

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AGENDA**  
**Third Floor Board Room**

December 21, 1998 ✓

7:00 p.m.

**I. Other**

**Purchasing Policy (305.01) Changes First Reading**

**J. Reports**

- 1. Student Trustee**
- 2. ICCTA Representative**
- 3. Foundation Liaison**
- 4. Faculty Association**
- 5. Board Chair**
- 6. Board Members Comments**

**K. Adjournment**

**Board of Trustees Meetings**

**January 25, 1999**

**February 22, 1999**

**March 22, 1999**

**April 26, 1999**

**May 24, 1999**

**ICCTA Monthly Meetings**

**January 15, 1999**

**Pere Marquette Hotel, Peoria**

**February 10, 1999**  
**NWICCTA at SVCC**

**March 13, 1999**  
**Midland Hotel, Chicago**

**Nothing Scheduled**

**May 5, 1999 - Lobby Day**  
**Renaissance Hotel, Springfield**

## **SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES**

**December 21, 1998**

The Board of Trustees of Sauk Valley Community College met in regular session at 7 p.m. on December 21, 1998 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

**Call to Order:** Chair Groharing called the meeting to order at 7 p.m. and the following members answered roll call:

Edward Andersen	Tom Jensen
William Simpson	Robert Thompson
William Yemm	B.J. Wolf
Richard Groharing	Jeri Anne Hose

**SVCC Staff:** President Richard L. Behrendt  
Board Attorney Ole Bly Pace  
Vice President Joan Kerber  
Acting Vice President Jack Murphy  
Secretary to the Board Marilyn Vinson  
Director of College Relations Larry Lagow

**Consent Agenda:** It was moved by Member Simpson and seconded by Member Andersen that the Board approve the Consent Agenda as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.

**President's Report:** President Behrendt reported that Ron Marlier had completed his Senior Service Option project by contacting 113 scholarship donors and securing \$69,002 in new monies, and that Dr. Rushworth Kidder, founder of The Institute of Global Ethics, will headline the staff spring seminar and conduct a series of large and small group sessions on the basic values that should direct the staff as the College begins to re-examine its mission and start the North Central re-accreditation self-study.

**Public Hearing on Tax Levy:** Chair Groharing noted that the Board would hold a public hearing on the proposed tax levy (for 1998) for the College and would hear comments from any citizen at this time. Mr. Ron Cooper, Palmyra Township Supervisor, spoke to the Board on the proposed levy.

**Tax Levy Approval:** It was then moved by Member Simpson and seconded by Member Andersen that the Board of Trustees approve the 1998 tax levy (payable 1999) as presented. In a roll call vote, all voted aye. Student Trustee Hose advisory vote: nay.

**Closed Session:** At 7:15 p.m. it was moved by Member Wolf and seconded by Member Hose that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective negotiating matters, pending litigation, and board self-evaluation. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.

**Regular Session:** The Board returned to regular session at 8:45 p.m.

**Collective Bargaining Agreement:** It was moved by Member Wolf and seconded by Member Jensen that the Board approve the Collective Bargaining Agreement with the Sauk Valley Community College Faculty Association as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.

**Administrative Resignation:** It was moved by Member Yemm and seconded by Member Hose that the Board accept (with regret) the resignation of Dr. Phil Gover, Vice President of Instructional Services, effective January 29, 1999. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.

**Purchasing Policy Changes:** It was moved by Member Simpson and seconded by Member Wolf that the Board approve suggested changes to Board Policy 305.01. In a roll call vote, the following was recorded: Ayes - Members Jensen, Simpson, Thompson, Yemm, Wolf, and Groharing. Nays - Member Andersen. Motion carried. Student Trustee Hose advisory vote: aye.

**Reports:** Student Trustee Hose reported on the Madrigals, Fun Flicks (videos made by students), the Unity Tree in the cafeteria, that Phi Theta Kappa held a successful fruit sale and a canned food drive, that the Honors Committee had a reception for their scholarship recipients, and that the SVCC orchestra presented a concert on December 13.

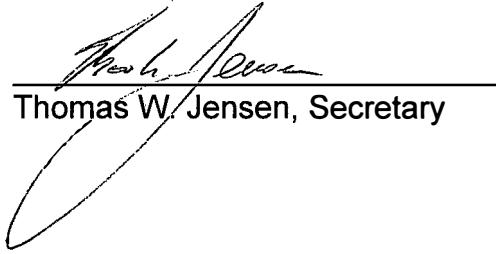
Reports: ICCTA Representative Wolf reported that the next ICCTA meeting will be held in Peoria on January 15 and 16.

Foundation Liaison Yemm reported on the status of student housing and the Foundation financial management plan submitted by Bob Eversman. He also reported on the annual Reception for Donors held before the regular December meeting which honored donors and also Ed Lawrence, past president, and Larry Lagow who is retiring as Executive Director of the Foundation.

Adjournment: Since the scheduled business was completed, it was moved by Member Simpson and seconded by Member Jensen that the Board adjourn. The next regular meeting will be held on January 25, 1999 at 7 p.m. in the third floor Board Room. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.

The Board adjourned at 9:05 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Thomas W. Jensen, Secretary

For Board Meeting of  
December 21, 1998

Agenda Item D-7

**PAYMENT OF BILLS POLICY CHANGES  
SECOND READING**

Changes to Board Policy 302.02 Payment of Bills, were submitted for first reading at the November meeting. We are now presenting this policy for second reading.

**RECOMMENDATION:** Board approval of changes to Board Policy 302.02 Payment of Bills, for second reading.

## 302.02 Payment of Bills

### **Responsibility of Treasurer**

The College Treasurer is responsible for all disbursements of College funds.

**CHANGE TO:** *The College Treasurer is responsible for the receipt of tax revenue, all certifications and claims of taxes, investments of College funds, providing a monthly financial report to the Board of Trustees, and for all disbursements of College funds.*

### **Board Approval**

All disbursements made by the Treasurer shall be submitted to the Board of Trustees for its approval.

### **Time of Disbursements**

A. The Treasurer may, in his or her discretion, disburse funds for payment of the following items prior to receipt of Board approval:

1. Regular payroll checks and related withholding payments;
2. Investments permitted by law;
3. Approved travel advances;
4. Travel reimbursements consistent with policy;
5. Student aid and stipends provided pursuant to recognized student aid programs;
6. Refunds to students, staff or retirees consistent with policy;
7. Charges, expenses, or honoraria for personal incidental services to the College by third parties rendered consistently with prior authorization or contract;
8. Bills eligible for discount;
9. Bills subject to penalty if not paid before the next Board of Trustee's Meeting;

10. Interfund transfers consistent with policy;
11. Auxiliary fund transfers consistent with policy;
12. Agency fund transfers consistent with policy; and
13. Other urgent bills which in the discretion of the Treasurer must be paid to protect the College.

All disbursement of funds authorized by this clause shall be submitted for Board ratification at the Board meeting immediately following these disbursements. Any payments made pursuant to clause #13 hereof shall be disclosed to the recipient as being subject to Board ratification and being conditional thereon.

B. All other disbursements shall be made by the Treasurer only after obtaining prior Board approval therefor.

12/16/91

### 306.01 Abatement Policy

The College views the economic health of the District as a matter of great importance to the College. The Board will look favorably toward tax abatements when by virtue of a tax abatement, a significant benefit to the District in economic terms can be realized. Abatement may be appropriate whether the need arises by virtue of expansion of an existing business, or for attraction of new business. The Board will be concerned with a net benefit in comparison with any short term detriment which the College may suffer as a result of the abatement as compared to non-abatement, and will be concerned also with other benefits which the College District may enjoy as a result of the expansion of new business.

Tax abatement requests must be submitted in writing to the Board of trustee of Sauk Valley Community College, District 506. All such requests will be considered on an individual basis. Tax abatements will not be granted for a period of time in excess of ten years.

#### Procedure

At the request of the Board of Trustees, the college president will appoint a committee from administration to consider an abatement request and develop a request recommendation to the Board. In developing its recommendation, any such committee shall take at least the following steps:

1. Meet with representatives of the firm or organization requesting the District #506 tax abatement, and review the policy of the Board, the annual dollar amount of the abatement, the number of years of abatement, and the total amount of the abatement.
2. Estimate the training programs or educational services available through the college the entity seeking abatement might utilize. The value, insofar as possible, of these services should be determined.
3. Consult with representatives of all other taxing bodies affected by the abatement request.
4. Review the nature of any claimed hardship and its validity.

The committee will establish procedures appropriate to permit it to make a recommendation to the Board and to maintain sufficient contact with the entity seeking abatement to determine whether the project is in fact proceeding.

Please note - 307.01 Abatement of Real Estate Taxes in Lee County

8/27/84

3/23/87

307.01 Abatement of Real Estate Taxes in Lee County

**SECTION 1. POLICY** - This Board shall abate real estate taxes in Lee County from time to time upon the terms and conditions set forth in this policy, but no abatement shall become effective until the Board of Trustees has, by Resolution, approved the application, established the terms of abatement, and directed the County Clerk of Lee County to abate taxes, all in accordance with the Illinois Revised Statutes and regulations.

**SECTION 2. APPLICATIONS** - Applications for tax abatement shall be verified and in writing to the President of the College and shall include the following information:

- A. Name, address, and telephone number of the applicant;
- B. Name, title, address, and telephone number of representative making application (if different from applicant);
- C. Statement describing applicant's business (1) generally and (2) at location where abatement is requested;
- D. Description (legal description and/or street address) of site;
- E. Real estate tax code(s) for site;
- F. Current equalized value for site (by parcel and total EAV), and current taxes paid (by parcel and total tax);
- G. Name and address of owner of site if different from applicant;
- H. Description of current business operations conducted on site, including number of employees working full-time and part-time;
- I. If applicant is a corporation, submit a photocopy of the certificate of incorporation if an Illinois corporation, or the certificate of authority if a foreign corporation, together with any amendments thereto, or certificates of good standing, and copies of the applicant's most recent annual corporate report to the Secretary of State of the incorporation;
- J. If applicant is not a corporation, name, address and primary occupation of all partners or individuals having an ownership interest, direct or indirect interest, greater than 10% in the business to be conducted on site for which the abatement is requested;

K. Statement of the total number of full-time and part-time employees to be 1) hired, 2) added, or 3) retained as a result of the location/expansion project, together with a brief description of the jobs anti-cohabited to be so created brief description of the jobs anti-cohabited to be so created or retained, total estimated payroll for each job category, and the combined estimated payroll for all job categories;

L. Total estimated cost of the expansion/location project;

M. Estimated market area for product manufactured or sold;

N. Terms of abatement requested;

O. Estimated dollar amount of abatement being requested (total aggregate amount and total annual amount for length of term requested); and

P. Such other additional information as may be requested from time to time by the taxing body.

**SECTION 3. GUIDELINES** - Guidelines for consideration of application for tax abatement shall be as follows:

A. The nature and extent of any abatement shall be determined by the potential economic and community development benefits to the general community including potential employment and other expenditures related to construction, potential increases in the community's work force and payroll, increases in assessed valuation, potential encouragement of further economic and community development, and the avoidance of work reductions or decreases in assessed values;

B. Abatements will apply only to projects which are reasonably expected to cost in excess of \$200,000.00 or are reasonably expected to result in the creation of ten or more jobs in the College District or retention of ten or more jobs in the College District, without causing loss of jobs from other employers located in the College District;

C. Any area within Lee County in the jurisdiction of the College District shall be eligible, subject to limitations and provisions of zoning and building codes;

D. The terms of any tax abatement shall not exceed the limitations of state laws, and the Board of Trustees may add such further restrictions, limitations and conditions as it considers necessary;

E. Applications for abatement may be considered on a priority basis which takes into account anticipated economic development benefits, the time of filing and the total aggregate of all outstanding abatements for applications for abatement in any one year;

F. Reference to commercial or industrial firms in this policy shall include any person or business entity that qualifies as an applicant for tax abatement under Chapter 120, Section 643, Illinois Revised Statutes as the same may hereinafter be amended; and

G. All projects may be commenced not less than ninety days following approval of the application.

**SECTION 4. ABATEMENT TERMS** - The total aggregate allowed any single applicant shall not exceed the statutory maximum applicable, and no ordinance adopted pursuant to this policy shall be construed to allow any excess abatement:

A. Amounts: firms that are qualified under Section 3 of this policy may be granted an abatement the amount which shall not exceed the following limits:

1. New Commercial or industrial firms locating within the College District in Lee County or existing firms expanding their facilities within the College District in Lee County, when such location or expansion is reasonably expected to result in an increase in the work force and an increase in the assessed valuation of the premises in question, may be granted an abatement up to 100% if the additional taxes which would otherwise arise as a result of the increase in the equalized assessed value. Minimum abatement of 50% shall be granted targeted industries.

2. Existing commercial or industrial firms expanding their facilities within the College District in Lee County, when such expansion is reasonably expected to result in an increase in the assessed value of the premises in question and no increase in the work force, but is expected to retain existing employees, may be granted an abatement up to 75% of the additional taxes which would otherwise arise as a result of the increase in the equalized assessed value. A minimum abatement of 25% shall be granted targeted industries.

3. Existing commercial or industrial firms expanding their facilities within the

College District in Lee County, when such expansion is reasonably expected to result in an increase of assessed value, but no increase in the work force and a reduction in the existing work force, may be granted an abatement up to 50% of the additional taxes which would otherwise arise as a result of the increase in the equalized assessed value.

B. Length: Firms that are qualified under Section 3 of this Policy may be granted an abatement the length of which shall not exceed the following limits:

1. New commercial or industrial firms located within the College District in Lee County or existing firms expanding their facilities within the College District in Lee County, when such location or expansion is reasonably expected to result in an increase in the work force and an increase in the assessed valuation of the premises in question may be granted an abatement for not more than ten years. A minimum abatement of five years shall be granted targeted industries.

2. Existing commercial or industrial firms expanding their facilities within the College District in Lee County, when such expansion is reasonably expected to result in an increase in the work force, but is expected to retain existing employees, may be granted an abatement for not more than seven years. A minimum abatement of three years shall be granted targeted industries.

3. Existing commercial or industrial firms expanding their facilities within the College District in Lee County, when such expansion is reasonably expected to result in an increase of assessed value, but no increase in work force, and a reduction in the existing work force, may be granted an abatement for not more than five years. A minimum abatement of one year shall be granted targeted industries.

C. Computation: Tax abatements shall be computed by 1) determining the current amount of taxes paid on the property in question, 2) estimating the increase in assessed value of the property as a result of the proposed development, 3) calculating the increase in taxes which would result from such increase in assessed value at current tax rates, and 4) applying the approved percentage and term (length) of abatement to determine the total approved abatement in dollars. The resolution adopting the abatement shall then establish the total abatement approved and, where applicable, the amount of each installment.

Example: Land currently paying \$1,000 annual tax. The \$1,000 is the base, unabated tax. A qualified project is estimated to increase equalized assessed value so as to result in \$3,000 in taxes annually. Tax abatement approved at 50% over 5 years. Total amount of abatement is \$5,000. (50% x \$2,000 increase x 5 years). Resolution will grant \$5,000 abatement in installments such as: 1) \$1,000 each year for 5 years; or 2) \$1,500 in years 1 and 2, \$2,000 in year 3, and \$500 in years 4 and 5. Installments could be flexible. Each year taxpayer will pay the full amount of the unabated tax (\$1,000 in the example), and receive a credit in the agreed amount towards the increase, if any, over the base, unabated tax.

D. Targeted Industries: By this resolution and from time to time by adoption of amendments hereto, certain industries shall be designated as "targeted industries" for the purpose of economic development. It is the legislative purpose of this Board of Trustees to determine and identify the types of industries which are critical to the area's economy and future growth. The general categories for such retention and growth activities are: food and kindred products; printing and publishing; cement and concrete products; blast furnaces and foundries; fabricated metal products and machinery; tourism; plastics; leather products; manufacture of retail products; insurance; and health care and social services. Applicants within such industries shall be encouraged by entitlement to minimum abatement. A complete schedule of targeted industries is attached to this resolution and made a part hereof.

E. Limitation: The actual amount and length of the abatement shall be considered on a firm by firm basis using the guidelines and other criteria established by the policy.

TARGETED INDUSTRIES FOR ECONOMIC DEVELOPMENT  
(City of Dixon)  
POLICY ON TAX ABATEMENT

\*SIC reference is U.S. Standard Industries Code

TARGETED INDUSTRIES - GROWTH

● Food and Kindred Products

Sugar/Confectionery - \*206  
Fats and Oils - \*206  
Miscellaneous Food - \*209

- Plastics, Leather and Concrete Products

- Plastic Products - \*307
  - Shoe Stock/Bindings - \*313
  - Concrete and Plastic Products - \*327

- Fabricated Metals and Machinery

- Fabricated Metals Products - \*344
  - Miscellaneous Fabricated Metals - \*349
  - General Industries Machinery - \*356
  - Miscellaneous Manufactures - \*399

- Retail Products

- Farm Products/Raw Materials - \*515
  - Nondurable Goods - \*641

- Insurance

- Fire/Casualty Insurance - \*633
  - Title Insurance - \*636
  - Insurance Agents - \*641

- Health Care and Social Services

- Nursing Homes - \*805
  - Outpatient Facilities - \*808
  - Residential Care - \*836
  - Social Services - \*831

- Printing and Publishing

- Newspapers - \*271

- Tourism

- Variety Stores - \*533
  - General Merchandise Stores - \*539
  - Clothing Stores - \*539
  - Miscellaneous Personal Services - \*729
  - Amusement/Recreation - \*799

### TARGETED INDUSTRIES - RETENTION

- Food and Kindred Products
  - Dairy Products - \*202
  - Grain Mill Products - \*204
- Printing and Publishing
  - Miscellaneous Converted Paper - \*264
  - Commercial Printing - \*275
- Cement, Concrete Products
  - Cement/Hydraulic - \*324
- Blast Furnaces/Foundries
  - Blast Furnaces/Steel - \*331
  - Iron/Steel Foundries - \*332
- Fabricated Metal Products & Machinery
  - Cutlery, Tools, Hardware - \*342
  - Screw Machine Products - \*345
  - Miscellaneous Machinery, not elect. - \*346
  - Motor Vehicles/Equipment - \*371
  - Measuring/Control Devices - \*382
- Tourism
  - Grocery Stores - \*541
  - Women's Stores - \*562
  - Shoe Stores - \*566
  - Hotels/Motels - \*701
  - Movie Theaters - \*783

### TARGETED INDUSTRIES - SUPPLIES

- Food and Kindred Products
  - Fabricated Metal Products

Glass Products  
Livestock  
Agricultural Products  
Paperboard Containers  
Truck Transportation  
Business Services

- Fabricated Materials

Metalworking Machinery  
Miscellaneous Machinery  
Nonferrous Materials  
Primary Iron and Steel  
Miscellaneous Plastics  
Business Services  
General Industrial Machinery

- Insurance

Printing and Publishing  
Communications  
Real Estate  
Business Services

- Printing/Publishing

Paperboard Products  
Air Transportation  
Communications  
Business Services

- Plastics, Leather, Concrete

Miscellaneous Manufacturing  
Fabricated Metals  
Miscellaneous Plastics  
Paperboard Products  
Business Services  
Truck Transportation  
Inorganic Chemicals

- Retail Products

- Glass Products
  - Electric Utilities
  - Radio and Television
  - Finance
  - Communications
  - Real Estate

- Health Care/Social Services

- Drugs
  - Food and Kindred Products
  - Printing and Publishing
  - Electric Utilities
  - Finance
  - Communication
  - Business Services

- Tourism

- Food and Kindred Products
  - Miscellaneous Manufactures
  - Printing and Publishing
  - Electric Utilities
  - Finance
  - Communications
  - Business Services

**SAUK VALLEY COMMUNITY COLLEGE**  
**VICE PRESIDENT OF STUDENT SERVICES**

**MEMORANDUM**

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**TO:** Dr. Richard Behrendt

**FROM:** Dr. Joan E. Kerber *JKL*

**DATE:** December 15, 1998

**SUBJECT:** Senior Service Option

Please find attached a summary sheet of Ron Marlier's Senior Service Option, which outlines his project results. He has now completed all of his project requirements.

Ron contacted 113 donors through his project. The amount that was originally being donated to Sauk prior to the Senior Service Option was \$85,250; however, \$11,650 had been discontinued or not renewed. Ron was able to secure new monies in the amount of \$69,001.60; therefore, the total amount that is now being donated to Sauk Valley Community College is \$142,601.60.

I asked Ron to include all contacts in his report even if they had not generated new scholarship monies. This information could be very useful for future use. Also, many donors who had discontinued donations due to inconsistent communication reestablished their support. It is imperative that we continue to communicate with these donors and potential donors. I would suggest that our new director of financial aid work with our foundation director to develop a plan towards this end.

I am pleased with Ron's success with this project as it is the beginning of some new scholarship opportunities for our students, the continuance of some and a challenge for us to keep the efforts moving in a positive direction in the future.

# SAUK VALLEY COMMUNITY COLLEGE

173 IL Route 2, Dixon, IL 61021  
(815) 288-5511

AGENDA ITEM E-3

## MEMORANDUM

**TO:** All SVCC Staff

**FROM:** Richard L. Behrend

**DATE:** December 11, 1998

**SUBJECT:** Spring In-Service Day

I look forward to seeing you at Sauk's January 8, 1999 College In-Service day. This is the beginning of a multi-year Collegewide series of activities that will enable us to collectively re-examine our mission and begin the self-study process for the scheduled North Central Association reaccreditation visit in 2002. The self-study begins with identification of the basic values that should direct the College and endure over the long term.

Dr. Rushworth Kidder, founder of The Institute of Global Ethics, will introduce a shared values approach and lead us through a series of large and small group sessions. Dr. Kidder's seminar promises to be a combination of intellectual stimulation, personal self-evaluation, and collegial interaction. At the end of the day, we hope to have a list of SVCC shared value statements.

Karen Pinter, Leah Wardell, Rosemary Johnson, Harry Cottrell, and Joan Kerber recently participated with four other Illinois community college teams in four days of intensive workshops conducted by Dr. Kidder. They returned to campus excited and eager to get the rest of us involved.

The Illinois Community College Board is partially funding this type of focused activity for all Illinois community colleges. I hope that all employees of Sauk Valley Community College will actively participate and embrace this positive experience as we move into the 21st Century.

During the week of December 14th you will receive a copy of Rushworth Kidder's book, How Good People Make Tough Choices. Dr. Kidder would like everyone to read Chapter 1 prior to the workshop. A copy of the agenda for the In-Service is attached.

js

# **SAUK VALLEY COMMUNITY COLLEGE**

## **SPRING IN-SERVICE**

**Friday, January 8, 1999**

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- 7:30 Continental Breakfast - Hallway in 1K4 Area
- 8:00 President's Introduction - Dr. Richard Behrendt - Room 1K4
- 8:15 Ethics for the 21st Century - Dr. Rushworth Kidder, Founder of the Institute for Global Ethics
- 9:30 Break
- 9:45 Values Definition Process - Room 1K4
  - 9:45 Preliminary discussion on the nature of values
  - 10:15 Blue-sky session on identifying possible values
  - 10:30 Small group exercise - Cafeteria
  - 11:00 Break
  - 11:15 Large group debriefing, identification of shared moral values - Room 1K4
  - 11:30 Values research findings: putting moral values in global context
  - 11:45 Value tactics ladder
- 12:00 Lunch - Cafeteria
- 1:00 Sauk Valley Values - Room 1K4
  - 1:00 Operationalizing the values; brief discussion
  - 1:15 Small group exercise, grouped as work-teams - Cafeteria
  - 1:45 Large group debriefing - Room 1K4
  - 2:15 Conclusion
  - 2:30 Adjournment

For Board Meeting of  
December 21, 1998

**Agenda Item F-1**

**PUBLIC HEARING: 1998 TAX LEVY**

As advertised, a public hearing will now be held on the proposed tax increase for Sauk Valley Community College. The Board will now receive comments from any citizen present.

**SAUK VALLEY COMMUNITY COLLEGE**

**LOCAL TAXES, STATE REVENUE, AND TUITION**

**1994 - 1998**

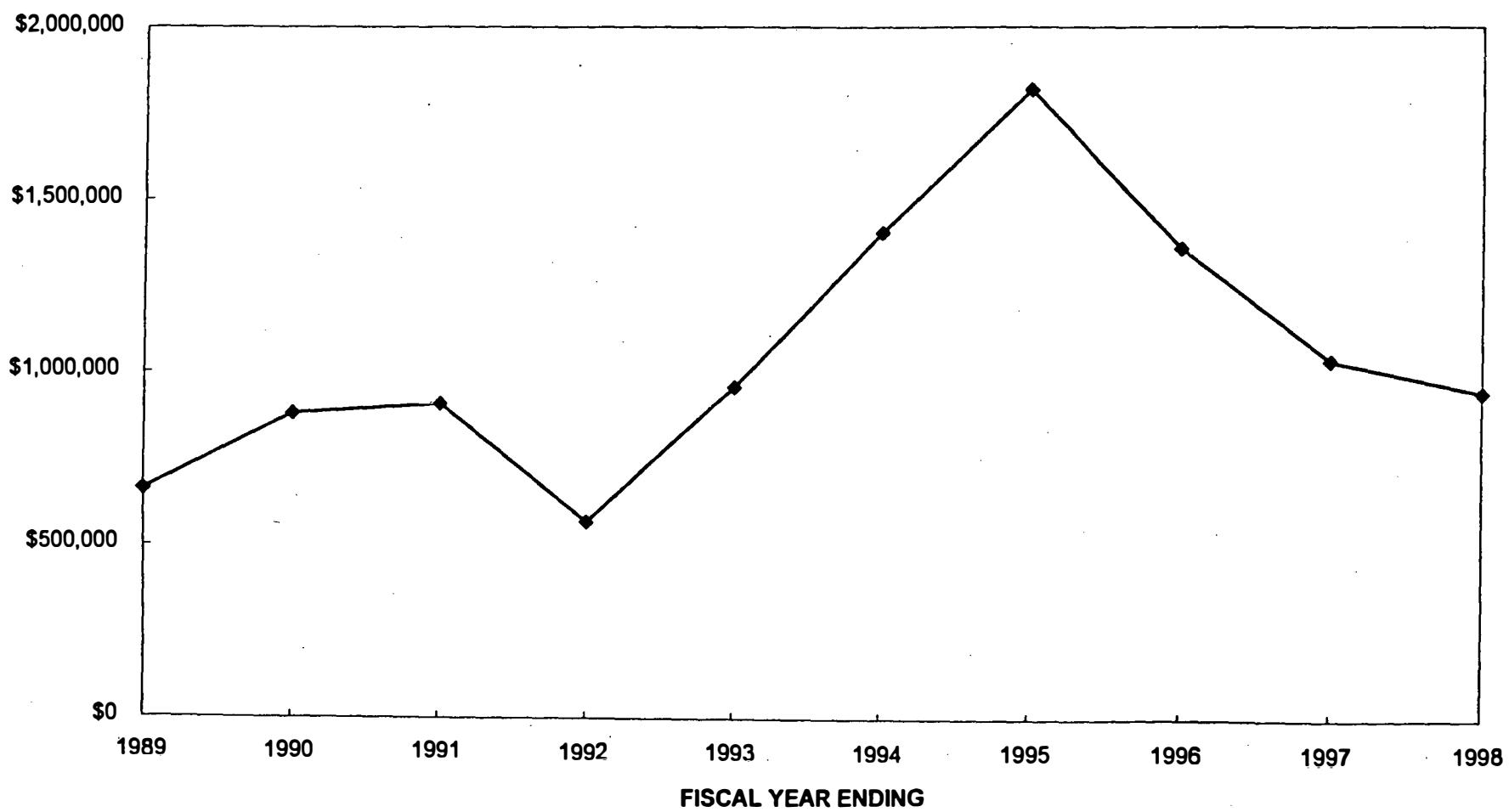
**TAX RATES**

	<b>1994</b>	<b>1995</b>	<b>1996</b>	<b>1997</b>	<b>1998</b>
Local Tax Rates	0.4304	0.4259	0.4594	0.4321	0.4301 (Proposed)

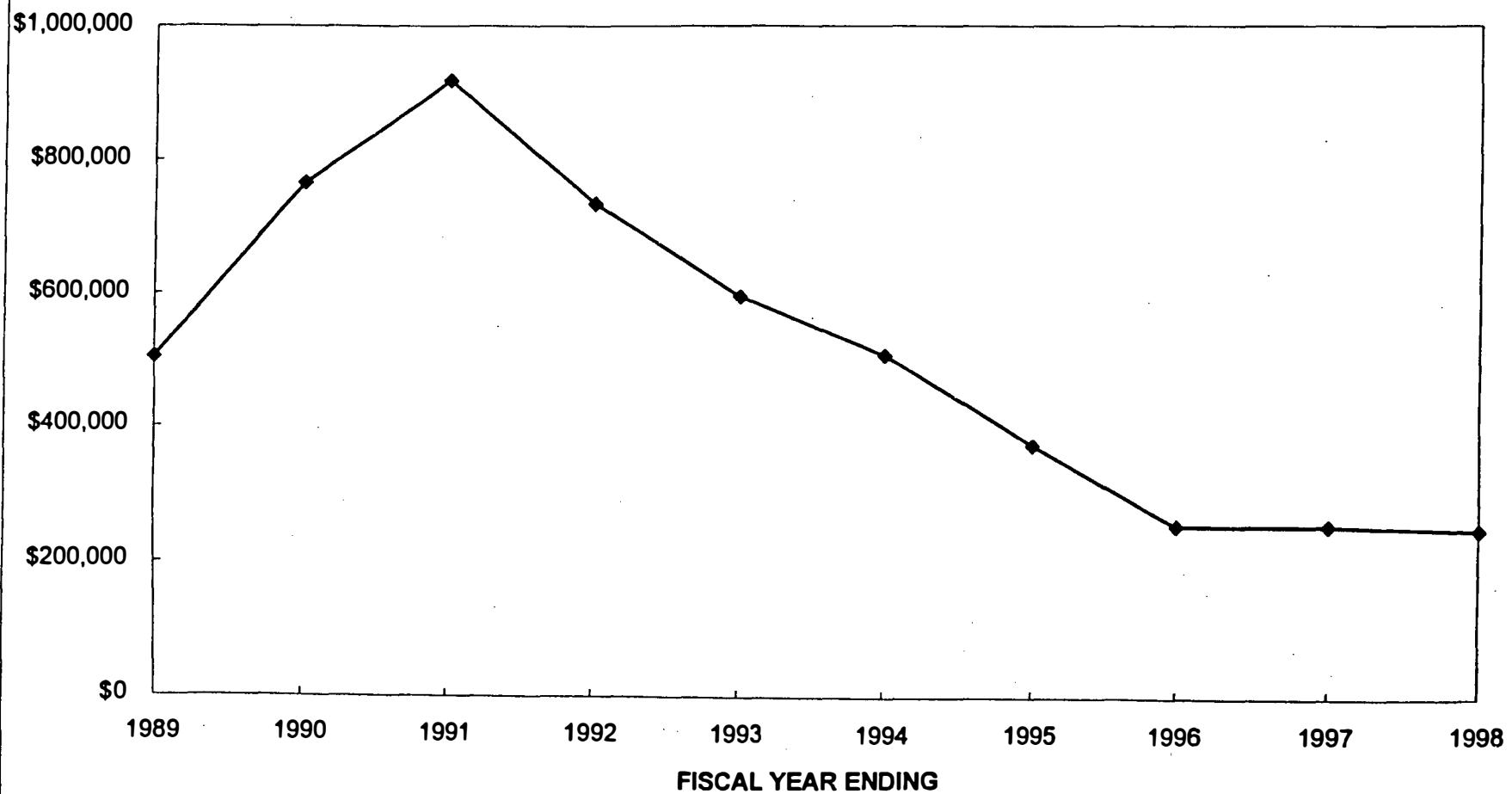
**OPERATING REVENUES AS A PERCENTAGE OF TOTAL**

	<b>1994</b>	<b>1995</b>	<b>1996</b>	<b>1997</b>	<b>1998</b>
Local	31.60%	32.70%	33.90%	36.00%	35.80% (Actual)
State	37.50%	37.60%	36.80%	35.90%	32.50%
Federal	0.40%	0.40%	0.40%	0.70%	0.70%
Tuition/ Fees	28.20%	26.60%	26.30%	25.90%	27.00%
Other	2.20%	2.60%	2.50%	1.50%	1.10%
Total Revenue	100.00%	100.00%	100.00%	100.00%	100.00%

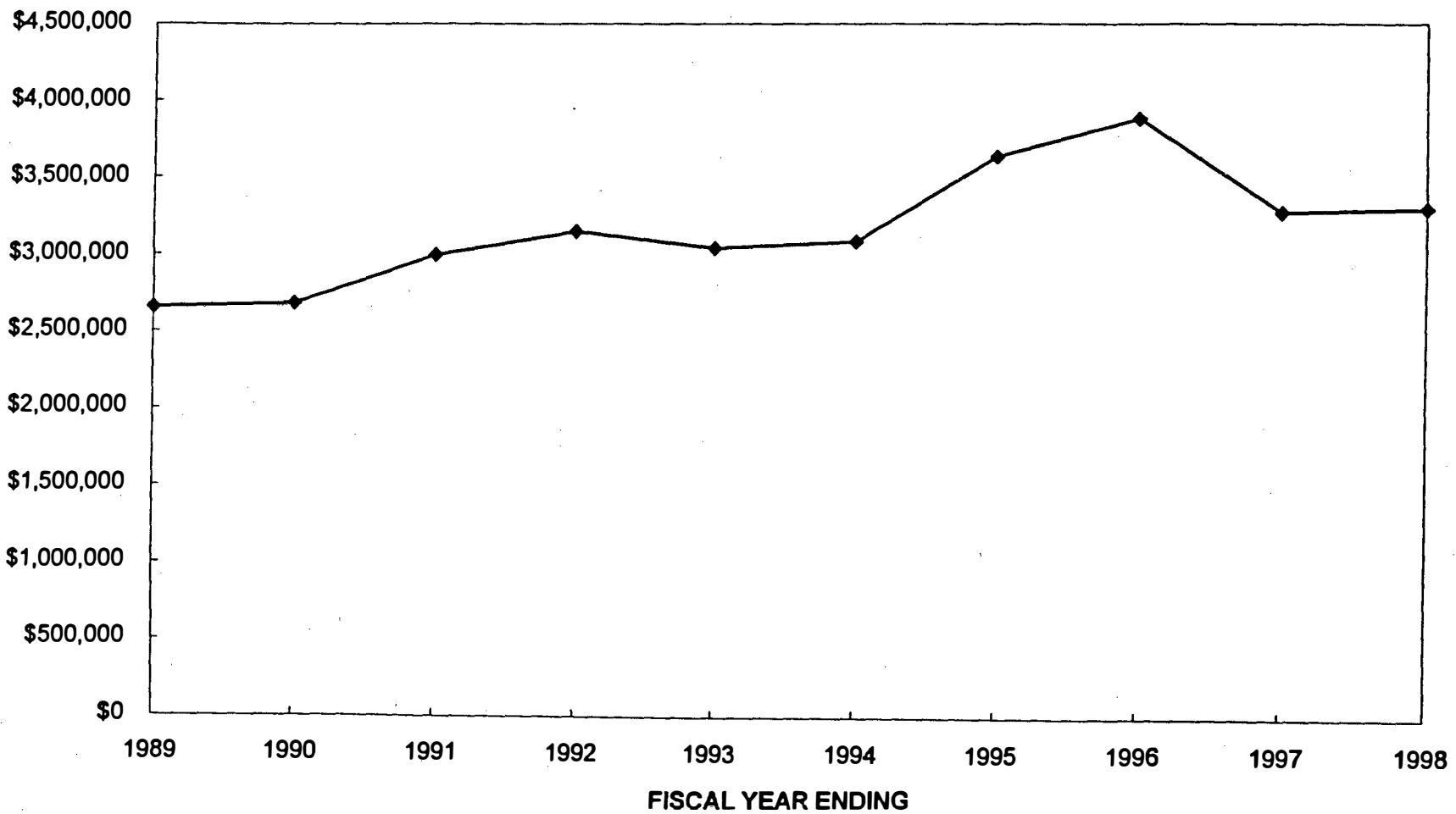
**SAUK VALLEY COMMUNITY COLLEGE**  
**EDUCATIONAL FUND BALANCE**



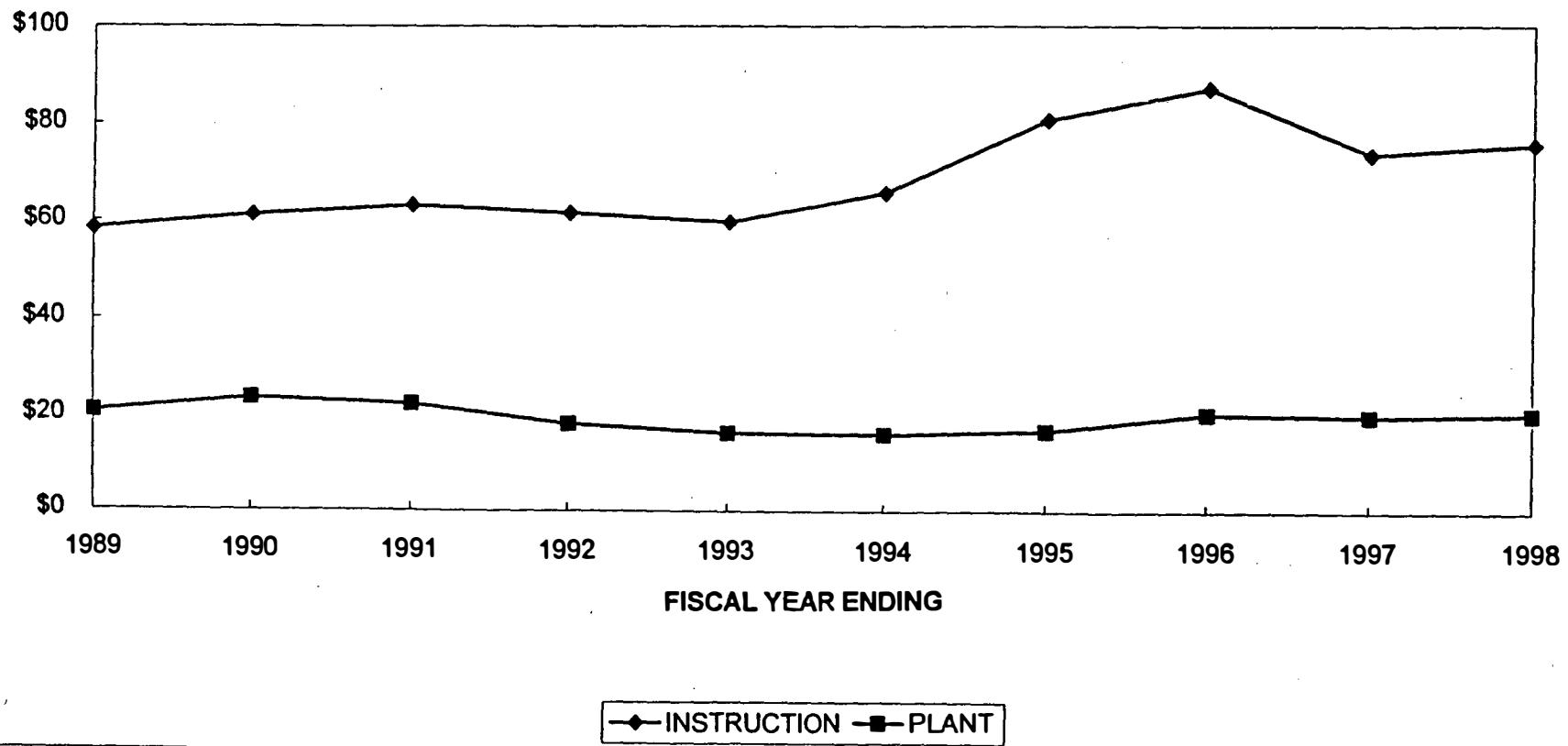
**SAUK VALLEY COMMUNITY COLLEGE**  
**OPERATIONS AND MAINTENANCE FUND BALANCE**



**SAUK VALLEY COMMUNITY COLLEGE**  
**INSTRUCTION EXPENDITURES**



**SAUK VALLEY COMMUNITY COLLEGE**  
**COSTS PER CREDIT HOUR**





**Sauk Valley  
Community  
College**

**VICE PRESIDENT OF ADMINISTRATIVE SERVICES**

**December 7, 1998**

Sterling Daily Gazette  
Dixon Telegraph  
Carroll County Review  
Walnut Leader

Gentlemen:

Attached is the NOTICE OF PROPOSED PROPERTY TAX INCREASE FOR SAUK VALLEY COMMUNITY COLLEGE. By law, this notice must "appear no more than 14 days nor less than 7 days prior to the date of the public hearing. The notice shall be no less than one-eighth page in size, and the smallest type used shall be twelve point and shall be enclosed in a black border no less than  $\frac{1}{4}$  inch wide. The notice shall not be placed in that portion of the newspaper where legal notices and classified advertisements appear".

Therefore, please publish this notice before December 14, 1998. Please send the bill, along with the Certificate of Publication and a copy of the published item to the attention of the writer.

Thank you for your assistance.

Sincerely,

John M. Murphy  
Acting Vice President of  
Administrative Services

JMM/n  
Enc.

For Board Meeting of  
December 21, 1998

Agenda Item F-2

**TAX LEVY APPROVAL**

Attached is the proposed tax levy for 1998 (payable 1999). This levy is based upon a 9% increase in equalized assessed valuation. The recommended 1998 levy is an 8.48% increase over the actual tax revenue from last year. The projected tax rate is virtually unchanged.

**RECOMMENDATION:** Board approval of the 1998 tax levy as presented.



**SAUK VALLEY  
COMMUNITY  
COLLEGE**

73 IL Rte. 2, Dixon, IL 61021 • 815/288-5511

**MEMORANDUM**

**TO:** Dr. Richard L. Behrendt

**FROM:** John M. Murphy

**DATE:** December 7, 1998

**SUBJECT:** 1998 Tax Levy

I have attached the proposed tax levy for 1998 (payable 1999). The proposed tax levy is based upon a 9% increase in equalized assessed valuation. The recommended 1998 levy is 8.48% increase over the actual tax revenue from last year. The projected tax rate is virtually unchanged. The following tables compares these changes:

<u>Tax Levy Comparison</u>	1997 Actual <u>Extension</u>	1998 Levy	Estimated Increase <u>(Decrease)</u>
Education	\$2,510,175	\$2,736,091	\$ 225,916
Operations & Maintenance	307,369	335,032	27,663
Tort Liability and Insurance	322,906	363,035	40,129
Social Security and Medicare	72,689	76,300	3,611
Audit	41,943	34,300	(7,643)
Protection, Health & Safety	440,818	544,759	103,941
Subtotal Tax Levy	3,695,900	4,089,517	393,617
Bond Issue	731,728	713,566	(18,162)
Total Tax Levy	\$4,427,628	\$4,803,083	\$ 375,455

<u>Tax Rate Comparison</u>	1997 Actual	1998 Estimated <u>Tax Rate</u>	Estimated Increase <u>(Decrease)</u>
Education	.2450	.2450	--
Operations & Maintenance	.0300	.0300	--
Tort Liability and Insurance	.0315	.0325	.0010
Social Security and Medicare	.0071	.0068	(.0003)
Audit	.0041	.0031	(.0010)
Protection, Health & Safety	.0430	.0488	.0058
Subtotal Tax Rate	.3607	.3662	.0055
Bond Issue	.0714	.0639	(.0075)
Total Tax Rate	.4321	.4301	(.0021)

Recently, and on several occasions, the Board of Trustees have received a detailed analysis documenting the actual increase in the College's tax base (assessed valuation) to be in the range of 6% - 8%. The foreseeable future district tax base growth suggests a continuance of increasing 6% - 8%, (assuming no tax caps). However, the actual tax base, upon which our tax revenue is collected, will not be determined until May of 1999. Therefore, the request for tax revenue (levy) needs to be placed slightly higher than the anticipated actual base to provide to the College all of the tax revenue previously authorized. This request (levy) has been developed on a 8.48% projection.

This 8.48% projection is in excess of a 5% increase over the actual tax revenue collected from last year. Therefore, the Tax Limitation Act requires a public notice and hearing. We have the notice prepared and enclosed. The law requires publication not more than fourteen (14), nor less than seven (7) days before our December 21<sup>st</sup> Board meeting (publish December 7-14, 1998). The notice does not require Trustee approval, but confirmation, at the December meeting. The public hearing can be structured immediately preceding the regular meeting.

It is projected that the College tax rate, when finally determined in May of 1999, will remain virtually unchanged at 43 cents.

I recommend Board of Trustee approval of the 1998 tax levy as presented. Thank you.

**NOTICE OF PROPOSED PROPERTY TAX INCREASE  
FOR SAUK VALLEY COMMUNITY COLLEGE  
(ILLINOIS COMMUNITY COLLEGE DISTRICT 506)**

I. A public hearing to approve a proposed property tax levy increase for Illinois Community College District 506 for 1998 will be held on December 21, 1998 at 7:00 p.m. at the Board Room on the campus of Sauk Valley Community College.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact John M. Murphy, Acting Vice President of Administrative Services, Sauk Valley Community College, 173 Illinois Route 2, Dixon, Illinois 61021 (phone 815/288-5511).

II. The corporate and special purpose property taxes extended or abated for 1997 were \$3,695,900.

The proposed corporate and special purpose taxes to be levied for 1998 are \$4,089,517. This represents a 10.65% increase over the previous year.

III. The property taxes extended for debt service and public building commission leases for 1997 were \$731,728. The estimated property taxes to be levied for debt service and public building commission leases for 1998 are \$713,566. This represents a 2.48% decrease over the previous year.

IV. The total property taxes extended or abated for 1997 were \$4,427,628. The estimated total property taxes to be levied for 1998 are \$4,803,083. This represents an 8.48% increase over the previous year.

December 7, 1998

**TRUTH IN TAXATION  
CERTIFICATE OF COMPLIANCE**

I, the undersigned, hereby certify that I am the presiding officer of Sauk Valley Community College, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of Section 4 through 7 of the "Truth in Taxation Act".

The notice and hearing requirements of Section 6 of the Act are applicable. The notice requirement of Section 7 is applicable. This certificate applies to the 1998 levy.

Dated: December 21, 1998

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Chairman, Board of Trustees

SAMPLE

**CERTIFICATE OF TAX LEVY**

Community College District No. 506 County(ies) Bureau, Carroll, Henry, Lee, Ogle, and Whiteside  
Community College District Name: Sauk Valley Community College and State of Illinois

We hereby certify that we require:

the sum of \$ 2,736,091 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and  
the sum of \$ 335,032 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and  
the sum of \$ \_\_\_\_\_ to be levied as an additional tax for educational and operations and maintenance purposes (110 ILCS 805/3-14.3), and  
the sum of \$ 363,036 to be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act (745 ICLS 10/9-107), and  
the sum of \$ 76,300 to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and  
the sum of \$ 34,300 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and  
the sum of \$ 544,759 to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01), and  
the sum of \$ \_\_\_\_\_ to be levied as a special tax for (specify) \_\_\_\_\_ purposes, on the taxable property of our community college district for the year 19\_\_\_\_\_.  
\_\_\_\_\_

Signed this 21st day of December, 1998

## **Chairman of the Board of Said Community College District**

## **Secretary of the Board of Said Community College District**

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full One.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 1998 is \$ 713,566.

Whiteside

**Date**

## County Clerk and County

For Board Meeting of  
December 21, 1998

Agenda Item H-1

### COLLECTIVE BARGAINING AGREEMENT

The proposed Collective Bargaining Agreement between Sauk Valley Community College and the Faculty Association will be presented to the Board for action on Monday evening.

RECOMMENDATION: Appropriate Board action.

## JOINT STATEMENT BY THE SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AND THE FACULTY ASSOCIATION

The Sauk Valley Community College Board of Trustees and the Sauk Valley Community College Faculty Association are pleased to announce that a three year collective bargaining contract has been concluded covering the period from the start of the fall session in 1998, through the end of the summer session in 2001.

The negotiations were collaborative and were conducted in a professional manner by the negotiating teams from the Board and the Association.

The Package includes, on average, three year salary increases of 5.3%, 4.8%, 4.6%, with promotional pay increases for a total of 5.6%, 5.0% and 4.8% increases. However, the raises will be offset in part by changes to a managed care health plan. The faculty members will assume an increased portion of dependent insurance premiums over the term of the contract as well as higher individual and family insurance deductibles.

Negotiated Agreements were reached in the areas of salary increases, and promotional pay to support faculty in seeking professional growth, further education, and promotions. The Agreement encourages innovative instruction via distance learning , improves sabbatical reporting, and restructures the use of student evaluations.

Both parties look forward to cooperation and communication during the three year life of the contract and both parties expressed satisfaction with the process. The package was ratified by the parties during the month of December, 1998.

For Board Meeting of  
December 21, 1998

**Agenda Item H-2**

**ADMINISTRATIVE RESIGNATION**

Pending approval of his appointment by the Morton College Board of Trustees, we may have received a letter of resignation from Dr. Phil Gover, Vice President of Instructional Services. (Phil has accepted a similar position at Morton College in Cicero, IL.)

**RECOMMENDATION:** Board approval to accept the resignation of Dr. Phil Gover, Vice President of Instructional Services, effective January 29, 1999.

December 21, 1998

Dr. Richard Behrendt, President  
Sauk Valley Community College  
173 IL Route 2  
Dixon, IL 61021

Dear Dr. Behrendt:

Please accept this letter as my official resignation and request to be relieved of contractual employment obligations at Sauk Valley Community College effective at the end of the work day on January 29, 1999. It has been a privilege and honor for me to have served as Vice President of Instructional Services at SVCC for the past five plus years.

I have agreed to accept the position of Vice President of Academic Affairs at Morton College in Cicero, Illinois.

As a professional educator I am very proud to have been a member of a team that continued Sauk's tradition of providing high quality educational and support services for students. I sincerely appreciate the personal support and encouragement that I received from Sauk's staff and the Board of Trustees through some peaks and valleys in my life. I will forever be thankful and deeply appreciative for the personal and professional commitment that embodies Sauk Valley Community College's people.

Thank you.

Sincerely,



Philip E. Cover, Ed.D.

For Board Meeting of  
December 21, 1998

Agenda Item H-3

#### **TEMPORARY ADMINISTRATIVE APPOINTMENTS**

After discussion in Closed Session, there may be some temporary administrative appointments for Board approval.

**RECOMMENDATION:** Appropriate Board action.

For Board Meeting of  
December 21, 1998

**Agenda Item I**

**PURCHASING POLICY (305.01) CHANGES  
FIRST READING**

We are recommending changes to the College Purchasing Policy (305.01) for first reading.

**RECOMMENDATION:** Board approval of the changes indicated on the attached Purchasing Policy for first reading.

***PROPOSED CHANGES ARE IN ITALICS***

p. 307

**305.01 Purchasing Policy**

**A. Introduction**

The administration of the purchasing policies and guidelines as set forth herein shall be the responsibility of the Vice President of Administrative Services. This document shall serve to enable responsible parties to act in the best interests of Sauk Valley Community College. An efficient, well-planned, and organized program of purchasing policies is imperative to protect the public trust relative to the expenditures of public tax monies. Because the success of the purchasing program depends on the ways and means of implementation, management, and administration, it is apparent that this written policy shall govern the purchasing program and its use.

**B. Ethics**

All administrators acting as purchasing agents for Sauk Valley Community College shall ever be mindful of and practice the following ethics:

1. To regard public service as a sacred trust giving primary consideration to the interest of the school district;
2. To purchase without prejudice, seeking to obtain the maximum benefit for each tax dollar expended;
3. To strive for knowledge of school equipment and supplies in order to recommend items that may either reduce costs or increase the efficiency of the means of education;
4. To insist on and expect honesty in sales representation whether offered verbally or in the sample of product submitted;
5. To give all responsible bidders equal consideration and the assurance of unbiased judgement in determining whether their product meets specifications and the educational needs of the district;
6. To discourage the offer of, and to decline, gifts which in any way might influence the purchase of school equipment and supplies;
7. To accord a prompt and courteous reception, insofar as conditions permit, to all who call on legitimate business missions; and

8. To cooperate with educational, governmental, and trade associations in the promotion and development of sound business methods in the procurement of school equipment and supplies.

#### C. Procedures

The Vice President of Administrative Services shall have the responsibility of securing for the district its requirements for services, materials, supplies, and equipment at the lowest possible cost consistent with satisfactory standards for quality and service.

Supervision and control of all purchases shall be the responsibility of the Vice President of Administrative Services, or his/her responsible officer.

Supply items common to all departments and which are generally used throughout the college shall be purchased by the Vice President of Administrative Services. Such items shall be of good quality and shall be purchased in sufficient and adequate quantities so as to assure the lowest possible cost. These supply items shall be located in a central storage room and controlled by dispensing through the Business Office.

The departmental budgets will be charged by journal entry for the value of the merchandise received. All purchases are to be initiated by requisition and shall be approved by the requisitioner's immediate supervisor and/or Vice President as required by the Vice President of Administrative Services.

#### D. Policies

**ADD**

*for all College funds*  
Budgeted Expenditures - All expenditures for items of services, materials, supplies and equipment which have been budgeted ~~within the operational funds of the College~~ shall be bid and purchased within the following guidelines and policies:

a. Purchases involving an expenditure of less than \$10,000 may be authorized by the Vice President of Administrative Services without advertising for bids, or requiring formal competitive bidding. The Vice President of Administrative Services shall determine the type of bidding necessary, the procedure being dependent upon the circumstances pertaining to each particular purchase.

b. Purchases involving an expenditure in excess of \$10,000 shall be let to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality and serviceability, after due advertisement, except contracts which by their nature are not adaptable to competitive bidding such as contracts for:

- 1) services for individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part;
- 2) printing of finance committee reports and departmental reports;
- 3) printing or engraving of bonds, tax warrants, and other evidences of indebtedness;
- 4) materials and work which have been awarded to the lowest responsible bidder after due advertisement, but due to unforeseen revisions, not the fault of the contractor for materials and work, must be revised causing expenditures not in excess of 10% of the contract price;
- 5) maintenance or servicing of, or provision of repair parts for, equipment which are made with the manufacturer or authorized service agent of that equipment where the provision of parts, maintenance, or servicing can best be performed by the manufacturer or authorized service agent;
- 6) use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services;
- 7) duplicating machines and supplies;
- 8) purchase of natural gas when the cost is less than that offered by a public utility and purchases of equipment previously owned by some entity other than the district itself;
- 9) *purchases of equipment previously owned by some entity other than the district itself;*
- 10) repair, maintenance, remodeling, renovation, or construction or a single project involving an expenditure not to exceed \$15,000 and not involving a change or increase in the size, type, or extent of an existing facility;
- 11) goods or services procured from another governmental agency;
- 12) goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone, or telegraph;
- 13) where funds are expended in an emergency and such emergency expenditure is approved by 75% of the members of the Board.



c. All competitive bids for contracts involving an expenditure in excess of \$10,000 (15,000 for contracts listed in b(9) above) must be sealed by the bidder and must be opened by a member or employee of the Board, and witnessed, at a public bid opening at which the contents of the bids must be announced. Each bidder must receive at least three days notice of the time and place of such bid opening.

d. Due advertisement includes, but is not limited to, at least one public notice at least ten days before the bid date in a newspaper published in the district, or if no newspaper is published in the district, in a newspaper of general circulation in the area of the district.

e. All request for competitive bids shall be issued through the Office of the Vice President of Administrative Services.

**ADD**

Non-Budgeted Expenditures - Purchases of services, materials, supplies, and equipment which have not been specifically budgeted for in ~~the operational funds of the College or which ultimately shall be funded through the Site and Construction Fund~~ <sup>any of the College funds</sup>, shall be purchased according to the policies and guidelines as set forth in Section A, with the exception that responsibility for approval to purchase under this Section B, rests with the Board of Trustees.

**NEW**

Cooperative Purchasing Arrangements - The College purchasing officer may pursue the cooperative purchasing arrangements with other public institutions and the State of Illinois Department of General Services, in accordance with Paragraph 3-27.2. Joint Purchases, of the Illinois Public Community College Act. The Board Secretary is authorized to sign the appropriate resolution for the State of Illinois Department of General Services.

**NEW**

Non-Collusion Affidavit - All bids shall be submitted with a completed and original signed Non-Collusion Affidavit. Bids submitted without the completed form will be removed from consideration.

Miscellaneous - Vice President of Administrative Services will exercise discretion in determining the responsibility of each bidder. The lowest responsible bidder will be awarded the contract, provided he/she meets the specific requirements set forth in the bidding document. Preference will be given to persons or firms located in the college district so long as they provide the needed service on substantially equal basis with the persons or firms located outside the district.

AMENDMENT

RESOLVED, That the purchasing policy of Community College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, commonly known as Sauk Valley Community College, be amended by adding to the Miscellaneous Section the following language: All contracts to which Sauk Valley Community College is a party shall be conditioned upon the requirement that the supplier of materials or services of the contractor and his subcontractor, and all labor organizations furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor or services, as the case may be, shall not commit an unfair employment practice in this State as defined in Section 853 of Chap. 48, IL. Rev. Stats., and all such contracts shall have incorporated therein the "Equal Employment Opportunity Clause" required under the Rules and Regulations of the Illinois Fair Employment Practices Commission, a copy of which is attached hereto and incorporated herein by reference. The said Clause may be incorporated in the College's contracts by reference to this purchasing policy.

"EQUAL EMPLOYMENT OPPORTUNITY CLAUSE"

In the event of the contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Fair Employment Practices Act of the Fair Employment Practices Commission's Rules and Regulations for Public Contracts, the contractor may be declared non-responsible and therefore ineligible for future contracts or sub-contracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

During the performance of this contract, the contractor agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
2. That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine the availability (in accordance with the Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

3. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, age, national origin or ancestry.

4. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement of understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Fair Employment Act and the Commission's Rule and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

5. That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

6. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

7. That it will include verbatim or by reference the provisions of paragraph 1 through 7 of this clause in every performance subcontract as defined in Section 2.10 (b) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor; and that it will also so include the provisions of paragraphs 1, 5, 6 and 7 in every supply subcontract as defined in Section 2.10 (a) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors; and further it will promptly notify the contracting agency and the Illinois Fair Employment Practices Commission in the event any subcontractor fails or refuses to comply therewith. In addition, no contractor will utilize any subcontractor declared by the Commission to be non-responsible and

therefore ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

With respect to the two types of subcontracts referred to under paragraph 7 of the Equal Employment Opportunity Clause above, following is an excerpt of Section 2 of the FEPC's Rules and Regulation for Public Contracts:

Section 2.10 - The term "Subcontract" means any agreement, arrangement or understanding, written or otherwise, between a contractor and any person (in which the parties do not stand in the relationship of an employer and an employee):

- A. For the furnishing of supplies or services or for the use of real or personal property, including lease arrangements, which, in whole or in part, is utilized in the performance of any one or more contracts; or
- B. Under which any portion of the contractor's obligations under any one or more contracts is performed, undertaken or assumed.

**NEW**

Sexual Harassment Clause - Each party submitting a proposal must certify that they have complied with the requirement of section 2-105 of the Illinois Human Rights Act (PA 87-1257) effective July 1, 1993, with respect to sexual harassment policies. The terms of the law as applicable are hereby incorporated into this contract.

2/12/79

11/23/92

11/28/94

**BOND INVESTMENTS**

Liability, Protection & Settlement	Hanover Park, IL	5.00	12-01-98	\$456,814.03
Liability, Protection & Settlement	District Columbia	4.60	06-01-99	49,768.83
Liability, Protection & Settlement	St. Louis, MO Mun Fin	4.65	02-15-00	468,263.13
Liability, Protection & Settlement	Hawaii St.	4.00	11-01-00	493,492.84
Liability, Protection & Settlement	St. Louis, MO Mun Fin	4.90	02-15-02	556,745.24
Liability, Protection & Settlement	Naperville, IL	4.20	12-01-02	542,575.35
Liability, Protection & Settlement	Alachua Cnty Fal Sch	4.20	07-01-02	48,786.41
Liability, Protection & Settlement	Cook County II Twp	5.00	12-01-03	581,288.76
Liability, Protection & Settlement	Seattle WA L&P	4.70	11-01-04	228,211.30
Liability, Protection & Settlement	GA Mun Elec Auth	4.70	01-01-05	378,488.89
Liability, Protection & Settlement	NC Mun Elec Auth	5.25	01-01-06	311,835.47
Liability, Protection & Settlement	Sun Prairie Wis Sch	5.20	04-01-06	337,648.75
Liability, Protection & Settlement	Las Cruces NM	5.10	12-01-06	202,914.48
Liability, Protection & Settlement	Carol Stream IL Tax	5.20	01-15-07	201,643.72
Liability, Protection & Settlement	Anch AL Tel Util	5.30	03-01-07	<u>154,620.03</u>
SUBTOTAL BONDS				\$5,013,097.23

**TOTAL INVESTMENTS**\$10,413,097.23

**SAUK VALLEY COMMUNITY COLLEGE**  
**APPROVED BY**  
Richard R. Schlueter  
**PRESIDENT**  
Monica L. Van  
**SECRETARY**  
**DATE** 12-21-98

SAUK VALLEY COMMUNITY COLLEGE  
 BOARD OF TRUSTEES - TREASURER'S REPORT  
 December 21, 1998

CHECKING ACCOUNTS

<u>INTEREST BEARING ACCOUNTS</u>	<u>FINANCIAL INSTITUTION</u>	<u>INTEREST RATE</u>	<u>AMOUNT</u>
General Account	Sterling Federal, Sterling	3.35	\$853,721.35
Bookstore Account	Sterling Federal, Sterling	3.62	32,444.04
Illinois Public Treasurers	Mercantile Bank,		
Investment Pool	Springfield	4.85	1,659,802.50
<b>SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS</b>			<b>2,545,967.89</b>
 <u>NON-INT. BEARING ACCOUNTS</u>	 <u>FINANCIAL INSTITUTION</u>		
Restricted	Sterling Federal, Sterling		288,198.13
Insurance Account	Sterling Federal, Sterling		0.00
<b>SUBTOTAL NON-INTEREST BEARING CHECKING ACCOUNTS</b>			<b>288,198.13</b>
 <u>MONEY MARKET</u>			
ABN-AMRO Investment Services, Inc.		4.55	31,286.78
<b>SUBTOTAL MONEY MARKET FUNDS</b>			<b>31,286.78</b>
 <b>TOTAL CHECKING ACCOUNTS</b>			<b>\$2,865,452.80</b>

INVESTMENTS

<u>FUND</u>	<u>FINANCIAL INSTITUTION</u>	<u>INTEREST RATE</u>	<u>RENEWAL DATE</u>	<u>AMOUNT</u>
Educational Fund	Mercantile Bank, Sterling	5.10	12-09-98	\$ 400,000.00
Educational Fund	Union Bank, Tampico	5.48	12-30-98	200,000.00
Operations & Maintenance	Mercantile Bank, Sterling	5.10	12-09-98	100,000.00
Operations & Maintenance	First National Bank, Amboy	5.97	10-13-99	100,000.00
Protection, Health & Safety	Amcore Bank, Sterling	5.85	06-30-99	200,000.00
Protection, Health & Safety	Amcore Bank, Sterling	5.85	07-30-99	100,000.00
Auxiliary	Union Bank, Tampico	5.91	06-02-99	300,000.00
Working Cash	Amcore Bank, Sterling	5.50	01-30-99	200,000.00
Working Cash	Union Bank, Tampico	5.76	03-03-99	1,000,000.00
Working Cash	First National Bank, Amboy	6.20	04-03-99	1,000,000.00
Working Cash	Amcore Bank, Sterling	5.85	07-22-99	300,000.00
Liab., Prot. & Settlement	Amcore Bank, Sterling	5.50	01-30-99	100,000.00
Liab., Prot. & Settlement	Milledgeville State Bank	5.51	02-09-99	100,000.00
Liab., Prot. & Settlement	Union Bank, Tampico	5.91	05-29-99	200,000.00
Liab., Prot. & Settlement	Amcore Bank, Sterling	5.85	07-22-99	100,000.00
Building Bond Proceeds	Amcore Bank, Sterling	5.75	02-19-99	1,000,000.00
<b>SUBTOTAL INVESTMENTS</b>				<b>\$ 5,400,000.00</b>

SAUK VALLEY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
December 21, 1998

<u>SUMMARY OF BILLS PAYABLE</u>	<u>AMOUNT</u>
Pages 1-37 General Operating Funds	\$1,137,589.24
Pages 38-42 Restricted Fund	224,481.99
Pages 43-46 Bookstore	<u>70,295.95</u>
<b>TOTAL</b>	<b><u>\$1,432,367.18</u></b>

SAUK VALLEY COMMUNITY COLLEGE  
APPROVED BY  
Michael Stolzenburg  
President  
Theresa House  
SECRETARY  
DATE 12-21-98

CHECK NUMBER	DATE	PAYEE/VENDOR NUMBER	NAME	<--- INVOICE NUMBER --->		FUND	ORGN	ACCT	PROG	CHECK AMOUNT
				VENDOR'S	INTERNAL					
G0015922	11/25/98	387847907	Alfano, Cindy	TRVL 11/11/98	I0020896	01	419000	540190	3090	31.85
G0015923	11/25/98	AMEEXP1	American Express Financial Adv	NOV 30 P/R	I0020801	01		212010		255.00
G0015924	11/25/98	349745729	Barnes, Kris		I0020912	050600	460305	550900	6050	158.35
G0015925	11/25/98	324489426	Bartnicki, Bridie V.	BEG COM F98	I0020744	01	343700	530200	4010	320.00
				BEG CO MONT F98	I0020745	01	343700	530200	4010	320.00
								CHECK TOTAL		640.00
G0015926	11/25/98	319703211	Baumgartner, Kelli A.		S0003645	01		230000		350.00
G0015927	11/25/98	205329509	Behrendt, Richard	NOV ROTARY CLUB	I0020874	01	211000	520920	8010	16.50
G0015928	11/25/98	BENGRI	Bennigan's Grill & Tavern	11/4/98	I0020899	01	513000	550400	8060	67.36
G0015929	11/25/98	340841481	Boer, Nicole R.		S0003654	01		230000		750.00
G0015930	11/25/98	321783450	Boyer, Andrea L.		S0003653	01		230000		750.00
G0015931	11/25/98	371760774	Breed, Thomas	11/23/98	I0020902	01	441100	550100	3020	98.84
G0015932	11/25/98	CAPGUA	Capital Guardian Trust Company	11/30/98 P/R	I0020802	01		212180		375.00
G0015933	11/25/98		Capobianco, Fausto	RECRUIT REIMB	I0020857	01	513000	550400	8060	649.70
G0015934	11/25/98	345345801	Clevenger, Walter	TRVL 11/20/98	I0020907	01	361000	550100	2080	116.90
G0015935	11/25/98	331562079	Clodfelter, Pamela J.	TRVL 11/10/98	I0020897	01	419000	540190	3090	22.75

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				VENDOR'S	INTERNAL						
G0015936	11/25/98	COLDUP	College of DuPage	CONF	12/18/98	I0020861	050130	345400	550100	4090	100.00
				CONF	11/18/98	I0020903	01	311000	550100	8010	100.00
							01	214000	550100	8070	100.00
							01	411000	550100	8010	100.00
									INVOICE TOTAL	300.00	
									CHECK TOTAL	400.00	
G0015937	11/25/98	357407813	Dale, Julie	BAL-DANCE F98		I0020746	01	343100	530200	4010	1,186.50
G0015938	11/25/98	360601700	Dalton, Belinda A.	11/3-5 TRAVEL		I0020892	01	513000	550400	8060	111.15
G0015939	11/25/98	346488543	Damhoff, Russ K.	TRVL	11/10/98	I0020882	050600	460201	550900	6050	97.02
						I0020889	050600	460401	540900	6050	10.90
						TRVAL - 11/21		I0020916	050600	460201	550900
									CHECK TOTAL	324.22	
G0015940	11/25/98	359468992	Deets, Linda S.			S0003642	01				644.00
G0015941	11/25/98	339543952	Eckberg, Kristi K.			S0003641	01				437.00
G0015942	11/25/98	ELDINS	Elderhostel Institute Network	AFF DUES 11/24/	I0020895	01	343300	540600	4040	150.00	
G0015943	11/25/98	EQLIF	Equitable Life Assurance	11/30/98 P/R	I0020803	01					132.00
G0015944	11/25/98	FARNEW	Farmers New World Life Insuran	11/30/98 P/R	I0020804	01					25.00
G0015945	11/25/98	FEDLIF	Federal Life Insurance Company	11/30/98 P/R	I0020805	01					20.00

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				VENDOR'S	INTERNAL					
G0015946	11/25/98	353286721	Ferolo, Jim	STREE REDUCTION	I0020738	01	343100	530200	4010	122.50
G0015947	11/25/98	347781298	Folk, Melissa J.		S0003646	01		230000		250.00
G0015948	11/25/98	324469922	Forren, Rebba	NOV TICKET	I0020891	050600	460201	530900	6050	110.00
G0015949	11/25/98	FRALIF	Franklin Life Insurance Compan	11/30/98 P/R	I0020806	01		212060		753.34
G0015950	11/25/98	329428902	Gospodarczyk, Thomas J	KIWANIS DUES 99	I0020894	050130	345400	540600	4090	72.00
				TRVL THRU 11/19	I0020909	050130	345400	550100	4090	484.43
								CHECK TOTAL		556.43
G0015951	11/25/98	354340409	Gover, Phil	TRVL-11/17	I0020799	01	311000	550100	8010	40.60
G0015952	11/25/98	345307106	Groharing, Richard B.	TRVL 11/14/98	I0020862	01	110000	550100	8050	66.96
G0015953	11/25/98	331322070	Hansen, Jack	REF 11/24/98	I0020879	050600	460301	530900	6050	65.00
G0015954	11/25/98	HIGCOL	Highland Community College	5298	I0020736	01	345100	540120	4020	190.00
G0015955	11/25/98	HORMAN	Horace Mann Insurance Company	11/30/98 P/R	I0020807	01		212080		25.00
G0015956	11/25/98	318522386	Hoyle, Christine	TRVL 11/24	I0020911	01	323200	550100	1010	130.00
G0015957	11/25/98	ILLDEP	Illinois Department of Revenue	11/30/98 P/R	I0020834	01		210200		7,040.65
G0015958	11/25/98	ILLMUT	Illinois Mutual	11/30/98 P/R	I0020830	01		211550		27.26
G0015959	11/25/98	INTREV	Internal Revenue Service	11/30/98 P/R	I0020846	01		210900		62.03

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			VENDOR'S	INTERNAL						
G0015960	11/25/98	IPDPC	12/10 CONF	I0020749	01	321000	550100	2080	25.00	
G0015961	11/25/98	KAGJOE	Joel A. Kagann, Circuit Court	11/30/98 P/R	I0020844	01		210900	130.00	
G0015962	11/25/98	356762559	Johnson, Jeremiah P.	11/14/98	I0020859	01	369000	530200	8080	585.00
G0015963	11/25/98	341348515	Johnson, Rosemary	TRVL 11/19/98	I0020860	01	351000	550100	1040	141.55
G0015964	11/25/98	326483282	Kale, Steve	REF 11/24/98	I0020880	050600	460301	530900	6050	65.00
G0015965	11/25/98		Kawleski, Michael J	RECRUIT REIMB	I0020856	01	513000	550400	8060	93.51
G0015966	11/25/98	347788427	Kent, Erin R.		S0003652	01		230000		250.00
G0015967	11/25/98	326440053	Kerber, Joan E.	11/18-19/98	I0020908	01	411000	550100	8010	234.74
G0015968	11/25/98	533466182	Kim, Linda A.		I0020869	050600	463030	540190	6050	49.23
				TRVL THRU 11/21	I0020900	050600	463030	550900	6050	162.80
								CHECK TOTAL	212.03	
G0015969	11/25/98	341664328	Kipping, Sara M.	11/18/98	I0020913	050600	460302	550900	6050	75.70
G0015970	11/25/98	321701040	Krug, Christophe		S0003643	01		230000		107.00
G0015971	11/25/98	999999999	Lawrence, Edwin F.	DINNERS	I0020741	01		130903		354.65
G0015972	11/25/98	354487012	Leseman, Jolene K.	BB 12/1/98	I0020872	050600	460301	530900	6050	20.00
				11/28 & 29 BB	I0020873	050600	460301	530900	6050	40.00
				11/24/98 BB	I0020878	050600	460301	530900	6050	60.00

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				VENDOR'S	INTERNAL						
G0015972	11/25/98	354487012	Leseman, Jolene K.	P/C SOFTBALL	I0020893	050600		113040		300.00	
				TRVL BB 11/29	I0020914	050600	460301	550900	6050	509.34	
										CHECK TOTAL 929.34	
G0015973	11/25/98	Cancelled Check									
G0015974	11/25/98	LUCTEC	Lucent Technologies	0193951620	I0020733	02	545000	570500	7060	125.00	
G0015975	11/25/98	MEYLYD	Lydia S. Meyer, Trustee	11/30/98 P/R	I0020848	01		210900		125.00	
G0015976	11/25/98	MAISTA	Main Stay Funds	11/30/98 P/R	I0020811	01		212170		75.00	
G0015977	11/25/98	711032739	Marlier, Ronald	TRVL 11/12/98	I0020734	01	430100	540110	3040	52.00	
G0015978	11/25/98	Maynard, Elizabeth		RECRUIT REIMB	I0020853	01	513000	550400	8060	381.51	
G0015979	11/25/98	348506622	McCormick, Leslie	SUPPLY REIMB	I0020885	01	343100	530100	4010	200.00	
G0015980	11/25/98	MINCHI	Minnesota Child Support Paymen	11/30/98 P/R	I0020849	01		210900		268.80	
G0015981	11/25/98	323582825	Mull, Robert W.		S0003644	01		230000		1,260.48	
G0015982	11/25/98	340301821	Murphy, John M.	TRAV REIMB	I0020887	01	511000	550100	8010	301.96	
G0015983	11/25/98	328422840	Murray, Kris A.	TRAVEL 10/29-31	I0020739	01	322600	550100	1010	235.00	
G0015984	11/25/98	358209975	Myhre, Janet	11/16-20/98	I0020906	01	430100	550100	3040	136.00	
G0015985	11/25/98	341584872	Nelson, Mark	TRVL 11/14/98	I0020915	050600	460202	550900	6050	781.46	

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G0015986	11/25/98	NORLIF	Northern Life Insurance Compan	11/30/98 P/R	I0020812	01		212120		85.00
G0015987	11/25/98	354425235	Pfeifer, Alan	TRVL 11/20/98	I0020876	01	363100	550100	2040	25.00
G0015988	11/25/98	319747273	Pollom, Kristy A.		S0003651	01		230000		250.00
G0015989	11/25/98	PUTRET	Putnam Retirement Plan Service	11/30/98 P/R	I0020813	01		212030		500.00
G0015990	11/25/98	318782694	Rodefer, Joy M.		S0003648	01		230000		600.00
G0015991	11/25/98	326682101	Schaefer, Janda S.		S0003650	01		230000		250.00
G0015992	11/25/98	SCHEMP	School Employees Credit Union	11/30/98 P/R	I0020839	01		210700		23,438.21
G0015993	11/25/98	398402869	Seguin, Michael	TRAVEL 11/16	I0020740	01	321000	550100	2080	67.87
G0015994	11/25/98	331180973	Sexton, Bernie	BRIDGE F98	I0020743	01	343300	530200	4040	225.00
G0015995	11/25/98	355545363	Sharp, Raymond P.	TRVL 11/14	I0020901	050600	460201	550900	6050	117.10
G0015996	11/25/98	348506270	Shelley, Chris	PHOTO PAPER	I0020747	01	363200	540410	2020	27.60
G0015997	11/25/98	STAUNI	State Universities Retirement	11/30/98 PR	I0020840	01		210500		20,632.20
G0015998	11/25/98	324486629	Stiefel, Debra	11/16-20/98 TRA	I0020904	01	430100	550100	3040	220.11
G0015999	11/25/98	353782758	Straw, Nicholas M.	11/21/98 BB	I0020884	050600	460201	530900	6050	10.00
G0016000	11/25/98	353782758	Straw, Nicholas M.	11/10/98	I0020886	050600	460201	530900	6050	20.00
G0016001	11/25/98	353782758	Straw, Nicholas M.	11/27/98 GAME	I0020888	050600	460201	530900	6050	20.00

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				VENDOR'S	INTERNAL						
G0016002	11/25/98	SAUFAC	SVCC Faculty Association	11/30/98 P/R	I0020836	01			210800		1,408.00
G0016003	11/25/98	SAUFOU	SVCC Foundation	11/30/98 P/R	I0020838	01			211600		5.00
G0016004	11/25/98	SAURES	SVCC Restricted Fund	INTFUND 11/25	I0020737	01			250000		473.45
G0016005	11/25/98	ELEGOL	The Electronic Goldmine	P002806	I0020768	01	333100	540120	1030		40.84
G0016006	11/25/98	318401202	Thomas, Robert	TRVL 11/19/98	I0020905	01	362100	550100	2010		343.20
G0016007	11/25/98	TIACRE	TIAA/CREF	11/30/98 P/R	I0020824	01			212150		8,139.47
G0016008	11/25/98	TRUMAR	Trustmark Insurance	11/30/98 P/R	I0020832	01			211500		773.95
G0016009	11/25/98	UNIWAY1	United Way of Dixon	11/30/98 P/R	I0020843	01			211100		77.98
G0016010	11/25/98	UNIWAY	United Way of Sterling-Rock Fa	11/30/98 P/R	I0020841	01			211100		56.84
G0016011	11/25/98	VANGU	Vanguard Fiduciary Trust Compa	11/30/98 P/R	I0020827	01			212190		500.00
G0016012	11/25/98	VALIC	Variable Annuity Life Insurance	11/30/98 P/R	I0020825	01			212200		360.00
G0016013	11/25/98	WADREE	Waddell & Reed, Inc	11/30/98 P/R	I0020828	01			212160		175.00
G0016014	11/25/98	319720501	Wager, Heidi L		S0003649	01			230000		250.00
G0016015	11/25/98	344440982	Welker, Maria		I0020800	050600	460900	540900	6050		36.02
G0016016	11/25/98	345407966	West, Charles C.	TRVL THRU 11/17	I0020815	01	332100	550100	1020		300.00
G0016017	11/25/98	WESSION	Western Suburban College of Nu	SEMINAR 1/5/99	I0020735	01	352200	550100	1040		100.00

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				VENDOR'S	INTERNAL					
G0016018	11/25/98	392848543	Wood, Therese L.	TRAVEL 11/19	I0020742	01	335100	550100	1010	15.60
				TRAVEL 11/23	I0020867	01	335100	550100	1010	15.60
<i>Void 16019</i>										CHECK TOTAL 31.20
G0016020	12/04/98	ASTD	American Society for Training	11-5-98 RENEWAL	I0020976	050130	345400	540600	4090	150.00
G0016021	12/04/98	AMERI	Ameritech	11-16-98	I0020971	02	545000	570500	7060	701.71
G0016022	12/04/98	ATT	AT & T	7392235355	I0020973	02	545000	570500	7060	1,258.43
G0016023	12/04/98	FEDEXP	Federal Express Corp	470545207	I0020977	01	513000	540430	8060	17.75
G0016024	12/04/98	GALRIV	Gallatin River Communications	11-16-98	I0020972	02	545000	570500	7060	2,670.40
G0016025	12/04/98		Cancelled Check							
G0016026	12/04/98	ILASFA	Illinois Association of Studen	CONF-PETERSON	I0020983	01	430100	550100	3040	45.00
G0016027	12/04/98	JOSBAS	Jossey-Bass Inc Publishers	104850 12/3/98	I0020975	01	361000	540600	2080	95.00
G0016028	12/04/98	PROBEN	Professional Benefit Administr	11-20-98	I0020984	051000	520300	540830	6090	3,874.98
						051000	520300	540840	6090	2,837.38
						051000	520300	540850	6090	348.00
						051000	520300	540870	6090	1,748.00
						051000	520300	540890	6090	1,602.78
										INVOICE TOTAL 10,411.14
G0016029	12/04/98	USPOS	US Postmaster	BULK 254 12/3/	I0020974	01	513000	540430	8060	500.00
<i>Void 16030</i>										
G0016031	12/04/98	AMOOIL	Amoco Oil Company	11/24/98	I0021004	050800	415000	540150	6050	164.50

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				VENDOR'S	INTERNAL					
G0016032	12/04/98	339541358	Anderson, Kevin	12/10/98 BB	I0020988	050600	460201	530900	6050	20.00
G0016033	12/04/98	339541358	Anderson, Kevin	12/8/98 BB	I0020992	050600	460201	530900	6050	20.00
G0016034	12/04/98	342581867	Anderson, Kyle	12-10-98 BB	I0021014	050600	460201	530900	6050	65.00
G0016035	12/04/98	342582889	Anderson, Rod	12/8/98 BB	I0021018	050600	460201	530900	6050	65.00
G0016036	12/04/98	281523674	Balfantz, Gary	TRVL 11/21/98	I0021028	01	322500	550100	1010	400.00
G0016037	12/04/98	331469307	Blackburn, Jan	12/10/98 BB	I0020989	050600	460201	530900	6050	15.00
G0016038	12/04/98	331469307	Blackburn, Jan	12/08/98 BB	I0020993	050600	460201	530900	6050	15.00
G0016039	12/04/98	Comfort Inn		ROOMS 12/4 & 5	I0021008	050600	460301	550900	6050	366.00
G0016040	12/04/98	CUSPUB	Custom Publications Incorporat	REPRINT 98-99	I0021021	01	212100	540700	8030	1,218.60
G0016041	12/04/98	346488543	Damhoff, Russ K.	12/3/98 BB	I0021002	050600	460201	530900	6050	60.00
				TRVL 12/2/98	I0021019	050600	460201	550900	6050	424.53
									CHECK TOTAL	484.53
G0016042	12/04/98	324509115	Drane, Paula	12/3/98	I0021006	050500	414000	540190	6030	142.45
G0016043	12/04/98	393349175	Farrey, Raymond	12/8/98 BB	I0021010	050600	460301	530900	6050	65.00
G0016044	12/04/98	321528749	Francisco, Cassandra	TRVL 12/1/98	I0021026	01	352500	550100	1040	94.00
G0016045	12/04/98	319344604	Gericke, Thomas H.	TRVL 11/17/98	I0021007	050130	345400	550100	4090	19.53

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			VENDOR'S	INTERNAL					
G0016046	12/04/98	325522953 Johannsen, Rick	12/10/98 BB	I0020990	050600	460201	530900	6050	15.00
G0016047	12/04/98	325522953 Johannsen, Rick	12/8/98 BB	I0020994	050600	460201	530900	6050	15.00
G0016048	12/04/98	334704128 Johnson, Karl	12/8/98 BB	I0021011	050600	460301	530900	6050	65.00
G0016049	12/04/98	319248953 Kiele, Beverly M.	TRVL 12/1/98	I0021024	01	352500	550100	1040	214.50
G0016050	12/04/98	344647592 Lasek, Tony	12/10/98 BB	I0021016	050600	460201	530900	6050	65.00
G0016051	12/04/98	354487012 Leseman, Jolene K.	12/4/98 BB	I0020996	050600	460301	530900	6050	40.00
			12/10/98 BB	I0020998	050600	460301	530900	6050	20.00
			12/12/98 BB	I0020999	050600	460301	530900	6050	20.00
			12/8/98 BB	I0021001	050600	460301	530900	6050	60.00
			TRVL 12-5-98	I0021012	050600	460301	550900	6050	419.73
								CHECK TOTAL	559.73
G0016052	12/04/98	Cancelled Check							
G0016053	12/04/98	341584872 Nelson, Mark	GAS 11-14-98	I0021003	050800	415000	540150	6050	37.00
G0016054	12/04/98	485760004 Romer, Clay	12/8/98 BB	I0021017	050600	460201	530900	6050	65.00
G0016055	12/04/98	318341794 Shippert, Stanley	TRVL - 11/25/98	I0021023	01	352500	550100	1040	278.85
			TRVL 12/1/98	I0021025	01	352500	550100	1040	113.50
								CHECK TOTAL	392.35
G0016056	12/04/98	353782758 Straw, Nicholas M.	12/10/98 BB	I0020991	050600	460201	530900	6050	10.00

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		NAME	VENDOR'S INTERNAL							
G0016057	12/04/98	353782758 Straw, Nicholas M.		12-8-98 BB	I0020995	050600	460201	530900	6050	10.00
G0016058	12/04/98	353782758 Straw, Nicholas M.		12/1/98 BB	I0021000	050600	460201	530900	6050	10.00
G0016059	12/04/98	SUPER	SUPERAMERICA	11-24-98	I0021005	050800	415000	540150	6050	19.33
G0016060	12/04/98	WEIWAT	Weight Watchers	SPRING	I0021009	01	512010	440110	8020	573.16
					01	512010	440230	8020		742.00
					02	512020	440110	7090		70.84
					01	512010	440110	8020		26.70
					02	512020	440110	7090		3.30
									INVOICE TOTAL	1,416.00
G0016061	12/04/98	WESSUB	Western Suburban College of Nu	SCHREINER-CONF	I0021022	01	352400	550100	1040	50.00
G0016062	12/04/98	318402940	White, Peggy	TRVL THRU 11/24	I0021027	01	352100	550100	1040	41.28
G0016063	12/04/98	337465353	Williams, Brad	12/10/98 BB	I0021013	050600	460201	530900	6050	65.00
G0016064	12/04/98	348507099	Zahnle, Scott	12/10/98 BB	I0021015	050600	460201	530900	6050	65.00
G0016065	12/09/98	AMCBAN	Amcore Bank	CD 12/9	I0021144	01		120200		400,000.00
G0016066	12/09/98	UNIBAN	Union Bank Tampico	CD 12/9	I0021145	03		120200		400,000.00
G0016077	12/11/98		Cancelled Check							
G0016078	12/11/98		Voided Check							
G0016079	12/11/98		Voided Check							
G0016080	12/11/98		Voided Check							
G0016081	12/11/98		Voided Check							
G0016082	12/11/98		Voided Check							
G0016083	12/11/98		Voided Check							
G0016084	12/11/98		Voided Check							
G0016085	12/11/98		Voided Check							

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				VENDOR'S	INTERNAL					
G0016086	12/11/98		Voided Check							
G0016087	12/11/98		Voided Check							
G0016088	12/11/98		Voided Check							
G0016089	12/11/98		Voided Check							
G0016090	12/11/98		Voided Check							
G0016091	12/11/98		Voided Check							
G0016092	12/11/98		Voided Check							
G0016093	12/11/98		Voided Check							
G0016094	12/11/98		Voided Check							
G0016095	12/11/98		Voided Check							
G0016096	12/11/98		Voided Check							
G0016097	12/11/98		Voided Check							
G0016098	12/11/98		Voided Check							
G0016099	12/11/98		Voided Check							
G0016100	12/11/98		Voided Check							
G0016101	12/11/98		Voided Check							
G0016102	12/11/98		Voided Check							
G0016103	12/11/98		Voided Check							
G0016104	12/11/98		Voided Check							
G0016105	12/11/98		Voided Check							
G0016106	12/11/98		Voided Check							
G0016107	12/11/98		Voided Check							
G0016108	12/11/98		Voided Check							
G0016109	12/11/98		Voided Check							
G0016110	12/11/98		Voided Check							
G0016111	12/11/98		Voided Check							
G0016112	12/11/98		Voided Check							
G0016113	12/11/98		Voided Check							
G0016114	12/11/98		Voided Check							
G0016115	12/11/98		Voided Check							
G0016116	12/11/98		Voided Check							
G0016117	12/11/98		Voided Check							
G0016118	12/11/98		Voided Check							
G0016119	12/11/98		Voided Check							
G0016120	12/11/98		Voided Check							
G0016121	12/11/98		Voided Check							
G0016122	12/11/98		Voided Check							
G0016123	12/11/98		Voided Check							
G0016124	12/11/98		Voided Check							
G0016125	12/11/98		Voided Check							
G0016126	12/11/98		Voided Check							
G0016127	12/11/98		Voided Check							
G0016128	12/11/98		Voided Check							
G0016129	12/11/98		Voided Check							
G0016130	12/11/98		Voided Check							
G0016131	12/11/98		Voided Check							

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				VENDOR'S	INTERNAL					
G0016132	12/11/98		Voided Check							
G0016133	12/11/98		Voided Check							
G0016134	12/11/98		Voided Check							
G0016135	12/11/98		Voided Check							
G0016136	12/11/98		Voided Check							
G0016137	12/11/98		Voided Check							
G0016138	12/11/98		Voided Check							
G0016139	12/11/98		Voided Check							
G0016140	12/11/98		Voided Check							
G0016141	12/11/98		Voided Check							
G0016142	12/11/98		Voided Check							
G0016143	12/11/98		Voided Check							
G0016144	12/11/98		Voided Check							
G0016145	12/11/98		Voided Check							
G0016146	12/11/98		Voided Check							
G0016147	12/11/98		Voided Check							
G0016148	12/11/98	ATTCRE	AT&T Credit Corporation	PHONE-PRIN	I0021186 01	513000	560300	8060		2,763.05
				PHONE - INTERES	I0021187 01	513000	560400	8060		382.16
									CHECK TOTAL	3,145.21
G0016149	12/11/98	340608559	Bardo, Renate D	12/8/98	I0021216 01	420000	550100	3010		49.25
G0016150	12/11/98	359500476	Bart, Jacqueline		S0003660 01					56.80
G0016151	12/11/98	CAPGUA	Capital Guardian Trust Company	12/15/98 P/R	I0021156 01					375.00
G0016152	12/11/98	352583870	Collins, Diane M.		S0003658 01					138.00
G0016153	12/11/98	COROFF	Corporate Office City	31939-0A	I0020350 01	322100	540120	1010		0.00
					01	322200	540120	1010		0.00
					01	322800	540120	1010		0.00
					01	322600	540120	1010		0.00
					01	324200	540120	1020		0.00
					01	324600	540120	1020		0.00
					01	324800	540120	1010		0.00
					01	324700	540120	1010		0.00
					01	324900	540120	1010		0.00

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				VENDOR'S	INTERNAL					
G0016165	12/11/98	QALRIV	Gallatin River Communications	VOICE MAIL INST	I0021207	02	545000	570500	7060	89.31
G0016166	12/11/98	354340409	Gover, Phil	OCT-DEC DUES	I0021223	01	311000	540600	8010	70.00
G0016167	12/11/98	GTEWIR	GTE Wireless	11/19/98	I0021208	02	545000	570500	7060	66.14
G0016168	12/11/98	322360994	Harrington, Gerry	12/2/98 TRAVEL	I0021183	050130	345400	550100	4090	29.25
G0016169	12/11/98		Herbon, Charles	MADRIGAL REFUND	I0021184	050600	460900	540900	6050	39.90
G0016170	12/11/98	HORMAN	Horace Mann Insurance Company	12/15/98 P/R	I0021161	01			212080	25.00
G0016171	12/11/98	325706554	Howard, Bob	REF 1/5/98	I0021238	050600	460301	530900	6050	65.00
G0016172	12/11/98	342781377	Hummel, Sara B.		S0003657	01			230000	138.00
G0016173	12/11/98	ILLDEP	Illinois Department of Revenue	12/15/98 P/R	I0021171	01			210200	7,028.79
G0016174	12/11/98	ILLMUT	Illinois Mutual	12/15/98 P/R	I0021169	01			211550	27.26
G0016175	12/11/98	INTREV	Internal Revenue Service	12/15/98 P/R	I0021179	01			210900	22.34
G0016176	12/11/98	KAGJOE	Joel A. Kagann, Circuit Court	12/15/98 P/R	I0021178	01			210900	130.00
G0016177	12/11/98	344441339	Kooi, Audrey	MORRISON FITNES	I0021189	01	343800	530200	4040	168.75
G0016178	12/11/98	KRAENT	Kramer Entertainment Agency, I	FUN FLICKS	I0021188	050600	460500	530200	6050	1,750.00
G0016179	12/11/98	KSBHOS	KSB Hospital	359469135	I0021206	050600	460301	540120	6050	100.00
G0016180	12/11/98	483708240	Lawson, Mark	REF 12/19/98	I0021231	050600	460301	530900	6050	65.00

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				VENDOR'S	INTERNAL					
G0016181	12/11/98	354487012	Leseman, Jolene K	1/7/99 GAME	I0021228	050600	460301	530900	6050	30.00
				1/9/99 GAME	I0021229	050600	460301	530900	6050	30.00
				TRVL THRU 12/12	I0021233	050600	460301	550900	6050	338.43
				1/5/99 GAME	I0021241	050600	460301	530900	6050	70.00
				12/22/98 GAME	I0021242	050600	460301	530900	6050	70.00
				12/19/98 GAME	I0021243	050600	460301	530900	6050	70.00
									CHECK TOTAL	608.43
G0016182	12/11/98	LINCOL	Lincoln College	TOURNEY 12/4 &	I0021020	050600	460301	550900	6050	25.00
G0016183	12/11/98	MEYLYD	Lydia S. Meyer, Trustee	12/15/98 P/R	I0021180	01		210900		125.00
G0016184	12/11/98	339522919	Lynch, Janet I.	OCT-DEC TRAVEL	I0021222	01	352400	550100	1040	61.75
G0016185	12/11/98	MAISTA	Main Stay Funds	12/15/98 P/R	I0021162	01		212170		75.00
G0016186	12/11/98	480600459	Meyer, Gary	REF 12/19/98	I0021239	050600	460301	530900	6050	65.00
G0016187	12/11/98	MINCHI	Minnesota Child Support Paymen	12/15/98 P/R	I0021181	01		210900		268.80
G0016188	12/11/98	329447971	Mongan, Connie	DEAL WITH PEOPL	I0021185	01	345100	530200	4020	1,860.00
G0016189	12/11/98	359469925	Morris, Rene E	MADRIGAL-1998	I0021230	050600	460900	530900	6050	50.00
G0016190	12/11/98	336903201	Ngo, Tam		S0003659	01		230000		18.00
G0016191	12/11/98	346122584	Nolan, Billie	DIXON FIT	I0021190	01	343800	530200	4040	168.50

CHECK NUMBER	DATE	PAYEE/VENDOR NUMBER		<--- INVOICE NUMBER --->		FUND	ORGN	ACCT	PROG	CHECK AMOUNT
		NAME	VENDOR'S	INTERNAL						
G0016192	12/11/98	NORLIF	Northern Life Insurance Compan	12/15/98 P/R	I0021163	01		212120		85.00
G0016193	12/11/98	333727516	Ortiz, Jeremiah J.	TUIT REIMB	I0021192	01	520100	590400	8020	153.00
G0016194	12/11/98	PUTRET	Putnam Retirement Plan Service	12/15/98 P/R	I0021164	01		212030		500.00
G0016195	12/11/98		Ramada Inn	CONF- 29104	I0021219	050600	460201	550900	6050	431.64
G0016196	12/11/98	396841070	Roath, Lynda K.	LOAN DUE 5/7/99	I0021217	051400		130905		300.00
G0016197	12/11/98	SCHEMP	School Employees Credit Union	12/15/98 P/R	I0021174	01		210700		23,422.89
G0016198	12/11/98	361664796	Shaw, Eric	12/18/98	I0021221	01	530010	550900	8040	200.00
G0016199	12/11/98	SHEOIL	Shell Oil Company	1123359	I0021218	050800	415000	540150	6050	57.64
G0016200	12/11/98	STAUNI	State Universities Retirement	12/15/98 P/R	I0021175	01		210500		20,907.24
G0016201	12/11/98	352689442	Stumpenhorst, Jared J.		S0003655	01		230000		138.00
G0016202	12/11/98	SAUFAC	SVCC Faculty Association	12/15/98 P/R	I0021172	01		210800		1,408.00
G0016203	12/11/98	SAUFOU	SVCC Foundation	12/15/98 P/R	I0021173	01		211600		5.00
G0016204	12/11/98	TIACRE	TIAA/CREF	12/15/98 P/R	I0021165	01		212150		8,139.47
G0016205	12/11/98	TRUMAR	Trustmark Insurance	12/15/98 P/R	I0021170	01		211500		795.08
G0016206	12/11/98	UNIWAY1	United Way of Dixon	12/15/98 P/R	I0021177	01		211100		77.98
G0016207	12/11/98	UNIWAY	United Way of Sterling-Rock Fa	12/15/98 P/R	I0021176	01		211100		64.84



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				VENDOR'S	INTERNAL					
G0016230	12/21/98	APPCOM	Apple Computer Inc	174949A	I0021137	051500	322200	580610	6090	300.00
				183983	I0021250	051500	322200	580610	6090	1,700.00
										CHECK TOTAL 2,000.00
G0016231	12/21/98	ARAUNI	Aramark Uniform Services Inc	11-27-98	I0021042	01	323100	530900	1010	43.50
G0016232	12/21/98	ARITEC	Aries Technology, Inc	300568	I0021040	01	333100	540120	1030	21.00
G0016233	12/21/98	ASHGAZ	Ashton Gazette	11/19	I0021280	01	212100	540700	8030	24.40
G0016234	12/21/98	ATT	AT & T	10-22-98	I0020945	02	545000	570500	7060	1.22
G0016235	12/21/98	ATTCRE	AT&T Credit Corporation	DEC 98	I0021272	13	512130	560300	8020	2,531.03
					13	512130	560400	8020		408.62
					01	513000	560300	8060		1,105.96
					01	513000	560400	8060		178.61
										INVOICE TOTAL 4,224.22
G0016236	12/21/98	BAKTAY	Baker & Taylor	3002240939	I0021151	01	362100	540500	2010	218.40
G0016237	12/21/98	BESWES	Best Western Brandywine Lodge	32750	I0020854	01	513000	550400	8060	111.86
				32275	I0020855	01	513000	550400	8060	106.82
				32800	I0020858	01	513000	550400	8060	160.53
				366668	I0021103	01	352500	550100	1040	113.75
				32869A	I0021213	050600	460500	550900	6050	160.23
										CHECK TOTAL 653.19
G0016238	12/21/98	BLAMAI	Blackboard Maintenance Co Inc	98-080	I0020967	02	542000	540140	7020	180.66

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				VENDOR'S	INTERNAL					
G0016239	12/21/98	BRAELE	Branson Electric Co	21089	I0020851	12	544000	530400	7040	156.00
G0016240	12/21/98	BROFER	Browning-Ferris Industries	981100-0005868	I0021298	02	545000	570700	7060	335.00
G0016241	12/21/98	BURCOU	Bureau County Republican	11-30-98	I0021093	01	212100	540700	8030	126.40
G0016242	12/21/98	CAPCOM	Capstone Communications	5579	I0021136	12	367000	540190	8060	126.50
G0016243	12/21/98	CARBIO	Carolina Biological Supply Co	OE 1288065	I0020784	01	335100	540120	1010	166.46
				OE1282050	I0020787	01	335100	540120	1010	180.78
				OE 1289228	I0020810	01	335100	540120	1010	32.90
				OE 1293157	I0021039	01	335100	540120	1010	41.15
				OE 1292830	I0021049	01	335100	540120	1010	13.75
				OE 1299308	I0021251	01	335100	540120	1010	38.84
				OE 1297545	I0021277	01	335100	540120	1010	67.45
										CHECK TOTAL 541.33
G0016244	12/21/98	CARCOU	Carroll County Review	11-25-98	I0021090	01	212100	540700	8030	44.00
G0016245	12/21/98	CATDIS	Cataloging Distribution Servic	RENEWAL	I0021274	01	362100	540600	2010	30.00
G0016246	12/21/98	CATENG	Caterpillar-Engine Protection	116017	I0020966	02	545000	570900	7060	412.41
G0016247	12/21/98	CHABET	Channing L Bete Co, Inc	1405-047.01	I0020798	12	367000	540600	8060	14.65
G0016248	12/21/98	CITSTE	City of Sterling		I0021147	01	343600	560100	4040	125.00
G0016249	12/21/98	COLENE	Columbia Energy Services	11-13-98	I0020957	02	545000	570100	7060	2,084.95

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		NAME	VENDOR'S	INTERNAL							
G0016250	12/21/98	COMEDI	Commonwealth Edison	8005	11-26-98	I0021046	02	545000	570300	7060	36.07
				2000	11-4-98	I0021055	02	545000	570300	7060	19.14
				2000	12-7-98	I0021292	02	545000	570300	7060	19.14
CHECK TOTAL										74.35	
G0016251	12/21/98	COMUNI	Community Unit School District	4956		I0021087	01	110000	530500	8050	204.70
G0016252	12/21/98		Voided Check								
G0016253	12/21/98	CONMAN	Consolidated Management Co	93099		I0020776	050600	460500	550900	6050	10.25
				93100		I0020785	01	352400	540120	1040	1.35
				93096		I0020790	01	321000	550100	2080	5.84
				93104		I0020852	050600	463030	540190	6050	87.60
				93103		I0020921	01	351000	550100	1040	17.90
				93101		I0020923	050600	460201	550900	6050	37.00
				93093		I0020926	01	513000	550400	8060	18.45
				93098		I0020927	01	513000	550400	8060	16.40
				93092		I0020932	01	513000	550400	8060	62.00
				93094		I0020933	01	513000	550400	8060	85.00
				93108		I0020946	01	214000	550100	8070	28.25
				93109		I0021035	050600	460500	540900	6050	38.65
				93118		I0021036	050600	463030	540190	6050	10.50
				93112		I0021069	01	110000	550100	8050	40.00
				93095		I0021070	01	211000	550900	8010	47.25
93115		I0021071	01	211000	550900	8010	52.90				

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				VENDOR'S	INTERNAL					
G0016253	12/21/98	CONMAN	Consolidated Management Co	93111	I0021083	01	530010	550900	8040	82.75
				93107A	I0021214	050600	460500	550900	6050	109.00
				93086	I0021287	01	513000	550400	8060	52.00
									CHECK TOTAL	803.09
G0016254	12/21/98	COROFF	Corporate Office City	32269-0	I0020797	01	369000	540110	8080	40.97
				81823-0	I0020819	01	352400	530400	1040	70.50
				32598	I0021034	01	212300	540110	2090	34.00
				32645	I0021041	01	331000	540110	2080	29.95
					32454	I0021084	01			
										370.12
G0016255	12/21/98	CPGRA	CP Graphics, Inc	1292	I0020943	101010	461401	590900	6090	280.00
G0016256	12/21/98	CREELE	Crescent Electric Supply Co	013-312037-00	I0020823	02	541000	540140	7010	132.72
G0016257	12/21/98	CYBEX	Cybex	560560	I0020947	01	323200	540120	1010	43.00
				559314	I0020948	01	323200	540120	1010	27.85
									CHECK TOTAL	70.85
G0016258	12/21/98	DEKMET	DeKroft-Metz and Co, Inc	42941	I0020780	01	352400	540120	1040	58.12
				42170	I0020781	01	352200	540120	1040	58.60
									CHECK TOTAL	116.72

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		VENDOR'S	INTERNAL								
G0016259	12/21/98	DEPORT	DePuy	Ortho Tech	8765697	I0021102	01	352200	540120	1040	190.00
G0016260	12/21/98	DIAIMA	Diagnostic Imaging Inc		844701	I0020777	01	352500	540120	1040	32.60
G0016261	12/21/98	DICKS	Dickson Company		339934	I0020809	01	333200	540120	1030	36.00
G0016262	12/21/98	DIXARE	Dixon Area Chamber of Commerce	11-18-98 RADIO	I0021072	01	212100	540700	8030		190.00
G0016263	12/21/98	DRAPLA	Dramatists Play Service		I0021263	050600	460701	540900	6050		9.00
					I0021265	050600	460701	540900	6050		240.00
										CHECK TOTAL	249.00
G0016264	12/21/98	ECHO	Echo	11-24-98	I0021094	01	212100	540700	8030		27.00
G0016265	12/21/98	ECOLAB	ECOLAB	5773362	I0021113	02	541000	530400	7010		169.00
G0016266	12/21/98	EMPASS	Employers' Association of Illi	005050	I0020930	01	511000	540600	8010		230.00
G0016267	12/21/98	FAXILL	Faxon Illinois Service Center	630620	I0021153	01	362100	540600	2010		181.91
				633058	I0021154	01	362100	540600	2010		14.00
										CHECK TOTAL	195.91
G0016268	12/21/98	FGMARC	FGM Architects Engineers	3 98023E	I0020919	03	512030	580400	8060		655.52
G0016269	12/21/98	FISSCI	Fisher Scientific	5351268	I0021264	051500	335100	540120	1010		1,999.95
G0016270	12/21/98	FLISCI	Flinn Scientific	432319	I0021051	01	335200	540120	1010		133.32

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				VENDOR'S	INTERNAL					
G0016271	12/21/98	FULPRE	Fulton Press Inc	11-30-98	I0021043	01	212100	540700	8030	40.00
G0016272	12/21/98	FYRFYT	Fyr-Fyter Inc	14074	I0021134	12	544000	530400	7040	716.85
G0016273	12/21/98	GALRES	Gale Research	8618602	I0021244	01	362100	540500	2010	149.96
				8622889	I0021245	01	362100	540500	2010	104.99
				8636886	I0021246	01	362100	540500	2010	144.09
				8639964	I0021247	01	362100	540500	2010	144.09
				8645066	I0021248	01	362100	540500	2010	144.09
				8647014	I0021249	01	362100	540500	2010	166.42
				8654992	I0021268	01	362100	540500	2010	149.55
				8657207	I0021269	01	362100	540500	2010	105.40
									CHECK TOTAL	1,108.59
G0016274	12/21/98	GALLS	Gall's Inc	526750260001	I0020942	12	544000	540190	7040	104.96
G0016275	12/21/98	GLAMO	Glamour	RENEWAL 11/98	I0021073	01	323200	540600	1010	28.00
G0016276	12/21/98	GRAIN	Grainger	937-714224-6	I0020829	03	548000	540140	7090	95.18
				937-703256-1	I0020831	03	548000	540140	7090	59.62
				937-728196-0	I0020833	03	548000	540140	7090	227.11
				937-731754-1	I0020835	03	548000	540140	7090	196.34
				937-728195-2	I0020837	02	541000	540140	7010	27.62
				937-722813-6	I0020842	02	541000	540140	7010	197.87
				937-750753-9	I0020935	03	548000	540140	7090	196.34

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		NAME	VENDOR'S	INTERNAL										
G0016276	12/21/98	GRAIN	Grainger	937-641150-1	I0020968	02	541000	540140	7010		277.93			
				937-801713-2	I0021293	02					541000	540140	7010	22.62
				937-814474-6	I0021295	02					541000	540140	7010	184.08
										CHECK TOTAL	1,484.71			
G0016277	12/21/98	GRAELE	Graybar Electric Company Inc.	121-526195	I0021109	01	369000	540110	8080		361.07			
G0016278	12/21/98	GRELAK	Great Lakes Airgas Inc	859133	I0021038	01	333200	540120	1030		4.55			
				859134	I0021074	01					352100	540110	1040	8.90
										CHECK TOTAL	13.45			
G0016279	12/21/98	GRUTRU	Grummert's True Value	111602-0107	I0020786	02	541000	540140	7010		13.29			
				111602-0108	I0020788	02					541000	540140	7010	30.99
										CHECK TOTAL	44.28			
G0016280	12/21/98	HARAUT	Harden's Auto & Truck Repair	11168	I0021122	02	543000	540140	7030		79.82			
G0016281	12/21/98	HESCO	Hesco	365419	I0021065	02	542000	540140	7020		149.81			
G0016282	12/21/98	Hires	Hi Resolution	3160	I0021100	01	322200	540120	1010		70.00			
G0016283	12/21/98	HIGHS	Highsmith Inc	5357805-001	I0020791	01	363200	540410	2020		289.26			
G0016284	12/21/98	HILELE	Hill's Electric Motor Service	F5828	I0020845	03	548000	540140	7090		384.34			
G0016285	12/21/98	HOYRDA	Hoyle Road Equipment Co	4242	I0020956	02	546000	580700	7080		1,850.00			

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				VENDOR'S	INTERNAL						
G0016285	12/21/98	HOYROA	Hoyle Road Equipment Co	4534	I0021123	02	543000	540140	7030	100.00	
										CHECK TOTAL	
										1,950.00	
G0016286	12/21/98	ILLTRO	Illini Trophy	11/4		I0020782	050600	460201	540120	6050	50.00
G0016287	12/21/98	ICCTA	Illinois Community College Tru	4-17-98		I0021089	01	110000	540600	8050	180.00
				11/13		I0021282	01	110000	550100	8050	75.00
				12-1-98		I0021302	01	513000	540600	8060	3,396.19
										CHECK TOTAL	
										3,651.19	
G0016288	12/21/98	ICCET	Illinois Council on Continuing	DUES 98-99		I0021146	01	341000	540600	2080	100.00
G0016289	12/21/98	ICCCFO	Illinois Community College Chie	DEC. 7, 1998		I0021261	01	511000	550100	8010	100.00
							01	520100	550100	8020	100.00
										INVOICE TOTAL	
										200.00	
G0016290	12/21/98	INFCON	Information Controls Inc		5005422	I0021060	01	420000	540110	3010	142.60
G0016291	12/21/98	INFCON	Information Controls Inc		5005421	I0021062	01	420000	540110	3010	740.08
G0016292	12/21/98	JOSTE	Josten's Inc		543312	I0020814	01	418000	540190	3090	3.91
					543311	I0020816	01	418000	540190	3090	7.03
					545984	I0021082	01	418000	540190	3090	3.91
										CHECK TOTAL	
										14.85	
G0016293	12/21/98	JRCER	JRCERT		14370	I0021104	01	352500	530800	1040	880.00

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		NAME	VENDOR'S	INTERNAL							
G0016294	12/21/98	KLARAD	Klaus Radio Inc	28743	10021068	01	363200	580620	2020		3,989.33
G0016295	12/21/98	KMART	Kmart	11/13	10020775	02	542000	540140	7020		56.00
G0016296	12/21/98	LASCOU	LaSalle County Farm Supply	611377	10020918	02	543000	540140	7030		696.64
				611378	10020958	050600	460303	540120	6050		625.00
						050600	460204	540120	6050		625.00
						050600	460204	540120	6050		491.10
										INVOICE TOTAL	1,741.10
										CHECK TOTAL	2,437.74
G0016297	12/21/98	LIFAUD	Lifesong Audio	4057	10020922	01	363200	540410	2020		50.00
G0016298	12/21/98	LINCAL	Lindgren Callihan Van Osdol &	10833	10020920	11	520700	530100	8020		2,320.00
G0016299	12/21/98	LRPPUB	LRP Publications	NC44041	10021112	01	530010	540600	8040		175.00
G0016300	12/21/98	LUCDIR	Lucent Direct	0194051068	10020792	01	520100	540900	8020		496.00
G0016301	12/21/98	LUNDG	Lundgren's Inc	329933	10020793	050600	461200	540900	6050		6.98
				337718	10021139	01	212300	540110	2090		21.68
				337392	10021140	01	212300	540110	2090		27.27
										CHECK TOTAL	55.93
G0016302	12/21/98	MAIL	Mailbox	RENEWAL	10020925	050500	414000	540190	6030		44.95
G0016303	12/21/98	MAIPRO	Maintenance Products, Inc	00254487	10020820	02	541000	540140	7010		234.07
				00254604	10020821	02	541000	540140	7010		4.03

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				VENDOR'S	INTERNAL						
G0016303	12/21/98	MAIPRO	Maintenance Products, Inc	255438	I0021115	02		541000	540140	7010	238.57
											CHECK TOTAL 476.67
G0016304	12/21/98	MCCOR	McCormick's	22684	I0021294	050600	460900	540900	6050		45.93
G0016305	12/21/98	MCMCAR	McMaster Carr Supply Company	6349101	I0020917	01	513000	540140	8060		43.35
				6305106	I0020928	02	541000	540140	7010		10.76
				6434843	I0021118	02	541000	540140	7010		134.35
				6730036	I0021288	02	541000	540140	7010		199.30
				6686727	I0021290	02	541000	540140	7010		20.52
											CHECK TOTAL 408.28
G0016306	12/21/98	MENAR	Menards	71758	I0020773	02	541000	540140	7010		32.63
				71996	I0020774	02	541000	540140	7010		35.70
				72999	I0020822	02	541000	540140	7010		107.45
				75608	I0021080	02	543000	540140	7030		8.25
				74191	I0021114	02	541000	540140	7010		93.37
				76710	I0021291	02	541000	540140	7010		36.26
											CHECK TOTAL 313.66
G0016307	12/21/98	322745595	Meyer, Kent		I0021259	01	363200	580610	2020		650.00
G0016308	12/21/98	MIDPAP	Midland Paper	33067068	I0020964	050300	212200	540810	6090		409.19
G0016309	12/21/98	MONSHO	Monogram Shoppe	1742	I0021131	050600	460303	540120	6050		191.22

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		NAME		VENDOR'S	INTERNAL					
G0016310	12/21/98	MONKON	Montgomery Kone Inc	812160	I0021120	02	541000	530400	7010	607.59
G0016311	12/21/98	MOOMED	Moore Medical Corp	53187	I0020808	01	352200	540120	1040	8.69
G0016312	12/21/98	MORSER	Morgan Services Inc.	33749	I0020795	02	542000	530400	7020	116.25
				37707	I0021121	02	542000	530400	7020	116.25
				41670	I0021296	02	542000	530400	7020	116.25
							CHECK TOTAL			348.75
G0016313	12/21/98	MUEAUD	Mueller Audio Visual	6582	I0021105	01	363200	530400	2020	32.50
				6571	I0021106	01	363200	530400	2020	34.50
				6584	I0021107	01	363200	530400	2020	22.50
				9311	I0021108	01	363200	530400	2020	37.00
							CHECK TOTAL			126.50
G0016314	12/21/98	MURASS	Murphy & Associates	DEC EXPENSES	I0021271	01	511000	520920	8010	801.72
G0016315	12/21/98	MYRON	Myron L Company	28173524	I0020789	01	212100	540700	8030	647.67
				28309243	I0020794	01	212100	540700	8030	226.08
							CHECK TOTAL			873.75
G0016316	12/21/98	NAEIR	NAEIR	M209366	I0020770	01	513000	540600	8060	475.00
				F433658	I0020771	01	212100	540110	8030	40.00
				F433018	I0020772	01	513000	540600	8060	99.00
							CHECK TOTAL			614.00

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		NUMBER	NAME	VENDOR'S	INTERNAL					
G0016317	12/21/98	NAPAUT	Napa Auto Parts	066022	I0021077	02	543000	540140	7030	12.00
				064816	I0021078	02	543000	540140	7030	0.20
				064771	I0021079	02	543000	540140	7030	1.29
									CHECK TOTAL	13.49
G0016318	12/21/98	NAPAUT	Napa Auto Parts	66021	I0021142	050800	415000	540150	6050	30.93
G0016319	12/21/98	NATCOM	National Computer Systems, Inc	343953	I0020924	01	430100	540110	3040	15.56
G0016320	12/21/98	NEXOFF	Nexus Office Systems, Inc	63751A	I0021148	01	362100	540130	2010	256.00
G0016321	12/21/98	NICOR	Nicor Gas	6390 11-24-98	I0021037	02	545000	570100	7060	15.31
				4770 11-24-98	I0021045	02	545000	570100	7060	32.26
				1292 10-22-98	I0021047	02	545000	570100	7060	47.32
				1307 10-22-98	I0021052	02	545000	570100	7060	87.27
				1292 11-24-98	I0021057	02	545000	570100	7060	42.49
				9500 11-6-98	I0021066	02	545000	570100	7060	1,269.36
				1270 10-22-98	I0021076	02	545000	570100	7060	27.85
				1307 11-24-98	I0021126	02	545000	570100	7060	147.95
				1270 11-24-98	I0021127	02	545000	570100	7060	197.25
				9500 11/98	I0021279	02	545000	570100	7060	1,603.22
									CHECK TOTAL	3,470.28
G0016322	12/21/98	NILRC	NILRC	2536	I0021152	01	362100	540600	2010	100.00

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G0016323	12/21/98	PARUNI	Parkside Uniforms		10021257	12	544000	540190	7040	47.95
G0016324	12/21/98	PATNET	Pathfinder Networking Corp	98-1365	10021254	12	514000	530400	8060	3,406.00
				98-1362	10021255	12	514000	580700	8060	16,657.87
				98-1353	10021256	12	514000	580700	8060	24,157.75
									CHECK TOTAL	44,221.62
G0016325	12/21/98	PEABU	Peabody's Inc	020479	10021081	02	542000	540140	7020	19.09
G0016326	12/21/98	PEOJOU	Peoria Journal Star	RENEWAL	10020939	050600	460201	540120	6050	118.04
G0016327	12/21/98	PETBOO	Peterson-Book-Quigg & Inboden	7883	10021143	12	514000	560700	8060	1,720.00
G0016328	12/21/98	PITBOW	Pitney Bowes	335551	10020965	02	546000	540110	7080	274.34
G0016329	12/21/98	POTFOR	Potter Form & Tie Company	145881A	10021138	03	548000	540140	7090	720.50
G0016330	12/21/98	PRATT	Pratt	0850180-IN	10021058	01	363200	580620	2020	795.00
G0016331	12/21/98	PUBBRO	Public Broadcasting Service	A80492	10021149	01	362100	540500	2010	100.00
G0016332	12/21/98	QUILL	Quill Corporation	0467558	10021299	02	546000	540110	7080	60.56
G0016333	12/21/98	RADRAN	Radio Ranch Inc	12466	10020850	12	544000	530400	7040	95.00
				7406	10021119	02	541000	530400	7010	297.00
									CHECK TOTAL	392.00
G0016334	12/21/98	RCPR1	RC Printing of Northwestern Il	10133	10020847	050600	460401	540900	6050	41.66

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				VENDOR'S	INTERNAL					
G0016334	12/21/98	RCPRI	RC Printing of Northwestern Il	10133	I0020847	050600	460201	540120	6050	41.67
						050600	460301	540120	6050	41.67
										INVOICE TOTAL
										125.00
										CHECK TOTAL
										125.00
G0016335	12/21/98	RELI A	Reliable	YJ435400	I0021048	01	441100	540110	3020	36.21
				YJ672501	I0021289	01	441100	540110	3020	43.32
										CHECK TOTAL
										79.53
G0016336	12/21/98	RIVCIT1	River City Fencing	5498	I0021301	01	513000	580200	8060	1,950.90
G0016337	12/21/98	ROCFAL	Rock Falls Chamber of Commerce	DUES	I0021276	01	345400	540600	4090	137.00
G0016338	12/21/98	SANSPO	Santo Sport Store	23525	I0020959	050600	460201	540120	6050	1,477.52
				23543	I0020961	050600	460301	540120	6050	377.40
				23524	I0020962	050600	460201	540120	6050	419.70
				27749	I0020963	050600	460301	540120	6050	140.33
										CHECK TOTAL
										2,414.95
G0016339	12/21/98	SAUVALN	Sauk Valley Newspapers	11/8/98	I0020950	01	110000	540700	8050	210.60
G0016340	12/21/98	SBMBUS	SBM Business Equipment Center	257228	I0020929	01	212300	540110	2090	27.50
				257989	I0021050	050600	460500	540900	6050	13.90
				257233	I0021054	01	314000	530400	1090	161.95
				257234	I0021061	01	520100	530400	8020	73.01

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		VENDOR'S	INTERNAL									
G0016340	12/21/98	SBMBUS	SBM Business Equipment Center	3281	I0021141	01	332400	530400	1020	143.05		
				257954	I0021252	01	430100	540110	3040	15.36		
				257954	2	I0021253	01	430100	540110	3040	40.73	
				257227		I0021284	01	441100	540110	3020	57.16	
				253687		I0021285	01	441100	540110	3020	50.92	
							CHECK TOTAL		583.58			
G0016341	12/21/98	SCESTA	Scenic Stage Line, Inc	7254	I0020817	01	343200	590900	4040	490.00		
				7262	I0020818	01	343300	590900	4040	329.00		
							CHECK TOTAL		819.00			
G0016342	12/21/98	SHAPRE	Shawyer Press Inc	244A 11-5-98	I0020796	01	323200	540120	1010	39.91		
				11254	I0021086	01				130903		124.00
				11253	I0021096	01	212100	540700	8030			165.00
				11252	I0021098	01	212100	540700	8030			165.00
				12/3	I0021266	01	341000	540110	2080			41.07
						050130	345400	540700	4090			41.07
											INVOICE TOTAL	
							CHECK TOTAL		576.05			
G0016343	12/21/98	SIMPL	Simplex	11589875	I0020941	12	544000	530400	7040	237.75		
				11596518	I0021300	12	544000	540190	7040	303.75		
							CHECK TOTAL		541.50			

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				VENDOR'S	INTERNAL						
G0016344	12/21/98	STAREG	Standard Register	3506873	I0021260	01	420000	540110	3010		1,964.38
G0016345	12/21/98	STASTR	State Street Bank & Trust Comp	206875	I0020779	04	512040	530200	8020		250.00
G0016346	12/21/98	STASUP	State Supply Company	104183	I0021116	02	541000	540140	7010		167.98
G0016347	12/21/98	STESEC	Stewart Security	36653	I0020949	12	544000	530900	7040		850.50
				36478	I0020955	12	544000	530900	7040		1,092.00
				36718	I0021135	12	544000	530900	7040		1,008.00
										CHECK TOTAL	2,950.50
G0016348	12/21/98	TSSPO	T's Sports	9009	I0020940	050600	460305	540120	6050		203.00
G0016349	12/21/98	TELEG	Telegraph	3695 12/9/98	I0021150	01	362100	540600	2010		129.85
G0016350	12/21/98	TRUCLU	The Trumpet Club	34127421	I0021270	01				130903	149.95
G0016351	12/21/98	THOPUB	Thompson Publishing Group	1213866 R1	I0020934	01	530010	540600	8040		248.00
G0016352	12/21/98	TONTEC	Toner Tech Plus	759	I0020769	01	369000	540110	8080		481.65
G0016353	12/21/98	TOTLIN	Total Line Supply Company	94321	I0020826	02	542000	540140	7020		169.75
G0016354	12/21/98	TRICOU	Tri-County Press	10-31-98	I0020985	01	212100	540700	8030		115.90
				11/19	I0021281	01	212100	540700	8030		48.80
										CHECK TOTAL	164.70
G0016355	12/21/98	TRIC	Triple C, Inc	002535	I0021283	01	211000	550900	8010		654.50

CHECK NUMBER	DATE	PAYEE/VENDOR NUMBER		INVOICE NUMBER			FUND	ORGN	ACCT	PROG	CHECK AMOUNT
		NUMBER	NAME	VENDOR'S	INTERNAL						
G0016356	12/21/98	UNICOM	Unique Computer	48819 S	I0020778	01	363200	540410	2020	104.00	
				48895 S	I0020951	12					
				48894 S	I0020953	12					
				48821 S	I0021059	01					
				49196 S	I0021075	01					
				49191 S	I0021101	01					
					I0021258	12					
										CHECK TOTAL	6,202.50
G0016357	12/21/98	UNIPAR	United Parcel Service	618479-458	I0020969	01	513000	540430	8060	85.84	
				618479-498	I0021286	01					
										CHECK TOTAL	154.11
G0016358	12/21/98	UNICOL	Universal Color Slide Co	47676	I0021064	01	322100	540120	1010	261.08	
G0016359	12/21/98	USPOS	US Postmaster	00243 IMPRINT	I0020931	01	513000	540430	8060	85.00	
				DEC 98	I0021067	01					
										CHECK TOTAL	3,085.00
G0016360	12/21/98	VALLIN	Value Line Publishing	ACCT 204680	I0021275	01	362100	540600	2010	745.00	
G0016361	12/21/98	VERCOM	Vernon Company	495219J8	I0021110	01	419000	540190	3090	529.27	
G0016362	12/21/98	VOCMAR	Vocational Marketing Services	31265	I0021053	01	333200	540120	1030	75.18	

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			NAME	VENDOR'S	INTERNAL					
G0016363	12/21/98	VONIND	Vonachen Industrial Supplies	074612	I0020954	02	542000	540140	7020	1,516.08
G0016364	12/21/98	VWRSCI	VWR Scientific	14566310	I0020783	01	352100	540120	1040	196.92
				17139620	I0021056	01	352100	540120	1040	31.82
									CHECK TOTAL	228.74
G0016365	12/21/98	WALMAR	Wal-Mart Stores, Inc	3336858	I0021297	01	419100	540190	3030	25.62
G0016366	12/21/98	WALLEA	Walnut Leader	11-27-98	I0021091	01	212100	540700	8030	19.20
G0016367	12/21/98	WARMUR	Ward, Murray, Pace, & Johnson,	NOVEMBER	I0021267	01	110000	530500	8050	3,587.50
						12	514000	530500	8060	3,312.50
									INVOICE TOTAL	6,900.00
G0016368	12/21/98	328423343	Warrenfeltz, Roger	DEC 1998	I0021033	02	541000	530400	7010	430.00
G0016369	12/21/98	WAUCOM	Waubonsee Community College	5338	I0020944	01	521000	590300	9030	9,621.78
G0016370	12/21/98	WIXFM	WIXN FM - WIXN AM	110393 12/98	I0021278	01	212100	540700	8030	310.00
G0016371	12/21/98	WNSPUB	WNS Pub. News-Sentinel/The Rev	11-27-98	I0021044	01	212100	540700	8030	45.20
G0016372	12/21/98	WRHLM	WRHL FM The HUB	HOLIDAY TOURNEY	I0021273	01	212100	540700	8030	79.50
G0016373	12/21/98	WSDAM	WSDR-AM	11671	I0021095	01	212100	540700	8030	500.00
				26248	I0021097	01	212100	540700	8030	550.00
									CHECK TOTAL	1,050.00

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		NUMBER	NAME	VENDOR'S	INTERNAL					
G0016374	12/21/98	WZZFM	WZZT-FM	8965	10021099	01	212100	540700	8030	750.00
G0016375	12/21/98	XEROX	Xerox Corporation	582476572	12/98 10020937	050200		280200		139.43
						050200	362200	560400	6090	10.83
							INVOICE TOTAL			150.26
				582476571	10020938	050200		280200		554.04
						050200	362200	560400	6090	40.07
							INVOICE TOTAL			594.11
					I0021262	050200	362200	530400	6090	956.96
							CHECK TOTAL			1,701.33
							BANK TOTAL			=====1,137,589.24

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		NUMBER	NAME	VENDOR'S	INTERNAL					
Q0003950	11/25/98	ASHHIG	Ashton High School	CLAIM NO 3	I0020759	063030	336500	590900	1030	25.00
Q0003951	11/25/98	331562079	Clodfelter, Pamela J.	11/16/98	I0020910	062024	417100	550100	3020	131.00
Q0003952	11/25/98	CONMAN	Consolidated Management Co	93058	I0020753	062220	329910	550100	4090	42.00
				93062	I0020754	062022	417200	550100	3020	17.00
				93091	I0020764	063044	329600	550100	1060	118.75
CHECK TOTAL										177.75
Q0003953	11/25/98	COROFF	Corporate Office City	31939-0	I0020347	062060	329100	540110	1060	0.00
				31749-0	I0020348	062060	329100	540110	1060	0.00
				31939-0A	I0020350	062060	329100	540110	1060	7.29
				32135-0	I0020758	062010	328200	540110	1050	40.89
				31901-0	I0020766	062010	328200	540110	1050	29.95
CHECK TOTAL										78.13
Q0003954	11/25/98	360601700	Dalton, Belinda A.	11/20/98	I0020762	063011	451000	540110	3020	46.90
Q0003955	11/25/98	ENGELE	Englewood Electric	10260255	I0020626	062022	336102	580610	1090	0.00
				10260255-00	I0020863	062022	336102	580610	1090	548.08
CHECK TOTAL										548.08
Q0003956	11/25/98	ESSCOM	Essex Computers	40648	I0020866	062022	336102	580610	1090	3,000.00
Q0003957	11/25/98	323285487	Hall, Doris	TRVL 11/17/98	I0020898	063020	336400	550100	1030	16.25

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		VENDOR'S	INTERNAL								
Q0003958	11/25/98	HEWPAC	Hewlett-Packard	09M3L59	I0020870	062032	366000	540420	1030		710.00
Q0003959	11/25/98	ILLTRO	Illini Trophy	10/28	I0020757	062022	417200	540120	3020		5.00
				10-28-98	I0020765	062022	417200	540120	3020		60.00
										CHECK TOTAL	65.00
Q0003960	11/25/98	LIFAUD	Lifesong Audio	4110	I0020864	062240	315200	540120	2090		235.00
Q0003961	11/25/98	MARELE	Martek Electronics	40837	I0020750	062022	336102	580620	1090		1,731.00
Q0003962	11/25/98	NEWREA	New Readers Press	110370	I0020756	062060	329100	540120	1060		52.50
Q0003963	11/25/98	PRIASS	Pritchett & Associates, Inc	024576	I0020755	063030	336500	540120	1030		138.00
Q0003964	11/25/98	RELI A	Reliable	MX401500	I0020760	062024	417100	540110	3020		14.38
Q0003965	11/25/98	604584240	Santos, Jose V.	11/18/98 PERFOR	I0020881	062220	329910	530200	4090		400.00
Q0003966	11/25/98	SAUVALN	Sauk Valley Newspapers	GALILEO	I0020875	062220	329910	540700	4090		201.80
				PUPPET TREE	I0020877	062220	329910	540700	4090		50.00
										CHECK TOTAL	251.80
Q0003967	11/25/98	SBMBUS	SBM Business Equipment Center	135234	I0020748	062050	347200	530400	4090		137.13
Q0003968	11/25/98	SHAPRE	Shawver Press Inc	244 11/5/98	I0020751	063045	329930	540120	1060		79.82
Q0003969	11/25/98	SPRIN	SPRINT	11-5-98	I0020761	062050	347200	570500	4090		15.17

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				VENDOR'S	INTERNAL						
Q0003970	11/25/98	STAUNI	State Universities Retirement	11/30/98 P/R	I0020865	063020	336400	529990	1030	110.85	
						063011	451000	529990	3020	368.75	
						062050	347200	529990	4090	109.22	
										588.82	
Q0003971	11/25/98	SUPDOC	Superintendent of Documents	SUBSCRPT	11/98	I0020763	063030	336500	540120	1030	8.00
Q0003972	11/25/98	SAUEDU	SVCC Educational Fund			I0020752	062080				600.00
				11/19/98		I0020767	062021	250001			539.66
						062073	250001				10,614.09
						062080	250001				600.00
						062140	250001				31,983.91
						062150	250001				404.90
						063011	250001				24,819.12
						063012	250001				28,057.23
						063041	250001				29.98
						063042	250001				6,194.05
						063043	250001				5,444.26
						063044	250001				4,283.97
						063071	250001				61,508.65
											174,479.82
											175,079.82
Q0003973	11/25/98	TPREP	The Type Reporter	SUBSCRIPTION		I0020871	062022	417200	540120	3020	45.00
Q0003974	11/25/98	UNICOM	Unique Computer	48633 S		I0020868	062031	336100	580620	1030	1,725.00
Q0003975	11/25/98	345407966	West, Charles C Void 3976	TRVL THRU	11/17	I0020815	062022	336102	550100	1090	278.80
Q0003977	12/04/98	387847907	Alfano, Cindy	TRVL	11/25/98	I0021030	062022	417200	550100	3020	45.83
Q0003978	12/04/98	482803780	Bumsted, Jeff	LEAD FACL FALL		I0021032	062073	336300	530900	1020	200.00

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		NUMBER	NAME	VENDOR'S	INTERNAL							
Q0003979	12/04/98	DIXPUB	Dixon Public Schools	CLAIM 1 12/3	10020997	063030	336500	590900	1030			17.25
Q0003980	12/04/98	GALRIV	Gallatin River Communications	11-16-98 101402	10020982	062050	347200	570500	4090			78.91
Q0003981	12/04/98	315646413	Matheney, Janet I.		10020986	062022	417200	540120	3020			14.07
Q0003982	12/04/98	MORHIG	Morrison High School	CLAIM 1 12/3/98	10021031	063030	336500	590900	1030			994.79
Q0003983	12/04/98	342385802	Nelson, John D.		10020980	062050	347200	540190	4090			59.00
					10020981	062050	347200	540110	4090			184.49
										CHECK TOTAL		243.49
Q0003984	12/04/98	322323721	Stevens, Shirley A.	TRVL 11/19/98	10021029	063042	329400	550100	1060			52.20
Q0003985	12/04/98	SAUEDU	SVCC Educational Fund	12-3-98	10020979	062010		250001				1,412.77
						062040		250001				7,215.00
						062060		250001				2,719.91
						062073		250001				201.47
						062140		250001				854.11
						062150		250001				3,585.00
						063041		250001				203.90
						063042		250001				288.50
						063043		250001				1,058.34
						063044		250001				2,162.06
						063071		250001				1,948.31
Total 3986											INVOICE TOTAL	21,649.37
Q0003987	12/11/98	387847907	Alfano, Cindy	HON IN ESCR	10021235	062022	417200	550100	3020			62.81
Q0003988	12/11/98	ASHHIG	Ashton High School	CLAIM 4-FY 99	10021204	063030	336500	590900	1030			283.80
Q0003989	12/11/98	BESWES	Best Western Brandywine Lodge	32174	10021199	062220	329910	550100	4090			248.52

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		NAME	VENDOR'S	INTERNAL						
Q0003990	12/11/98	FULHIG	Fulton High School	CLAIM 3-FY99	I0021203	063030	336500	590900	1030	577.05
Q0003991	12/11/98	350466006	Hahne, Connie	FALL98 LEAD FAC	I0021200	062073	336300	530900	1020	200.00
Q0003992	12/11/98	ILLSTA	Illinois State Board of Education	FY 98 GG GT	I0021193	063042		230001		3,103.00
				FY 98 VV GT	I0021194	063044		230001		140.00
									CHECK TOTAL	3,243.00
Q0003993	12/11/98	INTACC	Internet Access Group dba. Qua	0006083	I0021195	062032	366000	570600	1030	7,500.00
Q0003994	12/11/98	472507439	Lindahl, Sharon	FALL LEAD FACIL	I0021198	062073	336300	530900	1020	200.00
Q0003995	12/11/98	333443764	Mathey, Barbara	FALL98 LEAD FAC	I0021201	062073	336300	530900	1020	200.00
Q0003996	12/11/98	342385802	Nelson, John D.	10/19-21 TRAV	I0021202	062050	347200	550100	4090	155.35
Q0003997	12/11/98	PROHIG	Prophetstown High School	CLAIMS 1-5 FY99	I0021212	063030	336500	590900	1030	2,326.61
Q0003998	12/11/98	RADSHA	Radio Shack	001936	I0021197	062024	417100	540110	3020	39.98
Q0003999	12/11/98	STAUNI	State Universities Retirement	12/15/98 PR	I0021196	063020	336400	529990	1030	110.85
						063011	451000	529990	3020	368.75
						062050	347200	529990	4090	91.01
									INVOICE TOTAL	570.61
									BANK TOTAL	224,481.99

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11/09/98	C/D	CHK6350	VOID 548.01 Textbook Purchases 111.00 Cash in Bank	20,274.00	
11/02/98	C/D	CHK6522	UNIQUE COMPUTER 590.00 Other Expenses 111.00 Cash in Bank	278.00	278.00
11/02/98	C/D	CHK6523	RPS 549.01 Textbook Transportation 111.00 Cash in Bank	70.52	70.52
11/10/98	C/D	CHK6524	RPS 549.01 Textbook Transportation 111.00 Cash in Bank	114.53	114.53
11/10/98	C/D	CHK6525	ADCRAFT 548.03 Miscellaneous Purchases 111.00 Cash in Bank	825.40	825.40
11/10/98	C/D	CHK6525	ADCRAFT - VOID 111.00 Cash in Bank 548.03 Miscellaneous Purchases	825.40	825.40
11/10/98	C/D	CHK6526	R R BOWKER 546.00 Publications & Dues 111.00 Cash in Bank	533.66	533.66
11/10/98	C/D	CHK6527	COLLEGIATE PACIFIC 548.03 Miscellaneous Purchases 549.03 Miscellaneous Transportation 111.00 Cash in Bank	144.40 7.38	151.78
11/10/98	C/D	CHK6528	HOUGHTON MIFFLIN 548.21 Computer Software Purchases 548.01 Textbook Purchases 111.00 Cash in Bank	30.57 143.76	174.33
11/10/98	C/D	CHK6529	ITP EDUCATION 548.01 Textbook Purchases 111.00 Cash in Bank	53.00	53.00
11/10/98	C/D	CHK6530	MACMILLAN PUBLISHING 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	90.87 4.54	95.41
11/10/98	C/D	CHK6531	MARKET SOURCE 590.00 Other Expenses 111.00 Cash in Bank	110.00	110.00
11/10/98	C/D	CHK6532		776.48 14.45 762.03	

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11/10/98	C/D	CHK6533	MOSBY YEARBOOK 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	34.40 3.21 37.61	
11/10/98	C/D	CHK6534	NACSCORP 548.21 Computer Software Purchases 548.01 Textbook Purchases 111.00 Cash in Bank	654.24 370.82 1,025.06	
11/10/98	C/D	CHK6535	PRENTICE HALL 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	19.20 3.73 22.93	
11/10/98	C/D	CHK6536	DOUGLAS STEWART 548.21 Computer Software Purchases 548.03 Miscellaneous Purchases 548.02 Supply Purchases 111.00 Cash in Bank	368.32 7.56 182.56 558.44	
11/10/98	C/D	CHK6537	UPHILL DOWN 548.03 Miscellaneous Purchases 549.03 Miscellaneous Transportation 111.00 Cash in Bank	41.05 4.42 45.47	
11/10/98	C/D	CHK6538	WINCRAFT-PEPLINE 548.03 Miscellaneous Purchases 549.03 Miscellaneous Transportation 111.00 Cash in Bank	133.50 6.20 139.70	
11/10/98	C/D	CHK6539	JOHN WILEY 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	24.00 28.00 52.00	
11/10/98	C/D	CHK6540	SPRINT CORPORATION 548.31 Phone Cards Purchases 111.00 Cash in Bank	73.00 73.00	
11/10/98	C/D	CHK6541	SHIRLEY DEWEY 550.00 Conference & Meeting Expense 111.00 Cash in Bank	19.00 19.00	
11/10/98	C/D	CHK6542	JANET CURFMAN 550.00 Conference & Meeting Expense 111.00 Cash in Bank	205.40 205.40	
11/09/98	C/D	CHK6543	ITP EDUCATION 548.01 Textbook Purchases 111.00 Cash in Bank	20,274.00 20,274.00	
11/23/98	C/D	CHK6543	IL DEPART OF REVENUE 235.00 Accrued Sales Tax Payable 111.00 Cash in Bank	621.00 621.00	

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11/23/98	C/D	CHK6543	CORRECTION 111.00 Cash in Bank 235.00 Accrued Sales Tax Payable	621.00	621.00
11/09/98	C/D	CHK6544	CONSOLIDATED MANAGEMENT 548.03 Miscellaneous Purchases 548.32 Meal Ticket 111.00 Cash in Bank	66.24 260.00	326.24
11/09/98	C/D	CHK6544	CONSOLIDATED MGT 548.03 Miscellaneous Purchases 548.32 Meal Ticket 111.00 Cash in Bank	66.24 260.00	326.24
11/09/98	C/D	CHK6544	CORRECTION 111.00 Cash in Bank 548.03 Miscellaneous Purchases 548.32 Meal Ticket	326.24	66.24 260.00
11/16/98	C/D	CHK6545	IL DEPT OF REVENUE 235.00 Accrued Sales Tax Payable 111.00 Cash in Bank	621.00	621.00
11/16/98	C/D	CHK6546	HARCOURT BRACE 548.01 Textbook Purchases 111.00 Cash in Bank	3,240.00	3,240.00
11/16/98	C/D	CHK6547	HOUGHTON MIFFLIN 548.01 Textbook Purchases 111.00 Cash in Bank	30.87	30.87
11/16/98	C/D	CHK6547	CORRECTION 111.00 Cash in Bank 548.01 Textbook Purchases	0.50	0.50
11/16/98	C/D	CHK6548	NACSCORP 548.21 Computer Software Purchases 111.00 Cash in Bank	185.76	185.76
11/20/98	C/D	CHK6549	DOUGLAS STEWART CO 548.02 Supply Purchases 549.02 Supply Transportation 111.00 Cash in Bank	46.80 39.96	86.76
11/20/98	C/D	CHK6549	CORRECTION DOUG STEWART 548.02 Supply Purchases 549.02 Supply Transportation 548.03 Miscellaneous Purchases 548.02 Supply Purchases	46.80 39.96	46.80 39.96
11/20/98	C/D	CHK6550	RPS 549.01 Textbook Transportation 111.00 Cash in Bank	72.58	72.58

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11/23/98	C/D	CHK6551	DEARBORN PUBL 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	31.00 3.54 34.54	
11/23/98	C/D	CHK6552	McGRAW HILL 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	2,416.03 9.31 2,406.72	
11/23/98	C/D	CHK6553	ADCRAFT PRINTWEAR 548.03 Miscellaneous Purchases 111.00 Cash in Bank	525.40	525.40
11/23/98	C/D	CHK6554	CONSOLIDATED MGT 548.03 Miscellaneous Purchases 548.32 Meal Ticket 111.00 Cash in Bank	66.24 260.00 326.24	
11/23/98	C/D	CHK6554	CORRECTION 111.00 Cash in Bank 548.03 Miscellaneous Purchases 548.32 Meal Ticket	326.24 66.24 260.00	
11/24/98	C/D	CHK6554	UNIQUE COMPUTER 548.22 Discount Computer Purchase 111.00 Cash in Bank	2,704.00	2,704.00
11/24/98	C/D	CHK6555	PRENTICE HALL 548.01 Textbook Purchases 111.00 Cash in Bank	1,680.00	1,680.00
11/24/98	C/D	CHK6556	ALL AMERICAN EMBROIDERY 548.03 Miscellaneous Purchases 111.00 Cash in Bank	1,220.97	1,220.97
11/24/98	C/D	CHK6557	GEAR FOR SPORTS 548.03 Miscellaneous Purchases 111.00 Cash in Bank	1,332.84	1,332.84
11/24/98	C/D	CHK6558	ALL AMERICAN EMBROIDERY 548.03 Miscellaneous Purchases 549.03 Miscellaneous Transportation 111.00 Cash in Bank	685.40 13.22 698.62	
11/24/98	C/D	CHK6559	MCGRAW HILL 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	5,751.00 86.25 5,664.75	
			***** Report Total	70,295.95	70,295.95