

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AGENDA

Third Floor Board Room

June 25, 2001

7:00 p.m.

A. Call to Order

B. Roll Call

C. Communication from Visitors

D. Consent Agenda

- 1. Approval of Minutes**
- 2. Treasurer's Report**
- 3. Bills Payable**
- 4. Payrolls**

May 31, 2001	\$210,002.81
June 14, 2001	\$148,308.80
- 5. Budget Report**
- 6. Board Policy 623.01 Clubs and Organization Policies Revisions (Second Reading)**
- 7. Prevailing Wages Resolution**
- 8. Joint Educational Agreement Addendum**
- 9. Increase of CDL Fees**
- 10. SURS Resolution**

E. President's Report

- 1. NS&W Tuition Waivers (attached)**
- 2. Academic All Americans (attached)**
- 3. Enrollment Update**
- 4. Legislative Update**

F. Financial Reports and Actions

- 1. Funding Bonds**
- 2. Tentative 2001 - 2002 Budget (First Reading)**
- 3. Support Staff Salary Ranges**
- 4. Professional/Technical Staff Salary Ranges**
- 5. Administrative Staff Salary Ranges**
- 6. 2003 RAMP Request**
- 7. Property Tax Abatement Request**
- 8. Protection, Health and Safety Project - Egress Corrections**
- 9. Protection, Health and Safety Project - Exterior Concrete Surface Repair - Phase III**
- 10. Protection, Health and Safety Project - (Exterior) - ICCB Resolution**
- 11. Insurance Review**

G. Closed Session (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College, collective negotiating matters, attorney/client consultation, and closed session minutes consideration)

H. Closed Session Minutes of May 21, 2001

I. Personnel

Part-time Faculty

J. Other

- 1. Easement Request**
- 2. Donation**

K. Reports

- 1. Student Trustee**
- 2. ICCTA Representative**
- 3. Foundation Liaison**
- 4. Faculty Association**
- 5. Board Chair**
- 6. Board Members Comments**

L. Adjournment

Board of Trustees Meetings

July 30, 2001

August 27, 2001

September 24, 2001

ICCTA Monthly Meetings

Nothing Scheduled

Nothing Scheduled

**September 8, 2001
Stoney Creek Inn, Peoria**

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

June 25, 2001

The Board of Trustees of Sauk Valley Community College met in regular session at 7 p.m. on June 25, 2001 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Simpson called the meeting to order at 7 p.m. and the following members answered roll call:

Edward Andersen	Thomas Jensen
Robert Thompson	Nancy Varga
Pennie von Bergen Wessels	B.J. Wolf
William Simpson	

SVCC Staff:

- President Richard L. Behrendt
- Attorney Ole Bly Pace III
- Vice President Ruth Bittner
- Vice President Deborah Hecht
- Vice President Joan Kerber
- Director of College Relations Cal Lyons
- Secretary to the Board Marilyn Vinson

Arrival: Student Trustee Mathew arrived at 7:05 p.m.

Consent Agenda: It was moved by Member Andersen and seconded by Member Jensen that the Board approve the consent agenda as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.

President's Report: President Behrendt reported that 172 NS&W employees had enrolled for summer, that 28 SVCC athletes made academic all-conference and the women's tennis team has been nominated for the NJCAA academic team of the year with a 3.21 GPA, that summer enrollment was up 16 % in head count and 1 % in credit hours, and that the spring 2001 legislature had made a \$9 million increase in the adult education funding plus a commitment for \$250 million in community college capital funding over the next five years.

- Funding Bonds: It was moved by Member Andersen and seconded by Member Thompson that the Board approve the attached resolution to use the funding bond proceeds to repay the General Obligation Debt approved by the Board in May of this year in the amount of \$1,875,000. In a roll call vote, the following was recorded: Ayes - Members Andersen, Jensen, Thompson, Varga, Wolf, and Simpson. Nays - Member von Bergen Wessels. Motion carried. Student Trustee Mathew advisory vote: aye.
- Tentative 2001-2002 Budget (First Reading): It was moved by Member Thompson and seconded by Member Varga that the Board approve for first reading the Tentative Budget for the 2001 - 2002 year. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.
- Proposed Support Staff Salary Ranges: It was moved by Member Andersen and seconded by Member Thompson that the Board approve the proposed Support Staff Salary Ranges for the 2001 - 2002 year. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.
- Proposed Professional/Technical Staff Salary Range: It was moved by Member Andersen and seconded by Member Jensen that the Board approve the proposed Professional/Technical Salary Range for the 2001 - 2002 year. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.
- Proposed Administrative Staff Salary Ranges: It was moved by Member Jensen and seconded by Member Wolf that the Board approve the proposed Administrative Staff Salary Ranges for the 2001 - 2002 year. After discussion, it was moved by Member von Bergen Wessels and seconded by Member Andersen that the Board table this motion. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye. Chair Simpson told the Board he would appoint a committee to study administrative salaries at similar (to be determined) colleges.
- 2003 RAMP Request: It was moved by Member Thompson and seconded by Member Wolf that the Board approve the 2003 RAMP request to be sent to the ICCB by July 1, 2001. Ayes - Members Andersen, Jensen,

Thompson, Varga, Wolf, and Simpson. Nays - Member von Bergen Wessels. Motion carried. Student Trustee Mathew advisory vote: aye.

Property Tax
Abatement
Request:

It was moved by Member Thompson and seconded by Member Varga that the Board grant Crest Food's request for a property tax abatement in the amount of 100% in year 1, 80% in year 2, 60% in year 3, 40% in year 4, and 20% in year 5. In a roll call vote, the following was recorded: Ayes - Members Andersen, Jensen, Thompson, Varga, and Simpson. Nays - Members von Bergen Wessels, and Wolf. Motion carried. Student Trustee Mathew advisory vote: nay.

Protection,
Health and
Safety Project -
Egress
Corrections:

It was moved by Member von Bergen Wessels and seconded by Member Thompson that the Board accept the bid of \$129,579 from Sjostrom & Sons, Inc. of Sterling for the egress project with funds to be derived from the Protection, Health and Safety Fund. In a roll call vote, the following was recorded: Ayes - Members Andersen, Thompson, Varga, von Bergen Wessels, Wolf and Simpson. Nays - Member Jensen. Motion carried. Student Trustee advisory vote: aye.

Protection
Health and
Safety Project -
Concrete
Repair -
Phase III:

It was moved by Member Wolf and seconded by Member Varga that the Board accept the bid of \$366,000 from Mike Harris Mason Contractor for the concrete repair project (Phase III) with funds from the Protection, Health and Safety levy and the remainder from College accumulated Protection, Health and Safety funds, contingent upon approval of the revised project budget by the ICCB. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.

Protection
Health and
Safety Project -
Exterior - ICCB
Resolution:

It was moved by Member Wolf and seconded by Member Andersen that the Board approve the attached resolution to increase the amount provided for the Protection, Health and Safety Project - Exterior Concrete Surface Repair, Phase III. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.

- Closed Session: At 8:20 p.m. it was moved by Member von Bergen Wessels and seconded by Member Andersen that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College, collective negotiating matters, attorney/client consultation, and closed session minutes consideration. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.
- Regular Session: The Board returned to regular session at 10 p.m.
- Closed Session Minutes: It was moved by Member Wolf and seconded by Member Varga that the Board approve the closed session minutes of the May 21, 2001 meeting. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.
- Part-time Instructors: It was moved by Member von Bergen Wessels and seconded by Member Varga that the Board approve the attached list of part-time instructors for the summer session. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.
- Easement Request: The Board discussed the easement request received from the Medical Arts Clinic and the Northern Illinois Surgery Center to run a septic line across the eastern edge of the College property south to the river. It was moved by Member Varga and seconded by Member Thompson that the Board request Attorney Pace to pursue further negotiations. In a roll call vote, the following was recorded: Ayes - Members Jensen, Thompson, Varga, von Bergen Wessels, Wolf, and Simpson. Member Andersen - abstain. Student Trustee Mathew advisory vote: abstain.
- Donation: It was moved by Member Andersen and seconded by Member Thompson that the Board accept the donation of a Leco AP-600 Automatic Grinder/Polisher from Allied Locke of Dixon, with a letter of appreciation to be sent to Mr. David Crowson. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.

Reports: Student Trustee Mathew did not have a report this month.

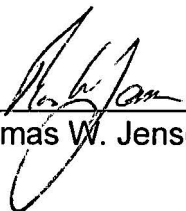
ICCTA Representative Thompson did not have a report.

Foundation Liaison Andersen reported that the Foundation would be meeting at 7:30 a.m. in the morning (June 26, 2001).

Adjournment: Since the scheduled business was completed, it was moved by Member Wolf and seconded by Member Varga that the Board adjourn. The next regular meeting of the Board will be **July 30, 2001**, in the Third Floor Board Room. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.

The meeting adjourned at 10:15 p.m.

Respectfully submitted:



Thomas W. Jensen, Secretary

For Board Meeting of
June 25, 2001

Agenda Item D-6

BOARD POLICY 623.01 CLUBS AND ORGANIZATIONS POLICIES REVISIONS

(SECOND READING)

Attached for second reading is the revision to Board Policy 623.01 governing student organizations which was presented at the May meeting. The current policy consists primarily of procedures— rather than policies— and we have simplified it into a more appropriate policy statement. We also distributed the Student Organization Manual that contains the procedures needed to implement this policy. Attorney Pace has reviewed the policy and this meets with his approval.

RECOMMENDATION: Board approval for second reading of the attached revised Board Policy 623.01 Clubs and Organizations Policies (to become Student Organization Policies).

PROPOSED POLICY

623.01 Student Organizations Policies

Sauk Valley Community College recognizes the important role that student organizations can play in developing students' personal and professional interest. The Board of Trustees encourages the establishment and participation of students in organizations and extra-curricular activities that serve as an extension of the College's academic programs or that otherwise relate to the overall mission of the College and the welfare of the students.

A. Student Government

The name of the governing organization of the Sauk Valley Community College student body is the Student Government. It is the responsibility of the Student Government to formalize and maintain approved policies and procedures for all recognized activities as outlined in the approved constitution.

B. Recognition of Clubs and Organization

Student organizations must be recognized by the Student Government and by the College President. College recognition provides certain privileges, which include:

- 1) College sponsorship of the organization in College publications.
- 2) Use of College facilities and services.
- 3) The possible assignment of monies from the Comprehensive Fee Fund.

C. Establishment of a Student Organization

The Coordinator of Student Activities will develop appropriate procedures regarding formation of student organizations, in consultation with the Student Services Committee and the Vice President of Student Services. Such procedures shall permit only organizations which are capable of recognition as provided in this policy. The procedure shall be included in the student organization manual. Student organizations may be formed by completing the procedures outlined in the student organization manual.

D. Criteria for Recognition of Student Groups

Student groups will qualify for consideration for recognition by the President if they are established in accordance with procedures adopted pursuant to Article C above, and are in accord with the following criteria:

1) If the proposed organization is to be an affiliate of a state or national college organization, then an appropriate acknowledgment by the proposed organization that the policies of the College take precedence over any policies, constitutions or conditions of the national or parent organization.

2) If the proposed organization is to be affiliated with any non-college organization, then the purposes of the non-college group or organization must be consistent with the overall mission of the College and the welfare of the students, and an appropriate acknowledgment that the policies and purposes of the College shall take precedence over any policies or conditions of the non-college organization.

3) The student organization must be open to all students showing an active interest, and there shall be no discrimination based on race, color, religion, gender, age, veteran status, or national origin.

4) Active members shall be limited to registered and continuing students, and to members of the College faculty and staff.

5) Requirements for being an officer of the student organization shall include the requirement that the officer be enrolled for six credit hours or more per semester at the College, and may not be on academic probation.

E. The College Advisor

Any student organization shall have at least one member of the faculty, administration or support staff as a College advisor. The duties of the advisor shall be to insure that the organization is acting in accordance with its recognition, and shall have such other duties as are developed and outlined in the student organization manual.

F. Business Procedures

Each student organization shall maintain all funds belonging to that organization in a special account in the College's business office. All expenditures of funds belonging to that group shall be spent for purposes which are legal, and which are consistent with the objectives of the club and within the guidelines of College policy and the student organization manual. In consultation with the Vice President of Administrative Affairs, the Vice President of Student Services shall develop appropriate procedures for opening and maintaining organization accounts, deposits and disbursements which shall be utilized by student organizations.

G. Termination of Recognition of Club or Organization

A student club or organization which has previously been recognized shall be subject to termination of recognition:

- 1) When the organization submits a written request for termination of recognition; or
- 2) If the club or organization demonstrates or indicates its inability to function within the policies of Sauk Valley Community College; or
- 3) When it is appropriate to terminate the recognition pursuant to procedures duly established under the authority of the Vice President of Student Services.

PRESENT POLICY

623.01 Clubs and Organizations Policies

A. Student Government

The name of the governing organization of the Sauk Valley Community College student body is the Student Government. It is the responsibility of the Student Government to formalize and maintain approved policies and procedures for all recognized activities as outlined in the approved constitution.

B. Recognition of Clubs and Organizations

Student organizations must be fully recognized by the Student Government and officially recognized by the College President and the Board of Trustees. College recognition provides certain privileges, which include:

- 1) College sponsorship of the organization in College publications.
- 2) Use of College facilities and services.
- 3) The possible assignment of monies from the Comprehensive Fee Fund.

C. Establishment of a Student Organization

To be formally recognized as a club or organization, a group must complete two steps.

First, the group must present the following information in writing to the Office of Student Activities:

- 1) A proposed constitution or operating rules, including the aims and requirements of membership, objectives, and organizational structure; and
- 2) A list of 1) members, 2) temporary chair or officers, 3) source of funds and financial obligations, and 4) the College advisor.

Second, the group shall send a representative to the Student Government meeting at which the recognition of the proposed club shall be voted on by the Student Government. The group will be notified of the appropriate Student Government meeting date by communication from the Student Activities Office to the College advisor. The purpose of representation at this meeting is to clarify any questions relating to the establishment of the club and its purpose. Club

representation at this time also serves to familiarize the club with Student Government procedures and facilities.

D. Criteria for Approval of Student Groups

Student groups will normally be approved if they follow the preceding procedures (Establishment of a Student Organization) and are in accord with the following criteria.

- 1) If the proposed organization is to be an affiliate of a national organization, the policies of the College take precedence over any policies or conditions of the national or parent organization. Copies of the constitution and other materials of the parent organization must be filed with the application. Official recognition is given by the College President and the Board of Trustees.
- 2) Affiliation of any student organization with any non-College group or organization must be fully recognized by the College President and the Board of Trustees.
- 3) Each student organization will continue to enjoy full freedom to recruit and select members from among the student body as stated in its constitution or operating rules. The practice of excluding individuals from membership in a recognized organization on the basis of race, color, religion, gender, age, or national origin will be subject to a warning, probation, or withdrawal of the organization's official recognition. At the present time, Illinois State Law forbids any fraternities or sororities on a community college campus whose criteria for membership selection is limited to closed secret selection procedures based upon the vote of the group. Therefore, all student social organizations must be open to all students showing an active interest.
- 4) Active membership in recognized student organizations is limited to registered and continuing students and to members of the College faculty and staff.
- 5) A major office holder (editor, vice-president, secretary, committee chair, etc) must be at least a part-time (six credit hours or more) student and clear of academic probation as defined by the College. A student may only hold one major office

unless approval is given by the Vice President of Student Services.

E. Maintaining Active Status

Student groups must adhere to the following guidelines and procedures to maintain their status as active organizations:

1. Keep a current constitution on file in the Student Activities Office;
2. File each semester a list of current officers in the Student Activities Office;
3. Maintain all funds in the Business Office and follow the financial procedures established by the College;
4. Maintain at least one College advisor to advise the organization;
5. Register all fund-raising drives with the Student Activities Office;
6. Adhere to the Student Government Constitution and By-laws, particularly regarding club representation on the Student Government; and
7. Adhere to College regulations, including the scheduling and conduct of activities and membership.

F. The College Advisor

Each club and organization is required to have at least one College advisor. The advisor may be a member of the faculty, administration or support staff. The advisor, will, as a part of his/her duties:

1. Attend meetings as much as possible;
2. Be active with the group in advising the formulation and execution of its policies and program;
3. Supervise club activities or designate an appropriate substitute, and sign all Reservation of Facilities forms;
4. Supervise financial transactions and sign all requisitions; and
5. Help the group evaluate its program in relation to its purpose and objectives.

Considerable responsibility is placed on the College advisor to be knowledgeable of all aspects of the club or organization's activities. Advisors are instruments in assisting the clubs in becoming an integral part of the educational process at Sauk Valley Community College. A spirit of mutual cooperation and an understanding attitude on the part of both students and

advisors will help the organization to grow, develop, and realize its objectives.

G. Operations

1. Club Meetings

Clubs and organizations are permitted use of Sauk facilities on a first-come, reservation basis, consistent with the Facilities Utilization Policy.

2. Facilities Usage

The Facilities Utilization Policy establishes the priorities for College functions, rental rates for non-college functions, and supplemental regulations for building use. It is particularly pertinent to the planning of events with large attendance.

3. Publicity

The quality of publicity often determines the success of an activity. For events open to the community, assistance with publicity in local newspaper, radio stations, etc., should be requested from the Office of College Relations.

The variety of on-campus publicity is limited only by originality and common policy. For example, an overload of paper in the building tends to reduce general student awareness of what is publicized. Certain policies have been established to guarantee that all groups have equal opportunity to publicize events within the confines of the building.

- a. All posters, notices, and bulletins, including off-campus advertising, must be approved and stamped by the Student Activities Office before displayed or issued on the Sauk Valley Community College campus. Publicity in off-campus locations must also be approved prior to posting by the Director of College Relations.
- b. The maximum size for individual student, club, and election posters for indoor display shall be 24" x 16" unless otherwise determined by the Student Activities Coordinator.
- c. No materials will be placed over or obstruct the view of previously posted materials.
- d. No materials will be placed on any entrance, brick or wood surfaces, or painted wall and surfaces.

- e. Materials to be posted will be thumbtacked on bulletin boards; masking taped on specified windows; or tied by string other binding materials for previously approved areas.
- f. All posted materials must be removed by the organization or individual concerned within one (1) regular school day following the advertised event.
- g. Defacing of posters or property will be looked upon as a serious violation and will be dealt with accordingly.
- h. Generally, publicity for school activities may be posted two (2) weeks prior to the event.
- I. Materials not approved will be removed.

H. Business Procedures

Each club and organization is required to maintain any and all funds belonging to that group in a special account maintained in the Business Office. This special account lends itself to greater fiscal continuity within the club from one year to the next, and requires adherence to the accounting procedures of the College. These procedures assure that funds are spent for legitimate purposes, consistent with objectives of the club and within the guidelines of College policy.

1. Club Accounts

When the club or organization is officially recognized by the College, the Office of the Vice President of Student Services will open and Maintain a financial record for that club. This record will indicate each club's share of the money maintained in the club agency account in the Business Office. Each club advisor and treasurer will also maintain a financial record of the club activity. Funds of disestablished clubs will revert to the Student Activities Restricted Fund Account.

2. Deposits

All clubs income from dues and other sources is deposited in the Business Office, through the Office of the Vice President of Student Services. The receipt is maintained in the Business Office where it is posted to the Club's record. Grants

from Student Government will be automatically transferred at the written request of the Student Activities Coordinator into the club agency account.

3. Disbursements

A Club Disbursement Request must be completed and signed by the responsible club member and the club advisor. When approved by the Student Activities Coordinator or the Vice President of Student Services, this form will be filed in the Student Activities Office and is the basis for all club disbursements. This form must be signed by the Student Activities Coordinator or the Vice President of Student Services before its presentation to the Business Office.

Expenditures (\$25.00 or more) for equipment, supplies, and service should be processed on a purchase order, according to institutional policy. All requests for student travel funds must be submitted on the appropriate form, Student Activity Travel.

College services such as copying and duplicating services will be charged directly against the club account in the Business Office.

I. Disestablishment of the Club or Organization

Recognized student organizations will be considered eligible for disestablishment when one of the following criteria is met:

1. When an organization submits a written request for inactivity;
2. When all of the following conditions are fulfilled:
 - a. There is no record of any financial activity for the previous year;
 - b. No lists of officers or members have been submitted to the Student Activities Office for a period of one year; and
 - c. Any of the last listed officers or advisors verify the inactivity of a group;
3. When an organization is no longer represented by the Student Government as described in the Student Government Constitution and the By-laws; and/or
4. When a club or organization indicates its ability to function within the policies of Sauk Valley Community College.

For Board Meeting of
June 25, 2001

Agenda Item D-7

PREVAILING WAGES RESOLUTION

By law, each community college must adopt a resolution establishing prevailing wages for their district during the month of June. Subsequent thereto, the College must publish a notice of Establishment of Prevailing Wages in the local newspaper. A certified copy of the adopted resolution establishing prevailing wages will then be forwarded to the Secretary of State in Springfield.

RECOMMENDATION: Board approval of the attached Resolution Establishing Prevailing Wages for Sauk Valley Community College District #506.

SAUK VALLEY COMMUNITY COLLEGE, DIXON, ILLINOIS

RESOLUTION

ESTABLISHING PREVAILING WAGES

WHEREAS, Illinois Compiled Statutes, 820 ILCS 130/0.01-130/12, the Prevailing Wage Law, as amended, requires that the public body awarding any contract for construction of public works, exclusive of maintenance work, shall ascertain the general prevailing hourly rate of wages for employees engaged in such work; and

WHEREAS, the statutes further provide that said rate of pay be publicly posted and/or kept available for inspection by any interested party and certified copy thereof promptly filed in the Office of the Secretary of State;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Sauk Valley Community College, Lee County, Illinois, to the extent as required by AN ACT regulating wages of laborers, mechanics, and other workers employed in any public works by the State, county, city, or by any public body or political sub-division or by anyone under contract public works," as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of the Board of Trustees is hereby ascertained to be the same as the prevailing rate of wage for construction work in Lee County area as determined by the Department of Labor of the State of Illinois as of June 1, 2001; a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the College. The definition of any terms appearing in this resolution which are also used in aforesaid Act shall be the same as in said Act.

BE IT FURTHER RESOLVED that nothing herein contained shall be construed to apply to the prevailing hourly rate of wages in the locality for employment other than public works construction as defined in the ACT; and

BE IT FURTHER RESOLVED that the Secretary to the Board of Trustees be and is hereby directed to file a certified copy of this Resolution with the Secretary of State and the Department of Labor of the State of Illinois;

BE IT FURTHER RESOLVED that the Notice of this determination shall be published in the Dixon Telegraph in the City of Dixon, Illinois, a newspaper of general circulation within the area;

BE IT FURTHER RESOLVED that the Secretary shall publicly post or keep available for inspection by any interested party in the main office of the Board of Trustees this determination of such prevailing rate of wages; and

BE IT FURTHER RESOLVED that the Secretary to the Board of Trustees shall mail a copy of this determination to any employer and to any person or association of employees who have filed their names and addresses requesting copies of any determination stating the particular rates and the particular class of workmen whose wages will be affected by such rates.

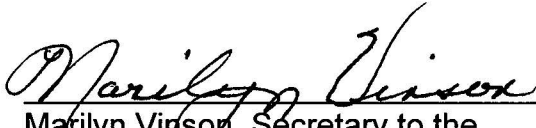
Approved this 25th day of June, 2001.

Board of Trustees of Sauk Valley
Community College District #506
Lee County, Illinois



William J. Simpson, Chair

ATTEST:



Marilyn Vinson, Secretary to the
Board of Trustees, District #506

Lee County Prevailing Wage for June 2001

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	==	==	=====	=====	=====	=====
ASBESTOS ABT-GEN		BLD		20.080	21.080	1.5	1.5	2.0	2.800	7.700	0.000	0.300
ASBESTOS ABT-MEC		BLD		23.300	24.800	1.5	1.5	2.0	3.640	5.520	0.000	0.000
BOILERMAKER		BLD		24.000	26.000	2.0	2.0	2.0	3.700	6.100	0.000	0.150
BRICK MASON		BLD		24.500	26.150	1.5	1.5	2.0	3.350	4.960	0.000	0.280
CARPENTER		BLD		22.590	25.070	1.5	1.5	2.0	4.300	5.370	0.000	0.500
CARPENTER		HWY		22.230	23.480	1.5	1.5	2.0	3.950	5.000	0.000	0.310
CEMENT MASON		ALL		22.800	25.050	1.5	1.5	2.0	3.350	5.680	0.000	0.050
COMMUNICATION TECH		BLD		24.040	26.040	1.5	1.5	2.0	3.600	5.830	0.000	0.360
ELECTRIC PWR EQMT OP		ALL		25.860	32.250	1.5	1.5	2.0	2.200	6.210	0.000	0.130
ELECTRIC PWR GRNDMAN		ALL		20.310	32.250	1.5	1.5	2.0	2.200	4.880	0.000	0.100
ELECTRIC PWR LINEMAN		ALL		30.560	32.250	1.5	1.5	2.0	2.200	7.340	0.000	0.150
ELECTRIC PWR TRK DRV		ALL		20.930	32.250	1.5	1.5	2.0	2.200	5.030	0.000	0.100
ELECTRICIAN		BLD		28.280	31.030	1.5	1.5	2.0	3.600	7.920	0.000	0.340
ELEVATOR CONSTRUCTOR		BLD		29.270	32.930	2.0	2.0	2.0	4.325	2.460	1.750	0.000
GLAZIER		BLD		22.880	23.880	1.5	1.5	2.0	3.750	4.350	0.000	0.300
HT/FROST INSULATOR		BLD		28.250	30.000	1.5	1.5	2.0	4.980	7.060	0.000	0.230
IRON WORKER	N	ALL		27.000	28.350	2.0	2.0	2.0	3.830	9.045	0.000	0.600
IRON WORKER	S	ALL		22.600	24.600	1.5	1.5	2.0	3.740	8.060	0.000	0.470
LABORER		BLD		20.080	21.080	1.5	1.5	2.0	2.800	7.700	0.000	0.300
LABORER		HWY		19.630	20.380	1.5	1.5	2.0	2.800	7.300	0.000	0.300
LATHER		BLD		22.590	25.070	1.5	1.5	2.0	4.300	5.370	0.000	0.500
MACHINIST		BLD		29.300	31.050	2.0	2.0	2.0	3.200	2.100	2.020	0.000
MARBLE MASON		BLD		21.350	21.600	1.5	1.5	2.0	3.350	4.500	0.000	0.250
MILLWRIGHT		BLD		24.850	27.340	1.5	1.5	2.0	3.750	6.200	0.000	0.000
OPERATING ENGINEER		BLD	1	28.550	29.100	2.0	2.0	2.0	4.700	3.550	1.450	0.350
OPERATING ENGINEER		BLD	2	27.850	29.100	2.0	2.0	2.0	4.700	3.550	1.450	0.350
OPERATING ENGINEER		BLD	3	25.400	29.100	2.0	2.0	2.0	4.700	3.550	1.450	0.350
OPERATING ENGINEER		BLD	4	23.400	29.100	2.0	2.0	2.0	4.700	3.550	1.450	0.350
OPERATING ENGINEER		HWY	1	28.400	28.900	1.5	1.5	2.0	4.700	3.550	1.450	0.350
OPERATING ENGINEER		HWY	2	27.850	28.900	1.5	1.5	2.0	4.700	3.550	1.450	0.350
OPERATING ENGINEER		HWY	3	26.550	28.900	1.5	1.5	2.0	4.700	3.550	1.450	0.350
OPERATING ENGINEER		HWY	4	25.000	28.900	1.5	1.5	2.0	4.700	3.550	1.450	0.350
OPERATING ENGINEER		HWY	5	23.650	28.900	1.5	1.5	2.0	4.700	3.550	1.450	0.350
PAINTER		ALL		25.050	26.050	1.5	1.5	1.5	4.000	3.450	0.000	0.300
PILEDRIIVER		BLD		23.590	26.180	1.5	1.5	2.0	4.300	5.370	0.000	0.500
PILEDRIIVER		HWY		22.230	23.480	1.5	1.5	2.0	3.950	5.000	0.000	0.310
PIPEFITTER		ALL		27.950	30.750	1.5	1.5	2.0	3.400	5.750	0.000	0.400
PLASTERER		BLD		23.000	25.300	2.0	2.0	2.0	3.350	5.580	0.000	0.050
PLUMBER		ALL		27.950	30.750	1.5	1.5	2.0	3.400	5.750	0.000	0.400
ROOFER		BLD		29.150	31.150	1.5	1.5	2.0	3.450	2.150	0.000	0.300
SHEETMETAL WORKER		BLD		26.700	28.530	1.5	1.5	2.0	3.150	6.620	0.270	0.190
SPRINKLER FITTER		BLD		27.540	29.040	1.5	1.5	2.0	3.400	2.850	0.000	0.150
STONE MASON		BLD		24.500	26.150	1.5	1.5	2.0	3.350	4.960	0.000	0.280
TELECOM WORKER		ALL		21.900	23.400	1.5	1.5	2.0	3.000	2.650	1.430	0.000
TERRAZZO MASON		BLD		21.350	21.600	1.5	1.5	2.0	3.350	4.500	0.000	0.250
TILE LAYER		BLD		22.590	25.070	1.5	1.5	2.0	4.300	5.370	0.000	0.500
TILE MASON		BLD		21.350	21.600	1.5	1.5	2.0	3.350	4.500	0.000	0.250
TRUCK DRIVER	E	ALL	1	23.050	23.600	1.5	1.5	2.0	3.825	2.325	0.000	0.000
TRUCK DRIVER	E	ALL	2	23.200	23.600	1.5	1.5	2.0	3.825	2.325	0.000	0.000
TRUCK DRIVER	E	ALL	3	23.400	23.600	1.5	1.5	2.0	3.825	2.325	0.000	0.000
TRUCK DRIVER	E	ALL	4	23.600	23.600	1.5	1.5	2.0	3.825	2.325	0.000	0.000
TRUCK DRIVER	W	ALL	1	23.190	0.000	1.5	1.5	2.0	4.360	2.125	0.000	0.000
TRUCK DRIVER	W	ALL	2	23.590	0.000	1.5	1.5	2.0	4.360	2.125	0.000	0.000
TRUCK DRIVER	W	ALL	3	23.790	0.000	1.5	1.5	2.0	4.360	2.125	0.000	0.000
TRUCK DRIVER	W	ALL	4	24.040	0.000	1.5	1.5	2.0	4.360	2.125	0.000	0.000
TRUCK DRIVER	W	ALL	5	24.790	0.000	1.5	1.5	2.0	4.360	2.125	0.000	0.000
TUCKPOINTER		BLD		24.500	26.150	1.5	1.5	2.0	3.350	4.960	0.000	0.280

Legend:

M-F>8 (Overtime is required for any hour greater than 8 worked)

each day, Monday through Friday.

OSA (Overtime is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

LEE COUNTY

IRONWORKERS (SOUTH) - That part of the county South of Route 30.

TRUCK DRIVERS (EAST) - That part of the county East of U.S. 251 and North of Route 30.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

COMMUNICATIONS TECHNICIAN

Installing, manufacturing, assembling and maintaining sound and intercom, protection alarm (security), fire alarm, master antenna television, closed circuit television, low voltage control for computers and/or door monitoring, school communications systems, telephones and servicing of nurse and emergency calls, and the installation and maintenance of transmit and receive antennas, transmitters, receivers, and associated apparatus which operates in conjunction with above systems. All work associated with these system installations will be included EXCEPT the installation of protective metallic conduit in new construction projects (excluding less than ten-foot runs strictly for protection of cable) and 120 volt AC (or higher) power wiring and associated hardware.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - WEST

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic

helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vactor trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

OPERATING ENGINEERS - BUILDING

Class 1. Assistant Craft Foreman; Craft Foreman; Mechanic; Asphalt Plant; Asphalt Spreader; Autograde; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver; Concrete Placer; Concrete Pump (Truck Mounted); Concrete Tower, Cranes, All, Cranes, Hammerhead, Creter Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists,

Elevators, outside type rack and pinion and similar machines; Hoists, one, two and three Drum; Hoists, Two tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Locomotives, All; Motor Patrol; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes; Squeeze Cretes-screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Rock Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-form Paver; Straddle Buggies; Tie Back Machine; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Bobcat (over 3/4 cu. yd.); Boilers; Brick Forklift; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Greaser Engineer; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Asphalt Spreader; Combination - Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators - (Rheostat Manual Controlled); Hydraulic Power Units (Pile Driving and Extracting); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 small Electric Drill Winches; Bobcat (up to and including 3/4 cu. yd.).

Class 4. Hoists, Inside Elevators, Push Button with Automatic Doors; Oilers; Brick Forklift.

OPERATING ENGINEERS - HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Craft Foreman; Asphalt Plant, Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Silo Tender; Asphalt Spreader; Autograder; ABG Paver; Backhoes with Caisson attachment; Ballast Regulator, Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Backhoe w/shear attachments; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Hammerhead, Linden, Peco & Machines of a like nature; Crete Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Directional Boring Machine over 12"; Dredges; Field Mechanic-Welder; Formless Curb and Gutter Machine; Gradall and Machines of a like nature; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Mounted; Hoists, One, Two and Three Drum; Hydraulic Backhoes; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; GCI Crane; Hydraulic Telescoping form (Tunnel); Tie Back Machine; Tractor Drawn Belt Loader; Tractor with Boom; Tractor-aire with Attachments; Traffic Barrier conveyor machine; Raised or Blind Hole; Trenching Machine; Truck Mounted Concrete Pump with Boom; Truck Mounted Concrete Conveyor; Underground Boring and/or Mining Machines; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Conveyor Muck Cars (Haglund or Similar Type); Drills, all; Finishing Machine - Concrete; Greaser Engineer; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging

Machine; Hydraulic Boom Trucks (All Attachments); Hydro Blaster; Laser Screed; All Locomotives, Dinky; Pump Cretes; Squeeze Cretes-Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotory Snow Flows; Rototiller, Seaman, etc., self-propelled; Scoops - Tractor Drawn; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper; Scraper - Prime Mover in Tandem (Regardless of Size); Tank Car Heater; Tractors, Push, Pulling Sheeps Foot, Disc, Compactor, etc. Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Fireman on Boilers; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers, Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper - Form-Motor Driven.

Class 4. Air Compressor - Small and Large; Asphalt Spreader, Backend Man; Bobcat (Skid Steer) all; Combination - Small Equipment Operator; Directional Boring Machine up to 12"; Generators - Small 50kw and Under; Generators - Large over 50kw; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Hydro-Blaster; Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Tract-aire; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. Oilers and Directional Boring Machine Locator.
Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If there is no such definition on file, the Bureau of Labor Statistics SIC list will be used. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. Further, if no such neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

For Board Meeting of
June 25, 2001


Agenda Item D-8

JOINT EDUCATIONAL AGREEMENT ADDENDUM

The administration is requesting Board approval on the attached addendum to the Joint Education Agreement between the College and Rock Valley College for their Dental Hygiene program.

RECOMMENDATION: Board approval of the attached addendum to the Joint Education Agreement with Rock Valley College in the Dental Hygiene program.

Sauk Valley Community College
Instructional Services
Business, Technology, and Natural Sciences
Linley V. White, Dean **whitel@svcc.edu**

DATE: June 10, 2001
TO: Dr. Richard Behrendt
FROM: Linley White 
SUBJECT: Dental Hygiene (AAS) Agreement

Attached is an amendment to the Joint Education Agreement between Rock Valley College and Sauk Valley Community College. Please present to our Board of Trustees for approval and processing.

Thank you for your time and consideration.

Cc: Dr. Deborah Hecht

**ADDENDUM TO THE JOINT AGREEMENT
BETWEEN
ROCK VALLEY COLLEGE
AND
SAUK VALLEY COMMUNITY COLLEGE**

This amendment to the Joint Education Agreement between Rock Valley College and Sauk Valley Community College is entered into this 10th day of April, 2001.

BY: ROCK VALLEY COLLEGE

Add: Dental Hygiene (AAS)

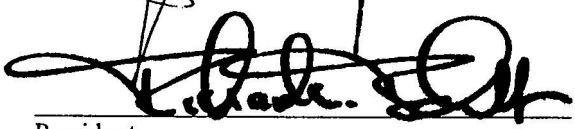
One seat per class available to "Sending District" students. Increase in seat availability to "Sending District" students will be based on labor market need in the Sending District.

Current conditions, agreements and other exigencies covered within the Agreement shall be in effect for this addendum agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the date and year first above written.

BOARD OF TRUSTEES
SAUK VALLEY COMMUNITY COLLEGE
DISTRICT NO. 506


Chairman of the Board of Trustees

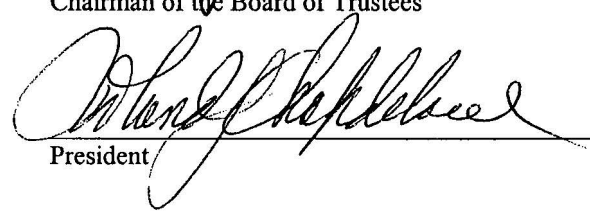

President

Date

6/25/01

BOARD OF TRUSTEES
ROCK VALLEY COLLEGE, DISTRICT NO. 511


Chairman of the Board of Trustees


President

Date

For Board Meeting of
June 25, 2001

Agenda Item D-9

INCREASE OF CDL FEES

Since Scott Community College has increased their tuition, we are recommending the fees being charged for our Commercial Drivers License/Truck Driving Program (CDL) be increased by \$200 beginning with the Fall 2001 semester.

RECOMMENDATION: Board approval to increase the fees charged for the CDL Program by \$200, effective Fall 2001.

Memorandum
the Office of Corporate and Community Services
Sauk Valley Community College
815-288-5511, ext. 302

TO: Deborah Hecht
FROM: Tom Gospodarczyk
DATE: June 13, 2001
RE: Increase of CDL Fees

Proposal

I am proposing that the fees charged for the Commercial Drivers License/Truck Driving program (CDL) be increased by \$200 beginning with the Fall 2001 semester, effectively raising the total price for the program from \$2400 to \$2600.

Background

The CDL program, approved by the Board in 1999, is conducted through a partnership with Scott Community College (SCC) of Bettendorf, Iowa. In accordance with the terms of the agreement, SCC conducts the CDL program under our authority.

SCC has raised their charges to Sauk to parallel their own increased tuition rates, and to cover their increased truck maintenance expense and higher fuel costs. My proposed fee increase will assure us of covering all the CDL program expenses.

Revenue Breakdown:

\$51 tuition x 9 credit hours =	\$459
Additional fees	<u>\$2141</u>
Total student charges	\$2600

Tom G

For Board Meeting of
June 25, 2001

Agenda Item D-10

STATE UNIVERSITIES RETIREMENT SYSTEM RESOLUTION

The IRS has approved a new benefit for SURS participants which would permit employees to purchase service credit and repay refunds on a tax-deferred basis through irrevocable payroll deduction. Currently participants must do so as a lump sum directly to SURS and not on a tax-deferred basis.

RECOMMENDATION: Board approval of the attached resolution to enable Sauk SURS participants to purchase service credit and repay refunds on a tax-deferred basis through irrevocable payroll deductions, effective January of 2002.



TO: Richard Behrendt

FROM: Ruth Bittner *RB*

DATE: May 30, 2001

SUBJECT: SURS resolution

The State Universities Retirement System (SURS) has received a private letter ruling from the Internal Revenue Service allowing implementation of a new benefit for SURS participants. Each SURS employer who desires to make this benefit available to its employees must approve and submit to SURS an authorizing Board of Trustees resolution.

The new benefit permits SURS participants to purchase service credit and repay refunds on a tax-deferred basis through irrevocable payroll deduction. Currently, participants who wish to make such payments must do so as a lump sum, directly to SURS, and not on a tax-deferred basis.

The new system, if approved by the Board, will take effect for Sauk in January 2002. The intervening time will be used to train staff, adjust computer programming, and educate employees about the benefit.

The attached resolution is in the form approved by the IRS.

RESOLUTION

**RESOLUTION of the BOARD OF TRUSTEES of SAUK VALLEY
COMMUNITY COLLEGE, ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 506.**

WHEREAS, Sauk Valley Community College is an employer whose employees participate in the State Universities Retirement System (the "System") pursuant to the Illinois Pension Code (the "Employer");

WHEREAS, the Board of Trustees of the Employer (the "Governing Body") has determined that it would be in the best interest of its employees to provide a pick-up of employee contributions under Section 414(h)(2) of the Internal Revenue Code of 1986 for contributions that are made for the purpose of purchasing service credit under §15-113.1 through §15-113.7 (excluding §15-113.4) of the Illinois Pension Code (the "Code") or for the purpose of re-depositing amounts withdrawn under §15-154 of the Code;

WHEREAS, in order to effectuate this pick-up, the Governing Body must adopt a resolution to pick up the member's contributions made pursuant to a binding, irrevocable payroll deduction authorization; and

WHEREAS, the contributions picked up by the Employer must be payable from the same source as is used to pay compensation to the employee;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF
THE EMPLOYER AS FOLLOWS:**

Section 1. That employee contributions made (pursuant to a binding irrevocable payroll deduction authorization to have such contributions picked up) for the purpose of purchasing service credit under §15-113.1 through §15-113.7 (excluding §15-113.4) of the Code and for the purpose of re-depositing amounts withdrawn under §15-154 of the Code, even though designated as employee contributions for state law purposes, are being paid by the Employer in lieu of the contributions by the employee.

Section 2. That, if the employee desiring to have contributions picked up executes an irrevocable, binding payroll deduction with respect to these contributions, the employee shall not be entitled to any option of choosing to receive the contributed amounts directly instead of having them paid by the Employer to the System.

Section 3. That, with respect to any employee's contributions, the effective date of the pick-up by the Employer is later of:

- (a) the date of adoption of this resolution;
- (b) the effective date of this resolution; or
- (c) the execution of the payroll deduction authorization form by both parties.

This pick-up does not apply to any contributions that relate to compensation earned for services before the effective date.

Section 4. That any payroll deduction authorization in effect as of the effective date of this resolution is void and that an employee who wishes to have payroll deductions made for the purpose of purchasing service credit or redepositing withdrawn amounts must follow the procedures specified in Section 5 of this resolution.


Section 5. That an employee who wishes to redeposit amounts previously withdrawn from the system or to purchase certain service credit shall make the following series of elections with regard to these actions:

- (a) The employee may elect a lump sum, a series of installments, or a combination of a lump sum payment followed by a series of installments.
- (b) With respect to installments payable by payroll deduction, the employee must execute a binding irrevocable payroll deduction authorization to have these installment contributions picked up by the participating employer.

Section 6. That contributions made pursuant to Section 5(b) of this resolution are designated as being picked up by the employer and paid from the same source as the payment of salary to these employees.

Section 7. That this resolution takes effect January 1, 2002.

Adopted this 25th day of June, 2001, by the Governing Body of the Employer.



Secretary, Board of Trustees

Thomas W. Jensen
Printed Name

Memorandum

TO: Richard Behrendt

FROM: Ruth Bittner *rlb*

DATE: June 11, 2001

SUBJECT: Report on Summer Enrollment of Northwestern Steel and Wire employees

In May the Board of Trustees voted to grant a Summer 2001 tuition waiver of up to 5 credit hours for Northwestern Steel and Wire (NWSW) employees. We now have information about enrollment by those students, and about the related financial costs and gains for the College.

As of today, 172 NWSW people have enrolled for the Summer. They are taking 630.5 credit hours, with 582 of those hours waived (the other 48.5 are for people enrolled in more than 5 hours). Forty-three of the 172 people are first-time Sauk students.

Sauk is waiving \$29,682 of tuition. The NWSW people are paying for 48.5 hours, or \$2,473. Based on current ICCB rates, in FY 04 this enrollment will result in an extra \$34,959 of funding for credit hour and other enrollment-based grants. Therefore, the net financial gain to Sauk from this summer's NWSW enrollment is \$7,750.

Thank you.



TO: Dr. Richard Behrendt
FROM: Russ Damhoff
DATE: 6-18-01
RE: Athletic Academic Report

Once again our student athletes did an excellent job in the classroom for the 2000-2001 school year. Last year we had the highest total ever of our student athletes to make Academic All-Conference in one year. This year we matched that number with 28 athletes (35%) making Academic All-Conference. To qualify for this honor, athletes must maintain at least a 3.00 G.P.A. for two full-time semesters. Overall, our student athletes had an average G.P.A. of 2.71 for the 2000-2001 school year.

For the sixth straight year, Sauk Valley has had at least two athletes receive Academic All-American honors; this year three athletes will receive All-American honors. They are: Elizabeth Imel, Women's Tennis; Jessica Judd, Women's Basketball and Softball, and Angela Bartlett, Volleyball.

In addition, this year our Women's Tennis Team has been nominated for NJCAA Academic Team of the Year with a 3.21 team G.P.A. The NJCAA will select a team in each sport at the end of June.

This report is one more indication of the high caliber of **student** athletes at SVCC.


For Board Meeting of
June 25, 2001

Agenda Item F-1

FUNDING BONDS

Attached are the documents needed to start the process of issuing funding bonds in the amount of \$1,875,000. This money will be used to purchase capital equipment over three years as outlined in the schedule. Also attached is a copy of a sample petition. Copies of this petition will be made available in the Business Office to potential petitioners upon request.

RECOMMENDATION: Board approval of the attached resolution

TO: Richard Behrendt
FROM: Ruth Bittner 
DATE: June 14, 2001
SUBJECT: Funding Bonds Notice of Intent

Accompanying this memo are the documents needed to start the process of issuing funding bonds.

In May the Board passed a resolution to issue General Obligation Debt in the amount of \$1,875,000. The funding bond proceeds will be used to repay that debt. A tax in the amount of about \$0.06 per \$100 of Equalized Assessed Valuation will then be levied in each of the next three tax years to repay the funding bonds.

The money will be used to purchase capital equipment over three years as outlined on the accompanying schedule.

After approval by the Board, a legal notice containing the Notice of Intent will be published in the local newspaper. A waiting period of 30 days is mandated, during which petitions containing signatures of at least 10% of the district's voters may be filed, requesting that the proposition to issue bonds be submitted to the voters. If no such petition is filed within the 30 days, the College may proceed to issue bonds. We would present the appropriate resolutions at the Board's July 30 meeting.

Accompanying this memo is a copy of a sample petition. Copies of this petition will be made available in the Business Office to potential petitioners upon request.

Thank you.

Sauk Valley Community College
Planned Funding Bonds Expenditures
June 2001

Description	FY 02	FY 03	FY 04	Total
Equipment needs:				
Microcomputers & associated electronics	300,000	300,000	300,000	900,000
Systems support equipment	350,000	350,000	350,000	1,050,000
Systems software	110,000	50,000	50,000	210,000
Administrative support equipment & software	10,000	10,000	10,000	30,000
Building & grounds equipment	20,000	20,000	20,000	60,000
Instructional equipment & software	100,000	100,000	100,000	300,000
Furniture	95,000	100,000	100,000	295,000
Carpeting	0	55,000	55,000	110,000
Unplanned items	25,000	25,000	25,000	75,000
Total	1,010,000	1,010,000	1,010,000	3,030,000
Less:				
Foundation	100,000	100,000	100,000	300,000
Grants	175,000	175,000	175,000	525,000
Technology fee	85,000	85,000	85,000	255,000
Operating funds	25,000	25,000	25,000	75,000
Total	385,000	385,000	385,000	1,155,000
Bond/Lease funding	625,000	625,000	625,000	1,875,000
Bond/Lease Equipment:				
Microcomputers & associated electronics	40,000	40,000	40,000	120,000
Systems support equipment	350,000	350,000	350,000	1,050,000
Systems software	110,000	50,000	50,000	210,000
Administrative support equipment & software	10,000	10,000	10,000	30,000
Building & grounds equipment	20,000	20,000	20,000	60,000
Furniture	95,000	100,000	100,000	295,000
Carpeting	0	55,000	55,000	110,000
Total	625,000	625,000	625,000	1,875,000

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois, held at the Board Room, Sauk Valley Community College, in said Community College District at 7:00 o'clock P.M., on the 25th day of June, 2001.

* * *

The Chairman called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, William Simpson, the Chairman, and the following Trustees at said location answered present: Thomas W. Jensen, B.J. Wolf, Ed Andersen, Robert J. Thompson, Nancy Varga, Pennie von Bergen Wessels and Mathew Mathew (student member).

The following Trustees were absent from the meeting: None

The Chairman announced that in view of the financial condition of the District, the Board of Trustees would consider the adoption of a resolution setting forth and describing in detail outstanding claims against the District, declaring its intention to issue funding bonds to pay claims against the District and directing that notice of such intent be published.

Whereupon Trustee Ed Andersen presented the following resolution, copies of which were available to all in attendance at said meeting who requested a copy:

RESOLUTION NO. _____

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, and to issue bonds for the purpose of funding and paying claims against Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois, and directing that notice of such intention be published as provided by law.

* * *

WHEREAS, pursuant to the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended (the "*Act*"), Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois (the "*District*"), is authorized to issue bonds (the "*Bonds*") to fund and pay claims against the District (the "*Claims*"); and

WHEREAS, the District has presently outstanding and unpaid Claims in the aggregate amount of \$1,875,000, all of the Claims having been heretofore authorized and allowed for proper community college purposes; and

WHEREAS, there are not sufficient funds on hand and available with which to pay the Claims, and the Board of Trustees of the District (the "*Board*") has determined and does hereby determine that it is necessary and in the best interests of the District that the Claims be funded and paid from proceeds of the Bonds in the principal amount of \$1,875,000; and

WHEREAS, before the Bonds can be issued pursuant to the Act, the Board must examine and consider the Claims and must adopt a resolution declaring the Claims to be authorized and allowed for proper community college purposes, set forth and describe in detail the Claims, declare its intention to issue the Bonds for the purpose of paying the Claims and direct that notice of such intention to issue the Bonds be given as provided by law; and

WHEREAS, the Board has examined and considered the Claims:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. The Claims. The Claims are the District's General Obligation Debt Certificates, Series 2001, dated June 1, 2001 (the "*Claims*"), and it is hereby found, determined and declared that the Claims were heretofore authorized and allowed for proper community college purposes and constitute valid and binding unpaid obligations of the District.

Section 3. Declaration of Intent. The Board does hereby determine and declare its intention to avail of the provisions of Article 3A of the Act and to issue the Bonds in the amount of \$1,875,000 for the purpose of paying the Claims.

Section 4. Notice of Intent. Notice of said intention to avail of the provisions of Article 3A of the Act and to issue the Bonds shall be given by publication of such notice once in the *Sauk Valley Newspapers*, the same being a newspaper having general circulation within the District.

Section 5. Form of Notice. The notice of intention to issue the Bonds shall be in substantially the following form:

**NOTICE OF INTENTION OF
COMMUNITY COLLEGE DISTRICT NO. 506,
COUNTIES OF WHITESIDE, LEE, CARROLL, OGLE, BUREAU
AND HENRY AND STATE OF ILLINOIS,
TO ISSUE \$1,875,000 FUNDING BONDS**

PUBLIC NOTICE is hereby given that on the 25th day of June, 2001, the Board of Trustees (the "*Board*") of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois (the "*District*"), did adopt a resolution declaring its intention and determination to issue bonds in the aggregate amount of \$1,875,000 for the purpose of paying presently outstanding and unpaid claims against the District, all of which unpaid claims have been heretofore authorized and allowed for proper community college purposes and it is the intention of the Board to avail of the provisions of Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and to issue said bonds for the purpose of funding and paying said unpaid claims.

A petition may be filed with the Secretary of the Board within thirty (30) days after the date of publication of this notice signed by not less than 6,662 voters of the District, being equal to ten percent (10%) of the voters of the District, requesting that the proposition to issue said bonds be submitted to the voters of the District. If such petition is filed with the Secretary of the Board within thirty (30) days after the date of publication of this notice, an election on the proposition to issue said bonds shall be held on the 19th day of March, 2002. The Circuit Court may declare that an emergency referendum should be held prior to said election date pursuant to the provisions of Section 2A-1.4 of the Election Code of the State of Illinois, as amended. If no such petition is filed within said thirty (30) day period, then the District shall thereafter be authorized to issue said bonds for the purpose hereinabove provided.

By order of the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois.

DATED this 25th day of June, 2001.

Chairman, Board of Trustees,
Community College District No. 506,
Counties of Whiteside, Lee, Carroll,
Ogle, Bureau and Henry and State of
Illinois

Secretary, Board of Trustees,
Community College District No. 506,
Counties of Whiteside, Lee, Carroll,
Ogle, Bureau and Henry and State of
Illinois

Note to Publisher: Please be certain that this notice appears over the names of the Chairman and Secretary of the Board.

Section 6. Further Proceedings. If no petition signed by the requisite number of voters is filed with the Secretary of the Board within thirty (30) days after publication of said notice of intention to issue the Bonds, the Board shall, by appropriate proceedings to be hereafter taken, fix the details concerning the issuance of the Bonds and provide for the levy of a tax to pay principal and interest on the same.

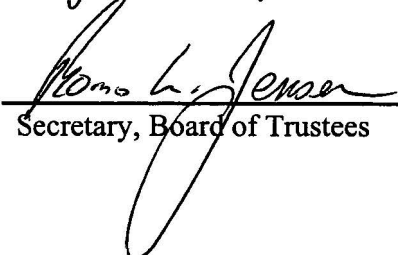
Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Resolution.

Section 8. Repealer and Effective Date. All resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted June 25, 2001.



Chairman, Board of Trustees



Secretary, Board of Trustees

After a full and complete discussion thereof, Trustee E. Andersen moved and Trustee Robert Thompson seconded the motion that said resolution as read be adopted.

The Chairman directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: William Simpson, Thomas W. Jensen, B.J. Wolf, Ed Andersen, Robert J. Thompson, Nancy Varga, Pennie von Bergen Wessels and Mathew Mathew (student member) and the following Trustees voted NAY:

Pane

Whereupon, the Chairman declared the motion carried and said resolution adopted, and in open meeting did approve and sign said resolution and did direct the Secretary to record the same in full in the records of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois, which was done.

After the adoption of said resolution, other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

[Signature]
Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF WHITESIDE)

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois (the "*Board*"), and that as such official I am the keeper of the records and files of the Board.


I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 25th day of June, 2001, insofar as the same relates to the adoption of Resolution No. _____ entitled:

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, and to issue bonds for the purpose of funding and paying claims against Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois, and directing that notice of such intention be published as provided by law.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were taken openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that notice of said meeting was duly given to all of the news media requesting such notice, and that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the Local Government Debt Reform Act of the State of Illinois, as amended, and the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the applicable provisions of said Acts and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 25th day of June, 2001.


Secretary, Board of Trustees

**NOTICE OF INTENTION OF
COMMUNITY COLLEGE DISTRICT NO. 506,
COUNTIES OF WHITESIDE, LEE, CARROLL, OGLE, BUREAU
AND HENRY AND STATE OF ILLINOIS,
TO ISSUE \$1,875,000 FUNDING BONDS**

PUBLIC NOTICE is hereby given that on the 25th day of June, 2001, the Board of Trustees (the "*Board*") of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois (the "*District*"), did adopt a resolution declaring its intention and determination to issue bonds in the aggregate amount of \$1,875,000 for the purpose of paying presently outstanding and unpaid claims against the District, all of which unpaid claims have been heretofore authorized and allowed for proper community college purposes and it is the intention of the Board to avail of the provisions of Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and to issue said bonds for the purpose of funding and paying said unpaid claims.

A petition may be filed with the Secretary of the Board within thirty (30) days after the date of publication of this notice signed by not less than 6,662 voters of the District, being equal to ten percent (10%) of the voters of the District, requesting that the proposition to issue said bonds be submitted to the voters of the District. If such petition is filed with the Secretary of the Board within thirty (30) days after the date of publication of this notice, an election on the proposition to issue said bonds shall be held on the 19th day of March, 2002. The Circuit Court may declare that an emergency referendum should be held prior to said election date pursuant to the provisions of Section 2A-1.4 of the Election Code of the State of Illinois, as amended. If no such petition is filed within said thirty (30) day period, then the District shall thereafter be authorized to issue said bonds for the purpose hereinabove provided.

By order of the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois.

DATED this 25th day of June, 2001.

Chairman, Board of Trustees,
Community College District No. 506,
Counties of Whiteside, Lee, Carroll,
Ogle, Bureau and Henry and State of
Illinois

Secretary, Board of Trustees,
Community College District No. 506,
Counties of Whiteside, Lee, Carroll,
Ogle, Bureau and Henry and State of
Illinois

Note to Publisher: Please be certain that this notice appears over the names of the Chairman and Secretary of the Board.

STATE OF ILLINOIS)
) SS
COUNTY OF _____)

PETITION

We, the undersigned, do hereby certify that we are voters of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois, and as such voters, we do hereby request that the following proposition be submitted to the voters of said Sauk Valley Community College District: "Shall the Board of Trustees of Community College District No. 506, Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry and State of Illinois, be authorized to issue \$1,875,000 bonds for the purpose of paying claims against said Community College District as provided for by Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act of the State of Illinois, as amended?"; and we do hereby further request that the Secretary of said Board of Trustees of said Community College District certify said proposition to the County Clerk of The Counties of Whiteside, Lee, Carroll, Ogle, Bureau and Henry, Illinois, for submission to said voters at the election to be held on the 19th day of March, 2002:

SIGNATURE	STREET ADDRESS OR RURAL ROUTE NUMBER	CITY, VILLAGE OR TOWN	COUNTY
_____	_____	_____	County, Illinois
_____	_____	_____	County, Illinois
_____	_____	_____	County, Illinois
_____	_____	_____	County, Illinois
_____	_____	_____	County, Illinois
_____	_____	_____	County, Illinois
_____	_____	_____	County, Illinois
_____	_____	_____	County, Illinois
_____	_____	_____	County, Illinois
_____	_____	_____	County, Illinois
_____	_____	_____	County, Illinois

The undersigned, being first duly sworn, deposes and certifies that his or her residence address is _____ (Street Address), _____ (City, Village or Town), _____ County, _____ (State), that the signatures on the foregoing petition were signed in his or her presence and are genuine, that to the best of his or her knowledge and belief the persons so signing were at the time of signing said petition registered voters of said Community College District and that their respective residences are correctly stated therein.

Signed and sworn to before me _____, 2001.

Notary Public

[NOTARY SEAL]

My commission expires: _____

For Board Meeting of
June 25, 2001

Agenda Item F-2

TENTATIVE 2001 - 2002 BUDGET (FIRST READING)

Attached is the 2001 - 2002 Tentative Budget (and appropriate supplemental information) for Board consideration and first reading. This budget will be available in the Business Office, the President's Office, and the Learning Resource Center on public display for the next 30 days and the public hearing and final action will be taken at the July meeting.

RECOMMENDATION: Board approval for first reading of the Tentative Budget for the 2001 - 2002 year.

Sauk Valley Community College Budget Highlights FY 2002

The following are highlights of the FY 2002 budget.

- **Increase in State Operating Grants** **\$275,509**

The State has passed a community college budget allocation that includes an 11.1% increase in operating grants for Sauk.

- **Increase in Tuition Rate** **\$129,000**

In February the Board of Trustees approved increasing the tuition rate by \$3 per credit hour, to \$51 (including the student activities and technology fees).

- **Slow growth in Equalized Assessed Valuation** **\$100,000**

A major downward revaluation of district farmland has resulted in just 3% growth in the tax base, down from the 5% to 8% we have experienced in recent years.

●	Transfer from Working Cash Fund	\$100,000
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Every year we transfer approximately \$150,000 of Working Cash Fund interest earnings projected for that budget year to the operating fund. This year we're transferring an additional \$100,000 of previously accumulated interest earnings.

● **Equipment Supported by Funding Bonds** **\$625,000**

All operating funds capital equipment spending for FY 02 will be supported by funding bonds.

●	Annual Raises for Continuing Employees	\$300,000
---	---	------------------

The budget includes a proposed 5% raise for continuing faculty and staff.

- **Increased Health Insurance Benefit Cost** **\$150,000**

Each of the last two fiscal years has seen a 15% increase in health insurance costs, reflecting a trend of the general economy. We expect this experience to continue for at least another year.

● **Expand Nursing Program** **\$5,275**

Hiring a part-time Nursing teacher in cooperation with KSB and CGH hospitals will permit expansion of the Nursing freshman class from 20 to 30 students, but will necessitate additional laboratory assistance hours on campus.

● **Prepare for and host NCA Accreditation Visit** **\$28,000**

Prior to the April 2002 North Central Association accreditation visit, the College must complete preparation of an institutional self-study report. During the visit, the College will host the accreditation team.

● **Implement cost-cutting measures** **-\$160,000**

In an effort to fund faculty salaries that are more competitive in the academic marketplace, the College has cut budgets for travel to conferences and meetings, hosting activities, and membership dues down to a level that includes only those expenditures deemed absolutely essential for continued operations.

● **Equipment Purchases** **-\$225,000**

All capital equipment previously purchased with operating budget funds will now be shifted to funding bonds.



TO: Richard Behrendt

FROM: Ruth Bittner *feb*

DATE: June 14, 2001

SUBJECT: FY 2002 Budget

Accompanying this memo is Sauk Valley Community College's FY 2002 budget. The budget is directly linked to our strategic, technology, facilities, and marketing plans.

The expenditures budget of \$9,617,819 in the operating funds represents a 2.9% increase over the FY 2001 budget of \$9,348,524. It reflects the impact of salary raises, higher costs in employee health insurance benefits and utilities, improvements in operational efficiencies, and new initiatives. With a budgeted revenue and transfers in amount of \$9,502,410, we project a drawdown of \$115,409 from accumulated fund balance for the year.

Process

Budget input sheets were distributed to the President and Vice Presidents on March 5, for further distribution to their staffs as they saw fit. Budget requests were due back to the Business Office by April 2. The Business Office then entered the requests in the computer and by April 11 produced analytical reports for review. The President, Vice Presidents, and other selected staff members met several times between then and June 5 to discuss and adjust the budget. The document being presented to the Board of Trustees is the result of this process.

This month the Board is asked to approve making the FY 2002 Tentative Budget available for public review. The public comment period must be a minimum of 30 days. As a part of its regularly scheduled July 30 meeting, the Board will hold a Budget Hearing at which the public is invited to comment. Following this, the Board will be asked to approve the FY 2002 Final Budget. Any changes made between the Tentative and Final budgets will be presented at that time. The new fiscal year starts July 1, 2001.

Assumptions

We based property tax revenue on May estimates from the county clerks, an increase of about 3%. Investment Income is expected to stay level with the FY 2001 actual results, as is enrollment. We have incorporated State grants at the amounts recently approved by the legislature, along with the \$3 per credit hour tuition increase approved by the Board of Trustees in February. Salaries are budgeted with 5% raises. We estimate medical

insurance costs will increase by 15%, based on the College's FY 2001 experience and outside estimates for the College's plan. Natural gas is estimated at a newly contracted fixed rate per therm. Working Cash Fund accumulated interest of \$100,000 is transferred into the operating funds.

Cost-cutting measures

The FY 02 budget presents some unique challenges, due to a reduced pace of property tax growth, two consecutive years of 15% increases in health insurance costs, high utility bills, and a need to raise faculty salaries to a level that is more competitive in the academic marketplace. To balance these pressures, this budget eliminates all but the most absolutely essential expenditures in membership dues, conference travel, hospitality, and personnel changes, and it uses funding bonds to relieve the operating funds of equipment costs. Specifically, we have taken the following steps:

- ♦ Cut travel to a minimum in all departments, \$30,000 savings.
- ♦ Eliminate faculty development fund, \$40,000 savings.
- ♦ Cut advertising budget, \$65,000 savings.
- ♦ Eliminate hosting, including meeting refreshments and lunches; opening-day in-service lunches and refreshments; sympathy/get well flowers; Christmas gifts, cards, poinsettias and parties; Winners/Birthday refreshments; Communications Committee lunches; retirement ceremony refreshments; and recognition and awards program lunch. Board meeting refreshments are retained, unless we receive direction to do otherwise, \$22,000 savings.
- ♦ No positions will be considered for reclassification.
- ♦ Every position that experiences a resignation or retirement will be scrutinized very carefully to determine if it should be refilled.
- ♦ There will be no "overlaps" of old and new employees when a vacancy is filled.
- ♦ If enrollment is down in the Fall, there will be a mandatory one or two week (or more) gap before vacant positions are refilled.
- ♦ No consultants or new positions will be funded, except for additional nursing laboratory assistance.
- ♦ Cut all but the most essential membership dues, \$3,000 savings.
- ♦ Work towards elimination of redundant software fees (for example, retain either WordPerfect or MS Word, but not both).
- ♦ Fund all capital equipment purchases through non-operating fund sources, \$225,000 savings.

Hopes for improvement in FY 03

We believe that the extraordinarily tight budget in FY 02 will be just that – an extraordinary, one-time event. None of the items listed above is "frivolous" – they all serve positive purposes in normal budget years. We believe that better years will follow FY 02 for the following reasons:

- ♦ We will continue to work for increased enrollment and improved efficiencies.
- ♦ The State legislature appears to have recognized the importance of strong community college funding, so State grant revenue should continue to grow.

- ♦ We plan to continue a program of regular, small tuition rate increases.
- ♦ We will continue to review the need to retain positions as they become vacant.
- ♦ We hope to see a leveling off of the recent skyrocketing health insurance costs.
- ♦ We hope to see a leveling off of this year's skyrocketing energy costs.
- ♦ We expect to have a gap of 10 years before we again need to incur NCA accreditation costs of \$28,000.

Recommendation

It is recommended that the Board of Trustees approve the FY 2002 Tentative Budget to be placed on public display.

Sauk Valley Community College
Budget Impact of Strategic Goals and Objectives
For FY 2002

The following lists budgeted activities that accomplish the College's strategic goals and objectives. Some objectives will be accomplished through routine operations, and some strategies speak to more than one objective; this document lists only selected highlights.

Goal 1:

Strive for excellence in all educational offerings, programs and services.

Objectives:

1. Maintain academic integrity and standards.
2. Attract and retain qualified, dedicated, and skilled faculty and staff.
3. Provide quality educational offerings that are responsive to the district's needs.
4. Help promote a sense of teamwork across all areas of the College.
5. Develop more effective means of assessing student learning.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Host in-service presentation on innovative teaching techniques	0	
2	Employ 8 replacement faculty	284,000	12,000
3	Implement industry & school faculty "shadowing" visits (Restricted Fund)		10,000
3	Expand Nursing program from 20 to 30 students per class year		20,000
3	Review & update occupational programs	0	
4	Offer volunteer service opportunities such as Adopt-a-Highway	0	
5	Continue implementation of student assessment testing	8,000	

Goal 2:

Contribute to College and community development through public, private, political, and professional partnerships and networks.

Objectives:

1. Strengthen relationships with business, industry, educational, and civic/nonprofit groups to more effectively serve the educational needs of each sector.
2. Facilitate teamwork among educational institutions within the community.
3. Network with professional organizations, legislators, and governing boards at the local, state, and federal levels to increase overall institutional effectiveness, assure adequate resources, and continue degree-related articulation agreements.
4. Identify distinct segments of the student market to better serve our district's educational needs and improve enrollment management.
5. Develop and implement an updated Marketing Plan.

6. Raise the visibility of the College's educational programs and services throughout the district.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Increase business/industry outreach through CEO visits	0	
2	Develop dual admission/enrollment (Restricted Fund)	15,000	
3	Participate in area service & business organizations	1,300	
3	Communicate with State legislators regarding funding needs	0	
4	Continue work of Enrollment Management Team	0	
5	Enhance class schedule booklet format	28,000	
6	Visit district high schools	0	

Goal 3:

Continue to make new and emerging technologies accessible to all College constituents.

Objectives:

1. Maintain and integrate technologies that improve instruction and other College systems.
2. Provide greater access to learning through the use of technologies.
3. Provide training and support to faculty and staff in the use of current technologies.
4. Maintain and implement a comprehensive Technology Plan.

Strategies:

#	Strategy	Continuing Resources	New Resources
1 4	Upgrade computer equipment and software throughout the College (Foundation, Restricted Fund & Funding Bonds)	260,000	510,000
2	Continue implementation of distance learning links with high schools	10,000	
3	Continue operations of the Instructional Technology Center	98,500	

Goal 4:

Effectively manage and develop human, fiscal, and physical resources.

Objectives:

1. Expand efforts to secure external funding to support and enhance the teaching and learning environment.
2. Maintain and enhance College effectiveness through long-range financial and capital planning, improved budgeting systems, and organizational efficiencies.
3. Maintain and implement a Facilities Master Plan.
4. Maintain and implement a preventive maintenance program.
5. Continue to upgrade and streamline administrative functions and services.

6. Continue to demonstrate fiscal responsibility.
7. Continue to develop and raise awareness of College health and safety programs and services for College staff and students that meet or exceed current standards.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Increase efforts to obtain grant funding	0	
2	Host NCA institutional accreditation visit	22,500	5,500
2	Update financial plan	0	
3	Repair retaining walls (O&M-Restricted Fund)		100,000
3	Repair exterior walls (O&M-Restricted Fund)		431,880
3	Enhance west-end egress & wiring (O&M-Restricted Fund)		160,000
3	Repair T-1 roof (O&M-Restricted Fund)		129,000
3	Correct ADA accessibility deficiencies (O&M-Restricted Fund)		100,000
4	Resurface parking lots	20,000	
4	Misc. preventive maintenance	30,000	
5	Review each vacant & potentially vacant position	0	
6	Reduce travel, meeting & hospitality expenses	-55,000	
7	Refresh staff training in emergency procedures	0	
7	Train maintenance & security staff in safety skills (Liability, Protection & Settlement Fund)	5,000	

Goal 5:

Strengthen organizational structures and processes that foster student success.

Objectives:

1. More effectively assess student learning, and the contributions of academic support and student services to promote retention and success.
2. Continually review and redesign the class schedule and course/curricular structures as needed to meet the needs of different student populations.
3. Work to provide well integrated curricular and advising experiences for students.
4. Provide effective systems of learning support for different segments of our student population, including first-generation and/or adult learners.
5. Provide a welcoming, supportive, and challenging College environment.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Track & assess placement process	0	
2	Create on-line orientation course	1,500	
3	Conduct career fair, college night, Jobfest (Restricted Fund)	10,000	
4	Maximize inclusion of students with disabilities (includes \$40,000 in Restricted Fund)	72,000	

4	Continue Student Support Services program (Restricted Fund)	207,000	
4	Continue cooperative agreements with IVCC Dislocated Workers and WIU Cross-Cultural Education programs	11,300	
5	Continue Free-for-Fall welcome event	2,000	
5	Continue student ambassador program	1,000	

Goal 6:

Enhance opportunities for students to develop intellectually, culturally, socially, and physically.

Objectives:

1. Foster lively and meaningful co-curricular programs to enrich students' overall educational experience.
2. Encourage student engagement with the College through a caring faculty and staff and programmatic excellence.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Begin construction of student housing (Foundation)	0	
1	Reward intellectual excellence through active honor programs and Phi Theta Kappa	8,300	8,000
1	Offer cultural and entertainment programs through Student Activities (Auxiliary Fund)	20,000	
2	Offer customer service skills training	0	
2	Implement service learning program through Shared Values grant (Restricted Fund)	5,000	

Goal 7:

Cultivate, recognize, and celebrate achievements and excellence among all College employees.

Objectives:

1. Expand professional development opportunities for faculty and staff.
2. Recognize and celebrate both efforts and successes among all College employees.
3. Provide creative and meaningful recognition programs for faculty and staff through formal and informal means.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Seek alternative professional development opportunities in light of restrictions on travel budget	-40,000	
2	Communicate College activities	0	
3	Continue operations of Recognition Committee	0	

3	Communicate employee accomplishments	0	
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Goal 8:

Infuse our shared institutional values of Respect, Responsibility, Fairness, Integrity, and Caring within the classroom and throughout our decision-making processes and formal and informal communication.

Objectives:

1. Broaden opportunities for informed participation by all members of the College community in shaping College policies, practices and directions.
2. Consciously work toward improved communication among College constituents.
3. Develop programs for faculty, staff and students to expand the understanding and practice of values appropriate to an academic community.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Encourage input through committee and informal communications	0	
2	Communicate through committees, e-mail, newsletter, departmental and informal means	0	
3	Continue shared values efforts (Restricted Fd)	7,000	

Sauk Valley Community College
Summary of Operating Funds Budget
FY 2002

Changes in Fund Balance:	Educational Fund	Operations & Maintenance Fund	Total Operating Funds
Revenues	8,302,317	963,093	9,265,410
Expenditures	8,540,174	1,077,645	9,617,819
Transfers In *	111,250	125,750	237,000
Transfer to/(from) Fund Balance	(126,607)	11,198	(115,409)

* Transfers come from bookstore utilities and Working Cash Fund interest.

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
OPERATING BUDGET

Page 1

EDUCATION FUND	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
Revenues				
Local Governmental Sources	2,890,000	2,896,761	2,955,979	2.2%
State Governmental Sources	2,278,278	2,287,528	2,435,138	6.8%
Federal Governmental Sources	17,000	26,566	17,700	4.1%
Student Tuition and Fees	2,220,000	2,136,182	2,172,500	-2.1%
Sales and Service	191,000	183,611	164,000	-14.1%
Facilities Revenue				
Investment Revenue	100,000	93,893	95,000	-5.0%
Other Revenues	325,000	8,541	462,000	42.1%
TOTALS	8,021,278	7,633,086	8,302,317	3.5%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
OPERATING BUDGET

Page 2

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
EDUCATION FUND				
Expenditures				
Instruction				
Salaries	3,120,599	2,833,020	3,215,626	3.0%
Employee Benefits	278,816	399,444	412,737	48.0%
Contractual Services	80,775	87,630	94,550	17.0%
General Materials and Supplies	126,170	138,982	155,510	23.2%
Travel and Conference Meeting Exp.	55,150	27,655	12,900	-76.6%
Fixed Charges	2,000		1,000	-50.0%
Capital Outlay	182,472	160,801		-100.0%
Academic Support				
Salaries	629,917	615,164	657,421	4.3%
Employee Benefits	76,425	121,343	164,025	114.6%
Contractual Services	11,330	44,122	38,780	242.2%
General Materials and Supplies	96,265	75,575	87,500	-9.1%
Travel and Conference Meeting Exp.	8,400	6,321	6,500	-22.6%
Fixed Charges	13,078	13,720	17,560	34.2%
Capital Outlay		6,540		
Student Services				
Salaries	557,670	541,831	645,329	15.7%
Employee Benefits	62,842	99,490	128,049	103.7%
Contractual Services	900	5,574	17,200	1811.1%
General Materials and Supplies	37,400	32,788	38,700	3.4%
Travel and Conference Meeting Exp.	18,900	16,724	14,250	-24.6%
Capital Outlay	10,250	6,020		-100.0%
Public Service/Continuing Education				
Salaries	93,089	100,113	105,188	12.9%
Employee Benefits	3,130	8,302	13,000	315.3%
Contractual Services	64,000	51,647	41,100	-35.7%
General Materials and Supplies	20,700	19,679	15,400	-25.6%
Travel and Conference Meeting Exp.	15,700	10,812	5,100	-67.5%
Fixed Charges	500			-100.0%
Utilities		31	480	0.0%
Capital Outlay	4,800			-100.0%
Other Expenditures		500	500	0.0%
Organized Research				
Other Expenditures				
Auxiliary Services				
Salaries				
Contractual Services				
General Materials and Supplies				
Operation and Maintenance of Plant				
General Materials and Supplies				
Institutional Support				
Salaries	1,157,692	1,010,082	1,188,596	2.6%
Employee Benefits	449,171	150,538	672,534	49.7%
Contractual Services	132,435	62,295	97,716	-26.2%
General Materials and Supplies	277,210	338,055	300,871	8.5%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
OPERATING BUDGET

Page 3

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
EDUCATION FUND				
Expenditures				
Travel and Conference Meeting Exp.	74,800	92,005	47,050	-37.0%
Fixed Charges	65,169	66,186	28,000	-57.0%
Capital Outlay	296,682	119,865		-100.0%
Other Expenditures	8,000	68,162	20,000	150.0%
Scholarships, Student Grants & Waiv				
Employee Benefits	22,000	6,243	22,000	0.0%
Other Expenditures	277,200	319,023	275,000	-.7%
TOTALS	8,331,637	7,656,298	8,540,174	2.5%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
OPERATING BUDGET

Page 4

EDUCATION FUND	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
Transfers				
Other Expenditures	73,141	41,333	-100,000	-236.7%
Other Expenditures	-383,500	-271,179	211,250	-155.0%
TOTALS	-310,359	-229,846	111,250	-135.8%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
OPERATING BUDGET

Page 5

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
OPERATIONS & MAINTENANCE FUND				
Revenues				
Local Governmental Sources	355,000	354,653	361,895	1.9%
State Governmental Sources	290,929	248,883	323,198	11.0%
Student Tuition and Fees	233,850	215,487	227,800	-2.5%
Sales and Service	5,800	5,424	6,000	3.4%
Facilities Revenue	6,000	7,087	6,200	3.3%
Investment Revenue	9,000	17,546	9,000	0.0%
Other Revenues	31,000	293	29,000	-6.4%
TOTALS	931,579	849,376	963,093	3.3%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
OPERATING BUDGET

Page 6

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
OPERATIONS & MAINTENANCE FUND				
Expenditures				
Instruction				
Other Revenues				
Academic Support				
Other Revenues				
Student Services				
Other Revenues				
Public Service/Continuing Education				
Other Revenues				
Organized Research				
Other Revenues				
Auxiliary Services				
Other Revenues				
Operation and Maintenance of Plant				
Salaries	397,677	401,602	414,487	4.2%
Employee Benefits	87,310	90,904	134,458	54.0%
Contractual Services	55,700	62,617	61,500	10.4%
General Materials and Supplies	105,300	93,430	94,700	-10.0%
Travel and Conference Meeting Exp.	3,600	2,562	2,100	-41.6%
Utilities	315,000	413,750	335,400	6.4%
Capital Outlay	52,300	43,137	35,000	-33.0%
Institutional Support				
Capital Outlay				
Scholarships, Student Grants & Waiv				
Capital Outlay				
TOTALS	1,016,887	1,108,005	1,077,645	5.9%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
OPERATING BUDGET

Page 7

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
OPERATIONS & MAINTENANCE FUND				
Transfers				
Capital Outlay	-85,308	-37,000	125,750	-247.4%
TOTALS	-85,308	-37,000	125,750	-247.4%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 1

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
EDUCATION FUND				
Education Fund				
Current Taxes	2,890,000	2,896,266	2,955,479	2.2%
Chargeback Revenue		494	500	0.0%
ICCB Credit Hour Grants	1,285,489	1,321,238	1,395,910	8.5%
ICCB Equalization Grants	475,389	475,388	609,452	28.2%
ICCB Performance Based Initiative		12,230		0.0%
Other ICCB Grants	53,400	53,400	53,400	0.0%
Vocational Education	68,000	70,084	70,312	3.4%
CPPRT	296,000	245,186	306,064	3.4%
Other Illinois Gov Sources	100,000	110,000		-100.0%
Dept. of Education	17,000	25,852	17,000	0.0%
Other Federal Gov. Sources		714	700	0.0%
Resident Tuition	1,867,000	1,733,256	1,872,000	0.2%
Out of District Tuition	14,000	9,743	10,000	-28.5%
Out State Tuition	1,000	540	500	-50.0%
Course Fees	130,000	105,885	105,000	-19.2%
Other Fees	5,000	2,895	3,000	-40.0%
Installment Plan Fee	1,000	5,020	5,000	400.0%
Other Student Tuition & Fees	5,000	8,664	6,000	20.0%
Investment Revenue	100,000	93,893	95,000	-5.0%
Other Revenues	5,000	8,541	7,000	40.0%
State on behalf SURS Revenue	320,000		455,000	42.1%
Business Occupational				
Resident Tuition	20,000		1,000	-95.0%
Technical Occupational				
Resident Tuition	82,000	60,512	10,000	-87.8%
Course Fees		52,902		0.0%
Technical Occupational-Community				
Resident Tuition		11,477	68,000	0.0%
Course Fees		51,647		0.0%
Leisure				
Pub Srv, Comm Ed, & Cust Trng Rev	17,000	12,748	10,500	-38.2%
Tours & Events				
Pub Srv, Comm Ed, & Cust Trng Rev	10,000	6,198	6,500	-35.0%
Senior Programs				
Pub Srv, Comm Ed, & Cust Trng Rev	6,000	210	3,000	-50.0%
Youth Programs				
Pub Srv, Comm Ed, & Cust Trng Rev	5,000	2,005	3,000	-40.0%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 2

EDUCATION FUND	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
Concert/ Lecture Series				
Pub Srv, Comm Ed, & Cust Trng Rev	1,000		1,000	0.0%
Computers				
Pub Srv, Comm Ed, & Cust Trng Rev	18,000	30,548	15,000	-16.6%
Health & Personal Development				
Pub Srv, Comm Ed, & Cust Trng Rev	12,000	8,000	7,000	-41.6%
Professional Development				
Pub Srv, Comm Ed, & Cust Trng Rev	12,000	53,665	35,000	191.6%
Corp Serv Professional Development				
Pub Srv, Comm Ed, & Cust Trng Rev	75,000	59,181	72,000	-4.0%
Corp Serv Computer Training				
Pub Srv, Comm Ed, & Cust Trng Rev	35,000	11,055	11,000	-68.5%
Technology Fee				
Technology Fee	95,000	93,636	92,000	-3.1%
Total Revenue	8,021,278	7,633,086	8,302,317	3.5%

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

06/13/2001

Page 3

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
EDUCATION FUND				
Board of Trustees				
Legal Services	15,000	24,053	20,000	33.3%
Office Supplies	2,000	1,427	1,000	-50.0%
Publications and Dues	7,000	8,209	8,200	17.1%
Advertising	1,000	604	750	-25.0%
Conference/Meeting Expense	5,000	4,312	3,000	-40.0%
President				
Administrative Staff- Full-Time	126,190	120,932	133,256	5.5%
Prof/Tech- Full-time	42,814	41,030	44,955	5.0%
Medical Insurance	8,000	13,317	14,840	85.5%
Life Insurance	600	626	706	17.6%
Retirement Hlth Ins Emp Match	900	938	891	-1.0%
Other Employee Benefits	28,000	25,756	29,000	3.5%
Office Supplies	1,900	1,610	1,000	-47.3%
Publications and Dues	750	889	750	0.0%
Conference/Meeting Expense	4,000	5,219	2,500	-37.5%
Other Conference & Meeting	4,000	3,316		-100.0%
College Relations				
Administrative Staff- Full-Time	57,347	55,454	59,587	3.9%
Prof/Tech- Full-time	30,556	29,281	32,083	4.9%
Clerical-Full-time	29,566	28,334	31,044	4.9%
Medical Insurance	9,125	17,096	19,917	118.2%
Life Insurance	460	438	498	8.2%
Retirement Hlth Ins Emp Match	590	574	629	6.6%
Consultants	1,000			-100.0%
Maintenance Services	1,500	1,308	1,500	0.0%
Office Supplies	1,000	1,412	1,000	0.0%
Publications and Dues	1,200	1,309	1,100	-8.3%
Advertising	157,800	127,727	91,400	-42.0%
Purchases for Resale		26		0.0%
Conference/Meeting Expense	3,500	3,407	750	-78.5%
Printshop				
Prof/Tech- Full-time	29,448	28,612	30,592	3.8%
Clerical- Part-time	9,400	9,829	10,100	7.4%
Medical Insurance	4,500	7,210	7,957	76.8%
Life Insurance	150	125	130	-13.3%
Retirement Hlth Ins Emp Match	130	150	164	26.1%
Maintenance Services	4,500	26,071	25,000	455.5%
Purchases for Resale	(29,000)	(31,522)	(29,000)	0.0%
Debt Principal Retirement	10,426	9,686	11,863	13.7%
Interest	2,652	4,033	5,697	114.8%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 4

EDUCATION FUND	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
Information Center				
Clerical-Full-time	86,654	90,099	99,790	15.1%
Clerical-Overtime		48		0.0%
Clerical-Temporary		1,756		0.0%
Medical Insurance	9,840	17,528	20,650	109.8%
Life Insurance	345	364	439	27.2%
Retirement Hlth Ins Emp Match	435	453	554	27.3%
Maintenance Services	330	319	8,280	2409.0%
Office Supplies	4,500	4,486	3,500	-22.2%
Instructional Supplies	400	212	200	-50.0%
Other Supplies	2,000	1,588	1,500	-25.0%
Grant, Planning, & Research				
Administrative Staff- Full-Time	59,359	57,400	61,677	3.9%
Clerical-Full-time	18,010	6,883	9,380	-47.9%
Clerical-Overtime		48		0.0%
Medical Insurance	5,670	6,076	7,616	34.3%
Life Insurance	380	257	332	-12.6%
Retirement Hlth Ins Emp Match	400	330	419	4.7%
Office Supplies	1,300	658	1,300	0.0%
Instructional Supplies			8,000	0.0%
Publications and Dues	100	13		-100.0%
Conference/Meeting Expense	2,500	2,217		-100.0%
Office Computer Equipment		1,043		0.0%
VP-Instructional Services				
Administrative Staff- Full-Time	85,517	82,696	87,922	2.8%
Clerical-Full-time	36,362	34,846	38,181	5.0%
Medical Insurance	6,000	10,670	13,034	117.2%
Life Insurance	485	468	522	7.6%
Retirement Hlth Ins Emp Match	600	602	659	9.8%
Office Supplies	2,000	9,105	2,000	0.0%
Publications and Dues	1,000	926	500	-50.0%
Conference/Meeting Expense	7,000	7,774	2,000	-71.4%
Honors				
Faculty-Part-time		2,237	5,353	0.0%
Faculty-Overload	3,000	6,094	6,060	102.0%
Faculty-Summer		659		0.0%
Medical Insurance		316		0.0%
Life Insurance		1		0.0%
Retirement Hlth Ins Emp Match		15		0.0%
Instructional Supplies	100	58	100	0.0%
Publications and Dues	200	300	300	50.0%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 5

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
EDUCATION FUND				
Other Instructional				
Faculty-Full-time			50,900	0.0%
Tuition Reimbursement	10,500	2,265	5,000	-52.3%
Maintenance Services	1,500	1,311	1,500	0.0%
Other Contractual Services	6,500	5,506	3,000	-53.8%
Instructional Supplies	1,000	210	500	-50.0%
Computer Software			40,740	0.0%
Publications and Dues	800			-100.0%
Other Materials and Supplies		71		0.0%
Conference/Meeting Expense	40,000	13,981		-100.0%
Other Conference & Meeting	5,500	4,025		-100.0%
Instructional Computer Equipment	43,850	27,980		-100.0%
Instructional Other Equipment	31,622	32,771		-100.0%
Curriculum Development				
Faculty-Overload	8,500			-100.0%
Other Salaries		5,400		0.0%
Instructional Supplies	100			-100.0%
Dean of Arts, Social Sciences & P.E.				
Administrative Staff- Full-Time	71,605	69,242	72,835	1.7%
Clerical-Full-time	22,941	21,538	23,838	3.9%
Clerical-Temporary		314		0.0%
Medical Insurance	8,900	14,267	15,914	78.8%
Life Insurance	380	369	405	6.5%
Retirement Hlth Ins Emp Match	475	489	512	7.7%
Early Retirement		4,808	13,798	0.0%
Consultants	500		500	0.0%
Office Supplies	1,200	1,260	1,200	0.0%
Publications and Dues	100	500		-100.0%
Conference/Meeting Expense	1,000	2,501	500	-50.0%
Art				
Faculty-Full-time	35,937	35,936	37,734	5.0%
Faculty-Part-time	16,000	24,592	20,200	26.2%
Faculty-Overload	1,300	4,050	4,545	249.6%
Medical Insurance	2,400	3,252	5,077	111.5%
Life Insurance	162	137	149	-8.0%
Retirement Hlth Ins Emp Match	200	199	189	-5.5%
Consultants	1,200	792	1,200	0.0%
Maintenance Services			600	0.0%
Instructional Supplies	4,000	4,113	4,000	0.0%
Conference/Meeting Expense		76		0.0%
Other Conference & Meeting		179	300	0.0%

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

06/13/2001

Page 6

EDUCATION FUND	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
English				
Faculty-Full-time	194,899	193,815	211,039	8.2%
Faculty-Part-time	20,000	28,338	28,280	41.4%
Faculty-Overload	4,000	4,947	7,171	79.2%
Faculty-Summer	3,000	1,275	1,287	-57.0%
Other Salaries		6,709		0.0%
Medical Insurance	18,600	28,270	28,636	53.9%
Life Insurance	800	820	836	4.5%
Retirement Hlth Ins Emp Match	1,022	1,081	1,055	3.2%
Early Retirement	19,381	19,381		-100.0%
Instructional Supplies	3,000	3,343	3,000	0.0%
Foreign Language				
Faculty-Part-time	22,000	25,434	24,240	10.1%
Instructional Supplies	650	614	650	0.0%
Humanities				
Faculty-Full-time	25,554	21,295	26,832	5.0%
Faculty-Part-time	2,000	2,774	3,484	74.2%
Faculty-Overload	4,000			-100.0%
Faculty-Summer	2,000	2,775	2,802	40.1%
Medical Insurance	2,000	2,977	3,808	90.4%
Life Insurance	100	92	106	6.0%
Retirement Hlth Ins Emp Match	160	135	134	-16.2%
Instructional Supplies	500	656	500	0.0%
Other Conference & Meeting		519		0.0%
Music				
Faculty-Full-time	34,403	28,669	36,123	4.9%
Faculty-Part-time	17,000	13,265	11,009	-35.2%
Faculty-Overload	8,000	18,297	19,695	146.1%
Faculty-Summer	2,000	1,290	1,302	-34.8%
Medical Insurance	2,500	9,450	11,032	341.2%
Life Insurance	175	125	143	-18.2%
Retirement Hlth Ins Emp Match	425	239	181	-57.4%
Consultants	750	300		-100.0%
Instructional Supplies	2,700	2,620	2,700	0.0%
Computer Software		2,000		0.0%
Conference/Meeting Expense		10		0.0%
Rental- Equipment	2,000		1,000	-50.0%
Philosophy				
Faculty-Part-time	7,500	11,325	11,615	54.8%
Instructional Supplies	300	219	300	0.0%

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

06/13/2001

Page 7

EDUCATION FUND	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
Speech				
Faculty-Full-time	101,720	83,084	86,391	-15.0%
Faculty-Part-time	12,000	11,169	10,453	-12.8%
Faculty-Overload	4,000	3,828	2,777	-30.5%
Faculty-Summer	2,400	155	1,212	-49.5%
Medical Insurance	6,500	13,142	15,573	139.5%
Life Insurance	290	359	347	19.6%
Retirement Hlth Ins Emp Match	400	460	438	9.5%
Instructional Supplies	1,200	1,740	1,200	0.0%
Physical Education				
Administrative Staff- Full-Time	18,319	12,132	20,754	13.2%
Faculty-Full-time	31,229	26,313	34,248	9.6%
Faculty-Part-time	7,000	9,359	7,070	1.0%
Faculty-Overload	3,500	4,837	4,885	39.5%
Faculty-Summer	1,500	800	808	-46.1%
Medical Insurance	4,200	6,532	9,294	121.2%
Life Insurance	150	192	344	129.3%
Retirement Hlth Ins Emp Match	250	277	435	74.0%
Consultants	1,800			-100.0%
Other Contractual Services	4,000	4,888	4,200	5.0%
Instructional Supplies	500	580	500	0.0%
Fitness Center				
Prof/Tech- Full-time	28,333	27,808	29,088	2.6%
Prof/Tech- Part-time	28,500	23,083	30,300	6.3%
Faculty-Overload		5,824	3,535	0.0%
Faculty-Summer		800	1,010	0.0%
Other Salaries		1,200		0.0%
Medical Insurance		903		0.0%
Life Insurance	100	136	131	31.0%
Retirement Hlth Ins Emp Match	150	205		-100.0%
Maintenance Services	1,500		1,500	0.0%
Instructional Supplies	2,500	1,273	1,500	-40.0%
Publications and Dues	100	48	100	0.0%
Other Conference & Meeting		450		0.0%
Criminal Justice				
Faculty-Full-time	41,140	45,996	48,989	19.0%
Faculty-Part-time	10,000	6,464	8,080	-19.2%
Faculty-Overload	13,000	8,481	6,868	-47.1%
Medical Insurance	5,500	7,099	7,957	44.6%
Life Insurance	160	176	196	22.5%
Retirement Hlth Ins Emp Match	320	278	247	-22.8%
Instructional Supplies	3,000	2,671	2,500	-16.6%
Conference/Meeting Expense		399	1,500	0.0%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 8

EDUCATION FUND	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
Economics				
Faculty-Part-time	4,500	10,301	9,292	106.4%
Instructional Supplies	100	188	150	50.0%
Geography				
Faculty-Part-time	2,000	2,370	2,424	21.2%
History				
Faculty-Full-time	14,520	12,099	15,245	4.9%
Faculty-Part-time	13,000	16,290	16,160	24.3%
Faculty-Overload	2,500	1,462	1,476	-40.9%
Faculty-Summer	1,500			-100.0%
Medical Insurance	3,000	1,939	2,539	-15.3%
Life Insurance	150	49	60	-60.0%
Retirement Hlth Ins Emp Match	200	67	76	-62.0%
Instructional Supplies	1,200	1,268	1,200	0.0%
Human Services				
Faculty-Full-time	37,904	31,586	39,799	4.9%
Faculty-Part-time	11,000	11,374	12,726	15.6%
Faculty-Overload	1,000	1,039	1,050	5.0%
Medical Insurance	2,000	4,419	5,077	153.8%
Life Insurance	130	142	158	21.5%
Retirement Hlth Ins Emp Match	200	193	199	-0.5%
Consultants	200			-100.0%
Instructional Supplies	900	702	900	0.0%
Political Science				
Faculty-Full-time	14,912	14,911	15,657	4.9%
Faculty-Part-time	2,200	2,295	2,388	8.5%
Faculty-Overload		639	1,161	0.0%
Faculty-Summer	1,200			-100.0%
Medical Insurance		2,128	2,539	0.0%
Life Insurance		64	62	0.0%
Retirement Hlth Ins Emp Match		77	78	0.0%
Instructional Supplies	400	127	200	-50.0%
Psychology				
Faculty-Full-time	103,085	85,904	108,239	4.9%
Faculty-Part-time	7,000	8,983	8,282	18.3%
Faculty-Overload	11,000	11,250	11,362	3.2%
Faculty-Summer	9,000	10,024	10,124	12.4%
Medical Insurance	7,000	11,542	13,034	86.2%
Life Insurance	400	393	429	7.2%
Retirement Hlth Ins Emp Match	600	608	541	-9.8%
Instructional Supplies	1,500	2,572	2,000	33.3%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 9

EDUCATION FUND	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
Sociology				
Faculty-Full-time	40,221	33,517	42,232	4.9%
Faculty-Part-time	2,000	2,388	2,525	26.2%
Faculty-Overload	4,000	2,264	2,286	-42.8%
Faculty-Summer		4,298	4,340	0.0%
Medical Insurance	2,000	4,127	5,077	153.8%
Life Insurance	200	135	167	-16.5%
Retirement Hlth Ins Emp Match	300	200	211	-29.6%
Instructional Supplies	800	879	800	0.0%
Library Science				
Faculty-Full-time	11,681	11,680	12,265	4.9%
Faculty-Part-time	1,200			-100.0%
Medical Insurance	400	809	1,015	153.7%
Life Insurance	50	47	49	-2.0%
Retirement Hlth Ins Emp Match	50	58	61	22.0%
Mathematics				
Faculty-Full-time	184,036	139,525		-100.0%
Faculty-Part-time	16,000	32,330		-100.0%
Faculty-Overload	4,000	2,537		-100.0%
Faculty-Summer	2,000	1,575		-100.0%
Medical Insurance	13,000	17,955		-100.0%
Life Insurance	700	574		-100.0%
Retirement Hlth Ins Emp Match	900	781		-100.0%
Instructional Supplies	1,500	2,988		-100.0%
Computer Software		279		0.0%
Academic Skills				
Faculty-Full-time	100,936	92,858	105,983	5.0%
Faculty-Part-time	34,000	40,675	12,327	-63.7%
Faculty-Overload	11,000	10,239	4,646	-57.7%
Faculty-Summer	6,000	5,400	3,535	-41.0%
Medical Insurance	8,000	12,468	14,186	77.3%
Life Insurance	500	401	420	-16.0%
Retirement Hlth Ins Emp Match	800	567	530	-33.7%
Instructional Supplies	5,800	7,457	5,800	0.0%
Learning Assistance Center				
Academic Support-Full-time	39,978	39,978	41,977	5.0%
Academic Support-Summer	4,000	3,600	4,040	1.0%
Clerical-Full-time	14,188	13,903	19,863	39.9%
Medical Insurance	5,000	10,301	13,034	160.6%
Life Insurance	200	229	245	22.5%
Retirement Hlth Ins Emp Match	300	287	309	3.0%
Instructional Supplies	100	10	100	0.0%

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

06/13/2001

Page 10

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
EDUCATION FUND				
Adult Basic & Secondary Ed				
Faculty-Part-time	45,000	31,240		-100.0%
Medical Insurance		1,181		0.0%
Life Insurance		20		0.0%
Retirement Hlth Ins Emp Match		40		0.0%
Dean of Business,Tech & Natural Sci				
Administrative Staff- Full-Time	64,397	62,272	66,912	3.9%
Clerical-Full-time	24,378	23,363	25,598	5.0%
Medical Insurance	5,800	11,453	13,034	124.7%
Life Insurance	335	352	380	13.4%
Retirement Hlth Ins Emp Match	400	438	480	20.0%
Office Supplies	1,000	1,192	1,000	0.0%
Publications and Dues	250	185		-100.0%
Conference/Meeting Expense	1,500	1,336	1,500	0.0%
Other Conference & Meeting			1,000	0.0%
Accounting				
Faculty-Full-time	74,027	69,766	77,219	4.3%
Faculty-Part-time	4,500	3,995	1,717	-61.8%
Faculty-Overload	25,000	30,723	30,300	21.2%
Faculty-Summer	5,000		6,868	37.3%
Medical Insurance	6,500	11,159	12,302	89.2%
Life Insurance	370	302	308	-16.7%
Retirement Hlth Ins Emp Match	480	517	389	-18.9%
Instructional Supplies	1,250	786	1,000	-20.0%
Publications and Dues		385		0.0%
Conference/Meeting Expense		65		0.0%
Business				
Faculty-Full-time	58,404	11,072	23,251	-60.1%
Faculty-Part-time	10,000	18,101	23,608	136.0%
Faculty-Overload	7,500			-100.0%
Faculty-Summer	1,000		4,040	304.0%
Medical Insurance	4,500	1,644	3,046	-32.3%
Life Insurance	220	20	92	-58.1%
Retirement Hlth Ins Emp Match	370	66	116	-68.6%
Consultants		528	3,360	0.0%
Instructional Supplies	700	860	750	7.1%
Computer Information Systems				
Faculty-Full-time	129,998	108,331	136,498	5.0%
Faculty-Part-time	11,500	18,283	14,140	22.9%
Faculty-Temporary		126		0.0%
Faculty-Overload	20,000	11,447	12,120	-39.4%
Faculty-Summer	7,500	6,076	7,726	3.0%
Medical Insurance	16,800	25,355	27,142	61.5%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 11

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
EDUCATION FUND				
Life Insurance	540	528	541	0.1%
Retirement Hlth Ins Emp Match	850	745	682	-19.7%
Consultants			3,360	0.0%
Maintenance Services			8,310	0.0%
Instructional Supplies	6,000	6,549	6,000	0.0%
Conference/Meeting Expense		352		0.0%
Office & Administrative Services				
Prof/Tech- Full-time	28,000	24,294	31,500	12.5%
Prof/Tech-Temporary		15,644		0.0%
Faculty-Full-time	35,000		35,776	2.2%
Faculty-Part-time		13,837	3,863	0.0%
Faculty-Overload	8,000		5,555	-30.5%
Faculty-Summer		1,575	3,434	0.0%
Medical Insurance	6,000	3,899	10,154	69.2%
Life Insurance	300	107	267	-11.0%
Retirement Hlth Ins Emp Match	300	183	337	12.3%
Consultants			700	0.0%
Instructional Supplies	3,500	3,175	3,000	-14.2%
Electronics				
Faculty-Full-time	71,009	70,909	71,605	0.8%
Faculty-Part-time	3,000		5,151	71.7%
Faculty-Overload	8,000	8,172	10,100	26.2%
Faculty-Summer	2,000		2,146	7.3%
Medical Insurance	7,283	13,152	14,840	103.7%
Life Insurance	400	297	298	-25.5%
Retirement Hlth Ins Emp Match	500	410	377	-24.6%
Instructional Supplies	15,000	11,892	10,000	-33.3%
Conference/Meeting Expense		184		0.0%
HVAC				
Faculty-Full-time	41,140	34,463	43,197	5.0%
Faculty-Part-time	5,000	1,207	1,717	-65.6%
Faculty-Overload	4,000	5,602	6,060	51.5%
Faculty-Summer	3,000		2,575	-14.1%
Medical Insurance	3,800	8,162	9,763	156.9%
Life Insurance	200	159	180	-10.0%
Retirement Hlth Ins Emp Match	300	234	227	-24.3%
Instructional Supplies	5,000	6,613	3,000	-40.0%
Maintenance Supplies		42		0.0%
Machine Tool				
Faculty-Full-time	45,495	38,154	47,770	5.0%
Faculty-Part-time	2,500		2,575	3.0%
Faculty-Overload	2,500	1,809	2,020	-19.2%
Medical Insurance	5,000	6,910	7,957	59.1%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 12

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
EDUCATION FUND				
Life Insurance	200	171	201	0.5%
Retirement Hlth Ins Emp Match	250	239	254	1.6%
Instructional Supplies	2,500	3,534	3,000	20.0%
Conference/Meeting Expense		16		0.0%
Manufacturing Technology				
Faculty-Full-time	29,632	24,823	31,114	5.0%
Faculty-Part-time	3,000	1,831	2,575	-14.1%
Faculty-Overload	10,000	3,181	5,050	-49.5%
Faculty-Summer	2,000		2,575	28.7%
Medical Insurance	3,500	4,138	5,077	45.0%
Life Insurance	115	117	130	13.0%
Retirement Hlth Ins Emp Match	150	164	164	9.3%
Instructional Supplies	2,500	1,552	1,800	-28.0%
Mechanical Design				
Faculty-Full-time	30,628	29,679	73,134	138.7%
Faculty-Part-time	3,000		5,151	71.7%
Faculty-Temporary		136		0.0%
Faculty-Overload	2,000	2,413	3,030	51.5%
Faculty-Summer	2,000		2,575	28.7%
Medical Insurance	3,500	7,059	7,957	127.3%
Life Insurance	200	137	145	-27.5%
Retirement Hlth Ins Emp Match	180	197	184	2.2%
Instructional Supplies	2,500	2,732	3,000	20.0%
Publications and Dues		86		0.0%
Natural Science				
Prof/Tech- Full-time	29,761	28,847	30,921	3.8%
Medical Insurance	5,600	9,076	9,763	74.3%
Life Insurance	120	125	130	8.3%
Retirement Hlth Ins Emp Match	150	150	164	9.3%
Biology				
Faculty-Full-time	100,330	96,408	105,347	5.0%
Faculty-Part-time	3,000	4,542	4,292	43.0%
Faculty-Overload	22,000	20,357	22,220	1.0%
Faculty-Summer	11,000	10,731	11,160	1.4%
Medical Insurance	12,000	17,196	19,917	65.9%
Life Insurance	425	432	439	3.2%
Retirement Hlth Ins Emp Match	600	675	554	-7.6%
Instructional Supplies	12,000	11,383	12,000	0.0%
Conference/Meeting Expense		19		0.0%
Chemistry				
Faculty-Full-time	91,980	92,855	95,245	3.5%
Faculty-Part-time	6,000	1,665	6,615	10.2%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 13

EDUCATION FUND	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
Faculty-Overload	10,000	10,349	10,100	1.0%
Faculty-Summer	4,000	4,050	5,151	28.7%
Medical Insurance	7,400	11,199	10,154	37.2%
Life Insurance	400	394	397	-0.7%
Retirement Hlth Ins Emp Match	500	600	501	0.2%
Early Retirement	10,220	10,220		-100.0%
Maintenance Services			3,000	0.0%
Instructional Supplies	5,500	5,415	5,500	0.0%
Earth Science				
Instructional Supplies	300	2		-100.0%
Mathematics				
Faculty-Full-time			186,067	0.0%
Faculty-Part-time			60,600	0.0%
Faculty-Overload			4,040	0.0%
Faculty-Summer			18,457	0.0%
Medical Insurance			25,219	0.0%
Life Insurance			737	0.0%
Retirement Hlth Ins Emp Match			930	0.0%
Instructional Supplies			2,500	0.0%
Computer Software			1,000	0.0%
Physics				
Faculty-Full-time	69,269	64,794	72,733	5.0%
Faculty-Overload	3,000	4,308	4,040	34.6%
Faculty-Summer		2,291	2,146	0.0%
Medical Insurance	4,300	6,617	8,123	88.9%
Life Insurance	280	278	288	2.8%
Retirement Hlth Ins Emp Match	250	372	364	45.6%
Instructional Supplies	1,500	1,126	1,500	0.0%
Business Occupational				
Faculty-Part-time	2,000			-100.0%
Consultants	7,000		500	-92.8%
Instructional Supplies	2,000		500	-75.0%
Conference/Meeting Expense	1,000			-100.0%
Technical Occupational				
Faculty-Part-time	13,950	10,954	505	-96.3%
Faculty-Overload		11,415		0.0%
Faculty-Summer		1,695		0.0%
Medical Insurance		1,298		0.0%
Life Insurance		32		0.0%
Retirement Hlth Ins Emp Match		65		0.0%
Consultants	41,000	55,333	3,000	-92.6%
Instructional Supplies	2,600	6,998	600	-76.9%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 14

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
EDUCATION FUND				
Advertising	1,500	313		-100.0%
Conference/Meeting Expense	1,000	114	200	-80.0%
Instructional Computer Equipment	12,000	12,128		-100.0%
Technical Occupational-Community				
Faculty-Part-time			3,535	0.0%
Consultants			35,000	0.0%
Instructional Supplies			1,000	0.0%
Advertising			400	0.0%
Conference/Meeting Expense			100	0.0%
Leisure				
Faculty-Part-time	1,000			-100.0%
Other Salaries		2,305	1,075	0.0%
Medical Insurance		63		0.0%
Life Insurance				0.0%
Retirement Hlth Ins Emp Match				0.0%
Consultants	8,000	4,510	3,000	-62.5%
Instructional Supplies	1,000			-100.0%
Advertising	1,000	202	300	-70.0%
Conference/Meeting Expense	400	28	50	-87.5%
Tours & Events				
Consultants	4,000	538	550	-86.2%
Instructional Supplies	200	42	100	-50.0%
Advertising	500	15	200	-60.0%
Conference/Meeting Expense	4,000	763	1,000	-75.0%
Other		500	500	0.0%
Senior Programs				
Faculty-Part-time	700			-100.0%
Consultants	500	506	2,100	320.0%
Instructional Supplies	1,500	(166)	100	-93.3%
Advertising	250		400	60.0%
Conference/Meeting Expense	750	25	300	-60.0%
Youth Programs				
Faculty-Part-time	250			-100.0%
Other Salaries		210	200	0.0%
Consultants	2,500	1,630	1,200	-52.0%
Instructional Supplies	250	606	500	100.0%
Advertising	1,000	26	100	-90.0%
Conference/Meeting Expense	100			-100.0%
Community Service Administration				
Administrative Staff- Full-Time	13,771	13,743	13,771	0.0%
Administrative Staff- Part-Time	20,903	16,548		-100.0%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 15

EDUCATION FUND	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
Prof/Tech- Part-time	1,250	450	30,098	2307.8%
Clerical-Full-time	19,811	17,282	19,931	0.6%
Clerical-Overtime		49		0.0%
Medical Insurance	2,900	7,882	12,204	320.8%
Life Insurance	100	130	352	252.0%
Retirement Hlth Ins Emp Match	130	165	444	241.5%
Office Supplies	2,500	3,829	2,500	0.0%
Publications and Dues	300	50		-100.0%
Advertising		588	400	0.0%
Conference/Meeting Expense	1,200		250	-79.1%
Office Computer Equipment	800			-100.0%
Concert/ Lecture Series				
Consultants			500	0.0%
Advertising	200		300	50.0%
Conference/Meeting Expense			200	0.0%
Computers				
Faculty-Part-time	1,000			-100.0%
Other Salaries		2,955	800	0.0%
Consultants	4,000	6,254	5,000	25.0%
Instructional Supplies	750	2,711	1,000	33.3%
Advertising	500	37	150	-70.0%
Conference/Meeting Expense		220	50	0.0%
Instructional Computer Equipment	2,000			-100.0%
Health & Personal Development				
Faculty-Part-time	500			-100.0%
Other Salaries		435	230	0.0%
Medical Insurance		21		0.0%
Life Insurance				0.0%
Retirement Hlth Ins Emp Match				0.0%
Consultants	2,000	4,458	2,700	35.0%
Instructional Supplies	500		100	-80.0%
Advertising	350	588	100	-71.4%
Conference/Meeting Expense	250	1,482		-100.0%
Professional Development				
Faculty-Part-time	2,000	2,250		-100.0%
Other Salaries		11,690	8,700	0.0%
Medical Insurance		35		0.0%
Life Insurance				0.0%
Retirement Hlth Ins Emp Match		1		0.0%
Consultants	6,000	7,016	2,750	-54.1%
Instructional Supplies	100	229	50	-50.0%
Advertising	500	543	400	-20.0%
Conference/Meeting Expense	250	3,290	150	-40.0%

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

06/13/2001

Page 16

EDUCATION FUND	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
Corp Serv Professional Development				
Faculty-Part-time	1,500			-100.0%
Other Salaries		2,570	3,000	0.0%
Consultants	30,000	26,438	22,000	-26.6%
Instructional Supplies	3,500	3,814	3,500	0.0%
Conference/Meeting Expense	2,500	1,649	100	-96.0%
Other Fixed Charges	500			-100.0%
Corp Serv Computer Training				
Faculty-Part-time	7,000	855		-100.0%
Other Salaries		3,150	3,000	0.0%
Consultants	7,000		1,000	-85.7%
Instructional Supplies	1,000	693	700	-30.0%
Conference/Meeting Expense	250			-100.0%
Instructional Computer Equipment	2,000			-100.0%
Corporate Services Admin.				
Prof/Tech- Part-time	19,404	18,596	20,382	5.0%
Other Salaries	4,000	7,022	4,000	0.0%
Maintenance Services		295	300	0.0%
Office Supplies	2,500	3,041	2,500	0.0%
Publications and Dues	1,800	1,243	600	-66.6%
Advertising	500	1,585	1,400	180.0%
Conference/Meeting Expense	6,000	3,352	3,000	-50.0%
Telephone		31	480	0.0%
Director of Health Careers Ed				
Administrative Staff- Full-Time	51,148	50,200	54,899	7.3%
Clerical-Full-time	25,743	24,670	27,030	4.9%
Medical Insurance	7,700	16,286	17,720	130.1%
Life Insurance	322	320	343	6.5%
Retirement Hlth Ins Emp Match	399	395	434	8.7%
Maintenance Services	300	347	350	16.6%
Office Supplies	900	1,131	1,100	22.2%
Instructional Supplies	500	336		-100.0%
Computer Software	250			-100.0%
Publications and Dues	600	753	600	0.0%
Conference/Meeting Expense	2,000	2,058	1,500	-25.0%
Clinical Laboratory Science				
Faculty-Full-time	40,165	33,470		-100.0%
Faculty-Part-time	2,000	2,672		-100.0%
Faculty-Overload	3,800	4,724		-100.0%
Faculty-Summer	1,200	1,443		-100.0%
Medical Insurance	2,500	4,161		-100.0%
Life Insurance	150	148		-100.0%
Retirement Hlth Ins Emp Match	230	218		-100.0%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 17

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
EDUCATION FUND				
Consultants		210		0.0%
Maintenance Services	2,000	2,826		-100.0%
Office Supplies	700	559	100	-85.7%
Instructional Supplies	6,000	8,542	1,000	-83.3%
Publications and Dues	70	40		-100.0%
Conference/Meeting Expense	600	408	1,000	66.6%
Associate Degree Nursing				
Faculty-Full-time	176,009	154,120	184,809	4.9%
Faculty-Part-time	7,000	1,480	5,656	-19.2%
Faculty-Temporary		362		0.0%
Faculty-Overload	6,000	6,827	5,050	-15.8%
Faculty-Summer	3,000			-100.0%
Clerical- Part-time			5,277	0.0%
Medical Insurance	18,450	35,785	39,052	111.6%
Life Insurance	580	691	732	26.2%
Retirement Hlth Ins Emp Match	840	895	924	10.0%
Consultants	100			-100.0%
Maintenance Services	300	291	500	66.6%
Office Supplies	700	659	700	0.0%
Instructional Supplies	6,000	6,626	9,000	50.0%
Computer Software			5,000	0.0%
Publications and Dues	150	150	150	0.0%
Conference/Meeting Expense	500	213	250	-50.0%
Nurse Assistant				
Faculty-Part-time	16,000	13,171	16,160	1.0%
Consultants	500	240	500	0.0%
Instructional Supplies	800	129	200	-75.0%
Instructional Technology Materials	300			-100.0%
Licensed Practical Nursing				
Faculty-Full-time	78,852	71,239	79,959	1.4%
Faculty-Part-time	2,000	4,326	2,626	31.3%
Faculty-Temporary		57		0.0%
Faculty-Overload	2,000	774	2,020	1.0%
Faculty-Summer		8,139	5,403	0.0%
Medical Insurance	7,300	11,465	13,034	78.5%
Life Insurance	330	321	317	-3.9%
Retirement Hlth Ins Emp Match	420	392	400	-4.7%
Maintenance Services			300	0.0%
Office Supplies	700	282	300	-57.1%
Instructional Supplies	4,500	5,260	5,500	22.2%
Publications and Dues	150	150	150	0.0%
Conference/Meeting Expense	150	148	150	0.0%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 18

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
EDUCATION FUND				
Radiologic Technology				
Prof/Tech- Part-time	19,400	17,646	19,594	1.0%
Faculty-Full-time	98,175	88,065	103,084	5.0%
Faculty-Part-time	2,000	466	2,020	1.0%
Faculty-Overload	20,000	17,395	22,078	10.3%
Faculty-Summer	6,450	10,981	11,825	83.3%
Medical Insurance	5,300	8,488	10,154	91.5%
Life Insurance	175	368	408	133.1%
Retirement Hlth Ins Emp Match	640	600	515	-19.5%
Consultants	5,125	3,687	5,125	0.0%
Maintenance Services	3,000	2,880	4,320	44.0%
Instructional Service Contracts	1,000	3,225	1,225	22.5%
Office Supplies	500	607	620	24.0%
Instructional Supplies	3,000	2,625	3,000	0.0%
Instructional Technology Materials	600			-100.0%
Computer Software		1,377		0.0%
Publications and Dues	200	63	100	-50.0%
Conference/Meeting Expense	4,400	4,431	7,900	79.5%
Other Health Careers				
Prof/Tech- Full-time	32,239	31,248	33,528	3.9%
Faculty-Part-time			2,020	0.0%
Medical Insurance	5,600	9,076	9,763	74.3%
Life Insurance	140	133	139	-0.7%
Retirement Hlth Ins Emp Match	162	162	176	8.6%
Office Supplies	150	118	400	166.6%
Instructional Supplies		20	400	0.0%
Paramedic Program				
Faculty-Part-time	4,000			-100.0%
Consultants	3,000	5,262	13,000	333.3%
Office Supplies	500	670	300	-40.0%
Instructional Supplies	1,100	715	700	-36.3%
Instructional Technology Materials	600			-100.0%
Dean of Information Systems				
Administrative Staff- Full-Time	33,646	33,646	36,899	9.6%
Clerical-Full-time	11,329	10,069	12,543	10.7%
Clerical- Part-time		608		0.0%
Medical Insurance	4,500	7,184	8,196	82.1%
Life Insurance	250	193	361	44.4%
Retirement Hlth Ins Emp Match	250	277	455	82.0%
Early Retirement	5,855	5,611	16,372	179.6%
Office Supplies	1,500	287	500	-66.6%
Instructional Supplies	2,000	1,125	1,300	-35.0%
Publications and Dues	1,400	606	1,000	-28.5%
Conference/Meeting Expense	2,000	532	1,000	-50.0%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 19

EDUCATION FUND	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
Learning Resource Center				
Academic Support-Full-time	99,653	96,875	104,363	4.7%
Academic Support-Summer	11,681	15,249	12,269	5.0%
Clerical-Full-time	18,658	18,463	19,591	5.0%
Clerical- Part-time	8,000	9,789	10,605	32.5%
Medical Insurance	9,000	18,609	20,991	133.2%
Life Insurance	450	469	492	9.3%
Retirement Hlth Ins Emp Match	600	701	621	3.5%
Early Retirement	10,050	9,631	15,461	53.8%
Consultants	2,000		1,000	-50.0%
Library Supplies	3,500	(743)	3,500	0.0%
Computer Software	6,500	4,581	6,500	0.0%
Books and Binding Costs	42,000	40,062	42,000	0.0%
Publications and Dues	23,000	23,328	24,000	4.3%
Other Materials and Supplies	9,015	7,133	8,500	-5.7%
Conference/Meeting Expense	1,500	1,743	1,500	0.0%
Instructional Other Equipment		5,390		0.0%
Computing & Instruct Tech				
Administrative Staff- Full-Time	30,885	29,034	31,753	2.8%
Prof/Tech- Full-time	37,766	24,970	31,125	-17.5%
Academic Support-Temporary		1,445		0.0%
Medical Insurance	6,500	8,642	12,094	86.0%
Life Insurance	350	207	391	11.7%
Retirement Hlth Ins Emp Match	300	292	493	64.3%
Consultants		13,047		0.0%
Maintenance Services	2,000	2,723	2,000	0.0%
Office Supplies		98		0.0%
Instructional Supplies	13,000	7,857	8,000	-38.4%
Computer Software		2,271		0.0%
Conference/Meeting Expense	1,650	83	500	-69.6%
Instructional Other Equipment		1,150		0.0%
Instructional Technology Center				
Prof/Tech- Full-time	35,000	34,874	41,895	19.7%
Clerical-Full-time	25,976	27,662	26,713	2.8%
Medical Insurance	6,000	10,869	13,034	117.2%
Life Insurance	400	249	286	-28.5%
Retirement Hlth Ins Emp Match	230	309	361	56.9%
Other Employee Benefits		79		0.0%
Maintenance Services	2,000	1,960	2,000	0.0%
Instructional Technology Materials	13,800	11,063	13,800	0.0%
Conference/Meeting Expense	750	125	500	-33.3%
Technology Fee				
Instructional Supplies		149		0.0%
Instructional Computer Equipment	95,000	83,945		-100.0%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 20

EDUCATION FUND	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
Instructional Other Equipment		3,975		0.0%
Administrative Data Processing				
Administrative Staff- Full-Time	65,279	62,558	68,543	5.0%
Prof/Tech- Full-time	188,092	84,147	185,332	-1.4%
Clerical-Full-time	11,329	10,665	12,543	10.7%
Clerical- Part-time		906		0.0%
Medical Insurance	18,100	21,625	45,404	150.8%
Life Insurance	950	594	1,362	43.3%
Retirement Hlth Ins Emp Match	1,300	818	1,720	32.3%
Early Retirement	4,989	4,780		-100.0%
Consultants		1,000		0.0%
Maintenance Services	96,535	15,265	55,216	-42.8%
Office Supplies	12,000	8,916	12,000	0.0%
Instructional Supplies		7,564		0.0%
Computer Software		88,376	80,371	0.0%
Publications and Dues	250	166	250	0.0%
Conference/Meeting Expense	3,000	67	500	-83.3%
Office Computer Equipment	296,682	112,775		-100.0%
VP- Student Services				
Administrative Staff- Full-Time	70,740	69,430	74,277	5.0%
Clerical-Full-time	27,215	26,316	29,765	9.3%
Medical Insurance	10,150	16,077	17,720	74.5%
Life Insurance	378	411	445	17.7%
Retirement Hlth Ins Emp Match	450	513	561	24.6%
Office Supplies	2,000	1,422	1,500	-25.0%
Publications and Dues	800	1,629	800	0.0%
Conference/Meeting Expense	4,500	3,066	2,500	-44.4%
Other Student Services				
Administrative Staff- Full-Time	22,658	28,643	23,791	5.0%
Prof/Tech- Full-time	30,713	29,434	50,547	64.5%
Clerical- Part-time	12,000	9,160	12,120	1.0%
Medical Insurance	5,400	8,626	12,636	134.0%
Life Insurance	250	225	485	94.0%
Retirement Hlth Ins Emp Match	300	290	612	104.0%
Consultants		1,400		0.0%
Office Supplies	100	623		-100.0%
Instructional Supplies	400	49		-100.0%
Publications and Dues	800	397	500	-37.5%
Conference/Meeting Expense	2,500	2,282	1,500	-40.0%
Office Computer Equipment	7,250	6,020		-100.0%
Special Needs- ADA				
Prof/Tech- Full-time			25,000	0.0%
Other Salaries		5,671	3,000	0.0%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 21

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
EDUCATION FUND				
Other Contractual Services			16,000	0.0%
Instructional Supplies			2,300	0.0%
Publications and Dues			500	0.0%
Conference/Meeting Expense			500	0.0%
Commencement				
Consultants	200	600	200	0.0%
Other Supplies	8,600	7,923	8,600	0.0%
Conference/Meeting Expense	200	18		-100.0%
Student Recruitment				
Other Supplies	3,300	1,544	3,300	0.0%
Conference/Meeting Expense	200	360	200	0.0%
Student Health Services				
Other Supplies	100		600	500.0%
Admissions, Records & Placement				
Administrative Staff- Full-Time	51,550	49,848	52,436	1.7%
Prof/Tech- Full-time	40,509	30,246	29,356	-27.5%
Clerical-Full-time	58,451	55,523	58,317	-0.2%
Clerical-Overtime	1,500	907	1,000	-33.3%
Clerical- Part-time	15,000	10,988	15,150	1.0%
Clerical-Temporary	6,000	11,995		-100.0%
Medical Insurance	17,725	29,602	35,831	102.1%
Life Insurance	615	538	570	-7.3%
Retirement Hlth Ins Emp Match	770	671	720	-6.4%
Office Supplies	10,000	9,229	10,000	0.0%
Publications and Dues	1,000	937	900	-10.0%
Conference/Meeting Expense	2,500	584	1,150	-54.0%
Financial Aid & Veterans Affairs				
Administrative Staff- Full-Time	42,926	41,510	44,603	3.9%
Clerical-Full-time	67,233	64,714	70,595	5.0%
Clerical-Overtime	3,500	2,997	3,500	0.0%
Clerical-Temporary	8,000	3,986		-100.0%
Medical Insurance	13,000	21,502	24,994	92.2%
Life Insurance	516	427	465	-9.8%
Retirement Hlth Ins Emp Match	676	552	588	-13.0%
Maintenance Services	400	349	400	0.0%
Office Supplies	6,000	3,726	3,700	-38.3%
Publications and Dues	1,000	849	900	-10.0%
Conference/Meeting Expense	6,000	4,586	4,100	-31.6%
Counseling				
Academic Support-Full-time	132,145	105,208	126,526	-4.2%
Academic Support-Part-time	3,000	322		-100.0%

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

06/13/2001

Page 22

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
EDUCATION FUND				
Academic Support-Temporary		6,690		0.0%
Academic Support-Overload	7,356	7,049	7,726	5.0%
Academic Support-Summer	26,429	25,681	28,123	6.4%
Clerical-Full-time	21,700	21,593	23,659	9.0%
Other Salaries	2,000	4,592	4,000	100.0%
Medical Insurance	22,000	30,033	36,214	64.6%
Life Insurance	650	541	595	-8.4%
Retirement Hlth Ins Emp Match	940	845	751	-20.1%
Consultants		765		0.0%
Maintenance Services	300	665	600	100.0%
Office Supplies	2,500	3,530	2,000	-20.0%
Instructional Supplies	2,500	2,337	4,000	60.0%
Publications and Dues	100	340	300	200.0%
Conference/Meeting Expense	4,000	5,675	3,300	-17.5%
VP- Administrative Services				
Administrative Staff- Full-Time	64,583	64,266	66,217	2.5%
Clerical-Full-time	29,435	28,398	31,863	8.2%
Medical Insurance	5,400	8,337	10,154	88.0%
Life Insurance	415	397	442	6.5%
Retirement Hlth Ins Emp Match	500	509	558	11.6%
Office Supplies	1,500	720	1,000	-33.3%
Publications and Dues	1,000	1,153	650	-35.0%
Conference/Meeting Expense	3,500	1,516	300	-91.4%
Education Fund				
State on behalf SURS Expense	320,000		455,000	42.1%
Other Institutional				
Medical Insurance		(49,017)		0.0%
Tuition Reimbursement	5,000	3,753	5,000	0.0%
Maintenance Services		788	1,000	0.0%
Postage	67,000	65,820	70,000	4.4%
Publications and Dues	5,000	5,815	5,900	18.0%
Recruitment	25,000	49,263	30,000	20.0%
Debt Principal Retirement	35,319	35,297		-100.0%
Interest	850	3,375		-100.0%
Property & Casualty Insurance	29,000	27,513	28,000	-3.4%
Office Other Equipment		3,081		0.0%
Financial Charges & Adjustments	8,000	68,162	20,000	150.0%
NCA Accreditation				
Other Salaries	17,500	18,700	12,500	-28.5%
Medical Insurance		889		0.0%
Life Insurance		1		0.0%
Retirement Hlth Ins Emp Match		35		0.0%
Consultants		336	8,000	0.0%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 23

EDUCATION FUND	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
Office Supplies	2,000	2,019	4,200	110.0%
Conference/Meeting Expense	3,000	2,326	3,300	10.0%
Waivers				
SVCC Waivers	22,000	30,535	22,000	0.0%
Adult Basic & Sec. Ed. Waivers	62,000	72,428	60,000	-3.2%
Other State Mandated Waivers	200			-100.0%
Senior Citizens	16,000	16,090	16,000	0.0%
Academic Achievement	28,000	35,713	28,000	0.0%
Activity Achievement	13,000	44,663	13,000	0.0%
Athletic Achievement	113,000	108,615	113,000	0.0%
Business Office				
Administrative Staff- Part-Time	29,425	28,602	31,705	7.7%
Prof/Tech- Full-time	37,074	31,705	37,925	2.2%
Clerical-Full-time	75,611	73,608	80,649	6.6%
Clerical-Overtime	1,000	667	1,000	0.0%
Clerical- Part-time	8,000	7,375	8,080	1.0%
Medical Insurance	13,000	28,873	34,366	164.3%
Life Insurance	600	438	216	-64.0%
Retirement Hlth Ins Emp Match	750	530	272	-63.7%
Consultants	16,000	16,938	10,000	-37.5%
Maintenance Services	2,400	2,605	2,000	-16.6%
Office Supplies	7,000	5,182	5,000	-28.5%
Publications and Dues	310	354	400	29.0%
Conference/Meeting Expense	3,800	1,018	100	-97.3%
Tuition Chargeback				
Tuition Chargeback	45,000	41,512	45,000	0.0%
Personnel Office				
Administrative Staff- Full-Time	46,688	45,823	50,112	7.3%
Medical Insurance	5,600	9,076	9,763	74.3%
Life Insurance	183	198	216	18.0%
Retirement Hlth Ins Emp Match	196	248	272	38.7%
Office Supplies	600	832	500	-16.6%
Computer Software		104	500	0.0%
Publications and Dues	700	1,623	800	14.2%
Conference/Meeting Expense	1,000	1,028	300	-70.0%
Other Conference & Meeting	5,000	7,471	1,800	-64.0%
Office Other Equipment		2,965		0.0%
ADA				
Other Salaries	5,000			-100.0%
Consultants		42		0.0%
Other Contractual Services		1,753		0.0%
Instructional Supplies		300		0.0%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 24

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
EDUCATION FUND				
Office Other Equipment	3,000			-100.0%
Phi Theta Kappa				
Office Supplies	1,000	1,000	1,000	0.0%
Conference/Meeting Expense	3,500	3,216	3,500	0.0%
Total Expenditure	8,331,637	7,656,298	8,540,174	2.5%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 25

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
EDUCATION FUND				
Technology Fee				
Transfers From Other Funds		(9,045)		0.0%
Education Fund				
Transfers to Other Funds	73,141	41,333	(100,000)	-236.7%
Transfers From Other Funds	(383,500)	(262,134)	211,250	-155.0%
Total Transfer	(310,359)	(229,846)	111,250	-135.8%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 26

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
OPERATIONS & MAINTENANCE FUND				
Operations & Maintenance				
Current Taxes	355,000	354,653	361,895	1.9%
ICCB Credit Hour Grants	158,881	123,131	172,528	8.5%
ICCB Equalization Grants	58,756	58,755	75,326	28.2%
Other ICCB Grants	36,692	36,692	37,500	2.2%
CPPRT	36,600	30,303	37,844	3.3%
Resident Tuition	232,000	214,223	226,000	-2.5%
Out of District Tuition	1,650	1,197	1,700	3.0%
Out State Tuition	200	67	100	-50.0%
Other Sales & Service	5,800	5,424	6,000	3.4%
Facilities Revenue	6,000	7,087	6,200	3.3%
Investment Revenue	9,000	17,546	9,000	0.0%
Other Revenues	1,000	293	1,000	0.0%
State on behalf SURS Revenue	30,000		28,000	-6.6%
Total Revenue	931,579	849,376	963,093	3.3%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 27

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
OPERATIONS & MAINTENANCE FUND				
State on behalf SURS Expense	30,000		28,000	-6.6%
Maintenance				
Prof/Tech- Full-time	29,985	31,211	25,080	-16.3%
Custodial/Maintenance-Full-time	76,219	82,699	86,259	13.1%
Custodial/Maintenance-Overtime	2,900	731	2,000	-31.0%
Custodial/Maintenance- Temporary		3,030		0.0%
Medical Insurance	17,000	21,422	28,948	70.2%
Life Insurance	350	473	503	43.7%
Retirement Hlth Ins Emp Match	570	652	635	11.4%
Maintenance Services	44,700	52,053	50,000	11.8%
Maintenance Supplies	58,500	50,555	49,500	-15.3%
Conference/Meeting Expense	300	252	800	166.6%
Office Other Equipment		5,754		0.0%
Custodial				
Custodial/Maintenance-Full-time	132,357	128,358	139,110	5.1%
Custodial/Maintenance-Overtime	2,000	727	1,500	-25.0%
Custodial/Maintenance- Part-time	32,265	27,569	32,587	1.0%
Medical Insurance	23,000	43,368	47,791	107.7%
Life Insurance	575	563	584	1.5%
Retirement Hlth Ins Emp Match	700	678	737	5.2%
Maintenance Services	3,000	2,664	3,000	0.0%
Maintenance Supplies	20,600	18,994	21,000	1.9%
Conference/Meeting Expense	300	10		-100.0%
Grounds				
Custodial/Maintenance-Full-time	40,457	39,631	40,294	-0.4%
Custodial/Maintenance-Overtime	4,000	4,487	5,000	25.0%
Custodial/Maintenance- Part-time	8,000	12,033	12,120	51.5%
Custodial/Maintenance- Temporary	2,000	2,517	2,000	0.0%
Medical Insurance	7,000	11,451	13,034	86.2%
Life Insurance	165	169	168	1.8%
Retirement Hlth Ins Emp Match	225	229	212	-5.7%
Maintenance Services	7,000	7,505	7,000	0.0%
Maintenance Supplies	21,000	20,948	20,000	-4.7%
Vehicle Supplies	1,000	860	1,500	50.0%
Conference/Meeting Expense	300	183	300	0.0%
Utilities				
Gas	125,000	235,724	145,000	16.0%
Electricity	125,000	128,453	125,000	0.0%
Telephone	55,000	42,645	55,000	0.0%
Refuse Disposal	5,000	2,556	5,000	0.0%
Other Utilities	5,000	4,370	5,400	8.0%

06/13/2001

SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 28

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
OPERATIONS & MAINTENANCE FUND				
Building and Grounds Administration				
Administrative Staff- Full-Time	42,093	44,097	41,041	-2.4%
Clerical-Full-time	25,401	24,505	27,496	8.2%
Medical Insurance	7,000	11,143	13,034	86.2%
Life Insurance	350	338	359	2.5%
Retirement Hlth Ins Emp Match	375	413	453	20.8%
Consultants		395	1,500	0.0%
Maintenance Services	1,000			-100.0%
Office Supplies	2,500	1,284	1,500	-40.0%
Publications and Dues	700	764	700	0.0%
Other Materials and Supplies	1,000	23	500	-50.0%
Conference/Meeting Expense	2,700	2,116	1,000	-62.9%
Site Improvements	20,000	7,545	20,000	0.0%
Building Remodeling	15,000	20,311	15,000	0.0%
Service Equipment	17,300	9,526		-100.0%
Total Expenditure	1,016,887	1,108,005	1,077,645	5.9%

06/13/2001

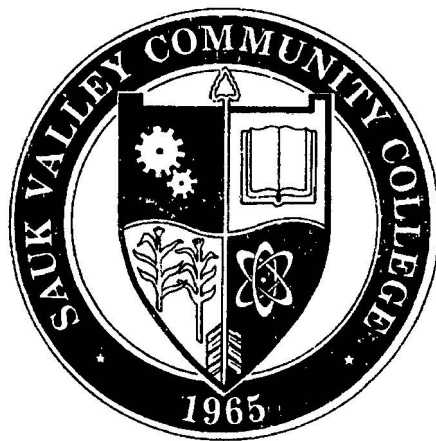
SAUK VALLEY COMMUNITY COLLEGE
COMPARATIVE OPERATING BUDGET

Page 29

	2000-2001 Budget	2000-2001 Actual	2001-2002 Budget	Percent Budgeted Variance
OPERATIONS & MAINTENANCE FUND				
Operations & Maintenance				
Transfers From Other Funds	(85,308)	(37,000)	125,750	-247.4%
Total Transfer	(85,308)	(37,000)	125,750	-247.4%

TENTATIVE BUDGET

2001 ♦ 2002



Sauk Valley
Community College

815/288-5511

173 IL Route 2, Dixon, Illinois 61021

STATE OF ILLINOIS
SAUK VALLEY COMMUNITY COLLEGE

Annual Budget for Fiscal Year 2002

Sauk Valley Community College
173 Illinois Route 2
Dixon, Illinois 61021

TABLE OF CONTENTS

	<u>Page(s)</u>
Summary of Revenues, Expenditures & Transfers by Funds	1
Operating Funds - Summary of Revenues by Source	2
Operating Funds - Summary of Expenditures and Transfers	3
Education Fund - Statement of Expenditures	4-5
Operations and Maintenance Fund - Statement of Expenditures	6
Restricted Purposes Fund - Statement of Revenues and Expenditures	7-9
Audit Fund - Statement of Revenues and Expenditures	10
Liability, Protection & Settlement Fund - Statement of Revenues and Expenditures	11
Working Cash Fund - Statement of Revenues and Expenditures	12
Bond and Interest Fund - Statement of Revenues and Expenditures	13
Operation and Maintenance Fund (Restricted) - Statement of Revenues and Expenditures	14
Building Bond Proceeds Fund - Statement of Revenues and Expenditures	15
Auxiliary Enterprise Fund - Statement of Revenues and Expenditures	16

Sauk Valley Community College
Summary of Revenues, Expenditures and Transfers
Fiscal Year 2002 Budget

	GENERAL		SPECIAL REVENUE				DEBT SERVICE	CAPITAL PROJECTS		PROPRIETARY FUND
	Education Fund	Operations & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection & Settlement Fund	Working Cash Fund	Bond & Interest Fund	Operations & Maintenance Fund (Restricted)	Building Bond Proceeds Fund	Auxiliary Enterprises Fund
Beginning Balance	<i>\$1.207 billion</i> \$950,000	\$0	\$0	\$31,200	\$5,881,990	\$2,570,784	\$6,885	\$1,100,000	\$1,132,876	\$231,173
Budgeted Revenue	8,302,317	963,093	3,445,433	32,364	522,786	125,000	713,109	4,094,052	50,000	1,313,600
Budgeted Expenditures	(8,540,174)	(1,077,645)	(3,445,433)	(38,000)	(550,792)	--	(696,663)	(5,524,595)	--	(1,297,674)
Budgeted Transfers from (to) Other Funds	111,250	125,750	--	--	--	(225,000)	--	570,000	(570,000)	(12,000)
Budgeted Ending Balance	\$823,393	\$11,198	\$0	\$25,564	\$5,853,984	\$2,470,784	\$23,331	\$239,457	\$612,876	\$235,099

1

The Official Budget, which is accurately summarized in this document, was approved
by the Board of Trustees on July 30, 2001.

ATTEST: _____
Secretary, Board of Trustees

Sauk Valley Community College
Summary of Operating Revenues by Source
Fiscal Year 2002 Budget

	<u>Educational Fund</u>	<u>Operations & Maintenance Fund</u>	<u>Total Operating Fund</u>
Local Government			
Taxes - Current Year	<u>\$2,955,979</u>	<u>\$361,895</u>	<u>\$3,317,874</u>
Total Local Government	<u>2,955,979</u>	<u>361,895</u>	<u>3,317,874</u>
State Government			
ICCB Credit Hour Grants	1,395,910	172,528	1,568,438
ICCB Square Footage Grant	--	30,900	30,900
ICCB Equalization Grant	609,452	75,326	684,778
ICCB Small School Grant	53,400	6,600	60,000
ISBE - Vocational Education	70,312	--	70,312
Corporate Personal Property Replacement Taxes	<u>306,064</u>	<u>37,844</u>	<u>343,908</u>
Total State Government	<u>2,435,138</u>	<u>323,198</u>	<u>2,758,336</u>
Federal Government			
Other Federal Revenue	<u>17,700</u>	<u>--</u>	<u>17,700</u>
Total Federal Government	<u>17,700</u>	<u>--</u>	<u>17,700</u>
Student Tuition and Fees			
Tuition	1,961,500	227,800	2,189,300
Fees	<u>211,000</u>	<u>--</u>	<u>211,000</u>
Total Student Tuition and Fees	<u>2,172,500</u>	<u>227,800</u>	<u>2,400,300</u>
Other Sources			
Sales and Service	164,000	6,000	170,000
Facilities Revenue	--	6,200	6,200
Investment Income	95,000	9,000	104,000
Other Revenue	7,000	1,000	8,000
SURS Revenues on Behalf	<u>455,000</u>	<u>28,000</u>	<u>483,000</u>
Total Other Sources	<u>721,000</u>	<u>50,200</u>	<u>771,200</u>
Total 2002 Budgeted Revenue	<u>\$8,302,317</u>	<u>\$963,093</u>	<u>\$9,265,410</u>

Sauk Valley Community College
Operating Funds - Summary of Expenditures and Transfers
Fiscal Year 2002 Budget

	Educational Fund	Operations & Maintenance Fund	Total Operating Fund	%
By Program				
Instruction	\$3,892,323	\$ --	\$3,892,323	40.47%
Academic Support	971,786	--	971,786	10.10%
Student Services	843,528	--	843,528	8.77%
Public Service	180,768	--	180,768	1.88%
Operation & Maintenance of Plant	--	1,049,645	1,049,645	10.91%
Institutional Support	1,899,769	--	1,899,769	19.75%
Scholarship, Student Grants, Waivers	297,000	--	297,000	3.09%
SURS on behalf	455,000	28,000	483,000	5.02%
Total Budgeted Expenditures	8,540,174	1,077,645	9,617,819	<u>100.00%</u>
Transfers	(111,250)	(125,750)	(237,000)	
Less Non Operating Item:				
Tuition Chargeback	<u>(45,000)</u>	<u>--</u>	<u>(45,000)</u>	
Adjusted Expenditures	<u>\$8,383,924</u>	<u>\$951,895</u>	<u>\$9,335,819</u>	

By Object				
Salaries	\$5,812,160	\$414,487	\$6,226,647	64.74%
Employee Benefits	935,347	106,458	1,041,805	10.83%
Contractual Services	289,346	61,500	350,846	3.65%
General Materials & Supplies	597,981	94,700	692,681	7.20%
Conference & Meeting Expense	85,800	2,100	87,900	0.91%
Fixed Charges	46,560	--	46,560	0.48%
Utilities	480	335,400	335,880	3.49%
Capital Outlay	--	35,000	35,000	0.36%
Other	317,500	--	317,500	3.30%
Expenditures on Behalf	455,000	28,000	483,000	5.02%
Total Budgeted Expenditures	8,540,174	1,077,645	9,617,819	<u>100.00%</u>
Transfers	(111,250)	(125,750)	(237,000)	
Less Non-Operating Item:				
Tuition Chargeback	<u>(45,000)</u>	<u>--</u>	<u>(45,000)</u>	
Adjusted Expenditures	<u>\$8,383,924</u>	<u>\$951,895</u>	<u>\$9,335,819</u>	

Sauk Valley Community College
Education Fund - Statement of Expenditures
Fiscal Year 2002 Budget

Instruction		
Salaries	\$3,215,626	
Employee Benefits	412,737	
Contractual Services	94,550	
General Materials & Supplies	155,510	
Conference & Meeting Expense	12,900	
Fixed Charges	<u>1,000</u>	
		\$3,892,323
Academic Support		
Salaries	657,421	
Employee Benefits	164,025	
Contractual Services	38,780	
General Materials & Supplies	87,500	
Conference & Meeting Expense	6,500	
Fixed Charges	<u>17,560</u>	
		971,786
Student Services		
Salaries	645,329	
Employee Benefits	128,049	
Contractual Services	17,200	
General Materials & Supplies	38,700	
Conference & Meeting Expense	<u>14,250</u>	
		843,528
Public Services		
Salaries	105,188	
Employee Benefits	13,000	
Contractual Services	41,100	
General Materials & Supplies	15,400	
Conference & Meeting Expense	5,100	
Utilities	480	
Other	<u>500</u>	
		180,768
Institutional Support		
Salaries	1,188,596	
Employee Benefits	217,536	
Contractual Services	97,716	
General Materials & Supplies	300,871	
Conference & Meeting Expense	47,050	
Fixed Charges	28,000	
Other	<u>20,000</u>	
		1,899,769

Sauk Valley Community College
Education Fund - Statement of Expenditures
(Continued)
Fiscal Year 2002 Budget

Scholarships, Student Grants & Waivers		
Other	<u>297,000</u>	297,000
SURS Expenditures on Behalf	<u>455,000</u>	<u>455,000</u>
Total Expenditures		<u><u>\$8,540,174</u></u>

Transfers		
Transfer from Working Cash Fund	\$211,250	
Transfer to Operations and Maintenance Fund	<u>(100,000)</u>	
Total Transfers to/from Other Funds		<u><u>\$111,250</u></u>

Sauk Valley Community College
Operations and Maintenance Fund - Statement of Expenditures
Fiscal Year 2002 Budget

Expenditures

Operation & Maintenance of Plant

Salaries	\$414,487	
Employee Benefits	106,458	
Contractual Services	61,500	
General Materials & Supplies	94,700	
Conference & Meeting Expense	2,100	
Utilities	335,400	
Capital Outlay	<u>35,000</u>	\$1,049,645

SURS Expenditures on Behalf

<u>28,000</u>	<u>28,000</u>
---------------	---------------

Total Expenditures

\$1,077,645

Transfers

Transfer from Bookstore Fund	\$12,000
Transfer from Working Cash Fund	13,750
Transfer from Educational Fund	<u>100,000</u>

Total Transfers from Other Funds

\$ 125,750

Sauk Valley Community College
 Restricted Purposes Fund - Statement of Revenues and Expenditures
 Fiscal Year 2002 Budget

Revenues

State Governmental Sources

ICCB Special Populations Grant	\$64,966	
ICCB Workforce Preparation - Business & Industry	95,013	
ICCB Workforce Preparation - Education to Career	98,591	
ICCB Workforce Preparation - Welfare to Work	61,093	
ICCB Staff Technical Skills Enhancement Grant	19,549	
ICCB Advanced Technology Equipment - Instruction Eqpt	46,435	
ICCB Advanced Technology Equipment - Technology Support	163,066	
ICCB Current Workforce Training	50,000	
ICCB Illinois Community College On-Line	14,103	
ISBE Vocational Education	70,786	
ISBE Adult Education	74,234	
Other Illinois Governmental Sources	<u>67,833</u>	\$825,669

Federal Governmental Sources

Department of Education	<u>2,619,764</u>	<u>2,619,764</u>
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Total Revenue		<u><u>\$3,445,433</u></u>
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Sauk Valley Community College
 Restricted Purposes Fund - Statement of Revenues and Expenditures
 (Continued)
 Fiscal Year 2002 Budget

Expenditures

Instruction

Salaries	\$62,388	
Contractual Services	9,000	
General Materials & Supplies	17,500	
Conference & Meeting Expense	14,044	
Capital Outlay	<u>72,226</u>	
		\$175,158

Academic Support

Salaries	91,570	
Employee Benefits	25,326	
Contractual Services	85,366	
General Materials & Supplies	58,682	
Conference & Meeting Expense	8,500	
Capital Outlay	63,396	
Other	<u>56,000</u>	
		388,840

Student Services

Salaries	276,206	
Employee Benefits	48,624	
Contractual Services	6,850	
General Materials & Supplies	15,110	
Conference & Meeting Expense	9,500	
Capital Outlay	<u>67,000</u>	
		423,290

Public Services

Salaries	387,573	
Employee Benefits	75,629	
Contractual Services	550	
General Materials & Supplies	7,185	
Conference & Meeting Expense	7,390	
Capital Outlay	6,202	
Other	<u>51,650</u>	
		536,179

Sauk Valley Community College
Restricted Purposes Fund - Statement of Revenues and Expenditures
(Continued)
Fiscal Year 2002 Budget

Institutional Support		
Conference & Meeting Expense	<u>19,549</u>	19,549
Scholarships, Student Grants and Waivers		
Salaries	191,564	
Other	<u>1,710,853</u>	<u>1,902,417</u>
Total Expenditures		<u><u>\$3,445,433</u></u>

Sauk Valley Community College
Audit Fund - Statement of Revenues and Expenditures
Fiscal Year 2002 Budget

Revenues

Local Governmental Sources

Taxes - Current Year	<u>\$31,364</u>	\$31,364
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Other Sources

Interest Income	<u>1,000</u>	<u>1,000</u>
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Total Revenue		<u><u>\$32,364</u></u>
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Expenditures

Institutional Support

Contractual Services	<u>\$38,000</u>	
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Total Expenditures		<u><u>\$38,000</u></u>
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Sauk Valley Community College
 Liability, Protection & Settlement Fund - Statement of Revenues and Expenditures
 Fiscal Year 2002 Budget

Revenues

Local Governmental Sources

Taxes - Current Year	<u>\$302,786</u>	\$302,786
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Other Sources

Interest Income	200,000	
SURS Revenues on Behalf	<u>20,000</u>	
		<u>220,000</u>

Total Revenue		<u><u>\$522,786</u></u>
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Expenditures

Institutional Support

Salaries	\$166,929	
Employee Benefits	112,500	
Contractual Services	20,100	
Materials and Supplies	2,000	
Conference and Meetings	1,000	
Fixed Charges	39,500	
Utilities	1,000	
SURS Expenditures on Behalf	<u>20,000</u>	
		\$363,029

Campus Security

Salaries	91,439	
Employee Benefits	33,324	
Contractual Services	42,000	
Materials and Supplies	20,000	
Conference and Meetings	<u>1,000</u>	
		187,763

Total Expenditures		<u><u>\$550,792</u></u>
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Sauk Valley Community College
Working Cash Fund - Statement of Revenues and Expenditures
Fiscal Year 2002 Budget

Revenues

Other Sources

Interest Income

\$125,000

Total Revenues

\$125,000

Transfers

Transfer to Education Fund

(\$211,250)

Transfer to Operations & Maintenance Fund

(13,750)

Total Transfers to Other Funds

(\$225,000)

Sauk Valley Community College
Bond and Interest Fund - Statement of Revenues and Expenditures
Fiscal Year 2002 Budget

Revenues

Local Governmental Sources

Taxes - Current Year

\$708,109

\$708,109

Other Sources

Interest Income

5,000

5,000

Total Revenues

\$713,109

Expenditures

Institutional Support

Bond Principal

\$525,000

Bond Interest

171,413

Contractual Services

250

Total Expenditures

\$696,663

Sauk Valley Community College
 Operation and Maintenance Fund (Restricted) - Statement of Revenues and Expenditures
 Fiscal Year 2002 Budget

Revenues

Local Governmental Sources

Taxes - Current Year	<u>\$603,159</u>	\$603,159
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State Government Sources

ICCB Deferred Maintenance Grant	50,893	
Other Governmental Sources	<u>3,160,000</u>	3,210,893

Other Sources

Interest Income	30,000	
Other Revenue	<u>250,000</u>	<u>280,000</u>

Total Revenues		<u><u>\$4,094,052</u></u>
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Expenditures

Institutional Support

Capital Outlay	<u>\$5,524,595</u>	
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Total Expenditures		<u><u>\$5,524,595</u></u>
--------------------	--	---------------------------

Transfers

Transfer from Building Bond Proceeds Fund	<u>\$570,000</u>	
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Total Transfers from Other Funds		<u><u>\$570,000</u></u>
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Sauk Valley Community College
Building Bond Proceeds Fund - Statement of Revenues and Expenditures
Fiscal Year 2002 Budget

Revenues

Other Sources

Interest Income	<u>\$50,000</u>
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Total Revenues	<u><u>\$50,000</u></u>
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Transfers

Transfer to Operation & Maintenance Fund (Restricted)	<u>(\$570,000)</u>
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Total Transfers to Other Funds	<u><u>(\$570,000)</u></u>
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Sauk Valley Community College
 Auxiliary Enterprise Fund - Statement of Revenues and Expenditures
 Fiscal Year 2002 Budget

Revenues

Student Fees	\$139,000
Sales and Service Fee Sources	44,900
Facilities Revenue	75,000
Investment Revenue Sources	1,800
Other Sources	1,050,900
SURS Revenues on Behalf	<u>2,000</u>

Total Revenues	<u><u>\$1,313,600</u></u>
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Expenditures

Salaries	\$63,329
Employee Benefits	5,265
Contractual Services	36,835
General Materials and Supplies	1,115,105
Conference and Meeting Expense	67,390
Fixed Charges	2,450
Other	5,300
SURS Expenditures on Behalf	<u>2,000</u>

Total Expenditures	<u><u>\$1,297,674</u></u>
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Transfers

Transfer to Operations and Maintenance Fund	<u>(\$12,000)</u>
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Total Transfers to Other Funds	<u><u>(\$12,000)</u></u>
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For Board Meeting of
June 25, 2001

Agenda Item F-3

PROPOSED

SUPPORT STAFF SALARY RANGES

Action should be taken on the proposed Support Staff Salary Ranges for the 2001 - 2002 year to reflect the cost-of-living adjustment.

RECOMMENDATION: Board approval of the proposed Support Staff Salary Ranges for the 2001 - 2002 year.

OFFICE OF THE PRESIDENT
SAUK VALLEY COMMUNITY COLLEGE

June 6, 2001

PROPOSED

SUPPORT STAFF SALARY RANGES
2001-2002

SALARY GRADE		MINIMUM	MIDPOINT	MAXIMUM
1	Annual	14,894.00	19,859.00	24,824.00
	Monthly	1,241.00	1,655.00	2,069.00
	Hourly	7.16	9.55	11.93
2	Annual	16,600.00	22,133.00	27,666.00
	Monthly	1,383.00	1,844.00	2,305.00
	Hourly	7.98	10.64	13.30
3	Annual	18,514.00	24,686.00	30,857.00
	Monthly	1,543.00	2,057.00	2,571.00
	Hourly	8.90	11.87	14.84
4	Annual	20,153.00	26,870.00	33,588.00
	Monthly	1,679.00	2,239.00	2,799.00
	Hourly	9.69	12.92	16.15
5	Annual	22,451.00	29,935.00	37,418.00
	Monthly	1,871.00	2,495.00	3,118.00
	Hourly	10.79	14.39	17.99
6	Annual	25,038.00	33,385.00	41,731.00
	Monthly	2,087.00	2,782.00	3,478.00
	Hourly	12.04	16.05	20.06
7	Annual	27,920.00	37,226.00	46,533.00
	Monthly	2,327.00	3,102.00	3,818.00
	Hourly	13.42	17.90	22.37

These ranges use the 2000 - 2001 support staff salary ranges and are revised upward by the March 2000 - March 2001 CPI-U increase for the Midwest Region of 2.8%.

For Board Meeting of
June 25, 2001

Agenda Item F-4

PROPOSED

PROFESSIONAL/TECHNICAL STAFF SALARY RANGE

Action should be taken on the proposed Professional/Technical Staff Salary Ranges for the 2001 - 2002 year to reflect the cost-of-living adjustment.

RECOMMENDATION: Board approval of the proposed Professional/Technical Staff Salary Range for the 2001 - 2002 year.

OFFICE OF THE PRESIDENT
SAUK VALLEY COMMUNITY COLLEGE

PROPOSED

June 6, 2001

PROFESSIONAL/TECHNICAL STAFF SALARY RANGE

2001-2002

SALARY GRADE	MINIMUM	MIDPOINT	MAXIMUM
Annual	\$28,741	\$38,321	\$47,901
Monthly	2,395	3,193	3,992
Hourly	13.82	18.42	23.03

This range uses the 2000-2001 Professional/Technical Staff salary range and is revised upward by the March 2000 - March 2001 CPI-U increase for the Midwest Region of 2.8%.

For Board Meeting of
June 25, 2001

Agenda Item F-5

PROPOSED

ADMINISTRATIVE STAFF SALARY RANGES

Action should be taken on the proposed Administrative Staff Salary Ranges for the 2001 - 2002 year to reflect the comparison with similar administrative salaries at the 17 similar Illinois community colleges and the cost-of-living adjustment.

RECOMMENDATION: Board approval of the proposed Administrative Staff Salary Ranges for the 2001 - 2002 year.

**OFFICE OF THE PRESIDENT
SAUK VALLEY COMMUNITY COLLEGE**

June 6, 2001

**PROPOSED
ADMINISTRATIVE STAFF SALARY RANGES
2001 – 2002**

LEVELS	CATEGORY	MINIMUM	MIDPOINT	MAXIMUM
I	Assistant Directors, Coordinators*	40,877	51,097	61,316
II	Directors	45,406	56,758	68,109
III	Deans*	58,699	73,336	88,004
IV	Vice Presidents	66,998	83,747	100,497

These ranges use the 2000-2001 actual average salaries for the 17 similar Illinois community colleges as the mid-points for levels II, III, and IV with a +/-20% spread. Level I is derived from the 2000-2001 SVCC scale using the same average percent increase as II, III, and IV. These comparable ranges are then revised upward by the March 2000-March 2001 CPI-U increase for the Midwest Region of 2.8% in order to provide updated ranges for 2001-2002.

- * The 2000-2001 salary average for Deans and coordinators at the 17 similar Illinois community colleges is slightly below our 2000-2001 Dean and coordinators midpoint. Therefore, the 2001-2002 Deans and coordinators ranges shown here reflect a 2.8% cost-of-living increase.

Office of the President

For Board Meeting of
June 25, 2001

Agenda Item F-6

2003 RAMP REQUEST

The attached 2003 RAMP request is submitted for Board approval and will be forwarded to the Illinois Community College Board by July 1, 2001.

RECOMMENDATION: Board approval of the 2003 RAMP request which will be sent to the ICCB by July 1, 2001.

Resource Allocation and Management Plan
Fiscal Year 2003

Submitted June 2001

Sauk Valley Community College
Illinois Community College District No. 506
173 Illinois Route 2
Dixon, IL 61021

(815) 288-5511 x256
rbittner@svcc.edu

COMMUNITY COLLEGE CONTACT FOR FURTHER INFORMATION

Occasionally it is necessary to contact the individual(s) responsible for completing the Capital RAMP tables in order to reconcile discrepancies or to obtain further information to clarify requested project(s). Please list the person responsible for the Capital RAMP submission in the space provided below who should be contacted for follow up inquiries. The individual below will be the person ICCB or IBHE contacts to answer questions concerning the Capital RAMP requests.

Community College District 506 Sauk Valley Community College

Budget Year Request 2003

Capital RAMP Contact Person Ruth C. Bittner

Telephone Number (815) 288-5511, ext. 256

ONE FORM ONLY

Sauk Valley Community College
RAMP 2003
Submitted June 2001

Project 1
Remodel T-1 and West Wing, Building 1

TABLE 1 **FISCAL YEAR 2003 CAPITAL PROJECT REQUEST**

DISTRICT/COLLEGE: 506 Sauk Valley Community College

PROJECT NAME AND/OR DESCRIPTION Remodel T-1 and West Wing, Building 1

Check one:

NEW FACILITIES CONSTRUCTION/ACQUISITION _____ (Complete Table 2)

REMODELING/REHABILITATION PROJECT x (Complete Table 2)

OTHER _____ (Complete Table 2 or provide additional information per instructions)

DISTRICT PRIORITY NUMBER 1 OUT OF 2

Check one:

NEW REQUEST _____

REQUESTED PREVIOUSLY x

Dollars in thousands (see instructions)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS, ADDITIONS, AND/OR STRUCTURES												
LAND												
EQUIPMENT				296	98	394				296	98	394
UTILITIES												
REMODELING & REHABILITATION				3,014	1,005	4,019				3,014	1,005	4,019
SITE IMPROVEMENTS												
PLANNING												
TOTAL				3,310	1,103	4,413				3,310	1,103	4,413

* Describe prior year funding and/or future year funding in the scope statement section using the requested format.

State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 4,413

TOTAL COMPLETED PROJECT COST \$ 4,413

DESIRED PROJECT START DATE Mar-03

ESTIMATED COMPLETION DATE Dec-03

ESTIMATED OCCUPANCY DATE Dec-03

ESTIMATED ANNUAL OPERATING COST \$ \$48

MATCHING CONTRIBUTION \$ _____

(See item 10 in Section I of this Manual)

LOCAL FINANCING SOURCE

AVAILABLE FUND BALANCE \$ 655

ICCB CONSTRUCTION CREDIT \$ 98

(If any)

DEBT ISSUE \$ _____

DATE OF APPROVAL: _____

OTHER (please specify)* \$ 350

* Foundation 250 + PHS levy 100)

TOTAL \$ 1,103

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

TABLE 2
FY 2003 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE

506 Sauk Valley Community College - Remodel T-1 and West Wing, Building 1

PART A

PART B

		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY			ACREAGE SUMMARY	Number of Acres Requested in Budget Year
		REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE			
<u>Space Type</u>	<u>FICM Codes</u>	<u>Net Assignable Square Feet (NASF)</u>	<u>Space Prior to Remodeling</u>	<u>Space After Remodeling</u>		
Classrooms	110 thru 115		400	9,786	1 Landscaped Ground	
Laboratory	210 thru 255		12,710	17,184	2 Physical Education and Athletic Fields	
Office	310 thru 355		1,050	4,866	3 Buildings and Attached Structures	
Study	410 thru 455				4 Experimental Plots	
Special Use	510 thru 590			11,018	5 Other Instructional Areas	
General Use:					6 Parking Lots	
Assembly and Exhibition	610 thru 625				7 Roadways	
Other General Use	630 thru 685			654	8 Pond Retention and Drainage	
Support Facilities	710 thru 765	1,920	2,400	2,959	9 Other (specify)	
Health Care	810 thru 895				Total Assigned Area	
Unclassified			32,600 *		Currently Unassigned	
TOTAL NASF #		1,920	49,160	46,467	Total Acres	
TOTAL GSF* #		2,400	60,200	60,200		

* T-1 is a vacant 44,000 GSF building, except for 2,400 SF being used for vehicle storage.

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED

TABLE 3 **FY 2003 BUILDING BUDGET ESTIMATION FORM**

District/College 506 Sauk Valley Community College
Location Dixon, IL
Project Name Remodel T-1 and West Wing, Building 1

Dollars rounded to the nearest hundred (see instructions)

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	(In Thousands)
Van Storage Facility (construction)	1920		2400	23.79	\$57
T-1 (Alteration):					
Corp. & Comm Svc/University Ctr	10273		11000	70.3	\$773
Career Programs	11872		15400	48.67	\$750
Physical Education	11734		17600	21.63	\$381
Exterior (façade, landscape, repaving)					\$108
Utilities:					
Data Lines			700 LF	27.04	\$19
Sewer			130 LF	28.12	\$4
Manhole			LS		\$3
Electrical			100 LF	27.04	\$3
West Wing, Building 1 (Alteration)	10668		16200	60.56	\$981
1. Base Total	46467		62600		\$3,079
2. Added Costs					
3. Base Cost	46467		62600		\$3,079

4. Escalation (Use 5.0 percent per year, .41667 percent per month from base bid to bid date.)
 Expected Bid Date: Mar-03 Number of Months to Bid Date: 21 269

5. Escalated Building Budget (Line 3 plus Line 4) \$3,348

6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10) \$3,683

7. Adds:

a. A/E Fees 8 % 295

b. On-Site Observation
 Number of Months 9 Days per Week 1 18

c. Reimbursable Expenses 5

d. Art in Architecture
 one-half of one percent (Multiply Line 6 by .005) 18

e. Other Adds Equipment (ADA, Asbestos, etc. specify) 394

f. Sub-total Adds (Lines 7a through 7e) \$730

8. Total Building Budget (Line 6 plus Line 7f) \$4,413

OTHER:

Estimate of Annual State Supported Operations and Maintenance Expense 48

Source of Cost Estimate: Burnidge Cassell-Architects
 Date of Cost Estimate: Jun-99

TABLE 4
FY 2003 MOVEABLE EQUIPMENT LIST

District: 506 Sauk Valley Community College
Project Name: Remodel T-1 and West Wing, Building 1

Programmatic Unit	Room Use Classification	Name of Equipment	Number of Units	Cost per Unit	Estimated Total Cost
Corporate & Comm Svcs	Secretarial	Desk	2	800	1,600
	Secretarial	Desk chair	2	300	600
	Conference Room	Conference table	1	700	700
	Conference Room	Conference chairs	8	200	1,600
	Conference Room	Tables	130	350	45,500
	Conference Room	Chairs	300	100	30,000
	Conference Room	Multimedia projection equipment	8	10000	80,000
	Other	Lecterns	3	200	600
	Other	Portable coat rack	2	200	400
Fine Arts	Faculty Offices	Desks	8	800	6,400
	Faculty Offices	Desk chairs	8	300	2,400
	Faculty Offices	Side chairs	8	150	1,200
	Faculty Offices	Bookcases	8	250	2,000
	Faculty Offices	File cabinet, 4-drawer	8	300	2,400
	Classrooms	White boards	8	450	3,600
	Classrooms	Tables	24	175	4,200
	Classrooms	Chairs	40	20	800
	Classrooms	Multimedia sound/projection equip	1	25000	25,000
Multimedia Classroom Ceramics/Painting	Laboratory	Electric kiln w/accessories	4	3500	14,000
	Laboratory	Shelving	10	90	900
	Laboratory	Wedge table	1	600	600
	Laboratory	Plywood & canvas work boards	1	224	224
	Laboratory	Work tables	16	600	9,600
	Laboratory	Ware cart	4	600	2,400
	Laboratory	Sculpture burn out kiln	1	27000	27,000
	Laboratory	Raku kiln	1	1000	1,000

Midi lab	Laboratory	Clay mixer	1	4200	4,200
	Laboratory	Slab roller	1	1400	1,400
	Laboratory	Glaze table 16'	1	1600	1,600
	Laboratory	Spray booth	1	1200	1,200
	Laboratory	Compressor & 2 spray guns	1	500	500
	Laboratory	Scales, scoop & misc. eqp.	1	1000	1,000
	Laboratory	Throwing wheels	10	1200	12,000
	Laboratory	Pub mill	1	4000	4,000
	Laboratory	Tables	10	300	3,000
	Laboratory	Mat cutter	1	1300	1,300
	Laboratory	Saws	3	650	1,950
	Laboratory	Digital piano w/mixer & sequencer	1	10000	10,000
	Laboratory	Tone generator	1	1100	1,100
	Laboratory	Digital audio tape deck	1	1300	1,300
	Laboratory	Midi guitar system w/accessories	1	400	400
Physical Education	Laboratory	Midi cables, plugs, accessories	1	300	300
	Training eqpt.	Batting cage 10x12x75	2	850	1,700
	Training eqpt.	Golf net	4	575	2,300
	Training eqpt.	6x12 mats	4	300	1,200
	Training eqpt.	Hitting streak ball machine	2	400	800
Career Education	Training eqpt.	Promat (archery)	4	175	700
	Faculty offices	Desks	3	800	2,400
	Faculty offices	Desk chairs	3	300	900
	Faculty offices	Side chairs	3	150	450
	Faculty offices	Bookcases	3	250	750
	Faculty offices	File cabinet, 4-drawer	3	300	900
	Faculty offices	Desk	4	800	3,200
	Faculty offices	Desk chairs	4	300	1,200
	Faculty offices	Side chairs	4	150	600
	Faculty offices	Bookcases	4	250	1,000
	Faculty offices	File cabinet, 4-drawer	4	300	1,200
	Laboratory	Multimedia projection equipment	5	10000	50,000
	Classrooms	Tables	46	175	8,050
	Classrooms	Chairs	80	50	4,000
	Classrooms	White boards	6	450	2,700

Programmatic Justification Narrative

District/College: Sauk Valley Community College District 506
Project Name: Remodel T-1 and West Wing, Building One

Purpose

Since August 1996 the Trustees and administrators of Sauk Valley Community College have reflected on the fact that our potential is clearly limited, largely because quality space is just not available for some of our newer and more technologically oriented programs. Programs throughout the College are finding it increasingly difficult to find space on-campus for scheduling classes, meetings, and special events. The areas in the most urgent need of improved facilities and room to grow are:

- **Corporate & Community Services** which offers tailored education for business and industry,
- **University Center** which provides baccalaureate programs from several universities in Illinois and Iowa,
- **Selected Career Programs** which need improved infrastructure:
 - Air conditioning
 - Electricity
 - Heating
 - Machine tool
 - Refrigeration
 - Solar energy
- **Physical Education** programs which need suitable indoor space for:
 - Archery
 - Fencing
 - Golf
 - Batting cages
 - Self defense
 - Aerobics
- **Fine Arts** department needs more and better space for several programs which are growing and attracting more students:
 - Art
 - Chorus
 - Music
 - Graphic Design
 - Orchestra
 - Theater
 - Foreign Languages

Many of our space constraint problems have developed due to the addition of many specialized labs—the Write Place, the Learning Assistance Center, compressed video rooms, the Computer labs and the Instructional Technology Center—that have taken at least a dozen rooms “out of circulation”. They are no longer available as classrooms or meeting rooms.

Instructional Objectives

1. Renovate T-1 (temporary) Building:
 - a. The nature of the programs provided by the **Corporate & Community Services** Division, including the **University Center**, requires flexibility to accommodate requests for training and other services. The Corporate & Community Services Division does not have allocated space within the main building, and due to scheduling conflicts has literally had to turn business away. And in some

instances, Corporate & Community Service clients have been relegated to other locations in the Building that are considered to be undesirable and non-conducive to learning such as the old diesel lab or the basement. Both Corporate & Community Services and the University Center need space in a professional atmosphere where these programs have first priority over room scheduling in order to accommodate clients when needed.

- b. The relocation of **Career Programs** from the West Wing of the main building to T-1 is not intended to expand the instructional offerings of this department, but rather to vacate space to allow the Fine Arts department to expand instructional offerings (see below).
 - c. The growth of **Physical Education** offerings such as fencing, plus the addition of new athletic teams has resulted in inadequate class and/or practice space for these sports. Currently, batting and golf practice are held in the basement recycling room.
2. The renovation of the West Wing of Building One into a **Fine Arts Complex** will centralize the department in one location while accommodating the following expanded instructional objectives:
- Art
 - Expanded offerings in ceramics, sculpture, and painting,
 - Installation of listening-looking for art, and
 - Establishment of an art gallery for displays by students and guest artists
 - Performing arts (theater and oral interpretation/performance)
 - Classroom with a stage to “free up” Mathis Theater and
 - Shop for building stage props
 - Music
 - Required keyboard lab;
 - Enlarged and enhanced rehearsal space for:
 - Choir,
 - Concert band, and
 - Orchestra, and
 - Commercial music program
 - Graphic Design
 - Speech communications and foreign language programs

Comparison to Existing Facilities

The T-1 (temporary) building is not currently used for instructional purposes and could be remodeled to improve the utilization of the campus by providing much needed additional space to both credit and non-credit programs. The building is a 44,000 square foot metal warehouse structure that served as the temporary campus during construction of the main building. The roof of T-1 was replaced in 1993 and the building has been maintained in excellent condition. We have been advised that the building is structurally sound and could easily last for another thirty years with good maintenance.

11,000 square feet of the T-1 building will be remodeled and finished to provide a professional location for seven conference rooms for Corporate & Community Services, the University Center, and office space. The Career Programs and Physical Education programs can

be easily accommodated in a warehouse environment, and therefore would require only minimal improvements to 33,000 square feet of the building in order to operate.

The West Wing of the main building vacated by the Career Programs will then be remodeled for a Fine Arts Complex that will allow for expanded offerings and improve the utilization of the West Wing. The original plans for the main building included an addition for a Fine Arts department that was never constructed, and therefore, the department is scattered around the facility and lacks the adequate space for the programs or room to expand offerings.

Facilities currently available

Current utilization

1. **Corporate & Community Services and University Center** – Utilization numbers are not gathered on non-credit classes provided by this division. Since all credit classes have first priority for classrooms, this division does not have classroom space in the main building allocated to it, and therefore they take what is left.
2. **Career Programs** – The room utilization rate for the classroom averaged 31% from 1997-99, while the three labs increased from 34.5% during Spring 1997 to 51.5% in 1998 and 58.3% in 1999. The main goal in relocating this division is to improve campus utilization by freeing up space for another department to expand offerings, while also reconfiguring space in T-1 to better meet the needs of the Career Programs.
3. **Physical Education** – Room utilization rates of credit classes held in the basement hall and recycling area were not available. (Room utilization rates for practice by athletic teams is not tracked.)
4. **Fine Arts** – Room utilization rates of the classrooms and labs used for music, art, humanities, and foreign language rose from 27% during the Fall 1997 semester to 35% during Spring 1999.

Inadequacy of current facilities

The instructional credit programs have first priority for classroom space on campus, leaving **Corporate & Community Services and the University Center** without designated space within the main building to meet client needs.

The growth of **Physical Education** offerings and the addition of athletic teams have resulted in inadequate space for new offerings such as fencing, and inadequate practice space for batting and golf. Currently, fencing classes are held in the East Mall (main entrance to the College), and batting and golf practice are held in the basement recycling room.

The original plans of the building included a **Fine Arts** department that was never constructed, and therefore the department is scattered around the facility and lacks adequate space. The Fine Arts department would like to offer new courses in sculpture, ceramics, and commercial music, in addition to providing an art gallery, rehearsal space and set design space.

Driving Forces

1. Improve utilization and scheduling.
2. Provide the needed space for Corporate & Community Services to expand offerings and improve operational efficiency.
3. Provide a University Center for junior, senior, and graduate level courses.

4. Expand Fine Arts Department offerings while simultaneously strengthening the department by providing a centralized location.
5. Expand Physical Education offerings and provide adequate space for current offerings and practice space for athletic teams.
6. Provide additional conference room space; currently only one large conference room exists on campus.

Master Plan

The project is part of the College's facilities master plan, prepared in March 2000.

Programmatic Justification – Continued

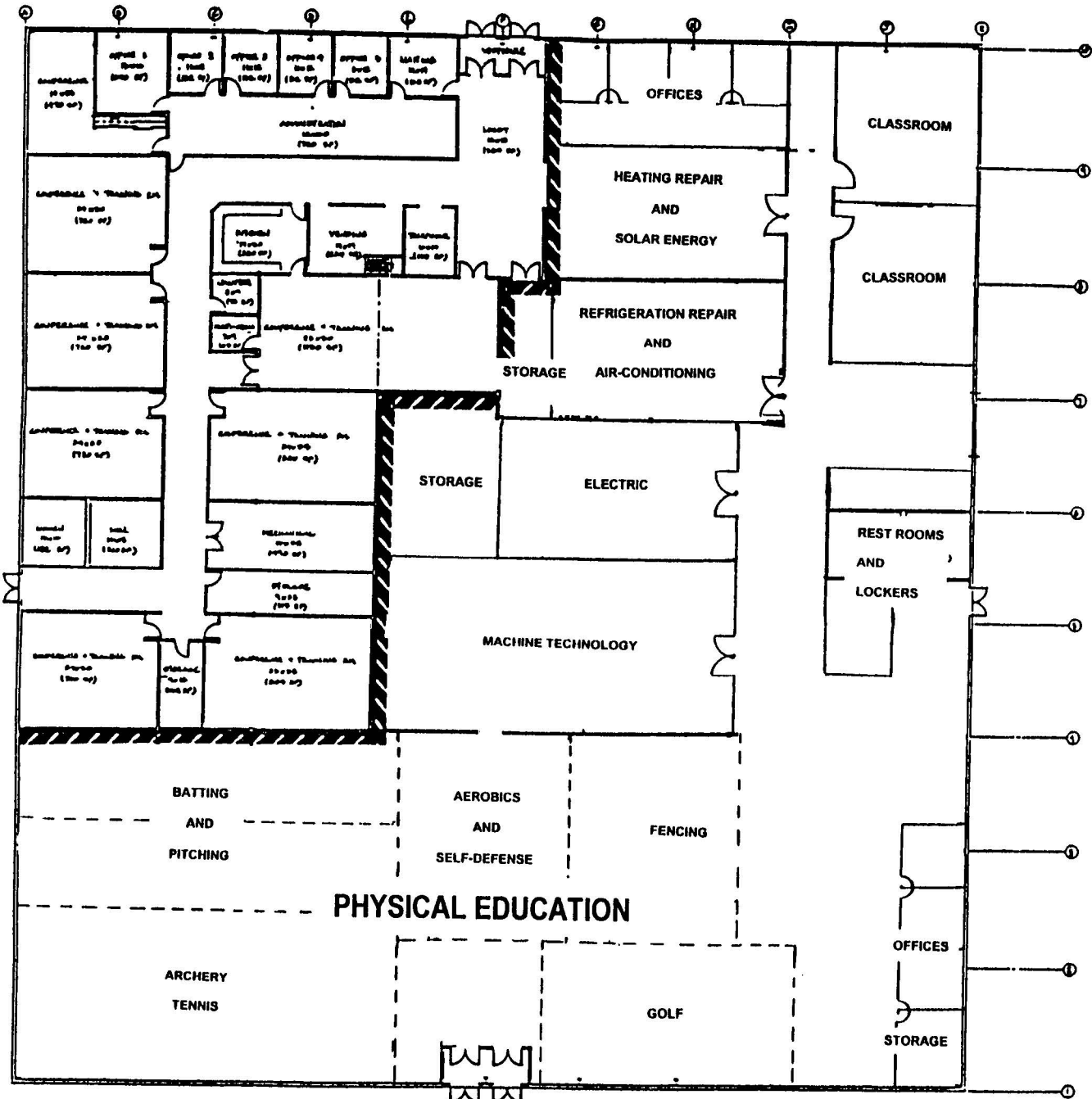
Attached are maps of renovations planned for:

Attachment A	T-1
Attachment B	Corporate & Community Services detail
Attachment C	West Wing (Fine Arts Complex)
Attachment D	Van Storage Siting

CORPORATE AND COMMUNITY SERVICES UNIVERSITY CENTER

CAREER PROGRAMS

ATTACHMENT A



PREPARED FROM FGM DRAWING TO SHOW RELATIONSHIPS AMONG PROPOSALS FOR
CORPORATE & COMMUNITY SERVICES, UNIVERSITY CENTER, CAREER PROGRAMS, AND PHYSICAL EDUCATION

FLOOR PLAN

SCALE: 1/32" = 1'-0"

4-8-96
JEF



PROJECT SAUK VALLEY COMMUNITY
COLLEGE T-1 BLDG REMODELLING

TITLE FLOOR PLAN OF T-1 BUILDING

FGM INC
ARCHITECTS
OAK BROOK

ENGINEERS
ILLINOIS



DRAWN
SLN

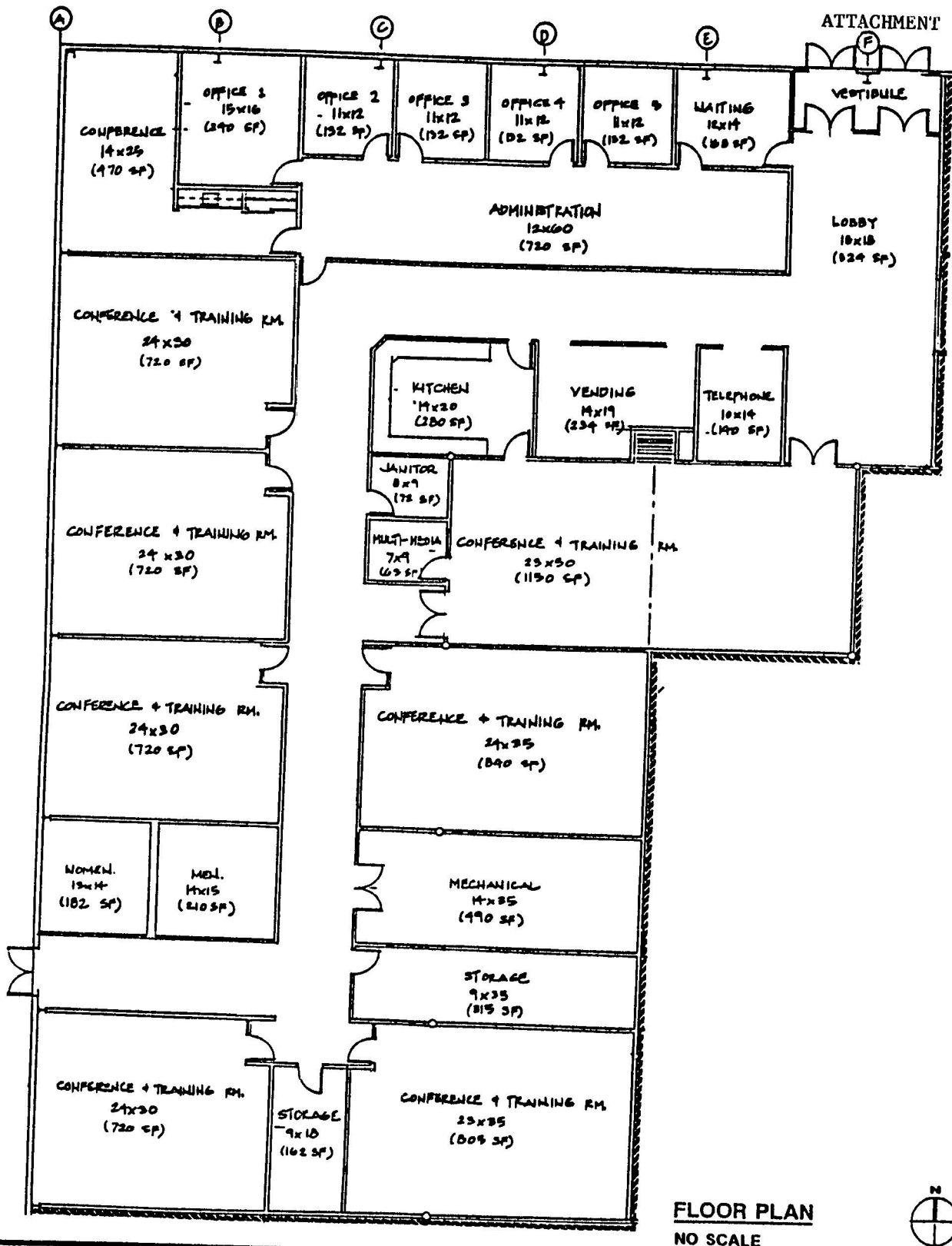
APPROVED

DATE
10/15/96

JOB NO
96075-A

SHEET NO

SK-2



PROJECT SAUK VALLEY COMMUNITY
COLLEGE T-1 BLDG REMODELLING

TITLE FLOOR PLAN OF COMMUNITY
SERVICE PROGRAM

FGM INC
ARCHITECTS OAK BROOK
ENGINEERS ILLINOIS



DRAWN
SLN

DATE
10/15/96

SHEET NO

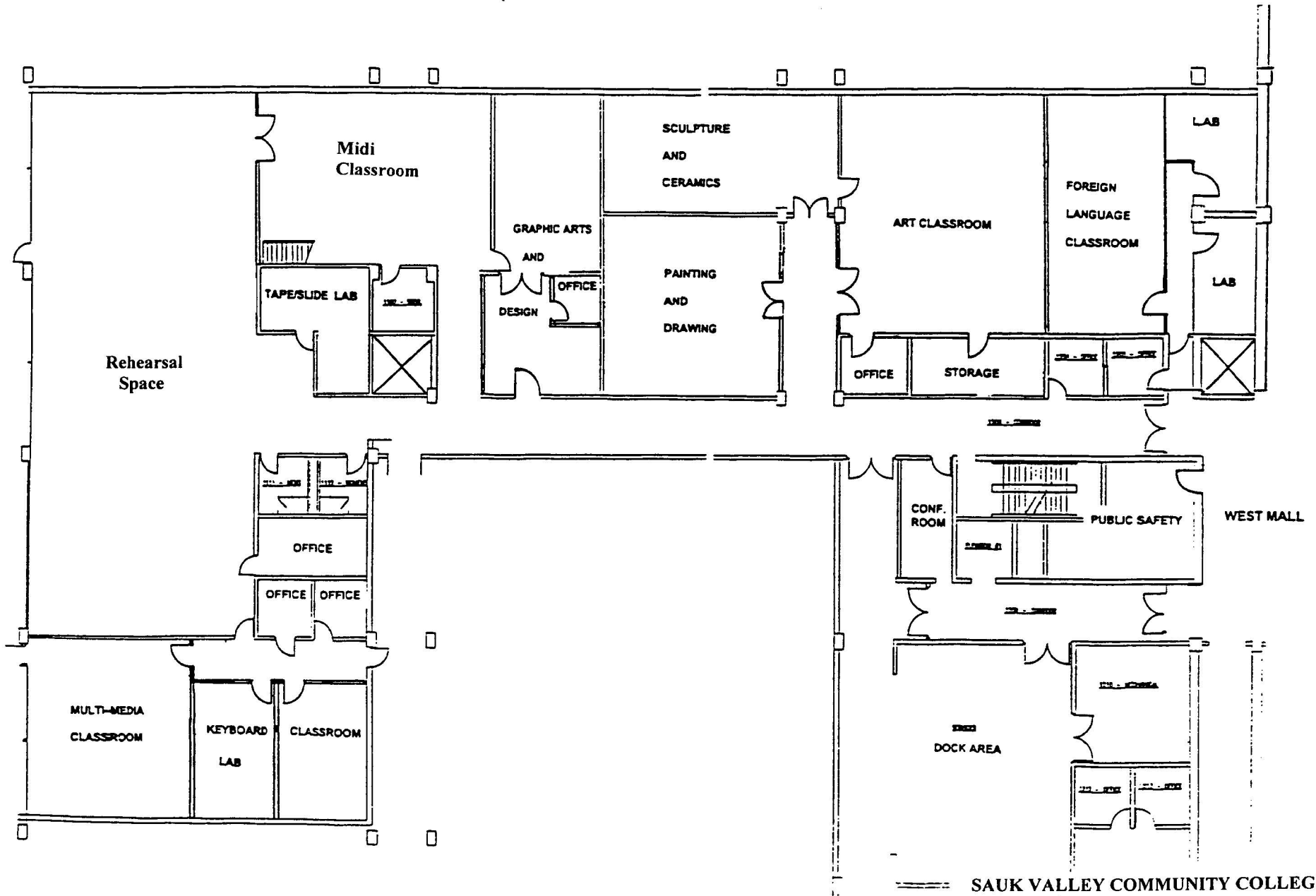
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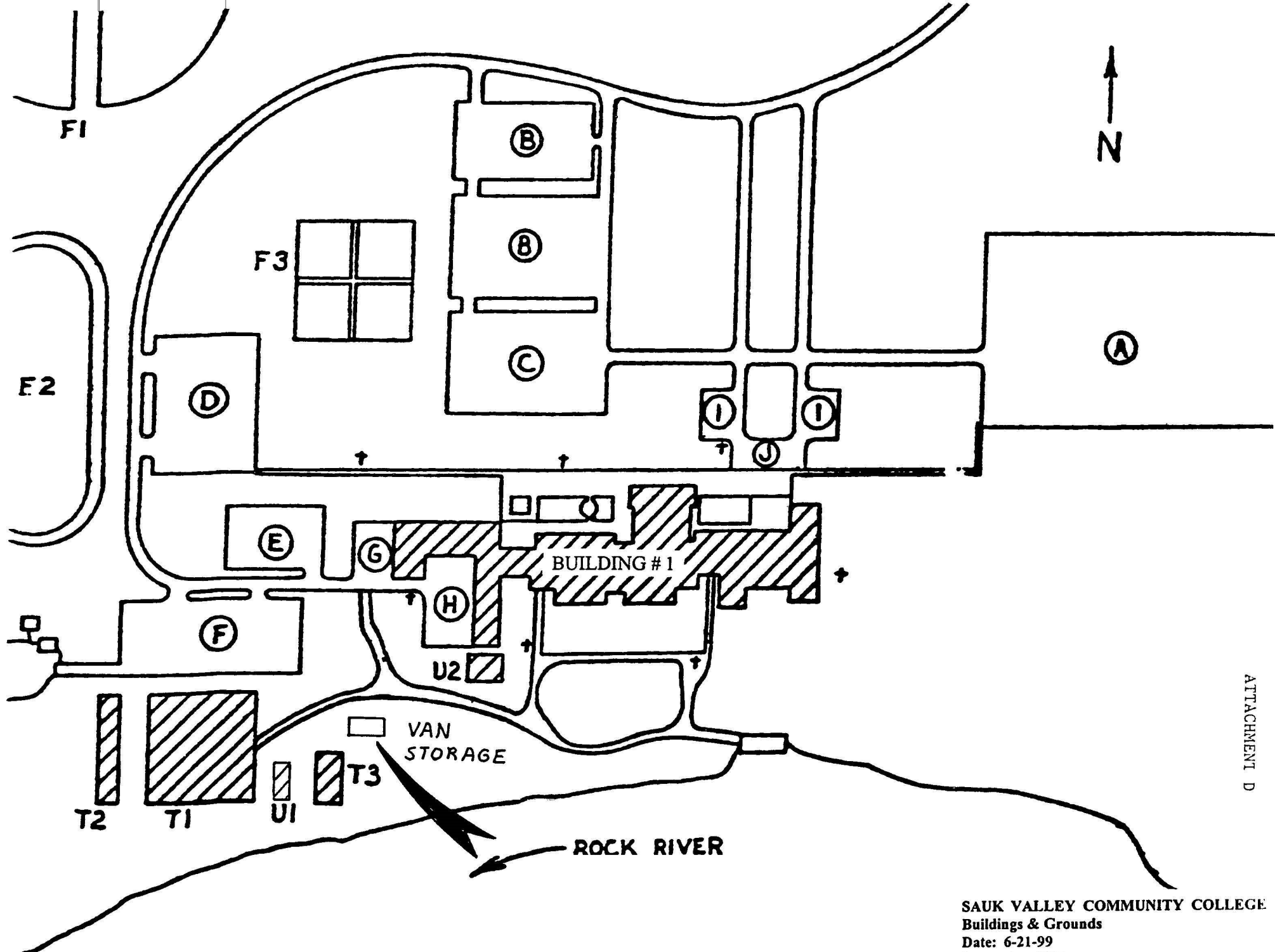
JOB NO
96075-A

SK-3



WEST WING (FINE ARTS COMPLEX)





ATTACHMENT D

SAUK VALLEY COMMUNITY COLLEGE
Buildings & Grounds
Date: 6-21-99
Drawn by: JEE

Fiscal Year 2003 Ramp
Community College Capital Projects

SCOPE OF WORK NARRATIVE

District/College: Sauk Valley Community College District 506
Project Name: Remodel: T-1 and West Wing, Building One

Full Name of Building (if Remodeling): T-1 and Building One

Exact Location (including address and city):

173 Illinois Route 2
Dixon, Illinois 61021

T-1 was constructed in 1966 and served as the original academic facility. Building One was constructed in 1968 and has adequately served the needs of its students over the past thirty-plus years. New world wide technologies have emerged and the College has been increasingly hampered in meeting its mission of improving the quality of the student's educational experience.

Space utilization is the single largest challenge facing the College today. In 1997 a study was undertaken to explore building space utilization and to identify opportunities for greater efficiencies. The capability to expand instructional programs and support services is at a standstill until additional space is allocated.

It is proposed that the T-1 building be renovated into a state-of-the-art Learning Center, for expanded programming in Corporate & Community Services; selected career programs; physical education space; and a University Center for junior, senior, and graduate level courses. This would allow the West Wing of the Main Building to be reconfigured in regards to space allocation and the upgrading of other instructional administrative areas.

The T-1 Building is a stand-alone, one-story warehouse type structure that is situated in close proximity to the Main Building and is currently used for covered storage. Items stored in T-1 can be accommodated, with the exception of van storage and therefore, a new van storage facility was included in this project.

There are several life safety related items that would be included in the scope of work. These items would include the removal of interior wall partitions to correct classroom egress problems.

The nature of the work to be performed as it relates to the proposed scope would be electrical, lighting, plumbing, HVAC, interior finishes and carpentry.

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Sauk Valley Community College, District # 506, meeting in their regular session on June 25, 2001, with a quorum present, officially authorized the submission of the attached Fiscal Year 2003 RAMP Community College Capital Project Request.

- I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Remodel T-1 and West Wing, Building 1

Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	<u>\$ 655,000</u>
2. Protection, Health, and Safety Tax Levy	<u>\$ 100,000</u>
3. Protection, Health, and Safety Bond Proceeds	<u>\$</u>
4. Other Debt Issue	<u>\$</u>
5. State Certified Construction Credits (remaining from 1987)	<u>\$ 98,000</u>
6. Other (Please specify) _____	<u>\$ 250,000</u>
TOTAL LOCAL MATCH	<u>\$ 1,103,000</u>

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

Sauk Valley Community College
RAMP 2003
Submitted June 2001

Project 2
Remodel Natural Science Laboratories

TABLE 1 FISCAL YEAR 2003 CAPITAL PROJECT REQUEST

DISTRICT/COLLEGE: 506 Sauk Valley Community College

PROJECT NAME AND/OR DESCRIPTION Remodel Natural Science Laboratories

Check one:

NEW FACILITIES CONSTRUCTION/ACQUISITION

REMODELING/REHABILITATION PROJECT

OTHER

(Complete Table 2)

(Complete Table 2)

(Complete Table 2 or provide additional information per instructions)

DISTRICT PRIORITY NUMBER 2 OUT OF 2

Check one:

NEW REQUEST

REQUESTED PREVIOUSLY

x

Dollars in thousands (see instructions)

PROJECT CATEGORIES*	PRIOR YEARS FUNDING*			CURRENT REQUEST FY			BEYOND CURRENT YEAR*			TOTAL PROJECT COST		
	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST	STATE FUNDS	LOCAL FUNDS	TOTAL COST
BLDGS, ADDITIONS, AND/OR STRUCTURES												
LAND												
EQUIPMENT												
UTILITIES												
REMODELING & REHABILITATION				1,882	627	2,509				1,882	627	2,509
SITE IMPROVEMENTS												
PLANNING												
TOTAL				1,882	627	2,509				1,882	627	2,509

* Describe prior year funding and/or future year funding in the scope statement section using the requested format.

State funds should equal 75% of total and local funds should equal 25% of total. ICCB will adjust for credits

TOTAL PROJECT REQUEST (CURRENT YEAR) \$ 2,509

TOTAL COMPLETED PROJECT COST \$ 2,509

DESIRED PROJECT START DATE Mar-03

ESTIMATED COMPLETION DATE Oct-03

ESTIMATED OCCUPANCY DATE Oct-03

ESTIMATED ANNUAL OPERATING COST \$

MATCHING CONTRIBUTION \$

(See item 10 in Section I of this Manual)

LOCAL FINANCING SOURCE

AVAILABLE FUND BALANCE \$ 627

ICCB CONSTRUCTION CREDIT \$

(if any)

DEBT ISSUE \$

DATE OF APPROVAL:

OTHER (please specify)* \$

TOTAL \$ 627

COMPLETE ONE SHEET FOR EACH PROJECT REQUESTED

TABLE 2
FY 2003 SUMMARY OF REQUESTED SPACE AND/OR ACREAGE

506 Sauk Valley Community College - Remodel Natural Science Laboratories

PART A

PART B

		NET ASSIGNABLE SQUARE FOOTAGE SUMMARY			ACREAGE SUMMARY		Number of Acres Requested in Budget Year
		REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE				
<u>Space Type</u>	<u>FICM Codes</u>	<u>Net Assignable Square Feet (NASF)</u>	<u>Space Prior to Remodeling</u>	<u>Space After Remodeling</u>			
Classrooms	110 thru 115			775	1 Landscaped Ground		
Laboratory	210 thru 255		10,300	9,850	2 Physical Education and Athletic Fields		
Office	310 thru 355		1,250	1,250	3 Buildings and Attached Structures		
Study	410 thru 455				4 Experimental Plots		
Special Use	510 thru 590				5 Other Instructional Areas		
General Use:					6 Parking Lots		
Assembly and Exhibition	610 thru 625				7 Roadways		
Other General Use	630 thru 685				8 Pond Retention and Drainage		
Support Facilities	710 thru 765				9 Other (specify)		
Health Care	810 thru 895				Total Assigned Area		
Unclassified			1,950	1,625	Currently Unassigned		
TOTAL NASF #			13,500	13,500	Total Acres		
TOTAL GSF* #							

*Gross Square Feet

COMPLETE THE APPLICABLE SECTION--ONE SHEET FOR EACH PROJECT REQUESTED

TABLE 3 FY 2003 BUILDING BUDGET ESTIMATION FORM

District/College 506 Sauk Valley Community College
Location Dixon, IL
Project Name Remodel Natural Science Laboratories

Dollars rounded to the nearest hundred (see instructions)

Space Type	NASF	Multiplier Factor	GSF	\$/GSF	(In Thousands)
Demolition - Lab area	9850	1	9850	21	\$207
Demolition - support area	3650	1	3650	11	\$40
Construction - Classroom	775	1	775	32	\$25
Construction - Lab/Support	9850	1	9850	158	\$1,556
Construction - Office	1250	1	1250	32	\$40
Construction - Unassigned	1625	1	1625	32	\$52
1. Base Total	13500		13500		\$1,920
2. Added Costs					
3. Base Cost	13500		13500		\$1,920

4. Escalation (Use 5.0 percent per year, .41667 percent per month from base bid to bid date.) 168
Expected Bid Date: Mar-03 Number of Months to Bid Date: 21

5. Escalated Building Budget (Line 3 plus Line 4) \$2,088

6. Escalated Building Budget Plus 10% Contingency (Line 5 multiplied by 1.10) \$2,297

7. Adds:

a. A/E Fees 8 % 184

b. On-Site Observation 12
Number of Months 6 Days per Week 1

c. Reimbursable Expenses 5

d. Art in Architecture one-half of one percent (Multiply Line 6 by .005) 11

e. Other Adds Equipment (ADA, Asbestos, etc. specify)

f. Sub-total Adds (Lines 7a through 7e) \$212

8. Total Building Budget (Line 6 plus Line 7f) \$2,509

OTHER:
Estimate of Annual State Supported Operations and Maintenance Expense

Source of Cost Estimate: Burnidge Cassell Architects
Date of Cost Estimate: Jun-00

Fiscal Year 2003 Ramp
Community College Capital Projects

Programmatic Justification Narrative

District/College: Sauk Valley Community College District 506
Project Name: Remodel Natural Science Laboratories

Purpose

The second and third floor science laboratories at Sauk Valley Community College are open-walled. That causes especially serious pedagogical problems in the third floor Chemistry and Biology labs. One wall of each lab is windows, the two perpendicular to that are composed of tall banks of storage cabinets with openings at each end and near the ceiling, and there is no fourth wall. Students must walk through one room to reach another. This design results in a collection of safety and operational problems: open-walled rooms filled with expensive equipment and potentially dangerous supplies are left unsecured; a separate room that could be used as a general classroom is instead reserved for lab prep and storage functions that require security; students clearly hear noise from the labs next door; fumes or fire that might originate in one room would travel quickly to the others; and classes are disrupted by people who pass through one lab on their way to another. Lab stations and cabinetry in the rooms are worn, delaminating, and in some cases, broken. The student stations are arranged so that half of the students sit with their backs to the teacher's station. In addition, the adjacent faculty offices are separated from each other only by half partitions, so teachers are unable to meet privately with students or work in their offices without noise distractions.

The proposed project will solve these problems as follows. New walls that enclose the labs will provide soundproofing and security and create a hallway that eliminates the distraction of external foot traffic. The cabinetry and lab stations will be replaced. The teaching stations will be set up to utilize computer-aided presentation methods. The lab prep/storage room will be converted into a general classroom. The other storage room will be divided into two more efficient storage spaces. Full walls will be installed in the faculty offices.

Instructional Objectives

The project will improve the instructional effectiveness of all Biology and Chemistry classes by reducing noise, replacing worn-out lab stations, and enhancing instructional technology. The College will gain an additional general classroom by reclaiming a laboratory that is currently used for storage.

Comparison to Existing Facilities

The current labs are noisy and open, cannot be locked, and have cabinetry that is delaminating and gas and water fixtures that leak. The faculty offices lack privacy and security. This project will correct all of those problems.

Facilities Currently Available

Current utilization:

The third floor labs are used by students in Chemistry, Biology, Nursing, and health-related fields. Students enrolled in 5,316 credit hours of Chemistry and Biology in FY 1999 and 5,300 hours in FY 2000, approximately 12% of the College's total credit hours. The chemistry and biology labs are currently tied up almost continuously for either class instruction or lab preparations. Part of the renovation will convert a lightly-used allied health lab (Clinical Laboratory Science) into a fully-functioning biology lab, which will enable the addition of a long-planned Biology for Non-Majors course that is not now offered because of lack of appropriate lab space.

Inadequacy of current facilities:

The current facilities are inadequate for both safety and pedagogy. In an emergency, the open walls would encourage the spread of fire or fumes. Equipment and supplies in the labs cannot be locked up adequately. The openness of the labs lets in disruptive noise both from people passing through the rooms and from instruction taking place in neighboring classes. The surfaces of the lab stations have delaminated to the point of becoming rough and jagged. Some of the cabinetry is broken and unusable. Some of the gas and water lines in the lab stations have leaks. The orientation of the student stations causes half of the students to have their backs to the teacher. The faculty offices are open to each other and are, therefore, noisy and insecure.

Driving forces:

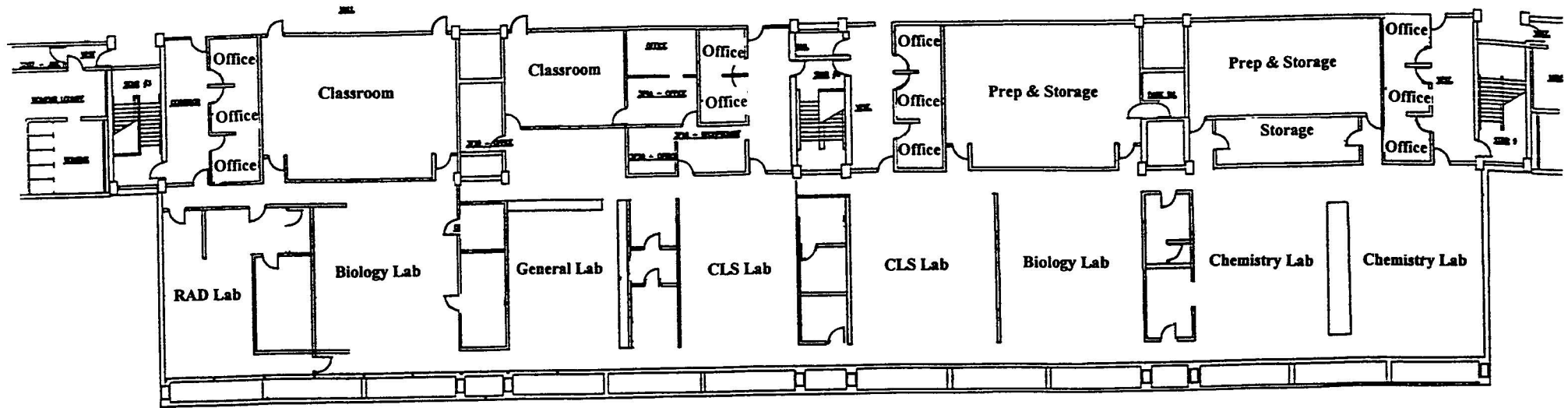
The driving forces for the project are a need to reduce noise and disruption in the labs, improve security and safety, replace worn fixtures, and improve instructional technology.

Master Plan

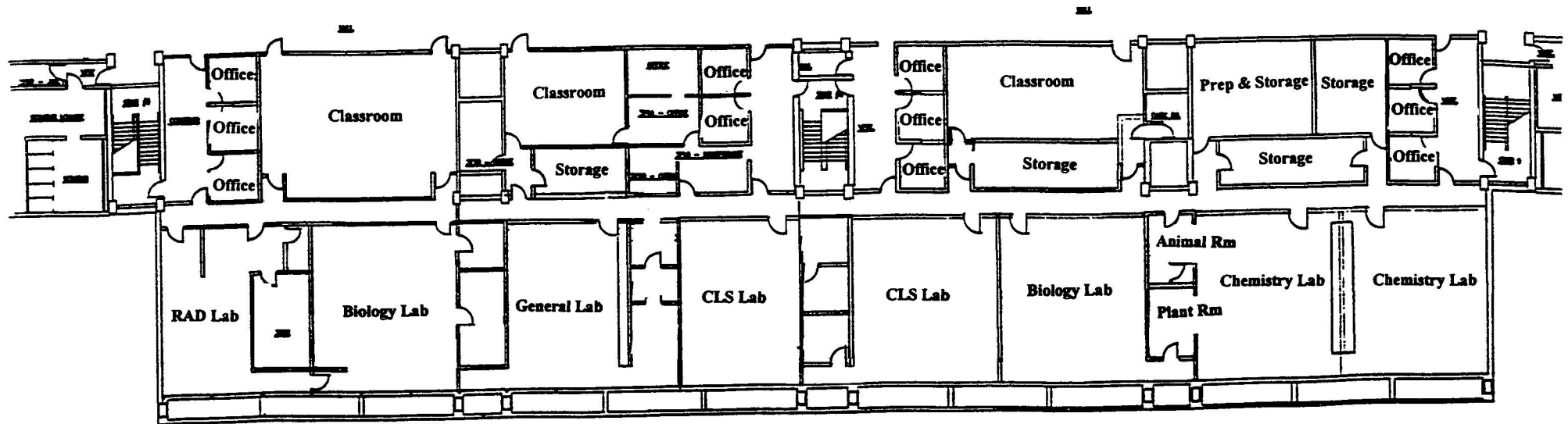
The project is a part of the College's facilities master plan, prepared in March 2000.

Attachments

Attached is a map of renovations planned for the third floor natural science laboratories.



CURRENT FLOOR PLAN



PROPOSED FLOOR PLAN

Fiscal Year 2003 Ramp
Community College Capital Projects

Scope of Work Narrative

District/College: Sauk Valley Community College District 506
Project Name: Remodel Natural Science Laboratories

Exact Location: 173 IL Route 2, Dixon, IL 61021

Nature of Work to be Performed

Seven open science laboratories on the third floor will be enclosed through installation of walls on three sides, plus drop ceilings. Full walls will be installed in eleven adjacent faculty offices. A large room currently used for storage and lab preparations will be divided into two spaces and converted for new uses: (1) a biology storage room, and (2) a general classroom. An existing storage and lab prep room will be divided into two spaces: (1) a properly ventilated chemical storage room, and (2) a lab prep room. An open space along the hallway will be enclosed for use as a storage room. Cabinetry and lab stations in seven labs will be replaced. Plumbing, gas and power lines leading to those stations, along with fume hoods, will be repaired and/or replaced. Heating, ventilating and air conditioning systems and lighting will be adjusted for the different needs of enclosed rooms. Vinyl floor tile will be installed on top of the existing bare concrete floor. Computer-aided instruction projection systems will be installed in two biology labs.

General Building Conditions

The current floor plan of the renovation area includes two chemistry labs, one biology lab, four nursing/allied health labs, two storage/preparation rooms, and eleven faculty offices. All of the labs are open-walled, with tall cabinetry as room dividers, and have bare concrete floors. The offices have partial half-wall dividers and are open to each other. The ventilation and heating and cooling systems are designed for open rooms. The area covers 13,500 GSF.

Site Analysis

The renovation will occur inside the existing facility (Building 1) and will affect only the third floor laboratory area.

BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Sauk Valley Community College , District #____, meeting in their regular session on June 25, 2001 , with a quorum present, officially authorized the submission of the attached Fiscal Year 2003 RAMP Community College Capital Project Request.

- I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Remodel Natural Science Laboratories

Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	\$ <u>627,000</u>
2. Protection, Health, and Safety Tax Levy	\$ _____
3. Protection, Health, and Safety Bond Proceeds	\$ _____
4. Other Debt Issue	\$ _____
5. State Certified Construction Credits (remaining from 1987)	\$ _____
6. Other (Please specify)_____	\$ _____
TOTAL LOCAL MATCH	\$ <u>627,000</u>

Signed _____
Chairperson of the Board of Trustees

Signed _____
Chief Executive Officer of the College District

COMPLETE ONE FOR EACH PROJECT REQUESTED

For Board Meeting of
June 25, 2001

Agenda Item F-7

PROPERTY TAX ABATEMENT REQUEST

Crest Foods is asking the College to grant a property tax abatement for their proposed new Ashton facility. This abatement would total \$14,399 over five years.

RECOMMENDATION: Board approval to grant Crest Foods' request for a property tax abatement in the amounts of 100% in year 1, 80% in year 2, 60% in year 3, 40% in year 4, and 20% in year 5.



TO: Richard Behrendt
FROM: Ruth Bittner *RLB*
DATE: June 6, 2001
SUBJECT: Crest Foods Property Tax Abatement Request

Crest Foods Company is asking the College to grant a property tax abatement for their proposed new Ashton manufacturing facility. Their letter of request is attached. They have complied with all terms of SVCC Board Policy 307.01 "Abatement of Real Estate Taxes in Lee County."

Crest's request falls under clause 4A2 of the policy, as follows:

The total aggregate allowed any single applicant shall not exceed the statutory maximum applicable, and no ordinance adopted pursuant to this policy shall be construed to allow any excess abatement... Firms that are qualified under Section 3 of this policy may be granted an abatement the amount which shall not exceed the following limits: ... Existing commercial or industrial firms expanding their facilities within the College District in Lee County, when such expansion is reasonably expected to result in an increase in the assessed value of the premises in question and no increase in the work force, but is expected to retain existing employees, may be granted an abatement up to 75% of the additional taxes which would otherwise arise as a result of the increase in the equalized assessed value. A minimum abatement of 25% shall be granted targeted industries.

Crest has requested the standard Illinois Enterprise Zone Abatement, which calls for abatements of 100%, 80%, 60%, 40%, and 20% respectively in years 1 through 5. The allowable abatement for a \$3,500,000 improvement at Sauk's 2000 levy year rate of \$.4114 per \$100 of equalized assessed valuation is \$18,000, calculated as follows:

$$\$3,500,000 / 3 \times \$.4114 / \$100 = \$4,800 \text{ per year} \times 5 \text{ years} = \$24,000 \times 75\% = \$18,000$$

Crest's request results in the following schedule of abatements, totaling \$14,399:

Year 1	100%	4,799.67
Year 2	80%	3,839.73
Year 3	60%	2,879.80
Year 4	40%	1,919.87
Year 5	20%	959.93
Total		14,399.00

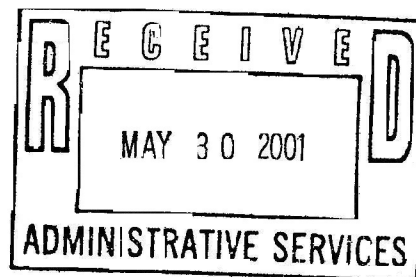
It is recommended that the Board of Trustees approve Crest Food's request for a property tax abatement, in the amounts of 100% in year 1, 80% in year 2, 60% in year 3, 40% in year 4, and 20% in year 5.

Thank you.



May 25, 2001

Dr. Richard Behrendt
President Sauk Valley Community College
173 Illinois Route #2
Dixon, IL 61021



Dear Mr. Behrendt,

Crest Foods Company is at this time seeking a property tax abatement for a proposed new manufacturing facility at 1883 IL Route 38, Ashton, IL 61006

We are a manufacturer of dry food products, with our main facility located at 502 Brown Street, Ashton, IL 61006. Our goal is to construct a new blending facility at 1883 IL Route 38, Ashton, IL, which is where our warehouse facility is currently located. This project is being considered for a start date of August or September of this year, and a completion date sometime in late 2002. No final plans have been made

Attached is a map of the proposed location, with the legal description of the property

The real estate tax ID for the proposed site is 03-04-30-200-002. Attached is a copy of the 1999 real estate taxes paid in 2000. The assessed value of this property is \$1,197,010. Assessed 1999 tax was \$75,827.00. Taxes paid in 2000 minus current abatements was \$56,806.28

Currently on the proposed site, we employ 20 full time people. Twenty five full time employees will be relocated from our facility in Ashton. Twenty of these positions are generally entry to mid level with an average salary of \$20,000.00. Five of the positions are Lead Mixer with an average salary of \$25,000.00. Initially, no new employees will be hired.

A copy of our Certificate of Incorporation is attached.

The total estimated cost of this project is \$3,500,000.00

We are seeking the standard Illinois Enterprise Zone Abatement. This property tax abatement is given in the following manner.

1 st year	100%	3 rd year	60%	5 th year	20%
2 nd year	80%	4 th year	40%		

Based on these terms, and a construction cost of \$3,500,000.00, over a five year period, our abatement amount will be \$46,956.02.

We respectfully ask the Board of Trustees to review, approve and file an Industrial Abatement Resolution with the County Clerk of Lee County, and if needed, welcome the opportunity to talk with the board at your next meeting.

Sincerely,
Crest Foods Co. Inc.


Stephen Zera/Corporate Purchasing Manager

c. Jeff Meiners/President, Crest Foods Co. Inc.
Ruth Bittner/Chief Financial Officer, Sauk Valley College
Shirley Reif/Secretary-Treasurer, Crest Foods Co., Inc.

CREST FOODS CO., INC. P.O. BOX 371 ASHTON, IL 61006 PH: 815/453-7411

EXHIBIT 1

This form must be completed and returned to the Zone Administration Office
BEFORE any zone benefits can be granted.

Lee County Enterprise Zone

E-Zone Administration Office - 101 West Second Street, Suite 210 - Dixon, Illinois 61021
Phone: 815-284-3361 FAX: 815-284-3675 E-mail: dchamber@essex1.com

ENTERPRISE ZONE PROJECT INFORMATION

(To be completed by Company Representative)

1. Name of Business: Crest Foods Co., Inc.
2. Street Address: 502 Brown St. P.O. Box 371
3. City: Ashton Zip Code: 61006 Phone: 815-453-7411
4. Name of Business/Company (if different from applicant): _____
5. Street Address of Proposed Project: 1883 IL. Rt. 38
6. Contact: Steve Zera Phone: 815-453-7411
7. General Description of Project, including any rehabilitation, remodeling of existing structures, new construction, major paving or new equipment: _____
40,000 Sq. Ft. PROX. DRY FOOD Blending Facility.
8. Project Classification: Commercial _____ Industrial I-2 Residential _____
9. Expected Date of Project Start: _____
10. Anticipated Completion Date: _____

IDENTIFICATION INFORMATION

(these numbers are very important and **MUST** be filled in)

Permanent Parcel Number(s) (PPN): 4-30-200-002
Federal Employers Identification Number (FEIN): 36-2362102
Unemployment Insurance Number (UIN): T-0189458
Building Permit Number(BPN): _____
Date Building Permit was Issued: _____
Expiration Date of Building Permit: _____

11. Estimated Cost of Project:

	MATERIALS	LABOR (Contracted & Self)
a. Interior Remodeling:	_____	_____
b. Exterior Remodeling:	_____	_____
c. New Construction:	_____	_____
d. Capital Equipment:	_____	_____
e. Other:	_____	_____
TOTAL:	_____	_____

GRAND TOTAL OF PROJECT: \$3,500,000

12. Number of Full-time and Part-time Equivalent Jobs:

a. Presently at Project Location: 0
b. Retained*: 25
c. Created** within 1 year of Project Completion: _____

13. Does this Project involve a move from another location?: Yes X No _____

If Yes, please indicate City and State: same

14. Signature of Project Representative

Steve Zera
Name:

Corp. Purchasing Manager
Title:

****"Retained"** means the number of jobs that will remain in the Zone as a result of the new investment being made.

****"Created"** means the number of jobs for which persons are hired or are expected to be hired within 1 year as a result of the new investment, NOT construction jobs.

LEE COUNTY INDUSTRIAL DEVELOPMENT ASSOCIATION

101 West Second Street, Suite 210

Dixon, Illinois 61021

Phone: 815-284-3361

FAX: 815-284-3675

E-mail: dchamber@essex1.com

LEE COUNTY
1999 REAL ESTATE TAXES
JOHN F. FRITTS, COUNTY COLLECTOR
Lee County Courthouse
O. Box 328
Dixon, IL 61021

1999

PLEASE READ the instructions on the back of this bill regarding your taxes. As a reminder the County Collector only collects your taxes and is not responsible for the amount of your assessment or the amount of your tax bill.

CREST FOODS INC
P O BOX 371
ASHTON, IL 61006-0371

ASSESSED TO: CREST FOODS INC
BILL NUMBER: 00008726

PROPERTY DESCRIPTION 00001884 IL RT 38 EH NEQ BK 9008-82 WD		PIN NUMBER 03-04-30-200-002	
ACRES 80.00		TAXABLE VALUE 1197010	
CLASS CODE 0080		TAX CODE 3003	
TOWNSHIP ASHTON			

***** NORMAL BILL *****

RECEIPT PORTION - KEEP FOR YOUR RECORDS
1999 LEE COUNTY REAL ESTATE TAX
PAY TO: LEE COUNTY COLLECTOR

FORMULA FOR TAX CALCULATION - 1999

IMPROVED LAND	21580
IMPROVEMENTS	1175430
FARM BLDG.	0
FARM LAND	0
30% OF REVIEW EQUALIZED VALUE	= 1197010
STATE EQUALIZATION FACTOR***	X 1.00000
STATE EQUALIZED VALUE	= 1197010
HOME IMPROVEMENT EXEMPTION	- 0
OWNER OCCUPIED EXEMPTION	-
SENIOR EXEMPTION	-
HERAN EXEMPTION	- 0
DIOR ASSESSMENT FREEZE	- 0
TAXABLE VALUE	= 1197010
TAX RATE	X 6.3347
TOTAL TAX	= 56806.28

TAXING BODY	Prior Rate	Prior Amount	Current Rate	Current Amount
LEE COUNTY	.7364	6776.44	.7225	5896.5
COUNTY PENSION RET	.0456	419.53	.0430	350.4
ASHTON TOWNSHIP	.5312	4888.10	.5070	6068.8
SCHOOL DIST 275	4.0748	37497.71	4.1263	33675.6
SCHOOL DIST 275 PE	.0995	914.20	.1013	824.5
SCHOOL DIST 506	.4332	3986.31	.4194	5020.2
FRANKLIN GROVE FIR	.3972	3655.03	.3861	4621.6
ASHTON-BRADFORD MT	.0300	276.06	.0291	348.3
***** TOTALS ****	6.3479	58413.38	6.3347	56806.2

*NOT TO BE USED FOR FARM LAND AND
ARM BUILDINGS

INTEREST 1 1/2% PER MONTH	TOTAL TAX DUE
	56806.28
377 EQUALIZED VALUE	FAIR MARKET VALUE
500	3591030

1ST INSTALLMENT DUE DATE: 07/07/00	AMOUNT 28403.14	SECOND INSTALLMENT DUE DATE: 09/01/00	AMOUNT 28403.14
---------------------------------------	-----------------	--	-----------------



00108726

BILL NUMBER 00008726	FORFEITED TAXES OR YEARS
PERMANENT INDEX NUMBER 03-04-30-200-002	CURRENT TAX DUE 28403.14
DUE DATE 07/07/00	TAX PAYMENT - 1ST INST. 28403.14
FIRST INSTALLMENT - 1999 IMPORTANT! BRING OR SEND THIS SECTION WHEN MAKING PAYMENT	INTEREST COSTS TOTAL PAID
<input type="checkbox"/> CHECK <input type="checkbox"/> CASH <input type="checkbox"/> BANK	

03-04-30-200-002 CREST FOODS INC
CREST FOODS INC
P O BOX 371
ASHTON, IL 61006-0371

DETACH HERE



00208726

BILL NUMBER 00008726	FORFEITED TAXES OR YEARS
PERMANENT INDEX NUMBER 03-04-30-200-002	CURRENT TAX DUE 28403.14
DUE DATE 09/01/00	TAX PAYMENT - 2ND INST. 28403.14
SECOND INSTALLMENT - 1999 IMPORTANT! BRING OR SEND THIS SECTION WHEN MAKING PAYMENT	INTEREST COSTS TOTAL PAID
<input type="checkbox"/> CHECK <input type="checkbox"/> CASH <input type="checkbox"/> BANK	

03-04-30-200-002 CREST FOODS INC
CREST FOODS INC
P O BOX 371
ASHTON, IL 61006-0371

Crest Foods 6/90

PROPERTY LOCATION

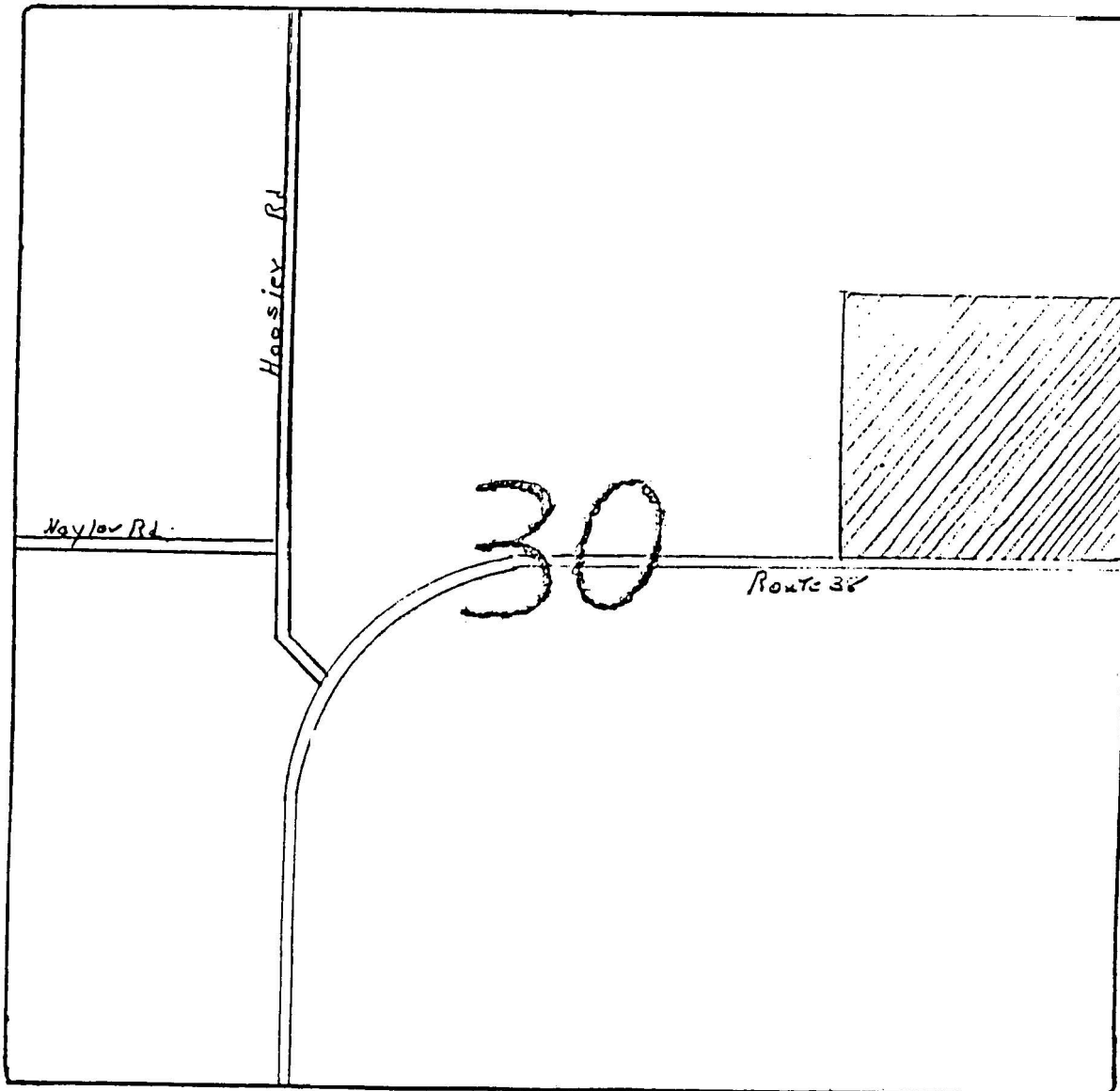
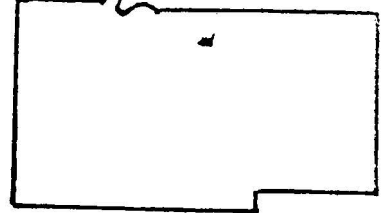
PETITION # 90-P-1008

PPN # 4-30-200-002

The South one-half (1/2) of the East one-half (1/2) of the
Northeast One-quarter (1/4), of Section 30, T22N-R11E,
Ashton Township, Lee County, Illinois.

40
acres
zoned
Commercial.

1883 IL Rte 38



Currently Zoned C-2

Not To Scale

For Board Meeting of
June 25, 2001

Agenda Item F-8


PROTECTION, HEALTH AND SAFETY PROJECT
EGRESS CORRECTIONS

After due advertisement, the College received one sealed bid for the Egress Corrections Project. The low bid of \$129,579 was received from Sjostrom & Sons, Inc. of Sterling and meets bid specifications.

RECOMMENDATION: Board approval to accept the bid of \$129,579 from Sjostrom & Sons, Inc. of Sterling for the egress project with funds to be derived from the Protection, Health and Safety Fund.



TO: Richard Behrendt

FROM: Ruth Bittner 

DATE: June 13, 2001

SUBJECT: Bid for Protection. Health, Safety Project - Egress Corrections, West Wing 2nd Floor

At its October 1998 meeting, the Board approved an egress corrections project to eliminate ADA/egress deficiencies in the classrooms at the west end of the second floor and to install a new electrical distribution system for that area. The College received approval from ICCB for this project in the amount of \$208,375 (including \$192,940 of construction costs), to be paid out of the Protection, Health and Safety Fund.

After due advertisement, the College received one sealed bid for the egress project. The bid opening information is below. The low bid of \$129,579 from Sjostrom & Sons, Inc. (Sterling, IL) meets bid specifications.

I recommend acceptance of the bid of \$129,579 from Sjostrom & Sons, Inc. (Sterling, IL) for the egress project, with funds to be derived from the Protection, Health, and Safety Fund.

Bid Opening Date: June 13, 2001

Bid Opening Time: 1:00 p.m.

Present for Bid Opening: Jim Frederick, Nancy Breed, Rich Siegler (Burnidge Cassell Associates) and a representative from Sjostrom & Sons, Inc.

Name of Bidder
Sjostrom & Sons, Inc.
Sterling, IL

Total Base Bid
\$129,579

For Board Packet of
June 25, 2001

Agenda Item F-9

PROTECTION, HEALTH AND SAFETY PROJECT
EXTERIOR CONCRETE SURFACE REPAIR - PHASE III

After due advertisement, the College received one sealed bid for Phase III of the Exterior Concrete Surface Repair Project. The bid was from Mike Harris Mason Contractor of Rockford in the amount of \$366,000. This company did last year's work and their bid meets specifications, however their bid amount exceeds the approved Protection, Health and Safety budget by more than 5% and the College must receive approval from the Illinois Community College Board.

RECOMMENDATION: Board approval to accept the bid of \$366,000 from Mike Harris Mason Contractor for the Exterior Concrete Surface Repair Project, Phase III, with \$349,941 to come from the 2000 Protection, Health and Safety levy and the remainder from College accumulated Protection, Health and Safety funds, contingent upon approval of the revised project budget by the Illinois Community College Board.



TO: Richard Behrendt

FROM: Ruth Bittner *RB*

DATE: June 13, 2001

SUBJECT: Bid for Protection, Health, Safety Project – Exterior Concrete Surface Repair-Phase III

The exterior concrete surface repair project consists of four phases. Phases I and II were completed in 2000 for a total cost of \$407,784. Originally we had hoped to complete the project in three phases; we opened bids for the third phase April 16. However, both of the two bids we received at that time significantly exceeded the approved budget of \$324,019 for construction. Therefore, we divided the remaining project into two phases and re-bid the first part, with today as the bid opening day. All costs are to be paid out of Protection, Health and Safety Funds.

This year's project will continue last year's Dryvit restoration work, mostly on the west end of the building.

After due advertisement, the College received one sealed bid, which was opened June 13, 2001 at 11:00 a.m. by Ruth Bittner, Nancy Breed and Rich Siegler (architect). That bid was from Mike Harris Mason Contractor (Rockford) in the amount of \$366,000. The bid meets specifications.

Mike Harris is the firm that did last year's work, and they also submitted the lower of our two rejected April bids. Therefore, this is the third time they have been the low bidder for this type of work at Sauk. Dryvit restoration is highly specialized work, so it is a challenge to locate contractors who are willing to take on the job at this location for a reasonable price. Sauk's architect and Director of Buildings and Grounds are satisfied with the work Mike Harris did last year. The project involves significant construction noise, so it must be substantially complete before classes start in August. If we were to reject the bid at this point and try again, we would need to wait until next summer.

Instead, we would like to accept the bid, but it exceeds the approved PH&S budget by more than 5%. There is sufficient fund balance available from completed PH&S projects (approximately \$481,000) to cover the extra amount needed. However, in order to use the leftover funds, we must first obtain approval from the ICCB. The necessary paperwork is included in another agenda item this month.

I recommend acceptance of the bid of \$366,000 from Mike Harris Mason Contractor for the exterior concrete surface repair project, phase III, with \$349,941 of the funds to come from the 2000 Protection, Health and Safety levy and the remainder from accumulated Protection, Health and Safety fund balance, contingent upon approval of the revised project budget by the Illinois Community College Board.

CAPITAL PROJECT APPLICATION FORM

(One Application Form per Project)

District/College and District # Sauk Valley Community College
 Contact Person Ruth C. Bittner Phone # (815) 288-5511 x256
 Project Title Exterior Concrete Surface Repair - Phase III
 Project Budget \$ 431,880 Date June 25, 2001

Application Type (check the appropriate application type and follow instructions):

- ☐ Locally Funded New Construction--complete/submit Sections I and II.
☐ Locally Funded Remodeling--complete/submit Sections I and III.
☐ Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
☒ Protection, Health and Safety--complete/submit Section I and Attachment PHS.
☐ Capital Renewal Project--complete/submit Section I and Attachment CRG.

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
 B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
 C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
 D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
 E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes ☐ No ☐

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion _____

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
 C. Has the site been determined professionally to be suitable for construction purposes?
 Yes ☐ No ☐

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) _____

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

Over the past several years numerous cracks have appeared in the exterior building beams and in the applied Dryvit exterior surface. In some areas the Dryvit has spalled off, exposing the concrete. The soft gable cap, now in place, is not adequate to prevent rain infiltrating the beams and exterior walls and migrating in to the building interior.

Phase Three continues the work necessary to protect the concrete structure and extend the life of this facility. There will be one additional phase.

The scope of this work will entail pressure washing, caulking, patching and application of two coats of elastomeric coating to seal the concrete surface of the 2nd and 3rd floor sun screen beams and exterior wall. The area of work picks up all areas still unfinished on the north facade to the west end of the building, the entire west facade, and the south facade from the west end of the building back to column line M. An area on the south facade between column lines AC and AF is also included. Scope of work also includes window sill flashing on all areas already coated. The clerestory and rooftop mechanical screen repair work is included. The purpose of the work described herein is to complete the project to provide a waterproof barrier on all surfaces requiring this attention.

PROBABLE COST OF CONSTRUCTION

Install new aluminum extended sills at all windows on the 2nd and 3rd floors, approximately 1,400 lf, around the building perimeter	\$ 14,000.00
---	--------------

Pressure wash, caulk small cracks, patch Dryvit where required and apply two 7 mil coats of elastomeric finish to concrete surfaces	<u>352,000.00</u>
---	-------------------

Total Base Estimate	\$366,000.00
---------------------	--------------

Attachment #1 Project Budget

Check One:

- ☐ New Construction
☐ Remodeling

Project Name _____

	Budget Amounts	
	<u>New Construction</u>	<u>Remodeling</u>
Land	_____	N/A
Site Development	_____	N/A
Construction (including Fixed Equipment)	_____	_____
Mechanical	_____	_____
Electrical	_____	_____
General Conditions	_____	_____
Contingency (10%)	_____	_____
A/E Professional Fees	_____	_____
Total	_____	_____

Protection, Health, and Safety Project Name Exterior Concrete Surface Repair - Phase III

	<u>Budget Amounts</u>
Project Costs	<u>\$366,000</u>
Contingency	<u>36,600</u>
A/E Professional Fees	<u>29,280</u>
Total	<u>\$431,880</u>

Attachment #2

Funding Source

District/College Name Sauk Valley Community College District #506

Project Name Exterior Concrete Surface Repair - Phase III

Check the source(s) of funds:

Available fund balance \$81,939 Fund name (s): Operations & Maintenance-Restricted
(Including excess funds from
previously approved protection,
health, and safety projects)

Bond Proceeds _____ Type of bond issuance (s): _____
(including protection, health,
and safety bonds)

Protection, Health, and _____ Tax rate/fiscal year: 2000
Safety Tax Levy
(ILCS 805/3-20.3.01)

Contract for Deed _____ Term of Contract for Deed in months: _____
(ILCS 805/3-36)

Lending Arrangement with a _____ Term of Lending Arrangements in months: _____
Financial Institution
(ILCS 805/3-37)

Lease Agreement _____ Term of Lease in months: _____
(ILCS 805/3-38)

Capital Renewal Funding _____ Proposed Fiscal Year Source(s): _____

Protection, Health, and Safety Signature/Certification PageCheck if Applicable

Energy Conservation Certification (see attachment, if applicable) _____

Structural Integrity Certification (see attachment, if applicable) _____

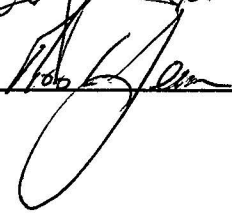
Budget Certification (see attachment, always required) _____ X

Feasibility Study Identifying Need of the Project _____

Other Documentation which May Support the Justification
of this Project _____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Sauk Valley Community College Board of TrusteesDate June 25, 2001Signed , Chairperson, Secretary

PROTECTION, HEALTH, AND SAFETY PROJECT**Budget and Certification**

Name and address of architect/engineer providing the estimate:

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

Charles H. Burnidge

Architect/Engineer's Signature

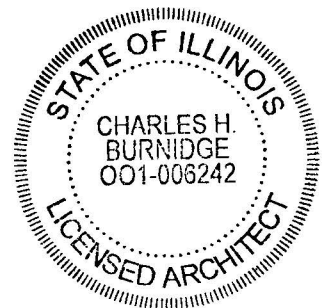
June 13, 2001

Date

001-006242

Illinois Registration or License Number

Seal



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

For Board Meeting of
June 25, 2001

Agenda Item F-10

PROTECTION, HEALTH AND SAFETY PROJECT (EXTERIOR)
ICCB RESOLUTION

If the Board approves the recommendation to award the bid for the exterior work, the attached resolution will be necessary so that ICCB will similarly approve the increased amount for the project.

RECOMMENDATION: Board approval of the attached resolution to increase the amount provided for the Protection, Health and Safety Project: Exterior Concrete Surface Repair, Phase III.

**RESOLUTION TO APPROVE PROTECTION,
HEALTH AND SAFETY PROJECT**

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District No. 506 is authorized to complete necessary projects dealing with health or safety of students, employees or visitors; and,

WHEREAS, the Board has received a report from a licensed professional architect that there is a project at SVCC which requires repairs and alterations, as defined in 23 Illinois Administrative Code, Sec. 1501.601; and,

WHEREAS, the project recommended for repair and alteration is:

Exterior Concrete Surface Repair – Phase 3 \$431,880

NOW, BE IT RESOLVED by the Board of Trustees of Sauk Valley Community College District No. 506, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the project set forth above require alteration or repair and are necessary to remove a health or safety hazard to the students, employees or visitors of SVCC.
3. There are not sufficient funds available in the Operations and Maintenance Fund of SVCC to complete the projects set forth above.
4. The Board approves the completion of the Protection, Health and Safety project described below:

Exterior Concrete Surface Repair – Phase 3

5. The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of this project consistent with Ill. Rev. Stat. Ch. 122 Paragraph 103-20.3.01 (and all other applicable statutes) and 23 Illinois Administrative Code Section 1501.608 (and all other applicable regulations).

Adopted June 25, 2001

Chair

Community College District No. 506

Secretary

Community College District No. 506

For Board Meeting of
June 25, 2001

Agenda Item I

PART-TIME INSTRUCTORS


The administration is recommending approval of the summer part-time instructors listed on the attached memorandum from Dr. Hecht.

RECOMMENDATION: Board approval of the part-time instructors as presented.

**SAUK VALLEY COMMUNITY COLLEGE
INSTRUCTIONAL SERVICES
MEMORANDUM**

DATE: June 18, 2001

TO: Dr. Richard L. Behrendt

FROM: Dr. Deborah Hecht 

SUBJECT: Summer Part-time Faculty for Board Approval

The following instructors are being submitted for SVCC Board approval.

<u>Name</u>	<u>Highest Degree</u>	<u>Discipline</u>	<u>SVCC Course</u>
Brozovich, William	Juris Doctor	Law	CJS 135*
Bryant, Caren	R.N., B.S.	Nursing	NRS 111
Custer, Paula	M.S.	Early Childhood Ed	HSV 115*
Eisenberg, Diana	R.N., B.S.	Nursing	NRS 101, 103
Kitzmiller, Marna	B.A.	Mathematics	MAT 076
Koch, Abigail	B.A.	Mathematics	MAT 074
Scholl, Kathy	M.S.	Early Childhood Ed	HSV 200*
Shaffer, Gary	M.A.	Interdisciplinary Studies	SPE 131*
Snider, Paula	B.A.	Social Science/P.E.	GSP 085, 086, 087
Wharton, Robert	M.A. (+ 30 graduate hours in history/political science)	Education	GOV 163*
Zoeller, Cindy	R.N., M.S.	Nursing	NRS 115

*Indicates transfer course

js

For Board Meeting of
June 25, 2001

Agenda Item J-1

EASEMENT REQUEST

Medical Arts Clinic is requesting an easement across the eastern edge of the College property south to the river to run a septic line to an aeration treatment facility for liquid waste from the Medical Arts Clinic and the Northern Illinois Surgery Center.

RECOMMENDATION: Board approval of the attached agreement for a septic system easement and the Northern Illinois Surgery Center, L.L.C.



6 June 2001

Dr. Richard Behrendt, President
Sauk Valley Community College
173 Illinois Route 2
Dixon, IL 61021

MAC/Dixon
S. Hennepin Ave.
Dixon, IL 61021-3060
Phone 815+288+7711
Fax 815+288+2925

REQUEST FOR EASEMENT

Northern Illinois
Surgery Center
600 Sauk Road
Dixon, IL 61021-8777
Phone 815+288+4838
Fax 815+288+7720

We would respectfully request your and your Board's approval of an easement across the eastern edge of the College's property south to the river as a just-in-case alternative for a septic line to an aeration treatment facility for liquid waste from the Medical Arts Clinic and Northern Illinois Surgery Center, Dr. Behrendt.

MAC/NISC MOB
Sauk Road
Dixon, IL 61021-8777
Phone 815+288+7711
Fax 815+288+5077

The easement is needed as an alternative for a shorter route to the river [where the aeration treatment discharges pure water] in case the present line needs to be replaced. Please note that the drain field currently meets our needs with only infrequent use of the aeration system, and that the whole system recently received an OK from the Lee County Health Department.


MAC/Rock Falls-Sterling
Avenue "C"
Rock Falls, IL 61081-3407
Phone 815+622+3940
Fax 815+622+4047

Because of our request and in spite of the unlikelihood of the requested easement actually being utilized, please be assured that we will pay for any reasonable legal fees SVCC incurs as well as giving all necessary assurances and protections in conjunction with the granting of the easement by the SVCC Board.

MAC/Rochelle
North 2nd Street
Rochelle, IL 61068-1766
Phone 815+562+4500
Fax 815+562+5151

MAC/Oregon
W. Washington Street
Oregon, IL 61061-1636
Phone 815+732+4676
Fax 815+732+3625

Thank you for your consideration, Dr. Behrendt.


Darryl Wahler
Chief Executive Officer

AGREEMENT FOR SEPTIC SYSTEM EASEMENT

AGREEMENT made this _____ day of _____, 2001, between **THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #506, known as SAUK VALLEY COMMUNITY COLLEGE**, of Dixon, Lee County, Illinois 61021, hereinafter referred to as "College," and **NORTHERN ILLINOIS SURGERY CENTER, L.L.C.** an Illinois Limited Liability Company, of 1620 Sauk Road, Dixon, Lee County, Illinois 61021, hereinafter referred to as "NISC" ("Agreement").

WHEREAS, College is the owner of a tract of land bordering the land owned by NISC, situated in the Southeast Quarter of Section 8, Palmyra Township, Township 21 North, Range 8 East of the 4th P.M., Lee County, Illinois, and more particularly described on Exhibit "A", attached hereto and made a part hereof, hereinafter referred to as the "College Tract"; and

WHEREAS, NISC, is the owner of a tract of land of approximately 6.144 acres consisting of a Medical Building and parking lot and which is legally described on Exhibit "B", attached hereto and made a part hereof, hereinafter referred to as the "NISC Tract"; and

WHEREAS, NISC desires to have an easement on College property for the purpose of building and maintaining a septic system ("Septic System") for use for lawful disposal of sanitary waste arising out of occupancy of the existing Medical Building on the NISC Tract; and

WHEREAS, the parties are desirous of setting forth the terms and conditions of an easement for the Septic System and mechanicals including but not limited to a aeration system, concrete-fiberglass clarifier, chlorinating chamber, and discharge tube serving the sanitary waste disposal system on the NISC Tract; and

WHEREAS, NISC and College are aware that it is likely or possible that a student residential facility will be constructed by or on behalf of the Sauk Valley Community College Foundation ("Foundation") on property lying adjacent to College property and lying between the

NISC tract and the Rock River, and that access to the student residential facility will cross the easement provided for herein; and

WHEREAS, the parties wish to provide reasonable means to assure that construction and use of the septic system will be in keeping with all applicable regulations, and will not endanger the health, welfare or safety of College, its students, employees or visitors, or the Rock River, and will not impair the College mission, or interfere with the student residential facility; and

WHEREAS, cost of the preparation of documents and expenses of granting the easement are to be borne by NISC; and

WHEREAS, the parties wish to obligate any successor in title to the parties to perform the terms and conditions of this Agreement;

NOW, THEREFORE, the parties, in consideration of the payment of \$500.00 to College by NISC, receipt of which is hereby acknowledged, and the mutual covenants and conditions contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. College shall grant to NISC as an easement appurtenant to the NISC Tract, a 99-year, non-exclusive, easement and right to use a part of the College Tract substantially in the format attached as Exhibit C attached hereto and made a part hereof, and hereinafter referred to as the "Easement Tract," to install, alter, operate, excavate, construct, maintain, repair, and replace the Septic System. The easement and utilization of the Septic System Field are subject to the limitations and conditions provided herein.

2. Construction and operation of the Septic System shall be in accordance with Reference Standards' specific standards for water and waste water and with all applicable statutes for liquid waste disposal. The plans and specifications for the construction and operation of Septic System shall be approved by Lee County, Illinois, by the College and by all other

appropriate governmental and environmental agencies prior to construction and prior to commencement of use.

3. Septic System shall not be used for any waste except liquid human sanitary waste without the prior written permission of College. No heavy metals or toxic substance shall be discharged into the Septic System.

4. NISC shall indemnify and hold the College totally harmless from any and all damages, expense or costs, including attorneys fees, costs of litigation or settlement, that may arise by virtue of any break, damage, malfunction or misuse of the Septic System, or from any claimed violation of EPA regulation or county regulation, or for any loss or damage College may sustain of any kind or nature growing out of and arising in any manner from the construction, maintenance, repair, alteration or use of the Septic System or the easement, or for any use of the Septic System for waste other than use permitted hereby.

5. NISC shall timely repair and maintain the Septic System at its own cost and expense for so long as the easement shall be in existence. In the event that it becomes necessary to maintain, repair or replace any part of the Septic System on the Easement Tract, NISC shall be responsible for the entire cost of such repair, maintenance, and replacement and NISC is hereby granted a nonexclusive, irrevocable and 99-year easement for ingress and egress over, across, and onto the Easement Tract for inspection, repair, maintenance, removal, replacement and construction of the Septic System at all reasonable times and hours, provided that NISC shall minimize all interference with the College and with use of the residential facility. NISC shall provide written assurance by qualified engineers not less frequently than annually that the Septic System is operating properly. NISC shall remove the components contained in the Septic System at the end of the 99 year term.

6. Following the construction or any maintenance, repairs or replacement of the Septic System, the grounds, improvements and property described on Exhibit A disturbed by the construction shall be restored to substantially the same condition in which it was prior to the commencement of installation or repair of the septic system. NISC shall cooperate with the

Foundation as reasonable and appropriate during the construction of the Septic System, and during its operation. NISC shall assure that there are no noxious or offensive odors emanating from the Septic System.

7. All provisions of this Agreement and the Easement, including the benefits and burdens, shall run with the land and shall be binding upon and inure to the benefit of the parties to this Agreement and their beneficiaries, successors and assigns. NISC shall record a covenant running with the land as to the NISC Tract, which shall obligate any owner of the NISC Tract to fully comply with this Agreement.

8. NISC shall not expand the use permitted hereby, or extend waste disposal making use of the Septic System to any future building on the NISC Tract, without the prior written permission of the College Board of Trustees being first obtained.

9. Except as provided in paragraph 10, if there is a failure by either party to perform, fulfill, or observe any agreement contained within the Easement or this Agreement, continuing for thirty (30) days after receipt of written notice describing such failure, the other party may, at its election, cure such failure or breach on behalf of the defaulting party. Any amount which the party so electing shall expend for such purpose, or which shall otherwise be due by either party to the other, shall be paid to the party to whom due on demand without contest, thirty (30) days after delivery of demand for payment. The parties acknowledge the College's duties are solely to grant the easement and permit access as provided for herein, and any remedy against the College shall be limited to injunctive relief. Venue for any claim of breach or liability between the parties or the successors shall lie solely in the Circuit Court of Lee County, Illinois.

10. At the sole option of College, this easement may be immediately terminated upon five days notice in the event of any of the following:

a. NISC's use of the Septic System shall create a danger to the health or safety of College students, employees, or the public.

b. Any use of the Septic System for disposal of waste other than that permitted herein.

Election of this option shall not avoid liability for any damages or expenses which NISC may have by virtue of the breach and other provisions of this Agreement.

11. The rule of strict construction shall not apply to this instrument. This instrument shall be given a reasonable construction so that the intention of the parties is carried out.

12. NISC shall reimburse College for any expenses it shall have incurred in the negotiation and presentation of this Agreement and the Easement, including its legal fees, and shall hold the College fully harmless from any cost or expense it may incur as a result of this Agreement or the Easement, including attorneys fees and expenses, and costs of any litigation arising out of this Agreement or the Easement, except expenses the College may incur as a result of the College's breach of the terms of this Agreement.

13. College address is 173 Ill. Route 2, Dixon, Lee County, Illinois 61021, and NISC's address is 1620 Sauk Road, Dixon, Lee County, Illinois 61021. Any party may lodge written notice of a change of address. All notices shall be sent by certified mail, return receipt requested, to the address provided for in this paragraph and shall be deemed given when placed in the mail.

GRANTORS

**THE BOARD OF TRUSTEES OF
JUNIOR COLLEGE DISTRICT #506,
known as SAUK VALLEY COMMUNITY
COLLEGE**

**By: William Simpson, Chairman of
the Board of Trustees**

GRANTEES

**NORTHERN ILLINOIS SURGERY
CENTER, L.L.C.**

**By: John Strom, M.D., One of its
Managers**

ATTEST

By: _____

Its _____

For Board Meeting of
June 25, 2001


Agenda Item J-2

DONATION

The College is in receipt of a Leco AP-600 Automatic Grinder/Polisher from Allied-Locke which will be used in the Metrology Lab.

RECOMMENDATION: Board approval to accept this donation on behalf of the Technology Division with a letter of appreciation to be sent to Mr. Dave Crowson, Financial Manager at Allied-Locke.

Sauk Valley Community College
Instructional Services
Business, Technology, and Natural Sciences
Linley V. White, Dean whitel@svcc.edu

DATE: June 10, 2001
TO: Dr. Richard Behrendt
FROM: Linley White 
SUBJECT: Donation

Jerry Frana informs me that Allied-Locke wishes to donate a Leco AP-600 Automatic Grinder/Polisher to the college. This piece of equipment would be a nice addition to the Metrology lab of the Technology Division. I recommend that the college accept this donation and authorize Mr. Frana to take possession of the equipment on behalf of the college.

Appropriate recognition of this gift should be forwarded to Mr. Dave Crowson, Financial Manager at Allied-Locke.

On behalf of the Technology Faculty of Sauk Valley Community College, thank you for your time and consideration.

Cc: Dr. Deborah Hecht

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY



PRESIDENT



SECRETARY

DATE 6-25-01

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
As of May 31, 2001

CHECKING ACCOUNTS

<u>INTEREST BEARING ACCOUNTS</u>	<u>INTEREST RATE</u>	<u>AMOUNT</u>
General Account - Sterling Federal Bank	3.07	\$126,052.26
Illinois Funds - Firstar Bank, Springfield	4.37	535,220.29
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS		<u>661,272.55</u>

NON-INT. BEARING ACCOUNT

Restricted - Sterling Federal Bank 89,404.67

MONEY MARKET

ABN-AMRO Investment Services, Inc. 3.76 175,873.18

TOTAL CHECKING ACCOUNTS \$926,550.40

INVESTMENTS

<u>FINANCIAL INSTITUTION</u>	<u>MATURITY DATE</u>	<u>INTEREST RATE</u>	<u>AMOUNT</u>
Marquette Bank, Morrison	07-05-01	7.01	\$500,000
Union Bank, Tampico	07-24-01	7.15	1,000,000
Union Bank, Tampico	07-24-01	7.15	500,000
Union Bank, Tampico	07-24-01	7.15	400,000
First National Bank, Amboy	08-01-01	7.10	200,000
Marquette Bank, Morrison	08-04-01	4.75	1,875,000
Sterling Federal Bank	02-20-02	5.46	1,000,000
Union Bank, Tampico	03-01-02	5.22	1,000,000
Sterling Federal Bank	04-03-02	5.03	1,000,000
SUBTOTAL INVESTMENTS			<u>\$7,475,000</u>

BOND INVESTMENTS - Liability, Protection & Settlement

Federal Home Loan Bank	09-17-01	5.87	465,106.95
St. Louis, MO Mun Fin	02-15-02	4.90	556,745.24
Federal National Mtg. Assn.	11-15-02	6.05	513,271.63
Naperville, IL	12-01-02	4.20	542,575.35
Alachua Cnty Fal Sch	07-01-02	4.20	48,786.41
Federal Home Loan Mtg Corp	02-15-03	6.90	474,262.91
Cook County II Twp	12-01-03	5.00	581,288.76
Seattle WA L&P	11-01-04	4.70	228,211.30
GA Mun Elec Auth	01-01-05	4.70	378,488.89
NC Mun Elec Auth	01-01-06	5.25	311,835.47
Sun Prairie Wis Sch	04-01-06	5.20	337,648.75
Las Cruces NM	12-01-06	5.10	202,914.48
Houston TX Wtr & Swr System	12-01-06	4.60	50,988.83
Carol Stream IL Tax	01-15-07	5.20	201,643.72
Anch AL Tel Util	03-01-07	5.30	154,620.03
SUBTOTAL BONDS			<u>\$5,048,388.72</u>

TOTAL INVESTMENTS \$12,523,388.72

Sauk Valley Community College
Board of Trustees
June 25, 2001

<u>Summary of Bills Payable</u>	<u>Amount</u>
Pages 1-30	
General Operating Funds	\$2,576,234.96
Pages 31-36	
Restricted Fund	<u>\$353,873.67</u>
 TOTAL	 <u><u>\$2,930,108.63</u></u>

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY



PRESIDENT



SECRETARY

DATE 6-25-01

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 1

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Marquette Bank	00		Time Deposits	Certificate of Deposit	1,875,000.00
Anderson, Pamela J.	01		Rehabilitation Dors-Spring	ORS Reimbursement	126.00
Illinois Valley Community Coll	01		Dislocated Workers- Summer	Reimbursement Dislocated Workers Map S Freese	75.00
Anne's	01		Foundation Expense	Memorial Trees	378.00
Consolidated Management Co	01		Foundation Expense	Commencement Recception	1,038.50
Economy Trophy Co	01		Foundation Expense	Trophies for WSDR Scholatic Bowl	237.50
Economy Trophy Co	01		Foundation Expense	Outstanding Alumni Plaque (2)	50.00
Economy Trophy Co	01		Foundation Expense	Plaque Dale Heuck	21.50
Menards	01		Foundation Expense	Twine	20.10
Scholastic, Inc	01		Foundation Expense	Item 42720- Abi YoYo	223.18
Weier, Elizabeth A.	051400		Student Loans	student loan-cash advance for bks	32.00
AVECO	01		Prepaid Expense	Conference	75.00
American Polygraph Association	01		Prepaid Expense	Conference 7-15/7-20-2001	250.00
National Assoc of Student Fina	01		Prepaid Expense	Conference Registration D Peterson	325.00
Peterson, David A.	01		Prepaid Expense	Fare for Travel 7/21/01 Conf NASFAA	149.40
Simplex	01		Prepaid Expense	annual contract fire alarm system	1,858.50
Southern Illinois University	01		Prepaid Expense	Registration Fee M Sequin 8/9/01	65.00
Illinois Department of Revenue	01		State Withholding Payable		5,685.59
Illinois Department of Revenue	01		State Withholding Payable		8,252.99
State Universities Retirement	01		SURS Payable		25,899.52
State Universities Retirement	01		SURS Payable		18,688.36
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Union	11,259.38
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employee Credit Union	14,537.09
SVCC Faculty Association	01		Faculty Association Payable		1,279.69
Lydia S. Meyer, Trustee	01		Wage Garnishment Payable		250.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 2

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Lydia S. Meyer, Trustee	01		Wage Garnishment Payable		250.00
Minnesota Child Support Paymen	01		Wage Garnishment Payable	ACCRUED W/H Minnesota Child Support	302.40
State Disbursement Unit	01		Wage Garnishment Payable	ACCRUED W/H-State Disbursement	355.00
State Disbursement Unit	01		Wage Garnishment Payable	ACCRUED W/H State Disbursement	355.00
United Way of Dixon	01		United Way Payable		30.75
United Way of Dixon	01		United Way Payable		45.75
United Way of Sterling-Rock Fa	01		United Way Payable		46.60
United Way of Sterling-Rock Fa	01		United Way Payable		46.60
Trustmark Insurance	01		Optional Life Insurance		562.40
Trustmark Insurance	01		Optional Life Insurance		591.45
Illinois Mutual	01		Optional Disability Insurance		9.61
Illinois Mutual	01		Optional Disability Insurance		9.61
SVCC Foundation	01		Foundation Payable		86.60
SVCC Foundation	01		Foundation Payable		86.60
American Express Financial Adv	01		American Express		370.00
American Express Financial Adv	01		American Express		370.00
Equitable Life Assurance	01		Equitable		132.00
Equitable Life Assurance	01		Equitable		132.00
Federal Life Insurance Company	01		Federal Life		20.00
Federal Life Insurance Company	01		Federal Life		20.00
Franklin Financial Services Co	01		Franklin Life		387.50
Franklin Financial Services Co	01		Franklin Life		477.50
New York Life Insurance & Annu	01		Great American Life	ACCRUED ANNUITIES-New York Life	300.00
New York Life Insurance & Annu	01		Great American Life	ACCRUED ANNUITIES-New York Life	300.00
Fidelity Investments	01		Horace Mann	ACCRUED ANNUITIES-Fidelity Investments	135.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 3

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
TIAA/CREF	01		TIAA/ CREF		6,916.48
TIAA/CREF	01		TIAA/ CREF		3,831.50
Waddell & Reed, Inc	01		Waddell & Reed		150.00
Waddell & Reed, Inc	01		Waddell & Reed		485.00
Main Stay Funds	01		Main Stay Fund		75.00
Main Stay Funds	01		Main Stay Fund		75.00
Capital Guardian Trust Company	01		Capital Guardian Trust		125.00
Capital Guardian Trust Company	01		Capital Guardian Trust		125.00
Variable Annuity Life Insuranc	01		Valic		590.00
Variable Annuity Life Insuranc	01		Valic		590.00
Adamson, Eileen D.	01		Accounts Payable	Student Refund	20.00
Alford, Carol J.	01		Accounts Payable	Student Refund	250.00
Alford, Carol J.	01		Accounts Payable	Student Refund	250.00
Amesquita, Michael J.	01		Accounts Payable	Student Refund	25.00
Amesquita, Michael J.	01		Accounts Payable	Student Refund	-25.00
Amesquita, Michael J.	01		Accounts Payable	Student Refund	25.00
Angel, Jason L.	01		Accounts Payable	Student Refund	250.00
Angel, Jason L.	01		Accounts Payable	Student Refund	250.00
Asbury, Charles A.	01		Accounts Payable	Student Refund	200.00
Atkinson, Brian A.	01		Accounts Payable	Student Refund	15.00
Baker, Angela M.	01		Accounts Payable	Student Refund	250.00
Baker, Angela M.	01		Accounts Payable	Student Refund	250.00
Baker, William B.	01		Accounts Payable	Student Refund	15.00
Bales, Robert E.	01		Accounts Payable	Student Refund	10.00
Bass, Michael C.	01		Accounts Payable	Student Refund	15.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 4

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Bittinger, Larry G.	01		Accounts Payable	Student Refund	102.00
Blasdell, Regina A.	01		Accounts Payable	Student Refund	250.00
Blum, Daniel L.	01		Accounts Payable	Student Refund	15.00
Book, Dean M.	01		Accounts Payable	Student Refund	10.00
Bousselot, Patrick D.	01		Accounts Payable	Student Refund	40.00
Brown, James K.	01		Accounts Payable	Student Refund	163.00
Bushman, Debra J.	01		Accounts Payable	Student Refund	672.00
Cain, Jeanine M.	01		Accounts Payable	Student Refund	250.00
Cain, Jeanine M.	01		Accounts Payable	Student Refund	250.00
Carson, Emily A.	01		Accounts Payable	Student Refund	225.00
Cervantes, Robert	01		Accounts Payable	Student Refund	25.00
Clothier, Kristen M.	01		Accounts Payable	Student Refund	168.00
Coffey, Jamie A.	01		Accounts Payable	Student Refund	250.00
Coffey, Jamie A.	01		Accounts Payable	Student Refund	250.00
Davis, Janice E.	01		Accounts Payable	Student Refund	209.00
Dean, James E.	01		Accounts Payable	Student Refund	30.00
Deets, Curtis L.	01		Accounts Payable	Student Refund	25.00
Dempsey, Mark T.	01		Accounts Payable	Student Refund	51.00
Dennis, Steven R.	01		Accounts Payable	Student Refund	153.00
Denton, Michelle N.	01		Accounts Payable	Student Refund	61.00
Downing, David T.	01		Accounts Payable	Student Refund	24.00
Dykema, Katy F.	01		Accounts Payable	Student Refund	168.00
Eads, Tori C.	01		Accounts Payable	Student Refund	140.00
Eller, Jimmy R.	01		Accounts Payable	Student Refund	15.00
Eller, Jimmy R.	01		Accounts Payable	Student Refund	-15.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 5

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Eller, Jimmy R.	01		Accounts Payable	Student Refund	15.00
Ellis, Dena L.	01		Accounts Payable	Student Refund	250.00
Ellis, Dena L.	01		Accounts Payable	Student Refund	250.00
Ewald, Jade C.	01		Accounts Payable	Student Refund	10.00
Farraj, Ahmad R.	01		Accounts Payable	Student Refund	250.00
Farraj, Ahmad R.	01		Accounts Payable	Student Refund	250.00
Fellows, Lane A.	01		Accounts Payable	Student Refund	25.00
Fishbach, Jon T.	01		Accounts Payable	Student Refund	10.00
Folkers, Brian K.	01		Accounts Payable	Student Refund	10.00
Forman, Jamie M.	01		Accounts Payable	Student Refund	81.60
Fowler, Heather C.	01		Accounts Payable	Student Refund	15.00
Freeman, Daniel	01		Accounts Payable	Student Refund	25.00
Freeman, Tameka C.	01		Accounts Payable	Student Refund	860.64
Gale, Angela R.	01		Accounts Payable	Student Refund	153.00
Garcia, Ernie	01		Accounts Payable	Student Refund	55.00
Gawlowski, Shayne T.	01		Accounts Payable	Student Refund	250.00
Gawlowski, Shayne T.	01		Accounts Payable	Student Refund	250.00
Gerlach, Elizabeth	01		Accounts Payable	Student Refund	76.00
Girton, Jo A.	01		Accounts Payable	Student Refund	50.00
Goessman, Michael D.	01		Accounts Payable	Student Refund	20.00
Gomez, Maria L.	01		Accounts Payable	Student Refund	250.00
Gonzalez, Martin R.	01		Accounts Payable	Student Refund	250.00
Gonzalez, Martin R.	01		Accounts Payable	Student Refund	250.00
Gunder, Michelle L.	01		Accounts Payable	Student Refund	100.00
Gunder, Michelle L.	01		Accounts Payable	Student Refund	100.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 6

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Gunnon, Katherine J.	01		Accounts Payable	Student Refund	153.00
Haenitsch, Sara E.	01		Accounts Payable	Student Refund	250.00
Haenitsch, Sara E.	01		Accounts Payable	Student Refund	-250.00
Haenitsch, Sara E.	01		Accounts Payable	Student Refund	250.00
Haenitsch, Sara E.	01		Accounts Payable	Student Refund	238.00
Hansen, Kari B.	01		Accounts Payable	Student Refund	153.00
Harmon, Angela K.	01		Accounts Payable	Student Refund	159.00
Hecathorn, Angela I.	01		Accounts Payable	Student Refund	250.00
Hecathorn, Angela I.	01		Accounts Payable	Student Refund	250.00
Hermes, Anne K.	01		Accounts Payable	Student Refund	153.00
Hiatt, Tammy A.	01		Accounts Payable	Student Refund	26.00
Hilty, Matthew P.	01		Accounts Payable	Student Refund	130.40
Hines, Janine M.	01		Accounts Payable	Student Refund	153.00
Hinrichs, Sarah M.	01		Accounts Payable	Student Refund	15.00
Houzenga, Thomas A.	01		Accounts Payable	Student Refund	122.40
Hull, Kendra K.	01		Accounts Payable	Student Refund	40.00
Keefer, Estel A.	01		Accounts Payable	Student Refund	30.00
Kenady, Kevin R.	01		Accounts Payable	Student Refund	10.00
Klippling, Tina L.	01		Accounts Payable	Student Refund	250.00
Kohls, Denver K.	01		Accounts Payable	Student Refund	278.88
Kohls, Denver K.	01		Accounts Payable	Student Refund	278.88
Kropf, Carrie A.	01		Accounts Payable	Student Refund	100.00
Kropf, Carrie A.	01		Accounts Payable	Student Refund	100.00
Landheer, Mary E.	01		Accounts Payable	Student Refund	122.40
Lauff, Steve E.	01		Accounts Payable	Student Refund	15.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 7

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Lauff, Timothy J.	01		Accounts Payable	Student Refund	16.00
Lawson, Eric M.	01		Accounts Payable	Student Refund	122.40
Linn, Sarah E.	01		Accounts Payable	Student Refund	250.00
Loechel, John E.	01		Accounts Payable	Student Refund	122.40
Lopez, Joseph L.	01		Accounts Payable	Student Refund	10.00
Lubbs, Dennis A	01		Accounts Payable	Student Refund	40.00
Marsili, Amy C.	01		Accounts Payable	Student Refund	153.00
Martin, Mark M.	01		Accounts Payable	Student Refund	15.00
Martinez, Jose	01		Accounts Payable	Student Refund	15.00
Mathes, Rick A.	01		Accounts Payable	Student Refund	10.00
Mayers, Courtney M.	01		Accounts Payable	Student Refund	1,650.00
Mayers, Courtney M.	01		Accounts Payable	Student Refund	624.00
Mayers, Courtney M.	01		Accounts Payable	Student Refund	1,650.00
McDonald, Patrick J.	01		Accounts Payable	Student Refund	168.00
McGraw, Theresa J.	01		Accounts Payable	Student Refund	250.00
McGraw, Theresa J.	01		Accounts Payable	Student Refund	34.00
McNinch, Richard J.	01		Accounts Payable	Student Refund	25.00
Milens, Frederick J.	01		Accounts Payable	Student Refund	265.00
Miller, Kari S.	01		Accounts Payable	Student Refund	153.00
Mulinelli, Jean P.	01		Accounts Payable	Student Refund	250.00
Mulinelli, Jean P.	01		Accounts Payable	Student Refund	250.00
Newman, Carra M.	01		Accounts Payable	Student Refund	200.00
Otto, Conni M.	01		Accounts Payable	Student Refund	51.00
Patton, William F.	01		Accounts Payable	Student Refund	537.00
Patton, William F.	01		Accounts Payable	Student Refund	1,075.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 8

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Peterson, Melissa A.	01		Accounts Payable	Student Refund	250.00
Peterson, Melissa A.	01		Accounts Payable	Student Refund	250.00
Plock, Rheannon M.	01		Accounts Payable	Student Refund	200.00
Plock, Rheannon M.	01		Accounts Payable	Student Refund	200.00
Poci, Amy M.	01		Accounts Payable	Student Refund	432.00
Pope, Ray A.	01		Accounts Payable	Student Refund	25.00
Pursell, Brandy K.	01		Accounts Payable	Student Refund	175.20
Ramos, Olivia T.	01		Accounts Payable	Student Refund	168.00
Richardson, Paula S.	01		Accounts Payable	Student Refund	750.00
Richardson, Paula S.	01		Accounts Payable	Student Refund	250.00
Richter, Emily A.	01		Accounts Payable	Student Refund	51.00
Rivas, Stasha B.	01		Accounts Payable	Student Refund	25.00
Rodriguez, Dina M.	01		Accounts Payable	Student Refund	150.00
Rodriguez, Hector	01		Accounts Payable	Student Refund	15.00
Roman, Nicholas J.	01		Accounts Payable	Student Refund	66.60
Roman, Nicholas J.	01		Accounts Payable	Student Refund	234.60
Roman, Nicholas J.	01		Accounts Payable	Student Refund	-234.60
Roman, Shana M.	01		Accounts Payable	Student Refund	15.00
Sandusky, Julene M.	01		Accounts Payable	Student Refund	250.00
Sandusky, Julene M.	01		Accounts Payable	Student Refund	250.00
Scott, Ryan C.	01		Accounts Payable	Student Refund	134.40
Sell, Joplin J.	01		Accounts Payable	Student Refund	35.00
Seto, Yhetming	01		Accounts Payable	Student Refund	138.40
Shenefelt, Valerie S.	01		Accounts Payable	Student Refund	153.00
Smith, Jerry D.	01		Accounts Payable	Student Refund	25.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 9

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Snow, Lori A.	01		Accounts Payable	Student Refund	250.00
Sowers, Mathew C.	01		Accounts Payable	Student Refund	250.00
Sowers, Mathew C.	01		Accounts Payable	Student Refund	250.00
Spencer, Rebeka C.	01		Accounts Payable	Student Refund	168.00
Stake, Angela S.	01		Accounts Payable	Student Refund	250.00
Stake, Angela S.	01		Accounts Payable	Student Refund	250.00
Stern, Heather S.	01		Accounts Payable	Student Refund	204.00
Swope, Joseph W.	01		Accounts Payable	Student Refund	15.00
Tanner, Desmarie	01		Accounts Payable	Student Refund	250.00
Tanner, Desmarie	01		Accounts Payable	Student Refund	250.00
Trujillo, Raul M.	01		Accounts Payable	Student Refund	100.00
Tylkowski, Jennifer M.	01		Accounts Payable	Student Refund	174.29
Wadsworth, Rachael K.	01		Accounts Payable	Student Refund	1,900.00
Wagner, Jacqueline	01		Accounts Payable	Student Refund	53.13
Wagner, Linda S.	01		Accounts Payable	Student Refund	108.00
Walrath, Rene D.	01		Accounts Payable	Student Refund	25.00
Whitehead, Lindsay M.	01		Accounts Payable	Student Refund	153.00
Whitehead, Lindsay M.	01		Accounts Payable	Student Refund	9.60
Whites, Craig O.	01		Accounts Payable	Student Refund	150.00
Wiemken, Forest E.	01		Accounts Payable	Student Refund	30.00
Wille, Amanda S.	01		Accounts Payable	Student Refund	19.40
Wolf, Michael J.	01		Accounts Payable	Student Refund	153.00
Workman, Amy L.	01		Accounts Payable	Student Refund	51.00
Workman, Keith L.	01		Accounts Payable	Student Refund	10.00
Young, John C.	01		Accounts Payable	Student Refund	95.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 10

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Zinke, Jared R.	01		Accounts Payable	Student Refund	15.00
Follett Bookstore	01		PELL EOG BT	Pell/EOG A/P Bookstore	2,787.51
Follett Bookstore	01		Foundation B	Pell/EOG A/P Bookstore	63.00
Follett Bookstore	01		Vets Rehab B	Pell/EOG A/P Bookstore	233.48
Follett Bookstore	01		Dislocated Workers B	Pell/EOG A/P Bookstore	63.25
Follett Bookstore	01		Trade Act TFA Freeport B	Pell/EOG A/P Bookstore	148.40
Consolidated Management Co	01		Cafeteria payable	Punch A Lunch thru 5/1/01	240.00
Ward, Murray, Pace, & Johnson,	01	Board of Trustees	Legal Services	General Legal Services for April 2001	6,314.57
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Open PO fro 2000/2001 printing of Legal Notices	80.40
Assn of Community College Trus	01	Board of Trustees	Conference/Meeting Expense	Conference Fee Pennie von Bergen Wessels 6/13/01	360.00
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	Refreshments for Board Meeting	40.00
Illinois Community College Tru	01	Board of Trustees	Conference/Meeting Expense	ICCTA Awards Banquet	140.00
Palmer House Hilton	01	Board of Trustees	Conference/Meeting Expense	Room for Conference 6/12/01 M Vinson	741.48
Behrendt, Richard	01	President	Other Employee Benefits	Rotary Meetings May 2001	12.00
SBM Business Equipment Center	01	President	Office Supplies	Ear Plugs for Transcriber	47.99
American Express	01	President	Conference/Meeting Expense	Conference & Meeting	82.32
Behrendt, Richard	01	President	Conference/Meeting Expense	Travel Springfield	12.00
Illinois Community College Tru	01	President	Conference/Meeting Expense	President's Travel	85.00
Illinois Community College Tru	01	President	Conference/Meeting Expense	ICCTA Awards Banquet	70.00
American Express	01	President	Other Conference & Meeting	Conference & Meeting	143.09
Consolidated Management Co	01	President	Other Conference & Meeting	Communication Meeting	69.00
Consolidated Management Co	01	President	Other Conference & Meeting	Refreshments for Admin. Council	56.25
Consolidated Management Co	01	President	Other Conference & Meeting	Coffee for NWSW Special Meeting	12.00
Flowers Etc	01	President	Other Conference & Meeting	Flowers Mr. Thomas	47.00
American Association of Univer	01	College Relations	Advertising	Honors Banquet Award Sponsorship	125.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 11

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Andrew Bollman Photography	01	College Relations	Advertising	Photo of Paul Edleman	41.85
Sauk Valley Newspapers	01	College Relations	Advertising	Open PO Advertisement	1,953.43
Sauk Valley Newspapers	01	College Relations	Advertising	Web Billing Registration	358.08
Sterling Gus Macker	01	College Relations	Advertising	Slam Dunk Sponsorship-2001 Gus Macker	2,000.00
WCCI-FM	01	College Relations	Advertising	Advertising	69.50
Withers Broadcasting	01	College Relations	Advertising	May Commercials	1,458.00
Mendoza, Michelle	01	College Relations	Conference/Meeting Expense	Travel Rockford Xerox Conference	78.42
Xerox Corporation	01	Printshop	Maintenance Services	5100 Copier Lease Payment-Principal	6.24
Xerox Corporation	01	Printshop	Maintenance Services	DC 265 Copier-Principal	54.89
Rock River Printers	01	Printshop	Purchases for Resale	Tech Prep Pocket Folders	2,289.21
Xerox Corporation	01	Printshop	Debt Principal Retirement	5100 Copier Lease Payment-Principal	439.27
Xerox Corporation	01	Printshop	Debt Principal Retirement	DC 265 Copier-Principal	472.02
Xerox Corporation	01	Printshop	Interest	DC 265 Copier-Principal	272.63
Xerox Corporation	01	Printshop	Interest	5100 Copier Lease Payment-Principal	279.39
SBM Business Equipment Center	01	Information Center	Maintenance Services	Minimum Copy Charge	30.20
Lundgren's Inc	01	Information Center	Office Supplies	Photo Developing and Printing	155.47
Olmsted, Brian T.	01	Information Center	Office Supplies	Print Processing 5/17/01	25.86
Turnroth Sign Co, Inc	01	Information Center	Office Supplies	10" Letters for Marquee (See Attached List)	324.70
Follett Bookstore	01	Information Center	Instructional Supplies	Bookstore Charges June 2000	19.74
SBM Business Equipment Center	01	Information Center	Instructional Supplies	Boston Rapid Deluxe Staples 5000-5/16" #90208	35.85
Avaya Financial Services	01	Information Center	Other Supplies	Telephone System Maintenance	35.00
SBM Business Equipment Center	01	Grant, Planning, & Research	Office Supplies	UNV-20962/Ring Binders/ White/ 1"	57.19
SBM Business Equipment Center	01	VP-Instructional Services	Office Supplies	Post it Pop Ups MMM-R330-AP 4pk of 6ea	49.15
Eichman, Richard	01	Other Instructional	Tuition Reimbursement	Spring 2001 Tuition Reimbursement	345.00
Klein, Colleen J.	01	Other Instructional	Tuition Reimbursement	Tuition Reimbursement Spring 2001	345.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 12

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
SBM Business Equipment Center	01	Other Instructional	Maintenance Services	Monthly Copier Maintenance August 2000/June 2001	114.44
NILRC	01	Other Instructional	Other Contractual Services	Spring 2001 License Fee	2,256.80
SBM Business Equipment Center	01	Other Instructional	Instructional Supplies	AVE-79-0391 Premier Plus E-Z-D Binders	210.22
Hill, Deborah	01	Other Instructional	Conference/Meeting Expense	Travel 4/25/01 Articulation Conference	207.40
Murray, Kris A.	01	Other Instructional	Conference/Meeting Expense	Travel NISOD Conference	497.28
Okey, Deborah M.	01	Other Instructional	Conference/Meeting Expense	Travel English Conference	207.40
University of Texas at Austin	01	Other Instructional	Conference/Meeting Expense	Registration for NISOD Conference Oakey & Murray	850.00
Williamson, Judith B.	01	Other Instructional	Conference/Meeting Expense	Articulation Conference 4/27/01	312.75
Braddock, Samuel L.	01	Dean of Arts,Social Sciences & P	Conference/Meeting Expense	Travel Highland CC thru 5/10/01	85.91
Consolidated Management Co	01	Dean of Arts,Social Sciences & P	Conference/Meeting Expense	Anne Horton Award Refreshments	59.75
Seguin, Michael	01	Dean of Arts,Social Sciences & P	Conference/Meeting Expense	Travel WIB Meeting 5/22/01	26.91
Follett Bookstore	01	Art	Instructional Supplies	Bookstore Charges June 2000	62.15
Kerns, Deborah K.	01	Art	Instructional Supplies	Supplies for Design Class	14.18
Lundgren's Inc	01	Art	Instructional Supplies	Photo Developing and Printing	46.35
Popp, Joseph S.	01	Art	Instructional Supplies	Art Supplies	313.55
Sotelo, Michael S.	01	Art	Instructional Supplies	ART Supplies	20.70
VanderWege, Robertus J.	01	Art	Conference/Meeting Expense	Travel 4/19/01 Milwaukee, WI	71.76
Follett Bookstore	01	Humanaties	Instructional Supplies	Bookstore Charges June 2000	4.05
Vincent & Cheryl Gilbert	01	Music	Consultants	Piano Tuning	300.00
Creative Printing	01	Music	Instructional Supplies	SVCC Business Cards for Juel Iwaasa (See Attached)	40.00
Heritage Music Center Inc	01	Music	Instructional Supplies	Extra Lite Guitar Strings	7.96
Heritage Music Center Inc	01	Music	Instructional Supplies	2-Kustom Mic Cables	45.50
Lyons Music Products	01	Music	Instructional Supplies	VMVLAP2 VMI Lap Board 2 Staves	101.70
Aramark Uniform Services Inc	01	Physical Education	Other Contractual Services	Open Purchase Order for Gym	504.65
Aramark Uniform Services Inc	01	Physical Education	Other Contractual Services	Open Purchase Order for Gym	500.06

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 13

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Creative Health Products	01	Fitness Center	Instructional Supplies	M-22C Glick Measuring Tape	50.90
Cybex	01	Fitness Center	Instructional Supplies	PD 51523 BiCep Curl Arm Pad American Beauty Red	59.00
EBSCO	01	Fitness Center	Instructional Supplies	Subscription Renewal	27.94
Fitness Magazine	01	Fitness Center	Instructional Supplies	Subscription Renewal	24.97
National Wellness Institute	01	Fitness Center	Other Conference & Meeting	Membership Renewal	94.00
American Polygraph Association	01	Criminal Justice	Instructional Supplies	Accreditation American Polygraph Association	100.00
West Publishing Company	01	Criminal Justice	Instructional Supplies	Vehicle Search Law Deskbook	73.10
Indiana University Audio Visua	01	History	Instructional Supplies	Discipline Without Punishment #BC0299	51.30
Iowa State University of Scien	01	History	Instructional Supplies	A Different Approach Date Requested: 4/24/01	27.31
Carolina Biological Supply Co	01	Sociology	Instructional Supplies	CE 28-4531 Fossil-colored Skull-Neanderthalensis	58.40
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Charges June 2000	157.68
Follett Bookstore	01	Learning Skills	Instructional Supplies	Bookstore Charges June 2000	9.63
Follett Bookstore	01	Dean of Business,Tech & Natural	Office Supplies	Bookstore Charges June 2000	62.00
Consolidated Management Co	01	Dean of Business,Tech & Natural	Conference/Meeting Expense	Retirement Reception	124.50
Consolidated Management Co	01	Dean of Business,Tech & Natural	Conference/Meeting Expense	Luncheon Meeting	36.00
White, Linley V.	01	Dean of Business,Tech & Natural	Conference/Meeting Expense	Travel WIB Meeting	86.94
West, Charles C.	01	Accounting	Conference/Meeting Expense	Intern Site Travel	26.91
Black Hawk College	01	Business	Consultants	AIB Shared Compressed Courses	528.00
Follett Bookstore	01	Computer Information Systems	Instructional Supplies	Bookstore Charges June 2000	94.70
Unique Computer	01	Computer Information Systems	Instructional Supplies	CIS Software Supplies	1,403.00
Crescent Electric Supply Co	01	Electronics	Instructional Supplies	See Attached Sheets	474.75
Crescent Electric Supply Co	01	Electronics	Instructional Supplies	See Attached Sheets	1,367.17
Crescent Electric Supply Co	01	Electronics	Instructional Supplies	See Attached Sheets	1,996.50
Menards	01	Electronics	Instructional Supplies	4" Tap Cons x 1/4"	14.86
Menards	01	Electronics	Instructional Supplies	Tap Cons	24.97

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 14

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Omnitron Electronics	01	Electronics	Instructional Supplies	PLC Series (RVC-3000) 8 part video	1,209.50
Radio Shack	01	Electronics	Instructional Supplies	WLC 100 Soldering Stations 910-2448	971.37
Radio Shack	01	Electronics	Instructional Supplies	2X Magnifier Light 63-1003	54.94
Staples	01	Electronics	Instructional Supplies	Office Supplies- Markers & Zip Disks	125.13
Airgas North Central	01	HVAC	Instructional Supplies	HVAC Supplies	19.21
Follett Bookstore	01	HVAC	Instructional Supplies	Bookstore Charges June 2000	27.90
Menards	01	HVAC	Instructional Supplies	1/2" Pipe Black Iron	41.01
NAEIR	01	Machine Tool	Instructional Supplies	Naier Supplies	63.40
Crescent Electric Supply Co	01	Manufacturing Technology	Instructional Supplies	Please See Attached Sheet	194.28
Crescent Electric Supply Co	01	Manufacturing Technology	Instructional Supplies	Please See Attached Sheet	224.45
Carolina Biological Supply Co	01	Biology	Instructional Supplies	See Attached Listing Biology Supplies Quote 9217	26.50
Carolina Biological Supply Co	01	Biology	Instructional Supplies	See Attached Listing Biology Supplies Quote 9217	90.00
Carolina Biological Supply Co	01	Biology	Instructional Supplies	See Attached Listing Biology Supplies Quote 9217	10.40
Ward's-Biology	01	Biology	Instructional Supplies	Culture Freeze	29.90
Wood, Therese L.	01	Biology	Instructional Supplies	Biology F/C Replenish	87.40
Wood, Therese L.	01	Biology	Instructional Supplies	Biology & Chemistry Supplies	35.37
Wood, Therese L.	01	Chemistry	Instructional Supplies	Biology & Chemistry Supplies	7.99
Pasco Scientific	01	Physics	Instructional Supplies	Single/Double Slits OS-9179	115.00
Eastern Iowa Community College	01	Technical Occupational	Consultants	Expense for Truck Driving Class	16,255.00
Element K Press	01	Technical Occupational	Instructional Supplies	Word 200 Level 1	323.60
Newberg, Donna	010120	Community Education	Consultants	Alternatives Workshop 5/12/01	198.00
Stevens, Tina	010120	Community Education	Consultants	Beginning Equestrian Summer 2001	200.00
Whall, Connie	010120	Community Education	Consultants	Alternatives Workshop 5/12/01	198.00
Quill Corporation	010120	Community Ed Administration	Office Supplies	033-7-39806 Binders	52.71
SBM Business Equipment Center	010120	Community Ed Administration	Office Supplies	Monthly Copy Charge	50.98

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 15

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Sauk Valley Newspapers	010120	Community Ed Administration	Advertising	Dog Obedience Class Ad	59.75
Education To Go	010120	Community Serv Computer Seminars	Consultants	Internet Classes May 2001	633.00
Element K Press	010120	Community Serv Computer Seminars	Instructional Supplies	Excel 97 Windows 95	275.20
Element K Press	010120	Community Serv Computer Seminars	Instructional Supplies	Word 2000 Level 2	71.95
Unique Computer	010120	Community Serv Computer Seminars	Instructional Supplies	Disk Drives	1,120.00
Consolidated Management Co	010120	Community Serv Computer Seminars	Conference/Meeting Expense	Lunch Computer Classes 5/30-5/31/01	160.65
Dixon YMCA	010120	Health & Personal Development	Consultants	Exercise Class Dixon YMCA	220.00
Pettygrove, Kim	010120	Health & Personal Development	Consultants	Financial Workshop Spring 2001	180.00
Polzin, Roger M	010120	Health & Personal Development	Consultants	Scuba Diving Spring 2001	705.00
Ayala, Karen	010120	Professional Development	Consultants	Seminar Dealing with Difficult People 6/12/01	180.00
Ayala, Karen	010120	Professional Development	Consultants	Seminar Stress Management 5/29/01	180.00
Ayala, Karen	010120	Professional Development	Consultants	Time Management 5/15/01	180.00
Ayala, Karen	010120	Professional Development	Consultants	Communication Conflict Resolution 5/01/01	180.00
Herb O'Rourke	010120	Professional Development	Consultants	Effective Interviewing Workshop 5/24/01	240.00
Herb O'Rourke	010120	Professional Development	Consultants	Empowerment-Team Building 5/10/01	700.00
Poch, Carl	010120	Professional Development	Consultants	Workshop 5/11/01	500.00
Consolidated Management Co	010120	Professional Development	Conference/Meeting Expense	Lunch for Computer Class	30.01
Consolidated Management Co	010120	Professional Development	Conference/Meeting Expense	Lunch & Refreshments-Surviving Difficult People	93.91
Consolidated Management Co	010120	Professional Development	Conference/Meeting Expense	CDL Graduation	50.00
Consolidated Management Co	010120	Professional Development	Conference/Meeting Expense	Refreshments for Empowerment/Team Building Meeting	48.00
Bishop, Steve	010110	workforce prep	Consultants	Incident Mngt System Training Conf Spring 2001	200.00
Ideal Environmental Engineerin	010110	workforce prep	Consultants	Asbestos Training	795.00
Mongan, Connie	010110	workforce prep	Consultants	Problem Solving 5-3/5-10-2001	600.00
S. D. Notter & Associates, Inc	010110	workforce prep	Consultants	Seminar for Loparex	800.00
Strey, Jim	010110	workforce prep	Consultants	System Training 5/5/01	200.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 16

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Quill Corporation	010110	workforce prep	Instructional Supplies	033-7-39556 3-Ring Binder	176.26
S. D. Notter & Associates, Inc	010110	workforce prep	Instructional Supplies	Instructional Materials for Loparex	225.00
Strategic Measures	010110	workforce prep	Instructional Supplies	Instructional Materials for IL Forge	60.00
Consolidated Management Co	010110	workforce prep	Conference/Meeting Expense	Refreshments for Incident Management Training	254.90
Consolidated Management Co	010110	workforce prep	Conference/Meeting Expense	Meeting Expense for Raynor Training	267.75
Consolidated Management Co	010110	workforce prep	Conference/Meeting Expense	Meeting for Loparex Training	138.15
Consolidated Management Co	010110	workforce prep	Conference/Meeting Expense	Refreshments for Drug Free Workplace	99.00
Quill Corporation	010110	Corporate Services Admin.	Office Supplies	801-7-12820 Folders	94.93
Quill Corporation	010110	Corporate Services Admin.	Office Supplies	033-7-39806 Binders	52.71
SBM Business Equipment Center	010110	Corporate Services Admin.	Office Supplies	Monthly Copy Charge	50.98
Gericke, Thomas H.	010110	Corporate Services Admin.	Conference/Meeting Expense	Travel Illinois Forge 5/10/01	15.56
Gospodarczyk, Thomas J.	010110	Corporate Services Admin.	Conference/Meeting Expense	Travel ICCEDA Conference travel thru 5/17/01	571.03
Sterling Area Chamber of Comme	010110	Corporate Services Admin.	Conference/Meeting Expense	All Levels Dinner 6/19/01	10.00
Sterling Area Chamber of Comme	010110	Corporate Services Admin.	Conference/Meeting Expense	Chamber Events Tom G. 5/23 & 6/19/01	27.50
Consolidated Management Co	01	Director of Health Careers Ed	Conference/Meeting Expense	AM Refreshments	18.95
Johnson, Rosemary	01	Director of Health Careers Ed	Conference/Meeting Expense	CNA Educators Mtg 6/8/01	62.56
Johnson, Rosemary	01	Director of Health Careers Ed	Conference/Meeting Expense	Faculty Retreat Lunch 5/15/01	54.40
Shippert, Stanley	01	Clinical Laboratory Science	Conference/Meeting Expense	Clinical Travel thru 5/9/01	302.91
Airgas North Central	01	Clinical Laboratory Science	Instructional Supplies	Cylinder Rental	13.74
Airgas North Central	01	Clinical Laboratory Science	Instructional Supplies	Cylinder Rental 4/30/01	13.70
White, Peggy	01	Clinical Laboratory Science	Conference/Meeting Expense	Clinical Travel 6/11/01	80.73
White, Peggy	01	Clinical Laboratory Science	Conference/Meeting Expense	Clinical Travel 5/11/01	59.70
CGH Medical Center	01	Associate Degree Nursing	Instructional Supplies	Linen Service for April	71.50
Klein, Colleen J.	01	Associate Degree Nursing	Conference/Meeting Expense	Travel Clinical Sites thru 4/30/01	48.30
Klein, Colleen J.	01	Associate Degree Nursing	Conference/Meeting Expense	Travel Clinical Sites CGH	38.64

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 17

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Klein, Colleen J.	01	Associate Degree Nursing	Conference/Meeting Expense	Travel Clinical Sites thru 3/21/01	71.76
Southern Illinois University	01	Nurse Assistant	Consultants	CNA Criminal Background Check	100.00
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Baxter Secondary Interlink System	200.41
HESI	01	Licensed Practical Nursing	Instructional Supplies	P Comprehensive Exam	210.00
Mueller Audio Visual	01	Licensed Practical Nursing	Instructional Supplies	Bogen 3127 Dolly #0109-468	145.80
Cunningham, Pamela S.	01	Licensed Practical Nursing	Conference/Meeting Expense	Clinical Travel thru 2/22/01	53.13
Freeport Memorial Hospital	01	Radiologic Technology	Consultants	RAD 185/285 Clinical Spring 2001	1,811.25
Diagnostic Imaging Inc	01	Radiologic Technology	Maintenance Services	Labor 5/03/01	65.00
JRCERT	01	Radiologic Technology	Instructional Service Contracts	Site Visit Expenses	273.45
Best Western Brandywine Lodge	01	Radiologic Technology	Conference/Meeting Expense	JRCERT Team/Lodging	217.56
Consolidated Management Co	01	Radiologic Technology	Conference/Meeting Expense	JRCERT team-lunches	22.50
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Clinical Travel thru 5/24/01	130.41
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Clinical Travel thru 5/10/01	203.20
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Clinical Travel 6/7/01	206.66
Kiele, Beverly M.	01	Radiologic Technology	Conference/Meeting Expense	Clinical Travel thru 5/10/01	346.04
Kiele, Beverly M.	01	Radiologic Technology	Conference/Meeting Expense	Clinical Travel 5/15/01	4.83
Follett Bookstore	01	Other Health Careers	Office Supplies	Bookstore Charges June 2000	14.97
National Computer Systems, Inc	01	Dean of Information Systems	Instructional Supplies	4521 Answer Sheet, 200Q, 8 1/2x11-500/Box	1,047.95
Clevenger, Walter	01	Dean of Information Systems	Conference/Meeting Expense	ASCUE Conference Fees	200.00
Gaylord Brothers	01	Learning Resource Center	Library Supplies	Library Supplies	218.25
Gaylord Brothers	01	Learning Resource Center	Library Supplies	Library Supplies	46.78
Gaylord Brothers	01	Learning Resource Center	Library Supplies	Library Supplies	800.00
SBM Business Equipment Center	01	Learning Resource Center	Library Supplies	Library Supplies	15.23
Adventures in Caring Foundatio	01	Learning Resource Center	Books and Binding Costs	Books	91.95
Art Video World	01	Learning Resource Center	Books and Binding Costs	Video Rodin	36.45

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 18

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	18.88
Congressional Quarterly Books	01	Learning Resource Center	Books and Binding Costs	Paperback Plan A 2001	974.60
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	160.34
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	49.45
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	160.34
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	121.04
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	165.23
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	26.24
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	49.45
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	93.48
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	26.24
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	150.36
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	160.34
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	160.14
Gale Research	01	Learning Resource Center	Books and Binding Costs	Books	117.13
Oxford University Press	01	Learning Resource Center	Books and Binding Costs	Books	491.91
R. R. Bowker	01	Learning Resource Center	Books and Binding Costs	Books	202.28
Rittenhouse Book Distributers	01	Learning Resource Center	Books and Binding Costs	Books	122.20
Rittenhouse Book Distributers	01	Learning Resource Center	Books and Binding Costs	Books	35.16
Rittenhouse Book Distributers	01	Learning Resource Center	Books and Binding Costs	Books	101.20
Salem Press Inc	01	Learning Resource Center	Books and Binding Costs	Books	214.20
West Publishing Company	01	Learning Resource Center	Books and Binding Costs	Book	26.50
West Publishing Company	01	Learning Resource Center	Books and Binding Costs	Books	453.00
Rockford Register Star	01	Learning Resource Center	Publications and Dues	Mail Delivery thru 7/2/01	32.80
Grove's Dictionaries	01	Learning Resource Center	Other Materials and Supplies	Dictionary of Music	1,500.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 19

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Northern Illinois Library Syst	01	Learning Resource Center	Other Materials and Supplies	Nils CatT 2001	255.00
Chat Space Inc	01	Computing & Instruct Tech	Maintenance Services	Web Board 5 Upgrade	1,000.00
Hewlett-Packard	01	Computing & Instruct Tech	Maintenance Services	Annual Service Contract-Effective 7/1/00-6/30/01	156.70
Graybar Electric Company Inc.	01	Computing & Instruct Tech	Instructional Supplies	108232778-MPS100E-318	287.27
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	Expandview Splitter	125.00
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	UPS Battery	275.00
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	128mb Memory	65.00
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	Two HD's	230.00
Hewlett-Packard	01	Computing & Instruct Tech	Computer Software	Annual Service Contract-Effective 7/1/00-6/30/01	91.19
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	Maintenance	19.50
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	VCR Maintenance	19.50
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	Maintenance	19.50
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	VCR Maintenance	19.50
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	VCR Maintenance	19.50
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	VCR Maintenance	19.50
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	VCR Maintenance	19.50
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	VCR Maintenance	19.50
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	VCR Repair	49.00
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	VCR Maintenance	19.50
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	VCR Maintenance	19.50
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	VCR Maintenance	19.50
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	VCR Maintenance	19.50
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	Maintenance	19.50
Parker Vision	01	Instructional Technology Center	Maintenance Services	Camera Man Repair	97.13
Highsmith Inc	01	Instructional Technology Center	Inatructional Technology Materia	Economy Write-On OH Film 100/box	95.80
Mueller Audio Visual	01	Instructional Technology Center	Inatructional Technology Materia	SHURE "The Presenter" Mic System 1104-923	320.00
Mueller Audio Visual	01	Instructional Technology Center	Inatructional Technology Materia	Da-Lite Oravisual Paper/Pad Easels	310.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 20

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Pratt Audio-Visual & Video Cor	01	Instructional Technology Center	Inatructional Technology Materia	Extron Switcher from 1K4 Repair	489.34
Radio Shack	01	Instructional Technology Center	Inatructional Technology Materia	RCA Cables	39.96
Unique Computer	01	Instructional Technology Center	Inatructional Technology Materia	Network Camera	460.00
United Electronics	01	Instructional Technology Center	Inatructional Technology Materia	Check PBS Satellite Receiver	120.00
Network System Technologies, I	03	ICCB Tech Enhancement Grant	Office Other Equipment	College Infrastructure Update (See Attached)	124,000.00
Hewlett-Packard	01	Administrative Data Processing	Maintenance Services	Annual Service Contract-Effective 7/1/00-6/30/01	43.30
Hewlett-Packard	01	Administrative Data Processing	Maintenance Services	Annual Service Contract-Effective 7/1/00-6/30/01	1,048.65
Corporate Office City	01	Administrative Data Processing	Office Supplies	Paper Clip Dispenser TEN-24021-Black	31.50
Global Computer Supplies	01	Administrative Data Processing	Office Supplies	C30843 Epson S20189 Black	159.77
Toner Tech Plus	01	Administrative Data Processing	Office Supplies	Refurbished Toner	657.55
Toner Tech Plus	01	Administrative Data Processing	Office Supplies	Toner Refurbishing	905.20
Unique Computer	01	Administrative Data Processing	Office Supplies	Zip & Memory	315.90
Unique Computer	01	Administrative Data Processing	Office Supplies	Aluminum Floor Mount Racks	460.00
Unique Computer	01	Administrative Data Processing	Office Supplies	Tape Cartridges	309.50
Unique Computer	01	Administrative Data Processing	Office Supplies	Zip & Bezel	109.00
IDM Computer Solutions, Inc	01	Administrative Data Processing	Computer Software	Ultra Edit WIN	30.00
Network System Technologies, I	01	Administrative Data Processing	Computer Software	College Infrastructure Update (See Attached)	9,447.00
Unique Computer	01	Administrative Data Processing	Computer Software	Symantec Ghost	549.00
Network System Technologies, I	01	Administrative Data Processing	Office Other Equipment	College Infrastructure Update (See Attached)	124,013.00
Follett Bookstore	01	VP- Student Services	Office Supplies	Bookstore Charges June 2000	49.50
Consolidated Management Co	01	VP- Student Services	Conference/Meeting Expense	Refreshments for Shared Values	29.75
Consolidated Management Co	01	VP- Student Services	Conference/Meeting Expense	Shared Value Meeting	20.95
Kerber, Joan E.	01	VP- Student Services	Conference/Meeting Expense	Meeting 5/22/01	22.31
Unique Computer	01	Other Student Services	Office Supplies	CIS Software Supplies	615.00
Ewald, Jade C.	050500	Child Care Center	Other Sales & Service	Refund Child Care Spring 2001	154.56

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 21

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Major, Krista L.	050500	Child Care Center	Other Supplies	Child Care Refund	114.00
Menards	050500	Child Care Center	Other Supplies	Twine	42.84
Menards	050500	Child Care Center	Other Supplies	Sanding Block	16.76
Don Mullery's World of Cars	050800	Transportation	Maintenance Services	Van Repairs	844.76
Don Mullery's World of Cars	050800	Transportation	Maintenance Services	Van Repairs	766.25
Don Mullery's World of Cars	050800	Transportation	Maintenance Services	Van Repairs	128.75
Amoco Oil Company	050800	Transportation	Vehicle Supplies	Gas for College Vans	321.18
Amoco Oil Company	050800	Transportation	Vehicle Supplies	Gas for College Van	646.05
Shell Oil Company	050800	Transportation	Vehicle Supplies	College Van Gas Charges	183.34
Cox, Tasha K.	01	Commencement	Consultants	Commencement Usher 2001	25.00
McBride, Keith H.	01	Commencement	Consultants	Commencement Usher 2001	25.00
Mewhirter, Tedra S.	01	Commencement	Consultants	Commencement Usher 2001	25.00
Pierce, David	01	Commencement	Consultants	Speaker 2001 Commencement	500.00
Trujillo, Raul M.	01	Commencement	Consultants	Comencement Usher 2001	25.00
Consolidated Management Co	01	Commencement	Other Supplies	Pinning Ceremony Refreshments	523.25
E R Moore Company	01	Commencement	Other Supplies	Student Cap & Gowns	2,708.25
E R Moore Company	01	Commencement	Other Supplies	Faculty Hoods for Commencement	135.00
E R Moore Company	01	Commencement	Other Supplies	Gown for Commencement	31.70
E R Moore Company	01	Commencement	Other Supplies	Faculty Hoods for Commencement	81.00
E R Moore Company	01	Commencement	Other Supplies	Board Member Hoods for Commencement	387.25
Economy Trophy Co	01	Commencement	Other Supplies	Brass Plaque for LPN's	15.50
Josten's Inc	01	Commencement	Other Supplies	Certificate Inserts	557.32
Josten's Inc	01	Commencement	Other Supplies	Degree Inserts	968.75
Sauk Valley Cleaners	01	Commencement	Other Supplies	Drycleaning of Stage Drops & Banners	241.00
Swartleys Florist	01	Commencement	Other Supplies	Graduation Arrangements	272.70

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 22

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Creative Printing	01	Admissions, Records & Placement	Office Supplies	SVCC Business Cards (Pamela Medema) 500/Box	40.00
Formstart Inc	01	Admissions, Records & Placement	Office Supplies	Fall Program Change Forms 4000/box	526.83
Global Computer Supplies	01	Admissions, Records & Placement	Office Supplies	Labels 3 1/2x15/16	91.54
Global Computer Supplies	01	Admissions, Records & Placement	Office Supplies	Fellows Schredder #C91862	551.53
National Business Systems	01	Admissions, Records & Placement	Office Supplies	Archiving Student Records	1,482.95
Corporate Office City	01	Financial Aid & Veterans Affairs	Office Supplies	16 oz. Bottle of Oil GBC1760049	38.56
SBM Business Equipment Center	01	Financial Aid & Veterans Affairs	Office Supplies	10 pack IBM Zip Disks IDM-10028	371.16
SBM Business Equipment Center	01	Financial Aid & Veterans Affairs	Office Supplies	COS-086988 Desk Holder w/Nameplate	31.50
Unique Computer	01	Financial Aid & Veterans Affairs	Office Supplies	FE 700 NEC 17" Monitor	289.00
PAR.A.DICE HOTEL	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Room for ILASFAA Meeting 6/5/01	75.48
Stiefel, Debra	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Travel ILASFAA Conference 6/6/01	77.55
Follett Bookstore	01	Counseling	Office Supplies	Bookstore Charges June 2000	3.00
Follett Bookstore	01	Counseling	Instructional Supplies	Bookstore Charges June 2000	64.43
Consolidated Management Co	01	Counseling	Conference/Meeting Expense	Shared Value Meeting	20.95
Dalton, Belinda A.	01	Counseling	Conference/Meeting Expense	High School registration	20.70
Funston, Terry L.	01	Counseling	Conference/Meeting Expense	School Registration	10.35
Jackson, Lawrence E.	01	Counseling	Conference/Meeting Expense	Travel High School Registrations	38.64
Consolidated Management Co	050600	Men's Basketball	Other Conference & Meeting	Athletic Banquet 4/27/01	450.00
Damhoff, Russ K.	050600	Men's Basketball	Other Conference & Meeting	Travel 4/21/01 Basketball Camp	74.90
Acushnet Company	050600	Men's Golf	Instructional Supplies	1 pr. Foot-Joy Classic Golf Shoes	117.00
Acushnet Company	050600	Men's Golf	Instructional Supplies	Titleist 975D Driver, 9.5 degrees, steel shaft	327.00
Acushnet Company	050600	Men's Golf	Instructional Supplies	Set of Titlelist Irons	482.00
Spalding Sports WW	050600	Men's Golf	Instructional Supplies	Apex Edge #2 Iron w/5.5 Rifle Tour Shaft & Grip	55.77
Temple's Sporting Goods	050600	Men's Golf	Instructional Supplies	Misc. Supplies for Golf	108.77
Consolidated Management Co	050600	Men's Golf	Other Conference & Meeting	Golf Meet 5/1/01	40.95

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 23

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Seneca Oak Ridge Country Club	050600	Men's Golf	Other Conference & Meeting	Golf Banquet 2001	58.50
Williams, David E.	050600	Men's Golf	Other Conference & Meeting	Cash Advance for Golf Championship Texas	805.00
Carroll, Bernie	050600	Men's Baseball	Other Contractual Services	Umpire for Championship 5/9/01	80.00
Miller, Forrest	050600	Men's Baseball	Other Contractual Services	Umpire for Sectional May 9, 2001	80.00
Temple's Sporting Goods	050600	Men's Baseball	Instructional Supplies	Baseball Jesey's	119.35
Temple's Sporting Goods	050600	Men's Baseball	Instructional Supplies	Baseball Bats	734.25
Temple's Sporting Goods	050600	Men's Baseball	Instructional Supplies	Guards & Masks	160.50
Chattic, A C.	050600	Men's Tennis	Instructional Supplies	Tennis Supplies	494.28
Chattic, A C.	050600	Men's Tennis	Other Conference & Meeting	Travel Tennis Tournaments	453.69
Chattic, A C.	050600	Men's Tennis	Other Conference & Meeting	Tennis Banquet	80.00
Polo Chiropractic PC	050600	Women's Basketball	Instructional Supplies	Payment of injury Rena McKeel	56.00
Consolidated Management Co	050600	Women's Basketball	Other Conference & Meeting	Athletic Banquet 4/27/01	427.50
Leseman, Jolene K.	050600	Women's Softball	Other Conference & Meeting	Travel Softball thru 5/8/01	217.35
Leseman, Jolene K.	050600	Women's Softball	Other Conference & Meeting	Travel Softball thru 5/21/01	175.26
Collegiate Directories, Inc	050600	General Athletics	Publications and Dues	2001/2001 National College Athletics Directory	31.95
Creative Printing	050600	General Athletics	Other Materials and Supplies	SVCC Business Cards David E Williams 500/Box	40.00
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Bookstore Charges June 2000	1.91
Sterling Rock Falls Clinic	050600	General Athletics	Other Materials and Supplies	Drug Testing for Athletes	1,380.00
Worthington, Patrick	050600	General Athletics	Other Materials and Supplies	Announcer Sectional May 8 & 9 2001	40.00
Damhoff, Russ K.	050600	General Athletics	Other Conference & Meeting	Travel- Scouting & Regional 4 Meeting	98.60
Worthington, Patrick	050600	Tournaments	Other Contractual Services	Replacement of Old Voided Checks	370.00
Best Western Brandywine Lodge	050600	Student Activities	Consultants	Blind man's Bluff Accomadations 4/23/01	163.17
Campus Compact National Center	050600	Student Activities	Consultants	Service Learning Publications	21.00
Sauk Valley Newspapers	050600	Student Activities	Consultants	Blind Man's Bluff Ads	300.26
Jossey-Bass Inc Publishers	050600	Student Activities	Office Supplies	Book Order (Leadership)	41.57

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 24

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Paper Clip Communications	050600	Student Activities	Office Supplies	Posters for Student Activities	49.85
Association of College Unions	050600	Student Activities	Publications and Dues	Membership Dues 2001	249.00
Follett Bookstore	050600	Student Activities	Other Materials and Supplies	Bookstore Charges June 2000	259.55
Frederick, Lesley J.	050600	Student Activities	Conference/Meeting Expense	Cash Advance Campus Compact Conference 5/23/01	300.00
Marriott Mountain Shadow Resor	050600	Student Activities	Conference/Meeting Expense	Hotel 5/23-5/25/01 Campus Compact Conference	530.43
Association of College Unions	050600	Student Activities	Other Conference & Meeting	I-LEAD Registration M Isaacson	495.00
Menards	050600	Drama	Other Materials and Supplies	Additional Purchases for "Lovers & Other Strangers	29.48
Williams, Priscilla J.	050600	Voyager	Office Supplies	Supplies for the Voyager	96.22
Lundgren's Inc	050600	Voyager	Other Materials and Supplies	Photo Developing and Printing	140.00
Consolidated Management Co	050600	Voyager	Other Conference & Meeting	Refreshments for Open House	44.00
Consolidated Management Co	050600	Voyager	Other Conference & Meeting	Refreshments for Student Newspaper Open House	52.00
Olmsted, Brian T.	050600	Voyager	Other Conference & Meeting	Voyager Meeting	140.00
Association of College Unions	101100	SATA	Other	I-LEAD Registration	990.00
Nunez, Steve C.	101140	Phi Theta Kappa Club	Other	Supplies for the Prairie Plot	126.10
Community College Business Off	01	VP- Administrative Services	Publications and Dues	Membership Renewal	200.00
Bittner, Ruth C.	01	VP- Administrative Services	Conference/Meeting Expense	Travel IASBO/ICCCFO Meeting	89.83
Quill Corporation	01	Education Fund	Other Revenues	Corrective Ribbons	-29.90
Burnidge Cassell Associates, I	03	Operations & Maintenance- Restri	building Remodeling	Retaining Wall Project	6,207.27
Burnidge Cassell Associates, I	03	Operations & Maintenance- Restri	building Remodeling	Charges Phase III Project	7,804.05
Burnidge Cassell Associates, I	03	Operations & Maintenance- Restri	building Remodeling	Charges for Egress Project	220.00
Gage Consulting Engineers	03	Operations & Maintenance- Restri	building Remodeling	Electrical Deficiency Project	5,000.00
Honeywell Inc	03	Operations & Maintenance- Restri	building Remodeling	Replacement of the Temperature Control System	21,338.00
Chapman and Cutler	04	Bond & Interest Fund	Consultants	Legal Services	3,000.00
UMB Bank & Trust NA	04	Bond & Interest Fund	Consultants	Agent Processing Fee for Bond	250.00
Avaya Financial Services	13	Building Bond Proceeds	Debt Principal Retirement	Backbone Cable-Principal	2,925.16

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 25

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Avaya Financial Services	13	Building Bond Proceeds	Interest	Backbone Cable-Principal	14.73
Brown, John W.	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement Spring 2001	306.00
Clodfelter, Pamela J.	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement Spring 2001	460.00
Daly, Ann C.	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement Spring 2001	115.00
Seagren, Catherine	01	Other Institutional	Tuition Reimbursement	Spring 2001 Tuition Reimbursement	273.00
Federal Express Corp	01	Other Institutional	Postage	Federal Express Charges	153.34
US Postmaster	01	Other Institutional	Postage	Mailing Fall 2001 Schedule	1,300.00
US Postmaster	01	Other Institutional	Postage	Mailing Fall Schedule 2001	1,500.00
US Postmaster	01	Other Institutional	Postage	Postage Meter Refill 7/01/2000-6/30/2000	3,500.00
United Parcel Service	01	Other Institutional	Postage	UPS Charges	162.47
United Parcel Service	01	Other Institutional	Postage	UPS Charges thru 6/1/01	215.79
Chronicle of Higher Education	01	Other Institutional	Recruitment	Recruitment Ad for Dean	1,010.00
Chronicle of Higher Education	01	Other Institutional	Recruitment	Recruitment Ad	1,414.00
Daily Chronicle	01	Other Institutional	Recruitment	Recruitment Ads	580.05
Dimmick, Grace	01	Other Institutional	Recruitment	Interview 3/19/01 Candidate SSS	171.41
Hispanic Outlook in Higher Edu	01	Other Institutional	Recruitment	Recruitment Ad for Math Instructor	490.00
Hispanic Outlook in Higher Edu	01	Other Institutional	Recruitment	Recruitment Ad for Dean	795.00
Irving, Kristi	01	Other Institutional	Recruitment	Recruitment for Student Support Counselor	120.85
Jozwiak, Alan	01	Other Institutional	Recruitment	Travel Reimbursement Bus Ticket	56.10
News-Tri Tribune	01	Other Institutional	Recruitment	Nursing Instructor Ad	236.45
Nursing Spectrum	01	Other Institutional	Recruitment	Nursing Instructor Ad	1,250.00
Peoria Journal Star	01	Other Institutional	Recruitment	Recruitment Ad For Dean	723.24
Quad-City Times	01	Other Institutional	Recruitment	Recruitment Ad for Nursing	435.60
Quad-City Times	01	Other Institutional	Recruitment	Recruitment Ad Building & Grounds	411.12
Quad-City Times	01	Other Institutional	Recruitment	Open Purchase Order for Recruitment	572.33

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 26

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Rockford Register Star	01	Other Institutional	Recruitment	Open Purchase Order for Recruitment	535.40
Rockford Register Star	01	Other Institutional	Recruitment	Open Purchase Order for Recruitment	507.67
Rockford Register Star	01	Other Institutional	Recruitment	Open Purchase Order for Recruitment	774.75
Sauk Valley Newspapers	01	Other Institutional	Recruitment	Open Purchase Order for Recruitment	1,201.29
Avaya Financial Services	01	Other Institutional	Debt Principal Retirement	Backbone Cable-Principal	1,277.83
Avaya Financial Services	01	Other Institutional	Interest	Backbone Cable-Principal	6.50
Credit Management Services	01	Other Institutional	Financial Charges & Adjustments	Payment from Stella Jean	25.00
Credit Management Services	01	Other Institutional	Financial Charges & Adjustments	Collection J Schnulle	187.50
Higher Learning Commission	01	NCA Accreditation	Conference/Meeting Expense	Registration for NCA Meeting Dr. Behrendt	330.00
Wilkins-Lowe and Company	12	Risk Management	Worker's Compensation	Quarterly Payment Workers Compensation	5,547.00
Peterson-Book-Quigg & Inboden	12	Risk Management	General Insurance	Public Official Treasurers Bond	2,708.00
Peterson-Book-Quigg & Inboden	12	Risk Management	General Insurance	3 year Bond Renewal	2,519.00
Gallatin River Communications	12	Risk Management	Telephone	911 Cama Trunk Lines	89.32
Mueller Audio Visual	12	Risk Management	Instructional Computer Equipment	Dukane 8800 Projector	8,890.00
Corporate Office City	01	Business Office	Consultants	Repair Cathy's Typewriter	74.30
United Asset Coverage Inc	01	Business Office	Consultants	Telecommunication Charges thru 8/14/2001	2,166.25
SBM Business Equipment Center	01	Business Office	Maintenance Services	Copy Charges	50.10
Staples	01	Business Office	Office Supplies	Office Supplies-Folders, Staples, Scotch Tape	146.45
Illinois CPA Society	01	Business Office	Publications and Dues	2001 Dues	200.00
Evans, Colleen A.	01	Business Office	Conference/Meeting Expense	Conference IASBO Conference	44.27
Meyer, Paula	01	Business Office	Conference/Meeting Expense	IASBO Conference	201.02
Professional Benefit Administr	051000	Medical Insurance	Individual Stop Loss		4,498.56
Professional Benefit Administr	051000	Medical Insurance	Dependent Stop Loss		3,237.50
Professional Benefit Administr	051000	Medical Insurance	Precertification		288.00
Professional Benefit Administr	051000	Medical Insurance	Cobra Conversion		10.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 27

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Professional Benefit Administr	051000	Medical Insurance	Administrative		2,125.00
Professional Benefit Administr	051000	Medical Insurance	Life & AD&D		1,970.15
Black Hawk College	01	Business Office	Tuition Chargeback	Spring Chargeback 2001	284.80
Devan, Curtis	01	Personnel Office	Conference/Meeting Expense	CUPA CONFERENCE/In District Travel thru 5/10/01	620.62
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Retirement Reception	238.00
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Open Purchase Order for 2000/2001 Winners Birthday	149.50
ALL Equipment	02	maint	Maintenance Services	Repair Taco Pump	1,347.58
Division Management Services	02	maint	Maintenance Services	Boiler Testing	20.00
ECOLAB	02	maint	Maintenance Services	Perform Service Once a month to area's	181.20
ECOLAB	02	maint	Maintenance Services	Perform Service Once a month to area's	181.20
John A Loos Sons Inc	02	maint	Maintenance Services	Repair DA Tank	4,026.80
Montgomery Kone Inc	02	maint	Maintenance Services	Continued Contract Blanket 7/01/00-6/30/2001	650.19
Montgomery Kone Inc	02	maint	Maintenance Services	Continued Contract Blanket 7/01/00-6/30/2001	650.19
PDC Laboratories, Inc	02	maint	Maintenance Services	Water Testing	78.00
PDC Laboratories, Inc	02	maint	Maintenance Services	Water testing	88.00
Radio Ranch Inc	02	maint	Maintenance Services	Repeater & Monthly Usage Per Quarter	297.00
ALL Equipment	02	maint	Maintenance Supplies	Mechanical Seals & Gaskets	52.21
Affiliated Steam	02	maint	Maintenance Supplies	Valve	93.11
C & E Glass	02	maint	Maintenance Supplies	Glass for Student Government	80.42
C-B Kramer Sales & Service	02	maint	Maintenance Supplies	Hawk Display Screen, Boiler #1 part #8332419	776.63
FINDMRO	02	maint	Maintenance Supplies	Mounting Brackets	111.93
Grainger	02	maint	Maintenance Supplies	Supplies- Blanket 7/01/2000-06/30/2001	140.40
Grainger	02	maint	Maintenance Supplies	Supplies- Blanket 7/01/2000-06/30/2001	78.40
Grainger	02	maint	Maintenance Supplies	Supplies- Blanket 7/01/2000-06/30/2001	66.80
Grainger	02	maint	Maintenance Supplies	Supplies- Blanket 7/01/2000-06/30/2001	2.76

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 28

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Grummert's True Value	02	maint	Maintenance Supplies	Paint	284.85
H F Wilson	02	maint	Maintenance Supplies	Stairwell lights	483.71
McMaster Carr Supply Company	02	maint	Maintenance Supplies	Sliding Door Lock	19.03
Menards	02	maint	Maintenance Supplies	Eletrical Parts	33.61
Menards	02	maint	Maintenance Supplies	Supplies	71.05
Menards	02	maint	Maintenance Supplies	HVAC Supplies	17.97
Menards	02	maint	Maintenance Supplies	Fan Broom & Other Supplies	52.76
Menards	02	maint	Maintenance Supplies	HVAC Supplies	94.34
Myron L Company	02	maint	Maintenance Supplies	PH/ORP Sensor for Ultrameter Model 6P	135.20
Myron L Company	02	maint	Maintenance Supplies	Sensor	135.20
OSMONICS	02	maint	Maintenance Supplies	1167153 PH Glass Sensor for Lakewood Instrument	543.38
Sexauer Inc	02	maint	Maintenance Supplies	Plumbing Inventory Parts per Attached	11.95
Sexauer Inc	02	maint	Maintenance Supplies	Plumbing Inventory Parts per Attached	1.17
USA Bluebook	02	maint	Maintenance Supplies	ph Meter	196.26
USA Bluebook	02	maint	Maintenance Supplies	Chlorine Packets	61.91
Morgan Services Inc.	02	custodial	Maintenance Services	Clean Towel Supply & Demand Service 7/01/00-6/30/0	110.59
Morgan Services Inc.	02	custodial	Maintenance Services	Clean Towel Supply & Demand Service 7/01/00-6/30/0	111.22
Menards	02	custodial	Maintenance Supplies	Fan Broom & Other Supplies	5.89
Vonachen Industrial Supplies	02	custodial	Maintenance Supplies	Open Purchase Order for Supplies	2,157.49
Polo Equipment Company	02	Grounds	Maintenance Services	Repair Tractor	407.76
Ace Hardware	02	Grounds	Maintenance Supplies	Tap Cube	4.59
Ace Hardware	02	Grounds	Maintenance Supplies	Garden Hoe	27.50
Ace Hardware	02	Grounds	Maintenance Supplies	Blades	53.50
Anne's	02	Grounds	Maintenance Supplies	Plants	85.96
Blackhawk FS Inc	02	Grounds	Maintenance Supplies	Gas for College Vehicles	1,014.60

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 29

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Menards	02	Grounds	Maintenance Supplies	Sanding Block	4.88
Menards	02	Grounds	Maintenance Supplies	Twine	5.97
Mike's Repair Service	02	Grounds	Maintenance Supplies	Parts for Mower	75.51
Napa Auto Parts	02	Grounds	Maintenance Supplies	Truck Flashers	15.98
SA-SO	02	Grounds	Maintenance Supplies	#47451 Impact Recovery Sign Post	229.74
Stewart Security	12	Safety & Security	Other Contractual Services	Renew Contract for Security Services 7/00-6/30/01	864.80
Stewart Security	12	Safety & Security	Other Contractual Services	Security Services thru 5/19/01	864.80
Environmental Protection Agenc	12	Safety & Security	Other Supplies	Air Pollution Control Site Fee	100.00
Nicor Energy, LLC	02	Utilities	Gas	Gas Service	15,687.15
Nicor Gas	02	Utilities	Gas	Gas for 4/23-5/22/01	18.76
Nicor Gas	02	Utilities	Gas	Gas for 4/23-5/22/01	108.33
Nicor Gas	02	Utilities	Gas	Gas for 4/23-/5/22/01	14.05
Nicor Gas	02	Utilities	Gas	Gas for 4/23-5/22/01	105.91
Nicor Gas	02	Utilities	Gas	Gas for 4/23-5/22-01	104.60
Reliant Energy Retail, Inc	02	Utilities	Gas	Gas Service	22,432.77
Reliant Energy Retail, Inc	02	Utilities	Gas	April 2001 Gas Charge	14,459.90
Commonwealth Edison	02	Utilities	Electricity	Electrical Service	10,258.03
Commonwealth Edison	02	Utilities	Electricity	Electrical Service	19.12
Commonwealth Edison	02	Utilities	Electricity	Electrical Service	30.34
Commonwealth Edison	02	Utilities	Electricity	Electrical Service 5/29/01	36.02
AT & T	02	Utilities	Telephone	Monthly Telephone Charges	14.02
Gallatin River Communications	02	Utilities	Telephone	Monthly Charge	2,747.44
United States Cellular	02	Utilities	Telephone	College Cell Phone for Vans	62.23
United States Cellular	02	Utilities	Telephone	Cell Phone Charges for College Van	51.19
Verizon Wireless	02	Utilities	Telephone	Cell Phone Charges	57.71

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 30

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Rock Valley Disposal	02	Utilities	Refuse Disposal	Trash removal 7/01/00-06/30/2001 Per Quote	77.34
Rock Valley Disposal	02	Utilities	Refuse Disposal	Trash removal 7/01/00-06/30/2001 Per Quote	253.00
Caterpillar-Engine Protection	02	Utilities	Other Utilities	Per Maintenance Agreement Blanket 7/1/00-6/30/01	444.33
NAEIR	02	Building and Grounds Administrat	Office Supplies	Naier Supplies	68.67
Frederick, James E.	02	Building and Grounds Administrat	Conference/Meeting Expense	ICCFOA Spring Conference	84.35
Grainger	02	Building and Grounds Administrat	Site Improvements	Supplies for Cafeteria Computer Area	158.51
Menards	02	Building and Grounds Administrat	Site Improvements	Supplies for Computer Area in Cafeteria	160.58
Nunez, Steve C.	01	Phi Theta Kappa	Office Supplies	Supplies for the Prairie Plot	108.64
BANK ACCOUNT TOTAL:					2,576,234.96

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 2 Sterling Federal Bank- Restricted

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 31

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
	063011		Prepaid Expense	Conference Fee Dalton	415.00
Northwest Regional Educational	063075		Prepaid Expense	Conference Fee LEARNS R White	99.00
SVCC Educational Fund	062021		I/F Payable	WP Bsn Ind-Interfund	16,528.71
SVCC Educational Fund	062024		I/F Payable	WP Bsn Ind-Interfund	11,602.31
SVCC Educational Fund	062025		I/F Payable	WP Bsn Ind-Interfund	12,000.00
SVCC Educational Fund	062050		I/F Payable	SBDC Interfund	6,884.00
SVCC Educational Fund	062060		I/F Payable	WP Bsn Ind-Interfund	2,846.44
SVCC Educational Fund	062060		I/F Payable	SBDC Interfund	2,164.72
SVCC Educational Fund	062140		I/F Payable	SBDC Interfund	1,512.00
SVCC Educational Fund	062140		I/F Payable	WP Bsn Ind-Interfund	4,897.02
SVCC Educational Fund	062150		I/F Payable	Interfund-ISAC May 23, 2001	179,813.50
SVCC Educational Fund	062150		I/F Payable	SBDC Interfund	4,250.38
SVCC Educational Fund	062250		I/F Payable	WP Bsn Ind-Interfund	3,750.00
SVCC Educational Fund	062265		I/F Payable	SBDC Interfund	6,386.68
SVCC Educational Fund	063012		I/F Payable	SBDC Interfund	12,226.56
SVCC Educational Fund	063020		I/F Payable	SBDC Interfund	1,464.24
SVCC Educational Fund	063035		I/F Payable	SBDC Interfund	2,170.97
SVCC Educational Fund	063042		I/F Payable	WP Bsn Ind-Interfund	15,249.31
SVCC Educational Fund	063044		I/F Payable	SBDC Interfund	3,400.82
SVCC Educational Fund	063044		I/F Payable	WP Bsn Ind-Interfund	1,947.44
SVCC Educational Fund	063045		I/F Payable	WP Bsn Ind-Interfund	918.44
SVCC Educational Fund	063045		I/F Payable	SBDC Interfund	1,067.76
SVCC Educational Fund	063071		I/F Payable	SBDC Interfund	4,952.30
SVCC Educational Fund	063071		I/F Payable	WP Bsn Ind-Interfund	22,268.25
Pearson Education	062010	Special Populations Grant	Instructional Supplies	Poster	21.92

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 2 Sterling Federal Bank- Restricted

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 32

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Hall, Doris	063041	ISBE Adult Education- EA	Other Supplies	Travel GED Testing	27.30
Seguin, Michael	063041	ISBE Adult Education- EA	Conference/Meeting Expense	Adult Ed Meeting	27.60
Seguin, Michael	063041	ISBE Adult Education- EA	Conference/Meeting Expense	Travel Adult Ed Meeting	110.40
Stevens, Shirley A.	063041	ISBE Adult Education- EA	Other Conference & Meeting	in District Travel	129.72
Contemporary Books Inc	063044	ISBE Adult Education- VV	Instructional Supplies	MODEL TEST 5 Pack GED 2002	86.02
Contemporary Books Inc	063044	ISBE Adult Education- VV	Instructional Supplies	English Yes! Literacy A09131E	292.24
Peterson, Laura	063044	ISBE Adult Education- VV	Instructional Supplies	Supplies 6/11/01	132.82
Steck-Vaughn Company	063044	ISBE Adult Education- VV	Instructional Supplies	Skills Books: Lit&Arts-Pop Lit 0-8172-6803-0	1,351.37
Deem, Craig A	063044	ISBE Adult Education- VV	Other	May Cleaning Adult Education Classes	25.00
Allianz-SRC Accounting Dept	063075	IDHS AmeriCorps	Medical Insurance	June Membership	847.00
Allianz-SRC Accounting Dept	063075	IDHS AmeriCorps	Medical Insurance	Member's May Health Insurance	847.00
State Universities Retirement	063075	IDHS AmeriCorps	Allocated Employee Benefits	SBDC Matching Funds 5/15/01	212.53
State Universities Retirement	063075	IDHS AmeriCorps	Allocated Employee Benefits	SBDC-Matching Fund 6/15/01	212.53
State Universities Retirement	063075	IDHS AmeriCorps	Allocated Employee Benefits	SBDC Matching Funds- 5/31/01 P/R	212.53
Garrett, Teri L.	063075	AmeriCorps - Member Activity	Office Supplies	Supplies for ABC Lit	6.15
Garrett, Teri L.	063075	AmeriCorps - Member Activity	Conference/Meeting Expense	Travel In District thru 5/24/01	34.85
White, Rebecca	063075	AmeriCorps - Member Activity	Other Conference & Meeting	in District Travel	165.95
White, Rebecca	063075	AmeriCorps - Member Activity	Other Conference & Meeting	Travel In District thru 5/21/01	99.36
Consolidated Management Co	062022	WFP- Education to Careers Grant	Conference/Meeting Expense	Prairie State Days	242.75
Hahne, Connie	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator Spring 2001 Tech Prep	200.00
Jamroch, Emily	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator Tech Prep Spring 2001	200.00
Lindahl, Sharon	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator Tech Prep Spring 2001	200.00
Lipscomb, Lyle	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator Tech Prep Spring 2001	200.00
Mahar, Sandra L	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Spring 2001 Lead Facilitator	200.00
Mathey, Barbara	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator Spring 2001	200.00

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 2 Sterling Federal Bank- Restricted

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 33

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Weaver, Cynthia	062073	ISBE Voc Ed- Tech Prep Grant	Consultants	Lead Facilitator Tech Prep Spring 2001	200.00
Clemens, Amy J.	062073	ISBE Voc Ed- Tech Prep Grant	Other Supplies	Supplies/Mailing	34.43
Hahne, Connie	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage Spring 2001	78.00
Jamroch, Emily	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage Spring 2001	25.35
Lindahl, Sharon	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage Spring 2001	53.63
Lipscomb, Lyle	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage Reimbursement Spring 2001 Tech Prep	42.90
Mahar, Sandra L	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage Reimbursement Spring 2001	55.25
Weaver, Cynthia	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Mileage Tech Prep Spring 2001	17.55
White, Linley V.	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Tech Prep Luncheon 5/10/01	109.00
Consolidated Management Co	062073	ISBE Voc Ed- Tech Prep Grant	Other Conference & Meeting	Workshop April 4, 2001 Tech Prep	417.50
Mathey, Barbara	062073	ISBE Voc Ed- Tech Prep Grant	Other Conference & Meeting	Travel Spring 2001 Lead Facilitator	78.00
Community Unit School District	062073	ISBE Voc Ed- Tech Prep Grant	Other	Reimbursement Transit Spring 2001	1,508.61
Whiteside Area Vocational Cent	062073	ISBE Voc Ed- Tech Prep Grant	Other	Reimbursement for Spring 2001 Transit	204.62
State Universities Retirement	063020	Perkins IIc	Allocated Employee Benefits	SBDC-Matching Fund 6/15/01	138.17
State Universities Retirement	063020	Perkins IIc	Allocated Employee Benefits	SBDC Matching Funds- 5/31/01 P/R	138.17
State Universities Retirement	063020	Perkins IIc	Allocated Employee Benefits	SBDC Matching Funds 5/15/01	138.17
Bos, Keith A.	063020	Perkins IIc	Conference/Meeting Expense	Travel Meeting thru 5/18/01	33.12
State Universities Retirement	062050	SBDC Grant	Allocated Employee Benefits	SBDC-Matching Fund 6/15/01	117.70
State Universities Retirement	062050	SBDC Grant	Allocated Employee Benefits	SBDC Matching Funds 5/15/01	50.97
State Universities Retirement	062050	SBDC Grant	Allocated Employee Benefits	SBDC Matching Funds- 5/31/01 P/R	50.97
Hughes, Glen S.	062050	SBDC Grant	Consultants	Consulting Services 5/23/01	50.00
SBM Business Equipment Center	062050	SBDC Grant	Office Supplies	Monthly Copy Charge	50.97
Consolidated Management Co	062050	SBDC Grant	Conference/Meeting Expense	Meeting Expense 5/1/01	51.00
Nelson, John D.	062050	SBDC Grant	Conference/Meeting Expense	Travel ISBDA Conference 5/21/01	251.92
Gallatin River Communications	062050	SBDC Grant	Telephone	Telephone Charges	63.74

REPORT SVRCHKR
FISCAL YEAR 2001
BANK: 2 Sterling Federal Bank- Restricted

Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 34

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
SPRINT	062050	SBDC Grant	Telephone	Monthly Long Distance Charge	17.75
Network System Technologies, I	062032	Adv Tech- Technology Support Gra	Consultants	Consulting	350.00
RMS Informational Technology I	062032	Adv Tech- Technology Support Gra	Consultants	Consulting	620.00
Hewlett-Packard	062032	Adv Tech- Technology Support Gra	Computer Software	Annual Service Contract-Effective 7/1/00-6/30/01	814.00
Verizon Wireless	062032	Adv Tech- Technology Support Gra	Telecommunications	CCS Billing May 2001	23.21
Unique Computer	062262	IBHE Virtual Campus	Instructional Supplies	Real Network Streaming	2,750.00
Braddock, Samuel L.	062041	ICCB Tech Skills Enhancement Gra	Conference/Meeting Expense	Travel ION training	648.58
Clevenger, Walter	062041	ICCB Tech Skills Enhancement Gra	Conference/Meeting Expense	Travel ION Meeting 5/21/01	20.00
Illini Union	062041	ICCB Tech Skills Enhancement Gra	Conference/Meeting Expense	Lodging for ION Conference	432.90
Pinter, Karen	062041	ICCB Tech Skills Enhancement Gra	Conference/Meeting Expense	Travel ION Meeting	33.00
Shelley, Chris	062041	ICCB Tech Skills Enhancement Gra	Conference/Meeting Expense	Travel ION Conference	33.00
Best Western Brandywine Lodge	062043	ICCB Leadership & Core Values Gr	Office Supplies	History Project	78.20
Paulsen, Duane R	062043	ICCB Leadership & Core Values Gr	Conference/Meeting Expense	History Project Cores Value Grant	500.00
Consolidated Management Co	062024	WFP- Career Services	Office Supplies	Food & Beverages Job Fest 2001	892.25
Ogle County Newspapers	062024	WFP- Career Services	Office Supplies	Job Fest 2001 Advertising	32.55
Quad-City Times	062024	WFP- Career Services	Office Supplies	Job Fest 2001 Advetising	246.35
Quill Corporation	062024	WFP- Career Services	Office Supplies	Pin Style Badges	21.64
Rockford Register Star	062024	WFP- Career Services	Office Supplies	Advertising Job Fest 2001	306.45
Sterling Area Chamber of Comme	062024	WFP- Career Services	Office Supplies	Quarterly Meetings	12.50
Tri-County Press	062024	WFP- Career Services	Office Supplies	Job Fest 2001	19.50
Atlanta Information Services,	062024	WFP- Career Services	Publications and Dues	Annual Term Renewal	109.00
Alfano, Cindy	062022	WFP- Ed to Careers	Instructional Supplies	Ambassador Meeting 5/15/01	104.47
Alfano, Cindy	062022	WFP- Ed to Careers	Instructional Supplies	Honors Credit registration refreshments	10.50
Consolidated Management Co	062022	WFP- Ed to Careers	Instructional Supplies	TGIF 4/2/2001	102.80
Consolidated Management Co	062022	WFP- Ed to Careers	Instructional Supplies	Focus Group 4/16/01	21.50

REPORT SVRCHKR
FISCAL YEAR 2001
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Sauk Valley Community College
Check Register
From 05/17/01 To 06/25/01

RUN DATE: 06/19/01
TIME: 1:48 PM
PAGE: 35

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Consolidated Management Co	062022	WFP- Ed to Careers	Instructional Supplies	TGIF 4/17/2001	92.45
Consolidated Management Co	062022	WFP- Ed to Careers	Instructional Supplies	Student Ambassafor Focus Group	76.50
Consolidated Management Co	064020	WIU Cross-Cultural Ed. Programs	Conference/Meeting Expense	Lunch Folkloric Dance	92.87
State Universities Retirement	063011	Student Support Services Grant	Allocated Employee Benefits	SBDC Matching Funds- 5/31/01 P/R	423.47
State Universities Retirement	063011	Student Support Services Grant	Allocated Employee Benefits	SBDC-Matching Fund 6/15/01	423.47
State Universities Retirement	063011	Student Support Services Grant	Allocated Employee Benefits	SBDC Matching Funds 5/15/01	423.47
Eagle Country Market	063011	Student Support Services Grant	Office Supplies	SSS Supplies Finals Survival Kit	28.32
Quill Corporation	063011	Student Support Services Grant	Office Supplies	Misc Supplies, Paper, Paperclips, envelopes,	128.78
Vernon Company	063011	Student Support Services Grant	Office Supplies	Supplies SSS	278.84
AHEAD	063011	Student Support Services Grant	Publications and Dues	Membership Fees Larry Jackson	65.00
Chronicle of Higher Education	063011	Student Support Services Grant	Publications and Dues	Renewal Subscription	75.00
Council for Opportunity in Edu	063011	Student Support Services Grant	Publications and Dues	2001 Membership	1,300.00
Consolidated Management Co	063011	Student Support Services Grant	Other Conference & Meeting	Candidate Open Forum	27.50
Dalton, Belinda A.	063011	Student Support Services Grant	Other Conference & Meeting	SSS Project Photographs	113.09
Dalton, Belinda A.	063011	Student Support Services Grant	Other Conference & Meeting	Travel In-District thru 5/7/01	53.30
Dalton, Belinda A.	063011	Student Support Services Grant	Other Conference & Meeting	Travel NASFAA Conference	73.25
Economy Trophy Co	063011	Student Support Services Grant	Other Conference & Meeting	Placques for SSS Graduation/Transfer	257.00
SVCC Educational Fund	063013	SEOG	Dept. of Education	EOG Money 5/23/01	652.47
SVCC Educational Fund	063013	SEOG	Student Grants & Scholarships	5% of Total SEOG Paid to Students	3,278.11
Illinois Student Assistance Co	062150	ISAC	ISAC	IIA Incentives Funds	5,750.00
Amcore Bank	063071	Stafford Subsidized	Dept. of Education	Repayment Stafford Loan K Weidel	500.00
Wells Fargo	063071	Stafford Subsidized	Dept. of Education	Repayment of Loans	2,500.00
BANK ACCOUNT TOTAL:					353,873.67