

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AGENDA

Third Floor Board Room

June 26, 2000 ✓

7:00 p.m.

A. Call to Order

B. Roll Call

C. Communication from Visitors

D. Consent Agenda

- 1. Approval of Minutes**
- 2. Treasurer's Report**
- 3. Bills Payable**
- 4. Payrolls**

May 31, 2000	\$197,230.62
June 15, 2000	\$141,681.32
- 5. Budget Report**
- 6. Prevailing Wages Resolution**
- 7. Board Policy 510.01 Travel of College Personnel (Second Reading)**
- 8. Approval of Administrative Calendar**

E. President's Report

- 1. Monthly Policy Reviews - 601.01, 602.01, 602.02**
- 2. Enrollment Update**
- 3. Phi Theta Kappa Report (attached)**
- 4. Student Disability Breakdown (attached)**
- 5. Substance Abuse Prevention Program Report (attached)**

F. Financial Reports and Actions

- 1. Laboratory Fees Additions and Increases**
- 2. Tax Abatement Request from Duke Energy Lee Power Company**
- 3. 2002 RAMP Request**
- 4. Support Staff Salary Ranges**
- 5. Professional/Technical Staff Salary Ranges**
- 6. Administrative Staff Salary Ranges**
- 7. Bid Award for Parking Lot Repairs**
- 8. Disposition of Obsolete Equipment**
- 9. Public Hearing on 2000 - 2001 Budget**
- 10. Approval of 2000 - 2001 Budget (Second Reading)**

G. Closed Session (Appointment, employment, compensation, discipline, performance or dismissal of specific employees, and closed session minutes consideration)

H. Personnel

Faculty Retirement

I. Other

- 1. Board Policy 425.01 Early Retirement (First Reading)**
- 2. Board Policy 513.01 Financial Aid Tuition Hold Program (First Reading)**
- 3. Board Policy 422.01 Health Examinations (Second Reading)**

J. Reports

- 1. Student Trustee**
- 2. ICCTA Representative**
- 3. Foundation Liaison**
- 4. Faculty Association**
- 5. Board Chair**
- 6. Board Members Comments**

K. Adjournment

Board of Trustees

July 24, 2000

August 28, 2000

September 25, 2000

**September 9, 2000 Crowne
Plaza, Springfield**

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

June 26, 2000

The Board of Trustees of Sauk Valley Community College met in regular session at 7 p.m. on June 26, 2000 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Simpson called the meeting to order at 7 p.m. and the following members answered roll call:

Edward Andersen	Robert Thompson
Nancy Varga	Pennie von Bergen Wessels
B.J. Wolf	William Simpson
Sean Bond	

Absent: Thomas Jensen

SVCC Staff: President Richard L. Behrendt
Attorney Ole Bly Pace III
Vice President Ruth Bittner
Vice President Deborah Hecht
Vice President Joan Kerber
Director of College Relations Cal Lyons
Secretary to the Board Marilyn Vinson

Secretary Pro-Tem: Due to the absence of Secretary Thomas Jensen, Chair Simpson appointed Robert Thompson as Secretary Pro-Tem.

Consent Agenda: After a motion by Member Wolf and second by Member Thompson, the Board discussed the Consent Agenda and agreed to remove Item D-1 (Approval of Minutes) and Item D-3 (Bills Payable). In a roll call vote on the balance of the Consent Agenda, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

Minutes: Member von Bergen Wessels noted two changes to be made to the minutes— Page #3 - Par. 1 - the recommendation should read... Board approval of the balanced FY 2001 Tentative Budget to be placed on public display, and on Page #2, the last paragraph should indicate that Member von Bergen Wessels voted aye on the classroom telephones, but nay on funding them from the Liability, Protection and Settlement Fund. It was then moved by Member Wolf and seconded by Member Thompson that the Board approve

the May 22, 2000 minutes as amended above. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

Bills Payable: After a motion by Member Wolf and second by Member Thompson to approve the bills for payment, the Board discussed the bill from C-B Kramer Sales & Service for boiler repairs and the fund (Liability, Protection and Settlement) that had been charged. Members Wolf and Thompson indicated that their motion should indicate that the bill from Kramer Sales could also be paid after a determination by the College attorney as to what account should be debited for this expense. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

President's Report: Heard President Behrendt report that the ICCB had officially approved the Emergency Medical Technician program, that enrollment was up 2.77% for last fiscal year, up 3.0% for summer and 8.2% (to date) for Fall 2000, that Phi Theta Kappa had completed a successful year and earned a 3-star rating for our chapter, that the Student Needs Coordinator had served a total of 113 students during Fall, 1999 and Spring, 2000, and that the Substance Abuse Prevention Program for 1999-2000 was very successful in that 84 student athletes were tested and none had positive test results for substance abuse.

Laboratory Fees Additions and Increases: It was moved by Member Andersen and seconded by Member Thompson that the Board approve the recommended changes to course fees for telecourses, Art, and Physical Education. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

Tax Abatement Request from Duke Energy Lee Power Company: It was moved by Member Andersen and seconded by Member Varga that the Board approve the tax abatement request from the Duke Energy Lee Power Company. In a roll call vote, the following was recorded: Ayes - Members Andersen, Thompson, Varga, Wolf, and Simpson. Nays - Member von Bergen Wessels. Motion carried. Student Trustee Bond advisory vote: aye.

2002 RAMP Request: It was moved by Member Andersen and seconded by Member Varga that the Board approve the 2002 RAMP request to be sent to the ICCB by July 1, 2000. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

Support Staff Salary Ranges:	It was moved by Member Andersen and seconded by Member Thompson that the Board approve the attached Support Staff Salary Ranges for the 2000 - 2001 year. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.
Professional/ Technical Staff Salary Ranges:	It was moved by Member Thompson and seconded by Member Varga that the Board approve the attached Professional/Technical Staff Salary Ranges for the 2000 - 2001 year. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.
Administrative Salary Ranges:	It was moved by Member von Bergen Wessels and seconded by Member Wolf that the Board approve the attached Administrative Salary Ranges for the 2000 - 2001 year. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.
Bid Award for Parking Lot Repairs:	It was moved by Member Andersen and seconded by Member Varga that the Board approve the low bid of Northwest Illinois Construction Company in the amount of \$37,348.33 to resurface the College parking lots. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.
Disposition of Obsolete Equipment:	It was moved by Member Andersen and seconded by Member Thompson that the Board declare the equipment on the attached list as obsolete so that it can be advertised and sold in accordance with Board Policy 304.01. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.
Public Hearing on 2000 - 2001 Budget:	Chair Simpson noted that the balanced 2000 - 2001 Budget had been available for public review for the required 30 days and that the Board would receive comments or inquiries from any citizen present.
Budget Approval:	Since there were no questions or comments, it was moved by Member Andersen and seconded by Member Wolf that the Board approve the FY2001 Budget as presented. In a roll call vote the following was recorded: Ayes - Members Andersen, Thompson, Varga, Wolf, and Simpson. Nays - Member von Bergen Wessels. Motion carried. Student Trustee Bond advisory vote: aye.

- Closed Session: At 7:56 p.m. it was moved by Member Andersen and seconded by Member Varga that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees, closed session minutes consideration, and attorney/client consultation. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.
- Regular Session: The Board returned to open session at 8:30 p.m.
- Closed Session Minutes: It was moved by Member Wolf and seconded by Member von Bergen Wessels that the Board approve the May 22nd closed session minutes as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.
- Faculty Retirement: It was moved by Member Wolf and seconded by Member Varga that the Board approve the retirement of Carl Gates, effective May 31, 2000. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.
- Policy 425.01
Early Retirement
First Reading: It was moved by Andersen and seconded by Member Varga that the Board approve for first reading a change to Board Policy 425.01 (Early Retirement) to indicate that the deadline for an early retirement request will be May 1. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.
- Policy 513.01
Financial Aid
Tuition Hold
Program -
First Reading: It was moved by Member Andersen and seconded by Member Varga that the Board approve the updated Board Policy 513.01 (Financial Aid Tuition Hold Program) for first reading. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.
- Policy 422.01
Health
Examinations
and
Communicable
Diseases -
Second Reading: Since Board Policy 422.01 Health Examinations was approved by the Board at the November meeting, and approved by the SVCC Faculty Association during collective bargaining, it was moved by Member Andersen and seconded by Member Varga that the Board approve (for second reading) Board Policy 422.01 Health Examinations and Communicable Diseases. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.
- Reports: Student Trustee Bond reported on his trip to the Illinois Community

College Board orientation meeting for student trustees.

ICCTA Representative Thompson reported that Governor Ryan had signed the adult education bill and reminded the Board of the ICCTA meeting in Springfield on September 9th.

Foundation Liaison Andersen reported that the meeting to be held at Foundation Member Giesen's cabin had been canceled due to inclement weather and rescheduled for June 27 at 7:30 a.m. at the College, that Ed Lawrence had retired from the Foundation and that Kim Pettygrove, Tim Sullivan and John Prange were new members.

Adjournment: Since the scheduled business was completed, it was moved by Member von Bergen Wessels and seconded by Member Thompson that the Board adjourn. The next regular meeting will be held at 7 p.m. on July 24, 2000 in the Third Floor Board Room of the College. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

The Board adjourned at 8:50 p.m.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'R. Thompson', written over a horizontal line.

Robert Thompson, Secretary Pro -Tem

For Board Meeting of
June 26, 2000

Agenda Item D-6

PREVAILING WAGES RESOLUTION

By law, each community college must adopt a resolution establishing prevailing wages for their district during the month of June. Subsequent thereto, the College must publish a notice of Establishment of Prevailing Wages in the local newspaper. A certified copy of the adopted resolution establishing prevailing wages will then be forwarded to the Secretary of State in Springfield.

RECOMMENDATION: Board approval of the attached Resolution Establishing Prevailing Wages for Sauk Valley Community College District #506.

SAUK VALLEY COMMUNITY COLLEGE, DIXON, ILLINOIS

RESOLUTION

ESTABLISHING PREVAILING WAGES

WHEREAS, Illinois Compiled Statutes, 820 ILCS 130/0.01-130/12, the Prevailing Wage Law, as amended, requires that the public body awarding any contract for construction of public works, exclusive of maintenance work, shall ascertain the general prevailing hourly rate of wages for employees engaged in such work; and

WHEREAS, the statutes further provide that said rate of pay be publicly posted and/or kept available for inspection by any interested party and certified copy thereof promptly filed in the Office of the Secretary of State;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Sauk Valley Community College, Lee County, Illinois, to the extent as required by AN ACT regulating wages of laborers, mechanics, and other workers employed in any public works by the State, county, city, or by any public body or political sub-division or by anyone under contract public works," as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of the Board of Trustees is hereby ascertained to be the same as the prevailing rate of wage for construction work in Lee County area as determined by the Department of Labor of the State of Illinois as of June 1, 2000; a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the College. The definition of any terms appearing in this resolution which are also used in aforesaid Act shall be the same as in said Act.

BE IT FURTHER RESOLVED that nothing herein contained shall be construed to apply to the prevailing hourly rate of wages in the locality for employment other than public works construction as defined in the ACT; and

BE IT FURTHER RESOLVED that the Secretary to the Board of Trustees be and is hereby directed to file a certified copy of this Resolution with the Secretary of State and the Department of Labor of the State of Illinois;


BE IT FURTHER RESOLVED that the Notice of this determination shall be published in the Dixon in the City of Dixon, Illinois, a newspaper of general circulation within the area;

BE IT FURTHER RESOLVED that the Secretary shall publicly post or keep available for inspection by any interested party in the main office of the Board of Trustees this determination of such prevailing rate of wages; and

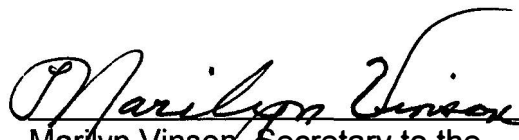
BE IT FURTHER RESOLVED that the Secretary to the Board of Trustees shall mail a copy of this determination to any employer and to any person or association of employees who have filed their names and addresses requesting copies of any determination stating the particular rates and the particular class of workmen whose wages will be affected by such rates.

Approved this 26th day of June, 2000.

Board of Trustees of Sauk Valley
Community College District #506
Lee County, Illinois


William J. Simpson, Chair

ATTEST:


Marilyn Vinson, Secretary to the
Board of Trustees, District #506



Illinois Department of Labor
Division of Conciliation & Mediation
Prevailing Wages for June 2000

Lee County

Trade Name	RGN	Trade Type	Trade Class	Base Wage	Frman Wage	OT M-F>8	OT Sat.	OT Sun/Hol	WLFR	Pension	Vac	Tng
ASBESTOS ABT-GEN		BLD		19.240	20.240	1.5	1.5	2.0	2.700	7.300	0.000	0.250
ASBESTOS ABT-MEC		BLD		23.300	24.800	1.5	1.5	2.0	3.640	5.520	0.000	0.000
BOILERMAKER		BLD		23.400	25.400	2.0	2.0	2.0	3.550	5.700	0.000	0.150
BRICK MASON		BLD		22.950	24.600	1.5	1.5	2.0	3.300	4.960	0.000	0.290
CARPENTER		BLD		20.850	22.600	1.5	1.5	2.0	3.800	4.610	0.000	0.310
CARPENTER		HWY		21.380	22.630	1.5	1.5	2.0	3.800	4.500	0.000	0.310
CEMENT MASON		ALL		21.510	22.010	1.5	1.5	2.0	3.300	5.370	0.000	0.050
ELECTRIC PWR EQMT OP		ALL		25.110	31.310	1.5	1.5	2.0	2.100	5.770	0.000	0.130
ELECTRIC PWR GRNDMAN		ALL		19.720	31.310	1.5	1.5	2.0	2.100	4.530	0.000	0.100
ELECTRIC PWR LINEMAN		ALL		29.670	31.310	1.5	1.5	2.0	2.100	6.820	0.000	0.150
ELECTRIC PWR TRK DRV		ALL		20.320	31.310	1.5	1.5	2.0	2.100	4.670	0.000	0.100
ELECTRICIAN		BLD		27.450	30.200	1.5	1.5	2.0	2.850	7.620	0.000	0.270
ELEVATOR CONSTRUCTOR		BLD		28.380	31.930	2.0	2.0	2.0	4.125	2.410	1.700	0.000
GLAZIER		BLD		22.460	23.460	1.5	1.5	2.0	3.500	3.850	0.000	0.300
HT/FROST INSULATOR		BLD		27.400	29.150	1.5	1.5	2.0	4.740	6.660	0.000	0.230
IRON WORKER	N	ALL		27.000	28.350	2.0	2.0	2.0	3.830	9.045	0.000	0.600
IRON WORKER	S	ALL		22.600	24.600	1.5	1.5	2.0	3.740	8.060	0.000	0.470
LABORER		BLD		19.240	20.240	1.5	1.5	2.0	2.700	7.300	0.000	0.250
LABORER		HWY		18.790	19.540	1.5	1.5	2.0	2.700	6.900	0.000	0.250
LATHER		BLD		20.850	22.600	1.5	1.5	2.0	3.800	4.610	0.000	0.310
MACHINIST		BLD		28.250	30.000	2.0	2.0	2.0	3.150	1.900	1.950	0.000
MARBLE MASON		BLD		20.410	20.660	1.5	1.5	2.0	3.300	4.500	0.000	0.200
MILLWRIGHT		BLD		24.850	27.340	1.5	1.5	2.0	3.750	6.200	0.000	0.000
OPERATING ENGINEER		BLD	1	28.550	29.100	2.0	2.0	2.0	4.700	3.550	1.450	0.350
OPERATING ENGINEER		BLD	2	27.850	29.100	2.0	2.0	2.0	4.700	3.550	1.450	0.350
OPERATING ENGINEER		BLD	3	25.400	29.100	2.0	2.0	2.0	4.700	3.550	1.450	0.350
OPERATING ENGINEER		BLD	4	23.400	29.100	2.0	2.0	2.0	4.700	3.550	1.450	0.350
OPERATING ENGINEER		HWY	1	28.400	28.900	1.5	1.5	2.0	4.700	3.550	1.450	0.350
OPERATING ENGINEER		HWY	2	27.850	28.900	1.5	1.5	2.0	4.700	3.550	1.450	0.350
OPERATING ENGINEER		HWY	3	26.550	28.900	1.5	1.5	2.0	4.700	3.550	1.450	0.350
OPERATING ENGINEER		HWY	4	25.000	28.900	1.5	1.5	2.0	4.700	3.550	1.450	0.350
OPERATING ENGINEER		HWY	5	23.650	28.900	1.5	1.5	2.0	4.700	3.550	1.450	0.350
PAINTER		ALL		23.200	24.200	1.5	1.5	1.5	3.500	2.850	0.000	0.300
PILEDRIIVER		BLD		21.350	23.100	1.5	1.5	2.0	3.800	4.610	0.000	0.310
PILEDRIIVER		HWY		21.380	22.630	1.5	1.5	2.0	3.800	4.500	0.000	0.310
PIPEFITTER		ALL		26.000	28.600	1.5	1.5	2.0	3.600	5.300	0.000	0.350
PLASTERER		BLD		21.510	22.010	2.0	2.0	2.0	3.300	5.370	0.000	0.050
PLUMBER		ALL		26.750	29.430	1.5	1.5	2.0	3.400	5.500	0.000	0.350
ROOFER		BLD		28.150	30.150	1.5	1.5	2.0	3.250	2.040	0.000	0.300
SHEETMETAL WORKER		BLD		25.780	27.610	1.5	1.5	2.0	2.250	6.470	0.520	0.190
SPRINKLER FITTER		BLD		26.040	27.540	1.5	1.5	2.0	3.400	3.850	0.000	0.000
STONE MASON		BLD		22.950	24.600	1.5	1.5	2.0	3.300	4.960	0.000	0.290
TELECOM WORKER		BLD		21.900	23.400	1.5	1.5	2.0	3.000	2.650	1.430	0.000
TELECOM WORKER		BLD	1	22.970	24.970	1.5	1.5	2.0	6.360	0.690	0.000	0.000
TERRAZZO MASON		BLD		20.410	20.660	1.5	1.5	2.0	3.300	4.500	0.000	0.200
TILE LAYER		BLD		20.850	22.600	1.5	1.5	2.0	3.800	4.610	0.000	0.310
TRUCK DRIVER	E	ALL	1	23.050	23.600	1.5	1.5	2.0	3.825	2.325	0.000	0.000
TRUCK DRIVER	E	ALL	2	23.200	23.600	1.5	1.5	2.0	3.825	2.325	0.000	0.000
TRUCK DRIVER	E	ALL	3	23.400	23.600	1.5	1.5	2.0	3.825	2.325	0.000	0.000
TRUCK DRIVER	E	ALL	4	23.600	23.600	1.5	1.5	2.0	3.825	2.325	0.000	0.000
TRUCK DRIVER	W	ALL	1	21.290	0.000	1.5	1.5	2.0	4.360	2.125	0.000	0.000



Illinois Department of Labor
Division of Conciliation & Mediation
Prevailing Wages for June 2000

Lee County

<u>Trade Name</u>	<u>RGN</u>	<u>Trade Type</u>	<u>Trade Class</u>	<u>Base Wage</u>	<u>Frman Wage</u>	<u>OT M-F>8</u>	<u>OT Sat.</u>	<u>OT Sun/Hol</u>	<u>WLFR</u>	<u>Pension</u>	<u>Vac</u>	<u>Tng</u>
TRUCK DRIVER	W	ALL	2	21.690	0.000	1.5	1.5	2.0	4.360	2.125	0.000	0.000
TRUCK DRIVER	W	ALL	3	21.890	0.000	1.5	1.5	2.0	4.360	2.125	0.000	0.000
TRUCK DRIVER	W	ALL	4	22.140	0.000	1.5	1.5	2.0	4.360	2.125	0.000	0.000
TRUCK DRIVER	W	ALL	5	22.890	0.000	1.5	1.5	2.0	4.360	2.125	0.000	0.000
TUCK POINTER		BLD		22.950	24.600	1.5	1.5	2.0	3.300	4.960	0.000	0.290



**Illinois Department of Labor
Division of Conciliation & Mediation
Prevailing Wages for Year 2000**

Explanation Sheet for Lee County

Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

OPERATING ENGINEERS - BUILDING

Class 1. Assistant Craft Foreman; Craft Foreman; Mechanic; Asphalt Plant; Asphalt Spreader; Autograde; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver; Concrete Placer; Concrete Pump (Truck Mounted); Concrete Tower, Cranes, All, Cranes, Hammerhead, Creter Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, one, two and three Drum; Hoists, Two tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Locomotives, All; Motor Patrol; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes; Squeeze Cretes-screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Rock Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-form Paver; Straddle Buggies; Tie Back Machine; Tractor with Book and Side Boom; Trenching Machines.

Class 2. Bobcat (over 3/4 cu. yd.); Boilers; Brick Forklift; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Fortlift Trucks; Greaser Engineer; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Asphalt Spreader; Combination - Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators - (Rheostat Manual Controlled); Hydraulic Power Units (Pile Driving and Extracting); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 small Electric Drill Winches; Bobcat (up to and including 3/4 cu. yd.).

Class 4. Hoists, Inside Elevators, Push Button with Automatic Doors; Oilers; Brick Forklift.

OPERATING ENGINEERS - HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Craft Foreman; Asphalt Plant, Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Silo Tender; Asphalt Spreader; Autograde; ABG Paver; Backhoes with Caisson attachment; Ballast Regulator, Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Backhoe w/shear attachments; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all



**Illinois Department of Labor
Division of Conciliation & Mediation
Prevailing Wages for Year 2000**

Explanation Sheet for Lee County

attachments; Cranes, Hammerhead, Linden, Peco & Machines of a like nature; Crete Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Directional Boring Machine over 12"; Dredges; Field Mechanic-Welder; Formless Curb and Gutter Machine; Gradall and Machines of a like nature; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Mounted; Hoists, One, Two and Three Drum; Hydraulic Backhoes; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; GCI Crane; Hydraulic Telescoping form (Tunnel); Tie Back Machine; Tractor Drawn Belt Loader; Tractor with Boom; Tractor-aire with Attachments; Traffic Barrier conveyor machine; Raised or Blind Hole; Trenching Machine; Truck Mounted Concrete Pump with Boom; Truck Mounted Concrete Conveyor; Underground Boring and/or Mining Machines; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Conveyor Muck Cars (Haglund or Similar Type); Drills, all; Finishing Machine - Concrete; Greaser Engineer; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro Blaster; Laser Screed; All Locomotives, Dinky; Pump Cretes; Squeeze Cretes-Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Scoops - Tractor Drawn; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper; Scraper - Prime Mover in Tandem (Regardless of Size); Tank Car Heater; Tractors, Push, Pulling Sheep's Foot, Disc, Compactor, etc. Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Fireman on Boilers; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers, Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper - Form-Motor Driven.

Class 4. Air Compressor - Small and Large; Asphalt Spreader, Backend Man; Bobcat (Skid Steer) all; Combination - Small Equipment Operator; Directional Boring Machine up to 12"; Generators - Small 50kw and Under; Generators - Large over 50kw; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Hydro-Blaster; Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Tract-aire; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. Oilers and Directional Boring Machine Locator.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If there is no such definition on file, the Bureau of Labor Statistics SIC list will be used. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. Further, if no such neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work



**Illinois Department of Labor
Division of Conciliation & Mediation
Prevailing Wages for Year 2000**

Explanation Sheet for Lee County

performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

For Board Meeting of
June 26, 2000

Agenda Item D-7

**BOARD POLICY 510.01 TRAVEL OF COLLEGE PERSONNEL
(Second Reading)**

One final revision to Board Policy 510.01 Travel of College Personnel was made at the May meeting and this policy is now being submitted for second reading.

RECOMMENDATION: Board approval for second reading of revised Board Policy 510.01 Travel of College Personnel.

SECOND READING

510.01 Travel of College Personnel

A. Vice Presidents shall regulate travel within their respective offices subject to the limitations of the budget provided. Accountability for expenses incurred while traveling will be made by the individual, the responsible Vice President and the President, in accordance with procedures and forms issued by the Business Office and accepted accounting practices.

B. Reimbursement for college travel will be as follows:

1. In-district Travel

All personnel will regard their places of instruction or duty, as their regular places of work. No reimbursement will be allowed for travel from home to the regular place of work or duty. Logs will be kept of all in-district travel, and reimbursement must be approved by the President, Vice Presidents and Deans. Logs will be turned in at least monthly for reimbursement claims for in-district travel.

2. Out-of-district Travel

Out-of-district travel requires prior approval initiated by proper written request, unless performed under emergency conditions. Meals are subject to reimbursement up to \$25.00 per day including tips (\$5.00 for breakfast, \$7.00 for lunch and \$13.00 for dinner). For a full day trip, Reasonable expenses over these allowances will be reimbursed upon the

submission of receipts for all meals and with the approval of the appropriate Vice President and the President. No reimbursement will be provided for the purchase of alcoholic beverages.

Meal allowances up to \$25 per day will be reimbursed as per the following schedule:

Meals	Leave Home	Return	Amount
		Home After	
Breakfast	Prior to 7 a.m.	10 a.m.	\$5.00
Lunch	Prior to 11 a.m.	2 p.m.	7.00
Dinner	Prior to 4 p.m.	7 p.m.	13.00

No food reimbursement will be made in connection with travel of less than three hours duration. Costs of banquets or special meals may be included as the actual costs of the occasion in lieu of the per diem and/or per meal cost.

Lodging is to be reimbursed by receipts to be submitted. Reimbursement on fares for public transportation will be based on the actual tax exempt fare.

On July 1 of each year, the rate of reimbursement when using personal automobiles for college travel will be adjusted to reflect the current IRS tax deduction rate. When staff members travel together by automobile, mileage will be claimed by the owner of the car. Personal credit cards may be used, but copies of the bills must be provided when reimbursement claims are made. Dependents traveling with college

personnel are not eligible for any reimbursements. All expenses to be reimbursed must be based on receipts submitted with the exception of mileage, some meals (see explanation), cab fares, and tolls for bridges, highways, etc.

C. Any member of the faculty or staff who is acting as host for a guest of the College will act in such capacity upon the request of the President or Vice Presidents. Arrangements for lodging, transportation, and meals may be requested for such guests, and the responsible individual will attend to proper billing and all other elements of concern. The acting host will also attend to arranging for introductions, local transportation, and other kindly considerations which will assure the guest of the college's interest in his/her comfort and well-being.

All authorized out-of-pocket expenses incurred by the designated host will be reimbursed if they are incurred in connection with his/her function in that capacity.

10/22/80

4/1/81

3/27/89

2/26/90

6/26/00

For Board Meeting of
June 26, 2000

Agenda Item D-8

APPROVAL OF ADMINISTRATIVE CALENDAR

The attached Administrative Calendar for the 2000 - 2001 year is presented to the Board for approval.

RECOMMENDATION: Board approval of the 2000 - 2001 Administrative Calendar as presented.

Sauk Valley Community College

Administrative Calendar

2000 - 2001

2000 **JULY**

- 1 RAMP due at ICCB
- 3 Fall 2000 Schedule to Office of College Relations
- 4 Independence Day - Tuesday - College Closed
- 6 Annual Reports due in President's Office
- 20 Fall Corporate and Community Services class schedule to Vice President of Instructional Services
- 24 Fall Corporate and Community Services class schedule to Office of College Relations
- 26 Administrative Council (Wednesday)
- 31 Final grades due in Admissions Office at 8:30 a.m.
- 31 Mail Fall Class Schedule

2000 **AUGUST**

- 1 PQP due at ICCB
- 2 Summer grades mailed to students
- 3 Last day for early registered students to pay
- 7 Last Four-Day Week
- 7-8-9 Fall Regular Registration - 7 a.m. to 7 p.m.
- 10 Fall Regular Registration - 7 a.m. to 5 p.m.
- 16 Fall In-service
- 17 Fall classes begin

2000
SEPTEMBER

- 17-23 Add-drop period - 7:30 a.m. to 7 p.m.
(7:30 a.m. - 4:30 p.m. Friday)
- 30 Free-for-Fall - Classes dismissed from 12 noon to 2:30 p.m.
(Afternoon and evening classes beginning after 2:30 p.m.
will be held as scheduled.)
- 1 Unit Cost due at ICCB
- 1 Spring 2001 Class Schedule to Office of College Relations
- 4 Labor Day - College closed
- 5 Mail Fall Corporate and Community Services Class
Schedule
- 19 Spring 2001 Class Schedule to Ofc. Of College Relations
- 25 Deadline for Trustee approval of final FY2001 Budget
- 28 Administrative Council (Thursday)
- 29 Deficiency Notices to students

2000
OCTOBER

- 9 Columbus Day - College closed
- 23 Spring 2001 Class Schedule on campus and mailed

2000
NOVEMBER

- 6 Early Registration for Spring 2001
- 10 Veteran's Day - College closed
- 14 College Night
- 20 Telephone Registration begins
- 21 Spring 2001 Corporate and Community Services Class
Schedule to Vice President of Instructional Services

- 22 College closes at 4:30 p.m. for Thanksgiving vacation
(No evening classes)
- 27 Spring 2001 Corporate and Community Services Class
Schedule to Office of College Relations
- 30 Administrative Council (Thursday)

2000
DECEMBER

- 8 Last day for early registered students to pay
- 12 Final exams begin
- 15 Recommendation from Vice Presidents to President for
tenured personnel appointments
- 18 Final exams end
- 19 Final grades due in Admissions Office at 8:30 a.m.
- 22 Fall grades mailed to students
- 22 College closes for Holiday break at 4:30 p.m.

2001
JANUARY

- 2 College offices open at 8 a.m.
- 2-3-4 Spring Regular Registration - 8 a.m. to 7 p.m.
- 5 Spring 2001 In-service
- 8 Corporate and Community Services Class Schedule on
campus and mailed
- 8 Spring 2001 Semester Classes Begin
- 8-9-10-11 Add-drop Period 7:30 a.m. - 7 p.m.
- 12 Add-drop Period 7:30 a.m. - 4:30 p.m.
- 12 Official deadline for notice of reappointment to
tenured personnel from President
- 15 Martin Luther King Day - College closed

2001
FEBRUARY

- 25 Administrative Council (Thursday)
- 9 Summer 2001 and Fall 2001 Class Schedules to Office of College Relations
- 15 Deadline for official notice of reappointment of non-tenured personnel by the President
- 16 Deficiency Notices to students
- 19 President's Day - College Closed (Monday)
- 26 Board action on tenured and non-tenured personnel recommendations

2001
MARCH

- 15 Workshop Day (classes begin at 4:00 p.m.)
- 19 Summer 2001 and Fall 2001 Class Schedules on campus and mailed
- 23 Spring vacation begins at 4:30 p.m.
- 29 Administrative Council (Thursday)

2001
APRIL

- 2 Classes Resume
- 2 Early Registration for Summer 2001 Session, Intersession, and Fall 2001
- 9 Commencement Program copy due to Office of College Relations
- 13 Holiday - College Closed

2001
MAY

- 8 Final exams begin
- 11 Graduates grades due by 12 noon in Admissions Office

- 14 Final exams end
- 14 Four-Day Week begins
- 14 Last day for early registered Summer and Intersession Students to pay
- 15 All grades due in Admissions Office at 8:30 a.m.
- 17 Commencement
- 17 Spring 2001 Semester grades mailed to students
- 21 Summer 2001 Intersession begins
- 24 Administrative Council (Thursday)
- 28 Memorial Day - College closed

**2001
JUNE**

- 7 Summer 2001 Intersession final exams
- 11 Summer 2001 Intersession grades due in Admissions Office at 8:30 a.m.
- 11 Summer Session 2001 classes begin
- 20 Fall 2001 Class Schedules to Office of College Relations
- 21 All support and professional/technical staff evaluations to President

Office of the President
June 26, 2000

601.01 Rights and Responsibilities of Students

Sauk Valley Community College is committed to a philosophy which ensures the basic rights of students, such as freedom of speech, freedom of the press, the right to assemble and the right of inquire. In consideration of these rights, it is implicit that students should also accept those responsibilities that are inherent with attendance at a public community college. These include such basic responsibilities as:

- Respect for public and private property;
- Respect for the rights and privileges of others;
- Adherence to recognized standards of scholarship; and
- Respect for duly constituted authority

Students should recognize that the primary educational function of Sauk Valley Community College must be maintained at all times and that ultimate authority rests with the Board of Trustees as elected representatives of the College constituency.

2/12/79

3/23/87

10/28/96

602.01 Student Admission, Retention, and Academic Standing

The college policies related to student admissions, retention and academic standing are outlined in the college catalog and include policy statements and guidelines in the following areas:

- Admissions Policy
- Residency Policy
- Refund Policy
- Proficiency and Credit by Evaluation Policy
- Attendance Policy
- Grading Policy
- Repeat Policy
- Academic Probational and Dismissal Policy
- Graduation Policy
- Financial Aid Policy on Standards of Progress

Student appeal of academic matters is available by petition to the Academic Review Board.

3/23/81

10/28/96

602.02 College Assessment and Placement Policy

The College shall maintain an academic assessment program, with appropriate educational placement following the assessment. Placement may recognize the necessity to remediate academic skills in reading, mathematics, and composition.

The academic assessment program at Sauk Valley Community College shall provide information for the academic advisement and placement of students in courses commensurate with their abilities. All students are required to take placement tests in language usage, reading skills, and mathematics prior to registering for classes if they are:

- A. Enrolling in an English composition class for the first time in college; or
- B. Enrolling in a mathematics class for the first time in college; or
- C. Enrolling in 12 or more semester hours of coursework.
- D. Students who have attempted 12 or more semester hours of coursework, unless they have previously completed ENG 101 or equivalent and a mathematics course at the 100 level with a grade of C (2.0) or higher in each area.

Students who score below the specified level on the reading section of the placement tests will be required to take reading course(s) designated by the College during the first semester following testing. Such courses may be courses for which no academic credit is given, and may be remedial in nature. The course(s) must be completed with a grade of C (2) or higher and shall be repeated as long as the student is enrolled in College until a grade of C (2.0) or higher is achieved.

Students' scores on the language usage section of the placement tests will determine their placement into composition courses. Such courses may offer no academic credit and may be remedial in nature.

1/27/92

10/28/96

Phi Theta Kappa Beta Alpha Gamma

Agenda Item E-3



May 22, 2000

Dr. Richard Behrendt, President
Sauk Valley Community College
173 Il. Rt. 2
Dixon, IL 61021

Dear Dr. Behrendt,

I would like to personally thank you for your continued support of Sauk Valley Community College's Phi Theta Kappa chapter *Beta Alpha Gamma*. As you know, Phi Theta Kappa is the most prominent honor society of two year colleges. However, it is much more than recognizing our student's high academic standards. Phi Theta Kappa is also about developing students into leaders, encouraging students to attain a four year degree through scholarship, and reaching out and making a difference in our community

I feel as if Sauk Valley's chapter of Phi Theta Kappa has made tremendous strides this academic year. Previously, this chapter has never before attained more than a zero star status (as rated by the international office; five stars being the highest possible score). This year it was the goal of our chapter to attain at least a three star status. A number of criteria must be accomplished in order to attain three stars including: attend the national convention, attend the regional convention, conduct at least three events related to the international honor's topic conduct at least three events related to our international service project, participate in an activity with our sister chapter (i.e., IVCC) publish a newsletter, and run for international and regional awards. With a lot of work and dedication from our officers and our Hallmark members our chapter accomplished all of these activities and many more throughout the academic year (please see attachment). Our chapter, for the very first time is a **THREE STAR CHAPTER**. Further, our chapter was awarded honorable mention for chapter of the year in Illinois and Nick Straw was awarded honorable mention in Illinois for his duties as chapter President. These awards were given at the international convention in Orlando, Florida in April. Also, *Beta Alpha Gamma* was named Student Organization of the Year, Nick Straw was named Student Leader of the Year, and I was named Advisor of the Year by the Office of Student Activities (1999-2000) at SVCC.

This is also the first year that our enhanced membership program was initiated (called Hallmark membership). This membership status was designed to encourage participation by giving rewards and tracking participation points throughout the year. I believe that this system has dramatically increased participation, where over 20 members participated in some events throughout the year. I believe we are the most active organization on campus and I think our activity record will support that assertion (see attachment). Our chapter conducted numerous fund raisers to support our activities. I would estimate that the chapter raised over \$6000 in cash and merchandise this year, almost all of which went toward

Phi Theta Kappa

Beta Alpha Gamma



Phi Theta Kappa sponsored community service or honor's topics. In total, the chapter conducted 10 service activities and four honor's activities. The remainder of the money raised allowed 11 members to travel to the regional conference in Chicago, Illinois and three members to travel to the international conference in Orlando, Florida.

This chapter is considerably smaller than many Phi Theta Kappa chapters across this nation, and so I am very pleased with the progress this chapter has made over the last two years with only 20 or so active members. Many chapters who have over 300 members can more easily accomplish the goals set by the international office. However, with that said, I think there are bigger and better things to come for this chapter, and I look forward to watching it accomplish more goals in the future. Again, I and Phi Theta Kappa would like to thank you and the administration as a whole for the support of Phi Theta Kappa.

Sincerely,

Steve Nunez

Assistant Professor of Biology and Phi Theta Kappa Advisor

List of Activities for the 1999-2000 academic year

Phi Theta Kappa

Phi Theta Kappa has over 65 members. Of these 65 members, PTK has 25 Hallmark (active) members.

Fund Raisers¹

- *Sold \$1,200 worth of candy bars
 - *Ran Popcorn Machine (>7 times)
 - *Sold Wholesale Fruit (\$2000)
 - *Raised money from local businesses to sponsor "Looking ahead" (\$700)
 - *Solicited Local florists to donate flowers for "Valentines give away"
 - *Sold plants on Earth Day at SVCC (\$150)
 - *Solicited local business to sponsor "Looking Ahead" (\$1000)
- 1 funds raised are gross amount raised, PTK expended money to purchase candy, fruit, and T-shirts. The amount raised is an approximation.

Service Activities

- *Adopt-a-Highway (participated in the Spring and Fall Semesters)
- *Ushered for the SVCC play "Absent Friends"
- *Participated in the Alzheimer's walk held at SVCC—raised over \$200
- *Organized Christmas canned food drive
- *Delivered flowers to residents of two local nursing homes--"Valentine's day give-away"
- *Bowled in "Bowl for kid's sake" to benefit Big Brothers/Big Sisters—raised over \$350
- *Hosted "Looking Ahead" program—5th graders from two local schools attended SVCC college demonstrations. All children received T-shirts.
- *Helped construct the play set for SVCC's play "The Diary of Adam and Eve"
- *Organized the "Millennium Essay Contest"- 3rd and 4th graders of three schools wrote essays to win prizes. The essay had to relate to the new millennium and the students were asked for a drawing as well.
- *Interactive story telling to children at Jefferson Elementary. Read "The true story of the three little pigs"

Scholarship Activities

- *Hosted film "Contact"—related its content to our honor's project "The new Millennium-past as prologue"
- *Hosted film "2010: the year we make contact"—related its content to our honor's project
- *Hosted "Talk Soup"—Deb Okey spoke on how journalism will change in the new Millennium
- *"Contact" preview—officers of PTK gathered to discuss the movie and related it to the honor's project
- *"2010" preview
- *Participated in Highland Community College Film discussion of "Schindler's list"

Conferences- designed to develop and encourage chapter growth and leadership skills

*Illinois Regional PTK conference, Chicago Illinois—sent 11 members plus advisor

*International PTK conference, April 19 2000, Orlando—plan on sending 3 members plus advisor

Meetings and Induction ceremonies- meetings occurred every week on Friday

14 officers meetings

14 general membership meetings

1 informal fall induction

1 formal spring induction

Other off campus events

*Met with Illinois Community College for bowling night

*PTK night at Rockford- a fun night at a hockey game- 5 attended

*PTK night in Moline- a fun night of PTK members visiting the “Maize Maze”- 12 attended

*PTK bowling party- a fun night of bowling (our chapter only), Dixon, IL- 8 attended



MEMORANDUM

TO: Dr. Joan Kerber

FROM: Keith Bos

DATE: June 12, 2000

RE: Student Disability Breakdown-Fall 1999, Spring 2000, Summer 2000

DISABILITY	DOC	UNDOC	ACCOM	TOTAL POP
LD	45	1	35	46
MED/PSY	7	1	3	8
HR IMP	5	2	5	7
ADD	13	4	10	17
PHY IMP	22	3	21	25
VIS IMP	2	3	2	5
HEALTH	3	0	3	3
SP NEEDS	1	1	1	2
TOTALS	98	15	80	113

The Student Needs Coordinator has made at least one contact with each of the identified students listed in the total population breakdown. Once a referral is made to the Student Needs Coordinator, a contact is initiated to determine if the student has a documented disability. If the student's condition is undocumented, an attempt is made to assist the student in gaining documentation.

Memo

To: Joan Kerber, Vice President of Student Services

From: Russ Damhoff, Athletic Director

Date: June 20, 2000

Re: Substance Abuse Prevention Program 1999-2000

The first year of our Substance Abuse Prevention Program was completed in May 2000 with the end of our academic spring semester. The Prevention Program accomplished our goal to uphold the integrity of our institution, athletic programs, student athletes, and coaching staffs on the premise that Sauk Valley Community College does not condone nor will it tolerate substance abuse by athletes.

On August 24, 1999, the program started with all athletes being required to attend an information and prevention meeting. During this meeting, the policy and procedures were reviewed with the student athletes and all questions were answered. At this time, the consent forms were signed by the student athletes with 100% participation (no refusals). Testing started on September 13, 1999, with an average of three in-season athletes (randomly drawn) tested per week. Testing was conducted for a total of 28 weeks with 84 athletes tested during the school year.

The results were very encouraging, as none of the 84 students had a positive test result. We do feel these results speak to the quality of the student athletes at Sauk Valley Community College.

For Board Meeting of
June 26, 2000

Agenda Item F-1

LABORATORY FEES ADDITIONS AND INCREASES

Attached are recommendations for changes in course fees for telecourses, Art, and Physical Education.


RECOMMENDATION: Board approval of the recommended changes to course fees for telecourses, Art, and Physical Education.

SAUK VALLEY COMMUNITY COLLEGE INSTRUCTIONAL SERVICES

MEMORANDUM

DATE: June 20, 2000

TO: Dr. Richard L. Behrendt

FROM: Dr. Deborah Hecht 

RE: Recommendation for Course Fees for Telecourses, Art, and P.E.

Attached are recommendations from Walt Clevenger and Michael Seguin for course fees. Walt is recommending a course fee of \$20 for all telecourses and Michael is recommending some changes in fees for the Art area and a reduction in the fees for the P.E. Fencing courses. I am in agreement with their recommendations and I am requesting approval by the SVCC Board of Trustees.

js

attachments

SAUK VALLEY COMMUNITY COLLEGE

OFFICE OF INFORMATION AND INSTRUCTIONAL TECHNOLOGY

To: Dr. Deborah Hecht
From: Walt Clevenger
Date: May 30, 2000
Subject: Telecourse Fees

The College will be implementing a system that will allow students the ability to check out a complete set of telecourse tapes for the semester. I recommend a course fee of \$ 20.00 be charged for each student enrolled in a telecourse.

Justification:

The costs associated with offering a telecourse are:

- | | | |
|----|--|----------|
| a. | Average cost per student for the College to license the tapes: | \$ 17.77 |
| b. | Cost of video tapes per student: | 4.52 |
| | Total | \$ 22.29 |

If you have any questions, please contact me.

cc: Tom Gospodaczyk
Rosemary Johnson
Alan Pfeifer
Michael Seguin
Linley White



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rte. 2, Dixon, IL 61021 • 815/288-5511

June



MEMORANDUM

TO: Dr. Deborah Hecht

FROM: Michael Seguin *ms*

DATE: June 12, 2000

RE: Art course fees/Fencing course fees

The art department recommends the changes in the course fees as stated below.

ART 102
Intermediate Design

Drop the \$15.00 course fee, the department will not be providing supplies to students.

ART 213 & 214
Life Drawing I & II

Raise fee from \$10-\$15.00. The fee subsidizes the modeling fees which were recently raised for the first time since the early 1980's.

ART 250 & 251
Sculpture I & II

Reducing fee from \$25-\$15.00. This fee contributes to the plaster, armature wire and patina materials used in these courses.

ART 230

Add a \$15.00 fee to help subsidize the costs of colored ink for the printer. The special printer used in the graphic arts lab consumes large quantities of ink to print the large design projects created by the students.

PED 160 & 163
Foil fencing
Epee and Sabre fencing

Reduce fee from \$25.00 to \$15.00. This fee contributes to the purchase of swords, armor, and other fencing equipment that we have accumulated since we started the fencing program. We can now lower the fee to a level that will maintain and replace what we have.

MDS/shp

For Board Meeting of
June 26, 2000

Agenda Item F-2

TAX ABATEMENT REQUEST FROM DUKE ENERGY LEE POWER COMPANY

The College has received the attached Tax Abatement Request from the Duke Energy Lee Power Company.

RECOMMENDATION: Board approval of the attached tax abatement request from the Duke Energy Lee Power Company.



TO: Richard Behrendt

FROM: Ruth Bittner *RB*

DATE: June 14, 2000

SUBJECT: Tax Abatement Request – Duke Energy Lee, LLC

Duke Energy Lee, LLC (“Duke Lee”) is a Texas-based company that develops power generation assets around the country. They currently have plans to develop a peaking electric generating facility near Nachusa in Lee County, inside the county’s enterprise zone. This facility will operate only a few days a year and will feed power to Commonwealth Edison on peak load days. Duke Lee is requesting a five-year graduated tax abatement to assist their development financing.

Duke Lee has complied in full with Board Policy 307.01 “Abatement of Real Estate Taxes in Lee County.” A copy of their application is attached, for Board discussion and consideration. Granting the abatement request would have no adverse effect on tax revenues currently received by the College; we will continue to receive taxes on the current level of Equalized Assessed Valuation (EAV) throughout the abatement period. Duke Lee will pay an increasing percent of taxes on the improvements they make to the property during the first five years; in the sixth year they will pay 100% of their levy. The amount abated over the five years should be made up in full by taxes paid in years six, seven and eight.

The company has already received abatements automatically from four of the five other taxing bodies that cover the property, by virtue of the original enterprise zone agreement approved by those taxing bodies. The fifth is a multi-township pension fund that levies only a very small tax, so it is not expected that Duke Lee will incur the legal costs needed to request that abatement.

It is recommended that the Board of Trustees approve the attached tax abatement request of Duke Energy Lee, LLC.

DUKE ENERGY LEE, LLC
5400 Westheimer Court
Houston, Texas 77056

June 2, 2000

Dr. Richard L. Behrendt
President
Sauk Valley Community College
173 Illinois Route 2
Dixon, Illinois 61202

Re: Sauk Valley Community College Abatement Application

Dear Dr. Behrendt:

In accordance with Sauk Valley Community College's abatement policy, I am submitting this application on behalf of Duke Energy Lee, LLC ("Duke Lee"), in order to be considered for a real estate tax abatement from the College. As described more fully below, and as you may know, Duke Lee is developing a peaking electric generating facility near Nachusa in Lee County. The Enterprise Zone in Lee County has been extended to include Duke Lee's site, and as such, Duke Lee would appreciate the College's consideration of this abatement request.

Duke Lee's responses to the specific questions raised in the College's abatement policy are as follows:

A. Name, Address, and Telephone Number of the Applicant

The Applicant is Duke Lee, a Delaware limited liability company, qualified to do business in Illinois. Duke's address is 5400 Westheimer Court, Houston, Texas, 77056. Its telephone number is (713) 627-5400. The Project Director is Douglas Colbeck, whose direct telephone number is (713) 627-5256.

B. Name, Address, and Telephone number of Representative Making Application (If Different from Applicant)

Not applicable

C. Statement Describing Applicant's Business (1) Generally and (2) at Location Where Abatement is Requested

Duke Lee is a wholly owned subsidiary of Duke Energy North America, LLC ("DENA"), one of the premiere developers of power generation assets in the United States. DENA develops highly efficient power generation facilities using environmentally friendly technology that provides reliable, cost-effective electricity to the wholesale electricity market. Duke's project in Lee County is a 640 megawatt simple-cycle natural gas-fired peaking power plant that will sell capacity and energy into the wholesale market at peak periods of high electricity usage. Because it is a peaking power plant, the Lee County plant likely will operate only during the summer months, when electricity usage traditionally has been the highest.

D. Description (Legal Description and/or Street Address of Site)

The street address of the site is 1674 Red Brick Road, Dixon, Illinois 61021. The portion of the site within the Enterprise Zone, which is comprised of approximately 61 acres, is composed of two parcels, which are legally described as follows:

Parcel 1

The North Thirty-three (33) feet of the Northwest Fractional Quarter (NW 1/4) of Section Seven (7), Township Twenty-one (21) North, Range Ten (10) East of the Fourth Principal Meridian; part of the Northeast Quarter (NE 1/4) of Section Twelve (12), Township Twenty-one (21) North, Range Nine (9) East of the Fourth Principal Meridian; and part of the Southeast Quarter (SE 1/4) of Section One (1), Township Twenty-one (21) North, Range Nine (9) East of the Fourth Principal Meridian all described as follows: Commencing at the Northeast corner of Northwest Fractional Quarter (NW 1/4) of Section Seven (7), Township Twenty-one (21) North, Range Ten (10) East of the Fourth Principal Meridian for a Point of Beginning; thence South (assumed direction) along East line of said Northwest Fractional Quarter (NW 1/4), 33.00 feet; thence North 89 degrees 55 minutes 32 seconds West parallel with North line of said Northwest Fractional Quarter (NW 1/4) 2,776.15 feet to East line of Section Twelve (12), Township Twenty-one (21) North, Range Nine (9) East of Fourth Principal Meridian; thence South 0 degree 01 minute 11 seconds East along said East line of Section Twelve (12), 526.21 feet; thence South 86 degrees 53 minutes 47 seconds West 1,976.24 feet to center of creek; thence North 4 degrees 58 minutes 42 seconds East along center of creek 236.11 feet; thence North 20 degrees 49 minutes 08 seconds East along center of creek 296.08 feet to Southerly right of way line of Abandoned Railroad; thence Northeasterly along said Southerly right of

way line of a curve to the right with a radius of 5,673.08 feet, a distance of 1,367.71 feet (bearing of chord of curve is North 76 degrees 51 minutes 39 seconds East and length of chord is 1,364.40 feet); thence North 83 degrees 28 minutes 31 seconds East along said Southerly right of way line 522.46 feet to Easterly line of Section One (1), Township Twenty-one (21) North, Range Nine (9) East of Fourth Principal Meridian; thence South 0 degree 05 minutes 20 seconds West along said East line of Section One (1), 215.28 feet to Northwest corner of Northwest Fractional Quarter (NW 1/4) of Section Seven (7), Township Twenty-one (21) North, Range Ten (10) East of Fourth Principal Meridian; thence South 89 degrees 55 minutes 32 seconds East along North line of said Northwest Fractional Quarter (NW 1/4) of said Section Seven (7), 2,776.16 feet to Point of Beginning, all in Lee County, Illinois.

Parcel 2

A parcel of land located in the Northeast Quarter of Section 12, Township 21 North, Range 9 East of the Fourth Principal Meridian in Lee County, Illinois, and more particularly described as follows: Commencing at the Northeast corner of the Northeast Quarter of Section 12, Township 21 North, Range 9 East of the Fourth Principal Meridian, said point being an iron pin found 4.62 feet South of the Northwest corner of the Northwest Fractional Quarter of Section 7, Township 21 North, Range 10 East of the Fourth Principal Meridian; thence South 0E 01' 11" East (bearing assumed and all subsequent bearings are related thereto), 554.59 feet along the East line of said Northeast Quarter of Section 12; thence South 86E 53' 47" West, 677.89 feet to the Point of Beginning of this Parcel; thence South 39E 50' 56" West, 1,062.28 feet to the centerline of a drainage swale; thence North 72E 22' 47" West, 307.19 feet along the centerline of the drainage swale to the intersection with the Easterly underground gas main; thence North 61E 44' 18" West, 769.66 feet along the centerline of the drainage swale to the centerline of the creek; thence North 55E 49' 06" East, 160.50 feet along the centerline of the creek; thence North 67E 49' 29" East, 81.74 feet along the centerline of the creek; thence North 52E 34' 26" East, 166.26 feet along the centerline of the creek; thence North 12E 21' 39" East, 67.33 feet along the centerline of the creek; thence North 86E 53' 47" East, 1,298.35 feet to the Point of Beginning.

ALSO: The following strip of land 3.0 feet in width which serves to interconnect the above described land with the existing enterprise zone: A 3 foot strip of land lying 1.5 feet each side of the East line of the Southwest Quarter of Section 6, Township 21 North, Range 10 East of the Fourth Principal Meridian, Lee County, Illinois and extending from the centerline of Illinois Route 38 Southerly 2640 feet more or less

to the Southeast corner of the Southwest Quarter of said Section 6 also being the Northeast corner of the Northwest Quarter of Section 7 in said Township and Range.

E. Real Estate Tax Code for Site

18-08-12-200-005

F. Current Equalized Value for Site (by Parcel and Total EAV), and Current Taxes Paid (by Parcel and Total Tax)

Because only part of the property purchased by Duke Lee for this project is within the Enterprise Zone, it is difficult to exactly calculate the current equalized value and taxes paid for these portions of the property. On average, however, the EAV for this property in 1999 was \$318 per acre. The taxes paid per acre in 1999 were \$21.59.

After the project is completed, the estimated EAV per acre will be \$125,688. The estimated taxes, before abatements, are approximately \$600,000, or \$9,836 per acre.

G. Name and Address of Site if Different From Applicant

Not applicable

H. Description of Current Business Operations Conducted on Site, Including Number of Employees Working Full-Time and Part-Time

The plant site currently is being used as farmland. No other business operations are conducted on the site.

I. If Applicant is a Corporation, Submit a Photocopy of the Certificate of Incorporation if an Illinois Corporation, or the Certificate of Authority if a Foreign Corporation, Together with any Amendments Thereto, or Certificates of Good Standing, and Copies of the Applicant's Most Recent Annual Report to the Secretary of State of the Incorporation

Not applicable

- J. If Applicant is not a Corporation, Name, Address, and Primary Occupation of All Partners or Individuals Having an Ownership Interest, Direct or Indirect Interest, Greater than 10% in the Business to be Conducted on Site for which the Abatement is Requested
-

Duke Lee is a Delaware limited liability company qualified to do business in Illinois. Its sole member is Duke Energy Lee Holding, Inc. A copy of the Limited Liability Company Agreement of Duke Energy Lee, LLC, dated July 13, 1999, is attached.

- K. Statement of the Total Number of Full-Time and Part-Time Employees to be 1) Hired, 2) Added, or 3) Retained as a Result of the Location/Expansion Project, Together with a Brief Description of the Jobs Anti-Cohabited to be so Created, a Brief Description of the Jobs Anti-Cohabited to be so Created or Retained, Total Estimated Payroll for Each Job Category, and the Combined Estimated Payroll for All Job Categories
-

During the estimated 11 months of construction of the plant, Duke Lee (through contractors) expects to provide approximately 300 construction jobs, at an estimated cost of roughly \$15,000,000. Duke Lee anticipates that all of the construction will be performed by union labor provided by local unions.

When the plant is operational, Duke Lee likely will not directly employ any employees. Rather, Duke Lee anticipates contracting with an affiliated company to provide for the operation and maintenance of the plant. It is anticipated that Duke's affiliated company will hire four full-time employees and five part-time employees in connection with the operation and maintenance of the plant. The staff at the plant likely will be comprised of the following:

<u>Title</u>	<u>Number</u>	<u>Duties</u>	<u>Salary Range</u>
General Manager	1 (part-time)	Overall responsibility for facility	\$150,000
O&M Superintendent	1 (full-time)	Inspections, scheduling & budgeting	\$125,000
Lead O&M Tech.	1 (full-time)	Monitor & operate plant equipment	\$ 75,000

O&M Technician	1 (full-time) 4 (part-time)	Monitoring & operational support	\$ 65,000
Secretary/Clerk	1 (full-time)	Administrative support	\$ 40,000

L. Total Estimated Cost of the Expansion/Location Project

Approximately \$230 million

M. Estimated Market Area for Product Manufactured or Sold

Commonwealth Edison's entire service territory

N. Terms of Abatement Requested

Duke Lee requests an abatement consistent with the abatements granted by the taxing districts within the Lee County Enterprise Zone, specifically, 100% in 2001, 80% in 2002, 60% in 2003, 40% in 2004, and 20% in 2005.

O. Estimated Dollar Amount of Abatement Being Requested (Total Aggregate Amount and Total Amount for Length of Term Requested)

Without knowing the total actual cost of the project and the ultimate allocation of this cost between real and personal property, it is difficult to estimate the dollar amount of the abatement being requested. For the purposes of this Application, Duke Lee is estimating the total project cost at approximately \$230 million and projecting that 10% of such cost will be taxed as real property. Based on these assumptions, the estimated dollar amounts of the requested abatement are as follows:

<u>Year</u>	<u>Value of Real Estate</u>	<u>EAV</u>	<u>District 506 Rate</u>	<u>% Abated</u>	<u>Total abated</u>
2001	23,000,000	7,667,000	0.4332	100	33,213
2002	23,000,000	7,667,000	0.4332	80	26,570
2003	23,000,000	7,667,000	0.4332	60	19,928
2004	23,000,000	7,667,000	0.4332	40	13,285
2005	23,000,000	7,667,000	0.4332	20	6,643
Total					99,639

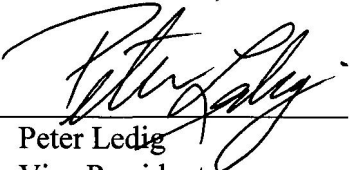
Dr. Richard L. Behrendt
June 2, 2000
Page 7 of 7

Thank you for your consideration, and if we can provide any additional information in this regard, please do not hesitate to call Doug Colbeck directly, at 713/627-5256.

Very truly yours,

DUKE ENERGY LEE, LLC

By: _____


Peter Ledig
Vice President



LIMITED LIABILITY COMPANY AGREEMENT

OF

DUKE ENERGY LEE, LLC

This Limited Liability Company Agreement (the "Agreement") of Duke Energy Lee, LLC is entered into by Duke Energy North America, LLC as the sole member (the "Member").

The Member, by execution of this Agreement, hereby forms a limited liability company pursuant to and in accordance with the Delaware Limited Liability Company (6 Del.C. §18-101, et. seq.), as amended from time to time (the "Act"); and hereby agrees as follows:

1. Name. The name of the limited liability company formed hereby is Duke Energy Lee, LLC (the "Company").

2. Purpose. The purpose for which the Company is organized is to transact any and all lawful business for which limited liability companies may be organized under the Act.

3. Registered Office. The registered office of the Company in the State of Delaware is c/o The Corporation Trust Company, Corporation Trust Center, 1209 Orange Street, Wilmington, New Castle County, Delaware 19801.

4. Registered Agent. The name and address of the registered agent of the Company for service of process on the Company in the State of Delaware is c/o The Corporation Trust Company, Corporation Trust Center, 1209 Orange Street, Wilmington, New Castle County, Delaware 19801.

5. Principal Office. The principal office of the Company (at which the books and records of the Company shall be maintained) shall be at 5400 Westheimer Court, Houston, Texas, 77056.

6. Member. The name and the mailing address of the Member is as follows:

Duke Energy North America, LLC
5400 Westheimer Court
Houston, Texas 77056-5310

7. Management by Member. The powers of the Company shall be exercised by or under the authority of, and the business and affairs of the Company shall be managed under the direction of, the Member. The management of the Company is reserved to the Board of Managers, as provided in Section 10 hereof, except that the following acts are specifically reserved to the Member and neither the Managers nor the Officers shall have any authority to take or approve such actions on behalf of the Company:

(i) Approval of a merger or dissolution of the Company; and

- (ii) Approval of the sale of substantially all of the assets of the Company.

8. Term. The term of the Company shall commence on the date of the filing of a Certificate of Formation in the Office of the Secretary of State of the State of Delaware and shall be perpetual, unless it is dissolved sooner as a result of: (a) the written election of the Member, (b) the Company sells or otherwise disposes of its interest in all or substantially all of its property, or (c) any other event causing dissolution under the Act.

9. Capital Contributions. The Member shall make capital contributions to the Company at such times and in such amounts as determined by the Member.

10. Management.

(a) Managers. Subject to the provisions of the Act and any limitations in this Agreement as to action required to be authorized or approved by the Member, the business and affairs of the Company shall be managed and all its powers shall be exercised by or under the direction of a Board of Managers ("Managers" or "Board of Managers"). Without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the Board of Managers shall have the following powers:

- (i) To conduct, manage and control the business and affairs of the Company and to make such rules and regulations therefor not inconsistent with law or this Agreement, as the Board of Managers shall deem to be in the best interest of the Company;

- (ii) To borrow money and incur indebtedness for the purposes of the Company and to cause to be executed and delivered therefor, in the Company's name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations or other evidences of debts and securities therefor;

- (iii) To designate an executive and/or other committees, each consisting of two or more Managers, to serve at the pleasure of the Board of Managers, and to prescribe the manner in which proceedings of such committees shall be conducted; and

- (iv) To acquire real and personal property, arrange financing, enter into contracts and complete all other arrangements needed to effectuate the business of the Company.

(b) Number, Classes and Qualifications of Managers.

- (i) The authorized number of Managers which shall constitute the Board of Managers shall be four (4). The Member shall designate all Managers.

(ii) A Manager must be a natural person who is at least eighteen (18) years of age.

(iii) The Member shall be entitled to designate any Manager as chairman of the Board of Managers.

(c) Removal of Managers. Any Manager or the entire Board of Managers may be removed at any time, with or without cause, by the Member.

(d) Majority Consent. A majority vote or, in the circumstances referred to in Section 10(l), unanimous written consent of the Board of Managers shall be required to authorize or approve any actions of the Board of Managers.

(e) Vacancies; Resignations.

(i) A vacancy shall be deemed to exist in case of the death, resignation or removal, declaration of bankruptcy under the laws of any jurisdiction, mental incompetence adjudged by a court of competent jurisdiction in any state or country (including, without limitation, any territory, dependency or possession of the United States of America), or conviction by any court in any state or country (including, without limitation, any territory, dependency or possession of the United States of America) of any felony or any misdemeanor involving moral turpitude of any Manager; or if the authorized number of Managers be increased.

(ii) Any Manager may resign effective upon giving thirty (30) days written notice to the Member, unless the notice specifies a later time for the effectiveness of such resignation.

(iii) The Member shall appoint or elect a successor thereto, to take office effective upon the departure of the vacating Manager or at such later time as shall be designated by the Member.

(f) Initial Managers. The initial Managers to hold office from and after the date of this Agreement until their removal pursuant to this Agreement or until their respective successors are appointed and qualified pursuant to this Agreement, are as follows:

James M. Donnell
William L. Sigmon, Jr.
Keith G. Butler
Steven F. Gilliland

(g) Compensation of Managers. Managers of the Company shall be entitled to such compensation as shall be approved by the Member.

(h) Meetings of Managers. Meetings of the Board of Managers for any purpose or purposes may be called at any time by any Manager. Notice of the time and place of

meetings shall be delivered personally or by telephone to each Manager, or sent by first-class mail, courier service, or by facsimile transmission, charges prepaid, addressed to such Manager at his or her address as it appears upon the records of the Company or, if it is not so shown on the records and is not readily ascertainable, at his or her last known address. In case such notice is mailed, it shall be deposited in the United States mail at least seven days prior to the time of the holding of the meeting. In case such notice is delivered personally or by telephone as above provided, it shall be so delivered at least forty-eight (48) hours prior to the time of the holding of the meeting. Any notice given personally or by telephone may be communicated to either the Managers or to a person at the office of the Managers whom the person giving the notice has reason to believe will promptly communicate it to the Managers. Such deposit in the mail, delivery to a courier service, transmission by electronic means or delivery, personally or by telephone, as above provided, shall be due, legal and personal notice to such Managers. The notice need not specify the purpose of the meeting.

(i) Quorum: Alternates; Participation in Meetings By Conference Telephone Permitted; Vote Required for Action.

(i) Except as hereinafter provided, the presence of fifty percent (50%) or more of the authorized number of Managers at a meeting of the Board of Managers constitutes a quorum for the transaction of business.

(ii) Each Manager shall have one (1) vote. Each Manager may, by written notice given to the chairman of the Board of Managers, appoint an alternate to attend and vote at meetings, or at any particular meeting, if the Manager is unable to attend. The presence of an alternate at any meeting shall be deemed to be presence of the Manager at such meeting for all purposes, and the vote of such alternate shall be deemed to be the vote of the relevant Manager. No Manager may retract the vote of any duly appointed alternate on behalf of such Manager, or other Manager voting on his or her behalf, after the close of the meeting at which such vote is made. In the event that the Manager who appointed an alternate attends a meeting, the appointment of such alternate shall be ineffective for such meeting, and the alternate shall have no right to be present or to participate in that meeting.

(iii) Managers may participate in a meeting through use of conference telephone or similar communications equipment, so long as all Managers participating in such meeting can communicate with and hear one another.

(iv) Every act or decision done or made by a vote required hereunder shall be regarded as the act of the Board of Managers.

(j) Place of Meetings. Meetings of the Board of Managers shall be held at any place within or without the State of Delaware that has been designated from time to time by the Board of Managers. In the absence of such designation, meetings of the Board of Managers shall be held at the principal executive office of the Company.

(k) Waiver of Notice; Consent to Meeting. Notice of a meeting need not be given to any Manager who signs a waiver of notice or a consent to holding the meeting or an approval of the minutes thereof, whether before or after the meeting, or who attends the meeting without protesting, prior thereto or at its commencement, the lack of notice to such Manager. All such waivers, consents and approvals shall be filed with the Company's records and made a part of the minutes of the meeting.

(l) Action by Board of Managers Without a Meeting. Any action required or permitted to be taken by the Board of Managers may be taken without a meeting if all the Managers authorized to vote shall individually or collectively consent in writing to such action. Such written consent or consents may be in counterparts and transmitted by facsimile or electronic mail and shall be filed with the minutes of the proceedings of the Board of Managers. Such actions by written consent shall have the same force and effect as a vote of the Board of Managers.

11. Officers.

(a) Appointment and Tenure.

(i) The Managers may, from time to time, designate officers of the Company to carry out the day-to-day business of the Company.

(ii) The officers of the Company shall be comprised of one or more individuals designated from time to time by the Managers. No officer need be a resident of the State of Delaware. Each officer shall hold his offices for such terms and shall have such authority and exercise such powers and perform such duties as shall be determined from time to time by the Managers. Any number of offices may be held by the same individual. The salaries or other compensation, if any, of the officers and agents of the Company shall be fixed from time to time by the Managers.

(iii) The officers of the Company may consist of a president/chief executive officer, a secretary and a treasurer. The Managers may also designate one or more vice presidents, assistant secretaries, and assistant treasurers. The Managers may designate such other officers and assistant officers and agents as the Managers shall deem necessary.

(b) Removal. Any officer may be removed as such at any time by the Managers, either with or without cause, in the discretion of the Managers.

(c) President/Chief Executive Officer. The president/chief executive officer, if one is designated, shall be the chief executive officer of the Company, shall have general and active management of the day-to-day business and affairs of the Company as authorized from time to time by the Managers and shall be authorized and directed to implement all orders, resolutions and business plans adopted by the Managers.

(d) Vice Presidents. The vice presidents, if any are designated, in the order of their seniority, unless otherwise determined by the Managers, shall, in the absence or disability of the president/chief executive officer, perform the duties and have the authority and exercise the powers of the president/chief executive officer. They shall perform such other duties and have such other authority and powers as the Managers may from time to time prescribe.

(e) Secretary; Assistant Secretaries. The secretary, if one is designated, shall perform such duties and have such powers as the Managers may from time to time prescribe. The assistant secretaries, if any are designated, in the order of their seniority, unless otherwise determined by the Managers, shall, in the absence or disability of the secretary, perform the duties and exercise the powers of the Secretary. They shall perform such other duties and have such other powers as the Managers may from time to time prescribe.

(f) Treasurer; Assistant Treasurers. The treasurer, if one is designated, shall have custody of the Company's funds and securities and shall keep full and accurate accounts and records of receipts, disbursements and other transactions in books belonging to the Company, and shall deposit all moneys and other valuable effects in the name and to the credit of the Company in such depositories as may be designated from time to time by the Managers. The treasurer shall disburse the funds of the Company as may be ordered by the Managers, taking proper vouchers for such disbursements, and shall render the president/chief executive officer and the Managers, when so directed, an account of all his transactions as treasurer and of the financial condition of the Company. The treasurer shall perform such other duties and have such other powers as the Managers may from time to time prescribe. If required by the Managers, the treasurer shall give the Company a bond of such type, character and amount as the Managers may require. The assistant treasurers, if any are designated, in the order of their seniority, unless otherwise determined by the Managers, shall, in the absence or disability of the treasurer, perform the duties and exercise the powers of the treasurer. They shall perform such other duties and have such other powers as the Managers may from time to time prescribe.

12. Distributions. The Company shall make cash distributions to the Member at such times and in such amounts as determined by the Managers.

13. Limits on Liability of Managers. To the fullest extent permitted by the General Corporation Law of the State of Delaware, as the same exists or may hereafter be amended, a Manager of the Company shall not be personally liable to the Company or its Member for monetary damages for breach of fiduciary duty as a Manager.

14. Indemnification of Officers and Managers: The Company shall indemnify any person who was or is a party, or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative, by reason of the fact that he is or was a Manager, officer, employee or agent of the Company, or is or was serving at the request of the Company as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, against expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred



reason of the fact that he is or was a Manager, officer, employee or agent of the Company, or is or was serving at the request of the Company as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, against expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred by him in connection with such action, suit or proceeding to the full extent permitted by the General Corporation Law of Delaware, upon such determination having been made as to his good faith and conduct as is required by said General Corporation Law. Expenses incurred in defending a civil or criminal action, suit or proceeding shall be paid by the Company in advance of the final disposition of such action, suit or proceeding to the extent, if any, authorized by the Board of Managers in accordance with the provisions of said General Corporation Law, upon receipt of an undertaking by or on behalf of the Manager, officer, employee or agent to repay such amount unless it shall ultimately be determined that he is entitled to be indemnified by the Company.

15. Admission of Additional Members. One or more additional members of the Company may be admitted to the Company with the written consent of the Member.

16. Governing Law. This Agreement shall be governed by, and construed under, the laws of the State of Delaware, all rights and remedies being governed by said laws.

IN WITNESS WHEREOF, the undersigned, intending to be bound hereby, has duly executed this Limited Liability Company Agreement this 13th day of July, 1999.

DUKE ENERGY NORTH AMERICA, LLC

By: 
James M. Donnell
President and Chief Executive Officer 

For Board Meeting of
June 26, 2000

Agenda Item F-3

2002 RAMP REQUEST

The attached 2002 RAMP request is submitted for Board approval and will be forwarded to the Illinois Community College Board by July 1, 2000.

RECOMMENDATION: Board approval of the 2002 RAMP request which will be Sent to the ICCB by July 1, 2000.

Resource Allocation and Management Plan
Fiscal Year 2002

Submitted June 2000

Sauk Valley Community College
Illinois Community College District No. 506
173 Illinois Route 2
Dixon, IL 61021

(815) 288-5511 x256
rbittner@svcc.edu

COMMUNITY COLLEGE CONTACT FOR FURTHER INFORMATION

Occasionally it is necessary to contact the individual(s) responsible for completing the Capital RAMP tables in order to reconcile discrepancies or to obtain further information to clarify requested project(s). Please list the person responsible for the Capital RAMP submission in the space provided below who should be contacted for follow up inquiries. The individual below will be the person ICCB or IBHE contacts to answer questions concerning the Capital RAMP requests.

Community College District 506 Sauk Valley Community College

Budget Year Request 2002

Capital RAMP Contact Person Ruth Bittner

Telephone Number (815) 288-5511, ext. 256

ONE FORM ONLY

Sauk Valley Community College
RAMP 2002
Submitted June 2000

Project 1
Remodel T-1 and West Wing, Building 1

TABLE 1 FISCAL YEAR 2002 CAPITAL PROJECT REQUEST

DISTRICT/COLLEGE: 506 Sauk Valley Community College

PROJECT NAME AND/OR DESCRIPTION Remodel T-1 and West Wing, Building 1

Check one:

NEW FACILITIES CONSTRUCTION/ACQUISITION _____ (Complete Table 2)

REMODELING/REHABILITATION PROJECT x (Complete Table 2)

OTHER _____ (Complete Table 2 or provide additional information per instructions)

DISTRICT PRIORITY NUMBER 1 OUT OF 3

Check one:

NEW REQUEST _____

REQUESTED PREVIOUSLY x

Dollars in thousands (see instructions)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS, ADDITIONS, AND/OR STRUCTURES												
LAND												
EQUIPMENT				281	94	375				281	94	375
UTILITIES												
REMODELING & REHABILITATION				2,779	926	3,705				2,779	926	3,705
SITE IMPROVEMENTS												
PLANNING												
TOTAL				3,060	1,020	4,080				3,060	1,020	4,080

** Describe prior year funding and/or future year funding in the scope statement section using the requested format.*

State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 4,080

TOTAL COMPLETED PROJECT COST \$ 4,080

DESIRED PROJECT START DATE Mar-02

ESTIMATED COMPLETION DATE Dec-02

ESTIMATED OCCUPANCY DATE Dec-02

ESTIMATED ANNUAL OPERATING COST \$ \$36

MATCHING CONTRIBUTION \$ _____

(See item 10 in Section I of this Manual)

LOCAL FINANCING SOURCE

AVAILABLE FUND BALANCE \$ 572

ICCB CONSTRUCTION CREDIT \$ 98

(if any)

DEBT ISSUE \$ _____

DATE OF APPROVAL: _____

OTHER (please specify)* \$ 350

* Foundation 250 + PHS levy 100)

TOTAL \$ 1,020

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

TABLE 2
FY 2002 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE

506 Sauk Valley Community College - Remodel T-1 and West Wing, Building 1

PART A

PART B

		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY		ACREAGE SUMMARY	Number of Acres Requested in Budget Year
		REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE		
<u>Space Type</u>	<u>FICM Codes</u>	<u>Net Assignable Square Feet (NASF)</u>	<u>Space Prior to Remodeling</u>	<u>Space After Remodeling</u>	
Classrooms	110 thru 115		400	9,786	1 Landscaped Ground
Laboratory	210 thru 255		12,710	17,184	2 Physical Education and Athletic Fields
Office	310 thru 355		1 050	4,866	3 Buildings and Attached Structures
Study	410 thru 455				4 Experimental Plots
Special Use	510 thru 590			11,018	5 Other Instructional Areas
<i>General Use:</i>					6 Parking Lots
Assembly and Exhibition	610 thru 625				7 Roadways
Other General Use	630 thru 685			654	8 Pond Retention and Drainage
Support Facilities	710 thru 765	1,920	2,400 *	2,959	9 Other (specify)
Health Care	810 thru 895				Total Assigned Area
Unclassified			32,600 *		Currently Unassigned
TOTAL NASF #		<u>1,920</u>	<u>49,160</u>	<u>46,467</u>	Total Acres
TOTAL GSF* #		<u>2,400</u>	<u>60,200</u>	<u>60,200</u>	

* T-1 is a vacant 44,000 GSF building, except for 2,400 SF being used for vehicle storage.

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED

TABLE 3 FY 2002 BUILDING BUDGET ESTIMATION FORM

District/College 506 Sauk Valley Community College
Location Dixon, IL
Project Name Remodel T-1 and West Wing, Building 1

(in thousands of dollars)

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	(In Thousands)
Van Storage Facility (construction)	1920		2400	22.66	\$54
T-1 (Alteration):					
Corp. & Comm Svc/University Ctr	10273		11000	66.95	\$736
Career Programs	11872		15400	46.35	\$714
Physical Education	11734		17600	20.6	\$363
Exterior (façade, landscape, repaving)					
Utilities:					
Data Lines			700 LF	25.75	\$18
Sewer			130 LF	26.78	\$3
Manhole			LS		\$3
Electrical			100 LF	25.75	\$3
West Wing, Building 1 (Alteration)	10668		16200	57.68	\$934
1. Base Total	46467		62600		\$2,829
2. Added Costs					
3. Base Cost	46467		62600		\$2,829

4. Escalator (Use 3.0 percent per year, .25 percent per month from base bid to bid date.) 149
 Expected Bid Date: Mar-02 Number of Months to Bid Date: 21

5. Escalated Building Budget (Line 3 plus Line 4) \$2,977

6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10) \$3,275

7. Adds:

a. A/E Fees 8 % 262

b. On-Site Observation 18
 Number of Months 9 Days per Week 1

c. Reimbursable Expenses 5

d. Art in Architecture one-half of one percent (Multiply Line 6 by .005) 16

e. Other Adds Equipment (ADA, Asbestos, etc. specify) 375

f. Sub-total Adds (Lines 7a through 7e) \$676

8. Total Building Budget (Line 6 plus Line 7f) \$3,951

OTHER:

Estimate of Annual State Supported Operations and Maintenance Expense 36

Source of Cost Estimate: Burnidge Cassell Architects
 Date of Cost Estimate: Jun-99

TABLE 4
FY 2002 MOVEABLE EQUIPMENT LIST

District: 506 Sauk Valley Community College
Project Name: Remodel T-1 and West Wing, Building 1

Programmatic Unit	Room Use Classification	Name of Equipment	Number of Units	Cost per Unit	Estimated Total Cost
Corporate & Comm Svcs	Secretarial	Desk	2	800	1,600
	Secretarial	Desk chair	2	300	600
	Conference Room	Tables	1	700	700
	Conference Room	Chairs	8	162	1,296
	Conference Room	Tables	137	340	46,580
	Conference Room	Chairs	300	160	48,000
	Conference Room	White boards	7	200	1,400
	Conference Room	Projection equipment	1	15000	15,000
	AV Equipment	Overhead projector	4	300	1,200
	AV Equipment	Projector carts	4	200	800
	AV Equipment	Large projection screen		500	500
	AV Equipment	Small projection screen	2	200	400
	AV Equipment	TV cart		200	200
	Other	Large lectern	1	400	400
	Other	Small lectern	2	100	200
	Other	8" risers	3	300	900
	Other	Portable coat rack	2	200	400
Fine Arts	Faculty Offices	Desks	8	800	6,400
	Faculty Offices	Staff chairs	8	300	2,400
	Faculty Offices	Chairs	8	150	1,200
	Faculty Offices	Bookcases	8	250	2,000
	Faculty Offices	File cabinet, 4-drawer	8	300	2,400
	Classrooms	White boards	8	450	3,600
	Classrooms	Tables	24	175	4,200
	Classrooms	Chairs	40	20	800
Multimedia Classroom	Classrooms	Projectors w/ceiling mounts & racks	2	7500	15,000

Ceramics	Classrooms	Cable/gender changers & maps	3	500	1,500
	Classrooms	Matrix switcher	1	2800	2,800
	Classrooms	Video/audio switcher	1	1700	1,700
	Classrooms	Mixer	1	1300	1,300
	Classrooms	Scan Converter w/mount kit	1	2000	2,000
	Classrooms	Mic/line mixer	1	600	600
	Classrooms	Equalizer	1	700	700
	Classrooms	Power amp	1	600	600
	Classrooms	Speakers w/mount	2	4300	8,600
	Classrooms	Custom control active	1	8500	8,500
	Classrooms	Custom teaching console	1	5100	5,100
	Classrooms	White boards	2	450	900
	Laboratory	Tables	10	600	6,000
	Laboratory	Electric kiln w/computer control	1	2500	2,500
	Laboratory	Kiln vent	1	400	400
	Laboratory	Kiln furniture package	1	500	500
	Laboratory	Shelving	10	90	900
	Laboratory	Wedge table	1	600	600
	Laboratory	Plywood & canvas work boards	1	224	224
	Laboratory	Electric kiln w/computer control	1	2500	2,500
	Laboratory	Kiln vent	1	400	400
	Laboratory	Kiln furniture package	1	500	500
	Laboratory	Small kiln	1	1000	1,000
	Laboratory	Wallmount control (computer)	1	700	700
	Laboratory	Kiln vent	1	400	400
	Laboratory	Kiln furniture package	1	500	500
	Laboratory	Work tables 8' long	3	600	1,800
	Laboratory	Ware cart	1	600	600
	Laboratory	Sculpture burn out kiln	1	27000	27,000
	Laboratory	Raku kiln	1	1000	1,000
	Laboratory	Electric kiln w/computer control	1	2500	2,500
	Laboratory	Kiln furniture	1	500	500
	Laboratory	Clay mixer	1	4200	4,200
	Laboratory	Slab roller	1	1400	1,400
	Laboratory	Work tables 8' long	3	600	1,800
	Laboratory	Glaze table 16'	1	1600	1,600

Midi lab	Laboratory	Ware cart	3	600	1,800
	Laboratory	Spray booth	1	1200	1,200
	Laboratory	Compressor & 2 spray guns	1	500	500
	Laboratory	Scales, scoop & misc. eqp.	1	1000	1,000
	Laboratory	Throwing wheels	5	1000	5,000
	Laboratory	Throwing wheels	5	1400	7,000
	Laboratory	Pub mill	1	4000	4,000
	Laboratory	Tables	10	300	3,000
	Laboratory	Mat cutter	1	1300	1,300
	Laboratory	Table saw	1	900	900
	Laboratory	Radial arm saw	1	600	600
	Laboratory	Digital piano w/mixer & sequencer	1	10000	10,000
	Laboratory	Tone generator	1	1100	1,100
	Laboratory	Digital audio tape deck	1	1300	1,300
	Laboratory	Midi guitar system w/accessories	1	400	400
	Laboratory	Midi cables, plugs, accessories	1	300	300
	Laboratory	Band saw	1	700	700
Physical Education	Training eqpt.	Batting cage 10x12x75	2	850	1,700
	Training eqpt.	Golf net	4	575	2,300
	Training eqpt.	6x12 mats	4	300	1,200
	Training eqpt.	Hitting streak ball machine	2	400	800
	Training eqpt.	Promat (archery)	4	175	700
Career Education	Faculty offices	Desks	3	800	2,400
	Faculty offices	Staff chairs	3	300	900
	Faculty offices	Chairs	3	150	450
	Faculty offices	Bookcases	3	250	750
	Faculty offices	File cabinet, 4-drawer	3	300	900
	Faculty offices	Desk	4	800	3,200
	Faculty offices	Staff chairs	4	300	1,200
	Faculty offices	Chairs	4	150	600
	Faculty offices	Bookcases	4	250	1,000
	Faculty offices	File cabinet, 4-drawer	4	300	1,200
	Laboratory	Lathe	1	50000	50,000
	Classrooms	Tables	48	175	8,400
	Classrooms	Chairs	80	30	2,400
	Classrooms	White boards	6	450	2,700

TOTAL

374,900

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT

Fiscal Year 2002 Ramp
Community College Capital Projects

Programmatic Justification Narrative

District/College: Sauk Valley Community College District 506
Project Name: Remodel T-1 and West Wing, Building One

Purpose

Since August 1996 the Trustees and administrators of Sauk Valley Community College have reflected on the fact that our potential is clearly limited, largely because quality space is just not available for some of our newer and more technologically oriented programs. Programs throughout the College are finding it increasingly difficult to find space on-campus for scheduling classes, meetings, and special events. The areas in the most urgent need of improved facilities and room to grow are:

- **Corporate & Community Services** which offers tailored education for business and industry,
- **University Center** which provides baccalaureate programs from several universities in Illinois and Iowa,
- **Selected Career Programs** which need improved infrastructure:
 - Air conditioning
 - Electricity
 - Heating
 - Machine tool
 - Refrigeration
 - Solar energy
- **Physical Education** programs which need suitable indoor space for:
 - Archery
 - Fencing
 - Golf
 - Batting cages
 - Self defense
 - Aerobics
- **Fine Arts** department needs more and better space for several programs which are growing and attracting more students:
 - Art
 - Chorus
 - Music
 - Graphic Design
 - Orchestra
 - Theater
 - Foreign Languages

Many of our space constraint problems have developed due to the addition of many specialized labs—the Write Place, the Learning Assistance Center, compressed video rooms, the Computer labs and the Instructional Technology Center—that have taken at least a dozen rooms “out of circulation”. They are no longer available as classrooms or meeting rooms.

Instructional Objectives

1. Renovate T-1 (temporary) Building:
 - a. The nature of the programs provided by the **Corporate & Community Services** Division, including the **University Center**, requires flexibility to accommodate requests for training and other services. The Corporate & Community Services Division does not have allocated space within the main building, and due to scheduling conflicts has literally had to turn business away. And in some

- a. instances, Corporate & Community Service clients have been relegated to other locations in the Building that are considered to be undesirable and non-conducive to learning such as the old diesel lab or the basement. Both Corporate & Community Services and the University Center need space in a professional atmosphere where these programs have first priority over room scheduling in order to accommodate clients when needed.
 - b. The relocation of **Career Programs** from the West Wing of the main building to T-1 is not intended to expand the instructional offerings of this department, but rather to vacate space to allow the Fine Arts department to expand instructional offerings (see below).
 - c. The growth of **Physical Education** offerings such as fencing, plus the addition of new athletic teams have resulted in inadequate class and/or practice space for these sports. Currently, batting and golf practice are held in the basement recycling room.
2. The renovation of the West Wing of Building One into a **Fine Arts Complex** will centralize the department in one location while accommodating the following expanded instructional objectives:
- Art
 - Expanded offerings in ceramics, sculpture, and painting,
 - Installation of listening-looking for art, and
 - Establishment of an art gallery for displays by students and guest artists
 - Performing arts (theater and oral interpretation/performance)
 - Classroom with a stage to “free up” Mathis Theater and
 - Shop for building stage props
 - Music
 - Required keyboard lab;
 - Enlarged and enhanced rehearsal space for:
 - Choir,
 - Concert band, and
 - Orchestra, and
 - Commercial music program
 - Graphic Design
 - Speech communications and foreign language programs

Comparison to Existing Facilities

The T-1 (temporary) building is not currently used for instructional purposes and could be remodeled to improve the utilization of the campus by providing much needed additional space to both credit and non-credit programs. The building is a 44,000 square foot metal warehouse structure that served as the temporary campus during construction of the main building. The roof of T-1 was replaced in 1993 and the building has been maintained in excellent condition. We have been advised that the building is structurally sound and could easily last for another thirty years with good maintenance.

11,000 square feet of the T-1 building will be remodeled and finished to provide a professional location for seven conference rooms for Corporate & Community Services, the University Center, and office space. The Career Programs and Physical Education programs can

be easily accommodated in a warehouse environment, and therefore would require only minimal improvements to 33,000 square feet of the building in order to operate.

The West Wing of the main building vacated by the Career Programs will then be remodeled for a Fine Arts Complex that will allow for expanded offerings and improve the utilization of the West Wing. The original plans for the main building included an addition for a Fine Arts department that was never constructed, and therefore, the department is scattered around the facility and lacks the adequate space for the programs or room to expand offerings.

Facilities currently available

Current utilization

1. **Corporate & Community Services and University Center** – Utilization numbers are not gathered on non-credit classes provided by this division. Since all credit classes have first priority for classrooms, this division does not have classroom space in the main building allocated to it, and therefore they take what is left.
2. **Career Programs** – The room utilization rate for the classroom averaged 31% from 1997-99, while the three labs have increased from 34.5% during Spring 1997 to 51.5% in 1998 and 58.3% in 1999. The main goal in relocating this division is to improve campus utilization by freeing up space for another department to expand offerings, while also reconfiguring space in T-1 to better meet the needs of the Career Programs.
3. **Physical Education** – Room utilization rates of credit classes held in the basement hall and recycling area were not available. (Room utilization rates for practice by athletic teams is not tracked.)
4. **Fine Arts** – Room utilization rate of the classrooms and labs used for music, art, humanities, and foreign language have risen from 27% during the Fall 1997 semester to 35% during the Spring 1999.

Inadequacy of current facilities

The instructional credit programs have first priority to classroom space on campus leaving **Corporate & Community Services and the University Center** without designated space within the main building to meet client needs.

The growth of **Physical Education** offerings and the addition of athletic teams have resulted in inadequate space for new offerings such as fencing, and inadequate practice space for batting and golf. Currently, fencing class is held in the East Mall (main entrance to the College) and batting and golf practice are held in the basement recycling room.

The original plans of the building included a **Fine Arts** department that was never constructed, and therefore the department is scattered around the facility and lacks adequate space. The Fine Arts department would like to offer new courses in sculpture, ceramics, and commercial music, in addition to providing an art gallery, rehearsal space and set design space.

Driving Forces

1. Improve utilization and scheduling.
2. Provide the needed space for Corporate & Community Services to expand offerings and improve operational efficiency.
3. Provide a University Center for junior, senior, and graduate level courses.

4. Expand Fine Arts Department offerings while simultaneously strengthening the department by providing a centralized location.
5. Expand Physical Education offerings and provide adequate space for current offerings and practice space for athletic teams.
6. Provide additional conference room space; currently only one large conference room exists on campus.

Master Plan

The project is part of the College's facilities master plan, prepared in March, 2000.

Programmatic Justification – Continued

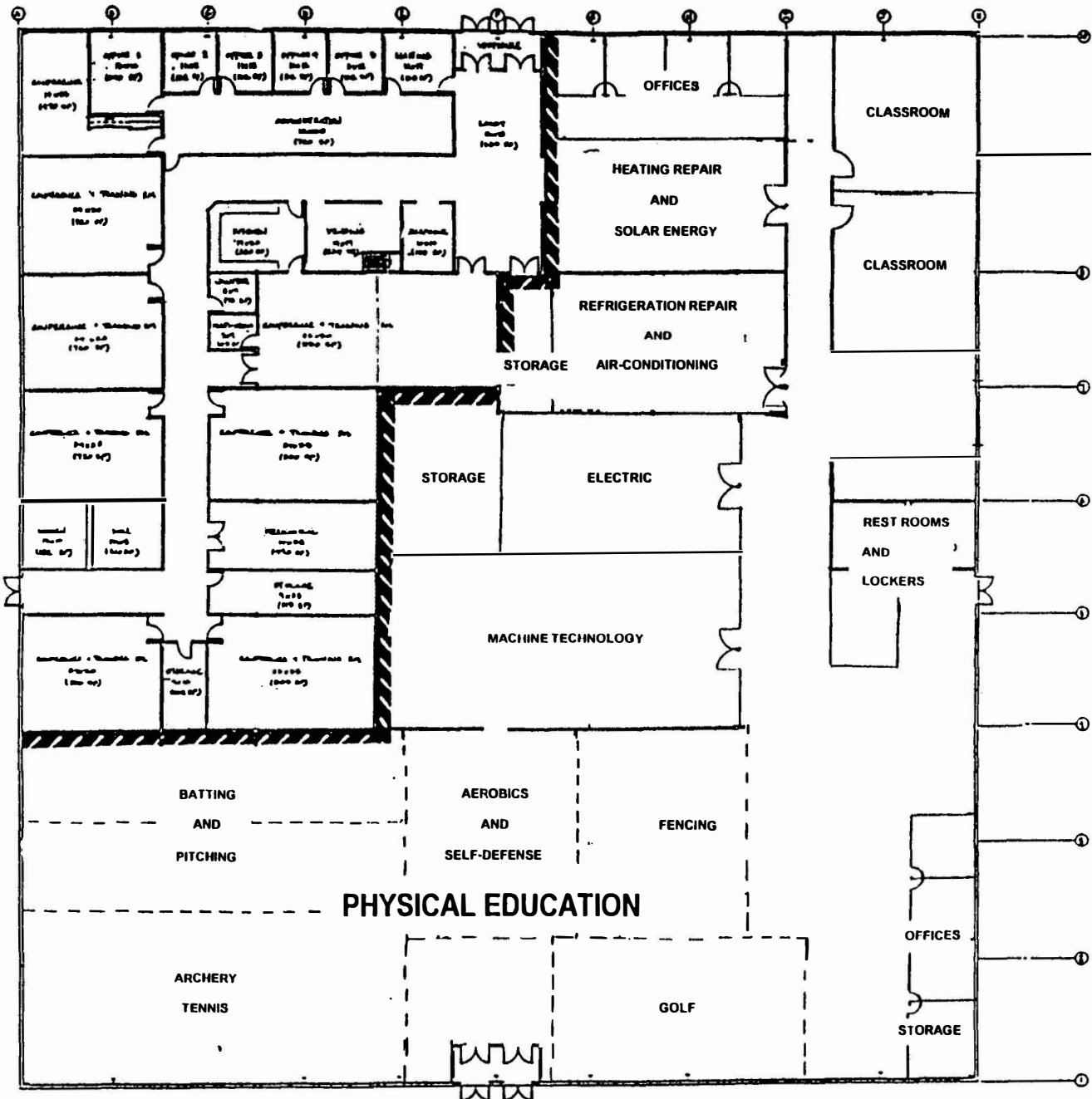
Attached are maps of renovations planned for:

Attachment A	T-1
Attachment B	Corporate & Community Services detail
Attachment C	West Wing (Fine Arts Complex)
Attachment D	Van Storage Siting

CORPORATE AND COMMUNITY SERVICES UNIVERSITY CENTER

CAREER PROGRAMS

ATTACHMENT A



PREPARED FROM FGM DRAWING TO SHOW RELATIONSHIPS AMONG PROPOSALS FOR
CORPORATE & COMMUNITY SERVICES, UNIVERSITY CENTER, CAREER PROGRAMS, AND PHYSICAL EDUCATION

FLOOR PLAN

SCALE: 1/32" = 1'-0"

4-8-98
JEF



PROJECT SAUK VALLEY COMMUNITY
COLLEGE T-1 BLDG REMODELLING

TITLE FLOOR PLAN OF T-1 BUILDING

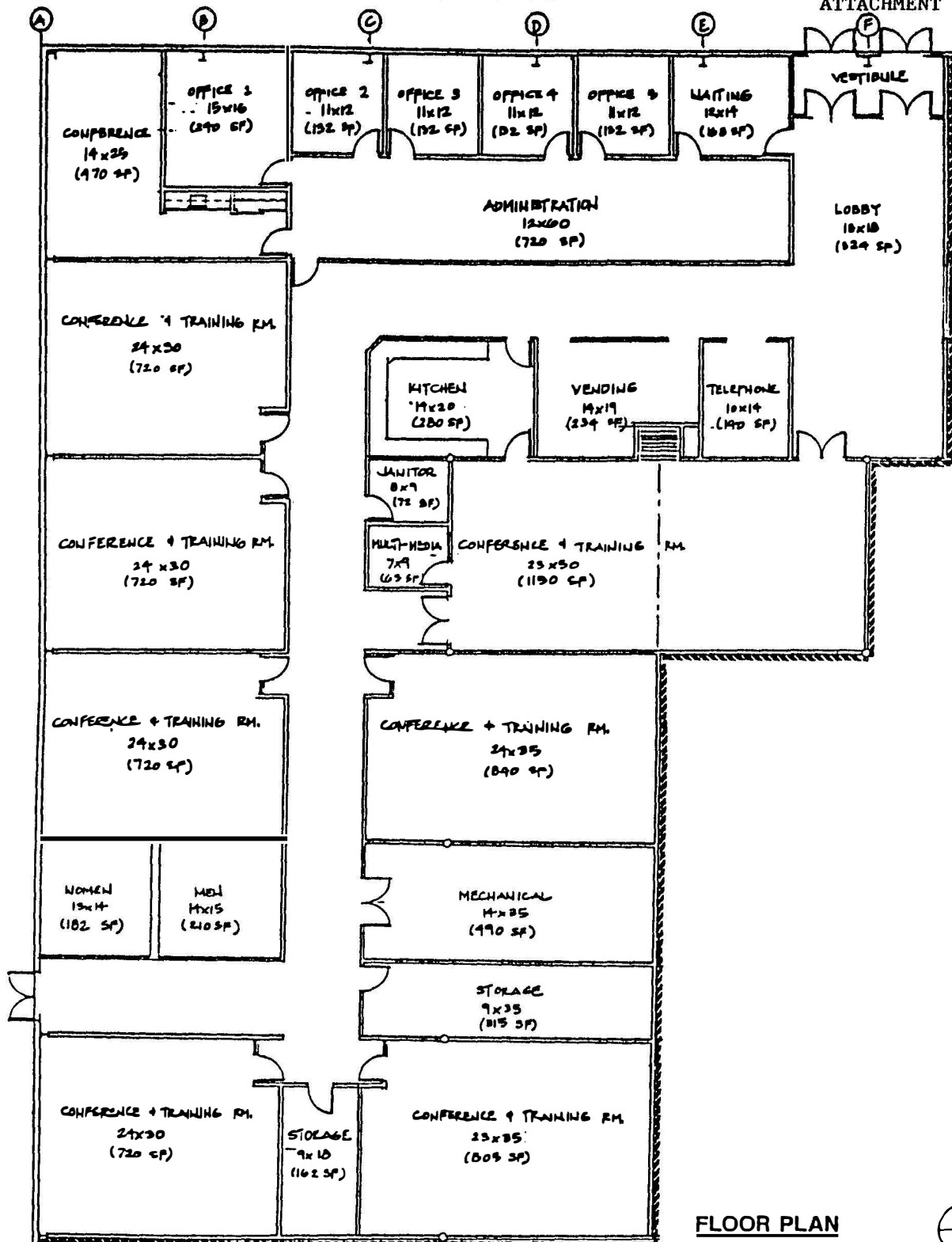
FGM INC
ARCHITECTS ENGINEERS
OAK BROOK ILLINOIS



DRAWN
SLN.
APPROVED

DATE
10/15/96
JOB NO
96075-A

SHEET NO
SK-2



PROJECT SAUK VALLEY COMMUNITY
COLLEGE T-1 BLDG REMODELLING

TITLE FLOOR PLAN OF COMMUNITY
SERVICE PROGRAM

FGM INC
ARCHITECTS ENGINEERS
OAK BROOK ILLINOIS



DRAWN
SLN.

DATE
10/15/96

SHEET NO

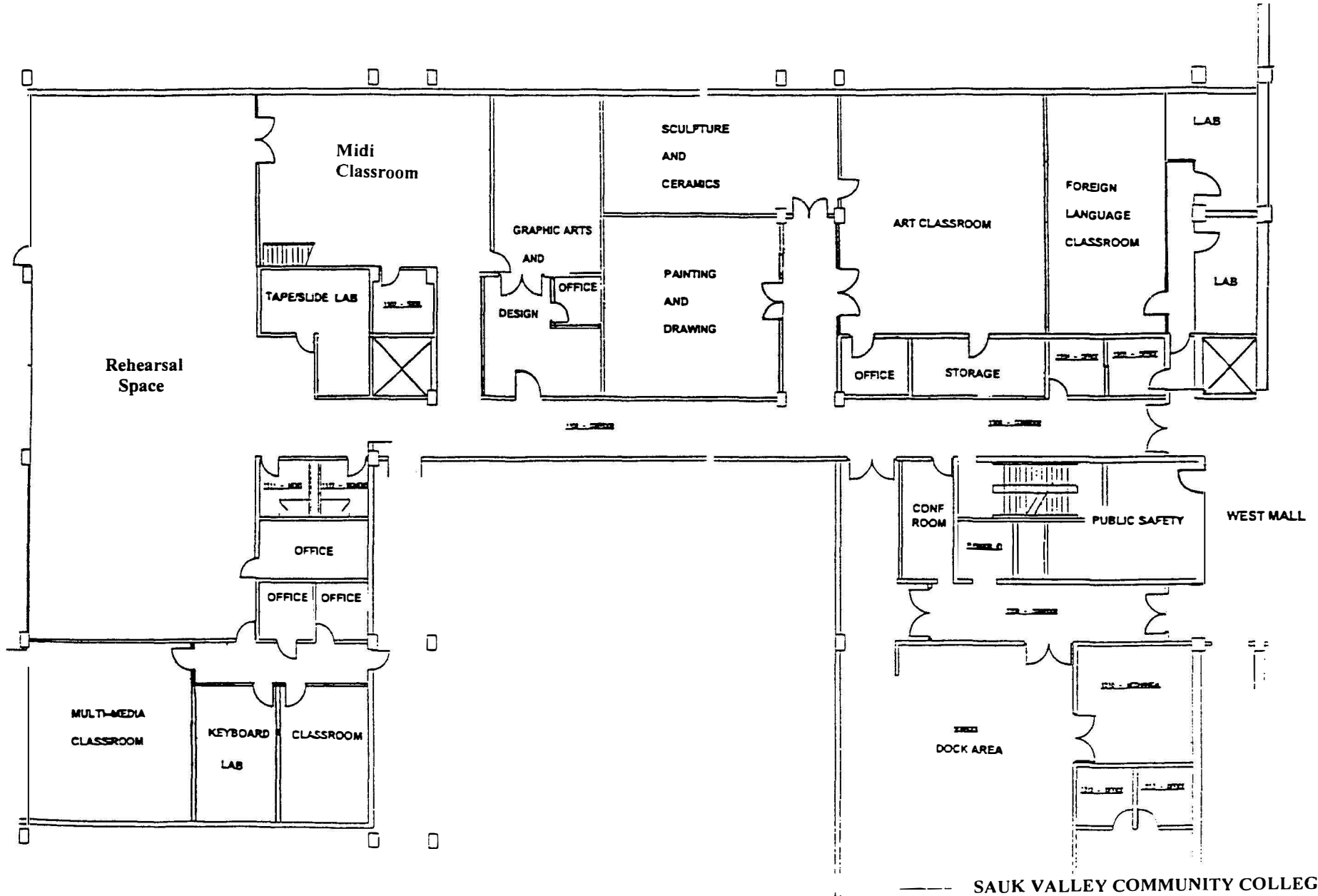
APPROVED

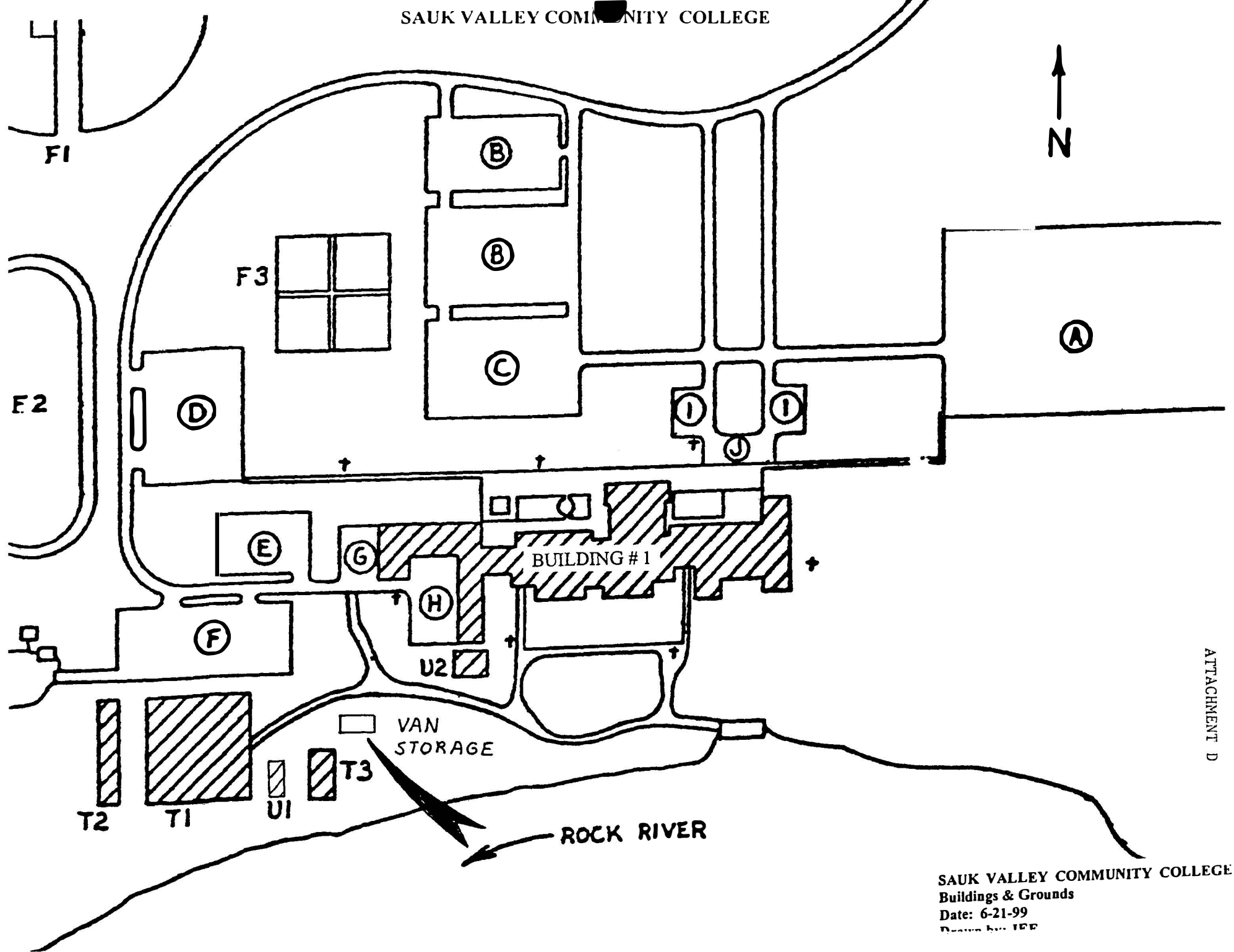
JOB NO
96075-A

SK-3



WEST WING (FINE ARTS COMPLEX)





ATTACHMENT D

Fiscal Year 2002 Ramp
Community College Capital Projects

SCOPE OF WORK NARRATIVE

District/College: Sauk Valley Community College District 506
Project Name: Remodel: T-1 and West Wing, Building One

Full Name of Building (if Remodeling): T-1 and Building One

Exact Location (including address and city):

173 Illinois Route 2
Dixon, Illinois 61021

T-1 was constructed in 1966 and served as the original academic facility. Building One was constructed in 1968 and has adequately served the needs of its students over the past thirty-plus years. New world wide technologies have emerged and the College has been increasingly hampered in meeting its mission of improving the quality of the student's educational experience.

Space utilization is the single largest challenge facing the College today. In 1997 a study was undertaken to explore building space utilization and to identify opportunities for greater efficiencies. The capability to expand instructional programs and support services is at a standstill until additional space is allocated.

It is proposed that the T-1 building be renovated into a state-of-the-art Learning Center, for expanded programming in Corporate & Community Services; selected career programs; physical education space; and a University Center for junior, senior, and graduate level courses. This would allow the West Wing of the Main Building to be reconfigured in regards to space allocation and the upgrading of other instructional administrative areas.

The T-1 Building is a stand-alone, one-story warehouse type structure that is situated in close proximity to the Main Building and is currently used for covered storage. Items stored in T-1 can be accommodated, with the exception of van storage and therefore, a new van storage facility was included in this project.

There are several life safety related items that would be included in the scope of work. These items would include the removal of interior wall partitions to correct classroom egress problems.

The nature of the work to be performed as it relates to the proposed scope would be electrical, lighting, plumbing, HVAC, interior finishes and carpentry.

Community College Capital Requests

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Sauk Valley Community College, District # 506, meeting in their regular session on June 26, 2000, with a quorum present, officially authorized the submission of the attached Fiscal Year 2002 RAMP Community College Capital Project Request.

- I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Remodel T-1 and West 1

of Local

(List the Dollar Amount)

- | | |
|--|---------|
| 1. Available Local Fund Balances | |
| 2. Protection, Health, and Safety Tax Levy | 100,000 |
| 3. Protection, Health, and Safety Bond Proceeds | _____ |
| 4. Other Debt Issue | _____ |
| 5. State Certified Construction Credits
(remaining from 1987) | |
| 6. Other (Please specify) Foundation | |

TOTAL LOCAL MATCH

1,020,139

Signed

Chairperson of the Board of Trustees

Signed

Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

Sauk Valley Community College
RAMP 2002
Submitted June 2000

Project 2
Remodel Natural Science Laboratories

TABLE 1
FISCAL YEAR 2002 CAPITAL PROJECT REQUEST

DISTRICT/COLLEGE: 506 Sauk Valley Community College

PROJECT NAME AND/OR DESCRIPTION Remodel Natural Science Laboratories

Check one:

NEW FACILITIES CONSTRUCTION/ACQUISITION _____ (Complete Table 2)

REMODELING/REHABILITATION PROJECT x _____ (Complete Table 2)

OTHER _____ (Complete Table 2 or provide additional information per instructions)

DISTRICT PRIORITY NUMBER 2 **OUT OF** 3

Check one:

NEW REQUEST x _____

REQUESTED PREVIOUSLY _____

Dollars in thousands (see instructions)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS. ADDITIONS AND/OR STRUCTURES												
LAND												
EQUIPMENT												
UTILITIES												
REMODELING & REHABILITATION				1 728	576	2 304				1 728	576	2 304
SITE IMPROVEMENTS												
PLANNING												
TOTAL				1 728	576	2 304				1 728	576	2 304

** Describe prior year funding and/or future year funding in the scope statement section using the requested format.*

State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 2 304

TOTAL COMPLETED PROJECT COST \$ 2 304

DESIRED PROJECT START DATE Mar-02

ESTIMATED COMPLETION DATE Oct-02

ESTIMATED OCCUPANCY DATE Oct-02

ESTIMATED ANNUAL OPERATING COST \$ _____

MATCHING CONTRIBUTION \$ _____

(See item 10 in Section I of this Manual)

LOCAL FINANCING SOURCE

AVAILABLE FUND BALANCE \$ 576

ICCB CONSTRUCTION CREDIT \$ _____

(if any)

DEBT ISSUE \$ _____

DATE OF APPROVAL: _____

OTHER (please specify) \$ _____

TOTAL \$ 576

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

TABLE 2
FY 2002 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE

506 Sauk Valley Community College - Remodel Natural Science Laboratories

PART A

PART B

		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY		ACREAGE SUMMARY	Number of Acres Requested in Budget Year
		REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE		
<u>Space Type</u>	<u>FICM Codes</u>	<u>Net Assignable Square Feet (NASF)</u>	<u>Space Prior to Remodeling</u>	<u>Space After Remodeling</u>	
					1 Landscaped Ground
					2 Physical Education and Athletic Fields
Classrooms	110 thru 115			775	3 Buildings and Attached Structures
Laboratory	210 thru 255		10,300	9,850	4 Experimental Plots
Office	310 thru 355		1,250	1,250	5 Other Instructional Areas
Study	410 thru 455				6 Parking Lots
Special Use	510 thru 590				7 Roadways
<i>General Use:</i>					8 Pond Retention and Drainage
Assembly and Exhibition	610 thru 625				9 Other (specify)
Other General Use	630 thru 685				
Support Facilities	710 thru 765				Total Assigned Area
Health Care	810 thru 895				Currently Unassigned
Nonassignable	WWW		1,950	1,625	Total Acres
TOTAL NASF #			13,500	13,500	
TOTAL GSF* #					

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED

TABLE 3 FY 2002 BUILDING BUDGET ESTIMATION FORM

District/College 506 Sauk Valley Community College
Location Dixon, IL
Project Name Remodel Natural Science Laboratories

(in thousands of dollars)

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	(In Thousands)
Demolition - Lab area	9850	1	9850	20	\$197
Demolition - Support area	3650	1	3650	10	\$37
Construction - Classroom	775	1	775	30	\$23
Construction - Lab/Support	9850	1	9850	150	\$1,478
Construction - Office	1250	1	1250	30	\$38
Construction - Unassigned	1625	1	1625	30	\$49
1. Base Total	13500		13500		\$1,821
2. Added Costs					
3. Base Cost	13500		13500		\$1,821

4. Escalation (Use 3.0 percent per year, .25 percent per month from base bid to bid date.) \$96
 Expected Bid Date: March 2002 Number of Months to Bid Date: 21

5. Escalated Building Budget (Line 3 plus Line 4) \$1,916

6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10) \$2,108

7. Adds:

a. A/E Fees 8 % \$169

b. On-Site Observation 12
 Number of Months 6 Days per Week 1

c. Reimbursable Expenses 5

d. Art in Architecture one-half of one percent (Multiply Line 6 by .005) 11

e. Other Adds _____ (ADA, Asbestos, etc. specify)

f. Sub-total Adds (Lines 7a through 7e) \$196

8. Total Building Budget (Line 6 plus Line 7f) \$2,304

OTHER:

Estimate of Annual State Supported Operations and Maintenance Expense _____

Source of Cost Estimate: Burnidge Cassell Architects
 Date of Cost Estimate: Jun-00

Programmatic Justification Narrative

District/College: Sauk Valley Community College District 506
Project Name: Remodel Natural Science Laboratories

Purpose

The second and third floor science laboratories at Sauk Valley Community College are open-walled. That causes especially serious pedagogical problems in the third floor Chemistry and Biology labs. One wall of each lab is windows, the two perpendicular to that are composed of tall banks of storage cabinets with openings at each end and near the ceiling, and there is no fourth wall. Students must walk through one room to reach another. This design results in a collection of safety and operational problems: open-walled rooms filled with expensive equipment and potentially dangerous supplies are left unsecured; a separate room that could be used as a general classroom is instead reserved for lab prep and storage functions that require security; students clearly hear noise from the labs next door; fumes or fire that might originate in one room would travel quickly to the others; and classes are disrupted by people who pass through one lab on their way to another. Lab stations and cabinetry in the rooms are worn, delaminating, and in some cases, broken. The student stations are arranged so that half of the students sit with their backs to the teacher's station. In addition, the adjacent faculty offices are separated from each other only by half partitions, so teachers are unable to meet privately with students or work in their offices without noise distractions.

The proposed project will solve these problems as follows. New walls that enclose the labs will provide soundproofing and security and create a hallway that eliminates the distraction of external foot traffic. The cabinetry and lab stations will be replaced. The teaching stations will be set up to utilize computer-aided presentation methods. The lab prep/storage room will be converted into a general classroom. The other storage room will be divided into two more efficient storage spaces. Full walls will be installed in the faculty offices.

Instructional Objectives

The project will improve the instructional effectiveness of all Biology and Chemistry classes by reducing noise, replacing worn-out lab stations, and enhancing instructional technology. The College will gain an additional general classroom by reclaiming a laboratory that is currently used for storage.

Comparison to Existing Facilities

The current labs are noisy and open, cannot be locked, and have cabinetry that is delaminating and gas and water fixtures that leak. The faculty offices lack privacy and security. This project will correct all of those problems.

Facilities Currently Available

Current utilization:

The third floor labs are used by students in Chemistry, Biology, Nursing, and health-related fields. Students enrolled in 5,316 credit hours of Chemistry and Biology in FY 1999 and 5,300 hours in FY 2000, approximately 12% of the College's total credit hours. The chemistry and biology labs are currently tied up almost continuously for either class instruction or lab preparations. Part of the renovation will convert a lightly-used allied health lab (Clinical Laboratory Science) into a fully-functioning biology lab, which will enable the addition of a long-planned Biology for Non-Majors course that is not now offered because of lack of appropriate lab space.

Inadequacy of current facilities:

The current facilities are inadequate for both safety and pedagogy. In an emergency, the open walls would encourage the spread of fire or fumes. Equipment and supplies in the labs cannot be locked up adequately. The openness of the labs lets in disruptive noise both from people passing through the rooms and from instruction taking place in neighboring classes. The surfaces of the lab stations have delaminated to the point of becoming rough and jagged. Some of the cabinetry is broken and unusable. Some of the gas and water lines in the lab stations have leaks. The orientation of the student stations causes half of the students to have their backs to the teacher. The faculty offices are open to each other and are, therefore, noisy and insecure.

Driving forces:

The driving forces for the project are a need to reduce noise and disruption in the labs, improve security and safety, replace worn fixtures, and improve instructional technology.

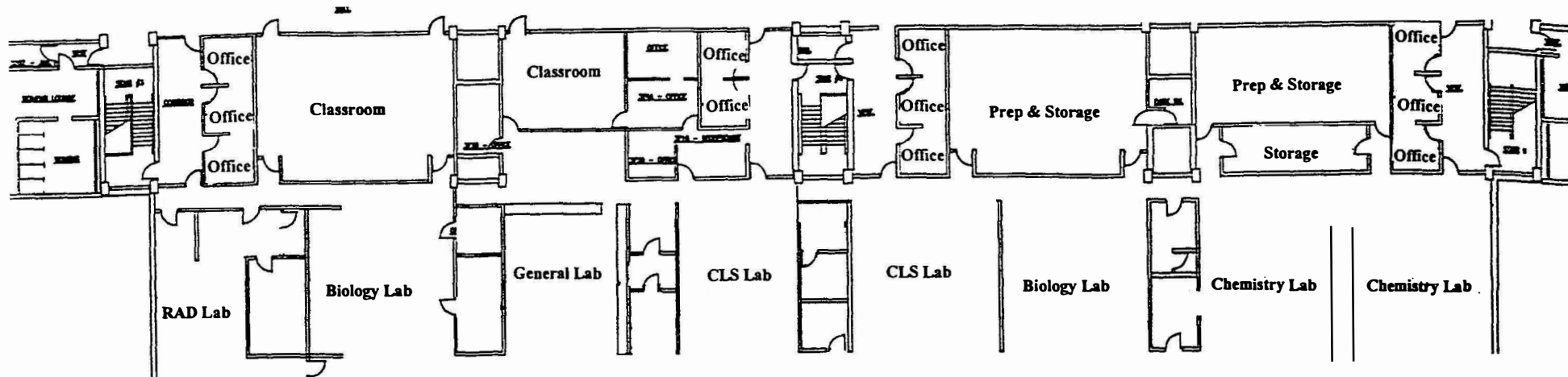
Master Plan

The project is a part of the College's facilities master plan, prepared in March 2000.

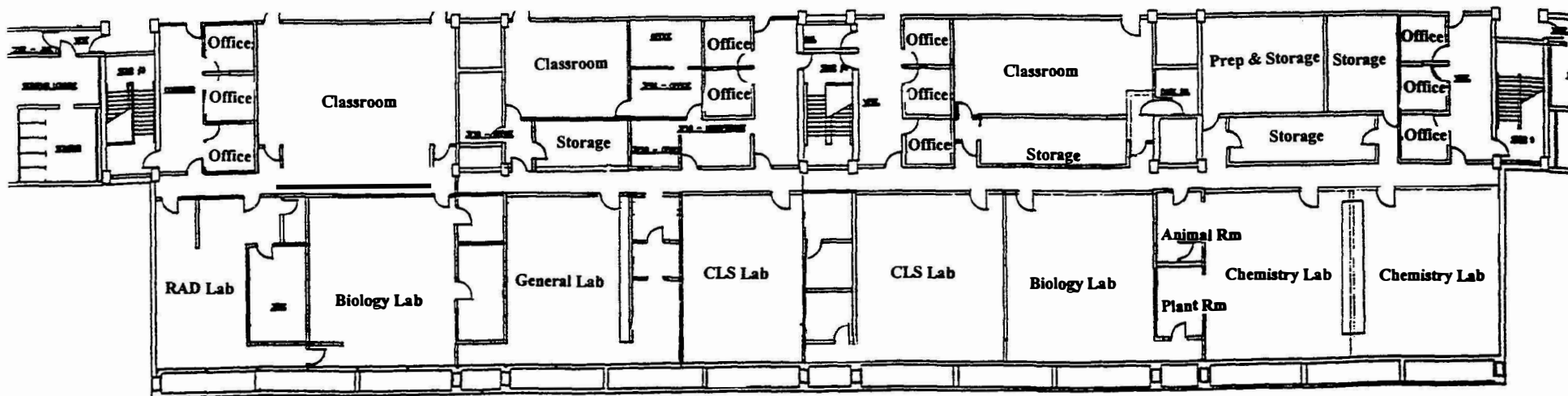
Attachments

Attached is a map of renovations planned for the third floor natural science laboratories.

RENOVATE NATURAL SCIENCE LABS



CURRENT FLOOR PLAN



PROPOSED FLOOR PLAN

SAUK VALLEY COMMUNITY COLLEGE
 Buildings & Grounds
 Date: 6-7-00
 Drawn by: JEF

Fiscal Year 2002 Ramp
Community College Capital Projects

Scope of Work Narrative

District/College: Sauk Valley Community College District 506
Project Name: Remodel Natural Science Laboratories

Exact Location: 173 IL Route 2, Dixon, IL 61021

Nature of Work to be Performed

Seven open science laboratories on the third floor will be enclosed through installation of walls on three sides, plus drop ceilings. Full walls will be installed in eleven adjacent faculty offices. A large room currently used for storage and lab preparations will be divided into two spaces and converted for new uses: (1) a biology storage room, and (2) a general classroom. An existing storage and lab prep room will be divided into two spaces: (1) a properly ventilated chemical storage room, and (2) a lab prep room. An open space along the hallway will be enclosed for use as a storage room. Cabinetry and lab stations in seven labs will be replaced. Plumbing, gas and power lines leading to those stations, along with fume hoods, will be repaired and/or replaced. Heating, ventilating and air conditioning systems and lighting will be adjusted for the different needs of enclosed rooms. Vinyl floor tile will be installed on top of the existing bare concrete floor. Computer-aided instruction projection systems will be installed in two biology labs.

General Building Conditions

The current floor plan of the renovation area includes two chemistry labs, one biology lab, four nursing/allied health labs, two storage/preparation rooms, and eleven faculty offices. All of the labs are open-walled, with tall cabinetry as room dividers, and have bare concrete floors. The offices have partial half-wall dividers and are open to each other. The ventilation and heating and cooling systems are designed for open rooms. The area covers 13,500 GSF.

Site Analysis

The renovation will occur inside the existing facility (Building 1) and will affect only the third floor laboratory area.

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Sauk Valley Community College, District # 506, meeting in their regular session on June 26, 2000, with a quorum present, officially authorized the submission of the attached Fiscal Year 2002 RAMP Community College Capital Project Request.

- I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Remodel Natural Science Laboratories

Proposed Source(s) of Local Funding

(List the Dollar Amount)

1. Available Local Fund Balances	<u>\$ 575,959</u>
2. Protection, Health, and Safety Tax Levy	<u>\$</u>
3. Protection, Health, and Safety Bond Proceeds	<u>\$</u>
4. Other Debt Issue	<u>\$</u>
5. State Certified Construction Credits (remaining from 1987)	<u>\$</u>
6. Other (Please specify) _____	<u>\$</u>

TOTAL LOCAL MATCH

\$ 575,959

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

Sauk Valley Community College
RAMP 2002
Submitted June 2000

Project 3
Additions to Theater and Fitness Center

TABLE 1
FISCAL YEAR 2002 CAPITAL PROJECT REQUEST

DISTRICT/COLLEGE: 506 Sauk Valley Community College

PROJECT NAME AND/OR DESCRIPTION Additions to Theater and Fitness Center

Check one:

NEW FACILITIES CONSTRUCTION/ACQUISITION x (Complete Table 2)
REMODELING/REHABILITATION PROJECT _____ (Complete Table 2)
OTHER _____ (Complete Table 2 or provide additional information per instructions)

DISTRICT PRIORITY NUMBER 3 **OUT OF** 3

Check one:

NEW REQUEST x
REQUESTED PREVIOUSLY _____

Dollars in thousands (see instructions)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS ADDITIONS AND/OR STRUCTURES				738	246	984				738	246	984
LAND												
EQUIPMENT				9	3	12				9	3	12
UTILITIES												
REMODELING & REHABILITATION												
SITE IMPROVEMENTS												
PLANNING												
TOTAL				747	249	996				747	249	996

* Describe prior year funding and/or future year funding in the scope statement section using the requested format.
State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 996
TOTAL COMPLETED PROJECT COST \$ 996
DESIRED PROJECT START DATE Mar-02
ESTIMATED COMPLETION DATE Oct-02
ESTIMATED OCCUPANCY DATE Oct-02
ESTIMATED ANNUAL OPERATING COST \$ \$18

MATCHING CONTRIBUTION \$ _____
(See item 10 in Section I of this Manual)
LOCAL FINANCING SOURCE
AVAILABLE FUND BALANCE \$ 249
ICCB CONSTRUCTION CREDIT \$ _____
(if any)
DEBT ISSUE \$ _____
DATE OF APPROVAL: _____
OTHER (please specify) \$ _____
TOTAL \$ 249

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

TABLE 2
FY 2002 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE

506 Sauk Valley Community College - Additions to Theater and Fitness Center

PART A

PART B

		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY			ACREAGE SUMMARY		Number of Acres Requested in Budget Year
		REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE				
Space Type	FICM Codes	Net Assignable Square Feet (NASF)	Space Prior to Remodeling	Space After Remodeling			
Classrooms	110 thru 115				1 Landscaped Ground		
Laboratory	210 thru 255	1,175	200	200	2 Physical Education and Athletic Fields		
Office	310 thru 355	100			3 Buildings and Attached Structures		
Study	410 thru 455				4 Experimental Plots		
Special Use	510 thru 590	1,300			5 Other Instructional Areas		
General Use:					6 Parking Lots		
Assembly and Exhibition	610 thru 625				7 Roadways		
Other General Use	630 thru 685				8 Pond Retention and Drainage		
Support Facilities	710 thru 765				9 Other (specify)		
Health Care	810 thru 895				Total Assigned Area		
	WWW	350			Currently Unassigned		
Nonassignable	XXX	225			Total Acres		
TOTAL NASF #		3,150	200	200			
TOTAL GSF* #							

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED

TABLE 3 FY 2002 BUILDING BUDGET ESTIMATION FORM

District/College 506 Sauk Valley Community College
Location Dixon, IL
Project Name Additions to Theater and Fitness Center

(in thousands of dollars)

Space Type	NASF	Multiplier Factor	GSF	\$/GSF		
Theater:						
Instructional Lab (Dry) - new	1175	1.64	1927	177.24		\$342
Extension to Existing Building (2%)						\$7
Instructional Lab (Dry) - alterations	200	1	200	75		\$15
Fitness Center:						
Special Use - new	1400	1.8	2520	158.29		\$399
Extension to Existing Building (2%)						\$8
1. Base Total	2775		4647			\$770
2. Added Costs						
3. Base Cost	2775		4647			\$770

4. Escalator (Use 3.0 percent per year, .25 percent per month from base bid to bid date.) 40
Expected Bid Date: Mar-02 Number of Months to Bid Date: 21

5. Escalated Building Budget (Line 3 plus Line 4) \$811

6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10) \$892

7. Adds:

a. A/E Fees 8 % 71

b. On-Site Observation 12
Number of Months 6 Days per Week 1

c. Reimbursable Expenses 5

d. Art in Architecture one-half of one percent (Multiply Line 6 by .005) 4

e. Other Adds Equipment (ADA, Asbestos, etc. specify) 11

f. Sub-total Adds (Lines 7a through 7e) \$104

8. Total Building Budget (Line 6 plus Line 7f) \$996

OTHER:

Estimate of Annual State Supported Operations and Maintenance Expense 18

Source of Cost Estimate: CDB guidelines & architect
Date of Cost Estimate: Jun-00

**TABLE 4
FY 2002 MOVEABLE EQUIPMENT LIST**

District: 506 Sauk Valley Community College
Project Name: Additions to Theater and Fitness Center

Programmatic Unit	Room Use Classification	Name of Equipment	Number of Units	Cost per Unit	Estimated Total Cost
Fitness Center	Special Use	Free weights set	1	2600	2,600
		Flat bench	1	475	475
		Leg raise/dip bar	1	400	400
		Smith machine	1	2000	2,000
		Tilted calf machine	1	450	450
		Preacher curl bench	1	400	400
		Cable crossover	1	3600	3,600
		3-way bench	1	1425	1,425
TOTAL					11,350

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTING MOVEABLE EQUIPMENT

Fiscal Year 2002 Ramp
Community College Capital Projects

Programmatic Justification Narrative

District/College: Sauk Valley Community College District 506
Project Name: Additions to Theater and Fitness Center

Purpose

Currently there are only three College operations that require significant student access to the basement of Building 1: a theater costume storage and makeup room, an athletics room containing free weights, and three classrooms used for ceramics, kitchen and general classes. These spaces are isolated from the rest of the building and lack the basic safety protections of direct supervision and hallway traffic. From a safety and security perspective, it would be best to eliminate their use and, thereby, the need for routine public access to the basement. From a functional perspective, the theater and weight rooms are separated from their related operations, the first floor Jerry Mathis Theater and the fitness center. This separation makes theatrical productions operationally inefficient and also makes it impossible for the fitness center staff to offer weightlifting guidance or monitor the safety of weightlifters. Physically, the environment in the basement is subject to high humidity and restricted air circulation, which contributes to deterioration of the theater costumes and oppressive conditions for the athletes. The basement rooms provide insufficient space to store theater sets, so instead, sets are kept in a separate "temporary" building, T-1. The lack of environmental controls in T-1 causes deterioration of the sets, and its distance from the theater complicates operations even more. In the existing theater, the stage doors are not wheelchair-accessible

The proposed project will solve these problems by building extensions of the theater and the fitness center on the north wall of Building 1. The theater extension will include costume storage, set storage, a makeup and preparation room, and dressing room/restrooms. The existing stage door egress problem will be corrected. The fitness center extension will consist of an open room for free weights directly adjacent to the existing monitored aerobic circuit room, plus an office and storage room. These two extensions will improve safety and operational efficiencies and add to the longevity of theater costumes and sets. Having the free weights next to the fitness center will enable the staff to instruct students in their proper use. Having all theater functions conveniently located in a comfortable environment in the newly expanded backstage will enable improved instruction in makeup, costumes and sets. Finally, careful scheduling adjustments should eliminate the need for the basement ceramics, kitchen and general classrooms. Therefore, this project will also enable the College to improve safety and security by restricting basement access to staff and emergency use only.

Instructional

The fitness center extension will improve instruction in the use of free weights through the existing Weightlifting course; this complements instruction in use of the aerobic super-circuit. Because of the convenient new location, staff will be able to monitor and measure student progress and safety.

The theater extension will improve instruction in existing courses, including Introduction to Theater, Theater Practicum, and Elements of Play Production, by enabling easy access to quality backstage production space. Additional instruction in aspects of technical theater would be made available because of the larger, safer and more efficient space. The stage door egress correction will make the stage and backstage accessible to wheelchair-bound students.

Comparison to Existing Facilities

In Physical Education, weightlifting instruction currently requires classes to meet in the basement, in a room that is isolated, has poor air circulation, and is unmonitored outside of class time. The new space would be attached to the fitness center, have proper environmental controls, and be monitored by trained staff throughout the extended fitness center hours. In addition, the fitness center coordinator's office currently is shared with a faculty member from another discipline across the hall from the fitness center, and there is no storage in the center.

In Theater, play production and classes require student access to the basement, in a makeup/dressing room that is cramped, dark, and dirty, and a costume room that is extremely overcrowded and musty. In addition, theater sets are currently constructed and stored in a distant separate building that lacks climate controls. The new space would bring costume, set storage, makeup and dressing rooms into the backstage area. The stage and backstage are not currently wheelchair-accessible. The access improvements will improve accessibility.

Facilities Currently Available

Current utilization:

The theater is used by students and the general public for College and community events. Theater classes meet in regular classrooms, using the theater itself only as needed. Theater enrollment in FY 1999 totaled 132 credit hours, with 158 credit hours in FY 2000. It is expected that an enhanced facility will encourage enrollment.

Use of the basement weightlifting room is difficult to measure, because much of the use is by members of athletic teams, outside of a specific class. The College does offer a Weightlifting class, which had 26 hours of enrollment in FY 1999 and 24 hours in FY 2000. The Fitness Center enrolled 676 credit hours in FY 1999 and 668 hours in FY 2000. It is expected that an enhanced facility will encourage enrollment in the Weightlifting course.

Inadequacy of current facilities:

The space designated for weightlifting is inadequate because of safety, security, environment, and lack of monitoring. The room is located in the basement, isolated from the building's main course of foot traffic. Students work out on their own, with no monitors or passers-by. There is no way for other building occupants to know or be informed of security incidents or student injuries that might occur in the weight room, unless the student can make his/her own way up to the first floor. The room is not properly ventilated for athletics use, so it provides a poor environment for weightlifters. Students are not required to check in or out or be observed, so there is no way to measure student progress in weightlifting programs.

The spaces designated for theater are inadequate because of safety, security, environment, and lack of proximity to the theater. The costume storage and makeup/dressing rooms are located in the basement, and, like the weight room, are isolated from the building's main course of foot traffic. The costumes are packed into a room with inadequate ventilation, so the fabric becomes moldy and deteriorates. The makeup/dressing room is cramped and dirty and is separated by approximately 100 yards plus a staircase from the theater it serves. Sets are constructed and stored in Building T-1, separate and distant by approximately 200 yards plus the entire length of Building 1 from the theater, and does not have heating or cooling. The stage and backstage are inaccessible to the wheelchair-bound.

Driving forces:

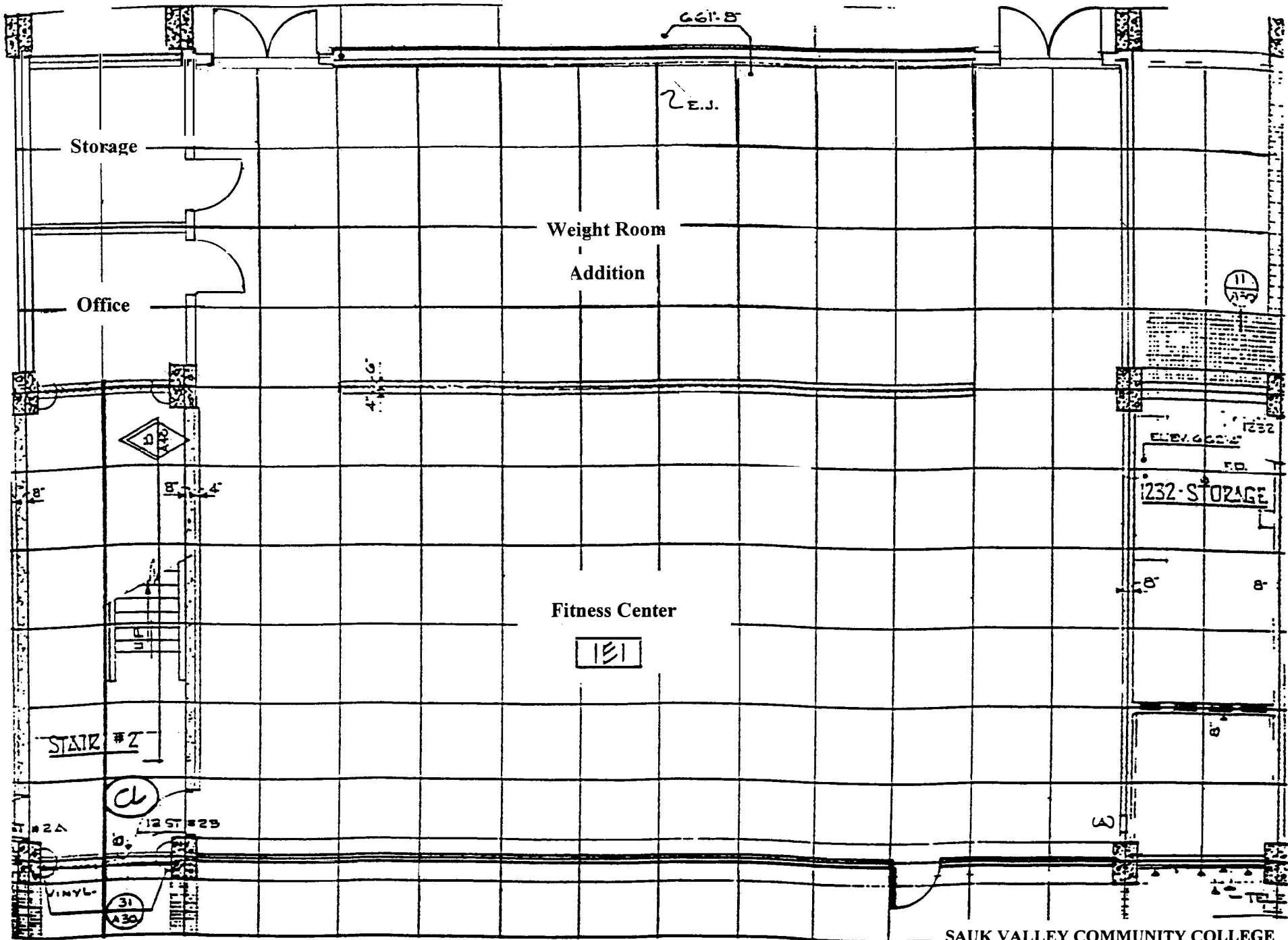
The driving forces behind the need for new space are: (1) to improve operational efficiencies of the theater and fitness center programs, (2) to improve safety and security by allowing the College to limit basement access, and (3) to improve the physical environments of the activities, thereby better protecting the health of weightlifters and the lifespans of costumes and sets.

Master Plan

Both projects are a part of the College's facilities master plan, as prepared in March 2000.

Attachments

Attached are maps of renovations planned for the theater and fitness center.



SAUK VALLEY COMMUNITY COLLEGE
 Buildings & Grounds
 Date: 6-7-00
 Drawn by: JEF

Fiscal Year 2002 Ramp
Community College Capital Projects

Scope of Work Narrative

District/College: Sauk Valley Community College District 506
Project Name: Additions to Theater and Fitness Center

Exact Location: 173 IL Route 2, Dixon, IL 61021

Nature of Work to be Performed

A 20' by 70' area (1,400 GSF) adjacent to the north wall of the first floor Fitness Center will be enclosed through the addition of three new exterior brick walls. The roof already exists as a second floor overhang. The existing poured concrete patio will be removed and replaced with a new concrete slab floor. A 10' by 10' office and 10' by 10' storage room will be constructed at the west end of the addition. The entire addition will be carpeted, with special floor pads in place for weightlifting stations. Heating, ventilating and air conditioning systems and electric power will be extended into the addition from the neighboring room.

A 35' by 50' area (1,750 GSF) adjacent to the north wall of the first floor theater backstage will be enclosed through the addition of three new exterior brick walls and a flat roof. The existing grassy area will be leveled and covered with a new concrete slab floor. The addition will be divided into a 375 square foot costume storage room, a 500 square foot set storage room, a 300 square foot makeup/preparation room, two 112.5 square foot restrooms, and a 700 square foot access hallway. The entire addition will have vinyl tile flooring. Plumbing, electricity, and heating, ventilation and air conditioning will be extended into the addition from the neighboring backstage area and basement utility tunnel. Stage egress deficiencies will be corrected.

General Building Conditions

The existing weight room is in a remote and isolated area of the Building 1 basement. The room does not have appropriate ventilation and is unmonitored. The existing theater costume and makeup rooms are in a remote and isolated area of the Building 1 basement. They do not have appropriate ventilation and are moldy. The set storage space is in a detached and remote Building T-1. That building is not environmentally controlled.

Site Analysis

The additions will be adjacent to the existing Building 1, on land that does not interfere with current walk or driveways. The Fitness Center addition will be on land that is currently paved concrete and under an overhang. The Theater addition will be on open grassy space.

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Sauk Valley Community College, District # 506, meeting in their regular session on June 26, 2000, with a quorum present, officially authorized the submission of the attached Fiscal Year 2002 RAMP Community College Capital Project Request.

- I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Additions to Theater and Fitness Center

Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	\$ <u>248,974</u>
2. Protection, Health, and Safety Tax Levy	\$ <u></u>
3. Protection, Health, and Safety Bond Proceeds	\$ <u></u>
4. Other Debt Issue	\$ <u></u>
5. State Certified Construction Credits (remaining from 1987)	\$ <u></u>
6. Other (Please specify) <u></u>	\$ <u></u>

TOTAL LOCAL MATCH

\$ 248,974

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

For Board Meeting of
June 26, 2000

Agenda Item F-4

PROPOSED

SUPPORT STAFF SALARY RANGES

Action should be taken on the proposed Support Staff Salary Ranges for the 2000 - 2001 year to reflect the cost-of-living adjustment.

RECOMMENDATION: Board approval of the proposed Support Staff Salary Ranges for the 2000 - 2001 year.

OFFICE OF THE PRESIDENT
SAUK VALLEY COMMUNITY COLLEGE

June 21, 2000

PROPOSED

SUPPORT STAFF SALARY RANGES
2000 – 2001

SALARY GRADE		MINIMUM	MIDPOINT	MAXIMUM
1	Annual	14,489.00	19,318.00	24,148.00
	Monthly	1,207.00	1,610.00	2,012.00
	Hourly	6.97	9.29	11.61
2	Annual	16,147.00	21,530.00	26,912.00
	Monthly	1,346.00	1,794.00	2,243.00
	Hourly	7.76	10.35	12.94
3	Annual	18,010.00	24,013.00	30,017.00
	Monthly	1,501.00	2,001.00	2,501.00
	Hourly	8.66	11.54	14.43
4	Annual	19,604.00	26,138.00	32,673.00
	Monthly	1,634.00	2,178.00	2,723.00
	Hourly	9.42	12.57	15.71
5	Annual	21,840.00	29,119.00	36,399.00
	Monthly	1,820.00	2,427.00	3,033.00
	Hourly	10.50	14.00	17.50
6	Annual	24,356.00	32,475.00	40,594.00
	Monthly	2,030.00	2,706.00	3,383.00
	Hourly	11.71	15.61	19.52
7	Annual	27,159.00	36,212.00	45,265.00
	Monthly	2,263.00	3,018.00	3,772.00
	Hourly	13.06	17.41	21.76

These ranges use the 1999 - 2000 support staff salary ranges and are revised upward by the March 1999 - March 2000 CPI-U increase for the Midwest Region of 3.7%.

For Board Meeting of
June 26, 2000

Agenda Item F-5

PROPOSED

PROFESSIONAL/TECHNICAL STAFF SALARY RANGE

Action should be taken on the proposed Professional/Technical Staff Salary Ranges for the 2000 - 2001 year to reflect the cost-of-living adjustment.

RECOMMENDATION: Board approval of the proposed Professional/Technical Staff Salary Range for the 2000 - 2001 year.

OFFICE OF THE PRESIDENT
SAUK VALLEY COMMUNITY COLLEGE

June 21, 2000

PROPOSED

PROFESSIONAL/TECHNICAL STAFF SALARY RANGE

2000-2001

<u>SALARY GRADE</u>	<u>MINIMUM</u>	<u>MIDPOINT</u>	<u>MAXIMUM</u>
Annual	\$27,958	\$37,277	\$46,597
Monthly	2,330	3,106	3,883
Hourly	13.44	17.92	22.40

This range uses the 1999-2000 Professional/Technical Staff salary range and is revised upward by the March 1999 - March 2000 CPI-U increase for the Midwest Region of 3.7%.

Office of the President

For Board Meeting of
June 26, 2000

Agenda Item F-6

PROPOSED

ADMINISTRATIVE STAFF SALARY RANGES

Action should be taken on the proposed Administrative Staff Salary Ranges for the 2000 - 2001 year to reflect the comparison with similar administrative salaries at the 17 similar Illinois community colleges and the cost-of-living adjustment.

RECOMMENDATION: Board approval of the proposed Administrative Staff Salary Ranges for the 2000 - 2001 year.

OFFICE OF THE PRESIDENT
SAUK VALLEY COMMUNITY COLLEGE

June 21, 2000

PROPOSED

ADMINISTRATIVE STAFF SALARY RANGES

2000 – 2001

LEVELS	CATEGORY	MINIMUM	MIDPOINT	MAXIMUM
I	Assistant Directors, Coordinators	39,764	49,705	59,646
II	Directors*	43,525	54,406	65,287
III	Deans	57,119	71,399	85,679
IV	Vice Presidents*	64,961	81,201	97,441

These ranges use the 1999-2000 actual average salaries for the 17 similar Illinois community colleges as the mid-points for levels II, III, and IV with a +/-20% spread. Level I is derived from the 1999-2000 SVCC scale using the same average percent increase as II, III, and IV. These comparable ranges are then revised upward by the March 1999-March 2000 CPI-U increase for the Midwest Region of 3.7% in order to provide updated ranges for 2000-2001.

- * The 1999-00 salary averages for directors and vice presidents at the 17 similar Illinois community colleges plus the 3.7% COLA is slightly below our 1999-2000 directors and vice presidents midpoint. Therefore, the 2000-2001 directors and vice presidents ranges shown here reflect a 3.7% cost-of-living increase.

Office of the President

For Board Meeting of
June 26, 2000

Agenda Item F-7

BID AWARD FOR PARKING LOT REPAIRS

Three sealed bids were received by the College for resurfacing parking lots, and the administration is recommending the low bid of Northwest Illinois Construction Company of Sterling in the amount of \$37,348.33 be approved by the Board.

RECOMMENDATION: Board approval of the low bid of Northwest Illinois Construction Company of Sterling in the amount of \$37,348.33 to resurface the College parking lots.

TO: Dr. Richard Behrendt

FROM: Ruth Bittner *Rob*

DATE: June 20, 2000

SUBJECT: Bid for Resurfacing Parking Lots

After due advertisement, the College received three sealed bids for resurfacing parking lots. The bid opening information is below. The low bid of \$37,348.33 from Northwest Illinois Construction Company (Sterling, IL) meets bid specifications. FY 2001 funding sources for this project are the ICCB Deferred Maintenance Grant and general operating funds.

I recommend acceptance of the bid of \$37,348.33 from Northwest Illinois Construction Company (Sterling, IL) for resurfacing parking lots.

Bid Opening Date: June 20, 2000

Bid Opening Time: 10:00 a.m.

Present for Bid Opening: Jim Frederick, Nancy Breed, and Jerry Hinrichs (Willett, Hoffman & Associates)

<u>Name of Bidder</u>	<u>Total Bid</u>
Northwest Illinois Construction Co. Sterling, IL	\$37,348.33
Porter Bros. Asphalt & Sealing Rock Falls, IL	50,238.15
Albany Materials Corp. Albany, WI	40,883.10

n

For Board Meeting of
June 26, 2000

Agenda Item F-8

DISPOSITION OF OBSOLETE EQUIPMENT

The administration is recommending that the Bookstore equipment on the attached list be declared obsolete by the Board of Trustees so that it can be advertised and sold in accordance with Board Policy 304.01.

RECOMMENDATION: Board approval to declare the equipment on the attached list as obsolete so that it can be advertised and sold in accordance with Board Policy 304.01.

MEMORANDUM

TO: Richard Behrendt

FROM: Ruth Bittner *ReB*

DATE: June 19, 2000

SUBJECT: Disposition of obsolete equipment

As part of the change in bookstore management, Wallace's is completely remodeling our store. The store will gain all new fixtures and equipment, provided by Wallace's. As a result, the current store fixtures and equipment will be freed up either for use elsewhere or for disposition. We have determined that it would be best to dispose of the following items:

1. Point-of-sale cash register system
2. Checkout counter
3. 3 paper storage cabinets
4. Store shelving
5. Retail display units

It is recommended that these items be advertised for sale and sold, in accordance with Board Policy 304.01 Disposition of Equipment. Thank you.

For Board Meeting of
June 26, 2000

Agenda Item F-9

PUBLIC HEARING ON 2000 - 2001 BUDGET

The tentative 2000 - 2001 balanced budget was approved for first reading at the May meeting and has been available for public review for the required 30 days. As advertised, a period of time shall be set aside at this meeting for a Public Hearing at which time the Board will receive comments from any citizen present.

For Board Meeting of
June 26, 2000

Agenda Item F-10

**APPROVAL OF 2000-2001 BUDGET
(Second Reading)**

The FY2001 Budget is presented for final approval. Also attached are budget highlights, budget impact of the Strategic Plan, and budget comparisons.

RECOMMENDATION: Board approval of the FY2001 Budget as presented.



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rte. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Richard Behrendt
FROM: Ruth Bittner *RB*
DATE: June 20, 2000
SUBJECT: FY 2001 Budget

Accompanying this memo is Sauk Valley Community College's balanced FY 2001 budget. The budget is directly linked to our recently updated strategic, technology, facilities, and marketing plans.

The expenditures budget of \$9,348,524 in the operating funds represents a 9.6% increase over the FY 2000 budget of \$8,529,219. It reflects a combination of expected enrollment growth, improvements in operational efficiencies, and new programmatic initiatives. With a budgeted revenue and transfers in amount also of \$9,348,524, we project a balanced budget for the year.

Process

Budget input sheets were distributed to the President and Vice Presidents on March 1, for further distribution to their staffs as they saw fit. Budget requests were due back to the Business Office by April 3. The Business Office then entered the requests in the computer and by April 10 produced analytical reports for review. The President, Vice Presidents, and other selected staff members met several times between then and May 15 to discuss and adjust the budget. The FY 2001 Tentative Budget was presented to the Board of Trustees in May for approval to make it available for public review for a minimum of 30 days.

As a part of its regularly scheduled June 26 meeting, the Board holds a Budget Hearing at which the public is invited to comment. Following this, the Board will be asked to approve the FY 2001 Final Budget. Any changes made between the Tentative and Final budgets will be presented at that time. The new fiscal year starts July 1, 2000.

Assumptions

We based Property Tax revenue on May estimates from the county clerks. Investment Income is expected to stay level with the FY 2000 actual results. We estimate a 4% increase in enrollment. We have incorporated State grants at the level approved by the legislature, along with the \$2 per credit hour tuition increase approved by the Board of Trustees in February. Salaries are budgeted with the approved 4.8% raises. We estimate Medical Insurance costs to increase by 20%, based on the College's FY 2000 experience and industry expectations for prescription cost trends.

Recommendation

It is recommended that the Board of Trustees approve the balanced FY 2001 Final Budget.

Sauk Valley Community College
Budget Highlights
FY 2001

The following are highlights of the FY 2001 budget.

- **Projected 4% Increase in Enrollment** **+\$88,000 (revenue)**

FY 2000 enrollment was 45,884 credit hours, a 4.9% increase over FY 1999. It is expected that increased and enhanced marketing efforts and expanded offerings in departments such as Accounting, CIS and Manufacturing Technology will help the trend continue.

- **Increase in Tuition Rate** **+\$92,000 (revenue)**

In February the Board of Trustees approved increasing the tuition rate by \$2 per credit hour, to \$48 (including the student activities and technology fees).

- **Shift State Funds from Operating to Restricted** **+\$1,013 total (revenue)**

For FY 2001 the state reallocated some dollars from unrestricted to restricted funds. In addition, the two-year delay between enrollment and credit hour grants means that in FY 2001 Sauk feels the impact of the FY 1999 4% enrollment drop. Therefore, while total state grants are increasing by \$1,013 this year, that is composed of \$88,117 less in the operating funds and \$89,130 more in the restricted funds.

- **Update Equipment and Technology** **\$649,922**

In accordance with the strategic and technology plans presented to the Board in April, in FY 2001 the College will upgrade the computer backbone closets, replace 25% of the microcomputers, and purchase new equipment for instructional departments.

- **Annual Raises for Continuing Employees** **\$160,000**

Last year the Board agreed to a 4.8% raise for faculty and staff.

- **Startup New and Expand Existing Academic Programs** **\$50,000**

New courses in Photography and Paramedics will be introduced in FY 2001. In addition, Accounting, CIS, Manufacturing Technology, and Corporate and Community Services all plan increased efforts to attract students from local businesses.

● **Provide Support for Students with Special Needs** **\$8,000**

An increasing number of students with disabilities are attending Sauk. Some of them require special accommodations, such as tutors and sign language interpreters, which have not been included in previous budgets.

● **Expand Marketing Efforts** **\$53,000**

Currently Sauk has only a very small presence in television advertising, yet television is a main source of information for traditional-age college-bound students. The FY 2001 budget provides funding for video production and television advertising fees.

● **Prepare for NCA Accreditation Visit** **\$22,500**

Prior to the April 2002 North Central Association accreditation visit, the College must prepare an institutional self-study report. The self-study will be produced by five committees; the committee co-chairs are expected to spend significant time on their tasks. The FY 2001 budget includes compensation for the ten co-chairs, along with funds for supplies and attendance at the NCA annual conference.

Sauk Valley Community College
Budget Impact of Strategic Goals and Objectives
For FY 2001

The following lists budgeted activities that accomplish the College's strategic goals and objectives. Some objectives will be accomplished through routine operations, and some strategies speak to more than one objective; this document lists only selected highlights.

Goal 1:

Strive for excellence in all educational offerings, programs and services.

Objectives:

1. Maintain academic integrity and standards.
2. Attract and retain qualified, dedicated, and skilled faculty and staff.
3. Provide quality educational offerings that are responsive to the district's needs.
4. Help promote a sense of teamwork across all areas of the College.
5. Develop more effective means of assessing student learning.

Strategies:

#	Strategy	Continuing Resources	New Resources
2	Recruitment of new employees	25,000	
2	Employ 8 replacement faculty (net savings \$125,000)	260,000	
3	Start Paramedic program		17,200
3	Offer Photography courses		18,000
3	Expand offerings in Accounting, CIS & Manufacturing Technology		33,110
3	Expand offerings in Corporate & Community Services		-18,000
3	Review & update occupational programs	0	
4	Implement weekly activity period	0	

Goal 2:

Contribute to College and community development through public, private, political, and professional partnerships and networks.

Objectives:

1. Strengthen relationships with business, industry, educational, and civic/nonprofit groups to more effectively serve the educational needs of each sector.
2. Facilitate teamwork among educational institutions within the community.
3. Network with professional organizations, legislators, and governing boards at the local, state, and federal levels to increase overall institutional effectiveness, assure adequate resources, and continue degree-related articulation agreements.
4. Identify distinct segments of the student market to better serve our district's educational needs and improve enrollment management.
5. Develop and implement an updated Marketing Plan.
6. Raise the visibility of the College's educational programs and services throughout the district.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Expand programs for Hispanic population	3,000	2,000
1	Enhance connections with companies that pay employees' tuition	0	
1	Increase business/industry outreach	0	
2	Develop dual admission/enrollment (Restricted Fd)		12,500
4	Target recruitment of over-25 adult students	0	
5	Expand advertising efforts		53,000
6	Develop & distribute brochures promoting specific programs (Restricted Fd)	5,000	

Goal 3:

Continue to make new and emerging technologies accessible to all College constituents.

Objectives:

1. Maintain and integrate technologies that improve instruction and other College systems.
2. Provide greater access to learning through the use of technologies.
3. Provide training and support to faculty and staff in the use of current technologies.
4. Maintain and implement a comprehensive Technology Plan.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Offer CD-ROM admission records system	3,000	
1	Offer grade scanning system (Restricted Fd)		5,000
1	Upgrade computer labs in OAS, Academic Skills & CIS (Restricted Fd)	101,750	
2	Start up CAPP degree audit	0	
4	Update infrastructure, computers & lab technologies	577,000	
4	Update infrastructure, computers & lab technologies (Restricted Fd)	222,250	

Goal 4:

Effectively manage and develop human, fiscal, and physical resources.

Objectives:

1. Expand efforts to secure external funding to support and enhance the teaching and learning environment.
2. Maintain and enhance College effectiveness through long-range financial and capital planning, improved budgeting systems, and organizational efficiencies.
3. Maintain and implement a Facilities Master Plan.
4. Maintain and implement a preventive maintenance program.
5. Continue to upgrade and streamline administrative functions and services.
6. Continue to demonstrate fiscal responsibility.

7. Continue to develop and raise awareness of College health and safety programs and services for College staff and students that meet or exceed current standards.

Strategies:

#	Strategy	Continuing Resources	New Resources
2	Prepare NCA self-study		22,500
2	Review each vacant & potentially vacant position	0	
3	Repair tennis courts (O&M-Restricted Fd)		189,000
3	Repair exterior water leaks (O&M-Restricted Fd)		370,900
3	Install stairwell safety signs (LP&S Fd)		3,000
3	Continue asbestos abatement (O&M-Restricted Fd)		75,000
3	Perform indoor air quality & fire safety tests (LP&S Fd)		10,000
4	Resurface parking lots		20,000
4	Resurface parking lots (O&M-Restricted Fd)	30,000	
4	Misc. preventive maintenance	25,000	

Goal 5:

Strengthen organizational structures and processes that foster student success.

Objectives:

1. More effectively assess student learning, and the contributions of academic support and student services to promote retention and success.
2. Continually review and redesign the class schedule and course/curricular structures as needed to meet the needs of different student populations.
3. Work to provide well integrated curricular and advising experiences for students.
4. Provide effective systems of learning support for different segments of our student population, including first-generation and/or adult learners.
5. Provide a welcoming, supportive, and challenging College environment.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Track & assess current placement process	0	
2	Assess orientation course success in retention	0	
3	Conduct career fair, college night, Jobfest (Restricted Fd)	10,000	
4	Offer deferred tuition payment plan		0
4	Be district's primary financial aid information source	0	
4	Streamline delivery of financial aid	0	
4	Provide accommodations for students with disabilities		8,000
4	Maximize inclusion of students with disabilities (Restricted Fd)	20,000	
4	Maximize inclusion of students with disabilities	10,000	
4	Train staff in working with students with disabilities	0	

Goal 6:

Enhance opportunities for students to develop intellectually, culturally, socially, and physically.

Objectives:

1. Foster lively and meaningful co-curricular programs to enrich students' overall educational experience.
2. Encourage student engagement with the College through a caring faculty and staff and programmatic excellence.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Increase participation in student organizations and activities	15,000	
1	Reward intellectual excellence through active honor programs and Phi Theta Kappa	2,100	2,100
2	Train staff in customer relations & service	0	

Goal 7:

Cultivate, recognize, and celebrate achievements and excellence among all College employees.

Objectives:

1. Expand professional development opportunities for faculty and staff.
2. Recognize and celebrate both efforts and successes among all College employees.
3. Provide creative and meaningful recognition programs for faculty and staff through formal and informal means.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Fund faculty attendance at professional conferences & training programs	25,000	15,000
1	Offer retreat programs for faculty & staff	1,000	

Goal 8:

Infuse our shared institutional values of Respect, Responsibility, Fairness, Integrity, and Caring within the classroom and throughout our decision-making processes and formal and informal communication.

Objectives:

1. Broaden opportunities for informed participation by all members of the College community in shaping College policies, practices and directions.
2. Consciously work toward improved communication among College constituents.

3. Develop programs for faculty, staff and students to expand the understanding and practice of values appropriate to an academic community.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Enhance VIP & student ambassador program	2,000	
3	Continue shared values efforts (Restricted Fd)	10,000	5,000

Sauk Valley Community College
Summary of Operating Funds Budget
FY 2001

Changes in Fund Balance:	Educational Fund	Operations & Maintenance Fund	Total Operating Funds
Revenues	8,021,278	931,579	8,952,857
Expenditures	8,331,637	1,016,887	9,348,524
Transfers In *	310,359	85,308	395,667
Change in Fund Balance	0	0	0

* Transfers come from parking fines, bookstore inventory, and Working Cash Fund interest.

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
OPERATING BUDGET

Page 1a

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Revenues				
Local Governmental Sources	2,698,000	1,352,819	2,890,000	7.1%
State Governmental Sources	2,248,600	2,225,001	2,278,278	1.3%
Federal Governmental Sources	40,000	23,643	17,000	-57.5%
Student Tuition and Fees	1,830,200	2,051,579	2,220,000	21.2%
Sales and Service	171,000	220,453	191,000	11.6%
Investment Revenue	67,000	110,977	100,000	49.2%
Other Revenues	311,000	6,529	325,000	4.5%
TOTALS	7,365,800	5,991,004	8,021,278	8.8%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
OPERATING BUDGET

Page 2a

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Expenditures				
Instruction				
Salaries	2,994,994	2,891,105	3,120,599	4.1%
Employee Benefits	247,315	266,494	278,816	12.7%
Contractual Services	26,657	18,011	80,775	203.0%
General Materials and Supplies	119,450	111,084	126,170	5.6%
Travel and Conference Meeting Exp.	33,800	23,305	55,150	63.1%
Fixed Charges	3,100		2,000	-35.4%
Capital Outlay	130,880	106,739	182,472	39.4%
Other Expenditures				
Academic Support				
Salaries	565,281	524,389	629,917	11.4%
Employee Benefits	48,731	45,724	76,425	56.8%
Contractual Services	15,330	20,018	11,330	-26.0%
General Materials and Supplies	118,970	113,210	96,265	-19.0%
Travel and Conference Meeting Exp.	11,700	5,788	8,400	-28.2%
Fixed Charges			13,078	0.0%
Capital Outlay		12,603		
Student Services				
Salaries	530,274	524,214	557,670	5.1%
Employee Benefits	57,457	53,485	62,842	9.3%
Contractual Services	200	2,598	900	350.0%
General Materials and Supplies	37,600	32,349	37,400	-.5%
Travel and Conference Meeting Exp.	15,200	11,345	18,900	24.3%
Capital Outlay		4,481	10,250	0.0%
Public Service/Continuing Education				
Salaries	89,392	100,385	93,089	4.1%
Employee Benefits	4,547	3,234	3,130	-31.1%
Contractual Services	53,100	40,313	64,000	20.5%
General Materials and Supplies	19,350	21,535	20,700	6.9%
Travel and Conference Meeting Exp.	10,000	17,047	15,700	57.0%
Fixed Charges	3,050	950	500	-83.6%
Capital Outlay	4,000	2,000	4,800	20.0%
Other Expenditures	11,500	3,064		-100.0%
Organized Research				
Other Expenditures				
Auxiliary Services				
Other Expenditures				
Operation and Maintenance of Plant				
Other Expenditures				
Institutional Support				
Salaries	1,064,393	1,013,407	1,157,692	8.7%
Employee Benefits	401,949	123,822	449,171	11.7%
Contractual Services	58,140	61,023	132,435	127.7%
General Materials and Supplies	307,960	243,747	277,210	-9.9%
Travel and Conference Meeting Exp.	66,300	75,083	74,800	12.8%
Fixed Charges	81,303	89,338	65,169	-19.8%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
OPERATING BUDGET

Page 3a

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Expenditures				
Capital Outlay	170,549	52,739	296,682	73.9%
Other Expenditures	3,000	-3,570	8,000	166.6%
Scholarships, Student Grants & Waiv				
Employee Benefits	22,000	4,998	22,000	0.0%
Other Expenditures	286,200	294,167	277,200	-3.1%
TOTALS	7,613,676	6,910,239	8,331,637	9.4%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
OPERATING BUDGET

Page 4a

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Transfers				
Other Expenditures	67,624		73,141	8.1%
Other Expenditures	-215,500		-383,500	77.9%
TOTALS	-147,876		-310,359	109.8%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
OPERATING BUDGET

Page 5a

OPERATIONS & MAINTENANCE FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Revenues				
Local Governmental Sources	330,000	165,734	355,000	7.5%
State Governmental Sources	298,604	290,831	290,929	-2.5%
Federal Governmental Sources				
Student Tuition and Fees	208,315	232,326	233,850	12.2%
Sales and Service	4,500	6,753	5,800	28.8%
Facilities Revenue	22,000	16,279	6,000	-72.7%
Investment Revenue	7,000	9,346	9,000	28.5%
Other Revenues	23,000	1,497	31,000	34.7%
TOTALS	893,419	722,769	931,579	4.2%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
OPERATING BUDGET

Page 6a

OPERATIONS & MAINTENANCE FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Expenditures				
Instruction				
Other Revenues				
Academic Support				
Other Revenues				
Student Services				
Utilities				
Public Service/Continuing Education				
Utilities				
Organized Research				
Utilities				
Auxiliary Services				
Utilities				
Operation and Maintenance of Plant				
Salaries	373,216	376,547	397,677	6.5%
Employee Benefits	70,226	47,547	87,310	24.3%
Contractual Services	41,300	43,982	55,700	34.8%
General Materials and Supplies	90,700	84,519	105,300	16.0%
Travel and Conference Meeting Exp.	5,900	3,016	3,600	-38.9%
Fixed Charges				
Utilities	306,200	221,573	315,000	2.8%
Capital Outlay	28,000	45,665	52,300	86.7%
Institutional Support				
Capital Outlay				
Scholarships, Student Grants & Waiv				
Capital Outlay				
TOTALS	915,542	822,853	1,016,887	11.0%

SAUK VALLEY COMMUNITY COLLEGE
OPERATING BUDGET

Page 7a

06/15/2000

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
OPERATIONS & MAINTENANCE FUND				
Transfers				
Capital Outlay	-22,124		-85,308	285.5%
TOTALS	-22,124		-85,308	285.5%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 1

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
EDUCATION FUND				
Education Fund				
Current Taxes	2,698,000	1,352,712	2,890,000	7.1%
Chargeback Revenue		107		0.0%
ICCB Credit Hour Grants	1,310,900	1,310,905	1,285,489	-1.9%
ICCB Equalization Grants	475,900	475,886	475,389	-0.1%
Spec Init Grant		7,618		0.0%
Other ICCB Grants	106,800	106,800	53,400	-50.0%
Vocational Education	68,000	58,739	68,000	0.0%
CPPRT	287,000	265,051	296,000	3.1%
Other Illinois Gov Sources			100,000	0.0%
Dept. of Education	17,000	22,817	17,000	0.0%
Other Federal Gov. Sources	23,000	826		-100.0%
Resident Tuition	1,672,800	1,863,639	1,867,000	11.6%
Out of District Tuition	13,500	15,973	14,000	3.7%
Out State Tuition		1,474	1,000	0.0%
Course Fees	131,300	135,464	130,000	-0.9%
Other Fees	7,000	6,920	5,000	-28.5%
Installment Plan Fee	600	740	1,000	66.6%
Other Student Tuition & Fees	5,000	6,228	5,000	0.0%
Investment Revenue	67,000	110,977	100,000	49.2%
Other Revenues	8,000	6,529	5,000	-37.5%
State on behalf SURS Revenue	303,000		320,000	5.6%
Business Occupational				
Resident Tuition			20,000	0.0%
Technical Occupational				
Resident Tuition		19,601	82,000	0.0%
Leisure				
Pub Srv, Comm Ed, & Cust Trng Rev	12,000	16,652	17,000	41.6%
Tours & Events				
Pub Srv, Comm Ed, & Cust Trng Rev	15,000	8,634	10,000	-33.3%
Senior Programs				
Pub Srv, Comm Ed, & Cust Trng Rev	5,000	6,104	6,000	20.0%
Youth Programs				
Pub Srv, Comm Ed, & Cust Trng Rev	5,000	5,673	5,000	0.0%
Concert/ Lecture Series				
Pub Srv, Comm Ed, & Cust Trng Rev	29,000	16,450	1,000	-96.5%
Computers				
Pub Srv, Comm Ed, & Cust Trng Rev	15,000	17,870	18,000	20.0%

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

06/15/2000

Page 2

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
EDUCATION FUND				
Health & Personal Development				
Pub Srv, Comm Ed, & Cust Trng Rev	15,000	10,596	12,000	-20.0%
Professional Development				
Pub Srv, Comm Ed, & Cust Trng Rev		16,624	12,000	0.0%
Corp Serv Professional Development				
Pub Srv, Comm Ed, & Cust Trng Rev	30,000	110,181	75,000	150.0%
Pub Srv, Comm Ed, & Cust Trng Ref		(13,286)		0.0%
Corp Serv Computer Training				
Pub Srv, Comm Ed, & Cust Trng Rev	45,000	32,954	35,000	-22.2%
Pub Srv, Comm Ed, & Cust Trng Ref		(8,000)		0.0%
Technology Fee				
Technology Fee		1,537	95,000	0.0%
Total Revenue	7,365,800	5,991,004	8,021,278	8.8%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 3

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
EDUCATION FUND				
Board of Trustees				
Legal Services	12,000	21,337	15,000	25.0%
Office Supplies	2,500	1,520	2,000	-20.0%
Publications and Dues	6,800	7,029	7,000	2.9%
Advertising	1,500	639	1,000	-33.3%
Conference/Meeting Expense	5,500	4,432	5,000	-9.0%
President				
Administrative Staff- Full-Time	120,410	116,387	126,190	4.8%
Prof/Tech- Full-time	40,648	39,150	42,814	5.3%
Medical Insurance	6,527	6,505	8,000	22.5%
Life Insurance	619	553	600	-3.0%
Retirement Hlth Ins Emp Match	760	864	900	18.4%
Other Employee Benefits	11,574	21,559	28,000	141.9%
Office Supplies	2,300	1,715	1,900	-17.3%
Publications and Dues	900	782	750	-16.6%
Conference/Meeting Expense	3,500	5,286	4,000	14.2%
Other Conference & Meeting	4,500	4,230	4,000	-11.1%
College Relations				
Administrative Staff- Full-Time	48,000	52,915	57,347	19.4%
Prof/Tech- Full-time	29,156	27,941	30,556	4.8%
Clerical-Full-time	28,211	27,036	29,566	4.8%
Medical Insurance	10,213	8,779	9,125	-10.6%
Life Insurance	561	426	460	-18.0%
Retirement Hlth Ins Emp Match	640	548	590	-7.8%
Other Employee Benefits		2,500		0.0%
Consultants	1,000		1,000	0.0%
Maintenance Services	2,000	1,844	1,500	-25.0%
Office Supplies	2,000	879	1,000	-50.0%
Publications and Dues	1,600	1,224	1,200	-25.0%
Advertising	104,800	82,160	157,800	50.5%
Conference/Meeting Expense	2,500	3,034	3,500	40.0%
Office Other Equipment		8,700		0.0%
Printshop				
Prof/Tech- Full-time			29,448	0.0%
Clerical- Part-time			9,400	0.0%
Medical Insurance			4,500	0.0%
Life Insurance			150	0.0%
Retirement Hlth Ins Emp Match			130	0.0%
Maintenance Services			4,500	0.0%
Purchases for Resale			(29,000)	0.0%
Debt Principal Retirement			10,426	0.0%
Interest			2,652	0.0%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 4

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Information Center				
Clerical-Full-time	57,283	54,897	86,654	51.2%
Medical Insurance	5,606	5,771	9,840	75.5%
Life Insurance	227	223	345	51.9%
Retirement Hlth Ins Emp Match	270	274	435	61.1%
Maintenance Services	330	276	330	0.0%
Office Supplies	3,000	3,883	4,500	50.0%
Instructional Supplies	400	270	400	0.0%
Other Supplies			2,000	0.0%
Grant, Planning, & Research				
Administrative Staff- Full-Time	48,000	52,435	59,359	23.6%
Clerical-Full-time			18,010	0.0%
Medical Insurance	4,448	2,057	5,670	27.4%
Life Insurance	216	214	380	75.9%
Retirement Hlth Ins Emp Match	246	270	400	62.6%
Office Supplies	900	1,887	1,300	44.4%
Publications and Dues	100	25	100	0.0%
Conference/Meeting Expense	2,000		2,500	25.0%
VP-Instructional Services				
Administrative Staff- Full-Time	81,600	81,360	85,517	4.8%
Clerical-Full-time	34,696	33,251	36,362	4.8%
Medical Insurance	5,606	5,771	6,000	7.0%
Life Insurance	466	445	485	4.0%
Retirement Hlth Ins Emp Match	554	586	600	8.3%
Office Supplies	2,000	1,689	2,000	0.0%
Publications and Dues	1,000	595	1,000	0.0%
Conference/Meeting Expense	3,500	6,054	7,000	100.0%
Honors				
Faculty-Part-time		159		0.0%
Faculty-Overload	6,000	5,963	3,000	-50.0%
Faculty-Summer		666		0.0%
Medical Insurance		277		0.0%
Life Insurance		11		0.0%
Retirement Hlth Ins Emp Match	36	30		-100.0%
Instructional Supplies	100	90	100	0.0%
Publications and Dues	350	300	200	-42.8%
Conference/Meeting Expense	300	355		-100.0%
Other Instructional				
Tuition Reimbursement	10,500	2,185	10,500	0.0%
Consultants	7,000			-100.0%
Maintenance Services	1,462	1,789	1,500	2.5%
Other Contractual Services			6,500	0.0%
Instructional Supplies	4,500	3,724	1,000	-77.7%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 5

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
EDUCATION FUND				
Publications and Dues	800	500	800	0.0%
Other Materials and Supplies	200	40		-100.0%
Conference/Meeting Expense		113	40,000	0.0%
Other Conference & Meeting	2,000	1,530	5,500	175.0%
Instructional Computer Equipment			43,850	0.0%
Instructional Other Equipment	37,880		31,622	-16.5%
Curriculum Development				
Faculty-Overload	9,375	2,588	8,500	-9.3%
Other Salaries		5,400		0.0%
Medical Insurance		111		0.0%
Life Insurance		6		0.0%
Retirement Hlth Ins Emp Match	54	12		-100.0%
Instructional Supplies	600	45	100	-83.3%
Dean of Arts, Social Sciences & P.E.				
Administrative Staff- Full-Time	68,325	66,071	71,605	4.8%
Clerical-Full-time	21,890	20,704	22,941	4.8%
Medical Insurance	6,527	7,138	8,900	36.3%
Life Insurance	384	346	380	-1.0%
Retirement Hlth Ins Emp Match	452	444	475	5.0%
Consultants	500	500	500	0.0%
Office Supplies	1,200	968	1,200	0.0%
Instructional Supplies		6		0.0%
Publications and Dues	100	69	100	0.0%
Conference/Meeting Expense	2,000	1,310	1,000	-50.0%
Art				
Faculty-Full-time	34,196	34,196	35,937	5.0%
Faculty-Part-time	9,086	23,398	16,000	76.0%
Faculty-Overload	1,170	1,275	1,300	11.1%
Medical Insurance	1,995	1,761	2,400	20.3%
Life Insurance	162	122	162	0.0%
Retirement Hlth Ins Emp Match	194	177	200	3.0%
Consultants	700	1,380	1,200	71.4%
Instructional Supplies	4,000	4,060	4,000	0.0%
Computer Software		890		0.0%
Conference/Meeting Expense	300	112		-100.0%
Instructional Computer Equipment		6,730		0.0%
English				
Faculty-Full-time	187,104	175,573	194,899	4.1%
Faculty-Part-time	23,945	23,672	20,000	-16.4%
Faculty-Overload	4,000	6,582	4,000	0.0%
Faculty-Summer	4,000	1,200	3,000	-25.0%
Medical Insurance	18,561	14,251	18,600	0.2%
Life Insurance	851	744	800	-5.9%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 6

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Retirement Hlth Ins Emp Match	1,096	989	1,022	-6.7%
Early Retirement	4,800	4,804	19,381	303.7%
Instructional Supplies	3,000	7,149	3,000	0.0%
Conference/Meeting Expense	1,500	930		-100.0%
Foreign Language				
Faculty-Part-time	19,242	28,215	22,000	14.3%
Retirement Hlth Ins Emp Match	94			-100.0%
Instructional Supplies	600	837	650	8.3%
Humanities				
Faculty-Full-time	24,300	20,263	25,554	5.1%
Faculty-Part-time		3,702	2,000	0.0%
Faculty-Overload	2,400	4,411	4,000	66.6%
Faculty-Summer	1,125	2,296	2,000	77.7%
Medical Insurance	2,078	1,562	2,000	-3.7%
Life Insurance	118	85	100	-15.2%
Retirement Hlth Ins Emp Match	120	149	160	33.3%
Instructional Supplies	500	428	500	0.0%
Conference/Meeting Expense	300	379		-100.0%
Music				
Faculty-Full-time	54,209	52,842	34,403	-36.5%
Faculty-Part-time	17,104	20,742	17,000	-0.6%
Faculty-Overload	9,750	7,749	8,000	-17.9%
Faculty-Summer	750	2,803	2,000	166.6%
Medical Insurance	2,078	2,639	2,500	20.2%
Life Insurance	176	202	175	-0.5%
Retirement Hlth Ins Emp Match	422	343	425	0.7%
Consultants	700	1,135	750	7.1%
Instructional Supplies	2,700	1,374	2,700	0.0%
Conference/Meeting Expense	600	433		-100.0%
Rental- Equipment	3,100		2,000	-35.4%
Philosophy				
Faculty-Full-time	7,500	4,992		-100.0%
Faculty-Part-time	7,483	7,624	7,500	0.2%
Medical Insurance		361		0.0%
Life Insurance		20		0.0%
Retirement Hlth Ins Emp Match	84	30		-100.0%
Early Retirement	1,200	1,201		-100.0%
Instructional Supplies	300	255	300	0.0%
Conference/Meeting Expense	300			-100.0%
Speech				
Faculty-Full-time	64,447	59,942	101,720	57.8%
Faculty-Part-time	24,127	12,862	12,000	-50.2%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 7

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Faculty-Overload	1,180	3,984	4,000	238.9%
Faculty-Summer	2,400	2,400	2,400	0.0%
Medical Insurance	6,527	5,224	6,500	-0.4%
Life Insurance	290	234	290	0.0%
Retirement Hlth Ins Emp Match	664	324	400	-39.7%
Instructional Supplies	2,500	666	1,200	-52.0%
Conference/Meeting Expense	1,200			-100.0%
 Physical Education				
Administrative Staff- Full-Time	17,480	16,751	18,319	4.7%
Faculty-Full-time	29,692	25,418	31,229	5.1%
Faculty-Part-time	6,841	10,567	7,000	2.3%
Faculty-Overload	1,230	3,200	3,500	184.5%
Faculty-Summer	1,535	1,989	1,500	-2.2%
Medical Insurance	2,078	3,416	4,200	102.0%
Life Insurance	122	183	150	22.9%
Retirement Hlth Ins Emp Match	282	265	250	-11.3%
Consultants	1,800	969	1,800	0.0%
Other Contractual Services		4,248	4,000	0.0%
Instructional Supplies	500	390	500	0.0%
Conference/Meeting Expense	300			-100.0%
 Fitness Center				
Prof/Tech- Full-time	27,056	26,534	28,333	4.7%
Prof/Tech- Part-time	28,500	24,450	28,500	0.0%
Faculty-Overload		675		0.0%
Faculty-Summer		843		0.0%
Medical Insurance		71		0.0%
Life Insurance	95	114	100	5.2%
Retirement Hlth Ins Emp Match	266	151	150	-43.6%
Maintenance Services	2,500		1,500	-40.0%
Instructional Supplies	2,500	2,112	2,500	0.0%
Publications and Dues			100	0.0%
Conference/Meeting Expense	500	499		-100.0%
Other Conference & Meeting	2,000	2,052		-100.0%
Instructional Computer Equipment		4,159		0.0%
Instructional Other Equipment		5,020		0.0%
 Criminal Justice				
Faculty-Full-time	39,147	39,661	41,140	5.0%
Faculty-Part-time	20,444	9,555	10,000	-51.0%
Faculty-Overload	8,000	10,975	13,000	62.5%
Faculty-Summer		1,278		0.0%
Medical Insurance	3,688	4,404	5,500	49.0%
Life Insurance	161	161	160	-0.6%
Retirement Hlth Ins Emp Match	354	291	320	-9.6%
Instructional Supplies	3,000	2,752	3,000	0.0%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 8

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Conference/Meeting Expense	90			-100.0%
Economics				
Faculty-Part-time	4,500	5,204	4,500	0.0%
Faculty-Overload		159		0.0%
Medical Insurance		10		0.0%
Life Insurance		1		0.0%
Retirement Hlth Ins Emp Match	36			-100.0%
Instructional Supplies	100	69	100	0.0%
Geography				
Faculty-Part-time	1,202	2,310	2,000	66.3%
Retirement Hlth Ins Emp Match	6			-100.0%
History				
Faculty-Full-time	19,500	13,390	14,520	-25.5%
Faculty-Part-time	11,652	22,594	13,000	11.5%
Faculty-Overload	3,300	1,275	2,500	-24.2%
Faculty-Summer	2,550	2,400	1,500	-41.1%
Medical Insurance	2,078	716	3,000	44.3%
Life Insurance	176	53	150	-14.7%
Retirement Hlth Ins Emp Match	220	85	200	-9.0%
Instructional Supplies	900	906	1,200	33.3%
Conference/Meeting Expense	300			-100.0%
Human Services				
Faculty-Full-time	36,068	30,056	37,904	5.0%
Faculty-Part-time	8,552	13,123	11,000	28.6%
Faculty-Overload	1,785	680	1,000	-43.9%
Faculty-Summer	1,000			-100.0%
Medical Insurance	2,078	2,287	2,000	-3.7%
Life Insurance	130	136	130	0.0%
Retirement Hlth Ins Emp Match	212	176	200	-5.6%
Consultants	200		200	0.0%
Instructional Supplies	900	970	900	0.0%
Conference/Meeting Expense	500	355		-100.0%
Political Science				
Faculty-Full-time	12,600	8,926	14,912	18.3%
Faculty-Part-time	1,202	2,351	2,200	82.9%
Faculty-Summer	1,350	1,200	1,200	-11.1%
Medical Insurance		469		0.0%
Life Insurance		30		0.0%
Retirement Hlth Ins Emp Match	102	51		-100.0%
Instructional Supplies	400	207	400	0.0%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 9

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Psychology				
Faculty-Full-time	99,699	84,148	103,085	3.3%
Faculty-Part-time	11,759	8,596	7,000	-40.4%
Faculty-Overload	11,750	11,462	11,000	-6.3%
Faculty-Summer	7,800	8,943	9,000	15.3%
Academic Support-Overload		400		0.0%
Medical Insurance	6,527	5,986	7,000	7.2%
Life Insurance	397	388	400	0.7%
Retirement Hlth Ins Emp Match	600	599	600	0.0%
Instructional Supplies	1,500	2,219	1,500	0.0%
Conference/Meeting Expense	600	150		-100.0%
Sociology				
Faculty-Full-time	38,324	38,463	40,221	4.9%
Faculty-Part-time	1,069	2,868	2,000	87.0%
Faculty-Overload	3,500	1,294	4,000	14.2%
Faculty-Summer	2,500			-100.0%
Medical Insurance	2,078	1,770	2,000	-3.7%
Life Insurance	218	154	200	-8.2%
Retirement Hlth Ins Emp Match	308	198	300	-2.5%
Instructional Supplies	800	476	800	0.0%
Conference/Meeting Expense	300			-100.0%
Library Science				
Faculty-Full-time	11,500	11,430	11,681	1.5%
Faculty-Part-time		1,125	1,200	0.0%
Medical Insurance		430	400	0.0%
Life Insurance		45	50	0.0%
Retirement Hlth Ins Emp Match	56	57	50	-10.7%
Mathematics				
Faculty-Full-time	142,060	137,390	184,036	29.5%
Faculty-Part-time	25,656	27,379	16,000	-37.6%
Faculty-Overload	4,200	4,050	4,000	-4.7%
Faculty-Summer	1,520	2,766	2,000	31.5%
Medical Insurance	9,135	11,889	13,000	42.3%
Life Insurance	491	576	700	42.5%
Retirement Hlth Ins Emp Match	794	780	900	13.3%
Maintenance Services	1,300			-100.0%
Instructional Supplies	1,500	1,912	1,500	0.0%
Instructional Technology Materials				0.0%
Conference/Meeting Expense	900	300		-100.0%
Academic Skills				
Faculty-Full-time	96,845	89,380	100,936	4.2%
Faculty-Part-time	34,208	35,598	34,000	-0.6%
Faculty-Overload	12,800	10,350	11,000	-14.0%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 10

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Faculty-Summer	4,950	5,525	6,000	21.2%
Medical Insurance	5,606	6,488	8,000	42.6%
Life Insurance	411	385	500	21.6%
Retirement Hlth Ins Emp Match	704	553	800	13.6%
Instructional Supplies	5,800	4,061	5,800	0.0%
Conference/Meeting Expense	600	26		-100.0%
 Learning Assistance Center				
Faculty-Summer	3,200			-100.0%
Academic Support-Full-time	37,808	38,041	39,978	5.7%
Academic Support-Summer		3,600	4,000	0.0%
Clerical-Full-time	13,538	12,974	14,188	4.8%
Medical Insurance	4,448	5,424	5,000	12.3%
Life Insurance	153	223	200	30.7%
Retirement Hlth Ins Emp Match	262	273	300	14.5%
Instructional Supplies	100	80	100	0.0%
Conference/Meeting Expense	300	118		-100.0%
 Adult Basic & Secondary Ed				
Faculty-Part-time	43,486	52,406	45,000	3.4%
Medical Insurance		653		0.0%
Life Insurance		24		0.0%
Retirement Hlth Ins Emp Match	212	44		-100.0%
 Dean of Business,Tech & Natural Sci				
Administrative Staff- Full-Time	61,440	39,541	64,397	4.8%
Clerical-Full-time	23,261	22,292	24,378	4.8%
Medical Insurance	5,606	5,120	5,800	3.4%
Life Insurance	335	253	335	0.0%
Retirement Hlth Ins Emp Match	392	314	400	2.0%
Office Supplies	1,100	753	1,000	-9.0%
Publications and Dues	100	225	250	150.0%
Conference/Meeting Expense	1,500	1,451	1,500	0.0%
 Accounting				
Faculty-Full-time	70,589	67,027	74,027	4.8%
Faculty-Part-time	4,569	1,480	4,500	-1.5%
Faculty-Overload	17,900	26,539	25,000	39.6%
Faculty-Summer	4,750		5,000	5.2%
Medical Insurance	6,527	5,462	6,500	-0.4%
Life Insurance	371	287	370	-0.2%
Retirement Hlth Ins Emp Match	482	482	480	-0.4%
Instructional Supplies	1,250	775	1,250	0.0%
Conference/Meeting Expense	600	169		-100.0%

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

06/15/2000

Page 11

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
EDUCATION FUND				
Business				
Faculty-Full-time	55,649	56,649	58,404	4.9%
Faculty-Part-time	14,431	12,049	10,000	-30.7%
Faculty-Overload	3,500	8,100	7,500	114.2%
Faculty-Summer	1,080		1,000	-7.4%
Medical Insurance	3,528	3,543	4,500	27.5%
Life Insurance	224	215	220	-1.7%
Retirement Hlth Ins Emp Match	376	369	370	-1.5%
Instructional Supplies	500	997	700	40.0%
Conference/Meeting Expense	300			-100.0%
Computer Information Systems				
Faculty-Full-time	123,155	103,149	129,998	5.5%
Faculty-Part-time	10,690	12,522	11,500	7.5%
Faculty-Overload	8,000	24,000	20,000	150.0%
Faculty-Summer	5,300	8,086	7,500	41.5%
Medical Insurance	8,897	13,678	16,800	88.8%
Life Insurance	268	496	540	101.4%
Retirement Hlth Ins Emp Match	534	764	850	59.1%
Instructional Supplies	8,000	6,300	6,000	-25.0%
Conference/Meeting Expense	600	507		-100.0%
Instructional Computer Equipment		2,903		0.0%
Office & Administrative Services				
Prof/Tech- Full-time			28,000	0.0%
Faculty-Full-time	55,649	56,957	35,000	-37.1%
Faculty-Part-time	22,449	23,872		-100.0%
Faculty-Temporary		84		0.0%
Faculty-Overload	11,000	19,984	8,000	-27.2%
Faculty-Summer	3,800	5,962		-100.0%
Medical Insurance	2,078	2,239	6,000	188.6%
Life Insurance	214	220	300	40.1%
Retirement Hlth Ins Emp Match	436	492	300	-31.1%
Early Retirement	15,500	17,151		-100.0%
Instructional Supplies	3,250	2,956	3,500	7.6%
Conference/Meeting Expense	300	394		-100.0%
Electronics				
	84,323	79,687	71,009	-15.7%
Faculty-Full-time		1,207	3,000	0.0%
Faculty-Part-time	10,000	4,764	8,000	-20.0%
Faculty-Overload	930	1,170	2,000	115.0%
Faculty-Summer	7,056	5,938	7,283	3.2%
Medical Insurance	394	363	400	1.5%
Life Insurance	522	523	500	-4.2%
Retirement Hlth Ins Emp Match	13,190	13,190		-100.0%
Early Retirement	10,000	9,004	15,000	50.0%
Instructional Supplies				

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 12

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Conference/Meeting Expense	600	600		-100.0%
HVAC				
Faculty-Full-time	39,900	45,921	41,140	3.1%
Faculty-Part-time	20,578	8,016	5,000	-75.7%
Faculty-Temporary		182		0.0%
Faculty-Overload	13,000	3,370	4,000	-69.2%
Faculty-Summer		1,546	3,000	0.0%
Medical Insurance	3,528	2,261	3,800	7.6%
Life Insurance	224	100	200	-10.7%
Retirement Hlth Ins Emp Match	434	106	300	-30.8%
Instructional Supplies	4,500	4,818	5,000	11.1%
Conference/Meeting Expense	300	178		-100.0%
Instructional Other Equipment		466		0.0%
Machine Tool				
Faculty-Full-time	43,323	36,332	45,495	5.0%
Faculty-Part-time	2,533		2,500	-1.3%
Faculty-Overload	8,000	2,187	2,500	-68.7%
Medical Insurance	4,448	3,953	5,000	12.3%
Life Insurance	178	179	200	12.3%
Retirement Hlth Ins Emp Match	254	229	250	-1.5%
Instructional Supplies	2,500	1,952	2,500	0.0%
Conference/Meeting Expense	300			-100.0%
Manufacturing Technology				
Faculty-Full-time	27,687	24,371	29,632	7.0%
Faculty-Part-time			3,000	0.0%
Faculty-Overload	4,000	3,187	10,000	150.0%
Faculty-Summer			2,000	0.0%
Medical Insurance	4,448	2,664	3,500	-21.3%
Life Insurance	115	98	115	0.0%
Retirement Hlth Ins Emp Match	130	137	150	15.3%
Instructional Supplies			2,500	0.0%
Conference/Meeting Expense	1,200	595		-100.0%
Mechanical Design				
Faculty-Full-time	29,656	27,038	30,628	3.2%
Faculty-Part-time	4,276		3,000	-29.8%
Faculty-Overload	2,000	11,325	2,000	0.0%
Faculty-Summer	2,000		2,000	0.0%
Medical Insurance	1,039	2,341	3,500	236.7%
Life Insurance	57	118	200	250.8%
Retirement Hlth Ins Emp Match	138	197	180	30.4%
Instructional Supplies	2,500	2,589	2,500	0.0%
Conference/Meeting Expense	300			-100.0%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 13

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Other Technical Occupational				
Faculty-Part-time	1,122			-100.0%
Retirement Hlth Ins Emp Match	12			-100.0%
Instructional Supplies	400			-100.0%
Natural Science				
Prof/Tech- Full-time	28,398	27,526	29,761	4.7%
Medical Insurance	4,448	4,552	5,600	25.8%
Life Insurance	123	118	120	-2.4%
Retirement Hlth Ins Emp Match	140	143	150	7.1%
Consultants	400			-100.0%
Biology				
Faculty-Full-time	95,518	91,786	100,330	5.0%
Faculty-Part-time	6,948	3,479	3,000	-56.8%
Faculty-Overload	18,900	21,805	22,000	16.4%
Faculty-Summer	6,000	10,472	11,000	83.3%
Medical Insurance	8,606	9,709	12,000	39.4%
Life Insurance	384	400	425	10.6%
Retirement Hlth Ins Emp Match	564	657	600	6.3%
Instructional Supplies	10,000	11,131	12,000	20.0%
Conference/Meeting Expense	900	17		-100.0%
Instructional Other Equipment		429		0.0%
Chemistry				
Faculty-Full-time	89,031	89,888	91,980	3.3%
Faculty-Part-time	3,345		6,000	79.3%
Faculty-Overload	9,570	15,126	10,000	4.4%
Faculty-Summer	3,130	5,625	4,000	27.7%
Medical Insurance	5,606	6,074	7,400	31.9%
Life Insurance	359	370	400	11.4%
Retirement Hlth Ins Emp Match	522	617	500	-4.2%
Early Retirement		10,221	10,220	0.0%
Instructional Supplies	5,500	4,631	5,500	0.0%
Conference/Meeting Expense	600	111		-100.0%
Earth Science				
Instructional Supplies	300	178	300	0.0%
Physics				
Faculty-Full-time	65,921	61,738	69,269	5.0%
Faculty-Part-time	1,090			-100.0%
Faculty-Overload		2,025	3,000	0.0%
Faculty-Summer	1,020			-100.0%
Medical Insurance	6,527	3,497	4,300	-34.1%
Life Insurance	297	255	280	-5.7%
Retirement Hlth Ins Emp Match	284	334	250	-11.9%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 14

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Instructional Supplies	1,500	1,543	1,500	0.0%
Conference/Meeting Expense	600	153		-100.0%
Dean of Corp & Comm Services				
Administrative Staff- Full-Time	13,140	3,989		-100.0%
Clerical-Full-time	4,679	1,275		-100.0%
Medical Insurance	1,112	633		-100.0%
Life Insurance	70	26		-100.0%
Retirement Hlth Ins Emp Match	84	35		-100.0%
Office Supplies	2,500			-100.0%
Publications and Dues	300			-100.0%
Conference/Meeting Expense	1,300			-100.0%
Baccalaureate- Oriented Transfer				
Faculty-Part-time		1,110		0.0%
Business Occupational				
Faculty-Part-time			2,000	0.0%
Consultants			7,000	0.0%
Instructional Supplies			2,000	0.0%
Conference/Meeting Expense			1,000	0.0%
Technical Occupational				
Faculty-Part-time		4,511	13,950	0.0%
Faculty-Overload		2,025		0.0%
Faculty-Summer		5,359		0.0%
Medical Insurance		90		0.0%
Life Insurance		4		0.0%
Retirement Hlth Ins Emp Match		10		0.0%
Consultants			41,000	0.0%
Instructional Supplies		139	2,600	0.0%
Advertising			1,500	0.0%
Conference/Meeting Expense		376	1,000	0.0%
Instructional Computer Equipment			12,000	0.0%
Leisure				
Faculty-Part-time	7,483	2,321	1,000	-86.6%
Medical Insurance		5		0.0%
Retirement Hlth Ins Emp Match				0.0%
Consultants	6,000	6,275	8,000	33.3%
Instructional Supplies	1,000	252	1,000	0.0%
Advertising	600		1,000	66.6%
Conference/Meeting Expense	200	234	400	100.0%
Rental- Facilities	600	950		-100.0%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 15

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
EDUCATION FUND				
Tours & Events				
Consultants	3,000	600	4,000	33.3%
Instructional Supplies	500		200	-60.0%
Advertising	500	71	500	0.0%
Conference/Meeting Expense	500	3,903	4,000	700.0%
Other	11,500	3,064		-100.0%
Senior Programs				
Faculty-Part-time		640	700	0.0%
Consultants	3,300	787	500	-84.8%
Instructional Supplies	600	1,268	1,500	150.0%
Advertising	500	8	250	-50.0%
Conference/Meeting Expense	600	690	750	25.0%
Rental- Facilities	300			-100.0%
Youth Programs				
Faculty-Part-time	748	210	250	-66.5%
Consultants	9,300	420	2,500	-73.1%
Instructional Supplies	2,000	543	250	-87.5%
Advertising	1,000	550	1,000	0.0%
Conference/Meeting Expense	500	118	100	-80.0%
Community Service Administration				
Administrative Staff- Full-Time		9,125	13,771	0.0%
Administrative Staff- Part-Time	19,946	19,114	20,903	4.7%
Prof/Tech- Part-time		115	1,250	0.0%
Clerical-Full-time	18,715	16,127	19,811	5.8%
Medical Insurance	4,448	2,773	2,900	-34.8%
Life Insurance	99	98	100	1.0%
Retirement Hlth Ins Emp Match		127	130	0.0%
Consultants		75		0.0%
Office Supplies		3,581	2,500	0.0%
Publications and Dues		200	300	0.0%
Advertising		133		0.0%
Conference/Meeting Expense		3,342	1,200	0.0%
Office Computer Equipment			800	0.0%
Concert/ Lecture Series				
Faculty-Part-time	4,276	5,717		-100.0%
Consultants	3,500			-100.0%
Instructional Supplies	500	23		-100.0%
Advertising	300	33	200	-33.3%
Conference/Meeting Expense	700	75		-100.0%
Computers				
Faculty-Part-time	3,207	1,920	1,000	-68.8%
Consultants	4,000	7,275	4,000	0.0%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 16

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
EDUCATION FUND				
Instructional Supplies	1,000	366	750	-25.0%
Advertising	500		500	0.0%
Conference/Meeting Expense	500			-100.0%
Rental- Facilities	500			-100.0%
Instructional Computer Equipment	2,000		2,000	0.0%
Health & Personal Development				
Faculty-Part-time	534	330	500	-6.4%
Consultants	4,000	2,725	2,000	-50.0%
Instructional Service Contracts		180		0.0%
Instructional Supplies	1,000	(219)	500	-50.0%
Advertising	350	674	350	0.0%
Conference/Meeting Expense	4,000	1,506	250	-93.7%
Rental- Facilities	150			-100.0%
Professional Development				
Faculty-Part-time		8,867	2,000	0.0%
Medical Insurance		23		0.0%
Life Insurance				0.0%
Retirement Hlth Ins Emp Match		1		0.0%
Consultants		2,380	6,000	0.0%
Instructional Supplies		23	100	0.0%
Advertising		23	500	0.0%
Conference/Meeting Expense		116	250	0.0%
Corp Serv Professional Development				
Faculty-Part-time	2,138	473	1,500	-29.8%
Faculty-Overload	2,000	1,890		-100.0%
Medical Insurance		117		0.0%
Life Insurance		2		0.0%
Retirement Hlth Ins Emp Match		11		0.0%
Consultants	10,000	18,901	30,000	200.0%
Instructional Supplies	7,000	8,747	3,500	-50.0%
Conference/Meeting Expense	1,000	2,831	2,500	150.0%
Other Fixed Charges	1,500		500	-66.6%
Corp Serv Computer Training				
Faculty-Part-time	5,345	10,720	7,000	30.9%
Faculty-Overload	5,000			-100.0%
Medical Insurance		63		0.0%
Life Insurance		1		0.0%
Retirement Hlth Ins Emp Match		7		0.0%
Consultants	10,000		7,000	-30.0%
Instructional Supplies	2,000	42	1,000	-50.0%
Conference/Meeting Expense	2,000	319	250	-87.5%
Office Computer Equipment		2,000		0.0%
Instructional Computer Equipment	2,000		2,000	0.0%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 17

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Corporate Services Admin.				
Prof/Tech- Part-time	20,000	17,744	19,404	-2.9%
Other Salaries		5,068	4,000	0.0%
Consultants		400		0.0%
Maintenance Services		294		0.0%
Office Supplies		2,893	2,500	0.0%
Publications and Dues		2,005	1,800	0.0%
Advertising		310	500	0.0%
Conference/Meeting Expense		3,909	6,000	0.0%
Director of Health Careers Ed				
Administrative Staff- Full-Time	48,804	47,908	51,148	4.8%
Clerical-Full-time	27,003	24,243	25,743	-4.6%
Clerical-Overtime	500			-100.0%
Clerical- Part-time		1,360		0.0%
Medical Insurance	7,056	7,680	7,700	9.1%
Life Insurance	328	300	322	-1.8%
Retirement Hlth Ins Emp Match	376	381	399	6.1%
Maintenance Services	300	151	300	0.0%
Office Supplies	900	1,222	900	0.0%
Instructional Supplies	500	1,046	500	0.0%
Computer Software	250		250	0.0%
Publications and Dues	600	374	600	0.0%
Conference/Meeting Expense	2,000	1,519	2,000	0.0%
Health Careers Education				
Administrative Staff- Full-Time		(10)		0.0%
Prof/Tech- Full-time	30,761	29,817		-100.0%
Faculty-Part-time	2,512			-100.0%
Medical Insurance	4,448	4,552		-100.0%
Life Insurance	133	129		-100.0%
Retirement Hlth Ins Emp Match	166	155		-100.0%
Office Supplies	150	86		-100.0%
Instructional Supplies		11		0.0%
Conference/Meeting Expense	300	32		-100.0%
Clinical Laboratory Science				
Administrative Staff- Part-Time		10		0.0%
Faculty-Full-time	38,246	32,378	40,165	5.0%
Faculty-Part-time	2,779	2,672	2,000	-28.0%
Faculty-Overload	3,840	4,420	3,800	-1.0%
Faculty-Summer	1,200	825	1,200	0.0%
Medical Insurance	2,078	2,038	2,500	20.2%
Life Insurance	143	140	150	4.8%
Retirement Hlth Ins Emp Match	220	210	230	4.5%
Maintenance Services	4,000	2,026	2,000	-50.0%
Office Supplies	700	472	700	0.0%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 18

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Instructional Supplies	9,50	3,873	6,000	-36.8%
Publications and Dues		70	70	0.0%
Conference/Meeting Expense	2,500	1,985	600	-76.0%
Associate Degree Nursing				
Faculty-Full-time	156,965	125,411	176,009	12.1%
Faculty-Part-time	2,565	7,758	7,000	172.8%
Faculty-Temporary	500			-100.0%
Faculty-Overload	5,000	7,143	6,000	20.0%
Faculty-Summer		5,643	3,000	0.0%
Medical Insurance	15,424	16,094	18,450	19.6%
Life Insurance	669	584	580	-13.3%
Retirement Hlth Ins Emp Match	840	765	840	0.0%
Early Retirement		19,102		0.0%
Consultants	100	115	100	0.0%
Maintenance Services	300	288	300	0.0%
Office Supplies	700	340	700	0.0%
Instructional Supplies	5,000	5,524	6,000	20.0%
Computer Software	1,500	695		-100.0%
Publications and Dues	150		150	0.0%
Conference/Meeting Expense	1,800	1,548	500	-72.2%
Nurse Assistant				
Administrative Staff- Part-Time		26		0.0%
Faculty-Part-time	16,569	12,740	16,000	-3.4%
Retirement Hlth Ins Emp Match	80			-100.0%
Consultants	500	430	500	0.0%
Instructional Supplies	800	289	800	0.0%
Instructional Technology Materials			300	0.0%
Conference/Meeting Expense	300			-100.0%
Licensed Practical Nursing				
Faculty-Full-time	76,204	68,764	78,852	3.4%
Faculty-Part-time	2,939	2,231	2,000	-31.9%
Faculty-Temporary		126		0.0%
Faculty-Overload	400	1,168	2,000	400.0%
Faculty-Summer	6,800			-100.0%
Medical Insurance	7,977	5,828	7,300	-8.4%
Life Insurance	314	301	330	5.0%
Retirement Hlth Ins Emp Match	420	377	420	0.0%
Maintenance Services	300	105		-100.0%
Office Supplies	700	261	700	0.0%
Instructional Supplies	4,600	4,324	4,500	-2.1%
Computer Software	800	550		-100.0%
Publications and Dues	150		150	0.0%
Conference/Meeting Expense	800	2,071	150	-81.2%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 19

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
EDUCATION FUND				
Radiologic Technology				
Prof/Tech- Part-time	18,580	16,534	19,400	4.4%
Faculty-Full-time	94,659	84,837	98,175	3.7%
Faculty-Part-time		2,590	2,000	0.0%
Faculty-Overload	19,000	12,738	20,000	5.2%
Faculty-Summer	5,570	9,212	6,450	15.7%
Medical Insurance	5,606	4,302	5,300	-5.4%
Life Insurance	376	356	175	-53.4%
Retirement Hlth Ins Emp Match	654	561	640	-2.1%
Consultants	1,300	1,811	5,125	294.2%
Maintenance Services	3,795	2,561	3,000	-20.9%
Instructional Service Contracts		1,000	1,000	0.0%
Office Supplies	500	373	500	0.0%
Instructional Supplies	1,500	2,979	3,000	100.0%
Instructional Technology Materials	600		600	0.0%
Computer Software	2,000	1,038		-100.0%
Publications and Dues	100	39	200	100.0%
Conference/Meeting Expense	5,800	5,956	4,400	-24.1%
Other Health Careers				
Prof/Tech- Full-time			32,239	0.0%
Medical Insurance			5,600	0.0%
Life Insurance			140	0.0%
Retirement Hlth Ins Emp Match			162	0.0%
Office Supplies			150	0.0%
Paramedic Program				
Faculty-Part-time			4,000	0.0%
Consultants			3,000	0.0%
Office Supplies			500	0.0%
Instructional Supplies			1,100	0.0%
Instructional Technology Materials			600	0.0%
Dean of Information Systems				
Administrative Staff- Full-Time	32,105	29,416	33,646	4.7%
Clerical-Full-time			11,329	0.0%
Clerical- Part-time	8,756	9,095		-100.0%
Medical Insurance	3,528	1,886	4,500	27.5%
Life Insurance	280	140	250	-10.7%
Retirement Hlth Ins Emp Match	198	184	250	26.2%
Early Retirement			5,855	0.0%
Office Supplies	1,500	337	1,500	0.0%
Instructional Supplies	2,000	2,012	2,000	0.0%
Publications and Dues	900	1,092	1,400	55.5%
Conference/Meeting Expense	2,600	857	2,000	-23.0%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 20

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Learning Resource Center				
Academic Support-Full-time	94,928	92,278	99,653	4.9%
Academic Support-Summer	10,738	10,600	11,681	8.7%
Clerical-Full-time	17,803	17,061	18,658	4.8%
Clerical- Part-time	7,648	9,407	8,000	4.6%
Medical Insurance	9,135	9,610	9,000	-1.4%
Life Insurance	455	445	450	-1.0%
Retirement Hlth Ins Emp Match	622	599	600	-3.5%
Early Retirement			10,050	0.0%
Consultants	2,000	457	2,000	0.0%
Library Supplies	5,700	3,188	3,500	-38.5%
Computer Software	4,770	5,796	6,500	36.2%
Books and Binding Costs	40,000	39,095	42,000	5.0%
Publications and Dues	20,000	22,482	23,000	15.0%
Other Materials and Supplies	8,300	4,322	9,015	8.6%
Conference/Meeting Expense	1,500	1,553	1,500	0.0%
Computing & Instruct Tech				
Administrative Staff- Full-Time	29,470	27,149	30,885	4.8%
Prof/Tech- Full-time	36,036	34,534	37,766	4.8%
Prof/Tech- Part-time		9,200		0.0%
Medical Insurance	7,977	5,280	6,500	-18.5%
Life Insurance	355	251	350	-1.4%
Retirement Hlth Ins Emp Match	276	326	300	8.6%
Consultants		13,631		0.0%
Maintenance Services	10,000	2,169	2,000	-80.0%
Instructional Supplies	10,000	11,460	13,000	30.0%
Computer Software	3,300	4,721		-100.0%
Conference/Meeting Expense	1,800	212	1,650	-8.3%
Instructional Technology Center				
Prof/Tech- Full-time			35,000	0.0%
Academic Support-Full-time	43,618	43,955		-100.0%
Academic Support-Overload		1,070		0.0%
Clerical-Full-time	24,786	23,716	25,976	4.8%
Other Salaries		144		0.0%
Medical Insurance	4,157	5,644	6,000	44.3%
Life Insurance	269	266	400	48.6%
Retirement Hlth Ins Emp Match	358	373	230	-35.7%
Maintenance Services	2,500	2,983	2,000	-20.0%
Instructional Supplies		38		0.0%
Instructional Technology Materials	13,200	12,429	13,800	4.5%
Conference/Meeting Expense	1,000	136	750	-25.0%
Instructional Computer Equipment		5,400		0.0%
Instructional Other Equipment		7,202		0.0%

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

06/15/2000

Page 21

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
EDUCATION FUND				
Technology Fee				
Instructional Computer Equipment			95,000	0.0%
Administrative Data Processing				
Administrative Staff- Full-Time	62,289	59,693	65,279	4.8%
Prof/Tech- Full-time	149,251	106,615	188,092	26.0%
Clerical-Full-time			11,329	0.0%
Clerical- Part-time	8,756	9,479		-100.0%
Medical Insurance	12,702	10,722	18,100	42.4%
Life Insurance	490	640	950	93.8%
Retirement Hlth Ins Emp Match	924	831	1,300	40.6%
Early Retirement			4,989	0.0%
Consultants		1,105		0.0%
Maintenance Services	15,650	16,642	96,535	516.8%
Office Supplies	12,500	11,492	12,000	-4.0%
Computer Software	79,450	64,456		-100.0%
Publications and Dues	250	372	250	0.0%
Conference/Meeting Expense	3,000	334	3,000	0.0%
Office Computer Equipment			296,682	0.0%
Instructional Data Processing				
Office Supplies		324		0.0%
Instructional Supplies		3,008		0.0%
Computer Software		692		0.0%
Instructional Computer Equipment	93,000	68,682		-100.0%
Instructional Other Equipment		18,348		0.0%
VP- Student Services				
Administrative Staff- Full-Time	67,500	66,250	70,740	4.8%
Clerical-Full-time	25,968	25,111	27,215	4.8%
Clerical-Temporary		198		0.0%
Medical Insurance	8,897	8,172	10,150	14.0%
Life Insurance	378	393	378	0.0%
Retirement Hlth Ins Emp Match	416	489	450	8.1%
Office Supplies	2,500	1,526	2,000	-20.0%
Publications and Dues	300	756	800	166.6%
Conference/Meeting Expense	3,500	4,297	4,500	28.5%
Other Student Services				
Administrative Staff- Full-Time	21,620	22,156	22,658	4.8%
Prof/Tech- Full-time	29,306	26,986	30,713	4.8%
Clerical- Part-time	8,771	5,694	12,000	36.8%
Medical Insurance	7,057	4,357	5,400	-23.4%
Life Insurance	284	214	250	-11.9%
Retirement Hlth Ins Emp Match		277	300	0.0%
Consultants		1,400		0.0%
Office Supplies	100		100	0.0%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 22

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
EDUCATION FUND				
Instructional Supplies	400	191	400	0.0%
Publications and Dues	800	688	800	0.0%
Conference/Meeting Expense	300	468	2,500	733.3%
Office Computer Equipment			7,250	0.0%
Commencement				
Consultants	200		200	0.0%
Other Contractual Services		173		0.0%
Other Supplies	8,600	10,340	8,600	0.0%
Conference/Meeting Expense	200	712	200	0.0%
Student Recruitment				
Other Supplies	3,500	1,930	3,300	-5.7%
Conference/Meeting Expense		389	200	0.0%
Student Health Services				
Other Supplies			100	0.0%
Admissions, Records & Placement				
Administrative Staff- Full-Time	49,188	47,566	51,550	4.8%
Prof/Tech- Full-time	38,654	37,043	40,509	4.7%
Clerical-Full-time	55,771	51,250	58,451	4.8%
Clerical-Overtime	2,500	1,396	1,500	-40.0%
Clerical- Part-time	14,968	12,606	15,000	0.2%
Clerical-Temporary	2,000	6,268	6,000	200.0%
Medical Insurance	18,043	16,715	17,725	-1.7%
Life Insurance	590	552	615	4.2%
Retirement Hlth Ins Emp Match	770	693	770	0.0%
Office Supplies	11,000	8,753	10,000	-9.0%
Publications and Dues		755	1,000	0.0%
Conference/Meeting Expense	2,500	1,420	2,500	0.0%
Financial Aid & Veterans Affairs				
Administrative Staff- Full-Time	40,866	41,386	42,926	5.0%
Clerical-Full-time	73,352	68,255	67,233	-8.3%
Clerical-Overtime	3,500	3,483	3,500	0.0%
Clerical- Part-time	7,698	6,360		-100.0%
Clerical-Temporary			8,000	0.0%
Medical Insurance	12,134	10,704	13,000	7.1%
Life Insurance	516	427	516	0.0%
Retirement Hlth Ins Emp Match	676	572	676	0.0%
Maintenance Services		436	400	0.0%
Office Supplies	7,000	4,953	6,000	-14.2%
Publications and Dues			1,000	0.0%
Conference/Meeting Expense	6,000	4,588	6,000	0.0%
Office Computer Equipment		4,481		0.0%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 23

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
EDUCATION FUND				
Counseling				
Prof/Tech- Part-time		560		0.0%
Academic Support-Full-time	120,695	133,100	132,145	9.4%
Academic Support-Part-time	5,081	1,252	3,000	-40.9%
Academic Support-Overload	4,319	5,376	7,356	70.3%
Academic Support-Summer	28,592	30,089	26,429	-7.5%
Clerical-Full-time	23,393	21,478	21,700	-7.2%
Clerical-Overtime		636		0.0%
Student Wages		1,265		0.0%
Other Salaries			2,000	0.0%
Medical Insurance	15,662	17,412	22,000	40.4%
Life Insurance	691	594	650	-5.9%
Retirement Hlth Ins Emp Match	1,032	962	940	-8.9%
Maintenance Services		588	300	0.0%
Office Supplies	2,500	1,907	2,500	0.0%
Instructional Supplies	2,500	1,778	2,500	0.0%
Publications and Dues		85	100	0.0%
Conference/Meeting Expense	5,000	2,371	4,000	-20.0%
VP- Administrative Services				
Administrative Staff- Full-Time	59,500	61,322	64,583	8.5%
Clerical-Full-time	28,087	27,097	29,435	4.7%
Medical Insurance	6,527	4,286	5,400	-17.2%
Life Insurance	369	379	415	12.4%
Retirement Hlth Ins Emp Match	426	486	500	17.3%
Consultants	2,500			-100.0%
Office Supplies	1,500	1,539	1,500	0.0%
Publications and Dues	1,000	533	1,000	0.0%
Conference/Meeting Expense	3,500	2,067	3,500	0.0%
Office Other Equipment		1,049		0.0%
Education Fund				
State on behalf SURS Expense	303,000		320,000	5.6%
Other Institutional				
Tuition Reimbursement	4,000	7,054	5,000	25.0%
Maintenance Services	10,000			-100.0%
Postage	67,000	47,031	67,000	0.0%
Publications and Dues	5,000	5,385	5,000	0.0%
Other Materials and Supplies		1,339		0.0%
Recruitment	25,000	30,908	25,000	0.0%
Debt Principal Retirement	52,457	52,129	35,319	-32.6%
Interest	3,846	8,344	850	-77.8%
Property & Casualty Insurance	25,000	28,864	29,000	16.0%
Office Other Equipment	69,549	10,590		-100.0%
Technology- Telephone		27,171		0.0%
Technology- Other Equipment	100,000	27,216		-100.0%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 24

EDUCATION FUND	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
Financial Charges & Adjustments		291	8,000	0.0%
NCA Accreditation				
Other Salaries		2,500	17,500	0.0%
Medical Insurance		219		0.0%
Life Insurance				0.0%
Retirement Hlth Ins Emp Match		12		0.0%
Office Supplies		1,003	2,000	0.0%
Conference/Meeting Expense		4,235	3,000	0.0%
Waivers				
SVCC Waivers	22,000	25,364	22,000	0.0%
Adult Basic & Sec. Ed. Waivers	69,000	59,266	62,000	-10.1%
Other State Mandated Waivers	200		200	0.0%
Senior Citizens	14,000	17,469	16,000	14.2%
Academic Achievement	29,000	28,036	28,000	-3.4%
Activity Achievement	10,000	13,518	13,000	30.0%
Athletic Achievement	110,000	108,903	113,000	2.7%
Business Office				
Administrative Staff- Part-Time	28,224	27,293	29,425	4.2%
Prof/Tech- Full-time	35,297	33,902	37,074	5.0%
Clerical-Full-time	110,650	107,737	75,611	-31.6%
Clerical-Overtime	1,000	583	1,000	0.0%
Clerical- Part-time	12,000	11,239	8,000	-33.3%
Clerical-Temporary	600	180		-100.0%
Medical Insurance	15,132	12,422	13,000	-14.0%
Life Insurance	610	566	600	-1.6%
Retirement Hlth Ins Emp Match	818	717	750	-8.3%
Consultants	14,000	17,999	16,000	14.2%
Maintenance Services	990	2,094	2,400	142.4%
Office Supplies	8,200	3,561	7,000	-14.6%
Publications and Dues	260	490	310	19.2%
Other Materials and Supplies	2,000	1,876		-100.0%
Conference/Meeting Expense	3,800	3,135	3,800	0.0%
Office Computer Equipment		(26,162)		0.0%
Office Other Equipment		1,484		0.0%
Financial Charges & Adjustments	3,000	10,849		-100.0%
Tuition Chargeback				
Tuition Chargeback	54,000	52,262	45,000	-16.6%
Personnel Office				
Administrative Staff- Full-Time	44,550	43,725	46,688	4.7%
Medical Insurance	4,448	4,552	5,600	25.8%
Life Insurance	183	191	183	0.0%
Retirement Hlth Ins Emp Match	196	237	196	0.0%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 25

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
EDUCATION FUND				
Office Supplies	600	513	600	0.0%
Publications and Dues	700	1,715	700	0.0%
Other Materials and Supplies	300	4		-100.0%
Conference/Meeting Expense	1,000	585	1,000	0.0%
Other Conference & Meeting	5,000	6,482	5,000	0.0%
Office Other Equipment	1,000	2,691		-100.0%
ADA				
Other Salaries			5,000	0.0%
Office Other Equipment			3,000	0.0%
Phi Theta Kappa				
Office Supplies	1,200	965	1,000	-16.6%
Conference/Meeting Expense	1,200	1,395	3,500	191.6%
Total Expenditure	7,613,676	6,910,239	8,331,637	9.4%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 26

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
EDUCATION FUND				
Education Fund				
Transfers to Other Funds	67,624		73,141	8.1%
Transfers From Other Funds	(215,500)		(383,500)	77.9%
Total Transfer	(147,876)		(310,359)	109.8%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 27

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
OPERATIONS & MAINTENANCE FUND				
Operations & Maintenance				
Current Taxes	330,000	165,734	355,000	7.5%
ICCB Credit Hour Grants	162,000	162,022	158,881	-1.9%
ICCB Equalization Grants	58,804	58,817	58,756	0.0%
Spec Init Grant		941		0.0%
Other ICCB Grants	42,300	42,292	36,692	-13.2%
CPPRT	35,500	26,759	36,600	3.0%
Resident Tuition	206,715	230,349	232,000	12.2%
Out of District Tuition	1,600	1,943	1,650	3.1%
Out State Tuition		32	200	0.0%
Other Sales & Service	4,500	6,753	5,800	28.8%
Facilities Revenue	22,000	16,279	6,000	-72.7%
Investment Revenue	7,000	9,346	9,000	28.5%
Other Revenues		1,497	1,000	0.0%
State on behalf SURS Revenue	23,000		30,000	30.4%
Total Revenue	893,419	722,769	931,579	4.2%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 28

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
OPERATIONS & MAINTENANCE FUND				
State on behalf SURS Expense	23,000		30,000	30.4%
Maintenance				
Prof/Tech- Full-time	25,750	28,910	29,985	16.4%
Custodial/Maintenance-Full-time	72,725	77,546	76,219	4.8%
Custodial/Maintenance-Overtime	2,900	1,479	2,900	0.0%
Medical Insurance	13,583	13,943	17,000	25.1%
Life Insurance	487	478	350	-28.1%
Retirement Hlth Ins Emp Match	570	616	570	0.0%
Maintenance Services	30,800	32,457	44,700	45.1%
Maintenance Supplies	45,000	44,834	58,500	30.0%
Conference/Meeting Expense	1,200	419	300	-75.0%
Custodial				
Custodial/Maintenance-Full-time	126,438	117,242	132,357	4.6%
Custodial/Maintenance-Overtime	2,000	1,249	2,000	0.0%
Custodial/Maintenance- Part-time	32,265	26,436	32,265	0.0%
Medical Insurance	17,448	18,799	23,000	31.8%
Life Insurance	573	512	575	0.3%
Retirement Hlth Ins Emp Match	842	624	700	-16.8%
Maintenance Services	3,000	2,764	3,000	0.0%
Maintenance Supplies	20,000	18,618	20,600	3.0%
Conference/Meeting Expense	1,000	207	300	-70.0%
Grounds				
Custodial/Maintenance-Full-time	38,604	37,482	40,457	4.8%
Custodial/Maintenance-Overtime	1,600	5,440	4,000	150.0%
Custodial/Maintenance- Part-time	6,531	11,412	8,000	22.4%
Custodial/Maintenance- Temporary		3,886	2,000	0.0%
Medical Insurance	5,606	5,771	7,000	24.8%
Life Insurance	165	162	165	0.0%
Retirement Hlth Ins Emp Match	224	223	225	0.4%
Maintenance Services	6,500	7,960	7,000	7.6%
Maintenance Supplies	20,000	18,352	21,000	5.0%
Vehicle Supplies	1,500	450	1,000	-33.3%
Conference/Meeting Expense	1,000	841	300	-70.0%
Utilities				
Gas	135,000	73,819	125,000	-7.4%
Oil	200			-100.0%
Electricity	114,000	81,439	125,000	9.6%
Telephone	48,000	57,094	55,000	14.5%
Refuse Disposal	4,000	4,127	5,000	25.0%
Other Utilities	5,000	5,091	5,000	0.0%

06/15/2000

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 29

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
OPERATIONS & MAINTENANCE FUND				
Building and Grounds Administration				
Administrative Staff- Full-Time	40,166	42,077	42,093	4.7%
Clerical-Full-time	24,237	23,383	25,401	4.8%
Medical Insurance	7,056	5,738	7,000	-0.7%
Life Insurance	347	282	350	0.8%
Retirement Hlth Ins Emp Match	324	394	375	15.7%
Consultants	1,000	77		-100.0%
Maintenance Services		723	1,000	0.0%
Office Supplies	2,500	1,028	2,500	0.0%
Publications and Dues	700	651	700	0.0%
Other Materials and Supplies	1,000	583	1,000	0.0%
Conference/Meeting Expense	2,700	1,549	2,700	0.0%
Site Improvements			20,000	0.0%
Building Remodeling	10,000	21,767	15,000	50.0%
Service Equipment	18,000	23,898	17,300	-3.8%
Total Expenditure	915,542	822,853	1,016,887	11.0%

06/15/2000

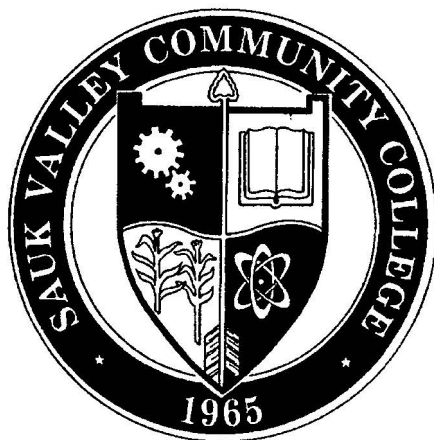
SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 30

	1999-2000 Budget	1999-2000 Actual	2000-2001 Budget	Percent Budgeted Variance
OPERATIONS & MAINTENANCE FUND				
Operations & Maintenance				
Transfers From Other Funds	(22,124)		(85,308)	285.5%
Total Transfer	(22,124)		(85,308)	285.5%

BUDGET

2000 ♦ 2001



Sauk Valley
Community College

815/288-5511

173 IL Route 2, Dixon, Illinois 61021

STATE OF ILLINOIS
SAUK VALLEY COMMUNITY COLLEGE

Annual Budget for Fiscal Year 2001

Sauk Valley Community College
173 Illinois Route 2
Dixon, Illinois 61021

TABLE OF CONTENTS

	<u>Page(s)</u>
Summary of Revenues, Expenditures & Transfers by Funds	1
Operating Funds - Summary of Revenues by Source	2
Operating Funds - Summary of Expenditures and Transfers	3
Education Fund - Statement of Expenditures	4-5
Operations and Maintenance Fund - Statement of Expenditures	6
Restricted Purposes Fund - Statement of Revenues and Expenditures	7-9
Audit Fund - Statement of Revenues and Expenditures	10
Liability, Protection & Settlement Fund - Statement of Revenues and Expenditures	11
Working Cash Fund - Statement of Revenues and Expenditures	12
Bond and Interest Fund - Statement of Revenues and Expenditures	13
Operation and Maintenance Fund (Restricted) - Statement of Revenues and Expenditures	14
Building Bond Proceeds Fund - Statement of Revenues and Expenditures	15
Auxiliary Enterprise Fund - Statement of Revenues and Expenditures	16

Sauk Valley Community College
Summary of Revenues, Expenditures and Transfers
Fiscal Year 2001 Budget

	GENERAL		SPECIAL REVENUE				DEBT SERVICE	CAPITAL PROJECTS		PROPRIETARY FUND
	Education Fund	Operations & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection & Settlement Fund	Working Cash Fund	Bond & Interest Fund	Operations & Maintenance Fund (Restricted)	Building Bond Proceeds Fund	Auxiliary Enterprises Fund
Beginning Balance	\$825,314	\$254,782	\$0	\$28,700	\$5,780,005	\$2,570,784	\$384,965	\$866,473	\$1,105,234	\$750,000
Budgeted Revenue	8,021,278	931,579	3,189,820	31,000	614,500	150,000	708,488	782,120	60,000	915,500
Budgeted Expenditures	(8,331,637)	(1,016,887)	(3,189,820)	(28,500)	(512,515)		(705,488)	(1,232,567)	(32,358)	(889,939)
Budgeted Transfers from (to) Other Funds	310,359	85,308						41,333	--	(287,000)
Budgeted Ending Balance	\$825,314	\$254,782	\$0	\$31,200	\$5,881,990	\$2,570,784	\$387,965	\$457,359	\$1,132,876	\$488,561

The Official Budget, which is accurately summarized in this document, was approved
by the Board of Trustees on June 26, 2000.

ATTEST: _____
Secretary, Board of Trustees

Sauk Valley Community College
Summary of Operating Revenues by Source
Fiscal Year 2001 Budget

	Educational Fund	Operations & Maintenance Fund	Total Operating Fund
Local Government			
Taxes - Current Year	\$2,890,000	\$355,000	\$3,245,000
Total Local Government	<u>2,890,000</u>	<u>355,000</u>	<u>3,245,000</u>
State Government			
ICCB Credit Hour Grants	1,285,489	158,881	1,444,370
ICCB Square Footage Grant	--	30,092	30,092
ICCB Equalization Grant	475,389	58,756	534,145
ICCB Small School Grant	53,400	6,600	60,000
ISBE - Vocational Education	68,000	--	68,000
Corporate Personal Property			
Replacement Taxes	296,000	36,600	332,600
Other Governmental Sources	100,000		100,000
Total State Government	<u>2,278,278</u>	<u>290,929</u>	<u>2,569,207</u>
Federal Government			
Other Federal Revenue	17,000	--	17,000
Total Federal Government	<u>17,000</u>	<u>0</u>	<u>17,000</u>
Student Tuition and Fees			
Tuition	1,984,000	233,850	2,217,850
Fees	236,000	--	236,000
Total Student Tuition and Fees	<u>2,220,000</u>	<u>233,850</u>	<u>2,453,850</u>
Other Sources			
Sales and Service	191,000	5,800	196,800
Facilities Revenue	--	6,000	6,000
Investment Income	100,000	9,000	109,000
Other Revenue	5,000	1,000	6,000
SURS Revenues on Behalf	320,000	30,000	350,000
Total Other Sources	<u>616,000</u>	<u>51,800</u>	<u>667,800</u>
Total 2001 Budgeted Revenue	<u><u>\$8,021,278</u></u>	<u><u>\$931,579</u></u>	<u><u>\$8,952,857</u></u>

Sauk Valley Community College
Operating Funds - Summary of Expenditures and Transfers
Fiscal Year 2001 Budget

	Educational Fund	Operations & Maintenance Fund	Total Operating Fund	%
By Program				
Instruction	\$3,845,982	\$	\$3,845,982	41.14%
Academic Support	835,415		835,415	8.94%
Student Services	687,962		687,962	7.36%
Public Service	201,919		201,919	2.16%
Operation & Maintenance of Plant		986,887	986,887	10.56%
Institutional Support	2,141,159		2,141,159	22.90%
Scholarship, Student Grants, Waivers	299,200		299,200	3.20%
SURS on behalf	320,000	30,000	350,000	3.74%
Total Budgeted Expenditures	8,331,637	1,016,887	9,348,524	<u>100.00%</u>
Transfers	(310,359)	(85,308)	(395,667)	
Less Non Operating Item:				
Tuition Chargeback	<u>(45,000)</u>	<u>--</u>	<u>(45,000)</u>	
Adjusted Expenditures	<u>\$7,976,278</u>	<u>\$931,579</u>	<u>\$8,907,857</u>	
By Object				
Salaries	\$5,558,967	\$397,677	\$5,956,644	63.72%
Employee Benefits	550,384	57,310	607,694	6.50%
Contractual Services	289,440	55,700	345,140	3.69%
General Materials & Supplies	557,745	105,300	663,045	7.09%
Conference & Meeting Expense	172,950	3,600	176,550	1.89%
Fixed Charges	80,747		80,747	0.86%
Utilities		315,000	315,000	3.37%
Capital Outlay	494,204	52,300	546,504	5.85%
Other	307,200		307,200	3.29%
Expenditures on Behalf	320,000	30,000	350,000	3.74%
Total Budgeted Expenditures	8,331,637	1,016,887	9,348,524	100.00%
Transfers	(310,359)	(85,308)	(395,667)	
Less Non-Operating Item:				
Tuition Chargeback	<u>(45,000)</u>	<u>--</u>	<u>(45,000)</u>	
Adjusted Expenditures	<u>\$7,976,278</u>	<u>\$931,579</u>	<u>\$8,907,857</u>	

Sauk Valley Community College
Education Fund - Statement of Expenditures
Fiscal Year 2001 Budget

Instruction		
Salaries	\$3,120,599	
Employee Benefits	278,816	
Contractual Services	80,775	
General Materials & Supplies	126,170	
Conference & Meeting Expense	55,150	
Fixed Charges	2,000	
Capital Outlay	<u>182,472</u>	
		\$3,845,982
Academic Support		
Salaries	629,917	
Employee Benefits	76,425	
Contractual Services	11,330	
General Materials & Supplies	96,265	
Conference & Meeting Expense	8,400	
Fixed Charges	<u>13,078</u>	
		835,415
Student Services		
Salaries	557,670	
Employee Benefits	62,842	
Contractual Services	900	
General Materials & Supplies	37,400	
Conference & Meeting Expense	18,900	
Capital Outlay	<u>10,250</u>	
		687,962
Public Services		
Salaries	93,089	
Employee Benefits	3,130	
Contractual Services	64,000	
General Materials & Supplies	20,700	
Conference & Meeting Expense	15,700	
Fixed Charges	500	
Capital Outlay	<u>4,800</u>	
		201,919
Institutional Support		
Salaries	1,157,692	
Employee Benefits	129,171	
Contractual Services	132,435	
General Materials & Supplies	277,210	
Conference & Meeting Expense	74,800	
Fixed Charges	65,169	
Capital Outlay	296,682	
Other	<u>8,000</u>	
		2,141,159

Sauk Valley Community College
Education Fund - Statement of Expenditures
(Continued)
Fiscal Year 2001 Budget

Scholarships, Student Grants & Waivers		
Other	299,200	299,200
SURS Expenditures on Behalf	320,000	<u>320,000</u>
Total Expenditures		<u><u>\$8,331,637</u></u>

Transfers		
Transfer to Operations & Maintenance Fund	(\$31,808)	
Transfer to Operations & Maintenance (Restricted) Fund	(41,333)	
Transfer from Bookstore Fund	250,000	
Transfers from Working Cash Fund	133,500	
Total Transfers from Other Funds		\$310,359

Sauk Valley Community College
Operations and Maintenance Fund - Statement of Expenditures
Fiscal Year 2001 Budget

Expenditures

Operation & Maintenance of Plant

Salaries	\$397,677	
Employee Benefits	57,310	
Contractual Services	55,700	
General Materials & Supplies	105,300	
Conference & Meeting Expense	3,600	
Utilities	315,000	
Capital Outlay	<u>52,300</u>	
		\$986,887

SURS Expenditures on Behalf	<u>30,000</u>	
		<u>23,000</u>

Total Expenditures		<u><u>\$1,016,887</u></u>
--------------------	--	---------------------------

Transfers

Transfer from Education Fund	\$31,808
Transfer from Auxiliary Fund	25,000
Transfer from Bookstore Fund	12,000
Transfer from Working Cash Fund	<u>16,500</u>

Total Transfers from Other Funds	<u><u>\$ 85,308</u></u>
----------------------------------	-------------------------

Sauk Valley Community College
Restricted Purposes Fund - Statement of Revenues and Expenditures
Fiscal Year 2001 Budget

Revenues

State Governmental Sources

ICCB Special Populations Grant	\$61,655	
ICCB Workforce Preparation - Business & Industry	94,165	
ICCB Workforce Preparation - Education to Career	97,349	
ICCB Workforce Preparation - Welfare to Work	61,542	
ICCB Staff Technical Skills Enhancement Grant	17,813	
ICCB Advanced Technology Equipment - Instruction Eqpt	45,986	
ICCB Advanced Technology Equipment - Technology Support	157,987	
ICCB Current Workforce Training	50,000	
ICCB Illinois Community College On-Line	14,103	
ICCB Leadership and Core Values	12,500	
ISBE Vocational Education	76,861	
ISBE Adult Education	49,000	
Other Illinois Governmental Sources	473,526	
		\$1,212,487

Federal Governmental Sources

Department of Education	1,937,333	
		1,937,333

Other Revenues

SURS Revenues on Behalf	<u>40,000</u>	
		<u>40,000</u>

Total Revenue		<u><u>\$3,189,820</u></u>
---------------	--	---------------------------

Sauk Valley Community College
 Restricted Purposes Fund - Statement of Revenues and Expenditures
 (Continued)
 Fiscal Year 2001 Budget

Expenditures

Instruction

Salaries	\$297,789	
Employee Benefits	19,278	
Contractual Services	42,684	
General Materials & Supplies	40,662	
Conference & Meeting Expense	6,200	
Utilities	21,000	
Capital Outlay	117,765	
Other	<u>4,420</u>	\$549,798

Academic Support

Salaries	11,550	
Employee Benefits	400	
Contractual Services	42,260	
General Materials & Supplies	6,324	
Conference & Meeting Expense	9,000	
Other	<u>68,928</u>	138,462

Student Services

Salaries	205,440	
Employee Benefits	40,470	
Contractual Services	6,500	
General Materials & Supplies	16,835	
Conference & Meeting Expense	20,914	
Utilities	894	
Capital Outlay	70,674	
Other	16,412	
SURS Expenditures on Behalf	<u>40,000</u>	418,139

Public Services

Salaries	98,379	
Employee Benefits	11,105	
General Materials & Supplies	4,450	
Conference & Meeting Expense	4,778	
Utilities	950	
Capital Outlay	5,868	
Other	<u>50,161</u>	175,691

Sauk Valley Community College
 Restricted Purposes Fund - Statement of Revenues and Expenditures
 (Continued)
 Fiscal Year 2001 Budget

Institutional Support		
Conference & Meeting Expense	<u>17,813</u>	17,813
Scholarships, Student Grants and Waivers		
Salaries	182,500	
Other	1,707,417	1,889,917
Total Expenditures		\$3,189,820

Sauk Valley Community College
Audit Fund - Statement of Revenues and Expenditures
Fiscal Year 2001 Budget

Revenues

Local Governmental Sources

Taxes - Current Year	\$30,000	\$30,000
----------------------	----------	----------

Other Sources

Interest Income	<u>1,000</u>	<u>1,000</u>
-----------------	--------------	--------------

Total Revenue		<u><u>\$31,000</u></u>
---------------	--	------------------------

Expenditures

Institutional Support

Contractual Services	\$28,500	
----------------------	----------	--

Total Expenditures		\$28,500
--------------------	--	----------

Sauk Valley Community College
 Liability, Protection & Settlement Fund - Statement of Revenues and Expenditures
 Fiscal Year 2001 Budget

Revenues

Local Governmental Sources

Taxes - Current Year	\$353,500	
		\$353,500

Other Sources

Interest Income	241,000	
SURS Revenues on Behalf	20,000	
		261,000

Total Revenue		\$614,500
---------------	--	-----------

Expenditures

Institutional Support

Salaries	\$152,828	
Employee Benefits	110,000	
Contractual Services	25,100	
Materials and Supplies	800	
Conference and Meetings	1,000	
Fixed Charges	31,260	
SURS Expenditures on Behalf	20,000	
		\$340,988

Campus Security

Salaries	100,237	
Employee Benefits	17,790	
Contractual Services	45,000	
Materials and Supplies	7,500	
Conference and Meetings	1,000	
		171,527

Total Expenditures		\$512,515
--------------------	--	-----------

Sauk Valley Community College
Working Cash Fund - Statement of Revenues and Expenditures
Fiscal Year 2001 Budget

Revenues

Other Sources

Interest Income	\$150,000
-----------------	-----------

Total Revenues	\$150,000
----------------	-----------

Transfers

Transfer to Education Fund	(\$133,500)
----------------------------	-------------

Transfer to Operations & Maintenance Fund	(16,500)
---	----------

Total Transfers to Other Funds	(\$150,000)
--------------------------------	-------------

Sauk Valley Community College
Bond and Interest Fund - Statement of Revenues and Expenditures
Fiscal Year 2001 Budget

Revenues

Local Governmental Sources

Taxes - Current Year	<u>\$705,488</u>	\$705,488
----------------------	------------------	-----------

Other Sources

Interest Income	<u>3,000</u>	<u>3,000</u>
-----------------	--------------	--------------

Total Revenues		<u><u>\$708,488</u></u>
----------------	--	-------------------------

Expenditures

Institutional Support

Bond Principal	\$500,000	
Bond Interest	205,488	

Total Expenditures		\$705,488
--------------------	--	-----------

Sauk Valley Community College
 Operation and Maintenance Fund (Restricted) - Statement of Revenues and Expenditures
 Fiscal Year 2001 Budget

Revenues

Local Governmental Sources		
Taxes - Current Year	\$597,000	\$597,000
State Government Sources		
ICCB Deferred Maintenance Grant	49,120	
ICCB Technology Enhancement Grant	124,000	173,120
Other Sources		
Interest Income	<u>12,000</u>	<u>12,000</u>
Total Revenues		<u><u>\$782,120</u></u>

Expenditures

Institutional Support		
Materials and Supplies	\$79,120	
Capital Outlay	1,153,447	
Total Expenditures		\$1,232,567

Transfers

Transfer from Educational Fund	\$41,333	
Total Transfers from Other Funds		\$41,333

Sauk Valley Community College
Building Bond Proceeds Fund - Statement of Revenues and Expenditures
Fiscal Year 2001 Budget

Revenues

Other Sources

Interest Income	\$60,000	
-----------------	----------	--

Total Revenues		\$60,000
----------------	--	----------

Expenditures

Institutional Support

Debt Retirement	\$31,407	
-----------------	----------	--

Interest Expense	<u>951</u>	
------------------	------------	--

Total Expenditures		<u><u>\$32,358</u></u>
--------------------	--	------------------------

Sauk Valley Community College
 Auxiliary Enterprise Fund - Statement of Revenues and Expenditures
 Fiscal Year 2001 Budget

Revenues

Student Fees	\$143,000
Sales and Service Fee Sources	49,300
Investment Revenue Sources	2,500
Other Sources	716,200
SURS Revenues on Behalf	<u>4,500</u>

Total Revenues	<u><u>\$915,500</u></u>
----------------	-------------------------

Expenditures

Salaries	\$62,941
Employee Benefits	3,028
Contractual Services	35,535
General Materials and Supplies	703,955
Conference and Meeting Expense	71,230
Fixed Charges	2,450
Capital Outlay	1,000
Other	5,300
SURS Expenditures on Behalf	<u>4,500</u>

Total Expenditures	<u><u>\$889,939</u></u>
--------------------	-------------------------

Transfers

Transfer to Educational Fund	(\$250,000)
Transfer to Operations and Maintenance Fund	(37,000)

Total Transfers to Other Funds	(\$287,000)
--------------------------------	-------------

For Board Meeting of
June 26, 2000

Agenda Item H

FACULTY RETIREMENT

On May 31, 2000, we received the attached retirement letter from Professor of Business Carl Gates.

RECOMMENDATION: Board approval of the retirement of Carl Gates, effective May 31, 2000.



Sauk Valley
Community
College

May 31, 2000

Attn: Linley White

I hereby retire effective May 31, 2000.

A handwritten signature in cursive script, appearing to read 'Carl Kater'.

cc: Deborah Hecht

For Board Meeting of
June 26, 2000

Agenda Item I-1

BOARD POLICY 425.01 EARLY RETIREMENT
(First Reading)

The administration is recommending that the deadline for the written request of an employee for early retirement be changed to May 1st of the year prior to the year of actual retirement.

RECOMMENDATION: Board approval (for first reading) to change the deadline for an early retirement request under Board Policy 425.01 to May 1st.

PROPOSED FOR FIRST READING**425.01 Early Retirement**

The College provides for an early retirement incentive program as follows:

Eligibility - This program shall be open to all full-time College employees a) who are at least fifty-five (55) years of age but who have not reached sixty (60) years of age *on the date of retirement*, b) who have ten (10) or more years of service at Sauk Valley Community College, and c) who have been employed by the College on a full-time basis during each of the two (2) years preceding the date which their early retirement shall commence.

Application Procedures - A written request to participate in the retirement incentive program must be submitted and received by the President of the College no later than March 1st of the year prior to the year of actual retirement. **MAY**

Provisions - A leave of absence will not be considered as years of service for the purpose of determining eligibility for early retirement.

In the event of death of the early retiree prior to the effective date of retirement, the College shall have no obligation to make any remuneration under this plan.

Incentive - The College will make a payment to the retiree calculated on the retiree's contractual base salary as of the effective date of retirement, based upon the participant's age *on the date of retirement*. The contribution percentage shall be calculated under the following provision:

A lump sum payment, based upon age and a percentage of retiree's base contractual salary, as listed below:

<u>Age</u>	<u>Percentage</u>
55	45%
56	40%
57	35%
58	30%
59	25%

2. Eligibility

To be eligible for participation in the Senior Services Option the staff member must:

- Otherwise qualify for the “Early Retirement Incentive Program” set out in Section 425.01 of College Policies. The Senior Services Option will not be available to retirees under any other retirement option.
- Notify the President, in writing, of his or her intention to participate in the Senior Services Option and complete all work under the Plan prior to the date of actual retirement. The notice and the Plan shall be given before ^{MAY}~~March~~ 1 of any year the retiree expects to perform professional educational services which are intended to qualify under the Senior Services Option, prior to the actual retirement commencement date. The Plan shall be proposed by the retiree in sufficient time to permit the College administration a reasonable time to review and approve all of the proposed work and timetable details of the proposed plan.
- Submit a detailed plan of proposed professional services which provides the following:
 - a. The general scope of work to be performed; the dates for progressive completion of such work; including definite starting and ending dates;
 - b. The expected benefit to the College of such work;
 - c. All short term and long term costs expected to be paid by the College, if any.

For Board Meeting of
June 26, 2000

Agenda Item I-2

**BOARD POLICY 513.01 FINANCIAL AID TUITION HOLD PROGRAM
(First Reading)**

During our monthly review of board policies, the attached changes were recommended for Board Policy 513.01 Financial Aid Tuition Hold Program.

RECOMMENDATION: Board approval to update Board Policy 513.01 Financial Aid Tuition Hold Program for first reading.

513.01 Financial Aid Tuition Hold Program Policy

Students at Sauk Valley Community College are responsible for payment of tuition at the time of registration. ~~New~~ ^S students who are in the process of registering and who have applied for approved federal, state and local financial aid programs, and who, because of time or processing factors have not yet received their financial aid award, may be eligible to participate. This eligibility will be determined by the Director of ~~Financial Aid~~ ^{Student Financial Assistance} after evaluation and analysis of supporting data that anticipates a future financial aid award to the student.

Policy Guidelines

1. Student requests for the Financial Aid Tuition Hold Program must be made in person at the Financial Aid Office. Students must provide the required documentation.
2. All federal, state and local financial aid applications must be completed, reviewed and mailed from the Sauk Valley Community College Financial Aid Office.
3. A student must meet eligibility (federal, state and local) requirements for participation in financial aid programs. Some of these requirements include approved programs, GED and/or high school diploma, enrolled as a part-time student, satisfactory academic progress, etc.
4. Students permitted to participate in the Financial Aid Tuition Hold Program are expected to have all tuition paid prior to the mid-term date of the semester in which they are enrolled.
5. Any student financial obligation that is due to Sauk Valley Community College will result in a freeze being placed on the transmittal of any student records.

Student Financial Assistance

Should the Director and/or the Business Office be unable to collect the amount due the College the bad debt will be forwarded to a collection agency for disposition.

1/14/80

3/23/87

4/28/97

For Board Meeting of
June 26, 2000

Agenda Item I-3

BOARD POLICY 422.01 HEALTH EXAMINATIONS
(Second Reading)

This policy was approved for first reading at the November meeting and is now being presented for second reading.

RECOMMENDATION: Board approval for second reading of Board Policy 422.01 Health Examinations and Communicable Diseases.

For Board Meeting of
June 26, 2000

Agenda Item I-3

BOARD POLICY 422.01 HEALTH EXAMINATIONS
(Second Reading)

This policy was approved for first reading at the November meeting and is now being presented for second reading.

RECOMMENDATION: Board approval for second reading of Board Policy 422.01 Health Examinations and Communicable Diseases.

PRESENT

422.01 Health Examinations

The Board of Trustees may require of new employees evidence of physical fitness to perform duties assigned and freedom from communicable disease, including tuberculosis. Such evidence shall consist of a physical examination and a tuberculin skin test and, if appropriate, an X-ray made by a physician licensed in Illinois or in any other state to practice medicine and surgery in all its branches not more than 90 days preceding time of presentation to the Board, and cost of such examination shall rest with the employee. The Board may also from time to time require an examination of any employee by a physician, selected by the Board, licensed in Illinois to practice medicine and surgery in all its branches and shall pay the expenses thereof.

Staff and students having any communicable disease, or living with persons thus affected, shall not be permitted to remain in the College, unless specifically authorized by a nurse or physician employed by the College. In all cases, the College officials shall be governed by any orders of the local Health Officer or by the State Board of Health.

Student health examinations and inoculations may be required when deemed necessary for the protection of the health, welfare, or safety of students and staff.

2/12/79



WARD, MURRAY, PACE & JOHNSON, P.C.

LAW OFFICES

PHILIP H. WARD, JR.
DAVID E. MURRAY, OF COUNSEL
OLE BLY PACE III
LAURENCE F. JOHNSON
ROBERT E. BRANSON
MARK E. ZUMDAHL
RICHARD A. PALMER
JOSEPH E. HEATON, JR.
PAUL A. OSBORN

202 EAST FIFTH STREET
P. O. BOX 400
STERLING, ILLINOIS 61081

STERLING (815) 625-8200
DIXON (815) 284-8200
MILLEDGEVILLE (815) 225-7300
FAX (815) 625-8363

JAMES L. REESE
THOMAS L. SANDERS
JOHN A. GUZZARDO
LISA A. TREVIRANUS
DANIEL C. HAWKINS
TIMOTHY B. ZOLLINGER
ROBERT T. LESAGE III
ROBERTA S. DILLON
TRENT L. BUSH

June 15, 2000

Dr. Richard Behrendt
President
SAUK VALLEY COMMUNITY COLLEGE
173 Illinois Route 2
Dixon, IL 61021

Re: Health Information Policy Modifications

Dear Richard:

Enclosed is the current draft version of policy number 422.01. This reflects the changes that were satisfactory to the faculty association through the collective bargaining process.

Very truly yours,

WARD, MURRAY, PACE & JOHNSON, P.C.

By

Ole Bly Pace III

OBP:vh

Enclosure

C. COMMUNICABLE DISEASES

Staff or students having any temporary communicable disease which is determined by a licensed medical practitioner satisfactory to the College to pose no health threat to other employees or to students may remain at the College, if they are medically able to continue at a level of performance reasonable for their position. Staff or students having a temporary communicable disease, as determined by a licensed medical practitioner satisfactory to the College, which does pose a health threat to other employees or to students may remain at the College only with permission of the Vice President in charge of evaluating them in the case of employees; if the subject is a student, with the permission of the Vice-President of Student Services, or designee, under such conditions as the appropriate Vice President may impose.

D. CHRONIC COMMUNICABLE DISEASES

Employees or students suffering from chronic communicable diseases shall be accommodated to the extent required by the Americans with Disability Act, and the Illinois Human Rights Act.

E. COMMUNICABLE DISEASES IN THE HEALTH OCCUPATION FIELD

Any employee or student involved in the health occupation field who has a communicable disease of any nature shall comply with the standards and requirements of the clinical site involved in the instruction, consistent with the standards set by the clinical site for its employees.

F. CONFIDENTIALITY

The College will provide appropriate confidentiality of information provided to the College regarding individual's medical or mental condition.

G. COMPLIANCE WITH ILLINOIS DEPARTMENT OF PUBLIC HEALTH REGULATIONS

The College shall comply with appropriate directives and the rules and regulations for the control of communicable diseases as promulgated by the Illinois Department of Public Health, Division of Infectious Diseases.

BOND INVESTMENTS

Liability, Protection & Settlement	Hawaii St.	4.00	11-01-00	493,492.84
Liability, Protection & Settlement	Federal Home Loan Bank	5.87	09-17-01	465,106.95
Liability, Protection & Settlement	St. Louis, MO Mun Fin	4.90	02-15-02	556,745.24
Liability, Protection & Settlement	Naperville, IL	4.20	12-01-02	542,575.35
Liability, Protection & Settlement	Alachua Cnty Fal Sch	4.20	07-01-02	48,786.41
Liability, Protection & Settlement	Federal Home Loan Mtg Corp	6.90	02-15-03	474,262.91
Liability, Protection & Settlement	Cock County II Twp	5.00	12-01-03	581,288.76
Liability, Protection & Settlement	Seattle WA L&P	4.70	11-01-04	228,211.30
Liability, Protection & Settlement	GA Mun Elec Auth	4.70	01-01-05	378,488.89
Liability, Protection & Settlement	NC Mun Elec Auth	5.25	01-01-06	311,835.47
Liability, Protection & Settlement	Sun Prairie Wis Sch	5.20	04-01-06	337,648.75
Liability, Protection & Settlement	Las Cruces NM	5.10	12-01-06	202,914.48
Liability, Protection & Settlement	Houston TX Wtr & Swr System	4.60	12-01-06	50,988.83
Liability, Protection & Settlement	Carol Stream IL Tax	5.20	01-15-07	201,643.72
Liability, Protection & Settlement	Anch AL Tel Util	5.30	03-01-07	<u>154,620.03</u>

SUBTOTAL BONDS

\$5,028,609.93

TOTAL INVESTMENTS

\$9,928,609.93**SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY****PRESIDENT****SECRETARY****DATE** 6-26-00

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
June 26, 2000

CHECKING ACCOUNTS

		INTEREST		
<u>INTEREST BEARING ACCOUNTS</u>	<u>FINANCIAL INSTITUTION</u>	<u>RATE</u>		<u>AMOUNT</u>
General Account	Sterling Federal, Sterling	5.12		\$259,313.20
Bookstore Account	Sterling Federal, Sterling	5.05		66,045.98
Illinois Public Treasurers Investment Pool	Mercantile Bank, Springfield	5.89		<u>1,505,355.75</u>
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS				1,830,714.93
<u>NON-INT. BEARING ACCOUNTS</u>	<u>FINANCIAL INSTITUTION</u>			
Restricted	Sterling Federal, Sterling			134,686.34
Insurance Account	Sterling Federal, Sterling			<u>0.00</u>
SUBTOTAL NON-INTEREST BEARING CHECKING ACCOUNTS				134,686.34
<u>MONEY MARKET</u>				
ABN-AMRO Investment Services, Inc.		5.43		<u>2.36</u>
SUBTOTAL MONEY MARKET FUNDS				2.36
TOTAL CHECKING ACCOUNTS				<u><u>\$1,965,403.63</u></u>

INVESTMENTS

		INTEREST MATURITY		
<u>FUND</u>	<u>FINANCIAL INSTITUTION</u>	<u>RATE</u>	<u>DATE</u>	<u>AMOUNT</u>
Protection, Health & Safety	Union Bank, Tampico	6.05	06-07-00	400,000.00
Protection, Health & Safety	Amcore Bank, Sterling	6.26	08-01-00	200,000.00
Protection, Health & Safety	Grand National Bank, Sterling	5.43	06-30-00	200,000.00
Working Cash	First National Bank, Amboy	6.62	04-03-01	1,000,000.00
Working Cash	Amcore Bank, Sterling	6.26	08-01-00	200,000.00
Working Cash	Community State Bank, Rock Falls	5.54	07-22-00	1,000,000.00
Working Cash	Community State Bank, Rock Falls	5.54	07-22-00	300,000.00
Liability, Protection & Settlement	Sauk Valley Bank, Sterling	6.65	03-09-01	100,000.00
Liability, Protection & Settlement	Community State Bank, Rock Falls	5.54	07-22-00	200,000.00
Liability, Protection & Settlement	Amcore Bank, Sterling	5.67	08-10-00	200,000.00
Liability, Protection & Settlement	Amcore Bank, Sterling	6.51	02-01-01	100,000.00
Building Bond Proceeds	Grand National Bank, Sterling	6.51	02-19-01	<u>1,000,000.00</u>
SUBTOTAL INVESTMENTS				\$ 4,900,000.00

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
June 26, 2000

CHECKING ACCOUNTS

<u>INTEREST BEARING ACCOUNTS</u>	<u>FINANCIAL INSTITUTION</u>	<u>INTEREST RATE</u>	<u>AMOUNT</u>
General Account	Sterling Federal, Sterling	5.12	\$259,313.20
Bookstore Account	Sterling Federal, Sterling	5.05	66,045.98
Illinois Public Treasurers Investment Pool	Mercantile Bank, Springfield	5.89	<u>1,505,355.75</u>
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS			1,830,714.93

<u>NON-INT. BEARING ACCOUNTS</u>	<u>FINANCIAL INSTITUTION</u>	
Restricted	Sterling Federal, Sterling	134,686.34
Insurance Account	Sterling Federal, Sterling	<u>0.00</u>
SUBTOTAL NON-INTEREST BEARING CHECKING ACCOUNTS		134,686.34

MONEY MARKET

ABN-AMRO Investment Services, Inc.	5.43	<u>2.36</u>
SUBTOTAL MONEY MARKET FUNDS		2.36

TOTAL CHECKING ACCOUNTS	<u><u>\$1,965,403.63</u></u>
-------------------------	------------------------------

INVESTMENTS

<u>FUND</u>	<u>FINANCIAL INSTITUTION</u>	<u>INTEREST RATE</u>	<u>INTEREST MATURITY DATE</u>	<u>AMOUNT</u>
Protection, Health & Safety	Union Bank, Tampico	6.05	06-07-00	400,000.00
Protection, Health & Safety	Amcore Bank, Sterling	6.26	08-01-00	200,000.00
Protection, Health & Safety	Grand National Bank, Sterling	5.43	06-30-00	200,000.00
Working Cash	First National Bank, Amboy	6.62	04-03-01	1,000,000.00
Working Cash	Amcore Bank, Sterling	6.26	08-01-00	200,000.00
Working Cash	Community State Bank, Rock Falls	5.54	07-22-00	1,000,000.00
Working Cash	Community State Bank, Rock Falls	5.54	07-22-00	300,000.00
Liability, Protection & Settlement	Sauk Valley Bank, Sterling	6.65	03-09-01	100,000.00
Liability, Protection & Settlement	Community State Bank, Rock Falls	5.54	07-22-00	200,000.00
Liability, Protection & Settlement	Amcore Bank, Sterling	5.67	08-10-00	200,000.00
Liability, Protection & Settlement	Amcore Bank, Sterling	6.51	02-01-01	100,000.00
Building Bond Proceeds	Grand National Bank, Sterling	6.51	02-19-01	<u>1,000,000.00</u>
SUBTOTAL INVESTMENTS				\$ 4,900,000.00

BOND INVESTMENTS

Liability, Protection & Settlement	Hawaii St.	4.00	11-01-00	493,492.84
Liability, Protection & Settlement	Federal Home Loan Bank	5.87	09-17-01	465,106.95
Liability, Protection & Settlement	St. Louis, MO Mun Fin	4.90	02-15-02	556,745.24
Liability, Protection & Settlement	Naperville, IL	4.20	12-01-02	542,575.35
Liability, Protection & Settlement	Alachua Cnty Fal Sch	4.20	07-01-02	48,786.41
Liability, Protection & Settlement	Federal Home Loan Mtg Corp	6.90	02-15-03	474,262.91
Liability, Protection & Settlement	Cock County II Twp	5.00	12-01-03	581,288.76
Liability, Protection & Settlement	Seattle WA L&P	4.70	11-01-04	228,211.30
Liability, Protection & Settlement	GA Mun Elec Auth	4.70	01-01-05	378,488.89
Liability, Protection & Settlement	NC Mun Elec Auth	5.25	01-01-06	311,835.47
Liability, Protection & Settlement	Sun Prairie Wis Sch	5.20	04-01-06	337,648.75
Liability, Protection & Settlement	Las Cruces NM	5.10	12-01-06	202,914.48
Liability, Protection & Settlement	Houston TX Wtr & Swr System	4.60	12-01-06	50,988.83
Liability, Protection & Settlement	Carol Stream IL Tax	5.20	01-15-07	201,643.72
Liability, Protection & Settlement	Anch AL Tel Util	5.30	03-01-07	<u>154,620.03</u>
SUBTOTAL BONDS				\$5,028,609.93

TOTAL INVESTMENTS

\$9,928,609.93**SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY****PRESIDENT****SECRETARY****DATE***Pro Tem*
6-26-00

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
June 26, 2000

SUMMARY OF BILLS PAYABLE

AMOUNT

Pages 1-28

General Operating Funds

\$350,901.92

Pages 29-34

Restricted Fund

557,046.66

Page 35

Bookstore

5,198.04

TOTAL

\$913,146.62

**SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY**

PRESIDENT

SECRETARY

DATE

6-96-00

subject to page 5, line item
#3 approval of counsel.

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 1

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
ABC-CLIO Inc	01	Learning Resource Center	Books and Binding Costs	Books	38.52
AIAG	010110	Corporate Services Admin.	Publications and Dues	SPC Books	21.00
ALL Equipment	02	maint	Maintenance Supplies	Taco Pump Seals	367.82
AMMultigraphics	050300	Printshop	Maintenance Services	Repair Automatic Document Feeder	436.00
AT & T	02	Utilities	Telephone	Monthly telephone charges	1,474.53
AT&T Credit Corporation	01	Other Institutional	Debt Principal Retirement	Phone Installment-Principal	3,022.31
	01	Other Institutional	Interest	Phone Installment-Principal	122.90
					3,145.21
AT&T Credit Corporation	01	Other Institutional	Interest	Backbone Cable-Principal	1,209.84
	01	Other Institutional	Interest	Backbone Cable-Principal	74.73
	13	Building Bond Proceeds	Debt Principal Retirement	Backbone Cable-Principal	2,768.77
	13	Building Bond Proceeds	Interest	Backbone Cable-Principal	170.88
					4,224.22
AVECO	01	Financial Aid & Veterans Affairs	Office Supplies	Membership for 2000-2001	30.00
Airtite Contractors Inc.	02	Building and Grounds Administrat	building Remodeling	Work on Switchboard Re-Location, Time and Material	5,435.00
	02	Building and Grounds Administrat	building Remodeling	Supplies for SB Remodel	474.73
					5,909.73
Alexander, Benjamin K.	01		Accounts Payable	Student Refund	200.00
Alfano, Cindy	01		Foundation Expense	Refreshments Diversity Workshop Std Ambd I-Lead	33.41
Amazon.com	01	Administrative Data Processing	Publications and Dues	Running Linux Book	31.95
Amboy Chamber of Commerce	010120	Community Ed Administration	Conference/Meeting Expense	Dinner Meeting for Tom G 6/7	9.00
Amboy News	01	College Relations	Advertising	Open PO for Advertisements	33.60
American Express	01	President	Other Conference & Meeting	Floral Arrangement	31.56
American Express Financial Adv	01		American Express		315.00
American Express Financial Adv	01		American Express		315.00
American Media, Inc	01	Other Student Services	Instructional Supplies	Educational Video	10.00
Amoco Oil Company	050800	Transportation	Vehicle Supplies	Gas Purchase for College Van	78.01

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 2

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Amoco Oil Company	050800	Transportation	Vehicle Supplies	College Van Gas Charges	552.88
Anderson, Amelia C.	01		Accounts Payable	Student Refund	184.00
Anderson, Dina L.	01		Accounts Payable	Student Refund	200.00
Anderson, Keith J.	01		Accounts Payable	Student Refund	414.00
	01		Accounts Payable	Student Refund	200.00

					614.00
Anderson, Pamela J.	01		Rehabilitation Dors-Spring	ORS Reimbursement	280.00
Anderson, William P.	01		Accounts Payable	Student Refund	138.00
Appenheimer, Mary J.	01		Accounts Payable	Student Refund	138.00
Apple, Ann M.	01		Foundation Expense	Charleston SC Conference Blackbaud Conf	55.35
Appleman, Mandy	01		Accounts Payable	Student Refund	200.00
Appleman, Mandy	01		Accounts Payable	Student Refund	184.00
Aramark Uniform Services Inc	01	Physical Education	Other Contractual Services	Services	312.68
Arduini, Ryan A.	01		Accounts Payable	Student Refund	200.00
Armstrong, Alan	01	Other Institutional	Recruitment	Interview Reimbursement for Music Position	349.94
Armstrong, Tammy L.	01		Accounts Payable	Student Refund	200.00
Asbury, Gina M.	01		Accounts Payable	Student Refund	200.00
Ashiku, Merime	01		Accounts Payable	Student Refund	200.00
Association of College Unions	050600	Student Activities	Conference/Meeting Expense	Membership for 2000/2001	237.00
Astronomical Society of the Pa	01	Earth Science	Instructional Supplies	ST 153 Windows Redshift 3	67.95
Atchley, Charles E.	01	Physics	Instructional Supplies	Physics Supplies	34.00
Aurora Window Cleaning Co	02	maint	Maintenance Services	Wash Outside Windows	2,900.00
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	1,508.77
	01	Learning Resource Center	Books and Binding Costs	Books	195.39
	01	Learning Resource Center	Books and Binding Costs	Books	262.88
	01	Learning Resource Center	Books and Binding Costs	Books	28.26
	01	Learning Resource Center	Books and Binding Costs	Books	84.98

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 2

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Amoco Oil Company	050800	Transportation	Vehicle Supplies	College Van Gas Charges	552.88
Anderson, Amelia C.	01		Accounts Payable	Student Refund	184.00
Anderson, Dina L.	01		Accounts Payable	Student Refund	200.00
Anderson, Keith J.	01		Accounts Payable	Student Refund	414.00
	01		Accounts Payable	Student Refund	200.00

					614.00
Anderson, Pamela J.	01		Rehabilitation Dors-Spring	ORS Reimbursement	280.00
Anderson, William P.	01		Accounts Payable	Student Refund	138.00
Appenheimer, Mary J.	01		Accounts Payable	Student Refund	138.00
Apple, Ann M.	01		Foundation Expense	Charleston SC Conference Blackbaud Conf	55.35
Appleman, Mandy	01		Accounts Payable	Student Refund	200.00
Appleman, Mandy	01		Accounts Payable	Student Refund	184.00
Aramark Uniform Services Inc	01	Physical Education	Other Contractual Services	Services	312.68
Arduini, Ryan A.	01		Accounts Payable	Student Refund	200.00
Armstrong, Alan	01	Other Institutional	Recruitment	Interview Reimbursement for Music Position	349.94
Armstrong, Tammy L.	01		Accounts Payable	Student Refund	200.00
Asbury, Gina M.	01		Accounts Payable	Student Refund	200.00
Ashiku, Merime	01		Accounts Payable	Student Refund	200.00
Association of College Unions	050600	Student Activities	Conference/Meeting Expense	Membership for 2000/2001	237.00
Astronomical Society of the Pa	01	Earth Science	Instructional Supplies	ST 153 Windows Redshift 3	67.95
Atchley, Charles E.	01	Physics	Instructional Supplies	Physics Supplies	34.00
Aurora Window Cleaning Co	02	maint	Maintenance Services	Wash Outside Windows	2,900.00
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	1,508.77
	01	Learning Resource Center	Books and Binding Costs	Books	195.39
	01	Learning Resource Center	Books and Binding Costs	Books	262.88
	01	Learning Resource Center	Books and Binding Costs	Books	28.26
	01	Learning Resource Center	Books and Binding Costs	Books	84.98

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 1

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
ABC-CLIO Inc	01	Learning Resource Center	Books and Binding Costs	Books	38.52
AIAG	010110	Corporate Services Admin.	Publications and Dues	SPC Books	21.00
ALL Equipment	02	maint	Maintenance Supplies	Taco Pump Seals	367.82
AM Multigraphics	050300	Printshop	Maintenance Services	Repair Automatic Document Feeder	436.00
AT & T	02	Utilities	Telephone	Monthly telephone charges	1,474.53
AT&T Credit Corporation	01	Other Institutional	Debt Principal Retirement	Phone Installment-Principal	3,022.31
	01	Other Institutional	Interest	Phone Installment-Principal	122.90
					3,145.21
AT&T Credit Corporation	01	Other Institutional	Interest	Backbone Cable-Principal	1,209.84
	01	Other Institutional	Interest	Backbone Cable-Principal	74.73
	13	Building Bond Proceeds	Debt Principal Retirement	Backbone Cable-Principal	2,768.77
	13	Building Bond Proceeds	Interest	Backbone Cable-Principal	170.88
					4,224.22
AVECO	01	Financial Aid & Veterans Affairs	Office Supplies	Membership for 2000-2001	30.00
Airtite Contractors Inc.	02	Building and Grounds Administrat	building Remodeling	Work on Switchboard Re-Location, Time and Material	5,435.00
	02	Building and Grounds Administrat	building Remodeling	Supplies for SB Remodel	474.73
					5,909.73
Alexander, Benjamin K.	01		Accounts Payable	Student Refund	200.00
Alfano, Cindy	01		Foundation Expense	Refreshments Diversity Workshop Std Ambd I-Lead	33.41
Amazon.com	01	Administrative Data Processing	Publications and Dues	Running Linux Book	31.95
Amboy Chamber of Commerce	010120	Community Ed Administration	Conference/Meeting Expense	Dinner Meeting for Tom G 6/7	9.00
Amboy News	01	College Relations	Advertising	Open PO for Advertisements	33.60
American Express	01	President	Other Conference & Meeting	Floral Arrangement	31.56
American Express Financial Adv	01		American Express		315.00
American Express Financial Adv	01		American Express		315.00
American Media, Inc	01	Other Student Services	Instructional Supplies	Educational Video	10.00
Amoco Oil Company	050800	Transportation	Vehicle Supplies	Gas Purchase for College Van	78.01

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 3

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
	01	Learning Resource Center	Books and Binding Costs	Books	17.92
					2,098.20
Baker, Angela M.	01		Accounts Payable	Student Refund	200.00
Baker, Angela M.	01		Accounts Payable	Student Refund	184.00
Bardo, Renate D.	01		Accounts Payable	Student Refund	200.00
Barnes, Colleen L.	01		Accounts Payable	Student Refund	276.00
	01		Accounts Payable	Student Refund	200.00
					476.00
Barnes, Colleen L.	01		Accounts Payable	Student Refund	450.00
Bartelt, Jennifer L.	01		Accounts Payable	Student Refund	401.40
Bawa, Anuj	01		Accounts Payable	Student Refund	291.00
Behrendt, Richard	01	President	Other Employee Benefits	Rotary Meeting May 2000	24.00
	01	President	Other Conference & Meeting	Admin Council 5/24/2000	108.80
					132.80
Behrens Flower Shed	01	President	Other Conference & Meeting	Plant for Walter Wright-Sympathy	40.00
	01	President	Other Conference & Meeting	Flowers for M. Guinnup's Funeral	45.00
					85.00
Bennett, Cory W.	01		Accounts Payable	Student Refund	200.00
Berlin, Adam J.	01		Accounts Payable	Student Refund	194.00
Berogan, Paige A.	01		Accounts Payable	Student Refund	138.00
Bittner, Ruth C.	01	VP- Administrative Services	Conference/Meeting Expense	Travel Reimbursement-ICCCFO Mtg 5/11	58.50
Black Hawk College	01		Foundation Expense	Officials for Conf Tournaments & Region IV Games	286.59
	050600	Men's Baseball	Other Contractual Services	Billing for Officials 4-Conf Tourney, 4-Region IV	233.41
					520.00
Black Hawk College	01	Education Fund	Out of District Tuition	Payment for AIB and WIEC courses	1,030.00
Blackboard Maintenance Co Inc	02	custodial	Maintenance Supplies	Cloth Refills	110.96

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 4

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Blackert, Debra K.	01		Accounts Payable	Student Refund	200.00
Blanchard & Loeb Publishers	01	Licensed Practical Nursing	Instructional Supplies	Video Tapes	39.70
Blanchard & Loeb Publishers	01	Licensed Practical Nursing	Instructional Supplies	Video Tapes	39.70
Blanton, Elena M.	01		Accounts Payable	Student Refund	184.00
Blasdell, Regina A.	01		Accounts Payable	Student Refund	230.00
Blum, Danielle M.	01		Accounts Payable	Student Refund	110.40
Blum, Danielle M.	01		Accounts Payable	Student Refund	110.40
Boyles, Nina K.	01		Accounts Payable	Student Refund	138.00
Brandon, Jennifer L.	01		Accounts Payable	Student Refund	138.00
Bresley, Kerri A.	01		Accounts Payable	Student Refund	230.00
Broderick, Melva J.	01		Accounts Payable	Student Refund	200.00
Brooks, Paul D	01		Accounts Payable	Student Refund	49.00
Brown, Kathy	01		Accounts Payable	Student Refund	200.00
Browning-Ferris Industries		Utilities	Refuse Disposal	Garbage Disposal	412.50
	02	Utilities	Refuse Disposal	Garbage Disposal	436.74
					849.24
Buchholz, Tina M.	01		Accounts Payable	Student Refund	138.00
Burks, Christopher M.	01		Accounts Payable	Student Refund	138.00
Burton Placement Services	01	Computing & Instruct Tech	Consultants	Alice Drobna Earnings for Week of 5/7	679.68
Burton Placement Services	01	Computing & Instruct Tech	Consultants	Alice Drobna Earnings	679.68
Burton Placement Services	01	Computing & Instruct Tech	Consultants	Alice Drobna	679.68
Burton Placement Services	01	Computing & Instruct Tech	Consultants	Alice Drobna Earnings	679.68
Burton Placement Services	01	Computing & Instruct Tech	Consultants	Alice Drobna Wages for Week of 6/4	509.76
Butler University	02	Grounds	Conference/Meeting Expense	Conference fee Gary Drew/Robert Field	280.00
Byar, Christine M.	050600	Cheerleading & Pom Pon	Other- Salaries	Region IV Coordinator - 1999	200.00..

REPORT SVRCHK
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 5

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
C & E Glass	02	Building and Grounds Administrat	building Remodeling	Side Lite for New Hall Door-3rd Floor	173.60
C & N Supply	01	Machine Tool	Instructional Supplies	PRGNNR 16-4 FG6011420	164.75
	01	Machine Tool	Instructional Supplies	EP50-27773 14x2 MM Taps	111.05
					275.80
C-B Kramer Sales & Service	12	Safety & Security	Maintenance Services	Repair Boiler as Per Quotation 50148-RN	1,840.00
CENCO	01	Physics	Instructional Supplies	WLS-3679-D Newton Spring Scale	81.97
	01	Physics	Instructional Supplies	WL38205 Spectrometers, Project Star	258.76
					340.73
CGH Home Health Center	01	Licensed Practical Nursing	Instructional Supplies	B-D Syringe Cannula-Reorder No 303366	40.00
CGH Medical Center	01	Licensed Practical Nursing	Instructional Supplies	Linen Service for April, 2000	16.00
CURTIS 1000	051200	Parking	Office Supplies	Parking Tickets Beginning with No 15401	1,007.15
Cady, Leslie L.	01		Accounts Payable	Student Refund	110.40
Cain, Patricia L.	01		Accounts Payable	Student Refund	200.00
Calsyn, Trisha M.	01		Accounts Payable	Student Refund	153.00
Capital Guardian Trust Company	01		Capital Guardian Trust		125.00
Capital Guardian Trust Company	01		Capital Guardian Trust		125.00
Carlson Wagonlit Travel	01	Dean of Information Systems	Conference/Meeting Expense	Air Fare for W Clevenger Myrtle Beach ASCUE Conf	233.00
Carroll, Lori J.	01		Accounts Payable	Student Refund	169.00
Castelein, Karen J.	010120	College for Kids	Conference/Meeting Expense	travel thru 5/10/2000	42.25
	010130	Trips & Tours	Conference/Meeting Expense	Tickets for Dead Sea Scroll	452.50
					494.75
Castro, Erin L.	01		Accounts Payable	Student Refund	858.64
Caterpillar-Engine Protection	02	Utilities	Other Utilities	Per Maintenance Agreement	429.77
	02	Utilities	Other Utilities	Per Maintenance Agreement	429.77
					859.54
Catton, Sarah L.	01		Accounts Payable	Student Refund	200.00

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 6

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Chapman, Amanda L.	01		Accounts Payable	Student Refund	184.00
Christiansen, Barbara J.	01		Accounts Payable	Student Refund	200.00
Cinema Guild	01	Learning Resource Center	Books and Binding Costs	Shipping for Inv. 51057	1.00
Clapper, Ann M.	01		Accounts Payable	Student Refund	138.00
Clapper, Ann M.	01		Accounts Payable	Student Refund	110.40
Clark Engineers MW Inc	03	Operations & Maintenance- Restri	building Remodeling	2K2 Asbestos Abatement	3,163.50
Clevenger, Walter	01	Dean of Information Systems	Conference/Meeting Expense	ASCUE Conference	247.46
Clevenger, Walter	01	Dean of Information Systems	Conference/Meeting Expense	Travel 5/12 & 5/24	9.43
Clodfelter, Pamela J.	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement for 8 Hrs-Univ of Illinois	920.00
Clow, Maria A.	01	Dean of Arts,Social Sciences & P	Conference/Meeting Expense	Travel 5/9/2000 Spanish conference	46.35
Coers, Vanessa	01		Accounts Payable	Student Refund	200.00
College of DuPage	010120	Community Ed Administration	Conference/Meeting Expense	Registration Fee for WIA Mtg 6/2	25.00
College of DuPage	01	VP-Instructional Services	Conference/Meeting Expense	Conference Fee Hecht & Seguin	50.00
Collin, Teresa	01		Accounts Payable	Student Refund	200.00
Columbia Pipe & Supply Co	02	maint	Maintenance Supplies	150# Flange	58.90
Combs, Mandy R.	01		Accounts Payable	Student Refund	200.00
Commonwealth Edison	02	Utilities	Electricity	Supply & Demand Electrical Service	19.13
	02	Utilities	Electricity	Supply & Demand Electrical Service	36.07
					55.20
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	Administrative Council	40.00
	01	President	Other Conference & Meeting	Retirement Refreshments	48.00
	01	President	Other Conference & Meeting	Administrative Council	68.75
	01	Honors	Conference/Meeting Expense	Honors Reception 5/3/00	176.80
	01	Other Instructional	Conference/Meeting Expense	Refreshments for Instructional Affairs Council 5/3	46.00
	01	Other Instructional	Conference/Meeting Expense	Area H.S. Principals Breakfast 4/27/00	67.50
	01	Music	Conference/Meeting Expense	Refreshments 4/30	122.00
	01	Director of Health Careers Ed	Conference/Meeting Expense	Breakfast Meeting 4/28	23.75
	01	Director of Health Careers Ed	Conference/Meeting Expense	Breakfast Meeting 5/9	21.95
	01	VP- Student Services	Conference/Meeting Expense	Refreshments	25.00
	01	VP- Student Services	Conference/Meeting Expense	AM Refreshments	18.95

REPORT SVRCHK
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 7

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
	01	Other Student Services	Conference/Meeting Expense	Single Mothers Award	159.50
	01	Commencement	Conference/Meeting Expense	Health Career Pinning Ceremony-Refreshments	525.00
	01	Other Institutional	Recruitment	Open Forum for Candidate R Santine	83.85
	01	NCA Accreditation	Conference/Meeting Expense	Breakfast meetin 4/20/00	23.75
	01	Personnel Office	Other Conference & Meeting	Retirement Ceremony 5/11	217.00
	01	Personnel Office	Other Conference & Meeting	Winners Birthday Party for May 2000	115.50
	01		Foundation Expense	Meeting Exp for Lean Mfg 5/10/00	166.00
	01		Foundation Expense	Commencement Refresments	1,035.00
	01		Foundation Expense	Anne Horton Award's 5/11	54.50
	01		Foundation Expense	Foundation Breakfast 4/25/00	118.75
	01		Foundation Expense	Foundation Prospective Directors Breakfast 5/23	60.00
	010120	College for Kids	Conference/Meeting Expense	Refreshments for Youth Dir. Meeting 5/3/00	23.95
	050600	Men's Basketball	Other Conference & Meeting	Sports Banquet	416.25
	050600	Men's Baseball	Other Conference & Meeting	Fruit, Chips, and Sandwiches for Baseball Trip	88.80
	050600	Women's Basketball	Other Conference & Meeting	Sports Banquet	416.25
	050600	General Athletics	Other Materials and Supplies	Cookie Cards	32.25
	050600	Student Government	Other Materials and Supplies	Refreshments for Student Government 4/28/00	26.50
	050600	Global Awareness	Other Supplies	Global Awareness 5/1/00	24.00
					4,245.55
Corporate Office City	01		Dislocated Worker Expense	Calendar Pad	13.90
Corporate Office City	01	Dean of Arts,Social Sciences & P	Office Supplies	Office supplies	9.11
	01	Director of Health Careers Ed	Maintenance Services	Routine Maintenance on Copy Machine	80.50
	01	Financial Aid & Veterans Affairs	Office Supplies	Toner Mita DC-1560/1860/2360	75.00
					164.61
Corrigan, Michael K.	01		Accounts Payable	Student Refund	110.40
Cox, Doris	01	Learning Skills	Conference/Meeting Expense	Travel Reimbursement 5/11	26.00
Cox, Lavinne E.	01		Accounts Payable	Student Refund	6.00
Cox, Patricia A.	01		Accounts Payable	Student Refund	6.00
Cox, Terry J.	01		Foundation Expense	Travel Reimbursement-Region IV Tournament	931.01
Craft, Marilyn L.	01		Accounts Payable	Student Refund	138.00
Creative Printing	01	Counseling	Office Supplies	Business Cards for Mona Dowiat (500)	60.00
Crescent Electric Supply Co	02	maint	Maintenance Supplies	Heater Elements	44.96
Crystal Productions	01	Learning Resource Center	Books and Binding Costs	Books	758.58
Cunningham, Andrew R.	01		Accounts Payable	Student Refund	200.00

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 8

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Cunningham, Pamela S.	01	Licensed Practical Nursing	Conference/Meeting Expense	Travel for Clinical Sites	48.75
	01	Licensed Practical Nursing	Conference/Meeting Expense	Travel for Clinical Sites	29.25
					78.00
Cybex	01	Fitness Center	Instructional Computer Equipment	GS-AAC GS Hip Abduction/Adduction	4,159.29
Daehler, Maree E.	01		Accounts Payable	Student Refund	200.00
Dalke, Cynthia L.	01		Accounts Payable	Student Refund	184.00
Dame, Genevieve H.	01		Accounts Payable	Student Refund	110.40
Davidson Titles, Inc	01	Learning Resource Center	Books and Binding Costs	Books	1,165.98
Dennison, Stacy	01		Accounts Payable	Student Refund	200.00
Devan, Rachael E.	01		Accounts Payable	Student Refund	34.00
Diagnostic Imaging Inc	01	Radiologic Technology	Maintenance Services	Rad Tech Equip-Maint/Labor	60.00
Division Management Services	02	maint	Maintenance Services	Inspect Boiler	20.00
Donovan, Julie A.	01		Accounts Payable	Student Refund	200.00
Douglas	101010	Booster Club	Other	63007 Tennis Posts (sets) DTP 37	3,100.12
Dowiat, Mona I.	01	Counseling	Conference/Meeting Expense	Travel Reimbursement 3/21, 3/23, 4/27	65.65
Drane, Paula	050500	Child Care Center	Other Supplies	Reimbursement of cleaning cost of blankets & misc	8.00
Drew, Gary	02	Grounds	Conference/Meeting Expense	Travel Advance for 6/19-6/22	349.20
Duffy, Greg P.	050600	General Athletics	Other Conference & Meeting	Driver to Take Women's Tennis Team to Airport	25.00
Duncan, Jennifer M.	01		Accounts Payable	Student Refund	110.40
Dykema, Susan R	01		Accounts Payable	Student Refund	5.00
Dykstra, Janelle M.	01		Accounts Payable	Student Refund	200.00
E R Moore Company	01	Commencement	Other Supplies	Commencment Supplies	2,905.75
	01	Commencement	Other Supplies	Commencement Supplies	21.00
	01	Commencement	Other Supplies	Commencement Supplies	382.25
	01	Commencement	Other Supplies	Commencement Supplies	47.81
	01	Commencement	Other Supplies	Commencement Supplies	84.00
	01	Commencement	Other Supplies	Commencment Supplies	86.00
					3,526.81

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 9

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
ECOLAB	02	maint	Maintenance Services	Perform service once a month to service kitchen,	181.20
	02	maint	Maintenance Services	Perform service once a month to service kitchen,	181.20
					362.40
Education To Go	010120	Community Serv Computer Seminars	Consultants	Internet Computer Classes for April, 2000	551.00
	010120	Community Serv Computer Seminars	Consultants	Internet Computer Classes for May 2000	786.00
					1,337.00
Equitable Life Assurance	01		Equitable		132.00
Equitable Life Assurance	01		Equitable		132.00
Escamilla, Bobbi J.	01		Accounts Payable	Student Refund	200.00
Evans, Bobbi Jo	01		Accounts Payable	Student Refund	200.00
Ewald, Jade C.	01	Commencement	Other Contractual Services	Usher at 2000 Commencement	24.60
Ewald, Jade C.	01		Accounts Payable	Student Refund	46.00
	01		Accounts Payable	Student Refund	147.20

					193.20
FITNE	01	Licensed Practical Nursing	Computer Software	Membership Renewal	550.00
Farley's Appliance	01	Director of Health Careers Ed	Instructional Supplies	Pan Drain for Refrigerator	22.00
Fay, Jennifer T.	01		Accounts Payable	Student Refund	110.40
Federal Express Corp	01	Other Institutional	Postage	FedEx Charges for 4/00	36.42
Federal Express Corp	01	Other Institutional	Postage	Fed Ex Charges	88.18
Federal Life Insurance Company	01		Federal Life		20.00
Federal Life Insurance Company	01		Federal Life		20.00
Ferris, Ken	050600	Men's Baseball	Other Contractual Services	Umpire for Game 5/20/00	150.00
Fidelity Investments	01		Horace Mann	Accured Annuities	135.00
Field, Robert	02	Grounds	Conference/Meeting Expense	Travel advance for 6/19-6/22	36.00
Fischer, Bradley D.	01		Accounts Payable	Student Refund	200.00
Fisher, Jeannie H.	050500	Child Care Center	Other Sales & Service	Child Care Refund for Spring 2000	86.50

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 10

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Flexible Benefit Manager	051000	Medical Insurance	Administrative	Monthly claims & record keeping 5/2000	132.00
Flowers Etc	01	President	Other Conference & Meeting	Flowers for Schmall's Wife	32.50
Fonder, Gordana	01		Accounts Payable	Student Refund	414.00
Forney, Barbara A.	01		Accounts Payable	Student Refund	200.00
Forrai, Louise M.	01		Accounts Payable	Student Refund	6.00
Forrai, Thomas	01		Accounts Payable	Student Refund	6.00
Forth, Kelly M.	01		Accounts Payable	Student Refund	200.00
Fountain, William B.	01	Mechanical Design	Instructional Supplies	Mechanical Design Supplies	160.32
Fountain, William B.	01	Mechanical Design	Instructional Supplies	Mechanical Design Supplies	65.79
Fountain, William B.	010110	Seminars	Conference/Meeting Expense	Travel Reimbursement 5/1-6/5	203.13
Franklin Covey	01	Other Student Services	Instructional Supplies	Phone Holder	34.80
Franklin Financial Services Co	01		Franklin Life		387.50
Franklin Financial Services Co	01		Franklin Life		387.50
Frederick, James E.	02	Building and Grounds Administrat	Conference/Meeting Expense	travel advance - ig 10 conference	439.38
GTE Wireless	02	Utilities	Telephone	Monthly Charges	55.03
Gage Consulting Engineers	03	Operations & Maintenance- Restri	building Remodeling	Inv 815 for Temperature Control Project	16,759.21
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	110.28
	01	Learning Resource Center	Books and Binding Costs	Books	179.95
	01	Learning Resource Center	Books and Binding Costs	Books	88.43
	01	Learning Resource Center	Books and Binding Costs	Books	155.34
	01	Learning Resource Center	Books and Binding Costs	Books	107.82
	01	Learning Resource Center	Books and Binding Costs	Books	140.48
	01	Learning Resource Center	Books and Binding Costs	Books	88.18
	01	Learning Resource Center	Books and Binding Costs	Books	469.06
	01	Learning Resource Center	Books and Binding Costs	Books	150.25
	01	Learning Resource Center	Books and Binding Costs	Books	150.25
	01	Learning Resource Center	Books and Binding Costs	Books	150.45
					1,790.49
Gallatin River Communications	02	Utilities	Telephone	Monthly Telephone Charges	2,628.20
	12	Risk Management	Telephone	Monthly Charge 911 trunks	89.32
					2,717.52

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 11

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Gallegos, Angela M.	01		Accounts Payable	Student Refund	184.00
Galt, Nathaniel A.	01		Accounts Payable	Student Refund	10.00
Garber, Harold	02	maint	Maintenance Services	Pumping Sludge & Hauling	250.00
Garcia, Nichole L.	01		Accounts Payable	Student Refund	184.00
Garza, Connie C.	01		Accounts Payable	Student Refund	200.00
Gaylord Brothers	01	Learning Resource Center	Library Supplies	Books	576.55
Gaylord Brothers	01	Learning Resource Center	Library Supplies	Books	314.72
Gericke, Thomas H.	010120	Community Ed Administration	Conference/Meeting Expense	Travel thru 5/11/2000	14.95
Glenn's Upholstery	01	Other Institutional	Office Other Equipment	Upholster 11 chairs	1,650.00
Gospodarczyk, Thomas J.	010120	Community Ed Administration	Conference/Meeting Expense	travel reimb 5/9-17/00	242.97
Gospodarczyk, Thomas J.	010110	Corporate Services Admin.	Publications and Dues	Book	24.84
	010120	Community Ed Administration	Conference/Meeting Expense	Travel thru 5/25 Conf Dallas Texas	720.60
					745.44
Gowan, Crisy M.	01		Accounts Payable	Student Refund	138.00
Grainger	02	maint	Maintenance Supplies	3UC02 Temp Sensor (LP914A)	867.20
	02	maint	Maintenance Supplies	3 Way Selector Switch	44.67
	02	maint	Maintenance Supplies	3 Way Selector Switch	223.35
	02	maint	Maintenance Supplies	V Belts	79.74
	02	maint	Maintenance Supplies	3UC59 Pneumatic Controller (RP920B)	524.43
	02	Building and Grounds Administrat	Office Supplies	First aid kit-Office	39.10
	02	Building and Grounds Administrat	building Remodeling	Raceway Elec. Box	18.42
	02	Building and Grounds Administrat	building Remodeling	Elec. Boxes/Raceway	141.38
	02	Building and Grounds Administrat	building Remodeling	Raceway Fitting	1.88
	02	Building and Grounds Administrat	building Remodeling	Raceway Face Plates	21.12
	02	Building and Grounds Administrat	building Remodeling	Raceway Fitting	3.76
	02	Building and Grounds Administrat	building Remodeling	First aid kit-Office	16.92
					1,981.97
Grant, Roger C.	01		Accounts Payable	Student Refund	1,562.00
Graybar Electric Company Inc.	01	Administrative Data Processing	Office Supplies	107748063 Lucent 5 Ft Cat 5 Mod Patch Cords	118.63
	02	Building and Grounds Administrat	building Remodeling	108392010 Lt Systimax Gigaspeed 24 Port Patch	533.30
					651.93

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 12

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Graybar Electric Company Inc.	02	Building and Grounds Administrat	building Remodeling	Wall Switch/HBL Wir dev	201.84
Great Lakes Airgas Inc	01	HVAC	Instructional Supplies	Acetylene WSL 133 CF Tanks & Argon CO2 DE 75/25 13	16.42
	01	Clinical Laboratory Science	Instructional Supplies	Cylinder Rental 4/30/00	11.88

					28.30
Greiner, Sarah A.	01		Accounts Payable	Student Refund	138.00
Grey House Publishing	01	Learning Resource Center	Books and Binding Costs	Books	165.00
Griffin, Edward I.	01		Accounts Payable	Student Refund	306.00
Grobe, Cathy A.	01		Accounts Payable	Student Refund	200.00
Grummert's True Value	02	custodial	Maintenance Supplies	Hand Soap (4 gal/case) No 512924	159.80
	02	Building and Grounds Administrat	building Remodeling	SB Remodel-Pastel Base	111.93
	02	Building and Grounds Administrat	building Remodeling	SB Remodel-Paint	26.76
	02	Building and Grounds Administrat	building Remodeling	SB Remodel	4.48
					302.97
Gunder, Michelle L.	01		Accounts Payable	Student Refund	184.00
Hanson, Jenny L.	01	Commencement	Other Contractual Services	Usher at 2000 Commencement	24.60
Hanson, Jenny L.	01		Accounts Payable	Student Refund	184.00
Hartz, Heather A.	01		Accounts Payable	Student Refund	250.00
	01		Accounts Payable	Student Refund	200.00

					450.00
Hayes, Stasha N.	01		Accounts Payable	Student Refund	200.00
Hecht, Deborah J.	01	VP-Instructional Services	Conference/Meeting Expense	Travel Malcomb X 6/12/2000	12.80
Heffelfinger, Dawn R.	01		Accounts Payable	Student Refund	118.40
Heppler, Dawn A.	01		Accounts Payable	Student Refund	200.00
Heritage Music Center Inc	01	Music	Instructional Supplies	Music Stands	22.70
	01	Music	Instructional Supplies	Music	51.95
	01	Music	Instructional Supplies	Winnings Rhythms	3.75
					78.40
Hewlett-Packard	01	Computing & Instruct Tech	Maintenance Services	Maintenance Agreement 58320115:7000SAUK1	197.20

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 13

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
	01	Computing & Instruct Tech	Computer Software	Maintenance Agreement 58320115:7000SAUK1	259.00
	01	Administrative Data Processing	Maintenance Services	Maintenance Agreement 58320115:7000SAUK1	46.00
	01	Administrative Data Processing	Maintenance Services	Maintenance Agreement 58320115:7000SAUK1	1,058.25
					1,560.45
Hicks, Kristin D.	01		Accounts Payable	Student Refund	276.00
Highsmith Inc	01	Learning Resource Center	Library Supplies	Books	539.50
Hilliker, Amy L.	01		Accounts Payable	Student Refund	92.00
Hinrichs, Julie A.	01		Accounts Payable	Student Refund	200.00
Holtam, Richard	01	Counseling	Conference/Meeting Expense	Travel Reimbursement-HS Registration 4/18-5/9	69.55
Honeywell Inc	02	maint	Maintenance Supplies	14000365-013 O-Ring	3.42
	02	maint	Maintenance Supplies	SP970A-1005-1 Pneumatic Manual Min Position Switch	126.57
	02	maint	Maintenance Supplies	DIAPHRAGM	63.31
	02	maint	Maintenance Supplies	RELIEF VALVE PKG	124.78
					318.08
Howes, Valerie J.	01		Accounts Payable	Student Refund	552.00
Howes, Valerie J.	01		Accounts Payable	Student Refund	138.00
Hoyle, Christine	01	Fitness Center	Other Conference & Meeting	Reimbursement for Supplies	41.55
Hubbell, Cassandra L.	01		Accounts Payable	Student Refund	200.00
Hubert	02	Building and Grounds Administrat	Other Materials and Supplies	FA90817 Replica Kale 6"L	190.53
Hudson, Amanda L.	01		Accounts Payable	Student Refund	200.00
Hunt, Molly A.	01		Accounts Payable	Student Refund	138.00
Illinois CPA Society	01	Business Office	Publications and Dues	Membership Dues Paula Meyer	190.00
Illinois Community College Tru	01	Board of Trustees	Conference/Meeting Expense	Board Travel	50.00
	01	President	Conference/Meeting Expense	Board Travel	45.00
					95.00
Illinois Department of Rehabil	01		Rehabilitation Dors- Summer	Reimbursement J Hermie	250.01
Illinois Department of Rehabil	01		Rehabilitation Dors- Summer	Reimbursement Joseph Helfrich	825.10
	01		Rehabilitation Dors- Summer	Reimbursement Alan Revenig	875.00

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 14

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
	01		Rehabilitation Dors- Summer	Reimbursement Ramon Cabeza	235.04

					1,935.14
Illinois Department of Revenue	01		State Withholding Payable		7,589.51
Illinois Department of Revenue	01		State Withholding Payable		163.50
Illinois Department of Revenue	01		State Withholding Payable		5,439.55
Illinois Mutual	01		Optional Disability Insurance		9.61
Illinois Mutual	01		Optional Disability Insurance		9.61
Iowa State University of Scien	01	Psychology	Instructional Supplies	A Different Approach Date Req: 4/25/00	27.20
Itasca Community College	01	NCA Accreditation	Office Supplies	Self Study Report	25.00
Jirsa, Carolyn E.	01		Accounts Payable	Student Refund	138.00
Johnson, Loraine K.	01		Accounts Payable	Student Refund	153.00
Johnson, Michael J.	01		Accounts Payable	Student Refund	92.00
Johnson, Rosemary	01	Director of Health Careers Ed	Conference/Meeting Expense	Travel for Dental Advisory Committee-Rockford	34.20
Johnston Controls	02	maint	Maintenance Supplies	Aqua Coupling	172.50
Johnston, Jennifer M.	01		Accounts Payable	Student Refund	200.00
Johnstone Supply	01	HVAC	Instructional Supplies	L38-392 T-Stats	56.86
	01	HVAC	Instructional Supplies	L38-392 T-Stats from P0004073	38.52
					95.38
Jones, Frances L.	01		Accounts Payable	Student Refund	138.00
Jones, Heather J.	01		Accounts Payable	Student Refund	200.00
Jones, Natalie K.	01		Accounts Payable	Student Refund	200.00
Jones, Nicole R.	01		Accounts Payable	Student Refund	200.00
Jossey-Bass Inc Publishers	050600	Student Activities	Other Materials and Supplies	Exploring Leadership	114.24
Josten's Inc	01	Commencement	Other Supplies	Diploma Inserts (red seal) With Name & Date	128.17
	01	Commencement	Other Supplies	Diploma Inserts	6.25
	01	Commencement	Other Supplies	Diploma Inserts	7.02

REPORT SVRCHKR
 FISCAL YEAR 2000
 BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
 Check Register
 From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
 TIME: 2:56 PM
 PAGE: 15

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
	01	Commencement	Other Supplies	Diploma Inserts (red seal) With Name & Date	1,291.32
					1,432.76
K-Log	01	Mechanical Design	Instructional Supplies	ED800SF 35 5/8" Cabinet (Black)	290.00
	01	Physics	Instructional Supplies	Magazine Rack, Floor, Light Oak Finish WM-F14	102.87
					392.87
Kaecker, Jennifer C.	01		Accounts Payable	Student Refund	199.00
Kelli D Walker, Attorney	01		Wage Garnishment Payable	Garnishment	108.94
Kelli D Walker, Attorney	01		Wage Garnishment Payable	Wage Garnishment	108.94
Kendall, Abigail A.	01		Accounts Payable	Student Refund	138.00
Kendrick, Sean C.	01		Accounts Payable	Student Refund	200.00
Kerr, Charlene M.	01		Accounts Payable	Student Refund	200.00
Kessel, Susan E	01		Accounts Payable	Student Refund	130.00
Kidder Music	050600	Drama	Other Materials and Supplies	Sound Mixer SR24	1,350.00
Kidder, Mary L.	01	Other Instructional	Tuition Reimbursement	tuit reimb - M Kidder = 1 cr hr	115.00
Kiele, Beverly M.	01	Radiologic Technology	Conference/Meeting Expense	Travel Reimbursement-Clinicals 3/20-5/9	476.45
Kiesling, Joyce M.	01		Accounts Payable	Student Refund	138.00
Kinnaman, Andrea D.	01		Accounts Payable	Student Refund	200.00
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	travel reimb Nat'l Tennis - 5/6-12/00 Tucson AZ	337.38
Kitzman's Home Center	02	Building and Grounds Administrat	building Remodeling	5/8" Sheetrock	734.80
	02	Building and Grounds Administrat	building Remodeling	Steel Door Frames with Side Light and Prefinished	704.96
					1,439.76
Klaus Radio Inc	01	Instructional Technology Center	Inatructional Technology Materia	Maxell T-120PI Blank Videotapes	917.91
Krahn, Kristian L.	01		Accounts Payable	Student Refund	414.00
Kreeger, Anne M.	01		Accounts Payable	Student Refund	110.40
Kreider Services	01		Other Payables	Refund student G Wedekind & D Eckhardt	90.00

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 16

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Kurfiss, Charlotte	01		Accounts Payable	Student Refund	46.00
Lake Machinery	010200	Instructional Data Processing	Instructional Other Equipment	New 24 Gauge Pittsberg Machine	5,927.00
Lamons-Holley, Tara J.	01		Accounts Payable	Student Refund	200.00
Lectronics Inc	12	Safety & Security	Maintenance Services	beeper repair	75.00
Lenington, Leanna M.	01		Accounts Payable	Student Refund	200.00
Lenington, Leanna M.	01		Accounts Payable	Student Refund	184.00
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel Reimbursement 5/13 & 5/16	67.28
	050600	Women's Softball	Other Conference & Meeting	Travel Reimbursement 5/11-5/15	208.70
					275.98
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Recruitment travel reimbursem 5/20-22/00	111.15
	050600	Women's Softball	Other Conference & Meeting	reimb for recruiting expenses 5/18-23/00	211.21
					322.36
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel Basketball thru 6/5/00	329.23
	050600	Women's Softball	Other Conference & Meeting	Travel for 5/29 thru 6/6/2000	192.10
					521.33
Linscott, Angela M.	01		Accounts Payable	Student Refund	153.00
Logan, Mitchell L.	01		Accounts Payable	Student Refund	200.00
Long, Joann L.	01		Accounts Payable	Student Refund	200.00
Lubbs, Carol A.	01		Accounts Payable	Student Refund	35.00
Lumzy, Jacqueline V.	01		Accounts Payable	Student Refund	110.40
Lundgren's Inc	01	Information Center	Office Supplies	Film for College Relations	52.27
	01	Information Center	Office Supplies	Developing & Printing	45.76
					98.03
Lydia S. Meyer, Trustee	01		Wage Garnishment Payable		250.00
Lydia S. Meyer, Trustee	01		Wage Garnishment Payable		250.00
Lynch, Larissa	01	Commencement	Other Contractual Services	Guest Soloist for Health Career Pinning 5/12	50.00

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 17

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
M & M Control Services	03	ICCB Deferred Maintenance Grant	Maintenance Supplies	Packing Kits 591-502	79.76
Magana, Cari L.	01		Accounts Payable	Student Refund	91.79
Main Stay Funds	01		Main Stay Fund		75.00
Main Stay Funds	01		Main Stay Fund		75.00
Maintenance Products, Inc	02	maint	Maintenance Supplies	Misc. Bench Stock	81.75
Market-Link Resources Inc	010110	Seminars	Office Computer Equipment	TGMS Software License for ITP Grant	2,000.00
Marrandino, Melanie A.	01		Accounts Payable	Student Refund	31.00
Massingill, Joe	01		Accounts Payable	Student Refund	25.00
Mayes, Lisa A.	01		Accounts Payable	Student Refund	200.00
McBride, Keith H.	01	Commencement	Other Contractual Services	Usher for 2000 Commencement	24.60
McBride, Keith H.	01		Accounts Payable	Student Refund	184.00
McCormick, Nikki S.	01		Accounts Payable	Student Refund	200.00
McDonald, Patrick J.	01		Accounts Payable	Student Refund	200.00
McDonnell, Alisha A.	01		Accounts Payable	Student Refund	200.00
McLain, Bethany	010120	Health & Personal Development	Consultants	Intermediate Sign Language-Spring 2000	180.00
McLeod USA Publishing Co	01	College Relations	Advertising	Directory Advertisement	924.96
McMaster Carr Supply Company	02	maint	Maintenance Supplies	Supplies	32.45
	02	custodial	Maintenance Supplies	Twine-baler	107.16
	02	Building and Grounds Administrat	building Remodeling	SB Remodel-Gasketing	151.67
					291.28
Mcclearin, Andy M.	01		Accounts Payable	Student Refund	200.00
Mekeel, Rena M.	01		Accounts Payable	Student Refund	200.00
Menards	02	maint	Maintenance Supplies	Clorox Bleach-Water Treatment	19.12
	02	Grounds	Maintenance Supplies	Rope for flag pole repair	9.69
	02	Building and Grounds Administrat	building Remodeling	Switchboard remodel electrical	19.67
	02	Building and Grounds Administrat	building Remodeling	Switchboard Remodel - Electrical	26.39
	02	Building and Grounds Administrat	building Remodeling	Switchboard Remodel-Plaster	21.39
	02	Building and Grounds Administrat	building Remodeling	SB remodel painting supplies	52.70

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 18

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
	02	Building and Grounds Administrat	building Remodeling	SB Remodel-Drywall	17.94
	02	Building and Grounds Administrat	building Remodeling	SB Remodel-Electrical Supplies	9.88
	02	Building and Grounds Administrat	building Remodeling	SB Remodel Supplies	35.00
	050600	Men's Baseball	Other Conference & Meeting	Switchboard Remodel-Supplies	65.16
	050600	Drama	Other Materials and Supplies	Open PO for Adam & Eve	17.70
	050600	Drama	Other Materials and Supplies	Open PO for Adam & Eve	15.98
	050600	Drama	Other Materials and Supplies	Open PO for Adam & Eve	12.96
				-----	323.58
Mendoza, Michelle	01	College Relations	Conference/Meeting Expense	Adobe Photshop Workshop Confernece	27.99
Mewhirter, Tedra S.	01		Accounts Payable	Student Refund	138.00
Meyer, Kent	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement for Spring 2000-6 Hours	690.00
Meyer, Paula	01	Business Office	Conference/Meeting Expense	ICCCFO Conference	20.09
Meyers, Brent A.	01		Accounts Payable	Student Refund	5.00
Microboard Designs	01	Electronics	Instructional Supplies	MC3Kit with Security Software	78.00
Midland Paper	050300	Printshop	Purchases for Resale	8 1/2 x 11 Unimate Pressure Sensitive Labels	87.84
	050300	Printshop	Purchases for Resale	8 1/2 x 11 Royal Fiber 70 Gray Txt	277.88
				-----	365.72
Midland Paper	01	English	Instructional Supplies	Winsor Copy 8.5x11 White 20 lbs Paper	262.50
Miller, Erik P.	01		Accounts Payable	Student Refund	225.00
Miller, Mary C.	01		Accounts Payable	Student Refund	138.00
Mills, Amy J.	01		Accounts Payable	Student Refund	200.00
Minnesota Child Support Paymen	01		Wage Garnishment Payable	Garnishment	280.20
Monarch Industrial Inc	03	ICCB Deferred Maintenance Grant	Maintenance Supplies	Brownlee Fixtures 1080-2x13-CPP (Stairwell Lights)	1,480.00
Morgan Services Inc.	02	custodial	Maintenance Services	Clean Towel Supply & Demand Service	105.65
	02	custodial	Maintenance Services	Clean Towel Supply & Demand Service	105.65
					211.30
Moyer, Melissa D.	01		Accounts Payable	Student Refund	200.00
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	Repair Transparency	33.00
	01	Instructional Technology Center	Maintenance Services	Summer Maint.	19.00

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 19

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
	01	Instructional Technology Center	Maintenance Services	Summer Maint #963	21.00
	01	Instructional Technology Center	Maintenance Services	Summer Maint #1179	21.00
	01	Instructional Technology Center	Maintenance Services	Summer Maint-VCR 1090	21.00
	01	Instructional Technology Center	Maintenance Services	Summer Maint-VCR 1151	21.00
	01	Instructional Technology Center	Maintenance Services	Summer Maint-VCR 1181	21.00
	01	Instructional Technology Center	Maintenance Services	Summer Maint-VCR 1431	21.00
	01	Instructional Technology Center	Maintenance Services	Repair ovhd. proj. 1253	28.00
	01	Instructional Technology Center	Maintenance Services	Repair Ovhd Proj #753	25.00
	01	Instructional Technology Center	Maintenance Services	Elmo Proj. Repaired	351.00
	01	Instructional Technology Center	Maintenance Services	Summer Maint.-VCR 1170	21.00
	01	Instructional Technology Center	Maintenance Services	Summer Maint. VCR 995	21.00
	01	Instructional Technology Center	Maintenance Services	Summer Maint-VCR 1143	21.00
	01	Instructional Technology Center	Maintenance Services	Summer Maint-VCR 1089	21.00
					666.00
Multiple Assessment Program	01	Dean of Arts,Social Sciences & P	Office Supplies	Spanish tests	27.86
	01	Dean of Arts,Social Sciences & P	Office Supplies	MAPS Secure Test Run	2.86
					30.72
Murray, Rebecca L.	01		Accounts Payable	Student Refund	138.00
Muscarello, Amber L.	01		Accounts Payable	Student Refund	200.00
NILRC	01	Learning Resource Center	Books and Binding Costs	Books in Print with Reviews	394.00
Nalco Chemical Company	02	maint	Maintenance Supplies	Chemicals for Chillers	39.93
National Computer Systems, Inc	01	Financial Aid & Veterans Affairs	Office Supplies	Data Transmission, Title IV WAN	28.84
National Network of Health Car	01	Director of Health Careers Ed	Publications and Dues	Memebership May 2000	30.00
National Society of Fund Raisi	01	College Relations	Publications and Dues	Membership Dues	205.00
Nease, Christine M.	01		Accounts Payable	Student Refund	200.00
New Pig Corporation	02	maint	Maintenance Supplies	Wing nuts	15.00
Nicor Energy, LLC	02	Utilities	Gas	Open Purchase Order for Gas Service	1,100.23
Nicor Gas	02	Utilities	Gas	Supply and Demand for Gas Service	167.64
	02	Utilities	Gas	Supply and Demand for Gas Service	32.03
	02	Utilities	Gas	Supply and Demand for Gas Service	46.99
	02	Utilities	Gas	Supply and Demand for Gas Service	147.58
	02	Utilities	Gas	Supply and Demand for Gas Service	65.63

					459.87

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 20

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Nitsch, Tiffany L.	01		Accounts Payable	Student Refund	180.00
North Central Assoc. of Colleg	01	NCA Accreditation	Office Supplies	3 HANDBOOKS AND 20 OVERVIEWS	84.00
Northern Life Insurance Compan	01		Northern Life		85.00
Office Professional	01	President	Publications and Dues	Renew Subsc- The Office Professional	48.00
Olsen, Kelly J.	01		Accounts Payable	Student Refund	200.00
Oncken, Julie R.	01		Accounts Payable	Student Refund	153.00
Osmer, Adam C.	01		Accounts Payable	Student Refund	110.40
Osterfield, Paul	01	Other Institutional	Recruitment	Reimbursement for Interview Expenses	691.50
PDC Laboratories, Inc	02	maint	Maintenance Services	Monthly/Yearly Testing	606.00
PHI THETA KAPPA Society	101140	Phi Theta Kappa Club	Other	Honors Stole	384.95
Pasco Scientific	01	Physics	Instructional Supplies	CI-6538 Rotary Motion Sensor	301.50
Pate, Rebecca B.	01		Accounts Payable	Student Refund	200.00
Peabudy's Inc	02	Grounds	Maintenance Supplies	Trimmer Line	29.67
Pfeifer, Alan	01	Administrative Data Processing	Conference/Meeting Expense	Travel Reimbursement 3/27-6/9	74.10
Plog, Hillary L.	01		Accounts Payable	Student Refund	110.40
Plog, Jevon D.	01		Accounts Payable	Student Refund	110.40
Poci, Shirley	01	Licensed Practical Nursing	Instructional Supplies	reimb for supplies - Wal-Mart	69.63
Pollom, Kristy A.	01		Accounts Payable	Student Refund	200.00
Polo Equipment Company	02	Grounds	Maintenance Services	Repair Tractor	320.42
	02	Grounds	Maintenance Services	Trip to check over Tractor	50.49
	02	Grounds	Maintenance Supplies	Belts	155.38
					526.29
Pomazal, Anna M.	01		Accounts Payable	Student Refund	92.00
Portner, Benjamin J.	01		Accounts Payable	Student Refund	200.00
Pottinger, Jonathan S.	01		Accounts Payable	Student Refund	1,388.00
	01		Accounts Payable	Student Refund	1,387.00
					2,775.00

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 21

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Pratt Audio-Visual & Video Cor	01	Associate Degree Nursing	Computer Software	PA2DAY Extras VGA 1-4	695.00
	010200	Instructional Data Processing	Instructional Other Equipment	Samsung Digital Visual Presenter	2,300.00
					2,995.00
Price, Barbara A.	01		Accounts Payable	Student Refund	1,037.00
Production Engineered Product	01		Other Payables	Overpayment for Rick Childers	5.00
Professional Benefit Administr	051000	Medical Insurance	Individual Stop Loss		3,534.18
	051000	Medical Insurance	Dependent Stop Loss		2,617.78
	051000	Medical Insurance	Precertification		276.00
	051000	Medical Insurance	Administrative		1,762.50
	051000	Medical Insurance	Life & AD&D		1,848.63
					10,039.09
Professional Independent Insur	010110	workforce prep	Pub Srv, Comm Ed, & Cust Trng Re	Insurance CEU Class 5/5 & 5/12	120.00
Prophets Riverview Good Samari	01		Tuition Billed to Employer	Reimbursement Dennis Burtlow	194.00
Protective Products	02	Building and Grounds Administrat	building Remodeling	SB Remodel-Floor protection film	69.91
Pruis, Jill E.	01		Accounts Payable	Student Refund	200.00
Pukinaite, Lijana	01		Accounts Payable	Student Refund	199.00
Putnam Retirement Plan Service	01		Putnam		500.00
Quad-City Times	01	Other Institutional	Recruitment	Ad Office & Administrative Service	852.12
Quill Corporation	010120	Community Ed Administration	Office Supplies	031-9851863 Rolodex	85.23
	050600	Student Activities	Other Materials and Supplies	3x5 Enclosed Double-Door Cork Board	368.74
					453.97
Ramirez, Rachel	01		Accounts Payable	Student Refund	153.00
Reavy, Michelle R.	01		Accounts Payable	Student Refund	552.00
Rex T V & Appliance	01	President	Office Supplies	CTX 18 BACWW GE Refrigerator	100.00
	01	Other Instructional	Instructional Supplies	CTX 18 BACWW GE Refrigerator	59.00
	01	Dean of Arts,Social Sciences & P	Office Supplies	CTX 18 BACWW GE Refrigerator	50.00
	01	Dean of Business,Tech & Natural	Office Supplies	CTX 18 BACWW GE Retrigrerator	50.00
	01	VP- Student Services	Office Supplies	CTX 18 BACWW GE Refrigerator	50.00
	01	VP- Administrative Services	Office Supplies	CTX 18 BACWW GE Refrigerator	50.00
	050300	Printshop	Purchases for Resale	CTX 18 BACWW GE Refrigerator	50.00
					409.00

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 22

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Rhodes, Dustin R.	01		Accounts Payable	Student Refund	200.00
Richmond, Karen S.	01		Accounts Payable	Student Refund	184.00
Richter, Barbara	01		Accounts Payable	Student Refund	5.00
Rock River Printers	01	Commencement	Other Supplies	Commencement Program 2000 (Box 1500)	2,409.00
Rock Valley Computers Inc	01	Computing & Instruct Tech	Instructional Supplies	Computer Repair	70.00
	01	Computing & Instruct Tech	Instructional Supplies	Computer Repair	25.00

					95.00
Rockford Register Star	01	Other Institutional	Recruitment	Ad Office & Administrative	947.45
Rodriguez, Dina M.	01		Accounts Payable	Student Refund	112.24
Rodriguez, Jolanda	01		Accounts Payable	Student Refund	200.00
Rogers, Corrine E.	01		Accounts Payable	Student Refund	110.40
Roland, Pat	010130	Trips & Tours	Other	Field Museum	50.00
Ross, Gidget M.	01		Accounts Payable	Student Refund	100.56
Rotary Club of Sterling	01	President	Other Employee Benefits	Rotary Club	50.00
Rutt, Kurt	01		Accounts Payable	Student Refund	5.00
SBM Business Equipment Center	01	Counseling	Maintenance Services	Copier Maintenance May 2000	57.73
SBM Business Equipment Center	01	College Relations	Office Supplies	Desk Blotter	13.18
	01	Information Center	Office Supplies	Minimum copy count for copier	28.80
	01	VP-Instructional Services	Office Supplies	AVE 5260 Laser Printer Labels 1 x 2 5/8	35.68
	01	Other Instructional	Maintenance Services	Purchase Order for Copier Maintenance A3186	139.19
	01	Learning Resource Center	Library Supplies	Open PO for Supplies	43.69
	01	Learning Resource Center	Library Supplies	Open PO for Supplies	131.25
	01	Financial Aid & Veterans Affairs	Office Supplies	UNV-44907 Manilla Envelopes, 10x13	45.12
	01	Financial Aid & Veterans Affairs	Office Supplies	HON-S60ABCQ 59" High 3 Adj Shelves	112.00
	01	Financial Aid & Veterans Affairs	Office Supplies	UNV-12213 File Folders	84.78
	01	Other Institutional	Office Other Equipment	Schawb 4-Drawer Legal Size File Cabinets-Black	3,432.00
	01	Business Office	Maintenance Services	Monthly Charge for Maintenance of Sharp Copier	43.63
	01	Business Office	Office Other Equipment	Center Drawers-19 inches wide	126.00
	050300	Printshop	Maintenance Services	Repair Zephrr Stapler	130.15
					4,365.47
SVCC Faculty Association	01		Faculty Association Payable		1,125.47

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 23

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
SVCC Foundation	01		Foundation Payable		5.00
SVCC Foundation	01		Foundation Payable		5.00
Saathoff, Libby R.	01		Accounts Payable	Student Refund	46.00
Saint-Louis, Robert D.	010120	Health & Personal Development	Consultants	Tai Chi Chuan 3/21-5/16/2000	180.00
Sauk Valley Cleaners	01	Commencement	Other Supplies	Dryclean Stage Drapes,DropCloth & Press SVCC Banne	241.00
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Legal Notice for Parking Lot Project	44.24
	01	College Relations	Advertising	Pilot Ad	104.04
	01	College Relations	Advertising	CDL,LPN,Marketing Cert. & Make Good ads	564.24
	01	College Relations	Advertising	Open PO for Advertisements	300.00
	01	College Relations	Advertising	Open PO for Advertisements	331.20
	01	Other Institutional	Recruitment	Open PO for Recruitment Ads	104.04
	01	Other Institutional	Recruitment	Lead Custodian	59.99
	01	Other Institutional	Recruitment	Tech Prep Cordinator	103.68

					1,611.43
Scenic Stage Line, Inc	010130	Trips & Tours	Other	Bus Trip to Field Museum-Balance due	440.00
Schaver, Emily K.	01		Accounts Payable	Student Refund	184.00
Schnulle, Jennifer C.	01		Accounts Payable	Student Refund	220.80
Schoff, Tracey J.	01		Accounts Payable	Student Refund	94.49
Schuldt, Frank W.	01		Accounts Payable	Student Refund	110.40
Schultz, Noelle S.	01		Accounts Payable	Student Refund	138.00
Seagren, Catherine	01	Business Office	Office Supplies	Office Supplies	218.76
Seguin, Michael	01	Dean of Arts,Social Sciences & P	Conference/Meeting Expense	Travel Freeport 5/23/00	28.60
Seguin, Michael	01	VP-Instructional Services	Conference/Meeting Expense	Meeting Parkland CC WIA Meeting	118.30
Seguin, Michael	01	Dean of Arts,Social Sciences & P	Conference/Meeting Expense	Travel Reimbursement-WITEC Mtg 6/6	68.75
Select Employees Credit Union	01		Credit Union Payable		17,467.93
Select Employees Credit Union	01		Credit Union Payable		13,332.34
Sexton, Bernie	010120	Senior Programs	Consultants	Bridge Classes Spring 2000	225.00
Shaff, Steven J.	01	Other Instructional	Tuition Reimbursement	Tuition Reimburse	345.00

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 24

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Shawver Press Inc	01	Commencement	Other Supplies	100 Pinning Ceremony Invits & Env.	63.00
Shell Oil Company	050800	Transportation	Vehicle Supplies	gas purchases for vans	197.15
Shelley, Chris	01	Administrative Data Processing	Conference/Meeting Expense	Travel Reimbursement-HS Distance Learning Install	39.00
Shipman, Christine L.	01		Accounts Payable	Student Refund	200.00
Shippert, Stanley	01	Radiologic Technology	Conference/Meeting Expense	Travel Reimbursement-Clinicals 3/22-5/3	344.18
Shoffner, Rita J.	01		Accounts Payable	Student Refund	46.00
Siegel Display Products	01	Fitness Center	Instructional Supplies	32D 11 Pocket 36 x 9 3/4 x 4	114.46
Skinner, Rhonda L.	01		Accounts Payable	Student Refund	200.00
Slocum, Anee	01		Accounts Payable	Student Refund	184.00
Smith, Jeffry S.	01		Accounts Payable	Student Refund	21.00
Smith, Lora L.	01		Accounts Payable	Student Refund	200.00
Sneek, Debbie S.	01		Accounts Payable	Student Refund	398.00
Sofolo, Margaret A.	01		Accounts Payable	Student Refund	138.00
Speedway SuperAmerica LLC	050800	Transportation	Vehicle Supplies	Gas Purchases for College Van	161.76
Speedway SuperAmerica LLC	050800	Transportation	Vehicle Supplies	Gas for Van	89.63
Sportsmith	01	Fitness Center	Instructional Supplies	3' x 8' x 3/8" Black Sports mats Beveled Edge	103.80
StairMaster	01	Fitness Center	Instructional Other Equipment	ClubTrack Treadmill 612 (115V)-Model Q00456-001	5,020.00
Stanley, Miranda D.	01		Accounts Payable	Student Refund	138.00
State Disbursement Unit	01		Wage Garnishment Payable	Garnishment	312.00
State Disbursement Unit	01		Wage Garnishment Payable	State Disbursement	312.00
State Street Bank & Trust Comp	04	Bond & Interest Fund	Consultants	Semi Annual fee for Bond Investment	250.00
State Supply Company	02	maint	Maintenance Supplies	McDonnell-Miller Pump Control Order No MI 1365	146.98
State Universities Retirement	01		SURS Payable		25,489.00
State Universities Retirement	01		SURS Payable		1,133.42

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 25

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
State Universities Retirement	01		SURS Payable		18,383.92
Stencil, Jaymee M.	01		Accounts Payable	Student Refund	138.00
Sterling Rock Falls Clinic	050600	General Athletics	Other Contractual Services	Substance Abuse Testing	1,260.00
Stewart Security	12	Safety & Security	Other Contractual Services	Renew Contract for Security Service	951.28
	12	Safety & Security	Other Contractual Services	Renew Contract for Security Service	951.28
					1,902.56
Stewart, James L.	050600	Men's Golf	Other Conference & Meeting	Advance for 2000 NJCAA Golf Championship 6/4-6/10	255.00
Stewart, James L.	050600	Men's Golf	Other Conference & Meeting	Travel Region IV	1,262.08
	050800	Transportation	Vehicle Supplies	Reimbursement for Gas for Natl Golf Tournament	48.02
					1,310.10
Stomberg, Kristi L.	01		Accounts Payable	Student Refund	138.00
Successories, Inc	050600	Student Activities	Other Materials and Supplies	Make It Happen (Sailing) Framed Print	107.99
Super 8 of Watseka	050600	Men's Baseball	Other Conference & Meeting	Hotel Rooms for Region IV Conference	1,412.04
Swanny's Roundball Review	050600	Men's Basketball	Instructional Supplies	Subscription to Jucos	75.00
Swartleys Florist	01	President	Other Conference & Meeting	Flowers for Ruth Hedstrom Operation	30.00
Sweeney, Marcia L	02	custodial	Maintenance Supplies	Skirting for Food Service-Material & Labor	91.10
Swinehart, Sara R.	01		Accounts Payable	Student Refund	138.00
TIAA/CREF	01		TIAA/ CREF		9,146.26
TIAA/CREF	01		TIAA/ CREF		3,836.50
TPC	050300	Printshop	Purchases for Resale	63122 Brown Kraft Bags (400/cs)	183.90
Tabor, Meagan C.	01		Accounts Payable	Student Refund	122.40
Tallyn, Kristin A.	01		Accounts Payable	Student Refund	110.40
Tanncr, Desmarie	01		Accounts Payable	Student Refund	32.00
Temple's Sporting Goods	050600	Men's Baseball	Instructional Supplies	Baseball Supplies	457.08
	050600	Men's Baseball	Instructional Supplies	Baseball Supplies	115.00
					572.08

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 26

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Thomas, Kathy A	01		Accounts Payable	Student Refund	130.00
Thomas, Robert	01	Learning Resource Center	Conference/Meeting Expense	Travel Reimbursement-Coop Collection Management Mt	280.77
Thomas, Robert	01	Learning Resource Center	Conference/Meeting Expense	OCLC Users Conference	30.78
Todora, Christina M.	01		Accounts Payable	Student Refund	230.00
Trustmark Insurance	01		Optional Life Insurance		634.23
Trustmark Insurance	01		Optional Life Insurance		616.89
Tucker, Michelle R.	01		Accounts Payable	Student Refund	200.00
Twin Cities Sunrise Rotary	01	College Relations	Conference/Meeting Expense	Dues for Meetings & World Affairs Luncheon	73.95
US Postmaster	01	Other Institutional	Postage	Postage Meter Refill	3,000.00
Umland, Don	050600	Men's Baseball	Other Contractual Services	Umpire for Game 5/20/00	150.00
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	HD for Net Server	695.00
	010200	Instructional Data Processing	Instructional Computer Equipment	IBM PC 300 PL PIII-450 (less trade-in)	11,900.44
					12,595.44
United Parcel Service	01	Other Institutional	Postage	UPS Service	146.41
		Other Institutional	Postage	UPS Service	207.68
					354.09
United States Cellular	02	Utilities	Telephone	Monthly Payment	40.24
United Way of Dixon	01		United Way Payable		52.43
United Way of Sterling-Rock Fa	01		United Way Payable		132.40
Vairo, Kathleen J.	01		Accounts Payable	Student Refund	200.00
VanDrew, Bryce L.	01		Accounts Payable	Student Refund	232.80
Vandercreek, M C.	01	Computer Information Systems	Conference/Meeting Expense	Travel Reimbursement-CIS 160 4/6-5/8	81.25
Variable Annuity Life Insuranc	01		Valic		440.00
Variable Annuity Life Insuranc	01		Valic		440.00
Velazquez, Katie A.	01		Accounts Payable	Student Refund	200.00

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 27

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Villareal, Tomasa	01		Accounts Payable	Student Refund	176.00
Villegas, Josh D.	01		Accounts Payable	Student Refund	110.40
Vincent & Cheryl Gilbert	01	Music	Consultants	seven piano tunings	385.00
VonHolten, Holly J.	01		Accounts Payable	Student Refund	10.00
Vonachen Industrial Supplies	02	custodial	Maintenance Supplies	Open Purchase Order to Purchase Supplies	1,579.06
WSDR-AM	01	College Relations	Advertising	Open PO for Advertising	693.79
WSSQ-FM	01	College Relations	Advertising	Open PO for Advertising	546.00
WZZT-FM	01	College Relations	Advertising	Open PO for Advertising	597.54
Waddell & Reed, Inc	01		Waddell & Reed		485.00
Waddell & Reed, Inc	01		Waddell & Reed		285.00
Wakeley, Jenna L.	01		Accounts Payable	Student Refund	200.00
Walker, Shirley A.	01		Foundation Expense	Conference Charleston, SC Blackbaud	855.38
Ward, Murray, Pace, & Johnson,	01	Board of Trustees	Legal Services	General Legal Services for May 2000	4,212.00
	12		Risk Management	Legal Services	General Legal Services for May 2000
					819.00

					5,031.00
Warren, William D.	01		Accounts Payable	Student Refund	200.00
Weeks, Eric A.	01		Accounts Payable	Student Refund	200.00
Weidel, Kalene J.	01		Accounts Payable	Student Refund	250.00
Weidel, Kalene J.	01		Accounts Payable	Student Refund	184.00
West Publishing Company	01	Learning Resource Center	Books and Binding Costs	Books	413.25
West, Charles C.	01	Accounting	Conference/Meeting Expense	Travel Reimbursement 5/10	40.95
	01	Accounting	Conference/Meeting Expense	Travel Reimbursement-2000 Illinois CPA Ceremony	106.78
					147.73
White, Linley V.	01	Dean of Business,Tech & Natural	Conference/Meeting Expense	Travel Reimbursement 4/7-5/12	252.20
White, Linley V.	01	Other Institutional	Recruitment	Luncheon for Loren Niemeyer	21.00

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 2 Sterling Federal Bank- Restricted

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 29

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
	062022	WFP- Ed to Careers	Conference/Meeting Expense	Travel Reimbursement-Milledgeville 5/10	31.67
American Association of Univer	062022	WFP- Ed to Careers	Conference/Meeting Expense	membership renewal	40.00
Ameritech	062032	Adv Tech- Technology Support Gra	Telecommunications	Line Charges for T1 Line Acct No 815Z99-21139925	253.41
Ameritech	062032	Adv Tech- Technology Support Gra	Instructional Other Equipment	ESA-CAM-CMPC-F CameraMan Presenter Camera System	8,740.00
Anderson, Pamela J.	062010	Special Populations Grant	Other Contractual Services	Note Reimbursement thru 5/10/2000	240.00
Apple Computer Inc	062022	WFP- Education to Careers Grant	Instructional Computer Equipment	iMac Part 201P	6,643.00
	062022	WFP- Education to Careers Grant	Instructional Computer Equipment	VST USD Floppy Drive T2247LL/A	1,456.00
					8,099.00
Applebee's Neighborhood Grill	063011	Student Support Services Grant	Conference/Meeting Expense	Off Campus Meeting 5/23/00	48.00
Bailey, Glenn	062022	WFP- Education to Careers Grant	Conference/Meeting Expense	Visit Intern sites	25.02
Black Hawk College	062032	Adv Tech- Technology Support Gra	Telecommunications	Distance Learning Line Charges 7/1/99-6/30/00	2,750.00
Bos, Keith A.	063020	Perkins IIC	Conference/Meeting Expense	indistrict travel reimb - May	35.10
Breen, David A.	062022	WFP- Education to Careers Grant	Conference/Meeting Expense	reimb for Chautauqua conf fee	425.00
	062022	WFP- Education to Careers Grant	Conference/Meeting Expense	reimb for airline ticket -Chautauqua Conf	223.00
					648.00
Brown & Associates	062125	SOS Educate and Automate Grant	Instructional Other Equipment	Aladdin Rainbow Video Magnifier	2,495.00
Bumsted, Jeff	062073	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Lead Facilitator Year End Stipend	200.00
College of DuPage	062022	WFP- Education to Careers Grant	Conference/Meeting Expense	Conf Workforce Investment Act	25.00
Consolidated Management Co	062022	WFP- Ed to Careers	Conference/Meeting Expense	Refreshments for Parents Night	165.50
	062022	WFP- Ed to Careers	Conference/Meeting Expense	Pop & Lunch for TGIF 4/14	91.80
	062024	WFP- Career Services	Other Conference & Meeting	Hospitality Room & Drink Cart for Job Fest 2000	875.00
	062043	ICCB Leadership & Core Values Gr	Conference/Meeting Expense	Refreshments for Shared Values 4/5	48.00
					1,180.30
Consolidated Management Co	063011	Student Support Services Grant	Other Conference & Meeting	student recognition awards 4/27/00	360.00
	063011	Student Support Services Grant	Other Conference & Meeting	cookies for survival kits	92.50
	063011	Student Support Services Grant	Other Conference & Meeting	SSS Graduation/Transfer dinner 5/11/00	790.50
					1,243.00
Copy Shop	063011	Student Support Services Grant	Printing	April Newsletters for SSS (500)	213.45

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 2 Sterling Federal Bank- Restricted

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 30

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Creative Printing	063011	Student Support Services Grant	Office Supplies	Business Cards for Terry Lyn Funston (500)	60.00
Dalton, Belinda A.	063011	Student Support Services Grant	Conference/Meeting Expense	reimb for airfare for B Dalton Trio Conf 6/2-8/00	434.00
	063011	Student Support Services Grant	Other Conference & Meeting	Reimbursement for Photo Development	77.43

					511.43
Delta Systems Co, Inc	062060	SOS VITAL Grant	Instructional Supplies	0-201-35182-X Longman ESL Student Book	29.96
Eagle Country Market	063011	Student Support Services Grant	Other Conference & Meeting	Apples & Bananas for Survival Kits	70.95
Economy Trophy Co	063011	Student Support Services Grant	Other Conference & Meeting	7x9 Plaques for Student Recognition Awards (22)	286.00
Everett, R T.	062073	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Lead Facilitator Year End Stipend	200.00
Fluke Corporation	062031	Advance Technology Grant	Instructional Other Equipment	DSP Fiber Optic Meter	250.00
	062031	Advance Technology Grant	Instructional Other Equipment	DSP 2000 Digital Cable Analyzer 120V	1,500.00
					1,750.00
Fountain, Marcy	063020	Perkins IIc	Consultants	Research 6/15/2000	205.00
Four Point Products	062022	WFP- Ed to Careers	Instructional Supplies	Poly Folders-Black	758.12
Funston, Terry L.	063011	Student Support Services Grant	Other Conference & Meeting	Reimbursement for Flowers for SSS Grad/Transfer	92.97
GTE Wireless	062032	Adv Tech- Technology Support Gra	Telecommunications	Monthly Charges	94.31
Gallatin River Communications	062032	Adv Tech- Technology Support Gra	Maintenance Services	Install Fiber to Building	17,000.00
Gallatin River Communications	062050	SBDC Grant	Telephone	Monthly telephone charges	64.33
Gallatin River Communications	062032	Adv Tech- Technology Support Gra	Telecommunications	DS1 Channel DH2A664336..LB	276.00
Gomez-Rodas, Anamaria	064020	WIU Cross-Cultural Ed. Programs	Conference/Meeting Expense	Reimbursement for Supplies	3.69
Gomez-Rodas, Anamaria	064020	WIU Cross-Cultural Ed. Programs	Conference/Meeting Expense	Reimbursement for Room Charge & Shuttle for Conf	620.08
Green River Lines Inc	063011	Student Support Services Grant	Other Conference & Meeting	Charter Bus for Trip to Burpee Museum 7/14	365.00
Hahne, Connie	062073	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Lead Facilitator Year End Stipend	200.00
Hall, Doris	063041	ISBE Adult Education- EA	Office Supplies	Travel reimb for May, 2000 - indistrict	33.60
Hammack, Jim	062073	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Year End Stipend	200.00
Highsmith Inc	062022	WFP- Ed to Careers	Instructional Supplies	36x60 Boards 2 Panels A9BA-25459 Wood	464.00

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 2 Sterling Federal Bank- Restricted

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 31

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Hurd, Mary Ann	062073	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Lead Facilitator Year End Stipend	200.00
ILACHE	064020	WIU Cross-Cultural Ed. Programs	Conference/Meeting Expense	Conference Fee	70.00
Ill Assoc of Collegiate Regist	062022	WFP- Ed to Careers	Conference/Meeting Expense	Membership renewal	120.00
Illini Trophy	062024	WFP- Career Services	Office Supplies	Name Tag for Kathy Perry	5.00
Illini Union	062041	ICCB Tech Skills Enhancement Gra	Conference/Meeting Expense	U of I Summer Faculty Institute Room Charges	721.50
Illinois Student Assistance Co	062150	ISAC	ISAC	Refund of IIA Incentive Awards overpayment	2,500.00
Illinois Student Assistance Co	062150	ISAC	ISAC	Refund of Spring 2000 Overpayment	79.78
Illinois Student Assistance Co	062150	ISAC	ISAC	Balance Due for MAP Overpayments 2000	9,954.00
JIST	062024	WFP- Career Services	Office Supplies	2000/2001 Occupational Outlook Handbook J6776	25.86
Kerber, Joan E.	064020	WIU Cross-Cultural Ed. Programs	Conference/Meeting Expense	Reimbursement for Meal & Gas for Mtg 2/4	50.00
Landherr, Mary E.	062073	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Year End Stipend	200.00
Lewis-Barr, Laura J.	062043	ICCB Leadership & Core Values Gr	Conference/Meeting Expense	Advance for NISOD Conf 5/27-5/30	580.00
Lincoln Land Community College	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	CFC Test Administration Fee	60.00
Lindahl, Sharon	062073	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Year End Stipend	200.00
Longfellow, Richard	062073	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Year End Stipend	200.00
Luker, Neal	062073	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Year End Stipend	200.00
Mac Warehouse	062010	Special Populations Grant	Instructional Supplies	CHP0104 16MB RAM	149.85
Mahar, Sandra L	062073	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Lead Facilitator Year End Stipend	200.00
Management Communication Servi	062031	Advance Technology Grant	Instructional Other Equipment	OneTouch Series II 10/100 Pro	5,004.95
Mathey, Barbara	062073	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Lead Facilitator Year End Stipend	200.00
McCloud, Samantha L.	062270	IDHS Srvg Clnts @ the Front Door	Other	Safety Shoes	53.32
Murray, Barbara M	062270	IDHS Srvg Clnts @ the Front Door	Other	Insurance and Car Repairs	304.00
Nelson, John D.	062050	SBDC Grant	Conference/Meeting Expense	Travel reimb for trip to Galena, IL 5/1-3/00	245.58
Nelson, John D.	062050	SBDC Grant	Conference/Meeting Expense	Travel College of Dupage Conference	60.25

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 2 Sterling Federal Bank- Restricted

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 32

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Munez, Steve C.	062043	ICCB Leadership & Core Values Gr	Conference/Meeting Expense	Advance for NISOD Conf 5/27-5/31	763.56
Munez, Steve C.	062043	ICCB Leadership & Core Values Gr	Conference/Meeting Expense	Travel Austin Texas	76.34
Paper Direct Inc	063011	Student Support Services Grant	Office Supplies	Elite Gold Certificate Paper for SSS Graduates	139.90
Paper Direct Inc	063011	Student Support Services Grant	Office Supplies	KE8202 Black Certificate Jackets (10/Box)	435.65
Pfeifer, Alan	062022	WFP- Education to Careers Grant	Conference/Meeting Expense	Travel Reimbursement-CISCO Seminar 4/26-4/29	549.41
Prophetstown High School	063030	Perkins IIIE Tech Prep	Other	Claims 1-8	4,324.31
Quill Corporation	062022	WFP- Ed to Careers	Instructional Supplies	Gold Seals 031-20015	5.97
RMS Informational Technology I	062032	Adv Tech- Technology Support Gra	Maintenance Services	Consulting	725.00
Reliable	063011	Student Support Services Grant	Office Supplies	12 Bottles of Multi Fluid Correction	15.48
Reliable	062024	WFP- Career Services	Office Supplies	2 5/8 x 1 Avery Labels	158.60
SBC DataComm	062230	WIEC/WIRE 9-1-99/8-31-00	Instructional Computer Equipment	Network Cards	705.00
SBM Business Equipment Center	062050	SBDC Grant	Office Supplies	1/3 Minimum Copy Count Charge for 4/00	84.78
	063011	Student Support Services Grant	Maintenance Services	1/2 Copier Charges for 3/00	68.24
					153.02
SBM Business Equipment Center	063011	Student Support Services Grant	Maintenance Services	1/2 Copier charges - May 00	57.73
SPRINT	062050	SBDC Grant	Telephone	Monthly Long Distance Charges	16.71
SPRINT	062050	SBDC Grant	Telephone	Monthly Long Distance	15.52
SVCC Educational Fund	062010		I/F Payable	Interfund Payment	5,736.86
	062021		I/F Payable	Interfund Payment	6,796.41
	062024		I/F Payable	Interfund Payment	1,851.59
	062150		I/F Payable	Interfund Payment	146,990.28
	063014		I/F Payable	Interfund Payment	113,624.86
					275,000.00
SVCC Educational Fund	062010		I/F Payable	Spec Pop-Interfund	5,213.03
	062021		I/F Payable	Spec Pop-Interfund	6,794.83
	062024		I/F Payable	Spec Pop-Interfund	1,509.50
	062050		I/F Payable	Spec Pop-Interfund	113.74
	062150		I/F Payable	Spec Pop-Interfund	7,874.72
	063011		I/F Payable	Spec Pop-Interfund	21,008.93
	063012		I/F Payable	Spec Pop-Interfund	36,757.24

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 2 Sterling Federal Bank- Restricted

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 33

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
	063014		I/F Payable	Spec Pop-Interfund	63,014.96
	063042		I/F Payable	Spec Pop-Interfund	2,104.54
	063042		I/F Payable	Spec Pop-Interfund	6,538.96
	063044		I/F Payable	Spec Pop-Interfund	4,186.00
	063071		I/F Payable	Spec Pop-Interfund	36,166.01
	064020		I/F Payable	Spec Pop-Interfund	2.50
					191,284.96
Sauk Trails Inc	063011	Student Support Services Grant	Other Conference & Meeting	Passenger Coach for Trip to Medieval Times	500.00
Simpson, Maureen D.	062270	IDHS Srvg Clnts @ the Front Door	Other	Car Insurance	153.00
State Universities Retirement	062050	SBDC Grant	Allocated Employee Benefits	Matching Funds 5/31/00 P/R	102.72
	063011	Student Support Services Grant	Allocated Employee Benefits	Matching Funds 5/31/00 P/R	459.25
	063020	Perkins IIC	Allocated Employee Benefits	Matching Funds 5/31/00 P/R	119.90
					681.87
State Universities Retirement	062050	SBDC Grant	Allocated Employee Benefits	SBDC Matching Fund	140.76
	063011	Student Support Services Grant	Allocated Employee Benefits	SBDC Matching Fund	459.25
	063020	Perkins IIC	Allocated Employee Benefits	SBDC Matching Fund	119.90
					719.91
Stevens, Shirley A.	063042	ISBE Adult Education- GG	Other	travel for literacy	102.61
Successories, Inc	063011	Student Support Services Grant	Office Supplies	V721071 Dare to Soar...Note Cube	9.99
Underwood, Lynda S	062270	IDHS Srvg Clnts @ the Front Door	Other	Car Repairs	644.00
Unique Computer	062032	Adv Tech- Technology Support Gra	Telecommunications	UCS Line Charges	5,800.00
Unique Computer	062044	ICCB LRC Inf. Infrastr. Enhance.	Instructional Computer Equipment	H P Laser 4050 TM	1,450.00
University of Illinois	062041	ICCB Tech Skills Enhancement Gra	Conference/Meeting Expense	ION-Faculty Summer Institute Annual Conf 5/22-5/24	33.00
University of Illinois	062041	ICCB Tech Skills Enhancement Gra	Conference/Meeting Expense	ION-Faculty Summer Institute Annual Conf 5/22-5/24	33.00
Vernon Company	062022	WFP- Ed to Careers	Instructional Supplies	Mugs black with white print	259.57
	062022	WFP- Ed to Careers	Instructional Supplies	Stadium Cups-1/2 White, 1/2 Granite w/ Black Print	263.94
	062022	WFP- Ed to Careers	Instructional Supplies	Sports Bottles-1/2 White 1/2 Gray with Red Print	475.26
					998.77
Weaver, Cynthia	062073	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Lead Facilitator Year End Stipend	200.00
White, Linley V.	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Phone charges on 3/31 bill	20.21

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 3 Sterling Federal Bank- Bookstore

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 35

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
	050400	Bookstore	Purchases for Resale	Anatomy of a Business Plan	183.13
Douglas Stewart Company	050400	Bookstore	Purchases for Resale	Supplies	41.04
Illinois Department of Revenue	050400		Sales Tax Payable	April 2000 Sales Tax	499.00
Illinois Department of Revenue	050400		Sales Tax Payable	Sales Tax for May 2000	2,149.00
NACSCORP	050400	Bookstore	Purchases for Resale	Mathematic Books	270.05
Primedia	050400	Bookstore	Purchases for Resale	Troubleshooting Hydraulics Study Guide	273.07
RPS, Inc	050400	Bookstore	Purchases for Resale	Shipping Charges	196.65
Thomson Learning	050400	Bookstore	Purchases for Resale	Books	1,586.10
				BANK ACCOUNT TOTAL:	5,198.04
				ALL ACCOUNTS TOTAL:	913,146.62

REPORT SVRCHKR
FISCAL YEAR 2000
BANK: 2 Sterling Federal Bank- Restricted

Sauk Valley Community College
Check Register
From 05/18/00 To 06/26/00

RUN DATE: 06/20/00
TIME: 2:56 PM
PAGE: 34

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
White, Linley V.	062022	WFP- Education to Careers Grant	Conference/Meeting Expense	Travel Elgin Community College	56.78
Wilkin, Richard	062073	ISBE Voc Ed- Tech Prep Grant	Other Contractual Services	Year End Stipend	200.00
ZDNet SmartPlanet	063020	Perkins IIc	Conference/Meeting Expense	2 SmartPlanet Courses	59.90
eCompany Now	062050	SBDC Grant	Other Supplies	Subscription	19.98
BANK ACCOUNT TOTAL:					557,046.66