

**SAUK VALLEY COMMUNITY COLLEGE
DIXON, ILLINOIS
BOARD OF TRUSTEES
CLOSED SESSION MINUTES**

Date: March 25, 2002

Time: 7:20 p.m.

This meeting was called to discuss:

- X Appointment, employment or dismissal of an employee
Closed Session minutes review
- X Closed Session minutes consideration
Attorney-Client Consultation

Members Present:

<u>Yes</u> Ed Andersen	<u>Yes</u> Pennie von Bergen Wessels	<u>Yes</u> Henry Dixon, Jr.
<u>Yes</u> B.J. Wolf	<u>Yes</u> Nancy Varga	<u>Yes</u> Bill Simpson
<u>Yes</u> Bob Thompson	<u>Yes</u> Student Trustee	

Others Attending:

President Richard L. Behrendt
Attorney Dave Murray
Secretary Marilyn Vinson

Subjects Discussed:

Two administrative appointments
Faculty resignation
Temporary faculty appointment
Contractual reappointments
Administrative reappointments
Salary increases for non-faculty staff

CLOSED SESSION MINUTES

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The Board discussed the appointment of Alan Pfeifer as Dean of Information Technology, and it was the direction of the majority of the Board to approve this recommendation.

The Board discussed the appointment of Pam Clodfelter as Director of Admissions, Records and Enrollment Services, and it was the direction of the majority of the Board to approve this recommendation.

The Board discussed the resignation of Edward Wicks and it was the direction of the majority of the Board to accept same.

The Board discussed the appointment of Timothy Lundquist as an Assistant Instructor of Technology and it was the direction of the majority of the Board to approve this recommendation.

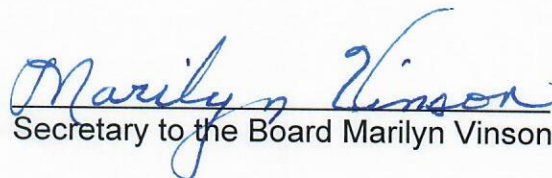
The Board discussed the reappointments of contractual employees Belinda Dalton, Linda Kim, Larry Jackson, and Kristi Irving and it was the direction of the majority of the Board to reappoint these employees.

The Board discussed the reappointment of the administrators listed on the attached memo, the number of administrators, and certain administrative evaluations. It was the direction of the majority of the Board to reappoint the listed administrators.

The Board discussed salary increases for non-faculty staff members and it was the direction of the majority of the Board to approve a salary increase of 4% for all satisfactorily-evaluated support staff, professional/technical staff and administrators.

It was then moved by Member Varga and seconded by Member von Bergen Wessels that the Board return to regular session. Motion voted and carried.

The Board returned to regular session at 8:15 p.m


Secretary to the Board Marilyn Vinson

Agenda Item I-5

ADMINISTRATIVE REAPPOINTMENTS

Each year, we act on administrative reappointments. The following personnel have been evaluated by their supervisor as satisfactory or better and are recommended for reappointment for the positions shown for 2001 - 2002.

Continuing Appointments Per Policy 401.01

Pfeifer, Alan Dean of Information Technology

Two Year Contracts Per Policy 409.01

Bittner, Ruth	Vice President of Administrative Services
Damhoff, Russ	Director of Athletics, Head Men's Basketball Coach and Director of Sports Information, Athletic Booster Club and Intramurals
Devan, Curt	Coordinator of Personnel Services
Frederick, Jim	Director of Buildings and Grounds
Gospodarczyk, Tom	Dean of Corporate and Community Services
Hecht, Deborah	Vice President of Instructional Services
Johnson, Rosemary	Director of Health Careers Education
Kerber, Joan	Vice President of Student Services
Little, Linda	Director of Grants, Planning and Institutional Research
Lyons, Cal	Director of College Relations
Peterson, David	Director of Student Financial Assistance

One Year Contract Per Policy 409.01

TBA	Director of Admissions, Records, and Enrollment Services
Kennedy, Patrick	Dean of Arts, Social Sciences, Adult Education, and Physical Education
Meyer, Paula	Business Manager (part-time)
White, Linley	Dean of Business, Technology, and Natural Sciences
TBA	Director of Computing & Instructional Technology

RECOMMENDATION: Reappointment of the administrators as indicated.