

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AGENDA**  
**Third Floor Board Room**

**May 24, 1999**

**7:00 p.m.**

- A. Call to Order**
- B. Roll Call**
- C. Communication from Visitors**
- D. Consent Agenda**
  - 1. Approval of Minutes**
  - 2. Treasurer's Report**
  - 3. Bills Payable**
  - 4. Payrolls      April 30 - \$172,947.43**  
**May 14 - \$192,606.95**
  - 5. Budget Report**
  - 6. Health/Life Insurance Report**
  - 7. Addendum to IVCC Cooperative Agreement**
- E. President's Report**
  - 1. Monthly Policy Reviews - 409.01, 410.01, 411.01, 412.01**
  - 2. Position Updates**
  - 3. Baseball Team Success**
  - 4. Farewell to Jim Tegtmeier**
- F. Financial Reports and Actions**

**Tentative 1999-2000 Budget (First Reading)**
- G. Closed Session (Appointment, employment, compensation, discipline, performance or dismissal of specific employees)**

## **H. Personnel**

- 1. Medical Insurance Premiums**
- 2. Support Staff Salary Ranges**
- 3. Professional/Technical Salary Ranges**
- 4. Administrative Staff Salary Ranges**
- 5. Salary Increases**
- 6. Part-time Faculty Salary Increases**
- 7. Faculty Resignation**
- 8. Appointment of Vice President of Administrative Services**
- 9. Appointment of Director of Admissions, Records, and Placement**
- 10. Faculty Appointment**

## **I. Other**

- 1. Board Resolution and Proposed Policy 116.02 Governmental Ethics and State Gift Ban Act Compliance (First Reading)**
- 2. Cooperative Agreement Between Kishwaukee College and Sauk Valley Community College**

## **J. Reports**

- 1. Student Trustee**
- 2. ICCTA Representative**
- 3. Foundation Liaison**
- 4. Faculty Association**
- 5. Board Chair**
- 6. Board Members Comments**

## **K. Adjournment**

### **Board of Trustees Meetings**

**June 28, 1999**

**July 26, 1999**

### **ICCTA Monthly Meetings**

**June 3 - 4, 1999 Trustee Institute  
Signature Inn, Springfield, IL**

**June 17, 18, 19, 1999 - Annual  
Convention at Lincolnshire Resort,  
Lincolnshire**

## **SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES**

**May 24, 1999**

The Board of Trustees of Sauk Valley Community College met in regular session at 7 p.m. on May 24, 1999 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

**Call to Order:** Chair Groharing called the meeting to order at 7 p.m. and the following members answered roll call:

Edward Andersen	Tom Jensen
William Simpson	Robert Thompson
B.J. Wolf	Richard Groharing
Nicholas Straw	

**SVCC Staff:** President Richard L. Behrendt  
Board Attorney Ole Bly Pace  
Vice President Joan Kerber  
Acting Vice President Jim Tegtmeyer  
Acting Vice President Jim Frederick  
Secretary to the Board Marilyn Vinson

**Absent:** William Yemm

**New Student Trustee:** Chair Groharing welcomed the new Student Trustee Nick Straw.

**Communications:** Secretary Jensen read a letter of appreciation for Dick Holtam, Counselor, for his fine leadership of the Child Fair.

**Consent Agenda:** It was moved by Member Simpson and seconded by Member Thompson that the Board approve the Consent Agenda as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Straw advisory vote: aye.

**President's Report:** President Behrendt reported on personnel vacancies, recent legislative updates for Adult Education and Illinois FIRST, the successful season completed by the Skyhawk baseball team, and that this meeting would be Acting Vice President of Instructional Services Jim Tegtmeyer's last meeting.

Chair Groharing expressed the Board's appreciation to Dr. Jim Tegtmeier for his service during the search for a new Vice President of Instructional Services.

1999-2000 Budget: After discussion, it was moved by Member Simpson and seconded by Member Thompson that the Board approve for first reading, the balanced Tentative 1999-2000 Budget. In a roll call vote, all voted aye. Motion carried. Student Trustee Straw advisory vote: aye.

Closed Session: At 7:30 p.m., it was moved by Member Wolf and seconded by Member Jensen that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees. In a roll call vote, all voted aye. Motion carried. Student Trustee Straw advisory vote: aye.

Regular Session: The Board returned to regular session at 8:30 p.m.

Medical Insurance Premiums: It was moved by Member Wolf and seconded by Member Andersen that the Board approve an increase in medical insurance premiums for the next two years for support staff, administrators and professional/technical staff as recommended. In a roll call vote, all voted aye. Motion carried. Student Trustee Straw advisory vote: aye

Support Staff Salary Ranges: It was moved by Member Jensen and seconded by Member Straw that the Board approve the attached proposed support staff salary ranges as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Straw advisory vote: aye.

Professional/ Technical Salary Ranges: It was moved by Member Wolf and seconded by Member Simpson that the Board approve the attached proposed professional/technical salary ranges as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Straw advisory vote: aye.

**Administrative Salary Ranges:** It was moved by Member Andersen and seconded by Member Jensen that the Board approve the attached proposed administrative salary ranges. In a roll call vote, all voted aye. Motion carried. Student Trustee Straw advisory vote: aye.

**Salary Increases:** It was moved by Member Jensen and seconded by Member Straw that the Board approve salary increases of 5.6% for 1999-2000 and 4.8% for 2000-2001 for all satisfactorily-evaluated support staff, professional/technical staff, and administrators. In a roll call vote, all voted aye. Motion carried. Student Trustee Straw advisory vote: aye.

**Part-time Faculty Salary** It was moved by Member Thompson and seconded by Member Andersen that the Board approve an increase of \$20 per credit hour for part-time faculty, effective Fall, 1999. In a roll call vote, all voted aye. Motion carried. Student Trustee Straw advisory vote: aye.

**Faculty Resignation:** It was moved by Member Thompson and seconded by Member Jensen that the Board accept the resignation of John Wardell, Professor of Electronics, effective July 29, 1999. In a roll call vote, all voted aye. Motion carried. Student Trustee Straw advisory vote: aye.

**Appointment of Vice President of Administrative Services:** It was moved by Member Wolf and seconded by Member Jensen that the Board approve the appointment of Ruth C. Bittner of Homewood, IL as Vice President of Administrative Services, effective July 1, 1999 at an annual salary of \$72,500. In a roll call vote, all voted aye. Motion carried. Student Trustee Straw advisory vote: aye.

Chair Groharing expressed the Board's appreciation to Jim Frederick for serving as Acting Vice President of Administrative Services during the search process.

Appointment of Director of Admissions, Records, and Placement:	It was moved by Member Andersen and seconded by Member Wolf that the Board approve the appointment of Cindy Alfano as Director of Admissions, Records, and Placement at an annual Salary of \$51,000 (pro-rated), effective June 1, 1999. In a roll call vote, all voted aye. Motion carried. Student Trustee Straw advisory vote: aye.
Faculty Appointment:	It was moved by Member Thompson and seconded by Member Straw that the Board approve the appointment of M. Cathy Vandercreek as Assistant Professor of Computer Information Systems at a 9-month (Assistant Professor Step 5) salary of \$31,569, effective August 20, 1999. In a roll call vote, all voted aye. Motion carried. Student Trustee Straw advisory vote: aye.
Board Policy 116.02 Governmental Ethics and State Gift Ban Compliance:	It was moved by Member Simpson and seconded by Member Andersen that the Board approve Board Policy 116.02 Governmental Ethics and State Gift Ban Compliance for first reading. In a roll call vote, all voted aye. Motion carried. Student Trustee Straw advisory vote: aye.
Cooperative Agreement with Kishwaukee	It was moved by Member Andersen and seconded by Member Jensen that the Board approve the attached cooperative agreement between Kishwaukee College and Sauk Valley Community College covering all occupational programs of our districts. In a roll call vote, all voted aye. Motion carried. Student Trustee Straw advisory vote: aye.
Reports:	Student Trustee Straw reported that the Student Government had their final meeting and planned to have a Retreat later in the year.
	ICCTA Representative Thompson reported that he, Member Jensen, and President Behrendt, had attended Lobby Day held in Springfield on May 5th. Some of the items that came up for discussion were: financial aid for summer students, restoring community college funding from 3.5% to the 5.1% recommended by Governor Ryan, and retiree insurance. He also reminded the

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May 24, 1999

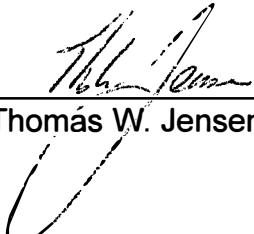
Trustees of Governor Ryan's (and IBHE) Trustee Institute to be held on June 3 and 4 and the ICCTA Annual Convention to be held on June 17 and 18 at Lincolnshire.

Foundation Liaison Yemm was absent.

Adjournment: Since the scheduled business was completed, it was moved by Member Andersen and seconded by Member Straw that the Board adjourn. The next regular meeting will be held on June 28, 1999 at 7 p.m. in the third floor Board Room. In a roll call vote, all voted aye. Motion carried. Student Trustee Straw advisory vote: aye.

The Board adjourned at 9:00 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Thomas W. Jensen, Secretary  


## 409.01 Administrative Employment Contracts, Contract Continuation, and Contract Termination

### A. Basic Term of Employment and Termination

Administrators shall be employed for a one-year term. The contract of employment may be renewed by Board of Trustees' action on or before April 1st of the year in which the contract expires. Absent action by the board to renew the contract of employment, the administrator's employment shall terminate at the end of the term. No action by the Board shall be necessary to effect termination at the end of the term of the contract.

### B. Contract Continuation

(1) After three years of full-time employment by the College on successive one-year contracts, an administrator shall be eligible for a rolling two-year contract.

(2) "Rolling two-year contract" means that the employee shall have a two year term of employment, which is renewable annually.

(3) The granting of a rolling two-year contract shall be at the Board's sole discretion.

(4) If a rolling two-year contract is granted by the Board, annual renewal shall be in the Board's discretion. Renewal shall be by April 1st each year. In considering the renewal, the Board shall consider the recommendations by the President, the annual evaluation of the employee, and any other considerations the Board deems relevant.

(5) In the event of non-renewal of the rolling contract by April 1st of the school year preceding the final year of the contract, the contract of employment of the administrator shall automatically terminate at the end of the then current two-year term. No further action by the Board shall be necessary to effect the termination.

### C. Contract Termination During Term

Anything in the foregoing notwithstanding, the employment of any administrator may be terminated prior to the end of the term of the contract under which the individual is employed, under the following circumstances:

- Dismissal for cause as defined in these policies; and/or
- Economic or program retrenchment.

D. Expectation of Employment

No Administrator to whom this policy is applicable shall have any expectation of employment beyond the term of the current contract, in the absence of specific formal action by the Board of Trustees in open session, granting an additional term of employment.

E. Applicability

This policy shall apply to all administrators at the level of Coordinator and Assistant Director and above, except for the President. The President shall have a separate contract with the College.

02/12/79

12/19/83

08/27/93

09/24/93

**410.01 Transitional Policy Relating to Tenure for Administrative Positions**

Effective February 12, 1979, no type of tenure shall apply to any administrative position in the College. Contractual Continuation Policy 409.01 shall apply to administrative personnel, but not to instructional faculty members. As to individual administrators who have previously been awarded the status of tenure, the provisions relating to contractual continuation shall not apply unless such administrative staff member chooses to waive rights under tenure and accept a contract under the terms of contractual continuation. Individual administrators who have been awarded the status of tenure and who do not choose to enter into an agreement relating to contractual continuation may be removed from their administrative positions under the following circumstances:

- Dismissal for cause as defined in these policies;
- Reassignment by the President, subject to the Board's approval;
- A request by the administrator to fill an instructional opening for which an administrator is qualified, subject, however, to Presidential recommendation and Board approval of an assignment. In the absence of a Presidential recommendation and Board approval, the administrator shall remain in the position and discharge his/her responsibilities;
- Resignation;
- Retrenchment; and/or
- Retirement.

411.01 Group Contracts

The Board of Trustees has legal authority to recognize groups of employees for the purpose of negotiating working agreements, although nothing contained in such agreements shall act to prevent the Board from executing the legal responsibilities imposed upon it by law.

412.01 Responsibilities of the Instructional Faculty

The responsibilities of the instructional faculty shall be defined in the Professional Staff Handbook and approved by the Board of Trustees.

3/23/81

For Board Meeting of  
May 24, 1999

**Agenda Item D-7**

**ADDENDUM TO IVCC COOPERATIVE AGREEMENT**

Illinois Valley Community College has requested that we add the Medical Office Certificate Program to our cooperative agreement with them.

**RECOMMENDATION:** Board approval of the attached addendum to the College Cooperative Educational Agreement with Illinois Valley Community College.

# SAUK VALLEY COMMUNITY COLLEGE INSTRUCTIONAL SERVICES

## MEMORANDUM

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**DATE:** May 19, 1999

**TO:** Dr. Richard L. Behrendt

**FROM:** James O.Tegtmeyer

**RE:** An Addendum to our Cooperative Education Agreement with Illinois Valley Community College

Illinois Valley Community College has requested that we add the Medical Office Certificate Program to our cooperative agreement. This would then enable residents of their district to enroll in our program while paying their in-district tuition.

We currently have seven programs of this kind with IVCC.

I recommend approval of this request.

js

attachment



**ILLINOISVALLEY  
COMMUNITY COLLEGE**

815 N. Orlando Smith Avenue  
Oglesby, IL 61348-9692  
Telephone: 815-224-2720  
Fax: 815-224-3033

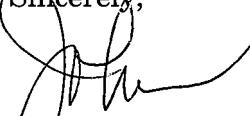
April 29, 1999

Dr. James Tegtmeyer  
Acting Vice President Instructional Services  
Sauk Valley Community College  
173 IL Route 2  
Dixon, IL 61021

Dear Jim:

Please find enclosed two (2) signed copies of an addendum to the Joint Cooperative Education Agreement between IVCC and Sauk Valley Community College. I spoke to Zollie Hall about the possibility of adding the Medical Office Certificate to our cooperative agreement offered by Sauk. He said that he was sure that Sauk Valley would be agreeable to adding this program to our agreement.

Please have your board approve this agreement and then send us a signed copy for our files. Thank you for your assistance and cooperation on this matter. If you have any questions, please contact me at your convenience.

Sincerely,  


Dr. John P. Allen  
Associate Vice President of Career Education

JPA:rm

Enclosures

**Addendum to the Joint Cooperative Education Agreement  
between  
ILLINOIS VALLEY COMMUNITY COLLEGE  
and  
SAUK VALLEY COMMUNITY COLLEGE**

This amendment to the Joint Cooperative Education Agreement between Illinois Valley Community College, District 513 and Sauk Valley Community College, District 506 is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 1999 for the following change.

BY: **SAUK VALLEY COMMUNITY COLLEGE**  
Add: **Medical Office (Certificate)**

Conditions, agreements, and other exigencies covered within the agreement entered into by both parties shall be in effect for this addendum agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the date and year first above written.



ATTEST:

Judy Eaton Day

DATE: 4/29/99

BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 513

Kristin A. Paul  
Chairperson of the Board of Trustees

Jess Grodow  
President

ATTEST:

Marilyn J. Vinson

DATE: 5/19/99

BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 506

Debra R. Schermer  
Chairperson of the Board of Trustees

Richard D. Scott  
President

For Board Meeting of  
May 24, 1999

**Agenda Item F**

**TENTATIVE 1999-2000 BUDGET (FIRST READING)**

Attached is a comparison of the FY1999 and FY2000 budgets and the 1999-2000 Tentative Budget for Board consideration and first reading. This budget will be available in the Business Office on public display for the next 30 days and the public hearing and final action will be taken at the June meeting.

**RECOMMENDATION:**      Board approval for first reading of the balanced Tentative Budget for 1999-2000.

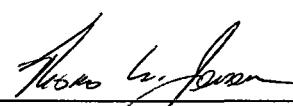
## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN BY the Board of Trustees of Sauk Valley Community College District No. 506, in the Counties of Whiteside, Lee, Ogle, Henry, Bureau and Carroll, State of Illinois, that a tentative Budget for said College district for the fiscal year beginning July 1, 1999, will be on file and conveniently available for public inspection at the Office of the President, the Business Office, and the Learning Resource Center of the College, located at 173 Illinois Route 2, Dixon, Illinois.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on this budget will be held at 7:00 p.m. on the 28th day of June, 1999, at Sauk Valley Community College, 173 Illinois Route 2, Dixon, Illinois in this Community College District No. 506.

Dated this 24th day of May, 1999.

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Thomas W. Jensen, Secretary  
Board of Trustees, Community College  
District No. 506 in the Counties of Whiteside,  
Lee, Ogle, Henry, Bureau, and Carroll,  
State of Illinois

## **Sauk Valley Community College 2000 Budget Highlights**

- Revenues from local property taxes have increased 5.6% according to the Equalized Assessed Valuations received from the County Clerks and that increase has been budgeted.
- Tuition is budgeted at the same amount that was received for FY1999.
- In order to make our audit simpler, state payments on behalf of the College to SURS have been budgeted as revenue and a corresponding expenditure.
- All appropriate salary increases have been included, as well as the \$20 per credit hour increase for part-time faculty.
- A larger portion of the maintenance and custodial salaries has been moved to the Liability, Protection and Settlement Fund to reflect their contribution to liability reduction.
- Medical insurance premium expenditures from the college on behalf of employees increased 16% from FY1999.
- For auditing purposes, technology fee expenditures have been moved from the Auxiliary Fund to the Education Fund as they are for instructional purposes.
- Funding for equipment has been decreased by \$36,500 from FY1999 levels.

**SAUK VALLEY COMMUNITY COLLEGE  
COMPARATIVE BUDGET SUMMARY  
FOR THE TWO FISCAL YEARS ENDING JUNE 30, 2000**

<b>REVENUE</b>	<b>FY 99 BUDGET</b>	<b>FY 00 BUDGET</b>	<b>DIFFERENCE</b>
Education Fund	\$6,962,400	\$7,365,800	5.79%
Operations & Maintenance Fund	853,240	893,419	4.71%
<b>TOTAL REVENUE</b>	<b>7,815,640</b>	<b>8,259,219</b>	<b>5.68%</b>
Surplus Funds for Technology	100,000	100,000	
<b>TOTAL FUNDS AVAILABLE</b>	<b>7,915,640</b>	<b>8,359,219</b>	
<b>EXPENDITURES &amp; TRANSFERS</b>			
Education Fund	\$7,062,400	\$7,465,800	5.71%
Operations & Maintenance Fund	853,240	892,543	4.61%
<b>TOTAL EXPENDITURES</b>	<b>7,915,640</b>	<b>8,358,343</b>	<b>5.59%</b>
<b>REVENUES OVER EXPENDITURES</b>	<b>\$0</b>	<b>\$876</b>	

**Sauk Valley Community College**  
**Operating Funds Revenue Comparison**  
**For the Two Fiscal Years Ending June 30, 2000**

	<b>FY 99 Budget</b>	<b>FY 00 Budget</b>	<b>% of Increase (Decrease)</b>
<b>Local Government</b>			
Taxes - Current Year	<u>\$2,864,700</u>	<u>\$3,028,000</u>	5.70%
<b>Total Local Government</b>	<u>2,864,700</u>	<u>3,028,000</u>	5.70%
<b>State Government</b>			
ICCB Credit Hour Grants	1,563,400	1,472,900	-5.79%
ICCB Square Footage Grant	27,775	29,100	4.77%
ICCB Equalization Grant	483,276	534,704	10.64%
ICCB Adverse Court Decision	53,039		-100.00%
ICCB Small School Grant		120,000	100.00%
ISBE - Vocational Education	84,000	68,000	-19.05%
Corporate Personal Property Replacement Taxes	<u>315,500</u>	<u>322,500</u>	2.22%
<b>Total State Government</b>	<u>2,526,990</u>	<u>2,547,204</u>	0.80%
<b>Federal Government</b>			
Other Federal Revenue	<u>45,000</u>	<u>40,000</u>	-11.11%
<b>Total Federal Government</b>	<u>45,000</u>	<u>40,000</u>	-11.11%
<b>Student Tuition and Fees</b>			
Tuition	1,970,500	1,894,615	-3.85%
Fees	<u>127,000</u>	<u>143,900</u>	13.31%
<b>Total Student Tuition and Fees</b>	<u>2,097,500</u>	<u>2,038,515</u>	-2.81%
<b>Other Sources</b>			
Sales and Services	168,450	175,500	100.00%
Facilities Revenue	22,000	22,000	0.00%
Investment Income	74,000	74,000	0.00%
Other Revenue	17,000	8,000	-52.94%
Revenues on Behalf		326,000	100.00%
<b>Total Other Sources</b>	<u>281,450</u>	<u>605,500</u>	115.14%
<b>Total Revenues</b>	<u>\$7,815,640</u>	<u>\$8,259,219</u>	5.68%

**Sauk Valley Community College**  
**Operating Fund Expenditures Comparison**  
**For the Two Fiscal Years Ending June 30, 2000**

	<b>FY 99 Budget</b>	<b>FY 00 Budget</b>	<b>% of Increase (Decrease)</b>
<b>By Program</b>			
Instruction	\$3,341,130	\$3,542,730	6.03%
Academic Support	700,235	770,513	10.04%
Student Services	664,494	637,560	-4.05%
Public Service	201,267	194,940	-3.14%
Operation & Maintenance of Plant	912,240	907,543	-0.51%
Institutional Support	1,899,774	2,166,857	14.06%
Scholarship, Student Grants, Waivers	<u>276,000</u>	<u>308,200</u>	<u>11.67%</u>
Total Budgeted Expenditures	7,995,140	8,528,343	6.67%
Transfers	<u>(79,500)</u>	<u>(170,000)</u>	<u>113.84%</u>
Adjusted Expenditures	<u><u>\$7,915,640</u></u>	<u><u>8,358,343</u></u>	<u><u>5.59%</u></u>
 <b>By Object</b>			
Salaries	\$5,359,705	5,628,038	5.01%
Employee Benefits	488,215	505,227	3.48%
Contractual Services	195,082	194,727	-0.18%
General Materials & Supplies	681,870	697,564	2.30%
Conference & Meeting Expense	149,150	137,200	-8.01%
Fixed Charges	82,558	86,453	4.72%
Utilities	298,200	298,200	0.00%
Capital Outlay	273,000	332,234	21.70%
Other	290,560	322,700	11.06%
Expenditures on Behalf	<u>176,800</u>	<u>326,000</u>	<u>100.00%</u>
Total Budgeted Expenditures	7,995,140	8,528,343	6.67%
Transfers	<u>(79,500)</u>	<u>(170,000)</u>	<u>113.84%</u>
Adjusted Expenditures	<u><u>\$7,915,640</u></u>	<u><u>8,358,343</u></u>	<u><u>5.59%</u></u>

**SAUK VALLEY COMMUNITY COLLEGE  
COMPARATIVE OPERATING BUDGET**

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EDUCATION FUND	1998-1999 Projections	1998-1999 Budget	1999-2000 Budget	Percent Budgeted Variance
Education Fund				
Current Taxes	1,424,066	2,552,800	2,698,000	5.6%
Prior Taxes	(1,917)			0.0%
ICCB Credit Hour Grants	1,236,310	1,392,850	1,310,900	-5.8%
ICCB Equalization Grants	410,991	477,800	475,900	-0.3%
Spec Init Grant	10,559			0.0%
Other ICCB Grants			106,800	0.0%
Vocational Education	74,507	84,000	68,000	-19.0%
CPPRT	274,493	281,000	287,000	2.1%
Dept. of Education	18,994		17,000	0.0%
Other Federal Gov. Sources	26,285	45,000	23,000	-48.8%
Resident Tuition	2,423,992			0.0%
Resident Tuition-Fall		1,742,500	1,672,800	-4.0%
Out of District Tuition	25,994			0.0%
Out of District Tuition- Fall		13,000	13,500	3.8%
Out State Tuition	520			0.0%
Course Fees	178,208			0.0%
Course Fees- Fall		115,000	131,300	14.1%
Other Fees	6,903	7,000	7,000	0.0%
Installment Plan Fee	759		600	0.0%
Other Student Tuition & Fees	6,418	5,000	5,000	0.0%
Pub Srv, Comm Ed, & Cust Trn		162,450		-100.0%
Investment Revenue	73,107	67,000	67,000	0.0%
Other Revenues	8,578	17,000	8,000	-52.9%
State on behalf SURS Revenue			303,000	0.0%
Total Revenue	6,198,774	6,962,400	7,194,800	3.3%
SVCC Waivers	24,617			0.0%
State on behalf SURS Expense			303,000	0.0%
Conference/Meeting Expense	33			0.0%
Interest	287			0.0%
Total Expenditure	24,937		303,000	0.0%
Provision for Contingencies		160,000		-100.0%
Transfers to Other Funds		102,000	60,500	-40.6%
Transfers From Other Funds		(122,500)	(215,500)	75.9%
Total Transfer		(20,500)	(155,000)	656.0%
Board of Trustees				
Legal Services	15,475	12,000	12,000	0.0%
Office Supplies	2,012	2,500	2,500	0.0%
Publications and Dues	5,349	6,800	6,800	0.0%

**SAUK VALLEY COMMUNITY COLLEGE**  
**COMPARATIVE OPERATING BUDGET**

Page 2

EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent Budgeted Variance
	Projections	Budget	Budget	
Advertising	1,705	1,500	1,500	0.0%
Conference/Meeting Expense	4,111	7,000	5,500	-21.4%
<b>President</b>				
Administrative Staff- Full-T	113,798	108,594	140,410	29.2%
Prof/Tech- Full-time	38,262		40,648	0.0%
Clerical-Full-time		36,844		-100.0%
Medical Insurance	6,081	5,627	6,527	16.0%
Life Insurance	554	619	619	0.0%
Retirement Hlth Ins Emp Matc	350	380	760	100.0%
Other Employee Benefits	14,405	11,574	11,574	0.0%
Office Supplies	1,938	2,300	2,300	0.0%
Publications and Dues	1,105	500	900	80.0%
Conference/Meeting Expense	4,359	3,500	3,500	0.0%
Other Conference & Meeting	3,947	5,000		-100.0%
<b>College Relations</b>				
Administrative Staff- Full-T	39,228	47,610	48,000	0.8%
Administrative Staff- Tempor	1			0.0%
Prof/Tech- Full-time	27,084	49,255	29,156	-40.8%
Clerical-Full-time	26,498	25,443	28,211	10.8%
Medical Insurance	5,688	9,667	11,213	16.0%
Life Insurance	308	561	561	0.0%
Retirement Hlth Ins Emp Matc	115	320	640	100.0%
Consultants		4,000	1,000	-75.0%
Maintenance Services	1,589	3,100	2,000	-35.4%
Office Supplies	1,185	3,000	2,000	-33.3%
Publications and Dues	1,273	1,600	1,600	0.0%
Advertising	87,103	103,300	104,800	1.4%
Conference/Meeting Expense	3,168	2,500	2,500	0.0%
<b>Information Center</b>				
Clerical-Full-time	53,803	51,662	57,283	10.8%
Medical Insurance	5,210	4,833	5,606	16.0%
Life Insurance	207	227	227	0.0%
Tuition Reimbursement	391			0.0%
Retirement Hlth Ins Emp Matc	115	135	270	100.0%
Maintenance Services		330	330	0.0%
Office Supplies	4,065	3,000	3,000	0.0%
Instructional Supplies	283	400	400	0.0%
<b>Grant, Planning, &amp; Research</b>				
Administrative Staff- Full-T	50,753	47,040	48,000	2.0%
Administrative Staff- Tempor	1			0.0%
Medical Insurance	4,018	3,835	4,448	16.0%
Life Insurance	186	216	216	0.0%
Retirement Hlth Ins Emp Matc	113	123	246	100.0%

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent Budgeted Variance
	Projections	Budget	Budget	
Office Supplies	562	900	900	0.0%
Publications and Dues	45	100	100	0.0%
Conference/Meeting Expense	319	2,000	2,000	0.0%
<b>Instructional Services</b>				
Administrative Staff- Full-T	85,367	74,746	81,600	9.1%
Administrative Staff- Tempor	2			0.0%
Clerical-Full-time	32,589	31,292	34,696	10.8%
Medical Insurance	5,349	4,833	5,606	16.0%
Life Insurance	330	466	466	0.0%
SVCC Waivers		300		-100.0%
Retirement Hlth Ins Emp Matc	154	277	554	100.0%
Other Employee Benefits	2,701			0.0%
Office Supplies	1,741	2,000	2,000	0.0%
Publications and Dues	593	1,000	1,000	0.0%
Conference/Meeting Expense	3,370	3,500	3,500	0.0%
<b>Administrators</b>				
Faculty-Part-time	1,691			0.0%
Faculty-Overload	5,328	6,000	6,000	0.0%
Faculty-Summer	1,274			0.0%
Medical Insurance	396			0.0%
Life Insurance	17			0.0%
Retirement Hlth Ins Emp Matc	16	18	36	100.0%
Instructional Supplies	42	100	100	0.0%
Publications and Dues	340	350	350	0.0%
Conference/Meeting Expense	340	300	300	0.0%
<b>Other Instructional</b>				
SVCC Waivers		7,300		-100.0%
Tuition Reimbursement		10,500	10,500	0.0%
Consultants		7,000	7,000	0.0%
Maintenance Services	1,611	1,462	1,462	0.0%
Instructional Supplies	3,792	4,500	4,500	0.0%
Publications and Dues	566	800	800	0.0%
Other Materials and Supplies	99	200	200	0.0%
Conference/Meeting Expense	88			0.0%
Other Conference & Meeting	566	2,000	2,000	0.0%
Instructional Computer Equip	397			0.0%
Instructional Other Equipmen		40,000	40,000	0.0%
<b>Curriculum Development</b>				
Faculty-Overload	11,825	9,375	9,375	0.0%
Faculty-Summer	7,628			0.0%
Student Wages	2,512			0.0%
Medical Insurance	473			0.0%
Life Insurance	22			0.0%

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**COMPARATIVE OPERATING BUDGET**

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent
	Projections	Budget	Budget	Budgeted Variance
Retirement Hlth Ins Emp Matc	24	27	54	100.0%
Instructional Supplies		600	600	0.0%
<b>Dean of Arts, Social Sciences &amp; P.E.</b>				
Administrative Staff- Full-T	65,360	61,620	68,325	10.8%
Administrative Staff- Tempor	1			0.0%
Clerical-Full-time	23,332	24,823	21,890	-11.8%
Clerical-Overtime	59			0.0%
Medical Insurance	6,165	5,627	6,527	16.0%
Life Insurance	300	384	384	0.0%
Retirement Hlth Ins Emp Matc	183	226	452	100.0%
Consultants	566	500	500	0.0%
Office Supplies	1,126	1,200	1,200	0.0%
Instructional Supplies	2			0.0%
Printing	174			0.0%
Publications and Dues		100	100	0.0%
Conference/Meeting Expense	1,901	2,000	2,000	0.0%
<b>Art</b>				
Faculty-Full-time	27,648	30,610	34,196	11.7%
Faculty-Part-time	14,607	8,500	9,086	6.9%
Faculty-Overload		1,170	1,170	0.0%
Medical Insurance	1,899	3,042	1,995	-34.4%
Life Insurance	113	162	162	0.0%
Worker's Compensation	9			0.0%
Medicare	26			0.0%
Retirement Hlth Ins Emp Matc	69	97	194	100.0%
Consultants	566	700	700	0.0%
Instructional Supplies	4,705	2,000	3,534	76.7%
Advertising	122			0.0%
Conference/Meeting Expense	49	300	300	0.0%
<b>English</b>				
Faculty-Full-time	195,060	176,544	187,104	5.9%
Faculty-Part-time	27,176	22,400	23,945	6.9%
Faculty-Overload	7,523	4,000	4,000	0.0%
Faculty-Summer	1,360	4,000	4,000	0.0%
Medical Insurance	13,889	16,001	18,561	16.0%
Life Insurance	718	851	851	0.0%
Retirement Hlth Ins Emp Matc	538	548	1,096	100.0%
Early Retirement	1,775	8,363	4,800	-42.6%
Instructional Supplies	4,118	3,000	3,000	0.0%
Conference/Meeting Expense	776	1,500	1,500	0.0%
<b>Foreign Language</b>				
Faculty-Part-time	24,411	18,000	19,242	6.9%
Retirement Hlth Ins Emp Matc		47	94	100.0%

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DUCATION FUND	1998-1999	1998-1999	1999-2000	Percent Budgeted Variance
	Projections	Budget	Budget	
Instructional Supplies	929	600	600	0.0%
umanities				
Faculty-Full-time	19,660	21,779	24,300	11.5%
Faculty-Part-time	1,275			0.0%
Faculty-Overload	4,633	2,400	2,400	0.0%
Faculty-Summer	956	1,125	1,125	0.0%
Medical Insurance	1,399	1,792	2,078	16.0%
Life Insurance	75	118	118	0.0%
Retirement Hlth Ins Emp Matc	72	60	120	100.0%
Instructional Supplies	316	500	500	0.0%
Conference/Meeting Expense	340	300	300	0.0%
usic				
Faculty-Full-time	40,257	48,889	54,209	10.8%
Faculty-Part-time	20,682	16,000	17,104	6.9%
Faculty-Overload	5,972	9,750	9,750	0.0%
Faculty-Summer	1,594	750	750	0.0%
Medical Insurance	2,398	1,792	2,078	16.0%
Life Insurance	185	176	176	0.0%
Retirement Hlth Ins Emp Matc	132	211	422	100.0%
Consultants	255	700	700	0.0%
Instructional Supplies	2,329	2,700	2,700	0.0%
Conference/Meeting Expense	266	600	600	0.0%
Rental- Equipment		3,100	3,100	0.0%
Instructional Other Equipmen	4,122			0.0%
hilosophy				
Faculty-Full-time	12,316	9,293	7,500	-19.2%
Faculty-Part-time	8,841	7,000	7,483	6.9%
Medical Insurance	697			0.0%
Life Insurance	39			0.0%
Retirement Hlth Ins Emp Matc	32	42	84	100.0%
Early Retirement	443	2,091	1,200	-42.6%
Instructional Supplies	318	300	300	0.0%
Conference/Meeting Expense	365	300	(900)	-400.0%
peech				
Faculty-Full-time	75,532	95,839	65,708	-31.4%
Faculty-Part-time	18,578	22,570	24,127	6.9%
Faculty-Overload	5,665	1,180	1,180	0.0%
Faculty-Summer	5,270	2,400	2,400	0.0%
Medical Insurance	3,972	5,627	6,527	16.0%
Life Insurance	281	290	290	0.0%
Retirement Hlth Ins Emp Matc	212	332	664	100.0%
Instructional Supplies	1,116	2,500	2,500	0.0%
Conference/Meeting Expense	655	1,200	1,200	0.0%

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent
	Projections	Budget	Budget	Budgeted Variance
<b>Physical Education</b>				
Administrative Staff- Full-T	14,715	12,967	16,069	23.9%
Faculty-Full-time	24,989	29,304	29,692	1.3%
Faculty-Part-time	11,600	6,400	6,841	6.9%
Faculty-Overload	2,700	1,230	1,230	0.0%
Faculty-Summer	561	1,535	1,535	0.0%
Medical Insurance	3,083	1,792	2,078	16.0%
Life Insurance	169	122	122	0.0%
Retirement Hlth Ins Emp Matc	110	141	282	100.0%
Consultants	4	1,800	1,800	0.0%
Other Contractual Services	984			0.0%
Instructional Supplies	401	500	500	0.0%
Conference/Meeting Expense	265	300	300	0.0%
<b>Fitness Center</b>				
Prof/Tech- Full-time	26,601	27,500	27,056	-1.6%
Prof/Tech- Part-time	21,820	28,500	28,500	0.0%
Life Insurance	104	95	95	0.0%
Retirement Hlth Ins Emp Matc	60	133	266	100.0%
Maintenance Services			2,500	0.0%
Instructional Supplies	1,899	2,500	2,500	0.0%
Publications and Dues	31			0.0%
Conference/Meeting Expense	551	500	500	0.0%
Other Conference & Meeting	968	2,000	2,000	0.0%
Instructional Other Equipmen	487			0.0%
<b>Criminal Justice.</b>				
Administrative Staff- Full-T	(52)			0.0%
Faculty-Full-time	32,394	37,097	39,147	5.5%
Faculty-Part-time	11,953	19,125	20,444	6.9%
Faculty-Overload	22,187	8,000	8,000	0.0%
Faculty-Summer	842			0.0%
Medical Insurance	3,920	3,180	3,688	16.0%
Life Insurance	151	161	161	0.0%
Retirement Hlth Ins Emp Matc	189	177	354	100.0%
Instructional Supplies	3,990	3,000	3,000	0.0%
Conference/Meeting Expense	244	300	900	200.0%
<b>Economics</b>				
Faculty-Part-time	3,910	4,500	6,414	42.5%
Faculty-Summer		1,200	1,200	0.0%
Medical Insurance	103			0.0%
Life Insurance	4			0.0%
Retirement Hlth Ins Emp Matc.	1	18	36	100.0%
Instructional Supplies	11	100	100	0.0%

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EDUCATION FUND	1998-1999 Projections	1998-1999 Budget	1999-2000 Budget	Percent Budgeted Variance
oography				
Faculty-Part-time	1,275	1,125	1,202	6.9%
Retirement Hlth Ins Emp Matc		3	6	100.0%
istory				
Faculty-Full-time	28,198	25,534	19,500	-23.6%
Faculty-Part-time	13,094	10,900	11,652	6.9%
Faculty-Overload	1,632	3,300	3,300	0.0%
Faculty-Summer	5,495	2,550	2,550	0.0%
Medical Insurance	1,327	1,792	2,078	16.0%
Life Insurance	122	176	176	0.0%
Retirement Hlth Ins Emp Matc	78	110	220	100.0%
Instructional Supplies	464	900	900	0.0%
Conference/Meeting Expense		300	300	0.0%
uman Services				
Faculty-Full-time	28,109	30,959	36,068	16.5%
Faculty-Part-time	10,936	8,000	8,552	6.9%
Faculty-Overload	1,492	1,785	1,785	0.0%
Faculty-Summer	396	1,000	1,000	0.0%
Medical Insurance	1,942	1,792	2,078	16.0%
Life Insurance	117	130	130	0.0%
Retirement Hlth Ins Emp Matc	73	106	212	100.0%
Consultants	113		200	0.0%
Instructional Supplies	540	800	900	12.5%
Publications and Dues	60			0.0%
Conference/Meeting Expense	108	300	500	66.6%
Political Science				
Faculty-Full-time	18,799	17,023	12,600	-25.9%
Faculty-Part-time	1,548	1,125	1,202	6.9%
Faculty-Overload	1,088			0.0%
Faculty-Summer		1,350	1,350	0.0%
Medical Insurance	742			0.0%
Life Insurance	69			0.0%
Retirement Hlth Ins Emp Matc	52	51	102	100.0%
Instructional Supplies	288	400	400	0.0%
ychology				
Faculty-Full-time	81,949	92,054	99,699	8.3%
Faculty-Part-time	6,291	11,000	11,759	6.9%
Faculty-Overload	11,265	11,750	11,750	0.0%
Faculty-Summer	8,408	7,800	7,800	0.0%
Medical Insurance	5,093	5,627	6,527	16.0%
Life Insurance	360	397	397	0.0%
Retirement Hlth Ins Emp Matc	263	300	600	100.0%
Consultants	34			0.0%

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent
	Projections	Budget	Budget	Budgeted Variance
Instructional Supplies	2,857	1,500	1,500	0.0%
Conference/Meeting Expense		600	600	0.0%
<b>Sociology</b>				
Faculty-Full-time	67,365	52,261	30,739	-41.1%
Faculty-Part-time	1,492	1,000	1,069	6.9%
Faculty-Overload	4,335	3,500	3,500	0.0%
Faculty-Summer	1,445	2,500	2,500	0.0%
Medical Insurance	1,519	1,792	2,078	16.0%
Life Insurance	187	218	218	0.0%
Retirement Hlth Ins Emp Matc	196	154	308	100.0%
Early Retirement	1,734	9,466		-100.0%
Instructional Supplies	216	800	800	0.0%
Conference/Meeting Expense	226	300	300	0.0%
<b>Library Science</b>				
Faculty-Full-time	12,294	10,743	11,500	7.0%
Faculty-Part-time	1,275			0.0%
Faculty-Overload	102			0.0%
Medical Insurance	402			0.0%
Life Insurance	42			0.0%
Retirement Hlth Ins Emp Matc	33	28	56	100.0%
<b>Mathematics</b>				
Faculty-Full-time	125,386		142,060	0.0%
Faculty-Part-time	22,792		25,656	0.0%
Faculty-Overload	1,865		4,200	0.0%
Faculty-Summer	3,202		1,520	0.0%
Medical Insurance	9,509		9,135	0.0%
Life Insurance	468		491	0.0%
Retirement Hlth Ins Emp Matc	315		794	0.0%
Maintenance Services			1,300	0.0%
Instructional Supplies	2,101		1,500	0.0%
Conference/Meeting Expense	322		900	0.0%
<b>Academic Skills</b>				
Prof/Tech- Full-time		28,000		-100.0%
Faculty-Full-time	91,258	89,220	96,845	8.5%
Faculty-Part-time	41,696	12,000	34,208	185.0%
Faculty-Overload	12,542	7,800	12,800	64.1%
Faculty-Summer	4,335	4,950	4,950	0.0%
Medical Insurance	5,833	4,833	5,606	16.0%
Life Insurance	358	411	411	0.0%
Retirement Hlth Ins Emp Matc	296	352	704	100.0%
Instructional Supplies	2,851	5,800	5,800	0.0%
Publications and Dues	856			0.0%
Conference/Meeting Expense	354	600	600	0.0%

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UCATION FUND	1998-1999 Projections	1998-1999 Budget	1999-2000 Budget	Percent Budgeted Variance
i Theta Kappa				
Office Supplies		1,200		-100.0%
Conference/Meeting Expense		1,200		-100.0%
arning Assistance Center				
Faculty-Summer	3,627	3,200	3,200	0.0%
Academic Support-Full-time	38,851	34,164	37,808	10.6%
Clerical-Full-time	10,899		13,538	0.0%
Clerical- Part-time	2,026	12,898		-100.0%
Medical Insurance	4,771	3,835	4,448	16.0%
Life Insurance	173	153	153	0.0%
Retirement Hlth Ins Emp Matc	124	131	262	100.0%
Instructional Supplies	54	100	100	0.0%
Publications and Dues	17			0.0%
Conference/Meeting Expense	322	300	300	0.0%
ult Basic & Secondary Ed				
Faculty-Part-time	65,419	40,680	43,486	6.9%
Medical Insurance	817			0.0%
Life Insurance	25			0.0%
Retirement Hlth Ins Emp Matc	25	106	212	100.0%
an of Business, Tech & Natural Sci				
Administrative Staff- Full-T		47,250	61,440	30.0%
Clerical-Full-time	21,848	20,979	23,261	10.8%
Medical Insurance	1,919	4,833	5,606	16.0%
Life Insurance	88	335	335	0.0%
Retirement Hlth Ins Emp Matc	46	196	392	100.0%
Office Supplies	1,175	1,100	1,100	0.0%
Publications and Dues	68	100	100	0.0%
Conference/Meeting Expense	1,429	1,500	1,500	0.0%
ccounting				
Faculty-Full-time	67,845	64,116	70,589	10.0%
Faculty-Part-time	3,173	2,775	4,569	64.6%
Faculty-Overload	23,714	17,900	17,900	0.0%
Faculty-Summer	5,923	4,750	4,750	0.0%
Medical Insurance	5,069	5,627	6,527	16.0%
Life Insurance	284	371	371	0.0%
Retirement Hlth Ins Emp Matc	278	241	482	100.0%
Office Supplies	100			0.0%
Instructional Supplies	1,392	1,250	1,250	0.0%
Conference/Meeting Expense	340	600	600	0.0%
usiness				
Faculty-Full-time	45,057	50,846	55,649	9.4%
Faculty-Part-time	12,736	13,500	14,431	6.9%

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent Budgeted Variance
	Projections	Budget	Budget	
Faculty-Overload	4,335	3,500	3,500	0.0%
Faculty-Summer		1,080	1,080	0.0%
Medical Insurance	3,240	3,042	3,528	16.0%
Life Insurance	201	224	224	0.0%
Retirement Hlth Ins Emp Matc	136	188	376	100.0%
Office Supplies	16			0.0%
Instructional Supplies	848	500	500	0.0%
Conference/Meeting Expense		300	300	0.0%
 Computer Information Systems				
Faculty-Full-time	73,361	80,916	123,155	52.2%
Faculty-Part-time	12,790	8,000	10,690	33.6%
Faculty-Overload	26,494	8,000	8,000	0.0%
Faculty-Summer	6,116	5,300	5,300	0.0%
Medical Insurance	9,382	7,670	8,897	16.0%
Life Insurance	354	268	268	0.0%
Tuition Reimbursement	1,564			0.0%
Retirement Hlth Ins Emp Matc	319	267	534	100.0%
Office Supplies	144			0.0%
Instructional Supplies	9,873	8,000	8,000	0.0%
Computer Software	5,168			0.0%
Conference/Meeting Expense	381	600	600	0.0%
Instructional Computer Equip	3,356			0.0%
 Office & Administrative Services				
Faculty-Full-time	65,618	50,846	55,649	9.4%
Faculty-Part-time	26,207	21,000	22,449	6.9%
Faculty-Temporary	95			0.0%
Faculty-Overload	16,193	11,000	11,000	0.0%
Faculty-Summer	8,012	3,800	3,800	0.0%
Medical Insurance	1,971	1,792	2,078	16.0%
Life Insurance	227	214	214	0.0%
Retirement Hlth Ins Emp Matc	225	218	436	100.0%
Early Retirement		11,109	15,500	39.5%
Maintenance Services	468			0.0%
Instructional Supplies	1,881	3,250	3,250	0.0%
Conference/Meeting Expense	372	300	300	0.0%
 Electronics				
Faculty-Full-time	87,759	88,947	84,323	-5.1%
Faculty-Part-time	6,624			0.0%
Faculty-Overload	22,196	10,000	10,000	0.0%
Faculty-Summer	2,971	930	930	0.0%
Medical Insurance	5,544	6,083	7,056	16.0%
Life Insurance	367	394	394	0.0%
Retirement Hlth Ins Emp Matc	333	261	522	100.0%
Early Retirement			13,190	0.0%

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent Budgeted Variance
	Projections	Budget	Budget	
Office Supplies	11			0.0%
Instructional Supplies	11,001	10,000	10,000	0.0%
Conference/Meeting Expense	192	600	600	0.0%
Instructional Computer Equip	3,356			0.0%
 /AC				
Faculty-Full-time	75,559	50,846	39,900	-21.5%
Faculty-Part-time	11,605	19,250	20,578	6.9%
Faculty-Temporary	442			0.0%
Faculty-Overload	16,279	13,000	13,000	0.0%
Faculty-Summer	240			0.0%
Medical Insurance	4,741	3,042	3,528	16.0%
Life Insurance	306	224	224	0.0%
Retirement Hlth Ins Emp Matc	255	217	434	100.0%
Office Supplies	260			0.0%
Instructional Supplies	4,313	4,500	4,500	0.0%
Conference/Meeting Expense	229	300	300	0.0%
 Machine Tool				
Faculty-Full-time	34,719	40,283	43,323	7.5%
Faculty-Part-time		2,370	2,533	6.9%
Faculty-Overload	16,161	8,000	8,000	0.0%
Faculty-Summer	1,133			0.0%
Medical Insurance	4,082	3,835	4,448	16.0%
Life Insurance	163	178	178	0.0%
Retirement Hlth Ins Emp Matc	168	127	254	100.0%
Office Supplies	17			0.0%
Instructional Supplies	2,854	2,500	2,500	0.0%
Conference/Meeting Expense	189	300	300	0.0%
 Manufacturing Technology				
Faculty-Full-time	28,348	24,853	27,687	11.4%
Faculty-Overload	1,487	4,000	4,000	0.0%
Medical Insurance	4,167	3,835	4,448	16.0%
Life Insurance	105	115	115	0.0%
Retirement Hlth Ins Emp Matc	80	65	130	100.0%
Office Supplies	1			0.0%
Instructional Supplies	28			0.0%
Conference/Meeting Expense		1,200	1,200	0.0%
Rental- Facilities	6,160			0.0%
 Mechanical Design				
Faculty-Full-time	3,992	14,246	29,656	108.1%
Faculty-Part-time		4,000	4,276	6.9%
Faculty-Overload	1,804	2,000	2,000	0.0%
Faculty-Summer	673	2,000	2,000	0.0%
Medical Insurance	535	896	1,039	16.0%

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent Budgeted Variance
	Projections	Budget	Budget	
Life Insurance	28	57	57	0.0%
Retirement Hlth Ins Emp Matc	24	69	138	100.0%
Instructional Supplies	1,739	2,500	2,500	0.0%
Conference/Meeting Expense		300	300	0.0%
 Agriculture				
Faculty-Part-time		1,050	1,122	6.9%
Retirement Hlth Ins Emp Matc		6	12	100.0%
Instructional Supplies	47	400	400	0.0%
 Natural Science				
Prof/Tech- Full-time	27,275	26,960	28,398	5.3%
Medical Insurance	4,162	3,835	4,448	16.0%
Life Insurance	110	123	123	0.0%
Retirement Hlth Ins Emp Matc	60	70	140	100.0%
Consultants		400	400	0.0%
 Biology				
Faculty-Full-time	95,428	90,440	95,518	5.6%
Faculty-Part-time	2,380	9,200	6,948	-24.4%
Faculty-Overload	19,212	9,200	18,900	105.4%
Faculty-Summer	7,649	4,000	6,000	50.0
Medical Insurance	8,370	7,419	8,606	16.0%
Life Insurance	377	384	384	0.0%
Tuition Reimbursement	782			0.0%
Retirement Hlth Ins Emp Matc	345	282	564	100.0%
Office Supplies	50			0.0%
Instructional Supplies	12,461	7,750	10,000	29.0%
Conference/Meeting Expense	375	900	900	0.0%
 Chemistry				
Faculty-Full-time	92,761	84,171	89,031	5.7%
Faculty-Part-time		3,130	3,345	6.9%
Faculty-Overload	16,967	9,570	9,570	0.0%
Faculty-Summer	6,376	3,130	3,130	0.0%
Medical Insurance	5,546	4,833	5,606	16.0%
Life Insurance	359	359	359	0.0%
Retirement Hlth Ins Emp Matc	321	261	522	100.0%
Instructional Supplies	6,174	5,400	5,500	1.8%
Publications and Dues	28			0.0%
Conference/Meeting Expense	293	600	600	0.0%
 Earth Science				
Instructional Supplies	154		300	0.0%

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent
	Projections	Budget	Budget	Budgeted Variance
<b>Mathematics</b>				
Faculty-Full-time	(1,590)	130,049		-100.0%
Faculty-Part-time	2,550	24,000		-100.0%
Faculty-Overload		2,200		-100.0%
Faculty-Summer		1,520		-100.0%
Medical Insurance	589	7,875		-100.0%
Life Insurance	28	491		-100.0%
Retirement Hlth Ins Emp Matc		397		-100.0%
Instructional Supplies	1,383	1,500		-100.0%
Conference/Meeting Expense		900		-100.0%
<b>Physics</b>				
Faculty-Full-time	62,111	60,433	65,921	9.0%
Faculty-Part-time		1,020	1,090	6.9%
Faculty-Overload	240			0.0%
Faculty-Summer		1,020	1,020	0.0%
Medical Insurance	3,057	5,627	6,527	16.0%
Life Insurance	217	297	297	0.0%
Tuition Reimbursement	1,173			0.0%
Retirement Hlth Ins Emp Matc	156	142	284	100.0%
Instructional Supplies	1,142	1,500	1,500	0.0%
Conference/Meeting Expense		600	600	0.0%
<b>Dean of Corp &amp; Comm Services</b>				
Administrative Staff- Full-T	13,389	11,288	13,140	16.4%
Administrative Staff- Tempor	1			0.0%
Clerical-Full-time	4,394	4,220	4,679	10.8%
Medical Insurance	1,833	959	1,112	16.0%
Life Insurance	72	70	70	0.0%
Retirement Hlth Ins Emp Matc	40	42	84	100.0%
Maintenance Services	464			0.0%
Office Supplies	2,361	2,800	2,500	-10.7%
Publications and Dues	453	300	300	0.0%
Advertising	130			0.0%
Conference/Meeting Expense	958	1,500	1,300	-13.3%
Office Computer Equipment	1,939			0.0%
<b>Accalaureate- Oriented Transfer</b>				
Faculty-Part-time	17,045	30,000		-100.0%
Faculty-Overload	7,326	4,000		-100.0%
Faculty-Summer	5,089			0.0%
Medical Insurance	596			0.0%
Life Insurance	25			0.0%
Retirement Hlth Ins Emp Matc	6			0.0%
Instructional Supplies	2,080	2,150		-100.0%
Advertising	486			0.0%

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent
	Projections	Budget	Budget	Budgeted Variance
Business Occupational				
Faculty-Part-time	396	7,000		-100.0%
Consultants	1,190			0.0%
Instructional Supplies	1,766	600		-100.0%
Conference/Meeting Expense	125			0.0%
Technical Occupational				
Faculty-Part-time	963	5,100		-100.0%
Consultants		500		-100.0%
Instructional Supplies	11	1,000		-100.0%
Remedial Studies				
Faculty-Part-time		1,600		-100.0%
Adult Basic & Adult Secondary Ed				
Faculty-Part-time		1,800		-100.0%
Total Expenditure	3,617,019	3,597,222	3,742,522	4.0%
Community Education				
Pub Srv, Comm Ed, & Cust Trn	11,898		12,000	0.0
Total Revenue	11,898		12,000	0.0%
Faculty-Part-time	12,439	2,000	7,483	274.1%
Faculty-Overload	204			0.0%
Medical Insurance	62			0.0%
Life Insurance	5			0.0%
Consultants	6,016	5,500	6,000	9.0%
Instructional Supplies	865	1,700	1,000	-41.1%
Advertising	7	600	600	0.0%
Conference/Meeting Expense		600	200	-66.6%
Rental- Facilities	198	600	600	0.0%
Total Expenditure	19,798	11,000	15,883	44.3%
Trips & Tours				
Pub Srv, Comm Ed, & Cust Trn	14,775		15,000	0.0%
Total Revenue	14,775		15,000	0.0%
Faculty-Part-time	113			0.0%
Consultants	2,429	1,000	3,000	200.0%
Instructional Supplies	5	500	500	0.0%
Advertising	67	1,500	500	-66.6%

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent Budgeted Variance
	Projections	Budget	Budget	
Conference/Meeting Expense	94	500	500	0.0%
Rental- Facilities	14			0.0%
Other	8,604	11,500	11,500	0.0%
<b>Total Expenditure</b>	<b>11,329</b>	<b>15,000</b>	<b>16,000</b>	<b>6.6%</b>
Senior Programs				
Pub Srv, Comm Ed, & Cust Trn	3,583		5,000	0.0%
<b>Total Revenue</b>	<b>3,583</b>		<b>5,000</b>	<b>0.0%</b>
Faculty-Part-time	895			0.0%
Consultants	425	3,300	3,300	0.0%
Instructional Supplies	14	600	600	0.0%
Publications and Dues	170			0.0%
Advertising	167	1,200	500	-58.3%
Conference/Meeting Expense	1,296	600	600	0.0%
Rental- Facilities		300	300	0.0%
Other	372			0.0%
<b>Total Expenditure</b>	<b>3,341</b>	<b>6,000</b>	<b>5,300</b>	<b>-11.6%</b>
College for Kids				
Pub Srv, Comm Ed, & Cust Trn	3,398		5,000	0.0%
Pub Srv, Comm Ed, & Cust Trn	(308)			0.0%
<b>Total Revenue</b>	<b>3,090</b>		<b>5,000</b>	<b>0.0%</b>
Faculty-Part-time		700	748	6.9%
Consultants	7,297	9,300	9,300	0.0%
Instructional Supplies	1,011	4,000	2,000	-50.0%
Advertising	539	2,500	1,000	-60.0%
Conference/Meeting Expense	(297)	500	500	0.0%
<b>Total Expenditure</b>	<b>8,551</b>	<b>17,000</b>	<b>13,548</b>	<b>-20.3%</b>
Transfers From Other Funds	(300)			0.0%
<b>Total Transfer</b>	<b>(300)</b>			<b>0.0%</b>
Public Service Administration				
Administrative Staff- Part-T	18,734	18,205	19,946	9.5%
Prof/Tech- Part-time	1,331			0.0%
Faculty-Part-time	793			0.0%

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent Budgeted Variance
	Projections	Budget	Budget	
Clerical-Full-time	17,577	16,878	18,715	10.8%
Medical Insurance	3,329	3,835	4,448	16.0%
Life Insurance	73	99	99	0.0%
Retirement Hlth Ins Emp Matc	37			0.0%
Consultants		2,000		-100.0%
<b>Total Expenditure</b>	<b>41,878</b>	<b>41,017</b>	<b>43,208</b>	<b>5.3%</b>
Concert/ Lecture Series				
Pub Srv, Comm Ed, & Cust Trn	31,802		29,000	0.0%
<b>Total Revenue</b>	<b>31,802</b>		<b>29,000</b>	<b>0.0%</b>
Faculty-Part-time	3,635	1,500	4,276	185.0%
Consultants	2,428	3,500	3,500	0.0%
Instructional Supplies	275	1,000	500	-50.0%
Advertising	206	300	300	0.0%
Conference/Meeting Expense	208	700	700	0.0%
Rental- Facilities	141			0.0%
Office Computer Equipment	1,808			0.0%
<b>Total Expenditure</b>	<b>8,703</b>	<b>7,000</b>	<b>9,276</b>	<b>32.5%</b>
Community Serv Computer Seminars				
Pub Srv, Comm Ed, & Cust Trn	14,454		15,000	0.0%
<b>Total Revenue</b>	<b>14,454</b>		<b>15,000</b>	<b>0.0%</b>
Faculty-Part-time	2,323	3,000	3,207	6.9%
Consultants	2,816	7,500	4,000	-46.6%
Maintenance Services	56			0.0%
Instructional Supplies	274	2,000	1,000	-50.0%
Advertising	117	1,000	500	-50.0%
Conference/Meeting Expense	35	1,000	500	-50.0%
Rental- Facilities	402	500	500	0.0%
Instructional Computer Equip		4,000	2,000	-50.0%
<b>Total Expenditure</b>	<b>6,026</b>	<b>19,000</b>	<b>11,707</b>	<b>-38.3%</b>
Health & Personal Development				
Pub Srv, Comm Ed, & Cust Trn	15,491		15,000	0.0%
<b>Total Revenue</b>	<b>15,491</b>		<b>15,000</b>	<b>0.0%</b>

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent Budgeted Variance
	Projections	Budget	Budget	
Faculty-Part-time		500	534	6.9%
Consultants	4,340	4,000	4,000	0.0%
Instructional Supplies	953	1,000	1,000	0.0%
Advertising	388	350	350	0.0%
Conference/Meeting Expense	2,922	500	4,000	700.0%
Rental- Facilities		150	150	0.0%
<b>Total Expenditure</b>	<b>8,605</b>	<b>6,500</b>	<b>10,034</b>	<b>54.3%</b>
<b>Training/ Projects</b>				
Pub Srv, Comm Ed, & Cust Trn	48,064		30,000	0.0%
Pub Srv, Comm Ed, & Cust Trn	(18,753)			0.0%
<b>Total Revenue</b>	<b>29,311</b>		<b>30,000</b>	<b>0.0%</b>
Faculty-Part-time	2,301	500	2,138	327.6%
Faculty-Overload	1,547	500	2,000	300.0%
Medical Insurance	78			0.0%
Life Insurance	8			0.0%
Consultants	11,506	10,000	10,000	0.0%
Instructional Supplies	6,846	6,000	7,000	16.6%
Conference/Meeting Expense	3,984	6,000	1,000	-83.3%
Rental- Facilities	1,269			0.0%
Other Fixed Charges		750	1,500	100.0%
<b>Corporate Company Projects</b>				
Consultants		4,250		-100.0%
Instructional Supplies		500		-100.0%
Conference/Meeting Expense		250		-100.0%
<b>Total Expenditure</b>	<b>27,541</b>	<b>28,750</b>	<b>23,638</b>	<b>-17.7%</b>
<b>Seminars</b>				
Pub Srv, Comm Ed, & Cust Trn	60,058		45,000	0.0%
Pub Srv, Comm Ed, & Cust Trn	(14,699)			0.0%
<b>Total Revenue</b>	<b>45,359</b>		<b>45,000</b>	<b>0.0%</b>
Faculty-Part-time	10,498	2,000	5,345	167.2%
Faculty-Overload	170	2,000	5,000	150.0%
Other Salaries	71			0.0%
Life Insurance				0.0%
Consultants	7,527	10,000	10,000	0.0%
Instructional Supplies	430	6,000	2,000	-66.6%
Conference/Meeting Expense	7	6,000	2,000	-66.6%

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent
	Projections	Budget	Budget	Budgeted Variance
Instructional Computer Equip		4,000	2,000	-50.0%
Corporate Services Admin.				
Prof/Tech- Part-time	15,039	20,000	20,000	0.0%
Consultants	11			0.0%
Maintenance Services	45			0.0%
Office Supplies	2,314			0.0%
Publications and Dues	1,729			0.0%
Advertising	461			0.0%
Conference/Meeting Expense	5,946			0.0%
Office Computer Equipment	1,939			0.0%
Director of Health Careers Ed				
Administrative Staff- Full-T	48,054	46,950	48,804	3.9%
Administrative Staff- Tempor	1			0.0%
Clerical-Full-time	25,362	24,353	27,003	10.8%
Clerical-Overtime	888	500	500	0.0%
Medical Insurance	6,551	6,083	7,056	16.0%
Life Insurance	294	328	328	0.0%
Retirement Hlth Ins Emp Matc	165	188	376	100.0%
Maintenance Services		300	300	0.0%
Office Supplies	267	1,000	900	-10.0%
Instructional Supplies	408	700	500	-28.5%
Computer Software			250	0.0%
Publications and Dues	718	500	600	20.0%
Conference/Meeting Expense	1,252	2,000	2,000	0.0%
Health Careers Education				
Prof/Tech- Full-time	29,545	29,203	30,761	5.3%
Faculty-Part-time		2,500	2,512	0.4%
Medical Insurance	4,162	3,835	4,448	16.0%
Life Insurance	121	133	133	0.0%
Retirement Hlth Ins Emp Matc	65	83	166	100.0%
Office Supplies	160	100	150	50.0%
Instructional Supplies	54			0.0%
Conference/Meeting Expense	81	300	300	0.0%
Instructional Other Equipmen	1,870			0.0%
Clinical Laboratory Science				
Faculty-Full-time	30,946	34,350	38,246	11.3%
Faculty-Part-time	2,578	2,600	2,779	6.9%
Faculty-Overload	1,411	3,840	3,840	0.0%
Faculty-Summer		1,200	1,200	0.0%
Medical Insurance	1,748	1,792	2,078	16.0%
Life Insurance	124	143	143	0.0%
Retirement Hlth Ins Emp Matc	77	110	220	100.0%
Consultants	115			0.0%

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent.
	Projections	Budget	Budget	Budgeted Variance
Maintenance Services	1,981	4,000	4,000	0.0%
Instructional Service Contra	1,161			0.0%
Office Supplies	172	700	700	0.0%
Instructional Supplies	6,410	9,500	9,500	0.0%
Publications and Dues	147			0.0%
Conference/Meeting Expense	934	2,500	2,500	0.0%
 Associate Degree Nursing				
Faculty-Full-time	142,313	152,829	156,965	2.7%
Faculty-Part-time	1,958	2,400	2,565	6.9%
Faculty-Temporary	59	500	500	0.0%
Faculty-Overload	5,567	5,000	5,000	0.0%
Faculty-Summer	7,027			0.0%
Medical Insurance	14,523	13,297	15,424	16.0%
Life Insurance	647	669	669	0.0%
Retirement Hlth Ins Emp Matc	369	420	840	100.0%
Early Retirement		18,943		-100.0%
Consultants		100	100	0.0%
Maintenance Services		500	300	-40.0%
Office Supplies	830	800	700	-12.5%
Instructional Supplies	5,137	5,000	5,000	0.0%
Computer Software	1,235	1,500	1,500	0.0%
Publications and Dues			150	0.0%
Conference/Meeting Expense	1,682	1,400	1,800	28.5%
Instructional Computer Equip	5,226			0.0%
 Nurse Assistant				
Faculty-Part-time	15,907	15,500	16,569	6.9%
Retirement Hlth Ins Emp Matc		40	80	100.0%
Consultants	430	400	500	25.0%
Office Supplies	1	100		-100.0%
Instructional Supplies	359	500	800	60.0%
Instructional Technology Mat	340			0.0%
Conference/Meeting Expense	73	200	300	50.0%
 Licensed Practical Nursing				
Faculty-Full-time	63,748	70,844	76,204	7.5%
Faculty-Part-time	4,211	1,750	2,939	67.9%
Faculty-Overload	226	1,460	400	-72.6%
Faculty-Summer		6,200	6,800	9.6%
Medical Insurance	4,656	6,877	7,977	16.0%
Life Insurance	262	314	314	0.0%
Retirement Hlth Ins Emp Matc	174	210	420	100.0%
Consultants	113			0.0%
Maintenance Services	161	500	300	-40.0%
Office Supplies	408	700	700	0.0%
Instructional Supplies	3,041	3,600	4,600	27.7%

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent
	Projections	Budget	Budget	Budgeted Variance
Computer Software			800	0.0%
Publications and Dues			150	0.0%
Conference/Meeting Expense	386	800	800	0.0%
<b>Radiologic Technology</b>				
Prof/Tech- Part-time	15,897	18,580	18,580	0.0%
Faculty-Full-time	84,020	86,961	94,659	8.8%
Faculty-Part-time		4,930		-100.0%
Faculty-Overload	21,951	9,000	19,000	111.1%
Faculty-Summer	8,502	5,570	5,570	0.0%
Medical Insurance	3,874	4,833	5,606	16.0%
Life Insurance	338	376	376	0.0%
Retirement Hlth Ins Emp Matc	310	327	654	100.0%
Consultants	3,049	1,300	1,300	0.0%
Maintenance Services	3,405	3,650	3,795	3.9%
Instructional Service Contra	997			0.0%
Office Supplies	614	600	500	-16.6%
Instructional Supplies	1,700	3,500	1,500	-57.1%
Instructional Technology Mat			600	0.0%
Computer Software			2,000	0.0%
Publications and Dues	91		100	0.0%
Conference/Meeting Expense	7,742	5,800	5,800	0.0
<b>Dean of Information Systems</b>				
Administrative Staff- Full-T	33,292	28,955	32,105	10.8%
Clerical- Part-time	8,745	8,756	8,756	0.0%
Medical Insurance	1,743	3,042	3,528	16.0%
Life Insurance	135	280	280	0.0%
Retirement Hlth Ins Emp Matc	80	99	198	100.0%
Office Supplies	40	1,500	1,500	0.0%
Instructional Supplies	2,675	2,000	2,000	0.0%
Publications and Dues	575	400	900	125.0%
Conference/Meeting Expense	522	2,600	2,600	0.0%
<b>Learning Resource Center</b>				
Academic Support-Full-time	91,113	85,009	94,928	11.6%
Academic Support-Summer	10,452	10,169	10,738	5.5%
Clerical-Full-time	16,721	16,056	17,803	10.8%
Clerical- Part-time	7,796	7,648	7,648	0.0%
Medical Insurance	7,221	7,875	9,135	16.0%
Life Insurance	415	455	455	0.0%
Tuition Reimbursement	260			0.0%
Retirement Hlth Ins Emp Matc	268	311	622	100.0%
Consultants		2,000	2,000	0.0%
Office Supplies	52			0.0%
Library Supplies	1,202	7,200	5,700	-20.8%
Computer Software		4,770	4,770	0.0%

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COMPARATIVE OPERATING BUDGET**

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UCATION FUND	1998-1999	1998-1999	1999-2000	Percent Budgeted Variance
	Projections	Budget	Budget	
Books and Binding Costs	27,649	40,000	40,000	0.0%
Publications and Dues	21,483	17,700	20,000	12.9%
Other Materials and Supplies	10,346	9,100	8,300	-8.7%
Conference/Meeting Expense	1,392	1,500	1,500	0.0%
Instructional Computer Equip	1,591			0.0%
Computing & Instruct Tech				
Administrative Staff- Full-T	30,506	26,664	29,470	10.5%
Administrative Staff- Tempor	1			0.0%
Prof/Tech- Full-time	34,028	32,500	36,036	10.8%
Prof/Tech- Part-time	6,944			0.0%
Medical Insurance	5,292	6,877	7,977	16.0%
Life Insurance	227	355	355	0.0%
Tuition Reimbursement	1,679			0.0%
Retirement Hlth Ins Emp Matc	149	138	276	100.0%
Maintenance Services	2,241	10,000	10,000	0.0%
Office Supplies	6			0.0%
Instructional Supplies	7,839	10,000	10,000	0.0%
Instructional Technology Mat	206			0.0%
Computer Software	6,205	3,300	3,300	0.0%
Conference/Meeting Expense	840	1,800	1,800	0.0%
Instructional Computer Equip	566			0.0%
Instructional Technology Center				
Academic Support-Full-time	35,713	40,818	43,618	6.8%
Academic Support-Overload		4,740		-100.0%
Clerical-Full-time	23,378	23,045	24,786	7.5%
Medical Insurance	5,143	3,584	4,157	16.0%
Life Insurance	252	269	269	0.0%
Retirement Hlth Ins Emp Matc	141	179	358	100.0%
Maintenance Services	1,635	2,500	2,500	0.0%
Office Supplies	16			0.0%
Instructional Technology Mat	10,020	10,500	13,200	25.7%
Publications and Dues	118			0.0%
Conference/Meeting Expense	607	1,000	1,000	0.0%
Instructional Computer Equip	2,170			0.0%
Instructional Other Equipmen	8,732			0.0%
Administrative Data Processing				
Administrative Staff- Full-T	60,855	56,262	62,289	10.7%
Prof/Tech- Full-time	104,493	130,279	149,251	14.5%
Clerical- Part-time	9,212	8,756	8,756	0.0%
Medical Insurance	10,606	10,950	12,702	16.0%
Life Insurance	595	490	490	0.0%
Retirement Hlth Ins Emp Matc	363	462	924	100.0%
Consultants	1,592			0.0%
Maintenance Services	6,472	12,000	15,650	30.4%

**SAUK VALLEY COMMUNITY COLLEGE**  
**COMPARATIVE OPERATING BUDGET**

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent
	Projections	Budget	Budget	Budgeted Variance
Office Supplies	10,282	13,000	12,500	-3.8%
Computer Software	65,364	63,100	79,450	25.9%
Repair Materials and Supplies	807			0.0%
Publications and Dues	181	250	250	0.0%
Conference/Meeting Expense	440	1,500	3,000	100.0%
 Instructional Data Processing				
Instructional Computer Equip			93,000	0.0%
 VP- Student Services				
Administrative Staff- Full-T	59,729	55,272	67,500	22.1%
Administrative Staff- Tempor	4			0.0%
Clerical-Full-time	24,826	24,396	25,968	6.4%
Medical Insurance	7,903	7,670	8,897	16.0%
Life Insurance	336	378	378	0.0%
SVCC Waivers		500		-100.0%
Retirement Hlth Ins Emp Matc	190	208	416	100.0%
Office Supplies	2,453	2,500	2,500	0.0%
Publications and Dues	436	300	300	0.0%
Conference/Meeting Expense	3,148	3,500	3,500	0.0%
 Other Student Services				
Administrative Staff- Full-T	21,631	22,883	19,876	-13.1%
Administrative Staff- Part-T	3,967			0.0%
Administrative Staff- Tempor	1			0.0%
Prof/Tech- Full-time	22,481	23,662	29,306	23.8%
Clerical- Part-time	9,654	8,771	8,771	0.0%
Medical Insurance	3,594	6,084	7,057	16.0%
Life Insurance	180	284	284	0.0%
SVCC Waivers		380		-100.0%
Retirement Hlth Ins Emp Matc	112			0.0%
Office Supplies	283	100	100	0.0%
Instructional Supplies	550	400	400	0.0%
Publications and Dues	786	800	800	0.0%
Conference/Meeting Expense	401	300	300	0.0%
 Commencement				
Consultants	56	200	200	0.0%
Other Supplies	4,603	8,600	8,600	0.0%
Conference/Meeting Expense	178	200	200	0.0%
 Student Recruitment				
Other Supplies	3,297	3,500	3,500	0.0%
Conference/Meeting Expense	331			0.0%
Recruitment	80			0.0%

**SAUK VALLEY COMMUNITY COLLEGE**  
**COMPARATIVE OPERATING BUDGET**

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent
	Projections	Budget	Budget	Budgeted Variance
Student Health Services				
Other Supplies	29			0.0%
Admissions, Records & Placement				
Administrative Staff- Full-T	46,231	49,579	48,960	-1.2%
Administrative Staff- Tempor	1			0.0%
Prof/Tech- Full-time	36,305	35,000	38,654	10.4%
Clerical-Full-time	49,592	50,211	55,771	11.0%
Clerical-Overtime	1,365	2,500	2,500	0.0%
Clerical- Part-time	8,203	14,968	14,968	0.0%
Clerical-Temporary		1,859	2,000	7.5%
Medical Insurance	16,479	15,555	18,043	16.0%
Life Insurance	493	590	590	0.0%
SVCC Waivers		3,854		-100.0%
Tuition Reimbursement		1,035		-100.0%
Retirement Hlth Ins Emp Matc	278	385	770	100.0%
Office Supplies	11,140	11,000	11,000	0.0%
Publications and Dues	257			0.0%
Conference/Meeting Expense	1,047	2,500	2,500	0.0%
Financial Aid & Veterans Affairs				
Administrative Staff- Full-T	81,200	51,867	40,866	-21.2%
Administrative Staff- Tempor	1			0.0%
Clerical-Full-time	68,896	66,153	73,352	10.8%
Clerical-Overtime	522	3,500	3,500	0.0%
Clerical- Part-time	7,355	7,698	7,698	0.0%
Medical Insurance	10,765	10,461	12,134	16.0%
Life Insurance	465	516	516	0.0%
SVCC Waivers		205		-100.0%
Tuition Reimbursement	300			0.0%
Retirement Hlth Ins Emp Matc	235	338	676	100.0%
Early Retirement		11,049		-100.0%
Maintenance Services	395			0.0%
Office Supplies	7,502	7,000	7,000	0.0%
Conference/Meeting Expense	3,994	6,000	6,000	0.0%
Counseling				
Academic Support-Full-time	141,639	136,679	120,695	-11.6%
Academic Support-Part-time	2,040	5,000		-100.0%
Academic Support-Overload	4,029	4,155	9,400	126.2%
Academic Support-Summer	28,211	27,076	28,592	5.6%
Clerical-Full-time	21,972	21,098	23,393	10.8%
Medical Insurance	12,761	13,502	15,662	16.0%
Life Insurance	584	691	691	0.0%
SVCC Waivers		533		-100.0%
Tuition Reimbursement	221	2,760		-100.0%
Retirement Hlth Ins Emp Matc	434	516	1,032	100.0%

**SAUK VALLEY COMMUNITY COLLEGE  
COMPARATIVE OPERATING BUDGET**

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EDUCATION FUND	1998-1999 Projections	1998-1999 Budget	1999-2000 Budget	Percent Budgeted Variance
Early Retirement	1,703	10,097		-100.0%
Consultants	194			0.0%
Maintenance Services	342			0.0%
Office Supplies	2,902	2,500	2,500	0.0%
Instructional Supplies	2,520	2,500	2,500	0.0%
Publications and Dues	232			0.0%
Conference/Meeting Expense	2,543	5,000	5,000	0.0%
 VP- Administrative Services				
Administrative Staff- Full-T	61,101	55,272	61,625	11.4%
Administrative Staff- Tempor	4			0.0%
Clerical-Full-time	26,730	26,114	28,087	7.5%
Medical Insurance	3,687	5,627	6,527	16.0%
Life Insurance	177	369	369	0.0%
Retirement Hlth Ins Emp Matc	101	213	426	100.0%
Other Employee Benefits	5,364			0.0%
Consultants		2,500	2,500	0.0%
Maintenance Services	244			0.0%
Office Supplies	1,177	1,500	1,500	0.0%
Publications and Dues	1,240	1,000	1,000	0.0%
Conference/Meeting Expense	2,937	3,500	3,500	0.0%
Office Computer Equipment	1,870			0.0%
 Other Institutional				
Clerical-Temporary	8,721			0.0%
SVCC Waivers	1,291			0.0%
Tuition Reimbursement			4,000	0.0%
Maintenance Services	1,657	10,000	10,000	0.0%
Office Supplies	51			0.0%
Maintenance Supplies	49			0.0%
Postage	79,240	67,000	67,000	0.0%
Publications and Dues	11,205	5,000	9,000	80.0%
Other Materials and Supplies	15			0.0%
Recruitment	39,476	25,000	25,000	0.0%
Debt Principal Retirement	48,425	46,551	52,457	12.6%
Interest	6,809	6,607	3,846	-41.7%
Property & Casualty Insurance	35,322	24,000	24,000	0.0%
Site Improvements	12			0.0%
Office Computer Equipment	8,172			0.0%
Office Other Equipment	11,593	80,000	66,234	-17.2%
Technology- Institutional Sy	408			0.0%
Technology- Other Equipment		100,000	100,000	0.0%
 Waivers				
SVCC Waivers	3,411		22,000	0.0%
Adult Basic & Sec. Ed. Waive	81,915	222,000	69,000	-68.9%
Other State Mandated Waivers	312		200	0.0%

**SAUK VALLEY COMMUNITY COLLEGE**  
**COMPARATIVE OPERATING BUDGET**

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UCATION FUND	1998-1999	1998-1999	1999-2000	Percent
	Projections	Budget	Budget	Budgeted Variance
Senior Citizens	16,752		14,000	0.0%
Academic Achievement	35,228		29,000	0.0%
Activity Achievement	15,330		10,000	0.0%
Athletic Achievement	129,788		110,000	0.0%
Total Expenditure	2,735,779	2,860,385	3,080,771	7.7%
<b>Business Office</b>				
Administrative Staff- Full-T	1,583			0.0%
Administrative Staff- Part-T	29,257	24,641	26,146	6.1%
Administrative Staff- Tempor				0.0%
Prof/Tech- Full-time	32,192	30,000	35,297	17.6%
Clerical-Full-time	104,764	101,001	111,203	10.1%
Clerical-Overtime	691	1,000	1,000	0.0%
Clerical- Part-time	10,873		12,000	0.0%
Clerical-Temporary		10,000	600	-94.0%
Medical Insurance	12,161	13,045	15,132	16.0%
Life Insurance	530	610	610	0.0%
SVCC Waivers		240		-100.0%
Tuition Reimbursement	309	510		-100.0%
Retirement Hlth Ins Emp Matc	298	409	818	100.0%
Consultants	16,424	10,000	14,000	40.0%
Maintenance Services	1,141	990	990	0.0%
Office Supplies	7,218	8,200	8,200	0.0%
Publications and Dues	294	250	260	4.0%
Other Materials and Supplies	2,398	2,000	2,000	0.0%
Conference/Meeting Expense	1,640	3,500	3,800	8.5%
Office Computer Equipment	19,163			0.0%
Office Other Equipment	1,201			0.0%
Financial Charges & Adjustme	(4,560)	3,000	3,000	0.0%
<b>Student Chargeback</b>				
Tuition Chargeback	39,463	54,000	54,000	0.0%
Distance Learning Chargeback	146			0.0%
<b>Personnel Office</b>				
Administrative Staff- Full-T	40,460	37,414	41,028	9.6%
Administrative Staff- Tempor	2			0.0%
Medical Insurance	4,073	3,835	4,448	16.0%
Life Insurance	163	183	183	0.0%
Retirement Hlth Ins Emp Matc	91	98	196	100.0%
Office Supplies	788	600	600	0.0%
Printing	1			0.0%
Publications and Dues	1,098	700	700	0.0%
Other Materials and Supplies	1,176	300	300	0.0%
Conference/Meeting Expense	346	2,000	1,000	-50.0%

SAUK VALLEY COMMUNITY COLLEGE  
COMPARATIVE OPERATING BUDGET

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EDUCATION FUND	1998-1999	1998-1999	1999-2000	Percent
	Projections	Budget	Budget	Budgeted Variance
Other Conference & Meeting	6,625	4,500	5,000	11.1%
Office Other Equipment		1,000	1,000	0.0%
Phi Theta Kappa				
Office Supplies	591		1,200	0.0%
Conference/Meeting Expense	3,541		1,200	0.0%
Total Expenditure	336,156	314,026	345,911	10.1%

**SAUK VALLEY COMMUNITY COLLEGE  
COMPARATIVE OPERATING BUDGET**

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OPERATIONS & MAINTENANCE FUND	1998-1999	1998-1999	1999-2000	Percent Budgeted Variance
	Projections	Budget	Budget	
Operations & Maintenance				
Current Taxes	174,759	311,900	330,000	5.8%
Prior Taxes	(235)			0.0%
ICCB Credit Hour Grants	151,385	198,325	162,000	-18.3%
ICCB Equalization Grants	50,325	58,515	58,804	0.4%
Spec Init Grant	1,292			0.0%
Other ICCB Grants			42,300	0.0%
CPPRT	33,611	34,500	35,500	2.8%
Resident Tuition	299,594			0.0%
Resident Tuition-Fall		213,800	206,715	-3.3%
Out of District Tuition	3,212			0.0%
Out of District Tuition- Fall		1,200	1,600	33.3%
Out State Tuition	64			0.0%
Other Sales & Service	5,000	6,000	4,500	-25.0%
Facilities Revenue	21,534	22,000	22,000	0.0%
Investment Revenue	5,877	7,000	7,000	0.0%
State on behalf SURS Revenue			23,000	0.0%
Total Revenue	746,423	853,240	893,419	4.7%
State on behalf SURS Expense			23,000	0.0%
Maintenance Supplies	6,503			0.0%
Interest	35			0.0%
Total Expenditure	6,538		23,000	0.0%
Provision for Contingencies		16,860		-100.0%
Transfers From Other Funds		(59,000)	(15,000)	-74.5%
Total Transfer		(59,000)	(15,000)	-74.5%
Maintenance				
Administrative Staff- Tempor	2			0.0%
Prof/Tech- Full-time	30,366	29,029	25,750	-11.2%
Custodial/Maintenance-Full-t	74,252	77,163	72,725	-5.7%
Custodial/Maintenance-Overti	2,783	2,900	2,900	0.0%
Custodial/Maintenance- Tempo	1,921			0.0%
Medical Insurance	12,628	11,710	13,583	16.0%
Life Insurance	417	487	487	0.0%
Retirement Hlth Ins Emp Matc	254	285	570	100.0%
Maintenance Services	26,317	30,800	30,800	0.0%
Maintenance Supplies	52,900	45,000	45,000	0.0%
Conference/Meeting Expense	1,528	1,200	1,200	0.0%

**SAUK VALLEY COMMUNITY COLLEGE**  
**COMPARATIVE OPERATING BUDGET**

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OPERATIONS & MAINTENANCE FUND	1998-1999	1998-1999	1999-2000	Percent
	Projections	Budget	Budget	Budgeted Variance
<b>Custodial</b>				
Administrative Staff- Tempor	1			0.0%
Custodial/Maintenance-Full-t	123,963	128,782	126,438	-1.8%
Custodial/Maintenance-Overti	1,200	2,000	2,000	0.0%
Custodial/Maintenance- Part-	25,569	30,265	32,265	6.6%
Medical Insurance	18,644	15,042	17,448	16.0%
Life Insurance	512	573	573	0.0%
Retirement Hlth Ins Emp Matc	275	421	842	100.0%
Maintenance Services	2,722	3,000	3,000	0.0%
Maintenance Supplies	19,188	20,000	20,000	0.0%
Conference/Meeting Expense	555	1,000	1,000	0.0%
<b>Grounds</b>				
Custodial/Maintenance-Full-t	37,200	36,926	38,604	4.5%
Custodial/Maintenance-Overti	3,665	1,600	1,600	0.0%
Custodial/Maintenance- Part-	11,465	4,531	6,531	44.1%
Custodial/Maintenance- Tempo	3,998			0.0%
Medical Insurance	5,190	4,833	5,606	16.0%
Life Insurance	151	165	165	0.0%
Retirement Hlth Ins Emp Matc	93	112	224	100.0%
Maintenance Services	10,966	6,500	6,500	0.0%
Maintenance Supplies	18,592	20,000	20,000	0.0%
Vehicle Supplies	1,180	1,500	1,500	0.0%
Conference/Meeting Expense	870	1,000	1,000	0.0%
Site Improvements	2,211			0.0%
Service Equipment	747			0.0%
<b>Utilities</b>				
Gas	87,431	135,000	135,000	0.0%
Oil		200	200	0.0%
Electricity	105,353	114,000	114,000	0.0%
Telephone	48,490	40,000	40,000	0.0%
Refuse Disposal	3,818	4,000	4,000	0.0%
Other Utilities	4,703	5,000	5,000	0.0%
<b>Building and Grounds Administration</b>				
Administrative Staff- Full-T	36,956	39,329	40,166	2.1%
Clerical-Full-time	23,066	22,535	24,237	7.5%
Medical Insurance	4,703	6,083	7,056	16.0%
Life Insurance	278	347	347	0.0%
Retirement Hlth Ins Emp Matc	127	162	324	100.0%
Consultants	769	1,000	1,000	0.0%
Maintenance Services	519			0.0%
Office Supplies	3,050	2,500	2,500	0.0%
Publications and Dues	738	700	700	0.0%
Other Materials and Supplies	1,645	1,000	1,000	0.0%
Conference/Meeting Expense	4,519	2,700	2,700	0.0%

SAUK VALLEY COMMUNITY COLLEGE  
COMPARATIVE OPERATING BUDGET

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ERATIONS & MAINTENANCE FUND	1998-1999	1998-1999	1999-2000	Percent Budgeted Variance
	Projections	Budget	Budget	
Site Improvements	30			0.0%
Building Remodeling	2,840	15,000	10,000	-33.3%
Service Equipment	29,210	29,000	18,000	-37.9%

**STATE OF ILLINOIS**  
**SAUK VALLEY COMMUNITY COLLEGE**

**Annual Budget for Fiscal Year 2000**

**Sauk Valley Community College**  
173 Illinois Route 2  
Dixon, Illinois 61021

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Summary of Revenues, Expenditures and Transfers  
Fiscal Year 2000 Budget

	GENERAL		SPECIAL REVENUE				DEBT SERVICE	CAPITAL PROJECTS		PROPRIETARY FUND	
	Education Fund	Operations & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection & Settlement Fund	Working Cash Fund		Operations & Maintenance Fund (Restricted)	Building Bond Proceeds Fund		
Beginning Balance	\$831,523	\$253,209		\$0	\$28,756	\$5,468,488	\$2,570,784	\$144,043	\$806,431	\$1,058,387	\$1,327,062
Budgeted Revenue	7,365,800	893,419		3,139,123	35,300	686,000	137,500	725,500	640,200	45,000	1,855,040
Budgeted Expenditures	(7,620,800)	(907,543)		(3,161,123)	(34,800)	(607,195)	--	(706,124)	(808,223)	(35,276)	(1,693,351)
Budgeted Transfers from (to) Other Funds	155,000	15,000		22,000	--	--	(137,500)	--	--	--	(54,500)
Budgeted Ending Balance	\$731,523	\$254,085		\$0	\$29,256	\$5,547,293	\$2,570,784	\$163,419	\$638,408	\$1,068,111	\$1,434,251

The Official Budget, which is accurately summarized in this document, was approved  
by the Board of Trustees on June 28, 1999.

ATTEST: \_\_\_\_\_  
Secretary, Board of Trustees

**Sauk Valley Community College**  
**Summary of Operating Revenues by Source**  
**Fiscal Year 2000 Budget**

	<b>Educational Fund</b>	<b>Operations &amp; Maintenance Fund</b>	<b>Total Operating Fund</b>
<b>Local Government</b>			
Taxes - Current Year	<u>\$2,698,000</u>	<u>\$330,000</u>	<u>\$3,028,000</u>
<b>Total Local Government</b>	<u>2,698,000</u>	<u>330,000</u>	<u>3,028,000</u>
<b>State Government</b>			
ICCB Credit Hour Grants	1,310,900	162,000	1,472,900
ICCB Square Footage Grant	--	29,100	29,100
ICCB Equalization Grant	475,900	58,804	534,704
ICCB Small School Grant	106,800	13,200	120,000
ISBE - Vocational Education	68,000	--	68,000
Corporate Personal Property Replacement Taxes	287,000	35,500	322,500
<b>Total State Government</b>	<u>2,248,600</u>	<u>298,604</u>	<u>2,547,204</u>
<b>Federal Government</b>			
Other Federal Revenue	40,000	--	40,000
<b>Total Federal Government</b>	<u>40,000</u>	<u>0</u>	<u>40,000</u>
<b>Student Tuition and Fees</b>			
Tuition	1,686,300	208,315	1,894,615
Fees	143,900	--	143,900
<b>Total Student Tuition and Fees</b>	<u>1,830,200</u>	<u>208,315</u>	<u>2,038,515</u>
<b>Other Sources</b>			
Sales and Service	171,000	4,500	175,500
Facilities Revenue	--	22,000	22,000
Investment Income	67,000	7,000	74,000
Other Revenue	8,000	--	8,000
Revenues on Behalf	303,000	23,000	326,000
<b>Total Other Sources</b>	<u>549,000</u>	<u>56,500</u>	<u>605,500</u>
<b>Total 2000 Budgeted Revenue</b>	<u><u>\$7,365,800</u></u>	<u><u>\$893,419</u></u>	<u><u>\$8,259,219</u></u>

**Sauk Valley Community College**  
**Operating Funds - Summary of Expenditures and Transfers**  
**Fiscal Year 2000 Budget**

	<b>Educational Fund</b>	<b>Operations &amp; Maintenance Fund</b>	<b>Total Operating Fund</b>	<b>%</b>
<b>By Program</b>				
Instruction	\$3,542,730	\$ --	\$3,542,730	41.54%
Academic Support	770,513	--	770,513	9.03%
Student Services	637,560	--	637,560	7.48%
Public Service	194,940	--	194,940	2.29%
Operation & Maintenance of Plant	--	907,543	907,543	10.64%
Institutional Support	2,166,857	--	2,166,857	25.41%
Scholarship, Student Grants, Waivers	308,200	--	308,200	3.61%
<b>Total Budgeted Expenditures</b>	<b>7,620,800</b>	<b>907,543</b>	<b>8,528,343</b>	<b>100.00%</b>
Transfers	(155,000)	(15,000)	(170,000)	
<b>Less Non Operating Item:</b>				
Tuition Chargeback	<u>(54,000)</u>	--	<u>(54,000)</u>	
<b>Adjusted Expenditures</b>	<b><u>\$7,411,800</u></b>	<b><u>\$892,543</u></b>	<b><u>\$8,304,343</u></b>	
 <b>By Object</b>				
Salaries	\$5,254,822	\$373,216	\$5,628,038	65.99%
Employee Benefits	458,000	47,227	505,227	5.92%
Contractual Services	153,427	41,300	194,727	2.28%
General Materials & Supplies	606,864	90,700	697,564	8.18%
Conference & Meeting Expense	131,300	5,900	137,200	1.61%
Fixed Charges	86,453	--	86,453	1.01%
Utilities	--	298,200	298,200	3.50%
Capital Outlay	304,234	28,000	332,234	3.90%
Other	322,700	--	322,700	3.78%
Expenditures on Behalf	303,000	23,000	326,000	3.82%
<b>Total Budgeted Expenditures</b>	<b>7,620,800</b>	<b>907,543</b>	<b>8,528,343</b>	<b>100.00%</b>
Transfers	(155,000)	(15,000)	(170,000)	
<b>Less Non-Operating Item:</b>				
Tuition Chargeback	<u>(54,000)</u>	--	<u>(54,000)</u>	
<b>Adjusted Expenditures</b>	<b><u>\$7,411,800</u></b>	<b><u>\$892,543</u></b>	<b><u>\$8,304,343</u></b>	

**Sauk Valley Community College**  
**Education Fund - Statement of Expenditures**  
**Fiscal Year 2000 Budget**

<b>Instruction</b>		
Salaries	\$2,990,374	
Employee Benefits	236,815	
Contractual Services	26,657	
General Materials & Supplies	118,984	
Conference & Meeting Expense	33,800	
Fixed Charges	3,100	
Capital Outlay	<u>133,000</u>	
		\$3,542,730
<b>Academic Support</b>		
Salaries	565,281	
Employee Benefits	59,232	
Contractual Services	15,330	
General Materials & Supplies	118,970	
Conference & Meeting Expense	<u>11,700</u>	
		770,513
<b>Student Services</b>		
Salaries	528,303	
Employee Benefits	57,457	
Contractual Services	200	
General Materials & Supplies	37,600	
Conference & Meeting Expense	<u>14,000</u>	
		637,560
<b>Public Services</b>		
Salaries	89,393	
Employee Benefits	4,547	
Contractual Services	53,100	
General Materials & Supplies	19,350	
Conference & Meeting Expense	10,000	
Fixed Charges	3,050	
Capital Outlay	4,000	
Other	<u>11,500</u>	
		194,940
<b>Institutional Support</b>		
Salaries	1,081,471	
Employee Benefits	99,949	
Contractual Services	58,140	
General Materials & Supplies	311,960	
Conference & Meeting Expense	61,800	
Fixed Charges	80,303	
Capital Outlay	167,234	
Other	3,000	
Expenses on Behalf	<u>303,000</u>	
		2,166,857
<b>Scholarships, Student Grants &amp; Waivers</b>		
Other	<u>308,200</u>	
		<u>308,200</u>
<b>Total Expenditures</b>		<u><u>\$7,620,800</u></u>

**Sauk Valley Community College  
Education Fund - Statement of Expenditures  
(Continued)  
Fiscal Year 2000 Budget**

**Transfers**

Transfers to Auxiliary Enterprises Fund	(38,500)
Transfers to Restricted Purposes Fund	(22,000)
Transfers from Auxiliary Enterprises Fund	93,000
Transfers from Working Cash Fund	<u>122,500</u>
 Total Transfers from Other Funds	 <u><u>\$155,000</u></u>

**Sauk Valley Community College**  
**Operations and Maintenance Fund - Statement of Expenditures**  
**Fiscal Year 2000 Budget**

**Expenditures**

**Operation & Maintenance of Plant**

Salaries	\$373,216
Employee Benefits	47,227
Contractual Services	41,300
General Materials & Supplies	90,700
Conference & Meeting Expense	5,900
Utilities	298,200
Capital Outlay	28,000
Expenditures on Behalf	<u>23,000</u>

Total Expenditures

\$907,543

**Transfers**

Transfers from Working Cash Fund	<u>15,000</u>
Total Transfers from Other Funds	<u><u>\$15,000</u></u>

**Sauk Valley Community College**  
**Restricted Purposes Fund - Statement of Revenues and Expenditures**  
**Fiscal Year 2000 Budget**

**Revenues**

**State Governmental Sources**

ICCB Special Populations Grant	\$59,359
ICCB Workforce Preparation - Business & Industry	90,736
ICCB Workforce Preparation - Education to Career	96,707
ICCB Workforce Preparation - Welfare to Work	62,400
ICCB Staff Technical Skills Enhancement Grant	18,546
ICCB Advanced Technology Equipment - Instruction Equip	41,309
ICCB Advanced Technology Equipment - Technology Support	140,995
ICCB Leadership and Core Values	20,000
ISBE Vocational Education	76,602
ISBE Adult Education	139,367
Other Illinois Governmental Sources	<u>486,000</u>
	\$1,232,021

**Federal Governmental Sources**

Department of Education	1,470,576
Other Federal Governmental Sources	<u>381,526</u>
	1,852,102

**Other Revenues**

Other	15,000
Revenues on Behalf	<u>40,000</u>
	<u>55,000</u>

**Total Revenue**

\$3,139,123

**Sauk Valley Community College**  
**Restricted Purposes Fund - Statement of Revenues and Expenditures**  
**(Continued)**  
**Fiscal Year 2000 Budget**

**Expenditures**

**Instruction**

Salaries	\$255,975
Employee Benefits	21,151
Contractual Services	61,644
General Materials & Supplies	58,002
Conference & Meeting Expense	14,626
Utilities	63,600
Capital Outlay	231,169
Other	<u>64,611</u>
	<b>\$770,778</b>

**Student Services**

Salaries	190,708
Employee Benefits	34,571
Contractual Services	2,400
General Materials & Supplies	16,450
Conference & Meeting Expense	20,308
Utilities	850
Capital Outlay	1,358
Other	<u>12,251</u>
Revenues on Behalf	<u>40,000</u>
	<b>318,896</b>

**Public Services**

Salaries	98,067
Employee Benefits	11,105
General Materials & Supplies	4,450
Conference & Meeting Expense	34,778
Utilities	950
Capital Outlay	2,750
Other	<u>161</u>
	<b>152,261</b>

**Institutional Support**

Contractual Services	20,000
Conference & Meeting Expense	<u>18,546</u>
	<b>38,546</b>

**Scholarships, Student Grants and Waivers**

Salaries	205,060
Fixed Charges	9,634
Other	<u>1,665,948</u>
	<b>1,880,642</b>

**Total Expenditures**

**\$3,161,123**

**Sauk Valley Community College**  
**Restricted Purposes Fund - Statement of Revenues and Expenditures**  
**(Continued)**  
**Fiscal Year 2000 Budget**

**Transfers**

Transfer from Education Fund	<u>\$22,000</u>
Total Transfers from Other Funds	<u><u>\$22,000</u></u>

**Sauk Valley Community College**  
**Audit Fund - Statement of Revenues and Expenditures**  
**Fiscal Year 2000 Budget**

**Revenues**

**Local Governmental Sources**

Taxes - Current Year	<u>\$34,500</u>
	\$34,500

**Other Sources**

Interest Income	<u>800</u>
	800
Total Revenue	<u><u>\$35,300</u></u>

**Expenditures**

**Institutional Support**  
Contractual Services

Total Expenditures	<u><u>\$34,800</u></u>
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**Sauk Valley Community College**  
**Liability, Protection & Settlement Fund - Statement of Revenues and Expenditures**  
**Fiscal Year 2000 Budget**

**Revenues**

**Local Governmental Sources**

Taxes - Current Year	<u>\$437,000</u>	\$437,000
Other Sources		
Interest Income	241,000	
Revenues on Behalf	<u>8,000</u>	<u>249,000</u>
Total Revenue		<u><u>\$686,000</u></u>

**Expenditures**

**Institutional Support**

Salaries	\$243,003	
Employee Benefits	110,692	
Contractual Services	64,100	
Materials and Supplies	6,300	
Conference and Meetings	4,600	
Fixed Charges	28,000	
Capital Outlay	142,500	
Expenditures on Behalf	<u>8,000</u>	
Total Expenditures		<u><u>\$607,195</u></u>

**Sauk Valley Community College**  
**Working Cash Fund - Statement of Revenues and Expenditures**  
**Fiscal Year 2000 Budget**

**Revenues**

**Other Sources**

Interest Income	<u>\$137,500</u>
	<u><u>\$137,500</u></u>

**Total Revenues**

**Transfers**

Transfer to Education Fund	(\$122,500)
Transfer to Operations & Maintenance Fund	<u>(15,000)</u>
	<u><u>(\$137,500)</u></u>

**Total Transfers to Other Funds**

**Sauk Valley Community College**  
**Bond and Interest Fund - Statement of Revenues and Expenditures**  
**Fiscal Year 2000 Budget**

**Revenues**

**Local Governmental Sources**

Taxes - Current Year	<u>\$712,500</u>
	\$712,500

**Other Sources**

Interest Income	<u>13,000</u>
	13,000
	<u><u>\$725,500</u></u>

**Total Revenues**

**Expenditures**

**Institutional Support**

Bond Principal	<u>\$475,000</u>
Bond Interest	<u>231,124</u>
	<u><u>\$706,124</u></u>

**Total Expenditures**

**Sauk Valley Community College**  
**Operation and Maintenance Fund (Restricted) - Statement of Revenues and Expenditures**  
**Fiscal Year 2000 Budget**

**Revenues**

**Local Governmental Sources**

Taxes - Current Year	<u>\$541,500</u>		\$541,500
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**State Government Sources**

ICCB Deferred Maintenance Grant	<u>86,700</u>		86,700
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**Other Sources**

Interest Income	<u>12,000</u>		12,000
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**Total Revenues**

**\$640,200**

**Expenditures**

**Institutional Support**

Materials and Supplies	\$86,700	
Capital Outlay	<u>721,523</u>	

**Total Expenditures**

**\$808,223**

**Sauk Valley Community College**  
**Building Bond Proceeds Fund - Statement of Revenues and Expenditures**  
**Fiscal Year 2000 Budget**

**Revenues**

**Other Sources**

Interest Income	<u>\$45,000</u>
<b>Total Revenues</b>	<u><b>\$45,000</b></u>

**Expenditures**

**Institutional Support**

Debt Retirement	\$32,331
Interest Expense	<u>2,945</u>
<b>Total Expenditures</b>	<u><b>\$35,276</b></u>

**Sauk Valley Community College**  
**Auxiliary Enterprise Fund - Statement of Revenues and Expenditures**  
**Fiscal Year 2000 Budget**

**Revenues**

Student Fees	\$231,000 *
Sales and Service Fee Sources	929,600
Investment Revenue Sources	24,300
Other Sources	658,140
Revenues on Behalf	<u>12,000</u>
 Total Revenues	 <u><u>\$1,855,040</u></u>

**Expenditures**

Salaries	181,521
Employee Benefits	10,693
Contractual Services	36,735
General Materials and Supplies	1,354,106
Conference and Meeting Expense	58,216
Fixed Charges	14,880
Utilities	500
Capital Outlay	21,000
Other	3,700
Expenditures on Behalf	<u>12,000</u>
 Total Expenditures	 <u><u>\$1,693,351</u></u>

**Transfers**

Transfer to Education Fund	(93,000) **
Transfer from Education Fund	<u>38,500</u>
Total Transfers from Other Funds	<u><u>(\$54,500)</u></u>

\*This figure includes \$93,000 of Technology Fees

\*\*This figure is \$93,000 of Technology Equipment Expenditures

For Board Meeting of  
May 24, 1999

Agenda Item H-1

### **MEDICAL INSURANCE PREMIUMS**

It is recommended that the employee portion of the medical insurance premiums for support, professional/technical, and administrative staff be increased for the next two years as the attached memorandum details.

**RECOMMENDATION:** Board approval of the proposed changes to the medical insurance premiums as detailed.



**SAUK VALLEY  
COMMUNITY  
COLLEGE**

IL Rte. 2, Dixon, IL 61021 • 815/288-5511

**MEMORANDUM**

To: Dr. Richard Behrendt  
From: James Frederick  
Date: April 21, 1999  
Subject: Medical Insurance Premium

I am recommending the following changes to the employee portion of administrative and staff annual medical premiums.

	<u>Current</u>	<u>Effective July 1, 1999</u>	<u>Effective July 1, 2000</u>
Employee Plus One	416.64	483.36	450.00
Family	681.12	790.08	735.60

This would have the effect of catching up the premiums to the faculty's premiums, which were increased on July 1, 1998.

For Board Meeting of  
May 24, 1999

Agenda Item H-2

**PROPOSED**

**SUPPORT STAFF SALARY RANGES**

Following the closed session and discussion, action should be taken on the proposed Support Staff Salary Ranges for the 1999-2000 year.

**RECOMMENDATION:** Appropriate action.

**OFFICE OF THE PRESIDENT  
SAUK VALLEY COMMUNITY COLLEGE**

May 14, 1999

**PROPOSED  
SUPPORT STAFF SALARY RANGES  
1999 - 2000**

<b>SALARY GRADE</b>		<b>MINIMUM</b>	<b>MIDPOINT</b>	<b>MAXIMUM</b>
<b>1</b>	<b>Annual</b>	13,972.00	18,629.00	23,287.00
	Monthly	1,164.00	1,552.00	1,941.00
	Hourly	6.72	8.96	11.20
<b>2</b>	<b>Annual</b>	15,571.00	20,762.00	25,952.00
	Monthly	1,298.00	1,730.00	2,163.00
	Hourly	7.49	9.98	12.48
<b>3</b>	<b>Annual</b>	17,368.00	23,157.00	28,946.00
	Monthly	1,447.00	1,930.00	2,412.00
	Hourly	8.35	11.13	13.92
<b>4</b>	<b>Annual</b>	18,904.00	25,206.00	31,507.00
	Monthly	1,575.00	2,100.00	2,626.00
	Hourly	9.09	12.12	15.15
<b>5</b>	<b>Annual</b>	21,060.00	28,080.00	35,100.00
	Monthly	1,755.00	2,340.00	2,925.00
	Hourly	10.13	13.50	16.88
<b>6</b>	<b>Annual</b>	23,487.00	31,316.00	39,145.00
	Monthly	1,957.00	2,610.00	3,262.00
	Hourly	11.29	15.06	18.82
<b>7</b>	<b>Annual</b>	26,190.00	34,920.00	43,650.00
	Monthly	2,182.00	2,910.00	3,637.00
	Hourly	12.59	16.79	20.99

These ranges use the 1998 - 99 support staff salary ranges and are revised upward by the March 1998 - March 1999 CPI-U increase for the Midwest Region of 1.6%.

For Board Meeting of  
May 24, 1999

Agenda Item H-3

**PROPOSED**

**PROFESSIONAL/TECHNICAL SALARY RANGES**

Following the closed session and discussion, action should be taken on the proposed Professional/Technical Salary Ranges for the 1999-2000 year.

**RECOMMENDATION:** Appropriate action.

OFFICE OF THE PRESIDENT  
SAUK VALLEY COMMUNITY COLLEGE

May 14, 1999

**PROPOSED**

**PROFESSIONAL/TECHNICAL SALARY RANGE**

1999 - 2000

<b><u>SALARY GRADE</u></b>	<b><u>MINIMUM</u></b>	<b><u>MIDPOINT</u></b>	<b><u>MAXIMUM</u></b>
<b>Annual</b>	\$26,960	\$35,947	\$44,934
Monthly	2,247	2,996	3,744
Hourly	12.96	17.28	21.60

This range uses the 1998-99 Professional/Technical salary range and is revised upward by the March 1998 - March 1999 CPI-U increase for the Midwest Region of 1.6%.

Office of the President

For Board Meeting of  
May 24, 1999

Agenda Item H-4

**PROPOSED**

**ADMINISTRATIVE SALARY RANGES**

Following the closed session and discussion, action should be taken on the proposed Administrative Salary Ranges for the 1999-2000 year.

**RECOMMENDATION:** Appropriate action.

OFFICE OF THE PRESIDENT  
SAUK VALLEY COMMUNITY COLLEGE

May 14, 1999

**PROPOSED  
ADMINISTRATIVE SALARY RANGES**

1999-2000

LEVELS	CATEGORY	MINIMUM	MIDPOINT	MAXIMUM
I	Assistant Directors, Coordinators	37,817	47,271	56,725
II	Directors*	41,972	52,465	62,958
III	Deans*	52,874	66,093	79,312
IV	Vice Presidents	62,643	78,304	93,965

These ranges use the 1998-99 actual average salaries for the 17 similar Illinois community colleges as the mid-points for Levels II, III, and IV with a +/- 20% spread. Level I is derived from the 1998-99 SVCC scale using the same average percent increase as II, III, and IV. These comparable ranges are then revised upward by the March 1998 - March 1999 CPI-U increase for the Midwest Region of 1.6% in order to provide updated ranges for 1999-00.

\* The 1998-99 salary averages for directors and deans at the 17 similar Illinois community colleges plus the 1.6% COLA is slightly below our 1998-99 directors and deans midpoint. Therefore, the 1999-00 directors and deans ranges shown here reflects a 1.6% cost-of-living increase.

For Board Meeting of  
May 24, 1999

**Agenda Item H-5**

**SALARY INCREASES**

It is recommended that the salaries for satisfactorily-evaluated support staff, professional/technical staff, and administrators be increased by 5.6% for 1999-2000 and by 4.8% for 2000-01. If approved, these increases will mean that the support staff, professional/technical staff, and administrators will get the same overall increase as the faculty for the three year period from 1998 - 2001.

**RECOMMENDATION:** Board approval of the salary increases of 5.6% for 1999-2000 and 4.8% for 2000-2001 for all satisfactorily-evaluated support staff, professional/technical staff, and administrators.

For Board Meeting of  
May 24, 1999

Agenda Item H-6

### **PART-TIME FACULTY SALARY INCREASES**

It has been three years since we have adjusted part-time faculty salaries and we have fallen somewhat behind similar colleges' part-time salaries. (This proposed increase has been included in the Tentative 1999-00 Budget.)

**RECOMMENDATION:** Board approval of the increase for the salary of part-time faculty as detailed in the attached memorandum, effective Fall, 1999.

**SAUK VALLEY COMMUNITY COLLEGE**  
**INSTRUCTIONAL SERVICES**  
**MEMORANDUM**

---

**DATE:** April 20, 1999

**TO:** Dr. Richard L. Behrendt

**FROM:** James O. Tegtmeyer

**RE:** RECOMMENDATION TO INCREASE SALARIES OF PART-TIME FACULTY

**RECOMMENDATION:**

It is recommended that the salaries of Part-Time Faculty be increased by \$20.00 per credit hour taught, an increase of approximately 5.7% above current expenditures for this item.

**IMPACT:**

If approved, our current rate of per credit hour compensation would change accordingly:

<b><u>RANK</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Faculty with 0 to 4 semesters of service and a baccalaureate	\$325.00	\$345.00
Faculty with 4 and more semesters and a baccalaureate	\$350.00	\$370.00
Faculty with 0 to 4 semesters and a masters	\$350.00	\$370.00
Faculty with 4 and more semesters and a masters	\$375.00	\$395.00

The total increase in expenditures for part-time faculty salaries, assuming the same number of part-time assignments, would be approximately \$26,220.00. The business office has indicated we can absorb this increase into the budget for this coming fiscal year.

**RATIONALE:**

Sauk Valley Community College has fallen behind most local colleges of comparable size as illustrated in the table enclosed.

Secondly, it has been three years since the College has adjusted the rates of this very important unit of the College. It would be impossible to accomplish our goals without their continued service.

js

copy Jim Frederick  
Paula Meyer

## PART-TIME SALARY COMPARISON

COLLEGE	LENGTH OF SERVICE	BACHELORS DEGREE	MASTERS DEGREE
SVCC	0-4 (semesters) 4+	\$325.00 350.00	\$ 350.00 375.00
Illinois Valley	1-5 (years) 6-10 11-15 16+	\$375.00 400.00 425.00 450.00	\$400.00 Summer 425.00 Rates 450.00 475.00
Highland	0-4 (semesters) 4+	\$323.00 338.00	\$362.00 377.00
Kishwaukee		\$320.00	* up to \$560.00
Spoon River	0-8 (years) 9+	\$350.00 400.00	Same
Carl Sandburg	0-4 (years) 5-8 9+	\$351.00 377.00 409.00	Same
Black Hawk	24 steps related to rank and years of service	\$384 to 630	

\*Entry level part-timers are paid at the rate of \$20 per contact hour, thus, a 3 credit course = 48 contact hours = \$960. On a three year cycle part-timers are eligible for a \$2 increase based on performance. Exceptions to the \$20 rate are lawyers - \$25, therapeutic massage - \$35, and nursing clinical - \$30. For instance, a clinical nurse teaching a 3 credit hour course would earn \$480.00 a credit hour.

For Board Meeting of  
May 24, 1999

Agenda Item H-7

## FACULTY RESIGNATION

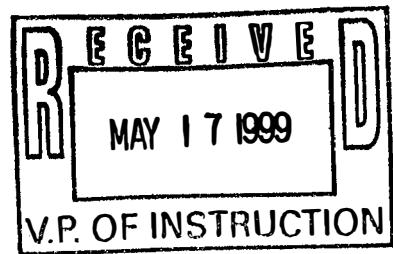
We have received the attached letter of resignation from John Wardell, Professor of Electronics, to be effective July 29, 1999.

**RECOMMENDATION:** Board approval to accept the resignation of John Wardell, Professor of Electronics, effective July 29, 1999.



Sauk Valley  
Community  
College

May 17, 1999



Sauk Valley Community College  
173 IL Rt. 2  
Dixon, IL 61021

Mr. James Tegtmeyer, Acting VP of Instruction:

Please consider this my letter of resignation as Professor of Electronics Technology  
effective July 29, 1999.

Sincerely,

A handwritten signature in cursive script that reads "John Wardell".

John Wardell  
Professor of Electronics Technology

For Board Meeting of  
May 24, 1999

**Agenda Item H-8**

**APPOINTMENT OF VICE PRESIDENT OF ADMINISTRATIVE SERVICES**

The Search Committee and administration are recommending the appointment of Ruth C. Bittner as Vice President of Administrative Services. The College received 12 applications for this position and two candidates were invited to the campus for interviews.

**RECOMMENDATION:** Board approval of the appointment of Ruth C. Bittner of Homewood, IL as Vice President of Administrative Services, effective July 1, 1999 at an annual salary of \$72,500.

**Instructions:** This Recommendation for Appointment form is designed to provide authorization for all new employees and for changes affecting current employees. It can be obtained from the Coordinator of Personnel Services and is to be completed by the department Supervisor/Dean.

1. For new employees complete parts 1, 2 and 3:

**Note:** Special instructions may include conditions for new employees such as a 90 to 120 day probationary period.

The packet of information accompanying this form should contain at the minimum:

- A) Resume and/or application for employment.
- B) Reference checking documents.
- C) Interview evaluation.
- D) Memo indicating that the data compiled by AA/EEO was examined prior to final selection.
- E) Salary justification memo if the proposed salary is higher than the minimum band for that scale.
- F) Copy of the current job description.
- G) Demographics Form.

Once complete, the packet will be reviewed by the Affirmative Action Officer and the Coordinator of Personnel Services.

**Authorizations:**

- A) Applicants signature is required after the candidate has accepted the position. This confirms that the applicant understands and agrees to the terms and salary of the position.
- B) The packet is then reviewed and signed by the appropriate Supervisor/Dean and Vice President acknowledging the recommendation.
- C) Final approving authority will be the President's or the Board of Trustees depending on the position to be filled.

Once approved, the original packet will be forwarded to the Coordinator of Personnel Services.

2. For changes in biographical information complete parts 1, 2 and 3 as instructed above for new employees except, only packet items E), F) and G) are required.
3. For Temporary changes of current employees such as department or account number changes, complete part 1 and Supervisor/Dean's signature of part 3 only. No other information is required to accompany this form.

# SAUK VALLEY COMMUNITY COLLEGE

173 IL Route 2, Dixon, IL 61021

(815) 288-5511

## MEMORANDUM

---

To: Board of Trustees

From: Richard L. Behrendt

Date: May 17, 1999

Subject: Recommendation for Appointment of Ruth C. Bittner as Vice President of Administrative Services

### ANALYSIS OF QUALIFICATIONS

#### Academic

Ruth Bittner holds a Bachelor of Arts Degree in Economics and Western European Studies from Grinnell College, a Master of Arts in Accounting from the University of Iowa and is both a Certified Public Accountant (CPA) and Certified Management Accountant (CMA). In addition, she has earned a certificate in Liberal Arts from the University of Chicago.

#### Professional Background

Ms. Bittner has 17 years of accounting-related professional experience in the private sector and in two community colleges plus eleven years of administrative experience at an Illinois community college.

#### Personal Background

Ms. Bittner displayed excellent written communication skills before her visit to our campus. While here, her interview answers and personal attributes were observed to be excellent. She has an impressive list of accomplishments at Prairie State College and was about to become their Vice President of Business Affairs, effective July 1, 1999. She clearly is well qualified to be the Vice President of Administrative Services at Sauk Valley.

#### References

The committee checked numerous references, both on- and off-list. She has also been recommended by Jack Murphy and highly recommended by Jim Tegtmeier, who worked with her at Prairie State for a number of years. All of them attest to her high level of accounting skills, ability to handle difficult issues, and cooperative attitude

when working with people. Her references were uniformly positive and spoke highly of her readiness to be a vice president.

## ANNOUNCEMENT PROCESS

The position was advertised in the following manner:

1. Internally, an advertisement of the vacancy was distributed throughout the institution.
2. Announcement of the vacancy was distributed to all community colleges in the state of Illinois.
3. An announcement of the vacancy was placed in the Chronicle of Higher Education.

During the search, 12 applications were received. The field was narrowed down to two finalists, references were checked on them, and they were subsequently invited to the campus and interviewed by the Search Committee. In addition, the Vice Presidents as well as the Administrative Services staff were involved in the interview process. Ruth Bittner was selected to be recommended to the Board of Trustees as the next Vice President of Administrative Services.

## **VICE PRESIDENT OF ADMINISTRATIVE SERVICES STAFF**

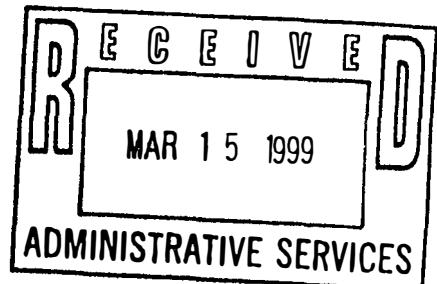
**Paula Meyer, Business Manager  
Ann Apple, Assistant Business Manager  
Curt Devan, Coordinator of Personnel Services  
Jim Frederick, Director of Building and Grounds  
Janet Curfman, Bookstore Manager  
Nancy Breed, Executive Secretary**

## **SEARCH COMMITTEE**

**Richard L. Behrendt, President  
Paula S. Meyer, Business Manager  
Nancy Breed, Executive Secretary  
Janet Curfman, Bookstore Manager  
Carmel Paulsen, Secretary to Building and Grounds**

Ruth C. Bittner  
18617 Palmer Cir.  
Homewood, IL 60430  
home (708) 798-2796  
work (708) 709-3570

March 11, 1999



Curt Devan  
Coordinator of Personnel Services  
Sauk Valley Community College  
173 Illinois Route 2  
Dixon, IL 61021

Dear Mr. Devan:

I would like to apply for the position of Vice President of Administrative Services at Sauk Valley Community College.

The enclosed resume shows that my experience and qualifications match those that the college seeks for this position. I am interested in the position because of the challenges it offers and because of its location - I would like to live in a smaller Midwestern community than the Chicago area.

I have direct experience in the following advertised responsibilities of the position: financial planning, budget, accounting, payroll, tax levies and collections, investments, purchasing, inventory, and auxiliary enterprises. Although my direct job duties to date have not included the other listed responsibilities, during my 14 years of experience at two community colleges I have endeavored to learn as much as possible about such areas in preparation for stepping up to a vice presidency. I feel confident that I can successfully assume responsibility for them.

My experience extends beyond the accounting-oriented jobs listed on my resume. Some of the special projects I've worked on include moderating a National Issues Forum community discussion series, writing a major section of a Title III grant application, coordinating preparation of the institution's first information technology plan, serving on the steering committee and a subcommittee of the College's North Central Association accreditation visit self-study team, and participating as a member of the administrative team in faculty union contract negotiations.

My background meets the advertised qualifications as follows. I hold a master's degree in Accounting from the University of Iowa. I have 14 years of experience in two community college business offices, 10 years of which have been in Illinois and at a management level, working closely with the vice president. I am a daily user of mainframe and microcomputer software applications and am chair of the college's institutional technology resources council. During my tenure, the college has received clean audit opinions every year with fewer than five adjusting entries, and we have earned the Government Finance Officers Association

Certificate of Achievement in Financial Reporting for our Comprehensive Annual Financial Report. I have established excellent relationships with faculty, students, administrators, governing boards and community organizations through daily work activities, teaching, presentations to the board, and participation in volunteer activities. I hold both the CPA and CMA certificates. I served on the administrative team in one round of collective bargaining, and I have prepared financial analyses of negotiations proposals during each bargaining session held during my time at Prairie State College.

Accompanying this letter is my resume and a list of references. I can be reached either at home or at work, at the phone numbers shown above. Thank you.

Sincerely,



Ruth C. Bittner

Homewood, IL 60430

RUTH C. BITTNER

(708) 798-2796 (FAX  
also)

### *Experience*

#### **Prairie State College**, Chicago Heights, Illinois

*Associate Vice President of Business Affairs*, 7/98 to present

*Director of Business Services and Controller*, 12/88 to 6/98

Responsible for College and Foundation general accounting, payables, receivables, payroll, grants reporting, annual audit, investments, budgeting and purchasing; liaison with bookstore and cafeteria contract services; chair of institutional technology council; assist with institutional insurance and facilities planning. Supervise staff of six. Use CASTS, Lotus 123, WordPerfect, MS Office and PowerPoint software. Named CCBO 1995 Regional Business Officer of the Year, Employee of the Month, part of Team of the Month twice. Prairie State College is a public community college.

#### **Metropolitan Community College**, Omaha, Nebraska

*Senior Accountant*, 12/84 to 12/88; *Accountant*, 8/84 to 12/84

Supervised Accountant and four clerks. Responsible for reporting, financial and systems analysis, annual audit, assistance with budget preparation, general ledger maintenance, grants reporting and budget review. Used Colleague and Smart software. Reported to Controller.

#### **Hawkeye Food Systems Inc.**, Iowa City, Iowa

*Accountant*, 5/82 to 8/84

General accounting duties for \$38 million wholesale grocer included general ledger maintenance, financial and operational reporting, payroll backup and annual audit. Reported to Accounting Manager.

### **Teaching**

*Prairie State College*, 8/89 to 12/96 (adjunct)

*Metropolitan Community College*, 3/85 to 12/88 (adjunct)

*University of Iowa*, 8/81 to 5/82 (graduate teaching assistant)

Taught introductory Accounting, Economics and Bookkeeping courses as a part-time adjunct instructor and graduate teaching assistant.

### *Education and Professional Certification*

**C.M.A.** - Certified Management Accountant, 4/90.

**C.P.A.** - Certified Public Accountant, 5/82.

**M.A.** - Accounting, University of Iowa, 5/82.

**B.A.** - Economics/Western European Studies, Grinnell College, 5/80.

**Certificate in the Liberal Arts** - The Basic Program of Liberal Education for Adults, University of Chicago, 6/97.

### *Professional Activities*

#### **Institute of Management Accountants**, Omaha and Calumet chapters, 3/86 to present

Board member, President of Calumet chapter 1994-95. National Director and board member for Mid-America Regional Council.

#### **B'nai Yehuda Beth Sholom**, Homewood, Illinois, 6/90 to present

Board member, treasurer, committee chairperson.

#### **Grinnell College**, 9/85 to present

Volunteer local alumni admission representative.

#### **Junior Achievement**, 1/98 to present

Volunteer "consultant" for sixth grade school programs.

For Board Meeting of  
May 24, 1999

**Agenda Item H-9**

**APPOINTMENT OF DIRECTOR OF ADMISSIONS, RECORDS, AND PLACEMENT**

The College received six applications for the position of Director of Admissions, Records, and Placement and it was the unanimous decision of the administration and the Search Committee to offer the job to Cindy Alfano.

**RECOMMENDATION:** Board approval of the appointment of Cindy Alfano as Director of Admissions, Records, and Placement at an annual salary of \$51,000 (pro-rated), effective June 1, 1999.

**Instructions:** This Recommendation for Appointment form is designed to provide authorization for all new employees and for changes affecting current employees. It can be obtained from the Coordinator of Personnel Services and is to be completed by the department Supervisor/Dean.

1. For new employees complete parts 1, 2 and 3:

**Note:** Special instructions may include conditions for new employees such as a 90 to 120 day probationary period.

The packet of information accompanying this form should contain at the minimum:

- A) Resume and/or application for employment.
- B) Reference checking documents.
- C) Interview evaluation.
- D) Memo indicating that the data compiled by AA/EEO was examined prior to final selection.
- E) Salary justification memo if the proposed salary is higher than the minimum band for that scale.
- F) Copy of the current job description.
- G) Demographics Form.

Once complete, the packet will be reviewed by the Affirmative Action Officer and the Coordinator of Personnel Services.

**Authorizations:**

- A) Applicants signature is required after the candidate has accepted the position. This confirms that the applicant understands and agrees to the terms and salary of the position.
- B) The packet is then reviewed and signed by the appropriate Supervisor/Dean and Vice President acknowledging the recommendation.
- C) Final approving authority will be the President's or the Board of Trustees depending on the position to be filled.

Once approved, the original packet will be forwarded to the Coordinator of Personnel Services.

2. For changes in biographical information complete parts 1, 2 and 3 as instructed above for new employees except, only packet items E), F) and G) are required.
3. For Temporary changes of current employees such as department or account number changes, complete part 1 and Supervisor/Dean's signature of part 3 only. No other information is required to accompany this form.

**SAUK VALLEY COMMUNITY COLLEGE  
VICE PRESIDENT OF STUDENT SERVICES**

**MEMORANDUM**

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**TO:** Richard Behrendt

**FROM:** Joan E. Kerber *JK*

**DATE:** May 13, 1999

**SUBJECT:** Recommendation for appointment of Cindy Alfano for  
Director of Admissions, Records and Placement

**ANALYSIS OF QUALIFICATIONS:**

**Academic:** Cindy Alfano holds a Masters of Science Degree in Educational Psychology from University of Wisconsin-Milwaukee and a Bachelors of Science Degree in Human Services from the University of Wisconsin-Oshkosh. Ms. Alfano also has completed approximately 25 course hours towards an Educational Psychology doctoral program.

**Professional Background:** Ms. Alfano has been employed at Sauk Valley Community College since September 1988 where she has served in a variety of different capacities: Student Support Services Counselor, Sept.1988-Jan.1990; Acting Coordinator of Counseling, Aug. 1994-Jan. 1995; Counselor, Jan.1990-Nov. 1998; and Acting Director of Admissions, Nov. 98 to present.

**Professional Qualifications:** Ms. Alfano received outstanding recommendations from every contact person at Sauk Valley Community College –many from unsolicited individuals. Ms. Alfano has done an exemplary job as Acting Director of Admissions in all aspects including marketing, recruiting, special programs and office supervision. It is clear that she has the ability to be task oriented and people oriented at the same time – both of which are needed in this particular position.

**Announcement Process:** The position was advertised internally, as well as in The Chronicle of Higher Education, The Rockford Register Star, The Sterling Gazette, and The Dixon Evening Telegraph. Six applications were received for the position.

**Selection Process:** The selection and screening committee made reference calls on two candidates. The committee included:

Joan Kerber – Vice President of Student Services (Chair Person)  
Tom Breed – Coordinator of Counseling  
Cheryl Bertolozzi- Secretary to Director of Admissions, Records and Placement  
Pam Clodfelter – Coordinator of Career Services  
Patrick Land – Technology Instructor  
Peter Noll - Registrar  
David Peterson – Director of Financial Aid and Veteran Services  
Janet Matheney - Counselor  
Peggy White – Coordinator of Clinical Lab Sciences

Also assisting in the search:

Renate Bardo – Admissions Assistant  
Patty Reighter – Admissions Assistant

Additional interviews were conducted with Curt Devan, Dr. Jim Tegtmeyer, Jim Frederick, and Dr. Richard Behrendt.

March 14, 1999

Curt Devan  
Coordinator of Personnel Services  
Sauk Valley Community College  
173 IL Route 2  
Dixon, Illinois 61021

Dear Mr. Devan,

As the current Acting Director of Admissions, Records, and Placement at Sauk Valley Community College, I wish to express my interest in continuing in this position on a permanent basis. I have found this five-month appointment to be extremely challenging and rewarding and I believe my leadership skills, counseling background, and varied experiences in student services make me an excellent candidate for this position.

My enclosed resume outlines the ten years of experience I have had in the Student Services Division at Sauk Valley Community College. These vast experiences have provided me with a well-rounded background and the skills necessary to be an effective and successful Director. I am extremely knowledgeable of the institution, its programs, degrees and services. As the Acting Director since November 1998, this knowledge and experience has allowed me to effectively promote the college and provide leadership within the office. Also, in my coordinator and counseling roles, I have always been active in the recruitment process. These experiences have enabled me to now successfully coordinate all TGIF programs, organize the high school recruitment program, and represent the SVCC at local fairs, expositions and community organizations. Since the first of the year, I have visited each high school in the district to promote the Honors Credit In Escrow program, returned to each high school to meet with prospective students, scheduled all high school assessment dates and scheduled nearly all high school registration dates. As a result of my experiences as Acting Director and as a member of Rock River Guidance Association, I have networked and established strong connections with high school counselors. Finally, I am very knowledgeable of the career planning and job placement process. I have worked with many students deciding on a career, those preparing for employment, and am actively involved in the planning of the 1999 Career Fair.

In the short time as Acting Director I believe I have continued the tradition of excellence previously established by those before me and have made strides in implementing new programs. I invited faculty, staff, and student ambassadors to join me in visiting area high schools. This has proven to be a very positive experience for prospective students by allowing them the opportunity to connect with more than one person at SVCC, a key in student recruitment. I also hope to establish a more visible presence at the Whiteside Area Vocational Center. I, along with a faculty member from one of Sauk's career programs, will be visiting the Whiteside Area Vocational Center for an entire day to meet with students. Internally, I have focused on enhancing the teamwork philosophy within the office through monthly staff meetings, recognizing the dedication and hard work of all staff, and establishing an environment of support and honesty. Also, in working closely with other offices on campus, I was instrumental in creating an improved, more accurate purge process.

In my tenure at Sauk I have had experience coordinating various programs and an office. As Coordinator of Retention, I was responsible for facilitating a college-wide retention committee, exploring strategies to enhance student success, and developing programs geared at increasing student retention. Also, I served on the college-wide marketing committee and was actively involved in the strategic/operational planning process for the students services division. I have also coordinated the Wellness Center, which offered to students programs relating to health issues. My duties included recruiting and training Peer Leaders and writing, implementing and supervising several mini-grants. Lastly, I have served as the Coordinator of Counseling for one semester (sabbatical replacement). In this position I supervised the daily operations of the Counseling Office, as well as, hired, trained, and evaluated staff. These leadership experiences lend themselves well to the duties and responsibilities of the Director of Admissions, Records, and Placement.

Furthermore, my counseling background provided me with a wealth of knowledge that enhanced the recruitment process. As Counselor, my primary responsibility was to provide academic, career, and personal counseling to a diverse student body. My other responsibilities included teaching a Student Success course, serving on various college and community organizations, and handling course and program articulation. I also have extensive computer skills. I developed numerous publications and flyers, created and maintained the web pages for the Counseling Office, and am experienced with the Banner computer system. Over the years I have also become knowledgeable of financial aid guidelines and have been involved in many student activities. This background has provided me with the knowledge and skills necessary to step into the Acting Director position.

Finally, as a first generation college student, my background is similar to many of the students at Sauk Valley Community College. From this experience, I know firsthand the challenges and struggles first generation college students face in pursuing an education. This personal experience allows me to both empathize and relate well with many of the students enrolled in our institution.

In conclusion, I believe my many varied experiences at Sauk would make me an excellent candidate for the Director of Admissions, Records and Placement. I welcome the opportunity to discuss this position or perhaps arrange an interview. I can be reached by phone at (815) 626-9106 or by e-mail at [alfanocm@essex1.com](mailto:alfanocm@essex1.com).

Sincerely,

  
Cindy Alfano

Enclosures

# CINDY ALFANO

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• Sterling, Illinois 61081 • (815) 626-9106

## SUMMARY OF QUALIFICATIONS

- ◆ Extensive counseling background coupled with strong organizational skills.
- ◆ Demonstrated leadership skills while utilizing a teach approach.
- ◆ Effective problem solver using excellent written and verbal skills.
- ◆ Proficient computer skills: Word, Excel, PowerPoint, Lotus Approach, Internet, and web page development.

## PROFESSIONAL EXPERIENCE

### Administrative

- ◆ Implement and supervise a comprehensive admissions and registration program.
- ◆ Coordinate the high school relations, recruitment, and visitation program.
- ◆ Provide leadership to faculty and staff. Was selected to participate in the National Institute for Leadership Development.
- ◆ Developed, implemented, and coordinated college-wide retention efforts.
- ◆ Served as Assistant Transfer Coordinator for course articulation.
- ◆ Prepare and submit reports regarding admissions, retention, and assessment efforts.
- ◆ Researched and evaluated the effectiveness of placement instruments.
- ◆ Coordinated placement testing for the college.
- ◆ Implemented a new computerized placement-testing instrument.
- ◆ Supervised daily activities of the Counseling Office.
- ◆ Trained and evaluated Counseling Office staff.
- ◆ Work closely with various student organizations in developing and implementing programs.

### Programming/Publications

- ◆ Developed and maintained transfer guides for use by students and staff.
- ◆ Created and maintained the web pages outlining the services offered by the Counseling Office.
- ◆ Designed and implemented new placement testing process for students with special needs.
- ◆ Create publications such as "Student Success" handbook, new student guide, informational newsletter, and promotional flyers.
- ◆ Developed multimedia presentations for recruitment and classroom purposes.
- ◆ Developed and served as the Coordinator of the Wellness Center which implemented educational programs relating to health issues.
- ◆ Recruited, trained and supervised Wellness Center Peer Leaders.

### Counseling

- ◆ Provided academic, career, personal, and transfer counseling to a variety of students including traditional, non-traditional, high risk, and students with special needs.
- ◆ Teach "Student Success" and "Career Decision Making" courses.
- ◆ Counseled female athletes and tracked their academic performance in cooperation with coach.

- ◆ Served on various college committees: Enrollment Task Force, Retention, Instructional Standards, Curriculum, Student Grievance, Student Services, and Wellness Action Team.
- ◆ Assisted with college workshops including College Night, High School Visitations, and College Planning for Returning Adults.
- ◆ Utilized various career assessment instruments/programs: DISCOVER, Strong Interest Inventory, Myers Briggs Type Indicator, Self-Directed Search, and Horizons.
- ◆ Worked closely with Career Specialist in providing career services to students.
- ◆ Served as the Allied Health Counselor and took part in the selection process.
- ◆ Developed and implemented study skills workshops.

## **EMPLOYMENT HISTORY**

Sauk Valley Community College • Dixon, Illinois 61021• September 1988 to present

Acting Director of Admissions	November 1998 to the present
Coordinator of Retention	August 1995 to November 1998
Counselor/Assistant Professor	January 1990 to November 1998
Coordinator of Counseling	August 1994 to January 1995, sabbatical replacement
Student Support Services Counselor	September 1988 to January 1990

## **EDUCATION**

Northern Illinois University and Western Illinois University

Completing courses in Educational Psychology doctoral program and courses of interest including Students with Special Needs, Research and Planning, Accounting, and Instructional Technology.

University of Wisconsin-Milwaukee

**M.S. Educational Psychology, Community Counseling** August 1988

University of Wisconsin-Oshkosh

**B.S. Human Services, Substance Abuse Concentration** August 1985

## **RELATED EXPERIENCE**

Fieldwork/Practicum Counselor	University of Wisconsin-Milwaukee (1987-88)
Career Services Assistant	University of Wisconsin-Milwaukee (1987-88)
Research Assistant	University of Wisconsin-Milwaukee (1986-87)
Fieldwork Counselor	Fox Valley Technical Institute in Oshkosh, WI (1985)

## **PROFESSIONAL ORGANIZATIONS**

Illinois Community College Admissions  
and Records Officers Organization  
Illinois Counseling Association  
Illinois College Counseling Association

Illinois Association of Collegiate Registrars  
and Admissions Officers  
Rock River Guidance Association  
United Counties AIDS Network

For Board Meeting of  
May 24, 1999

Agenda Item H-10

### FACULTY APPOINTMENT

Five applications were received for our Computer Information Systems vacancy. One candidate was invited on-campus for an interview and the Search Committee and administration are recommending the appointment of M. Cathy Vandercreek as Assistant Professor of Computer Information Systems. Ms. Vandercreek is a Sauk graduate from Morrison, IL.

**RECOMMENDATION:** Board approval of the appointment of M. Cathy Vandercreek as Assistant Professor of Computer Information Systems at a 9-month (Assistant Professor Step 5) salary of \$31,569, effective August 20, 1999.

**Instructions:** This Recommendation for Appointment form is designed to provide authorization for all new employees and for changes affecting current employees. It can be obtained from the Coordinator of Personnel Services and is to be completed by the department Supervisor/Dean.

- 1 For new employees complete parts 1, 2 and 3:

**Note:** Special instructions may include conditions for new employees such as a 90 to 120 day probationary period.

The packet of information accompanying this form should contain at the minimum:

- A) Resume and/or application for employment.
- B) Reference checking documents.
- C) Interview evaluation.
- D) Memo indicating that the data compiled by AA/EEO was examined prior to final selection.
- E) Salary justification memo if the proposed salary is higher than the minimum band for that scale.
- F) Copy of the current job description.
- G) Demographics Form.

Once complete, the packet will be reviewed by the Affirmative Action Officer and the Coordinator of Personnel Services.

**Authorizations:**

- A) Applicants signature is required after the candidate has accepted the position. This confirms that the applicant understands and agrees to the terms and salary of the position.
- B) The packet is then reviewed and signed by the appropriate Supervisor/Dean and Vice President acknowledging the recommendation.
- C) Final approving authority will be the President's or the Board of Trustees depending on the position to be filled.

Once approved, the original packet will be forwarded to the Coordinator of Personnel Services.

- 2 For changes in biographical information complete parts 1, 2 and 3 as instructed above for new employees except, only packet items E), F) and G) are required.
- 3 For Temporary changes of current employees such as department or account number changes, complete part 1 and Supervisor/Dean's signature of part 3 only. No other information is required to accompany this form.

## SAUK VALLEY COMMUNITY COLLEGE INSTRUCTIONAL SERVICES

### MEMORANDUM

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**TO:** Dr. Richard L. Behrendt  
**FROM:** Dr. James O. Tegtmeier  
**DATE:** May 17, 1999  
**SUBJECT: RECOMMENDATION TO EMPLOY M. CATHY VANDERCREEK**

I am pleased to recommend the employment of M. Cathy Vandercreek as Assistant Professor of computer information systems effective August 20, 1999. Moreover, Cathy is recommended to be placed at step 5 on the salary schedule at a salary of \$31,569.

#### **Announcement Process**

The computer information systems faculty position was advertised in The Dixon Evening Telegraph, The Sterling Daily Gazette, and the Chronicle of Higher Education.

#### **Application Responses**

Five applications were received.

#### **Screening**

The screening committee consisted of Mary Lou Kidder, Dennis Day, Kevin Megill, Walt Clevenger, Tom Breed, and Jim Tegtmeier. Three candidates emerged as finalists and the process of screening continued. One had accepted another position and a decision was made not to invite a second finalist for an interview. The third candidate was invited on campus and did interview with the committee, Jim Tegtmeier, Curt Devan and the College President, Richard L. Behrendt.

#### **Qualifications**

1. Academic Background

Ms. Vandercreek obtained an associate in applied science degree from Sauk Valley

Community College, a baccalaureate through the Board of Governors at Western Illinois University, and a master of science in instructional technology and telecommunications for Western Illinois University. Ms. Vandercreek is currently pursuing an advanced Internet certificate from the University of Illinois here at Sauk Valley Community College via the satellite.

2. Professional Background

Ms. Vandercreek has five years of successful experience as a programmer for the Eastern Iowa Community College District and she has served as a part-time instructor of computer science for Sauk Valley Community College during the past four years.

3. References

References have referred to Cathy Vandercreek as “outstanding.” Her classroom presentations were noted to be especially “clear and concise.” Her relationship with students is considered “excellent,” and she was described as “one of our very best.”

I recommend the employment of M. Cathy Vandercreek without hesitation of any kind.

js

## ***M. CATHY VANDERCREEK***

Morrison, IL 61270-9519  
(815) 772-7182 E-mail: [creek@essex1.com](mailto:creek@essex1.com)

April 30, 1999

Mr. Curt Devan  
Coordinator of Personnel Services  
Sauk Valley Community College  
173 Illinois Route 2  
Dixon IL 61021

Dear Mr. Devan:

Please accept this letter and enclosed resume as application for the position of Computer Information Systems Instructor. I have been teaching various computer courses part-time for Sauk Valley College for four years, while completing my Bachelor's and Master's degrees.

My instructional and training experience includes introductory computer courses such as Introduction to: Windows, Internet, MS-Office, MS-Word, MS-Works, data base and spreadsheet technology. I have taught these courses primarily for student residents of Winning Wheels (at the Lyndon Progress Center), community and corporate courses, and College for Kids.

My computer experience includes designing, programming and maintaining COBOL and CICS systems for Scott, Clinton and Muscatine Community Colleges in Iowa, through the Eastern Iowa Community College District. I was also responsible for designing, programming and maintaining, and training users in the UNIVERSE data base for the Student Record System.

Schooling includes computer programming languages on IBM microcomputers and mainframes; relational data bases; systems and course analysis and design - both online and in the classroom; instructional technology; research methodology; operating systems; photography and video production; graphic design; educational technology and training; development, production, and evaluation of instructional and training materials; software development; media utilization; business; and accounting. I created two instructional website prototypes: one for Windows 95 and one for Hiking Safety.

I can accept responsibility and have above average ability in both written and oral communications. I would appreciate an interview at your convenience and can be reached at the above address, phone or E-mail.

Thank you for your time and consideration. I look forward to hearing from you.

Sincerely,

*M. Cathy Vander Creek*

M. Cathy Vander Creek  
enclosures (4)

## ***M. CATHY VANDERCREEK***

Morrison, IL 61270-9519

(815) 772-7182 E-mail: creek@essex1.com

### **CAREER OBJECTIVE**

A position within a college structure that fully utilizes my abilities with personal computers, electronic communications and instruction. Ultimately, this position would provide opportunity for future growth while utilizing my instructional skills, and those in design, planning, organizing and problem solving.

### **TECHNICAL KNOWLEDGE**

#### PERSONAL COMPUTERS

Software:

Adobe (Acrobat, PhotoShop, Premiere), Appleworks, dBASE, Fax, HyperStudio, Internet, MS-Office (Word, Access, Excel, PowerPoint), MS-Works, PerfectOffice (Paradox, Presentations, QuattroPro, WordPerfect)

Hardware:

Apple IIe, MacIntosh, IBM 386-486, Pentium

Operating Systems:

Apple-DOS, MS-DOS(v6.2), ProDOS

#### MAINFRAME

Languages:

COBOL, JCL(OS-DOS), SQL(limited)

Software:

CICS, ICCF, SYNCSORT, UNIVERSE, VOLLIE, LIBRARIAN

Hardware :

IBM 3090, IBM 4300, IBM 9370

Operating Systems:

VSAM, VSE/SP

### **BACKGROUND**

#### SAUK VALLEY COMMUNITY COLLEGE, Dixon, IL - *Instructor*

1995-present

Teaching computer classes (full semester, community and corporate) using multimedia technology: database and spreadsheet software, Internet (Archie, FTP, HTML, mIRC, Netscape, WWW), MS-Office, MS-Works, Windows. Students include Special Ed and elderly.

#### EASTERN IOWA COMMUNITY COLLEGE DISTRICT, Bettendorf, IA - *Programmer*

1990-1995

Responsible for Student Record System; Developed, installed, maintained and modified CICS and batch programs; Wrote and implemented new system for Special Needs users; Trained users.

UNIVERSE Query System: Constructed users manual; Formulated a monthly reporting system for data base users; Wrote and executed queries; Converted queries to batch programs for faster processing.

#### NIELSEN CLEARING HOUSE, Clinton, IA - *Process Support Specialist*

1988-1990

Created customized reports for clients; Investigated and corrected maintenance problems; Assisted Statistics Department with special requests; Ran traces on coupons and retailers.

### **EDUCATION**

Advanced Internet Certificate - University of Illinois (through SVCC satellite)	currently pursuing
MS - Instructional Technology and Telecommunications - Western Illinois University	1998
BA - Board of Governors - Western Illinois University	1997
AAS - Data Processing - Sauk Valley Community College	1988
Certificate in Computer Programming - Sauk Valley Community College	1988
DPMA Scholarship Award	1987

Odell Public Library  
307 S. Madison St. Morrison, IL 61270  
<http://www.rbls.lib.il.us/mor/index.html>

To Sauk Valley College  
Attention: Curt Devan  
re: Cathy Vandercreek

Dear Curt

I am writing a letter in reference for Cathy Vandercreek at her request. I met Cathy while she was teaching introduction to windows at the Odell Public Library. She was well prepared to teach these classes and was early everyday to set up before her students arrived. Talking to her students they all learned something about computers and for some of them they got over the fear of using Windows. She was approached by several people that were not taking the classes to see if she would offer this again. I think the classes went over well and we hope to continue to be partners in this venture.

Connie Boonstra

A handwritten signature in cursive script that reads "Connie Boonstra".

Director Odell Public Library



815 / 288-5511  
1-800 / 843-7430

# Sauk Valley Community College

173 IL ROUTE 2  
DIXON, IL 61021-9112

## Corporate & Community Services MORRISON AREA

30 April 1999

Curt Devan, Coordinator of Personnel Services  
Sauk Valley Community College  
173 Illinois Route Two  
Dixon, Illinois 61021-9112

Fax: 815-288-5958, page 1 of 1

Dear Curt:

This purpose of this letter is to offer my endorsement for Kathy Vandercreek for the faculty position in Computer Information Systems at the College.

Since spring semester of 1995 Kathy has taught beginning, intermediate and advanced Windows and Works courses for Corporate and Community Services in the Morrison area. For each class Kathy developed a thorough and interesting curriculum within the nine-week time frame.

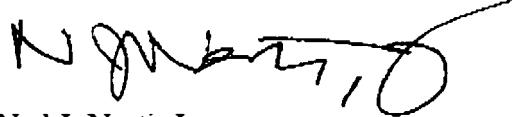
On several occasions I observed Kathy teaching and her presentations were clear and explanations concise. She does an outstanding job explaining/demonstrating concepts using vocabulary students could easily understand.

Kathy has excellent classroom management and a good rapport with students of different ages. She is patient and listens to her students. Her lesson plans are comprehensive and well thought out.

In addition, former students have commented on how much they have enjoyed and learned in Kathy's class and students return to take advanced classes.

I believe Kathy would be a valuable addition to the Sauk computer faculty. Should you require additional information do not hesitate to contact me at school, 815-772-7264, extension 17.

Sincerely yours,



Ned J. Nesti, Jr.  
Area Coordinator

For Board Meeting of  
May 24, 1999

Agenda Item I-1

BOARD RESOLUTION AND PROPOSED POLICY  
116.02 GOVERNMENTAL ETHICS AND STATE GIFT BAN COMPLIANCE  
(FIRST READING)

Attorney Pace has recommended the Board approve the attached resolution and new policy so that we are in compliance with the State Gift Ban Act by July 1, 1999.

RECOMMENDATION: Board approval of the attached resolution and first reading of Board Policy 116.02 Governmental Ethics and State Gift Ban Compliance.

**RESOLUTION**  
**SAUK VALLEY COMMUNITY COLLEGE**

WHEREAS, the General Assembly has enacted the State Gift Ban Act (P.A. 90-737; House Bill 672; 5 ILCS 425/1 et seq.), which became effective on January 1, 1999; and

WHEREAS, Section 83 of the Act (5 ILCS 425/83) provides in pertinent part:

Within 6 months after the effective date of this Act, units of local government, home rule units, and school districts shall prohibit the solicitation and acceptance of gifts, and shall enforce those prohibitions, in a manner substantially in accordance with the requirements of this Act and shall adopt provisions no less restrictive than the provisions of this Act.

WHEREAS, in preparing to meet the mandatory July 1, 1999, deadline, imposed by the Act, the Board has determined that the Act contains several procedural and substantive defects and several ambiguities and inconsistencies which make compliance with the dictates of Section 83 of the Act difficult and perhaps impossible; and

WHEREAS, while the General Assembly may amend and clarify the Act so Community Colleges may have clear guidance in bringing themselves in compliance with the Act, it has become apparent that a legislative response will probably not be provided prior to the deadline imposed by Section 83;

NOW, THEREFORE, THE BOARD ADOPTS FOR FIRST READING THE  
FOLLOWING POLICY:

116.02

**GOVERNMENTAL ETHICS AND STATE GIFT BAN ACT  
COMPLIANCE POLICY**

1. COMPLIANCE WITH STATE GIFT BAN ACT. The College shall comply with all relevant provisions of the Illinois State Gift Ban Act ("Act") (5 ILCS 425, et seq.) which are

both mandatory and are applicable to Illinois Community Colleges. The applicable provisions of the Act are incorporated by this reference.

2. PROHIBITIONS. The solicitation or the acceptance of gifts by any employee of the College that is prohibited under the Act as applicable to Community College Districts is prohibited to the extent mandated by law.

3. EXEMPTION OF BOARD MEMBERS. Each member of the Board of Trustees is exempted from the applicability of the Act and of this policy to the full extent permitted or authorized by the Act. Each Trustee shall comply with the Act to the extent not exempted.

4. BOARD ETHICS OFFICER. The Board shall annually select one of its members or an administrator to serve as the Board's Ethics Officer. The Ethics Officer shall be appointed by the Chairman of the Board, with the concurrence of a majority of the Board. The Ethics Officer shall have the duties of Ethics Officers in Community College Districts as provided by the Act. Further, the Ethics Officer shall maintain familiarity with the Act and shall, at least annually, report to the Board regarding any relevant amendments to the Act, and regarding any Court or Ethics Commission interpretations of the Act applicable to Community College Districts. The President shall assist the Ethics Officer and provide resources for information regarding interpretation and responsibility under the Act.

5. COMPLAINTS. All complaints for violation of the Act and this policy shall be filed with the State Legislative Ethics Commission or such other commission as shall be directed by law.

6. AMENDMENTS TO THE ACT. This policy shall also incorporate relevant amendments to the Act as may be made from time to time.

7. COURT DECLARATION OF CONSTITUTIONALITY. In the event any provision of the Act applicable to Community Colleges is declared unconstitutional, then this

policy shall be deemed repealed to the extent of the declaration of unconstitutionality and shall not be enforced.

For Board Meeting of  
May 24, 1999

Agenda Item I-2

**COOPERATIVE AGREEMENT BETWEEN KISHWAUKEE COLLEGE AND  
SAUK VALLEY COMMUNITY COLLEGE**

Attached is a proposed cooperative agreement between Kishwaukee College and Sauk Valley Community College covering all occupational programs of our districts not offered by one of the districts. This agreement was revised by Attorney Pace and approved (as revised) by Kishwaukee College.

**RECOMMENDATION:** Board approval of the attached cooperative agreement with Kishwaukee College.

**A Joint Educational Agreement**  
Between  
Sauk Valley Community College  
and  
Kishwaukee College

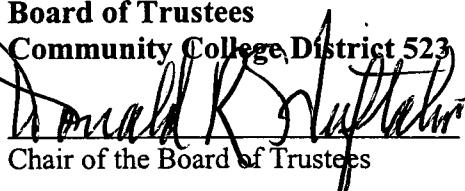
This agreement is entered into by and between the Board of Trustees of Community College District 506, Sauk Valley Community College, and the Board of Trustees of Community College District 523, Kishwaukee College, for the expressed purpose of providing additional educational courses to the students of each district.

Commencing \_\_\_\_\_, 1999, students of either College shall be entitled to take occupational courses offered at the other College, and be charged only the in-district tuition rate, provided that the occupational course is not offered that semester by the home district College.

The opportunity to take occupational courses shall be subject to the following conditions.

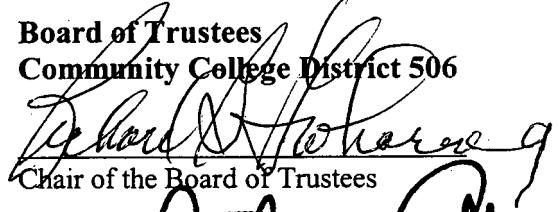
1. All ICCB approved occupational programs (certificates and degrees), offered by one of the above colleges, but not offered by the home College, will be offered to the students of the other College. A signed intent form from the sending College will be required for enrollment in all programs.
2. Occupational courses and transfer courses not offered in a particular semester by the home College are also covered by this Agreement. The form described above will be used, and the specific courses will be identified.
3. The Colleges acknowledge that the purpose of this Agreement is to provide more academic offerings to students, not to increase credit hour enrollments. Because the receiving College will charge only its in-district tuition rate, the sending College will not be obligated to pay chargeback fees.
4. The Colleges will confer as appropriate or necessary regarding offerings, content, and scheduling of occupational courses.
5. Each College reserves the right to limit enrollment for selected programs to a space available basis.

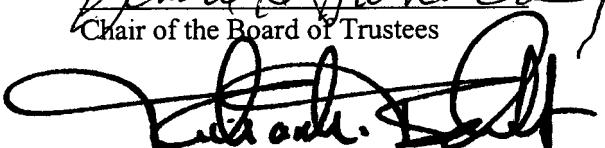
This agreement supercedes all prior joint educational agreements between the Colleges relating to occupational programs.

**Board of Trustees**  
Community College District 523  
  
Chair of the Board of Trustees

  
President

5-11-99  
Date

**Board of Trustees**  
Community College District 506  
  
Chair of the Board of Trustees

  
President

5/25/99  
Date

**BOND INVESTMENTS**

Liability, Protection & Settlement	District Columbia	4.60	06-01-99	49,768.83
Liability, Protection & Settlement	Federal Farm Credit Bank	4.20	11-03-99	454,899.87
Liability, Protection & Settlement	St. Louis, MO Mun Fin	4.65	02-15-00	468,263.13
Liability, Protection & Settlement	Hawaii St.	4.00	11-01-00	493,492.84
Liability, Protection & Settlement	St. Louis, MO Mun Fin	4.90	02-15-02	556,745.24
Liability, Protection & Settlement	Naperville, IL	4.20	12-01-02	542,575.35
Liability, Protection & Settlement	Alachua Cnty Fal Sch	4.20	07-01-02	48,786.41
Liability, Protection & Settlement	Cook County II Twp	5.00	12-01-03	581,288.76
Liability, Protection & Settlement	Seattle WA L&P	4.70	11-01-04	228,211.30
Liability, Protection & Settlement	GA Mun Elec Auth	4.70	01-01-05	378,488.89
Liability, Protection & Settlement	NC Mun Elec Auth	5.25	01-01-06	311,835.47
Liability, Protection & Settlement	Sun Prairie Wis Sch	5.20	04-01-06	337,648.75
Liability, Protection & Settlement	Las Cruces NM	5.10	12-01-06	202,914.48
Liability, Protection & Settlement	Carol Stream IL Tax	5.20	01-15-07	201,643.72
Liability, Protection & Settlement	Anch AL Tel Util	5.30	03-01-07	<u>154,620.03</u>
SUBTOTAL BONDS				\$5,011,183.07

**TOTAL INVESTMENTS**\$9,511,183.07

SAUK VALLEY COMMUNITY COLLEGE  
APPROVED BY

Dee A. B. Horning  
PRESIDENT

Mark L. Cunn  
SECRETARY

DATE 5-24-99

SAUK VALLEY COMMUNITY COLLEGE  
 BOARD OF TRUSTEES - TREASURER'S REPORT  
 May 24, 1999

CHECKING ACCOUNTS

<u>INTEREST BEARING ACCOUNTS</u>	<u>FINANCIAL INSTITUTION</u>	INTEREST RATE	AMOUNT
General Account	Sterling Federal, Sterling	3.45	\$290,192
Bookstore Account	Sterling Federal, Sterling	3.91	41,301
Illinois Public Treasurers	Mercantile Bank,		
Investment Pool	Springfield	4.71	1,377,266
<b>SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS</b>			<b>1,708,769</b>
<u>NON-INT. BEARING ACCOUNTS</u>	<u>FINANCIAL INSTITUTION</u>		
Restricted	Sterling Federal, Sterling		140,110
Insurance Account	Sterling Federal, Sterling		0
<b>SUBTOTAL NON-INTEREST BEARING CHECKING ACCOUNTS</b>			<b>140,110</b>
<b>MONEY MARKET</b>			
ABN-AMRO Investment Services, Inc.		4.09	1
<b>SUBTOTAL MONEY MARKET FUNDS</b>			<b>1</b>
<b>TOTAL CHECKING ACCOUNTS</b>			<b>\$1,848,889</b>

INVESTMENTS

<u>FUND</u>	<u>FINANCIAL INSTITUTION</u>	INTEREST RATE	MATURITY DATE	AMOUNT
Educational Fund	Amcore Bank, Sterling	5.15	12-09-99	\$ 400,000
Operations & Maintenance	First National Bank, Amboy	5.97	10-13-99	100,000
Protection, Health & Safety	Union Bank, Tampico,	5.02	06-09-99	400,000
Protection, Health & Safety	Amcore Bank, Sterling	5.85	06-30-99	200,000
Protection, Health & Safety	Amcore Bank, Sterling	5.85	07-30-99	100,000
Auxiliary	Union Bank, Tampico	5.91	06-02-99	300,000
Working Cash	Union Bank, Tampico	5.16	04-03-00	1,000,000
Working Cash	Amcore Bank, Sterling	5.85	07-22-99	300,000
Working Cash	Smith Trust & Savings, Morrison	5.00	02-01-00	200,000
Liab., Prot. & Settlement	Union Bank, Tampico	5.91	05-29-99	200,000
Liab., Prot. & Settlement	Amcore Bank, Sterling	5.85	07-22-99	100,000
Liab., Prot. & Settlement	Union Bank, Tampico	4.92	08-10-99	200,000
Building Bond Proceeds	Grand National Bank, Sterling	5.24	02-19-00	1,000,000
<b>SUBTOTAL INVESTMENTS</b>				<b>\$ 4,500,000</b>

SAUK VALLEY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
May 24, 1999

<u>SUMMARY OF BILLS PAYABLE</u>	<u>AMOUNT</u>
Pages 1-22 General Operating Funds	\$317,064.06
Pages 23-33 Restricted Fund	322,495.09
Pages 34-36 Bookstore	<u>8,556.27</u>
<b>TOTAL</b>	<b><u>\$648,115.42</u></b>

SAUK VALLEY COMMUNITY COLLEGE  
APPROVED BY  
Richard D. Harvey  
PRESIDENT  
Theresa  
SECRETARY  
DATE 5-24-99

REPORT SVRCHKR  
FISCAL YEAR 1999  
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College  
Check Register  
From 04/23/99 To 05/24/99

RUN DATE: 05/18/99  
TIME: 11:49 AM  
PAGE: 1

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
Trow & Holden	Education Fund		Foundation Expense		32.00
Illinois Department of Revenue	Education Fund		State Withholding Payable		6,904.07
Illinois Department of Revenue	Education Fund		State Withholding Payable		7,677.20
State Universities Retirement	Education Fund		SURS Payable		22,844.11
State Universities Retirement	Education Fund		SURS Payable		24,883.80
Select Employees Credit Union	Education Fund		Credit Union Payable		22,655.24
Select Employees Credit Union	Education Fund		Credit Union Payable		22,655.24
SVCC Faculty Association	Education Fund		Faculty Association Payable		1,373.70
SVCC Faculty Association	Education Fund		Faculty Association Payable		1,373.70
Internal Revenue Service	Education Fund		Wage Garnishment Payable		48.67
Joel A. Kagann, Circuit Court	Education Fund		Wage Garnishment Payable		130.00
Kelli D Walker, Attorney	Education Fund		Wage Garnishment Payable		101.72
Lydia S. Meyer, Trustee	Education Fund		Wage Garnishment Payable		125.00
Minnesota Child Support Paymen	Education Fund		Wage Garnishment Payable		268.80
Internal Revenue Service	Education Fund		Wage Garnishment Payable		119.56
Joel A. Kagann, Circuit Court	Education Fund		Wage Garnishment Payable		130.00
Kelli D Walker, Attorney	Education Fund		Wage Garnishment Payable		101.72
Lydia S. Meyer, Trustee	Education Fund		Wage Garnishment Payable		125.00
Minnesota Child Support Paymen	Education Fund		Wage Garnishment Payable		280.20
United Way of Dixon	Education Fund		United Way Payable		77.98
United Way of Sterling-Rock Fa	Education Fund		United Way Payable		60.84
United Way of Dixon	Education Fund		United Way Payable		77.98
United Way of Sterling-Rock Fa	Education Fund		United Way Payable		60.84
Trustmark Insurance	Education Fund		Optional Life Insurance		756.65

REPORT SVRCHKR  
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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
Trademark Insurance	Education Fund		Optional Life Insurance		756.65
Illinois Mutual	Education Fund		Optional Disability Insurance		20.57
Illinois Mutual	Education Fund		Optional Disability Insurance		20.57
SVCC Foundation	Education Fund		Foundation Payable		17.50
SVCC Foundation	Education Fund		Foundation Payable		17.50
American Express Financial Adv	Education Fund		American Express		315.00
American Express Financial Adv	Education Fund		American Express		315.00
Equitable Life Assurance	Education Fund		Equitable		132.00
Equitable Life Assurance	Education Fund		Equitable		132.00
Putnam Retirement Plan Service	Education Fund		Putnam		500.00
Putnam Retirement Plan Service	Education Fund		Putnam		500.00
Farmers New World Life Insuran	Education Fund		Farmers New World Life		25.00
Farmers New World Life Insuran	Education Fund		Farmers New World Life		25.00
Federal Life Insurance Company	Education Fund		Federal Life		20.00
Federal Life Insurance Company	Education Fund		Federal Life		20.00
Franklin Life Insurance Compan	Education Fund		Franklin Life		803.34
Franklin Life Insurance Compan	Education Fund		Franklin Life		603.34
Horace Mann Insurance Company	Education Fund		Horace Mann		25.00
Horace Mann Insurance Company	Education Fund		Horace Mann		25.00
Northern Life Insurance Compan	Education Fund		Northern Life		85.00
Northern Life Insurance Compan	Education Fund		Northern Life		85.00
TIAA/CREF	Education Fund		TIAA/ CREF		6,292.26
TIAA/CREF	Education Fund		TIAA/ CREF		6,342.26
Waddell & Reed, Inc	Education Fund		Waddell & Reed		175.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
Waddell & Reed, Inc	Education Fund		Waddell & Reed		175.00
Main Stay Funds	Education Fund		Main Stay Fund		75.00
Main Stay Funds	Education Fund		Main Stay Fund		75.00
Capital Guardian Trust Company	Education Fund		Capital Guardian Trust		375.00
Capital Guardian Trust Company	Education Fund		Capital Guardian Trust		375.00
Vanguard Fiduciary Trust Compa	Education Fund		Vanguard		500.00
Vanguard Fiduciary Trust Compa	Education Fund		Vanguard		500.00
Variable Annuity Life Insuranc	Education Fund		Valic		375.00
Variable Annuity Life Insuranc	Education Fund		Valic		375.00
Colon, Israel	Education Fund		Accounts Payable		200.00
	Education Fund		Accounts Payable		200.00
					400.00
Durain, Kelly M.	Education Fund		Accounts Payable		250.00
Pulkerson, Leslie L.	Education Fund		Accounts Payable		5.00
Housenga, Jaime L.	Education Fund		Accounts Payable		179.20
Johnson, Terry L.	Education Fund		Accounts Payable		35.00
Kochsmeier, Nicole M.	Education Fund		Accounts Payable		10.00
Kurfiess, Charlotte	Education Fund		Accounts Payable		100.00
Rivas, Stasha B.	Education Fund		Accounts Payable		1,500.00
Saathoff, Libby R.	Education Fund		Accounts Payable		613.00
Sander, Ruth A.	Education Fund		Accounts Payable		110.40
Vakeley, Colleen	Education Fund		Accounts Payable		91.00
Wolfe, Brett L.	Education Fund		Accounts Payable		125.00
Wood, Kellylyn	Education Fund		Accounts Payable		75.00
Wood, Kasie A.	Education Fund		Accounts Payable		151.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
	Education Fund		Accounts Payable		825.00
					-----
					976.00
Hanson, Jenny L.	Education Fund		Accounts Payable		240.00
	Education Fund		Accounts Payable		240.00
					-----
					480.00
Hudson, Cynthia	Education Fund		Accounts Payable		250.00
Jones, Heather J.	Education Fund		Accounts Payable		960.00
	Education Fund		Accounts Payable		960.00
					-----
					1,920.00
Trujillo, Martha M.	Education Fund		Accounts Payable		500.00
Anderson, Pamela J.	Education Fund		Accounts Payable		20.00
Baker, Adriane N.	Education Fund		Accounts Payable		598.00
	Education Fund		Accounts Payable		250.00
					-----
					848.00
Baker, Ellen H	Education Fund		Accounts Payable		20.00
Berge, Edward A.	Education Fund		Accounts Payable		250.00
Bielema, Cindy S.	Education Fund		Accounts Payable		20.00
Bruins, Kayleen S.	Education Fund		Accounts Payable		250.00
Connelly, Tiffany	Education Fund		Accounts Payable		375.00
Downey, Mark S	Education Fund		Accounts Payable		12.00
Dykstra, Linda E	Education Fund		Accounts Payable		20.00
Ekquist, Christena	Education Fund		Accounts Payable		20.00
Lange, Debra K.	Education Fund		Accounts Payable		20.00
Monnier, Jason A.	Education Fund		Accounts Payable		250.00
Ritzema, Sara	Education Fund		Accounts Payable		20.00
Rose, Karen S	Education Fund		Accounts Payable		20.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
Ruth, Shane M.	Education Fund		Accounts Payable		300.00
Sayles, Andre T.	Education Fund		Accounts Payable		250.00
Thomaschefsky, Patricia	Education Fund		Accounts Payable		20.00
Wells, Teresa L.	Education Fund		Accounts Payable		46.00
Burks, Christopher M.	Education Fund		Accounts Payable		610.03
Coleman, Bernadine	Education Fund		Accounts Payable		584.72
Dodd, Kasie A.	Education Fund		Accounts Payable		305.45
Haas, Patrick E.	Education Fund		Accounts Payable		250.00
Lifka, Lacy L.	Education Fund		Accounts Payable		525.00
Montanez, Kristian D.	Education Fund		Accounts Payable		250.00
Wiersema, Aaron D.	Education Fund		Accounts Payable		500.00
Ward, Murray, Pace, & Johnson,	Education Fund	Board of Trustees	Legal Services	Board of Trustees	415.50
	Liability, Protection & Settlement	Risk Management	Legal Services	General Institutional	455.00
					-----
					870.50
Assn of Community College Trus	Education Fund	Board of Trustees	Publications and Dues	Board of Trustees	978.00
Rock Falls Chamber of Commerce	Education Fund	Board of Trustees	Conference/Meeting Expense	Board of Trustees	32.00
Illinois Community College Tru	Education Fund	Board of Trustees	Conference/Meeting Expense	Board of Trustees	150.00
Jensen, Dr. Thomas	Education Fund	Board of Trustees	Conference/Meeting Expense	Board of Trustees	285.51
Thompson, Robert J.	Education Fund	Board of Trustees	Conference/Meeting Expense	Board of Trustees	254.21
Consolidated Management Co	Education Fund	Board of Trustees	Conference/Meeting Expense	Board of Trustees	40.00
	Education Fund	Board of Trustees	Conference/Meeting Expense	Board of Trustees	80.50
	Education Fund	President	Other Conference & Meeting	Executive Management	73.75
	Education Fund	VP-Instructional Services	Conference/Meeting Expense	Executive Management	29.70
	Education Fund	Honors	Conference/Meeting Expense	Other	177.50
	Education Fund	Dean of Arts, Social Sciences & P	Conference/Meeting Expense	Academic Administration & Planning	10.50
	Education Fund	Senior Programs	Conference/Meeting Expense	Community Service	43.00
	Education Fund	Senior Programs	Conference/Meeting Expense	Community Service	47.00
	Education Fund	Concert/ Lecture Series	Conference/Meeting Expense	Community Service	38.50
	Education Fund	workforce prep	Conference/Meeting Expense	Customized Training	47.50
	Education Fund	Corporate Services Admin.	Conference/Meeting Expense	Other	28.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
	Education Fund	Associate Degree Nursing	Conference/Meeting Expense	Health Occupational	10.00
	Education Fund	Associate Degree Nursing	Conference/Meeting Expense	Health Occupational	18.95
	Education Fund	Associate Degree Nursing	Conference/Meeting Expense	Health Occupational	40.50
	Education Fund	Radiologic Technology	Conference/Meeting Expense	Health Occupational	26.25
	Education Fund	VP- Student Services	Conference/Meeting Expense	Executive Management	34.50
	Education Fund	Other Student Services	Conference/Meeting Expense	Social & Cultural Development	140.80
	Education Fund	Counseling	Conference/Meeting Expense	Counseling & Career Guidance	182.80
	Education Fund	Other Institutional	Recruitment	General Institutional	246.40
	Education Fund	Personnel Office	Other Conference & Meeting	Administrative Support Services	20.00
	Education Fund	Personnel Office	Other Conference & Meeting	Administrative Support Services	96.50
	Education Fund	Personnel Office	Other Conference & Meeting	Administrative Support Services	746.62
	Student Activities	Men's Basketball	Other Conference & Meeting	Student Organizations	430.25
	Student Activities	Men's Baseball	Other Conference & Meeting	Student Organizations	92.40
	Student Activities	Women's Basketball	Other Conference & Meeting	Student Organizations	430.00
	Student Activities	Tournaments	Other Materials and Supplies	Student Organizations	.23
	Student Activities	Student Activities	Other Conference & Meeting	Student Organizations	24.81
	Student Activities	Student Government	Other Materials and Supplies	Student Organizations	244.60
	Student Activities	Student Government	Other Materials and Supplies	Student Organizations	136.50
	Student Activities	Drama	Other Materials and Supplies	Student Organizations	309.00
	Student Activities	Global Awareness	Other Supplies	Student Organizations	161.14
	Student Activities	Global Awareness	Other Supplies	Student Organizations	531.00
					-----
					4,539.20
Behrendt, Richard	Education Fund	President	Other Employee Benefits	Executive Management	22.00
Rotary Club of Sterling	Education Fund	President	Other Employee Benefits	Executive Management	50.00
American Express	Education Fund	President	Office Supplies	Executive Management	14.31
	Education Fund	President	Conference/Meeting Expense	Executive Management	980.39
	Education Fund	President	Other Conference & Meeting	Executive Management	195.32
					-----
					1,190.02
American Express	Education Fund	President	Conference/Meeting Expense	Executive Management	814.96
Behrendt, Richard	Education Fund	President	Conference/Meeting Expense	Executive Management	5.00
Lundstrom Florist	Education Fund	President	Other Conference & Meeting	Executive Management	43.00
	Education Fund	President	Other Conference & Meeting	Executive Management	.00
					-----
					43.00
Echo	Education Fund	College Relations	Publications and Dues	Community Relations	25.00
Adcraft Printwear Co.	Education Fund	College Relations	Advertising	Community Relations	320.00
Bureau County Republican	Education Fund	College Relations	Advertising	Community Relations	265.00

REPORT SVRCHKR  
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Sauk Valley Community College  
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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
Sauk Valley Newspapers	Education Fund	College Relations	Advertising	Community Relations	1,395.00
	Education Fund	College Relations	Advertising	Community Relations	360.00
	Education Fund	College Relations	Advertising	Community Relations	404.52
	Education Fund	College Relations	Advertising	Community Relations	97.20
	Education Fund	College Relations	Advertising	Community Relations	149.76
	Education Fund	Art	Advertising	Baccalaureate- Oriented Transfer	6.19
	Education Fund	Comm Serv-non credit	Advertising	Baccalaureate- Oriented Transfer	45.00
	Education Fund	Other Institutional	Recruitment	General Institutional	39.99
	Education Fund	Other Institutional	Recruitment	General Institutional	43.89
	Education Fund	Other Institutional	Recruitment	General Institutional	86.21
	Education Fund	Other Institutional	Recruitment	General Institutional	64.68
					-----
					2,692.44
Sterling Gus Macker	Education Fund	College Relations	Advertising	Community Relations	2,000.00
Towne & Country Graphics Ltd	Education Fund	College Relations	Advertising	Community Relations	340.00
WSDR-AM	Education Fund	College Relations	Advertising	Community Relations	1,250.00
Creative Printing	Education Fund	Information Center	Office Supplies	Others	177.81
Lundgren's Inc	Education Fund	Information Center	Office Supplies	Others	10.69
	Education Fund	Information Center	Office Supplies	Others	48.18
	Student Activities	Drama	Other Materials and Supplies	Student Organizations	132.81
	Student Activities	Voyager	Other Materials and Supplies	Student Organizations	10.39
	Student Activities	Voyager	Other Materials and Supplies	Student Organizations	23.94
					-----
					226.01
SBM Business Equipment Center	Education Fund	Information Center	Office Supplies	Others	27.50
	Education Fund	Other Instructional	Maintenance Services	Other	215.02
	Education Fund	Dean of Corp Comm Serv	Office Supplies	Academic Administration & Planni	.00
	Education Fund	Dean of Corp Comm Serv	Office Supplies	Academic Administration & Planni	14.11
	Education Fund	Corporate Services Admin.	Office Supplies	Other	.00
	Education Fund	Corporate Services Admin.	Office Supplies	Other	14.11
	Education Fund	Administrative Data Processing	Office Supplies	Administrative Data Processing	283.00
	Education Fund	Counseling	Maintenance Services	Counseling & Career Guidance	58.28
	Education Fund	Business Office	Maintenance Services	Fiscal Operations	84.04
					-----
					696.06
Tegtmeier, James O.	Education Fund	VP-Instructional Services	Other Employee Benefits	Executive Management	743.11
Tegtmeier, James O.	Education Fund	VP-Instructional Services	Other Employee Benefits	Executive Management	578.78
Unique Computer	Education Fund	VP-Instructional Services	Office Supplies	Executive Management	107.80
	Education Fund	Dean of Arts, Social Sciences & P	Office Supplies	Academic Administration & Planni	184.00

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	Education Fund	Dean of Arts, Social Sciences & P	Office Supplies	Academic Administration & Planning	168.00
	Education Fund	Dean of Business, Tech & Natural	Office Supplies	Academic Administration & Planning	168.00
	Education Fund	Computing & Instruct Tech	Instructional Supplies	Academic Computing Support	42.00
	Education Fund	Computing & Instruct Tech	Instructional Supplies	Academic Computing Support	27.50
	Education Fund	Computing & Instruct Tech	Instructional Supplies	Academic Computing Support	50.00
	Education Fund	Computing & Instruct Tech	Instructional Supplies	Academic Computing Support	330.00
	Education Fund	Computing & Instruct Tech	Instructional Supplies	Academic Computing Support	260.00
	Education Fund	Computing & Instruct Tech	Instructional Supplies	Academic Computing Support	440.00
	Education Fund	Computing & Instruct Tech	Instructional Supplies	Academic Computing Support	297.00
	Education Fund	Computing & Instruct Tech	Instructional Supplies	Academic Computing Support	498.00
	Education Fund	Instructional Technology Center	Instructional Technology Materials	Instructional Materials Center	59.90
	Education Fund	Administrative Data Processing	Office Supplies	Administrative Data Processing	144.00
	Education Fund	Administrative Data Processing	Office Supplies	Administrative Data Processing	18.90
	Education Fund	VP- Student Services	Office Supplies	Executive Management	218.00
	Education Fund	VP- Student Services	Office Supplies	Executive Management	389.00
	Education Fund	Financial Aid & Veterans Affairs	Office Supplies	Financial Aid Administration	119.90
	Education Fund	Financial Aid & Veterans Affairs	Office Supplies	Financial Aid Administration	680.00
					-----
					4,202.00
Kidder, Mary L.	Education Fund	VP-Instructional Services	Conference/Meeting Expense	Executive Management	17.01
Englewood Electric	Education Fund	Other Instructional	Instructional Computer Equipment	Academic Administration & Planning	.00
	Liability, Protection & Settlement	Safety & Security	Other Supplies	Campus Security	66.57
Lincoln Foundation for Business	Education Fund	Dean of Arts, Social Sciences & P	Office Supplies	Academic Administration & Planning	50.00
Quill Corporation	Education Fund	Dean of Arts, Social Sciences & P	Office Supplies	Academic Administration & Planning	37.70
	Education Fund	Dean of Arts, Social Sciences & P	Office Supplies	Academic Administration & Planning	9.98
	Education Fund	Dean of Arts, Social Sciences & P	Office Supplies	Academic Administration & Planning	37.18
	Education Fund	Dean of Corp Comm Serv	Office Supplies	Academic Administration & Planning	88.00
	Education Fund	Corporate Services Admin.	Office Supplies	Other	88.00
	Education Fund	Admissions, Records & Placement	Office Supplies	Admissions & Records	29.96
	Education Fund	Admissions, Records & Placement	Office Supplies	Admissions & Records	109.98
	Corporate Services	Corporate Services Admin.	Office Supplies	Other	121.97
					-----
					522.77
Seguin, Michael	Education Fund	Dean of Arts, Social Sciences & P	Conference/Meeting Expense	Academic Administration & Planning	83.02
Greer, Susie C	Education Fund	Art	Consultants	Baccalaureate- Oriented Transfer	50.00
VanderWege, Robertus J.	Education Fund	Art	Instructional Supplies	Baccalaureate- Oriented Transfer	24.96
Rochelle Newspaper	Education Fund	Art	Advertising	Baccalaureate- Oriented Transfer	21.33
Rockford Register Star	Education Fund	Art	Advertising	Baccalaureate- Oriented Transfer	80.84
	Education Fund	Other Institutional	Recruitment	General Institutional	356.92

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	Education Fund	Other Institutional	Recruitment	General Institutional	380.27
	Education Fund	Other Institutional	Recruitment	General Institutional	282.20
	Education Fund	Other Institutional	Recruitment	General Institutional	352.25
					-----
					1,452.48
Mac Warehouse	Education Fund	English	Instructional Supplies	Baccalaureate- Oriented Transfer	62.47
	Education Fund	English	Instructional Supplies	Baccalaureate- Oriented Transfer	119.94
					-----
					182.41
Midland Paper	Education Fund	English	Instructional Supplies	Baccalaureate- Oriented Transfer	220.00
Surrey, Peter J.	Education Fund	Speech	Conference/Meeting Expense	Baccalaureate- Oriented Transfer	178.24
Hoyle, Christine	Education Fund	Fitness Center	Instructional Supplies	Baccalaureate- Oriented Transfer	40.95
National Wellness Institute	Education Fund	Fitness Center	Other Conference & Meeting	Baccalaureate- Oriented Transfer	551.00
Health Enhancement Systems, Inc	Education Fund	Fitness Center	Other Conference & Meeting	Baccalaureate- Oriented Transfer	106.50
Quinlan Publishing Co, Inc	Education Fund	Criminal Justice	Instructional Supplies	Business Occupational	244.62
Ringler, Janice M	Education Fund	Human Services	Consultants	Business Occupational	25.00
Indiana University Audio Visual	Education Fund	Psychology	Instructional Supplies	Baccalaureate- Oriented Transfer	50.80
Clydesdale, David T.	Education Fund	Mathematics	Conference/Meeting Expense	Baccalaureate- Oriented Transfer	24.00
Clydesdale, David T.	Education Fund	Mathematics	Conference/Meeting Expense	Baccalaureate- Oriented Transfer	135.01
Corporate Office City	Education Fund	Dean of Business, Tech & Natural	Office Supplies	Academic Administration & Planning	123.00
	Education Fund	Personnel Office	Other Materials and Supplies	Administrative Support Services	737.60
					-----
					860.60
Bailey, Glenn	Education Fund	Office & Administrative Services	Conference/Meeting Expense	Business Occupational	28.52
Wardell, John	Education Fund	Electronics	Instructional Supplies	Technical Occupational	21.03
Electronic School Supply, Inc	Education Fund	Electronics	Instructional Supplies	Technical Occupational	61.90
Cogdall, Jean L.	Education Fund	Electronics	Conference/Meeting Expense	Technical Occupational	156.43
Wardell, John	Education Fund	Electronics	Conference/Meeting Expense	Technical Occupational	13.00
	Transportation	Transportation	Vehicle Supplies	Student Organizations	14.50
					-----
					27.50

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
ESCO Institute LTD.	Education Fund	HVAC	Instructional Supplies	Technical Occupational	297.00
Graybar Electric Company Inc.	Education Fund	HVAC	Instructional Supplies	Technical Occupational	14.70
	Education Fund	HVAC	Instructional Supplies	Technical Occupational	108.67
	Education Fund	HVAC	Instructional Supplies	Technical Occupational	280.26
	Education Fund	Machine Tool	Instructional Supplies	Technical Occupational	14.70
	Education Fund	Machine Tool	Instructional Supplies	Technical Occupational	108.67
	Education Fund	Machine Tool	Instructional Supplies	Technical Occupational	280.26
	Education Fund	Mechanical Design	Instructional Supplies	Technical Occupational	14.70
	Education Fund	Mechanical Design	Instructional Supplies	Technical Occupational	108.71
	Education Fund	Mechanical Design	Instructional Supplies	Technical Occupational	280.34
					-----
					1,211.01
Great Lakes Airgas Inc	Education Fund	HVAC	Instructional Supplies	Technical Occupational	4.85
	Education Fund	Clinical Laboratory Science	Instructional Supplies	Health Occupational	9.50
					-----
					14.35
Indoor Air Service	Education Fund	HVAC	Instructional Supplies	Technical Occupational	365.00
C & N Supply	Education Fund	Machine Tool	Instructional Supplies	Technical Occupational	72.62
Machine Shop Supply	Education Fund	Machine Tool	Instructional Supplies	Technical Occupational	67.07
Community Unit School District	Education Fund	Manufacturing Technology	Rental- Facilities	Technical Occupational	5,435.00
Carolina Biological Supply Co	Education Fund	Biology	Instructional Supplies	Baccalaureate- Oriented Transfer	18.18
	Education Fund	Biology	Instructional Supplies	Baccalaureate- Oriented Transfer	7.90
	Education Fund	Biology	Instructional Supplies	Baccalaureate- Oriented Transfer	9.90
	Education Fund	Biology	Instructional Supplies	Baccalaureate- Oriented Transfer	37.40
	Education Fund	Biology	Instructional Supplies	Baccalaureate- Oriented Transfer	84.90
					-----
					158.28
Kendall/Hunt Publishing Co	Education Fund	Earth Science	Instructional Supplies	Baccalaureate- Oriented Transfer	38.95
Castelein, Karen J.	Education Fund	Dean of Corp Comm Serv	Conference/Meeting Expense	Academic Administration & Planni	164.73
College of DuPage	Education Fund	Dean of Corp Comm Serv	Conference/Meeting Expense	Academic Administration & Planni	65.00
Anderson, Sandra	Education Fund	Dean of Corp Comm Serv	Conference/Meeting Expense	Academic Administration & Planni	40.30
Consolidated Management Co	Education Fund	Business Occupational	Consultants	Business Occupational	1,050.00
Brewer, Steve	Education Fund	Community Education	Consultants	Community Education	345.00
Dale, Julie	Education Fund	Community Education	Consultants	Community Education	232.75

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VanBuskirk, Clark	Education Fund	Community Education	Instructional Supplies	Community Education	74.00
Scenic Stage Line, Inc	Education Fund	Trips & Tours	Other	Community Service	503.00
Schiff, Don J	Education Fund	Concert/ Lecture Series	Consultants	Community Service	105.00
Nimco	Education Fund	Concert/ Lecture Series	Instructional Supplies	Community Service	135.75
Brewer, Steve	Education Fund	Concert/ Lecture Series	Instructional Supplies	Community Service	30.07
Paper Direct Inc	Education Fund	Community Serv Computer Seminars Advertising		Community Education	103.70
Anderson, Sandra	Education Fund	Community Serv Computer Seminars Conference/Meeting Expense		Community Education	31.00
Nolan, Billie	Education Fund	Health & Personal Development	Consultants	Community Service	168.50
Johnson, Dawn	Education Fund	Health & Personal Development	Instructional Supplies	Community Service	19.44
Yerly, John	Education Fund	workforce prep	Consultants	Customized Training	1,960.00
Ideal Environmental Engineerin	Education Fund	workforce prep	Consultants	Customized Training	795.00
Lawrence, Marcy	Education Fund	Seminars	Consultants	Customized Training	273.00
Employers' Association of Illi	Education Fund	Corporate Services Admin.	Conference/Meeting Expense	Other	225.00
Positive Promotions	Education Fund	Director of Health Careers Ed	Office Supplies	Health Occupational	72.49
American Medical Association	Education Fund	Director of Health Careers Ed	Publications and Dues	Health Occupational	63.90
Johnson, Rosemary	Education Fund	Director of Health Careers Ed	Conference/Meeting Expense	Health Occupational	29.48
Johnson, Rosemary	Education Fund	Director of Health Careers Ed	Conference/Meeting Expense	Health Occupational	134.08
Briggs Corporation	Education Fund	Associate Degree Nursing	Instructional Supplies	Health Occupational	42.78
CGH Home Health Center	Education Fund	Associate Degree Nursing	Instructional Supplies	Health Occupational	239.00
DeKroft-Metz and Co, Inc	Education Fund	Associate Degree Nursing	Instructional Supplies	Health Occupational	33.80
	Education Fund	Associate Degree Nursing	Instructional Supplies	Health Occupational	30.00
	Education Fund	Licensed Practical Nursing	Instructional Supplies	Health Occupational	228.76
	Education Fund	Licensed Practical Nursing	Instructional Supplies	Health Occupational	61.93
					----- 354.49
Lynch, Janet I.	Education Fund	Associate Degree Nursing	Conference/Meeting Expense	Health Occupational	95.48
Wallcur, Inc	Education Fund	Licensed Practical Nursing	Instructional Supplies	Health Occupational	256.34

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
Diagnostic Imaging Inc	Education Fund	Radiologic Technology	Maintenance Services	Health Occupational	98.21
Francisco, Cassandra	Education Fund	Radiologic Technology	Conference/Meeting Expense	Health Occupational	57.00
Kiele, Beverly M.	Education Fund	Radiologic Technology	Conference/Meeting Expense	Health Occupational	333.20
Shippert, Stanley	Education Fund	Radiologic Technology	Conference/Meeting Expense	Health Occupational	215.40
Shippert, Stanley	Education Fund	Radiologic Technology	Conference/Meeting Expense	Health Occupational	58.00
Kiele, Beverly M.	Education Fund	Radiologic Technology	Conference/Meeting Expense	Health Occupational	281.48
Best Western Brandywine Lodge	Education Fund	Radiologic Technology	Conference/Meeting Expense	Health Occupational	98.35
	Education Fund	Other Institutional	Recruitment	General Institutional	213.64
	Student Activities	Student Activities	Other Materials and Supplies	Student Organizations	53.41
					-----
					365.40
Thomas, Robert	Education Fund	Learning Resource Center	Books and Binding Costs	Library Center	97.45
Congressional Quarterly Books	Education Fund	Learning Resource Center	Books and Binding Costs	Library Center	734.00
Gale Research	Education Fund	Learning Resource Center	Books and Binding Costs	Library Center	135.43
	Education Fund	Learning Resource Center	Books and Binding Costs	Library Center	144.22
	Education Fund	Learning Resource Center	Books and Binding Costs	Library Center	144.22
	Education Fund	Learning Resource Center	Books and Binding Costs	Library Center	144.22
	Education Fund	Learning Resource Center	Books and Binding Costs	Library Center	81.33
	Education Fund	Learning Resource Center	Books and Binding Costs	Library Center	150.54
	Education Fund	Learning Resource Center	Books and Binding Costs	Library Center	105.08
	Education Fund	Learning Resource Center	Books and Binding Costs	Library Center	144.22
	Education Fund	Learning Resource Center	Books and Binding Costs	Library Center	144.22
	Education Fund	Learning Resource Center	Books and Binding Costs	Library Center	84.18
	Education Fund	Learning Resource Center	Books and Binding Costs	Library Center	86.13
					-----
					1,363.79
Anderson, Judy	Education Fund	Learning Resource Center	Conference/Meeting Expense	Library Center	16.74
Thomas, Robert	Education Fund	Learning Resource Center	Conference/Meeting Expense	Library Center	380.16
Hewlett-Packard	Education Fund	Computing & Instruct Tech	Computer Software	Academic Computing Support	259.00
	Education Fund	Administrative Data Processing	Maintenance Services	Administrative Data Processing	39.10
					-----
					298.10
Meyer, Kent	Education Fund	Computing & Instruct Tech	Conference/Meeting Expense	Academic Computing Support	114.00
Pfeifer, Alan	Education Fund	Computing & Instruct Tech	Conference/Meeting Expense	Academic Computing Support	147.14

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Shelley, Chris	Education Fund	Computing & Instruct Tech	Conference/Meeting Expense	Academic Computing Support	21.00
Mueller Audio Visual	Education Fund	Instructional Technology Center	Maintenance Services	Instructional Materials Center	22.50
	Education Fund	Instructional Technology Center	Maintenance Services	Instructional Materials Center	102.00
	Education Fund	Instructional Technology Center	Inatructional Technology Materia	Instructional Materials Center	159.38
					-----
					283.88
Pratt Audio-Visual & Video Cor	Education Fund	Instructional Technology Center	Maintenance Services	Instructional Materials Center	60.00
Halgren, Betty	Education Fund	Instructional Technology Center	Conference/Meeting Expense	Instructional Materials Center	84.24
Bock Antenna Satellite Inc	Education Fund	Instructional Technology Center	Instructional Other Equipment	Instructional Materials Center	1,149.00
Global Computer Supplies	Education Fund	Administrative Data Processing	Office Supplies	Administrative Data Processing	78.40
	Education Fund	Administrative Data Processing	Office Supplies	Administrative Data Processing	491.89
					-----
					570.29
Toner Tech Plus	Education Fund	Administrative Data Processing	Office Supplies	Administrative Data Processing	1,056.10
Kahlon Inc	Education Fund	Administrative Data Processing	Repair Materials and Supplies	Administrative Data Processing	289.00
Macworld	Education Fund	Administrative Data Processing	Publications and Dues	Administrative Data Processing	34.97
Masengarb, Lisa	Education Fund	Administrative Data Processing	Conference/Meeting Expense	Administrative Data Processing	46.00
Warren, Brigitte A.	Education Fund	Administrative Data Processing	Conference/Meeting Expense	Administrative Data Processing	12.00
Peterson, Laura	Education Fund	Administrative Data Processing	Conference/Meeting Expense	Administrative Data Processing	112.22
Minson, Charla	Education Fund	VP- Student Services	Office Supplies	Executive Management	18.95
Abbot Office Systems	Education Fund	VP- Student Services	Office Supplies	Executive Management	143.85
Community College Review	Education Fund	VP- Student Services	Publications and Dues	Executive Management	55.00
College of DuPage	Education Fund	VP- Student Services	Conference/Meeting Expense	Executive Management	275.00
Gehlbach, Tom	Education Fund	Commencement	Consultants	Other	50.00
E R Moore Company	Education Fund	Commencement	Other Supplies	Other	407.50
	Education Fund	Commencement	Other Supplies	Other	181.50
	Education Fund	Commencement	Other Supplies	Other	2,054.00
					-----
					2,643.00
Josten's Inc	Education Fund	Commencement	Other Supplies	Other	15.78

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Shawver Press Inc	Education Fund	Commencement	Other Supplies	Other	89.00
CURTIS 1000	Education Fund	Admissions, Records & Placement	Office Supplies	Admissions & Records	523.24
	Education Fund	Admissions, Records & Placement	Office Supplies	Admissions & Records	379.21
					902.45
Bardo, Renate D.	Education Fund	Admissions, Records & Placement	Conference/Meeting Expense	Admissions & Records	41.48
Whitlock, Sherri S.	Education Fund	Admissions, Records & Placement	Conference/Meeting Expense	Admissions & Records	10.99
Noll, Peter W.	Education Fund	Admissions, Records & Placement	Conference/Meeting Expense	Admissions & Records	150.00
American Management Association	Education Fund	Admissions, Records & Placement	Conference/Meeting Expense	Admissions & Records	278.00
Myhre, Janet	Education Fund	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Financial Aid Administration	12.27
Consolidated Management Co	Education Fund	Counseling	Conference/Meeting Expense	Counseling & Career Guidance	82.75
VanderMeer, Amy J.	Education Fund	Counseling	Conference/Meeting Expense	Counseling & Career Guidance	101.01
Matheney, Janet I.	Education Fund	Counseling	Conference/Meeting Expense	Counseling & Career Guidance	51.80
	Education Fund	Counseling	Conference/Meeting Expense	Counseling & Career Guidance	79.05
					130.85
Kiplinger Tax Letter	Education Fund	VP- Administrative Services	Publications and Dues	Executive Management	59.00
Nat'l Association of College A	Education Fund	VP- Administrative Services	Publications and Dues	Executive Management	200.00
Breed, Nancy J.	Education Fund	VP- Administrative Services	Conference/Meeting Expense	Executive Management	113.95
Frederick, James E.	Education Fund	VP- Administrative Services	Conference/Meeting Expense	Executive Management	21.80
Frederick, James E.	Education Fund	VP- Administrative Services	Conference/Meeting Expense	Executive Management	73.60
Federal Express Corp	Education Fund	Other Institutional	Postage	General Institutional	123.00
United Parcel Service	Education Fund	Other Institutional	Postage	General Institutional	96.33
US Postmaster	Education Fund	Other Institutional	Postage	General Institutional	3,000.00
NAEIR	Education Fund	Other Institutional	Publications and Dues	General Institutional	20.00
	Education Fund	Other Institutional	Publications and Dues	General Institutional	70.00
					90.00
Field, Robert	Education Fund	Other Institutional	Other Materials and Supplies	General Institutional	7.00

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Regalado, Anthony	Education Fund	Other Institutional	Other Materials and Supplies	General Institutional	7.00
Chronicle of Higher Education	Education Fund	Other Institutional	Recruitment	General Institutional	1,377.50
	Education Fund	Other Institutional	Recruitment	General Institutional	304.30
					-----
					1,681.80
National Association of Indust	Education Fund	Other Institutional	Recruitment	General Institutional	100.00
Nursing Spectrum	Education Fund	Other Institutional	Recruitment	General Institutional	21.67
Peoria Journal Star	Education Fund	Other Institutional	Recruitment	General Institutional	359.10
Quad-City Times	Education Fund	Other Institutional	Recruitment	General Institutional	425.20
	Education Fund	Other Institutional	Recruitment	General Institutional	405.21
					-----
					830.41
AT&T Credit Corporation	Education Fund	Other Institutional	Debt Principal Retirement	General Institutional	2,832.75
	Education Fund	Other Institutional	Interest	General Institutional	312.46
					-----
					3,145.21
AT&T Credit Corporation	Education Fund	Other Institutional	Debt Principal Retirement	General Institutional	1,133.89
	Education Fund	Other Institutional	Interest	General Institutional	150.68
	Building Bond Proceeds Fund	Building Bond Proceeds	Debt Principal Retirement	Fiscal Operations	2,594.94
	Building Bond Proceeds Fund	Building Bond Proceeds	Interest	Fiscal Operations	344.71
					-----
					4,224.22
Menards	Education Fund	Other Institutional	Site Improvements	General Institutional	10.95
	Education Fund		Foundation Expense		219.00
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	28.47
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	19.53
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	18.77
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	32.62
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	10.01
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	31.30
	Operation and Maintenance Fund	Grounds	Maintenance Supplies	Grounds	5.29
	Operation and Maintenance Fund	Grounds	Maintenance Supplies	Grounds	24.75
	Operation and Maintenance Fund	Building and Grounds Administrat	building Remodeling	Administration	87.06
	Student Activities	Drama	Other Materials and Supplies	Student Organizations	30.94
					-----
					518.69
Daytimers, Inc	Education Fund	Business Office	Office Supplies	Fiscal Operations	88.97
SFI Standard Forms Inc	Education Fund	Business Office	Office Supplies	Fiscal Operations	658.50

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
Standard Register	Education Fund	Business Office	Office Supplies	Fiscal Operations	215.00
Lucent Direct	Education Fund	Business Office	Other Materials and Supplies	Fiscal Operations	395.10
McHenry County College	Education Fund	Business Office	Conference/Meeting Expense	Fiscal Operations	125.00
Meyer, Paula	Education Fund	Business Office	Conference/Meeting Expense	Fiscal Operations	133.40
Apple, Ann M.	Education Fund	Business Office	Conference/Meeting Expense	Fiscal Operations	98.80
Seagren, Catherine	Education Fund	Business Office	Conference/Meeting Expense	Fiscal Operations	11.80
Acom Computer Inc	Education Fund	Business Office	Office Computer Equipment	Fiscal Operations	1,147.80
	Education Fund	Business Office	Office Computer Equipment	Fiscal Operations	3,826.47
	Education Fund	Business Office	Office Computer Equipment	Fiscal Operations	2,991.77
	Education Fund	Business Office	Office Computer Equipment	Fiscal Operations	370.00
	Education Fund	Business Office	Office Computer Equipment	Fiscal Operations	944.00
					----- 9,280.04
Devan, Curtis	Education Fund	Personnel Office	Conference/Meeting Expense	Administrative Support Services	161.66
Devan, Curtis	Education Fund	Personnel Office	Conference/Meeting Expense	Administrative Support Services	20.00
Nunez, Steve C.	Education Fund	Phi Theta Kappa	Office Supplies	Social & Cultural Development	25.38
Nunez, Steve C.	Education Fund	Phi Theta Kappa	Conference/Meeting Expense	Social & Cultural Development	75.00
Admiral Valve Co	Operation and Maintenance Fund	maint	Maintenance Services	Maintenance	771.00
C-B Kramer Sales & Service	Operation and Maintenance Fund	maint	Maintenance Services	Maintenance	495.00
	Operation and Maintenance Fund	maint	Maintenance Services	Maintenance	350.50
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	1,170.07
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	499.73
					----- 2,515.30
Daily Analytical Laboratories	Operation and Maintenance Fund	maint	Maintenance Services	Maintenance	148.00
ECOLAB	Operation and Maintenance Fund	maint	Maintenance Services	Maintenance	169.00
GenFlex Roofing Systems	Operation and Maintenance Fund	maint	Maintenance Services	Maintenance	464.00
Hill's Electric Motor Service	Operation and Maintenance Fund	maint	Maintenance Services	Maintenance	232.50
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	34.00
					----- 266.50

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
John A Loos Sons Inc	Operation and Maintenance Fund	maint	Maintenance Services	Maintenance	310.00
Montgomery Kone Inc	Operation and Maintenance Fund	maint	Maintenance Services	Maintenance	607.59
Nussbaum Trucking	Operation and Maintenance Fund	maint	Maintenance Services	Maintenance	43.00
Preston Trucking	Operation and Maintenance Fund	maint	Maintenance Services	Maintenance	67.47
Cochrane Compressor Co	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	192.00
Goodway Technologies Corporati	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	282.70
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	58.60
					-----
					341.30
Grainger	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	202.20
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	7.14
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	55.34
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	35.05
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	41.15
					-----
					340.88
Lawson Products	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	259.21
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	323.45
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	76.08
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	147.07
					-----
					805.81
Maintenance Products, Inc	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	63.96
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	44.94
					-----
					108.90
Napa Auto Parts	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	34.81
Novaspect	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	21.63
Sentry Pool & Chemical Supplie	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	63.00
Sherwin-Williams	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	79.95
State Supply Company	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	255.58
Sterling Steel Warehouse	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	35.20
USA Bluebook	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	21.11

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
	Operation and Maintenance Fund	maint	Maintenance Supplies	Maintenance	446.74
					-----
					467.85
Morgan Services Inc.	Operation and Maintenance Fund	custodial	Maintenance Services	Custodial	116.83
Paulsen, Darryl D.	Operation and Maintenance Fund	custodial	Maintenance Supplies	Custodial	85.69
McMaster Carr Supply Company	Operation and Maintenance Fund	custodial	Maintenance Supplies	Custodial	103.75
Vonachen Industrial Supplies	Operation and Maintenance Fund	custodial	Maintenance Supplies	Custodial	50.14
	Operation and Maintenance Fund	custodial	Maintenance Supplies	Custodial	708.15
	Operation and Maintenance Fund	custodial	Maintenance Supplies	Custodial	2.07
					-----
					760.36
Frederick, James E.	Operation and Maintenance Fund	custodial	Conference/Meeting Expense	Custodial	266.40
Mezo's Repair & Outdoor Equipm	Operation and Maintenance Fund	Grounds	Maintenance Services	Grounds	35.00
	Operation and Maintenance Fund	Grounds	Maintenance Supplies	Grounds	3.95
	Operation and Maintenance Fund	Grounds	Maintenance Supplies	Grounds	15.00
					-----
					53.95
Breck's	Operation and Maintenance Fund	Grounds	Maintenance Supplies	Grounds	65.98
Ace Hardware	Operation and Maintenance Fund	Grounds	Maintenance Supplies	Grounds	19.42
	Operation and Maintenance Fund	Grounds	Maintenance Supplies	Grounds	32.95
					-----
					52.37
Anne's	Operation and Maintenance Fund	Grounds	Maintenance Supplies	Grounds	31.88
Breck's	Operation and Maintenance Fund	Grounds	Maintenance Supplies	Grounds	65.98
Garden Store	Operation and Maintenance Fund	Grounds	Maintenance Supplies	Grounds	102.34
Holland & Sons-Dixon Inc	Operation and Maintenance Fund	Grounds	Maintenance Supplies	Grounds	125.74
LaSalle County Farm Supply	Operation and Maintenance Fund	Grounds	Maintenance Supplies	Grounds	173.35
	Operation and Maintenance Fund	Grounds	Maintenance Supplies	Grounds	65.52
	Operation and Maintenance Fund	Grounds	Maintenance Supplies	Grounds	-77.22
					-----
					161.65
Peabudy's Inc	Operation and Maintenance Fund	Grounds	Maintenance Supplies	Grounds	23.78
Napa Auto Parts	Operation and Maintenance Fund	Grounds	Vehicle Supplies	Grounds	6.96

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Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
04/07/99	C/D	CHK6766	APPLE COMPUTER		
			548.22 Discount Computer Purchases	328.00	
			111.00 Cash in Bank		328.00
			***** Report Total	8.556.27	8,556.27

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Date	Jnl	Ref. No	Description / Accounts	Debits	Credits
04/07/99	C/D	CHK6753	CORRECTION 549.01 Textbook Transportation 548.01 Textbook Purchases	217.85	217.85
04/07/99	C/D	CHK6754	VOID 111.00 Cash in Bank	0.00	
04/07/99	C/D	CHK6755	DEARBORN PUB 548.21 Computer Software Purchases 549.21 Computer Software Transport 111.00 Cash in Bank	160.00 5.47 165.47	
04/07/99	C/D	CHK6756	CMS SOFTWARE 548.01 Textbook Purchases 111.00 Cash in Bank	71.00	71.00
04/07/99	C/D	CHK6757	VOID 111.00 Cash in Bank	0.00	
04/07/99	C/D	CHK6758	APPRAISAL INSTITUTE 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	41.25 4.50 45.75	
04/07/99	C/D	CHK6759	APPLE COMPUTER 548.22 Discount Computer Purchase 1,036.00 590.00 Other Expenses 111.00 Cash in Bank	1,036.00 16.00 1,052.00	
04/07/99	C/D	CHK6760	NACSCORP 548.21 Computer Software Purchase 1,440.21 548.04 Paperback Purchases 111.00 Cash in Bank	1,440.21 331.41 1,108.80	
04/07/99	C/D	CHK6761	ILL DEPT OF REVENUE 235.00 Accrued Sales Tax Payable 111.00 Cash in Bank	959.00	959.00
04/07/99	C/D	CHK6762	C2F INC 548.02 Supply Purchases 111.00 Cash in Bank	188.36	188.36
04/07/99	C/D	CHK6763	JANET CURFMAN 550.00 Conference & Meeting Expense 755.78 111.00 Cash in Bank	755.78	
04/07/99	C/D	CHK6764	SHIRLEY DEWEY 550.00 Conference & Meeting Expense 143.00 111.00 Cash in Bank	143.00	
04/07/99	C/D	CHK6765	VOID 111.00 Cash in Bank	0.00	

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04/07/99	C/D	CHK6742	DOUGLAS STEWART 548.02 Supply Purchases 111.00 Cash in Bank	625.38	625.38
04/07/99	C/D	CHK6743	NELSON WORD 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	7.41 3.18 10.59	
04/07/99	C/D	CHK6744	SPRINGHOUSE CORP 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	104.85 4.85 109.70	
04/07/99	C/D	CHK6745	ENTEC 548.03 Miscellaneous Purchases 548.02 Supply Purchases 111.00 Cash in Bank	246.47 413.77 660.24	
04/07/99	C/D	CHK6746	MACMILLAN 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	327.35 8.87 336.22	
04/07/99	C/D	CHK6747	JOSTENS 548.03 Miscellaneous Purchases 549.03 Miscellaneous Transportation 111.00 Cash in Bank	714.90 16.32 731.22	
04/07/99	C/D	CHK6748	JBH TECHNOLOGIES 548.01 Textbook Purchases 549.01 Textbook Transportation 111.00 Cash in Bank	63.90 10.00 73.90	
04/07/99	C/D	CHK6749	SHIRLEY DEWEY 550.00 Conference & Meeting Expense 111.00 Cash in Bank	78.65 78.65	
04/07/99	C/D	CHK6750	CONSOLIDATED MGT 548.03 Miscellaneous Purchases 548.32 Meal Ticket 111.00 Cash in Bank	28.50 220.00 248.50	
04/07/99	C/D	CHK6751	UNIQUE COMPUTER 540.00 General Materials & Supplies 111.00 Cash in Bank	220.00 220.00	
04/07/99	C/D	CHK6752	AM ACADEMY OF PEDS 548.04 Paperback Purchases 549.04 Paperback Transportation 111.00 Cash in Bank	84.95 10.50 95.45	
04/07/99	C/D	CHK6753	RPS 548.01 Textbook Purchases 111.00 Cash in Bank	217.85 217.85	

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
Milledgeville High School	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	1,899.26
Ohio High School	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	4,297.99
Rock Falls High School	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	181.09
Dixon Public Schools	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	189.75
Prophetstown High School	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	382.50
New Readers Press	GG Grant	ISBE Adult Education- GG	Instructional Supplies	Adult Basic & Adult Secondary Ed	28.75
Scholastic Book Club	GG Grant	ISBE Adult Education- GG	Other Supplies	Adult Basic & Adult Secondary Ed	179.90
Kim, Linda A.	NAFSA	NAFSA	Office Supplies	Other	45.00
				BANK ACCOUNT TOTAL:	322,495.09
				ALL ACCOUNTS TOTAL:	639,559.15

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
Reliable	Student Support Services	Student Support Services Grant	Office Supplies	Counseling & Career Guidance	13.16
	Student Support Services	Student Support Services Grant	Office Supplies	Counseling & Career Guidance	10.99
					-----
					24.15
Dalton, Belinda A.	Student Support Services	Student Support Services Grant	Conference/Meeting Expense	Counseling & Career Guidance	177.40
Bailey, Glenn	Perkins IIC	Perkins IIC	Conference/Meeting Expense	Technical Occupational	29.76
Hall, Doris	Perkins IIC	Perkins IIC	Conference/Meeting Expense	Technical Occupational	15.50
CORD Communications, Inc	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Instructional Supplies	Technical Occupational	729.00
Dixon Public Schools	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	1,586.05
Polo High School	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	4,122.00
Amboy High School	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	1,130.00
	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	493.82
					-----
					1,623.82
Dixon Public Schools	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	754.22
	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	438.18
					-----
					1,192.40
Polo High School	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	177.88
Prophetstown High School	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	1,975.75
Rock Falls High School	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	1,354.65
	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	79.25
					-----
					1,433.90
Ashton High School	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	759.91
Bureau Valley High School	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	809.03
Dixon Public Schools	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	53.95
Fulton High School	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	1,381.44
	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	235.21
	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	310.00
	Perkins Title IIIE Tech Prep	Perkins IIIE Tech Prep	Other	Technical Occupational	224.70
					-----
					2,151.35

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
Highland, Mary E	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	21.70
Kitzmiller, Marna S	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	3.10
Hall, Zollie W.	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	16.74
Bergstrom, Larrabeth	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	18.60
Dunn, Gail R	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	18.60
Forristall, Mary J	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	21.70
Hurd, Mary Ann	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	4.34
Hutchins, Diane	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	4.34
Lindahl, Sharon	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	18.60
Longfellow, Richard	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	6.20
Luker, Neal	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	20.46
Mathey, Barbara	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	12.40
Schrader, Nancy A	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	21.70
Dunn, Gail R	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	18.60
Schrader, Nancy A	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	21.70
Highland Community College	ISAC	ISAC	Student Grants & Scholarships	Scholarships/ Grants & Waiv	450.00
Mixed Blood Theatre Company	Illinois Arts Council Grant	Illinois Arts Counsil Grant	Consultants	Other	1,500.00
Berkeley, Donald J.	Illinois Arts Council Grant	Illinois Arts Counsil Grant	Consultants	Other	50.00
Sauk Valley Newspapers	Illinois Arts Council Grant	Illinois Arts Counsil Grant	Advertising	Other	258.90
	Illinois Arts Council Grant	Illinois Arts Counsil Grant	Advertising	Other	276.82
					535.72
WLLT	Illinois Arts Council Grant	Illinois Arts Counsil Grant	Advertising	Other	312.00
WZOE	Illinois Arts Council Grant	Illinois Arts Counsil Grant	Advertising	Other	231.25
Freeman, Tina M	IDHS-Servg Clnts @ the Front Doo	IDHS Srvg Clnts @ the Front Door	Other Materials and Supplies	Community Service	68.00
	IDHS-Servg Clnts @ the Front Doo	IDHS Srvg Clnts @ the Front Door	Conference/Meeting Expense	Community Service	45.00
					113.00

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Matthews, Cathy M	Voc Ed Tech Prep Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant ISBE Voc Ed- Tech Prep Grant	Other Contractual Services Conference/Meeting Expense	Business Occupational Business Occupational	25.00 18.60 ----- 43.60
Nelson, Carl	Voc Ed Tech Prep Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant ISBE Voc Ed- Tech Prep Grant	Other Contractual Services Conference/Meeting Expense	Business Occupational Business Occupational	25.00 18.60 ----- 43.60
Paris, Michael V.	Voc Ed Tech Prep Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant ISBE Voc Ed- Tech Prep Grant	Other Contractual Services Conference/Meeting Expense	Business Occupational Business Occupational	25.00 4.34 ----- 29.34
Pillers, Lona	Voc Ed Tech Prep Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant ISBE Voc Ed- Tech Prep Grant	Other Contractual Services Conference/Meeting Expense	Business Occupational Business Occupational	25.00 24.80 ----- 49.80
Proud, Linda	Voc Ed Tech Prep Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant ISBE Voc Ed- Tech Prep Grant	Other Contractual Services Conference/Meeting Expense	Business Occupational Business Occupational	25.00 24.80 ----- 49.80
Rockhold, Tim	Voc Ed Tech Prep Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant ISBE Voc Ed- Tech Prep Grant	Other Contractual Services Conference/Meeting Expense	Business Occupational Business Occupational	25.00 4.34 ----- 29.34
Schrader, Nancy A	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Stevens, Janet S	Voc Ed Tech Prep Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant ISBE Voc Ed- Tech Prep Grant	Other Contractual Services Conference/Meeting Expense	Business Occupational Business Occupational	25.00 5.58 ----- 30.58
Wiggim, Pat	Voc Ed Tech Prep Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant ISBE Voc Ed- Tech Prep Grant	Other Contractual Services Conference/Meeting Expense	Business Occupational Business Occupational	25.00 18.60 ----- 43.60
Wright, Gail	Voc Ed Tech Prep Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant ISBE Voc Ed- Tech Prep Grant	Other Contractual Services Conference/Meeting Expense	Business Occupational Business Occupational	25.00 10.85 ----- 35.85
Kmart	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Instructional Supplies	Business Occupational	378.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
Bumsted, Jeff	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	200.00
Casson, Connie	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Dietz, Allen	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	14.88
					39.88
Dunn, Gail R	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Fopma, Julie	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	24.80
					49.80
Forristall, Mary J	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	21.70
					46.70
Frana, Jerry L.	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Gelander, Beth M.	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	18.60
					43.60
Gemeny, Connie	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Germann, Derek	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	24.80
					49.80
Heeren, Pamela A	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	18.60
					43.60
Lindahl, Sharon	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	18.60
					43.60
Lipscomb, Lyle	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	200.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	13.64
					238.64

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
Nelson, Carolyn J.	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Pillers, Lona	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	24.80
					49.80
Proud, Linda	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	24.80
					49.80
Sandholm, Deborah	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	11.47
					36.47
Schrader, Nancy A	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Stevens, Janet S	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	5.58
					30.58
Travi, Jean	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Wright, Gail	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	10.85
					35.85
Arduini, Karen S.	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	4.34
					29.34
Armstrong, Carol	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	16.74
					41.74
Ballew, Barbara	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Bergstrom, Larrabeth	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	18.60
					43.60

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
Dunn, Gail R	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Fopma, Julie	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	24.80
					49.80
Forristall, Mary J	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Gelander, Beth M.	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	18.60
					43.60
Germanmann, Derek	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	24.80
					49.80
Hahne, Connie	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	200.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	21.70
					221.70
Heeren, Pamela A	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	18.60
					43.60
Lipscomb, Lyle	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	13.64
					38.64
Mahar, Sandra L	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	18.60
					43.60
Matthews, Cathy M	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	18.60
					43.60
Nelson, Carl	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	18.60
					43.60

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Bittleson, Traci	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	13.64
					-----
					38.64
Highland, Mary E	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Kitzmiller, Marna S	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Klooster, Jerry	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	15.50
					-----
					40.50
Manfred, Tiffany	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	15.50
					-----
					40.50
Muscarello, Marc	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	24.80
					-----
					49.80
VanHorn, Kurt	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	15.50
					-----
					40.50
Ballew, Barbara	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	18.60
					-----
					43.60
Bergstrom, Larrabeth	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Cogdall, Jean L.	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Cogdall, Judith A.	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Devan, Karla	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	4.65
					-----
					29.65
Dietz, Allen	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Business Occupational	14.88
					-----
					39.88

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		ICCB Leadership & Core Values Gr	ICCB Leadership & Core Values Gr Conference/Meeting Expense	General Institutional	1,170.15
		ICCB Leadership & Core Values Gr	ICCB Leadership & Core Values Gr Conference/Meeting Expense	General Institutional	2,014.29
					22,164.44
State Universities Retirement	SBDC Grant Student Support Services Perkins IIC	SBDC Grant Student Support Services Grant Perkins IIC	Allocated Employee Benefits Allocated Employee Benefits Allocated Employee Benefits	Other Counseling & Career Guidance Technical Occupational	301.29 169.12 110.85 581.26
State Universities Retirement	SBDC Grant Student Support Services Perkins IIC	SBDC Grant Student Support Services Grant Perkins IIC	Allocated Employee Benefits Allocated Employee Benefits Allocated Employee Benefits	Other Counseling & Career Guidance Technical Occupational	91.01 379.40 110.85 581.26
SPRINT	SBDC Grant	SBDC Grant	Telephone	Other	11.79
Stevens, Shirley A.	Vital Grant	SOS VITAL Grant	Other Conference & Meeting	Adult Basic & Adult Secondary Ed	37.95
Goodale, Susan	Voc Ed Tech Prep Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant ISBE Voc Ed- Tech Prep Grant	Consultants Conference/Meeting Expense	Business Occupational Business Occupational	500.00 58.90 558.90
Goodale, Susan	Voc Ed Tech Prep Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant ISBE Voc Ed- Tech Prep Grant	Consultants Conference/Meeting Expense	Business Occupational Business Occupational	500.00 58.90 558.90
Bengtson, Kevin	Voc Ed Tech Prep Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant ISBE Voc Ed- Tech Prep Grant	Other Contractual Services Conference/Meeting Expense	Business Occupational Business Occupational	25.00 15.50 40.50
Cogdall, Judith A.	Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Business Occupational	25.00
Cornelius, Sandra K.	Voc Ed Tech Prep Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant ISBE Voc Ed- Tech Prep Grant	Other Contractual Services Conference/Meeting Expense	Business Occupational Business Occupational	25.00 24.80 49.80
Eller, Dale R	Voc Ed Tech Prep Voc Ed Tech Prep	ISBE Voc Ed- Tech Prep Grant ISBE Voc Ed- Tech Prep Grant	Other Contractual Services Conference/Meeting Expense	Business Occupational Business Occupational	25.00 14.88 39.88

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VanderMeer, Amy J.	WorkForce Prep- Ed to Careers	WFP- Ed to Careers	Conference/Meeting Expense	Counseling & Career Guidance	20.77
Wardell, Leah	WorkForce Prep- Ed to Careers	WFP- Ed to Careers	Conference/Meeting Expense	Counseling & Career Guidance	30.69
Candlelight Inn	WorkForce Prep- Ed to Careers	WFP- Ed to Careers	Conference/Meeting Expense	Counseling & Career Guidance	135.30
Plum Hollow Fitness & Recreati	WorkForce Prep- Ed to Careers	WFP- Ed to Careers	Conference/Meeting Expense	Counseling & Career Guidance	80.75
Alfano, Cindy	WorkForce Prep- Ed to Careers	WFP- Ed to Careers	Conference/Meeting Expense	Counseling & Career Guidance	26.10
	WorkForce Prep- Ed to Careers	WFP- Ed to Careers	Conference/Meeting Expense	Counseling & Career Guidance	68.39
	WorkForce Prep- Ed to Careers	WFP- Ed to Careers	Conference/Meeting Expense	Counseling & Career Guidance	72.69
	WorkForce Prep- Ed to Careers	WFP- Ed to Careers	Conference/Meeting Expense	Counseling & Career Guidance	25.76
					----- 192.94
VanderMeer, Amy J.	WorkForce Prep- Ed to Careers	WFP- Ed to Careers	Conference/Meeting Expense	Counseling & Career Guidance	13.95
Wardell, Leah	WorkForce Prep- Ed to Careers	WFP- Ed to Careers	Conference/Meeting Expense	Counseling & Career Guidance	12.40
	WorkForce Prep- Ed to Careers	WFP- Ed to Careers	Conference/Meeting Expense	Counseling & Career Guidance	17.05
					----- 29.45
Western Illinois University	WorkForce Prep- Ed to Careers	WFP- Ed to Careers	Conference/Meeting Expense	Counseling & Career Guidance	297.84
Clodfelter, Pamela J.	WorkForce Prep- Career Services	WFP- Career Services	Conference/Meeting Expense	Counseling & Career Guidance	129.63
Clodfelter, Pamela J.	WorkForce Prep- Career Services	WFP- Career Services	Conference/Meeting Expense	Counseling & Career Guidance	105.42
Hewlett-Packard	Technology Support Grant	Adv Tech- Technology Support Gra	Computer Software	Technical Occupational	710.00
Ameritech	Technology Support Grant	Adv Tech- Technology Support Gra	Telecommunications	Technical Occupational	284.57
Gallatin River Communications	Technology Support Grant	Adv Tech- Technology Support Gra	Telecommunications	Technical Occupational	276.00
	SBDC Grant	SBDC Grant	Telephone	Other	83.98
					----- 359.98
University of Illinois	ICCB Tech Skill Enhancement Gran	ICCB Tech Skills Enhancement Gra	Consultants	Administrative Support Services	100.00
	ICCB Tech Skill Enhancement Gran	ICCB Tech Skills Enhancement Gra	Consultants	Administrative Support Services	100.00
					----- 200.00
Digital Frontiers	ICCB Tech Skill Enhancement Gran	ICCB Tech Skills Enhancement Gra	Office Supplies	Administrative Support Services	139.00
Shelley, Chris	ICCB Tech Skill Enhancement Gran	ICCB Tech Skills Enhancement Gra	Office Supplies	Administrative Support Services	181.26
Institute for Global Ethics	ICCB Leadership & Core Values Gr	ICCB Leadership & Core Values Gr	Consultants	General Institutional	12,980.00
	ICCB Leadership & Core Values Gr	ICCB Leadership & Core Values Gr	Consultants	General Institutional	6,000.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
	Medical Insurance Fund	Medical Insurance	Dependent Stop Loss	Other	2,681.48
	Medical Insurance Fund	Medical Insurance	Precertification	Other	352.00
	Medical Insurance Fund	Medical Insurance	Administrative	Other	2,376.00
	Medical Insurance Fund	Medical Insurance	Life & AD&D	Other	1,634.73
					----- 10,963.73
Flexible Benefit Manager	Medical Insurance Fund	Medical Insurance	Administrative	Other	750.00
Flexible Benefit Manager	Medical Insurance Fund	Medical Insurance	Administrative	Other	356.00
Petrakis, Nicholas P.	Student Loan		Student Loans		500.00
PHI THETA KAPPA Society	Phi Theta Kappa	Phi Theta Kappa Club	Other	Other	389.25
Hartzell, Jeremy	Anne Horton Award	Anne Horton Award	Other	Scholarships/ Grants & Waiv	100.00
Wolf, Daniclle M.	Anne Horton Award	Anne Horton Award	Other	Scholarships/ Grants & Waiv	50.00
Wilkins-Lowe and Company	Liability, Protection & Settleme Risk Management		Worker's Compensation	General Institutional	3,867.00
Wilkins-Lowe and Company	Liability, Protection & Settleme Risk Management		Property & Casualty Insurance	General Institutional	39.00
Pathfinder Networking Corp	Liability, Protection & Settleme Risk Management		Service Equipment	General Institutional	3,300.00
Division Management Services	Liability, Protection & Settleme Safety & Security		Maintenance Services	Campus Security	20.00
Radio Ranch Inc	Liability, Protection & Settleme Safety & Security		Maintenance Services	Campus Security	30.00
Rental Service Corporation	Liability, Protection & Settleme Safety & Security		Maintenance Services	Campus Security	144.15
Stewart Security	Liability, Protection & Settleme Safety & Security		Other Contractual Services	Campus Security	1,081.50
	Liability, Protection & Settleme Safety & Security		Other Contractual Services	Campus Security	840.00
					----- 1,921.50
Seeley, R S.	Liability, Protection & Settleme Safety & Security		Conference/Meeting Expense	Campus Security	85.25
University of Illinois	Liability, Protection & Settleme Safety & Security		Conference/Meeting Expense	Campus Security	75.00

BANK ACCOUNT TOTAL: 317,064.06

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	PROGRAM	CHECK AMOUNT
Dale's Charter Service	Student Activities	Men's Baseball	Other Conference & Meeting	Student Organizations	450.00
Chattic, A. Craig	Student Activities	Men's Tennis	Instructional Supplies	Student Organizations	311.32
	Student Activities	Men's Tennis	Other Conference & Meeting	Student Organizations	284.21
					595.53
Anderson, Therol	Student Activities	Women's Softball	Other Contractual Services	Student Organizations	65.00
Knapp, John	Student Activities	Women's Softball	Other Contractual Services	Student Organizations	65.00
Knapp, John	Student Activities	Women's Softball	Other Contractual Services	Student Organizations	65.00
Rangel, Dennis	Student Activities	Women's Softball	Other Contractual Services	Student Organizations	90.00
Vizza, Ross	Student Activities	Women's Softball	Other Contractual Services	Student Organizations	90.00
Messing & Becker	Student Activities	Women's Softball	Instructional Supplies	Student Organizations	219.94
Leseman, Jolene K.	Student Activities	Women's Softball	Other Conference & Meeting	Student Organizations	229.44
Leseman, Jolene K.	Student Activities	Women's Softball	Other Conference & Meeting	Student Organizations	220.72
Leseman, Jolene K.	Student Activities	Women's Softball	Other Conference & Meeting	Student Organizations	265.78
Rock River Provision Co	Student Activities	Tournaments	Other Materials and Supplies	Student Organizations	94.90
Association of College Unions	Student Activities	Student Activities	Other Materials and Supplies	Student Organizations	226.00
ICCSA	Student Activities	Student Activities	Other Conference & Meeting	Student Organizations	100.00
Frederick, Lesley J.	Student Activities	Student Government	Other Materials and Supplies	Student Organizations	35.90
Party X Press	Student Activities	Student Government	Other Materials and Supplies	Student Organizations	107.35
VonHolten, Gerad K.	Student Activities	Drama	Other Materials and Supplies	Student Organizations	200.00
American Heritage Antique Cent	Student Activities	Drama	Other Materials and Supplies	Student Organizations	100.00
RC Printing of Northwestern Il	Student Activities	Drama	Other Materials and Supplies	Student Organizations	75.00
Shell Oil Company	Transportation	Transportation	Vehicle Supplies	Student Organizations	37.06
Amoco Oil Company	Transportation	Transportation	Vehicle Supplies	Student Organizations	165.14
KC Health Horizons	Medical Insurance Fund	Medical Insurance	Medical Insurance Claims	Other	8,169.00
Professional Benefit Administr	Medical Insurance Fund	Medical Insurance	Individual Stop Loss	Other	3,919.52

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JMW Marketing Ltd	Printshop	Printshop	Purchases for Resale	Other	14.41
R-Graphics	Printshop	Printshop	Purchases for Resale	Other	427.48
Drane, Paula	Child Care Center	Child Care Center	Other Supplies	Child Care Center	84.51
Drane, Paula	Child Care Center	Child Care Center	Other Supplies	Child Care Center	49.91
Drane, Paula	Child Care Center	Child Care Center	Other Supplies	Child Care Center	64.20
	Child Care Center	Child Care Center	Other Supplies	Child Care Center	4.23
					-----
					68.43
Rock Falls High School	Student Activities	Men's Basketball	Instructional Supplies	Student Organizations	100.00
Illini Trophy	Student Activities	Men's Basketball	Instructional Supplies	Student Organizations	131.70
Damhoff, Russ K.	Student Activities	Men's Basketball	Other Conference & Meeting	Student Organizations	110.00
Jenkins, Ferguson	Student Activities	Men's Baseball	Consultants	Student Organizations	1,100.00
Endress, Ben	Student Activities	Men's Baseball	Other Contractual Services	Student Organizations	85.00
Jindrich, Dave	Student Activities	Men's Baseball	Other Contractual Services	Student Organizations	85.00
McDonald, Bob	Student Activities	Men's Baseball	Other Contractual Services	Student Organizations	75.00
Miller, Forrest	Student Activities	Men's Baseball	Other Contractual Services	Student Organizations	85.00
Jindrich, Dave	Student Activities	Men's Baseball	Other Contractual Services	Student Organizations	85.00
Miller, Forrest	Student Activities	Men's Baseball	Other Contractual Services	Student Organizations	85.00
Temple's Sporting Goods	Student Activities	Men's Baseball	Instructional Supplies	Student Organizations	157.50
Cox, Terry J.	Student Activities	Men's Baseball	Other Conference & Meeting	Student Organizations	210.00
Cox, Terry J.	Student Activities	Men's Baseball	Other Conference & Meeting	Student Organizations	172.76
Dale's Charter Service	Student Activities	Men's Baseball	Other Conference & Meeting	Student Organizations	365.00
	Student Activities	Men's Baseball	Other Conference & Meeting	Student Organizations	410.00
					-----
					775.00
Cox, Terry J.	Student Activities	Men's Baseball	Other Conference & Meeting	Student Organizations	107.49
	Student Activities	Men's Baseball	Other Conference & Meeting	Student Organizations	377.89
					-----
					485.38

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Columbia Energy Services	Operation and Maintenance Fund	Utilities	Gas	Plant Utilities	4,677.61
Nicor Gas	Operation and Maintenance Fund	Utilities	Gas	Plant Utilities	115.11
	Operation and Maintenance Fund	Utilities	Gas	Plant Utilities	140.02
	Operation and Maintenance Fund	Utilities	Gas	Plant Utilities	94.15
	Operation and Maintenance Fund	Utilities	Gas	Plant Utilities	50.54
	Operation and Maintenance Fund	Utilities	Gas	Plant Utilities	1,385.23
					-----
					1,785.05
Commonwealth Edison	Operation and Maintenance Fund	Utilities	Electricity	Plant Utilities	8,337.12
	Operation and Maintenance Fund	Utilities	Electricity	Plant Utilities	9,467.33
	Operation and Maintenance Fund	Utilities	Electricity	Plant Utilities	36.07
	Operation and Maintenance Fund	Utilities	Electricity	Plant Utilities	19.13
	Operation and Maintenance Fund	Utilities	Electricity	Plant Utilities	13.33
					-----
					17,872.98
US West Directory Service	Operation and Maintenance Fund	Utilities	Telephone	Plant Utilities	40.98
AT & T	Operation and Maintenance Fund	Utilities	Telephone	Plant Utilities	1,394.85
Gallatin River Communications	Operation and Maintenance Fund	Utilities	Telephone	Plant Utilities	3,746.59
	Liability, Protection & Settleme	Risk Management	Maintenance Services	General Institutional	89.31
					-----
					3,835.90
GTE Wireless	Operation and Maintenance Fund	Utilities	Telephone	Plant Utilities	54.01
Browning-Ferris Industries	Operation and Maintenance Fund	Utilities	Refuse Disposal	Plant Utilities	365.00
Willett, Hofmann & Associates,	Operation and Maintenance Fund	Building and Grounds Administrat	Consultants	Administration	679.00
APPA	Operation and Maintenance Fund	Building and Grounds Administrat	Conference/Meeting Expense	Administration	2,200.00
Clark Engineers MW Inc	Operation & Maintenance Fund(Res	Operations & Maintenance- Restri	building Remodeling	General Institutional	5,500.00
Gericke, Thomas H.	Corporate Services	Corporate Services Admin.	Conference/Meeting Expense	Other	90.21
Xerox Corporation	Xerox	Xerox Copier	Interest	Other	7.31
	Xerox	Xerox Copier	Interest	Other	26.08
	Xerox		Other Noncurrent Obligations		142.95
	Xerox		Other Noncurrent Obligations		568.03
					-----
					744.37
AM Multigraphics	Printshop	Printshop	Purchases for Resale	Other	236.74