

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AGENDA

## Third Floor Board Room

**January 22, 2001**

**7:00 p.m.**

## A. Call to Order

## **B. Roll Call**

### **C. Communication from Visitors**

## **D. Consent Agenda**

1. Approval of Minutes
2. Treasurer's Report
3. Bills Payable
4. Payrolls December 22, 2001
5. Budget Report January 15, 2001
6. Faculty Seniority List

## **E. President's Report**

- 1. Monthly Policy Reviews - 623.01**
- 2. Enrollment Update**
- 3. Economic Impact of Sauk Valley Community College (attached)**

## **F. Financial Reports and Actions**

None

**G. Closed Session (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College, and closed session minutes consideration)**

## **H. Closed Session Minutes Approval**

## I. Personnel

## **1. Administrative Early Retirement Request 2. Part-time Instructors**

**J. Other**

**Classroom Furniture Needs**

**K. Reports**

- 1. Student Trustee**
- 2. ICCTA Representative**
- 3. Foundation Liaison**
- 4. Faculty Association**
- 5. Board Chair**
- 6. Board Members Comments**

**L. Adjournment**

**Board of Trustees Meetings**

**January 26, 2001  
(Board Retreat)**

**February 26, 2001**

**March 26, 2001**

**April 23, 2001**

**May 28, 2001  
(Memorial Day - will need to  
re-schedule)**

**June 25, 2001**

**ICCTA Monthly Meetings**

**Nothing Scheduled**

**March 10, 2001  
Radisson O'Hare**

**Nothing Scheduled**

**May 9, 2001 - Lobby Day  
Springfield, IL**

**June 13 through 16, 2001 -  
ICCTA Annual Meeting and  
ACCT Regional Meeting -  
Palmer House, Chicago**

## **SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES**

**January 22, 2001**

The Board of Trustees of Sauk Valley Community College met in regular session at 7 p.m. on January 22, 2001 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

**Call to Order:** In the absence of Chair Simpson, Vice-Chair Wolf called the meeting to order and the following members answered roll call:

Edward Andersen	Thomas Jensen
Robert Thompson	Nancy Varga
B.J. Wolf	Pennie von Bergen Wessels
Sean Bond	

**Absent:** William Simpson

**SVCC Staff:** President Richard L. Behrendt  
Attorney Ole Bly Pace III  
Vice President Ruth Bittner  
Vice President Deborah Hecht  
Vice President Joan Kerber  
Secretary to the Board Marilyn Vinson

**Consent Agenda:** It was moved by Member Andersen and seconded by Member Thompson that the Board approve the Consent Agenda as presented. In a roll call vote the following was recorded: Ayes - Members Andersen, Jensen, Thompson, Varga, and Wolf. Nays - Member von Bergen Wessels. Motion carried. Student Trustee Bond advisory vote: aye.

**President's Report:** President Behrendt reported that the College provides (through institutional, employee and school-related spending in our district) \$26 million of economic activity per year, that three faculty members (David Clydesdale, Kris Murray, and Karen Pinter) have been invited as presenters on Self-Assessment and Orientation at the IVC Special Initiative Projects Expo, that Dennis Day, Debi Hill, Judy Hill, Steve Nunez and Judy Williamson were nominated by their former students to the sixth edition of Who's Who Among America's 2000, and that figures for Spring enrollment at this time indicate a decrease of 3.4% in credit hours.

**Closed Session:** At 7:10 p.m. it was moved by Member Thompson and seconded by Member Varga that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College, and closed session minutes consideration. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

**Regular Session:** The Board returned to regular session at 7:15 p.m.

**Closed Session Minutes:** It was moved by Member Andersen and seconded by Member Thompson that the Board approve the December closed session minutes as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye

**Administrative Early Retirement Request:** It was moved by Member von Bergen Wessels and seconded by Member Jensen that the Board approve with regret the early retirement request of Michael Seguin, Dean of Arts, Social Sciences and Physical Education, effective December 31, 2001. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

**Part-time Faculty:** It was moved by Member von Bergen Wessels and seconded by Member Varga that the Board approve the list of part-time faculty as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

**Classroom Furniture Needs:** Discussion was held on the various sources of funding available to provide new furniture for the OAS Lab. It was moved by Member von Bergen Wessels and seconded by Member Thompson that the Board approve the purchase of new chairs for the OAS Lab in the amount of \$3,000 with funding to come from the \$12,134 in interest earned on the 1992 Protection, Health, and Safety bonds issued to pay for the power generator purchase and transferred in November 2000 to the Operations and Maintenance Restricted Fund. In a roll call vote the following was recorded: Ayes - Members Thompson and Member von Bergen Wessels. Nays - Members Andersen, Jensen, Varga, and Wolf. Motion defeated. Student Trustee Bond advisory vote: nay.

It was then moved by Member Wolf and seconded by Member Varga that the Board approve the expenditure of \$12,134 (interest earned on the power generator bonds) for classroom furniture with \$10,080 of this amount to be designated for tables and chairs for Room 3K4 (OAS Lab) and the remainder to follow the administration's furniture replacement priority list. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

Reports: Student Trustee Bond reported on the ICCB Student Advisory meeting held in Champaign, Student Lobby Day, the status of the Student Survey, and the Leadership and Core Values conference.

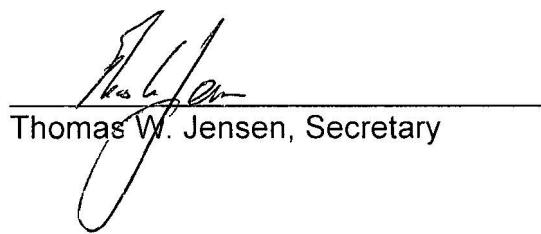
ICCTA Representative Thompson reported on the ICCTA meeting he attended in Champaign on January 13 where the trustees were updated on the ICCTA's group health insurance pool for community colleges, that Lobby Day will be held on May 9<sup>th</sup>, that Illinois Community Colleges are now providing 74% of the head count generated by the state's higher education system, and that Joliet Junior College (the nation's oldest community college) has begun celebrating its 100<sup>th</sup> anniversary.

Foundation Liaison Andersen reported that the next meeting of the Foundation is scheduled for February 27<sup>th</sup>.

Adjournment: Since the scheduled business was completed, it was moved by Member Jensen and seconded by Member Thompson that the Board adjourn. The next regular meeting of the Board will be held at 7 p.m. on February 26, 2001. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

The Board adjourned at 8:25 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Thomas W. Jensen, Secretary

For Board Meeting of  
January 22, 2001

Agenda Item D-6

#### FACULTY SENIORITY LIST

Each January the College is required to establish a list of faculty by seniority in the event there would be a reduction in force. Following Board approval, this list will be sent to the SVCC Faculty Association before the deadline of February 1, 2001.

RECOMMENDATION: Board approval of the attached seniority list as presented.

**SAUK VALLEY COMMUNITY COLLEGE  
INSTRUCTIONAL SERVICES**

**MEMORANDUM**

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**DATE:** January 3, 2001

**TO:** Dr. Richard Behrendt

**FROM:** Dr. Deborah Hecht 

**SUBJECT:** Faculty Seniority List

Attached is a copy of the updated Faculty Seniority List. We have deleted Glenn Bailey, Jean Cogdall, Carl Gates, Betty Halgren, Leon Hamlin, and Mona Dowait. We have added Sam Braddock, Paul Edleman, Richard Eichman, Juel Iwaasa, Loren Niemeyer, Randy Norris, Terry Lyn Funston and John Nelson.

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attachment

## FACULTY SENIORITY LIST

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	NAME	BOARD APPROVAL	CONTRACT SIGNED	TEACHING AREA(S)
1.	Heuck, Dale	3-27-67		Chemistry
2.	Pinter, Karen	5-10-67		Academic Skills/English
3.	Nesbit, Fred	7-24-67		Psychology
4.	Thomas, Robert	6-22-70		Learning Resource Center
5.	Dill, Ross	8-10-70	8-1-70	English
6.	Shippert, Stanley	7-11-77		Rad Tech
7.	Frana, Jerry	8-22-77		Machine Tool
8.	White, Peggy	5-16-78		Clinical Lab Science
9.	West, Charles	8-14-79		Accounting
10.	Cox, Doris	8-21-80		Academic Skills
11.	Pifer, Ralph	8-4-81		Psychology/Sociology
12.	Clydesdale, David	8-29-83		Math
13.	Breed, Thomas	9-23-85		Counseling
14.	Leseman, Jolene	4-28-86	5-9-86	Physical Education
15.	Day, Dennis	7-27-87	7-2-87	Data Processing
16.	Gehlbach, Chris	7-27-87	7-13-87	Nursing
17.	Etter, Ernie	7-26-88		Math
18.	Shaff, Steven	5-22-89		Math
19.	Williamson, Judy	6-26-89		English
20.	Turk, Kay	7-31-89	8-2-89	Learning Assistance Center

	NAME	BOARD APPROVAL	CONTRACT SIGNED	TEACHING AREA(S)
21.	Hill, Debi	7-31-89	8-3-89	Speech/English
22.	Lynch, Janet	8-27-90	8-30-90	Nursing
23.	Tuft, Jeanine	8-27-90	9-1-90	Nursing
24.	Kiele, Beverly	3-25-91		Rad Tech
25.	Berkey, Noel	7-29-91	8-7-91	English
26.	Smith, Bradley	6-22-92	7-7-92	Biology
27.	Edelbach, David	8-24-92	10-8-92	Chemistry
28.	Kidder, Mary Lou	5-23-94	5-30-94	Computer Information Systems
29.	<b>Cunningham, Pam</b>	<b>4-27-95</b>	<b>5-30-95</b>	<b>Nursing</b>
29.	<b>Schreiner, Stephanie</b>	<b>4-27-95</b>	<b>5-30-95</b>	<b>Nursing</b>
30.	Bradshaw, Randall	5-22-95	6-16-95	Physics
31.	Murray, Kris	6-26-95	6-30-95	Humanities
32.	Okey, Deborah	11-27-95	12-8-95	English
33.	Hill, Judith	12-18-95	12-21-95	Human Services
34.	Matheney, Janet	1-22-96	2-9-96	Counseling
35.	Breen, David	5-28-96	6-4-96	Biology
36.	Megill, Kevin	5-28-96	6-8-96	Computer Information Systems
37.	Nunez, Steve	5-28-96	6-15-96	Biology
38	Anderson, Judy	7-23-96	7-26-96	Learning Resource Center

	NAME	BOARD APPROVAL	CONTRACT SIGNED	TEACHING AREA(S)
39.	van der Wege, Robertus	8-22-97		Art
40.	Atchley, Charles	5-20-98	6-13-98	Physics/Math
41.	McMahon, Paul	7-27-98	8-18-98	Technology
42.	Vandercreek, Cathy	5-24-99	5-26-99	Computer Information Systems
43.	Lewis-Barr, Laura	6-28-99	7-10-99	Speech/Theatre
44.	Wright, James	6-28-99	7-12-99	Sociology
45.	Daly, Ann	6-28-99	7-13-99	Counselor
46.	Brady, James	7-26-99	8-16-99	Electronics
47.	Fountain, William Bryan	8-23-99	8-24-99	Technology (CAD)
48.	Sileven, Larry	12-20-99	12-21-99	Technology (HRS)
49.	Klein, Colleen	12-20-99	12-29-99	Nursing
50.	Niemeyer, Loren	4-24-00	5-8-00	Electronics
51.	Eichman, Richard	5-22-00	5-25-00	English/History
52.	Iwaasa, Juel	5-22-00	5-26-00	Music
53.	Edleman, Paul	5-22-00	5-28-00	Speech/Political Science
54.	Norris, Randall	5-22-00	5-31-00	English/American Culture
55.	Braddock, Samuel	8-28-00	9-11-00	Criminal Justice
56.	Funston, Terry Lyn	12-18-00		Counseling
57.	Nelson, John	12-18-00		Business

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## 623.01 Clubs and Organizations Policies

### A. Student Government

The name of the governing organization of the Sauk Valley Community College student body is the Student Government. It is the responsibility of the Student Government to formalize and maintain approved policies and procedures for all recognized activities as outlined in the approved constitution.

### B. Recognition of Clubs and Organizations

Student organizations must be fully recognized by the Student Government and officially recognized by the College President and the Board of Trustees. College recognition provides certain privileges, which include:

- 1) College sponsorship of the organization in College publications.
- 2) Use of College facilities and services.
- 3) The possible assignment of monies from the Comprehensive Fee Fund.

### C. Establishment of a Student Organization

To be formally recognized as a club or organization, a group must complete two steps.

First, the group must present the following information in writing to the Office of Student Activities:

- 1) A proposed constitution or operating rules, including the aims and requirements of membership, objectives, and organizational structure; and
- 2) A list of 1) members, 2) temporary chair or officers, 3) source of funds and financial obligations, and 4) the College advisor.

Second, the group shall send a representative to the Student Government meeting at which the recognition of the proposed club shall be voted on by the Student Government. The group will be notified of the appropriate Student Government meeting date by communication from the Student Activities Office to the College advisor. The purpose of representation at this meeting is to clarify any questions relating to the establishment of the club and its purpose. Club

representation at this time also serves to familiarize the club with Student Government procedures and facilities.

D. Criteria for Approval of Student Groups

Student groups will normally be approved if they follow the preceding procedures (Establishment of a Student Organization) and are in accord with the following criteria.

- 1) If the proposed organization is to be an affiliate of a national organization, the policies of the College take precedence over any policies or conditions of the national or parent organization. Copies of the constitution and other materials of the parent organization must be filed with the application. Official recognition is given by the College President and the Board of Trustees.
- 2) Affiliation of any student organization with any non-College group or organization must be fully recognized by the College President and the Board of Trustees.
- 3) Each student organization will continue to enjoy full freedom to recruit and select members from among the student body as stated in its constitution or operating rules. The practice of excluding individuals from membership in a recognized organization on the basis of race, color, religion, gender, age, or national origin will be subject to a warning, probation, or withdrawal of the organization's official recognition. At the present time, Illinois State Law forbids any fraternities or sororities on a community college campus whose criteria for membership selection is limited to closed secret selection procedures based upon the vote of the group. Therefore, all student social organizations must be open to all students showing an active interest.
- 4) Active membership in recognized student organizations is limited to registered and continuing students and to members of the College faculty and staff.
- 5) A major office holder (editor, vice-president, secretary, committee chair, etc) must be at least a part-time (six credit hours or more) student and clear of academic probation as defined by the College. A student may only hold one major office

unless approval is given by the Vice President of Student Services.

E. Maintaining Active Status

Student groups must adhere to the following guidelines and procedures to maintain their status as active organizations:

1. Keep a current constitution on file in the Student Activities Office;
2. File each semester a list of current officers in the Student Activities Office;
3. Maintain all funds in the Business Office and follow the financial procedures established by the College;
4. Maintain at least one College advisor to advise the organization;
5. Register all fund-raising drives with the Student Activities Office;
6. Adhere to the Student Government Constitution and By-laws, particularly regarding club representation on the Student Government; and
7. Adhere to College regulations, including the scheduling and conduct of activities and membership.

F. The College Advisor

Each club and organization is required to have at least one College advisor. The advisor may be a member of the faculty, administration or support staff. The advisor, will, as a part of his/her duties:

1. Attend meetings as much as possible;
2. Be active with the group in advising the formulation and execution of its policies and program;
3. Supervise club activities or designate an appropriate substitute, and sign all Reservation of Facilities forms;
4. Supervise financial transactions and sign all requisitions; and
5. Help the group evaluate its program in relation to its purpose and objectives.

Considerable responsibility is placed on the College advisor to be knowledgeable of all aspects of the club or organization's activities. Advisors are instruments in assisting the clubs in becoming an integral part of the educational process at Sauk Valley Community College. A spirit of mutual cooperation and an understanding attitude on the part of both students and

advisors will help the organization to grow, develop, and realize its objectives.

G. Operations

1. Club Meetings

Clubs and organizations are permitted use of Sauk facilities on a first-come, reservation basis, consistent with the Facilities Utilization Policy.

2. Facilities Usage

The Facilities Utilization Policy establishes the priorities for College functions, rental rates for non-college functions, and supplemental regulations for building use. It is particularly pertinent to the planning of events with large attendance.

3. Publicity

The quality of publicity often determines the success of an activity. For events open to the community, assistance with publicity in local newspaper, radio stations, etc., should be requested from the Office of College Relations.

The variety of on-campus publicity is limited only by originality and common policy. For example, an overload of paper in the building tends to reduce general student awareness of what is publicized. Certain policies have been established to guarantee that all groups have equal opportunity to publicize events within the confines of the building.

- a. All posters, notices, and bulletins, including off-campus advertising, must be approved and stamped by the Student Activities Office before displayed or issued on the Sauk Valley Community College campus. Publicity in off-campus locations must also be approved prior to posting by the Director of College Relations.
- b. The maximum size for individual student, club, and election posters for indoor display shall be 24" x 16" unless otherwise determined by the Student Activities Coordinator.
- c. No materials will be placed over or obstruct the view of previously posted materials.
- d. No materials will be placed on any entrance, brick or wood surfaces, or painted wall and surfaces.

- e. Materials to be posted will be thumbtacked on bulletin boards; masking taped on specified windows; or tied by string other binding materials for previously approved areas.
- f. All posted materials must be removed by the organization or individual concerned within one (1) regular school day following the advertised event.
- g. Defacing of posters or property will be looked upon as a serious violation and will be dealt with accordingly.
- h. Generally, publicity for school activities may be posted two (2) weeks prior to the event.

I. Materials not approved will be removed.

H. Business Procedures

Each club and organization is required to maintain any and all funds belonging to that group in a special account maintained in the Business Office. This special account lends itself to greater fiscal continuity within the club from one year to the next, and requires adherence to the accounting procedures of the College. These procedures assure that funds are spent for legitimate purposes, consistent with objectives of the club and within the guidelines of College policy.

1. Club Accounts

When the club or organization is officially recognized by the College, the Office of the Vice President of Student Services will open and Maintain a financial record for that club. This record will indicate each club's share of the money maintained in the club agency account in the Business Office. Each club advisor and treasurer will also maintain a financial record of the club activity. Funds of disestablished clubs will revert to the Student Activities Restricted Fund Account.

2. Deposits

All clubs income from dues and other sources is deposited in the Business Office, through the Office of the Vice President of Student Services. The receipt is maintained in the Business Office where it is posted to the Club's record. Grants

from Student Government will be automatically transferred at the written request of the Student Activities Coordinator into the club agency account.

3. **Disbursements**

A Club Disbursement Request must be completed and signed by the responsible club member and the club advisor. When approved by the Student Activities Coordinator or the Vice President of Student Services, this form will be filed in the Student Activities Office and is the basis for all club disbursements. This form must be signed by the Student Activities Coordinator or the Vice President of Student Services before its presentation to the Business Office.

Expenditures (\$25.00 or more) for equipment, supplies, and service should be processed on a purchase order, according to institutional policy. All requests for student travel funds must be submitted on the appropriate form, Student Activity Travel.

College services such as copying and duplicating services will be charged directly against the club account in the Business Office.

I. **Disestablishment of the Club or Organization**

Recognized student organizations will be considered eligible for disestablishment when one of the following criteria is met:

1. When an organization submits a written request for inactivity;
2. When all of the following conditions are fulfilled:
  - a. There is no record of any financial activity for the previous year;
  - b. No lists of officers or members have been submitted to the Student Activities Office for a period of one year; and
  - c. Any of the last listed officers or advisors verify the inactivity of a group;
3. When an organization is no longer represented on the Student Government as described on the Student Government Constitution and the By-laws; and/or
4. When a club or organization indicates its ability to function within the policies of Sauk Valley Community College.

# The Economic Impact of Sauk Valley Community College On Its District

January 2001

Illinois Community College District No. 506  
Sauk Valley Community College  
173 Illinois Route 2  
Dixon, IL 61021

(815) 288-5511 x256  
[bittner@svcc.edu](mailto:bittner@svcc.edu)

*Prepared by the Office of the Vice President of Administrative Services*

# The Economic Impact of Sauk Valley Community College on Its District January 2001

## A \$26 Million Impact

Sauk Valley Community College is a major contributor to the economic vitality of Illinois Community College District Number 506. The district includes all or part of six counties in northwestern Illinois: Lee, Whiteside, Ogle, Bureau, Carroll, and Henry.

Institutional, employee and school-related student spending in the district results in over \$26 million of economic activity per year, thereby leveraging the taxpayers' \$4.9 million annual levy payments by a factor of more than 5.

This report explains the calculation of Sauk's economic impact on the district.

## Qualitative Impact

This report considers only the financial factors that can be estimated, even though the College contributes more to the district than just money to the economy. Non-quantifiable factors include the following:

1. An enhanced standard of living achieved by district residents who improve their earning power with the help of College programs.
2. An enhanced cultural life for district residents gained through attendance at College events.
3. An enhanced personal/social experience for district residents achieved through participation in College non-credit personal interest classes.
4. An enhanced level and quality of activity for the district due to College employees' participation in the community.
5. Convenience for district residents by providing an affordable source for higher and continuing education close to home.
6. An enhanced quality of life for district residents due to individuals' improved general knowledge, productivity, and concern for fellow residents' educational achievement, and a reduced crime rate.

## The Multiplier Effect

The “multiplier effect” means that the economic impact is bigger than just the direct spending each year by the College and its employees and students. The impact grows as dollars are re-spent within the community.

Approximately 35 cents of a dollar spent in local business establishments by community residents is returned to the spenders as income. The balance, approximately 65 cents, is spent by local business establishments for materials and supplies from other local enterprises (including local taxes) or for goods and services produced outside the community (including non-local taxes). But this is only the first round of transactions. The income accruing to local residents from this initial round is partially spent in the local business community. (Some is saved; some is paid out in taxes and fees to federal, state, and local governments; and some is spent outside the community.) Again, on the average, 35 cents of the dollar spent locally is returned in the form of income. This recycling process continues with diminishing increments at each stage. Eventually, income received by local residents from the initial dollar spent totals approximately 66 cents. The ratio of the total income, 66 cents, to the initial income received, 35 cents, is almost two to one, 1.9:1.0.

Since it measures the multiple impact of an initial income stimulus, 1.9 is called the income multiplier. (Ryan and Malgieri)

## The Model

This report uses the model developed by G. Jeremiah Ryan (Hartford Community College) and Patricia Malgieri (Center for Governmental Research) in their paper “Economic Impact Studies in Community Colleges: The Short Cut Method” (National Council for Resource Development, Resource Paper no. 48, second edition, February 1992). Economic impact models can be quite complex; however, most of them conclude that a college’s economic impact will approximate an amount equal to just under double the institution’s budget (Rockland Community College study, 1978; and U.S. Department of Commerce). The Ryan and Malgieri model simplifies the theory and calculations while achieving the same result.

An explanation of data sources and assumptions used in this report can be found at the end.

## The Results

The total estimated annual economic impact the College has on the district is \$26,115,588. Factors that impact that figure the most include student enrollment, the percent of College employees who live in the district, and the percent of the College's budget that is spent in the district.

Currently the College enrolls 963 full-time and 1,423 part-time students. Of the 526 College employees, 90% live in the district. Non-salary College expenditures total \$7,460,095, of which 53% is spent in the district.

In conclusion, aside from qualitative factors, Sauk Valley Community College delivers a return to the local economy of twice the institution's budget and five times the local property taxes received.

Sauk Valley Community College  
 Calculation of Economic Impact on the District  
 2000

<b>Total College expenditures in-district</b>			<b>3,969,403</b>
In-district resident employee disposable income	3,732,583		
x % non-housing expenditures	x 68%		
x % in-district expenditures	x 59%		
Disposable income of in-district resident employees spent in-district on non-housing expenditures		1,497,512	
Number of out-of-district resident employees	54		
x Average in-district expenditures rule-of-thumb	x 1,000		
Out-of-district resident employee expenditures spent in-district on non-housing expenditures		54,000	
Number of in-district resident employees	472		
x % who rent	x 40%		
x Average rent	x 5,206		
In-district resident employee rental expenditures		982,893	
<b>Total employee expenditures in-district</b>			<b>2,534,405</b>
Number of full-time students	963		
x Full-time college-related expenditures	x 7,250		
Expenditures by full-time students		6,981,750	
Number of part-time students	1,423		
x Part-time college-related expenditures	x 2,900		
Expenditures by part-time students		4,126,700	
Total expenditures by students		11,108,450	
x % in-district expenditures		x 59%	
<b>Total student expenditures in-district</b>			<b>6,553,986</b>
Total in-district expenditures			13,057,794
x Multiplier effect			x 2
<b>Total estimated economic impact</b>			<b>26,115,588</b>
Total College expenditures, FY 00			13,802,667
x Multiplier effect			x 1.9
Rule-of-thumb double-check of calculation			26,225,067

**Sauk Valley Community College**  
**Data Sources and Assumptions Used in Economic Impact Study**  
**2000**

<b>Data</b>	<b>Source</b>
Total College expenditures in-district	Banner FY 2000 all funds non-salaries checks written, plus medical insurance, waivers & financial aid.
In-district resident employee disposable income	Banner 1999 payroll records for in-district zip codes
% non-housing expenditures	Bureau of Labor Statistics, Consumer Expenditures Survey 1998, average annual expenditures for Midwest region, less housing expenditures
% in-district expenditures	<i>Sales and Marketing Management</i> , September 2000, "2000 Survey of Buying Power," Effective Buying Income for in-district counties divided by Retail Sales, using a weighted average based on in-district EAV
Number of out-of-district resident employees	Banner 1999 payroll records for out-of-district zip codes
Average in-district expenditures rule-of-thumb	National Council for Resource Development Resource Paper No. 48, <i>Economic Impact Studies in Community Colleges: The Short Cut Method</i> , second edition, G. Jeremiah Ryan and Patricia Malgieri, February 1992
Number of in-district resident employees	Banner 1999 payroll records for in-district zip codes
% who rent	1990 Census, Whiteside County non-owner-occupied housing units % of total households
Average rent	1990 Census, Lee County Median Gross Rent, adjusted by CPI inflation calculator to 2000
Number of full-time students	Fall 2000 10 <sup>th</sup> day enrollment report
Full-time college-related expenditures	2000-01 financial aid budget, less tuition
Number of part-time students	Fall 2000 10 <sup>th</sup> day enrollment report
Part-time college-related expenditures	2000-01 financial aid budget, less tuition, x 40%
Multiplier effect	Ryan & Malgieri NCRD paper
Total College expenditures, FY 00	Banner FY 2000 all funds non-salaries checks written, plus medical insurance, bookstore, bond payments, waivers & financial aid.
Multiplier effect for rule of thumb	Rockland Community College economic impact study, 1978

For Board Meeting of  
January 22, 2001

Agenda Item I-1

#### ADMINISTRATIVE EARLY RETIREMENT REQUEST

We have received the attached request for early retirement from Michael Seguin, Dean of Arts, Social Sciences, and Physical Education, to be effective as of December 31, 2001.

**RECOMMENDATION:** Board approval of the early retirement request from Michael Seguin, Dean of Arts, Social Sciences, and Physical Education, to be effective as of December 31, 2001.



**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL Rte. 2, Dixon, IL 61021 • 815/286-5911

# December



## MEMORANDUM

TO: **Dr. Richard Behrendt** Dr. Deborah Hecht, Curt Devan  
FROM: Michael Seguin *M.S.*  
DATE: December 22, 2000  
SUBJECT: Retirement

I wish to retire December 31, 2001 if I can take advantage of the senior service option in accordance with the college's early retirement plan. If for some reason this is not possible, I will need to rethink my decision. I'm sure we can agree on a project.

I have enjoyed my years at the college and I appreciate the many opportunities the college has provided me to experience personal fulfillment in the pursuit of my career and the goals of the college. I would be happy to continue my affiliation with the college on a different basis if you wish.

MDS/rdb

For Board Meeting of  
January 22, 2001

Agenda Item I-2

#### PART-TIME INSTRUCTORS

The administration is recommending approval of the part-time instructors listed on the attached memorandum from Dr. Hecht.

RECOMMENDATION: Board approval of the part-time instructors as presented.

# SAUK VALLEY COMMUNITY COLLEGE

## INSTRUCTIONAL SERVICES

### MEMORANDUM

**DATE:** January 16, 2001

**TO:** Dr. Richard L. Behrendt

**FROM:** Dr. Deborah Hecht

**SUBJECT: Additional Part-time Faculty for Board Approval**

The following instructors are being submitted for SVCC Board approval.

<u>Name</u>	<u>Highest Degree</u>	<u>Discipline</u>	<u>SVCC Course</u>
David Habben	Cisco Certification	Computer Teach	CIS 156, 158
Julie Helfrich	Bachelor of Arts	Board of Trustees	QLT 101
Vincent Marrandino	Master of Divinity	Counseling	CJS 214*
Chuck Murphy	25 Years Experience Owner of Farley's Appliance Sales and Service in Dixon		ELT 103
Mary Murrian	MA	Communication	SPE 131, 245*
Susan Rowe	MSN	Nursing	NRS 109, 110 Clinical
Jennifer Thompson	Master of Arts	Theatre A s	SPE 240*
Teri Waters	Master of Arts	English	ENG101, 103*

\*Indicates transfer course

js

For Board Meeting of  
January 22, 2001

Agenda Item J

### CLASSROOM FURNITURE NEEDS

The Board asked the administration to analyze funding sources for OAS Lab furniture and that analysis is attached.

RECOMMENDATION: None.

# **SAUK VALLEY COMMUNITY COLLEGE**

173 IL Route 2, Dixon, IL 61021  
(815) 288-5511

## **MEMORANDUM**

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To: SVCC Board of Trustees  
From: Richard L. Behrendt  
Date: January 11, 2001  
Subject: Classroom Furniture Needs

As the Board will recall, the administration was asked to look at the various sources of funding available to provide new furniture in the OAS Lab as requested by a student. The attached analysis has been updated and details all our \$233,000 worth of classroom furniture needs at the College.

While we had already started to replace furniture during the current year (\$16,000), ordered in June and August, the unexpectedly sharp decline in enrollment caused us to freeze the remaining \$15,000 of furniture money that we had expected to have available for this year. It now appears that Spring enrollment figures (currently down about 4.5%) will not be sufficient for us to justify spending more of the appropriated furniture money and we believe a wise choice would be to continue this item in next year's budget and consider it as part of FY 02 furniture replacement needs.



**SAUK VALLEY  
COMMUNITY  
COLLEGE**

173 IL Rte. 2, Dixon, IL 61021 • 815/288-5511

**MEMORANDUM**

**TO:** Richard Behrendt  
**FROM:** Ruth Bittner *PLB*  
**DATE:** December 21, 2000  
**SUBJECT:** Classroom furniture needs

Most of the furniture used in Sauk's classrooms was purchased thirty to thirty-five years ago, in the College's early days. The tables, chairs, and tablet armchairs have served us well, but a number of them now are either broken, inappropriate for use with computers, or not conducive to learning for today's adult students.

Analysis of Current Status

Currently our classrooms contain 829 tablet armchairs, 497 straight chairs, 254 tables, 242 wheeled task chairs, and 74 computer tables.

The tablet armchairs, while useable, have incurred some damage over the years. Also significant is that they are sized for traditional-age college students, not the mature adults who now make up 52% of our enrollment. We have found that adults feel most comfortable and ready to learn in rooms equipped with conference-style tables and chairs. Therefore, we would like to refurnish most of our tablet armchair rooms with conference tables and chairs. Tables wouldn't work in a few rooms (for example, the tiered choir room and some nursing and industrial labs), so we would retain tablet armchairs in those.

Ergonomically appropriate computer furniture consists of an adjustable wheeled task chair with a table that holds the monitor and keyboard at reasonable heights for viewing and typing, with additional space for the CPU. Our classrooms currently contain a mixture of suitable and unsuitable furniture – some rooms have four-legged straight-back chairs, standard work tables rather than computer-height tables, or old, wobbly, nonadjustable task chairs. In the last few years new computer labs and some of the older ones have been outfitted with proper furniture; the drafting, graphic design and corporate training rooms and the Write Place tables are examples. However, seven rooms still need new furnishings.

Some classrooms already contain conference-style tables and chairs. Most of the chairs in those rooms have four straight legs with a molded plastic one-piece seat/back. While

the chairs are perhaps not the best style according to today's standards for adult training, they are mostly in good condition and are reasonable for our purposes. The tables, too, are not the most current style and some are too wide to allow for much flexibility in classroom layout, but they also are reasonably well suited for our use.

Three rooms have special needs. The large art classroom on the second floor contains ten art tables that have developed very scratched surfaces over the years. The Founders Room conference tables have become dangerously shaky; repairing them properly would be difficult and time-consuming. Finally, the staff dining room on the second floor contains two tables and eight chairs that require constant repair.

### Proposed Replacements

Approximate prices for certain classroom furniture models are as follows.

Type of Piece	Model	Unit Cost
Lecture room chairs	Elan Stacker	\$50
Lecture room tables	KI Portico, 24"x 60"	\$320
Computer room chairs	Hon HN5831 Everyday Chair	\$80
Computer room tables	KI Workzone or Bevis, 30" x 72"	\$320
Room 2K2 tables	KI Barron, 36" x 72"	\$400

There are almost endless choices for classroom furniture models. These particular items are targeted towards the durable but medium quality market, with an emphasis on delivering long-term value for the price paid. They are all proven products for classroom use.

### Priorities for Replacements

Filling our furniture needs will cost approximately \$233,000. That much money would purchase 748 straight chairs, 198 task chairs, 87 computer tables, 444 straight tables, and 25 special purpose tables.

Prioritizing rooms is difficult, since whichever room an individual uses the most seems like the most important one to him or her. From an overall perspective, I recommend balancing purchases between computer and lecture rooms, with an eye also on potential curriculum and remodeling plans. For discussion purposes, the accompanying schedule breaks down the list of needs into a three-year plan.

Of course, these furniture needs also must be balanced against overall College priorities for equipment and other expenses. Grants that permit equipment expenditures generally prohibit spending on furniture, so we must rely instead on either the Foundation or unrestricted operating funds. The Foundation usually donates about \$100,000 per year towards general instructional equipment, and that money is earmarked for specific requested items. The FY 2001 unrestricted operating funds budget includes \$546,504 for equipment, which is only 5.85% of the total operating budget. Of that operating funds

equipment money, \$110,000 is for technology purchases paid by Illinois First, another \$250,000 is for technology from the bookstore fund balance and \$95,000 comes from the technology fee. In fact, within the total \$546,504 of equipment money, only \$48,922 does not involve technology - \$17,300 for facilities equipment and \$31,622 for classroom furniture. Moreover, \$15,000 of that furniture money is currently on hold pending Spring enrollment figures.

So, two points are clear: first, equipment is a relatively low priority compared to other College expenditure needs; and second, technology demands the highest priority within that limited equipment budget. Nevertheless, we do have a replacement plan in place and will buy furniture as the budget permits and as we balance this need against other priorities. For example, this year we had budgeted to replace a total of 100 student seats (for 100 chairs and 50 tables, half for regular classrooms and half for computer classrooms), along with replacing the art tables in room 2K11 and the conference tables in room 2K2. However, we instead had to freeze spending after the first 50 student seats (rooms 2L1B and 2M3), pending Spring semester enrollment figures.

In order to fund furniture replacements, the College has made a conscious decision to shift some priorities temporarily towards furniture and away from technology or general instructional capital needs.

**Schedule of Classroom Furniture Replacements – Proposed**

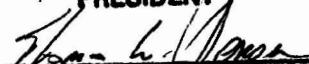
<u>Room</u>	<u>Straight Chairs</u>	<u>Task Chairs</u>	<u>Computer Stations</u>	<u>Tables</u>	<u>Special Tables</u>	<u>COST</u>
3K4		42	21			\$10,080
2K9A	30			15		6,300
2K9B				16		5,120
2L1A	36			18		7,560
2L3	30			15		6,300
2L7	38			19		7,980
2M5	36			18		7,560
2M7	40			20		8,400
2M9A				15		4,800
2M9B				5		1,600
2K11					10	4,000
2K2					13	5,200
2L9	10				2	1,300
Total – year 1	220	42	21	141	25	\$76,200
2F1		42	21			\$10,080
2F3		18	9			4,320
2F5		24	12			5,760
2C1	16			8		3,360
2C2				2		640
2C3A	60			30		12,600
2C6	80			40		16,800
2E8A	50			25		10,500
3E12	70			35		14,700
Total – year 2	276	84	42	140	0	\$78,760
2C3		24				\$1,920
2D1		24	12			5,760
2D3		24	12			5,760
2C10				7		2,240
2C14				12		3,840
2D13	30			15		6,300
2D15	36			18		7,560
2F8A	48			24		10,080
2G10	40			20		8,400
2G12	40			20		8,400
3E8A	28			14		5,880
3F22	30			15		6,300
3M10				18		5,760
Total – year 3	252	72	24	163	0	\$78,200
Total units	748	198	87	444	25	
Unit cost	\$50	\$80	\$320	\$320	\$400	
Grand total	\$37,400	\$15,840	\$27,840	\$142,080	\$10,000	\$233,160

Sauk Valley Community College											
Classroom Furniture Needs											
December 21, 2000											
Room	CURRENT						NEED TO BUY				
	Straight Chairs	Task Chairs	Tablet Armchairs	Computer Stations	Tables	Notes	Straight Chairs	Task Chairs	Computer Stations	Tables	Special
1A7	23				9						0
1B1	16				8						0
1C1			27								0
1C3		21		11		new					0
1M22	27		9		1	Music room					0
1M24			40			Music room - tiered floor					0
2C1			16				16			8	3,360
2C10	14				7	old tables, 6 computers				7	2,240
2C14	25				8	old tables, 5 computers				12	3,840
2C2	17		6		2	Science-style tables				2	640
2C3		24			8	Write Place - old chairs, hex tables		24			1,920
2C3A			67				60			30	12,600
2C6			77				80			40	16,800
2D1		24			10	Write Place - old chairs & tables		24	12		5,760
2D13			31				30			15	6,300
2D15			35				36			18	7,560
2D3		24			10	Write Place - old chairs & tables		24	12		5,760
2E12		24			12	Blueberry room - new					0
2E8A			46				50			25	10,500
2E8B			11			Nursing					0
2F1		41			21	IBM lab - old		42	21		10,080
2F10		8				Nursing					0
2F12		6	10	3		Nursing - old chairs					0
2F3	17				8	IBM lab - old		18	9		4,320
2F5		24			12	IBM lab - old		24	12		5,760
2F8A			47				48			24	10,080
2F8B		10	4	3		Nursing					0
2G10	14		35		6	Electronics - +4 high stools		40		20	8,400
2G12	15				4	Electronics		40		20	8,400
2H6	30			15	9	Electronics - homemade comp stn, +7 stools					0
2H8	18					Electronics - high stools					0
2K11	18				10	Art room - +5 stools, very old art tables				10	4,000
2K2	49				13	Founders room - good chairs, old conf tables				13	5,200
2K9A			31				30			15	6,300
2K9B	32				8	old tables				16	5,120

Sauk Valley Community College												
Classroom Furniture Needs												
December 21, 2000												
Room	CURRENT						NEED TO BUY					
	Straight <u>Chairs</u>	Task <u>Chairs</u>	Tablet <u>Armchairs</u>	Computer <u>Stations</u>	Tables <u>Tables</u>	Notes	Straight <u>Chairs</u>	Task <u>Chairs</u>	Computer <u>Stations</u>	Tables <u>Tables</u>	Special	<u>COST</u>
2L1A			37				36			18		7,560
2L1B	25				12	new						0
2L3			31				30			15		6,300
2L5	33				18	small trapezoidal tables						0
2L7			38				38			19		7,980
2L9	8				2	Staff dining room - very old	10				2	1,300
2M3	24				11	new						0
2M5			36				36			18		7,560
2M7			41				40			20		8,400
2M9A	28				15	Acctg room - upholstered chrs, 1 sci-style tbl				15		4,800
2M9B	10				4	TV room - upholstered chairs				5		1,600
3E12			69				70			35		14,700
3E8A			27				28			14		5,880
3F22			29			Nursing						0
3F22			29				30			15		6,300
3K2		15			8	CCS - new, good						0
3K4	21	21		42		very old mix of chairs & tables		42	21			10,080
3M10	33				18	Science-style tables				18		5,760
Totals	497	242	829	74	254		748	198	87	444	25	
						Cost per unit	\$50	\$80	\$320	\$320	\$400	
						Total cost	\$37,400	\$15,840	\$27,840	\$142,080	\$10,000	\$233,160

Sauk Valley Community College  
Board of Trustees  
January 22, 2001

<u>Summary of Bills Payable</u>	<u>Amount</u>
Pages 1-21 General Operating Funds	<u>\$445,797.67</u>
Pages 22-26 Restricted Fund	<u>\$32,719.92</u>
<b>TOTAL</b>	<b><u>\$ 478,517.59</u></b>

SAUK VALLEY COMMUNITY COLLEGE  
APPROVED BY  
  
\_\_\_\_\_  
PRESIDENT  
  
\_\_\_\_\_  
SECRETARY  
DATE 1-22-01

REPORT SVRCHKR  
FISCAL YEAR 2001  
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College  
Check Register  
From 12/15/00 To 01/22/01

RUN DATE: 01/12/01  
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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Southern Illinois University	01		Tuition Billed to Employer	CNA Testing	100.00
Illinois Valley Community Coll	01		Dislocated Workers- Summer	Repayment of Fall Lowry/Phillips	672.00
Illinois Valley Community Coll	01		Dislocated Workers- Summer	Dislocated Workers MAP GT Student	3,744.00
Blackbaud	01		Foundation Expense	Maintenance for Raiser's Edge	1,500.00
Grand Stage Company	01		Foundation Expense	New Lighting System	11,116.75
Kim, Linda A.	01		Foundation Expense	Book Drive	32.65
Mueller Audio Visual	01		Foundation Expense	Dukane Projector 8800	4,895.00
Mueller Audio Visual	01		Foundation Expense	Dukane Overhead Projector SP4234	11,310.00
Norarc, Inc	01		Foundation Expense	Psychological Assessment Services	270.00
Scholastic Book Club	01		Foundation Expense	67 Childrens Dictionary	906.50
Scholastic Book Club	01		Foundation Expense	#67 Children's Dictionary	518.00
Twin City Travel	01		Foundation Expense	Travel AGB Conference Florida	228.00
Unique Computer	01		Foundation Expense	IBM A21M 2628 EWU PIII700 192mRAM DVD w/Case	7,729.00
Brandon, Jennifer L.	051400		Student Loans	Student Lona Due 5/04/01	150.00
Illinois Department of Revenue	01		State Withholding Payable		6,520.61
Illinois Department of Revenue	01		State Withholding Payable		7,543.80
State Universities Retirement	01		SURS Payable		22,336.93
State Universities Retirement	01		SURS Payable		24,599.30
Select Employees Credit Union	01		Credit Union Payable	Accrued W/H	15,113.66
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employee's Credit Union	15,133.66
SVCC Faculty Association	01		Faculty Association Payable		1,279.69
SVCC Faculty Association	01		Faculty Association Payable		1,279.69
Aplington, Kaufman, McClintock, S	01		Wage Garnishment Payable	Garnishment	131.14
Aplington, Kaufman, McClintock, S	01		Wage Garnishment Payable	Garnishment	131.14
Lydia S. Meyer, Trustee	01		Wage Garnishment Payable		250.00

REPORT SVRCHKR  
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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Lydia S. Meyer, Trustee	01		Wage Garnishment Payable		250.00
Minnesota Child Support Paymen	01		Wage Garnishment Payable	Garnishment	280.20
Minnesota Child Support Paymen	01		Wage Garnishment Payable	Garnishment	280.20
Nelson Keys & Keys PC	01		Wage Garnishment Payable	Garnishment	67.67
Rivas, Stasha B.	01		Wage Garnishment Payable	Reimbursement	45.00
State Disbursement Unit	01		Wage Garnishment Payable	State Disbursement-Garnishment	290.00
State Disbursement Unit	01		Wage Garnishment Payable	Garnishment	290.00
United Way of Dixon	01		United Way Payable		50.75
United Way of Dixon	01		United Way Payable		50.75
United Way of Sterling-Rock Fa	01		United Way Payable		26.60
United Way of Sterling-Rock Fa	01		United Way Payable		26.60
Trademark Insurance	01		Optional Life Insurance		549.70
Trademark Insurance	01		Optional Life Insurance		603.82
Illinois Mutual	01		Optional Disability Insurance		9.61
Illinois Mutual	01		Optional Disability Insurance		9.61
SVCC Foundation	01		Foundation Payable		76.60
SVCC Foundation	01		Foundation Payable		35.00
American Express Financial Adv	01		American Express		370.00
American Express Financial Adv	01		American Express		370.00
Equitable Life Assurance	01		Equitable		132.00
Equitable Life Assurance	01		Equitable		132.00
Federal Life Insurance Company	01		Federal Life		20.00
Federal Life Insurance Company	01		Federal Life		20.00
Franklin Financial Services Co	01		Franklin Life		477.50
Franklin Financial Services Co	01		Franklin Life		477.50

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
New York Life Insurance & Annu	01		Great American Life	Accrued Annuities	300.00
New York Life Insurance & Annu	01		Great American Life	ACCRUED ANNUITIES-New York Life insurance	300.00
Fidelity Investments	01		Horace Mann	Accrued Annunitiess	135.00
Fidelity Investments	01		Horace Mann	ACCRUED ANNUITIIES-Fidelity Investments	135.00
Northern Life Insurance Compan	01		Northern Life		85.00
Northern Life Insurance Compan	01		Northern Life		85.00
TIAA/CREF	01		TIAA/ CREF		7,672.50
TIAA/CREF	01		TIAA/ CREF		7,122.50
Waddell & Reed, Inc	01		Waddell & Reed		485.00
Waddell & Reed, Inc	01		Waddell & Reed		485.00
Main Stay Funds	01		Main Stay Fund		75.00
Main Stay Funds	01		Main Stay Fund		75.00
Capital Guardian Trust Company	01		Capital Guardian Trust		125.00
Capital Guardian Trust Company	01		Capital Guardian Trust		125.00
Variable Annuity Life Insuranc	01		Valic		340.00
Variable Annuity Life Insuranc	01		Valic		340.00
Adams, Linda J.	01		Accounts Payable	Student Refund	1,455.00
Ager, Diane M.	01		Accounts Payable	Student Refund	80.00
Alden, Daniel D.	01		Accounts Payable	Student Refund	48.00
Alford, Carol J.	01		Accounts Payable	Student Refund	424.86
Alford, Carol J.	01		Accounts Payable	Student Refund	423.89
Angel, Jason L.	01		Accounts Payable	Student Refund	150.00
Angel, Jason L.	01		Accounts Payable	Student Refund	1,272.64
Ballard, Kristina R.	01		Accounts Payable	Student Refund	628.64
Benner, Edgar	01		Accounts Payable	Student Refund	805.64

REPORT SVRCHKR  
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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Benson, Maria M.	01		Accounts Payable	Student Refund	423.43
Blasdell, Regina A.	01		Accounts Payable	Student Refund	970.00
Borden, Victoria L.	01		Accounts Payable	Student Refund	500.00
Bowman, Demecos M.	01		Accounts Payable	Student Refund	125.00
Bowman, Natalie A.	01		Accounts Payable	Student Refund	340.00
Cantu, Tito R.	01		Accounts Payable	Student Refund	413.00
Chapman, Scott A.	01		Accounts Payable	Student Refund	1,099.00
Coffey, Jamie A.	01		Accounts Payable	Student Refund	1,697.50
Dahler, Loretta L.	01		Accounts Payable	Student Refund	1,025.06
Demay, Shaine M.	01		Accounts Payable	Student Refund	10.00
Driver, Ronald	01		Accounts Payable	Student Refund	250.00
Ellis, Dena L.	01		Accounts Payable	Student Refund	1,273.61
Farraj, Ahmad R.	01		Accounts Payable	Student Refund	1,272.64
Farraj, Ahmad R.	01		Accounts Payable	Student Refund	1,273.61
Ferguson, Mark	01		Accounts Payable	Student Refund	63.00
Figueroa, Jesus G.	01		Accounts Payable	Student Refund	1,240.61
Fischer, Sarah E.	01		Accounts Payable	Student Refund	300.00
Fisher, Timothy R.	01		Accounts Payable	Student Refund	127.26
Freeman, Robin K.	01		Accounts Payable	Student Refund	1,697.50
French, Angela S.	01		Accounts Payable	Student Refund	1,272.64
Frisbie, Lisa L.	01		Accounts Payable	Student Refund	250.00
Gillette, Wendy L.	01		Accounts Payable	Student Refund	727.50
Green, Christina D.	01		Accounts Payable	Student Refund	246.76
Gunder, Michelle L.	01		Accounts Payable	Student Refund	1,276.52
Gunder, Michelle L.	01		Accounts Payable	Student Refund	250.00

REPORT SVRCHKR  
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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Harris, Christion L.	01		Accounts Payable	Student Refund	125.00
Harris, Gordon E.	01		Accounts Payable	Student Refund	1,272.64
Hassler, Kathleen J.	01		Accounts Payable	Student Refund	760.00
Hecathorn, Angela I.	01		Accounts Payable	Student Refund	1,273.61
Hecathorn, Angela I.	01		Accounts Payable	Student Refund	1,272.64
Hecathorn, Angela I.	01		Accounts Payable	Student Refund	288.00
Hose, James R.	01		Accounts Payable	Student Refund	160.58
Housley, Sarah N.	01		Accounts Payable	Student Refund	1,273.61
Huicheere, Stephanie E.	01		Accounts Payable	Student Refund	288.00
Imel, Jennifer L.	01		Accounts Payable	Student Refund	250.00
Imel, Jennifer L.	01		Accounts Payable	Student Refund	1,204.80
Jacobs, Jennifer A.	01		Accounts Payable	Student Refund	808.97
Johnson, Sherry L.	01		Accounts Payable	Student Refund	1,272.64
Johnson, Tami J.	01		Accounts Payable	Student Refund	500.00
Jones, Rodney T.	01		Accounts Payable	Student Refund	250.00
Judd, Jessica M.	01		Accounts Payable	Student Refund	450.00
Judd, Jessica M.	01		Accounts Payable	Student Refund	1,212.50
Karrow, Brittney D.	01		Accounts Payable	Student Refund	1,273.61
Karrow, Brittney D.	01		Accounts Payable	Student Refund	1,257.64
Kessel, Elizabeth L.	01		Accounts Payable	Student Refund	724.44
Kropf, Carrie A.	01		Accounts Payable	Student Refund	1,272.64
Kuehl, Cindy L.	01		Accounts Payable	Student Refund	1,272.64
Lenington, Leanna M.	01		Accounts Payable	Student Refund	1,212.50
Lund, Sarah E.	01		Accounts Payable	Student Refund	864.00
Maberry, Amber	01		Accounts Payable	Student Refund	10.94

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Macchi, Brittany A.	01		Accounts Payable	Student Refund	825.00
Madden, Jennifer L.	01		Accounts Payable	Student Refund	100.00
Mahoney, Susan E.	01		Accounts Payable	Student Refund	1,180.64
Malmberg, Logan S.	01		Accounts Payable	Student Refund	300.00
Malmberg, Logan S.	01		Accounts Payable	Student Refund	200.00
Martin, Herbert J.	01		Accounts Payable	Student Refund	125.00
Martin, Toccara L.	01		Accounts Payable	Student Refund	600.00
Martinez, Shirley A.	01		Accounts Payable	Student Refund	1,697.50
McCormick, Nikki S.	01		Accounts Payable	Student Refund	1,272.64
McKenna, Sara C.	01		Accounts Payable	Student Refund	328.76
Mekeel, Rena M.	01		Accounts Payable	Student Refund	450.00
Milens, Frederick J.	01		Accounts Payable	Student Refund	500.00
Miller, Kelly J.	01		Accounts Payable	Student Refund	537.64
Moore, S handy L.	01		Accounts Payable	Student Refund	55.00
Mulinelli, Jean P.	01		Accounts Payable	Student Refund	485.00
Musso, T riscia L.	01		Accounts Payable	Student Refund	1,272.64
Nehrkorn, Anne M.	01		Accounts Payable	Student Refund	750.00
Ngo, Tuan	01		Accounts Payable	Student Refund	714.00
Nugent, Rebecca J.	01		Accounts Payable	Student Refund	550.00
O'Rorke, Tara N.	01		Accounts Payable	Student Refund	1,011.71
Olivas, Maria C.	01		Accounts Payable	Student Refund	25.00
Olsen, Kelly J.	01		Accounts Payable	Student Refund	694.50
Peterson, Ashley N.			Accounts Payable	Student Refund	288.00
Pitsch, Victoria A.	01		Accounts Payable	Student Refund	200.00
Plock, Rheannon M.	01		Accounts Payable	Student Refund	970.00

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Harris, Christion L.	01		Accounts Payable	Student Refund	125.00
Harris, Gordon E.	01		Accounts Payable	Student Refund	1,272.64
Hassler, Kathleen J.	01		Accounts Payable	Student Refund	760.00
Hecathorn, Angela I.	01		Accounts Payable	Student Refund	1,273.61
Hecathorn, Angela I.	01		Accounts Payable	Student Refund	1,272.64
Hecathorn, Angela I.	01		Accounts Payable	Student Refund	288.00
Hose, James R.	01		Accounts Payable	Student Refund	160.58
Housley, Sarah N.	01		Accounts Payable	Student Refund	1,273.61
Huisheere, Stephanie E.	01		Accounts Payable	Student Refund	288.00
Imel, Jennifer L.	01		Accounts Payable	Student Refund	250.00
Imel, Jennifer L.	01		Accounts Payable	Student Refund	1,204.80
Jacobs, Jennifer A.	01		Accounts Payable	Student Refund	808.97
Johnson, Sherry L.	01		Accounts Payable	Student Refund	1,272.64
Johnson, Tami J.	01		Accounts Payable	Student Refund	500.00
Jones, Rodney T.	01		Accounts Payable	Student Refund	250.00
Judd, Jessica M.	01		Accounts Payable	Student Refund	450.00
Judd, Jessica M.	01		Accounts Payable	Student Refund	1,212.50
Karrow, Brittney D.	01		Accounts Payable	Student Refund	1,273.61
Karrow, Brittney D.	01		Accounts Payable	Student Refund	1,257.64
Kessel, Elizabeth L.	01		Accounts Payable	Student Refund	724.44
Kropf, Carrie A.	01		Accounts Payable	Student Refund	1,272.64
Kuehl, Cindy L.	01		Accounts Payable	Student Refund	1,272.64
Lenington, Leanna M.	01		Accounts Payable	Student Refund	1,212.50
Lund, Sarah E.	01		Accounts Payable	Student Refund	864.00
Maberry, Amber	01		Accounts Payable	Student Refund	10.94

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Rakowski, Tara R.	01		Accounts Payable	Student Refund	909.64
Rich, Bonnie M.	01		Accounts Payable	Student Refund	250.00
Rider, Catherine A.	01		Accounts Payable	Student Refund	1,900.00
Rodriguez, Dina M.	01		Accounts Payable	Student Refund	970.00
Rodriguez, Joshua J.	01		Accounts Payable	Student Refund	969.64
Sandusky, Julene M.	01		Accounts Payable	Student Refund	1,272.64
Schauff, Tina M.	01		Accounts Payable	Student Refund	257.00
Schoenly, Christina M.	01		Accounts Payable	Student Refund	1,272.64
Schoff, Tracey J.	01		Accounts Payable	Student Refund	2,608.00
Schroeder, Jessica	01		Accounts Payable	Student Refund	1,094.00
Sharp, Bobby	01		Accounts Payable	Student Refund	500.00
Shoffner, Rita J.	01		Accounts Payable	Student Refund	926.64
Sleck, Cynthia L.	01		Accounts Payable	Student Refund	1,272.64
Smith, Ward P.	01		Accounts Payable	Student Refund	984.64
Snow, Lori A.	01		Accounts Payable	Student Refund	1,273.61
Sowers, Mathew C.	01		Accounts Payable	Student Refund	1,272.64
Stach, Erika L.	01		Accounts Payable	Student Refund	1,662.50
Stake, Angela S.	01		Accounts Payable	Student Refund	824.50
Stephenson, Mari M.	01		Accounts Payable	Student Refund	1,272.64
Stralow, Brianne J.	01		Accounts Payable	Student Refund	550.00
Sugars, Troy D.	01		Accounts Payable	Student Refund	176.00
Tabor, Shelli A.	01		Accounts Payable	Student Refund	454.60
Tanner, Desmarie	01		Accounts Payable	Student Refund	1,247.42
Taylor, Michael W.	01		Accounts Payable	Student Refund	1,272.64
Thompson, Michele L.	01		Accounts Payable	Student Refund	500.00

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Vasquez, Stephanie R.	01		Accounts Payable	Student Refund	400.00
VonHolten, Jeffery A.	01		Accounts Payable	Student Refund	154.00
Wagenecht, Abbi K.	01		Accounts Payable	Student Refund	200.00
Wargo, Sarah C.	01		Accounts Payable	Student Refund	1,182.00
Waters, Daniel E.	01		Accounts Payable	Student Refund	1,238.00
Weidel, Kalene J.	01		Accounts Payable	Student Refund	1,697.50
Williams, Damien F.	01		Accounts Payable	Student Refund	250.00
Williams, Damien F.	01		Accounts Payable	Student Refund	456.64
Willis, Chad J.	01		Accounts Payable	Student Refund	124.00
Wolf, David T.	01		Accounts Payable	Student Refund	73.00
Yelm, Stephanie D.	01		Accounts Payable	Student Refund	423.89
Wallace's Book Store	01		Stafford Loans BT	DORS Books	2,682.91
Wallace's Book Store	01		MRS BT	DORS Books	668.62
Wallace's Book Store	01		JTPA Whiteside B	DORS Books	149.40
Wallace's Book Store	01		JTPA Lee B	DORS Books	123.25
Wallace's Book Store	01		DORS B	DORS Books	112.74
Wallace's Book Store	01		Vets Rehab B	Vet's Rehab Books	79.95
Wallace's Book Store	01		Vets Rehab B	DORS Books	676.19
Wallace's Book Store	01		Vets Rehab B	Vets Rehab	632.94
Wallace's Book Store	01		Dislocated Workers B	Vet's Rehab Books	126.45
Wallace's Book Store	01		Dislocated Workers B	DORS Books	1,235.47
Wallace's Book Store	01		Dislocated Workers B	Vets Rehab	89.45
Wallace's Book Store	01		Athletic Fndtn Books Only B	DORS Books	115.81
Wallace's Book Store	01		Lincoln Challenge B	Vets Rehab	102.00
Ward, Murray, Pace, & Johnson, 01		Board of Trustees	Legal Services	11/01 Legal Services	676.00

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Ward, Murray, Pace, & Johnson,	01	Board of Trustees	Legal Services	Legal Services for 12/00	3,410.00
Illinois Community College Tru	01	Board of Trustees	Publications and Dues	Publication Dues	3,470.00
Illinois Community College Tru	01	Board of Trustees	Conference/Meeting Expense	Conference Fee	50.00
Jensen, Thomas	01	Board of Trustees	Conference/Meeting Expense	ICCTA Meeting Chicago	91.96
Vinson, Marilyn	01	Board of Trustees	Conference/Meeting Expense	Travel In District	33.66
Behrendt, Richard	01	President	Other Employee Benefits	December 00 Rotary Meeting	12.00
Dixon Area Chamber of Commerce	01	President	Conference/Meeting Expense	Chamber Dinner	20.00
Illinois Community College Tru	01	President	Conference/Meeting Expense	Conference Fee	50.00
American Express	01	President	Other Conference & Meeting	Conference Meeting	130.60
Lee Wayne	01	President	Other Conference & Meeting	First Aid kits	519.86
Blackbaud	01	College Relations	Maintenance Services	Maintenance for Financials	1,237.50
Daily Gazette	01	College Relations	Publications and Dues	1 Year Subscription Renewal	136.22
Bureau County Republican	01	College Relations	Advertising	Open PO for Advertisement	359.38
Carroll County Review	01	College Relations	Advertising	Open PO for Advertisement	67.20
Committee For Citizen Awarenes	01	College Relations	Advertising	Production "Where We Stand"	2,500.00
Fulton Press Inc	01	College Relations	Advertising	Open PO for Advertisement	63.00
Sauk Valley Newspapers	01	College Relations	Advertising	Open PO Advertisement	546.12
Sauk Valley Newspapers	01	College Relations	Advertising	Ads for AutoCad	103.80
WNS Pub. News-Sentinel/The Rev	01	College Relations	Advertising	Open PO for Advertisement	90.00
WRHL FM The HUB	01	College Relations	Advertising	AFC Tourney	79.50
Lyons, Calvin W.	01	College Relations	Conference/Meeting Expense	Travel CRD Conference 12/2/00	656.83
SBM Business Equipment Center	01	Printshop	Purchases for Resale	72" Cabinet w/Adjustable Shelves-Putty	187.00
Xerox Corporation	01	Printshop	Purchases for Resale	Base Charge plus Usage	332.56
Xerox Corporation	01	Printshop	Purchases for Resale	Staples	294.00
Best Western Brandywine Lodge	01	VP-Instructional Services	Conference/Meeting Expense	Breakfast/Instructional Serv Admin	153.80

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Hecht, Deborah J.	01	VP-Instructional Services	Conference/Meeting Expense	Airline Ticket for 2/28/01 Atlanta Ga	147.50
Edelbach, David J.	01	Other Instructional	Tuition Reimbursement	Tuition Reimbursement	80.00
Kiele, Beverly M.	01	Other Instructional	Conference/Meeting Expense	Travel RSNA Conference 11/28/00	20.00
Pinter, Karen	01	Other Instructional	Conference/Meeting Expense	Travel Ambassador Delagation	1,500.00
Seguin, Michael	01	Dean of Arts,Social Sciences & P	Conference/Meeting Expense	WIEB Meeting - Freeport	24.70
Verbout, Jane E.	01	Dean of Arts,Social Sciences & P	Conference/Meeting Expense	LAC/Meeting	37.60
VanderWege, Robertus J.	01	Art	Instructional Supplies	Supplies for Art	52.89
VanderWege, Robertus J.	01	Art	Instructional Supplies	Art Supplies	13.96
Corporate Office City	01	English	Instructional Supplies	AAG-E210-50 Success Calendar Refill	7.79
Iwaasa, Juel	01	Music	Instructional Supplies	Supplies CD Packs	21.12
Iwaasa, Juel	01	Music	Instructional Supplies	Ink Cartridges for Computer	218.81
Corporate Office City	01	History	Instructional Supplies	AAG-E210-50 Success Calendar Refill	7.79
American Mathematics Competiti	01	Mathematics	Instructional Supplies	Registration Fee for Competition 2001	125.00
Corporate Office City	01	Learning Skills	Instructional Supplies	AAG-E210-50 Success Calendar Refill	38.95
West, Charles C.	01	Accounting	Conference/Meeting Expense	Travel for Intern Sites 12/18/00	17.55
Vandercreek, M C.	01	Computer Information Systems	Conference/Meeting Expense	Travel LYPC thru 12/05/00	130.00
Brady, James E.	01	Electronics	Instructional Supplies	Electronic Supplies	181.89
Niemeyer, Loren	01	Electronics	Instructional Supplies	Electronic Supplies	3.64
Johnstone Supply	01	HVAC	Instructional Supplies	HVAC Supplies	11.79
Rheem Company	01	HVAC	Instructional Supplies	OLCSM-305-P2 CD Split System AC	103.40
SMACNA	01	HVAC	Instructional Supplies	Video- "Duct Research Destroys Design Myth"	70.00
Fountain, William B.	01	Manufacturing Technology	Instructional Supplies	Technology Supplies	72.49
Fountain, William B.	01	Mechanical Design	Instructional Supplies	Mechanical Design Supplies	125.49
Fountain, William B.	01	Mechanical Design	Instructional Supplies	Technology Supplies	19.89
Eastern Iowa Community College	01	Technical Occupational	Consultants	Expenses for Truck Driving Class	9,760.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Wisconsin Connection Tours	010130	Trips & Tours	Consultants	Additional Reservations	288.00
Gospodarczyk, Thomas J.	010120	Community Ed Administration	Conference/Meeting Expense	Travel thru 12/22/00	80.37
Education To Go	010120	Community Serv Computer Seminars	Consultants	Internet Computer Classes Nov 2000	446.00
Dixon YMCA	010120	Health & Personal Development	Consultants	Young At Heart thru 12/14/2000	220.00
Kooi, Audrey	010120	Health & Personal Development	Consultants	Fitness Fall 2000 Morrison	166.75
Mongan, Connie	010110	workforce prep	Consultants	Leadership Quality Problem Solving	3,200.00
Dixon Area Chamber of Commerce	010110	Corporate Services Admin.	Publications and Dues	Annual Chamber Dues	92.00
Walnut Chamber of Commerce	010110	Corporate Services Admin.	Publications and Dues	Annual Chamber Dues 2001	100.00
Gericke, Thomas H.	010110	Corporate Services Admin.	Conference/Meeting Expense	Travel thru 12/20/00	50.05
Gallatin River Communications	010110	Corporate Services Admin.	Telephone	Monthly Telephone Charges	31.85
KSB Hospital	01	Director of Health Careers Ed	Conference/Meeting Expense	Heartsaver AED Orientation	100.00
Youngren's Refrigeration Inc	01	Clinical Laboratory Science	Maintenance Services	Refrigeration Repair	105.00
Klein, Colleen J.	01	Associate Degree Nursing	Office Supplies	Clinical Travel thry 12/07/00	45.50
Poci, Shirley	01	Licensed Practical Nursing	Instructional Supplies	Lab Supplies	26.90
Cunningham, Pamela S.	01	Licensed Practical Nursing	Conference/Meeting Expense	Clinical Travel thru 11/30/00	95.55
Illinois Department of Nuclear	01	Radiologic Technology	Maintenance Services	Radiation Machine Annual Fee (3x50)	150.00
Francisco, Cassandra	01	Radiologic Technology	Instructional Supplies	Reimbursement Books	30.00
Kiele, Beverly M.	01	Radiologic Technology	Conference/Meeting Expense	Clinical travel thru 12/04/00	319.48
Kiele, Beverly M.	01	Radiologic Technology	Conference/Meeting Expense	Clinical Travel thru 10/19/00	286.33
Shippert, Stanley	01	Radiologic Technology	Conference/Meeting Expense	Clinical Trvl thru 12/07/00	100.75
Corporate Office City	01	Learning Resource Center	Library Supplies	E210-50 Calendar Refill	46.74
Library Corporation	01	Learning Resource Center	Computer Software	Library Supports & Updates	2,905.00
Library Corporation	01	Learning Resource Center	Computer Software	Pocket Scanner	124.00
ABC-CLIO Inc	01	Learning Resource Center	Books and Binding Costs	Book	38.52
ABC-CLIO Inc	01	Learning Resource Center	Books and Binding Costs	Book	38.52

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ABC-CLIO Inc	01	Learning Resource Center	Books and Binding Costs	Books	38.52
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	207.90
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	383.63
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	66.13
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	81.45
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Continuation on Books	26.48
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	436.48
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	1,240.37
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	15.57
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	26.95
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	53.41
Baker & Taylor	01	Learning Rcsource Center	Books and Binding Costs	Books	103.98
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	17.97
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	62.82
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	68.20
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	28.62
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	24.39
Concept Media	01	Learning Resource Center	Books and Binding Costs	Books	290.00
Davidson Titles, Inc	01	Learning Resource Center	Books and Binding Costs	Books	18.95
Dirpro	01	Learning Resource Center	Books and Binding Costs	Annual renewal-2000 Directory	24.00
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	155.34
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	145.36
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	150.25
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	116.24
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	179.95

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Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	160.23
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	160.23
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	116.24
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	160.03
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	165.12
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	469.06
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	179.95
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	160.03
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	88.62
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	160.03
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	94.13
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	160.23
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	116.24
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	104.77
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	91.28
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	155.14
Institute for Research	01	Learning Resource Center	Books and Binding Costs	Career Research Reports	155.25
Thomas, Robert	01	Learning Resource Center	Books and Binding Costs	LRC Supplies	78.54
University of Illinois	01	Learning Resource Center	Books and Binding Costs	2000 IL Stat Abstract	60.00
Faxon Illinois Service Center	01	Learning Resource Center	Publications and Dues	Books	69.95
Faxon Illinois Service Center	01	Learning Resource Center	Publications and Dues	Publications	157.05
Faxon Illinois Service Center	01	Learning Resource Center	Publications and Dues	Publications	149.00
Faxon Illinois Service Center	01	Learning Resource Center	Publications and Dues	Books	24.00
Faxon Illinois Service Center	01	Learning Resource Center	Publications and Dues	Books	12.00
Faxon Illinois Service Center	01	Learning Resource Center	Publications and Dues	Books	20.00

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Faxon Illinois Service Center	01	Learning Resource Center	Publications and Dues	Books	54.95
Faxon Illinois Service Center	01	Learning Resource Center	Publications and Dues	Books	-7.00
Sauk Valley Newspapers	01	Learning Resource Center	Publications and Dues	Renewal Subscription for Robert Thomas	159.25
Encyclopaedia Britannica	01	Learning Resource Center	Other Materials and Supplies	Britannica online annual/2001	461.00
Grove's Dictionaries	01	Learning Resource Center	Other Materials and Supplies	Dictionary of Art Online	1,350.00
Northern Illinois Library Syst	01	Learning Resource Center	Other Materials and Supplies	NILS CatT 2001/ 01-01 Installment	255.00
Thomas, Robert	106000	Library Services	Other	Library Supplies thru 1/09/01	227.54
Burton Placement Services	01	Computing & Instruct Tech	Consultants	Alice Drobna Earnings	415.36
Burton Placement Services	01	Computing & Instruct Tech	Consultants	Alice Drobna earnings	679.68
Burton Placement Services	01	Computing & Instruct Tech	Consultants	Alice Drobna's Earnings	679.68
Hewlett-Packard	01	Computing & Instruct Tech	Maintenance Services	Annual Service Contract-Effective 7/1/00-6/30/01	156.70
Hewlett-Packard	01	Computing & Instruct Tech	Maintenance Services	Annual Service Contract-Effective 7/1/00-6/30/01	156.70
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	Hard Drive	139.00
Hewlett-Packard	01	Computing & Instruct Tech	Computer Software	Annual Service Contract-Effective 7/1/00-6/30/01	148.00
Hewlett-Packard	01	Computing & Instruct Tech	Computer Software	Annual Service Contract-Effective 7/1/00-6/30/01	148.00
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	Repair on overhead projector	62.25
Unique Computer	01	Instructional Technology Center	Inatructional Technology Materia	CDs for Digital Camera	24.00
RMS Informational Technology I	01	Administrative Data Processing	Consultants	Consulting For HP 9000	2,175.00
Hewlett-Packard	01	Administrative Data Processing	Maintenance Services	Annual Service Contract-Effective 7/1/00-6/30/01	1,048.65
Hewlett-Packard	01	Administrative Data Processing	Maintenance Services	Annual Service Contract-Effective 7/1/00-6/30/01	43.30
Hewlett-Packard	01	Administrative Data Processing	Maintenance Services	Annual Service Contract-Effective 7/1/00-6/30/01	43.30
Hewlett-Packard	01	Administrative Data Processing	Maintenance Services	Annual Service Contract-Effective 7/1/00-6/30/01	1,048.65
Network Solutions, Inc	01	Administrative Data Processing	Office Supplies	Domain Name Registration	70.00
Toner Tech Plus	01	Administrative Data Processing	Office Supplies	Toner Refurbished	860.20
Unique Computer	01	Administrative Data Processing	Office Supplies	Disks & Tape Cartridge	245.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Amazon.com	01	Administrative Data Processing	Publications and Dues	Reference Books	86.43
American Association for Women	01	VP- Student Services	Publications and Dues	Organization Dues	60.00
American Counseling Associatio	01	VP- Student Services	Publications and Dues	Membership	113.00
LRP Publications	01	VP- Student Services	Publications and Dues	FERPA Publication	102.50
Progressive Business Publicati	01	VP Student Services	Publications and Dues	Subscription Assistant Advisor	195.50
Kerber, Joan E.	01	VP- Student Services	Conference/Meeting Expense	Reimbursement ICCCA Award	77.90
Community Coordinated Child Ca	050500	Child Care Center	Other Supplies	1 yr subscription	30.00
Drane, Paula	050500	Child Care Center	Other Supplies	Child Care Supplies	28.70
Drane, Paula	050500	Child Care Center	Other Supplies	Child Care Supplies thru 1/7/01	96.97
Don Mullery's World of Cars	050800	Transportation	Maintenance Services	Van Repairs	22.49
Amoco Oil Company	050800	Transportation	Vehicle Supplies	Gas for College Van	14.00
Shell Oil Company	050800	Transportation	Vehicle Supplies	Gas for College Vans	404.78
Speedway SuperAmerica LLC	050800	Transportation	Vehicle Supplies	Gas for College Vans	20.66
Josten's Inc	01	Commencement	Other Supplies	Diploma Insert (red seal) w/name & date	682.59
Josten's Inc	01	Commencement	Other Supplies	Diploma Inserts and blank Inserts	127.10
Dail, Jennifer A.	01	Admissions, Records & Placement	Conference/Meeting Expense	Travel Conference 12/7/00	17.05
Whitlock, Sherri S.	01	Admissions, Records & Placement	Conference/Meeting Expense	Travel Conference 12/07/00	52.27
SBM Business Equipment Center	01	Counseling	Maintenance Services	Sept Copier Charges	121.53
Funston, Terry L.	01	Counseling	Office Supplies	File Cabinet	47.42
Telex Communications, Inc.	01	Counseling	Instructional Supplies	Telex Service Contract	250.00
Careers Conference '01	01	Counseling	Conference/Meeting Expense	Conference Fee T Breed	279.00
Blackburn, Jan	050600	Men's Basketball	Other Contractual Services	Book Official 1/09/01 Mens	15.00
Blackburn, Jan	050600	Men's Basketball	Other Contractual Services	Book Official	15.00
Bonifas, Peter E.	050600	Men's Basketball	Other Contractual Services	30 Sec Clock 1/09/01 BB Game	15.00
Bonifas, Peter E.	050600	Men's Basketball	Other Contractual Services	30 Sec Clock 1/16/00 BB Game	15.00

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Brady, Don	050600	Men's Basketball	Other Contractual Services	Referee for 1/16/00 BB Game	75.00
Damhoff, Russ K.	050600	Men's Basketball	Other Contractual Services	Payment for Practice Officials 1/4/01	45.00
Henson, Joe	050600	Men's Basketball	Other Contractual Services	Camera for 1/16/01 BB Game	10.00
Henson, Joe	050600	Men's Basketball	Other Contractual Services	Camera 1/09/01	10.00
Maye, Les	050600	Men's Basketball	Other Contractual Services	Referee for 1/09/01 BB Game	75.00
Morgan, Roscoe	050600	Men's Basketball	Other Contractual Services	Referee for 1/09/01 BB Game	75.00
Romer, Clay	050600	Men's Basketball	Other Contractual Services	Referee for BB Game 1/16/01	75.00
Spivey, Steve	050600	Men's Basketball	Other Contractual Services	Refree 1/16/00	75.00
Williams, Brad	050600	Men's Basketball	Other Contractual Services	Referee for 1/09/01 BB Game	75.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Scoreboard 1/09/01	15.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Scoreboard 1/16/01	15.00
Damhoff, Russ K.	050600	Men's Basketball	Other Conference & Meeting	Travel Scouting & Tournament thru 12/16/00	257.34
Damhoff, Russ K.	050600	Men's Basketball	Other Conference & Meeting	Meal for Kishwaukee Game	105.20
Highland Community College	050600	Men's Basketball	Other Conference & Meeting	12/14/00 Basketball Entry Fee	100.00
DeMoss, Gary	050600	Women's Basketball	Other Contractual Services	Referee for 1/16/01 BB Game	75.00
Hadley, Brent	050600	Women's Basketball	Other Contractual Services	Referee 1/16/01	75.00
Johnson, Karl	050600	Women's Basketball	Other Contractual Services	Referee for 1/13/01 BB Game	75.00
Leseman, Jolene K.	050600	Women's Basketball	Other Contractual Services	Positions for 1/16/01 Game	70.00
Leseman, Jolene K.	050600	Women's Basketball	Other Contractual Services	Positions for BB Game 1/18/01	30.00
Leseman, Jolene K.	050600	Women's Basketball	Other Contractual Services	Positions for 1/13/01 BB Game	70.00
Rusk, Steve	050600	Women's Basketball	Other Contractual Services	Referee for 1/13/01 Game	75.00
Leseman, Jolene K.	050600	Women's Basketball	Conference/Meeting Expense	Travel thru 12/09/00	152.88
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel for Games & Recruitment thru 1/08/01	500.23
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel thru 12/19/00 recruitment	400.90
Leseman, Jolene K.	050600	Women's Softball	Other Conference & Meeting	Travel thru 12/12/00	114.73

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Messing & Becker	050600	Women's Softball	Other Conference & Meeting	Supplies	477.59
Winters, Frederick	050600	Student Activities	Consultants	Performance on 1/11/00	1,200.00
Withers Broadcasting	050600	Student Activities	Consultants	Radio Ad for Roots Rock Society	60.00
Almassy, Josefina	050600	Madrigal	Other Materials and Supplies	Madrigal supplies purchased	79.00
Fischbach, Timothy C.	050600	Madrigal	Other Materials and Supplies	Sound for Madrigal 2000	50.00
McCormick's	050600	Madrigal	Other Materials and Supplies	Roping 50-55 feet	55.20
Morris, Rene E.	050600	Madrigal	Other Materials and Supplies	Sound for Madrigal 2000	50.00
Sauk Valley Newspapers	050600	Madrigal	Other Materials and Supplies	Madrigal Ad	91.00
Williams, Priscilla J.	050600	Madrigal	Other Materials and Supplies	Costume Repair	14.00
Wilson, Patricia L	050600	Madrigal	Other Materials and Supplies	Madrigal Outfits	15.00
Sauk Valley Newspapers	050600	Voyager	Other Materials and Supplies	Printing Student Newspaper Issue 1	268.08
Sauk Valley Newspapers	050600	Voyager	Other Materials and Supplies	Student Newspaper	273.08
Sauk Valley Newspapers	101010	Booster Club	Other	Booster Supplies	165.00
Blue Freedom Farm Market	101140	Phi Theta Kappa Club	Other	Fruit Purchase (Fundraiser) Phi Theta Kappa	1,324.62
Alcala, Crystal L.	050600	Global Awareness	Consultants	Tech @ African Program 11/27/00	30.00
Notaries Association of Illino	01	VP- Administrative Services	Publications and Dues	Membership Dues Nancy Breed	8.00
Bittner, Ruth C.	01	VP- Administrative Services	Conference/Meeting Expense	Travel ICCB 12/08/00	100.75
Honeywell Inc	03	Operations & Maintenance- Restri	building Remodeling	Replacement of the Temperature Control System	4,609.33
Honeywell Inc	03	Operations & Maintenance- Restri	building Remodeling	Replacement of the Temperature Control System	36,088.16
Avaya Financial Services	13	Building Bond Proceeds	Debt Principal Retirement	Backbone Cable - Principal	2,867.14
Avaya Financial Services	13	Building Bond Proceeds	Debt Principal Retirement	Backbone Cable - Principal	2,852.88
Avaya Financial Services	13	Building Bond Proceeds	Interest	Backbone Cable - Principal	86.77
Avaya Financial Services	13	Building Bond Proceeds	Interest	Backbone Cable - Principal	72.51
Hill, Deborah	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement Fall 2000	690.00
Seagren, Catherine	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement Fall 2000	273.00

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Consolidated Freightways	01	Other Institutional	Postage	Freight for Bookstore POS Computer	106.89
Federal Express Corp	01	Other Institutional	Postage	Fed Ex Charges	38.76
Federal Express Corp	01	Other Institutional	Postage	Fed Ex Charges	22.67
US Postmaster	01	Other Institutional	Postage	Postage Meter Refill 7/01/2000-6/30/2000	3,000.00
US Postmaster	01	Other Institutional	Postage	Permit 243 refil 1/12/01	600.00
United Parcel Service	01	Other Institutional	Postage	UPS SERVICE Blanket Order 7/1/2000-6/30/2001	1,228.92
Anderson, Judy	01	Other Institutional	Recruitment	Official Transcripts	3.00
Castelein, Karen J.	01	Other Institutional	Recruitment	Transcript for Personnel File	5.00
Kerber, Joan E.	01	Other Institutional	Recruitment	Transcript Reimbursement	5.00
Mech Data, Inc	01	Other Institutional	Recruitment	Electronic Job Posting	195.00
Quad-City Times	01	Other Institutional	Recruitment	Open Purchase Order for Recruitment	910.75
Quad-City Times	01	Other Institutional	Recruitment	Open Purchase Order for Recruitment	299.82
Rockford Register Star	01	Other Institutional	Recruitment	Open Purchase Order for Recruitment	1,054.60
Rockford Register Star	01	Other Institutional	Recruitment	Open Purchase Order for Recruitment	362.40
Sauk Valley Newspapers	01	Other Institutional	Recruitment	Open Purchase Order for Recruitment	281.44
White, David	01	Other Institutional	Recruitment	Travel Reimbursement Business Candidate	308.43
White, Linley V.	01	Other Institutional	Recruitment	Recruitment	88.00
Avaya Financial Services	01	Other Institutional	Debt Principal Retirement	Backbone Cable - Principal	1,246.59
Avaya Financial Services	01	Other Institutional	Debt Principal Retirement	Backbone Cable - Principal	1,252.83
Avaya Financial Services	01	Other Institutional	Debt Principal Retirement	Phone Installment-Principal	3,129.58
Avaya Financial Services	01	Other Institutional	Interest	Backbone Cable - Principal	37.98
Avaya Financial Services	01	Other Institutional	Interest	Backbone Cable - Principal	31.74
Avaya Financial Services	01	Other Institutional	Interest	Phone Installment-Principal	15.63
Credit Management Services	01	Other Institutional	Financial Charges & Adjustments	Collected Money for Farraj Ramaden	422.05
Credit Management Services	01	Other Institutional	Financial Charges & Adjustments	Sarah Merrill	359.62

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Illinois Department Employment	12	Risk Management	Unemployment Insurance	Unemployment 4th Quarter 2000	1,752.18
Ward, Murray, Pace, & Johnson,	12	Risk Management	Legal Services	Person/Prop Legal Services 11/00	390.00
Gallatin River Communications	12	Risk Management	Telephone	Monthly Charge	89.32
United Asset Coverage Inc	01	Business Office	Consultants	Telecommunication Charges 2/15-5/14/01	1,972.50
Avaya Financial Services	01	Business Office	Other Materials and Supplies	Definity Helpline	84.00
Radio Shack	01	Business Office	Other Materials and Supplies	Supplies for phones	38.96
Professional Benefit Administratr	051000	Medical Insurance	Individual Stop Loss		4,436.08
Professional Benefit Administratr	051000	Medical Insurance	Dependent Stop Loss		2,887.50
Professional Benefit Administratr	051000	Medical Insurance	Precertification		284.00
Professional Benefit Administratr	051000	Medical Insurance	Cobra Conversion		10.00
Flexible Benefit Manager	051000	Medical Insurance	Administrative	Flex Benefit Charges Dec 2000	120.00
Professional Benefit Administratr	051000	Medical Insurance	Administrative		2,340.00
Professional Benefit Administratr	051000	Medical Insurance	Life & AD&D		1,968.75
Joliet Junior College	01	Business Office	Tuition Chargeback	Tuition Chargeback Fall 2000	1,912.64
Thompson Publishing Group	01	Personnel Office	Publications and Dues	Renewal of Fair Labor Standards Book	254.00
Shaw, Eric	01	Personnel Office	Other Conference & Meeting	E-Man Show Music for Holiday Gala	300.00
Anderson, Pamela J.	01	ADA	Other Contractual Services	Sign Language Interpreter	231.00
PDC Laboratories, Inc	02	maint	Maintenance Services	Water Testing	78.00
United Electric	02	maint	Maintenance Services	Repair walkway and roadway lights	1,424.38
Grummert's True Value	02	maint	Maintenance Supplies	Hardware	26.75
Grummert's True Value	02	maint	Maintenance Supplies	Credit Misc Hardware	-1.10
Menards	02	maint	Maintenance Supplies	Chlorine	19.92
Menards	02	maint	Maintenance Supplies	Supplies	7.56
Menards	02	maint	Maintenance Supplies	Sewer Supplies	15.59
Menards	02	maint	Maintenance Supplies	Supplies	122.56

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Morgan Services Inc.	02	custodial	Maintenance Services	Clean Towel Supply & Demand Service 7/01/00-6/30/0	110.59
Morgan Services Inc.	02	custodial	Maintenance Services	Clean Towel Supply & Demand Service 7/01/00-6/30/0	110.59
Menards	02	custodial	Maintenance Supplies	Custodial Supplies	102.77
Drew, Gary	02	Grounds	Maintenance Supplies	Gas for Truck	30.00
Hoyle Road Equipment Co	02	Grounds	Maintenance Supplies	Valves	73.70
Menards	02	Grounds	Maintenance Supplies	Maintenance Supplies	41.15
Menards	02	Grounds	Maintenance Supplies	Table Saw Maintenance	119.00
Menards	02	Grounds	Maintenance Supplies	Wood	39.90
Napa Auto Parts	02	Grounds	Maintenance Supplies	hose ends	62.21
Napa Auto Parts	02	Grounds	Maintenance Supplies	Supplies	17.90
Napa Auto Parts	02	Grounds	Maintenance Supplies	Undercoating	34.32
P & W Supply Co	02	Grounds	Maintenance Supplies	Supplies	22.77
P & W Supply Co	02	Grounds	Maintenance Supplies	Supplies	38.80
Napa Auto Parts	02	Grounds	Vehicle Supplies	Supplies	45.44
Napa Auto Parts	02	Grounds	Vehicle Supplies	Supplies	11.66
Peabudy's Inc	02	Grounds	Vehicle Supplies	Starter	262.35
Drew, Gary	02	Grounds	Conference/Meeting Expense	Travel LaSalle/Peru p/up parts for plow 12/13/00	45.50
Commonwealth Edison	02	Utilities	Electricity	Supply & Demand Electrical Service	19,408.98
Commonwealth Edison	02	Utilities	Electricity	Supply & Demand Electrical Service	19.13
Commonwealth Edison	02	Utilities	Electricity	Supply & Demand Electrical Service	11,265.07
AT & T	02	Utilities	Telephone	Monthly Charges for November	2,963.80
AT & T	02	Utilities	Telephone	Monthly Telephone Charge	1,477.09
Cox, Terry J.	02	Utilities	Telephone	Phone Card Pre-Paid	20.58
Gallatin River Communications	02	Utilities	Telephone	Monthly Telephone Charges	2,702.09
United States Cellular	02	Utilities	Telephone	Cell Phone for Vans	53.40

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Verizon Wireless	02	Utilities	Telephone	Monthly Charge	60.19
Caterpillar-Engine Protection	02	Utilities	Other Utilities	Per Maintenance Agreement Blanket 7/1/00-6/30/01	429.77
BANK ACCOUNT TOTAL:					445,797.67

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	063041	ISBE Adult Education- EA	Office Supplies	Tutor Supplies	51.00
Hall, Doris	063041	ISBE Adult Education- EA	Other Supplies	Travel GED Testing	13.02
Branch, Sarah S.	063041	ISBE Adult Education- EA	Conference/Meeting Expense	Travel 12/01/00 Adult Ed Fall Conference	5.50
Crowson, Carla	063041	ISBE Adult Education- EA	Conference/Meeting Expense	Travel Adult Ed Fall Conference 12/01/00	69.85
Lilly, Sharon A.	063041	ISBE Adult Education- EA	Conference/Meeting Expense	Travel Adult Ed Fall Conference	5.50
Porter, Lois L.	063041	ISBE Adult Education- EA	Conference/Meeting Expense	Travel Adult Ed Conference	5.50
Corporate Office City	063042	ISBE Adult Education- GG	Instructional Supplies	WEV-CO198 Invitation Envelope	70.68
Cooley, Sarah E.	062220	Illinois Arts Counsil Grant	Conference/Meeting Expense	Lighting for Puppet Show	15.00
Allianz-SRC Accounting Dept	063075	IDHS AmeriCorps	Medical Insurance	Members Jan Health Insurance	693.00
State Universities Retirement	063075	IDHS AmeriCorps	Allocated Employee Benefits	SBDC Matching Funds 12/22/00	212.54
State Universities Retirement	063075	IDHS AmeriCorps	Allocated Employee Benefits	SBDC-Matching Funds	212.54
State Universities Retirement	063075	IDHS AmeriCorps	Allocated Employee Benefits	SBDC-Matching Funds 12/15/00	212.54
White, Rebecca	063075	IDHS AmeriCorps	Office Supplies	Staples Office Supplies 12/06/00	33.24
Pratt Audio-Visual & Video Cor	062022	WFP- Education to Careers Grant	Instructional Other Equipment	Samsung Digital Visual Presenter	.00
Ballew, Barbara	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	240.00
Blunt, Marjorie A	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	240.00
Brown, Patricia	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	240.00
Dybdal, Bob	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	240.00
Enright, Brinda S	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	320.00
Everett, R T.	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	200.00
Gehant, Kathaleen	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	160.00
Hahne, Connie	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator F 2000	200.00
Hammack, Jim	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator F 2000	200.00
Hurd, Mary Ann	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator F 2000	200.00
Jamroch, Emily	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator F 2000	200.00

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Johnson, Virginia	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	320.00
Lindahl, Sharon	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator F 2000	200.00
Lindahl, Sharon	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	320.00
Lipscomb, Lyle	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator F 2000	200.00
Longfellow, Richard	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator-Fall Semester	200.00
Luker, Neal	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator Fall 2000	200.00
Mahar, Sandra L	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator F 2000	200.00
Mathey, Barbara	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	LEad Facilitator F 2000	200.00
Matthews, Cathy M	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	240.00
McCord, Julie	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	280.00
McCord, Ronald A.	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	240.00
Murphy, Heather R	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend participant	240.00
Murray, Kerry	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	240.00
Peterson, Glenn	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	320.00
Royer, Connie Jo	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	280.00
Schrader, Nancy A	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend participation F 2000	40.00
Schreiber, Judy	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	240.00
Silvius, Candace S	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator Fall 2000	200.00
Szakatits, Dana	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend participant F 2000	240.00
Weaver, Cynthia	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator F 2000	200.00
Wilkin, Richard	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	200.00
Winger, Gerald D	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Stipend Participant F 2000	320.00
Clemens, Amy J.	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Travel thru 12/14/00	25.03
Creative Cuisine	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	NWSW Luncheon Meeting	113.12
Hahne, Connie	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage F 2000 Lead Facilitator	58.50

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Hammack, Jim	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage for Facilitator F 2000	15.60
Hurd, Mary Ann	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage Lead Facilitator F 2000	7.80
Jamroch, Emily	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage F 2000 Lead Facilitator	25.35
Lindahl, Sharon	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage Lead Facilitator F 2000	52.65
Lipscomb, Lyle	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage F 2000 Lead Facilitator	42.90
Longfellow, Richard	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage for Lead Facilitator F 2000	9.75
Luker, Neal	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage for Lead Facilitator F 2000	64.35
Mahar, Sandra L	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage Lead Facilitator F 2000	39.00
Mathey, Barbara	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage Lead Facilitator F 2000	78.00
Silvius, Candace S	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage for Lead Facilitator F 2000	48.75
Weaver, Cynthia	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage Lead Facilitator F 2000	52.65
State Universities Retirement	063020	Perkins IIc	Allocated Employee Benefits	SBDC-Matching Funds 12/15/00	138.17
State Universities Retirement	063020	Perkins IIc	Allocated Employee Benefits	SBDC-Matching Funds	138.17
State Universities Retirement	063020	Perkins IIc	Allocated Employee Benefits	SBDC Matching Funds 12/22/00	138.17
Fountain, William B.	063020	Perkins IIc	Other Conference & Meeting	Technology Supplies	25.69
Amboy Community Unit School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Transit	1,266.66
Bureau Valley High School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Transit	2,934.85
Fulton High School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Transit F 2000	1,073.72
Prophetstown High School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Transit Fall 2000	1,080.88
Rock Falls High School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Transit	1,297.30
Thomson Community Unit School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Transit	4,124.00
Whiteside Area Vocational Cent	063030	Perkins IIIE Tech Prep	Other	Tech Prep Transit	3,231.08
State Universities Retirement	062050	SBDC Grant	Allocated Employee Benefits	SBDC Matching Funds 12/22/00	142.61
State Universities Retirement	062050	SBDC Grant	Allocated Employee Benefits	SBDC-Matching Funds 12/15/00	142.61
State Universities Retirement	062050	SBDC Grant	Allocated Employee Benefits	SBDC-Matching Funds	142.61

REPORT SVRCHKR  
 FISCAL YEAR 2001  
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Sauk Valley Community College  
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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Nelson, John D.	062050	SBDC Grant	Other Supplies	Wall Street Journal 2001	59.00
Robert Morris Associates	062050	SBDC Grant	Other Supplies	2000-2001 Annual Statement Studies	139.00
Harrington, Gerry	062050	SBDC Grant	Conference/Meeting Expense	Travel SBDC Software Training	82.55
Nelson, John D.	062050	SBDC Grant	Conference/Meeting Expense	In District thru 12/31/00	169.18
Nelson, John D.	062050	SBDC Grant	Conference/Meeting Expense	ISBDA Council Meeting	134.13
Nelson, John D.	062050	SBDC Grant	Conference/Meeting Expense	Travel Chicago 12/18/00	66.65
Gallatin River Communications	062050	SBDC Grant	Telephone	Monthly Telephone Charges	31.86
Nelson, John D.	062050	SBDC Grant	Telephone	Reimburse for Cell Phone Payment	295.00
SPRINT	062050	SBDC Grant	Telephone	Monthly Long Distance SBDC	19.16
Hewlett-Packard	062032	Adv Tech- Technology Support Gra	Computer Software	Annual Service Contract-Effective 7/1/00-6/30/01	814.00
Hewlett-Packard	062032	Adv Tech- Technology Support Gra	Computer Software	Annual Service Contract-Effective 7/1/00-6/30/01	814.00
Verizon Wireless	06	Adv Tech- Technology Support Gra	Telecommunications	203Service 11/11/00-12/10/00	23.33
Pratt Audio-Visual & Video Cor	062032	Adv Tech- Technology Support Gra	Instructional Other Equipment	Whiteboard for Rm 3K2	302.00
Clodfelter, Pamela J.	062024	WFP- Career Services	Conference/Meeting Expense	Travel Franklin Center	17.75
Alfano, Cindy	062022	WFP- Ed to Careers	Instructional Supplies	HCE Registration	7.96
Consolidated Management Co	062022	WFP- Ed to Careers	Instructional Supplies	TGIF Latino	94.15
Jackson, Lawrence E.	062022	WFP- Ed to Careers	Conference/Meeting Expense	Travel Oregon High School Fair	15.60
Vasquez, Alan M.	064020	WIU Cross-Cultural Ed. Programs	Conference/Meeting Expense	ALAS Performance 12/01/00	100.00
State Universities Retirement	063011	Student Support Services Grant	Allocated Employee Benefits	SBDC Matching Funds 12/22/00	509.93
State Universities Retirement	063011	Student Support Services Grant	Allocated Employee Benefits	SBDC-Matching Funds	509.93
State Universities Retirement	063011	Student Support Services Grant	Allocated Employee Benefits	SBDC-Matching Funds 12/15/00	509.89
Adam's Mark Hotel	063011	Student Support Services Grant	Conference/Meeting Expense	Hotel for Conference 2/22/01	416.25
Hyatt Regency Westshore	063011	Student Support Services Grant	Conference/Meeting Expense	NASFAA Conference 5/24-30/2001	1,014.69
MAEOPP	063011	Student Support Services Grant	Conference/Meeting Expense	Membership for Larry Jackson	60.00
Twin City Travel	063011	Student Support Services Grant	Conference/Meeting Expense	Travel Conference February 2001	372.00

REPORT SVRCHKR  
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Sauk Valley Community College  
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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Twin City Travel	063011	Student Support Services Grant	Conference/Meeting Expense	Airfare for Conference 5/24-30/01	339.00
Academy Massage Therapy	063011	Student Support Services Grant	Other Conference & Meeting	Mileage for Stress Management 12/06/00	84.50
Dalton, Belinda A.	063011	Student Support Services Grant	Other Conference & Meeting	Photo Development	48.53

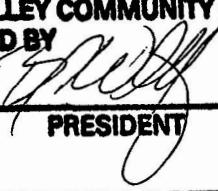
BANK ACCOUNT TOTAL: 32,719.92

ALL ACCOUNTS TOTAL: 478,517.59

**BOND INVESTMENTS** - Liability, Protection & Settlement

Federal Home Loan Bank	09-17-01	5.87	465,106.95
St. Louis, MO Mun Fin	02-15-02	4.90	556,745.24
Federal National Mtg. Assn.	11-15-02	6.05	513,271.63
Naperville, IL	12-01-02	4.20	542,575.35
Alachua Cnty Fal Sch	07-01-02	4.20	48,786.41
Federal Home Loan Mtg Corp	02-15-03	6.90	474,262.91
Cook County II Twp	12-01-03	5.00	581,288.76
Seattle WA L&P	11-01-04	4.70	228,211.30
GA Mun Elec Auth	01-01-05	4.70	378,488.89
NC Mun Elec Auth	01-01-06	5.25	311,835.47
Sun Prairie Wis Sch	04-01-06	5.20	337,648.75
Las Cruces NM	12-01-06	5.10	202,914.48
Houston TX Wtr & Swr System	12-01-06	4.60	50,988.83
Carol Stream IL Tax	01-15-07	5.20	201,643.72
Anch AL Tel Util	03-01-07	5.30	<u>154,620.03</u>
SUBTOTAL BONDS			\$5,048,388.72
TOTAL INVESTMENTS			<u>\$11,148,388.72</u>

**SAUK VALLEY COMMUNITY COLLEGE**  
**APPROVED BY**

  
**PRESIDENT**

**SECRETARY**

**DATE** \_\_\_\_\_

SAUK VALLEY COMMUNITY COLLEGE  
 BOARD OF TRUSTEES - TREASURER'S REPORT  
 December 18, 2000

CHECKING ACCOUNTS

		INTEREST	
		RATE	AMOUNT
<u>INTEREST BEARING ACCOUNTS</u>			
General Account - Sterling Federal Bank		5.45	\$142,680.80
Bookstore Account - Sterling Federal Bank		5.81	154,050.83
Illinois Funds - Firststar Bank, Springfield		6.38	<u>1,764,919.18</u>
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS			2,061,650.81
<u>NON-INT. BEARING ACCOUNTS</u>			
Restricted - Sterling Federal Bank			188,319.38
Insurance Account - Sterling Federal Bank			<u>0.00</u>
SUBTOTAL NON-INTEREST BEARING CHECKING ACCOUNTS			188,319.38
<u>MONEY MARKET</u>			
ABN-AMRO Investment Services, Inc.		5.98	<u>72,823.36</u>
SUBTOTAL MONEY MARKET FUNDS			72,823.36
TOTAL CHECKING ACCOUNTS			<u>\$2,322,793.55</u>

INVESTMENTS

		MATURITY	INTEREST	
		DATE	RATE	AMOUNT
<u>FINANCIAL INSTITUTION</u>				
Amcore Bank, Sterling		02-01-01	6.51	100,000
Old Kent Bank, Sterling		02-19-01	6.51	1,000,000
First National Bank, Amboy				1,000,000
Sauk Valley Bank, Sterling		03-09-01	6.65	100,000
Marquette Bank, Morrison		03-14-01	7.01	300,000
First National Bank, Amboy		04-03-01	6.62	1,000,000
Marquette Bank, Morrison		01	7.01	500,000
Union Bank, Tampico		07-24-01	7.15	1,000,000
Union Bank, Tampico		07-24-01	7.15	500,000
Union Bank, Tampico		07-24-01	7.15	400,000
First National Bank, Amboy		08-01-01	7.10	<u>200,000</u>
SUBTOTAL INVESTMENTS				\$6,100,000