

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AGENDA
Third Floor Board Room

December 21, 1998 ✓

7:00 p.m.

- A. Call to Order**
- B. Roll Call**
- C. Communication from Visitors**
- D. Consent Agenda**
 - 1. Approval of Minutes**
 - 2. Treasurer's Report**
 - 3. Bills Payable**
 - 4. Payrolls**

| | |
|--------------------------|---------------------|
| November 30, 1998 | \$172,196.63 |
| December 14, 1998 | \$171,841.41 |
 - 5. Budget Report**
 - 6. Health/Life Insurance Report**
 - 7. Payment of Bills Policy Change (Second Reading)**
- E. President's Report**
 - 1. Monthly Policy Reviews - 306.01, 307.01**
 - 2. Senior Services Option (attached)**
 - 3. January 8 Workshop (attached)**
- F. Financial Reports and Actions**
 - 1. Tax Levy Hearing**
 - 2. Tax Levy Approval**
- G. Closed Session (Appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective negotiating matters, and pending litigation)**
- H. Personnel**
 - 1. Collective Bargaining Agreement**
 - 2. Administrative Resignation**
 - 3. Temporary Administrative Appointments**

I. Other

Purchasing Policy (305.01) Changes First Reading

J. Reports

- 1. Student Trustee**
- 2. ICCTA Representative**
- 3. Foundation Liaison**
- 4. Faculty Association**
- 5. Board Chair**
- 6. Board Members Comments**

K. Adjournment

Board of Trustees Meetings

January 25, 1999

February 22, 1999

March 22, 1999

April 26, 1999

May 24, 1999

ICCTA Monthly Meetings

**January 15, 1999
Pere Marquette Hotel, Peoria**

**February 10, 1999
NWICCTA at SVCC**

**March 13, 1999
Midland Hotel, Chicago**

Nothing Scheduled

**May 5, 1999 - Lobby Day
Renaissance Hotel, Springfield**

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

December 21, 1998

The Board of Trustees of Sauk Valley Community College met in regular session at 7 p.m. on December 21, 1998 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Groharing called the meeting to order at 7 p.m. and the following members answered roll call:

| | |
|-------------------|-----------------|
| Edward Andersen | Tom Jensen |
| William Simpson | Robert Thompson |
| William Yemm | B.J. Wolf |
| Richard Groharing | Jeri Anne Hose |

SVCC Staff:

- President Richard L. Behrendt
- Board Attorney Ole Bly Pace
- Vice President Joan Kerber
- Acting Vice President Jack Murphy
- Secretary to the Board Marilyn Vinson
- Director of College Relations Larry Lagow

Consent Agenda: It was moved by Member Simpson and seconded by Member Andersen that the Board approve the Consent Agenda as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.

President's Report: President Behrendt reported that Ron Marlier had completed his Senior Service Option project by contacting 113 scholarship donors and securing \$69,002 in new monies, and that Dr. Rushworth Kidder, founder of The Institute of Global Ethics, will headline the staff spring seminar and conduct a series of large and small group sessions on the basic values that should direct the staff as the College begins to re-examine its mission and start the North Central re-accreditation self-study.

Public Hearing on Tax Levy: Chair Groharing noted that the Board would hold a public hearing on the proposed tax levy (for 1998) for the College and would hear comments from any citizen at this time. Mr. Ron Cooper, Palmyra Township Supervisor, spoke to the Board on the proposed levy.

- Tax Levy Approval:** It was then moved by Member Simpson and seconded by Member Andersen that the Board of Trustees approve the 1998 tax levy (payable 1999) as presented. In a roll call vote, all voted aye. Student Trustee Hose advisory vote: nay.
- Closed Session:** At 7:15 p.m. it was moved by Member Wolf and seconded by Member Hose that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective negotiating matters, pending litigation, and board self-evaluation. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.
- Regular Session:** The Board returned to regular session at 8:45 p.m.
- Collective Bargaining Agreement:** It was moved by Member Wolf and seconded by Member Jensen that the Board approve the Collective Bargaining Agreement with the Sauk Valley Community College Faculty Association as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.
- Administrative Resignation:** It was moved by Member Yemm and seconded by Member Hose that the Board accept (with regret) the resignation of Dr. Phil Gover, Vice President of Instructional Services, effective January 29, 1999. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.
- Purchasing Policy Changes:** It was moved by Member Simpson and seconded by Member Wolf that the Board approve suggested changes to Board Policy 305.01. In a roll call vote, the following was recorded: Ayes - Members Jensen, Simpson, Thompson, Yemm, Wolf, and Groharing. Nays - Member Andersen. Motion carried. Student Trustee Hose advisory vote: aye.
- Reports:** Student Trustee Hose reported on the Madrigals, Fun Flicks (videos made by students), the Unity Tree in the cafeteria, that Phi Theta Kappa held a successful fruit sale and a canned food drive, that the Honors Committee had a reception for their scholarship recipients, and that the SVCC orchestra presented a concert on December 13.

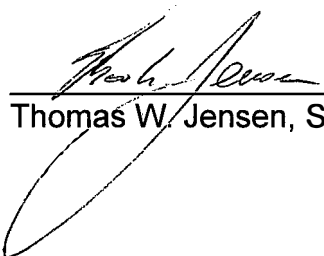
Reports: ICCTA Representative Wolf reported that the next ICCTA meeting will be held in Peoria on January 15 and 16.

Foundation Liaison Yemm reported on the status of student housing and the Foundation financial management plan submitted by Bob Eversman. He also reported on the annual Reception for Donors held before the regular December meeting which honored donors and also Ed Lawrence, past president, and Larry Lagow who is retiring as Executive Director of the Foundation.

Adjournment: Since the scheduled business was completed, it was moved by Member Simpson and seconded by Member Jensen that the Board adjourn. The next regular meeting will be held on January 25, 1999 at 7 p.m. in the third floor Board Room. In a roll call vote, all voted aye. Motion carried. Student Trustee Hose advisory vote: aye.

The Board adjourned at 9:05 p.m.

Respectfully submitted:



Thomas W. Jensen, Secretary

For Board Meeting of
December 21, 1998

Agenda Item D-7

**PAYMENT OF BILLS POLICY CHANGES
SECOND READING**

Changes to Board Policy 302.02 Payment of Bills, were submitted for first reading at the November meeting. We are now presenting this policy for second reading.

RECOMMENDATION: Board approval of changes to Board Policy 302.02
Payment of Bills, for second reading.

302.02 Payment of Bills

Responsibility of Treasurer

The College Treasurer is responsible for all disbursements of College funds.

CHANGE TO: *The College Treasurer is responsible for the receipt of tax revenue, all certifications and claims of taxes, investments of College funds, providing a monthly financial report to the Board of Trustees, and for all disbursements of College funds.*

Board Approval

All disbursements made by the Treasurer shall be submitted to the Board of Trustees for its approval.

Time of Disbursements

A. The Treasurer may, in his or her discretion, disburse funds for payment of the following items prior to receipt of Board approval:

1. Regular payroll checks and related withholding payments;
2. Investments permitted by law;
3. Approved travel advances;
4. Travel reimbursements consistent with policy;
5. Student aid and stipends provided pursuant to recognized student aid programs;
6. Refunds to students, staff or retirees consistent with policy;
7. Charges, expenses, or honoraria for personal incidental services to the College by third parties rendered consistently with prior authorization or contract;
8. Bills eligible for discount;
9. Bills subject to penalty if not paid before the next Board of Trustee's Meeting;

10. Interfund transfers consistent with policy;
11. Auxiliary fund transfers consistent with policy;
12. Agency fund transfers consistent with policy; and
13. Other urgent bills which in the discretion of the Treasurer must be paid to protect the College.

All disbursement of funds authorized by this clause shall be submitted for Board ratification at the Board meeting immediately following these disbursements. Any payments made pursuant to clause #13 hereof shall be disclosed to the recipient as being subject to Board ratification and being conditional thereon.

B. All other disbursements shall be made by the Treasurer only after obtaining prior Board approval therefor.

12/16/91

306.01 Abatement Policy

The College views the economic health of the District as a matter of great importance to the College. The Board will look favorably toward tax abatements when by virtue of a tax abatement, a significant benefit to the District in economic terms can be realized. Abatement may be appropriate whether the need arises by virtue of expansion of an existing business, or for attraction of new business. The Board will be concerned with a net benefit in comparison with any short term detriment which the College may suffer as a result of the abatement as compared to non-abatement, and will be concerned also with other benefits which the College District may enjoy as a result of the expansion of new business.

Tax abatement requests must be submitted in writing to the Board of trustee of Sauk Valley Community College, District 506. All such requests will be considered on an individual basis. Tax abatements will not be granted for a period of time in excess of ten years.

Procedure

At the request of the Board of Trustees, the college president will appoint a committee from administration to consider an abatement request and develop a request recommendation to the Board. In developing its recommendation, any such committee shall take at least the following steps:

1. Meet with representatives of the firm or organization requesting the District #506 tax abatement, and review the policy of the Board, the annual dollar amount of the abatement, the number of years of abatement, and the total amount of the abatement.
2. Estimate the training programs or educational services available through the college the entity seeking abatement might utilize. The value, insofar as possible, of these services should be determined.
3. Consult with representatives of all other taxing bodies affected by the abatement request.
4. Review the nature of any claimed hardship and its validity.

The committee will establish procedures appropriate to permit it to make a recommendation to the Board and to maintain sufficient contact with the entity seeking abatement to determine whether the project is in fact proceeding.

Please note - 307.01 Abatement of Real Estate Taxes in Lee County

8/27/84

3/23/87

307.01 Abatement of Real Estate Taxes in Lee County

SECTION 1. POLICY - This Board shall abate real estate taxes in Lee County from time to time upon the terms and conditions set forth in this policy, but no abatement shall become effective until the Board of Trustees has, by Resolution, approved the application, established the terms of abatement, and directed the County Clerk of Lee County to abate taxes, all in accordance with the Illinois Revised Statutes and regulations.

SECTION 2. APPLICATIONS - Applications for tax abatement shall be verified and in writing to the President of the College and shall include the following information:

- A. Name, address, and telephone number of the applicant;
- B. Name, title, address, and telephone number of representative making application (if different from applicant);
- C. Statement describing applicant's business (1) generally and (2) at location where abatement is requested;
- D. Description (legal description and/or street address) of site;
- E. Real estate tax code(s) for site;
- F. Current equalized value for site (by parcel and total EAV), and current taxes paid (by parcel and total tax);
- G. Name and address of owner of site if different from applicant;
- H. Description of current business operations conducted on site, including number of employees working full-time and part-time;
- I. If applicant is a corporation, submit a photocopy of the certificate of incorporation if an Illinois corporation, or the certificate of authority if a foreign corporation, together with any amendments thereto, or certificates of good standing, and copies of the applicant's most recent annual corporate report to the Secretary of State of the incorporation;
- J. If applicant is not a corporation, name, address and primary occupation of all partners or individuals having an ownership interest, direct or indirect interest, greater than 10% in the business to be conducted on site for which the abatement is requested;

K. Statement of the total number of full-time and part-time employees to be 1) hired, 2) added, or 3) retained as a result of the location/expansion project, together with a brief description of the jobs anti-cohabited to be so created brief description of the jobs anti-cohabited to be so created or retained, total estimated payroll for each job category, and the combined estimated payroll for all job categories;

L. Total estimated cost of the expansion/location project;

M. Estimated market area for product manufactured or sold;

N. Terms of abatement requested;

O. Estimated dollar amount of abatement being requested (total aggregate amount and total annual amount for length of term requested); and

P. Such other additional information as may be requested from time to time by the taxing body.

SECTION 3. GUIDELINES - Guidelines for consideration of application for tax abatement shall be as follows:

A. The nature and extent of any abatement shall be determined by the potential economic and community development benefits to the general community including potential employment and other expenditures related to construction, potential increases in the community's work force and payroll, increases in assessed valuation, potential encouragement of further economic and community development, and the avoidance of work reductions or decreases in assessed values;

B. Abatements will apply only to projects which are reasonably expected to cost in excess of \$200,000.00 or are reasonably expected to result in the creation of ten or more jobs in the College District or retention of ten or more jobs in the College District, without causing loss of jobs from other employers located in the College District;

C. Any area within Lee County in the jurisdiction of the College District shall be eligible, subject to limitations and provisions of zoning and building codes;

D. The terms of any tax abatement shall not exceed the limitations of state laws, and the Board of Trustees may add such further restrictions, limitations and conditions as it considers necessary;

E. Applications for abatement may be considered on a priority basis which takes into account anticipated economic development benefits, the time of filing and the total aggregate of all outstanding abatements for applications for abatement in any one year;

F. Reference to commercial or industrial firms in this policy shall include any person or business entity that qualifies as an applicant for tax abatement under Chapter 120, Section 643, Illinois Revised Statutes as the same may hereinafter be amended; and

G. All projects may be commenced not less than ninety days following approval of the application.

SECTION 4. ABATEMENT TERMS - The total aggregate allowed any single applicant shall not exceed the statutory maximum applicable, and no ordinance adopted pursuant to this policy shall be construed to allow any excess abatement:

A. Amounts: firms that are qualified under Section 3 of this policy may be granted an abatement the amount which shall not exceed the following limits:

1. New Commercial or industrial firms locating within the College District in Lee County or existing firms expanding their facilities within the College District in Lee County, when such location or expansion is reasonably expected to result in an increase in the work force and an increase in the assessed valuation of the premises in question, may be granted an abatement up to 100% if the additional taxes which would otherwise arise as a result of the increase in the equalized assessed value. Minimum abatement of 50% shall be granted targeted industries.

2. Existing commercial or industrial firms expanding their facilities within the College District in Lee County, when such expansion is reasonably expected to result in an increase in the assessed value of the premises in question and no increase in the work force, but is expected to retain existing employees, may be granted an abatement up to 75% of the additional taxes which would otherwise arise as a result of the increase in the equalized assessed value. A minimum abatement of 25% shall be granted targeted industries.

3. Existing commercial or industrial firms expanding their facilities within the

College District in Lee County, when such expansion is reasonably expected to result in an increase of assessed value, but no increase in the work force and a reduction in the existing work force, may be granted an abatement up to 50% of the additional taxes which would otherwise arise as a result of the increase in the equalized assessed value.

B. Length: Firms that are qualified under Section 3 of this Policy may be granted an abatement the length of which shall not exceed the following limits:

1. New commercial or industrial firms located within the College District in Lee County or existing firms expanding their facilities within the College District in Lee County, when such location or expansion is reasonably expected to result in an increase in the work force and an increase in the assessed valuation of the premises in question may be granted an abatement for not more than ten years. A minimum abatement of five years shall be granted targeted industries.

2. Existing commercial or industrial firms expanding their facilities within the College District in Lee County, when such expansion is reasonably expected to result in an increase in the work force, but is expected to retain existing employees, may be granted an abatement for not more than seven years. A minimum abatement of three years shall be granted targeted industries.

3. Existing commercial or industrial firms expanding their facilities within the College District in Lee County, when such expansion is reasonably expected to result in an increase of assessed value, but no increase in work force, and a reduction in the existing work force, may be granted an abatement for not more than five years. A minimum abatement of one year shall be granted targeted industries.

C. Computation: Tax abatements shall be computed by 1) determining the current amount of taxes paid on the property in question, 2) estimating the increase in assessed value of the property as a result of the proposed development, 3) calculating the increase in taxes which would result from such increase in assessed value at current tax rates, and 4) applying the approved percentage and term (length) of abatement to determine the total approved abatement in dollars. The resolution adopting the abatement shall then establish the total abatement approved and, where applicable, the amount of each installment.

Example: Land currently paying \$1,000 annual tax. The \$1,000 is the base, unabated tax. A qualified project is estimated to increase equalized assessed value so as to result in \$3,000 in taxes annually. Tax abatement approved at 50% over 5 years. Total amount of abatement is \$5,000. (50% x \$2,000 increase x 5 years). Resolution will grant \$5,000 abatement in installments such as: 1) \$1,000 each year for 5 years; or 2) \$1,500 in years 1 and 2, \$2,000 in year 3, and \$500 in years 4 and 5. Installments could be flexible. Each year taxpayer will pay the full amount of the unabated tax (\$1,000 in the example), and receive a credit in the agreed amount towards the increase, if any, over the base, unabated tax.

D. Targeted Industries: By this resolution and from time to time by adoption of amendments hereto, certain industries shall be designated as "targeted industries" for the purpose of economic development. It is the legislative purpose of this Board of Trustees to determine and identify the types of industries which are critical to the area's economy and future growth. The general categories for such retention and growth activities are: food and kindred products; printing and publishing; cement and concrete products; blast furnaces and foundries; fabricated metal products and machinery; tourism; plastics; leather products; manufacture of retail products; insurance; and health care and social services. Applicants within such industries shall be encouraged by entitlement to minimum abatement. A complete schedule of targeted industries is attached to this resolution and made a part hereof.

E. Limitation: The actual amount and length of the abatement shall be considered on a firm by firm basis using the guidelines and other criteria established by the policy.

TARGETED INDUSTRIES FOR ECONOMIC DEVELOPMENT
(City of Dixon)
POLICY ON TAX ABATEMENT

*SIC reference is U.S. Standard Industries Code

TARGETED INDUSTRIES - GROWTH

- Food and Kindred Products

Sugar/Confectionery - *206

Fats and Oils - *206

Miscellaneous Food - *209

- Plastics, Leather and Concrete Products
 - Plastic Products - *307
 - Shoe Stock/Bindings - *313
 - Concrete and Plastic Products - *327
- Fabricated Metals and Machinery
 - Fabricated Metals Products - *344
 - Miscellaneous Fabricated Metals - *349
 - General Industries Machinery - *356
 - Miscellaneous Manufactures - *399
- Retail Products
 - Farm Products/Raw Materials - *515
 - Nondurable Goods - *641
- Insurance
 - Fire/Casualty Insurance - *633
 - Title Insurance - *636
 - Insurance Agents - *641
- Health Care and Social Services
 - Nursing Homes - *805
 - Outpatient Facilities - *808
 - Residential Care - *836
 - Social Services - *831
- Printing and Publishing
 - Newspapers - *271
- Tourism
 - Variety Stores - *533
 - General Merchandise Stores - *539
 - Clothing Stores - *539
 - Miscellaneous Personal Services - *729
 - Amusement/Recreation - *799

TARGETED INDUSTRIES - RETENTION

- Food and Kindred Products
 - Dairy Products - *202
 - Grain Mill Products - *204
- Printing and Publishing
 - Miscellaneous Converted Paper - *264
 - Commercial Printing - *275
- Cement, Concrete Products
 - Cement/Hydraulic - *324
- Blast Furnaces/Foundries
 - Blast Furnaces/Steel - *331
 - Iron/Steel Foundries - *332
- Fabricated Metal Products & Machinery
 - Cutlery, Tools, Hardware - *342
 - Screw Machine Products - *345
 - Miscellaneous Machinery, not elect. - *346
 - Motor Vehicles/Equipment - *371
 - Measuring/Control Devices - *382
- Tourism
 - Grocery Stores - *541
 - Women's Stores - *562
 - Shoe Stores - *566
 - Hotels/Motels - *701
 - Movie Theaters - *783

TARGETED INDUSTRIES - SUPPLIES

- Food and Kindred Products
 - Fabricated Metal Products

Glass Products
Livestock
Agricultural Products
Paperboard Containers
Truck Transportation
Business Services

- Fabricated Materials

Metalworking Machinery
Miscellaneous Machinery
Nonferrous Materials
Primary Iron and Steel
Miscellaneous Plastics
Business Services
General Industrial Machinery

- Insurance

Printing and Publishing
Communications
Real Estate
Business Services

- Printing/Publishing

Paperboard Products
Air Transportation
Communications
Business Services

- Plastics, Leather, Concrete

Miscellaneous Manufacturing
Fabricated Metals
Miscellaneous Plastics
Paperboard Products
Business Services
Truck Transportation
Inorganic Chemicals

- Retail Products

- Glass Products
 - Electric Utilities
 - Radio and Television
 - Finance
 - Communications
 - Real Estate

- Health Care/Social Services

- Drugs
 - Food and Kindred Products
 - Printing and Publishing
 - Electric Utilities
 - Finance
 - Communication
 - Business Services

- Tourism

- Food and Kindred Products
 - Miscellaneous Manufactures
 - Printing and Publishing
 - Electric Utilities
 - Finance
 - Communications
 - Business Services

10/27/86
2/ 23/87

12-15-98

**SAUK VALLEY COMMUNITY COLLEGE
VICE PRESIDENT OF STUDENT SERVICES**

MEMORANDUM

TO: Dr. Richard Behrendt

FROM: Dr. Joan E. Kerber *JK*

DATE: December 15, 1998

SUBJECT: Senior Service Option

Please find attached a summary sheet of Ron Marlier's Senior Service Option, which outlines his project results. He has now completed all of his project requirements.

Ron contacted 113 donors through his project. The amount that was originally being donated to Sauk prior to the Senior Service Option was \$85,250; however, \$11,650 had been discontinued or not renewed. Ron was able to secure new monies in the amount of \$69,001.60; therefore, the total amount that is now being donated to Sauk Valley Community College is \$142,601.60.

I asked Ron to include all contacts in his report even if they had not generated new scholarship monies. This information could be very useful for future use. Also, many donors who had discontinued donations due to inconsistent communication reestablished their support. It is imperative that we continue to communicate with these donors and potential donors. I would suggest that our new director of financial aid work with our foundation director to develop a plan towards this end.

I am pleased with Ron's success with this project as it is the beginning of some new scholarship opportunities for our students, the continuance of some and a challenge for us to keep the efforts moving in a positive direction in the future.


SAUK VALLEY COMMUNITY COLLEGE

173 IL Route 2, Dixon, IL 61021
(815) 288-5511

AGENDA ITEM E-3

MEMORANDUM

TO: All SVCC Staff

FROM: Richard L. Behrend 

DATE: December 11, 1998

SUBJECT: Spring In-Service Day

I look forward to seeing you at Sauk's January 8, 1999 College In-Service day. This is the beginning of a multi-year Collegewide series of activities that will enable us to collectively re-examine our mission and begin the self-study process for the scheduled North Central Association reaccreditation visit in 2002. The self-study begins with identification of the basic values that should direct the College and endure over the long term.

Dr. Rushworth Kidder, founder of The Institute of Global Ethics, will introduce a shared values approach and lead us through a series of large and small group sessions. Dr. Kidder's seminar promises to be a combination of intellectual stimulation, personal self-evaluation, and collegial interaction. At the end of the day, we hope to have a list of SVCC shared value statements.

Karen Pinter, Leah Wardell, Rosemary Johnson, Harry Cottrell, and Joan Kerber recently participated with four other Illinois community college teams in four days of intensive workshops conducted by Dr. Kidder. They returned to campus excited and eager to get the rest of us involved.

The Illinois Community College Board is partially funding this type of focused activity for all Illinois community colleges. I hope that all employees of Sauk Valley Community College will actively participate and embrace this positive experience as we move into the 21st Century.

During the week of December 14th you will receive a copy of Rushworth Kidder's book, How Good People Make Tough Choices. Dr. Kidder would like everyone to read Chapter 1 prior to the workshop. A copy of the agenda for the In-Service is attached.

js

SAUK VALLEY COMMUNITY COLLEGE

SPRING IN-SERVICE

Friday, January 8, 1999

- 7:30 Continental Breakfast - Hallway in 1K4 Area
- 8:00 President's Introduction - Dr. Richard Behrendt - Room 1K4
- 8:15 Ethics for the 21st Century - Dr. Rushworth Kidder, Founder of the Institute for Global Ethics
- 9:30 Break
- 9:45 Values Definition Process - Room 1K4
 - 9:45 Preliminary discussion on the nature of values
 - 10:15 Blue-sky session on identifying possible values
 - 10:30 Small group exercise - Cafeteria
 - 11:00 Break
 - 11:15 Large group debriefing, identification of shared moral values - Room 1K4
 - 11:30 Values research findings: putting moral values in global context
 - 11:45 Value tactics ladder
- 12:00 Lunch - Cafeteria
- 1:00 Sauk Valley Values - Room 1K4
 - 1:00 Operationalizing the values; brief discussion
 - 1:15 Small group exercise, grouped as work-teams - Cafeteria
 - 1:45 Large group debriefing - Room 1K4
 - 2:15 Conclusion
 - 2:30 Adjournment

For Board Meeting of
December 21, 1998

Agenda Item F-1

PUBLIC HEARING: 1998 TAX LEVY

As advertised, a public hearing will now be held on the proposed tax increase for Sauk Valley Community College. The Board will now receive comments from any citizen present.

SAUK VALLEY COMMUNITY COLLEGE

LOCAL TAXES, STATE REVENUE, AND TUITION 1994 - 1998

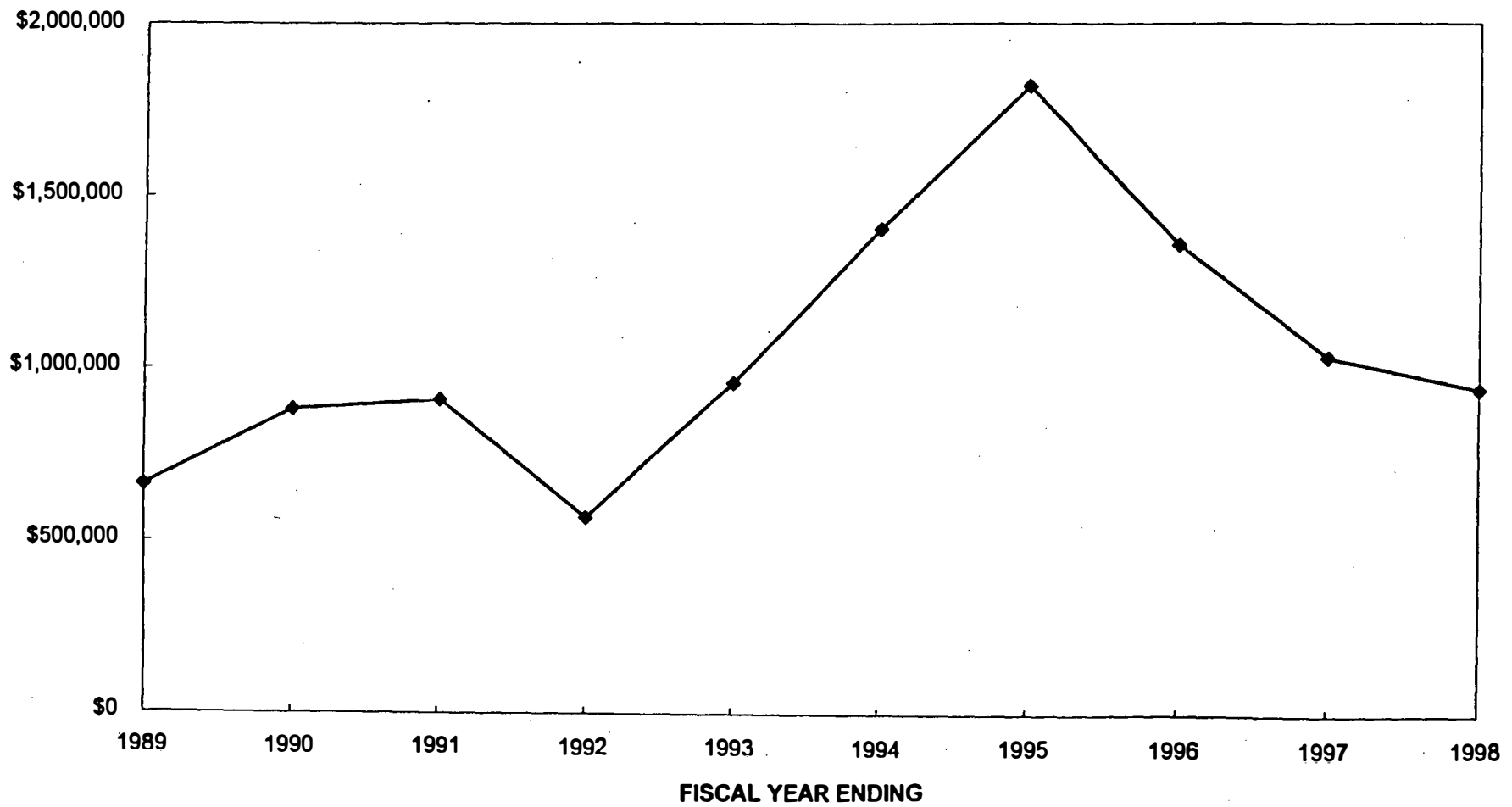
TAX RATES

| | 1994 | 1995 | 1996 | 1997 | 1998 |
|--------------------|--------|--------|--------|--------|----------------------|
| Local Tax Rates | 0.4304 | 0.4259 | 0.4594 | 0.4321 | 0.4301 (Proposed) |

OPERATING REVENUES AS A PERCENTAGE OF TOTAL

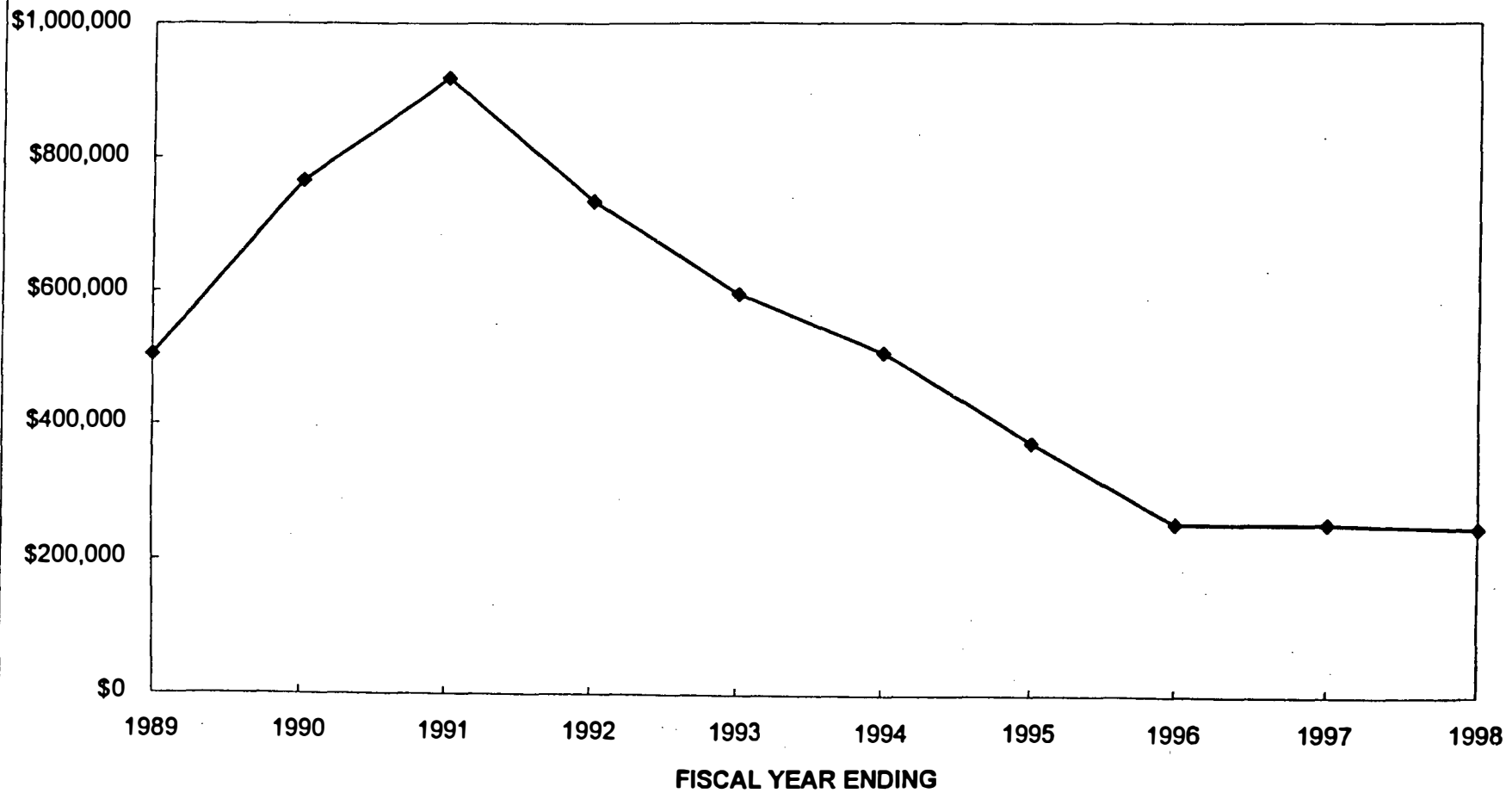
| | 1994 | 1995 | 1996 | 1997 | 1998 |
|------------------|---------|---------|---------|---------|--------------------|
| Local | 31.60% | 32.70% | 33.90% | 36.00% | 35.80% (Actual) |
| State | 37.50% | 37.60% | 36.80% | 35.90% | 32.50% |
| Federal | 0.40% | 0.40% | 0.40% | 0.70% | 0.70% |
| Tuition/ Fees | 28.20% | 26.60% | 26.30% | 25.90% | 27.00% |
| Other | 2.20% | 2.60% | 2.50% | 1.50% | 1.10% |
| Total Revenue | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% |

SAUK VALLEY COMMUNITY COLLEGE
EDUCATIONAL FUND BALANCE



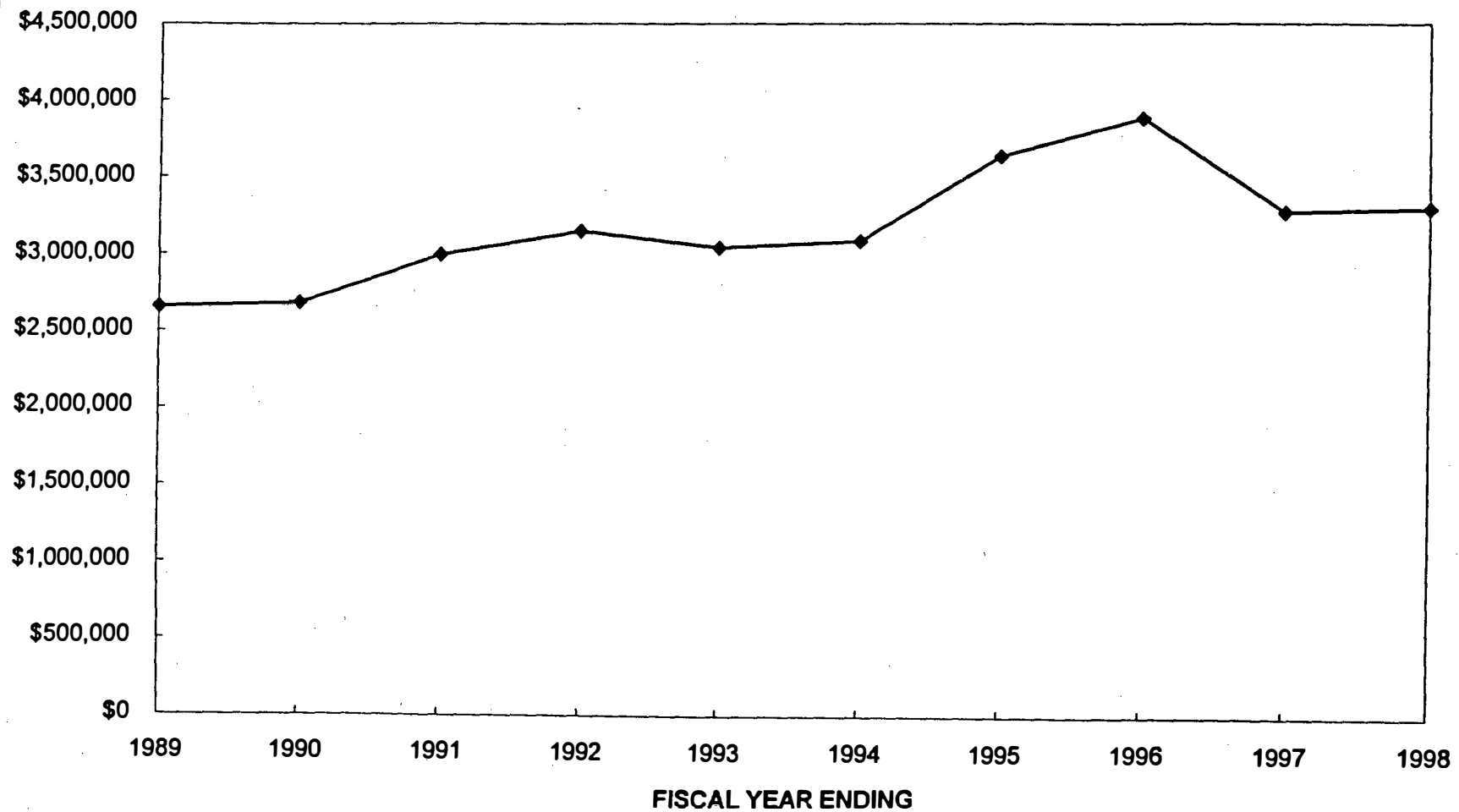
SAUK VALLEY COMMUNITY COLLEGE

OPERATIONS AND MAINTENANCE FUND BALANCE



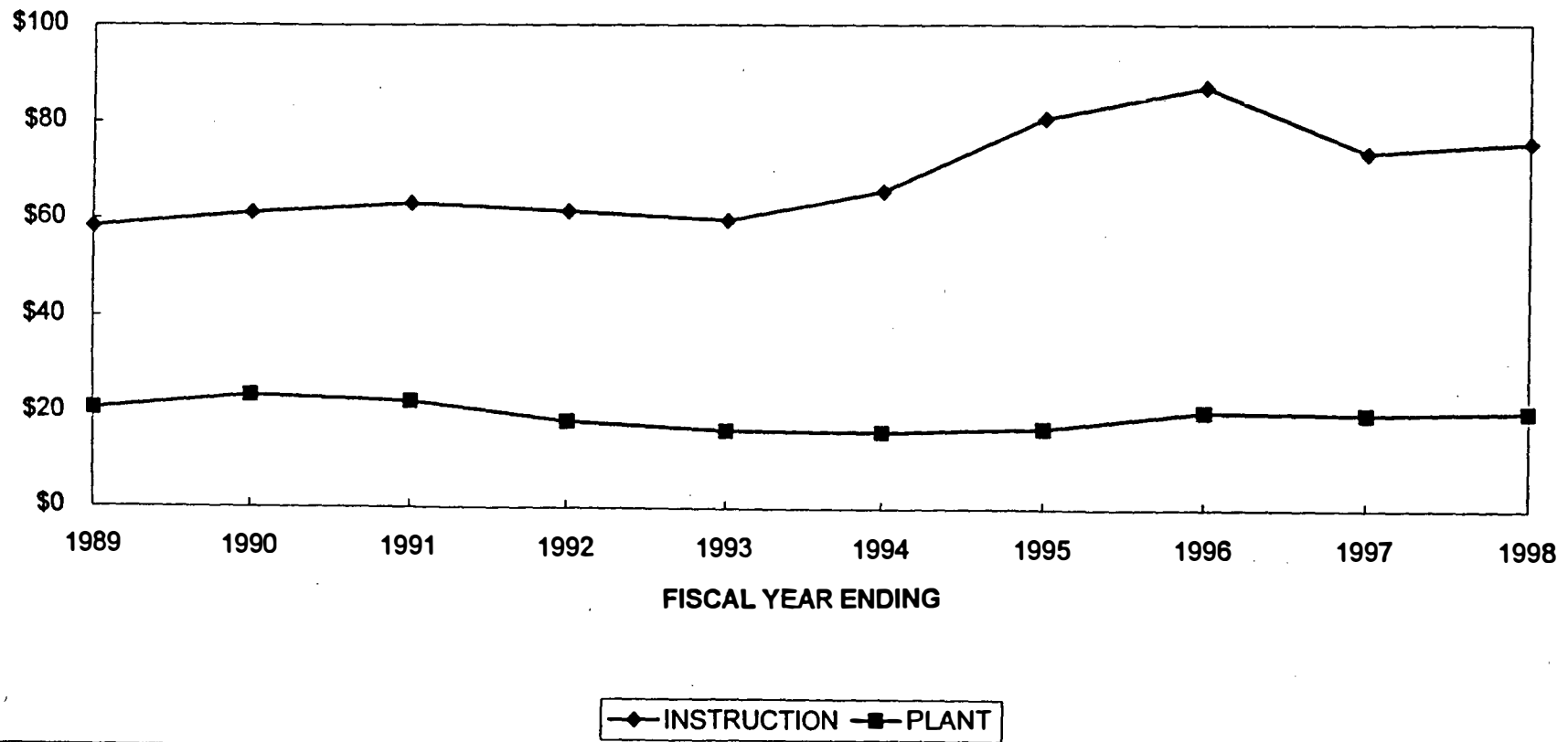
SAUK VALLEY COMMUNITY COLLEGE

INSTRUCTION EXPENDITURES



SAUK VALLEY COMMUNITY COLLEGE

COSTS PER CREDIT HOUR





VICE PRESIDENT OF ADMINISTRATIVE SERVICES

December 7, 1998

Sterling Daily Gazette
Dixon Telegraph
Carroll County Review
Walnut Leader

Gentlemen:

Attached is the NOTICE OF PROPOSED PROPERTY TAX INCREASE FOR SAUK VALLEY COMMUNITY COLLEGE. By law, this notice must "appear no more than 14 days nor less than 7 days prior to the date of the public hearing. The notice shall be no less than one-eighth page in size, and the smallest type used shall be twelve point and shall be enclosed in a black border no less than ¼ inch wide. The notice shall not be placed in that portion of the newspaper where legal notices and classified advertisements appear".

Therefore, please publish this notice before December 14, 1998. Please send the bill, along with the Certificate of Publication and a copy of the published item to the attention of the writer.

Thank you for your assistance.

Sincerely,

John M. Murphy
Acting Vice President of
Administrative Services

JMM/n
Enc.

For Board Meeting of
December 21, 1998

Agenda Item F-2

TAX LEVY APPROVAL

Attached is the proposed tax levy for 1998 (payable 1999). This levy is based upon a 9% increase in equalized assessed valuation. The recommended 1998 levy is an 8.48% increase over the actual tax revenue from last year. The projected tax rate is virtually unchanged.

RECOMMENDATION: Board approval of the 1998 tax levy as presented.




**SAUK VALLEY
COMMUNITY
COLLEGE**

73 IL Rte. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Dr. Richard L. Behrendt

FROM: John M. Murphy 

DATE: December 7, 1998

SUBJECT: 1998 Tax Levy

I have attached the proposed tax levy for 1998 (payable 1999). The proposed tax levy is based upon a 9% increase in equalized assessed valuation. The recommended 1998 levy is 8.48% increase over the actual tax revenue from last year. The projected tax rate is virtually unchanged. The following tables compares these changes:

| <u>Tax Levy Comparison</u> | 1997 Actual <u>Extension</u> | 1998 Levy <u>Levy</u> | Estimated Increase (Decrease) |
|------------------------------|------------------------------------|-----------------------------|-------------------------------------|
| Education | \$2,510,175 | \$2,736,091 | \$ 225,916 |
| Operations & Maintenance | 307,369 | 335,032 | 27,663 |
| Tort Liability and Insurance | 322,906 | 363,035 | 40,129 |
| Social Security and Medicare | 72,689 | 76,300 | 3,611 |
| Audit | 41,943 | 34,300 | (7,643) |
| Protection, Health & Safety | 440,818 | 544,759 | 103,941 |
| Subtotal Tax Levy | 3,695,900 | 4,089,517 | 393,617 |
| Bond Issue | 731,728 | 713,566 | (18,162) |
| Total Tax Levy | \$4,427,628 | \$4,803,083 | \$ 375,455 |

| <u>Tax Rate Comparison</u> | 1997 Actual <u>Tax Rate</u> | 1998 Estimated <u>Tax Rate</u> | Estimated Increase (Decrease) |
|------------------------------|-----------------------------------|--------------------------------------|-------------------------------------|
| Education | .2450 | .2450 | -- |
| Operations & Maintenance | .0300 | .0300 | -- |
| Tort Liability and Insurance | .0315 | .0325 | .0010 |
| Social Security and Medicare | .0071 | .0068 | (.0003) |
| Audit | .0041 | .0031 | (.0010) |
| Protection, Health & Safety | .0430 | .0488 | .0058 |
| Subtotal Tax Rate | .3607 | .3662 | .0055 |
| Bond Issue | .0714 | .0639 | (.0075) |
| Total Tax Rate | .4321 | .4301 | (.0021) |

Recently, and on several occasions, the Board of Trustees have received a detailed analysis documenting the actual increase in the College's tax base (assessed valuation) to be in the range of 6% - 8%. The foreseeable future district tax base growth suggests a continuance of increasing 6% - 8%, (assuming no tax caps). However, the actual tax base, upon which our tax revenue is collected, will not be determined until May of 1999. Therefore, the request for tax revenue (levy) needs to be placed slightly higher than the anticipated actual base to provide to the College all of the tax revenue previously authorized. This request (levy) has been developed on a 8.48% projection.

This 8.48% projection is in excess of a 5% increase over the actual tax revenue collected from last year. Therefore, the Tax Limitation Act requires a public notice and hearing. We have the notice prepared and enclosed. The law requires publication not more than fourteen (14), nor less than seven (7) days before our December 21st Board meeting (publish December 7-14, 1998). The notice does not require Trustee approval, but confirmation, at the December meeting. The public hearing can be structured immediately preceding the regular meeting.

It is projected that the College tax rate, when finally determined in May of 1999, will remain virtually unchanged at 43 cents.

I recommend Board of Trustee approval of the 1998 tax levy as presented. Thank you.

**NOTICE OF PROPOSED PROPERTY TAX INCREASE
FOR SAUK VALLEY COMMUNITY COLLEGE
(ILLINOIS COMMUNITY COLLEGE DISTRICT 506)**

- I. A public hearing to approve a proposed property tax levy increase for Illinois Community College District 506 for 1998 will be held on December 21, 1998 at 7:00 p.m. at the Board Room on the campus of Sauk Valley Community College.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact John M. Murphy, Acting Vice President of Administrative Services, Sauk Valley Community College, 173 Illinois Route 2, Dixon, Illinois 61021 (phone 815/288-5511).

- II. The corporate and special purpose property taxes extended or abated for 1997 were \$3,695,900.

The proposed corporate and special purpose taxes to be levied for 1998 are \$4,089,517. This represents a 10.65% increase over the previous year.

- III. The property taxes extended for debt service and public building commission leases for 1997 were \$731,728. The estimated property taxes to be levied for debt service and public building commission leases for 1998 are \$713,566. This represents a 2.48% decrease over the previous year.

- IV. The total property taxes extended or abated for 1997 were \$4,427,628. The estimated total property taxes to be levied for 1998 are \$4,803,083. This represents an 8.48% increase over the previous year.

December 7, 1998

**TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE**

I, the undersigned, hereby certify that I am the presiding officer of Sauk Valley Community College, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of Section 4 through 7 of the "Truth in Taxation Act".

The notice and hearing requirements of Section 6 of the Act are applicable. The notice requirement of Section 7 is applicable. This certificate applies to the 1998 levy.

Dated: December 21, 1998

Chairman, Board of Trustees

SAMPLE

CERTIFICATE OF TAX LEVY

Community College District No. 506 County(ies) Bureau, Carroll, Henry, Lee, Ogle, and Whiteside

Community College District Name: Sauk Valley Community College and State of Illinois

We hereby certify that we require:

the sum of \$ 2,736,091 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and
the sum of \$ 335,032 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and
the sum of \$ _____ to be levied as an additional tax for educational and operations and maintenance purposes (110 ILCS 805/3-14.3), and
the sum of \$ 363,036 to be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act (745 ICLS 10/9-107), and
the sum of \$ 76,300 to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and
the sum of \$ 34,300 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
the sum of \$ 544,759 to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01), and
the sum of \$ _____ to be levied as a special tax for (specify) _____ purposes, on the taxable property of our community college district for the year 19____.

Signed this 21st day of December, 19 98

Chairman of the Board of Said Community College District

Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full One.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District No. 506 County(ies) of Bureau, Carroll, Henry, Lee, Ogle, & Whiteside and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 1998 was filed in the office of the County Clerk of this county on _____, 19____.

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 1998 is \$ 713,566.

Date

Whiteside
County Clerk and County

For Board Meeting of
December 21, 1998

Agenda Item H-1

COLLECTIVE BARGAINING AGREEMENT

The proposed Collective Bargaining Agreement between Sauk Valley Community College and the Faculty Association will be presented to the Board for action on Monday evening.

RECOMMENDATION: Appropriate Board action.

JOINT STATEMENT BY THE SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AND THE FACULTY ASSOCIATION

The Sauk Valley Community College Board of Trustees and the Sauk Valley Community College Faculty Association are pleased to announce that a three year collective bargaining contract has been concluded covering the period from the start of the fall session in 1998, through the end of the summer session in 2001.

The negotiations were collaborative and were conducted in a professional manner by the negotiating teams from the Board and the Association.

The Package includes, on average, three year salary increases of 5.3%, 4.8%, 4.6%, with promotional pay increases for a total of 5.6%, 5.0% and 4.8% increases. However, the raises will be offset in part by changes to a managed care health plan. The faculty members will assume an increased portion of dependent insurance premiums over the term of the contract as well as higher individual and family insurance deductibles.

Negotiated Agreements were reached in the areas of salary increases, and promotional pay to support faculty in seeking professional growth, further education, and promotions. The Agreement encourages innovative instruction via distance learning , improves sabbatical reporting, and restructures the use of student evaluations.

Both parties look forward to cooperation and communication during the three year life of the contract and both parties expressed satisfaction with the process. The package was ratified by the parties during the month of December, 1998.

For Board Meeting of
December 21, 1998

Agenda Item H-2

ADMINISTRATIVE RESIGNATION

Pending approval of his appointment by the Morton College Board of Trustees, we may have received a letter of resignation from Dr. Phil Gover, Vice President of Instructional Services. (Phil has accepted a similar position at Morton College in Cicero, IL.)

RECOMMENDATION: Board approval to accept the resignation of Dr. Phil Gover, Vice President of Instructional Services, effective January 29, 1999.

December 21, 1998

Dr. Richard Behrendt, President
Sauk Valley Community College
173 IL Route 2
Dixon, IL 61021

Dear Dr. Behrendt:

Please accept this letter as my official resignation and request to be relieved of contractual employment obligations at Sauk Valley Community College effective at the end of the work day on January 29, 1999. It has been a privilege and honor for me to have served as Vice President of Instructional Services at SVCC for the past five plus years.

I have agreed to accept the position of Vice President of Academic Affairs at Morton College in Cicero, Illinois.

As a professional educator I am very proud to have been a member of a team that continued Sauk's tradition of providing high quality educational and support services for students. I sincerely appreciate the personal support and encouragement that I received from Sauk's staff and the Board of Trustees through some peaks and valleys in my life. I will forever be thankful and deeply appreciative for the personal and professional commitment that embodies Sauk Valley Community College's people.

Thank you.

Sincerely,



Philip E. Over, Ed.D.

For Board Meeting of
December 21, 1998

Agenda Item H-3

TEMPORARY ADMINISTRATIVE APPOINTMENTS

After discussion in Closed Session, there may be some temporary administrative appointments for Board approval.

RECOMMENDATION: Appropriate Board action.

For Board Meeting of
December 21, 1998

Agenda Item I

PURCHASING POLICY (305.01) CHANGES
FIRST READING

We are recommending changes to the College Purchasing Policy (305.01)
for first reading.

RECOMMENDATION: Board approval of the changes indicated on the
attached Purchasing Policy for first reading.

305.01 Purchasing Policy

A. Introduction

The administration of the purchasing policies and guidelines as set forth herein shall be the responsibility of the Vice President of Administrative Services. This document shall serve to enable responsible parties to act in the best interests of Sauk Valley Community College. An efficient, well-planned, and organized program of purchasing policies is imperative to protect the public trust relative to the expenditures of public tax monies. Because the success of the purchasing program depends on the ways and means of implementation, management, and administration, it is apparent that this written policy shall govern the purchasing program and its use.

B. Ethics

All administrators acting as purchasing agents for Sauk Valley Community College shall ever be mindful of and practice the following ethics:

1. To regard public service as a sacred trust giving primary consideration to the interest of the school district;
2. To purchase without prejudice, seeking to obtain the maximum benefit for each tax dollar expended;
3. To strive for knowledge of school equipment and supplies in order to recommend items that may either reduce costs or increase the efficiency of the means of education;
4. To insist on and expect honesty in sales representation whether offered verbally or in the sample of product submitted;
5. To give all responsible bidders equal consideration and the assurance of unbiased judgement in determining whether their product meets specifications and the educational needs of the district;
6. To discourage the offer of, and to decline, gifts which in any way might influence the purchase of school equipment and supplies;
7. To accord a prompt and courteous reception, insofar as conditions permit, to all who call on legitimate business missions; and

8. To cooperate with educational, governmental, and trade associations in the promotion and development of sound business methods in the procurement of school equipment and supplies.

C. Procedures

The Vice President of Administrative Services shall have the responsibility of securing for the district its requirements for services, materials, supplies, and equipment at the lowest possible cost consistent with satisfactory standards for quality and service.

Supervision and control of all purchases shall be the responsibility of the Vice President of Administrative Services, or his/her responsible officer.

Supply items common to all departments and which are generally used throughout the college shall be purchased by the Vice President of Administrative Services. Such items shall be of good quality and shall be purchased in sufficient and adequate quantities so as to assure the lowest possible cost. These supply items shall be located in a central storage room and controlled by dispensing through the Business Office.

The departmental budgets will be charged by journal entry for the value of the merchandise received. All purchases are to be initiated by requisition and shall be approved by the requisitioner's immediate supervisor and/or Vice President as required by the Vice President of Administrative Services.

D. Policies

for all College funds

ADD

Budgeted Expenditures - All expenditures for items of services, materials, supplies and equipment which have been budgeted ~~within the operational funds of the College~~ shall be bid and purchased within the following guidelines and policies:

a. Purchases involving and expenditure of less than \$10,000 may be authorized by the Vice President of Administrative Services without advertising for bids, or requiring formal competitive bidding. The Vice President of Administrative Services shall determine the type of bidding necessary, the procedure being dependent upon the circumstances pertaining to each particular purchase.

b. Purchases involving an expenditure in excess of \$10,000 shall be let to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality and serviceability, after due advertisement, except contracts which by their nature are not adaptable to competitive bidding such as contracts for:

- 1) services for individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part;
- 2) printing of finance committee reports and departmental reports;
- 3) printing or engraving of bonds, tax warrants, and other evidences of indebtedness;
- 4) materials and work which have been awarded to the lowest responsible bidder after due advertisement, but due to unforeseen revisions, not the fault of the contractor for materials and work, must be revised causing expenditures not in excess of 10% of the contract price;
- 5) maintenance or servicing of, or provision of repair parts for, equipment which are made with the manufacturer or authorized service agent of that equipment where the provision of parts, maintenance, or servicing can best be performed by the manufacturer or authorized service agent;
- 6) use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services;
- 7) duplicating machines and supplies;
- 8) purchase of natural gas when the cost is less than that offered by a public utility and purchases of equipment previously owned by some entity other than the district itself;
- 9) *purchases of equipment previously owned by some entity other than the district itself;*
- 10) repair, maintenance, remodeling, renovation, or construction or a single project involving an expenditure not to exceed \$15,000 and not involving a change or increase in the size, type, or extent of an existing facility;
- 11) goods or services procured from another governmental agency;
- 12) goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone, or telegraph;
- 13) where funds are expended in an emergency and such emergency expenditure is approved by 75% of the members of the Board.



c. All competitive bids for contracts involving an expenditure in excess of \$10,000 (15,000 for contracts listed in b(9) above) must be sealed by the bidder and must be opened by a member or employee of the Board, and witnessed, at a public bid opening at which the contents of the bids must be announced. Each bidder must receive at least three days notice of the time and place of such bid opening.

d. Due advertisement includes, but is not limited to, at least one public notice at least ten days before the bid date in a newspaper published in the district, or if no newspaper is published in the district, in a newspaper of general circulation in the area of the district.

e. All request for competitive bids shall be issued through the Office of the Vice President of Administrative Services.

ADD

any of the College funds

Non-Budgeted Expenditures - Purchases of services, materials, supplies, and equipment which have not been specifically budgeted for in ~~the operational funds of the College or which ultimately shall be funded through the Site and Construction Fund~~, shall be purchased according to the policies and guidelines as set forth in Section A, with the exception that responsibility for approval to purchase under this Section B, rests with the Board of Trustees.

NEW

Cooperative Purchasing Arrangements - *The College purchasing officer may pursue the cooperative purchasing arrangements with other public institutions and the State of Illinois Department of General Services, in accordance with Paragraph 3-27.2. Joint Purchases, of the Illinois Public Community College Act. The Board Secretary is authorized to sign the appropriate resolution for the State of Illinois Department of General Services.*

NEW

Non-Collusion Affidavit - *All bids shall be submitted with a completed and original signed Non-Collusion Affidavit. Bids submitted without the completed form will be removed from consideration.*

Miscellaneous - Vice President of Administrative Services will exercise discretion in determining the responsibility of each bidder. The lowest responsible bidder will be awarded the contract, provided he/she meets the specific requirements set forth in the bidding document. Preference will be given to persons or firms located in the college district so long as they provide the needed service on substantially equal basis with the persons or firms located outside the district.

AMENDMENT

RESOLVED, That the purchasing policy of Community College District Number 506, Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, commonly known as Sauk Valley Community College, be amended by adding to the Miscellaneous Section the following language: All contracts to which Sauk Valley Community College is a party shall be conditioned upon the requirement that the supplier of materials or services of the contractor and his subcontractor, and all labor organizations furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor or services, as the case may be, shall not commit an unfair employment practice in this State as defined in Section 853 of Chap. 48, IL. Rev. Stats., and all such contracts shall have incorporated therein the "Equal Employment Opportunity Clause" required under the Rules and Regulations of the Illinois Fair Employment Practices Commission, a copy of which is attached hereto and incorporated herein by reference. The said Clause may be incorporated in the College's contracts by reference to this purchasing policy.

"EQUAL EMPLOYMENT OPPORTUNITY CLAUSE"

In the event of the contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Fair Employment Practices Act of the Fair Employment Practices Commission's Rules and Regulations for Public Contracts, the contractor may be declared non-responsible and therefore ineligible for future contracts or sub-contracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

During the performance of this contract, the contractor agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

2. That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine the availability (in accordance with the Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

3. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, age, national origin or ancestry.

4. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement of understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Fair Employment Act and the Commission's Rule and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

5. That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

6. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

7. That it will include verbatim or by reference the provisions of paragraph 1 through 7 of this clause in every performance subcontract as defined in Section 2.10 (b) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor; and that it will also so include the provisions of paragraphs 1, 5, 6 and 7 in every supply subcontract as defined in Section 2.10 (a) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors; and further it will promptly notify the contracting agency and the Illinois Fair Employment Practices Commission in the event any subcontractor fails or refuses to comply therewith. In addition, no contractor will utilize any subcontractor declared by the Commission to be non-responsible and

therefore ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

With respect to the two types of subcontracts referred to under paragraph 7 of the Equal Employment Opportunity Clause above, following is an excerpt of Section 2 of the FEPC's Rules and Regulation for Public Contracts:

Section 2.10 - The term "Subcontract" means any agreement, arrangement or understanding, written or otherwise, between a contractor and any person (in which the parties do not stand in the relationship of an employer and an employee):

A. For the furnishing of supplies or services or for the use of real or personal property, including lease arrangements, which, in whole or in part, is utilized in the performance of any one or more contracts; or

B. Under which any portion of the contractor's obligations under any one or more contracts is performed, undertaken or assumed.

NEW

Sexual Harassment Clause - *Each party submitting a proposal must certify that they have complied with the requirement of section 2-105 of the Illinois Human Rights Act (PA 87-1257) effective July 1, 1993, with respect to sexual harassment policies. The terms of the law as applicable are hereby incorporated into this contract.*

2/12/79

11/23/92

11/28/94

BOND INVESTMENTS

| | | | | |
|------------------------------------|-----------------------|------|----------|-----------------------|
| Liability, Protection & Settlement | Hanover Park, IL | 5.00 | 12-01-98 | \$456,814.03 |
| Liability, Protection & Settlement | District Columbia | 4.60 | 06-01-99 | 49,768.83 |
| Liability, Protection & Settlement | St. Louis, MO Mun Fin | 4.65 | 02-15-00 | 468,263.13 |
| Liability, Protection & Settlement | Hawaii St. | 4.00 | 11-01-00 | 493,492.84 |
| Liability, Protection & Settlement | St. Louis, MO Mun Fin | 4.90 | 02-15-02 | 556,745.24 |
| Liability, Protection & Settlement | Naperville, IL | 4.20 | 12-01-02 | 542,575.35 |
| Liability, Protection & Settlement | Alachua Cnty Fal Sch | 4.20 | 07-01-02 | 48,786.41 |
| Liability, Protection & Settlement | Cook County Il Twp | 5.00 | 12-01-03 | 581,288.76 |
| Liability, Protection & Settlement | Seattle WA L&P | 4.70 | 11-01-04 | 228,211.30 |
| Liability, Protection & Settlement | GA Mun Elec Auth | 4.70 | 01-01-05 | 378,488.89 |
| Liability, Protection & Settlement | NC Mun Elec Auth | 5.25 | 01-01-06 | 311,835.47 |
| Liability, Protection & Settlement | Sun Prairie Wis Sch | 5.20 | 04-01-06 | 337,648.75 |
| Liability, Protection & Settlement | Las Cruces NM | 5.10 | 12-01-06 | 202,914.48 |
| Liability, Protection & Settlement | Carol Stream IL Tax | 5.20 | 01-15-07 | 201,643.72 |
| Liability, Protection & Settlement | Anch AL Tel Util | 5.30 | 03-01-07 | <u>154,620.03</u> |
| SUBTOTAL BONDS | | | | \$5,013,097.23 |

TOTAL INVESTMENTS**\$10,413,097.23****SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY**
PRESIDENT
SECRETARY**DATE** 12-21-98

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
December 21, 1998

CHECKING ACCOUNTS

| <u>INTEREST BEARING ACCOUNTS</u> | <u>FINANCIAL INSTITUTION</u> | <u>INTEREST RATE</u> | <u>AMOUNT</u> |
|---|------------------------------|----------------------|-----------------------|
| General Account | Sterling Federal, Sterling | 3.35 | \$853,721.35 |
| Bookstore Account | Sterling Federal, Sterling | 3.62 | 32,444.04 |
| Illinois Public Treasurers | Mercantile Bank, | | |
| Investment Pool | Springfield | 4.85 | <u>1,659,802.50</u> |
| SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS | | | 2,545,967.89 |
| <u>NON-INT. BEARING ACCOUNTS</u> | <u>FINANCIAL INSTITUTION</u> | | |
| Restricted | Sterling Federal, Sterling | | 288,198.13 |
| Insurance Account | Sterling Federal, Sterling | | <u>0.00</u> |
| SUBTOTAL NON-INTEREST BEARING CHECKING ACCOUNTS | | | 288,198.13 |
| <u>MONEY MARKET</u> | | | |
| ABN-AMRO Investment Services, Inc. | | 4.55 | <u>31,286.78</u> |
| SUBTOTAL MONEY MARKET FUNDS | | | 31,286.78 |
| TOTAL CHECKING ACCOUNTS | | | <u>\$2,865,452.80</u> |

INVESTMENTS

| <u>FUND</u> | <u>FINANCIAL INSTITUTION</u> | <u>INTEREST RATE</u> | <u>RENEWAL DATE</u> | <u>AMOUNT</u> |
|-----------------------------|------------------------------|----------------------|---------------------|---------------------|
| Educational Fund | Mercantile Bank, Sterling | 5.10 | 12-09-98 | \$ 400,000.00 |
| Educational Fund | Union Bank, Tampico | 5.48 | 12-30-98 | 200,000.00 |
| Operations & Maintenance | Mercantile Bank, Sterling | 5.10 | 12-09-98 | 100,000.00 |
| Operations & Maintenance | First National Bank, Amboy | 5.97 | 10-13-99 | 100,000.00 |
| Protection, Health & Safety | Amcore Bank, Sterling | 5.85 | 06-30-99 | 200,000.00 |
| Protection, Health & Safety | Amcore Bank, Sterling | 5.85 | 07-30-99 | 100,000.00 |
| Auxiliary | Union Bank, Tampico | 5.91 | 06-02-99 | 300,000.00 |
| Working Cash | Amcore Bank, Sterling | 5.50 | 01-30-99 | 200,000.00 |
| Working Cash | Union Bank, Tampico | 5.76 | 03-03-99 | 1,000,000.00 |
| Working Cash | First National Bank, Amboy | 6.20 | 04-03-99 | 1,000,000.00 |
| Working Cash | Amcore Bank, Sterling | 5.85 | 07-22-99 | 300,000.00 |
| Liab., Prot. & Settlement | Amcore Bank, Sterling | 5.50 | 01-30-99 | 100,000.00 |
| Liab., Prot. & Settlement | Milledgeville State Bank | 5.51 | 02-09-99 | 100,000.00 |
| Liab., Prot. & Settlement | Union Bank, Tampico | 5.91 | 05-29-99 | 200,000.00 |
| Liab., Prot. & Settlement | Amcore Bank, Sterling | 5.85 | 07-22-99 | 100,000.00 |
| Building Bond Proceeds | Amcore Bank, Sterling | 5.75 | 02-19-99 | <u>1,000,000.00</u> |
| SUBTOTAL INVESTMENTS | | | | \$ 5,400,000.00 |

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
December 21, 1998

SUMMARY OF BILLS PAYABLE

AMOUNT

Pages 1-37

General Operating Funds

\$1,137,589.24

Pages 38-42

Restricted Fund

224,481.99

Pages 43-46

Bookstore

70,295.95

TOTAL

\$1,432,367.18

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY



PRESIDENT



SECRETARY

DATE 12-21-98

| CHECK NUMBER | DATE | PAYEE/VENDOR NUMBER NAME | <--- INVOICE NUMBER ---> VENDOR'S INTERNAL | | FUND | ORGN | ACCT | PRDG | CHECK AMOUNT |
|-----------------|----------|--|---|----------|--------|--------|--------|------|--------------|
| G0015922 | 11/25/98 | 387847907 Alfano, Cindy | TRVL 11/11/98 | 10020896 | 01 | 419000 | 540190 | 3090 | 31.85 |
| G0015923 | 11/25/98 | AMEEXP1 American Express Financial Adv | NOV 30 P/R | 10020801 | 01 | | 212010 | | 255.00 |
| G0015924 | 11/25/98 | 349745729 Barnes, Kris | | 10020912 | 050600 | 460305 | 550900 | 6050 | 158.35 |
| G0015925 | 11/25/98 | 324489426 Bartnicki, Bridie V. | BEG COM F98 | 10020744 | 01 | 343700 | 530200 | 4010 | 320.00 |
| | | | BEG CD MONT F98 | 10020745 | 01 | 343700 | 530200 | 4010 | 320.00 |
| CHECK TOTAL | | | | | | | | | 640.00 |
| G0015926 | 11/25/98 | 319703211 Baumgartner, Kelli A. | | 50003645 | 01 | | 230000 | | 350.00 |
| G0015927 | 11/25/98 | 205329509 Behrendt, Richard | NOV ROTARY CLUB | 10020874 | 01 | 211000 | 520920 | 8010 | 16.50 |
| G0015928 | 11/25/98 | BENGRI Bennigan's Grill & Tavern | 11/4/98 | 10020899 | 01 | 513000 | 550400 | 8060 | 67.36 |
| G0015929 | 11/25/98 | 340841481 Boer, Nicole R. | | 50003654 | 01 | | 230000 | | 750.00 |
| G0015930 | 11/25/98 | 321783450 Boyer, Andrea L. | | 50003653 | 01 | | 230000 | | 750.00 |
| G0015931 | 11/25/98 | 371760774 Breed, Thomas | 11/23/98 | 10020902 | 01 | 441100 | 550100 | 3020 | 98.84 |
| G0015932 | 11/25/98 | CAPGUA Capital Guardian Trust Company | 11/30/98 P/R | 10020802 | 01 | | 212180 | | 375.00 |
| G0015933 | 11/25/98 | Capobianco, Fausto | RECRUIT REIMB | 10020857 | 01 | 513000 | 550400 | 8060 | 649.70 |
| G0015934 | 11/25/98 | 345345801 Clevenger, Walter | TRVL 11/20/98 | 10020907 | 01 | 361000 | 550100 | 2080 | 116.90 |
| G0015935 | 11/25/98 | 331562079 Clodfelter, Pamela J. | TRVL 11/10/98 | 10020897 | 01 | 419000 | 540190 | 3090 | 22.75 |

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| CHECK NUMBER | DATE | PAYEE/VENDOR NUMBER NAME | INVOICE NUMBER VENDOR'S | INTERNAL | FUND | ORGN | ACCT | PROG | CHECK | AMOUNT |
|-----------------|----------|---------------------------------------|----------------------------|----------|--------|---------------|--------|------|-------|----------|
| G0015936 | 11/25/98 | COLDUP College of DuPage | CONF 12/18/98 | I0020861 | 050130 | 345400 | 550100 | 4090 | | 100.00 |
| | | | CONF 11/18/98 | I0020903 | 01 | 311000 | 550100 | 8010 | | 100.00 |
| | | | | | 01 | 214000 | 550100 | 8070 | | 100.00 |
| | | | | | 01 | 411000 | 550100 | 8010 | | 100.00 |
| | | | | | | INVOICE TOTAL | | | | 300.00 |
| | | | | | | CHECK TOTAL | | | | 400.00 |
| G0015937 | 11/25/98 | 357407813 Dale, Julie | BAL-DANCE F98 | I0020746 | 01 | 343100 | 530200 | 4010 | | 1,186.50 |
| G0015938 | 11/25/98 | 360601700 Dalton, Belinda A. | 11/3-5 TRAVEL | I0020892 | 01 | 513000 | 550400 | 8060 | | 111.15 |
| G0015939 | 11/25/98 | 346488543 Damhoff, Russ K. | TRVL 11/10/98 | I0020882 | 050600 | 460201 | 550900 | 6050 | | 97.02 |
| | | | | I0020889 | 050600 | 460401 | 540900 | 6050 | | 10.90 |
| | | | TRVAL - 11/21 | I0020916 | 050600 | 460201 | 550900 | 6050 | | 216.30 |
| | | | | | | CHECK TOTAL | | | | 324.22 |
| G0015940 | 11/25/98 | 359468992 Deets, Linda S. | | S0003642 | 01 | | 230000 | | | 644.00 |
| G0015941 | 11/25/98 | 339543952 Eckberg, Kristi K. | | S0003641 | 01 | | 230000 | | | 437.00 |
| G0015942 | 11/25/98 | ELDINS Elderhostel Institute Network | AFF DUES 11/24/ | I0020895 | 01 | 343300 | 540600 | 4040 | | 150.00 |
| G0015943 | 11/25/98 | EQUILIF Equitable Life Assurance | 11/30/98 P/R | I0020803 | 01 | | 212020 | | | 132.00 |
| G0015944 | 11/25/98 | FARNEW Farmers New World Life Insuran | 11/30/98 P/R | I0020804 | 01 | | 212040 | | | 25.00 |
| G0015945 | 11/25/98 | FEDLIF Federal Life Insurance Company | 11/30/98 P/R | I0020805 | 01 | | 212050 | | | 20.00 |

| CHECK | | PAYEE/VENDOR | | --- INVOICE NUMBER --- | | FUND | ORGN | ACCT | PROG | CHECK | AMOUNT |
|----------|----------|--------------|--------------------------------|------------------------|----------|--------|--------|-------------|------|-------|----------|
| NUMBER | DATE | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | | |
| G0015946 | 11/25/98 | 353286721 | Ferolo, Jim | STREE REDUCTION | I0020738 | 01 | 343100 | 530200 | 4010 | | 122.50 |
| G0015947 | 11/25/98 | 347781298 | Folk, Melissa J. | | S0003646 | 01 | | 230000 | | | 250.00 |
| G0015948 | 11/25/98 | 324469922 | Forren, Rebba | NOV TICKET | I0020891 | 050600 | 460201 | 530900 | 6050 | | 110.00 |
| G0015949 | 11/25/98 | FRALIF | Franklin Life Insurance Compan | 11/30/98 P/R | I0020806 | 01 | | 212060 | | | 753.34 |
| G0015950 | 11/25/98 | 329428902 | Gospodarczyk, Thomas J | KIWANIS DUES 99 | I0020894 | 050130 | 345400 | 540600 | 4090 | | 72.00 |
| | | | | TRVL THRU 11/19 | I0020909 | 050130 | 345400 | 550100 | 4090 | | 484.43 |
| | | | | | | | | CHECK TOTAL | | | 556.43 |
| G0015951 | 11/25/98 | 354340409 | Gover, Phil | TRVL-11/17 | I0020799 | 01 | 311000 | 550100 | 8010 | | 40.60 |
| G0015952 | 11/25/98 | 345307106 | Groharing, Richard B. | TRVL 11/14/98 | I0020862 | 01 | 110000 | 550100 | 8050 | | 66.96 |
| G0015953 | 11/25/98 | 331322070 | Hansen, Jack | REF 11/24/98 | I0020879 | 050600 | 460301 | 530900 | 6050 | | 65.00 |
| G0015954 | 11/25/98 | HIGCOL | Highland Community College | 5298 | I0020736 | 01 | 345100 | 540120 | 4020 | | 190.00 |
| G0015955 | 11/25/98 | HORMAN | Horace Mann Insurance Company | 11/30/98 P/R | I0020807 | 01 | | 212080 | | | 25.00 |
| G0015956 | 11/25/98 | 318522386 | Hoyle, Christine | TRVL 11/24 | I0020911 | 01 | 323200 | 550100 | 1010 | | 130.00 |
| G0015957 | 11/25/98 | ILLDEP | Illinois Department of Revenue | 11/30/98 P/R | I0020834 | 01 | | 210200 | | | 7,040.65 |
| G0015958 | 11/25/98 | ILLMUT | Illinois Mutual | 11/30/98 P/R | I0020830 | 01 | | 211550 | | | 27.26 |
| G0015959 | 11/25/98 | INTREV | Internal Revenue Service | 11/30/98 P/R | I0020846 | 01 | | 210900 | | | 62.03 |

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|-----------------|----------|--------------------------------------|-------------------------------------|----------|--------|---------------|-------------|--------------|
| G0015960 | 11/25/98 | IPDPC | 12/10 CONF | I0020749 | 01 | 321000 | 550100 2080 | 25.00 |
| G0015961 | 11/25/98 | KAGJOE Joel A. Kagann, Circuit Court | 11/30/98 P/R | I0020844 | 01 | 210900 | | 130.00 |
| G0015962 | 11/25/98 | 356762559 Johnson, Jeremiah P. | 11/14/98 | I0020859 | 01 | 369000 530200 | 8080 | 585.00 |
| G0015963 | 11/25/98 | 341348515 Johnson, Rosemary | TRVL 11/19/98 | I0020860 | 01 | 351000 550100 | 1040 | 141.55 |
| G0015964 | 11/25/98 | 326483282 Kale, Steve | REF 11/24/98 | I0020880 | 050600 | 460301 530900 | 6050 | 65.00 |
| G0015965 | 11/25/98 | Kawleski, Michael J | RECRUIT REIMB | I0020856 | 01 | 513000 550400 | 8060 | 93.51 |
| G0015966 | 11/25/98 | 347788427 Kent, Erin R. | | S0003652 | 01 | 230000 | | 250.00 |
| G0015967 | 11/25/98 | 326440053 Kerber, Joan E. | 11/18-19/98 | I0020908 | 01 | 411000 550100 | 8010 | 234.74 |
| G0015968 | 11/25/98 | 533466182 Kim, Linda A. | | I0020869 | 050600 | 463030 540190 | 6050 | 49.23 |
| | | | TRVL THRU 11/21 | I0020900 | 050600 | 463030 550900 | 6050 | 162.80 |
| | | | | | | CHECK TOTAL | | 212.03 |
| G0015969 | 11/25/98 | 341664328 Kipping, Sara M. | 11/18/98 | I0020913 | 050600 | 460302 550900 | 6050 | 75.70 |
| G0015970 | 11/25/98 | 321701040 Krug, Christophe | | S0003643 | 01 | 230000 | | 107.00 |
| G0015971 | 11/25/98 | 999999999 Lawrence, Edwin F. | DINNERS | I0020741 | 01 | 130903 | | 354.65 |
| G0015972 | 11/25/98 | 354487012 Leseman, Jolene K. | BB 12/1/98 | I0020872 | 050600 | 460301 530900 | 6050 | 20.00 |
| | | | 11/28 & 29 BB | I0020873 | 050600 | 460301 530900 | 6050 | 40.00 |
| | | | 11/24/98 BB | I0020878 | 050600 | 460301 530900 | 6050 | 60.00 |

| CHECK NUMBER | DATE | PAYEE/VENDOR | | INVOICE NUMBER | | FUND | ORGN | ACCT | PROG | CHECK | AMOUNT |
|-----------------|----------|--------------|--------------------------------|-----------------|----------|--------|--------|--------|------|-------|----------|
| | | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | | |
| G0015972 | 11/25/98 | 354487012 | Leseman, Jolene K. | P/C SOFTBALL | 10020893 | 050600 | | 113040 | | | 300.00 |
| | | | | TRVL BB 11/29 | 10020914 | 050600 | 460301 | 550900 | 6050 | | 509.34 |
| CHECK TOTAL | | | | | | | | | | | 929.34 |
| G0015973 | 11/25/98 | | Cancelled Check | | | | | | | | |
| G0015974 | 11/25/98 | LUCTEC | Lucent Technologies | 0193951620 | 10020733 | 02 | 545000 | 570500 | 7060 | | 125.00 |
| G0015975 | 11/25/98 | MEYLYD | Lydia S. Meyer, Trustee | 11/30/98 P/R | 10020848 | 01 | | 210900 | | | 125.00 |
| G0015976 | 11/25/98 | MAISTA | Main Stay Funds | 11/30/98 P/R | 10020811 | 01 | | 212170 | | | 75.00 |
| G0015977 | 11/25/98 | 711032739 | Marlier, Ronald | TRVL 11/12/98 | 10020734 | 01 | 430100 | 540110 | 3040 | | 52.00 |
| G0015978 | 11/25/98 | | Maynard, Elizabeth | RECRUIT REIMB | 10020853 | 01 | 513000 | 550400 | 8060 | | 381.51 |
| G0015979 | 11/25/98 | 348506622 | McCormick, Leslie | SUPPLY REIMB | 10020885 | 01 | 343100 | 530100 | 4010 | | 200.00 |
| G0015980 | 11/25/98 | MINCHI | Minnesota Child Support Paymen | 11/30/98 P/R | 10020849 | 01 | | 210900 | | | 268.80 |
| G0015981 | 11/25/98 | 323582825 | Mull, Robert W. | | 50003644 | 01 | | 230000 | | | 1,260.48 |
| G0015982 | 11/25/98 | 340301821 | Murphy, John M. | TRAV REIMB | 10020887 | 01 | 511000 | 550100 | 8010 | | 301.96 |
| G0015983 | 11/25/98 | 328422840 | Murray, Kris A. | TRAVEL 10/29-31 | 10020739 | 01 | 322600 | 550100 | 1010 | | 235.00 |
| G0015984 | 11/25/98 | 358209975 | Myhre, Janet | 11/16-20/98 | 10020906 | 01 | 430100 | 550100 | 3040 | | 136.00 |
| G0015985 | 11/25/98 | 341584872 | Nelson, Mark | TRVL 11/14/98 | 10020915 | 050600 | 460202 | 550900 | 6050 | | 781.46 |

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|-----------------|----------|---------------------------------------|-------------------------------------|--------|--------|--------|------|-------|-----------|
| G0015986 | 11/25/98 | NORLIF Northern Life Insurance Compan | 11/30/98 P/R I0020812 | 01 | | 212120 | | | 85.00 |
| G0015987 | 11/25/98 | 354425235 Pfeifer, Alan | TRVL 11/20/98 I0020876 | 01 | 363100 | 550100 | 2040 | | 25.00 |
| G0015988 | 11/25/98 | 319747273 Pollom, Kristy A. | S0003651 | 01 | | 230000 | | | 250.00 |
| G0015989 | 11/25/98 | PUTRET Putnam Retirement Plan Service | 11/30/98 P/R I0020813 | 01 | | 212030 | | | 500.00 |
| G0015990 | 11/25/98 | 318782694 Rodefer, Joy M. | S0003648 | 01 | | 230000 | | | 600.00 |
| G0015991 | 11/25/98 | 326682101 Schaefer, Janda S. | S0003650 | 01 | | 230000 | | | 250.00 |
| G0015992 | 11/25/98 | SCHEMP School Employees Credit Union | 11/30/98 P/R I0020839 | 01 | | 210700 | | | 23,438.21 |
| G0015993 | 11/25/98 | 398402869 Seguin, Michael | TRAVEL 11/16 I0020740 | 01 | 321000 | 550100 | 2080 | | 67.87 |
| G0015994 | 11/25/98 | 331180973 Sexton, Bernie | BRIDGE F98 I0020743 | 01 | 343300 | 530200 | 4040 | | 225.00 |
| G0015995 | 11/25/98 | 355545363 Sharp, Raymond P. | TRVL 11/14 I0020901 | 050600 | 460201 | 550900 | 6050 | | 117.10 |
| G0015996 | 11/25/98 | 348506270 Shelley, Chris | PHOTO PAPER I0020747 | 01 | 363200 | 540410 | 2020 | | 27.60 |
| G0015997 | 11/25/98 | STAUNI State Universities Retirement | 11/30/98 PR I0020840 | 01 | | 210500 | | | 20,632.20 |
| G0015998 | 11/25/98 | 324486629 Stiefel, Debra | 11/16-20/98 TRA I0020904 | 01 | 430100 | 550100 | 3040 | | 220.11 |
| G0015999 | 11/25/98 | 353782758 Straw, Nicholas M. | 11/21/98 BB I0020884 | 050600 | 460201 | 530900 | 6050 | | 10.00 |
| G0016000 | 11/25/98 | 353782758 Straw, Nicholas M. | 11/10/98 I0020886 | 050600 | 460201 | 530900 | 6050 | | 20.00 |
| G0016001 | 11/25/98 | 353782758 Straw, Nicholas M. | 11/27/98 GAME I0020888 | 050600 | 460201 | 530900 | 6050 | | 20.00 |

| CHECK NUMBER | DATE | PAYEE/VENDOR NUMBER | NAME | <--- INVOICE NUMBER ---> VENDOR'S | | INTERNAL | FUND | ORGN | ACCT | PROG | CHECK | AMOUNT |
|-----------------|----------|------------------------|--------------------------------|--------------------------------------|-----|----------|--------|--------|--------|------|-------|----------|
| G0016002 | 11/25/98 | SAUFAC | SVCC Faculty Association | 11/30/98 | P/R | 10020836 | 01 | | 210800 | | | 1,408.00 |
| G0016003 | 11/25/98 | SAUFOU | SVCC Foundation | 11/30/98 | P/R | 10020838 | 01 | | 211600 | | | 5.00 |
| G0016004 | 11/25/98 | SAURES | SVCC Restricted Fund | INTFUND 11/25 | | 10020737 | 01 | | 250000 | | | 473.45 |
| G0016005 | 11/25/98 | ELEGOL | The Electronic Goldmine | P002806 | | 10020768 | 01 | 333100 | 540120 | 1030 | | 40.84 |
| G0016006 | 11/25/98 | 318401202 | Thomas, Robert | TRVL 11/19/98 | | 10020905 | 01 | 362100 | 550100 | 2010 | | 343.20 |
| G0016007 | 11/25/98 | TIACRE | TIAA/CREF | 11/30/98 | P/R | 10020824 | 01 | | 212150 | | | 8,139.47 |
| G0016008 | 11/25/98 | TRUMAR | Trustmark Insurance | 11/30/98 | P/R | 10020832 | 01 | | 211500 | | | 773.95 |
| G0016009 | 11/25/98 | UNIWAY1 | United Way of Dixon | 11/30/98 | P/R | 10020843 | 01 | | 211100 | | | 77.98 |
| G0016010 | 11/25/98 | UNIWAY | United Way of Sterling-Rock Fa | 11/30/98 | P/R | 10020841 | 01 | | 211100 | | | 56.84 |
| G0016011 | 11/25/98 | VANGU | Vanguard Fiduciary Trust Compa | 11/30/98 | P/R | 10020827 | 01 | | 212190 | | | 500.00 |
| G0016012 | 11/25/98 | VALIC | Variable Annuity Life Insuranc | 11/30/98 | P/R | 10020825 | 01 | | 212200 | | | 360.00 |
| G0016013 | 11/25/98 | WADREE | Waddell & Reed, Inc | 11/30/98 | P/R | 10020828 | 01 | | 212160 | | | 175.00 |
| G0016014 | 11/25/98 | 319720501 | Wager, Heidi L | | | S0003649 | 01 | | 230000 | | | 250.00 |
| G0016015 | 11/25/98 | 344440982 | Welker, Maria | | | 10020800 | 050600 | 460900 | 540900 | 6050 | | 36.02 |
| G0016016 | 11/25/98 | 345407966 | West, Charles C. | TRVL THRU 11/17 | | 10020815 | 01 | 332100 | 550100 | 1020 | | 300.00 |
| G0016017 | 11/25/98 | WESSUB | Western Suburban College of Nu | SEMINAR 1/5/99 | | 10020735 | 01 | 352200 | 550100 | 1040 | | 100.00 |

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|---------------|----------|--------------|--------------------------------|-----------------|----------|--------|--------|--------|------|-------|-----------|
| NUMBER | DATE | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | | |
| G0016018 | 11/25/98 | 392848543 | Wood, Therese L. | TRAVEL 11/19 | I0020742 | 01 | 335100 | 550100 | 1010 | | 15.60 |
| | | | | TRAVEL 11/23 | I0020867 | 01 | 335100 | 550100 | 1010 | | 15.60 |
| CHECK TOTAL | | | | | | | | | | | 31.20 |
| G0016020 | 12/04/98 | ASTD | American Society for Training | 11-5-98 RENEWAL | I0020976 | 050130 | 345400 | 540600 | 4090 | | 150.00 |
| G0016021 | 12/04/98 | AMERI | Ameritech | 11-16-98 | I0020971 | 02 | 545000 | 570500 | 7060 | | 701.71 |
| G0016022 | 12/04/98 | ATT | AT & T | 7392235355 | I0020973 | 02 | 545000 | 570500 | 7060 | | 1,258.43 |
| G0016023 | 12/04/98 | FEDEXP | Federal Express Corp | 470545207 | I0020977 | 01 | 513000 | 540430 | 8060 | | 17.75 |
| G0016024 | 12/04/98 | GALRIV | Gallatin River Communications | 11-16-98 | I0020972 | 02 | 545000 | 570500 | 7060 | | 2,670.40 |
| G0016025 | 12/04/98 | | Cancelled Check | | | | | | | | |
| G0016026 | 12/04/98 | ILASFA | Illinois Association of Studen | CONF-PETERSON | I0020983 | 01 | 430100 | 550100 | 3040 | | 45.00 |
| G0016027 | 12/04/98 | JOSBAS | Jossey-Bass Inc Publishers | 104850 12/3/98 | I0020975 | 01 | 361000 | 540600 | 2080 | | 95.00 |
| G0016028 | 12/04/98 | PROBEN | Professional Benefit Administr | 11-20-98 | I0020984 | 051000 | 520300 | 540830 | 6090 | | 3,874.98 |
| | | | | | | 051000 | 520300 | 540840 | 6090 | | 2,837.38 |
| | | | | | | 051000 | 520300 | 540850 | 6090 | | 348.00 |
| | | | | | | 051000 | 520300 | 540870 | 6090 | | 1,748.00 |
| | | | | | | 051000 | 520300 | 540890 | 6090 | | 1,602.78 |
| INVOICE TOTAL | | | | | | | | | | | 10,411.14 |
| G0016029 | 12/04/98 | USPOS | US Postmaster | BULK 254 12/3/ | I0020974 | 01 | 513000 | 540430 | 8060 | | 500.00 |
| G0016031 | 12/04/98 | AMOOIL | Amoco Oil Company | 11/24/98 | I0021004 | 050800 | 415000 | 540150 | 6050 | | 164.50 |

Void 16019

Void 16030

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|-----------------|----------|---------------------------------------|-------------------------------------|--------|--------|-------------|------|--------------|
| G0016032 | 12/04/98 | 339541358 Anderson, Kevin | 12/10/98 BB I0020988 | 050600 | 460201 | 530900 | 6050 | 20.00 |
| G0016033 | 12/04/98 | 339541358 Anderson, Kevin | 12/8/98 BB I0020992 | 050600 | 460201 | 530900 | 6050 | 20.00 |
| G0016034 | 12/04/98 | 342581867 Anderson, Kyle | 12-10-98 BB I0021014 | 050600 | 460201 | 530900 | 6050 | 65.00 |
| G0016035 | 12/04/98 | 342582889 Anderson, Rod | 12/8/98 BB I0021018 | 050600 | 460201 | 530900 | 6050 | 65.00 |
| G0016036 | 12/04/98 | 281523674 Balfantz, Gary | TRVL 11/21/98 I0021028 | 01 | 322500 | 550100 | 1010 | 400.00 |
| G0016037 | 12/04/98 | 331469307 Blackburn, Jan | 12/10/98 BB I0020989 | 050600 | 460201 | 530900 | 6050 | 15.00 |
| G0016038 | 12/04/98 | 331469307 Blackburn, Jan | 12/08/98 BB I0020993 | 050600 | 460201 | 530900 | 6050 | 15.00 |
| G0016039 | 12/04/98 | Comfort Inn | ROOMS 12/4 & 5 I0021008 | 050600 | 460301 | 550900 | 6050 | 366.00 |
| G0016040 | 12/04/98 | CUSPUB Custom Publications Incorporat | REPRINT 98-99 I0021021 | 01 | 212100 | 540700 | 8030 | 1,218.60 |
| G0016041 | 12/04/98 | 346488543 Damhoff, Russ K. | 12/3/98 BB I0021002 | 050600 | 460201 | 530900 | 6050 | 60.00 |
| | | | TRVL 12/2/98 I0021019 | 050600 | 460201 | 550900 | 6050 | 424.53 |
| | | | | | | CHECK TOTAL | | 484.53 |
| G0016042 | 12/04/98 | 324509115 Drane, Paula | 12/3/98 I0021006 | 050500 | 414000 | 540190 | 6030 | 142.45 |
| G0016043 | 12/04/98 | 393349175 Farrey, Raymond | 12/8/98 BB I0021010 | 050600 | 460301 | 530900 | 6050 | 65.00 |
| G0016044 | 12/04/98 | 321528749 Francisco, Cassandra | TRVL 12/1/98 I0021026 | 01 | 352500 | 550100 | 1040 | 94.00 |
| G0016045 | 12/04/98 | 319344604 Gericke, Thomas H. | TRVL 11/17/98 I0021007 | 050130 | 345400 | 550100 | 4090 | 19.53 |

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|-----------------|----------|------------------------------|----------------------------|----------|--------|--------|--------|------|-------------|--------|
| G0016046 | 12/04/98 | 325522953 Johannsen, Rick | 12/10/98 BB | I0020990 | 050600 | 460201 | 530900 | 6050 | | 15.00 |
| G0016047 | 12/04/98 | 325522953 Johannsen, Rick | 12/8/98 BB | I0020994 | 050600 | 460201 | 530900 | 6050 | | 15.00 |
| G0016048 | 12/04/98 | 334704128 Johnson, Karl | 12/8/98 BB | I0021011 | 050600 | 460301 | 530900 | 6050 | | 65.00 |
| G0016049 | 12/04/98 | 319248953 Kiele, Beverly M. | TRVL 12/1/98 | I0021024 | 01 | 352500 | 550100 | 1040 | | 214.50 |
| G0016050 | 12/04/98 | 344647592 Lasek, Tony | 12/10/98 BB | I0021016 | 050600 | 460201 | 530900 | 6050 | | 65.00 |
| G0016051 | 12/04/98 | 354487012 Leseman, Jolene K. | 12/4/98 BB | I0020996 | 050600 | 460301 | 530900 | 6050 | | 40.00 |
| | | | 12/10/98 BB | I0020998 | 050600 | 460301 | 530900 | 6050 | | 20.00 |
| | | | 12/12/98 BB | I0020999 | 050600 | 460301 | 530900 | 6050 | | 20.00 |
| | | | 12/8/98 BB | I0021001 | 050600 | 460301 | 530900 | 6050 | | 60.00 |
| | | | TRVL 12-5-98 | I0021012 | 050600 | 460301 | 550900 | 6050 | | 419.73 |
| | | | | | | | | | CHECK TOTAL | 559.73 |
| G0016052 | 12/04/98 | Cancelled Check | | | | | | | | |
| G0016053 | 12/04/98 | 341584872 Nelson, Mark | GAS 11-14-98 | I0021003 | 050800 | 415000 | 540150 | 6050 | | 37.00 |
| G0016054 | 12/04/98 | 485760004 Romer, Clay | 12/8/98 BB | I0021017 | 050600 | 460201 | 530900 | 6050 | | 65.00 |
| G0016055 | 12/04/98 | 318341794 Shippert, Stanley | TRVL - 11/25/98 | I0021023 | 01 | 352500 | 550100 | 1040 | | 278.85 |
| | | | TRVL 12/1/98 | I0021025 | 01 | 352500 | 550100 | 1040 | | 113.50 |
| | | | | | | | | | CHECK TOTAL | 392.35 |
| G0016056 | 12/04/98 | 353782758 Straw, Nicholas M. | 12/10/98 BB | I0020991 | 050600 | 460201 | 530900 | 6050 | | 10.00 |

| CHECK | | PAYEE/VENDOR | | <--- INVOICE NUMBER ---> | | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|---------------|----------|--------------|--------------------------------|--------------------------|----------|--------|--------|--------|------|--------------|
| NUMBER | DATE | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | |
| G0016057 | 12/04/98 | 353782758 | Straw, Nicholas M. | 12-8-98 BB | 10020995 | 050600 | 460201 | 530900 | 6050 | 10.00 |
| G0016058 | 12/04/98 | 353782758 | Straw, Nicholas M. | 12/1/98 BB | 10021000 | 050600 | 460201 | 530900 | 6050 | 10.00 |
| G0016059 | 12/04/98 | SUPER | SUPERAMERICA | 11-24-98 | 10021005 | 050800 | 415000 | 540150 | 6050 | 19.33 |
| G0016060 | 12/04/98 | WEIWAT | Weight Watchers | SPRING | 10021009 | 01 | 512010 | 440110 | 8020 | 573.16 |
| | | | | | | 01 | 512010 | 440230 | 8020 | 742.00 |
| | | | | | | 02 | 512020 | 440110 | 7090 | 70.84 |
| | | | | | | 01 | 512010 | 440110 | 8020 | 26.70 |
| | | | | | | 02 | 512020 | 440110 | 7090 | 3.30 |
| INVOICE TOTAL | | | | | | | | | | 1,416.00 |
| G0016061 | 12/04/98 | WESSUB | Western Suburban College of Nu | SCHREINER-CONF | 10021022 | 01 | 352400 | 550100 | 1040 | 50.00 |
| G0016062 | 12/04/98 | 318402940 | White, Peggy | TRVL THRU 11/24 | 10021027 | 01 | 352100 | 550100 | 1040 | 41.28 |
| G0016063 | 12/04/98 | 337465353 | Williams, Brad | 12/10/98 BB | 10021013 | 050600 | 460201 | 530900 | 6050 | 65.00 |
| G0016064 | 12/04/98 | 348507099 | Zahnle, Scott | 12/10/98 BB | 10021015 | 050600 | 460201 | 530900 | 6050 | 65.00 |
| G0016065 | 12/09/98 | AMCBAN | Amcore Bank | CD 12/9 | 10021144 | 01 | | 120200 | | 400,000.00 |
| G0016066 | 12/09/98 | UNIBAN | Union Bank Tampico | CD 12/9 | 10021145 | 03 | | 120200 | | 400,000.00 |
| G0016077 | 12/11/98 | | Cancelled Check | | | | | | | |
| G0016078 | 12/11/98 | | Voided Check | | | | | | | |
| G0016079 | 12/11/98 | | Voided Check | | | | | | | |
| G0016080 | 12/11/98 | | Voided Check | | | | | | | |
| G0016081 | 12/11/98 | | Voided Check | | | | | | | |
| G0016082 | 12/11/98 | | Voided Check | | | | | | | |
| G0016083 | 12/11/98 | | Voided Check | | | | | | | |
| G0016084 | 12/11/98 | | Voided Check | | | | | | | |
| G0016085 | 12/11/98 | | Voided Check | | | | | | | |

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| CHECK | | PAYEE/VENDOR | | <--- INVOICE NUMBER ---> | | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|----------|----------|--------------|--------------|--------------------------|----------|------|------|------|------|--------------|
| NUMBER | DATE | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | |
| G0016086 | 12/11/98 | | Voided Check | | | | | | | |
| G0016087 | 12/11/98 | | Voided Check | | | | | | | |
| G0016088 | 12/11/98 | | Voided Check | | | | | | | |
| G0016089 | 12/11/98 | | Voided Check | | | | | | | |
| G0016090 | 12/11/98 | | Voided Check | | | | | | | |
| G0016091 | 12/11/98 | | Voided Check | | | | | | | |
| G0016092 | 12/11/98 | | Voided Check | | | | | | | |
| G0016093 | 12/11/98 | | Voided Check | | | | | | | |
| G0016094 | 12/11/98 | | Voided Check | | | | | | | |
| G0016095 | 12/11/98 | | Voided Check | | | | | | | |
| G0016096 | 12/11/98 | | Voided Check | | | | | | | |
| G0016097 | 12/11/98 | | Voided Check | | | | | | | |
| G0016098 | 12/11/98 | | Voided Check | | | | | | | |
| G0016099 | 12/11/98 | | Voided Check | | | | | | | |
| G0016100 | 12/11/98 | | Voided Check | | | | | | | |
| G0016101 | 12/11/98 | | Voided Check | | | | | | | |
| G0016102 | 12/11/98 | | Voided Check | | | | | | | |
| G0016103 | 12/11/98 | | Voided Check | | | | | | | |
| G0016104 | 12/11/98 | | Voided Check | | | | | | | |
| G0016105 | 12/11/98 | | Voided Check | | | | | | | |
| G0016106 | 12/11/98 | | Voided Check | | | | | | | |
| G0016107 | 12/11/98 | | Voided Check | | | | | | | |
| G0016108 | 12/11/98 | | Voided Check | | | | | | | |
| G0016109 | 12/11/98 | | Voided Check | | | | | | | |
| G0016110 | 12/11/98 | | Voided Check | | | | | | | |
| G0016111 | 12/11/98 | | Voided Check | | | | | | | |
| G0016112 | 12/11/98 | | Voided Check | | | | | | | |
| G0016113 | 12/11/98 | | Voided Check | | | | | | | |
| G0016114 | 12/11/98 | | Voided Check | | | | | | | |
| G0016115 | 12/11/98 | | Voided Check | | | | | | | |
| G0016116 | 12/11/98 | | Voided Check | | | | | | | |
| G0016117 | 12/11/98 | | Voided Check | | | | | | | |
| G0016118 | 12/11/98 | | Voided Check | | | | | | | |
| G0016119 | 12/11/98 | | Voided Check | | | | | | | |
| G0016120 | 12/11/98 | | Voided Check | | | | | | | |
| G0016121 | 12/11/98 | | Voided Check | | | | | | | |
| G0016122 | 12/11/98 | | Voided Check | | | | | | | |
| G0016123 | 12/11/98 | | Voided Check | | | | | | | |
| G0016124 | 12/11/98 | | Voided Check | | | | | | | |
| G0016125 | 12/11/98 | | Voided Check | | | | | | | |
| G0016126 | 12/11/98 | | Voided Check | | | | | | | |
| G0016127 | 12/11/98 | | Voided Check | | | | | | | |
| G0016128 | 12/11/98 | | Voided Check | | | | | | | |
| G0016129 | 12/11/98 | | Voided Check | | | | | | | |
| G0016130 | 12/11/98 | | Voided Check | | | | | | | |
| G0016131 | 12/11/98 | | Voided Check | | | | | | | |

| CHECK NUMBER | DATE | PAYEE/VENDOR NUMBER | NAME | INVOICE NUMBER VENDOR'S | INTERNAL | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|-----------------|----------|------------------------|--------------------------------|----------------------------|----------|------|--------|-------------|------|--------------|
| G0016132 | 12/11/98 | | Voided Check | | | | | | | |
| G0016133 | 12/11/98 | | Voided Check | | | | | | | |
| G0016134 | 12/11/98 | | Voided Check | | | | | | | |
| G0016135 | 12/11/98 | | Voided Check | | | | | | | |
| G0016136 | 12/11/98 | | Voided Check | | | | | | | |
| G0016137 | 12/11/98 | | Voided Check | | | | | | | |
| G0016138 | 12/11/98 | | Voided Check | | | | | | | |
| G0016139 | 12/11/98 | | Voided Check | | | | | | | |
| G0016140 | 12/11/98 | | Voided Check | | | | | | | |
| G0016141 | 12/11/98 | | Voided Check | | | | | | | |
| G0016142 | 12/11/98 | | Voided Check | | | | | | | |
| G0016143 | 12/11/98 | | Voided Check | | | | | | | |
| G0016144 | 12/11/98 | | Voided Check | | | | | | | |
| G0016145 | 12/11/98 | | Voided Check | | | | | | | |
| G0016146 | 12/11/98 | | Voided Check | | | | | | | |
| G0016147 | 12/11/98 | | Voided Check | | | | | | | |
| G0016148 | 12/11/98 | ATTCRE | AT&T Credit Corporation | PHONE-PRIN | I0021186 | 01 | 513000 | 560300 | 8060 | 2,763.05 |
| | | | | PHONE - INTERES | I0021187 | 01 | 513000 | 560400 | 8060 | 382.16 |
| | | | | | | | | | | |
| | | | | | | | | CHECK TOTAL | | 3,145.21 |
| G0016149 | 12/11/98 | 340608559 | Bardo, Renate D | 12/8/98 | I0021216 | 01 | 420000 | 550100 | 3010 | 49.25 |
| G0016150 | 12/11/98 | 359500476 | Bart, Jacqueline | | S0003660 | 01 | | 230000 | | 56.80 |
| G0016151 | 12/11/98 | CAPGUA | Capital Guardian Trust Company | 12/15/98 P/R | I0021156 | 01 | | 212180 | | 375.00 |
| G0016152 | 12/11/98 | 352583870 | Collins, Diane M. | | S0003658 | 01 | | 230000 | | 138.00 |
| G0016153 | 12/11/98 | COROFF | Corporate Office City | 31939-0A | I0020350 | 01 | 322100 | 540120 | 1010 | 0.00 |
| | | | | | | 01 | 322200 | 540120 | 1010 | 0.00 |
| | | | | | | 01 | 322800 | 540120 | 1010 | 0.00 |
| | | | | | | 01 | 322600 | 540120 | 1010 | 0.00 |
| | | | | | | 01 | 324200 | 540120 | 1020 | 0.00 |
| | | | | | | 01 | 324600 | 540120 | 1020 | 0.00 |
| | | | | | | 01 | 324800 | 540120 | 1010 | 0.00 |
| | | | | | | 01 | 324700 | 540120 | 1010 | 0.00 |
| | | | | | | 01 | 324900 | 540120 | 1010 | 0.00 |

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| CHECK NUMBER | DATE | PAYEE/VENDOR NUMBER | NAME | <--- INVOICE NUMBER ---> VENDOR'S INTERNAL | | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|-----------------|----------|------------------------|--------------------------------|---|----------|--------|--------|--------|------|--------------|
| G0016153 | 12/11/98 | COROFF | Corporate Office City | 31939-0A | I0020350 | 01 | 325010 | 540120 | 1010 | 0.00 |
| | | | | | | 01 | 323100 | 540120 | 1010 | 0.00 |
| | | | | | | 01 | 322300 | 540120 | 1010 | 0.00 |
| | | | | | | 01 | 322200 | 540120 | 1010 | 0.00 |
| | | | | | | 01 | 326000 | 540120 | 1050 | 0.00 |
| | | | | | | | | | | ----- |
| | | | | | | | | | | 0.00 |
| | | | | | | | | | | |
| | | | | SERV CONTRACT | I0021205 | 01 | 430100 | 530400 | 3040 | 349.00 |
| | | | | | | | | | | ----- |
| | | | | | | | | | | 349.00 |
| | | | | | | | | | | |
| G0016154 | 12/11/98 | 483908003 | Cox, Terry J. | TRVL-12/5/98 | I0021234 | 050600 | 460204 | 550900 | 6050 | 212.69 |
| G0016155 | 12/11/98 | 346488543 | Damhoff, Russ K. | SUPP REIMB | I0021227 | 050600 | 460201 | 550900 | 6050 | 20.35 |
| G0016156 | 12/11/98 | 324509115 | Drane, Paula | | I0021220 | 050500 | 414000 | 540190 | 6030 | 128.27 |
| G0016157 | 12/11/98 | 329444590 | Durbin, David | REF 1/5/98 | I0021240 | 050600 | 460301 | 530900 | 6050 | 65.00 |
| G0016158 | 12/11/98 | 337568187 | Ehredt, Mike | REF 12/22/98 | I0021237 | 050600 | 460301 | 530900 | 6050 | 65.00 |
| G0016159 | 12/11/98 | EQULIF | Equitable Life Assurance | 12/15/98 P/R | I0021157 | 01 | | 212020 | | 132.00 |
| G0016160 | 12/11/98 | FARNEW | Farmers New World Life Insuran | 12/15/98 P/R | I0021158 | 01 | | 212040 | | 25.00 |
| G0016161 | 12/11/98 | 393349175 | Farrey, Raymond | REF 12/22/98 | I0021236 | 050600 | 460301 | 530900 | 6050 | 65.00 |
| G0016162 | 12/11/98 | FEDLIF | Federal Life Insurance Company | 12/15/98 P/R | I0021159 | 01 | | 212050 | | 20.00 |
| G0016163 | 12/11/98 | FRALIF | Franklin Life Insurance Compan | 12/15/98 P/R | I0021160 | 01 | | 212060 | | 1,253.34 |
| G0016164 | 12/11/98 | FREMEM | Freeport Memorial Hospital | J BASTIAN CONTR | I0021191 | 01 | 352500 | 530200 | 1040 | 548.43 |

| CHECK NUMBER | DATE | PAYEE/VENDOR NUMBER | NAME | INVOICE NUMBER | | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|-----------------|----------|------------------------|--------------------------------|-----------------|----------|--------|--------|--------|------|--------------|
| | | | | VENDOR'S | INTERNAL | | | | | |
| G0016165 | 12/11/98 | 0ALRIV | Gallatin River Communications | VOICE MAIL INST | I0021207 | 02 | 545000 | 570500 | 7060 | 89.31 |
| G0016166 | 12/11/98 | 354340409 | Gover, Phil | OCT-DEC DUES | I0021223 | 01 | 311000 | 540600 | 8010 | 70.00 |
| G0016167 | 12/11/98 | GTEWIR | GTE Wireless | 11/19/98 | I0021208 | 02 | 545000 | 570500 | 7060 | 66.14 |
| G0016168 | 12/11/98 | 322360994 | Harrington, Gerry | 12/2/98 TRAVEL | I0021183 | 050130 | 345400 | 550100 | 4090 | 29.25 |
| G0016169 | 12/11/98 | | Herbon, Charles | MADRIGAL REFUND | I0021184 | 050600 | 460900 | 540900 | 6050 | 39.90 |
| G0016170 | 12/11/98 | HORMAN | Horace Mann Insurance Company | 12/15/98 P/R | I0021161 | 01 | | 212080 | | 25.00 |
| G0016171 | 12/11/98 | 325706554 | Howard, Bob | REF 1/5/98 | I0021238 | 050600 | 460301 | 530900 | 6050 | 65.00 |
| G0016172 | 12/11/98 | 342781377 | Hummel, Sara B. | | S0003657 | 01 | | 230000 | | 138.00 |
| G0016173 | 12/11/98 | ILLDEP | Illinois Department of Revenue | 12/15/98 P/R | I0021171 | 01 | | 210200 | | 7,028.79 |
| G0016174 | 12/11/98 | ILLMUT | Illinois Mutual | 12/15/98 P/R | I0021169 | 01 | | 211550 | | 27.26 |
| G0016175 | 12/11/98 | INTREV | Internal Revenue Service | 12/15/98 P/R | I0021179 | 01 | | 210900 | | 22.34 |
| G0016176 | 12/11/98 | KAGJOE | Joel A. Kagann, Circuit Court | 12/15/98 P/R | I0021178 | 01 | | 210900 | | 130.00 |
| G0016177 | 12/11/98 | 344441339 | Kooi, Audrey | MORRISON FITNES | I0021189 | 01 | 343800 | 530200 | 4040 | 168.75 |
| G0016178 | 12/11/98 | KRAENT | Kramer Entertainment Agency, I | FUN FLICKS | I0021188 | 050600 | 460500 | 530200 | 6050 | 1,750.00 |
| G0016179 | 12/11/98 | KSBHOS | KSB Hospital | 359469135 | I0021206 | 050600 | 460301 | 540120 | 6050 | 100.00 |
| G0016180 | 12/11/98 | 483708240 | Lawson, Mark | REF 12/19/98 | I0021231 | 050600 | 460301 | 530900 | 6050 | 65.00 |

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| CHECK | | PAYEE/VENDOR | | <--- INVOICE NUMBER ---> | | FUND | ORGN | ACCT | PRDG | CHECK | AMOUNT |
|-------------|----------|--------------|--------------------------------|--------------------------|----------|--------|--------|--------|------|-------|----------|
| NUMBER | DATE | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | | |
| G0016181 | 12/11/98 | 354487012 | Leseman, Jolene K | 1/7/99 GAME | 10021228 | 050600 | 460301 | 530900 | 6050 | | 30.00 |
| | | | | 1/9/99 GAME | 10021229 | 050600 | 460301 | 530900 | 6050 | | 30.00 |
| | | | | TRVL THRU 12/12 | 10021233 | 050600 | 460301 | 550900 | 6050 | | 338.43 |
| | | | | 1/5/99 GAME | 10021241 | 050600 | 460301 | 530900 | 6050 | | 70.00 |
| | | | | 12/22/98 GAME | 10021242 | 050600 | 460301 | 530900 | 6050 | | 70.00 |
| | | | | 12/19/98 GAME | 10021243 | 050600 | 460301 | 530900 | 6050 | | 70.00 |
| CHECK TOTAL | | | | | | | | | | | 608.43 |
| G0016182 | 12/11/98 | LINCOL | Lincoln College | TOURNEY 12/4 & | 10021020 | 050600 | 460301 | 550900 | 6050 | | 25.00 |
| G0016183 | 12/11/98 | MEYLYD | Lydia S. Meyer, Trustee | 12/15/98 P/R | 10021180 | 01 | | 210900 | | | 125.00 |
| G0016184 | 12/11/98 | 339522919 | Lynch, Janet I. | OCT-DEC TRAVEL | 10021222 | 01 | 352400 | 550100 | 1040 | | 61.75 |
| G0016185 | 12/11/98 | MAISTA | Main Stay Funds | 12/15/98 P/R | 10021162 | 01 | | 212170 | | | 75.00 |
| G0016186 | 12/11/98 | 480600459 | Meyer, Gary | REF 12/19/98 | 10021239 | 050600 | 460301 | 530900 | 6050 | | 65.00 |
| G0016187 | 12/11/98 | MINCHI | Minnesota Child Support Paymen | 12/15/98 P/R | 10021181 | 01 | | 210900 | | | 268.80 |
| G0016188 | 12/11/98 | 329447971 | Mongan, Connie | DEAL WITH PEOP | 10021185 | 01 | 345100 | 530200 | 4020 | | 1,860.00 |
| G0016189 | 12/11/98 | 359469925 | Morris, Rene E | MADRIGAL-1998 | 10021230 | 050600 | 460900 | 530900 | 6050 | | 50.00 |
| G0016190 | 12/11/98 | 336903201 | Ngo, Tam | | S0003659 | 01 | | 230000 | | | 18.00 |
| G0016191 | 12/11/98 | 346122584 | Nolan, Billie | DIXON FIT | 10021190 | 01 | 343800 | 530200 | 4040 | | 168.50 |

| CHECK | | PAYEE/VENDOR | | <--- INVOICE NUMBER ---> | | FUND | ORGN | ACCT | PROG | CHECK | AMOUNT |
|----------|----------|--------------|--------------------------------|--------------------------|----------|--------|--------|--------|------|-------|-----------|
| NUMBER | DATE | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | | |
| G0016192 | 12/11/98 | NORLIF | Northern Life Insurance Compan | 12/15/98 P/R | 10021163 | 01 | | 212120 | | | 85.00 |
| G0016193 | 12/11/98 | 333727516 | Ortiz, Jeremiah J. | TUIT REIMB | 10021192 | 01 | 520100 | 590400 | 8020 | | 153.00 |
| G0016194 | 12/11/98 | PUTRET | Putnam Retirement Plan Service | 12/15/98 P/R | 10021164 | 01 | | 212030 | | | 500.00 |
| G0016195 | 12/11/98 | | Ramada Inn | CONF- 29104 | 10021219 | 050600 | 460201 | 550900 | 6050 | | 431.64 |
| G0016196 | 12/11/98 | 396841070 | Roath, Lynda K. | LOAN DUE 5/7/99 | 10021217 | 051400 | | 130905 | | | 300.00 |
| G0016197 | 12/11/98 | SCHEMP | School Employees Credit Union | 12/15/98 P/R | 10021174 | 01 | | 210700 | | | 23,422.89 |
| G0016198 | 12/11/98 | 361664796 | Shaw, Eric | 12/18/98 | 10021221 | 01 | 530010 | 550900 | 8040 | | 200.00 |
| G0016199 | 12/11/98 | SHEOIL | Shell Oil Company | 1123359 | 10021218 | 050800 | 415000 | 540150 | 6050 | | 57.64 |
| G0016200 | 12/11/98 | STAUNI | State Universities Retirement | 12/15/98 P/R | 10021175 | 01 | | 210500 | | | 20,907.24 |
| G0016201 | 12/11/98 | 352689442 | Stumpenhorst, Jared J. | | S0003655 | 01 | | 230000 | | | 138.00 |
| G0016202 | 12/11/98 | SAUFAC | SVCC Faculty Association | 12/15/98 P/R | 10021172 | 01 | | 210800 | | | 1,408.00 |
| G0016203 | 12/11/98 | SAUFDU | SVCC Foundation | 12/15/98 P/R | 10021173 | 01 | | 211600 | | | 5.00 |
| G0016204 | 12/11/98 | TIACRE | TIAA/CREF | 12/15/98 P/R | 10021165 | 01 | | 212150 | | | 8,139.47 |
| G0016205 | 12/11/98 | TRUMAR | Trustmark Insurance | 12/15/98 P/R | 10021170 | 01 | | 211500 | | | 795.08 |
| G0016206 | 12/11/98 | UNIWAY1 | United Way of Dixon | 12/15/98 P/R | 10021177 | 01 | | 211100 | | | 77.98 |
| G0016207 | 12/11/98 | UNIWAY | United Way of Sterling-Rock Fa | 12/15/98 P/R | 10021176 | 01 | | 211100 | | | 64.84 |

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| CHECK NUMBER | DATE | PAYEE/VENDOR NUMBER NAME | <--- INVOICE NUMBER ---> VENDOR'S INTERNAL | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|-----------------------------|----------|--|---|----------------|----------------------------|----------------------------|----------------------|---------------------------|
| G0016208 | 12/11/98 | USPOS US Postmaster | SPR CCS SCHE I0021224 | 01 | 513000 | 540430 | 8060 | 1,500.00 |
| G0016209 | 12/11/98 | USPOS US Postmaster | SPR 99 CCS SCH I0021226 | 01 | 513000 | 540430 | 8060 | 2,000.00 |
| G0016210 | 12/11/98 | USPOS US Postmaster | SPR 99 CCS I0021225 | 01 | 513000 | 540430 | 8060 | 2,400.00 |
| G0016211 | 12/11/98 | 337708644 Vanderploeg, Kent E. | MADRIGAL 19998 I0021232 | 050600 | 460900 | 530900 | 6050 | 50.00 |
| G0016212 | 12/11/98 | VANGU Vanguard Fiduciary Trust Compa | 12/15/98 P/R I0021167 | 01 | | 212190 | | 500.00 |
| G0016213 | 12/11/98 | VALIC Variable Annuity Life Insuranc | 12/15/98 P/R I0021166 | 01 | | 212200 | | 360.00 |
| G0016214 | 12/11/98 | 355243095 Vinson, Marilyn | SEPT-DEC TRAVEL I0021182 | 01 | 110000 | 550100 | 8050 | 34.45 |
| G0016215 | 12/11/98 | WADREE Waddell & Reed, Inc | 12/15/98 P/R I0021168 | 01 | | 212160 | | 175.00 |
| G0016216 | 12/11/98 | 357403375 Wardell, John | SUPPLY REIMB I0021209 | 01 | 333100 | 540120 | 1030 | 89.80 |
| G0016217 | 12/11/98 | WEIWAT Weight Watchers | SPR 98-11 STDNT I0021211 | 01 01 02 | 512010 512010 512020 | 440110 440230 440110 | 8020 8020 7090 | 450.34 583.00 55.66 |
| INVOICE TOTAL | | | | | | | | 1,089.00 |
| G0016218 | 12/11/98 | AMEEXP1 American Express Financial Adv | 12/15/98 P/R I0021155 | 01 | | 212010 | | 255.00 |
| <i>Original 16219-16224</i> | | | | | | | | |
| G0016225 | 12/21/98 | Cancelled Check | | | | | | |
| G0016226 | 12/21/98 | Cancelled Check | | | | | | |
| G0016227 | 12/21/98 | Cancelled Check | | | | | | |
| G0016228 | 12/21/98 | Cancelled Check | | | | | | |
| G0016229 | 12/21/98 | Cancelled Check | | | | | | |

| CHECK NUMBER | DATE | PAYEE/VENDOR | | <--- INVOICE NUMBER ---> | | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|-----------------|----------|--------------|-------------------------------|--------------------------|----------|--------|--------|--------|------|--------------|
| | | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | |
| G0016230 | 12/21/98 | APPCOM | Apple Computer Inc | 174949A | 10021137 | 051500 | 322200 | 580610 | 6090 | 300.00 |
| | | | | 183983 | 10021250 | 051500 | 322200 | 580610 | 6090 | 1,700.00 |
| CHECK TOTAL | | | | | | | | | | 2,000.00 |
| G0016231 | 12/21/98 | ARAUNI | Aramark Uniform Services Inc | 11-27-98 | 10021042 | 01 | 323100 | 530900 | 1010 | 43.50 |
| G0016232 | 12/21/98 | ARITEC | Aries Technology, Inc | 300568 | 10021040 | 01 | 333100 | 540120 | 1030 | 21.00 |
| G0016233 | 12/21/98 | ASHGAZ | Ashton Gazette | 11/19 | 10021280 | 01 | 212100 | 540700 | 8030 | 24.40 |
| G0016234 | 12/21/98 | ATT | AT & T | 10-22-98 | 10020945 | 02 | 545000 | 570500 | 7060 | 1.22 |
| G0016235 | 12/21/98 | ATTCRE | AT&T Credit Corporation | DEC 98 | 10021272 | 13 | 512130 | 560300 | 8020 | 2,531.03 |
| | | | | | | 13 | 512130 | 560400 | 8020 | 408.62 |
| | | | | | | 01 | 513000 | 560300 | 8060 | 1,105.96 |
| | | | | | | 01 | 513000 | 560400 | 8060 | 178.61 |
| INVOICE TOTAL | | | | | | | | | | 4,224.22 |
| G0016236 | 12/21/98 | BAKTAY | Baker & Taylor | 3002240939 | 10021151 | 01 | 362100 | 540500 | 2010 | 218.40 |
| G0016237 | 12/21/98 | BESWES | Best Western Brandywine Lodge | 32750 | 10020854 | 01 | 513000 | 550400 | 8060 | 111.86 |
| | | | | 32275 | 10020855 | 01 | 513000 | 550400 | 8060 | 106.82 |
| | | | | 32800 | 10020858 | 01 | 513000 | 550400 | 8060 | 160.53 |
| | | | | 36666B | 10021103 | 01 | 352500 | 550100 | 1040 | 113.75 |
| | | | | 32869A | 10021213 | 050600 | 460500 | 550900 | 6050 | 160.23 |
| CHECK TOTAL | | | | | | | | | | 653.19 |
| G0016238 | 12/21/98 | BLAMAI | Blackboard Maintenance Co Inc | 98-080 | 10020967 | 02 | 542000 | 540140 | 7020 | 180.66 |

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|-------------|----------|--------------|--------------------------------|----------------|----------|------|--------|--------|------|-------|----------|
| NUMBER | DATE | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | | |
| G0016239 | 12/21/98 | BRAELE | Branson Electric Co | 21089 | I0020851 | 12 | 544000 | 530400 | 7040 | | 156.00 |
| G0016240 | 12/21/98 | BROFER | Browning-Ferris Industries | 981100-0005868 | I0021298 | 02 | 545000 | 570700 | 7060 | | 335.00 |
| G0016241 | 12/21/98 | BURCOU | Bureau County Republican | 11-30-98 | I0021093 | 01 | 212100 | 540700 | 8030 | | 126.40 |
| G0016242 | 12/21/98 | CAPCOM | Capstone Communications | 5579 | I0021136 | 12 | 367000 | 540190 | 8060 | | 126.50 |
| G0016243 | 12/21/98 | CARBIO | Carolina Biological Supply Co | OE 1288065 | I0020784 | 01 | 335100 | 540120 | 1010 | | 166.46 |
| | | | | OE1282050 | I0020787 | 01 | 335100 | 540120 | 1010 | | 180.78 |
| | | | | OE 1289228 | I0020810 | 01 | 335100 | 540120 | 1010 | | 32.90 |
| | | | | OE 1293157 | I0021039 | 01 | 335100 | 540120 | 1010 | | 41.15 |
| | | | | OE 1292830 | I0021049 | 01 | 335100 | 540120 | 1010 | | 13.75 |
| | | | | OE 1299308 | I0021251 | 01 | 335100 | 540120 | 1010 | | 38.84 |
| | | | | OE 1297545 | I0021277 | 01 | 335100 | 540120 | 1010 | | 67.45 |
| CHECK TOTAL | | | | | | | | | | | 541.33 |
| G0016244 | 12/21/98 | CARCOU | Carroll County Review | 11-25-98 | I0021090 | 01 | 212100 | 540700 | 8030 | | 44.00 |
| G0016245 | 12/21/98 | CATDIS | Cataloging Distribution Servic | RENEWAL | I0021274 | 01 | 362100 | 540600 | 2010 | | 30.00 |
| G0016246 | 12/21/98 | CATENG | Caterpillar-Engine Protection | 116017 | I0020966 | 02 | 545000 | 570900 | 7060 | | 412.41 |
| G0016247 | 12/21/98 | CHABET | Channing L Bete Co, Inc | 1405-047.01 | I0020798 | 12 | 367000 | 540600 | 8060 | | 14.65 |
| G0016248 | 12/21/98 | CITSTE | City of Sterling | | I0021147 | 01 | 343600 | 560100 | 4040 | | 125.00 |
| G0016249 | 12/21/98 | COLENE | Columbia Energy Services | 11-13-98 | I0020957 | 02 | 545000 | 570100 | 7060 | | 2,084.95 |

| CHECK | | PAYEE/VENDOR | | INVOICE NUMBER | | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|-------------|----------|--------------|--------------------------------|----------------|----------|--------|--------|--------|------|--------------|
| NUMBER | DATE | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | |
| G0016250 | 12/21/98 | COMEDI | Commonwealth Edison | 8005 11-26-98 | 10021046 | 02 | 545000 | 570300 | 7060 | 36.07 |
| | | | | 2000 11-4-98 | 10021055 | 02 | 545000 | 570300 | 7060 | 19.14 |
| | | | | 2000 12-7-98 | 10021292 | 02 | 545000 | 570300 | 7060 | 19.14 |
| CHECK TOTAL | | | | | | | | | | 74.35 |
| G0016251 | 12/21/98 | COMUNI | Community Unit School District | 4956 | 10021087 | 01 | 110000 | 530500 | 8050 | 204.70 |
| G0016252 | 12/21/98 | | Voided Check | | | | | | | |
| G0016253 | 12/21/98 | CONMAN | Consolidated Management Co | 93099 | 10020776 | 050600 | 460500 | 550900 | 6050 | 10.25 |
| | | | | 93100 | 10020785 | 01 | 352400 | 540120 | 1040 | 1.35 |
| | | | | 93096 | 10020790 | 01 | 321000 | 550100 | 2080 | 5.84 |
| | | | | 93104 | 10020852 | 050600 | 463030 | 540190 | 6050 | 87.60 |
| | | | | 93103 | 10020921 | 01 | 351000 | 550100 | 1040 | 17.90 |
| | | | | 93101 | 10020923 | 050600 | 460201 | 550900 | 6050 | 37.00 |
| | | | | 93093 | 10020926 | 01 | 513000 | 550400 | 8060 | 18.45 |
| | | | | 93098 | 10020927 | 01 | 513000 | 550400 | 8060 | 16.40 |
| | | | | 93092 | 10020932 | 01 | 513000 | 550400 | 8060 | 62.00 |
| | | | | 93094 | 10020933 | 01 | 513000 | 550400 | 8060 | 85.00 |
| | | | | 93108 | 10020946 | 01 | 214000 | 550100 | 8070 | 28.25 |
| | | | | 93109 | 10021035 | 050600 | 460500 | 540900 | 6050 | 38.65 |
| | | | | 93118 | 10021036 | 050600 | 463030 | 540190 | 6050 | 10.50 |
| | | | | 93112 | 10021069 | 01 | 110000 | 550100 | 8050 | 40.00 |
| | | | | 93095 | 10021070 | 01 | 211000 | 550900 | 8010 | 47.25 |
| | | | | 93115 | 10021071 | 01 | 211000 | 550900 | 8010 | 52.90 |

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|-----------------|----------|------------------------|-----------------------------|----------------------------|----------|--------|--------|--------|------|--------------|--------|
| G0016253 | 12/21/98 | CONMAN | Consolidated Management Co | 93111 | 10021083 | 01 | 530010 | 550900 | 8040 | 82.75 | |
| | | | | 93107A | 10021214 | 050600 | 460500 | 550900 | 6050 | 109.00 | |
| | | | | 93086 | 10021287 | 01 | 513000 | 550400 | 8060 | 52.00 | |
| | | | | | | | | | | CHECK TOTAL | 803.09 |
| G0016254 | 12/21/98 | COROFF | Corporate Office City | 32269-0 | 10020797 | 01 | 369000 | 540110 | 8080 | 40.97 | |
| | | | | 81823-0 | 10020819 | 01 | 352400 | 530400 | 1040 | 70.50 | |
| | | | | 32598 | 10021034 | 01 | 212300 | 540110 | 2090 | 34.00 | |
| | | | | 32645 | 10021041 | 01 | 331000 | 540110 | 2080 | 29.95 | |
| | | | | 32454 | 10021084 | 01 | | 130903 | | 194.70 | |
| | | | | | | | | | | CHECK TOTAL | 370.12 |
| G0016255 | 12/21/98 | CPGRA | CP Graphics, Inc | 1292 | 10020943 | 101010 | 461401 | 590900 | 6090 | 280.00 | |
| G0016256 | 12/21/98 | CREELE | Crescent Electric Supply Co | 013-312037-00 | 10020823 | 02 | 541000 | 540140 | 7010 | 132.72 | |
| G0016257 | 12/21/98 | CYBEX | Cybex | 560560 | 10020947 | 01 | 323200 | 540120 | 1010 | 43.00 | |
| | | | | 559314 | 10020948 | 01 | 323200 | 540120 | 1010 | 27.85 | |
| | | | | | | | | | | CHECK TOTAL | 70.85 |
| G0016258 | 12/21/98 | DEKMET | DeKroft-Metz and Co, Inc | 42941 | 10020780 | 01 | 352400 | 540120 | 1040 | 58.12 | |
| | | | | 42170 | 10020781 | 01 | 352200 | 540120 | 1040 | 58.60 | |
| | | | | | | | | | | CHECK TOTAL | 116.72 |

| CHECK NUMBER | DATE | PAYEE/VENDOR NUMBER | NAME | <--- INVOICE NUMBER ---> VENDOR'S | | INTERNAL | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|-----------------|----------|------------------------|--------------------------------|--------------------------------------|-------|----------|--------|--------|--------|-------------|--------------|
| G0016259 | 12/21/98 | DEPORT | DePuy Ortho Tech | 8765697 | | I0021102 | 01 | 352200 | 540120 | 1040 | 190.00 |
| G0016260 | 12/21/98 | DIAIMA | Diagnostic Imaging Inc | 544701 | | I0020777 | 01 | 352500 | 540120 | 1040 | 32.60 |
| G0016261 | 12/21/98 | DICKS | Dickson Company | 339934 | | I0020809 | 01 | 333200 | 540120 | 1030 | 36.00 |
| G0016262 | 12/21/98 | DIXARE | Dixon Area Chamber of Commerce | 11-18-98 | RADIO | I0021072 | 01 | 212100 | 540700 | 8030 | 190.00 |
| G0016263 | 12/21/98 | DRAPLA | Dramatists Play Service | | | I0021263 | 050600 | 460701 | 540900 | 6050 | 9.00 |
| | | | | | | I0021265 | 050600 | 460701 | 540900 | 6050 | 240.00 |
| | | | | | | | | | | CHECK TOTAL | 249.00 |
| G0016264 | 12/21/98 | ECHO | Echo | 11-24-98 | | I0021094 | 01 | 212100 | 540700 | 8030 | 27.00 |
| G0016265 | 12/21/98 | ECOLAB | ECOLAB | 5773362 | | I0021113 | 02 | 541000 | 530400 | 7010 | 169.00 |
| G0016266 | 12/21/98 | EMPASS | Employers' Association of Illi | 005050 | | I0020930 | 01 | 511000 | 540600 | 8010 | 230.00 |
| G0016267 | 12/21/98 | FAXILL | Faxon Illinois Service Center | 630620 | | I0021153 | 01 | 362100 | 540600 | 2010 | 181.91 |
| | | | | 633058 | | I0021154 | 01 | 362100 | 540600 | 2010 | 14.00 |
| | | | | | | | | | | CHECK TOTAL | 195.91 |
| G0016268 | 12/21/98 | FGMARC | FGM Architects Engineers | 3 98023E | | I0020919 | 03 | 512030 | 580400 | 8060 | 655.52 |
| G0016269 | 12/21/98 | FISSCI | Fisher Scientific | 5351268 | | I0021264 | 051500 | 335100 | 540120 | 1010 | 1,999.95 |
| G0016270 | 12/21/98 | FLISCI | Flinn Scientific | 432319 | | I0021051 | 01 | 335200 | 540120 | 1010 | 133.32 |

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|-----------------|----------|------------------------|------------------|--------------------------------------|----------|------|--------|--------|------|-------------|----------|
| G0016271 | 12/21/98 | FULPRE | Fulton Press Inc | 11-30-98 | I0021043 | 01 | 212100 | 540700 | 8030 | | 40.00 |
| G0016272 | 12/21/98 | FYRFYT | Fyr-Fyter Inc | 14074 | I0021134 | 12 | 544000 | 530400 | 7040 | | 716.85 |
| G0016273 | 12/21/98 | GALRES | Gale Research | 8618602 | I0021244 | 01 | 362100 | 540500 | 2010 | | 149.96 |
| | | | | 8622889 | I0021245 | 01 | 362100 | 540500 | 2010 | | 104.99 |
| | | | | 8636886 | I0021246 | 01 | 362100 | 540500 | 2010 | | 144.09 |
| | | | | 8639964 | I0021247 | 01 | 362100 | 540500 | 2010 | | 144.09 |
| | | | | 8645066 | I0021248 | 01 | 362100 | 540500 | 2010 | | 144.09 |
| | | | | 8647014 | I0021249 | 01 | 362100 | 540500 | 2010 | | 166.42 |
| | | | | 8654992 | I0021268 | 01 | 362100 | 540500 | 2010 | | 149.55 |
| | | | | 8657207 | I0021269 | 01 | 362100 | 540500 | 2010 | | 105.40 |
| | | | | | | | | | | CHECK TOTAL | 1,108.59 |
| G0016274 | 12/21/98 | GALLS | Gall's Inc | 526750260001 | I0020942 | 12 | 544000 | 540190 | 7040 | | 104.96 |
| G0016275 | 12/21/98 | GLAMO | Glamour | RENEWAL 11/98 | I0021073 | 01 | 323200 | 540600 | 1010 | | 28.00 |
| G0016276 | 12/21/98 | GRAIN | Grainger | 937-714224-6 | I0020829 | 03 | 548000 | 540140 | 7090 | | 95.18 |
| | | | | 937-703256-1 | I0020831 | 03 | 548000 | 540140 | 7090 | | 59.62 |
| | | | | 937-728196-0 | I0020833 | 03 | 548000 | 540140 | 7090 | | 227.11 |
| | | | | 937-731754-1 | I0020835 | 03 | 548000 | 540140 | 7090 | | 196.34 |
| | | | | 937-728195-2 | I0020837 | 02 | 541000 | 540140 | 7010 | | 27.62 |
| | | | | 937-722813-6 | I0020842 | 02 | 541000 | 540140 | 7010 | | 197.87 |
| | | | | 937-750753-9 | I0020935 | 03 | 548000 | 540140 | 7090 | | 196.34 |

| CHECK NUMBER | CHECK DATE | PAYEE/VENDOR | | <--- INVOICE NUMBER ---> | | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|-----------------|---------------|--------------|-------------------------------|--------------------------|----------|------|--------|--------|------|--------------|
| | | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | |
| G0016276 | 12/21/98 | GRAIN | Grainger | 937-641150-1 | 10020968 | 02 | 541000 | 540140 | 7010 | 277.93 |
| | | | | 937-801713-2 | 10021293 | 02 | 541000 | 540140 | 7010 | 22.62 |
| | | | | 937-814474-6 | 10021295 | 02 | 541000 | 540140 | 7010 | 184.08 |
| CHECK TOTAL | | | | | | | | | | 1,484.71 |
| G0016277 | 12/21/98 | GRAELE | Graybar Electric Company Inc. | 121-526195 | 10021109 | 01 | 369000 | 540110 | 8080 | 361.07 |
| G0016278 | 12/21/98 | GRELAK | Great Lakes Airgas Inc | 859133 | 10021038 | 01 | 333200 | 540120 | 1030 | 4.55 |
| | | | | 859134 | 10021074 | 01 | 352100 | 540110 | 1040 | 8.90 |
| CHECK TOTAL | | | | | | | | | | 13.45 |
| G0016279 | 12/21/98 | GRUTRU | Grummett's True Value | 111602-0107 | 10020786 | 02 | 541000 | 540140 | 7010 | 13.29 |
| | | | | 111602-0108 | 10020788 | 02 | 541000 | 540140 | 7010 | 30.99 |
| CHECK TOTAL | | | | | | | | | | 44.28 |
| G0016280 | 12/21/98 | HARAUT | Harden's Auto & Truck Repair | 11168 | 10021122 | 02 | 543000 | 540140 | 7030 | 79.82 |
| G0016281 | 12/21/98 | HESCO | Hesco | 365419 | 10021065 | 02 | 542000 | 540140 | 7020 | 149.81 |
| G0016282 | 12/21/98 | HIRES | Hi Resolution | 3160 | 10021100 | 01 | 322200 | 540120 | 1010 | 70.00 |
| G0016283 | 12/21/98 | HIGHS | Highsmith Inc | 5357805-001 | 10020791 | 01 | 363200 | 540410 | 2020 | 289.26 |
| G0016284 | 12/21/98 | HILELE | Hill's Electric Motor Service | F5828 | 10020845 | 03 | 548000 | 540140 | 7090 | 384.34 |
| G0016285 | 12/21/98 | HOYROA | Hoyle Road Equipment Co | 4242 | 10020756 | 02 | 546000 | 580700 | 7080 | 1,850.00 |

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|-----------------|----------|------------------------|--------------------------------|---|----------|--------|--------|--------|------|--------------|
| G0016285 | 12/21/98 | HOYRDA | Hoyle Road Equipment Co | 4534 | 10021123 | 02 | 543000 | 540140 | 7030 | 100.00 |
| CHECK TOTAL | | | | | | | | | | 1,950.00 |
| G0016286 | 12/21/98 | ILLTRO | Illini Trophy | 11/4 | 10020782 | 050600 | 460201 | 540120 | 6050 | 50.00 |
| G0016287 | 12/21/98 | ICCTA | Illinois Community College Tru | 4-17-98 | 10021089 | 01 | 110000 | 540600 | 8050 | 180.00 |
| | | | | 11/13 | 10021282 | 01 | 110000 | 550100 | 8050 | 75.00 |
| | | | | 12-1-98 | 10021302 | 01 | 513000 | 540600 | 8060 | 3,396.19 |
| CHECK TOTAL | | | | | | | | | | 3,651.19 |
| G0016288 | 12/21/98 | ICCET | Illinois Council on Continuing | DUES 98-99 | 10021146 | 01 | 341000 | 540600 | 2080 | 100.00 |
| G0016289 | 12/21/98 | ICCCFO | Illinos Community College Chie | DEC. 7, 1998 | 10021261 | 01 | 511000 | 550100 | 8010 | 100.00 |
| | | | | | | 01 | 520100 | 550100 | 8020 | 100.00 |
| INVOICE TOTAL | | | | | | | | | | 200.00 |
| G0016290 | 12/21/98 | INFCO | Information Controls Inc | 5005422 | 10021060 | 01 | 420000 | 540110 | 3010 | 142.60 |
| G0016291 | 12/21/98 | INFCO | Information Controls Inc | 5005421 | 10021062 | 01 | 420000 | 540110 | 3010 | 740.08 |
| G0016292 | 12/21/98 | JOSTE | Josten's Inc | 543312 | 10020814 | 01 | 418000 | 540190 | 3090 | 3.91 |
| | | | | 543311 | 10020816 | 01 | 418000 | 540190 | 3090 | 7.03 |
| | | | | 545984 | 10021082 | 01 | 418000 | 540190 | 3090 | 3.91 |
| CHECK TOTAL | | | | | | | | | | 14.85 |
| G0016293 | 12/21/98 | JRCER | JRCERT | 14370 | 10021104 | 01 | 352500 | 530800 | 1040 | 880.00 |

| CHECK | | PAYEE/VENDOR | | INVOICE NUMBER | | FUND | ORGN | ACCT | PROG | CHECK | AMOUNT |
|---------------|----------|--------------|-------------------------------|----------------|----------|--------|--------|--------|------|-------|----------|
| NUMBER | DATE | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | | |
| G0016294 | 12/21/98 | KLARAD | Klaus Radio Inc | 28743 | 10021068 | 01 | 363200 | 580620 | 2020 | | 3,989.33 |
| G0016295 | 12/21/98 | KMART | Kmart | 11/13 | 10020775 | 02 | 542000 | 540140 | 7020 | | 56.00 |
| G0016296 | 12/21/98 | LASCOU | LaSalle County Farm Supply | 611377 | 10020918 | 02 | 543000 | 540140 | 7030 | | 696.64 |
| | | | | 611378 | 10020958 | 050600 | 460303 | 540120 | 6050 | | 625.00 |
| | | | | | | 050600 | 460204 | 540120 | 6050 | | 625.00 |
| | | | | | | 050600 | 460204 | 540120 | 6050 | | 491.10 |
| INVOICE TOTAL | | | | | | | | | | | 1,741.10 |
| CHECK TOTAL | | | | | | | | | | | 2,437.74 |
| G0016297 | 12/21/98 | LIFAUD | Lifesong Audio | 4057 | 10020922 | 01 | 363200 | 540410 | 2020 | | 50.00 |
| G0016298 | 12/21/98 | LINCAL | Lindgren Callihan Van Osdol & | 10833 | 10020920 | 11 | 520700 | 530100 | 8020 | | 2,320.00 |
| G0016299 | 12/21/98 | LRPPUB | LRP Publications | NC44041 | 10021112 | 01 | 530010 | 540600 | 8040 | | 175.00 |
| G0016300 | 12/21/98 | LUCDIR | Lucent Direct | 0194051068 | 10020792 | 01 | 520100 | 540900 | 8020 | | 496.00 |
| G0016301 | 12/21/98 | LUNDG | Lundgren's Inc | 329933 | 10020793 | 050600 | 461200 | 540900 | 6050 | | 6.98 |
| | | | | 337718 | 10021139 | 01 | 212300 | 540110 | 2090 | | 21.68 |
| | | | | 337392 | 10021140 | 01 | 212300 | 540110 | 2090 | | 27.27 |
| CHECK TOTAL | | | | | | | | | | | 55.93 |
| G0016302 | 12/21/98 | MAIL | Mailbox | RENEWAL | 10020925 | 050500 | 414000 | 540190 | 6030 | | 44.95 |
| G0016303 | 12/21/98 | MAIPRO | Maintenance Products, Inc | 00254487 | 10020820 | 02 | 541000 | 540140 | 7010 | | 234.07 |
| | | | | 00254604 | 10020821 | 02 | 541000 | 540140 | 7010 | | 4.03 |

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|-----------------|----------|-------------------------------------|---|----------|--------|--------|--------|------|--------------|
| G0016303 | 12/21/98 | MAIPRO Maintenance Products, Inc | 255438 | I0021115 | 02 | 541000 | 540140 | 7010 | 238.57 |
| CHECK TOTAL | | | | | | | | | 476.67 |
| G0016304 | 12/21/98 | MCCOR McCormick's | 22684 | I0021294 | 050600 | 460900 | 540900 | 6050 | 45.93 |
| G0016305 | 12/21/98 | MCMCAR McMaster Carr Supply Company | 6349101 | I0020917 | 01 | 513000 | 540140 | 8060 | 43.35 |
| | | | 6305106 | I0020928 | 02 | 541000 | 540140 | 7010 | 10.76 |
| | | | 6434843 | I0021118 | 02 | 541000 | 540140 | 7010 | 134.35 |
| | | | 6730036 | I0021288 | 02 | 541000 | 540140 | 7010 | 199.30 |
| | | | 6686727 | I0021290 | 02 | 541000 | 540140 | 7010 | 20.52 |
| CHECK TOTAL | | | | | | | | | 408.28 |
| G0016306 | 12/21/98 | MENAR Menards | 71758 | I0020773 | 02 | 541000 | 540140 | 7010 | 32.63 |
| | | | 71996 | I0020774 | 02 | 541000 | 540140 | 7010 | 35.70 |
| | | | 72999 | I0020822 | 02 | 541000 | 540140 | 7010 | 107.45 |
| | | | 75608 | I0021080 | 02 | 543000 | 540140 | 7030 | 8.25 |
| | | | 74191 | I0021114 | 02 | 541000 | 540140 | 7010 | 93.37 |
| | | | 76710 | I0021291 | 02 | 541000 | 540140 | 7010 | 36.26 |
| CHECK TOTAL | | | | | | | | | 313.66 |
| G0016307 | 12/21/98 | 322745595 Meyer, Kent | | I0021259 | 01 | 363200 | 580610 | 2020 | 650.00 |
| G0016308 | 12/21/98 | MIDPAP Midland Paper | 33067068 | I0020964 | 050300 | 212200 | 540810 | 6090 | 409.19 |
| G0016309 | 12/21/98 | MONSHO Monogram Shoppe | 1742 | I0021131 | 050600 | 460303 | 540120 | 6050 | 191.22 |

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| CHECK | | PAYEE/VENDOR | | INVOICE NUMBER | | FUND | ORGN | ACCT | PROG | CHECK | AMOUNT |
|-------------|----------|--------------|----------------------|----------------|----------|------|--------|--------|------|-------|--------|
| NUMBER | DATE | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | | |
| G0016310 | 12/21/98 | MONKON | Montgomery Kone Inc | 812160 | I0021120 | 02 | 541000 | 530400 | 7010 | | 607.59 |
| G0016311 | 12/21/98 | MOOMED | Moore Medical Corp | 53187 | I0020808 | 01 | 352200 | 540120 | 1040 | | 8.69 |
| G0016312 | 12/21/98 | MORSER | Morgan Services Inc. | 33749 | I0020795 | 02 | 542000 | 530400 | 7020 | | 116.25 |
| | | | | 37707 | I0021121 | 02 | 542000 | 530400 | 7020 | | 116.25 |
| | | | | 41670 | I0021296 | 02 | 542000 | 530400 | 7020 | | 116.25 |
| CHECK TOTAL | | | | | | | | | | | 348.75 |
| G0016313 | 12/21/98 | MUEAUD | Mueller Audio Visual | 6582 | I0021105 | 01 | 363200 | 530400 | 2020 | | 32.50 |
| | | | | 6571 | I0021106 | 01 | 363200 | 530400 | 2020 | | 34.50 |
| | | | | 6584 | I0021107 | 01 | 363200 | 530400 | 2020 | | 22.50 |
| | | | | 9311 | I0021108 | 01 | 363200 | 530400 | 2020 | | 37.00 |
| CHECK TOTAL | | | | | | | | | | | 126.50 |
| G0016314 | 12/21/98 | MURASS | Murphy & Associates | DEC EXPENSES | I0021271 | 01 | 511000 | 520920 | 8010 | | 801.72 |
| G0016315 | 12/21/98 | MYRON | Myron L Company | 28173524 | I0020789 | 01 | 212100 | 540700 | 8030 | | 647.67 |
| | | | | 28309243 | I0020794 | 01 | 212100 | 540700 | 8030 | | 226.08 |
| CHECK TOTAL | | | | | | | | | | | 873.75 |
| G0016316 | 12/21/98 | NAEIR | NAEIR | M209366 | I0020770 | 01 | 513000 | 540600 | 8060 | | 475.00 |
| | | | | F433658 | I0020771 | 01 | 212100 | 540110 | 8030 | | 40.00 |
| | | | | F433018 | I0020772 | 01 | 513000 | 540600 | 8060 | | 99.00 |
| CHECK TOTAL | | | | | | | | | | | 614.00 |

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| CHECK NUMBER | DATE | PAYEE/VENDOR NUMBER NAME | INVOICE NUMBER VENDOR'S INTERNAL | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|-----------------|----------|---------------------------------------|-------------------------------------|--------|--------|--------|-------------|--------------|
| G0016317 | 12/21/98 | NAPAUT Napa Auto Parts | 066022 10021077 | 02 | 543000 | 540140 | 7030 | 12.00 |
| | | | 064816 10021078 | 02 | 543000 | 540140 | 7030 | 0.20 |
| | | | 064771 10021079 | 02 | 543000 | 540140 | 7030 | 1.29 |
| | | | | | | | CHECK TOTAL | 13.49 |
| G0016318 | 12/21/98 | NAPAUT Napa Auto Parts | 66021 10021142 | 050800 | 415000 | 540150 | 6050 | 30.93 |
| G0016319 | 12/21/98 | NATCOM National Computer Systems, Inc | 343953 10020924 | 01 | 430100 | 540110 | 3040 | 15.56 |
| G0016320 | 12/21/98 | NEXOFF Nexus Office Systems, Inc | 63751A 10021148 | 01 | 362100 | 540130 | 2010 | 256.00 |
| G0016321 | 12/21/98 | NICOR Nicor Gas | 6390 11-24-98 10021037 | 02 | 545000 | 570100 | 7060 | 15.31 |
| | | | 4770 11-24-98 10021045 | 02 | 545000 | 570100 | 7060 | 32.26 |
| | | | 1292 10-22-98 10021047 | 02 | 545000 | 570100 | 7060 | 47.32 |
| | | | 1307 10-22-98 10021052 | 02 | 545000 | 570100 | 7060 | 87.27 |
| | | | 1292 11-24-98 10021057 | 02 | 545000 | 570100 | 7060 | 42.49 |
| | | | 9500 11-6-98 10021066 | 02 | 545000 | 570100 | 7060 | 1,269.36 |
| | | | 1270 10-22-98 10021076 | 02 | 545000 | 570100 | 7060 | 27.85 |
| | | | 1307 11-24-98 10021126 | 02 | 545000 | 570100 | 7060 | 147.95 |
| | | | 1270 11-24-98 10021127 | 02 | 545000 | 570100 | 7060 | 197.25 |
| | | | 9500 11/98 10021279 | 02 | 545000 | 570100 | 7060 | 1,603.22 |
| | | | | | | | CHECK TOTAL | 3,470.28 |
| G0016322 | 12/21/98 | NILRC NILRC | 2536 10021152 | 01 | 362100 | 540600 | 2010 | 100.00 |

| CHECK NUMBER | DATE | PAYEE/VENDOR | | <--- INVOICE NUMBER ---> | | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|-----------------|----------|--------------|--------------------------------|--------------------------|----------|--------|--------|--------|------|--------------|
| | | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | |
| G0016323 | 12/21/98 | PARUN1 | Parkside Uniforms | | 10021257 | 12 | 544000 | 540190 | 7040 | 47.95 |
| G0016324 | 12/21/98 | PATNET | Pathfinder Networking Corp | 98-1365 | 10021254 | 12 | 514000 | 530400 | 8060 | 3,406.00 |
| | | | | 98-1362 | 10021255 | 12 | 514000 | 580700 | 8060 | 16,657.87 |
| | | | | 98-1353 | 10021256 | 12 | 514000 | 580700 | 8060 | 24,157.75 |
| CHECK TOTAL | | | | | | | | | | 44,221.62 |
| G0016325 | 12/21/98 | PEABU | Peabody's Inc | 020479 | 10021081 | 02 | 542000 | 540140 | 7020 | 19.09 |
| G0016326 | 12/21/98 | PEOJOU | Peoria Journal Star | RENEWAL | 10020939 | 050600 | 460201 | 540120 | 6050 | 118.04 |
| G0016327 | 12/21/98 | PETBOO | Peterson-Book-Quigg & Inboden | 7883 | 10021143 | 12 | 514000 | 560700 | 8060 | 1,720.00 |
| G0016328 | 12/21/98 | PITBOW | Pitney Bowes | 335551 | 10020965 | 02 | 546000 | 540110 | 7080 | 274.34 |
| G0016329 | 12/21/98 | POTFOR | Potter Form & Tie Company | 145881A | 10021138 | 03 | 548000 | 540140 | 7090 | 720.50 |
| G0016330 | 12/21/98 | PRATT | Pratt | 0850180-IN | 10021058 | 01 | 363200 | 580620 | 2020 | 795.00 |
| G0016331 | 12/21/98 | PUBBRO | Public Broadcasting Service | A80492 | 10021149 | 01 | 362100 | 540500 | 2010 | 100.00 |
| G0016332 | 12/21/98 | QUILL | Quill Corporation | 0467558 | 10021299 | 02 | 546000 | 540110 | 7080 | 60.56 |
| G0016333 | 12/21/98 | RADLAN | Radio Ranch Inc | 12466 | 10020850 | 12 | 544000 | 530400 | 7040 | 95.00 |
| | | | | 7406 | 10021119 | 02 | 541000 | 530400 | 7010 | 297.00 |
| CHECK TOTAL | | | | | | | | | | 392.00 |
| G0016334 | 12/21/98 | RCPR1 | RC Printing of Northwestern Il | 10133 | 10020847 | 050600 | 460401 | 540900 | 6050 | 41.66 |

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| CHECK NUMBER | DATE | PAYEE/VENDOR NUMBER | NAME | <--- INVOICE NUMBER ---> VENDOR'S INTERNAL | | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|-----------------|----------|------------------------|--------------------------------|---|----------|--------|--------|--------|------|--------------|
| G0016334 | 12/21/98 | RCPRI | RC Printing of Northwestern Il | 10133 | I0020847 | 050600 | 460201 | 540120 | 6050 | 41.67 |
| | | | | | | 050600 | 460301 | 540120 | 6050 | 41.67 |
| INVOICE TOTAL | | | | | | | | | | 125.00 |
| CHECK TOTAL | | | | | | | | | | 125.00 |
| G0016335 | 12/21/98 | RELIA | Reliable | YJ435400 | I0021048 | 01 | 441100 | 540110 | 3020 | 36.21 |
| | | | | YJ672501 | I0021289 | 01 | 441100 | 540110 | 3020 | 43.32 |
| CHECK TOTAL | | | | | | | | | | 79.53 |
| G0016336 | 12/21/98 | RIVCIT1 | River City Fencing | 5498 | I0021301 | 01 | 513000 | 580200 | 8060 | 1,950.90 |
| G0016337 | 12/21/98 | RDCFAL | Rock Falls Chamber of Commerce | DUES | I0021276 | 01 | 345400 | 540600 | 4090 | 137.00 |
| G0016338 | 12/21/98 | SANSPD | Santo Sport Store | 23525 | I0020959 | 050600 | 460201 | 540120 | 6050 | 1,477.52 |
| | | | | 23543 | I0020961 | 050600 | 460301 | 540120 | 6050 | 377.40 |
| | | | | 23524 | I0020962 | 050600 | 460201 | 540120 | 6050 | 419.70 |
| | | | | 27749 | I0020963 | 050600 | 460301 | 540120 | 6050 | 140.33 |
| CHECK TOTAL | | | | | | | | | | 2,414.95 |
| G0016339 | 12/21/98 | SAUVALN | Sauk Valley Newspapers | 11/8/98 | I0020950 | 01 | 110000 | 540700 | 8050 | 210.60 |
| G0016340 | 12/21/98 | SBMBUS | SBM Business Equipment Center | 257228 | I0020929 | 01 | 212300 | 540110 | 2090 | 27.50 |
| | | | | 257989 | I0021050 | 050600 | 460500 | 540900 | 6050 | 13.90 |
| | | | | 257233 | I0021054 | 01 | 314000 | 530400 | 1090 | 161.95 |
| | | | | 257234 | I0021061 | 01 | 520100 | 530400 | 8020 | 73.01 |

| CHECK | | PAYEE/VENDOR | <--- INVOICE NUMBER ---> | | | | | | | | |
|----------|----------|--------------|-------------------------------|--------------|----------|--------|--------|--------|------|---------------|--------|
| NUMBER | DATE | NUMBER | NAME | VENDOR'S | INTERNAL | FUND | ORGN | ACCT | PRDG | CHECK | AMOUNT |
| G0016340 | 12/21/98 | SBMBUS | SBM Business Equipment Center | 3281 | I0021141 | 01 | 332400 | 530400 | 1020 | | 143.05 |
| | | | | 257954 | I0021252 | 01 | 430100 | 540110 | 3040 | | 15.36 |
| | | | | 257954 2 | I0021253 | 01 | 430100 | 540110 | 3040 | | 40.73 |
| | | | | 257227 | I0021284 | 01 | 441100 | 540110 | 3020 | | 57.16 |
| | | | | 253687 | I0021285 | 01 | 441100 | 540110 | 3020 | | 50.92 |
| | | | | | | | | | | CHECK TOTAL | 583.58 |
| G0016341 | 12/21/98 | SCESTA | Scenic Stage Line, Inc | 7254 | I0020817 | 01 | 343200 | 590900 | 4040 | | 490.00 |
| | | | | 7262 | I0020818 | 01 | 343300 | 590900 | 4040 | | 329.00 |
| | | | | | | | | | | CHECK TOTAL | 819.00 |
| G0016342 | 12/21/98 | SHAPRE | Shawver Press Inc | 244A 11-5-98 | I0020796 | 01 | 323200 | 540120 | 1010 | | 39.91 |
| | | | | 11254 | I0021086 | 01 | | 130903 | | | 124.00 |
| | | | | 11253 | I0021096 | 01 | 212100 | 540700 | 8030 | | 165.00 |
| | | | | 11252 | I0021098 | 01 | 212100 | 540700 | 8030 | | 165.00 |
| | | | | 12/3 | I0021266 | 01 | 341000 | 540110 | 2080 | | 41.07 |
| | | | | | | 050130 | 345400 | 540700 | 4090 | | 41.07 |
| | | | | | | | | | | INVOICE TOTAL | 82.14 |
| | | | | | | | | | | CHECK TOTAL | 576.05 |
| G0016343 | 12/21/98 | SIMPL | Simplex | 11589875 | I0020941 | 12 | 544000 | 530400 | 7040 | | 237.75 |
| | | | | 11596518 | I0021300 | 12 | 544000 | 540190 | 7040 | | 303.75 |
| | | | | | | | | | | CHECK TOTAL | 541.50 |

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|-------------|----------|--------------|--------------------------------|----------------|----------|--------|--------|--------|------|--------------|
| NUMBER | DATE | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | |
| G0016344 | 12/21/98 | STAREG | Standard Register | 3506873 | 10021260 | 01 | 420000 | 540110 | 3010 | 1,964.38 |
| G0016345 | 12/21/98 | STASTR | State Street Bank & Trust Comp | 206875 | 10020779 | 04 | 512040 | 530200 | 8020 | 250.00 |
| G0016346 | 12/21/98 | STASUP | State Supply Company | 104183 | 10021116 | 02 | 541000 | 540140 | 7010 | 167.98 |
| G0016347 | 12/21/98 | STESEC | Stewart Security | 36653 | 10020949 | 12 | 544000 | 530900 | 7040 | 850.50 |
| | | | | 36478 | 10020955 | 12 | 544000 | 530900 | 7040 | 1,092.00 |
| | | | | 36718 | 10021135 | 12 | 544000 | 530900 | 7040 | 1,008.00 |
| CHECK TOTAL | | | | | | | | | | 2,950.50 |
| G0016348 | 12/21/98 | TSSPO | T's Sports | 9009 | 10020940 | 050600 | 460305 | 540120 | 6050 | 203.00 |
| G0016349 | 12/21/98 | TELEG | Telegraph | 3695 12/9/98 | 10021150 | 01 | 362100 | 540600 | 2010 | 129.85 |
| G0016350 | 12/21/98 | TRUCLU | The Trumpet Club | 34127421 | 10021270 | 01 | | 130903 | | 149.95 |
| G0016351 | 12/21/98 | THOPUB | Thompson Publishing Group | 1213866 R1 | 10020934 | 01 | 530010 | 540600 | 8040 | 248.00 |
| G0016352 | 12/21/98 | TONTEC | Toner Tech Plus | 759 | 10020769 | 01 | 369000 | 540110 | 8080 | 481.65 |
| G0016353 | 12/21/98 | TOTLIN | Total Line Supply Company | 94321 | 10020826 | 02 | 542000 | 540140 | 7020 | 169.75 |
| G0016354 | 12/21/98 | TRICOU | Tri-County Press | 10-31-98 | 10020985 | 01 | 212100 | 540700 | 8030 | 115.90 |
| | | | | 11/19 | 10021281 | 01 | 212100 | 540700 | 8030 | 48.80 |
| CHECK TOTAL | | | | | | | | | | 164.70 |
| G0016355 | 12/21/98 | TRIC | Triple C, Inc | 002535 | 10021283 | 01 | 211000 | 550900 | 8010 | 654.50 |

| CHECK | | PAYEE/VENDOR | | <--- INVOICE NUMBER ---> | | FUND | ORGN | ACCT | PROG | CHECK | AMOUNT |
|-------------|----------|--------------|-------------------------------|--------------------------|----------|------|--------|--------|------|-------|----------|
| NUMBER | DATE | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | | |
| G0016356 | 12/21/98 | UNICOM | Unique Computer | 48819 S | 10020778 | 01 | 363200 | 540410 | 2020 | | 104.00 |
| | | | | 48895 S | 10020951 | 12 | 514000 | 580700 | 8060 | | 2,765.00 |
| | | | | 48894 S | 10020953 | 12 | 514000 | 580700 | 8060 | | 2,765.00 |
| | | | | 48821 S | 10021059 | 01 | 420000 | 540110 | 3010 | | 129.00 |
| | | | | 49196 S | 10021075 | 01 | 363100 | 540120 | 2040 | | 45.00 |
| | | | | 49191 S | 10021101 | 01 | 322200 | 540120 | 1010 | | 149.50 |
| | | | | | 10021258 | 12 | 514000 | 540190 | 8060 | | 245.00 |
| CHECK TOTAL | | | | | | | | | | ----- | 6,202.50 |
| G0016357 | 12/21/98 | UNIPAR | United Parcel Service | 618479-458 | 10020969 | 01 | 513000 | 540430 | 8060 | | 85.84 |
| | | | | 618479-498 | 10021286 | 01 | 513000 | 540430 | 8060 | | 68.27 |
| CHECK TOTAL | | | | | | | | | | ----- | 154.11 |
| G0016358 | 12/21/98 | UNICOL | Universal Color Slide Co | 47676 | 10021064 | 01 | 322100 | 540120 | 1010 | | 261.08 |
| G0016359 | 12/21/98 | USPOS | US Postmaster | 00243 IMPRINT | 10020931 | 01 | 513000 | 540430 | 8060 | | 85.00 |
| | | | | DEC 98 | 10021067 | 01 | 513000 | 540430 | 8060 | | 3,000.00 |
| CHECK TOTAL | | | | | | | | | | ----- | 3,085.00 |
| G0016360 | 12/21/98 | VALLIN | Value Line Publishing | ACCT 204680 | 10021275 | 01 | 362100 | 540600 | 2010 | | 745.00 |
| G0016361 | 12/21/98 | VERCOM | Vernon Company | 495219JB | 10021110 | 01 | 419000 | 540190 | 3090 | | 529.27 |
| G0016362 | 12/21/98 | VOCMAR | Vocational Marketing Services | 31265 | 10021053 | 01 | 333200 | 540120 | 1030 | | 75.18 |

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|-----------------|----------|--|-------------------------------------|----------|------------------|------------------|---------------|----------------------|
| G0016363 | 12/21/98 | VONIND Vonachen Industrial Supplies | 074612 I0020954 | 02 | 542000 | 540140 | 7020 | 1,516.08 |
| G0016364 | 12/21/98 | VWRSCI VWR Scientific | 14566310 I0020783 | 01 | 352100 | 540120 | 1040 | 196.92 |
| | | | 17139620 I0021056 | 01 | 352100 | 540120 | 1040 | 31.82 |
| | | | | | | | CHECK TOTAL | 228.74 |
| G0016365 | 12/21/98 | WALMAR Wal-Mart Stores, Inc | 3336858 I0021297 | 01 | 419100 | 540190 | 3030 | 25.62 |
| G0016366 | 12/21/98 | WALLEA Walnut Leader | 11-27-98 I0021091 | 01 | 212100 | 540700 | 8030 | 19.20 |
| G0016367 | 12/21/98 | WARMUR Ward, Murray, Pace, & Johnson, NOVEMBER | I0021267 | 01 12 | 110000 514000 | 530500 530500 | 8050 8060 | 3,587.50 3,312.50 |
| | | | | | | | INVOICE TOTAL | 6,900.00 |
| G0016368 | 12/21/98 | 328423343 Warrenfeltz, Roger | DEC 1998 I0021033 | 02 | 541000 | 530400 | 7010 | 430.00 |
| G0016369 | 12/21/98 | WAUCOM Waubensee Community College | 5338 I0020944 | 01 | 521000 | 590300 | 9030 | 9,621.78 |
| G0016370 | 12/21/98 | WIXFM WIXN FM - WIXN AM | 110393 12/98 I0021278 | 01 | 212100 | 540700 | 8030 | 310.00 |
| G0016371 | 12/21/98 | WNSPUB WNS Pub. News-Sentinel/The Rev | 11-27-98 I0021044 | 01 | 212100 | 540700 | 8030 | 45.20 |
| G0016372 | 12/21/98 | WRHLFM WRHL FM The HUB | HOLIDAY TOURNEY I0021273 | 01 | 212100 | 540700 | 8030 | 79.50 |
| G0016373 | 12/21/98 | WSDAM WSDR-AM | 11671 I0021095 | 01 | 212100 | 540700 | 8030 | 500.00 |
| | | | 26248 I0021097 | 01 | 212100 | 540700 | 8030 | 550.00 |
| | | | | | | | CHECK TOTAL | 1,050.00 |

| CHECK NUMBER | DATE | PAYEE/VENDOR NUMBER NAME | INVOICE NUMBER VENDOR'S INTERNAL | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|-----------------|----------|-----------------------------|-------------------------------------|--------|---------------|--------|------|--------------|
| G0016374 | 12/21/98 | WZZFM WZZT-FM | 8965 10021099 | 01 | 212100 | 540700 | 8030 | 750.00 |
| G0016375 | 12/21/98 | XEROX Xerox Corporation | 582476572 12/98 10020937 | 050200 | | 280200 | | 139.43 |
| | | | | 050200 | 362200 | 560400 | 6090 | 10.83 |
| | | | | | INVOICE TOTAL | | | 150.26 |
| | | | 582476571 10020938 | 050200 | | 280200 | | 554.04 |
| | | | | 050200 | 362200 | 560400 | 6090 | 40.07 |
| | | | | | INVOICE TOTAL | | | 594.11 |
| | | | 10021262 | 050200 | 362200 | 530400 | 6090 | 956.96 |
| | | | | | CHECK TOTAL | | | 1,701.33 |
| | | | | | BANK TOTAL | | | 1,137,589.24 |

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|-----------------|----------|-----------------------------------|----------------------------|----------|--------|--------|--------|-------------|--------------|
| Q0003950 | 11/25/98 | ASHHIG Ashton High School | CLAIM NO 3 | 10020759 | 063030 | 336500 | 590900 | 1030 | 25.00 |
| Q0003951 | 11/25/98 | 331562079 Clodfelter, Pamela J. | 11/16/98 | 10020910 | 062024 | 417100 | 550100 | 3020 | 131.00 |
| Q0003952 | 11/25/98 | CONMAN Consolidated Management Co | 93058 | 10020753 | 062220 | 329910 | 550100 | 4090 | 42.00 |
| | | | 93062 | 10020754 | 062022 | 417200 | 550100 | 3020 | 17.00 |
| | | | 93091 | 10020764 | 063044 | 329600 | 550100 | 1060 | 118.75 |
| | | | | | | | | CHECK TOTAL | 177.75 |
| Q0003953 | 11/25/98 | COROFF Corporate Office City | 31939-0 | 10020347 | 062060 | 329100 | 540110 | 1060 | 0.00 |
| | | | 31749-0 | 10020348 | 062060 | 329100 | 540110 | 1060 | 0.00 |
| | | | 31939-0A | 10020350 | 062060 | 329100 | 540110 | 1060 | 7.29 |
| | | | 32135-0 | 10020758 | 062010 | 328200 | 540110 | 1050 | 40.89 |
| | | | 31901-0 | 10020766 | 062010 | 328200 | 540110 | 1050 | 29.95 |
| | | | | | | | | CHECK TOTAL | 78.13 |
| Q0003954 | 11/25/98 | 360601700 Dalton, Belinda A. | 11/20/98 | 10020762 | 063011 | 451000 | 540110 | 3020 | 46.90 |
| Q0003955 | 11/25/98 | ENGELE Englewood Electric | 10260255 | 10020626 | 062022 | 336102 | 580610 | 1090 | 0.00 |
| | | | 10260255-00 | 10020863 | 062022 | 336102 | 580610 | 1090 | 548.08 |
| | | | | | | | | CHECK TOTAL | 548.08 |
| Q0003956 | 11/25/98 | ESSCOM Essex Computers | 40648 | 10020866 | 062022 | 336102 | 580610 | 1090 | 3,000.00 |
| Q0003957 | 11/25/98 | 323285487 Hall, Doris | TRVL 11/17/98 | 10020898 | 063020 | 336400 | 550100 | 1030 | 16.25 |

| CHECK NUMBER | DATE | PAYEE/VENDOR NUMBER | NAME | INVOICE NUMBER VENDOR'S | INTERNAL | FUND | ORGN | ACCT | PROG | CHECK AMOUNT | |
|-----------------|----------|------------------------|-------------------------------|----------------------------|----------|--------|--------|--------|------|--------------|--------|
| Q0003958 | 11/25/98 | HEWPAC | Hewlett-Packard | 09M3L59 | 10020870 | 062032 | 366000 | 540420 | 1030 | 710.00 | |
| Q0003959 | 11/25/98 | ILLTRO | Illini Trophy | 10/28 | 10020757 | 062022 | 417200 | 540120 | 3020 | 5.00 | |
| | | | | 10-28-98 | 10020765 | 062022 | 417200 | 540120 | 3020 | 60.00 | |
| | | | | | | | | | | CHECK TOTAL | 65.00 |
| Q0003960 | 11/25/98 | LIFAUD | Lifesong Audio | 4110 | 10020864 | 062240 | 315200 | 540120 | 2090 | 235.00 | |
| Q0003961 | 11/25/98 | MARELE | Martek Electronics | 40837 | 10020750 | 062022 | 336102 | 580620 | 1090 | 1,731.00 | |
| Q0003962 | 11/25/98 | NEWREA | New Readers Press | 110370 | 10020756 | 062060 | 329100 | 540120 | 1060 | 52.50 | |
| Q0003963 | 11/25/98 | PRIASS | Pritchett & Associates, Inc | 024576 | 10020755 | 063030 | 336500 | 540120 | 1030 | 138.00 | |
| Q0003964 | 11/25/98 | RELIA | Reliable | MX401500 | 10020760 | 062024 | 417100 | 540110 | 3020 | 14.38 | |
| Q0003965 | 11/25/98 | 604584240 | Santos, Jose V. | 11/18/98 PERFOR | 10020881 | 062220 | 329910 | 530200 | 4090 | 400.00 | |
| Q0003966 | 11/25/98 | SAUVALN | Sauk Valley Newspapers | GALILEO | 10020875 | 062220 | 329910 | 540700 | 4090 | 201.80 | |
| | | | | PUPPET TREE | 10020877 | 062220 | 329910 | 540700 | 4090 | 50.00 | |
| | | | | | | | | | | CHECK TOTAL | 251.80 |
| Q0003967 | 11/25/98 | SBMBUS | SBM Business Equipment Center | 135234 | 10020748 | 062050 | 347200 | 530400 | 4090 | 137.13 | |
| Q0003968 | 11/25/98 | SHAPRE | Shawver Press Inc | 244 11/5/98 | 10020751 | 063045 | 329930 | 540120 | 1060 | 79.82 | |
| Q0003969 | 11/25/98 | SPRIN | SPRINT | 11-5-98 | 10020761 | 062050 | 347200 | 570500 | 4090 | 15.17 | |

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Sauk Valley Community College
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| CHECK | | PAYEE/VENDOR | | <--- INVOICE NUMBER ---> | | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|---------------|----------|--------------|-------------------------------|--------------------------|----------|--------|--------|--------|------|--------------|
| NUMBER | DATE | NUMBER | NAME | VENDOR'S | INTERNAL | | | | | |
| Q0003970 | 11/25/98 | STAUNI | State Universities Retirement | 11/30/98 P/R | I0020865 | 063020 | 336400 | 529990 | 1030 | 110.85 |
| | | | | | | 063011 | 451000 | 529990 | 3020 | 368.75 |
| | | | | | | 062050 | 347200 | 529990 | 4090 | 109.22 |
| INVOICE TOTAL | | | | | | | | | | 588.82 |
| Q0003971 | 11/25/98 | SUPDOC | Superintendent of Documents | SUBSCRIPT 11/98 | I0020763 | 063030 | 336500 | 540120 | 1030 | 8.00 |
| Q0003972 | 11/25/98 | SAUEDU | SVCC Educational Fund | | I0020752 | 062080 | | 250001 | | 600.00 |
| | | | | 11/19/98 | I0020767 | 062021 | | 250001 | | 539.66 |
| | | | | | | 062073 | | 250001 | | 10,614.09 |
| | | | | | | 062080 | | 250001 | | 600.00 |
| | | | | | | 062140 | | 250001 | | 31,983.91 |
| | | | | | | 062150 | | 250001 | | 404.90 |
| | | | | | | 063011 | | 250001 | | 24,819.12 |
| | | | | | | 063012 | | 250001 | | 28,057.23 |
| | | | | | | 063041 | | 250001 | | 29.98 |
| | | | | | | 063042 | | 250001 | | 6,194.05 |
| | | | | | | 063043 | | 250001 | | 5,444.26 |
| | | | | | | 063044 | | 250001 | | 4,283.97 |
| | | | | | | 063071 | | 250001 | | 61,508.65 |
| INVOICE TOTAL | | | | | | | | | | 174,479.82 |
| CHECK TOTAL | | | | | | | | | | 175,079.82 |
| Q0003973 | 11/25/98 | TYPREP | The Type Reporter | SUBSCRIPTION | I0020871 | 062022 | 417200 | 540120 | 3020 | 45.00 |
| Q0003974 | 11/25/98 | UNICOM | Unique Computer | 48633 S | I0020868 | 062031 | 336100 | 580620 | 1030 | 1,725.00 |
| Q0003975 | 11/25/98 | 345407966 | West, Charles C | TRVL THRU 11/17 | I0020815 | 062022 | 336102 | 550100 | 1090 | 278.80 |
| Void 3976 | | | | | | | | | | |
| Q0003977 | 12/04/98 | 387847907 | Alfano, Cindy | TRVL 11/25/98 | I0021030 | 062022 | 417200 | 550100 | 3020 | 45.83 |
| Q0003978 | 12/04/98 | 482803780 | Bumsted, Jeff | LEAD FACIL FALL | I0021032 | 062073 | 336300 | 530900 | 1020 | 200.00 |

| CHECK NUMBER | DATE | PAYEE/VENDOR NUMBER NAME | INVOICE NUMBER VENDOR'S INTERNAL | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|-----------------|----------|--------------------------------------|-------------------------------------|--------|--------|--------|------|--------------|
| Q0003979 | 12/04/98 | DIXPUB Dixon Public Schools | CLAIM 1 12/3 10020997 | 063030 | 336500 | 590900 | 1030 | 17.25 |
| Q0003980 | 12/04/98 | GALRIV Gallatin River Communications | 11-16-98 101402 10020982 | 062050 | 347200 | 570500 | 4090 | 78.91 |
| Q0003981 | 12/04/98 | 315646413 Matheney, Janet I. | 10020986 | 062022 | 417200 | 540120 | 3020 | 14.07 |
| Q0003982 | 12/04/98 | MORHIG Morrison High School | CLAIM 1 12/3/98 10021031 | 063030 | 336500 | 590900 | 1030 | 994.79 |
| Q0003983 | 12/04/98 | 342385802 Nelson, John D. | 10020980 | 062050 | 347200 | 540190 | 4090 | 59.00 |
| | | | 10020981 | 062050 | 347200 | 540110 | 4090 | 184.49 |
| CHECK TOTAL | | | | | | | | 243.49 |
| Q0003984 | 12/04/98 | 322323721 Stevens, Shirley A. | TRVL 11/19/98 10021029 | 063042 | 329400 | 550100 | 1060 | 52.20 |
| Q0003985 | 12/04/98 | SAUEDU SVCC Educational Fund | 12-3-98 10020979 | 062010 | | 250001 | | 1,412.77 |
| | | | | 062040 | | 250001 | | 7,215.00 |
| | | | | 062060 | | 250001 | | 2,719.91 |
| | | | | 062073 | | 250001 | | 201.47 |
| | | | | 062140 | | 250001 | | 854.11 |
| | | | | 062150 | | 250001 | | 3,585.00 |
| | | | | 063041 | | 250001 | | 203.90 |
| | | | | 063042 | | 250001 | | 288.50 |
| | | | | 063043 | | 250001 | | 1,058.34 |
| | | | | 063044 | | 250001 | | 2,162.06 |
| | | | | 063071 | | 250001 | | 1,948.31 |
| INVOICE TOTAL | | | | | | | | 21,649.37 |
| Q0003987 | 12/11/98 | 387847907 Alfano, Cindy | HON IN ESCR 10021235 | 062022 | 417200 | 550100 | 3020 | 62.81 |
| Q0003988 | 12/11/98 | ASHHIG Ashton High School | CLAIM 4-FY 99 10021204 | 063030 | 336500 | 590900 | 1030 | 283.80 |
| Q0003989 | 12/11/98 | BESWES Best Western Brandywine Lodge | 32174 10021199 | 062220 | 329910 | 550100 | 4090 | 248.52 |

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| CHECK NUMBER | DATE | PAYEE/VENDOR NUMBER NAME | <--- INVOICE NUMBER ---> VENDOR'S INTERNAL | | FUND | ORGN | ACCT | PROG | CHECK AMOUNT |
|-----------------|----------|---------------------------------------|---|----------|--------|--------|---------------|------|--------------|
| Q0003990 | 12/11/98 | FULHIG Fulton High School | CLAIM 3-FY99 | 10021203 | 063030 | 336500 | 590900 | 1030 | 577.05 |
| Q0003991 | 12/11/98 | 350466006 Hahne, Connie | FALL98 LEAD FAC | 10021200 | 062073 | 336300 | 530900 | 1020 | 200.00 |
| Q0003992 | 12/11/98 | ILLSTA Illinois State Board of Educat | FY 98 GG GT | 10021193 | 063042 | | 230001 | | 3,103.00 |
| | | | FY 98 VV GT | 10021194 | 063044 | | 230001 | | 140.00 |
| | | | | | | | CHECK TOTAL | | 3,243.00 |
| Q0003993 | 12/11/98 | INTACC Internet Access Group dba. Qua | 0006083 | 10021195 | 062032 | 366000 | 570600 | 1030 | 7,500.00 |
| Q0003994 | 12/11/98 | 472507439 Lindahl, Sharon | FALL LEAD FACIL | 10021198 | 062073 | 336300 | 530900 | 1020 | 200.00 |
| Q0003995 | 12/11/98 | 333443764 Mathey, Barbara | FALL98 LEAD FAC | 10021201 | 062073 | 336300 | 530900 | 1020 | 200.00 |
| Q0003996 | 12/11/98 | 342385802 Nelson, John D. | 10/19-21 TRAV | 10021202 | 062050 | 347200 | 550100 | 4090 | 155.35 |
| Q0003997 | 12/11/98 | PROHIG Prophetstown High School | CLAIMS 1-5 FY99 | 10021212 | 063030 | 336500 | 590900 | 1030 | 2,326.61 |
| Q0003998 | 12/11/98 | RADSHA Radio Shack | 001936 | 10021197 | 062024 | 417100 | 540110 | 3020 | 39.98 |
| Q0003999 | 12/11/98 | STAUNI State Universities Retirement | 12/15/98 PR | 10021196 | 063020 | 336400 | 529990 | 1030 | 110.85 |
| | | | | | 063011 | 451000 | 529990 | 3020 | 368.75 |
| | | | | | 062050 | 347200 | 529990 | 4090 | 91.01 |
| | | | | | | | INVOICE TOTAL | | 570.61 |
| | | | | | | | BANK TOTAL | | 224,481.99 |

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|----------|-----|---------|-------------------------------------|-----------|-----------|
| 11/09/98 | C/D | CHK6350 | VOID | | |
| | | | 548.01 Textbook Purchases | | 20,274.00 |
| | | | 111.00 Cash in Bank | 20,274.00 | |
| 11/02/98 | C/D | CHK6522 | UNIQUE COMPUTER | | |
| | | | 590.00 Other Expenses | 278.00 | |
| | | | 111.00 Cash in Bank | | 278.00 |
| 11/02/98 | C/D | CHK6523 | RPS | | |
| | | | 549.01 Textbook Transportation | 70.52 | |
| | | | 111.00 Cash in Bank | | 70.52 |
| 11/10/98 | C/D | CHK6524 | RPS | | |
| | | | 549.01 Textbook Transportation | 114.53 | |
| | | | 111.00 Cash in Bank | | 114.53 |
| 11/10/98 | C/D | CHK6525 | ADCRAFT | | |
| | | | 548.03 Miscellaneous Purchases | 825.40 | |
| | | | 111.00 Cash in Bank | | 825.40 |
| 11/10/98 | C/D | CHK6525 | ADCRAFT - VOID | | |
| | | | 111.00 Cash in Bank | 825.40 | |
| | | | 548.03 Miscellaneous Purchases | | 825.40 |
| 11/10/98 | C/D | CHK6526 | R R BOWKER | | |
| | | | 546.00 Publications & Dues | 533.66 | |
| | | | 111.00 Cash in Bank | | 533.66 |
| 11/10/98 | C/D | CHK6527 | COLLEGIATE PACIFIC | | |
| | | | 548.03 Miscellaneous Purchases | 144.40 | |
| | | | 549.03 Miscellaneous Transportation | 7.38 | |
| | | | 111.00 Cash in Bank | | 151.78 |
| 11/10/98 | C/D | CHK6528 | HOUGHTON MIFFLIN | | |
| | | | 548.21 Computer Software Purchases | 30.57 | |
| | | | 548.01 Textbook Purchases | 143.76 | |
| | | | 111.00 Cash in Bank | | 174.33 |
| 11/10/98 | C/D | CHK6529 | ITP EDUCATION | | |
| | | | 548.01 Textbook Purchases | 53.00 | |
| | | | 111.00 Cash in Bank | | 53.00 |
| 11/10/98 | C/D | CHK6530 | MACMILLAN PUBLISHING | | |
| | | | 548.01 Textbook Purchases | 90.87 | |
| | | | 549.01 Textbook Transportation | 4.54 | |
| | | | 111.00 Cash in Bank | | 95.41 |
| 11/10/98 | C/D | CHK6531 | MARKET SOURCE | | |
| | | | 590.00 Other Expenses | 110.00 | |
| | | | 111.00 Cash in Bank | | 110.00 |
| 11/10/98 | C/D | CHK6532 | | | |
| | | | 548.01 Textbook Purchases | 776.48 | |
| | | | 549.01 Textbook Transportation | | 14.45 |
| | | | 111.00 Cash in Bank | | 762.03 |

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| Date | Jnl | Ref. No | Description / Accounts | Debits | Credits |
|----------|-----|---------|-------------------------------------|-----------|-----------|
| 11/10/98 | C/D | CHK6533 | MOSBY YEARBOOK | | |
| | | | 548.04 Paperback Purchases | 34.40 | |
| | | | 549.04 Paperback Transportation | 3.21 | |
| | | | 111.00 Cash in Bank | | 37.61 |
| 11/10/98 | C/D | CHK6534 | NACSCORP | | |
| | | | 548.21 Computer Software Purchases | 654.24 | |
| | | | 548.01 Textbook Purchases | 370.82 | |
| | | | 111.00 Cash in Bank | | 1,025.06 |
| 11/10/98 | C/D | CHK6535 | PRENTICE HALL | | |
| | | | 548.01 Textbook Purchases | 19.20 | |
| | | | 549.01 Textbook Transportation | 3.73 | |
| | | | 111.00 Cash in Bank | | 22.93 |
| 11/10/98 | C/D | CHK6536 | DOUGLAS STEWART | | |
| | | | 548.21 Computer Software Purchases | 368.32 | |
| | | | 548.03 Miscellaneous Purchases | 7.56 | |
| | | | 548.02 Supply Purchases | 182.56 | |
| | | | 111.00 Cash in Bank | | 558.44 |
| 11/10/98 | C/D | CHK6537 | UPHILL DOWN | | |
| | | | 548.03 Miscellaneous Purchases | 41.05 | |
| | | | 549.03 Miscellaneous Transportation | 4.42 | |
| | | | 111.00 Cash in Bank | | 45.47 |
| 11/10/98 | C/D | CHK6538 | WINCRAFT-PEPLINE | | |
| | | | 548.03 Miscellaneous Purchases | 133.50 | |
| | | | 549.03 Miscellaneous Transportation | 6.20 | |
| | | | 111.00 Cash in Bank | | 139.70 |
| 11/10/98 | C/D | CHK6539 | JOHN WILEY | | |
| | | | 548.01 Textbook Purchases | 24.00 | |
| | | | 549.01 Textbook Transportation | 28.00 | |
| | | | 111.00 Cash in Bank | | 52.00 |
| 11/10/98 | C/D | CHK6540 | SPRINT CORPORATION | | |
| | | | 548.31 Phone Cards Purchases | 73.00 | |
| | | | 111.00 Cash in Bank | | 73.00 |
| 11/10/98 | C/D | CHK6541 | SHIRLEY DEWEY | | |
| | | | 550.00 Conference & Meeting Expense | 19.00 | |
| | | | 111.00 Cash in Bank | | 19.00 |
| 11/10/98 | C/D | CHK6542 | JANET CURFMAN | | |
| | | | 550.00 Conference & Meeting Expense | 205.40 | |
| | | | 111.00 Cash in Bank | | 205.40 |
| 11/09/98 | C/D | CHK6543 | ITP EDUCATION | | |
| | | | 548.01 Textbook Purchases | 20,274.00 | |
| | | | 111.00 Cash in Bank | | 20,274.00 |
| 11/23/98 | C/D | CHK6543 | IL DEPART OF REVENUE | | |
| | | | 235.00 Accrued Sales Tax Payable | 621.00 | |
| | | | 111.00 Cash in Bank | | 621.00 |

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| Date | Jnl | Ref. No | Description / Accounts | Debits | Credits |
|----------|-----|---------|------------------------------------|----------|----------|
| 11/23/98 | C/D | CHK6543 | CORRECTION | | |
| | | | 111.00 Cash in Bank | 621.00 | |
| | | | 235.00 Accrued Sales Tax Payable | | 621.00 |
| 11/09/98 | C/D | CHK6544 | CONSOLIDATED MANAGEMENT | | |
| | | | 548.03 Miscellaneous Purchases | 66.24 | |
| | | | 548.32 Meal Ticket | 260.00 | |
| | | | 111.00 Cash in Bank | | 326.24 |
| 11/09/98 | C/D | CHK6544 | CONSOLIDATED MGT | | |
| | | | 548.03 Miscellaneous Purchases | 66.24 | |
| | | | 548.32 Meal Ticket | 260.00 | |
| | | | 111.00 Cash in Bank | | 326.24 |
| 11/09/98 | C/D | CHK6544 | CORRECTION | | |
| | | | 111.00 Cash in Bank | 326.24 | |
| | | | 548.03 Miscellaneous Purchases | | 66.24 |
| | | | 548.32 Meal Ticket | | 260.00 |
| 11/16/98 | C/D | CHK6545 | IL DEPT OF REVENUE | | |
| | | | 235.00 Accrued Sales Tax Payable | 621.00 | |
| | | | 111.00 Cash in Bank | | 621.00 |
| 11/16/98 | C/D | CHK6546 | HARCOURT BRACE | | |
| | | | 548.01 Textbook Purchases | 3,240.00 | |
| | | | 111.00 Cash in Bank | | 3,240.00 |
| 11/16/98 | C/D | CHK6547 | HOUGHTON MIFFLIN | | |
| | | | 548.01 Textbook Purchases | 30.87 | |
| | | | 111.00 Cash in Bank | | 30.87 |
| 11/16/98 | C/D | CHK6547 | CORRECTION | | |
| | | | 111.00 Cash in Bank | 0.50 | |
| | | | 548.01 Textbook Purchases | | 0.50 |
| 11/16/98 | C/D | CHK6548 | NACSCORP | | |
| | | | 548.21 Computer Software Purchases | 185.76 | |
| | | | 111.00 Cash in Bank | | 185.76 |
| 11/20/98 | C/D | CHK6549 | DOUGLAS STEWART CO | | |
| | | | 548.02 Supply Purchases | 46.80 | |
| | | | 549.02 Supply Transportation | 39.96 | |
| | | | 111.00 Cash in Bank | | 86.76 |
| 11/20/98 | C/D | CHK6549 | CORRECTION DOUG STEWART | | |
| | | | 548.02 Supply Purchases | | 46.80 |
| | | | 549.02 Supply Transportation | | 39.96 |
| | | | 548.03 Miscellaneous Purchases | 46.80 | |
| | | | 548.02 Supply Purchases | 39.96 | |
| 11/20/98 | C/D | CHK6550 | RPS | | |
| | | | 549.01 Textbook Transportation | 72.58 | |
| | | | 111.00 Cash in Bank | | 72.58 |

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| Date | Jnl | Ref. No | Description / Accounts | Debits | Credits |
|--------------------|-----|---------|-------------------------------------|-----------|-----------|
| 11/23/98 | C/D | CHK6551 | DEARBORN PUBL | | |
| | | | 548.01 Textbook Purchases | 31.00 | |
| | | | 549.01 Textbook Transportation | 3.54 | |
| | | | 111.00 Cash in Bank | | 34.54 |
| 11/23/98 | C/D | CHK6552 | McGRAW HILL | | |
| | | | 548.01 Textbook Purchases | 2,416.03 | |
| | | | 549.01 Textbook Transportation | | 9.31 |
| | | | 111.00 Cash in Bank | | 2,406.72 |
| 11/23/98 | C/D | CHK6553 | ADCRAFT PRINTWEAR | | |
| | | | 548.03 Miscellaneous Purchases | 525.40 | |
| | | | 111.00 Cash in Bank | | 525.40 |
| 11/23/98 | C/D | CHK6554 | CONSOLIDATED MGT | | |
| | | | 548.03 Miscellaneous Purchases | 66.24 | |
| | | | 548.32 Meal Ticket | 260.00 | |
| | | | 111.00 Cash in Bank | | 326.24 |
| 11/23/98 | C/D | CHK6554 | CORRECTION | | |
| | | | 111.00 Cash in Bank | 326.24 | |
| | | | 548.03 Miscellaneous Purchases | | 66.24 |
| | | | 548.32 Meal Ticket | | 260.00 |
| 11/24/98 | C/D | CHK6554 | UNIQUE COMPUTER | | |
| | | | 548.22 Discount Computer Purchase | 2,704.00 | |
| | | | 111.00 Cash in Bank | | 2,704.00 |
| 11/24/98 | C/D | CHK6555 | PRENTICE HALL | | |
| | | | 548.01 Textbook Purchases | 1,680.00 | |
| | | | 111.00 Cash in Bank | | 1,680.00 |
| 11/24/98 | C/D | CHK6556 | ALL AMERICAN EMBROIDERY | | |
| | | | 548.03 Miscellaneous Purchases | 1,220.97 | |
| | | | 111.00 Cash in Bank | | 1,220.97 |
| 11/24/98 | C/D | CHK6557 | GEAR FOR SPORTS | | |
| | | | 548.03 Miscellaneous Purchases | 1,332.84 | |
| | | | 111.00 Cash in Bank | | 1,332.84 |
| 11/24/98 | C/D | CHK6558 | ALL AMERICAN EMBROIDERY | | |
| | | | 548.03 Miscellaneous Purchases | 685.40 | |
| | | | 549.03 Miscellaneous Transportation | 13.22 | |
| | | | 111.00 Cash in Bank | | 698.62 |
| 11/24/98 | C/D | CHK6559 | MCGRAW HILL | | |
| | | | 548.01 Textbook Purchases | 5,751.00 | |
| | | | 549.01 Textbook Transportation | | 86.25 |
| | | | 111.00 Cash in Bank | | 5,664.75 |
| ***** Report Total | | | | 70,295.95 | 70,295.95 |