

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AGENDA**  
**Third Floor Board Room**

**October 22, 2001**

**7:00 p.m.**

**A. Call to Order**

**B. Roll Call**

**C. Communication from Visitors**

**D. Consent Agenda**

- 1. Approval of Minutes**
- 2. Treasurer's Report**
- 3. Bills Payable**
- 4. Payrolls**

<b>September 30, 2001</b>	<b>\$220,076.78</b>
<b>October 15, 2001</b>	<b>\$224,866.12</b>
- 5. Budget Report**
- 6. Board Policy 602.02 - College Assessment and Placement Policy  
(Second Reading)**
- 7. Catalog Printing Bid Award**

**E. President's Report**

- 1. NCSD Award**
- 2. Enrollment Update**
- 3. Transfer GPA Report (attached)**
- 4. Skyhawk Polygraph Institute (attached)**

**F. Financial Reports and Actions**

- 1. Annual Audit**
- 2. Sauk Scholars Awards Program**
- 3. Protection Health and Safety Projects**
- 4. Temporary Facilities Replacement Projects**

**G. Closed Session (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College, collective negotiating matters, attorney/client consultation, and closed session minutes consideration)**

**H. Closed Session Minutes of September 24, 2001**

**I. Personnel**

**Part-time Faculty**

**J. Other**

**None**

**K. Reports**

- 1. Student Trustee**
- 2. ICCTA Representative**
- 3. Foundation Liaison**
- 4. Faculty Association**
- 5. Board Chair**
- 6. Board Members Comments**

**L. Adjournment**

**Board of Trustees Meetings**

**ICCTA Monthly Meetings  
*November 1 and 2, 2001*  
*Trustee Institute*  
*University of Illinois***

**November 19, 2001**

**November 9 and 10, 2001  
Hyatt Regency, Chicago**

**December 17, 2001**

**Nothing Scheduled**

**January 28, 2002**

**January 11 and 12, 2002  
Crowne Plaza, Springfield**

**February 25, 2002**

**Nothing Scheduled**

**March 25, 2002**

**March 9, 2002  
Oak Brook Hills, Oak Brook**

**April 22, 2002**

**Nothing Scheduled**

**May 20, 2002 (?)**

**May 7, 2002 - ICCTA Reps  
May 8, 2002 - Lobby Day**

**June 24, 2002**

**Annual Meeting - June 13 - 15  
Crowne Plaza, Springfield**

# **SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES**

**October 22, 2001**

The Board of Trustees of Sauk Valley Community College met in regular session at 7 p.m. on October 22, 2001 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Simpson called the meeting to order at 7 p.m. and the following members answered roll call:

Edward Andersen	Thomas Jensen
Nancy Varga	Pennie von Bergen Wessels
B.J. Wolf	William Simpson
Mathew Mathew	

Absent: Robert J. Thompson

SVCC Staff: President Richard L. Behrendt  
Attorney Ole Bly Pace III  
Vice President Ruth Bittner  
Vice President Joan Kerber  
Director of College Relations Cal Lyons  
Secretary to the Board Marilyn Vinson

Consent Agenda: It was moved by Member Wolf and seconded by Member Thompson that the Board approve the Consent Agenda. Member von Bergen Wessels requested the Bills List be removed from the Consent Agenda. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.

Bills Payable: After discussion, It was moved by Member Jensen and seconded by Member von Bergen Wessels that the bills be approved as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.

President's Report: President Behrendt reported on the NCSD Award, that Fall enrollment was up 15% in head count and credit hours, that Sauk students transferring to the University of Illinois continue to maintain high GPAs as compared to other community college transfers, all other transfers, and native students at UI, and that the College would be developing a Skyhawk Polygraph Institute for the spring semester.

- Annual Audit: Richard Wells of the College auditing firm was present at the meeting to answer questions by the Trustees on the audit. It was then moved by Member von Bergen Wessels and seconded by Member Varga that the Board approve the annual audit as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.
- Sauk Scholars Award Program: It was moved by Member Wolf and seconded by Member Varga that the Board approve awarding tuition waivers to the top 10% of each district high school graduating class, effective July 1, 2002. Discussion followed. It was then moved by Member von Bergen Wessels and seconded by Member Wolf that the motion be amended to indicate that any students eligible for tuition waivers be required to complete financial aid applications. In a roll call vote, the following was recorded: Ayes - Members von Bergen Wessels and Wolf. Nays - Members Andersen, Jensen, Varga, and Simpson. Motion defeated. Student Trustee Mathew advisory vote: aye.
- It was then moved by Member Varga and seconded by Member Andersen that the original motion be amended to include the stipulation that this program would be on a trial basis with a yearly report to be presented to the Board. In a roll call vote, the following was recorded: Ayes - Members Andersen, Jensen, Varga and Wolf. Nays - Members von Bergen Wessels and Simpson. Motion carried. Student Trustee Mathew advisory vote: aye.
- In a final vote on the original motion, the following was recorded: Ayes - Members Andersen, Jensen, Varga and Wolf. Nays - Members von Bergen Wessels and Simpson. Motion carried. Student Trustee Mathew advisory vote: aye.
- Protection, Health and Safety Projects: It was moved by Member Varga and seconded by Member Andersen that the Board approve the attached resolutions, budgets and certification statements for the following three Protection, Health and Safety projects:
- Exterior Concrete Surface Repair, Phase 4  
Cooling Towers Replacement  
T-1 Modifications
- In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.



Temporary  
Facilities Re-  
placement  
Projects:

It was moved by Member Jensen and seconded by Member Varga that the Board approve a commitment of 25% in matching funds to remodel T-1 and West Wing, Building 1 and renovate T-2 as outlined. In a roll call vote, the following was recorded: Ayes - Members Wolf and Simpson. Nays - Members Andersen, Jensen, Varga, and von Bergen Wessels. Motion defeated. Student Trustee Mathew advisory vote: nay.

It was then moved by Member Andersen and seconded by Member Varga that the Board approve a commitment of 25% in matching funds to remodel T-1 and West Wing, Building 1. In a roll call vote, the following was recorded: Ayes - Members Andersen, Jensen, Varga, and Simpson. Nays - Members von Bergen Wessels and Wolf. Motion carried. Student Trustee Mathew advisory vote: aye.

It was moved by Member von Bergen Wessels and seconded by Member Andersen that the administration investigate the possibility of using capital renewal grant funds as the local match for the T-1 West wing, Building 1 Ramp project. In a roll call vote, the following was recorded: Ayes - Members Andersen, Jensen, Varga, and von Bergen Wessels. Nays - Members Wolf and Simpson. Motion carried. Student Trustee Mathew advisory vote: aye.

Closed Session: At 8:35 p.m. it was moved by Member Jensen and seconded by Member Andersen that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College, collective negotiating matters, closed session minutes consideration, and attorney/client consultation. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.

Regular Session: The Board returned to regular session at 9:35 p.m.

Closed Session Minutes: It was moved by Member Andersen and seconded by Member Varga that the Board approve the September 24 closed session minutes as presented. In a roll call vote, the following was recorded: Ayes - Members Andersen, Jensen, Varga, Wolf and Simpson. Nays - Member von Bergen Wessels. Motion carried. Student Trustee Mathew advisory vote: aye.

Part-time  
Instructors: It was moved by Member Jensen and seconded by Member Andersen that the Board approve Martin Huntley and Stuart Roddy as part-time instructors for the Fall semester. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye.

Reports: Student Trustee Mathew reported that the Student Government and the Office of Health Careers will co-sponsor the Red Cross Bloodmobile on October 29<sup>th</sup>, that the Theater Department's fall production will be *The World of Archy the Cockroach*, that the Student Government had presented a movie (*Mystery, Alaska*) on October 11<sup>th</sup>, that College Night will be held from 6:30 to 8 p.m. on November 6, that the musical group "Life in General" will perform on November 8<sup>th</sup> in the Mathis Theater, and that he will be attending the ICCTA meeting in Chicago on November 9 and 10.

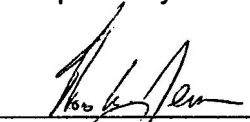
Foundation Liaison Andersen reported that the next meeting of the Foundation would be tomorrow morning (October 23) at 7:30 a.m.

Member Thomas W. Jensen said that he had enjoyed his six year term on the Board and wished the Board good luck in all future endeavors.

Since the scheduled business was completed, it was moved by Member Andersen and seconded by Member Jensen that the Board adjourn. In a roll call vote, all voted aye. Motion carried. Student Trustee Mathew advisory vote: aye. The next regular meeting will be held on **November 19, 2001** in the third floor Board Room at 7 p.m.

The Board adjourned at 9:45 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Thomas W. Jensen  
Secretary

For Board Meeting of  
October 22, 2001

Agenda Item D-6

BOARD POLICY 602.02  
COLLEGE ASSESSMENT AND PLACEMENT  
(SECOND READING)

As the Board discussed at the last meeting, the attached policy is more procedure than policy. Furthermore, as a part of our NCA assessment process, we are reviewing our assessment and placement procedures and likely will be making changes in it. Therefore, the administration is recommending (and Attorney Pace concurs) that Board Policy 602.02 have the procedures removed from it and that it be shortened to include just the policy statements as attached.

RECOMMENDATION: Board approval for second reading of Board Policy 602.02 College Assessment and Placement Policy, as amended.

**PROPOSED**

**602.02 College Assessment and Placement**

The College shall maintain an academic assessment program, with appropriate educational placement following the assessment. Placement may recognize the necessity to remediate academic skills in reading, mathematics, and composition.

The academic assessment program at Sauk Valley Community College shall provide information for the academic advisement and placement of students in courses commensurate with their abilities.

1/27/92

10/28/96

**PRESENT**

**602.02 College Assessment and Placement Policy**

The College shall maintain an academic assessment program, with appropriate educational placement following the assessment. Placement may recognize the necessity to remediate academic skills in reading, mathematics, and composition.

The academic assessment program at Sauk Valley Community College shall provide information for the academic advisement and placement of students in courses commensurate with their abilities. All students are required to take placement tests in language usage, reading skills, and mathematics prior to registering for classes if they are:

- A. Enrolling in an English composition class for the first time in college; or
- B. Enrolling in a mathematics class for the first time in college; or
- C. Enrolling in 12 or more semester hours of coursework; or
- D. Students who have attempted 12 or more semester hours of coursework, unless they have previously completed ENG 101 or equivalent and a mathematics course at the 100 level with a grade of C (2.0) or higher in each area.

Students who score below the specified level on the reading section of the placement tests will be required to take reading course(s) designated by the College during the first semester following testing. Such courses may be courses for which no academic credit is given, and may be remedial in nature. The course(s) must be completed with a grade of C (2) or higher and shall be repeated as long as the student is enrolled in College until a grade of C (2.0) or higher is achieved.

Students' scores on the language usage section of the placement tests will determine their placement into composition courses. Such courses may offer no academic credit and may be remedial in nature.

1/27/92

10/28/96

For Board Meeting of  
October 22, 2001

Agenda Item D-7

CATALOG PRINTING BID AWARD

The College received seven bids for printing the 2002 - 2004 College catalog and the low bidder was Castle-Printech of DeKalb, IL at a price of \$11,300. This is the firm that is printing this year's class schedule booklets.

RECOMMENDATION: Board approval of the low bid from Castle-Printech of DeKalb, IL to print the 2002 - 2004 College Catalog at a price of \$11,300 for 10,500 catalogs.

**TO:** Richard Behrendt

**FROM:** Ruth Bittner *RB*

**DATE:** October 11, 2001

**SUBJECT:** Recommendation for Bid Award - College Catalog

On Thursday, October 11, 2001, at 2:00 pm, bids for printing the 2002-2004 College catalog were opened in the College Relations office at SVCC. Nancy Breed, Michelle Mendoza and I attended the bid opening.

Bid specifications were mailed to nine companies, and a bid announcement was placed in the *Dixon Telegraph* and *Sterling Daily Gazette*. Bids were received from seven companies.

The low bidder was Castle-Printech (DeKalb, IL). Ms. Mendoza is satisfied that they are a responsible bidder. Castle-Printech is the firm that is printing this year's class schedule booklets for Sauk. Phillips Brothers printed the 2000-2002 catalogs at a cost of \$10,850, so the new bid represents only a 4.1% increase from two years ago. We will receive 10,500 catalogs, at a unit price of \$1.08 each.

Therefore, I recommend that the Board of Trustees award the bid for printing the 2002-2004 College catalog to Castle-Printech, at a price of \$11,300. Thank you.

**Bid Results – 2002-2004 College Catalog**

<b>Company Name</b>	<b>Location</b>	<b>Amount</b>
Castle-Printech	DeKalb, IL	11,300
Phillips Brothers Printers	Springfield, IL	12,425
Von Hoffman Graphics	St. Louis, MO	12,760
Creasey Printing Services	Springfield, IL	15,171
Tan Books & Publishers	Rockford, IL	17,062
Strathmore Printing	Geneva, IL	18,945
Rock River Printers	Sterling, IL	23,700

**SAUK VALLEY COMMUNITY COLLEGE  
VICE PRESIDENT OF STUDENT SERVICES  
MEMORANDUM**

**TO:** Dr. Richard Behrendt

**FROM:** Dr. Joan E. Kerber *JEK*

**DATE:** October 12, 2001

**SUBJECT:** Transfer GPA Comparisons

As always, I like to keep you informed of the progress of our transfer students. Once again, I am proud to announce that Sauk Valley Community College has demonstrated quality instruction through their transfer record. The following grade point average comparison has been sent to us from University of Illinois for Spring 2001 semester.

**University of Illinois  
Transfer Student Summary Progress Report  
Spring 2001 Data for Students Entering Fall 2000**

<b>7</b>	<b>666</b>	<b>291</b>	<b>5039</b>
<b>Community College Transfers from Sauk Valley Community College</b>	<b>All Community College Transfers at University of Illinois</b>	<b>All Four-year Transfers at University of Illinois Urbana-Champaign</b>	<b>Continuous Juniors at University of Illinois Urbana-Champaign</b>
<b>Sauk Valley Community College Transfer GPA</b>	<b>Other Community College Transfer GPA</b>	<b>All Other Transfer GPA</b>	<b>UIUC Lower Division GPA</b>
<b>Median      3.45</b>	<b>Median      3.39</b>	<b>Median      3.32</b>	<b>Median      3.16</b>
<b>Mean        3.25</b>	<b>Mean        3.34</b>	<b>Mean        3.29</b>	<b>Mean        3.13</b>



**Spring 2001 Data for Students Entering Fall 1999**

<b>5</b> <b>Community College</b> <b>Transfers from</b> <b>Sauk Valley</b> <b>Community College</b>	<b>All 589</b> <b>Community College</b> <b>Transfers at</b> <b>Urbana-Champaign</b>	<b>All 284</b> <b>Four-Year College</b> <b>Transfers at</b> <b>Urbana-Champaign</b>	<b>All 4026</b> <b>Continuous Juniors</b> <b>at Urbana-</b> <b>Champaign</b>
<b>Community College</b> <b>Transfer GPA</b> <b>Median 3.35</b> <b>Mean 3.30</b>	<b>Community College</b> <b>Transfer GPA</b> <b>Median 3.36</b> <b>Mean 3.35</b>	<b>Four-Year College</b> <b>Transfer GPA</b> <b>Median 3.33</b> <b>Mean 3.29</b>	<b>UIUC Lower</b> <b>Division GPA</b> <b>Median 3.22</b> <b>Mean 3.19</b>

\* G.P.A. based on U of I. cumulative grades.

Our faculty, staff, and students need to be commended on a job well done. These comparisons once again confirm that we have every right to boast about the quality education that our students are receiving at Sauk Valley Community College. Both Student Services and Instructional Services can take pride in this display of excellence.

**Memorandum**  
the Office of Corporate and Community Services  
Sauk Valley Community College  
815-288-5511, ext. 302

TO: Deborah Hecht  
FROM: Thomas Gospodarczyk  
DATE: October 12, 2001  
RE: Skyhawk Polygraph Institute

Attached is a summary of the Skyhawk Polygraph Institute (SPI), that Sam Braddock and I have been developing.

There is a growing need for trained polygraphists due to the increased acceptance of polygraph assessments in legal systems, worldwide. In the United States there are only eight polygraph training programs that are open to public enrollment and an additional program conducted by a federal agency which limits enrollment to its employees. The closest polygraph program is located in Pennsylvania. Dr. Braddock and I believe that there is a sufficient need to support Sauk's SPI.

We would like to begin the SPI late this spring as a non-credit offering and are in the process of obtaining approvals from the necessary accrediting agencies. In order to move quickly to meet our targeted spring start date, we would like to delay a decision on converting the program to credit until the program is successfully established.

I will keep you informed of our progress. Feel free to contact me with any questions or comments.

## **Skyhawk Polygraph Institute**

### **The Institute.**

The *Skyhawk Polygraph Institute* (SPI) is a basic polygraph training program that meets the established standards required by the...

- American Polygraph Association;
- American Association of Police Polygraphists; and the
- Illinois Department of Professional Regulation.

The SPI is a 400 hour program which is conducted during a ten week period. The first eight weeks (320 hours) will be on campus and the final two weeks (80 hours) will occur off-campus as students meet requirements independently.

### **The Director and Primary Instructor.** Samuel L. Braddock, BS, MS, MA, PhD.

Dr. Braddock has over 30 years in law enforcement and counterintelligence experience with over 20 years experience in the field of forensic psychophysiology (polygraph science). He has worked for the U.S. Army Criminal Investigation Division (CID), Office of Special Investigation (OSI), National Security Agency (NSA), Department of Defense Polygraph Institute (DoDPI), and the National Reconnaissance Organization (NRO). In the private sector, he has been a polygraph school curriculum coordinator and director.

### **Students and Admission Requirements.**

The SPI program is intended for professionals with police, security, or investigative experience, who wish to work as polygraphists. Polygraphists provide their services in court ordered treatment programs; in law enforcement at the local, county, state and federal levels; in counterintelligence, and in private business.

To meet the standards established by the above agencies, students must meet the following requirements:

- Submit a completed information questionnaire.
- Be of good character and reputation (no felony convictions or misdemeanor involving moral turpitude).
- Present proof of education with 60 or more hours of college credit. Applicants with less than the required 60 hours of college credit must submit a waiver for the education requirement. (Waiver form is available upon request.) Police, security or investigative experience may be substituted college credit.
- Must be at least 20 years of age.

### **Equipment.**

The SPI will not require the purchase of polygraph equipment. The Stoelting Company from Wood Dale, Illinois, is providing the polygraph equipment and software to the SPI at no charge. The Stoelting Company is a major developer and manufacturer of polygraph equipment. Sauk's computers and printers will be used with the polygraph equipment.

### **Marketing.**

Due to the nature of the training, it is expected that most students will not be residents of the Sauk Valley

area and will come from locations throughout the country. As a result, marketing efforts will focus on reaching potential students outside of the area.

To market the SPI, we plan to purchase ads in the journal published by the American Polygraph Association. The Stoelting Company has committed to promote the SPI to their potential and existing customers. Finally, we will create a program brochure, a web site and explore marketing approaches that extend the SPI beyond the Sauk Valley.

**Finances.**

The fee to attend the SPI is \$3500 per person. Initially the SPI will provide a \$500 lodging allowance to students to assist with lodging expenses during the eight week portion of the program that is conducted on the Sauk campus. Each class requires a minimum enrollment of 7 students. While the cost of the program appears high, it is actually lower than most other programs which range in price from \$3500 to \$5000.

For Board Meeting of  
October 22, 2001

Agenda Item F-1

### ANNUAL AUDIT

Dick Wells of our auditing firm will be present to review the 2001 Audit Report and answer any questions from the Board.

RECOMMENDATION: Board approval of the 2001 Audit.

**SAUK VALLEY COMMUNITY  
COLLEGE DISTRICT 506**

**FINANCIAL REPORT**

June 30, 2001

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**INDEPENDENT AUDITOR'S REPORT ON THE  
FINANCIAL STATEMENTS, SUPPLEMENTARY INFORMATION  
AND SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

Board of Trustees  
Sauk Valley Community  
College District 506  
Dixon, Illinois

We have audited the accompanying general purpose financial statements of Sauk Valley Community College District 506 as of June 30, 2001, and for the year then ended. These general purpose financial statements are the responsibility of Sauk Valley Community College District 506 management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, Government Auditing Standards, issued by the Comptroller General of the United States, and the provisions of Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Sauk Valley Community College District 506 as of June 30, 2001, and the results of its operations and cash flows of its proprietary and similar trust fund types for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of Sauk Valley Community College District 506. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

In accordance with Government Auditing Standards, we have also issued a report dated September 5, 2001 on our consideration of Sauk Valley Community College District 506's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with Governmental Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Lingen, Allison, Van Osdel & Co., Ltd.

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON  
INTERNAL CONTROL OVER FINANCIAL REPORTING BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Trustees  
Sauk Valley Community College  
District 506  
Dixon, IL 61021

We have audited the financial statements of Sauk Valley Community College District 506 as of and for the year ended June 30, 2001, and have issued our report thereon dated September 5, 2001. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether Sauk Valley Community College District 506's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Sauk Valley Community College District 506's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the Board of Trustees, management, and federal awarding agencies. However, this report is a matter of public record and its distribution is not limited.

A handwritten signature in cursive script that reads "Lindgren, Callihan, Van Osdol & Co., Ltd.".

September 5, 2001

Lindgren, Callihan, Van Osdol & Co., Ltd.  
Certified Public Accountants & Consultants

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH  
REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM  
AND INTERNAL CONTROL OVER COMPLIANCE IN  
ACCORDANCE WITH OMB CIRCULAR A-133**

To the Board of Trustees  
Sauk Valley Community College  
District 506  
Dixon, IL

**Compliance**

We have audited the compliance of Sauk Valley Community College District 506 with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2001. Sauk Valley Community College District 506's major federal programs are identified in the schedule of expenditures of federal awards. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Sauk Valley Community College District 506's management. Our responsibility is to express an opinion on Sauk Valley Community College District 506's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Sauk Valley Community College District 506's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provided a reasonable basis for our opinion. Our audit does not provide legal determination on Sauk Valley Community College District 506's compliance with those requirements.

In our opinion, Sauk Valley Community College District 506 complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2001.

## Internal Control Over Compliance

The management of Sauk Valley Community College District 506 is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulation, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Sauk Valley Community College District 506's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements or laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of the Board of Trustees, management, and federal awarding agencies. However, this report is a matter of public record and its distribution is not limited.

*Lundgren, Callahan, Van Ossdol & Co., Ltd*

September 5, 2001

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**ALL FUND TYPES AND ACCOUNT GROUPS**  
**COMBINED BALANCE SHEET**  
June 30, 2001

ASSETS	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
Cash and investments	\$2,182,293	\$1,207,698	\$194,740	\$2,356,358
Restricted cash and investments		5,168,503		
Accounts receivable:				
Taxes	880,260	88,912	187,996	160,042
Student tuition	757,057			
Other receivables	173,708	65,666		
Accrued revenue	41,662	124,911	3,594	81,110
Due from other funds		1,671,502		
Inventories				
Deferred expenses	60,848	27,762		
Fixed assets				
Amount to be provided for retirement of general long term debt				
Balance available in Debt Service Fund				
Amount to be provided for lease payment				
<b>Total assets</b>	<b>\$4,095,828</b>	<b>\$8,354,954</b>	<b>\$386,330</b>	<b>\$2,597,510</b>
<b>LIABILITIES AND FUND EQUITY</b>				
Accounts payable	\$114,277	\$105,763		\$3,212
Accrued expenses	387,544	18,449	\$31,456	
Deferred revenue	993,055	58		
Due to other funds	1,592,083	79,419		
Due to student organizations				
Obligations under capital lease agreement				
General obligation debt				
<b>Total liabilities</b>	<b>3,086,959</b>	<b>203,689</b>	<b>31,456</b>	<b>3,212</b>
Fund Equity:				
Investment in general fixed assets				
Retained earnings - unreserved				
Fund Balances:				
Reserved		2,011,070	354,874	
Unreserved	1,008,869	6,140,195		2,594,298
<b>Total fund equity</b>	<b>1,008,869</b>	<b>8,151,265</b>	<b>354,874</b>	<b>2,594,298</b>
<b>Total liabilities and fund equity</b>	<b>\$4,095,828</b>	<b>\$8,354,954</b>	<b>\$386,330</b>	<b>\$2,597,510</b>

See Notes to Financial Statements.



Proprietary Fund Type Auxiliary Enterprise	Fiduciary Fund Type Trust and Agency Funds	Account Groups		Total (Memorandum Only)  June 30, 2001
		General Fixed Assets	Long-Term Debt	
\$299,607	\$2,522,750			\$8,763,446 5,168,503
				1,317,210
				757,057
153,677				393,051
1,102	67,629			320,008
				1,671,502
3,145				3,145
33				88,643
21,940		\$14,233,701		14,255,641
			\$5,090,126	5,090,126
			354,874	354,874
			49,176	49,176
\$479,504	\$2,590,379	\$14,233,701	\$5,494,176	\$38,232,382
\$106,100	\$124			\$329,476
				437,449
55,699				1,048,812
				1,671,502
	19,471			19,471
			\$49,176	49,176
			5,445,000	5,445,000
161,799	19,595	\$0	5,494,176	9,000,886
		14,233,701		14,233,701
317,705				317,705
				2,365,944
	2,570,784			12,314,146
317,705	2,570,784	14,233,701	0	29,231,496
\$479,504	\$2,590,379	\$14,233,701	\$5,494,176	\$38,232,382

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**ALL GOVERNMENTAL FUND TYPES**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCES**  
For the year ended June 30, 2001

	<b>Governmental Fund Types</b>				<b>Total (Memorandum Only)</b>
	<b>General</b>	<b>Special Revenue</b>	<b>Debt Service</b>	<b>Capital Projects</b>	
Revenues:					
Local sources	\$3,247,673	\$359,920	\$708,636	\$590,392	\$4,906,621
State sources	2,606,882	1,401,686		173,120	4,181,688
Federal sources	3,484	2,168,839			2,172,323
Student tuition and fees	2,287,751				2,287,751
Other sources	396,736	453,887	9,701	217,982	1,078,306
Revenues on behalf	437,860	78,189			516,049
<b>Total revenues</b>	<b>8,980,386</b>	<b>4,462,521</b>	<b>718,337</b>	<b>981,494</b>	<b>15,142,738</b>
Expenditures:					
Instruction	3,833,018	525,608			4,358,626
Academic support	918,829	283,723			1,202,552
Student services and aids	734,827	368,166			1,102,993
Public services	215,725	379,780			595,505
Operations and maintenance of plant	1,195,883	161,104			1,356,987
Institutional support	2,212,941	359,706	703,404	913,757	4,189,808
Scholarships, student grants, and waivers	289,310	1,891,780			2,181,090
Expenditures on behalf	437,860	78,189			516,049
<b>Total expenditures</b>	<b>9,838,393</b>	<b>4,048,056</b>	<b>703,404</b>	<b>913,757</b>	<b>15,503,610</b>
Excess (deficiency) of revenues over expenditures	(858,007)	414,465	14,933	67,737	(360,872)
Other financing sources (uses):					
Proceeds from general obligation debt certificates		1,875,000			1,875,000
Operating transfers in	490,219			41,333	531,552
Operating transfers (out)	(41,333)		(12,134)		(53,467)
Excess (deficiency) of revenues over expenditures and other financing sources (uses)	(409,121)	2,289,465	2,799	109,070	1,992,213
Fund balances, beginning of year	1,417,990	5,861,800	352,075	2,485,228	10,117,093
Fund balances, end of year	\$1,008,869	\$8,151,265	\$354,874	\$2,594,298	\$12,109,306

See Notes to Financial Statements

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**ALL GOVERNMENTAL FUND TYPES**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL**  
For the year ended June 30, 2001

	<b>General</b>	
	<b>Actual</b>	<b>Budget</b>
<b>Revenues:</b>		
Local sources	\$3,247,673	\$3,245,000
State sources	2,606,882	2,569,207
Federal sources	3,484	17,000
Student tuition and fees	2,287,751	2,453,850
Other sources	396,736	317,800
Revenues on behalf	437,860	350,000
<b>Total revenues</b>	<b>8,980,386</b>	<b>8,952,857</b>
<b>Expenditures:</b>		
Instruction	3,833,018	3,845,982
Academic support	918,829	835,415
Student services and aids	734,827	687,962
Public services	215,725	201,919
Operations and maintenance of plant	1,195,883	986,887
Institutional support	2,212,941	2,141,159
Scholarships, student grants, and waivers	289,310	299,200
Expenditures on behalf	437,860	350,000
<b>Total expenditures</b>	<b>9,838,393</b>	<b>9,348,524</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(858,007)</b>	<b>(395,667)</b>
<b>Other financing sources (uses):</b>		
Proceeds from general obligation debt certificates		
Operating transfers in	490,219	437,000
Operating transfers (out)	(41,333)	(41,333)
<b>Excess (deficiency) of revenues over expenditures and other financing sources</b>	<b>(409,121)</b>	<b>\$0</b>
<b>Fund balances, beginning of year</b>	<b>1,417,990</b>	
<b>Fund balances, end of year</b>	<b>\$1,008,869</b>	

See Notes to Financial Statements

Special Revenue		Debt Service		Capital Projects	
Actual	Budget	Actual	Budget	Actual	Budget
\$359,920	\$383,500	\$708,636	\$705,488	\$590,392	\$597,000
1,401,686	1,212,487			173,120	173,120
2,168,839	1,937,333				
453,887	242,000	9,701	3,000	217,982	72,000
78,189	60,000				
4,462,521	3,835,320	718,337	708,488	981,494	842,120
525,608	549,798				
283,723	138,462				
368,166	378,139				
379,780	175,691				
161,104	171,527				
359,706	367,301	703,404	705,488	913,757	1,264,925
1,891,780	1,889,917				
78,189	60,000				
4,048,056	3,730,835	703,404	705,488	913,757	1,264,925
414,465	104,485	14,933	3,000	67,737	(422,805)
1,875,000					
				41,333	41,333
		(12,134)			
2,289,465	\$104,485	2,799	\$3,000	109,070	(\$381,472)
5,861,800		352,075		2,485,228	
\$8,151,265		\$354,874		\$2,594,298	

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**PROPRIETARY FUND TYPE AND SIMILAR TRUST FUNDS**  
**COMBINED STATEMENT OF REVENUES, EXPENSES, AND**  
**CHANGES IN RETAINED EARNINGS/FUND BALANCES**  
**BUDGET AND ACTUAL**

For the year ended June 30, 2001

	Proprietary Fund Type Auxiliary Enterprise Fund		Fiduciary Fund Type Non-Expendable Trust Fund Working Cash Fund	
	Actual	Budget	Actual	Budget
Operating revenues:				
Student tuition and fees	\$139,592	\$143,000		
Sales and service fees	41,214	49,300		
Other sources	1,150,042	716,200		
Revenues on behalf	5,213	4,500		
Total operating revenues	1,336,061	913,000	\$0	\$0
Operating expenditures :				
Salaries	69,194	62,941		
Employee benefits	5,231	3,028		
Contractual services	33,075	35,535		
General materials and supplies	1,108,054	703,955		
Travel and conference expense	63,092	71,230		
Fixed charges	722	2,450		
Capital outlay	16,461	1,000		
Other	100,116	5,300		
Expenditures on behalf	5,213	4,500		
Total operating expenditures	1,401,158	889,939	0	0
Operating income (loss)	(65,097)	23,061	0	0
Nonoperating revenue-				
Investment revenue	7,709	2,500	\$182,041	\$150,000
Other financing sources (uses):				
Operating transfers in	52,122			
Operating transfers (out)	(348,166)	(287,000)	(182,041)	(150,000)
Net income (loss)	(353,432)	<u>(\$261,439)</u>	0	<u>\$0</u>
Retained earnings, beginning of year	<u>671,137</u>		<u>2,570,784</u>	
Retained earnings, end of year	<u>\$317,705</u>		<u>\$2,570,784</u>	

See Notes to Financial Statements.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**PROPRIETARY FUND TYPE AND SIMILAR TRUST FUNDS**  
**COMBINED STATEMENT OF CASH FLOWS**

For the year ended June 30, 2001

	<b>Proprietary Fund Type Auxiliary Enterprise Fund</b>	<b>Fiduciary Fund Type Non-Expendable Trust Fund - Working Cash Fund</b>	<b>Total (Memorandum Only)</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>			
Cash received from customers and others	\$1,296,084		\$1,296,084
Cash payment to suppliers and others	(1,189,296)		(1,189,296)
Cash payment to employees for services	(2,984)		(2,984)
Net cash provided by operating activities	103,804		103,804
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>			
Operating transfers out	(348,166)	(182,041)	(530,207)
Operating transfers in	52,122		52,122
Change due from/to other funds	154,708	(18,198)	136,510
Net cash provided by (used in) noncapital financing activities	(141,336)	(200,239)	(341,575)
<b>CASH FLOWS FROM INVESTING ACTIVITIES -</b>			
Interest income	7,709	203,394	211,103
Net increase (decrease) in cash	(29,823)	3,155	(26,668)
Cash and equivalents at beginning of year	329,430	2,500,000	2,829,430
Cash and equivalents at end of year	\$299,607	\$2,503,155	\$2,802,762

See Notes to Financial Statements.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**PROPRIETARY FUND TYPE AND SIMILAR TRUST FUNDS**  
**COMBINED STATEMENT OF CASH FLOWS**  
**(CONTINUED)**

For the year ended June 30, 2001

	Proprietary Fund Type Auxiliary Enterprise Fund	Fiduciary Fund Type Non-Expendable Trust Fund - Working Cash Fund	Total (Memorandum Only)
<b>Reconciliation of operating income to net cash provided by (used for) operating activities:</b>			
Operating income	(\$65,097)	\$0	(\$65,097)
Adjustments to reconcile operating income (loss) to net cash provided (used for) operating activities:			
Depreciation	16,462		16,462
Change in operating assets and liabilities:			
Decrease in accounts receivable	2,957		2,957
(Increase) in accrued revenue	(1,102)		(1,102)
Decrease in inventories	98,865		98,865
Increase in accounts payable	91,322		91,322
(Decrease) in accrued expenses	(2,984)		(2,984)
(Decrease) in deferred tuition and fees	(36,619)		(36,619)
<b>Net cash provided by operating activities</b>	<b>\$103,804</b>	<b>\$0</b>	<b>\$103,804</b>

See Notes to Financial Statements.

# SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

## NOTES TO FINANCIAL STATEMENTS

June 30, 2001

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(A) **Nature of Entity and Significant Accounting Policies:**

The Board of Trustees (Board) is the level of government which has the governing responsibilities over all activities related to public post and secondary school education within the jurisdiction of the Sauk Valley Community College District No. 506 (the District). The District receives funding from local, state and federal sources and must comply with the requirements established by these funding source entities. However, the District is not included in any other governmental "reporting entity" as to result in the District being considered a component unit of the entity since Board members are elected by the public and have decision making authority, the power to designate management, and the responsibility to significantly influence operations and primary accountability for fiscal matters.

The College is organized in accordance with Chapter 110 of the Illinois Compiled Statutes. As required by generally accepted accounting principles, the financial statements of the reporting entity include only those of Sauk Valley Community College District 506 (the primary government), as there are no other component units.

The accounts of the District are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, cash receipts and disbursements. District resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The various funds are grouped, in the financial statements in this report, into eight generic fund types and three broad fund categories as follows:

**Governmental Fund Types:**

**General Funds** - The Educational and Operations and Maintenance Funds are the general operating funds. They are used to account for all financial resources except those required to be accounted for in other funds.

**Special Revenue Funds** - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, fiduciary, or major capital projects) that are legally restricted to expenditures for specified purposes. Special Revenue funds include the following: Liability, Protection and Settlement; Audit; and Restricted Purposes Funds.

**Debt Service Fund** - The Debt Service Fund, which consists of the Bond and Interest Fund, accounts for the accumulation of resources for and the payment of debt principal, interest, and related costs.

**Capital Projects Funds** - The Building Bond Proceeds Fund and the Operations and Maintenance (Restricted) Fund are used to account for financial resources to be used for the acquisition or construction of major capital facilities.



# SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

## NOTES TO FINANCIAL STATEMENTS

(CONTINUED)

June 30, 2001

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(A) **Significant Accounting Policies (continued):**

Proprietary Fund Types:

Auxiliary Enterprise Funds - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to a private business enterprise, that is where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

Fiduciary Fund Types:

Fiduciary Funds - These funds are used to account for assets held by the College in a trustee capacity or as an agent for individuals, private organizations, other governments, or other funds.

The Non-Expendable Trust Fund (Working Cash Fund) - This fund accounts for financial resources held by the College to be used for temporary transfers to the operating funds. The financial statements reflect accrual basis accounting.

The Agency Fund - This fund accounts for assets held by the College as an agent for the students, faculty, and other governmental units. This fund is custodial in nature and does not involve the measurement of the results of operations.

All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Governmental fund operating statements present increases (receipts and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Account Groups:

General Fixed Assets and General Long-Term Debt Account Groups - The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus.

Fixed assets used in governmental fund type operations are accounted for in the General Fixed Assets Account Group, rather than in governmental funds.

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the governmental funds. Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group. General obligation bonds payable and obligations under capital lease agreements are accounted for in the general long-term debt account group.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**NOTES TO FINANCIAL STATEMENTS**  
**(CONTINUED)**  
June 30, 2001

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**(A) Significant Accounting Policies (continued):**

Account Groups (continued):

The two account groups are not "funds." They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Budgets - Budgeted amounts used for comparison in this report are obtained from the Board of Trustees approved operating budget of the District. The budget amounts included in the financial statements are the final adopted budget, including all amendments.

Total Columns - Total columns on the Combined Statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

Basis of Accounting - The modified accrual basis of accounting is followed by the Governmental and Expendable Trust Funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Tuition received for summer school and the fall semester, 2000, and wages paid to summer school instructors prior to June 30, are deferred and recognized as such in the next fiscal year. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

All proprietary funds and Non-expendable Trust Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses recognized when incurred.

Use of estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**(B) Property Taxes:**

Revenue is recorded in the year of the tax levy to the extent that it is expected to be collected within sixty days after June 30, 2001, to be used to pay liabilities of the current period. The portion of the 2000 tax levy that was either collected or accrued as of June 30, 2001 totals \$2,442,149 which is approximately one-half of the 2000 levy.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**NOTES TO FINANCIAL STATEMENTS**  
**(CONTINUED)**  
June 30, 2001

**(C) Changes in General Fixed Assets:**

Fixed assets recorded in the General Fixed Asset Account Group are as follows:

	<b>Balance June 30, 2000</b>	<b>Additions</b>	<b>Deletions</b>	<b>Balance June 30, 2001</b>
Land	\$162,650			162,650
Land improvements	1,392,494	37,226		1,429,720
Buildings	7,792,264	1,050,852		8,843,116
Equipment	5,500,482	555,783	2,258,050	3,798,215
	<b>\$14,847,890</b>	<b>1,643,861</b>	<b>2,258,050</b>	<b>14,233,701</b>

For purposes of the chargeback calculation, depreciation has been provided for over the estimated useful lives of the assets using the straight-line method. The estimated useful lives are as follows: land improvements and building, 50 years and equipment, 8 years.

Fixed assets recorded in the various proprietary funds are as follows:

	<b>Balance June 30, 2000</b>	<b>Additions</b>	<b>Deletions</b>	<b>Balance June 30, 2001</b>
Leased equipment	\$37,951			37,951
Equipment	201,140		92,205	108,935
	<b>\$239,091</b>		<b>92,205</b>	<b>146,886</b>

Purchase of property, plant and equipment are valued at cost. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Gains and losses realized upon retirement or disposition of property, plant and equipment are recognized in income as incurred. Depreciation is charged as an expense against operations in the Auxiliary Enterprise Fund and has been provided for over the estimated useful lives of the assets using the straight-line method. Depreciation expense at June 30, 2001 is \$16,462 and is included in capital outlay expense. Accumulated depreciation is \$124,946.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**NOTES TO FINANCIAL STATEMENTS**  
**(CONTINUED)**  
June 30, 2001

**(D) Changes in General Long-Term Debt:**

On August 20, 1996, the College issued general obligation bonds in the amount of \$5,000,000 dated August 1, 1996. Proceeds and earnings of this bond issue are required to be held in a restricted account within the Liability, Protection and Settlement fund. These monies can be used with Board approval to pay bond principal and interest, or tort expenditures if no other funds are otherwise available in the Liability, Protection and Settlement fund. The issue provides for serial retirement of principal and interest on November 1 of each year at rates of 4.85 - 6.785%. The annual cash flow requirements of bond principal and interest are as follows:

<b>Year Ending June 30</b>	<b>Interest Rate</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2002	6.600%	\$525,000	\$171,413	\$696,413
2003	4.850	550,000	140,750	690,750
2004	4.950	575,000	113,181	688,181
2005	5.050	605,000	83,674	688,674
2006	5.150	640,000	51,918	691,918
2007	5.250	675,000	17,719	692,719
		<b>\$3,570,000</b>	<b>\$578,655</b>	<b>\$4,148,655</b>

During the year ended June 30, 2001, the College issued general obligation debt certificates in the amount of \$1,875,000 dated June 1, 2001. These monies will be used to fund purchases of technology and equipment. The issue provides for repayment of principal and interest on June 1 of each year at a variable interest rate initially stated as 4.7%. The annual cash flow requirements of principal and interest are as follows:

<b>Year Ending June 30</b>	<b>Interest Rate</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2002	4.700%	\$595,000	\$88,125	\$683,125
2003	4.700	625,000	60,160	685,160
2004	4.700	655,000	30,785	685,785
		<b>\$1,875,000</b>	<b>\$179,070</b>	<b>\$2,054,070</b>

The following is a summary of the year's activity:

	<b>Balance July 1, 2000</b>	<b>Bonds Issued</b>	<b>Bonds Retired</b>	<b>Balance June 30, 2001</b>
General obligation bonds	\$4,070,000	\$0	\$500,000	\$3,570,000
General obligation debt certificates	0	\$1,875,000	0	1,875,000
	<b>\$4,070,000</b>	<b>\$1,875,000</b>	<b>\$500,000</b>	<b>\$5,445,000</b>

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**NOTES TO FINANCIAL STATEMENTS**  
**(CONTINUED)**  
June 30, 2001

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**(E) Interfund Receivable and Payable Balances:**

At June 30, 2001, interfund receivables and payables consisted of the following:

	<b>Due From Other Funds</b>	<b>Due To Other Funds</b>
Educational - Restricted Purposes		\$1,592,083
Restricted Purposes - Educational	\$1,671,502	
Restricted Purposes - Restricted Purposes		79,419
	\$1,671,502	\$1,671,502

**(F) Retirement Commitments:**

The College contributes to the State Universities Retirement System of Illinois (SURS), a cost-sharing multiple-employer defined benefit pension plan with a special funding situation whereby the State of Illinois makes substantially all actuarially determined required contributions on behalf of the participating employers. SURS was established July 21, 1941 to provide retirement annuities and other benefits for staff members and employees of the state universities, certain affiliated organizations, and certain other state educational and scientific agencies and for survivors, dependents, and other beneficiaries of such employees. SURS is considered a component unit of the State of Illinois' financial reporting entity and is included in the state's financial reports as a pension trust fund. SURS is governed by Section 5/15, Chapter 40, of the Illinois Compiled Statutes. SURS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to SURS, 1901 Fox Drive, Champaign, IL 61820 or by calling 1-800-275-7877.

Plan members are required to contribute 8.0% of their annual covered salary and substantially all employer contributions are made by the State of Illinois on behalf of the individual employers at an actuarially determined rate. The current rate is 9.52% of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended by the Illinois General Assembly. The employer contributions to SURS for the years ending June 30, 2001, 2000 and 1999 were \$21,885, \$16,402 and \$13,942, respectively, equal to the required contributions for each year.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**NOTES TO FINANCIAL STATEMENTS**  
**(CONTINUED)**  
June 30, 2001

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**(G) Capital Leases:**

During the year ended June 30, 2000, the College entered into capital lease agreements for the purchase of two Xerox copiers. The payments were accounted for in the Educational Fund. The cost of the equipment totaled \$64,332. The present value of the future minimum lease payments related to this lease is \$49,176 as of June 30, 2001.

Commitments under lease agreements on June 30, 2001 provide for future minimum lease payments as follows:

	<b>Xerox Copiers</b>
2002	\$17,560
2003	17,560
2004	17,560
2005	8,780
	<hr/> 61,460
Less imputed interest	12,284
	<hr/>
Present value of minimum lease Payments	<hr/> \$49,176 <hr/>

**(H) Cash and Investments:**

The College's cash and investments throughout the year and at year-end consisted of demand deposit accounts, certificates of deposit and municipal bonds. The College classifies these accounts between cash and investments on the combined balance sheet according to liquidity and intended use.

Section 3-47 of the Illinois Public Community College Act and Sections 235/1 through 235/7 of the Investment of the Public Funds Act allow current operating funds, special funds, interest and sinking funds, and other funds belonging to or in the custody of a community college, including restricted and non-restricted funds, to be invested.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**NOTES TO FINANCIAL STATEMENTS**  
**(CONTINUED)**  
June 30, 2001

**(H) Cash and Investments (continued):**

Deposits:

At year-end the carrying amount of the College's deposits totaled \$8,554,248 and the bank balances totaled \$8,897,654.

	<b>Bank Balances</b>
Category 1	\$5,333,323
Deposits covered by federal depository insurance, or by collateral held by the College, or its agent, in the College's name	
Category 2	0
Deposits covered by collateral held by the pledging Financial institution's trust department, or by its agent, in the College's name	
Category 3	3,564,331
Deposits covered by collateral held by the pledging Financial institution, or its trust department, or its agent but not in the College's name, and deposits which are uninsured and uncollateralized	
<b>Total deposits</b>	<b>\$8,897,654</b>

At June 30, 2001, The College had \$600 in cash on hand.

In addition, the College has the following investments:

	<b>Net Cost Amount</b>	<b>Market Value</b>
Municipal bonds held by brokers-dealers	\$5,020,905	\$5,168,503

The investments are recorded at market value.

**(I) Self-Insurance:**

During the year ended June 30, 1993, the College adopted a partial self-insurance plan. The College is responsible for the first \$40,000 of covered medical expenses for each insured employee and covered family member. Any claims exceeding \$40,000 up to \$844,042 per individual are covered by a stop-loss policy purchased from the plan administrator. Claims exceeding \$844,042 are covered by an aggregate stop-loss policy. The self-insurance plan is accounted for in the Auxiliary Enterprise Fund. The excess of College contributions over claims paid is \$4,093 as of June 30, 2001.

**(J) Inventories:**

Inventories in the Auxiliary Fund consist of supplies held in the storeroom for internal use. Inventories are recorded at cost.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**NOTES TO FINANCIAL STATEMENTS**  
**(CONTINUED)**  
June 30, 2001

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**(K) Excess of Expenditures Over Budget:**

The following funds had an excess of expenditures over budget:

<b>Fund</b>	<b>Budgeted Expenditures</b>	<b>Actual Expenditures</b>	<b>Excess of Actual Over Budgeted Expenditures</b>
Education	\$8,331,637	\$8,606,022	\$274,385
Operations and maintenance	1,016,887	1,232,371	215,484
Auxiliary	889,939	1,401,158	511,219
Restricted purposes	3,189,820	3,529,996	340,176

**(L) Accumulated Vacation Leave:**

As of June 30, 2001, employees had earned but not taken annual vacation leave, which at salary rates in effect at the end of the year totaled approximately \$248,445. The College has accrued this amount in the Education, Operations and Maintenance and Liability, Protection and Settlement Funds.

**(M) Commitments and Contingencies:**

As of July 1, 2000, the College entered into an agreement with Wallace Bookstores, Inc. (Wallace) to have them manage the operation of the bookstore. On April 5, 2001, Wallace filed for bankruptcy and subsequently ceased all operations of the bookstore. Based on the agreement with Wallace, the College is due commissions for the gross sales that occurred in the fiscal year 2001 and inventory that was previously owned by the College, which totaled \$159,712. The College is indebted to Wallace for \$104,851, which resulted from sales to College offices and students receiving financial aid. This issue is currently in litigation and the outcome is uncertain at this time. As of June 30, 2001, the College also wrote off commissions receivable in the amount of \$54,860 as uncollectible. This resulted in a receivable and payable balance in the amount of \$104,851 in the Auxiliary Fund.

**(N) Subsequent Event:**

The College plans to issue general obligation bonds for the amount of \$1,875,000 during the year ended June 30, 2002. These bonds will provide funding to pay off the general obligation debt certificates issued as of June 1, 2001, which is described in Note D.

**(O) Long term contractual agreements:**

**Bookstore agreement:**

An operating agreement was made on May 3, 2001 between the College and Follett Higher Education Group, Inc. regarding the operation of the College's bookstore. This agreement commenced on May 22, 2001 and has a term of five years, at which point it can be renewed by mutual consent.



**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**NOTES TO FINANCIAL STATEMENTS**  
**(CONTINUED)**  
June 30, 2001

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**(O) Long term contractual agreements (continued):**

**Bookstore agreement (continued):**

Follett shall pay a commission to the College in an annual amount equal to the sum of:

8.10% of all gross revenue less than \$750,000; plus  
8.60% of any gross revenue over \$750,000, but less than \$1,000,000; plus  
9.10% of any gross revenue over \$1,000,000.

In addition, Follett will provide a guaranteed annual income to the College as follows:

\$65,000 annually for years one and two  
\$70,000 annually for years three and four  
\$75,000 for year five

The College shall receive either the guaranteed annual income or the commission, whichever is greater in any contract year. The gross revenue percent payment will supercede the guaranteed rates in any year that comparable enrollment drops by over 5% from the prior academic year. Either party may terminate this agreement with or without cause by giving the other party at least 120 days prior written notice of termination.

**Food service agreement:**

A food service agreement was made on June 19, 1997 between the College and Consolidated Management Company, d/b/a "CMCo, Inc." regarding the operation of the College's cafeteria. This agreement commenced on August 1, 1997 and has a term of five years. If the number of day students decreases by more than 10% of the base enrollment of 1316, CMCo, Inc. has the right to renegotiate the terms of the agreement or upon lack of agreement, may terminate the contract. CMCo, Inc. agreed to donate \$30,000 to the College for food service equipment and remodeling in exchange for the five year contract which will subsequently be amortized over ten years. If early termination occurs for any reason, the College is responsible for the unamortized portion of the donated remodeling costs. In addition, the College will receive an annual commission of 4% for net sales less than \$150,000, plus 5% on net sales over \$150,000, but less than \$180,000; and 6% on any sales over \$180,000 for that same period of time.

**(P) New Reporting Standard:**

The Governmental Accounting Standards Board recently issued Statement No. 34, "Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments" and Statement No. 35, "Basic Financial Statements – and Management's Discussion and Analysis – for Public Colleges and Universities." These Statements establish new financial reporting requirements for state and local governments throughout the United States. When implemented, it will require new information and restructure much of the information that governments have presented in the past. Comparability with reports issued in all prior years will be affected. The College is required to implement this standard for the fiscal year ending June 30, 2003. The College has not yet determined the full impact that adoption of GASB Statement 34 and 35 will have on the financial statements.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506****GENERAL FUNDS****COMBINING BALANCE SHEET**

June 30, 2001

<b>A S S E T S</b>	<b>Educational Fund</b>	<b>Operations and Maintenance Fund</b>	<b>Total General Funds</b>
Cash and investments	\$2,137,282	\$45,011	\$2,182,293
Accounts receivable:			
Taxes	784,236	96,024	880,260
Student tuition	757,057		757,057
Other receivables	166,778	6,930	173,708
Accrued revenue	35,102	6,560	41,662
Deferred expenses	59,195	1,653	60,848
<b>Total assets</b>	<b>\$3,939,650</b>	<b>\$156,178</b>	<b>\$4,095,828</b>
<b>LIABILITIES AND FUND BALANCE</b>			
Accounts payable	\$97,651	\$16,626	\$114,277
Accrued expenses	366,809	20,735	387,544
Deferred revenue	899,442	93,613	993,055
Due to other funds	1,592,083		1,592,083
<b>Total liabilities</b>	<b>2,955,985</b>	<b>130,974</b>	<b>3,086,959</b>
<b>Fund balance- unreserved</b>	<b>983,665</b>	<b>25,204</b>	<b>1,008,869</b>
<b>Total liabilities and fund balance</b>	<b>\$3,939,650</b>	<b>\$156,178</b>	<b>\$4,095,828</b>

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**GENERAL FUNDS**  
**COMBINING STATEMENT OF REVENUES,**  
**EXPENDITURES,**  
**AND CHANGES IN FUND BALANCES**  
For the year ended June 30, 2001

	Educational Fund	Operations and Maintenance Fund	Total General Funds
<b>Revenues:</b>			
Local government sources -			
Property taxes	\$2,893,428	\$354,245	\$3,247,673
	2,893,428	354,245	3,247,673
State government sources:			
ICCB state grants	1,833,976	254,329	2,088,305
Illinois State Board of Education	70,084		70,084
Corporate personal property replacement tax	301,259	37,234	338,493
Other	110,000		110,000
	2,315,319	291,563	2,606,882
Federal government sources -			
Other	3,484		3,484
Other sources:			
Student tuition and fees	2,072,265	215,486	2,287,751
Investment revenue	97,616	17,613	115,229
Other	268,185	13,322	281,507
	2,438,066	246,421	2,684,487
Revenue for on behalf payments -			
State portion of SURS payments	401,372	36,488	437,860
<b>Total revenues</b>	<b>8,051,669</b>	<b>928,717</b>	<b>8,980,386</b>
<b>Expenditures:</b>			
Instruction	3,833,018		3,833,018
Academic support	918,829		918,829
Student services and aids	734,827		734,827
Public services	215,725		215,725
Operations and maintenance of plant		1,195,883	1,195,883
Institutional support	2,212,941		2,212,941
Scholarships, student grants, and waivers	289,310		289,310
Expenditures for on behalf payments -			
State portion of SURS payments	401,372	36,488	437,860
<b>Total expenditures</b>	<b>8,606,022</b>	<b>1,232,371</b>	<b>9,838,393</b>

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**GENERAL FUNDS**  
**COMBINING STATEMENT OF REVENUES,**  
**EXPENDITURES,**  
**AND CHANGES IN FUND BALANCES**  
**(CONTINUED)**

For the year ended June 30, 2001

	Educational Fund	Operations and Maintenance Fund	Total General Funds
Excess (deficiency) of revenues over expenditures	(554,353)	(303,654)	(858,007)
Other financing sources (uses):			
Operating transfers in	433,195	57,024	490,219
Operating transfers (out)	(41,333)		(41,333)
Excess of revenues over expenditures and other financing sources (uses)	(162,491)	(246,630)	(409,121)
Fund balances, beginning of year	1,146,156	271,834	1,417,990
Fund balances, end of year	\$983,665	\$25,204	\$1,008,869

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**SPECIAL REVENUE FUNDS**  
**COMBINING BALANCE SHEET**

June 30, 2001

<b>A S S E T S</b>	<b>Restricted Purposes Fund</b>	<b>Audit Fund</b>	<b>Liability, Protection, and Settlement Fund</b>	<b>Total Special Revenue Fund</b>
Cash and investments	\$353,084	\$24,415	\$830,199	\$1,207,698
Investments - restricted			5,168,503	5,168,503
Accounts receivable:				
Taxes		8,289	80,623	88,912
Other	46,733		18,933	65,666
Accrued revenue	124,456	455		124,911
Due from other funds	1,671,502			1,671,502
Deferred expenses	1,009		26,753	27,762
<b>Total assets</b>	<b>\$2,196,784</b>	<b>\$33,159</b>	<b>\$6,125,011</b>	<b>\$8,354,954</b>
<b>LIABILITIES AND FUND BALANCE</b>				
Accounts payable	\$90,496	\$0	\$15,267	\$105,763
Accrued expenses	15,741		2,708	18,449
Deferred revenue	58			58
Due to other funds	79,419			79,419
<b>Total liabilities</b>	<b>185,714</b>	<b>0</b>	<b>17,975</b>	<b>203,689</b>
Fund balance:				
Reserved	2,011,070			2,011,070
Unreserved		33,159	6,107,036	6,140,195
<b>Total fund balance</b>	<b>2,011,070</b>	<b>33,159</b>	<b>6,107,036</b>	<b>8,151,265</b>
<b>Total liabilities and fund balance</b>	<b>\$2,196,784</b>	<b>\$33,159</b>	<b>\$6,125,011</b>	<b>\$8,354,954</b>

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**SPECIAL REVENUE FUNDS**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCES**  
For the year ended June 30, 2001

	<b>Restricted Purposes Fund</b>	<b>Audit Fund</b>	<b>Liability, Protection, and Settlement Fund</b>	<b>Total Special Revenue Fund</b>
<b>Revenues:</b>				
Local government sources -				
Property taxes	\$0	\$30,657	\$329,263	\$359,920
State government sources:				
ICCB state grants	629,751			629,751
Illinois State Board of Education	192,034			192,034
Other state government sources	579,901			579,901
	1,401,686	0	0	1,401,686
Federal government sources:				
Department of Education	1,842,683			1,842,683
Other	326,156			326,156
	2,168,839	0	0	2,168,839
Other sources -				
Other	43,301	1,230	409,356	453,887
Revenue for on behalf payments -				
State portion of SURS payments	52,126		26,063	78,189
<b>Total revenues</b>	<b>3,665,952</b>	<b>31,887</b>	<b>764,682</b>	<b>4,462,521</b>
<b>Expenditures:</b>				
Instruction	525,608			525,608
Academic support	283,723			283,723
Student services and aids	368,166			368,166
Public services	379,780			379,780
Operations and maintenance of plant			161,104	161,104
Institutional support	28,813	23,350	307,543	359,706
Scholarships, student grants, and waivers	1,891,780			1,891,780
Expenditures for on behalf payments -				
State portion of SURS payments	52,126		26,063	78,189
<b>Total expenditures</b>	<b>3,529,996</b>	<b>23,350</b>	<b>494,710</b>	<b>4,048,056</b>

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**SPECIAL REVENUE FUNDS**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCES**  
**(CONTINUED)**

For the year ended June 30, 2001

	<b>Restricted Purposes Fund</b>	<b>Audit Fund</b>	<b>Liability, Protection, and Settlement Fund</b>	<b>Total Special Revenue Fund</b>
Excess of revenues over expenditures	135,956	8,537	269,972	414,465
Other financing sources - Proceeds from general obligation debt certificates	1,875,000			1,875,000
Excess of revenues over expenditures and other financing sources	2,010,956	8,537	269,972	2,289,465
Fund balances, beginning of year	114	24,622	5,837,064	5,861,800
Fund balances, end of year	\$2,011,070	\$33,159	\$6,107,036	\$8,151,265

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**CAPITAL PROJECT FUNDS**  
**COMBINING BALANCE SHEET**  
June 30, 2001

<b>A S S E T S</b>	<b>Operations and Maintenance Fund (Restricted)</b>	<b>Building Bonds Proceeds Fund</b>	<b>Total Capital Projects Funds</b>
Cash and investments	\$1,218,285	\$1,138,073	\$2,356,358
Taxes receivable	160,042		160,042
Accrued revenue	52,769	28,341	81,110
<b>Total assets</b>	<b>\$1,431,096</b>	<b>\$1,166,414</b>	<b>\$2,597,510</b>
<b>LIABILITIES AND FUND BALANCE</b>			
Accounts payable	\$3,212		\$3,212
Fund balance- unreserved	1,427,884	\$1,166,414	2,594,298
<b>Total liabilities and fund balance</b>	<b>\$1,431,096</b>	<b>\$1,166,414</b>	<b>\$2,597,510</b>



**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**CAPITAL PROJECTS FUNDS**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE**  
For the year ended June 30, 2001

	Operations and Maintenance Fund (Restricted)	Building Bonds Proceeds Fund	Total Capital Projects Funds
Revenues:			
Local government sources -			
Property taxes	\$590,392		\$590,392
State government sources -			
ICCB state grants	173,120		\$173,120
Other sources -			
Interest income	141,689	\$76,293	217,982
Total revenues	905,201	76,293	981,494
Expenditures:			
Contractual services	220		220
General materials and supplies	19,058		19,058
Fixed charges		32,336	32,336
Capital outlay	862,143		862,143
Total expenditures	881,421	32,336	913,757
Other financing sources -			
Operating transfers in	41,333		41,333
Excess of revenues over expenditures	65,113	43,957	109,070
Fund balances, beginning of year	1,362,771	1,122,457	2,485,228
Fund balances, end of year	\$1,427,884	\$1,166,414	\$2,594,298

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**PROPRIETARY FUNDS**  
**COMBINING BALANCE SHEET**  
June 30, 2001

<b>A S S E T S</b>	<b>Auxiliary Service</b>	<b>Bookstore</b>	<b>Total</b>
Cash and investments	\$103,352	\$196,255	\$299,607
Accounts receivable	48,826	104,851	153,677
Accrued revenue	1,102		1,102
Inventories	3,145		3,145
Deferred expenses	33		33
Fixed assets (net of accumulated depreciation)	21,940		21,940
<b>Total assets</b>	<b>\$178,398</b>	<b>\$301,106</b>	<b>\$479,504</b>
<b>LIABILITIES AND FUND BALANCE</b>			
Accounts payable	\$1,249	\$104,851	\$106,100
Deferred revenue	55,699		55,699
<b>Total liabilities</b>	<b>56,948</b>	<b>104,851</b>	<b>161,799</b>
Retained earnings-unreserved	121,450	196,255	317,705
<b>Total liabilities and retained earnings</b>	<b>\$178,398</b>	<b>\$301,106</b>	<b>\$479,504</b>

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506****PROPRIETARY FUNDS****COMBINING STATEMENT OF REVENUES, EXPENSES,  
AND CHANGES IN RETAINED EARNINGS**

For the year ended June 30, 2001

	<b>Auxiliary Service</b>	<b>Bookstore</b>	<b>Total</b>
Operating revenues:			
Student tuition and fees	\$139,592		\$139,592
Sales and service fees	41,214		41,214
Other revenue	1,068,985	\$81,057	1,150,042
Revenue for on behalf payments - State portion of SURS payments	5,213		5,213
Total operating revenues	1,255,004	81,057	1,336,061
Operating expenditures:			
Salaries	66,629	2,565	69,194
Employee benefits	5,231		5,231
Contractual services	32,534	541	33,075
General materials and supplies	1,108,054		1,108,054
Travel and conference expense	63,092		63,092
Fixed charges	722		722
Capital outlay	16,461		16,461
Other	19,144	80,972	100,116
Expenditures for on behalf payments - State portion of SURS payments	5,213		5,213
Total operating expenditures	1,317,080	84,078	1,401,158
Operating income (loss)	(62,076)	(3,021)	(65,097)
Nonoperating revenue-			
Investment revenue	3,301	4,408	7,709
Other financing sources (uses):			
Operating transfers in	52,122		52,122
Operating transfers (out)	(34,045)	(314,121)	(348,166)
Net income (loss)	(40,698)	(312,734)	(353,432)
Retained earnings, beginning of year	162,148	508,989	671,137
Retained earnings, end of year	\$121,450	\$196,255	\$317,705

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**PROPRIETARY FUND TYPES**  
**COMBINING STATEMENT OF CASH FLOWS**  
For the year ended June 30, 2001

	<b>Auxiliary Service</b>	<b>Bookstore</b>	<b>Total</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>			
Cash received from customers and others	\$1,024,938	\$271,146	\$1,296,084
Cash payment to suppliers and others	(1,162,643)	(26,653)	(1,189,296)
Cash payment to employees for services	1,768	(4,752)	(2,984)
Net cash provided by (used in) operating activities	(135,937)	239,741	103,804
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>			
Operating Transfers out	(34,045)	(314,121)	(348,166)
Operating Transfers in	52,122		52,122
Change due from/to other funds		154,708	154,708
Net cash provided by noncapital financing activities	18,077	(159,413)	(141,336)
<b>CASH FLOWS FROM INVESTING ACTIVITIES -</b>			
Interest income	3,301	4,408	7,709
Net increase (decrease) in cash	(114,559)	84,736	(29,823)
Cash and equivalents at beginning of year	217,911	111,519	329,430
Cash and equivalents at end of year	\$103,352	\$196,255	\$299,607

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**PROPRIETARY FUND TYPES**  
**COMBINING STATEMENT OF CASH FLOWS**  
**(CONTINUED)**  
For the year ended June 30, 2001

	Auxiliary Services	Bookstore	Total
<b>Reconciliation of operating income to net cash provided by (used for) operating activities:</b>			
Operating income (loss)	(\$62,076)	(\$3,021)	(\$65,097)
Adjustments to reconcile operating income (loss) to net cash provided (used for) operating activities:			
Depreciation	16,462		16,462
Change in operating assets and liabilities:			
(Increase) decrease in accounts receivable	(48,800)	51,757	2,957
(Increase) in accrued revenue	(1,102)		(1,102)
Decrease in inventories	3,314	95,551	98,865
Increase (decrease) in accounts payable	(6,319)	97,641	91,322
(Decrease) in accrued expenses	(797)	(2,187)	(2,984)
(Decrease) in deferred tuition and fees	(36,619)		(36,619)
<b>Net cash provided by (used in) operating activities</b>	<b>(\$135,937)</b>	<b>\$239,741</b>	<b>\$103,804</b>

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506****FIDUCIARY FUNDS****COMBINING BALANCE SHEET**

June 30, 2001

<hr/>			
	Non-Expendable Trust Fund Working Cash	Trust and Agency Funds	Total Fiduciary Funds
<hr/>			
ASSETS			
Cash and investments	\$2,503,155	\$19,595	\$2,522,750
Accrued revenue	67,629		67,629
<hr/>			
Total assets	\$2,570,784	\$19,595	\$2,590,379
<hr/>			
<hr/>			
LIABILITIES AND FUND BALANCE			
<hr/>			
Accounts payable		\$124	\$124
Due to student organizations		19,471	19,471
<hr/>			
Total liabilities	\$0	19,595	19,595
<hr/>			
Fund balance - unreserved	2,570,784		2,570,784
<hr/>			
Total liabilities and fund balance	\$2,570,784	\$19,595	\$2,590,379
<hr/>			

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**SCHEDULE OF ASSESSED VALUATIONS, TAX RATES**  
**AND TAX EXTENSIONS**  
 Levy Years 1998, 1999 and 2000

The following are the Assessed Valuations, Tax Rates and Tax Extensions for the preceding three levy years:

	1998	1999	2000
<b>Assessed Valuations:</b>			
Whiteside County	\$529,649,525	\$556,455,202	\$575,258,903
Lee County	365,836,484	386,886,350	398,874,944
Ogle County	83,691,975	89,031,820	92,170,385
Henry County	2,421,362	2,569,978	2,522,846
Bureau County	61,366,178	65,958,737	65,934,654
Carroll County	56,374,721	61,484,594	61,009,113
	<b>\$1,099,340,245</b>	<b>\$1,162,386,681</b>	<b>\$1,195,770,845</b>
<b>Tax Rates:</b>			
Educational Fund	0.2450	0.2450	0.2450
Operations and Maintenance Fund	0.0300	0.0300	0.0300
Operations and Maintenance Fund-Restricted	0.0496	0.0500	0.0500
Bond and Interest Fund	0.0656	0.0614	0.0587
Liability, Protection, and Settlement Fund	0.0401	0.0306	0.0252
Audit Fund	0.0032	0.0026	0.0026
	<b>0.4335</b>	<b>0.4196</b>	<b>0.4115</b>
<b>Tax Extensions:</b>			
Educational Fund	\$2,693,264	\$2,847,847	\$2,929,639
Operations and Maintenance Fund	329,788	348,716	358,731
Operations and Maintenance Fund-Restricted	545,248	581,193	597,885
Bond and Interest Fund	721,135	712,141	702,679
Liability, Protection, and Settlement Fund	440,995	355,650	301,242
Audit Fund	35,178	30,215	31,031
	<b>\$4,765,608</b>	<b>\$4,875,762</b>	<b>\$4,921,207</b>

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**SCHEDULE OF TAXES RECEIVABLE AND TAX COLLECTIONS**

For the year ended June 30, 2001

<b>Levy Year</b>	<b>Assessed Valuation</b>	<b>Combined Rate</b>	<b>Tax Extended</b>	<b>Total Collected To June 30, 2001</b>	<b>Percent Collected June 30, 2001</b>	<b>Uncollected Balance June 30, 2001</b>
1999	\$1,162,386,681	0.4196	\$4,875,764	\$4,889,174	100.28%	\$0
2000	1,195,770,845	0.4115	4,921,207	1,124,937	22.86%	3,796,270
<b>Total</b>			<b>\$9,796,971</b>	<b>\$6,014,111</b>	<b>61.38%</b>	<b>\$3,796,270</b>

**2000 TAXES EXTENDED**

	<b>Uncollected June 30, 2001</b>	<b>Allowance for Uncollectible Taxes</b>	<b>Balance After Allowance</b>
Education	\$2,260,043	\$0	\$2,260,043
Operations and Maintenance	276,734	0	276,734
Operations and Maintenance - restricted	461,228	0	461,228
Bond and Interest	541,970		541,970
Liability, Protection, And Settlement	232,373	0	232,373
Audit	23,922	0	23,922
<b>Total</b>	<b>\$3,796,270</b>	<b>\$0</b>	<b>\$3,796,270</b>



# SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

## SCHEDULE OF LEGAL DEBT MARGIN

For the year ended June 30, 2001

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The following is a schedule of the legal debt margin of the College as of June 30, 2001:

Assessed valuation-2000	\$1,195,770,845
Debt limit, 2.875% of assessed valuation	\$34,378,411
Less indebtedness	5,494,176
Legal debt margin, June 30, 2001	\$28,884,235

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**SCHEDULE OF LIABILITY, PROTECTION & SETTLEMENT FUND**  
**REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

For the year ended June 30, 2001

Fund balance, beginning of year	\$5,837,064
<hr/>	
Revenues:	
Property taxes	329,263
Investments revenue	409,356
Revenue for on behalf payments - State portion of SURS payments	26,063
<hr/>	
Total revenues	764,682
<hr/>	
Expenses:	
Public safety salaries and expenditures	161,103
Affirmative action	4,207
FICA/ Medicare	80,299
Risk management salaries	151,235
Worker's Compensation insurance	9,695
Unemployment insurance	9,068
Liability insurance	35,566
Legal expenses	5,473
911 line charges	893
Firewall maintenance	8,121
Capital outlay	2,987
Expenditures for on behalf payments - State portion of SURS payment	26,063
<hr/>	
Total expenditures	494,710
<hr/>	
Excess of revenues over expenditures	269,972
<hr/>	
Fund balance, end of year	\$6,107,036
<hr/>	

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506****ALL FUNDS SUMMARY****UNIFORM FINANCIAL STATEMENT #1**

For the year ended June 30, 2001

	<b>Educational Fund</b>	<b>Operations and Maintenance Fund</b>	<b>Operations and Maintenance Fund (Restricted)</b>
Fund balance, July 1, 2000	\$1,146,156	\$271,834	\$1,362,771
Revenues:			
Local tax revenue	2,893,428	354,245	590,392
ICCB grants	1,833,976	254,329	173,120
All other state revenue	481,343	37,234	
Federal revenue	3,484		
Student tuition and fees	2,072,265	215,486	
All other revenue	365,801	30,935	141,689
Revenues for on behalf payments - State portion of SURS payments	401,372	36,488	
Total revenue	8,051,669	928,717	905,201
Expenditures:			
Instruction	3,833,018		165,333
Academic support	918,829		
Student services	734,827		
Public services	215,725		
Independent operations			
Operations and maintenance		1,195,883	49,120
Institutional support	2,212,941		666,968
Scholarships, student grants, and waivers	289,310		
Expenditures for on behalf payments- State portion of SURS payments	401,372	36,488	
Total expenditures	8,606,022	1,232,371	881,421
Proceeds from general obligation debt certificates			
Net transfers	391,862	57,024	41,333
Fund balance, June 30, 2001	\$983,665	\$25,204	\$1,427,884

Bond and Interest Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability, Protection and Settlement Fund	Building Bonds Proceeds Fund	Total
\$352,075	\$671,137	\$114	\$2,570,784	\$24,622	\$5,837,064	\$1,122,457	\$13,359,014
708,636		629,751		30,657	329,263		4,906,621
		771,935					2,891,176
		2,168,839					1,290,512
	139,592						2,172,323
9,701	1,198,965	43,301	182,041	1,230	409,356	76,293	2,427,343
	5,213	52,126			26,063		2,459,312
							521,262
718,337	1,343,770	3,665,952	182,041	31,887	764,682	76,293	16,668,549
		525,608					4,523,959
		283,723					1,202,552
		368,166					1,102,993
		379,780					595,505
	1,395,945						1,395,945
					161,104		1,406,107
703,404		28,813		23,350	307,543	32,336	3,975,355
		1,891,780					2,181,090
	5,213	52,126			26,063		521,262
703,404	1,401,158	3,529,996	0	23,350	494,710	32,336	16,904,768
		1,875,000					1,875,000
(12,134)	(296,044)	0	(182,041)	0	0	0	0
\$354,874	\$317,705	\$2,011,070	\$2,570,784	\$33,159	\$6,107,036	\$1,166,414	\$14,997,795

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506****SUMMARY OF FIXED ASSETS AND DEBT****UNIFORM FINANCIAL STATEMENT #2**

June 30, 2001

	<b>Fixed Asset/Debt Account Groups July 1, 2000</b>	<b>Additions</b>	<b>Deletions</b>	<b>Fixed Asset/Debt Account Groups June 30, 2001</b>
Fixed assets:				
Sites and improvements	\$1,555,144	\$37,226		\$1,592,370
Buildings, additions and improvements	7,792,264	1,050,852		8,843,116
Equipment	5,500,482	555,783	\$2,258,050	3,798,215
Net fixed assets	\$14,847,890	\$1,643,861	\$2,258,050	\$14,233,701
Fixed debt:				
Bonds payable	\$4,070,000		\$500,000	\$3,570,000
General obligation debt certificates payable		\$1,875,000		1,875,000
Other fixed liabilities	126,329		77,153	49,176
Total fixed liabilities	\$4,196,329	\$1,875,000	\$577,153	\$5,494,176

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**OPERATING FUNDS REVENUES AND EXPENDITURES**  
**UNIFORM FINANCIAL STATEMENT #3**

June 30, 2001

	Educational Fund	Operations and Maintenance Fund	Total Operating Funds
Operating Revenues by Source:			
Local Government -			
Property taxes	\$2,893,428	\$354,245	\$3,247,673
Total local government	2,893,428	354,245	3,247,673
State Government:			
ICCB credit hour grants	1,285,489	158,881	1,444,370
ICCB equalization grants	475,389	58,756	534,145
SBE - vocational education	70,084	0	70,084
CPPRT	301,259	37,234	338,493
Other	183,098	36,692	219,790
Total state government	2,315,319	291,563	2,606,882
Federal Government -			
Other	3,484	0	3,484
Total federal government	3,484	0	3,484
Student Tuition and Fees:			
Tuition	1,805,980	215,486	2,021,466
Fees	266,285		266,285
Total tuition and fees	2,072,265	215,486	2,287,751
Other Sources:			
Sales and service fees	233,391	5,425	238,816
Facilities revenue		7,603	7,603
Investments revenue	97,616	17,613	115,229
Other - miscellaneous	34,794	294	35,088
Revenue for on behalf payments-			
State portion of SURS payments	401,372	36,488	437,860
Total other revenue	767,173	67,423	834,596
Total revenue	8,051,669	928,717	8,980,386
Less: Non-operating items*:			
Tuition chargeback revenue	495		495
Adjusted revenue	\$8,051,174	\$928,717	\$8,979,891

\*Intercollege revenues that do not generate related local college credit hours are subtracted to allow for statewide comparisons.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**OPERATING FUNDS REVENUES AND EXPENDITURES**  
**UNIFORM FINANCIAL STATEMENT #3**  
**(CONTINUED)**  
June 30, 2001

	Educational Fund	Operations and Maintenance Fund	Total Operating Funds
Operating Expenditures:			
By Program:			
Instruction	\$3,833,018		\$3,833,018
Academic Support	918,829		918,829
Student Services	734,827		734,827
Public Services	215,725		215,725
Operation and Maintenance		\$1,195,883	1,195,883
Institutional Support	2,212,941		2,212,941
Scholarships, student grants, and waivers	289,310		289,310
Transfers	(391,862)	(57,024)	(448,886)
Expenditures for on behalf payments -			
State portion of SURS payment	401,372	36,488	437,860
Total expenditures	8,214,160	1,175,347	9,389,507
Less non-operating items* :			
Tuition chargeback	41,512		41,512
Transfers to Non-Operating funds	(391,862)	(57,024)	(448,886)
Adjusted expenditures	\$8,564,510	\$1,232,371	\$9,796,881
By Object:			
Salaries	\$5,325,992	\$409,309	\$5,735,301
Employee benefits	868,427	113,289	981,716
Contractual services	292,496	68,208	360,704
General materials and supplies	685,572	97,101	782,673
Library materials**	85,829		85,829
Travel and conference expense	155,589	2,514	158,103
Fixed charges	84,026		84,026
Utilities		460,652	460,652
Capital outlay	433,761	44,810	478,571
Other	358,787		358,787
Transfers	(391,862)	(57,024)	(448,886)
Expenditures for on behalf payments-			
State portion of SURS payment	401,372	36,488	437,860
Total expenditures	8,214,160	1,175,347	9,389,507
Less non-operating items* :			
Tuition chargeback	41,512		41,512
Transfers to Non-Operating Funds	(391,862)	(57,024)	(448,886)
Adjusted expenditures	\$8,564,510	\$1,232,371	\$9,796,881

\*Intercollege revenues that do not generate related local college credit hours are subtracted to allow for statewide comparisons.

\*\*Non add line

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**RESTRICTED PURPOSES FUNDS REVENUE AND EXPENDITURES**  
**UNIFORM FINANCIAL STATEMENT #4**

June 30, 2001

Revenue by sources:	Restricted Purposes Fund
State Government:	
ICCB - Special Populations Grants	\$61,655
ICCB - Workforce Preparations Grants	253,165
ICCB - Advanced Technology Equipment Grants	228,356
ICCB - Current Workforce Training Grant	46,472
ICCB - IL Community Colleges Online Grant	14,103
ICCB - Accelerated College Enrollment Grant	15,000
ICCB - Special Initiative Grant	11,000
ISBE - Adult Education	122,531
ISBE - Vocational Education	69,503
ISAC - Monetary Award Grants	393,545
Illinois Veterans' Grants	63,220
Other	123,136
<b>Total state government</b>	<b>1,401,686</b>
Federal Government:	
Department of Education	1,842,683
Other	326,156
<b>Total federal government</b>	<b>2,168,839</b>
Other sources:	
Other	43,301
Proceeds from general obligation debt certificates	1,875,000
Revenue for on behalf payments-	
State portion of SURS payments	52,126
<b>Total other sources</b>	<b>1,970,427</b>
<b>Total Restricted Purposes Fund revenue</b>	<b>\$5,540,952</b>
Restricted Purpose Fund Expenditures -	
By Program:	
Instruction	\$525,608
Academic support	283,723
Student services	368,166
Public services	379,780
Institutional support	28,813
Scholarships, student grants, and waivers	1,891,780
Expenditures for on behalf payments -	
State portion of SURS payments	52,126
<b>Total Restricted Purposes Fund expenditures</b>	<b>\$3,529,996</b>



**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**RESTRICTED PURPOSES FUNDS REVENUE AND EXPENDITURES**  
**UNIFORM FINANCIAL STATEMENT #4**  
**(CONTINUED)**  
June 30, 2001

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Expenditures By Object:

Salaries	\$941,290
Employee benefits	129,285
Contractual services	71,872
General materials and supplies	126,579
Travel and conference expense	75,045
Utilities	14,969
Capital outlay	257,737
Other	1,861,093
Expenditures for on behalf payments-	
State portion of SURS payments	52,126

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Total restricted purposes fund expenditures	\$3,529,996
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**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**CURRENT FUNDS\* EXPENDITURES BY ACTIVITY**  
**UNIFORM FINANCIAL STATEMENT #5**  
June 30, 2001

Instruction:	
Instructional programs	\$4,110,510
Other	248,116
<b>Total instruction</b>	<b>4,358,626</b>
Academic support:	
Library	271,750
Instructional materials center	91,954
Academic computing support	181,653
Academic administration and planning	314,035
Other	343,160
<b>Total academic support</b>	<b>1,202,552</b>
Student services:	
Admissions and records	208,585
Counseling and career guidance	535,924
Financial aid administration	154,910
Other	203,574
<b>Total student services support</b>	<b>1,102,993</b>
Public services/continuing education:	
Community education	33,556
Customized training (instructional)	105,164
Community services	228,562
Other	228,223
<b>Total public services/continuing education</b>	<b>595,505</b>
<b>Auxiliary services</b>	<b>1,395,945</b>
Operations and maintenance of plant:	
Maintenance	257,743
Custodial services	231,754
Grounds	103,155
Campus security	161,104
Utilities	460,651
Administration	123,328
Other	19,252
<b>Total operations and maintenance of plant</b>	<b>1,356,987</b>

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**CURRENT FUNDS\* EXPENDITURES BY ACTIVITY**  
**UNIFORM FINANCIAL STATEMENT #5**  
**(CONTINUED)**  
June 30, 2001

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Institutional support:	
Executive management	607,137
Fiscal operations	634,022
Community relations	286,038
Administrative support services	88,082
Board of trustees	51,827
General institution	243,170
Institutional research	77,413
Administrative data processing	584,958
Total institutional support	2,572,647
Scholarships, student grants, and waivers	2,181,090
Expenditures for on behalf payments -	
State portion of SURS payments	521,262
Total current funds expenditures	\$15,287,607

\* Current funds include the Education; Operations and Maintenance; Proprietary; Restricted Purposes; Audit; Liability, Protection, and Settlement funds.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**CERTIFICATE OF CHARGEBACK REIMBURSEMENT**

For the year ended June 30, 2002

**All fiscal year 2001 non-capital audited operating expenditures  
for the past fiscal year from the following funds:**

Educational Fund	\$8,107,686	
Operations and Maintenance Fund	1,158,880	
Bond and Interest Fund	703,404	
Restricted Purposes Fund	3,265,057	
Audit Fund	23,350	
Liability, Protection, and Settlement Fund	468,647	
<hr/>		
Total noncapital expenditures		13,727,024
Plus:		
Depreciation on capital outlay expenditures from sources other than state and federal funds	567,448	
<hr/>		
Total costs included		14,294,472
<hr/>		
Total certified semester credit hours for FY 2001	42,686.0	
<hr/>		
Per capita cost		334.87
All FY 2001 state and federal operating grants for noncapital expenditures, except ICCB grants		
	3,013,690	
Less:		
FY 2001 state and federal grants per semester credit hour		70.61
<hr/>		
District's average ICCB grant rate for FY 2002		54.48
<hr/>		
District's student tuition and fee rate per semester credit hour for FY 2002		51.00
<hr/>		
Chargeback reimbursement per semester credit hour for FY 2002		\$158.78

Approved: \_\_\_\_\_  
Chief Fiscal Officer

\_\_\_\_\_  
Date

Approved: \_\_\_\_\_  
President

\_\_\_\_\_  
Date



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
WITH STATE REQUIREMENTS FOR SPECIAL POPULATIONS GRANT,  
WORKFORCE DEVELOPMENT COMPONENT GRANT, ACCELERATED COLLEGE  
ENROLLMENT GRANT, ADVANCED TECHNOLOGY COMPONENT  
GRANT, ILLINOIS COMMUNITY COLLEGE ONLINE GRANT, CURRENT WORKFORCE  
TRAINING GRANT, AND DEFERRED MAINTENANCE GRANT**

Board of Trustees  
Sauk Valley Community  
College District 506  
Dixon, Illinois

We have audited the balance sheets of the Special Populations Grant, Workforce Development Component Grant, Accelerated College Enrollment Grant, Advanced Technology Component Grant, Illinois Community College Online Grant, Current Workforce Training Grant and Deferred Maintenance Grant, of Sauk Valley Community College District 506 as of June 30, 2001, and the related statements of revenues, expenditures, and change in fund balance - actual for the year then ended. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the guidelines of the Illinois Community College Board's Fiscal Management Manual. Those standards and guidelines require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. Our audit also included a review of compliance with the provisions of the laws, regulations, contracts and grants between Sauk Valley Community College District 506 and the Illinois Community College Board. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, such financial statements referred to above present fairly, in all material respects, the financial position of the Special Populations Grant, Workforce Development Component Grant, Accelerated College Enrollment Grant, Advanced Technology Component Grant, Illinois Community College Online Grant, Current Workforce Training Grant and Deferred Maintenance Grant, of Sauk Valley Community College District 506 at June 30, 2001, and the results of their operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

*Lindgren, Callihan Van Osdol & Co., Ltd.*

September 5, 2001

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**ADVANCED TECHNOLOGY COMPONENT GRANT PROGRAM**  
**(instructional equipment, technology support, and staff technical skills enhancement)**  
**BALANCE SHEET**  
June 30, 2001

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**A S S E T S**

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Cash	\$50,317
Prepaid expenditures	495
<hr/>	
Total assets	\$50,812

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**LIABILITIES AND FUND BALANCE**

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Accounts payable	\$49,767
Accrued expenses	1,043
<hr/>	
Total liabilities	50,810
<hr/>	
Fund balance	2
<hr/>	
Total liabilities and fund balance	\$50,812

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See Notes to Financial Statements.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**ADVANCED TECHNOLOGY COMPONENT GRANT PROGRAM**  
**(instructional equipment, technology support, and staff technical skills enhancement)**  
**STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE**  
For the year ended June 30, 2001

	Actual			
	Instructional Equipment	Technology Support	Staff Tech. Skills Enhance.	Total
Revenues*				
State sources	\$45,986	\$157,987	\$17,813	\$221,786
Expenditures:				
Salaries		12,344	8,189	20,533
Contractual services		22,138		22,138
Materials and supplies		21,435	60	21,495
Conference and meeting expense			9,564	9,564
Utilities		13,929		13,929
	45,984	88,141		134,125
Total	45,984	157,987	17,813	221,784
Excess of revenues over expenditures	\$2	\$0	\$0	2
Fund balance, beginning of year				0
Fund balance, end of year				\$2
ORIGINAL ALLOCATION				\$221,786

\*ICCB grant funds only.

See Notes to Financial Statements.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**DEFERRED MAINTENANCE GRANT PROGRAM**  
**BALANCE SHEET**  
June 30, 2001

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**A S S E T S**

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Cash	\$0
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**LIABILITIES AND FUND BALANCE**

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Liabilities	\$0
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Fund balance	0
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Total liabilities and fund balance	\$0
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See Notes to Financial Statements.



**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**DEFERRED MAINTENANCE GRANT PROGRAM**  
**STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE**  
For the year ended June 30, 2001

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Revenues*	
State sources	\$49,120
<hr/>	
Expenditures:	
Contractual services	19,120
Capital outlay	30,000
<hr/>	
Total expenditures	49,120
<hr/>	
Excess of revenues over expenditures	0
<hr/>	
Fund balance, beginning of year	0
<hr/>	
Fund balance, end of year	\$0
<hr/>	
ORIGINAL ALLOCATION	\$49,120
<hr/>	

\*ICCB grant funds only.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**SPECIAL POPULATIONS GRANT PROGRAM**  
**BALANCE SHEET**  
June 30, 2001

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**A S S E T S**

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Cash	\$959
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**LIABILITIES AND FUND BALANCE**

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Accrued expenditures	\$959
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Fund balance	0
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Total liabilities and fund balance	\$959
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See Notes to Financial Statements.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**SPECIAL POPULATIONS GRANT PROGRAM**  
**STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE**  
For the year ended June 30, 2001

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Revenues*	
State sources	\$61,655
Expenditures:	
Salaries	54,535
Employee benefits	6,012
Materials and supplies	1,034
Other expenditures	74
Total expenditures	61,655
Excess of revenues over expenditures	0
Fund balance, beginning of year	0
Fund balance, end of year	\$0
ORIGINAL ALLOCATION	\$61,655

\*ICCB grant funds only.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**ICCB COMPLIANCE STATEMENT FOR ICCB SPECIAL POPULATIONS GRANTS**  
**TOTAL EXPENDITURES FOR ICCB GRANT FUNDS ONLY**  
For the year ended June 30, 2001

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	Direct Services	Administrative* (30% Maximum)	Total
Expenditures:			
Salaries and benefits:			
Administrative and clerical staff*		\$16,280	\$16,280
Tutors	\$44,267		44,267
Total salaries and benefits	44,267	16,280	60,547
Materials:			
Instructional, testing, assessment	1,034		1,034
Consumable supplies*		74	74
Total materials	1,034	74	1,108
Total expenditures	\$45,301	\$16,354	\$61,655

\* Sum of total administrative expenditures should not exceed 30% of the district's total Special Populations Grant

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**WORKFORCE DEVELOPMENT COMPONENT GRANT PROGRAM**  
**(business/industry, education-to-careers, welfare-to-work)**  
**BALANCE SHEET**  
June 30, 2001

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**A S S E T S**

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Cash	\$14,780
Other receivables	1,739
<hr/>	
Total assets	\$16,519

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**LIABILITIES AND FUND BALANCE**

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Accounts payable	\$14,780
Due to other funds	1,739
<hr/>	
Total liabilities	16,519
<hr/>	
Fund balance	0
<hr/>	
Total liabilities and fund balance	\$16,519

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See Notes to Financial Statements.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**WORKFORCE DEVELOPMENT COMPONENT GRANT PROGRAM**  
**(business/industry, education-to-careers, welfare-to-work)**  
**STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE**  
For the year ended June 30, 2001

	Actual			
	Business & Industry	Education- to-careers	Welfare- to-work	Total
Revenues:				
State sources*	\$94,165	\$97,458	\$61,542	\$253,165
Other			5,789	5,789
Total revenues	94,165	97,458	67,331	258,954
Expenditures:				
Current year's grant				
Salaries	\$76,274	\$2,600	\$48,128	\$127,002
Employee benefits	13,824		14,826	28,650
Materials and supplies	2,034	28,676	3,794	34,504
Conference and meeting expense	2,033	15,036	583	17,652
Capital outlay		51,146		51,146
Total expenditures	94,165	97,458	67,331	258,954
Excess of revenues over expenditures	\$0	\$0	\$0	0
Fund balance, beginning of year				0
Fund balance, end of year				\$0
ORIGINAL ALLOCATION	\$94,165	\$97,349	\$61,542	\$253,056

\*ICCB grant funds only.

See Notes to Financial Statements.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**ICCB COMPLIANCE STATEMENT FOR WORKFORCE**  
**PREPARATION (BUSINESS/INDUSTRY) GRANT**  
**TOTAL EXPENDITURES FOR ICCB GRANT FUNDS ONLY**  
For the year ended June 30, 2001

	General	Operation of Workforce Devel. Office	Total
Expenditures from grant sources only:			
Personnel (Salaries and Benefits)*	\$40,544	\$49,554	\$90,098
Conference and meeting expense	915	1,118	2,033
Costs of operating a Business Assistance Center/Economic Development/Workforce Development Offices-			
Consumable supplies	915	1,119	2,034
<b>Totals</b>	<b>\$42,374</b>	<b>\$51,791</b>	<b>\$94,165</b>

\* Salaries charged to this grant should be paid commensurate with the percentage of time spent working on business and industry/economic development activities. Staff development and travel costs should only be paid for staff that spend 51% or more of their time on work in the business assistance center or economic development office.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506  
ACCELERATED COLLEGE ENROLLMENT GRANT PROGRAM  
BALANCE SHEET**

June 30, 2000

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**A S S E T S**

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Other receivables	\$2,500
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**LIABILITIES AND FUND BALANCE**

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Due to other funds	\$2,500
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Fund balance	0
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Total liabilities and fund balance	\$2,500
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See Notes to Financial Statements.



**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**ACCELERATED COLLEGE ENROLLMENT GRANT PROGRAM**  
**STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE**  
For the year ended June 30, 2001

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Revenues*	
State sources	\$15,000
<hr/>	
Expenditures -	
Other expenditures	15,000
<hr/>	
Excess of revenues over expenditures	0
<hr/>	
Fund balance, beginning of year	0
<hr/>	
Fund balance, end of year	\$0
<hr/>	
ORIGINAL ALLOCATION	\$12,500
<hr/>	

\*ICCB grant funds only.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**ILLINOIS COMMUNITY COLLEGES ONLINE GRANT**  
**BALANCE SHEET**  
June 30, 2001

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**A S S E T S**

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Cash	\$0
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**LIABILITIES AND FUND BALANCE**

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Liabilities	\$0
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Fund balance	0
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Total liabilities and fund balance	\$0
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See Notes to Financial Statements.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**ILLINOIS COMMUNITY COLLEGES ONLINE GRANT**  
**STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE**

For the year ended June 30, 2001

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Revenues*	
State sources	\$14,103
<hr/>	
Expenditures:	
Salaries	13,939
Employee benefits	164
<hr/>	
Total expenditures	14,103
<hr/>	
Excess of revenues over expenditures	0
<hr/>	
Fund balance, beginning of year	0
<hr/>	
Fund balance, end of year	\$0
<hr/>	
ORIGINAL ALLOCATION	\$14,103
<hr/>	

\*ICCB grant funds only.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**CURRENT WORKFORCE TRAINING GRANT PROGRAM**  
**BALANCE SHEET**  
June 30, 2001

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**A S S E T S**

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Cash	\$3,528
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**LIABILITIES AND FUND BALANCE**

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Accounts payable	\$3,528
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Fund balance	0
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Total liabilities and fund balance	\$3,528
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See Notes to Financial Statements.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**CURRENT WORKFORCE TRAINING GRANT PROGRAM**  
**STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCE**  
For the year ended June 30, 2001

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Revenues*	
State sources	\$46,472
<hr/>	
Expenditures -	
Other expenditures	46,472
<hr/>	
Excess of revenues over expenditures	0
<hr/>	
Fund balance, beginning of year	0
<hr/>	
Fund balance, end of year	\$0
<hr/>	
ORIGINAL ALLOCATION	\$50,000
<hr/>	

\*ICCB grant funds only.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**ICCB STATE GRANTS FINANCIAL COMPLIANCE SECTION**  
**NOTES TO FINANCIAL STATEMENTS**  
June 30, 2001

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**(A) Summary of Significant Accounting Policies:**

General - The accompanying statements include only those transactions resulting from the ICCB Technology components (Instructional Equipment, Technology Support and Staff Technical Skills Enhancement), Deferred Maintenance, Special Populations, Workforce Development Components (Business/Industry, Education to Careers and Welfare to Work), Accelerated College Enrollment Grant Program, Current Workforce Training Grant Program and Illinois Community Colleges Online Grant Program. These transactions have been accounted for in a Restricted Purposes Fund.

Basis of Accounting - The statements have been prepared on the modified accrual basis. Expenditures include all account payables representing liabilities for goods and services actually received as of June 30, 2001. Funds obligated for goods prior to June 30 for which the goods are received prior to August 31 are recorded as encumbrances. Unexpended funds are reflected as a reduction to fund balance and a liability due to the ICCB by October 15.

Fixed Assets - Fixed asset purchases are recorded as capital outlay and not capitalized.

**(B) Payments of Prior Year's Encumbrances:**

Payments of prior year's encumbrances for goods received prior to August 31 are reflected as expenditures during the current fiscal year.



**INDEPENDENT AUDITOR'S REPORT ON ENROLLMENT DATA  
AND OTHER BASES UPON WHICH CLAIMS ARE FILED**

Board of Trustees  
Sauk Valley Community  
College District 506  
Dixon, Illinois

We have audited the Schedule of Enrollment Data and Other Bases Upon Which Claims Are Filed of Sauk Valley Community College District 506 for the year ended June 30, 2001. These schedules are the responsibility of the District's management. Our responsibility is to express an opinion on compliance with those requirements based on our audit.

We conducted our audit in accordance with the guidelines of the Illinois Community College Board's Fiscal Management Manual and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Those standards and the guidelines require that we plan and perform the audit to obtain reasonable assurance about whether the schedules are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the claims in the schedules. An audit also includes such tests of the accounting records and such procedures prescribed by the Fiscal Management Manual for verification of student enrollments and other bases upon which claims were filed with the Illinois Community College Board.

In our opinion, the Schedule of Enrollment Data and other bases which claims are filed referred to above presents fairly the student enrollment and other bases upon which claims were filed with the Illinois Community College Board and are stated fairly in accordance with the regulations of the Illinois Community College Board.

This information has been prepared solely for the use of the College's management and its reporting to the Illinois Community College Board and is not intended for any other purpose. However, this report is a matter of public record and its distribution is not limited.

A handwritten signature in black ink that reads "Lindgren, Callihan, Van Osdol &amp; Co., Ltd.".

September 5, 2001

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**SCHEDULE OF ENROLLMENT DATA AND OTHER BASES UPON**  
**WHICH CLAIMS ARE FILED**  
For the year ended June 30, 2001

<b>Categories</b>	<b>Reimbursable Total Semester Credit Hours by Term</b>			
	<b>Summer 2000</b>	<b>Fall 2000</b>	<b>Spring 2001</b>	<b>Total Hours</b>
Baccalaureate	2,824.00	11,467.00	11,250.00	25,541.00
Business Occupational	161.00	1,478.00	1,348.00	2,297.00
Technical Occupational	396.00	2,554.00	2,415.50	5,365.50
Health Occupational	429.00	1,288.50	1,199.00	2,916.50
Remedial Development	505.00	2,434.00	1,644.00	4,583.00
Adult Basic Education/ Adult Secondary Education	185.00	487.00	621.00	1,293.00
<b>Total credit hours verified</b>	<b>4,500.00</b>	<b>19,708.50</b>	<b>18,477.50</b>	<b>42,686.00</b>

	<b>Attending Out-of-District on Chargeback or Contractual Agreement</b>		<b>Total</b>
	<b>In-District</b>		
Semester credit hours	41,365.50	1,050.20	42,415.70

District 2000 equalized assessed valuation	\$1,195,770,845
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**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**ANNUAL FEDERAL FINANCIAL - COMPLIANCE SECTION**  
**NOTES TO SCHEDULE OF FEDERAL AWARDS**  
For the year ended June 30, 2001

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**(A) General:**

The accompanying Schedule of Federal Awards presents the activity of all federal awards of Sauk Valley Community College District 506. Sauk Valley Community College District 506's reporting entity is defined in Note A to the District's financial statements. All federal awards passed through other government agencies are included on the schedule.

**(B) Basis of Accounting:**

The accompanying Schedule of Federal Awards is presented using the modified accrual basis of accounting, which is described in Note A to the District's financial statements.

# SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS

June 30, 2001

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### Section I – Summary of Auditor's Results

#### Financial Statements

Type of auditor's report issued:

Unqualified

Internal control over financial reporting:

Material weakness(es) identified?

\_\_\_ yes

X no

Reportable condition(s) identified that are not considered to be material weakness(es)?

\_\_\_ yes

X none reported

Noncompliance material to financial statements noted?

\_\_\_ yes

X no

#### Federal Awards

Internal control over major programs:

Material weakness(es) identified?

\_\_\_ yes

X no

Reportable condition(s) identified that are not considered to be material weakness(es)

\_\_\_ yes

X none reported

Type of auditor's report issued on compliance for major programs:

Unqualified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133?

\_\_\_ yes

X no

Identification of major programs:

CFDA Number(s)

Name of Federal Program or Cluster

84.007, 84.033, 84.063

Student Financial Aid

Dollar threshold used to distinguish between type A and type B programs:

\$ 300,000

Auditee qualified as low-risk auditee?

X yes

\_\_\_ no

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**(CONTINUED)**  
June 30, 2001

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**Section II – Financial Statement Findings**

No matters are reported.

**Section III – Federal Award Findings and Questioned Costs**

No matters are reported.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**

**SCHEDULE OF PRIOR AUDIT FINDINGS**

June 30, 2001

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There are no prior audit findings.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**RECONCILIATION OF TOTAL REIMBURSABLE**  
**SEMESTER CREDIT HOURS**  
For the year ended June 30, 2001

	<b>Total Reimbursable Credit Hours</b>	<b>Total Reimbursable Credit Hours Certified to the ICCB</b>	<b>Difference</b>
Baccalaureate	25,541.00	25,541.00	0
Business Occupational	2,987.00	2,987.00	0
Technical Occupational	5,365.50	5,365.50	0
Health Occupational	2,916.50	2,916.50	0
Remedial Development	4,583.00	4,583.00	0
Adult Basic Education/Adult Secondary Education	1,293.00	1,293.00	0
<b>Total</b>	<b>42,686.00</b>	<b>42,686.00</b>	<b>0</b>

**RECONCILIATION OF IN-DISTRICT/CHARGEBACK  
REIMBURSABLE CREDIT HOURS**

	<b>Total Attending</b>	<b>Total Attending as Certified to the ICCB</b>	<b>Difference</b>
Reimbursable in-district residents	41,365.50	41,365.50	0
Reimbursable out-of-district on chargeback or contractual agreement	1,050.20	1,050.20	0
	<b>42,415.70</b>	<b>42,415.70</b>	<b>0</b>

# SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506

## BACKGROUND INFORMATION ON STATE GRANT ACTIVITY

June 30, 2001

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### **UNRESTRICTED GRANTS:**

Base Operating Grants – General operating funds provided to colleges based upon credit enrollment with a small portion of the allocation based upon gross square footage of space at the college. Includes program improvement dollars intended for classroom technology, recruitment/retention of staff and faculty, and adult education support.

Small College Grants - Funds provided to colleges with full-time equivalent enrollments of less than 2,500 students. Intended to help small colleges pay for some of the “fixed costs” of operating a smaller institution.

Equalization Grants - Grants provided to institutions with less than the statewide average local tax dollars available per full-time equivalent student.

Performance Based Initiative Funding – Grants focused on teaching/learning initiatives. Funding is awarded based upon identified student outcomes and measures. Includes six state identified measures and one locally determined goal area.

### **RESTRICTED GRANTS/SPECIAL INITIATIVES:**

Special Populations Grant – Grant funding intended to provide special support services to students who are not academically prepared for college level work and to enhance college efforts to enhance the access, retention, and graduation of underrepresented groups.

#### Workforce Development Grants

*Business/Industry Services* – Provides funding for a business/industry center at every college to provide a variety of employment training and business services outside of the classroom.

*Education to Careers* – Grants provided to allow the community colleges to play a leadership role in facilitating the creation of local partnerships with high schools, business and industry, and employment training agencies.

*Welfare to Work* – Provides funds to be used in conjunction with existing federal funds to develop an infrastructure necessary to provide employment training and job placement assistance services to welfare clients.

#### Advanced Technology Grants

*Advanced Technology Equipment* – Grants intended to allow colleges to upgrade and purchase new specialized equipment for training programs and to purchase new computer hardware and software for instructional and student use.

*Advanced Technology Support* – Funding to allow colleges to meet the rising costs of technology infrastructure, transmission, and maintenance costs.

*Staff Technical Skills Enhancement* – Provides funding to support training in all areas of technology and especially in the areas of distance learning.

Deferred Maintenance Grants – Provides flexible funding for facility needs that are not covered by capital renewal or protection, health, and safety funding.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**BACKGROUND INFORMATION ON STATE GRANT ACTIVITY**  
**(CONTINUED)**  
June 30, 2001

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**RESTRICTED GRANTS/SPECIAL INITIATIVES (continued):**

Accelerated College Enrollment Grants – Provides funding to expand community college service to high school students desiring to take college-level classes prior to receiving their high school diploma. The grant is intended to assist high school students desiring to enroll in college level classes to accelerate their college course work.

The Current Workforce Training Grant- Provides funds for community colleges to expand opportunities for additional noncredit training for incumbent employees at business, industry, and other employers. Small and medium sized businesses (less than 300 employees) who need to upgrade/enhance the skills of their employees. This grant is intended to help colleges provide a training system that is responsive to the business community's training requirements in order to improve employee's productivity and wages and enhance the local and state economies.

Illinois Community Colleges Online Grant- Provides funding to support student support services and offerings for online students in Illinois.

**STATEWIDE INITIATIVES:**

Leadership and Core Values Initiative – Monies used to fund demonstration projects highlighting the most effective ways of teaching leadership and core values in a community college setting and for workshops and training seminars for the community college system.

Lincoln's Challenge Grant – Funding for a military style boot camp for at-risk teenagers who have not completed high school. After successfully completing the program, students are eligible to receive a scholarship to attend a community college.

**SAUK VALLEY COMMUNITY COLLEGE DISTRICT 506**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
For the year ended June 30, 2001

	<b>Federal CFDA Number</b>	<b>Grant Number</b>	<b>Program or Award Amount</b>	<b>Revenues</b>	<b>Expenditures</b>
<hr/> Federal Grantor/Pass-Through Grantor/Program Title: <hr/>					
U.S. Department of Education:					
Supplemental Educational Opportunity Grant	(M) 84.007	E-P007A001275	\$68,853	\$68,853	\$68,853
College Work Study Program	(M)84.033	E-P033A001275	191,564	180,542	180,542
Pell Grant Program	(M)84.063	E-P063P000487	881,666	881,666	881,666
Pell Grant Program Administrative Allowance	(M)84.063	8E002251	3,484	3,484	3,484
Student Support Services	84.042A	E-P042A971076-00	200,901	196,757	196,757
AmeriCorps-Formula Program	94.006	11G0667000	292,500	292,500	194,892
U.S. Department of Education/Illinois State Board of Education:					
VE Title II C Post/Adult	84.04A	2001-4750-00-47- 052-5060-51	125,344	125,344	125,344
VE Title III E Tech Prep	84.243A	2001-4770-00-47- 052-5060-51	69,408	69,408	69,408
VE Title III E Post Secondary Student Transition Initiative	84.243A	2001-4770-01-47- 052-5060-51	10,686	10,686	10,686
Federal Adult Education	84.002A	2001-4800-00-47- 052-5060-51	21,000	21,000	21,000
Small Business Development Grant	59.037	01-18178	41,526	33,656	33,656
<hr/> Total Federal Grant Activity			<hr/> \$1,906,932	<hr/> \$1,883,896	<hr/> \$1,786,288

**Guaranteed Student Loans:**

During the fiscal year ended June 30, 2001, the College made Guaranteed Student Loans to eligible students totaling \$288,428 under the following programs:

Stafford Loan Program	<u><u>\$288,428</u></u>
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(M) Indicates a major federal financial assistance program.



For Board Meeting of  
October 22, 2001

Agenda Item F-2

**SAUK SCHOLARS AWARD PROGRAM**

In order to increase our enrollment through attracting top quality high school students to Sauk, the enrollment task force and the administration are recommending our current tuition waiver for one top-ranking high school graduate from each area high school be increased. We are recommending the College award tuition waivers to the entire top 10% of each high school's graduates, in a new program to be entitled "Sauk Scholars Award Program".

**RECOMMENDATION:** Board approval to award tuition waivers to the top 10% of each district high school graduating class, effective July 1, 2002.


# SAUK VALLEY COMMUNITY COLLEGE

173 IL Route 2, Dixon, IL 61021  
(815) 288-5511

## MEMORANDUM

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To: SVCC Board of Trustees

From: Richard L. Benz 

Date: October 12, 2001

Subject: Sauk Scholars Awards Program

Attached is a proposal from the Enrollment Task Force to begin a Sauk Scholars Award Program. We have included more information as requested by the Board of Trustees at the September meeting.

Students tend to follow other students— if we can attract more high school graduates to Sauk Valley, others will come because of that example. More specifically, while last year we enrolled 24% of the total high school graduates in our district, only 17% came from the top 10% of the graduates. We believe that we must do more to attract these high academic achievers to the College and that more of the other students will follow this example. While we cannot be certain that this proposed strategy will work, it is an effort worth trying; in general, waiving \$51 in tuition still “nets” approximately \$100 in state aid two years later.

If the Board approves this program, we will obviously monitor it closely and provide the Board of Trustees with annual reports to demonstrate its effectiveness.

If you have more questions concerning this program in advance of the Board meeting, please let me know.

**SAUK VALLEY COMMUNITY COLLEGE  
MEMORANDUM**

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**TO:** Richard L. Behrendt

**FROM:** Enrollment Task Force

**DATE:** October 10, 2001

**SUBJECT: Sauk Scholarships and Tuition Waivers**

At the September Board meeting, the enrollment task force proposed the "Sauk Scholars Award Program" – an expansion of our current Academic Achievement Award. The board requested more information regarding the status of tuition waivers that currently had Board approval. In response to that request, the following information is provided:

**ATTACHMENT A: Illinois State Scholars**

In April of 1995, the Assistant Whiteside County Regional Superintendent of Schools, Dean Metz, approached Sauk with a request to co-sponsor a banquet to honor Illinois State Scholars. In conjunction with this banquet, the Board of Trustees approved a three credit hour tuition waiver for each ISS graduate within the district. The students had one academic year (including the following summer) to use the tuition waiver.

In the 1999/00 academic year, the regional superintendent's office notified us that the banquet had to be discontinued because the State had changed the time-line of notification of Illinois State Scholars and the official list of students was no longer available prior to graduation. Sauk continued to offer the tuition waiver to the ISS graduates and simply notified them by letter.

Attachment A is a summary of the utilization of these Board approved tuition waivers. The low percentage of students taking advantage of this opportunity would suggest that a 3-credit hour tuition waiver is not enough to attract these students to Sauk.

**ATTACHMENT B: Tuition Waivers**

This attachment is a summary of availability and utilization of all other SVCC Board approved tuition waivers. The only Board approved waivers not accounted for on this sheet are the recent five credit hour summer 2001 tuition waivers for the dislocated steel workers.

**ATTACHMENT C: SVCC Scholarships**

This attachment is a summary of availability and utilization of all SVCC scholarships which filter through Sauk's Foundation. This would not account for any local scholarships that are given directly to the students for unrestricted use. As can be noted on the last page, all available scholarships were issued for a total of \$102,024 (FY 00) and \$120,734 (FY 01).

#### ATTACHMENT D: Top 10% H.S. Graduates 2000-01

At the last Board of Trustees meeting, it was indicated that over the past five years, the local high schools have averaged approximately 1,232 graduates per year. That meant that if Sauk could attract the top 10% of these graduates, we could potentially aid 123 students per class year. It was requested that we find out exactly how many of these top 10% students are currently enrolled at Sauk.

By calling the local high schools, we were able to determine that in the 2000-01 academic year there were 133 students within the top 10% category and 23 enrolled at Sauk. Ten of these students were recipients of our Academic Achievement Award.

As you are aware, Sauk currently offers a tuition waiver (Academic Achievement Award) to one top-ranking graduate of each district high school who chooses to attend Sauk. Although all district high schools send students to Sauk each year, this waiver is not always awarded for various reasons. Sometimes top students do not apply, believing that the award is being granted to a higher ranked classmate. Other times, SVCC is simply not attracting the top ranked area graduates. Approximately 65% of the authorized waivers are used each fall. If the students receiving the award maintain a "B" average, they are entitled to the waiver during their second year. The cost of the program to the College is approximately \$44,064 per year.

It is our position that the Academic Achievement Award needs to be expanded. Given that it is a goal of the College to expand the enrollment of our highest quality in-district graduates, the enrollment task force has proposed an expansion of our current award program to the "Sauk Scholars Award Program" which would include the entire top 10% of each high school's graduates. This last year we could have potentially aided 123 additional academically successful students with the Sauk Scholars Award Program.

In FY 01, Sauk enrolled 24% of the total in-district high school graduates, and 35% of the college-bound graduates; however we attracted only 17% of the top students. We expect this program to be attractive to the parents of area graduates and hope to bring the top students' percent up closer to the overall rate for college-bound graduates.

If approved, the College plans to promote this program aggressively. First, the program would be highlighted at the November 1, 2001 high school counselors' breakfast at SVCC. Next, Dr. Kerber and Dr. Hecht intend to visit each area high school principal in November to promote the scholarship program. When the first recipients have been chosen, the College plans to publish a full-page newspaper article with the students' pictures under the heading –SAUK SCHOLARS. It is our belief that these students will attract other area graduates to enroll at Sauk, and their presence at the College will speak to our high quality education.

The Sauk Scholars Award Program would require each student to apply for financial aid and utilize it prior to using the Sauk Scholars award. (On average, about 20% of our students qualify for aid that assists tuition.)

Therefore, the estimated cost to the College is as follows:

123 students x 35% enrollment rate x 36 credit hours per year = 1,550 hours x \$51 tuition = \$79,050 x 80% non-financial aid = \$63,240 per class year x 2 years (freshman and sophomore) = \$126,480 total cost - \$44,064 current program cost = \$82,416 net new cost per year.

1,550 hours x 2 class years = 3,100 hours per year – 432 hours currently = 2,668 additional credit hours generated x \$100 ICCB grants (2-year delay) = \$266,800 of additional ICCB grants generated with a two-year lag.

\$266,800- \$82,416= \$184,384 net gain from the program

Therefore, despite the up-front cost of scholarships, this program should result in a net gain to the College through future enrollment-based ICCB grants. In addition, it is expected that the program will attract even more enrollment, tuition and state aid dollars, because of the enhanced academic reputation created by the presence of high quality students.

We on SVCC's enrollment task force recommend that the Board of Trustees adopt this enhanced Sauk Scholars Award Program. Thank you.

## Sauk Valley Community College Waivers (Board Approved)

### ILLINOIS STATE SCHOLARSHIP TUITION WAIVERS

<b>3 CREDIT HOURS</b>	<b>OFFERED</b>	<b>USED*</b>
<u>1995-1996</u>	98	11
<u>1995-1997</u>	110	17
<u>1997-1998</u>	108	17
<u>1998-1999</u>	116	25
<u>1999-2000</u>	144	14
<u>2000-2001</u>	139	21
<b>TOTAL</b>	<b>715</b>	<b>105</b>

\*Board approved April 21, 1995. Original request came from the Assistant Whiteside County Regional Superintendent whose office sponsored an Illinois State Scholars banquet with Sauk for four years. Students have one year to utilize their tuition waiver.

\*Each scholarship was utilized for 3 credit hours.

## Attachment B

## Sauk Valley Community College Tuition Waivers (Board Approved)

1999-20002000-2001

	OFFERED	USED	OFFERED	USED
<u>Men's Basketball</u>	12	12	12	12
<u>Women's Basketball</u>	12	10	12	9
<u>Baseball</u>	14	14	14	14
<u>Volleyball</u>	9	9	9	9
<u>Softball</u>	12	4.5	12	10
<u>Women's Tennis</u>	6	5.5	6	6
<u>Golf</u>	5	4	5	3
<u>Cross Country</u>	9	6	9	6
<u>Men's Tennis</u>	5	5	5	4
<u>Academic Achievement</u> 1 Senior - Entitled to 2 Years 36 hours per year total	17 - Freshman 11 - Sophomore	12 - Freshman 11 -Sophomore	17 -Freshman 12- Sophomore	11 -Freshman 11 -Sophomore
<u>Student Government Officers</u> Pres - 3 credit      Vice Pres - 3 credit Sec - 3 credit      Treasurer - 3 credit J-Board - 3 credit    Trustee - 3 credit (2) Senators - 3 credits	7 - Partial	7 - Partial	7 - Partial	7 - Partial

	OFFERED	USED	OFFERED	USED
<u>Theater Assistants</u> 1- Lighting - 18 hour max per sem 1- Sound - 18 hour max per sem Divided by discretion of Theater Director	2 - Full	4 - Partial	2 - Full	4 - Partial
<u>Art</u> 2 - 18 hour max per sem Divided as directed by Art Director	2 - Partial	2 - Partial	2 - Partial	2 - Partial
<u>Journalism/Newspaper</u> 1 - 18 hour max per sem Divided as directed by Newspaper Advisor	1- Full	1-Full	1- Full	1- Full
<u>Paul Simon Essay</u> 1 <sup>st</sup> place - 6 credit hours 2 <sup>nd</sup> place - 3 credit hours	2 - Partial	2 - Partial	2 - Partial	2 - Partial
<u>Student Ambassadors</u> 4 - 3 credit hour waivers Divided as directed by Coord of Stu Act	4 - Partial	4 - Partial	4 - Partial	4 - Partial



SAUK VALLEY COMMUNITY COLLEGE FOUNDATION  
Scholarship Donors

10/11/01

Name of Organization/Donor	Purpose	1999-2000		2000-2001	
		Offered	Used	Offered	Used
AAUW, Sauk Valley Branch	Returning woman from Dixon, Franklin Grove, Polo, Rock Falls, or Sterling	2	2	1	1
Allied Locke Industries Inc.	Children of full-time employees; Approved by donor	8	8	9	9
Amcore Bank, Rock River Valley	Children of employees; Approved by donor	3	3	0	0
American Legion Auxiliary (Iowa)	Selected by donor	0	0	1	1
Army Relief Corp	Selected by donor	0	0	1	1
Bauder Endowment	Unrestricted	1	1	0	0
Beelendorf Endowment	Unrestricted	0	0	7	7
Broderick/Harrison Memorial Endowment	2 <sup>nd</sup> year non-traditional female student	2	2	1	1
Bertha Brooks Scholarship (one-time only)	Disadvantaged student	0	0	1	1
T. W. Burchell	Selected by donor	1	1	1	1
Cancer Federation, Inc.	Biology/Science major	2	2	1	1
CGH Medical Center Auxiliary	Health Careers major	2	2	0	0

Name of Organization/Donor	Purpose	1999-2000		2000-2001	
		Offered	Used	Offered	Used
CGH Medical Center Caring Fund	Employees who are taking courses offered in the Health Careers curriculum	1	1	1	1
CGH/KSB Endowment	Health Careers programs	3	3	0	0
Clifton Gunderson	Accounting major; Selected by donor	1	1	1	1
Crow's Hybrid Corn Company	A.A.S. vocational degree	1	1	1	1
Eddie Dalton Scholarship (one time only)	Degree seeking student in the Student Support Services program	1	1	0	0
Dimond Endowment	Sterling athletes	1	1	1	1
Dixon Community Trust	Dixon High School graduates	4	4	1	1
Dixon Elks Lodge	Nursing programs	2	2	3	3
Dixon Elks Lodge	Amboy, Ashton, Dixon, Franklin Grove, Oregon, Polo High School graduates	2	2	3	3
Elizabetta Dusio Scholarship (one time only)	Pre-Chiropractic major	0	0	1	1
Engel Endowment	Music major	4	4	3	3
Farm Credit Services	Selected by donor	1	1	0	0
First National Bank of Amboy	2 Amboy students	2	2	2	2
First National Bank of Amboy	2 Dixon students	2	2	2	2

Name of Organization/Donor	Purpose	1999-2000		2000-2001	
		Offered	Used	Offered	Used
Firststar Bank (formerly Mercantile)	Newman, Rock Falls or Sterling High School graduate in A.S. or A.A.S. Business major	0	0	1	1
Fordham Endowment	Criminal Justice program	1	1	0	0
FranCenter, Inc.	Selected by donor	1	1	0	0
Frantz Manufacturing Co.	Children of employees; Approved by donor	1	1	1	1
Tony Given Business Award	Morrison High School graduate; Business major	1	1	1	1
Hawthorn Lanes	Selected by donor	0	0	1	1
Hitchcock Endowment	Nursing programs	1	1	0	0
Illinois Forge Inc.	Children of employees; Approved by donor	1	1	On strike	
Illinois Health Improvement Association	Health Careers major; Selected by Health Careers faculty at Sauk	2	2	4	4
Illinois Hospital & Health Systems	Selected by donor	1	1	0	0
Illinois Nurses Association	Associate Degree Nursing	1	1	0	0
Illinois Sheriffs Mounted Patrol	Selected by donor	1	1	1	1
Illinois Valley Medical Professionals Assoc.	Selected by donor	0	0	1	1
Kiwanis Club of Dixon	Dixon High School graduate; Selected by donor	1	1	1	1

Name of Organization/Donor	Purpose	1999-2000		2000-2001	
		Offered	Used	Offered	Used
Kiwanis Club of Dixon	Music major; Selected by donor	1	1	1	1
Kiwanis Club of Sterling	Human Services, Education, Mental Health or Social Services major	1	1	7	7
KSB Hospital Auxiliary	Health Careers programs	2	2	4	4
Lanark United Methodist Church	Selected by donor	0	0	1	1
Latin American Fiesta Queen	Selected by donor	0	0	1	1
Lee County 40 & 8, Voiture 409	Lee County resident; relative of Veteran in Nursing programs	1	1	0	0
Lillyman Endowment	Foreign Languages	0	0	2	2
Burton Lindgren Memorial	Dixon, Rock Falls, or Sterling High School graduate in A.S. or A.A.S. accounting program, selected by Accounting faculty at Sauk	1	1	1	1
Marine Corps League, Dixon Area Detachment	Honorably discharged Veteran or active duty Reserves student	1	1	1	1
Mathis Endowment	Theatre major	3	3	0	0
Betty McCaffrey - Polo Schools	Selected by donor	6	6	6	6
Minority Endowment	Minority/International student	1	1	1	1
Morrison Education Foundation	Selected by donor	1	1	1	1
Morrison High School Activity Fund	Selected by donor	1	1	0	0
Morrison Rotary Club	Morrison High School graduate	1	1	1	1

Name of Organization/Donor	Purpose	1999-2000		2000-2001	
		Offered	Used	Offered	Used
Mt. Pleasant Mutual Insurance Co.	Selected by donor	1	1	0	0
Murphy Foundation	Health Careers major	12	12	16	16
National Manufacturing Co.	Children of full-time employees; Approved by donor	12	12	20	20
Nern Endowment	Women	1	1	0	0
Perkins Endowment	Special Ed/Nursing programs	1	1	0	0
Pohly Endowment	Health Careers programs	1	1	0	0
Polo Lions Club Endowment	Polo High School; Selected by donor	1	1	1	1
Poole Endowment	Unrestricted	2	2	0	0
Prophetstown Lions Club	Prophetstown High School graduate	1	1	1	1
Puterbaugh Endowment	Sterling athletes	1	1	1	1
Raynor Manufacturing Co.	Children of employees; Approved by donor	3	3	2	2
Reynolds Endowment	Sterling athletes	2	2	0	0
Roache Endowment	Health Careers programs	0	0	2	2
Rock Falls Optimist Club	Selected by donor	1	1	1	1
Rock Falls Sterling Community Service Club	Non-traditional female student over the age of 30	1	1	0	0
Rock Falls Women's Club	Newman or Rock Falls High School graduated residing in Rock Falls	1	1	1	1

Name of Organization/Donor	Purpose	1999-2000		2000-2001	
		Offered	Used	Offered	Used
Sanborn Endowment	Unrestricted	1	1	0	0
Carl Sommers Memorial Scholarship	Criminal Justice major	1	1	1	1
State of Illinois, Nursing Scholarship	Selected by donor	0	0	1	1
Steel Dynamics, Inc.	Selected by donor	1	1	1	1
Sterling Beta Sigma Phi	Adult female returning student who is a resident of Rock Falls or Sterling	1	1	1	1
Sterling High School Activity Fund	Selected by donor	0	0	3	3
Sterling Optimist Club	Selected by donor	1	1	0	0
Sterling Rock Falls Community Trust	Selected by donor	4	4	11	11
Sterling Rotary Club	Selected by donor	1	1	1	1
Sterling Schools Foundation	Selected by donor	2	2	2	2
Tim Sullivan Sr. Memorial Scholarship	Unrestricted	1	1	1	1
Twin Cities Educational Scholarship	Hispanic students; Selected by TCES	6	6	6	6
Twin Cities Sunrise Rotary	Newman, Rock Falls, or Sterling High School graduate	2	2	3	3
United Steelworkers, Local #63	Selected by donor	1	1	2	2
Unrestricted	Unrestricted	0	0	9	9
Van Bibber Endowment	Criminal Justice program	3	3	0	0
Wahl Endowment	Associate Degree Nursing	2	2	1	1

Name of Organization/Donor	Purpose	1999-2000		2000-2001	
		Offered	Used	Offered	Used
Warner Endowment	Dixon High School graduate	3	3	0	0
Watt Publishing Co.	Selected by donor	0	0	1	1
Welty Endowment	Amboy student in Health Careers programs	1	1	0	0
Wentz Endowment	Business degree program	1	1	0	0
Whiteside Area Career Center	Selected by donor	1	1	1	1
Whiteside County Democratic Central Committee	Whiteside County resident, a Democrat, and a registered voter	0	0	1	1
Whiteside County Medical Association Endowment	Health Careers programs	0	0	6	6
Whiteside County Mounted Patrol	Whiteside County resident	1	1	1	1
Pearl Williams Foundation	Selected by donor	13	13	8	8
Winning Wheels	Selected by donor	8	8	0	0
Ruth Wyne Music Scholarship	Selected by donor	1	1	1	1
YWCA of the Sauk Valley, Racial Justice Scholarship	2 <sup>nd</sup> year minority woman in degree program	1	1	1	1
<b>TOTAL</b>		<b>176</b>	<b>176</b>	<b>188</b>	<b>188</b>
<b>TOTAL AMOUNT</b>		<b>\$102,024</b>		<b>\$120,734</b>	

## Sauk Valley Community College Waivers (Board Approved)

## TOP 10 % GRADUATES

SCHOOL	NUMBER OF GRADS. IN 10%	NUMBER OF GRADS. AT SVCC	NUMBER OF ACADEMIC ACHIEVEMENT WINNERS
Bureau Valley	8	1	1
Franklin Grove	2	1	1
Ashton	3	3	1
Prophetstown	4	1	0
Sterling	21	4	1
Polo	6	0	0
Sterling Christian	2	1	1
Newman	4	2	1
Morrison	10	2	1
Milledgeville	10	0	0
Rock Falls	12	4	1
Dixon	20	1	1
Ohio	2	1	0
Fulton	10	0	0
Amboy	7	0	0
Ashton	3	3	1
Thomson	9	0	0
TOTALS	133	24	10



For Board Meeting of  
October 22, 2001

Agenda Item F-3

PROTECTION, HEALTH & SAFETY PROJECTS

The attached information from Vice President Bittner identifies three projects that the administration is recommending for funding through the Protection, Health and Safety Tax Levy:

Exterior Concrete Surface Repair, Phase 4

Cooling Towers Replacement

T-1 Modifications

**RECOMMENDATION:** Board approval of the attached resolutions, budgets and certification statements for these projects.



**TO:** Richard Behrendt  
**FROM:** Ruth Bittner *RB*  
**DATE:** October 10, 2001  
**SUBJECT:** Protection, Health & Safety Projects

The following three projects have been identified for funding through the Protection, Health and Safety Tax Levy.

1. **Exterior Concrete Surface Repair, Phase 4** – Over the years, numerous cracks have appeared in the exterior building beams and Dryvit exterior surface, with some Dryvit having fallen off to expose concrete. The original gable cap is not adequate to prevent rain infiltrating from the exposed beams and exterior walls into the building interior. Phase 4 completes the work necessary to protect the remainder of the concrete structure and extend the life of the facility. Projected budget: \$231,400.
2. **Cooling Towers Replacement** – A major component of the main building's air conditioning system is the cooling towers. These rooftop units contain fans that cool the building's air, similar to outdoor condenser units for a home central air conditioning system. The College's cooling towers are 30 years old, have been repaired multiple times, continue to deteriorate, and need to be replaced. Projected budget: \$320,760.
3. **T-1 Modifications** – Part of the College's matching funds for the upcoming T-1/West Wing remodeling project has been planned to come from Protection, Health and Safety money. This work will focus on preparing for installation of the new heating, ventilating and air conditioning system for the building's new functions. If the T-1/West Wing project receives ICCB approval to start work early in 2002 (before the year's property taxes are collected), we plan to advance the Protection, Health, Safety cash into the restricted project account from other unexpended PHS projects until the taxes arrive, in approximately November 2002. Projected budget: \$100,742.

The 2001 Protection, Health and Safety Fund levy, payable in 2002, should yield approximately \$650,000 at the maximum allowable tax rate. These three projects have an estimated total cost of \$652,902. The College has levied at or near the maximum five cents for this fund for a number of years. Protection, Health and Safety projects must cost at least \$25,000 and require ICCB approval. A list of past, current and possible future projects is attached.

I recommend that we seek Board approval of the attached resolutions, budgets and certification statements regarding these projects.

Sauk Valley Community College						
Protection Health and Safety Projects Tax Levy - History and Projected						
As of October 8, 2001						
		(Projected)				
		Completion		Levy	Approved	Actually
Project Description	Budget	Year		Year	for Levy	Levied
Reroof T-1, T-2, Gym - Phase 1	315,960	1989 c		1987	315,960	315,950
Reroof T-1, T-2, Gym - Phase 2	342,000	1990 c		1988	342,000	342,000
Reroof T-1, T-2, Gym - Phase 3	332,000	1991 c		1989	332,000	338,000
Boiler	72,700	1992 c		1990	72,700	
Reroof T-1, T-2, Gym - Phase 4	133,300	1992 c		1990	133,300	
Wastewater	156,000	1993 c		1990	156,000	
Cooling Tower	140,000	1994 c		1990	140,000	346,500
Exterior Lighting Safety Repairs	417,064	1993 c		1991	417,064	
Elevator Accessibility Modifications	108,973	1995 c		1991	108,973	
Gym Bleacher Replacement	152,686	1995 c		1991	152,686	
ADA Accessibility Modifications	226,926	2001 c		1991	226,926	357,000
Asbestos Abatement	56,000	1992 c		1992	56,000	
Asbestos Report	28,000	1993 c		1992	28,000	365,000
no project				1993		388,000
Gym Lighting Repairs	37,012	1994 c		1994	37,012	
Fire Hydrant Select Valve	41,303	1995 c		1994	41,303	
Kitchen Ventilation Modifications	79,685	1995 c		1994	79,685	415,000
Boiler Repair	36,600	1996 c		1995	36,600	
Door Hardware (safety)	98,300	1998 c		1995	98,300	453,000
Fire Alarm & Fire Exit Signs	406,600	1997 c		1996	406,600	490,000
Asbestos Abatement	200,000	1998 c		1997	200,000	
Energy Efficient Lighting	375,202	1998 c		1997	375,202	
Repair Cooling Towers	54,040	1998 c		1997	54,040	
Retaining Wall Repair, Phase 1	51,128	1998 c		1997	51,128	
T-3 Roof Repair	40,889	1998 c		1997	40,889	
Walkway Lighting Repairs	26,861	1998 c		1997	26,861	
Wellhouse Roof Membrane	40,960	1998 c		1997	40,960	
Exterior Concrete Surface Repair, Phase 1	226,584	2000 c		1997	226,584	440,341
Replace Steam Coils and Valves	222,750	1999 c		1998	222,750	
Egress Corrections - West Wing 2nd Floor	208,375	2002 s		1998	208,375	
Exterior Masonry Wall & Retaining Wall Repair, Phase 2	113,634	2001 s		1998	113,634	
Tennis Courts	240,046	2000 c		1998	0	544,759
Asbestos Abatement - 1K4, Theater	74,800	2000 c		1999	74,800	
Exterior Concrete Surface Repair, Phase 2	193,111	2000 c		1999	193,111	
Replace HVAC Controls	329,076	2000 p		1999	329,076	596,987
Exterior Concrete Surface Repair, Phase 3	290,000	2001 s		2000	349,941	
Re-coat Roofs of T-1 and T-2	130,000	2002		2000	129,010	

Sauk Valley Community College						
Protection Health and Safety Projects Tax Levy - History and Projected						
As of October 8, 2001						
		(Projected)				
Project Description	Budget	Completion Year		Levy Year	Approved for Levy	Actually Levied
Correct Electrical Deficiencies	127,234	2001 s		2000	127,234	606,185
<u>CURRENT YEAR PROPOSAL</u>						
T-1 Modifications	100,742	2002		2001	100,742	
Exterior Concrete Surface Repair, Phase 4	231,400	2002		2001	231,400	
Cooling Towers Replacement	320,760	2002		2001	320,760	652,902
<u>POSSIBLE FUTURE PROJECTS</u>						
Remobilization of Reheat System	71,280	2003		2002		
Replace Roof over Admissions	50,000	2003		2002		
Repair Sidewalk Heating System	45,000	2003		2002		
Asbestos Abatement 1K4/Theater	275,000	2003		2002		
Repair Primary Electrical System	260,000	2004		2003		
Asbestos Abatement - Gym	300,000	2004		2003		
Chilled Water Loop	505,000	2005		2004		
Replace Chiller	375,000	2006		2005		
Replace Chiller	375,000	2006		2005		
Replace Chiller	375,000	2007		2006		
Theater Safety and Accessibility Improvements	200,000	2007		2006		
c: completed and closed						
p: completed and pending closure						
s: started and in process						

**RESOLUTION TO APPROVE PROTECTION,  
HEALTH AND SAFETY PROJECT**

**WHEREAS**, pursuant to the provisions of the statutes of the State of Illinois, Community College District No. 506 is authorized to complete necessary projects dealing with health or safety of students, employees or visitors; and,

**WHEREAS**, the Board has received reports from licensed professional architect/engineer that there are projects at SVCC which require repairs and alterations, as defined in 23 Illinois Administrative Code, Sec. 1501.601; and

**WHEREAS**, the projects recommended for repair and alteration are:

Exterior Concrete Surface Repair – Phase 4	\$231,400.00
T-1 Modifications	100,742.00
Cooling Towers Replacement	320,760.00
	<u>\$652,902.00</u>

**WHEREAS**, all facilities described by the projects set forth are owned by SVCC.

**NOW, BE IT RESOLVED** by the Board of Trustees of Sauk Valley Community College District 506, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the projects set forth above require alteration or repair and are necessary to remove a health or safety hazard to the students, employees or visitors of SVCC.
3. There are not sufficient funds available in the Operations and Maintenance Fund of SVCC to complete the projects set forth above.
4. The Board approves the completion of the Protection, Health, and Safety projects described below:

Exterior Concrete Surface Repair – Phase 4  
T-1 Modifications  
Cooling Towers Replacement

5. The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of this project consistent with Ill. Rev. Stat. Ch. 122 Paragraph 103-20.3.01 (and all other applicable statutes) and 23 Illinois Administrative Code Section 1501.608 (and all other applicable regulations).

Adopted October 22, 2001

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Chairman  
Community College District 506

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Secretary  
Community College District 506

**CAPITAL PROJECT APPLICATION FORM***(One Application Form per Project)*

District/College and District # Sauk Valley Community College District 506  
Contact Person Jim Frederick Phone # 815/288-5511 x 331  
Project Title Exterior Concrete Surface Repair - Phase IV  
Project Budget \$ 231,400.00 Date September 17, 2001

**Application Type (check the appropriate application type and follow instructions):**

- ☐ Locally Funded New Construction--complete/submit Sections I and II.  
☐ Locally Funded Remodeling--complete/submit Sections I and III.  
☐ Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.  
☒ Protection, Health and Safety--complete/submit Section I and Attachment PHS.  
☐ Capital Renewal Project--complete/submit Section I and Attachment CRG.

**Section I (submit for ALL project approval requests)**

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes  
B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)  
C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)  
D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)  
E. Funding source (*use the appropriate format on Attachment #2*)

**Section II**

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes \_\_\_\_ No \_\_\_\_

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion\_\_\_\_\_

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)  
C. Has the site been determined professionally to be suitable for construction purposes?  
Yes \_\_\_\_ No \_\_\_\_

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)\_\_\_\_\_

**Section III**

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

September 14, 2001

SAUK VALLEY COMMUNITY COLLEGE  
Dixon, Illinois

PROTECTION HEALTH AND SAFETY PROJECT  
**SCOPE –Exterior Concrete Surface Repair - Phase Four**

Provide a detailed description identifying the scope of the project.

Over the past several years numerous cracks have appeared in the exterior building beams and in the applied Dryvit exterior surface. In some areas the Dryvit has spalled off, exposing the concrete. The soft gable cap, now in place, is not adequate to prevent rain infiltrating the beams and exterior walls and migrating in to the building interior.

Phase Four incorporates completion of the work necessary to protect the major portion of the concrete structure and extend the life of this facility.

The scope of this work will entail replacement of coping on all roof perimeters, including the mechanical penthouse and all roofs west of column line E. Construct new beam caps on sun screen beams on the north and south wall west of column line E. Finish adding elastomeric coating on remaining areas west of column line E, including columns and pilasters and coating on all first floor columns and pilasters east of column line E. The purpose of the work described herein is to provide a waterproof barrier on all surfaces requiring this attention.

---

**Burnidge Cassell**

A s s o c i a t e s

September 14, 2001

SAUK VALLEY COMMUNITY COLLEGE  
Dixon, Illinois

PROBABLE COST OF CONSTRUCTION  
**Exterior Concrete Surface Repair – Phase Four**

Joint, Concrete and stucco repair including joints in concrete wall panels	\$ 12,000.00
Approximately 1,536 lineal feet of coping	\$ 76,800.00
Approximately 284 lineal feet of beam caps	\$ 12,780.00
Elastomeric coating over approximately 20,300 SF of surface	<u>\$ 67,010.00</u>
Subtotal	\$168,590.00
Contractor Overhead and Profit ( 15% )	<u>\$ 25,290.00</u>
<b>Total Base Estimate</b>	<b>\$193,880.00</b>

---

**Burnidge Cassell**

A s s o c i a t e s



## Attachment #1 Project Budget

**Check One:**

- ☐ **New Construction**  
☐ **Remodeling**

**Project Name** \_\_\_\_\_

	<u>Budget Amounts</u>	
	<u>New Construction</u>	<u>Remodeling</u>
Land	_____	<u>N/A</u>
Site Development	_____	<u>N/A</u>
Construction (including Fixed Equipment)	_____	_____
Mechanical	_____	_____
Electrical	_____	_____
General Conditions	_____	_____
Contingency (10%)	_____	_____
A/E Professional Fees	_____	_____
<b>Total</b>	_____	_____

**Protection, Health, and Safety Project Name** Exterior Concrete Surface Repair - Phase IV

	<u>Budget Amounts</u>
Project Costs	<u>\$193,880.00</u>
Contingency	<u>19,288.00</u>
A/E Professional Fees	<u>18,128.00</u>
<b>Total</b>	<u>\$231,396.00</u>

## Attachment #2

### Funding Source

**District/College Name** Sauk Valley Community College District 506

**Project Name** Exterior Concrete Surface Repair - Phase IV

**Check the source(s) of funds:**

Available fund balance \_\_\_\_\_ Fund name (s): \_\_\_\_\_  
(Including excess funds from  
previously approved protection,  
health, and safety projects)

Bond Proceeds \_\_\_\_\_ Type of bond issuance (s): \_\_\_\_\_  
(including protection, health,  
and safety bonds)

Protection, Health, and \_\_\_\_\_ Tax rate/fiscal year: \_\_\_\_\_  
Safety Tax Levy 2002  
(ILCS 805/3-20.3.01)

Contract for Deed \_\_\_\_\_ Term of Contract for Deed in months: \_\_\_\_\_  
(ILCS 805/3-36)

Lending Arrangement with a \_\_\_\_\_ Term of Lending Arrangements in months: \_\_\_\_\_  
Financial Institution  
(ILCS 805/3-37)

Lease Agreement \_\_\_\_\_ Term of Lease in months: \_\_\_\_\_  
(ILCS 805/3-38)

Capital Renewal Funding \_\_\_\_\_ Proposed Fiscal Year Source(s): \_\_\_\_\_

**Protection, Health, and Safety Signature/Certification Page**Check if Applicable

Energy Conservation Certification (see attachment, if applicable) \_\_\_\_\_

Structural Integrity Certification (see attachment, if applicable)   X  Budget Certification (see attachment, always required)   X  

Feasibility Study Identifying Need of the Project \_\_\_\_\_

Other Documentation which May Support the Justification  
of this Project \_\_\_\_\_

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Sauk Valley Community College District #506 Board of Trustees

Date October 22, 2001

Signed \_\_\_\_\_, Chairperson

\_\_\_\_\_, Secretary

**PROTECTION, HEALTH, AND SAFETY PROJECT****Budget and Certification**

Name and address of architect/engineer providing the estimate:

Burnidge Cassell Associates, Inc.  
2425 Royal Boulevard  
Elgin, IL 60123

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



Architect/Engineer's Signature

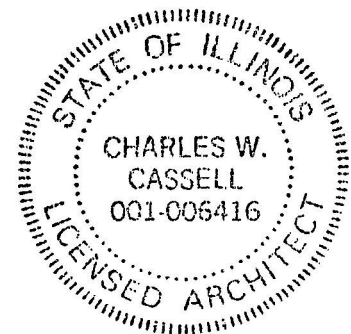
September 17, 2001

Date

001-006416

Illinois Registration or License Number

Seal



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

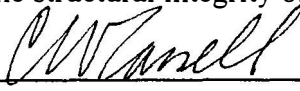
**PROTECTION, HEALTH, AND SAFETY PROJECT**

**Structural Integrity**

Name and address of architect/engineer providing the estimate:

Burnidge Cassell Associates  
2425 Royal Boulevard  
Elgin, IL 60123

I certify that the proposed project is necessary because the current condition of the facility poses a threat to the structural integrity of the facility.



Architect/Engineer's Signature

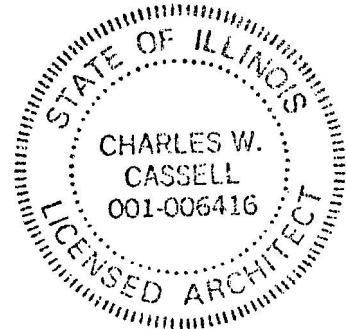
September 17, 2001

Date

001-006416

Illinois Registration or License Number

Seal



**CAPITAL PROJECT APPLICATION FORM***(One Application Form per Project)*

District/College and District # Sauk Valley Community College District #506  
Contact Person Ruth C. Bittner Phone # (815) 288-5511  
Project Title T-1 Modifications  
Project Budget \$ 100,742 Date October 9, 2001

**Application Type (check the appropriate application type and follow instructions):**

- ☐ Locally Funded New Construction--complete/submit Sections I and II.  
☐ Locally Funded Remodeling--complete/submit Sections I and III.  
☐ Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.  
☒ Protection, Health and Safety--complete/submit Section I and Attachment PHS.  
☐ Capital Renewal Project--complete/submit Section I and Attachment CRG.

**Section I (submit for ALL project approval requests)**

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes  
B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)  
C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)  
D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)  
E. Funding source (*use the appropriate format on Attachment #2*)

**Section II**

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes \_\_\_\_\_ No \_\_\_\_\_

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion\_\_\_\_\_

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)  
C. Has the site been determined professionally to be suitable for construction purposes?  
Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)\_\_\_\_\_

**Section III**

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

## Capital Projects Manual

Page 25

## Scope

Provide a detailed description identifying the scope of the project.

Building T-1 was constructed as a temporary structure prior to the construction of the main building. The building originally was heated with gas-fired units suspended from the building structure. Several areas were ventilated by roof mounted exhaust fans, connected to distribution ductwork. The equipment is no longer in use and will need to be replaced prior to the remodeling of the building.

The scope of this project is to remove the existing gas-fired heating units, connected sheetmetal and piping. Existing fresh air intakes through the roof and roof mounted exhaust equipment will be removed. All roof openings will be patched weathertight. Any plumbing fixtures and piping will also be removed.

PROPOSED BUDGET

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ESTIMATE</u>
A	Remove existing equipment and piping.	\$ 84,800.
	10% Contingency	8,480.
	<u>Engineering Fee ( 8% of construction cost)</u>	<u>7,462.</u>
	Total Project Cost	\$ 100,742.

## Attachment #1 Project Budget

**Check One:**

- ☐ **New Construction**  
☐ **Remodeling**

**Project Name** \_\_\_\_\_

	Budget Amounts	
	New Construction	Remodeling
Land		N/A
Site Development		N/A
Construction (including Fixed Equipment)		
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

**Protection, Health, and Safety Project Name** T-1 Modifications

	Budget Amounts
Project Costs	\$84,800
Contingency	8,480
A/E Professional Fees	7,462
Total	\$100,742



## Attachment #2 Funding Source

**District/College Name** Sauk Valley Community College District #506

**Project Name** T-1 Modifications

**Check the source(s) of funds:**

Available fund balance \_\_\_\_\_ Fund name (s): \_\_\_\_\_  
(Including excess funds from  
previously approved protection,  
health, and safety projects)

Bond Proceeds \_\_\_\_\_ Type of bond issuance (s): \_\_\_\_\_  
(including protection, health,  
and safety bonds)

Protection, Health, and \_\_\_\_\_  
Safety Tax Levy .0077 Tax rate/fiscal year: 2002  
(ILCS 805/3-20.3.01)

Contract for Deed \_\_\_\_\_ Term of Contract for Deed in months: \_\_\_\_\_  
(ILCS 805/3-36)

Lending Arrangement with a \_\_\_\_\_  
Financial Institution \_\_\_\_\_ Term of Lending Arrangements in months: \_\_\_\_\_  
(ILCS 805/3-37)

Lease Agreement \_\_\_\_\_ Term of Lease in months: \_\_\_\_\_  
(ILCS 805/3-38)

Capital Renewal Funding \_\_\_\_\_ Proposed Fiscal Year Source(s): \_\_\_\_\_

**Protection, Health, and Safety Signature/Certification Page**Check if Applicable

Energy Conservation Certification (see attachment, if applicable) \_\_\_\_\_

Structural Integrity Certification (see attachment, if applicable) \_\_\_\_\_

Budget Certification (see attachment, always required) \_\_\_\_\_ X

Feasibility Study Identifying Need of the Project \_\_\_\_\_

Other Documentation which May Support the Justification  
of this Project \_\_\_\_\_

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Sauk Valley Community College District #506 Board of TrusteesDate October 22, 2001

Signed \_\_\_\_\_, Chairperson

\_\_\_\_\_, Secretary

## Capital Projects Manual

Page 30

**PROTECTION, HEALTH, AND LIFE SAFETY****Budget and Certification**

Name and address of architect/engineer providing the estimate:

**Gage Consulting Engineers, Inc.  
1100 Jorie Blvd.  
Oak Brook, IL 60523**

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

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Architects/Engineers's Signature

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Date

---

062-041901

Illinois Registration of License Number

Seal

**Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.**

**CAPITAL PROJECT APPLICATION FORM***(One Application Form per Project)*

District/College and District # Sauk Valley Community College District #506  
 Contact Person Ruth C. Bittner Phone # (815) 288-5511  
 Project Title Cooling Towers Replacement  
 Project Budget \$ 320,760 Date October 9, 2001

**Application Type (check the appropriate application type and follow instructions):**

- ☐ Locally Funded New Construction--complete/submit Sections I and II.  
☐ Locally Funded Remodeling--complete/submit Sections I and III.  
☐ Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.  
☒ Protection, Health and Safety--complete/submit Section I and Attachment PHS.  
☐ Capital Renewal Project--complete/submit Section I and Attachment CRG.

**Section I (submit for ALL project approval requests)**

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes  
 B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)  
 C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)  
 D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)  
 E. Funding source (*use the appropriate format on Attachment #2*)

**Section II**

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes ☐ No ☐

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion \_\_\_\_\_

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)  
 C. Has the site been determined professionally to be suitable for construction purposes?  
 Yes ☐ No ☐

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) \_\_\_\_\_

**Section III**

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

## Capital Projects Manual

Page 25

## Scope

Provide a detailed description identifying the scope of the project.

There are three cooling towers that serve the main building air conditioning system. The towers were installed when the building was constructed. Various components of the towers have been replaced over the years and are showing signs of needing repair again. The towers continue to deteriorate due to age and exposure to the weather. The existing concrete supports will be retained, as will the piping that extends from the mechanical equipment in the Basement up to the roof.

The scope of this project is to replace the three cooling towers and any piping necessary to connect the new towers to the existing system.

PROPOSED BUDGET

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ESTIMATE</u>
A	Replace existing cooling towers.	\$ 195,000.
	Hoisting and connecting	75,000.
	10% Contingency	27,000.
	<u>Engineering Fee ( 8% of construction cost)</u>	<u>23,760.</u>
	Total Project Cost	\$ 320,760.

## Attachment #1 Project Budget

**Check One:**

- ☐ **New Construction**  
☐ **Remodeling**

**Project Name** \_\_\_\_\_

	Budget Amounts	
	New Construction	Remodeling
Land		N/A
Site Development		N/A
Construction (including Fixed Equipment)		
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

**Protection, Health, and Safety Project Name** \_\_\_\_\_ Cooling Towers Replacement

	Budget Amounts
Project Costs	\$270,000
Contingency	27,000
A/E Professional Fees	23,760
Total	\$320,760

## Attachment #2

### Funding Source

District/College Name Sauk Valley Community College District #506

Project Name Cooling Towers Replacement

#### Check the source(s) of funds:

Available fund balance \_\_\_\_\_ Fund name (s): \_\_\_\_\_  
(Including excess funds from  
previously approved protection,  
health, and safety projects)

Bond Proceeds \_\_\_\_\_ Type of bond issuance (s): \_\_\_\_\_  
(including protection, health,  
and safety bonds)

Protection, Health, and \_\_\_\_\_  
Safety Tax Levy .0246 Tax rate/fiscal year: 2002  
(ILCS 805/3-20.3.01)

Contract for Deed \_\_\_\_\_ Term of Contract for Deed in months: \_\_\_\_\_  
(ILCS 805/3-36)

Lending Arrangement with a \_\_\_\_\_  
Financial Institution \_\_\_\_\_ Term of Lending Arrangements in months: \_\_\_\_\_  
(ILCS 805/3-37)

Lease Agreement \_\_\_\_\_ Term of Lease in months: \_\_\_\_\_  
(ILCS 805/3-38)

Capital Renewal Funding \_\_\_\_\_ Proposed Fiscal Year Source(s): \_\_\_\_\_

**Protection, Health, and Safety Signature/Certification Page**Check if Applicable

Energy Conservation Certification (see attachment, if applicable) \_\_\_\_\_

Structural Integrity Certification (see attachment, if applicable) \_\_\_\_\_

Budget Certification (see attachment, always required) \_\_\_\_\_ X

Feasibility Study Identifying Need of the Project \_\_\_\_\_

Other Documentation which May Support the Justification  
of this Project \_\_\_\_\_

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Sauk Valley Community College District #506 Board of TrusteesDate October 22, 2001

Signed \_\_\_\_\_, Chairperson

\_\_\_\_\_, Secretary



**PROTECTION, HEALTH, AND LIFE SAFETY****Budget and Certification**

Name and address of architect/engineer providing the estimate:

**Gage Consulting Engineers, Inc.  
1100 Jorie Blvd.  
Oak Brook, IL 60523**

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

---

Architects/Engineers's Signature

---

Date

---

Illinois Registration of License Number

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

For Board Meeting of  
October 22, 2001

Agenda Item F-4

TEMPORARY FACILITIES REPLACEMENT PROJECTS

As the attached information indicates, the administration is recommending renovating and remodeling projects for the College's two temporary facilities (T-1 and T-2). The deadline for proposals to be submitted to ICCB is November 1<sup>st</sup> and the administration will need a resolution from the Board of Trustees indicating their commitment to funding a matching 25% of the temporary buildings project costs.

**RECOMMENDATION:** Board approval of a commitment of 25% in matching funds to remodel T-1 and West Wing, Building 1 and renovate T-2 as outlined in the attached information.

**TO:** Richard Behrendt

**FROM:** Ruth Bittner *RB*

**DATE:** October 10, 2001

**SUBJECT:** Temporary Facilities Replacement Projects

The Illinois Legislature last Spring committed to funding \$250 million of temporary facilities replacement projects over the next five years for the community college system, at a rate of \$50 million per year. This year's \$50 million replaced the regular capital allocation, so the ICCB used it first to fund the top three RAMP projects (\$37.5 million), and now the remaining \$12.5 million will go to temporary buildings. The allocation method will be similar to that used for the Resource Allocation and Management Plan (RAMP) for general construction projects. Therefore, ICCB has issued a Request for Proposals to the colleges, with an application deadline of November 1. As with RAMP projects, the local Boards of Trustees must indicate their commitment to funding a matching 25% of the temporary buildings project costs.

Sauk proposes to submit two projects, as described below.

1. **Remodel T-1 and West Wing, Building 1** – This is the same project that is already ranked number 12 on the RAMP list, and it will drop off the RAMP list if it is funded first through the temporary buildings allotment. The work will provide state of the art instructional space in T-1 for Corporate and Community Services, the industrial programs, and Physical Education. The space freed up in the west end of the main building when those programs move out to T-1 will be remodeled for use by the Fine Arts departments. A new garage facility will also be constructed to house the College vehicles that we currently park in T-1. Projected budget: \$4,275,000 (State \$3,207,000, local match \$1,068,000).

The local match will come from the following sources:

Building Bond Proceeds Fund Balance	\$560,000
Corporate and Community Services Fund Balance	\$ 60,000
ICCB Construction Credit	\$ 98,000
SVCC Foundation	\$250,000
Protection, Health, Safety Levy	\$100,000

2. **Renovate T-2** – The adult education programs Sauk adopted from Sterling Unit 5 this year are run at Wallace Center (in space rented from Unit 5) in an open entry/open exit instructional format, while those run by Sauk on campus use a traditional classroom format. The Wallace Center system is more efficient because of its greater flexibility. However, that system demands the use of three

dedicated classrooms, a space requirement that cannot currently be fulfilled in the main building. With renovation, Building T-2 could house up to four classrooms. Therefore, this project proposes to remodel T-2 for use as an on-campus Adult Education center that would supplement the facility located in Sterling. If, though, in the interim between project approval and project funding, priorities should shift towards other instructional goals, the new rooms could be used for any Sauk program that requires general classrooms. Adapting T-2 for instructional space would also necessitate construction of a new heated storage facility located near the Grounds garage to store items currently housed in T-2. This project is a new plan developed in consultation with the FUB (Facilities Utilization Board) committee. We developed it because of the opportunity presented by the State's push to repair or replace temporary facilities. Projected budget \$808,000 (State \$606,000, local match \$202,000).

The local match will come from the following source:

Bookstore Fund Balance	\$202,000
------------------------	-----------

As a reminder, matching funds are also reserved currently for Sauk's second RAMP project, Remodel Natural Science Laboratories (# 33 on the RAMP list, expected funding year 2008), as follows:

Building Bond Proceeds Fund Balance	\$606,000
-------------------------------------	-----------

This overall matching funds plan for the three projects would utilize all of the Building Bond Proceeds and Bookstore fund balances. That leaves only the unrestricted portion of the Working Cash Fund (\$1,140,784 after FY 02 transfer) as a potential source of matching funds for future projects. The ten-year financial plan counts on transferring \$100,000 of fund balance from Working Cash to the Education Fund each year for the next six years (starting with FY 02), leaving behind just \$640,784 of unrestricted Working Cash Fund Balance. That balance currently serves a productive purpose by earning investment revenue to support the Education Fund. All other existing fund balances are either restricted or are needed to support annual operating cash flow needs.

All of the local match money for a project must be deposited in a restricted bank account before the Capital Development Board will release the State share and approve spending; if T-1 wins funding this year, possibly as soon as January, we must be ready to put up our share. This opportunity to obtain T-1 funding this year instead of two years from now has caused us to speed up plans for obtaining the matching funds. However, given the current atmosphere of economic instability and the drop in the stock market, it could be a challenge to induce donors to come through with the cash needed for our planned \$250,000 commitment so soon. If such donations cannot be made in time, our tentative plan is to borrow the money from the Working Cash Fund balance and then solicit future donations to pay it back.

I recommend that we seek Board approval of the attached matching funds commitment for these two projects.

# **REQUEST FOR PROPOSALS (RFP): Temporary Facilities Replacement**

## **COVER PAGE**

PROJECT TITLE Remodel T-1 and West Wing, Building 1 (priority #1)

CONTACT PERSON Ruth Bittner

TELEPHONE NUMBER (815) 288-5511, ext. 256

E-MAIL bittner@svcc.edu

FAX NUMBER (815) 288-5958

### **Check One:**

Project is included in FY 03 RAMP submission   X  

(If so, then list the priority number of the project next to the title on this page and this is the only page of the RFP you need to request)

New construction to replace temporary facilities request           

Remodel or renovate temporary facilities to make permanent request

**REQUEST FOR PROPOSALS (RFP):  
Temporary Facilities Replacement**

**COVER PAGE**

PROJECT TITLE Renovate T-2

CONTACT PERSON Ruth C. Bittner

TELEPHONE NUMBER (815) 288-5511, ext. 256

E-MAIL bittner@svcc.edu

FAX NUMBER (815) 288-5958

**Check One:**

Project is included in FY 03 RAMP submission \_\_\_\_\_  
(If so, then list the priority number of the project next to the title on this page and this is the only page of the RFP you need to request)

New construction to replace temporary facilities request \_\_\_\_\_

Remodel or renovate temporary facilities to make permanent request   X

# REQUEST FOR PROPOSALS (RFP): Temporary Facilities Replacement

## BOARD OF TRUSTEES MATCHING FUNDS COMMITMENT

I hereby certify that the Board of Trustees of Sauk Valley Community College , District # 506, meeting in their regular session on October 22, 2001 , with a quorum present, officially authorized the submission of the attached Request for Proposal for Temporary Facilities Replacement.

- I certify that the board reviewed and approved the attached programmatic justification, scope of work, and related forms for the project identified below.
- I further certify that board has made a commitment to either use available assets and/or credits, or to make local funds available for the project requested as indicated below, should the project be approved.

PROJECT NAME: Renovate T-2

### Proposed Source(s) of Local Funding

	(List the Dollar Amount)
1. Available Local Fund Balances	<u>\$ 202,000</u>
2. Other Debt Issue	<u>\$</u>
3. Other (Please specify)	<u>\$</u>

### TOTAL LOCAL MATCH

\$ 202,000

Signed \_\_\_\_\_  
Chairperson of the Board of Trustees

Signed \_\_\_\_\_  
Chief Executive Officer of the College District

# **REQUEST FOR PROPOSALS (RFP): Temporary Facilities Replacement**

## **PROGRAMMATIC JUSTIFICATION**

With the July 1, 2001, shift of Adult Education programs from the ISBE to the ICCB, Sauk Valley Community College adopted a program previously managed by the Sterling Public Schools. The Sterling program was based in the Wallace Center, a former grade school building on the southwest side of Sterling. Sauk continues to operate the program in a manner similar to that used by Sterling, serving a clientele who live mainly in Sterling and Rock Falls. Sauk also continues to operate its main campus Adult Education program that has served residents from the entire district for many years.

The Wallace Center program uses an open-entry/open-exit instructional concept, while the main campus program requires students to register for specific class meeting times organized into a semester basis. Wallace can apply the open classroom concept because it has use of three dedicated classrooms that are staffed by full-time facilitators. The main campus program must instead share classrooms with Sauk's credit programs, so the rooms aren't available for dedicated supervised open use.

Sauk would prefer to use the Wallace open classroom method for its on-campus program as well, because of the enhanced flexibility it offers to students. Students in that system are able to attend school and work on their ABE, GED, and ESL skills at times that are convenient for them and for as long as their needs dictate, instead of being tied into an inflexible full-semester regular time slot. But, to make that happen, Sauk needs at least three on-campus dedicated classrooms. The main building does not have three classrooms that could be set aside for exclusive use by Adult Education.

Building T-2 is a 7,040 sq.ft. "temporary" metal-walled structure that still maintains its structural integrity. It is currently used for Buildings and Grounds storage and to store large items such as Theater sets that won't fit in the main building basement. It is large enough to house four classrooms and related offices, a perfect size for Adult Education.

To replace the storage space that will be lost if Adult Education takes over T-2, it will be necessary also to build a new 2,040 sq.ft. storage facility near the Buildings and Grounds garage.

Therefore, Sauk Valley Community College proposes to renovate building T-2 so that it can become an Adult Education Center, and to construct a smaller replacement storage facility.



# **REQUEST FOR PROPOSALS (RFP): Temporary Facilities Replacement**

## **SCOPE**

Temporary Building Two (T-2) was constructed in 1966 and served as one of the original academic facilities. Building One was constructed in 1968 and has adequately served the needs of its students over the past thirty-plus years.

However, with the July 1, 2001, shift of Adult Education programs from the ISBE to the ICCB, Sauk Valley Community College adopted a program previously managed by the Sterling Public Schools. T-2 is a 7,040 sq. ft. "temporary" metal facility that still maintains its structural integrity. It is large enough to house four classrooms and related offices.

This project would renovate T-2 that would become a state-of-the-art Adult Education Center. This proposal would provide four smart classrooms, as well as an administrative area for faculty and program management.

T-2 building is a stand alone, one story metal butler building, situated in close proximity to the main building and is currently used for heated covered storage. The School currently has no other storage available if T-1 and T-2 were to be both renovated.

The nature of the work to be performed as it relates to the proposed scope would include demolition of old partitions and rest rooms and associated utilities and new electrical, lighting, fire alarm system, plumbing, HVAC, masonry, and carpentry including interior finishes to provide the classrooms and administrative area.

Work also includes the construction of a 2,040 sq. ft. heated storage facility adjacent to the Grounds Facility.

**BUDGET FORM  
RFP FOR TEMPORARY FACILITIES REPLACEMENT PROJECT**

DISTRICT/COLLEGE: Sauk Valley Community College District 506  
PROJECT NAME AND/OR DESCRIPTION Renovate T-2

Dollars rounded to the nearest hundred (\$1,234,567 rounded to \$1,234.6)

PROJECT  CATEGORIES*	PROJECTED COSTS		
	STATE  FUNDS	LOCAL  FUNDS	TOTAL  COST
BLDGS. ADDITIONS, AND/OR STRUCTURES	\$54,000	\$18,000	\$ 72,000
LAND			
EQUIPMENT	75,000	25,000	100,000
UTILITIES	28,500	9,500	38,000
REMODELING & REHABILITATION	448,500	149,500	598,000
SITE IMPROVEMENTS			
PLANNING			
TOTAL	\$606,000	\$202,000	\$808,000

Check one:

REQUEST FOR NEW  
CONSTRUCTION TO REPLACE  
TEMPORARY FACILITIES  
REQUEST TO REMODEL OR  
RENOVATE TEMPORARY  
X FACILITIES TO MAKE PERMANENT

Check one:

NEW REQUEST X  
REQUESTED PREVIOUSLY \_\_\_\_\_

**LOCAL FINANCING SOURCE**

AVAILABLE FUND BALANCE \$202,000

DEBT ISSUE  
DATE OF APPROVAL: \_\_\_\_\_

OTHER (please specify) \_\_\_\_\_  
TOTAL \$202,000

DESIRED PROJECT START DATE 7/1/02

ESTIMATED COMPLETION DATE 12/31/02

ESTIMATED OCCUPANCY DATE 1/1/03

**Sauk Valley Community College  
Renovate T-2  
Equipment List**

60 tables @ \$300	\$ 18,000
120 chairs @ \$100	12,000
4 projection systems @ \$15,000	60,000
1 conference table @ \$800	800
10 conference chairs @ \$150	1,500
3 desks @ \$1,000	3,000
3 file cabinets @ \$300	900
3 desk chairs @ \$300	900
6 side chairs @ \$100	600
Miscellaneous equipment	<u>2,300</u>
 Total Equipment	 <u><u>\$100,000</u></u>

# GROSS SQUARE FEET (GSF) SUMMARY RFP FOR TEMPORARY FACILITIES REPLACEMENT PROJECT

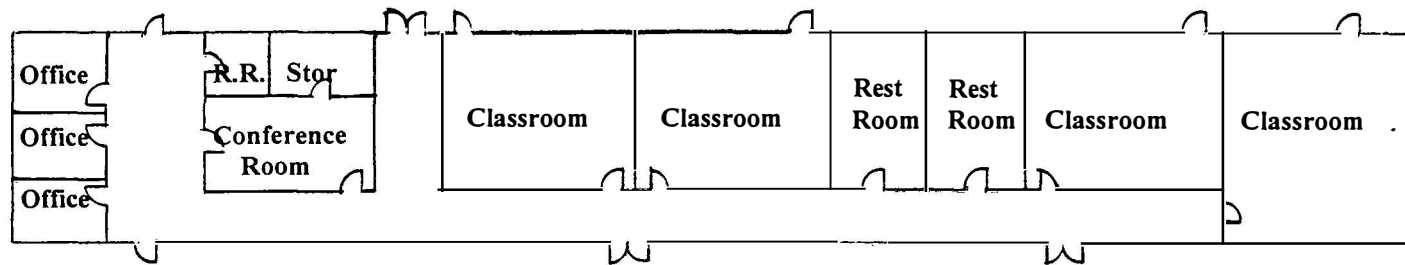
## PART A

### NET ASSIGNABLE SQUARE FOOTAGE SUMMARY

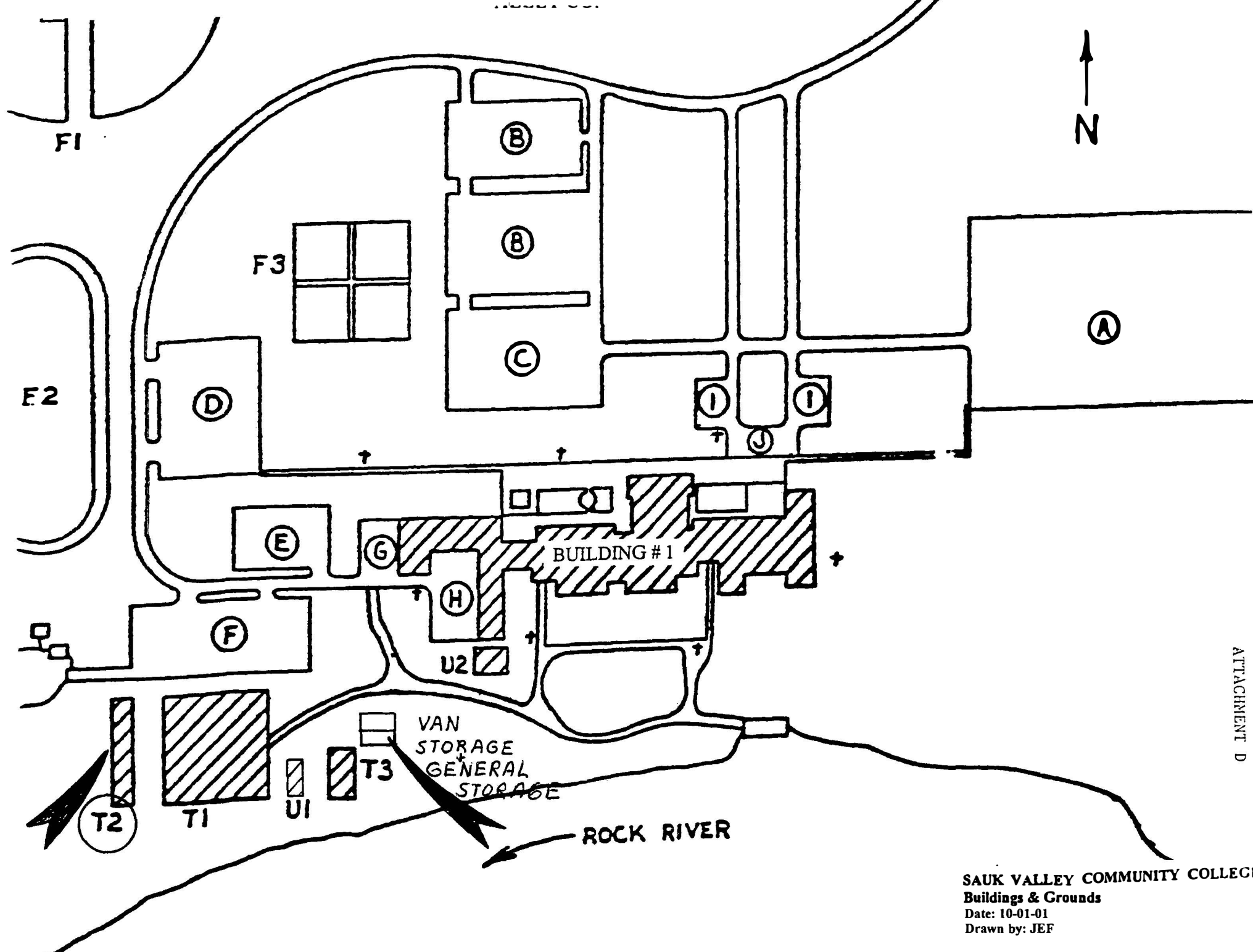
		REQUEST FOR NEW FACILITIES	REDISTRIBUTION OF NASF SPACE	
<u>Space Type</u>	<u>FICM Codes</u>	<u>Net Assignable Square Feet (NASF)</u>	<u>Space Prior to Remodeling</u>	<u>Space After Remodeling</u>
Classrooms	110 thru 115		0	3,120
Laboratory	210 thru 255			
Office	310 thru 355		0	1,465
Study	410 thru 455			
Special Use	510 thru 590			
<i>General Use:</i>				
Assembly and Exhibition	610 thru 625			
Other General Use	630 thru 685			
Support Facilities	710 thru 765			
Health Care	810 thru 895			
Unclassified			7,040	1,399
<b>TOTAL NASF #</b>		2,040		5,984
<b>TOTAL GSF #</b>		2,040	7,040	7,040

## Adult Education Center

### Building T-2



Scale: 1" = 30'  
Drawn by: JEF  
10-01-01



ATTACHMENT D

For Board Meeting of  
October 22, 2001

Agenda Item I


PART-TIME INSTRUCTORS

The administration is recommending approval of the part-time instructors listed on the attached memorandum from Dr. Hecht.

RECOMMENDATION: Board approval of the instructors as presented.

**SAUK VALLEY COMMUNITY COLLEGE  
INSTRUCTIONAL SERVICES  
MEMORANDUM**

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**DATE:** October 9, 2001  
**TO:** Dr. Richard L. Behrendt  
**FROM:** Dr. Deborah Hecht   
**SUBJECT:** Part-time Faculty for Board Approval

The following part-time faculty members need to be approved by the SVCC Board of Trustees. These two individuals were hired at the beginning of the semester to cover scheduled, but unstaffed classes. Faculty are not presented to the Board until official verification of their credentials has been received.

Martin Huntley	B.A. in Sociology, Certified Additions Counselor + 14 Graduate Credits	HSV 270*
Stuart Roddy	Master in Fine Arts	ART 113*

\*Transfer Course

js



SAUK VALLEY COMMUNITY COLLEGE  
BOARD OF TRUSTEES - TREASURER'S REPORT  
As of September 30, 2001

CHECKING ACCOUNTS

<u>INTEREST BEARING ACCOUNTS</u>	<u>INTEREST RATE</u>	<u>AMOUNT</u>
General Account - Sterling Federal B		\$1,328,828.06
Illinois Funds - Firststar Bank, Springfield		1,054,278.80
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS		2,383,106.86
<hr/>		
<u>NON-INT. BEARING ACCOUNT</u>		
Restricted - Sterling Federal Bank		223,371.91
<u>MONEY MARKET</u>		
ABN-AMRO Investment Services, Inc.	2.43	191,908.07
TOTAL CHECKING ACCOUNTS		<u>\$2,798,386.84</u>

INVESTMENTS


<u>FINANCIAL INSTITUTION</u>	<u>MATURITY DATE</u>	<u>INTEREST RATE</u>	<u>AMOUNT</u>
Marquette Bank, Morrison	10-04-01	4.75	\$1,889,640
Sterling Federal Bank	02-20-02	5.46	1,000,000
Union Bank, Tampico	03-01-02	5.22	1,000,000
Amcore Bank, Sterling	03-14-02	4.21	1,000,000
Sterling Federal Bank	04-03-02	5.03	1,000,000
Union Bank, Tampico	04-24-02	4.44	1,000,000
Union Bank, Tampico	05-24-02	4.44	1,000,000
Marquette Bank, Morrison	07-05-02	5.00	500,000
SUBTOTAL INVESTMENTS			8,389,640

BOND INVESTMENTS - Liability, Protection & Settlement

St. Louis, MO Mun Fin	02-15-02	4.90	\$556,745.24
Fedl Farm Credit Bk	03-13-02	2.05	554,419.44
Federal National Mtg. Assn.	11-15-02	6.05	513,271.63
Naperville, IL	12-01-02	4.20	542,575.35
Alachua Cnty Fal Sch	07-01-02	4.20	48,786.41
Federal Home Loan Mtg Corp	02-15-03	6.90	474,262.91
Cook County II Twp	12-01-03	5.00	581,288.76
Seattle WA L&P	11-01-04	4.70	228,211.30
GA Mun Elec Auth	01-01-05	4.70	378,488.89
NC Mun Elec Auth	01-01-06	5.25	311,835.47
Sun Prairie Wis Sch	04-01-06	5.20	337,648.75
Las Cruces NM	12-01-06	5.10	202,914.48
Houston TX Wtr & Swr System	12-01-06	4.60	50,988.83
Carol Stream IL Tax	01-15-07	5.20	201,643.72
Anch AL Tel Util	03-01-07	5.30	154,620.03
SUBTOTAL BONDS			<u>\$5,137,701.21</u>

TOTAL INVESTMENTS \$13,527,341.21

SAUK VALLEY COMMUNITY COLLEGE  
APPROVED BY

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
SECRETARY

DATE 10-22-01

Sauk Valley Community College  
Board of Trustees  
October 22, 2001

<u>Summary of Bills Payable</u>	<u>Amount</u>
Pages 1-31	
General Operating Funds	\$ 1,257,709.76
Pages 32-33	
Restricted Fund	\$ <u>14,967.87</u>
 TOTAL	 <u>\$ 1,272,677.63</u>

SAUK VALLEY COMMUNITY COLLEGE  
APPROVED BY

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
SECRETARY

DATE 10-22-01

REPORT SVRCHKR  
FISCAL YEAR 2002  
BANK: 1 Sterling Federal Bank- General

Sauk Valley Community College  
Check Register  
From 09/20/01 To 10/22/01

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Damhoff, Russ K.	050600		Petty Cash	petty cash for basketball	200.00
Anderson, Pamela J.	01		Tutors - DORS	Interpreter	235.80
Illinois Valley Community Coll	01		Dislocated Workers	Dislocated Workers MAP Refund Royer/Henley	1,173.00
Apple Computer Inc	01		Foundation Expense	Final Cut Pro	448.00
Apple Computer Inc	01		Foundation Expense	MAC OS 9.1	1,176.00
Apple Computer Inc	01		Foundation Expense	Canon GL1 Mini DV Camcorder	2,499.00
Apple Computer Inc	01		Foundation Expense	Power Mac G4	3,213.00
Armstrong Medical	01		Foundation Expense	Pediatric Handle 8620X	391.33
Calumet Photographic	01		Foundation Expense	Cal Rollcut 24" Trimmer	160.00
Consolidated Management Co	01		Foundation Expense	Prospective Directors Breakfast 9/18	41.20
Crucial Technology	01		Foundation Expense	256MB 168-Pin DIMM (CT184831)	802.32
Fields Project	01		Foundation Expense	Fields Project Presentation	300.00
Illinois Community College Sys	01		Foundation Expense	Fall Conference	25.00
Lyons, Calvin W.	01		Foundation Expense	Lunch with Pete Dillon	16.58
Technology Resource Center	01		Foundation Expense	TLP Photoshop 6.0 Mac LC (3396)	6,613.72
Batista, Jose A.	051400		Student Loans	Student Loan Due 12/14/01	300.00
Bergstrom, Rebecca L.	051400		Student Loans	Student Loan Due 12/14/01	98.00
Morash, Tanya L.	051400		Student Loans	Student Loan 12/14/01	150.00
Olroyd, Tracey M.	051400		Student Loans	Student Loan Due 12/14/01	300.00
Rice, Stacey	051400		Student Loans	Student Loan Due 12/14/01	270.00
Schick, Steve A.	051400		Student Loans	student loan due 12/14/01	300.00
Illinois Department of Revenue	01		State Withholding Payable		8,321.06
Illinois Department of Revenue	01		State Withholding Payable		8,136.65
State Universities Retirement	01		SURS Payable		26,662.44
State Universities Retirement	01		SURS Payable		27,117.74

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Select Employees Credit Union	01		Credit Union Payable		14,892.13
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H-Select Employee Credit Union	14,892.13
SVCC Faculty Association	01		Faculty Association Payable		1,196.44
Minnesota Child Support Paymen	01		Wage Garnishment Payable	Garnishment	302.40
Minnesota Child Support Paymen	01		Wage Garnishment Payable	GARNISHMENT	302.40
State Disbursement Unit	01		Wage Garnishment Payable	Garnishment	65.00
State Disbursement Unit	01		Wage Garnishment Payable	ACCRUED W/H-State Disbursement	97.00
United Way of Dixon	01		United Way Payable		10.75
United Way of Dixon	01		United Way Payable		15.75
United Way of Sterling-Rock Fa	01		United Way Payable		7.50
United Way of Sterling-Rock Fa	01		United Way Payable		7.50
Trustmark Insurance	01		Optional Life Insurance		562.40
Trustmark Insurance	01		Optional Life Insurance		562.40
Illinois Mutual	01		Optional Disability Insurance		9.61
Illinois Mutual	01		Optional Disability Insurance		9.61
SVCC Foundation	01		Foundation Payable		77.60
SVCC Foundation	01		Foundation Payable		77.60
American Express Financial Adv	01		American Express		370.00
American Express Financial Adv	01		American Express		370.00
Equitable Life Assurance	01		Equitable		132.00
Equitable Life Assurance	01		Equitable		132.00
Federal Life Insurance Company	01		Federal Life		20.00
Federal Life Insurance Company	01		Federal Life		20.00
Franklin Financial Services Co	01		Franklin Life		477.50
Franklin Financial Services Co	01		Franklin Life		477.50

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
New York Life Insurance & Annu	01		New York Life	ACCRUED ANNUITIES-New York Life	300.00
New York Life Insurance & Annu	01		New York Life	ACCRUED ANNUITIES-New York life	300.00
Fidelity Investments	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	60.00
Fidelity Investments	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	60.00
TIAA/CREF	01		TIAA/ CREF		5,614.48
TIAA/CREF	01		TIAA/ CREF		5,614.48
Waddell & Reed, Inc	01		Waddell & Reed		410.00
Waddell & Reed, Inc	01		Waddell & Reed		410.00
Main Stay Funds	01		Main Stay Fund		75.00
Main Stay Funds	01		Main Stay Fund		75.00
Capital Guardian Trust Company	01		Capital Guardian Trust		125.00
Capital Guardian Trust Company	01		Capital Guardian Trust		125.00
Variable Annuity Life Insuranc	01		Valic		615.00
Variable Annuity Life Insuranc	01		Valic		615.00
Ackerman, Melinda A.	01		Accounts Payable	Student Refund	50.20
Ackerman, Sarah M.	01		Accounts Payable	Student Refund	1,273.61
Adams, Tamela R.	01		Accounts Payable	Student Refund	150.00
Afflerbaugh, Matthew J.	01		Accounts Payable	Student Refund	250.00
Albert, Zachary M.	01		Accounts Payable	Student Refund	208.00
Anderson, Amelia C.	01		Accounts Payable	Student Refund	200.00
Anderson, Kathryn J.	01		Accounts Payable	Student Refund	91.74
Anderson, Kathryn J.	01		Accounts Payable	Student Refund	450.00
Anderson, Seth E.	01		Accounts Payable	Student Refund	228.81
Andrews, Curtis	01		Accounts Payable	Student Refund	125.00
Arnold, Christine	01		Accounts Payable	Student Refund	34.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Baker, Angela M.	01		Accounts Payable	Student Refund	440.00
Baker, Jessica L.	01		Accounts Payable	Student Refund	322.00
Ballard, Kristina R.	01		Accounts Payable	Student Refund	100.00
Bellows, Cheyanne N.	01		Accounts Payable	Student Refund	1,273.61
Bender, Amanda E.	01		Accounts Payable	Student Refund	459.00
Benson, Celina R.	01		Accounts Payable	Student Refund	432.86
Bivins, Emma K.	01		Accounts Payable	Student Refund	78.50
Blumhoff, Amanda L.	01		Accounts Payable	Student Refund	102.00
Bonnell, Jennifer L.	01		Accounts Payable	Student Refund	78.22
Boothe, Troy W.	01		Accounts Payable	Student Refund	51.00
Bopes, Ryan S.	01		Accounts Payable	Student Refund	36.89
Britt, Amy M.	01		Accounts Payable	Student Refund	961.27
Brodkowicz, Costandena M.	01		Accounts Payable	Student Refund	1,177.61
Brodkowicz, Costandena M.	01		Accounts Payable	Student Refund	314.00
Bryan, Rebecca A.	01		Accounts Payable	Student Refund	13.15
Bryan, Rebecca A.	01		Accounts Payable	Student Refund	115.00
Buck, Maggie M.	01		Accounts Payable	Student Refund	256.98
Burger, Katy S.	01		Accounts Payable	Student Refund	350.00
Bushman, Debra J.	01		Accounts Payable	Student Refund	759.51
Bushman, Debra J.	01		Accounts Payable	Student Refund	200.00
Bushman, Denise L.	01		Accounts Payable	Student Refund	250.00
Campos, Judy L.	01		Accounts Payable	Student Refund	867.00
Cantu, Maria E.	01		Accounts Payable	Student Refund	222.00
Cantu, Natalie N.	01		Accounts Payable	Student Refund	192.00
Carl, Denise L.	01		Accounts Payable	Student Refund	100.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Castaldo, Kitty S.	01		Accounts Payable	Student Refund	250.00
Cater, Nina M.	01		Accounts Payable	Student Refund	518.35
Charleston, Theresa B.	01		Accounts Payable	Student Refund	18.00
Clark, Kristina J.	01		Accounts Payable	Student Refund	390.00
Clark, Kristina J.	01		Accounts Payable	Student Refund	225.00
Clark, Sarah A.	01		Accounts Payable	Student Refund	489.94
Clothier, Kristen M.	01		Accounts Payable	Student Refund	75.00
Conway, Dawn M.	01		Accounts Payable	Student Refund	18.20
Dandridge, Raymone	01		Accounts Payable	Student Refund	2.48
Davidson, Joshua R.	01		Accounts Payable	Student Refund	51.00
Davis, Emily C.	01		Accounts Payable	Student Refund	350.00
Davis, Kristina K.	01		Accounts Payable	Student Refund	450.00
Dessing, Brenda L.	01		Accounts Payable	Student Refund	265.09
Dessing, Brenda L.	01		Accounts Payable	Student Refund	300.00
Dettman, Brandon G.	01		Accounts Payable	Student Refund	262.00
Dienslake, Courtney L.	01		Accounts Payable	Student Refund	1,214.91
Dinges, Andrea L.	01		Accounts Payable	Student Refund	500.00
Dodd, Jodi L.	01		Accounts Payable	Student Refund	1,273.61
Douglas, Kasandra R.	01		Accounts Payable	Student Refund	1,273.61
Drozda, Joel R.	01		Accounts Payable	Student Refund	59.78
Druien, Connie J.	01		Accounts Payable	Student Refund	190.00
Duffie, Nedra S.	01		Accounts Payable	Student Refund	1,273.61
Durham, Joni M.	01		Accounts Payable	Student Refund	348.89
Dykema, Katy F.	01		Accounts Payable	Student Refund	284.50
Dykstra, Susan L.	01		Accounts Payable	Student Refund	455.00



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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Eades, Katie L.	01		Accounts Payable	Student Refund	375.00
Eizenga, Maisie R.	01		Accounts Payable	Student Refund	422.61
Elie, Laura E.	01		Accounts Payable	Student Refund	70.40
Eller, Jamie L.	01		Accounts Payable	Student Refund	823.00
Ellis, Dena L.	01		Accounts Payable	Student Refund	1,697.50
Engelbarts, Linda S.	01		Accounts Payable	Student Refund	40.00
Enright, Julia C.	01		Accounts Payable	Student Refund	250.00
Eshelman, Jackie J.	01		Accounts Payable	Student Refund	970.00
Farris, Ronita L.	01		Accounts Payable	Student Refund	1,273.61
Fischer, Sarah E.	01		Accounts Payable	Student Refund	1,646.50
Fleming, Stephanie	01		Accounts Payable	Student Refund	728.24
Fleming, Stephanie	01		Accounts Payable	Student Refund	152.50
Floto, Jennifer M.	01		Accounts Payable	Student Refund	283.90
Francque, Jackie L.	01		Accounts Payable	Student Refund	50.00
Frederick, Lesley J.	01		Accounts Payable	Student Refund	9.00
Garza, Mary A.	01		Accounts Payable	Student Refund	1,273.61
Geiger, Brandi K.	01		Accounts Payable	Student Refund	306.00
Geiger, Mark A.	01		Accounts Payable	Student Refund	171.92
George, Randy M.	01		Accounts Payable	Student Refund	175.00
Gilkey, Billie Jo	01		Accounts Payable	Student Refund	92.00
Goebig, Traci L.	01		Accounts Payable	Student Refund	115.14
Gowan, Joshua P.	01		Accounts Payable	Student Refund	116.70
Granskog, David J.	01		Accounts Payable	Student Refund	150.00
Greenfield, Shanelle R.	01		Accounts Payable	Student Refund	337.50
Hardy, Joseph R.	01		Accounts Payable	Student Refund	100.50

REPORT SVRCHKR  
FISCAL YEAR 2002  
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Sauk Valley Community College  
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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Harris, Christion L.	01		Accounts Payable	Student Refund	250.00
Harris, Gordon E.	01		Accounts Payable	Student Refund	125.00
Harris, Mollie K.	01		Accounts Payable	Student Refund	300.00
Hartle, Jennifer A.	01		Accounts Payable	Student Refund	9.56
Hartman, Emily R.	01		Accounts Payable	Student Refund	409.04
Hayes, Stasha N.	01		Accounts Payable	Student Refund	250.00
Heaton, Lisa P.	01		Accounts Payable	Student Refund	112.50
Heaton, Lisa P.	01		Accounts Payable	Student Refund	822.84
Hedgecock, Chi	01		Accounts Payable	Student Refund	1,273.61
Helms, Jacob O.	01		Accounts Payable	Student Refund	373.73
Henson, Ashley M.	01		Accounts Payable	Student Refund	350.00
Hicks, Kacie L.	01		Accounts Payable	Student Refund	1,273.61
Himes, Terra M.	01		Accounts Payable	Student Refund	1,273.61
Hines, Janine M.	01		Accounts Payable	Student Refund	598.98
Hinners, Judith	01		Accounts Payable	Student Refund	117.00
Hinners, Judith	01		Accounts Payable	Student Refund	640.07
Hintz, Joshua D.	01		Accounts Payable	Student Refund	675.00
Hoffman, Nathan R.	01		Accounts Payable	Student Refund	550.00
Holschuh, Jeffery C.	01		Accounts Payable	Student Refund	144.95
Holthaus, Ann K.	01		Accounts Payable	Student Refund	91.55
Howell, Lindsay K.	01		Accounts Payable	Student Refund	500.00
Hunter, Veronica L.	01		Accounts Payable	Student Refund	824.46
Jacobs, Carrie J.	01		Accounts Payable	Student Refund	350.00
Johnson, Charisse	01		Accounts Payable	Student Refund	1,273.61
Johnson, Rashaun A.	01		Accounts Payable	Student Refund	1,273.61

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Johnson, Rashaun A.	01		Accounts Payable	Student Refund	200.00
Jones, Julie A.	01		Accounts Payable	Student Refund	114.00
Kaplan, Jason R.	01		Accounts Payable	Student Refund	225.00
Keller, Jamie A.	01		Accounts Payable	Student Refund	665.55
Kelley, Stacey R.	01		Accounts Payable	Student Refund	350.00
Kelly, Julie D.	01		Accounts Payable	Student Refund	23.00
Kested, Kristin E.	01		Accounts Payable	Student Refund	250.00
Kline, Kristopher A.	01		Accounts Payable	Student Refund	397.50
Kochevar, Vanessa M.	01		Accounts Payable	Student Refund	317.50
Kohlert, Stephanie A.	01		Accounts Payable	Student Refund	74.56
Kropf, Carrie A.	01		Accounts Payable	Student Refund	16.00
Kuebel, Bethany M.	01		Accounts Payable	Student Refund	1,213.02
Lattin, Ann H.	01		Accounts Payable	Student Refund	714.00
Lenox, C M.	01		Accounts Payable	Student Refund	275.00
Lilly, Jennifer S.	01		Accounts Payable	Student Refund	97.40
Lindenmeyer, Christin R.	01		Accounts Payable	Student Refund	364.78
Lindstrom, Laura M.	01		Accounts Payable	Student Refund	34.00
Loy, Benjamin G.	01		Accounts Payable	Student Refund	129.03
MacLennan, Janie S.	01		Accounts Payable	Student Refund	86.18
Mahoney, Susan E.	01		Accounts Payable	Student Refund	23.92
Marchetti, Tracy E.	01		Accounts Payable	Student Refund	445.90
Marchetti, Tracy E.	01		Accounts Payable	Student Refund	663.00
Martinez, Nathan J.	01		Accounts Payable	Student Refund	1,273.61
Massingill, Jamie A.	01		Accounts Payable	Student Refund	750.00
McCormick, Katie A.	01		Accounts Payable	Student Refund	20.40

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McGlinn, Mary E.	01		Accounts Payable	Student Refund	185.25
McVey, Elissa A.	01		Accounts Payable	Student Refund	-1,273.61
McVey, Elissa A.	01		Accounts Payable	Student Refund	1,193.03
McVey, Elissa A.	01		Accounts Payable	Student Refund	1,273.61
Meeks, Kathrine S.	01		Accounts Payable	Student Refund	250.00
Menendez, Christina A.	01		Accounts Payable	Student Refund	1,273.61
Mewhirter, Tedra S.	01		Accounts Payable	Student Refund	250.00
Meyer, Vickki L.	01		Accounts Payable	Student Refund	13.20
Miller, Andrea L	01		Accounts Payable	Student Refund	612.00
Miller, Erik P.	01		Accounts Payable	Student Refund	112.50
Miller, Jill R.	01		Accounts Payable	Student Refund	55.85
Miller, Lisa E.	01		Accounts Payable	Student Refund	390.00
Miranda, Monique S.	01		Accounts Payable	Student Refund	139.30
Modler, Rosemary A.	01		Accounts Payable	Student Refund	970.00
Moore, Karen M.	01		Accounts Payable	Student Refund	1,273.61
Morgan, Cari L.	01		Accounts Payable	Student Refund	106.00
Morton, Tasha L.	01		Accounts Payable	Student Refund	1,273.61
Mulnix, Jeremy A.	01		Accounts Payable	Student Refund	25.57
Murtaugh, Michelle A.	01		Accounts Payable	Student Refund	1,273.61
Nailor, Katie S.	01		Accounts Payable	Student Refund	152.30
Near, Elizabeth M.	01		Accounts Payable	Student Refund	300.00
Nehrkorn, Anne M.	01		Accounts Payable	Student Refund	300.00
Newman, Lee J.	01		Accounts Payable	Student Refund	464.00
Nicklaus, Shannon C.	01		Accounts Payable	Student Refund	3.00
Olsen, Kelly J.	01		Accounts Payable	Student Refund	525.00

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Otto, Conni M.	01		Accounts Payable	Student Refund	25.00
Palmer, Jennifer M.	01		Accounts Payable	Student Refund	234.00
Perez, Rosa M.	01		Accounts Payable	Student Refund	848.75
Perez, Rosa M.	01		Accounts Payable	Student Refund	123.16
Peterson, Melissa A.	01		Accounts Payable	Student Refund	637.29
Phillips, LaVonne M.	01		Accounts Payable	Student Refund	228.00
Plock, Rheannon M.	01		Accounts Payable	Student Refund	236.00
Plock, Rheannon M.	01		Accounts Payable	Student Refund	214.00
Poci, Amy M.	01		Accounts Payable	Student Refund	375.00
Porter, Jennifer L.	01		Accounts Payable	Student Refund	76.00
Price, Brooke A.	01		Accounts Payable	Student Refund	214.00
Queckboerner, Jena R.	01		Accounts Payable	Student Refund	663.00
Ramirez, Samuel	01		Accounts Payable	Student Refund	215.00
Reyes, Temoc	01		Accounts Payable	Student Refund	250.00
Reyes, Temoc	01		Accounts Payable	Student Refund	200.00
Reyes, Victoria M.	01		Accounts Payable	Student Refund	282.41
Reynolds, Lindsey C.	01		Accounts Payable	Student Refund	750.00
Rodgers, Lizabeth C.	01		Accounts Payable	Student Refund	-1,222.61
Rodgers, Lizabeth C.	01		Accounts Payable	Student Refund	1,222.61
Rodgers, Lizabeth C.	01		Accounts Payable	Student Refund	685.61
Rodriguez, Dina M.	01		Accounts Payable	Student Refund	970.00
Rodriguez, Gloria J.	01		Accounts Payable	Student Refund	1,273.61
Rodriguez, Miguel	01		Accounts Payable	Student Refund	141.00
Rogers, Doris J.	01		Accounts Payable	Student Refund	190.00
Rosquist, Melissa S.	01		Accounts Payable	Student Refund	14.18

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Schmidt, Meg E.	01		Accounts Payable	Student Refund	239.30
Schroeder, Jessica R.	01		Accounts Payable	Student Refund	12.00
Schueler, Sally K.	01		Accounts Payable	Student Refund	95.00
Sharp, Amy L.	01		Accounts Payable	Student Refund	848.75
Shaw, Joseph C.	01		Accounts Payable	Student Refund	306.00
Shippert, Mickey D.	01		Accounts Payable	Student Refund	250.00
Shures, Aden J.	01		Accounts Payable	Student Refund	1,697.50
Silva, Scott A.	01		Accounts Payable	Student Refund	62.00
Smith, Angela M.	01		Accounts Payable	Student Refund	348.00
Smith, Clinton E.	01		Accounts Payable	Student Refund	350.00
Snow, Teresa	01		Accounts Payable	Student Refund	468.61
Stach, Erika L.	01		Accounts Payable	Student Refund	111.95
Stankus, Nina	01		Accounts Payable	Student Refund	213.30
Steagall, Sarah C.	01		Accounts Payable	Student Refund	200.00
Strike, Koren N.	01		Accounts Payable	Student Refund	1,698.47
Sugars, Troy D.	01		Accounts Payable	Student Refund	765.00
Summers, Natasha A.	01		Accounts Payable	Student Refund	469.27
Swanson, Shirley M.	01		Accounts Payable	Student Refund	60.00
Todhunter, Lori A.	01		Accounts Payable	Student Refund	1,273.61
Tovalin, Sandro A.	01		Accounts Payable	Student Refund	1,273.61
Tschosik, Angela M.	01		Accounts Payable	Student Refund	450.00
Tylkowski, Jennifer M.	01		Accounts Payable	Student Refund	194.00
Waldron, Wally J.	01		Accounts Payable	Student Refund	250.00
Wetzell, Sara A.	01		Accounts Payable	Student Refund	350.00
White, Connie L.	01		Accounts Payable	Student Refund	1,697.50

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White, Connie L.	01		Accounts Payable	Student Refund	500.00
Wicklund, Rinda L.	01		Accounts Payable	Student Refund	99.00
Wike, Jamie M.	01		Accounts Payable	Student Refund	208.00
Wilburn, Kristen M.	01		Accounts Payable	Student Refund	350.00
Willis, Jamie	01		Accounts Payable	Student Refund	250.00
Wood, Kellylyn	01		Accounts Payable	Student Refund	157.52
Workman, Amy L.	01		Accounts Payable	Student Refund	450.00
Wright, Yolanda P.	01		Accounts Payable	Student Refund	1,273.61
Wurl, Chris	01		Accounts Payable	Student Refund	41.45
Young, Lindsey R.	01		Accounts Payable	Student Refund	1,698.47
Zickert, Kathy J.	01		Accounts Payable	Student Refund	1,273.61
Follett Bookstore	01		Bookstore Payable	Short Term Loans-Supplies	318.22
Follett Bookstore	01		PELL EOG BT	DORS-Supplies	2,503.90
Follett Bookstore	01		PELL EOG BT	9/1/01 invoice corr	30.00
Follett Bookstore	01		PELL EOG BT	Short Term Loans-Supplies	4,023.36
Follett Bookstore	01		PELL EOG BT	student books-9/5/01 invoice	50,998.86
Follett Bookstore	01		PELL EOG BT	JTPA Lee-Books	1,032.77
Follett Bookstore	01		Foundation B	DORS-Supplies	296.73
Follett Bookstore	01		Foundation B	Short Term Loans-Supplies	32.98
Follett Bookstore	01		Foundation B	student books-9/5/01 invoice	5,048.07
Follett Bookstore	01		Foundation B	JTPA Lee-Books	127.28
Follett Bookstore	01		Stafford Loans BT	student books-9/5/01 invoice	5,453.24
Follett Bookstore	01		Stafford Loans BT	DORS-Supplies	22.29
Follett Bookstore	01		Stafford Loans BT	Short Term Loans-Supplies	411.65
Follett Bookstore	01		Stafford Loans BT	JTPA Lee-Books	129.08

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Follett Bookstore	01		MRS BT	student books-9/5/01 invoice	573.00
Follett Bookstore	01		JTPA Whiteside B	9/1/01 inv corrections	35.53
Follett Bookstore	01		JTPA Whiteside B	student books-9/5/01 invoice	22,370.42
Follett Bookstore	01		JTPA Whiteside B	JTPA Lee-Books	185.75
Follett Bookstore	01		JTPA Whiteside B	Short Term Loans-Supplies	1,852.35
Follett Bookstore	01		JTPA Whiteside B	DORS-Supplies	519.66
Follett Bookstore	01		JTPA Lee B	DORS-Supplies	133.00
Follett Bookstore	01		JTPA Lee B	student books-9/5/01 invoice	1,711.33
Follett Bookstore	01		JTPA Lee B	JTPA Lee-Books	83.82
Follett Bookstore	01		JTPA Lee B	corr 9/1/01 invoice	24.06
Follett Bookstore	01		JTPA Lee B	Short Term Loans-Supplies	22.00
Follett Bookstore	01		DORS B	Short Term Loans-Supplies	89.00
Follett Bookstore	01		DORS B	DORS-Supplies	27.75
Follett Bookstore	01		DORS B	student books-9/5/01 invoice	802.38
Follett Bookstore	01		DORS B	JTPA Lee-Books	36.25
Follett Bookstore	01		Vets Rehab B	student books-9/5/01 invoice	415.85
Follett Bookstore	01		Vets Rehab B	Short Term Loans-Supplies	49.86
Follett Bookstore	01		Trade Act TAA Sterling B	student books-9/5/01 invoice	704.19
Follett Bookstore	01		Trade Act TFA Freeport B	JTPA Lee-Books	38.50
Follett Bookstore	01		Trade Act TFA Freeport B	DORS-Supplies	62.00
Follett Bookstore	01		Trade Act TFA Freeport B	Short Term Loans-Supplies	99.00
Follett Bookstore	01		Trade Act TFA Freeport B	student books-9/5/01 invoice	1,094.15
Follett Bookstore	01		Lincoln Challenge B	student books-9/5/01 invoice	459.73
Follett Bookstore	01		Trade Act TRI- Rock Island	student books-9/5/01 invoice	82.50
Follett Bookstore	01		Short Term Book Loan due Booksto	DORS-Supplies	13.99



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Follett Bookstore	01		Short Term Book Loan due Booksto	student books-9/5/01 invoice	3,054.20
Follett Bookstore	01		Americorps	student books-9/5/01 invoice	141.75
Consolidated Management Co	01		Cafeteria payable	Punch-A-Lunch Cards Sold	3,420.00
Ward, Murray, Pace, & Johnson,	01	Board of Trustees	Legal Services	General Legal Services for August 2001	4,795.89
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Open P.O. For Legal Notices for 2002 fiscal year	20.10
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	Board Meeting Refreshments 9/24	40.00
Behrendt, Richard	01	President	Other Employee Benefits	Rotary Club Meetings for September 4, 11, 18, & 25	24.00
Rotary Club of Sterling	01	President	Other Employee Benefits	Third Quarter 2001	78.00
American Express	01	President	Conference/Meeting Expense	Conference & Meeting	131.84
Nat'l Council for Marketing	01	College Relations	Publications and Dues	2001/2002 Membership Dues	300.00
Withers Broadcasting	01	College Relations	Advertising	September Commercials	743.19
Illinois Resource Development	01	College Relations	Conference/Meeting Expense	2001/02 Conference Registration Fee	125.00
Lyons, Calvin W.	01	College Relations	Conference/Meeting Expense		324.09
Xerox Corporation	01	Printshop	Maintenance Services	5100 Copier Lease Payment-Principal	6.24
Xerox Corporation	01	Printshop	Maintenance Services	5100 Copier Lease Payment-Principal	1,761.97
Xerox Corporation	01	Printshop	Maintenance Services	DC 265 Copier-Principal	1,660.57
Xerox Corporation	01	Printshop	Maintenance Services	DC 265 Copier-Principal	54.89
ABDICK Multigraphics	01	Printshop	Purchases for Resale	Electrostatic	125.41
ABDICK Multigraphics	01	Printshop	Purchases for Resale	Liquid Master Developer	230.92
Global Computer Supplies	01	Printshop	Purchases for Resale	Black Toner	629.46
Midland Paper	01	Printshop	Purchases for Resale	8 1/2 x 11 White Paper	3,115.05
Rock River Printers	01	Printshop	Purchases for Resale	TGIF Posters	396.00
Xerox Corporation	01	Printshop	Debt Principal Retirement	DC 265 Copier-Principal	497.12
Xerox Corporation	01	Printshop	Debt Principal Retirement	DC 265 Copier-Principal	492.00
Xerox Corporation	01	Printshop	Debt Principal Retirement	5100 Copier Lease Payment-Principal	464.54

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Xerox Corporation	01	Printshop	Debt Principal Retirement	5100 Copier Lease Payment-Principal	459.38
Xerox Corporation	01	Printshop	Interest	5100 Copier Lease Payment-Principal	254.12
Xerox Corporation	01	Printshop	Interest	DC 265 Copier-Principal	252.65
Xerox Corporation	01	Printshop	Interest	DC 265 Copier-Principal	247.53
Xerox Corporation	01	Printshop	Interest	5100 Copier Lease Payment-Principal	259.28
SBM Business Equipment Center	01	Information Center	Maintenance Services	Minimum Monthly Copy Charge	30.20
SBM Business Equipment Center	01	Information Center	Instructional Supplies	Boston Rapid Deluxe Staples 5000/bx 5/16" No.90208	23.90
SBM Business Equipment Center	01	Information Center	Instructional Supplies	Boston Rapid Deluxe Staples 5000/bx 5/16" No.90208	11.95
CMS Communications	01	Information Center	Other Supplies	8410D Telephone Refurbising	179.68
SBM Business Equipment Center	01	Other Instructional	Maintenance Services	Copier Monthly Maintenance 08/01-06/02 Sharp 2214	113.96
Unique Computer	01	Other Instructional	Computer Software	Norton Antivirus	412.00
Staples	01	Dean of Arts,Social Sciences & P	Office Supplies	Column Pads (6)	7.23
Seguin, Michael	01	Dean of Arts,Social Sciences & P	Conference/Meeting Expense	WIB Mtg in Lanark 9/9	26.91
Seguin, Michael	01	Dean of Arts,Social Sciences & P	Conference/Meeting Expense	Travel 10/3/01 Oregon Meeting	16.22
Hacker Art Books	01	Art	Instructional Supplies	Pop Art:From The Museum of Modern Art-6050	89.85
Lundgren's Inc	01	Art	Instructional Supplies	Kodak Camera Supplies	116.13
Green River Lines Inc	01	Art	Other Conference & Meeting	Bus Trip to Navy Pier-Chicago	530.00
Quill Corporation	01	English	Instructional Supplies	Manila File Folders	38.43
Atchley, Charles E.	01	Humanities	Instructional Supplies	Humanities Textbook	62.28
Heritage Music Center Inc	01	Music	Instructional Supplies	Music	12.78
Iwaasa, Juel	01	Music	Instructional Supplies	Supplies/Ink Cartridge	49.16
Sauk Valley Cleaners	01	Physical Education	Instructional Supplies	Cleaning 16 Fencing Jackets @\$10 Each Plus Repairs	220.00
Insight Media	01	Criminal Justice	Instructional Supplies	Video for Criminal Justice	281.40
Braddock, Samuel L.	01	Criminal Justice	Conference/Meeting Expense	Criminal Justice Panel at Lincoln Land CC	144.89
Braddock, Samuel L.	01	Criminal Justice	Conference/Meeting Expense	Teach at Highland CC Mileage	143.18

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Newsweek	01	Academic Skills	Instructional Supplies	Newsweek Subscriptions	1,083.00
White, Linley V.	01	Dean of Business,Tech & Natural	Conference/Meeting Expense	Lee/Ogle ROE 9/24 & WIB 12 9/25	13.80
Menards	01	Computer Information Systems	Instructional Supplies	2 Cable Punch-Down Tool	49.98
Niemeyer, Loren	01	Electronics	Instructional Supplies	Electronic Supplies 9/17/01	37.79
Radio Shack	01	Electronics	Instructional Supplies	8 pack C Batteries 23-871	57.94
Workman Heating & Plumbing	01	HVAC	Instructional Supplies	HVAC Supplies	100.00
C & N Supply	01	Machine Tool	Instructional Supplies	AC99004P 1/16 Drill	34.30
Insight Media	01	Mechanical Design	Instructional Supplies	Perspective Drawing 5AB92	156.45
Insight Media	01	Mechanical Design	Instructional Supplies	Supplemental Plans 5AB2609	219.45
Thomson Learning	01	Mechanical Design	Instructional Supplies	Mechanical Design Books	384.63
Carolina Biological Supply Co	01	Biology	Instructional Supplies	See Attached List (Prices are from quote #C102485)	68.03
Carolina Biological Supply Co	01	Biology	Instructional Supplies	See Attached List (Prices are from quote #C102485)	167.32
Carolina Biological Supply Co	01	Biology	Instructional Supplies	See Attached List (Prices are from quote #C102485)	93.62
Carolina Biological Supply Co	01	Biology	Instructional Supplies	See Attached List (Prices are from quote #C102485)	14.62
Flinn Scientific	01	Biology	Instructional Supplies	1/2" x 10 ft tubing	94.89
Modern Biology	01	Biology	Instructional Supplies	EP-18 Electrophoresis Package 1/8	151.77
Wood, Therese L.	01	Biology	Instructional Supplies	Biology Supplies	60.88
Wood, Therese L.	01	Biology	Instructional Supplies	Biology Supplies	89.97
Wood, Therese L.	01	Biology	Instructional Supplies	Chemistry supplies	120.90
Edelbach, David J.	01	Chemistry	Instructional Supplies	Chemistry Supplies 10/10/01	38.54
Fisher Scientific	01	Chemistry	Instructional Supplies	See Attached List/Chemistry Supplies	23.36
Wood, Therese L.	01	Chemistry	Instructional Supplies	Chemistry supplies	5.19
Quill Corporation	010120	Community Service Administration	Office Supplies	Misc Office Supplies-Paper,Planners, Note Pads,Zip	309.29
Quill Corporation	010120	Community Service Administration	Office Supplies	Misc Office Supplies-Paper,Planners, Note Pads,Zip	8.99
Quill Corporation	010120	Community Service Administration	Office Supplies	Misc Office Supplies-Paper,Planners, Note Pads,Zip	123.63

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Quill Corporation	010120	Community Service Administration	Office Supplies	Misc Office Supplies-Paper,Planners, Note Pads,Zip	3.67
Illinois Humanities Council	010120	Concert/ Lecture Series	Consultants	Speaker Series 11/29/01	25.00
Illinois Humanities Council	010120	Concert/ Lecture Series	Consultants	speaker series 10/11/01	25.00
Education To Go	010120	Computers	Consultants	Internet Computer Courses/August 2001 5 Students	175.00
Spaine, John W	010120	Computers	Instructional Supplies	Computer Supplies	550.00
Professional Independent Insur	010120	Professional Development	Consultants	Insurance Class CEU	120.00
Consolidated Management Co	010120	Professional Development	Conference/Meeting Expense	CDL Graduation Refreshments 9/7	43.80
IMEC	010110	Corp Serv Professional Developme	Consultants	Facilitation Meeting	2,705.00
IMEC	010110	Corp Serv Professional Developme	Consultants	Facilitation Lean Mfg Meeting	500.00
Gericke, Thomas H.	010110	Corporate Services Admin.	Conference/Meeting Expense	ASE Dixon Training Planning Mtg	11.04
Gospodarczyk, Thomas J.	010110	Corporate Services Admin.	Conference/Meeting Expense	ICCEDA Fall Conference 9/11-9/14	517.21
Daytimers, Inc	01	Director of Health Careers Ed	Office Supplies	Calendar Orders	27.96
Unique Computer	01	Director of Health Careers Ed	Office Supplies	Soundblaster	67.00
Illinois Council of Directors	01	Director of Health Careers Ed	Publications and Dues	2001/2002 Yearly Dues	20.00
Electro Assemblies Inc	01	Clinical Laboratory Science	Instructional Supplies	Covers & Tubing-Phlebotomy	70.15
Mueller Audio Visual	01	Associate Degree Nursing	Maintenance Services	Repair Video Camera	24.50
Mueller Audio Visual	01	Associate Degree Nursing	Maintenance Services	Repair Video Camera	80.00
American Academy of Pediatrics	01	Associate Degree Nursing	Instructional Supplies	N-MA0108-00 Ped. Telephone 3-ring Protocols-8th ed	252.61
Armstrong Medical	01	Associate Degree Nursing	Instructional Supplies	Child/NeoNatal AD-105 Child Stethoscope	174.30
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	B-D 5cc Luer Lok Syringe #309603	183.65
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	B-D 1cc Safety Lok Syr. w/25G 5/8" Needle 305554	74.10
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Medicine Cup-Unbreakable	1.46
Wallcur, Inc	01	Associate Degree Nursing	Instructional Supplies	Practi-Powder Vial	166.67
Concept Media	01	Associate Degree Nursing	Computer Software	Heart & Lung CD ROM Site License	225.00
Concept Media	01	Associate Degree Nursing	Computer Software	Schizophrenia CD ROM Site License	225.00

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FITNE	01	Associate Degree Nursing	Computer Software	PREVIEW IV Therapy Series CD-ROM SIT-CD	60.00
Nursing Dynamics, Inc	01	Associate Degree Nursing	Computer Software	Site License Nursing Station 2000	495.00
NCLEX Program Reports	01	Associate Degree Nursing	Publications and Dues	Subscription 10/01-01/02 NCLEX-RN Program Reports	300.00
Southern Illinois University	01	Nurse Assistant	Consultants	Criminal Background Check 9/20/01	200.00
Illini Trophy	01	Licensed Practical Nursing	Office Supplies	Name Badges	11.00
American Academy of Pediatrics	01	Licensed Practical Nursing	Instructional Supplies	N-MA0108-00 Ped. Telephone 3-ring Protocols-8th ed	166.40
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Ansell-Perry Exam Gloves - Medium	58.50
NCLEX Program Reports	01	Licensed Practical Nursing	Publications and Dues	Subscription 10/01-10/02 NCLEX-PN Program Reports	200.00
Diagnostic Imaging Inc	01	Radiologic Technology	Maintenance Services	Developer and Fixer	65.00
Activision Electric Inc.	01	Radiologic Technology	Office Supplies	DZE/FDS	53.37
Corporate Office City	01	Radiologic Technology	Instructional Supplies	Name Pins- Green w/white letters	118.50
Diagnostic Imaging Inc	01	Radiologic Technology	Instructional Supplies	Developer and Fixer	41.37
Techno-Aide Mfg Co, Inc	01	Radiologic Technology	Instructional Supplies	TA-002 1/set of List	306.95
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Clinical Site Visits thru 9/12/01	199.07
Poci, Shirley A.	01	Other Health Careers	Office Supplies	Appointment Book for 2002	35.36
Licensed Practical Nurse Assoc	01	Other Health Careers	Instructional Supplies	IV Therapy application review	50.00
DeKroft-Metz and Co, Inc	01	Paramedic Program	Instructional Supplies	J&J 2DG 1 1/4" Protective Plus IV Cath 3066	129.68
Educause	01	Dean of Information Systems	Publications and Dues	Dues 7/01/01 thru 6/30/02	670.00
Bowker	01	Learning Resource Center	Books and Binding Costs	Books	1,142.55
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	160.14
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	117.13
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	165.23
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	166.33
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	160.87
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	186.91

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Gale Group	01	Learning Resource Center	Books and Binding Costs	books	117.13
Gale Group	01	Learning Resource Center	Books and Binding Costs	books	160.34
Gale Group	01	Learning Resource Center	Books and Binding Costs	books	160.34
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	478.97
Gale Group	01	Learning Resource Center	Books and Binding Costs	books	150.36
Gale Group	01	Learning Resource Center	Books and Binding Costs	books	160.34
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	160.14
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	121.04
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	93.48
Gale Group	01	Learning Resource Center	Books and Binding Costs	books	121.04
Gale Group	01	Learning Resource Center	Books and Binding Costs	books	160.14
Gale Group	01	Learning Resource Center	Books and Binding Costs	books	186.73
Gale Group	01	Learning Resource Center	Books and Binding Costs	books	276.14
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	160.34
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	150.36
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	160.52
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	94.23
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	160.34
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	160.67
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	110.78
Thomas, Robert	01	Learning Resource Center	Books and Binding Costs	CD's/Books	215.93
Thomas, Robert	01	Learning Resource Center	Books and Binding Costs	Library Books & CD's	219.94
West Group	01	Learning Resource Center	Books and Binding Costs	subscription	528.00
Chicago Tribune	01	Learning Resource Center	Publications and Dues	Annual Renewal	143.52
Daily Gazette	01	Learning Resource Center	Publications and Dues	Annual Renewal	136.22

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Faxon Illinois Service Center	01	Learning Resource Center	Publications and Dues	Subscriptions	94.08
Illinois Historic Preservation	01	Learning Resource Center	Publications and Dues	Renewal Subscriptions to Illinois History	12.00
Thomas, Robert	01	Learning Resource Center	Conference/Meeting Expense	Travel NILS Conference 9/20/01	39.50
Thomas, Robert	01	Learning Resource Center	Conference/Meeting Expense	Travel NILRC Meeting 9/12/01	152.45
Thomas, Robert	01	Learning Resource Center	Conference/Meeting Expense	Travel NILS 10/3/01	34.50
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	Ethernet Card	150.00
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	Power Supply	50.00
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	Cables	50.00
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	HD15 2G (4)	440.00
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	Repair Camcorder	131.21
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	LRC-908 Overhead Repair	70.50
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	Repair Camcorder	131.95
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	LRC 1101-Overhead Repair	61.50
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	Overhead Repair	49.00
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	VCR Repair	36.00
Global Computer Supplies	01	Instructional Technology Center	Instructional Technology Materia	C31919 C4802A Magenta Printhead	75.63
Global Computer Supplies	01	Instructional Technology Center	Instructional Technology Materia	C28907H C4800A HP2500C Black Printhead	201.21
Porter's Camera Store, Inc	01	Instructional Technology Center	Instructional Technology Materia	40-0108 Pack of 5 PK36 Mailers for Film Developing	32.12
NCS Pearson, Inc	01	Administrative Data Processing	Maintenance Services	Scanner Maintenance	264.00
Global Computer Supplies	01	Administrative Data Processing	Office Supplies	Shipping for Textronic Black Ink	15.28
Toner Tech Plus	01	Administrative Data Processing	Office Supplies	Toner Refurbishing	1,139.95
Unique Computer	01	Administrative Data Processing	Office Supplies	DDS Tape Cartridge	210.00
Unique Computer	01	Administrative Data Processing	Office Supplies	AIT2 Data Cart	900.00
Unique Computer	01	Administrative Data Processing	Office Supplies	Back UPS Office	84.00
Unique Computer	01	Administrative Data Processing	Office Supplies	SDX1 Cleaning Cartridge	99.00

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Unique Computer	01	Administrative Data Processing	Office Supplies	DDS3 Cartridges	210.00
MINITAB, Inc	01	Administrative Data Processing	Computer Software	Renewal FPAM/3WNN-Minitab R/3PC Windows Network	1,050.00
Unique Computer	01	Administrative Data Processing	Computer Software	ACAD VISIO Software	159.00
Chronicle of Higher Education	01	VP- Student Services	Publications and Dues	Subscription J Kerber 2001/2002	75.00
LRP Publications	01	VP- Student Services	Publications and Dues	Management Pamphlet	22.45
ICCCA	01	VP- Student Services	Conference/Meeting Expense	conf fee - J Kerber	95.00
Ill Assoc of Collegiate Regist	01	VP- Student Services	Conference/Meeting Expense	conf fee - J Kerber	150.00
Anderson, Pamela J.	01	Special Needs- ADA	Other Contractual Services	Interpreter	100.20
Kennay, Doris J	01	Special Needs- ADA	Other Contractual Services	Note Taking Special Needs	1,412.50
Kennay, Doris J	01	Special Needs- ADA	Other Contractual Services	Note Taking-Special Needs	275.00
Drane, Paula	050500	Child Care Center	Other Supplies	reimb for supplies	52.00
Drane, Paula	050500	Child Care Center	Other Supplies	Child Care Supplies 9/13/01	18.00
Drane, Paula	050500	Child Care Center	Other Supplies	Child Care Supplies	112.86
Drane, Paula	050500	Child Care Center	Other Supplies	Child Care Supplies	51.93
Amoco Oil Company	050800	Transportation	Vehicle Supplies	College Van Gas Charges	201.26
Shell Oil Company	050800	Transportation	Vehicle Supplies	Gas College Van	64.34
Shell Oil Company	050800	Transportation	Vehicle Supplies	College Van Gas Charges	133.44
Josten's Inc	01	Commencement	Other Supplies	Diploma Inserts	14.49
Josten's Inc	01	Commencement	Other Supplies	Diploma Inserts	50.16
Global Computer Supplies	01	Admissions, Records & Placement	Office Supplies	Toner Cartridge	140.00
American Assn of Collegiate Re	01	Admissions, Records & Placement	Publications and Dues	Renewal 2001/02	700.00
Midwest Association of Student	01	Financial Aid & Veterans Affairs	Publications and Dues	Membership Dues-D Peterson/D Stiefel	130.00
SBM Business Equipment Center	01	Counseling	Maintenance Services	Copier Maintenance for September	101.95
Fairfield Inn	01	Counseling	Conference/Meeting Expense	Lodging Fee J Matheney/T Funston	64.38
ICCCA	01	Counseling	Conference/Meeting Expense	Conference Fee Breed/Matheney 11/14/01	190.00



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Matheney, Janet I.	01	Counseling	Conference/Meeting Expense	travel reimb 09/24/01	174.05
Western Illinois University	01	Counseling	Conference/Meeting Expense	articulation conf fee	88.00
Damhoff, Russ K.	050600	Men's Basketball	Other Contractual Services	Practice Scrimage 10/3-4/01	90.00
Kelly, Chrishaun M.	050600	Men's Basketball	Other Contractual Services	Camera 10/8/01	30.00
Adcraft Printwear Co.	050600	Men's Basketball	Instructional Supplies	Shooting Shirts 2 Large\6 X Large	553.90
Santo Sport Store	050600	Men's Basketball	Instructional Supplies	Wilson Basketballs	471.34
Sterling Rock Falls Clinic	050600	Men's Basketball	Instructional Supplies	Rodney Jones-Basketball	151.00
Damhoff, Russ K.	050600	Men's Basketball	Other Conference & Meeting	Travel Ill Valley Jamboree 10/8/01	96.00
Harris, Gordon E.	050600	Men's Basketball	Other Conference & Meeting	Illinois Valley Jamboree 10/8/01	41.40
Vincennes University	050600	Men's Basketball	Other Conference & Meeting	JUCO Jamboree Entry Fee 10/20/01	50.00
Dick Pond Athletics, Inc	050600	Men's Cross Country	Instructional Supplies	Singlets-Men	671.75
Monogram Shoppe	050600	Men's Cross Country	Instructional Supplies	Cross Country Tops for Screening Addidas (Emblem)	100.00
Geirnaeirt, Gary M.	050600	Men's Cross Country	Other Conference & Meeting	CC Meet 9/28	35.91
Geirnaeirt, Gary M.	050600	Men's Cross Country	Other Conference & Meeting	Travel Cross Country 10/6/01	19.22
Geirnaeirt, Gary M.	050600	Men's Cross Country	Other Conference & Meeting	Travel Men's Cross Country 9/15/01	371.61
Knox College	050600	Men's Cross Country	Other Conference & Meeting	Cross Country Invite 10/20/01	30.00
Acushnet Company	050600	Men's Golf	Instructional Supplies	975J RH Driver w/9.5 deg loft std grips graph shaf	245.00
Acushnet Company	050600	Men's Golf	Instructional Supplies	Titleist 975F Fairway Wood 14.5 deg graphite shaf	135.00
Economy Trophy Co	050600	Men's Golf	Instructional Supplies	Golf Awards for Skyhawk Invite 9/10	44.75
Sterling Park District	050600	Men's Golf	Other Conference & Meeting	usage & fees - Skyhawk Golf Invite 9/10/01	1,275.00
Sterling Park District	050600	Men's Golf	Other Conference & Meeting	Men's Golf Fall Green Fees Usage at Emerald Hill	210.00
Williams, David E.	050600	Men's Golf	Other Conference & Meeting	Travel Golf Region IV 10/6/01	280.93
Williams, David E.	050600	Men's Golf	Other Conference & Meeting	Golf Supplies/Park Hills Golf Course	195.00
Williams, David E.	050600	Men's Golf	Other Conference & Meeting	Golden Eagle Invitational/Il Valley Invite	315.03
Miller, Forrest	050600	Men's Baseball	Other Contractual Services	Scrimmage 9/01 & 9/16/01	180.00

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Cox, Terry J.	050600	Men's Baseball	Instructional Supplies	Baseball Shirts	34.00
Temple's Sporting Goods	050600	Men's Baseball	Instructional Supplies	First Basemen's Gloves-Wilson	246.12
Temple's Sporting Goods	050600	Men's Baseball	Instructional Supplies	Rawlings Practice Baseballs for Fall	287.57
Cox, Terry J.	050600	Men's Baseball	Other Supplies	1000 Minute Phone Card	41.60
Cox, Terry J.	050600	Men's Baseball	Other Conference & Meeting	Baseball Game and Mtgs 9/01	222.79
Motel 60	050600	Men's Baseball	Other Conference & Meeting	Lodging for Baseball Team at Indian Hills 9/8	325.00
Messing & Becker	050600	Women's Basketball	Instructional Supplies	Wigwam Socks	245.20
Danville Community College	050600	Women's Basketball	Other Conference & Meeting	entry fee -Jamboree 10/6/01	25.00
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel Women's Basketball thru 10/8/01	380.49
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Women's BB Travel thru 9/24/01	118.19
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Recruitment Visit	213.56
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel Women's BB thru 9/16/01	447.10
Acushnet Company	050600	Women's Tennis	Instructional Supplies	975J RH Driver, 8.5 Deg Loft	245.00
Acushnet Company	050600	Women's Tennis	Instructional Supplies	DCI 990 RH Irons #s 3,4,5,6,7,8,9,& PW	360.00
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	IVCC Tennis 9/24/01	35.00
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	Tennis Meet 10/2/01	25.42
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	Region 4 Tennis Tournament Meals 7 People 2 Days	280.00
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	Mt St Clare Tennis Meet 9/26	17.41
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	Region 4 Tournament Hotel 2 Rooms 1 Night	241.98
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	College Lake County Tennis Match 9/22/01	50.46
Leseman, Jolene K.	050600	Women's Softball	Other Conference & Meeting	Softball 9/19/01	79.33
Leseman, Jolene K.	050600	Women's Softball	Other Conference & Meeting	Women's Softball Travel thru 9/25/01	178.32
Leseman, Jolene K.	050600	Women's Softball	Other Conference & Meeting	Travel Women's Basketball	221.34
Leseman, Jolene K.	050600	Women's Softball	Other Conference & Meeting	Softball Breakfast	63.64
Barnes, Kris	050600	Women's Volleyball	Other Contractual Services	Line Judge 10/2/01 Volleyball	15.00

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Feeney, Casey	050600	Women's Volleyball	Other Contractual Services	referee = 10/4/01	70.00
Hajart, Aaron	050600	Women's Volleyball	Other Contractual Services	Trainer Services @ Dupage	30.00
Hajart, Aaron	050600	Women's Volleyball	Other Contractual Services	Trainer 10/2/01 Volleyball	50.00
Lawson, Paul	050600	Women's Volleyball	Other Contractual Services	Referee Volleyball 10/16/01	70.00
Leseman, Jolene K.	050600	Women's Volleyball	Other Contractual Services	Book Official Volleyball Game 10/16/01	15.00
Leseman, Jolene K.	050600	Women's Volleyball	Other Contractual Services	Book Official Volleyball Game 10/18/01	15.00
Leseman, Jolene K.	050600	Women's Volleyball	Other Contractual Services	Book Official Volleyball 10/2/01	15.00
Lund, Sarah E.	050600	Women's Volleyball	Other Contractual Services	Line Volleyball game 10/18/01	15.00
Lund, Sarah E.	050600	Women's Volleyball	Other Contractual Services	Line Volleyball game 10/16/01	15.00
MacLennan, Janie S.	050600	Women's Volleyball	Other Contractual Services	Camera Volleyball 10/18/01	15.00
MacLennan, Janie S.	050600	Women's Volleyball	Other Contractual Services	Camera Volleyball 10/16/01	15.00
Major, Krista L.	050600	Women's Volleyball	Other Contractual Services	Scoreboard/Clock	15.00
Major, Krista L.	050600	Women's Volleyball	Other Contractual Services	Scoreboard/Clock 10/16/01	15.00
Major, Krista L.	050600	Women's Volleyball	Other Contractual Services	Scoreboard 10/2/01 Volleyball Game	15.00
Mikuzis, Tomas	050600	Women's Volleyball	Other Contractual Services	referee 10/04/01	70.00
Schach, Steve	050600	Women's Volleyball	Other Contractual Services	Referee 10/16/01 Volleyball	70.00
Tiatia, Malafu	050600	Women's Volleyball	Other Contractual Services	Referee Volleyball 10/18/01	70.00
Vasquez, Stephanie R.	050600	Women's Volleyball	Other Contractual Services	Line Judge Volleyball Game 10/2/01	15.00
Vasquez, Stephanie R.	050600	Women's Volleyball	Other Contractual Services	Line Volleyball Game 10/18/01	15.00
Vasquez, Stephanie R.	050600	Women's Volleyball	Other Contractual Services	Line Volleyball Game 10/16/01	15.00
Anaconda Sports	050600	Women's Volleyball	Instructional Supplies	V-neck Pullover (Black: 1 Medium, 1 Large)	75.90
Anaconda Sports	050600	Women's Volleyball	Instructional Supplies	San Martin Short (Red/White) Small	20.72
Barnes, Kris	050600	Women's Volleyball	Instructional Supplies	Supplies Dupage Game	33.18
Barnes, Kris	050600	Women's Volleyball	Instructional Supplies	Volleyball Supplies	32.73
Volleyball One Sales	050600	Women's Volleyball	Instructional Supplies	Balance Due on P0005390	83.34

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Volleyball One Sales	050600	Women's Volleyball	Instructional Supplies	#5739 Asic Travel Bag	341.28
Barnes, Kris	050600	Women's Volleyball	Other Conference & Meeting	Volleyball Travel thru 9/25/01	265.31
Barnes, Kris	050600	Women's Volleyball	Other Conference & Meeting	Hotel Rooms 9/21/01 Game	232.95
Barnes, Kris	050600	Women's Volleyball	Other Conference & Meeting	Volleyball Travel 10/9/01	265.17
Barnes, Kris	050600	Women's Volleyball	Other Conference & Meeting	Travel VolleyBall 9/13/01	39.64
Barnes, Kris	050600	Women's Volleyball	Other Conference & Meeting	Volleyball Match at Springfield College 9/29	55.00
Barnes, Kris	050600	Women's Volleyball	Other Conference & Meeting	Advance for Kalamazoo & DuPage Tourneys	1,466.10
College of DuPage	050600	Women's Volleyball	Other Conference & Meeting	Volleyball DuPage Invite Entry Fee 10/5-10/6/01	185.00
Johnson, Michael L.	050600	General Athletics	Publications and Dues	Subscription Renewal 2001/2002	100.00
NJCAA Region IV Treasurer	050600	General Athletics	Publications and Dues	Entry Fees-Region IV Sports	600.00
NJCAA Region IV Women	050600	General Athletics	Publications and Dues	Entry Fees-Region IV Sports-Women	675.00
Hajart, Aaron	050600	General Athletics	Other Materials and Supplies	Trainer Volleyball Game 9/18/01	50.00
Hajart, Aaron	050600	General Athletics	Other Materials and Supplies	Trainer for Game 10/16/01	50.00
Hajart, Aaron	050600	General Athletics	Other Materials and Supplies	Reimbursement for Supplies-Athletic Training	13.66
Peterson-Book-Quigg & Inboden	050600	General Athletics	General Insurance	athletic insurance renewal 2002	4,500.00
Carter Entertainment	050600	Student Activities	Consultants	Peformance Fee 9/26/01 Christopher Carter	1,300.00
Consolidated Management Co	050600	Student Activities	Consultants	Free-For Fall 2001	1,801.07
Cooley, Sarah E.	050600	Student Activities	Consultants	Payment for Services-Theater Technician 9/26/01	50.00
Clow, Maria A.	050600	Student Activities	Office Supplies	Supplies 9/11/01	42.60
Frederick, Lesley J.	050600	Student Activities	Office Supplies	Supplies 9/16/01	18.06
Rock River Provision Co	050600	Student Activities	Office Supplies	Seasoned Popcorn Salt (2 Boxes)	9.98
Consolidated Management Co	050600	Student Activities	Other Conference & Meeting	Panel on Terrorism refreshments	42.75
Consolidated Management Co	050600	Student Activities	Other Conference & Meeting	Film Series refreshments	47.70
Consolidated Management Co	050600	Student Activities	Other Conference & Meeting	refreshments-Mexican Independence Day	93.70
Stewart Beverage Corp	050600	Student Government	Other Materials and Supplies	Free for Fall Beverages	187.00

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Southwestern Illinois College	050600	Student Government	Other Conference & Meeting	Registration Student Government	250.00
Hedrick, Jason J.	050600	Drama	Other Materials and Supplies	Copies for Fall Production	85.68
Menards	050600	Drama	Other Materials and Supplies	Additional Theatre Supplies"ARCHY" Fall Production	105.95
Menards	050600	Drama	Other Materials and Supplies	Additional Theatre Supplies"ARCHY" Fall Production	383.82
Menards	050600	Drama	Other Materials and Supplies	Supplies for Theatre ("Archy")	242.08
Rock River Printers	101010	Booster Club	Other	Booster Club Membership Cards	159.31
Frederick, Lesley J.	101100	SATA	Other	Cash Advance Conference 10/12/01	200.00
Radisson Hotel	101100	SATA	Other	Hotel for Leadership Conference 10/12/01	422.72
Southwestern Illinois College	101100	SATA	Other	Registration Student Government	250.00
Corporate Office City	01	VP- Administrative Services	Maintenance Services	Repair of Typewriter	126.03
Burnidge Cassell Associates, I	03	Operations & Maintenance- Restri	Building Remodeling	Architectural Services T-1/T-2 Roofs	824.58
Infrared Inspections Inc.	03	Operations & Maintenance- Restri	Building Remodeling	Infrared Roof Moisture Survey	1,950.00
Mike Harris Mason Contractor,	03	Operations & Maintenance- Restri	Building Remodeling	Complete Phase III-Ext. Concrete Sur. Repair Proj.	44,037.00
Mike Harris Mason Contractor,	03	Operations & Maintenance- Restri	Building Remodeling	Complete Phase III-Ext. Concrete Sur. Repair Proj.	49,818.60
Moody's Investors Service	04	Bond & Interest Fund	Consultants	Professional Services for funding Bonds	5,300.00
UMB Bank & Trust NA	04	Bond & Interest Fund	Debt Principal Retirement	Bond Repayment	525,000.00
UMB Bank & Trust NA	04	Bond & Interest Fund	Interest	Bond Repayment	94,368.75
Clodfelter, Pamela J.	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement 4 Credits	460.00
Pitney Bowes	01	Other Institutional	Consultants	Repair Postage Machine	50.00
Federal Express Corp	01	Other Institutional	Postage	Fed Ex Charges	166.08
US Postmaster	01	Other Institutional	Postage	Postage Meter Refill	3,500.00
US Postmaster	01	Other Institutional	Postage	Refill for Permit 243	600.00
US Postmaster	01	Other Institutional	Postage	Spring 2002 Class Schedule	1,500.00
US Postmaster	01	Other Institutional	Postage	Spring 2002 Class Schedule	700.00
US Postmaster	01	Other Institutional	Postage	Refill Bulk Account 243	600.00

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US Postmaster	01	Other Institutional	Postage	Refill11 Business Reply Account	300.00
US Postmaster	01	Other Institutional	Postage	Refill Bulk Permit 243	500.00
US Postmaster	01	Other Institutional	Postage	Spring 2002 Class Schedule	1,100.00
American Assn of Community Col	01	Other Institutional	Publications and Dues	Annual Dues for 2002	2,460.00
Sauk Valley Newspapers	01	Other Institutional	Recruitment	Open P.O.	172.89
Illini Trophy	01	NCA Accreditation	Office Supplies	Name Badages	143.00
Illini Trophy	01	NCA Accreditation	Office Supplies	Name Badges	187.00
Illinois Department Employment	12	Risk Management	Unemployment Insurance	Third Quarter 2001 Unemployment Tax	1,347.95
Ward, Murray, Pace, & Johnson,	12	Risk Management	Legal Services	Legal Services for August for Persons & Property	39.00
Wilkins-Lowe and Company	12	Risk Management	General Insurance	Directors/Officers Policy Renewal for 2002	9,377.00
Wilkins-Lowe and Company	12	Risk Management	General Insurance	Directors/Officers Policy Renewal for 2002	750.00
Wilkins-Lowe and Company	12	Risk Management	General Insurance	Directors/Officers Policy Renewal for 2002	2,554.00
Wilkins-Lowe and Company	12	Risk Management	General Insurance	Renewal Crime/Fidelity Bond 2002	150.00
Wilkins-Lowe and Company	12	Risk Management	General Insurance	Student Prof. Liability Insurance 2002	4,878.00
Gallatin River Communications	12	Risk Management	Telephone	911 Cama Trunks	89.32
Corporate Office City	01	Business Office	Maintenance Services	Repair of Typewriter	125.00
SBM Business Equipment Center	01	Business Office	Maintenance Services	Maintenance Copier Business Office	53.91
Professional Benefit Administr	051000	Medical Insurance	Individual Stop Loss	Individual Stop Loss	7,429.20
Professional Benefit Administr	051000	Medical Insurance	Dependent Stop Loss	Individual Stop Loss	4,440.80
Professional Benefit Administr	051000	Medical Insurance	Precertification	Individual Stop Loss	328.00
Cobra Manager	051000	Medical Insurance	Cobra Conversion	August 01 Monthly Charges	500.00
Professional Benefit Administr	051000	Medical Insurance	Cobra Conversion	Individual Stop Loss	20.00
Professional Benefit Administr	051000	Medical Insurance	Adminstrative Costs	Individual Stop Loss	2,684.50
Professional Benefit Administr	051000	Medical Insurance	Life & AD&D	Individual Stop Loss	2,469.18
Lindgren Callihan Van Osdol &	11	Audit	Audit Services	Audit Charges 2001	10,000.00

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College of DuPage	01	Tuition Chargeback	Tuition Chargeback	Chargeback for Summer 2001 Semester	1,785.84
Waubensee Community College	01	Tuition Chargeback	Tuition Chargeback	Fal Chargeback 2001	8,587.05
Illinois CUPA	01	Personnel Office	Publications and Dues	01/02 Membership Dues	50.00
Boss Carpet	02	Maintenance	Maintenance Services	Carpet Repair	75.00
ECOLAB	02	Maintenance	Maintenance Services	Monthly Exterminator Service	181.20
Honeywell Inc	02	Maintenance	Maintenance Services	Charges for Automation	1,653.00
NEXTEL Analog Services	02	Maintenance	Maintenance Services	mothly repeater access	129.95
ONDEO Nalco Company	02	Maintenance	Maintenance Services	Quarterly Contract Payment	3,625.05
PDC Laboratories, Inc	02	Maintenance	Maintenance Services	Water Testing	78.00
PDC Laboratories, Inc	02	Maintenance	Maintenance Services	Monthly Water Testing	88.00
Sterling Commercial Roofing	02	Maintenance	Maintenance Services	roof repair	264.40
ALL Equipment	02	Maintenance	Maintenance Supplies	Seals and Seal Kits	724.77
Bearing Headquarters Co	02	Maintenance	Maintenance Supplies	Gates	52.91
Bearing Headquarters Co	02	Maintenance	Maintenance Supplies	Maintenance Supplies	303.57
C-B Kramer Sales & Service	02	Maintenance	Maintenance Supplies	Gaskets for Boiler Repair	365.87
Fastenal Company	02	Maintenance	Maintenance Supplies	Inventory Parts per Attached Quote #10776	1.79
Fastenal Company	02	Maintenance	Maintenance Supplies	Inventory Parts per Attached Quote #10776	193.14
Ferguson Thrall	02	Maintenance	Maintenance Supplies	Armstrong 4030 5x4-BBF 10HP 1800RPM Pumps complete	3,633.22
Ferguson Thrall	02	Maintenance	Maintenance Supplies	Pressure Gauge	34.63
Grainger	02	Maintenance	Maintenance Supplies	Open Purchase Order Supplies	113.02
Grainger	02	Maintenance	Maintenance Supplies	Open Purchase Order Supplies	54.80
Grainger	02	Maintenance	Maintenance Supplies	Open Purchase Order Supplies	147.07
Grainger	02	Maintenance	Maintenance Supplies	Open Purchase Order Supplies	57.10
Grainger	02	Maintenance	Maintenance Supplies	Open Purchase Order Supplies	300.97
Grainger	02	Maintenance	Maintenance Supplies	Open Purchase Order Supplies	30.75

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Menards	02	Maintenance	Maintenance Supplies	carpentry supplies	119.56
Menards	02	Maintenance	Maintenance Supplies	Paint Supplies	6.25
Menards	02	Maintenance	Maintenance Supplies	Supplies	22.53
Menards	02	Maintenance	Maintenance Supplies	Light Bulbs	44.28
Menards	02	Maintenance	Maintenance Supplies	Caulk, Anchor	6.65
Menards	02	Maintenance	Maintenance Supplies	Toilet Repair Parts	8.33
Menards	02	Maintenance	Maintenance Supplies	Straps & Stripper	61.75
Menards	02	Maintenance	Maintenance Supplies	Tools	26.78
Menards	02	Maintenance	Maintenance Supplies	batteries, solder, galvanized connections	91.56
Napa Auto Parts	02	Maintenance	Maintenance Supplies	Oil Filters	25.86
Rockler	02	Maintenance	Maintenance Supplies	Lazy Susan Bearing 6"	8.28
Schmall, Rex G.	02	Maintenance	Maintenance Supplies	Flag Poles	42.48
USA Bluebook	02	Maintenance	Maintenance Supplies	hydrant repair kit	153.69
Hill's Electric Motor Service	02	Custodial	Maintenance Services	Test Motor-Scrubber	30.00
Morgan Services Inc.	02	Custodial	Maintenance Services	towel service	112.62
Morgan Services Inc.	02	Custodial	Maintenance Services	towel service	112.62
Blackboard Maintenance Co Inc	02	Custodial	Maintenance Supplies	Cloth Refills	185.00
Kmart	02	Custodial	Maintenance Supplies	vac bags, batteries, air freshener	182.54
Menards	02	Custodial	Maintenance Supplies	Rags, Duster, Brooms, Mats	86.31
Quill Corporation	02	Custodial	Maintenance Supplies	#033-31-144 White Chalk	400.44
Vonachen Service & Supply	02	Custodial	Maintenance Supplies	Open Purchase Order for Supplies	134.50
Dixon Tire Center	02	Grounds	Maintenance Services	Mount Tire	3.00
Mezo's Repair & Outdoor Equipm	02	Grounds	Maintenance Services	repair of mower & trimmers	108.20
Ace Hardware	02	Grounds	Maintenance Supplies	Hardware	3.80
Ace Hardware	02	Grounds	Maintenance Supplies	Hardware, Trimmer, Sparkplugs & Misc Supplies	177.18



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Dixon Tire Center	02	Grounds	Maintenance Supplies	Tire Work	36.96
Maintenance USA	02	Grounds	Maintenance Supplies	#824021 Industrial 56" Ceiling Fan w/wall Switch	82.88
Maintenance USA	02	Grounds	Maintenance Supplies	Credit Memo (Fan)	-41.80
Menards	02	Grounds	Maintenance Supplies	Supplies	35.89
Menards	02	Grounds	Maintenance Supplies	Rope	26.31
Menards	02	Grounds	Maintenance Supplies	Paint Supplies	35.72
Menards	02	Grounds	Maintenance Supplies	paint & painting supplies	119.41
SA-SO	02	Grounds	Maintenance Supplies	"One Way" 18 x 24 (01366)	410.88
Wermer Floor Covering	02	Grounds	Maintenance Supplies	Aerosole Cans-Bronzestone #490-64	157.52
Napa Auto Parts	02	Grounds	Vehicle Supplies	Lamp	13.02
Stewart & Associates	12	Public Safety	Other Contractual Services	Contract Security Services	864.80
Stewart & Associates	12	Public Safety	Other Contractual Services	Security Services	1,335.23
Gall's Inc	12	Public Safety	Other Supplies	Street Thunder Mega Phone R-AP101	339.95
Grainger	12	Public Safety	Other Supplies	Safety Labels	68.45
Grainger	12	Public Safety	Other Supplies	Safety Labels	222.69
Lab Safety Supply	12	Public Safety	Other Supplies	Safety Labels	152.37
Safety Supply Illinois	12	Public Safety	Other Supplies	OSHA Guide & Chem Reg Book	480.26
Nicor Gas	02	Utilities	Gas		35.07
Nicor Gas	02	Utilities	Gas	monthly charges	65.39
Nicor Gas	02	Utilities	Gas		54.55
Nicor Gas	02	Utilities	Gas	monthly charges	107.92
Nicor Gas	02	Utilities	Gas		16.46
Nicor Gas	02	Utilities	Gas		17.52
Nicor Gas	02	Utilities	Gas		17.31
Nicor Gas	02	Utilities	Gas		118.11

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Nicor Gas	02	Utilities	Gas		435.19
Reliant Energy Retail, Inc	02	Utilities	Gas	monthly service	8,215.51
Commonwealth Edison	02	Utilities	Electricity		13.33
Commonwealth Edison	02	Utilities	Electricity	Monthly service 8/3-9/4/01	11,503.21
Commonwealth Edison	02	Utilities	Electricity		39.04
AT & T	02	Utilities	Telephone	Monthly Telephone Charges	1.80
Rock Valley Disposal	02	Utilities	Telephone	Monthly Trash Removal	253.00
United States Cellular	02	Utilities	Telephone		50.24
Caterpillar-Engine Protection	02	Utilities	Other Utilities	Monthly Engine Testing 9/1/01-10/1/01	444.33
American Time & Signal Co	03	ICCB Deferred Maintenance Grant	Maintenance Supplies	#625-245 Marconi Radio signal clock	1,462.44
American Time & Signal Co	03	ICCB Deferred Maintenance Grant	Maintenance Supplies	#625-245 Marconi Radio signal clock	167.93
Ferguson Thrall	03	ICCB Deferred Maintenance Grant	Maintenance Supplies	Parts-Condensate, Sewage, Wastewaterpumps	129.95
Ferguson Thrall	03	ICCB Deferred Maintenance Grant	Maintenance Supplies	Parts-Condensate, Sewage, Wastewaterpumps	59.73
Ferguson Thrall	03	ICCB Deferred Maintenance Grant	Maintenance Supplies	Parts-Condensate, Sewage, Wastewaterpumps	28.98
Ferguson Thrall	03	ICCB Deferred Maintenance Grant	Maintenance Supplies	Parts-Condensate, Sewage, Wastewaterpumps	1,774.03
Ferguson Thrall	03	ICCB Deferred Maintenance Grant	Maintenance Supplies	Parts-Condensate, Sewage, Wastewaterpumps	152.00
Ferguson Thrall	03	ICCB Deferred Maintenance Grant	Maintenance Supplies	Parts-Condensate, Sewage, Wastewaterpumps	21.49
Porter Brother Asphalt & Seali	03	ICCB Deferred Maintenance Grant	Site Improvements	Repair Potholes/Parking Lot	3,000.00
Nunez, Steve C.	01	Phi Theta Kappa	Office Supplies	PTK Induction	112.60
BANK ACCOUNT TOTAL:					1,257,709.76

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	062057		Accounts Payable	FY 01 GG Grant	8,801.00
Deem, Craig A	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Cleaning Charges for Adult Ed Classes	25.00
Hall, Doris	062056	ICCB Adult Ed-Federal Basic	Other Supplies	Travel Reimbursement for September	33.81
Jackson, Lawrence E.	062056	ICCB Adult Ed-Federal Basic	Conference/Meeting Expense	Travel Correctional Officers Screening 10/5/01	42.88
Community Unit School District	062057	ICCB Adult Ed-Public Assistance	Instructional Supplies	postage Wallace School	36.38
Consolidated Management Co	062057	ICCB Adult Ed-Public Assistance	Instructional Supplies	Tutor/Council 9/7/01	95.00
Corporate Office City	062057	ICCB Adult Ed-Public Assistance	Instructional Supplies	6P-UNV-11289 Carton of Copier Paper	99.54
Corporate Office City	062057	ICCB Adult Ed-Public Assistance	Instructional Supplies	ROS-0044 Rubber Cement	5.68
Sterling Commercial Roofing	062057	ICCB Adult Ed-Public Assistance	Postage	Postage For Wallace School	18.02
Willis Corroon Administrative	063075	IDHS AmeriCorps - Member Activit	Medical Insurance	2001-02 Member Health Insurance Premiums #312434	899.47
State Universities Retirement	063075	IDHS AmeriCorps - Member Activit	Allocated Employee Benefits	SBDC Matching Funds 9/30/01	228.12
State Universities Retirement	063075	IDHS AmeriCorps - Member Activit	Allocated Employee Benefits	SBDC Matching Funds	228.12
White, Rebecca	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Cash for Conference Meals 21 People 2 Days \$25 per	525.00
Garrett, Teri L.	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Supplies for Americorp 9/14/01	267.16
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Conference/Meeting Expense	Travel 9/13/01 Springfield-Sharing a Vision	189.04
Creative Printing	062073	ISBE Voc Ed- Tech Prep Grant	Office Supplies	SVCC Business Cards for Virginia Johnson	50.00
New Forums Press, Inc.	062073	ISBE Voc Ed- Tech Prep Grant	Other Supplies	book-"The Dual-Credit Phenomenon"	19.45
Consolidated Management Co	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Tech Prep Meeting 9/11/01	33.45
Radio Shack	063020	Perkins IIc	Instructional Supplies	12 pack AAA Batteries	111.53
Illinois Association of Electr	063020	Perkins IIc	Conference/Meeting Expense	Conference Fee L Niemeyer	100.00
White, Linley V.	063020	Perkins IIc	Conference/Meeting Expense	travel-Post Secondary Perkins Network Mtg	179.58
Illini Trophy	062266	Building Healthy Families Grant	Office Supplies	Name Badages	121.00
State Universities Retirement	062050	SBDC Grant	Allocated Employee Benefits	SBDC Matching Funds 9/30/01	88.73
State Universities Retirement	062050	SBDC Grant	Allocated Employee Benefits	SBDC Matching Funds	88.73
Hughes, Glen S.	062050	SBDC Grant	Other Supplies	Consulting Services 9/19/01	50.00

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Gallatin River Communications	062050	SBDC Grant	Telephone	Monthly Telephone Charges	60.77
SPRINT	062050	SBDC Grant	Telephone	Monthly Long Distance Charge	13.04
Verizon Wireless	062032	Adv Tech- Technology Support Gra	Telecommunications	Monthly Telephone Service	23.21
Rock River Human Resources Pro	062024	WFP- Welfare to Work	Office Supplies	2001/2002 Membership Dues	20.00
RCC-IC3P3	062024	WFP- Welfare to Work	Conference/Meeting Expense	IC3P3 Meeting 10/25/01 Clodfelter	125.00
Alfano, Cindy	062022	WFP- Ed to Careers	Instructional Supplies	Oregon Parade Student Ambassador	47.05
Alfano, Cindy	062022	WFP- Ed to Careers	Conference/Meeting Expense	Travel 9/19/01 Dual Enrollment Bureau Valley HS	24.15
Alfano, Cindy	062022	WFP- Ed to Careers	Conference/Meeting Expense	Enrollment Registration	12.08
Jackson, Lawrence E.	062022	WFP- Ed to Careers	Conference/Meeting Expense	Travel College Night Rock Valley 10/3/01	58.60
Kerber, Joan E.	062022	WFP- Ed to Careers	Conference/Meeting Expense	Travel IAI & Articulation Conferences	124.20
State Universities Retirement	063011	Student Support Services Grant	Allocated Employee Benefits	SBDC Matching Funds	619.23
State Universities Retirement	063011	Student Support Services Grant	Allocated Employee Benefits	SBDC Matching Funds 9/30/01	619.23
SBM Business Equipment Center	063011	Student Support Services Grant	Maintenance Services	Monthly Copy Charges	101.96
Abbey on Lake Geneva	063011	Student Support Services Grant	Conference/Meeting Expense	Hotel Conference 11/11/01 L Jackson	382.05
Wells Fargo	063071	Federal Student Loan	Dept. of Education	Return of Funds Traci Goebig	400.61
BANK ACCOUNT TOTAL:					14,967.87
ALL ACCOUNTS TOTAL:					1,272,677.63