Sauk Valley
Community College

Office of the President

173 IL Route 2
Dixon, IL 61021

Office of the Secretary to the
SVCC Board of Trustees

September 16, 2004

PUBLIC NOTICE OF MEETING

This is to provide public notice of the following meeting associated with the Sauk Valley Community College Board of Trustees:

WHO:	Board of Trustees, District #506
WHEN:	Thursday, September 23, 2004
TIME:	9:00A.M.
WHERE:	Sauk Valley Community College Board Room
TYPE:	Fall Board Retreat Open Session Closed Session
AGENDA:	Discussion items only; no actions taken

Nancy J. Breed, Secretary to the Board
of Trustees, District #506

815/288-5511 - FAX 815/288-5958

SVCC provides equal opportunity and affirmative action in education and employment for all qualified persons regardless of race, color, religion, national origin, ancestry, age, gender, marital status, disability, military status, or unfavorable discharge from military service.

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES

SUMMER RETREAT

Board Room

Thursday, September 23, 2004

AGENDA

9:00 A.M.

CLOSED SESSION
(Board Self-Evaluation)

Board Goal Setting – Gary Davis (ICCTA)	**Direction**

12:00 – LUNCH

OPEN SESSION

1.	**Presidential Search Consultants** **Gold Hill Associates (Bob Barringer and Jerry Young)** **David Ponitz**	**Direction**
2.	**Variable Tuition/Course Fees**	**Discussion**
3.	**Merit Pay Raises**	**Discussion**
4.	**Measuring Programs by Return on Investment**	**Information**
5.	**HVAC Practicum**	**Discussion**

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES RETREAT

September 23, 2004

The Board of Trustees of Sauk Valley Community College met in special session (Retreat) in the third floor Board Room at Sauk Valley Community College, 173 IL Route 2, Dixon, Illinois.

Call to Order: Chair Thompson called the meeting to order at 9:05 a.m. and the following members answered roll call:

Edward Andersen	Ed Cox
William Simpson	Robert Thompson
Nancy Varga	Pennie von Bergen Wessels
Student Trustee Karol Teal	

Absent: Henry S. Dixon, Jr.

SVCC Staff:
President Richard L. Behrendt
Vice President Ruth Bittner
Vice President Joan Kerber
Director of College Relations Cal Lyons
Dean of Information Services Alan Pfeifer
Dean of Business, Technology, and Workforce Development Linley White
Dean of Social Sciences, Arts, Math and Physical Education Patrick Kennedy
Dean of Student Services Pam Clodfelter

Guests:
Gary Davis, ICCTA Executive Director
David Ponitz, Presidential Search Consultant
Jerry Young, Presidential Search Consultant, Gold Hill Associates
Bob Barringer, President Search Consultant, Gold Hill Associates

Closed Session: At 9:06 a.m. it was moved by Member Varga and seconded by Member Andersen to adjourn to closed session for self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. In a roll call vote, all voted aye. Motion carried. Student Trustee Teal advisory vote: aye.

Regular Session: The Board returned to regular session at 11:55 a.m.

Member Varga left the meeting at 11:55 a.m.

Presidential Search Consultants:

The Board heard presentations from David Ponitz, and Bob Barringer and Jerry Young of Gold Hill Associates about how they would conduct the presidential search process for the College. Each consultant stated that a profile would be developed based on discussions with the Board and the presidential search advisory committee; that the advisory committee should be made up of representatives from the faculty, staff, Board, Foundation, and community; that the process will take approximately 4-6 months; and that each guarantees that should the Board be dissatisfied with the result, they will repeat the search process at no extra cost to the College. Each consultant would be available as needed and will devote as much time as needed to assist the Board in finding a new president.

Member Andersen left the meeting at 1:30 p.m.

After completion of the presentations, the Board discussed the two consultants. It was the direction of the Board for Chair Thompson to contact one other search consultant to see if he would be interested in presenting a proposal at Monday night's Board meeting or at a special meeting, if needed, with the Board to make a recommendation on how to proceed with the presidential search process immediately thereafter.

Member Simpson left the meeting at 2:00 p.m.
Member Andersen returned to the meeting at 2:00 p.m.

Variable Tuition/Course Fees:

Dr. Behrendt discussed the survey of differential tuition and stated that only one community college within the State offers differential tuition based on certain criteria. An alternative to differential tuition is to wipe out all fees and raise tuition. This alternative would (1) spread the burden among all the students equally and (2) would be more easily used by Financial Aid. The Board expressed concern that to eliminate fees and increase tuition would result in an undue burden to students over time and result in loss of enrollment. The Board felt that a careful analysis of the current programs to determine if they are performing adequately, need improvement, need to be expanded or eliminated is a better option at this time. If variable tuition is considered, it would be best to incorporate it into fees, especially for Financial Aid purposes.

Measuring Programs by Return on Investment: The Board reviewed the memorandum prepared by Vice President Joan Kerber. The Board expressed the concern that it was being left out of the loop on the status of academic and career programs and in order to make an informed decision when requested, they need the statistical data on a regular basis. Dean White and Dean Kennedy then gave a summary of the current program reviews conducted on their career and academic programs. Discussion on the status of enrollment in on-line courses was held and Vice President Kerber stated that retention is a big concern with these classes; that the College is incorporating blending of on-line courses; and that the criminal justice program is close to offering an AAS degree on-line. The Board suggested that the College should increase the marketing of its on-line courses. The Board expressed the need for the administration to review all factors, not just the program cost, when deciding on the future of the program. Vice President Kerber then stated how she and the Deans are working with the faculty to update or expand programs to increase enrollment. Member von Bergen Wessels requested that statistical data be prepared for the physical education and intercollegiate athletics programs to be presented to the Board at a future date.

HVAC Practicum: Dean Linley White discussed the current procedure for requests for work-based learning experiences of students in the HVAC and other career programs. After discussion, it was the direction of the Board that written guidelines be developed to ensure that all requests for work-based learning experiences be handled consistently.

Merit Pay Raises: It was the direction of the Board to table this item until a later time.

Adjournment: Since the scheduled business was completed, it was moved by Member von Bergen Wessels and seconded by Member Cox that the Board adjourn. In a roll call vote, all voted aye. Motion carried. Student Trustee Teal advisory vote: aye.

The Board adjourned at 2:50 p.m.

Respectfully submitted:

Nancy L. Varga

Nancy L. Varga, Secretary

Agenda Item

Board Goal Setting

SVCC STRATEGIC GOALS & OBJECTIVES
Fall 2004

Goal 1: We will provide quality learning opportunities.

1. Advance the culture of a Learning College that supports continual improvement in learning and services.
2. Maintain academic integrity and standards.
3. Offer programs and services that are responsive to learners.
4. Expand access to learning opportunities.
5. Recruit, develop, and retain qualified and dedicated people.
6. Utilize emerging technologies appropriate for supporting a learning institution.
7. Maintain a physical and social environment that is conducive to learning.

Goal 2: We will be fiscally responsible.

1. Budget strategically incorporating a data-driven decision-making system.
2. Examine processes and systems continuously to apply the best ways to meet the College's goals.
3. Improve student enrollment and retention.
4. Seek additional funding sources aggressively that are consistent with the College's goals.
5. Maintain an awareness of peer institutions, trends, and benchmarks.
6. Be fiscally accountable while considering educational quality.

Goal 3: We will represent SVCC positively.

1. Provide a welcoming environment for learners.
2. Recognize that all employees are ambassadors for the College.
3. Foster a positive, supportive environment that encourages creativity and innovation.
4. Promote an inclusive environment that fosters respect for diverse populations.
5. Maintain involvement with professional organizations, legislators, and governing bodies.
6. Practice effective marketing strategies.

Goal 4: We will respect all SVCC stakeholders.

1. Collaborate with our stakeholders in alliances that are mutually beneficial.
2. Promote shared governance within the institution.
3. Communicate decisions and resolution of issues to those affected.
4. Recognize efforts and celebrate achievements.
5. Encourage wellness practices that promote a healthy lifestyle.
6. Respond to local, regional, national, and world needs for educational and training competencies.
7. Offer services to lessen barriers and foster increased accessibility.

Agenda Item 1

Presidential Search Consultants

Community College Presidential Search Services

August 18, 2004

Richard Behrendt
Sauk Valley Community College
745 Brinton Avenue
Dixon, IL 61021

Dear Richard:

Enclosed is a copy of the proposal, minus resumes, that we send to Mr. Thompson.

It was good to talk with you the other day. If your retirement travels bring you through Asheville, please don't think of not calling. And thanks again for thinking of me when looking for search firms.

Best wishes.

Sincerely,

Bob

Bob Barringer

Bob Barringer, *President* 64 Haywood St., Asheville, NC 28801 (828) 252-7153 • fax (828) 251-9580

Community College Presidential Search Services

August 16, 2004

Robert Thompson
Board Chair, Sauk Valley Community College
745 Brinton Avenue
Dixon, IL 61021

Dear Mr. Thompson:

Dr. Behrendt advised me of his impending retirement and suggested I submit a proposal to you, on behalf of my firm Gold Hill Associates, to assist your Board in its upcoming search for new leadership.

Gold Hill Associates has an outstanding record in presidential searches. We have assisted 65 community college boards s in presidential searches. Our firm has an excellent reputation because of the search process we have developed, our cost-effectiveness and the strength of our results

Along with our successful record of coordinating searches, we bring the following qualities and experiences to your search for new leadership:

- Experience that includes 30 years' experience as a community college president, both permanent and interim, and 16 years' experience as a presidential search professional. Our associates have the combined *century* of experience in community college leadership. Gold Hill has been operating since 1986.

- A broad nation-wide network: My many years in this field have allowed me to develop a network of community college professionals that has proven invaluable when coordinating searches. This network is especially beneficial in recruiting top-flight candidates to institutions, for discreet "pre-screening" of semi-finalists and for reference checking of final candidates.

- A proven and successful process for the search: While Gold Hill's procedures can be adapted to fit individual board requirements and state regulations, we have developed a basic procedure that works very well. It incorporates input from the college's various internal and external

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communities – through a series of interviews with the various constituents of the college and by using a search advisory committee -- while never losing sight that the final decision is, ultimately, that of the Board.

- A strong record in recruiting candidates. One of the most important aspects of the search, the importance of recruitment is often overlooked. Because we have worked in searches and in interim presidencies across the country, Gold Hill has built an extensive network of professionals – successful sitting presidents and deans and vice presidents who are ready for the move to the presidency -- upon whom we can call to recruit for positions.

  The pool of candidates applying for presidencies grows smaller each year. The best candidates are often not those who are reading the Chronicle and applying for positions, but those who are content and successful in their current position; we recognize the importance of recruiting those candidates -- in effect, selling the institution to qualified individuals. When you check with Boards with whom Gold Hill has worked you will find that when the search reaches the finalists stage, we have often personally recruited at least the majority of the final candidates.

  In addition, our associates have actually each held successful community college presidencies, so they bring a unique understanding of the position to the recruiting and candidate-evaluation process.

- Competitive costs: Our presidential search costs are competitive with *any* professional search firm in the country. Because of my many years as a college president, I am especially cognizant of the Board's costs; our procedures are designed to be both effective and as inexpensive as possible. Gold Hill's fee would be $22,500 plus a maximum of $3,000 in expenses. We can also provide you with estimates for those additional costs the College could expect to incur during a search – advertising, brochures, travel and so on, so that the Board knows the total cost of the search, not just the consultant's fee.

  Finally, Gold Hill Associates *guarantees* Board satisfaction with our searches. If the Board is not happy with the final candidates, we will redo the search or accept no fee. We believe we are the only search firm that makes such a guarantee (on which we have never had reason to deliver).

Of course I do not expect you to make this important decision without doing a little research of your own. I invite you to contact any of the colleges with whom I have worked either as president or in a search consultant capacity. I have enclosed a list of references for our searches.

Jerry Young or I will be happy to meet with your Board at its September retreat. We can also provide more detailed information about our search procedures and the steps involved.

I look forward to hearing from you, and wish your Board the best of luck in this important endeavor.

Sincerely,

Bob Barringer
President

enclosure

Community College Presidential Search Services

GOLD HILL ASSOCIATES' RECOMMENDED PROCESS FOR CONDUCTING A PRESIDENTIAL SEARCH

INTRODUCTION

Gold Hill Associates' recommended search procedures have a proven record of success. GHA has assisted 65 community college boards of trustees, to date, in replacing their institutional leadership. While our proposal can be modified to meet any specific board or state requirements, our basic procedures work very well. They can be easily adapted to accommodate individual state or system regulations or requirements.

Included in this document you will find: a chronological "timeline" of activities for a the search; a delineation of the tasks and responsibilities of Gold Hill Associates, the Board and the search advisory committee; and recommendations for internal and external public information activities.

THE SEARCH PROCESS

Gold Hill advises that Boards utilize an inclusive search process by involving interested members of the college community. The role of the Search Advisory Committee is just as the name states: to *advise* the Board of Trustees in the hiring of the college's new leadership. The final decision is, ultimately, the responsibility of the Board, but the Advisory Committee is very important to the Board because it provides input from a number of constituencies within the institution.

Members of the Presidential Search Advisory Committee are appointed by the Board. The Search Advisory Committee is usually made up of members of the college and the community who have an interest in the success of the institution, some knowledge or ideas about where the institution is headed and what sort of leadership will be needed. It is also appropriate to have members of the Board serve on the committee to act as liaison to the Board.

The Advisory Committee, with the assistance of Gold Hill, develops the criteria for leadership and the profile of characteristics for the president. This profile will subsequently be presented to the Board for review and approval prior to the

Bob Barringer, *President* 64 Haywood St., Asheville, NC 28801 (828) 252-7153 • fax (828) 251-9580

initiation of the formal search. The profile is a crucial aspect of the search process because it is the basis upon which Dr. Barringer recruits candidates to the position, and it is against the profile that the candidates' applications are evaluated.

Chronology of activities and major events in the search:
A thorough presidential search will demand four to six months. The following is a sequence of activities which are necessary in the conducting of a search:

- Search Advisory Committee and a search liaison person (often a confidential secretary or Human Resources person) are appointed by the Board. Advisory Committee members meet with their constituencies to gather input regarding the system's leadership needs. This information will be shared at the first meeting with Gold Hill Associates and the Search Advisory Committee.

- Representatives of Gold Hill Associates meet with internal and external community to discuss the institution and its leadership needs.

- Advisory Committee meets, for the first time, with Gold Hill to determine the recommended criteria and the profile which will describe the Committee's expectations of experience and skills required of the candidates. A calendar of events will be developed at this time, as well.

- The Board reviews and approves the profile and calendar.

- A closing date is established for receiving applications.

- The copy for the advertisement is written and, if the Board desires, a brochure is developed.

- Gold Hill begins recruiting qualified candidates for position. We believe this is one of the most crucial aspects of the search process. Our contacts with successful educational leaders throughout the country and our working knowledge of the community college presidency (among our associates is a combined *century* of community college presidential experience) allow us to recruit individuals to specific institutions. Often the majority of final candidates in Gold Hill searches were personally recruited by our associates.

- Advertisements are sent to the *Chronicle of Higher Education* and other publications (see "Process for advertisement and recruitment," in this document).

- Advertisements are published.

- Copies of the applications are received and evaluated by the consultant. (Originals of the applications are kept by the search liaison to be read by search committee members and trustees.)

- Consultant narrows applications to a group of semi-finalists

- Consultant does some preliminary discreet reference checking of semi-finalists (at this point, names of semi-finalists are confidential).

- Advisory Committee reads the applications of the semi-finalists. Although *all* of the applications are available to committee members and trustees, we recommend that the committee concentrates on the list of recommended semi-finalists.

- Advisory Committee meets with the consultant to narrow the number of candidates to a list of recommended final candidates - - usually three to five or a number predetermined by the Board.

- The recommended finalists are presented to the Board for review and approval. The Board may modify this list by adding or deleting names, or it may accept the list as presented. Once approved by the board, the names of the finalists are no longer confidential.

- An in-depth reference check is conducted by Gold Hill and reported to the Board in executive session. Here again, experience and national contacts on the part of the search firm serve Boards well. Our reference checking is very thorough – often going back several jobs. We seek to confirm through references what the candidates say about themselves and their contributions to their organization. We report everything we learn to the board and work very hard to insure that the Board experiences no "surprises" regarding a candidate's past as the search nears completion.

- The consultant organizes visits to the campus for the Board-approved finalists.

- After this visit, the Board narrows the field of candidates to one or two. The consultant will then make arrangements for a Board team to visit the home campus(es) of the final candidate(s).

- Upon the return of the Board team from the home campus visitation(s), the Board will convene and make its decision; the successful candidate will be informed and public announcements will be made.

Tasks and Responsibilities of the Board, the Advisory Committee and the Consultant during each Phase of the Search Process:

Responsibilities of the Board:

- Appoint the Advisory Committee and search liaison person
- Receive periodic updates of the search process
- Approve the profile criteria and the calendar of events
- Read the semi-finalists' applications
- Approve the final group of candidates

- Interview the finalists
- Visit finalist's (or finalists') campus(es)
- Make the final decision
- Issue a contract and announce the decision to the public

Responsibilities of the Advisory Committee:

- Understand and articulate the needs of the college from the perspectives of their constituencies
- Develop a profile, criteria and calendar of activities (with the assistance of the consultant) for Board approval
- Read the semi-finalist candidates' applications
- Select a group of finalists for Board consideration.

Responsibilities of the Consultant:

- Meet with various internal and external constituencies of the institution to better understand its individual characteristics and needs
- Meet with the Advisory Committee to assist them in developing the profile and criteria
- Present profile, criteria and calendar to the Board for approval
- Develop and write, in concert with search liaison office and college staff, advertisements and brochure announcing search
- Ensure, in concert with affirmative action officer, that the college is in compliance with the affirmative action plan and procedures
- Ensure that advertisements are sent to the *Chronicle of Higher Education* and other sources (see examples listed under "Process for advertisement and recruitment...")
- Produce regular updates of search status to Board
- Ensure that all applications and correspondence are acknowledged
- Actively recruit candidates from successful sitting professionals
- Read and evaluate all applications and correspondence
- Perform preliminary and discrete reference checking for the semi-finalists group
- Meet with the Advisory Committee to review each semi-finalist and to assist the Committee in narrowing the number of candidates to a list of finalists
- Present the finalists to the Board for approval
- Check with the finalists to confirm their continued interest in the position
- Schedule, in concert with the search liaison office, campus visits for the finalists
- Organize the visits and assist the Board as required during the period of the visits
- Arrange the Board team's visit to the final candidate's (or candidates') home college(s)
- Assist the Board and Advisory Committee in any way that is helpful

Recommended Process for Advertisement and Recruitment, including Affirmative Action and other Considerations:

- Seek nominations from the community and technical college community

- Seek qualified candidates through the following, among others:

American Association of Community Colleges (AACC)
American Association of Women in Community Colleges (AAWCC)
American Council of Education (ACE)
Black Issues in Higher Education
National Advocate of Equal Opportunity in Higher Education
National Community College Hispanic Council
Women's Division of ACE

- The most effective paid advertising is through *The Chronicle of Higher Education*. Advertising may also be placed in selected publications where focus is directed toward women and minorities, as well as in local newspapers.

- Seek candidates through formal and informal networks around the nation and through personal recruitment. As effective as print advertising can be, the best candidates are those successful professionals, content in their current jobs, who are not perusing classified ads in search of new opportunities. Gold Hill's president Bob Barringer and its associates have, through many years in the field of community college leadership, developed extensive networks and contacts with presidents and high-level administrators across this country. This allows them to recruit successful, top-quality candidates to presidencies, candidates who otherwise would not have applied.

Finally, we believe the best testimonial to our effectiveness is a job well done. We invite you to contact *any* institution where we have provided search services. You may wish to speak with Boards and search committee members to insure that our procedures worked smoothly or to contact business officers to insure that our estimation of costs were not exceeded. We even invite you to contact candidates for the positions to insure that Gold Hill Associates, as representatives of college boards and committees, treated candidates with respect and in a timely and efficient manner.

Competitive Fees

Our fee for conducting a comprehensive presidential search is $22,500, plus expenses. All expenses will be receipted and are guaranteed not exceed $3,000. The fee includes recruiting, screening and reference checking services, visits to the college by the consultant and unlimited access to the consultant. In addition, we can supply the Board with information regarding estimated expenses for candidates' travel, advertising and so on, so the Board is aware of the *total* cost of the search it is undertaking.

Finally, Gold Hill Associates *guarantees* Board satisfaction with our searches. If the Board is not happy with the final candidates, we will redo the search or accept no fee. We believe we are the only search firm that makes such a guarantee (which we have never had reason to deliver).

Community College Presidential Search Services

Our Philosophy and Guiding Principles in the Presidential Search

Gold Hill Associates has been in the community college presidential search business, full-time, for 16 years, and has successfully completed 65 searches to date.

Our many years and successes in this field are a result of being guided by these principles:

1) Selecting new leadership is the most important task a Board of Trustees will undertake. It is crucial that the entire college community understand that this decision is, ultimately, the Board's. At the same time, the Board receive input from the college's many constituencies, who also have a great deal at stake in the selection of a new president. We believe that every search should utilize a Search Advisory Committee, comprised of members of the college – faculty, staff, administrators and students – and community – often a member of the Foundation.

2) No secrets. The only part of our search that is not public are the names of candidates up until the selection of the final candidates. The public and the media are privy to all other information, including our processes, our calendar and schedule. Final candidates' names are made public before the interview process begins.

   We also keep no secrets from the Board. What we learn about candidates, through the reference checking process and our own networks, the Board will know. We work for the Board and not for individual candidates; it is not our job to champion candidates to the Board, but to present all information we have so that the Board can make an informed decision.

3) Personal recruiting yields the highest quality candidates. We advocate advertising, but your most effective – and cost-effective – recruitment tool is personal recruiting. One search firm is on record as not recruiting sitting presidents. We disagree with that approach and seek out those individuals we believe will provide the best fit for your institution. (The one exception we make is that we do *not* recruit presidents who have been placed as a result of a Gold Hill Associates search.)

4) Reference check beyond the candidate-provided references. We will go back two or more jobs, contacting people who are not on a candidate-provided reference list. One candidate recently asked us, "Is there anyone in my past that you *didn't* speak with?"

5) Finally, success is guaranteed. If the Board is not satisfied with the final candidates, we will keep working until they are satisfied or accept no fee. We are pleased to report that we have never had to make good on this offer.

Bob Barringer, *President* 64 Haywood St., Asheville, NC 28801 (828) 252-7153 • fax (828) 251-9580

The Principals of Gold Hill Associates

Gold Hill's associates have more than a century of combined experience as successful community college presidents. That experience ranges from small rural colleges to large urban districts to state systems, and spans the regions of the country.

Dr. Bob Barringer, Gold Hill's principal, has been a leader in the community college movement for more than 30 years. He served three institutions as permanent president – College of the Albemarle in North Carolina, Catonsville Community College in Maryland, and Brookdale Community College in New Jersey. As president of Brookdale, Dr. Barringer was named "One of the Most Successful College Presidents in the Country" by the Exxon Foundation.

In the late 1980s he began a unique career path when he became a "professional interim" community college president, often stepping into colleges that were in some difficulty, Dr. Barringer has served thirteen institutions as interim, including Alamo College District in 1981. In 1990, he formed Gold Hill Associates Community College Presidential Search Services. Gold Hill has, since its inception, more than 60 Boards of Trustees with presidential searches.

Dr. Barringer received his bachelor degree from Wake Forest University, and his master's and doctorate at the University of Florida.

Dr. Jerry Young retired last year as president of Chaffey Community College in California. Dr. Young also served as dean of student services at Allegheny Community College in Maryland, and dean of instruction at Clark County Community College in Las Vegas. Dr. Young has received a number of awards during his service to community colleges, including the Community College Foundation's Leadership Award.

He received his undergraduate degree from the University of Utah, a master's in student personnel and counseling from Arizona State, and his Ph.D. in counselor education from Kent State University.

Dr. Young is currently serving as interim superintendent/president of the Kern Community College District.

Dr. Parker Chesson began his career as a community college biology instructor at College of the Albemarle in Elizabeth City, North Carolina, and was named president of the institution in 1975.

In 1992, he was named Executive Vice President of the North Carolina Community College System, where he served for four years. He was appointed chairman of the Employment Security Commission of North Carolina

by Governor James B. Hunt in October 1996. During his four years as head of this workforce development agency, the National Employers Council named him "1997 Outstanding State Administrator," the International Association of Personnel in Employment Security named him "1998 Administrator of the Year," and, in 2000, the National Association of State Workforce Agencies presented him its highest honor, the Eagle Award. He received his Ph.D. in science education and zoology from North Carolina State University in 1974.

Dr. Chesson recently completed a partial. year as interim chancellor of the Alamo District in San Antonio, Texas.

Dr. Bill Scaggs recently retired after 30 years as president of Meridian Community College in Meridian, Mississippi. One of the first participants in the Kellogg Fellow in Community College Leadership Program, Dr. Scaggs served as teacher, registrar and dean before being named president of the college. He has served as the president of the Mississippi Association of Colleges and as a member of the Commission on Colleges of the Southern Association of colleges. In addition, Dr. Scaggs serves on a number of foundations and economic development boards.

Dr. Scaggs currently coordinates the national organization, The Rural Community College Alliance.

Dr. Cathryn Addy is president of Tunxis Community College in Connecticut. She has a depth of experience in the community college system, having served as instructor, counselor and dean of instruction, before accepting her first presidency in Massachusetts. Dr. Addy recently published *"The President's Journey,"* a book about the community college presidency.

Each of Gold Hill's associates brings a wealth of experience to the community college search process. And each associate with Gold Hill Associates is a current or former community college president. We believe our century's worth of presidential experience makes our search team cognizant of keeping college costs down, of involving the entire college community in the search process and of making the process as smooth and efficient as possible for trustees and for the institution.

In addition to the associates, **Kim MacQueen** assists college public relations and public information offices in producing advertisements and brochures announcing the search. Ms. MacQueen is a former director of public information and community relations offices for colleges in Washington State and has been with Gold Hill Associates since its inception.

• Massasoit Community College	Brockton, MA	6,480	2002
• Centralia Community College	Centralia, WA	3,840	2002
• Olympic College	Bremerton, WA	6,954	2002
• Pima County Community College	Tucson, AZ	60,224	2002
• Jefferson Community College	Watertown, NY	5,395	2002
• Skagit Valley College	Mt. Vernon, WA	6,300	2003
• Orange County Community College	Middletown, NY	5,400	2003
• Butte-Glenn Comm. College District	Oroville, CA	14,000	2003
• Seattle Central Community College	Seattle, WA	11,000	2003
• Portland Community Colleges	Portland, OR	24,882	2004
• Cascade Community Colleges (PCC)	Portland, OR	7,200	2004
• Kern Community College District	Bakersfield, CA	19,600	2004
• Central Oregon Community College	Bend, OR	5,000	2004
• Middlesex County College	Edison, NJ	13,000	Fall 2004*
• Southeastern Community College	Whiteville, NC	1,788	Fall 2004*
• Edgecombe Community College	Edison, NJ	2,000	Fall 2004*
• Sylvania Community Colleges (PCC)	Portland, OR	12,000	2005

* Currently in final interview stages of the search

REFERENCES FOR GOLD HILL ASSOCIATES AND DR. BOB BARRINGER

Dorothy Power
Middlesex County College
Edison, NJ

Vice Chair, Board of Trustees
Search Committee Chair
(732) 356-7505 (h)

The Middlesex search is currently in its final stages and we continue to work with Ms. Power and her Board. She can give a very current assessment of our search work.

Connie Maglione
Mercer County College
Trenton, NJ

Former Board Chair
(609) 987-8389

Ms. Maglione chaired the board during Mercer's presidential search in 2001. The search could have been troubling, as the faculty initially refused to participate. Faculty union leadership called Dr. Barringer weeks after the new president was named to commend him for the search process and outcome. That the faculty is now strongly supports the president is testament to the integrity of Gold Hill's procedures

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Richard Fimbres
(520) 547-8398

Chairman, Board of Trustees
Pima Community College Distr.,
Tuscon, AZ

The Pima District search was challenging given the size of the institution. Dr. Barringer provided the District with four excellent final candidates, three of whom were personally recruited by him and who have stated they would not have sought the position without his personal recruitment.

Ruben Hinojosa
U.S. Representative, State of Texas
P.O. Box 415
Mercedes, TX 78593

Former Trustee/Search Committee Chair
South Texas Community College
McAllen, TX 78501
(210) 565-6363

U.S. Representative Ruben Hinojosa headed the search committee at a new college seeking its first presidency. He has subsequently been elected to the U. S. House of Representatives and is no longer on the board.

Robert Bavasi
Chair, State Board for Community and Technical Colleges
(425) 252-3406 (h)

Former chairman, Board of Trustees
Everett Community College
Everett, WA
(425) 423--3673 (w)

Mr. Bavasi was the chairman of the Board during Dr. Barringer's tenure as interim president and served on the search committee for the presidential search that Dr. Barringer coordinated. (Both in 1991-92). He currently serves as chairman of the Washington State Board for Community and Technical Education.

Dr. John Roueche
(512) 471-7545

Professor/Director, Community College Leadership Program, University of Texas at Austin

Dr. Roueche is one of the country's most respected figures in community and technical college leadership. His excellent program has graduated scores of top leaders in community/technical colleges. He is a long-time colleague of Dr. Barringer's, and, because of his enormous contacts, can offer excellent insights into the search process and those firms currently working today.

Martha Johnson
Wilkinson Blvd, Suite 70
Frankfort, KY 40601
859/357-3101

Chair, Board of Trustees
Kentucky Community &Technical College System

Ms. Johnson serves as chair of the State Board for Kentucky's community and technical college system, a new system that was in the process of seeking its first president. The Board initially contracted with another search firm which proved unsuccessful. Gold Hill was asked to come in and begin the search anew. The result was an excellent field of final candidates and a president who continues to do a fine job.

Sandra Vogelson
102 White Oak Road
Cherry Hill, NJ 08034
(609) 429-8372

Former Board Chairman/
Search Committee Representative
Camden County College, NJ

Ms. Vogelson sits on the Camden County College Board, where she served during Dr. Barringer's tenure as interim president and search coordinator. As the Search Committee Representative for the Board, she was charged with researching search firms, and can provide you with the results of her research -- comparative information on a number of national search firms.

Ann Bain
(973) 827-2222 (w)

Board Search Committee Chair
Sussex County Community College
Newton, New Jersey

As search committee chair, Mrs. Bain worked very closely with Dr. Barringer on this search and can provide information as to our procedures and the quality of the final candidates.

Tom L. Glenn Jr.
President, Glenn Insurance Co.
500 E. Absecon Blvd.
Absecon, NJ 08201

Trustee, Search Committee Chair
Atlantic Community College
Mays Landing, NJ
(609) 641-3000

An internal candidate was selected for the Atlantic presidency, but the search was open and very competitive.

Dr. Michael Williams
(713) 440-4055

Chairman, Presidential Search Committee
Houston Community College, Texas

We worked with Dr. Williams and Houston Community College earlier this year, first setting guidelines for the college's upcoming search, then in assisting with the selection of an interim president. That person, Dr. Bruce Leslie, was recently named president of HCC

Dr. Peter Ku
425/562-0813

Chancellor, Seattle Community Colleges
Seattle, WA

Gold Hill assisted Dr. Ku in hiring a president for one of the Seattle District colleges, North Seattle Community College. The college had gone through an unsuccessful search less than two year prior, and the college's faculty did not want another consultant brought in. Gold Hill did assist with the search, which was successful, and was recently invited back to the District to assist with the search for a president of Seattle Central Community College. Dr. Ku recently retired; this is his home telephone number.

Dee Brown
(425) 643-4828 (h)

Chairman, Board of Trustees
Lake Washington Technical College
Kirkland, WA

Ms. Brown serves as chairman of Lake Washington Technical College. Former trustee Freddie Denton ((425) 822-2838) served as chairman of Lake Washington's search committee. Both are familiar with two search firms, having begun the search with another group; both can speak to differences in style, process, etc.

Sam Ray
Newland, NC
(704) 733-9248

Chairman, Board of Trustees
Mayland Community College

Mr. Ray served as chairman of the Board and as a member of the search advisory committee during Mayland's search for a president.

Naomi Purcel
360/692-5493

Chairman, Board of Trustees
Olympic College
Bremerton, WA

Mrs. Purcel's college had fired its president after two turbulent years, and a smooth, effective search was crucial. The search allowed the college community to focus on the future and the current president is successful.

James Gardner
(904) 445-2642 (w)

Chairman, Board of Trustees
Daytona Beach Community College
Daytona Beach, FLA

Mr. Gardner served as Chairman of the Board at Daytona Beach Community College during the 1999 presidential search there.

Wayne Perkins
617/521-7341

Chair, Board Search Committee
Massasoit Community College
Brockton, MA

Mr. Perkins chaired Massasoit's recent search for a new president, which resulted in the naming of that institution's interim president.

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avid H. Ponitz, President Emeritus
inclair Community College

P.O. Box 49158, Dayton, Ohio 45449-0158
937/434-6640 (Fax) 937/434-6713
dponitzsinclair@woh.rr.com

September 9, 2004

Dr. Richard Behrendt
President, Sauk Valley Community College
173 Illinois Route 2
Dixon, IL 61021-9188

Friend Richard:

What a pleasure to renew our professional and personal friendship! We look forward to our visit to Sauk Valley, and hope that we might be of additional service to the college.

My plans are to fly to Chicago, rent a car, and arrive Dixon by noon on Sept 23, and to return to Dayton via Chicago at 6:00 p.m. We believe that fits the schedule we discussed several days ago.

Enclosed please find three items—1) a memorandum to the Board about my consulting work, 2) a calendar of the steps in the presidential search process, and 3) a listing of my professional experiences. We would appreciate it if you might make copies and send them to each Board member for their review prior to our meeting.

Thanks for your help. It will be wonderful to see your campus, discuss the great progress that you have made, and listen to your plans for the future. You are a special friend, and I appreciate your help.

Cordially,

Dave

David Ponitz

September 23, 2004

MEMORANDUM

TO: Sauk Valley Community College Board of Trustees

FROM: Dr. David H. Ponitz, Search Consultant Dave Ponitz

RE: PRESIDENTIAL SEARCH FOR SAUK VALLEY COMMUNITY COLLEGE, DIXON, ILLINOIS

Ladies and Gentlemen:

Now serving as President Emeritus of Sinclair Community College in Dayton, Ohio, I was a Community College President for 35 years. The first campus was a small rural/urban college, the second a district dominated by a research university and the third a large, complex urban campus. In each of these responsibilities, the college played a major role in economic and community development.

Over the years, I have acted as a community college consultant in 27 states and a number of countries including India, Germany, Malaysia, Republic of China and Chile.

I have conducted over 50 presidential searches with a wide variety of colleges.

Some examples include:

Sauk Valley Community College	Illinois
Elgin Community College	Illinois
Washtenaw Community College	Michigan
Belmont Technical College	Ohio

Community College of Denver	Colorado
Jefferson Community College	Ohio
Lima Technical College	Ohio
League for Innovation in the Community College	California
American Association of Community Colleges	Washington, D.C.
Cuyahoga Community College	Ohio
Vincennes University	Indiana
Central Ohio Technical College	Ohio
Washington State Community College	Ohio
St. Clair Community College	Michigan
Alpena Community College	Michigan
Oakland Community College	Michigan

For several years I was Supt./President of Freeport (now Highland) Community College, your next door neighbor.

Regularly clients commend us for our dedication to them, knowledge of the community college system, integrity of the process and national networking to find quality candidates for Board interviews.

We recognize that Sauk Valley is a quality institution, has strong community support and has developed a wide range of innovations that are both recognized and applauded. As a former community college President in Illinois, we have had continuing discussion with Richard Behrendt concerning your initiatives and progress.

It is the intent of the consultant to help the Board continue this excellence with the selection of a new President. This task requires careful listening by the consultant, attention to the needs of multiple constituents, development of a well-crafted profile, encouragement to individuals to apply and development of a candidate analysis process which is thorough. Throughout this task, the Board is always in control.

Following are the major components of the search process:

- Upon arrival, the consultant will request consultations concerning the college with a number of external groups, including business, industry, unions, community leaders, Chamber of Commerce members, grass roots citizens

and others as appropriate. In addition, the consultant desires to have the opportunity to discuss the search with internal groups including faculty, classified staff, administrators and students. This effort will help us get acquainted with the total community.

- We further suggest an Advisory Committee to the Board composed of both internal and external members of the college and the community. Typically this group is composed of faculty, staff, students, administration, Board members, foundation officers and community members—12-18 members in total.

- The Advisory Committee advises the Board on an appropriate profile for the next President, reviews applications and makes recommendations of a final list for Board consideration and action.

- They will work with the consultant to present a carefully crafted approach to the process and make sure that each candidate is treated fairly.

- At any time the Board may affirm, modify or reject the recommendation of the Advisory Committee since the Board has the final authority in the selection of a President.

- The consultant will work with the college staff to prepare and submit the profile to national publications, draft a brochure and let the community know about the search.

- The laws of Illinois will prevail in the search process.

- To promote a large pool of applications, the consultant will encourage quality applicants to apply and send a copy of the vacancy announcement to over 100 placement offices.

- Each of these activities makes this a national search.

- The process takes about six months and has the following components:

  - Draft brochure will be presented at our meeting on Sept. 23
  - Run ads in appropriate papers, i.e. *Chronicle of Higher Education, Community College Times,* and perhaps others

- **Work with Sauk Valley liaison in receiving applications and routing them to consultant for review**
- **The consultant will reduce the applicants to 10-15**
- **The consultant will notify the college of selections**
- **The consultant will be preliminary reference checks on each of the semi-finalists**
- **In a face-to-face meeting with the Advisory Committee, the consultant and the Advisory Committee will reduce the group to 3-5 candidates, plus alternates as necessary**
- **Those names will be forwarded to the Board for interview and action**
- **Every Board and Advisory Committee member will receive a written summary of each candidate and a verbal report of the reference check**
- **The consultant will help define the interview process, meet with constituent groups on campus and make the public announcement**

***Enclosure #1 describes the sequence of events as above.**

Let us make it clear that we will give careful attention to finding quality candidates, communicating to the Board and addressing any questions in a prompt manner.

If selected as your consultant you may wish to sign a formal contract, a letter of agreement or use the Board Resolution---your choice. Within the agreement the following information should be formalized:

Sauk Valley Community College agrees to pay $15,000 to the consultant, David Ponitz, together with $500 for secretarial support, reimbursement for travel expenses, telephone costs, mailings, duplicating supplies and other normal expenses incurred in connection with the delivery of such services.

We look forward to working with you.

Presidential Search

Calendar of Due Dates/Responsibilities

ACTIVITY	PERSONS RESPONSIBLE	DATE
Board/Advisory Committee/DHP meeting	BD/AC/DHP	
Discuss criteria	BD/AC/DHP	
Suggested draft	DHP	
Establish criteria	BD	
Write advertisement and decide on publications and dates	BD/DHP	
Send ad to Chronicle and other publications	BD	
Draft brochure	BD	
Ads run		
Print brochure	BD	
Brochure distributed to: College list ____ list	BD	
Receive and route applications	College Liaison	
Acknowledge all applications with letter and brochure	College Liaison	
First cut of applications to 15	DHP	
Notification of top 15 to Board	DHP	
Preliminary checks on top candidates	DHP	
DHP meets with AC/BD to reduce to 5 plus 2 alternates	DHP/AC/BD	
Current interest of selected group determined	DHP	
In-depth reference checks on top candidates	DHP	
In-depth report to board	DHP	
Regret letters completed and mailed	College Liaison	

ACTIVITY	PERSONS RESPONSIBLE	DATE
Interview of top candidates and spouse	BD	
Top choices determined	BD	
Visitation to campus of top 2 candidates	BD	
Determination of top choice	BD	
Telephone call/letter of intent to successful candidate	BD	
Public announcement	BD	
New president reports to work		

* BD - Board
  AC - Advisory Committee
  DHP - Dr. David H. Ponitz

David H. Ponitz
President Emeritus
Sinclair Community College
Dayton, Ohio

EDUCATION

Ed.D. Harvard University	1964
M.A. University of Michigan	1954
B.A. University of Michigan	1952

PERSONAL HISTORY

Wife: [illegible]
Dg[illegible]
Children:
Catherine Anne
[illegible]

PROFESSIONAL EXPERIENCE

- President, Sinclair Community College, Dayton, Ohio, 1975-1997
- President, Washtenaw Community College, Ann Arbor, Michigan, 1965-75
- President, Freeport Community College, Freeport, Illinois, 1962-65
- Superintendent, Freeport Public Schools, Freeport, Illinois
- Harvard University Consultant, Norton Public Schools, Norton, Massachusetts
- Harvard University Consultant, Quincy Public Schools, Quincy, Massachusetts
- Harvard University Consultant, Boston School Survey, Boston, Massachusetts
- Superintendent of Waldron Area Schools, Waldron, Michigan
- Principal of Waldron Area Schools, Waldron, Michigan

HONORS

- Received the Thomas J. Peters Award for Leadership Excellence in the Community College, 1989
- Received the ACCT's Marie Y. Martin Chief Executive Officer Award, 1989
- Named among top 100 College and University Presidents in the United States by Council for Advancement and Support of Education
- Received "The Living Legend Award" from the 1991 Martin Luther King, Jr., Holiday Celebration Committee
- Received the Sinclair Honorary Alumnus Award, 1992
- Received the India Foundation Honor, 1992
- Received the Distinguished Eagle Scout Award, 1993
- Named Montgomery County Citizen of the Year, 1994
- Received the Sunrise Center Honorary Heart Award, 1995
- Received the Smitty Award, Public Relations Society of America, 1995
- Received Honorary Doctorate of Humane Letters, University of Dayton, 1996
- Received the Anti-Defamation League Award, 1997
- Received the Citizen Legion of Honor Award, 1998
- Herald of Community Colleges—Awarded by the OACC, 1998
- Received the Governor's Award for Education, 1999
- Received the National Management Association Hall of Fame Award, 2001
- Named by the *Dayton Business Journal* as one of Dayton's top 25 most influential people, 2001

SPECIAL ACTIVITIES

- Member, Managing for the Future Task Force, The Ohio Board of Regents
- Member, Board of Trustees, Downtown Dayton Partnership
- Member, Board of Directors, League for Innovation in the Community College
- Member and Chairman, Board of Directors, Center for Occupational Research and Development
- Member, Board of Directors, Citizens Federal Savings and Loan
- Member, Board of Directors, Universal Energy Systems
- Member and past Chairman, Mid-America High Tech Group
- Vice President, Miami Valley Research Park Foundation
- Member and past Chairman, Miami Valley Regional Joint Labor-Management Council
- Member and past Chairman, Area Progress Council
- Member and past Chairman, Board of Directors, American Association of Community Colleges (AACC)
- Member, Southwestern Ohio Council for Higher Education
- Member, Association of Community College Trustees (ACCT)—Presidential Search Consulting
- Member, Dayton Development Council
- Member, Miami Valley Research Institute
- Member, Aviation Hall of Fame
- Member, Board of Directors, Dayton Art Institute
- Member, Dayton and Ann Arbor United Way boards and committees
- Member, Boy Scouts
- Who's Who in America
- Past Chair, Challenge 95, Economic Development Task Force, 1989-90
- Past Member, National Advisory Council on Nursing
- Co-Chair, Performing Arts Educational Task Force
- Member, National Futures Commission, AACC
- Past Chairman, AACC Nursing Issues Task Force
- Past Chairman, AACC Joint Commission on Federal Relations
- Past member, Liaison Committee for AACC and Council of Associate Degree Program, National League of Nursing
- Chairman, Mayor's Council on Economic Development
- Member and past President, Ohio Technical and Community College Association (OTCCA)
- President's National Advisory Committee for ACCT
- Member, Board of Directors, AACC President's Academy
- American Association of State Colleges and Universities (AASCU) Task Force on Quality
- Trustee, Engineering and Science Foundation of Dayton
- Member, Board of Trustees, Senior Citizens Center
- Member, Board of Directors, Junior Achievement
- Member, Ohio Office of [illegible] Awards
- Chairman, Evaluation, North Central [illegible] Colleges and Schools (NCA)
- Member of AACC Commission on Government Regulations
- Member of Editorial Advisory Board of "Nation's Schools"
- Chairman of Advisory Board, "Community College Review"
- Vice-Chairman, Dayton Citizens Advisory Board (Desegregation)
- Chair, Montgomery County Human Services Levy, 1995
- Co-chair and Member, Dayton Bicentennial, CD-96
- Board Member Alliance for Education
- Commissioner, American Council on Education

- AACC NATIONAL LEADERSHIP AWARD 2002
- **James L. Fisher Award for Distinguished Service to Educatio**
- **CASE - 2004**

Agenda Item 2

Variable Tuition/Course Fees

SVCC
Survey of cfo listserve Regarding Differential Tuition
July 2004

The question: Does anybody charge differential tuition?

Lakeland	No
Kishwaukee	Not yet.
Illinois Valley	No, but they've talked about it a lot lately.
Elgin	No, but they've talked about it. They've done course and lab fees to cover more of the costs for Truck Driving, Music, Automotive, Nursing.
Sandburg	No
McHenry	No
Joliet	No
Black Hawk	No – they use course fees.
Harper	Yes – They charge double tuition for dental and cardiac programs; are considering it for other medical programs. Criteria: costs of delivering the program, salaries for graduates, length of waiting list.
Kankakee	No – they use substantial course fees for high supply and equipment costs.
South Suburban	No – they use fees.
Illinois Central	No – They're thinking about it, also for an incentive to take late afternoon/early evening classes.
DuPage	No, but they've thought about it.
Richland	No, but they've talked about it.
Moraine Valley	No – they use course fees.
Highland	No

Agenda Item 3

Merit Pay Raises

SVCC
Survey of cfo listserve Regarding Merit Raises
July 2004

The question: Does your school give differential raises based on merit? If yes, how do you do it?

Sandburg	No
Lake County	No
Kankakee	No
Logan	No
Illinois Valley	No – We went down that road several years ago and decided it was tough to administer and subject to too much controversy.
South Suburban	No
Highland	No – But there have been some bonuses, with no specific methodology. They've done merit raises in the past, but there was too little money to do anything other than cause hard feelings – it wasn't worth it.
Joliet	No – Targeted to implement one by FY 07, but that is not definite.
Oakton	No
Shawnee	No
Kishwaukee	No
Spoon River	No – Everyone gets the same right now based on what the unions negotiate, but we are looking to change that to merit raises for non-union folks. They hope to create an incentive to work better based on a business model – it's just an idea at this point.
Black Hawk	No – Was tried but didn't work well in minds of the non-represented staff.
Kaskaskia	Sort of – Gives merit raises only for those staff who have taken on extra duties. Not exactly merit raises but that is our definition.
Illinois Central	No – We did at one time and there were some problems so it will be a tough sell at this point.
Moraine Valley	No
Elgin	Yes for administrators – The percentage increase received is based upon your performance on objectives defined at the beginning of the year. An administrator can get a substantially exceeds expectations (SEE), meets expectations (ME), below expectations (BE), or sub below expectations (SBE). Each rating has an increase percentage such as 5% for SEE to 0% for SBE. Since FY 00, I think people have been generally positive, though we have found grade inflation – some managers giving all SEE. Support staff is unionized and they are very anti-merit pay.
Lakeland	No
DuPage	At COD we have two programs for our classified staff to receive bonus money. We have an outstanding service award where anyone can nominate anyone else based on a given set of criteria. This occurs quarterly and 10 people can be awarded $500 each. We have a second program where a supervisor can write up a subordinate based on outstanding performance. Persons receiving this recognition receive $2,000. About 50% of submittals will be successful. We have not gotten very many submittals. The supervisors must present and justify their submittal to the President's Cabinet.
Waubonsee	No

Agenda Item 4

Measuring Programs by Return on Investment

SAUK VALLEY COMMUNITY COLLEGE

VICE PRESIDENT OF LEARNING SERVICES

MEMORANDUM

TO: **Richard Behrendt**

FROM: **Joan Kerber** JEK

DATE: **September 09, 2004**

SUBJECT: **Measuring Programs by Return on Investment**

As part of our institutional improvement, we have asked the question, "How do we measure programs by return on investment?" Although this memo, will focus primarily on such issues as program enrollments and cost effectiveness, "return on investment" must be balanced with many other things such as community enrichment and social wellness. With that understood, to answer the proposed question, it is best to do an overview of our five-year Program Review procedures as well as our yearly review of program revenue/expenditures.

Five-Year Program Review

In order to be in compliance with ICCB rules (Section 1501.202,d), every Illinois Community College must have a Program Review process in place for evaluating all of its instructional, student services, and academic support programs at least once every five years. The minimum review criteria for program reviews must be program need, program cost, and program quality. In 1989, ICCB also adopted cost-effectiveness and accountability as major initiatives, thus making Program Reviews an integral part of the statewide planning. Therefore, the question of measuring a program by return on investment is embedded in the Program Review process.

Sauk Valley Community College's Program Review is far more extensive than the minimum State requirement. The process is guided by a college-wide Program Review Committee. Each discipline being reviewed must establish a team composed of faculty within the department, two college members outside the department, a student, and a community member(s) if possible. The supervising Dean is an ex-officio member of the group.

Sauk's guideline topics for inclusion in the review (as appropriate) include a graduate follow-up report, retention rates, aggregated grade distribution, licensure exam/certification pass rates, occupational follow-up study results, Perkins Performance Indicators, program assessment plan, program-wide instructional methods, financial data and unit costs. Supporting documentation is required which include recruitment materials, work force/advisory council minutes, course outlines, course syllabi, program skills and competency requirements, and program purpose and goals.

A final written and oral report is submitted to the Program Review Committee. Once this committee is satisfied with the report, a summary analysis is completed and sent to ICCB. This year an overarching college-wide committee has been formed -- The Organizational Planning and Improvement Committee. This committee will receive data from four major sources within the College to assure that the College is making data driven decisions based on our Strategic Goals and Objectives. The program review analysis is just one of the reports to be reviewed by this committee.

The bottom-line of the Program Review team is to make a recommendation to the College that, based on the findings of the review, the College:

1) should continue the discipline with minor improvements (as listed),
2) continue the discipline with major modifications (as listed),
3) discontinue the discipline as of _____(date), or
4) take other action as listed.

If improvements are recommended that have budget implications, and if the College agrees with the improvement recommendations, the next year cycle of operational plans will be reflective of these improvements.

Yearly Review Process

As comprehensive as the five-year review process is, it is too lengthy a period to allow programs to operate without conducting an analysis of course/program enrollments and cost effectiveness. Since vast changes can take place during a five-year span, it is the guideline at Sauk to have a yearly review of each program conducted by the Deans and Vice Presidents.

If a program is running in deficit figures or if a program is showing a pattern of shifting negatively in its revenue/expenditure pattern, it is identified as a program in need of assistance. The Dean of the identified discipline/area first meets with the faculty involved and reviews enrollment patterns, revenue and expenses.

It may be determined at this time that there is an explanation for the downward pattern. An example of this would be a year in which a program has had an update that included some expensive equipment -- thus sending them into a deficit program category. It may be that the faculty was not aware that their program was experiencing difficulty and by working with them, improvements can be identified and implemented. Examples we have done in the past are the following:

- Increase enrollment cap maximums where possible.
- Expand use of qualified adjunct faculty.
- Use alternative delivery methods.
- Ensure schedule matches catalog paradigms.
- Reduction of low-enrollment sections.
- Better utilize classroom space with larger enrollment classes.
- Reduction of redundant courses in certificate/degrees.
- Increase student recruitment by faculty, i.e., letters and phone calls.
- Expanded Tech Prep presence in secondary schools.
- Secondary counselor training and increased communication.
- Expanded WIA presence by college.

If however, the program is considered to be moving in the wrong direction with no apparent correction in sight, a committee will be formed to address this issue and make recommendations on future action. This will be done even if the program is not up for its five year Program Review.

In summary, I believe that the College has an excellent process in place for reviewing programs for the purpose of making improvements. One very important component of this process is indeed to measure programs by return on investment.

Agenda Item 5

HVAC Practicum

TO: Richard Behrendt

FROM: Ruth Bittner

DATE: August 16, 2004

SUBJECT: HVAC practicum

I have reviewed the *Sauk Scout* article, the series of e-mails between Bob Thompson and Pennie von Bergen Wessels, and Linley White's memo about the HVAC practicum exercise done at a house owned by Mary and Jerry Thomas. I have also discussed the activity with Linley and consulted with our consortium insurance agent, Ms. Chris Lueders, about coverage for internships.

First, Mary Thomas is employed by Sauk as a part-time day shift custodian. She is one of the most highly thought of members of our custodial staff. She does excellent work and is an individual of the highest integrity. Setting aside her fine reputation, though, I believe it is quite safe to say that Mary, as a part-time custodian, does not "exact influence over the College."

Mary and her husband operate on the side what might be called a hobby business, in which they buy an old run-down house, spend a year or so rehabbing it themselves, sell it, and start all over with another house. They try to do as much of the work as possible on their own. Mary has made a longstanding offer for our construction-related students to gain some hands-on practicum experience if the time schedule of the house work happens to coincide well with the students' curriculum. It happened to work out last fall, so the HVAC class took advantage of the opportunity. Mary made this offer as a benevolent gesture for the students to gain experience, not as a way to get around paying somebody to do the work. Did the students' activity take money away from a local union contractor? Probably not – without the students, Mary and her husband probably would have done the work themselves, for no pay.

Before he took his students to the house, our instructor, Larry Sileven, received approval from his dean, Linley White. As Linley's memo indicates, he is satisfied that everything was done appropriately for a work-based practicum. Larry supervised and taught the students at the house. Mary then placed the thank you notice in the *Sauk Scout* that Pennie saw. So, obviously, this experience was above board.

It could be useful to distinguish between an internship and a practicum. An internship is an actual course for which the student registers and for which he/she might or might not receive pay, similar to the internship experiences described by Pennie and Bob. In contrast, a practicum might be a one-time event, such as the work done for the Thomas' by our HVAC students. It was essentially a field trip lab experience. You can find internship courses listed in our catalog.

Linley's memo mentioned that work-based learning experiences are a requirement of our funding sources. The funding sources in question are the Tech Prep and Perkins grants, which apply to

all vocational programs. You're welcome to review the grant files if you'd like to see the requirements in writing (be forewarned, though – they're quite thick).

The question about insurance coverage for the HVAC students and their work at the house is a good one. Our agent, Chris, said that it was covered under our general liability plan from the Illinois Community College Risk Management Consortium. She said the first line of coverage for internship/practicum students comes from the company for which they do the work. Sauk's liability coverage would be second in line. She suggested that if we want to tighten the coverage even more, there are additional steps we could take. We could require the students to sign a waiver form saying that the College isn't liable for accidents. We could also require the company to provide us with a certificate of insurance that identifies coverage for "products" and "completed operations," and that names Sauk and student interns as additional insureds.

These are options, but I'm not sure we would want to do them. First, I've always been told that waiver forms don't hold up in court, so I'm not sure how effective that would be. Second, we have enough trouble locating good internship/practicum opportunities that requiring the certificate of insurance with additional insureds, which requires an additional premium, could knock out a number of locations that don't want to deal with the hassle and cost. In the construction trades especially employers hesitate to accept unpaid interns because of their own liability insurance, so most interns they take are paid. That means their willingness to participate is limited by profitability. Adding extra insurance could be enough to drive them away. It's a fine balance to consider.

(In addition to the general liability insurance, we carry professional liability insurance on student nurses and accident insurance for students doing internships.)

The question about having procedures to cover internships is a good one as well. We do have such procedures already; they simply are not yet written down. However, we have plans to create a procedures manual this year, and internships will be one of the included topics.

In conclusion, I believe the HVAC students' activity followed procedures, was above board, and was covered by appropriate liability insurance.

Sauk Valley Community College
Learning Services
Business, Technology, and Workforce Development
Linley V. White, Dean whitel@svcc.edu

DATE: August 12, 2004

TO: Robert J. Thompson

FROM: Linley White

SUBJECT: Pennie's Email

Thank you for your inquiry regarding the HVAC program at Sauk. Please be advised that the situation in question was a work-based learning experience that I approved upon Professor Sileven's request. I spoke with Mary Thomas yesterday to ensure that what I approved was indeed what happened. I am satisfied that my instructor, students and Mary did everything appropriately to a work-based practicum.

Mr. and Mrs. Thomas rehab old houses and have offered our organization access to facilities as an on-site learning lab. When we are offered an opportunity for a work-based learning experience and when we have students who are far enough in their courses to utilize it, we welcome the experience. Sauk does not guarantee or warrant the work by the students and no private sector employee was replaced through the process. The local businesses which participate with us recognize that the product produced may or not may usable in the "real world." Mostly they participate from a community service aspect. The students are not paid.

Work-based learning experiences are a key component of the educational process and system. They are a requirement by our funding sources for the AAS degrees and every AAS degree now has a work-based learning component imbedded in the curriculum.

If I can be of further assistance, please let me know.

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AGENDA
REVISED
Third Floor Board Room
September 27, 2004 – 7:00 p.m.

A. Call to Order

B. Roll Call

C. Communications from Visitors

D. Consent Agenda

1. Approval of Minutes
2. Treasurer's Report
3. Bills Payable
4. Payrolls

	August 31, 2004	$207,481.82
	Sept 15, 2004	$233,977.56

5. Budget Report
6. Appointment of Local Election Official
7. Board Policy 107.01 – Organization and Meeting of the Board of Trustees (First Reading)
8. Board Policy 421.01 – Outside Employment (First Reading)

E. President's Report

1. Board Policies Review – 104.01; 105.01; 106.01; 108.01; 110.01
2. Enrollment Update
3. Transfer GPA Comparisons – Illinois State University (attached)
4. Physics Grant
5. The Higher Learning Commission and SVCC – Presentation by Joan Kerber

F. Financial Reports and Actions

1. Recommendation for Bid Award – Copiers
2. Recommendation for Bid Award – Weight Room Equipment
3. Recommendation for Bid Award – KI Tables and Chairs
4. Concert Band Recommendation

G. Closed Session (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College, and closed session minutes consideration)

H. Closed Session Minutes

Closed Session Minutes of August 23, 2004

I. Personnel

1. Faculty Retirement
2. Administrative Resignation
3. Part-time Instructors Master List

J. Other

1. Appointment of Special Attorney
2. Student Housing Development Agreement
3. Presidential Search Consultant

K. Reports

1. Student Trustee
2. ICCTA Representative
3. Foundation Liaison
4. Faculty Association
5. Board Chair
6. Board Members Comments

L. Adjournment

Board of Trustees Meetings	ICCTA Monthly Meetings
October 25, 2004	October 6-9, 2004 ACCT Annual Congress New Orleans Hilton, New Orleans
November 22, 2004	November 12-13, 2004 Holiday Inn City Centre, Chicago
December 20, 2004	No December Meeting
	January 14, 2005 Hilton Hotel, Springfield

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

September 27, 2004

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on September 27, 2004 in the third floor Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Thompson called the meeting to order at 7:00 p.m. and the following members answered roll call:

Edward Andersen
William Simpson
Nancy Varga
Student Trustee Karol Teal
Henry Dixon
Robert Thompson
Pennie von Bergen Wessels

SVCC Staff:

Attorney Ole Bly Pace III
Vice President Ruth Bittner
Vice President Joan Kerber
Director of College Relations Cal Lyons
Dean of Information Services Al Pfeifer
Dean of Business, Technology and Workforce Development Linley White
Dean of Art, Social Sciences, Math, and Physical Education Patrick Kennedy
Dean of Health and Sciences Janet Lynch
Dean of Student Services Pam Clodfelter
Director of Athletics Russ Damhoff
Coordinator of Student Support Services Cyrus Kooshesh
Administrative Assistant to the Board Nancy Breed

Absent: Ed Cox

Amended Agenda: It was moved by Member Simpson and seconded by Member Varga to amend the agenda by adding additional language to Agenda Item G, Closed Session, to include "the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired." In a roll call vote, all voted aye. Motion carried. Student Trustee Teal advisory vote: aye.

Consent Agenda: It was moved by Member Andersen and seconded by Member Varga that the Board approve the Consent Agenda with Item D-6

removed. In a roll call vote, all voted aye. Motion carried. Student Trustee Teal advisory vote: aye.

After discussion on Agenda Item D-6 to change the last date to file nominating petitions to January 25, 2005, it was moved by Member von Bergen Wessels and seconded by Member Dixon to approve Agenda Item D-6 as amended. In a roll call vote, all voted aye. Motion carried. Student Trustee advisory vote: aye.

President's Report:

Vice President Kerber reported that fall enrollment is currently up 1% in students and credit hours and that the College continues to maintain almost the same level of enrollment since the closing of the steel mill; that approximately 43% of the students enrolled for the fall 2004 semester are from the district high schools; that Sauk transfer students continue to maintain higher average GPA's than all other students at Illinois State (3.00 for Fall 2003 and 3.17 for Spring 2004); that Professor Charles Atchley, Professor of Physics and Mathematics at SVCC, and Eliza Gatz, Instructor of Physics and Physical Sciences at Sterling High School successfully obtained a grant from the American Association of Physics Teachers to allow the College and Sterling High School to celebrate and participate in the International/World Year of Physics; and that the College has learned that Avaya Technologies will no longer support the telephone system after March, 2005 so the Board will be asked to approve a request for proposal for a new telephone system at a future Board meeting.

Vice President Kerber then gave a presentation on the College assessment and strategic planning. She summarized how the College is working to embed assessment into the culture of the organization and how the College is striving to become a quality learning institution as defined by the Higher Learning Commission (HLC). She reminded everyone that the HLC will be conducting a focus visit in April 2006.

Recommendation for Bid Award – Copiers:

After discussion it was moved by Member Dixon and seconded by Member Varga that the Board approve the bid from Gordon Flesch, Rockford, Illinois to purchase copiers to replace the offset press and faculty copier at a price of $1,778.03 per month for 1.5 million copies over a 60-month contract, to be paid from funding bonds. In a roll call vote, all voted aye. Motion carried. Student Trustee Teal advisory vote: aye.

Recommendation for Bid Award – Weight

After discussion it was moved by Member Varga and seconded by Member Teal that the Board approve the bid from Direct Fitness

Room Equipment:

Solutions, Mundelein, Illinois to purchase weight room equipment for the Fitness Center at a price of $31,388.68, to be paid from funding bonds. In a roll call vote, the following was recorded: aye – Members Andersen, Dixon, Simpson, Varga, and Thompson; nay – Member von Bergen Wessels. Motion carried. Student Trustee Teal advisory vote: aye.

Recommendation for Bid Award - KI Furniture:

After discussion it was moved by Member Simpson and seconded by Member Varga that the Board approve the bid from EGM Interiors, Rockford, Illinois to purchase KI tables and chairs for the distance learning classrooms and Wallace Center classrooms at a price of $18,868.61, to be paid from funding bonds. In a roll call vote, all voted aye. Motion carried. Student Trustee Teal advisory vote: aye.

Concert Band Recommendation:

After discussion it was moved by Member Varga and seconded by Member Andersen to approve the concert band recommendation as presented. In a roll call vote, the following was recorded: aye – Member Andersen; nay – Members Dixon, Simpson, Varga, von Bergen Wessels, Thompson. Motion denied. Student Trustee Teal advisory vote: nay.

A motion was then made by Member Dixon and seconded by Member von Bergen Wessels for the College to grant guest artist tuition waivers to all community members who wish to be a member of the concert band but are not interested in the credit and who wish to provide a cultural experience to our community and Sauk. In a roll call vote, all voted aye. Motion carried. Student Trustee Teal advisory vote: aye.

Closed Session:

At 8:06 p.m., it was moved by Member Teal and seconded by Member Dixon that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College, the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired, and closed session minutes consideration. In a roll call vote, all voted aye. Motion carried. Student Trustee Teal advisory vote: aye.

Regular Session:

The Board returned to regular session at 9:06 p.m.

Closed Session Minutes:

It was moved by Member Varga and seconded by Member von Bergen Wessels to approve the minutes of the August 23, 2004, closed session meeting. In a roll call vote, the following was recorded: aye – Members Dixon, Simpson, Varga, von Bergen

Wessels; abstain – Members Andersen and Thompson. Motion carried. Student Trustee Teal Advisory vote: aye.

Faculty Retirement:

It was moved by Member Andersen and seconded by Member Simpson to approve the retirement of Ms. Judy Williamson, Professor of English, effective at the end of the Fall Semester 2004. In a roll call vote, all voted aye. Motion carried. Student Trustee Teal advisory vote: aye.

Administrative Resignation:

It was moved by Member Andersen and seconded by Member Teal to approve the resignation of Curt Devan, Coordinator of Personnel Services, effective September 30, 2004. In a roll call vote, all voted aye. Motion carried. Student Trustee Teal advisory vote: aye.

Part-Time Instructors Master List:

It was moved by Member von Bergen Wessels and seconded by Member Varga to approve the Part-time Instructors Master List for the 2004-2005 academic year, with the understanding that Ed Cox is non-paid adjunct faculty member. In a roll call vote, the following was recorded: ayes – Members Andersen, Simpson, Varga, von Bergen Wessels, with Members Dixon and Thompson voting "aye", but abstaining for Charles Beckman. Motion carried. Student Trustee Teal advisory vote: aye.

Appointment of Special Attorney:

It was moved by Member Andersen and seconded by Member Simpson to approve the appointment of Attorney William Shirk, Morrison, Illinois, to represent the College for the student housing project. In a roll call vote, all voted aye. Motion carried. Student Trustee Teal advisory vote: aye.

Student Housing Development Agreement:

Attorney William Shirk then joined the meeting and presented an updated summary of the proposed agreement between the College and the student housing company for roadway, water and fire protection easements as well as the development of a promotional agreement. After discussion, it was moved by Member Varga and seconded by Member Teal to approve the Student Housing Development Agreement as presented. After discussion, Member Varga withdrew the motion to approve and Member Teal withdrew the motion to second the Student Housing Development Agreement as presented.

A motion was then made by Member Dixon and seconded by Member Andersen to adopt the resolutions for the College to enter into the Student Housing Development Agreement, with the stipulation that the College's signature on and entry into said Agreement is expressly conditioned on the inclusion of terms in

the Agreement satisfactory to College counsel and the Board Chair that (1) any and all financial cost incurred by upgrades and/or improvements to the College's sewage treatment system necessitated by providing the service as contemplated in the Student Housing Development Agreement be the sole and exclusive cost of the housing company; and (2) that Paragraph 12 of the Student Housing Development Agreement be modified to provide that the consent required in the paragraph not be unreasonably withheld. In a roll call vote, the following was recorded: aye – Members Andersen, Dixon, Simpson, Varga, Thompson; nay – Member von Bergen Wessels. Motion carried. Student Trustee Teal Advisory vote: aye.

Attorney Shirk then left the meeting.

Presidential Search Consultant:

After discussion, it was moved by Simpson and seconded by Member von Bergen Wessels to hire Gold Hill Associates to conduct a nationwide presidential search on behalf of the College. In a roll call vote, the following was recorded: aye – Members Dixon, Simpson, Varga, von Bergen Wessels, Thompson; nay – Member Andersen. Motion carried. Student Trustee Teal Advisory vote: nay.

Reports:

Student Trustee: Student Trustee Teal reported on her recent attendance at the ICCB Student Advisory Committee meeting held in September; that Student Lobby Day is scheduled for April 2005; that Student Government will be conducting a voter education awareness program for students to discuss local issues and participate in a Debate Watch of the presidential candidates.

ICCTA Representative: Chair Thompson reported that Michael Monaghan has been appointed the new Executive Director of ICCTA.

Foundation Liaison: Member Dixon reported that the Foundation met on August 24, 2004 at which time members voted to retain counsel to work on the Housing Development Agreement, and that preparations are being made to set the time and date of the 2005 Draw Down Dinner.

Faculty Association: No report

Board Chair: No report

Board Member Comments: None

Adjournment: Since the scheduled business was completed, it was moved by Member von Bergen Wessels and seconded by Member Teal that the Board adjourn. In a roll call vote, all voted aye. Motion carried. Student Trustee Teal advisory vote: aye.

The meeting adjourned at 9:36 p.m.

Next Meeting: The next regular meeting of the Board will be at 7:00 p.m. on October 25, 2004 in the Board Room.

Respectfully submitted,

Nancy Varga

Nancy Varga, Secretary

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
As of August 31, 2004

CHECKING ACCOUNTS

INTEREST BEARING ACCOUNTS	INTEREST RATE	AMOUNT
General Account - Sterling Federal Bank	0.92	$706,206.31
Illinois Funds - Firstar Bank, Springfield	1.38	1,830,240.26
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS		2,536,446.57
NON-INT. BEARING ACCOUNT		
Restricted - Sterling Federal Bank		0.00
MONEY MARKET		
ABN-AMRO Investment Services, Inc.	0.77	266,960.00
TOTAL CHECKING ACCOUNTS		$2,803,406.57

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY
PRESIDENT
SECRETARY
DATE 9/27/04

INVESTMENTS

FINANCIAL INSTITUTION	MATURITY DATE		
First National Bank in Amboy	02-09-05	1.69	$1,000,000
First National Bank in Amboy	02-26-05	1.74	1,000,000
The National Bank, Sterling	02-26-05	2.00	1,000,000
Union Bank, Tampico	03-28-05	1.79	1,000,000
SUBTOTAL INVESTMENTS			4,000,000

BOND INVESTMENTS - Liability, Protection & Settlement		YIELD	PRICE
Federal Home Loan Bank	12-15-04	2.00	611,496.84
GA Mun Elec Auth	01-01-05	4.75	381,108.54
Fed Natl Mtg Assn Benchmark	03-15-05	1.50	479,164.06
Federal Home Ln Mtg Corp Refrnce NT	09-15-05	1.60	200,699.17
Federal Home Ln Mtg Corp Refrnce NT	09-15-05	2.13	424,373.27
Miami Dade Cnty Fla Solid Waste Sys	10-01-05	2.60	107,157.33
Houston Tex Water & Sewer System	12-01-05	1.40	53,259.22
Federal Home Loan Bank Bonds	12-15-05	1.90	599,105.46
NC Mun Elec Auth	01-01-06	4.90	315,100.33
Fed Natl Mtg Assn	04-15-06	1.50	551,675.36
Fed Natl Mgt Assn	07-15-06	2.67	504,439.27
Milwaukee Cnty Wis	09-01-06	2.50	218,744.28
Benton Cnty Wash Sch Dist No 52	12-01-06	1.50	266,538.06
Las Cruces NM	12-01-06	4.85	204,265.00
Houston TX Wtr & Swr System	12-01-06	4.30	50,988.83
Mokena IL Go Bonds 2004	12-15-06	1.25	395,048.75
Carol Stream IL Tax	01-15-07	5.07	202,570.89
Anch AL Tel Util	03-01-07	4.90	158,619.08
SUBTOTAL BONDS			$5,724,353.74
TOTAL INVESTMENTS			$9,724,353.74

Sauk Valley Community College
Board of Trustees
September 27, 2004

Summary of Bills Payable	Amount
General Operating Funds	$ 2,061,199.03

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY:

PRESIDENT

Nancy L. Varga
SECRETARY

DATE 9/27/04

REPORT SVRCHKR
FISCAL YEAR 2004

Sauk Valley Community College
Check Register
From 08/19/04 To 09/27/04

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
US Bank	00		Time Deposits	CD for Six Months	1,000,000.00
Treasurer, State of Illinois	01		Cash Transfer Clearing	Unclaimed -Voided Checks	316.50
Southern Illinois University	01		JTPA Whiteside	Exam Fee	50.00
Southern Illinois University	01		Dislocated Workers	Exam Fee	100.00
Consolidated Management Co	01		Foundation Expense	Breakfast for Foundation Meeting	121.00
Consolidated Management Co	01		Foundation Expense	Continental Breakfast for Special Meeting	61.90
Shawver Press Inc	01		Foundation Expense	Foundation Envelopes	160.00
Follett Bookstore	01		Dislocated Worker Expense	Bookstore Charges	72.56
State Universities Retirement	01		SURS Payable		25,165.25
State Universities Retirement	01		SURS Payable		27,047.04
Select Employees Credit Union	01		Credit Union Payable		11,273.39
Select Employees Credit Union	01		Credit Union Payable		11,323.39
Cash Advance Centers of Illino	01		Wage Garnishment Payable	GARNISHMENT	237.46
Cash Advance Centers of Illino	01		Wage Garnishment Payable	GARNISHMENT	237.46
Minnesota Child Support Paymen	01		Wage Garnishment Payable		316.80
Minnesota Child Support Paymen	01		Wage Garnishment Payable		316.80
RRCA-Management	01		Wage Garnishment Payable	GARNISHMENT	132.90
RRCA-Management	01		Wage Garnishment Payable	GARNISHMENT	132.90
State Disbursement Unit	01		Wage Garnishment Payable		162.50
State Disbursement Unit	01		Wage Garnishment Payable		162.50
Community Health Charities of	01		United Way Payable		4.00
Community Health Charities of	01		United Way Payable		4.00
United Way of Lee County	01		United Way Payable		15.00
United Way of Lee County	01		United Way Payable		15.00
United Way of Sterling-Rock Fa	01		United Way Payable		25.35

Sauk Valley Community College
Check Register
From 08/19/04 To 09/27/04

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Aurand, Nikki K.	01		Accounts Payable	Online Refund	558.00
Baker, Amy A.	01		Accounts Payable	Online Refund	15.00
Baker, Teresa J.	01		Accounts Payable	Online Refund	228.00
Barsema, Jeremy J.	01		Accounts Payable	Bks purch (fndtn reimb)	382.89
Barton, Ryan A.	01		Accounts Payable	Online Refund	198.00
Batha, Daniel J.	01		Accounts Payable	Stafford Ln	1,273.61
Bejster, Timothy C.	01		Accounts Payable	Online Refund	198.00
Berry, Shawn R.	01		Accounts Payable	Athl Schol	425.00
Billiet, Melissa R.	01		Accounts Payable	Online Refund	198.00
Birdsley, Matthew H.	01		Accounts Payable	Online Refund	219.20
Boseneiler, Allen F.	01		Accounts Payable	Online Refund	9.00
Bowlin, Angela C.	01		Accounts Payable	Stafford Bal	781.45
Brackemeyer, Jann M.	01		Accounts Payable	Online Refund	25.00
Brackemeyer, Jann M.	01		Accounts Payable	Rec'd Athl Waiver	900.00
Brackemeyer, Jann M.	01		Accounts Payable	Rec'd Athl Waiver	720.00
Brady, Joshua D.	01		Accounts Payable	Online Refund	949.00
Bragg, Ashleigh C.	01		Accounts Payable	Online Refund	79.20
Bruins, Seth T.	01		Accounts Payable	Stafford Bal	162.27
Bull, Miranda K.	01		Accounts Payable	Stafford Bal	205.77
Burke, Sarah M.	01		Accounts Payable	Online Refund	1,147.00
Bum, Michelle L.	01		Accounts Payable	Online Refund	198.00
Buza, Allison L.	01		Accounts Payable	Stafford Bal	78.64
Bahill, Bill J.	01		Accounts Payable	Online Refund	264.00
Barbaugh, Casey R.	01		Accounts Payable	Athl Schol	105.00
Barmona, Eliseo	01		Accounts Payable	Online Refund	198.66

Sauk Valley Community College
Check Register
From 08/19/04 To 09/27/04

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
DeBrock, Nikki J.	01		Accounts Payable	Online Refund	840.00
Depuy, Jessica	01		Accounts Payable	Online Refund	6.00
Dewey, Terra L.	01		Accounts Payable	Stafford Bal	449.77
Dickson, Katheryn J.	01		Accounts Payable	PELL - Summer	506.00
Diehl, Andrea L.	01		Accounts Payable	Online Refund	6.00
Diehl, Stephanie L.	01		Accounts Payable	Online Refund	274.00
Dietz, Dana L.	01		Accounts Payable	Online Refund	66.00
Dietz, Dana L.	01		Accounts Payable	Online Refund	959.00
Dodson, Gene W.	01		Accounts Payable	Online Refund	35.20
Doering, Peggy A.	01		Accounts Payable	Online Refund	6.00
Donnelly, Michael J.	01		Accounts Payable	Online Refund	1,056.00
Drew, Danielle M.	01		Accounts Payable	Online Refund	198.00
Drumheller, Megan J.	01		Accounts Payable	Online Refund	17.00
DuBois, Andrew T.	01		Accounts Payable	Stafford Bal	283.61
Dykstra, Lisa M.	01		Accounts Payable	Online Refund	99.00
Eagle, Tia A.	01		Accounts Payable	Stafford Ln	1,273.61
Ernst, Katherine I.	01		Accounts Payable	Stafford Ln	1,697.50
Eshelman, Jana L.	01		Accounts Payable	Stafford Ln	1,273.61
Espinoza, Christina M.	01		Accounts Payable	Online Refund	6.00
Everson, Dawn L.	01		Accounts Payable	Stafford Bal	1,227.84
Faivre, Amber C.	01		Accounts Payable	Stafford Bal	259.34
Fargher, Joanie L.	01		Accounts Payable	Online Refund	6.00
Farger, Kyle R.	01		Accounts Payable	Stafford Ln	1,273.61
Ferolo, Jim	01		Accounts Payable	Online Refund	7.20
Finneran, Megan C.	01		Accounts Payable	Online Refund	231.00

Sauk Valley Community College
Check Register
From 08/19/04 To 09/27/04

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Hose, James R.	01		Accounts Payable	Online Refund	208.17
House, Christie M.	01		Accounts Payable	Online Refund	264.00
House, Jessica R.	01		Accounts Payable	Stafford Bal	639.62
Hummel, Sara B.	01		Accounts Payable	Online Refund	465.00
Hurley, Magdaline M.	01		Accounts Payable	Online Refund	363.42
Huynh, Tam M.	01		Accounts Payable	Online Refund	22.00
Jacobs, Matthew E.	01		Accounts Payable	Stafford Bal	675.94
Jenkins, Jessica M.	01		Accounts Payable	Online Refund	198.00
Kaiser, Kayla M.	01		Accounts Payable	Online Refund	198.00
Kennedy, Kelly K.	01		Accounts Payable	Online Refund	219.20
Koesler, Corie A.	01		Accounts Payable	Online Refund	99.00
Kolve, Nicole L.	01		Accounts Payable	Online Refund	6.00
Kosick, Raymond A.	01		Accounts Payable	Online Refund	5.00
Kramer, Julie A.	01		Accounts Payable	Online Refund	462.00
Lachat, Cayla J.	01		Accounts Payable	St Support	400.00
Lamb, Michele A.	01		Accounts Payable	Stafford Bal	137.38
Lamons-Holley, Tara J.	01		Accounts Payable	Online Refund	100.00
Law, Nina J.	01		Accounts Payable	Online Refund	6.00
Leal, Nicholas R.	01		Accounts Payable	Stafford Ln	1,697.50
Leisner, Sara D.	01		Accounts Payable	Online Refund	198.00
Lohse, Patricia A.	01		Accounts Payable	Online Refund	156.40
Marks, Pam S.	01		Accounts Payable	Stafford Loan	1,379.34
Marks, Tammy S.	01		Accounts Payable	Online Refund	441.00
Maynard, Angela J.	01		Accounts Payable	Stafford Ln	1,697.50
McCartney, Melissa J.	01		Accounts Payable	Stafford Bal	1,244.86

Sauk Valley Community College
Check Register
From 08/19/04 To 09/27/04

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Newendyke, Sarah E.	01		Accounts Payable	Online Refund	66.00
Newman, Paul S.	01		Accounts Payable	PELL Gt	300.00
Newman, Paul S.	01		Accounts Payable	PELL Gt	1,200.00
Nielsen, Edward L.	01		Accounts Payable	Online Refund	198.00
Noble, Brandon D.	01		Accounts Payable	Online Refund	91.00
Nusbaum, Kent M.	01		Accounts Payable	Online Refund	812.00
O'Connell, Dan E.	01		Accounts Payable	Athl Schol	105.00
Olalde, Danielle M.	01		Accounts Payable	Online Refund	71.00
Oleson, Tyler J.	01		Accounts Payable	Stafford Bal	390.61
Olivas, Emily A.	01		Accounts Payable	Stafford Bal	65.61
Parkins, Stephen J.	01		Accounts Payable	Online Refund	264.00
Payne, Leann	01		Accounts Payable	Online Refund	71.00
Pedrosa, Venus V.	01		Accounts Payable	Stafford Bal	40.54
Pena, Claudia	01		Accounts Payable	Online Refund	211.20
Penick, David A.	01		Accounts Payable	Stafford Ln	1,697.50
Penwarden, Morgan M.	01		Accounts Payable	Online Refund	53.00
Petersen, Alex W.	01		Accounts Payable	Online Refund	274.00
Pistole, Mathew A.	01		Accounts Payable	Stafford Bal	295.01
Powell, Maria C.	01		Accounts Payable	Online Refund	10.00
Pratt, Shelia S.	01		Accounts Payable	Online Refund	63.00
Przysucha, Kimberly A.	01		Accounts Payable	Corr online payment	95.38
Regalado, Barbara J.	01		Accounts Payable	Stafford Ln	637.29
Reid, Garth A.	01		Accounts Payable	Athl Schol	227.00
Reza, Nicole A.	01		Accounts Payable	Online Refund	79.33
Reza, Nicole A.	01		Accounts Payable	Stafford Ln	1,165.50

Sauk Valley Community College
Check Register
From 08/19/04 To 09/27/04

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
mith, Douglas E.	01		Accounts Payable	Online Refund	39.00
nitchler, Robert	01		Accounts Payable	Online Refund	211.20
pears, Nicole S.	01		Accounts Payable	Stafford Bal	204.39
purgeon, Lela M.	01		Accounts Payable	St Support award	400.00
tadel, Ryan J.	01		Accounts Payable	Athl Schol	50.00
tanfield, Roger B.	01		Accounts Payable	Stafford Ln	848.75
tewart, Nathan A.	01		Accounts Payable	Stafford Bal	173.48
tingley, Carl W	01		Accounts Payable	Stafford Ln	1,273.61
tretz, Michele R.	01		Accounts Payable	Stafford Bal	1,366.37
tumpf, Kristalle A.	01		Accounts Payable	Online Refund	198.00
ullivan, April N.	01		Accounts Payable	Stafford Bal	30.49
wanson, Cole A.	01		Accounts Payable	Online Refund	15.00
wanson, Jennifer L.	01		Accounts Payable	Stafford Ln	424.86
wenson, Bradley W.	01		Accounts Payable	Online Refund	472.00
aulbee, Cynthia E.	01		Accounts Payable	Stafford Bal	729.50
edder, Angela M.	01		Accounts Payable	Online Refund	154.00
eller, Cody A.	01		Accounts Payable	Online Refund	198.00
emple, Katie J.	01		Accounts Payable	Online Refund	102.00
homas, Cynthia A.	01		Accounts Payable	Online Refund	274.00
homas, Kyle L.	01		Accounts Payable	Online Refund	198.00
hompson, Michael D.	01		Accounts Payable	Online Refund	538.00
eman, Maribeth M.	01		Accounts Payable	Online Refund	158.40
etjen, Helene M.	01		Accounts Payable	Online Refund	213.00
rnow, Heather C.	01		Accounts Payable	Stafford Bal	523.14
umpinski, Nathan T.	01		Accounts Payable	Online Refund	107.00

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Woodin, Brett A.	01		Accounts Payable	Online Refund	170.40
Worcester, Linda K.	01		Accounts Payable	Stafford Bal	517.98
Zaklich, Angela S.	01		Accounts Payable	Online Refund	85.00
Zang, Sala	01		Accounts Payable	Stafford Bal	111.61
Zigler, Sarah E.	01		Accounts Payable	Online Refund	198.00
Zrobaugh, Kevin	01		Other Payables	Parent Plus Student Loan (Sherri)	268.50
Zrobaugh, Kevin	01		Other Payables	Parent Plus Loan-(Shanna)	288.50
Pollett Bookstore	01		PELL EOG BT	Books	136,472.96
Pollett Bookstore	01		PELL EOG BT	Books	37,105.64
Pollett Bookstore	01		PELL EOG BT	Student Books 8/2-8/12/04	172.13
Pollett Bookstore	01		PELL EOG BT	Books	77.74
Pollett Bookstore	01		PELL EOG BT	Books	7,643.35
Pollett Bookstore	01		Foundation B	Books	4,603.33
Pollett Bookstore	01		Foundation B	Books	949.31
Pollett Bookstore	01		Stafford Loans BT	Books	9,228.52
Pollett Bookstore	01		Stafford Loans BT	Books	3,924.15
Pollett Bookstore	01		Stafford Loans BT	Books	-17.45
Pollett Bookstore	01		JTPA Whiteside B	Books	5,280.62
Pollett Bookstore	01		JTPA Whiteside B	Books	612.80
Pollett Bookstore	01		JTPA Whiteside B	Books	3,017.10
Pollett Bookstore	01		JTPA Whiteside B	Student Books 8/2-8/12/04	9,996.54
Pollett Bookstore	01		JTPA Whiteside B	Books	180.54
Pollett Bookstore	01		JTPA Lee B	Books	1,768.54
Pollett Bookstore	01		JTPA Lee B	Books	560.10
Pollett Bookstore	01		JTPA Lee B	Books	825.25

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUN
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Open Purchase Order Publication/Legal Notices & Ad	24.0
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	Open P. O./Refreshments-Board Meetings 04-05	77.0
Teal, Karolyn L.	01	Board of Trustees	Conference/Meeting Expense	Advance-Travel 9/10/04	192.71
Thompson, Robert J.	01	Board of Trustees	Conference/Meeting Expense	Travel-ICCTA Meeting 9/11/04	231.66
Behrendt, Richard	01	President	Conference/Meeting Expense	Travel-President's Meeting 9/10/04	32.0
Flowerland	01	President	Other Conference & Meeting	Flowers (H Paxton)	37.0
Lundstrom Florist	01	President	Other Conference & Meeting	Flowers-C Kooshesh	36.0
Baldwin Cooke Company	01	College Relations	Office Supplies	Calendar Refills for 2005	27.0
Olmsted, Brian T.	01	College Relations	Office Supplies	Memory Card for Digital Camera	42.44
Amboy News	01	College Relations	Advertising	Fall Registration	213.30
Andrew Bollman Photography	01	College Relations	Advertising	Fall 2004 Sports Guide Photos	505.00
Carroll County Review	01	College Relations	Advertising	Fall Registration Ad	210.00
Castle Print Tech	01	College Relations	Advertising	Community Service Shcedule	7,104.00
Coronet Communications WHBF TV	01	College Relations	Advertising	Fall Registration	520.00
Echo	01	College Relations	Advertising	Fall Registration	108.90
Fulton Press Inc	01	College Relations	Advertising	Fall Registration	172.50
Insight Media Advertising	01	College Relations	Advertising	Fall Registration-Traditional	180.00
Insight Media Advertising	01	College Relations	Advertising	Fall Registration-Young Adult	135.00
Insight Media Advertising	01	College Relations	Advertising	Fall Registration-Adult	390.00
KWQC TV	01	College Relations	Advertising	Fall Registration	795.00
Mt. Carroll Mirro-Democrat	01	College Relations	Advertising	Fall Registration	300.00
Ogle County Life	01	College Relations	Advertising	Fall Registration	192.38
Sauk Valley Newspapers	01	College Relations	Advertising	Fall Registration	2,673.70
Verizon North	01	College Relations	Advertising	Freeport Listing	11.28
WIXN FM - WIXN AM	01	College Relations	Advertising	Fall Registration	1,031.60

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMO
Xerox Corporation	01	Printshop	Debt Principal Retirement		454.
Xerox Corporation	01	Printshop	Debt Principal Retirement		436.
Xerox Corporation	01	Printshop	Debt Principal Retirement		231.
Xerox Corporation	01	Printshop	Interest		182.
Xerox Corporation	01	Printshop	Interest		293.
Xerox Corporation	01	Printshop	Interest		114.
Xerox Corporation	01	Printshop	Interest		178.
Xerox Corporation	01	Printshop	Interest		288.
Xerox Corporation	01	Printshop	Interest		112.
Xerox Corporation	01	Printshop	Lease Installment Payments	July Leasing & Meter Usage Charges-Contract 5818	49.
Xerox Corporation	01	Printshop	Lease Installment Payments	Lease Charge for 5818 Copier	49.
Baldwin Cooke Company	01	Grant, Planning, & Research	Office Supplies	Calendar Refills for 2005	13.
Agathon Press	01	Grant, Planning, & Research	Publications and Dues	Assessment Guide	19.
IRDC	01	Grant, Planning, & Research	Conference/Meeting Expense	IRDC Conference 9/30/04	135.
Little, Linda	01	Grant, Planning, & Research	Conference/Meeting Expense	Luncheon 8/20/04 R Teahan	13.
Baldwin Cooke Company	01	VP-Learning Services	Office Supplies	Calendar Refills for 2005	13.5
Higher Learning Commission	01	VP-Learning Services	Office Supplies	Handbook of Accreditation 2003 Edition	33.0
Kerber, Joan E.	01	VP-Learning Services	Conference/Meeting Expense	Travel-IBHE Meeting 8/25/04	247.1
Etter, Ernie A.	01	Other Instructional	Tuition Reimbursement	Tuition Rreimbursement Spr 03/Sum 04	445.0
Klein, Colleen J.	01	Other Instructional	Tuition Reimbursement	Tuition Reimbursement Summer 04	690.0
McPherson, Steven P.	01	Other Instructional	Tuition Reimbursement	Tuition Reimbursement Summer 2004	345.0
Wittman, Valarie	01	Other Instructional	Tuition Reimbursement	Tuition Reimbursement Summer 04	345.0
SBM Business Equipment Center	01	Other Instructional	Maintenance Services	Copier Monthly Maintenance for FY05	37.1
Atchley, Charles E.	01	Other Instructional	Conference/Meeting Expense	Travel-10/13/04	120.0
Brevitt, Dianna H.	01	Other Instructional	Conference/Meeting Expense	Conference Fee 9/29/04 Midland Tech	690.0

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMO
Follett Bookstore	01	Criminal Justice	Instructional Supplies	Bookstore Charges	24.
Follett Bookstore	01	Criminal Justice	Instructional Supplies	Bookstore Charges	70.
Follett Bookstore	01	Human Services	Instructional Supplies	Bookstore Charges	5.
Follett Bookstore	01	Psychology	Instructional Supplies	Bookstore Charges	25.
Follett Bookstore	01	Psychology	Instructional Supplies	Bookstore Charges	102.
Follett Bookstore	01	Sociology	Instructional Supplies	Bookstore Charges	9.
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Charges	11.
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Charges	7.
Illini Trophy	01	Mathematics	Instructional Supplies	Name Tags for New Employees	12.
Wolfram Research Inc	01	Mathematics	Computer Software	Networking License Upgrade (10)	1,523.
Verbout, Jane E.	01	Learning Assistance Center	Instructional Supplies	Office Supplies	41.
Baldwin Cooke Company	01	Dean of Business,Tech & Natural	Office Supplies	Calendar Refills for 2005	13.
Schmidt, Rebecca S.	01	Dean of Business,Tech & Natural	Office Supplies	Dean's Supplies	35.
CDW-G	01	Computer Information Systems	Maintenance Services	Power Conv Cable	811.
SBM Business Equipment Center	01	Office & Administrative Services	Instructional Supplies	Service Contract for Sharp Copier	26.
Airgas North Central	01	HVAC	Instructional Supplies	HVAC Supplies	21.
Settles, Jeremiah M.	01	Machine Tool	Instructional Supplies	Machine Tool Supplies	26.
Staples	01	Machine Tool	Instructional Supplies	Overhead Projector Sheets	27.
Follett Bookstore	01	Manufacturing Technology	Instructional Supplies	Bookstore Charges	95.
Follett Bookstore	01	Mechanical Design	Instructional Supplies	Bookstore Charges	227.
Follett Bookstore	01	Mechanical Design	Instructional Supplies	Bookstore Charges	79.
Fountain, William B.	01	Mechanical Design	Publications and Dues	Membership Dues ADDA FY 05	85.
Follett Bookstore	01	Dean of Health Careers and Scien	Office Supplies	Bookstore Charges	25.
Follett Bookstore	01	Dean of Health Careers and Scien	Office Supplies	Bookstore Charges	1.
Quill Corporation	01	Dean of Health Careers and Scien	Office Supplies	Open P.O. For Office Supplies	101.

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOU
Follett Bookstore	01	Biology	Instructional Supplies	Bookstore Charges	-84.7
Lab-Aids	01	Biology	Instructional Supplies	Lab Aids 92 Immunology and Evolution	107.5
Ward's-Biology	01	Biology	Instructional Supplies	Open P.O. for Biology Supplies	8.2
Wood, Therese L.	01	Biology	Instructional Supplies	Chemistry Supplies 8/26/04	149.1
Wood, Therese L.	01	Biology	Instructional Supplies	Chem Supplies	96.6
Edelbach, David J.	01	Chemistry	Instructional Supplies	Fluorescent Bulbs	25.6
Fisher Scientific	01	Chemistry	Instructional Supplies	12-950A Agate Mortar & Pestle	137.1
Fisher Scientific	01	Chemistry	Instructional Supplies	Chemistry Supplies See Attached	132.9
Follett Bookstore	01	Chemistry	Instructional Supplies	Bookstore Charges	2.7
Follett Bookstore	01	Chemistry	Instructional Supplies	Bookstore Charges	65.9
Thermo Electron Scientific Ins	01	Chemistry	Instructional Supplies	0018-012 Presslok Demountable Cell Holder	163.7
Wood, Therese L.	01	Chemistry	Instructional Supplies	Chemistry Supplies 8/26/04	6.7
Wood, Therese L.	01	Chemistry	Instructional Supplies	Chem Supplies	2.0
Fifth Third Bank	01	Dean of Information Systems	Instructional Supplies	Books	11.6
Fifth Third Bank	01	Dean of Information Systems	Publications and Dues	Books	30.0
NILRC	01	Dean of Information Systems	Conference/Meeting Expense	CMS Summit Registration Pfeifer/Shelley	50.0
Pfeifer, Alan	01	Dean of Information Systems	Conference/Meeting Expense	CMS Seminar 8/10/04	18.0
Pfeifer, Alan	01	Dean of Information Systems	Conference/Meeting Expense	AET Meeting 8/13/04	97.5
Pfeifer, Alan	01	Dean of Information Systems	Conference/Meeting Expense	Area High School-Distance Learning	39.0
Demco Inc	01	Learning Resource Center	Library Supplies	P122-0068 10" H Budget Book Jacket Covers	6.1
Demco Inc	01	Learning Resource Center	Library Supplies	P122-0066 9" H Budget Book Jacket Covers	5.5
Demco Inc	01	Learning Resource Center	Library Supplies	P122-0070 14" H Budget Book Jacket Covers	11.2
Gaylord Brothers	01	Learning Resource Center	Library Supplies	ER-82340 4x1" Labels	118.1
Lincoln Trail Libraries System	01	Learning Resource Center	Computer Software	July OCLC Charges	73.8
Lincoln Trail Libraries System	01	Learning Resource Center	Computer Software	August OCLC Charges	73.8

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOU
Unique Computer	01	Academic Computing	Instructional Supplies	Scanner	280.0
Unique Computer	01	Academic Computing	Instructional Supplies	HP Printer	109.0
Follett Bookstore	01	Academic Computing	Instructional Technology Materia	Bookstore Charges	30.4
Follett Bookstore	01	Academic Computing	Instructional Technology Materia	Bookstore Charges	5.9
Highsmith Inc	01	Academic Computing	Instructional Technology Materia	W41-54278 3'x4' Markerboard	105.0
Mueller Audio Visual	01	Academic Computing	Instructional Technology Materia	27"x500 1.5 Laminating Film	1,069.4
Mueller Audio Visual	01	Academic Computing	Instructional Technology Materia	TDK Audio Cassette Tapes 90 Min	62.5
Pratt Audio-Visual & Video Cor	01	Academic Computing	Instructional Technology Materia	JVC Receiver	293.9
Unique Computer	01	Academic Computing	Instructional Technology Materia	Cable	34.0
Hewlett-Packard	01	Academic Computing	Computer Software	Instructional Hardware Support FY 05	2.3
Hewlett-Packard	01	Academic Computing	Computer Software	Administrative Hardware Support FY 05	48.2
Hewlett-Packard	01	Academic Computing	Computer Software	Instructional Software Support FY 05	50.6
WebCT	01	Academic Computing	Computer Software	Annual Renewal	8,500.0
Shelley, Chris	01	Academic Computing	Conference/Meeting Expense	Travel-CMS Seminar 8/10/04	18.0
RMS Informational Technology I	01	Administrative Computing	Consultants	Consulting Services	232.5
Hewlett-Packard	01	Administrative Computing	Maintenance Services	Instructional Hardware Support FY 05	113.1
Hewlett-Packard	01	Administrative Computing	Maintenance Services	Administrative Hardware Support FY 05	2,311.8
Hewlett-Packard	01	Administrative Computing	Maintenance Services	Administrative Hardware Support FY 05	2,425.0
Enterprise Group	01	Administrative Computing	Office Supplies	851001 8-1/2 x 11 Cut Sheet	1,920.0
Fifth Third Bank	01	Administrative Computing	Office Supplies	Books	283.9
Global Gov/Ed Solutions	01	Administrative Computing	Office Supplies	L301-2018 CDR Spindle 48X 100 Pack	80.0
Illini Trophy	01	Administrative Computing	Office Supplies	Name Tags for New Employees	6.0
Toner Tech Plus	01	Administrative Computing	Office Supplies	Refurbish Toner Cartridges	1,237.0
Unique Computer	01	Administrative Computing	Office Supplies	Speakers	40.0
Unique Computer	01	Administrative Computing	Office Supplies	Ink Cartridges	252.0

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOU
Xerox Corporation	01	Counseling	Maintenance Services	Xerox Charge	7.5
Consolidated Management Co	01	Counseling	Office Supplies	Nursing Support Group Refreshments	90.0
Xerox Corporation	01	Counseling	Office Supplies	Toner	8.6
Xerox Corporation	01	Counseling	Office Supplies	Toner	8.6
Quill Corporation	01	Counseling	Instructional Supplies	Wood Organizer	139.2
Fiorini, Anthony D.	01	Counseling	Conference/Meeting Expense	Travel-8/30/04 Wallace School	47.2
Baldwin Cooke Company	01	VP- College Services	Office Supplies	Calendar Refills for 2005	13.5
SBM Business Equipment Center	01	VP- College Services	Office Supplies	FEL-00674 Fellowes Magazine Files	24.9
Daly, Ann C.	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement Summer 04	690.0
Consolidated Management Co	01	Other Institutional	Office Supplies	Adopt-A-Highway Refreshments	40.7
Federal Express Corp	01	Other Institutional	Postage	Shipping Charges	30.3
Pitney Bowes	01	Other Institutional	Postage	Meter Rental	467.0
US Postmaster	01	Other Institutional	Postage	Postage for SVCC Fall 2004 CCS Schedule	800.0
US Postmaster	01	Other Institutional	Postage	Postage SVCC Fall 2004 CCS Schedule	1,400.0
US Postmaster	01	Other Institutional	Postage	Postage Fall 2004 CCS Schedule	1,725.0
US Postmaster	01	Other Institutional	Postage	Renewal Bulk Mail Permit 7	150.0
US Postmaster	01	Other Institutional	Postage	Postage Meter Refill	3,500.0
United Parcel Service	01	Other Institutional	Postage	Monthly Shipping Charge	104.7
Council of North Central Two Y	01	Other Institutional	Publications and Dues	FY 05 Membership Dues	130.0
Daily Chronicle	01	Other Institutional	Recruitment	Recruitment Open P.O.	250.3
Nevismal, Rick	01	Other Institutional	Recruitment	Mileage Reimbursement PSY Interview	37.5
Sauk Valley Newspapers	01	Other Institutional	Recruitment	Recruitment Open P.O.	144.1
Sauk Valley Newspapers	01	Other Institutional	Recruitment	Recruitment Open P.O.	108.1
Treasurer, State of Illinois	01	Other Institutional	Financial Charges & Adjustments	Unclaimed -Voided Checks	569.0
SBM Business Equipment Center	01	Business Office	Maintenance Services	Open Purchase Order/Maint. Contract-Copier 2004-05	32.6

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOU
Sauk Valley Area Chamber of Co	010100	CCS Contract Training	Publications and Dues	FY 05 Chamber Dues	175.0
Gericke, Thomas H.	010100	CCS Contract Training	Conference/Meeting Expense	Travel-Area Industrial Sites	65.8
Education To Go	010100	CCS Public Workshops	Instructional Supplies	Credit for BAsic A+ Class	-69.0
Education To Go	010100	CCS Public Workshops	Instructional Supplies	Ed 2 go Classes-August 04	313.0
Labyrinth Publications	010100	CCS Public Workshops	Instructional Supplies	Computer Concepts & Windows Books	99.7
On Stage	010100	CCS Public Workshops	Instructional Supplies	10 Copies The Wizard of Oz & Royalties	90.5
SBM Business Equipment Center	010100	CCS Public Workshops	Instructional Supplies	Open P.O. for Copier	44.4
ICCHE (Ill Council Continuing	010100	CCS Public Workshops	Publications and Dues	Membership Dues FY 05	75.0
Seguin, Kandy M.	010100	CCS Public Workshops	Conference/Meeting Expense	Travel-Local Area Delivery Schedules	96.7
CTC Analytical Service	02	Maintenance	Maintenance Services	Veeder Root Testing	125.7
Complete Industrial Enterprise	02	Maintenance	Maintenance Services	CTM233T 15 HP 1760 RMP 254T Frame (Baldor)	1,959.4
Data Guard, Inc.	02	Maintenance	Maintenance Services	Shredding Services	234.0
ECOLAB	02	Maintenance	Maintenance Services	Monthly Extermination Service	192.5
Ferguson Enterprises	02	Maintenance	Maintenance Services	Lochinvar Tank THG141-2-001	3,134.5
Honeywell	02	Maintenance	Maintenance Services	Qtly Maitenance Contract 10/1-12/31/04	2,557.0
Schlimberg Company	02	Maintenance	Maintenance Services	Freight Tank	11.5
Sexauer Inc	02	Maintenance	Maintenance Services	Return Washers/Valves	-119.2
Youngren's Refrigeration Inc	02	Maintenance	Maintenance Services	Repair Cooler-Snack Bar	101.0
Downtown Sports	02	Maintenance	Maintenance Supplies	Shirts & Embroidering	53.0
Fifth Third Bank	02	Maintenance	Maintenance Supplies	Books	515.9
Grainger	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY05	118.4
Grainger	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY05	266.9
Grummerts Do It Best Hardware	02	Maintenance	Maintenance Supplies	Flex Coupling, PVC Pipe	42.5
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	48.6
Menards	02	Maintenance	Maintenance Supplies	Laquer, Drill Bit	6.9

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOU
Lincolnway Auto Electric	02	Grounds	Maintenance Supplies	Alternator	145.0
Menards	02	Grounds	Maintenance Supplies	Gas Can, Grinding Wheel Paper	29.8
Menards	02	Grounds	Maintenance Supplies	Painting Supplies	161.7
Mike's Repair Service	02	Grounds	Maintenance Supplies	Chain Saw	200.9
Mike's Repair Service	02	Grounds	Maintenance Supplies	Tractor Parts	56.6
Mike's Repair Service	02	Grounds	Maintenance Supplies	Filter, Oil	43.4
Mike's Repair Service	02	Grounds	Maintenance Supplies	Mower Parts	45.4
Napa Auto Parts	02	Grounds	Maintenance Supplies	Floor Jack, Oil Filters	231.0
North Oil	02	Grounds	Maintenance Supplies	55 gal. Oil, Marylube	292.7
North Oil	02	Grounds	Maintenance Supplies	500 gal Unleaded Gas	999.4
Peabudy's Inc	02	Grounds	Maintenance Supplies	Plug	8.2
Polo Equipment Company	02	Grounds	Maintenance Supplies	Tractor Parts	215.3
Rockford Industrial Welding Su	02	Grounds	Maintenance Supplies	Welding Equipment	107.2
Wilco Rental	02	Grounds	Maintenance Supplies	Gas Trimmer	152.9
Wilco Rental	02	Grounds	Maintenance Supplies	Trimmer Line-Plug	44.6
Wilco Rental	02	Grounds	Maintenance Supplies	Gas Trimmer Heads	37.9
Nicor Gas	02	Utilities	Gas	Monthly Charges	118.0
Nicor Gas	02	Utilities	Gas	Monthly Charges	133.1
Nicor Gas	02	Utilities	Gas	Monthly Charges	14.8
ProLiance Energy, LLC	02	Utilities	Gas	Monthly Gas Purchase	21,140.7
Commonwealth Edison	02	Utilities	Electricity		19.1
Commonwealth Edison	02	Utilities	Electricity	Monthly Service	19.1
Commonwealth Edison	02	Utilities	Electricity	Monthly Service	10,318.0
Commonwealth Edison	02	Utilities	Electricity	Monthly Service	13.3
Commonwealth Edison	02	Utilities	Electricity	Monthly Service	39.0

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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUN
Illinois Central Community Col	050600	Cross Country	Other Conference & Meeting	Cross Country Meet 9/17/04	90.00
Waubonsee Community College	050600	Cross Country	Other Conference & Meeting	Cross Country Meet 9/4/04	125.00
Nike Golf	050600	Golf	Other Supplies	114898 Dri-Fit Pro Textured Polo 3 button Red	171.00
Sun Mountain	050600	Golf	Other Supplies	Headwind Solo Single Ply Pullover Black w/Skyhawk	215.50
Sun Mountain	050600	Golf	Other Supplies	Golf Bags Coll. Red Stond Bag W/Skyhawk Script	519.25
Black Hawk College	050600	Golf	Other Conference & Meeting	Golf Invite 9/02/04	130.00
Illinois Central Community Col	050600	Golf	Other Conference & Meeting	Golf Entry Fee 9/11/04	160.00
Illinois Valley Community Coll	050600	Golf	Other Conference & Meeting	NJCAA Golf-9/18/04	220.00
Williams, David E.	050600	Golf	Other Conference & Meeting	Travel-Highland Invite 8/27/04	69.86
Williams, David E.	050600	Golf	Other Conference & Meeting	Golf Meet 9/2/04	26.60
Williams, David E.	050600	Golf	Other Conference & Meeting	Travel-Golf Meet 9/11/04	74.45
Morrison Blacktop, Inc.	050600	Men's Baseball	Other Supplies	Limestone-Men's Baseball Diamond	55.00
Vandervinne, Steve	050600	Women's Softball	Other Contractual Services	Umpire Softball 9/12/04	70.00
Wiemers, Bill	050600	Women's Softball	Other Contractual Services	Referee W Softball	70.00
Morrison Blacktop, Inc.	050600	Women's Softball	Other Supplies	Hauling Charges-Limestone	165.00
River City Fencing	050600	Women's Softball	Other Supplies	Supplies for Chain Link Fence-Softball Field	645.85
Temple's Sporting Goods	050600	Women's Softball	Other Supplies	19x6x8 Dark Green Screen	1,128.81
Barr, Kate	050600	Women's Volleyball	Other Contractual Services	Volleyball Game 9/8/04	20.00
Bradow, Iris	050600	Women's Volleyball	Other Contractual Services	Volleyball Game 9/15/04	75.00
Chapman, Michael	050600	Women's Volleyball	Other Contractual Services	Volleyball Game 9/20/04	75.00
Coleman, Jamie	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game 9/15/04	15.00
Coleman, Jamie	050600	Women's Volleyball	Other Contractual Services	Volleyball Game 9/8/04	15.00
Devine, Rose D.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game 9/20/04	15.00
Pettiway, Ruth	050600	Women's Volleyball	Other Contractual Services	Volleyball Game 9/20/04	75.00
Popkins, Kelsey J.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game 9/20/04	15.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUN
Perfect Promotions	050600	Student Activities	Other Materials and Supplies	Frisbees for Free For Fall	357.86
Consolidated Management Co	050600	Student Activities	Conference/Meeting Expense	Refreshments for OSARR Open House	148.00
Consolidated Management Co	050600	Student Activities	Conference/Meeting Expense	Food & Supplies for Free For Fall	2,210.77
McCaffrey, Nichole T.	050600	Student Activities	Conference/Meeting Expense	Student Activities Meeting 8/04	30.79
Teal, Karolyn L.	050600	Student Activities	Other Conference & Meeting	Travel-ICCB Meeting 9/11/04	23.58
Teal, Karolyn L.	050600	Student Government	Other Conference & Meeting	Advance-Travel 9/10/04	64.24
Dramatists Play Service	050600	Drama	Other Materials and Supplies	Durang Durang--Christopher Durang	87.71
Follett Bookstore	050600	Drama	Other Materials and Supplies	Bookstore Charges	163.00
Hedrick, Jason J.	050600	Drama	Other Materials and Supplies	Chicago travel 8/21/04	61.56
Playscripts, Inc	050600	Drama	Other Materials and Supplies	Play Scripts	123.25
BP Amoco	050800	Transportation	Vehicle Supplies	Gas purchases for College Van	29.75
Glafka's Tire City	050800	Transportation	Vehicle Supplies	Tires for College Minivan	175.85
Shell Oil Company	050800	Transportation	Vehicle Supplies	Gas-College Vans	151.72
Professional Benefit Administr	051000	Medical Insurance	Individual Stop Loss		9,610.46
Professional Benefit Administr	051000	Medical Insurance	Dependent Stop Loss		7,846.47
Professional Benefit Administr	051000	Medical Insurance	Precertification		347.50
Professional Benefit Administr	051000	Medical Insurance	Adminstrative Costs		2,639.50
Professional Benefit Administr	051000	Medical Insurance	Life & AD&D		1,647.75
Arreola, Ramses G.	051400		Student Loans	Student Loan Due 12/10/04	400.00
Cantu, Jose E.	051400		Student Loans	Student Loan Due 12/10/04	200.00
Davidson, Jennifer M.	051400		Student Loans	Student Loan Due 12/10/04	400.00
Marks, Pam S.	051400		Student Loans	Student Loan Due 12/10/04	300.00
Sandusky, Julene M.	051400		Student Loans	Student Loan Due 12/10/04	300.00
Smith, Bethany F.	051400		Student Loans	Studnet Loan due 9/9/04	255.00
City of Rockford	051800	Job Fest	Other Revenues	Duplicate Payment (Job Fest)	75.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUN
Lincoln Land Community College	063020	Perkins IIc	Conference/Meeting Expense	Registration Excellence Conf 9/14/04 White/Johnso	150.00
Settles, Jeremiah M.	063020	Perkins IIc	Conference/Meeting Expense	IMTS Conference 9/10/04	254.50
White, Linley V.	063020	Perkins IIc	Conference/Meeting Expense	Travel-Area Visits thru 8/31/04	112.88
Unique Computer	063020	Perkins- Technology	Capital Supplies	P4-3Ghz 512M RAM 1M Cache DVD/CDRW/40G HD w8Mcache	16,368.00
Unique Computer	063020	Perkins- Technology	Capital Supplies	P4-3Ghz 512M RAM 1M Cache DVD/CDRW/40G HD w8Mcache	20,338.00
LRP Publications	063020	Perkins IIc -Special Populations	Instructional Supplies	Renewal for Disability Compliance for Higher Ed	220.00
Lee Wayne	063050	ICCB Performance Enhancement	Instructional Supplies	Umbrellas-Tech Prep Logo	449.05
Educaid	063071	Federal Student Loan	Dept. of Education	Return Funds K Kradle	401.76
Educaid	063071	Federal Student Loan	Dept. of Education	Return FundsL Worcester	423.89
Wells Fargo	063071	Federal Student Loan	Dept. of Education	Return Funds-M Doyle	449.72
Wells Fargo	063071	Federal Student Loan	Dept. of Education	Return Funds T Wyre	558.30
Wells Fargo	063071	Federal Student Loan	Dept. of Education	Return Funds D Bushman	670.15
Wells Fargo	063071	Federal Student Loan	Dept. of Education	Return Funds M Scarbrough	1,096.34
Wells Fargo	063071	Federal Student Loan	Dept. of Education	Return Funds C Whitmore	554.83
Fiserv Health Tennessee	063075	IDHS AmeriCorps - Member Activit	Medical Insurance	Health Insurance	579.72
National Assoc of Service & Co	063075	IDHS AmeriCorps - Member Activit	Medical Insurance	Health insurance Yearly Fee	250.00
State Universities Retirement	063075	IDHS AmeriCorps - Member Activit	SURS	Matching Funds	303.34
State Universities Retirement	063075	IDHS AmeriCorps - Member Activit	SURS	Accrued Surs Matching Funds	303.34
SBM Business Equipment Center	063075	IDHS AmeriCorps - Member Activit	Office Supplies	Sets of Clear -8 Tab Dividers #AVE-CI-213-8C	79.36
Sauk Valley Newspapers	063075	IDHS AmeriCorps - Member Activit	Advertising	Americorp Advertisement	288.30
Consolidated Management Co	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Graduation	64.00
Consolidated Management Co	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Lunch For 50 Members x $5 x 8 Days	2,000.00
Frisbee, Elizabeth	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Member Training 8/18/04	443.00
Frisbee, Elizabeth	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Travel-Memeber Training 8/18/04	218.62
Hansen, Michele J.	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Travel-Orientation	73.50

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUN
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	Upgrade to Optic Scroll Mice	245.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	IBM Think Pad R51	25,585.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	Flash Pens	812.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	Laptop Computer	1,635.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	Floppy Drives	144.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	17" LCD NEC	28,832.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	Tablet PC & 3 Year Service Pac	2,264.00
Numbers Automation	064030	Restricted Fund-GOD Certificates	Capital Supplies	MBM Destroyit 3802 Strip-Cut Paper Shredder	1,400.00
Turn-Key Solutions Internation	064030	Restricted Fund-GOD Certificates	Capital Supplies	OpScan 4U Model 182 Dual Pencil Read	4,145.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	Computer	744.00
Calumet Photographic	064030	Restricted Fund-GOD Certificates	Capital Supplies	Canon Digital Rebel Camera w/2 Lenses & Assecories	1,485.94
Espinoza, Christina M.	101120	ALAS Club	Other	Gift Card Free for Fall FY 05	25.00
Fiesta Parade	101120	ALAS Club	Other	Parade Entry	25.00
Salgado, Ana S.	101120	ALAS Club	Other	ALAS Officer's Luncheon	42.50
Wilkins-Lowe and Company	12	Risk Management	General Insurance	Student Accident Renewal 2004-05	1,979.00
Wilkins-Lowe and Company	12	Risk Management	General Insurance	Employee Dishonesty Policy	150.00
Gallatin River Communications	12	Risk Management	Telephone	911 Cama Trunk Lines	89.52
Verizon Wireless	12	Public Safety	Maintenance Services	Security Cell Phone Monthly Charge	130.24
Stewart & Associates	12	Public Safety	Other Contractual Services	Contract Security w/e 7/31, 8/7/04	1,135.06
Stewart & Associates	12	Public Safety	Other Contractual Services	Contract Security w/e 8/14, 8/21/04	1,081.01
Ace Hardware	12	Public Safety	Other Supplies	Keys	7.74
Fifth Third Bank	12	Public Safety	Other Supplies	Books	26.00
Radio Shack	12	Public Safety	Other Supplies	Weather Radio-Information Center	74.28

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF AUGUST 31

EDUCATION FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Local Governmental Sources	3,138,004	84,795	3,166,000	202,087	6.3%
State Governmental Sources	3,049,616	3,826	2,741,078	701,431	25.5%
Federal Governmental Sources	1,000	4,105	5,000	4,555	91.1%
Student Tuition and Fees	3,012,300	1,546,109	3,106,000	1,760,734	56.6%
Sales and Service	341,818	55,942	400,000	25,870	6.4%
Investment Revenue	80,000	6,455	35,000	729	2.0%
Other Revenues	526,000	-7,947	580,000	1,201	.2%
TOTALS	148,738	1,693,286	10,033,078	2,696,610	26.8%
Expenditures					
Salaries	6,316,729	786,432	6,382,172	794,313	12.4%
Employee Benefits	1,581,447	183,920	1,760,032	207,254	11.7%
Contractual Services	499,472	49,275	567,345	56,016	9.8%
General Materials and Supplies	921,962	169,798	880,069	117,351	13.3%
Travel and Conference Meeting Exp.	141,725	5,467	137,850	17,256	12.5%
Fixed Charges	22,955	2,224	23,050	477	2.0%
Capital Outlay	111,840			3,901	
Other Expenditures	487,000	140,406	503,000	158,298	31.4%
TOTALS	83,130	1,337,525	10,253,518	1,354,869	13.2%
Transfers					
Transfers to Other Funds	47,500		85,000		0.0%
Transfers From Other Funds	-189,000	-8,780	-133,500		0.0%
TOTALS	-141,500	-8,780	-48,500		0.0%
NET INCREASE/DECREASE IN NET ASSETS	207,107	364,542	-171,940	1,341,740	
FUND BALANCE		1,101,587		2,032,434	

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF AUGUST 31

OPERATION AND MAINTENANCE FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Local Governmental Sources	384,123	39,253	387,000	24,943	6.4%
State Governmental Sources	432,632	472	360,474	90,210	25.0%
Student Tuition and Fees	328,500	172,842	347,500	200,062	57.5%
Sales and Service	6,500	67	4,000	467	11.6%
Facilities Revenue	4,000	215	2,000	25	1.2%
Investment Revenue	2,000	-2	200	13	6.9%
Other Revenues	37,500		42,000		0.0%
TOTALS	1,195,255	212,848	1,143,174	315,722	27.6%
Expenditures					
Salaries	461,850	84,718	453,406	81,893	18.0%
Employee Benefits	152,131	22,450	188,149	26,682	14.1%
Contractual Services	69,500	26,675	114,500	18,065	15.7%
General Materials and Supplies	121,300	8,337	86,600	9,395	10.8%
Travel and Conference Meeting Exp.	3,500	127	2,600	40	1.5%
Fixed Charges	55,362	54,362	40,000	50,091	125.2%
Utilities	386,700	44,386	355,500	20,165	5.6%
Capital Outlay	15,000		15,000	2,684	17.8%
TOTALS	1,265,343	241,056	1,255,755	209,017	16.6%
Transfers					
Transfers From Other Funds	-70,500		-113,500		0.0%
TOTALS	-70,500		-113,500		0.0%
NET INCREASE/DECREASE IN NET ASSETS	411	-28,207	919	106,705	
FUND BALANCE		-28,234		112,602	

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF AUGUST 31

OPERATION & MAINTENANCE- RESTRICTED	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Local Governmental Sources	632,938	17,376	574,000	36,915	6.4%
State Governmental Sources	3,382,000		3,305,100		0.0%
Investment Revenue	10,000	10,010	10,000	-4,402	-44.0%
Other Revenues	250,000		250,000		0.0%
TOTALS	4,274,938	27,387	4,139,100	32,512	.7%
Expenditures					
Contractual Services					
General Materials and Supplies					
Capital Outlay	5,361,936	63,493	5,175,310	80,752	1.5%
TOTALS	5,361,936	63,493	5,175,310	80,752	1.5%
NET INCREASE/DECREASE IN NET ASSETS	-1,086,998	-36,106	-1,036,210	-48,240	
FUND BALANCE		2,566,151		2,535,625	

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF AUGUST 31

BOND AND INTEREST FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Local Governmental Sources	1,413,519	10,143	1,393,000	89,638	6.4%
Investment Revenue	10,000	2,943	5,000	5,194	103.8%
TOTALS	1,423,519	13,087	1,398,000	94,832	6.7%
Expenditures					
Contractual Services	5,000		5,000	3,000	60.0%
Fixed Charges	1,402,763		1,381,000	2,371	.1%
TOTALS	1,407,763		1,386,000	5,371	.3%
NET INCREASE/DECREASE IN NET ASSETS	15,756	13,087	12,000	89,461	
FUND BALANCE		766,787		846,383	

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF AUGUST 31

AUXILIARY ENTERPRISES FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Student Tuition and Fees	160,500	85,379	156,000	88,196	56.5%
Sales and Service	51,490	2,398	48,500	2,300	4.7%
Facilities Revenue	75,000	11,667	85,000	11,667	13.7%
Investment Revenue	900	848	900	318	35.3%
Other Revenues	1,301,549	219,400	1,561,700	259,794	16.6%
TOTALS	1,589,439	319,694	1,852,100	362,276	19.5%
Expenditures					
Salaries	72,279	4,242	72,682	3,710	5.1%
Employee Benefits	11,481	350	12,820	562	4.3%
Contractual Services	1,334,654	169,425	1,595,605	303,713	19.0%
General Materials and Supplies	72,490	57,297	72,990	8,511	11.6%
Travel and Conference Meeting Exp.	62,655	5,695	57,655	249	.4%
Fixed Charges	9,450	5,051	9,450	5,457	57.7%
Capital Outlay		32,868			
Other Expenditures	5,800		5,750	150	2.6%
TOTALS	1,568,809	274,931	1,826,952	322,354	17.6%
Transfers					
Transfers to Other Funds	75,000	8,780	85,000		0.0%
Transfers From Other Funds	-63,000		-73,000		0.0%
TOTALS	12,000	8,780	12,000		0.0%
NET INCREASE/DECREASE IN NET ASSETS	8,629	35,982	13,148	39,922	
FUND BALANCE		304,513		282,638	

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF AUGUST 31

RESTRICTED PURPOSES FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Local Governmental Sources			2,195,000	2,195,000	100.0%
State Governmental Sources	1,107,936	16,349	917,096	20,859	2.2%
Federal Governmental Sources	2,827,496	81,000	3,513,813	92,240	2.6%
Sales and Service					
Investment Revenue	6,000		40,000	369	.9%
Other Revenues	60,619				
TOTALS	4,002,051	97,349	6,665,909	2,308,469	34.6%
Expenditures					
Salaries	1,205,514	136,806	1,140,662	146,548	12.8%
Employee Benefits	188,199	26,804	195,212	28,227	14.4%
Contractual Services	45,609	4,088	4,800	147	3.0%
General Materials and Supplies	730,022	9,267	84,521	137,757	162.9%
Travel and Conference Meeting Exp.	54,623	3,942	49,934	4,152	8.3%
Fixed Charges	10,412	106	10,500	2,195,000	20904.7%
Utilities	300	62	300	134	44.8%
Capital Outlay	198,200		731,667	2,745	.3%
Other Expenditures	2,378,441	56,791	2,982,632	32,859	1.1%
TOTALS	4,811,320	237,870	5,200,228	2,547,571	48.9%
Transfers					
Transfers to Other Funds					
Transfers From Other Funds	-1				
TOTALS	-1				
NET INCREASE/DECREASE IN NET ASSETS	-809,268	-140,520	1,465,681	-239,102	
FUND BALANCE		897,097		1,949,635	

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF AUGUST 31

WORKING CASH FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Investment Revenue	100,000	9,274	50,000	-4,284	-8.5%
TOTALS	100,000	9,274	50,000	-4,284	-8.5%
Expenditures					
Investment Revenue					
TOTALS					
Transfers					
Transfers to Other Funds	200,000		150,000		0.0%
TOTALS	200,000		150,000		0.0%
NET INCREASE/DECREASE IN NET ASSETS	-100,000	9,274	-100,000	-4,284	
FUND BALANCE		2,380,058		2,266,499	

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF AUGUST 31

TRUST AND AGENCY FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Sales and Service					
Other Revenues				196	
TOTALS	---	---	---	---	---
				196	
Expenditures					
Contractual Services					
Capital Outlay		6,000			
Other Expenditures		60		87	
TOTALS	---	---	---	---	---
		6,060		87	
NET INCREASE/DECREASE IN NET ASSETS		-6,060		108	
FUND BALANCE		15,482		13,866	

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF AUGUST 31

AUDIT FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Local Governmental Sources	30,710	840	30,000	1,969	6.5%
Investment Revenue	1,000	123	100	-41	-41.6%
TOTALS	31,710	964	30,100	1,927	6.4%
Expenditures					
Contractual Services	24,000	1,750	24,000		0.0%
TOTALS	24,000	1,750	24,000		0.0%
NET INCREASE/DECREASE IN NET ASSETS	7,710	-785	6,100	1,927	
FUND BALANCE		31,859		42,149	

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF AUGUST 31

LIABILITY, PROTECTION & SETTLEMENT	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Local Governmental Sources	295,275	8,114	357,000	23,001	6.4%
Investment Revenue	200,000	-15,253	200,000	-4	0.0%
Other Revenues	22,000		9,000		0.0%
TOTALS	517,275	-7,138	566,000	22,996	4.0%
Expenditures					
Salaries	297,291	13,378	282,337	13,358	4.7%
Employee Benefits	205,564	62,980	222,103	66,718	30.0%
Contractual Services	64,300	19,982	70,500	11,292	16.0%
General Materials and Supplies	6,500	71	9,400	4,710	50.1%
Travel and Conference Meeting Exp.	2,250		2,000		0.0%
Fixed Charges	85,000	35,339	63,000	45,741	72.6%
Utilities	1,100	89	1,300	179	13.7%
Capital Outlay	50,000				
TOTALS	712,005	131,840	650,640	141,999	21.8%
NET INCREASE/DECREASE IN NET ASSETS	-194,730	-138,979	-84,640	-119,003	
FUND BALANCE		5,957,578		5,679,572	

For Board Meeting of
September 27, 2004

Agenda Item D-6

APPOINTMENT OF LOCAL ELECTION OFFICIAL

The Consolidated Election is scheduled for April 5, 2005. At this time it is necessary for the Board of Trustees to approve a resolution naming Nancy Breed as the Local Election Official to receive petitions and facilitate other Board election matters. Judy Scribner will be her alternate.

The first day candidates can **circulate** nominating petitions for the Board of Trustees' election is October 27, 2004.

The first day the candidates can **file** their nominating petitions is Monday, January 17, 2005, and the last day to file is 5 p.m. on January 25th.

Monday	January 17, 2005	College Closed
Tuesday	January 18, 2005	8:00 a.m. – 4:30 p.m.
Wednesday	January 19, 2005	8:00 a.m. – 4:30 p.m.
Thursday	January 20, 2005	8:00 a.m. – 4:30 p.m.
Friday	January 21, 2005	8:00 a.m. – 4:30 p.m.
Monday	January 24, 2005	8:00 a.m. – 4:30 p.m.
Tuesday	January 25, 2005	8:00 a.m. – 5:00 p.m.

Since Monday, January 17th is a state and federal holiday, the State Board of Elections has extended the filing dates through Tuesday, January 21st.

RECOMMENDATION: Board approval to appoint Nancy Breed as the Local Election Official with Judy Scribner as the alternate.

2004-2005
ELECTION SCHEDULE
COMMUNITY COLLEGE TRUSTEES

The following dates have been confirmed by the State Board of Elections.

October 27, 2004	First day to circulate petitions.
January 17, 2005 through January 25, 2005	Period for filing nominating petitions.
February 3, 2005	Last day for board secretary to certify candidates to the election authority.
April 5, 2005	Election of community college board members at the consolidated election.
April 26, 2005	Last day for the community college board to canvass the election returns and declare winners.
April 25, 2005	Persons elected on April 5, 2005 must be seated for the new board's organizational meeting. The organizational meeting must take place within 28 days following the election.

Office of the President
September 27, 2004

For Board Meeting of
September 27, 2004

Agenda Item D-7

BOARD POLICY 107.01 ORGANIZATION AND
MEETING OF THE BOARD OF TRUSTEES
(FIRST READING)

Attached for First Reading is Board Policy 107.01 Organization and Meeting of the Board of Trustees.

RECOMMENDATION: Approval of the above named policy for First Reading.

107.01 Organization and Meeting of the Board of Trustees

After each election of members, the Board will meet within 21 days after the consolidated election ~~on or before the first fourth Monday in December~~ in April to certify the election results, and within 28 days to ~~and~~ re-organize ~~by~~ and elect~~ing~~ a Chair, Vice Chair, and a Secretary. Other re-organizational activities such as the following shall also be completed:

-Appoint the Treasurer
-Appoint the attorney for the district
-Designate the bank depositories
-Designate regular monthly dates for Board meetings
-Pass a resolution to reconfirm existing policies and regulations

The Board shall meet at the College in regular session on the fourth Monday of each calendar month except when changes are announced in advance. Meetings will be scheduled for 7:00 p.m. unless otherwise announced in advance.

3/23/81
7/27/81
10/24/83
8/27/84
3/23/87
1/22/90 - effective 12/1/90

For Board Meeting of
September 27, 2004

Agenda Item D-8

BOARD POLICY 421.01 OUTSIDE EMPLOYMENT
(FIRST READING)

Attached for First Reading is Board Policy 421.01 Outside Employment.

RECOMMENDATION: Approval of the above named policy for First Reading.

Sauk Valley Community College

Memorandum

TO: Richard Behrendt

FROM: Ruth Bittner RB

DATE: August 26, 2004

SUBJECT: Board Policy 421.01 Outside Employment (First Reading)

The newly approved full-time faculty contract includes a revision of the contract clause that deals with outside employment. The clause has a "twin" in Board Policy 421.01. We would like to revise the Board Policy to coincide with the new faculty contract clause.

The reason for the change is to soften the policy's potential penalty terms. It is our intent only to be made aware of an employee's outside job so that we may reach mutual agreement as to whether it might cause a conflict with their Sauk duties, not to penalize the employee for seeking additional income. In contrast, the current policy threatens dismissal for simply neglecting to inform us of a job that may have no impact on the College.

Therefore, we recommend that the Board approve for first reading the revised Policy 421.01. Thank you.

421.01 Outside Employment

Any staff member who accepts outside employment ~~during the individual contract period without written notification to~~ shall notify the appropriate supervisor in writing prior to accepting such employment ~~may be subject to dismissal proceedings~~. Such employment shall in no way interfere with the College's ability to schedule classes and/or an employee fulfilling his/her duties and responsibilities.

2/12/79

104.01 Adopting, Rescinding and Revising Board Policies

The following procedures shall be observed by the Board to adopt, rescind or revise Board policies and regulations:

A. All policies of the Board shall be deleted, changed or revised by a majority vote of the full membership of the Board at the next regular or special meeting of the Board following the introduction of the matter in a regular meeting of the Board.

B. A rule or resolution of a permanent nature may be adopted by a majority vote of the full membership of the Board, if notice of the proposed action is given at a previous meeting in accordance with the above.

C. Following the election and seating of new members of the Board, the Board, recognizing that it is a continuing body, assumes all policies, regulations and rules of the preceding Board and continues them in effect until such policies, regulations and rules are amended and rescinded.

D. Unless otherwise stated to the contrary, all policies and regulations adopted by the Sauk Valley Community College Board of Trustees shall be in full force and effect at the time of their adoption by the Board.

E. The foregoing notwithstanding, the Board of Trustees may make changes in policy by resolution approved by roll call vote at any meeting, without prior written notice or reading, under the following circumstances; (i) in the event a title of a position at the College is changed, references in policies to that position can be changed to use the new title, so long as such change does not have any substantive affect on the policy, (ii) in the event of change of policy number systems, the numbers may be changed, so long as no substantive change is made in the policy or its potential applicability, (iii) in the event of change of statutory citation, the statutory citation may be changed, provided no substantive change in law or policy is reflected by the change in citation.

3/23/81
3/28/87
5/21/90
3/22/99

105.01 Instruction in Writing

The Chair of the Board may require any resolution, main motion, amendment, or instruction to a committee or official of the College to be in writing.

106.01 Principles for Board Authority

The Board has legal authority to act when in regular or special meetings.

A majority of full membership of the Board shall constitute a quorum. When a vote is taken upon any measure before the Board, a quorum being present, a majority of the votes of the members voting on the measure shall determine the outcome thereof.

108.01 Duties and Responsibilities of Board Officers

A. Chair: The Chair shall preside at all meetings and shall perform such duties as are imposed upon that office by law or by action of the Board.

B. Vice Chair: The Vice Chair shall serve in the Chair's absence.

C. Secretary: The Secretary of the Board shall perform the usual duties pertaining to his/her office. If he/she is absent from any meeting or refuses to perform his/her duties, a member of the Board shall be appointed secretary pro tempore.

Clerical duties for the Board are performed by a staff person employed at the college, who is called Secretary to the Board. This person attends all meetings and records all official business of the Board, as well as represents the Board in working with local election officials in all Board elections and referenda.

D. Treasurer: The Board shall appoint a Treasurer for the District who shall not be a member of the Board. The Board shall determine the compensation of the Treasurer and require that a bond be executed as required by the Illinois Community College Act.

3/23/81
10/24/83
11/28/94
6/28/04

110.01 Committees of the Board

A. Special committees of the Board may be created by the Chair of the Board or by Board action.

B. A chair of each Board committee shall be appointed by the Chair of the Board and will serve at the Chair's discretion.

C. The President of the College, with approval of the Chair of the Board, may request a call to meeting of any Board committee.

D. The Chair of the Board will serve as an ex-officio member of all committees of the Board.

E. In the absence of specific authority from the Board, no committee shall be empowered to act on behalf of the Board.

F. It shall be the duty of the Chair of an appointed committee to report to the full Board the progress and/or findings of said committee.

High School 2004 Graduates
SVCC Enrollment Summary

High School	*Reported Number of Graduates for 2004	SVCC Applicants	Enrolled at SVCC (Fall 2004)	Credit Hours	*Estimated Number Continuing Education	Percent of Graduates at SVCC Fall 2004	Percent of College Bound at SVCC Fall 2004	College Bound Enrolled at SVCC 2003	Percent of College Bound Enrolled at SVCC 2002	Percent of College Bound Enrolled at SVCC 2001	Percent of College Bound Enrolled at SVCC 2000	Percent of College Bound Enrolled at SVCC 1999
Amboy	63	34	19	324	41	30%	46%	68% (17)	49% (21)	79%	55%	68%
Ashton	29	18	13	180	24	45%	54%	41% (7)	41% (7)	100%	37%	50%
Bureau Valley	87	25	18	288	60	21%	30%	14% (10)	28% (16)	27%	23%	20%
Dixon	194	128	89	1,407	155	46%	57%	49% (75)	50% (76)	39%	54%	72%
Franklin Center	26	24	12	188	20	46%	60%	30% (6)	21% (5)	67%	36%	27%
Fulton	75	12	5	104	45	7%	11%	18% (12)	16% (10)	5%	17%	Not Available
Milledgeville	42	28	22	315	34	52%	65%	10% (5)	29% (10)	26%	38%	24%
Morrison	82	47	32	500	72	39%	44%	32% (25)	33% (25)	34%	28%	34%
Newman	47	28	21	322	45	45%	47%	29% (17)	43% 20)	37%	38%	18%
Ohio	13	9	5	90	12	38%	42%	75% (9)	25% (2)	20%	20%	Not Available
Oregon	123	43	11	167	62	9%	18%	15% (12)	23% (18)	18%	19%	16%
Polo	56	19	14	192	47	25%	30%	39% (19)	50% (18)	27%	55%	40%
Prophetstown	54	35	14	235	43	26%	33%	27% (9)	28% (14)	31%	36%	22%
Rock Falls	149	102	72	1154	131	48%	55%	39% (38)	51% (57)	40%	46%	51%
Sterling	240	113	68	1,118	168	28%	40%	46% (76)	34% (63)	36%	44%	39%
Sterling Christian	7	3	1	12	4	14%	25%					
Thomson	20	3	1	10	13	5%	8%	7% (1)	23% (3)	10%	4%	0%
TOTAL/%	**1,307**	**671**	**417**	**6,606**	**976**	**32%**	**43%**	**34%**	**37%**	**34%**	**49%**	**38%**
2003 Comparison	2%	13%	23%	38%	-1%							
	1,284	593	338	4,802	989	26%	34%					
2002 Comparison	-3%	2.60%	14.25%	32%	-1.71%	26%	37%					
	1,345	654	365	5,015	993							
2001 Comparison	0.0%	26.8%	34%	58%	7.3%	24%	34%					
	1307	529	311	4177	910							
2000 Comparison	-1.4%	14.1%	10.3%	36%	27.2%	29%	49%					
	1325	588	378	4866	767							

*Estimates provided by high school staff (self-reported data)

Red - Decrease
Blue - Increase

Five Year Average of College Bound Students at SVCC (1999 - 2003) **38%**

AGENDA ITEM E-2

SAUK VALLEY COMMUNITY COLLEGE
VICE PRESIDENT OF STUDENT SERVICES

MEMORANDUM

TO: Dr. Richard Behrendt

FROM: Dr. Joan E. Kerber JEK

DATE: August 26, 2004

SUBJECT: Transfer GPA Comparisons

As always, I like to keep you informed of the progress of our transfer students. Once again, I am proud to announce that Sauk Valley Community College has demonstrated quality instruction through their transfer record. The following grade point average comparison has been sent to us from Illinois State University for the Fall 2003 semester.

Illinois State University
Transfer Student Summary Progress Report

Fall 2003 Data for Students

45 Community College Transfers from Sauk Valley Community College	**4,891** All Illinois Community College Transfers at Illinois State University	**1,254** All Other Transfers at Illinois State University	**11,663** All Native Students at Illinois State University
Sauk Valley Community College Transfer GPA Cum ISU Mean 3.00	Other Community College Transfer GPA Cum ISU Mean 2.84	All Other Transfer GPA Cum ISU Mean 2.93	Total Native GPA Cum ISU Mean 2.96

(G.P.A. based on the Illinois State University cumulative grades)

Our faculty, staff, and students need to be commended on a job well done. These comparisons once again confirm that we have every right to boast about the quality education that our students are receiving at Sauk Valley Community College. Both Student Services and Instructional Services can take pride in this display of excellence.

SAUK VALLEY COMMUNITY COLLEGE
VICE PRESIDENT OF STUDENT SERVICES

MEMORANDUM

TO: Dr. Richard Behrendt

FROM: Dr. Joan E. Kerber JEK

DATE: August 26, 2004

SUBJECT: Transfer GPA Comparisons

As always, I like to keep you informed of the progress of our transfer students. Once again, I am proud to announce that Sauk Valley Community College has demonstrated quality instruction through their transfer record. The following grade point average comparison has been sent to us from Illinois State University for the Spring 2004 semester.

Illinois State University
Transfer Student Summary Progress Report

Spring 2004 Data for Students

35 **Community College Transfers from Sauk Valley Community College**	4,693 **All Illinois Community College Transfers at Illinois State University**	1,219 **All Other Transfers at Illinois State University**	10,799 **All Native Students at Illinois State University**
Sauk Valley Community College Transfer GPA Cum ISU **Mean 3.17**	**Other Community College Transfer GPA Cum ISU** **Mean 2.89**	**All Other Transfer GPA Cum ISU** **Mean 2.94**	**Total Native GPA Cum ISU** **Mean 3.00**

(G.P.A. based on the Illinois State University cumulative grades)

Our faculty, staff, and students need to be commended on a job well done. These comparisons once again confirm that we have every right to boast about the quality education that our students are receiving at Sauk Valley Community College. Both Student Services and Instructional Services can take pride in this display of excellence.

SAUK VALLEY COMMUNITY COLLEGE
INFORMATION SERVICES

MEMORANDUM

To: Dr. Kerber, Dr. Behrendt

From: Alan Pfeifer

Date: September 7, 2004

Subject: Graduate/transfer information FY 1999-2003

In response to a question at a recent board meeting regarding the Sauk GPA of students transferring to four year institutions we have completed a study based on a common student database of all students attending Illinois community colleges and fourteen of the university campuses in Illinois. This common database is a joint effort of the ICCB and IBHE, but since not all universities report, this data is incomplete. We have done some analysis to see what percentage of our transfer students might be contained in this database. The institutions reporting to this database includes approximately 95% of those students transferring from Sauk to four year institutions. The database is received by Sauk after the year in which the students actually attend so therefore FY2004 data will not be here for some time.

Attached is a five year history of attendance by Sauk students at the fourteen reporting four year universities. The first set of table shows the total number of previous/present Sauk students attending each institution during that year. The second set of table contains those students that attended Sauk within the last three years of the evaluated data snapshot year. The final table includes only those students who attended Sauk during the prior fiscal year.

Looking at this data, we find that during the last five years on an average, approximately 1000 Sauk alumni attended one of these fourteen institutions each year. The GPA accumulated at Sauk by the attending group has averaged 2.97 during the last five years. (Since statewide common student database does not contain four year institution GPAs, we cannot analyze Sauk GPA vs. the GPA at senior institutions.) The numbers do show an increase in Sauk GPA earned by those who transferred the last two years. In addition, an average of approximately 19.4% of those students did some remediation while at Sauk. The percentage of Sauk students attending universities after completing some type of remedial course has increased from 19% to 20.6% over the last two years. This increase in percentage is probably due to the enforcement of the new reading requirements. Overall the percentage of students at Sauk that have taken at least one remedial course has increased from 43.0% to over 51% during the five year time period. Approximately 42.6% of the students receiving a degree or certificate at Sauk in 2003 had completed some remediation.

The columns titled Univ Grads and Grad GPA contain information on those Sauk alumni that finished a four-year degree and the GPA they accumulated at Sauk. The numbers

show that Sauk students who left Sauk and graduated from the university had a somewhat higher Sauk GPA than the average of all Sauk students attending four-year institutions. It also shows that the university graduation rate for Sauk alumni in general is slightly higher than the graduation rate for those alumni who have taken at least one remedial course.

What do the numbers tell us?

They tell us some important internal information about Sauk students and their success at those 14 four-year institutions.

- The average Sauk GPA of those students transferring is 2.97.
- The number of Sauk alumni attending four-year institutions stays in the 900-1000 student range each year.
- During the last year the Sauk GPA of those reported to be attending Illinois State University (ISU) was 2.95 and reported ISU GPA for Spring 2004 was 3.17.
- During the last year the Sauk GPA of those reported to be attending by Northern Illinois University was 3.17 and reported NIU GPA for Spring 2004 was 3.09.
- The percentage of students completing a remedial course is increasing.
- During the last two years the GPA of Sauk transfers has increased.
- The number of Sauk alumni attending a four year institution within 3 years of attending Sauk accounts for over 80% of those students attending.

What concerns do we have with this analysis?

- It does not and cannot presently tell us how many semesters it takes Sauk alumni to finish or exit the four-year institution.
- The number of universities reporting is limited -- although the institutions that most of our graduates and transferees attend are in the database.
- The largest area of concern is that we have no data to compare Sauk GPA transfer data to our peer community colleges in the State.

zxsbgien
09/21/04

SAUK VALLEY COMMUNITY COLLEGE
FY1999 REPORTED ATTENDANCE

UNIVERSITY	SAUK ALUMNI	SAUK GPA	UNIV GRADS	GRAD GPA	SAUK REMEDIAL	PER CENT REMEDIAL	REMEDIAL GPA	REMEDIAL GRADS	REMEDIAL GRAD GPA
Bradley University	36	3.13			2	5.6	2.67		
Chicago State University	1	3.40							
DePaul University	9	2.98			1	11.1	2.37		
Eastern Illinois University	21	2.83	7	3.02	4	19.0	3.22	2	3.21
Governors State University	10	2.82	2	3.18	7	70.0	2.81	1	3.18
Illinois State University	215	2.74	40	2.84	29	13.5	2.54	3	2.76
Northeastern Illinois Univ	3	2.76	1	3.29	1	33.3	2.44		
Northern Illinois University	290	2.99	88	3.04	58	20.0	2.95	11	2.89
SIU - Carbondale	68	2.74	16	3.02	21	30.9	2.55	5	3.14
SIU - Edwardsville	4	3.49	1	4.00					
U of I - Chicago	22	2.78	6	2.84	4	18.2	2.83	1	2.56
U of I - Springfield	9	2.81	5	3.00	1	11.1	3.15		
U of I - Urbana	104	3.40	25	3.54	3	2.9	3.36	1	3.20
Western Illinois University	212	2.99	60	2.85	62	29.2	2.98	14	2.79
Totals	1004	2.95	251	2.99	193	19.2	2.88	38	2.89

UNIVERSITY	≥ 1996 ALUMNI	SAUK GPA	UNIV GRADS	GRAD GPA	SAUK REMEDIAL	PER CENT REMEDIAL	REMEDIAL GPA	REMEDIAL GRADS	REMEDIAL GRAD GPA
Bradley University	32	3.15			1	3.1	2.80		
Chicago State University									
DePaul University	5	2.97							
Eastern Illinois University	18	2.83	5	2.99	3	16.7	3.22	2	3.21
Governors State University	3	2.51	1	3.18	3	100.0	2.51	1	3.18
Illinois State University	204	2.75	32	2.89	25	12.3	2.57	1	3.38
Northeastern Illinois Univ	2	2.88	1	3.29	1	50.0	2.44		
Northern Illinois University	248	3.00	61	3.04	52	21.0	2.98	8	2.99
SIU - Carbondale	56	2.76	10	2.92	16	28.6	2.62	4	3.12
SIU - Edwardsville	4	3.49	1	4.00					
U of I - Chicago	16	2.86	1	2.73	2	12.5	3.00		
U of I - Springfield	7	2.81	2	3.18	1	14.3	3.15		
U of I - Urbana	96	3.42	18	3.61	3	3.1	3.36	1	3.20
Western Illinois University	195	3.01	38	2.76	56	28.7	3.03	8	2.89
Totals	886	2.97	170	3.00	163	18.4	2.92	25	3.02

SAUK VALLEY COMMUNITY COLLEGE
FY1999 REPORTED ATTENDANCE

UNIVERSITY	1998 ALUMNI	SAUK GPA	UNIV GRADS	GRAD GPA	SAUK REMEDIAL	PER CENT REMEDIAL	REMEDIAL GPA	REMEDIAL GRADS	REMEDIAL GRAD GPA
Bradley University	28	3.18			1	3.6	2.80		
Chicago State University									
DePaul University	4	3.11							
Eastern Illinois University	14	2.71	2	2.61	1	7.1	3.24		
Governors State University	1	2.98			1	100.0	2.98		
Illinois State University	158	2.72	11	2.96	19	12.0	2.47		
Northeastern Illinois Univ	2	2.88	1	3.29	1	50.0	2.44		
Northern Illinois University	158	3.07	22	3.32	33	20.9	3.04	3	3.69
SIU - Carbondale	35	2.79	2	2.68	10	28.6	2.52	2	2.68
SIU - Edwardsville	4	3.49	1	4.00					
U of I - Chicago	12	2.87			1	8.3	2.72		
U of I - Springfield	6	2.74	1	2.98	1	16.7	3.15		
U of I - Urbana	64	3.36	5	3.79					
Western Illinois University	149	3.02	20	2.65	40	26.8	3.09	6	2.87
Totals	635	2.98	65	3.01	108	17.0	2.94	11	3.16

FY1999 Sauk students:	4,311
Number of these students with remedial classes:	1,853
Percentage of these students with remedial classes:	43.0
FY1999 Sauk graduates:	381
Number of these graduates with remedial classes:	140
Percentage of these graduates with remedial classes:	36.7

zxsbgien
09/21/04

SAUK VALLEY COMMUNITY COLLEGE
FY2000 REPORTED ATTENDANCE

UNIVERSITY	SAUK ALUMNI	SAUK GPA	UNIV GRADS	GRAD GPA	SAUK REMEDIAL	PER CENT REMEDIAL	REMEDIAL GPA	REMEDIAL GRADS	REMEDIAL GRAD GPA
Bradley University	43	3.19			4	9.3	3.08		
Chicago State University	1	4.00			1	100.0	4.00		
DePaul University	8	2.40			1	12.5	2.37		
Eastern Illinois University	15	2.82	5	2.86	3	20.0	3.15	1	3.05
Governors State University	4	2.53	4	2.84	1	25.0	2.15	1	2.15
Illinois State University	218	2.75	49	2.71	28	12.8	2.54	7	2.55
Northeastern Illinois Univ	5	2.30			2	40.0	2.53		
Northern Illinois University	267	2.95	76	3.11	60	22.5	2.97	14	3.21
SIU - Carbondale	72	2.81	21	2.74	19	26.4	2.58	5	2.23
SIU - Edwardsville	4	2.86	2	2.82					
U of I - Chicago	23	3.06	4	2.79	4	17.4	2.90		
U of I - Springfield	3	2.51	1	3.15				1	3.15
U of I - Urbana	111	3.39	29	3.49	1	.9	3.71	2	3.67
Western Illinois University	199	3.01	49	3.11	52	26.1	3.01	12	2.90
Totals	973	2.94	240	3.05	176	18.1	2.90	43	2.97

UNIVERSITY	≥ 1997 ALUMNI	SAUK GPA	UNIV GRADS	GRAD GPA	SAUK REMEDIAL	PER CENT REMEDIAL	REMEDIAL GPA	REMEDIAL GRADS	REMEDIAL GRAD GPA
Bradley University	39	3.20			3	7.7	3.16		
Chicago State University									
DePaul University	3	2.56							
Eastern Illinois University	14	2.82	3	2.78	2	14.3	3.16		
Governors State University	1	2.15	1	2.15	1	100.0	2.15	1	2.15
Illinois State University	205	2.76	34	2.76	27	13.2	2.54	6	2.57
Northeastern Illinois Univ	2	2.31			1	50.0	2.44		
Northern Illinois University	235	2.98	59	3.13	58	24.7	2.97	13	3.17
SIU - Carbondale	57	2.89	12	2.85	13	22.8	2.70	1	2.72
SIU - Edwardsville	4	2.86							
U of I - Chicago	18	3.14	1	2.75	3	16.7	2.92		
U of I - Springfield	3	2.51	1	3.15				1	3.15
U of I - Urbana	103	3.38	18	3.46					
Western Illinois University	183	3.00	38	3.12	49	26.8	3.04	10	2.97
Totals	867	2.96	167	3.06	157	18.1	2.91	32	2.97

SAUK VALLEY COMMUNITY COLLEGE
FY2000 REPORTED ATTENDANCE

UNIVERSITY	1999 ALUMNI	SAUK GPA	UNIV GRADS	GRAD GPA	SAUK REMEDIAL	PER CENT REMEDIAL	REMEDIAL GPA	REMEDIAL GRADS	REMEDIAL GRAD GPA
Bradley University	32	3.27			3	9.4	3.16		
Chicago State University									
DePaul University									
Eastern Illinois University	9	2.81			2	22.2	3.16		
Governors State University									
Illinois State University	147	2.75	12	2.55	22	15.0	2.54	5	2.54
Northeastern Illinois Univ	2	2.31			1	50.0	2.44		
Northern Illinois University	147	2.99	21	3.22	35	23.8	2.90	5	3.23
SIU - Carbondale	36	2.90	3	2.76	7	19.4	2.56	1	2.72
SIU - Edwardsville	2	3.04							
U of I - Chicago	10	3.01			2	20.0	2.42		
U of I - Springfield	1	2.81							
U of I - Urbana	80	3.38	7	3.20					
Western Illinois University	142	3.00	18	3.09	40	28.2	3.05	6	3.05
Totals	608	2.96	61	3.06	112	18.4	2.88	17	2.97

FY2000 Sauk students:	4,329
Number of these students with remedial classes:	1,917
Percentage of these students with remedial classes:	44.3
FY2000 Sauk graduates:	322
Number of these graduates with remedial classes:	119
Percentage of these graduates with remedial classes:	37.0

zxsbgien
09/21/04

SAUK VALLEY COMMUNITY COLLEGE
FY2001 REPORTED ATTENDANCE

UNIVERSITY	SAUK ALUMNI	SAUK GPA	UNIV GRADS	GRAD GPA	SAUK REMEDIAL	PER CENT REMEDIAL	REMEDIAL GPA	REMEDIAL GRADS	REMEDIAL GRAD GPA
Bradley University	39	3.27			4	10.3	3.16		
Chicago State University	1	2.92							
DePaul University	5	2.41			2	40.0	2.43		
Eastern Illinois University	19	2.86	4	2.95	5	26.3	3.02	1	3.20
Governors State University	3	2.50			1	33.3	2.34		
Illinois State University	205	2.85	68	2.84	19	9.3	2.57	6	2.68
Northeastern Illinois Univ	6	2.32	2	2.00	2	33.3	2.53		
Northern Illinois University	282	2.95	89	3.03	74	26.2	2.87	19	3.08
SIU - Carbondale	62	2.78	17	2.68	18	29.0	2.63	6	2.65
SIU - Edwardsville	8	2.98	1	3.76	1	12.5	4.00		
U of I - Chicago	26	3.04	16	3.20	3	11.5	3.35	4	3.25
U of I - Springfield	7	3.27	4	2.76	1	14.3	3.47		
U of I - Urbana	117	3.32	22	3.56	2	1.7	2.86		
Western Illinois University	245	2.94	72	2.95	63	25.7	2.90	21	3.06
Totals	1025	2.94	295	2.97	195	19.0	2.84	57	3.00

UNIVERSITY	≥ 1998 ALUMNI	SAUK GPA	UNIV GRADS	GRAD GPA	SAUK REMEDIAL	PER CENT REMEDIAL	REMEDIAL GPA	REMEDIAL GRADS	REMEDIAL GRAD GPA
Bradley University	37	3.31			3	8.1	3.26		
Chicago State University									
DePaul University	1	2.69							
Eastern Illinois University	18	2.86	3	2.76	4	22.2	3.03		
Governors State University									
Illinois State University	189	2.87	58	2.88	16	8.5	2.62	5	2.68
Northeastern Illinois Univ	3	2.35			1	33.3	2.44		
Northern Illinois University	245	2.97	48	3.08	68	27.8	2.84	13	3.03
SIU - Carbondale	47	2.85	10	2.70	13	27.7	2.62	2	2.52
SIU - Edwardsville	7	3.19	1	3.76	1	14.3	4.00		
U of I - Chicago	19	3.13	9	3.32	2	10.5	3.43	2	3.67
U of I - Springfield	5	3.23	3	2.51					
U of I - Urbana	105	3.33	11	3.57	2	1.9	2.86		
Western Illinois University	213	2.95	49	3.00	51	23.9	2.93	14	3.14
Totals	889	2.97	192	3.00	161	18.1	2.85	36	3.05

SAUK VALLEY COMMUNITY COLLEGE
FY2001 REPORTED ATTENDANCE

UNIVERSITY	2000 ALUMNI	SAUK GPA	UNIV GRADS	GRAD GPA	SAUK REMEDIAL	PER CENT REMEDIAL	REMEDIAL GPA	REMEDIAL GRADS	REMEDIAL GRAD GPA
Bradley University	26	3.36							
Chicago State University									
DePaul University									
Eastern Illinois University	11	2.87	1	2.64	1	9.1	2.94		
Governors State University									
Illinois State University	116	2.91	14	2.89	9	7.8	2.70	2	2.63
Northeastern Illinois Univ									
Northern Illinois University	170	2.96	15	2.96	46	27.1	2.80	4	2.83
SIU - Carbondale	27	2.83	2	2.26	8	29.6	2.64	1	2.09
SIU - Edwardsville	5	3.07			1	20.0	4.00		
U of I - Chicago	7	2.97	3	3.27	1	14.3	2.76	1	3.58
U of I - Springfield	3	3.96							
U of I - Urbana	80	3.27	4	3.72	2	2.5	2.86		
Western Illinois University	158	2.99	29	3.05	38	24.1	3.02	10	3.23
Totals	603	2.99	68	3.01	106	17.6	2.87	18	3.05

FY2001 Sauk students:	4,065
Number of these students with remedial classes:	1,819
Percentage of these students with remedial classes:	44.7
FY2001 Sauk graduates:	368
Number of these graduates with remedial classes:	155
Percentage of these graduates with remedial classes:	42.1

zxsbgien
09/21/04

SAUK VALLEY COMMUNITY COLLEGE
FY2002 REPORTED ATTENDANCE

UNIVERSITY	SAUK ALUMNI	SAUK GPA	UNIV GRADS	GRAD GPA	SAUK REMEDIAL	PER CENT REMEDIAL	REMEDIAL GPA	REMEDIAL GRADS	REMEDIAL GRAD GPA
Bradley University	37	3.11			3	8.1	3.26		
Chicago State University	2	2.86	1	3.01	1	50.0	2.25		
DePaul University	5	2.63			2	40.0	2.60		
Eastern Illinois University	15	2.79	5	2.98	4	26.7	2.92	3	3.08
Governors State University	4	2.68	1	1.60	2	50.0	2.70		
Illinois State University	196	2.87	61	2.80	33	16.8	2.69	6	2.51
Northeastern Illinois Univ	6	2.33	1	3.01	3	50.0	2.56		
Northern Illinois University	294	3.00	91	3.13	69	23.5	2.90	17	3.01
SIU - Carbondale	54	2.95	17	2.67	13	24.1	2.68	5	2.31
SIU - Edwardsville	9	2.80	1	4.00					
U of I - Chicago	19	3.14	10	3.32	3	15.8	3.20		
U of I - Springfield	12	3.22	3	3.40	2	16.7	2.72		
U of I - Urbana	116	3.45	34	3.36	1	.9	3.46		
Western Illinois University	229	2.95	65	3.10	63	27.5	2.84	19	3.10
Totals	998	2.99	290	3.07	199	19.9	2.84	50	2.94

UNIVERSITY	≥ 1999 ALUMNI	SAUK GPA	UNIV GRADS	GRAD GPA	SAUK REMEDIAL	PER CENT REMEDIAL	REMEDIAL GPA	REMEDIAL GRADS	REMEDIAL GRAD GPA
Bradley University	35	3.13			3	8.6	3.26		
Chicago State University									
DePaul University	2	3.14			1	50.0	3.00		
Eastern Illinois University	12	2.79	5	2.98	2	16.7	2.99	3	3.08
Governors State University	1	2.34			1	100.0	2.34		
Illinois State University	177	2.91	48	2.83	29	16.4	2.80	5	2.62
Northeastern Illinois Univ	2	2.31			1	50.0	2.44		
Northern Illinois University	250	3.05	53	3.25	58	23.2	2.92	12	3.07
SIU - Carbondale	43	3.03	9	2.87	10	23.3	2.75	1	2.45
SIU - Edwardsville	7	2.86							
U of I - Chicago	11	3.30	1	3.72	3	27.3	3.20		
U of I - Springfield	7	3.19	2	3.91	1	14.3	2.35		
U of I - Urbana	110	3.46	26	3.33	1	.9	3.46		
Western Illinois University	196	2.95	48	3.13	51	26.0	2.85	13	3.08
Totals	853	3.02	192	3.13	161	18.9	2.88	34	3.01

SAUK VALLEY COMMUNITY COLLEGE
FY2002 REPORTED ATTENDANCE

UNIVERSITY	2001 ALUMNI	SAUK GPA	UNIV GRADS	GRAD GPA	SAUK REMEDIAL	PER CENT REMEDIAL	REMEDIAL GPA	REMEDIAL GRADS	REMEDIAL GRAD GPA
Bradley University	25	3.08							
Chicago State University									
DePaul University	1	3.00			1	100.0	3.00		
Eastern Illinois University	9	3.00	2	2.94	1	11.1	2.94	1	2.94
Governors State University									
Illinois State University	109	2.96	9	3.12	22	20.2	2.88	1	3.13
Northeastern Illinois Univ									
Northern Illinois University	147	3.07	16	3.05	36	24.5	2.97	5	2.89
SIU - Carbondale	24	3.23	2	2.75	4	16.7	3.03		
SIU - Edwardsville	4	2.56							
U of I - Chicago	6	3.20			3	50.0	3.20		
U of I - Springfield	4	3.58	1	4.00					
U of I - Urbana	72	3.50	9	3.32	1	1.4	3.46		
Western Illinois University	134	2.99	24	3.10	30	22.4	2.92	5	3.20
Totals	535	3.07	63	3.11	98	18.3	2.95	12	3.04

FY2002 Sauk students:	4,913
Number of these students with remedial classes:	2,484
Percentage of these students with remedial classes:	50.6
FY2002 Sauk graduates:	414
Number of these graduates with remedial classes:	151
Percentage of these graduates with remedial classes:	36.5

SAUK VALLEY COMMUNITY COLLEGE
FY2003 REPORTED ATTENDANCE

UNIVERSITY	SAUK ALUMNI	SAUK GPA	UNIV GRADS	GRAD GPA	SAUK REMEDIAL	PER CENT REMEDIAL	REMEDIAL GPA	REMEDIAL GRADS	REMEDIAL GRAD GPA
Bradley University	31	3.17			2	6.5	3.14		
Chicago State University	2	2.86			1	50.0	2.25		
DePaul University	6	2.51			2	33.3	2.60		
Eastern Illinois University	13	3.03	2	3.60	2	15.4	2.62		
Governors State University	2	2.90	2	2.92	1	50.0	2.88		
Illinois State University	149	2.90	42	2.98	28	18.8	2.81	9	2.99
Northeastern Illinois Univ	6	2.32			2	33.3	2.50		
Northern Illinois University	306	3.08	87	3.09	64	20.9	2.92	18	2.97
SIU - Carbondale	49	3.00	18	3.04	17	34.7	2.75	5	2.61
SIU - Edwardsville	12	2.91	4	2.85					
U of I - Chicago	15	2.89	7	3.12	3	20.0	3.20	2	3.24
U of I - Springfield	9	3.15	4	3.38	2	22.2	2.72	2	2.52
U of I - Urbana	103	3.49	50	3.52	2	1.9	3.24	4	3.65
Western Illinois University	232	3.00	68	2.91	67	28.9	2.92	17	2.92
Totals	935	3.04	284	3.07	193	20.6	2.89	57	2.99

UNIVERSITY	≥ 2000 ALUMNI	SAUK GPA	UNIV GRADS	GRAD GPA	SAUK REMEDIAL	PER CENT REMEDIAL	REMEDIAL GPA	REMEDIAL GRADS	REMEDIAL GRAD GPA
Bradley University	28	3.21							
Chicago State University									
DePaul University	4	2.82			1	25.0	3.00		
Eastern Illinois University	9	3.07	1	4.00					
Governors State University									
Illinois State University	129	2.96	28	3.01	23	17.8	2.93	6	3.17
Northeastern Illinois Univ									
Northern Illinois University	268	3.11	58	3.12	57	21.3	2.93	14	3.00
SIU - Carbondale	39	3.07	11	3.09	13	33.3	2.82	2	2.71
SIU - Edwardsville	9	3.21	3	3.08					
U of I - Chicago	11	3.02	4	3.82	3	27.3	3.20	1	4.00
U of I - Springfield	5	3.07	3	3.42	1	20.0	2.35	1	2.35
U of I - Urbana	92	3.51	31	3.56	2	2.2	3.24	1	3.46
Western Illinois University	188	3.00	50	2.88	48	25.5	2.96	14	2.96
Totals	782	3.08	189	3.09	148	18.9	2.93	39	3.01

SAUK VALLEY COMMUNITY COLLEGE
FY2003 REPORTED ATTENDANCE

UNIVERSITY	2002 ALUMNI	SAUK GPA	UNIV GRADS	GRAD GPA	SAUK REMEDIAL	PER CENT REMEDIAL	REMEDIAL GPA	REMEDIAL GRADS	REMEDIAL GRAD GPA
Bradley University	21	3.19							
Chicago State University									
DePaul University	3	2.50			1	33.3	3.00		
Eastern Illinois University	8	3.04							
Governors State University									
Illinois State University	69	2.95	3	3.41	16	23.2	2.88	1	3.44
Northeastern Illinois Univ									
Northern Illinois University	177	3.17	18	3.24	39	22.0	2.98	6	3.14
SIU - Carbondale	17	3.14	2	3.14	6	35.3	2.82		
SIU - Edwardsville	6	3.45	1	4.00					
U of I - Chicago	7	2.86			2	28.6	2.91		
U of I - Springfield									
U of I - Urbana	51	3.45	8	3.22	2	3.9	3.24		
Western Illinois University	126	3.09	17	3.08	31	24.6	3.05	4	3.26
Totals	485	3.13	49	3.18	97	20.0	2.98	11	3.21

FY2003 Sauk students:	5,087
Number of these students with remedial classes:	2,610
Percentage of these students with remedial classes:	51.3
FY2003 Sauk graduates:	700
Number of these graduates with remedial classes:	298
Percentage of these graduates with remedial classes:	42.6

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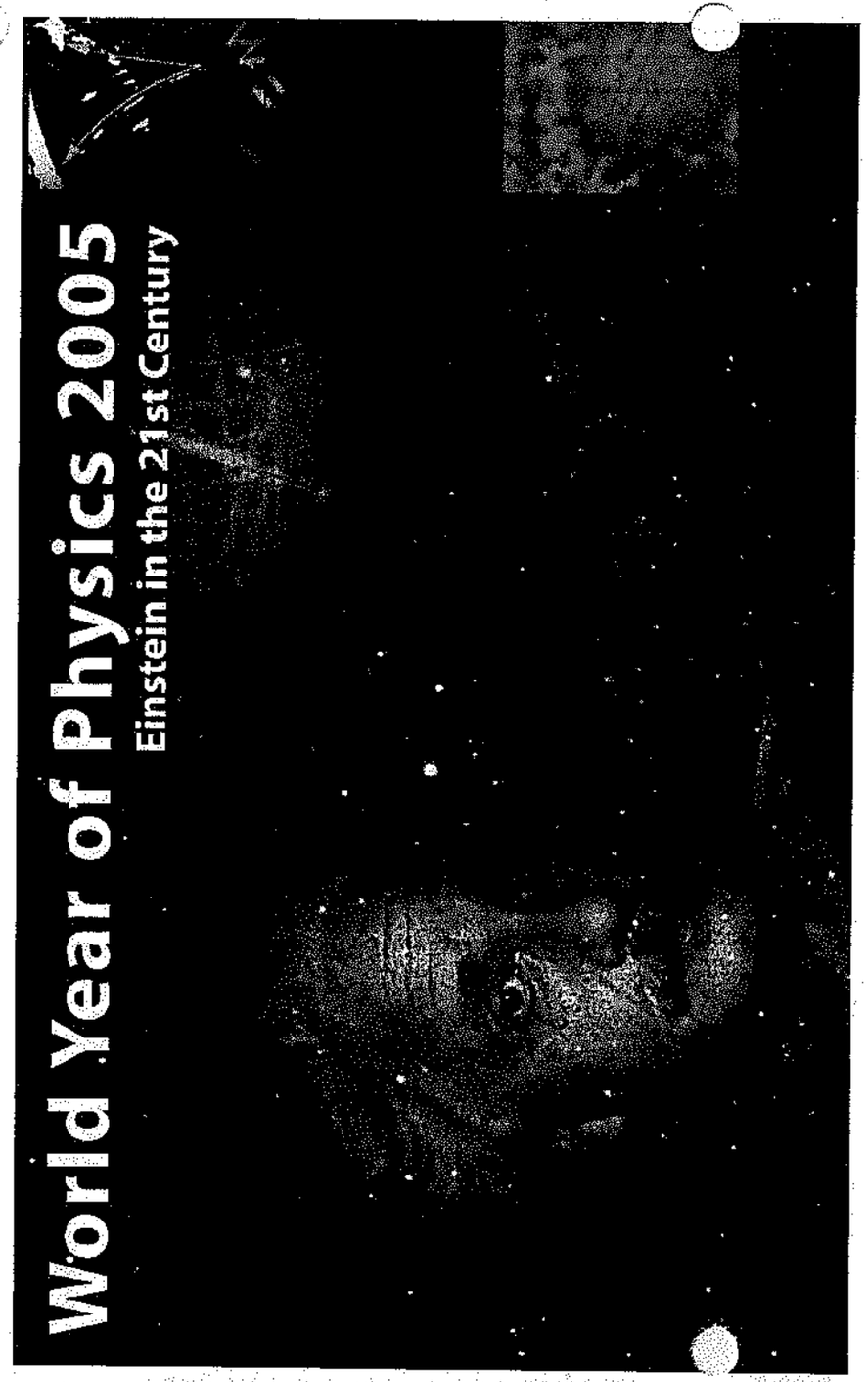


Poster #8: Fame

The mythology that became "Einstein" began after the 1919 solar eclipse confirmation of his theory of general relativity. It provoked an image of Einstein as a kind, absentminded, brilliant physicist who represented the ideal scientist and human being. The contents of this mythology mixed truth, lies, and exaggeration to create "Einstein, Famous Public Figure."

"When I was young, all I wanted and expected from life was to sit quietly in some corner doing my work without the public paying attention to me. And now see what has become of me." (Einstein)

Einstein's new icon status was forever on his mind. In response to a question about his occupation from a fellow train passenger on a trip in 1930, Einstein replied, "I am an artist's model."

Poster #9: Pacifism

Einstein was deeply disturbed by the militarism of Germany during the First World War and also by the Allies' punitive response towards German after the war. His pacifism wavered only once during his life. He realized that even pacifists must resist the horror caused by Nazi Germany's war ambitions.

"Germany had the misfortune of becoming poisoned, first because of plenty and then because of want." (Einstein, 1923)

"I cannot understand the passive response of the whole civilized world to this modern barbarism. Doesn't the world see that Hitler is aiming for war?" (Einstein, 1937)

Poster #10: 1930-1935 Public Activities

Einstein spoke forcefully about the dangers to Jews and the rest of the world from Hitler's Third Reich. He left Germany in the 1930s and eventually settled at the Institute for Advance Study in Princeton, New Jersey. One example of the anti-Einst[illegible] German press can be seen in the Berliner Lakal-Anzeiger's headline afte[illegible]stein's departure to the United States. "Good News from Einstein," the Berliner Lakal-Anzeiger stated, "he's not coming back."

Poster #14: Einstein's Love of Music and Sailing

Einstein's two main passions outside of physics were music and sailing. Sailing, Einstein said, was "the sport which demanded the least energy."

Einstein began to play the violin at age six and continued playing until he was 50 years old. In the early 1920s a Berlin music critic, who was unaware that Einstein's world-wide fame was based on his physics rather than his musical talents, wrote that "Einstein's [violin] playing is excellent, but he does not deserve his world fame; there are many others just as good."

Poster #15: Einstein and Quantum Physics

Even though one of Einstein's 1905 papers had propelled the physics community into Quantum Theory, Einstein never fully accepted Quantum Theory's basic tenet that nature is inherently a gambler who obeys rules of probability rather than rules that guarantee a definitive answer.

"The more success the quantum theory has, the sillier it looks." (Einstein, 1912)

"It is hard to sneak a look at God's cards. But that he would choose to play dice with the world . . . is something I cannot believe for a single moment." (Einstein, 1942)

"Stop telling God what to do!" fellow physicist and friend Niels Bohr scolded Einstein.

Poster #16: Einstein's Passion for Knowledge

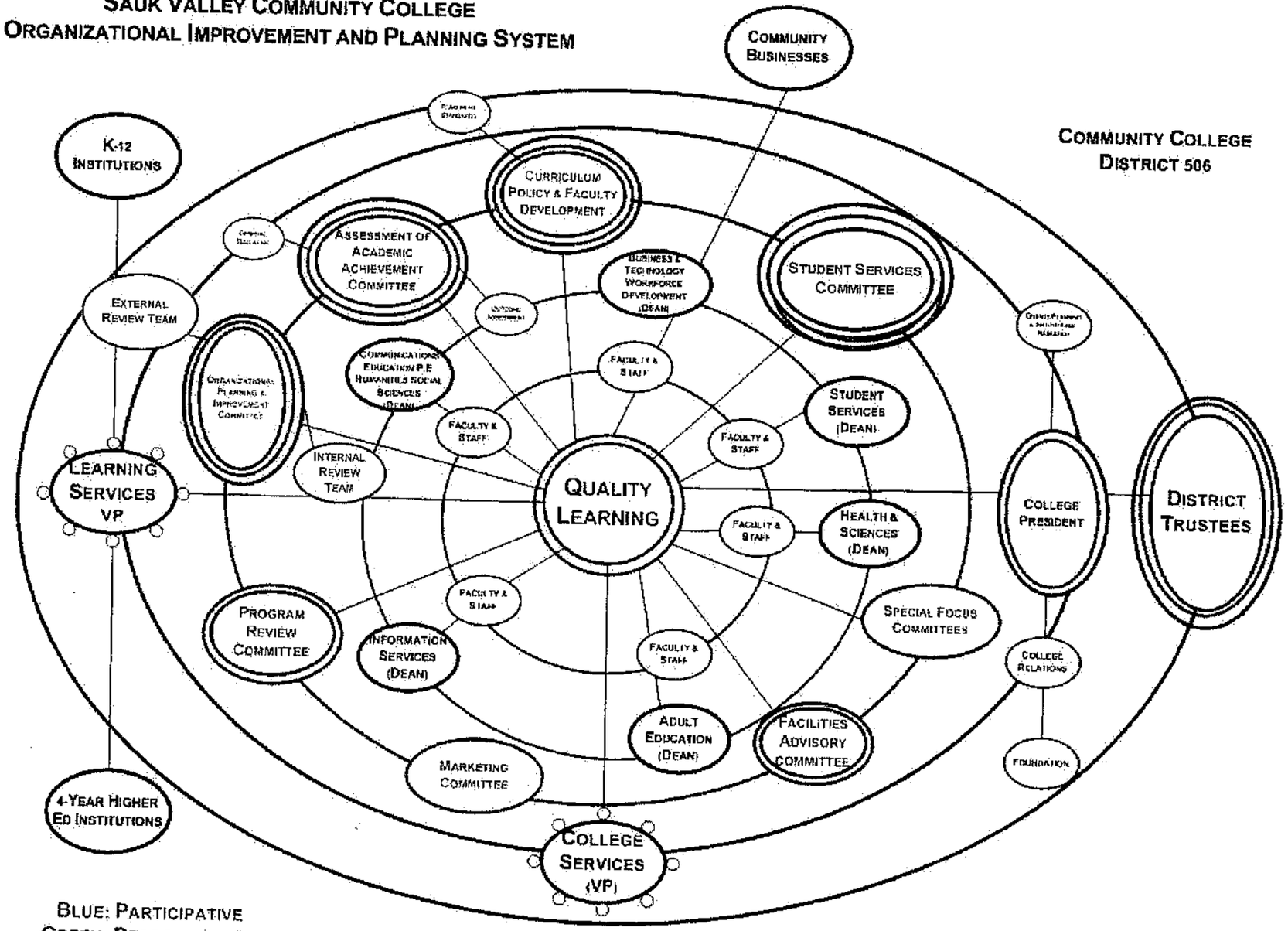
"I was sitting in the patent office in Bern when all of a sudden a thought occurred to me: if a person falls freely, he won't feel his own weight. I was startled. This simple thought made a deep impression on me. It impelled me toward a theory of gravitation." (Einstein, 1922)

"Nature conceals her secrets because she is sublime, not because she is a trickster." (Einstein)

Poster #17: The Quest for Unification

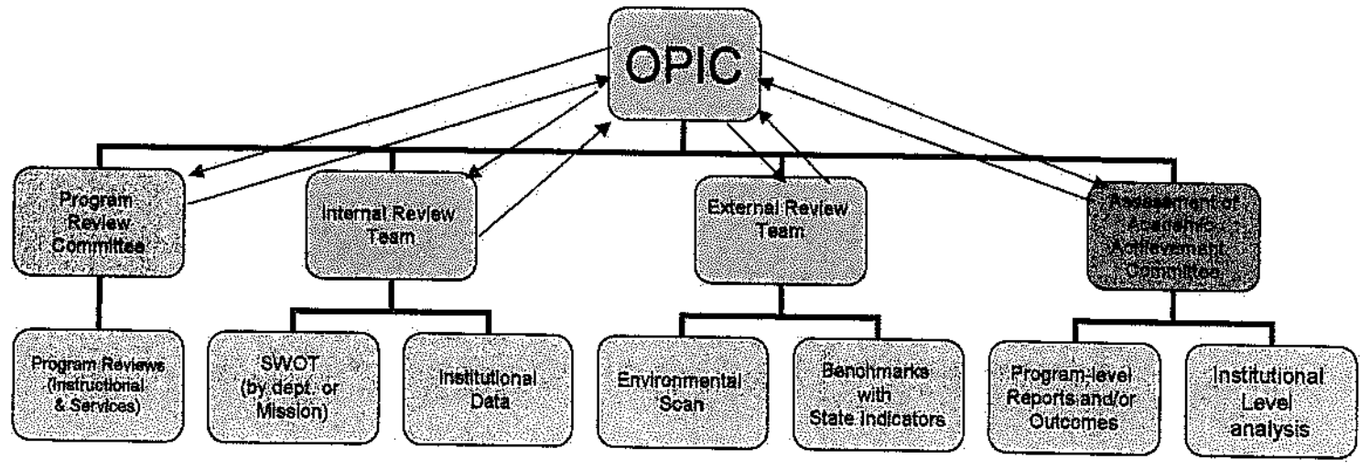
Einstein spent most of his life unsuccessfully trying to unite h[illegible]eory of relativity with quantum mechanics and eliminate the probabilis[illegible]pectacle of motion at the subatomic level of nature.

SAUK VALLEY COMMUNITY COLLEGE
ORGANIZATIONAL IMPROVEMENT AND PLANNING SYSTEM



BLUE: PARTICIPATIVE
GREEN: RESPONSIBILITY
ORANGE: STUDENT PARTICIPATION

ORGANIZATIONAL PLANNING & IMPROVEMENT PROCESS



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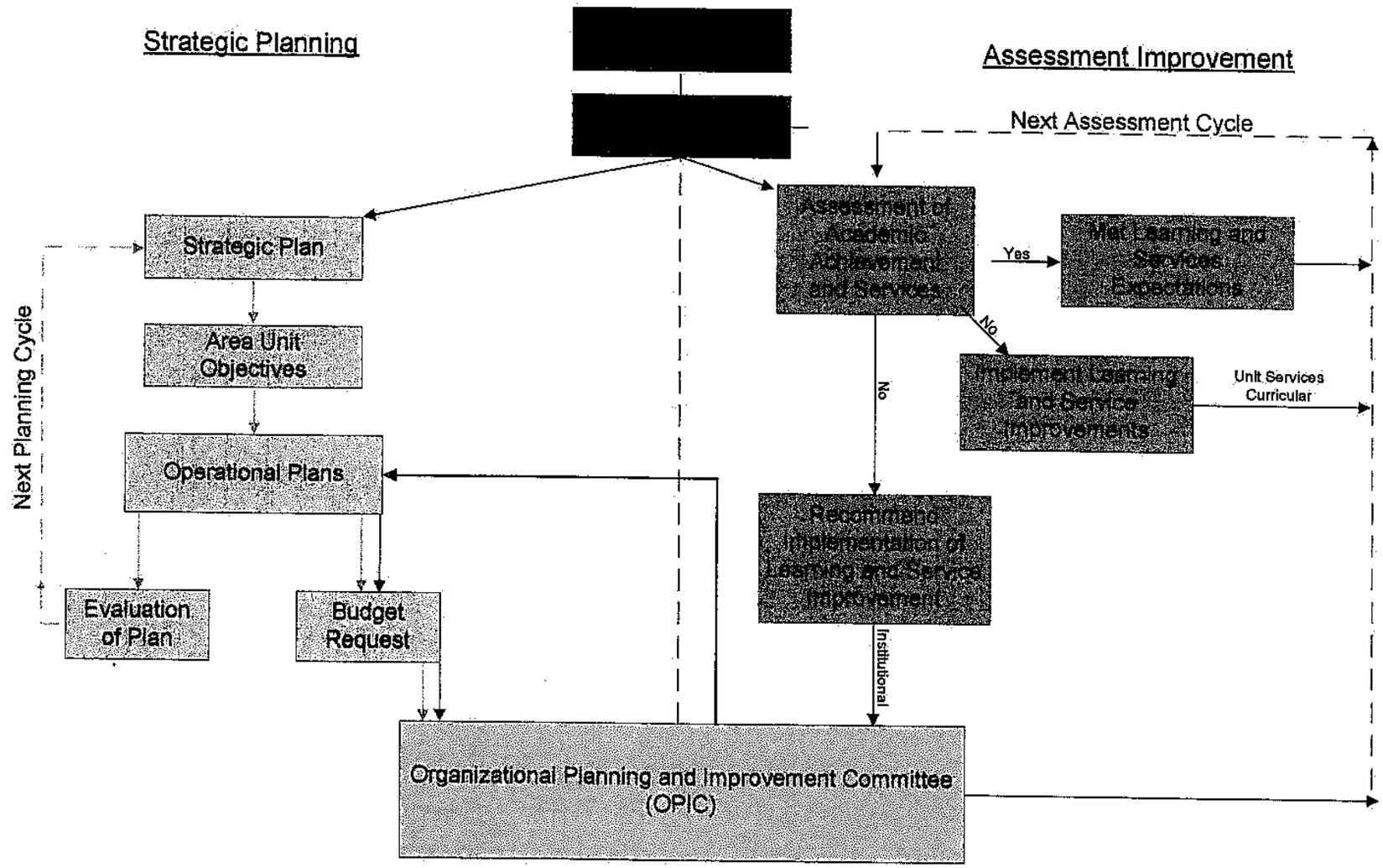
Relationship Between Strategic Planning and Assessment Improvement Process



For Board Meeting of
September 27, 2004

Agenda Item F-1

RECOMMENDATION FOR BID AWARD - COPIERS

The College received nine bids for the purchase of copiers to replace the offset press as well as the large Xerox 5900 copier located outside the LRC. The low bidder was Gordon Flesch, Rockford, IL.

RECOMMENDATION: Board approval of the low bid from Gordon Flesch, Rockford, IL.

Sauk Valley Community College

Memorandum

TO: Richard Behrendt

FROM: Ruth Bittner RB

DATE: September 14, 2004

SUBJECT: Recommendation for Bid Award – Copiers

On Wednesday, September 8, 2004, at 2:00 pm, bids for copiers were opened in the business office. Michelle Mendoza, Alan Pfeifer, Nancy Breed, and I attended the bid opening, along with representatives from Gordon Flesch Co., IKON and Xerox.

Bid specifications were sent to four companies, and a bid announcement was placed in the *Dixon Telegraph* and *Daily Gazette*. Bids were received from all four companies.

The bid includes four copier configuration options. The primary goal of the purchase is to replace our main production copier, the offset press, which is reaching the end of its useful life. A secondary goal is to seek a replacement for the Xerox 5900 copier that is located outside the LRC in an unmonitored location and is used mainly by faculty; it experiences frequent downtime and its lease contract expires this November. We requested two options for replacing the 5900: one to replace it with a comparable machine, and another to replace it with two slightly slower units to provide redundancy protection against downtime losses. As a third goal, since copier dealers sometimes offer deep discounts for volume transactions, we also requested pricing for options to replace the Xerox 555 black-and-white walkup copier and Xerox 2240 color walkup copier that are located outside the printshop. The leases on these two machines expire in November 2007, so their replacement bid options include a buyout of the existing contracts. In addition, as a side question we requested pricing on optional software to enable network-based job scheduling and management.

After reviewing the cost (at least $3,000 per year) and considering value received, we decided to do without the optional software. We also decided that the cost of buying out the remaining contracts on the 555 and 2240 was not worth the benefit: they are good, productive machines; we did not achieve the hoped-for deep discounts; and without the optional software having machines from more than one manufacturer does not cause conflicts. We decided that the value of having an additional machine's redundancy to overcome downtime problems for the unmonitored LRC walkup with only a relatively minor decrease in copying speed was worth the cost. Therefore, after reviewing the bids we settled on Option 3 as our top choice.

Option 1 replaces the press, 555, 2240 and 5900 with a high speed production copier, three medium speed walkups, and a color copier. Option 2 replaces the four machines with a high speed production copier, a medium speed walkup, a medium-high speed walkup, and a color copier. Option 3 replaces only the press and 5900 with a high speed production copier and two medium speed units. Option 4 replaces only the press and 5900 with a high speed production copier and a medium-high speed copier.

Alan Pfeifer has reviewed the bid proposal with the two lowest bidders and is satisfied that their bids meet specifications. The lowest bidder was Gordon Flesch Co., in Rockford. The costs shown in the table below are per month, for a 60-month contract, at a volume of 2.6 million black-and-white and 60,000 color copies per year for options 1 and 2, and 1.9 million black-and-white copies for options 3 and 4 (the figures in parentheses create full cost comparisons by adding $1,746.33 per month in options 3 and 4 for maintaining the 555 and 2240). Xerox submitted multiple machine choices for each option. We believe their costs are higher than the others because the main production copier they offer uses pricing based on far more volume than we need. Gordon Flesch, R.K. Dixon and IKON all based their bids on Canon copiers. For option 3 that includes a Canon IR105 high speed copier and two Canon IR 5000 medium speed units (IKON substituted the IR6000 for the IR5000). The cost will be paid from funding bonds.

I recommend that the Board of Trustees award the bid for copiers to Gordon Flesch, for option 3, for the 60-month monthly contract amount of $1,778.03 for 1.5 million copies per year plus $.0049 per click above that volume. (The amounts shown in the table below are based on estimated actual usage, as described above – 1.9 million copies per year for option 3.) Thank you.

Bid Results – Copiers

Company Name	Location	Option 1	Option 2	Option 3	Option 4
Gordon Flesch	Rockford	3,849.72	3,800.28	1,941.36 *(3,687.69)*	1,891.89 *(3,638.22)*
R.K. Dixon	Rockford	4,013.77	4,179.60	2,133.33 *(3,879.66)*	2,300.83 *(4,047.16)*
IKON	Davenport	No bid	No bid	2,299.67 *(4,046.00)*	2,228.67 *(3,975.00)*
Xerox-#1	South Beloit	5,777.93	5,800.93	3,916.00 *(5,662.33)*	3,483.00 *(5,229.33)*
Xerox-#2	South Beloit	6,002.93	5,583.93	3,699.00 *(5,445.33)*	3,699.00 *(5,445.33)*
Xerox-#3	South Beloit	6,365.93	5,596.93	3,788.00 *(5,534.33)*	
Xerox-#4	South Beloit	6,581.93	5,390.93	4,055.00 *(5,801.33)*	
Xerox-#5	South Beloit	6,158.93			
Xerox-#6	South Beloit	5,941.93			

For Board Meeting of
September 27, 2004

Agenda Item F-2

RECOMMENDATION FOR BID AWARD – WEIGHT ROOM EQUIPMENT

The College received four bids for the purchase of weight room equipment for the new Fitness Center addition and the low bidder was Direct Fitness Solutions, Mundelein, IL, at a price of $31,388.68.

RECOMMENDATION: Board approval of the low bid from Direct Fitness Solutions, Mundelein, IL to purchase weight room equipment at a price of $31,388.68.

Sauk Valley Community College

Memorandum

TO: Richard Behrendt

FROM: Ruth Bittner RB

DATE: September 21, 2004

SUBJECT: Recommendation for Bid Award – Weight Room Equipment

On Tuesday, September 13, 2004, at 2:00 pm, bids for Weight Room Equipment were opened in the business office. Christine Hoyle, Paula Meyer and I attended the bid opening, along with representatives from Body Dynamics, Direct Fitness Solutions, and Magnum Fitness.

Bid specifications were sent to eight companies, and a bid announcement was placed in the *Dixon Telegraph* and *Daily Gazette*. Bids were received from four companies.

The bid requests prices for 31 types of weight/exercise equipment divided into five bidding groups by type. The equipment will be placed in our new Fitness Center addition.

The lowest bidder to meet specifications, for all five groups, was Direct Fitness Solutions. The cost is quite close to budget and will be paid from the funding bonds amount allocated for the weight room construction.

I recommend that the Board of Trustees award the entire bid for Weight Room Equipment to Direct Fitness Solutions, in the total amount of $31,388.68. Thank you.

Bid Results – Weight Room Equipment

Company Name	Location	Group A	Group B	Group C	Group D	Group E	Total
Direct Fitness Solutions	Mundelein	**20,579.00**	**3,643.38**	**1,324.80**	**1,641.50**	**4,200.00**	**31,388.68**
Professional Fitness Concepts	New Lenox	*20,013.50*	4,294.70	1,535.00	*1,272.50*	4,990.00	32,105.70
Body Dynamics	Loves Park	*21,008.10*	4,551.10	1,490.40	4,114.60	4,246.00	35,410.20
Magnum Fitness	S. Milwaukee	*17,350.00*	3,813.80	1,657.00	2,807.00	*3,600.00*	29,227.80

Notes: Only Direct Fitness Solutions met specifications for group A, because item 10 specified a Nautilus machine with no substitutions; everybody else submitted prices for alternate equipment instead. In group D, Professional Fitness submitted a price for equipment on item 24 that is residential quality rather than commercial grade, so their bid did not meet specifications. In group E (recumbent bikes), references checked from facilities currently using Magnum equipment recommended that we select a different brand, since they have found that some users experience difficulty mounting the Magnum bikes that doesn't occur with the two models we proposed in the bid specifications.

For Board Meeting of
September 27, 2004

Agenda Item F-3

RECOMMENDATION FOR BID AWARD – KI TABLES AND CHAIRS

The College received four bids for the purchase of KI tables and chairs to be placed in rooms 3M10, 2M9B, and the Wallace Center. The low bidder was EGM Interiors, Rockford, IL, at a price of $18,868.61.

RECOMMENDATION: Board approval of the low bid from EGM Interiors, Rockford, IL to purchase KI tables and chairs at a price of $18,868.61.

Sauk Valley Community College

Memorandum

TO: Richard Behrendt

FROM: Ruth Bittner RB

DATE: September 13, 2004

SUBJECT: Recommendation for Bid Award – KI Tables and Chairs

On Tuesday, September 13, 2004, at 2:00 pm, bids for KI Tables and Chairs were opened in the business office. Paula Meyer and I attended the bid opening.

Bid specifications were sent to five companies, and a bid announcement was placed in the *Dixon Telegraph* and *Daily Gazette*. Bids were received from four companies.

The bid requests prices for 27 tables and 54 chairs to be placed in rooms 3M10 and 2M9B, along with another 54 chairs for use by the Adult Education program at Wallace Center. The bid price includes set up of the tables.

The low bidder was EGM Interiors, from Rockford. The cost is quite close to budget and will be paid from funding bonds.

I recommend that the Board of Trustees award the bid for KI Tables and Chairs to EGM Interiors, in the amount of $18,868.61. Thank you.

Bid Results – KI Tables and Chairs

Company Name	Location	Amount
EGM Interiors	Rockford	18,868.61
Henricksen and Co.	Itasca	19,109.35
Interiors for Business	Batavia	19,599.61
Office Equipment Co.	Elmhurst	20,502.03

For Board Meeting of
September 27, 2004

Agenda Item F-4

CONCERT BAND RECOMMENDATION

In analyzing course/program enrollments of the music department with the faculty, discussion of enrollment of our concert band members was reviewed. Attached is a proposal to be more cost effective for Sauk while being less of a burden on our community concert band members.

RECOMMENDATION: Board approval of the Concert Band resolution.

SAUK VALLEY COMMUNITY COLLEGE

VICE PRESIDENT OF LEARNING SERVICES

MEMORANDUM

TO: **Richard Behrendt**

FROM: **Joan Kerber, Patrick Kennedy**

DATE: **September 15, 2004**

SUBJECT: **Concert Band**

The recent deficit budgets have caused us to take a closer look at all course/program enrollments in an attempt to be more cost effective. During this analysis, we discussed with the music faculty ways in which their area might move in a more positive financial direction. It was during this discussion that the enrollment of our concert band members was reviewed.

As stated in my August 27th e-mail to you, the Concert Band has been conducted in the past at Sauk as a service to our community which allowed for our own students to have a richer experience due to this community involvement. However, any formal direction that allowed for that particular Sauk course to be treated differently from any other College course could not be found. As appropriate as the handling of this course might have been in the past, in light of our recent deficit budgets, it is quite costly.

Currently, Sauk is paying per semester a part-time salary ($705) and a stipend ($1225.50) to the director amounting to $3,861 annually. Additional costs for the Band are approximately $500, so the total cost is about $4,361 per year. During FY04, there were 9 Fall students and 6 Spring students enrolled in this one credit course, but approximately 32 members in total participated per semester. Tuition last year for a one credit course was $60 with apportionment equaling $34.35 per credit hour for a transfer course. Therefore, the revenue for MUS 155 for FY04 was about $1,415 with a loss to Sauk of $2,946. Our goal is to attempt to find a solution that will make this course more cost effective without causing an undue hardship on any of the members. We have communicated to the band members that we are using this year to look into this situation in an attempt to find a solution that will be agreeable to all.

Neighboring community colleges were contacted to see how they are handling their concert band course. All indicated that it is a credit course. Several also said they are paying their band director as a part-time instructor only and that all band members are enrolled. Others are charging a flat fee per semester for those students who are not interested in the credit. These flat fees vary from $25.00 to $45.00.

Several possible solutions have been reviewed. First, if all students enrolled (about 64 per year) the revenue (tuition and apportionment) would be approximately $6,038, thus creating a "profit" of $1,677. However, Sauk's financial gain could be a hardship on our community members and would cause a loss of cultural enrichment as well as the loss of a rich learning experience if community members decided to drop out of the band.

Another possible solution could be to have the community members pay a flat fee. However, a fee of approximately $60 would be needed to break even, and since that is so close to our tuition rate it does not offer much of a viable compromise.

A third solution could be to have our current students register and issue Guest Artist waivers to our community members. This would allow us to maintain the band at its current numbers and also receive the apportionment for our guest artists. The downfall with this solution is that after each person repeats the course 4 times, State apportionment ceases. Thus, after two years, we would be back to the same problem we are currently facing.

Therefore, a combination of the above examples seems to be the best solution.

- Have our current students enroll;
- Have the high school students enroll under dual-enrollment guidelines (1/2 tuition payment);
- Have our senior citizens enroll using the Golden Age Tuition Pass; and
- Grant Guest Artist Waivers for those individuals in the band (and choir) who are not interested in the credit and who are there for the sole purpose of providing a cultural experience to our community and Sauk and after four credits are utilized by these students, charge a flat fee of $35 (the approximate apportionment rate) per semester.

Although it is impossible to calculate the above example with exact figures due to the unknown amount of members falling into each category, it is easy to see that this solution would be more cost effective for Sauk than the current situation and yet be less of a burden on our community concert band members than having all of them enroll every semester.

The above solution appears to be a fair solution for all parties and is recommended to the Board of Trustees by the administration. More specifically, we ask Board approval, effective FY05, to waive tuition for Guest Artists for 4 semesters each and then be permitted to charge a flat fee of $35 per semester for those people no longer eligible for State apportionment reimbursement.