

# **SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AGENDA**

**Third Floor Board Room**

**January 27, 2003**

**7:00 p.m.**

## **AMENDED**

### **A. Call to Order**

### **B. Roll Call**

### **C. Communication from Visitors**

### **D. Consent Agenda**

#### **1. Approval of Minutes**

#### **2. Treasurer's Report**

#### **3. Bills Payable**

<b>4. Payrolls</b>	<b>December 20, 2002</b>	<b>\$220,547.68</b>
	<b>January 15, 2003</b>	<b>\$198,644.16</b>

#### **5. Budget Report**

#### **6. Faculty Seniority List**

#### **7. Donations**

#### **8. Academic Calendar - Fall 2004 through Summer 2005**

### **E. President's Report**

#### **1. Board Policies Review – 410.01, 411.01, 412.01, 413.01, 414.01**

#### **2. Enrollment Update**

#### **3. Health Career Graduates Exam Results (attached)**

#### **4. Pilot Project for Nontraditional Training and Employment (attached)**

#### **5. Connections Conference Presentation (attached)**

### **F. Financial Reports and Actions**

**None**

### **G. Closed Session (Appointment, employment, compensation, discipline, dismissal of specific employees of the College, including hearing testimony on a complaint lodged against an employee to determine its validity, collective negotiating matters, and closed session minutes consideration)**

### **H. Closed Session Minutes of December 16, 2002**

**I. Personnel**

- 1. Faculty Retirement - Academic Skills**
- 2. Faculty Retirement - Radiologic Technology**
- 3. Part-time Faculty**
- 4. Faculty Retirement - Machine Tool Technology**

**J. Other**

**None**

**K. Reports**

- 1. Student Trustee**
- 2. ICCTA Representative**
- 3. Foundation Liaison**
- 4. Faculty Association**
- 5. Board Chair**
- 6. Board Members Comments**

**L. Adjournment**

**Board of Trustees Meetings**

**January 30, 2002  
12 Noon - Retreat**

**February 24, 2003**

**March 24, 2003**

**April 28, 2003**

**May 19, 2003 (Tentative)**

**June 23, 2003**

**ICCTA Monthly Meetings**

**March 14 - 15, 2003  
William Rainey Harper -  
Palatine**

**April 29, 2003 - Hilton Hotel,  
Springfield**

**April 30, 2003  
LOBBY DAY**

**June 19 - 21 Annual  
Convention - Embassy Suites  
Downtown Lakefront, Chicago**

## SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

January 27, 2003

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on January 27, 2003 in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Wolf called the meeting to order at 7:00 p.m. and the following members answered roll call:

Edward Andersen	Henry S. Dixon, Jr.
William Simpson	Robert J. Thompson
Nancy L. Varga	B.J. Wolf
Neal Singleton	

Absent: Pennie von Bergen Wessels

SVCC Staff:

- President Richard L. Behrendt
- Attorney Ole Bly Pace III
- Vice President Ruth Bittner
- Vice President Deborah Hecht
- Vice President Joan Kerber
- Director of College Relations Cal Lyons
- Secretary to the Board Marilyn Vinson

Consent Agenda: It was moved by Member Dixon and seconded by Member Varga that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

President's Report: President Behrendt reported that summer and fall enrollment for this year was 28,096 credit hours as compared to last year's figures of 28,696 and that at the current time spring enrollment was up 2.1% over last spring, that all 2002 graduates of the Radiologic Technology Program, Associate Degree Nursing, and Practical Nursing Program passed their licensing and registry exams, that Sauk Valley has been chosen as a pilot project for learners in nontraditional training and employment, and that Virginia Johnson and Janet Matheney's proposal has been selected for presentation at the Connections Conference to be held in April and June.

- Closed Session: At 7:07 p.m., it was moved by Member Varga and seconded by Member Thompson that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College, including hearing testimony on a complaint lodged against an employee to determine its validity, collective negotiating matters, and closed session minutes consideration. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.
- Regular Session: The Board returned to regular session at 7:15 p.m.
- Closed Session Minutes: It was moved by Member Simpson and seconded by Member Thompson that the Board approve the minutes of the December 16 closed session meeting. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.
- Faculty Retirement-Academic Skills: It was moved by Member Thompson and seconded by Member Dixon that the Board approve the retirement request of Doris Cox, Professor of Academic Skills, effective May 22, 2003. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.
- Faculty Retirement - Radiologic Technology: It was moved by Member Andersen and seconded by Member Dixon that the Board approve the retirement request of Beverly Kiele, Assistant Professor of Radiologic Technology, effective July 31, 2003. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.
- Part-time Instructors: It was moved by Member Thompson and seconded by Member Dixon that the Board approve the list of part-time instructors as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.
- Faculty Retirement - Machine Tool Technology: It was moved by Member Andersen and seconded by Student Trustee Singleton that the Board approve the retirement request of Jerry Frana, Associate Professor of Machine Tool Technology, effective at the end of the 2004 Spring semester. In a roll call vote, all voted aye. Motion carried. Student Trustee Singleton advisory vote: aye.

Financial  
Projections:

The Board returned to Agenda Item #1, Financial Projections, and discussed a raise in tuition. The administration had indicated that due to rising health care costs and state cuts in community college revenue, they were recommending a \$10 per hour increase in tuition in order to balance the budget.

At 1:57 p.m., Board Chair Wolf had to leave the meeting and Vice-Chair Thompson filled in.

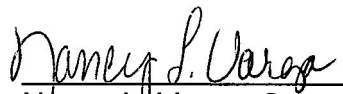
The Board indicated they were not comfortable with a \$10 raise and would be willing to approve a deficit budget in order to keep the tuition increase down. It was the direction of the majority of the Board to have the administration check the budget for further savings and bring back information to the Board on a \$5 or \$6 increase in tuition.

Adjournment:

Since the scheduled business was completed, it was moved by Member Simpson and seconded by Member Varga that the Board adjourn. The next meeting will be February 24th. Motion voted and carried. Student Trustee Singleton advisory vote: aye.

The Board adjourned at 2:15 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Nancy L. Varga, Secretary

BINDER WILL FOLLOW SLIP EXACTLY

NAME AND ADDRESS

Sauk Valley Community College LRC  
173 IL Route #2  
Dixon, IL 61021  
PAL ILDS - SULY

TITLE

SAUK VALLEY  
COMMUNITY  
COLLEGE  
BOARD OF  
TRUSTEES  
MINUTES

ADV	TITLE PAGE
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JANUARY 27, 2003  
THRU  
APRIL 28, 2003

MANDATORY FIELDS  
MARKED IN GREEN

STAMP COLORS USED  
BY HOUCHEN BINDERY  
ARE:

Black

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OPTIONAL FIELDS  
MARKED IN BLUE

☐ Collation use; runs  
extra charges. Highly  
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- ☒ NEW TITLE (NEVER BOUND BEFORE)
- ☒ PREVIOUSLY BOUND - HOUCHEN
- ☒ PREVIOUSLY BOUND - OTHER (IF  
VOLUME PREVIOUSLY BOUND BY ANOTHER  
BINDERY, PLEASE SEND PHOTOCOPY WITH  
BOTTOM OF SPINE CLEARLY VISIBLE)

# **SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES RETREAT**

**January 30, 2003**

The Board of Trustees of Sauk Valley Community College met in special session (Retreat) in the third floor Board Room of Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Wolf called the meeting to order at 12 Noon and the following members answered roll call:

Edward Andersen	Henry S. Dixon, Jr.
William Simpson	Robert J. Thompson
Nancy Varga	B.J. Wolf
Neal Singleton	

Absent: Pennie von Bergen Wessels

SVCC Staff: President Richard L. Behrendt  
Vice President Ruth Bittner  
Vice President Deborah Hecht  
Vice President Joan Kerber

Closed Session: At 12:03 p.m. it was moved by Member Thompson and seconded by Member Singleton that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, dismissal of specific employees of the College, including hearing testimony on a complaint lodged against an employee to determine its validity, and self evaluation. Motion voted and carried. Student Trustee Singleton advisory vote: aye.

Regular Session: The Board returned to regular session at 12:20 p.m.

Individual Board Member's Requests: Chair Wolf indicated that some Trustees felt that the Board should be included more in the planning process and goal setting at the College. President Behrendt pointed out that the College used to accomplish this by having a day and a half planning retreat off campus. It was the direction of the majority of the Board to ask the administration to schedule a summer planning retreat and investigate various off-campus sites.

Chronicle of Higher Education Article:	Member Varga noted that all her questions had been answered by the above discussion. The Board then discussed whether or not the administration should honor requests for information from an individual Trustee or wait until the full Board requests this. It was the direction of the majority of the Board to have the Board attorney (Ole Bly Pace III) address this item in his re-write of the Board Ethics policy.
Uniform Tax Abatement Policy:	The Board discussed the two tax abatement policies and it was the direction of the majority of the Board to contact the Lee County officials to ascertain if they still needed such a detailed policy and then (depending on their comments) combine the two policies into one.
PRIDE Request:	The Board discussed the request from the PRIDE organization to add "sexual orientation" to the College list of protected classifications, and it was the direction of the majority of the Board to stay with the State statutes at the present time.
Board Ethics Policy:	In reviewing the Board Ethics policy the Board suggested that Ole Pace rewrite this policy and eliminate the conflict of interest statement and investigate some concerns of the Board members regarding E-mail among Trustees, emergency power for the Board Chair, and the question of whether the administration should honor requests for information from a single Trustee or should they wait until the full Board asks for the information.
Construction Projects:	<p>Vice President Bittner told the Board that the Capital Development Board had approved our selection of Burnidge Cassell architects and the time line will include Burnidge Cassell submitting their plans to CDB and signing a contract. Over the next two to three months the architect will complete the basic engineering and architectural studies necessary to determine the feasibility of two possible project designs.</p> <p>Under the same topic the administration updated the Board on the repairs needed in the Biology and Chemistry labs and the Board requested a tour of these areas after the meeting.</p>
Baseball Program	The administration provided information on the SVCC baseball program.



Financial  
Projections:

The Board returned to Agenda Item #1, Financial Projections, and discussed a raise in tuition. The administration had indicated that due to rising health care costs and state cuts in community college revenue, they were recommending a \$10 per hour increase in tuition in order to balance the budget.

At 1:57 p.m., Board Chair Wolf had to leave the meeting and Vice-Chair Thompson filled in.

The Board indicated they were not comfortable with a \$10 raise and would be willing to approve a deficit budget in order to keep the tuition increase down. It was the direction of the majority of the Board to have the administration check the budget for further savings and bring back information to the Board on a \$5 or \$6 increase in tuition.

Adjournment:

Since the scheduled business was completed, it was moved by Member Simpson and seconded by Member Varga that the Board adjourn. The next meeting will be February 24th. Motion voted and carried. Student Trustee Singleton advisory vote: aye.

The Board adjourned at 2:15 p.m.

Respectfully submitted:

  
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Nancy L. Varga, Secretary

For Board Meeting of  
January 27, 2003

Agenda Item D-6

FACULTY SENIORITY LIST

Each January the College is required to establish a list of faculty by seniority in the event there would be a reduction in force. Following Board approval, this list will be sent to the SVCC Faculty Association before the deadline of February 1, 2003.

RECOMMENDATION: Board approval of the attached seniority list as presented.

# SAUK VALLEY COMMUNITY COLLEGE INSTRUCTIONAL SERVICES

## MEMORANDUM

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**DATE:** January 15, 2003

**TO:** Dr. Richard Behrendt

**FROM:** Dr. Deborah Hecht



**SUBJECT:** Faculty Seniority List

Attached is a copy of the updated Faculty Seniority List. We have deleted Robert Thomas, Cathy Vandercreek, Kenneth King, and Ed Wicks. We have added Valarie Wittman, Marc Batt, and Amanda Vos.

js

attachment

## FACULTY SENIORITY LIST

	NAME	BOARD APPROVAL	CONTRACT SIGNED	TEACHING AREA(S)
1.	Pinter, Karen	5-10-67		English/Reading
2.	Nesbit, Fred	7-24-67		Psychology
3.	Shippert, Stanley	7-11-77		Rad Tech
4.	Frana, Jerry	8-22-77		Machine Tool
5.	White, Peggy	5-16-78		Chemistry
6.	West, Charles	8-14-79		Accounting
7.	Cox, Doris	8-21-80		English/Reading
8.	Pifer, Ralph	8-4-81		Psychology/Sociology
9.	Breed, Thomas	9-23-85		Counseling
10.	Leseman, Jolene	4-28-86	5-9-86	Physical Education
11.	Day, Dennis	7-27-87	7-2-87	Accounting
12.	Gehlbach, Chris	7-27-87	7-13-87	Nursing
13.	Etter, Emie	7-26-88		Math
14.	Shaff, Steven	5-22-89		Math
15.	Williamson, Judy	6-26-89		English
16.	Turk, Kay	7-31-89	8-2-89	Learning Assistance Center
17.	Hill, Debi	7-31-89	8-3-89	Speech/English
18.	Lynch, Janet	8-27-90	8-30-90	Nursing
19.	Tufty, Jeanine	8-27-90	9-1-90	Nursing

	<b>NAME</b>	<b>BOARD APPROVAL</b>	<b>CONTRACT SIGNED</b>	<b>TEACHING AREA(S)</b>
20.	Kiele, Beverly	3-25-91		Rad Tech
21.	Berkey, Noel	7-29-91	8-7-91	English
22.	Smith, Bradley	6-22-92	7-7-92	Biology
23.	David Edelbach	8-24-92	10-8-92	Chemistry
24.	Kidder, Mary Lou	5-23-94	5-30-94	Computer Information Systems
25.	Cunningham, Pam	4-27-95	5-30-95	Nursing
26.	Bradshaw, Randall	5-22-95	6-16-95	Physics
27.	Murray, Kris	6-26-95	6-30-95	Humanities
28.	Okey, Deborah	11-27-95	12-8-95	English
29.	Hill, Judith	12-18-95	12-21-95	Human Services
30.	Matheney, Janet	1-22-96	2-9-96	Counseling
31.	Breen, David	5-28-96	6-4-96	Biology
32.	Megill, Kevin	5-28-96	6-8-96	Computer Information Systems
33.	Nunez, Steve	5-28-96	6-15-96	Biology
34.	Anderson, Judy	7-23-96	7-26-96	Learning Resource Center
35.	van der Wege, Robertus	8-22-97		Art
36.	Atchley, Charles	5-20-98	6-13-98	Physics/Math
37.	McMahon, Paul	7-27-98	8-18-98	Technology
38.	Wright, James	6-28-99	7-12-99	Sociology
39.	Daly, Ann	6-28-99	7-13-99	Counselor

	<b>NAME</b>	<b>BOARD APPROVAL</b>	<b>CONTRACT SIGNED</b>	<b>TEACHING AREA(S)</b>
40.	Fountain, William Bryan	8-23-99	8-24-99	Technology (CAD)
41.	Sileven, Larry	12-20-99	12-21-99	Technology (HRS)
42.	Klein, Colleen	12-20-99	12-29-99	Nursing
43.	Niemeyer, Loren	4-24-00	5-8-00	Electronics
44.	Eichman, Richard	5-22-00	5-25-00	English/History
45.	Iwaasa, Juel	5-22-00	5-26-00	Music
46.	Edleman, Paul	5-22-00	5-28-00	Speech/Political Science
47.	Norris, Randall	5-22-00	5-31-00	English/American Culture
48.	Braddock, Samuel	8-28-00	9-11-00	Criminal Justice
49.	Nelson, John	12-18-00	1-5-01	Business
50.	Funston, Terry Lyn	12-18-00	1-19-01	Counseling
51.	Scarpinato, Ronald	5-21-01	6-8-01	Electronics/Technology
52.	Youel, Kenneth	5-21-01	6-12-01	Mathematics
53.	Hedrick, Jason	7-30-01	8-9-01	Speech/Theatre
54.	Hurd, Mary Ann	4-23-01	9-10-01	Office/Administrative Services
55.	Heitmann, Mary	8-27-01	9-12-01	Nursing
56.	Wittman, Valarie	6-24-02	7-12-02	Computer Information Systems
57.	Batt, Marc	7-22-02	8-2-02	Mathematics
58.	Vos, Amanda	11-25-02	12-13-02	English/Education

For Board Meeting of  
January 27, 2003

Agenda Item D-7

DONATIONS

The College has received the following donations:

5 Horse Power Electric Motor - 3 Phase  
to be used in ELT 262 Motor Control  
Class from Kevin Vandavelde (Prophetstown)

10 Horse Power Electric Motor - 3 Phase  
to be used in ELT 262 Motor Control  
Class from the Raymond Burkey Estate  
( Walnut)

RECOMMENDATION: Board approval to accept these donations on behalf of the College with letters of appreciation to be sent to the donors.

Sauk Valley Community College  
Instructional Services  
Business, Technology and Natural Sciences  
**Linley V. White, Dean** [whitel@svcc.edu](mailto:whitel@svcc.edu)

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DATE: December 19, 2003

TO: Dr. Deborah Hecht

FROM: Linley White

SUBJECT: Donation

The following items have been donated to the college. I request permission to accept these items on behalf of the college:

5 horse power electric motor

3 phase

Will be used in ELT 262 Motor Control Class

From: Kevin Vandavelde

5356 Matznick Road

Prophetstown, IL 61277

10 horse power electric motor

3 phase

Will be used in ELT 262 Motor Control Class

From: Raymond Burkey Estate

Attn: Dale Burkey

Box 51

Walnut, IL 61376

Thank you for your time and consideration.

bs



For Board Meeting of  
January 27, 2003

Agenda Item D-8

ACADEMIC CALENDAR  
FALL 2004 - SUMMER 2005

The attached one-year academic calendar is submitted for Board approval.  
Upon approval, this calendar will be published and included in our next College catalog.

RECOMMENDATION: Board approval of the attached academic calendar as  
presented.

**SAUK VALLEY COMMUNITY COLLEGE  
INSTRUCTIONAL SERVICES  
MEMORANDUM**

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DATE: January 14, 2003

TO: Dr. Richard L. Behrendt

FROM: Dr. Deborah Hecht 

SUBJECT: Part-time Faculty

The following part-time faculty are being added for the Spring 2003 semester. These instructors need to be approved by the SVCC Board of Trustees.

<u>Name</u>	<u>Highest Degree</u>	<u>Discipline</u>	<u>SVCC Course</u>
Alex Barajas	AAS	Heating, Refrigeration and Air Conditioning	HRS 114
Jeff Clark	MS	Biological Science	BIO 103*
Marie E. Dusio	MS also Chiropractor	General Sciences	BIO 108*
Karen Dunsworth	RN, MSN	Nursing	RAD 192
Daniel Fish	Law Degree	Law	CJS 135*
Thomas Harrison	BS	Mathematical Engineering	MAT 080
Rudy Nielsen	MS	Education	CIS 105
Deana Seeley	RN, MAS	NRS	NRS 132 /PED 115*
Christopher Tennyson	MA	Law Enforcement Administration	CJS 230*
James Williams	MS	Corrections and Criminal Justice	CJS 227*
James Wiltz	MA	Vocal Music	MUS 131*

\*transfer course

# FALL CALENDAR 2004

Months	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
August	1	2	3 Finals	4 Summer Grades due	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20 In-Service	21
	22	23 Classes Begin Board Meeting	24	25	26	27 2004 Fall CCS Schedules mailed	28
September	29	30 Add / Drop Ends 100%	31	1 Free for Fall	2	3 80% ends 10 <sup>th</sup> day report	4
	5	6 Labor Day Holiday	7 10 <sup>th</sup> day report	8	9	10	11
	12	13	14	15	16	17 Intent to Graduate	18
	19	20	21	22	23	24 Def. Notice Due	25
October	26	27 Board Meeting CCS Fall Classes Begin	28	29	30	1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15 Mid-Term	16
	17	18 Spring 2005 Schedules mailed	19	20	21	22	23
	24	25 Board Meeting	26	27	28	29 Last day for student initiated withdrawal	30
November	31	1 Spring Registration Begins	2 Election Day	3	4	5	6
	7	8 Telephone Registration	9 College Night	10	11	12	13
	14	15	16	17	18	19	20
	21	22 Board Meeting	23	24 No Classes	25 Thanksgiving	26 Holiday	27
December	28	29	30	1	2	3 Last day to pay Spring fees (purge)	4
	5	6	7	8	9	10	11
	12	13 Finals	14 Finals	15 Finals	16 Finals	17 8:30 am Grades due for 13 <sup>th</sup> and 14 finals	18
	19	20 8:30 a.m. Grades due for 15 <sup>th</sup> and 16 <sup>th</sup> finals Board Meeting	21	22 Grades Mailed	23 Winter Break	24 Winter Break	25 Christmas
	26	27 Winter Break CCS Spring 2005 schedules mailed	28 Winter Break	29 Winter Break	30 Winter Break	31 Winter Break	

# SPRING 2005

Months	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
January							1
	2	3 College Opens	4	5	6	7 In-Service	8
	9	10 Classes Begin	11	12	13	14 Add/Drop Ends 100%	15
	16	17 Martin Luther King Jr. College Closed	18	19	20	21 80% Ends	22
	23	24 Board Meeting CCS Spring Classes Begin	25 10 <sup>th</sup> day report	26	27	28	29
February	30	31	1	2	3	4 Intent to Graduate Due	5
	6	7	8	9	10	11 Def. Notice 5 <sup>th</sup> wk	12
	13	14 Presidents Day - Closed	15	16	17	18	19
	20	21	22	23	24	25	26
March	27	28 Board Meeting	1	2	3	4 Mid-term	5
	6	7	8	9	10 Spring Workshop No Classes	11	12
	13	14 Summer/Fall 2005 Schedules mailed	15	16	17	18 Last day for student initiated withdrawal	19
	20	21 Spring Break	22 Spring Break	23 Spring Break	24 Spring Break	25 College Closed for Good Friday	26
April	27 Easter	28 Board Meeting	29	30	31	1	2
	3	4 Summer/Fall Reg. Begins CCS Summer College For Kids scheduled mailed	5	6	7	8	9
	10	11 Telephone Reg. Begins	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25 Board Meeting	26	27	28	29	30
May	1	2	3	4	5	6	7
	8	9	10 Finals	11 Finals	12 Finals	13 Finals	14
	15	16 8:30am Grades due for 10 <sup>th</sup> and 11 <sup>th</sup> Finals	17 8:30am Grades due for 12 <sup>th</sup> and 13 <sup>th</sup> Finals	18	19	20 Grades Mailed	21
	22	23 Board Meeting	24	25	26 Commencement	27 College Closed 1 <sup>st</sup> Friday	28

## SUMMER 2005

Month	Sunday	Monday	Tuesday	Wed	Thursday	Friday	Sat
May	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23 Last day to pay for summer Board Meeting	24 Purge	25	26 Commencement	27 off	28
June	29	30 Memorial Day College Closed	31	1	2	3 off	4
	5	6 Begin Summer (A & C) classes	7 Add/Drop 100% (A&C) ends	8	9 80% ends (A&C) 10 <sup>th</sup> day report	10 off	11
	12	13	14	15	16 Intent to Graduate Summer	17 off	18
	19	20 CCS College for Kids 2005 begins	21 Last day for student initiated w/drawal (A)	22	23	24 off	25
July	26	27 Board Meeting	28	29	30 Finals Summer A	1 off	2
	3 Fall 2005 schedules mailed	4 Holiday College Closed	5 Begin Classes B	6	7 Last day Student initiated w/drawal C Grades due (A)	8 off	9
	10	11	12	13	14	15 off	16
	17	18	19	20 Last day for student initiated w/drawal (B)	21	22 off	23
	24	25 Board Meeting	26	27	28 Finals T-Th Classes (C)	29 off	30
August	31	1 Finals M-W (B&C)	2 Grading Day	3 grades due (B&C)	4	5 off	6
	7	8 Grades mailed	9	10	11	12 Last Fri off	13
	14	15	16	17	18	19	20
	21	22 Board Meeting	23	24	25	26 CCS Fall schedules mailed	27
	28	29	30	31			

410.01 Transitional Policy Relating to Tenure for Administrative Positions

Effective February 12, 1979, no type of tenure shall apply to any administrative position in the College. Contractual Continuation Policy 409.01 shall apply to administrative personnel, but not to instructional faculty members. As to individual administrators who have previously been awarded the status of tenure, the provisions relating to contractual continuation shall not apply unless such administrative staff member chooses to waive rights under tenure and accept a contract under the terms of contractual continuation. Individual administrators who have been awarded the status of tenure and who do not choose to enter into an agreement relating to contractual continuation may be removed from their administrative positions under the following circumstances:

- Dismissal for cause as defined in these policies;
- Reassignment by the President, subject to the Board's approval;
- A request by the administrator to fill an instructional opening for which an

administrator is qualified, subject, however, to Presidential recommendation and Board approval of an assignment. In the absence of a Presidential recommendation and Board approval, the administrator shall remain in the position and discharge his/her responsibilities;

- Resignation;
- Retrenchment; and/or
- Retirement.

2/12/83  
12/19/83

411.01 Group Contracts

The Board of Trustees has legal authority to recognize groups of employees for the purpose of negotiating working agreements, although nothing contained in such agreements shall act to prevent the Board from executing the legal responsibilities imposed upon it by law.

2/12/79

412.01 Responsibilities of the Instructional Faculty

The responsibilities of the instructional faculty shall be defined in the Professional Staff Handbook and approved by the Board of Trustees.



413.01 Attendance

It is the policy of Sauk Valley Community College to require each instructional staff member to keep an accurate grade and attendance record for each student enrolled in his or her classes and to provide this information upon request to appropriate College officials. These information requests will occur at regular intervals during the semester and at the close of the semester.

2/12/79

3/23/87

414.01 Personnel Disciplinary Policy

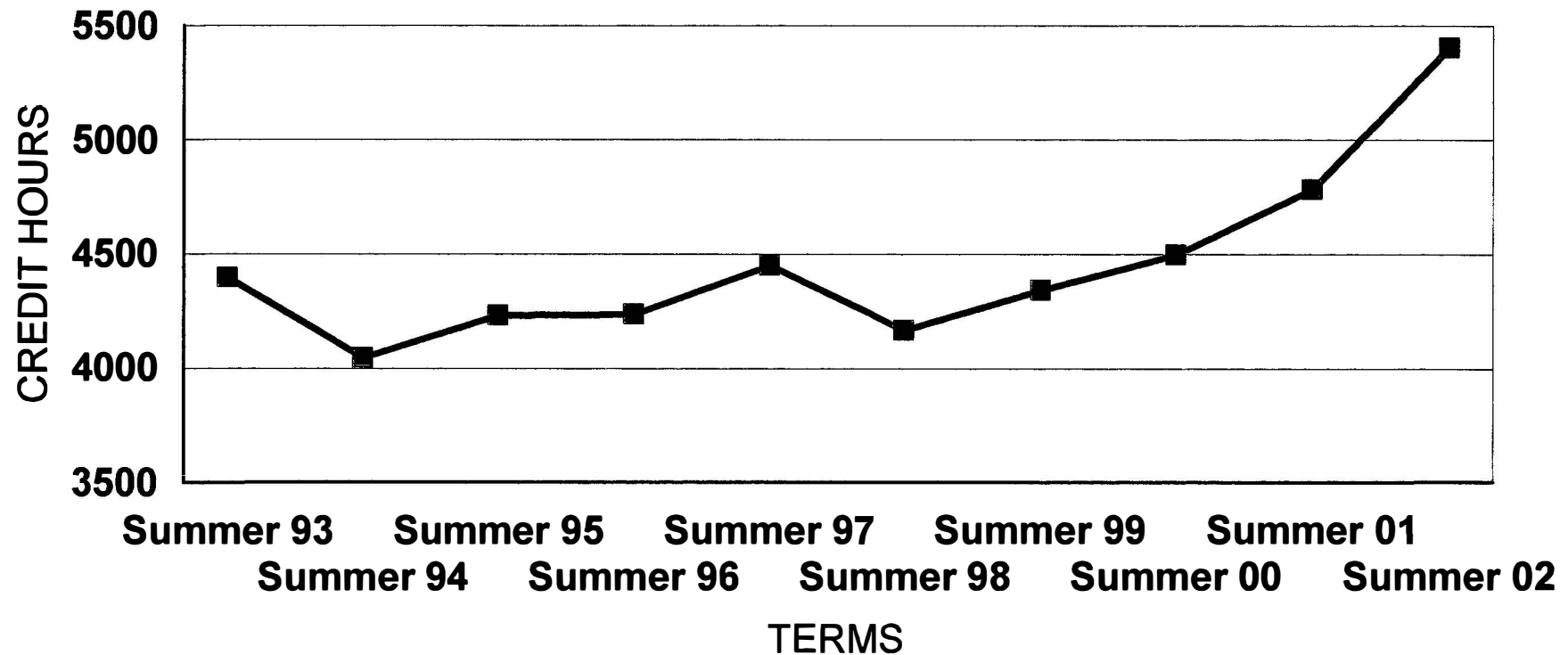
An effective educational program requires the services of men and women of high ideals, human understanding, and integrity. All employees of Sauk Valley Community College are expected to know and shall be responsible for observing all provisions of the law, the code of ethics of the education profession, and all policies and regulations of the Board of Trustees of said College.

A violation of any said items shall constitute grounds for disciplinary action, including dismissal, for unprofessional conduct, inadequate performance of duties, and/or violation of official College policies.

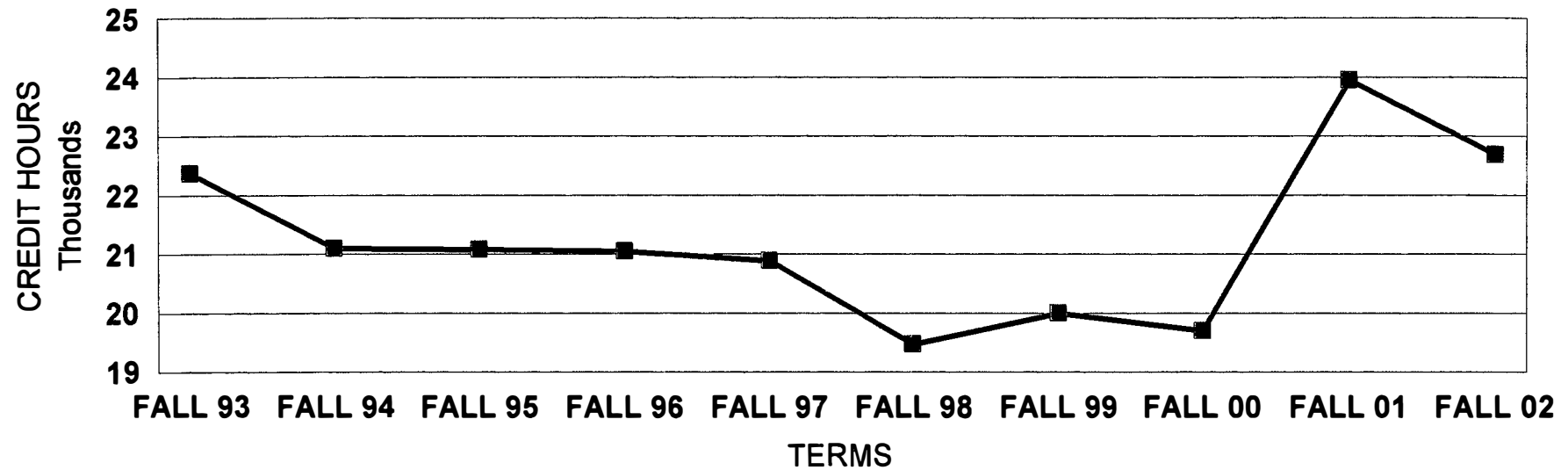
2/12/79

3/23/87

# SAUK VALLEY COMMUNITY COLLEGE TEN YEAR HISTORY OF SUMMER TERMS



## SAUK VALLEY COMMUNITY COLLEGE TEN YEAR HISTORY OF FALL TERMS




## **Sauk Valley Community College**

### **Health Careers Education**

#### **Memorandum**

**To:** Dr. Richard Behrendt

**From:** Rosemary Johnson 

**Date:** December 18, 2002

**Subject:** Exam Results for 2002 Health Careers Graduates

I am pleased to report that the 2002 graduates of the Health Careers Programs continue the tradition of success on their registry and licensing exams. We have received notification that all of the graduates of our Radiologic Technology Program passed the American Registry of Radiologic Technologist (AART) Exam. We have also received notice that all of the graduates of our Associate Degree Nursing Program and all of the graduates of the Practical Nursing Program who took the NCLEX exam passed. One of the practical nursing graduates has not taken the exam at this time.

I have attached some information for your review from the NCLEX Program Reports that compares our programs results to other programs in the state and nation-wide. Those comparisons are not available for the Radiologic Technology program at this time.

The outstanding success of our graduates reflects the quality and dedication of our students and faculty.

Cc Dr. Hecht

# NCLEX<sup>®</sup> PROGRAM REPORTS

SAUK VALLEY COLLEGE

Report Period: APR 2002 - SEP 2002

## Percentage of Your Graduates Passing the NCLEX-RN<sup>®</sup> Examination

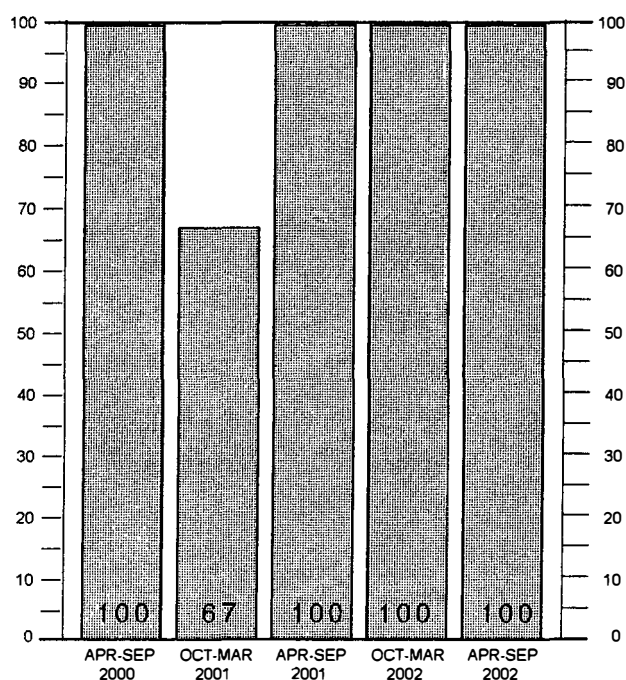
The bar graph charts below show how the passing percentage of your graduates testing for the first time (reported in the previous table) compares to that of other groups.

When historical data are available, a comparison of the current and previous groups will be shown in both the table (found on page 3.3) and the corresponding bar graph chart titled *Percentage of Your Graduates Passing Compared to Previous Periods*.

The bar graph chart on the right, *Percentage of Your Graduates Passing Compared to Other Groups*, shows how your current group compares to (1) all graduates from your state or territory, (2) all graduates from programs of the same type as your program (BSN, Associate Degree, or Diploma), and (3) all graduates in the national population. The height of the bars reflects the percentage of first-time test-takers in that group who passed the NCLEX-RN examination.

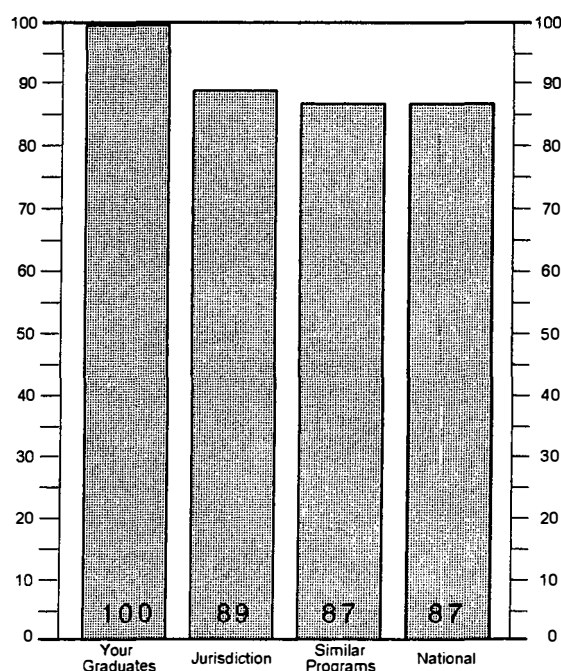
## PERCENTAGE OF YOUR GRADUATES PASSING

Compared to Previous Periods



Compared to Other Groups

APR-SEP 2002



### Notes

"Other Groups" consist of graduates taking the NCLEX-RN examination for the first time during the same time interval, and are defined as follows:

**Jurisdiction** – refers to all RN graduates within your state or jurisdiction.

**Similar Programs** – refers to RN graduates from the same type of program as your program. All RN programs are classified as either BSN, Associate Degree, or Diploma, programs.

**National** – refers to all RN graduates within the fifty states, the District of Columbia, and the U.S. territories.

# NCLEX PROGRAM REPORTS

SAUK VALLEY COLLEGE

Report Period: APR 2002 - SEP 2002

## Distribution of Programs by National Passing Percentages

This table shows the number of programs of each type (BSN, Associate Degree, and Diploma) that had at least ten graduates test for the first time during this reporting period who achieved the following passing rates:

- Above 90 percent (in one percentage-point intervals)
- Between 70 and 89 percent (in ten percentage-point intervals)
- Below 70 percent

## DISTRIBUTION OF PROGRAMS BY NATIONAL PASSING PERCENTAGES

% of First-time, U.S.-educated Graduates Passing	Type of Program			Total
	BSN	AD	DIP	
100	35	78	12	125
99	2	1	0	3
98	6	13	0	19
97	13	22	1	36
96	21	35	1	57
95	26	37	4	67
94	19	39	4	62
93	27	62	2	91
92	30	41	3	74
91	17	50	2	69
90	18	35	3	56
80 – 89	180	261	15	456
70 – 79	61	102	7	170
Below 70	29	38	5	72
Total Number of Programs	484	814	59	1357

Your Program's Passing Percentage = 100

### Notes

BSN refers to Baccalaureate programs; AD refers to Associate Degree programs; DIP refers to Diploma programs.

# NCLEX<sup>®</sup> PROGRAM REPORTS

SAUK VALLEY COLLEGE

Report Period: APR 2002 - SEP 2002

## Percentage of Your Graduates Passing the NCLEX-PN<sup>®</sup> Examination

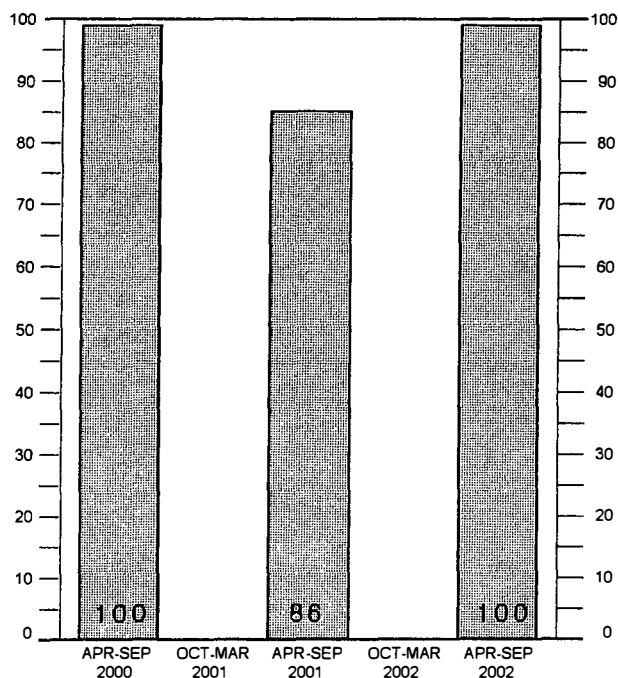
The bar graph charts below show how the passing percentage of your graduates testing for the first time (reported in the previous table) compares to that of other groups.

When historical data are available, a comparison of the current and previous groups will be shown in both the table (found on page 3.3) and the corresponding bar graph chart titled *Percentage of Your Graduates Passing Compared to Previous Periods*.

The bar graph chart on the right, *Percentage of Your Graduates Passing Compared to Other Groups*, shows how your current group compares to all graduates from your state or territory and all graduates in the national population. The height of the bars reflects the percentage of first-time test-takers in that group who passed the NCLEX-PN examination.

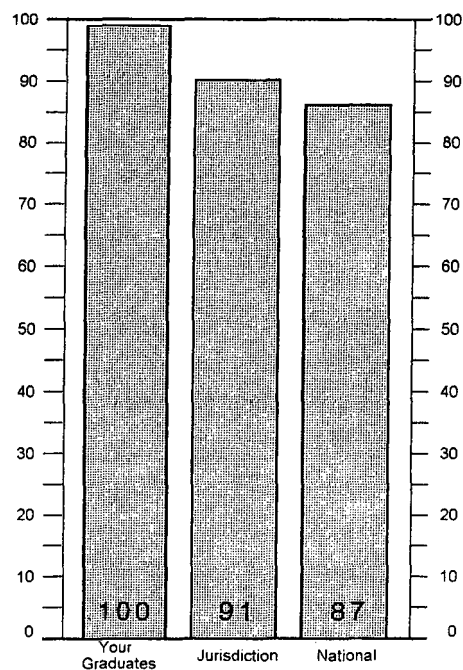
### PERCENTAGE OF YOUR GRADUATES PASSING

Compared to Previous Periods



Compared to Other Groups

APR-SEP 2002



#### Notes

"Other Groups" consist of graduates taking the NCLEX-PN examination for the first time during the same time interval, and are defined as follows:

*Jurisdiction* – refers to all PN graduates within your state or jurisdiction.

*National* – refers to all PN graduates within the fifty states, the District of Columbia, and the U.S. territories.



# NCLEX<sup>®</sup> PROGRAM REPORTS

SAUK VALLEY COLLEGE

Report Period: APR 2002 - SEP 2002

## Percentage of Your Graduates Passing the NCLEX-PN<sup>®</sup> Examination

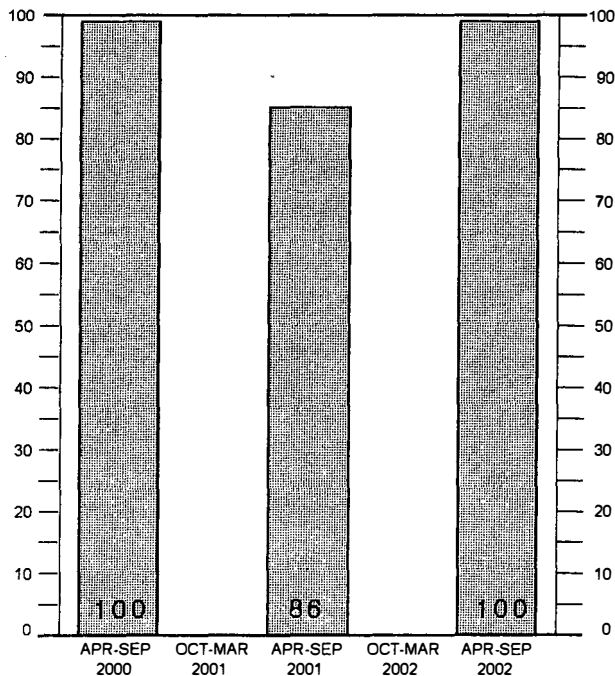
The bar graph charts below show how the passing percentage of your graduates testing for the first time (reported in the previous table) compares to that of other groups.

When historical data are available, a comparison of the current and previous groups will be shown in both the table (found on page 3.3) and the corresponding bar graph chart titled *Percentage of Your Graduates Passing Compared to Previous Periods*.

The bar graph chart on the right, *Percentage of Your Graduates Passing Compared to Other Groups*, shows how your current group compares to all graduates from your state or territory and all graduates in the national population. The height of the bars reflects the percentage of first-time test-takers in that group who passed the NCLEX-PN examination.

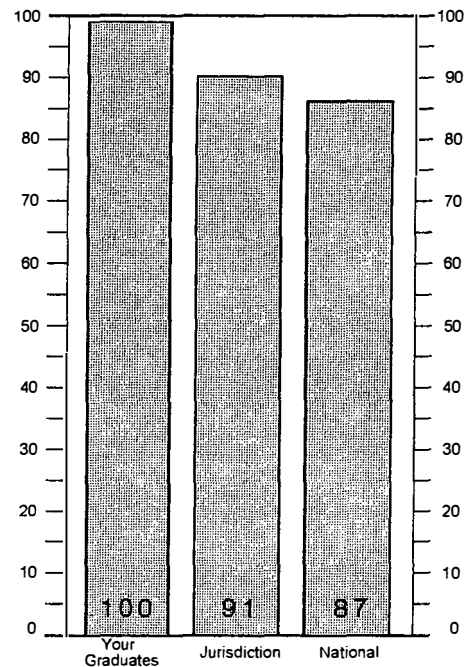
### PERCENTAGE OF YOUR GRADUATES PASSING

Compared to Previous Periods



Compared to Other Groups

APR-SEP 2002



#### Notes

"Other Groups" consist of graduates taking the NCLEX-PN examination for the first time during the same time interval, and are defined as follows:

*Jurisdiction* – refers to all PN graduates within your state or jurisdiction.

*National* – refers to all PN graduates within the fifty states, the District of Columbia, and the U.S. territories.

Agenda Item E-4  
Sauk Valley Community College  
Instructional Services  
Business, Technology, and Natural Sciences  
**Linley V. White, Dean**    [whitel@svcc.edu](mailto:whitel@svcc.edu)

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DATE:            December 19, 2002

TO:              Dr. Deborah Hecht

FROM:           Linley White



SUBJECT:       Pilot Project

I am pleased to announce that Sauk Valley Community College has been chosen as a pilot project for learners in nontraditional training and employment. Virginia Johnson and Keith Bos from Sauk will collaborate with Whiteside Area Career Center and several secondary schools to implement this program. Sponsored by the Illinois Center for Specialized Professional Support from Illinois State University and partially funded with a mini-grant from that organization, this project will allow Sauk to better serve our nontraditional students.


Pilot sites will receive individualized technical assistance and will have the opportunity to meet and work with an assigned consultant, review our individual self-studies, establish goals and objectives, and plan activities to achieve those goals. Sauk's tentative consultant is Courtney Reed Jenkins.

As a pilot site, Sauk Valley Community College and our educational partners can demonstrate leadership in serving our nontraditional students.

Agenda Item E-5

Sauk Valley Community College  
Instructional Services  
Business, Technology, and Natural Sciences  
**Linley V. White, Dean**    [whitel@svcc.edu](mailto:whitel@svcc.edu)

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DATE:            January 7, 2003  
TO:              Dr. Deborah Hecht  
FROM:           Linley White   
SUBJECT:       Connections Conference Presentation

I am pleased to announce that Virginia Johnson and Janet Matheney's proposal entitled "Developing Career Pathways – Linking the High School, Area Career Center, and Community College Curriculums" has been selected for presentation at the Connections Conference on April 15 – 16, 2003 and June 10 – 11, 2003.

Selection for this prestigious conference is both an honor and an affirmation of the quality programming at Sauk Valley Community College.



**TO:** Richard Behrendt  
**FROM:** Ruth Bittner *RB*  
**DATE:** January 16, 2003  
**SUBJECT:** Recommendation – Appointment of College Auditor

On Friday, January 10, 2003, at 2:00 pm, proposals for audit services were opened in the Business Office. Paula Meyer, Nancy Breed and I attended the opening.

Requests for proposal were mailed to three firms: Lindgren, Callihan, Van Osdol (LCV), Clifton Gunderson (CG), and McGladrey & Pullen (M&P). Proposals were received from the same three firms. The current auditor for both the College and Foundation is LCV. The College's fee for FY 02 was \$31,000, and the Foundation's fee was \$3,100. Audit costs for the College are paid from the Audit Fund.

The RFP requested narratives that describe the firm's qualifications and general plans for the SVCC audit. Prices were requested for three years. We asked first for fees for the College and for the Foundation if the audit work were to be awarded separately, and also together if awarded as a package. It is expected that the Foundation will agree to go along with the College's decision.

The two local firms, LCV and CG, submitted fee proposals that are tied if awarded separately, and with slightly lower fees from CG if awarded as a package with the Foundation. M&P, from Moline, submitted significantly higher fees. All three firms are well qualified to perform the audit. On the basis of fees the LCV and CG proposals are so close that the contract could be awarded to either if we so choose. On the basis of non-monetary factors also the two firms are similar enough that the contract could be awarded to either. Some pros and cons of making the award to each firm are as follows.

- CG has the lower price up front if the audit is awarded as a package.
- LCV would likely match CG's price if asked, but they didn't do so up front.
- SVCC staff face additional transition work if we switch to CG, but it probably wouldn't be excessively time-consuming.
- There is some benefit to be gained from changing auditors periodically in terms of the appearance of auditor independence.
- There is some benefit to be gained from continuing with the current auditor in terms of auditor knowledge of the College.

- Audit and accounting ethical standards generally discourage “price shopping” for an auditor and would frown on ending a long-term relationship over a relatively small dollar amount.
- CG has worked hard to earn our business and does have the lower fee.
- LCV has worked hard to keep our business and came very close to CG on the fee.
- Either firm would have another chance to earn the job again in three years.

Even though the difference in fees is small, since CG did win the “competition” based on price and we consider the quality of the firms to be comparable, we lean towards awarding the contract to Clifton Gunderson. The Foundation will have a lower fee if we accept the CG package (\$9,000 for three years with CG, versus \$9,300 with LCV).

Therefore, I recommend that the Board of Trustees appoint Clifton Gunderson to be the College’s auditors for the fiscal year 2003, 2004 and 2005 audits, in the total amount of \$67,500 for three years. Thank you.

#### **RFP Results – Audit Services**

<b>Company Name</b>	<b>Location</b>	<b>SVCC fee for 3 years if awarded separately</b>	<b>SVCC fee for 3 years if awarded as a package</b>
Clifton Gunderson	Sterling	70,500	67,500
Lindgren, Callihan, Van Osdol	Sterling	70,500	69,000
McGladrey & Pullen	Moline	105,000	99,000

For Board Meeting of  
January 27, 2003

Agenda I-1

FACULTY RETIREMENT - ACADEMIC SKILLS

We have received the attached letter from Doris Cox, Professor of Academic Skills, indicating her desire to retire as of May 22, 2003. Doris has been with the College since 1980.

RECOMMENDATION: Board approval of the request for retirement from Doris Cox, Professor of Academic Skills, effective May 22, 2003.

December 16, 2002

Dr. Richard Behrendt  
Sauk Valley Community College  
173 Illinois Route Two  
Dixon, Illinois 61021

Dear Dr. Behrendt:

This is to inform you of my intended retirement effective at the end of the present contract year. I have thoroughly enjoyed my years of service to the college and only hope that I have enriched and enhanced the lives of those I've touched. Please communicate my intentions to the Board of Trustees.

Respectfully,

A handwritten signature in cursive script, reading "Doris B. Cox".

Doris B. Cox

cc: Dr. Deborah Hecht  
Dr. Patrick Kennedy

For Board Meeting of  
January 27, 2003

Agenda Item I-2

FACULTY RETIREMENT - RADIOLOGIC TECHNOLOGY

We have received the attached letter from Beverly M. Kiele, Assistant Professor of Radiologic Technology, indicating her desire to retire as of July 31, 2003. Beverly joined the staff in March of 1991.

RECOMMENDATION: Board approval of the request for retirement from Beverly Kiele, Assistant Professor of Radiologic Technology, as of July 31, 2003.



December 16, 2002

Dr. Richard Behrendt, President  
Sauk Valley Community College  
173 Illinois Route 2  
Dixon, IL. 61021

Dear Dr. Behrendt,

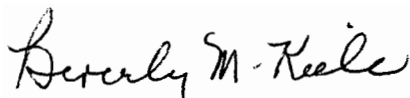
This letter will inform you of my intent to retire as of July 31, 2003.

Teaching at Sauk Valley Community College has been a positive experience. I hope I have made a difference in the lives of some students.

The field of radiography is wide open at the present time with a great need for radiographers. There are many choices for our graduates.

Thank you for the opportunity to teach at Sauk Valley Community College.

Sincerely,



Beverly M. Kiele  
Assistant Professor  
Radiologic Technology

For Board Meeting of  
January 27, 2003

**Agenda Item I-3**

**PART-TIME INSTRUCTORS**

The administration is recommending approval of the part-time instructors listed on the attached memorandum from Dr. Hecht.

**RECOMMENDATION:** Board approval of the part-time instructors as presented.

**SAUK VALLEY COMMUNITY COLLEGE**  
**INSTRUCTIONAL SERVICES**  
**MEMORANDUM**

---

DATE: January 14, 2003

TO: Dr. Richard L. Behrendt

FROM: Dr. Deborah Hecht 

SUBJECT: Part-time Faculty

The following part-time faculty are being added for the Spring 2003 semester. These instructors need to be approved by the SVCC Board of Trustees.

<u>Name</u>	<u>Highest Degree</u>	<u>Discipline</u>	<u>SVCC Course</u>
Alex Barajas	AAS	Heating, Refrigeration and Air Conditioning	HRS 114
Jeff Clark	MS	Biological Science	BIO 103*
Marie E. Dusio	MS also Chiropractor	General Sciences	BIO 108*
Karen Dunsworth	RN, MSN	Nursing	RAD 192
Daniel Fish	Law Degree	Law	CJS 135*
Thomas Harrison	BS	Mathematical Engineering	MAT 080
Rudy Nielsen	MS	Education	CIS 105
Deana Seeley	RN, MAS	NRS	NRS 132 /PED 115*
Christopher Tennyson	MA	Law Enforcement Administration	CJS 230*
James Williams	MS	Corrections and Criminal Justice	CJS 227*
James Wiltz	MA	Vocal Music	MUS 131*

\*transfer course

For Board Meeting of  
January 27, 2003

Agenda Item I-4

FACULTY RETIREMENT - MACHINE TOOL TECHNOLOGY

The administration has received the attached letter from Jerry Frana, Associate Professor of Machine Tool Technology, indicating his desire to retire at the end of the Spring semester, 2004. Jerry is retiring after 26 years of service.

RECOMMENDATION: Board approval of the request for retirement from Jerry Frana, Associate Professor of Machine Tool Technology, effective at the end of the Spring semester, 2004.

16 January 2003

Dr. Behrendt:

I wish it to be known that at the end of the Spring semester 2004,  
after 26 years at Sauk Valley Community College, I will be retiring.

Please inform the Board of Trustees of my plans.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jerry L. Frana". The signature is written in a cursive style with a large, stylized "J" and "F".

Jerry L. Frana  
Associate Professor of Machine Tool Technology

SAUK VALLEY COMMUNITY COLLEGE  
BOARD OF TRUSTEES - TREASURER'S REPORT  
As of December 31, 2002

CHECKING ACCOUNTS

<u>INTEREST BEARING ACCOUNTS</u>	<u>INTEREST</u>	
	<u>RATE</u>	<u>AMOUNT</u>
General Account - Sterling Federal Bank	0.67	\$173,485.54
Illinois Funds - Firststar Bank, Springfield	1.24	2,352,525.79
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS		<u>2,526,011.33</u>
 <u>NON-INT. BEARING ACCOUNT</u>		
Restricted - Sterling Federal Bank		121,581.99
 <u>MONEY MARKET</u>		
Sterling Federal Bank	2.23	1,303,069.65
ABN-AMRO Investment Services, Inc.	0.73	157,088.25
TOTAL CHECKING ACCOUNTS		<u><u>\$4,107,751.22</u></u>

INVESTMENTS

<u>FINANCIAL INSTITUTION</u>	<u>MATURITY DATE</u>	<u>INTEREST</u>	
		<u>RATE</u>	<u>AMOUNT</u>
Sterling Federal Bank	01-08-03	2.47	\$500,000
Amcore Bank, Sterling	03-08-03	3.07	1,000,000
First National Bank, Amboy	04-24-03	2.23	1,000,000
Amcore Bank, Sterling	05-03-03	2.58	1,000,000
Amcore Bank, Sterling	08-24-03	3.22	1,000,000
SUBTOTAL INVESTMENTS			<u>4,500,000</u>

BOND INVESTMENTS - Liability, Protection & Settlement

Federal Home Loan Mtg Corp	02-15-03	6.90	\$474,262.91
Federal Home Loan Mtg Corp	08-22-03	1.53	364,378.88
Cook County II Twp	12-01-03	5.00	581,288.76
Fed Natl Mtg. Assn.	12-15-03	2.50	205,349.57
Federal Natl Mtg. Assn.	03-15-04	4.75	542,843.04
Federal Home Loan Mtg Corp	07-15-04	1.75	515,214.95
Seattle WA L&P	11-01-04	4.70	228,211.30
Federal Home Loan Bank	12-15-04	2.12	611,496.84
GA Mun Elec Auth	01-01-05	4.70	378,488.89
Miami Dade Cnty Fla Solid Waste Sys	10-01-05	2.60	107,157.33
NC Mun Elec Auth	01-01-06	5.25	311,835.47
Sun Prairie Wis Sch	04-01-06	5.20	337,648.75
Milwaukee Cnty Wis	09-01-06	4.75	218,744.28
Las Cruces NM	12-01-06	5.10	202,914.48
Houston TX Wtr & Swr System	12-01-06	4.60	50,988.83
Carol Stream IL Tax	01-15-07	5.20	201,643.72
Anch AL Tel Util	03-01-07	5.30	154,620.03
SUBTOTAL BONDS			<u>\$5,487,088.03</u>

TOTAL INVESTMENTS		<u><u>\$9,987,088.03</u></u>
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SAUK VALLEY COMMUNITY COLLEGE  
BOARD OF TRUSTEES - TREASURER'S REPORT  
of December 31, 2002

CHECKING ACCOUNTS

<u>INTEREST BEARING ACCOUNTS</u>	<u>INTEREST RATE</u>	<u>AMOUNT</u>
General Account - Sterling Federal Bank	0.67	\$173,485.54
Illinois Funds - Firststar Bank, Springfield	1.24	2,352,525.79
<b>SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS</b>		<b>2,526,011.33</b>
<b>SAUK VALLEY COMMUNITY COLLEGE</b>		
<b>APPROVED BY</b>		
<u>NON-INT. BEARING ACCOUNT</u>		
Restricted - Sterling Federal Bank		121,581.99
<u>MONEY MARKET</u>		
Sterling Federal Bank	2.23	1,303,069.65
ABN-AMRO Investment Services, Inc.	0.73	157,088.25
<b>TOTAL CHECKING ACCOUNTS</b>		<b>\$4,107,751.22</b>
	<b>DATE 1-27-03</b>	

INVESTMENTS

<u>FINANCIAL INSTITUTION</u>	<u>MATURITY DATE</u>	<u>INTEREST RATE</u>	<u>AMOUNT</u>
Sterling Federal Bank	01-08-03	2.47	\$500,000
Amcore Bank, Sterling	03-08-03	3.07	1,000,000
First National Bank, Amboy	04-24-03	2.23	1,000,000
Amcore Bank, Sterling	05-03-03	2.58	1,000,000
Amcore Bank, Sterling	08-24-03	3.22	1,000,000
<b>SUBTOTAL INVESTMENTS</b>			<b>4,500,000</b>

BOND INVESTMENTS - Liability, Protection & Settlement

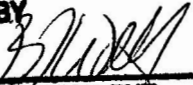
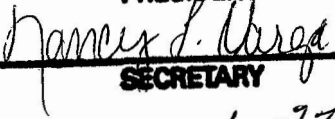
Federal Home Loan Mtg Corp	02-15-03	6.90	\$474,262.91
Federal Home Loan Mtg Corp	08-22-03	1.53	364,378.88
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Seattle WA L&P	11-01-04	4.70	228,211.30
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NC Mun Elec Auth	01-01-06	5.25	311,835.47
Sun Prairie Wis Sch	04-01-06	5.20	337,648.75
Milwaukee Cnty Wis	09-01-06	4.75	218,744.28
Las Cruces NM	12-01-06	5.10	202,914.48
Houston TX Wtr & Swr System	12-01-06	4.60	50,988.83
Carol Stream IL Tax	01-15-07	5.20	201,643.72
Anch AL Tel Util	03-01-07	5.30	154,620.03
<b>SUBTOTAL BONDS</b>			<b>\$5,487,088.03</b>

**TOTAL INVESTMENTS**

**\$9,987,088.03**

Sauk Valley Community College  
Board of Trustees  
January 27, 2003

<u>Summary of Bills Payable</u>	<u>Amount</u>
General Operating Funds	\$ 866,614.00
Restricted Fund	<u>\$ 255,735.09</u>
TOTAL	<u>\$1,122,349.09</u>

SAUK VALLEY COMMUNITY COLLEGE  
APPROVED BY  
  
\_\_\_\_\_  
PRESIDENT  
  
\_\_\_\_\_  
SECRETARY  
DATE 1-27-03



REPORT SVRCHKR  
FISCAL YEAR 2003

Sauk Valley Community College  
Check Register  
From 12/12/02 To 01/27/03

RUN DATE: 01/17/03  
TIME: 8:05 AM  
PAGE: 1

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
First National Bank in Amboy	01		Time Deposits	CD -Six Months	500,000.00
Village of Lyndon	01		Tuition Billed to Employer	Refund to Employer L Pilgrim	30.00
Northwest Illinois -WIP	01		JTPA Whiteside	Refund-M Gragert	2,200.00
Southern Illinois University	01		JTPA Whiteside	Exam Fee Nurse's Aid	250.00
Southern Illinois University	01		JTPA Lee	Exam Fee Nurse's Aid	50.00
AGB	01		Foundation Expense	Conference Fee 1/27/03 C Lyons	550.00
Blackbaud	01		Foundation Expense	Maintenance for Fund Accounting & Raisers Edge	1,500.00
Consolidated Management Co	01		Foundation Expense	December Meeting Breakfast	115.50
Electric Lounge Inc	01		Foundation Expense	Training for Juel Iwaasa for MIDI Music Lab	749.00
Kim, Linda A.	01		Foundation Expense	Books for Book Drive	203.43
Kim, Linda A.	01		Foundation Expense	Children's Book Drive 12/02	125.16
Scholastic Book Club	01		Foundation Expense	Account Adjustment (SeeSaw)	-47.70
Scholastic Book Club	01		Foundation Expense	#61 My Side of The .... Box Set	283.70
Scholastic Book Club	01		Foundation Expense	Children's Picture Dictionaries #91	2,195.50
Scholastic Book Club	01		Foundation Expense	Children's Books	317.90
Scholastic Book Club	01		Foundation Expense	Chidren's Books	455.40
Follett Bookstore	01		Dislocated Worker Expense	Bookstore Charges October 2002 - Supplies	5.07
Seeley, R S.	01		Due from Computer Purchase Plan	Computer Purchase Plan	2,673.39
Unique Computer	01		Due from Computer Purchase Plan	Computer, Printer, Scanner, Digital Camera	2,698.75
State Universities Retirement	01		SURS Payable		26,578.69
State Universities Retirement	01		SURS Payable		25,494.56
AFLAC	01		Section 125 Savings Payable	ACCRUED OPTIONAL INS-AFLAC	342.60
Select Employees Credit Union	01		Credit Union Payable		11,407.24
Select Employees Credit Union	01		Credit Union Payable		11,312.24
SVCC Faculty Association	01		Faculty Association Payable		1,272.13

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SVCC Faculty Association	01		Faculty Association Payable		1,272.13
Frerichs, Nancy M.	01		Wage Garnishment Payable	Advance on 1/15/03 Paycheck	225.00
Minnesota Child Support Paymen	01		Wage Garnishment Payable	GARNISHMENT	302.40
Minnesota Child Support Paymen	01		Wage Garnishment Payable	Garnishment	302.40
Community Health Charities of	01		United Way Payable	ACCRUED W/H	19.00
Community Health Charities of	01		United Way Payable	ACCRUED W/H-Community Health Charities	19.00
United Way of Dixon	01		United Way Payable		45.25
United Way of Dixon	01		United Way Payable		45.25
United Way of Sterling-Rock Fa	01		United Way Payable		52.29
United Way of Sterling-Rock Fa	01		United Way Payable		52.29
Trustmark Insurance	01		Optional Life Insurance		503.34
Trustmark Insurance	01		Optional Life Insurance		505.51
Illinois Mutual	01		Optional Disability Insurance		3.89
Illinois Mutual	01		Optional Disability Insurance		3.89
SVCC Foundation	01		Foundation Payable		96.50
SVCC Foundation	01		Foundation Payable		222.00
American Express Financial Adv	01		American Express		370.00
American Express Financial Adv	01		American Express		245.00
Equitable Life Assurance	01		Equitable		132.00
Equitable Life Assurance	01		Equitable		132.00
Federal Life Insurance Company	01		Equitable		20.00
Federal Life Insurance Company	01		Federal Life		20.00
Franklin Financial Services Co	01		Franklin Life		477.50
Franklin Financial Services Co	01		Franklin Life		387.50
New York Life Insurance & Annu	01		New York Life	ACCRUED ANNUITIES-New York Life	300.00

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New York Life Insurance & Annu	01	New York Life		ACCRUED ANNUITIES-New York Life	300.00
Fidelity Investments	01	Fidelity Investments		ACCRUED ANNUITIES-Fidelity Investments	60.00
Fidelity Investments	01	Fidelity Investments		ACCRUED ANNUITIES-Fidelity Investments	60.00
Waddell & Reed, Inc	01	Waddell & Reed			285.00
Waddell & Reed, Inc	01	Waddell & Reed			285.00
Capital Guardian Trust Company	01	Capital Guardian Trust			125.00
Capital Guardian Trust Company	01	Capital Guardian Trust			125.00
Allen, Kelly M.	01	Accounts Payable		Act Waiver Bal	234.00
Atherton, Ryan T.	01	Accounts Payable		Online Refund	177.00
Avelar, Felipe D.	01	Accounts Payable		Online Refund	226.00
Bakken, Jamie K.	01	Accounts Payable		PELL	1,000.00
Baumgartner, Katie L.	01	Accounts Payable		Online Refund	81.00
Beinke, LuAnne	01	Accounts Payable		Online Refund	24.00
Birckelbaw, Shelly L.	01	Accounts Payable		Online Refund	167.00
Bishop, Patrick M.	01	Accounts Payable		Online Refund	172.00
Bollman, Carmen C.	01	Accounts Payable		Online Refund	177.00
Burt, Ale E.	01	Accounts Payable		Athl Schol	75.00
Campos, Judy L.	01	Accounts Payable		Overpaid locker	5.00
Carson, Amber M.	01	Accounts Payable		Online Refund	162.00
Castaneda, Thomas M.	01	Accounts Payable		Online Refund	82.00
Chumacero, Talia	01	Accounts Payable		MAP Gt	339.00
Collins, Diane M.	01	Accounts Payabl		rec'd UPM	334.00
Cook, Jessica M.	01	Accounts Payable		MAP	145.50
Coppotelli, Lindsay S.	01	Accounts Payable		MAP Gt	387.50
Cornwell, Scott M.	01	Accounts Payable		Online Refund	79.00

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Crist, John P.	01		Accounts Payable	Online Refund	24.00
Crump, Erica L.	01		Accounts Payable	Stafford Ln	1,273.61
Culbertson, Catherine M.	01		Accounts Payable	MAP	339.00
Danielson, Joseph P.	01		Accounts Payable	Athl Schol	75.00
Denzer, Stephanie A.	01		Accounts Payable	PELL	1,825.00
Dettman, Nicole L.	01		Accounts Payable	Online Refund	8.00
Drane, Kara M.	01		Accounts Payable	Online Refund	270.00
Echelbarger, Darcy R.	01		Accounts Payable	Online Refund	3.00
Engle, Jason A.	01		Accounts Payable	Online Refund	278.00
Falls, Adam E.	01		Accounts Payable	Online Refund	354.00
Farwell, Tyler J.	01		Accounts Payable	Online Refund	25.00
Feldner, Bryan M.	01		Accounts Payable	Athl Schol	150.00
Fleming, Stephanie	01		Accounts Payable	Fndtn	250.00
Flock, Rebecca A.	01		Accounts Payable	rec'd WACD	648.00
George, Randy M.	01		Accounts Payable	Athl Schol	200.00
Gillette, Chase C.	01		Accounts Payable	Online Refund	42.00
Glubczynski, Paul	01		Accounts Payable	Online Refund	10.00
Gutshall, Adam S.	01		Accounts Payable	Athl Schol	200.00
Hadfield, Dale	01		Accounts Payable	IVG Refund	486.00
Hansen, Rodger A.	01		Accounts Payable	Stafford Ln	1,698.47
Heitzler, Kelly K.	01		Accounts Payable	PELL	12.00
Holm, Karla K.	01		Accounts Payable	Online Refund	54.00
Holm, Karla K.	01		Accounts Payable	Online Refund	20.00
Holschuh, Dustin R.	01		Accounts Payable	Online Refund	118.00
Hudson, Jefferey R.	01		Accounts Payable	PELL Bal	478.00

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Hummel, Kelli A.	01		Accounts Payable	Stafford Ln	1,697.50
Hummel, Sara B.	01		Accounts Payable	Online Refund	216.00
Hyland, Rachel A.	01		Accounts Payable	PELL Bal	284.94
Johnson, Aaron G.	01		Accounts Payable	Online Refund	15.00
Kalyan, Sonny S.	01		Accounts Payable	Online Refund	243.00
Kaplan, Jason R.	01		Accounts Payable	Athl Schol	337.50
Knowles, Amanda J.	01		Accounts Payable	Online Refund	678.00
Korineck, Melanie L.	01		Accounts Payable	Online Refund	14.00
Kostman, Cari A.	01		Accounts Payable	Online Refund	110.00
Krone, Austin W.	01		Accounts Payable	Online Refund	5.00
Kruger, Nicholas A.	01		Accounts Payable	Online Refund	256.00
Lavaty, Andrea M.	01		Accounts Payable	Online Refund	216.00
Lenox, Cynthia M.	01		Accounts Payable	Foundation Ref	95.00
Lilly, Matthew C.	01		Accounts Payable	Online Refund	57.00
Lund, Robert M.	01		Accounts Payable	Online Refund	15.00
Magana, Maria C.	01		Accounts Payable	MAP Bal	169.00
Magnafici, Matthew M.	01		Accounts Payable	Online Refund	162.00
Matthews, Hawk K.	01		Accounts Payable	PELL	219.00
McClure, Joshua M.	01		Accounts Payable	PELL	1,475.00
McKenna, Jacquelyn M.	01		Accounts Payable	Online Refund	694.00
Mckean, Tonya A.	01		Accounts Payable	Pol/Fire Schol bal	228.00
Meusel, Melissa A.	01		Accounts Payable	Online Refund	162.00
Milnes, Jason R.	01		Accounts Payable	Online Refund	15.00
Murphy, Thomas H.	01		Accounts Payable	rec'd WATH	702.00
Murray, Corey R.	01		Accounts Payable	MAP	436.00

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Newman, Rebecca L.	01		Accounts Payable	Online Refund	5.00
Norman, Adam H.	01		Accounts Payable	MAP	630.00
O'Brien, Greg L.	01		Accounts Payable	Online Refund	224.00
O'Brien, Kevin M.	01		Accounts Payable	Online Refund	243.00
Orlowski, Courtney J.	01		Accounts Payable	Online Refund	15.00
Paulsen, Carmel A.	01		Accounts Payable	Online Refund	19.00
Pitchford, Julie G.	01		Accounts Payable	rec'd 5CRE auth	150.00
Powers, John A.	01		Accounts Payable	Online Refund	76.00
Quick, Zachary T.	01		Accounts Payable	Online Refund	354.00
Rumph, Charlene R.	01		Accounts Payable	PELL	500.00
Ryan, Tyler S.	01		Accounts Payable	Athl Schol	75.00
Salahuddin, Omar M.	01		Accounts Payable	MAP	290.50
Sandoval, Richard	01		Accounts Payable	PELL	1,375.00
Spooner, Kara B.	01		Accounts Payable	PELL	2,000.00
Sprenger, Robert L.	01		Accounts Payable	Online Refund	300.00
Starke, Gail L.	01		Accounts Payable	Online Refund	177.00
Stauffer, Heather A.	01		Accounts Payable	Replacement PELL Refund	183.77
Thibado, Terri A.	01		Accounts Payable	MAP	436.00
Todd, Devana S.	01		Accounts Payable	Online Refund	100.00
Torres, Felipe J.	01		Accounts Payable	Online Refund	15.00
Ulferts, Harry A.	01		Accounts Payable	Online Refund	10.00
VanNatta, Jeffery J.	01		Accounts Payable	Stafford Ln	1,486.04
Weegens, Lisa K.	01		Accounts Payable	MAP	145.50
Wells, Jozie	01		Accounts Payable	Online Refund	34.25
White, James T.	01		Accounts Payable	Stafford Ln	1,212.50

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Williams, Tiffany L.	01		Accounts Payable	Online Refund	100.00
Wilson, Michael E.	01		Accounts Payable	Online Refund	550.00
Wood, Heath D.	01		Accounts Payable	Online Refund	250.00
Young, Efraim A.	01		Accounts Payable	Stafford Ln	1,261.00
Zell, Crystal S.	01		Accounts Payable	MAP	387.50
Follett Bookstore	01		JTPA Whiteside B	Bookstore Charges	-42.80
Follett Bookstore	01		Vets Rehab B	Bookstore Charges	7.99
Follett Bookstore	01		Short Term Book Loan due Booksto	Bookstore Charges	266.95
SVCC Foundation	01		Foundation Payable	Foundation Donation	100.00
SVCC Foundation	01		Foundation Payable	Donation Credit Card	500.00
Consolidated Management Co	01		Cafeteria payable	December Punch-A-Lunches	160.00
Ward, Murray, Pace, & Johnson,	01	Board of Trustees	Legal Services	General Legal Services 11/02	2,315.25
ICCCA	01	Board of Trustees	Publications and Dues	2003 Directory	108.00
Illinois Community College Tru	01	Board of Trustees	Publications and Dues	Association Dues & 1/2 Flat Fees	3,539.00
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	Board Meeting Refreshments	40.00
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	Dec Board Meeting	40.00
Singleton, Neal T.	01	Board of Trustees	Conference/Meeting Expense	Advance for Travel Springfield-1/17/03	164.03
Behrendt, Richard	01	President	Office Supplies	Chair Cushion	25.00
Floral Elegance	01	President	Other Conference & Meeting	Flower's for G Stuff	60.00
Flowers Etc	01	President	Other Conference & Meeting	Sympathy Flower's	54.50
Blackbaud	01	College Relations	Maintenance Services	Maintenance for Fund Accounting & Raisers Edge	1,237.50
Follett Bookstore	01	College Relations	Office Supplies	Bookstore Charges October 2002 - Supplies	25.59
Ashton Gazette	01	College Relations	Publications and Dues	1 Year Subscription	18.00
CRD-Conference	01	College Relations	Publications and Dues	2003 Membership Dues	150.00
Sauk Valley Newspapers	01	College Relations	Publications and Dues	1 Year Subscription	136.22

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WNS Pub. News-Sentinel/The Rev	01	College Relations	Publications and Dues	Subscription	26.00
Amboy News	01	College Relations	Advertising	Spring Registration Advertising-November	118.50
Castle Print Tech	01	College Relations	Advertising	Spring CCC Schedules	6,843.00
Castle Print Tech	01	College Relations	Advertising	Credit on CCS Schedules	260.00
Dixon Area Chamber of Commerce	01	College Relations	Advertising	Chamber Radio Day	210.00
Insight Media Advertising	01	College Relations	Advertising	December Advertising	482.00
KLJB TV	01	College Relations	Advertising	December Advertising	435.00
Mt. Carroll Mirror-Democrat	01	College Relations	Advertising	Spring Registration	90.00
Ogle County Newspapers	01	College Relations	Advertising	November Advertising	144.00
Sauk Valley Newspapers	01	College Relations	Advertising	December Advertising	620.32
WCCI-FM	01	College Relations	Advertising	December Advertising	39.80
WIXN FM - WIXN AM	01	College Relations	Advertising	November Advertising	2,464.00
WIXN FM - WIXN AM	01	College Relations	Advertising	Commercial Package	350.00
WLLT	01	College Relations	Advertising	November Advertising	912.00
WQRF TV	01	College Relations	Advertising	Advertising Spring Semester	500.00
WQRF TV	01	College Relations	Advertising	December Advertising	500.00
WREX TV	01	College Relations	Advertising	December Advertising 2002	505.00
WRHL FM The HUB	01	College Relations	Advertising	Basketball Tourney Ad	79.50
WTVO TV	01	College Relations	Advertising	December Advertising 2002	630.00
Wilkinson, Rachel J.	01	College Relations	Advertising	Video Conversions	224.74
Withers Broadcasting	01	College Relations	Advertising	December Advertising	942.67
Xerox Corporation	01	Printshop	Maintenance Services	DC 265 Maintenance & Supplies	54.89
Xerox Corporation	01	Printshop	Maintenance Services	5100 Copier Maintenance & Supplies	6.24
Xerox Corporation	01	Printshop	Maintenance Services	Maintenance & Supplies	1,772.07
Xerox Corporation	01	Printshop	Maintenance Services	Maintenance & Supplies 5100 Copier	6.24



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Xerox Corporation	01	Printshop	Debt Principal Retirement	DC 265 Copier Lease Payment-Principal	574.72
Xerox Corporation	01	Printshop	Debt Principal Retirement	5100 Copier Lease Payment-Principal	543.31
Xerox Corporation	01	Printshop	Debt Principal Retirement	5100 Copier Lease Payment-Principal	549.43
Xerox Corporation	01	Printshop	Interest	DC 265 Copier Lease Payment-Interest	169.93
Xerox Corporation	01	Printshop	Interest	5100 Copier Lease Payment-Interest	175.35
Xerox Corporation	01	Printshop	Interest	5100 Copier Lease Payment-Interest	169.23
SBM Business Equipment Center	01	Information Center	Maintenance Services	Minimum Copy Count Inf. Center	30.20
United Asset Coverage Inc	01	Information Center	Maintenance Services	Definity Avaya/Quarterly	2,086.35
Lundgren's Inc	01	Information Center	Office Supplies	Developing & Printing	8.74
SBM Business Equipment Center	01	Information Center	Instructional Supplies	FO 15CR Sharp Imaging Film Roll	34.95
SBM Business Equipment Center	01	Grant, Planning, & Research	Office Supplies	Dated Monthly-Nonrefill. Desk Calendar-HOD-150-HD	5.19
SBM Business Equipment Center	01	Grant, Planning, & Research	Office Supplies	VRT-FC1050KBS Vertiflex Coat Hooks (3)	53.20
Rock Falls Rotary Club	01	VP-Instructional Services	Publications and Dues	Rotary Dues D Hecht	174.00
Hecht, Deborah J.	01	VP-Instructional Services	Conference/Meeting Expense	Airline Ticket-Conference 1/31/03 Orlando, FL	211.50
Hecht, Deborah J.	01	VP-Instructional Services	Conference/Meeting Expense	Conference Fee 1/31/03 Orlando, FL	535.00
Eichman, Richard	01	Other Instructional	Tuition Reimbursement	Tuition Reimbursement Fall 02 -3 Credit Hours	319.01
Klein, Colleen J.	01	Other Instructional	Tuition Reimbursement	Tuition Reimbursement Fall 02	345.00
VanderWege, Robertus J.	01	Other Instructional	Tuition Reimbursement	Tuition Reimbursement Fall 02	386.73
VanderWege, Robertus J.	01	Other Instructional	Tuition Reimbursement	Tuition Reimbursement Summer 02	259.70
White, Linley V.	01	Other Instructional	Tuition Reimbursement	Tuition Reimbursement Fall 02	345.00
SBM Business Equipment Center	01	Other Instructional	Maintenance Services	Copier Monthly Maintenance FY 03	55.17
Useful Utilities	01	Other Instructional	Computer Software	License for EZProxy Software	495.00
Cunningham, Pamela S.	01	Other Instructional	Conference/Meeting Expense	Travel Nursing Education Conference 11/22/02	84.90
Klein, Colleen J.	01	Other Instructional	Conference/Meeting Expense	Travel-Nursing Conference 11/22/02	549.60
Lynch, Janet L.	01	Other Instructional	Conference/Meeting Expense	Travel-Nursing Education Conference 11/22/02	140.38

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Smith, Brad W.	01	Curriculum Development/ IAI	Conference/Meeting Expense	Travel IAI Biology Panel meeting 12/6/02	161.00
Quill Corporation	01	Dean of Arts,Social Sciences & P	Office Supplies	Quill White Labels #35-7-32200	93.92
Strange, Jennifer N.	01	Art	Consultants	Art for 113/203 12/4/02	60.00
Follett Bookstore	01	Art	Instructional Supplies	Bookstore Charges October 2002 - Supplies	33.89
Lundgren's Inc	01	Art	Instructional Supplies	Art Supplies	39.35
VanderWege, Robertus J.	01	Art	Instructional Supplies	Art Supplies	46.65
VanderWege, Robertus J.	01	Art	Instructional Supplies	Art Supplies 12/28/02	69.17
NILRC	01	English	Consultants	Student License Fee	716.80
Consolidated Management Co	01	Music	Instructional Supplies	Holiday Music Concert Refreshments	123.60
Follett Bookstore	01	Music	Instructional Supplies	Bookstore Charges October 2002 - Supplies	29.55
Heritage Music Center Inc	01	Music	Instructional Supplies	Music	23.80
Aramark Uniform Services Inc	01	Physical Education	Other Contractual Services	Towel Service	456.13
Aramark Uniform Services Inc	01	Physical Education	Other Contractual Services	Towel Service	580.51
Exercise ETC	01	Fitness Center	Conference/Meeting Expense	Conference Fee 1/11/03	100.00
Hoyle, Christine	01	Fitness Center	Conference/Meeting Expense	Travel- 1/11/03 ETC Conference	77.80
Braddock, Samuel L.	01	Criminal Justice	Conference/Meeting Expense	Travel-Highland thru 12/11/02	151.48
Follett Bookstore	01	Psychology	Instructional Supplies	Bookstore Charges October 2002 - Supplies	5.10
SBM Business Equipment Center	01	Academic Skills	Instructional Supplies	Desk Calendar Refill E210-50	14.38
Follett Bookstore	01	Dean of Business,Tech & Natural	Office Supplies	Bookstore Charges October 2002 - Supplies	15.66
Academy of Management	01	Dean of Business,Tech & Natural	Publications and Dues	Dues Renewal 2003	58.00
STK Consulting	01	Business	Consultants	Business 103 N Intro to	1,260.00
Shelley, Chris	01	Computer Information Systems	Instructional Supplies	Supplies for PC Lab	157.45
Follett Bookstore	01	Office & Administrative Services	Instructional Supplies	Bookstore Charges October 2002 - Supplies	29.00
Hurd, Mary Ann	01	Office & Administrative Services	Instructional Supplies	Supplies for OAS Lab	46.49
Hurd, Mary Ann	01	Office & Administrative Services	Instructional Supplies	OAS Supplies 1/9/03	102.74

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SBM Business Equipment Center	01	Office & Administrative Services	Instructional Supplies	Monthly Service Contract Sharp AR201 Copier	24.00
SBM Business Equipment Center	01	Office & Administrative Services	Instructional Supplies	Monthly Service Contract Sharp AR201 Copier	25.50
Digi-Key Corp	01	Electronics	Instructional Supplies	DAC0808-LCN-ND National D/A Converter DAC0808 LCN	2.11
Digi-Key Corp	01	Electronics	Instructional Supplies	LM331AN-ND V/F Converter LM331AN	6.38
Digi-Key Corp	01	Electronics	Instructional Supplies	296-2028-5-ND Quad 2-input NOR Gate CMOS CD4001	.48
Electronix Express	01	Electronics	Instructional Supplies	Cross Reference Book 31SAMS-SEMI	69.95
Follett Bookstore	01	Electronics	Instructional Supplies	Bookstore Charges October 2002 - Supplies	19.44
JBH Technologies, Inc	01	Electronics	Instructional Supplies	Transistor MPSA20	170.45
JBH Technologies, Inc	01	Electronics	Instructional Supplies	443-1122 ADC 0809	313.35
SBM Business Equipment Center	01	Electronics	Instructional Supplies	03 Desk Appointment Calendar 4-1/2x8 AAG-E210-50	7.19
Staples	01	Electronics	Instructional Supplies	747 Swingline Stapler	13.99
Airgas North Central	01	HVAC	Instructional Supplies	HVAC Supplies	19.28
Airgas North Central	01	HVAC	Instructional Supplies	HVAC Supplies	19.20
Crescent Electric Supply Co	01	Manufacturing Technology	Instructional Supplies	500' #10 Stranded Red	94.30
Crescent Electric Supply Co	01	Manufacturing Technology	Instructional Supplies	500' #10 Stranded Black	31.09
Dixon High School	01	Biology	Consultants	Intro to Biology	3,780.00
Follett Bookstore	01	Biology	Instructional Supplies	Bookstore Charges October 2002 - Supplies	1.86
NASCO	01	Biology	Instructional Supplies	LS01626M Pig 11-13" J2 Double Injected	699.60
Triarch Incorporated	01	Biology	Instructional Supplies	Biology Supplies FY 03	3.75
U S Filter Corporation	01	Chemistry	Instructional Supplies	Chemistry Supplies FY 03	133.00
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Charges October 2002 - Supplies	100.97
KSB Hospital	01	Health Occupational	Instructional Supplies	Instructional Supplies BPS 040 @ DCC	111.75
KSB Hospital	01	Health Occupational	Instructional Supplies	Instructional Supplies for First Aid/CPR at DCC	58.75
Lincoln Land Community College	01	Technical Occupational-Community	Instructional Supplies	CFC Testing 11/22/02	285.00
SBM Business Equipment Center	01	Director of Health Careers Ed	Maintenance Services	Maintenance Agreement for AR-164 Copier	29.15

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Follett Bookstore	01	Director of Health Careers Ed	Office Supplies	Bookstore Charges October 2002 - Supplies	199.50
Quill Corporation	01	Director of Health Careers Ed	Office Supplies	Open P.O. 2002-03	125.77
Quill Corporation	01	Director of Health Careers Ed	Office Supplies	Open P.O. 2002-03	45.80
Shippert, Stanley	01	Health Careers Education	Conference/Meeting Expense	RSNA Meeting Chicago 12/3/02	124.70
Shippert, Stanley	01	Health Careers Education	Conference/Meeting Expense	Clinical Travel 11/20/02-12/19/02	270.10
KSB Hospital	01	Associate Degree Nursing	Consultants	NRS 230 Lab/Clinical	3,465.00
KSB Hospital	01	Associate Degree Nursing	Consultants	NRS 237 Lab/Clinical	865.20
KSB Hospital	01	Associate Degree Nursing	Consultants	Clinical Coordinating	1,050.00
KSB Hospital	01	Associate Degree Nursing	Consultants	Clinical Coordinating	210.00
KSB Hospital	01	Associate Degree Nursing	Consultants	NRS 237 Lab Clinical	865.20
Follett Bookstore	01	Associate Degree Nursing	Office Supplies	Bookstore Charges October 2002 - Supplies	76.90
CGH Medical Center	01	Associate Degree Nursing	Instructional Supplies	Linen Service for November 2002	46.00
Hopkins Medical Products	01	Associate Degree Nursing	Instructional Supplies	Shipping Inv 350338	6.00
Lippincott Williams & Wilkins	01	Associate Degree Nursing	Instructional Supplies	Test Strategy Video	299.00
Lippincott Williams & Wilkins	01	Associate Degree Nursing	Instructional Supplies	NRS Drug Handbook	43.90
Mumford, Chad	01	Associate Degree Nursing	Instructional Supplies	Videotape/Performance Exams	95.00
Northern Illinois Home Medical	01	Associate Degree Nursing	Instructional Supplies	Oxygen Cylinder	12.00
Insight Media	01	Associate Degree Nursing	Computer Software	CD ROM Software-Shipping	56.75
Heitmann, Mary T.	01	Associate Degree Nursing	Conference/Meeting Expense	Clinical Travel thru 11/20/02	71.54
Klein, Colleen J.	01	Associate Degree Nursing	Conference/Meeting Expense	Clinical Travel F 02 semester	51.10
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Open P.O. 2002-03	68.01
K-Log	01	Licensed Practical Nursing	Instructional Supplies	9 (3 High/3 Wide) 30x36-7/8" #GP-MP	151.46
Cunningham, Pamela S.	01	Licensed Practical Nursing	Conference/Meeting Expense	Clinical Travel 8/26/02-10/21/02	61.32
Cunningham, Pamela S.	01	Licensed Practical Nursing	Conference/Meeting Expense	Clinical travel 10/24-11/18/02	40.88
Lynch, Janet L.	01	Licensed Practical Nursing	Conference/Meeting Expense	Clinical Travel thru 12/11/02	67.16

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Freeport Memorial Hospital	01	Radiologic Technology	Consultants	RAD 184 Clinical/RAD 284	2,073.75
Diagnostic Imaging Inc	01	Radiologic Technology	Maintenance Services	Monthly Maintenance Fee FY 2002-2003	16.51
Diagnostic Imaging Inc	01	Radiologic Technology	Maintenance Services	Monthly Maintenance Fee FY 2002-2003	171.45
JRCERT	01	Radiologic Technology	Instructional Service Contracts	Annual Accreditation	1,200.00
Diagnostic Imaging Inc	01	Radiologic Technology	Instructional Supplies	Monthly Maintenance Fee FY 2002-2003	48.49
Diagnostic Imaging Inc	01	Radiologic Technology	Instructional Supplies	Monthly Maintenance Fee FY 2002-2003	503.55
Blackwell Publishing	01	Radiologic Technology	Publications and Dues	MRI at a Glance	28.38
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Clinical Travel 12/2/02-12/12/02	240.23
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Travel-Evaluations Peru-Spring Valley-Princeton	60.96
Kiele, Beverly M.	01	Radiologic Technology	Conference/Meeting Expense	Clinical Travel 09/02/02-12/19/02	872.72
Kiele, Beverly M.	01	Radiologic Technology	Conference/Meeting Expense	Trvl 12/3/02 Conf-Chicago RSNA	20.00
Shippert, Stanley	01	Radiologic Technology	Conference/Meeting Expense	Clinical Travel thru 11/14/02	397.12
KSB Hospital	01	Paramedic Program	Consultants	EMS 101-EMT	2,535.00
KSB Hospital	01	Paramedic Program	Consultants	Clinical Coordinating	390.00
Magna Publications	01	Dean of Information Systems	Publications and Dues	Adminisdtrator Publication	159.00
Follett Bookstore	01	Learning Resource Center	Library Supplies	Bookstore Charges October 2002 - Supplies	67.85
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Various Books for Library (32 total)	496.96
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Various Books for Library	17.95
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Various books, videos, ans DVD's for Library	11.87
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Various books, videos, ans DVD's for Library	133.94
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Various books, videos, ans DVD's for Library	110.83
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Various Books for Library	1.00
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Various Books for Library	1.00
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Various Books for Library	1.00
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Various Books for Library	1.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Various Books for Library	1.00
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Various Books for Library	1.00
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Various Books for Library	1.00
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs		46.88
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs		1,436.52
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	198.52
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	248.97
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books-Hardcover	654.11
West Group	01	Learning Resource Center	Books and Binding Costs	Subscriptions	486.00
West Group	01	Learning Resource Center	Books and Binding Costs	Books	219.00
World Book, Inc.	01	Learning Resource Center	Books and Binding Costs	World Book Encyclopedias	799.00
American Library Assn	01	Learning Resource Center	Publications and Dues	Membership Dues	265.00
Faxon Library Services	01	Learning Resource Center	Publications and Dues	Books	181.00
Reader's Digest	01	Learning Resource Center	Publications and Dues	Renewal	13.98
Hewlett-Packard	01	Computing & Instruct Tech	Maintenance Services	7000 Sauk 210 Agreement 2646A8241 Billed Monthly	138.00
Unique Computer	01	Computing & Instruct Tech	Instructional Supplies	UPS Battery	84.00
Follett Bookstore	01	Instructional Technology Center	Instructional Technology Materia	Bookstore Charges October 2002 - Supplies	7.12
Geogia State University	01	Instructional Technology Center	Instructional Technology Materia	Book "The Ultimate WebCT Handbook"	55.95
Global Computer Supplies	01	Instructional Technology Center	Instructional Technology Materia	C40288 Verbatim 32x80 Min CDR 100 Pack	80.00
Micro Warehouse	01	Instructional Technology Center	Instructional Technology Materia	#ME8918 3" CD-R Five-pack	178.90
Mueller Audio Visual	01	Instructional Technology Center	Instructional Technology Materia	AC Adaptor for Camcorder	200.00
Mueller Audio Visual	01	Instructional Technology Center	Instructional Technology Materia	Averkey 300Plus	390.00
Mueller Audio Visual	01	Instructional Technology Center	Instructional Technology Materia	Cables & Audio/Video Supplies	147.65
Unique Computer	01	Instructional Technology Center	Instructional Technology Materia	Belkin Mouse Splitter	150.00
Shelley, Chris	01	Instructional Technology Center	Conference/Meeting Expense	Travel Area High School-Video Class set-up	76.65

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Hewlett-Packard	01	Administrative Data Processing	Maintenance Services	7000 Sauk 210 Agreement 2646A8241 Billed Monthly	2,059.00
NCS Pearson, Inc	01	Administrative Data Processing	Maintenance Services	Maintenance Contract	276.00
Follett Bookstore	01	Administrative Data Processing	Office Supplies	Bookstore Charges October 2002 - Supplies	25.59
Graybar Electric Company Inc.	01	Administrative Data Processing	Office Supplies	108168477-LT Face Plates, Ivory	43.85
Graybar Electric Company Inc.	01	Administrative Data Processing	Office Supplies	Patch Panel	254.40
Toner Tech Plus	01	Administrative Data Processing	Office Supplies	Toner Refurb	734.50
Unique Computer	01	Administrative Data Processing	Office Supplies	Ultrium Tapes	880.00
Unique Computer	01	Administrative Data Processing	Office Supplies	Cable Ends	60.00
Unique Computer	01	Administrative Data Processing	Office Supplies	Printer Cables	42.00
Unique Computer	01	Administrative Data Processing	Office Supplies	Ink Cartridges	448.00
Li ghthouse Technologies	01	Administrative Data Processing	Computer Software	WS-FTP Pro 20 Licenses & Server w/Service Agreeemen	853.00
SBM Business Equipment Center	01	VP- Student Services	Office Supplies	Laser Labels AVE-5260 Printer	39.92
Dixon Rotary Club	01	VP- Student Services	Publications and Dues	Quarterly Dues J Kerber	139.75
Illinois Community College Chi	01	VP- Student Services	Publications and Dues	Annuakl Dues FY 03	25.00
Scrip-Safe Security Products I	01	Commencement	Other Supplies	8x6 Sheets of Certificate Diploma Paper (1200)	1,592.00
Scrip-Safe Security Products I	01	Commencement	Other Supplies	8x6 Sheets of Degree	1,029.00
Clodfelter, Pamela J.	01	Student Health Services	Conference/Meeting Expense	Travel- P Town Distance Learning	33.48
Proforma Graphic Communication	01	Admissions, Records & Placement	Office Supplies	Transcript Paper 1000/box (Special Security Paper)	389.89
Consolidated Management Co	01	Admissions, Records & Placement	Other Supplies	Discover Sauk Pop & Lunch	128.75
Magna Publications	01	Admissions, Records & Placement	Publications and Dues	Subscription-Recruitment & Retention in Higher Ed.	237.00
SBM Business Equipment Center	01	Financial Aid & Veterans Affairs	Office Supplies	MMM-680-5/Yellow/Stan. Flags	166.71
SBM Business Equipment Center	01	Financial Aid & Veterans Affairs	Office Supplies	Credit for Additional Charges (calendars)	-64.66
SBM Business Equipment Center	01	Financial Aid & Veterans Affairs	Office Supplies	E210-50 Refill Calendars	57.52
AVECO	01	Financial Aid & Veterans Affairs	Publications and Dues	Membership Dues	30.00
Stiefel, Debra	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Travel-Financial Aid Conference 12/2-7/02	242.93

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Stiefel, Debra	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Travel 12/10/02 Peoria	72.27
SBM Business Equipment Center	01	Counseling	Maintenance Services	Monthly Maintenance	89.69
Quill Corporation	01	Counseling	Office Supplies	Laser Labels-File Jackets	62.93
Consolidated Management Co	01	Counseling	Instructional Supplies	Western Information Meeting with Counselors	3.61
The Type Reporter	01	Counseling	Publications and Dues	Renewal Subscription	20.00
Funston, Terry L.	01	Counseling	Conference/Meeting Expense	Travel ICCCA Meeting 11/14/02	26.00
Funston, Terry L.	01	Counseling	Conference/Meeting Expense	Travel-High School Visits	15.70
Matheney, Janet I.	01	Counseling	Conference/Meeting Expense	Travel ICCCA Meeting 11/14/02	25.82
Bittner, Ruth C.	01	VP- Administrative Services	Conference/Meeting Expense	Travel 12/10/02 CDB Meeting	29.54
Breed, Nancy J.	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement Fall 02	345.00
Derby, Dustin C.	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement Fall 02	345.00
Seagren, Catherine L.	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement Fall 02	273.00
Federal Express Corp	01	Other Institutional	Postage	Federal Express Charges	23.50
Federal Express Corp	01	Other Institutional	Postage	Fed Ex Charges	37.28
US Postmaster	01	Other Institutional	Postage	First Class Presort Refill-Grades	700.00
US Postmaster	01	Other Institutional	Postage	Bulk Refill Permit 243	600.00
US Postmaster	01	Other Institutional	Postage	Postage Meter Refil	3,500.00
United Parcel Service	01	Other Institutional	Postage	Monthly Charges	183.45
United Parcel Service	01	Other Institutional	Postage	Monthly Charges	709.96
Council of North Central Two Y	01	Other Institutional	Publications and Dues	2002-03 Membership Dues	130.00
RRVPCC (Rock River Valley Post	01	Other Institutional	Publications and Dues	Membership Dues 2003	50.00
Daily Chronicle	01	Other Institutional	Recruitment	Recruitment FY03 Open PO	695.72
Rockford Register Star	01	Other Institutional	Recruitment	Recruitment FY03 Open PO	757.69
Sauk Valley Newspapers	01	Other Institutional	Recruitment	Recruitment FY03 Open PO	98.99
Credit Management Services	01	Other Institutional	Financial Charges & Adjustments	Reimbursement for payment	100.80



REPORT SVRCHKR  
FISCAL YEAR 2003

Sauk Valley Community College  
Check Register  
From 12/12/02 To 01/27/03

RUN DATE: 01/17/03  
TIME: 8:05 AM  
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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
SBM Business Equipment Center	01	Business Office	Maintenance Services	Maintenance Copier Charges	25.50
Moore Business Forms	01	Business Office	Office Supplies	W-2 Moore Form 275 (1000/pk)	70.77
Shawver Press Inc	01	Business Office	Office Supplies	Deferred Payment Forms	172.00
Staples	01	Business Office	Office Supplies	1099 Forms	17.64
Staples	01	Business Office	Office Supplies	Staples	.85
Staples	01	Business Office	Office Supplies	2003 Calendar 4 x 6 1/2	9.35
Staples	01	Business Office	Office Supplies	Calendars 3 1/2 x 6	1.99
Staples	01	Business Office	Office Supplies	Zip Disk	13.55
Staples	01	Business Office	Office Supplies	Labels 2x4	6.29
Staples	01	Business Office	Office Supplies	1099 Envelopes	13.44
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Winner's cards and birthday refreshments	113.75
John Gray Awards Co, Inc.	01	Personnel Office	Other Conference & Meeting	Annual Service Pins	40.88
Cavanaugh, Dennis	010110	Corp Serv Professional Developme	Consultants	Hazardous Material CGH Hosp F 02	400.00
Honold, Donna	010110	Corp Serv Professional Developme	Consultants	Course for Raynor Door 12/3/02	4,050.00
IMEC	010110	Corp Serv Professional Developme	Consultants	Wahl Clipper Training/Kanban Training	14,000.00
Knott, Matthew	010110	Corp Serv Professional Developme	Consultants	Hazardous Communications Training 12/5/02	400.00
O'Leary, Sheila	010110	Corp Serv Professional Developme	Consultants	Training Loparex 11/19/02	255.00
Quality Engineering & Training	010110	Corp Serv Professional Developme	Consultants	Training Consultants Fee	2,960.00
Follett Bookstore	010110	Corp Serv Professional Developme	Instructional Supplies	Bookstore Charges October 2002 - Supplies	110.40
O'Leary, Sheila	010110	Corp Serv Professional Developme	Instructional Supplies	Copies for Loparex Training	15.20
Quality Engineering & Training	010110	Corp Serv Professional Developme	Instructional Supplies	Training Consultants Fee	323.32
Quill Corporation	010110	Corp Serv Professional Developme	Instructional Supplies	036-7-39027 Green Binders	48.04
Consolidated Management Co	010110	Corp Serv Professional Developme	Conference/Meeting Expense	Meeting Expense for Raynor Training	393.65
Follett Bookstore	010110	Corporate Services Admin.	Office Supplies	Bookstore Charges October 2002 - Supplies	14.24
SBM Business Equipment Center	010110	Corporate Services Admin.	Office Supplies	Open PO Contract for Copier 7/1/02-6/30/03	116.60

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
SBM Business Equipment Center	010110	Corporate Services Admin.	Office Supplies	Open PO Contract for Copier 7/1/02-6/30/03	107.61
Quill Corporation	010110	Corporate Services Admin.	Instructional Supplies	036-7-39206 Burgundy Binders	30.34
Dixon Area Chamber of Commerce	010110	Corporate Services Admin.	Publications and Dues	Chamber Dues 2003	96.00
Gospodarczyk, Thomas J.	010110	Corporate Services Admin.	Publications and Dues	Books	110.94
Rock Falls Chamber of Commerce	010110	Corporate Services Admin.	Publications and Dues	Annual Chamber Dues	149.00
Creative Printing	010110	Corporate Services Admin.	Advertising	Business Cards for Thomas Gospodarczyk	40.00
Creative Printing	010110	Corporate Services Admin.	Advertising	Business Cards 1000/Box	50.00
Lee Wayne	010110	Corporate Services Admin.	Advertising	#2403 Lady Liberty Calendars	280.00
Consolidated Management Co	010110	Corporate Services Admin.	Conference/Meeting Expense	Host meeting with GSDC: T1 Renovation	39.00
Consolidated Management Co	010110	Corporate Services Admin.	Conference/Meeting Expense	Meeting with Lee ounty Representatives re T1	56.90
Gericke, Thomas H.	010110	Corporate Services Admin.	Conference/Meeting Expense	District Travel thru 12/19/02	64.14
Gospodarczyk, Thomas J.	010110	Corporate Services Admin.	Conference/Meeting Expense	Travel -District Springfield thru 11/22/02	350.04
Gospodarczyk, Thomas J.	010110	Corporate Services Admin.	Conference/Meeting Expense	District Travel thru 12/17/02	101.84
Skillpath Seminars	010110	Corporate Services Admin.	Conference/Meeting Expense	Registration 2/20/03 T Gospodarczyk	149.00
Bond, Chuck	010120	Leisure	Consultants	Intro to Black & White Fall 02	330.00
Dale, Julie	010120	Leisure	Consultants	Advanced Ballroom Fall 02	70.00
Dale, Julie	010120	Leisure	Consultants	Beginning Ballroom Fall 02	350.00
Ginn, Janet L	010120	Leisure	Consultants	Strip-Quilting CCS 11/4/02	136.00
Vail, Becky J	010120	Youth Programs	Consultants	Girl Scout Jamboree 11/9/02	150.00
SBM Business Equipment Center	010120	Youth Programs	Office Supplies	Open PO Contract for Copier 7/1/02-6/30/03	116.60
Character Counts	010120	Youth Programs	Advertising	Character Counts Teen Poster Pack #45-1390	54.80
SBM Business Equipment Center	010120	Community Service Administration	Office Supplies	Open PO Contract for Copier 7/1/02-6/30/03	107.61
Quill Corporation	010120	Community Service Administration	Office Supplies	036-083220 Green Paper	81.08
LERN	010120	Community Service Administration	Conference/Meeting Expense	Seminar 2/20/03 K Seguin	295.00
Seguin, Kandy M.	010120	Community Service Administration	Conference/Meeting Expense	Travel-Regional Consultative Council Mtg 12/11/02	32.49

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Education To Go	010120	Computers	Consultants	Ed2Go Additional November 2002 Class	39.00
Education To Go	010120	Computers	Consultants	Ed2Go November 2002 Classes	537.00
Khuntangta, Trirong	010120	Health & Personal Development	Consultants	Thai Kickboxing-12/7/02	136.00
Khuntangta, Trirong	010120	Health & Personal Development	Consultants	Thai Kickboxing 11/6/02	255.00
Kooi, Audrey	010120	Health & Personal Development	Consultants	Morrison Fitness 11-4/12-13-02	306.00
Consolidated Management Co	010120	Professional Development	Consultants	FOD 105 August thru Nov 2002	790.00
Consolidated Management Co	010120	Professional Development	Conference/Meeting Expense	Refreshments for CDL Graduation	45.00
Scenic Stage Line, Inc	010130	Tours & Events	Conference/Meeting Expense	Chicago Trip 12/7/02	674.00
ECOLAB	02	Maintenance	Maintenance Services	Monthly Exterminator Service 12/14/02	186.50
ECOLAB	02	Maintenance	Maintenance Services	Monthly Service	186.50
Fyr-Fyter Inc	02	Maintenance	Maintenance Services	Check Extinguishers	467.15
Honeywell Inc	02	Maintenance	Maintenance Services	Qtly Maintenance Contract 1/1-3/31/03	2,396.00
John A Loos Sons Inc	02	Maintenance	Maintenance Services	Repair Liebert A/C	332.32
Kone, Inc	02	Maintenance	Maintenance Services	Quarterly Elevator Service	2,014.56
PDC Laboratories, Inc	02	Maintenance	Maintenance Services	Water Test 11/13/02	78.00
PDC Laboratories, Inc	02	Maintenance	Maintenance Services	Water Testing	78.00
Specialty Floors, Inc	02	Maintenance	Maintenance Services	Materials & Labor to Refinish Gym Floors 12/20/02	1,895.00
Grainger	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY 03 -Open Purchase Order	19.60
Grainger	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY 03 -Open Purchase Order	91.00
Grainger	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY 03 -Open Purchase Order	258.48
Hill's Electric Motor Service	02	Maintenance	Maintenance Supplies	Bearings	12.00
Honeywell Inc	02	Maintenance	Maintenance Supplies	Inventory Parts for Perimeter Heating Repair	715.93
Johnstone Supply	02	Maintenance	Maintenance Supplies	Switch-Furance in Grounds	19.20
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	19.49
Menards	02	Maintenance	Maintenance Supplies	Maintenance & Custodial Supplies	52.22

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Menards	02	Maintenance	Maintenance Supplies	Staples	21.37
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	110.51
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	74.23
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	52.98
Menards	02	Maintenance	Maintenance Supplies	Cordless Drill Supplies	93.17
Schimberg Company	02	Maintenance	Maintenance Supplies	Steam Trap	256.77
Sherwin-Williams	02	Maintenance	Maintenance Supplies	12 Gallon Paint	210.42
Sherwin-Williams	02	Maintenance	Maintenance Supplies	Paint	106.74
Sherwin-Williams	02	Maintenance	Maintenance Supplies	Masking Tape	20.75
USA Bluebook	02	Maintenance	Maintenance Supplies	Plumbing Supplies	22.70
Morgan Services Inc.	02	Custodial	Maintenance Services	Towel Service 12/12/02	109.68
Morgan Services Inc.	02	Custodial	Maintenance Services	Towel Service	109.68
Ace Hardware	02	Custodial	Maintenance Supplies	Propane	19.94
Blackboard Maintenance Co Inc	02	Custodial	Maintenance Supplies	Blackboard Cleaner Supplies	234.66
Grummerts Do It Best Hardware	02	Custodial	Maintenance Supplies	Gallons of Hand Soap	280.56
Menards	02	Custodial	Maintenance Supplies	Maintenance & Custodial Supplies	105.27
Vonachen Service & Supply	02	Custodial	Maintenance Supplies	Open Purchase Order for Custodial Supplies	335.07
Vonachen Service & Supply	02	Custodial	Maintenance Supplies	Open Purchase Order for Custodial Supplies	31.30
Vonachen Service & Supply	02	Custodial	Maintenance Supplies	Open Purchase Order for Custodial Supplies	199.74
Harden's Auto & Truck Repair	02	Grounds	Maintenance Services	Repair Dump Truck	699.42
Morley Signs	02	Grounds	Maintenance Services	Lettering on Pick-up Truck	125.00
Sterling Ford-Lincoln-Mercury	02	Grounds	Maintenance Services	Oil Change-2003 Pickup	24.49
Ace Hardware	02	Grounds	Maintenance Supplies	Plumbing Supplies	1.67
Ace Hardware	02	Grounds	Maintenance Supplies	Sockets	13.34
Ace Hardware	02	Grounds	Maintenance Supplies	Drill Bits	44.76

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM</u>	<u>AMOUNT</u>
Dixon Tire Center	02	Grounds	Maintenance Supplies	Repair Tractor Tire		18.14
Dixon Tire Center	02	Grounds	Maintenance Supplies	Repair Tractor Tire		12.00
Grainger	02	Grounds	Maintenance Supplies	Gears		42.25
Menards	02	Grounds	Maintenance Supplies	Rustoleum		23.34
Menards	02	Grounds	Maintenance Supplies	Paint supplies		43.88
Mike's Repair Service	02	Grounds	Maintenance Supplies	Inventory Parts		184.28
Napa Auto Parts	02	Grounds	Maintenance Supplies	Solenoid		15.41
North Oil	02	Grounds	Maintenance Supplies	Unleaded Fuel		532.40
North Oil	02	Grounds	Maintenance Supplies	Unleaded Gas		226.74
Peabody's Inc	02	Grounds	Maintenance Supplies	Chain Links		8.66
Peabody's Inc	02	Grounds	Maintenance Supplies	Oil Filters New Holland		158.10
Polo Equipment Company	02	Grounds	Maintenance Supplies	Elbow,Gasket		59.33
Polo Equipment Company	02	Grounds	Maintenance Supplies	Inventory Parts		401.61
Wisconsin Turf Equipment Corpo	02	Grounds	Maintenance Supplies	Cutter Bar 390515 Turfcut 72" deck		1,050.00
Menards	02	Grounds	Vehicle Supplies	Van Cleaning Supplies		38.06
Menards	02	Grounds	Vehicle Supplies	Windshield Cleaner for Van		18.94
CenterPoint Energy Marketing,	02	Utilities	Gas	Monthly Service		8,161.82
Nicor Gas	02	Utilities	Gas			44.11
Nicor Gas	02	Utilities	Gas			177.96
Nicor Gas	02	Utilities	Gas			405.60
Nicor Gas	02	Utilities	Gas			16.01
CenterPoint Energy Marketing,	02	Utilities	Electricity			10,050.09
Commonwealth Edison	02	Utilities	Electricity	Monthly Service		19.12
Commonwealth Edison	02	Utilities	Electricity			10,779.67
Commonwealth Edison	02	Utilities	Electricity			104.17

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Commonwealth Edison	02	Utilities	Electricity		36.04
AT & T	02	Utilities	Telephone	Financial Aid Lines (Fax)	18.76
AT & T	02	Utilities	Telephone	Monthly Service Charge	1,091.10
AT & T	02	Utilities	Telephone	Monthly Telephone Charges	4.11
Gallatin River Communications	02	Utilities	Telephone	Monthly Telephone Charges	2,961.95
Gallatin River Communications	02	Utilities	Telephone	Monthly Telephone Service	3,217.52
United States Cellular	02	Utilities	Telephone	Phones for College Van	59.38
United States Cellular	02	Utilities	Telephone	College Cell Phones for Van Use	47.50
Verizon Wireless	02	Utilities	Telephone	Phone Charges for Dr. Behrendt	42.78
Rock Valley Disposal	02	Utilities	Refuse Disposal	Monthly Trash Removal-January	376.50
Caterpillar Inc.	02	Utilities	Other Utilities	Monthly Engine Testing	444.33
Follett Bookstore	02	Building and Grounds Administrat	Office Supplies	Bookstore Charges October 2002 - Supplies	568.08
Setchell, Linda S.	02	Building and Grounds Administrat	Other Materials and Supplies	Cash Register for Cafeteria	99.99
IPC Door and Wall Protection S	02	Building and Grounds Administrat	Building Remodeling	ft Antique White Cover	779.40
Menards	02	Building and Grounds Administrat	Building Remodeling	Tile for Cafeteria	164.64
Menards	02	Building and Grounds Administrat	Building Remodeling	Returned Maintenance Supplies	24.75
Clark Engineers MW Inc	03	Operations & Maintenance- Restri	Building Remodeling	Engineer Charges for November 2002	3,216.00
Clark Engineers MW Inc	03	Operations & Maintenance- Restri	Building Remodeling	Professional Services thru 12/27/02	1,366.00
Turnroth Sign Co, Inc	03	ICCB Deferred Maintenance Grant	Maintenance Services	Repair Marquee Sign-Per Quote	2,787.00
UMB Bank & Trust NA	04	Bond & Interest Fund	Consultants	Semi-Annual Administrative Fee-Bond Issue	253.50
Beggs, Patricia I.	050500	Child Care Center	Other Sales & Service	Child Care Refund Fall 02	137.81
Bergstrom, Donald E.	050500	Child Care Center	Other Sales & Service	Refund Child Care Fall 02	86.06
Hudson, Jared G.	050500	Child Care Center	Other Sales & Service	Child Care Refund Fall 02	319.38
Nielsen, Jennifer L.	050500	Child Care Center	Other Sales & Service	Refund Child Care	27.56
Strader, Tanya M.	050500	Child Care Center	Other Sales & Service	Child Care refund Fall 02	271.56

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Drane, Paula E.	050500	Child Care Center	Instructional Supplies	Chaild Care Supplies December 02	103.37
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies	119.42
Blackburn, Jan	050600	Men's Basketball	Other Contractual Services	Men's Basketball 1/4/03	15.00
Blackburn, Jan	050600	Men's Basketball	Other Contractual Services	Men's Basketball 12/19/02	15.00
Blackburn, Jan	050600	Men's Basketball	Other Contractual Services	Men's Basketball Clock 1/9/03	15.00
Blackburn, Jan	050600	Men's Basketball	Other Contractual Services	MBB Game 1/21/03	15.00
Bruns, Lenny	050600	Men's Basketball	Other Contractual Services	Referee 1/4/03 Men's Basketball	85.00
Conklin, Tom	050600	Men's Basketball	Other Contractual Services	Referee MBB 1/21/03	85.00
Damhoff, Lindsay A.	050600	Men's Basketball	Other Contractual Services	Filming Men's Basketball Game 12/3/02	15.00
Damhoff, Lindsay A.	050600	Men's Basketball	Other Contractual Services	Camera M Basketball 1/4/03	15.00
Damhoff, Russ K.	050600	Men's Basketball	Other Contractual Services	Practice Officials 1/6/03	30.00
Damhoff, Russ K.	050600	Men's Basketball	Other Contractual Services	Camera's for 11/23/02 BB Games	15.00
Damhoff, Russ K.	050600	Men's Basketball	Other Contractual Services	Filming Men's Basketball 1/9/03	15.00
Firebaugh, Rich	050600	Men's Basketball	Other Contractual Services	Referee Men's Basketball 1/4/03	85.00
Hainline, Charlie	050600	Men's Basketball	Other Contractual Services	Referee Men's Basketball 1/9/03	85.00
Hansen, Steve	050600	Men's Basketball	Other Contractual Services	Referee 12/19/02 Men's Basketball	85.00
Hill, Rod	050600	Men's Basketball	Other Contractual Services	Referee Men's Basketball 1/9/03	85.00
King, Don	050600	Men's Basketball	Other Contractual Services	Men's Basketball 12/19/02	85.00
Lamps, Darryl	050600	Men's Basketball	Other Contractual Services	Referee Men's Basketball 1/4/03	85.00
Lamps, Darryl	050600	Men's Basketball	Other Contractual Services	Referee Men's Basketball 1/9/03	85.00
Lasek, Tony	050600	Men's Basketball	Other Contractual Services	Referee MBB 1/21/03	85.00
Scenic Stage Line, Inc	050600	Men's Basketball	Other Contractual Services	Basketball Travel 12/3/02	282.50
Spivey, Steve	050600	Men's Basketball	Other Contractual Services	Referee MBB 1/21/03	85.00
Stortzum, Wood	050600	Men's Basketball	Other Contractual Services	Referee 12/19/02 Men's Basketball	85.00
Strating, James A	050600	Men's Basketball	Other Contractual Services	1/4/03 Men's Basketball	15.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>		<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Strating, James A	050600	Men's Basketball	Other Contractual Services	Men's Basketball 12/19/02	15.00
Strating, James A	050600	Men's Basketball	Other Contractual Services	Men's Basketball 30 Sec Clock 1/9/03	15.00
Strating, James A	050600	Men's Basketball	Other Contractual Services	M Basketball Game 1/21/03	15.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Men's Basketball 1/4/03	15.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Men's Basketball 12/19/02	15.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	M Basketball Book Official 1/9/03	15.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Men's Basketball 1/21/03	15.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Filming Away Games F 02	115.00
Charles Kriston Enterprises	050600	Men's Basketball	Instructional Supplies	Athletic Award Decals	56.85
Messing & Becker	050600	Men's Basketball	Instructional Supplies	Athletic Tape	48.00
Peoria Journal Star	050600	Men's Basketball	Instructional Supplies	Renewal for Basketball Stats	44.72
Santo Sport Store	050600	Men's Basketball	Instructional Supplies	Travel Pants	318.00
Santo Sport Store	050600	Men's Basketball	Instructional Supplies	QDA	192.04
Country Inn & Suites	050600	Men's Basketball	Other Conference & Meeting	12/13/02 Basketball	457.80
Damhoff, Russ K.	050600	Men's Basketball	Other Conference & Meeting	Travel- 12/7/02 Basketball Game	102.72
Damhoff, Russ K.	050600	Men's Basketball	Other Conference & Meeting	Highland Tournament	272.00
Damhoff, Russ K.	050600	Men's Basketball	Other Conference & Meeting	Scouting 11/21/02	17.00
Dixon-Meyers Bus Transportatio	050600	Men's Basketball	Other Conference & Meeting	basketball Travel 1/25/03	521.00
Dixon-Meyers Bus Transportatio	050600	Men's Basketball	Other Conference & Meeting	Basketball Travel 11/23/02	521.00
Highland Community College	050600	Men's Basketball	Other Conference & Meeting	Wm Bear Tourn 12/13/02	100.00
Sauk Trails Inc	050600	Men's Basketball	Other Conference & Meeting	Basketball Game 12/7/02	600.00
Cross, Denise	050600	Men's Baseball	Instructional Supplies	Reimbursement for Baseball Injury Brett Hiner	103.74
Temple's Sporting Goods	050600	Men's Baseball	Instructional Supplies	Nike Air Diamond Trainer	537.93
Triple Crown Sports	050600	Men's Baseball	Other Conference & Meeting	Pima Community College Bat Tourn-3/26/03	500.00
Bennett, Charles J	050600	Women's Basketball	Other Contractual Services	WBB 1/7/03	85.00



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Blackburn, Jan	050600	Women's Basketball	Other Contractual Services	Women's Basketball 1/4/03	15.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services	WBB 1/7/03	15.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services	Women's BB Clock 1/9/03	15.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services	WBB Game 1/21/03	15.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services	WBB 1/25/03	15.00
Clark, Randy	050600	Women's Basketball	Other Contractual Services	Referee W BB 1/9/03	85.00
DeMoss, Gary	050600	Women's Basketball	Other Contractual Services	Women's Basketball 1/4/03	85.00
DeMoss, Gary	050600	Women's Basketball	Other Contractual Services	Referee 1/21/03	85.00
Gerlach, Jeremy	050600	Women's Basketball	Other Contractual Services	Referee Women's Basketball 1/4/03	85.00
Gerlach, Wayne	050600	Women's Basketball	Other Contractual Services	Referee 1/21/03	85.00
Holthaus, Ann K.	050600	Women's Basketball	Other Contractual Services	WBB 1/7/03	15.00
Holthaus, Ann K.	050600	Women's Basketball	Other Contractual Services	WBB Game 1/21/03	15.00
Holthaus, Ann K.	050600	Women's Basketball	Other Contractual Services	WBB 1/25/03	15.00
Johnson, Karl	050600	Women's Basketball	Other Contractual Services	Referee 1/25/03	85.00
Jones, Rocky	050600	Women's Basketball	Other Contractual Services	Referee Women's BB 1/9/03	85.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services	Camera Women's Basketball 12/13/02	15.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services	Camera W Basketball 12/17/02	15.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services	Camera W Basketball 12/6/02	15.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services	Stats W Basketball 12/7/02	15.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services	Women's Basketball 12/19/02	15.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services	Women's BAsketball 1/4/03	15.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services	WBB 1/7/03	15.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services	Women's Basketball Camera 1/9/03	15.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services	W BB Game 1/23/03	15.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services	WBB Game 1/21/03	15.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services	WBB 1/25/03	15.00
Lawson, Mark	050600	Women's Basketball	Other Contractual Services	WBB 1/7/03	85.00
Lien, Chester	050600	Women's Basketball	Other Contractual Services	Referee 1/4/03	85.00
Luckey, Rich	050600	Women's Basketball	Other Contractual Services	Referee 1/21/03	85.00
Lund, Sarah E.	050600	Women's Basketball	Other Contractual Services	Stats W Basketball 12/13/02	15.00
Lund, Sarah E.	050600	Women's Basketball	Other Contractual Services	Stats W Basketball 12/17/02	15.00
Lund, Sarah E.	050600	Women's Basketball	Other Contractual Services	Stats W Basketball 12/6/02	15.00
Lund, Sarah E.	050600	Women's Basketball	Other Contractual Services	Women's Basketball 12/19/02	15.00
Lund, Sarah E.	050600	Women's Basketball	Other Contractual Services	Women's Basketball 1/4/03	15.00
Lund, Sarah E.	050600	Women's Basketball	Other Contractual Services	WBB 1/7/03	15.00
Lund, Sarah E.	050600	Women's Basketball	Other Contractual Services	Stats Women's BB 1/9/03	15.00
Lund, Sarah E.	050600	Women's Basketball	Other Contractual Services	WBB Game 1/23/03	15.00
Lund, Sarah E.	050600	Women's Basketball	Other Contractual Services	WBB Game 1/21/03	15.00
Lund, Sarah E.	050600	Women's Basketball	Other Contractual Services	WBB 1/25/03	15.00
Morris, Wade	050600	Women's Basketball	Other Contractual Services	Referee Women's Basketball 1/9/03	85.00
Mottor, Kevin	050600	Women's Basketball	Other Contractual Services	WBB 1/7/03	85.00
Shippert, Brian W.	050600	Women's Basketball	Other Contractual Services	Referee 1/26/03	85.00
Strating, James A	050600	Women's Basketball	Other Contractual Services	Women's Basketball 30 Sec Clock 1/9/03	15.00
Strating, James A	050600	Women's Basketball	Other Contractual Services	WBB 1/21/03	15.00
Strating, James A	050600	Women's Basketball	Other Contractual Services	WBB 1/25/03	15.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services	Book Official W Basketball 12/17/02	15.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services	Women's Basketball 1/4/03	15.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services	WBB 1/7/03	15.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services	Women's BB Book Official 1/9/03	15.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services	WBB 1/25/03	15.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services	WBB Book Official 1/21/03	15.00
Ybarra, Robert S	050600	Women's Basketball	Other Contractual Services	Referee 1/25/03	85.00
Follett Bookstore	050600	Women's Basketball	Instructional Supplies	Bookstore Charges October 2002 - Supplies	11.12
Santo Sport Store	050600	Women's Basketball	Instructional Supplies	QDA	155.18
Temple's Sporting Goods	050600	Women's Basketball	Instructional Supplies	Russell Hooded Sweatshirts	438.24
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel Basketball thru 12/7/02	393.44
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel Basketball thru 12/17/02	234.39
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel Game 1/14/03	66.00
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel Games thru 12/30/02	846.25
Scenic Stage Line, Inc	050600	Women's Basketball	Other Conference & Meeting	Basketball Travel 12/3/02	282.50
Follett Bookstore	050600	Women's Softball	Instructional Supplies	Bookstore Charges October 2002 - Supplies	44.80
Follett Bookstore	050600	Women's Volleyball	Instructional Supplies	Bookstore Charges October 2002 - Supplies	56.64
Gold, Christina	050600	General Athletics	Other Contractual Services	Trainer Basketball Game 1/4/03	80.00
Gold, Christina	050600	General Athletics	Other Contractual Services	Trainer Basketball Games 1/9/03	80.00
Gold, Christina	050600	General Athletics	Other Contractual Services	Trainer Basketball Games 1/7/03	80.00
Johnson, Stacie	050600	General Athletics	Other Contractual Services	Trainer Basketball Game 1/21/02	80.00
Damhoff, Russ K.	050600	General Athletics	Other Materials and Supplies	Training 12/19/02 C Gold	50.00
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Bookstore Charges October 2002 - Supplies	8.71
Sterling Park District	050600	General Athletics	Other Conference & Meeting	Fall 02 Golf Team Usage Fee	250.00
Quill Corporation	050600	Student Activities	Office Supplies	Pressboard File Guide	25.93
Film for the Humanities & Scie	050600	Student Activities	Other Materials and Supplies	Film Series-Adult Children of Alcoholics	95.15
Follett Bookstore	050600	Student Activities	Other Materials and Supplies	Bookstore Charges October 2002 - Supplies	22.84
Rock River Provision Co	050600	Student Activities	Other Materials and Supplies	Popcorn Bags	30.90
Best Western	050600	Student Activities	Conference/Meeting Expense	Best Western Room for Alain Nu 11/23/02	63.27
Singleton, Neal T.	050600	Student Activities	Conference/Meeting Expense	Advance for Travel Springfield-1/17/03	54.67

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Radio Shack	050600	Drama	Other Materials and Supplies	Speaker Wire for Theater Sound System	168.00
Sesac	050600	Music	Other Materials and Supplies	Music License Fee-2003	130.45
Derby, Dustin C.	050600	Madrigal	Other Materials and Supplies	Camera-Madrigal	4.51
McCormick's	050600	Madrigal	Other Materials and Supplies	Roping for Madrigal	53.70
Salvador Deli & Catering Compa	050600	Madrigal	Other Conference & Meeting	Madrigal Dinner 2002	3,553.25
Sauk Valley Newspapers	050600	Voyager	Other Materials and Supplies	Printing December Voyager	315.95
Consolidated Management Co	050600	Global Awareness	Other Supplies	Hunger Banquet	90.00
Consolidated Management Co	050600	Global Awareness	Other Supplies	French and German Refreshments	272.40
Shell Oil Company	050800	Transportation	Other Sales & Service	College Van Gas Purchases	47.64
Amoco Oil Company	050800	Transportation	Vehicle Supplies	Gas Purchase for College Van	193.28
Shell Oil Company	050800	Transportation	Vehicle Supplies	Gas College Van	174.84
Shell Oil Company	050800	Transportation	Vehicle Supplies	Gas Purchases for College Van	165.48
Professional Benefit Administr	051000	Medical Insurance	Individual Stop Loss		10,371.00
Professional Benefit Administr	051000	Medical Insurance	Dependent Stop Loss		7,265.25
Professional Benefit Administr	051000	Medical Insurance	Precertification		375.00
Professional Benefit Administr	051000	Medical Insurance	Group Stop Loss		2,694.50
Professional Benefit Administr	051000	Medical Insurance	Life & AD&D		2,203.46
CURTIS 1000	051100	Storeroom	Purchases for Resale	#10 Envelopes	1,041.13
Hinners, Judith	051400		Foundation Expense	Student Loan due 5/9/03	600.00
Johnson, Wynn L.	051400		Student Loans	Student Loan Due 5/9/03	250.00
Kaplan, Jason R.	051400		Student Loans	Student Loan Due 5/9/03	300.00
Sowers, Mathew C.	051400		Student Loans	Student Loan Due 5/9/03	300.00
Revere Electric Supply	062022	WFP- Education to Careers Grant	Instructional Equipment	Shipping from PO 6465	68.40
Consolidated Management Co	062022	WFP- Ed to Careers	Conference/Meeting Expense	University transfer Day 10/28/02	77.85
Derby, Dustin C.	062022	WFP- Ed to Careers	Conference/Meeting Expense	Ambassador Program Dillion School	14.04

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Derby, Dustin C.	062022	WFP- Ed to Careers	Conference/Meeting Expense	Recruitment 12/5/02	50.50
CAPT, Inc	062024	WFP- Welfare to Work	Other Conference & Meeting	Program Training 1/27/03	895.00
Hewlett-Packard	062032	Adv Tech- Technology Support Gra	Computer Software	7000 Sauk 210 Agreement 2646A8241 Billed Monthly	144.00
Hewlett-Packard	062032	Adv Tech- Technology Support Gra	Computer Software	7000 Sauk 210 Agreement 2646A8241 Billed Monthly	870.00
Black Hawk College	062032	Adv Tech- Technology Support Gra	Telecommunications	Distance Learning Charges FY 03	2,631.25
Verizon Wireless	062032	Adv Tech- Technology Support Gra	Telecommunications	Monthly Charges	34.39
Verizon Wireless	062032	Adv Tech- Technology Support Gra	Telecommunications	Monthly Charge	24.19
Quill Corporation	062050	SBDC Grant	Administrative Staff- Full-Time	036-083220 Green Paper	42.15
Quill Corporation	062050	SBDC Grant	Administrative Staff- Full-Time	036-7-90703BE Scissors	182.24
State Universities Retirement	062050	SBDC Grant	Allocated Employee Benefits	Matching Funds 12/12/02 Payroll	153.54
State Universities Retirement	062050	SBDC Grant	Allocated Employee Benefits	Matching Funds 12/20/02 Payroll	153.54
State Universities Retirement	062050	SBDC Grant	Allocated Employee Benefits		153.54
Quill Corporation	062050	SBDC Grant	Office Supplies	036-3900SS-A Slash Jackets	29.46
SBM Business Equipment Center	062050	SBDC Grant	Office Supplies	Open PO Contract for Copier 7/1/02-6/30/03	116.59
SBM Business Equipment Center	062050	SBDC Grant	Office Supplies	Open PO Contract for Copier 7/1/02-6/30/03	107.61
Highland Community College	062050	SBDC Grant	Advertising	Advertising SBDC	2,380.00
Shawver Press Inc	062050	SBDC Grant	Advertising	Printing SBDC brochures/guides	2,000.00
Gospodarczyk, Thomas J.	062050	SBDC Grant	Conference/Meeting Expense	Travel-In District Sites	62.85
Lamm, Jodie L.	062050	SBDC Grant	Conference/Meeting Expense	Travel-Area Business thru 11/21/02	153.02
Lamm, Jodie L.	062050	SBDC Grant	Conference/Meeting Expense	Travel Chamber Meeting-Mt Carroll	53.28
Gallatin River Communications	062050	SBDC Grant	Telephone	SBDC Monthly Charges	63.89
Gallatin River Communications	062050	SBDC Grant	Telephone	Monthly Telephone Charges	8.02
SPRINT	062050	SBDC Grant	Telephone	Monthly Long Distance SBDC	14.62
SPRINT	062050	SBDC Grant	Telephone	SBDC Monthly Long Distance	15.07
Deem, Craig A	062056	ICCB Adult Ed-Federal Basic	Instructional Supplies	December Cleaning -Adult Classes	25.00

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Fiorini, Anthony D.	062056	ICCB Adult Ed-Federal Basic	Other Supplies	Travel Wallace School thru 11/27/02	40.88
Fiorini, Anthony D.	062056	ICCB Adult Ed-Federal Basic	Other Supplies	Travel thru 12/11/02 GED	30.66
Crowson, Carla	062056	ICCB Adult Ed-Federal Basic	Conference/Meeting Expense	Travel Adult Education Fall Conference 11/25/02	69.35
Lewis, Anna F.	062056	ICCB Adult Ed-Federal Basic	Conference/Meeting Expense	Travel Adult Education Conference 11/25/02	18.00
Lilly, Sharon A.	062056	ICCB Adult Ed-Federal Basic	Conference/Meeting Expense	Travel 11/25/02 Adult Ed Conference	18.00
Olentine, Bonnie F.	062056	ICCB Adult Ed-Federal Basic	Conference/Meeting Expense	Travel-Adult Education Fall Conference	87.35
Porter, Lois L.	062056	ICCB Adult Ed-Federal Basic	Conference/Meeting Expense	Travel 11/25/02 Adult Education Fall Conference	18.00
Sterling Community Unit School	062058	ICCB Adult Ed-State Basic-Instru	Rental- Facilities	Renewal Agreement	10,207.14
SVCC Educational Fund	062062		I/F Payable	Interfund	2,547.87
Kim, Linda A.	062062	IBHE PLACE Grant	Instructional Supplies	Supplies	15.40
Follett Bookstore	062062	IBHE PLACE Grant	Postage	Bookstore Charges October 2002 - Supplies	6.38
Kim, Linda A.	062062	IBHE PLACE Grant	Conference/Meeting Expense	Travel 12/6/02 Moraine Valley College	100.85
Consolidated Management Co	062062	IBHE PLACE Grant	Other Conference & Meeting	HECA Grant 11/20/02	224.00
Kim, Linda A.	062062	IBHE PLACE Grant	Other Conference & Meeting	Supplies	101.07
Salgado, Ana S.	062062	IBHE PLACE Grant	Other Conference & Meeting	Sterling High School Tutoring Program	36.60
Franklin Center High School	062073	ISBE Voc Ed- Tech Prep Grant	Other	Tech Prep Claims 1-7	2,621.23
Fulton High School	062073	ISBE Voc Ed- Tech Prep Grant	Other	Tech Prep Claim 1	176.85
Prophetstown High School	062073	ISBE Voc Ed- Tech Prep Grant	Other	Tech Prep Claims 1-7	2,265.03
SVCC Educational Fund	062150		I/F Payable	Interfund	22,140.00
Illinois Student Assistance Co	062150	ISAC - Pilot	Other Revenues	FY 02 Pilot Map Funds	51.00
SVCC Educational Fund	063011		I/F Payable	Interfund	1,989.89
State Universities Retirement	063011	Student Support Services Grant	Allocated Employee Benefits	Matching Funds 12/12/02 Payroll	653.26
State Universities Retirement	063011	Student Support Services Grant	Allocated Employee Benefits	Matching Funds 12/20/02 Payroll	653.26
State Universities Retirement	063011	Student Support Services Grant	Allocated Employee Benefits		653.26
Follett Bookstore	063011	Student Support Services Grant	Office Supplies	Bookstore Charges October 2002 - Supplies	.99

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
SBM Business Equipment Center	063011	Student Support Services Grant	Office Supplies	Monthly Maintenance	89.70
Fairmont Kansas City at the Pl	063011	Student Support Services Grant	Conference/Meeting Expense	Hotel -L Jackson ASPIRE Training 3/19/03	385.82
Consolidated Management Co	063011	Student Support Services Grant	Other Conference & Meeting	Global Awareness 11/25/02	43.80
Copy Shop	063011	Student Support Services Grant	Other	November 2002 Newsletter	379.20
MAEOPP	063011	Student Support Services Grant	Other	Membership Dues 2003-Larry Jackson	60.00
SVCC Educational Fund	063012		I/F Payable	Interfund	3,498.71
SVCC Educational Fund	063013		I/F Payable	Interfund	7,525.00
SVCC Educational Fund	063014		I/F Payable	Interfund	1,556.00
Hurd, Mary Ann	063020	Perkins IIc -Collaboration	Conference/Meeting Expense	Travel 11/7/02 Conference Illinois Business	423.26
White, Linley V.	063020	Perkins IIc -Collaboration	Conference/Meeting Expense	Travel 11/20 & 11/26/02 WIA Meeting-LaSalle/Peru	91.25
White, Linley V.	063020	Perkins IIc -Collaboration	Conference/Meeting Expense	Travel WIB 12/11/02	49.28
Consolidated Management Co	063020	Perkins IIc -Acad Staff Developm	Conference/Meeting Expense	Contractor's Breakfast 11/7/02	105.00
Bos, Keith A.	063020	Perkins IIc -Special Populations	Conference/Meeting Expense	Travel thru 12/12/02	63.51
State Universities Retirement	063030	Perkins IIIIE Tech Prep	Allocated Employee Benefits	Matching Funds 12/12/02 Payroll	102.75
State Universities Retirement	063030	Perkins IIIIE Tech Prep	Allocated Employee Benefits	Matching Funds 12/20/02 Payroll	102.75
State Universities Retirement	063030	Perkins IIIIE Tech Prep	Allocated Employee Benefits		102.75
Ducoing, Chris	063030	Perkins IIIIE Tech Prep	Consultants	Mileage Tech Prep Fall 02	8.76
Ducoing, Chris	063030	Perkins IIIIE Tech Prep	Consultants	Tech Prep Stipend Fall 02	125.00
Johnson, Virginia	063030	Perkins IIIIE Tech Prep	Consultants	Travel-District Area Schools	60.23
Lipscomb, Lyle	063030	Perkins IIIIE Tech Prep	Consultants	Mileage Tech Prep Fall 02	48.18
Lipscomb, Lyle	063030	Perkins IIIIE Tech Prep	Consultants	Trech Prep Stipend Fall 02	250.00
Consolidated Management Co	063030	Perkins IIIIE Tech Prep	Conference/Meeting Expense	Team Building Workshop 10/30/02	189.00
Consolidated Management Co	063030	Perkins IIIIE Tech Prep	Conference/Meeting Expense	Tech Prep Meeting 11/26/02	37.95
SVCC Educational Fund	063071		I/F Payable	Interfund	225.04
EFS Services, Inc	063071	Federal Student Loan	Dept. of Education	Return Fall Funds G Davis	538.30

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Wells Fargo	063071	Federal Student Loan	Dept. of Education	Return Fall 02 Funds H Vinson	460.80
Wells Fargo	063071	Federal Student Loan	Dept. of Education	Return Fall 02 Funds A Fulkerson	391.72
Wells Fargo	063071	Federal Student Loan	Dept. of Education	Return Fall 02 Funds A Hufford	581.61
Willis Corroon Administrative	063075	IDHS AmeriCorps - Member Activit	Medical Insurance	Member's Health Insurance	1,150.32
Lee/Ogle Regional Office of Ed	063075	IDHS AmeriCorps - Member Activit	Consultants	Workshop - 4 Members 1/9/03	100.00
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	Allocated Employee Benefits	Matching Funds 12/12/02 Payroll	280.30
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	Allocated Employee Benefits	Matching Funds 12/20/02 Payroll	280.30
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	Allocated Employee Benefits		280.30
Staples	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	379479 9x12 Envelopes	14.85
Staples	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Shredder Model #AS 501X-MS	29.94
Staples	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	ACC-72360 Paper Clips	.39
Staples	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	SMD-64600 Plastic Clear File Tabs	1.77
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Office & display Supplies	46.76
Brinkmeier, Tamara L.	063075	IDHS AmeriCorps- Nonmember Activ	Conference/Meeting Expense	Supplies 1/10/03	112.06
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Conference/Meeting Expense	Travel thru 12/18/02	161.20
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Travel thru 12/13/02	42.00
SVCC Educational Fund	064030		I/F Payable	Interfund	100,000.00
RMS Informational Technology I	064030	Restricted Fund-GOD Certificates	Maintenance Services	Smart Storage Solution-DDS3	2,771.25
Henricksen & Company, Inc.	064030	Restricted Fund-GOD Certificates	Capital Supplies	P25C-74P-BL-LGM-CH-BL Portico Series Tables	11,294.88
Blockhouse	064030	Restricted Fund-GOD Certificates	Capital Supplies	X045101 Bentply Stack Chair	4,201.44
Brodart	064030	Restricted Fund-GOD Certificates	Capital Supplies	Classic CD Browser 60 751 Starter-Med Oak 900	1,453.60
Henricksen & Company, Inc.	064030	Restricted Fund-GOD Certificates	Capital Supplies	P25C-74P-BL-LGM-CH-BL Portico Series Tables	6,848.34
Henricksen & Company, Inc.	064030	Restricted Fund-GOD Certificates	Capital Supplies	PSLNA-P-CH-P Piretti Series Seating Chairs	11,000.64
Master's Business Interiors	064030	Restricted Fund-GOD Certificates	Capital Supplies	Sauder Tables 705-0536 Top, 701-0526 Base 701-1242	24,684.00
SBM Business Equipment Center	064030	Restricted Fund-GOD Certificates	Capital Supplies	Plymold Tables 14-36" Square 7-42" Round 3-30"x47"	8,591.00



Sauk Valley Community College  
Check Register  
From 12/12/02 To 01/27/03

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Illinois Century Network (ICN)	064030	Restricted Fund-GOD Certificates	Capital Supplies	Part of Equipment for ICN Connectivity Project	320.86
Illinois Century Network (ICN)	064030	Restricted Fund-GOD Certificates	Capital Supplies	Part of Equipment for ICN Connectivity Project	2,477.16
RMS Informational Technology I	064030	Restricted Fund-GOD Certificates	Capital Supplies	Smart Storage Solution-DDS3	1,870.00
Bonnell Industries	064030	Restricted Fund-GOD Certificates	Service Equipment	Install Plow	3,922.40
Illinois Century Network (ICN)	064040	SBC Exceleator	Capital Supplies	Part of Equipment for ICN Connectivity Project	1,046.55
Dillow, Debra D.	101010		Petty Cash	Petty Cash Antique Show 2003	200.00
Blue Freedom Farm Market	101140	Phi Theta Kappa Club	Other	PTK Fundraiser	1,154.34
Shaff, Steven J.	101258	Math Club	Other	Math Club Meeting Fall 02	63.35
Illinois Department Employment	12	Risk Management	Unemployment Insurance	Unemployment Taxes 4th Qrtr 2002	1,221.27
Ward, Murray, Pace, & Johnson,	12	Risk Management	Legal Services	Person & Property Legal Services 11/02	128.25
Wilkins-Lowe and Company	12	Risk Management	General Insurance	Professional Liability-Student Nurse Program	4,913.00
Gallatin River Communications	12	Risk Management	Telephone	911 Cama Trunk Lines	89.48
Radio Ranch Inc	12	Public Safety	Maintenance Services	Repair Security Radio	34.00
Verizon Wireless	12	Public Safety	Maintenance Services	Phone for Security	65.29
Stewart & Associates	12	Public Safety	Other Contractual Services	Contract Security W/E 11/23, 11/30, Holiday OT	1,740.68
Stewart & Associates	12	Public Safety	Other Contractual Services	Contract Security w/e 12/7, 12/14,02	864.80
Stewart & Associates	12	Public Safety	Other Contractual Services	Contract Security W/E 12/21, 12/28 Holiday, OT	2,940.96
BANK ACCOUNT 1 TOTAL:					866,614.00
BANK ACCOUNT 2 TOTAL:					255,735.09
ALL ACCOUNTS TOTAL:					1,122,349.09