

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AGENDA

Third Floor Board Room

September 23, 2002 ✓

7:00 p.m.

A. Call to Order

B. Roll Call

C. Communication from Visitors

D. Consent Agenda

1. Approval of Minutes

2. Treasurer's Report

3. Bills Payable

4. Payrolls	August 30, 2002	\$211,111.57
	September 15, 2002	\$228,694.87

5. Budget Report

6. Donation - JSP Mold Gift

7. Final Construction Compliance Resolution - Underground Tank

8. Eleven-College Agreement for Advanced Radiologic Technology Certificates

E. President's Report

1. Board Policies Review - 309.01

2. Enrollment

3. ICTM Post-Secondary Mathematics Teaching Award (attached)

4. ISU Transfer GPA Comparisons (attached)

5. T-1/West Wing Project

F. Financial Reports and Actions

1. KI Tables and Chairs Bid

2. Sauder Tables and Chairs Bid

3. Allen-Bradley PLCs Bid

4. Hon Chairs Quotes

5. Community Kennedy Tables Quotes

6. Purchase Recommendation: Plymold Subbies Furniture

G. Closed Session (Appointment, employment, compensation, discipline, dismissal of specific employees of the College, including hearing testimony on a complaint lodged against an employee to determine its validity, and closed session minutes consideration)

H. Closed Session Minutes of August 26, 2002

I. Personnel

- 1. Part-time Instructors Master List**
- 2. Administrative Retirement**

J. Other

Appointment of Local Election Official

K. Reports

- 1. Student Trustee**
- 2. ICCTA Representative**
- 3. Foundation Liaison**
- 4. Faculty Association**
- 5. Board Chair**
- 6. Board Members Comments**

L. Adjournment

Board of Trustees Meetings

October 28, 2002

November 25, 2002

December 16, 2002

January 27, 2003

February 24, 2003

ICCTA Monthly Meetings

November 8 - 9, 2002
Swissotel, Chicago

January 17 - 18, 2003
Renaissance Hotel, Springfield

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

September 23, 2002

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on September 23, 2002 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Wolf called the meeting to order at 7:00 p.m. and the following members answered roll call:

Edward A. Andersen	William J. Simpson
Robert J. Thompson	Nancy L. Varga
Pennie von Bergen Wessels	B.J. Wolf
Neal Singleton	

Absent: Henry S. Dixon, Jr.

SVCC Staff: President Richard L. Behrendt
Attorney Ole Bly Pace III
Vice President Ruth Bittner
Vice President Deborah Hecht
Vice President Joan Kerber
Director of College Relations Cal Lyons
Secretary to the Board Marilyn Vinson

Consent Agenda: It was moved by Member Simpson and seconded by Member Thompson that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

President's Report: President Behrendt reported that GPA comparisons from Illinois State University continue to demonstrate Sauk's quality instruction, that the College had received official notification from the Higher Learning Commission Executive Director Steve Crow that the Commission had voted to continue Sauk Valley's accreditation for ten years as our evaluation team had recommended, that the enrollment for Fall was down 1.4% from last Fall's 24% increase, that Steve Shaff, Professor of Mathematics, had been selected to receive the Illinois Council of Teachers of Mathematics Post-Secondary Mathematics Teaching award, and that the College had been notified that the State of Illinois had approved funding for the College's T-1/West Wing project.

KI Tables and Chairs Bid: It was moved by Member Andersen and seconded by Member Simpson that the Board accept the low bid of \$29,143.68 from the Henricksen Company of Itasca for KI tables and chairs. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

Sauder Tables and Chairs Bid: It was moved by Member Varga and seconded by Member von Bergen Wessels that the Board accept the low bid of Master's Business Interiors in the amount of \$24,684 for 15 Sauder conference tables and 108 wood chairs. In a roll call vote, the following vote was recorded: Ayes - Members Andersen, Thompson, Varga, von Bergen Wessels and Wolf. Nays - Member Simpson. Motion carried. Student Trustee Singleton advisory vote: aye.

Allen-Bradley PLCs Bid: It was moved by Member Thompson and seconded by Member Varga that the Board accept the low bid of \$31,034 from Revere Electric Supply of Chicago for 10 Allen-Bradley programmable logic controllers. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

Hon Chairs Quotes: It was moved by Member Andersen and seconded by Member Varga that the Board accept the low quote of \$4,272 from Henricksen of Itasca for 64 Hon Everyday chairs. In a roll call vote, the following was recorded: Ayes - Members Andersen, Thompson, Varga, von Bergen Wessels and Wolf. Nays - Member Simpson. Motion carried. Student Trustee Singleton advisory vote: nay.

Community Kennedy Tables Quotes: It was moved by Member Thompson and seconded by Member Andersen that the Board approve the low quote for 20 Community Kennedy tables from Executive Interiors of Lockport in the amount of \$6,875. In a roll call vote, the following was recorded: Ayes - Members Andersen, Thompson, Varga, von Bergen Wessels and Wolf. Nays - Member Simpson. Motion carried. Student Trustee Singleton advisory vote: nay.

Purchase Recommendation: Plymold Subbies Furniture: It was moved by Member Simpson and seconded by Student Trustee Singleton that the Board approve the purchase of 38 tables and four panels for the Subbies snack bar area from SBM at a price of \$8,591. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

Closed Session: At 7:10 p.m. it was moved by Member von Bergen Wessels and seconded by Member Thompson that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, dismissal of specific employees of the College, including hearing testimony on a complaint lodged against an employee to determine its validity, and closed session minutes consideration. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

Regular Session: The Board returned to regular session at 7:25 p.m.

Minutes: It was moved by Student Trustee Singleton and seconded by Member Simpson that the Board approve the closed session minutes of the August 26, 2002 meeting. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

Part-time Instructors Master List: It was moved by Member Varga and seconded by Member von Bergen Wessels that the Board approve the Part-time Instructors Master List for the 2002 - 2003 academic year. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

Administrative Retirement: It was moved by Member Andersen and seconded by Student Trustee Singleton that the Board approve the request for retirement from Rosemary Johnson, Director of Health Careers Education, effective June 30, 2003. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

Appointment of Local Election Official: Since the Consolidated Election is scheduled for April 1, 2003, and the first day candidates can circulate nominating petitions is October 23, 2002, it was moved by Member von Bergen Wessels and seconded by Member Simpson that the Board appoint Marilyn Vinson as the Local Election Official with Judy Scribner as the alternate. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

Reports: Student Trustee Singleton reported on the Theater Department's Fall play, the Club Fair held recently, the Phi Theta Kappa's satellite seminar series on health issues, and that Student Activities will sponsor Fantasy Photo Globes on October 8th.

Foundation Liaison Andersen reported that the Foundation will once again sponsor Employee Appreciation Days for SVCC staff, that income from the Hole-In-One Shootout was \$6,619 (less 50% to the SKS Scholarship Foundation) leaving the SVCC Foundation with \$3,309.50 for student scholarships, and that the Foundation would be developing a list of prospective Board members to fill current vacancies.

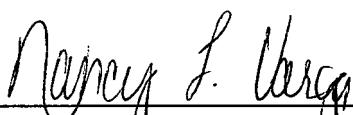
ICCTA Representative Thompson reported that the November ICCTA meeting will be held on November 8 and 9 at the Swissotel in Chicago.

Under Board member comments, Member von Bergen Wessels reported that she had received comments on the mowing of the prairie grass plot on the north side of the building.

Adjournment: Since the scheduled business was completed, it was moved by Student Trustee Singleton and seconded by Member Andersen that the Board adjourn. The next regular meeting will be held at the College on October 28, 2002 at 7 p.m. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

The Board adjourned at 7:45 p.m.

Respectfully submitted:



Nancy L. Varga, Secretary

For the Board Meeting of
September 23, 2002

Agenda Item D-6

DONATION - JSP MOLD GIFT

We have received the donation of a Wenesco Model A40 Furnace along with 1000# of wax from JSP Mold of Milledgeville. This donation will be used in our Machine Tool Program.

RECOMMENDATION: Board approval to accept this donation on behalf of the College Machine Tool Program with a letter of appreciation to be sent to JSP Mold of Milledgeville.

Sauk Valley Community College
Instructional Services
Business, Technology, and Natural Sciences
Linley V. White, Dean whitel@svcc.edu

DATE: September 5, 2002

TO: Dr. Deborah Hecht

FROM: Linley White

SUBJECT: JSP Mold Gift

Please advise the Board of Trustees that JSP Mold of Milledgville would like to donate a Wenesco model A40 furnace with 1000 lbs. of wax to Sauk Valley Community College. The technology faculty has informed me that this would be a good addition to the college's machine tool program.

I recommend that we accept the donation and respond with an appropriate acknowledgement letter to JSP Mold.

For Board Meeting of
September 23, 2002

Agenda Item D-7

FINAL CONSTRUCTION COMPLIANCE
RESOLUTION FOR
UNDERGROUND TANK REMOVAL

This Protection, Health and Safety Project was started in 1992 when the College started the removal of the old metal underground storage tanks, the contaminated soil, and replaced them with two fiberglass double-wall tanks.

RECOMMENDATION: Board approval of the Statement of Final Construction Compliance for this Protection, Health, and Safety Project.

TO: Dr. Richard Behrendt
FROM: Ruth Bittner *RB*
DATE: September 2, 2002
SUBJECT: Protection, Health & Safety Project

We have achieved final completion on the Underground Storage Tank Removal/ Replacement Project. A Statement of Final Construction Compliance is attached.

Begin in 1992, this project involved removal of old metal underground storage tanks and installation of two fiberglass double wall tanks. A portion of the cost for this project included costs involved from removal of contaminated soil from leaking storage tanks.

I recommend Board approval of the Statement of Final Construction Compliance for the project as attached.

n
att

Protection, Health, and Safety Project**Statement of Final Construction Compliance**

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

* Final cost of the project:

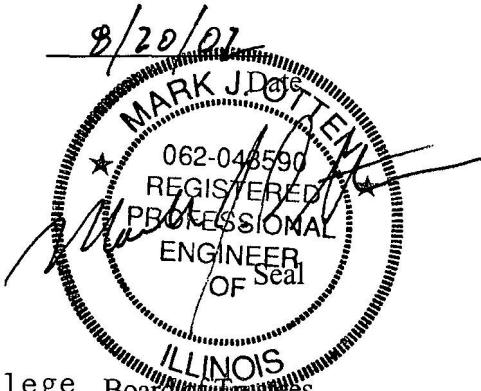
Approved Budget \$ 244,177 Actual Cost \$ 238,373.86

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.



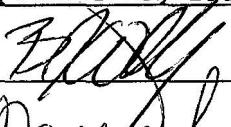
Architect/Engineer's Signature

062-048590
Illinois Registration or License Number



Approved by the Sauk Valley Community College Board of Trustees

Date September 23, 2002

Signed , Chairperson

, Secretary

*Total cost of Project	\$450,871.53
Less: IEPA reimbursement	<u>212,497.67</u>
Total PHS Cost	\$238,373.86

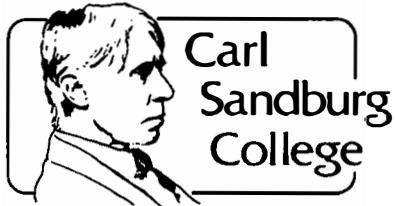
For Board Meeting of
September 23, 2002

Agenda Item D-8

**ELEVEN-COLLEGE AGREEMENT FOR
ADVANCED RADIOLOGIC TECHNOLOGY CERTIFICATES**

The administration is recommending Board approval of the attached Eleven-College Agreement for the Advanced Radiologic Technology Certificates.

RECOMMENDATION: Board approval of the attached Eleven-College Agreement for the Advanced Radiologic Technology Certificates.



Galesburg • Carthage • Bushnell

ILLINOIS COMMUNITY COLLEGE DISTRICT 518

The mission of Carl Sandburg College is to provide accessible, quality education in a caring environment by keeping the learner's needs at the center of decision making and by working in partnership with communities of the College district.

August 29, 2002

Dr. Richard L. Behrendt
Sauk Valley Community College
173 IL Route 2
Dixon, IL 61021

Dear Dr. Behrendt;

Enclosed please find a copy of the Eleven-College Agreement for the Advanced Radiologic Technology Certificates discussed during the past few months. Please sign both copies and send one copy back to our office. Should you have questions please call (309) 341-5244 or email me at lbenne@csc.cc.il.us. Thank you for your prompt attention to this agreement.

Sincerely,

Larry Benne
Vice President of Instructional Services

EDUCATIONAL SERVICES CONTRACT BETWEEN
BLACK HAWK COLLEGE, CARL SANDBURG COLLEGE,
HEARTLAND COMMUNITY COLLEGE, ILLINOIS CENTRAL COLLEGE,
JOHN WOOD COMMUNITY COLLEGE, LINCOLN LAND COMMUNITY COLLEGE,
PARKLAND COLLEGE, RICHLAND COMMUNITY COLLEGE, SAUK VALLEY COMMUNITY
COLLEGE, SCOTT COMMUNITY COLLEGE (IOWA), SOUTHEASTERN COMMUNITY
COLLEGE (IOWA), and SPOON RIVER COLLEGE

WHEREAS, BLACK HAWK COLLEGE (Illinois Community College District #522), herein "Black Hawk", having its principal campus at Moline, Illinois has a desire to make opportunities in specialized training in Radiologic Technology available to students in its district; and

WHEREAS, HEARTLAND COMMUNITY COLLEGE (Illinois Community College District #540), herein "Heartland" having its principal campus at Bloomington, Illinois has a desire to make opportunities in specialized training in Radiologic Technology available to students in its district; and

WHEREAS, ILLINOIS CENTRAL COLLEGE (Illinois Community College District #514), herein "Illinois Central", having its principal campus at East Peoria, Illinois has a desire to make opportunities in specialized training in Radiologic Technology available to students in its district; and

WHEREAS, LINCOLN LAND COMMUNITY COLLEGE (Illinois Community College District # 526), herein "Lincoln Land", having its principal campus at Springfield, Illinois has a desire to make opportunities in specialized training in Radiologic Technology available to students in its district; and

WHEREAS, RICHLAND COMMUNITY COLLEGE (Illinois Community College District 537), herein "Richland", having its principal campus at Decatur, Illinois has a desire to make opportunities in specialized training in Radiologic Technology available to students in its district; and

WHEREAS , CARL SANDBURG COLLEGE (Illinois Community College District #518), herein "Sandburg", having its principal campus at Galesburg, Illinois has a desire to make opportunities in specialized training in Radiologic Technology available to students in its district; and

WHEREAS, SOUTHEASTERN COMMUNITY COLLEGE (Iowa Community College District #16), herein "Southeastern", having its principal campus at Keokuk, Iowa, has a desire to make opportunities in specialized training in Radiologic Technology available to students in its district; and

WHEREAS, SPOON RIVER COLLEGE (Illinois Community College district #534), herein "Spoon River", having its principal campus at Canton, Illinois, has a desire to make opportunities in specialized training in Radiologic Technology available to students in its district; and

WHEREAS, SCOTT COMMUNITY COLLEGE (Iowa Community College District #9), herein "Scott", having its principal campus at Davenport, Iowa, has a desire to make opportunities in specialized training in Radiologic Technology available to students in its district; and

WHEREAS, JOHN WOOD COMMUNITY COLLEGE (Illinois Community College District #539), herein "John Wood", having its principal campus at Quincy, Illinois has a desire to make opportunities in specialized training in Radiologic Technology available to students in its district; and

WHEREAS, PARKLAND COLLEGE (Illinois Community College District #505), herein "Parkland", having its principal campus at Champaign, Illinois has a desire to make opportunities in specialized training in Radiologic Technology available to students in its district; and

WHEREAS, SAUK VALLEY COLLEGE (Illinois Community College District #506), herein "Sauk", having its principal campus at Dixon, Illinois has a desire to make opportunities in specialized training in Radiologic Technology available to students in its district; and

WHEREAS, the Colleges mentioned above desire to participate in Regional Certificated Programs in the fields of Sonography, Nuclear Medicine, CT and MRI; and

WHEREAS, the programs will be offered initially to students who have ARRT certification in radiologic technology or are registry eligible; and

WHEREAS, the course work will be offered by Sandburg at Sandburg's tuition rate with no charge back to the participating colleges; to the extent possible courses will be offered through distance learning systems; and

WHEREAS, the commencement of the regional programs are dependent upon the prior approval by each of the local Boards of Trustees and by the Illinois Community College Board; and

WHEREAS, the Boards of Trustees of all of the named Colleges feel that it would be in the best interest of the residents of their districts to offer this regional educational opportunity to students residing within their district under a clearly outlined contracted arrangement between the institutions:

NOW, THEREFORE, BE IT RESOLVED, that a contract is hereby entered into between Black Hawk, Heartland, Illinois Central, Lincoln Land, Parkland, Richland, Sandburg, Sauk Valley, Southeastern, Spoon River, Scott and John Wood for those purposes upon the following terms and conditions.

I - GENERAL PROVISIONS

1.1 This contract is being developed under the provisions of 110 ILCS 805/2-12, 1996 as amended and is subject to approval by the Illinois Community College Board and is subject to the limitations of the statute and the State Board.

1.2 The contact is for a two year period of time beginning July 1, 2002 through June 30, 2003, with the understanding that any student beginning a term during the life of the contract will be extended the opportunity of completing said term under the provisions of the contract even though said term may extend beyond the June 30 termination date.

1.3 The contract may be renewed per mutual agreement of the Boards of Trustees of the Colleges involved.

1.4 The programs offered through this educational services contract would be certificated specialized programs in the field of radiologic technology as related to sonography, nuclear medicine, CT and MRI.

1.5 The Colleges shall jointly articulate all requirements to obtain these specialized Certificates.

II - ENROLLMENT

2.1 The number of students allowed to enroll from each district will be based upon the number of clinical slots available within each district.

2.2 To be eligible to enroll students must have ARRT certification in radiologic technology, be ARRT eligible, or meet alternative eligibility requirements established by Sandburg which are acceptable to the national certification agencies involved.

2.3 Applicants for the programs will be selected by Sandburg from within each district on a most qualified basis according to criteria established by Sandburg. The initial selection will be made 90 days prior to a program start date.

2.4 Illinois students will register for all program specific courses through Carl Sandburg College. Tuition for these courses will be paid to Sandburg at Sandburg's tuition rate.

2.5 Unfilled slots remaining after the initial selection will be filled on a most qualified basis from the remaining pool consisting of all applicants from participating districts. Should any positions remain available after all qualified applicants from participating districts have been enrolled, applicants residing outside the participating districts may be considered. ARRT registered or registry eligible applicants will have priority over applicants applying under any alternative admission requirements.

2.6 Students enrolled under Section 2.5 of this Agreement will be required to travel to the available clinical site that may be outside their district.

III - EDUCATIONAL SERVICES FEE

3.0 Educational Service Fees for students enrolled through Scott Community College and Southeastern Community College will be paid by the enrolling Community College in accordance with Appendix A attached hereto and expressly made a part of this Agreement.

IV - JOINT OBLIGATIONS

4.1 The Colleges agree that college and clinical personnel will work together for coordination of clinicals in hospitals and related clinical sites.

4.2 The Colleges agree that their marketing, public relations and recruiting personnel will work together to develop procedures for joint marketing of programs and recruitment of students for the programs.

4.3 The Colleges agree that they will jointly work to develop distance learning alternatives to be utilized throughout all districts.

V - SUPPORTIVE CONCLUSIONS

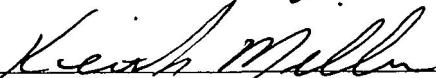
5.1 Any College may, at its discretion, either separately or jointly, make application for and receive private, state, federal or foundation grants for the purposes of furthering the educational goals of this contract, however, any such application must not alter the ability of any institution, if eligible, to receive state aid on their students even though educational services are being provided on a contractual basis by another institution.

5.2 The officials of the Colleges will mutually resolve any unforeseen problems arising from the agreement in an expeditious manner.

5.3 As to the matter of acquisition and disposition of property, it is hereby agreed that the parties to this document do not contemplate the joint acquisition of any real or personal property to be used in this joint undertaking.

IN WITNESS WHEREOF THE PARTIES HERETO, following approval by their respective boards of Trustees, have executed this Agreement in multiple parts each of which may be deemed the original, this _____ day of _____, 2001.


Chairman of Board of Trustees

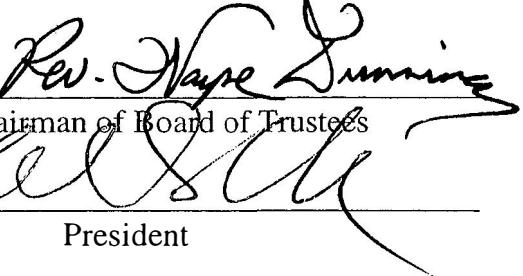

President

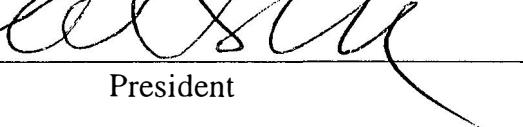
BLACK HAWK COLLEGE


Chairman of Board of Trustees


President

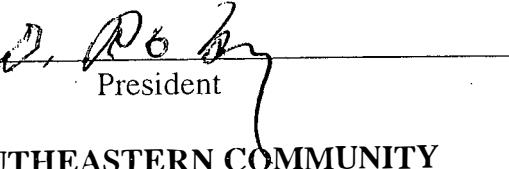
ILLINOIS CENTRAL COLLEGE


Chairman of Board of Trustees


President

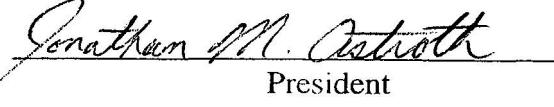
CHLAND COMMUNITY COLLEGE


Chairman of Board of Trustees

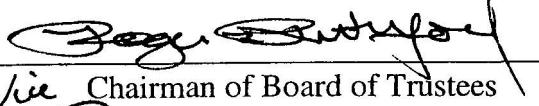

President

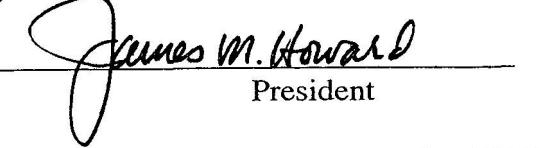
**SOUTHEASTERN COMMUNITY
COLLEGE (IOWA)**


Chairman of Board of Trustees


President

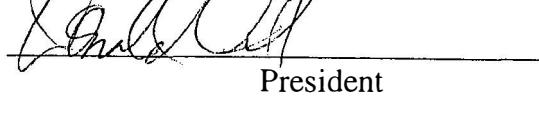
HEARTLAND COMMUNITY COLLEGE


Vice Chairman of Board of Trustees


President

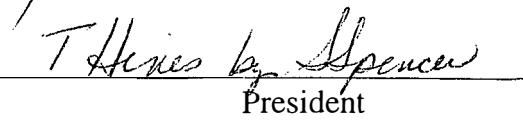
LINCOLN LAND COMMUNITY COLLEGE


Chairman of Board of Trustees

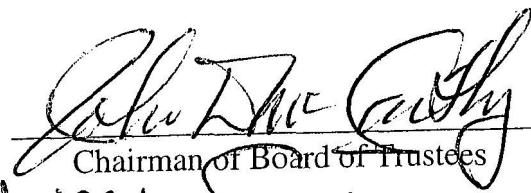

President

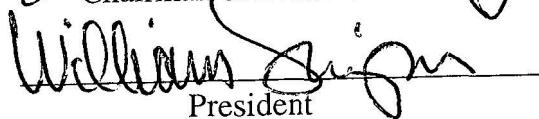
CARL SANDBURG COLLEGE


Chairman of Board of Trustees

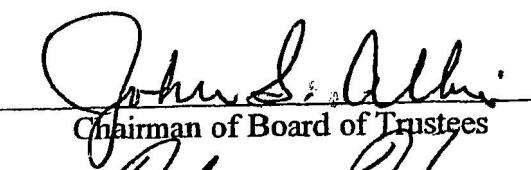

President

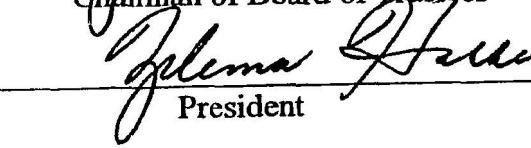
SPOON RIVER COLLEGE


John D. McGehee
Chairman of Board of Trustees


William S. Johnson
President

JOHN WOOD COMMUNITY COLLEGE


John S. Albin
Chairman of Board of Trustees


Zelma D. Harris
President

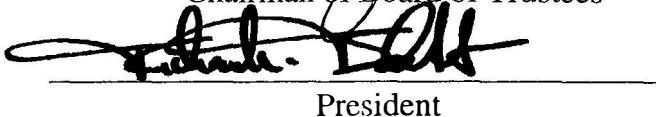
PARKLAND COLLEGE


Fred L. Steffensen
Chairman of Board of Trustees


John T. Blay
President
Chancellor

SCOTT COMMUNITY COLLEGE (IOWA)


B. W. Dill
Chairman of Board of Trustees


John D. Dill
President

SAUK VALLEY COMMUNITY COLLEGE

309.01 Investment Policy

SCOPE OF POLICY

This Investment Policy applies to the investment activities of any funds which are or may come under the jurisdiction of the College. Investments made under the College investment policy in force at the time of the adoption of this policy shall be permitted to mature if they conformed with the old policy but not with this policy and if the College would sustain a loss if it was sold prior to maturity. Anything in this notwithstanding, the mandates of Illinois Compiled Statutes shall take precedence over this policy except where this policy is more restrictive.

A. OBJECTIVES

The purpose of the College's Investment Policy is to establish cash management and investment guidelines for the stewardship of the public funds that are under the jurisdiction of the College. The specific objectives of the Policy are:

1. Safety – The safety of principal and the security of monies, whether on hand or invested, shall be the primary concern of the Treasurer in selecting depositories or investments.
2. Liquidity – The investment portfolio shall remain sufficiently liquid to meet the College's reasonably anticipated operating requirements.
3. Return – To the extent consistent with safety and the restriction imposed by this policy, the Treasurer shall seek to attain a market average or better rate of return throughout budgetary and economic cycles, taking into account risk, constraints, cash flow, and legal restriction on investment.
4. Local considerations – The Treasurer shall use sound federally insured depositories located within the College District provided that the afore described objectives are met, and such investments would be in compliance with all other conditions and limitations of this Investment Policy.

B. GUIDELINES

To assist in attaining the stated objectives, the following guidelines shall be observed:

1. Investments shall be undertaken in a manner that seeks to insure preservation of capital in the overall portfolio. To avoid unreasonable risks, diversification of investments is required. No one institution shall have more than 50% of the College's invested funds at any one time.
2. The portfolio should remain sufficiently liquid to meet operating requirements, which may be reasonably anticipated. Cash flow shall be reviewed quarterly.
3. Investments shall be limited to those permitted by law, to the extent this policy is not more restrictive than the law.
4. All funds shall be deposited/invested within three working days.
5. When appropriate, investments shall be selected on the basis of competitive bids.

C. DIVERSIFICATION

Diversification of the investment portfolio shall be consistent with the Objectives described in Paragraph A.

D. RESPONSIBILITY

Investment of all funds under the control of the College is the direct responsibility of the Treasurer. The Treasurer shall be responsible for all transactions and shall establish a system of controls for all authorized subordinates who are directly involved in the assistance of such investment activities.

E. PERFORMANCE MEASURES

The use of U.S. Treasury bills, average Fed Fund rate, IPTIP, or other stable markets can be used to determine whether market yields are being achieved.

F. PERIODIC REVIEW

The Treasurer shall establish annual independent review for internal control, which assures compliance within the Investment Policy. This will be accomplished with the College's external auditors.

G. REPORTING

All investment transactions shall be recorded by the Treasurer or the Treasurer's staff. A report listing all active investments, location of investments, maturity of investments, interest rate and other pertinent information deemed necessary will be submitted monthly to the Board.

H. INVESTMENT VEHICLES

1. Except as may be further limited by these policies, the Treasurer shall limit investments of College funds to those permitted in Illinois Compiled Statutes, 30ILCS 235/2. A summary of allowable securities follows:
 - a.) Notes, bonds, certificates of indebtedness, treasury bills, or other securities, which are guaranteed by the full faith and credit of the United States of America.
 - b.) Bonds, notes, debentures, or other similar obligations of the United States of America or its agencies.
 - c.) Interest bearing accounts, certificates of deposit or interest bearing time deposits of any other investment constituting direct obligations of any bank as defined by the Illinois Banking Act.
 - d.) Short-term obligations (corporate paper) of corporations organized in the United States with assets exceeding \$500,000,000 if (a) such obligations are rated at the time of purchase within the 3 highest classifications established by at least 2 standard rating services and which mature not later than 180 days from the date of purchase, and (b) such purchases do not exceed 10% of the corporation's outstanding obligations or (c) in money market mutual funds registered under the Investment Company Act of 1940.
2. The Treasurer is authorized to purchase or sell, assign and endorse for transfer, certificates representing Illinois or Illinois municipal corporation tax exempt bonds rated AAA or better by a nationally recognized bond rating company which are purchased solely for purposes of the Insurance Reserve Fund Bond now registered or which may be hereafter registered in the name of the College.

I. FINANCIAL INSTITUTIONS

The College, with the advice of the Treasurer, shall select which financial institutions will be eligible depositories for the College District. Any financial institution, upon meeting the requirements of the Illinois Compiled Statutes and of this Investment Policy, may request to become a depository for the College funds. The College will take into consideration security, size, location, financial condition, service, fees, competitiveness, and the community relations involvement of the financial institution when choosing depositories.

J. COLLATERALIZATION OF DEPOSITS

1. To meet the objective of safety of capital, the Treasurer will always require deposits in excess of the Federally insured amount to be appropriately collateralized to the extent on One Hundred and Ten Percent (110%) and such collateralization shall be evidenced by an approved written agreement.

2. Eligible collateral instruments and collateral rates (market value divided by deposit) are as follows:
 - a) Negotiable obligations of the United States Government; =110%
 - b) Negotiable obligations of any agency or instrumentality of the United States Government backed by the full faith and credit of the United States Government; =110%
 - c) Negotiable obligations of the State of Illinois which are rated A or better by Moodys or Standard and Poors; =110%
 - d) Negotiable obligations of "the College" which are rated A or better by Moodys or Standard and Poors. =110%

3. Maturity of acceptable collateral shall not exceed 120 months.

4. The ratio of fair market value of collateral to the amount of funds secured shall be reviewed weekly and additional collateral will be requested if the ratio declines below the level required.

5. Safekeeping of Collateral

Third party safekeeping is required for all collateral. To accomplish this the securities will be held at a safekeeping depository as approved from time to time by Treasurer.

p. 330

Safekeeping will be documented by an approved written agreement. Substitution, exchange or release of securities held in safekeeping may be done upon two (2) days prior written notice to the Treasurer.

When collateral is extended, the Treasurer should receive a copy of the financial institutions board minutes, indicating the board of director's approval.

K. SAFEKEEPING OF SECURITIES

Unless held physically by the Treasurer, all securities shall be kept in appropriate third party safekeeping. The Treasurer will have the sole responsibility for selecting safekeeping agents. Safekeeping will be documented by an approved written agreement.

L. INDEMNIFICATION

Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the possible income to be derived.

In maintaining its investment portfolio, the Treasurer shall avoid any transaction that might impair public confidence in the College.

The above standards are established as standards for professional responsibility and shall be applied in the context of managing the portfolio.

Treasurer and employees of the Treasurer acting in accordance with this Investment Policy and procedures as have been or may be established and exercising due diligence shall be relieved of personal liability for an individual security's credit risk or market changes.

M. SECURITY CONTROLS

Only the Treasurer is authorized to establish financial accounts for the College. At all times either the Treasurer, singly or two, jointly, of two or more signatories as designated by the Treasurer should be authorized to sign on financial accounts of the office of the Treasurer. Authorized signatories are NOT permitted to reconcile bank accounts at any time.

N. THE CORRUPT PRACTICES ACT

The Illinois Compiled Statutes govern ethics.

p. 331

O. BONDING

The Treasurer and all employees shall be bonded for the benefit of the College for an amount determined to be reasonable. The surety shall be a corporate surety company.

P. CAPTIONS AND HEADING

The captions and headings used herein are for convenience of reference only and do not define or limit the contents

3/23/87

5/24/93

4/28/97

11/22/99

Sauk Valley Community College
Instructional Services
Business, Technology, and Natural Sciences
Linley V. White, Dean whitel@svcc.edu

DATE: September 5, 2002

TO: Dr. Deborah Hecht

FROM: Linley White 

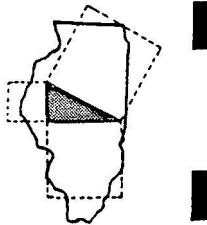
SUBJECT: ICTM Post-Secondary Mathematics Teaching Award

It is with great pleasure I announce an award received by a Sauk Valley Community College faculty member. Steve Shaff has been selected to receive the Illinois Council of Teachers of Mathematics Post-Secondary Mathematics Teaching award. This is the second Sauk faculty member to receive such a prestigious award in the last three years at Sauk.

Steve's dedication and enthusiasm for mathematics is evident. He has recently created a mathematics club at the college and has supervised the American Math Contest for high school students for several years. He maintains high standards in his classroom and provides rigorous instruction to his students.

This award is indicative of the faculties who share and promote Instructional Services goal number one, "Maintain academic integrity and standards."

Attachment



Illinois Council of Teachers of Mathematics Serving Teachers of Mathematics and Computer Science

Linley V. White, Dean of Business, Technology, and Natural Sciences

Sauk Village Community College

173 IL Route 2

Dixon, IL 61021

Congratulations!

Steven Jon Shaff, a mathematics educator in your district, has been selected as the recipient of the Illinois Council of Teachers of Mathematics Post-Secondary Mathematics Teaching Award. We are delighted to see that so many mathematics teachers are talented in so many creative ways and are deeply appreciated by their students, peers, and administrators. The quality of the packets is very impressive.

In recognition of this award, he and all other state awardees will be honored at a dinner at the ICTM Conference in Peoria, IL on Friday, October 18, 2002. He will be offered two complimentary tickets to the dinner but will have the opportunity to have invitations sent to others who might wish to celebrate with you at their own expense. Further details about the dinner will be sent to him as soon as they are finalized in the fall.

Recognizing and rewarding excellence in mathematics teaching is vital to the improvement of mathematics education in Illinois. You are to be commended for your efforts in providing a learning environment that allows teachers to excel in this manner. Please feel free to nominate other outstanding staff members for ICTM Awards. For more information on how to nominate one of your teachers you can go to the ICTM website which is www.ictm.org

Please join us in acknowledging and congratulating her for this honor.

Sincerely,



Claran Einfeldt
ICTM Awards Co-Director



Suzanne Henderson
ICTM Awards Co-Director

SAUK VALLEY COMMUNITY COLLEGE

VICE PRESIDENT OF STUDENT SERVICES

MEMORANDUM

TO: Dr. Richard Behrendt
FROM: Dr. Joan E. Kerber *JK*
DATE: September 15, 2002
SUBJECT: Transfer GPA Comparisons

As always, I like to keep you informed of the progress of our transfer students. Even though the pattern is slightly different than what is usually demonstrated by our students (due to the academic suspension of two students), Sauk Valley Community College continues to demonstrate quality instruction through its transfer record. The following grade point average comparison has been sent to us from Illinois State University for the Spring 2002 semester.

Illinois State University Transfer Student Summary Progress Report

Spring 2002 Data for Students

66 Community College Transfers from Sauk Valley Community College	5,197 All Illinois Community College Transfers at Illinois State University	1,269 Four-year Transfers at Illinois State University	10,553 All Native Students at Illinois State University
Sauk Valley Community College Transfer GPA	Other Community College Transfer GPA	All Other Transfer GPA	Total Native GPA
Mean 2.92	Mean 2.90	Mean 2.98	Mean 2.97

Our faculty, staff, and students need to be commended on a job well done. These comparisons once again confirm that we have every right to boast about the quality education that our students are receiving at Sauk Valley Community College. Both Student Services and Instructional Services can take pride in this display of excellence.

For Board Meeting of
September 23, 2002

Agenda Item F-1

KI TABLES AND CHAIRS BID

Besides a bid announcement in the local papers, bid specifications for this furniture were faxed to three companies and the low bid was received from the Henricksen Company in Itasca.

RECOMMENDATION: Board approval to accept the low bid of \$29,143.86 from the Henricksen Company of Itasca for KI tables and chairs.

TO: Richard Behrendt

FROM: Ruth Bittner *RB*

DATE: September 13, 2002

SUBJECT: Recommendation for Bid Award – KI tables and chairs

On Friday, September 13, 2002, at 1:00 pm, bids for KI tables and chairs were opened in the Boardroom. Nancy Breed and I attended the bid opening, along with a representative from McFarland.

Bid specifications were faxed to three companies, a bid announcement was placed in the *Dixon Telegraph* and *Sterling Daily Gazette*, and one company picked up specifications. Bids were received for both the tables and the chairs from two companies. A third submitted a bid for the chairs only, but for an alternate model that was determined not equivalent to the specified chair in a number of ways. That determination was based on product brochures, specifications, and opinions of eight office staff people.

The specifications included 24 Portico lecture room tables to replace tablet armchairs in room 3E12, 30 WorkZone computer tables to replace converted folding tables in rooms 2F1 and 2F5, and 96 Piretti chairs for Subbies. The vendor supplies installation services for the tables.

The low bidder was Henricksen, from Itasca. The cost will be paid by funding bonds.

Therefore, I recommend that the Board of Trustees award the bid for KI tables and chairs to Henricksen, at a price of \$29,143.86. Thank you.

Bid Results – KI Tables and Chairs

Company Name	Location	Amount
Henricksen	Itasca	29,143.86
Office Equipment Co.	Elmhurst	32,999.70
McFarland	Rock Falls	*

* did not meet specifications-proposed a replacement brand

For Board Meeting of
September 23, 2002

Agenda Item F-2

SAUDER TABLES AND CHAIRS BID

Bid specifications were faxed to five companies and also placed in the local papers and five bids were received. The low bid was from Master's Business Interiors from DeKalb in the amount of \$24,684.

RECOMMENDATION: Board approval of the low bid of Master's Business Interiors in the amount of \$24,684 for 15 Sauder conference tables and 108 wood chairs.

TO: Richard Behrendt

FROM: Ruth Bittner *rb*

DATE: September 13, 2002

SUBJECT: Recommendation for Bid Award – KI tables and chairs

On Friday, September 13, 2002, at 1:00 pm, bids for KI tables and chairs were opened in the Boardroom. Nancy Breed and I attended the bid opening, along with a representative from McFarland.

Bid specifications were faxed to three companies, a bid announcement was placed in the *Dixon Telegraph* and *Sterling Daily Gazette*, and one company picked up specifications. Bids were received for both the tables and the chairs from two companies. A third submitted a bid for the chairs only, but for an alternate model that was determined not equivalent to the specified chair in a number of ways. That determination was based on product brochures, specifications, and opinions of eight office staff people.

The specifications included 24 Portico lecture room tables to replace tablet armchairs in room 3E12, 30 WorkZone computer tables to replace converted folding tables in rooms 2F1 and 2F5, and 96 Piretti chairs for Subbies. The vendor supplies installation services for the tables.

The low bidder was Henricksen, from Itasca. The cost will be paid by funding bonds.

Therefore, I recommend that the Board of Trustees award the bid for KI tables and chairs to Henricksen, at a price of \$29,143.86. Thank you.

Bid Results – KI Tables and Chairs

Company Name	Location	Amount
Henricksen	Itasca	29,143.86
Office Equipment Co.	Elmhurst	32,999.70
McFarland	Rock Falls	*

* did not meet specifications-proposed a replacement brand

For Board Meeting of
September 23, 2002

Agenda Item F-3

ALLEN-BRADLEY PLCs BID

Revere Electric Supply from Chicago was the low bidder for 10 Allen-Bradley programmable logic controllers to be used in our Electronics program.

RECOMMENDATION: Board approval of the low bid of \$31,034 from Revere Electric Supply of Chicago for 10 Allen-Bradley programmable logic controllers.

TO: Richard Behrendt

FROM: Ruth Bittner *rb*

DATE: September 13, 2002

SUBJECT: Recommendation for Bid Award – Allen-Bradley PLCs

On Friday, September 13, 2002, at 1:00 pm, bids for Allen-Bradley PLCs were opened in the Boardroom. Nancy Breed and I attended the bid opening.

Bid specifications were faxed to three companies, and a bid announcement was placed in the *Dixon Telegraph* and *Sterling Daily Gazette*. Bids were received from three companies.

The specifications called for ten Allen-Bradley programmable logic controllers to be used for training in the Electronics program. Allen-Bradley makes the PLC that is considered the industry standard. PLCs are used in factories to control assembly line manufacturing processes. These units will supplement eight existing units in our lab, which will enable expansion of class sizes from six to sixteen students (the teacher needs two units for demonstrations).

The low bidder was Revere Electric Supply, of Chicago. The cost will be paid by the ICCB Education to Careers grant.

Therefore, I recommend that the Board of Trustees award the bid for Allen-Bradley PLCs to Revere Electric Supply, at a price of \$31,034. Thank you.

Bid Results – Allen-Bradley PLCs

Company Name	Location	Amount
Revere Electric Supply	Chicago	31,034.00
Englewood	Rockford	32,693.20
Kirby Risk Electrical Supply	Peoria	44,180.00

For Board Meeting of
September 23, 2002

Agenda Item F-4

HON CHAIRS QUOTES

The administration requested quotes from three companies for 64 Hon Everyday chairs to be used in two computer rooms and the lowest quote received was from Henricksen of Itasca in the amount of \$4,272.

RECOMMENDATION: Board approval of the low quote from Henricksen of Itasca of \$4,272 for 64 Hon Everyday chairs.

TO: Richard Behrendt
FROM: Ruth Bittner *RB*
DATE: September 13, 2002
SUBJECT: Recommendation for Quotation Award – Hon chairs

On Friday, September 13, 2002, at 1:00 pm, quotations for Hon chairs were opened in the Boardroom. Nancy Breed and I attended the bid opening, along with a representative from McFarland.

Quotation specifications were faxed to three companies. Quotations were received from three companies.

The specifications called for 64 Hon Everyday chairs to replace old chairs in computer rooms 2F1 and 2F5. This is the same model of chair that we have purchased for other computer rooms recently.

The low quoter was Henricksen, from Itasca. The cost will be paid by funding bonds.

Therefore, I recommend that the Board of Trustees award the purchase of Hon chairs to Henricksen, at a price of \$4,272. Thank you.

Quotation Results – Hon Chairs

Company Name	Location	Amount
Henricksen	Itasca	4,272.00
SBM	Sterling	4,632.96
McFarland	Rock Falls	5,058.56

For Board Meeting on
September 23, 2002

Agenda Item F-5

COMMUNITY KENNEDY TABLES QUOTES

Three quotes were received for 20 Community Kennedy tables and the lowest quote was submitted by Executive Interiors from Lockport in the amount of \$6,875.

RECOMMENDATION: Board approval of the low quote for 20 Community Kennedy tables from Executive Interiors of Lockport in the amount of \$6,875.

TO: Richard Behrendt**FROM:** Ruth Bittner *PLB***DATE:** September 13, 2002**SUBJECT:** Recommendation for Quotation Award – Community Kennedy tables

On Friday, September 13, 2002, at 1:00 pm, quotations for Community Kennedy tables were opened in the Boardroom. Nancy Breed and I attended the bid opening.

Quotation specifications were faxed to three companies. Quotations were received from three companies.

The specifications called for 20 36"x60" Community Kennedy tables to replace old tables in the East Mall. The tables are basic four-straight-leg rectangular library-style tables.

The low quoter was Executive Interiors, from Lockport. The cost will be paid by funding bonds.

Therefore, I recommend that the Board of Trustees award the purchase of Community Kennedy tables to Executive Interiors, at a price of \$6,875. Thank you.

Quotation Results – Community Kennedy Tables

Company Name	Location	Amount
Executive Interiors	Lockport	6,875.00
SBM	Sterling	7,089.60
Mid-City Office Products	Loves Park	7,750.00

For Board Meeting of
September 23, 2002

Agenda Item F-6

PURCHASE RECOMMENDATION: PLYMOLD SUBBIES FURNITURE

In seeking furniture for the Subbies snack bar area on the first floor, the plans called for tables and chairs with coordinating panels. Plymold of Kenyon, Minnesota, working with SBM, came up with a special design for furniture and panels. Because of the special design supplied by Plymold, and their affiliation with SBM as a dealer, the administration is recommending the purchase of 38 tables and four panels from SBM at a price of \$8,591.

RECOMMENDATION: Board approval of the purchase of 38 tables and four panels for the Subbies snack bar area from SBM at a price of \$8,591.

TO: Richard Behrendt

FROM: Ruth Bittner *RB*

DATE: September 13, 2002

SUBJECT: Recommendation for Purchase – Plymold Subbies furniture

Sauk's Facilities Master Plan calls for purchasing new tables and chairs for the Subbies snack bar area on the first floor. The two goals of the purchase are first, to replace the existing badly worn furniture, and second, to give the space a fresh new look that might be more appealing to our more mature students. We would like to make the space more inviting for quiet studying or as a gathering place for evening students during either their mid-class break or before class if they buy dinner at Subbies. Currently the condition of the furniture invites disrespectful behavior, which drives away our increasing population of mature students.

We chose to seek furniture that would lend Subbies an atmosphere similar to that of a book superstore coffeehouse. The 900 square foot area directly east of the snack bar station will be carpeted and set apart from the main hallway by a row of four five-foot long, 48-inch high moveable panels. Twelve four-seater tables, in rectangular, square and round shapes, will be placed in this carpeted area, with another twelve in the hallway. All of the furniture can be easily moved in case of large events.

In addition, fourteen two-seater tables will be placed along the second floor hallway overlooking the gym. This space was requested by students who enjoyed the tables that were placed in that location during the NJCAA basketball tournament last winter. The Facilities Master Plan had called for the creation of more student study/lounge space around the building, and this seems like an ideal location.

In seeking furniture that would include coordinating panels for Subbies, we communicated with a number of manufacturers. We could not locate a company with ready-made panels of the type we hoped for and were not satisfied with proposed alternatives. However, Plymold, working through SBM in Sterling, makes tables with the look we desired and custom-designed panels to match, at a reasonable price compared with the other ideas we considered.

Because of the special design supplied by Plymold and their affiliation with SBM as a dealer, I recommend that we purchase 38 tables and four panels from SBM at a price of \$8,591.

For Board Meeting of
September 23, 2002

Agenda Item I-1

PART-TIME INSTRUCTORS MASTER LIST

Attached is the Part-time Instructors Master List for the 2002 - 2003 academic year.

RECOMMENDATION: Board approval of the Part-time Instructors Master List for the 2002 - 2003 academic year.

**SAUK VALLEY COMMUNITY COLLEGE
INSTRUCTIONAL SERVICES**

MEMORANDUM

DATE: September 13, 2002

TO: Dr. Richard L. Behrendt

FROM: Dr. Deborah Hecht 

SUBJECT: Part-time Faculty List

Attached is the list of part-time faculty for the Instructional Services Division. These instructors are scheduled to teach during the fall semester of 2002.

JS

attachments

While SVCC attempts to hire adjunct faculty with Master's degrees or higher to teach transferable courses, at times we substitute "special training, experience, creative production, or other accomplishments or distinctions that qualify them for their specific assignment" (NCA guidelines) in lieu of a degree.

Below is the evidence for the experience/training of those adjunct faculty who do not have Master's degrees.

1. Terrance Cox is an experienced baseball coach and has coached the SVCC team for several years.
2. Mr. Duis is an experienced artist who currently teaches art at Newman High School.
3. Mr. Fischbach has had his own private music studio since 1990 and has been a church director of music since 1975.
4. Ms. Shoger is a certified yoga teacher with many years of experience.
5. Mr. Ulferts has been in law enforcement for over 20 years as an officer, detective and supervisor.
6. Mr. Weathers has his CPA and 15 graduate hours toward an MBA.
7. Mr. Lee has 25 years of marketing experience which includes two years of international marketing and employment at Fortune 500 companies.

Division of Arts, Social Sciences, and Physical Education

Part-Time Faculty Information - Fall 2002

Name	Highest Degree	Discipline	SVCC Course
Karen Abele	MA	English	ENG 099
Kris Barnes	BA - completing 18 graduate hours in English	English	ENG 101*
Odile Blazquez	Ph D	Medicine	ENG 091, 099, RDG 095
Steve Boll	MM	Music Education	MUS 155*
Karen Chamberlain	BS	Family and Consumer Science	HSV 275
Kelly Champion	MS	Applied Child and Family Studies	HSV 228*
A. Craig Chattic	MA	Counseling	PED 126*
Adela Clow	MA	Humanities	LAN 161*, 261*
Will Costello	MA	Hearing Handicapped	HSV 130*
Terrence Cox	BA (1)	Physical Education	PED 211*
Carla Crowson	BA	Art History	GSP 061
Jim Duis	BS (2)	Art	ART 203*
Cheryl Faber	MA	Reading	RDG 098
Tim Fischbach	AA (3)	Music Education	MUS 131*, 133*, 135*
Herbert Hagemann	MS, CAS	Educational Admin.	EDU 101*, PSY 275/276*
Carolyn Handy	MA	English/Lit/Writing	ENG 101*
William Helgason	MA	Finance/Economics	ECO 211*
Darren Hibbard	MA	English	ENG 101*

Maria Hoffman	Law Degree	Law	LAN 161*
Richard Holtam	MA	Counseling	HSV 110*, PSY 100*
Martin Huntley	BA, Certified Addictions Counselor + 14 graduate credits	Sociology	HSV 270*
Emily Jamrock	MS	Education	PSY 103*
Larry Jones	Ph D	Theology	PHL 102*
Kathleen Kennedy	MA	History	HIS 131*
James Kerns	MA	American History	CJS 101*
Jack Koehler	MA	Theology	PHL 103*
Sam Lathrop	BS, FBI National Academy	Business Administration	CJS 100
Anna Lewis	MA	Education	GSP 031, 051/080
Sharon Lilly	BS	Elementary Ed	GSP 031, 041, 080/051
Kathryn Lillyman	MA	Spanish	LAN 163*, 263*, IDS 298
Kimberly Luthin	MA	Art Education	ART 101*, 113*
Diane Markel	MA	Communications	ENG 091, ENG 101*
Mary Murrian	MA	Communications	SPE 131*
Ronald Novak	MA	English	ENG 101*
Bonnie Olentine	MS	English	GSP 031, 041, 051/080
Joseph Popp	MS	Art Education	ART 101*, 225*
Jerry Porter	MA	Theology	GSP 080
Lois Porter	MA	Education/Business	GSP 031, 041, 051
Cheryl Price	MSW	Social Work	SOC 200*

Debra Proctor	BS	Education	GSP 041
Gonzalo Reyes	MA	Fine Arts	HUM 210*
Stuart Roddy	MA	Fine Arts	ART 113*
Margaret Shoger	HS Diploma (4)	Certified Yoga Instructor	PED 102*, PED 103*
Peter Surrey	MS	Education, Religion	PHL 101*
Margaret Taylor	MA	Early Childhood Educ.	HSV 206*, 275*
Tom Tegge	MA	History	SOC 231*, HIS 245*
Harry Ulferts	BA (5)	Law Enforcement	CJS 130*
Amanda Voss	MA	Literature and Pedagogy	ENG 101*
William Weathers	BS, CPA (6)	Accounting	ECO 211*
Sarah Willey	MS	Special Education	PSY 220*
David Williams	MS	Physical Education	PED 134*, 145* 234*
Norma Wolens	MA	Public Administration	GSP 085, 086, 087

*denotes transfer course

September 2002

Division of Business, Technology & Natural Sciences

Part-Time Faculty Information - Fall 2002

Name	Highest Degree	Discipline	SVCC Course
Tom Anderson	MA	Physics	MAT 203*, 204*
Charles Beckman	Juris Doctorate with Distinction	Law	BUS 222*
Donald Burnett	ME	Mathematics	MAT 115*
Judy Cogdall	BA	Liberal Arts	MAT 074
Edson Cox	MA	Organizational Communication	BUS 240
Shauna Dinges	MS	Accounting Sciences	BUS 106
Robert Duncan	MS	Chemistry	MAT 072
Cindy Everett	MS	Chemistry	CHE 103*
Forman, Eric	MS, DC, DCRCB	Chiropractic	BIO 108*
Jeanie Fuger	BS	Math Education	MAT 074, 080
Eric Grennan	BS	Chemistry	MAT 106
David Habben	Cisco Certification	Computer Tech	CIS 252, 254
Tom Hamilton	MBA Engineering Business	Business and Science	CIS 101, MAT 074
Julie Helfrich	BA	Board of Trustees	QLT 101
William Helgason	MA	Finance/Economics	BUS 205*
Dale Heuck	MS	Chemistry	CHE 102*,103*
Phil Hofreiter	MA	Math	MAT 080
Martha Johansen	MS	Science and Math for Education	MAT 074
Jim Johnson	M ED	Math	MAT 080, 115*
Abigail Koch	MS	Education	MAT 076

Steve Kuhn	MBA	Finance	BUS 103*
Allen Lee	BA (7)	Journalism	BUS 112
Charles Lee	MS	Biological Sciences	BIO 103*, 104*
Roy Letchford	BA + 46 graduate hours toward Masters	Mathematics	MAT 121*, 122*
Jeff Link	MBA, CPA	Accounting	ACC 101*
Teresa McCue	AAS	Certified Quickbooks Instructor	CIS 299
Robert McKinley	MBA	Business Administration	BUS 105, 237*
Jerry McNair	BS	Forest Science	MAT 074, 080
Richard Prestley	MS	Reading	MAT 070
Gary Shaffer	MA	Interdisciplinary Studies	CIS 152, 154
Belavadi Shankar	Ph D	Biostatistics	MAT 110*
Palmer Swanson	No Degree	Vocational training in Computer Information Systems	CIS 105
Fred Turk	Ph D	International Education	MAT 072, 080
David Williams	MS	Physical Education	BIO 120*

*denotes transfer course

September 2002

Division of Health Careers Education

Part-Time Faculty Information - Fall 2002

Name	Highest Degree	Discipline	SVCC Course
Christopher Barron	Licensed Paramedic	Emergency Medical Services	EMS 101
Caren Bryant	RN, BS	Nursing	NRS 102
Diana Eisenberg	RN, BS	Certified Nursing Assistant	NRS 101, 103
Cassandra Francisco	RT, BS	Radiologic Technology	RAD 184, 185, 186, 284, 285, 286
Jennifer Junis	RN, BS	Nursing	NRS 110
Jan Pistole	RN, AAS	Certified Nursing Assistant	NRS 101, 103
Susan Rowe	MSN	Nursing	NRS 230, 237
Doug Sears	Licensed Paramedic IDPH Lead Instructor	Emergency Medical Services	EMS 101, 106, 111, 116
Virginia Sheets	RN IDPH Lead Instructor	Emergency Medical Services	EMS 106, 111, 116
Amy West	RN, BS	Certified Nursing Assistant	NRS 101, 102, 103
Marcia Widolff	RN, BS	Nursing	NRS 102

September 2002

For Board Meeting of
September 23, 2002

Agenda Item I-2

ADMINISTRATIVE RETIREMENT

We have received the attached letter from Rosemary Johnson, Director of Health Careers Education, indicating her desire to retire on June 30, 2003. At that time Rosemary will have completed 28 years with the College.

RECOMMENDATION: Board approval of the request for retirement from Rosemary Johnson, Director of Health Careers Education, effective June 30, 2003.

9-6-02



173 IL Route 2
Dixon, IL 61021

August 23, 2002

Dr. Richard Behrendt, President
Sauk Valley Community College
173 Illinois Route 2
Dixon, IL 61021

Dear Dr. Behrendt,

This is to notify you of my intention to retire on June 30, 2003. At that time I will have completed 28 years of service at Sauk.

During my tenure, I have had numerous opportunities for professional development. I appreciate the support that I received from the college for those achievements.

More importantly, I have met and worked with many wonderful individuals among the faculty, administrators, staff and students. I am especially proud to have been a part of the Health Careers Education Division. The faculty and support staff in this division are outstanding. They exemplify the concept of teamwork and our core values. Sauk is fortunate to have such talented and dedicated individuals on its staff. I have greatly enjoyed working with each one of them. I appreciate the support and friendship that they have given to me.

My career at Sauk has been very rewarding. It provided an opportunity for me to serve our community as a nurse and an educator. However, now I am ready to move on to the next challenge for me, that of learning to be a retiree.

Sincerely,

A handwritten signature in cursive script that reads "Rosemary Johnson".

Rosemary Johnson, RN, MS
Director, Health Careers Education

cc Dr. Deborah Hecht

For Board Meeting of
September 23, 2002

Agenda Item J

APPOINTMENT OF LOCAL ELECTION OFFICIAL

The Consolidated Election is scheduled for April 1, 2003. At this time it is necessary for the Board of Trustees to approve a resolution naming Marilyn Vinson as the Local Election Official to receive petitions and facilitate other Board election matters. Judy Scribner will be her alternate.

The first day candidates can **circulate** nominating petitions for the Board of Trustees' election is October 23, 2002.

The first day the candidates can **file** their nominating petitions is Monday, January 13, 2003, and the last day to file is 5 p.m. on January 21st.

Monday	January 13, 2003	8 a.m. - 4:30 p.m.
Tuesday	January 14, 2003	8 a.m. - 4:30 p.m.
Wednesday	January 15, 2003	8 a.m. - 4:30 p.m.
Thursday	January 16, 2003	8 a.m. - 4:30 p.m.
Friday	January 17, 2003	8 a.m. - 4:30 p.m.
Monday	January 20, 2003	College Closed
Tuesday	January 21, 2003	8 a.m. - 5:00 p.m.

Since Monday, January 20 is a state and federal holiday, the State Board of Elections has extended the filing dates through Tuesday, January 21.

RECOMMENDATION: Board approval to appoint Marilyn Vinson as the Local Election Official with Judy Scribner as the alternate.

2002-2003

**CONSOLIDATED
ELECTION SCHEDULE
FOR
COMMUNITY COLLEGE TRUSTEES**

The following dates for the 2003 Consolidated Elections have been confirmed by the State Board of Elections:

October 23, 2002	First day to circulate petitions.
January 13, 2003 through January 21, 2003	Period for filing nominating petitions.
January 30, 2003	Last day for board secretary to certify candidates to the election authority (county clerks).
April 1, 2003	Election Day for community college board members
April 8, 2003	Last day for the community college board to canvass the election returns and declare winners.
November, 2003	Persons elected on April 1, 2003 must be seated for the new board's organizational meeting. The organizational meeting must take place no more than 14 days after when the "Non-Partisan" election <u>would have been</u> or- by November 18, 2003.

Office of the President
September 5, 2002

SAUK VALLEY COMMUNITY COLLEGE
 BOARD OF TRUSTEES - TREASURER'S REPORT
 As of August 31, 2002

CHECKING ACCOUNTS

	INTEREST	
<u>INTEREST BEARING ACCOUNTS</u>	<u>RATE</u>	<u>AMOUNT</u>
General Account - Sterling Federal Bank	1.09	\$488,120.97
Illinois Funds - Firststar Bank, Springfield	1.78	1,309,360.78
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS		1,797,481.75

NON-INT. BEARING ACCOUNTS **SAUK VALLEY COMMUNITY COLLEGE**

<u>APPROVED BY</u>		
Restricted - Sterling Federal Bank		280,357.41
<u>MONEY MARKET</u>		
Sterling Federal Bank	<u>PRESIDENT</u>	1,250,000.00
ABN-AMRO Investment Services, Inc.	<u>Janet R. Cherga</u>	149,663.45
	<u>SECRETARY</u>	
TOTAL CHECKING ACCOUNTS		\$3,477,502.61
	<u>DATE</u> <u>9-23-02</u>	

INVESTMENTS

<u>FINANCIAL INSTITUTION</u>	<u>MATURITY</u>	<u>INTEREST</u>	
	<u>DATE</u>	<u>RATE</u>	<u>AMOUNT</u>
Wells Fargo Bank, Morrison	09-01-02	3.00	\$1,000,000
Union Bank, Tampico	10-02-02	2.16	1,000,000
First National Bank, Amboy	10-24-02	2.54	1,000,000
Sterling Federal Bank	01-08-03	2.47	500,000
Amcore Bank, Sterling	08-24-03	3.22	1,000,000
SUBTOTAL INVESTMENTS			4,500,000

BOND INVESTMENTS - Liability, Protection & Settlement

Federal Home Loan Mtg Corp	11-07-02	1.79	\$360,422.29
Federal National Mtg. Assn.	11-15-02	6.05	513,271.63
Naperville, IL	12-01-02	4.20	542,575.35
Federal Home Loan Mtg Corp	02-15-03	6.90	474,262.91
Cook County II Twp	12-01-03	5.00	581,288.76
Fed Natl Mtg. Assn.	12-15-03	2.50	205,349.57
Federal Natl Mtg. Assn.	03-15-04	4.75	542,843.04
Seattle WA L&P	11-01-04	4.70	228,211.30
GA Mun Elec Auth	01-01-05	4.70	378,488.89
Miami Dade Cnty Fla Solid Waste Sys	10-01-05	2.60	107,157.33
NC Mun Elec Auth	01-01-06	5.25	311,835.47
Sun Prairie Wis Sch	04-01-06	5.20	337,648.75
Milwaukee Cnty Wis	09-01-06	4.75	218,744.28
Las Cruces NM	12-01-06	5.10	202,914.48
Houston TX Wtr & Swr System	12-01-06	4.60	50,988.83
Carol Stream IL Tax	01-15-07	5.20	201,643.72
Anch AL Tel Util	03-01-07	5.30	154,620.03
SUBTOTAL BONDS			\$5,412,266.63
TOTAL INVESTMENTS			\$9,912,266.63

Sauk Valley Community College
Board of Trustees
September 23, 2002

Summary of Bills Payable

Amount

General Operating Funds

\$ 1,320,436.21

Restricted Fund

\$ 204,516.49

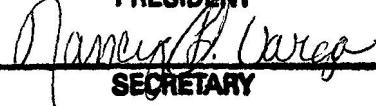
TOTAL

\$ 1,524,952.70

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY



PRESIDENT



SECRETARY

DATE 9-23-02

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 1

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Amcore Bank	00		Time Deposits	CD for 8 Months	1,000,000.00
Highland Community College	01		Tuition Billed to Employer	Refund - Spring Tuition J Grossen	153.00
CRM Learning	01		Foundation Expense	Book "Excelling in a Changing World"	295.00
Consolidated Management Co	01		Foundation Expense	August Meeting Breakfast	119.00
Derby, Dustin C.	01		Foundation Expense	Sign Recruitment game (Free for Fall)	12.62
East West Communications/Sound	01		Foundation Expense	Peter Siedlaczek's Advanced Orchestra Set Giga	689.70
Electric Lounge Inc	01		Foundation Expense	MIDI Pro Tools Audio Software training	667.68
Lyons, Calvin W.	01		Foundation Expense	Foundation Committee Lunch 8/30/02	36.13
State Universities Retirement	01		SURS Payable		26,637.13
State Universities Retirement	01		SURS Payable		27,535.21
Select Employees Credit Union	01		Credit Union Payable		11,225.06
Select Employees Credit Union	01		Credit Union Payable		12,225.06
Minnesota Child Support Paymen	01		Wage Garnishment Payable	GARNISHMENT	302.40
Minnesota Child Support Paymen	01		Wage Garnishment Payable	GARNISHMENT	302.40
State Disbursement Unit	01		Wage Garnishment Payable	GARNISHMENT	65.00
State Disbursement Unit	01		Wage Garnishment Payable	GARNISHMENT	65.00
United Way of Dixon	01		United Way Payable		23.25
United Way of Dixon	01		United Way Payable		23.25
United Way of Sterling-Rock Fa	01		United Way Payable		10.00
United Way of Sterling-Rock Fa	01		United Way Payable		10.00
Trademark Insurance	01		Optional Life Insurance		507.68
Trademark Insurance	01		Optional Life Insurance		507.68
Illinois Mutual	01		Optional Disability Insurance		9.61
Illinois Mutual	01		Optional Disability Insurance		9.61
SVCC Foundation	01		Foundation Payable		101.50

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 2

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
SVCC Foundation	01		Foundation Payable		101.50
American Express Financial Adv	01		American Express		370.00
American Express Financial Adv	01		American Express		370.00
Equitable Life Assurance	01		Equitable		132.00
Equitable Life Assurance	01		Equitable		132.00
Federal Life Insurance Company	01		Federal Life		20.00
Federal Life Insurance Company	01		Federal Life		20.00
Franklin Financial Services Co	01		Franklin Life		477.50
Franklin Financial Services Co	01		Franklin Life		387.50
New York Life Insurance & Annu	01		Great American Life	ACCRUED ANNUITIES-New York Life	300.00
New York Life Insurance & Annu	01		Great American Life	ACCRUED ANNUITIES-New York Life	300.00
Fidelity Investments	01		Horace Mann	ACCRUED ANNUITIES-Fidelity Investments	60.00
Fidelity Investments	01		Horace Mann	ACCRUED ANNUITIES-Fidelity Investments	60.00
Waddell & Reed, Inc	01		Waddell & Reed		285.00
Waddell & Reed, Inc	01		Waddell & Reed		285.00
Main Stay Funds	01		Main Stay Fund		75.00
Main Stay Funds	01		Main Stay Fund		75.00
Capital Guardian Trust Company	01		Capital Guardian Trust		125.00
Capital Guardian Trust Company	01		Capital Guardian Trust		125.00
Ashley, Shandra J.	01		Accounts Payable	Stafford Ln	327.86
Aurand, Christine E.	01		Accounts Payable	Online Refund	113.00
Bailey, Jane A.	01		Accounts Payable	Online Refund	44.00
Beck, Donna N.	01		Accounts Payable	Online Refund	15.00
Bencini, Natalie M.	01		Accounts Payable	Online Refund	100.00
Benson, Celina R.	01		Accounts Payable	Stafford Bal	72.10

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 3

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Beveroth, Chelsea	01		Accounts Payable	Online Refund	54.00
Biggerstaff, Stephanie K.	01		Accounts Payable	Online Refund	129.60
Biggerstaff, Stephanie K.	01		Accounts Payable	Online Refund	216.00
Boken, Ronda G.	01		Accounts Payable	Online Refund	206.00
Bowman, Donna J.	01		Accounts Payable	Onlinc Refund	42.00
Brandt, Lisa A.	01		Accounts Payable	Online Refund	216.00
Brooks, Redric W.	01		Accounts Payable	Online Refund	15.00
Buhle, David J.	01		Accounts Payable	Online Refund	486.00
Bushman, Debra J.	01		Accounts Payable	Stafford Ln	683.85
Califf, Jennifer A.	01		Accounts Payable	Online Refund	162.00
Califf, William P.	01		Accounts Payable	Online Refund	129.60
Camery, Joan	01		Accounts Payable	Online Refund	162.00
Celletti, Jerry M.	01		Accounts Payable	Online Refund	162.00
Chapman, Andrea	01		Accounts Payable	Stafford Bal	168.09
Christian, Katie T.	01		Accounts Payable	Online Refund	10.00
Christiansen, Mark A.	01		Accounts Payable	Online Refund	81.00
Clark, Kerry W.	01		Accounts Payable	Online Refund	339.00
Clark, Randall T.	01		Accounts Payable	Online Refund	216.00
Coleman, Colby A.	01		Accounts Payable	Online Refund	506.00
Collins, Diane M.	01		Accounts Payable	Online Refund	413.00
Cook, James S.	01		Accounts Payable	Online Refund	162.00
Couch, Laura B.	01		Accounts Payable	Stafford Ln	1,273.61
Danielson, Joseph P.	01		Accounts Payable	Online Refund	15.00
Davis, Gregory R.	01		Accounts Payable	Stafford Ln	1,273.61
Day, John C.	01		Accounts Payable	Online Refund	177.00

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 4

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Dean, James E.	01		Accounts Payable	Online Refund	70.00
Deets, Linda S.	01		Accounts Payable	Online Refund	108.00
Derry, Bruce A.	01		Accounts Payable	Online Refund	113.00
Dickinson, Timothy B.	01		Accounts Payable	Online Refund	226.00
Diehl, Andrew J.	01		Accounts Payable	Online Refund	77.00
Dietz, Danielle P.	01		Accounts Payable	Stafford Bal	16.72
Ditto, John C.	01		Accounts Payable	Online Refund	15.00
Drey, Aaron M.	01		Accounts Payable	Online Refund	10.00
Dubois, Katie E.	01		Accounts Payable	Stafford Ln	1,697.50
Eagle, Tia A.	01		Accounts Payable	Stafford Bal	904.51
Eickert, Dawn M.	01		Accounts Payable	Stafford Bal	74.62
Eizenga, Maisie R.	01		Accounts Payable	Stafford Bal	610.61
Ellison, Kathryn J.	01		Accounts Payable	Online Refund	162.00
Foster, Kathy S.	01		Accounts Payable	Stafford Ln	1,697.50
Fox, Troy M.	01		Accounts Payable	Stafford Ln	1,273.61
Gapinski, Micah A.	01		Accounts Payable	Online Refund	182.00
Geer, James M.	01		Accounts Payable	Online Refund	162.00
Goley, Meghan M.	01		Accounts Payable	Online Refund	177.00
Gray, Kassy L.	01		Accounts Payable	Online Refund	20.00
Greenwalt, William E.	01		Accounts Payable	Stafford Bal	244.11
Hacker, Andrea C.	01		Accounts Payable	Online Refund	432.00
Hall, Skeeter A.	01		Accounts Payable	Online Refund	129.60
Hansen, Tanya S.	01		Accounts Payable	Online Refund	228.00
Harridge, Richard	01		Accounts Payable	Online Refund	216.00
Hedgecock, Chi	01		Accounts Payable	Stafford Ln	1,697.50

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 5

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Henson, Lynne M.	01		Accounts Payable	Stafford Bal	1,445.61
Hernandez, Mike E.	01		Accounts Payable	Online Refund	177.00
Herrera, Ricardo A.	01		Accounts Payable	Online Refund	15.00
Hillison, Brian D.	01		Accounts Payable	Online Refund	162.00
Hinners, Judith	01		Accounts Payable	Stafford Ln	1,273.61
Hoff, Jennifer L.	01		Accounts Payable	Online Refund	756.00
Hovious, Megan N.	01		Accounts Payable	Online Refund	216.00
Humphrey, Paula M.	01		Accounts Payable	Online Refund	162.00
Humphrey, Steven L.	01		Accounts Payable	Online Refund	130.00
Inboden, Marla S.	01		Accounts Payable	Online Refund	314.00
Jacobs, Adrianne L.	01		Accounts Payable	Online Refund	135.00
Jenkins, Kristina C.	01		Accounts Payable	Online Refund	100.00
Johnson, Charisse	01		Accounts Payable	Stafford Bal	1,655.12
Kaecker, Jessica A.	01		Accounts Payable	Online Refund	108.00
Kaiser, Alicia M.	01		Accounts Payable	Online Refund	177.00
Kellen, Kathleen A.	01		Accounts Payable	Online Refund	15.00
Kelly, Isaiah D.	01		Accounts Payable	Online Refund	55.00
Kelly, Matthew R.	01		Accounts Payable	Online Refund	296.60
Kenady, Krista J.	01		Accounts Payable	Online Refund	162.00
Kingery, Kristen M.	01		Accounts Payable	Online Refund	22.00
Kradle, Deanna J.	01		Accounts Payable	Online Refund	15.00
Landheer, Diann L.	01		Accounts Payable	Stafford Bal	312.18
LeBlanc, Jamie L.	01		Accounts Payable	Online Refund	162.00
Lemmer, Jessica N.	01		Accounts Payable	Online Refund	177.00
Lenington, Leanna M.	01		Accounts Payable	Stafford Ln	1,212.50

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 6

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Leseman, Jolene K.	01		Accounts Payable	Online Refund	10.00
Levan, Carolyn M.	01		Accounts Payable	Online Refund	69.00
Lewis, Erica N.	01		Accounts Payable	Online Refund	162.00
Likes, Satin M.	01		Accounts Payable	Online Refund	10.00
Lingel, William L.	01		Accounts Payable	Online Refund	162.00
Linville, Richard D.	01		Accounts Payable	Online Refund	290.00
Long, Kimberly A.	01		Accounts Payable	Online Refund	378.00
McCallister, Cathleen M.	01		Accounts Payable	Online Refund	216.00
McKenna, Wayne R.	01		Accounts Payable	Online Refund	172.00
Melsness, Stacey L.	01		Accounts Payable	Online Refund	236.00
Merrill, Trisha L.	01		Accounts Payable	Online Refund	341.26
Miller, Thomas W.	01		Accounts Payable	Online Refund	501.00
Moore, Karen M.	01		Accounts Payable	Stafford Ln	1,273.61
Morse, Eleanor C.	01		Accounts Payable	Online Refund	133.00
Moser, Denise R.	01		Accounts Payable	Stafford Ln	1,273.61
Nehring, Brandon J.	01		Accounts Payable	Online Refund	200.00
Newman, Rebecca L.	01		Accounts Payable	Online Refund	54.00
Ortgiesen, Karrie K.	01		Accounts Payable	Stafford Bal	1,413.50
Paxton, Brent M.	01		Accounts Payable	Online Refund	3.00
Pfoutz, Brent C.	01		Accounts Payable	Online Refund	162.00
Queckborner, Jill	01		Accounts Payable	Online Refund	154.00
Quinn, Tom	01		Accounts Payable	Online Refund	108.00
Quintana, Andres	01		Accounts Payable	Online Refund	100.00
Ramirez, Natalie L.	01		Accounts Payable	void	-226.00
Ramirez, Natalie L.	01		Accounts Payable	Online Refund	96.00

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 7

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Ramirez, Natalie L.	01		Accounts Payable	Online Refund	226.00
Richard, Patsy L.	01		Accounts Payable	Online Refund	131.00
Richards, Wayne E.	01		Accounts Payable	Stafford Bal	144.45
Riles, Jillian N.	01		Accounts Payable	Online Refund	262.00
Robbins, Michele	01		Accounts Payable	Online Refund	9.00
Robinson, Delores V.	01		Accounts Payable	Online Refund	25.00
Rodriguez, David M.	01		Accounts Payable	Online Refund	162.00
Rodriguez, Gloria J.	01		Accounts Payable	Stafford Ln	1,273.61
Rude, Adam J.	01		Accounts Payable	Online Refund	64.00
Ruggeberg, Cheryl L.	01		Accounts Payable	Online Refund	162.00
Rumley, John W.	01		Accounts Payable	Stafford Ln	1,273.61
Sandusky, Christine A.	01		Accounts Payable	Stafford Ln	1,697.50
Saunders, Justin S.	01		Accounts Payable	Online Refund	54.00
Schuldt, Brandi K.	01		Accounts Payable	Online Refund	162.00
Schulte, Marisa A.	01		Accounts Payable	Stafford Bal	285.90
Segneri, Alex J.	01		Accounts Payable	Online Refund	142.00
Sharp, Theresa A.	01		Accounts Payable	Online Refund	162.00
Sheridan, Tina L.	01		Accounts Payable	Stafford Ln	1,273.61
Sikkema, Kristine R.	01		Accounts Payable	Stafford Ln	1,273.61
Simpson, Nicole R.	01		Accounts Payable	Online Refund	5.00
Smith, Sarah N.	01		Accounts Payable	Online Refund	324.00
Stralow, Brianne J.	01		Accounts Payable	Online Refund	162.00
Straw, Veronica R.	01		Accounts Payable	Online Refund	489.00
Stretz, Michele R.	01		Accounts Payable	Stafford Bal	71.60
Sullivan, Gayle A.	01		Accounts Payable	Online Refund	100.00

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 8

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Tabor, Shelli A.	01		Accounts Payable	Stafford Bal	712.61
Todhunter, Lori A.	01		Accounts Payable	Stafford Bal	1,468.90
Tschosik, Mark A.	01		Accounts Payable	Online Refund	67.60
Tucker, Michelle R.	01		Accounts Payable	Stafford Ln	848.75
VanZuiden, Joshua A.	01		Accounts Payable	Online Refund	57.00
Vander Eide, Lynell M.	01		Accounts Payable	Online Refund	216.00
Vasquez, Patricia	01		Accounts Payable	Online Refund	154.00
Waller, Jinni L.	01		Accounts Payable	Online Refund	129.60
Walrath, Rene D.	01		Accounts Payable	Online Refund	177.00
Weflen, Andrew R.	01		Accounts Payable	Online Refund	64.00
White, Connie L.	01		Accounts Payable	Stafford Ln	1,455.00
Whitson, Kyle J.	01		Accounts Payable	Online Refund	55.00
Widolff, Daniel	01		Accounts Payable	Online Refund	81.00
Wilhelmi, Michelle R.	01		Accounts Payable	Online Refund	162.00
Williams, Diana S.	01		Accounts Payable	Online Refund	45.20
Wilson, Michael E.	01		Accounts Payable	Online Refund	378.00
Wiltfang, Aadam E.	01		Accounts Payable	Online Refund	108.00
Zinke, Melissa E.	01		Accounts Payable	Online Refund	42.00
Zinke, Melissa E.	01		Accounts Payable	Online Refund	-21.00
Zulauf, Kevin A.	01		Accounts Payable	Online Refund	5.00
Zydek, Lukasz M.	01		Accounts Payable	Online Refund	59.00
APICS-Rock Valley Chapter	01		Other Payables	Reissue of Ck G44442	1,682.00
Follett Bookstore	01		PELL EOG BT	Book Charges Fall 02	11.16
Follett Bookstore	01		Foundation B	Bookstore Charges 8/14/-15/02	2,621.15
Follett Bookstore	01		MRS BT	Bookstore Charges 8/14/-15/02	441.63

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 9

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	01		JTPA Whiteside B	Bookstore Charges 8/14/-15/02	8,334.31
Follett Bookstore	01		JTPA Whiteside B	Book Charges Fall 02	13,253.08
Follett Bookstore	01		JTPA Lee B	Book Charges Fall 02	5,222.48
Follett Bookstore	01		JTPA Lee B	Bookstore Charges 8/14/-15/02	2,391.06
Follett Bookstore	01		Americorps	Bookstore Charges 8/14/-15/02	99.83
Follett Bookstore	01		Americorps	Book Charges Fall 02	40.24
Follett Bookstore	01		WIA- Clinton	Bookstore Charges 8/14/-15/02	791.25
Consolidated Management Co	01		Cafeteria payable	Punch A Lunch	2,540.00
Ward, Murray, Pace, & Johnson,	01	Board of Trustees	Legal Services	General Legal Services August 2002	2,034.75
President's Council	01	Board of Trustees	Publications and Dues	Membership Dues 2002/2003	500.00
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Legal Publications for 2002-2003 fiscal year	22.35
Follett Bookstore	01	President	Office Supplies	Boookstore Charges for July 2002	30.14
VISA	01	President	Office Supplies	Office Supplies	58.74
Rotary Club of Sterling	01	President	Conference/Meeting Expense	Rotary Dues	197.00
VISA	01	President	Conference/Meeting Expense	Office Supplies	20.00
Lundstrom Florist	01	President	Other Conference & Meeting	Sympathy Flowers	43.00
Swartleys Florist	01	President	Other Conference & Meeting	Flowers (D Stiefel Father)	49.95
Chronicle of Philanthropy	01	College Relations	Publications and Dues	Subscription 2003	67.50
Amboy News	01	College Relations	Advertising	August Advertising	237.00
Bureau County Republican	01	College Relations	Advertising	August Advertising	238.75
Carroll County Review	01	College Relations	Advertising	August Advertising	142.50
Coronet Communications WHBF TV	01	College Relations	Advertising	August Advertising	810.00
Echo	01	College Relations	Advertising	August Advertising	82.50
Fulton Press Inc	01	College Relations	Advertising	August Advertising	143.75
Insight Media	01	College Relations	Advertising	August Advertising	1,296.00

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 10

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
New Millenium Directories	01	College Relations	Advertising	2002-2003 Directory	700.00
ONMEDIA	01	College Relations	Advertising	Advertising	500.00
Ogle County Newspapers	01	College Relations	Advertising	August Advertising	275.00
Royal Publishing Company	01	College Relations	Advertising	Dixon Fall/Winter Combo Program	470.00
Sauk Valley Newspapers	01	College Relations	Advertising	August Advertising	2,312.66
Verizon North	01	College Relations	Advertising	Freeport Listing	11.28
WIXN FM - WIXN AM	01	College Relations	Advertising	August Advertising	1,320.00
WLLT	01	College Relations	Advertising	August Advertising	399.00
WNS Pub. News-Sentinel/The Rev	01	College Relations	Advertising	August Advertising	200.00
WQRF TV	01	College Relations	Advertising	Advertising	1,290.00
WTVO TV	01	College Relations	Advertising	August Advertising	745.00
Walnut Leader	01	College Relations	Advertising	August Advertising	68.90
Withers Broadcasting	01	College Relations	Advertising	August Advertising	750.67
IRDC	01	College Relations	Conference/Meeting Expense	Annual Conference-C Lyons	125.00
Sterling Area Chamber of Comme	01	College Relations	Conference/Meeting Expense	Annual Steak Fry	20.00
Xerox Corporation	01	Printshop	Maintenance Services	5100 Copier Lease Payment-Principal	6.24
ABDICK Multigraphics	01	Printshop	Purchases for Resale	Maintenance for Print Shop	409.00
CURTIS 1000	01	Printshop	Purchases for Resale	9 1/2"x 12 1/2" L. Envelopes w/Admissions Imprint	318.81
R-Graphics	01	Printshop	Purchases for Resale	GTO VP Plates	469.34
Rock River Printers	01	Printshop	Purchases for Resale	Admissions 2002-03 60# w/Offset 1 blk 185 red 185	182.25
Shawver Press Inc	01	Printshop	Purchases for Resale	LPN Nursing Brochure's	630.00
Xerox Corporation	01	Printshop	Purchases for Resale	Paper	2,078.72
Xerox Corporation	01	Printshop	Debt Principal Retirement	5100 Copier Lease Payment-Principal	519.54
Xerox Corporation	01	Printshop	Interest	5100 Copier Lease Payment-Principal	199.12
SBM Business Equipment Center	01	Information Center	Maintenance Services	Copy Count Information Center	30.20

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 11

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	01	Information Center	Office Supplies	Boookstore Charges for July 2002	3.62
Olmsted, Brian T.	01	Information Center	Office Supplies	Photo Developing Free-For-Fall-CNA	41.16
Quill Corporation	01	Information Center	Office Supplies	9 1/2 12 1/2 Envelopes 160-S-7-CL9125-28	52.57
Avaya Inc	01	Information Center	Other Supplies	Definity Helpline Consultation	336.00
Illini Trophy	01	Grant, Planning, & Research	Office Supplies	Name Badge	5.50
Klein, Colleen J.	01	Other Instructional	Tuition Reimbursement	Tuition Reimbursement-Summer 2002	690.00
Unique Computer	01	Other Instructional	Computer Software	IBM M41-512M Ram 1.8 GHZ 40M HD	2,286.00
Unique Computer	01	Other Instructional	Computer Software	Windows 2000+ XP Pro Upgrade	754.00
Unique Computer	01	Humanities	Instructional Supplies	100M Black Zip w/Frame-English Dept	98.00
Follett Bookstore	01	Art	Instructional Supplies	Boookstore Charges for July 2002	51.18
Penguin Putnam Inc	01	Art	Instructional Supplies	Sample Copy-Art	5.00
Unique Computer	01	Art	Instructional Supplies	USB & Printer Cable	180.00
Follett Bookstore	01	English	Instructional Supplies	Boookstore Charges for July 2002	21.10
Foster Family Music Center	01	Music	Instructional Supplies	Grand Piano Cover	356.00
Heritage Music Center Inc	01	Music	Instructional Supplies	Music	23.23
Aramark Uniform Services Inc	01	Physical Education	Other Contractual Services	Towel Services-P.E.	365.49
Follett Bookstore	01	Physical Education	Instructional Supplies	Boookstore Charges for July 2002	9.53
Cybex	01	Fitness Center	Instructional Supplies	GK-00003 Sled Wheel	525.95
Follett Bookstore	01	History	Instructional Supplies	Boookstore Charges for July 2002	11.14
Quill Corporation	01	Political Science	Instructional Supplics	9 1/2 12 1/2 Envelopes 160-S-7-CL9125-28	9.99
Illinois Community College Eco	01	Dean of Business, Tech & Natural	Publications and Dues	Membership Dues L White	35.00
Follett Bookstore	01	Computer Information Systems	Instructional Supplies	Boookstore Charges for July 2002	61.25
Unique Computer	01	Computer Information Systems	Instructional Supplies	Laserjet Cable	45.00
Unique Computer	01	Computer Information Systems	Instructional Supplies	RJ 45 Ends	60.00
SBM Business Equipment Center	01	Office & Administrative Services	Instructional Supplies	Monthly Service Contract Sharp AR201 Copier	24.00

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 12

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	01	Electronics	Instructional Supplies	Boookstore Charges for July 2002	31.25
Unique Computer	01	HVAC	Instructional Supplies	Hard Drive	250.00
Unique Computer	01	HVAC	Instructional Supplies	PC RAM	135.00
Unique Computer	01	HVAC	Instructional Supplies	Cartridges	60.00
Unique Computer	01	HVAC	Instructional Supplies	DV Kit	60.00
National Fire Protection Assoc	01	Manufacturing Technology	Instructional Supplies	NEC Softbound Books & Tabs	326.20
National Fire Protection Assoc	01	Manufacturing Technology	Instructional Supplies	NEC Handbook	176.00
National Fire Protection Assoc	01	Manufacturing Technology	Instructional Supplies	NEC Book Analysis of Changes	169.50
Fountain, William B.	01	Mechanical Design	Instructional Supplies	Mechanical Design	107.89
Carolina Biological Supply Co	01	Biology	Instructional Supplies	RG-14-2410 Land Hermit Crab, Pack of Three	46.45
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies FY 03	38.40
Carolina Biological Supply Co	01	Biology	Instructional Supplies	RG-29-4198 Bacterial Flagella Polar Amphitrichious	54.56
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies FY 03	64.45
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies FY 03	5.20
Carolina Biological Supply Co	01	Biology	Instructional Supplies	RG-73-6115 Sterile Disposable Pipet 1x .1ml pkg/200	112.90
Modern Biology	01	Biology	Instructional Supplies	6-7-1 Two micropipetord & 50 micropipets	168.66
Wood, Therese L.	01	Biology	Instructional Supplies	Bio/Chem Supplies	64.47
Fisher Scientific	01	Chemistry	Instructional Supplies	14-641E Penny Head Stoppers #22 case of 6	54.78
Fisher Scientific	01	Chemistry	Instructional Supplies	Chemistry Supplies FY 03	43.73
Fisher Scientific	01	Chemistry	Instructional Supplies	Credit Damaged Supplies	-465.48
Fisher Scientific	01	Chemistry	Instructional Supplies	11-472-63 50ml Heating Mantlles, Cloth Hemisphere	383.61
Fisher Scientific	01	Chemistry	Instructional Supplies	Chemistry Supplies FY 03	45.58
Fisher Scientific	01	Chemistry	Instructional Supplies	13-675A Standard Top Pipet 1/10 in 1/100ml cs/12	80.54
Fisher Scientific	01	Chemistry	Instructional Supplies	Chemistry Supplies FY 03	559.77
Follett Bookstore	01	Chemistry	Instructional Supplies	Boookstore Charges for July 2002	2.39

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 13

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Spectra Tech	01	Chemistry	Instructional Supplies	0018-012 Presslok Demountable Cell Holder 25mm dia	214.00
Wood, Therese L.	01	Chemistry	Instructional Supplies	Bio/Chem Supplies	32.65
Follett Bookstore	01	Mathematics	Instructional Supplies	Boookstore Charges for July 2002	161.50
Atchley, Charles E.	01	Physics	Instructional Supplies	Physics Supplies	27.49
KSB Hospital	01	Director of Health Careers Ed	Consultants	Health Provider Cards (training)	8.75
SBM Business Equipment Center	01	Director of Health Careers Ed	Maintenance Services	Maintenance Agreement for AR-164 Copier	24.00
Follett Bookstore	01	Director of Health Careers Ed	Office Supplies	Boookstore Charges for July 2002	10.84
Quill Corporation	01	Director of Health Careers Ed	Office Supplies	Electric Stapler	-36.99
Quill Corporation	01	Director of Health Careers Ed	Office Supplies	036-C12135 Worksaver Insertable bg Tab Dividers	213.76
Heitmann, Mary T.	01	Director of Health Careers Ed	Instructional Supplies	Immunizations/CPR Book	22.00
Lynch, Janet L.	01	Director of Health Careers Ed	Instructional Supplies	Immunization-Hep B	45.00
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	ARGYLE Salem Sump Tube Anti-Reflux Insertion Tray	160.37
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	MEDLINE Central Line Tray #DYNJ03033	79.91
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	KENDAL Kerlix Super Sponge #2585	320.14
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	B-D Interlink Blunt Plastic Cannula #303345	215.54
Edgeco	01	Associate Degree Nursing	Instructional Supplies	Linen Cart 18x30x60 P54-330C	223.90
Family Care Medical	01	Associate Degree Nursing	Instructional Supplies	MEDLINE Tracheostomy Clean & Cure Tray #DYND40590	110.00
Hopkins Medical Products	01	Associate Degree Nursing	Instructional Supplies	Dressing Disposable Bags #691114	23.90
KSB Hospital	01	Associate Degree Nursing	Instructional Supplies	Med Pump Model # 90.00/month Need 4 Mo.	90.00
KSB Hospital	01	Associate Degree Nursing	Instructional Supplies	ALARIS Primary Tubing #72023E	257.50
Northern Illinois Home Medical	01	Associate Degree Nursing	Instructional Supplies	BAXTER Interlink Inj. Site #2B3399	405.60
NCLEX Program Reports	01	Associate Degree Nursing	Publications and Dues	Subscription for 10/02-10/03 NCLEX-RN Program Repo	300.00
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	ABBOTT Carpuject Holder #AHM2049-02 #5D	.65
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	J&J 4x4 12 ply Gauze Sponges #2317	416.25
Family Care Medical	01	Licensed Practical Nursing	Instructional Supplies	Isolation Kit (No Goggles) #ISOKT	242.50

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 14

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
NCLEX Program Reports	01	Licensed Practical Nursing	Publications and Dues	Subscription for 10/02-10/03 NCLEX-RN Program Repo	200.00
Diagnostic Imaging Inc	01	Radiologic Technology	Maintenance Services	Monthly Maintenance Fee FY 2002-2003	16.51
DeKroft-Metz and Co, Inc	01	Radiologic Technology	Instructional Supplies	KENDALL Tracheostomy Cure Tray #42201	182.29
DeKroft-Metz and Co, Inc	01	Radiologic Technology	Instructional Supplies	ATJ Yellow Isolation Paper Gowns #4437-5	33.87
Diagnostic Imaging Inc	01	Radiologic Technology	Instructional Supplies	1373125 TMG/RA-1 35x43 Kodak Film	484.98
Diagnostic Imaging Inc	01	Radiologic Technology	Instructional Supplies	Monthly Maintenance Fee FY 2002-2003	48.49
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Travel Clinical Site thru 8/28/02	31.03
Library Corporation	01	Learning Resource Center	Computer Software	Periodicals-Library	1,995.00
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs		36.03
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs		1,816.23
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs		1,436.52
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books	18.17
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs		145.10
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs		108.24
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs		15.89
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs		11.09
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs		25.06
Gale Group	01	Learning Resource Center	Books and Binding Costs		159.86
Gale Group	01	Learning Resource Center	Books and Binding Costs		169.83
Gale Group	01	Learning Resource Center	Books and Binding Costs		99.28
Gale Group	01	Learning Resource Center	Books and Binding Costs		169.83
Gale Group	01	Learning Resource Center	Books and Binding Costs		130.91
Gale Group	01	Learning Resource Center	Books and Binding Costs		126.04
Gale Group	01	Learning Resource Center	Books and Binding Costs		169.94
Gale Group	01	Learning Resource Center	Books and Binding Costs		99.28

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 15

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Gale Group	01	Learning Resource Center	Books and Binding Costs		124.72
Gale Group	01	Learning Resource Center	Books and Binding Costs		169.92
Gale Group	01	Learning Resource Center	Books and Binding Costs		196.57
Gale Group	01	Learning Resource Center	Books and Binding Costs		170.02
Gale Group	01	Learning Resource Center	Books and Binding Costs		159.86
Gale Group	01	Learning Resource Center	Books and Binding Costs		169.83
Gale Group	01	Learning Resource Center	Books and Binding Costs		116.33
Gale Group	01	Learning Resource Center	Books and Binding Costs		130.79
Gale Group	01	Learning Resource Center	Books and Binding Costs		124.93
McGraw-Hill Companies	01	Learning Resource Center	Books and Binding Costs		1,982.46
Oxford University Press	01	Learning Resource Center	Books and Binding Costs	Biology Supplies	117.72
SF Travel Publications	01	Learning Resource Center	Books and Binding Costs		138.90
Teacher's Video Company	01	Learning Resource Center	Books and Binding Costs	Library Video's (1 Free)	423.39
CINAHL Information Systems	01	Learning Resource Center	Publications and Dues	Renewal Notice FY 2003	396.00
West Group	01	Learning Resource Center	Publications and Dues	Subscriptions	571.25
MLNC	01	Learning Resource Center	Other Materials and Supplies	Subscription	182.25
Thomas, Robert	01	Learning Resource Center	Conference/Meeting Expense	NILS Librarian's Advisory - Rockford 8/15/02	42.50
Xerox Corporation	01	Learning Resource Center	Lease Installment Payments	Base Charge Copier 5818T	66.83
Xerox Corporation	01	Learning Resource Center	Lease Installment Payments	Base Charge Copier 5818T	72.24
Hewlett-Packard	01	Computing & Instruct Tech	Maintenance Services	7000 Sauk 210 Agreement 2646A8241 Billed Monthly	138.00
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	Hard Drives	432.00
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	Zip Drives	196.00
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	Cables/Switches	407.70
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	Memory	135.00
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	HVAC Computer Supplies	60.00

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 16

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	VGA Cables	107.70
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	Memory	135.00
Sony Service Center	01	Instructional Technology Center	Maintenance Services	Repair Digital Camcorder 8/28/02	269.00
Frostline, Inc	01	Instructional Technology Center	Inatructional Technology Materia	IR1140 Thermal Film 4ml Blk/Clear	273.89
Geogia State University	01	Instructional Technology Center	Inatructional Technology Materia	Book "The Ultimate WebCT Handbook"	55.95
Global Computer Supplies	01	Instructional Technology Center	Inatructional Technology Materia	C42376 Verbatim 32X 80 min CD-R 100 pk	275.00
Hard to Get Shop	01	Instructional Technology Center	Inatructional Technology Materia	Handle Blade -2689	76.00
Shelley, Chris	01	Instructional Technology Center	Inatructional Technology Materia	Power Supply for IT Carts	31.62
Unique Computer	01	Instructional Technology Center	Inatructional Technology Materia	5 Mouse Splitters	250.00
Unique Computer	01	Instructional Technology Center	Inatructional Technology Materia	Hard Drive	250.00
Unique Computer	01	Instructional Technology Center	Inatructional Technology Materia	3 Sets Speakers	75.00
Unique Computer	01	Instructional Technology Center	Inatructional Technology Materia	3-USB Zip Drives	420.00
Unique Computer	01	Instructional Technology Center	Inatructional Technology Materia	PC RAM	135.00
Hewlett-Packard	01	Administrative Data Processing	Maintenance Services	7000 Sauk 210 Agreement 2646A8241 Billed Monthly	106.00
Hewlett-Packard	01	Administrative Data Processing	Maintenance Services	7000 Sauk 210 Agreement 2646A8241 Billed Monthly	2,090.68
Global Computer Supplies	01	Administrative Data Processing	Office Supplies	C40288-Verbatim 16 x 80 Min Valve Life	74.00
Global Computer Supplies	01	Administrative Data Processing	Office Supplies	C42786 Tripplite Surge Protector	175.00
Shelley, Chris	01	Administrative Data Processing	Office Supplies	Domain-SVC Online	69.99
Toner Tech Plus	01	Administrative Data Processing	Office Supplies	Toner Refurbish	918.15
Unique Computer	01	Administrative Data Processing	Office Supplies	Cables	56.00
Unique Computer	01	Administrative Data Processing	Office Supplies	USB & Printer Cable	35.00
Unique Computer	01	Administrative Data Processing	Office Supplies	Windows 2000+ XP Pro Upgrade	690.00
RMS Informational Technology I	01	Administrative Data Processing	Computer Software	Server Software	1,925.00
Follett Bookstore	01	VP- Student Services	Office Supplies	Boookstore Charges for July 2002	10.51
SBM Business Equipment Center	01	VP- Student Services	Office Supplies	UNV20705 4" Royal Blue Binder	230.11

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 17

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Chronicle of Higher Education	01	VP- Student Services	Publications and Dues	Subscription 2003	82.50
National Conference Student De	01	VP- Student Services	Publications and Dues	Membership Dues 2003	50.00
Kerber, Joan E.	01	VP- Student Services	Conference/Meeting Expense	Travel ICCCA Travel Bloomington, IL 8/23/02	73.00
Recording for the Blind & Dysl	01	Special Needs- ADA	Publications and Dues	2003 Membership Dues	300.00
Quill Corporation	01	Admissions, Records & Placement	Office Supplies	Office Supplies (Markers, Pens, NotePad, Refills)	260.23
Stiefel, Debra	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Airline Tickets-1 night Rm Reservation 12/2/02	354.41
Quill Corporation	01	Counseling	Instructional Supplies	Office Supplies	111.73
Funston, Terry L.	01	Counseling	Conference/Meeting Expense	Travel High School Visits-Polo & Milledgeville	20.44
Hampton Inn	01	Counseling	Conference/Meeting Expense	Rooms-Conference 9/16/02 T Breed	153.18
Southern Illinois University	01	Counseling	Conference/Meeting Expense	Conference- T Breed 9/16/02	20.00
Federal Express Corp	01	Other Institutional	Postage	Shipping Charges 8/28/02	49.77
Federal Express Corp	01	Other Institutional	Postage	Federal Express Charges 8/16/02	24.93
US Postmaster	01	Other Institutional	Postage	Fall 2002 CCS Class Schedule	850.00
US Postmaster	01	Other Institutional	Postage	Refil Permit 243 8/20/02	600.00
US Postmaster	01	Other Institutional	Postage	Postage Meter Refill 9/02	3,500.00
US Postmaster	01	Other Institutional	Postage	Refill Permit 243	500.00
Beinhoff, Lisa A.	01	Other Institutional	Recruitment	Moving Expense	1,800.00
Ogle County Life	01	Other Institutional	Recruitment	Ad (Nursing Position)	60.00
Quad-City Times	01	Other Institutional	Recruitment	Recruitment FY03 Open PO	390.93
Rockford Register Star	01	Other Institutional	Recruitment	Recruitment FY03 Open PO	599.30
Sauk Valley Newspapers	01	Other Institutional	Recruitment	Recruitment FY03 Open PO	1,517.92
SBM Business Equipment Center	01	Business Office	Maintenance Services	Maintenance Copier Charges FY 03	24.38
CURTIS 1000	01	Business Office	Office Supplies	Self Sealed Window Envelopes	570.36
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Winner's Birthday Party	70.00
Devan, Curtis	01	Personnel Office	Other Conference & Meeting	Certificate Plaques	47.78

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 18

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Beggerow, Alan	010110	workforce prep	Consultants	Saftey Training 9/5/02	210.00
Knott, Matthew	010110	workforce prep	Consultants	Hazardous Communications-Trng 8/9/02	2,000.00
Mongan, Connie	010110	workforce prep	Consultants	Developing Effective Presentation Skills 8/20/02	200.00
Follett Bookstore	010110	workforce prep	Instructional Supplies	Boookstore Charges for July 2002	47.67
SBM Business Equipment Center	010110	Corporate Services Admin.	Office Supplies	Open PO Contract for Copier 7/1/02-6/30/03	65.96
Illinois Community College Eco	010110	Corporate Services Admin.	Publications and Dues	Membership 2003	70.00
Gericke, Thomas H.	010110	Corporate Services Admin.	Conference/Meeting Expense	Travel Area Job Sites-Training Materials	20.44
Gospodarczyk, Thomas J.	010110	Corporate Services Admin.	Conference/Meeting Expense	In District Travel -Area Businesses thru 9/5/02	82.86
Illinois Community College Eco	010110	Corporate Services Admin.	Conference/Meeting Expense	Conference 10/3-10/4/2002	258.00
Tilton, Ann R	010120	College for Kids	Consultants	Study Skills-CCS 7/31/02	42.50
Quill Corporation	010120	Community Ed Administration	Office Supplies	036-21581 Teal Clipboard	41.24
Quill Corporation	010120	Community Ed Administration	Office Supplies	035-HPC8511 Paper	179.46
SBM Business Equipment Center	010120	Community Ed Administration	Office Supplies	Open PO Contract for Copier 7/1/02-6/30/03	65.96
Education To Go	010120	Community Serv Computer Seminars	Advertising	Posters for Ed To Go Classes	9.90
Khuntangta, Trirong	010120	Health & Personal Development	Consultants	Kickboxing 6/17/02	136.00
Khuntangta, Trirong	010120	Health & Personal Development	Consultants	Kickboxing 7/20/02	272.00
Getz Fire Equipment Company	02	maint	Maintenance Services	Clean Ducts & Hoods	1,832.40
Glass Enhancements	02	maint	Maintenance Services	N1020B Samples Applied to 5 Panes 3L10 Per Bid	571.10
Lazer's Machine & Welding	02	maint	Maintenance Services	Weld Air Defuser	70.00
PDC Laboratories, Inc	02	maint	Maintenance Services	Water Test	520.00
S J Carlson Fire Protection	02	maint	Maintenance Services	Inspect Fire system & Fire Pump tests	800.00
Youngren's Refrigeration Inc	02	maint	Maintenance Services	Repair Cooler	140.60
C-B Kramer Sales & Service	02	maint	Maintenance Supplies	Glass, guage, gasket	69.34
Columbia Pipe & Supply Co	02	maint	Maintenance Supplies	Modulating Valve	323.14
General Distributing	02	maint	Maintenance Supplies	Blaster, Clamps, & Hose	101.95

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 19

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Grainger	02	maint	Maintenance Supplies	Maintenance Supplies FY 03 -Open Purchase Order	69.52
Grainger	02	maint	Maintenance Supplies	Maintenance Supplies FY 03 -Open Purchase Order	113.80
Grainger	02	maint	Maintenance Supplies	Maintenance Supplies FY 03 -Open Purchase Order	88.52
Grainger	02	maint	Maintenance Supplies	Maintenance Supplies FY 03 -Open Purchase Order	42.40
Grainger	02	maint	Maintenance Supplies	Maintenance Supplies FY 03 -Open Purchase Order	71.80
Grainger	02	maint	Maintenance Supplies	Maintenance Supplies FY 03 -Open Purchase Order	113.80
Grainger	02	maint	Maintenance Supplies	Maintenance Supplies FY 03 -Open Purchase Order	243.96
Grummerts Do It Best Hardware	02	maint	Maintenance Supplies	Paint and Bleach	231.28
Honeywell Inc	02	maint	Maintenance Supplies	Supplies	169.13
Illinois State Geological Surv	02	maint	Maintenance Supplies	Geological Info 4 Wells	22.32
Menards	02	maint	Maintenance Supplies	Roof Caulk	11.27
Menards	02	maint	Maintenance Supplies	Supplies	80.30
Menards	02	maint	Maintenance Supplies	Electrical	29.43
Menards	02	maint	Maintenance Supplies	Paint supplies	50.56
Menards	02	maint	Maintenance Supplies	Supplies	22.96
Menards	02	maint	Maintenance Supplies	Paint Supplies	58.75
Menards	02	maint	Maintenance Supplies	Maintenance Supplies	40.85
Sexauer Inc	02	maint	Maintenance Supplies	Plumbing Parts	117.72
ONDEO Nalco Company	02	maint	Conference/Meeting Expense	Conf 10/17/02 Boiler Water Mgmt -Paxton/Chriest	100.00
Morgan Services Inc.	02	custodial	Maintenance Services	Towel Service	119.10
Morgan Services Inc.	02	custodial	Maintenance Services	Towel Service	120.89
Morgan Services Inc.	02	custodial	Maintenance Services	Towel Service	119.10
Blackboard Maintenance Co Inc	02	custodial	Maintenance Supplies	Solvent/Gallon	298.00
Grummerts Do It Best Hardware	02	custodial	Maintenance Supplies	Hand Soap (case of 4 Gallon)	280.56
Link-a-Bag Systems	02	custodial	Maintenance Supplies	Shipping Recycle Bags	63.56

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 20

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Vonachen Service & Supply	02	custodial	Maintenance Supplies	Open Purchase Order for Custodial Supplies	2,442.47
Dixon Tire Center	02	Grounds	Maintenance Services	Repair Mowers Tire	7.00
Ace Hardware	02	Grounds	Maintenance Supplies	Maintenance Supplies	59.99
Menards	02	Grounds	Maintenance Supplies	Push Mower	129.00
Menards	02	Grounds	Maintenance Supplies	Maintenance Supplies	19.72
Quill Corporation	02	Grounds	Maintenance Supplies	Paper Towels	89.97
University of Illinois	02	Grounds	Maintenance Supplies	Study Guides	28.50
Wisconsin Turf Equipment Corpo	02	Grounds	Maintenance Supplies	Overseeder	528.00
Wisconsin Turf Equipment Corpo	02	Grounds	Maintenance Supplies	Soilmaster	1,056.00
Nicor Gas	02	Utilities	Gas	Monthly Charges	117.38
Nicor Gas	02	Utilities	Gas	Monthly Charges	97.40
Commonwealth Edison	02	Utilities	Electricity		10,642.79
Commonwealth Edison	02	Utilities	Electricity	Monthly Service	39.06
Commonwealth Edison	02	Utilities	Electricity	Monthly Service	13.33
AT & T	02	Utilities	Telephone	Fax- Financial Aid	2.70
AT & T	02	Utilities	Telephone	Monthly Telephone Charges	2,595.96
Cox, Terry J.	02	Utilities	Telephone	Baseball Cage & Net-Phone Card-Water	46.41
Gallatin River Communications	02	Utilities	Telephone	Monthly Telephone Charges	2,880.36
United States Cellular	02	Utilities	Telephone	College Cell Phone for Vans	48.76
Rock Valley Disposal	02	Utilities	Refuse Disposal	Monthly Trash Removal	376.50
Burnidge Cassell Associates, I	03	Operations & Maintenance- Restri	building Remodeling	Architectural Services Phase 4	1,079.30
Drane, Paula E.	050500		Petty Cash	Petty Cash Child Care 2003	100.00
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies 8/29/02	90.79
National School Products	050500	Child Care Center	Other Supplies	Primary Easel Brush	15.00
Wilkins-Lowe and Company	050500	Child Care Center	General Insurance	Daycare Center Policy FY 2003	200.00

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 21

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Cox, Terry J.	050600		Petty Cash	Petty Cash Baseball 2003	300.00
Kipping, Sara M.	050600		Petty Cash	Petty Cash	250.00
Sullivan, Michael D.	050600		Petty Cash	Petty Cash-Cross Country	200.00
Damhoff, Russ K.	050600	Men's Basketball	Other Conference & Meeting	Travel-Student Ottawa Airport	8.30
Messing & Becker	050600	Men's Cross Country	Instructional Supplies	Uniforms for Cross Country Team	136.50
Elmhurst College	050600	Men's Cross Country	Other Conference & Meeting	Cross Country Invitational 8/31/02	100.00
Millikin University	050600	Men's Cross Country	Other Conference & Meeting	Cross Country 10/18/02	90.00
Sullivan, Michael D.	050600	Men's Cross Country	Other Conference & Meeting	Travel Cross Country 8/31/02	110.59
Sullivan, Michael D.	050600	Men's Cross Country	Other Conference & Meeting	Travel Cross Country Meet 9/7/02	91.35
Acushnet Company	050600	Men's Golf	Instructional Supplies	Foot-Joy FIT Dogs, 53019 Wht on B&G Size 10 Wide W	136.00
Acushnet Company	050600	Men's Golf	Instructional Supplies	Golf Clubs	486.00
Tee's -N- Print	050600	Men's Golf	Instructional Supplies	Screen Set-Up for Golf	43.00
Illinois Valley Community Coll	050600	Men's Golf	Other Conference & Meeting	Fall Invitational 9/20/02	475.00
Williams, David E.	050600	Men's Golf	Other Conference & Meeting	Golf 8/30/02 Freeport	72.70
Williams, David E.	050600	Men's Golf	Other Conference & Meeting	Golf 8/27/02 Byron Hills	73.46
Cox, Terry J.	050600	Men's Baseball	Instructional Supplies	Baseball Cage & Net-Phone Card-Water	708.01
Cox, Terry J.	050600	Men's Baseball	Instructional Supplies	Wood Baseball Bats	480.00
Cox, Terry J.	050600	Men's Baseball	Other Conference & Meeting	Travel -Baseball	567.33
Korney Board Aids, Inc	050600	Women's Basketball	Instructional Supplies	Heavy Ropes 4 lb.	306.00
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel W BB thru 8/17/02	283.39
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Women's BB Travel 8/26/02	188.34
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel W Basketball	151.84
Leseman, Jolene K.	050600	Women's Softball	Other Conference & Meeting	Travel Women's Softball 8/25/02	317.92
Leseman, Jolene K.	050600	Women's Softball	Other Conference & Meeting	Travel W Soft Ball Thru 8/20/02	38.69
Damhoff, Russ K.	050600	Women's Volleyball	Other Contractual Services	Officials 9/5/02 Elgin Match	140.00

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 22

<u>PA-PC/ VENDOR</u>	<u>PLC</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Feeney, Casey	050600	Women's Volleyball	Other Contractual Services	Referee Women's Volleyball 9/14/02	140.00
Humphrey, Lindsay R.	050600	Women's Volleyball	Other Contractual Services	9/16/02 W Volleyball Lines	15.00
Humphrey, Lindsay R.	050600	Women's Volleyball	Other Contractual Services	9/14/02 W Volleyball Lines	15.00
Humphrey, Lindsay R.	050600	Women's Volleyball	Other Contractual Services	Volley Ball Lines-9/5/02	15.00
Leseman, Jolene K.	050600	Women's Volleyball	Other Contractual Services	W Volleyball Game 9/14/02 Book Official	15.00
Leseman, Jolene K.	050600	Women's Volleyball	Other Contractual Services	9/16/02 W Volleyball Book Official	15.00
Leseman, Jolene K.	050600	Women's Volleyball	Other Contractual Services	Volleyball Book Official 9/5/02	15.00
Major, Krista L.	050600	Women's Volleyball	Other Contractual Services	9/14/02 W Volleyball Scoreboard Clock	15.00
Major, Krista L.	050600	Women's Volleyball	Other Contractual Services	9/16/02 W Volleyball Scoreboard/Clock	15.00
Major, Krista L.	050600	Women's Volleyball	Other Contractual Services	Volley Ball Scoreboard 9/5/02	15.00
Poyer, Bob	050600	Women's Volleyball	Other Contractual Services	Referee 9/16/02 W Volleyball	85.00
Swinger, Larry	050600	Women's Volleyball	Other Contractual Services	Referee W Volleyball 9/16/02	90.00
Tiatia, Malafu	050600	Women's Volleyball	Other Contractual Services	Referee Women's Volleyball 9/14/02	140.00
Trotter, Nicky S.	050600	Women's Volleyball	Other Contractual Services	Volley Ball Lines 9/5/02	15.00
Trotter, Nicky S.	050600	Women's Volleyball	Other Contractual Services	9/14/02 W Volleyball Lines	15.00
Trotter, Nicky S.	050600	Women's Volleyball	Other Contractual Services	9/16/02 W Vollryball Lines	15.00
Wright, Ashley N.	050600	Women's Volleyball	Other Contractual Services	9/16/02 W Volleyball Camera	15.00
Wright, Ashley N.	050600	Women's Volleyball	Other Contractual Services	9/14/02 W Volleyball Camera	15.00
Santo Sport Store	050600	Women's Volleyball	Instructional Supplies	Back Packs	1,842.00
Santo Sport Store	050600	Women's Volleyball	Instructional Supplies	Team Shoes	953.55
Schelde North America	050600	Women's Volleyball	Instructional Supplies	Set of Velcro Cable Covers	339.20
Tomark	050600	Women's Volleyball	Instructional Supplies	#42152 SV5WSC Tachikara Balls Scar/wht/blk	264.80
Unique Embroidery	050600	Women's Volleyball	Instructional Supplies	Embroidery-Travel Bags	104.00
Volleyball One Sales	050600	Women's Volleyball	Instructional Supplies	#5023 NJCAA Game Ball	401.13
Volleyball One Sales	050600	Women's Volleyball	Instructional Supplies	Adidas Response 8 & 9 1/2 Black & Chrome	172.42

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 23

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Barnes, Kris	050600	Women's Volleyball	Other Conference & Meeting	Travel Volley Ball 8/28/02	27.09
Barnes, Kris	050600	Women's Volleyball	Other Conference & Meeting	Team Dinner 8/16/02	21.23
Barnes, Kris	050600	Women's Volleyball	Other Conference & Meeting	Volleyball Travel 9/9/02	193.31
College of Lake County	050600	Women's Volleyball	Other Conference & Meeting	Entry Fee-Lake County Invitational 9/20/02	195.00
Damhoff, Russ K.	050600	General Athletics	Other Materials and Supplies	Weights for the Weight Room	131.95
Johnson, Stacie	050600	General Athletics	Other Materials and Supplies	Trainer W Volleyball 9/16/02	50.00
First Agency Inc	050600	General Athletics	General Insurance	Castastrophic Athletic Insurance Policy FY 2003	2,338.00
Gopher Sport	050600	Intramurals	Other Supplies	Rawlings RF5 Game Balls GE61-550	138.65
Derby, Dustin C.	050600	Student Activities	Other Contractual Services	Free for Fall Supplies	46.26
Music By Night	050600	Student Activities	Other Contractual Services	Music for Free For Fall 8/28/02	250.00
Sterling-Rock Falls Jaycee's	050600	Student Activities	Other Contractual Services	Dunk Tank Free for Fall 8/28/02	70.00
American College Personnel Ass	050600	Student Activities	Publications and Dues	Membership Dues-D Derby	90.00
National Conference Student De	050600	Student Activities	Publications and Dues	2003 Membership Dues D Derby	50.00
Northern Illinois University	050600	Student Activities	Conference/Meeting Expense	Student Government Training 8/2/02	17.00
Samuel French, Inc	050600	Drama	Other Materials and Supplies	Royalty for Production	155.00
Auto Glass Specialists	050800	Transportation	Maintenance Services	Replacement of Windshield-1999 Van	438.92
D & M Auto Detailing	050800	Transportation	Maintenance Services	Interior Detailing of College Van	245.00
Jeff Steele Signs	050800	Transportation	Vehicle Supplies	Lettering for College Van	87.00
Shell Oil Company	050800	Transportation	Vehicle Supplies	College Van Gas Purchases	23.33
Professional Benefit Administr	051000	Medical Insurance	Individual Stop Loss		10,301.86
Professional Benefit Administr	051000	Medical Insurance	Dependent Stop Loss		7,265.25
Professional Benefit Administr	051000	Medical Insurance	Precertification		372.50
Professional Benefit Administr	051000	Medical Insurance	Administrative		2,553.25
Professional Benefit Administr	051000	Medical Insurance	Life & AD&D		2,195.20
CURTIS 1000	051100	Storeroom	Purchases for Resale	Self Sealed Window Envelopes	811.31

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 24

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Bostick, MaSonya M.	051400		Student Loans	Student Loan Due 12/6/02	600.00
Frerichs, Bob L.	051400		Student Loans	Student Loan Due 12/6/02	531.00
Nunez, Reyna S.	051400		Student Loans	Student Loan Due 12/06/02	150.00
Sodergren, Aaron	051400		Student Loans	Student Loan Due 12/6/02	300.00
Bennett, Charles J	051600	Recreation Room	Consultants	Boys Basketball Camp	100.00
Argavest Inc	062022	WFP- Education to Careers Grant	Capital Supplies	Gastric Drainage/Mobile Model 6000	815.21
Consolidated Management Co	062022	WFP- Ed to Careers	Instructional Supplies	Whiteside County ROE Meeting 7/24/02	46.80
Rock Valley College	062022	WFP- Ed to Careers	Conference/Meeting Expense	Career & College Day Dinner 10/2/02	10.00
Unique Computer	062031	Advance Technology Grant	Capital Supplies	IBM Think Pad A30P,512 Ram,3 1/2" Floppy, 30 GHD	6,435.00
Unique Computer	062031	Advance Technology Grant	Capital Supplies	IBM M41,512RAM,1.86GHZ,40MHD,DVD/Zip Drive	1,300.00
Hewlett-Packard	062032	Adv Tech- Technology Support Gra	Computer Software	7000 Sauk 210 Agreement 2646A8241 Billed Monthly	144.00
Inktomi Corporation	062032	Adv Tech- Technology Support Gra	Computer Software	Software renewal-till 11/25/03	1,120.00
Hewlett-Packard	062032	Adv Tech- Technology Support Gra	Computer Software	7000 Sauk 210 Agreement 2646A8241 Billed Monthly	870.00
SBM Business Equipment Center	062050	SBDC Grant	Office Supplies	Open PO Contract for Copier 7/1/02-6/30/03	65.96
Gospodarczyk, Thomas J.	062050	SBDC Grant	Conference/Meeting Expense	SBDC Meeting 8/21/02	68.62
Gallatin River Communications	062050	SBDC Grant	Telephone	Monthly Telephone Charges	73.48
Rhodes, Jay H.	062056	ISBE Adult Education- EA	Instructional Supplies	Self Sticking Stamps	17.00
Fiorini, Anthony D.	062056	ISBE Adult Education- EA	Other Supplies	Travel- 8/15/02 Morrison	16.43
Calendars	062073	ISBE Voc Ed- Tech Prep Grant	Instructional Supplies	Planner	46.30
Johnson, Virginia	062073	ISBE Voc Ed- Tech Prep Grant	Instructional Supplies	Batteries/Poster Board	20.89
Johnson, Virginia	062073	ISBE Voc Ed- Tech Prep Grant	Instructional Supplies	ABC's of Tech Prep books	65.25
Sauk Valley Community College	063011		I/F Payable	Interfunds	5,672.50
State Universities Retirement	063011	Student Support Services Grant	Allocated Employee Benefits	Matching Funds 9/15/02 Payroll	653.26
State Universities Retirement	063011	Student Support Services Grant	Allocated Employee Benefits	Matching Funds 8/31/02	653.26
Copy Shop	063011	Student Support Services Grant	Printing	August 2002 Newsletter	323.46

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 25

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Sauk Valley Community College	063014		I/F Payable	Interfunds	2,903.48
Bos, Keith A.	063020	Perkins IIc	Conference/Meeting Expense	Travel-Winning Wheels	32.12
State Universities Retirement	063030	Perkins IIIE Tech Prep	Allocated Employee Benefits	Matching Funds 9/15/02 Payroll	102.75
State Universities Retirement	063030	Perkins IIIE Tech Prep	Allocated Employee Benefits	Matching Funds 8/31/02	102.75
Sauk Valley Community College	063075		I/F Payable	Interfunds	27,869.32
Willis Corroon Administrative	063075	IDHS AmeriCorps	Medical Insurance	Members Medical Insurance	1,246.18
State Universities Retirement	063075	IDHS AmeriCorps	Allocated Employee Benefits	Matching Funds 9/15/02 Payroll	280.30
State Universities Retirement	063075	IDHS AmeriCorps	Allocated Employee Benefits	Matching Funds 8/31/02	249.49
Brinkmeier, Judy A	063075	IDHS AmeriCorps	Consultants	Training Speaker Fee - Orientation	150.00
Consolidated Management Co	063075	IDHS AmeriCorps	Other Supplies	Graduation Reception	168.00
White, Rebecca	063075	IDHS AmeriCorps	Other Supplies	Orientation-Breakfast for Graduation Day	173.71
White, Rebecca	063075	IDHS AmeriCorps	Other Supplies	Tutor Kits	388.93
White, Rebecca	063075	IDHS AmeriCorps	Books and Binding Costs	Orientation-Breakfast for Graduation Day	57.38
White, Rebecca	063075	AmeriCorps - Member Activity	Office Supplies	Supplies	104.99
White, Rebecca	063075	AmeriCorps - Member Activity	Office Supplies	Member Uniforms 8/02	758.00
White, Rebecca	063075	AmeriCorps - Member Activity	Office Supplies	Conference Fee 9/23/02	200.00
White, Rebecca	063075	AmeriCorps - Member Activity	Conference/Meeting Expense	State Director Meeting 8/22/02 Springfield	169.55
Consolidated Management Co	063075	AmeriCorps - Member Activity	Other Conference & Meeting	Advisory Committee Lunch 7/25/02	123.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	IBM M41-512M Ram 1.8 GHZ 40M HD	67,944.00
SBM Business Equipment Center	064030	Restricted Fund-GOD Certificates	Capital Supplies	Sharp AR-164 Copier	2,216.00
Spectrum Industries	064030	Restricted Fund-GOD Certificates	Capital Supplies	67053D Shelf Rack-Solid Left Side	4,860.12
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	IBM M41,512RAM,1.8GHZ,40M HD,DVD/Zip Drive	13,080.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	USB Cables (8)	40.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	External Zip Drives	580.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	Printers (8)	1,192.00

REPORT SVRCHKR
FISCAL YEAR 2002

Sauk Valley Community College
Check Register
From 08/22/02 To 09/23/02

RUN DATE: 09/13/02
TIME: 9:16 AM
PAGE: 26

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	IBM M41,512RAM,1.86GHZ,40MHD,DVD/Zip Drive	3,900.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	T-Pad Port	199.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	FLoppy Drive (7)	595.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	IBM Think Pad A30P,512 Ram,3 1/2" Floppy, 30 GHD	8,580.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	IBM M41 512 m RAM 1.8 Ghz 40 m HD DVD&Zip Drives	3,270.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	IBM M41,512RAM,1.86 GHZ,40MHD,DVD/Zip Drive	26,160.00
Bradshaw	064030	Restricted Fund-GOD Certificates	Office Equipment	HP P5000 LJ 500 Line Per Minute-Quietized Cabinet	12,203.20
Bradshaw	064030	Restricted Fund-GOD Certificates	Office Equipment	HP P5000 LJ 500 Line Per Minute-Quietized Cabinet	155.40
Bradshaw	064030	Restricted Fund-GOD Certificates	Office Equipment	HP P5000 LJ 500 Line Per Minute-Quietized Cabinet	6,044.40
Wilkins-Lowe and Company	12	Risk Management	General Insurance	Student Accident Policy FY 2003	2,554.00
Gallatin River Communications	12	Risk Management	Telephone	911 Cama Trunk Lines	89.48
Verizon Wireless	12	Safety & Security	Maintenance Services	Security Cell Phones	65.29
Stewart & Associates	12	Safety & Security	Other Contractual Services	Security	902.64
Stewart & Associates	12	Safety & Security	Other Contractual Services	Contract Security WE 8/3 & 8/10	756.70
J & K Locksmith	12	Safety & Security	Other Supplies	100 National Key Blanks	48.50

BANK ACCOUNT 1 TOTAL: 1,320,436.21
BANK ACCOUNT 2 TOTAL: 204,516.49

ALL ACCOUNTS TOTAL: 1,524,952.70