

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AGENDA
Third Floor Board Room

May 20, 2002

7:00 p.m.

A. Call to Order

B. Roll Call

C. Communication from Visitors

D. Consent Agenda

1. Approval of Minutes
2. Treasurer's Report
3. Bills Payable
4. Payrolls April 30, 2002 \$233,216.43
 May 15, 2002 \$248,474.31
5. Budget Report

E. President's Report

1. Board Policies Review - 201.01, 202.01, 203.01, 204.01, 205.01
2. Enrollment Update
3. NIU Centennial Scholarships
4. Board Ethics Policy
5. Shared Values Grants (attached)
6. Graduate Follow-Up Study (provided at meeting)
7. SVCC History Book (provided at meeting)
8. Reminder - Commencement May 23

F. Financial Reports and Actions

- ✓1. 2002 - 2003 Tentative Budget (First Reading)
- ✓2. Staff Discounts for CCS Offerings

G. Closed Session (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College and closed session minutes consideration)

H. Closed Session Minutes of April 22, 2002

I. Personnel

- ✓1. Administrative Appointment
- ✓2. Support Staff Salary Ranges
- ✓3. Professional/Technical Salary Ranges
- ✓4. Administrative Salary Ranges
- ✓5. Business Office Personnel Changes

J. Other

- ✓Board Policy Revisions to 111.01 Special Meetings, 112.01 Meetings Open to the Public, 114.01 Board Meeting Agenda (First Reading)

K. Reports

- 1. Student Trustee
- 2. ICCTA Representative
- 3. Foundation Liaison
- 4. Faculty Association
- 5. Board Chair
- 6. Board Members Comments

L. Adjournment

Board of Trustees Meetings

June 24, 2002

July 22, 2002

August 26, 2002

ICCTA Monthly Meetings

Annual Meeting - June 13 - 15
Crowne Plaza, Springfield

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

May 20, 2002

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on May 27, 2002 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Wolf called the meeting to order at 7:00 p.m. and the following members answered roll call:

Edward Andersen	Henry S. Dixon, Jr.
Robert J. Thompson	Nancy Varga
B.J. Wolf	Pennie von Bergen Wessels

Absent: William Simpson Neal Singleton

SVCC Staff: President Richard L. Behrendt
Attorney Ole Bly Pace III
Vice President Ruth Bittner
Vice President Deborah Hecht
Vice President Joan Kerber
Director of College Relations Cal Lyons
Secretary to the Board Marilyn Vinson

Consent Agenda: It was moved by Member Thompson and seconded by Member Andersen that the Board approve the Consent Agenda as presented. In a roll call vote, all voted aye. Motion carried.

President's Report: President Behrendt reported on the History of Sauk Valley Community College authored by former faculty member, Duane Paulsen, the Shared Values Grant, the Graduate Follow-Up Study, the passing of former English instructor, Anne Horton, that summer enrollment is up 33% at the present time, that Nick Straw (former student Trustee) had recently graduated from Western Illinois University, that some of the Board policies presented for review this month will be revised and presented for first reading at a future meeting, and that four Sauk students had qualified for NIU Centennial Scholarships.

Board Policy 116.01 Board Ethics:	In discussing Item E-4 on the agenda (Board Ethics Policy 116.01), it was requested that the administration revise this policy to include the changes suggested by the Board and submit it for first reading at the June meeting.
2002-2003 Tentative Budget:	It was moved by Member Andersen and seconded by Member Thompson that the Board approve the 2002 - 2003 Tentative Budget for first reading. In a roll call vote, all voted aye. Motion carried.
Staff Discounts for CCS Offerings:	It was moved by Member Andersen and seconded by Member Varga that the Board approve fee waivers for Corporate and Community Service offerings (up to 50%) for SVCC staff members according to the stipulations contained in the attached memorandum from Dean Gospodarczyk, effective immediately. In a roll call vote, all voted aye. Motion carried.
Closed Session:	At 7:40 p.m. it was moved by Member von Bergen Wessels and seconded by Member Dixon that the Board adjourn to Closed Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College and the Closed Session minutes of April 22, 2002. In a roll call vote, all voted aye. Motion carried.
Open Session:	The Board returned to regular session at 7:50 p.m.
Minutes:	It was moved by Member Varga and seconded by Member Dixon that the Board approve the minutes of the April Closed Session as presented. In a roll call vote, all voted aye. Motion carried.
Administrative Appointment:	It was moved by Member Thompson and seconded by Member Dixon that the Board approve the appointment of Dr. Lisa Beinhoff as Director of Learning Resources, effective September 1, 2002 at a yearly salary of \$58,000 (to be pro-rated). In a roll call vote, all voted aye. Motion carried.
Proposed Support Staff Ranges:	It was moved by Member Andersen and seconded by Member Varga that the Board approve the proposed Support Staff Salary Ranges for the 2002 - 2003 year. In a roll call vote, all voted aye. Motion carried.

Proposed Professional/ Technical Staff Salary Range:	It was moved by Member Thompson and seconded by Member Varga that the Board approve the proposed Professional/Technical Staff Salary Ranges for the 2002 - 2003 year. In a roll call vote, all voted aye. Motion carried.
Proposed Administrative Staff Salary Range:	It was moved by Member Varga and seconded by Member Andersen that the Board approve the proposed Administrative Staff Salary Ranges for the 2002 - 2003 year. In a roll call vote, the following was recorded: Ayes - Members Andersen, Dixon, Thompson and Wolf. Nays - Members Varga and von Bergen Wessels. Motion carried.
Business Office Personnel Changes:	It was moved by Member Varga and seconded by Member von Bergen Wessels that the Board restore the administrative Business Manager position to full-time and reduce the Assistant Business Manager position to 50% (subject to review), effective immediately. In a roll call vote, the following was recorded: Ayes - Members Andersen, Dixon, Thompson, Varga, and von Bergen Wessels. Nays - Member Wolf. Motion carried.
Board Policies Revisions:	It was moved by Member Dixon and seconded by Member Thompson that the Board approve for first reading the proposed changes to Board Policy 111.01 Special Meetings of the Board, Board Policy 112.01 Meetings Open to the Public and Board Policy 114.01 Board Meeting Agenda. In a roll call vote, all voted aye. Motion carried.
Reports:	<p>ICCTA Representative Thompson reminded the Board of the ICCTA Annual Meeting in Springfield in June.</p> <p>Foundation Liaison Andersen reported on the Hole-In-One Shoot Out to be sponsored by the SVCC Foundation in July to raise money for academic scholarships for Sauk students.</p> <p>Board Chair Wolf distributed ACCT surveys and president evaluation forms with the request that the members return them as soon as possible (evaluation forms by June 3, 2002). In the</p>

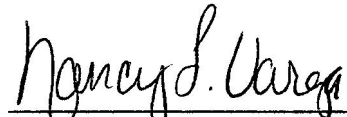
discussion on a date for the Summer Retreat– it was the direction of the majority of the Board to set the date for Tuesday, July 9th at 12 noon in the third floor Board Room.

Under Board member comments, there was a request to include the item of Security Cameras on the June meeting agenda and it was the direction of the majority of the Board to include it.

Adjournment: Since the scheduled business was completed, it was moved by Member Varga and seconded by Member Andersen that the Board adjourn. The next regular meeting will be held on June 24, 2002 in the third floor Board Room at 7 p.m. In a roll call vote, all voted aye. Motion carried.

The Board adjourned at 8:15 p.m.

Respectfully submitted:



Nancy L. Varga, Secretary

201.01 Administrative Organization

It is the policy of the Board to encourage the development of an administrative structure that will provide for the free flow of information between and among the President and his subordinates and clear lines of responsibility and authority. The administrative organization of the College must remain stable to the extent that it provides a clear understanding among the staff as to responsibility and job assignments and at the same time remain flexible enough to allow for appropriate changes when circumstances make them necessary.

The President will recommend for approval of the Board, the organizational structure of the College and as circumstances require, any changes that will improve the overall College operations.

All Sauk Valley Community College employees shall be responsible to the Board through the President.

2/12/79

3/23/87

202.01 Administrative Staff and Work Regulations

The Board of Sauk Valley recognizes the responsibility of the administrative staff to establish rules and regulations governing the administration of the College and directs that the administration will maintain and issue written administrative rules and procedures for the general and specific administration of the institution.

All rules and regulations shall be placed in appropriate handbooks, and shall be reviewed annually.

These rules and regulations shall not be in conflict with Board policies and Illinois Community College Board regulations.

2/12/79

12/19/83

203.01 Duties and Responsibilities of Administrative and Confidential Personnel

Administrators of the College are expected to responsibly administer the areas under their management and supervision in accordance with the policies and regulations set forth by the Board of Trustees and as designated by the Illinois Public Community College Act. Within the limits of their authority, they shall demonstrate initiative and good judgment and, in full cooperation with other administrators and faculty, provide leadership in helping to create effective conditions for the fulfillment of the College's mission.

A. Duties of the President

1. The President shall be engaged in executive management functions and is charged with the responsibility of directing and effectuating Board of Trustees policies and practices.
2. The President shall in the regular course of his duties assist and act in a confidential capacity to persons, including the Board of Trustees, who formulate, determine, and effectuate management policies with regard to labor relations, and shall in the regular course of his duties have access to information relating to the effectuation or review of employer's collective bargaining policies.
3. The President shall have the authority to recommend to the Board of Trustees to hire, transfer, suspend, reward or discipline employees and to recommend action concerning grievances of employees.
4. The above duties are in addition to the duties listed in Policy 204.01.

B. Duties of the Vice Presidents and Deans

Vice Presidents and Deans shall in the regular course of their duties assist and act in a confidential capacity to persons, including the Board of Trustees and the President, in formulating, determining, and effectuation management policies with regard to labor relations, and toward this end shall have access to all collective bargaining policies.

A Vice President or Dean shall be engaged in executive management functions and is charged with the responsibility of directing and effectuating Board of Trustees policies and practices.

C. College Treasurer

The Treasurer shall in the regular course of his/her duties have access to information relating to the effectuation of review of employer's collective bargaining policies.

D. Job Description and Duties of College Bookkeeper

The Bookkeeper shall have in the regular course of his/her duties access information relating to the effectuation or review of the employer's collective bargaining policies.

E. Job Description and Duties of the Office Secretary, Secretary to the President,
Secretary to the Vice Presidents and Deans

The Secretary shall have in the regular course of his/her duties access to information relating to the effectuation or review of the employer's collective bargaining policies.

3/23/81

12/19/83

204.01 Duties and Responsibilities of the President of the College

The President of the College is the chief executive, administrative, and education officer of the community college district and derives authority from, and is responsible to, the Sauk Valley Community College Board of Trustees. The President's primary responsibility is to provide vision for the College and continuous leadership and direction for the planning and operation of all aspects of the college's programs and services in conformity with Board policies, ICCB and IBHE rules and regulations, and State law.

More specifically, the President is responsible for:

1. Developing and implementing a progressive and community responsive College philosophy, including a comprehensive strategic plan which details the institutional mission, goals and objectives, priorities, and resources, for the current and long-range needs of the district;
2. Developing, maintaining, and evaluating the academic programs and student services of the College and creating a climate which enhances student learning, stimulates creative approaches to teaching and learning, and motivates both staff and students to optimum achievement;
3. Developing and maintaining an appropriate administrative organization to insure effective and efficient management of the College and its resources;
4. Recommending policies for board action and implementing those policies adopted by the Board;
5. Developing and maintaining a personnel operation which includes the recruitment, selection, development, compensation, evaluation, and continuation of all College staff;
6. Preparation, recommendation, and administration of the annual operating and capital budgets as approved by the Board of Trustees;
7. Maintenance and efficient use of existing institutional resources and the creation of new resources;
8. Internal and external communications, including keeping the Board informed, being the College's chief spokesperson, and representing the College to the general public;

9. Providing for the preparation and submission of all reports required by local, state, and national agencies;
10. Representing and actively participating in appropriate local, state, and national efforts to promote the interests of the college;
11. Managing the operational affairs of the Board of Trustees, including being its professional advisor by analyzing implications of proposed actions and making recommendations, handling agendas, minutes, policies, and other necessary records;
12. Representing the College interests as a member of the Sauk Valley Community College Foundation Board of Directors;
13. Delegating to appropriate staff members and committees powers and duties listed above as the President deems appropriate for the administration of the College;
14. Exercising the discretionary power necessary to insure the continuous efficient operation of the College and deciding all other administrative matters not outlined above and for which no specific provision has been made in the law or by Board policies; and
15. Any other duties assigned or delegated by the Board of Trustees.

2/12/79

3/23/87

12/18/89

205.01 The College Calendar

- The fiscal year of the College is from July 1 of one year to June 30 of the next year inclusive.
- The College academic year shall begin with the registration and orientation scheduled just prior to the first day of instruction of the fall semester, whichever is earlier, and extend no less than one day beyond the official date of Commencement at the end of the Spring semester. For purposes of administration, the summer session is considered a special session outside the academic year calendar.
- An administrative calendar specifying working days for all 12-month personnel will be issued by the Office of the President prior to the start of each fiscal year (July 1).
- Sauk Valley Community College shall schedule a sufficient number of preparatory, instructional and testing days each semester to insure that adequate time is provided for teaching and learning and to comply with minimum State requirements and standards. The calendar shall also include days for registration, pre-entrance testing and other activities associated with admission to the College.

3/23/81

3/23/87

Sauk Valley Community College Board of Trustees Policy Manual

Series 200 Administration

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**SAUK VALLEY COMMUNITY COLLEGE
VICE PRESIDENT OF STUDENT SERVICES**

MEMORANDUM

TO: Richard L. Behrendt
FROM: Joan E. Kerber *J.E.K.*
DATE: May 7, 2002
SUBJECT: Shared Values Initiative

More than four years ago, the Illinois Community College Board supported the development of a statewide initiative on Leadership and Core Values. Sauk Valley Community College has been a part of that initiative from its inception -- writing and securing grants each year.

The purpose of the initiative has been to 1) engage in dialogue about the nature and importance of shared values; 2) adopt a values-based approach to our daily lives at the College whether that be as students, faculty, administration or support staff; and 3) explore and develop methods for including the study of values, leadership and ethics in instruction both in and out of the classroom.

Sauk has been very fortunate to have a committed Shared Values Committee since 1998 that has spent many hours on various projects that have enhanced the environment of our institution. As a result of this hard work, the College has had the opportunity to experience the growth of programs such as the Student Ambassador Program, Emerging Student Leaders, CELT, Support Staff Retreats and the Alternative Spring Break.

Much discussion has occurred regarding the fact that our identified values-- Respect, Responsibility, Fairness, Integrity, and Caring -- are not new to the College, but in fact have always been in existence at Sauk. Much history has been passed down orally, but had never been documented in written form. The Shared Values Committee felt strongly about capturing and preserving our history so others can appreciate the heritage we share.

We are pleased to announce that this has now been accomplished and our book, "Out of the Prairie, A History of Sauk Valley Community College 1965-2002" is available to anyone who is interested.

The committee is deeply indebted to Duane Paulsen, retired Sauk librarian and local historian, who agreed to take on this project in 2000 – 2001 and freely devoted much time rummaging through old documents stored in the basement, talking to retirees and current long-time employees, and writing our history in a readable context for all of us to enjoy. Without him, this project simply would not have come to fruition. Karen Pinter also donated time and energy compiling pictures and serving as an overall editor, for which we are also grateful.

Also, the committee is extremely proud to announce that three separate Sauk groups have written proposals and been accepted to present at the National Community College Leadership and Core Values Conference to be held in Chicago this June. The following groups will be highlighting campus activities designed around values, leadership and ethical practices.

- “Developing Student Leadership and Values through Community Outreach”
Students: Student Ambassadors – David Buhle, Sarah Cooley, Lisa Sanders, and Pricilla Williams. Advisors: Pam Clodfelter & Joan Kerber
- “Stepping Stones; Incorporating Values into your Workday”
Support Staff: Patty Reighter and Sarah Partington
- “Building the Bandwagon: Creating Openness to Shared Values”
Faculty: Karen Pinter, Kris Murray, Janet Lynch, and Kevin Megill

A great deal of work has been demonstrated in all of the Shared Values efforts throughout the College and we are pleased to see these efforts bear fruit in the above projects.

Committee Members:

Chair - Dr. Joan Kerber

Doris Cox, Ann Daly, Cal Lyons, Kay Turk

Dr. Karen Pinter, Dr. Deborah Hecht, Kris Murray

Patty Reighter, Dr. Linda Little, Sarah Partington

For Board Meeting of
May 20, 2002

Agenda Item F-1

2002 - 2003 TENTATIVE BUDGET - FIRST READING

Attached is the 2002 - 2003 Tentative Budget (and appropriate supplemental information) for Board consideration and first reading. This budget will be available in the Business Office, the President's Office, and the Learning Resource Center on public display for the next 30 days and the public hearing and final action will be taken at the June meeting.

RECOMMENDATION: Board approval of the 2002 - 2003 Tentative Budget for first reading.

TO: Richard Behrendt

FROM: Ruth Bittner *RB*

DATE: May 8, 2002

SUBJECT: FY 2003 Tentative Budget

Accompanying this memo is Sauk Valley Community College's FY 2003 Tentative Budget. The budget is directly linked to our strategic, technology, facilities, and marketing plans.

The expenditures budget of \$10,212,863 in the operating funds represents a 6.2% increase over the FY 2002 budget of \$9,617,820. It reflects the impact of salary raises, higher costs in employee health insurance benefits, restoration of some line items cut in FY 02, and program growth. With budgeted revenue and transfers in of \$9,976,172, we project a drawdown of \$236,691 from accumulated fund balance for the year.

Process

Budget input sheets were distributed to the President and Vice Presidents on March 4, for further distribution to their staffs as they saw fit. Budget requests were due back to the Business Office by April 1. The Business Office then entered the requests in the computer and by April 9 produced analytical reports for review. The President, Vice Presidents, and other selected staff members have met several times since then to discuss and adjust the budget. The FY 2003 Final Budget will be presented to the Board of Trustees in June, following a 30-day public review period.

As a part of its regularly scheduled June 24 meeting, the Board will hold a Budget Hearing at which the public is invited to comment. Following this, the Board will be asked to approve the FY 2003 Final Budget. Any changes made between the Tentative and Final budgets will be presented at that time. The new fiscal year starts July 1, 2002.

Assumptions

We based property tax revenue on April estimates from the county clerks, an increase of about 1.5% from FY 02. Investment Income is expected to decrease from the FY 2002 actual results due to low interest rates. Credit enrollment is expected to increase by 5% over FY 01 levels, and we expect to retain the FY 02 level of Adult Education enrollment (which made up about 8% of this year's total enrollment increase). We have

incorporated State grants at the amounts proposed by the Governor, along with the \$3 per credit hour tuition increase approved by the Board of Trustees in March. Salaries are budgeted with 5.5% raises for faculty and 4% raises for other staff. We estimate medical insurance costs will increase by about 6%. Natural gas is estimated at a newly contracted fixed rate per therm. Consistent with last year, Working Cash Fund accumulated interest of \$100,000 is transferred into the operating funds.

Restoration of some items cut in FY 02

The FY 02 budget “eliminate(d) all but the most absolutely essential expenditures in membership dues, conference travel, hospitality, and personnel changes, and it use(d) funding bonds to relieve the operating funds of equipment costs.” Some specific cuts included:

1. Cut travel to a minimum in all departments, \$30,000 savings.
2. Eliminate faculty development fund, \$40,000 savings.
3. Cut advertising budget, \$65,000 savings.
4. Eliminate hosting, \$22,000 savings.
5. Cut all but the most essential membership dues, \$3,000 savings.
6. Fund all capital equipment purchases through non-operating fund sources, \$225,000 savings.

The FY 02 budget memo stated that “none of the items listed above is ‘frivolous’ – they all serve positive purposes in normal budget years.” Therefore, the FY 03 budget partially restores some of these items, as follows:

1. Conferences and Meetings: restores \$20,000 of the faculty development fund (most of which will be directed towards NCA-mandated assessment efforts); \$3,500 for increase in mileage reimbursement rate; \$3,300 for staff training; and increases \$10,000 in Corporate and Community Services client catering (cost is passed through to clients).
2. Advertising: restores \$10,000.
3. Membership dues: maintain at FY 02 level.
4. Capital equipment: same funding sources as FY 02.

Changes from projected budget

In March 2002 the Board was presented with a projected budget for FY 03. That projection was based on revenue information available at the time and a macro-level analysis of expenditures, with no input from department managers. It showed a projected deficit of \$63,626, as opposed to the new Tentative Budget’s \$236,691. What happened to cause the change?

The following table itemizes the changes:

Description of Change from Projected Budget	Effect on Net Gain/(Loss)
Property tax revenue estimates from county clerks	-15,732
State revenue estimates from ICCB	-45,504
In-depth tuition revenue analysis	-45,000
Low investment interest revenue rates	-34,000
Pell grant administrative fee revenue	+13,700
Software, maintenance, licenses, training	-32,000
Internet telephone line charges	-27,000
Library books and materials	-14,000
Property insurance rates	-5,000
Adult Ed waivers	-17,000
Change in raises per Board action	+19,000
Scaled-down paving plans	+20,000
Miscellaneous	+9,471
Total change from projected net budget	-173,065
Projected net loss	-63,626
Tentative Budget net loss	-236,691

FY 02 hopes for improvement in FY 03

The FY 02 budget stated: “We believe that better years will follow FY 02 for the following reasons:

1. We will continue to work for increased enrollment and improved efficiencies.
2. The State legislature appears to have recognized the importance of strong community college funding, so State grant revenue should continue to grow.
3. We plan to continue a program of regular, small tuition rate increases.
4. We will continue to review the need to retain positions as they become vacant.
5. We hope to see a leveling off of the recent skyrocketing health insurance costs.
6. We hope to see a leveling off of this year’s skyrocketing energy costs.
7. We expect to have a gap of 10 years before we again need to incur NCA accreditation costs of \$28,000.”

In the FY 03 budget we expect to achieve all but two of these plans, but with another unforeseen negative factor entering the picture as well:

1. We expect to reach 5% enrollment growth over FY 01, with the Enrollment Management Task Force working to make that growth continue.
2. We are continuing many of the efficiencies achieved in FY 02.
3. State funding has decreased rather than increased. Instead of even minimal 3% growth as had been hoped for, we are seeing a more than 1% decrease, for a negative swing of \$135,000.
4. We have increased the tuition rate.
5. We continue to review vacant positions.

6. Health insurance costs have not leveled off; we expect a \$60,000 increase in FY 03.
7. Energy costs have leveled off.
8. We eliminated the \$28,000 NCA budget cost.

An additional factor has emerged in very slow property tax/equalized assessed valuation (EAV) growth. Up until last year we had experienced a series of annual increases in EAV of 5% to 8%; the FY 02 budget saw a 3% increase. We now expect just a 1.5% increase for FY 03. (If we were to receive 3% again, that would bring in another \$50,000 – each 1% increase is worth about \$17,000 in revenue for Sauk.)

The total of the three negative factors (state funding, insurance and EAV) is \$245,000. The FY 03 tentative budget deficit is \$236,691. Therefore, if those three factors were to perform as predicted a year ago we would have been able to present a break-even budget.

FY 03 hopes for improvement in the future

All of the reasons why we expected FY 03's financial picture to improve over FY 02's that have been realized are still valid for FY 04. For the three factors that frustrated our ability to balance the budget in FY 03, one will likely continue to be a problem, while the other two should turn around. Both property tax values and state funding tend to be cyclical, rising and falling with the general economy. The FY 03 figures reflect the difficult economy that developed in late 2001 and the first quarter of 2002. However, in the second quarter of 2002 economists generally have started to mention indicators that they see as evidence of recovery. Therefore, we feel optimistic about the future of property valuations and state funding for higher education. Employee health insurance costs, however, show no signs of slowing down. We continue to monitor alternative systems to ensure that the program Sauk offers its employees is cost competitive, but we have not yet identified a superior option. Therefore, we will continue to monitor the situation while making no change at present.

Recommendation

It is recommended that the Board of Trustees approve the FY 2003 Tentative Budget.

Sauk Valley Community College
Budget Highlights
FY 2003

The following are highlights of the FY 2003 budget.

- **Decrease in State Operating Grants** **-\$35,000**

At this point the Governor's budget requests a 1.6% decrease for Sauk from the original FY 02 allocation.

- **Increase in Tuition Rate** **\$130,000**

In March the Board of Trustees approved increasing the tuition rate by \$3 per credit hour, to \$54 (including the student activities and technology fees).

- **Enrollment Growth** **\$115,000**

We expect Adult Education enrollment to maintain its increased FY 02 level, and regular credit enrollment to increase 5% from FY 01.

- **Slow economy – EAV and Interest Rates** **\$10,000**

Another downward revaluation of district farmland has resulted in just 1.5% growth in the tax base (\$50,000), and the slow economy has led to a fall in investment interest rates to around 2% (\$40,000 decrease).

- **Transfer from Working Cash Fund** **\$100,000**

As usual, we plan to transfer approximately \$112,000 of current Working Cash Fund interest earnings to the operating fund. As planned last year, we're also transferring an additional \$100,000 of previously accumulated interest earnings.

- **Equipment Supported by Funding Bonds** **\$625,000**

All operating funds capital equipment spending for FY 03 will be supported by funding bonds.

- **Annual Raises for Continuing Employees** **\$280,000**

The budget includes a negotiated 5.5% raise for faculty and 4% for other staff.

● **Increased Health Insurance Benefit Cost** **\$60,000**

The last three fiscal years have seen large increases in health insurance costs, reflecting a trend of the general economy. We expect this experience to continue for at least another year.

● **New Academic Initiatives** **\$31,000**

The College plans to start a course called College Success Skills to help improve students' ability to succeed and persevere in their classes (\$7,000), and also to help the new Polygraph Institute grow (\$24,000, reimbursed by client fees).

● **Learning Tools: Technology and Books** **\$73,000**

New costs for software license fees, annual maintenance and training (\$32,000) and Internet telephone line charges (\$27,000) must be absorbed in the budget if Sauk is to remain reasonably current with technology applications. In addition, the LRC books and materials budget is being increased for the first time in ten years (\$14,000).

● **Partially Restore Conferences & Meetings Budget** **\$37,000**

The budget for travel, training and hosting was cut severely in FY 02 in an attempt to solve that year's budget problems (it was reduced from FY 01's \$176,550 to FY 02's \$87,900). The FY 03 budget adds back in \$20,000 for faculty development, \$3,500 for the increased mileage reimbursement rate, \$3,300 for staff training, and \$11,000 for Corporate and Community Services client catering (cost is passed through to clients), for a new budget of \$123,820.

Sauk Valley Community College
Budget Impact of Strategic Goals and Objectives
For FY 2003

The following lists budgeted activities that accomplish the College's strategic goals and objectives. Some objectives will be accomplished through routine operations, and some strategies speak to more than one objective; this document lists only selected highlights.

Goal 1:

Strive for excellence in all educational offerings, programs and services.

Objectives:

1. Maintain academic integrity and standards.
2. Attract and retain qualified, dedicated, and skilled faculty and staff.
3. Provide quality educational offerings that are responsive to the district's needs.
4. Help promote a sense of teamwork across all areas of the College.
5. Develop more effective means of assessing student learning.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Continue activities of CELT (Center for Excellence in Learning and Teaching)	0	
1	Increase budget for library materials		14,000
1 5	Restore funding for faculty development, including assessment training		20,000
2	Employ 2 replacement faculty and LRC Director	130,000	
3	Promote job retraining opportunities through occupational and transfer programs	20,000	
3	Expand Nursing program by 10 students per class year		10,000
3	Review & update occupational programs	0	
4	Offer volunteer service opportunities such as Adopt-a-Highway and Heart Walk	0	
5	Continue implementation of student assessment testing	10,000	

Goal 2:

Contribute to College and community development through public, private, political, and professional partnerships and networks.

Objectives:

1. Strengthen relationships with business, industry, educational, and civic/nonprofit groups to more effectively serve the educational needs of each sector.
2. Facilitate teamwork among educational institutions within the community.
3. Network with professional organizations, legislators, and governing boards at the local, state, and federal levels to increase overall institutional effectiveness, assure adequate resources, and continue degree-related articulation agreements.
4. Identify distinct segments of the student market to better serve our district's educational needs and improve enrollment management.

5. Develop and implement an updated Marketing Plan.
6. Raise the visibility of the College's educational programs and services throughout the district.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Maintain visibility and participate in area economic development efforts	0	
2	Obtain HECA grant to encourage and assist with further education of Latinos (Restricted Fund)		92,000
2	Continue Americorps literacy program (Restricted Fd)	295,000	
3	Participate in area service & business organizations	2,200	
3	Communicate with State legislators regarding funding needs	0	
3	Participate in local, regional and statewide meetings	6,000	4,000
4 5	Continue work of Enrollment Management Task Force	0	
6	Realign responsibilities of and employ new Director of Admissions, Coordinator of Student Activities and Coordinator of Career Services	115,000	
6	Continue Sunday Focus on Sauk newspaper column	0	

Goal 3:

Continue to make new and emerging technologies accessible to all College constituents.

Objectives:

1. Maintain and integrate technologies that improve instruction and other College systems.
2. Provide greater access to learning through the use of technologies.
3. Provide training and support to faculty and staff in the use of current technologies.
4. Maintain and implement a comprehensive Technology Plan.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Absorb Internet connection line charges		27,000
1 4	Upgrade computer equipment and software throughout the College (Foundation, Restricted Fund & Funding Bonds)	870,000	
2	Continue implementation of distance learning links with high schools	10,000	
3	Continue operations of the Instructional Technology Center	100,000	

Goal 4:**Effectively manage and develop human, fiscal, and physical resources.****Objectives:**

1. Expand efforts to secure external funding to support and enhance the teaching and learning environment.
2. Maintain and enhance College effectiveness through long-range financial and capital planning, improved budgeting systems, and organizational efficiencies.
3. Maintain and implement a Facilities Master Plan.
4. Maintain and implement a preventive maintenance program.
5. Continue to upgrade and streamline administrative functions and services.
6. Continue to demonstrate fiscal responsibility.
7. Continue to develop and raise awareness of College health and safety programs and services for College staff and students that meet or exceed current standards.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Increase efforts to obtain grant funding, utilizing grant database subscription		600
2	Fully implement revised institutional effectiveness report format	0	
2	Update strategic plan and subsidiary components	0	
3	Repair exterior walls (O&M-Restricted Fund)		212,000
4	Resurface parking lots	10,000	
4	Misc. preventive maintenance	45,000	
5	Review each vacant & potentially vacant position	0	
6	Hold travel, meeting & hospitality expenses to a healthy minimum	0	
7	Update crisis management plan	0	
7	Install security camera system (Liability, Protection & Settlement Fund)		50,000
7	Promote wellness program (Foundation)	1,000	

Goal 5:**Strengthen organizational structures and processes that foster student success.****Objectives:**

1. More effectively assess student learning, and the contributions of academic support and student services to promote retention and success.
2. Continually review and redesign the class schedule and course/curricular structures as needed to meet the needs of different student populations.
3. Work to provide well integrated curricular and advising experiences for students.
4. Provide effective systems of learning support for different segments of our student population, including first-generation and/or adult learners.
5. Provide a welcoming, supportive, and challenging College environment.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Continue work of Enrollment Management Task Force	0	
1	Continue implementation of student assessment testing	10,000	
2	Start College Success Skills course		7,000
2	Gain certification for and expand Polygraph Institute		24,000
3	Conduct career fair, college night, Jobfest (Restricted Fund)	10,000	
3	Continue Tech Prep program (Restricted Fund)	65,000	
4	Maximize inclusion of students with disabilities (includes \$40,000 in Restricted Fund)	75,000	
4	Continue Student Support Services program (Restricted Fund)	210,000	
4	Continue cooperative agreement with IVCC Dislocated Workers program	11,000	
5	Continue Free-for-Fall welcome event	2,000	
5	Expand scope of student ambassador program	1,000	

Goal 6:

Enhance opportunities for students to develop intellectually, culturally, socially, and physically.

Objectives:

1. Foster lively and meaningful co-curricular programs to enrich students' overall educational experience.
2. Encourage student engagement with the College through a caring faculty and staff and programmatic excellence.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Begin construction of student housing (Foundation)		0
1	Reward intellectual excellence through active honor programs and Phi Theta Kappa	8,000	
1	Offer cultural and entertainment programs through Student Activities (Auxiliary Fund)	20,000	
2	Offer customer service skills training for staff		1,000
2	Implement service learning program through Shared Values grant (Restricted Fund)	5,000	

Goal 7:

Cultivate, recognize, and celebrate achievements and excellence among all College employees.

Objectives:

1. Expand professional development opportunities for faculty and staff.
2. Recognize and celebrate both efforts and successes among all College employees.
3. Provide creative and meaningful recognition programs for faculty and staff through formal and informal means.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Partially restore conferences & meetings budget		24,000
2	Communicate College activities	0	
2 3	Review & restore funding for staff appreciation events		2,000
3	Communicate employee accomplishments	0	

Goal 8:

Infuse our shared institutional values of Respect, Responsibility, Fairness, Integrity, and Caring within the classroom and throughout our decision-making processes and formal and informal communication.

Objectives:

1. Broaden opportunities for informed participation by all members of the College community in shaping College policies, practices and directions.
2. Consciously work toward improved communication among College constituents.
3. Develop programs for faculty, staff and students to expand the understanding and practice of values appropriate to an academic community.

Strategies:

#	Strategy	Continuing Resources	New Resources
1	Encourage input through committee and informal communications	0	
2	Communicate through committees, e-mail, newsletter, departmental and informal means	0	
3	Continue shared values efforts (Restricted Fd)	3,500	

For Board Meeting of
May 20, 2002

Agenda Item F-2

STAFF DISCOUNTS FOR CCS OFFERINGS

We have had requests from SVCC staff members to enroll in Corporate and Community Services offerings at discounted rates and Dean Tom Gospodarczyk has come up with a proposal for Board approval.

RECOMMENDATION: Board approval of fee waivers for Corporate and Community Service offerings (up to 50%) for SVCC staff members according to the stipulations contained in the attached memorandum from Dean Gospodarczyk, effective immediately.

Memorandum
the Office of Corporate and Community Services
Sauk Valley Community College
815-288-5511, ext. 302

TO: Deborah Hecht

FROM: Tom Gospodarczyk

DATE: January 8, 2002

RE: Staff discount for CCS offerings

In an effort to increase enrollments in CCS offerings and to encourage staff to enroll in our offerings, I wish to propose the following guidelines for CCS public offerings, effective immediately.

College staff may enroll in non-credit, CCS offerings at a discounted rate of *up to 50%* of the regular course fees with the following restrictions...

- This discount is only available to full- and part-time permanent staff, and does not extend to their families or dependents.
- Discounts will be determined on a class by class basis to assure that all expenses incurred for a staff member to enroll are covered.
- Discounts will not be applicable to *Trips and Tours*, performers, speakers, and other low margin offerings.
- The offering must achieve its minimum required enrollment of individuals who are paying full fees.
- The discount will be available as long as there are seats available in an offering.
- In situations where classes fill to capacity and staff have already enrolled at reduced rates, staff will have the option of paying the full course fee or dropping the course to make room for individuals paying the full course fee.

For Board Meeting of
May 20, 2002

Agenda Item I-1

ADMINISTRATIVE APPOINTMENT

The Search Committee and the administration are recommending the appointment of Dr. Lisa Beinhoff of DuBois, Pennsylvania, as Director of Learning Resources, effective September 1, 2002, at a yearly salary of \$58,000 (to be pro-rated).

RECOMMENDATION: Board approval of the appointment of Dr. Lisa Beinhoff as Director of Learning Resources, effective September 1, 2002 at a yearly salary of \$58,000 (to be pro-rated).

SAUK VALLEY COMMUNITY COLLEGE INSTRUCTIONAL SERVICES

MEMORANDUM

TO: Dr. Richard Behrendt

FROM: Dr. Deborah Hecht



DATE: May 6, 2002

RE: Dr. Lisa Beinhoff

I would like to recommend that we appoint Dr. Lisa Beinhoff as Director of Learning Resources. In support of this recommendation, I offer the following information:

Announcement Process

This administrative position was advertised in the *Dixon Evening Telegraph*, the *Sterling Gazette*, *The Chronicle of Higher Education*, *The Quad City Times*, *The Rockford Register Star*, newspapers in both DeKalb and Peoria, Sauk's Employment Website and the Chamber of Commerce NationJob.com network.

Application Responses

Eight applications were received.

Screening

A committee composed of Janet Matheny, Alan Pfeifer, Richard Eichman, Rosemary Johnson, Chris Shelley, Jennifer Slaney (Director of the Sterling Public Library), and chaired by Vice President Deborah Hecht, reviewed the applications of all the candidates who met the minimum qualifications. After checking references, four candidates were invited to interview at the Sauk Valley Community College campus. Each candidate was interviewed by the committee, the Vice President of Instructional Services, the Vice President of Student Services, and the President. Each candidate also had lunch with the Instructional Deans and Directors and had the opportunity to meet the faculty and staff and tour the campus, the LRC, and the community.

Qualifications

1. Academic Background - Dr. Beinhoff received her Ph.D. from Syracuse University in Communications in 1997. She earned her M.L.S. from the University of Illinois in 1990 and also has a B.F.A. from that same institution.
2. Professional Background - Dr. Beinhoff currently serves as the head librarian for the Penn State University's DuBois Campus in DuBois, Pennsylvania. Prior to her experience there she served as an Assistant Professor at the School of Library and Information Management at Emporia State University in Kansas. She has also been employed as a research assistant at the S. I. Newhouse School of Public Communication at Syracuse University, Head of Access Services at the University of Redlands in California, and was the Academic/Medical Assistant Librarian at Florida Keys Community College. Dr. Beinhoff has several publications and has presented at several national conferences.

References

Dr. Beinhoff's references were checked by the committee members and the Vice President for Instructional Services. Her colleagues characterize her as bright, very technology savvy, and a good leader. One individual commented that Dr. Beinhoff "has turned the library into a real learning center by creating opportunities for students". Other references spoke of her technical experience purchasing computer systems, installing computer networks, and troubleshooting library systems.

Our screening committee has indicated that Lisa Beinhoff should fit very well with our faculty and student body. I recommend the employment of Lisa Beinhoff as Director of Learning Resources without reservation of any kind.

For Board Meeting of
May 20, 2002

Agenda Item I-2

PROPOSED

SUPPORT STAFF SALARY RANGES

Action should be taken on the proposed Support Staff Salary Ranges for the 2002-2003 year to reflect the cost-of-living adjustment.

RECOMMENDATION: Board approval of the proposed Support Staff Salary Ranges for the 2002-2003 year.

OFFICE OF THE PRESIDENT
SAUK VALLEY COMMUNITY COLLEGE

May 2, 2002

PROPOSED

SUPPORT STAFF SALARY RANGES
2002 – 2003

SALARY GRADE		MINIMUM	MIDPOINT	MAXIMUM
1	Annual	15,058.00	20,078.00	25,097.00
	Monthly	1,255.00	1,673.00	2,091.00
	Hourly	7.24	9.65	12.07
2	Annual	16,782.00	22,376.00	27,970.00
	Monthly	1,399.00	1,865.00	2,331.00
	Hourly	8.07	10.76	13.45
3	Annual	18,718.00	24,957.00	31,197.00
	Monthly	1,560.00	2,080.00	2,600.00
	Hourly	9.00	12.00	15.00
4	Annual	20,374.00	27,166.00	33,957.00
	Monthly	1,698.00	2,264.00	2,830.00
	Hourly	9.80	13.06	16.33
5	Annual	22,698.00	30,264.00	37,830.00
	Monthly	1,892.00	2,522.00	3,153.00
	Hourly	10.91	14.55	18.19
6	Annual	25,314.00	33,752.00	42,190.00
	Monthly	2,109.00	2,813.00	3,516.00
	Hourly	12.17	16.23	20.28
7	Annual	28,227.00	37,636.00	47,045.00
	Monthly	2,352.00	3,136.00	3,920.00
	Hourly	13.57	18.09	22.62

These ranges use the 2001 - 2002 support staff salary ranges and are revised upward by the March 2001 - March 2002 CPI-U increase for the Midwest Region of 1.1%.

For Board Meeting of
May 20, 2002

Agenda Item I-3

PROPOSED

PROFESSIONAL/TECHNICAL STAFF SALARY RANGE

Action should be taken on the proposed Professional/Technical Staff Salary Ranges for the 2002-2003 year to reflect the cost-of-living adjustment.

RECOMMENDATION: Board approval of the proposed Professional/Technical Staff Salary Range for the 2002-2003 year.

OFFICE OF THE PRESIDENT
SAUK VALLEY COMMUNITY COLLEGE

May 2, 2002

PROPOSED

PROFESSIONAL/TECHNICAL STAFF SALARY RANGE

2002-2003

SALARY GRADE	MINIMUM	MIDPOINT	MAXIMUM
Annual	\$29,057	\$38,743	\$48,428
Monthly	2,421	3,229	4,036
Hourly	13.97	18.63	23.28

This range uses the 2001-2002 Professional/Technical Staff salary range and is revised upward by the March 2001 - March 2002 CPI-U increase for the Midwest Region of 1.1%.

Office of the President

For Board Meeting of
May 20, 2002

Agenda Item I-4

PROPOSED

ADMINISTRATIVE STAFF SALARY RANGES

Action should be taken on the proposed Administrative Staff Salary Ranges for the 2002-2003 year to reflect the comparison with similar administrative salaries at the 7 similar Illinois community colleges and the cost-of-living adjustment.

RECOMMENDATION: Board approval of the proposed Administrative Staff Salary Ranges for the 2002-2003 year.

OFFICE OF THE PRESIDENT
SAUK VALLEY COMMUNITY COLLEGE

May 13, 2002

PROPOSED

ADMINISTRATIVE STAFF SALARY RANGES

2002 – 2003

LEVELS	CATEGORY	MINIMUM	MIDPOINT	MAXIMUM
I	Assistant Directors, Coordinators	42,802	53,503	64,203
II	Directors	45,235	56,544	67,853
III	Deans	59,314	74,143	88,971
IV	Vice Presidents	67,515	84,393	101,272

These ranges use the 2001-2002 actual average salaries for 7 similar Illinois community colleges as the midpoints. However, the 2001-2002 salary average for each level at the 7 similar Illinois community colleges is slightly below our 2001-2002 midpoints. Therefore, the 2002-2003 ranges shown here reflect the SVCC 2001-2002 averages as a base midpoint. These ranges are then revised upward by the March 2001-March 2002 CPI-U increase for the Midwest Region of 1.1% in order to provide updated ranges for 2002-2003.

Comparison group: Danville, Highland, Kishwaukee, Richland, Sandburg, Spoon River, John Wood.

Office of the President

For Board Meeting of
May 20, 2002

Agenda Item I-5

BUSINESS OFFICE PERSONNEL CHANGES

The administration is recommending Board approval of personnel changes in the Business Office as outlined in the attached memorandum from Vice President Bittner. She is proposing to return Business Manager, Paula Meyer, to her former full-time status (1995) and reduce the Assistant Business Manager professional/technical position from full-time to part-time.

RECOMMENDATION: Board approval to restore the administrative Business Manager position to full-time and reduce the Assistant Business Manager position to 50% (subject to review), effective immediately.



TO: Richard Behrendt
FROM: Ruth Bittner *RB*
DATE: April 24, 2002
SUBJECT: Recommended adjustments in Business Office positions

The staffing in our Business Office consists of a .6 FTE Business Manager (administrative position), a full-time Assistant Business Manager (professional/technical position), three full-time clerks, and a .5 FTE clerk. The Business Manager and Assistant Business Manager are both professional accountants and CPAs.

The Business Manager, Paula Meyer, was initially hired as a full-time administrator in October 1995. She voluntarily dropped to .6 FTE in July 1998. The Assistant Business Manager position, currently filled by Colleen Evans, was created at that time to assist with an increased workload in grant reporting and other financial management duties and to supervise the office in the Business Manager's absence. (It should be noted also that the office formerly had four full-time clerks; one position was reduced to .75 FTE in 1993 and then to .5 FTE at a lower support staff grade in June 2000.)

Ms. Evans plans to leave Sauk May 15 to take another position. Ms. Meyer would like to return to full-time employment June 1. She would also like to review the workload shared by the two professional accountants to reassess the need to maintain both positions. She believes that if she returns to full-time the Assistant could drop to half-time or less.

However, before proceeding with an employment search, she would like to test the workload. We are considering hiring an intern who has approached us to serve as a temporary half-time Assistant Business Manager at an entry-level professional/technical salary. An intern would allow Ms. Meyer to assess the workload and also gain assistance during the summer's busy budget/grant reporting/audit preparation season. By the time the internship is completed, Ms. Meyer will decide how to proceed with the position on a long-term basis.

To summarize, we recommend that the administrative Business Manager position be restored from its current 60% status to its former full-time level, and that tentatively the professional/technical Assistant Business Manager position be reduced from full-time to 50% time, subject to review. Half-time is the maximum we would recommend for that position, so there would be a net reduction of at least .1 FTE between the two positions. We estimate the net cost savings in salaries and benefits to be a minimum of about \$1,000 per year.

Thank you.



**SAUK VALLEY
COMMUNITY
COLLEGE**

173 IL Rte. 2, Dixon, IL 61021 • 815/288-5511

MEMORANDUM

TO: Dr. Richard Behrendt

FROM: Jami V. Bradley

DATE: April 17, 1998

SUBJECT: Position Changes

I am recommending a reorganization for the Business Office for the 1998/99 Fiscal Year. These changes will retain current technical expertise, and will improve services to students and other departments at no additional cost to the College. (See Summary of Position Recommendations.)

BUSINESS MANAGER

Current Status:

Paula Meyer is currently filling this full-time administrative position, and she has requested a reduction of her work schedule from five days per week to three days per week (effective immediately) to allow her more time to spend with her two young children.

Recommendation:

To accommodate the request of the current Business Manager by restructuring the full-time administrative position to a part-time (60%) administrative position, and to add a full-time Professional/Technical position as an Assistant Business Manager (see below.)

Rationale:

Ms. Meyer was the lead person for the finance team in implementing the Finance, Accounts Receivable and Human Resources modules of the Banner system during the last two years. I feel it is in the best interest of the College to try to retain Ms. Meyer's technical expertise of the Banner operating system. In addition, the new Assistant Business Manager position would also provide the College with the much needed technical cross training of the Banner system.

The College would lose momentum in the planned implementation schedule of several enhancements of the Banner system without Ms. Meyer. During the condensed implementation of the three finance modules it was recommended that we set up the basics of the system and implement its enhanced capabilities later, such as on-line requisitions and on-line budgeting. And in the case of the Human Resources module, only the payroll portion was set up; therefore, that module is not yet fully functional.

Without Ms. Meyer, the College will also have to delay the integration of the Bookstore POS software with the general ledger and the implementation of the Foundation's new accounting system.

ASSISTANT BUSINESS MANAGER

Current Status:

The College does not currently have an Assistant Business Manager's position.

Recommendation:

To add a full-time professional/technical position as the Assistant Business Manager, that would report directly to the Business Manager (and to the Vice President of Administrative Services two days per week.)

Rationale:

This new position would take on 40% of the Business Manager's current workload, and oversee the Business Office in the Manager's absence. In addition, this position will assist the Vice President of Administrative Services with purchasing duties, and will oversee more extensive accounting services to be provided to the Foundation and to various Grant Administrators. We currently have 30 grants totaling 2.4 million dollars, and their bookkeeping is provided by Support and Administrative staff in 15 different offices, and Shirley Walker, Secretary to the Director of College Relations, is handling the bookkeeping for the SVCC Foundation.

The goal in centralizing the accounting functions of the Foundation and the Grants into one office is to improve the utilization of the accounting expertise of the Business Office to the benefit of other departments. If this position is approved, the transition would then be worked out with the Foundation and the Grant Administrators so that the Business Office could improve efficiency and provide more comprehensive assistance to their departments.

CASHIER

Current Status:

Currently, the cashing duties are shared by all Business Office personnel. The primary responsibility of taking cash is assigned to two staff members who are also responsible for accounts payable and accounts receivable duties. Due to the time demands of these job functions, the Business Office has been assisted by a temporary 30 hour per week position for over five years (when the Business Office staff was reduced by one full-time person.) We felt that the temporary position would no longer be needed after Banner was up and running; however, we have found that the time needed to complete tasks has only shifted work, rather than reduce work. Deanna Stees currently holds this temporary position.

Recommendation:

Reclassify the current temporary part-time position to a permanent part-time position as the Cashier.

Rationale:

The addition of the permanent Cashier position would enable the Business office to assign the cashiering and accounts receivable functions along with the new Tuition-Prepayment plan to one person to improve customer service.

The resulting job shifts of the other two staff members who also share these duties would include consolidating accounts payable to one person, freeing the remaining person, Cathy Seagren, to assist with Foundation and Grant accounting services for other departments. (One-half of Cathy's salary would be charged to the restricted fund.)

Also, it has been a goal of Student Services for many years to provide a "one-stop-shop" to students at a convenient location on the first floor that would include a permanent Cashier. If a one-stop-shop is approved, this position would be moved to a separate location from the Business Office on the first floor. While this would obviously provide a greater service to our students, it would also make it logistically impossible to share cashiering duties as they do now.

For Board Meeting of
May 20, 2002

Board Item J

BOARD POLICY REVISIONS
111.01 SPECIAL MEETINGS OF THE BOARD
112.01 MEETINGS OPEN TO THE PUBLIC
114.01 BOARD MEETING AGENDA
(FIRST READING)

During our monthly policy reviews, it was noted that updated statutory citations needed to be included in these three policies. As Attorney Pace's letters indicate, he has also re-drafted them to be consistent with the Open Meetings Act.

RECOMMENDATION: Board approval for first reading of the proposed changes to Board Policies 111.01, 112.01, and 114.01.



WARD, MURRAY, PACE & JOHNSON, P.C.

LAW OFFICES

PHILIP H. WARD, JR.
DAVID E. MURRAY, OF COUNSEL
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DANIEL C. HAWKINS
TIMOTHY B. ZOLLINGER
ROBERT T. LeSAGE III
TRENT L. BUSH
TONY J. MILLER

February 27, 2002

Reply to:
Sterling Office

Dr. Richard Behrendt
President
SAUK VALLEY COMMUNITY COLLEGE
173 Illinois Route 2
Dixon, IL 61021

Dear Dr. Behrendt:

Enclosed is the set of policies with updated statutory citations.

A second revised version of Policy 111.01 is enclosed which has further revisions in the second sentence to provide for the special meeting notice by personal service 24 hours before the special meeting as permitted under the Community College Act. The statutory and policy provisions regarding notice to members of the Board are permissive rather than mandatory.

In Policy 114.01 "Board Meeting Agenda," there is a requirement that the agenda for special meetings be furnished at least 48 hours prior to the meeting. The Open Meetings Act permits emergency special meetings to be held on less than 48 hours prior notice. However, Policy 114.01 would be inconsistent with utilization of that statutory authority, and could be interpreted as preclusive, in view of the new sensitivity demonstrated by the courts regarding agendas. If you want to contemplate a change to 114.01(b), a redraft is also enclosed.

Very truly yours,

WARD, MURRAY, PACE & JOHNSON, P.C.

By 
Ole Bly Pace III

OBP:vh

Enclosures



WARD, MURRAY, PACE & JOHNSON, P.C.

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April 26, 2002

Reply to:
Sterling Office

Dr. Richard Behrendt
President
SAUK VALLEY COMMUNITY COLLEGE
173 Illinois Route 2
Dixon, IL 61021

Re: Policy 111.01

Dear Dr. Behrendt:

At a prior meeting, it was noticed that Policy 111.01 regarding special meetings needed to be updated and we were asked to do so. Enclosed is a redrafted version for your critical review. The policy provides a means for the chair or three members of the Board to call a public meeting, but also is then consistent with the Open Meetings Act regarding inclusion of the agenda in the notice, and an exception to the 48 hour rule in the event of bona fide emergencies. (In its existing format, the policy seems to preclude an emergency meeting held on less than 48 hours notice.) The redrafting is more extensive than just a change of statutory reference, and thus would have to go through the two reading procedure.

Very truly yours,

WARD, MURRAY, PACE & JOHNSON, P.C.

By 

Ole Bly Pace III

OBP:vh

Enclosure

PRESENT

111.01 Special meetings of the Board of Trustees

Special meetings of the Board may be called by the Chair or by three members of the Board by giving public notice thereof in writing stating the time, place and purpose of the meeting. Such notice may be served on members of the Board by mail 48 hours before the meeting. Notice shall also be given to the news media as required by Chapter 102, Section 42.02, of the Illinois Revised Statutes, as amended.

PROPOSED

111.01 Special Meetings of the Board of Trustees

Special meetings of the Board may be called by the Chair or by three members of the Board by giving public notice thereof in writing stating the time, place and purpose of the meeting. Such notice may be served on the members of the Board by mail 48 hours before the meeting, or by personal service 24 hours before the meeting. Notice shall also be given to the news media as required by 5 ILCS 120/2.02.

PRESENT

112.01 Meetings Open To Public

The Board, and its committees, shall comply with the Illinois Open Meetings Act as amended.

All meetings required to be public shall be held at specified times and in places which are convenient to the public. No meeting required to be public shall be held on a legal holiday unless the regular meeting day falls on the holiday.

Public notice of all meetings shall be given in compliance. Chapter 102 Par. 42.01.

PROPOSED

112.01

The Board, and its committees, shall comply with the Illinois Open Meetings Act as amended.

All meetings required to be public shall be held at specified times and in places which are convenient to the public. No meeting required to be public shall be held on a legal holiday unless the regular meeting day falls on that holiday.

Public notice of all meetings shall be given in compliance with 5 ILCS 120/2.02.

114.01 Board Meeting Agenda

A. The President of the College will prepare the agenda of meetings for the Board of Trustees after conferring with the Chair of the Board. The Trustees may introduce agenda items through the Board Chair or the President of the College.

B. The Trustees will receive copies of the agenda of regular and special meetings and any available supporting materials, at least 48 hours prior to each meeting. These materials will be hand-delivered or sent by mail.

C. Copies of the agenda for each public meeting of the Board of Trustees will be sent to all news media who have requested notice of meetings pursuant to the Illinois Open Meetings Act and will be placed on file in the President's office for public inspection prior to regular and special meetings.

D. The Board agenda shall contain an item called "Communications from Visitors." At this time on the agenda, subject to policy 114.02, members of the public and employees of the College may be heard on petitions previously filed, or requests to be heard on specific agenda items, or to comment or ask questions of the Board. Any written communications for the Board not previously delivered to the Board shall be furnished to it at this place on the agenda. In the Chair's discretion, any written communication to the Board may be read aloud by the Chair, by a member of the Board, by the President or by other designees.

Chapter 102 Par. 42.02 (b) Chapter 122 Par. 103-8

10/23/89

PROPOSED

114.01 Board

A. The President of the College will prepare the agenda of meetings for the Board of Trustees after conferring with the Chair of the Board. The Trustees may introduce agenda items through the Board Chair or the President of the College.

B. The trustees should be furnished with copies of the agenda for regular meetings with any available supporting materials, at least 48 hours prior to each regular meeting. The materials will be hand delivered or sent by mail. The trustees will receive a copy of the agenda and any available supporting materials for a special meeting as soon as practicable prior to the meeting.

C. Copies of the agenda for each meeting of the Board of Trustees shall be sent to all news media who requested notice of meetings pursuant to the Illinois Open Meetings Act, and shall be posted at the College office for public inspection as provided by the Illinois Open Meetings Act.

D. The Board agenda shall contain an item called "Communications from Visitors." At this time on the agenda, subject to Policy 114.02, members of the public and employees of the College may be heard on petitions previously filed, or requests to be heard on specific agenda items, or to comment or ask questions of the Board. Any written communications for the Board not previously delivered to the Board shall be furnished to it at this place on the agenda. In the Chair's discretion, any written communication to the Board may be read aloud by the Chair, by a member of the Board, by the President or by other designees.

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
As of April 30, 2002

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY

[Signature]
PRESIDENT

[Signature]
SECRETARY

CHECKING ACCOUNTS

5-20-02

INTEREST BEARING ACCOUNTS

	INTEREST RATE	AMOUNT
General Account - Sterling Federal Bank	1.25	DATE \$446,367.76
Illinois Funds - Firststar Bank, Springfield	1.94	550,883.84
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS		997,251.60

NON-INT. BEARING ACCOUNT

Restricted - Sterling Federal Bank	295,245.34
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MONEY MARKET

Sterling Federal Bank	3.20	1,875,000.00
ABN-AMRO Investment Services, Inc.	1.20	219,215.52

TOTAL CHECKING ACCOUNTS	\$3,386,712.46
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INVESTMENTS

FINANCIAL INSTITUTION	MATURITY DATE	INTEREST RATE	AMOUNT
Union Bank, Tampico	05-24-02	4.44	\$1,000,000
Marquette Bank, Morrison	07-05-02	5.00	500,000
Marquette Bank, Morrison	09-01-02	3.00	1,000,000
Union Bank, Tampico	10-02-02	2.16	1,000,000
First National Bank, Amboy	10-24-02	2.54	1,000,000
SUBTOTAL INVESTMENTS			4,500,000

BOND INVESTMENTS - Liability, Protection & Settlement

Alachua Cnty Fal Sch	07-01-02	4.20	\$48,786.41
Federal Home Loan Mtg Corp	11-07-02	1.79	360,422.29
Federal National Mtg. Assn.	11-15-02	6.05	513,271.63
Naperville, IL	12-01-02	4.20	542,575.35
Federal Home Loan Mtg Corp	02-15-03	6.90	474,262.91
Cook County II Twp	12-01-03	5.00	581,288.76
Federal Natl Mtg. Assn.	03-15-04	4.75	542,843.04
Seattle WA L&P	11-01-04	4.70	228,211.30
GA Mun Elec Auth	01-01-05	4.70	378,488.89
Miami Dade Cnty Fla Solid Waste Sys	10-01-05	2.60	107,157.33
NC Mun Elec Auth	01-01-06	5.25	311,835.47
Sun Prairie Wis Sch	04-01-06	5.20	337,648.75
Las Cruces NM	12-01-06	5.10	202,914.48
Houston TX Wtr & Swr System	12-01-06	4.60	50,988.83
Carol Stream IL Tax	01-15-07	5.20	201,643.72
Anch AL Tel Util	03-01-07	5.30	154,620.03
SUBTOTAL BONDS			\$5,036,959.19

TOTAL INVESTMENTS	\$9,536,959.19
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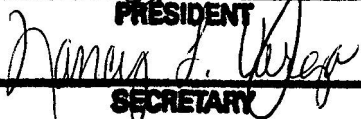
Sauk Valley Community College
Board of Trustees
May 20, 2002

<u>Summary of Bills Payable</u>	<u>Amount</u>
Pages 1-43	
General Operating Funds	\$ 1,884,001.82
Pages 44-48	
Restricted Fund	\$ <u>912,901.26</u>
 TOTAL	 <u>\$ 2,796,903.08</u>

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY



PRESIDENT



SECRETARY

DATE 5-20-02

REPORT SVRCHKR
FISCAL YEAR 20
BANK: 1

Sauk Valley Community College
Check Register
From 04/18/02 To 05/20/02

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
First National Bank in Amboy	00		Time Deposits	CD for 6 Months	1,000,000.00
Southern Illinois University	01		Tuition Billed to Employer	Eam Fee Spring 2002	.00
	01		JTPA Whiteside- Summer	Eam Fee Spring 2002	250.00
	01		JTPA Lee- Summer	Eam Fee Spring 2002	50.00

					300.00
Calumet Photographic	01		Foundation Expense	Ptrsn 11 oz/300ml Graduate	53.00
Delta Systems Co, Inc	01		Foundation Expense	#0-521-34972-9 Pronunciation Pairs-Student	107.53
Gall's Inc	01		Foundation Expense	C-TA851 Anatomical Chart Series Display Edition	401.10
Illinois Department of Revenue	01		State Withholding Payable		8,304.57
State Universities Retirement	01		SURS Payable		26,987.63
Select Employees Credit Union	01		Credit Union Payable		12,454.54
SVCC Faculty Association	01		Faculty Association Payable		1,240.81
Minnesota Child Support Paymen	01		Wage Garnishment Payable	GARNISHMENT	302.40
Security Finance	01		Wage Garnishment Payable	GARNISHMENT	151.39
State Disbursement Unit	01		Wage Garnishment Payable	GARNISHMENT	65.00
United States Treasury	01		Wage Garnishment Payable	United States Treasury	262.40
United Way of Dixon	01		United Way Payable		53.25
United Way of Sterling-Rock Fa	01		United Way Payable		38.90
Trustmark Insurance	01		Optional Life Insurance		521.55
Illinois Mutual	01		Optional Disability Insurance		9.61
SVCC Foundation	01		Foundation Payable		106.50
American Express Financial Adv	01		American Express		370.00
Equitable Life Assurance	01		Equitable		132.00
Federal Life Insurance Company	01		Federal Life		20.00
Federal Life Insurance Company	01		Franklin Life		20.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Franklin Financial Services Co	01		Franklin Life		477.50
Franklin Financial Services Co	01		Franklin Life		477.50
New York Life Insurance & Annu	01		Great American Life	ACCRUED ANNUITIES-New York Life	300.00
Fidelity Investments	01		Horace Mann	ACCRUED ANNUITIES-Fidelity Investments	60.00
Waddell & Reed, Inc	01		Waddell & Reed		360.00
Main Stay Funds	01		Main Stay Fund		75.00
Capital Guardian Trust Company	01		Capital Guardian Trust		125.00
Ackeberg, Elizabeth M.	01		Accounts Payable	PELL	370.67
Ackerman, Melinda A.	01		Accounts Payable	PELL	1,500.00
Ackerman, Sarah M.	01		Accounts Payable	PELL/EOG	22.53
Adams, Mary M.	01		Accounts Payable	PELL	750.00
Adams, Michele A.	01		Accounts Payable	PELL	770.83
Akers, Rebecca J.	01		Accounts Payable	PELL/EOG	1,188.00
Alcala, Crystal L.	01		Accounts Payable	PELL/EOG	1,418.14
Aluli, Roselani M.	01		Accounts Payable	PELL/EOG	1,741.81
Anderson, Marcella L.	01		Accounts Payable	PELL/EOG	691.53
Anderson, Timothy R.	01		Accounts Payable	PELL	1,875.00
Appenzeller, Christina L.	01		Accounts Payable	PELL	782.22
Arians, Ryan L.	01		Accounts Payable	PELL	587.83
Armstrong, Sonya M.	01		Accounts Payable	PELL/EOG	1,056.13
Asiku, Xhemile	01		Accounts Payable	PELL	922.00
Audette, Derick J.	01		Accounts Payable	PELL	52.91
Bailey, Terry D.	01		Accounts Payable	PELL	863.00
Baker, Angela M.	01		Accounts Payable	PELL/EOG	1,872.59

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Baker, William B.	01		Accounts Payable	PELL	300.00
Baldwin, Paula K.	01		Accounts Payable	PELL	1,200.00
Bales-Walters, Lisa A.	01		Accounts Payable	PELL/EOG	1,188.00
Ballard, Kristina R.	01		Accounts Payable	PELL/EOG	250.00
Bartalone, Gale A.	01		Accounts Payable	PELL/EOG	1,656.00
Bartels, Tim M.	01		Accounts Payable	PELL	41.28
Bass, Amanda S.	01		Accounts Payable	PELL/EOG	901.63
Bass, Michael C.	01		Accounts Payable	PELL	684.42
Batista, Jose A.	01		Accounts Payable	PELL	1,494.62
Batley, Adam M.	01		Accounts Payable	PELL	1,084.74
Beane, Angela E.	01		Accounts Payable	PELL	484.15
Becker, Samantha M.	01		Accounts Payable	PELL	511.52
Beggs, Patricia I.	01		Accounts Payable	PELL	1,926.75
Bell, Tim J.	01		Accounts Payable	PELL	602.00
Bellini, James A.	01		Accounts Payable	PELL	1,250.00
Bellows, Cheyanne N.	01		Accounts Payable	PELL	937.00
Bender, Joanne E.	01		Accounts Payable	PELL	831.36
Bennett, Lori L.	01		Accounts Payable	PELL/EOG	1,115.24
Bentz, Christopher D.	01		Accounts Payable	PELL/EOG	2,290.19
Berge, Scott T.	01		Accounts Payable	PELL/EOG	209.81
Berlin, Adam J.	01		Accounts Payable	PELL/EOG	245.00
Derry, Sarah J.	01		Accounts Payable	PELL/EOG	476.52
Beyer, Jeff L.	01		Accounts Payable	PELL/EOG	1,287.00
Biller, Thomas E.	01		Accounts Payable	PELL/EOG	900.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Bittner, Theodore J.	01		Accounts Payable	PELL	937.00
Bivins, Emma K.	01		Accounts Payable	PELL/	200.00
Blackburn, Kayla M.	01		Accounts Payable	PELL/EOG	217.54
Blasdell, Regina A.	01		Accounts Payable	PELL	462.00
Blase, Russell E.	01		Accounts Payable	PELL	300.00
Bollman, Carmen C.	01		Accounts Payable	PELL/EOG	767.49
Boostrom, Matthew C.	01		Accounts Payable	PELL/	1,336.75
Boyle, Jeralynn A.	01		Accounts Payable	PELL	1,853.03
Brandt, Jaci L.	01		Accounts Payable	Online Refund	75.00
Brechon, Robert M.	01		Accounts Payable	PELL/EOG	1,784.78
Bright, Adam C.	01		Accounts Payable	PELL/EOG	1,440.31
Brock, Kathi M.	01		Accounts Payable	PELL	469.00
Brooks, Kelley L.	01		Accounts Payable	PELL	1,419.78
Brooks, Kelley L.	01		Accounts Payable	SEOG	250.00
Brown, Jennavie L.	01		Accounts Payable	PELL/EOG	1,377.00
Brown, Kelli N.	01		Accounts Payable	PELL/EOG	1,417.30
Bryan, Rebecca A.	01		Accounts Payable	PELL	595.55
Buccola, Scott M.	01		Accounts Payable	PELL	807.00
Buhle, George W.	01		Accounts Payable	PELL	469.00
Bulfer, Bridgette A.	01		Accounts Payable	PELL/EOG	830.84
Burkitt, Amy L.	01		Accounts Payable	PELL	740.37
Durtlow, David L.	01		Accounts Payable	PELL/EOG	895.43
Bushman, Debra J.	01		Accounts Payable	PELL/EOG	1,475.49
Bushman, Lenora J.	01		Accounts Payable	Online Refund	24.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Cady, Jo Lynne	01		Accounts Payable	PELL	200.00
Cain, Amy S.	01		Accounts Payable	PELL	855.86
Camery, Joan	01		Accounts Payable	PELL	412.00
Campbell, Robert K.	01		Accounts Payable	PELL/EOG	377.91
Camper, Jodi L.	01		Accounts Payable	PELL	1,677.44
Campos, Judy L.	01		Accounts Payable	PELL	951.50
Campos, Judy L.	01		Accounts Payable	MAP-additional	51.00
Campos, Stacy M.	01		Accounts Payable	PELL	1,226.80
Cantu, Maria E.	01		Accounts Payable	PELL	937.00
Cantu, Tito R.	01		Accounts Payable	Online Refund	938.00
	01		Accounts Payable	PELL	937.00

					1,875.00
Cardot, Margaret L.	01		Accounts Payable	PELL/EOG	1,832.88
Carl, Sandra	01		Accounts Payable	PELL	508.33
Carr, Neil A.	01		Accounts Payable	PELL/EOG	506.19
Carroll, Lori J.	01		Accounts Payable	PELL/EOG	1,931.73
Carter, David P.	01		Accounts Payable	PELL/EOG	946.25
Carter, David P.	01		Accounts Payable	MAP-additional	51.00
Caudillo, Angelina C.	01		Accounts Payable	PELL	1,726.75
Cavanaugh, Jarred A.	01		Accounts Payable	PELL	8.78
Celestino, Deborah L.	01		Accounts Payable	PELL/EOG	250.00
Chambers, Lloyd A.	01		Accounts Payable	PELL	900.12
Chapman, Brian W.	01		Accounts Payable	Online Refund	1,406.00
Chapman, Christina E.	01		Accounts Payable	PELL/EOG	963.06
Chappell, Jenny L.	01		Accounts Payable	PELL	468.96

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Claussen, Logan R.	01		Accounts Payable	PELL/EOG	806.78
Clayton, Tonya A.	01		Accounts Payable	PELL	187.39
Clothier, Kristen M.	01		Accounts Payable	PELL	800.00
Coers, Vanessa K.	01		Accounts Payable	PELL/EOG/FNDTN	1,687.00
Cole, Falecia A.	01		Accounts Payable	PELL/EOG	1,562.27
Coleman, Savannah M.	01		Accounts Payable	PELL	952.31
Colmark, Sara E.	01		Accounts Payable	PELL/	517.00
Comer, Marcia E.	01		Accounts Payable	PELL	204.53
Conley, Brandi A.	01		Accounts Payable	PELL/EOG	1,790.46
Connelly, Tiffany A.	01		Accounts Payable	PELL	275.00
Connelly, Tiffany A.	01		Accounts Payable	SEOG	100.00
Conrady, Clayton R.	01		Accounts Payable	PELL	1,650.22
Cook, Jacqueline	01		Accounts Payable	PELL	800.40
Cornelius, Christa J.	01		Accounts Payable	PELL	585.78
Couch, Laura B.	01		Accounts Payable	PELL/EOG	1,487.00
Cox, Jaime M.	01		Accounts Payable	PELL	312.74
Cox, Tasha K.	01		Accounts Payable	PELL/EOG	1,760.08
Cox, Tasha K.	01		Accounts Payable	IIA	250.00
Crowe, Allison L.	01		Accounts Payable	PELL/EOG	1,385.73
Crowe, Allison L.	01		Accounts Payable	MAP	663.00
Crownhart, Tiffany L.	01		Accounts Payable	PELL	1,675.03
Crump, Erica L.	01		Accounts Payable	PELL	63.40
Cruz, Marie N.	01		Accounts Payable	PELL	1,609.34
Cruz, Michelle L.	01		Accounts Payable	PELL	990.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Cruz, Nicole M.	01		Accounts Payable	PELL	1,615.98
Daehler, Maree E.	01		Accounts Payable	PELL	999.74
Davis, Amber R.	01		Accounts Payable	PELL	403.06
Davis, Gary L.	01		Accounts Payable	PELL	900.00
Davis, Krystal L.	01		Accounts Payable	PELL/EOG	367.03
Decker, Heather M.	01		Accounts Payable	PELL/EOG	1,051.50
Degelau, David R.	01		Accounts Payable	PELL/EOG	68.67
Delafuente, Cynthia L.	01		Accounts Payable	PELL	406.97
Delafuente, Minerva	01		Accounts Payable	PELL	404.19
Delgado, Jamie M.	01		Accounts Payable	PELL/EOG	250.00
Delimata, Jessica E.	01		Accounts Payable	PELL/	1,224.95
Dessing, Brenda L.	01		Accounts Payable	PELL	375.00
Devers, Amanda M.	01		Accounts Payable	PELL	984.40
Dickey, Rebecca A.	01		Accounts Payable	PELL/EOG	1,350.00
Diggs, Dori D.	01		Accounts Payable	PELL/EOG	1,116.30
Dolieslager, Brianne L.	01		Accounts Payable	PELL	242.05
Dorta, Angel R.	01		Accounts Payable	PELL	306.00
Doss, David D.	01		Accounts Payable	PELL/EOG	704.35
Douglas, Kasandra R.	01		Accounts Payable	PELL/EOG	966.58
Dowd, Shawn M.	01		Accounts Payable	PELL	300.00
Downey, Jodi L.	01		Accounts Payable	PELL	357.00
Drane, Stacey L.	01		Accounts Payable	PELL	1,432.69
Dudley, Lori Lee	01		Accounts Payable	PELL/EOG	451.82
Dunn, Elaine K.	01		Accounts Payable	PELL	1,372.73

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Durham, Terry	01		Accounts Payable	Online Refund	40.00
Dykstra, Susan L.	01		Accounts Payable	PELL/EOG	700.00
Eagle, Tia A.	01		Accounts Payable	PELL	871.61
Eickert, Dawn M.	01		Accounts Payable	PELL/EOG	49.27
Eickert, Dawn M.	01		Accounts Payable	MAP	765.00
Eller, Jamie L.	01		Accounts Payable	PELL/EOG	1,450.00
Eller, Jimmy R.	01		Accounts Payable	PELL	1,875.00
Ellis, Dena L.	01		Accounts Payable	PELL	400.25
Ellis, Jamie B.	01		Accounts Payable	PELL	860.68
Escamilla, Lydia	01		Accounts Payable	PELL/EOG	390.00
Eshelman, Jackie J.	01		Accounts Payable	PELL	1,432.18
Estrada, Christina M.	01		Accounts Payable	PELL	1,150.00
Fagan, Dustin D.	01		Accounts Payable	PELL	937.00
Fahs, Gina A.	01		Accounts Payable	PELL/EOG	1,684.71
Farraj, Ahmad R.	01		Accounts Payable	PELL	996.31
Farris, Ronita L.	01		Accounts Payable	PELL	1,445.86
Fassler, Abram J.	01		Accounts Payable	Online Refund	564.75
Fassler, Abram J.	01		Accounts Payable	MAP	816.00
Fichtenmueller, Jasmine A.	01		Accounts Payable	PELL	771.97
Fischbach, Jon T.	01		Accounts Payable	PELL	1,650.00
Fish, Betty	01		Accounts Payable	Online Refund	24.00
Fitzwater, Meghan P.	01		Accounts Payable	PELL/EOG	201.95
Flaherty, Dana M.	01		Accounts Payable	PELL	1,600.95
Flynn, Joseph M.	01		Accounts Payable	PELL/EOG	761.75

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Folsom, Terina A.	01		Accounts Payable	PELL	1,034.88
Forren, Charles D.	01		Accounts Payable	PELL	250.00
Forristall, Matthew B.	01		Accounts Payable	PELL/EOG	875.00
Foster, Kathy S.	01		Accounts Payable	PELL/EOG	2,095.00
Fox, Troy M.	01		Accounts Payable	PELL/EOG	816.00
Frank, Denise R.	01		Accounts Payable	PELL	443.40
Franklin, Terri A.	01		Accounts Payable	PELL	494.96
Frederick, Angela M.	01		Accounts Payable	PELL/EOG	563.00
Frederick, Johnathon P.	01		Accounts Payable	MAP	150.00
Freeman, Tameka C.	01		Accounts Payable	PELL	612.98
French, Jodi D.	01		Accounts Payable	PELL	88.21
Frerichs, Nancy M.	01		Accounts Payable	PELL	821.73
Frey, Nina A.	01		Accounts Payable	PELL	81.19
Frey, Tamara J.	01		Accounts Payable	PELL/EOG	1,131.00
Frisbie, Lisa L.	01		Accounts Payable	PELL	1,381.00
Fuger, Terrance C.	01		Accounts Payable	WACT refund	153.00
Gabbard, Christina A.	01		Accounts Payable	PELL	1,842.78
Garcia, Estela	01		Accounts Payable	PELL	1,400.00
Garcia, Nichole L.	01		Accounts Payable	PELL/EOG	2,125.00
Garcia, Rosa	01		Accounts Payable	PELL	20.96
Garza, Mary A.	01		Accounts Payable	PELL	1,406.00
Geering, Sarah N.	01		Accounts Payable	PELL/EOG	1,768.48
Geiger, Mark A.	01		Accounts Payable	PELL/EOG	1,949.88
George, Katie L.	01		Accounts Payable	PELL/EOG	390.00

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Gibler, Tanya M.	01		Accounts Payable	PELL/EOG	550.00
Gibson, William S.	01		Accounts Payable	PELL/EOG	693.47
Gieson, Patricia M.	01		Accounts Payable	Online Refund	58.00
Gillihan, Jeanine A.	01		Accounts Payable	PELL	937.00
Gilmore, Jacob M.	01		Accounts Payable	PELL	1,875.00
Gould, Carrie L.	01		Accounts Payable	PELL	396.58
Gould, Trudy L.	01		Accounts Payable	PELL	81.69
Gowan, Joshua P.	01		Accounts Payable	PELL	834.00
Grabowicz, Kerianne	01		Accounts Payable	PELL/EOG	718.77
Gravert, Timothy J.	01		Accounts Payable	PELL	1,400.00
Greene, Melissa R.	01		Accounts Payable	PELL	170.04
Greenfield, Shanelle R.	01		Accounts Payable	PELL	275.00
Grobe, Cathy A.	01		Accounts Payable	MAP-additional	51.00
Grobe, Kristina M.	01		Accounts Payable	PELL	1,440.48
Gutierrez, Sonya K.	01		Accounts Payable	PELL	471.36
Hadley, Martin H.	01		Accounts Payable	PELL	1,700.00
Haenitsch, Sara E.	01		Accounts Payable	PELL	1,209.89
Hagerman, Rachel L.	01		Accounts Payable	PELL/EOG	1,786.47
Hamilton, Carrie L.	01		Accounts Payable	PELL	1,457.00
Harden, Trisha M.	01		Accounts Payable	PELL	1,371.00
Harding, Marlene L.	01		Accounts Payable	PELL/EOG	1,555.28
Harris, Jason L.	01		Accounts Payable	PELL	450.00
Harris, Mollie K.	01		Accounts Payable	PELL	54.53
Hart, Amber R.	01		Accounts Payable	PELL	1,407.00

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Hart, Crystal M.	01		Accounts Payable	PELL	1,452.93
Hassard, Angela M.	01		Accounts Payable	PELL/EOG	915.00
Hayes, Stasha N.	01		Accounts Payable	PELL	2,026.40
Healy, Michelle M.	01		Accounts Payable	PELL	937.00
Heckman, Patsy J.	01		Accounts Payable	Online Refund	20.00
Hedgecock, Chi	01		Accounts Payable	PELL	1,210.58
Heffelfinger, Dawn R.	01		Accounts Payable	PELL/EOG	985.48
Heide, Anthony J.	01		Accounts Payable	PELL/EOG	1,733.78
Heitzler, Kelly K.	01		Accounts Payable	PELL	797.67
Helfrich, Joseph A.	01		Accounts Payable	PELL/EOG	1,059.02
Helm, Katrina N.	01		Accounts Payable	PELL	200.99
Helms, Jacob O.	01		Accounts Payable	PELL	45.09
Hendley, Edward G.	01		Accounts Payable	PELL	700.00
Hendrix, Laurel R.	01		Accounts Payable	PELL	1,489.05
Henson, Donna J.	01		Accounts Payable	PELL/EOG	1,500.07
Henson, Donna J.	01		Accounts Payable	MAP	663.00
Hicks, Amy S.	01		Accounts Payable	PELL/EOG	1,214.22
Hicks, Kacie L.	01		Accounts Payable	pell	1,556.78
Hines, Janine M.	01		Accounts Payable	PELL	740.00
Hinners, Judith	01		Accounts Payable	PELL	119.98
Hoefler, Jenness M.	01		Accounts Payable	PELL	875.30
Hoffman, Elizabeth L.	01		Accounts Payable	PELL/EOG	759.35
Hofmaster, Casey W.	01		Accounts Payable	PELL	954.96
Hoggard, Danny L.	01		Accounts Payable	PELL	1,875.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Hohn, Melissa S.	01		Accounts Payable	PELL/EOG	262.76
Hollowell, William H.	01		Accounts Payable	Online Refund	130.00
Holocker, Melissa J.	01		Accounts Payable	PELL/EOG/IIA	2,010.71
Horner, Brandon G.	01		Accounts Payable	PELL	1,250.00
House, Joshua W.	01		Accounts Payable	PELL	1,200.00
Howze, Patricia M.	01		Accounts Payable	PELL	1,510.35
Hudson, Jefferey R.	01		Accounts Payable	PELL	1,170.56
Hudson, Jefferey R.	01		Accounts Payable	MAP	229.50
Hulteen, Ronald G.	01		Accounts Payable	PELL/EOG	275.00
Hunt, Janet L.	01		Accounts Payable	PELL	1,436.65
Hunt, Lloyd A.	01		Accounts Payable	PELL	768.55
Hunt, Molly A.	01		Accounts Payable	PELL/EOG	264.72
Hussung, Anna M.	01		Accounts Payable	354768637	817.00
Jacobs, Benjamin D.	01		Accounts Payable	PELL/EOG	2,125.00
Jarigese, Consuelo M.	01		Accounts Payable	PELL	1,679.49
Johannsen, Michael T.	01		Accounts Payable	PELL	1,129.95
Johnson, Charisse	01		Accounts Payable	PELL	120.95
Johnson, Heidi J.	01		Accounts Payable	PELL	786.00
Johnson, Heidi J.	01		Accounts Payable	IIA	250.00
Johnson, Kelli N.	01		Accounts Payable	PELL/EOG	1,621.00
Johnson, Rashaun A.	01		Accounts Payable	PELL	1,753.00
Johnson, Toby J.	01		Accounts Payable	PELL/EOG	1,314.70
Jones, Amber R.	01		Accounts Payable	PELL	968.13
Jones, Ashlee E.	01		Accounts Payable	PELL	1,403.61

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Jones, Dustin L.	01		Accounts Payable	PELL	1,777.94
Jones, Natalie K.	01		Accounts Payable	PELLEOG	1,092.41
Jones, Nicole R.	01		Accounts Payable	PELL/EOG	1,021.09
Kaecker, Melissa M.	01		Accounts Payable	PELL	1,875.00
	01		Accounts Payable	PELL	1,875.00

					3,750.00
Kaye, Veronica	01		Accounts Payable	PELL	643.05
Keller, Jamie A.	01		Accounts Payable	PELL	1,875.00
Kendrick, Craig E.	01		Accounts Payable	PELL/EOG	443.20
Kinnaman, Melissa A.	01		Accounts Payable	PELL/EOG	310.19
Knopp, Laura J.	01		Accounts Payable	PELL	1,875.00
Koett, Luke A.	01		Accounts Payable	PELL	1,576.11
Kofoid, Jamie L.	01		Accounts Payable	PELL/EOG	594.00
Kopitas, Sandra L.	01		Accounts Payable	PELL	185.34
Kropf, Carrie A.	01		Accounts Payable	PELL	485.54
Larkey, Kimberly M.	01		Accounts Payable	PELL	770.91
Larkey, Ray N.	01		Accounts Payable	PELL	1,270.72
Larsen, Laura A.	01		Accounts Payable	PELL	1,406.00
Lassiter, Bret E.	01		Accounts Payable	PELL/EOG	789.66
Latigo, Crystal N.	01		Accounts Payable	PELL	1,255.64
Lauritzen, Tyler R.	01		Accounts Payable	PELL/EOG	400.00
LeBlanc, Marquis A.	01		Accounts Payable	PELL	758.61
Lee, Luke E.	01		Accounts Payable	PELL	1,135.91
Leffelman, Julie B.	01		Accounts Payable	PELL	1,001.12
Leif, Joshua J.	01		Accounts Payable	PELL	200.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Lendman, William A.	01		Accounts Payable	PELL/EOG	337.55
Lendman, William A.	01		Accounts Payable	MAP	357.00
Lenington, Leanna M.	01		Accounts Payable	PELL/EOG	1,145.75
Lenox, Bryan K.	01		Accounts Payable	SEOG	50.00
Leon, Tamra L.	01		Accounts Payable	PELL	1,304.60
Lewallen, Penney J.	01		Accounts Payable	PELL	255.00
Lewis, Bobette L.	01		Accounts Payable	PELL	307.30
Lilly, Jennifer S.	01		Accounts Payable	PELL	333.00
Lilly, Patricia J.	01		Accounts Payable	PELL	1,875.00
Lilly, Patricia J.	01		Accounts Payable	SEOG	250.00
Linden, Jay A.	01		Accounts Payable	PELL	200.00
Lindenmeyer, Christin R.	01		Accounts Payable	PELL	1,552.29
Lindstrom, Matthew P.	01		Accounts Payable	PELL	1,731.70
Long, Joann	01		Accounts Payable	PELL/EOG	797.88
Loomis, Shea A.	01		Accounts Payable	PELL/EOG	1,711.28
Lopez, Barbara J.	01		Accounts Payable	PELL	325.00
Love, Andrew D.	01		Accounts Payable	PELL	940.11
Love, Peter J.	01		Accounts Payable	Stafford Ln	1,273.61
Love, Peter J.	01		Accounts Payable	PELL	550.00
Loy, Benjamin G.	01		Accounts Payable	PELL	1,875.00
Lucas, Elaine R.	01		Accounts Payable	PELL	623.23
Luther, Michelle M.	01		Accounts Payable	PELL/EOG	426.00
Maberry, Kimberly A.	01		Accounts Payable	PELL	316.00
MacLennan, Janie S.	01		Accounts Payable	PELL	194.02

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Machnicki, Sarah A.	01		Accounts Payable	PELL/EOG	720.64
Magana, Maria C.	01		Accounts Payable	PELL	309.44
Magana, Sandra	01		Accounts Payable	PELL	868.00
Malach, Nicole L.	01		Accounts Payable	PELL	675.00
Malmberg, Juliet M.	01		Accounts Payable	PELL	571.09
Marchek, Rebecca L.	01		Accounts Payable	PELL	1,295.78
Marsili, Lisa M.	01		Accounts Payable	PELL/EOG	829.00
Marsili, Lisa M.	01		Accounts Payable	MAP	306.00
Martin, Toccara L.	01		Accounts Payable	PELL	1,066.89
Martinez, DeAnn	01		Accounts Payable	PELL	428.01
Martinez, Sergio P.	01		Accounts Payable	PELL	311.77
Martinez, Sylvia C.	01		Accounts Payable	PELL	77.45
Mathews, Chelsie D.	01		Accounts Payable	PELL	461.71
Mathews, Chelsie D.	01		Accounts Payable	IIA/SEOG	500.00
Mathis, Tosha M.	01		Accounts Payable	PELL	863.66
Maupin, Gayle A.	01		Accounts Payable	PELL	887.26
Mayers, Courtney M.	01		Accounts Payable	PELL	1,827.33
McBride, Jerry E.	01		Accounts Payable	PELL	1,252.62
McBride, Patrick M.	01		Accounts Payable	PELL	1,646.74
McDonald, Mary L.	01		Accounts Payable	PELL	1,214.97
McDonald, Patrick J.	01		Accounts Payable	PELL/EOG	1,944.52
McDonell, Alisha A.	01		Accounts Payable	PELL	1,353.38
McDonnell, Chanda L.	01		Accounts Payable	PELL	487.86
McGlinn, Mary E.	01		Accounts Payable	PELL/EOG	1,999.47

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
McKenna, Shelly A.	01		Accounts Payable	PELL	294.01
McNinch, Kendra S.	01		Accounts Payable	PELL	1,024.44
McPerryman, Bruce	01		Accounts Payable	PELL	603.13
McVey, Elissa A.	01		Accounts Payable	PELL/EOG	440.00
Medrano, Mayra A.	01		Accounts Payable	PELL/EOG	1,639.24
Mekeel, Lucas M.	01		Accounts Payable	PELL	129.03
Menchaca, Dan	01		Accounts Payable	PELL	1,350.00
Menendez, Christina A.	01		Accounts Payable	PELL	760.32
Metzen, Lori L.	01		Accounts Payable	PELL	499.93
Metzler, Rae L.	01		Accounts Payable	PELL/MAP	2,036.00
Metzler, Rae L.	01		Accounts Payable	IIA	250.00
Mewhirter, Tedra S.	01		Accounts Payable	PELL	611.36
Meyers, Kristopher C.	01		Accounts Payable	PELL	1,708.73
Miklaj, Terezija I.	01		Accounts Payable	PELL	1,875.00
Miles, Tina A.	01		Accounts Payable	PELL/EOG	373.94
Miller, Andrea L.	01		Accounts Payable	PELL	903.97
Miller, Jill R.	01		Accounts Payable	PELL	1,450.00
Miller, Lisa E.	01		Accounts Payable	PELL/EOG	900.00
Milliman, Connie A.	01		Accounts Payable	PELL/EOG	169.50
Milnes, Scott A.	01		Accounts Payable	PELL/EOG	1,793.65
Miranda, Monique S.	01		Accounts Payable	PELL/EOG	1,128.89
Mitchell, Julie A.	01		Accounts Payable	PELL/EOG	710.00
Modler, Rosemary A.	01		Accounts Payable	PELL	352.75
Moore, Karen M.	01		Accounts Payable	PELL	800.00

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Morash, Tanya L.	01		Accounts Payable	PELL	863.42
Moresi, LeAnn K.	01		Accounts Payable	PELL	1,772.78
Morgan, Cari L.	01		Accounts Payable	PELL	937.00
Morton, Tasha L.	01		Accounts Payable	PELL/EOG	2,027.69
Mosbach, Amanda M.	01		Accounts Payable	PELL	1,331.40
Moser, Denise R.	01		Accounts Payable	PELL	1,150.00
Muhammad, Sandra J.	01		Accounts Payable	PELL	1,278.59
Muntean, Edith M.	01		Accounts Payable	PELL/EOG	758.53
Murtaugh, Michelle A.	01		Accounts Payable	PELL	1,358.40
Nailor, Erika L.	01		Accounts Payable	PELL	674.00
Neiderman, Dane W.	01		Accounts Payable	PELL/EOG	930.00
Nelson, Luke A.	01		Accounts Payable	PELL/EOG	682.03
Nelson, Steven C.	01		Accounts Payable	PELL	200.00
Newsome, Melony A.	01		Accounts Payable	PELL	400.00
Nickrent, Kelly E.	01		Accounts Payable	Online Refund	12.00
Noble, Diana M.	01		Accounts Payable	PELL/EOG	835.19
Noble, Diana M.	01		Accounts Payable	IIA	250.00
Nunez, Reyna S.	01		Accounts Payable	PELL	1,202.06
O'Neal, Bryan D.	01		Accounts Payable	PELL	1,203.00
Ordean, John C.	01		Accounts Payable	PELL	1,553.01
Ordean, Travis E.	01		Accounts Payable	PELL	271.16
Orr, Kasey E.	01		Accounts Payable	PELL/EOG	1,688.41
Ortgiesen, Sheri R.	01		Accounts Payable	PELL	723.60
Oswalt, Alice L.	01		Accounts Payable	Online Refund	60.00

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Oswalt, Timothy S.	01		Accounts Payable	PELL	291.72
Owens, Kimberly R.	01		Accounts Payable	PELL	565.23
	01		Accounts Payable	VOID	-681.23
	01		Accounts Payable	PELL/EOG	681.23

					565.23
Pace, Laurie D.	01		Accounts Payable	PELL	1,005.66
Patten, Eva J.	01		Accounts Payable	Online Refund	55.00
Payne, Tomya M.	01		Accounts Payable	PELL	1,154.54
Payne, Tomya M.	01		Accounts Payable	SEOG	200.00
Pence, Lisa J.	01		Accounts Payable	PELL	1,350.00
Perce, Janice A.	01		Accounts Payable	PELL	631.57
Peternell, Laura D.	01		Accounts Payable	Online Refund	452.00
Peterson, Lindsey R.	01		Accounts Payable	PELL	1,163.09
Peterson, Melissa A.	01		Accounts Payable	PELL	1,609.28
Peve, Marsha G.	01		Accounts Payable	PELL/EOG	649.87
Phillips, Antonio	01		Accounts Payable	PELL	454.00
Phillips, Jacinda P.	01		Accounts Payable	PELL	616.89
Phillips, Jacinda P.	01		Accounts Payable	MAP/EOG	709.00
Phillips, LaVonne M.	01		Accounts Payable	PELL	300.00
Poston, Jamie L.	01		Accounts Payable	PELL	300.00
Powers, William J.	01		Accounts Payable	PELL	602.74
Pratt, Melanie	01		Accounts Payable	PELL/EOG	1,040.45
Preloger, Alicia A.	01		Accounts Payable	Fndtn bal	123.75
Pruis, Jill E.	01		Accounts Payable	PELL/EOG	1,186.44
Ramos, Leon M.	01		Accounts Payable	PELL	1,406.00

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Ramos, Olivia T.	01		Accounts Payable	PELL	313.00
	01		Accounts Payable	PELL	118.44

					431.44
Reyes, Carolina G.	01		Accounts Payable	PELL	466.98
Reyes, Ganesa M.	01		Accounts Payable	PELL	650.16
Reynolds, Stephanie L.	01		Accounts Payable	PELL/EOG	1,974.62
Rice, Stacey	01		Accounts Payable	PELL	911.42
Rich, Bonnie M.	01		Accounts Payable	PELL	132.45
Richards, Corrina E.	01		Accounts Payable	PELL	102.02
Richardson, Paula S.	01		Accounts Payable	PELL	228.21
Richter, Lisa A.	01		Accounts Payable	PELL	261.74
Rippy, Jessica M.	01		Accounts Payable	PELL	1,570.44
Roberts, Heather M.	01		Accounts Payable	PELL	1,187.00
Robinson, Sarah E.	01		Accounts Payable	PELL/EOG	1,785.00
Rodriguez, Dina M.	01		Accounts Payable	PELL	1,411.11
Rodriguez, Gloria J.	01		Accounts Payable	PELL	1,850.00
Rogers, Jennifer M.	01		Accounts Payable	PELL	1,403.30
Romero, Arthur M.	01		Accounts Payable	PELL	400.00
Rosquist, Melissa S.	01		Accounts Payable	PELL/EOG	600.00
Ross, Gidget M.	01		Accounts Payable	PELL/EOG	1,579.11
Royer, Margo L.	01		Accounts Payable	PELL	937.00
Ruch, Valarie A.	01		Accounts Payable	PELL	2,125.00
Rumley, John W.	01		Accounts Payable	PELL	1,300.00
Rush, Joseph R.	01		Accounts Payable	PELL	478.00
Salomon, Jenn M.	01		Accounts Payable	PELL	1,875.00

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Sanders, Diana L.	01		Accounts Payable	PELL/EOG	952.76
Sanders, Lisa M.	01		Accounts Payable	PELL/EOG	1,093.23
Sandoval, Jose E.	01		Accounts Payable	PELL/EOG	1,097.28
Sandoval, Richard	01		Accounts Payable	PELL	543.13
Sandusky, Christine A.	01		Accounts Payable	PELL	1,236.99
Sandusky, Julene M.	01		Accounts Payable	PELL/EOG	1,265.08
Schell, Wesley J.	01		Accounts Payable	PELL	1,577.73
Schell, Wesley J.	01		Accounts Payable	Foundation	372.78
Schrader, James A.	01		Accounts Payable	PELL	375.00
Schroeder, Jessica R.	01		Accounts Payable	PELL/EOG	428.26
Schultz, Noelle S.	01		Accounts Payable	PELL	1,320.89
Schwarz, Lisa M.	01		Accounts Payable	PELL/EOG	1,525.62
Scott, Teri L.	01		Accounts Payable	SEOG	75.00
Seeley, Jennifer B.	01		Accounts Payable	PELL	938.00
Seto, Yhetming	01		Accounts Payable	PELL/EOG	351.59
Shady, Patty A.	01		Accounts Payable	PELL	469.00
Sharp, Amy L.	01		Accounts Payable	PELL	1,452.29
Shaw, Brenda J.	01		Accounts Payable	PELL	1,092.34
Shearer, Brandon M.	01		Accounts Payable	PELL/EOG	1,829.81
Sheppard, Jami J.	01		Accounts Payable	PELL/EOG	672.56
Sheridan, Tina L.	01		Accounts Payable	PELL	1,532.55
Shipman, April L.	01		Accounts Payable	PELL/EOG	1,926.80
Shipman, Ashley D.	01		Accounts Payable	SEOG	50.00
Shures, Aden J.	01		Accounts Payable	PELL	604.81

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Sikkema, Kristine R.	01		Accounts Payable	PELL	497.38
Singleton, Neal T.	01		Accounts Payable	PELL	826.61
Siperly, Marv L.	01		Accounts Payable	PELL	235.45
Skates, Polly J.	01		Accounts Payable	PELL	1,407.00
Skates, Polly J.	01		Accounts Payable	SEOG	250.00
Smith, Geraldine L.	01		Accounts Payable	PELL/PMAP	204.00
Smrt, Daniel B.	01		Accounts Payable	PELL/EOG	520.74
Sodaro, Amber M.	01		Accounts Payable	PELL/EOG	1,460.95
Sodaro, Ryan P.	01		Accounts Payable	PELL	1,235.76
Sofolo, Margaret A.	01		Accounts Payable	PELL/EOG	335.81
Sotelo, Andre W.	01		Accounts Payable	PELL	731.60
Sotelo, Michael S.	01		Accounts Payable	PELL/EOG	1,720.83
Sowers, Mathew C.	01		Accounts Payable	PELL	1.88
Speer, Robert A.	01		Accounts Payable	PELL/EOG	888.45
Spencer, Jason R.	01		Accounts Payable	PELL/EOG	900.49
Spotts, Jaime L.	01		Accounts Payable	PELL	1,875.00
Spotts, Rebecca A.	01		Accounts Payable	PELL/EOG	133.41
Stach, Erika L.	01		Accounts Payable	PELL	850.00
Staelens, Edward L.	01		Accounts Payable	PELL	211.66
Stahl, Michael M.	01		Accounts Payable	PELL	485.73
Stankus, Nina	01		Accounts Payable	PELL	937.00
Stauffer, Heather A.	01		Accounts Payable	PELL/EOG	722.83
Steagall, Sarah C.	01		Accounts Payable	PELL/EOG	1,723.81
Steder, Amy L.	01		Accounts Payable	PELL	914.96

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Steder, Amy L.	01		Accounts Payable	MAP	612.00
Steinhaus, Suzanne R.	01		Accounts Payable	PELL	686.24
Stewart, Matt	01		Accounts Payable	PELL/EOG	348.89
Stoner, Cortney D.	01		Accounts Payable	PELL/EOG	1,072.92
Strader, Tanya L.	01		Accounts Payable	PELL/EOG	1,772.48
Stringer, Jaime L.	01		Accounts Payable	PELL	1,617.09
Stroup, Rebecca D.	01		Accounts Payable	PELL/EOG	1,640.67
Stroup, Rebecca D.	01		Accounts Payable	IIA	250.00
Stuart, Brenda K.	01		Accounts Payable	PELL	1,042.21
Stuart, Dwayne N.	01		Accounts Payable	PELL/EOG	1,950.00
Sullivan, Christine M.	01		Accounts Payable	PELL/EOG	884.00
Sutton, Teresa N.	01		Accounts Payable	PELL	1,600.00
Sward, Kayla L.	01		Accounts Payable	PELL	1,204.01
Tavares, Mireya E.	01		Accounts Payable	PELL	1,423.55
Theisinger, Krystal	01		Accounts Payable	PELL	248.13
Thibado, Terri A.	01		Accounts Payable	PELL/EOG	80.42
Thibado, Terri A.	01		Accounts Payable	MAP	459.00
Thomas, Amie L.	01		Accounts Payable	PELL	1,865.20
Thompson, Christopher L.	01		Accounts Payable	PELL	1,824.00
Thompson, Michele L.	01		Accounts Payable	PELL	912.61
Todhunter, Lori A.	01		Accounts Payable	PELL	1,000.00
Toomsen, Alan M.	01		Accounts Payable	PELL	1,688.70
Torres, Golden C.	01		Accounts Payable	PELL	362.80
Torres, Golden C.	01		Accounts Payable	SEOG	250.00

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Tovalin, Sandro A.	01		Accounts Payable	PELL	1,631.97
Trujillo, Raul M.	01		Accounts Payable	PELL	4.61
Tschosik, Angela M.	01		Accounts Payable	PELL/EOG	1,000.00
Tucker, Michelle R.	01		Accounts Payable	PELL/EOG	566.68
Tucker, Paul R.	01		Accounts Payable	PELL/EOG	370.01
Tucker, Paul R.	01		Accounts Payable	Stafford	1,273.61
Tylkowski, Jennifer M.	01		Accounts Payable	PELL	1,495.02
Tyne, Andrea L.	01		Accounts Payable	PELL	937.00
Ukena, William J.	01		Accounts Payable	PELL	1,398.10
Underhile, Richard D.	01		Accounts Payable	PELL	169.92
Unger, Nikki L.	01		Accounts Payable	PELL	1,095.44
Vallez, Michael L.	01		Accounts Payable	PELL	1,330.92
Van Horn, Kayla R.	01		Accounts Payable	PELL	1,406.00
VanDyke, John W.	01		Accounts Payable	PELL	43.19
VanRycke, Rodney A.	01		Accounts Payable	PELL	702.01
Vasquez, Antony M.	01		Accounts Payable	PELL	1,530.65
Villarreal, Valerie M.	01		Accounts Payable	PELL/EOG	1,428.42
Vinson, Heather R.	01		Accounts Payable	PELL/EOG	1,351.71
Wade, Christina M.	01		Accounts Payable	Fndtn -Additional	250.00
	01		Accounts Payable	PELL-reissue ck	1,875.00
					2,125.00
Wade, Jodie L.	01		Accounts Payable	PELL	506.89
Wadsworth, Jennifer L.	01		Accounts Payable	PELL	1,049.68
Wagner, Bradley W.	01		Accounts Payable	PELL	525.00
Wagner, Jodi L.	01		Accounts Payable	PELL	154.84

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Wagner, Jodi L.	01		Accounts Payable	Online Refund	50.00
Wagner, Kristie K.	01		Accounts Payable	PELL	239.50
Wallingford, Jacob L.	01		Accounts Payable	PELL	800.00
Walrath, Andrew M.	01		Accounts Payable	PELL	783.25
Walters, Jessica L.	01		Accounts Payable	PELL	1,794.00
Wargo, Sarah C.	01		Accounts Payable	PELL	1,128.18
Weaver, Amanda M.	01		Accounts Payable	PELL	1,875.00
Weegens, Lisa K.	01		Accounts Payable	pell	456.78
Wegner, Delia	01		Accounts Payable	Online Refund	35.00
Welker, Jason A.	01		Accounts Payable	IL Natl Guard reimb	204.00
Wetzell, Ryan D.	01		Accounts Payable	PELL/EOG	1,872.03
White, Connie L.	01		Accounts Payable	PELL	1,237.00
White, Vanessa L.	01		Accounts Payable	Online Refund	75.00
White, Yolandra R.	01		Accounts Payable	PELL	1,576.15
Whitebread, Jesse M.	01		Accounts Payable	PELL/EOG	1,743.35
Wiersema, Amber M.	01		Accounts Payable	PELL	713.15
Wiersema, Lisa L.	01		Accounts Payable	PELL	469.00
Wiggins, Jamie L.	01		Accounts Payable	PELL	802.24
Wiggins, Jamie L.	01		Accounts Payable	SEOG	224.29
Wilcox, Elizabeth	01		Accounts Payable	PELL	483.62
Wilkens, Sherry I.	01		Accounts Payable	PELL	1,450.00
Wilkinson, Michelle R.	01		Accounts Payable	PELL	1,218.00
Wille, Amanda S.	01		Accounts Payable	PELL	298.05
Williams, Dawn A.	01		Accounts Payable	PELL/EOG	193.26

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Williamson, Jillean M.	01		Accounts Payable	PELL/EOG	2,105.04
Willis, Jamie L.	01		Accounts Payable	PELL/EOG	1,895.52
Wilson, Alisha A.	01		Accounts Payable	PELL	163.94
Wilson, Joann A.	01		Accounts Payable	PELL	438.26
Wise, Kristin	01		Accounts Payable	PELL	623.99
Wiseman, Katrina R.	01		Accounts Payable	PELL	900.00
Wiseman, Katrina R.	01		Accounts Payable	SEOG	150.00
Wolf, Jason M.	01		Accounts Payable	PELL	1,589.81
Wright, Christa A.	01		Accounts Payable	PELL	431.98
Wright, Yolanda P.	01		Accounts Payable	PELL	1,256.12
Wurl, Chris	01		Accounts Payable	PELL	200.00
	01		Accounts Payable	PELL	200.00

					400.00
Wyant, Stephanie A.	01		Accounts Payable	PELL	1,474.44
Yardley, Karen S.	01		Accounts Payable	PELL/EOG	300.00
Yates, Dan L.	01		Accounts Payable	PMAP	255.00
Yocum, Denton M.	01		Accounts Payable	PELL/EOG	1,187.00
Young, Lindsey R.	01		Accounts Payable	PELL	172.20
Zickert, Kathy J.	01		Accounts Payable	PELL	488.69
Zigler, William J.	01		Accounts Payable	PELL	1,196.05
Zink, Erik E.	01		Accounts Payable	PELL	1,315.13
Zink, Laurissa M.	01		Accounts Payable	PELL	1,449.09
Zitelman, Kelly L.	01		Accounts Payable	PELL	517.90
Hospice of the Rock River Vall	01		Other Payables	Refund Spring Tuition 2002	190.00
Follett Bookstore	01		PELL EOG BT	Bookstore adjustments	11.16

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	01		Foundation B	Bookstore adjustments	120.75
	01		JTPA Whiteside B	Bookstore adjustments	194.00

					325.91
Follett Bookstore	01		Stafford Loans BT	Adjustments for Bookstore	241.16
	01		Vets Rehab B	Adjustments for Bookstore	4.98
	01		Trade Act TAA Sterling B	Adjustments for Bookstore	60.75
	01		Trade Act TFA Freeport B	Adjustments for Bookstore	169.25
	01		Americorps	Adjustments for Bookstore	64.81

					540.95
Follett Bookstore	01		JTPA Whiteside B	JTPA Whitside	245.20
Ward, Murray, Pace, & Johnson,	01	Board of Trustees	Legal Services	General Legal Services for March 2002	1,027.00
Andrew Bollman Photography	01	Board of Trustees	Office Supplies	Pictures-Boardroom	41.85
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	April 02 Foundation Meeting	40.00
	01	Fitness Center	Instructional Supplies	Refreshments for Victims Impact Panel	53.70
	01		Foundation Expense	April 02 Foundation Meeting	103.00
	01		Foundation Expense	Student Government Election 4/17/02	137.50
	01		Foundation Expense	April Winners Birthday	78.00
	01		Cafeteria payable	April 02 Foundation Meeting	1,260.00
	010120	Community Serv Computer Seminars	Conference/Meeting Expense	Lunch for Computer Class	29.63
	010120	Community Serv Computer Seminars	Conference/Meeting Expense	Lunch for Computer Class	32.50
	010120	Professional Development	Conference/Meeting Expense	April 02 Foundation Meeting	87.60
	010120	Professional Development	Conference/Meeting Expense	Low Cost Methods to Promote Business-Refreshments	47.29
	010120	Professional Development	Conference/Meeting Expense	Lunch for Grant Writing Class	86.29
	010130	Trips & Tours	Conference/Meeting Expense	Refreshments for Red Hat Society/Mother Jones	118.70
	050600	Student Activities	Consultants	Student Government Election 4/17/02	26.85
	050600	Student Government	Other Materials and Supplies	Student Government Election 4/17/02	65.70
	050600	Speech & Readers Theater	Other Conference & Meeting	Student Government Election 4/17/02	144.00
	101010	Booster Club	Other	Athletic Banquet 4/24/02	796.00

					3,106.76
Crowne Plaza Hotel	01	Board of Trustees	Conference/Meeting Expense	Hotel ICCTA Conference	114.40
Illinois Community College Tru	01	Board of Trustees	Conference/Meeting Expense	Annual Banquet "Faculty of Year Award"	160.00
Follett Bookstore	01	President	Office Supplies	Bookstore Charges Week ending 2/28/02	33.27
	01	Printshop	Purchases for Resale	Bookstore Charges Week ending 2/28/02	26.76
	01	Grant, Planning, & Research	Office Supplies	Bookstore Charges Week ending 2/28/02	2.22
	01	VP-Instructional Services	Office Supplies	Bookstore Charges Week ending 2/28/02	6.18
	01	Art	Instructional Supplies	Bookstore Charges Week ending 2/28/02	50.18
	01	English	Instructional Supplies	Bookstore Charges Week ending 2/28/02	157.98

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	01	Humanaties	Instructional Supplies	Bookstore Charges Week ending 2/28/02	5.49
	01	Speech	Instructional Supplies	Bookstore Charges Week ending 2/28/02	.69
	01	Economics	Instructional Supplies	Bookstore Charges Week ending 2/28/02	114.00
	01	Psychology	Instructional Supplies	Bookstore Charges Week ending 2/28/02	15.63
	01	Learning Skills	Instructional Supplies	Bookstore Charges Week ending 2/28/02	5.44
	01	Accounting	Instructional Supplies	Bookstore Charges Week ending 2/28/02	6.69
	01	Computer Information Systems	Instructional Supplies	Bookstore Charges Week ending 2/28/02	56.24
	01	HVAC	Instructional Supplies	Bookstore Charges Week ending 2/28/02	23.97
	01	Mechanical Design	Instructional Supplies	Bookstore Charges Week ending 2/28/02	13.25
	01	Biology	Instructional Supplies	Bookstore Charges Week ending 2/28/02	.78
	01	Chemistry	Instructional Supplies	Bookstore Charges Week ending 2/28/02	5.77
	01	Mathematics	Instructional Supplies	Bookstore Charges Week ending 2/28/02	55.65
	01	Associate Degree Nursing	Instructional Supplies	Bookstore Charges Week ending 2/28/02	9.60
	01	Instructional Technology Center	Instructional Technology Materia	Bookstore Charges Week ending 2/28/02	2.40
	01	VP- Student Services	Office Supplies	Bookstore Charges Week ending 2/28/02	2.07
	01	Special Needs- ADA	Instructional Supplies	Bookstore Charges Week ending 2/28/02	21.08
	01	Counseling	Office Supplies	Bookstore Charges Week ending 2/28/02	26.57
	01	NCA Accreditation	Office Supplies	Bookstore Charges Week ending 2/28/02	11.96
	01	Personnel Office	Office Supplies	Bookstore Charges Week ending 2/28/02	8.94
	01		Dislocated Worker Expense	Bookstore Charges Week ending 2/28/02	17.39
	010110	workforce prep	Instructional Supplies	Bookstore Charges Week ending 2/28/02	-59.70
	050500	Child Care Center	Other Supplies	Bookstore Charges Week ending 2/28/02	13.58
	050600	General Athletics	Other Materials and Supplies	Bookstore Charges Week ending 2/28/02	15.75
	050600	Student Activities	Other Materials and Supplies	Bookstore Charges Week ending 2/28/02	16.31
	050600	Voyager	Other Materials and Supplies	Bookstore Charges Week ending 2/28/02	5.59
				-----	671.73
Behrendt, Richard	01	President	Conference/Meeting Expense	Travel 4/18/02 AACC Convention Seattle, WA	305.00
Regional Superintendent of Sch	01	President	Conference/Meeting Expense	Illinois State Scholars Recognition Dinner 4/30/02	15.00
Rotary Club of Sterling	01	President	Conference/Meeting Expense	Rotary Meeting	72.00
Rotary Club of Sterling	01	President	Conference/Meeting Expense	Tickets for Pork Chop BBQ	50.00
US Bank	01	President	Conference/Meeting Expense	Conference Lobby Day	107.44
	01		Foundation Expense	Softball Spring trip-Car Rental	856.08
				-----	963.52
Follett Bookstore	01	College Relations	Office Supplies	Bookstore Charges March 2002	6.86
	01	Information Center	Office Supplies	Bookstore Charges March 2002	15.98
	01	Grant, Planning, & Research	Office Supplies	Bookstore Charges March 2002	1.70
	01	VP-Instructional Services	Office Supplies	Bookstore Charges March 2002	4.86
	01	Art	Instructional Supplies	Bookstore Charges March 2002	11.98
	01	English	Instructional Supplies	Bookstore Charges March 2002	-41.22
	01	Music	Instructional Supplies	Bookstore Charges March 2002	7.99

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	01	Criminal Justice	Instructional Supplies	Bookstore Charges March 2002	2.40
	01	History	Instructional Supplies	Bookstore Charges March 2002	2.22
	01	Learning Skills	Instructional Supplies	Bookstore Charges March 2002	1.20
	01	Dean of Business,Tech & Natural	Office Supplies	Bookstore Charges March 2002	17.56
	01	Electronics	Instructional Supplies	Bookstore Charges March 2002	41.00
	01	Mechanical Design	Instructional Supplies	Bookstore Charges March 2002	4.38
	01	Biology	Instructional Supplies	Bookstore Charges March 2002	2.59
	01	Chemistry	Instructional Supplies	Bookstore Charges March 2002	10.49
	01	Mathematics	Instructional Supplies	Bookstore Charges March 2002	6.51
	01	Learning Resource Center	Library Supplies	Bookstore Charges March 2002	28.80
	01	Instructional Technology Center	Inatructional Technology Materia	Bookstore Charges March 2002	11.00
	01	VP- Administrative Services	Office Supplies	Bookstore Charges March 2002	7.49
	01	NCA Accreditation	Office Supplies	Bookstore Charges March 2002	22.24
	010110	workforce prep	Instructional Supplies	Bookstore Charges March 2002	1,149.00
	050500	Child Care Center	Other Supplies	Bookstore Charges March 2002	15.96
	050600	Women's Softball	Instructional Supplies	Bookstore Charges March 2002	793.82
	050600	General Athletics	Other Materials and Supplies	Bookstore Charges March 2002	5.19
	050600	Student Activities	Other Materials and Supplies	Bookstore Charges March 2002	1.60

					2,131.60
Carroll County Review	01	College Relations	Publications and Dues	1 Year Subscription & 10" Theater Ad	28.00
	01	College Relations	Advertising	1 Year Subscription & 10" Theater Ad	60.00

					88.00
Twin City Sunrise Rotary	01	College Relations	Publications and Dues	Dues for Jan-Mar	60.00
American Association of Univer	01	College Relations	Advertising	Honors Banquet for Dixon High School	125.00
Bureau County Republican	01	College Relations	Advertising	Ad Spring play	95.50
Fulton Press Inc	01	College Relations	Advertising	10" Theater Ad	57.50
Ogle County Newspapers	01	College Relations	Advertising	Ad for Spring play	72.00
Sauk Valley Newspapers	01	College Relations	Advertising	Voyager 4/2002	287.49
	01	Other Institutional	Recruitment	Open P.O.	752.13
	050600	Student Activities	Consultants	Voyager 4/2002	194.42
	050600	Voyager	Other Materials and Supplies	Voyager 4/2002	285.34

					1,519.38
WCCI-FM	01	College Relations	Advertising	Class Day Advertising	69.50
WLLT	01	College Relations	Advertising	April Advertising 4/02	741.00
WNS Pub. News-Sentinel/The Rev	01	College Relations	Advertising	10" Theater Ad	80.00

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Walnut Leader	01	College Relations	Advertising	Play Ad	25.50
Withers Broadcasting	01	College Relations	Advertising	April Commercials	1,376.53
ABDICK Multigraphics	01	Printshop	Maintenance Services	Maintenance/Repair Print Shop Machines	645.81
	01	Printshop	Maintenance Services	Maintenance/Repair Print Shop Machines	190.22
	01	Printshop	Maintenance Services	Maintenance/Repair Print Shop Machines	310.00
				-----	1,146.03
Xerox Corporation	01	Printshop	Maintenance Services	5100 Copier Lease Payment-Principal	1,837.85
	01	Printshop	Maintenance Services	DC 265 Copier Lease Payment-Principal	2,289.57
	01	Printshop	Debt Principal Retirement	5100 Copier Lease Payment-Principal	496.80
	01	Printshop	Debt Principal Retirement	DC 265 Copier Lease Payment-Principal	529.01
	01	Printshop	Interest	5100 Copier Lease Payment-Principal	221.86
	01	Printshop	Interest	DC 265 Copier Lease Payment-Principal	215.64
				-----	5,590.73
Midland Paper	01	Printshop	Purchases for Resale	8 1/2x11 80# Cl Linen Recycled Cover Sage Green	1,218.37
Professional Binding Inc	01	Printshop	Purchases for Resale	0-1 Black 11" 1 1/8" Spiral Comb Round #50165-01	73.90
SBM Business Equipment Center	01	Printshop	Purchases for Resale	SWI-50050 Staple Cartridge	49.70
	01	Information Center	Maintenance Services	Copy Charges Information Center	30.20
	01	Information Center	Instructional Supplies	FO-15CR Sharp Imaging Film Roll	35.00
	01	Grant, Planning, & Research	Office Supplies	UNV-14113/Letter Sized Hanging File Folder 1/3 cut	5.48
	01	VP-Instructional Services	Office Supplies	Paper Shredder Oil WLJ91180 Wilson Jones	45.90
	01	Other Instructional	Maintenance Services	Copier Monthly Maintenance 08/01-06/02 Sharp 2214	77.41
	01	Office & Administrative Services	Instructional Supplies	Monthly Service Contract: Sharp AR201 Copier OAS	24.00
	01	Other Health Careers	Office Supplies	1600 Mobile Pedestal (Filing Cabinet) HON#1626Q	156.00
	01	Admissions, Records & Placement	Office Supplies	Schredder Oil #GBC1760049	22.95
	01	Financial Aid & Veterans Affairs	Office Supplies	UNV-35948 Shredder Bags	507.00
	01	Financial Aid & Veterans Affairs	Office Supplies	Heavy Duty Stapler SWF-39005	152.81
	01	Business Office	Maintenance Services	Maintenance Copier Business Office	29.58
	01	Business Office	Office Supplies	Paper Shredder Oil WLJ91180 Wilson Jones	22.95
				-----	1,158.98
Unique Computer	01	Printshop	Purchases for Resale	CorelDraw	150.00
	01	Dean of Arts,Social Sciences & P	Office Supplies	Replacement Battery Car	65.00
	01	Computing & Instruct Tech	Office Supplies	Major Upgrade	525.00
	01	Computing & Instruct Tech	Instructional Supplies	Ntework Camera	425.00
	01	Computing & Instruct Tech	Instructional Supplies	Video Card	60.00
	01	Computing & Instruct Tech	Instructional Supplies	CDRW/DVD	405.00
	01	Computing & Instruct Tech	Instructional Supplies	Western Digital HD	149.00
	01	Computing & Instruct Tech	Instructional Supplies	Floppy Drive	40.00
				-----	1,819.00

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Xerox Corporation	01	Printshop	Purchases for Resale	Paper and Staples	1,983.86
Xerox Corporation	01	Printshop	Purchases for Resale	Xerox Charges	99.02
	01	Printshop	Purchases for Resale	Xerox Charges	86.87

					185.89
United Asset Coverage Inc	01	Information Center	Maintenance Services	Avaya/Lucent 2/28/02-5/15/02	2,246.15
Lundgren's Inc	01	Information Center	Office Supplies	Math Contest & 2002 Baseball Photos	288.52
	01	Art	Instructional Supplies	Wiko ESJ Projection Lamp	34.95
	01	Art	Instructional Supplies	Supplies for Sauk Photo Lab	102.59
	050600	Voyager	Other Materials and Supplies	Photo Developing for The Voyager	10.99

					437.05
Olmsted, Brian T.	01	Information Center	Office Supplies	Reprints SVCC Baseball Region IV	22.65
Rock Falls Rotary Club	01	VP-Instructional Services	Publications and Dues	Dues 4/30/02-6/30/02	67.00
Hecht, Deborah J.	01	VP-Instructional Services	Conference/Meeting Expense	Travel Chief Academic Officers Mtg 4/10/02	81.03
Hecht, Deborah J.	01	VP-Instructional Services	Conference/Meeting Expense	Travel 4/18/02 AACC Convention	1,247.50
Staples	01	Dean of Arts,Social Sciences & P	Office Supplies	Uniball Rollerball Pens	25.17
	01	Electronics	Instructional Supplies	502351-63 Dividers Sold Clear 8/pack Priced per 6	198.76
	01	Electronics	Instructional Supplies	Bottom File Folders 418350-81	51.16
	01	Business Office	Office Supplies	Uniball Rollerball Pens	8.44

					283.53
Kennedy, Patrick	01	Dean of Arts,Social Sciences & P	Conference/Meeting Expense	Travel Triton CC 4/26/02	26.94
Clucas, Henry	01	Art	Consultants	Art 213 & 214 4/9/02	37.50
Clucas, Henry	01	Art	Consultants	ART 213 & 214 4/23/02	37.50
	01	Art	Consultants	ART 213 & 214 4/25/02	37.50

					75.00
Crump, Erica L.	01	Art	Consultants	Art 213 -214 4/16/02	60.00
Crump, Erica L.	01	Art	Consultants	Art 213 & 214 4/30/02	62.50
VanderWege, Robertus J.	01	Art	Instructional Supplies	Sculpture	48.88
	01	Art	Instructional Supplies	Supplies for Sculpture	53.39

					102.27

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Heritage Music Center Inc	01	Music	Instructional Supplies	K & M Footrest & Music	37.25
Braddock, Samuel L.	01	Criminal Justice	Conference/Meeting Expense	Travel Highland Com College	272.66
Indiana University Audio Visua	01	Psychology	Instructional Supplies	Performance Appraisal - Req. 3/5/02	46.80
Creative Printing	01	Electronics	Instructional Supplies	Business Cards-Loren Niemeyer 500/Box	12.31
	01	Electronics	Instructional Supplies	Business Cards-Thomas Gericke 1000/Box	15.38
	01	Electronics	Instructional Supplies	Business Cards-Pam Clodfelter 500/Box	12.31
	01	Admissions, Records & Placement	Office Supplies	Business Cards-Loren Niemeyer 500/Box	12.31
	01	Admissions, Records & Placement	Office Supplies	Business Cards-Thomas Gericke 1000/Box	15.38
	01	Admissions, Records & Placement	Office Supplies	Business Cards-Pam Clodfelter 500/Box	12.31
	010110	Corporate Services Admin.	Advertising	Business Cards-Loren Niemeyer 500/Box	15.38
	010110	Corporate Services Admin.	Advertising	Business Cards-Thomas Gericke 1000/Box	19.24
	010110	Corporate Services Admin.	Advertising	Business Cards-Pam Clodfelter 500/Box	15.38
				-----	130.00
Elenco Electronics Inc.	01	Electronics	Instructional Supplies	LM 386 Part No. 330386 Power Amp	608.50
Menards	01	Electronics	Instructional Supplies	1000' Reel 12/2 WG NM Wire	140.56
	02	maint	Maintenance Supplies	Bolts & Stain	26.92
	02	maint	Maintenance Supplies	Halogen Lights	17.90
	02	maint	Maintenance Supplies	Flaggs & Casters	29.07
	02	maint	Maintenance Supplies	Supplies	42.40
	02	maint	Maintenance Supplies	Supplies	38.57
	02	maint	Maintenance Supplies	Casters	34.93
	02	maint	Maintenance Supplies	Drills	342.49
	02	maint	Maintenance Supplies	Supplies for UPS	73.13
	02	Grounds	Maintenance Supplies	Pothole Patch	36.22
	02	Grounds	Maintenance Supplies	Concrete Mix	20.53
	03	Operations & Maintenance- Restri	building Remodeling	Misc. Supplies	28.95
	03	Operations & Maintenance- Restri	building Remodeling	Ladder, Drill, Anchors	221.30
	050600	Drama	Other Materials and Supplies	Construction Materials/ackstage Supplies	17.31
				-----	1,070.28
Newark Electronics	01	Electronics	Instructional Supplies	SD4324-002 Schmidt Detector Newark #90F8690	248.82
	01	Electronics	Instructional Supplies	95B4978 Zener Diode 12 Volts at 1/2 Watt #1n4742A	32.11
				-----	280.93
Radio Shack	01	Electronics	Instructional Supplies	Credit from 12/11/00	-23.47
	01	Electronics	Instructional Supplies	CD Audio Cables	14.97
	01	Electronics	Instructional Supplies	#23-230 General Adapter 9F-9F	99.88
	01	Electronics	Instructional Supplies	9-Volt Battery Pack*****	66.97
	01	Electronics	Instructional Supplies	Microphone Jack Two Conductor**	20.93
				-----	179.28

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Staples	01	Electronics	Instructional Supplies	Post-It Notes #448910-A4	46.35
	01	Business Office	Office Supplies	Bic Pens 12/box	135.95

					182.30
Sileven, Larry L.	01	HVAC	Instructional Supplies	HVAC Supplies	95.50
C & N Supply	01	Machine Tool	Instructional Supplies	1 Gal LRSO 14416 Hydroforce	24.85
	01	Machine Tool	Instructional Supplies	3/8x5/16x2 13/16 Boring Bar GE60 SBT312A	301.90

					326.75
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies	53.01
	01	Biology	Instructional Supplies	Biology Supplies	81.05

					134.06
Wood, Therese L.	01	Biology	Instructional Supplies	Bio/Chem Supplies	67.80
	01	Chemistry	Instructional Supplies	Bio/Chem Supplies	4.18

					71.98
Fisher Scientific	01	Chemistry	Instructional Supplies	08-757-14G Petri Dishes, Disp. 95mmx15mm 500/cs.	227.39
	01	Clinical Laboratory Science	Instructional Supplies	Vacutainer Needle 02-665-21	175.32

					402.71
U S Filter Corporation	01	Chemistry	Instructional Supplies	Chemistry Supplies	133.00
Ward's-Biology	01	Chemistry	Instructional Supplies	86-W-5250 Isoetes ship 4/22/02	25.89
Sargent-Welch Scientific	01	Physics	Instructional Supplies	1000 Hz Tuning Forks WL 3247D (p 750)	90.14
Eastern Iowa Community College	01	Technical Occupational-Community	Consultants	CDL Truck Driving Program-1/28-3/29	53,477.75
Johnson, Rosemary	01	Director of Health Careers Ed	Conference/Meeting Expense	Travel Il Council ADN 4/19/02	39.95
Poci, Shirley A.	01	Director of Health Careers Ed	Conference/Meeting Expense	Travel -Dixon	8.76
Shippert, Stanley	01	Clinical Laboratory Science	Conference/Meeting Expense	Travel ISSRT Conference 4/17/02	170.48
KSB Hospital	01	Associate Degree Nursing	Consultants	EMS 101-EMT	3,160.00
	01	Paramedic Program	Consultants	EMS 101-EMT	2,863.75
	01	Paramedic Program	Consultants	EMS 101-EMT	2,775.00

					8,798.75
CGH Medical Center	01	Associate Degree Nursing	Instructional Supplies	Linen Service for March 2002	76.00

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Edgeco	01	Associate Degree Nursing	Instructional Supplies	Folding Adjustable Hamper Stand #5550	115.54
HESI	01	Associate Degree Nursing	Instructional Supplies	Comprehensive Exit Exams for RN's-registered nurse	480.00
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	BARD Foley Bladder Core Tray 16Fr #899716	125.84
Family Care Medical	01	Licensed Practical Nursing	Instructional Supplies	Medine ABD 5"x9"	19.50
Hopkins Medical Products	01	Licensed Practical Nursing	Instructional Supplies	Dressing Disposable Bags	23.90
Diagnostic Imaging Inc	01	Radiologic Technology	Maintenance Services	Developer, Fixer, and Developer System Cleaner	65.00
	01	Radiologic Technology	Instructional Supplies	Developer, Fixer, and Developer System Cleaner	51.05

					116.05
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Clinical Travel thru 4/15/02	214.99
Francisco, Cassandra	01	Radiologic Technology	Conference/Mccting Expense	Travel 4/17/02 ISSRT Conference	121.98
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Clinical Site Visits thru 4/30/02	136.51
Kiele, Beverly M.	01	Radiologic Technology	Conference/Meeting Expense	Travel 4/17/02 ISSSRT Conference	97.48
Kiele, Beverly M.	01	Radiologic Technology	Conference/Meeting Expense	REM Meeting 4/26/02	7.00
Shippert, Stanley	01	Radiologic Technology	Conference/Meeting Expense	Clinical Site Visits thru 5/1/02	363.54
	01	Radiologic Technology	Conference/Meeting Expense	REM Meeting 4/26/02	62.35

					425.89
Anderson, Judy	01	Learning Resource Center	Library Supplies	Supplies	64.55
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs		570.09
	01	Learning Resource Center	Books and Binding Costs		834.73

					1,404.82
Gale Group	01	Learning Resource Center	Books and Binding Costs		3,493.28
H. W. Wilson Company	01	Learning Resource Center	Books and Binding Costs		3,047.00
Institute for Career Research	01	Learning Resource Center	Books and Binding Costs	Career Research Reports	195.00
Murray, Kris A.	01	Learning Resource Center	Books and Binding Costs	DVD Direct Purchases	36.97
Oxford University Press	01	Learning Resource Center	Books and Binding Costs		63.10
R. R. Bowker	01	Learning Resource Center	Books and Binding Costs	Books in Print	330.36

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University of Illinois	01	Learning Resource Center	Books and Binding Costs		38.00
West Group	01	Learning Resource Center	Books and Binding Costs		248.25
American Association for State	01	Learning Resource Center	Publications and Dues	Membership Renewal	75.00
Illinois Library Association	01	Learning Resource Center	Publications and Dues	Membership Renewal	140.00
National Council for Learning	01	Learning Resource Center	Publications and Dues	Membership Renewal	75.00
American Express	01	Learning Resource Center	Other Materials and Supplies	Wall Street Journal/Barrons	29.00
Thomas, Robert	01	Learning Resource Center	Conference/Meeting Expense	Travel 4/12/02 NILS Evaluation Site Vsit	27.74
	01	Learning Resource Center	Conference/Meeting Expense	Travel NILS Librarian's Council 4/18/02	36.50
	106000	Library Services	Other	On-Cue purchases CD 4/19/02	303.68

					367.92
Hewlett-Packard	01	Computing & Instruct Tech	Maintenance Services	7000 Sauk1 Hardware, Software & Support	113.90
	01	Computing & Instruct Tech	Computer Software	7000 Sauk1 Hardware, Software & Support	144.00
	01	Administrative Data Processing	Maintenance Services	7000 Sauk1 Hardware, Software & Support	1,626.05
	01	Administrative Data Processing	Maintenance Services	7000 Sauk1 Hardware, Software & Support	39.10

					1,923.05
Graybar Electric Company Inc.	01	Computing & Instruct Tech	Instructional Supplies	AT1510EV-GN	122.87
Network System Technologies, I	01	Computing & Instruct Tech	Instructional Supplies	Cisco340 NIC PCI Adapters	539.45
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	VCR Repair	24.00
	01	Instructional Technology Center	Maintenance Services	Overhead Projector Repair	24.00
	01	Instructional Technology Center	Maintenance Services	Overhead Projector Repair	62.00
	01	Instructional Technology Center	Inatructional Technology Materia	RCA Cables	60.00

					170.00
Pratt Audio-Visual & Video Cor	01	Instructional Technology Center	Maintenance Services	AMX Button Panel Repair Serial #314221	102.18
Micro Warehouse	01	Instructional Technology Center	Inatructional Technology Materia	PR16638 Label Writer 330 Turbo	211.13
Global Computer Supplies	01	Administrative Data Processing	Office Supplies	Imatation 16x 80 min CDR Spindle-100 pk	84.03
Interone, Alice	01	Administrative Data Processing	Office Supplies	Printer Paper	39.30
McFarland Office Products & Bu	01	Administrative Data Processing	Office Supplies	ML-3008 MACO Laser-Inkjet Labels 8 1/2x11 250 shts	29.98
	01	Financial Aid & Veterans Affairs	Office Supplies	16 oz Bottle of Oil-GBC1760049	395.66

					425.64

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Toner Tech Plus	01	Administrative Data Processing	Office Supplies	Toner Refurbishing	732.50
Dixon Rotary Club	01	VP- Student Services	Conference/Meeting Expense	Dixon Rotary Dues	178.75
Kennay, Doris J	01	Special Needs- ADA	Instructional Service Contracts	Reporting Americorp	200.00
Anderson, Pamela J.	01	Special Needs- ADA	Other Contractual Services	Interpreting for Student	18.90
	01		Rehabilitation Dors-Spring	Interpreting for Student	44.10

					63.00
Economy Trophy Co	01	Commencement	Other Supplies	Recognition Award Plaques	49.50
	050600	Women's Basketball	Instructional Supplies	Plaque & Trophies for Banquet	125.50

					175.00
Adcraft Printwear Co.	01	Student Recruitment	Other Supplies	Lge Ash T-Shirts-Recruitment Item	1,200.00
Higher Education Publication	01	Admissions, Records & Placement	Publications and Dues	2002 Higher Ed Directory	67.00
American Council on Education	01	Counseling	Maintenance Services	GED Testing Site Fee	750.00
SBM Business Equipment Center	01	Counseling	Maintenance Services	Copier Maintenance	81.43
	010110	Corporate Services Admin.	Office Supplies	Open P.O. Contract for Copier 7/1/01-6/30/02	61.63
	010120	Community Ed Administration	Office Supplies	Open P.O. Contract for Copier 7/1/01-6/30/02	61.63

					204.69
Quill Corporation	01	Counseling	Office Supplies	Book Shelf	102.37
	01	Counseling	Office Supplies	Book Shelf	102.37
	01	Counseling	Office Supplies	Book Shelf	-102.37
	01	Counseling	Instructional Supplies	Various Office Supplies - See Attached List	197.23
	01	Counseling	Instructional Supplies	Various Office Supplies - See Attached List	20.28
	01		Dislocated Worker Expense	Gold Desk Name Plate Holder	7.34
	010110	Corporate Services Admin.	Office Supplies	Office Supplies	58.42
	010110	Corporate Services Admin.	Office Supplies	035-LS82Z	143.91
	010120	College for Kids	Advertising	Colored Copy Paper & 1 1/2" D-Ring Binder	339.38
	010120	Community Ed Administration	Office Supplies	Office Supplies	58.42
	010120	Community Ed Administration	Office Supplies	035-LS82Z	143.91
	02	Grounds	Maintenance Supplies	Index Cards	31.53
	02	Grounds	Maintenance Supplies	Index Cards	38.37
	02	Building and Grounds Administrat	Office Supplies	Index Cards	7.17

					1,148.33
Community College Business Off	01	VP- Administrative Services	Publications and Dues	CCBO Annual Dues	250.00
NACUBO	01	VP- Administrative Services	Publications and Dues	Renewal fo CACUBO Fees 2003	75.00

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Meyer, Paula	01	VP- Administrative Services	Conference/Meeting Expense	Travel ICCFO Conf St. Charles 4/18/02	65.41
Weight Watchers	01	Education Fund	Resident Tuition	Summer 02	48.06
	01	Education Fund	Course Fees	Summer 02	35.50
	02	Operations & Maintenance	Resident Tuition	Summer 02	5.94

					89.50
American Council on Education	01	Other Institutional	Postage	Shipping Charges for forms	3.50
Federal Express Corp	01	Other Institutional	Postage	Shipping Charges	42.24
US Postmaster	01	Other Institutional	Postage	Refill Permit 243	900.00
US Postmaster	01	Other Institutional	Postage	Spring Grades Permit 243	1,000.00
US Postmaster	01	Other Institutional	Postage	Postage Meter Refill	3,500.00
United Parcel Service	01	Other Institutional	Postage	Shipping Charges 3/2/-4/5/02	318.33
Bacon, Leona	01	Other Institutional	Recruitment	Remimbursement Interview Director of LRC 4/29/02	475.00
Beinhoff, Lisa Dr.	01	Other Institutional	Recruitment	Reimbursement Interview 4/29/02 Director of LRC	250.00
Chronicle of Higher Education	01	Other Institutional	Recruitment	Open P.O.	2,475.00
Daily Chronicle	01	Other Institutional	Recruitment	Open P.O.	299.00
Quad-City Times	01	Other Institutional	Recruitment	Open P.O.	621.75
Rockford Register Star	01	Other Institutional	Recruitment	Open P.O.	371.46
Credit Management Services	01	Other Institutional	Financial Charges & Adjustments	Repayment from March	42.20
Illini Trophy	01	NCA Accreditation	Office Supplies	North Central Visitation Pin for Brad Smith	5.50
	050600	Men's Basketball	Instructional Supplies	Payment for Trophies & Awards-Men's Basketball	172.00
	050600	Student Activities	Consultants	Payment for Awards for Leadership Awards Program	242.40

					419.90
Shawver Press Inc	01	Business Office	Office Supplies	Carbonless 2-part Deferred Payment Plan Forms	95.00
	01		Foundation Expense	Foundation Envelopes #10	310.00

					405.00
McLaughlin, Ligia	01	ICCB Tech Skills Enhancement Gra	Other Supplies	Spanish translation / Sexual Harassment Brochure	40.00
Nunez, Steve C.	01	Phi Theta Kappa	Office Supplies	PTK Supplies	33.29

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CGH Medical Center	010110	workforce prep	Consultants	Consulting 5 training dates	1,000.00
IMEC	010110	workforce prep	Consultants	Lean Mfg 4/11/02	3,500.00
Lillyman, Kathryn	010110	workforce prep	Instructional Supplies	Supplies SCI Training	51.99
Purchasing Magazine	010110	workforce prep	Publications and Dues	Book for Imeco Training	30.00
I TECH Services	010110	Seminars	Consultants	Trainer for Crystal Reports Training	16,050.00
Gericke, Thomas H.	010110	Corporate Services Admin.	Conference/Meeting Expense	Travel-In-District-Business thru 3/23/02	71.54
Gospodarczyk, Thomas J.	010110	Corporate Services Admin.	Conference/Meeting Expense	Travel 3/12-4/19/02	457.99
Dale, Julie	010120	Community Education	Consultants	Beginning Ballroom Dance II Spring 02	548.80
	010120	Community Education	Consultants	Swing Dance II Spring 2002	58.80
				-----	607.60
Thompson, Debbie O	010120	Community Education	Consultants	Drawing Spring 2002	300.00
Tilton, Ann R	010120	College for Kids	Consultants	Study Skills 4/06/2002	51.00
Wagner Printing	010120	College for Kids	Advertising	FY02 CFK Brochure Print Job	325.00
Seguin, Kandy M.	010120	College for Kids	Conference/Meeting Expense	Travel CFK Schedules	94.17
	010120	College for Kids	Conference/Meeting Expense	Travel CFK Schedules	22.63
	010120	Community Serv Computer Seminars	Conference/Meeting Expense	Travel CFK Schedules	29.93
				-----	146.73
Education To Go	010120	Community Serv Computer Seminars	Consultants	Internet Computer Class	224.00
Education To Go	010120	Community Serv Computer Seminars	Consultants	Ed2Go Internet Classes for April 2002	301.00
Illinois Central Community Col	010120	Community Serv Computer Seminars	Consultants	MSCE Instruction	31,166.00
Khuntangta, Trirong	010120	Health & Personal Development	Consultants	Kickboxing 8:00 a.m.	684.00
Kooi, Audrey	010120	Health & Personal Development	Consultants	Morrison Fitness II Spring 2002	306.00
Anderson, Pamela J.	010120	Professional Development	Consultants	American Sign Language Phrases 4/4/02	160.00
Consolidated Management Co	010120	Professional Development	Consultants	FOD 105 Spring 2002	1,185.00
Summit Group	010120	Professional Development	Consultants	Grant Writing 4/18/02	500.00
Campbell, Terry D.	010120	Polygraph Institute	Conference/Meeting Expense	Expense Refund Spring 02 Polygraph Institute	500.00

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Elliott, Norm	010130	Trips & Tours	Consultants	Bus Driver Chicago Trip 4/9/02	50.00
Colony Visits Heritage Destina	010130	Trips & Tours	Conference/Meeting Expense	Amana Colony Tour Package 5/4/02	1,068.25
Scenic Stage Line, Inc	010130	Trips & Tours	Conference/Meeting Expense	Charter for Transportation to Chicago	674.00
ECOLAB	02	maint	Maintenance Services	Monthly exterminator service	181.20
Lazer's Machine & Welding	02	maint	Maintenance Services	repair boiler reflector	75.00
ONDEO Nalco Company	02	maint	Maintenance Services	Qtrly Billing chemical Service 7/1/01-6/30/02	3,625.05
PDC Laboratories, Inc	02	maint	Maintenance Services	Water Test	78.00
Wells Diesel Service	02	maint	Maintenance Services	Repair Diesel Water Pump	363.54
Air Filter Sales & Service	02	maint	Maintenance Supplies	Various Dustlok Auto Rolls	1,003.41
C-B Kramer Sales & Service	02	maint	Maintenance Supplies	Items per attached quote-Gaskets and Parts	423.86
	02	maint	Maintenance Supplies	Items per attached quote-Gaskets and Parts	95.35

					519.21
Columbia Pipe & Supply Co	02	maint	Maintenance Supplies	Packing	20.23
	02	maint	Maintenance Supplies	Bib Washers	101.53
	02	maint	Maintenance Supplies	Third Swing Check Valve	204.64

					326.40
Fastenal Company	02	maint	Maintenance Supplies	Supplies	245.02
Grainger	02	maint	Maintenance Supplies	Open Purchase Order Supplies	429.57
	02	maint	Maintenance Supplies	Open Purchase Order Supplies	24.24
	02	maint	Maintenance Supplies	Open Purchase Order Supplies	92.64
	02	maint	Maintenance Supplies	Open Purchase Order Supplies	63.00

					609.45
Huntley Horticulture Service	02	maint	Maintenance Supplies	Treatment of 42 trees	1,260.00
Maintenance USA	02	maint	Maintenance Supplies	Wall-mount Faucet	67.94
SA-SO	02	maint	Maintenance Supplies	Elevator Signs	118.53
Morgan Services Inc.	02	custodial	Maintenance Services	Towel Service	119.78
	02	custodial	Maintenance Services	Towel Service 5/2/02	119.78

					239.56

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Kmart	02	custodial	Maintenance Supplies	Custodial Supplies	110.05
Bun Austin Chevrolet Company	02	Grounds	Maintenance Services	Truck Repair	302.62
Ace Hardware	02	Grounds	Maintenance Supplies	Supplies	85.50
Blackhawk FS Inc	02	Grounds	Maintenance Supplies	Unleaded Fuel	976.22
Lambert Excavating & Septic Se	02	Grounds	Maintenance Supplies	Road Rock	204.76
Mike's Repair Service	02	Grounds	Maintenance Supplies	Replacement Cab Door	532.34
Polo Equipment Company	02	Grounds	Maintenance Supplies	Muffler, Paint	199.86
Royal Dutch Gardens	02	Grounds	Maintenance Supplies	Plants	78.27
Moore Tire Co	02	Grounds	Vehicle Supplies	Tires per attached quote	338.00
Nicor Gas	02	Utilities	Gas	Monthly Charges	79.48
	02	Utilities	Gas	Monthly Charges	114.30
	02	Utilities	Gas	Monthly Charges	166.13
	02	Utilities	Gas	Monthly Charges	200.08

					559.99
Reliant Energy Retail, Inc	02	Utilities	Gas	Monthly Service	3,813.09
Commonwealth Edison	02	Utilities	Electricity	Monthly Service	19.12
Commonwealth Edison	02	Utilities	Electricity	Monthly Service	9,891.83
	02	Utilities	Electricity	Monthly Service	36.04
	02	Utilities	Electricity	Monthly Services	53.08

					9,980.95
AT & T	02	Utilities	Telephone	Monthly telephone charges	1,485.25
AT & T	02	Utilities	Telephone	Long Distance calls	11.93
Gallatin River Communications	02	Utilities	Telephone	Monthly Telephone Charges	2,775.66
Gallatin River Communications	02	Utilities	Telephone	Charges for Moving the Fax Machine	157.00
Olmsted, Brian T.	02	Utilities	Telephone	Phone Calls-Media School Closing 1/31/02	17.78
United States Cellular	02	Utilities	Telephone	College Cell Phones	48.68
Rock Valley Disposal	02	Utilities	Refuse Disposal	Monthly Trash Removal	376.50

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Caterpillar Inc.	02	Utilities	Other Utilities	Monthly Engine Testing	444.33
Frederick, James E.	02	Building and Grounds Administrat	Conference/Meeting Expense	Travel Fac Officers Meeting 4/26/02	65.70
Peabudy's Inc	02	Building and Grounds Administrat	Service Equipment	New Holland TN 70 Tractor (3 year lease)	3,757.27
Clark Engineers MW Inc	03	Operations & Maintenance- Restri	building Remodeling	Engineering Srvc Underground Storage Tank Project	853.25
Consolidated Freightways	03	Operations & Maintenance- Restri	building Remodeling	Shipment of Valves	81.50
Ferguson Thrall	03	Operations & Maintenance- Restri	building Remodeling	Supplies per Bid #B28955 Chiller Tower Project	66.90
	03	Operations & Maintenance- Restri	building Remodeling	Supplies per Bid #B28955 Chiller Tower Project	19.55

					86.45
John A Loos Sons Inc	03	Operations & Maintenance- Restri	building Remodeling	Application NO. 3 Cooling Tower	57,474.00
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies	79.27
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies	53.23
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies	73.79
Cox, Terry J.	050600		Petty Cash	Petty Cash for Playoffs	350.00
Acushnet Company	050600	Men's Golf	Instructional Supplies	Dozen 1TPN ProV1, Golf Balls	288.00
	050600	Men's Golf	Instructional Supplies	Scotty Cameron Stainless Nwprt 2.5RH (2240RSS)	150.00

					438.00
Williams, David E.	050600	Men's Golf	Other Conference & Meeting	Travel Golf Meet 4/9/02	69.98
Williams, David E.	050600	Men's Golf	Other Conference & Meeting	Travel Golf 4/17/02	54.56
Williams, David E.	050600	Men's Golf	Other Conference & Meeting	Travel Highland CC Golf Meet	44.34
Del Cotto, Bob	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game 4/23/02	70.00
Greeney, Sean	050600	Men's Baseball	Other Contractual Services	Umpire Men's Baseball Game 4/20/02	90.00
Greeney, Sean	050600	Men's Baseball	Other Contractual Services	Umpire Baseball 4/27/02	90.00
Greeney, Sean	050600	Men's Baseball	Other Contractual Services	Umpire Baseball 4/28/02	90.00
Higgerson, Ben	050600	Men's Baseball	Other Contractual Services	Umpire Men's Baseball Game 4/18/02	90.00
Higgerson, Ben	050600	Men's Baseball	Other Contractual Services	Umpire Men's Baseball Game 4/24/02	90.00

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Miller, Forrest	050600	Men's Baseball	Other Contractual Services	Umpire Mens' Baseball Game 4/18/02	90.00
Miller, Forrest	050600	Men's Baseball	Other Contractual Services	Umpire Men's Baseball Game 4/20/02	90.00
Miller, Forrest	050600	Men's Baseball	Other Contractual Services	Umpire Men's Baseball Game 4/24/02	90.00
Miller, Forrest	050600	Men's Baseball	Other Contractual Services	Umpire Baseball Game 4/27/02	90.00
Miller, Forrest	050600	Men's Baseball	Other Contractual Services	Umpire Baseball 4/28/02	90.00
Shehorn, Donald J.	050600	Men's Baseball	Other Contractual Services	Umpire Men's Baseball Game 4/11/02	90.00
Country Inn & Suites	050600	Men's Baseball	Other Conference & Meeting	Rooms for Sectional	1,072.26
Cox, Terry J.	050600	Men's Baseball	Other Conference & Meeting	Travel- Players & Coaches thru 4/14/02	443.70
Cox, Terry J.	050600	Men's Baseball	Other Conference & Meeting	Travel Baseball Games 4/23/02	128.25
Cox, Terry J.	050600	Men's Baseball	Other Conference & Meeting	Travel 5/01/02	191.70
Chattic, A C.	050600	Men's Tennis	Other Conference & Meeting	Travel - Tennis thru 4/14/02	330.78
	050600	Men's Tennis	Rental- Facilities	Court Rental 4/13/02	640.00

					970.78
Chattic, A C.	050600	Men's Tennis	Other Conference & Meeting	Travel Tennis Match 4/17/02	132.54
Chattic, A C.	050600	Men's Tennis	Other Conference & Meeting	Travel 5/4/02 Tennis	704.67
Chattic, Nathaniel D.	050600	Men's Tennis	Other Conference & Meeting	Meal Money NJCAA Tennis Championship	140.00
Collin County Community Colleg	050600	Men's Tennis	Other Conference & Meeting	Banquet Reservation Nat'l Tennis 5/11/02	25.00
Illinois Valley Community Coll	050600	Men's Tennis	Other Conference & Meeting	Plane Ticket for Championship	250.00
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel WBB Recruiting 4/21/02	107.68
	050600	Women's Softball	Other Conference & Meeting	Travel WBB Recruiting 4/21/02	218.49

					326.17
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Recruitment 4/26/02 WBB	101.47
	050600	Women's Softball	Other Conference & Meeting	Recruitment 4/26/02 WBB	96.00

					197.47
Davies, David	050600	Women's Softball	Other Contractual Services	Umpire Women's Softball Game 4/19/02	65.00
Knoup, John	050600	Women's Softball	Other Contractual Services	Umpire Women's Softball Game 4/19/02	65.00

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Leseman, Jolene K.	050600	Women's Softball	Other Contractual Services	Book Official WSB 4/19/02	45.00
Leseman, Jolene K.	050600	Women's Softball	Other Contractual Services	Book Official WSB Game 4/25/02	15.00
Leseman, Jolene K.	050600	Women's Softball	Other Contractual Services	Stats Official WSB Game 4/25/02	15.00
Leseman, Jolene K.	050600	Women's Softball	Other Contractual Services	Book Official WSB Game 4/23/02	30.00
Parks, Jim	050600	Women's Softball	Other Contractual Services	Umpire WSB Game 4/25/02	65.00
Leseman, Jolene K.	050600	Women's Softball	Other Conference & Meeting	Travel Women's Softball thru 4/13/02	339.72
Axmark, Dr. Michael	050600	Student Activities	Consultants	Slide & Lecture Presentation 4/29/02	80.00
Cooley, Sarah E.	050600	Student Activities	Consultants	Services for Lighting Tech 4/9/02 Winters Program	50.00
Film for the Humanities & Scie	050600	Student Activities	Consultants	Film Rental "Black, White and Angry"	80.95
Holtam, Richard	050600	Student Government	Other Materials and Supplies	Refreshments/Student Government 4/10/02	87.34
American Publishing Corporatio	050600	Drama	Other Materials and Supplies	1/4 Page Ad-Dixon Stagebill "Lil' Shop of Horrors"	145.00
Frerichs, Nancy M.	050600	Drama	Other Materials and Supplies	Costume for Spring Production	144.17
Hedrick, Jason J.	050600	Drama	Other Materials and Supplies	Supplies - Spring Play	51.28
Hedrick, Jason J.	050600	Drama	Other Materials and Supplies	Props & Tech Support Spring Production	85.87
Insight Media Advertising	050600	Drama	Other Materials and Supplies	Cable TV Advertising	450.00
Amoco Oil Company	050800	Transportation	Vehicle Supplies	College Van Gas Purchase	136.70
Amoco Oil Company	050800	Transportation	Vehicle Supplies	Gas for College Vans	408.86
Shell Oil Company	050800	Transportation	Vehicle Supplies	College Van Gas Purchase	326.56
Welch Systems	050900	Business Office- CWS	Service Equipment	ATM Machine	3,900.00
KC Health Horizons	051000	Medical Insurance	Medical Insurance Claims	Wellness Screening 4/23-4/24/02	7,754.00
Professional Benefit Administr	051000	Medical Insurance	Individual Stop Loss		6,840.30
	051000	Medical Insurance	Dependent Stop Loss		4,504.24
	051000	Medical Insurance	Precertification		302.00
	051000	Medical Insurance	Cobra Conversion		10.00
	051000	Medical Insurance	Administrative		2,487.00
	051000	Medical Insurance	Life & AD&D		2,156.42

					16,299.96

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
Daly, Ann C.	101260	P.R.I.D.E. Club	Other Revenues	Travel Chicago Pride Fest 4/6/02	75.50
Gallatin River Communications	12	Risk Management	Telephone	911 Cama Trunk Lines	89.48
PAT SERVICES	12	Safety & Security	Maintenance Services	Air Testing in pipe chase	450.00
Stewart & Associates	12	Safety & Security	Other Contractual Services	Contract Security	1,254.08
Stewart & Associates Inc.	12	Safety & Security	Other Contractual Services	Security 4/13 & 4/20/02	853.99
Best Access Systems	12	Safety & Security	Other Supplies	Deadbolt Turnknobs E2151 (181K)	321.30
BANK ACCOUNT TOTAL:					1,884,001.82

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	CHECK AMOUNT
	062057	ISBE Adult Education- GG	Instructional Supplies	Bookstore Charges Week ending 2/28/02	1.50
	063011	Student Support Services Grant	Office Supplies	Bookstore Charges Week ending 2/28/02	3.29

					4.79
Follett Bookstore	062043	ICCB Leadership & Core Values Gr	Conference/Meeting Expense	Bookstore Charges March 2002	64.98
	063011	Student Support Services Grant	Office Supplies	Bookstore Charges March 2002	44.97

					109.95
Hewlett-Packard	062032	Adv Tech- Technology Support Gra	Computer Software	7000 Sauk1 Hardware, Software & Support	856.00
Quill Corporation	062022	WFP- Ed to Careers	Instructional Supplies	Refill Ink Red	.00
	063011	Student Support Services Grant	Office Supplies	Single Wall Mount Pocket	11.98
	063011	Student Support Services Grant	Office Supplies	Return Signle Wall Mount	-11.98
	063011	Student Support Services Grant	Office Supplies	Single Wall Mount Pocket	69.47
SBM Business Equipment Center	062050	SBDC Grant	Office Supplies	Open P.O. Contract for Copier 7/1/01-6/30/02	61.62
	063011	Student Support Services Grant	Maintenance Services	Copier Maintenance	81.44

					143.06
Fisher Scientific	062022	WFP- Education to Careers Grant	Capital Supplies	12-460 Sterilizer fixed 121C	840.97
	062022	WFP- Education to Careers Grant	Instructional Equipment	12-460 Sterilizer fixed 121C	4,939.03

					5,780.00
White, Linley V.	062022	WFP- Education to Careers Grant	Conference/Meeting Expense	Dinner Tech Prep 4/17/02	300.00
A Vargas Funeral & Transportat	062022	WFP- Education to Careers Grant	Instructional Equipment	Transportation for New Cadaver	200.00
McDonald Funeral Home & Cremat	062022	WFP- Education to Careers Grant	Instructional Equipment	Removal & Cremation of Old Cadaver	50.00
Unique Computer	062022	WFP- Education to Careers Grant	Instructional Equipment	Belkin & Cables	3,250.00
	062071	ISBE Voc Ed- Program Improvment	Capital Supplies	Belkin & Cables	493.00

					3,743.00
Clodfelter, Pamela J.	062022	WFP- Ed to Careers	Instructional Supplies	Supplies for Parent's Night	10.19
Kerber, Joan E.	062022	WFP- Ed to Careers	Conference/Meeting Expense	Travel IAI Panel Bloomington, IL 4/23/02	228.65
SVCC Educational Fund	062024		I/F Payable	Interfunds	6,682.21
	062050		I/F Payable	Interfunds	9,805.15
	062057		I/F Payable	Interfunds	9,654.61
	062060		I/F Payable	Interfunds	9,260.87
	062073		I/F Payable	Interfunds	16,215.23
	062140		I/F Payable	Interfunds	7,042.00

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	062265		I/F Payable	Interfunds	1,350.61
	063011		I/F Payable	Interfunds	29,427.45
	063012		I/F Payable	Interfunds	27,122.23
	063020		I/F Payable	Interfunds	9,067.75
	063071		I/F Payable	Interfunds	155,101.65
	063075		I/F Payable	Interfunds	27,570.55

					308,300.31
National Association of Colleg	062024	WFP- Career Services	Publications and Dues	Membership Dues	360.00
CDW-G	062031	Advance Technology Grant	Capital Supplies	Sony Mavica MVC-FD200 Digital Camera 360993	893.48
Verizon Wireless	062032	Adv Tech- Technology Support Gra	Telecommunications	Monthly Charge	19.93
Consolidated Management Co	062043	ICCB Leadership & Core Values Gr	Conference/Meeting Expense	Food S Goodale Class	118.65
	062043	ICCB Leadership & Core Values Gr	Conference/Meeting Expense	Food S Goodale Class	115.95
	062050	SBDC Grant	Conference/Meeting Expense	Food S Goodale Class	49.43
	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Food S Goodale Class	288.85

					572.88
Mueller Audio Visual	062044	ICCB LRC Inf. Infrastr. Enhance.	Library Supplies	HECA Equipment	4,601.00
State Universities Retirement	062050	SBDC Grant	Allocated Employee Benefits		177.45
	063011	Student Support Services Grant	Allocated Employee Benefits		619.23
	063075	AmeriCorps - Member Activity	Allocated Employee Benefits		228.12

					1,024.80
Hughes, Glen S.	062050	SBDC Grant	Other Supplies	Consulting Services 4/25/02	50.00
Sauk Valley Newspapers	062050	SBDC Grant	Advertising	E-BUSINESS Ad 3/20/02	143.00
	063020	Perkins IIC	Advertising	Advertising-Quickbook/Inventory Control	186.24

					329.24
Gallatin River Communications	062050	SBDC Grant	Telephone	Monthly Telephone Charges	77.25
SPRINT	062050	SBDC Grant	Telephone	Monthly Long Distance	21.36
Deem, Craig A	062056	ISBE Adult Education- EA	Instructional Supplies	April 2002 Cleaning Adult Ed Classes	25.00
Steck-Vaughn Company	062056	ISBE Adult Education- EA	Instructional Supplies	0-7398-5443-7 PB Half-length Test	-10.56
	062061	ALRC-GED 2002 Online Initiative	Instructional Supplies	0-7398-5443-7 PB Half-length Test	138.64

					128.08

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Hall, Doris	062056	ISBE Adult Education- EA	Other Supplies	Travel GED Testing thru 4/30/02	23.40
Fiorini, Anthony D.	062056	ISBE Adult Education- EA	Conference/Meeting Expense	Travel GED Testing thru April 02	61.32
Sterling Community Unit School	062057	ISBE Adult Education- GG	Instructional Supplies	Wallace Copier use for March 02	44.15
Kennedy, Patrick	062057	ISBE Adult Education- GG	Conference/Meeting Expense	Travel Adult Ed Admin (Peoria) 4/12/02	105.81
Kim, Linda A.	062057	ISBE Adult Education- GG	Conference/Meeting Expense	Travel 4/12/02 Providers Round Table -Peoria	77.73
Stevens, Shirley A.	062057	ISBE Adult Education- GG	Conference/Meeting Expense	Site Visits 3/6 thru 4/29/02	79.94
	062057	ISBE Adult Education- GG	Conference/Meeting Expense	Travel Site 2/4/02-2/27/02	63.15

					143.09
Johnson, Virginia	062073	ISBE Voc Ed- Tech Prep Grant	Printing	Frames for Certificates	63.27
	062073	ISBE Voc Ed- Tech Prep Grant	Conference/Meeting Expense	Travel In District thru 4/25/02 High School Visits	75.56

					138.83
Illinois Student Assistance Co	062140	Dept of Veteran's Affairs	Department of Vet Affairs	Refund Summer 01 -Chris Dever	51.00
Illinois Student Assistance Co	062140	Dept of Veteran's Affairs	Department of Vet Affairs	Refund Fall 01-John Ditto	204.00
Dalton, Belinda A.	063011	Student Support Services Grant	Conference/Meeting Expense	SSS Project 2001/2002	1,265.65
Twin City Travel	063011	Student Support Services Grant	Conference/Meeting Expense	Air Flight Conference Learning Disability 6/4/02	475.50
Dulcimer Association	063011	Student Support Services Grant	Other Conference & Meeting	SSS Grad/Transfer Dinner 5/8/02	200.00
Entas, Amber L.	063011	Student Support Services Grant	Other Conference & Meeting	Supplies Grad/Transfer Dinner SSS	7.97
Entas, Amber L.	063011	Student Support Services Grant	Other Conference & Meeting	Supplies SSS Survival Kits 5/02	75.50
Freres, Karen M.	063011	Student Support Services Grant	Other Conference & Meeting	Copies for tutoring	23.89
Irving, Kristi A.	063011	Student Support Services Grant	Other Conference & Meeting	Travel Advance 4/19/02 ILAEOPP Conf	108.00
	063011	Student Support Services Grant	Other Conference & Meeting	Supplies for Grad/Transfer Dinner SSS	116.43

					224.43
Jackson, Lawrence E.	063011	Student Support Services Grant	Other Conference & Meeting	Supplies for 2002 Finals Survival Kits-SSS	67.40
Jackson, Lawrence E.	063011	Student Support Services Grant	Other Conference & Meeting	Supplies for 2002 Finals Survival Kit-SSS	75.00
Paper Direct Inc	063011	Student Support Services Grant	Other Conference & Meeting	Envelopes Student Support	78.93
SVCC Educational Fund	063013		I/F Payable	Pell/SEOG interfund	25,000.00

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	063014		I/F Payable	Pell/SEOG interfund	525,000.00

					550,000.00
SVCC Educational Fund	063013	SEOG	Student Grants & Scholarships	EOG Overhead FY 02	3,278.71
ADHD Report	063020	Perkins IIC	Publications and Dues	Newsletter 4/02-K Bos	55.00
Bos, Keith A.	063020	Perkins IIC	Conference/Meeting Expense	Travel Asset Testing thru 4/12/02	52.56
Bos, Keith A.	063020	Perkins IIC	Conference/Meeting Expense	InDistrict travel thru 4/26/02	107.66
Niemeyer, Loren	063020	Perkins IIC	Conference/Meeting Expense	Student Evaluations-Internship	12.41
Hermes, Barbara J	063030	Perkins IIIE Tech Prep	Other Contractual Services	Tech Prep Stipend	48.77
Hodson, Steve	063030	Perkins IIIE Tech Prep	Other Contractual Services	Stipend Tech Prep	48.77
Longfellow, Richard	063030	Perkins IIIE Tech Prep	Other Contractual Services	Stipend Curriculum Work	48.77
Amboy High School	063030	Perkins IIIE Tech Prep	Other	Transit 2 Tech Prep	2,137.06
Amboy High School	063030	Perkins IIIE Tech Prep	Other		1,862.94
Ashton High School	063030	Perkins IIIE Tech Prep	Other		1,840.60
Bliss, Jean M.	063030	Perkins IIIE Tech Prep	Other		50.00
Bureau Valley High School	063030	Perkins IIIE Tech Prep	Other		4,014.24
Franklin Center High School	063030	Perkins IIIE Tech Prep	Other		320.31
Fulton High School	063030	Perkins IIIE Tech Prep	Other		3,832.04
Lindahl, Sharon	063030	Perkins IIIE Tech Prep	Other		50.00
Milledgeville High School	063030	Perkins IIIE Tech Prep	Other		2,695.08
Morrison High School	063030	Perkins IIIE Tech Prep	Other		3,999.99
Prophetstown High School	063030	Perkins IIIE Tech Prep	Other		2,371.62
Silvius, Candace S	063030	Perkins IIIE Tech Prep	Other		542.36
Trinkle, Kay	063030	Perkins IIIE Tech Prep	Other		663.15
Willis Corroon Administrative	063075	IDHS AmeriCorps	Medical Insurance	Member's Health Insurance 5/02	1,553.63

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White, Rebecca	063075	IDHS AmeriCorps	Other Supplies	Cruise Money Order	86.47
	063075	IDHS AmeriCorps	Conference/Meeting Expense	Cruise Money Order	801.00

					887.47
White, Rebecca	063075	IDHS AmeriCorps	Conference/Meeting Expense	Travel Sites thru 4/12/02	75.56
	063075	AmeriCorps - Member Activity	Office Supplies	Renewal Application/Certified Letter	23.09

					98.65
White, Rebecca	063075	IDHS AmeriCorps	Other Conference & Meeting	Travel thru 4/29/02	200.39
KI Companies	064030	Restricted Fund-GOD Certificates	Capital Supplies	24" Deep x 36" Wide Table w/o Modesty Panel	887.04
				BANK ACCOUNT TOTAL:	912,901.26
				ALL ACCOUNTS TOTAL:	2,796,903.08