



815 / 288-5511

**Sauk Valley  
Community  
College**

173 IL ROUTE 2  
DIXON, IL 61021-9112

Office of the Secretary to the  
SVCC Board of Trustees

December 6, 2002

**PUBLIC NOTICE OF MEETING**

This is to provide public notice of the following meeting associated with the Sauk Valley Community College Board of Trustees:

WHO: Board of Trustees, District #506

WHEN: Monday, December 16, 2002 ✓

TIME 7:00 p.m.

WHERE: Third Floor Board Room

TYPE: Open and Closed

PURPOSE: Regular Monthly Meeting\*

AGENDA: TBA

A handwritten signature in cursive script that reads "Marilyn Vinson".

Marilyn Vinson, Secretary to the Board  
Of Trustees, District #506

\*Regular meeting scheduled for  
December 23, 2002 has been cancelled.

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AGENDA**  
**Third Floor Board Room**

**December 16, 2002**

**7:00 p.m.**

**A. Call to Order**

**B. Roll Call**

**C. Communication from Visitors**

**D. Consent Agenda**

**1. Approval of Minutes**

**2. Treasurer's Report**

**3. Bills Payable**

<b>4. Payrolls -</b>	<b>November 27, 2002</b>	<b>\$245,339.33</b>
	<b>December 12, 2002</b>	<b>\$248,646.35</b>

**5. Budget Report**

**6. ADA Project Revision**

**E. President's Report**

**1. Board Policies Review - 406.01, 407.01, 408.01, 409.01**

**2. Enrollment Update**

**3. ISAC Audit**

**4. Immigration and Naturalization Service Site Visit**

**F. Financial Reports and Actions**

**1. Tax Levy Approval**

**2. Tax Abatement Request**

**G. Closed Session (collective negotiating matters, and closed session minutes consideration)**

**H. Closed Session Minutes of November 25, 2002**

**I. Personnel**

**None**

**J. Other**

**None**

## **K. Reports**

- 1. Student Trustee**
- 2. ICCTA Representative**
- 3. Foundation Liaison**
- 4. Faculty Association**
- 5. Board Chair**
- 6. Board Members Comments**

## **L. Adjournment**

### **Board of Trustees Meetings**

**January 27, 2003**

**January 30, 2002  
12 Noon - Retreat**

**February 24, 2003**

**March 24, 2003**

**April 28, 2003**

**May 19, 2003 (Tentative)**

**June 23, 2003**

### **ICCTA Monthly Meetings**

**January 17 - 18, 2003  
Renaissance Hotel, Springfield**

**March 14 - 15, 2003  
William Rainey Harper -  
Palatine**

**April 29, 2003 Hilton Hotel,  
Springfield**

**April 30, 2003  
LOBBY DAY**

**June 19 - 21 Annual  
Convention - Embassy Suites  
Downtown Lakefront, Chicago**

# **SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES**

**December 16, 2002**

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on December 16, 2002 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Wolf called the meeting to order at 7:00 p.m. and the following members answered roll call:

Edward A. Andersen	Henry S. Dixon, Jr.
William J. Simpson	Robert J. Thompson
Nancy Varga	Pennie von Bergen Wessels
B.J. Wolf	Neal Singleton

SVCC Staff:

- President Richard L. Behrendt
- Attorney Ole Bly Pace III
- Vice President Ruth Bittner
- Vice President Deborah Hecht
- Vice President Joan Kerber
- Director of College Relations Cal Lyons
- Secretary to the Board Marilyn Vinson

Consent Agenda: It was moved by Member Thompson and seconded by Member Simpson that the Board approve the Consent Agenda as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

President's Report: President Behrendt reported that Dr. Randall Norris, Associate Professor of English and American Culture, had been accepted into the Illinois Humanities Council's "Roads Scholar Program", that enrollment for the Spring semester was up 4.7%, and that successful ISAC and INS audits had been completed.

Tax Levy Approval: It was moved by Member Andersen and seconded by Member Simpson that the Board discuss the following motion and amendment which were tabled at the November meeting. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

It was moved by Member Simpson and seconded by Member Dixon that the Board approve the 2002 tax levy as presented with the stipulation that the property tax adopted for the calendar year 2002 (to be collected in the calendar

year 2003) be allocated 50% for fiscal year 2003 and 50% for fiscal year 2004. Discussion followed. It was moved by Member von Bergen Wessels and seconded by Member Dixon that the motion be amended to include the stipulation that the Educational Fund Levy be reduced by \$660,000 and this money be returned to the tax payers of the district. Discussion followed. It was then moved by Member Andersen and seconded by Member Dixon that the Board table this motion until the December 2002 meeting. In a roll call vote, the following was recorded: Ayes - Members Andersen, Dixon, Thompson, and von Bergen Wessels. Nays - Members Simpson and Wolf. Motion carried. Student Trustee Singleton advisory vote: aye.

After discussion, Member Dixon called for a vote on the amendment to the above motion. In a roll call vote, the following was recorded: Ayes - Members Dixon and von Bergen Wessels. Nays - Members Andersen, Simpson, Thompson, Varga, and Wolf. Motion defeated. Student Trustee Singleton advisory vote: nay.

Member Dixon then called for a vote on the original motion and in a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

Tax  
Abatement  
Request:

It was moved by Member Simpson and seconded by Member von Bergen Wessels that the Board approve the 10-year tax abatement request from the Greater Sterling Development Corporation for development of the Pierson Farm property in Hopkins Township. In a roll call vote, the following was recorded: Ayes - Members Simpson, Thompson, Varga, and von Bergen Wessels. Nays - Members Dixon and Wolf. Member Andersen - abstain. Motion carried. Student Trustee Singleton advisory vote: aye.

Closed Session:

At 8 p.m., it was moved by Member Dixon and seconded by Student Trustee Singleton that the Board adjourn to closed session to discuss collective negotiating matters and consider closed session minutes. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

Regular Session:

The Board returned to regular session at 8:40 p.m.

Closed Session Minutes: It was moved by Member von Bergen Wessels and seconded by Member Thompson that the Board approve the amended minutes of the November 25, 2002 closed session meeting. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

Reports: Student Trustee Singleton did not have a report.

Foundation Liaison Andersen reported that the Foundation met on December 10 at 7:30 a.m and conducted routine business.

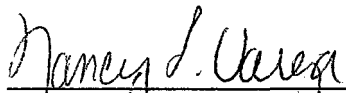
Chair Wolf wished everyone Happy Holidays.

Member Dixon complimented the Director of Student Financial Assistance and staff for their completion of a successful audit.

Adjournment: Since the scheduled business was completed, it was moved by Member Simpson and seconded by Member von Bergen Wessels that the Board adjourn. The next regular meeting will be held on Monday, January 27, 2003 at 7 p.m. in the third floor Board Room. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

The meeting adjourned at 8:45 p.m.

Respectfully submitted:

  
Nancy L. Varga, Secretary

**RESOLUTION TO APPROVE  
ADA - ACCESS FOR ALL PROJECTS**

**WHEREAS**, pursuant to the provisions of the State of Illinois, Community College District No. 506 is authorized to complete necessary improvement projects which bring the district into compliance with the requirements of the Illinois Accessibility Code, 71 Illinois Administrative Code 400 and the Environmental Barriers Act (410 ILCS 25); and,

**WHEREAS**, the Board has received a report from a licensed professional architect/engineer that there is a project at SVCC which should improve access of students, staff and faculty to programs and services offered by the College; and,

**WHEREAS**, the project should provide long-term benefits, be durable and not consumed in use, significantly add to the value of the facility, not be recurring, and not be of a temporary nature; and,

**WHEREAS**, the project recommended is:

ADA Accessible Doorways	\$95,641.00
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**WHEREAS**, the facility described by the project is owned by SVCC.

**NOW BE IT RESOLVED** by the Board of Trustees of Sauk Valley Community College District 506, as follows:

1. The recitals set forth above are incorporated herein and made a part thereof.
2. The physical facilities described in the project set forth above require alteration or repair to comply with the Illinois Accessibility Code, 71 Illinois Administrative Code 400 and the Environmental Barriers Act (410 ILCS 25).
3. There are not sufficient funds available in the Operations and Maintenance Fund of SVCC to complete the project set forth above.
4. The Board approves the completion of the ADA – Access for All project described below:

ADA Accessible Doorways

5. The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of this project consistent with all applicable statutes and regulations.

Adopted December 16, 2002

  
\_\_\_\_\_  
Chairman, Community College District 506

  
\_\_\_\_\_  
Secretary, Community College District 506

p. 410

406.01 Tenure Definition

Tenure means that status as defined by the Illinois School Code pertaining to community college employees.

2/12/79

3/23/87



407.01 Approval Procedure for Tenure for Instructional Faculty

Tenure will be granted upon recommendation of the President of the College with specific Board approval required in each individual case. A maximum of one additional probationary year may be approved by the President upon recommendation of the appropriate Vice President. In such cases, the President shall notify the Board and the individual concerned in writing of the specific reasons for the additional year of probation, as well as the requirements to be fulfilled during that year.

2/12/79

408.01 Performance and Compensation of Administrative Personnel

1. Each member of the administrative staff shall have a job description which is reviewed, and if necessary, updated each year.
2. Each administrator shall be evaluated each year by his immediate supervisor and/or the President. Such evaluation shall include, but shall not be limited to, job performance as related to the job description, and the accomplishment of mutually agreed upon performance objectives, and the overall objectives of the College.
3. Annual salary recommendations for each administrator shall be made by the President to the Board and shall be based upon the annual evaluation.

2/12/79

12/19/83

409.01 Administrative Employment Contracts, Contract Continuation, and Contract Termination

A. Basic Term of Employment and Termination

Administrators shall be employed for a one-year term. The contract of employment may be renewed by Board of Trustees' action on or before April 1st of the year in which the contract expires. Absent action by the board to renew the contract of employment, the administrator's employment shall terminate at the end of the term. No action by the Board shall be necessary to effect termination at the end of the term of the contract.

B. Contract Continuation

(1) After three years of full-time employment by the College on successive one-year contracts, an administrator shall be eligible for a rolling two-year contract.

(2) "Rolling two-year contract" means that the employee shall have a two year term of employment, which is renewable annually.

(3) The granting of a rolling two-year contract shall be at the Board's sole discretion.

(4) If a rolling two-year contract is granted by the Board, annual renewal shall be in the Board's discretion. Renewal shall be by April 1st each year. In considering the renewal, the Board shall consider the recommendations by the President, the annual evaluation of the employee, and any other considerations the Board deems relevant.

(5) In the event of non-renewal of the rolling contract by April 1st of the school year preceding the final year of the contract, the contract of employment of the administrator shall automatically terminate at the end of the then current two-year term. No further action by the Board shall be necessary to effect the termination.

C. Contract Termination During Term

Anything in the foregoing notwithstanding, the employment of any administrator may be terminated prior to the end of the term of the contract under which the individual is employed, under the following circumstances:

- Dismissal for cause as defined in these policies;  
and/or
- Economic or program retrenchment.

D. Expectation of Employment

No Administrator to whom this policy is applicable shall have any expectation of employment beyond the term of the current contract, in the absence of specific formal action by the Board of Trustees in open session, granting an additional term of employment.

E. Applicability

This policy shall apply to all administrators at the level of Coordinator and Assistant Director and above, except for the President. The President shall have a separate contract with the College.

02/12/79  
12/19/83  
08/27/93  
09/24/93

For Board Meeting of  
December 16, 2002

Agenda Item F-1

**TAX LEVY APPROVAL**

Attached is the proposed tax levy for 2002 (payable 2003).

**RECOMMENDATION:** Board approval of the 2002 tax levy as presented with the stipulation that the property tax adopted for the calendar year 2002 (to be collected in the calendar year 2003) be allocated 50% for fiscal year 2003 and 50% for fiscal year 2004.

**TO:** Richard Behrendt

**FROM:** Ruth Bittner *RB*

**DATE:** November 26, 2002

**SUBJECT:** Capital Funds and Tax Levy

At the November Board meeting Pennie von Bergen Wessels proposed using our Capital Renewal Grant allocation as local match for the Science Labs RAMP project, thereby freeing up part of the former Building Bonds Proceeds Fund money for rebate to the taxpayers. Pennie quoted a section of the ten-year financial plan I prepared a couple years ago in which I said that was a possibility. Unfortunately, I was wrong, and I am sorry about that. I have now gained more accurate knowledge about use of Capital Renewal Grants.

In writing that part of the plan I had depended on a list of potential local match funding options that had been compiled for the T-1/West Wing RAMP project before my arrival at Sauk; Capital Renewal Grants were on that list. Since then, in the process of tying down the details of the T-1/West Wing project as it reached the State approval level this year, I learned that Capital Renewal Grants may not be used as local match for RAMP projects. I confirmed that fact this morning with the ICCB.

Therefore, we may not use Capital Renewal Grants for the local match on the Science Labs project. If, therefore, we were to rebate the old Building Bonds Proceeds Fund balance, we then would not have enough local matching funds to support the project, and we would have to pull it from the RAMP list.

On what projects might we spend a Capital Renewal Grant? In 1999 we used one to repave the curving road that heads west off Sauk Road to circle the main building. Other potential uses of Capital Renewal Grants include repaving the parking lots, replacing carpet throughout the building, and general remodeling work. We try to save it for projects that don't necessarily qualify for Protection, Health and Safety funds. A potentially high priority use at the moment might be to remodel the Music and Art areas after those departments move into the new spaces provided by the T-1/West Wing project.

A part of the proposal made at the Board meeting called for reducing the Education Fund tax levy as a way to effect the proposed rebate. Unfortunately, that would result only in

the Education Fund being shorted by the reduction amount, since Building Bonds Proceeds Fund money can't be used there. There was an attorney opinion letter in the October Board packet that said that the leftover Building Bonds Proceeds Fund balance could be used by the College, but only in "the fund bearing the nearest relationship to the purpose of the account being closed." It was determined that the Operations and Maintenance-Restricted Fund, as a capital projects fund, was the most appropriate. The Education Fund would not be appropriate, so we could not transfer the leftover balance there as a way to cover a reduced tax levy.

I am unsure of the College's ability to rebate the Building Bonds Proceeds Fund balance in the first place. In reading the current statute's discussion about dealing with remaining balances from that type of bond, there is no reference to a rebate – only to transfers to another fund. It might be wise to consult counsel regarding the statutes that were in effect at the time the bonds were issued, in order to determine if a rebate is a legal option.

Thank you.



**TO:** Richard Behrendt

**FROM:** Ruth Bittner *Feb*

**DATE:** November 6, 2002

**SUBJECT:** 2002 Tax Levy

State law requires us to file a tax levy with the county clerks by the fourth Tuesday of December. Attached is Sauk's proposed Certificate of Tax Levy for 2002. The proposed levy for non-debt funds is less than 105% of the 2001 extension, so no Truth in Taxation hearing is required this year. If approved, the estimated tax rate for 2002 will be 46.16 cents per hundred dollars of equalized assessed valuation (EAV), down from 46.44 cents in 2001. The following table compares the two years' levies and tax rates:

<b>Fund</b>	<b>2001 Extension</b>	<b>2002 Levy Proposed</b>	<b>% Change</b>	<b>2001 Rate</b>	<b>2002 Rate Proposed</b>
Education	\$3,006,583	\$3,156,912	5.00%	\$.2450	\$.2450
Operations & Maintenance	368,153	386,560	5.00%	.0300	.0300
Protection, Health, Safety	613,588	625,857	2.00%	.0500	.0500
Liability, Protection, Settlement	200,000	200,000	0%	.0163	.0160
Social Security/Medicare	89,430	91,500	2.31%	.0072	.0073
Audit	30,394	30,000	-1.30%	.0025	.0024
<b>TOTAL</b>	<b>\$4,308,148</b>	<b>\$4,490,829</b>	<b>4.24%</b>	<b>\$.3511</b>	<b>\$.3507</b>
Bond & Interest	1,390,831	1,388,531	-0.17%	.1133	.1109
<b>TOTAL</b>	<b>\$5,698,979</b>	<b>\$5,879,360</b>	<b>3.17%</b>	<b>\$.4644</b>	<b>\$.4616</b>

Early information from the district's six county assessors indicates that the 2002 EAV will increase about 2% from 2001, from \$1,227,176,699 to \$1,251,720,232. In 2000 and 2001, EAV increased by 2.9% and 2.6% respectively. However, the actual tax base upon which our tax revenue is collected will not be determined until May 2003. Therefore, the request for tax revenue in the Education and Operations and Maintenance Funds needs to be set slightly higher than the anticipated actual base in order to provide the College with all of the tax revenue previously authorized by the public.

The Protection, Health and Safety levy equals the cost of the capital projects that the Board approved in October. The Bond and Interest levy is the amount needed to meet annual principal and interest payments on our insurance reserve fund and funding bonds.



The Social Security/Medicare and Audit Fund levies are set at estimates of actual costs for those functions next fiscal year. The Liability, Protection and Settlement Fund levy represents estimated expenditures for affirmative action, risk management and public safety functions for next fiscal year, less expected investment earnings from the insurance reserve fund.

The total tax rate for 2001 was \$.4644 per \$100 of EAV. A house valued at \$100,000 has an EAV of \$33,333, so its Sauk tax in 2001 was \$154.80. The Sauk tax for the same house at the estimated proposed 2002 rate of \$.4616 will be \$153.87, a 0.6% decrease. The proposed non-debt rate of \$.3507 is the lowest since 1986.

In addition to the statements made on the accompanying Certificate of Tax Levy, by approving this resolution the Board of Trustees also approves the following statement for GASB accounting purposes:

**That the property tax levy adopted by the Board of Trustees for the calendar year 2002 to be collected in the calendar year 2003 be allocated 50% for fiscal year 2003 and 50% for fiscal year 2004.**

I recommend Board of Trustee approval of the 2002 tax levy as presented. Thank you.

## Appendix B3

## CERTIFICATE OF TAX LEVY

Community College District No. 506 County(ies) Bureau, Carroll, Henry, Lee, Ogle and WhitesideCommunity College District Name: Sauk Valley Community College and State of Illinois

We hereby certify that we require:

the sum of \$ 3,156,912 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and

the sum of \$ 386,560 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and

the sum of \$ \_\_\_\_\_ to be levied as an additional tax for educational and operations and maintenance purposes (110 ILCS 805/3-14.3), and


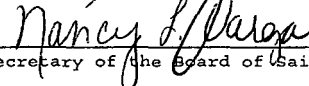
the sum of \$ 200,000 to be levied as a special tax for purposes of the Local Governmental and Governmental Employee Tort Immunity Act (745 ILCS 10/9-107), and

the sum of \$ 91,500 to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and

the sum of \$ 30,000 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and

the sum of \$ 625,857 to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01), and

the sum of \$ \_\_\_\_\_ to be levied as a special tax for (specify) \_\_\_\_\_ purposes, on the taxable property of our community college district for the year 20\_\_\_\_.

Signed this 16th day of December, 2002  
Chairman of the Board of Said Community College District  
Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 1

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

-----  
(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

Bureau, Carroll,

This is to certify that the Certificate of Tax Levy for Community College District No. 506 County(ies) of Henry, Lee, Ogle, Whiteside and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2002 was filed in the office of the County Clerk of this county on \_\_\_\_\_

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 2002 is \$ 1,388,531.

\_\_\_\_\_  
Date

Whiteside

\_\_\_\_\_  
County Clerk and County

On December 16, 2002, the Board of Trustees of Illinois Community College District 506 (Sauk Valley Community College) formally adopted the 2002 payable 2003 Tax Levy as follows:

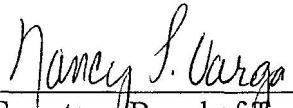
Member Andersen made a motion to adopt the 2002 payable 2003 Tax Levy as presented.

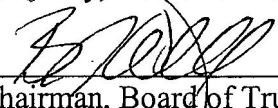
Member Simpson seconded the motion.

The roll call vote was as follows:

Simpson	<u>Yes</u>
Wolf	<u>Yes</u>
Dixon	<u>Yes</u>
Andersen	<u>Yes</u>
Thompson	<u>Yes</u>
Varga	<u>Yes</u>
von Bergen Wessels	<u>Yes</u>
Singleton	<u>Yes</u>

A copy of the adopted tax levy is enclosed.

  
Secretary, Board of Trustees

  
Chairman, Board of Trustees

For Board Meeting of  
December 16, 2002

Agenda Item F-2

TAX ABATEMENT REQUEST

Attached is a request (with supportive information and Attorney Pace's opinion letter) from the Greater Sterling Development Corporation asking the Board to grant a tax abatement for development of the "Pierson Farm" property in Hopkins Township.

RECOMMENDATION: Board approval of the tax abatement as requested.



**TO:** Richard Behrendt  
**FROM:** Ruth Bittner *RB*  
**DATE:** November 19, 2002  
**SUBJECT:** Tax Abatement Request

Attached is a letter from the Greater Sterling Development Corp. asking the SVCC Board of Trustees to grant a tax abatement for development of the "Pierson Farm" property in Hopkins Township. Tax abatements are being offered as an economic incentive for a company that is considering placement of a 900,000 square foot distribution center on that site. The company is considering other locations outside of our area; economic incentives are a tool to encourage them to choose this particular site.

The property is located on the southwest side of Route 30, a few miles west of Sterling at Mathew Road. The distribution center will provide 400 to 600 construction jobs during 2003-2004 and 700 permanent jobs when operations begin in the summer of 2004.

The land currently has an EAV of \$37,926, which generates \$137.14 of property tax for Sauk at the proposed estimated 2002 levy rate of 46.16 cents per \$100. Sauk will continue to collect tax on the land during the abatement period. It is expected that when the land is purchased its value will increase significantly, reaching a new EAV of \$307,000. That increased EAV will produce \$1,417.11 of property tax that Sauk will collect.

It is expected that the project will result in \$30,000,000 of improvements, or an EAV of \$10,000,000. The Greater Sterling Development Corp. is requesting a 100% abatement during each of the 10 years that begin when the center starts operations and joins the tax rolls, in 2004. The Sauk tax on \$10,000,000 at the current rate is \$46,160. So, by approving the attached resolution, the SVCC Board of Trustees would be approving an abatement of \$46,160 per year for 10 years, for a total of \$461,600. When the abatement period expires, Sauk will begin to collect the tax.

It should be noted that Sauk does not lose tax revenue by granting the abatement. We continue to collect taxes on the land; in fact, that land value will be increased through the sale. We simply will have to wait 10 years before collecting new taxes on the improvements.

It is expected that the company will receive a training grant from the Illinois Department of Commerce and Community Affairs (DCCA) as an additional incentive. Some of those dollars could be directed towards Sauk if the company chooses to pursue employee training contracts with us. As a distribution center, the company will employ mostly warehouse and transportation logistics employees at this location.

The Greater Sterling Development Corp. plans to request abatement approvals by the end of December from other local taxing bodies in addition to Sauk, including Sterling Unit 5, the Whiteside County Board, Hopkins Township, and the Special Service Area (ambulance service).

It is recommended that the Board of Trustees approve the attached tax abatement request.

Thank you.



# **GREATER STERLING DEVELOPMENT CORP.**

1741 Industrial Drive • Sterling, Illinois 61081  
Phone: 815-625-5255 • Fax: 815-625-5094 • [www.sterlingdevelopment.org](http://www.sterlingdevelopment.org)

**December 10, 2002**

**Dr. Richard Behrendt  
President, Sauk Valley Community College  
173 Illinois Route 2  
Dixon, Illinois 61021**

**Re: Project Teamwork**

**Dear Dr. Behrendt:**

**We respectfully request that the Sauk Valley Community College District No. 506 Board of Trustees pass a resolution authorizing and directing an abatement of a portion of the taxes levied on certain property located in the Whiteside / Carroll County Enterprise Zone. The subject property is more commonly known as the "Pierson Farm" and is located in the southwest quadrant of the intersection of Mathew Road and Route 30 as depicted on the enclosed map and as described in Exhibit A, the property description. The form of resolution is enclosed. Let me briefly update you on our efforts and reiterate the benefits of this economic development project to the residents of the Whiteside and Carroll County area.**

**The Greater Sterling Development Corporation, along with Whiteside County, the City of Sterling, the Illinois Department of Commerce and Community Affairs, and numerous municipalities, taxing districts, state and federal legislators, economic development officials and residents, having been working together to replace the jobs lost due to the closing of the Northwestern Steel and Wire mill and other businesses in Whiteside County. We have achieved an unprecedented level of cooperation that has yielded several substantial opportunities, including an opportunity to bring a major new employer to our area. "Project Teamwork" is a 900,000 square foot, state-of-the-art distribution center project that will provide 400-600 construction jobs for a 15 month construction period during 2003 – 2004, and 700 permanent jobs when operations commence in June, 2004. We have been diligently pursuing Project Teamwork for over two years.**

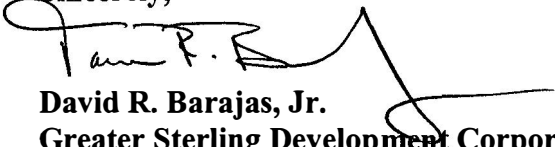
**Project Teamwork cannot happen without water and sewer infrastructure. We have succeeded in structuring the opportunity with the distribution center company so as**

to provide the necessary infrastructure to its chosen site and, at the same time, make that infrastructure available to numerous other sites. Project Teamwork will create a corridor over four miles long (from the western edge of the City of Sterling to the project site) with sewer and water infrastructure where commercial and industrial development will then be made immediately feasible. Our investment of time and energy into Project Teamwork will thus yield a return far greater than the substantial number of jobs created by the distribution center itself.

After examining numerous different approaches to providing the necessary infrastructure, and consulting with the interested parties (including Sauk Valley Community College) regarding their needs and desires, we have negotiated a structure with the distribution center company that uses the enterprise zone benefit to assist in financing the infrastructure. This approach is less costly than other methods while providing a sufficient incentive to the distribution center company to cause them to locate here. We are mindful of Sauk Valley's policy to grant specific, not categorical abatements, and therefore the resolution refers only to abatement for the Pierson Farm property.

Simply put, without the enterprise zone benefit that the resolution enables, Project Teamwork will not happen and we will lose not only the jobs it would bring, but the potential for hundreds of additional jobs. We therefore ask you to consider and pass the enclosed resolution so that Project Teamwork can become a reality for the residents of Whiteside County and the Sauk Valley area.

Sincerely,

A handwritten signature in black ink, appearing to read "David R. Barajas, Jr.", with a stylized flourish extending from the end of the signature.

David R. Barajas, Jr.  
Greater Sterling Development Corporation



**A RESOLUTION AUTHORIZING AND DIRECTING AN  
ABATEMENT OF A PORTION OF TAXES LEVIED ON CERTAIN  
PROPERTY TO BE LOCATED IN THE WHITESIDE COUNTY ENTERPRISE ZONE**

WHEREAS, the Counties of Carroll and Whiteside, Illinois (hereinafter “Counties”) and the Cities of Sterling, Rock Falls, Morrison, Lyndon, Prophetstown, Fulton, Savanna and Thomson (hereinafter collectively “Municipalities”) have duly established and the Department of Commerce and Community Affairs has duly certified the Whiteside County Enterprise Zone (the “Enterprise Zone”) under and pursuant to the Illinois Enterprise Zone Act (20 ILCS 655/1 et seq.), as supplemented and amended (the “Enterprise Zone Act”); and

WHEREAS, under and pursuant to Section 18-170 of the Property Tax Code (35 ILCS 200/18-170), any taxing district, upon a majority vote of its governing body, may order the county clerk to abate any portion of its taxes on property, or any class thereof, located within an Enterprise Zone created under the Enterprise Zone Act and upon which either new improvements have been constructed or existing improvements have been renovated or rehabilitated.

WHEREAS, under and pursuant to Section 5.4(a) of the Enterprise Zone Act, the boundaries of an Enterprise Zone may be altered through an amendment to the designating ordinance, and the Enterprise Zone has proposed to amend its designating ordinance to alter the boundaries of the Enterprise Zone so as to include the parcel or parcels of real estate commonly known as the Pierson Farm (generally located in the southwest quadrant of the intersection of Matthew Road and Route 30) (the “Pierson Farm”) within the Enterprise Zone; and

WHEREAS, the Whiteside County Enterprise Zone Management Organization has informed the Board of the Sauk Valley Community College #506, Dixon, IL of the recommended terms, conditions and limitations of that portion of the taxes levied and imposed by the taxing districts within the Enterprise Zone upon the parcel or parcels of real estate to be located within the Enterprise Zone and commonly known as the Pierson Farm that will be abated within the Whiteside County Enterprise Zone; and

WHEREAS, Sauk Valley Community College #506 Board concurs with the intent of the Enterprise Zone Act to continue to induce business to construct, improve and expand business, commercial and industrial facilities by offering financial incentives in the form of property tax abatement; and

WHEREAS, consistent with its policy of making such findings on an *ad hoc* basis, the Board hereby finds that within the Enterprise Zone an abatement of its taxes upon the following terms will serve the best interest of the District and all of the Enterprise Zone communities and counties by stimulating economic development, enhancing the tax base of all local taxing districts and promoting sound commercial and industrial growth, and further that such abatement will cause the District to realize a significant economic benefit, will result in a benefit to the District in comparison with non-abatement, and will cause the District to accrue other benefits.

**NOW, THEREFORE, BE IT RESOLVED BY SAUK VALLEY COMMUNITY COLLEGE #506, DIXON, LEE COUNTY, ILLINOIS, as follows:**

Section 1. Order of Abatement. Upon completion of the expansion of the Enterprise Zone boundaries to include the Pierson Farm within the Enterprise Zone, the Sauk Valley Community College #506 Board hereby directs and authorizes the filing with the County Clerk of Whiteside County, IL of the "ORDER OF ABATEMENT OF TAXES ON CERTAIN PROPERTY LOCATED WITHIN THE WHITESIDE COUNTY ENTERPRISE ZONE" (the "Abatement Order"), as described above and hereby incorporated herein by this reference thereto. The abatement of that portion of the taxes of Sauk Valley Community College #506 for such period as is set forth in the Abatement Order is hereby authorized and approved.

Section 2. Execution and Filing. That for and on behalf of Sauk Valley Community College #506, the Board Chairman is hereby directed and authorized to sign the Abatement Order and file the same with the County Clerk of Whiteside County, Illinois, upon presentation to Sauk Valley Community College of a certified copy of the official act of the Whiteside County Board, extending the Enterprise Zone to include the Pierson Farm legally described on Exhibit A.

Section 3. Conflict. All resolutions, order or directives in conflict with the provisions of this Resolution are hereby superseded.

Upon motion by Board Member Simpson, seconded by Board Member van Bergen, adopted this 16 day of December, 2002, by roll call vote of a majority of the Board as follows: von Bergen, Zlessels,  
Voting "aye" (names) Andersen, Simpson, Thompson, Targa  
Voting "nay" (names) Members Dixon and Wolf  
Absent (names) None

B. Kest  
Chairman, Board of Sauk Valley Community College #506

**ORDER OF ABATEMENT OF TAXES  
ON CERTAIN PROPERTY LOCATED WITHIN  
THE WHITESIDE COUNTY ENTERPRISE ZONE,  
WHITESIDE/CARROLL COUNTY, ILLINOIS**

TO THE COUNTY CLERK OF WHITESIDE COUNTY, ILLINOIS

I, the undersigned, being the duly qualified and acting Chairman of the Sauk Valley Community College #506 Board, having been directed and authorized by a Resolution of the Board of Sauk Valley Community College #506 adopted on December 16, 2002, to prepare and file this Order, do hereby certify, notify and order you as follows:

1. From this day forward, that portion of the *ad valorem* taxes of Sauk Valley Community College #506 levied and imposed upon a parcel or parcels of real estate located within the Whiteside County Enterprise Zone commonly known as the Pierson Farm (generally located in the southwest quadrant of the intersection of Matthew Road and Route 30), legally described on Exhibit A, attached hereto and incorporated herein, which is attributable to an increase in the current equalized assessed valuation of such parcel or parcels due to the construction of new improvements for a warehouse/distribution facility, shall be abated in accordance with and subject to the following terms:

A certified project creating 500 equivalent full time jobs and investing \$25,000,000 shall be granted abatement for a period of ten (10) consecutive years beginning with the first year of increase equalized assessed value and the abatement shall be allowed for the remaining years of the ten (10) consecutive year period that did begin with the originally certified zone ending in 2008; EXCEPTING those projects first assessed in the year 2010 through 2018 shall be abated as follows: Improvements first assessed in the year 2010 will receive abatement at the rate of 100 per cent of the value of the improvements for the year in which the assessment is made and the eight (8) assessment years immediately following; improvements first assessed in the year 2011 will receive abatement at the rate of 100 per cent of the value of the improvements for the year in which the assessment is made and the seven (7) assessment years immediately following; improvements first assessed in the year 2012 will receive abatement at the rate of 100 per cent of the value of the improvements for year in which the assessment is made and the six (6) assessment years immediately following; improvements first assessed in the year 2013 will receive abatement at the rate of 100 per cent of the value of the improvements for the year in which the assessment is made and the five (5) assessment years immediately following; improvements first assessed in the year 2014 will receive abatement at the rate of 100 per cent of the value of the improvements for the year in which the assessment is made and the four (4) assessment years immediately following; improvements first assessed in the year 2015 will receive abatement at the rate of 100 per cent of the value of the improvements for the year in which the assessment is made and the three (3) assessment years immediately following; improvements first assessed in the year 2016 will receive abatement at the rate of 100 per cent of the value of the improvements for the year in which the assessment is made and the two (2) assessment years immediately following; improvements first assessed in the year 2017 will receive abatement at the rate of 100 per cent of the value of the improvements for the year in which the assessment is made and

the assessment year immediately following; improvements first assessed in the year 2018 will receive abatement at the rate of 100 per cent of the value of the improvements for the year in which assessment is made. No property tax abatement will be granted to improvements first assessed in the year 2019 or any subsequent year.

Chairman, Board of Sauk Valley Community College #506

## **EXHIBIT A**

All that part of the Southeast Quarter of Section 27, Township 21 North, Range 6 East of the 4<sup>th</sup> P.M., Whiteside County, Illinois, lying Southwesterly of the Southwesterly right-of-way line of U.S. Route #30, EXCEPTING THEREFROM the following described property: Beginning at a railroad spike at the point of intersection of the Southwesterly right-of-way line of U.S. Route #30 and the North line of the said Southeast Quarter of Section 27, said spike being North 89 d. 43' 22" West (assumed bearings), 954.66 feet from a found rod at the East Quarter corner of said Section 27; thence South 36 d. 47' 22" East, along the said Southwesterly right-of-way line of U.S. Route #30, 363.44 feet to a steel rod; thence North 89 d. 43' 22" West, 320.49 feet to a steel rod; thence North 01 d. 25' 01" East, 290.06 feet to a railroad spike on the said North line of the Southeast Quarter of Section 27; thence South 89 d. 43' 22" East, along the said North line, 95.66 feet to the point of beginning.

Parcel Number: 10-27-400-002 (includes PIQ and OP)

Exhibit A

266609

Mathew Road RD

Site

400

002  
153.25

154.70

002  
1.82

997.42

Southeast quarter of Section 27

Hopkins Township, Whiteside County, IL

RE30110

Find

**REAL ESTATE COLLECTION  
MASTER FILE DISPLAY FOR TAX YEAR - 2001**

U1.00PC

Parcel No.:10-27-400-002		Street No.:		Dir.:	
Name:PIERSON, RAYMOND L		Name:			
Optional #:09-10-27-400-002		Class Code:2012		Zip-Zone:	
Tax Code: 920	Acreage: 153.295	Sec/Lot:	Twnshp:	Range/blk:	
Bill Number:	15027	Batch No.	Seq. No.	Date Paid	Status (P.F.S.R)
Assessed Value:	37926	1.20509	186	6/ 5/02	
Equalized Value:	37926	2.20509	187	6/ 5/02	
less exemptions:		Legal-Description			
Taxable Value:	37926	EX PT TO STATE SE			
1st Payment:	1285.24	SEC 27 TWP 21 RNG 6			
2nd Payment:	1285.24				
Total:	2570.48				
Special Assessment:		31200x			
Tax Rate:	6.77760				
Paid By 1>PIERSON, RAYMOND L		2>PIERSON, RAYMOND L			

OPTION (F-Find Next, N-No Action, P-Find Prev):

F1-Body Table, F2-Address, F3-Cost, F4-Forfeit Info, F5-Valuation Info

F6-History

RE10110

**REAL ESTATE ASSESSMENT  
MASTER FILE MAINTENANCE FOR TAX YEAR - 2002**

U1.00FC

Parcel No.: 10-27-400-002		Subd:	St. #:	Dir.:
Name: PIERSON, RAYMOND L		Name:		
Option No.: 09-10-27-400-002		Class Code 2012	Zip: 00000-0000	Reason 02
Tax Code: 920		Acreage: 153.295	Sec/Lot:	Township: Range/Blk:
<b>VALUATION-TOTALS</b>		<b>LEGAL-DESCRIPTION</b>		
Assessor's	36.107	EX PT TO STATE SE SEC 27 TWP 21 RNG 6		
Supervisor's	36.107			
Board of Review	36.107			
Local Equalized	37.926			
<b>ACREAGE-BREAKDOWN</b>		<b>EXEMPTION-TOTALS</b>		
Taxable Acres:	153.295	31200x		
Non-Taxable Acres:				
Homesite Acres:				
<b>BASE-VALUATION</b>	<b>INCREMENT-BASE-VAL</b>			
	5.700			

OPTION <C-Chg. D-Del. F-Find Next, N-No Action, P-Find Prev, PgUp/PgDn>:  
 < F1-Addresses , F2-Drainage , F3-Sale Ratio, F4-Extra Legl, F5-Farmland ,>  
 < F6-Notes , F7-Chg Dates , F8-Pay Info , F9-History , F10-Reports ,>



RE10110

**REAL ESTATE ASSESSMENT  
MASTER FILE MAINTENANCE FOR TAX YEAR - 2002**

U1.00PC

Parcel number 10-27-400-002				
LAND/LOT	3,013	A	3,013	S
FARMLAND	15,819	S	15,819	U
BUILDING	15,475	B	15,475	P
FARM BLDG	1,800	E	1,800	E
FST LAND	0	S	0	R
FST FLND	0	S	0	U
FST BLDG	0	R	0	I
FST FBLD	0	R	0	S
TOTAL	36,107	'	36,107	O
		S		R
DEMO BUILD	0		0	
DEMO FRMBLD	0		0	
OMITTED				

OPTION (C-Chg. D-Del. F-Find Next. N-No Action. P-Find Prev. PgUp/PgDn):  
(F1-Parcel Addresses F2-Legal Description F3-Key Information)

**WHITESIDE COUNTY**  
**1 REAL ESTATE TAXES**  
**KEN MULNIX, COUNTY COLLECTOR**  
 Whiteside County Courthouse  
 East Knox St.  
 Dixon, IL 61270-2819

# 2001

PLEASE READ the instructions on the back of this bill regarding your taxes. As a reminder, the County Collector only collects your taxes and is not responsible for the amount of your assessment or the amount of your tax bill.

ASSESSED TO: **PIERSON, RAYMOND L**  
 00015027

BILL NUMBER:

PIERSON, RAYMOND L  
 5416 EMERSON RD  
 STERLING, IL 61081-0000

\*\*\*\*\* DUPLICATE BILL \*\*\*\*\*

RECEIPT PORTION - KEEP FOR YOUR RECORDS  
 1 WHITESIDE COUNTY REAL ESTATE TAX  
 PAY TO: WHITESIDE COUNTY COLLECTOR

DATA FOR TAX CALCULATION - 2001

LOT	3074	
BLDG.	15475	
AND	1800	
	17577	
PREVIEW EQUALIZED VALUE	37926	
EQUALIZATION FACTOR***	x	1.00000
EQUALIZED VALUE	=	37926
IMPROVEMENT EXEMPTION	-	0
OCCUPIED EXEMPTION	-	
HOMESTEAD EXEMPTION	-	
RED VETERAN EXEMPTION	-	0
ASSESSMENT FREEZE	-	0
EXEMPTION	-	0
E VALUE	=	37926
TE	x	6.7776
TAX	=	2570.48

TO BE USED FOR FARM LAND AND  
 BUILDINGS

TOTAL TAX DUE	2570.48
EQUALIZED VALUE	5700
FAIR MARKET VALUE	0

PROPERTY DESCRIPTION 00000000 EX PT TO STATE SE SEC 27 TWP 21 RNG 6  31200x		PIN NUMBER 10-27-400-002		
Sect/Lot Twp Range Acres 00 153.29		ACRES 153.29	TAXABLE VALUE 37926	
		CLASS CODE 2012	TAX CODE 920	
		TOWNSHIP Hopkins		
TAXING BODY	Prior Rate	Prior Amount	Current Rate	Current Amount
SAUK VALLEY NO 506	.4044	166.24	.4576	173.55
PENSION	.0072	2.94	.0073	2.77
WHITESIDE COUNTY	.6352	261.15	.6556	248.68
PENSION	.1682	69.08	.1632	61.86
HOPKINS TOWNSHIP	.8542	321.14	.8364	317.23
PENSION	.0370	16.26	.0329	12.46
SSA NO. 1	.0721	27.63	.0689	26.13
STERLING FIRE	.1200	45.50	.1250	47.41
STERLING NO. 5	6.2462	1728.28	4.2925	1613.01
PENSION	.1843	67.83	.1782	67.38
#2 HOPKINS				
***** TOTALS ****	6.7338	2767.78	6.7776	2570.48

STAMP PAID  
 HERE  
 1ST INSTALLMENT

1ST INSTALLMENT	06/10/02	AMOUNT	1285.24	SECOND INSTALLMENT	09/06/02	AMOUNT	1285.24
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**PROJECT TEAMWORK  
ESTIMATED TAX ON LAND NOT ABATED**

Tax Year: 2001  
 Township: Hopkins (09)  
 Parcel #:  
 Tax Code:  
 Land EAV \$307,687

Taxing Body	Tax Rate	Abatement %	
Whiteside County	0.8188	0	\$2,519.18
Hopins Township	0.8893	0	\$2,674.55
Unit #5	4.4307	0	\$13,631.80
Jr. College 506	0.4649	0	\$1,430.34
Special Service Area	0.0889	0	\$211.88
Sterling Fire District	0.125		\$384.58
<b>Total</b>	<b>6.7776</b>		<b>\$20,852.44</b>

**WHITESIDE COUNTY ENTERPRISE ZONE  
PROJECT TEAMWORK**

Project:	Project Teamwork	Tax Year:	2001
Sort Name:		Township:	Hopkins (09)
		Parcel #:	10-27-400-002
		Tax Code:	
		Abated EAV	\$10,000,000 (1/3 value of bldg)

**ESTIMATED  
TAXES ABATED ON BUILDING(\$)**

Taxing Body	Tax Rate	Abatement %	Dollar Amt. of Abatement
Whiteside County	0.8188	100	\$81,880.00
Unit #5	4.4307	100	\$443,070.00
Hopins Township	0.8693		\$86,930.00
Jr. College 506	0.4849		\$48,490.00
<b>Total</b>	<b>6.5637</b>		<b>\$658,370.00</b>

**TAXES NOT ABATED ON BUILDING**

Sterling Fire District	0.125		\$12,500.00
Special Service Area	0.0689	100	\$6,890.00
<b>Total Rate</b>	<b>7.1736</b>		<b>\$19,390.00</b>

**ESTIMATED TAX ON LAND NOT ABATED**

Tax Year:	2001
Township:	Hopins (09)
Parcel #:	
Tax Code:	
Land EAV	\$307,667

Taxing Body	Tax Rate	Abatement %	
Whiteside County	0.8188	0	\$2,519.18
Hopins Township	0.8693	0	\$2,674.55
Unit #5	4.4307	0	\$13,631.80
Jr. College 506	0.4849	0	\$1,430.34
Special Service Area	0.0689	0	\$211.98
Sterling Fire District	0.125		\$384.58
<b>Total</b>	<b>6.7776</b>		<b>\$20,852.44</b>

<b>EST. PAYABLE TAXES 2001 TAX RATES ON BUILDING</b>	<b>\$19,390.00</b>
<b>EST. PAYABLE TAXES 2001 TAX RATES ON LAND</b>	<b>\$20,852.44</b>

<b>ESTIMATED TOTAL TAX PAYABLE</b>	<b>\$40,242.44</b>
------------------------------------	--------------------

These are estimates only, there is no guarantee on what tax rates will be and how the property will be assessed.



WARD, MURRAY, PACE & JOHNSON, P.C.

LAW OFFICES

PHILIP H. WARD, JR.  
DAVID E. MURRAY, OF COUNSEL  
OLE BLY PACE III  
LAURENCE F. JOHNSON  
ROBERT E. BRANSON  
MARK E. ZUMDAHL  
RICHARD A. PALMER  
JOSEPH E. HEATON, JR.  
PAUL A. OSBORN

202 EAST FIFTH STREET  
P.O. BOX 400  
STERLING, ILLINOIS 61081

100 EAST FIRST STREET  
2ND FLOOR FIFTH THIRD BANK  
P.O. BOX 404  
DIXON, ILLINOIS 61021  
[www.wmpj.com](http://www.wmpj.com)

JAMES L. REESE  
THOMAS L. SANDERS  
JOHN A. GUZZARDO  
LISA A. TREVIRANUS  
DANIEL C. HAWKINS  
TIMOTHY B. ZOLLINGER  
ROBERT T. LeSAGE III  
TRENT L. BUSH  
TONY J. MILLER

December 10, 2002

Reply to:  
Sterling Office

VIA FACSIMILE

Dr. Richard Behrendt  
President  
SAUK VALLEY COMMUNITY COLLEGE  
173 Illinois Route 2  
Dixon, IL 61021

Re: Tax Abatement Request - Whiteside and Carroll County E Zone

Dear Dr. Behrendt.

You asked us to comment on a conditional tax abatement request from the Whiteside and Carroll County Enterprise Zone for a tract in Whiteside County, to comment on a proposed form of resolution and direction regarding the abatement and to comment on statutory authority and on College policy relating to the request. The request will be conditional: it is for an abatement, but the abatement would only be granted if Whiteside County certifies to the College that the conditions are met. I'm told that the proposed development is a \$25 million project with full time equivalent employment for over 500 people. The enterprise is a distribution center. The specific identity of the business has not yet been disclosed, and the Enterprise Zone has disclosed only a code name. I'm told the jobs which will be created and the amount of the investment to be made by the enterprise meet the "high impact" criteria set by DCCA, and that this project has that certification. The certification means that the enterprise has been offered an alternative location by another area, actively competing for the enterprise. The enterprise would build infrastructure, primarily at its initial cost, which could significantly enhance the development potential of other sites. The requested abatement is for 100% abatement of taxes attributed to the improvements made by the enterprise for periods up to ten years. The Enterprise Zone will ask that its request be presented to the Sauk Valley Community College Board at its December meeting. I have been furnished with several drafts and a copy of what I'm told is the final version of the proposed form of resolution and direction.

The College's legal authority to abate taxes comes from two sources: 35 ILCS 2/18-165, and 35 ILCS 2/18-170. Section 18-165 is the general tax abatement provision that does not require an established Enterprise Zone for eligibility. More expansive authority is granted by Section 18-170

Dr. Richard Behrendt  
Re: Tax Abatement Request - Whiteside and  
Carroll Count E Zone  
December 10, 2002  
Page 2

which involves "Enterprise Zone Abatement." The latter statute provides that in addition to the authority granted by Section 18-165, any taxing district can abate any portion of its taxes on property located within an enterprise zone created under the Illinois Enterprise Zone Act, provided there are either new improvements or existing improvements that have been renovated or rehabilitated. The amount of the enterprise zone abatement cannot exceed the amount attributable to the construction or the renovation or rehabilitation. (The increase in taxes due to increase in assessed valuation which may arise out of the sale of land to the enterprise is not subject to abatement.) With enterprise zone abatement authority, the restrictions in Section 18-165 limiting abatement to certain specific types of development and imposing an overall dollar cap on abatement are not present.

The request is conditional. The Enterprise Zone request is for an abatement under the authority of the Enterprise Zone abatement statute. The property is not in an enterprise zone at this time. The Enterprise Zone administration is confident that the zone will be extended to include the subject property, but the Board cannot grant abatement based on this statute unless it is in the Enterprise Zone. Thus, if the resolution is adopted, it requires as a condition that the property be brought within the Enterprise Zone. If it is not, the Board criteria approving the abatement is not met, and there would be no abatement.

The College's policy 306.01 is its applicable policy. The general policy is contained in the first two paragraphs, and then the policy provides for a "procedure" where an administrative committee investigates the request to provide information for the Board. The first question is whether the "procedure" is mandatory. In our opinion, utilization of the procedure is at the discretion of the Board. The policy does not say that the procedure shall be followed, but rather it will be followed at the "request of the Board of Trustees." The matters that the President and committee would review are typical factual issues which permit the Board to make an informed decision, and are matters about which the administration could be prepared to advise the Board at its December meeting, if the Board chooses to consider the request.

We understand that the proposed recipient of the abatement may not wish its identity to be disclosed yet. As is typical in the current highly competitive climate when significant development is sought, we are told the Enterprise Zone Administrator was required to sign a confidentiality agreement. I understand that while it will apparently be able to make an announcement in the near future, the Enterprise Zone does not know whether it will be able to make the announcement by the Board's December Board meeting. (You will recall that recently in Lee County, a business was simply given a code name and the recruitment and development process was done before its identity was disclosed.) There is no requirement in the statutes that the actual identity of the enterprise be disclosed to local taxing bodies as part of considering an abatement request, and Board policy 306.01 does not require that there be disclosure of the actual identity as a condition to granting an abatement. The Enterprise Zone Administrator is a governmental office, and the Zone Organization fulfills governmental purposes. The process anticipates that the E Zone administrator can assemble detailed information and

Dr. Richard Behrendt  
Re: Tax Abatement Request - Whiteside and  
Carroll Count E Zone  
December 10, 2002  
Page 3

propose steps to induce development, while keeping identities confidential. The process anticipates that the project will be "certified," by the E Zone. The enterprise can clearly condition its willingness to come to the District on abatement by local taxing bodies, whether its identity is disclosed or not.

The next question is whether the Board can adopt a resolution granting an abatement when the grant is conditioned on certain specific future events. In our opinion, the Board has the authority to do so. Under present circumstances, obviously a necessary condition to that grant is the inclusion of the property in the Enterprise Zone.

Thus, under Section 18-170 of the statute, the Board has the authority to grant the requested conditional abatement, conditioned on inclusion of the property in the Enterprise Zone. In our opinion, the proposed form of resolution and direction appear to be appropriate to that action. The decision is a matter of discretion. In considering it, the Board could consider whether incenting a new enterprise to come to the District, to invest \$25,000,000, and to employ at least 500 full time employees could be in the College's interests because of economic benefit to the District, could have benefit to College enrollment and purpose, and could help cause potential increase in other property values and the tax base.

In sum, it is our opinion that in its discretion, the Board has the legal authority to approve the requested abatement resolution at its December meeting without following the administrative committee procedure (assuming the level of information about the project provided is adequate for the Board's deliberation), that granting an abatement request of the type proposed is within the legal authority of the Board as authorized by statute, and that while the matter is to be considered on an individual basis under present Board policy, prior disclosure of the specific identity of the ultimate beneficiary of the abatement is not a legal condition precedent to Board action approving the abatement.

Very truly yours,


WARD, MURRAY, PACE & JOHNSON, P.C.

By   
Ole Bly Pace III

OBP:vh

SAUK VALLEY COMMUNITY COLLEGE  
BOARD OF TRUSTEES - TREASURER'S REPORT  
As of November 30, 2002

CHECKING ACCOUNTS

<u>INTEREST BEARING ACCOUNTS</u>	<u>INTEREST</u>	
	<u>RATE</u>	<u>AMOUNT</u>
General Account - Sterling Federal Bank	1.01	\$268,880.88
Illinois Funds - Firstar Bank, Springfield	1.35	1,621,603.91
<b>SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS</b>		<b>1,890,484.79</b>
<b>SAUK VALLEY COMMUNITY COLLEGE</b> APPROVED BY 		
<b>PRESIDENT</b>		
<u>NON-INT. BEARING ACCOUNT</u>		
Restricted - Sterling Federal Bank		361,578.19
<u>MONEY MARKET</u>		
Sterling Federal Bank	2.23	1,303,069.65
ABN-AMRO Investment Services, Inc.	0.85	181,137.77
<b>TOTAL CHECKING ACCOUNTS</b>	<b>DATE 12-16-02</b>	<b>\$3,736,270.40</b>

INVESTMENTS

<u>FINANCIAL INSTITUTION</u>	<u>MATURITY DATE</u>	<u>INTEREST</u>	
		<u>RATE</u>	<u>AMOUNT</u>
Sterling Federal Bank	01-08-03	2.47	\$500,000
Amcore Bank, Sterling	03-08-03	3.07	1,000,000
First National Bank, Amboy	04-24-03	2.23	1,000,000
Amcore Bank, Sterling	05-03-03	2.58	1,000,000
Amcore Bank, Sterling	08-24-03	3.22	1,000,000
<b>SUBTOTAL INVESTMENTS</b>			<b>4,500,000</b>

BOND INVESTMENTS - Liability, Protection & Settlement

Naperville, IL	12-01-02	4.20	\$542,575.35
Federal Home Loan Mtg Corp	02-15-03	6.90	474,262.91
Federal Home Loan Mtg Corp	08-22-03	1.53	364,378.88
Cook County II Twp	12-01-03	5.00	581,288.76
Fed Natl Mtg. Assn.	12-15-03	2.50	205,349.57
Federal Natl Mtg. Assn.	03-15-04	4.75	542,843.04
Federal Home Loan Mtg Corp	07-15-04	1.75	515,214.95
Seattle WA L&P	11-01-04	4.70	228,211.30
GA Mun Elec Auth	01-01-05	4.70	378,488.89
Miami Dade Cnty Fla Solid Waste Sys	10-01-05	2.60	107,157.33
NC Mun Elec Auth	01-01-06	5.25	311,835.47
Sun Prairie Wis Sch	04-01-06	5.20	337,648.75
Milwaukee Cnty Wis	09-01-06	4.75	218,744.28
Las Cruces NM	12-01-06	5.10	202,914.48
Houston TX Wtr & Swr System	12-01-06	4.60	50,988.83
Carol Stream IL Tax	01-15-07	5.20	201,643.72
Anch AL Tel Util	03-01-07	5.30	154,620.03
<b>SUBTOTAL BONDS</b>			<b>\$5,418,166.54</b>

**TOTAL INVESTMENTS**

**\$9,918,166.54**



Sauk Valley Community College  
Board of Trustees  
December 16, 2002

Summary of Bills Payable

Amount

General Operating Funds

\$ 292,713.09

Restricted Fund

\$ 372,407.64

TOTAL

\$ 665,120.73

VALLEY COMMUNITY COLLEGE  
APPROVED BY

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
SECRETARY

DATE 12-16-02

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Consolidated Management Co	01		Foundation Expense	Employee Appreciation Receptions 11/11 & 11/12	680.00
White, Rebecca	01		Foundation Expense	11/5 Allerton Team Leader	412.15
State Universities Retirement	01		SURS Payable		29,653.19
AFLAC	01		Section 125 Savings Payable	ACCRUED OPTIONAL INSURANCE-Aflac	342.60
Select Employees Credit Union	01		Credit Union Payable		11,450.06
SVCC Faculty Association	01		Faculty Association Payable		1,272.13
Minnesota Child Support Paymen	01		Wage Garnishment Payable	Garnishment	302.40
Community Health Charities of	01		United Way Payable	ACCRUED W/H-Community Health Charties	19.00
United Way of Dixon	01		United Way Payable		45.25
United Way of Sterling-Rock Fa	01		United Way Payable		52.29
Trustmark Insurance	01		Optional Life Insurance		503.34
Illinois Mutual	01		Optional Disability Insurance		3.89
SVCC Foundation	01		Foundation Payable		101.50
American Express Financial Adv	01		American Express		370.00
Equitable Life Assurance	01		Equitable		132.00
Federal Life Insurance Company	01		Federal Life		20.00
Franklin Financial Services Co	01		Franklin Life		477.50
New York Life Insurance & Annu	01		New York Life	ACCRUED ANNUITIES-New York Life	300.00
Fidelity Investments	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	60.00
Waddell & Reed, Inc	01		Waddell & Reed		285.00
Capital Guardian Trust Company	01		Capital Guardian Trust		125.00
Adams, Melissa J.	01		Accounts Payable	PELL	500.00
Allen, Brenda L.	01		Accounts Payable	Online Refund	10.00
Anderson, Timothy R.	01		Accounts Payable	EOG	250.00
Beatty, Betty E.	01		Accounts Payable	Online Refund	51.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Bertolozzi, Angela R.	01		Accounts Payable	PELL	1,925.00
Bittinger, Larry G.	01		Accounts Payable	PELL	200.00
Blackburn, Kayla M.	01		Accounts Payable	EOG	100.00
Blackford, Troy A.	01		Accounts Payable	MRS - replacement	500.00
Boeck, Becky L.	01		Accounts Payable	EOG	250.00
Royes, Caleb W.	01		Accounts Payable	EOG	250.00
Brasel, Bruce A.	01		Accounts Payable	Online Refund	50.00
Burt, Ale E.	01		Accounts Payable	Athl Schol	75.00
Butler, Roberta E.	01		Accounts Payable	Stafford Ln	1,697.50
Cain, Amy S.	01		Accounts Payable	EOG	250.00
Cheshire, Charity A.	01		Accounts Payable	EOG	250.00
Cox, Jaime M.	01		Accounts Payable	EOG	200.00
Danielson, Joseph P.	01		Accounts Payable	Athl Schol	75.00
Davis, Janice E.	01		Accounts Payable	Online Refund	5.00
Dienslake, Courtney L.	01		Accounts Payable	Online Refund	5.00
Diggs, Dori D.	01		Accounts Payable	Online Refund	250.00
Drane, Stacey L.	01		Accounts Payable	Correction-add EOG	100.00
Drane, Stacey L.	01		Accounts Payable	EOG	150.00
Duis, Natalie L.	01		Accounts Payable	EOG	150.00
Eickert, Dawn M.	01		Accounts Payable	EOG	50.00
Eshmeeva, Ksenia V.	01		Accounts Payable	EOG	250.00
Estrada, Christina M.	01		Accounts Payable	EOG	100.00
Farwell, Tyler J.	01		Accounts Payable	Athl Schol	25.00
Feldner, Bryan M.	01		Accounts Payable	Athl Schol	150.00
Fell, Stacy L.	01		Accounts Payable	EOG	250.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Flesch, Jared E.	01		Accounts Payable	PELL	1,664.29
Fuegen, Matthew B.	01		Accounts Payable	EOG	250.00
Geerts, Jeremy T.	01		Accounts Payable	EOG	50.00
George, Randy M.	01		Accounts Payable	Athl Schol	200.00
Gillihan, Jeanine A.	01		Accounts Payable	Fndtn	175.00
Griffin, Yvonne F.	01		Accounts Payable	Online Refund	60.00
Gross, Angela K.	01		Accounts Payable	EOG	75.00
Gutshall, Adam S.	01		Accounts Payable	Athletic Schol	200.00
Hacker, Andrea C.	01		Accounts Payable	Online Refund	10.00
Hoefler, Jennesse M.	01		Accounts Payable	EOG	250.00
Housinga, Melissa M.	01		Accounts Payable	EOG	200.00
Howard, William K.	01		Accounts Payable	Athl Schol	25.00
Humphrey, Steven L.	01		Accounts Payable	Online Refund	55.00
Jackley, Brandon S.	01		Accounts Payable	Stafford Ln	1,273.61
Janssen, Stacey K.	01		Accounts Payable	Stafford Bal	606.34
Kalyan, Manreet S.	01		Accounts Payable	Fndtn	500.00
Kaplan, Jason R.	01		Accounts Payable	Athl Schol	337.50
Law, Amber A.	01		Accounts Payable	Online Refund	54.00
Lee, Susan A.	01		Accounts Payable	Online Refund	45.00
Lewis, John E.	01		Accounts Payable	Online Refund	1,697.50
Long, Kimberly A.	01		Accounts Payable	PELL	938.00
Love, Adam P.	01		Accounts Payable	PELL	564.00
Lust, Amber	01		Accounts Payable	Online Refund	35.00
Marsili, Lisa M.	01		Accounts Payable	Stafford Ln	1,273.61
McFadden, Lynette S.	01		Accounts Payable	EOG	150.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Meiners, Jody R	01		Accounts Payable	EOG	250.00
Meinsma, Elizabeth F.	01		Accounts Payable	Online Refund	75.00
Menchaca, Dan	01		Accounts Payable	EOG	200.00
Mengel, Mary J.	01		Accounts Payable	Online Refund	64.00
Miles, Tina A.	01		Accounts Payable	EOG	250.00
Miller, James B.	01		Accounts Payable	Fndtn	200.00
Mosher, Josh	01		Accounts Payable	EOG	150.00
Murray, Corey R.	01		Accounts Payable	PELL Bal	87.14
Neal, Justin E.	01		Accounts Payable	EOG	500.00
Nelson, Luke A.	01		Accounts Payable	EOG	200.00
Norman, Adam H.	01		Accounts Payable	PELL	2,000.00
Pace, Laurie D.	01		Accounts Payable	EOG	250.00
Peretto, Nicole L.	01		Accounts Payable	EOG	250.00
Pinegar, Jennifer L.	01		Accounts Payable	EOG	250.00
Rice, Stacey	01		Accounts Payable	EOG	250.00
Rodriguez, Jamie S.	01		Accounts Payable	PELL	307.00
Ryan, Tyler S.	01		Accounts Payable	Athl Schol	75.00
Sandusky, Julene M.	01		Accounts Payable	EOG	250.00
Speicker, Tanya M.	01		Accounts Payable	Stafford Bal	693.61
Steder, Amy L.	01		Accounts Payable	EOG	250.00
Sullivan, Gayle A.	01		Accounts Payable	Online Refund	45.00
Thibado, Terri A.	01		Accounts Payable	PELL	1,425.00
Toomsen, Alan M.	01		Accounts Payable	Stafford Ln	1,273.61
Unger, Mike E.	01		Accounts Payable	Stafford Ln	1,273.61
VanNatta, Jeffery J.	01		Accounts Payable	PELL	475.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Villarreal, Valerie M.	01		Accounts Payable	EOG	250.00
Vos, Angie L.	01		Accounts Payable	Stafford Ln	1,697.50
Wadsworth, Jennifer L.	01		Accounts Payable	EOG	250.00
Wells, Trese D.	01		Accounts Payable	Stafford Ln Bal	1,218.61
Wiersema, Lisa L.	01		Accounts Payable	EOG	125.00
Williams, Dawn A.	01		Accounts Payable	EOG	125.00
Wilson, Alisha A.	01		Accounts Payable	EOG	250.00
Wolfe, Melydi A.	01		Accounts Payable	OEG	150.00
Zell, Crystal S.	01		Accounts Payable	PELL	191.00
Burton Foundation	01		Other Payables	Refund dropped classes-L Hardesty	226.00
Consolidated Management Co	01		Cafeteria payable	November Punch-A-Lunches	380.00
Ward, Murray, Pace, & Johnson,	01	Board of Trustees	Legal Services	General Legal Services	1,525.50
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Computer Auction	143.00
Thompson, Robert J.	01	Board of Trustees	Conference/Meeting Expense	Travel ICCTA Meeting 11/9/02	267.83
US Bank	01	Board of Trustees	Conference/Meeting Expense	Lodging -Student Trustee	62.54
Follett Bookstore	01	President	Office Supplies	Bookstore Charges Sept 2002	16.97
Consolidated Management Co	01	President	Conference/Meeting Expense	Health Care Group Breakfast	105.00
US Bank	01	President	Conference/Meeting Expense	ICCTA Mtg 11/12/02	499.19
Carroll County Review	01	College Relations	Advertising	November Advertising	60.00
Creative Printing	01	College Relations	Advertising	12500 Business Card Masters	400.00
Sauk Valley Newspapers	01	College Relations	Advertising	College Relations Advertising	1,885.50
Twin Citties Fiesta Committee	01	College Relations	Advertising	Ad in Calendar	50.00
WNS Pub. News-Sentinel/The Rev	01	College Relations	Advertising	November Advertising	80.00
Withers Broadcasting	01	College Relations	Advertising	November Advertising	750.67
Midland Paper	01	Printshop	Purchases for Resale	8-1/2x11 20# Exact Multi Brt Yellow	452.28

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
SBM Business Equipment Center	01	Printshop	Purchases for Resale	S.F. 13-1/2" Swingline Heavy Duty Staples	41.94
Xerox Corporation	01	Printshop	Purchases for Resale	Staples	153.40
SBM Business Equipment Center	01	Information Center	Maintenance Services	Copy Count Charge	30.20
Follett Bookstore	01	Information Center	Instructional Supplies	Bookstore Charges October 2002	12.22
Follett Bookstore	01	Information Center	Instructional Supplies	Bookstore Charges Sept 2002	6.05
Follett Bookstore	01	Honors	Instructional Supplies	Bookstore Charges Sept 2002	1.40
Nunez, Steve C.	01	Other Instructional	Tuition Reimbursement	Tuition Reimbursement F 02	292.00
SBM Business Equipment Center	01	Other Instructional	Maintenance Services	Copier Monthly Maintenance FY 03	69.34
Unique Computer	01	Other Instructional	Computer Software	Word Perfect (8)	320.00
Unique Computer	01	Other Instructional	Computer Software	Microsoft Office XP 2002 License	2,070.00
Kidder, Mary L.	01	Other Instructional	Conference/Meeting Expense	Travel Conference Springfield 11/15/02	241.54
Follett Bookstore	01	Dean of Arts,Social Sciences & P	Office Supplies	Bookstore Charges Sept 2002	-53.25
Follett Bookstore	01	Dean of Arts,Social Sciences & P	Office Supplies	Bookstore Charges October 2002	4.80
Quill Corporation	01	Dean of Arts,Social Sciences & P	Office Supplies	At-A-Glance Flat Desk Pad Calendars	5.80
SBM Business Equipment Center	01	Dean of Arts,Social Sciences & P	Office Supplies	SMC 10322 Typewriter	71.43
Follett Bookstore	01	Art	Instructional Supplies	Bookstore Charges Sept 2002	47.11
Follett Bookstore	01	Art	Instructional Supplies	Bookstore Charges Sept 2002	20.76
Follett Bookstore	01	Art	Instructional Supplies	Bookstore Charges October 2002	40.65
Follett Bookstore	01	Art	Instructional Supplies	Bookstore Charges Sept 2002	3.99
VanderWege, Robertus J.	01	Art	Instructional Supplies	Art Supplies	36.93
Follett Bookstore	01	English	Instructional Supplies	Bookstore Charges Sept 2002	-31.00
Follett Bookstore	01	English	Instructional Supplies	Bookstore Charges October 2002	15.28
Quill Corporation	01	English	Instructional Supplies	At-A-Glance Flat Desk Pad Calendars	2.89
Follett Bookstore	01	Music	Instructional Supplies	Bookstore Charges October 2002	7.37
Follett Bookstore	01	Music	Instructional Supplies	Bookstore Charges Sept 2002	50.07

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Heritage Music Center Inc	01	Music	Instructional Supplies	Widescreen & Guitar Stand	19.95
Heritage Music Center Inc	01	Music	Instructional Supplies	Mic Cases	69.72
Iwaasa, Juel	01	Music	Instructional Supplies	Supplies	52.02
Follett Bookstore	01	Philosophy	Instructional Supplies	Bookstore Charges October 2002	12.73
Follett Bookstore	01	Speech	Instructional Supplies	Bookstore Charges Sept 2002	46.50
Follett Bookstore	01	Physical Education	Instructional Supplies	Bookstore Charges October 2002	34.50
Insight Media	01	Criminal Justice	Instructional Supplies	Criminal Justice Video's	728.70
Nimco	01	Criminal Justice	Instructional Supplies	Video's for Criminal Justice	104.94
Braddock, Samuel L.	01	Criminal Justice	Conference/Meeting Expense	Travel-Highland CC thru 11/13/02	242.36
Follett Bookstore	01	History	Instructional Supplies	Bookstore Charges October 2002	44.80
Follett Bookstore	01	Human Services	Instructional Supplies	Bookstore Charges Sept 2002	3.00
Quill Corporation	01	Human Services	Instructional Supplies	At-A-Glance Flat Desk Pad Calendars	2.89
IN-TELE-COM	01	Political Science	Consultants	Fall 2002 Enrollment Fees-Framework for Democracy	264.00
Follett Bookstore	01	Psychology	Instructional Supplies	Bookstore Charges October 2002	8.62
Follett Bookstore	01	Psychology	Instructional Supplies	Bookstore Charges Sept 2002	17.27
Follett Bookstore	01	Psychology	Instructional Supplies	Bookstore Charges Sept 2002	9.47
Follett Bookstore	01	Psychology	Instructional Supplies	Bookstore Charges Sept 2002	9.44
Follett Bookstore	01	Sociology	Instructional Supplies	Bookstore Charges Sept 2002	4.77
Quill Corporation	01	Sociology	Instructional Supplies	At-A-Glance Flat Desk Pad Calendars	2.89
Follett Bookstore	01	Dean of Business,Tech & Natural	Office Supplies	Bookstore Charges Sept 2002	6.06
Quill Corporation	01	Dean of Business,Tech & Natural	Office Supplies	At-A-Glance Flat Desk Pad Calendars	2.91
SBM Business Equipment Center	01	Dean of Business,Tech & Natural	Office Supplies	SMC 10322 Typewriter	71.43
Schmidt, Rebecca S.	01	Dean of Business,Tech & Natural	Office Supplies	Dean Office Supplies	47.53
Wood, Therese L.	01	Dean of Business,Tech & Natural	Other Conference & Meeting	Travel-Chadwick	19.71
Quill Corporation	01	Accounting	Instructional Supplies	At-A-Glance Flat Desk Pad Calendars	2.89



<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	01	Business	Instructional Supplies	Bookstore Charges Sept 2002	34.77
Follett Bookstore	01	Office & Administrative Services	Instructional Supplies	Bookstore Charges Sept 2002	29.00
Electronix Express	01	Electronics	Instructional Supplies	Stacking Banana Plug Red#07039203r	216.85
Electronix Express	01	Electronics	Instructional Supplies	First Aid Station 25FA269	139.30
Follett Bookstore	01	HVAC	Instructional Supplies	Bookstore Charges October 2002	18.36
Follett Bookstore	01	HVAC	Instructional Supplies	Bookstore Charges Sept 2002	2.38
Johnstone Supply	01	HVAC	Instructional Supplies	Transformer G22-336	47.36
Quill Corporation	01	HVAC	Instructional Supplies	At-A-Glance Flat Desk Pad Calendars	2.89
Menards	01	Manufacturing Technology	Instructional Supplies	Filter	68.90
Follett Bookstore	01	Mechanical Design	Instructional Supplies	Bookstore Charges October 2002	3.98
Follett Bookstore	01	Mechanical Design	Instructional Supplies	Bookstore Charges Sept 2002	3.50
Fountain, William B.	01	Mechanical Design	Instructional Supplies	Mechanical Design Supplies	46.77
IN-TELE-COM	01	Biology	Consultants	BIO 120 Telecourse Materials	715.00
Follett Bookstore	01	Biology	Instructional Supplies	Bookstore Charges Sept 2002	3.00
Quill Corporation	01	Biology	Instructional Supplies	At-A-Glance Flat Desk Pad Calendars	11.56
Wood, Therese L.	01	Biology	Instructional Supplies	Biology Supplies 11/26/02	54.24
Wood, Therese L.	01	Biology	Instructional Supplies	BIO Supplies	89.84
Follett Bookstore	01	Chemistry	Instructional Supplies	Bookstore Charges Sept 2002	5.89
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Charges October 2002	9.14
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Charges Sept 2002	129.99
Quill Corporation	01	Mathematics	Instructional Supplies	At-A-Glance Flat Desk Pad Calendars	2.89
Waterloo Maple, Inc.	01	Mathematics	Computer Software	Maple 8 (Lab Pack Pricing)	1,530.02
Follett Bookstore	01	Business Occupational	Instructional Supplies	Bookstore Charges Sept 2002	41.50
KSB Hospital	01	Health Occupational	Instructional Supplies	Instructional Supplies for BPS 040 at DCC	37.50
World Point ECC	01	Health Occupational	Instructional Supplies	FSLBG202 Face Shield/Lungbag (100 Each)	127.75

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
World Point ECC	01	Health Occupational	Instructional Supplies	#151200 Face Shields	134.75
Eastern Iowa Community College	01	Technical Occupational-Community	Consultants	CDL Truck Driving Training	25,225.00
SBM Business Equipment Center	01	Director of Health Careers Ed	Maintenance Services	Maintenance Agreement for AR-164 Copier	50.78
Follett Bookstore	01	Director of Health Careers Ed	Office Supplies	Bookstore Charges Sept 2002	2.24
Follett Bookstore	01	Director of Health Careers Ed	Office Supplies	Bookstore Charges Sept 2002	339.15
Nursing Management	01	Director of Health Careers Ed	Publications and Dues	Nursing Management Subscription Renewal	34.20
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Open P.O. 2002-03	377.52
Follett Bookstore	01	Associate Degree Nursing	Instructional Supplies	Bookstore Charges Sept 2002	35.95
Follett Bookstore	01	Associate Degree Nursing	Instructional Supplies	Bookstore Charges Sept 2002	5.00
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Open P.O. 2002-03	141.64
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Open P.O. 2002-03	259.85
Diagnostic Imaging Inc	01	Radiologic Technology	Maintenance Services	Additional Maintenance-Misc Repairs	300.00
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Clinical Travel thru 11/13/02	109.50
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Travel Clinical Sites thru 11/26/02	107.68
Follett Bookstore	01	Other Health Careers	Office Supplies	Bookstore Charges Sept 2002	19.95
Unique Computer	01	Dean of Information Systems	Office Supplies	Zip Disks	200.00
Library Corporation	01	Learning Resource Center	Computer Software	Library Software	2,764.00
ABC-CLIO Inc	01	Learning Resource Center	Books and Binding Costs	Books	38.88
Gale Group	01	Learning Resource Center	Books and Binding Costs		170.07
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	130.79
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	170.21
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	169.83
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	125.91
Gale Group	01	Learning Resource Center	Books and Binding Costs		170.13
Gale Group	01	Learning Resource Center	Books and Binding Costs		196.85

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
US Bank	01	Learning Resource Center	Books and Binding Costs	Books	72.22
AACC	01	Learning Resource Center	Publications and Dues	Subscription Renewal	52.00
Rockford Register Star	01	Learning Resource Center	Publications and Dues	Renewal	241.80
Sauk Valley Newspapers	01	Learning Resource Center	Publications and Dues	Subscription for Library	159.25
NILRC	01	Learning Resource Center	Other Materials and Supplies	Gale's Literature Resource Center	6,513.15
Anderson, Judy	01	Learning Resource Center	Conference/Meeting Expense	Conf- Rockford 11/20/02 Northern Ill Library Sys	54.53
NILRC	01	Learning Resource Center	Conference/Meeting Expense	ICCCA Conference Fee 11/13/02	20.00
Xerox Corporation	01	Learning Resource Center	Rental- Equipment	November Maintenace	105.50
Hewlett-Packard	01	Computing & Instruct Tech	Maintenance Services	7000 Sauk 210 Agreement 2646A8241 Billed Monthly	138.00
Graybar Electric Company Inc.	01	Computing & Instruct Tech	Instructional Supplies	Avaya Systimax-SCS Gigaspeed Cable 107987315	553.84
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	USB Mouse	28.00
Mueller Audio Visual	01	Instructional Technology Center	Maintenance Services	Overhead Projector Repair	49.00
Pratt Audio-Visual & Video Cor	01	Instructional Technology Center	Maintenance Services	Projector Bulb Replacement	478.00
Pratt Audio-Visual & Video Cor	01	Instructional Technology Center	Maintenance Services	Projector Bulb Replacement	483.70
Unique Computer	01	Instructional Technology Center	Office Supplies	2 Hard Drives	370.00
Follett Bookstore	01	Instructional Technology Center	Instructional Technology Materia	Bookstore Charges Sept 2002	5.98
Pratt Audio-Visual & Video Cor	01	Instructional Technology Center	Instructional Technology Materia	Projector Bulb Replacement	483.80
Unique Computer	01	Instructional Technology Center	Instructional Technology Materia	Cables	30.00
Shelley, Chris	01	Instructional Technology Center	Conference/Meeting Expense	Travel-thru 11/15/02 DL Hook-up	69.35
Hewlett-Packard	01	Administrative Data Processing	Maintenance Services	7000 Sauk 210 Agreement 2646A8241 Billed Monthly	2,059.00
Enterprise Group	01	Administrative Data Processing	Office Supplies	Copy Paper, Blank Pre Bond CTW 851001	2,799.40
Follett Bookstore	01	Administrative Data Processing	Office Supplies	Bookstore Charges Sept 2002	24.65
McFarland Office Products & Bu	01	Administrative Data Processing	Office Supplies	MEA-05510 Notebooks 10-1/2x8	32.40
Toner Tech Plus	01	Administrative Data Processing	Office Supplies	Toner Refurbishing	254.85
Unique Computer	01	Administrative Data Processing	Office Supplies	AIT Data Cartridge	360.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Unique Computer	01	Administrative Data Processing	Office Supplies	Sony Data Cartridges	150.00
Unique Computer	01	Administrative Data Processing	Office Supplies	HP Black Cartridge	108.00
Kerber, Joan E.	01	Other Student Services	Conference/Meeting Expense	Travel- Springfield, Transfer Coordinator Meeting	148.25
Carlson, Summer	01	Special Needs- ADA	Other Contractual Services	Signing for C Appenzellar thru 11/30/02	687.50
Creative Printing	01	Admissions, Records & Placement	Office Supplies	500 SVCC Bus. Cards for Pam CLodfelter	40.00
Consolidated Management Co	01	Admissions, Records & Placement	Other Supplies	Discover Sauk Pop and Lunch	154.75
Consolidated Management Co	01	Admissions, Records & Placement	Other Supplies	College NIGHT	506.75
Illinois Student Assistance Co	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Fall 2002 Seminar	75.00
Paris Las Vegas	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Hotel-D Stiefel-Electronic Conference 12/2/02	431.64
SBM Business Equipment Center	01	Counseling	Maintenance Services	Monthly Maintenance Oct 02	59.27
Quill Corporation	01	Counseling	Office Supplies	Desk Calendar Refill	190.31
Breed, Thomas	01	Counseling	Conference/Meeting Expense	Travel 11/14/02 ICCCA Meeting	40.84
Bittner, Ruth C.	01	VP- Administrative Services	Conference/Meeting Expense	ICCRMC-Travel 11/15/02	16.40
Meyer, Paula	01	VP- Administrative Services	Conference/Meeting Expense	Travel- 11/9-12/02 CCBO Conference	488.51
Pitney Bowes	01	Other Institutional	Maintenance Services	Electronic Interface Unit	86.00
US Postmaster	01	Other Institutional	Postage	Corporate Community Service Schedule Spring 03	1,725.00
US Postmaster	01	Other Institutional	Postage	Spring 2003 Corporate Com Service Schedule	1,300.00
US Postmaster	01	Other Institutional	Postage	Annual Fee Permit 243 1st Class Presort	150.00
US Postmaster	01	Other Institutional	Postage	Corporate Community Service Spring 03 Schedule	800.00
US Postmaster	01	Other Institutional	Postage	Postage Meter Refill	3,500.00
US Postmaster	01	Other Institutional	Postage	Refill Bulk Postage Permit 243	700.00
American Assn of Community Col	01	Other Institutional	Publications and Dues	2003 Membership Dues	2,530.00
Quad-City Times	01	Other Institutional	Recruitment	Recruitment FY03 Open PO	523.10
Sauk Valley Newspapers	01	Other Institutional	Recruitment	Recruitment FY03 Open PO	153.98
SBM Business Equipment Center	01	Business Office	Maintenance Services	Monthly Maintenance Charge	34.85

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Acom Solutions, Inc	01	Business Office	Office Supplies	70-4517-0700 MICR Toner Cartridge 4517/N17	408.68
SBM Business Equipment Center	01	Business Office	Office Supplies	Office Calculator	115.00
Meyer, Paula	01	Business Office	Conference/Meeting Expense	Travel- 11/9-12/02 CCBO Conference	37.77
College of DuPage	01	Tuition Chargeback	Tuition Chargeback	Chargeback for Fall 2002	415.00
Illinois Central Community Col	01	Tuition Chargeback	Tuition Chargeback	Chargeback for Fall 2002	1,834.00
William Rainey Harper College	01	Tuition Chargeback	Tuition Chargeback	Chargeback for Fall 2002 Semester	1,806.99
Thompson Publishing Group	01	Personnel Office	Publications and Dues	Annual Dues for Fair Labor Standard Handbook	298.00
Devan, Curtis	01	Personnel Office	Conference/Meeting Expense	Travel-SURS Mtg-Human Resource thru 11/12/02	183.38
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Winners Birthday & Winners Cards	144.25
John Gray Awards Co, Inc.	01	Personnel Office	Other Conference & Meeting	Annual Service Pins fro the 2002 Awards Program	1,041.63
Cavanaugh, Dennis	010110	Corp Serv Professional Developme	Consultants	Hazardous Material Class F 02	400.00
IMEC	010110	Corp Serv Professional Developme	Consultants	Plews LEan Mfg 11/6/02	7,000.00
IMEC	010110	Corp Serv Professional Developme	Consultants	Plews Lean Mfg 11/12/02	7,000.00
Knott, Matthew	010110	Corp Serv Professional Developme	Consultants	Hazardous Material F 02	2,400.00
Follett Bookstore	010110	Corp Serv Professional Developme	Instructional Supplies	Bookstore Charges Sept 2002	742.50
Follett Bookstore	010110	Corp Serv Professional Developme	Instructional Supplies	Bookstore Charges Sept 2002	5.56
Follett Bookstore	010110	Corporate Services Admin.	Office Supplies	Bookstore Charges Sept 2002	63.78
Follett Bookstore	010110	Corporate Services Admin.	Office Supplies	Bookstore Charges Sept 2002	109.00
Paper Direct Inc	010110	Corporate Services Admin.	Office Supplies	CT1133 Green Certificates	38.96
SBM Business Equipment Center	010110	Corporate Services Admin.	Office Supplies	Open PO Contract for Copier 7/1/02-6/30/03	79.11
Consolidated Management Co	010110	Corporate Services Admin.	Conference/Meeting Expense	LCIDA Meeting Refreshments	96.00
Gericke, Thomas H.	010110	Corporate Services Admin.	Conference/Meeting Expense	Travel Area Business	31.02
Ginn, Janet L	010120	Leisure	Consultants	Quilting F 02 CCS	340.00
Mandernach, Patricia	010120	Leisure	Consultants	Dog Obedience F 02	630.00
Mandernach, Patricia	010120	Leisure	Consultants	Dog Obedience Class F 02 Intermediate	450.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Nelson, Dewaine	010120	Leisure	Consultants	CCS-Class Intro to Wind & Solar	270.00
Slain, Verna	010120	Leisure	Consultants	Fall 02 Quilting CCS	340.00
Tompkins, Craig A	010120	Leisure	Consultants	Bead & Marble Class Fall 02	480.00
Schamberger, Joyce A.	010120	Youth Programs	Consultants	ACT Prep Class F 02	210.00
Tilton, Ann R	010120	Youth Programs	Consultants	Writing Fall 02	102.00
Vail, Becky J	010120	Youth Programs	Consultants	Girl Scout Jamboree 11/9/02	150.00
Consolidated Management Co	010120	Youth Programs	Conference/Meeting Expense	Refreshment-Girl Scouts	195.80
Paper Direct Inc	010120	Community Service Administration	Office Supplies	CT1133 Green Certificates	38.96
SBM Business Equipment Center	010120	Community Service Administration	Office Supplies	Open PO Contract for Copier 7/1/02-6/30/03	79.11
Daehler, Deborah	010120	Computers	Consultants	Power Point Class Fulton HS 11/25/02	135.00
Khuntangta, Trirong	010120	Health & Personal Development	Consultants	Girl Scout Jamboree 11/29/02	150.00
Khuntangta, Trirong	010120	Health & Personal Development	Consultants	Thai Kickboxing November 2002	204.00
Kooi, Audrey	010120	Health & Personal Development	Consultants	Morrison Fitness Session 1 Fall 02	306.00
Plautz, Penny	010120	Health & Personal Development	Consultants	Top 10 Tension Tackling CCS 11/23/02	34.00
Anderson, Pamela J.	010120	Professional Development	Consultants	Religious Signing F 02	136.00
Sunberst Consulting Group	010120	Professional Development	Consultants	Instruction and Supplies for Six Sigma Program	1,600.00
Helfrich, Julie J.	010120	Professional Development	Instructional Supplies	ISO Seminar Supplies F 02	764.50
Sunberst Consulting Group	010120	Professional Development	Instructional Supplies	Instruction and Supplies for Six Sigma Program	135.00
Consolidated Management Co	010120	Professional Development	Conference/Meeting Expense	Six Sigma Program Refreshments	62.50
Thomas, Richard P.	010120	Polygraph Institute	Consultants	Fall 02 Polygraph	500.00
Follett Bookstore	010120	Polygraph Institute	Instructional Supplies	Bookstore Charges Sept 2002	9.58
Sauk Trails Inc	010130	Tours & Events	Conference/Meeting Expense	Trip to Chicago 12/7/02	520.00
PDC Laboratories, Inc	02	Maintenance	Maintenance Services	Drinking Water Test	10.00
Cone's Repair Service	02	Maintenance	Maintenance Supplies	Repair Parts-Snack Bar	62.80
Grainger	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY 03 -Open Purchase Order	182.65

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Grainger	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY 03 -Open Purchase Order	42.58
Honeywell Inc	02	Maintenance	Maintenance Supplies	Temp Controller	250.42
Maintenance USA	02	Maintenance	Maintenance Supplies	Faucets	122.58
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	56.90
Menards	02	Maintenance	Maintenance Supplies	Plumbing Supplies	12.24
Menards	02	Maintenance	Maintenance Supplies	Anchors	11.16
Menards	02	Maintenance	Maintenance Supplies	Student Activities Supplies	79.75
Menards	02	Maintenance	Maintenance Supplies	Screws	3.96
Servco Companies	02	Maintenance	Maintenance Supplies	Thermostat Elements	296.83
Sherwin-Williams	02	Maintenance	Maintenance Supplies	Paint	34.56
Frederick, James E.	02	Maintenance	Conference/Meeting Expense	Travel 11/13/02 ICCAFO Conference	310.60
Paxton, Carl M.	02	Maintenance	Conference/Meeting Expense	Travel ICCAFO Meeting	25.00
Morgan Services Inc.	02	Custodial	Maintenance Services	Towel Service	138.61
Morgan Services Inc.	02	Custodial	Maintenance Services	Towel Service	107.89
Grainger	02	Custodial	Maintenance Supplies	Recycle Bins	301.98
Power-Flite	02	Custodial	Maintenance Supplies	#537PB H.D. Paper Bag 10 pk Sensor	269.96
Vonachen Service & Supply	02	Custodial	Maintenance Supplies	Open Purchase Order for Custodial Supplies	2,115.31
Vonachen Service & Supply	02	Custodial	Maintenance Supplies	Open Purchase Order for Custodial Supplies	356.07
Bonnell Industries	02	Grounds	Maintenance Services	Repair Dump Truck	527.82
Menards	02	Grounds	Maintenance Supplies	Maintenance Supplies	46.06
Menards	02	Grounds	Maintenance Supplies	Returned Supplies	146.16
Menards	02	Grounds	Maintenance Supplies	Maintenance Supplies	15.76
Menards	02	Grounds	Maintenance Supplies	J-Bend	7.98
Menards	02	Grounds	Maintenance Supplies	Maintenance Supplies	9.88
Menards	02	Grounds	Maintenance Supplies	Maintenance Supplies	30.98

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Menards	02	Grounds	Maintenance Supplies	Grounds Supplies	287.59
Mike's Repair Service	02	Grounds	Maintenance Supplies	Chain Saw	285.00
Wilson Engines	02	Grounds	Maintenance Supplies	Replacement Bags for Blower Vacuum	47.33
Nicor Gas	02	Utilities	Gas	Monthly Charges	244.29
Nicor Gas	02	Utilities	Gas	Monthly Charges	113.05
Nicor Gas	02	Utilities	Gas	Monthly Charges	212.07
Nicor Gas	02	Utilities	Gas	Monthly Charges	206.61
Nicor Gas	02	Utilities	Gas	Monthly Charge	16.02
Commonwealth Edison	02	Utilities	Electricity	Monthly Charges	36.04
Commonwealth Edison	02	Utilities	Electricity	Monthly Service	10,087.75
Commonwealth Edison	02	Utilities	Electricity	Monthly Service	58.75
AT & T	02	Utilities	Telephone	Monthly telephone Charges	1,505.47
United States Cellular	02	Utilities	Telephone	College Van Cell Phones	57.11
Verizon Wireless	02	Utilities	Telephone	Dr. Behrendt's cell phone	42.78
Rock Valley Disposal	02	Utilities	Refuse Disposal	Monthly Trash Removal	376.50
Caterpillar Inc.	02	Utilities	Other Utilities	Monthly Engine testing	444.33
Quill Corporation	02	Building and Grounds Administrat	Office Supplies	Office Supplies	126.10
Unique Computer	02	Building and Grounds Administrat	Office Supplies	Color Printer	385.00
John A Loos Sons Inc	03	Operations & Maintenance- Restri	Building Remodeling	Final Payment of Cooling Towers Project	38,183.70
Douglas, Kasandra R.	050500	Child Care Center	Other Sales & Service	Child Care refund	219.95
Rus, Misty L.	050500	Child Care Center	Other Sales & Service	Refund Child Care Charges	175.50
Wise, Kristin	050500	Child Care Center	Other Sales & Service	Child Care Refund	30.00
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies 11/19/02	31.31
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies thru 12/2/02	86.42
Follett Bookstore	050500	Child Care Center	Other Supplies	Bookstore Charges Sept 2002	4.30



<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	050500	Child Care Center	Other Supplies	Bookstore Charges October 2002	7.18
Community Coordinated Child Ca	050500	Child Care Center	Conference/Meeting Expense	Membership FY 03	30.00
Drane, Paula E.	050500	Child Care Center	Conference/Meeting Expense	Travel NIAEYC Conference 11/16/02	155.83
Downtown Sports	050600	Peer Recruitment	Other Supplies	Ambassador Supplies	442.00
Damhoff, Lindsay A.	050600	Men's Basketball	Other Contractual Services	M Basketball 11/19/02	15.00
Damhoff, Russ K.	050600	Men's Basketball	Other Contractual Services	Honorarium Request for Basketball 11/7/02	45.00
Peoria Journal Star	050600	Men's Basketball	Instructional Supplies	Newspaper Delivery for Basketball Stats	34.40
Damhoff, Russ K.	050600	Men's Basketball	Other Conference & Meeting	Travel-Game 11/19/02	84.00
Damhoff, Russ K.	050600	Men's Basketball	Other Conference & Meeting	Men's Basketball Travel 11/23/02	240.28
Damhoff, Russ K.	050600	Men's Basketball	Other Conference & Meeting	Travel Basketball thru 11/30/02	279.15
Scenic Stage Line, Inc	050600	Men's Basketball	Other Conference & Meeting	Charter for Basketball Game 11/9/02	233.00
Damhoff, Russ K.	050600	Men's Cross Country	Other Conference & Meeting	Airline Tickets for Cross Country Nationals	721.80
Sullivan, Michael D.	050600	Men's Cross Country	Other Conference & Meeting	Travel-Cross Country 12/1/02	69.90
Sullivan, Michael D.	050600	Men's Cross Country	Other Conference & Meeting	Travel Cross Country Nationals Fall 02	1,168.22
United Airlines	050600	Men's Baseball	Other Conference & Meeting	Deposit for Airline Tickets for Baseball Team	1,200.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services	W Basketball 11/30/02	15.00
Dukes, Michele	050600	Women's Basketball	Other Contractual Services	Trainer W Basketball 11/30/02	50.00
Gerlach, Wayne	050600	Women's Basketball	Other Contractual Services	W Basketball 11/30/02	85.00
Holthaus, Ann K.	050600	Women's Basketball	Other Contractual Services	W Basketball 11/30/02	15.00
Klapatauskas, Todd	050600	Women's Basketball	Other Contractual Services	Referee W Basketball 11/30/02	85.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services	Stats W Basketball 11/26/02	15.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services	Stats W Basketball 12/3/02	15.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services	W Basketball 11/30/02	15.00
Lawson, Mark	050600	Women's Basketball	Other Contractual Services	Referee W basketball 11/30/02	85.00
Lund, Sarah E.	050600	Women's Basketball	Other Contractual Services	Stats W Basketball 11/26/02	15.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Lund, Sarah E.	050600	Women's Basketball	Other Contractual Services	Stats W BB 12/3/02	15.00
Lund, Sarah E.	050600	Women's Basketball	Other Contractual Services	W Basketball 11/30/02	15.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services	Book Official W Basketball 11/26/02	15.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services	W Basketball 11/30/02	15.00
Follett Bookstore	050600	Women's Basketball	Instructional Supplies	Bookstore Charges October 2002	2.88
Follett Bookstore	050600	Women's Basketball	Instructional Supplies	Bookstore Charges Sept 2002	61.06
Santo Sport Store	050600	Women's Basketball	Instructional Supplies	Travel Gear Tops-1-XL 4-L Pants 3-XL 2-L	300.00
Holiday Inn	050600	Women's Basketball	Other Conference & Meeting	Lincoln Game 12/6/02	271.72
Leleman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel Women's Basketball Games thru 11/18/02	262.35
Scenic Stage Line, Inc	050600	Women's Basketball	Other Conference & Meeting	Charter for Basketball Game 11/9/02	233.00
Follett Bookstore	050600	Women's Softball	Instructional Supplies	Bookstore Charges Sept 2002	44.02
Barnes, Kris	050600	Women's Volleyball	Instructional Supplies	Team Dinner F 02	185.00
Barnes, Kris	050600	Women's Volleyball	Instructional Supplies	Trophies for Volleyball F 02	132.50
Follett Bookstore	050600	Women's Volleyball	Instructional Supplies	Bookstore Charges Sept 2002	292.50
Follett Bookstore	050600	Women's Volleyball	Instructional Supplies	Bookstore Charges October 2002	91.07
Sauk Valley Newspapers	050600	General Athletics	Other Materials and Supplies	Classic Tourn ad for Basketball	.03
Sauk Valley Newspapers	050600	Student Activities	Consultants	Al Nu Program	393.25
Consolidated Management Co	050600	Student Activities	Other Materials and Supplies	Popcorn & Supplies	33.53
Consolidated Management Co	050600	Student Activities	Other Materials and Supplies	Film Series Refreshments	47.70
Follett Bookstore	050600	Student Activities	Other Materials and Supplies	Bookstore Charges October 2002	15.89
US Bank	050600	Student Government	Other Conference & Meeting	Meeting 10/28/02	187.62
Follett Bookstore	050600	Drama	Other Materials and Supplies	Bookstore Charges October 2002	1.35
Follett Bookstore	050600	Drama	Other Materials and Supplies	Bookstore Charges Sept 2002	1.69
Hedrick, Jason J.	050600	Drama	Other Materials and Supplies	Supplies for Fall Productions	85.35
Murray, Kris A.	050600	Drama	Other Materials and Supplies	Tape for "SPE 141"	31.97

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Hedrick, Jason J.	050600	Speech & Readers Theater	Other Conference & Meeting	Children Theatre F 02	12.37
Scenic Stage Line, Inc	050600	Speech & Readers Theater	Other Conference & Meeting	Van Rental Petit Jean Fest	660.62
Scenic Stage Line, Inc	050600	Speech & Readers Theater	Other Conference & Meeting	Van Rental Petit Jean Fest.	639.30
American Society of Composers,	050600	Music	Other Contractual Services	Music License Fees	463.00
Sauk Valley Newspapers	050600	Madrigal	Advertising	Madrigal Advertising	343.00
Murray, Kris A.	050600	Global Awareness	Other	Global Awareness Supplies	135.39
Breed, Thomas	050800	Transportation	Maintenance Services	Gas for College Van 11/13/02	10.61
Don Mullery's World of Cars	050800	Transportation	Maintenance Services	College Van Repairs	863.43
Amoco Oil Company	050800	Transportation	Vehicle Supplies	Gas for College Vans	518.81
Kerber, Joan E.	050800	Transportation	Vehicle Supplies	Gas Purchase College Van	16.27
Shell Oil Company	050800	Transportation	Vehicle Supplies	Gas for College Van	237.55
Shell Oil Company	050800	Transportation	Vehicle Supplies	Gas-College Van	383.17
Professional Benefit Administr	051000	Medical Insurance	Individual Stop Loss		10,716.70
Professional Benefit Administr	051000	Medical Insurance	Dependent Stop Loss		7,458.99
Professional Benefit Administr	051000	Medical Insurance	Precertification		387.50
Professional Benefit Administr	051000	Medical Insurance	Cobra Conversion		20.00
Professional Benefit Administr	051000	Medical Insurance	Administrative		2,659.25
Professional Benefit Administr	051000	Medical Insurance	Life & AD&D		2,252.25
Ashley, Shandra J.	051400		Student Loans	Student Loan Due 5/9/03	485.00
Frerichs, Bob L.	051400		Student Loans	Student Loan Due 5/9/03	300.00
Frerichs, Nancy M.	051400		Student Loans	Student Loan Due 5/9/03	500.00
Follett Bookstore	062010	Special Populations Grant	Instructional Supplies	Bookstore Charges October 2002	69.75
Follett Bookstore	062010	Special Populations Grant	Instructional Supplies	Bookstore Charges Sept 2002	35.25
Revere Electric Supply	062022	WFP- Education to Careers Grant	Instructional Equipment	1746A7 7-slot Expansion Rack	31,034.00
Clodfelter, Pamela J.	062022	WFP- Ed to Careers	Conference/Meeting Expense	Travel High School Visits 11/22/02	22.63

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Clodfelter, Pamela J.	062022	WFP- Ed to Careers	Conference/Meeting Expense	Travel Area High Schools thru 11/18/02	111.09
Derby, Dustin C.	062022	WFP- Ed to Careers	Conference/Meeting Expense	Ambassador Club-Jefferson Club	14.14
Kerber, Joan E.	062022	WFP- Ed to Careers	Conference/Meeting Expense	Travel- Springfield, Transfer Coordinator Meeting	159.47
CDW	062031	Adv Tech- Instruc Equip Grnt	Capital Supplies	356370 Sony DCR-PC 120BT MiniDV Camcorder	1,799.00
CDW	062031	Adv Tech- Instruc Equip Grnt	Capital Supplies	413565 Logic Digital Camera Case	19.69
CDW	062031	Adv Tech- Instruc Equip Grnt	Capital Supplies	360993 Sony FD Mavica MVC-FD200 Digital Camera	515.91
Hewlett-Packard	062032	Adv Tech- Technology Support Gra	Computer Software	7000 Sauk 210 Agreement 2646A8241 Billed Monthly	144.00
Hewlett-Packard	062032	Adv Tech- Technology Support Gra	Computer Software	7000 Sauk 210 Agreement 2646A8241 Billed Monthly	870.00
Verizon Wireless	062032	Adv Tech- Technology Support Gra	Telecommunications	Monthly Charge	23.33
State Universities Retirement	062050	SBDC Grant	Allocated Employee Benefits	Payroll Matching Funds 11/27/02	153.54
Quill Corporation	062050	SBDC Grant	Office Supplies	036-LII-TLF-1B (Black Hanging File)	38.93
SBM Business Equipment Center	062050	SBDC Grant	Office Supplies	Open PO Contract for Copier 7/1/02-6/30/03	79.11
Consolidated Management Co	062050	SBDC Grant	Conference/Meeting Expense	SBDC Lunch Meeting with HCC	12.53
Lamm, Jodie L.	062050	SBDC Grant	Conference/Meeting Expense	Travel-thru 11/13/02	163.28
Laurie Gungel	062050	SBDC Grant	Conference/Meeting Expense	ISBDA Conference 10/24/02	436.24
SPRINT	062050	SBDC Grant	Telephone	SBDC Monthly Long Distance	16.12
Follett Bookstore	062056	ICCB Adult Ed-Federal Basic	Office Supplies	Bookstore Charges Sept 2002	10.36
Deem, Craig A	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Cleaning GED Classes Oct/Nov 2002	50.00
McGraw-Hill Companies	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	0-8092-3690-7 Percents	577.35
Rhodes, Jay H.	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Printer Cartridge for Wallace	29.99
Sterling Community Unit School	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	Xerox Charges for Wallace School	288.25
Cox, Doris	062056	ICCB Adult Ed-Federal Basic	Conference/Meeting Expense	Travel 11/22/02 Adult Ed Conference	132.29
Lovekin, Carol N.	062056	ICCB Adult Ed-Federal Basic	Conference/Meeting Expense	Adult Education Fall Conference 11/22/02	18.00
Marruffo, Kerrie M.	062056	ICCB Adult Ed-Federal Basic	Conference/Meeting Expense	Adult Education Travel	18.00
Peterson, Laura	062056	ICCB Adult Ed-Federal Basic	Conference/Meeting Expense	Travel Adult Education Workshop	87.35

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Alta Books	062057	ICCB Adult Ed-Public Aid -Instru	Instructional Supplies	1-56420-281-XSB Citizenship: Passing The Test	47.02
Delta Systems Co, Inc	062057	ICCB Adult Ed-Public Aid -Instru	Instructional Supplies	0-19-434199-2 Monolingual English Edition	208.51
Kim, Linda A.	062057	ICCB Adult Ed-Public Aid -Litera	Conference/Meeting Expense	Travel -Area Speaking	49.28
Follett Bookstore	062060	SOS VITAL Grant	Office Supplies	Bookstore Charges Sept 2002	11.04
Salgado, Ana S.	062062	IBHE PLACE Grant	Instructional Supplies	Travel 11/15/02	31.72
McFarland Office Products & Bu	062062	IBHE PLACE Grant	Postage	Stamp-Red Ink ID300	17.50
McFarland Office Products & Bu	062062	IBHE PLACE Grant	Postage	#6P-UNV-11289 5 Ream Copy Paper	16.99
McFarland Office Products & Bu	062062	IBHE PLACE Grant	Postage	Columnar Pads	31.76
Quill Corporation	062062	IBHE PLACE Grant	Postage	036-T-BASE-CH T-base Leg	31.94
Kim, Linda A.	062062	IBHE PLACE Grant	Conference/Meeting Expense	Latino Festival 11/23/02	21.90
Kim, Linda A.	062062	IBHE PLACE Grant	Other Conference & Meeting	Supplies ALAS Event	39.43
Salgado, Ana S.	062062	IBHE PLACE Grant	Other Conference & Meeting	ALAS Coffee House	42.50
SVCC Educational Fund	062073		I/F Payable	Inter-Funds	90.83
Ashton High School	062073	ISBE Voc Ed- Tech Prep Grant	Other	Tech Prep Claim 6 Supplies & Materials	1,629.00
Milledgeville High School	062073	ISBE Voc Ed- Tech Prep Grant	Other	Supplies Career Day F 02	787.16
Whiteside Area Career Center	062073	ISBE Voc Ed- Tech Prep Grant	Other	Supplies for Automotive, Health & Computers	2,503.91
Illinois Student Assistance Co	062140	Dept of Veteran's Affairs	Department of Vet Affairs	Summer 02 IVG	216.00
SVCC Educational Fund	062150		I/F Payable	Inter-Funds	79,346.40
SVCC Educational Fund	062150		I/F Payable	Interfund Charges	96,391.22
SVCC Educational Fund	063011		I/F Payable	Inter-Funds	6,143.60
SVCC Educational Fund	063011		I/F Payable	Interfund Charges	6,798.99
State Universities Retirement	063011	Student Support Services Grant	Allocated Employee Benefits	Payroll Matching Funds 11/27/02	653.26
SBM Business Equipment Center	063011	Student Support Services Grant	Maintenance Services	Monthly Maintenance Oct 02	59.27
Unique Computer	063011	Student Support Services Grant	Office Supplies	Cyber Parallel PCI	42.00
SVCC Educational Fund	063012		I/F Payable	Inter-Funds	4,926.03

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
SVCC Educational Fund	063012		I/F Payable	Interfund Charges	7,284.60
SVCC Educational Fund	063013		I/F Payable	Interfund Charges	10,275.00
Consolidated Management Co	063020	Perkins IIc -Acad Staff Developm	Conference/Meeting Expense	Meeting 10-10-02	75.75
Bos, Keith A.	063020	Perkins IIc -Special Populations	Conference/Meeting Expense	Travel Winning Wheels/Prophetstown	32.12
Bos, Keith A.	063020	Perkins IIc -Special Populations	Conference/Meeting Expense	Travel 11/15/02 Springfield	122.28
Bos, Keith A.	063020	Perkins IIc -Special Populations	Conference/Meeting Expense	Travel-Non Traditional Workshop 11/20/02	202.38
SVCC Educational Fund	063030		I/F Payable	Inter-Funds	2,589.30
SVCC Educational Fund	063030		I/F Payable	Interfund Charges	13,171.27
State Universities Retirement	063030	Perkins IIIIE Tech Prep	Allocated Employee Benefits	Payroll Matching Funds 11/27/02	102.75
Gehrke, Nancy M	063030	Perkins IIIIE Tech Prep	Consultants	Mileage Fall 02	5.84
Gehrke, Nancy M	063030	Perkins IIIIE Tech Prep	Consultants	Stipend Fall 02	125.00
Hahne, Connie	063030	Perkins IIIIE Tech Prep	Consultants	Mileage Meetings F 02	76.65
Hahnc, Connie	063030	Perkins IIIIE Tech Prep	Consultants	Stipend F 02	250.00
Jamroch, Emily	063030	Perkins IIIIE Tech Prep	Consultants	Mileage Meetings F 02	14.60
Johannsen, Patrice	063030	Perkins IIIIE Tech Prep	Consultants	Mileage Fall 02-Meetings	52.56
Johannsen, Patrice	063030	Perkins IIIIE Tech Prep	Consultants	Stipend Fall 02	250.00
Johnson, Virginia	063030	Perkins IIIIE Tech Prep	Consultants	Travel Non Traditional Workshop 11/20/02-Site trav	251.84
Lindahl, Sharon	063030	Perkins IIIIE Tech Prep	Consultants	Stipend Fall 02	250.00
Lindahl, Sharon	063030	Perkins IIIIE Tech Prep	Consultants	Travel Fall 02 Meetings	62.42
Longfellow, Richard	063030	Perkins IIIIE Tech Prep	Consultants	Stipend F 02	250.00
Longfellow, Richard	063030	Perkins IIIIE Tech Prep	Consultants	Mileage Meetings F 02	13.14
Luker, Neal	063030	Perkins IIIIE Tech Prep	Consultants	Stipend F 02	250.00
Luker, Neal	063030	Perkins IIIIE Tech Prep	Consultants	Mileage F 02	24.09
Mathey, Barbara	063030	Perkins IIIIE Tech Prep	Consultants	Stipend F 02	250.00
Mathey, Barbara	063030	Perkins IIIIE Tech Prep	Consultants	Mileage Fall 02	58.40

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
McFadden, Donna S.	063030	Perkins IIIE Tech Prep	Consultants	Stipend Fall 02	250.00
McFadden, Donna S.	063030	Perkins IIIE Tech Prep	Consultants	Mileage F 02 Meetings	21.90
Nelson, Carolyn J.	063030	Perkins IIIE Tech Prep	Consultants	Faciltator Stipend F 02	250.00
Nelson, Carolyn J.	063030	Perkins IIIE Tech Prep	Consultants	Travel Meetings F 02	76.65
Silvius, Candace S	063030	Perkins IIIE Tech Prep	Consultants	Stipend F 02	250.00
Silvius, Candace S	063030	Perkins IIIE Tech Prep	Consultants	Mileage F 02	54.75
Szkatits, Dana	063030	Perkins IIIE Tech Prep	Consultants	Mileage Meetings F 02	20.44
Szkatits, Dana	063030	Perkins IIIE Tech Prep	Consultants	Stipend Fall 02	250.00
Wilkin, Richard	063030	Perkins IIIE Tech Prep	Consultants	Stipend F 02	250.00
Wilkin, Richard	063030	Perkins IIIE Tech Prep	Consultants	Mileage F 02	29.20
Consolidated Management Co	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	Consortium Events	251.05
Consolidated Management Co	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	Consortium Activity	35.00
SVCC Educational Fund	063071		I/F Payable	Interfund Charges	37,820.14
SVCC Educational Fund	063071		I/F Payable	Inter-Funds	2,750.50
SVCC Educational Fund	063075		I/F Payable	Interfund Charges	28,889.09
SVCC Educational Fund	063075		I/F Payable	Inter-Funds	4,153.34
Willis Corroon Administrative	063075	IDHS AmeriCorps - Member Activit	Medical Insurance	December Members Health Insurance	1,150.32
Lee/Ogle Regional Office of Ed	063075	IDHS AmeriCorps - Member Activit	Consultants	Americorp Workshop / ROE Grand Detour	225.00
White, Rebecca	063075	IDHS AmeriCorps - Member Activit	Consultants	11/5 Allerton Team Leader	35.93
Rock Falls Chamber of Commerce	063075	IDHS AmeriCorps - Member Activit	Other Supplies	Parade Entry Fee - Americorp	10.00
White, Rebecca	063075	IDHS AmeriCorps - Member Activit	Other Supplies	11/5 Allerton Team Leader	14.14
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	Allocated Employee Doncfits	Payroll Matching Funds 11/27/02	280.30
SBM Business Equipment Center	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	HON HW103T Pair of Arms	38.98
SBM Business Equipment Center	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	HON 7901AB12T Gray Desk Chair	109.98
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Member Uniforms 11/02	512.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Conference/Meeting Expense	11/5 Allerton Team Leader	82.49
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	11/5 Allerton Team Leader	60.23
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	11/5 Allerton Team Leader	119.36
Henricksen & Company, Inc.	064030	Restricted Fund-GOD Certificates	Capital Supplies	Hon 7901 Everyday Chair Rooms 2F1& 2F5	4,272.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	IBM M41,512 RAM,1.8GHz, 40MHD,CD ROMZip Drive,ENET	8,720.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	Scanner	129.00
Superior Body Works	064030	Restricted Fund-GOD Certificates	Capital Supplies	Spray Liner, Install Steps on new Pick-up	639.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	Monitor	625.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Office Equipment	Server-P3-1.0G (SMP Upgradable); 1.2 Gram, 2-SCSI	6,600.00
Unique Computer	064040	SBC Excelerator	Computer Software	Copies 60Back Enterprise Edition Software	325.00
Economy Trophy Co	101260	P.R.I.D.E. Club	Other	Prides Plaque	25.00
Lindgren Callihan Van Osdol &	11	Audit	Audit Services	Final billing for 2002 Audit	5,175.00
Ward, Murray, Pace, & Johnson,	12	Risk Management	Legal Services	Property Legal Services	121.50
Gallatin River Communications	12	Risk Management	Telephone	911 Cama Trunk Lines	89.48
Verizon Wireless	12	Public Safety	Maintenance Services	Security Phones	65.29
Stewart & Associates	12	Public Safety	Other Contractual Services	Contract Security W/E 11/9, 11/16/02	864.80
BANK ACCOUNT 1 TOTAL:					292,713.09
BANK ACCOUNT 2 TOTAL:					372,407.64
ALL ACCOUNTS TOTAL:					665,120.73