SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES AGENDA
Third Floor Board Room
July 25, 2005 – 7:00 p.m.

A. Call to Order

B. Roll Call

C. Communications from Visitors

D. Consent Agenda

1. Approval of Minutes
2. Treasurer's Report
3. Bills Payable
4. Payrolls — June 30, 2005 — $238,229.32
   July 15, 2005 — $229,477.93
5. Budget Report
6. Working Cash Fund Borrowing
7. Working Cash Fund Interest
8. Recommendation for Bid Award – LED Marquee Sign
9. Recommendation for Bid Award – 2006-2008 College Catalog

E. President's Report

1. Board Policies Review – 425.01; 425.02; 426.01; 427.01; 428.01
2. Transfer GPA Comparisons – NIU (attached)
3. Annual Reports (to be distributed at the meeting)

F. Financial Reports and Actions

None

G. Closed Session (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; closed session minutes consideration and closed session minutes review)

H. Closed Session Minutes

1. Closed Session Minutes of June 27, 2005
2. Closed Session Minutes Review

I. Personnel

Temporary Full-time Faculty Appointment

J. Other

None

K. Reports

1. Student Trustee
2. ICCTA Representative
3. Foundation Liaison
4. Faculty Association
5. Board Chair
6. Board Members Comments

L. Adjournment

Board of Trustees Meetings	ICCTA Monthly Meetings
August 22, 2005	Subject to Call
September 26, 2005	September 8-11, 2005 ACCT Annual Community College Leadership Congress, Seattle, WA
October 24, 2005	

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES
July 25, 2005

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on July 25, 2005 in the third floor Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Thompson called the meeting to order at 7:00 p.m. and the following members answered roll call:

Edward Andersen	Edson Cox
Joan Padilla	Robert J. Thompson
Student Trustee Carri Anderson	

SVCC Staff:
President George J. Mihel
Attorney Ole Bly Pace III
Vice President Ruth Bittner
Vice President Joan Kerber
Dean of Arts, Social Sciences, Math, and Physical Education Patrick Kennedy
Dean of Information Services Al Pfeifer
Dean of Business, Technology, and Workforce Development Linley White
Controller Paula Meyer
Director of Human Resources Kathryn Snow
Director of College Relations Cal Lyons
Administrative Assistant to the Board Nancy Breed

Absent:
William Simpson
Nancy Varga
Mary Ellen Wilkinson

Secretary Pro-Tem: Chair Thompson appointed Member Cox to act as Secretary Pro-Tem for the meeting.

Consent Agenda: It was moved by Member Andersen and seconded by Member Cox to approve the Consent Agenda with Items D-5, Budget Report, D-6, Working Cash Fund Borrowing, D-7, Working Cash Fund Interest, and D-8, Recommendation for Bid Award, LED Marquee Sign removed. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.

Following clarification of Agenda Items D-5, D-6, D-7, and D-8 by Vice President Bittner, it was moved by Member Andersen and seconded by Member Cox that the Board approve the agenda items. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye

President's Report: Dr. Mihel expressed his thanks for the warm welcome he has received by the Board, community, faculty and staff since his arrival to the College. Dr. Mihel updated the Board on the preparations for the HLC Focus Visit scheduled for 2006 and complimented the staff on the excellent work that is being done on assessment; updated the Board on the progress of the student housing project; stated that the auditors are on campus; and he has been discussing the 40th Anniversary Celebration scheduled for October 1, 2005 with Cal Lyons. He encouraged the Board members to consider attending the annual ACCT conference in Seattle, Washington September 8-10, 2005.

Dr. Mihel then presented the Board policies for review and stated that he would be working with Attorney Pace to update Board policies 425.01, 425.02, and 427.01 for the August meeting, and that Sauk transfer students continue to maintain higher average GPA's than all other students at Northern Illinois University (3.11 for Spring 2005). Dr. Mihel then called on Vice President Kerber, Vice President Bittner, and Director of College Relations Cal Lyons to present highlights of the 2004-05 Annual Reports for their respective divisions.

Closed Session: At 7:38 p.m., it was moved by Member Cox and seconded by Member Andersen that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College, including hearing testimony on a complaint lodged against an employee to determine its validity, closed session minutes consideration and closed session minutes review. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.

Regular Session: The Board returned to regular session at 7:55 p.m.

Closed Session Minutes: It was moved by Member Cox and seconded by Member Padilla to approve the minutes of the June 27, 2005, closed session meeting. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson Advisory vote: aye.

Closed Session Minutes Review: It was moved by Member Andersen and seconded by Member Cox that all closed session minutes and portions of closed session minutes and all verbatim records which are currently closed remain closed. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.

Temporary Full-Time Faculty Appointment:

It was moved by Member Padilla and seconded by Member Andersen to approve the appointment of Monte Strating as temporary full-time Graphic Arts Assistant Instructor for the academic year. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.

Reports:

Student Trustee: Student Trustee Anderson stated that Finals for the Summer 2005 term are the week of August 1, and that this is her last meeting as Student Trustee as she will be leaving to attend chiropractic college in the fall.

ICCTA Representative: Chair Thompson encouraged Board members to attend the annual ACCT conference in Seattle, Washington.

Foundation Liaison: Member Cox reported that the Foundation members were given a tour of the student housing at the last meeting.

Faculty Association: No report.

Board Chair: Chair Thompson stated that he would contact everyone concerning the meeting date for the Board Retreat in September and requested Board members to forward possible agenda topics to Board Assistant Breed by July 26, 2005.

Board Member Comments: None

Adjournment:

Since the scheduled business was completed, it was moved by Student Trustee Anderson and seconded by Member Cox that the Board adjourn. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: nay.

The meeting adjourned at 8:03 p.m.

Next Meeting:

The next regular meeting of the Board will be at 7:00 p.m. on August 22, 2005 in the Board Room.

Respectfully submitted,

Edson Cox, Secretary Pro-Tem

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
As of June 30, 2005

CHECKING ACCOUNTS

INTEREST BEARING ACCOUNTS	INTEREST RATE	AMOUNT
General Account - Sterling Federal Bank	2.400	$1,042,034.41
Illinois Funds - Firstar Bank, Springfield	2.952	1,126,950.61
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS		2,168,985.02
MONEY MARKET		
ABN-AMRO Investment Services, Inc.	2.420	72,732.58
TOTAL CHECKING ACCOUNTS		$2,241,717.60

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY
PRESIDENT
SECRETARY
DATE 7/25/05

INVESTMENTS

FINANCIAL INSTITUTION	MATURITY DATE		
Sterling Federal Bank	08-04-05	2.480	$1,022,305
Sterling Federal Bank	08-04-05	2.480	1,022,305
Sauk Valley Bank, Sterling	02-01-06	3.400	1,000,000
Union Bank, Tampico	03-01-06	3.400	1,000,000
Bank	04-04-06	3.680	1,000,000
SUBTOTAL INVESTMENTS			5,044,610

BOND INVESTMENTS - Liability, Protection & Settlement		YIELD	PRICE
Federal Home Ln Mtg Corp Refrnce NT	09-15-05	2.875	607,240.00
Miami Dade Cnty Fla Solid Waste Sys	10-01-05	4.200	100,393.00
Houston Tex Water & Sewer System	12-01-05	4.700	50,426.50
Federal Home Loan Bank Bonds	12-15-05	2.250	591,465.70
Nevada State Hwy Impt Rev Improv Rev Bds	12-01-05	5.250	227,373.75
NC Mun Elec Auth	01-01-06	5.250	308,522.75
Fed Natl Mtg Assn	04-15-06	2.125	533,250.00
Fed Natl Mgt Assn	07-15-06	3.125	497,030.00
Milwaukee Cnty Wis	09-01-06	4.750	204,640.00
Federal Natl Mtg. Assn	11-15-06	2.625	492,655.00
Benton Cnty Wash Sch Dist No 52	12-01-06	3.250	251,772.50
Las Cruces NM	12-01-06	5.100	201,958.00
Houston TX Wtr & Swr System	12-01-06	4.600	51,249.00
Mokena IL Go Bonds 2004	12-15-06	3.250	378,127.50
Federal Home Ln Mtg Corp	02-15-07	2.375	293,343.00
Anch AL Tel Util	03-01-07	5.300	154,093.50
Fed National Mtg. Assn.	07-15-07	4.250	474,112.50
SUBTOTAL BONDS			$5,417,652.70
TOTAL INVESTMENTS			$10,462,262.70

Sauk Valley Community College
Board of Trustees
July 25, 2005

Summary of Bills Payable	Amount
General Operating Funds	$ 754,955.18

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY

PRESIDENT

SECRETARY

DATE 7/25/05

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Wood, Therese L.	01		Petty Cash	FY 06 Petty Cash	100.00
Consolidated Management Co	01		Foundation Expense	June meeting breakfast	98.75
Engineered Plastic Systems (EPS)	01		Foundation Expense	Memorial Bench	369.00
Follett Bookstore	01		Foundation Expense	Bookstore Charges 6/24/05	24.50
Follett Bookstore	01		Dislocated Worker Expense	Bookstore Charges 3/21-4/30	5.18
RMS Informational Technology Int	01		Due from Sauk Commons	Housing- Cisco Solutions	11,149.00
VeriSign Inc	01		Prepaid Expense	Managed PKI for SSL	6,300.00
State Universities Retirement Sy	01		SURS Payable		28,998.41
State Universities Retirement Sy	01		SURS Payable		27,004.64
Select Employees Credit Union	01		Credit Union Payable		8,591.50
Select Employees Credit Union	01		Credit Union Payable		8,591.50
Community Health Charities of I1	01		United Way Payable		4.00
Community Health Charities of I1	01		United Way Payable		4.00
United Way of Lee County	01		United Way Payable		10.00
United Way of Lee County	01		United Way Payable		10.00
United Way of Sterling-Rock Fall	01		United Way Payable		33.46
United Way of Sterling-Rock Fall	01		United Way Payable		33.46
Gallagher Benefit Services, Inc	01		Optional Disability Insurance	LTD July 05 Billing	693.24
Illinois Mutual	01		Optional Disability Insurance		3.89
Illinois Mutual	01		Optional Disability Insurance		3.89
SVCC Foundation	01		Foundation Payable		109.50
SVCC Foundation	01		Foundation Payable		109.50
American Express Financial Advis	01		American Express		420.00
American Express Financial Advis	01		American Express		420.00
Equitable Life Assurance	01		Equitable		250.00
Equitable Life Assurance	01		Equitable		250.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Franklin Financial Services Corp	01		Franklin Life		187.50
Franklin Financial Services Corp	01		Franklin Life		187.50
New York Life Insurance & Annuni	01		New York Life		300.00
New York Life Insurance & Annuni	01		New York Life		300.00
Fidelity Investments	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	150.00
Fidelity Investments	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	150.00
Waddell & Reed, Inc	01		Waddell & Reed		25.00
Waddell & Reed, Inc	01		Waddell & Reed		25.00
Adams, Rylan D.	01		Accounts Payable	Pell Bal	154.00
Barsema, Jeremy J.	01		Accounts Payable	Online Refund	459.00
Bielema, Mari A.	01		Accounts Payable	Online Refund	459.00
Blake, Jennifer S.	01		Accounts Payable	PELL Gt	253.00
Bock, Laura E.	01		Accounts Payable	PELL Bal	31.00
Boken, Ronda G.	01		Accounts Payable	Stafford Loan	423.89
Boostrom, Erika A.	01		Accounts Payable	PELL/EOG	160.70
Brewer, Kevin D.	01		Accounts Payable	PELL	231.00
Bright, Lisa C.	01		Accounts Payable	Online Refund	148.00
Brinkley, Rita M.	01		Accounts Payable	PELL Bal	3.78
Broers, Sheryl A.	01		Accounts Payable	PELL	96.00
Bruns, Sarah M.	01		Accounts Payable	PELL	243.00
Bulfer, Bridgette A.	01		Accounts Payable	PELL	162.00
Carroll, Emily M.	01		Accounts Payable	PELL Gt	150.00
Castillo, Efrain J.	01		Accounts Payable	PELL Gt	253.00
Cavazos, Candida	01		Accounts Payable	PELL	590.28
Chapman, Ashleigh A.	01		Accounts Payable	PELL Gt	237.00
Chastain, Twila	01		Accounts Payable	PELL Gt	181.00

Sauk Valley Community College
Check Register
From 06/23/05 To 07/25/05

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Cheshier, Brock V.	01		Accounts Payable	PELL/EOG Bal	163.17
Claxton, Heidi D.	01		Accounts Payable	PELL Bal	66.00
Cowan, Jason L.	01		Accounts Payable	PELL Gt	253.00
Cox, Stewart A.	01		Accounts Payable	Replacement ck	177.24
Crawford, Michele R.	01		Accounts Payable	Online Refund	306.00
Crossen, Amber M.	01		Accounts Payable	Online Refund	267.98
Crump, Rebecca A.	01		Accounts Payable	Online Refund	80.00
Cunningham, Brenda C.	01		Accounts Payable	Online Refund	8.00
DeGroot, Jerod L.	01		Accounts Payable	MRS Bal	253.25
Deacon, Nina M.	01		Accounts Payable	PELL Bal	31.00
Delhotal, Shayla B.	01		Accounts Payable	PELL Gt	231.00
Dickson, Katheryn J.	01		Accounts Payable	PELL Gt	253.00
Doeden, Jessica L.	01		Accounts Payable	PELL/EOG	150.00
Drezen, Ellie	01		Accounts Payable	Online Refund	43.00
Durham, Katelin	01		Accounts Payable	Online Refund	10.00
Dusing, Bruce W.	01		Accounts Payable	PELL	100.00
Ebenezer, Brooke A.	01		Accounts Payable	Online Refund	261.67
Ernst, Katherine I.	01		Accounts Payable	PELL Gt	100.00
Farraj, Mona A.	01		Accounts Payable	Online Refund	237.00
Fowler, Dawn M.	01		Accounts Payable	PELL Bal	3.00
Freeman, Jennifer L.	01		Accounts Payable	PELL/EOG	199.72
French, Devon	01		Accounts Payable	Online Refund	43.00
Frey, Richard E.	01		Accounts Payable	PELL Gt	100.00
Garcia, Robert L.	01		Accounts Payable	PELL Bal	9.27
Geeting, Vanessa F.	01		Accounts Payable	Online Refund	213.60
Gilman, Rachel	01		Accounts Payable	PELL	299.00

Sauk Valley Community College
Check Register
From 06/23/05 To 07/25/05

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Gray, Amanda L.	01		Accounts Payable	PELL Gt.	150.00
Gray, Amanda L.	01		Accounts Payable	PELL Gt	300.00
Greenwalt, Elizabeth	01		Accounts Payable	Online Refund	89.00
Gugerty, Everett H.	01		Accounts Payable	PELL Bal	26.25
Guttman, Michael D.	01		Accounts Payable	Online Refund	444.00
Harris, Damian S.	01		Accounts Payable	PELL/EOG	756.00
Hepp, Karolyn J.	01		Accounts Payable	Online Refund	175.00
Herbst, Jennifer L.	01		Accounts Payable	PELL Bal	228.00
Hibbard, Nicole M.	01		Accounts Payable	PELL Gt	253.00
Hitchcock, Nicole M.	01		Accounts Payable	PELL Bal	16.00
Hogan, Jennifer F.	01		Accounts Payable	PELL Bal	31.00
Holland, Stephanie M.	01		Accounts Payable	PELL Gt	219.00
Holm, Kassie L.	01		Accounts Payable	PELL Bal	99.00
House, Jessica R.	01		Accounts Payable	Online Refund	12.50
Howard, Charity L.	01		Accounts Payable	PELL/EOG Bal	125.00
Howell, Kristy D.	01		Accounts Payable	PELL Bal	88.00
Howze, Stephanie R.	01		Accounts Payable	PELL	154.00
Hudson, Kyle W.	01		Accounts Payable	Online Refund	79.00
Hughes, Lacy M.	01		Accounts Payable	PELL	253.00
Johnson, Sarah A.	01		Accounts Payable	PELL Gt	253.00
Johnson, Stephanie M.	01		Accounts Payable	PELL Bal	31.00
Jones, Charlene M.	01		Accounts Payable	Funds for Unif order	315.50
Keefer, Christina R.	01		Accounts Payable	PELL Bal	8.72
Kellen, Kathleen A.	01		Accounts Payable	PELL Gt	194.00
Kellen, Kevin G.	01		Accounts Payable	PELL Gt	194.00
Kenney, Carrie [illegible]	01		Accounts [illegible]able	PELL/EOG Bal	102.03

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Kirby, Jason D.	01		Accounts Payable	Online Refund	145.00
Kophamer, Laura L.	01		Accounts Payable	PELL Gt	131.00
Krueger, Rhea L.	01		Accounts Payable	PELL Bal	99.00
Kutz, Jennifer A.	01		Accounts Payable	PELL Gt	253.00
Lang, Travis	01		Accounts Payable	Online Refund	18.00
Lansford, Nathan C.	01		Accounts Payable	PELL Bal	131.67
Lara, Theresa M.	01		Accounts Payable	PELL/EOG	161.58
Liedel, Josh E.	01		Accounts Payable	Online Refund	15.00
Luevano, Andrea J.	01		Accounts Payable	PELL/EOG	125.00
Mancera, Cora	01		Accounts Payable	Online Refund	10.00
Mancera, Cora	01		Accounts Payable	Online Refund	19.00
Mason, Zedia D.	01		Accounts Payable	PELL Bal	102.68
Mazzarise, Mahlerie J.	01		Accounts Payable	Stafford Loan Bal	439.36
McFadden, Christine E.	01		Accounts Payable	PELL - Repl.	17.28
Meiners, Robin P.	01		Accounts Payable	Online Refund	145.00
Metzler, Katie	01		Accounts Payable	Online Refund	1.00
Meyer, Ian	01		Accounts Payable	Online Refund	78.00
Meyer, Ian	01		Accounts Payable	Online Refund	8.00
Milem, Chantal	01		Accounts Payable	Online Refund	444.00
Miller, Debra A.	01		Accounts Payable	PELL Bal	123.13
Miller, Jennifer E.	01		Accounts Payable	Online Refund	306.00
Milliman, Connie A.	01		Accounts Payable	PELL/EOG	329.67
Mills, Angelo M.	01		Accounts Payable	PELL	253.00
Mills, Kelly J.	01		Accounts Payable	PELL Bal	180.70
Mohr, Courtney A.	01		Accounts Payable	PELL	31.00
Moman, Myra L.	01		Accounts Payable	PELL Bal	16.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Montejano, Lizzeth G.	01		Accounts Payable	PELL	101.00
Morgan, Abbigail E.	01		Accounts Payable	PELL Gt	506.00
Mull, Amy M.	01		Accounts Payable	PELL/EOG Bal	38.32
Myers, Montana	01		Accounts Payable	Online Refund	10.00
Nanez, Marisela	01		Accounts Payable	Online Refund	10.00
Neahring, Annie G.	01		Accounts Payable	Online Refund	111.00
Nelson, Kelli B.	01		Accounts Payable	Online Refund	236.80
Nielsen, Nichole	01		Accounts Payable	Online Refund	10.00
Palmer, Shanna A.	01		Accounts Payable	PELL/EOG	124.29
Parker, Tina M.	01		Accounts Payable	PELL	174.00
Parks, Erica S.	01		Accounts Payable	PELL/EOG	250.00
Payne, Angela M.	01		Accounts Payable	PELL	506.00
Peterson, Lucas A.	01		Accounts Payable	PELL Gt	106.00
Phommavong, Khankham	01		Accounts Payable	PELL	231.00
Piper, Joyce L.	01		Accounts Payable	PELL	253.00
Piper, Zachary	01		Accounts Payable	Online Refund	17.00
Pitts, Thomas R.	01		Accounts Payable	PELL/EOG	81.75
Popkin, Brady J.	01		Accounts Payable	Online Refund	236.80
Porter, Emily	01		Accounts Payable	Online Refund	89.00
Ranken, Stephanie M.	01		Accounts Payable	PELL	237.00
Renkes, Kathleen J.	01		Accounts Payable	PELL Gt	253.00
Rexroat, Carie L.	01		Accounts Payable	PELL Gt	100.00
Rivera, Daniel	01		Accounts Payable	Online Refund	25.00
Rivera, Michael	01		Accounts Payable	Online Refund	24.00
Roach, Jason E.	01		Accounts Payable	PELL Bal	62.24
Rosado, Cheryl	01		Accounts vable	PELL/EOG Bal	58.08

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Sandoval, Maribel G.	01		Accounts Payable	PELL Bal	26.51
Sandoval-Herrera, Marcella M.	01		Accounts Payable	PELL Bal	236.00
Sandrock, Sherrilyn K.	01		Accounts Payable	Online Refund	296.00
Sandusky, Julene M.	01		Accounts Payable	PELL	253.00
Sears, James D.	01		Accounts Payable	Rec'd IVG	212.00
Severson, Melissa S.	01		Accounts Payable	PELL Bal	20.00
Shepardson, Jorie K.	01		Accounts Payable	Rec'd Sauk Scholar	444.00
Shuck, Trisha L.	01		Accounts Payable	Stafford Ln	423.89
Siddens, Cynthia M.	01		Accounts Payable	Online Refund	222.00
Skinner, Jamie	01		Accounts Payable	Rec'd Sauk Scholar	148.00
Skinner, Nichole L.	01		Accounts Payable	Online Refund	22.00
Smith, Jennifer	01		Accounts Payable	Rec'd Sauk Scholar	222.00
Smythe, Jamie S.	01		Accounts Payable	PELL Gt	244.00
Sprung, David J.	01		Accounts Payable	Rec'd Sauk Scholar	74.00
Stage, Jaime M.	01		Accounts Payable	PELL Gt	188.00
Steder, Kari N.	01		Accounts Payable	PELL Bal	16.00
Steinhaus, Christine M.	01		Accounts Payable	PELL Bal	28.00
Steinhaus, Mary C.	01		Accounts Payable	PELL Bal	16.00
Szafranski, Nicole A.	01		Accounts Payable	Refund-Fin Assistance Only	238.00
Teel, Jerry W.	01		Accounts Payable	PELL Gt	378.00
Teel, Jerry W.	01		Accounts Payable	PELL - correction	222.00
Teel, Rebekah E.	01		Accounts Payable	PELL Gt	400.00
Turner, Jack-Lynn C.	01		Accounts Payable	PELL Gt	253.00
Vock, Brittany	01		Accounts Payable	Online Refund	222.00
Voorhies, Dennis W.	01		Accounts Payable	PELL Gt	100.00
Wallace, Kassy L.	01		Accounts Payable	Online Refund	60.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Wampler, Aimee M.	01		Accounts Payable	PELL Gt	253.00
Washington, William E.	01		Accounts Payable	PELL Bal	31.00
Weber, Jessica L.	01		Accounts Payable	Online Refund	518.00
Whaley, Mary K.	01		Accounts Payable	PELL Gt	118.00
Whisenand, Rebecca S.	01		Accounts Payable	PELL/EOG Bal	100.00
Whites, Debbi D.	01		Accounts Payable	Online Refund	222.00
Wiersema, Courtney	01		Accounts Payable	Online Refund	222.00
Wilkinson, Marcia A.	01		Accounts Payable	PELL	253.00
Williams, Jennifer L.	01		Accounts Payable	PELL Bal	31.00
Williams, Wendy M.	01		Accounts Payable	Online Refund	299.00
Wilson, Alisha A.	01		Accounts Payable	Fndtn Gt	250.00
Wilson, Eric A.	01		Accounts Payable	Fndtn Gt	500.00
Yancy, Veronica R.	01		Accounts Payable	PELL Bal	233.33
Follett Bookstore	01		PELL EOG BT	student book purchases 6/13/05-6/16/05	864.84
Follett Bookstore	01		PELL EOG BT	Student Books	-23.15
Follett Bookstore	01		PELL EOG BT	Books	-14.61
Follett Bookstore	01		PELL EOG BT	Books	123.75
Follett Bookstore	01		Foundation B	student book purchases 6/13/05-6/16/05	88.00
Follett Bookstore	01		Foundation B	Books	53.39
Follett Bookstore	01		Stafford Loans BT	student book purchases 6/13/05-6/16/05	281.58
Follett Bookstore	01		MRS BT	student book purchases 6/13/05-6/16/05	106.52
Follett Bookstore	01		MRS BT	Books	110.23
Follett Bookstore	01		JTPA Whiteside B	student book purchases 6/13/05-6/16/05	966.30
Follett Bookstore	01		JTPA Whiteside B	Student Books	-7.95
Follett Bookstore	01		JTPA Whiteside B	Books	27.50
Follett Bookstore	01		JTPA Whiteside B	Books	790.71

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Follett Bookstore	01		JTPA Lee B	student book purchases 6/13/05-6/16/05	113.75
Follett Bookstore	01		JTPA Lee B	Books	119.70
Follett Bookstore	01		Vets Rehab B	student book purchases 6/13/05-6/16/05	124.50
Follett Bookstore	01		Trade Act TAA Sterling B	student book purchases 6/13/05-6/16/05	398.99
Follett Bookstore	01		Trade Act TAA Sterling B	Student Books	36.97
Follett Bookstore	01		Trade Act TAA Sterling B	Books	369.75
Follett Bookstore	01		Americorps	Books	74.89
Barringer, B. A.	01	Board of Trustees	Consultants	Consultant Fee/Presidential Search	20,000.00
Barringer, B. A.	01	Board of Trustees	Consultants	Expenses for Presidential Search	578.35
Ward, Murray, Pace, & Johnson, P	01	Board of Trustees	Legal Services	general legal services thru 5/05	1,620.00
Illinois Community College Trust	01	Board of Trustees	Publications and Dues	First Half FY 06 Dues	3,681.00
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Open Purchase Order Publication/Legal Notices & Ad	24.72
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Open Purchase Order Publication/Legal Notices & Ad	24.72
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Open Purchase Order Publication/Legal Notices & Ad	32.96
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Open Purchase Order Publication/Legal Notices & Ad	12.36
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	Open P. O./Refreshments-Board Meetings 04-05	40.00
Nesbit, Fred L.	01	Board of Trustees	Conference/Meeting Expense	TRVL ICCTA Banquet	111.58
Thompson, Robert J.	01	Board of Trustees	Conference/Meeting Expense	TRVL Chicago ICCTA Convention	274.66
Creative Printing	01	President	Office Supplies	Box of 250 SVCC business cards for Dr. Behrendt	35.00
McCormick's	01	President	Office Supplies	Flower's-Dave Green's Mother	35.00
SBM Business Equipment Center	01	President	Office Supplies	AVE-05200 Avery File Folder Labels-Dk Blue	15.17
Behrendt, Richard	01	President	Conference/Meeting Expense	ICCTA annual convention Hyatt Regency McCormick Pl	40.40
Fifth Third Bank	01	President	Conference/Meeting Expense	I-Pass	202.35
Fifth Third Bank	01	President	Other Conference & Meeting	I-Pass	1,203.74
Flowers Etc	01	President	Other Conference & Meeting	Linda Setchell	40.00
Chronicle of Philanthropy	01	College Relations	Publications and Dues	FY 06 Renewal	72.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Fulton Press Inc	01	College Relations	Publications and Dues	Renewal Subscription	30.00
Andrew Bollman Photography	01	College Relations	Advertising	Trustee Photos	80.00
Carroll County Review	01	College Relations	Advertising	June Advertising	83.33
Carroll County Review	01	College Relations	Advertising	July & August Ads	166.67
Creative Design & Publishing Co.	01	College Relations	Advertising	Fall Registration	130.00
Creative Design & Publishing Co.	01	College Relations	Advertising	Fall Registration	65.00
Echo	01	College Relations	Advertising	Fall Registration	198.00
Follett Bookstore	01	College Relations	Advertising	Bookstore Charges 3/21-4/30	9.56
Fulton Press Inc	01	College Relations	Advertising	Fall registration	59.50
Hometown Productions	01	College Relations	Advertising	Whiteside County map	239.50
Insight Media Advertising	01	College Relations	Advertising	Serenade in Blue	160.00
Insight Media Advertising	01	College Relations	Advertising	College For Kids/Etc.	40.00
Insight Media Advertising	01	College Relations	Advertising	Advertising	1,555.00
KWQC TV	01	College Relations	Advertising	Fall Registration Spots	620.00
Mendoza, Michelle	01	College Relations	Advertising	Supplies for All Aboard Project	50.21
Mt. Carroll Mirror-Democrat	01	College Relations	Advertising	June Advertising	83.33
Mt. Carroll Mirror-Democrat	01	College Relations	Advertising	July & August Advertising	166.67
Sauk Valley Newspapers	01	College Relations	Advertising	Welcome Guide-Dixon	150.00
Sauk Valley Newspapers	01	College Relations	Advertising	Welcome Guide Sterling	150.00
Screenvision Direct	01	College Relations	Advertising	Space for Four Screens at 28 Weeks	400.00
Thrifty Nickel	01	College Relations	Advertising	Fall 2005 Class Schedule	7,317.00
VIP Duplication & Media Services	01	College Relations	Advertising	Video Duplications	140.00
WIFR/WBR	01	College Relations	Advertising	Fall registration	645.00
WNS Pub. News-Sentinel/The Revie	01	College Relations	Advertising	Fall registration	105.00
Withers Broadcasting	01	College Relations	Advertising	June advertising	450.00
Lyons, Calvin W.	01	College Relations	Conference/Meeting Expense	Travel-AFP Meeting 6/21/05	60.60

Sauk Valley Community College
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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Gordon Flesch Company	01	Printshop	Maintenance Services		1,003.44
Xerox Corporation	01	Printshop	Maintenance Services		170.00
Xerox Corporation	01	Printshop	Maintenance Services		2,358.36
Xerox Corporation	01	Printshop	Maintenance Services	Leasing Charge-June 05	7.59
Follett Bookstore	01	Printshop	Other Supplies	Bookstore Charges 5/05	16.52
Follett Bookstore	01	Printshop	Other Supplies	Bookstore Charges 3/21-4/30	3.72
Follett Bookstore	01	Printshop	Other Supplies	Bookstore Charges 6/24/05	7.03
Professional Binding Inc	01	Printshop	Purchases for Resale	11" x 5/8" Black spirals	69.75
GFC Leasing Company	01	Printshop	Debt Principal Retirement		345.60
Xerox Corporation	01	Printshop	Debt Principal Retirement		491.94
GFC Leasing Company	01	Printshop	Interest		155.58
Xerox Corporation	01	Printshop	Interest		141.33
Xerox Corporation	01	Printshop	Interest		255.40
Xerox Corporation	01	Printshop	Interest		88.90
Xerox Corporation	01	Printshop	Lease Installment Payments	Leasing Charge-June 05	49.83
Follett Bookstore	01	VP-Learning Services	Office Supplies	Bookstore Charges 5/05	295.85
Follett Bookstore	01	VP-Learning Services	Office Supplies	Bookstore Charges 3/21-4/30	160.00
Kerber, Joan E.	01	VP-Learning Services	Conference/Meeting Expense	chief academic officer's meeting at Rend Lake	348.18
Kerber, Joan E.	01	VP-Learning Services	Conference/Meeting Expense	TRVL ICCCSO mtg & Baccalaureate Task force mtg	214.50
Kerber, Joan E.	01	VP-Learning Services	Conference/Meeting Expense	Travel- Dean's Retreat/Committee Meeting	156.98
Rock Falls Chamber of Commerce	01	VP-Learning Services	Conference/Meeting Expense	Summer Luncheon 7/14/05	25.00
Fifth Third Bank	01	Other Instructional	Consultants	I-Pass	540.00
Learning Consultants	01	Other Instructional	Consultants	pmnt for assessment consultnt R. Teahen 11/04-5/05	500.00
SBM Business Equipment Center	01	Other Instructional	Maintenance Services	Copier Monthly Maintenance for FY05	31.64
Quill Corporation	01	Other Instructional	Instructional Supplies	Post-It Pads for Dispenser 3x3 Yellow 041-R-330YW	99.19
Brevitt, Dianna H.	01	Other Instructional	Conference/Meeting Expense	Reimbursement Airfare & Conf Fee 8/11/05	783.90

Sauk Valley Community College
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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Fifth Third Bank	01	Other Instructional	Conference/Meeting Expense	I-Pass	590.35
Gehlbach, Christyne M.	01	Other Instructional	Conference/Meeting Expense	replace void check #59977 6/30/04 check lost	1,119.13
Kidder, Mary L.	01	Other Instructional	Conference/Meeting Expense	IN university Pedagogy for Intl Business Workshop	353.07
Seeley, Deana K.	01	Other Instructional	Conference/Meeting Expense	Advance on Travel 7/19/05	946.58
Jacobs, Franz R.	01	Other Instructional	Student Grants & Scholarships	Award for Most Improved CAAP Retest Score	100.00
Mitchell, Marissa A.	01	Other Instructional	Student Grants & Scholarships	Award for CAAP Retest Score Higher Than Natl. Avg.	100.00
Quill Corporation	01	Dean of Arts,Social Sciences & P	Office Supplies	Office Supplies	211.42
Quill Corporation	01	Dean of Arts,Social Sciences & P	Office Supplies	Exp File Pockets	28.47
Quill Corporation	01	Dean of Arts,Social Sciences & P	Office Supplies	Misc Office supplies	44.99
Kennedy, Patrick	01	Dean of Arts,Social Sciences & P	Conference/Meeting Expense	Dean's Retreat 7/7/05	22.28
Follett Bookstore	01	Art	Instructional Supplies	Bookstore Charges 5/05	24.78
Follett Bookstore	01	Art	Instructional Supplies	Bookstore Charges 3/21-4/30	42.82
Follett Bookstore	01	English	Instructional Supplies	Departmental supplies	76.54
Follett Bookstore	01	English	Instructional Supplies	Bookstore Charges 5/05	18.85
Follett Bookstore	01	English	Instructional Supplies	Bookstore Charges 3/21-4/30	90.20
Follett Bookstore	01	Reading	Instructional Supplies	Bookstore Charges 5/05	11.47
Follett Bookstore	01	Humanities	Instructional Supplies	Bookstore Charges 3/21-4/30	64.07
Follett Bookstore	01	Music	Instructional Supplies	Bookstore Charges 3/21-4/30	48.91
Heritage Music Center Inc	01	Music	Instructional Supplies	Music Supplies	29.56
Kidder Music	01	Music	Instructional Supplies	Drum Set	475.00
Foster Family Music Center	01	Music	Capital Supplies	Yahoo Piano Agreement Purchase	1,735.00
Follett Bookstore	01	Speech	Instructional Supplies	Bookstore Charges 3/21-4/30	2.21
Itin Scale Co.	01	Fitness Center	Instructional Supplies	Seca 700 Medical Scale	259.25
Follett Bookstore	01	History	Instructional Supplies	Bookstore Charges 5/05	5.99
Edleman, Paul	01	Political Science	Instructional Supplies	reimbursement for computer mouse for office comp.	23.53
Follett Bookstore	01	Psychology	Instructional Supplies	Bookstore Charges 5/05	12.59

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Follett Bookstore	01	Psychology	Instructional Supplies	Bookstore Charges 3/21-4/30	46.84
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Charges 3/21-4/30	60.11
Follett Bookstore	01	Mathematics	Instructional Supplies	Bookstore Charges 6/24/05	7.18
Follett Bookstore	01	Dean of Business,Tech & Natural	Office Supplies	Departmental supplies	2.24
Follett Bookstore	01	Dean of Business,Tech & Natural	Office Supplies	Bookstore Charges 5/05	3.59
Quill Corporation	01	Dean of Business,Tech & Natural	Office Supplies	Quill Bulk Pack White Labels 041-7-32200B	46.99
Blackhawk Hills EDD	01	Dean of Business,Tech & Natural	Conference/Meeting Expense	registration fee for 05 economic development summt	18.00
White, Linley V.	01	Dean of Business,Tech & Natural	Conference/Meeting Expense	TRVL area sites 6/3,8,10,16,17,20,21,23,24	294.44
Lawrence, Marcy S.	01	Dean of Business,Tech & Natural	Other Conference & Meeting	TRVL--Lyndon Progress 5/25,6/1,8,15/05	64.80
American Institute of CPA's	01	Accounting	Publications and Dues	FY 06 Membership Dues	180.00
Illinois CPA Society	01	Accounting	Publications and Dues	FY 06 Membership Dues	240.00
Institute of Management Accounta	01	Accounting	Publications and Dues	FY 06 Membership Dues	93.00
Bird, Eric R.	01	Business	Publications and Dues	renewal of real estate instructor's license	250.00
RMS Informational Technology Int	01	Computer Information Systems	Instructional Supplies	Cisco 2801 Router 2FE 4slots (2HWIC), 2PVDM,2AIM,	492.00
Inter'l Telecommunication Educat	01	Computer Information Systems	Publications and Dues	FY 06 Membership Dues	395.00
SBM Business Equipment Center	01	Office & Administrative Services	Instructional Supplies	Service Contract for Sharp Copier	28.50
Unique Computer	01	Office & Administrative Services	Instructional Supplies	INV #70624 Maintenance kit for HP 4100	385.00
Follett Bookstore	01	HVAC	Instructional Supplies	Bookstore Charges 5/05	2.00
Follett Bookstore	01	HVAC	Instructional Supplies	Bookstore Charges 3/21-4/30	39.99
Follett Bookstore	01	Mechanical Design	Instructional Supplies	Departmental supplies	9.50
SBM Business Equipment Center	01	Dean of Health Careers and Scien	Maintenance Services	Open P.O. for Copy Count	41.70
Follett Bookstore	01	Dean of Health Careers and Scien	Office Supplies	Bookstore Charges	9.58
Follett Bookstore	01	Dean of Health Careers and Scien	Office Supplies	Bookstore Charges 3/21-4/30	19.14
Quill Corporation	01	Dean of Health Careers and Scien	Office Supplies	Open P.O. For Office Supplies	54.32
Follett Bookstore	01	Dean of Health Careers and Scien	Instructional Supplies	Bookstore Charges 5/05	5.51
Fisher Health Care	01	Phlebotomy	Instructional Supplies	02-683-77 Red Top Tab	214.93

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Ardus Medical	01	Associate Degree Nursing	Maintenance Services	Rand Collaboration Functional Test-Replace battery	63.81
CDW-G	01	Associate Degree Nursing	Computer Software	661144 HP iPAQ 4705	3,194.96
CDW-G	01	Associate Degree Nursing	Computer Software	66114 HP IPAQ 4705	755.87
Eisenberg, Diana L.	01	Nurse Assistant	Conference/Meeting Expense	springfield-CNA meeting	216.88
KSB Hospital	01	Licensed Practical Nursing	Consultants	NRS 111 Summer 05	1,120.35
Brevitt, Dianna H.	01	Radiologic Technology	Conference/Meeting Expense	Travel-Clinical Visits thru 6/29/05	417.96
Brevitt, Dianna H.	01	Radiologic Technology	Conference/Meeting Expense	Travel -Clinical Visit 7/7/05	5.67
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Travel-Clinical Visits thru 6/30/05	179.82
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Travel-Clinical Travel thru 7/6/05	63.18
Automated Systems of Illinois, I	01	Paramedic Program	Instructional Supplies	training software for EMS students	500.00
BioCam Communications	01	Biology	Instructional Supplies	Biology Supplies	319.95
Fisher Scientific	01	Biology	Instructional Supplies	08-757-13A Petri Dishes	155.33
Follett Bookstore	01	Biology	Instructional Supplies	Bookstore Charges 3/21-4/30	6.38
Ward's-Biology	01	Biology	Instructional Supplies	86W1800 Anabaena	61.60
Ward's-Biology	01	Biology	Instructional Supplies	85 W 0987 Halobacterium	138.92
Wood, Therese L.	01	Biology	Instructional Supplies	replenish bio petty cash	104.05
Atchley, Charles E.	01	Physics	Instructional Supplies	physics fair supplies	72.50
Follett Bookstore	01	Dean of Information Systems	Office Supplies	Bookstore Charges 5/05	27.85
Follett Bookstore	01	Dean of Information Systems	Office Supplies	Bookstore Charges 3/21-4/30	26.91
Unique Computer	01	Dean of Information Systems	Instructional Supplies	INV #70649 Replacement battery for APC 1000	138.00
Magna Publications	01	Dean of Information Systems	Publications and Dues	Edu Exec Renewal FY 06	179.00
Magna Publications	01	Dean of Information Systems	Publications and Dues	FY 06 Renewal (New Systems Managing A College)	34.95
Magna Publications	01	Dean of Information Systems	Publications and Dues	FY 06 Renewal Edutech Report	199.00
Southwestern Illinois College	01	Dean of Information Systems	Publications and Dues	ICCCA Technology Dues	100.00
Fifth Third Bank	01	Dean of Information Systems	Conference/Meeting Expense	I-Pass	147.40
Pfeifer, Alan	01	Dean of Information Systems	Conferenc[illegible]eeting Expense	Travel- Banner planning 7/8/05	33.21

Sauk Valley Community College
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PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Gaylord Brothers	01	Learning Resource Center	Library Supplies	HA-8-7 1/8" to 8" jacket covers untabbed, adjust	15.44
Gaylord Brothers	01	Learning Resource Center	Library Supplies	HA-9 8 1/8" to 9" jack cvrs, untabbed, adjust, 1.5	16.66
Gaylord Brothers	01	Learning Resource Center	Library Supplies	HA 10 9 1/8" to 10" jack cvrs untabbed, adjust 1.5	18.75
Gaylord Brothers	01	Learning Resource Center	Library Supplies	HA-12 10 1/8" to 12" jack cvrs untabbed, adjust	22.61
Gaylord Brothers	01	Learning Resource Center	Library Supplies	HA-9 8 1/8" to 9" jack cvrs, untabbed, adjust, 1.5	16.66
Gaylord Brothers	01	Learning Resource Center	Library Supplies	HA-1831 Vista Book Tape 2" x 27 yds.	7.61
Gaylord Brothers	01	Learning Resource Center	Library Supplies	ER_CD56 Visi-Clear CD case	.91
Gaylord Brothers	01	Learning Resource Center	Library Supplies	ER-82340 Zebra Thermal Transfer Labels 4x1"	25.22
Gaylord Brothers	01	Learning Resource Center	Library Supplies	HA-1138L Catalog Cards	86.13
Gaylord Brothers	01	Learning Resource Center	Library Supplies	GH-GB2 between the pages tattle tape	170.52
Gaylord Brothers	01	Learning Resource Center	Library Supplies	GH-GB1 single sided tattle tape	170.52
Gaylord Brothers	01	Learning Resource Center	Library Supplies	HA-BJD jack cvr dispenser trays	9.13
Gaylord Brothers	01	Learning Resource Center	Library Supplies	ER-5319BK06 Zebra Thermal Trnfr Rbbns 2 1/2"x298ft	4.83
Illinois State Library	01	Learning Resource Center	Computer Software	Fy 06 Annual Fee	921.19
NILRC	01	Learning Resource Center	Computer Software	Infortrac	5,695.50
ABC-CLIO Inc	01	Learning Resource Center	Books and Binding Costs	Library Supplies	35.70
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Open P.O. Library Books	23.80
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Open P.O. Library Books	581.47
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Open P.O. Library Books	1,189.78
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Open P.O. Library Books	393.25
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books for Library-Open Purchase Order	149.14
Fifth Third Bank	01	Learning Resource Center	Books and Binding Costs	PBS, Gale, Daedalus, Insight	1,598.75
Gale Group	01	Learning Resource Center	Books and Binding Costs	RI 13990184	219.02
Medcom Trainex	01	Learning Resource Center	Books and Binding Costs	Nursing Videos	904.75
EBSCO	01	Learning Resource Center	Publications and Dues	Renewals	16,958.60
Beinhoff, Lisa A.	01	Learning Resource Center	Conference/Meeting Expense	Travel-6/27/05 ALA Conference	169.18

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Fifth Third Bank	01	Learning Resource Center	Conference/Meeting Expense	PBS, Gale, Daedalus, Insight	165.00
Unique Computer	01	Academic Computing	Maintenance Services	APC HW	268.00
Unique Computer	01	Academic Computing	Instructional Supplies	Printer	139.00
Unique Computer	01	Academic Computing	Instructional Supplies	Printer	139.00
Unique Computer	01	Academic Computing	Instructional Supplies	Printer Repair	287.00
CDW-G	01	Academic Computing	Instructional Technology Materia	476857 Logitech USB Desktop Microphone LOG-980186-	72.30
CMS Communications	01	Academic Computing	Instructional Technology Materia	2200-06622 Polycom IP 3000 Soundstation	678.04
Mueller Audio Visual	01	Academic Computing	Instructional Technology Materia	VCR cleaning invoice 16452,16453,15876-15880	133.00
Mueller Audio Visual	01	Academic Computing	Instructional Technology Materia	Presenter Receiver T3 Lavalier Mic WL93	965.00
Mueller Audio Visual	01	Academic Computing	Instructional Technology Materia	5117-3430 5.3' Aluminum easel	210.00
Mueller Audio Visual	01	Academic Computing	Instructional Technology Materia	3126-828 AMX Mobile Mouse	249.00
Shelley, Chris	01	Academic Computing	Instructional Technology Materia	IT supplies	36.98
Fifth Third Bank	01	Academic Computing	Computer Software	I-Pass	1,530.00
Unique Computer	01	Academic Computing	Computer Software	INV #70628 Symantec Norton System Works 05	70.00
Unique Computer	01	Academic Computing	Computer Software	E-Mu SW Portable Audio	519.00
Fifth Third Bank	01	Academic Computing	Conference/Meeting Expense	I-Pass	147.40
Hunter, Timothy F.	01	Academic Computing	Conference/Meeting Expense	Working Connections Conf. 6/19-23/05	218.90
Lincoln Land Community College	01	Academic Computing	Conference/Meeting Expense	WOW Certification for Youel & Hunter	300.00
Shelley, Chris	01	Academic Computing	Conference/Meeting Expense	Travel-ILCCO Retreat 6/30/05	179.90
Youel, Kevin M.	01	Academic Computing	Conference/Meeting Expense	Working Connections Conf. 6/19-23/05	65.00
RMS Informational Technology Int	01	Administrative Computing	Consultants	Consuting-Server Probems	232.50
Gordon Flesch Company	01	Administrative Computing	Maintenance Services	Canon Virtual Mailbox Software	849.00
RMS Informational Technology Int	01	Administrative Computing	Maintenance Services	Antennae & Radio for Wireless pkg/3	1,758.00
RMS Informational Technology Int	01	Administrative Computing	Maintenance Services	Contract # 2500381 Cisco Support Software (SAS)	17,360.00
RMS Informational Technology Int	01	Administrative Computing	Maintenance Services	SYMSTRF-PD SN:EDO121000685 7X24 PHONE SUPPORT	1,556.00
Unique Computer	01	Administrative Computing	Maintenance Services	Battery Module	480.00

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Unique Computer	01	Administrative Computing	Maintenance Services	Sony HandyCam	3,470.00
Bradshaw	01	Administrative Computing	Office Supplies	107675-007 Printronix Text Ribbons (6-pac)	164.91
Graybar Electric Company Inc.	01	Administrative Computing	Office Supplies	25' Patch Cables	25.93
Unique Computer	01	Administrative Computing	Office Supplies	Ink Cartridges	122.00
Unique Computer	01	Administrative Computing	Office Supplies	Ink	97.00
Unique Computer	01	Administrative Computing	Office Supplies	Flash Pens	412.00
Unique Computer	01	Administrative Computing	Office Supplies	Ink Cartridege	51.90
Global Support Software Corp	01	Administrative Computing	Computer Software	Issue Track Support & Software	2,180.00
Gordon Flesch Company	01	Administrative Computing	Computer Software	Canon Virtual Mailbox Software	3,899.00
Interface Management Services	01	Administrative Computing	Computer Software	CAS Request Import Interface SW	3,300.00
Unique Computer	01	Administrative Computing	Computer Software	INV #70629 MS CLA Windows Server ENT 2003	790.00
Unique Computer	01	Administrative Computing	Computer Software	INV #70630 APC Symmetra Power Chute SW	425.00
Unique Computer	01	Administrative Computing	Computer Software	INV #70631 Tripplite Server SW	558.00
VeriSign Inc	01	Administrative Computing	Computer Software	Managed PKI for SSL	6,300.00
Fifth Third Bank	01	Administrative Computing	Conference/Meeting Expense	I-Pass	-360.08
Follett Bookstore	01	Dean of Student Services	Office Supplies	Bookstore Charges 5/05	7.92
Quill Corporation	01	Dean of Student Services	Office Supplies	Dozen .5mm Black Pentel Energel Pens 041-BLN15A	238.34
Clodfelter, Pamela J.	01	Dean of Student Services	Conference/Meeting Expense	TRVL--ICCCSOO conference	86.11
Clodfelter, Pamela J.	01	Dean of Student Services	Conference/Meeting Expense	Rock Falls Chamber Luncheon 7/14/05	20.00
LRP Publications	01	Special Needs- ADA	Publications and Dues	Special Needs Publications FY 06	220.00
Lee Wayne	01	Student Recruitment	Other Supplies	Diva pens and gold gift boxes	446.09
Lee Wayne	01	Student Recruitment	Other Supplies	Cooler Bags	582.32
Wiser Choice Promotions Inc	01	Student Recruitment	Other Supplies	clip n grip highlighters	271.07
Wiser Choice Promotions Inc	01	Student Recruitment	Other Supplies	28 oz bike bottles	548.63
Wiser Choice Promotions Inc	01	Student Recruitment	Other Supplies	round Sauk squeeze toy	697.50
Wiser Choice Promotions Inc	01	Student Recruitment	Other Supplies	Sauk comp Notebooks with pens	289.21

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Medema, Pamela S.	01	Admissions, Records & Placement	Office Supplies	office supplies	29.40
Ill Assoc of Collegiate Registra	01	Admissions, Records & Placement	Publications and Dues	FY 06 Membership Dues	120.00
Breed, Thomas	01	Admissions, Records & Placement	Conference/Meeting Expense	Travel-John Deere Welding	52.25
Medema, Pamela S.	01	Admissions, Records & Placement	Conference/Meeting Expense	TRVL ICCAROO mtg-Peoria 6/22/05	390.34
SBM Business Equipment Center	01	Financial Aid & Veterans Affairs	Office Supplies	AVE-5866 Filing Labels	41.96
National Assoc of Student Financ	01	Financial Aid & Veterans Affairs	Publications and Dues	FY 06 Annual Dues	843.00
Xerox Corporation	01	Counseling	Maintenance Services	Xerox Charges June	7.73
Quill Corporation	01	Counseling	Office Supplies	Various Office Supplies-See Attached	399.81
4 Imprint	01	Counseling	Instructional Supplies	Carabiner highlighters for PSY 100	584.00
American College Testing Program	01	Counseling	Instructional Supplies	Price Adjustments for Asset Tests	22.25
Follett Bookstore	01	Counseling	Instructional Supplies	Bookstore Charges	2.39
Oriental Trading Company	01	Counseling	Instructional Supplies	items for PYS 100	309.43
Paper Direct Inc	01	Counseling	Instructional Supplies	specialty paper for classes	66.93
Quill Corporation	01	Counseling	Instructional Supplies	various items for PSY 100 supplies	110.75
Quill Corporation	01	Counseling	Instructional Supplies	various items for PSY 100 supplies	229.94
Quill Corporation	01	Counseling	Instructional Supplies	various items for PSY 100 supplies	290.68
Quill Corporation	01	Counseling	Instructional Supplies	various items for PSY 100 supplies	274.48
Quill Corporation	01	Counseling	Instructional Supplies	Office Supplies	172.71
Quill Corporation	01	Counseling	Instructional Supplies	various items for PSY 100 supplies	119.90
Quill Corporation	01	Counseling	Instructional Supplies	Various Office Supplies	8.33
Quill Corporation	01	Counseling	Instructional Supplies	various supplies	480.07
Quill Corporation	01	Counseling	Instructional Supplies	various supplies	22.47
Quill Corporation	01	Counseling	Instructional Supplies	Return Metal Bookcase	-229.94
Quill Corporation	01	Counseling	Instructional Supplies	Poster Board	36.55
Quill Corporation	01	Counseling	Instructional Supplies	Sign Stand	119.99
Fiorini, Anthon	01	Counseling	Conferenc eeting Expense	Travel-Adult Ed & 6/30/05 Normal Il	156.33

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
SBM Business Equipment Center	01	VP- College Services	Office Supplies	AVE-5160 Avery Mailing Labels	126.14
NACUBO	01	VP- College Services	Publications and Dues	FY 06 Dues	200.00
Nardini, Dawn A.	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement Summer 05	306.67
Federal Express Corp	01	Other Institutional	Postage	Fed Ex charges 6/22/05	99.31
Pitney Bowes	01	Other Institutional	Postage	monthly meter rental 5/30-6/30/05	467.00
US Postmaster	01	Other Institutional	Postage	Bulk Mailing Requirements	150.00
US Postmaster	01	Other Institutional	Postage	Postage meter Refill-July, August, & Sept, 2005	10,500.00
United Parcel Service	01	Other Institutional	Postage	Monthly charge	120.11
Higher Learning Commission	01	Other Institutional	Publications and Dues	FY 06 Dues	2,686.00
Chronicle of Higher Education	01	Other Institutional	Recruitment	Recruitment Open P.O.	850.00
Fifth Third Bank	01	Other Institutional	Recruitment	I-Pass	559.09
National Assoc of Student Financ	01	Other Institutional	Recruitment	Classified employment ad for FA director	195.00
Rockford Register Star	01	Other Institutional	Recruitment	Recruitment Open P.O.	647.68
Sauk Valley Newspapers	01	Other Institutional	Recruitment	Recruitment Open P.O.	35.35
Sauk Valley Newspapers	01	Other Institutional	Recruitment	Recruitment Open P.O.	35.35
Sauk Valley Newspapers	01	Other Institutional	Recruitment	Recruitment Open P.O.	35.35
Sauk Valley Newspapers	01	Other Institutional	Recruitment	Recruitment Open P.O.	196.86
Sauk Valley Newspapers	01	Other Institutional	Recruitment	Recruitment Open P.O.	156.45
Silarek, Thomas	01	Other Institutional	Recruitment	reimbursement exp for Interview Dir of FA position	293.85
Walters, Andrew	01	Other Institutional	Recruitment	travel expenses for interview	553.09
SBM Business Equipment Center	01	Business Office	Maintenance Services	Monthly Copy Count	28.50
Staples	01	Business Office	Office Supplies	File folders-2" Expansion 50/box	126.61
Kiplinger Letter	01	Business Office	Publications and Dues	FY 06 Renewal	84.00
Illinois Central Community Colle	01	Tuition Chargeback	Tuition Chargeback	Chargeback Summer 2005	2,919.00
Follett Bookstore	01	Personnel Office	Office Supplies	Bookstore Charges 5/05	14.25
Staples	01	Personnel Office	Office Supplies	File folders-2" Expansion 50/box	51.24

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	Open P.O. for B-day Parties, Ceremonies, & Meeting	64.00
Follett Bookstore	01	Dean of Adult Education	Office Supplies	Bookstore Charges 3/21-4/30	6.38
Gospodarczyk, Thomas J.	01	Dean of Adult Education	Conference/Meeting Expense	Travel-Adult Edd thru 6/29/05	252.42
Illinois State University	01	Dean of Adult Education	Conference/Meeting Expense	Registration for Retreat	90.00
SBM Business Equipment Center	01	Information Center	Maintenance Services	Open P.O. for Copier Maintenance	36.00
Follett Bookstore	01	Information Center	Office Supplies	Bookstore Charges 3/21-4/30	5.33
SBM Business Equipment Center	01	Information Center	Office Supplies	AAG-SD376-13 Standard Diary daily journal for 06	75.00
Knott, Matthew	010100	CCS Contract Training	Consultants	CCS Class Haz Mat 6/9/05	1,600.00
O'Leary, Sheila	010100	CCS Contract Training	Consultants	CCS Class-Train the Trainer 5/20/05	2,500.00
Paper Direct Inc	010100	CCS Contract Training	Office Supplies	CT1091 Blue on blue certificates	119.90
Quill Corporation	010100	CCS Contract Training	Office Supplies	041-78923 Assorted window Paint	11.99
Quill Corporation	010100	CCS Contract Training	Office Supplies	041-7-12558 Red 2-pocket folders	260.38
SBM Business Equipment Center	010100	CCS Contract Training	Office Supplies	Open P.O. for Copier	49.19
Follett Bookstore	010100	CCS Contract Training	Instructional Supplies	Bookstore Charges	58.37
Follett Bookstore	010100	CCS Contract Training	Instructional Supplies	Bookstore Charges 5/05	190.75
Follett Bookstore	010100	CCS Contract Training	Instructional Supplies	Bookstore Charges 3/21-4/30	3,646.47
Gericke, Thomas H.	010100	CCS Contract Training	Conference/Meeting Expense	Area Visits thru 6/30/05	45.36
Carson, Vanessa L.	010100	CCS Public Workshops	Consultants	CFK Cheerleading 4&5	150.00
Carson, Vanessa L.	010100	CCS Public Workshops	Consultants	CFK Cheerleading jumps & stunts	75.00
Education To Go	010100	CCS Public Workshops	Consultants	ED2GO May 2005 Courses	265.00
Education To Go	010100	CCS Public Workshops	Consultants	Ed2togo Classes 6/05	637.00
Foust, Emily J.	010100	CCS Public Workshops	Consultants	CFK-HipHop	225.00
Foust, Emily J.	010100	CCS Public Workshops	Consultants	CFK-Jazz Dance	225.00
Foust, Jane A.	010100	CCS Public Workshops	Consultants	CFK-Adventures in Watercolor	240.00
Foust, Jane A.	010100	CCS Public Workshops	Consultants	CFK-Drawing	240.00
Foust, Jane A.	010100	CCS Public Workshops	Consultar	CFK-Sculpture	240.00

Sauk Valley Community College
Check Register
From 06/23/05 To 07/25/05

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Jacobs, Debra	010100	CCS Public Workshops	Consultants	CFK Spanish 4 & 5	240.00
Mandernach, Patricia	010100	CCS Public Workshops	Consultants	CFK-Dog Care 6/27-30	120.00
Mandernach, Patricia	010100	CCS Public Workshops	Consultants	CFK-Dog Care 6/20-23	120.00
Mandernach, Patricia	010100	CCS Public Workshops	Consultants	CCS Class Spr 05 Beg Therapy	260.00
Mandernach, Patricia	010100	CCS Public Workshops	Consultants	CCS Class Spr 05 Dog Agility	100.00
Mandernach, Patricia	010100	CCS Public Workshops	Consultants	CCS Class Spr 05 Dog Obd	900.00
Mandernach, Patricia	010100	CCS Public Workshops	Consultants	CCS Class Spr 05 Retrieving with Dog	20.00
Perrine, Karina N.	010100	CCS Public Workshops	Consultants	CFK Chainmaking	150.00
Perrine, Karina N.	010100	CCS Public Workshops	Consultants	CFK Precious Metal Clay	150.00
Styczynski, Nicole A.	010100	CCS Public Workshops	Consultants	CFK-World of Music	150.00
Ulferts, Elise C.	010100	CCS Public Workshops	Consultants	CFK Jazz & HipHop 6/21/05	60.00
Vail, Becky J	010100	CCS Public Workshops	Consultants	CFK Create Drama 6th-8th grades	240.00
Vail, Becky J	010100	CCS Public Workshops	Consultants	CFK Create Drama 4th & 5th grade	240.00
Vock, Brittany	010100	CCS Public Workshops	Consultants	CFK Cheerleading Jumps & Stunts	75.00
Follett Bookstore	010100	CCS Public Workshops	Office Supplies	Departmental supplies	.49
Follett Bookstore	010100	CCS Public Workshops	Office Supplies	Bookstore Charges 5/05	.98
Follett Bookstore	010100	CCS Public Workshops	Office Supplies	Bookstore Charges 3/21-4/30	44.59
Follett Bookstore	010100	CCS Public Workshops	Office Supplies	Bookstore Charges 6/24/05	15.64
SBM Business Equipment Center	010100	CCS Public Workshops	Office Supplies	Open P.O. for Copier	49.17
Clow, Maria A.	010100	CCS Public Workshops	Instructional Supplies	Supplies for CFK	32.32
Flaningam, Trudie A.	010100	CCS Public Workshops	Instructional Supplies	Class supplies Donald Trump CFK	11.42
Follett Bookstore	010100	CCS Public Workshops	Instructional Supplies	Bookstore Charges 3/21-4/30	28.68
Foust, Jane A.	010100	CCS Public Workshops	Instructional Supplies	CFK Supplies	38.65
Harrington, Gerry	010100	CCS Public Workshops	Instructional Supplies	supplies for college for kids	12.75
KSB Hospital	010100	CCS Public Workshops	Instructional Supplies	CPR Cards	63.75
Kmart	010100	CCS Public Workshops	Instructional Supplies	college for kids supplies	67.95

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Lawrence, Marcy S.	010100	CCS Public Workshops	Instructional Supplies	Supplies for CFK Classes	113.27
O'Leary, Sheila	010100	CCS Public Workshops	Instructional Supplies	Copies for Anchor Coupling	28.03
Reyes, Gonzalo S.	010100	CCS Public Workshops	Instructional Supplies	class supplies for Wear Art Class CFK	10.52
Southern Illinois University	010100	CCS Public Workshops	Instructional Supplies	book for Water Treatment Class A Module II	15.00
Jacobs, Debra	010100	CCS Public Workshops	Instructional Supplies	CFK class supplies Spanish 4 & 5	42.35
Perrine, Karina N.	010100	CCS Public Workshops	Instructional Supplies	CFK supplies Jewelry & chain making classes	263.17
Reyes, Gonzalo S.	010100	CCS Public Workshops	Instructional Supplies	Class supplies for juggling, masks, wear art CFK	210.65
Rock and Learn	010100	CCS Public Workshops	Instructional Supplies	RL919 Spanish Vol 1-College for Kids Spanish Class	276.25
Illinois Council on Continuing E	010100	CCS Public Workshops	Publications and Dues	FY 06 Membership Dues	100.00
Sauk Valley Newspapers	010100	CCS Public Workshops	Advertising	College for Kids ad	248.80
Sauk Valley Newspapers	010100	CCS Public Workshops	Advertising	College for Kids ad	186.60
Shawver Press Inc	010100	CCS Public Workshops	Advertising	CFK Schedules (6800 copies)	1,489.00
Depuy, Jeanne A.	010100	CCS Public Workshops	Conference/Meeting Expense	Pizza for CFK 6/30/05	42.44
ECOLAB	02	Maintenance	Maintenance Services	Monthly Charge	202.50
Honeywell	02	Maintenance	Maintenance Services	Quarterly Maintenance	2,642.00
Kone, Inc	02	Maintenance	Maintenance Services	Quarterly Elevator Services	1,435.94
The Trane Company	02	Maintenance	Maintenance Services	Test pulls and lab analysis for oper of chillers	1,929.31
The Trane Company	02	Maintenance	Maintenance Services	Added Chemicals / Chiller	916.42
United Electric	02	Maintenance	Maintenance Services	Repair Parking Lot Lights	3,284.00
Columbia Pipe & Supply Co	02	Maintenance	Maintenance Supplies	Bushings	17.46
Fastenal Company	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY05	50.30
Fastenal Company	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY05	475.09
Fastenal Company	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY05	97.57
Fastenal Company	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY05	36.04
Fastenal Company	02	Maintenance	Maintenance Supplies	Maintenance Supplies FY05	325.19
Fifth Third Bank	02	Maintenance	Maintenance Supplies	I-Pass	47.65

Sauk Valley Community College
Check Register
From 06/23/05 To 07/25/05

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Leslie's Swimming Pool Supplies	02	Maintenance	Maintenance Supplies	cover caps and chlor tabs	96.11
Menards	02	Maintenance	Maintenance Supplies	frames and supplies	53.08
Menards	02	Maintenance	Maintenance Supplies	supplies	18.46
Menards	02	Maintenance	Maintenance Supplies	Supplies	54.34
Menards	02	Maintenance	Maintenance Supplies	Scaffold	427.21
Menards	02	Maintenance	Maintenance Supplies	Hi Intensity Bulbs	13.31
Menards	02	Maintenance	Maintenance Supplies	Caulk, T12 Bulb	11.25
Neher Electric Supply Inc.	02	Maintenance	Maintenance Supplies	75ER30 Bulbs	112.80
Schmall, Rex G.	02	Maintenance	Maintenance Supplies	Unibit Step Drill	36.28
Schmall, Rex G.	02	Maintenance	Maintenance Supplies	Supplies Hill Electric	40.96
USA Bluebook	02	Maintenance	Maintenance Supplies	bio-neutralizer tabs	394.20
USA Bluebook	02	Maintenance	Maintenance Supplies	Parts	169.26
Wilco Rental	02	Maintenance	Maintenance Supplies	Rental Eletric Jack hammer	45.00
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	towel service 6/16/05	58.00
Menards	02	Custodial	Maintenance Supplies	custodial supplies	79.26
Vonachen Service & Supply	02	Custodial	Maintenance Supplies	Custodial Supplies Fiscal Year 05	309.05
Twin City Construction	02	Grounds	Maintenance Services	Additional Paving	8,435.00
Blain's Farm & Fleet	02	Grounds	Maintenance Supplies	Supplies	14.34
Dixon Tire Center	02	Grounds	Maintenance Supplies	Tire Repair	13.00
Menards	02	Grounds	Maintenance Supplies	Replacement Blades	19.98
Menards	02	Grounds	Maintenance Supplies	Maintenance Supplies	34.04
Mike's Repair Service	02	Grounds	Maintenance Supplies	edger blades	60.90
Napa Auto Parts	02	Grounds	Maintenance Supplies	Cement, Spark Plugs	6.84
Sterling Ford-Lincoln-Mercury	02	Grounds	Maintenance Supplies	Repair F250 Tires	490.25
Wisconsin Turf Equipment Corpora	02	Grounds	Maintenance Supplies	Hyd Hose, Hose Assembly	99.62
Wisconsin Turf Equipment Corpora	02	Grounds	Maintenance Supplies	Oil, Cartridge	90.22

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Wisconsin Turf Equipment Corpora	02	Grounds	Maintenance Supplies	Hose Assembly	41.38
Menards	02	Grounds	Vehicle Supplies	Window Cleaner	8.99
Nicor Gas	02	Utilities	Gas	Monthly Charges	178.85
Nicor Gas	02	Utilities	Gas	Monthly Charges	104.05
ProLiance Energy, LLC	02	Utilities	Gas	monthly gas purchase May 05	7,262.49
US Bank Lock Box	02	Utilities	Gas	MVP Admin Fee	30.00
Commonwealth Edison	02	Utilities	Electricity	monthly service acct #1610802000 5/6-6/7/05	19.11
Commonwealth Edison	02	Utilities	Electricity	Monthly Service	19.30
Commonwealth Edison	02	Utilities	Electricity		39.02
Commonwealth Edison	02	Utilities	Electricity		26.19
Grummerts Do It Best Hardware	02	Utilities	Water, Sewer	Bleach for Water Treatment	67.68
PDC Laboratories, Inc	02	Utilities	Water, Sewer	water testing-drinking water	1,160.00
Central Management Service/ICN	02	Utilities	Telephone	Monthky Charge thru 6/30/05	1,508.00
Gallatin River Communications	02	Utilities	Telephone	monthly charges	3,048.21
Illinois Century Network (ICN)	02	Utilities	Telephone	Monthly Charges May	1,508.00
Verizon Wireless	02	Utilities	Telephone	monthly charges from 5/05-6/4/05	24.78
Verizon Wireless	02	Utilities	Telephone	Open Purchaxe Order for Cellular Charges 2004-05	43.01
White, Linley V.	02	Utilities	Telephone	Phone Charges	20.00
Allied Waste Services	02	Utilities	Refuse Disposal	Monthly Trash Removal	446.51
Allied Waste Services	02	Utilities	Refuse Disposal	Monthly Trash Container Delivery	10.00
Caterpillar Inc.	02	Utilities	Other Utilities	monthly engine testing 6/1-7/1/05	467.44
Quill Corporation	02	Building and Grounds Administrat	Office Supplies	Office Supplies	218.90
IL Community College Risk Manage	02	Building and Grounds Administrat	Property & Casualty Insurance	Liability	43,878.00
IL Community College Risk Manage	02	Building and Grounds Administrat	Property & Casualty Insurance	Liability	3,422.00
McDermaid Roofing and Insulating	03	Operations & Maintenance- Restri	Building Remodeling	Roofing Project	3,025.80
Willett, Hofmann Associates, I	03	Operations & Maintenance- Restri	Building [illegible]deling	engineering srvcs for roof replacement proj[illegible]	2,084.65

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
John A Loos Sons Inc	030100	O & M -Restricted Non PHS	Maintenance Services	hood projects for bsmnt Art Room	4,825.62
Menards	030100	O & M -Restricted Non PHS	Maintenance Supplies	Floor Paint	47.91
Wilco Rental	030100	O & M -Restricted Non PHS	Maintenance Supplies	Jack Hammer Rental	60.00
Menards	030100	O & M -Restricted Non PHS	Building Remodeling	Music Room remodel	41.90
Baker, Jessica M.	050500	Child Care Center	Other Sales & Service	Chikd Care Refund F 04	106.69
Follett Bookstore	050500	Child Care Center	Other Supplies	Bookstore Charges 3/21-4/30	11.00
Follett Bookstore	050500	Child Care Center	Other Supplies	Bookstore Charges 6/24/05	.99
Championship Productions	050600	Men's Basketball	Other Supplies	Basketball Videos	95.80
Emerald Hill	050600	Golf	Other Conference & Meeting	Golf Meet	820.00
Highland Community College	050600	Golf	Other Conference & Meeting	Golf Invite 8/26/05	200.00
Illinois Valley Community Colleg	050600	Golf	Other Conference & Meeting	NJCAA Golf-9/18/04	220.00
Williams, David E.	050600	Golf	Other Conference & Meeting	Golf Nationals 5/21/05	173.47
Williams, David E.	050600	Golf	Other Conference & Meeting	Travel- Golf Invite Byron Hills	84.92
Morrison Blacktop, Inc.	050600	Men's Baseball	Other Supplies	roll outfield	175.00
Sisson Lawn & Landscape	050600	Men's Baseball	Other Conference & Meeting	install irrigation, pro-mound clay installed	4,500.00
Waubonsee Community College	050600	Men's Baseball	Other Conference & Meeting	B Zarney fee Region IV DIV II All Star Game	40.00
Follett Bookstore	050600	Men's Tennis	Other Supplies	Bookstore Charges 3/21-4/30	63.16
Bennett, Charles W	050600	Women's Basketball	Instructional Service Contracts	Basketball Camp 7/05	144.00
Coward, Joshua D.	050600	Women's Basketball	Instructional Service Contracts	Basketball Camp 7/05	112.00
Moore, Jonathan	050600	Women's Basketball	Instructional Service Contracts	Coach for Basketball Camp	64.00
Longstreth	050600	Women's Softball	Other Supplies	SJLFM Lite-Flite Pitching Machine	314.18
Morrison Blacktop, Inc.	050600	Women's Softball	Other Supplies	roll outfield	75.00
Temple's Sporting Goods	050600	Women's Softball	Other Supplies	Dozen NJCAA Dudley Softballs	231.41
Temple's Sporting Goods	050600	Women's Softball	Other Supplies	Richards SunVisors #740	127.50
Temple's Sporting Goods	050600	Women's Softball	Other Supplies	Rectangular Soft Toss Net-1-3/4" Mesh 8'x24'	98.50
Temple's Sporting Goods	050600	Women's Softball	Other Supplies	Jugs Instant Screen	219.98

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Trade Mark Hitter	050600	Women's Softball	Other Supplies	SB-103 Pitcher Saftey Screen	399.00
Downtown Sports	050600	Women's Volleyball	Other Supplies	Navigator Jacket	864.00
Downtown Sports	050600	Women's Volleyball	Other Supplies	Embroidery of Left Chest Jacket	318.00
Follett Bookstore	050600	Women's Volleyball	Other Supplies	Bookstore Charges 5/05	29.56
Temple's Sporting Goods	050600	Women's Volleyball	Other Supplies	Volleyball shoes & knee pads	1,011.15
College of Lake County	050600	Women's Volleyball	Other Conference & Meeting	Volleyball Entry Fee 9/17/05	240.00
Stenzel, Nichole T.	050600	Women's Volleyball	Other Conference & Meeting	Team Meeting 5/31/05	71.78
Athletic Publishing Company	050600	General Athletics	Publications and Dues	FY 06 Coaches Directory	59.46
Blue Book of College Athletics	050600	General Athletics	Publications and Dues	FY 06 Renewal	49.95
Coaches Directory	050600	General Athletics	Publications and Dues	FY 06 Coaches Directory	10.95
Collegiate Directories, Inc	050600	General Athletics	Publications and Dues	FY 06 Coaches Directory	67.90
Illinois Coaches Directory	050600	General Athletics	Publications and Dues	FY 06 Coaches Directory	16.25
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Bookstore Charges 3/21-4/30	1.43
Porter Athletics	050600	General Athletics	Other Materials and Supplies	Rim 252-500 (5 yr Warranty)	488.56
First Agency Inc	050600	General Athletics	General Insurance	Sports Insurance	2,273.00
First Agency Inc	050600	General Athletics	General Insurance	Catastrophic Insurance	3,884.00
Follett Bookstore	050600	Student Activities	Office Supplies	Departmental supplies	2.39
Follett Bookstore	050600	Student Activities	Office Supplies	Bookstore Charges 5/05	3.90
Follett Bookstore	050600	Student Activities	Office Supplies	Bookstore Charges 3/21-4/30	8.53
Stenzel, Nichole T.	050600	Student Activities	Office Supplies	Office Supplies	177.21
Illinois Community College Stude	050600	Student Activities	Publications and Dues	FY 06 Dues	75.00
Follett Bookstore	050600	Student Activities	Other Materials and Supplies	Departmental supplies	19.08
GNP	050600	Student Activities	Other	water bottles for advisors & pres of clubs	411.35
Illini Trophy	050600	Student Activities	Other	Awards for Student Activities	90.00
Follett Bookstore	050600	Drama	Other Materials and Supplies	Bookstore Charges 5/05	3.18
Lundgren's Inc	050600	Voyager	Other Materials and Supplies	Digital Camera	499.94

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Lundgren's Inc	050600	Voyager	Other Materials and Supplies	Digital Camera/Media Gear	339.94
Howard, Jeffrey	050600	Men's Basketball Camp	Instructional Service Contracts	Basketball Camp 7/05	144.00
Damhoff, Russ K.	050600	Men's Basketball Camp	Other Supplies	Drinks for Basketball Campers	32.12
Damhoff, Russ K.	050600	Men's Basketball Camp	Other Supplies	Lunch for Camp Coaches	18.49
Damhoff, Russ K.	050600	Men's Basketball Camp	Other Supplies	Practice Shirts BB Camp	45.64
Economy Trophy Co	050600	Men's Basketball Camp	Other Supplies	Trophies for Basketball Camp	49.00
Sterling Ford-Lincoln-Mercury	050800	Transportation	Maintenance Services	Oil Change for College Van	24.49
Sterling Ford-Lincoln-Mercury	050800	Transportation	Maintenance Services	Oil Change	24.49
Sterling Ford-Lincoln-Mercury	050800	Transportation	Maintenance Services	Oil Change	22.70
BP Amoco	050800	Transportation	Vehicle Supplies	Gas for College Van	197.50
Clodfelter, Pamela J.	050800	Transportation	Vehicle Supplies	Gas Reimbursement	27.78
Fifth Third Bank	050800	Transportation	Vehicle Supplies	I-Pass	80.00
White, Linley V.	050800	Transportation	Vehicle Supplies	Gas for College Van	36.50
Williams, David E.	050800	Transportation	Vehicle Supplies	gas reimbursement for college van 5/21,22,24,27	85.00
Professional Benefit Administrat	051000	Medical Insurance	Individual Stop Loss		9,472.18
Professional Benefit Administrat	051000	Medical Insurance	Dependent Stop Loss		7,362.12
Professional Benefit Administrat	051000	Medical Insurance	Precertification		342.50
Professional Benefit Administrat	051000	Medical Insurance	Adminstrative Costs		5,139.00
Gallagher Benefit Services, Inc	051000	Medical Insurance	Life & AD&D		1,457.13
Professional Benefit Administrat	051000	Medical Insurance	Life & AD&D		19,000.00
Ebersole, Cheryl L.	051400		Student Loans	Student Loan Due 10/21/05	233.70
Patterson, Monica L.	051400		Student Loans	Student Loan Due 10/21/05	200.85
State Universities Retirement Sy	062050	SBDC Grant	SURS		157.04
Miller, Michele	062050	SBDC Grant	Office Supplies	Inkjet for Printers	19.66
SBM Business Equipment Center	062050	SBDC Grant	Office Supplies	Open P.O. for Copier	49.17
Sauk Valley Newspapers	062050	SBDC Grant	Advertising	Business Journal	243.75

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Shawver Press Inc	062050	SBDC Grant	Advertising	Michele Miller business cards	88.00
Miller, Michele	062050	SBDC Grant	Conference/Meeting Expense	Travel-Area Visits	162.69
Gallatin River Communications	062050	SBDC Grant	Telephone	Monthly Telephone Charges	35.27
SPRINT	062050	SBDC Grant	Telephone	Monthly Long Distance	16.58
Jasco Uniform Company	062051	ISU Non traditional Career Grant	Other Illinois Gov Sources	Men in Nursing Day-Scrub Tops-50@8.99	466.49
DeKroft-Metz and Co, Inc	062051	ISU Non Traditional Nursing Gran	Other Illinois Gov Sources	Supplies	259.59
Wallcur, Inc	062051	ISU Non Traditional Nursing Gran	Other Illinois Gov Sources	Supplies	199.90
Miller, Michele	062052	B.O.S.S. Project	Office Supplies	Inkjet for Printers	19.65
Miller, Michele	062052	B.O.S.S. Project	Conference/Meeting Expense	Travel thru 6/13/05	886.07
State Universities Retirement Sy	062056	ICCB Adult Ed-Federal Basic	SURS		263.46
State Universities Retirement Sy	062056	ICCB Adult Ed-Federal Basic	SURS	Matching Funds 7/15/05 p/r	98.55
Benedict, Timothy	062060	SOS VITAL Grant	Office Supplies	Supplies-Vital	119.80
Follett Bookstore	062060	SOS VITAL Grant	Office Supplies	Bookstore Charges 3/21-4/30	16.50
Benedict, Timothy	062060	SOS VITAL Grant	Other	Goodies for VITAL Workshop	42.73
Withers Broadcasting	062060	SOS VITAL Grant	Other	Advertising	65.00
State Universities Retirement Sy	062074	ICCB Comm Coll Tech Prep Support	SURS		36.22
State Universities Retirement Sy	063011	Student Support Services Grant	SURS	Matching Funds 7/15/05 p/r	607.03
State Universities Retirement Sy	063011	Student Support Services Grant	SURS		598.64
Postsecondary Education	063011	Student Support Services Grant	Office Supplies	subscription to Postsecondary Education 12 issue	160.00
Xerox Corporation	063011	Student Support Services Grant	Office Supplies	Xerox Charges June	7.72
State Universities Retirement Sy	063020	Perkins- Learning Assistance Cen	SURS		21.01
State Universities Retirement Sy	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds 7/15/05 p/r	45.89
State Universities Retirement Sy	063020	Perkins IIc	SURS		108.67
State Universities Retirement Sy	063020	Perkins IIc	SURS	Matching Funds 7/15/05 p/r	41.77
Lee Wayne	063020	Perkins IIc	Printing	calendar magnets for distribution	1,177.50
Shawver Press I[illegible]	063020	Perkins IIc	Printing	SVCC Marketing Brochures	7,970.00

Sauk Valley Community College
Check Register
From 06/23/05 To 07/25/05

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
American College Testing Program	063020	Perkins IIc	Other Materials and Supplies	ACT ASSET testing supplies	376.75
Riverside Publishing	063020	Perkins IIc	Other Materials and Supplies	Nelson-Denny Testing Supplies	163.35
South Suburban College	063020	Perkins IIc	Other Materials and Supplies	units for Compass testing	3,312.10
RMS Informational Technology Int	063020	Perkins IIc	Capital Supplies	Cisco 2801 Router 2FE 4slots (2HWIC), 2PVDM,2AIM,	1,663.00
Consolidated Management Co	063020	Perkins IIc	Conference/Meeting Expense	Workforce Council Mtg 6/15/05	53.88
State Universities Retirement Sy	063020	Perkins IIc -Special Populations	SURS		100.23
State Universities Retirement Sy	063020	Perkins IIc -Special Populations	SURS	Matching Funds 7/15/05 p/r	112.74
Johnson, Virginia	063030	Perkins IIIE Tech Prep	Office Supplies	supplies	11.87
Johnson, Virginia	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	TRVL area sites	237.74
Johnson, Virginia	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	TRVL area sites 5/2,10,13,16,18,19,24,6/10	110.97
Johnson, Virginia	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	Tickets for National Conference	365.78
NTPN (National Tech Prep Network	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	Conference Fee V Johnson & J Matheney	250.00
NTPN (National Tech Prep Network	063030	Perkins IIIE Tech Prep	Conference/Meeting Expense	FY 05 Membership Dues	75.00
Ohio High School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claims '05	2,102.78
Clodfelter, Pamela J.	063060	ICCB Cont. Quality Imp. Grant	Conference/Meeting Expense	TRVL-learning college summit	107.33
Kerber, Joan E.	063060	ICCB Cont. Quality Imp. Grant	Conference/Meeting Expense	league for Innovation-learning summit Oakbrook	2,875.19
Kidder, Mary L.	063060	ICCB Cont. Quality Imp. Grant	Conference/Meeting Expense	IN university Pedagogy for Intl Business Workshop	82.04
Pfeiffer, Alan	063060	ICCB Cont. Quality Imp. Grant	Conference/Meeting Expense	League of Innovation-Oakbrook	535.37
State Universities Retirement Sy	063075	IDHS AmeriCorps- Nonmember Activ	SURS		301.74
State Universities Retirement Sy	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds 7/15/05 p/r	308.31
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Conference/Meeting Expense	Travel thru 6/23/05	110.11
Savanna Times Journal	063075	IDHS AmeriCorps- Nonmember Activ	Other	Newspaper Ads	60.00
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Other	Volunteer Select Background Checks for Members	200.50
NACR	064030		Prepaid Expense	Telephone Systems	87,569.00
Allison Associates	064030	Restricted Fund-GOD Certificates	Other Supplies	Prin. of Pneumatics	28,720.00
Dick Blick	064030	Restricted Fund-GOD Certificates	Capital Supplies	Art Horse	1,223.83

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Hardwood Connection	064030	Restricted Fund-GOD Certificates	Capital Supplies	1660802K Powermatic 66 Limited Edition Table Saw	2,669.79
GFC Leasing Company	064030	Restricted Fund-GOD Certificates	Debt Principal Retirement		458.12
GFC Leasing Company	064030	Restricted Fund-GOD Certificates	Interest		206.23
Viking Builders	064030	Restricted Fund-GOD Certificates	Building Remodeling	application #5 on fitness center addition	14,480.38
Willett, Hofmann & Associates, I	064030	Restricted Fund-GOD Certificates	Building Remodeling	engineering srvcs for fitness center addition	1,615.60
Atchley, Charles E.	064050	AAPT Bauder Grant	Instructional Supplies	physics fair supplies	146.39
Depuy, Jeanne A.	101020	Cheerleading Club	Other	Supplies for Float	67.64
Follett Bookstore	101020	Cheerleading Club	Other	Bookstore Charges 6/24/05	31.90
Becker, Eric C.	101060	Magic Club	Other	Legacy prizes	88.00
Hamilton, Jane E.	101060	Magic Club	Other	Booster packs	270.00
Follett Bookstore	101080	Rad Tech Senior	Other	Bookstore Charges 5/05	1,010.52
IL Community College Risk Manage	12	Risk Management	Worker's Compensation	Liability	42,238.00
RMS Informational Technology Int	12	Risk Management	Maintenance Services	Contract # 2500381 Cisco Support Software (SAS)	5,173.00
RMS Informational Technology Int	12	Risk Management	Maintenance Services	Cisco Smartnet for ASA	3,559.00
IL Community College Risk Manage	12	Risk Management	General Insurance	Liability	16,316.00
IL Community College Risk Manage	12	Risk Management	General Insurance	Liability	4,000.00
IL Community College Risk Manage	12	Risk Management	General Insurance	Liability	17,360.00
Gallatin River Communications	12	Risk Management	Telephone	911 Cama Trunk Lines	89.64
RMS Informational Technology Int	12	Risk Management	Office Equipment	ASA5400 Appl w/AIP-SSM-20 SW Firewall Software	15,424.00
Verizon Wireless	12	Public Safety	Maintenance Services	service dates 6/05-7/04/05	70.94
Stewart & Associates	12	Public Safety	Other Contractual Services	contract security w/e 6/4, 6/11, holiday	1,510.81
Stewart & Associates	12	Public Safety	Other Contractual Services	Security Charge	1,135.06
				BANK ACCOUNT 1 TOTAL:	754,955.18
				ALL ACCOUNTS TOTAL:	754,955.18

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JUNE 30

EDUCATION FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Local Governmental Sources	3,138,004	3,126,953	3,166,000	3,107,824	98.1%
State Governmental Sources	3,049,616	3,113,559	2,741,078	2,804,144	102.3%
Federal Governmental Sources	1,000	4,240	5,000	8,595	171.9%
Student Tuition and Fees	3,012,300	2,909,847	3,106,000	3,228,220	103.9%
Sales and Service	341,818	272,265	400,000	221,991	55.4%
Investment Revenue	80,000	31,555	35,000	58,080	165.9%
Other Revenues	526,000	3,671,259	580,000	41,453	7.1%
TOTALS	10,148,738	13,129,681	10,033,078	9,470,308	94.3%
Expenditures					
Salaries	6,316,729	6,294,351	6,382,172	6,328,076	99.1%
Employee Benefits	1,581,447	4,968,958	1,760,032	1,215,910	69.0%
Contractual Services	499,472	421,528	567,345	395,748	69.7%
General Materials and Supplies	921,962	792,217	880,069	747,897	84.9%
Travel and Conference Meeting Exp.	141,725	136,299	137,850	149,447	108.4%
Fixed Charges	22,955	24,977	23,050	19,684	85.3%
Capital Outlay	111,840	13,895		3,901	
Other Expenditures	487,000	543,776	503,000	617,464	122.7%
TOTALS	10,083,130	13,196,004	10,253,518	9,478,129	92.4%
Transfers					
Transfers to Other Funds	47,500	104,000	85,000		0.0%
Transfers From Other Funds	-189,000	-175,363	-133,500	-43,330	32.4%
TOTALS	-141,500	-71,363	-48,500	-43,330	89.3%
NET INCREASE/DECREASE IN NET ASSETS	207,107	5,040	-171,940	35,509	
FUND BALANCE		844,929		726,203	

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JUNE 30

OPERATION AND MAINTENANCE FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Local Governmental Sources	384,123	382,891	387,000	380,748	98.3%
State Governmental Sources	432,632	440,561	360,474	368,833	102.3%
Student Tuition and Fees	328,500	317,760	347,500	357,664	102.9%
Sales and Service	6,500	6,812	4,000	8,946	223.6%
Facilities Revenue	4,000	2,531	2,000	1,995	99.7%
Investment Revenue	2,000	50	200	-19	-9.5%
Other Revenues	37,500	266,658	42,000	146	.3%
TOTALS	1,195,255	1,417,267	1,143,174	1,118,316	97.8%
Expenditures					
Salaries	461,850	457,583	453,406	452,346	99.7%
Employee Benefits	152,131	405,739	188,149	172,501	91.6%
Contractual Services	69,500	83,755	114,500	111,833	97.6%
General Materials and Supplies	121,300	111,409	86,600	79,150	91.3%
Travel and Conference Meeting Exp.	3,500	1,705	2,600	1,483	57.0%
Fixed Charges	55,362	59,168	40,000	50,174	125.4%
Utilities	386,700	391,281	355,500	343,010	96.4%
Capital Outlay	15,000	28,840	15,000	22,199	147.9%
TOTALS	1,265,343	1,539,482	1,255,755	1,232,700	98.1%
Transfers					
Transfers From Other Funds	-70,500	-128,139	-113,500	-122,000	107.4%
TOTALS	-70,500	-128,139	-113,500	-122,000	107.4%
NET INCREASE/DECREASE IN NET ASSETS	411	5,924	919	7,616	
FUND BALANCE		-102,867		13,513	

SAUK VALLEY C[illegible]UNITY COLLEGE
REVENUES, EXPENDI[illegible]RES, AND TRANSFERS
AS OF JUNE 30

OPERATION & MAINTENANCE- RESTRICTED	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Local Governmental Sources	632,938	598,541	574,000	568,729	99.0%
State Governmental Sources	3,382,000		3,305,100		0.0%
Investment Revenue	10,000	13,071	10,000	55,305	553.0%
Other Revenues	250,000		250,000	47,923	19.1%
TOTALS	4,274,938	611,613	4,139,100	671,957	16.2%
Expenditures					
Contractual Services		6,400		4,825	
General Materials and Supplies				1,786	
Capital Outlay	5,361,936	623,604	5,175,310	685,727	13.2%
TOTALS	5,361,936	630,004	5,175,310	692,339	13.3%
Transfers					
Transfers to Other Funds				619,258	
Transfers From Other Funds				-819,258	
TOTALS				-200,000	
NET INCREASE/DECREASE IN NET ASSETS	-1,086,998	-18,391	-1,036,210	179,617	
FUND BALANCE		2,615,066		2,763,484	

REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JUNE 30

BOND AND INTEREST FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Local Governmental Sources	1,413,519	1,391,766	1,393,000	1,340,634	96.2%
Investment Revenue	10,000	3,976	5,000	10,379	207.5%
TOTALS	1,423,519	1,395,742	1,398,000	1,351,014	96.6%
Expenditures					
Contractual Services	5,000	600	5,000	4,600	92.0%
Fixed Charges	1,402,763	1,391,921	1,381,000	1,473,858	106.7%
TOTALS	1,407,763	1,392,521	1,386,000	1,478,458	106.6%
NET INCREASE/DECREASE IN NET ASSETS	15,756	3,221	12,000	-127,444	
FUND BALANCE		760,312		629,477	

AUXILIARY ENTERPRISES FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Student Tuition and Fees	160,500	158,648	156,000	158,287	101.4%
Sales and Service	51,490	42,587	48,500	40,070	82.6%
Facilities Revenue	75,000	92,122	85,000	99,530	117.0%
Investment Revenue	900	919	900	765	85.0%
Other Revenues	1,301,549	1,709,827	1,561,700	1,697,561	108.6%
TOTALS	1,589,439	2,004,103	1,852,100	1,996,214	107.7%
Expenditures					
Salaries	72,279	63,745	72,682	66,287	91.2%
Employee Benefits	11,481	44,838	12,820	9,126	71.1%
Contractual Services	1,334,654	1,715,382	1,595,605	1,694,159	106.1%
General Materials and Supplies	72,490	80,294	72,990	73,026	100.0%
Travel and Conference Meeting Exp.	62,655	57,389	57,655	59,288	102.8%
Fixed Charges	9,450	16,137	9,450	19,859	210.1%
Capital Outlay		29,868			
Other Expenditures	5,800	1,481	5,750	2,994	52.0%
TOTALS	1,568,809	2,009,138	1,826,952	1,924,740	105.3%
Transfers					
Transfers to Other Funds	75,000	70,780	85,000	278,000	327.0%
Transfers From Other Funds	-63,000	-50,000	-73,000	-66,000	90.4%
TOTALS	12,000	20,780	12,000	212,000	1766.6%
NET INCREASE/DECREASE IN NET ASSETS	8,629	-25,815	13,148	-140,525	
FUND BALANCE		242,715		102,189	

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JUNE 30

RESTRICTED PURPOSES FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Local Governmental Sources		2,195,000	2,195,000	2,195,000	100.0%
State Governmental Sources	1,107,936	1,117,322	960,544	1,084,441	112.8%
Federal Governmental Sources	2,827,496	3,507,230	3,542,823	3,684,479	103.9%
Sales and Service					
Investment Revenue	6,000	18,436	40,000	714	1.7%
Other Revenues	60,619	35,346		89,261	
TOTALS	4,002,051	6,873,336	6,738,367	7,053,898	104.6%
Expenditures					
Salaries	1,205,514	1,004,533	1,119,489	1,079,750	96.4%
Employee Benefits	188,199	166,545	199,779	173,600	86.8%
Contractual Services	45,609	171,880	4,800	61,196	1274.9%
General Materials and Supplies	730,022	538,409	87,758	445,951	508.1%
Travel and Conference Meeting Exp.	54,623	39,294	52,342	66,435	126.9%
Fixed Charges	10,412	10,517	10,500	2,211,026	21057.3%
Utilities	300	631	300	717	239.0%
Capital Outlay	198,200	586,155	731,667	638,290	87.2%
Other Expenditures	2,378,441	3,135,882	3,026,750	3,343,843	110.4%
TOTALS	4,811,320	5,653,850	5,233,385	8,020,813	153.2%
Transfers					
Transfers to Other Funds		75,817		-9,199	
Transfers From Other Funds	-1	-7,451		9,199	
TOTALS	-1	68,365			
NET INCREASE/DECREASE IN NET ASSETS	-809,268	1,151,119	1,504,982	-966,914	
FUND BALANCE		-63,770		1,221,822	

WORKING CASH FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Investment Revenue	100,000	10,356	50,000	53,330	106.6%
TOTALS	100,000	10,356	50,000	53,330	106.6%
Expenditures					
Investment Revenue					
TOTALS					
Transfers					
Transfers to Other Funds	200,000	110,356	150,000	153,330	102.2%
TOTALS	200,000	110,356	150,000	153,330	102.2%
NET INCREASE/DECREASE IN NET ASSETS	-100,000	-100,000	-100,000	-100,000	
FUND BALANCE		2,270,783		2,170,783	

TRUST AND AGENCY FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Sales and Service		1,273		-1,273	
Other Revenues		18,900		18,394	
TOTALS		20,173		17,120	
Expenditures					
Contractual Services		16			
Capital Outlay		6,000			
Other Expenditures		21,941		14,355	
TOTALS		27,958		14,355	
NET INCREASE/DECREASE IN NET ASSETS		-7,784		2,765	
FUND BALANCE		13,758		16,524	

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JUNE 30

AUDIT FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Local Governmental Sources	30,710	30,318	30,000	27,285	90.9%
Investment Revenue	1,000	207	100	893	893.2%
TOTALS	31,710	30,526	30,100	28,178	93.6%
Expenditures					
Contractual Services	24,000	22,950	24,000	22,000	91.6%
TOTALS	24,000	22,950	24,000	22,000	91.6%
NET INCREASE/DECREASE IN NET ASSETS	7,710	7,576	6,100	6,178	
FUND BALANCE		40,221		46,400	

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF JUNE 30

LIABILITY, PROTECTION & SETTLEMENT	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Local Governmental Sources	295,275	323,798	357,000	427,070	119.6%
Investment Revenue	200,000	60,256	200,000	117,151	58.5%
Other Revenues	22,000	158,508	9,000		0.0%
TOTALS	517,275	542,563	566,000	544,222	96.1%
Expenditures					
Salaries	297,291	272,524	282,337	251,881	89.2%
Employee Benefits	205,564	386,134	222,103	245,129	110.3%
Contractual Services	64,300	59,370	70,500	46,058	65.3%
General Materials and Supplies	6,500	1,682	9,400	7,878	83.8%
Travel and Conference Meeting Exp.	2,250	360	2,000	629	31.4%
Fixed Charges	85,000	61,897	63,000	48,273	76.6%
Utilities	1,100	1,075	1,300	1,074	82.6%
Capital Outlay	50,000	57,498		15,424	
TOTALS	712,005	840,544	650,640	616,349	94.7%
NET INCREASE/DECREASE IN NET ASSETS	-194,730	-297,981	-84,640	-72,126	
FUND BALANCE		5,798,576		5,726,449	

BUILDING BOND PROCEEDS FUND	2003-2004 Budget	2003-2004 Actual	2004-2005 Budget	2004-2005 Actual	Budget Percent
Revenues					
Capital Outlay					
TOTALS	---------	---------	---------	---------	------
Expenditures					
Capital Outlay					
TOTALS	---------	---------	---------	---------	------
NET INCREASE/DECREASE IN NET ASSETS FUND BALANCE					

For Board Meeting of
July 25, 2005

Agenda Item D-6

WORKING CASH FUND BORROWING

Each year it is necessary for the Board to pass a resolution to permit the borrowing of funds from the Working Cash fund as needed for the Educational and Operations/Maintenance Fund.

RECOMMENDATION: Board approval of the attached resolution to permit the borrowing of funds from the Working Cash Fund as needed for the Educational and the Operations/Maintenance Fund for the 2005-2006 year.

Sauk Valley
Community College

Memorandum

TO: George Mihel

FROM: Ruth Bittner RB

DATE: July 14, 2005

SUBJECT: Resolution to Borrow Working Cash Funds

I recommend that we seek Board approval of the attached resolution for transferring working cash funds. This annual resolution authorizes borrowing funds as needed for our operating funds.

RESOLUTION AUTHORIZING TRANSFER OF WORKING CASH FUNDS

WHEREAS, the Board of Trustees of Community College District No. 506 has issued and sold working cash funds, and the proceeds thereof have been deposited in a Working Cash Fund; and

WHEREAS, the Public Community College Act (Illinois Compiled Statutes, Chapter 110, Section 805/3-33.6) authorizes the transfer of monies from said Working Cash Fund to the Educational Fund and the Operations and Maintenance Fund; and

WHEREAS, the Board further states:

A) That the taxes or other funds in anticipation of the collection or receipt of which the Working Cash Fund is to be reimbursed are approximately $11,203,875.

B) The entire amount of taxes extended, or which the Board estimates will be extended or received for the year, in anticipation of the collection of all or a part of which this transfer is to be made is $3,446,000.

C) The aggregate amount of warrants or notes heretofore issued under the Community College Act in anticipation of the collection of such taxes, together with the amount of interest accrued and which the Board estimates will accrue thereon is 0.

D) The amount of monies which the Board estimates will be derived for the year from state, federal, government and other sources in anticipation of the receipt of all or part of which the transfer herein below is to be made is approximately $2,856,125.

E) The aggregate amount of monies heretofore transferred from the Working Cash Fund to the Educational Fund or Operations and Maintenance Fund in anticipation of the collection of such taxes or the receipt of such other monies from other sources is 0.

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer of the District be and is hereby directed to transfer from the Working Cash Fund up to $1,931,998 to the Educational Fund and up to $238,786 to the Operations and Maintenance Fund.

Chairman, Board of Trustees

Adopted: July 25, 2005

Secretary, Board of Trustees

For Board Meeting of
July 25, 2005

Agenda Item D-7

WORKING CASH FUND INTEREST

Each time interest is transferred from the Working Cash Fund to the Educational or Operations/Maintenance Fund, the Board must approve a resolution authorizing the transfer. At this time, the administration is recommending the Board approve the permanent transfer of $43,330.13 to the Educational Fund and $110,000.00 to the Operations/Maintenance Fund.

RECOMMENDATION: Board approval of the attached resolution authorizing the permanent transfer of Working Cash Fund interest in the amount of $43,330.13 to the Educational Fund and $110,000.00 to the Operations/Maintenance Fund to meet ordinary and necessary expenditures for FY06.

Sauk Valley Community College

Memorandum

TO: George Mihel

FROM: Ruth Bittner RBM

DATE: July 14, 2005

SUBJECT: Transfer of Working Cash Fund Interest

The Public Community College Act allows for the permanent transfer of interest earned in the Working Cash Fund to the Operating Funds. The law indicates that this can be a permanent transfer, that a separate board resolution is required for each transfer, and that the specific dollars and purpose of the transfer must be reflected in the resolution. The attached resolution meets these statutory requirements.

Interest of $153,330.13 is available now for transfer to meet ordinary and necessary expenditures for FY 06.

I recommend that we seek Board approval of the attached resolution for transfer of Working Cash Fund interest.

RESOLUTION AUTHORIZING TRANSFER OF WORKING CASH FUND INTEREST

WHEREAS, the Board of Trustees of Community College District No. 506 has issued and sold working cash funds and the proceeds thereof have been deposited in a Working Cash Fund; and

WHEREAS, the Public Community College Act (Illinois Compiled Statutes, Chapter 110, Section 805/3-33.6) authorizes the transfer of interest earned on monies in said Working Cash Fund to the Educational Fund and the Operations and Maintenance Fund; and

WHEREAS, it is proposed to permanently transfer the interest earned in the Working Cash Fund of said District to the Educational and Operations and Maintenance Funds of this District to be used in meeting the ordinary and necessary expenditures of the District.

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer of the District be and is hereby directed to permanently transfer the interest earned in the Working Cash Fund in the amounts of $43,330.13 to the Educational Fund and $110,000.00 to the Operations and Maintenance Fund, to be used in meeting the ordinary and necessary expenditures of the District.

Chairman, Board of Trustees

Adopted: July 25, 2005

Secretary, Board of Trustees

For Board Meeting of
July 25, 2005

Agenda Item D-8

RECOMMENDATION FOR BID AWARD – LED MARQUEE SIGN

The College received five bids to purchase an LED marquee sign to replace the sign at Route 2 and Sauk Road. The low bidder was Turnroth Sign Company, Rock Falls, IL, at a price of $22,850.

RECOMMENDATION: Board approval of the low bid from Turnroth Sign Company, Rock Falls, IL to purchase an LED marquee sign at a price of $22,850, with the cost to be paid from funding bonds.

Sauk Valley Community College

Memorandum

TO: George Mihel

FROM: Ruth Bittner RB

DATE: July 14, 2005

SUBJECT: Recommendation for Bid Award – LED Marquee Sign

On Wednesday, July 13, 2005, at 2:00 pm, bids for an LED marquee sign to replace the sign at Route 2 and Sauk Road were opened in the Business Office at SVCC. John Ditto, Paula Meyer and I attended the bid opening.

Bid specifications were mailed to 11 companies, and a bid announcement was placed in the *Dixon Telegraph* and *Sterling Daily Gazette*. Bids were received from five companies.

The low bidder was Turnroth Sign Co. Coincidentally, Turnroth is the company that installed the existing sign in 1986 and has done other successful work for the College since. In recent years the existing sign has begun to show its age, resulting in expenditures of $2,000-$3,000 per year to repair the plastic backing and replace broken letters; in addition, the physical environment for changing messages can be hazardous, especially on inclement weather days. The price differential between Turnroth and the other bidders is caused by Turnroth's familiarity with the site and their nearby location. We have reviewed the bid with them in detail and are comfortable that it complies with the specifications.

The new sign will be placed on the existing pole. The internally lighted fixed "identification" case will measure 2 x 8 feet, and the electronic message board beneath it will measure 3 x 8 feet. The message board will have red LED lights on a black background and will be controlled by a computer in the Information Center, replacing the current system of having to change letters manually. The cost will be paid from funding bonds.

Therefore, I recommend that the Board of Trustees award the bid for an LED marquee sign to Turnroth Signs, at a price of $22,850 for the sign plus installation. Thank you.

Bid Results – LED Marquee Sign

Company Name	Location	Amount
Turnroth Sign Co.	Rock Falls, IL	22,850
Olympic Signs	Lombard, IL	33,299.05
AutoComm, Inc.	Appleton, WI	34,400
AD Systems	Austin, TX	35,750
J.M. Stewart Corp.	Sarasota, FL	39,000

For Board Meeting of
July 25, 2005

Agenda Item D-9

RECOMMENDATION FOR BID AWARD
2006-2008 COLLEGE CATALOG

The College received four bids to print the 2006-2008 College catalog. The low bidder was Phillips Brothers Printers, Springfield, IL, at a price of $11,228.

RECOMMENDATION: Board approval of the low bid from Phillips Brothers Printers, Springfield, IL to print the 2006-2008 College catalog at a price of $11,228.

Sauk Valley Community College

Memorandum

TO: George Mihel

FROM: Ruth Bittner RB

DATE: July 14, 2005

SUBJECT: Recommendation for Bid Award - College Catalog

On Wednesday, July 13, 2005, at 2:00 pm, bids for printing the 2006-2008 College catalog were opened in the Business Office at SVCC. John Ditto and I attended the bid opening.

Bid specifications were mailed to six companies, and a bid announcement was placed in the *Dixon Telegraph* and *Sterling Daily Gazette*. Bids were received from four companies.

The low bidder was Phillips Brothers Printers (Springfield, IL). Our Supervisor of Printing, Michelle Mendoza, is satisfied that they are a responsible bidder. Phillips Brothers has printed previous catalog issues for us. This bid is for 10,000 catalogs. In the printing industry, price discrepancies such as the one we have in this bid between the two low and two high bidders are not unusual. Phillips and Creasey have both produced Sauk's catalog before and so are familiar with us. Color Ink and MIP are both newer companies that cannot compete on the economies of scale and equipment capabilities that the larger, more well-established Phillips and Creasey enjoy. Phillips' price is consistent with the last several years of bid prices we've paid for the catalog.

Therefore, I recommend that the Board of Trustees award the bid for printing the 2006-2008 College catalog to Phillips Brothers Printers, at a price of $11,228. Thank you.

Bid Results – 2006-2008 College Catalog

Company Name	Location	Amount
Phillips Brothers Printers	Springfield, IL	11,228
Creasey Printing	Springfield, IL	13,328
Color Ink	Sussex, WI	26,900
Multiple Images Printing	Elmhurst, IL	32,192

AGENDA ITEM E-1

425.01 Early Retirement

The College provides for an early retirement incentive program as follows:

Eligibility - This program shall be open to all full-time College employees (a) who are at least fifty-five (55) years of age but who have not reached sixty (60) years of age *on the date of retirement;* (b) who have ten (10) or more years of service at Sauk Valley Community College, and (c) who have been employed by the College on a full-time basis during each of the two (2) years preceding the date which their early retirement shall commence.

Application Procedures - A written request to participate in the retirement incentive program must be submitted and received by the President of the College no later than May 1st of the year prior to the year of actual retirement.

Provisions - A leave of absence will not be considered as years of service for the purpose of determining eligibility for early retirement.

In the event of death of the early retiree prior to the effective date of retirement, the College shall have no obligation to make any remuneration under this plan.

Incentive - The College will make a payment to the retiree calculated on the retiree's contractual base salary as of the effective date of retirement, based upon the participant's age *on the date of* retirement. The contribution percentage shall be calculated under the following provision:

A lump sum payment, based upon age and a percentage of retiree's base contractual salary, as listed below:

Age	Percentage
55	45%
56	40%
57	35%
58	30%
59	25%

The lump sum payment will, at the retiree's option, be paid either as of the effective date of the retirement or as of January 31 following the actual date of retirement.

Base contractual salary is further defined for:

Instructional Staff - Base contractual salary to be received from the College for the academic year.

Administration and Support staff - Computation for early retirement incentive is based upon base contract salary to be received from the College during the fiscal year (12 month) contract or other pro-rated contracts as appropriate.

Base contract salary shall not include summer school pay, overload pay, overtime pay or other non-regular salary or earnings. An employee may not participate in the College's early retirement plan and also participate in any other state early retirement incentive plan. If any other state early retirement incentive plan is elected the College plan shall not be available. For the purpose of this paragraph, a state early retirement "incentive plan" is defined as any state retirement plan which requires the College to pay more dollar benefits on behalf of an individual employee than is required under the normal SURS early retirement plan without discount, as provided in 40 ILCS 5/15-136.2.

The number of retirees retiring under this policy may be limited by the College Board depending upon budgetary conditions but shall not be limited to less than 15% of those eligible per year. The right to elect early retirement hereunder shall be allocated on the basis of priority of receipt by the College of notice of intent to retire in the event early retirement limitations must be applied.

1/23/84
3/23/87
11/22/93
5/27/97
7/24/00

425.02 Senior Services Option

The College shall make available to all full-time College retirees ("retirees") who qualify for and participate in the Sauk Valley Community College "Early Retirement Incentive Program" (as set out in Section 425.01 of the College Policies) the option to provide "professional educational services" to the College, in addition to his or her regular assignment, during the last year or years of service to the College. For such services the retiree can earn up to a maximum of an additional twenty percent (20%) of his or her college compensation earned during the prior year. Such option shall be referred to as the "Senior Services Option".

1. Professional Educational Services Plan

"Professional educational services" to be performed by a retiree electing the Senior Services Option may include, but are not limited to, curriculum modification and improvements; design and program development; mentoring new full or part-time faculty or staff; research and analysis; additional work or other professional services which are to be performed in addition to the retiree's normal job. Professional educational services are expected to have a significant value to the College. Participation in this option shall require the retiree to submit a detailed plan ("Plan") which must be fully approved by the appropriate Vice President who shall submit it to the President of the College. The President must give final approval of the Plan before commencement of such services. The President shall have the right to refuse payment in part or full if the work is not performed according to the Plan. In the event the Senior Services Option work is not performed to the satisfaction of the President, the College shall have the option to refuse to allocate any or all of said additional salary as professional educational services. The judgment of the College shall be final and not subject to appeal.

2. Eligibility

To be eligible for participation in the Senior Services Option the staff member must:

- Otherwise qualify for the "Early Retirement Incentive Program" set out in Section 425.01 of College Policies. The Senior Services Option will not be available to retirees under any other retirement option.

- Notify the President, in writing, of his or her intention to participate in the Senior Services Option and complete all work under the Plan prior to the date of actual retirement. The notice and the Plan shall be given before May 1 of any year the retire expects to perform professional educational services which are intended to qualify under the Senior Services Option, prior to the actual retirement commencement date. The Plan shall be proposed by the retiree in sufficient time to permit the College administration a reasonable time to review and approve all of the proposed work and timetable details of the proposed plan.
- Submit a detailed plan of proposed professional services which provides the following:
  a. The general scope of work to be performed; the dates for progressive completion of such work; including definite starting and ending dates;
  b. The expected benefit to the College of such work;
  c. All short-term and long-term costs expected to be paid by the College, if any.

3. <u>Salary Limitations of Senior Services Option</u>
   - Each participating retiree shall be paid additional salary for the additional professional educational services, which shall not exceed twenty percent (20%) of that retiree's college compensation (defined hereunder as the total college compensation received by the employee during the prior year). The additional salary earned under the Senior Services Option shall be subtracted before determining the final year's retirement incentive payment being paid the retiring staff member by the College under the Early Retirement Incentive Program in effect at the time of retirement. Further, the additional salary approved by the College and paid the retiree for the professional educational services shall be credited against and shall be considered a part of the lump sum payment payable by the College to the retiree as early retirement incentive under Section 425.01 of the College Policies.

- Payment for such additional services shall be paid only for professional educational services actually rendered by the retiring employee in accordance with the approved Plan. Compensation earned by the retiree for such professional educational services will be paid in installments according to the regular pay plan chosen by the staff member, providing the installments shall be consistent with the Plan's progressive completion dates specified.
- All professional educational services to be performed under the Senior Services Option shall be completed and final payment by the College shall be made by the retiree's actual retirement date. In the event the retiring employee receives payment for professional educational services which are not performed or are not completed by the retiree's actual retirement date, the College shall have the right to deny additional salary value status for such work. In such event the College shall have the option to consider such payments previously made as retirement incentive payments, seek restitution from the retiring or retired employee, and/or withhold, deduct or set off any such overpayments against any other payments or credits due the retiree from the College from any source.

426.01 General Responsibilities, Duties, and Working Conditions for Contractual Employees

1. Contractual employees are required to fulfill all duties and responsibilities as specified in their respective job description.

2. Contractual employees are required to observe proper channels of communications in handling routine operational matters and to express any concerns through their respective supervisor in the same manner as all other Sauk Valley Community College employees.

3. Contractual employees are responsible for complying with all reporting requirements specified by the college or the external funding agency.

4. Contractual employees are afforded the following fringe benefits:

Sick Leave - Sick leave for full-time contractual employees will be earned at the rate of one day per month and terminates with the contract expiration date. If the contract is renewed and the employee(s) continue(s), sick leave will be cumulative as in accordance with college policy.

Personal Leave - Three personal days may be taken annually, and these days will be charged against sick leave.

Vacation Leave - Contractual employees will earn vacation at the same rate as the regular employment bears to a comparable college position. All vacations must be taken within the time span of the designated grant.

Tuition Reimbursement - Full-time contractual employees will be eligible for tuition reimbursement only if funds are specifically provided in the grant for such reimbursement.

Tuition Waiver - Full-time contractual employees shall be granted tuition waivers for Sauk Valley Community College courses in the same manner as for other full-time employees.

11/28/94

427.01 Sexual Harassment Policy

The College shall provide its employees and students an educational and employment environment free from unwelcome sexual advances by employees of the College, free from requests for sexual favors by employees of the College and free from other verbal or physical conduct by employees constituting sexual harassment as herein defined and as is otherwise prohibited by state or federal law.

1. Definitions -

A. "Sexual harassment" or "sexually harass" shall mean that term as defined by federal and state law, and, to the extent not inconsistent with federal or state law, shall mean:

1. Unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when one or more of the following is present:

- Submission to or participation in such conduct is made, whether explicitly or implicitly, a term or condition of the individual's employment at the College;
- Submission to or rejection of such advances is used as a basis for employment decisions affecting such individual's employment at the College;
- Submission to or rejection of such advances is used as a basis for grades to be given a student for course work or for the extent or nature of work necessary to successfully complete course work;
- Submission to or rejection of such advances is used as a basis for a student's selection or participation in any College extracurricular activity.

2. Where unwelcome sexual advances or requests for sexual favors or conduct of a sexual nature has the purpose or effect of substantially interfering with an individual's work performance or creates an intimidation, hostile, or offensive working environment.

B. "Aggrieved Party" shall mean any employee or student who believes he or she has been the victim of sexual harassment by an employee or at an employee's behest.

2. Sexual Harassment Officers (SHO) - The College shall designate two Sexual Harassment Officers (SHO). The Affirmative Action Officer shall be designated as one and the President shall appoint the other. There shall be equal gender representation. SHO shall have the responsibility to observe compliance with this policy, shall have such further responsibilities as are provided herein, and shall have such other related duties as may be assigned from time to time.

3. Sexual Harassment Committee (SHC) - The SHC shall include the members of the members of the Affirmative Action Committee, both Sexual Harassment Officers and the Director of Human Resources.

A. Function -

1. The SHC shall monitor procedures and policies pertaining to sexual harassment.

2. The SHC shall monitor/provide an educational awareness program pertaining to sexual harassment.

B. Frequency of Meetings - the SHC shall meet at least once a year.

4. Violations of Policy - It shall be a violation of this policy for any person employed by the College who is authorized to recommend or to take personnel actions affecting an employee, or who is otherwise authorized to transact business or to perform acts or services on behalf of the College to do any of the following:

A. To sexually harass any student or employee of the College;

B. To make sexual advances or to request sexual favors when submission to or rejection of such conduct is, either explicitly or implicitly, the basis for recommending, imposing, granting, withholding, or refusing terms and conditions that either favor or adversely affect an employee's condition of employment or a student's status;

C. To recommend, impose, grant, withhold or refuse to take any personnel action consistent with his or her duties and responsibilities either because of sexual favors, or as a reprisal against an employee or student who has rejected or reported sexual advances or sexual harassment;

D. To fail to take immediate corrective action in the event sexual harassment has occurred; and/or

E. To create an intimidating, hostile, or offensive working environment by continuing to make unwelcome sexual remarks, unwelcome advances, unwelcome requests for sexual favors, or exposure of sexual organs, regardless of whether the person committing such conduct is in a position to adversely affect an employee's position of employment with the College.

5. Effect of Violation - Violation of this policy may result in the discipline of the employee or employees who have committed the act or acts of sexual harassment. Discipline may include discharge.

6. Responsibility of the College and of the Person Allegedly Affected by Sexual Harassment - An employee, student, or other individual who is an aggrieved person shall take the following steps:

A. An aggrieved person who feels comfortable in doing so should immediately inform the person engaging in sexual harassment that such conduct or communication is offensive unless stopped.

B. If an aggrieved individual does not wish to communicate directly with the person whose conduct is offensive, or if an aggrieved individual has had direct communication with the offending party but that communication has been unavailing, then such aggrieved party should contact a SHO. In the absence of both SHO's, the aggrieved individual shall contact a member of the SHC. An aggrieved person alleging sexual harassment by the SHO or a failure of the SHO to take immediate action on the aggrieved person's complaint, shall contact the President of the College. In the event that the aggrieved person alleges that the President of the

College is the person committing acts of sexual harassment, the aggrieved party shall contact the Chairperson of the Board of Trustees.

C. Complaints of sexual harassment made to the SHO of a member of the SHC, or to the President of the College, or to the chairperson of the Board of Trustees shall be handled as follows:

1. <u>Investigation</u> - The person receiving the report shall cause an investigation to be initiated within 24 hours. The investigation shall be conducted diligently and shall include at least the following:
   a. Interview of the person making the complaint to determine facts, circumstances, and identity of witness.
   b. Interview of the person who allegedly committed the harassment and, as necessary and appropriate, interview of any witness to the events alleged.
2. <u>Confidentiality</u> - The matters learned in the investigation shall be kept confidential only to the extent consistent with needs to make disclosure to effect remediation or to protect the interests of the College.
3. <u>Remedy</u>
   a. If in the judgment of the SHO, (or other person responsible for the investigation) it is more probably true than not true that the claimed sexual harassment occurred, the SHO or other responsible person shall, individually or with the SHC, as appropriate, promptly formulate and effect a proposed plan to remedy the harassment.
   b. If the SHO or other person responsible for the investigation does not have the authority to effect the recommended resolution, the SHO shall make prompt report of the findings and of the recommended action to the President or, as appropriate, to the Chairperson of the Board of Trustees. The appropriate officer or the Board of Trustees shall consider the proposed remedy, and shall impose discipline in accordance with the disciplinary policies of the College and take such

other steps as are reasonably necessary to correct problems created by the sexual harassment.

c. The SHO (or other person responsible for the investigation) shall promptly serve written notice on the claimant and on the respondent of the action taken as a result of the investigation.

4. Appeal- In the event either the person making the complaint or the person complained of wishes to appeal the decision reached pursuant to paragraph 6 C 3, such person may utilize the appeal provisions of the College's Affirmative Action Plan grievance procedures. For purposes of an appeal of a decision made pursuant to this policy, the decision of the SHO shall be equivalent to notice under the Affirmative Action Plan grievance procedure. On request by the person seeking to appeal, the SHO shall provide direction on means and necessary steps to make the appeal.

When a complaint of sexual harassment does or will likely result in discipline of an employee, the SHO shall furnish a written report to the President of the College within ten days of the date the complaint of sexual harassment is first made to the SHO or appointed alternate, or to the SHC. Such report shall contain, to minimum:

- The date of the receipt of the complaint;
- Identification of the complainant;
- Identification of the party or parties and the action complained of including relevant background facts and circumstances;
- A statement detailing the scope of the investigation that has been undertaken and the result there of;
- A statement of the corrective measures pursued including discipline imposed, the date such measures were undertaken and the results achieved; and
- Where possible, a written statement signed by the complainant detailing the conduct about which complaint is made.

E. Quarterly a report will be communicated by the SHOs to the President concerning the status of any complaints made of a sexual harassment nature.

7. Implementation - All levels of administration are responsible to implement practices for persons under their supervision which shall avoid sexual harassment. All members of administration shall correct and notify one of the SHO of any sexual harassment which occurs under their supervision. In addition, all members of the administration shall report any sexual harassment which they observe in other areas of the College to either SHO or to a member of the SHC. In the absence of both SHO and all members of SHC, the report shall be made to the President.

8. Non-Retaliation

A. Initiation of a complaint of sexual harassment will not adversely affect the aggrieved person's employment, compensation, or work assignments, or position as a student.

B. The College will not retaliate against any employee for utilizing the charge provisions of the Illinois Department of Human Rights, Illinois Human Rights Commission or Equal Employment Opportunity Commission.

9. Consensual Relationships

A. Perceived sexual harassment frequently occurs in a situation where there is a superior/subordinate relationship between the parties to the relationship. Such relationships exist between administrator and faculty or staff, between faculty member and staff member, between staff and students, or between faculty and students.

B. In evaluating whether sexual harassment has occurred, the superior employee's perception of consent shall not be given greater weight than the student's or subordinate's assertion that the relationship was not one of mutual or voluntary consent simply because of the superior employee's position or status.

C. College employees who enter into a sexual or amorous relationship with a student or subordinate where a professional relationship exists shall recognize that, if a charge of sexual harassment is subsequently made, the student or subordinate will assert the relationship was not one of mutual or voluntary consent.

D. If an employee enters or seeks to enter into a sexual relationship with a student or subordinate when a professional relationship exists, and the student or subordinate brings any complaint or action against the College claiming sexual harassment, the College shall utilize all appropriate legal recourse against the employee to recover all costs, expenses, settlements, judgments, awards and attorneys fees incurred by the College in any way arising out of such claim or action.

10. A charge of discrimination may be filed with the Illinois Department of Human Rights. The Illinois Department of Human Rights investigates complaints of discrimination. If charges are found to have merit, a complaint of discrimination may be issued, leading to a hearing before an administrative law judge of the Illinois Human Rights Commission.
A charge of discrimination, to be timely under Illinois law, must be filed within 180 days of the event complained of.

The Department of Human Rights can be contacted at the following addresses and phone numbers:

Illinois Department of Human Rights
222 South College, Room 101-A
Springfield, IL 62704
(217) 785-5100

Illinois Department of Human Rights
100 West Randolph Street, Suite 5-100
State of Illinois Building
Chicago, IL 60601
(312) 814-6200

The Illinois Human Rights Commission can be contacted at the following addresses and phone numbers:

Illinois Human Rights Commission
William G. Stratton Office Building
Room 404-A
Springfield, IL 62706
(217) 785-4350

Illinois Human Rights Commission
32 West Randolph Street, Suite 5-100
State of Illinois Building
Chicago, IL 60601
(312) 814-6269

08/26/91
11/22/93
11/28/94
6/25/98
5/22/00

428.01 Intellectual Property

1. Purpose of Policy - Sauk Valley Community College's (hereinafter "College") primary mission lies in the creation and dissemination of knowledge in works of the intellect in whatever medium they may be embodied or expressed. This public service mission creates an environment which is highly conducive to the conception and development of many forms of intellectual property. There is always the possibility that these developments may have commercial value and the College wishes to encourage and support development of inventions, copyrightable materials and other intellectual property for public use.

The purpose of this Policy is to state for College faculty, administrators, other staff and students (hereinafter "College Community") the nature of the responsibilities, privileges and options available to the College Community when members of the College Community have created intellectual properties.

Clear allocation of ownership and control of intellectual property rights is necessary to avoid disputes among the College Community over many issues, including teaching uses, copyrights and royalties.

In the event members of the College Community take the initiative in developing intellectual property of any nature, including instructional programs or courses, it is hoped and expected that all such members of the College Community will utilize this policy as a basis to determine ownership and compensation issues which may result from such developments. It is important to do so since the law concerning rights to the ownership and use of educational works is evolving and many issues are unclear and unresolved.

2. Statement of Principles - The Board recognizes the value of professional development, which may or may not result in the creation of intellectual properties. The Board further encourages and supports such development because of its inherent benefits to the College Community. Pursuit of professional development through development of intellectual properties is valuable to the College, but such pursuit does not diminish the responsibilities or commitment faculty, administrators and other staff members have to the College's regular instructional program.

The development of intellectual properties may, in many cases, involve questions relative to ownership of such intellectual properties between the employee or student who may have developed the property and the College who employed the creator and may have provided support for the development of such intellectual properties. A process to resolve such ownership issues quickly and equitably will help create a climate of understanding and trust as well as determine the ownership of corresponding payments for usage of the intellectual properties which may result in revenue, commonly referred to as royalties. The College seeks to resolve such questions by adherence to and application of this policy.

3. Definition of Intellectual Properties - Intellectual properties may include but are not limited to inventions, software, written/graphic materials, techniques, device-like software, and processes. For exemplification purposes only, the Board provides the following list of definitions of intellectual properties in which questions about ownership or royalties may exist:

A. Inventions. Devices, device-like software (or middleware), discoveries, processes, methods, uses, products, or combinations of any of these, whether or not patented or patentable at any time under the Federal Patent Act (Act 35 U.S.C. Sec. 1 et. seq.) as now existing or hereafter amended or supplemented;

B. Written/Graphic Materials. Instructional, literacy, graphic/visual art, dramatic, and musical materials or works, computer programs, and all other materials, published or unpublished, whether or not copyrighted or copyrightable;

C. Recorded Materials. Sound, visual, or audio-visual productions, including without limitation slides, films, tapes, videotapes, compact discs, laser discs, or other recordings or transcriptions, published or unpublished, whether or not copyrighted or copyrightable.

4. General Ownership of Intellectual Properties

A. Creator's Rights In Title to Intellectual Properties - As between the College and the creator, title to intellectual properties produced by faculty, administrators, employees or students without any support from the College and produced by the creator on his or her own unpaid time and at his or her own expense, in the absence of other agreements, will normally belong to the creator of those properties. Intellectual property rights arising in courses approved for College credit may belong to their individual creator but rights shall also vest in the College to the extent that every member of the College Community, including students, faculty, staff and administrators, shall enjoy a permanent non-exclusive royalty-free license to make all traditional, customary or reasonable academic uses of the immediate content of that course. To that extent, the College shall retain the right to a copy for its own use once such a course has been taught at the College.

B. Joint or Shared Developed Intellectual Properties - In those instances where intellectual properties are developed by a combination of faculty, administrators', employees' or students' individual efforts and with some College support in the form of stipends, facilities, release time or overload time, the ownership of the materials, processes or inventions developed (including copyrights or patents) will be vested in the creator or the College or both as designated by written agreement between the parties. Such properties shall normally be held in the name of the College but ownership rights shall be shared as provided in the agreement. It is incumbent on any creator who wishes to share in intellectual property rights to secure a written agreement and understanding prior to creation of any intellectual property. In the event no such written agreement is entered into, ownership will be vested solely in the College.

C. College Rights In Title To Intellectual Properties - As between the College and the creator(s), the College will retain any title to any intellectual properties produced and/or developed by any College employee(s) under the concept of works-for-hire when the College has assigned the development of such intellectual property or properties to the creator(s) as part of the duties of the creator(s), whether or not extra-routine support is provided. In such event, the creator shall be entitled to retain a copy for the creator's own use.

D. Intellectual Property Rights In Grant or Contract Work - Intellectual property rights in works developed or supported by grants or contracts shall be governed according to the terms and conditions which may be contained in such grants or contracts; in the event such grants or contracts are silent as to intellectual property rights, such rights arising from grants or contracts shall be governed and determined by policy.

5. Royalties and Revenue - The creator's rights to revenue from intellectual properties to which the creator retains title and full rights will belong to the creator(s). The creator(s) will

make arrangements independent from the College to collect these revenues directly from the agency providing them, and will be responsible for the tax-related issues associated with them. The creator(s) will also assume all copyright and/or patent costs and will indemnify the College against all infringement claims which may arise as a result of the creator's development and uses of the intellectual properties.

The creator's rights to a reasonable share of revenue from intellectual properties to which the College retains title in whole or in part, will be negotiated as part of the agreement in accordance with this policy relating to intellectual properties. The College's costs will be recovered as part of the College's share of revenue, unless negotiated otherwise.

6. College Revenue Collection and Distribution - In order to minimize bookkeeping questions or accounting problems or both, the Vice President of College Services will be the collection agent for the creator(s) and the College of all income for all intellectual properties to which the College retains sole or shared title.

Promptly following receipt of revenue, the Vice-President (or his or her designee) will disburse it according to the revenue shares provided in this Policy or pursuant to the negotiated agreement under provisions of this Policy. Each of the parties shall be responsible for any payment of income or other taxes of every nature imposed upon or related to the respective portions of shared income received by the College or creator(s).

The creator(s) shall not be entitled in any event to any part of tuition or student fees paid to the College for enrolling in courses and all such revenues will belong solely to the College. The creator(s) shall have the rights of full disclosure of all aspects of accounting relating to revenue from a shared property, including, but not limited to, requesting an independent audit of the records of revenue and distribution.

7. Procedures for Intellectual Property Agreement

A. Negotiating the Agreement - Prior to the time intellectual properties are developed and before College support is awarded or used for the purpose of developing, producing or marketing intellectual property, the Vice President for Learning Services (or his or her designee) will meet with the creator(s) to negotiate the terms of the development of any intellectual properties which are intended to result, as well as the production, marketing, and the reasonable division of revenue which may result from the sale of intellectual properties. The creator(s) shall be entitled to representation during this negotiation process, e.g. an attorney or a representative of the Sauk Valley Community College Faculty Association.

B. Division of Revenue - The Vice President of Learning Services (or his or her designee) and the creator(s) will consider the following conditions in arriving at a reasonable division of revenue:

1) The origins of the ideas upon which the intellectual properties are based;
2) The expertise and investment of resources, e.g. time and money and/or equipment, involved in conceptualization and development of the intellectual properties;
3) The extent to which the College has or will support the development and production of the intellectual properties, particularly concerning released time;
4) Costs that may be incurred in the production, marketing, and sale of intellectual property. The parties will pay particular attention to avoid negotiating agreements in which the cost of processing and administering the agreements to the College and the creator(s) may be disproportionate to the proceeds obtained. Furthermore, the parties must include in the agreement specific information about the costs which will be incurred by the College and which must be repaid out of the College's share of revenue, the ways the cost of the copyright/patent/licensing of the intellectual property will be shared by the parties involved, and specific terms under which revenue will be distributed between/among the parties. The parties shall also address the issues of responsibility for infringements upon intellectual property rights of others.

The Vice President of Learning Services (or his or her designee) and creator(s) may consult with experts as they deem necessary in arriving at an agreement. Each party shall be solely responsible for payment of any experts each party selects unless the parties agree otherwise. To maintain consistency in negotiations, the agreements that are negotiated should be available for public information and inspection.

C. Binding Resolution of Disputes - Unless otherwise mutually agreed, negotiations should be concluded within sixty (60) calendar days after the initial meeting. In the event a satisfactory conclusion cannot be reached, the matters at issue will be submitted to a Resolution Committee, composed of three members: one member selected by the President of Sauk Valley Community College, one selected by the creator (which may include the President of the Sauk Valley Community College Faculty Association), and one selected by mutual agreement between the President of Sauk Valley Community College and the creator. In the event the resolution Committee cannot reach an agreement by consensus, the representative of the President of the College will make one final last best offer, the member appointed by the creator will make one final last best offer, and the third member will make a final binding selection of one of the two offers. The decision shall be final and shall not be subject to review by any other person or body, including but not limited to any grievance process.

8. Covered Parties and the Element of Time - All intellectual properties developed subsequent to this agreement shall be subject to the terms of this policy. Any intellectual properties developed prior to this agreement are exempt therefrom.

11/27/00
6/82/04

AGENDA ITEM E-2

SAUK VALLEY COMMUNITY COLLEGE
VICE PRESIDENT OF LEARNING SERVICES

MEMORANDUM

TO: Dr. George Mihel

FROM: Dr. Joan E. Kerber JEK

DATE: July 12, 2005

SUBJECT: Transfer GPA Comparisons

I am proud to announce that Sauk Valley Community College has once again demonstrated quality instruction through their transfer record. The following grade point average comparison has been sent to us from Northern Illinois University for Spring 2005 semester.

Northern Illinois University
Transfer Student Summary Progress Report

Spring 2005 Data for Students

180 Community College Transfers from Sauk Valley Community College	**5068 All Illinois Community College Transfers at Northern Illinois University**	**1629 All Other Transfers at Northern Illinois University**	**9634 All Native Students at Northern Illinois University**
Sauk Valley Community College Transfer GPA Cum NIU	**Other Community College Transfer GPA Cum NIU**	**All Other Transfer GPA Cum NIU**	**Total Native GPA Cum NIU**
Mean 3.11	**Mean 2.95**	**Mean 2.97**	**Mean 2.83**

(G.P.A. based on the Northern Illinois University cumulative grades)

Our faculty, staff, and students need to be commended on a job well done. These comparisons once again confirm that we have every right to boast about the quality education that our students are receiving at Sauk Valley Community College. Both Student Services and Instructional Services can take pride in this display of excellence.

For Board Meeting of
July 25, 2005

Agenda Item H-2

CLOSED SESSION MINUTES REVIEW

Since the Board approved the list of closed session minutes through November 22, 2004 at its January 24, 2005 meeting, it is recommended that the closed session minutes from December 20, 2004 through June 27, 2005 remain closed except as otherwise noted by Attorney Pace.

RECOMMENDATION: Board approval to keep confidential the closed session minutes from December 20, 2004 through June 27, 2005, except as otherwise noted by Attorney Pace.

For Board Meeting of
July 25, 2005

Agenda Item I

TEMPORARY FULL-TIME FACULTY APPOINTMENT

The administration is recommending the continued appointment of Monte Strating of Sterling, IL as a temporary full-time Assistant Instructor (Step 20) of Graphic Arts for the Fall Semester 2005.

RECOMMENDATION: Board approval of the continued appointment of Monte Strating as a temporary full-time Assistant Instructor (Step 20) of Graphic Arts for the Fall Semester only.

Sauk Valley Community College
Learning Services
Business, Technology, and Workforce Development
Linley V. White, Dean **whitel@svcc.edu**

DATE: July 18, 2005

TO: Dr. Joan Kerber

FROM: Linley White

SUBJECT: Appointment of Monte C. Strating as Temporary Full-Time Graphic Arts Instructor

The Board of Trustees of Sauk Valley Community College has approved an agreement with Whiteside Area Career Center and Sterling Schools to provide graphic arts classes to students in the College's district. Whiteside Area Career Center and Sterling Schools will provide the equipment, technical support and classroom space to make this agreement happen. Sauk's responsibility is to hire the instructor. I request permission to hire Monte Strating as a temporary full-time instructor to teach graphic arts.

Mr. Strating has a Bachelor of Science degree with secondary vocational certification. He has been teaching graphic arts since 1969 and is qualified to teach graphic arts as dual credit for Sauk Valley Community College. Mr. Strating will teach three blocks of six credit hours each in the fall semester. He will also hold his office hours at WACC during the teaching blocks. Blocks of instruction meet Monday through Friday for the following hours at WACC:

Block I: 8:00 a.m. to 9:50 a.m.
Block II: 9:55 a.m. to 11:45 a.m.
Block III: 12:25 p.m. to 2:15 p.m.

In the Spring Semester additional classes will be added to complete the certificate program for Graphic Arts.

This position is appropriate for the college since we already have nearly forty students waiting to enroll. Once we market this program to our sixteen feeder high schools, the program will most like expand in numbers. Sterling High School is expecting to expand its enrollments once the program is implemented.

The College has been investigating a graphic arts program for over four years. Cost of equipment, programs, and classroom space has been the major obstacle to move ahead. The College has the opportunity to create a new program that is both programmatically sound and fiscally responsible.