530200	3090		20.60
00012134	06/04/98	FITEQU	Fitness Equipment Services		10017326	01	323200	540120	1010		146.50
00012135	06/04/98	FRALIF	Franklin Life Insurance Compan	WARDELL	10017297	01		212060			662.50

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				VENDOR'S	INTERNAL	FUND	ORGN	ACCT	PROG			
60012136	06/04/98	352646627	George, Dai R.	USHER	10017292	01	418000	530200	3090			20.60
60012137	06/04/98	345307106	Grotharing, Richard B.	PHONE 3-4798	10017307	02	545000	570500	7060			29.36
60012138	06/04/98	328261872	Grossman, Leona	RN NCLEX 5/98	10017302	050110	343100	510341	4010			140.00
60012139	06/04/98	GTEWIR	GTE Wireless	5/19	10017307	02	545000	570500	7060			66.80
60012140	06/04/98	328406399	Hamlin, Albert L.		10017300	01	314000	550900	1090			124.00
60012141	06/04/98	322265707	Happach, Ronald H.		10017319	01	333200	550100	1030			75.60
60012142	06/04/98	238303615	Heather, Dianne K.	CNA CONF	10017310	01	352300	550100	1040			246.50
60012143	06/04/98	JFKHEA	JFK Health World	0010648	10017294	050110	343400	550100	4010			307.00
60012144	06/04/98	331201232	Lagow, Larry	CASE CONF	10017301	01	212100	550100	8030			560.99
60012145	06/04/98	392500967	Lawrence, Marcy	RAYNOR 3/23/98	10017291	050130	345100	530200	4020			50.00
60012146	06/04/98	LIVUS	Livent (US) Inc	4/7/99 DEPOSIT	10017293	050120		170100				564.50
60012147	06/04/98	LTDCBM	LTD Commodities Inc	3-36850	10017348	050500	414000	540190	6030			26.71
60012148	06/04/98	LUMIC	Lumicon		10017323	01	335300	540120	1010			59.00
60012149	06/04/98	320422840	Murray, Kris A.		10017306	01	314000	550900	1090			111.00
60012150	06/04/98	344569937	Olmsted, Brian T.	3-HR REIMB	10017311	01	212100	520720	8030			345.00
60012151	06/04/98	ORITEL	Orion Telescope & Binocular Co		10017325	01	335300	540120	1010			147.08

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				VENDOR'S INTERNAL	MODULE						
G0012152	06/04/98	343745702	Patrick, Julietta	WAHL	I0017290	050130	345100	530200	4020	455.00	
G0012153	06/04/98	329461846	Paulsen, Carmel A.		I0017317	03	548000	540140	7090	34.82	
G0012154	06/04/98	PLATEC	Platinum Technology Inc	MNT 007572	I0017321	01	369000	540420	8080	379.00	
G0012155	06/04/98	324544435	Puci, Shirley		I0017342	01	352000	550100	1040	12.67	
G0012156	06/04/98		Prabhakar, Rathna		I0017356	01	513000	550400	8060	562.67	
G0012157	06/04/98	PROBEN	Professional Benefit Administr	5/26/98	I0017339	051000	520300	540830	6090	3,023.76	
						051000	520300	540840	6090	2,330.51	
						051000	520300	540850	6090	344.00	
						051000	520300	540870	6090	1,720.00	
						051000	520300	540880	6090	629.52	
						051000	520300	540890	6090	1,584.15	
										INVOICE TOTAL	
										9,631.94	
G0012158	06/04/98	PRYRES	Pryor Resources, Inc		BREED/BRADLEY	I0017303	01			118.00	
G0012159	06/04/98	509803641	Schreiner, Stephanie L.			I0017340	01	352000	550100	1040	44.80
G0012160	06/04/98	357408100	Seagren, Catherine		1 HR REIMB	I0017324	01	520100	520720	8020	88.30
G0012161	06/04/98	SHEOIL	Shell Oil Company		0524292	I0017353	050800	415000	540150	6050	165.18
G0012162	06/04/98	348506270	Shelley, Chris			I0017320	01	314000	550900	1090	137.64
G0012163	06/04/98	SOUILL	Southern Illinois University		CNA CHECK	I0017322	01	352300	530200	1040	180.00
G0012164	06/04/98	SPRIN	SPRINT		5/16	I0017331	02	545000	570500	7060	3,086.12

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				VENDOR'S	INTERNAL					
00012165	06/04/98	STEARE	Sterling Area Chamber of Commerce	EXPO 98	10017305	01	419000	540190	3090	225.00
00012166	06/04/98	SUPER	SUPERAMERICA	5/26/98	10017349	050800	415000	540150	6050	37.00
00012167	06/04/98	310401202	Thomas, Robert	NILS	10017316	01	362100	550100	2010	31.50
00012168	06/04/98	375442519	VanderWege, Robertus J.		10017313	01	322100	540120	1010	173.97
00012169	06/04/98	WILWRI	Wilbur Wright College	STATE DUES	10017333	101140	461414	590900	6090	90.00
00012170	06/04/98	356720601	Wilkinson, Tammy	USHER	10017289	01	418000	530200	3090	20.60
00012171	06/04/98	343306001	Williamson, Judith B.		10017308	01	314000	550900	1090	137.64
00012172	06/04/98	20000	Zoobooks	RENEWAL	10017351	050500	414000	540190	6030	20.95
<i>total 12173 + 12174</i>										
00012175	06/11/98	AMEEXP1	American Express Financial Adv	6/15/98 P/R	10017455	01		212010		375.00
00012176	06/11/98	344787075	Amesquita, Daniel C.		50002291	01		230000		138.00
00012177	06/11/98	355522414	Anderson, Sandra		10017507	050110	343100	550100	4010	81.90
00012178	06/11/98	ATT	AT & T	5/22/98	10017428	02	545000	570500	7060	2.38
00012179	06/11/98	348766255	Batten, Carissa M.		50002292	01		230000		10.00
00012180	06/11/98	345749015	Beien, Adam V.		50002294	01		230000		138.00
00012181	06/11/98	336747162	Beveroth, Tara A.		10017484	101241	461461	590900	6090	9.00
00012182	06/11/98	324782914	Biagioli, Melissa R.		50002293	01		230000		153.00

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				VENDOR'S	INTERNAL					
00012183	06/11/98	339786096	Bitter, Joshua T		90002267	01		230000		71.00
00012184	06/11/98	348704597	Boerjan, Lindsey M		90002266	01		230000		199.00
00012185	06/11/98	329601438	Bunnell, Christopher E		90002263	01		230000		25.00
00012186	06/11/98	355667463	Brooks, Jennifer L		90002262	01		230000		71.00
00012187	06/11/98	CAPGUA	Capital Guardian Trust Company	6/15/98 P/R	10017456	01		212180		375.00
00012188	06/11/98	321688145	Cecil, Alicia		90002261	01		230000		138.00
00012189	06/11/98	359627688	Cortez, Patricia M		90002257	01		230000		528.00
00012190	06/11/98	CREMAN	Credit Management Services	R FASSLER	10017472	01	520100	590400	8020	132.00
00012191	06/11/98	CTICON	CTI Conferences	CONF-00SP0DARCZ	10017487	050130	345400	550100	4090	225.00
00012192	06/11/98	341784633	Duncan, Chassity N		90002296	01		230000		138.00
00012193	06/11/98	453417425	Edelbach, David J	ACS CONF	10017475	01	335200	550100	1010	169.79
00012194	06/11/98	544045573	Edmunds, Brooke		10017485	101241	461461	590900	6090	9.00
00012195	06/11/98	EQLIF	Equitable Life Assurance	6/15/98 P/R	10017457	01		212020		132.00
00012196	06/11/98	324804519	Fairbanks, Michaelleen		10017482	101241	461461	590900	6090	9.00
00012197	06/11/98	FARNEW	Farmers New World Life Insuran	6/15/98 P/R	10017458	01		212040		25.00
00012198	06/11/98	320787316	Farster, Levi S	ST LOAN 6/11/98	10017483	051400		130905		300.00

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57	CHECK NUMBER		PAYEE/VENDOR NUMBER		INVOICE NUMBER VENDOR'S		INTERNAL FUND	ORGN	ACCT	PROG	CHECK AMOUNT
		DATE	NAME								
00012199	06/11/98	335801022 Fassler, Robert C.				50002260	01		230000		24.00
00012200	06/11/98	470808708 Fearing, Tracy L.				50002295	01		230000		675.00
00012201	06/11/98	FEDLIF - Federal Life Insurance Company	6/15/98 P/R			10017459	01		212050		20.00
00012202	06/11/98	463374349 Flores, Augustine	STUDENT LOAN			10017509	051400		130905		150.00
00012203	06/11/98	FRALIF - Franklin Life Insurance Company	6/15/98 P/R			10017460	01		212060		670.00
00012204	06/11/98	345627825 Gascoigne, Julie M.				50002271	01		230000		61.00
00012205	06/11/98	320726291 Gehant, Jessica M.				50002270	01		230000		199.00
00012206	06/11/98	355761638 Gilbert, Wendy A.				50002256	01		230000		150.00
00012207	06/11/98	347647323 Gray, Jennifer				50002269	01		230000		163.20
00012208	06/11/98	341465634 Grosshans, Mary L.				50002290	01		230000		308.00
00012209	06/11/98	349244872 Hall, Zollie W.				10017420	01	331000	550100-2080		46.29
00012210	06/11/98	324807415 Harrison, Amie K.				50002268	01		230000		209.00
00012211	06/11/98	361708573 Harrison, Angela M.				50002279	01		230000		3.00
00012212	06/11/98	HIGEDU - Higher Education Publication I	6/5/98			10017431	01	311000	540600-8010		51.00
00012213	06/11/98	Hilton Inn Towers	BUFFET-DINNER			10017506	050120	343200	590900-4040		783.50
00012214	06/11/98	353723899 Holmberg, Kate E.				50002278	01		230000		138.00

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				VENDOR'S INTERNAL	NUMBER					
00012215	06/11/98	HORMAN	Horace Mann Insurance Company	6/15/98 P/R	I0017461	01		212080		25.00
00012216	06/11/98	ICCTA	Illinois Community College Tru	AWARDS RECP	I0017423	01	110000	550100	8050	340.00
						01	211000	550100	8010	100.00
									INVOICE TOTAL	440.00
00012217	06/11/98	ILLDEP	Illinois Department of Revenue	6/15/98 P/RA	I0017525	01		210200		5,614.47
00012218	06/11/98	ILLMUT	Illinois Mutual	6/15/98 P/R	I0017467	01		211550		27.26
00012219	06/11/98	INTREV	Internal Revenue Service	6/15/98 P/R	I0017477	01		210900		52.61
00012220	06/11/98	326804648	Jacobs, Michael		S0002277	01		230000		138.00
00012221	06/11/98	357785007	James, Amy S.		S0002276	01		230000		276.00
00012222	06/11/98	KAOJOE	Joel A. Kagan, Circuit Court	6/15/98 P/R	I0017476	01		210900		130.00
00012223	06/11/98	328002325	Johnson, Jason A.		S0002275	01		230000		71.00
00012224	06/11/98	356762559	Johnson, Jeremiah P.	UPGRADE 6/1/98	I0017421	01	369000	530200	8080	1,579.66
00012225	06/11/98	399921385	Johnson, Tara L.		S0002274	01		230000		276.00
00012226	06/11/98	341402624	Kehl, Steven R.		S0002273	01		230000		3.00
00012227	06/11/98	331201232	Lagow, Larry	HECA CONF	I0017425	01	130903			52.29
00012228	06/11/98	594285744	Land, Patrick K.		I0017523	050130	345400	550900	4090	103.95
00012229	06/11/98	MEVILD	McDonald, S. Mowers, Trustee	6/15/98 P/R	I0017480	01		210800		125.00

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				VENDOR'S	INTERNAL	FUND	ORGN						
00012230	06/11/98	339522919	lynch, Janet I.	10017481	01	314000	550900	1090					111.00
00012231	06/11/98	339541566	Mayana, Tammy D.	90002255	01		230000						264.00
00012232	06/11/98	MAISTA	Main Stay Funds	6/15/98 P/R	10017462	01		212170					75.00
00012233	06/11/98	351420202	Matheson, Michael R.	90002278	01		230000						199.00
00012234	06/11/98	355743622	Mazzatorta, Shelley	STUDENT LOAN	10017508	051400		130905					150.00
00012235	06/11/98	343403352	Meznarich, Ranelle A.	90002287	01		230000						344.16
00012236	06/11/98	327806324	Mickley, Renae E.	90902288	01		230000						92.00
00012237	06/11/98	329447971	Mongan, Connie	10017468	050130	345100	530200	4020					1,100.00
00012238	06/11/98	342709077	Nusbaum, Michele R.	90002287	01		230000						204.00
00012239	06/11/98	478586368	Paulsen, Darryl D.	ADVANCE 6/11/98	10017422	02	542000	550100	7020				184.50
00012240	06/11/98	349321005	Pickering, Beverly J.	90002286	01		230000						10.00
00012241	06/11/98	PRUMUT	Prudential Mutual Funds	6/15/98 P/R	10017463	01		212140					100.00
00012242	06/11/98	361665822	Ramirez, Jacey L.	90002285	01		230000						138.00
00012243	06/11/98	345680997	Rangel, Jennifer	90002259	01		230000						138.00
00012244	06/11/98	360644531	Reiley, Scott M.	90002284	01		230000						3.00
00012245	06/11/98	359708546	Saldivery, Norma E.	90002254	01		230000						308.00

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			VENDOR'S INTERNAL	NAME					
00012264	06/11/98	323661427 Bettner, Leslie M.	S0002325	01	230000				156.80
00012265	06/11/98	358740686 Bruckner, Kevin	S0002324	01	230000				138.00
00012266	06/11/98	359605964 Collins, Rae L.	S0002323	01	230000				1,520.49
00012267	06/11/98	324544598 Collins, Stuart C.	S0002322	01	230000				1,542.00
00012268	06/11/98	355782765 Crownhart, Beth A.	S0002321	01	230000				155.20
00012269	06/11/98	360623415 Davis, Leslie A.	S0002320	01	230000				117.00
00012270	06/11/98	463374349 Flores, Augustine	S0002305	01	230000				681.65
			S0002318	01	230000				-574.75
			S0002319	01	230000				574.75
							CHECK TOTAL		681.65
00012271	06/11/98	330723541 Green, Jennifer A.	S0002304	01	230000				138.00
00012272	06/11/98	335602532 Hoffmiller, Kathleen	S0002303	01	230000				46.00
00012273	06/11/98	339762379 Keefer, Christina	S0002302	01	230000				122.40
00012274	06/11/98	999999999 Lawrence, Edwin F.	S0002301	01	230000				28.00
00012275	06/11/98	522442070 Lawrence, Marilou	S0002300	01	230000				28.00
00012276	06/11/98	355743622 Mazzarisi, Shelley	S0002299	01	230000				950.00

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00012277 06/11/98	322625456 Moreno, Melissa L.	50002298	01	230000				1,062.00
00012278 06/11/98	347663002 B'Bryan, Sylvia	50002317	01	230090				46.00
00012279 06/11/98	344940860 Pizzata, Shahnavaz M.	50002316	01	230000				122.40
00012280 06/11/98	339540521 Plummer, Cynthia A.	50002315	01	230000				110.40
00012281 06/11/98	355788164 Preston, Anne K.	50002314	01	230000				110.40
00012282 06/11/98	318681226 Qureshi, Jamal A.	50002313	01	230000				122.40
00012283 06/11/98	327480054 Sartwell, Jill D.	50002312	01	230000				117.00
00012284 06/11/98	349148265 Saunders, Audrey	50002311	01	230000				31.00
00012285 06/11/98	361727587 Stahler, Allison	50002310	01	230000				46.00
00012286 06/11/98	349567913 Thielen, Dallas M.	50002309	01	230000				130.00
00012287 06/11/98	318408017 Thompson, Bonnie	50002308	01	230000				1,680.00
00012288 06/11/98	360743901 Thompson, Michele L.	50002307	01	230000				46.00
00012289 06/11/98	339664277 Weidel, Kalene J.	50002306	01	230000				204.00
00012290 06/15/98	359500476 Bart, Jacqueline	ST LOAN 6/15/98	I0017617	051400	130905			300.00
<i>Trid # 12291+12292</i>								
00012293 06/25/98	ABC SCH - ABC School Supply	7033084	I0017634	01	130903			1,659.00
00012294 06/25/98	ACEHAR - Ace Hardware	402609	I0017537	02	543000	540140	7030	13.83

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				VENDOR'S	INTERNAL	FUND	ORGN			
G0012294	06/25/98	ACEHAR	Ace Hardware	397523	I0017540	02	543000	540140	7030	17.05
									CHECK TOTAL	30.88
G0012295	06/25/98	AFFSTE	Affiliated Steam	0262471	I0017272	03	543000	540140	7090	103.08
G0012296	06/25/98	AMMUL	AM Multigraphics	1545950	I0017265	050300	212200	540810	6090	373.05
G0012297	06/25/98	AMBNEW	Amboy News	4/16/98	I0017630	01	212100	540700	8030	32.00
G0012298	06/25/98	AAUW	American Association of Univer	MEMBERSHIP 99	I0017590	01		170100		35.00
G0012299	06/25/98	AMELIS	American List Counsel	138697	I0017395	01	419000	540190	3090	350.00
G0012300	06/25/98	ARAUNI	Aratmark Uniform Services Inc	5/29/98	I0017549	01	323100	530200	1010	142.04
G0012301	06/25/98	BAKTAY	Baker & Taylor	825-88-1662	I0017549	01	362100	540500	2010	301.25
G0012302	06/25/98	BESWES	Best Western Brandywine Lodge	326499	I0017267	01	311000	550100	8010	33.25
				328656	I0017268	01	311000	550100	8010	128.95
				40958	I0017274	01	513000	550400	8060	78.85
									CHECK TOTAL	241.05
G0012303	06/25/98	BLAFS	Blackhawk FS Inc	31587	I0017643	02	543000	540140	7030	707.70
G0012304	06/25/98	BODDYN	Body Dynamics Fitness Equipment	18845	I0017586	01	323200	540120	1010	73.57
G0012305	06/25/98	BROFER	Browning-Ferris Industries	980500/0005868	I0017594	02	545000	570700	7060	335.00

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		NUMBER	NAME	VENDOR'S	INTERNAL					
00012306	06/25/98	CCPINB	CGP Industries, Inc	99051067	10017247	02	542000	540140	7020	156.76
00012307	06/25/98	COHHOM	COH Home Health Center	20510	10017217	01	352400	540120	1040	44.00
00012308	06/25/98	CHRHIQ	Chronicle of Higher Education	74970	10017374	01	513000	550400	8060	1,472.00
00012309	06/25/98	COLADM	College Administration Public	101553A 63	10017588	01		170100		61.50
00012310	06/25/98	COLENE	Columbia Energy Services	5/14/98	10017636	02	545000	570100	7060	4,647.25
00012311	06/25/98	COMEDI	Commonwealth Edison	13655 5/8/98	10017370	02	545000	570300	7060	7,691.07
				3088 5/29/98	10017561	02	545000	570300	7060	29.43
									CHECK TOTAL	7,720.50
G0012312	06/25/98	COMUNI	Community Unit School District	4783	10017251	01	110000	530500	8050	28.77
G0012313	06/25/98	CONMED	Concept Media	29975	10017597	01	362100	540500	2010	710.00
G0012314	06/25/98		Voided Check							
G0012315	06/25/98	CONMAN	Consolidated Management Co	90279	10017228	01	511000	550100	8010	22.00
				90295	10017227	01	520100	550100	8020	12.30
				90294	10017231	01		130903		767.50
				90291	10017244	01	418000	540190	3090	416.75
				90274	10017257	01	419000	540190	3090	28.33
				90268	10017258	01	419000	540190	3090	101.10
				90286	10017259	01	513000	550400	8060	132.00
				90290	10017264	01		130904		80.30

CHECK NUMBER	PAYEE/VENDOR NAME	VENDOR'S NUMBER	INTERNAL NUMBER	FUND	ORGN	ACCT	PROG	CHECK AMOUNT
00012315 06/25/98	CONMAN Consolidated Management Co	90284	10017269	050130	345100	550100	4020	76.25
		90287	10017270	050130	345100	550100	4020	42.75
				050130	345100	550100	4020	42.75
				050110	343100	550100	4010	47.50
							INVOICE TOTAL	133.00
		90281	10017276	01	331000	550100	2080	112.50
		90275A	10017277	01	331000	550100	2080	18.95
		90286A	10017278	01	331000	550100	2080	12.13
		90297	10017280	01	342200	540120	1020	75.20
		90288	10017285	102000	322201	590900	9010	44.05
		90289	10017286	01	328100	550100	1050	89.50
		90298	10017546	01	211000	550900	8010	65.25
				01	110000	550100	8050	40.00
							INVOICE TOTAL	105.25
		90300	10017557	01	530010	550900	8040	104.00
		90293	10017599	01	419000	540170	3090	825.00
							CHECK TOTAL	3,156.11
00012316 06/25/98	CONPLAY Constructive Playthings	5016650802	10017654	01	130903			1,983.53
00012317 06/25/98	COROFF Corporate Office City	27420-0	10017394	01	327000	540110	3060	139.95
		27769-0	10017646	01	351000	580520	1040	1,948.20
		27768-0	10017650	01	420000	580520	3010	2,053.20
		27766-0	10017655	01	430100	580520	3040	1,805.70
							CHECK TOTAL	5,947.05

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		NAME	VENDOR'S INTERNAL	18008301 01A	I0017365 01					
00012318	06/25/98	CURTIS	CURTIS 1000			051100	520400	540810 6090		1,970.31
										1,970.31
										1,978.04
										1,978.04
										206.22
										42.27
										42.27
										2,226.53
										2,226.53
G0012319	06/25/98	DAICHR	Daily Chronicle	18202	I0017558 01	513000	550400	8060		129.30
G0012320	06/25/98	DDCPUB	DDC Publishing, Inc	0364948	I0017553 01	332400	540120	1020		106.80
G0012321	06/25/98	DIAIMA	Diagnostic Imaging Inc	538996	I0017281 01	352500	530400	1040		60.00
G0012322	06/25/98	ECOLAB	ECOLAB	5372065	I0017415 02	541000	530400	7010		169.00
G0012323	06/25/98	ENVPROM	Environmental Protection Agency	103817AAC	I0017576 12	544000	540190	7040		100.00
G0012324	06/25/98	FAXILL	Faxon Illinois Service Center	619021	I0017559 01	362100	540600	2010		31.00
G0012325	06/25/98	FGMARC	FGM Architects Engineers	98023E 2	I0017595 03	512030	580400	8020		366.91
G0012326	06/25/98	FLOWE	Flowers Etc	P VINSON	I0017240 01	211000	550900	8010		35.75
G0012327	06/25/98	GALRES	Gale Research	7885081	I0017610 01	362100	540500	2010		144.09
				7888194	I0017611 01	362100	540500	2010		144.09
				7888902	I0017612 01	362100	540500	2010		149.96
				7891702	I0017613 01	362100	540500	2010		104.99
				7894736	I0017614 01	362100	540500	2010		144.09

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				VENDOR'S	INTERNAL					
00012327	06/25/98	GALRES	Gale Research	7897082	I0017615 01	362100	540500	2010		82.19
				7919129	I0017616 01	362100	540500	2010		166.01
										CHECK TOTAL 926.22
00012328	06/25/98	GALLS	Gall's Inc	40127416	I0017221 12	544000	540190	7040		417.05
				401274160003	I0017224 12	544000	540190	7040		40.75
				522736900001	I0017242 12	544000	540190	7040		180.93
										CHECK TOTAL 638.73
00012329	06/25/98	GLATIR	Olfafka's Tire City	07079	I0017534 02	543000	540140	7030		12.50
00012330	06/25/98	GLECOM	Global Computer Supplies	30150767	I0017404 01	363200	540410	2020		236.77
00012331	06/25/98	GREIAK	Great Lakes Airgas Inc	032791	I0017535 01	333200	540120	1030		4.45
00012332	06/25/98	GRUTRU	Grummert's True Value	060402 0053	I0017536 02	541000	540140	7010		7.09
00012333	06/25/98	HWWIL	H. W. Wilson Company	51296039	I0017633 01	362100	540500	2010		648.96
00012334	06/25/98	HASOFF1	Haskells Office City	77403-0	I0017366 01	352400	540120	1040		13.90
				77203-0	I0017369 01	352400	540120	1040		6.95
				27116-0	I0017407 01	352400	540110	1040		81.96
				27419-0	I0017412 01	311000	540110	8010		89.79
				27915-0	I0017548 01	212300	540110	2090		47.43
										CHECK TOTAL 240.03

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00012335	06/25/98	HIGHS	Highsmith Inc			5072615-001	I0017405	01		363200	540410	2020	401.51
00012336	06/25/98	HONEY	Honeywell Inc			675PT668	I0017245	03		548000	540140	7090	157.88
						676PT669	I0017577	03		548000	540140	7090	67.52
												CHECK TOTAL	225.40
00012337	06/25/98	IACAC	Illinois Assoc for College Adm	98-99 DUES		I0017527	01			170100			55.00
00012338	06/25/98	ICCTA	Illinois Community College Tru	LOBBY DAY		I0017241	01		110000	550100	8050		150.00
							01		211000	550100	8010		75.00
												INVOICE TOTAL	225.00
												DUES 7-98-12/98	I0017596 01 170100 3,396.19
												CHECK TOTAL	3,621.19
00012339	06/25/98	ILLMAN	Illinois Manufactures Associat	98-99 DUES		I0017528	050130			170100			300.00
00012340	06/25/98	ILLCPA	Illinois CPA Society		MEYER/BRADLEY	I0017591	01			170100			165.00
							01			170100			165.00
												INVOICE TOTAL	330.00
00012341	06/25/98	INSMED	Insight Media			IA90380-IN	I0017367	01	352200	540420	1040		9.95
						1090380-IN	I0017409	01	352200	540420	1040		31.35
												CHECK TOTAL	41.30
00012342	06/25/98	INTSOL	Intelligent Solutions			000616	I0017252	02	546000	540600	7080		120.00
00012343	06/25/98	INTTHO	Intl Thomson Publishing			2201838250	I0017617	050130	345100	540120	4020		78.59

CHECK NUMBER	DATE	PAYEE/VENDOR NUMBER	NAME	INVOICE NUMBER		FUND	ORGN	ACCT	PROG	CHECK AMOUNT
				VENDOR'S	INTERNAL					
00012344	06/25/98	JOHWIL	John Wiley & Sons, Inc.	4253831	10017565	01	362100	540500	2010	30.48
00012345	06/25/98	JOHSUP	Johnstone Supply	592413	10017622	01	333200	540120	1030	1,363.75
00012346	06/25/98	JOSTE	Josten's Inc	490642	10017396	01	418000	540190	3090	207.51
				487385	10017416	01	418000	540190	3090	42.34
				490288	10017649	01	418000	540190	3090	1,408.35
				492238	10017651	01	418000	540190	3090	15.38
									CHECK TOTAL	1,673.58
00012347	06/25/98	KENSTA	Kent State University	064741A	10017533	01	324800	540120	1010	20.75
00012348	06/25/98	KIDMUS	Kidder Music	146534	10017253	01	322600	540120	1010	279.00
00012349	06/25/98	KLARAD	Klaus Radio Inc	98001	10017640	01	363200	540410	2020	740.58
00012350	06/25/98	KMART	Kmart		10017550	02	542000	540140	7020	55.03
00012351	06/25/98	KSBHOS	KSB Hospital	HLTHCR-PROVIDER	10017569	01	362100	540500	2010	150.00
00012352	06/25/98	LIBCOR	Library Corporation	98020095	10017560	01	362100	540900	2010	395.00
00012353	06/25/98	LUNDO	Lundgren's Inc	326773	10017544	050600	460701	540900	6050	7.00
				326952	10017545	01	212300	540110	2090	24.38
									CHECK TOTAL	31.38
00012354	06/25/98	MSPOOL	M & S Pools & Spas	655 09 01	10017645	02	541000	540140	7010	1,125.78

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		NUMBER	NAME	VENDOR'S	INTERNAL					
G0012362	06/25/98	NAEIR	NAEIR	F410078	I0017629	01	513000	540600	8060	99.00
G0012363	06/25/98	NASFAA	National Assoc of Student Fina	5964	I0017238	01	513000	550400	8060	303.00
G0012364	06/25/98	NCGET	NCGET	98-0276	I0017555	01	341000	540600	2080	50.00
G0012365	06/25/98	NORILL	Northern Illinois Gas Company	1270 5/28/98	I0017551	02	545000	570100	7060	114.59
				1292 5/28/98	I0017556	02	545000	570100	7060	50.43
				6390 6/2/98	I0017566	02	545000	570100	7060	418.56
				1307 5/28/98	I0017571	02	545000	570100	7060	95.18
				9500 6/4/98	I0017652	02	545000	570100	7060	1,022.14
CHECK TOTAL										1,700.90
G0012366	06/25/98	PEABU	Peabody's Inc	016636	I0017237	02	543000	540140	7030	13.48
				017182	I0017529	02	543000	540140	7030	7.43
				R006006	I0017572	02	543000	540140	7030	130.60
CHECK TOTAL										151.51
G0012367	06/25/98	PITBOW	Pitney Bowes	448209	I0017246	02	546000	540110	7080	209.00
G0012368	06/25/98	QUACIT	Quad-City Times	430927-6	I0017541	01	513000	550400	8060	279.63
				438534-1	I0017593	01	513000	550400	8060	396.78
				431643-9	I0017638	01	513000	550400	8060	643.15
CHECK TOTAL										1,319.56

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57	CHECK NUMBER		PAYEE/VENDOR NUMBER		INVOICE NUMBER VENDOR'S INTERNAL		FUND	ORGN	ACCT	PROG	CHECK AMOUNT
	DATE	NAME									
	00012369	06/25/98	QUILL	Quill Corporation	7752239	I0017222	050130	345400	540110	4090	68.79
					7753321	I0017392	050130	345400	540110	4090	28.93
					7883675	I0017397	050130	345400	540110	4090	167.26
										CHECK TOTAL	264.98
	G0012370	06/25/98	RGRA	R-Graphics	329731	I0017542	050300	212200	540810	6090	455.56
	G0012371	06/25/98	RRBOW	R.R. Bowker	704036	I0017607	01	362100	540500	2010	264.29
					734231	I0017608	01	362100	540500	2010	254.07
					739801	I0017609	01	362100	540500	2010	177.89
										CHECK TOTAL	696.25
	G0012372	06/25/98	RADRAN	Radio Ranch Inc	11978	I0017255	12	544000	540190	7040	87.00
					WRK 11974	I0017410	12	544000	540190	7040	475.00
					7074	I0017560	02	541000	530400	7010	297.00
										CHECK TOTAL	859.00
	00012373	06/25/98	REQSUP	Regional Superintendent of Sch		I0017585	01	211000	550900	8010	126.50
	00012374	06/25/98	ROCRIV1	Rock River Printers	39569	I0017632	01	418000	540190	3090	2,299.50
	00012375	06/25/98	ROCREG	Rockford Register Star	797400	I0017401	01	513000	550400	8060	232.36
	00012376	06/25/98	ROTCLU	Rotary Club of Sterling	3/31	I0017230	01	211000	520920	8010	22.00
	00012377	06/25/98	SAUVALN	Sauk Valley Newspapers	LEGAL 978	I0017620	01	110000	540700	8050	34.76

CHECK NUMBER	DATE	PAYEE/VENDOR		INVOICE NUMBER										CHECK AMOUNT
		NUMBER	NAME	VENDOR'S	INTERNAL	FUND	ORGN	ACCT	PROG					
90012378	06/25/98	SAUVALN	Sauk Valley Newspapers	BEANIE BABY	I0017283	050110	343100	540700	4010					202.05
				1238	4/19 4/26	I0017284	01	323200	550900	1010				274.32
				4/30/98	COLREL	I0017402	01	212100	540700	8030				417.56
				4/30/98	RECRUIT	I0017418	01	513000	550400	0060				30.80
				1238	4/17	I0017582	050600	461200	540900	6050				492.83
														CHECK TOTAL 1,417.56
G0012379	06/25/98	SBMBUS	SBM Business Equipment Center	236842		I0017260	01	520100	530200	8020				102.16
				236833		I0017266	01	212300	540110	2090				27.50
				236832		I0017552	01	441100	540110	3020				93.53
				236841		I0017584	01	311000	540110	8010				284.38
				238641		I0017631	01	430100	540110	3040				5.99
														CHECK TOTAL 513.56
G0012380	06/25/98	SCESTA	Scenic Stage Line, Inc	6446		I0017580	050600	460302	550900	6050				90.50
G0012381	06/25/98	SCHNOR	Schelde North America	3343		I0017628	050600	460401	580620	6050				3,785.34
						101010	461401	590900	6090				485.66	
														INVOICE TOTAL 4,271.00
G0012382	06/25/98	SENPOO	Sentry Pool & Chemical Supply	175096		I0017403	02	541000	540140	7010				57.00
G0012383	06/25/98	SFISTA	SFI Standard Forms Inc	1058779		I0017413	01	520100	540110	8020				132.91
G0012384	06/25/98	SHAPRE	Shawver Press Inc	110		I0017618	050130	345400	540700	4090				41.97

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57	CHECK NUMBER		PAYEE/VENDOR NAME		INVOICE NUMBER VENDOR'S INTERNAL		FUND	ORGN	ACCT	PROG	CHECK AMOUNT
	DATE	NUMBER	NAME	NAME	VENDOR'S INTERNAL	INTERNAL	FUND	ORGN	ACCT	PROG	CHECK AMOUNT
	00012385	06/25/98	SPORIV	Spoon River College	JENSEN-97-98	10017531	01	521000	590300	9030	2,709.63
	00012386	06/25/98	STASUP	State Supply Company	093656	10017539	03	548000	540140	7090	59.56
					093936	10017567	03	548000	540140	7090	155.20
										CHECK TOTAL	214.76
	G0012387	06/25/98	STESEC	Stewart Security	34822	10017372	12	544000	530900	7040	840.00
					34934	10017639	12	544000	530900	7040	840.00
										CHECK TOTAL	1,680.00
	G0012388	06/25/98	SWAFLO	Swartleys Florist	5/20	10017543	01		130903		6.00
					5/15	10017587	01	418000	540170	3090	220.00
										CHECK TOTAL	226.00
	00012389	06/25/98	T8NTEC	Toner Tech Plus	611	10017232	01	369000	540110	0080	1,051.25
	00012390	06/25/98	TOTLIN	Total Line Supply Company	83274	10017653	02	542000	540140	7020	502.75
	00012391	06/25/98	TRICOL	Triton College	SPRING-98	10017532	01	521000	590300	9030	1,278.75
	00012392	06/25/98		Voided Check							
	G0012393	06/25/98	UNICOM	Unique Computer	46250 S	10017220	01	352100	540110	1040	49.95
					46244	10017249	01	361000	540110	2080	105.00
					46442	10017250	01	361000	540110	2080	135.00
					46277	10017254	01	331000	540110	2080	65.00

CHECK NUMBER		PAYEE/VENDOR NUMBER		INVOICE NUMBER		VENDOR'S INTERNAL	FUND	ORGN	ACCT	PROG	CHECK AMOUNT
00012393	06/25/98	UNICOM	Unique Computer	46278	I0017261	01	363200	540410	2020		125.00
				46183	I0017271	01	351000	540110	1040		55.00
				46443	I0017282	01	324200	540120	1020		125.00
				46185 S	I0017376	050130	345400	580510	4090		1,625.00
				46134 S	I0017406	01	351000	540110	1040		215.90
				46132 S	I0017411	01	333100	540120	1030		400.00
				46133 S	I0017414	01	361000	540110	2080		149.50
				46644	I0017547	01	335500	540120	1010		52.00
				46405 S	I0017592	01	363200	540410	2020		69.00
				46408 S	I0017635	01	369000	580510	8080		675.00
				46404 S	I0017641	051500	368000	580610	2010		4,027.00
						062120	362300	580610	2010		3,612.00
										INVOICE TOTAL	7,639.00
				46403 S	I0017642	01	363200	580610	2020		7,570.00
				46494 S	I0017648	051500	368000	580610	1030		4,600.00
						051500	368000	580610	1030		2,090.00
										INVOICE TOTAL	6,690.00
										CHECK TOTAL	25,745.35
00012394	06/25/98	UNISO	Unisource	140874 00	I0017373	050300	212200	540810	6090		1,425.03
00012395	06/25/98	UNIPAR	United Parcel Service	618478 238	I0017554	01	513000	540430	8060		268.15
00012396	06/25/98	USPOS	US Postmaster	JUNE 1998	I0017647	01	513000	540430	8060		3,000.00
00012397	06/25/98	USPOS	US Postmaster	00007-STD(A)	I0017573	01	513000	540430	8060		85.00

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	DATE	NAME									
	00012398	06/25/98	VDMIND	Vonachen Industrial Supplies	026366	10017368	02	542000	540140	7020	14.21
					029700	10017398	02	542000	540140	7020	130.95
					0302.5	10017538	02	542000	540140	7020	487.60
										CHECK TOTAL	632.76
	00012399	06/25/98	WALMAR	Wal-Mart Stores, Inc	8383403	10017575	02	543000	540140	7030	47.83
	00012400	06/25/98	WARMUR	Ward, Murray, Pace, & Johnson,	838001	10017234	01	110000	530500	8050	3,225.00
					272003	10017234	12	512120	530500	8020	1,025.00
										CHECK TOTAL	4,250.00
	00012401	06/25/98	328423343	Warrenfeltz, Roger	JUNE 98	10017400	02	541000	530400	7010	400.00
	00012402	06/25/98	WESPUB	West Publishing Company	15045303	10017601	01	362100	540500	2010	95.50
					19074488	10017602	01	362100	540500	2010	528.50
					19650160	10017603	01	362100	540500	2010	118.00
					20054233	10017604	01	362100	540500	2010	41.40
					20239744	10017605	01	362100	540500	2010	18.60
					20759827	10017606	01	362100	540500	2010	158.50
										CHECK TOTAL	960.50
	00012403	06/25/98	WILLOW	Wilkins-Lowe and Company	16214	10017377	12	512120	560700	8020	790.25
					16213	10017378	12	512120	560700	8020	4,734.00
					16215	10017379	12	512120	520200	8020	3,803.00
										CHECK TOTAL	9,327.25

CHECK NUMBER	DATE	PAYEE/VENDOR NUMBER	NAME	INVOICE NUMBER VENDOR'S	INTERNAL	FUND	ORGN	ACCT	PROG	CHECK AMOUNT
00012404	06/25/98	WISTUR	Wisconsin Turf Equipment Corp	710000	10017371	02	543000	540140	7030	2,259.00
00012405	06/25/98	WLLT	WLLT	MAY 1998	10017621	01	212100	540700	8030	84.00
00012406	06/25/98	WSDAM	WSDR AM	MAY 1998	10017625	01	212100	540700	8030	550.00
00012407	06/25/98	WSSFM	WSSQ FM	MAY 1998	10017623	01	212100	540700	8030	500.00
00012408	06/25/98	WXLFM	WXLP FM 97X	MAY 1998	10017626	01	212100	540700	8030	786.00
00012409	06/25/98	WZZFM	WZT FM	MAY 1998	10017624	01	212100	540700	8030	750.00
00012410	06/25/98	XEROX	Xerox Corporation	580690362	10017233	050200	280200			537.71
					050200	362200	560400	6090		56.40
									INVOICE TOTAL	594.11
				580690363	10017275	050200	280200			135.32
					050200	362200	560400	6090		14.94
									INVOICE TOTAL	150.26
				165254591	10017579	050200	362200	540810	6090	342.00
				062720673	10017600	050200	362200	530400	6090	1,005.24
									CHECK TOTAL	2,091.61
00012411	06/25/98	YOUNGREN'S REFRIGERATION INC	15253	10017574	02	541000	530400	7010		216.80
									BANK TOTAL	804,231.99

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CHECK NUMBER	DATE	NUMBER	NAME	INVOICE NUMBER		FUND	ORGN	ACCT	PROG	CHECK AMOUNT
				VENDOR'S	INTERNAL					
Q0003506	05/21/98	345386726	Armstrong, Carol	2ND SEM STIPEND	I0017141	062073	336300	530900	1020	200.00
Q0003507	05/21/98	326706546	Buhlin, Becky	GRAD DINNER	I0017212	063011	451000	550900	3020	100.00
Q0003508	05/21/98	BURCOU	Bureau County Republican	4/14-16/98	I0017137	062023	417000	540120	3020	138.25
Q0003509	05/21/98	CONMAN	Consolidated Management Co	89145A	I0017128	062073	336300	550100	1020	28.85
				90256A	I0017129	062073	336300	550100	1020	446.40
				90254	I0017130	062023	417000	540120	3020	160.45
				90271	I0017131	062073	336300	550100	1020	44.25
									CHECK TOTAL	679.95
Q0003510	05/21/98	360601700	Dalton, Belinda A.	5/13-18 TRAVEL	I0017208	063011	451000	550100	3020	646.65
Q0003511	05/21/98	DIXPUB	Dixon Public Schools	CLAIM 11	I0017161	063030	336500	540100	1030	996.04
Q0003512	05/21/98	EMPASS	Employers' Association of Illi	P-BOHSE CONF	I0017210	063011	451000	550900	3020	65.00
Q0003513	05/21/98	FORMST	Formstart Inc	1602670	I0017138	063020	336400	540110	1030	433.92
Q0003514	05/21/98	350466006	Hahne, Connie	2ND SEM STIPEND	I0017132	062073	336300	530900	1020	200.00
Q0003515	05/21/98	532807714	Hammack, Jim	2ND SEM STIPEND	I0017136	062073	336300	530900	1020	200.00
Q0003516	05/21/98	352487898	Hutchins, Diane	2ND SEM STIPEND	I0017133	062073	336300	530900	1020	300.00
Q0003517	05/21/98	337702074	Minson, Charla	GRAD SUPPLIES	I0017213	063011	451000	550900	3020	25.50

CHECK NUMBER	DATE	NUMBER	NAME	INVOICE NUMBER		FUND	ORGN	ACCT	PROG	CHECK	AMOUNT
				VENDOR'S	INTERNAL						
00003518	05/21/98	NATTEL	National Telelearning Network	083896	I0017164	062073	336300	540120	1020		987.25
00003519	05/21/98	SILRUN	Silicon Run	2848	I0017162	062073	336300	540420	1020		707.00
00003520	05/21/98	STAUNI	State Universities Retirement	5/31/98 PR	I0017216	063020	336400	529990	1030		96.38
						063011	451000	529990	3020		448.03
						062050	347200	529990	4090		66.72
										INVOICE TOTAL	611.13
00003521	05/21/98	322323721	Stevens, Shirley A.	VOL APPREC	I0017140	062060	329100	540110	1060		32.73
00003522	05/21/98	CRESS	The Cress Company	598	I0017165	062073	336300	540420	1020		1,800.00
				568	I0017167	062073	336300	540120	1020		5,400.00
										CHECK TOTAL	7,200.00
00003523	05/21/98	UNICOM	Unique Computer	46103	I0017122	062240	315200	540110	2090		758.00
				45986 S	I0017123	063011	451000	540110	3020		199.80
				45987	I0017124	063011	451000	580520	3020		269.00
				45916	I0017125	062050	347200	540110	4090		99.95
				45979	I0017126	062050	347200	540110	4090		25.00
				41334	I0017127	062032	366000	580610	1030		1,100.00
				46050	I0017169	062073	336300	580510	1020		4,065.00
										CHECK TOTAL	6,516.75
00003524	05/21/98	UNILL	University of Illinois	043098R	I0017135	062022	336102	550100	1090		100.00
00003525	05/21/98	WALLEA	Walnut Leader	4/13/98	I0017139	062023	417000	540120	3020		23.00

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57	CHECK		PAYEE/VENDOR		INVOICE NUMBER		FUND	ORGN	ACCT	PROG	CHECK AMOUNT	
	NUMBER	DATE	NUMBER	NAME	VENDOR'S	INTERNAL						
	Q0003526	05/28/98	SAUEDU	SVCC Educational Fund	5/20	INTERFUND	I0017225	062010	250001		6,380.57	
								062040	250001		9,579.50	
								062060	250001		3,144.81	
								062150	250001		80,895.12	
	<i>Void # 3527</i>										INVOICE TOTAL 100,000.00	
	Q0003528	06/04/98	ADDWES	Addison Wesley Longman	AH-353440-00		I0017357	063042	329400	540120	1060	28.41
	Q0003529	06/04/98		Voided Check								
	Q0003530	06/04/98		Voided Check								
	Q0003531	06/04/98		Voided Check								
	Q0003532	06/04/98		Voided Check								
	Q0003533	06/04/98		Voided Check								
	Q0003534	06/04/98		Voided Check								
	Q0003535	06/04/98		Voided Check								
	Q0003536	06/04/98		Voided Check								
	Q0003537	06/04/98		Voided Check								
	Q0003538	06/04/98		Voided Check								
	Q0003539	06/04/98		Voided Check								
	Q0003540	06/04/98		Voided Check								
	Q0003541	06/04/98		Voided Check								
	Q0003542	06/04/98		Voided Check								
	Q0003543	06/04/98		Voided Check								
	Q0003544	06/04/98		Voided Check								
	Q0003545	06/04/98		Voided Check								
	Q0003546	06/04/98		Voided Check								
	Q0003547	06/04/98		Voided Check								
	Q0003548	06/04/98		Voided Check								
	<i>Void # 3549</i>											
	Q0003550	06/04/98	482803780	Bumsted, Jeff	2ND SEM FACIL		I0017341	062073	336300	530900	1020	200.00
	Q0003551	06/04/98	360601700	Dalton, Belinda A.	PHOTO REIMB		I0017358	063011	451000	540110	3020	33.67
	Q0003552	06/04/98	349244872	Hall, Zollie W.	NW STEEL MTG		I0017352	063020	336400	550100	1030	29.92
	Q0003553	06/04/98	344387179	Holland, Kevin	2ND SEM FACIL		I0017338	062073	336300	530900	1020	200.00
	Q0003554	06/04/98	337604956	Hurd, Mary Ann	LEAD/FACIL		I0017328	062073	336300	530900	1020	200.00

CHECK NUMBER	DATE	PAYEE/ VENDOR NUMBER	NAME	INVOICE NUMBER VENDOR'S INTERNAL	FUND	ORGN	ACCT	PROG	CHECK AMOUNT	
00003555	06/04/98	359468988	Kidder, Mary Lou	5/27-JOLIET	10017350	062071	336200	550100	1020	327.18
00003556	06/04/98	342627521	Landherr, Mary E.	2ND SEM FACIL	10017330	062073	336300	530900	1020	200.00
00003557	06/04/98	472507439	Lindahl, Sharon	2ND SEM/FACIL	10017329	062073	336300	530900	1020	200.00
00003558	06/04/98	322381877	Longfellow, Richard	2ND SEM FACIL	10017336	062073	336300	530900	1020	200.00
00003559	06/04/98	323764506	McNeilly, John	5/25/98	10017343	062250	366300	530200	1090	984.30
00003560	06/04/98	337702074	Minson, Charla		10017363	063011	451000	550100	3020	90.40
00003561	06/04/98	PRAAUD	Pratt Audio-Visual & Video Cor	807030	10017227	062100	547000	580610	7020	2,075.00
00003562	06/04/98	PROHIC	Prophetstown High School	CLAIM 13	10017360	063030	336500	590900	1030	205.00
00003563	06/04/98	RCPRI	RC Printing of Northwestern II	9933	10017359	063011	451000	540200	3020	88.50
00003564	06/04/98	SAUVALN	Sauk Valley Newspapers	JOB FAIR ADS	10017345	062023	417000	540120	3020	672.00
00003565	06/04/98	SCHBL	Scholastic, Inc	5/16/98	10017355	063042	329400	540120	1060	399.91
00003566	06/04/98	SPRIN	SPRINT	5/16/98	10017354	062050	347200	570500	4090	89.36
00003567	06/04/98	322323721	Stevens, Shirley A.		10017362	063042	329400	540190	1060	71.50
00003568	06/04/98		Tourette Syndrome Association	PAMPHLETS	10017361	063011	451000	540120	3020	12.50
00003569	06/04/98	WHIPIN	White Pines Inn	08718	10017347	063020	336400	550100	1030	77.16
00003570	06/11/98	AMBHIC	Amboy High School	CLAIM ONE	10017517	063030	336500	590900	1030	3,219.80

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CHECK NUMBER	DATE	PAYEE/VENDOR NUMBER	NAME	INVOICE VENDOR'S NUMBER	INTERNAL	FUND	ORGN	ACCT	PROG	CHECK AMOUNT
Q0003573	06/11/98	AMECOL	American College Testing Progr	9820070	10017513	062022	336102	530200	1090	525.00
Q0003574	06/11/98	342204142	Asp, Dolores	MED INS 1997-98	10017426	062040	520240	520110	8020	32.50
Q0003575	06/11/98	372380238	Barber, James L.	MED INS 1997-98	10017429	062040	520240	520110	8020	16.20
Q0003576	06/11/98	345051995	Bertsch, Florence S	MED INS 1997-98	10017430	062040	520240	520110	8020	932.50
Q0003577	06/11/98	318246728	Bonner, Dixie	MED INS 1997-98	10017432	062040	520240	520110	8020	32.50
Q0003578	06/11/98	339424259	Burkholder, Adelia	MED INS 1997-98	10017433	062040	520240	520110	8020	32.50
Q0003579	06/11/98	351262777	Burton, Donald	MED INS 1997-98	10017436	062040	520240	520110	8020	32.50
Q0003580	06/11/98	333203511	Byar, William F	MED INS 1997-98	10017437	062040	520240	520110	8020	726.24
Q0003581	06/11/98	CEOPUB	CEGA Publishing	SUBSCRIPTION	10017386	062060	329100	540120	1060	21.00
Q0003582	06/11/98	324543350	Coomes, Lene L	5/27/98 TRAVEL	10017417	062060	327100	550100	1060	7.00
Q0003583	06/11/98	CORCOM	CORCD Communications, Inc	0007303 IN	10017385	062073	336300	540120	1020	74.50
Q0003584	06/11/98	CURPUB	Curriculum Publishing Clearing	30928	10017388	063020	336400	540120	1030	43.00
Q0003585	06/11/98	347208045	Davis, Darrel	MED INS 1997-98	10017438	062040	520240	520110	8020	32.50
Q0003586	06/11/98	358209474	Dawson, Patricia	MED INS 1997-98	10017439	062040	520240	520110	8020	32.50
Q0003587	06/11/98	320204805	Edison, Robert	MED INS 1997-98	10017440	062040	520240	520110	8020	32.50
Q0003588	06/11/98	485282635	Eilders, Delbert	MED INS 1997-98	10017441	062040	520240	520110	8020	828.00

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57	CHECK NUMBER		PAYEE/VENDOR NUMBER		INVOICE NUMBER VENDOR'S		FUND	ORG	ACCT	PROG	CHECK AMOUNT
	DATE	NAME	INTERNAL								
06/11/98	355284426	Floto, Fred	MED-INS-1997-98	10017442	062040	520240	520110	8020		32.50	
06/11/98	721104700	Frederick, Lauren E	MED-INS-1997-98	10017443	062040	520240	520110	8020		726.24	
06/11/98	326141361	Friedrichs, Alice	MED-INS-1997-98	10017444	062040	520240	520110	8020		32.50	
06/11/98	320261072	Grossman, Leona	MED-INS-1997-98	10017445	062040	520240	520110	8020		32.50	
06/11/98	315164771	Quinnup, Max A.	MED-INS-1997-98	10017446	062040	520240	520110	8020		32.50	
06/11/98	32224740	Quinter, Gladys	MED-INS-1997-98	10017447	062040	520240	520110	8020		32.50	
06/11/98	332091881	Haas, Kenneth	MED-INS-1997-98	10017448	062040	520240	520110	8020		932.50	
06/11/98	502166354	Hain, Carol	MED-INS-1997-98	10017449	062040	520240	520110	8020		32.50	
06/11/98	349844072	Hall, Zollie W.	6/3/98	10017390	063020	336400	550100	1030		11.34	
06/11/98	361260373	Hartje, Ronald	MED-INS-1997-98	10017450	062040	520240	520110	8020		32.50	
06/11/98	331184624	Hayner, Henry	MED-INS-1997-98	10017451	062040	520240	520110	8020		932.50	
06/11/98	357245469	Keller, Stuart Y.	MED-INS-1997-98	10017452	062040	520240	520110	8020		32.50	
06/11/98	387425717	Lipscomb, Lyle	2ND SEM LEAD	10017381	062073	336300	530900	1020		200.00	
06/11/98	344268814	Logemann, Robert	MED-INS-1997-98	10017453	062040	520240	520110	8020		32.50	
06/11/98	480508581	Luker, Neal	2ND SEM LEAD	10017380	062073	336300	530900	1020		200.00	
06/11/98	334288752	Machen, William	MED-INS-1997-98	10017454	062040	520240	520110	8020		32.50	

REPORT FARCHKR

FISCAL YEAR 1998

BANK: 2 Sterling Federal Bank- Re (cont.)

Sauk Valley Community College

Check Register

From 05/27/98 To 06/25/98

RUN DATE 06/26/98

TIME: 09:19 AM

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CHECK NUMBER	DATE	PAYEE/VENDOR NUMBER	NAME	INVOICE NUMBER	VENDOR'S INTERNAL	FUND	ORGN	ACCT	PROG	CHECK AMOUNT
00003605	06/11/98	182285336	Matter, Robert	MED-INS-1997-98	10017486	062040	520240	520110	8020	32.50
00003606	06/11/98	481308667	Melvin, Joan	MED-INS-1997-98	10017487	062040	520240	520110	8020	32.50
00003607	06/11/98	343124380	Merlo, Lena	MED-INS-1997-98	10017488	062040	520240	520110	8020	32.50
00003608	06/11/98	338165249	Murray, Lee	MED-INS-1997-98	10017489	062040	520240	520110	8020	932.50
00003609	06/11/98	343105468	Nelson, Harold	MED-INS-1997-98	10017490	062040	520240	520110	8020	32.50
00003610	06/11/98	342385802	Nelson, John D.	5/11-13/98	10017505	062050	347200	550100	4090	338.30
00003611	06/11/98	389286758	Oster, Charles	MED-INS-1997-98	10017491	062040	520240	520110	8020	32.50
00003612	06/11/98	089268531	Palumbo, Frank	MED-INS-1997-98	10017492	062040	520240	520110	8020	32.50
00003613	06/11/98	384328611	Paterson, Charles	MED-INS-1997-98	10017493	062040	520240	520110	8020	32.50
00003614	06/11/98	348547510	Petitt, Richard	END/SEM-LEAD-FA	10017389	062073	336300	530900	1020	200.00
00003615	06/11/98	PROHIC	Prophetstown High School	CLAIM-14,15	10017516	063030	336500	590900	1030	598.94
00003616	06/11/98	358240585	Riley, James	MED-INS-1997-98	10017494	062040	520240	520110	8020	32.50
00003617	06/11/98	345440730	Roels, Dena J	ACAD/INSTR-PRAC	10017510	062073	336300	530900	1020	500.00
00003618	06/11/98	321380370	Roels, Ron	INSTR-PRACTICUM	10017515	062073	336300	530900	1020	1,000.00
00003619	06/11/98	503362894	Sagmee, John	MED-INS-1997-98	10017495	062040	520240	520110	8020	32.50
00003620	06/11/98	342168291	Scheffler, Gilbert	MED-INS-1997-98	10017496	062040	520240	520110	8020	32.50

CHECK NUMBER	DATE	NUMBER	NAME	INVOICE NUMBER								PROG	CHECK AMOUNT
				VENDOR'S	INTERNAL	FUND	ORGN	ACCT					
Q0003621	06/11/98	348506270	Shelley, Chris	6/4/98 TRAVEL	I0017524	062010	328200	550900	1050				39.38
Q0003622	06/11/98	STAUNI	State Universities Retirement	6/15/98 PR	I0017514	063020	336400	529990	1030				101.58
						063011	451000	529990	3020				448.03
						062050	347200	529990	4090				66.72
												INVOICE TOTAL	616.33
Q0003623	06/11/98	STEHIG	Sterling High School	CLAIM 1	I0017511	063030	336500	590900	1030				3,348.49
Q0003624	06/11/98	335242654	Stoudt, Ardella	MED INS 1997-98	I0017497	062040	520240	520110	8020				32.50
Q0003625	06/11/98	325309253	Sword, Shirley	5/27/98	I0017391	062060	329100	550100	1060				36.61
Q0003626	06/11/98	357322119	Walker, Vernon	MED INS 1997-98	I0017498	062040	520240	520110	8020				32.50
Q0003627	06/11/98	334263448	Warren, Mack A	MED INS 1997-98	I0017499	062040	520240	520110	8020				211.32
Q0003628	06/11/98	709127945	Weidman, Byron	MED INS 1997-98	I0017500	062040	520240	520110	8020				32.50
Q0003629	06/11/98	485162429	Welch, Norman	MED INS 1997-98	I0017501	062040	520240	520110	8020				32.50
Q0003630	06/11/98	318267767	Weller, Mary	MED INS 1997-98	I0017502	062040	520240	520110	8020				32.50
Q0003631	06/11/98	WHIARE	Whiteside Area Vocational Cent	CLAIMS 3,4,5	I0017512	063030	336500	590900	1030				2,183.46
Q0003632	06/11/98	341403888	Wilkin, Richard	LEAD FACILIT	I0017382	062073	336300	530900	1020				300.00
Q0003633	06/11/98	366305653	Williams, Francis	MED INS 1997-98	I0017503	062040	520240	520110	8020				32.50
Q0003634	06/11/98	WOOPRE	Woodburn Press	3495A	I0017387	062073	336300	540120	1020				850.00

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FISCAL YEAR 1998

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Sisk Valley Community College

Check Register

From 05/27/98 To 06/25/98

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CHECK		PAYEE/VENDOR		INVOICE NUMBER							
NUMBER	DATE	NUMBER	NAME	VENDOR'S	INTERNAL	FUND	ORGN	ACCT	PROG	CHECK	AMOUNT
80007475	04/11/98	48444204	Yonkers, David	MDP	INS 1997-98	10017504	042040	5200240	520110	8020	32.50

BANK TOTAL 148,234.1

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Journal Detail Report
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Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
05/04/98	C/D	CHK6185	CONSOLIDATED FREIGHTWAYS 549.03 Miscellaneous Transportation 111.00 Cash in Bank	56.51	56.51
05/04/98	C/D	CHK6185	CORRECTION 549.01 Textbook Transportation 549.03 Miscellaneous Transportation	56.51	56.51
05/04/98	C/D	CHK6186	TEACHERS COLLEGE PRESS 549.04 Paperback Transportation 111.00 Cash in Bank	3.00	3.00
05/04/98	C/D	CHK6187	AM TECH PUBLISHERS 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	44.70 7.27	51.97
05/04/98	C/D	CHK6188	ENTEC INC 548.02 Supply Purchases 111.00 Cash in Bank	1,336.82	1,336.82
05/04/98	C/D	CHK6189	INDEPENDENT PUBL GROUP 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	15.96 2.82	18.78
05/04/98	C/D	CHK6190	MOSBY-YEARBOOK 548.01 Textbook Purchases 548.04 Paperback Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	111.32 4.85 1.83	104.64
05/04/98	C/D	CHK6191	NACSCORP 548.21 Computer Software Purchases 549.21 Computer Software Transport 548.04 Paperback Purchases 111.00 Cash in Bank	110.87 6.76	41.29 76.34
05/04/98	C/D	CHK6192	VOID 111.00 Cash in Bank	0.00	
05/04/98	C/D	CHK6193	O'REILLY 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	26.36 3.21	29.57
05/04/98	C/D	CHK6194	PARKER HANNIFIN CORP 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	168.45 4.73	173.18
05/04/98	C/D	CHK6195	PRISM MAGNETICS 548.02 Supply Purchases 549.02 Supply Transportation 111.00 Cash in Bank	153.46 11.66	165.12

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Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
05/04/98	C/D	CHK6195	CORRECTION 111.00 Cash in Bank 548.02 Supply Purchases	1.00	1.00
05/04/98	C/D	CHK6196	DOUG STEWART CO 548.02 Supply Purchases 549.03 Miscellaneous Transportation 548.21 Computer Software Purchases 549.21 Computer Software Transport 111.00 Cash in Bank	483.68 3.78 93.25 12.95 407.16	
05/04/98	C/D	CHK6197	SPRINGHOUSE CORP 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	702.57 18.64	721.21
05/04/98	C/D	CHK6198	SPRINT CORP 548.31 Phone Cards Purchases 111.00 Cash in Bank	146.00	146.00
05/04/98	C/D	CHK6199	SBM BUS 590.00 Other Expenses 111.00 Cash in Bank	347.00	347.00
05/04/98	C/D	CHK6200	JANET CURFMAN 550.00 Conference & Meeting Expense 111.00 Cash in Bank	718.45	718.45
05/04/98	C/D	CHK6201	SHIRLEY DEWEY 550.00 Conference & Meeting Expense 111.00 Cash in Bank	80.00	80.00
05/06/98	C/D	CHK6202	SVCC BOOKSTORE 113.06 Petty Cash -Buy Back 111.00 Cash in Bank	50,000.00	50,000.00
05/14/98	C/D	CHK6203	CONSOLIDATED FREIGHT 549.01 Textbook Transportation 111.00 Cash in Bank	66.42	66.42
05/08/98	C/D	CHK6204	PRESTON TRUCKING 549.01 Textbook Transportation 111.00 Cash in Bank	48.22	48.22
05/07/98	C/D	CHK6205	ILL DEPART REVENUE 235.00 Accrued Sales Tax Payable 111.00 Cash in Bank	341.00	341.00
05/14/98	C/D	CHK6206	ADDISON WESLEY 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	1,095.00 21.32 1,116.32	

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Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
05/14/98	C/D	CHK6207	ALZHEIMER'S ASSOC 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	280.00 10.15 290.15	
05/14/98	C/D	CHK6208	ADRIENNE LEIGH PRINTZ 548.03 Miscellaneous Purchases 549.03 Miscellaneous Transportation 111.00 Cash in Bank	300.00 12.03 312.03	
05/14/98	C/D	CHK6209	THE DISTRIBUTORS 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	10.47 2.65 13.12	
05/14/98	C/D	CHK6209	VOID 111.00 Cash in Bank	0.00	
05/14/98	C/D	CHK6210	HARCOURT BRACE 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	215.44 7.68 223.12	
05/19/98	C/D	CHK6210	RECORDED AS 6209 111.00 Cash in Bank	0.00	
05/14/98	C/D	CHK6211	ITP EDUCATION 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	3,265.20 71.62 3,336.82	
05/14/98	C/D	CHK6211	RECORDED AS 6210 111.00 Cash in Bank	0.00	
05/14/98	C/D	CHK6212	JBH TECH 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	31.95 5.21 37.16	
05/14/98	C/D	CHK6212	RECORDED AS 6211 111.00 Cash in Bank	0.00	
05/14/98	C/D	CHK6213	RECORDED AS 6212 111.00 Cash in Bank	0.00	
05/14/98	C/D	CHK6214	LOGIN BROS 548.01 Textbook Purchases 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	943.50 60.96 10.87 1,015.33	
05/14/98	C/D	CHK6215	MC GRAW HILL 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	8,333.21 13.79 8,347.00	

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Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
05/14/98	C/D	CHK6216	MORTON PUBLISHING		
			548.01 Textbook Purchases	544.04	
			549.01 Textbook Transportation	10.69	
			111.00 Cash in Bank		554.73
05/14/98	C/D	CHK6217	NACSCORP		
			548.01 Textbook Purchases	175.56	
			548.04 Paperback Purchases	1,220.75	
			548.21 Computer Software Purchases	486.15	
			549.21 Computer Software Transport	7.92	
			111.00 Cash in Bank		1,890.38
05/14/98	C/D	CHK6218	MOSBY YEARBOOK		
			548.01 Textbook Purchases	1,525.30	
			549.01 Textbook Transportation	10.45	
			548.04 Paperback Purchases		523.01
			111.00 Cash in Bank		1,012.71
05/14/98	C/D	CHK6219	PENGUIN		
			548.01 Textbook Purchases	41.17	
			111.00 Cash in Bank		41.17
05/14/98	C/D	CHK6220	PRENTICE HALL		
			548.01 Textbook Purchases	230.40	
			549.01 Textbook Transportation	60.14	
			111.00 Cash in Bank		290.54
05/14/98	C/D	CHK6221	SCHOLASTIC INC		
			548.01 Textbook Purchases	37.88	
			549.01 Textbook Transportation		2.29
			111.00 Cash in Bank		35.61
05/14/98	C/D	CHK6222	SIMON & SCHUSTER		
			548.01 Textbook Purchases	121.00	
			111.00 Cash in Bank		121.00
05/14/98	C/D	CHK6223	DOUG STEWART		
			548.02 Supply Purchases	54.92	
			111.00 Cash in Bank		54.92
05/14/98	C/D	CHK6224	TOWNSEND PRESS		
			548.01 Textbook Purchases	58.40	
			549.01 Textbook Transportation	4.47	
			111.00 Cash in Bank		62.87
05/14/98	C/D	CHK6225	VHPS PUBLISHING		
			548.01 Textbook Purchases	1,682.06	
			111.00 Cash in Bank		1,682.00
05/19/98	C/D	CHK6226	Penguin Putnam		
			548.01 Textbook Purchases	75.00	
			111.00 Cash in Bank		75.00

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Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
05/26/98	C/D	CHK6227	ADDISON WESLEY 548.01 Textbook Purchases 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	439.40 20.99 14.22 474.61	
05/26/98	C/D	CHK6227	CORRECTION 548.01 Textbook Purchases 548.04 Paperback Purchases	20.99	
05/26/98	C/D	CHK6228	ENTEC 548.02 Supply Purchases 111.00 Cash in Bank	1,063.71	1,063.71
05/26/98	C/D	CHK6229	HARCOURT BRACE 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	86.16 3.70 89.86	
05/26/98	C/D	CHK6230	HOUGHTON MIFFLIN 548.01 Textbook Purchases 111.00 Cash in Bank	269.85	269.85
05/26/98	C/D	CHK6230	HOUGHTON MIFFLIN - ADD 549.01 Textbook Transportation 111.00 Cash in Bank	7.52	7.52
05/26/98	C/D	CHK6231	ITP EDUCATION 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	1,491.25 29.03 1,520.28	
05/26/98	C/D	CHK6232	LOGIN BROS 548.04 Paperback Purchases 111.00 Cash in Bank	64.00	64.00
05/26/98	C/D	CHK6233	MC GRAW HILL 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	352.33 13.65 365.98	
05/26/98	C/D	CHK6234	NACSCORP 548.21 Computer Software Purchases 549.21 Computer Software Transport 111.00 Cash in Bank	116.90 3.57 120.47	
05/26/98	C/D	CHK6235	PRENTICE HALL 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	315.00 10.82 325.82	
05/26/98	C/D	CHK6236	ROARING SPRINGS 548.02 Supply Purchases 111.00 Cash in Bank	1,007.55	1,007.55

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Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
05/26/98	C/D	CHK6237	SAGE PUBLICATIONS		
			548.04 Paperback Purchases	42.75	
			549.04 Paperback Transportation	3.88	
			111.00 Cash in Bank		46.63
05/26/98	C/D	CHK6238	STAYWELL		
			548.01 Textbook Purchases	400.00	
			549.01 Textbook Transportation	12.92	
			111.00 Cash in Bank		412.92
05/26/98	C/D	CHK6239	U=TRAU		
			548.03 Miscellaneous Purchases	20.00	
			111.00 Cash in Bank		20.00
05/26/98	C/D	CHK6240	WEST PUBLISHING		
			548.01 Textbook Purchases	72.15	
			549.01 Textbook Transportation	4.54	
			111.00 Cash in Bank		76.69
05/26/98	C/D	CHK6241	JOHN WILEY & SONS		
			548.01 Textbook Purchases	1,500.00	
			111.00 Cash in Bank		1,500.00
05/26/98	C/D	CHK6242	TLC SPORTSWEAR		
			548.03 Miscellaneous Purchases	1,016.70	
			549.03 Miscellaneous Transportation	38.27	
			111.00 Cash in Bank		1,054.97
05/28/98	C/D	CHK6243	SIMON & SCHUSTER		
			548.01 Textbook Purchases	25.00	
			111.00 Cash in Bank		25.00
			***** Report Total	83,746.51	83,746.51

SAUK VALLEY COMMUNITY COLLEGE
 BOARD OF TRUSTEES - TREASURER'S REPORT
 June 15, 1998

CHECKING ACCOUNTS

<u>INTEREST BEARING ACCOUNTS</u>		<u>FINANCIAL INSTITUTION</u>	<u>INTEREST RATE</u>	<u>AMOUNT</u>
General Account		Sterling Federal, Sterling	4.32	\$792,209.77
Bookstore Account		Sterling Federal, Sterling	4.60	59,157.61
Illinois Public Treasurers		First of America Bank,		
Investment Pool		Springfield	5.43	45,051.24
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS				896,418.62

NON-INT. BEARING ACCOUNTS FINANCIAL INSTITUTION

Restricted	Sterling Federal, Sterling	44,567.75
Insurance Account	Sterling Federal, Sterling	0.00
SUBTOTAL NON-INTEREST BEARING CHECKING ACCOUNTS		44,567.75

MONEY MARKET

ABN-AMRO Investment Services, Inc.	5.01	7.36
SUBTOTAL MONEY MARKET FUNDS		7.36
TOTAL CHECKING ACCOUNTS		\$940,993.73

INVESTMENTS

<u>FUND</u>	<u>FINANCIAL INSTITUTION</u>	<u>INTEREST RATE</u>	<u>RENEWAL DATE</u>	<u>AMOUNT</u>
Operations & Maintenance	Milledgeville State Bank	5.80	10-12-98	\$100,000.00
Protection, Health & Safety	HomeBanc, Dixon	5.91	06-30-98	200,000.00
Protection, Health & Safety	Union Bank, Tampico	5.76	09-24-98	300,000.00
Auxiliary	Amcore Bank, Sterling	5.80	06-02-98	400,000.00
Working Cash	HomeBanc, Dixon	5.65	06-10-98	500,000.00
Working Cash	Union Bank, Tampico	5.76	03-03-99	1,000,000.00
Working Cash	First National Bank, Amboy	6.20	04-03-99	1,000,000.00
Liab., Prot. & Settlement	Union Bank, Tampico	5.91	05-29-99	200,000.00
Building Bond Proceeds	Milledgeville State Bank	5.76	08-28-98	100,000.00
Building Bond Proceeds	Amcore Bank, Sterling	5.75	02-19-99	1,000,000.00
SUBTOTAL INVESTMENTS				\$4,800,000.00

BOND INVESTMENTS

Liability, Protection & Settlement	Hanover Park, IL	5.00	12-01-98	\$461,113.53
Liability, Protection & Settlement	District Columbia	4.60	06-01-99	50,405.63
Liability, Protection & Settlement	St. Louis, MO Mun Fin	4.65	02-15-00	466,674.88
Liability, Protection & Settlement	Hawaii St.	4.00	11-01-00	494,691.33
Liability, Protection & Settlement	St. Louis, MO Mun Fin	4.90	02-15-02	555,552.47
Liability, Protection & Settlement	Naperville, IL	4.20	12-01-02	543,529.61
Liability, Protection & Settlement	Alachua Cnty Fal Sch	4.20	07-01-02	49,338.66
Liability, Protection & Settlement	Cook County II Twp	5.00	12-01-03	581,130.82
Liability, Protection & Settlement	Seattle WA L&P	4.70	11-01-04	229,056.41
Liability, Protection & Settlement	GA Mun Elec Auth	4.70	01-01-05	378,813.47
Liability, Protection & Settlement	NC Mun Elec Auth	5.25	01-01-06	312,193.83
Liability, Protection & Settlement	Sun Prairie Wis Sch	5.20	04-01-06	337,842.97
Liability, Protection & Settlement	Las Cruces NM	5.10	12-01-06	203,378.40
Liability, Protection & Settlement	Carol Stream IL Tax	5.20	01-15-07	201,854.92
Liability, Protection & Settlement	Anch AL Tel Util	5.30	03-01-07	154,487.91
SUBTOTAL BONDS				\$5,020,064.84

TOTAL INVESTMENTS

\$9,820,064.84

SAUK VALLEY COMMUNITY COLLEGE
 APPROVED BY

PRESIDENT

SECRETARY

DATE 6/25/98