

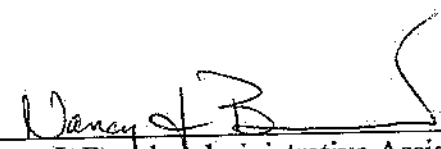
Office of the Assistant to the
SVCC Board of Trustees

February 14, 2005

PUBLIC NOTICE OF MEETING

This is to provide public notice of the following meeting associated with the Sauk Valley Community College Board of Trustees:

WHO:	Board of Trustees, District #506
WHEN:	Monday, February 28, 2005
TIME:	*6:30 p.m.
WHERE:	Third Floor Board Room Sauk Valley Community College
TYPE:	Open & Closed
AGENDA:	Regular Monthly Meeting


Nancy J. Breed, Administrative Assistant
to the Board of Trustees, District #506

*Regular meeting will begin
½ hour earlier.

815/288-5511 - FAX 815/288-5958

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AGENDA
Third Floor Board Room
February 28, 2005
7:00 p.m.

A. Call to Order

B. Roll Call

C. Communication from Visitors

D. Consent Agenda

1. Approval of Minutes

2. Treasurers Report

3. Bills Payable

4. Payrolls

January 31, 2005

\$224,824.96

February 15, 2005

\$241,249.16

5. Budget Report

6. Building Projects

7. Disposition of Equipment

8. Course Fee Recommendations

9. Crest Foods Tax Abatement Request

10. Recommendation to Join IPHEC

E. President's Report

1. Board Policies 306.01; 307.01; 308.01; 309.01

2. Enrollment Update

3. ICCTA Outstanding Faculty Nomination

4. Men in Nursing Day

5. NIU Transfer GPA Report

6. Academic Appeals Procedure

7. Dual Credit Update

8. Foundation Draw-Down Dinner March 6

9. Nursing Exam Results

F. Financial Reports and Actions

Telephone System Recommendation

G. Closed Session (Appointment, employment, compensation, discipline, dismissal of specific employees of the College, and closed session minutes consideration)

H. Closed Session Minutes of January 24, 2005

I. Personnel

1. Faculty Term Appointments
2. Faculty Continuing Appointment (tenure)
3. Faculty Promotions
4. Faculty New Continuing Appointments (tenure)
5. Faculty Early Retirement Request – Judy Anderson
6. Board of Trustees Vacancy Selection
7. Faculty Appointment - Student Support Services Counselor
8. Administrative Resignation – Director of Financial Assistance

J. Other

40th Anniversary Celebration – Cal Lyons

K. Reports

1. Student Trustee
2. ICCTA Representative
3. Foundation Liaison
4. Faculty Association
5. Board Chair
6. Board Members Comments

L. Adjournment

Board of Trustees Meetings

March 3, 2005 – Board Retreat

March 28, 2005

April 25, 2005

May 23, 2005

June 27, 2005

ICCTA Monthly Meetings

March 11, 2005
Hilton Hotel, Lisle/Naperville

April, 2005
TBA, Springfield

May 3-4, 2005 Lobby Day
Springfield

June, 2005
TBA, Chicago

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES
February 28, 2005**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:30 p.m. on February 28, 2005 in the third floor Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Thompson called the meeting to order at 6:30 p.m. and the following members answered roll call:

Edward Andersen	Edson Cox
William Simpson	Robert Thompson
Nancy Varga	Pennie von Bergen Wessels
Student Trustee Carri Anderson	

SVCC Staff:

President Richard L. Behrendt
Attorney Ole Bly Pace III
Vice President Ruth Bittner
Vice President Joan Kerber
Dean of Adult Educational Services Tom Gospodarczyk
Dean of Art, Social Sciences, Math and Physical Education Patrick Kennedy
Dean of Health and Sciences Janet Lynch
Dean of Information Services Alan Pfeifer
Director of College Relations Cal Lyons
Administrative Assistant to the Board Nancy Breed

Absent: None

Amended Agenda: It was moved by Member Varga and seconded by Member Cox to move Item I-6, Board of Trustee Vacancy Selection to Item B-2. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.

Closed Session: At 6:33 p.m., it was moved by Member von Bergen Wessels and seconded by Member Cox that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College, including hearing testimony on a complaint lodged against an employee to determine its validity. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.

Regular Session: The Board returned to regular session at 7:58 p.m.

- Appointment of Trustee: It was moved by Member Andersen and seconded by Member Cox that Mary Ellen Wilkinson be appointed as the interim Trustee to immediately fill the remainder of the term of former Member Dixon who resigned on December 31, 2004, until the next general election to be held in April 2007. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.
- Chair Thompson thanked all candidates who had submitted letters of interest for this position and welcomed Member Wilkinson to the Board.
- Consent Agenda: It was moved by Member Andersen and seconded by Member Simpson to approve the Consent Agenda as presented. It was then moved by Member von Bergen Wessels and seconded by Member Cox that the Board approve the Consent Agenda with Item D-8, Course Fee Recommendations and Item D-9, Crest Foods Tax Abatement Request removed to be presented to the Board as separate items. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.
- Course Fee Recommendations: It was moved by Member von Bergen Wessels and seconded by Member Cox to approve the course fees recommendation as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.
- Crest Foods Tax Abatement Request: It was moved by Member von Bergen Wessels and seconded by Member Simpson to approve the Crest Foods Tax Abatement resolution as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.
- President's Report: Dr. Behrendt reported that enrollment for the Spring 2005 semester is currently holding steady; that the College has nominated Dr. Fred Nesbit as the ICCTA Outstanding Faculty nominee; that the Men in Nursing Day held on February 4, 2005 was well attended; that Sauk transfer students continue to maintain higher average GPA's than all other students at Northern Illinois University (3.14 for Fall 2004); updated the Board on the continued enrollment increase in the Dual Credit program; reminded the Board of the Foundation Draw-Down Dinner to be held on March 6 in the East Mall of the College campus; and reported that NCLEX pass rates for Sauk LPN graduates was 100% and Sauk ADN graduates was 80% on their first attempt, with a 100% pass rate for ADN graduates on their second attempt.

Telephone System
Recommendation:

It was moved by Member Andersen and seconded by Member Varga to approve the purchase of a new telephone system from Avaya, Inc. through the NACR vendor as recommended by the Telephone Committee, payment for the system to be derived from funding bonds. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.

Closed Session:

At 8:32 p.m., it was moved by Member Varga and seconded by Member Andersen that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College, including hearing testimony on a complaint lodged against an employee to determine its validity, and closed session minutes consideration. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.

Regular Session:

The Board returned to regular session at 9:08 p.m.

Closed Session Minutes:

It was moved by Member Andersen and seconded by Member Cox to approve the minutes of the January 24, 2005, closed session meeting. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.

Faculty Term
Appointments:

It was moved by Member Simpson and seconded by Member Cox that the Board approve the Faculty Term Appointments for the 2005-2006 year as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.

Faculty Continuing
Appointments (Tenure):

It was moved by Member Cox and seconded by Member Varga that the Board approve the Faculty Continuing Appointments (Tenure) for the 2005-2006 year as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.

Faculty Promotions:

It was moved by Member Cox and seconded by Member Varga that the Board approve the faculty promotions, effective the fall of 2005 as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.

Faculty New Continuing
Appointments (Tenure):

It was moved by Member Cox and seconded by Member Varga that the Board approve the Faculty New Continuing Appointments (Tenure) for 2005-2006 as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.

Faculty Early Retirement
Request:

It was moved by Member Andersen and seconded by Member Varga to table the early retirement request of Judy Anderson for further clarification. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson Advisory vote: aye.

Faculty Appointment -
Student Support Services
Counselor:

It was moved by Member Cox and seconded by Member Simpson that the Board approve the appointment of Jennifer Whitney as Instructor of Counseling, effective March 1, 2005. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson Advisory vote: aye.

Administrative
Resignation - Director of
Financial Assistance:

It was moved by Member Andersen and seconded by Member Cox that the Board accept the resignation of Marcia Wells, Director of Financial Assistance, effective March 1, 2005. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson Advisory vote: aye.

40th Anniversary
Celebration:

The Board heard from Cal Lyons, Director of College Relations, on possible ways to celebrate the 40th Anniversary of the College's inception, including purchase of Banners to adorn the lamp posts along the entrance to the College and gold seals to adorn outgoing correspondence, and/or combining the installation of the new President and the opening of the new student housing with the 40th anniversary celebration. He felt that the 40th anniversary celebration should begin at the 2005 commencement ceremony. He introduced the 40th anniversary logo developed by his division and indicated that it had already been incorporated in brochures, schedules and posters. Chair Thompson stated that the Board will discuss this matter at the Board retreat.

Reports:

Student Trustee: Student Trustee Anderson stated that on Friday, March 4, 2005, Student Activities will be hosting a Comedy Night free to the public and on March 5, 2005, the Student Government will be participating in the Big Brothers/Big Sisters Bowling for Kids Sake event.

ICCTA Representative: Chair Thompson will report on his recent trip to the Legislative Summit in Washington, D.C. at the Board retreat.

Foundation Liaison: Chair Thompson stated that Member Cox is the new Foundation Liaison for the Board.

Faculty Association: No report.

Board Chair: That the College has received ten applications for the Presidential search and that the next meeting of the search committee will be on Wednesday, March 23, 2005. The Committee hopes to bring a recommendation to the Board at the May 2005 meeting.

Board Member Comments: None.

Adjournment:

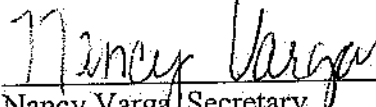
Since the scheduled business was completed, it was moved by Member Andersen and seconded by Member Cox that the Board adjourn. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.

The meeting adjourned at 9:35 p.m.

Next Meeting:

The next regular meeting of the Board will be at 7:00 p.m. on March 28, 2005 in the Board Room.

Respectfully submitted,



Nancy Varga, Secretary

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
As of January 31, 2005

CHECKING ACCOUNTS

INTEREST BEARING ACCOUNTS

General Account - Sterling Federal Bank
Illinois Funds - Firstar Bank, Springfield

INTEREST

RATE

AMOUNT

1.58

\$280,853.02

2.10

1,021,797.04

1,302,650.06

SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS

APPROVED BY

MONEY MARKET

ABN-AMRO Investment Services, Inc.

PRESIDENT

1.55

26,753.71

TOTAL CHECKING ACCOUNTS

SECRETARY

\$1,329,403.77

INVESTMENTS

FINANCIAL INSTITUTION

First National Bank in Amboy
First National Bank in Amboy
The National Bank, Sterling
US Bank, Sterling
Union Bank, Tampico
Sterling Federal Bank
Sterling Federal Bank

DATE
MATURITY

DATE

02-09-05

1.69

\$1,000,000

02-26-05

1.74

1,000,000

02-26-05

2.00

1,000,000

02-27-05

1.88

1,000,000

03-28-05

1.79

1,000,000

08-04-05

2.48

1,000,000

08-04-05

2.48

1,000,000

SUBTOTAL INVESTMENTS

7,000,000

BOND INVESTMENTS - Liability, Protection & Settlement

Fed Natl Mtg Assn Benchmark
Federal Home Ln Mtg Corp Refrnce NT
Federal Home Ln Mtg Corp Refrnce NT
Miami Dade Cnty Fla Solid Waste Sys
Houston Tex Water & Sewer System
Federal Home Loan Bank Bonds
Nevada State Hwy Impt Rev Improv Rev Bds
NC Mun Elec Auth
Fed Natl Mtg Assn
Fed Natl Mgt Assn
Milwaukee Cnty Wis
Federal Natl Mtg. Assn
Benton Cnty Wash Sch Dist No 52
Las Cruces NM
Houston TX Wtr & Swr System
Mokena IL Go Bonds 2004
Carol Stream IL Tax
Federal Home Ln Mtg Corp
Anch AL Tel Util

YIELD

PRICE

1.50

479,164.06

1.60

200,699.17

2.13

424,373.27

2.60

107,157.33

1.40

53,259.22

1.90

599,105.46

1.80

233,225.06

4.90

315,100.33

1.50

551,675.36

2.67

504,439.27

2.50

218,744.28

3.10

497,762.40

1.50

266,538.06

4.85

204,265.00

4.30

50,988.83

1.25

395,048.75

5.07

202,570.89

3.15

298,182.53

4.90

158,619.08

SUBTOTAL BONDS

\$5,760,918.35

TOTAL INVESTMENTS

\$12,760,918.35

Sauk Valley Community College
Board of Trustees
February 28, 2005

Summary of Bills Payable

Amount

General Operating Funds

\$ 908,321.59

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY



PRESIDENT



SECRETARY

DATE

2/28/05

REPORT SVRCHKR
FISCAL YEAR 2005

Sauk Valley Community College
Check Register
From 01/20/05 To 02/28/05

RUN DATE: 02/18/05
TIME: 11:23 AM
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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Alta Books	01		Foundation Expense	BOOKS	115.36
Benedict, Timothy	01		Foundation Expense	Leep Pads	29.28
Benedict, Timothy	01		Foundation Expense	RECORDER, AC ADAPTER	33.46
Consolidated Management Co	01		Foundation Expense	Committee Meeting	16.50
Lyons, Calvin W.	01		Foundation Expense	Travel-AGB Leadership Forum 1/25/05	2,039.18
New Readers Press	01		Foundation Expense	Books	319.97
Pearson Education	01		Foundation Expense	Books	32.57
Weddle, David	01		Foundation Expense	Honorarium 2/15/05 "Meet the Author"	200.00
Quill Corporation	01		Dislocated Worker Expense	Office Supplies	89.95
Staples	01		Due from Computer Purchase Plan	Computer Purchase Plan-T Wood	956.19
State Universities Retirement	01		SURS Payable		26,774.57
State Universities Retirement	01		SURS Payable		27,765.28
Select Employees Credit Union	01		Credit Union Payable		11,427.37
Select Employees Credit Union	01		Credit Union Payable		11,465.79
SVCC Faculty Association	01		Faculty Association Payable		1,059.99
SVCC Faculty Association	01		Faculty Association Payable		1,059.99
H & R Accounts Inc	01		Wage Garnishment Payable	Garnishment	271.12
H & R Accounts Inc	01		Wage Garnishment Payable	GARNISHMENT	135.56
Minnesota Child Support Paymen	01		Wage Garnishment Payable		316.80
Minnesota Child Support Paymen	01		Wage Garnishment Payable		316.80
State Disbursement Unit	01		Wage Garnishment Payable		162.50
State Disbursement Unit	01		Wage Garnishment Payable		162.50
Community Health Charities of	01		United Way Payable		24.00
Community Health Charities of	01		United Way Payable		19.00
United Way of Les County	01		United Way Payable		30.00

REPORT SVRCHKR
FISCAL YEAR 2005

Sauk Valley Community College
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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
United Way of Lee County	01		United Way Payable		30.00
United Way of Sterling-Rock Fa	01		United Way Payable		33.46
United Way of Sterling-Rock Fa	01		United Way Payable		33.46
Illinois Mutual	01		Optional Disability Insurance		3.89
Illinois Mutual	01		Optional Disability Insurance		3.89
SVCC Foundation	01		Foundation Payable		139.50
SVCC Foundation	01		Foundation Payable		114.50
American Express Financial Adv	01		American Express		420.00
American Express Financial Adv	01		American Express		420.00
Equitable Life Assurance	01		Equitable		250.00
Equitable Life Assurance	01		Equitable		250.00
Franklin Financial Services Co	01		Franklin Life		297.50
Franklin Financial Services Co	01		Franklin Life		297.50
New York Life Insurance & Annu	01		New York Life		300.00
New York Life Insurance & Annu	01		New York Life		306.00
Fidelity Investments	01		Fidelity Investments	ACCURED ANNUITIES-Fidelity Investments	504.00
Fidelity Investments	01		Fidelity Investments	ACCURED ANNUITIES-Fidelity Investments	504.00
Waddell & Reed, Inc	01		Waddell & Reed		285.00
Waddell & Reed, Inc	01		Waddell & Reed		285.00
Abell, Christopher E.	01		Accounts Payable	Online Refund	411.00
Adams, Lindsay M.	01		Accounts Payable	Online Refund	25.00
Adams, Rylan D.	01		Accounts Payable	Online Refund	123.00
Adams, Rylan D.	01		Accounts Payable	MAP Gt	315.00
Adams, Shawn J.	01		Accounts Payable	Stafford Bal	328.91
Alba, Brittany S.	01		Accounts Payable	Stafford Bal	301.12

REPORT SVRCHK
FISCAL YEAR 2005

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Albee, Karen S.	01		Accounts Payable	Online Refund	400.00
Albee, Karen S.	01		Accounts Payable	Stafford Ln	1,272.64
Alden, April L.	01		Accounts Payable	MAP Gt	315.00
Alexander, Kayleigh R.	01		Accounts Payable	Stafford Ln	1,272.64
Alimoski, Mendim	01		Accounts Payable	Online Refund	400.00
Baker, Jessica L.	01		Accounts Payable	Stafford Ln	1,697.50
Baker, Jessica M.	01		Accounts Payable	Stafford Ln	1,697.50
Baker, Stephen M.	01		Accounts Payable	Stafford Bal	1,016.94
Balsley, Ryan	01		Accounts Payable	Stafford Bal	288.16
Balzarine, James L.	01		Accounts Payable	Stafford Ln	848.75
Barber, Terra N.	01		Accounts Payable	Stafford Ln	1,272.64
Barnhart, Renee L.	01		Accounts Payable	Online Refund	400.00
Barnhart, Renee L.	01		Accounts Payable	Stafford Ln	1,272.64
Barron, Brandi M.	01		Accounts Payable	Stafford Bal	130.78
Bartlett, Elizabeth	01		Accounts Payable	Online Refund	110.40
Batha, Daniel J.	01		Accounts Payable	Stafford Ln	1,272.64
Baxter, Cory W.	01		Accounts Payable	Stafford Bal	527.75
Beightol, Kristi K.	01		Accounts Payable	Stafford Ln	491.79
Bender, Alisha M.	01		Accounts Payable	Online Refund	377.60
Bentley, Susan D.	01		Accounts Payable	Stafford Bal	464.45
Beveroth, Nicole L.	01		Accounts Payable	Online Refund	158.40
Blake, Jennifer S.	01		Accounts Payable	Stafford Ln	1,272.64
Blessman, Kathryn R.	01		Accounts Payable	Online Refund	10.00
Boehm, Lisa M.	01		Accounts Payable	Online Refund	138.00
Boken, Ronda G.	01		Accounts Payable	Stafford Ln	848.75

REPORT SVRCHKR
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Book, Erin M.	01		Accounts Payable	Online Refund	158.40
Brady, Patricia A.	01		Accounts Payable	Online Refund	7.20
Bramm, Valerie M.	01		Accounts Payable	Online Refund	198.00
Brewer, Kevin D.	01		Accounts Payable	PELL Gt	1,388.00
Brown, Kayla M.	01		Accounts Payable	Online Refund	158.40
Bruins, Seth T.	01		Accounts Payable	Stafford Bal	132.36
Bull, Miranda K.	01		Accounts Payable	Stafford Bal	155.78
Burgess, Kari A.	01		Accounts Payable	MAP Gt	270.00
Burke, Landon P.	01		Accounts Payable	Online Refund	10.00
Burks, Christopher M.	01		Accounts Payable	Online Refund	36.00
Bushman, Charles H.	01		Accounts Payable	Online Refund	765.00
Buza, Allison L.	01		Accounts Payable	Stafford Bal	66.00
Cantu, Jose E.	01		Accounts Payable	Stafford loan	1,272.64
Capeaius, Cassandra	01		Accounts Payable	Online Refund	276.00
Carlock, Deanna L.	01		Accounts Payable	Stafford Bal	142.22
Carton, Mindy M.	01		Accounts Payable	Online Refund	69.00
Caudillo, Manuel L.	01		Accounts Payable	Stafford In	1,272.64
Chatten, Ann L.	01		Accounts Payable	Online Refund	198.00
Cheshire, Kenneth E.	01		Accounts Payable	Stafford Bal	242.25
Clark, James E.	01		Accounts Payable	Stafford Bal	718.76
Coleman, Colby A.	01		Accounts Payable	Online Refund	198.00
Coleman, Colby A.	01		Accounts Payable	Online Refund	170.40
Collins, Diane M.	01		Accounts Payable	Online Refund	105.60
Collins, Diane M.	01		Accounts Payable	Rec'd UPM	664.00
Colvin, Donna E.	01		Accounts Payable	Stafford In	637.29

REPORT SVRCHKR
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Condelee, Mari A.	01		Accounts Payable	Stafford Ln	1,272.64
Conklen, Katy K.	01		Accounts Payable	Stafford Ln	1,697.50
Conner, Allison J.	01		Accounts Payable	Online Refund	198.00
Cook, Michele D.	01		Accounts Payable	Stafford Ln	1,272.64
Cox, Santanna L.	01		Accounts Payable	Stafford Ln	637.29
Crossland, Sue K.	01		Accounts Payable	Online Refund	198.00
Crump, Erica L.	01		Accounts Payable	Stafford Ln	848.75
Crytser, Gary H.	01		Accounts Payable	Stafford Bal	568.29
Daniels, Maureen A.	01		Accounts Payable	Refund-Fin Assistance Only	1,272.64
Daniels, Maureen A.	01		Accounts Payable	MAP Gt	540.00
Davenport, Sylvia M.	01		Accounts Payable	Online Refund	158.40
Davis, Danielle	01		Accounts Payable	Stafford Bal	736.00
Davis, Ryne A.	01		Accounts Payable	Online Refund	354.60
Delhotel, Bradley S.	01		Accounts Payable	Stafford Loan	1,261.00
Delhotel, Shayla B.	01		Accounts Payable	MAP Gt	295.60
Deming, Steven R.	01		Accounts Payable	Online Refund	247.20
Demmer, Keah D.	01		Accounts Payable	Online Refund	132.00
Dempsey, Laurie E.	01		Accounts Payable	Stafford bal	707.50
Depuy, Jessica	01		Accounts Payable	Stafford Bal	188.79
Dewey, Terra L.	01		Accounts Payable	Stafford Bal	212.06
Dillon, Nadejda V.	01		Accounts Payable	Online Refund	400.00
Downing, Monica B.	01		Accounts Payable	Stafford Loan	1,272.64
Drake, Kelli R.	01		Accounts Payable	Stafford Loan	1,261.00
Drew, Danielle M.	01		Accounts Payable	Online Refund	71.00
Drew, Danielle N.	01		Accounts Payable	Online Refund	389.60

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Sauk Valley Community College
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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
DuBois, Andrew T.	01		Accounts Payable	Stafford Bal	262.64
Duffy, Kimberly A.	01		Accounts Payable	Stafford Ln	636.32
Dunkel, Stephen M.	01		Accounts Payable	Online Refund	8.00
Dunn, Joseph W.	01		Accounts Payable	Online Refund	66.00
Eads, Jessica L.	01		Accounts Payable	Stafford Ln	1,272.64
Eagle, Tia A.	01		Accounts Payable	Stafford Bal	1,191.26
Eaglin, Erik S.	01		Accounts Payable	Stafford Bal	203.49
Ellis, Jeremy S.	01		Accounts Payable	Online Refund	609.00
Emmole, Jeffrey A.	01		Accounts Payable	Online Refund	198.00
Ernst, Katherine I.	01		Accounts Payable	Stafford Ln	1,697.50
Esheleman, Jana L.	01		Accounts Payable	Stafford Ln	1,272.64
Everson, Dawn L.	01		Accounts Payable	Stafford Ln	1,272.64
Fahs, Gina A.	01		Accounts Payable	Online Refund	264.00
Fair, Verna M.	01		Accounts Payable	Online Refund	264.00
Fane, Wesley	01		Accounts Payable	Online Refund	56.00
Farrar, Alia A.	01		Accounts Payable	Online Refund	400.00
Ferger, Kyle R.	01		Accounts Payable	Stafford Ln	1,272.64
Fetzer, Brandy	01		Accounts Payable	Online Refund	15.00
Finney, Priscilla L.	01		Accounts Payable	Online Refund	219.20
Fisher, Darcy	01		Accounts Payable	Online Refund	2.00
Fitzsimmons, Stefanie L.	01		Accounts Payable	Stafford Ln	1,697.50
Flaherty, Christopher G.	01		Accounts Payable	Stafford Ln	637.29
Foley, James W.	01		Accounts Payable	Online Refund	28.00
Fore, Mark C.	01		Accounts Payable	Online Refund	15.00
Forristall, Amanda R.	01		Accounts Payable	Stafford Bal	190.83

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Franklin, Adam J.	01		Accounts Payable	Stafford Ln	1,212.50
Froeter, Paul J.	01		Accounts Payable	Online Refund	138.00
Froeter, Paul J.	01		Accounts Payable	Online Refund	50.00
Fronabarger, Billy J.	01		Accounts Payable	Online Refund	400.00
Fulton, Sharice J.	01		Accounts Payable	Stafford Ln	970.00
Galbreath, Nathan	01		Accounts Payable	Online Refund	99.00
Garcia, James M.	01		Accounts Payable	Stafford Ln	1,697.50
Garcia, Vanessa L.	01		Accounts Payable	Stafford Ln	1,272.64
Garcia, Virna	01		Accounts Payable	PELL Gt	1,013.00
Gardner, Judith N.	01		Accounts Payable	Stafford Ln	1,697.50
Garland, Dina S.	01		Accounts Payable	Online Refund	198.00
Geary, Lindsey M.	01		Accounts Payable	Stafford Bal	1,106.26
Geer, James M.	01		Accounts Payable	Online Refund	158.40
George, Catherine L.	01		Accounts Payable	Stafford Ln	970.00
Giberson, Scott S.	01		Accounts Payable	Stafford Ln	1,272.64
Giberson, Scott S.	01		Accounts Payable	Stafford Ln	1,940.00
Gilmore, Leah E.	01		Accounts Payable	MAP Gt	567.00
Ginger, Patty K.	01		Accounts Payable	Stafford Bal	104.83
Gipson, Jessica M.	01		Accounts Payable	Online Refund	25.00
Glenn, Eric D.	01		Accounts Payable	Stafford Bal	420.50
Glubczyński, Paul	01		Accounts Payable	Stafford Ln	1,697.50
Gonzalez, Aaron R.	01		Accounts Payable	Stafford Bal	908.62
Gonzalez, Deana M.	01		Accounts Payable	Stafford Bal	258.30
Gordon, Shawna R.	01		Accounts Payable	Online Refund	400.00
Gragert, Michael L.	01		Accounts Payable	Online Refund	65.00

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Green, Wesley J.	01		Accounts Payable	Online Refund	99.00
Grote, Carrie A.	01		Accounts Payable	Stafford Ln	1,272.64
Guill, Jami R.	01		Accounts Payable	Online Refund	198.00
Haag, Adam T.	01		Accounts Payable	Online Refund	180.80
Haeffner, Danille L.	01		Accounts Payable	Stafford Bal	484.75
Hammelman, Emily B.	01		Accounts Payable	Online Refund	158.40
Hammond, Kimberly D.	01		Accounts Payable	Stafford Ln	848.75
Handel, Kenneth T.	01		Accounts Payable	Stafford Ln	630.50
Hansen, Brandon C.	01		Accounts Payable	Online Refund	198.00
Harmon, Betty J.	01		Accounts Payable	Stafford Ln	1,272.64
Harris, Christopher P.	01		Accounts Payable	Stafford Bal	811.61
Harris, Natasha N.	01		Accounts Payable	Stafford Ln	637.29
Hartman, Arika F.	01		Accounts Payable	Stafford Bal	44.40
Harts, Gabriel L.	01		Accounts Payable	Stafford Ln	1,272.64
Hayen, Jeffrey S.	01		Accounts Payable	Stafford Bal	175.15
Helfrich, Russell C.	01		Accounts Payable	Stafford Ln	1,272.64
Helms, Bret M.	01		Accounts Payable	Online Refund	189.00
Henkel, Emily	01		Accounts Payable	Online Refund	32.40
Henson, Lynne M.	01		Accounts Payable	Stafford Bal	748.81
Herbst, Jennifer L.	01		Accounts Payable	Stafford Ln	1,697.50
Herriot, Patrick C.	01		Accounts Payable	Online Refund	158.40
Hibbard, Nicole M.	01		Accounts Payable	Stafford Ln	848.75
Hoff, Jennifer L.	01		Accounts Payable	Online Refund	802.00
Hogan, Jennifer F.	01		Accounts Payable	Stafford Ln	318.16
Holland, Stephanie M.	01		Accounts Payable	Stafford Ln	1,272.64

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Hoover, Jordan R.	01		Accounts Payable	Stafford Bal	345.98
House, Jessica R.	01		Accounts Payable	Stafford Bal	821.59
House, Priscilla A.	01		Accounts Payable	Online Refund	132.00
Howze, Patricia M.	01		Accounts Payable	Map Gt	243.00
Hudgin, Cory J.	01		Accounts Payable	Stafford Ln	1,272.64
Hudson, Darcy L.	01		Accounts Payable	Stafford Ln	1,272.64
Hull, Tracie L.	01		Accounts Payable	Online Refund	198.00
Humphrey, Steven L.	01		Accounts Payable	Online Refund	272.33
Hunsberger, Tristan L.	01		Accounts Payable	Stafford Ln	1,272.64
Hussung, Anna M.	01		Accounts Payable	MAP Bal	124.66
Hussung, Krista A.	01		Accounts Payable	Online Refund	400.00
Huynh, Tam M.	01		Accounts Payable	Online Refund	400.00
Hvarre, Jake P.	01		Accounts Payable	Stafford Ln	637.29
Ingle, Maria A.	01		Accounts Payable	Stafford Ln	1,261.00
Ingram, Amy L.	01		Accounts Payable	Stafford Ln	1,272.64
Jacobs, Christopher A.	01		Accounts Payable	Stafford Bal	553.06
Jacobs, Matthew E.	01		Accounts Payable	Stafford Bal	1,228.94
Jiminez, Taylor R.	01		Accounts Payable	Stafford Bal	888.35
Johnson, Michael R.	01		Accounts Payable	Online Refund	198.00
Jones, Amber R.	01		Accounts Payable	Stafford Ln	1,697.50
Josephsen, Christopher A.	01		Accounts Payable	MAP Gt	630.00
Karrow, Katherine A.	01		Accounts Payable	Stafford Ln	1,272.64
Keenan, Katherine	01		Accounts Payable	Online Refund	137.00
Keene, Joshua A.	01		Accounts Payable	Online Refund	400.00
Kennedy, Casey C.	01		Accounts Payable	Online Refund	15.00

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Kepner, Jeannie L.	01		Accounts Payable	Online Refund	198.00
Kierczynski, Kathryn L.	01		Accounts Payable	Online Refund	47.80
Killian, Crystal D.	01		Accounts Payable	Online Refund	507.00
King, Katrina L.	01		Accounts Payable	Online Refund	198.00
King, Katrina L.	01		Accounts Payable	Stafford Ln	536.32
King, Natalie	01		Accounts Payable	Stafford Bal	344.77
Kipping, Jena M.	01		Accounts Payable	Stafford Bal	623.64
Kirby, Jason D.	01		Accounts Payable	Online Refund	145.00
Klein, Nathan E.	01		Accounts Payable	Online Refund	858.00
Klinder, Terry D.	01		Accounts Payable	MAP Ot.	675.00
Knapp, Jennifer S.	01		Accounts Payable	Stafford Ln	1,272.64
Kness, Adam D.	01		Accounts Payable	Stafford Bal	345.64
Kreps, Ryan W.	01		Accounts Payable	Online Refund	213.00
Lamb, Michele A.	01		Accounts Payable	Stafford Bal	623.64
Lanning, Aaron J.	01		Accounts Payable	Online Refund	71.00
Lanxon, Luke R.	01		Accounts Payable	Online Refund	125.40
Larkin, Kirk	01		Accounts Payable	Online Refund	213.00
Larry, Maribel	01		Accounts Payable	Stafford Ln	1,272.64
Leal, Nicholas R.	01		Accounts Payable	Stafford Ln	1,697.50
Leathers, Michael O.	01		Accounts Payable	Online Refund	10.00
Lehn, Brittany A.	01		Accounts Payable	Online Refund	243.00
Lesperance, Michelle M.	01		Accounts Payable	Stafford Ln	1,272.64
Lesperance, Michelle M.	01		Accounts Payable	Stafford Ln	424.86
Lilly, Mark E.	01		Accounts Payable	Online Refund	75.00
Lilly, Mark E.	01		Accounts Payable	Online Refund	235.20

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Lindsey, Shawn	01		Accounts Payable	Stafford Bal	405.98
Logan, Julie	01		Accounts Payable	Stafford Bal	474.32
Logan, Julie	01		Accounts Payable	MAP Bal	19.87
Logan, Julie	01		Accounts Payable	MAP Gt	295.60
Lubbs, Carol A.	01		Accounts Payable	Online Refund	267.00
Ludwig, Jason W.	01		Accounts Payable	Online Refund	213.00
Laund, Robert M.	01		Accounts Payable	Online Refund	1,015.00
Magnafici, Mitch D.	01		Accounts Payable	PELL Gt	1,013.00
Markel, Diane E.	01		Accounts Payable	Online Refund	198.00
Markowsky, Shannon R.	01		Accounts Payable	Online Refund	148.75
Marks, Pam S.	01		Accounts Payable	Stafford Ln	1,379.34
Marley, Krista N.	01		Accounts Payable	Stafford Ln	1,272.64
McBroom, Amanda J.	01		Accounts Payable	MAP Bal	4.00
McCoy, Emily J.	01		Accounts Payable	Online Refund	198.00
McCoy, Lucas J.	01		Accounts Payable	Online Refund	91.00
McCreadie, Michael W.	01		Accounts Payable	Online Refund	14.00
McDermott, Candice M.	01		Accounts Payable	Online Refund	400.00
McDermott, Megan C.	01		Accounts Payable	Online Refund	400.00
McFadden, Lynette S.	01		Accounts Payable	Online Refund	1,697.50
McGee, Barbe	01		Accounts Payable	Stafford Ln	35.00
McGinn, Susan J.	01		Accounts Payable	Online Refund	97.56
McKenna, Brandon W.	01		Accounts Payable	Stafford Bal	452.73
McKinnon, Becky L.	01		Accounts Payable	Stafford Bal	1,272.64
McMahon-Park, Tina M.	01		Accounts Payable	Stafford Ln	15.00
McPhail, Andrea R.	01		Accounts Payable	Online Refund	132.00

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Medendorp, Sara B.	01		Accounts Payable	Stafford Bal	403.97
Weintser, Sierra K.	01		Accounts Payable	Stafford Bal	1,010.35
Weissel, Jeremiah T.	01		Accounts Payable	Stafford Bal	370.73
Mendoza, Carolitza	01		Accounts Payable	Online Refund	50.00
Meyers, Luke W.	01		Accounts Payable	Online Refund	15.00
Miller, Keith R.	01		Accounts Payable	Online Refund	49.00
Miller, Sheila L.	01		Accounts Payable	Stafford Balance	526.64
Mills, Kelly J.	01		Accounts Payable	Stafford Ln	537.29
Mills, Nathanael D.	01		Accounts Payable	Stafford Bal	32.81
Mills, Valerie K.	01		Accounts Payable	Stafford Ln	1,697.50
Milnes, Anthony T.	01		Accounts Payable	Stafford Bal	473.00
Mitchell, Lindsay M.	01		Accounts Payable	Online Refund	264.00
Monarrez, Maria L.	01		Accounts Payable	Stafford Ln	1,272.64
Montavon, Brandon J.	01		Accounts Payable	Stafford Bal	764.64
Moore, Karen M.	01		Accounts Payable	Stafford Ln	1,272.64
Morris, Vincent M.	01		Accounts Payable	Stafford Bal	62.14
Morton, Nina M.	01		Accounts Payable	Stafford Ln	1,272.64
Mossholder, Diane M.	01		Accounts Payable	MAP Gt	135.00
Murphy, Le E.	01		Accounts Payable	Online Refund	400.00
Nagy, Patrick T.	01		Accounts Payable	Stafford Ln	496.57
Neubauer, Eric J.	01		Accounts Payable	Online Refund	765.00
Novak, Jaimee L.	01		Accounts Payable	Labref	20.00
Nunez, Reyna S.	01		Accounts Payable	Stafford Ln	1,272.64
Nusbaum, Michele R.	01		Accounts Payable	Online Refund	264.00
O'Neal, Garry D.	01		Accounts Payable	Online Refund	540.00

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Ohnen, Heather M.	01		Accounts Payable	Stafford Ln	1,272.64
Oleson, Tyler J.	01		Accounts Payable	Stard bal	115.01
Olivas, Emily A.	01		Accounts Payable	Stfd Bal	333.64
Owens, Robin A.	01		Accounts Payable	Stafford Ln	1,272.64
Ozmon, Bette R.	01		Accounts Payable	Online Refund	25.00
Pack, Luke A.	01		Accounts Payable	Stafford Ln	1,272.54
Patel, Bhavita	01		Accounts Payable	Online Refund	198.00
Patel, Bhavita	01		Accounts Payable	Online Refund	105.60
Pedrosa, Venus V.	01		Accounts Payable	Stafford bal	561.94
Pedrosa, Venus V.	01		Accounts Payable	Stafford Bal (bkst)	26.55
Pendgraft, Susanne	01		Accounts Payable	Online Refund	147.00
Perick, David A.	01		Accounts Payable	Stafford LN	1,697.50
Petersen, Alex W.	01		Accounts Payable	Online Refund	198.00
Peterson, Lucas A.	01		Accounts Payable	Online Refund	243.00
Pistola, Mathew A.	01		Accounts Payable	Stafford Bal	970.90
Polhill, Connie J.	01		Accounts Payable	Stafford Ln	637.29
Pompon, Nicholas C.	01		Accounts Payable	Online Refund	213.00
Porter, Sarah E.	01		Accounts Payable	Online Refund	170.40
Prosch, Susan E.	01		Accounts Payable	Online Refund	66.00
Raines, Rebecca J.	01		Accounts Payable	Stafford Ln	848.75
Ramirez, Caleb J.	01		Accounts Payable	Stafford Bal	1,225.64
Ramos, Alejandro	01		Accounts Payable	PELL	1,013.00
Ramos, Daniel R.	01		Accounts Payable	Online Refund	345.00
Ramos, Tina M.	01		Accounts Payable	Stafford Bal	169.36
Rangel, Nicole M.	01		Accounts Payable	Online Refund	198.00

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Rangel, Nicole M.	01		Accounts Payable	Online Refund	69.00
Ranjel, Andrea N.	01		Accounts Payable	Online Refund	400.00
Renner, Brett P.	01		Accounts Payable	Stafford Bal	62.00
Reyes, Justin L.	01		Accounts Payable	Stafford Ln	1,272.64
Reza, Nicole A.	01		Accounts Payable	Stafford Bal	1,251.64
Richardson, Jessica A.	01		Accounts Payable	Stafford Bal	711.64
Riggen, Alex J.	01		Accounts Payable	Stafford Bal	76.00
Riggins, Elisha M.	01		Accounts Payable	Online Refund	675.00
Riley, Nicole M.	01		Accounts Payable	MAP Ct	233.49
Roberts, Harrison M.	01		Accounts Payable	Stafford Bal	1,272.64
Rodriguez, Eunice	01		Accounts Payable	Stafford Ln	1,272.64
Rodriguez, Gloria J.	01		Accounts Payable	Stafford Ln	1,272.64
Rodriguez, Jessica	01		Accounts Payable	Stafford Bal	1,272.64
Rodriguez, Kimmie L.	01		Accounts Payable	Stafford Bal	164.83
Roen, Jonathan M.	01		Accounts Payable	Stafford Ln	1,272.64
Rogers, Catherine A.	01		Accounts Payable	Stfd Bal	227.31
Ross, Arnette M.	01		Accounts Payable	Stafford Ln	1,697.50
Russell, Curtis A.	01		Accounts Payable	Stafford Ln	1,272.64
Russell, Curtis A.	01		Accounts Payable	Athletic Scholarship	468.75
Russell, Stephanie K.	01		Accounts Payable	Stafford Bal	1,134.22
Sandoval, Jose E.	01		Accounts Payable	Online Refund	284.00
Sassaman, Emma L.	01		Accounts Payable	Stafford Ln	1,687.50
Sassu, Gregory	01		Accounts Payable	Online Refund	99.00
Saunders, Justin S.	01		Accounts Payable	Online Refund	61.00
Schaefer, Ann	01		Accounts Payable	Online Refund	158.40
			Accounts Payable	Stafford Bal	257.50

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Schantz, Nina M.	01		Accounts Payable	Online Refund	345.00
Schinderling, Heather L.	01		Accounts Payable	Stafford Bal	344.65
Schmidt, Karen E.	01		Accounts Payable	MAP Gt	180.00
Schneider, Leslie L.	01		Accounts Payable	Stafford Ln	1,697.50
Schoonover, Timothy J.	01		Accounts Payable	Stafford Bal	66.70
Seaworth, Ann M.	01		Accounts Payable	Stafford Ln	1,272.64
Selman, Barbara A.	01		Accounts Payable	Online Refund	135.00
Shipley, Sarah E.	01		Accounts Payable	Stafford Ln	1,697.50
Shoemaker, Stacy L.	01		Accounts Payable	Online Refund	10.00
Shoemaker, Stacy L.	01		Accounts Payable	Online Refund	79.20
Shuck, Trisha L.	01		Accounts Payable	Stafford Bal	542.84
Shugars, Rae L.	01		Accounts Payable	Stafford Ln	1,455.00
Silva, Samantha R.	01		Accounts Payable	Stafford Ln	1,272.64
Simpson, Maureen D.	01		Accounts Payable	Stafford Ln	848.75
Slick, Jun R.	01		Accounts Payable	Online Refund	213.00
Smith, Angela M.	01		Accounts Payable	Stafford Bal	522.94
Smith, Bethany F.	01		Accounts Payable	Stafford Ln	1,272.64
Smith, Heather L.	01		Accounts Payable	Stafford Ln	1,272.64
Smith, Terri L.	01		Accounts Payable	Online Refund	88.00
Snider, Whitney A.	01		Accounts Payable	Online Refund	175.00
Sodergren-Baar, Tristan M.	01		Accounts Payable	Stafford Bal	65.00
Springman, Deborah W.	01		Accounts Payable	Online Refund	85.00
Stark, Teresa D.	01		Accounts Payable	Stafford Ln	970.00
Starr, Christy J.	01		Accounts Payable	Online Refund	213.00
Starr, John M.	01		Accounts Payable	Online Refund	27.07

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Stephens, Kelly A.	01		Accounts Payable	Stafford Ln	1,272.64
Stevens, Carol J.	01		Accounts Payable	Online Refund	66.00
Stewart, Nathan A.	01		Accounts Payable	Stafford Bal	515.14
Stingley, Carl W.	01		Accounts Payable	Stafford Ln	1,272.64
Stocker, Lyn A.	01		Accounts Payable	Stafford Ln	1,272.64
Stretz, Michele R.	01		Accounts Payable	Stafford Ln	1,465.64
Sullivan, April N.	01		Accounts Payable	Stafford Bal	552.69
Sutton, Teresa N.	01		Accounts Payable	Online Refund	198.00
Swan, Lisa M.	01		Accounts Payable	Online Refund	198.00
Swanson, Jennifer L.	01		Accounts Payable	Stafford Ln	423.89
Szafranski, Nicole A.	01		Accounts Payable	Stafford Ln	1,272.64
Tarnowski, Kristen D.	01		Accounts Payable	Online Refund	279.00
Taulbee, Cynthia E.	01		Accounts Payable	Stafford Bal	901.50
Taylor, Kevin D.	01		Accounts Payable	Stafford Bal	196.08
Taylor, Lori A.	01		Accounts Payable	Stafford Ln	1,697.50
Teich, Mia L.	01		Accounts Payable	Stafford Ln	1,272.64
Tetrick, Robin L.	01		Accounts Payable	Online Refund	97.00
Thomson, Lisa C.	01		Accounts Payable	Online Refund	345.00
Tindall, Douglas M.	01		Accounts Payable	Online Refund	126.53
Tornow, Heather C.	01		Accounts Payable	Stfd Ba,	614.25
Trobaugh, Chris D.	01		Accounts Payable	Online Refund	117.60
Trobaugh, Chris D.	01		Accounts Payable	Online Refund	213.00
Van Weelden, Marvin H.	01		Accounts Payable	Stafford Bal	455.64
Vander Eide, Lynell M.	01		Accounts Payable	Stafford Bal	713.50
VanderLeest, Angie S.	01		Accounts Payable	MAP Gt	270.00

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Vanderlaan, Naumie R.	01		Accounts Payable	Online Refund	102.00
Vandermyde, Laura A.	01		Accounts Payable	Stafford Bal	317.50
Vandermyde, Laura A.	01		Accounts Payable	Online Refund	66.00
Vasquez, Diana	01		Accounts Payable	Stafford Ln	1,272.64
Vasquez, Diana	01		Accounts Payable	Stafford Ln	424.86
Vega, Elizabeth G.	01		Accounts Payable	Stafford Ln	242.50
Vega, Janice M.	01		Accounts Payable	Stafford Ln	1,272.64
Voorhies, Dennis W.	01		Accounts Payable	Online Refund	211.20
Wagar, Frances R.	01		Accounts Payable	Stafford Bal	440.21
Walker, Jerome R.	01		Accounts Payable	Online Refund	31.00
Ward, Steven R.	01		Accounts Payable	Stafford Bal	1,054.06
Washington, William E.	01		Accounts Payable	Stafford Bal	808.75
Weatherwax, Glen E.	01		Accounts Payable	Online Refund	91.00
Webb, Jessica A.	01		Accounts Payable	Online Refund	99.00
Wegley, Kayle E.	01		Accounts Payable	Refund-Fin Assistance Only	234.97
Welch, Destiny S.	01		Accounts Payable	Stafford Ln	637.29
Welch, Mandy L.	01		Accounts Payable	Online Refund	198.00
Wendland, Grant N.	01		Accounts Payable	Stafford Bal	409.81
Werle, Donita S.	01		Accounts Payable	MAP Bal	35.60
Wessels, Cody J.	01		Accounts Payable	Stafford Ln	1,697.50
Wessels, Cody J.	01		Accounts Payable	MAP Bal	43.80
Wessels, Josette L.	01		Accounts Payable	Stafford Ln	1,697.50
White, Lindsay J.	01		Accounts Payable	Online Refund	105.60
Wilkinson, Dawn M.	01		Accounts Payable	Stafford Ln	1,272.64
Williamson, Jilleen M.	01		Accounts Payable	Stafford Ln	1,697.50

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Wilson, Alisha A.	01		Accounts Payable	Stafford In	1,272.64
Wolf, Ed R.	01		Accounts Payable	Online Refund	219.20
Wolflsey, Natalie M.	01		Accounts Payable	Stufd Bal	4.86
Worcester, Linda K.	01		Accounts Payable	Stafford Bal	1,214.20
Wray, Justin R.	01		Accounts Payable	Stafford Bal	17.00
Wroblewski, Jennifer R.	01		Accounts Payable	Stafford Bal	814.77
Zaragoza, Rafael	01		Accounts Payable	Online Refund	406.00
Zigler, Sarah E.	01		Accounts Payable	Online Refund	170.40
Baker, Timothy A	01		Accounts Payable	Plus Loan Tim R Baker	3,793.48
McKeel, Amy	01		Other Payables	Parent Plus Loan	1,455.00
Ray-O-Vac	01		Other Payables	Overpayment- J Burkitt	25.00
Trobaugh, Kevin	01		Other Payables	Plus Loan / Shanna Trobaugh	315.84
Trobaugh, Kevin	01		Other Payables	Plus Loan/Sherri Trobaugh	133.00
Follett Bookstore	01		PELL EOG BT	Books	89,956.51
Follett Bookstore	01		PELL EOG BT	Books	4,894.16
Follett Bookstore	01		PELL EOG BT	Books	9,148.09
Follett Bookstore	01		PELL EOG BT	Books	54,470.07
Follett Bookstore	01		PELL EOG BT	Books	3,458.88
Follett Bookstore	01		PELL EOG BT	Books	4,576.48
Follett Bookstore	01		Foundation B	Books	2,869.63
Follett Bookstore	01		Foundation B	Books	286.01
Follett Bookstore	01		Foundation B	Books	-113.22
Follett Bookstore	01		Foundation B	Books	1,773.15
Follett Bookstore	01		Foundation B	Books	21.22
Follett Bookstore	01		Foundation B	Books	144.84

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	01		Stafford Loans BT	Books	12,070.11
Follett Bookstore	01		Stafford Loans BT	Books	874.73
Follett Bookstore	01		Stafford Loans BT	Books	6,925.65
Follett Bookstore	01		MRS BT	Books	566.05
Follett Bookstore	01		JTPA Whiteside B	Books	11,197.24
Follett Bookstore	01		JTPA Whiteside B	Books	319.90
Follett Bookstore	01		JTPA Whiteside B	Books	593.86
Follett Bookstore	01		JTPA Whiteside B	Books	3,681.52
Follett Bookstore	01		JTPA Whiteside B	Books	111.50
Follett Bookstore	01		JTPA Whiteside B	Books	4,056.14
Follett Bookstore	01		JTPA Lee B	Books	42.75
Follett Bookstore	01		JTPA Lee B	Books	184.20
Follett Bookstore	01		JTPA Lee B	Books	1,698.75
Follett Bookstore	01		JTPA Lee B	Books	648.97
Follett Bookstore	01		DORS B	Books	52.25
Follett Bookstore	01		DORS B	Books	343.54
Follett Bookstore	01		DORS B	Books	669.28
Follett Bookstore	01		Vets Rehab B	Books	2,100.84
Follett Bookstore	01		Trade Act TAA Sterling B	Books	68.20
Follett Bookstore	01		Trade Act TAA Sterling B	Books	169.00
Follett Bookstore	01		Trade Act TAA Sterling B	Books	667.73
Follett Bookstore	01		Trade Act TAA Sterling B	Books	-143.33
Follett Bookstore	01		Short Term Book Loan due Booksto	Books	2,165.51
Follett Bookstore	01		Short Term Book Loan due Booksto	Books	896.21
Follett Bookstore	01		Short Term Book Loan due Booksto	Books	3,466.40

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Follett Bookstore	01		Americorps	Books	1,080.77
Follett Bookstore	01		Americorps	Books	32.01
Follett Bookstore	01		Americorps	Books	898.47
Follett Bookstore	01		Americorps	Books	5.04
Consolidated Management Co	01		Cafeteria payable	January Sales of Punch-A-Lunch Tickets	9,940.00
Ward, Murray, Pace, & Johnson,	01	Board of Trustees	Legal Services	General Legal Services for January	1,053.00
Weinstine, Shirk & Buckwalter-	01	Board of Trustees	Legal Services	Legal Services For Housing Project	8,839.27
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Open Purchase Order Publication/Legal Notices & Ad	111.24
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	Open P. O./Refreshments-Board Meetings 04-05	32.00
Thompson, Robert J.	01	Board of Trustees	Conference/Meeting Expense	Travel-ICCTA Mtg 1/14/05	232.70
Follett Bookstore	01	President	Office Supplies	Bookstore Charges	3.96
Behrendt, Richard	01	President	Conference/Meeting Expense	travel-Orlando, FL-2/1/05	506.67
Fifth Third Bank	01	President	Conference/Meeting Expense	Conference 1/28/05	255.34
Rotary Club of Sterling	01	President	Conference/Meeting Expense	Rotary Dues Dr. Behrendt 1/1/05	72.00
Rotary Club of Sterling	01	President	Conference/Meeting Expense	rotary pancake brkfst tickets	50.00
Fifth Third Bank	01	President	Other Conference & Meeting	Conference 1/28/05	109.94
Lundstrom Florist	01	President	Other Conference & Meeting	Flowers for Brigitte Warren	34.00
SBM Business Equipment Center	01	College Relations	Office Supplies	Clasp Envelopes-UNV 44907 10x13 100/box	28.50
Coronet Communications WHBF TV	01	College Relations	Advertising	January Advertising	710.00
Insight Media Advertising	01	College Relations	Advertising	Spring Registration/Young	132.00
Insight Media Advertising	01	College Relations	Advertising	Spring Registration/Adult	552.00
Insight Media Advertising	01	College Relations	Advertising	Spring Registration/Young	145.00
Insight Media Advertising	01	College Relations	Advertising	Spring Registration	150.00
SBC	01	College Relations	Advertising	White Page Listing	14.34
Sauk Valley Newspapers	01	College Relations	Advertising	Aviation Ground School	151.00

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Sauk Valley Newspapers	01	College Relations	Advertising	Aviation Ground School	113.25
Screenvision Direct	01	College Relations	Advertising	Production Cost	300.00
WIFR/MBR	01	College Relations	Advertising	Spring Registration	700.00
WIXN FM - WIXN AM	01	College Relations	Advertising	January Advertising	622.00
WILT	01	College Relations	Advertising	Antique Show	114.00
WQAD TV, A New York Times Comp	01	College Relations	Advertising	Spring Registration	655.00
Withers Broadcasting	01	College Relations	Advertising	January Advertising	480.00
Twin City Sunrise Rotary	01	College Relations	Conference/Meeting Expense	Meetings Oct-Dec 2004	65.00
Xerox Corporation	01	Printshop	Maintenance Services	5995 Copier-Main. & Supplies (COPMIL)	1,139.07
Xerox Corporation	01	Printshop	Maintenance Services	Leasing & Meter Usage Charge for Contract 5818	26.74
Xerox Corporation	01	Printshop	Maintenance Services	Leasing & Meter Usage Charge 5818	53.33
Follett Bookstore	01	Printshop	Other Supplies	Bookstore Charges	9.94
Midland Paper	01	Printshop	Purchases for Resale	Exact Multipurpose 20# Salmon	876.74
Professional Binding Inc	01	Printshop	Purchases for Resale	Black 1/2" Plastic Binding Combs 11"	37.75
Xerox Corporation	01	Printshop	Lease Installment Payments	Leasing & Meter Usage Charge for Contract 5818	49.83
Xerox Corporation	01	Printshop	Lease Installment Payments	Leasing & Meter Usage Charges 5818	99.66
SBM Business Equipment Center	01	Grant, Planning, & Research	Office Supplies	Clasp Envelopes-UNV 44907 10x13 100/box	45.90
Follett Bookstore	01	VP-Learning Services	Office Supplies	Bookstore Charges	12.79
Dixon Rotary Club	01	VP-Learning Services	Publications and Dues	Rotary Dues 1/18/05	160.25
Kerber, Joan B.	01	VP-Learning Services	Conference/Meeting Expense	Travel-IAI Meeting Springfield 1/18/05	131.74
Kerber, Joan E.	01	VP-Learning Services	Conference/Meeting Expense	Travel-ICCB 1/28/05	136.60
VanderWege, Robertus J.	01	Other Instructional	Tuition Reimbursement	Fall 04 Tuition reimbursement	345.00
Whitman, Valerie	01	Other Instructional	Tuition Reimbursement	Tuition reimbursement Fall 2004	450.00
SBM Business Equipment Center	01	Other Instructional	Maintenance Services	Copier Monthly Maintenance for FY05	32.68
College of Dupage	01	Other Instructional	Conference/Meeting Expense	Conference Fee 3/4/05	100.00

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Shaff, Steven J.	01	Other Instructional	Conference/Meeting Expense	Registration/Ticket Conference 4/6/05 NCTM	547.48
Consolidated Management Co	01	Other Instructional	Other Conference & Meeting	Refreshments fro Faculty Discussion Hour	72.00
The Learning Organization	01	Other Instructional	Other Conference & Meeting	Mapping Primer-Tools for Reconstructing	56.20
Follett Bookstore	01	Dean of Arts,Social Sciences & P	Office Supplies	Bookstore Charges	45.50
Consolidated Management Co	01	Dean of Arts,Social Sciences & P	Conference/Meeting Expense	Program Review Lunches	74.45
Crump, Erica L.	01	Art	Consultants	Art Class 1/24/05	37.50
Gaspar, Charles	01	Art	Consultants	Art Class 1/19/05	37.50
Helfrich, Joseph A.	01	Art	Consultants	Art Class 2/2/05	30.00
Heslop, Kristen M.	01	Art	Consultants	Art Class 2/7/05	30.00
Meyocks, Danielle J.	01	Art	Consultants	Art Classes 1/31/05	30.00
Moreno, Natalie L.	01	Art	Consultants	Art Class 1/12/05	37.50
Moreno, Natalie L.	01	Art	Consultants	HONORARIUM FOR SERVICE FOR ART CLASSES	37.50
CDW-G	01	Art	Instructional Supplies	555783 Photoshop CS MAC License	3,074.40
Davis, Andrew L.	01	Art	Instructional Supplies	Art Supplies	88.50
Follett Bookstore	01	Art	Instructional Supplies	Bookstore Charges	8.77
Follett Bookstore	01	Art	Instructional Supplies	Bookstore Charges	52.10
Follett Bookstore	01	Art	Instructional Supplies	Bookstore Charges	31.66
Follett Bookstore	01	Art	Instructional Supplies	Bookstore Charges	36.20
Follett Bookstore	01	Art	Instructional Supplies	Bookstore Charges	9.88
Grainger	01	Art	Instructional Supplies	Oily Waste Container for Art Waste	47.48
Menards	01	Art	Instructional Supplies	Open Purchase Order for Art Supplies	134.10
Follett Bookstore	01	English	Instructional Supplies	Bookstore Charges	90.99
Follett Bookstore	01	English	Instructional Supplies	Bookstore Charges	13.49
Follett Bookstore	01	English	Instructional Supplies	Bookstore Charges	36.18
Follett Bookstore	01	English	Instructional Supplies	Bookstore Charges	11.46

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Follett Bookstore	01	English	Instructional Supplies	Bookstore Charges	6.98
Follett Bookstore	01	Reading	Instructional Supplies	Bookstore Charges	2.38
Follett Bookstore	01	Reading	Instructional Supplies	Bookstore Charges	4.03
Weddle, David	01	Humanities	Consultants	Honorarium 2/15/05 "Meet the Author"	100.00
Follett Bookstore	01	Humanities	Instructional Supplies	Bookstore Charges	80.07
Follett Bookstore	01	Humanities	Instructional Supplies	Bookstore Charges	3.19
Olde Piano Works	01	Music	Consultants	Piano Tuning 3 @ \$65	195.00
Consolidated Management Co	01	Music	Instructional Supplies	Fine Arts Humanities Meeting Refreshments	20.00
Follett Bookstore	01	Music	Instructional Supplies	Bookstore Charges	13.46
Follett Bookstore	01	Music	Instructional Supplies	Bookstore Charges	183.69
Heritage Music Center Inc	01	Music	Instructional Supplies	4-Hosa Midi 310 & 2-Hosa Midi 320	53.88
Follett Bookstore	01	Music	Computer Software	Bookstore Charges	106.00
Follett Bookstore	01	Philosophy	Instructional Supplies	Bookstore Charges	99.70
Edleman, Paul	01	Speech	Instructional Supplies	Supplies 1/28/05	28.08
Follett Bookstore	01	Speech	Instructional Supplies	Bookstore Charges	155.00
Follett Bookstore	01	Physical Education	Instructional Supplies	Bookstore Charges	14.36
Gopher Sport	01	Physical Education	Instructional Supplies	Physical Education Supplies	238.33
Perform Better-M F Athletic Co	01	Fitness Center	Instructional Supplies	#9001P 65cm Stabilityball Plus-Green	37.45
Quill Corporation	01	Fitness Center	Instructional Supplies	4x6 Mats fro Weight Room Floor	155.64
Follett Bookstore	01	Criminal Justice	Instructional Supplies	Bookstore Charges	129.00
Follett Bookstore	01	Criminal Justice	Instructional Supplies	Bookstore Charges	10.03
Follett Bookstore	01	History	Instructional Supplies	Bookstore Charges	5.19
Follett Bookstore	01	History	Instructional Supplies	Bookstore Charges	2.06
Follett Bookstore	01	Human Services	Instructional Supplies	Bookstore Charges	6.99
Follett Bookstore	01	Human Services	Instructional Supplies	Bookstore Charges	1.34

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Edleman, Paul	01	Political Science	Instructional Supplies	Dues-American Political Science Assoc	78.00
Follett Bookstore	01	Political Science	Instructional Supplies	Bookstore Charges	1.17
Follett Bookstore	01	Psychology	Instructional Supplies	Bookstore Charges	15.58
Follett Bookstore	01	Psychology	Instructional Supplies	Bookstore Charges	26.24
Follett Bookstore	01	Psychology	Instructional Supplies	Bookstore Charges	26.79
Follett Bookstore	01	Psychology	Instructional Supplies	Bookstore Charges	2.37
Carolina Biological Supply Co	01	Sociology	Instructional Supplies	HT-28-1510 Afarensis Cranium	458.01
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Charges	12.70
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Charges	40.58
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Charges	105.50
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Charges	2.30
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Charges	4.70
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Charges	4.78
Follett Bookstore	01	Learning Assistance Center	Instructional Supplies	Bookstore Charges	.49
Follett Bookstore	01	Dean of Business,Tech & Natural	Office Supplies	Bookstore Charges	2.39
White, Linley V.	01	Dean of Business,Tech & Natural	Office Supplies	Meeting 1/21/05 & Meeting 1/4/05	116.52
White, Linley V.	01	Dean of Business,Tech & Natural	Office Supplies	Dean's Supplies	40.37
Rock Falls Rotary Club	01	Dean of Business,Tech & Natural	Publications and Dues	Rotary Dues 1/2005-3/2005 L White	91.00
Rock Falls Chamber of Commerce	01	Dean of Business,Tech & Natural	Conference/Meeting Expense	Chamber Annual Dinner 2/7/05	30.00
White, Linley V.	01	Dean of Business,Tech & Natural	Conference/Meeting Expense	Meeting 1/21/05 & Meeting 1/4/05	29.14
White, Linley V.	01	Dean of Business,Tech & Natural	Conference/Meeting Expense	Travel-Area Visits thru 1/25/05	260.99
Follett Bookstore	01	Accounting	Instructional Supplies	Bookstore Charges	.63
Follett Bookstore	01	Business	Instructional Supplies	Bookstore Charges	34.09
SBM Business Equipment Center	01	Office & Administrative Services	Instructional Supplies	Service Contract for Sharp Copier	49.57
Airgas North Central	01	HVAC	Instructional Supplies	HVAC Supplies	21.08

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Follett Bookstore	01	HVAC	Instructional Supplies	Bookstore Charges	88.69
Follett Bookstore	01	HVAC	Instructional Supplies	Bookstore Charges	3.42
Johnstone Supply	01	HVAC	Instructional Supplies	TANK R-134A REFRIGERANT 30LB.	153.02
Silven, Larry L.	01	HVAC	Instructional Supplies	HVAC Supplies	134.77
Silven, Larry L.	01	HVAC	Instructional Supplies	HVAC SUPPLIES	41.60
Follett Bookstore	01	Machine Tool	Instructional Supplies	Bookstore Charges	3.99
Follett Bookstore	01	Manufacturing Technology	Instructional Supplies	Bookstore Charges	521.70
Follett Bookstore	01	Mechanical Design	Instructional Supplies	Bookstore Charges	107.15
Follett Bookstore	01	Mechanical Design	Instructional Supplies	Bookstore Charges	11.14
SBM Business Equipment Center	01	Dean of Health Careers and Scien	Maintenance Services	Open P.O. for Copy Count	25.20
Unique Computer	01	Dean of Health Careers and Scien	Maintenance Services	Replacement Battery	292.00
Follett Bookstore	01	Dean of Health Careers and Scien	Office Supplies	Bookstore Charges	1.51
Quill Corporation	01	Dean of Health Careers and Scien	Office Supplies	Open P.O. For Office Supplies	62.82
Quill Corporation	01	Dean of Health Careers and Scien	Office Supplies	Open P.O. For Office Supplies	109.24
Follett Bookstore	01	Dean of Health Careers and Scien	Instructional Supplies	Bookstore Charges	25.35
Lynch, Janet L.	01	Dean of Health Careers and Scien	Instructional Supplies	Sig Program Expense	145.00
Lynch, Janet L.	01	Dean of Health Careers and Scien	Publications and Dues	Nursing Scope	28.95
Nursing Management	01	Dean of Health Careers and Scien	Publications and Dues	Renew Subscription to Nursing Management	29.95
Lynch, Janet L.	01	Dean of Health Careers and Scien	Conference/Meeting Expense	Travel-thru 1/28/05	202.60
Mueller Audio Visual	01	Associate Degree Nursing	Maintenance Services	Repaired Camera	30.00
DeKroft-Wetz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Open P.O. for ADN Program	377.52
DeKroft-Wetz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Open P.O. for ADN Program	31.79
Edgco	01	Associate Degree Nursing	Instructional Supplies	4 Shelf Tower 12x12x72"H M31818	179.96
Follett Bookstore	01	Associate Degree Nursing	Instructional Supplies	Bookstore Charges	7.58
Northern Illinois Home Medical	01	Associate Degree Nursing	Instructional Supplies	Open P.O. for ADN Program	187.50

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Wallcur, Inc	01	Associate Degree Nursing	Instructional Supplies	Practi-Amp 2ml	77.95
College of DuPage	01	Associate Degree Nursing	Conference/Meeting Expense	Mentoring Seminar 3/23/05	175.00
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Open P.O. for LPN Program	138.33
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Open P.O. for LPN Program	3.42
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Open P.O. for LPN Program	71.46
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Open P.O. for LPN Program	44.85
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Open P.O. for LPN Program	310.28
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Open P.O. for LPN Program	25.79
Diagnostic Imaging Inc (Source	01	Radiologic Technology	Maintenance Services	Open P.O. for LPN Program	106.08
Diagnostic Imaging Inc (Source	01	Radiologic Technology	Maintenance Services	Open P.O. Rad Tech Maintenance	80.00
Illinois Emergency Management	01	Radiologic Technology	Maintenance Services	Open P.O. Rad Tech Maintenance	605.17
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Annual Fee	330.00
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Travel-Clinical Site Visits thru 1/31/05	217.49
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies	445.35
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies	110.35
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies	3.95
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies	47.25
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies	25.40
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies	63.30
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies	24.95
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies	155.00
Wood, Therese L.	01	Biology	Instructional Supplies	HT-19-1200 Cape Sundew Tissue Culture Kit	30.95
Wood, Therese L.	01	Biology	Instructional Supplies	Biology Supplies	94.66
Consolidated Management Co	01	Biology	Instructional Supplies	BIO SUPPLIES, PETTY CASH	134.25
			Conference/Meeting Expense	PM Refreshments	33.75

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Flinn Scientific	01	Chemistry	Instructional Supplies	Chemistry Supplies	117.88
Follett Bookstore	01	Chemistry	Instructional Supplies	Bookstore Charges	4.00
Follett Bookstore	01	Chemistry	Instructional Supplies	Bookstore Charges	36.75
Highsmith Inc.	01	Learning Resource Center	Library Supplies	W41-12741 Tattle Tape B2 Period. & Book Pg Strips	316.57
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Open P.O. for Library Books	3,130.39
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Open P.O. Library Books	49.20
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Open P.O. Library Books	143.46
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Open P.O. Library Books	506.77
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Open P.O. Library Books	115.39
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Open P.O. Library Books	42.92
Concept Media	01	Learning Resource Center	Books and Binding Costs	2 Videos	1,190.65
Fifth Third Bank	01	Learning Resource Center	Books and Binding Costs	Publications	2,195.12
World Book, Inc.	01	Learning Resource Center	Books and Binding Costs	Purchase of 22 vol. Encyclopedias	879.00
American Assn of Community Col	01	Learning Resource Center	Publications and Dues	FY05 dues	53.00
ArtStor	01	Learning Resource Center	Publications and Dues	Books	1,210.00
Fifth Third Bank	01	Learning Resource Center	Publications and Dues	Publications	344.80
JSTOR	01	Learning Resource Center	Publications and Dues	Books	2,500.00
H. W. Wilson Company	01	Learning Resource Center	Other Materials and Supplies	Book	310.00
Anderson, Judy	01	Learning Resource Center	Conference/Meeting Expense	Travel- ILCSO Conf 1/26/05	138.00
Hewlett-Packard	01	Academic Computing	Maintenance Services	Instructional Hardware Support FY 05	105.00
Mueller Audio Visual	01	Academic Computing	Maintenance Services	VCR Repair	19.50
Pratt Audio-Visual & Video Cor	01	Academic Computing	Maintenance Services	Projector Lamp Replacement	485.63
CDW-G	01	Academic Computing	Instructional Supplies	322916 Microsoft Intellimouse Optical	295.88
Follett Bookstore	01	Academic Computing	Instructional Supplies	Bookstore Charges	39.98
Unique Computer	01	Academic Computing	Instructional Supplies	Batteries	17.50

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Unique Computer	01	Academic Computing	Instructional Supplies	Mice	198.00
CDW-G	01	Academic Computing	Instructional Technology Materia	504368 Belkin USB Extender 3 ft	123.96
Mueller Audio Visual	01	Academic Computing	Instructional Technology Materia	ATR97 Audio Technique Boundary Microphones	117.00
Mueller Audio Visual	01	Academic Computing	Instructional Technology Materia	JVC Mini DV Tapes 120 min.	278.00
Mueller Audio Visual	01	Academic Computing	Instructional Technology Materia	IT Supplies	36.40
Mueller Audio Visual	01	Academic Computing	Instructional Technology Materia	IT Supplies	49.50
Mueller Audio Visual	01	Academic Computing	Instructional Technology Materia	IT Supplies	65.00
Pratt Audio-Visual & Video Cor	01	Academic Computing	Instructional Technology Materia	Converter	276.50
Pratt Audio-Visual & Video Cor	01	Academic Computing	Instructional Technology Materia	DVD/VCR, Converter	723.50
Shelley, Chris	01	Academic Computing	Instructional Technology Materia	IT Supplies	31.14
Unique Computer	01	Academic Computing	Instructional Technology Materia	Pinheads	144.00
Unique Computer	01	Academic Computing	Instructional Technology Materia	Instructional Technology Supplies	77.00
Fifth Third Bank	01	Academic Computing	Computer Software	Conference-1/26/05 Software	236.95
Hewlett-Packard	01	Academic Computing	Computer Software	Instructional Software Support FY 05	50.65
Hunter, Timothy F.	01	Academic Computing	Conference/Meeting Expense	Travel-2/2/05-Teachers Conf	67.49
ILLCOO Learning Academy	01	Academic Computing	Conference/Meeting Expense	On Line Conference 2/16/05	50.00
Pfeifer, Alan	01	Academic Computing	Conference/Meeting Expense	Travel-1/26/05 Phone	41.54
Hewlett-Packard	01	Administrative Computing	Maintenance Services	Administrative Hardware Support FY 05	2,425.00
Toner Tech Plus	01	Administrative Computing	Office Supplies	Refurbish Toner Cartridge	1,763.00
Unique Computer	01	Administrative Computing	Office Supplies	Ink	371.00
Unique Computer	01	Administrative Computing	Office Supplies	Laserjet Cartridge	330.00
Unique Computer	01	Administrative Computing	Office Supplies	Retrospect UPG	1,670.00
Hewlett-Packard	01	Administrative Computing	Computer Software	Administrative Software Support FY 05	755.30
Follett Bookstore	01	Dean of Student Services	Office Supplies	Bookstore Charges	1.99
Follett Bookstore	01	Dean of Student Services	Office Supplies	Bookstore Charges	3.43

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
American Counseling Associatio	01	Dean of Student Services	Publications and Dues	FY 05 Dues	135.00
Illinois Community College Chi	01	Dean of Student Services	Publications and Dues	FY 05 Dues	25.00
Illinois Community College Chi	01	Dean of Student Services	Conference/Meeting Expense	Conference Fee 2/17/05	45.00
Follett Bookstore	01	Special Needs- ADA	Instructional Supplies	Bookstore Charges	92.75
Follett Bookstore	01	Admissions, Records & Placement	Office Supplies	Bookstore Charges	6.36
Quill Corporation	01	Admissions, Records & Placement	Office Supplies	DO NOT BEND Stamp	22.72
SBM Business Equipment Center	01	Admissions, Records & Placement	Office Supplies	Service on Fax Machine	73.00
Midwest Association of Student	01	Financial Aid & Veterans Affairs	Publications and Dues	FY 05 Dues	55.00
Xerox Corporation	01	Counseling	Maintenance Services	Copier Charges	167.55
Xerox Corporation	01	Counseling	Maintenance Services	Copy charges	7.73
Quill Corporation	01	Counseling	Office Supplies	Office Supplies	49.17
Follett Bookstore	01	Counseling	Instructional Supplies	Bookstore Charges	43.45
Follett Bookstore	01	Counseling	Instructional Supplies	Bookstore Charges	35.43
Florini, Anthony D.	01	Counseling	Conference/Meeting Expense	Travel-Wallace School thru 1/26/05	22.68
Irving, Kristi A.	01	Counseling	Conference/Meeting Expense	Conference U of I 2/4/05	149.23
Matheney, Janet I.	01	Counseling	Conference/Meeting Expense	Travel-Placement Testing 2/15/05	20.25
Reighter, Patrice L.	01	Counseling	Conference/Meeting Expense	Travel- 2/15/05 Placement Testing	32.40
Bittner, Ruth C.	01	VP- College Services	Conference/Meeting Expense	Travel-2/11/05 ICCBMC	47.50
Clinton Lumber Kings	01	VP- College Services	Conference/Meeting Expense	Group Picnic 5/13/05	240.00
Federal Express Corp	01	Other Institutional	Postage	Federal Express Shipping Charges	16.51
Pitney Bowes	01	Other Institutional	Postage	Monthly Meter Rental	467.00
US Postmaster	01	Other Institutional	Postage	Postage Meter Refill	3,500.00
United Parcel Service	01	Other Institutional	Postage	Monthly Charges	309.30
Chronicle of Higher Education	01	Other Institutional	Recruitment	Recruitment Open P.O.	2,250.00
Chronicle of Higher Education	01	Other Institutional	Recruitment	Recruitment Open P.O.	875.00

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Cox, Matthews & Associates	01	Other Institutional	Recruitment	Advertisement for President Position	765.00
Hallberg, Sara	01	Other Institutional	Recruitment	Mileage-Interview	75.33
Quad-City Times	01	Other Institutional	Recruitment	Recruitment Open P.O.	343.66
Whitmore, Tamie	01	Other Institutional	Recruitment	Mileage Interview	178.20
SBM Business Equipment Center	01	Business Office	Maintenance Services	Open Purchase Order/Maint. Contract-Copier 2004-05	26.70
Unique Computer	01	Business Office	Maintenance Services	Service On Printer	297.00
Daytimers, Inc	01	Business Office	Office Supplies	Calendar 05	33.98
Fifth Third Bank	01	Business Office	Conference/Meeting Expense	Conference 3/28/05	115.00
College of DuPage	01	Tuition Chargeback	Tuition Chargeback	Chargeback for Spring 2005	2,702.18
Illinois Central Community Col	01	Tuition Chargeback	Tuition Chargeback	Chargeback for Spring 2005	1,918.00
Snow, Kathryn C.	01	Personnel Office	Conference/Meeting Expense	Travel-Downers Grove 403 B Meeting	94.75
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Open P.O. for B-day Parties, Ceremonies, & Meeting	121.00
Dixon Park District	01	Personnel Office	Other Conference & Meeting	Reservation for Retreat 3/17/05	200.00
Adult Learning Resource Center	01	Dean of Adult Education	Conference/Meeting Expense	Conference Fee 2/11/05	30.00
Staples	01	Dean of Adult Education	Conference/Meeting Expense	8-sheet cross-cut shredder	49.94
SBM Business Equipment Center	01	Information Center	Maintenance Services	Open P.O. for Copier Maintenance	36.00
United Asset Coverage Inc	01	Information Center	Maintenance Services	maintenance telephone equipment	2,274.57
Follett Bookstore	01	Information Center	Office Supplies	Bookstore Charges	5.46
Follett Bookstore	01	Information Center	Office Supplies	Bookstore Charges	3.02
SBM Business Equipment Center	01	Information Center	Instructional Supplies	Sharp FO-15CR Imaging Film	70.00
Avaya Inc	01	Information Center	Other Supplies	Services	245.00
CMS Communications	01	Information Center	Other Supplies	4 Phones Refurbished	193.68
CMS Communications	01	Information Center	Other Supplies	Switchboard Console 302BI-A-03	410.49
CMS Communications	01	Information Center	Other Supplies	Refurbished Phones	-458.68
Nunez, Steve C.	01	Phi Theta Kappa	Conference/Meeting Expense	PTK Conf - Rooms 4/14/05	1,142.40

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Nunes, Steve C.	01	Phi Theta Kappa	Conference/Meeting Expense	PTK Conference - Airline Tickets 4/14/05	1,301.49
O'Leary, Sheila	010100	CCS Contract Training	Consultants	Team Training Wahl Clipper thru 3/3/05	9,600.00
SBM Business Equipment Center	010100	CCS Contract Training	Office Supplies	Open P.O. for Copier	31.96
Follett Bookstore	010100	CCS Contract Training	Instructional Supplies	Bookstore Charges	464.75
Follett Bookstore	010100	CCS Contract Training	Instructional Supplies	Bookstore Charges	128.00
Follett Bookstore	010100	CCS Contract Training	Instructional Supplies	Bookstore Charges	24.95
Follett Bookstore	010100	CCS Contract Training	Instructional Supplies	Bookstore Charges	33.50
Follett Bookstore	010100	CCS Contract Training	Instructional Supplies	Bookstore Charges	108.75
J J Keller & Assoc.	010100	CCS Contract Training	Instructional Supplies	WM-103-ORS4 Emergency Response Guidebook	45.76
KSS Hospital	010100	CCS Contract Training	Instructional Supplies	Instructional Materials for First Aid/CPR at DCC	62.50
KSS Hospital	010100	CCS Contract Training	Instructional Supplies	First Aid/CPR at DCC	46.25
Quill Corporation	010100	CCS Contract Training	Instructional Supplies	014-7-39204 Binders	67.66
Oregon Chamber of Commerce	010100	CCS Contract Training	Publications and Dues	FY 05 Chamber Dues	210.00
Thomson Chamber	010100	CCS Contract Training	Publications and Dues	FY 05 Chamber Dues	30.00
Gericke, Thomas H.	010100	CCS Contract Training	Conference/Meeting Expense	Travel-Area Company's thru 1/27/05	63.23
Martz, Leighton T.	010100	CCS Public Workshops	Public Serv, Comm Ed, & Custom T	Refund Polygraph	3,150.00
Clark, Jeffrey	010100	CCS Public Workshops	Consultants	OSHA General Spr 05	1,000.00
Clark, Jeffrey	010100	CCS Public Workshops	Consultants	OSHA-Record Keeping Spring 05	400.00
Dixon YMCA	010100	CCS Public Workshops	Consultants	Cardio Mix 1/4/05	180.00
Dixon YMCA	010100	CCS Public Workshops	Consultants	Cardio Mix 11/2/04	210.00
Education To Go	010100	CCS Public Workshops	Consultants	Ed2Go Classes January 2005	714.00
Schamberger, Joyce A.	010100	CCS Public Workshops	Consultants	ACT Prep Course Spring 2005	210.00
Schroeder, Jill	010100	CCS Public Workshops	Consultants	Fall 04 -CCS Class	360.00
Colony Visits Heritage Destina	010100	CCS Public Workshops	Other Contractual Services	Deposit Amana Colony Trip 4/30/05	50.00
Quill Corporation	010100	CCS Public Workshops	Office Supplies	tape dispenser	137.55

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Quill Corporation	010100	CCS Public Workshops	Office Supplies	hand held label maker	101.97
SBM Business Equipment Center	010100	CCS Public Workshops	Office Supplies	Open P.O. for Copier	31.96
Clark, Jeffrey	010100	CCS Public Workshops	Instructional Supplies	Training Manuals	240.00
Follett Bookstore	010100	CCS Public Workshops	Instructional Supplies	Bookstore Charges	288.15
On Stage	010100	CCS Public Workshops	Instructional Supplies	Copies of Cinderella	19.00
On Stage	010100	CCS Public Workshops	Instructional Supplies	10 Copies Of Play & Performance Royalty	90.50
Consolidated Management Co	010100	CCS Public Workshops	Conference/Meeting Expense	Coffee & Lunch OSHA Class	108.30
Consolidated Management Co	010100	CCS Public Workshops	Conference/Meeting Expense	Coffe for OSHA Course	12.00
Data Guard, Inc.	02	Maintenance	Maintenance Services	Paper Shredding	234.00
ECOLAB	02	Maintenance	Maintenance Services	Monthly Pest Elimination	192.50
ECOLAB	02	Maintenance	Maintenance Services	Monthly Pest Elimination Services	192.50
Kone, Inc	02	Maintenance	Maintenance Services	Quarterly Elevator Service	2,153.91
Nalco Company	02	Maintenance	Maintenance Services	qtlly contract 1/01-3/31/05	3,750.00
Air Filter Sales & Service	02	Maintenance	Maintenance Supplies	AR-317FTAC Dustlock Filters	991.82
Air Filter Sales & Service	02	Maintenance	Maintenance Supplies	Trane Part #57950375-670 58 3/8" by 65 Dustlock	348.39
Davenport Trane	02	Maintenance	Maintenance Supplies	boiler gaskets	1,689.10
Fifth Third Bank	02	Maintenance	Maintenance Supplies	Conference-1/20/05 Johnstine Supply -supplies	135.01
Frary Lumber & Supply	02	Maintenance	Maintenance Supplies	Water Softener Salt	233.85
Goodway Technologies Corporati	02	Maintenance	Maintenance Supplies	Brushes	133.04
Grainger	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY05	22.91
Grainger	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY05	63.96
Grainger	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY05	167.52
Grainger	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY05	66.72
Grainger	02	Maintenance	Maintenance Supplies	Return of Fans	-84.66
Grainger	02	Maintenance	Maintenance Supplies	Fans	84.66

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Grainger	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY05	59.04
Grainger	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY05	3.42
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	167.79
Menards	02	Maintenance	Maintenance Supplies	Electrical Supplies	42.48
Menards	02	Maintenance	Maintenance Supplies	Styrofoam for LRC Conference Room	259.10
Menards	02	Maintenance	Maintenance Supplies	Recep, Plate	11.21
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	24.22
Menards	02	Maintenance	Maintenance Supplies	Hangers, Anchors, Supplies	19.22
Menards	02	Maintenance	Maintenance Supplies	Electrical, Plumbing Supplies	159.72
Menards	02	Maintenance	Maintenance Supplies	Foundation Board Supplies	84.61
Menards	02	Maintenance	Maintenance Supplies	Electrical Supplies	47.21
Sherwin-Williams	02	Maintenance	Maintenance Supplies	Paint	121.34
Shiffler Equipment Sales Inc	02	Maintenance	Maintenance Supplies	Chair Shell	20.28
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	43.00
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	43.00
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	58.00
Ace Hardware	02	Custodial	Maintenance Supplies	Propane	25.94
Cleaning Management Institute	02	Custodial	Maintenance Supplies	Annual Subscription	129.00
Grainger	02	Custodial	Maintenance Supplies	Towels	198.02
Menards	02	Custodial	Maintenance Supplies	Custodial Supplies	137.74
Menards	02	Custodial	Maintenance Supplies	Grounds Supplies	98.50
Vonachen Service & Supply	02	Custodial	Maintenance Supplies	Custodial Supplies Fiscal Year 05	2,181.00
Vonachen Service & Supply	02	Custodial	Maintenance Supplies	Custodial Supplies Fiscal Year 05	101.49
Vonachen Service & Supply	02	Custodial	Maintenance Supplies	Custodial Supplies Fiscal Year 05	168.79
Bonnell Industries	02	Grounds	Maintenance Services	Set Relief Valves On Western	35.00

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Bonnell Industries	02	Grounds	Maintenance Services	Install LED Lights-Dump Truck	314.96
RC Enterprises	02	Grounds	Maintenance Services	Repair Diesel Pump	199.94
Wilco Rental	02	Grounds	Maintenance Services	Repair Grounds Equipment	166.92
Ace Hardware	02	Grounds	Maintenance Supplies	Utility Knife Blades, Screwdrivers	57.80
Ace Hardware	02	Grounds	Maintenance Supplies	Grounds Tools	62.29
Bonnell Industries	02	Grounds	Maintenance Supplies	Hitch Pin, Hairpin Cotter	5.34
Harden's Auto & Truck Repair	02	Grounds	Maintenance Supplies	Heater	138.54
Menards	02	Grounds	Maintenance Supplies	Hardware Supplies	27.42
Menards	02	Grounds	Maintenance Supplies	Bolts, Hardware	22.11
Menards	02	Grounds	Maintenance Supplies	Hardware Tools	85.75
Menards	02	Grounds	Maintenance Supplies	Letters, Knives	24.21
Menards	02	Grounds	Maintenance Supplies	Maintenance Supplies	59.99
Menards	02	Grounds	Maintenance Supplies	Custodial Supplies	80.37
Napa Auto Parts	02	Grounds	Maintenance Supplies	Return Wire sets	-90.08
Napa Auto Parts	02	Grounds	Maintenance Supplies	Truck Parts	169.23
Napa Auto Parts	02	Grounds	Maintenance Supplies	Cleaner	3.29
North Oil	02	Grounds	Maintenance Supplies	500 gal Unleaded Gas	875.00
Peabody's North	02	Grounds	Maintenance Supplies	Battery, Core Return, Tune Up	143.60
LaSalle County Farm Supply	02	Grounds	Conference/Meeting Expense	Conference Fee 2/16/05	75.00
Nicor Gas	02	Utilities	Gas	Monthly Charges	848.58
Nicor Gas	02	Utilities	Gas	Monthly Charges	442.59
Nicor Gas	02	Utilities	Gas	Monthly Charges	1,062.16
Nicor Gas	02	Utilities	Gas	Monthly Charges	526.31
Nicor Gas	02	Utilities	Gas	Monthly Charges	107.05
ProLiance Energy, LLC	02	Utilities	Gas	Monthly Gas Purchase	12,981.12

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Commonwealth Edison	02	Utilities	Electricity	Monthly Service	19.12
Commonwealth Edison	02	Utilities	Electricity	Monthly Service	9,631.68
Commonwealth Edison	02	Utilities	Electricity	Monthly Service	10,511.18
Commonwealth Edison	02	Utilities	Electricity	Monthly Service	36.03
Commonwealth Edison	02	Utilities	Electricity	Monthly Service	109.80
PDC Laboratories, Inc	02	Utilities	Water, Sewer	Water Testing	81.00
Gallatin River Communications	02	Utilities	Telephone	Monthly Phone Charges	2,955.08
Illinois Century Network (ICN)	02	Utilities	Telephone	monthly charges 12/04	1,508.00
United States Cellular	02	Utilities	Telephone	College Cell Phones for Van	49.39
Verizon Wireless	02	Utilities	Telephone	Cell Phone IT Area	23.20
Verizon Wireless	02	Utilities	Telephone	Open Purchase Order for Cellular Charges 2004-05	37.83
White, Linley V.	02	Utilities	Telephone	Cell Phone Expense	20.00
Rock Valley Disposal	02	Utilities	Refuse Disposal	Monthly Trash Removal	260.68
Rock Valley Disposal	02	Utilities	Refuse Disposal	30 yd Dumpster-12/16/04 Service	435.95
Caterpillar Inc.	02	Utilities	Other Utilities	Monthly Engine Testing	452.68
Corporate Office City	02	Building and Grounds Administrat	Consultants	Maintenance Contract-Office Copier	395.00
Quill Corporation	02	Building and Grounds Administrat	Office Supplies	Return Engraved Sign	-28.93
Quill Corporation	02	Building and Grounds Administrat	Office Supplies	Office Supplies	123.59
Quill Corporation	02	Building and Grounds Administrat	Office Supplies	Engraved Sign	28.93
Quill Corporation	02	Building and Grounds Administrat	Office Supplies	Copier Toner	57.58
Quill Corporation	02	Building and Grounds Administrat	Office Supplies	Sign	28.45
Mailier's Guide Company	02	Building and Grounds Administrat	Publications and Dues	Annual Subscription	87.00
Sjostrom & Sons, Inc	02	Building and Grounds Administrat	Site Improvements	maintenance shop paving	11,209.53
Clark Engineers MN Inc	03	Operations & Maintenance- Restri	Building Remodeling	Engineering Services for IUST Project	908.25
Kone, Inc	03	Operations & Maintenance- Restri	Building Remodeling	Application #2 Elevator Project	36,773.68

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Willett, Hofmann & Associates,	03	Operations & Maintenance- Restri	Building Remodeling	Eng Service for Elevator Project	1,072.90
UMB Bank & Trust NA	04	Bond & Interest Fund	Consultants	Agent Fee	1,000.00
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies 1/10/05	60.32
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies- Groceries	66.58
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies	30.07
Drane, Paula E.	050500	Child Care Center	Other Supplies	supplies-2/1/05	65.15
Drane, Paula E.	050500	Child Care Center	Other Supplies	supplies 2/9/05	41.06
Follett Bookstore	050500	Child Care Center	Other Supplies	Bookstore Charges	6.55
Mueller Audio Visual	050500	Child Care Center	Other Supplies	TV for Child Care Center	170.00
School Specialty	050500	Child Care Center	Other Supplies	Step 2 Kid Alert V.W.S. 7127KR	149.70
School Specialty	050500	Child Care Center	Other Supplies	FX Markers Set of 8 30402359	238.71
Anderson, Rod	050600	Men's Basketball	Other Contractual Services		85.00
Perlage, Mike	050600	Men's Basketball	Other Contractual Services		85.00
Perlage, Mike	050600	Men's Basketball	Other Contractual Services		85.00
Blackburn, Jan	050600	Men's Basketball	Other Contractual Services		15.00
Blackburn, Jan	050600	Men's Basketball	Other Contractual Services		15.00
Blackburn, Jan	050600	Men's Basketball	Other Contractual Services		15.00
Blackburn, Jan	050600	Men's Basketball	Other Contractual Services		15.00
Blackburn, Jan	050600	Men's Basketball	Other Contractual Services		15.00
Blackburn, Jan	050600	Men's Basketball	Other Contractual Services		15.00
Boyle, Dayle	050600	Men's Basketball	Other Contractual Services		15.00
Brady, Dale	050600	Men's Basketball	Other Contractual Services		40.00
Baum, Ben	050600	Men's Basketball	Other Contractual Services		85.00
Cheeseman Coaches	050600	Men's Basketball	Other Contractual Services		85.00
Damhoff, Lindsay A.	050600	Men's Basketball	Other Contractual Services	Bus for Basketball Games	1,947.50
Damhoff, Lindsay A.	050600	Men's Basketball	Other Contractual Services		15.00
Damhoff, Lindsay A.	050600	Men's Basketball	Other Contractual Services		30.00

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Danhoff, Lindsay A.	050600	Men's Basketball	Other Contractual Services		15.00
Danhoff, Lindsay A.	050600	Men's Basketball	Other Contractual Services		15.00
Danhoff, Lindsay A.	050600	Men's Basketball	Other Contractual Services		15.00
Danhoff, Lindsay A.	050600	Men's Basketball	Other Contractual Services		15.00
Danhoff, Lindsay A.	050600	Men's Basketball	Other Contractual Services		15.00
Danhoff, Lindsay A.	050600	Men's Basketball	Other Contractual Services		15.00
Danhoff, Lindsay A.	050600	Men's Basketball	Other Contractual Services		15.00
Juhlin, Doug	050600	Men's Basketball	Other Contractual Services		85.00
Lamps, Darryl	050600	Men's Basketball	Other Contractual Services		85.00
Langhauser, Steve	050600	Men's Basketball	Other Contractual Services		85.00
Mottor, Kevin	050600	Men's Basketball	Other Contractual Services		85.00
Mottor, Kevin	050600	Men's Basketball	Other Contractual Services		85.00
Rayford, Gene	050600	Men's Basketball	Other Contractual Services		85.00
Scenic Stage Line, Inc	050600	Men's Basketball	Other Contractual Services	Bus for Highland Games	275.00
Scenic Stage Line, Inc	050600	Men's Basketball	Other Contractual Services	Bus for Highland Games	275.00
Smith, William	050600	Men's Basketball	Other Contractual Services		85.00
Strating, James A	050600	Men's Basketball	Other Contractual Services		15.00
Strating, James A	050600	Men's Basketball	Other Contractual Services		15.00
Strating, James A	050600	Men's Basketball	Other Contractual Services		15.00
Strating, James A	050600	Men's Basketball	Other Contractual Services		15.00
Strating, James A	050600	Men's Basketball	Other Contractual Services		15.00
Weeber, Mike	050600	Men's Basketball	Other Contractual Services		85.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services		15.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services		15.00
Zahnl, Scott	050600	Men's Basketball	Other Contractual Services		85.00
Zahnl, Scott	050600	Men's Basketball	Other Contractual Services		85.00

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Charles Kriston Enterprises	050600	Men's Basketball	Other Supplies	Decals For Team Room	49.95
Damhoff, Russ K.	050600	Men's Basketball	Other Conference & Meeting	Travel BB Games	191.75
Damhoff, Russ K.	050600	Men's Basketball	Other Conference & Meeting	Travel- 1/25/05 Blackhawk	67.69
Scenic Stage Line, Inc	050600	Men's Basketball	Other Conference & Meeting	Bus for Kewanee Game	275.00
Temple's Sporting Goods	050600	Golf	Other Supplies	New Era Sized Caps	849.73
Temple's Sporting Goods	050600	Golf	Other Supplies	Lite Flight Softballs	42.00
Ready, Alan J.	050600	Men's Baseball	Other Supplies	Batteries for Radar Gun	21.21
Temple's Sporting Goods	050600	Men's Baseball	Other Supplies	Rawlings Ball Glove	142.64
Temple's Sporting Goods	050600	Men's Baseball	Other Supplies	Rawlings NJCAA Baseballs (18 Doz)	849.60
Temple's Sporting Goods	050600	Men's Baseball	Other Supplies	Louisville Air Warriors (Aluminum Bats)	912.98
Temple's Sporting Goods	050600	Men's Baseball	Other Supplies	Nike Championship Windsuits	625.44
Temple's Sporting Goods	050600	Men's Baseball	Other Supplies	Rawlings Mock Turtle Necks w/Embroidery SV	425.14
Ready, Alan J.	050600	Men's Baseball	Other Conference & Meeting	Travel-1/6/05	30.80
Ready, Alan J.	050600	Men's Baseball	Other Conference & Meeting	Travel-Baseball 1/27/05	29.25
Ready, Alan J.	050600	Men's Baseball	Other Conference & Meeting	Travel-Baseball 1/8/05	15.56
Adamowich, Dan	050600	Women's Basketball	Other Contractual Services		85.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services		15.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services		15.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services		15.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services		15.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services		15.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services		15.00
Blackburn, Jan	050600	Women's Basketball	Other Contractual Services		15.00
Boyle, Dayle	050600	Women's Basketball	Other Contractual Services		40.00
Cheeseman Coaches	050600	Women's Basketball	Other Contractual Services	Bus for Basketball Games	967.50

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DeMoss, Gary	050600	Women's Basketball	Other Contractual Services		85.00
Rason, Tyler	050600	Women's Basketball	Other Contractual Services		85.00
George, Jill	050600	Women's Basketball	Other Contractual Services		85.00
Gerlach, Jeremy	050600	Women's Basketball	Other Contractual Services		85.00
Hansen, Jack	050600	Women's Basketball	Other Contractual Services		85.00
Johnson, Millage	050600	Women's Basketball	Other Contractual Services		85.00
Jones, Rocky	050600	Women's Basketball	Other Contractual Services		85.00
Justice, Daniel L.	050600	Women's Basketball	Other Contractual Services		85.00
Kennedy, Kari K.	050600	Women's Basketball	Other Contractual Services		15.00
Kennedy, Kari K.	050600	Women's Basketball	Other Contractual Services		15.00
Kennedy, Kari K.	050600	Women's Basketball	Other Contractual Services		15.00
Kennedy, Kari K.	050600	Women's Basketball	Other Contractual Services		15.00
Kennedy, Kari K.	050600	Women's Basketball	Other Contractual Services		15.00
Kennedy, Kari K.	050600	Women's Basketball	Other Contractual Services		15.00
Kennedy, Kari K.	050600	Women's Basketball	Other Contractual Services		15.00
Kennedy, Kari K.	050600	Women's Basketball	Other Contractual Services		15.00
King, Kevin	050600	Women's Basketball	Other Contractual Services		85.00
King, Kevin	050600	Women's Basketball	Other Contractual Services		85.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services		15.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services		15.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services		15.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services		15.00
Lancaster, Kyle A	050600	Women's Basketball	Other Contractual Services		15.00

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Strating, James A	050600	Women's Basketball	Other Contractual Services		15.00
Strating, James A	050600	Women's Basketball	Other Contractual Services		15.00
Strating, James A	050600	Women's Basketball	Other Contractual Services		15.00
Strating, James A	050600	Women's Basketball	Other Contractual Services		15.00
Strating, James A	050600	Women's Basketball	Other Contractual Services		15.00
Tatum, Rodney	050600	Women's Basketball	Other Contractual Services		15.00
Tatum, Rodney	050600	Women's Basketball	Other Contractual Services		85.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services		85.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services		15.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services		15.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services		15.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services		15.00
Follett Bookstore	050600	Women's Basketball	Other Supplies	Bookstore Charges	30.46
Follett Bookstore	050600	Women's Basketball	Other Supplies	Bookstore Charges	73.62
Temple's Sporting Goods	050600	Women's Basketball	Other Materials and Supplies	Russell Hood & Screen Charge	682.16
Temple's Sporting Goods	050600	Women's Basketball	Other Materials and Supplies	Russell Oxford T's & Screen Charge	140.00
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel- WEB thru 1/13/05	268.13
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel-Basketball Games thru 1/29/05	329.89
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel-2/12/05 WEB	130.60
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel-2/5/05 WEB	107.21
Scenic Stage Line, Inc	050600	Women's Basketball	Other Conference & Meeting	Bus for Kewanee Game	275.00
Longstreth	050600	Women's Softball	Other Supplies	Lite-Flite Pitching Machine	477.30
Muhl Tech	050600	Women's Softball	Other Supplies	Single Skill Tees w/Brushes	152.40
Stenzel, Nichole T.	050600	Women's Volleyball	Other Conference & Meeting	Volleyball Banquet 2/05	284.02
Boyle, Dayle	050600	General Athletics	Other Contractual Services	Trainer MBB & WEB 1/20/05	80.00

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Boyle, Dayle	050600	General Athletics	Other Contractual Services	Trainer Basketball Game 1/27/05	80.00
Boyle, Dayle	050600	General Athletics	Other Contractual Services		50.00
Kennedy, Kari K.	050600	General Athletics	Other Contractual Services		15.00
Lancaster, Kyle A	050600	General Athletics	Other Contractual Services		15.00
Lancaster, Merri	050600	General Athletics	Other Contractual Services		15.00
Boyle, Dayle	050600	General Athletics	Flexible Benefit Reimbursement	trainer basket ball game 2/8/05	15.00
Boyle, Dayle	050600	General Athletics	Flexible Benefit Reimbursement	trainer basketball game 2/3/05	80.00
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Bookstore Charges	50.00
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Bookstore Charges	9.37
Lamb, Chris	050600	Student Activities	Consultants	Honorarium 2/15/05 "Meet the Author"	2.25
Legacy Entertainment Group	050600	Student Activities	Consultants	Game Zone Spirit Week	300.00
Record-a-Hit	050600	Student Activities	Consultants	Spirit Week	1,275.00
Amsterdam Printing & Litho	050600	Student Activities	Office Supplies	Suckers & Cups for Spirit Week	360.00
Follett Bookstore	050600	Student Activities	Office Supplies	Bookstore Charges	143.58
Follett Bookstore	050600	Student Activities	Office Supplies	Bookstore Charges	6.36
Rock River Provision Co	050600	Student Activities	Office Supplies	Bookstore Charges	5.67
Consolidated Management Co	050600	Student Activities	Conference/Meeting Expense	Popcorn & Oil for Student Activities	135.08
Consolidated Management Co	050600	Student Activities	Conference/Meeting Expense	Punch-A-Lunch Contest Winner	20.00
Consolidated Management Co	050600	Student Activities	Conference/Meeting Expense	Punch-A-Lunch Cards for Shoot Out	100.00
Follett Bookstore	050600	Student Government	Other Materials and Supplies	Food for Speaker Event Sponsored w/Adela Clow	33.75
APC Programs	050600	Drama	Other Materials and Supplies	Bookstore Charges	3.99
APC Programs	050600	Drama	Other Materials and Supplies	Dixon Fall Stage bill-Advertising	160.00
Kapps Banquet Facility	050600	Madrigal	Other Materials and Supplies	ISHA Class A Advertising	145.00
Norris, Randall	050600	Global Awareness	Other Materials and Supplies	USO Show	500.00
Glafka's Tire City	050800	Transportation	Other Conference & Meeting	Ticket D Weddle/C Lamb	65.10
			Maintenance Services	Tires for Ford Van	436.76

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
BP Amoco	050800	Transportation	Vehicle Supplies	Gas/College Vans	42.62
Shell Oil Company	050800	Transportation	Vehicle Supplies	GAS CHARGES-COLLEGE VANS	188.19
Sterling Ford-Lincoln-Mercury	050800	Transportation	Vehicle Supplies	Oil Change for Minivan	21.70
Sterling Ford-Lincoln-Mercury	050800	Transportation	Vehicle Supplies	Oil Change for 01 Ford	24.49
Welch Systems	050900	ATM	Maintenance Services	Maintenance Coverage	800.00
Professional Benefit Administr	051000	Medical Insurance	Individual Stop Loss		10,025.30
Professional Benefit Administr	051000	Medical Insurance	Dependent Stop Loss		7,943.34
Professional Benefit Administr	051000	Medical Insurance	Prescertification		362.50
Professional Benefit Administr	051000	Medical Insurance	Cobra Conversion		15.00
Professional Benefit Administr	051000	Medical Insurance	Administrative Costs		2,734.50
Gallagher Benefit Services, In	051000	Medical Insurance	Life & AD&D	Life & AD& D Insurance	1,389.53
State Universities Retirement	062050	SBDC Grant	SURS	Matching Funds 1/31/05 Payroll	157.04
State Universities Retirement	062050	SBDC Grant	SURS	Matching Funds	157.04
Quill Corporation	062050	SBDC Grant	Office Supplies	tape dispenser	18.94
Quill Corporation	062050	SBDC Grant	Office Supplies	desk pad calendar	2.99
Quill Corporation	062050	SBDC Grant	Office Supplies	desk pad calendar	-2.99
Quill Corporation	062050	SBDC Grant	Office Supplies	desk pad calendar	2.99
Quill Corporation	062050	SBDC Grant	Office Supplies	scissors	98.41
SBM Business Equipment Center	062050	SBDC Grant	Office Supplies	Open P.O. for Copier	31.95
Consolidated Management Co	062050	SBDC Grant	Conference/Meeting Expense	IETC Meeting	101.80
Consolidated Management Co	062050	SBDC Grant	Conference/Meeting Expense	Regional Meeting	29.00
Miller, Michele	062050	SBDC Grant	Conference/Meeting Expense	Travel-Conference & Training 2/3/05	350.36
Miller, Michele	062050	SBDC Grant	Conference/Meeting Expense	travel-area sites-1/21/05	151.07
Gallatin River Communications	062050	SBDC Grant	Telephone	MONTHLY TELEPHONE CHARGES	33.90
Gallatin River Communications	062050	SBDC Grant	Telephone	Monthly Telephone Charges	36.81

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SPRINT	062050	SBDC Grant	Telephone	Monthly Long Distance Charge	17.14
SPRINT	062050	SBDC Grant	Telephone	Monthly Long Distance Charge	26.05
Follett Bookstore	062051	ISU Non Traditional Nursing Gran	Office Supplies	Bookstore Charges	69.68
Consolidated Management Co	062051	ISU Non Traditional Nursing Gran	Other Supplies	Men in Nursing Luncheon	42.94
Consolidated Management Co	062051	ISU Non Traditional Nursing Gran	Other Supplies	Men In Nursing Day	438.75
State Universities Retirement	062056	ICCB Adult Ed-Federal Basic	SURS	Matching Funds 1/31/05 Payroll	189.04
State Universities Retirement	062056	ICCB Adult Ed-Federal Basic	SURS	Matching Funds	227.43
Follett Bookstore	062058	ICCB Adult Ed-State Basic-Instru	Instructional Supplies	Bookstore Charges	1.59
Benedict, Timothy	062060	SOS VITAL Grant	Office Supplies	supplies-2/3/05	24.91
Follett Bookstore	062060	SOS VITAL Grant	Office Supplies	Bookstore Charges	3.72
Quill Corporation	062060	SOS VITAL Grant	Office Supplies	040-7-90064 Rubber Bands	121.56
Staples	062060	SOS VITAL Grant	Office Supplies	Mailing Labels	12.99
Benedict, Timothy	062060	SOS VITAL Grant	Instructional Supplies	Supplies	38.24
IACEA (Illinois Adult Continui	062060	SOS VITAL Grant	Conference/Meeting Expense	Conference Fee	290.00
Literacy Volunteers of Illinois	062060	SOS VITAL Grant	Conference/Meeting Expense	State Conference 2/17/05	115.00
Benedict, Timothy	062060	SOS VITAL Grant	Other Conference & Meeting	Supplies-Vital Training	65.13
Crowson, Carla	062060	SOS VITAL Grant	Other Conference & Meeting	Supplies Vital Workshop	45.96
Crowson, Carla	062060	SOS VITAL Grant	Other Conference & Meeting	supplies for VITAL Workshop-2/5/05	102.09
Norris, Randall	062061	Ill Hum. Coun- Glob Aware	Other Conference & Meeting	Ticket D Weddle/C Lamb	500.00
Department of Commerce & Econo	062064	DCBO ETIP	Other Federal Gov. Sources	Return unspent ETIP funds	345.00
State Universities Retirement	062074	ICCB Comm Coll Tech Prep Support	SURS	Matching Funds 1/31/05 Payroll	36.22
State Universities Retirement	062074	ICCB Comm Coll Tech Prep Support	SURS	Matching Funds	36.22
State Universities Retirement	063011	Student Support Services Grant	SURS	Matching Funds 1/31/05 Payroll	429.33
State Universities Retirement	063011	Student Support Services Grant	SURS	Matching Funds	429.33
Xerox Corporation	063011	Student Support Services Grant	Maintenance Services	Copier Charges	167.55

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Xerox Corporation	063011	Student Support Services Grant	Maintenance Services	Copy charges	7.72
Follett Bookstore	063011	Student Support Services Grant	Office Supplies	Bookstore Charges	157.26
Follett Bookstore	063011	Student Support Services Grant	Office Supplies	Bookstore Charges	3.96
Consolidated Management Co	063011	Student Support Services Grant	Conference/Meeting Expense	Refreshments for SSS Project Counselor Interview	22.50
Council for Opportunity in Edu	063011	Student Support Services Grant	Conference/Meeting Expense	Conference Fee 3/12/05	475.00
Kooshesh, Cyrus	063011	Student Support Services Grant	Conference/Meeting Expense	SSS Candidate 1/6-1/12/05	113.37
Kooshesh, Cyrus	063011	Student Support Services Grant	Conference/Meeting Expense	SSS Counselor Interview 1/19/05	50.50
Benny's Pizzeria	063011	Student Support Services Grant	Other Conference & Meeting	Pizza- Spring Orientation	328.00
ILASOPP	063011	Student Support Services Grant	Other Conference & Meeting	Conference National Trio Day	220.00
ILASOPP	063011	Student Support Services Grant	Other Conference & Meeting	Conference-Washington DC 3/11/05	2,125.00
Kooshesh, Cyrus	063011	Student Support Services Grant	Other Conference & Meeting	SSS Meeting 1/26/05	89.93
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds 1/31/05 Payroll	37.39
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	73.68
Fifth Third Bank	063020	Perkins- Learning Assistance Cen	Instructional Supplies	Conference 1/28/05 Dell - flash drive	34.38
State Universities Retirement	063020	Perkins IIC	SURS	Matching Funds 1/31/05 Payroll	94.88
State Universities Retirement	063020	Perkins IIC	SURS	Matching Funds	99.95
SBM Business Equipment Center	063020	Perkins IIC	Instructional Supplies	Classroom Supplies WACC	29.99
Consolidated Management Co	063020	Perkins IIC	Conference/Meeting Expense	Workforce Council Meeting	83.75
ICC/PTAC	063020	Perkins IIC	Conference/Meeting Expense	Conference 4/1/05 Homeland Security Symposium	30.00
White, Linley V.	063020	Perkins IIC	Conference/Meeting Expense	WIA Meeting 1/25/05	23.00
State Universities Retirement	063020	Perkins IIC -Special Populations	SURS	Matching Funds 1/31/05 Payroll	100.23
State Universities Retirement	063020	Perkins IIC -Special Populations	SURS	Matching Funds	100.23
Bos, Keith A.	063020	Perkins IIC -Special Populations	Conference/Meeting Expense	Travel - Area Schools 1/28/05	113.40
Consolidated Management Co	063030	Perkins IIR Tech Prep	Office Supplies	Refreshments for Tech Prep	43.95
Follett Bookstore	063030	Perkins IIR Tech Prep	Office Supplies	Supplies at the Bookstore	75.15

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Szakatits, Dana	063030	Perkins IIIE Tech Prep	Office Supplies	Supplies for Teacher Education Day	61.30
Johnson, Virginia	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	Travel-Area High Schools 11/11-11/19/04	261.38
Johnson, Virginia	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	Travel-Area High Schools 1/3-1/21/05	175.77
Johnson, Virginia	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	Travel-Area High Schools thru 10/18-10/29/04	114.00
Johnson, Virginia	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	Travel-Area High Schools 11/30-12/22/04	193.13
Dixon High School	063030	Perkins IIIE Tech Prep	Other	Supplies	2,315.00
Longfellow, Richard	063030	Perkins IIIE Tech Prep	Other	Supplies & Materials	184.95
Milledgeville High School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claims 2,3,4	1,990.99
Morrison High School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claims 1-5 /2005	1,468.17
Consolidated Management Co	063060	ICCB Cont. Quality Imp. Grant	Conference/Meeting Expense	SVCC In Service	972.00
Consolidated Management Co.	063060	ICCB Cont. Quality Imp. Grant	Conference/Meeting Expense	Adjunct In Service	343.05
Educaid	063071	Federal Student Loan	Dept. of Education	Return of Loan Funds K Steder	665.78
Wells Fargo	063071	Federal Student Loan	Dept. of Education	Return of Loan Funds F 04	618.97
Wells Fargo	063071	Federal Student Loan	Dept. of Education	Spring 05 Return Stafford Loan	403.72
Fiserv Health Tennessee	063075	IDHS AmeriCorps - Member Activit	Medical Insurance	Members Health Insurance	958.72
Mississippi Industries for the	063075	IDHS AmeriCorps - Member Activit	Office Supplies	T-shirt & Decals	37.00
Lutheran Outdoor Ministries C	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Reflections Retreat 2/12/05	528.00
Scott, Amy	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Training 2/8/05	200.00
Zavada, Karen	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Travel-2/1/05 meeting	78.57
Zavada, Karen	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	mileage for retreat at LOMC from Streator	89.10
State Universities Retirement	063075	IDHS AmeriCorps - Nonmember Activ	SURS	Matching Funds 1/31/05 Payroll	303.34
State Universities Retirement	063075	IDHS AmeriCorps - Nonmember Activ	SURS	Matching Funds	303.34
Rock Falls Rotary Club	063075	IDHS AmeriCorps - Nonmember Activ	Office Supplies	Rotary Dues R White	107.00
SBM Business Equipment Center	063075	IDHS AmeriCorps - Nonmember Activ	Office Supplies	BLACK CARTRIDGES HEW C5011DN	109.95
White, Rebecca	063075	IDHS AmeriCorps - Nonmember Activ	Office Supplies	Supplies-Staples	28.54

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White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Office Supplies	115.51
Rock Falls Chamber of Commerce	063075	IDHS AmeriCorps- Nonmember Activ	Conference/Meeting Expense	Chamber Annual Dinner 2/7/05	30.00
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Conference/Meeting Expense	Supplies-Staples	474.80
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Conference/Meeting Expense	Travel-area visits-2/15/05	90.38
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Conference/Meeting Expense	Travel- Area Sites thru 1/28/05	204.83
Audio Visual Connection	064030	Restricted Fund-GOD Certificates	Capital Supplies	Atlas 52TB Atlas 5.25' Horn Loaded 2-way Speaker	2,453.34
Professional Fitness Concepts	064030	Restricted Fund-GOD Certificates	Capital Supplies	Weight Equipment, per bid 8/31/04	29,840.00
KI Companies	064030	Restricted Fund-GOD Certificates	Capital Supplies	Medium Oak Laminat Top-Black Base	5,416.18
SBM Business Equipment Center	064030	Restricted Fund-GOD Certificates	Capital Supplies	Connectors #NRC55	4,719.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	HP Laserjet 4250N	1,325.00
Viking Builders	064030	Restricted Fund-GOD Certificates	Building Remodeling	Application 4 Fitness Center Project	23,123.31
Willett, Hofmann & Associates,	064030	Restricted Fund-GOD Certificates	Building Remodeling	Eng Service Fitness Center	1,735.50
Consolidated Management Co	101010	Booster Club	Other	Food Costs for Booster Club	99.80
Sauk Valley Newspapers	101010	Booster Club	Other	Antique Show Ad	120.80
Follett Bookstore	101020	Cheerleading Club	Other	Bookstore Charges	11.05
Sheraton Chicago Hotel & Tower	101120	ALAS Club	Other	Hotel-3/11/05	176.95
Sheraton Chicago Hotel & Tower	101120	ALAS Club	Other	Hotel-3/11/05	142.48
USHLI	101120	ALAS Club	Other	Conference 3/11/05	655.00
Mu Alpha Theta	101258	Math Club	Other	Membership Fees FY 05	10.00
Daly, Ann C.	101260	P.R.I.D.E. Club	Other	Travel 1/26/05	115.75
Illinois Department Employment	12	Risk Management	Unemployment Insurance	2004 Fourth Quarter Unemployment Tax	3,354.21
Gallatin River Communications	12	Risk Management	Telephone	911 Cam Trunk Lines	99.64
Fyr-Fyter Inc	12	Public Safety	Maintenance Services	Service Fire System	217.50
Tri-City Electric Co.	12	Public Safety	Maintenance Services	Labor to Trouble Shoot West End Camera	270.00
Verizon Wireless	12	Public Safety	Maintenance Services	Security Cell Phones	48.51

REPORT SVRCHKR
FISCAL YEAR 2005

Sauk Valley Community College
Check Register
From 01/20/05 To 02/28/05

RUN DATE: 02/18/05
TIME: 11:23 AM
PAGE: 48

<u>PAYER/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Medtronic	12	Public Safety	Other Supplies	Electrodes	89.63
Paxton, Carl M.	12	Public Safety	Conference/Meeting Expense	Travel-OSHA Conference 1/13/05	32.01
				BANK ACCOUNT 1 TOTAL:	908,321.59
				ALL ACCOUNTS TOTAL:	908,321.59

02/18/2005

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JANUARY 31

Page 1

EDUCATION FUND

Revenues

Local Governmental Sources	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
State Governmental Sources	3,138,004	1,550,127	3,166,000	1,568,580	49.5%
Federal Governmental Sources	3,049,616	1,564,943	2,741,078	1,418,716	51.7%
Student Tuition and Fees	1,000	4,240	5,000	4,725	94.5%
Sales and Service	3,012,300	2,809,516	3,106,000	3,105,354	99.9%
Investment Revenue	341,818	169,949	400,000	149,301	37.3%
Other Revenues	80,000	14,100	35,000	13,499	38.5%
	526,000	911	580,000	16,218	2.7%
TOTALS	148,738	6,113,789	10,033,078	6,276,394	62.5%

Expenditures

Salaries	6,316,729	3,388,461	6,382,172	3,422,201	53.6%
Employee Benefits	1,581,447	672,359	1,760,032	726,242	41.2%
Contractual Services	499,472	210,317	567,345	238,579	42.0%
General Materials and Supplies	921,962	516,195	880,069	432,209	49.1%
Travel and Conference Meeting Exp.	141,725	54,014	137,850	83,334	60.4%
Fixed Charges	22,955	12,688	23,050	11,013	47.7%
Capital Outlay	111,840	23,402	503,000	3,901	84.8%
Other Expenditures	487,000	367,853		426,606	
TOTALS	83,130	5,245,293	10,253,518	5,344,089	52.1%

Transfers

Transfers to Other Funds	47,500		85,000		0.0%
Transfers From Other Funds	-189,000	-8,780	-133,500		0.0%
TOTALS	-141,500	-8,780	-48,500		0.0%

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

877,277	-171,940	932,305
1,614,322		1,622,998

02/18/2005

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JANUARY 31

Page 2

OPERATION AND MAINTENANCE FUND

Revenues

Local Governmental Sources
State Governmental Sources
Student Tuition and Fees
Sales and Service
Facilities Revenue
Investment Revenue
Other Revenues

	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
	384,123	218,511	387,000	192,506	49.7%
	432,632	221,246	360,474	186,474	51.7%
	328,500	310,293	347,500	349,129	100.4%
	6,500	2,262	4,000	2,968	74.2%
	4,000	1,496	2,000	1,125	56.2%
	2,000	12	200	61	30.7%
	37,500		42,000	146	3%
TOTALS	1,195,255	753,822	1,143,174	732,411	64.0%

Expenditures

Salaries
Employee Benefits
Contractual Services
General Materials and Supplies
Travel and Conference Meeting Exp.
Fixed Charges
Utilities
Capital Outlay

	461,850	271,869	453,406	278,965	61.5%
	152,131	80,296	188,149	93,286	49.5%
	69,500	52,849	114,500	55,729	48.6%
	121,300	56,894	86,600	41,012	47.3%
	3,500	1,292	2,600	1,179	45.3%
	55,362	55,612	40,000	50,091	125.2%
	386,700	187,016	355,500	203,276	57.1%
	15,000	6,483	15,000	7,378	49.1%
TOTALS	1,265,343	712,315	1,255,755	730,919	58.2%

Transfers

Transfers From Other Funds

	-70,500		-113,500		0.0%
TOTALS	-70,500		-113,500		0.0%

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

	411	41,506	919	1,491
		41,479		7,388

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JANUARY 31

Page 3

OPERATION & MAINTENANCE- RESTRICTED

Revenues

	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Local Governmental Sources	632,938	312,748	574,000	284,939	49.6%
State Governmental Sources	3,382,000		3,305,100		0.0%
Investment Revenue	10,000	-8,622	10,000	-2,536	-25.3%
Other Revenues	250,000		250,000		0.0%
	-----	-----	-----	-----	-----
TOTALS	4,274,938	304,126	4,139,100	282,403	6.8%

Expenditures

Contractual Services
General Materials and Supplies
Capital Outlay

	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
		6,400			
	5,361,936	302,047	5,175,310	588,337	11.3%
	-----	-----	-----	-----	-----
TOTALS	5,361,936	308,447	5,175,310	588,337	11.3%

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual
	-1,086,998	-4,321	-1,036,210	-305,933
		2,597,936		2,277,932

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JANUARY 31

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BOND AND INTEREST FUND

Revenues

Local Governmental Sources
Investment Revenue

TOTALS

Expenditures

Contractual Services
Fixed Charges

TOTALS

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

	2003-2004 <u>Budget</u>	2003-2004 <u>Actual</u>	2004-2005 <u>Budget</u>	2004-2005 <u>Actual</u>	Budget Percent
	1,413,519	669,127	1,393,000	691,883	49.6%
	10,000	3,049	5,000	5,462	109.2%
	1,423,519	672,177	1,398,000	697,346	49.8%
	5,000	600	5,000	3,600	72.0%
	1,402,763	1,321,843	1,381,000	1,349,058	97.6%
	1,407,763	1,322,443	1,386,000	1,352,658	97.5%
	15,756.	-650,266	12,000	-655,312	
		103,433		101,609	

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JANUARY 31

Page 5

AUXILIARY ENTERPRISES FUND

Revenues

	2003-2004 <u>Budget</u>	2003-2004 <u>Actual</u>	2004-2005 <u>Budget</u>	2004-2005 <u>Actual</u>	Budget Percent
Student Tuition and Fees	160,500	154,402	156,000	154,634	99.1%
Sales and Service	51,490	22,027	48,500	17,571	36.2%
Facilities Revenue	75,000	40,833	85,000	40,834	48.0%
Investment Revenue	900	796	900	461	51.3%
Other Revenues	1,301,549	847,239	1,561,700	998,530	63.9%
TOTALS	1,589,439	1,065,299	1,852,100	1,212,031	65.4%

Expenditures

Salaries	72,279	38,590	72,682	37,119	51.0%
Employee Benefits	11,481	4,424	12,820	5,570	43.4%
Contractual Services	1,334,654	918,582	1,595,605	822,997	51.5%
General Materials and Supplies	72,490	43,775	72,990	34,891	47.8%
Travel and Conference Meeting Exp.	62,655	28,494	57,655	26,238	45.5%
Fixed Charges	9,450	16,424	9,450	19,229	203.4%
Capital Outlay		29,868			
Other Expenditures	5,800	802	5,750	150	2.6%
TOTALS	1,568,809	1,080,961	1,826,952	946,197	51.7%

Transfers

Transfers to Other Funds	75,000	8,780	85,000		0.0%
Transfers From Other Funds	-63,000		-73,000		0.0%
TOTALS	12,000	8,780	12,000		0.0%

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

265,834
508,549

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JANUARY 31

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RESTRICTED PURPOSES FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Local Governmental Sources			2,195,000	2,195,000	100.0%
State Governmental Sources	1,107,936	583,003	960,544	530,844	55.2%
Federal Governmental Sources	2,827,496	1,855,714	3,542,823	2,114,741	59.6%
Sales and Service				2,971	
Investment Revenue	6,000	7,834	40,000	369	.9%
Other Revenues	60,619	33,840		89,050	
TOTALS	4,002,051	2,480,392	6,738,367	4,932,977	73.2%
Expenditures					
Salaries	1,205,514	548,742	1,119,489	615,368	54.9%
Employee Benefits	188,199	95,601	199,779	102,002	51.0%
Contractual Services	45,609	18,963	4,800	13,503	281.3%
General Materials and Supplies	730,022	367,988	87,758	231,582	263.8%
Travel and Conference Meeting Exp.	54,623	19,198	52,342	27,459	52.4%
Fixed Charges	10,412	10,517	10,500	2,196,993	20923.7%
Utilities	300	321	300	394	131.5%
Capital Outlay	198,200	180,416	731,667	310,980	42.5%
Other Expenditures	2,378,441	1,822,354	3,026,750	2,253,796	74.4%
TOTALS	4,811,320	3,064,103	5,233,385	5,752,081	109.9%
Transfers					
Transfers to Other Funds	-1				
Transfers From Other Funds	-1				
TOTALS					
NET INCREASE/DECREASE IN NET ASSETS	-809,268	-583,711	1,504,982	-819,104	
FUND BALANCE		453,906		1,369,633	

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JANUARY 31

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WORKING CASH FUND

Revenues

Investment Revenue

TOTALS

Expenditures

Investment Revenue

TOTALS

Transfers

Transfers to Other Funds

TOTALS

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

	2003-2004 <u>Budget</u>	2003-2004 <u>Actual</u>	2004-2005 <u>Budget</u>	2004-2005 <u>Actual</u>	Budget Percent
Investment Revenue	100,000	-9,995	50,000	-2,526	-5.0%
TOTALS	100,000	-9,995	50,000	-2,526	-5.0%
Investment Revenue					
TOTALS					
Transfers					
Transfers to Other Funds	200,000		150,000		0.0%
TOTALS	200,000		150,000		0.0%
NET INCREASE/DECREASE IN NET ASSETS	-100,000	-9,995	-100,000	-2,526	
FUND BALANCE		2,360,787		2,268,257	

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JANUARY 31

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TRUST AND AGENCY FUND

Revenues

Sales and Service
Other Revenues

TOTALS

2003-2004	2003-2004	2004-2005	2004-2005	Budget	Actual	Budget	Actual	Budget	Percent
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
	12,526				11,496				
	12,526				11,496				

Expenditures

Contractual Services
Capital Outlay
Other Expenditures

TOTALS

2003-2004	2003-2004	2004-2005	2004-2005	Budget	Actual	Budget	Actual	Budget	Percent
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
	16								
	6,000								
	7,938				5,702				
	13,955				5,702				

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

2003-2004	2003-2004	2004-2005	2004-2005	Budget	Actual	Budget	Actual	Budget	Percent
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
	-1,428				5,794				
	20,114				19,553				

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JANUARY 31

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AUDIT FUND

Revenues

Local Governmental Sources
Investment Revenue

TOTALS

Expenditures

Contractual Services

TOTALS

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

	2003-2004 <u>Budget</u>	2003-2004 <u>Actual</u>	2004-2005 <u>Budget</u>	2004-2005 <u>Actual</u>	Budget Percent
	30,710	15,160	30,000	15,112	50.3%
	1,000	-7	100	-5	-5.9%
	---	---	---	---	---
	31,710	15,153	30,100	15,106	50.1%
	24,000	22,950	24,000	22,000	91.6%
	---	---	---	---	---
	24,000	22,950	24,000	22,000	91.6%
	7,710	-7,796	6,100	-6,893	
		24,848		33,328	

02/18/2005

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JANUARY 31

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LIABILITY, PROTECTION & SETTLEMENT

Revenues

Local Governmental Sources					
Investment Revenue	295,275	145,861	357,000	177,408	49.6%
Other Revenues	200,000	-16,621	200,000	56,335	28.1%
	22,000		9,000		0.0%
TOTALS	517,275	129,240	566,000	233,743	41.2%

Expenditures

Salaries	297,291	143,281	282,337	90,143	31.9%
Employee Benefits	205,564	131,193	222,103	147,335	66.3%
Contractual Services	64,300	41,034	70,500	27,728	39.3%
General Materials and Supplies	6,500	1,451	9,400	6,851	72.8%
Travel and Conference Meeting Exp.	2,250	130	2,000	629	31.4%
Fixed Charges	85,000	57,954	63,000	40,814	64.7%
Utilities	1,100	627	1,300	537	41.3%
Capital Outlay	50,000	57,498			
TOTALS	712,005	433,171	650,640	314,038	48.2%

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

-194,730
-303,930
5,792,627

-84,640
-80,294
5,718,281

For Board Meeting of
February 28, 2005

Agenda Item D-6

BUILDING PROJECTS

The following building projects have been certified as completed by their respective architect/engineers:

Outfall Structures Replacement Project
Elevator Improvements Project
ADA Accessible Doorways Project

Statements of Final Construction Compliance are attached.

RECOMMENDATION: Board approval of the statements of Final Construction Compliance for these projects as attached.



TO: Dr. Richard Behrendt
FROM: Ruth C. Bittner *RCB*
DATE: February 10, 2005
SUBJECT: Closeout of Building Projects

The following building projects have been certified as complete by the architect/engineer. Statements of Final Construction Compliance are attached.

Repair Storm Sewer Outfall Structures Project - This project replaced three existing storm drain outfall structures and one sewage plant outfall that had collapsed or were causing erosion of the river bank. Total cost for this project was \$164,978.37 or \$7,021.63 under the approved budget.

Elevator Improvements Project - This project installed new hydraulic cylinders in the all three elevators to bring them up to State code regulations, protect against catastrophic cylinder failure, and contain any hydraulic oil spill. However, due to complications, the replacement was only performed on the main elevator next to the Bookstore. Total cost for this project was \$66,813.93 or \$23,981.07 under the approved budget.

ADA Accessible Doorways Project - This project created additional vestibules with ADA operators and motion sensors on the west, east and south entrances to the building; ADA operator and motion sensor installed at the northwest entrance; and installation of automatic door openers and other accessibility equipment at the LRC entrance. Total cost for this project was \$95,641 and was funded through the American with Disabilities Act Grant.

I recommend Board approval of the Statements of Final Construction Compliance for these projects as attached.

n
att

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

WILLETT, HOFMANN & ASSOCIATES, INC.
809 EAST SECOND STREET
DIXON, ILLINOIS 61021
THOMAS W. HOUCK, A.I.A., P.E.

Final cost of the project:

Approved Budget \$ 90,300.00 Actual Cost \$ 66,318.93

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Thomas W. Houck

Architect/Engineer's Signature

02-07-2005

Date

001-015136

Illinois Registration or License Number

Seal



Approved by the Sauk Valley Community College Board of Trustees

Date February 28, 2005

Signed [Signature], Chairperson

Nancy Gargi, Secretary

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

WILLETT, HOFMANN & ASSOCIATES, INC.
809 EAST SECOND STREET
DIXON, ILLINOIS 61021
THOMAS W. HOUCK, AIA, PE

Final cost of the project:

Approved Budget \$ 172,000.00 Actual Cost \$ 164,978.37

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

THOMAS W. HOUCK
Architect/Engineer's Signature

DECEMBER 9, 2004

Date

#062-054110
Illinois Registration or License Number
Expires 11/30/2005



Seal

Approved by the Sauk Valley Community College Board of Trustees

Date February 28, 2005

Signed [Signature], Chairperson

[Signature], Secretary

ADA
Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

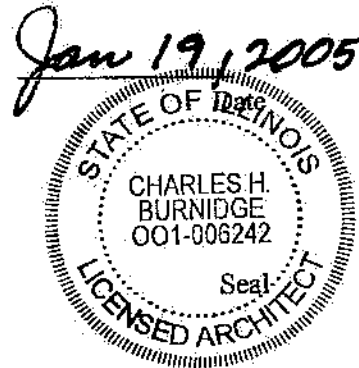
Regarding: ICCB # 506-A-006-0103 PHS Project - ADA Accessible Doorways
Architects: Burnidge Cassell Associates
2425 Royal Boulevard
Elgin, IL 60123

Final cost of the project:

Approved Budget \$ 95,641.00 Actual Cost \$ 95,641.00

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Charles H. Burnidge
Architect/Engineer's Signature



001-006242
Illinois Registration or License Number

Approved by the Sauk Valley Community College Board of Trustees

Date February 28, 2005

Signed [Signature], Chairperson

[Signature], Secretary

For Board Meeting of
February 28, 2005

Agenda Item D-7

DISPOSITION OF EQUIPMENT

The Fitness Center has two Universal recumbent bicycles that are approximately ten years old and are beginning to wear out. We are requesting that this equipment be declared obsolete for the College to dispose of through sale to the public in accordance with Board Policy 304.01.

RECOMMENDATION: Board approval to declare two recumbent bicycles as obsolete equipment to be disposed of through sale to the public.



TO: Richard Behrendt
FROM: Ruth Bittner *RB*
DATE: February 2, 2005
SUBJECT: Disposal of Obsolete Equipment

The Fitness Center has two pieces of equipment that are beginning to wear out under the strain of heavy use they experience in our Center, but that could still be useful for an individual. The two are Universal recumbent bicycles that are approximately ten years old.

I recommend Board approval to declare the equipment as obsolete and to dispose of it through sale to the public. Assuming Board approval, we plan to advertise the equipment internally and in the *Gazette* and *Telegraph*. We also plan to send flyers to other area fitness centers in case they have clients who might be interested. We will attempt to obtain the best prices we can within a reasonable timeframe.

Thank you.

For the Board Meeting of
February 28, 2005

Agenda Item D-8

COURSE FEE RECOMMENDATIONS

The Learning Services Division is recommending revisions in course fees effective for the Fall 2005 semester.

RECOMMENDATION: Board approval of the course fee recommendations, effective Fall 2005, as presented.

SAUK VALLEY COMMUNITY COLLEGE INSTRUCTIONAL SERVICES

MEMORANDUM

DATE: January 31, 2005
TO: Dr. Richard Behrendt
FROM: Dr. Joan Kerber *JK*
RE: Course Fee Recommendation

The Learning Services Division is recommending the following revisions in course fees effective for the Fall 2005 semester. The rationale for the increase of course fees per discipline is as follows:

Health and Natural Science – Janet Lynch, Dean

Nursing ADN/LPN

The current expenditures for the nursing lab consumable supplies and mileage reimbursement are approximately \$12,000 per year for 80 students. The proposed fees distribute these costs effectively among the courses. The amount of consumable supplies used per course was considered and accounts for the variability.

The fees--when multiplied per student--equal \$12,450, which indicates a fair distribution of expenses through the course fee system.

Radiology

Maintenance service costs for facility inspection, film badges and equipment for the last budget year was \$5280. The JRC Accreditation fee was \$1225. Film, chemistry, insurance and other miscellaneous instructional costs run approximately \$4000/year. Mileage reimbursement, senior student conference fees and conference transportation, as well as some other educational expenses, were budgeted at \$7600. This total of \$18,105 was distributed among the radiology courses. The amount of consumable supplies used per course was considered and accounts for the variability.

The fees--when multiplied per student--equal \$17,095, which indicates a fair distribution of expenses through the course fee system.

Emergency Medical Services

The EMT Intermediate I (EMS 103) and II (EMS 104) are new courses that have been added to the curriculum and the proposed course fees indicate the consumable supply expenses we expect to incur.

Biology

The biology department supply budget consistently goes over budget. In the past 2 -3 years, this supply budget has been exceeded by \$1500 to \$2000 per year. Fetal pigs cost \$12 each, DNA and genetics labs have costs of \$100 each time they are held. Multiple live samples are purchased along with antibiotic disks and other types of supplies each semester. This data indicates that increases in the biology lab course fees are justified.

Business, Technology and Workforce Development – Linley White, Dean

The new course fees more closely approximate the actual cost of conducting these classes.

In addition, the business supply account has consistently been in a deficit due to copying and Print Shop charges. The OAS and CIS cost areas have been underwritten by the college's Perkins funds. These funds will no longer be available for these two departments.

The fees for internships have never included the cost of the visits faculty members are required to complete; these fees will now include all associated costs.

Arts, Social Science, Math and P.E. – Patrick Kennedy, Dean

ENG 091 - Developmental Composition: The classes are now all offered in the Write Place. The increased fee will be used to offset the increased cost of paper and printer supplies associated with courses offered in the Write Place and brings the fee structure in line with all other English composition courses.

MUS 131, 133, 135, 137- Applied Music: The current fee for Applied Music classes has been unchanged for nearly 10 years. The proposed adjustment is designed to bring the Music fee structure into line with that of neighboring districts. The fee will also help us to continue to attract quality faculty to teach our students.

PED 129 - Weightlifting: The Weightlifting class is moving into a new facility located in the Fitness Center. To help the Center maintain quality equipment and to bring its fee structure in line with other offerings in the Fitness Center, this increase is recommended.

PSY 100 - Orientation: The Orientation course has no textbook. The increase is recommended to cover the cost of materials that must be photocopied for use in class, as well as to purchase supplies for team building and motivational exercises.

SAUK VALLEY COMMUNITY COLLEGE

LABORATORY/COURSE FEE SCHEDULE

EFFECTIVE – FALL 2005

(Note revisions in italics)

<u>Department/Course</u>	<u>Current Fee</u>	<u>Revised Fee</u>
<u>Accounting</u>		
ACC 100 - Basic Accounting	10.00	
ACC 101 – Financial Accounting	10.00	
ACC 102 – Managerial Accounting	10.00	
ACC 201 - Intermediate Accounting I	10.00	
ACC 202 - Intermediate Accounting II	10.00	
ACC 203 - Cost Accounting	10.00	
ACC 204 - Tax Accounting	10.00	
ACC 205 - Accounting Information Systems	10.00	
ACC 207 - Accounting for Governmental and Not-for-Profit Organizations	10.00	
<u>Art</u>		
ART 101 - Beginning Design	15.00	
ART 106 – Intro to Computer Art	15.00	
ART 213 - Life Drawing I	15.00	
ART 214 - Life Drawing II	15.00	
ART 230 - Graphic Design	15.00	
ART 250 - Sculpture I	15.00	
ART 251 - Sculpture II	15.00	
<u>Biology</u>		
BIO 103 - Introductory Biology	3.00	15.00
BIO 105 - Principles of Biology	15.00	25.00
BIO 108 - Introduction to Human Anatomy and Physiology	10.00	20.00
BIO 110 - Principles of Medical Science II	10.00	20.00
BIO 111 - Introductory Microbiology	10.00	20.00
BIO 123 - Introduction to Botany	35.00	
BIO 131 - General Zoology	35.00	
<u>Business</u>		
<i>BUS 103 – Introduction to Business</i>	-0-	10.00
<i>BUS 105 – Fundamentals of Personal Selling</i>	-0-	10.00
<i>BUS 106 – Business Mathematics I</i>	-0-	10.00
<i>BUS 107 – Business Correspondence</i>	-0-	10.00
<i>BUS 108 – Business Mathematics II</i>	-0-	10.00
BUS 112 - Human Relations	10.00	
BUS 214 - Business Statistics	10.00	
<i>BUS 205 – Principles of Management</i>	-0-	10.00
<i>BUS 210 – Marketing</i>	-0-	10.00
<i>BUS 211 – Introduction to International Business</i>	-0-	10.00
<i>BUS 213 – Retailing</i>	-0-	10.00

<u>Department/Course</u>	<u>Current Fee</u>	<u>Revised Fee</u>
<i>BUS 216 – Advertising</i>	-0-	10.00
<i>BUS 218 – Supervision Techniques</i>	-0-	10.00
<i>BUS 222 – The Legal Environment of Business</i>	-0-	10.00
<i>BUS 231 – Occupational Seminar I</i>	-0-	15.00
<i>BUS 232 – Occupational Seminar II</i>	-0-	15.00
<i>BUS 235 – Occupational Internship I</i>	-0-	15.00
<i>BUS 236 – Occupational Internship II</i>	-0-	15.00
<i>BUS 237 – Business and Managerial Ethics</i>	-0-	10.00
<i>BUS 240 – Real Estate Transactions</i>	-0-	10.00
<i>BUS 270 – Topics/Issues in Business</i>	-0-	10.00
<u>Chemistry</u>		
CHE 101 - Introduction to Chemistry for Non-Science Majors	10.00	
CHE 103 - Introduction to Chemistry	10.00	
CHE 105 - General Chemistry I	10.00	
CHE 106 - General Chemistry II	10.00	
CHE 110 - Introduction to Organic Chemistry	10.00	
CHE 201 - Organic Chemistry I	10.00	
CHE 202 - Organic Chemistry II	10.00	
<u>Clinical Laboratory Science</u>		
CLS 203 - Phlebotomy	20.00	
<u>Commercial Drivers License/Truck Driving Program</u>	2950.00*	2356.00
<i>*this amount includes \$594 tuition</i>		
<u>Criminal Justice</u>		
CJS 105 - Institutional Behavior in Corrections	5.00	
<u>Computer Information Systems</u>		
CIS 101 - Fundamentals of Computer Information Systems	10.00	
CIS 105 - Introduction to Microsoft Windows	15.00	
CIS 106 - Microcomputer Spreadsheet Software	15.00	
CIS 108 - Windows Database Applications	15.00	
CIS 109 - Introduction to Microcomputers - Windows	15.00	
CIS 117 - Introduction to Web Design	15.00	
CIS 119 - Introduction to Web Authoring Software	15.00	
CIS 122 - Beginning Java Programming	15.00	
CIS 124 - Beginning Structured COBOL	15.00	
CIS 130 - Information Systems Management	15.00	
CIS 135 - Personal Information Management	15.00	
CIS 137 - Introduction to Desktop Publishing Level I	5.00	
CIS 138 - Introduction to Desktop Publishing Level II	5.00	
CIS 139 - Introduction to Desktop Publishing Level III	5.00	
CIS 146 - Introduction to MS-DOS for Microcomputers	15.00	
CIS 147 - Microcomputer Graphics	15.00	
CIS 148 - Business Presentation Graphics	15.00	
CIS 150 - Fundamentals of Business Computer Programming	15.00	

<u>Department/Course</u>	<u>Current Fee</u>	<u>Revised Fee</u>
CIS 152 - Introduction to Internetworking	15.00	
CIS 154 - Introduction to Internetworking Operating System	15.00	
CIS 156 - Introduction to Local Area Networks	15.00	
CIS 158 - Introduction to Wide Area Networks	15.00	
CIS 160 - Intermediate Microcomputer Applications	15.00	
CIS 162 - Network Administration	15.00	
CIS 164 - Network Design and Installation	15.00	
CIS 180 - Introduction to Internet	15.00	
CIS 185 - Introduction to Multimedia	15.00	
CIS 201 - Technical Programming in Basic	15.00	
CIS 203 - Visual Basic Programming	15.00	
CIS 204 - Visual Basic Programming II	15.00	
CIS 205 - Pascal Programming	15.00	
CIS 206 - C Programming	15.00	
CIS 207 - C++ Programming	15.00	
CIS 208 - C++ Programming II	15.00	
CIS 210 - System Analysis and Design	15.00	
CIS 212 - RPG Programming	15.00	
CIS 214 - Computer Operating Systems	15.00	
CIS 220 - Computer Accounting	<i>New Course</i>	15.00
CIS 222 - Assembler Language Programming	15.00	
CIS 256 - Multi-layer Switching	-0-	15.00
CIS 258 - Network Troubleshooting	-0-	15.00
CIS 224 - Advanced Structured COBOL	15.00	
CIS 229 - Database Management Systems	15.00	
CIS 234 - Intermediate Java Programming	15.00	
CIS 244 - Advanced Desktop Publishing Level I	5.00	
CIS 245 - Advanced Desktop Publishing Level II	5.00	
CIS 246 - Advanced Desktop Publishing Level III	5.00	
CIS 252 - Advanced Routing	15.00	
CIS 254 - Remote Access	15.00	
CIS 260 - Advanced Microcomputer Applications	15.00	
CIS 299 - Current Topics in Computer Information Systems	15.00	
<u>Drafting</u>		
DFT 104 - Basic Technical Drawing	15.00	
DFT 106 - Advanced Technical Drawing	15.00	
DFT 121 - Geometric Dimensioning and Tolerancing	15.00	
DFT 208 - Basic Computer-Aided Drafting	15.00	
DFT 209 - Advanced Computer-Aided Drafting	15.00	
DFT 210 - Three Dimensional Drafting	15.00	
DFT 217 - Civil Engineering Drafting	15.00	
DFT 242 - Architectural Drafting	15.00	
<u>Electrical</u>		
ELT 101 - Electrical Wiring	15.00	
ELT 102 - Small Appliance Repair	15.00	

<u>Department/Course</u>	<u>Current Fee</u>	<u>Revised Fee</u>
ELT 110 - Electrician - Entry	15.00	
ELT 111 - Electrician - Intermediate	15.00	
ELT 112 - Electrician - Advanced	15.00	
ELT 160 - Fundamentals of Electricity	15.00	
ELT 204 - Tools and Test Instruments	15.00	
<i>ELT 230 - Occupational Internship I</i>	-0-	15.00
<i>ELT 231 - Occupational Internship II</i>	-0-	15.00
ELT 246 - Electrical Supply	10.00	
ELT 260 - Farm Wiring	15.00	
ELT 261 - National Electric Code	15.00	
ELT 262 - Electrical Controls	15.00	
<u>Electronics</u>		
EET 102 - Exploring Electronics	15.00	
EET 105 - Electronics Direct Current Circuitry	15.00	
EET 106 - Electronics Alternating Current Circuitry	15.00	
EET 110 - Introduction to Digital Electronics	15.00	
EET 111 - Active Discrete Devices	15.00	
EET 201 - Communications I: Amplitude Modulation	15.00	
EET 215 - Microprocessor Architecture	15.00	
EET 217 - Microprocessor Applications	15.00	
EET 223 - Opto-Electronics	15.00	
EET 245 - Introduction to Programmable Controllers	15.00	
EET 247 - Microcomputer Repair	15.00	
EET 252 - Industrial Electronics	15.00	
EET 256 - Technical Problems	15.00	
<i>EET 270 - Occupational Internship I</i>	-0-	15.00
<i>EET 271 - Occupational Internship II</i>	-0-	15.00
<u>English</u>		
ENG 091 - Developmental Composition	5.00	15.00
ENG 099 - Writing Skills (computer sections only)	15.00	
ENG 101 - Composition I (computer sections only)	15.00	
ENG 103 - Composition II (computer sections only)	15.00	
<u>Engineering</u>		
EGR 103 - Engineering Graphics	15.00	
<i>EGR 250 - Internship in Engineering</i>	-0-	15.00
<i>EGR 270 - Topics/Issues in Engineering</i>	-0-	15.00
<u>Food Service</u>		
FOD 101 - Food Preparation and Service I	25.00	
FOD 102 - Food Preparation and Service II	25.00	
FOD 105 - Food Sanitation	5.00	
<u>Health/Continuing Education</u>		
VOC 294 - Cross Sectional Anatomy	30.00	

<u>Department/Course</u>	<u>Current Fee</u>	<u>Revised Fee</u>
<u>Heating, Refrigeration and Air Conditioning</u>		
HRS 100 - EPA Certification	40.00	
HRS 112 - Design, Installation and Servicing	15.00	
HRS 114 - Sheet Metal Fabrication	35.00	
HRS 120 - Basic Refrigeration	20.00	
HRS 130 - Basic Heating	15.00	
HRS 220 - Domestic Appliances	15.00	
HRS 222 - Commercial Refrigeration	15.00	
HRS 236 - Advanced Heating	15.00	
<u>Industrial and Technical</u>		
IND 105 - Introduction to Computers for Technologists	15.00	
IND 125 - Machining and Manufacturing Processes	15.00	
IND 150 - Introduction to Pipe Fitting	15.00	
IND 151 - Intermediate Pipe Fitting	15.00	
IND 152 - Advanced Pipe Fitting	15.00	
IND 170 - Millwright - Entry	15.00	
IND 171 - Millwright - Intermediate	15.00	
IND 172 - Millwright - Advanced	15.00	
IND 203 - Advanced Machining and Manufacturing Processes	15.00	
IND 207 - Beginning Computer Numerical Control	15.00	
IND 208 - Advanced Computer Numerical Control	15.00	
IND 250 - Industrial Internship	-0-	15.00
<u>Mathematics</u>		
MAT 150 - FORTRAN for Science and Engineering	15.00	
MAT 203 - Calculus and Analytic Geometry I (off-campus)	10.00	
MAT 203 - Calculus and Analytic Geometry I (on-campus)	25.00	
MAT 204 - Calculus and Analytic Geometry II (off-campus)	10.00	
MAT 204 - Calculus and Analytic Geometry II (on-campus)	25.00	
MAT 205 - Calculus and Analytic Geometry III (off-campus)	10.00	
MAT 205 - Calculus and Analytic Geometry III (on-campus)	25.00	
MAT 240 - Elementary Statistics	10.00	
<u>Mechanical Design</u>		
MET 205 - Die Design	15.00	
MET 206 - Jig and Fixture Design	15.00	
MET 210 - Mechanisms	15.00	
MET 212 - Strength of Materials	15.00	
MET 222 - Industrial Hydraulics	15.00	
MET 223 - Industrial Pneumatics	15.00	
MET 230 - Metallurgy and Heat Treatment	15.00	
MET 242 - Machine Design	15.00	
<u>Music</u>		
MUS 131, 133, 135, 137 - Applied Music	160.00	180.00
	per credit hour	

<u>Department/Course</u>	<u>Current Fee</u>	<u>Revised Fee</u>
<u>Nursing</u>		
<u>Associate Degree Nursing (ADN)</u>		
NRS 130 - Nursing Fundamentals	40.00	65.00
NRS 133 - Medical-Surgical Nursing I	40.00	65.00
NRS 200 - Nursing Concepts for Role Transition	25.00	
NRS 230 - Medical-Surgical Nursing II	50.00	65.00
NRS 232 - Psychiatric/Mental Health Nursing	20.00	
NRS 234 - Nursing of Children	25.00	30.00
NRS 235 - Medical-Surgical Nursing III	50.00	65.00
NRS 237 - Maternity Nursing	35.00	
<u>Certified Nurse Assistant (CNA)</u>		
NRS 101 - Basic Nursing Assistant	20.00	
NRS 103 - Advanced Nursing Assistant	10.00	20.00
<u>Licensed Practical Nursing (LPN)</u>		
NRS 108 - Bedside Nursing: Concepts and Skills I	40.00	50.00
NRS 109 - Bedside Nursing: Concepts and Skills II	20.00	30.00
NRS 110 - Bedside Nursing: Concepts and Skills III	20.00	25.00
NRS 111 - Bedside Nursing: Concepts and Skills IV	20.00	30.00
NRS 115 - LPN Intravenous Therapy	35.00	
<u>Office and Administrative Services</u>		
(\$5.00 per credit hour for open lab courses)		
OAS 103 - Keyboarding and Document Processing Level I	6.00	10.00
OAS 104 - Keyboarding and Document Processing Level II	6.00	10.00
OAS 105 - Document Processing-Intermediate Level I	3.00	5.00
OAS 106 - Document Processing-Intermediate Level II	3.00	5.00
OAS 107 - Document Processing-Intermediate Level III	3.00	5.00
OAS 108 - Document Processing-Intermediate Level IV	3.00	5.00
OAS 110 - Proofreading and Editing	3.00	5.00
OAS 111 - Machine Transcription (variable 1-2-3 credits)	3.00 to 9.00	5.00 to 15.00
OAS 112 - Legal Transcription	9.00	15.00
OAS 113 - Medical Transcription	9.00	15.00
OAS 130 - Records Management	-0-	5.00
OAS 141 - Word Processing with Microcomputer	15.00	10.00
OAS 202 - Document Processing - Advanced Level I	3.00	5.00
OAS 203 - Document Processing - Advanced Level II	3.00	5.00
OAS 204 - Document Processing - Advanced Level III	3.00	5.00
OAS 205 - Document Processing - Advanced Level IV	3.00	5.00
OAS 213 - Advanced Medical Transcription	9.00	15.00
OAS 233 - Calculating Machines Level I	3.00	5.00
OAS 234 - Calculating Machines Level II	3.00	5.00
OAS 235 - Calculating Machines Level II	3.00	5.00
OAS 243 - Electronic Office Procedures	10.00	
OAS 251 - Office Methods		15.00

<u>Department/Course</u>	<u>Current Fee</u>	<u>Revised Fee</u>
<u>Paramedic/EMT</u>		
<i>EMT 103 -- EMT Intermediate I</i>	<i>New course</i>	<i>50.00</i>
<i>EMT 104 -- EMT Intermediate II</i>	<i>New course</i>	<i>10.00</i>
EMS 106 - Intermediate Paramedic I	50.00	
EMS 111 - Paramedic III	10.00	
EMS 121 -- Paramedic IV	10.00	
<u>Physical Education</u>		
PED 121 - Basketball	3.00	
PED 123 - Conditioning	3.00	
PED 126 - Tennis	3.00	
PED 127 - Volleyball	3.00	
PED 129 - Weightlifting	3.00	25.00
PED 134 - Beginning Golf	3.00	
PED 140 - Lifetime Fitness	3.00	
PED 143 - Karate	3.00	
PED 148 - Team Sports	3.00	
PED 150 - Super-Circuit Fitness I	25.00	
PED 151 - Super-Circuit Fitness II	25.00	
PED 152 - Super-Circuit Fitness II	25.00	
PED 153 - Super-Circuit Fitness IV	25.00	
PED 160 - Foil Fencing	15.00	
PED 163 - Epee and Sabre Fencing	15.00	
PED 220 - Rhythms and Games for Children	3.00	
PED 234 - Intermediate Golf	3.00	
PED Activity courses offered at Westwood Sports Center	29.00	Cooperative Agreement
<u>Physics</u>		
PHY 175 - Introduction to Physics	15.00	
PHY 201 - General Physics I	15.00	
PHY 202 - General Physics II	15.00	
PHY 211 - Engineering Physics I	15.00	
PHY 212 - Engineering Physics II	15.00	
PHY 213 - Engineering Physics III	15.00	
PHY 221 - Mechanics I (Statics)	15.00	
<i>PHY 222 -- Mechanics II (Dynamics)</i>	<i>-0-</i>	<i>15.00</i>
<i>PHY 246 -- Introduction to Circuit Analysis</i>	<i>-0-</i>	<i>15.00</i>
<i>PHY 247 -- Circuit Analysis Laboratory</i>	<i>-0-</i>	<i>15.00</i>
<u>Psychology</u>		
PSY 100 - Orientation	5.00	15.00
<u>Radiologic Technology</u>		
RAD 184 - Radiologic Technology Clinical Experience I	30.00	70.00
RAD 185 - Radiologic Technology Clinical Experience II	25.00	70.00
RAD 186 - Radiologic Technology Clinical Experience III	25.00	
<i>RAD 191 -- Technical Nursing I</i>	<i>-0-</i>	<i>40.00</i>
<i>RAD 192 -- Technical Nursing II</i>	<i>-0-</i>	<i>40.00</i>

<u>Department/Course</u>	<u>Current Fee</u>	<u>Revised Fee</u>
RAD 194 - Introduction to Radiologic Technology	30.00	70.00
RAD 195 - Intermediate Radiologic Technology	30.00	70.00
RAD 284 - Radiologic Technology Clinical Experience IV	25.00	110.00
RAD 285 - Radiologic Technology Clinical Experience V	20.00	110.00
RAD 286 - Radiologic Technology Clinical Experience VI	20.00	75.00
<u>Reading</u>		
<i>RDG</i> 095 - Developmental Reading I (was ENG 095)	5.00	
<i>RDG</i> 098 - Efficient Reading (was ENG 105)	15.00	
Telecourses	45.00	

Office of the Vice President of Learning Services
January 31, 2005

js

For Board Meeting of
February 28, 2005

Agenda Item D-9

CREST FOODS TAX ABATEMENT REQUEST

Attached is a request (with explanatory information) from Crest Foods Company asking the Board to grant a property tax abatement for a proposed 1,335 square foot two-story addition to their Ashton manufacturing facility.

RECOMMENDATION: Board approval of the attached resolution.



TO: Richard Behrendt
FROM: Ruth Bittner *RB*
DATE: February 1, 2005
SUBJECT: Crest Foods Property Tax Abatement Request

Crest Foods Company is asking the College to grant a property tax abatement for a proposed 1,335 square foot two-story addition to their Ashton manufacturing facility. Their letter of request is attached. They have complied with all terms of SVCC Board Policy 307.01 "Abatement of Real Estate Taxes in Lee County."

The project is the result of a new contract Crest has obtained with a major customer. They expect to add 40 new production jobs. The estimated fair market value of the addition is \$550,000, for an EAV of \$183,333.

Crest's request falls under clause 4A1 of the policy, as follows:

The total aggregate allowed any single applicant shall not exceed the statutory maximum applicable, and no ordinance adopted pursuant to this policy shall be construed to allow any excess abatement... Firms that are qualified under Section 3 of this policy may be granted an abatement the amount which shall not exceed the following limits: ... Existing firms expanding their facilities within the College District in Lee County, when such location or expansion is reasonably expected to result in an increase in the work force and an increase in the assessed valuation of the premises in question, may be granted an abatement up to 100% of the additional taxes which would otherwise arise as a result of the increase in the equalized assessed value. Minimum abatement of 50% shall be granted targeted industries.

Crest has requested the standard Illinois Enterprise Zone Abatement, which calls for abatements of 100%, 80%, 60%, 40%, and 20% respectively in years 1 through 5. The allowable abatement for a \$550,000 improvement at Sauk's 2003 levy year rate of \$.4572 per \$100 of equalized assessed valuation is \$4,190, calculated as follows:

$$\$550,000 / 3 \times \$.4572 / \$100 = \$838 \text{ per year} \times 5 \text{ years} = \$4,190$$

Crest's request results in the following schedule of abatements, totaling \$2,515:

Year 1	100%	838
Year 2	80%	671
Year 3	60%	503
Year 4	40%	335
Year 5	20%	168
Total		2,515

It is recommended that the Board of Trustees approve the attached resolution granting a real estate tax abatement for Crest Food, in the amounts of 100% in year 1, 80% in year 2, 60% in year 3, 40% in year 4, and 20% in year 5.

Thank you.

File Number 3713-746-1

Whereas, ARTICLES OF AMENDMENT TO THE ARTICLES OF INCORPORATION OF

CREST FOODS CO., INC.

INCORPORATED UNDER THE LAWS OF THE STATE OF ILLINOIS HAVE BEEN FILED IN THE OFFICE OF THE SECRETARY OF STATE AS PROVIDED BY THE BUSINESS CORPORATION ACT OF ILLINOIS, IN FORCE JULY 1, A.D. 1984.

Now Therefore, I, Jim Edgar, Secretary of State of the State of Illinois, by virtue of the powers vested in me by law, do hereby issue this certificate and attach hereto a copy of the Application of the aforesaid corporation.

In Testimony Whereof, *I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois,*

at the City of Springfield, this 13TH
day of AUGUST *AD. 19* 87 *and*
of the Independence of the United States
the two hundred and 12TH



Jim Edgar
 SECRETARY OF STATE

PARCEL NUMBER
03-04-27-334-012

TOWNSHIP
Ashton

CLASS CODE
0080

2003 PAYABLE 2004

TAX CODE
03001

MONDAY - FRIDAY PHONE: 815-288-4477

Taxing Body

Prior Year

Prior Year

Current

Current

Pension

Library

Rate

Amount

Rate

Amount

Amount

Amount

TIF BASE

0

1977 EQUALIZED

14,190

SAF BASE

0

FAIR CASH VALUE

2,482,725

TOTAL ACRES

0.00

LAND VALUE

19,004

+ BUILDING VALUE

808,571

- HOME IMPROVEMENT

0

= ASSESSED VALUE

827,575

x STATE MULTIPLIER

1.0000

= EQUALIZED VALUE

827,575

- OWNER OCCUPIED

0

- SENIOR EXMPT

0

DUE DATE 06/25/2004

2ND DUE DATE 09/03/2004

1ST INSTALLMENT

2ND INSTALLMENT

\$32,929.21

\$32,929.21

INTEREST COSTS

INTEREST COSTS

FIRST INSTALLMENT PAID

SECOND INSTALLMENT PAID

- SAF EXEMPTION

0

+ FARM LAND

0

+ FARM BUILDING

0

= NET TAXABLE VAL.

827,575

x TAX RATE

7.9580

= CURRENT TAX

\$65,858.42

+ DRAINAGE

\$0.00

+ BACK TAX

- ENTERPRISE ZONE

\$0.00

= TOTAL TAX DUE

\$65,858.42

2798

MAKE CHECKS PAYABLE TO: LEE COUNTY TREASURER/COLLECTOR
P.O. BOX 328
DIXON, IL 61021

Site Address

502 BROWN AVE
ASHTON, IL 61006

Name

CREST FOODS COMPANY, INC

Legal Description

SECT/LOT:27 TWP:22RNG/BLK:11
ASHTON - ORIG TOWN PT BLK 5 BLK 10; FORM RR
ROW ADJ; VAC STS N AND ADJ 9109-1597 PLUS
OTHER DEEDS

AMOUNT COLLECTED

AMOUNT COLLECTED

BILL
NUMBER

2003-002857

BACK TAX

PERMANENT
INDEX NUMBER

03-04-27-334-012

AMOUNT

\$32,929.21

TOTAL
DUE

\$65,858.42

INTEREST

COST

PAID BY
OTHER

DUE DATE

06/25/2004

TAX PAYMENT
1ST INST.

TOTAL
PAID

03-04-27-334-012

CREST FOODS CO INC

PO BOX 371

ASHTON, IL 61006-0000

DETACH HERE

BILL
NUMBER

2003-002857

BACK TAX

PERMANENT
INDEX NUMBER

03-04-27-334-012

AMOUNT

\$32,929.21

TOTAL
DUE

\$65,858.42

INTEREST

COST

PAID BY
OTHER

DUE DATE

09/03/2004

TAX PAYMENT
2ND INST.

TOTAL
PAID

03-04-27-334-012

CREST FOODS CO INC

PO BOX 371

ASHTON, IL 61006-0000



FIRST INSTALLMENT - 2003

☐ CHECK ☐ CASH ☐ BANK ☐ OTHER

SECOND INSTALLMENT - 2003

☐ CHECK ☐ CASH ☐ BANK ☐ OTHER

(Recording Information)

RESOLUTION GRANTING REAL ESTATE TAX ABATEMENT

TO CREST FOODS CO., INC.

WHEREAS, the General Assembly of the State of Illinois has enacted 35ILCS200/18-165 et seq. ("Act") under the terms of which the SAUK VALLEY COMMUNITY COLLEGE DISTRICT No. 506, Lee County, Dixon, Illinois (the "School District") may abate any portion of its taxes on property of a commercial or industrial firm currently located in the taxing district that expands a facility or its number of employees. The abatement shall not exceed a period of 10 years and the aggregate amount of abated taxes for all taxing districts combined shall not exceed \$4,000,000; and

WHEREAS, the School District concurs with the intent of the Act to induce industrial and commercial firms to expand their existing facilities by offering financial incentives in the form of a property tax abatement; and

WHEREAS, there has been a request to abate a portion of the taxes on the property commonly known as Crest Foods Manufacturing Facility and identified as Permanent Parcel Number 03-04-27-334-012; and

WHEREAS, the School District hereby finds and declares that the request qualifies for an abatement under the Act; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of Sauk Valley Community College District No. 506, Lee County, Dixon, Illinois as follows:

1. The Board of Trustees of Sauk Valley Community College District No. 506 does hereby determine that the property for which this abatement shall affect is legally described as Permanent Parcel Number 03-04-27-334-012.
2. Said abatement shall be for (5) five consecutive years beginning with the real estate taxes for the first full year of the facility's industrial or commercial operation, payable in the year following.
3. Each year said abatement shall apply only to property taxes for the School District and that portion of the increased property taxes resulting only from an increase in assessed valuation attributable to the new physical improvements on the Subject Property. The percentage of the abatement shall be computed as follows:
 - A. For the taxes levied in the first year of abatement: 100% of the amount in excess of the Base amount.
 - B. For the taxes levied in the second year 80%
 - C. For the taxes levied in the third year 60%
 - D. For the taxes levied in the fourth year 40%
 - E. For the taxes levied in the fifth year 20%
4. The abatement is conditioned upon each of the following:
 - A. The total aggregate amount of taxes abated by all taxing districts on the Subject Property during the successive years of

the abatement granted hereunder shall not exceed the sum of

\$4,000,000.00; and

B. The abatement shall apply only with respect to new physical improvements on the Subject Property.

5. The School District shall take all further action in order to abate taxes as contemplated herein, including, but not limited to the adoption of further resolutions and the notification of the amount of the abatement each year to the County Clerk of Lee County.
6. This Resolution shall be effective immediately upon its passage and approval or as otherwise provided by law.
7. The Secretary of the Board of Trustees, Sauk Valley Community College District No. 506 shall file an original or certified copy of this resolution with the County Clerk of Lee County.
8. The provisions and sections of this Resolution shall be deemed to be separable, and the validity of any portion of this Resolution shall not affect the validity of the remainder.
9. All Resolutions and parts of Resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

Dated this 28th day of February 2005.

Secretary, Board of Trustees
Sauk Valley Community College No. 506
Lee County
Dixon, Illinois

Prepared by:

Shirley Reif, Secretary-Treasurer
Crest Foods Co., Inc.
502 Brown Avenue, Box 371
Ashton IL 61006
Phone (815) 453-7411, x205
Fax (815) 453-2646

Return Filed Stamped Original to:

Crest Foods Co. Inc.
Attn: Shirley Reif
Box 371
Ashton, IL 61006

located 2 miles west of Ashton, IL on IL Rt 38

Illinois Rt # 38 →

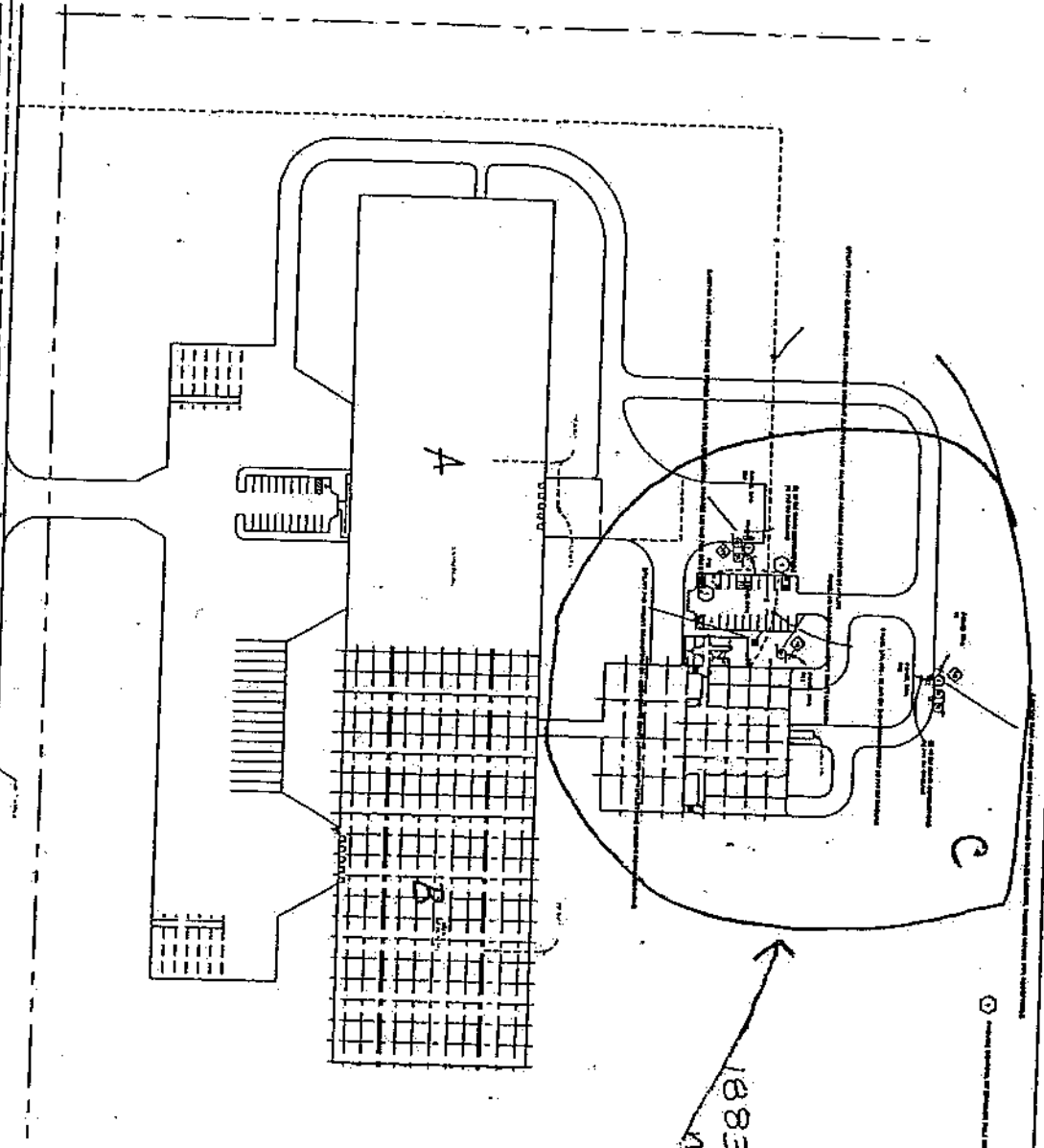
1883 Rt # 38 Warehouse & New Mix Facility

- A 1991 Warehouse Bldg
- B 1998 Warehouse Addition
- C New Mix Facility (circled item)

PPN# 03-04-30-200-002

Crest Foods Warehouse / Mix Facility

The South one-half (1/2) of the East one-half (1/2) of the North One-quarter (1/4), of Section 30, T2, S1E, Ashland Township, Lee County, Illinois.



1883 Rt # 38
Mix Facility

ELECTRICAL
SITE PLAN

CREST FOODS - PROCESSING BUILDING ASHTON, ILLINOIS	VERNE E. LANDREAU INC. - GEN. CONTR. 200 LINDEN BLVD. MICHIGAN AVE. S.W. PO BOX 100 MICHIGAN AVE. S.W.	METWAL & ASSOCIATES - ARCHITECT 200 W. 10TH STREET PO BOX 100 ST. LOUIS, MO 63103
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For Board Meeting of
February 28, 2005

Agenda Item D-10

RECOMMENDATION TO JOIN IPHEC

The College has received a request from the Illinois Public Higher Education Cooperative (IPHEC) Consortium to improve the College's purchasing power and to benefit from favorable pricing and additional savings on generic commodities and services. There is no membership fee to join.

RECOMMENDATION: Board approval for the College to join the Illinois Public Higher Education Cooperative (IPHEC).



TO: Richard Behrendt
FROM: Ruth Bittner *RB*
DATE: February 22, 2005
SUBJECT: Recommendation to join the IPHEC

The Illinois Public Higher Education Cooperative (IPHEC) is a consortium formed in the mid-1970's by the State universities of Illinois to enable cooperative consolidated competitive bids on purchases of generic commodities and services. IPHEC has invited the community colleges to join the consortium in order to improve the group's purchasing power even more and to enable community colleges to benefit from the group's favorable pricing. There is no membership fee or other obligation for member community colleges. All we have to do to benefit from the group's bids is to join.

We can already take advantage of "State pricing" obtained through bids done by the Illinois Department of Central Management Services (CMS). IPHEC offers a similar tool, but for generic goods common to educational institutions.

In the past the SVCC Board of Trustees has directed the administration to obtain its own competitive bids for purchases that qualify for sealed bids, even though adopting CMS bids is allowed as a legal substitute. IPHEC bids have the same legal status.

However, we often make purchases for less than \$10,000 (the sealed bid limit) of goods for which IPHEC has obtained prices. In a number of cases, the supplier that has won IPHEC's bid is the same supplier we currently use. It is possible we could obtain additional savings through those vendors by joining IPHEC. Examples of IPHEC goods include Hon furniture, copier paper, toner cartridges, library security tape, light bulbs, ballasts, toilet tissue, paper towels, paint, rock salt, janitorial supplies, computer disks, and science lab supplies.

I recommend that the Board of Trustees approve joining the IPHEC. Thank you.

306.01 Abatement Policy

The College views the economic health of the District as a matter of great importance to the College. The Board will look favorably toward tax abatements when by virtue of a tax abatement a significant benefit to the District in economic terms can be realized. Abatement may be appropriate whether the need arises by virtue of expansion of an existing business, or for attraction of new business. The Board will be concerned with a net benefit in comparison with any short term detriment which the College may suffer as a result of the abatement as compared to non-abatement, and will be concerned also with other benefits which the College District may enjoy as a result of the expansion of new business.

Tax abatement requests must be submitted in writing to the Board of Trustees of Sauk Valley Community College, District 506. All such requests will be considered on an individual basis. Tax abatements will not be granted for a period of time in excess of ten years.

Applications for tax abatement shall include the following information:

1. Name, address, and telephone number of the applicant
2. Name, title, address, and telephone number of representative making application (if different from applicant).
3. Name and address of owner of site (if different from applicant).
4. Description of applicant's business generally and at the location where abatement is requested.
5. Description (legal description and/or street address) of site.
6. Real estate tax code(s) for site.
7. Current equalized assessed valuation for site, and current taxes paid to Sauk.
8. Description of current business operations conducted on site (if any), including number of employees working full-time and part-time.
9. Description of projected future business operations to be conducted on site as a result of the project, including number of employees working full-time and part-time, and total estimated change in payroll from current operations.
10. Total estimated cost of the project.

11. Terms of abatement requested.
12. Estimated dollar amount of abatement being requested from Sauk.
13. Statement of why abatement is being requested.
14. Other additional information as may be requested.

8/27/84
3/23/87
3/24/03

This policy has been rolled into the new 306.01

307.01 Abatement of Real Estate Taxes in Lee County

SECTION 1. POLICY - This Board shall abate real estate taxes in Lee County from time to time upon the terms and conditions set forth in this policy, but no abatement shall become effective until the Board of Trustees has, by Resolution, approved the application, established the terms of abatement, and directed the County Clerk of Lee County to abate taxes, all in accordance with the Illinois Revised Statutes and regulations.

SECTION 2. APPLICATIONS - Applications for tax abatement shall be verified and in writing to the President of the College and shall include the following information:

- A. Name, address, and telephone number of the applicant;
- B. Name, title, address, and telephone number of representative making application (if different from applicant);
- C. Statement describing applicant's business (1) generally and (2) at location where abatement is requested;
- D. Description (legal description and/or street address) of site;
- E. Real estate tax code(s) for site;
- F. Current equalized value for site (by parcel and total EAV), and current taxes paid (by parcel and total tax);
- G. Name and address of owner of site if different from applicant;
- H. Description of current business operations conducted on site, including number of employees working full-time and part-time;
- I. If applicant is a corporation, submit a photocopy of the certificate of incorporation if an Illinois corporation, or the certificate of authority if a foreign corporation, together with any amendments thereto, or certificates of good standing, and copies of the applicant's most recent annual corporate report to the Secretary of State of the incorporation;
- J. If applicant is not a corporation, name, address and primary occupation of all partners or individuals having an ownership interest, direct or indirect interest, greater than 10% in the business to be conducted on site for which the abatement is requested;

K. Statement of the total number of full-time and part-time employees to be 1) hired, 2) added, or 3) retained as a result of the location/expansion project, together with a brief description of the jobs anti-cohabited to be so created brief description of the jobs anti-cohabited to be so created or retained, total estimated payroll for each job category, and the combined estimated payroll for all job categories;

L. Total estimated cost of the expansion/location project;

M. Estimated market area for product manufactured or sold;

N. Terms of abatement requested;

O. Estimated dollar amount of abatement being requested (total aggregate amount and total annual amount for length of term requested); and

P. Such other additional information as may be requested from time to time by the taxing body.

SECTION 3. GUIDELINES - Guidelines for consideration of application for tax abatement shall be as follows:

A. The nature and extent of any abatement shall be determined by the potential economic and community development benefits to the general community including potential employment and other expenditures related to construction, potential increases in the community's work force and payroll, increases in assessed valuation, potential encouragement of further economic and community development, and the avoidance of work reductions or decreases in assessed values;

B. Abatements will apply only to projects which are reasonably expected to cost in excess of \$200,000.00 or are reasonably expected to result in the creation of ten or more jobs in the College District or retention of ten or more jobs in the College District, without causing loss of jobs from other employers located in the College District;

C. Any area within Lee County in the jurisdiction of the College District shall be eligible, subject to limitations and provisions of zoning and building codes;

D. The terms of any tax abatement shall not exceed the limitations of state laws, and the Board of Trustees may add such further restrictions, limitations and conditions as it considers necessary;

E. Applications for abatement may be considered on a priority basis which takes into account anticipated economic development benefits, the time of filing and the total aggregate of all outstanding abatements for applications for abatement in any one year;

F. Reference to commercial or industrial firms in this policy shall include any person or business entity that qualifies as an applicant for tax abatement under Chapter 120, Section 643, Illinois Revised Statutes as the same may hereinafter be amended; and

G. All projects may be commenced not less than ninety days following approval of the application.

SECTION 4. ABATEMENT TERMS - The total aggregate allowed any single applicant shall not exceed the statutory maximum applicable, and no ordinance adopted pursuant to this policy shall be construed to allow any excess abatement:

A. **Amounts:** firms that are qualified under Section 3 of this policy may be granted an abatement the amount which shall not exceed the following limits:

1. New Commercial or industrial firms locating within the College District in Lee County or existing firms expanding their facilities within the College District in Lee County, when such location or expansion is reasonably expected to result in an increase in the work force and an increase in the assessed valuation of the premises in question, may be granted an abatement up to 100% if the additional taxes which would otherwise arise as a result of the increase in the equalized assessed value. Minimum abatement of 50% shall be granted targeted industries.

2. Existing commercial or industrial firms expanding their facilities within the College District in Lee County, when such expansion is reasonably expected to result in an increase in the assessed value of the premises in question and no increase in the work force, but is expected to retain existing employees, may be granted an abatement up to 75% of the additional taxes which would otherwise arise as a result of the increase in the equalized assessed value. A minimum abatement of 25% shall be granted targeted industries.

3. Existing commercial or industrial firms expanding their facilities within the College District in Lee County, when such expansion is reasonably expected to result in an increase of assessed value, but no increase in the work force and a

reduction in the existing work force, may be granted an abatement up to 50% of the additional taxes which would otherwise arise as a result of the increase in the equalized assessed value.

B. Length: Firms that are qualified under Section 3 of this Policy may be granted an abatement the length of which shall not exceed the following limits:

1. New commercial or industrial firms located within the College District in Lee County or existing firms expanding their facilities within the College District in Lee County, when such location or expansion is reasonably expected to result in an increase in the work force and an increase in the assessed valuation of the premises in question may be granted an abatement for not more than ten years. A minimum abatement of five years shall be granted targeted industries.

2. Existing commercial or industrial firms expanding their facilities within the College District in Lee County, when such expansion is reasonably expected to result in an increase in the work force, but is expected to retain existing employees, may be granted an abatement for not more than seven years. A minimum abatement of three years shall be granted targeted industries.

3. Existing commercial or industrial firms expanding their facilities within the College District in Lee County, when such expansion is reasonably expected to result in an increase of assessed value, but no increase in work force, and a reduction in the existing work force, may be granted an abatement for not more than five years. A minimum abatement of one year shall be granted targeted industries.

C. Computation: Tax abatements shall be computed by 1) determining the current amount of taxes paid on the property in question, 2) estimating the increase in assessed value of the property as a result of the proposed development, 3) calculating the increase in taxes which would result from such increase in assessed value at current tax rates, and 4) applying the approved percentage and term (length) of abatement to determine the total approved abatement in dollars. The resolution adopting the abatement shall then establish the total abatement approved and, where applicable, the amount of each installment.

Example: Land currently paying \$1,000 annual tax. The \$1,000 is the base, unabated tax. A qualified project is estimated to increase equalized assessed value so as to result in \$3,000 in taxes annually. Tax abatement approved at 50% over 5 years. Total amount of abatement is \$5,000 (50% x \$2,000 increase x 5 years). Resolution will grant \$5,000 abatement in installments such as: 1) \$1,000 each year for 5 years; or 2) \$1,500 in years 1 and 2, \$2,000 in year 3, and \$500 in years 4 and 5. Installments could be flexible. Each year taxpayer will pay the full amount of the unabated tax (\$1,000 in the example), and receive a credit in the agreed amount towards the increase, if any, over the base, unabated tax.

D. Targeted Industries: By this resolution and from time to time by adoption of amendments hereto, certain industries shall be designated as "targeted industries" for the purpose of economic development. It is the legislative purpose of this Board of Trustees to determine and identify the types of industries which are critical to the area's economy and future growth. The general categories for such retention and growth activities are: food and kindred products; printing and publishing; cement and concrete products; blast furnaces and foundries; fabricated metal products and machinery; tourism; plastics; leather products; manufacture of retail products; insurance; and health care and social services. Applicants within such industries shall be encouraged by entitlement to minimum abatement. A complete schedule of targeted industries is attached to this resolution and made a part hereof.

E. Limitation: The actual amount and length of the abatement shall be considered on a firm by firm basis using the guidelines and other criteria established by the policy.

TARGETED INDUSTRIES FOR ECONOMIC DEVELOPMENT
(City of Dixon)
POLICY ON TAX ABATEMENT

*SIC reference is U.S. Standard Industries Code

TARGETED INDUSTRIES - GROWTH

- Food and Kindred Products

- Sugar/Confectionery - *206
 - Fats and Oils - *206
 - Miscellaneous Food - *209
- Plastics, Leather and Concrete Products
 - Plastic Products - *307
 - Shoe Stock/Bindings - *313
 - Concrete and Plastic Products - *327
- Fabricated Metals and Machinery
 - Fabricated Metals Products - *344
 - Miscellaneous Fabricated Metals - *349
 - General Industries Machinery - *356
 - Miscellaneous Manufactures - *399
- Retail Products
 - Farm Products/Raw Materials - *515
 - Nondurable Goods - *641
- Insurance
 - Fire/Casualty Insurance - *633
 - Title Insurance - *636
 - Insurance Agents - *641
- Health Care and Social Services
 - Nursing Homes - *805
 - Outpatient Facilities - *808
 - Residential Care - *836
 - Social Services - *831
- Printing and Publishing
 - Newspapers - *271
- Tourism
 - Variety Stores - *533
 - General Merchandise Stores - *539
 - Clothing Stores - *539

Miscellaneous Personal Services - *729
Amusement/Recreation - *799

TARGETED INDUSTRIES - RETENTION

- Food and Kindred Products
 - Dairy Products - *202
 - Grain Mill Products - *204
- Printing and Publishing
 - Miscellaneous Converted Paper - *264
 - Commercial Printing - *275
- Cement, Concrete Products
 - Cement/Hydraulic - *324
- Blast Furnaces/Foundries
 - Blast Furnaces/Steel - *331
 - Iron/Steel Foundries - *332
- Fabricated Metal Products & Machinery
 - Cutlery, Tools, Hardware - *342
 - Screw Machine Products - *345
 - Miscellaneous Machinery, not elect. - *346
 - Motor Vehicles/Equipment - *371
 - Measuring/Control Devices - *382
- Tourism
 - Grocery Stores - *541
 - Women's Stores - *562
 - Shoe Stores - *566
 - Hotels/Motels - *701
 - Movie Theaters - *783

TARGETED INDUSTRIES - SUPPLIES

- Food and Kindred Products

Fabricated Metal Products
Glass Products
Livestock
Agricultural Products
Paperboard Containers
Truck Transportation
Business Services

- Fabricated Materials

Metalworking Machinery
Miscellaneous Machinery
Nonferrous Materials
Primary Iron and Steel
Miscellaneous Plastics
Business Services
General Industrial Machinery

- Insurance

Printing and Publishing
Communications
Real Estate
Business Services

- Printing/Publishing

Paperboard Products
Air Transportation
Communications
Business Services

- Plastics, Leather, Concrete

Miscellaneous Manufacturing
Fabricated Metals
Miscellaneous Plastics
Paperboard Products
Business Services
Truck Transportation
Inorganic Chemicals

- Retail Products

- Glass Products
 - Electric Utilities
 - Radio and Television
 - Finance
 - Communications
 - Real Estate

- Health Care/Social Services

- Drugs
 - Food and Kindred Products
 - Printing and Publishing
 - Electric Utilities
 - Finance
 - Communication
 - Business Services

- Tourism

- Food and Kindred Products
 - Miscellaneous Manufactures
 - Printing and Publishing
 - Electric Utilities
 - Finance
 - Communications
 - Business Services

10/27/86
2/23/87

308.01 Collateralization Policy

The Sauk Valley Community College Board of Trustees requires third party collateralization of all its investments above the FDIC/FSLIC limit of \$100,000. Implementation of this policy will be administered through the use of Federal Reserve Bank forms (Certificate of Incumbency, Custody Agreement, and Suggested Resolution for Enactment) and will include signature approval of collateralization security of either the President or Treasurer of the College.

12/86
3/23/87

309.01 Investment Policy

SCOPE OF POLICY - This Investment Policy applies to the investment activities of any funds which are or may come under the jurisdiction of the College. Investments made under the College investment policy in force at the time of the adoption of this policy shall be permitted to mature if they conformed with the old policy but not with this policy and if the College would sustain a loss if it was sold prior to maturity. Anything in this notwithstanding, the mandates of Illinois Compiled Statutes shall take precedence over this policy except where this policy is more restrictive.

A. **OBJECTIVES** - The purpose of the College's Investment Policy is to establish cash management and investment guidelines for the stewardship of the public funds that are under the jurisdiction of the College. The specific objectives of the Policy are:

1. **Safety B.** The safety of principal and the security of monies, whether on hand or invested, shall be the primary concern of the Treasurer in selecting depositories or investments.

2. **Liquidity B.** The investment portfolio shall remain sufficiently liquid to meet the College's reasonably anticipated operating requirements.

3. **Return B.** To the extent consistent with safety and the restriction imposed by this policy, the Treasurer shall seek to attain a market average or better rate of return throughout budgetary and economic cycles, taking into account risk, constraints, cash flow, and legal restriction on investment.

4. **Local Considerations B.** The Treasurer shall use sound federally insured depositories located within the College District provided that the afore described objectives are met, and such investments would be in compliance with all other conditions and limitations of this Investment Policy.

B. **GUIDELINES** - To assist in attaining the stated objectives, the following guidelines shall be observed:

1. Investments shall be undertaken in a manner that seeks to insure preservation of capital in the overall portfolio. To avoid unreasonable risks, diversification of investments

is required. No one institution shall have more than 50% of the College's invested funds at any one time.

2. The portfolio should remain sufficiently liquid to meet operating requirements, which may be reasonably anticipated. Cash flow shall be reviewed quarterly.

3. Investments shall be limited to those permitted by law, to the extent this policy is not more restrictive than the law.

4. All funds shall be deposited/invested within three working days.

5. When appropriate, investments shall be selected on the basis of competitive bids.

C. DIVERSIFICATION - Diversification of the investment portfolio shall be consistent with the Objectives described in Paragraph A.

D. RESPONSIBILITY - Investment of all funds under the control of the College is the direct responsibility of the Treasurer. The Treasurer shall be responsible for all transactions and shall establish a system of controls for all authorized subordinates who are directly involved in the assistance of such investment activities.

E. PERFORMANCE MEASURES - The use of U.S. Treasury bills, average Fed Fund rate, IPTIP, or other stable markets can be used to determine whether market yields are being achieved.

F. PERIODIC REVIEW - The Treasurer shall establish annual independent review for internal control, which assures compliance within the Investment Policy. This will be accomplished with the College's external auditors.

G. REPORTING - All investment transactions shall be recorded by the Treasurer or the Treasurer's staff. A report listing all active investments, location of investments, maturity of investments, interest rate and other pertinent information deemed necessary will be submitted monthly to the Board.

H. INVESTMENT VEHICLES -

1. Except as may be further limited by these policies, the Treasurer shall limit investments of College funds to those permitted in Illinois Compiled Statutes, 30ILCS 235/2. A summary of allowable securities follows:

- a.) Notes, bonds, certificates of indebtedness, treasury bills, or other securities, which are guaranteed by the full faith and credit of the United States of America.
- b.) Bonds, notes, debentures, or other similar obligations of the United States of America or its agencies.
- c.) Interest bearing accounts, certificates of deposit or interest bearing time deposits of any other investment constituting direct obligations of any bank as defined by the Illinois Banking Act.
- d.) Short-term obligations (corporate paper) of corporations organized in the United States with assets exceeding \$500,000,000 if (a) such obligations are rated at the time of purchase within the 3 highest classifications established by at least 2 standard rating services and which mature not later than 180 days from the date of purchase, and (b) such purchases do not exceed 10% of the corporation's outstanding obligations or (c) in money market mutual funds registered under the Investment Company Act of 1940.

2. The Treasurer is authorized to purchase or sell, assign and endorse for transfer, certificates representing Illinois or Illinois municipal corporation tax exempt bonds rated AAA or better by a nationally recognized bond rating company which are purchased solely for purposes of the Insurance Reserve Fund Bond now registered or which may be hereafter registered in the name of the College.

I. FINANCIAL INSTITUTIONS - The College, with the advice of the Treasurer, shall select which financial institutions will be eligible depositories for the College District. Any financial institution, upon meeting the requirements of the Illinois Compiled Statutes and of this Investment Policy, may request to become a depository for the College funds. The College will take into consideration security, size, location, financial condition, service, fees, competitiveness, and the community relations involvement of the financial institution when choosing depositories.

J. COLLATERALIZATION OF DEPOSITS -

1. To meet the objective of safety of capital, the Treasurer will always require deposits in excess of the Federally insured amount to be appropriately collateralized to the extent on

One Hundred and Ten Percent (110%) and such collateralization shall be evidenced by an approved written agreement.

2. Eligible collateral instruments and collateral rates (market value divided by deposit) are as follows:

- a) Negotiable obligations of the United States Government; =110%
- b) Negotiable obligations of any agency or instrumentality of the United States Government backed by the full faith and credit of the United States Government; =110%
- c) Negotiable obligations of the State of Illinois which are rated or better by Moodys or Standard and Poors; =110%
- d) Negotiable obligations of Athe College@ which are rated A or better by Moodys or Standard and Poors. =110%

3. Maturity of acceptable collateral shall not exceed 120 months.

4. The ratio of fair market value of collateral to the amount of funds secured shall be reviewed weekly and additional collateral will be requested if the ratio declines below the level required.

5. Safekeeping of Collateral. Third party safekeeping is required for all collateral. To accomplish this, the securities will be held at a safekeeping depository as approved from time to time by Treasurer.

Safekeeping will be documented by an approved written agreement. Substitution, exchange or release of securities held in safekeeping may be done upon two (2) days prior written notice to the Treasurer.

When collateral is extended, the Treasurer should receive a copy of the financial institutions board minutes, indicating the board of director's approval.

K. SAFEKEEPING OF SECURITIES - Unless held physically by the Treasurer, all securities shall be kept in appropriate third party safekeeping. The Treasurer will have the sole responsibility for selecting safekeeping agents. Safekeeping will be documented by an approved written agreement.

L. INDEMNIFICATION - Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in

the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the possible income to be derived.

In maintaining its investment portfolio, the Treasurer shall avoid any transaction that might impair public confidence in the College.

The above standards are established as standards for professional responsibility and shall be applied in the context of managing the portfolio.

Treasurer and employees of the Treasurer acting in accordance with this Investment Policy and procedures as have been or may be established and exercising due diligence shall be relieved of personal liability for an individual security's credit risk or market changes.

M. SECURITY CONTROLS - Only the Treasurer is authorized to establish financial accounts for the College. At all times either the Treasurer, singly or two, jointly, of two or more signatories as designated by the Treasurer should be authorized to sign on financial accounts of the office of the Treasurer. Authorized signatories are NOT permitted to reconcile bank accounts at any time.

N. THE CORRUPT PRACTICES ACT - The Illinois Compiled Statutes govern ethics.

O. BONDING - The Treasurer and all employees shall be bonded for the benefit of the College for an amount determined to be reasonable. The surety shall be a corporate surety company.

P. CAPTIONS AND HEADING - The captions and headings used herein are for convenience of reference only and do not define or limit the contents.

3/23/87
5/24/93
4/28/97
11/22/99

February 7, 2005 • Daily Gazette

Stepping out of the stereotype Sauk hosts second 'Men in Nursing' Day

BY LISA FRYE
SVN NEWS REPORTER
lfrye@svnmail.com

Three boys entered the dark room tentatively. Tables and chairs had been toppled and victims lay throughout the room with varying degrees of wounds. A hysterical victim met them at the door wanting to show them to her injured friends.

The looks on the boys' faces said it all — What have we gotten ourselves into?

Ten minutes before, the three boys stood outside the simulated grain bin explosion disaster area, receiving instructions from Jim Lamb, director of KSB Hospital's Emergency Department about how to handle a disaster such as the one being portrayed in Room 2E8A, a classroom at Sauk Valley Community College. The drill was part of the college's Men in Nursing Day, which took place Friday.

Beau Ebenezer, a Rock Falls High School freshman, had volunteered to be team leader, instructing Colten Maertens, a Bureau Valley High School sophomore, and Dustin Knapp, a Polo High School junior, what to do to help the victims in the room.

Ebenezer's job was to survey the scene and notify command of the disaster and the need for additional help. Lamb told him. He also would divide the room into sections and appoint his team members one side or the other of the room.

"As team leader, you need to keep your head on a swivel," Lamb said. Even if he was helping a victim, he needed to keep his eyes on the situation and on his team members.

"Do you still want to be team leader?" Lamb asked Ebenezer, who seemed less confident than when he first volunteered.

"No," Ebenezer answered.

Lamb patted him on the back.

"You'll do fine. This is a good exercise."

Before their instructions were finished, victims began calling for help and pounding on the door. The boys didn't know what to expect when they opened the door, but they knew their mission — to escort any victims who could walk out of the room and to check others for breathing and pulse.

"Oh boy," one of them said nervously just before the door was opened.

The scene was overwhelming at first as the boys tried to remember what they needed to do. Nurses and nursing instructors coached them from a corner of the room, and the boys went to work, assisting victims out of the room one by one until a long blast on an air horn signaled them to evacuate the scene.

"How did you feel? What was your first reaction?" Lamb asked when the exercise was over.

"Overwhelmed," Ebenezer said.

"Holy crap," Knapp said.

"That's not unusual when you walk on scene," Lamb said. "It can be terribly overwhelming. ... It's not uncommon to arrive on scene and say, 'Oh, my God, this is bad.' ... This was a pretty tame environment, but I think it was stressful. If you had the 'aw crap' reaction, then we achieved what we wanted to achieve."

Nursing student Tony Vasquez, who was volunteering for Men in Nursing Day, said pausing when first arriving on scene is OK.

"Sometimes the best thing to do is take it all in, take a deep breath and come up with a plan," he said. "Taking a little time saves you a lot of time in the end."

The object of Sauk's Men in Nursing Day, which was open to high school boys at 14 area high schools, is to stimulate interest in a nursing career, said Janet Lynch, dean of health and sciences, and to introduce them to the classes they need to take in high school if they want to pursue a nursing career.

For Ebenezer, Knapp and Maertens, participating in the disaster drill exposed them to a new area of the medical field but not necessarily the one they want to pursue.

"I like the medical field but not so much what we did in there," Maertens said.

"I'm more into being a doctor and radiology," Knapp said. "I don't think I'm cut out for that (emergency response)."

"I wanted to try it out," Ebenezer said, "but I'm not sure what I want to do."

For other students, hearing from the nine nurses who volunteered to help during the day solidified their decisions.

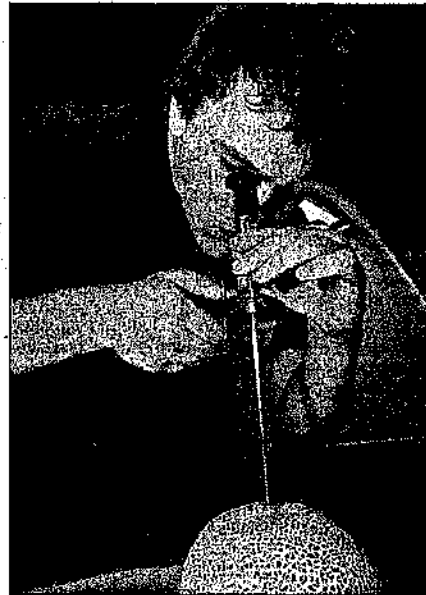
"I thought it would be interesting (to come to Men in Nursing Day) because men are the minority, to see what nursing is like from our point of view," said Ryan Workman, a junior at Fulton High School. "This is just pushing me over the barrier and making up my mind. ... I knew there were some (men in nursing). It makes me feel a little more comfortable (knowing there are so many men working in the field)."

The need for nurses appealed to Cory Mitchell, also a junior at Fulton High School.

"I heard about it through my guidance counselor and thought it sounded like a fun day," Mitchell said. "You'll always have a job. Nursing will always be around."

According to a report from the U.S. Bureau of Labor Statistics published in February 2004, more than 1 million new and replacement nurses will be needed by 2012. For the first time, the U.S. Department of Labor has identified registered nursing as the top occupation in terms of job growth through the year 2012.

CGH Medical Center employs 227 registered nurses, two of them men, and 53 licensed practical nurses, one who is a man. A male certified registered nurse anesthetist also is



INVASIVE OPERATION: Shawn Carroll of Milledgeville uses an endoscope to remove a seed from a cantaloupe Friday at Sauk Valley College. The college hosted a Men in Nursing day to introduce the profession to high school students.

Alex T. Paschal/SVN

employed by CGH. The hospital has four openings for registered nurses and seven for registered nurses or licensed practical nurses, said Nancy Lauritzen, nurse educator.

At KSB Hospital, according to Lisa Blackburn, human resources generalist/recruiter, there are 97 registered nurses and 33 licensed practical

nurses, very few of them men. KSB has three openings for registered nurses and seven for licensed practical nurses.

Sauk's Office of Health Careers and the college's Tech Prep program coordinated the event with KSB Hospital, CGH Medical Center and the Whiteside Area Career Center.

SAUK VALLEY COMMUNITY COLLEGE VICE PRESIDENT OF STUDENT SERVICES

MEMORANDUM

TO: Dr. Richard Behrendt

FROM: Dr. Joan E. Kerber *JEK*

DATE: February 8, 2005

SUBJECT: Transfer GPA Comparisons

As always, I like to keep you informed of the progress of our transfer students. Once again, I am proud to announce that Sauk Valley Community College has demonstrated quality instruction through their transfer record. The following grade point average comparison has been sent to us from Northern Illinois University for Fall 2004 semester.

Northern Illinois University Transfer Student Summary Progress Report

Fall 2004 Data for Students

187	5284	1711	10562
Community College Transfers from Sauk Valley Community College	All Illinois Community College Transfers at Northern Illinois University	All Other Transfers at Northern Illinois University	All Native Students at Northern Illinois University
Sauk Valley Community College Transfer GPA Cum NIU	Other Community College Transfer GPA Cum NIU	All Other Transfer GPA Cum NIU	Total Native GPA Cum NIU
Mean 3.14	Mean 2.92	Mean 2.93	Mean 2.80

(G.P.A. based on the Northern Illinois University cumulative grades)

Our faculty, staff, and students need to be commended on a job well done. These comparisons once again confirm that we have every right to boast about the quality education that our students are receiving at Sauk Valley Community College. Both Student Services and Instructional Services can take pride in this display of excellence.

AGENDA ITEM E-6

Joan Kerber

From: Richard Behrendt [behrenr@svcc.edu]
Sent: Thursday, December 02, 2004 8:43 AM
To: fynnaugustus@hotmail.com; eander@cghmc.com; nvarga@essex1.com;
 hsdli@hsdixonlaw.com; resultsc21@aol.com; drsimps@frontiernet.net;
 wesselsp@essex1.com; pace@wmpj.com; breedn@svcc.edu; Karol_Teal@hotmail.com
Cc: bittner@svcc.edu; kerberj@svcc.edu; littlel@svcc.edu; lyonsc@svcc.edu
Subject: Academic Appeals Procedures
Attachments: 601.01.rtf; Academic Appeals Procedures2.rtf

Board Members,

Following Spring discussions about our Academic Appeals Procedures, the faculty has implemented the changes outlined below and are using them now in a current grade appeal. While these are being sent to you for information (as you requested), I will bring the recommended policy change (601.01) to the December 20 Board meeting for First Reading.

If you have any questions, please let me know.

Richard

Dr. Richard L. Behrendt
 President
 Sauk Valley Community College

"All that is necessary for the triumph of evil is for good men to do nothing." Edmund Burke 1791

-----Original Message-----

From: "Joan Kerber" <kerberj@svcc.edu>
To: "Richard Behrendt" <behrenr@svcc.edu>
Date: Wed, 1 Dec 2004 13:29:48 -0600
Subject:

Dr. Behrendt,

As you are aware, the Board of Trustees asked the faculty to review the Academic Appeals Procedure in reference to the two items which were in question last year and to report back to them any changes that may have been made. This Fall the Curriculum, Policy Committee reviewed the procedures, made recommended changes, received input from the entire faculty regarding the recommendations, and approved the final changes. Below you will find the two items that were considered as well as the final verbiage. The original language of the procedures is listed first in BLACK followed by the changes listed in RED *italics*.

The first change is with respect to the procedures not allowing an attorney to be an advisor to either the student or the instructor. This procedure was changed to allow an attorney, but also to spell out our current practice which is to have the advisor named in advance with each party having the right to object to the advisor for legitimate reasons. The chair of the Academic Appeals Board makes the final decision as to whether the reason stated for removal is one that warrants a change in the requested advisor. The faculty were assured that if the student chose an attorney for an advisor, the College would pay for our attorney to be their advisor.

ORIGINAL LANGUAGE

7. The student and the instructor may each have one advisor (not an attorney) present. The advisor is not permitted to speak or to participate directly in the proceeding before the Academic Appeals Board and is not permitted to examine or cross-examine witnesses.

CHANGED LANGUAGE

7. *The student and the instructor may each have one pre-approved advisor present. (Each party has the right to object to a chosen advisor upon just-cause, i.e., personal conflict issues. The Academic Appeals board chair makes the final decision.) The advisor is not permitted to speak or to participate directly in the proceeding before the Academic Appeals Board and is not permitted to examine or cross-examine witnesses.*

The second change is with regard to the verbiage that the President's decision is final. The curriculum committee gave this item a great deal of consideration. They want to make sure that all students understand that they have the right to take anything to the Board of Trustees at any time; however, they also want to be clear that this academic procedure does not include as part of the process a final step automatically proceeding to the Board of Trustees. They made the final changes to the procedure to clarify that position.

ORIGINAL LANGUAGE

15. The decision of the Vice President may be appealed by the student to the College President within ten (10) College business days after the date of the Vice President's decision letter. The President's decision shall be final.

CHANGED LANGUAGE

15. *The decision of the Vice President of Learning Services may be appealed by the student to*

the College President within ten (10) College business days after the date of the Vice President's decision letter.

16. As the final step in the formal procedure, the President will render his decision within ten College business days.

Besides the changed verbiage in item #15, the Curriculum and Policy committee is also recommending that the Board of Trustees change board policy 601.01 Rights and Responsibilities of Students to include the following statement at the end of the policy.

The Board also serves as the place of final appeal for grievances in any matter concerning the College, provided that the student shall have first exhausted all relevant procedures and appeals provided by College policy or procedure.

This policy is printed in the student handbook, the catalog and is given to each student who has any type of grievance. This change would help to assure that our students are aware that the Board of Trustees serves as the final appeal for grievances in any matter.

Attached please find a copy of the new approved Academic Appeal Procedures and the suggested 601.01 Board Policy.

601.01 Rights and Responsibilities of Students

Sauk Valley Community College is committed to a philosophy which ensures the basic rights of students, such as freedom of speech, freedom of the press, the right to assemble and the right of inquiry. In consideration of these rights, it is implicit that students should also accept those responsibilities that are inherent with attendance at a public community college. These include such basic responsibilities as:

- Respect for public and private property;
- Respect for the rights and privileges of others;
- Adherence to recognized standards of scholarship; and
- Respect for duly constituted authority

Students should recognize that the primary educational function of Sauk Valley Community College must be maintained at all times and that ultimate authority rests with the Board of Trustees as elected representatives of the College constituency. *The Board also serves as the place of final appeal for grievances in any matter concerning the College provided that the student shall have first exhausted all relevant procedures and appeals provided by College policy or procedure.*

2/12/79
3/23/87
10/28/96

ACADEMIC APPEALS

The following procedures shall govern appeals by affected persons of post-admission student academic issues. This procedure shall not apply to decisions of agencies other than Sauk Valley Community College such as National Junior College Athletic Association, clinical facilities, employers of students and other businesses allowing job site training of students; the College has no authority over those decisions.

Informal Resolution

1. Appeals regarding instructional or grade issues will be handled informally insofar as possible. Ordinarily, matters will be decided by the College staff member whose responsibility incorporates the area at issue. Normally, the instructor is the first point of contact. If satisfaction is not realized, the student may then appeal to the appropriate supervisor. The student has the right to have an advisor present during the meeting with the instructor or supervisor.
2. Any student may appeal any instructional or grade issues to the staff member's supervisor within 15 College business days after receiving notice of such action or decision unless, for good cause shown, the appeal period is extended by the supervisor or others having authority to decide the appeal.

Formal Resolution

1. Should the decision of the supervisor still not satisfy the student, the student may request an appeal to the Academic Appeals Board. The student must present his/her appeal in writing stating 1) the specific action being appealed and 2) the remedy sought. The student should present this appeal to the Dean of Student Services, who will act as the ombudsperson throughout this process.
2. When the written appeal for an Academic Appeals Board has been received, the Dean of Student Services will notify the Vice President of Learning Services that a request for an Academic Appeals Board has been received and that Academic Appeal Policy procedures (Attachment A) were followed prior to this request.
3. The Academic Appeals Board shall consist of six members from instructional faculty serving alphabetically rotating appointments (appointed by the Vice President of Learning Services) and three student members (appointed by the

Coordinator of Student Activities with approval of the Dean of Student Services). Attendance of seven Board members shall be required as a quorum.

[NOTE: In the case where the student is appealing his/her dismissal or suspension from the College, two Student Services faculty (appointed by the Dean of Student Services) will be added to the Academic Appeals Board membership. In cases involving issues other than grade appeals or dismissal/suspension, the College President may add appropriate additional members.]

Hearing(s)

4. The Dean of Student Services will call a meeting of the Board at a time arranged in consideration of the schedules of the student and the members, with avoidance of conflict with class schedules. The student will be notified of the scheduled time of the meeting in writing at least five (5) College business days prior to the meeting. The Chair may request other students or College staff members who have relevant information to appear at the meeting of the Board. The student or instructor may also make such a request, and the Chair shall decide if such person(s) (in addition to their advisor(s)) shall be permitted to appear. All meetings of the Academic Appeals Board are closed.
5. The student and the instructor involved may each request the removal of any one member of the Academic Appeals Board from the hearing for legitimate reason. Issues of removal shall be decided by the Academic Appeals Board at the first meeting, and the Dean of Student Services shall coordinate any necessary replacement(s). The Board shall elect its Chair at the start of the first meeting.
6. If the student gives notice and appropriate justification requesting a rescheduling of the meeting, the meeting may be rescheduled once.
7. The student and the instructor may each have one pre-approved advisor present. (Each party has the right to object to a chosen advisor upon just-cause, i.e. personal conflict issues. The Academic Appeals board chair makes the final decision.) The advisor is not permitted to speak or to participate directly in the proceeding before the Academic Appeals Board and is not permitted to examine or cross-examine witnesses.
8. The hearing shall not be public. For all stages of presentation of evidence and argument to the Academic Appeals Board, the Dean of Student Services*, Vice President of Learning Services
**, the appellant student's advisor, the student's parents or legal guardian (only if the appellant student is a minor), the involved instructor, and the involved instructor's advisor, shall be present. Admission of any other person shall be at

the discretion of the Academic Appeals Board.

Board Deliberation

9. Only the members of the Academic Appeals Board shall be present during their deliberations.

Recommendation(s)

10. The Academic Appeals Board may choose to reach its recommendation(s) by secret written ballot. All members have a vote, but if the final vote is taken openly, the Chair shall vote last. A majority decision of those present shall constitute the recommendation to the Vice President of Learning Services.
11. The Board may recommend upholding the previous academic action, or it may recommend that the previous academic action be overruled in whole or in part. The Chair shall forward the Board's written recommendation and rationale to the Vice President of Learning Services for action within five (5) College business days. Copies shall also be provided at the same time to the student and the involved instructor, and the Dean of Student Services.

Disposition

12. The Vice President of Learning Services may 1) uphold the Board's recommendation, or 2) render a decision more favorable to the student. If the Vice President chooses to investigate the situation further or consider evidence not presented to the Academic Appeals Board, the student and the instructor shall also be given the opportunity to be heard by the Vice President. The Vice President shall provide rationale for his/her decision if the decision does not uphold the Board's recommendation.
13. The Vice President of Learning Services shall notify the student, the instructor, the Dean of Student Services, and the President in writing of the decision made by the Vice President of Learning Services within ten (10) College business days of the date of the Board meeting.
14. When the written decision of the Vice President of Learning Services is given to the student and the instructor, the student will be provided with options as to follow-up action she/he may pursue. All evidence and minutes from the appeals process, including the student's written request, reasons, response and decision will be kept on file by the Dean of Student Services. All other copies/documents will be destroyed.

15. The decision of the Vice President of Learning Services may be appealed by the student to the College President within ten (10) College business days after the date of the Vice President's decision letter.
16. As the final step in the formal procedure, the President will render his decision within ten College business days.
17. All deliberations of the Academic Appeals Board will remain confidential.

*The Dean of Student Services shall act as the facilitator/resource person for the elected Board Chair in order to ensure consistency and fairness in the process.

**The Vice President of Learning Services shall use the evidentiary portion of the hearing to acquire sufficient background for his/her decision on the appeal.

DUAL CREDIT ENROLLMENT SUMMARY

Fall 2003	163 credits
Fall 2004	787 credits
Spring 2005	1095 credits

Sauk Valley Community College

Health and Sciences

Memorandum

To: Dr. Richard Behrendt

From: Janet Lynch 
Dean of Health and Sciences

Date: February 17, 2005

Re: Exam Results for 2004 Health Careers Graduates

I received notification today of our NCLEX pass rates for our 2004 nursing graduates of the Health Careers Program. The Associate Degree Nursing Program had 10 graduates. 80% passed the NCLEX on their first attempt. The other two graduates were successful on their second attempt. The Practical Nursing students secured a 100% pass rate with 18 graduates taking the exam.

I have attached the reports from the State of Illinois for your review, which offers the state and national comparisons. It is of course distressing to see our ADN pass rate at this level, but it is worth noting that this data reflects the 2002 admission year where we accepted basically everyone that applied. I do believe this was a significant variable in the number of graduates and the NCLEX pass rates secured.

I look forward to next years results.

Cc: Dr. Kerber



Illinois Department of Financial and Professional Regulation
Division of Professional Regulation

ROD R. BLAGOJEVICH
Governor

FERNANDO E. GRILLO
Secretary

DANIEL E. BLUTHARDT
Acting Director
Division of Professional Regulation

MEMORANDUM

TO: JANET LYNCH, DEAN
PRACTICAL NURSING PROGRAM
SAUK VALLEY COMMUNITY COLLEGE
173 ILLINOIS, ROUTE 2
DIXON, IL 61021-9110

FROM: THE DEPARTMENT OF PROFESSIONAL REGULATION
NURSING DIVISION

DATE: FEBRUARY 14, 2004

RE: NATIONAL COUNCIL LICENSURE EXAMINATION
REVISED SUMMARY DATA

Listed below are the national, state, and your program pass rates for candidates who have completed the 2004, NCLEX-PN examination. The data is based on candidates completing the licensure examination for the first time upon graduation from a nursing education program.

EXAMINATION DATE	CANDIDATE GROUP	NUMBER OF CANIDATES	PASS RATE PERCENTAGE
---------------------	--------------------	------------------------	-------------------------

January 1 -	National	49,284	89%
December 31,	State	1,285	92%
2004	Program	18	100%

Rmp



Illinois Department of Financial and Professional Regulation
Division of Professional Regulation

ROD R. BLAGOJEVICH
Governor

FERNANDO E. GRILLO
Secretary

DANIEL E. BLUTHARDT
Acting Director
Division of Professional Regulation

MEMORANDUM

TO: JANET LYNCH, DEAN
ASSOCIATE DEGREE NURSING PROGRAM
SAUK VALLEY COMMUNITY COLLEGE
173 ILLINOIS, ROUTE 2
DIXON, IL 61021-9110

FROM: THE DEPARTMENT OF PROFESSIONAL REGULATION
NURSING DIVISION

DATE: FEBRUARY 14, 2004

RE: NATIONAL COUNCIL LICENSURE EXAMINATION
REVISED SUMMARY DATA

Listed below are the national, state, and your program pass rates for candidates who have completed the 2004, NCLEX-RN examination. The data is based on candidates completing the licensure examination for the first time upon graduation from a nursing education program.

EXAMINATION DATE	CANDIDATE GROUP	NUMBER OF CANDIDATES	PASS RATE PERCENTAGE
---------------------	--------------------	-------------------------	-------------------------

January 1 -	National	87,173	85%
December 31,	State	3,183	87%
2004	Program	10	80%

Rmp

For Board Meeting of
February 28, 2005

Agenda Item F

TELEPHONE SYSTEM RECOMMENDATION

The College received three bids to replace our current telephone system. After extensive research, the Telephone Committee is recommending Board approval of the Avaya Solution through NACR.

RECOMMENDATION: Board approval of the Avaya Telephone system through NACR, in the amount of \$293,000, with funds derived from Funding Bonds.

**SAUK VALLEY COMMUNITY COLLEGE
INFORMATION SERVICES**

MEMORANDUM

To: Dr. Behrendt, Dr. Kerber, VP Bittner

From: Alan Pfeifer

Date: February 21, 2005

Subject: Telephony selection

Executive Overview:

Many organizations are facing the replacement of an aging telephone system and Sauk is no exception. At some time every piece of equipment or software reaches end-of-support or end-of-life and that is the situation with the current Sauk phone system. In addition to the telephone switch becoming end-of-support and the voice mail product soon to follow, the telephony wiring infrastructure at Sauk is experiencing capacity problems. Today's technology allows for the convergence of voice, data, and video utilizing the existing data infrastructure through the use of Internet Protocol (IP) to transfer all traffic. This is the route of choice in Sauk's new phone system, a route that alleviates the capacity problem and allows the institution to move forward with technologies that better match its practices. IP telephony, commonly named IPT, got its beginnings in the late 1990s and today is considered a stable environment that is being used by thousands of business and institutions both large and small. The Sauk decision really includes three pieces: the upgrade of the College's data infrastructure, an infrastructure that has been in place for over five years with few upgrades, the telephone switch and telephones themselves, and updating of the E911 and security capabilities.

Recommendation:

The committee has unanimously selected the Avaya option. This solution addresses all of the functionality issues expressed during the institutional survey. This solution also allows for redundancy through the use of some of the existing phones. NACR, North American Communications Resource, Inc., the selected channel partner is a Certified Avaya Platinum Business Partner, three star service partner, and four time business partner of the year. The committee has completed a reference check on NACR.

Although the solution is not the lowest cost, \$9133 or approximately 3% higher, the selection affords the institution the following benefits over the lower cost Nortel solution:

1. Avaya operator console has a more robust functionality that allows the operator to dispatch calls in a more timely fashion allowing for more calls to be answered by a single operator.
2. Avaya operator console is simpler to use.

3. Avaya solution includes two soft attend consoles (PC based) that would allow other individuals to answer incoming calls during the operator's absence or peak loads.
4. Avaya phones have more "quick access" capabilities through the use of the physical buttons on the phones.
5. Avaya phone sets have a proven record of reliability – Nortel phones were in a customer test state.
6. Avaya phone administration is accomplished easier than the competition through the use of a true GUI interface.
7. Avaya support software for troubleshooting the IP phones is superior to the competition.
8. Avaya will have a shorter learning curve than the competition due to familiarity with current functionality.
9. Avaya has the proven reliability within the institution.

The following is a summary of the reasons and the selection process that led the committee to make a recommendation.

The Reasons:

The initial reason for investigating a new phone switch was that our present telephone system as installed is at end-of-support on 3/1/2005. Another issue that needed to be addressed was the phone sets. Most of our phones are from the original purchase of the Definity phone switch, are not reliable, and are becoming a maintenance issue. In addition to these concerns at least one area of the institution has maxed out the capability to add phones due to adding the classroom phones to the existing telephone infrastructure.

The Team:

A committee was formed comprised of individuals from areas across the institution to recommend another long term solution to voice within the institution.

Committee members:

Nancy Breed – Administrative Assistant to the President and Vice
President of College Services

Dave Habben – Coordinator of Network Services

Beth Lancaster – Receptionist

Patrice Reighter – Administrative Assistant to the Coordinator of
Counseling

Chris Shelley – Director of Instructional Technology- Telephone
Administration

Marcia Wells – Director of Financial Assistance and Career Services

Chaired by Alan Pfeifer – Dean of Information Services

The Requirements:

A list of current and desired functionality was developed by the committee. This list was compiled through surveys conducted with each area of the institution.

1. Perform all current functions of present phone switch.
2. Ability to intercom to offices
3. Ability to page to offices as well as classrooms (E911)
4. Ability to do full duplex hands free operation.
5. Ability for users to queue incoming calls
6. Caller ID
7. Operate on present College network and wiring infrastructure

The Vendors:

Products from the following vendors were reviewed:

Avaya
Cisco
Mitel
Nortel
Toshiba

Current and future capabilities of the phones, switch, and software were evaluated. The vendors that passed the first evaluation were Avaya, Cisco, and Nortel. All three vendors are listed by Synergy research as having large and growing installations of converged telephony. All three are also rated by the Gartner Group study as visionaries, leaders and able to implement a converged solution. Business Communication Review rated Avaya Best in the Test for January 2005. Synergy research reported that Avaya passed Cisco in the number of IP phones sold in the Q3 of 2004.

The Channel Partners:

Several channel partners were evaluated for pricing and being able to deliver installation, training, and ongoing support. Three Avaya partners, three Cisco partners, and two Nortel partners developed bill of materials and scope of work plans. These plans were reviewed by the committee.

The results of this evaluation eliminated one Nortel partner and one Cisco partner. The remaining partners were requested to submit a second proposal based upon equipment to that particular vendor. The results are listed in the matrix below.

The Process:

The committee was formed in October of 2004 to investigate the options and recommend a solution.

The process entailed approximately 24 meetings of the committee. Approximately seventy percent of these meetings included requirement planning, evaluation, ongoing assessment and refining of requirements, and partner evaluations. The requirements and functionality process included preliminary discussion among the selection committee and included an interview with the supervisors of each area of the institution. Approximately thirty percent of these meetings involved meeting with the eight vendor channel partners.

In addition to the on campus meetings, the committee visited channel partners and vendor sites as well as installations using particular products in a customer service environment. The committee made seven such trips. In addition, committee members made reference checks on all vendors and channel partners including college references for both the Nortel and Cisco solutions.

Negotiations were made with each channel partner ensuring that they had provided their "best" price.

The committee was brought together to choose an option and a channel partner based on:

1. The capability of the solution to supply the requirements developed by the committee. End user capabilities and future functionality of the telephony solution was given the highest rating.
2. The proven ability of the channel partner to successfully install and support that solution.
3. The ability of the solution to grow with Sauk and allow Sauk more flexibility as we change the way we do business and/or expand.

Highlights of additional functionality:

E911 –

The new telephony solution will allow a 911 call to alert the 911 provider and will also alert and open a line of communications to desired areas of the College such as the operator, security, and the Administrative Assistant to the Dean of Student Services. The individual in the room will also have "hands free" operation during the 911 incident. An option exists to program a button on the phone that would open the phone's microphone to security in the event that security needed to know what was happening in the room. Some of these issues were conveyed to Sauk staff during a security visit. This telephony solution addresses these issues.

Paging (expanded) –

In addition to our current zone paging via the classroom phones that were installed several years ago, this solution will cover all phones in the building. It will also have the redundancy of the building paging system currently in place.

Call queuing –

The chosen solution has the capability of call queuing. The queuing function allows a caller the choice of waiting for the individual to answer the call or go to voice mail. Presently if the individual called is already on a call, the caller goes straight to voice mail. Queuing would allow the person to hold and be put in the queue, go to voice mail, or listen to a recorded message that may give the caller the information they were calling about or help direct them for further assistance. A Student Financial Assistance/Business Office example would be during the time period of the semester that we distribute loan checks, Pell checks, or other student disbursements both offices get many calls regarding when those disbursements will be available. In this scenario while the caller is waiting for someone that is busy, they may get the information they need, i.e. disbursement date, and not need to wait on hold or call again. Another example is a student calling in for help. Many times someone is on the phone and can finish the present call and answer the next call within five to ten seconds. This would alleviate what happens in many cases, creating the beginning of a voice mail loop that can take days to resolve. The committee feels this addition is very important to providing better services to our community of learners.

Dynamic staffing for peak times –

Some of Sauk's staff members with main responsibilities in one area also have skills in another area. An example would be someone who started at Sauk in the records office and then moved to another office. That person may still have a set of current records office skills or may be able to be updated in a short amount of time. During times of peak loads in the records office and slower times in the office of the individual's main responsibility, that individual could "join" the records office staff from the location of main responsibility and answer phone inquiries to the records office as well as assuming responsibilities of their main position. Presently we must have that individual actually locate in the records office, thus dedicating them to the task and abandoning their present job responsibilities. The committee felt it was very beneficial to be able to use an individual's skills without losing a function entirely. With the new telephony system, we can do this. Individuals can stay in the area of their current responsibility and assist callers to other functional areas. The individual will see on their phone the initial destination of the caller so they can respond appropriately.

Retrieve voice mail from anywhere there is internet access –

People will be able to receive their voice mail on a computer from anywhere they have internet access and some type of audio output device on their computer.

Enhanced Attendant functionality –

The traditional operator functions can be performed via the computer screen and can be accomplished at different locations in the building as employee schedules dictate.

Conferencing –

The phone system supports a multiple of "meet me" conferences of up to 12 calls. It could mean one twelve party call, three four party calls, etc. The phones themselves without the conferencing option can conference a minimum of three inside individuals and three outside individuals.

Resiliency –

The new switch will have the ability to failover to an analog/digital phone for the College's main number should some disaster occur.

Security –

One of the main resistances to IP telephony has been that of security. All solutions have voice encryption technology.

The Future:

Wireless telephones -

Although the phones themselves are not included in the quote, employees mobile within the building will have the opportunity to carry mobile phones throughout the building.

Cellular phones –

Technology is currently being tested and in some areas used to seamless transfer cellular phones to the local wireless network and back to cellular as the signal strength dictates. If the College wishes to implement that technology at some point in time, the underlying structure has been created.

Graphics and messaging -

These phones and related software have the ability to display graphics and messaging. People will be able to be alerted either individually or in groups of meetings, special events, etc. through the telephones.

The solution allows for users to create and modify messages on an as needed basis.

Including and representing and marketing areas of the College –

The solution allows for very granular messaging allowing departments and areas to dynamically create messages marketing their activities.

We can use music created by the music department as music on hold or as background to announcements.

These systems are software based solutions that are more flexible and can be modified to serve additional business functionality as it occurs and applications are developed.

The Numbers:

The channel partners below are all gold and platinum partners for each of the manufacturers.

Avaya

Partner	Total
NACR	\$293,000.00
Schuld	\$301,702.88

Cisco

Partner	Total
SBC	\$297,584.82
Sentinel	\$302,969.00

Nortel

Company	Total
Gallatin River	\$329,715.00
SBC	\$283,867.00

For Board Meeting of
February 28, 2005

Agenda Item I-1

FACULTY TERM APPOINTMENTS

At the end of spring semester, the following faculty members will have completed a year of satisfactory service as term appointees and are eligible for reappointment to another year of the same designation:

Bob Duncan
Kristi Irving
Kevin Sommerfield

At the end of spring semester, the following faculty member will have completed two years of satisfactory service as term appointee and is eligible for reappointment to another year of the same designation:

Dianna Brevitt
Jane Hamilton
Steve McPherson
Deana Seeley

As of December 2005, the following faculty member will have completed three years of satisfactory service as a term appointee and will be eligible for tenure as stipulated in the Faculty Contract:

Amanda Vos

At the end of the spring semester, according to the Contractual Agreement and contingent upon the continuation/renewal of their grant, the following faculty member will be eligible for retention with normal salary increment:

Larry Jackson

RECOMMENDATION:

It is recommended that the faculty indicated above be offered a new term appointment for the 2005-2006 year.

For Board Meeting of
February 28, 2005

Agenda Item I-2

FACULTY CONTINUING APPOINTMENTS

TENURE

Judy Anderson
Charles Atchley
Noel Berkey
Sam Braddock
David Breen
Pamela Cunningham
Ann Daly
Dennis Day
David Edelbach
Paul Edleman
Richard Eichman
Ernie Etter
William Bryan Fountain
Terry Lyn Funston
Chris Gehlbach
Jason Hedrick
Mary Heitmann
Debi Hill
Judy Hill
Mary Ann Hurd
Mary Lou Kidder
Colleen Klein

Jolene Leseman
Janet Matheney
Paul McMahon
Kevin Megill
Kris Murray
John Nelson
Loren Niemeyer
Randall Norris
Steve Nunez
Ralph Pifer
Karen Pinter
Steve Shaff
Stan Shippert
Larry Sileven
Bradley Smith
Jeanine Tufty
Robertus van der Wege
Charles West
Peggy White
Jim Wright
Ken Youel

RECOMMENDATION: It is recommended that the faculty indicated above be offered a continuing appointment for the 2005-2006 year.

For Board Meeting of
February 28, 2005

Agenda Item I-3

FACULTY PROMOTIONS

The following faculty are presented as having successfully completed the requirements outlined in the Faculty Contract for promotion to a higher rank. Their record has been carefully reviewed and evaluated for each of these criteria:

1. Mastery of Subject matter
2. Teaching capability
3. Interest in students as individuals
4. Understanding of comprehensive community college
5. Evidence of personal growth
6. Meritorious service
7. Years in present rank

PROMOTIONS RECOMMENDED

Ann Daly

Assistant Professor to Associate Professor

RECOMMENDATION:

It is recommended that the faculty nominated above be promoted as outlined, effective the fall of 2005.

For Board Meeting of
February 28, 2005

Agenda Item I-4

FACULTY NEW CONTINUING APPOINTMENTS

TENURE

The following faculty member has satisfactorily completed the period of instructional service as a term appointee and is eligible for continuing appointment (tenure).

Valarie Wittman

RECOMMENDATION:

It is recommended that the above named faculty be offered a continuing appointment (tenure) for the 2005-2006 year.

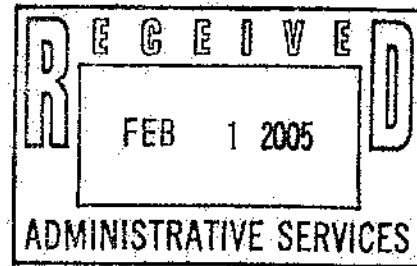
For the Board Meeting of
February 28, 2005

Agenda Item I-5

**FACULTY EARLY RETIREMENT REQUEST
JUDY ANDERSON**

The College has received a retirement request from Judy Anderson under the provisions of Board Policies 425.01, Early Retirement and 425.02, Senior Service Option, and current SURS retirement laws and regulations, with an effective date of May 31, 2007. However, should any of the current policies, retirement laws or regulations change as stated in the attached letter, Mrs. Anderson reserves the right to reconsider her retirement request.

RECOMMENDATION: Board approval of Mrs. Anderson's early retirement request, with the contingency as stipulated in her letter, effective May 31, 2007.



Judy Anderson
15721 Lakeside Drive
Sterling, IL 61081

January 31, 2005

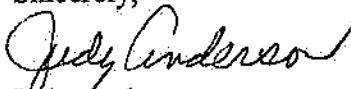
Dr. Richard Behrendt
Sauk Valley Community College
Dixon, IL 61021

Dr. Behrendt,

This is my letter of intent to retire on May 31, 2007, using the provisions of Board Policy 425.01 Early Retirement, 425.02 Senior Service Option, and the current SURS retirement laws and regulations

If subsequent to turning in this letter of retirement and the date of retirement, there are changes in Board Policy 425.01 Early Retirement, 425.02 Senior Service Option, or the current state SURS retirement laws and regulations, then I reserve the right to reconsider this retirement.

Sincerely,


Judy Anderson

For Board Meeting of
February 28, 2005

Agenda Item I-6

BOARD OF TRUSTEE VACANCY SELECTION

Following Closed Session interviews of candidates, the Board of Trustees will appoint a Trustee to serve the remaining two years and two months of former Member Dixon's six-year term.

RECOMMENDATION: Appointment of new Trustee to serve the remaining two-year, two-month term of former Member Dixon.

For Board Meeting of
February 28, 2005

Agenda Item I-7

FACULTY APPOINTMENT
STUDENT SUPPORT SERVICES COUNSELOR

The Search Committee and the administration are recommending the appointment of Ms. Jennifer Whitney, of Rockford, Illinois, as Instructor of Counseling, effective March 1, 2005, at a salary of \$35,375.

RECOMMENDATION: Board approval of the appointment of Jennifer Whitney as Instructor of Counseling, effective March 1, 2005, at a salary of \$35,375.

MEMORANDUM

Student Support Services
(815) 288-5511

Sauk Valley Community College
173 Illinois Route 2
Dixon, IL 61021

TO: Pam Clodfelter, Dean of Student Services
FROM: Cyrus Kooshesh, Coordinator of Student Support Services *CK*
DATE: February 8, 2005
RE: Documentation of Recommendation for Appointment of Student Support Services Project Counselor – Jennifer Whitney

SEARCH PROCESS

Announcement Process

The position was advertised internally, SVCC web page, TRiO listserv, local and regional papers.

Application Process

Twenty-eight applications were received for the position and reviewed.

Screening

A search committee consisting of faculty, administrators, and support staff was formed. Additionally, a group of six program student leaders were selected to interview the candidates and provide input.

The main search committee consisted of:

Cyrus Kooshesh, Coordinator of Student Support Services
Ann Daly, SVCC Counselor
Pam Medema, Registrar
Marcia Wells, Director of Student Financial Assistance
Ken Youel, Math Faculty
Amber Entas, Administrative Assistant Student Support Services

The Student Leaders committee consisted of:

Joshua Keene

Danielle Hoffman
Stefanie Fitzsimmons
Diana Vasquez
Jared Head
Vanessa Garcia

The Student Leaders group was coordinated by Mr. Larry Jackson, SSS Transfer Counselor.

After review of all applications, the search committee selected the top three qualified candidates for reference checks and interviews. All three candidates accepted the invitation to interview. Each candidate was provided with a similar schedule which included a tour of the College; a formal interview with the search committee which included a presentation; an interview with the SSS Student Leaders committee; lunch with a group of faculty and staff; overview of benefits from the Office of Personnel Services by Ms. Kathryn Snow; and individual interviews with Ms. Pam Clodfelter, Dean of Student Services; Dr. Joan E. Kerber, Vice President of Learning Services; and Dr. Richard L. Behrendt, College President.

After conducting the interviews, two of the candidates stood out. The search committee was split over the two candidates; however, the Student Leaders group unanimously recommended Ms. Jennifer Whitney. This was individually discussed with each search committee member and the selection of Ms. Jennifer Whitney was supported by the search committee members.

ANALYSIS OF QUALIFICATIONS

Academic Background

Ms. Whitney holds a Master's of Science in Education, Community Counseling with a G.P.A. of 3.86 from Western Illinois University and a Bachelor's of Science in Psychology from Western Illinois University with a G.P.A. of 3.63. Jennifer is a recipient of several awards and honors including but not limited to Departmental Scholar, Psychology at Western Illinois University in 2001 and Talent Grant Recipient as part of the Quad Cities Student Counseling Association, 2002-2003, 2003-2004.

Professional Background

In her previous positions, Jennifer has provided individual, family, and group counseling to a diverse clientele. She has served youth under the age of 21 and their families from many different socio-economic, cultural, and racial backgrounds. She has maintained caseloads, interviewed and assessed clients, and provided interventions to families.

Through Jennifer's formal education at Western Illinois University, she has gained a good understanding of career counseling, both in theory and practice. She has also

gained strong knowledge of working with individuals with socio-economic and cultural backgrounds.

Additionally, Ms. Whitney has several scholarly presentations which include, but are not limited to Markuns, S.J., Kelly, K.M. Wildrick, A., & Salamone, J. *The overwhelming nature of social inclusion* and Watkins, J.D., Kelly, K.M., Salamone, J., & Ridens, J. *Development of a Power Satisfaction Scale*. Presented at 74th Annual Meeting of the Midwestern Psychological Association in Chicago, Illinois.

Jennifer has been an active member of several professional organizations including, but not limited to, Vice President and Media Director of Chi Sigma Iota and Secretary of the Quad Cities Student Counseling Association.

Personal Qualifications and References

Ms. Whitney received outstanding recommendations from every contact person including previous employers and faculty including those from Western Illinois University. All reported Jennifer's exemplary job and commitment in serving students. Jennifer is hard-working and dedicated to her clients. She has strong work ethics and all of her references indicated they would love to work with Jennifer again if given the opportunity.

I recommend the employment of Ms. Jennifer Whitney as the TRiO Project Counselor for Student Support Services.

For Board Meeting of
February 28, 2005

Agenda Item I-8

ADMINISTRATIVE RESIGNATION -
DIRECTOR OF FINANCIAL ASSISTANCE

The College has received the resignation of Marcia Wells, Director of Financial Assistance, effective March 1, 2005.

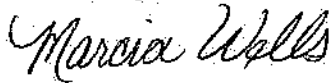
RECOMMENDATION: Board approval to accept the resignation of Marcia Wells, effective March 1, 2005.

Memorandum

To: Pam Clodfelter, Dean of Student Services
From: Marcia Wells, Director of Financial Assistance
Date: 2/15/2005
Re: Resignation

Per our previous conversation, this memo is written confirmation of my intent to resign from the position of Director of Financial Assistance and Career Services at Sauk Valley Community College. Thank you for the opportunity to serve students and the Sauk Community. I respectfully resign my position as of 3/1/2005.

Sincerely,



Marcia Wells

For Board Meeting of
February 28, 2005

Agenda Item J

40TH ANNIVERSARY CELEBRATION

Cal Lyon's will be presenting suggestions to celebrate the 40th anniversary of the College.

RECOMMENDATION: Discussion only.