

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AGENDA
Third Floor Board Room

October 23, 2000

7:00 p.m.

A. Call to Order

B. Roll Call

C. Communication from Visitors

D. Consent Agenda

1. Approval of Minutes

2. Treasurer's Report

3. Bills Payable

4. Payrolls	September 29, 2000	\$196,896.13
	October 15, 2000	\$197,552.16

5. Budget Report

6. Board Policy 517.01 Campus Security (Second Reading)

E. President's Report

1. Monthly Policy Reviews 613.01, 614.01

2. Enrollment Update

3. NIU Transfer Report (attached)

F. Financial Reports and Actions

1. Annual Audit

2. Protection, Health and Safety Projects

G. Closed Session (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College, and closed session minutes consideration)

H. Personnel

Part-time Instructors

I. Other

1. **Board Policy 428.01 Intellectual Property (First Reading)**
2. **Summer and Fall 2001 Academic Calendars**
3. **Board Retreat Date**

J. Reports

1. **Student Trustee**
2. **ICCTA Representative**
3. **Foundation Liaison**
4. **Faculty Association**
5. **Board Chair**
6. **Board Members Comments**

K. Adjournment

Board of Trustees

November 27, 2000

December 18, 2000

January 22, 2001

February 26, 2001

March 26, 2001

ICCTA Monthly Meetings

November 10 and 11, 2000
Palmer House, Chicago

Nothing Scheduled

January 12 and 13, 2001
Hawthorn, Champaign

Nothing Scheduled

March 10, 2001
Radisson O'Hare

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

October 23, 2000

The Board of Trustees of Sauk Valley Community College met in regular session at 7 p.m. on October 23, 2000 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Simpson called the meeting to order and the following members answered roll call:

Edward Andersen	Robert Thompson
Nancy Varga	B.J. Wolf
Pennie von Bergen Wessels	William Simpson

Absent: Thomas Jensen Sean Bond

Secretary Pro-tem: Due to the absence of Thomas Jensen, Chair Simpson appointed Robert Thompson as Secretary Pro-tem.

SVCC Staff: President Richard L. Behrendt
Attorney Ole Bly Pace III
Vice President Ruth Bittner
Vice President Deborah Hecht
Vice President Joan Kerber
Director of College Relations Cal Lyons
Secretary to the Board Marilyn Vinson

Consent Agenda: It was moved by Member Wolf and seconded by Member Andersen that the Board approve the Consent Agenda. It was then requested that the Bills Payable and Treasurer's Report be removed from the Consent Agenda. In a roll call vote on the above motion (on the balance of the Consent Agenda), all voted aye. Motion carried.

Bills Payable: It was moved by Member Varga and seconded by Member Andersen that the Board approve the Bills Payable. Discussion followed. In a roll call vote on this motion, all voted aye. Motion carried.

Treasurer's Report: It was moved by Member Andersen and seconded by Member Wolf that the Board approve the Treasurer's Report. Discussion followed. In a roll call vote on this motion, all voted aye. Motion carried.

President's Report: President Behrendt reported that figures for Fall 2000 indicate a decrease of 3.3% in credit hours and also reported that Sauk students transferring to Northern Illinois University continue to maintain higher GPAs (3.14) than other community college student transfers (2.85), all other transfers (2.91) and native students at NIU (2.76).

Arrival: Student Trustee Bond arrived at 7:05 p.m.

Annual Audit: Richard Wells of the College auditing firm was present at the meeting to answer questions by the Trustees on the audit. It was then moved by Member von Bergen Wessels and seconded by Member Thompson that the Board approve the 2000 Audit Report as presented. Discussion followed. In a roll call vote, the following was recorded:
Ayes - Members Andersen, Thompson, Varga, Wolf, and Simpson. Nays - Member von Bergen Wessels. Motion carried. Student Trustee Bond advisory vote: aye.

Protection, Health and Safety Projects: It was moved by Member Wolf and seconded by Member Thompson that the Board approve the attached budget, resolutions, and certification statements for the following projects to be forwarded to the ICCB for approval as Protection, Health and Safety Fund projects:

**Phase III - Exterior Concrete Surface Repair
Re-coat Roofs on T-1 and T-2 Buildings
Correct Electrical Deficiencies**

In a roll call vote, the following was recorded: Ayes - Members Thompson, Varga, Wolf, and Simpson. Nays - Member Andersen and Member von Bergen Wessels. Motion carried. Student Trustee Bond advisory vote: aye.

Closed Session: At 7:40 p.m., it was moved by Member von Bergen Wessels and seconded by Member Varga that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College, and closed session minutes consideration. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

Regular Session: The Board returned to regular session at 7:45 p.m.

Closed Session Minutes: It was moved by Member Andersen and seconded by Member von Bergen Wessels that the Board approve the Closed Session minutes of the September 25, 2000 meeting as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

Part-time Faculty: It was moved by Member Thompson and seconded by Member Varga that the Board approve the appointment of Cindy Church and Joseph Grove as part-time faculty. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

Board Policy 428.01 Intellectual Property (First Reading) It was moved by Member Andersen and seconded by Member Varga that the Board approve for first reading Board Policy 428.01 Intellectual Property. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

Summer and Fall 2001 Academic Calendars: It was moved by Member Wolf and seconded by Member von Bergen Wessels that the Board approve the attached Summer and Fall 2001 academic calendars as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

Board Retreat Date: The Board set the date of Friday, January 26, 2001 for their next Retreat.

Reports:

Student Trustee Bond reported the student survey was being put on the web page, that the Student Government and Allied Health Program were co-sponsoring the Annual Fall Blood Drive on Monday, October 30th, and that a Cultural and Costume Festival would be held in the East Mall on October 25th.

Foundation Liaison Andersen reported that the next Foundation meeting would be held on October 24th.

Since the scheduled business was completed, it was moved by Member Wolf and seconded by Member Varga that the Board adjourn. The next regular meeting of the Board will be held at 7 p.m. on November 27, 2000 in the third floor Board Room. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

The Board adjourned at 8:05 p.m.

Respectfully submitted:



Robert J. Thompson, Secretary Pro-tem

For Board Meeting of
October 23, 2000

Agenda Item D-6

**BOARD POLICY 517.01 CAMPUS SECURITY REVISIONS
SECOND READING**

To keep Board Policy 517.01 Campus Security in compliance with Part 668 of title 34 of the Code of Federal Regulations, the attached changes are recommended for second reading.

RECOMMENDATION: Board approval for second reading of the attached changes to Board Policy 517.01 Campus Security.

517.01 Campus Security

1. Part 668 of title 34 of the Code of Federal Regulations ("Student Assistance General Provision") obligates the College to provide certain information relating to campus security. The Vice President of Administrative Services or his/her designee is assigned the principal responsibility to assure the College remains in compliance with federal law.

2. The College shall collect the information described below with respect to campus crime statistics for each calendar year, on the following crimes or offenses:

- A. Criminal Homicide: murder, nonnegligent or negligent manslaughter
- B. Sex Offenses; forcible or non-forcible
- C. Robbery
- D. Aggravated Assualt
- E. Burglary
- F. Motor Vehicle Theft
- G. Arson
- H. Liquor Law Violations
- I. Drug Law Violations
- J. Illegal Weapons Possession

The statistics will be reported for the three most recent calendar years, for the years in which the crimes were reported to a campus security authority. The College will report any crimes included in items A through G and any other reported crime involving bodily injury that manifest evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability.

3. By October 1 of each year, the administration shall prepare, "-an annual security report-" and distribute either the report or a notice of its availability to all current students and employees, and to any applicant for enrollment or employment who requests the report. The annual security report shall contain the following information with respect to the College:

A. A statement of current College policies regarding procedures for students and others to report criminal actions or other emergencies occurring on campus and the policies concerning the College's response to such reports.

B. A statement of current policies concerning security of and access to campus facilities, and security considerations used in the maintenance of campus facilities.

C. A statement of current policies concerning campus law enforcement, including: (1) The enforcement authority of any security personnel at the College, with the working relationship between the College and state and local police agencies; (2) Any College policies which encourage accurate and prompt reporting of all crimes to appropriate police agencies and to any campus security personnel; and (3) any procedures that encourage professional counseling, if and when they deem it appropriate, to inform the persons they are counseling of any procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

D. A description of the type and frequency of programs designed to inform students and employees about campus security practices and procedures and to encourage students and employees to be responsible for their own security and the security of others.

E. A description of any program designed to inform students and employees about the prevention of crimes.

F. The statistics regarding crimes or offenses described in Clause 2 above.

G. The statement of policy concerning the monitoring and recording through local police agencies of criminal activity at off campus locations of student organizations which are recognized by the institution, and that are engaged in by students attending the College.

H. A statement of College policy regarding the possession, use and sale of alcoholic beverages and enforcement of State underage drinking laws.

I. A statement of the College policy regarding the possession, use and sale of illegal drugs and enforcement of Federal and State drug laws.

J. A description of any drug or alcohol abuse education programs that exist as otherwise required by federal law.

K. A copy of the College's policy regarding sexual assault programs aimed at the prevention of sexual offenses, and the procedures to be followed once a sex offense has occurred.

4. The administration shall make timely reports to students and employees regarding crimes described in Clause 2 above that are considered to be a threat to other students and employees. The reports will be given in a manner which will aid in the prevention of similar occurrences.

5. The statistics required in Clause 2 above shall be compiled in accordance with the definitions used in the uniform crime reporting system of the Department of Justice, and the Federal Bureau of Investigation and the modifications in such definitions as is done pursuant to the Federal Hate Crimes Statistics Act.

6. The College will maintain a written, easily understood daily crime log that records the date a crime was reported; the nature, date, time and general location of each crime; and the disposition of the complaint, if known. Disclosure of certain portions of this information may be restricted under the Freedom of Information Act.

7/27/92

11/22/93

11/28/94

10/23/00

613.01 Policy for Posting Materials**Unapproved Areas for Posting Materials**

No material shall be posted in entrances, this includes any doors or glass surfaced doors throughout the building. Unapproved areas include brick or wood surfaces and all glass surfaces except those areas that have been designated as appropriate for student announcements. No materials shall be posted on vehicles under windshield wipers or outside fixtures.

Area Restricted to Instructional and Official School Announcements

Bulletin boards in classroom areas and adjacent to faculty offices are intended for announcements of instructional importance. Permission need not be granted by the Coordinator of Student Activities to post instructional materials on the boards. However, students should secure permission to post materials on these instructional bulletin boards from the person in charge of the office area of the instructor assigned to that particular bulletin board area.

Areas Requiring Coordinator of Student Activities Approval

All materials to be posted should be submitted to the Coordinator of Student Activities for approval. The Office of Student Activities will post all materials in predesignated areas. Materials posted without approval may be removed. Sauk Valley Community College assumes no responsibility for damage or removal of posted materials.

The Office of Student Activities will also be responsible for keeping all posted materials up-to-date. The permanent bulletin boards located in the first floor mall, the west end of the second floor and in the stairwells on the second floor are primarily intended for general college publicity materials.

Moveable bulletin boards located throughout the building are primarily intended for official school announcements, general information, and student activity publicity. All materials posted on the bulletin boards other than official school announcements must be approved by the Coordinator of Student Activities.

614.01 Student Activities Including Assembly, Rally, or Demonstration

A. Responsibility

Establishment of these policies is the legal responsibility of the governing Board of Sauk Valley Community College in accordance with provisions of House Bill 1719 74th Illinois General Assembly. Nothing contained in these policies shall be construed to restrict the power of the Board to alter, amend, revise, or repeal these policies in whole or in part from time to time.

B. Freedom of Speech

In the democracy in which we live, every person has the right of freedom of speech and assembly and the right to exercise these freedoms freely, if he/she does not interfere with the rights of others.

In the pursuit of these freedoms; the Board, the administration, and the Student Government of Sauk Valley Community College pledge equal emphasis to its responsibilities in three areas: 1) Vigorous protection of the rights of all students and encouragement of the free expression of ideas; 2) Unceasing efforts to keep the channels of communication open to all suggestions for change; and 3) A guarantee to the people of the community and to the great majority of the students that the educational process will not be disrupted.

The College respects the rights accorded to all persons by the Constitution, to freedom of speech, peaceful assembly, petition, and association. Students and student organizations as well as other members of the college community (faculty, other staff, board members, and alumni), may examine and discuss all questions of interest to them, and express opinions publicly as well as privately. The college community may support causes by lawful means which do not disrupt the operation of the college or interfere with the normal use of the college's facilities.

C. Procedures

The following steps must be carried out before any student activity, including assembly, demonstration, or rally, may occur on the Sauk Valley Community College campus:

- Any student or group of students desiring to hold an activity must contact the President or the Secretary of the Student Government.
- A form in duplicate requesting the time, date, desired location, and purpose of the activity must be completed and submitted to the Office of the Student Government at least seven administrative work days prior to the activity.
- The Student Government may then approve or disapprove any request within four days after receiving the request, after consultation with the Coordinator of Student Activities who is responsible for the approval and coordinating of the Activity Calendar.
- In the event the request for an activity is disapproved, the group has the right to appeal the decision to the Vice President of Student Services.
- In the event an activity is held without approval, the group will be subject to disciplinary procedures.

D. Problems

In the event that a student group interferes with normal operations of the College's functions and services, the following procedures shall be invoked.

- The group involved shall be informed of the following channels for the discussion and resolution of complaints:

Student Government

Vice President of Student Services

Student Conduct Review Board

College President; and

Board of Trustees, in that order

- Every attempt should be made to discuss issues rationally and to avoid violence or the use of force, but no attempt shall be made to discuss issues under situation of duress (forcible restraint or restriction, compulsion by threat, or unlawful restraint).
- The judgement in determining whether the action taken by the group is disruptive shall be made by the College President or his/her duly appointed representative, after discussion

with representatives of the Student Government.

- If the action is determined to be disruptive, a written dispersal signed by the President, or a duly assigned representative, will be issued to the group or organization leader. If compliance is refused, each student involved shall be suspended from status as a student along with the rights and privileges of a student.
- Those students suspended from the College may petition for readmission to the College to the Student Conduct Review Board. This board shall meet within ten administrative work days after any suspension following procedures outlined in 621.01 and decision submission outlined in 621.02.
- The administration shall reserve the right to request law enforcement authorities to restore the College to its normal operations by whatever means are appropriate and necessary, and at any time when violence, vandalism or personal injury occurs, or is threatened.
- Any student group making use of the College facilities without prior approval of the Student Government will subject themselves to charges of trespass.

10/28/96

SAUK VALLEY COMMUNITY COLLEGE
VICE PRESIDENT OF STUDENT SERVICES

MEMORANDUM

TO: Dr. Richard Behrendt

FROM: Dr. Joan E. Kerber *JK*

DATE: October 13, 2000

SUBJECT: Transfer GPA Comparisons

As always, I like to keep you informed of the progress of our transfer students. Once again, I am proud to announce that Sauk Valley Community College has demonstrated quality instruction through their transfer record. The following grade point average comparison has been sent to us from Northern Illinois University for Summer 2000 semester.

Northern Illinois University
Transfer Student Summary Progress Report

Summer 2000 Data for Students

39 Community College Transfers from Sauk Valley Community College	1587 All Illinois Community College Transfers at Northern Illinois University	542 All Other Transfers at Northern Illinois University	1769 All Native Students at Northern Illinois University
Sauk Valley Community College Transfer GPA (Cum NIU)	Other Community College Transfer GPA (Cum NIU)	All Other Transfer GPA (Cum NIU)	Total Native GPA (Cum NIU)
Mean 3.14	Mean 2.85	Mean 2.91	Mean 2.76

Our faculty, staff, and students need to be commended on a job well done. These comparisons once again confirm that we have every right to boast about the quality education that our students are receiving at Sauk Valley Community College. Both Student Services and Instructional Services can take pride in this display of excellence.

For Board Meeting of
October 23, 2000

Agenda Item F-1

ANNUAL AUDIT

Dick Wells of our auditing firm will be present to review the 2000 Audit Report and answer any questions from the Board.

RECOMMENDATION: Board approval of the 2000 Audit.

**SAUK VALLEY COMMUNITY
COLLEGE DISTRICT 506**

FINANCIAL REPORT

June 30, 2000

CONTENTS

	<u>Page Number</u>
INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS, SUPPLEMENTARY INFORMATION AND SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS	1 - 2
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <u>GOVERNMENT AUDITING STANDARDS</u>	3
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133	4 - 5
FINANCIAL STATEMENTS:	
General Purpose Financial Statements -	
Combined Statements Overview:	
Combined Balance Sheet - All Fund Types and Account Groups	6
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - All Governmental Fund Types	7
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual - All Governmental Fund Types	8
Combined Statement of Revenues, Expenses, and Changes in Retained Earnings/Fund Balances - Budget and Actual - Proprietary Fund Type and Similar Trust Funds	9
Combined Statement of Cash Flows - Proprietary Fund Type and Similar Trust Funds	10 - 11
Notes to Financial Statements	12 - 20
SUPPLEMENTAL FINANCIAL STATEMENTS:	
Governmental Fund Types:	
Combining Balance Sheet - General Funds	21
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances - General Funds	22 - 23

	<u>Page Number</u>
Combining Balance Sheet - Special Revenue Funds	24
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances - Special Revenue Funds	25 - 26
Combining Balance Sheet - Capital Projects Funds	27
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance - Capital Projects Funds	28
Proprietary Fund Types:	
Combining Balance Sheet - Proprietary Funds	29
Combining Statement of Revenues, Expenses, and Changes in Retained Earnings - Proprietary Funds	30
Combining Statement of Cash Flows - Proprietary Funds	31 – 32
Fiduciary Fund Types:	
Combining Balance Sheet - Fiduciary Funds	33
SUPPLEMENTAL FINANCIAL INFORMATION:	
Schedule of Assessed Valuations, Tax Rates, and Tax Extensions	34
Schedule of Taxes Receivable and Tax Collections	35
Schedule of Legal Debt Margin	36
Schedule of Liability, Protection and Settlement Fund Revenues, Expenditures and Changes in Fund Balance	37
UNIFORM FINANCIAL STATEMENTS	
CERTIFICATE OF CHARGEBACK REIMBURSEMENT	38 - 45
ICCB STATE GRANTS FINANCIAL COMPLIANCE SECTION:	
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH STATE REQUIREMENTS FOR SPECIAL POPULATIONS GRANT, WORKFORCE DEVELOPMENT COMPONENT GRANT, ACCELERATED COLLEGE ENROLLMENT GRANT, ADVANCED TECHNOLOGY COMPONENT GRANT, AND DEFERRED MAINTENANCE GRANT	47
Advanced Technology Component Grant Program (instructional equipment, technology support, and staff technical skills enhancement) - Balance Sheet	48

	<u>Page Number</u>
Advanced Technology Component Grant Program (instructional equipment, technology support, and staff technical skills enhancement) - Statement of Revenues, Expenditures, and Changes in Fund Balance	49
Deferred Maintenance Grant Program - Balance Sheet	50
Deferred Maintenance Grant Program - Statement of Revenues, Expenditures, and Changes in Fund Balance	51
Special Population Grant Program - Balance Sheet	52
Special Population Grant Program - Statement of Revenues, Expenditures, and Changes in Fund Balance	53
ICCB Compliance Statement for Special Population Grants - Total Expenditures for ICCB Grant Funds Only	54
Workforce Development Component Grant Program (business/industry, education-to-careers, welfare-to-work) - Balance Sheet	55
Workforce Development Component Grant Program (business/industry, education-to-careers, welfare-to-work) - Statement of Revenues, Expenditures, and Changes in Fund Balance	56
ICCB Compliance Statement for Workforce Development (business/industry) Grant - Total Expenditures for ICCB Grant Funds Only	57
Accelerated College Enrollment Grant Program - Balance Sheet	58
Notes to Financial Statements	59
INDEPENDENT AUDITOR'S REPORT ON ENROLLMENT DATA AND OTHER BASES UPON WHICH CLAIMS ARE FILED	60
Schedule of Enrollment Data and Other Bases Upon Which Claims are Filed	61
Reconciliation of Total Reimbursable Semester Credit Hours	62
Background Information on State Grant Activity	63 - 64
ANNUAL FEDERAL FINANCIAL COMPLIANCE SECTION:	
Schedule of Expenditures of Federal Awards	65
Notes to Schedule of Federal Awards	66
Schedule of Findings and Questioned Costs	67 - 68
Schedule of Prior Audit Findings	69



**INDEPENDENT AUDITOR'S REPORT ON THE
FINANCIAL STATEMENTS, SUPPLEMENTARY INFORMATION
AND SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

Board of Trustees
Sauk Valley Community
College District 506
Dixon, Illinois

We have audited the accompanying general purpose financial statements of Sauk Valley Community College District 506 as of June 30, 2000, and for the year then ended. These general purpose financial statements are the responsibility of Sauk Valley Community College District 506 management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States, and the provisions of Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Sauk Valley Community College District 506 as of June 30, 2000, and the results of its operations and cash flows of its proprietary and similar trust fund types for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of Sauk Valley Community College District 506. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

In accordance with Government Auditing Standards, we have also issued a report dated August 24, 2000 on our consideration of Sauk Valley Community College District 506's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants.

Our audit was made for the purpose of forming an opinion on the financial statements taken as a whole. The supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Lundgren, Cullinan, Van Osdol & Co., LLP.

August 24, 2000



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON
INTERNAL CONTROL OVER FINANCIAL REPORTING BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Trustees
Sauk Valley Community College
District 506
Dixon, IL 61021

We have audited the financial statements of Sauk Valley Community College District 506 as of and for the year ended June 30, 2000, and have issued our report thereon dated August 24, 2000. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Sauk Valley Community College District 506's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Sauk Valley Community College District 506's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the Board of Trustees, management, and federal awarding agencies. However, this report is a matter of public record and its distribution is not limited.

August 24, 2000



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH
REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM
AND INTERNAL CONTROL OVER COMPLIANCE IN
ACCORDANCE WITH OMB CIRCULAR A-133**

To the Board of Trustees
Sauk Valley Community College
District 506
Dixon, IL

Compliance

We have audited the compliance of Sauk Valley Community College District 506 with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2000. Sauk Valley Community College District 506's major federal programs are identified in the schedule of expenditures of federal awards. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Sauk Valley Community College District 506's management. Our responsibility is to express an opinion on Sauk Valley Community College District 506's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Sauk Valley Community College District 506's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provided a reasonable basis for our opinion. Our audit does not provide legal determination on Sauk Valley Community College District 506's compliance with those requirements.

In our opinion, Sauk Valley Community College District 506 complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2000.

Internal Control Over Compliance

The management of Sauk Valley Community College District 506 is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulation, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Sauk Valley Community College District 506's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements or laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of the Board of Trustees, management, and federal awarding agencies. However, this report is a matter of public record and its distribution is not limited.

A handwritten signature in black ink, appearing to read "Lundgren, Ollila, Van Ossel & Co., L.P." The signature is fluid and cursive, with "Lundgren, Ollila" on the left, a small comma in the middle, "Van Ossel" on the right, and "& Co., L.P." at the end.

August 24, 2000

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
ALL FUND TYPES AND ACCOUNT GROUPS
COMBINED BALANCE SHEET

June 30, 2000

ASSETS	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
Cash	\$894,724	\$517,841	\$214,925	\$1,277,101
Investments				1,200,000
Restricted cash and investments		5,618,673		
Accounts receivable:				
Taxes	783,639	94,589	174,190	142,482
Student tuition	765,560			
Other receivables	74,766			
Accrued revenue	13,101	91,416		28,688
Due from other funds	147,074			
Inventories				
Deferred expenses	26,678	12,971		
Fixed assets				
Amount to be provided for retirement of general long term debt				
Balance available in Debt Service Fund				
<u>Amount to be provided for lease payment</u>				
 Total assets	 \$2,705,542	 \$6,335,490	 \$389,115	 \$2,648,271
<hr/>				
LIABILITIES AND FUND EQUITY				
Accounts payable	\$113,026	\$103,421		\$163,043
Accrued expenses	365,060	17,820	\$37,040	
Deferred revenue	809,466	68,865		
Due to other funds		283,584		
Due to student organizations				
Obligations under capital lease agreement				
General obligation bonds payable				
 Total liabilities	 1,287,552	 473,690	 37,040	 163,043
 Fund Equity:				
Investment in General Fixed Assets				
Retained earnings - unreserved				
Fund Balances:				
Reserved		114	352,075	
Unreserved	1,417,990	5,861,686		2,485,228
 Total fund equity	 1,417,990	 5,861,800	 352,075	 2,485,228
 Total liabilities and fund equity	 \$2,705,542	 \$6,335,490	 \$389,115	 \$2,648,271

See Notes to Financial Statements.

Proprietary Fund Type	Fiduciary Fund Type	Account Groups	Total (Memorandum Only)	
Auxiliary Enterprise	Trust and Agency Funds	General Fixed Assets	Long-Term Debt	June 30, 2000
\$329,430	\$17,072		\$3,251,093	
	2,500,000		3,700,000	
			5,618,673	
156,634			1,194,900	
	88,982		765,560	
154,708			231,400	
102,010			222,187	
33			301,782	
38,402		\$14,847,890	102,010	
			39,682	
			14,886,292	
			\$3,717,925	
			352,075	
			126,329	
\$781,217	\$2,606,054	\$14,847,890	\$4,196,329	\$34,509,908
\$14,778				\$394,268
2,984				422,904
92,318				970,649
	\$18,198			301,782
	17,072			17,072
			\$126,329	
			4,070,000	
110,080	35,270	\$0	4,196,329	4,070,000
				6,303,004
671,137		14,847,890		14,847,890
				671,137
				352,189
	2,570,784			12,335,688
671,137	2,570,784	14,847,890	0	28,206,904
\$781,217	\$2,606,054	\$14,847,890	\$4,196,329	\$34,509,908

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
ALL GOVERNMENTAL FUND TYPES
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
For the year ended June 30, 2000

	Governmental Fund Types				Total (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	
Revenues:					
Local sources	\$3,104,848	\$430,915	\$679,610	\$598,404	\$4,813,777
State sources	2,620,040	1,305,492		40,477	3,966,009
Federal sources	2,660	1,953,008			1,955,668
Student tuition and fees	2,109,663				2,109,663
Other sources	382,815	271,346	10,285	133,164	797,610
Revenues on behalf	443,618	61,900			505,518
Total revenues	8,663,644	4,022,661	689,895	772,045	14,148,245
Expenditures:					
Instruction	3,640,504	654,679			4,295,183
Academic support	777,084	171,812			948,896
Student services and aids	686,298	303,608			989,906
Public services	193,893	130,111			324,004
Operations and maintenance					
of plant	894,650	211,217			1,105,867
Institutional support	1,827,911	426,304	703,409	414,825	3,372,449
Scholarships, student grants, and waivers	328,431	1,932,413			2,260,844
Expenditures on behalf	443,618	61,900			505,518
Total expenditures	8,792,389	3,892,044	703,409	414,825	13,802,667
Excess (deficiency) of revenues over expenditures	(128,745)	130,617	(13,514)	357,220	345,578
Other financing sources (uses):					
Operating transfers in	401,279				401,279
Operating transfers (out)	(34,641)				(34,641)
Excess (deficiency) of revenues over expenditures and other financing sources	237,893	130,617	(13,514)	357,220	712,216
Fund balances, beginning of year	1,180,097	5,731,183	365,589	2,128,008	9,404,877
Fund balances, end of year	\$1,417,990	\$5,861,800	\$352,075	\$2,485,228	\$10,117,093

See Notes to Financial Statements

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
ALL GOVERNMENTAL FUND TYPES
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the year ended June 30, 2000

	General	
	Actual	Budget
Revenues:		
Local sources	\$3,104,848	\$3,028,000
State sources	2,620,040	2,547,204
Federal sources	2,660	40,000
Student tuition and fees	2,109,663	2,038,515
Other sources	382,815	279,500
Revenues on behalf	443,618	326,000
 Total revenues	 8,663,644	 8,259,219
 Expenditures:		
Instruction	3,640,504	3,557,397
Academic support	777,084	760,013
Student services and aids	686,298	639,532
Public services	193,893	194,940
Operations and maintenance of plant	894,650	892,543
Institutional support	1,827,911	1,850,594
Scholarships, student grants, and waivers	328,431	308,200
Expenditures on behalf	443,618	326,000
 Total expenditures	 8,792,389	 8,529,219
 Excess (deficiency) of revenues over expenditures	 (128,745)	 (270,000)
 Other financing sources (uses):		
Operating transfers in	401,279	230,500
Operating transfers (out)	(34,641)	(60,500)
 Excess (deficiency) of revenues over expenditures and other financing sources	 237,893	 (\$100,000)
 Fund balances, beginning of year	 1,180,097	
 Fund balances, end of year	 <u>\$1,417,990</u>	

See Notes to Financial Statements

Special Revenue		Debt Service		Capital Projects	
Actual	Budget	Actual	Budget	Actual	Budget
\$430,915	\$471,500	\$679,610	\$712,500	\$598,404	\$541,500
1,305,492	1,254,582			40,477	40,477
1,953,008	1,852,102				
271,346	256,800	10,285	13,000	133,164	57,000
61,900	48,000				
4,022,661	3,882,984	689,895	725,500	772,045	638,977
654,679	788,421				
171,812					
303,608	280,696				
130,111	155,379				
211,217					40,477
426,304	672,541	703,409	706,124	414,825	756,799
1,932,413	1,880,642				
61,900	48,000				
3,892,044	3,825,679	703,409	706,124	414,825	797,276
130,617	57,305	(13,514)	19,376	357,220	(158,299)
22,000					
130,617	<u>\$79,305</u>	<u>(13,514)</u>	<u>\$19,376</u>	<u>357,220</u>	<u>(\$158,299)</u>
5,731,183		<u>365,589</u>		<u>2,128,008</u>	
<u>\$5,861,800</u>		<u>\$352,075</u>		<u>\$2,485,228</u>	

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
PROPRIETARY FUND TYPE AND SIMILAR TRUST FUNDS
COMBINED STATEMENT OF REVENUES, EXPENSES, AND
CHANGES IN RETAINED EARNINGS/FUND BALANCES

BUDGET AND ACTUAL

For the year ended June 30, 2000

	Proprietary Fund Type	Fiduciary Fund Type	Non-Expendable Trust Fund	Working Cash Fund
	Actual	Budget	Actual	Budget
Operating revenues:				
Student tuition and fees	\$234,174	\$231,000		
Sales and service fees	960,620	929,600		
Other sources	751,952	658,140	\$141,795	\$137,500
Revenues on behalf	10,317	12,000		
Total operating revenues	1,957,063	1,830,740	141,795	137,500
Operating expenditures :				
Salaries	200,983	181,521		
Employee benefits	14,011	10,693		
Contractual services	49,434	36,735		
General materials and supplies	1,764,939	1,354,106		
Travel and conference expense	69,194	58,216		
Fixed charges	12,386	14,880		
Utilities		500		
Capital outlay	48,985	21,000		
Other	27,772	3,700		
Expenditures on behalf	10,317	12,000		
Total operating expenditures	2,198,021	1,693,351	0	0
Operating income (loss)	(240,958)	137,389	141,795	137,500
Nonoperating revenue-				
Investment revenue	8,344	24,300		
Other financing sources (uses):				
Operating transfers in	55,894	38,500		
Operating transfers (out)	(280,737)	(93,000)	(141,795)	(137,500)
Net income (loss)	(457,457)	<u>\$107,189</u>	(0)	<u>\$0</u>
Retained earnings, beginning of year	<u>1,128,594</u>		<u>2,570,784</u>	
Retained earnings, end of year	<u><u>\$671,137</u></u>		<u><u>\$2,570,784</u></u>	

See Notes to Financial Statements.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
PROPRIETARY FUND TYPE AND SIMILAR TRUST FUNDS
COMBINED STATEMENT OF CASH FLOWS

For the year ended June 30, 2000

	Proprietary Fund Type	Fiduciary Fund Type	Total
	Auxiliary Enterprise Fund	Non-Expendable Trust Fund - Working Cash Fund	(Memorandum Only)
CASH FLOWS FROM OPERATING ACTIVITIES:			
Cash received from customers and others	\$1,861,103		\$1,861,103
Cash payment to suppliers and others	(1,747,265)		(1,747,265)
Cash payment to employees for services	(215,877)		(215,877)
Net cash provided by (used in) operating activities	(102,039)		(102,039)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES :			
Operating Transfers out	(280,737)	(141,795)	(422,532)
Operating Transfers in	55,894		55,894
Change due from/to other funds	12,346	18,198	30,544
Net cash provided by (used in) noncapital financing activities	(212,497)	(123,597)	(336,094)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:			
Payments on lease	(5,967)		(5,967)
Equipment purchases	(14,339)		(14,339)
Net cash provided by (used in) capital and related financing activities	(20,306)		(20,306)
CASH FLOWS FROM INVESTING ACTIVITIES:			
Interest income	8,344	86,054	94,398
Purchase of investments		(1,000,000)	(1,000,000)
Net cash provided by (used in) investing activities	8,344	(913,946)	(905,602)
Net decrease in cash	(326,498)	(1,037,543)	(1,364,041)
Cash and equivalents at beginning of year	655,928	1,037,543	1,693,471
Cash and equivalents at end of year	\$329,430	\$0	\$329,430

See Notes to Financial Statements.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
PROPRIETARY FUND TYPE AND SIMILAR TRUST FUNDS
COMBINED STATEMENT OF CASH FLOWS
(CONTINUED)

For the year ended June 30, 2000

	Proprietary Fund Type	Fiduciary Fund Type	
	Fund Type	Non-Expendable Auxiliary Enterprise Fund	Total Trust Fund - Working Cash Fund
		(Memorandum Only)	
Reconciliation of operating income to net cash provided by (used for) operating activities:			
Operating income		(\$240,958)	\$0
Adjustments to reconcile operating income (loss) to net cash provided (used for) operating activities:			
Depreciation		61,830	61,830
Change in operating assets and liabilities:			
(Increase) in accounts receivable		(103,673)	(103,673)
Decrease in inventories		180,198	180,198
(Decrease) in accounts payable		(6,265)	(6,265)
(Decrease) in accrued expenses		(883)	(883)
Increase in deferred tuition and fees		7,712	7,712
Net cash provided by (used in) operating activities		(\$102,039)	\$0
		(\$102,039)	

See Notes to Financial Statements.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

NOTES TO FINANCIAL STATEMENTS

June 30, 2000

(A) Nature of Entity and Significant Accounting Policies:

The Board of Trustees (Board) is the level of government which has the governing responsibilities over all activities related to public post and secondary school education within the jurisdiction of the Sauk Valley Community College District No. 506 (the District). The District receives funding from local, state and federal sources and must comply with the requirements established by these funding source entities. However, the District is not included in any other governmental "reporting entity" as to result in the District being considered a component unit of the entity since Board members are elected by the public and have decision making authority, the power to designate management, and the responsibility to significantly influence operations and primary accountability for fiscal matters.

The College is organized in accordance with Chapter 110 of the Illinois Compiled Statutes. As required by generally accepted accounting principles, the financial statements of the reporting entity include only those of Sauk Valley Community College District 506 (the primary government), as there are no other component units.

The accounts of the District are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, cash receipts and disbursements. District resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The various funds are grouped, in the financial statements in this report, into eight generic fund types and three broad fund categories as follows:

Governmental Fund Types:

General Funds - The Educational and Operations and Maintenance Funds are the general operating funds. They are used to account for all financial resources except those required to be accounted for in other funds.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, fiduciary, or major capital projects) that are legally restricted to expenditures for specified purposes. Special Revenue funds include the following: Liability, Protection and Settlement; Audit; and Restricted Purposes Funds.

Debt Service Fund - The Debt Service Fund, which consists of the Bond and Interest Fund, accounts for the accumulation of resources for and the payment of debt principal, interest, and related costs.

Capital Projects Funds - The Building Bond Proceeds Fund and the Operations and Maintenance (Restricted) Fund are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

NOTES TO FINANCIAL STATEMENTS

(CONTINUED)

June 30, 2000

(A) Significant Accounting Policies (continued):

Proprietary Fund Types:

Auxiliary Enterprise Funds - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to a private business enterprise, that is where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

Fiduciary Fund Types:

Fiduciary Funds - These funds are used to account for assets held by the College in a trustee capacity or as an agent for individuals, private organizations, other governments, or other funds.

The Non-Expendable Trust Fund (Working Cash Fund) - This fund accounts for financial resources held by the College to be used for temporary transfers to the operating funds. The financial statements reflect accrual basis accounting.

The Agency Fund - This fund accounts for assets held by the College as an agent for the students, faculty, and other governmental units. This fund is custodial in nature and does not involve the measurement of the results of operations.

All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Governmental fund operating statements present increases (receipts and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Account Groups:

General Fixed Assets and General Long-Term Debt Account Groups - The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus.

Fixed assets used in governmental fund type operations are accounted for in the General Fixed Assets Account Group, rather than in governmental funds.

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the governmental funds. Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group. General obligation bonds payable and obligations under capital lease agreements are accounted for in the general long-term debt account group.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
NOTES TO FINANCIAL STATEMENTS
(CONTINUED)
June 30, 2000

(A) Significant Accounting Policies (continued):

Account Groups (continued):

The two account groups are not "funds." They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Budgets - Budgeted amounts used for comparison in this report are obtained from the Board of Trustees approved operating budget of the District. The budget amounts included in the financial statements are the final adopted budget, including all amendments.

Total Columns - Total columns on the Combined Statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

Basis of Accounting - The modified accrual basis of accounting is followed by the Governmental and Expendable Trust Funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Tuition received for summer school and the fall semester, 2000, and wages paid to summer school instructors prior to June 30, are deferred and recognized as such in the next fiscal year. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

All proprietary funds and Non-expendable Trust Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses recognized when incurred.

Use of estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

(B) Property Taxes:

Revenue is recorded in the year of the tax levy to the extent that it is expected to be collected within sixty days after June 30, 2000, to be used to pay liabilities of the current period. The portion of the 1999 tax levy that was either collected or accrued as of June 30, 2000 totals \$2,419,598 which is approximately one-half of the 1999 levy.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
NOTES TO FINANCIAL STATEMENTS
(CONTINUED)
June 30, 2000

(C) Changes in General Fixed Assets:

Fixed assets recorded in the General Fixed Asset Account Group are as follows:

	Balance June 30, 1999	Additions	Deletions	Balance June 30, 2000
Land	\$162,650	\$0	\$0	\$162,650
Land improvements	1,392,494	0	0	1,392,494
Buildings	7,789,474	2,790	0	7,792,264
Equipment	5,492,328	639,521	631,367	5,500,482
	\$14,836,946	\$642,311	\$631,367	\$14,847,890

For purposes of the chargeback calculation, depreciation has been provided for over the estimated useful lives of the assets using the straight-line method. The estimated useful lives are as follows: land improvements and building, 50 years and equipment, 8 years.

Fixed assets recorded in the various proprietary funds are as follows:

	Balance June 30, 1999	Additions	Deletions	Balance June 30, 2000
Leased equipment	\$37,951	\$0	\$0	\$37,951
Equipment	191,415	9,725	0	201,140
	\$229,366	\$9,725	\$0	\$239,091

Purchase of property, plant and equipment are valued at cost. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Gains and losses realized upon retirement or disposition of property, plant and equipment are recognized in income as incurred. Depreciation is charged as an expense against operations in the Auxiliary Enterprise Fund and has been provided for over the estimated useful lives of the assets using the straight-line method. Depreciation expense at June 30, 2000 is \$61,830 and is included in capital outlay expense. Accumulated depreciation is \$200,689.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
NOTES TO FINANCIAL STATEMENTS
(CONTINUED)
June 30, 2000

(D) Changes in General Long-Term Debt:

On August 20, 1996, the College issued general obligation bonds in the amount of \$5,000,000 dated August 1, 1996. Proceeds and earnings of this bond issue are required to be held in a restricted account within the Liability, Protection and Settlement fund. These monies can be used with Board approval to pay bond principal and interest, or tort expenditures if no other funds are otherwise available in the Liability, Protection and Settlement fund. The issue provides for serial retirement of principal and interest on November 1 of each year at rates of 4.85 - 6.785%. The annual cash flow requirements of bond principal and interest are as follows:

Year Ending June 30	Interest Rate	Principal	Interest	Total
2001	6.700%	\$500,000	\$205,488	\$705,488
2002	6.600	525,000	171,413	696,413
2003	4.850	550,000	140,750	690,750
2004	4.950	575,000	113,181	688,181
2005	5.050	605,000	83,674	688,674
2006	5.150	640,000	51,918	691,918
2007	5.250	675,000	17,719	692,719
		\$4,070,000	\$784,143	\$4,854,143

The following is a summary of the year's activity:

	Balance July 1, 1999	Bonds Issued	Bonds Retired	Balance June 30, 2000
General obligation bonds	\$4,545,000	\$0	\$475,000	\$4,070,000

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
NOTES TO FINANCIAL STATEMENTS
(CONTINUED)
June 30, 2000

(E) Interfund Receivable and Payable Balances:

At June 30, 2000, interfund receivables and payables consisted of the following:

	Due From Other Funds	Due To Other Funds
Educational :		
Auxiliary Enterprises		\$154,708
Restricted Purposes	\$283,584	
Working Cash	18,198	
 Auxiliary Enterprises:		
Educational	154,708	
 Restricted Purposes :		
Educational		283,584
 Working Cash :		
Educational		18,198
	\$456,490	\$456,490

(F) Retirement Commitments:

The College contributes to the State Universities Retirement System of Illinois (SURS), a cost-sharing multiple-employer defined benefit pension plan with a special funding situation whereby the State of Illinois makes substantially all actuarially determined required contributions on behalf of the participating employers. SURS was established July 21, 1941 to provide retirement annuities and other benefits for staff members and employees of the state universities, certain affiliated organizations, and certain other state educational and scientific agencies and for survivors, dependents, and other beneficiaries of such employees. SURS is considered a component unit of the State of Illinois' financial reporting entity and is included in the state's financial reports as a pension trust fund. SURS is governed by Section 5/15, Chapter 40, of the Illinois Compiled Statutes. SURS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to SURS, 1901 Fox Drive, Champaign, IL 61820 or by calling 1-800-275-7877.

Plan members are required to contribute 8.0% of their annual covered salary and substantially all employer contributions are made by the State of Illinois on behalf of the individual employers at an actuarially determined rate. The current rate is 9.63% of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended by the Illinois General Assembly. The employer contributions to SURS for the years ending June 30, 2000, 1999 and 1998 were \$16,402, \$13,942 and \$13,086, respectively, equal to the required contributions for each year.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
NOTES TO FINANCIAL STATEMENTS
(CONTINUED)
June 30, 2000

(G) Capital Leases:

During the year ended June 30, 1997, the College entered into capital lease agreements for the purchase of an AT&T phone system and a computer cable backbone. The payments related to the telephone wiring and system costs are accounted for in the Educational Fund. The annual payments related to the cable backbone costs are accounted for in the Building Bond Proceeds Fund. The cost of the equipment totaled \$384,497, and is recorded in the general fixed assets account group. The present value of the future minimum lease payments related to this lease was \$66,726 as of June 30, 2000 and is accounted for in the long-term debt account group.

During the year ended June 30, 2000, the College entered into capital lease agreements for the purchase of two Xerox copiers. The payments were accounted for in the Educational Fund. The cost of the equipment totaled \$64,332. The present value of the future minimum lease payments related to this lease was \$59,603 as of June 30, 2000.

Commitments under lease agreements on June 30, 2000 provide for future minimum lease payments as follows:

	AT&T Phone System	Xerox Copiers	Total
2001	\$68,526	\$17,560	\$86,086
2002		17,560	17,560
2003		17,560	17,560
2004		17,560	17,560
2005		8,780	8,780
	68,526	79,020	147,546
Less imputed interest	1,800	19,417	21,217
Present value of minimum lease Payments	\$66,726	\$59,603	\$126,329

(H) Cash and Investments:

The College's cash and investments throughout the year and at year-end consisted of demand deposit accounts, certificates of deposit and municipal bonds. The College classifies these accounts between cash and investments on the combined balance sheet according to liquidity and intended use.

Section 3-47 of the Illinois Public Community College Act and Sections 235/1 through 235/7 of the Investment of the Public Funds Act allow current operating funds, special funds, interest and sinking funds, and other funds belonging to or in the custody of a community college, including restricted and non-restricted funds, to be invested.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
NOTES TO FINANCIAL STATEMENTS
(CONTINUED)
June 30, 2000

(H) Cash and Investments (continued):

Deposits (includes all accounts except repurchase agreements):

At year-end the carrying amount of the College's deposits totaled \$7,550,533 and the bank balances totaled \$7,908,356.

	Bank Balances
Category 1	\$7,908,356
Deposits covered by federal depository insurance, or by collateral held by the College, or its agent, in the College's name	
Category 2	0
Deposits covered by collateral held by the pledging Financial institution's trust department, or by its agent, in the College's name	
Category 3	0
Deposits covered by collateral held by the pledging Financial institution, or its trust department, or its agent but not in the College's name, and deposits which are uninsured and uncollateralized	
Total deposits	\$7,908,356

At June 30, 2000, The College had \$560 in cash on hand.

In addition, the College has the following investments:

	Net Cost Amount	Market Value
Municipal bonds held by brokers-dealers	\$5,026,114	\$5,018,673

The investments are recorded at market value.

(I) Self-Insurance:

During the year ended June 30, 1993, the College adopted a partial self-insurance plan. The College is responsible for the first \$40,000 of covered medical expenses for each insured employee and covered family member. Any claims exceeding \$40,000 up to \$2,000,000 per individual are covered by a stop-loss policy purchased from the plan administrator. Claims exceeding \$2,000,000 are covered by an aggregate stop-loss policy. The self-insurance plan is accounted for in the Auxiliary Enterprise Fund. The excess of College claims paid over contributions is \$0 as of June 30, 2000.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
NOTES TO FINANCIAL STATEMENTS
(CONTINUED)
June 30, 2000

(J) Inventories:

Inventories in the Auxiliary Fund consist of books and supplies held for sale in the bookstore, as well as supplies held in the storeroom for internal use. Inventories are recorded at the lower of cost or market.

(K) Excess of Expenditures Over Budget:

The following funds had an excess of expenditures over budget:

Fund	Budgeted Expenditures	Actual Expenditures	Excess of Actual Over Budgeted Expenditures
Education	\$7,681,300	\$7,906,588	\$225,288
Operations and maintenance	915,543	920,442	4,899
Auxiliary	1,786,351	2,478,758	692,407
Restricted purposes	3,183,684	3,310,711	127,027
Audit	34,800	37,906	3,106
Working cash	137,500	141,795	4,295

(L) Accumulated Vacation Leave:

As of June 30, 2000, employees had earned but not taken annual vacation leave, which at salary rates in effect at the end of the year totaled approximately \$217,795. The College has accrued this amount in the Education Fund.

(M) Subsequent Event:

During FY2000, the College entered into an agreement with Wallace's Bookstores Inc. to have them manage the operation of the bookstore. The agreement commenced on July 1, 2000 and has a term of five years, at which point it can be renewed by mutual consent. The College will receive an annual commission of 9% of gross sales up to \$1,000,000 and 10% of gross sales over \$1,000,000; or a guaranteed annual payment of \$75,000, whichever is greater. The minimum annual guaranteed payment of \$75,000 is based on enrollment remaining at least stable during the contract period. If the enrollment for the fall semester of any contract year shall drop 5% or more from the fall semester 1999, then the payment to the College for that year shall be based solely on commission rather than the minimum guarantee. The College is responsible for all obligations to employees of the bookstore earned prior to the effective date of the agreement. This liability is reflected in the Auxiliary Fund.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
GENERAL FUNDS
COMBINING BALANCE SHEET

June 30, 2000

ASSETS	Educational Fund	Operations and Maintenance Fund	Total General Funds
Cash	\$600,288	\$294,436	\$894,724
Accounts receivable:			
Taxes	698,155	85,484	783,639
Student tuition	765,560		765,560
Other receivables	66,957	7,809	74,766
Accrued revenue	13,101		13,101
Due from other funds	147,074		147,074
Deferred expenses	26,678		26,678
 Total assets	 \$2,317,813	 \$387,729	 \$2,705,542
<hr/>			
LIABILITIES AND FUND BALANCE			
Accounts payable	\$83,438	\$29,588	\$113,026
Accrued expenses	364,041	1,019	365,060
Deferred revenue	724,178	85,288	809,466
 Total liabilities	 1,171,657	 115,895	 1,287,552
 Fund balance- unreserved	 1,146,156	 271,834	 1,417,990
 Total liabilities and fund balance	 \$2,317,813	 \$387,729	 \$2,705,542

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
GENERAL FUNDS
COMBINING STATEMENT OF REVENUES,
EXPENDITURES,
AND CHANGES IN FUND BALANCES
For the year ended June 30, 2000

	Education Fund	Operations and Maintenance Fund	Total General Funds
Revenues:			
Local government sources -			
Property taxes	\$2,766,064	\$338,784	\$3,104,848
	<u>2,766,064</u>	<u>338,784</u>	<u>3,104,848</u>
 State government sources:			
ICCB state grants	1,905,792	264,577	2,170,369
Illinois State Board of Education	58,740		58,740
Corporate personal property			
replacement tax	328,236	34,568	362,804
Other	28,127		28,127
	<u>2,320,895</u>	<u>299,145</u>	<u>2,620,040</u>
 Federal government sources-			
Other	2,660		2,660
 Other sources:			
Student tuition and fees	1,893,676	215,987	2,109,663
Investment revenue	97,281	12,468	109,749
Other	243,346	29,720	273,066
	<u>2,234,303</u>	<u>258,175</u>	<u>2,492,478</u>
 Revenue for on behalf payments-			
State portion of SURS	417,826	25,792	443,618
 Total revenues	 7,741,748	 921,896	 8,663,644
 Expenditures:			
Instruction	3,640,504		3,640,504
Academic support	777,084		777,084
Student services and aids	686,298		686,298
Public services	193,893		193,893
Operations and maintenance			
of plant		894,650	894,650
Institutional support	1,827,911		1,827,911
Scholarships, student grants, and waivers	328,431		328,431
Expenditures for on behalf payments-			
State portion of SURS payments	417,826	25,792	443,618
 Total expenditures	 7,871,947	 920,442	 8,792,389

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
GENERAL FUNDS
COMBINING STATEMENT OF REVENUES,
EXPENDITURES,
AND CHANGES IN FUND BALANCES
(CONTINUED)

For the year ended June 30, 2000

	Education Fund	Maintenance Fund	Operations and Maintenance Funds	Total General Funds
Excess (deficiency) of revenues over expenditures	(130,199)	1,454		(128,745)
Other financing sources (uses):				
Operating transfers in	385,682	15,597		401,279
Operating transfers (out)	(34,641)			(34,641)
Excess of revenues over expenditures and other financing sources (uses)	220,842	17,051		237,893
Fund balances, beginning of year	925,314	254,783		1,180,097
Fund balances, end of year	\$1,146,156	\$271,834		\$1,417,990

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEET

June 30, 2000

ASSETS	Restricted Purposes Fund	Audit Fund	Liability, Protection, and Settlement Fund	Total Special Revenue Fund
Cash	\$347,839	\$18,758	\$151,244	\$517,841
Investments - restricted			5,618,673	5,618,673
Accounts receivable:				
Taxes		7,414	87,175	94,589
Accrued revenue	66,142		25,274	91,416
Deferred expenses	1,047		11,924	12,971
Total assets	\$415,028	\$26,172	\$5,894,290	\$6,335,490
<hr/>				
LIABILITIES AND FUND BALANCE				
Accounts payable	\$44,645	\$1,550	\$57,226	\$103,421
Accrued expenses	17,820			17,820
Deferred revenue	68,865			68,865
Due to other funds	283,584			283,584
Total liabilities	414,914	\$1,550	57,226	473,690
Fund balance:				
Reserved	114			114
Unreserved		24,622	5,837,064	5,861,686
Total fund balance	114	24,622	5,837,064	5,861,800
Total liabilities and fund balance	\$415,028	\$26,172	\$5,894,290	\$6,335,490

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
For the year ended June 30, 2000

	Restricted Purposes Fund	Audit Fund	Liability, Protection, and Settlement Fund	Total Special Revenue Fund
Revenues:				
Local government sources-				
Property taxes		\$32,654	\$398,261	\$430,915
	\$0	32,654	398,261	430,915
State government sources:				
ICCB state grants		545,113		545,113
Illinois State Board of Education		192,303		192,303
Other state government sources		568,076		568,076
	1,305,492	0	0	1,305,492
Federal government sources:				
Department of Education		1,921,178		1,921,178
Other		31,830		31,830
	1,953,008	0	0	1,953,008
Other sources-				
Investment revenue		4,118	1,674	265,554
	4,118	1,674	265,554	271,346
Revenue for on behalf payments-				
State portion of SURS payments		46,425	15,475	61,900
Total revenues	3,309,043	34,328	679,290	4,022,661
 Expenditures:				
Instruction		654,679		654,679
Academic support		171,812		171,812
Student services and aids		303,608		303,608
Public services		130,111		130,111
Operations and maintenance				
of plant		947	210,270	211,217
Institutional support		70,716	37,906	317,682
Scholarships, student grants, and waivers		1,932,413		1,932,413
Expenditures for on behalf payments-				
State portion of SURS payments		46,425	15,475	61,900
Total expenditures	3,310,711	37,906	543,427	3,892,044

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
(CONTINUED)
For the year ended June 30, 2000

	Restricted Purposes Fund	Audit Fund	Liability, Protection, and Settlement Fund	Total Special Revenue Fund
Excess (deficiency) of revenues over expenditures	(1,668)	(3,578)	135,863	130,617
Fund balances, beginning of year	1,782	28,200	5,701,201	5,731,183
Fund balances, end of year	\$114	\$24,622	\$5,837,064	\$5,861,800

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
CAPITAL PROJECT FUNDS
COMBINING BALANCE SHEET

June 30, 2000

A S S E T S	Operations and Maintenance Fund (Restricted)	Building Bonds Proceeds Fund	Total Capital Projects Funds
Cash	\$1,178,187	\$98,914	\$1,277,101
Investments	200,000	1,000,000	1,200,000
Taxes receivable	142,482		142,482
Accrued revenue	5,145	23,543	28,688
 Total assets	 \$1,525,814	 \$1,122,457	 \$2,648,271

LIABILITIES AND FUND BALANCE			
Accounts payable	\$163,043		\$163,043
Fund balance- unreserved	1,362,771	1,122,457	2,485,228
 Total liabilities and fund balance	 \$1,525,814	 \$1,122,457	 \$2,648,271

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
CAPITAL PROJECTS FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
For the year ended June 30, 2000

	Operations and Maintenance Fund (Restricted)	Building Bonds Proceeds Fund	Total Capital Projects Funds
Revenues:			
Local government sources -			
Property taxes	\$598,404		\$598,404
State government sources -			
ICCB state grants	40,477		40,477
Other sources -			
Interest income	70,942	\$62,222	133,164
Total revenues	709,823	62,222	772,045
Expenditures:			
Contractual services	2,031		2,031
General materials and supplies	32,127		32,127
Fixed charges		35,276	35,276
Capital outlay	345,390		345,390
Total expenditures	379,549	35,276	414,825
Excess (deficiency) of revenues over expenditures			
	330,274	26,946	357,220
Fund balances, beginning of year	1,032,497	1,095,511	2,128,008
Fund balances, end of year	\$1,362,771	\$1,122,457	\$2,485,228

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
PROPRIETARY FUNDS
COMBINING BALANCE SHEET

June 30, 2000

A S S E T S	Auxiliary Service	Bookstore	Total
Cash	\$217,911	\$111,519	\$329,430
Accounts receivable	26	156,608	156,634
Due from other funds		154,708	154,708
Inventories	6,459	95,551	102,010
Deferred expenses	33		33
Fixed assets (net of accumulated depreciation)	38,402		38,402
 Total assets	 \$262,831	 \$518,386	 \$781,217
<hr/>			
LIABILITIES AND FUND BALANCE			
Accounts payable	\$7,568	\$7,210	\$14,778
Accrued expenses	797	2,187	2,984
Deferred revenue	92,318		92,318
 Total liabilities	 100,683	 9,397	 110,080
 Retained earnings-unreserved	 162,148	 508,989	 671,137
 Total liabilities and retained earnings	 \$262,831	 \$518,386	 \$781,217

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

PROPRIETARY FUNDS

**COMBINING STATEMENT OF REVENUES, EXPENSES,
AND CHANGES IN RETAINED EARNINGS**

For the year ended June 30, 2000

	Auxiliary Service	Bookstore	Total
Operating revenues:			
Student tuition and fees	\$234,174	\$0	\$234,174
Sales and service fees	98,526	862,094	960,620
Other revenue	747,388	4,564	751,952
Revenue for on behalf payments-			
State portion of SURS payments		10,317	10,317
Total operating revenues	1,080,088	876,975	1,957,063
Operating expenditures:			
Salaries	97,823	103,160	200,983
Employee benefits	8,028	5,983	14,011
Contractual services	41,056	8,378	49,434
General materials and supplies	1,037,655	727,284	1,764,939
Travel and conference expense	68,365	829	69,194
Fixed charges	355	12,031	12,386
Capital outlay	6,039	42,946	48,985
Other	1,992	25,780	27,772
Expenditures for on behalf payments-			
State portion of SURS payments		10,317	10,317
Total operating expenditures	1,261,313	936,708	2,198,021
Operating income (loss)	(181,225)	(59,733)	(240,958)
Nonoperating revenue-			
Investment revenue	2,897	5,447	8,344
Other financing sources (uses):			
Operating transfers in	55,894		55,894
Operating transfers (out)	(280,737)		(280,737)
Net income (loss)	(403,171)	(54,286)	(457,457)
Retained earnings, beginning of year	565,319	563,275	1,128,594
Retained earnings, end of year	\$162,148	\$508,989	\$671,137

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

PROPRIETARY FUND TYPES

COMBINING STATEMENT OF CASH FLOWS

For the year ended June 30, 2000

	Auxiliary Service	Bookstore	Total
CASH FLOWS FROM OPERATING ACTIVITIES:			
Cash received from customers and others	\$1,088,344	\$772,759	\$1,861,103
Cash payment to suppliers and others	(1,136,376)	(610,889)	(1,747,265)
Cash payment to employees for services	(105,420)	(110,457)	(215,877)
Net cash provided by (used in) operating activities	<u>(153,452)</u>	<u>51,413</u>	<u>(102,039)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES :			
Operating Transfers out	(280,737)		(280,737)
Operating Transfers in	55,894		55,894
Change due from/to other funds	12,746	(400)	12,346
Net cash used in noncapital financing activities	<u>(212,097)</u>	<u>(400)</u>	<u>(212,497)</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:			
Payments on lease	(5,967)		(5,967)
Equipment purchases	(14,339)		(14,339)
Net cash used in capital and related financing activities	<u>(20,306)</u>	<u>0</u>	<u>(20,306)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:			
Interest income	2,897	5,447	8,344
Net cash provided by investing activities	<u>2,897</u>	<u>5,447</u>	<u>8,344</u>
Net increase (decrease) in cash	(382,958)	56,460	(326,498)
Cash and equivalents at beginning of year	600,869	55,059	655,928
Cash and equivalents at end of year	<u>\$217,911</u>	<u>\$111,519</u>	<u>\$329,430</u>

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
PROPRIETARY FUND TYPES
COMBINING STATEMENT OF CASH FLOWS
(CONTINUED)
For the year ended June 30, 2000

	Auxiliary Services	Bookstore	Total
Reconciliation of operating income to net cash provided by (used for) operating activities:			
Operating income	(\$181,225)	(\$59,733)	(\$240,958)
Adjustments to reconcile operating income (loss) to net cash provided (used for) operating activities:			
Depreciation	18,884	42,946	61,830
Change in operating assets and liabilities:			
(Increase) in accounts receivable	(27)	(103,646)	(103,673)
(Increase) decrease in inventories	(1,054)	181,252	180,198
Increase (decrease) in accounts payable	1,257	(7,522)	(6,265)
Increase (decrease) in accrued expenses	431	(1,314)	(883)
Increase (decrease) in deferred tuition and fees	8,282	(570)	7,712
Net cash provided by (used in) operating activities	<u>(\$153,452)</u>	<u>\$51,413</u>	<u>(\$102,039)</u>

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
FIDUCIARY FUNDS
COMBINING BALANCE SHEET

June 30, 2000

ASSETS	Non-Expendable Trust Fund Working Cash	Trust and Agency Funds	Total Fiduciary Funds
Cash	\$0	\$17,072	\$17,072
Investments	2,500,000		2,500,000
Accrued revenue	88,982		88,982
Total assets	\$2,588,982	\$17,072	\$2,606,054
<hr/>			
LIABILITIES AND FUND BALANCE			
Due to student organizations	\$0	\$17,072	\$17,072
Due to other funds	18,198		18,198
Total liabilities	18,198	17,072	35,270
Fund balance- unreserved	2,570,784		2,570,784
Total liabilities and fund balance	\$2,588,982	\$17,072	\$2,606,054

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
SCHEDULE OF ASSESSED VALUATIONS, TAX RATES
AND TAX EXTENSIONS
Levy Years 1997, 1998 and 1999

The following are the Assessed Valuations, Tax Rates and Tax Extensions for the preceding three levy years:

	1997	1998	1999
Assessed Valuations:			
Whiteside County	\$493,157,103	\$529,649,525	\$556,455,202
Lee County	343,524,601	365,836,484	386,886,350
Ogle County	77,768,493	83,691,975	89,031,820
Henry County	2,219,933	2,421,362	2,569,978
Bureau County	56,510,881	61,366,178	65,958,737
Carroll County	51,380,204	56,374,721	61,484,594
	\$1,024,561,215	\$1,099,340,245	\$1,162,386,681

Tax Rates:			
Educational Fund	0.2449	0.2450	0.2450
Operations and Maintenance Fund	0.0299	0.0300	0.0300
Operations and Maintenance Fund-Restricted	0.0430	0.0496	0.0500
Bond and Interest Fund	0.0715	0.0656	0.0614
Liability, Protection, and			
Settlement Fund	0.0387	0.0401	0.0306
Audit Fund	0.0041	0.0032	0.0026
	0.4321	0.4335	0.4196

Tax Extensions:			
Educational Fund	\$2,509,397	\$2,693,264	\$2,847,847
Operations and Maintenance Fund	306,591	329,788	348,716
Operations and Maintenance Fund-Restricted	440,833	545,248	581,193
Bond and Interest Fund	732,299	721,135	712,141
Liability, Protection, and			
Settlement Fund	396,097	440,995	355,650
Audit Fund	41,990	35,178	30,215
	\$4,427,207	\$4,765,608	\$4,875,764

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**SCHEDULE OF TAXES RECEIVABLE AND TAX COLLECTIONS**

For the year ended June 30, 2000

Levy Year	Assessed Valuation	Combined Rate	Tax Extended	Total Collected To June 30, 2000	Percent Collected June 30, 2000	Uncollected Balance June 30, 2000
1998	\$1,099,340,245	0.4335	\$4,765,608	\$4,759,004	99.86%	\$6,604
1999	1,162,386,681	0.4196	4,875,764	1,224,698	25.12%	3,651,066
Total			\$9,641,372	\$5,983,702	58.62%	\$3,657,670

1999 TAXES EXTENDED

	Uncollected June 30, 2000	Allowance for Uncollectible Taxes	Balance After Allowance
Education	\$2,132,758	\$0	\$2,132,758
Operations and Maintenance	261,150	0	261,150
Operations and Maintenance - restricted	435,258	0	435,258
Bond and Interest	532,931		532,931
Liability, Protection, and Settlement	266,334	0	266,334
Audit	22,635	0	22,635
Total	\$3,651,066	\$0	\$3,651,066

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

SCHEDULE OF LEGAL DEBT MARGIN

For the year ended June 30, 2000

The following is a schedule of the legal debt margin of the College as of June 30, 2000:

<u>Assessed valuation-1999</u>	<u>\$1,162,386,681</u>
Debt limit, 2.875% of assessed valuation	\$33,418,617
Less indebtedness	4,196,329
<u>Legal debt margin, June 30, 2000</u>	<u>\$29,222,288</u>

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
SCHEDULE OF LIABILITY, PROTECTION & SETTLEMENT FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

For the year ended June 30, 2000

<u>Fund balance, beginning of year</u>	<u>\$5,701,201</u>
Revenues:	
Property taxes	398,261
Investments revenue	265,554
Revenue for on behalf payments-	
State portion of SURS payments	15,475
<u>Total Revenues</u>	<u>679,290</u>
Expenses:	
Public safety salaries and miscellaneous	164,939
Affirmative action	9,983
FICA/ Medicare	72,865
Risk management salaries	178,487
Liability insurance	28,656
Legal expenses	4,238
911 line charges	1,072
Firewall maintenance	6,032
Capital outlay	61,680
Expenditures for on behalf payments-	
State portion of SURS payment	15,475
<u>Total Expenditures</u>	<u>543,427</u>
<u>Excess of Revenues over Expenditures</u>	<u>135,863</u>
<u>Fund balance, end of year</u>	<u>\$5,837,064</u>

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

ALL FUNDS SUMMARY

UNIFORM FINANCIAL STATEMENT #1

For the year ended June 30, 2000

	Educational Fund	Operations and Maintenance Fund	Operations and Maintenance Fund (Restricted)
Fund balance, July 1, 1999	\$925,314	\$254,783	\$1,032,497
Revenues:			
Local tax revenue	2,766,064	338,784	598,404
ICCB grants	1,905,292	264,577	40,477
All other state revenue	415,603	34,568	
Federal revenue	2,660		
Student tuition and fees	1,893,676	215,987	
All other revenue	340,627	42,188	70,942
Revenues for on behalf payments-			
State portion of SURS payments	417,826	25,792	
Total revenue	7,741,748	921,896	709,823
Expenditures:			
Instruction	3,640,504		
Academic support	777,084		
Student services	686,298		
Public services	193,893		
Independent operations			
Operations and maintenance		894,650	40,477
Institutional support	1,827,911		339,072
Scholarships, student grants, and waivers	328,431		
Expenditures for on behalf payments-			
State portion of SURS payments	417,826	25,792	
Total expenditures	7,871,947	920,442	379,549
Net transfers	351,041	15,597	0
Fund balance, June 30, 2000	\$1,146,156	\$271,834	\$1,362,771

Bond and Interest Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability, Protection and Settlement Fund	Building Bonds Proceeds Fund	Total
\$365,589	\$1,128,594	\$1,782	\$2,570,784	\$28,200	\$5,701,201	\$1,095,511	\$13,104,255
679,610				32,654	398,261		4,813,777
		545,113					2,755,459
		760,379					1,210,550
		1,953,008					1,955,668
	234,174						2,343,837
10,285	1,720,916	4,118	141,795	1,674	265,554	62,222	2,660,321
	10,317	46,425			15,475		515,835
689,895	1,965,407	3,309,043	141,795	34,328	679,290	62,222	16,255,447
		654,679					4,295,183
		171,812					948,896
		303,608					989,906
		130,111					324,004
	2,187,704						2,187,704
		947			210,270		1,146,344
703,409		70,716		37,906	317,682	35,276	3,331,972
		1,932,413					2,260,844
	10,317	46,425			15,475		515,835
703,409	2,198,021	3,310,711	0	37,906	543,427	35,276	16,000,688
0	(224,843)	0	(141,795)	0	0	0	0
\$352,075	\$671,137	\$114	\$2,570,784	\$24,622	\$5,837,064	\$1,122,457	\$13,359,014

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

SUMMARY OF FIXED ASSETS AND DEBT

UNIFORM FINANCIAL STATEMENT #2

June 30, 2000

	Fixed Asset/Debt Account Groups July 1, 1999	Additions	Deletions	Fixed Asset/Debt Account Groups June 30, 2000
Fixed assets:				
Sites and improvements	\$1,555,145			\$1,555,145
Buildings, additions and improvements	7,789,474	\$2,790		7,792,264
Equipment	5,492,327	639,521	\$631,367	5,500,481
Net fixed assets	\$14,836,946	\$642,311	\$631,367	\$14,847,890
Fixed debt:				
Bonds payable	\$4,545,000		\$475,000	\$4,070,000
Other fixed liabilities	148,477	\$59,603	81,751	126,329
Total fixed liabilities	\$4,693,477	\$59,603	\$556,751	\$4,196,329

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
OPERATING FUNDS REVENUES AND EXPENDITURES
UNIFORM FINANCIAL STATEMENT #3

June 30, 2000

	Educational Fund	Operations and Maintenance Fund	Total Operating Funds
Operating Revenues by Source:			
Local Government -			
Property taxes	\$2,766,064	\$338,784	\$3,104,848
Total local government	2,766,064	338,784	3,104,848
State Government:			
ICCB credit hour grants	1,310,906	162,022	1,472,928
ICCB equalization grants	475,887	58,817	534,704
SBE - vocational education	58,740		58,740
CPPRT	328,236	34,568	362,804
Other	147,126	43,738	190,864
Total state government	2,320,895	299,145	2,620,040
Federal Government -			
Other	2,660		2,660
Total federal government	2,660	0	2,660
Student Tuition and Fees:			
Tuition	1,749,372	215,987	1,965,359
Fees	144,304		144,304
Total tuition and fees	1,893,676	215,987	2,109,663
Other Sources:			
Sales and service fees	239,789	7,276	247,065
Facilities revenue		20,882	20,882
Investments revenue	97,281	12,468	109,749
Other - miscellaneous	3,557	1,562	5,119
Revenue for on behalf payments-			
State portion of SURS payments	417,826	25,792	443,618
Total other revenue	758,453	67,980	826,433
Total revenue	7,741,748	921,896	8,663,644
Less: Non-operating items*:			
Tuition chargeback revenue		602	602
Adjusted revenue	7,741,146	921,896	8,663,042

*Intercollege revenues that do not generate related local college credit hours are subtracted to allow for statewide comparisons.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
OPERATING FUNDS REVENUES AND EXPENDITURES
UNIFORM FINANCIAL STATEMENT #3
(CONTINUED)
June 30, 2000

	Educational Fund	Operations and Maintenance Fund	Total Operating Funds
Operating Expenditures:			
By Program:			
Instruction	\$3,640,504		\$3,640,504
Academic Support	777,084		777,084
Student Services	686,298		686,298
Public Services	193,893		193,893
Operation and Maintenance		\$894,650	894,650
Institutional Support	1,827,911		1,827,911
Scholarships, student grants, and waivers	328,431		328,431
Transfers	(351,040)	(15,597)	(366,637)
Expenditures for on behalf payments -			
State portion of SIRS payment	417,826	25,792	443,618
Total expenditures	7,520,907	904,845	8,425,752
Less non-operating items* :			
Tuition chargeback	52,263		52,263
Transfers to Non-Operating funds	(351,040)	(15,597)	(366,637)
Adjusted expenditures	\$7,819,684	\$920,442	\$8,740,126
By Object:			
Salaries	\$5,290,684	\$383,384	\$5,674,068
Employee benefits	688,691	66,902	755,593
Contractual services	160,395	47,327	207,722
General materials and supplies	563,633	93,829	657,462
Library materials**	86,070		86,070
Travel and conference expense	141,672	3,188	144,860
Fixed charges	90,965		90,965
Utilities		249,144	249,144
Capital outlay	228,238	50,876	279,114
Other	289,843		289,843
Transfers	(351,040)	(15,597)	(366,637)
Expenditures for on behalf payments-			
State portion of SIRS payment	417,826	25,792	443,618
Total expenditures	7,520,907	904,845	8,425,752
Less non-operating items* :			
Tuition chargeback	52,263		52,263
Transfers to Non-Operating Funds	(351,040)	(15,597)	(366,637)
Adjusted expenditures	\$7,819,684	\$920,442	\$8,740,126

*Intercollege revenues that do not generate related local college credit hours are subtracted to allow for statewide comparisons.

**Non add line

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
RESTRICTED PURPOSES FUNDS REVENUE AND EXPENDITURES
UNIFORM FINANCIAL STATEMENT #4

June 30, 2000

	Restricted Purposes Fund
Revenue by sources:	
State Government:	
ICCB - Special Populations Grants	\$60,788
ICCB - Workforce Preparations Grants	254,761
ICCB - Advanced Technology Equipment Grants	217,064
ICCB - Special Initiative Grant	12,500
ISBE - Adult Education	115,701
ISBE - Vocational Education	76,602
ISAC - Monetary Award Grants	387,369
Illinois Veterans' Grants	85,163
Other	95,544
Total state government	1,305,492
Federal Government:	
Department of Education	
Other	1,921,178
	31,830
Total federal government	1,953,008
Other sources:	
Other	4,118
Revenue for on behalf payments-	
State portion of SURS payments	46,425
Total other sources	50,543
Total Restricted Purposes Fund revenue	\$3,309,043
Restricted Purpose Fund Expenditures -	
By Program:	
Instruction	\$654,679
Academic support	171,812
Student services	303,608
Public services	130,111
Operations and maintenance of plant	947
Institutional support	70,716
Scholarships, student grants, and waivers	1,932,413
Expenditures for on behalf payments -	
State portion of SURS payments	46,425
Total Restricted Purposes Fund expenditures	\$3,310,711

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
RESTRICTED PURPOSES FUNDS REVENUE AND EXPENDITURES
UNIFORM FINANCIAL STATEMENT #4
(CONTINUED)
June 30, 2000

Expenditures By Object:

Salaries	\$717,247
Employee benefits	76,992
Contractual services	65,980
General materials and supplies	97,065
Travel and conference expense	89,107
Utilities	59,863
Capital outlay	270,401
Other	1,887,631
Expenditures for on behalf payments-	
State portion of SURS payments	46,425
 Total restricted purposes fund expenditures	 \$3,310,711

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**CURRENT FUNDS* EXPENDITURES BY ACTIVITY****UNIFORM FINANCIAL STATEMENT #5**

June 30, 2000

Instruction:

Instructional programs	\$4,194,998
Other	100,185
Total instruction	4,295,183

Academic support:

Library	249,834
Instructional materials center	109,488
Academic computing support	117,954
Academic administration and planning	238,311
Other	233,309
Total academic support	948,896

Student services:

Admissions and records	205,124
Counseling and career guidance	542,951
Financial aid administration	157,718
Other	84,113
Total student services support	989,906

Public services/continuing education:

Community education	30,198
Customized training (instructional)	51,407
Community services	32,043
Other	210,356
Total public services/continuing education	324,004

Auxiliary services

2,187,704

Operations and maintenance of plant:

Maintenance	216,798
Custodial services	201,902
Grounds	98,107
Campus security	210,270
Utilities	249,144
Administration	103,855
Other	25,791
Total operations and maintenance of plant	1,105,867

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
CURRENT FUNDS* EXPENDITURES BY ACTIVITY
UNIFORM FINANCIAL STATEMENT #5
(CONTINUED)
June 30, 2000

Institutional support:

Executive management	561,137
Fiscal operations	712,725
Community relations	237,735
Administrative support services	82,417
Board of trustees	41,906
General institution	221,235
Institutional research	59,798
Administrative data processing	298,430
Other	38,832

Total institutional support 2,254,215

Scholarships, student grants, and waivers 2,260,844

Expenditures for on behalf payments -
 State portion of SURS payments 515,835

Total current funds expenditures \$14,882,454

* Current funds include the Education; Operations and Maintenance; Proprietary; Restricted Purposes; Audit; Liability, Protection, and Settlement funds.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

CERTIFICATE OF CHARGEBACK REIMBURSEMENT

For the year ended June 30, 2001

**All fiscal year 2000 non-capital audited operating expenditures
for the past fiscal year from the following funds:**

Educational Fund	\$7,225,883
Operations and Maintenance Fund	843,774
Bond and Interest Fund	703,409
Restricted Purposes Fund	2,993,885
Audit Fund	37,906
Liability, Protection, and Settlement Fund	514,472
 Total noncapital expenditures	12,319,329
 Plus:	
Depreciation on capital outlay expenditures from sources other than state and federal funds	515,828
 Total costs included	12,835,157
 Total certified semester credit hours for FY 2000	43,039.5
 Per capita cost	298.22
All FY 2000 state and federal operating grants for noncapital expenditures, except ICCB grants	2,774,787
 Less:	
FY 2000 state and federal grants per semester credit hour	64.47
 District's average ICCB grant rate for FY 2001	50.97
 District's student tuition and fee rate per semester credit hour for FY 2001	48.00
 Chargeback reimbursement per semester credit hour for FY 2001	\$134.78

Approved: _____
Chief Fiscal Officer _____ Date _____

Approved: _____
President _____ Date _____

ILLINOIS COMMUNITY COLLEGE BOARD
STATE GRANTS FINANCIAL COMPLIANCE SECTION



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
WITH STATE REQUIREMENTS FOR SPECIAL POPULATIONS GRANT,
WORKFORCE DEVELOPMENT COMPONENT GRANT, ACCELERATED COLLEGE
ENROLLMENT GRANT, ADVANCED TECHNOLOGY COMPONENT
GRANT, AND DEFERRED MAINTENANCE GRANT**

Board of Trustees
Sauk Valley Community
College District 506
Dixon, Illinois

We have audited the balance sheets of the Special Populations Grant, Workforce Development Component Grant, Accelerated College Enrollment Grant, Advanced Technology Component Grant, and Deferred Maintenance Grant, of Sauk Valley Community College District 506 as of June 30, 2000, and the related statements of revenues, expenditures, and change in fund balance - actual for the year then ended. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the guidelines of the Illinois Community College Board's Fiscal Management Manual. Those standards and guidelines require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. Our audit also included a review of compliance with the provisions of the laws, regulations, contracts and grants between Sauk Valley Community College District 506 and the Illinois Community College Board. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, such financial statements referred to above present fairly, in all material respects, the financial position of the Special Populations Grant, Workforce Development Component Grant, Accelerated College Enrollment Grant, Advanced Technology Component Grant, and Deferred Maintenance Grant, of Sauk Valley Community College District 506 at June 30, 2000, and the results of their operations for the year then ended in conformity with generally accepted accounting principles.

A handwritten signature in black ink that reads "Lindgren, Callahan, Van Osdol & Co., Ltd." The signature is written in a cursive, flowing style.

August 24, 2000

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
ADVANCED TECHNOLOGY COMPONENT GRANT PROGRAM
(instructional equipment, technology support, and staff technical skills enhancement)

BALANCE SHEET

June 30, 2000

A S S E T S

Other receivables	\$431
Prepaid expenditures	251
Due from other funds	41,093
Total assets	\$41,775

LIABILITIES AND FUND BALANCE

Cash overdraft	\$26,729
Accounts payable	15,046
Total liabilities	41,775
Fund balance	0
Total liabilities and fund balance	\$41,775

See Notes to Financial Statements.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
ADVANCED TECHNOLOGY COMPONENT GRANT PROGRAM
(instructional equipment, technology support, and staff technical skills enhancement)
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
For the year ended June 30, 2000

	Actual			
	Instructional Equipment	Technology Support	Staff Tech. Skills Enhance.	Total
Revenues*				
State sources	\$45,349	\$153,169	\$18,546	\$217,064
Expenditures				
Salaries	0	1,851	0	1,851
Contractual services	0	20,560		20,560
Materials and supplies	0	16,519	824	17,343
Conference and meeting expense	0	0	17,722	17,722
Utilities	0	58,114	0	58,114
Capital outlay	45,349	56,125	0	101,474
Total expenditures	45,349	153,169	18,546	217,064
Excess of revenues over (under) expenditures	0	0	0	0
Fund balance, beginning of year				0
Fund balance, end of year				\$0
ORIGINAL ALLOCATION	\$45,349	\$153,169	\$18,546	\$217,064

*ICCB grant funds only.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
DEFERRED MAINTENANCE GRANT PROGRAM
BALANCE SHEET

June 30, 2000

A S S E T S

Cash	\$0
------	-----

LIABILITIES AND FUND BALANCE

Liabilities	\$0
Fund balance	0
Total liabilities and fund balance	\$0

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
DEFERRED MAINTENANCE GRANT PROGRAM
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
For the year ended June 30, 2000

Revenues*	
State sources	\$40,477
Expenditures	
Contractual services	2,031
Materials and supplies	32,127
Capital outlay	6,319
Total expenditures	40,477
Excess of revenues over (under) expenditures	0
Fund balance, beginning of year	0
Fund balance, end of year	\$0
ORIGINAL ALLOCATION	\$40,477

*ICCB grant funds only.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
SPECIAL POPULATIONS GRANT PROGRAM
BALANCE SHEET

June 30, 2000

A S S E T S

Due from other fund	\$3,054
---------------------	---------

LIABILITIES AND FUND BALANCE

Cash overdraft	\$1,528
Accrued expenditures	1,526
Total liabilities	3,054
Fund balance	0
Total liabilities and fund balance	\$3,054

See Notes to Financial Statements.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
SPECIAL POPULATIONS GRANT PROGRAM
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
For the year ended June 30, 2000

Revenues*	
State sources	<u>\$60,788</u>
<hr/>	
Expenditures:	
Salaries	53,958
Employee benefits	3,816
Contractual services	1,445
Materials and supplies	1,289
Other expenditures	280
<hr/>	
Total expenditures	<u>60,788</u>
<hr/>	
Excess of revenues over (under) expenditures	0
<hr/>	
Fund balance, beginning of year	0
<hr/>	
Fund balance, end of year	<u>\$0</u>
<hr/>	
ORIGINAL ALLOCATION	<u>\$60,788</u>

*ICCB grant funds only.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
ICCB COMPLIANCE STATEMENT FOR ICCB SPECIAL POPULATIONS GRANTS
TOTAL EXPENDITURES FOR ICCB GRANT FUNDS ONLY

For the year ended June 30, 2000

	Direct Services	Administrative* (30% Maximum)	Total
Expenditures:			
Salaries and benefits:			
Administrative and clerical staff*	\$0	\$6,572	\$6,572
Tutors	51,202		51,202
Total salaries and benefits	51,202	6,572	57,774
Materials:			
Instructional, testing, assessment	1,169	0	1,169
Consumable supplies*	0	120	120
Total materials	1,169	120	1,289
Total expenditures	\$52,371	\$6,692	\$59,063

* Sum of total administrative expenditures should not exceed 30% of the district's total Special Populations Grant

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
WORKFORCE DEVELOPMENT COMPONENT GRANT PROGRAM
(business/industry, education-to-careers, welfare-to-work)

BALANCE SHEET

June 30, 2000

A S S E T S

Cash	\$53,582
Due from other funds	4,569
Total assets	\$58,151

LIABILITIES AND FUND BALANCE

Accounts payable	\$8,783
Accrued expenditures	6,577
Due to other funds	42,791
Total liabilities	58,151
Fund balance	0
Total liabilities and fund balance	\$58,151

See Notes to Financial Statements.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
WORKFORCE DEVELOPMENT COMPONENT GRANT PROGRAM
(business/industry, education-to-careers, welfare-to-work)
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
For the year ended June 30, 2000

	Actual			
	Business & Industry	Education- to-careers	Welfare- to-work	Total
Revenues				
State sources*	\$93,854	\$96,707	\$64,200	\$254,761
Other	0	0	2,493	2,493
Total revenues	93,854	96,707	66,693	257,254
Expenditures				
Current				
Salaries	\$73,406	\$0	\$45,924	\$119,330
Employee benefits	10,206	0	11,019	21,225
Contractual services	694	0	1,000	1,694
Materials and supplies	5,760	20,300	4,228	30,288
Conference and meeting expense	3,788	10,393	1,696	15,877
Utilities	0	0	0	0
Capital outlay	0	66,014	2,826	68,840
Payment of prior year's <u>encumbrances (Note B)</u>				
Conference and meeting expense	0	438	1,344	1,782
Total expenditures	93,854	97,145	68,037	259,036
Excess of revenues over (under) expenditures	0	(438)	(1,344)	(1,782)
Fund balance, beginning of year				1,782
Fund balance, end of year				\$0
ORIGINAL ALLOCATION	\$93,854	\$96,707	\$64,200	\$254,761

*ICCB grant funds only.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
ICCB COMPLIANCE STATEMENT FOR WORKFORCE
PREPARATION (BUSINESS/INDUSTRY) GRANT
TOTAL EXPENDITURES FOR ICCB GRANT FUNDS ONLY

For the year ended June 30, 2000

	General	Operation of Workforce Devel. Office	Total
Expenditures from grant sources only -			
Personnel (Salaries and Benefits)*	\$0	\$83,612	\$83,612
Contractual services	0	694	694
Conference and meeting expense	0	3,788	3,788
Costs of operating a Business Assistance Center/Economic Development/Workforce Development Offices-			
Consumable supplies	0	5,760	5,760
Totals	\$0	\$93,854	\$93,854

* Salaries charged to this grant should be paid commensurate with the percentage of time spent working on business and industry/economic development activities. Staff development and travel costs should only be paid for staff that spend 51% or more of their time on work in the business assistance center or economic development office.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
ACCELERATED COLLEGE ENROLLMENT GRANT PROGRAM
BALANCE SHEET

June 30, 2000

A S S E T S

Prepaid Expenditures	\$796
----------------------	-------

LIABILITIES AND FUND BALANCE

Due to other funds	\$796
Fund balance	0
Total liabilities and fund balance	\$796

See Notes to Financial Statements.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

ICCB STATE GRANTS FINANCIAL COMPLIANCE SECTION

NOTES TO FINANCIAL STATEMENTS

June 30, 2000

(A) Summary of Significant Accounting Policies:

General - The accompanying statements include only those transactions resulting from the ICCB Technology components (Instructional Equipment, Technology Support and Staff Technical Skills Enhancement), Deferred Maintenance, Special Populations, Workforce Development components (Business/Industry, Education to Careers and Welfare to Work) and Accelerated College Enrollment Grant Program. These transactions have been accounted for in a Restricted Purposes Fund.

Basis of Accounting - The statements have been prepared on the modified accrual basis. Expenditures include all account payables representing liabilities for goods and services actually received as of June 30, 2000. Funds obligated for goods prior to June 30 for which the goods are received prior to August 31 are recorded as accrued expenditures. Unexpended funds are reflected as a reduction to fund balance and a liability due to the ICCB by October 15.

Fixed Assets - Fixed asset purchases are recorded as capital outlay and not capitalized.

(B) Payments of Prior Year's Encumbrances:

Payments of prior year's encumbrances for goods received prior to August 31 are reflected as expenditures during the current fiscal year.



**INDEPENDENT AUDITOR'S REPORT ON ENROLLMENT DATA
AND OTHER BASES UPON WHICH CLAIMS ARE FILED**

Board of Trustees
Sauk Valley Community
College District 506
Dixon, Illinois

We have audited the Schedule of Enrollment Data and Other Bases Upon Which Claims Are Filed of Sauk Valley Community College District 506 for the year ended June 30, 2000. These schedules are the responsibility of the District's management. Our responsibility is to express an opinion on compliance with those requirements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the guidelines of the Illinois Community College Board Fiscal Management Manual. Those standards and the guidelines require that we plan and perform the audit to obtain reasonable assurance about whether the schedules are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the claims in the schedules. An audit also includes such tests of the accounting records and such procedures prescribed by the Fiscal Management Manual for verification of student enrollments and other bases upon which claims were filed with the Illinois Community College Board.

In our opinion, the Schedule of Enrollment Data and other bases which claims are filed referred to above presents fairly the student enrollment and other bases upon which claims were filed with the Illinois Community College Board and are stated fairly in accordance with the regulations of the Illinois Community College Board.

This information has been prepared solely for the use of the College's management and its reporting to the Illinois Community College Board and is not intended for any other purpose. However, this report is a matter of public record and its distribution is not limited.

August 24, 2000

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
SCHEDULE OF ENROLLMENT DATA AND OTHER BASES UPON
WHICH CLAIMS ARE FILED
For the year ended June 30, 2000

Categories	Reimbursable Total Semester Credit Hours by Term			
	Summer 1999	Fall 1999	Spring 2000	Total Hours
Baccalaureate	2,696.00	11,855.00	11,443.00	25,994.00
Business Occupational	188.00	1,465.00	1,447.00	3,100.00
Technical Occupational	395.50	2,808.50	2,483.50	5,687.50
Health Occupational	343.00	1,120.00	1,158.00	2,621.00
Remedial Development	495.00	2,326.00	1,642.00	4,463.00
Adult Basic Education/ Adult Secondary Education	227.00	436.00	511.00	1,174.00
Total credit hours verified	4,344.50	20,010.50	18,684.50	43,039.50

	In-District	Attending Out-of-District on Chargeback or Contractual Agreement	Total
Semester credit hours	41,869.50	317.40	41,186.90
District 1999 equalized assessed valuation	\$1,162,386,681		

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
RECONCILIATION OF TOTAL REIMBURSABLE
SEMESTER CREDIT HOURS
For the year ended June 30, 2000

	Total Reimbursable Credit Hours	Total Reimbursable Credit Hours Certified to the ICCB	Difference
Baccalaureate	25,994.00	25,994.00	0
Business Occupational	3,100.00	3,100.00	0
Technical Occupational	5,687.50	5,687.50	0
Health Occupational	2,621.00	2,621.00	0
Remedial Development	4,463.00	4,463.00	0
Adult Basic Education/Adult Secondary Education	1,174.00	1,174.00	0
Total	43,039.50	43,039.50	0

**RECONCILIATION OF IN-DISTRICT/CHARGEBACK
REIMBURSABLE CREDIT HOURS**

	Total Attending	Total Attending as Certified to the ICCB	Difference
Reimbursable in-district residents	41,869.50	41,869.50	0
Reimbursable out-of-district on chargeback or contractual agreement	317.40	317.40	0
	42,186.90	42,186.90	0

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

BACKGROUND INFORMATION ON STATE GRANT ACTIVITY

June 30, 2000

UNRESTRICTED GRANTS:

Base Operating Grants – General operating funds provided to colleges based upon credit enrollment with a small portion of the allocation based upon gross square footage of space at the college. Includes program improvement dollars intended for classroom technology, recruitment/retention of staff and faculty, and adult education support.

Small College Grants - Funds provided to colleges with full-time equivalent enrollments of less than 2,500 students. Intended to help small colleges pay for some of the “fixed costs” of operating a smaller institution.

Equalization Grants - Grants provided to institutions with less than the statewide average local tax dollars available per full-time equivalent student.

Performance Based Initiative Funding – Grants focused on teaching/learning initiatives. Funding is awarded based upon identified student outcomes and measures. Includes six state identified measures and one locally determined goal area.

RESTRICTED GRANTS/SPECIAL INITIATIVES

Special Populations Grant – Grant funding intended to provide special support services to students who are not academically prepared for college level work and to enhance college efforts to enhance the access, retention, and graduation of underrepresented groups.

Workforce Development Grants

Business/Industry Services – Provides funding for a business/industry center at every college to provide a variety of employment training and business services outside of the classroom.

Education to Careers – Grants provided to allow the community colleges to play a leadership role in facilitating the creation of local partnerships with high schools, business and industry, and employment training agencies.

Welfare to Work – Provides funds to be used in conjunction with existing federal funds to develop an infrastructure necessary to provide employment training and job placement assistance services to welfare clients.

Advanced Technology Grants

Advanced Technology Equipment – Grants intended to allow colleges to upgrade and purchase new specialized equipment for training programs and to purchase new computer hardware and software for instructional and student use.

Advanced Technology Support – Funding to allow colleges to meet the rising costs of technology infrastructure, transmission, and maintenance costs.

Staff Technical Skills Enhancement – Provides funding to support training in all areas of technology and especially in the areas of distance learning.

Deferred Maintenance Grants – Provides flexible funding for facility needs that are not covered by capital renewal or protection, health, and safety funding.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

BACKGROUND INFORMATION ON STATE GRANT ACTIVITY

(CONTINUED)

June 30, 2000

RESTRICTED GRANTS/SPECIAL INITIATIVES (continued)

Accelerated College Enrollment Grants – Provides funding to expand community college service to high school students desiring to take college-level classes prior to receiving their high school diploma. The grant is intended to assist high school students desiring to enroll in college level classes to accelerate their college course work.

STATEWIDE INITIATIVES

Leadership and Core Values Initiative – Monies used to fund demonstration projects highlighting the most effective ways of teaching leadership and core values in a community college setting and for workshops and training seminars for the community college system.

Lincoln's Challenge Grant – Funding for a military style boot camp for at-risk teenagers who have not completed high school. After successfully completing the program, students are eligible to receive a scholarship to attend a community college.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the year ended June 30, 2000

<u>Federal Grantor/Pass-Through Grantor/Program Title:</u>	Federal CFDA Number	Grant Number	Program or Award Amount	Revenues	Expenditures
U.S. Department of Education:					
Supplemental Educational Opportunity Grant	(M) 84.007	E-P007A991275	\$68,948	\$68,736	\$68,736
College Work Study Program	(M)84.033	E-P033A991275	192,694	191,733	191,733
Pell Grant Program	(M)84.063	E-P063P990487	870,948	870,948	870,948
Pell Grant Program Administrative Allowance	(M)84.063	8E002251	2,660	2,660	2,660
Student Support Services	84.042A	E-P042A71076-99	196,962	209,101	173,246
U.S. Department of Education/Illinois State Board of Education:					
VE Title II C Post/Adult	84.04A	2000-4750-00-47-052-5060-51	133,358	133,358	133,358
VE Title III E Tech Prep	84.243A	2000-4770-00-47-052-5060-51	60,190	60,190	60,190
VE Title III E Post Secondary Student Transition Initiative	84.243A	2000-4770-01-47-052-5060-51	15,000	8,816	8,816
Federal Adult Education	84.002A	2000-4800-00-47-052-5060-51	11,000	11,000	11,000
Small Business Development Grant	59.037	00-56178	31,526	31,830	16,485
Total Federal Grant Activity			\$1,583,286	\$1,588,372	\$1,537,172

Guaranteed Student Loans:

During the fiscal year ended June 30, 2000, the College made Guaranteed Student Loans to eligible students totaling \$367,296 under the following programs:

Stafford Loan Program	<u>\$367,296</u>
-----------------------	------------------

(M) Indicates a major federal financial assistance program.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
ANNUAL FEDERAL FINANCIAL - COMPLIANCE SECTION
NOTES TO SCHEDULE OF FEDERAL AWARDS

For the year ended June 30, 2000

(A) General:

The accompanying Schedule of Federal Awards presents the activity of all federal awards of Sauk Valley Community College District 506. Sauk Valley Community College District 506's reporting entity is defined in Note A to the District's financial statements. All federal awards passed through other government agencies are included on the schedule.

(B) Basis of Accounting:

The accompanying Schedule of Federal Awards is presented using the modified accrual basis of accounting, which is described in Note A to the District's financial statements.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

June 30, 2000

Section I – Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:	Unqualified	
Internal control over financial reporting:		
Material weakness(es) identified?	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no
Reportable condition(s) identified that are not considered to be material weakness(es)?	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> none reported
Noncompliance material to financial statements noted?	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no

Federal Awards

Internal control over major programs:		
Material weakness(es) identified?	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no
Reportable condition(s) identified that are not considered to be material weakness(es)	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> none reported

Type of auditor's report issued on compliance for major programs:	Unqualified	
---	-------------	--

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133?	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no
--	------------------------------	--

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
-----------------------	---

84.007, 84.033, 84.063	Student Financial Aid
------------------------	-----------------------

Dollar threshold used to distinguish between type A and type B programs:	\$ <u>300,000</u>
--	-------------------

Auditee qualified as low-risk auditee?	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
--	---	-----------------------------

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
(CONTINUED)
June 30, 2000

Section II – Financial Statement Findings

No matters are reported.

Section III – Federal Award Findings and Questioned Costs

No matters are reported.

SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

SCHEDULE OF PRIOR AUDIT FINDINGS

June 30, 2000

There are no prior audit findings.

For Board Meeting of
October 23, 2000

Agenda Item F-2

PROTECTION, HEALTH AND SAFETY PROJECTS

The 2000 Protection, Health and Safety Fund levy (payable in 2001) should yield approximately \$625,000 and the administration is recommending the following projects:

Exterior Concrete Surface Repair - Phase III

Re-coat Roofs on T-1 and T-2 Buildings

Correct Electrical Deficiencies

RECOMMENDATION: Board approval of the attached resolutions, budgets, and certification statements to be forwarded to the ICCB for approval as Protection, Health and Safety Fund projects.



TO: Dr. Richard Behrendt
FROM: Ruth Bittner *PLB*
DATE: October 16, 2000
SUBJECT: Protection, Health & Safety Projects

The following three projects have been identified for funding through the Protection, Health and Safety Tax Levy.

1. **Exterior Concrete Surface Repair – Phase 3** – Over the past several years numerous cracks have appeared in the exterior building beams and Dryvit exterior surface, with some Dryvit having fallen off to expose concrete. The current gable cap in place is not adequate to prevent rain infiltrating from the exposed beams and exterior walls into the building interior. Phase Three scope of work completes the work necessary to protect the remainder of the concrete structure and extend the life of the facility. Projected budget - \$349,941.
2. **Re-coat roofs of T-1 and T-2** – These two “temporary” buildings are used by the College for storage purposes. Although there is a project on the ICCB RAMP list to renovate T-1 for instructional use, funding is still approximately two years away. In the meantime, the roofs on these two buildings are in need of immediate repair if we wish to head off damage from leaks and maintain structural integrity. Projected budget - \$129,010.
3. **Correct electrical deficiencies** – Four areas of the facility’s electrical system need work. Exterior security lighting fixtures will be installed around the building in a way that provides quality lighting and is easy to maintain. Electrical panels, control panels and a dry-type transformer on the roof have deteriorated due to exposure to corrosive chemicals; the project will replace the damaged equipment and move it to a less-exposed location. The facility’s electrical distribution system contains a grounding deficiency that contributes to electrical noise or interference, thereby causing problems for computers; the project will correct improper grounding throughout the facility. There are panel boards within the building that serve areas with heavy concentrations of computers; the project will install surge suppressors to protect the computers from voltage spikes or lightning strikes. Projected budget - \$127,234.

The 2000 Protection, Health and Safety Fund levy, payable in 2001, should yield approximately \$625,000 at the maximum allowable tax rate. These three projects have an estimated total cost of \$606,185. The College has levied at or near the maximum five cents for this fund for a number of years. Protection, Health and Safety Projects must be at least \$25,000 and require ICCB approval. A list of past, current and possible future projects is attached.

I recommend that we seek Board approval of the attached resolutions, budgets and certification statements regarding these projects.

Sauk Valley Community College

Protection Health and Safety Projects Tax Levy - History and Projected

As of October 13, 2000

Project Description	Budget	Completion Year	(Projected)	Levy Year	Approved for Levy	Actually Levied
			Completion Year			
Reroof T-1, T-2, Gym - Phase 1	315,960	1989	c	1987	315,960	315,950
Reroof T-1, T-2, Gym - Phase 2	342,000	1990	c	1988	342,000	342,000
Reroof T-1, T-2, Gym - Phase 3	332,000	1991	c	1989	332,000	338,000
Boiler	72,700	1992	c	1990	72,700	
Reroof T-1, T-2, Gym - Phase 4	133,300	1992	c	1990	133,300	
Wastewater	156,000	1993	c	1990	156,000	
Cooling Tower	140,000	1994	c	1990	140,000	346,500
Exterior Lighting Safety Repairs	417,064	1993	c	1991	417,064	
Elevator Accessibility Modifications	108,973	1995	c	1991	108,973	
Gym Bleacher Replacement	152,686	1995	c	1991	152,686	
ADA Accessibility Modifications	226,926	2001	s	1991	226,926	357,000
Asbestos Abatement	56,000	1992	c	1992	56,000	
Asbestos Report	28,000	1993	c	1992	28,000	365,000
no project				1993		388,000
Gym Lighting Repairs	37,012	1994	c	1994	37,012	
Fire Hydrant Select Valve	41,303	1995	c	1994	41,303	
Kitchen Ventilation Modifications	79,685	1995	c	1994	79,685	415,000
Boiler Repair	36,600	1996	c	1995	36,600	
Door Hardware (safety)	98,300	1998	c	1995	98,300	453,000
Fire Alarm & Fire Exit Signs	406,600	1997	c	1996	406,600	490,000
Asbestos Abatement	200,000	1998	c	1997	200,000	
Energy Efficient Lighting	375,202	1998	c	1997	375,202	
Repair Cooling Towers	54,040	1998	c	1997	54,040	
Retaining Wall Repair, Phase 1	51,128	1998	c	1997	51,128	
T-3 Roof Repair	40,889	1998	c	1997	40,889	
Walkway Lighting Repairs	26,861	1998	c	1997	26,861	
Wellhouse Roof Membrane	40,960	1998	c	1997	40,960	
Exterior Concrete Surface Repair, Phase 1	226,584	2000	p	1997	226,584	440,341
Replace Steam Coils and Valves	222,750	1999	c	1998	222,750	
Egress Corrections - West Wing 2nd Floor	208,375	2002		1998	208,375	
Exterior Masonry Wall & Retaining Wall Repair, Phase 2	113,634	2001		1998	113,634	
Tennis Courts	240,046	2000	p	1998	0	544,759
Asbestos Abatement - 1K4, Theater	74,800	2000	p	1999	74,800	
Exterior Concrete Surface Repair, Phase 2	193,111	2000	s	1999	193,111	
Replace HVAC Controls	329,076	2000	s	1999	329,076	596,987
<u>CURRENT YEAR PROPOSAL</u>						
Exterior Concrete Surface Repair, Phase 3	290,000	2001		2000	349,941	

Sauk Valley Community College

Protection Health and Safety Projects Tax Levy - History and Projected

As of October 13, 2000

Project Description	Budget	Year	(Projected)	Levy	Approved for Levy	Actually Levied
			Completion			
			Year			
Re-coat Roofs of T-1 and T-2	130,000	2001		2000	129,010	
Correct Electrical Deficiencies	127,234	2001		2000	127,234	606,185
POSSIBLE FUTURE PROJECTS						
Remobilization of Reheat System	71,280	2002		2001		
Replace Cooling Towers	225,000	2002		2001		
Replace Roof over Admissions	50,000	2002		2001		
Repair Sidewalk Heating System	45,000	2002		2001		
Asbestos Abatement 1K4/Theater	275000	2002		2001		
Remodel 3rd Floor Science Labs	400,000	2003		2002		
Repair Primary Electrical System	260,000	2003		2002		
Asbestos Abatement - Gym	300,000	2004		2003		
Remodel T-1	125,000	2004		2003		
Chilled Water Loop	505,000	2004		2003		
Replace Chiller	375,000	2005		2004		
Replace Chiller	375,000	2005		2004		
Replace Chiller	375,000	2006		2005		
c: completed and closed						
p: completed and pending closure						
s: started and in process						

**RESOLUTION TO APPROVE PROTECTION,
HEALTH AND SAFETY PROJECT**

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District No. 506 is authorized to complete necessary projects dealing with health or safety of students, employees or visitors; and,

WHEREAS, the Board has received reports from licensed professional architect/engineer that there are projects at SVCC which require repairs and alterations, as defined in 23 Illinois Administrative Code, Sec. 1501.601; and

WHEREAS, the projects recommended for repair and alteration are:

Exterior Concrete Surface Repair – Phase 3	\$349,941.00
Re-coat Roofs of T-1 and T-2	129,010.00
Correct Electrical Deficiencies	<u>127,234.00</u>
	<u>\$606,185.00</u>

WHEREAS, all facilities described by the projects set forth are owned by SVCC.

NOW, BE IT RESOLVED by the Board of Trustees of Sauk Valley Community College District 506, as follows:

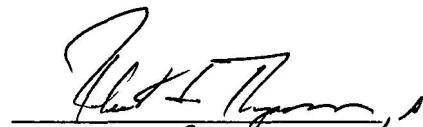
1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the projects set forth above require alteration or repair and are necessary to remove a health or safety hazard to the students, employees or visitors of SVCC.
3. There are not sufficient funds available in the Operations and Maintenance Fund of SVCC to complete the projects set forth above.
4. The Board approves the completion of the Protection, Health, and Safety projects described below:

Exterior Concrete Surface Repair – Phase 3
Re-coat Roofs of T-1 and T-2
Correct Electrical Deficiencies

5. The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of this project consistent with Ill. Rev. Stat. Ch. 122 Paragraph 103-20.3.01 (and all other applicable statutes) and 23 Illinois Administrative Code Section 1501.608 (and all other applicable regulations).

Adopted October 23, 2000

Chairman
Community College District 506



Secretary, *Pat Tamm*
Community College District 506

CAPITAL PROJECT APPLICATION FORM

(One Application Form per Project)

District/College and District # Sauk Valley Community College 506
Contact Person Jim Frederick Phone # 815/288-5511 x299
Project Title Exterior Concrete Surface Repair - Phase III
Project Budget \$ 349,940.00 Date October 13, 2000

Application Type (check the appropriate application type and follow instructions):

Locally Funded New Construction--complete/submit Sections I and II.
 Locally Funded Remodeling--complete/submit Sections I and III.
 Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
 Protection, Health and Safety--complete/submit Section I and Attachment PHS.
 Capital Renewal Project--complete/submit Section I and Attachment CRG.

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

Section II

Section III

A. Submit the remodeled square footage allocation (use *Square Footage Summary Attachment*)

October 13, 2000

SAUK VALLEY COMMUNITY COLLEGE
Dixon, Illinois

PROTECTION HEALTH AND SAFETY PROJECT
SCOPE -Exterior Concrete Surface Repair - Phase Three

Provide a detailed description identifying the scope of the project.

Over the past several years numerous cracks have appeared in the exterior building beams and in the applied Dryvit exterior surface. In some areas the Dryvit has spalled off, exposing the concrete. The soft gable cap, now in place, is not adequate to prevent rain infiltrating the beams and exterior walls and migrating in to the building interior.

Phase Three completes the work necessary to protect the major portion of the concrete structure and extend the life of this facility.

The scope of this work will entail pressure washing, caulking, patching and application of two coats of elastomeric coating to seal the concrete surface of the 2nd and 3rd floor sun screen beams and exterior wall. The area of work picks up all areas still unfinished on the north façade to the west end of the building, The entire west façade , and the south façade from the west end of the building back to column line M. An area on the south façade between column lines AC and AF is also included. Scope of work also includes window sill flashing on all areas already coated. The clerestory and rooftop mechanical screen repair work is included. The purpose of the work described herein is to complete the project to provide a waterproof barrier on all surfaces requiring this attention.

October 13, 2000

SAUK VALLEY COMMUNITY COLLEGE
Dixon, Illinois

PROBABLE COST OF CONSTRUCTION
Exterior Concrete Surface Repair – Phase Three

Install new aluminum extended sills at all windows on the 2 nd and 3 rd floors, approximately 1,400 lf, around the building perimeter.	\$ 14,000.00
Pressure wash, caulk small cracks, patch Dryvit where required and apply two 7 mil coats of elastomeric finish to concrete surfaces	<u>\$ 280,563.00</u>
Total Base Estimate	\$ 294,563.00

Burnidge Cassell

A s s o c i a t e s

Attachment #1

Project Budget

Check One:

- New Construction**
- Remodeling**

Project Name _____

	<u>Budget Amounts</u>	
	<u>New Construction</u>	<u>Remodeling</u>
Land		N/A
Site Development		N/A
Construction (including Fixed Equipment)		
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
 Total		

Protection, Health, and Safety Project Name _____**Exterior Concrete Surface Repair - Phase III** _____

	<u>Budget Amounts</u>
Project Costs	\$294,563.00
Contingency	\$ 29,456.30
A/E Professional Fees	\$ 25,921.54
 Total	\$349,940.84

Attachment #2
Funding Source

District/College Name Sauk Valley Community College District 506
Project Name Exterior Concrete Surface Repair - Phase III

Check the source(s) of funds:

Available fund balance Fund name (s):
(Including excess funds from
previously approved protection,
health, and safety projects)

Bond Proceeds Type of bond issuance (s):
(including protection, health,
and safety bonds)

Protection, Health, and .0283 Tax rate/fiscal year: 2001
Safety Tax Levy
(ILCS 805/3-20.3.01)

Contract for Deed Term of Contract for Deed in months:
(ILCS 805/3-36)

Lending Arrangement with a Term of Lending Arrangements in months:
Financial Institution
(ILCS 805/3-37)

Lease Agreement Term of Lease in months:
(ILCS 805/3-38)

Capital Renewal Funding Proposed Fiscal Year Source(s):

Protection, Health, and Safety Signature/Certification Page

Check if Applicable

Energy Conservation Certification (see attachment, if applicable) _____

Structural Integrity Certification (see attachment, if applicable) _____

Feasibility Study Identifying Need of the Project

Other Documentation which May Support the Justification
of this Project _____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

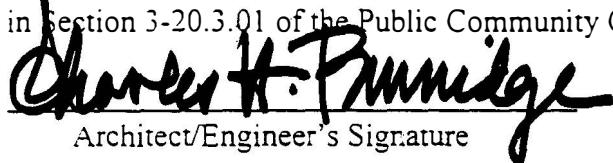
Approved by the Sauk Valley Community College District 506 Board of Trustees

Date October 23, 2000
Signed John S. Smith, Chairperson
_____, Secretary, Pro Tem

PROTECTION, HEALTH, AND SAFETY PROJECT**Budget and Certification**

Name and address of architect/engineer providing the estimate:

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



Architect/Engineer's Signature

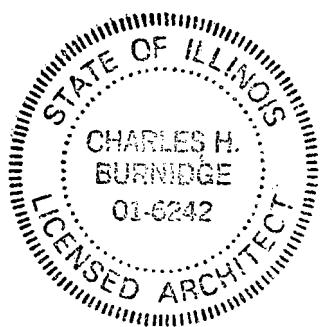
01-6242

Illinois Registration or License Number

October 13, 2000

Date

Seal



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

CAPITAL PROJECT APPLICATION FORM

(One Application Form per Project)

District/College and District # Sauk Valley Community College District 506
Contact Person Jim Frederick Phone # 815/288-5511 ext. 299
Project Title Roof Restoration of T1 and T2 Buildings
Project Budget \$ 129,010.00 Date October 13, 2000

Application Type (check the appropriate application type and follow instructions):

Locally Funded New Construction--complete/submit Sections I and II.
 Locally Funded Remodeling--complete/submit Sections I and III.
 Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
 Protection, Health and Safety--complete/submit Section I and Attachment PHS.
 Capital Renewal Project--complete/submit Section I and Attachment CRG.

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

Section II

Section III

A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

October 13, 2000

SAUK VALLEY COMMUNITY COLLEGE
Dixon, Illinois

PROJECTECTION HEALTH AND SAFETY PROJECT
SCOPE –Roof Restoration for T1 and T2 Buildings

Provide a detailed description identifying the scope of the project.

The roofs of the T1 and T2 buildings have deteriorated over the years to the extent that water damage has occurred and continued damage to the interior spaces could effect the educational environment of these structures. The scope of this work entails using an infrared scan to determine the presence and location of moisture in the existing foam substrate. Restoration will consist of repairing the identified blisters and degraded areas of foam substrate as well as applying a new waterproof coating. The restoration of this roof membrane will extend the use of these facilities by the college.

Burnidge Cassell

A s s o c i a t e s

October 13, 2000

SAUK VALLEY COMMUNITY COLLEGE
Dixon, Illinois

**PROBABLE COST OF CONSTRUCTION
Roof Restoration for T1 and T2 Buildings**

Provide an Infrared scan on the T1 building	\$ 2,000.00
Restoration of T1 roof substrate material and new silicone Coating. Approximately 44,000 square feet of roof surface	\$80,000.00

Provide an Infrared scan on the T2 building	\$ 1,000.00
Restoration of T2 roof substrate material and new silicone Coating. Approximately 15,200 square feet of roof surface	<u>\$ 27,660.00</u>

Project Total: \$ 110,660.00

Burnidge Cassell

A s s o c i a t e s

Attachment #1

Project Budget

Check One:

- New Construction**
- Remodeling**

Project Name _____

	<u>Budget Amounts</u>	
	<u>New Construction</u>	<u>Remodeling</u>
Land	_____	N/A
Site Development	_____	N/A
Construction (including Fixed Equipment)	_____	_____
Mechanical	_____	_____
Electrical	_____	_____
General Conditions	_____	_____
Contingency (10%)	_____	_____
A/E Professional Fees	_____	_____
Total	_____	_____

Protection, Health, and Safety Project Name _____ **Roof Restoration of TI and T2 Buildings** _____

	<u>Budget Amounts</u>
Project Costs	\$110,660.00
Contingency	8,850.00
A/E Professional Fees	9,500.00
Total	\$129,010.00

Attachment #2
Funding Source

District/College Name Sauk Valley Community College District 506
Project Name Roof Restoration of T1 and T2 Buildings

Check the source(s) of funds:

Available fund balance _____ Fund name (s): _____
(Including excess funds from previously approved protection, health, and safety projects)

Bond Proceeds _____ Type of bond issuance (s): _____
(including protection, health, and safety bonds)

Protection. Health, and Safety Tax Levy _____ .0104 Tax rate/fiscal year: _____ 2001
(ILCS 805/3-20.3.01)

Contract for Deed _____ Term of Contract for Deed in months: _____
(ILCS 805/3-36)

Lending Arrangement with a Financial Institution _____ Term of Lending Arrangements in months: _____
(ILCS 805/3-37)

Lease Agreement _____ Term of Lease in months: _____
(ILCS 805/3-38)

Capital Renewal Funding _____ Proposed Fiscal Year Source(s): _____

Protection, Health, and Safety Signature/Certification Page**Check if Applicable**

Energy Conservation Certification (see attachment, if applicable) _____

Structural Integrity Certification (see attachment, if applicable) _____

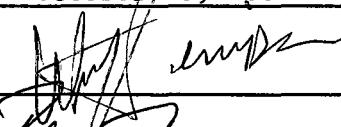
Budget Certification (see attachment, always required) _____

Feasibility Study Identifying Need of the Project _____

Other Documentation which May Support the Justification
of this Project _____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

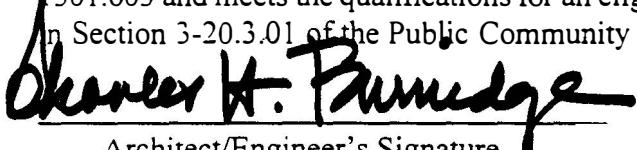
Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Sauk Valley Community College District 506 Board of TrusteesDate October 23, 2000Signed  John D. Murphy, ChairpersonSigned  Chris Brown, Secretary  Pete Tamm

PROTECTION, HEALTH, AND SAFETY PROJECT**Budget and Certification**

Name and address of architect/engineer providing the estimate:

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

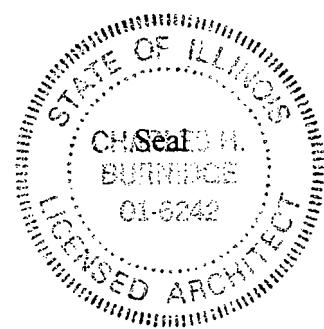


Architect/Engineer's Signature

01-6242

Illinois Registration or License Number

October 13, 2000

Date

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

CAPITAL PROJECT APPLICATION FORM

(One Application Form per Project)

District/College and District # Sauk Valley Community College District 506
Contact Person Ruth C. Bittner, Vice President Phone # 815/288-5511
Project Title Correct Electrical Deficiencies
Project Budget \$ 127,234 Date October 13, 2000

Application Type (check the appropriate application type and follow instructions):

Locally Funded New Construction--complete/submit Sections I and II.
 Locally Funded Remodeling--complete/submit Sections I and III.
 Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
 Protection, Health and Safety--complete/submit Section I and Attachment PHS.
 Capital Renewal Project--complete/submit Section I and Attachment CRG.

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

Section II

Section III

A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

There are four items of work that are concerned with the electrical systems within the facility. They are as follows:

There were seven exterior security lighting fixtures that were added to the building after the building was completed. The fixtures were installed on the sun screens at the top of the structure. Changing lamps and maintaining the fixtures was hazardous for the staff due to the height and location of the fixtures. As a result, the fixtures have been removed. This work would install new high pressure sodium lighting fixtures, controlled by individual photocells at the First Floor Level. The new fixtures will provide better light and will be safer to maintain.

In the center section of the building, on the roof, are electrical panels, control panels and a dry-type transformer. These electrical items were installed at the base of one of the cooling towers. Water, treated with chemicals, has sprayed the electrical equipment since the equipment was installed. The chemicals and the water have caused the panels to deteriorate. This work would replace the existing equipment with new. It would also locate the equipment to another area, away from the cooling tower drift.

The electrical distribution system within the facility is a 480 volt system. Convenience outlets and small appliances are supplied by a 120/208 volt system. The 120 volt system is derived from the 480 volt distribution via dry-type transformers. A number of the transformers were not properly grounded during the original construction. This grounding problem has contributed to electrical noise or interference within the electrical system, causing problems for computers. This work would correct improper transformer grounding throughout the facility.

There are panel boards within the building that serve areas with heavy concentrations of computers. In order to protect these computers from voltage spikes of lightning strikes, it would be beneficial to install surge suppressors on selected panel boards.

PROPOSED BUDGET

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ESTIMATE</u>
A	Install seven(7) new exterior lighting fixtures complete with photocells and mounting brackets. New branch wiring and overcurrent protection.	\$ 12,000.
B	Replace a 600 amp, 480 volt distribution panel, a 225 amp branch panel board, 30 kva transformer and two relay boxes.	\$ 61,400.
C	Install proper grounding conductors for 50 dry type transformers.	\$ 20,200.
D	Install surge suppressors on (5) 120/208 volt panels serving computer areas.	\$ 13,500.
	Subtotal	\$107,100.
	10% Contingency	10,710.
	<u>A/E Fee (8% of Construction Cost)</u>	<u>9,424.</u>
	Total Project Cost	\$ 127,234.

Attachment #1

Project Budget

Check One:

- New Construction
- Remodeling

Project Name _____

	<u>Budget Amounts</u>	
	<u>New Construction</u>	<u>Remodeling</u>
Land	_____	<u>N/A</u>
Site Development	_____	<u>N/A</u>
Construction (including Fixed Equipment)	_____	_____
Mechanical	_____	_____
Electrical	_____	_____
General Conditions	_____	_____
Contingency (10%)	_____	_____
A/E Professional Fees	_____	_____
 Total	_____	_____

Protection, Health, and Safety Project Name _____

	<u>Budget Amounts</u>
Project Costs	<u>\$107,100</u>
Contingency	<u>10,710</u>
A/E Professional Fees	<u>9,424</u>
 Total	<u>\$127,234</u>

Attachment #2

Funding Source

District/College Name Sauk Valley Community College District 506
Project Name Correct Electrical Deficiencies

Check the source(s) of funds:

Available fund balance _____ Fund name (s): _____
(Including excess funds from
previously approved protection,
health, and safety projects)

Bond Proceeds _____ **Type of bond issuance (s):** _____
(including protection, health,
and safety bonds)

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01) .0103 Tax rate/fiscal year: 2001

Contract for Deed _____ Term of Contract for Deed in months: _____
(ILCS 805/3-36)

Lending Arrangement with a Financial Institution (ILCS 805/3-37) _____ **Term of Lending Arrangements in months:** _____

Lease Agreement _____ Term of Lease in months: _____
(ILCS 805/3-38)

Capital Renewal Funding _____ **Proposed Fiscal Year Source(s):** _____

Protection, Health, and Safety Signature/Certification PageCheck if Applicable

Energy Conservation Certification (see attachment, if applicable) _____

Structural Integrity Certification (see attachment, if applicable) _____

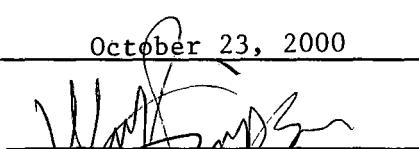
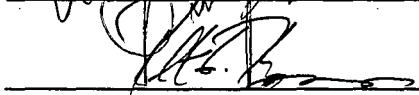
Budget Certification (see attachment, always required) X _____

Feasibility Study Identifying Need of the Project _____

Other Documentation which May Support the Justification
of this Project _____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Sauk Valley Community College District 5065 Board of TrusteesDate October 23, 2000Signed  _____, Chairperson _____, Secretary 

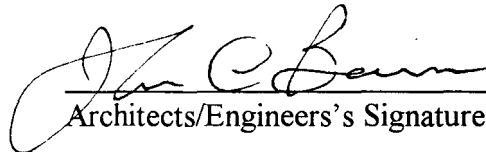
PROTECTION, HEALTH AND LIFE SAFETY

Budget and Certification

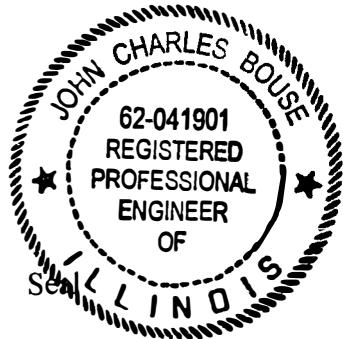
Name and address of architect/engineer providing estimate:

Gage Consulting Engineers, Inc.
1100 Jorie Boulevard
Oak Brook, IL 60523

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project will be designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and life safety project as defined in Section 3-20.3.01 of the Public Community College Act.


Architects/Engineers's Signature

062-041901
Illinois Registration of License Number

10/11/00
Date

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

For Board Meeting of
October 23, 2000

Agenda Item H

PART-TIME INSTRUCTORS

The administration is recommending approval of the two part-time instructors listed on the attached memorandum from Dr. Hecht.

RECOMMENDATION: Board approval of the two instructors as presented.

SAUK VALLEY COMMUNITY COLLEGE

INSTRUCTIONAL SERVICES

MEMORANDUM

DATE: October 13, 2000

TO: Dr. Richard L. Behrendt

FROM: Dr. Deborah Hecht 

SUBJECT: Additional Part-time Faculty for Board Approval

We have two additional part-time faculty members for approval by the Board.

<u>Name</u>	<u>Highest Degree</u>	<u>Discipline</u>	<u>SVCC Course</u>
Cindy Church	BSN	Nursing	NRS 101, 103
Joseph Grove	MBA	Business	ECO 211*

*transfer level course

js

For Board Meeting of
October 23, 2000

Agenda Item I-1

**BOARD POLICY 428.01 INTELLECTUAL PROPERTY
FIRST READING**

During the 1998 collective bargaining process, it was agreed that intellectual property would be removed from the process and that both sides would write an intellectual property policy that would be considered a Board policy. Agreement has now been reached and that proposed policy is presented for Board consideration.

RECOMMENDATION: **Board approval for first reading of Board Policy 428.01
Intellectual Property.**

428.01 INTELLECTUAL PROPERTY

A. PURPOSE OF POLICY

Sauk Valley Community College's (hereinafter "College") primary mission lies in the creation and dissemination of knowledge in works of the intellect in whatever medium they may be embodied or expressed. This public service mission creates an environment which is highly conducive to the conception and development of many forms of intellectual property. There is always the possibility that these developments may have commercial value and the College wishes to encourage and support development of inventions, copyrightable materials and other intellectual property for public use.

The purpose of this Policy is to state for College faculty, administrators, other staff and students (hereinafter "College Community") the nature of the responsibilities, privileges and options available to the College Community when members of the College Community have created intellectual properties.

Clear allocation of ownership and control of intellectual property rights is necessary to avoid disputes among the College Community over many issues, including teaching uses, copyrights and royalties.

In the event members of the College Community take the initiative in developing intellectual property of any nature, including instructional programs or courses, it is hoped and expected that all such members of the College Community will utilize this policy as a basis to determine ownership and compensation issues which may result from such developments. It is important to do so since the law concerning rights to the ownership and use of educational works is evolving and many issues are unclear and unresolved.

B. STATEMENT OF PRINCIPLES

The Board recognizes the value of professional development, which may or may not result in the creation of intellectual properties. The Board further encourages and supports such development because of its inherent benefits to the College Community. Pursuit of professional development through development of intellectual properties is valuable to the College, but such pursuit does not diminish the responsibilities or commitment faculty, administrators and other staff members have to the College's regular instructional program.

The development of intellectual properties may, in many cases, involve questions relative to ownership of such intellectual properties between the employee or student who may have developed the property and the College who employed the creator and may have provided

support for the development of such intellectual properties. A process to resolve such ownership issues quickly and equitably will help create a climate of understanding and trust as well as determine the ownership of corresponding payments for usage of the intellectual properties which may result in revenue, commonly referred to as royalties. The College seeks to resolve such questions by adherence to and application of this policy.

C. DEFINITION OF INTELLECTUAL PROPERTIES

Intellectual properties may include but are not limited to inventions, software, written/graphic materials, techniques, device-like software, and processes. For exemplification purposes only, the Board provides the following list of definitions of intellectual properties in which questions about ownership or royalties may exist:

1. **Inventions.** Devices, device-like software (or middleware), discoveries, processes, methods, uses, products, or combinations of any of these, whether or not patented or patentable at any time under the Federal Patent Act (Act 35 U.S.C. Sec. 1 et. seq.) as now existing or hereafter amended or supplemented;
2. **Written/Graphic Materials.** Instructional, literacy, graphic/visual art, dramatic, and musical materials or works, computer programs, and all other materials, published or unpublished, whether or not copyrighted or copyrightable;
3. **Recorded Materials.** Sound, visual, or audio-visual productions, including without limitation slides, films, tapes, videotapes, compact discs, laser discs, or other recordings or transcriptions, published or unpublished, whether or not copyrighted or copyrightable.

D. GENERAL OWNERSHIP OF INTELLECTUAL PROPERTIES

1. Creator's Rights In Title to Intellectual Properties

As between the College and the creator, title to intellectual properties produced by faculty, administrators, employees or students without any support from the College and produced by the creator on his or her own unpaid time and at his or her own expense, in the absence of other agreements, will normally belong to the creator of those properties. Intellectual property rights arising in courses approved for College credit may belong to their individual creator but rights shall also vest in the College to the extent that every member of the College Community, including students, faculty, staff and administrators, shall enjoy a permanent non-exclusive royalty-free license to make all traditional, customary or reasonable academic uses of the immediate content of that course. To that extent, the College shall retain the right to a copy for its own use once such a course has been taught at the College.

2. Joint or Shared Developed Intellectual Properties

In those instances where intellectual properties are developed by a combination of faculty, administrators', employees' or students' individual efforts and with some College support in the form of stipends, facilities, release time or overload time, the ownership of the materials, processes or inventions developed (including copyrights or patents) will be vested in the creator or the College or both as designated by written agreement between the parties. Such properties shall normally be held in the name of the College but ownership rights shall be shared as provided in the agreement. It is incumbent on any creator who wishes to share in intellectual property rights to secure a written agreement and understanding prior to creation of any intellectual property. In the event no such written agreement is entered into, ownership will be vested solely in the College.

3. College Rights In Title To Intellectual Properties

As between the College and the creator(s), the College will retain any title to any intellectual properties produced and/or developed by any College employee(s) under the concept of works-for-hire when the College has assigned the development of such intellectual property or properties to the creator(s) as part of the duties of the creator(s), whether or not extra-routine support is provided. In such event, the creator shall be entitled to retain a copy for the creator's own use.

4. Intellectual Property Rights In Grant or Contract Work

Intellectual property rights in works developed or supported by grants or contracts shall be governed according to the terms and conditions which may be contained in such grants or contracts; in the event such grants or contracts are silent as to intellectual property rights, such rights arising from grants or contracts shall be governed and determined by policy.

E. ROYALTIES AND REVENUE

The creator's rights to revenue from intellectual properties to which the creator retains title and full rights will belong to the creator(s). The creator(s) will make arrangements independent from the College to collect these revenues directly from the agency providing them, and will be responsible for the tax-related issues associated with them. The creator(s) will also assume all copyright and/or patent costs and will indemnify the College against all infringement claims which may arise as a result of the creator's development and uses of the intellectual properties.

The creator's rights to a reasonable share of revenue from intellectual properties to which the College retains title in whole or in part, will be negotiated as part of the agreement in

accordance with this policy relating to intellectual properties. The College's costs will be recovered as part of the College's share of revenue, unless negotiated otherwise.

F. COLLEGE REVENUE COLLECTION AND DISTRIBUTION

In order to minimize bookkeeping questions or accounting problems or both, the Vice-President for Administrative Services will be the collection agent for the creator(s) and the College of all income for all intellectual properties to which the College retains sole or shared title.

Promptly following receipt of revenue, the Vice-President (or his or her designee) will disburse it according to the revenue shares provided in this Policy or pursuant to the negotiated agreement under provisions of this Policy. Each of the parties shall be responsible for any payment of income or other taxes of every nature imposed upon or related to the respective portions of shared income received by the College or creator(s). The creator(s) shall not be entitled in any event to any part of tuition or student fees paid to the College for enrolling in courses and all such revenues will belong solely to the College. The creator(s) shall have the rights of full disclosure of all aspects of accounting relating to revenue from a shared property, including, but not limited to, requesting an independent audit of the records of revenue and distribution.

G. PROCEDURES FOR INTELLECTUAL PROPERTY AGREEMENT

1. Negotiating the Agreement. Prior to the time intellectual properties are developed and before College support is awarded or used for the purpose of developing, producing or marketing intellectual property, the Vice-President for Instructional Services (or his or her designee) will meet with the creator(s) to negotiate the terms of the development of any intellectual properties which are intended to result, as well as the production, marketing, and the reasonable division of revenue which may result from the sale of intellectual properties. The creator(s) shall be entitled to representation during this negotiation process, e.g. an attorney or a representative of the Sauk Valley Community College Faculty Association.

2. Division of Revenue. The Vice-President of Instructional Services (or his or her designee) and the creator(s) will consider the following conditions in arriving at a reasonable division of revenue:

- A. The origins of the ideas upon which the intellectual properties are based;
- B. The expertise and investment of resources, e.g. time and money and/or equipment, involved in conceptualization and development of the intellectual properties;

- C. The extent to which the College has or will support the development and production of the intellectual properties, particularly concerning released time;
- D. Costs that may be incurred in the production, marketing, and sale of intellectual property. The parties will pay particular attention to avoid negotiating agreements in which the cost of processing and administering the agreements to the College and the creator(s) may be disproportionate to the proceeds obtained. Furthermore, the parties must include in the agreement specific information about the costs which will be incurred by the College and which must be repaid out of the College's share of revenue, the ways the cost of the copyright/patent/licensing of the intellectual property will be shared by the parties involved, and specific terms under which revenue will be distributed between/among the parties. The parties shall also address the issues of responsibility for infringements upon intellectual property rights of others.

The Vice-President of Instructional Services (or his or her designee) and creator(s) may consult with experts as they deem necessary in arriving at an agreement. Each party shall be solely responsible for payment of any experts each party selects unless the parties agree otherwise. To maintain consistency in negotiations, the agreements that are negotiated should be available for public information and inspection.

3. Binding Resolution of Disputes. Unless otherwise mutually agreed, negotiations should be concluded within sixty (60) calendar days after the initial meeting. In the event a satisfactory conclusion cannot be reached, the matters at issue will be submitted to a Resolution Committee, composed of three members: one member selected by the President of Sauk Valley Community College, one selected by the creator (which may include the President of the Sauk Valley Community College Faculty Association), and one selected by mutual agreement between the President of Sauk Valley Community College and the creator. In the event the resolution Committee cannot reach an agreement by consensus, the representative of the President of the College will make one final last best offer, the member appointed by the creator will make one final last best offer, and the third member will make a final binding selection of one of the two offers. The decision shall be final and shall not be subject to review by any other person or body, including but not limited to any grievance process.

H. COVERED PARTIES AND THE ELEMENT OF TIME

All intellectual properties developed subsequent to this agreement shall be subject to the terms of this policy. Any intellectual properties developed prior to this agreement are exempt therefrom.

For Board Meeting of
October 23, 2000

Agenda Item I-2

SUMMER AND FALL 2001 ACADEMIC CALENDARS

Although the Board has previously approved calendars for the summer and fall of 2001, the administration is recommending changes to those academic calendars in an effort to maximize our enrollment potential while meeting state and NCA requirements. These calendars have been circulated to all staff and their input was considered in this final proposed version.

RECOMMENDATION: Board approval of the revised Summer and Fall 2001 academic calendars.

SUMMER 2001

Month	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
MAY			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17 Commencement	18	19
	20	21	22	23	24	25	26
June	27	28 Memorial Day	29	30	31	1	2
	3	4 Start Summer A&C	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27 End Summer A	28 Finals Summer A	29	30
July	1	2 Start Summer B	3	4 Holiday	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
August	29	30 Finals Summer B&C	31 Finals Summer C	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

Summer A & B - Four Weeks Each
Classes meet every day (M - Th)

Summer C - Eight Weeks
Classes meet either M/W or T/Th

FALL CALENDAR 2001

Months	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
AUGUST				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21 In-Service	22 Classes Begin	23	24	25
September	26	27	28	29 Add/ drops end	30	31	1
	2	3 Labor Day	4 Last Day for refund	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
October	30	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17 Mid-Term	18	19	20
	21	22	23	24	25	26	27
November	28	29	30	31	1	2	3
	4	5 Spring Registr. Begins	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21** No Classes	22 Thanks-	23 giving	24
December	25	26	27	28	29	30	1
	2	3	4	5	6	7 Spring Tuition Due	8
	9	10	11 Finals	12 Finals	13 Finals	14 Finals	15
	16	17 Grading Day	18 Grades due 8:30 a.m.	19	20	21	22

** College Closes at
4:30 p.m.

For Board Meeting of
October 23, 2000

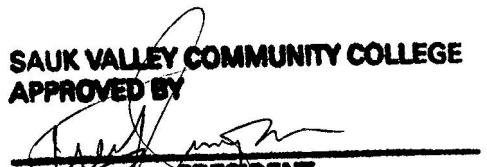
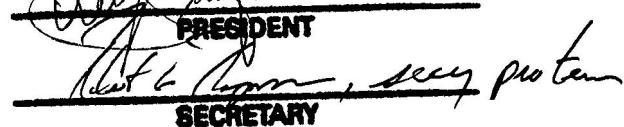
Agenda Item I-3

BOARD RETREAT DATE

At last meeting, Board Chair Simpson asked all Board members to bring their calendars to this meeting so that a date could be set for a Board Retreat.

BOND INVESTMENTS - Liability, Protection & Settlement

Hawaii St.	11-01-00	4.00	493,492.84
Federal Home Loan Bank	09-17-01	5.87	465,106.95
St. Louis, MO Mun Fin	02-15-02	4.90	556,745.24
Naperville, IL	12-01-02	4.20	542,575.35
Alachua Cnty Fal Sch	07-01-02	4.20	48,786.41
Federal Home Loan Mtg Corp	02-15-03	6.90	474,262.91
Cook County II Twp	12-01-03	5.00	581,288.76
Seattle WA L&P	11-01-04	4.70	228,211.30
GA Mun Elec Auth	01-01-05	4.70	378,488.89
NC Mun Elec Auth	01-01-06	5.25	311,835.47
Sun Prairie Wis Sch	04-01-06	5.20	337,648.75
Las Cruces NM	12-01-06	5.10	202,914.48
Houston TX Wtr & Swr System	12-01-06	4.60	50,988.83
Carol Stream IL Tax	01-15-07	5.20	201,643.72
Anch AL Tel Util	03-01-07	5.30	<u>154,620.03</u>
SUBTOTAL BONDS			\$5,028,609.93
TOTAL INVESTMENTS			<u>\$10,628,609.93</u>

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY

PRESIDENT

SECRETARY
DATE 10-23-00

SAUK VALLEY COMMUNITY COLLEGE
 BOARD OF TRUSTEES - TREASURER'S REPORT
 October 23, 2000

CHECKING ACCOUNTS

	INTEREST	
	RATE	AMOUNT
<u>INTEREST BEARING ACCOUNTS</u>		
General Account - Sterling Federal Bank	5.28	\$1,640,358.76
Bookstore Account - Sterling Federal Bank	5.78	151,750.53
Illinois Funds - Firstar Bank, Springfield	6.34	<u>1,732,413.06</u>
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS		3,524,522.35
<u>NON-INT. BEARING ACCOUNTS</u>		
Restricted - Sterling Federal Bank		302,224.89
Insurance Account - Sterling Federal Bank		<u>0.00</u>
SUBTOTAL NON-INTEREST BEARING CHECKING ACCOUNTS		302,224.89
<u>MONEY MARKET</u>		
ABN-AMRO Investment Services, Inc.	5.96	<u>13,668.34</u>
SUBTOTAL MONEY MARKET FUNDS		13,668.34
TOTAL CHECKING ACCOUNTS		<u>\$3,840,415.58</u>

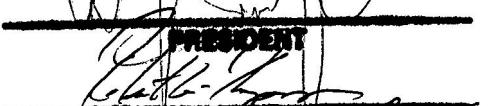
INVESTMENTS

	INTEREST		
<u>FINANCIAL INSTITUTION</u>	<u>DATE</u>	<u>RATE</u>	
Amcore Bank, Sterling			100,000
Old Kent Bank, Sterling	02-19-01	6.51	1,000,000
First National Bank, Amboy		7.10	1,000,000
Sauk Valley Bank, Sterling		6.65	100,000
Marquette Bank, Morrison		7.01	300,000
First National Bank, Amboy		6.62	1,000,000
Union Bank, Tampico	0	7.15	1,000,000
Union Bank, Tampico	07-24-01	7.15	500,000
Union Bank, Tampico	07-24-01	7.15	400,000
First National Bank, Amboy	08-01-01	7.10	<u>200,000</u>
SUBTOTAL INVESTMENTS			\$5,600,000

Sauk Valley Community College
Board of Trustees
October 23, 2000

<u>Summary of Bills Payable</u>	<u>Amount</u>
Pages 1-18 General Operating Funds	<u>\$857,990.06</u>
Pages 19-21 Restricted Fund	<u>36,458.22</u>
TOTAL	<u>\$894,448.28</u>

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY


PRESIDENT


SECRETARY, Pro-Tem
DATE 10-23-00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
TIME: 10:12 AM
PAGE: 1

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Marquette Bank	00		Time Deposits	CD Investment 9 Month	500,000.00
Adcraft Printwear Co.	01		Foundation Expense	L Ash Lofleez T-Shirt	532.50
Armstrong Medical	01		Foundation Expense	Crisis Patient Mannikin-AB-1701	2,968.34
Carrier Corporation	01		Foundation Expense	GT 62-03-020-544 HVAC Refrig Cycle TS	335.00
Dynamed	01		Foundation Expense	Magill Forceps T IN713	8.41
Unique Computer	01		Foundation Expense	IBM 300PL 128M RAM, ZIP, DUD, Win-2000	3,288.00
Angel, Jason L.	051400		Student Loans	Student Loan Due 12/15/00	300.00
Elmendorf, Brook D.	051400		Student Loans	Student Loan Due 12/15/00	150.00
Kelly, Chrishaun M.	051400		Student Loans	Student Loan Due 12-15-00	300.00
Consolidated Management Co	01		Equipment Maintenance Ins Claims	Balance Due for Punch-A-Lunches 9/30/00	2,520.00
Illinois Department of Revenue	01		State Withholding Payable		7,418.49
State Universities Retirement	01		SURS Payable		24,519.59
Lydia S. Meyer, Trustee	01		Wage Garnishment Payable	accrued payment	250.00
Minnesota Child Support Paymen	01		Wage Garnishment Payable	accrued payroll payment	280.20
State Disbursement Unit	01		Wage Garnishment Payable	accrued state disbursement	290.00
Trustmark Insurance	01		Optional Life Insurance		549.70
Illinois Mutual	01		Optional Disability Insurance		9.61
Select Employees Credit Union	01		Optional Disability Insurance	Accrued W/H	15,127.21
SVCC Foundation	01		Foundation Payable		5.00
American Express Financial Adv	01		American Express	9/29/00 payroll	370.00
Equitable Life Assurance	01		Equitable		132.00
Federal Life Insurance Company	01		Federal Life		20.00
Franklin Financial Services Co	01		Franklin Life		477.50
Fidelity Investments	01		Horace Mann	9/29/00 - individual investment	135.00
TIAA/CREF	01		TIAA/ CREF		7,722.50

REPORT SVRCHKR
 FISCAL YEAR 2001
 BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
 Check Register
 From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
 TIME: 10:12 AM
 PAGE: 2

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Waddell & Reed, Inc	01	Waddell & Reed			485.00
Main Stay Funds	01	Main Stay Fund			75.00
Capital Guardian Trust Company	01	Capital Guardian Trust			125.00
Variable Annuity Life Insuranc	01	Valic			490.00
Adams, Linda J.	01	Accounts Payable	Student Refund		1,455.00
Allen, Theresa C.	01	Accounts Payable	Student Refund		100.00
Altier, Thomas	01	Accounts Payable	Student Refund		1,043.00
Alumbaugh, Laurie K.	01	Accounts Payable	Student Refund		848.75
Angel, Jason L.	01	Accounts Payable	Student Refund		150.00
Angel, Jason L.	01	Accounts Payable	Student Refund		15.00
Balensiefen, Robert F.	01	Accounts Payable	Student Refund		906.48
Benner, Edgar	01	Accounts Payable	Student Refund		230.17
Benson, Maria M.	01	Accounts Payable	Student Refund		157.19
Bloom, Kimberly A	01	Accounts Payable	Student Refund		100.00
Bowman, Demecos M.	01	Accounts Payable	Student Refund		125.00
Brock, Kathi M.	01	Accounts Payable	Student Refund		1,273.61
Bruns, Dorothy	01	Accounts Payable	Student Refund		5.00
Bruns, Glen	01	Accounts Payable	Student Refund		5.00
Clawson, Cathy J.	01	Accounts Payable	Student Refund		25.00
Dahler, Loretta L.	01	Accounts Payable	Student Refund		423.17
Delgado, Eppie T.	01	Accounts Payable	Student Refund		48.00
Divoky, Gertrude W.	01	Accounts Payable	Student Refund		35.00
Dodd, Kasie	01	Accounts Payable	Student Refund		554.43
Dravis, Andra L.	01	Accounts Payable	Student Refund		1,273.61
Driver, Ronald	01	Accounts Payable	Student Refund		250.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
TIME: 10:12 AM
PAGE: 3

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Drury, Marla	01		Accounts Payable	Student Refund	50.00
Dukes, Suzanne E.	01		Accounts Payable	Student Refund	385.73
Freeman, Robin K.	01		Accounts Payable	Student Refund	1,619.05
Fritts, Rolinda J	01		Accounts Payable	Student Refund	100.00
Gawlowski, Shayne T.	01		Accounts Payable	Student Refund	1,273.61
Green, Christina D.	01		Accounts Payable	Student Refund	844.61
Greer, Dawn R.	01		Accounts Payable	Student Refund	1,273.61
Grossnickle, Danette	01		Accounts Payable	Student Refund	12.00
Harris, Christion L.	01		Accounts Payable	Student Refund	125.00
Harris, Gordon E.	01		Accounts Payable	Student Refund	1,090.61
Howard, Lucas D.	01		Accounts Payable	Student Refund	111.00
Jakobs, Edith	01		Accounts Payable	Student Refund	27.50
Johnson, Sherry L.	01		Accounts Payable	Student Refund	1,273.61
Jones, Rodney T.	01		Accounts Payable	Student Refund	250.00
Kessel, Elizabeth L.	01		Accounts Payable	Student Refund	800.12
Kloko, Randall	01		Accounts Payable	Student Refund	17.00
Kropf, Carrie A.	01		Accounts Payable	Student Refund	1,273.61
Kuehl, Cindy L.	01		Accounts Payable	Student Refund	1,273.61
Leif, Joshua J.	01		Accounts Payable	Student Refund	571.61
Lemmer, William J.	01		Accounts Payable	Student Refund	1,166.50
Lewis, Karen L. L.	01		Accounts Payable	Student Refund	1,697.50
Logan, Diane	01		Accounts Payable	Student Refund	80.00
Long, Donna M.	01		Accounts Payable	Student Refund	35.00
Maberry, Amber	01		Accounts Payable	Student Refund	28.35
Mahoney, Susan E.	01		Accounts Payable	Student Refund	644.86

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
TIME: 10:12 AM
PAGE: 4

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Martin, Herbert J.	01		Accounts Payable	Student Refund	125.00
McGlinn, Mary E.	01		Accounts Payable	Student Refund	1,273.61
McKenna, Sara C.	01		Accounts Payable	Student Refund	275.60
Miller, Kelly J.	01		Accounts Payable	Student Refund	378.06
Mills, Adrienne C.	01		Accounts Payable	Student Refund	217.97
Mulinelli, Jean P.	01		Accounts Payable	Student Refund	485.00
Musso, Triscia L.	01		Accounts Payable	Student Refund	708.82
Neubauer, Jesse B.	01		Accounts Payable	Student Refund	1,273.61
O'Rorke, Tara N.	01		Accounts Payable	Student Refund	1,273.61
Peet-Heires, Renee J.	01		Accounts Payable	Student Refund	100.00
Pleasnick, Alene R	01		Accounts Payable	Student Refund	3.00
Plock, Rheannon M.	01		Accounts Payable	Student Refund	970.00
Potts, Ann M.	01		Accounts Payable	Student Refund	127.20
Quick, Jason T.	01		Accounts Payable	Student Refund	124.20
Rakowski, Tara R.	01		Accounts Payable	Student Refund	833.86
Richard, Brandi A.	01		Accounts Payable	Student Refund	781.40
Risdon, Harold L	01		Accounts Payable	Student Refund	60.00
Rodriguez, Joshua J.	01		Accounts Payable	Student Refund	840.07
Romero, Marcy M.	01		Accounts Payable	Student Refund	1,697.50
Sandusky, Julene M.	01		Accounts Payable	Student Refund	1,273.61
Schoenly, Christina M.	01		Accounts Payable	Student Refund	1,273.61
Schroeder, Jessica	01		Accounts Payable	Student Refund	932.30
Sharp, Bobby	01		Accounts Payable	Student Refund	500.00
Slocum, Amee	01		Accounts Payable	Student Refund	582.00
Soltow, Dorene E.	01		Accounts Payable	Student Refund	48.06

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
TIME: 10:12 AM
PAGE: 5

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Sowers, Mathew C.	01		Accounts Payable	Student Refund	1,273.61
Tabor, Shelli A.	01		Accounts Payable	Student Refund	239.94
Taylor, Michael W.	01		Accounts Payable	Student Refund	1,273.61
Temple, Tasha R.	01		Accounts Payable	Student Refund	100.00
Topping, Ernest	01		Accounts Payable	Student Refund	100.00
Wagenecht, Abbi K.	01		Accounts Payable	Student Refund	629.61
Weinreich, LeAnn L.	01		Accounts Payable	Student Refund	848.75
West, Janet S	01		Accounts Payable	Student Refund	45.00
West, Jessica L.	01		Accounts Payable	Student Refund	45.00
Wickes, Bradley E.	01		Accounts Payable	Student Refund	436.50
Williams, Damien F.	01		Accounts Payable	Student Refund	250.00
Wooden, Mark D.	01		Accounts Payable	Student Refund	111.00
Zellar, Jonathon P.	01		Accounts Payable	Student Refund	970.61
American Assn of Community Col	01	Board of Trustees	Publications and Dues	2001 Single Campus College Dues 1/1-12/31/01	2,330.00
Bond, Sean M.	01	Board of Trustees	Conference/Meeting Expense	Travel SAC Committee Meeting	157.89
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	Board meeting Refreshments	40.00
Illinois Community College Tru	01	Board of Trustees	Conference/Meeting Expense	Faculty of the Year Banquet	110.00
Thompson, Robert J.	01	Board of Trustees	Conference/Meeting Expense	ICCTA Meeting 9/8/00 Springfield	192.20
Behrendt, Richard	01	President	Other Employee Benefits	3 Rotary Club Meetings	18.00
SBM Business Equipment Center	01	President	Office Supplies	President's Date books 2-2001	26.84
Illinois Community College Tru	01	President	Conference/Meeting Expense	Faculty of the Year Banquet	110.00
Consolidated Management Co	01	President	Other Conference & Meeting	Communication Committee Luncheon	77.35
Wilson Greenhouses & Florist	01	President	Other Conference & Meeting	Special Affair-Funeral-Vander creek	50.00
Corporate Office City	01	College Relations	Maintenance Services	Repair Wheelwriter 5 Typewriter	70.50
Contributions	01	College Relations	Publications and Dues	1 yr. Subscription	36.00

REPORT SVRCHKR
 FISCAL YEAR 2001
 BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
 Check Register
 From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
 TIME: 10:12 AM
 PAGE: 6

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Echo	01	College Relations	Publications and Dues	one yr subscription	20.00
Nat'l Council for Marketing	01	College Relations	Publications and Dues	Entry Fee	30.00
Nat'l Council for Marketing	01	College Relations	Publications and Dues	Membership	300.00
Amboy News	01	College Relations	Advertising	Open PO for Advertising	33.60
Ashton Gazette	01	College Relations	Advertising	Open PO Advertisement	32.00
Bureau County Republican	01	College Relations	Advertising	Open PO for Advertisement	121.10
Carroll County Review	01	College Relations	Advertising	Open PO for Advertisement	44.80
Echo	01	College Relations	Advertising	Open PO for Advertisement	24.00
Fulton Press Inc	01	College Relations	Advertising	Open PO for Advertisement	42.00
Tri-County Press	01	College Relations	Advertising	Open PO for Advertisement	250.00
Lyons, Calvin W.	01	College Relations	Conference/Meeting Expense	IRDC Conf 9/22/00	391.30
ABDICK Multigraphics	01	Printshop	Maintenance Services	Open PO for Press Maintenance	337.50
AM Multigraphics	01	Printshop	Maintenance Services	Open PO for Press Maintenance	337.50
Xerox Corporation	01	Printshop	Maintenance Services	Copier Principal	54.89
Xerox Corporation	01	Printshop	Maintenance Services	Copier Lease/Principal	6.24
ABDICK Multigraphics	01	Printshop	Purchases for Resale	200-847 Cotton Pads (20/cs)	606.22
AM Multigraphics	01	Printshop	Purchases for Resale	200-847 Cotton Pads (20/cs)	606.22
Midland Paper	01	Printshop	Purchases for Resale	8 1/2 x 11 70# R Fuber Periwinkle	237.60
Shawver Press Inc	050300	Printshop	Purchases for Resale	2000/2001 Adm Calendars (per 1000)	132.50
Xerox Corporation	01	Printshop	Debt Principal Retirement	Xerox 5042 Copier	147.90
Xerox Corporation	01	Printshop	Interest	Xerox 5042 Copier	2.36
SBM Business Equipment Center	01	Information Center	Maintenance Services	Minimum Copy Charge	28.80
Olmsted, Brian T.	01	Information Center	Office Supplies	Film for College Relations	25.47
Menards	01	Information Center	Other Supplies	Telephone Cords (6 black & 6 white)	42.28
Southern Illinois University	01	Grant, Planning, & Research	Publications and Dues	2001 Membership Dues	10.06

REPORT SVRCHKR
 FISCAL YEAR 2001
 BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
 Check Register
 From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
 TIME: 10:12 AM
 PAGE: 7

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Northern Illinois University	01	Grant, Planning, & Research	Conference/Meeting Expense	Partnerships that Work Registration	95.00
Hecht, Deborah J.	01	VP-Instructional Services	Conference/Meeting Expense	Travel 10/2/00 Amboy HS	13.00
SBM Business Equipment Center	01	Other Instructional	Maintenance Services	Monthly Copier Maintenance August 2000/June 2001	160.21
Consolidated Management Co	01	Other Instructional	Other Conference & Meeting	Refreshments for new staff orientation 9-8	39.00
Consolidated Management Co	01	Other Instructional	Other Conference & Meeting	Refreshments for new staff orientation 9-22	19.50
KI Companies	01	Other Instructional	Instructional Other Equipment	Purette-2000 Task Chair (SEE QUOTE)	3,628.80
Seguin, Michael	01	Dean of Arts, Social Sciences & P	Conference/Meeting Expense	Travel 9/14/00 WIB Meeting	52.00
Seguin, Michael	01	Dean of Arts, Social Sciences & P	Conference/Meeting Expense	IL Consortuin for Internal Prog/ISU	101.00
Seguin, Michael	01	Dean of Arts, Social Sciences & P	Conference/Meeting Expense	Travel 9/19/00	78.23
Unique Computer	01	Music	Faculty-Part-time	Com Inter Access'PS2 keyboard extensive	126.50
Unique Computer	01	Music	Faculty-Summer	DB15 M-F EXT Cable	15.00
Unique Computer	01	Music	Faculty-Summer	Midi Music Pack	315.00
Coda Music	01	Music	Computer Software	Finale Site License - 16 Units	1,000.00
Coda Music	01	Music	Computer Software	Finale Site License - 16 Units	1,000.00
Hoyle, Christine	01	Fitness Center	Instructional Supplies	Office Supplies 10/6/00	31.72
Coastline Community College	01	Psychology	Instructional Supplies	Video Rental Emotional Development	24.75
Newsweek	01	Learning Skills	Faculty-Summer	Newsweek Magazine	1,125.75
White, Linley V.	01	Dean of Business, Tech & Natural	Conference/Meeting Expense	Travel thru 9/15/00 ICCEDA	343.47
Vander Creek, M C.	01	Computer Information Systems	Instructional Supplies	CIS Supplies	63.12
SBM Business Equipment Center	01	Office & Administrative Services	Instructional Supplies	Repair 1 Sanyo TRC-8080 Needs On/Off Switch Repair	30.00
Brady, James E.	01	Electronics	Instructional Supplies	reimb for electronics books	41.00
Brady, James E.	01	Electronics	Instructional Supplies	reimb for electronic supplies	27.62
Creative Printing	01	Electronics	Instructional Supplies	Business Cards (Loren Niemeyer) 500/bx	40.00
Jameco Electronics	01	Electronics	Instructional Supplies	.001MF Ceramic Disc Capacitors	13.50
Sileven, Larry L.	01	HVAC	Instructional Supplies	HVAC Supplies	34.70

REPORT SVRCHKR
 FISCAL YEAR 2001
 BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
 Check Register
 From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
 TIME: 10:12 AM
 PAGE: 8

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Sileven, Larry L.	01	HVAC	Instructional Supplies	HVAC Supplies	53.06
Roger's Electric Motors	01	Machine Tool	Instructional Supplies	2 electric motor repairs for Metrology lab	400.00
Unique Computer	01	Mechanical Design	Instructional Supplies	Mechanical design supplies	294.00
Carolina Biological Supply Co	01	Biology	Instructional Supplies	See Attached	5.20
Carolina Biological Supply Co	01	Biology	Instructional Supplies	See Attached	24.64
Carolina Biological Supply Co	01	Biology	Instructional Supplies	See Attached	39.15
Carolina Biological Supply Co	01	Biology	Instructional Supplies	See Attached	73.20
Carolina Biological Supply Co	01	Biology	Instructional Supplies	L215 Brown Planeria	13.40
Grape and Granary	01	Biology	Instructional Supplies	Biology Supplies-Yeast	6.90
Nunez, Steve C.	01	Biology	Instructional Supplies	Biology Supplies	27.24
Wood, Therese L.	01	Biology	Instructional Supplies	Chemistry & Biology Supplies	82.21
Fisher Scientific	01	Chemistry	Instructional Supplies	Per attached quote Shipping Included J Pattison	71.48
Wood, Therese L.	01	Chemistry	Instructional Supplies	Chemistry & Biology Supplies	10.88
Atchley, Charles E.	01	Physics	Instructional Supplies	Physics Supplies	21.16
SBM Business Equipment Center	010120	Community Ed Administration	Office Supplies	Open PO Contract for Copier 7/01/00-6/30/01	.00
SBM Business Equipment Center	010120	Community Ed Administration	Office Supplies	Open PO Contract for Copier 7/01/00-6/30/01	73.63
Gericke, Thomas H.	010120	Community Ed Administration	Conference/Meeting Expense	Travel 9/5/00-9/26/00	10.40
Gospodarczyk, Thomas J.	010120	Community Ed Administration	Conference/Meeting Expense	Travel ICCEDA Conference	335.02
Education To Go	010120	Community Serv Computer Seminars	Consultants	Internet Computer Classes	146.00
Polzin, Roger M	010120	Health & Personal Development	Consultants	Scuba Diving Certification	1,175.00
Ayala, Karen	010120	Professional Development	Consultants	Time Management September	360.00
Setchell, Linda S.	010120	Professional Development	Conference/Meeting Expense	Travel 9/29/00 Food Sanitation	54.00
Gallatin River Communications	010110	Corporate Services Admin.	Office Supplies	September Charges	31.70
SBM Business Equipment Center	010110	Corporate Services Admin.	Office Supplies	Open PO Contract for Copier 7/01/00-6/30/01	.00
SBM Business Equipment Center	010110	Corporate Services Admin.	Office Supplies	Open PO Contract for Copier 7/01/00-6/30/01	73.63

REPORT SVRCHKR
 FISCAL YEAR 2001
 BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
 Check Register
 From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
 TIME: 10:12 AM
 PAGE: 9

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Black Hawk College	010110	Corporate Services Admin.	Conference/Meeting Expense	Quality Day 2000 Conference	55.00
Rock Falls Chamber of Commerce	010110	Corporate Services Admin.	Conference/Meeting Expense	5 Tickets to Annual Dinner	25.00
J T Cullen Company	010110	Corporate Services Admin.	Other	Reimburse Training IMA/ITP	2,653.83
Production Engineered Products	010110	Corporate Services Admin.	Other	Reimbursement thru IMA/ITP FY 2000	1,000.00
Wahl Clipper Inc	010110	Corporate Services Admin.	Other	Reimbursement training thru IMA/ITP FY 2000	765.00
Daytimers, Inc	01	Director of Health Careers Ed	Office Supplies	Desk calendar-#APF-92100-0001	18.86
MEI-Microcenter	01	Director of Health Careers Ed	Office Supplies	Palm V Organizer #369538	312.75
Capricorn Productions	01	Director of Health Careers Ed	Publications and Dues	Clinical Setting Student-Centered	20.00
Illinois Council of Directors	01	Director of Health Careers Ed	Publications and Dues	Yearly dues	20.00
Johnson, Rosemary	01	Director of Health Careers Ed	Conference/Meeting Expense	Travel Kishwaukee College 9/14/00	29.35
Poci, Shirley	01	Director of Health Careers Ed	Conference/Meeting Expense	Travel In-district Dixon	4.55
St. Anthony's Hospital	01	Clinical Laboratory Science	Faculty-Part-time	contract for James Beam - lab practicum	105.00
Corporate Office City	01	Clinical Laboratory Science	Office Supplies	Name pins (purple print on white pin)	65.80
Fisher Scientific	01	Clinical Laboratory Science	Instructional Supplies	741-843 LeScan	132.71
Corporate Office City	01	Associate Degree Nursing	Office Supplies	Name Pins (white print on red pin)	117.50
CGH Medical Center	01	Associate Degree Nursing	Instructional Supplies	1/2 Linen service for August 00	196.00
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	PDI Alcohol prep pad Reorder #R339 10bx/cs	19.06
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	ANSELL-PERRY Sterile Latex-free Gloves Size 7	139.75
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	B-D 25G 1" Needles (100 per box) Reorder #305125	17.00
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	KEN 8970	17.55
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	BARD Urethral Catherization Tray Size-16FR	385.05
Family Care Medical	01	Associate Degree Nursing	Instructional Supplies	SR ADN Kits	438.00
Family Care Medical	01	Associate Degree Nursing	Instructional Supplies	Freshman ADN Kit	480.40
Corporate Office City	01	Licensed Practical Nursing	Office Supplies	Name Pins (white print on blue pin)	84.60
CGH Medical Center	01	Licensed Practical Nursing	Instructional Supplies	1/2 Linen service for August 00	196.00

REPORT SVRCHKR
 FISCAL YEAR 2001
 BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
 Check Register
 From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
 TIME: 10:12 AM
 PAGE: 10

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Family Care Medical	01	Licensed Practical Nursing	Instructional Supplies	LPN Kits	344.60
Corporate Office City	01	Radiologic Technology	Office Supplies	Name Tags (white prin on green pin)	112.80
Unique Computer	01	Radiologic Technology	Office Supplies	Internal Zip Drive & Cover	98.00
Family Care Medical	01	Radiologic Technology	Instructional Supplies	Isolation Kits	159.26
KSB Hospital	01	Paramedic Program	Consultants	contract salary for V Sheets-Intermed Paramedic	2,760.00
DeKroft-Metz and Co, Inc	01	Paramedic Program	Instructional Supplies	PDI Providone-Iodine Prep Pads Reorder#B40600	122.32
DeKroft-Metz and Co, Inc	01	Paramedic Program	Instructional Supplies	B-D 20G 1 1/4" Angiocath Reorder #3828781 50/box	149.50
DeKroft-Metz and Co, Inc	01	Paramedic Program	Instructional Supplies	PDI Alcohol Prep Pad Reorder #B339 10 boxes/case	19.06
Denver Developmental Materials	01	Learning Resource Center	Books and Binding Costs	Denver 11 Administration Video/2047	273.00
Media Play	01	Learning Resource Center	Books and Binding Costs	Books	107.51
Anderson, Judy	01	Learning Resource Center	Conference/Meeting Expense	TRAVEL NILS 9/29/00	34.25
Thomas, Robert	01	Learning Resource Center	Conference/Meeting Expense	NILRC Triton College	69.25
Thomas, Robert	01	Learning Resource Center	Conference/Meeting Expense	Nils Annual Mtg/9-26/Travel Reimb	64.85
Thomas, Robert	01	Learning Resource Center	Conference/Meeting Expense	NILS Librarians Advisory Council	40.10
Burton Placement Services	01	Computing & Instruct Tech	Consultants	Alice Drobna Earnings	679.88
Burton Placement Services	01	Computing & Instruct Tech	Consultants	Alice Drobna Earnings	679.68
Burton Placement Services	01	Computing & Instruct Tech	Consultants	Alice Drobna	679.68
Hewlett-Packard	01	Computing & Instruct Tech	Maintenance Services	Annual Service Contract-Effective 7/1/00-6/30/01	156.70
Micro Warehouse	01	Computing & Instruct Tech	Instructional Supplies	2938-8092-01 NiCa Rechargeable Battery	253.29
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	HD	125.00
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	Mounting kit (2)	15.00
Hewlett-Packard	01	Computing & Instruct Tech	Computer Software	Annual Service Contract-Effective 7/1/00-6/30/01	148.00
Unique Computer	01	Instructional Technology Center	Inatractional Technology Materia	Y power cable & VGA cable	14.90
Unique Computer	01	Instructional Technology Center	Inatractional Technology Materia	CPU upgrade	240.00
Hewlett-Packard	01	Administrative Data Processing	Maintenance Services	Annual Service Contract-Effective 7/1/00-6/30/01	43.30

REPORT SVRCHKR
 FISCAL YEAR 2001
 BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
 Check Register
 From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
 TIME: 10:12 AM
 PAGE: 11

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Hewlett-Packard	01	Administrative Data Processing	Maintenance Services	Annual Service Contract-Effective 7/1/00-6/30/01	1,048.65
National Computer Systems, Inc	01	Administrative Data Processing	Maintenance Services	Renewal of COntract for Opscan 3	240.00
Global Computer Supplies	01	Administrative Data Processing	Office Supplies	C6378-RJ45 Round-Jack Connectors	66.85
Unique Computer	01	Administrative Data Processing	Office Supplies	Fiber Patch Cords	264.00
Unique Computer	01	Administrative Data Processing	Office Supplies	Inv#57715: Yamaha Speakers (6)	240.00
Unique Computer	01	Administrative Data Processing	Office Supplies	8 Port hub (2)	240.00
Unique Computer	01	Administrative Data Processing	Office Supplies	Headsets	74.85
Unique Computer	01	Administrative Data Processing	Office Supplies	Cables	52.50
Unique Computer	01	Administrative Data Processing	Office Supplies	MS Office Media	390.00
Unique Computer	01	Other Student Services	Office Computer Equipment	HP R80xi Printer/Fax	995.00
Drane, Paula	050500	Child Care Center	Other Supplies	Reimbursement for Groceries & Supplies	55.93
Drane, Paula	050500	Child Care Center	Other Supplies	Child Care Supplies thru 10/6/00	45.17
Drane, Paula	050500	Child Care Center	Other Supplies	Books and Supplies	64.90
J L Hammett Co	050500	Child Care Center	Other Supplies	Safety Grip Scooters (6) piece set	406.68
Josten's Inc	01	Commencement	Other Supplies	Diploma Inserts	8.57
Josten's Inc	01	Commencement	Other Supplies	Diploma Inserts	4.31
College Board Publications	01	Admissions, Records & Placement	Office Supplies	College Hand Book	30.95
Formstart Inc	01	Admissions, Records & Placement	Office Supplies	Attendance Rosters	635.73
SBM Business Equipment Center	01	Admissions, Records & Placement	Office Supplies	Nameplate for: Jennifer Dail	11.50
SBM Business Equipment Center	01	Admissions, Records & Placement	Office Supplies	Drum Unit for fax	157.98
Radisson Plaza	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Hotel-MASFAA Conference	1,155.84
SBM Business Equipment Center	01	Counseling	Maintenance Services	Copy Machine Charges August	70.72
Best Western Worthington Inn	01	Counseling	Conference/Meeting Expense	Lodging for Articulation Conference EIU	54.39
Jackson, Lawrence E.	01	Counseling	Conference/Meeting Expense	Travel Charleston IL 9/28/00	38.73
Jackson, Lawrence E.	01	Counseling	Conference/Meeting Expense	Trans/Meals EIU Articulatin Conf	152.55

REPORT SVRCHKR
 FISCAL YEAR 2001
 BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
 Check Register
 From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
 TIME: 10:12 AM
 PAGE: 12

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Northern Illinois University	01	Counseling	Conference/Meeting Expense	Partnerships that Work/Reg/T Breed	110.00
USHLI	01	Counseling	Conference/Meeting Expense	US Hispanic Leadership conf	250.00
Santo Sport Store	050600	Men's Basketball	Instructional Supplies	T2S Game Shorts	392.56
Dixon-Meyers Bus Transportatio	050600	Men's Basketball	Other Conference & Meeting	Basketball Transportation 12/2/00	375.00
Dixon-Meyers Bus Transportatio	050600	Men's Basketball	Other Conference & Meeting	Basketball Transportation 2/24/01	375.00
Vincennes University	050600	Men's Basketball	Other Conference & Meeting	Entry Fee 2000	35.00
Augustana College	050600	Men's Cross Country	Other Conference & Meeting	Entry Fee for 9/29 Invitational	150.00
Mount St Clare College	050600	Men's Cross Country	Other Conference & Meeting	Entry Fee Cross Country 10/7/00	42.00
Nelson, Mark	050600	Men's Cross Country	Other Conference & Meeting	Cross Country Meet	70.11
Nelson, Mark	050600	Men's Cross Country	Other Conference & Meeting	Cross Country Meet	53.71
Ashworth, Inc	050600	Men's Golf	Instructional Supplies	Golf/Wind Shirts	169.01
Stewart, James L.	050600	Men's Golf	Other Conference & Meeting	Golf Invite Rock Valley	302.16
Stewart, James L.	050600	Men's Golf	Other Conference & Meeting	Region 4 Golf Fee	225.00
Stewart, James L.	050600	Men's Golf	Other Conference & Meeting	Dupage Invite	349.55
Sterling CWMC	050600	Men's Baseball	Instructional Supplies	Insurance Deductable	100.00
Cox, Terry J.	050600	Men's Baseball	Other Conference & Meeting	Travel	183.97
Cox, Terry J.	050600	Men's Baseball	Other Conference & Meeting	Meal After Games 9/25 & 9/27	76.23
Cox, Terry J.	050600	Men's Baseball	Other Conference & Meeting	Travel Baseball 10/4/00	309.60
Cox, Terry J.	050600	Men's Baseball	Other Conference & Meeting	Meal after games 9/18 & 9/24	214.20
Wilson Greenhouse & Florists	050600	Women's Basketball	Instructional Supplies	Flowers Brianne Stralow ACL Surgery	27.00
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel Basketball	281.92
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Recruitment Basketball	298.79
Sporting Look	050600	Women's Tennis	Instructional Supplies	White Micro-twill Pleated Skirt #709-04 Size 10	150.66
Best Western Four Seasons Mote	050600	Women's Tennis	Other Conference & Meeting	Lodging for Region IV Tennis	210.00
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	Tennis Meet at Kishwaukee College 9/19	42.69

REPORT SVRCHKR
 FISCAL YEAR 2001
 BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
 Check Register
 From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
 TIME: 10:12 AM
 PAGE: 13

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	Tennis Meet IVCC 9/13/00	35.75
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	Travel Tennis 9/30/00	39.64
Leseman, Jolene K.	050600	Women's Softball	Other Conference & Meeting	Travel Basketball	144.51
Leseman, Jolene K.	050600	Women's Softball	Other Conference & Meeting	Travel Softball thru 9/19/00	43.88
Fischer, Sarah E.	050600	Women's Volleyball	Other Contractual Services	line judge 10/5/00	15.00
Forren, Rebba	050600	Women's Volleyball	Other Contractual Services	Volley Ball Ticket Taker 9/12 & 9/19/00	30.00
Leseman, Jolene K.	050600	Women's Volleyball	Other Contractual Services	Book official 10/5/00	15.00
Nugent, Rebecca J.	050600	Women's Volleyball	Other Contractual Services	line judge - 10/5/00	15.00
Pitsch, Victoria A.	050600	Women's Volleyball	Other Contractual Services	Volleyball Game Clock & Line 9/16/00	50.00
Rentz, Christopher	050600	Women's Volleyball	Other Contractual Services	Referee 10/5/00	70.00
Rosquist, Melissa S.	050600	Women's Volleyball	Other Contractual Services	Scoreboard/Clock 10/5/00	15.00
Barnes, Kris	050600	Women's Volleyball	Instructional Supplies	Athletic Tape/Laundry Supplies	30.31
Johnson, Tara L.	050600	Women's Volleyball	Instructional Supplies	Book of Drills for Volley Ball	19.73
Barnes, Kris	050600	Women's Volleyball	Other Conference & Meeting	Hotel Rooms Kalamazoo MI Volley Ball	521.40
Barnes, Kris	050600	Women's Volleyball	Other Conference & Meeting	Lake Co 2 Day Tourney	193.18
Barnes, Kris	050600	Women's Volleyball	Other Conference & Meeting	Travel VolleyBall	96.68
Barnes, Kris	050600	Women's Volleyball	Other Conference & Meeting	Travel Volleyball thru 9/16/2000	120.91
College of Lake County	050600	Women's Volleyball	Other Conference & Meeting	Entry Fee Lake County Tournament	175.00
Mission Improvable	050600	Student Activities	Consultants	Performance Fees	1,200.00
Rodriquez, Felipe	050600	Student Activities	Consultants	Performance Fees	500.00
Trevillyan, Scott A.	050600	Student Activities	Consultants	Services as Theater Technician	50.00
Quill Corporation	050600	Student Activities	Office Supplies	Signs & Notices White Cover Paper	91.87
Software Express	050600	Student Activities	Office Supplies	Adobe Pagemaker Plus CD WIN 95/NT VER 6.5.2 Academ	266.95
Frederick, Lesley J.	050600	Student Activities	Conference/Meeting Expense	Advance for ICCSAA	360.00
Frederick, Lesley J.	050600	Student Activities	Conference/Meeting Expense	National Student Government Conf/Advance	540.00

REPORT SVRCHKR
 FISCAL YEAR 2001
 BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
 Check Register
 From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
 TIME: 10:12 AM
 PAGE: 14

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Illinois Community College Stu	050600	Student Activities	Conference/Meeting Expense	5 Conf Registration Fees	300.00
Consolidated Management Co	050600	Student Activities	Other Conference & Meeting	Refreshments-One World Film 9-13-00	48.50
Bond, Sean M.	050600	Student Government	Other Conference & Meeting	Travel SAC Committee Meeting	52.63
Illinois Community College Stu	050600	Student Government	Other Conference & Meeting	5 Conf Registration Fees	375.00
Consolidated Management Co	050600	Drama	Other Materials and Supplies	Refreshments	14.25
Lewis-Barr, Laura J.	050600	Drama	Other Materials and Supplies	Theatre Supplies 9/21/00	174.62
Trevillyan, Scott A.	050600	Drama	Other Materials and Supplies	Wood for the "Living"	65.39
Olmsted, Brian T.	050600	Voyager	Other Materials and Supplies	reimb for supplies for st newspaper	33.94
Wiebenga, Bob	101010	Booster Club	Other Revenues	Refund Booster Club	30.00
Gomez-Rodas, Anamaria	101120	Latino Club	Other	Trvel Leadership Conference	53.90
USHLI	101120	Latino Club	Other	US Hispanic Leadership conf	300.00
Consolidated Management Co	01	VP- Administrative Services	Conference/Meeting Expense	Refreshments for Adopt-A-Highway pickup 9/7/00	64.50
Dixon Area Chamber of Commerce	01	VP- Administrative Services	Conference/Meeting Expense	Registration Fee Citizen of the Year	20.00
Ogle County Treasurer	01	Education Fund	Current Taxes	1999 Refund tax overpayment	29,948.19
Ogle County Treasurer	02	Operations & Maintenance	Current Taxes	1999 Refund tax overpayment	3,667.29
Ogle County Treasurer	03	Operations & Maintenance- Restri	Current Taxes	1999 Refund tax overpayment	6,111.81
Burnidge Cassell Associates, I	03	Operations & Maintenance- Restri	building Remodeling	Restoration Project-Exterior	2,174.88
Sjostrom & Sons, Inc	03	Operations & Maintenance- Restri	building Remodeling	Perform Tennis Court Surface Repairs	23,612.68
Ogle County Treasurer	04	Bond & Interest Fund	Current Taxes	1999 Refund tax overpayment	7,505.38
Ogle County Treasurer	12	Liability, Protection, & Settle	Current Taxes	1999 Refund tax overpayment	2,921.53
US Postmaster	01	Other Institutional	Postage	Business Reply Account Refill	500.00
Western Wisconsin Technical Co	01	Other Institutional	Postage	reimbursement for postage "Junior College Journal"	3.20
Chronicle of Higher Education	01	Other Institutional	Recruitment	Open PO for Recruitment Ads	1,111.00
Chronicle of Higher Education	01	Other Institutional	Recruitment	Open PO for Recruitment Ads	1,818.00
Daily Chronicle	01	Other Institutional	Recruitment	Open PO for Recruitment	1,357.80

REPORT SVRCHKR
 FISCAL YEAR 2001
 BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
 Check Register
 From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
 TIME: 10:12 AM
 PAGE: 15

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Sauk Valley Newspapers	01	Other Institutional	Recruitment	Open PO for Recruitment Ads	764.96
Xerox Corporation	01	Other Institutional	Debt Principal Retirement	Copier Lease/Principal	401.66
Xerox Corporation	01	Other Institutional	Debt Principal Retirement	Copier Principal	430.00
Xerox Corporation	01	Other Institutional	Interest	Copier Lease/Principal	317.00
Xerox Corporation	01	Other Institutional	Interest	Copier Principal	314.65
Treasurer, State of Illinois	01	Other Institutional	Financial Charges & Adjustments	Examination of Unclaimed Property by Auditors	584.30
Consolidated Management Co	01	NCA Accreditation	Conference/Meeting Expense	NCA Committee meeting refreshments	33.43
Ogle County Treasurer	12	FICA/ Medicare	Current Taxes	1999 Refund tax overpayment	819.12
Peterson-Book-Quigg & Inboden	12	Risk Management	General Insurance	Group Accident renewal for 2000-2001	4,500.00
Wilkins-Lowe and Company	12	Risk Management	General Insurance	Board Accident Renewal for 2000-2001	750.00
Wilkins-Lowe and Company	12	Risk Management	General Insurance	Accident/Health EMT Program for 2000-2001	525.00
Wilkins-Lowe and Company	12	Risk Management	General Insurance	Fidelity Board Renewal for 2000-2001	545.00
Gallatin River Communications	12	Risk Management	Telephone	phone charge	89.31
SBM Business Equipment Center	01	Business Office	Office Supplies	Monthly copy charges	80.50
Professional Benefit Administr	051000	Medical Insurance	Individual Stop Loss	Individual Stop Loss	4,436.08
Professional Benefit Administr	051000	Medical Insurance	Dependent Stop Loss	Individual Stop Loss	3,062.50
Professional Benefit Administr	051000	Medical Insurance	Precertification	Individual Stop Loss	284.00
Professional Benefit Administr	051000	Medical Insurance	Cobra Conversion	Individual Stop Loss	40.00
Professional Benefit Administr	051000	Medical Insurance	Administrative	Individual Stop Loss	1,968.50
Professional Benefit Administr	051000	Medical Insurance	Life & AD&D	Individual Stop Loss	1,962.94
Ogle County Treasurer	11	Audit	Current Taxes	1999 Refund tax overpayment	317.49
Lindgren Callihan Van Osdol &	11	Audit	Audit Services	Audit Services 2000	11,400.00
Black Hawk College	01	Business Office	Tuition Chargeback	Chargeback for Fall 2000 Semester	2,064.80
Waubonsee Community College	01	Business Office	Tuition Chargeback	Tuition chargeback for Fall Semester	4,054.18
Software Express	01	Personnel Office	Computer Software	Adobe Acrobat VCR 4.0 CD 10027640 WIN 95/98/NT	104.95

REPORT SVRCHKR
 FISCAL YEAR 2001
 BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
 Check Register
 From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
 TIME: 10:12 AM
 PAGE: 16

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Open Purchase Order for 2000/2001 Winners Birthday	200.50
Illini Trophy	01	Personnel Office	Other Conference & Meeting	4 Distinguished Service Awards Plaques w/engraving	282.75
Triple C, Inc	01	Personnel Office	Other Conference & Meeting	5 year pins	1,089.69
Complete Industrial Enterprise	02	maint	Maintenance Services	Repair motor and fan blades	549.25
John A Loos Sons Inc	02	maint	Maintenance Services	Farm house plumbing repair	770.00
PDC Laboratories, Inc	02	maint	Maintenance Services	Testing Fees	84.00
Grainger	02	maint	Maintenance Supplies	Supplies- Blanket 7/01/2000-06/30/2001	148.94
Grainger	02	maint	Maintenance Supplies	Supplies- Blanket 7/01/2000-06/30/2001	157.54
Grainger	02	maint	Maintenance Supplies	Supplies- Blanket 7/01/2000-06/30/2001	98.14
Grummert's True Value	02	maint	Maintenance Supplies	Misc. hardware	47.29
Grummert's True Value	02	maint	Maintenance Supplies	Drywall Screws	10.99
Menards	02	maint	Maintenance Supplies	bolts	17.29
Menards	02	maint	Maintenance Supplies	supplies	22.34
Menards	02	maint	Maintenance Supplies	Ladder, supplies	202.85
Menards	02	maint	Maintenance Supplies	Farm house supplies, electrical	79.86
Menards	02	maint	Maintenance Supplies	Chlorine	10.74
SA-SO	02	maint	Maintenance Supplies	16V015 Sign 8"x11"	171.20
Sexauer Inc	02	maint	Maintenance Supplies	#180950 Watersaver Vacuum Breaker Bonnet	65.54
Sexauer Inc	02	maint	Maintenance Supplies	#180950 Watersaver Vacuum Breaker Bonnet	604.21
Morgan Services Inc.	02	custodial	Maintenance Services	Clean Towel Supply & Demand Service 7/01/00-6/30/00	105.65
Morgan Services Inc.	02	custodial	Maintenance Services	Clean Towel Supply & Demand Service 7/01/00-6/30/00	112.83
Morgan Services Inc.	02	custodial	Maintenance Services	Clean Towel Supply & Demand Service 7/01/00-6/30/00	115.75
Grummert's True Value	02	custodial	Maintenance Supplies	#512924 Hand Soap (4 gal/case)	359.64
Quill Corporation	02	custodial	Maintenance Supplies	031-7-97140 Dry Markers-Blue, dozen	93.60
Quill Corporation	02	custodial	Maintenance Supplies	Vinyl gloves	87.33

REPORT SVRCHKR
 FISCAL YEAR 2001
 BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
 Check Register
 From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
 TIME: 10:12 AM
 PAGE: 17

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Vonachen Industrial Supplies	02	custodial	Maintenance Supplies	Open Purchase Order for Supplies	33.51
Vonachen Industrial Supplies	02	custodial	Maintenance Supplies	Open Purchase Order for Supplies	41.45
Bun Austin Chevrolet Company	02	Grounds	Maintenance Services	Repair stake truck	134.81
Peabudy's Inc	02	Grounds	Maintenance Services	Repair Cub Cadet	132.50
Dixon Tire Center	02	Grounds	Maintenance Supplies	Tires & tubes	22.96
Menards	02	Grounds	Maintenance Supplies	Supplies	35.99
Peabudy's Inc	02	Grounds	Maintenance Supplies	Relay	17.68
Peabudy's Inc	02	Grounds	Maintenance Supplies	Wheel rim assembly	30.76
Stericycle	12	Safety & Security	Maintenance Services	Hazardous Waste Removal	241.69
Stewart Security	12	Safety & Security	Other Contractual Services	Renew Contract for Security Services 7/00-6/30/01	1,421.63
Seton	12	Safety & Security	Other Supplies	Parking Signs	36.48
Nicor Gas	02	Utilities	Gas	Open PO for Gas Service 07/01/00-06/30/01	21,588.61
Commonwealth Edison	02	Utilities	Electricity	Supply & Demand Electrical Service	13,790.72
Commonwealth Edison	02	Utilities	Electricity	Supply & Demand Electrical Service	9,573.48
Commonwealth Edison	02	Utilities	Electricity	Supply & Demand Electrical Service	19.13
Commonwealth Edison	02	Utilities	Electricity	Supply & Demand Electrical Service	11,392.97
AT & T	02	Utilities	Telephone	September Charges	827.33
AT & T	02	Utilities	Telephone	September Monthly Charges	885.28
Cox, Terry J.	02	Utilities	Telephone	Phone Card	19.98
Cox, Terry J.	02	Utilities	Telephone	Phone Card for Phone Bill	31.44
Gallatin River Communications	02	Utilities	Telephone	Installed phone for Maintenance Room	211.00
Gallatin River Communications	02	Utilities	Telephone	September Phone Charges	2,245.56
Lucent Technologies	02	Utilities	Telephone	Service Maintenance	202.00
United States Cellular	02	Utilities	Telephone	Cellular Phone Charges	106.29
Airtite Contractors Inc.	02	Building and Grounds Administrat	building Remodeling	Corners (HVAC area)	28.80

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
TIME: 10:12 AM
PAGE: 18

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Kitzman's Home Center	02	Building and Grounds Administrat	building Remodeling	Compound, joint powder	19.78
United Electric	03	ICCB Deferred Maintenance Grant	Maintenance Supplies	Time/materials replace "J" Box	974.60
PHI THETA KAPPA Society	01	Phi Theta Kappa	Office Supplies	Honor's Stoles	394.95

BANK ACCOUNT TOTAL:

857,990.06

REPORT SVRCHKR
 FISCAL YEAR 2001
 BANK: 2 Sterling Federal Bank- Restricted

Sauk Valley Community College
 Check Register
 From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
 TIME: 10:12 AM
 PAGE: 19

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
	064020		Miscellaneous	US Hispanic Leadership Conf	1,250.20
University of Illinois	062250		Other Payables	reimbursement of overpayment gt 1-5-39995	106.59
Consolidated Management Co	062010	Special Populations Grant	Conference/Meeting Expense	Meeting LAC Tutors	74.25
Hall, Doris	063041	ISBE Adult Education- EA	Other Supplies	Travel GED Testing	26.04
Illinois Professional Developm	063041	ISBE Adult Education- EA	Conference/Meeting Expense	Reg for Networking/Results Conference	80.00
Lovekin, Carol N.	063041	ISBE Adult Education- EA	Conference/Meeting Expense	Travel 9/25/00 Networking	60.14
Hands-On English	063042	ISBE Adult Education- GG	Instructional Supplies	1 Yr Subscription/Hands-On English	21.00
State Universities Retirement	063075	IDHS AmeriCorps	Allocated Employee Benefits	matching funds 9/28/00 p/r	159.45
Creative Printing	063075	IDHS AmeriCorps	Office Supplies	Business Cards (Rebecca White) 500/bx	40.00
White, Rebecca	063075	IDHS AmeriCorps	Office Supplies	Supplies	65.55
White, Rebecca	063075	IDHS AmeriCorps	Office Supplies	Supplies	16.44
White, Rebecca	063075	IDHS AmeriCorps	Instructional Supplies	Supplies	249.75
Mississippi Industries for the	063075	IDHS AmeriCorps	Other Supplies	AmeriCorps Members' Shirts Order	606.00
Lee/Ogle Regional Office of Ed	063075	IDHS AmeriCorps	Books and Binding Costs	Members Training-Reading Development Series	240.00
White, Rebecca	063075	IDHS AmeriCorps	Books and Binding Costs	Supplies	50.80
Amboy News	063075	IDHS AmeriCorps	Advertising	Ad Amboy News	33.60
Ashton Gazette	063075	IDHS AmeriCorps	Advertising	ABC Literacy AD	32.40
Bureau County Republican	063075	IDHS AmeriCorps	Advertising	Ad-Bureau Co Republican	69.20
Carroll County Review	063075	IDHS AmeriCorps	Advertising	ABC Literacy AD	44.80
Echo	063075	IDHS AmeriCorps	Advertising	Ad-The Echo	48.00
Fulton Press Inc	063075	IDHS AmeriCorps	Advertising	Ad-Fulton Press	47.25
Ogle County Newspapers	063075	IDHS AmeriCorps	Advertising	ABC Lit Grant AD	52.80
Sauk Valley Newspapers	063075	IDHS AmeriCorps	Advertising	Ad/Sauk Valley Newspaper	155.70
Walnut Leader	063075	IDHS AmeriCorps	Advertising	Recruitment Ad-ABC Lits	19.20
White, Rebecca	063075	IDHS AmeriCorps	Advertising	Supplies	8.96

REPORT SVRCHKR
 FISCAL YEAR 2001
 BANK: 2 Sterling Federal Bank- Restricted

Sauk Valley Community College
 Check Register
 From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
 TIME: 10:12 AM
 PAGE: 20

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Garrett, Teri L.	063075	IDHS AmeriCorps	Conference/Meeting Expense	Travel-Schaumburg 10/2/00	89.42
White, Rebecca	063075	IDHS AmeriCorps	Conference/Meeting Expense	Travel thru 10/2/00	33.15
Mueller Audio Visual	062031	Advance Technology Grant	Instructional Other Equipment	USI ThermoFax Machine, Order No 0362	.00
Professional Development Softw	062022	WFP- Education to Careers Grant	Computer Software	Adult Health Nursing Concepts & Skills Upgrade	1,089.00
Mueller Audio Visual	062022	WFP- Education to Careers Grant	Instructional Other Equipment	USI ThermoFax Machine, Order No 0362	.00
Mueller Audio Visual	062022	WFP- Education to Careers Grant	Instructional Other Equipment	AG-188U Panasonic VHS Camcorder	725.00
Presto	062022	WFP- Education to Careers Grant	Instructional Other Equipment	Combustion Analyzer MOD 325.3 Kit	783.24
Mueller Audio Visual	062071	ISBE Voc Ed- Program Improvement	Instructional Other Equipment	CTOH Computer Table	6,278.00
Skylight Training & Publishing	062073	ISBE Voc Ed- Tech Prep Grant	Other Supplies	1528 Brain Compatible Classrooms by Robin Fogarty	1,417.50
Connections Project	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Registration L White/A Clemens	90.00
White, Linley V.	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Travel Tech Prep 9/26/00	40.00
Consolidated Management Co	062073	ISBE Voc Ed- Tech Prep Grant	Other Conference & Meeting	Meeting Tech Prep	38.70
State Universities Retirement	063020	Perkins IIc	Allocated Employee Benefits	matching funds 9/28/00 p/r	154.29
Bos, Keith A.	063020	Perkins IIc	Conference/Meeting Expense	Travel for Student Needs 8/22-9/26	83.85
White, Linley V.	063020	Perkins IIc	Conference/Meeting Expense	Travel WIA Meeting	58.50
Clemens, Amy J.	063035	FED ISBE Post Sec Stud Trans Ini	Conference/Meeting Expense	Travel-thru Sept 20 Tech Prep	167.69
State Universities Retirement	062050	SBDC Grant	Allocated Employee Benefits	matching funds 9/28/00 p/r	118.83
SBM Business Equipment Center	062050	SBDC Grant	Office Supplies	Open PO Contract for Copier 7/01/00-6/30/01	73.63
SBM Business Equipment Center	062050	SBDC Grant	Office Supplies	Open PO Contract for Copier 7/01/00-6/30/01	.00
Gallatin River Communications	062050	SBDC Grant	Telephone	Monthly Telephone Charges for Sept	31.70
SPRINT	062050	SBDC Grant	Telephone	Monthly long distance charges	14.51
Meyer, Kent	062032	Adv Tech- Technology Support Gra	Consultants	Consultation	135.00
Hewlett-Packard	062032	Adv Tech- Technology Support Gra	Computer Software	Annual Service Contract-Effective 7/1/00-6/30/01	814.00
Verizon Wireless	062032	Adv Tech- Technology Support Gra	Telecommunications	Phone Charges 8/11-9/10/00	23.33
Western Illinois University	062032	Adv Tech- Technology Support Gra	Telecommunications	DL Charges July-Aug-Sept	3,393.75

REPORT SVRCHKR
 FISCAL YEAR 2001
 BANK: 2 Sterling Federal Bank- Restricted

Sauk Valley Community College
 Check Register
 From 09/22/00 To 10/23/00

RUN DATE: 10/12/00
 TIME: 10:12 AM
 PAGE: 21

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Ameritech	062032	Adv Tech- Technology Support Gra	Instructional Other Equipment	Radvision-Video Interface unit	7,561.00
Sauk Valley Newspapers	062261	IBHE Virtual Campus	Advertising	Distant Learning Ad	1,028.80
Kidder Music	062230	WIEC/WIRE 9-1-99/8-31-00	Instructional Supplies	Misc Cable/Horizon L2-10	149.50
Unique Computer	062230	WIEC/WIRE 9-1-99/8-31-00	Instructional Supplies	Computer Repair	719.00
Mueller Audio Visual	062230	WIEC/WIRE 9-1-99/8-31-00	Instructional Computer Equipment	Shure Mikes MX202wc	1,940.00
Mueller Audio Visual	062230	WIEC/WIRE 9-1-99/8-31-00	Instructional Computer Equipment	Toshiba 27" TV	2,490.00
Alfano, Cindy	062022	WFP- Ed to Careers	Conference/Meeting Expense	Retreat	50.96
College of DuPage	062022	WFP- Ed to Careers	Conference/Meeting Expense	78th Annaul IACRAO Conference	300.00
Consolidated Management Co	062022	WFP- Ed to Careers	Conference/Meeting Expense	Adult Night Refreshments	60.50
Richland Community College	062022	WFP- Ed to Careers	Conference/Meeting Expense	IC3P3 Meeting at Allerton House	105.00
Clow, Maria A.	064020	WIU Cross-Cultural Ed. Programs	Conference/Meeting Expense	reimb for supplies - Independence Day Celebration	37.02
Consolidated Management Co	064020	WIU Cross-Cultural Ed. Programs	Conference/Meeting Expense	Alas Luncheon 8/23/00	119.00
Gomez-Rodas, Anamaria	064020	WIU Cross-Cultural Ed. Programs	Conference/Meeting Expense	Supplies for Mexican Independence Day	49.86
USHLI	064020	WIU Cross-Cultural Ed. Programs	Conference/Meeting Expense	US Hispanic Leadership Conf	269.80
State Universities Retirement	063011	Student Support Services Grant	Allocated Employee Benefits	matching funds 9/28/00 p/r	509.93
SBM Business Equipment Center	063011	Student Support Services Grant	Maintenance Services	Copier Charges	70.72
Consolidated Management Co	063011	Student Support Services Grant	Office Supplies	Bag Lunches for SSS Trip	240.00
Quill Corporation	063011	Student Support Services Grant	Office Supplies	3 x 5 White ruled index cards	30.32
SBM Business Equipment Center	063011	Student Support Services Grant	Printing	Color Copies of the 2000/2001 Student Support Cal	500.00
Dalton, Belinda A.	063011	Student Support Services Grant	Conference/Meeting Expense	Council Opportunity/Education Conf	350.60
Midwest Banner Conference	062041	ICCB Tech Skills Enhancement Gra	Conference/Meeting Expense	Registration Banner Conference	665.00

BANK ACCOUNT TOTAL: 36,458.22

ALL ACCOUNTS TOTAL: 894,448.28