

**SAUK VALLEY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
AGENDA**

Third Floor Board Room  
Dixon, IL

September 26, 2005  
7:00 p.m.

- 1.0 Call to Order/ Roll Call
- 2.0 Approval of Consent Agenda
  - 2.1 Approval of Agenda
  - 2.2 Approval of Minutes, August 22, 2005
  - 2.4 Financial Reports:
    - 2.4.1 Treasurers Report
    - 2.4.2 Bills Payable
    - 2.4.3 Payrolls
      - August 31, 2005 \$210,554.50
      - September 15, 2005 \$234,692.30
    - 2.4.4 Budget Report
  - 2.5 Protection, Health and Safety Project – Chlorine Tank Project
  - 2.6 Disposal of Obsolete Equipment
  - 2.7 2006-08 Academic Calendar
- 3.0 Reports/Information
  - 3.1 President's Report
  - 3.2 Communications from Visitors
  - 3.3 Board Policies Review – 507.01; 508.01; 509.01; 510.01; 511.01; 602.02
  - 3.4 Reports from Trustees
  - 3.5 Learning College Presentation – Dr. Joan Kerber, Linley White and Jane Hamilton
- 4.0 Action Items
  - 4.1 Tuition Waivers for Hurricane Katrina Students
  - 4.2 Board Policy 425.02: Senior Services Option (Second Reading)
  - 4.3 Board Policy 427.01: Sexual Harassment Policy (Second Reading)
  - 4.4 Delete Policies 501.01, 502.01, 506.01, 508.01
- 5.0 Closed Session
- 6.0 Adjourn

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING**  
**MINUTES**  
**September 26, 2005**

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on September 26, 2005 in the third floor Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Thompson called the meeting to order at 7:00 p.m. and the following members answered roll call:

Edson Cox	Joan Padilla
William Simpson	Robert J. Thompson
Nancy Varga	Student Trustee Amanda Dahlquist

SVCC Staff:

President George J. Mihel  
Attorney Ole Bly Pace III  
Vice President Ruth Bittner  
Vice President Joan Kerber  
Dean of Information Services Alan Pfeifer  
Dean of Student Services Pam Clodfelter  
Dean of Arts, Social Sciences, Math, and Physical Education  
Patrick Kennedy  
Dean of Health and Sciences Janet Lynch  
Dean of Business, Technology, and Workforce Development  
Linley White  
Director of Athletics Russ Damhoff  
Director of College Relations Cal Lyons  
Assistant Professor Jane Hamilton  
Adjunct Faculty Member Joseph Popp  
Administrative Assistant to the Board Nancy Breed

Absent: Ed Andersen  
Mary Ellen Wilkinson

Consent Agenda: It was moved by Member Simpson and seconded by Member Cox that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist advisory vote: aye.

President's Report: Dr. Mihel reminded everyone of the 40<sup>th</sup> Anniversary Celebration that will take place on October 1<sup>st</sup>, beginning with Midnight Madness at midnight, an Open House from 10:00 a.m. until 2:00 p.m., and concluding with a dinner beginning at 6:30 p.m.

Dr. Mihel reported on his attendance at the ACCT Conference held in Seattle, Washington and gave highlights of the sessions he attended during the event.

**Board Policies Review:** It was moved by Member Simpson and seconded by Member Cox to direct the administration to retain Board Policy 507.01 as presented, and to rewrite Board Policies 510.01, 511.01, and 602.02 as requested by Dr. Mihel. In a roll call vote, all voted aye. Motion Carried. Student Trustee Dahlquist advisory vote: aye.

**Reports:** *Student Trustee:* Chair Thompson welcomed Amanda Dahlquist as the new Student Trustee.

*ICCTA Representative:* Chair Thompson state that the monthly meeting of ICCTA will take place September 29-30, 2005 in Springfield, Illinois.

*Foundation Liaison:* Member Cox reported that the Foundation met on August 27, 2005. Members were updated on student housing and given tours of the facilities. He stated that tours will be given during the Open House on October 1.

*Faculty Association:* No Report

*Board Chair:* No Report

*Board Member Comments:* Member Padilla reported on her attendance at the ACCT Conference in Seattle, Washington and stated that she and Dr. Mihel attended a number of sessions during the conference. She also attended the Delegate and Legislative Sessions and cast her vote on behalf of the Board. She stated that many of the topics dealt with change; that community colleges are the builders of the future; and the importance of community colleges to maintain a presence in the community and high schools.

**Learning College Presentation:**

Vice President Kerber, Dean White, and Assistant Professor Hamilton then gave a presentation about the Learning College concept. Vice President Kerber explained the history behind the motivation to become a learning college; Dean White explained the methodology of the learning organization; and Assistant Professor Hamilton explained how Sauk Valley Community College is evolving into a Learning College. The Board received a brochure that is being given to students explaining the Learning College and the assessment of their learning.

Vice President Kerber presented grade point average comparisons from Illinois State University, University of Illinois, and Northern Illinois University. These comparisons show that Sauk transfer students continue to maintain higher average GPA's than all other students at Illinois State University (3.24 for Spring 2005); University of Illinois (3.64 for Fall 2004), and Northern Illinois University (3.11 for Summer 2005);

Tuition Waivers for  
Katrina Students:

It was moved by Member Cox and seconded by Member Varga to approve free tuition to Illinois residents and in-state tuition to out-of-state residents whose studies were disrupted by Hurricane Katrina for the Fall 2005 semester. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist advisory vote: aye.

Board Policy 425.02 -  
Senior Services Option:

It was moved by Member Cox and seconded by Member Padilla that the Board approve the Second Reading of Board Policy 425.02, Senior Services Option, that provides a transition from the old policy due to a change in Illinois State Statute and grandfathers currently contracted employees under the old policy. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist advisory vote: aye.

Board Policy 427.01 -  
Sexual Harassment Policy:

It was moved by Member Varga and seconded by Member Cox to approve the Second Reading of Board Policy 427.01, Sexual Harassment Policy that provides a timeline within which to file a formal complaint. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist advisory vote: aye.

Delete Policies 501.01;  
502.01; 506.01; 508.01

It was moved by Member Simpson and seconded by Member Cox to delete Board Policies 501.01, 502.01, 506.01, and 508.01 for the reasons presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist advisory vote: aye.

Adjournment:

Since the scheduled business was completed, it was moved by Member Varga and seconded by Member Simpson that the Board adjourn. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist advisory vote: aye.

The meeting adjourned at 7:40 p.m.

September 26, 2005

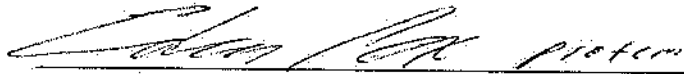
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Next Meeting:

The Board Retreat is scheduled for October 6, 2005 from Noon to 4:30 p.m. in the Board meeting.

The next regular meeting of the Board will be at 7:00 p.m. on October 24, 2005 in the Board Room.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Nancy Varga", is written over a horizontal line.

Nancy Varga, Secretary

SAUK VALLEY COMMUNITY COLLEGE  
BOARD OF TRUSTEES - TREASURER'S REPORT  
As of August 31, 2005

CHECKING ACCOUNTS

INTEREST BEARING ACCOUNTS

	INTEREST RATE	AMOUNT
General Account - Sterling Federal Bank	2.850	\$608,029.67
Illinois Funds - Firststar Bank, Springfield	3.378	1,273,357.73
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS		1,881,387.40

MONEY MARKET

ABN-AMRO Investment Services, Inc.	2.860	102,422.06
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TOTAL CHECKING ACCOUNTS

SAUK VALLEY COMMUNITY COLLEGE  
APPROVED BY

PRESIDENT

SECRETARY

DATE 9/26/05

\$1,983,809.46

INVESTMENTS

FINANCIAL INSTITUTION

	DATE		
Sauk Valley Bank, Sterling	02-01-06	3.400	\$1,000,000
US Bank, Sterling	02-04-06	3.880	1,000,000
US Bank, Sterling	02-26-06	3.940	1,000,000
Union Bank, Tampico	03-01-06	3.400	1,000,000
US Bank, Sterling	04-04-06	3.680	1,000,000
Bank, Sterling	05-04-06	4.020	1,000,000
SUBTOTAL INVESTMENTS			6,000,000

BOND INVESTMENTS - Liability, Protection & Settlement

		YIELD	PRICE
Federal Home Ln Mtg Corp Refrnce NT	09-15-05	2.875	607,240.00
Miami Dade Cnty Fla Solid Waste Sys	10-01-05	4.200	100,393.00
Houston Tex Water & Sewer System	12-01-05	4.700	50,426.50
Federal Home Loan Bank Bonds	12-15-05	2.250	591,465.70
Nevada State Hwy Impt Rev Improv Rev Bds	12-01-05	5.250	227,373.75
NC Mun Elec Auth	01-01-06	5.250	308,522.75
Fed Natl Mtg Assn	04-15-06	2.125	533,250.00
Fed Natl Mtg Assn	07-15-06	3.125	497,030.00
Milwaukee Cnty Wis	09-01-06	4.750	204,640.00
Federal Natl Mtg. Assn	11-15-06	2.625	492,655.00
Benton Cnty Wash Sch Dist No 52	12-01-06	3.250	251,772.50
Las Cruces NM	12-01-06	5.100	201,958.00
Houston TX Wtr & Swr System	12-01-06	4.600	51,249.00
Mokena IL Go Bonds 2004	12-15-06	3.250	378,127.50
Federal Home Ln Mtg Corp	02-15-07	2.375	293,343.00
Anch AL Tel Util	03-01-07	5.300	154,093.50
Fed National Mtg. Assn.	07-15-07	4.250	474,112.50
SUBTOTAL BONDS			\$5,417,652.70

TOTAL INVESTMENTS

\$11,417,652.70

Sauk Valley Community College  
Board of Trustees  
September 26, 2005

Summary of Bills Payable

Amount

General Operating Funds

\$ 2,059,011.42

SAUK VALLEY COMMUNITY COLLEGE  
APPROVED BY

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
SECRETARY

DATE 9/26/05

Sauk Valley Community College  
Check Register  
From 08/18/05 to 09/26/05

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
US Bank	00		Time Deposits	CD for 6 Months	1,000,000.00
Alfa Books	01		Foundation Expense	Every Day Use Books	76.25
Benedict, Timothy	01		Foundation Expense	Project Vital Supplies	29.05
Delta Systems Co, Inc	01		Foundation Expense	Very Easy Stories	420.23
Delta Systems Co, Inc	01		Foundation Expense	Adult ESL Books	52.03
Engineered Plastic Systems (EPS) 01			Foundation Expense	Bench for Dee Burkholder	415.00
Illini Trophy	01		Foundation Expense	Bronze Plaque (Adami)	352.00
Lee County Clerk of the Circuit 01			Foundation Expense	License Fee for Anniversary 10/01/05	24.00
Lee County Collector	01		Foundation Expense	License Fee for Anniversary 10/01/05	25.00
McGraw-Hill Companies	01		Foundation Expense	English Books	261.13
Moore Monument	01		Foundation Expense	Savio Adami Memorial	188.00
New Readers Press	01		Foundation Expense	Challenger Readers	527.27
Pearson Education	01		Foundation Expense	Books	320.85
SBM Business Equipment Center	01		Foundation Expense	Labels-Alumni Mailing	48.98
Stern Brothers & Company	01		Foundation Expense	Remarketing Services	2,225.00
Thomson Learning	01		Foundation Expense	Books	198.29
Quill Corporation	01		Dislocated Worker Expense	Office Supplies	68.66
Echo	01		Due from Sauk Commons	Sauk Commons Ad	49.50
State Universities Retirement Sys01			SUBS Payable	Accrued SURS	25,895.75
State Universities Retirement Sys01			SUBS Payable	Accrued SURS	27,760.02
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Union	11,894.76
Select Employees Credit Union	01		Credit Union Payable	ACCRUED W/H Select Employees Credit Union	11,894.76
Minnesota Child Support Payment 01			Wage Garnishment Payable	GARNISHMENT	333.00
Minnesota Child Support Payment 01			Wage Garnishment Payable	GARNISHMENT	333.00
Community Health Charities of 1101			United Way Payable	ACCRUED W/H-Community Health Charities	4.00
Community Health Charities of 1101			United Way Payable	ACCRUED W/H-Community Health Charities	4.00



REPORT SVRCHKR  
FISCAL YEAR 2005

Sauk Valley Community College  
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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	10.00
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	10.00
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	33.46
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	33.46
Gallagher Benefit Services, Inc	01		Optional Disability Insurance	LTD Billing-September	704.10
Illinois Mutual	01		Optional Disability Insurance	Accrued Optional Disability-Illinois Mutual	3.89
Illinois Mutual	01		Optional Disability Insurance	Accrued Optional Disability-Illinois Mutual	3.89
SVCC Foundation	01		Foundation Payable	Accrued W/H SVCC Foundation	109.50
SVCC Foundation	01		Foundation Payable	Accrued W/H SVCC Foundation	109.50
American Express Financial Adviso1			American Express	Accrued Annuities-American Express	430.00
American Express Financial Adviso1			American Express	Accrued Annuities-American Express	2,325.81
Equitable Life Assurance	01		Equitable	Accrued Annuities-Equitable	250.00
Equitable Life Assurance	01		Equitable	Accrued Annuities-Equitable	250.00
Franklin Financial Services Corp01			Franklin Life	Accrued Annuities-Franklin Life	187.50
Franklin Financial Services Corp01			Franklin Life	Accrued Annuities-Franklin Life	187.50
New York Life Insurance & Annuity01			New York Life	ACCRUED ANNUITIES-New York Life	300.00
New York Life Insurance & Annuity01			New York Life	ACCRUED ANNUITIES-New York Life	300.00
Fidelity Investments	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	594.00
Fidelity Investments	01		Fidelity Investments	ACCRUED ANNUITIES-Fidelity Investments	594.00
Maddell & Reed, Inc	01		Maddell & Reed	Accrued Annuities-Maddell & Reed	225.00
Maddell & Reed, Inc	01		Maddell & Reed	Accrued Annuities-Maddell & Reed	225.00
Adams, Leslie A.	01		Accounts Payable	Online Refund	177.60
Adams, Raquel	01		Accounts Payable	Online Refund	222.00
Adolph, Corey	01		Accounts Payable	Online Refund	222.00
Alderfer, Sarah L.	01		Accounts Payable	Online Refund	8.00
Anderson, Nicholas J.	01		Accounts Payable	Online Refund	222.00

REPORT STRUCTURE  
FISCAL YEAR 2005

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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Anderson, Rose M.	01		Accounts Payable	Online Refund	632.00
Appel, Ashley	01		Accounts Payable	Online Refund	79.20
Baker, Amy A.	01		Accounts Payable	Online Refund	158.00
Baker, Jessica L.	01		Accounts Payable	Stafford Loan	848.75
Baker, Jessica M.	01		Accounts Payable	Stafford Loan	1,273.61
Baker, Joseph D.	01		Accounts Payable	Online Refund	15.00
Banda, Sean R.	01		Accounts Payable	Online Refund	177.60
Barnhart, Renee L.	01		Accounts Payable	Stafford Loan	1,273.61
Batorski, Julie A.	01		Accounts Payable	Stafford Bal	954.13
Beightol, Kristi K.	01		Accounts Payable	Stafford Loan	1,273.61
Bentz, Andrew A.	01		Accounts Payable	Online Refund	485.60
Berge, Jeffrey R.	01		Accounts Payable	Online Refund	163.00
Blake, Jennifer S.	01		Accounts Payable	Stafford Loan	1,273.61
Bolhouse, Dawn M.	01		Accounts Payable	Online Refund	237.00
Bowman, Timothy N.	01		Accounts Payable	Athletic Schol	1,700.00
Box, Jeremiah L.	01		Accounts Payable	Online Refund	1,092.00
Boyles, Nina K.	01		Accounts Payable	Online Refund	64.00
Bramm, Valerie M.	01		Accounts Payable	Online Refund	612.00
Brehm, Charity L.	01		Accounts Payable	Online Refund	555.24
Brinkley, Patricia M.	01		Accounts Payable	Stafford Bal	407.33
Brunns, Seth T.	01		Accounts Payable	Stafford Loan	1,697.50
Bryant, Anna L.	01		Accounts Payable	Online Refund	65.00
Bulfer, Bridgette A.	01		Accounts Payable	Stafford Loan	74.00
Burkitt, Janah M.	01		Accounts Payable	Stafford Loan	1,697.50
Byrd, Michael R.	01		Accounts Payable	Online Refund	65.00
Cantu, Maria E.	01		Accounts Payable	Stafford Loan	1,697.50

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Carbaugh, Casey R.	01		Accounts Payable	Athletic Scholarship	350.00
Carmona, Eliseo	01		Accounts Payable	Stafford Bal	645.23
Cashman, Andrea M.	01		Accounts Payable	Online Refund	37.00
Cavazos, Candida	01		Accounts Payable	Stafford Loan	1,061.18
Cellesti, Jerry R.	01		Accounts Payable	Online Refund	306.00
Cheshire, Kenneth E.	01		Accounts Payable	Stafford Bal	741.66
Churchill, Dawn M.	01		Accounts Payable	Online Refund	59.20
Clow, Nathan D.	01		Accounts Payable	Online Refund	248.80
Condelee, Mari A.	01		Accounts Payable	Stafford Loan	424.86
Condelee, Mari A.	01		Accounts Payable	Addl Stafford Funds	60.14
Conduff, Chad J.	01		Accounts Payable	Online Refund	89.00
Conner, Allison J.	01		Accounts Payable	Online Refund	222.00
Coward, Joshua D.	01		Accounts Payable	Achl Schol - Bal	205.00
Coward, Joshua D.	01		Accounts Payable	Online Refund	15.00
Cox, Regina J.	01		Accounts Payable	Online Refund	110.60
Cox, Santanna L.	01		Accounts Payable	Stafford Loan	637.29
Cox, Wendy S.	01		Accounts Payable	Stafford Loan	1,273.61
Crawford, Jennifer L.	01		Accounts Payable	Online Refund	296.00
Crump, Erica L.	01		Accounts Payable	Stafford Bal	677.42
Crytser, Tarrachea S.	01		Accounts Payable	Online Refund	309.33
Cunningham, Florence M.	01		Accounts Payable	Stafford Loan	424.86
Dahlquist, Amanda L.	01		Accounts Payable	Merit findn	500.00
Dalton, Alice R.	01		Accounts Payable	Online Refund	533.00
Davenport, Mary J.	01		Accounts Payable	Online Refund	189.60
Davis, Danielle	01		Accounts Payable	Stafford Bal	51.06
Davis, Trista	01		Accounts Payable	Online Refund	177.60

REPORT SVRCHKR  
FISCAL YEAR 2005

Sauk Valley Community College  
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DeBrock, Ryan L.	01		Accounts Payable	Online Refund	267.00
DeBrock, Ryan L.	01		Accounts Payable	Online Refund	528.00
Delgado, Damien R.	01		Accounts Payable	Online Refund	244.80
Desmitc-Rowland, Tamie L.	01		Accounts Payable	Stafford Bal	9.32
Dickson, Crystal L.	01		Accounts Payable	Online Refund	462.00
Dickson, Jacob J.	01		Accounts Payable	Online Refund	444.00
Diggs, Dorl D.	01		Accounts Payable	Online Refund	200.00
Doane, Helen L.	01		Accounts Payable	Online Refund	232.00
Dowd, Jessica G.	01		Accounts Payable	Stafford Loan	1,273.61
Downs, Catherine J.	01		Accounts Payable	Online Refund	158.00
Drew, Micah T.	01		Accounts Payable	Online Refund	237.00
Duffield, Erin B.	01		Accounts Payable	Online Refund	222.00
Eklund, Kerl	01		Accounts Payable	Stafford Loan	1,273.61
Emmole, Jeffrey A.	01		Accounts Payable	Online Refund	538.00
Etemadi, Sina	01		Accounts Payable	Online Refund	99.00
Eychaner, Jacob D.	01		Accounts Payable	Online Refund	752.00
Fisher, Jeannine G.	01		Accounts Payable	Stafford Bal	356.01
Fleetwood, Kay	01		Accounts Payable	Online Refund	84.00
Forren, Rachael L.	01		Accounts Payable	Stafford In	970.00
Foristall, Amanda R.	01		Accounts Payable	Stafford Bal	331.67
Frank, Timothy G.	01		Accounts Payable	Online Refund	77.33
Frederickson, Brenda J.	01		Accounts Payable	Stafford Bal	1,229.62
Frymire, Clinton W.	01		Accounts Payable	Online Refund	74.00
Garcia, James M.	01		Accounts Payable	Stafford Loan	848.75
Garcia, Vanessa L.	01		Accounts Payable	Stafford Loan	848.75
Giblin, Michelle N.	01		Accounts Payable	Online Refund	74.00

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Gnatkowski, William G.	01		Accounts Payable	Online Refund	222.00
Gregory, Brian T.	01		Accounts Payable	Online Refund	1,007.00
Gries, Katie M.	01		Accounts Payable	Online Refund	277.60
Griffis, Jennifer S.	01		Accounts Payable	Stafford Loan	1,273.61
Guerrero, Lina S.	01		Accounts Payable	Online Refund	59.20
Habben, Jillian	01		Accounts Payable	Refund-Fin Assistance Only	1,273.61
Hacker, Andrea C.	01		Accounts Payable	Online Refund	765.00
Hall, Rebekah J.	01		Accounts Payable	Online Refund	210.33
Hammelman, Emily B.	01		Accounts Payable	Online Refund	316.00
Hammelman, Emily B.	01		Accounts Payable	Online Refund	189.60
Handel, Kenneth T.	01		Accounts Payable	Stafford Loan	637.29
Harris, Christopher P.	01		Accounts Payable	Athletic Scholarship	1,100.00
Harts, Terin A.	01		Accounts Payable	Online Refund	888.00
Hazuria, Hermander	01		Accounts Payable	Online Refund	286.00
Healy, Jackie A.	01		Accounts Payable	Online Refund	99.00
Heifrich, Russell C.	01		Accounts Payable	Stafford Loan	1,061.18
Helm, Katrina N.	01		Accounts Payable	Stafford Loan	1,697.50
Henson, Regina	01		Accounts Payable	Rec'd Athl Waiver	1,184.00
Hepker, Angela K.	01		Accounts Payable	Stafford Loan	873.00
Herbst, Jennifer L.	01		Accounts Payable	Stafford Loan	1,273.61
Hess, Dustin G.	01		Accounts Payable	Online Refund	256.80
Hicks, Sarah E.	01		Accounts Payable	Stafford Loan	1,273.61
Hill, Marcus A.	01		Accounts Payable	Online Refund	251.00
Hitt, Marcia D.	01		Accounts Payable	Stafford Bal	683.18
Hodge, Jenny C.	01		Accounts Payable	Stafford Bal	354.30
Houzensa, Timothy A.	01		Accounts Payable	Online Refund	1,110.00

REPORT SVRCHKR  
FISCAL YEAR 2005

Sauk Valley Community College  
Check Register  
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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Howard, Mathew J.	01		Accounts Payable	Stafford Bal	104.13
Huene, Daniel A.	01		Accounts Payable	Online Refund	37.00
Hull, Tracie L.	01		Accounts Payable	Online Refund	252.80
Hunter, Shane M.	01		Accounts Payable	Online Refund	111.25
Hunter, Veronica L.	01		Accounts Payable	Stafford Bal	106.71
Jacobs, Christopher A.	01		Accounts Payable	Stafford Bal	734.52
Jiminez, Taylor R.	01		Accounts Payable	Stafford Bal	432.83
Johnson, Tasha L.	01		Accounts Payable	Online Refund	474.00
Katzberg, Candis E.	01		Accounts Payable	Online Refund	222.00
Kenneth, Jonathan A.	01		Accounts Payable	Online Refund	204.27
Kipping, Jena M.	01		Accounts Payable	Stafford Bal	53.46
Knaple, Judith A.	01		Accounts Payable	Stafford loan	1,273.61
Knapp, Jennifer S.	01		Accounts Payable	Stafford Bal	426.45
Kness, Adam D.	01		Accounts Payable	Stafford Bal	311.61
Kramer, Julie A.	01		Accounts Payable	Stafford loan	740.11
Krizevski, Krice	01		Accounts Payable	Athletic Schol	1,200.00
Krug, Cathy K.	01		Accounts Payable	Online Refund	222.00
Kullerstrand, Chana M.	01		Accounts Payable	Online Refund	15.00
Lahman, Francie R.	01		Accounts Payable	Online Refund	222.00
Lamb, Michele A.	01		Accounts Payable	Stafford Bal	275.61
Lansford, Nathan C.	01		Accounts Payable	Online Refund	18.00
Latigo, Crystal N.	01		Accounts Payable	Online Refund	11.00
Lawrence, Annette M.	01		Accounts Payable	Online Refund	74.00
Lawrence, Martin M.	01		Accounts Payable	Athletic Scholarship	1,700.00
Liedberger, Daniel	01		Accounts Payable	Online Refund	237.00
Liebselt, Deborah K.	01		Accounts Payable	Stafford Bal	359.57



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Lilly, Mark E.	01		Accounts Payable	Online Refund	484.00
Link, Angela L.	01		Accounts Payable	Online Refund	222.00
Linkowski, Daniel P.	01		Accounts Payable	Online Refund	959.00
Long, Kimberly A.	01		Accounts Payable	Online Refund	74.00
Ludens, Sherri L.	01		Accounts Payable	Online Refund	89.00
Maris, Madonna E.	01		Accounts Payable	Online Refund	3.00
Markel, Diane E.	01		Accounts Payable	Online Refund	9.00
Marks, Amanda A.	01		Accounts Payable	Online Refund	533.00
Marks, Pam S.	01		Accounts Payable	Stafford Loan	637.29
Marshall, Damon K.	01		Accounts Payable	Stafford Bal	773.15
Mason, Samantha J.	01		Accounts Payable	Online Refund	607.00
Mazzarise, Mahlerie J.	01		Accounts Payable	Stafford Loan	1,273.61
Mazzarise, Stephen P.	01		Accounts Payable	Stafford Loan	1,273.61
McCue, Sara	01		Accounts Payable	Online Refund	15.00
Mercer, Norine L.	01		Accounts Payable	Online Refund	232.00
Meusel, Christina L.	01		Accounts Payable	Stafford Loan	1,697.50
Meusel, Jeffrey A.	01		Accounts Payable	Online Refund	248.80
Meyer, Vickki L.	01		Accounts Payable	Online Refund	177.60
Miller, Christie R.	01		Accounts Payable	Online Refund	401.00
Miller, Donna J.	01		Accounts Payable	Online Refund	306.00
Miller, Evan	01		Accounts Payable	Online Refund	222.00
Mills, Kelly J.	01		Accounts Payable	Stafford Loan	1,273.61
Mireles, Amanda G.	01		Accounts Payable	Online Refund	18.00
Moore, Sarah M.	01		Accounts Payable	Online Refund	222.00
Mortell, Kyle A.	01		Accounts Payable	Online Refund	157.67
Mubsin, Amal A.	01		Accounts Payable	Online Refund	99.00

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Muhstin, Amal A.	01		Accounts Payable	Online Refund	18.00
Mur, Tanner	01		Accounts Payable	Online Refund	237.00
Nardini, Mark D.	01		Accounts Payable	Stafford Bal	1,448.49
Nelson, Amy J.	01		Accounts Payable	Online Refund	84.00
Nicklaus, Seth A.	01		Accounts Payable	Athletic School	250.00
Norman, Donna M.	01		Accounts Payable	Online Refund	868.80
Olds, Stephanie	01		Accounts Payable	Stafford Bal	36.01
Oltmanns, Shirley A.	01		Accounts Payable	Online Refund	232.00
Otto, Lynneigh B.	01		Accounts Payable	Online Refund	30.93
Owens, Robin A.	01		Accounts Payable	Stafford Loan	1,273.61
Perez, Nichole E.	01		Accounts Payable	Online Refund	353.67
Petersen, Nathan A.	01		Accounts Payable	Online Refund	237.00
Peterson, Dawn M.	01		Accounts Payable	Stafford Loan	1,273.61
Pollock, Jon	01		Accounts Payable	Online Refund	82.00
Ramos, Tina M.	01		Accounts Payable	Stafford Bal	278.21
Reed, Lindsey A.	01		Accounts Payable	Online Refund	222.00
Reiss, Emily H.	01		Accounts Payable	Online Refund	126.00
Rice, Jennifer R.	01		Accounts Payable	Online Refund	201.67
Rieck, Candi K.	01		Accounts Payable	Stafford Bal	251.72
Riley, Nicole M.	01		Accounts Payable	Stafford Bal	110.76
Rangler, Janice M.	01		Accounts Payable	Online Refund	222.00
Robbins, Chris A.	01		Accounts Payable	Online Refund	163.00
Rodriguez, Bunice	01		Accounts Payable	Stafford Loan	424.86
Rodriguez, Paul C.	01		Accounts Payable	Online Refund	69.00
Rogers, Catherine A.	01		Accounts Payable	Stafford Loan	1,273.61
Sasau, Gregory	01		Accounts Payable	Online Refund	844.31



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Saville, Christina M.	01		Accounts Payable	Online Refund	244.80
Sears, Douglas A.	01		Accounts Payable	Online Refund	497.00
Seaworth, Ann M.	01		Accounts Payable	Stafford Loan	424.86
Setchell, Kelly S.	01		Accounts Payable	Stafford Bal	151.33
Setty, Vattam A.	01		Accounts Payable	Online Refund	3.00
Shaw, Susan E.	01		Accounts Payable	Online Refund	5.00
Shearer, Eric Z.	01		Accounts Payable	Online Refund	296.00
Shipert, Cory J.	01		Accounts Payable	Online Refund	222.00
Shoemaker, Stacy L.	01		Accounts Payable	Online Refund	49.00
Shoffner, Linda E.	01		Accounts Payable	Online Refund	177.60
Shugars, Rae L.	01		Accounts Payable	Stafford Loan	848.75
Simpson, William W.	01		Accounts Payable	Online Refund	237.00
Simpson, William W.	01		Accounts Payable	Online Refund	237.00
Skaggs, Dustin L.	01		Accounts Payable	Online Refund	237.00
Smith, Angela M.	01		Accounts Payable	Online Refund	89.00
Smith, Heather L.	01		Accounts Payable	Online Refund	444.00
Sommers, Kate N.	01		Accounts Payable	Stafford Ln	1,697.50
Springer, Robert L.	01		Accounts Payable	Online Refund	222.00
Starr, John M.	01		Accounts Payable	Online Refund	74.00
Steas, Julie M.	01		Accounts Payable	Online Refund	177.60
Steffens, Jessica L.	01		Accounts Payable	Online Refund	105.33
Stewart, Nathan A.	01		Accounts Payable	Online Refund	296.00
Stoeker, Lyn A.	01		Accounts Payable	Stafford Bal	30.39
Strommen, Chris T.	01		Accounts Payable	Stafford Loan	1,273.61
Stultz, Jonathan A.	01		Accounts Payable	Online Refund	222.00
Taulbee, David E.	01		Accounts Payable	Athletic Scholarship	1,250.00
			Accounts Payable	Online Refund	29.00

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Taylor, Lori A.	01		Accounts Payable	Stafford Loan	424.86
Taylor, Lori A.	01		Accounts Payable	Stafford Loan	1,273.61
Teich, Mia L.	01		Accounts Payable	Stafford Loan	1,697.50
Tetrick, Robin L.	01		Accounts Payable	Online Refund	18.89
Thomas, Cynthia A.	01		Accounts Payable	Online Refund	518.00
Thomas, Kyle L.	01		Accounts Payable	Online Refund	89.00
Thompson, Justin E.	01		Accounts Payable	Online Refund	99.00
Thompson, Michael D.	01		Accounts Payable	Online Refund	236.80
Tiegs, Jordan C.	01		Accounts Payable	Online Refund	15.00
Tietjen, Helene M.	01		Accounts Payable	Online Refund	237.00
Townsend, Stephanie E.	01		Accounts Payable	Online Refund	222.00
Turner, Tanya L.	01		Accounts Payable	Online Refund	518.00
Vandermayde, Laura A.	01		Accounts Payable	Stafford Bal	562.85
Vega, Janice M.	01		Accounts Payable	Stafford Loan	1,273.61
Veto, Veronika	01		Accounts Payable	Online Refund	237.00
Wagar, Frances R.	01		Accounts Payable	Stafford Bal	1,134.09
Warren, Paul D.	01		Accounts Payable	Athletic Scholarship	1,250.00
Washington, William E.	01		Accounts Payable	Online Refund	31.00
Wasser, Jason S.	01		Accounts Payable	Online Refund	1,304.00
Weber, Jessica L.	01		Accounts Payable	Online Refund	177.60
Wedekind, Lonnie L.	01		Accounts Payable	Online Refund	222.00
Weigle, Kristi L.	01		Accounts Payable	Stafford Bal	255.46
Weiser, Jennifer S.	01		Accounts Payable	Online Refund	222.00
Wendland, Grant N.	01		Accounts Payable	Stafford Bal	38.14
Wessels, Richard C.	01		Accounts Payable	Online Refund	222.00
Wetzel, Edna M.	01		Accounts Payable	Online Refund	189.60

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Wilcoxon, Anna	01		Accounts Payable	Online Refund	177.60
Williams, Brooke A.	01		Accounts Payable	Online Refund	237.00
Williams, Jennifer E.	01		Accounts Payable	Online Refund	222.00
Wilson, Alisha A.	01		Accounts Payable	Stafford Ln	1,697.50
Winstead, Benjamin	01		Accounts Payable	Online Refund	459.00
Wolber, Douglas M.	01		Accounts Payable	Online Refund	622.00
Wolfley, Natalie M.	01		Accounts Payable	Refund-Fin Assistance Only	12.00
Worcester, Linda K.	01		Accounts Payable	Stafford Bal	542.61
Wright, Christa A.	01		Accounts Payable	Online Refund	210.67
Wyckoff, Kristina M.	01		Accounts Payable	Stafford loan	1,273.61
Wypasek, Alicia A.	01		Accounts Payable	Online Refund	121.07
Yater, Jared D.	01		Accounts Payable	Stafford Bal	399.25
Young, Stephen R.	01		Accounts Payable	Online Refund	232.00
Zuidema, Amy L.	01		Accounts Payable	Stafford loan	383.09
Dowd, John	01		Other Payables	Parent Plus Loan Fall 05	1,891.50
McBroom, Amanda J.	01		Other Payables	Payroll Replacement Check	269.05
Trobaugh, Kevin L.	01		Other Payables	Parent Plus Loan Fall 05	1,057.35
Woods Equipment Company	01		Other Payables	Refund for L Degroot	59.00
Follett Bookstore	01		PELL EOG BT	Student book Purchases 8/8-11/05	62,851.88
Follett Bookstore	01		PELL EOG BT	Student Books 8/15-19/2005	70,476.72
Follett Bookstore	01		Foundation B	Student book Purchases 8/8-11/05	4,573.17
Follett Bookstore	01		Foundation B	Student Books 8/15-19/2005	3,685.75
Follett Bookstore	01		Stafford Loans BT	Student book Purchases 8/8-11/05	5,622.68
Follett Bookstore	01		Stafford Loans BT	Student Books 8/15-19/2005	8,060.66
Follett Bookstore	01		JTPA Whiteside B	Student book Purchases 8/8-11/05	1,903.00
Follett Bookstore	01		JTPA Whiteside B	Student Books 8/15-19/2005	5,905.09

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Follett Bookstore	01		JTPA Lee B	Student book Purchases 8/8-11/05	4,434.65
Follett Bookstore	01		JTPA Lee B	Student Books 8/15-19/2005	2,501.60
Follett Bookstore	01		DORS B	Student book Purchases 8/8-11/05	408.50
Follett Bookstore	01		DORS B	Student Books 8/15-19/2005	420.70
Follett Bookstore	01		Vets Rehab B	Student book Purchases 8/8-11/05	1,057.03
Follett Bookstore	01		Vets Rehab B	Student Books 8/15-19/2005	492.15
Follett Bookstore	01		Trade Act TAA Sterling B	Student book Purchases 8/8-11/05	2,263.75
Follett Bookstore	01		Trade Act TAA Sterling B	Student Books 8/15-19/2005	1,501.25
Follett Bookstore	01		Short Term Book Loan due Booksto	Student book Purchases 8/8-11/05	11,660.89
Follett Bookstore	01		Short Term Book Loan due Booksto	Student Books 8/15-19/2005	15,994.42
Follett Bookstore	01		Americorps	Student book Purchases 8/8-11/05	1,880.30
Follett Bookstore	01		Americorps	Student Books 8/15-19/2005	1,700.99
Consolidated Management Co	01		Partner Employ Rock Island	Student Books 8/15-19/2005	206.75
Harringer, B A	01		Cafeteria payable	August Punch A Lunches	6,120.00
Harringer, B A	01		Consultants	Reimbursement for Expenses	578.35
Ward, Murray, Pace, & Johnson, POI	01		Legal Services	Consultant Fee for Presidential Search	20,000.00
Consolidated Management Co	01		Conference/Meeting Expense	General Legal Services 7/2005	1,050.00
Fifth Third Bank	01		Conference/Meeting Expense	Board Meeting Refreshments Open PO	40.00
Fifth Third Bank	01		Office Supplies	ACCT Registration Cont 9/7/05	498.00
Chronicle of Higher Education	01		Publications and Dues	Cell Phone Supplies	14.95
Fifth Third Bank	01		Conference/Meeting Expense	FY 06 Renewal -President Office	82.50
McCormick's	01		Other Conference & Meeting	ACCT Registration Cont 9/7/05	498.00
Baldwin Cooke Company	01		Office Supplies	Flowers/Kathy Dirks	35.00
SEM Business Equipment Center	01		Office Supplies	Calendar Refills	24.36
Bureau County Republican	01		Publications and Dues	10x13 White First Class Border Envelopes QUAS4383	54.02
				FY 06 Subscription Renewal	85.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Amboy News	01	College Relations	Advertising	Fall Registration	73.80
Andrew Bollman Photography	01	College Relations	Advertising	Photos / Fall Sports & Catalog	466.00
Andrew Bollman Photography	01	College Relations	Advertising	Photo Service Sports Fall Guide	164.00
Carroll County Review	01	College Relations	Advertising	Fall Registration	70.00
Coronet Communications WHBF TV	01	College Relations	Advertising	Advertising-Fall Registration	570.00
Dixon Area Chamber of Commerce #01		College Relations	Advertising	40th Anniversary Newsletter Inserts	95.00
Echo	01	College Relations	Advertising	Fall Registration	99.00
Fulton Press Inc	01	College Relations	Advertising	Fall Registration	59.50
Insight Media Advertising	01	College Relations	Advertising	Fall Registration	970.00
KMQC TV	01	College Relations	Advertising	Fall Registration	410.00
Lee Wayne	01	College Relations	Advertising	40th Anniversary Banners	4,764.11
Mt. Carroll Mirror-Democrat	01	College Relations	Advertising	Fall Registration	100.00
New Millennium Directories	01	College Relations	Advertising	Ads for Telephone Directory	722.00
Ogle County Newspapers	01	College Relations	Advertising	Fall Registration Ads	306.00
Sauk Valley Newspapers	01	College Relations	Advertising	Internet Business Listings	200.00
Sauk Valley Newspapers	01	College Relations	Advertising	Fall registration	2,558.25
Thrifty Nickel	01	College Relations	Advertising	CCS Fall Schedule	6,880.00
VIP Duplication & Media Services01		College Relations	Advertising	Video & DVD Duplication	58.51
Verizon North	01	College Relations	Advertising	Freeport Directory Listing	87.02
WNS Pub. News-Sentinel/The Review01		College Relations	Advertising	Fall Registration	175.00
WTVO TV	01	College Relations	Advertising	Fall Registration	330.00
Withers Broadcasting	01	College Relations	Advertising	Fall Registration-August	1,293.54
Gordon Fiesch Company	01	Printshop	Maintenance Services	Copier-Maintenance & Supplies	1,095.71
Xerox Corporation	01	Printshop	Maintenance Services	Copier-Maintenance & Supplies	170.00
Bandall	01	Printshop	Purchases for Resale	Paper 8 1/2x14	50.75
GFC Leasing Company	01	Printshop	Debt Principal Retirement	Copier Lease Payment -Principal	350.48



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GFC Leasing Company	01	Printshop	Interest	Copier Lease Payment-Interest	150.70
Biltner, Ruth C.	01	Grant, Planning, & Research	Office Supplies	Postage for Grant	17.85
Fifth Third Bank	01	Grant, Planning, & Research	Publications and Dues	Amazon-Grant Writing	32.99
Baldwin Cooke Company	01	VP-Learning Services	Office Supplies	Calendar Refills	12.18
SBM Business Equipment Center	01	VP-Learning Services	Office Supplies	Pens SAN 33921	14.02
Illinois CAO Group	01	VP-Learning Services	Publications and Dues	FY 06 Dues	50.00
Berkey, Noel C.	01	Other Instructional	Tuition Reimbursement	Tuition Reimbursement Summer 05	345.00
Brevitt, Dianna H.	01	Other Instructional	Tuition Reimbursement	Tuition Reimbursement Summer 05	345.00
Creative Printing	01	Other Instructional	Consultants	Assessment Brochures	675.61
SBM Business Equipment Center	01	Other Instructional	Maintenance Services	Monthly Maintenance for Sharp Copier FY 06	28.50
Brevitt, Dianna H.	01	Other Instructional	Conference/Meeting Expense	Travel-Seminar Chicago 8/11-8/14/05	291.10
Follett Bookstore	01	Art	Instructional Supplies	Department Charges thru 8/26/05	19.20
Follett Bookstore	01	English	Instructional Supplies	Department Bookstore Charges 8/19/05	28.53
Follett Bookstore	01	English	Instructional Supplies	Department Charges 8/12/05	49.00
Follett Bookstore	01	English- Developmental	Instructional Supplies	Department Charges thru 8/26/05	62.00
Follett Bookstore	01	English- Developmental	Instructional Supplies	Department Bookstore Charges 8/19/05	77.00
Follett Bookstore	01	Foreign Language	Instructional Supplies	Department Charges thru 8/26/05	6.78
Printer, Karen	01	Reading	Instructional Supplies	Department Charges thru 8/26/05	14.25
Olde Piano Works	01	Music	Consultants	Stop Watches	49.60
Follett Bookstore	01	Philosophy	Instructional Supplies	Piano Tuning	180.00
Aramark Uniform Services Inc	01	Physical Education	Other Contractual Services	Department Charges thru 8/26/05	17.70
Mike's Upholstery	01	Fitness Center	Maintenance Services	P E Towels	752.33
Fitness Magazine	01	Fitness Center	Publications and Dues	Re-Upholster Pads	255.10
Good Housekeeping	01	Fitness Center	Publications and Dues	FY 06 Subscription Renewal	11.97
NILRC	01	History	Other Contractual Services	FY 06 Subscription Renewal	12.00
				Licensing Fee Summer Telecourse	276.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	01	Human Services	Instructional Supplies	Department Bookstore Charges 8/19/05	190.74
Follett Bookstore	01	Human Services	Instructional Supplies	Department Charges thru 8/26/05	79.25
Follett Bookstore	01	Psychology	Instructional Supplies	Department Charges 8/12/05	90.28
Follett Bookstore	01	Mathematics	Instructional Supplies	Department Bookstore Charges 8/19/05	1.99
Follett Bookstore	01	Mathematics	Instructional Supplies	Department Charges thru 8/26/05	370.19
Wolfram Research Inc	01	Mathematics	Computer Software	Premier Service Renewal for License L3076-9504	977.50
SBM Business Equipment Center	01	Learning Assistance Center	Instructional Supplies	Letter size Hang Rails	55.00
Baldwin Cooke Company	01	Dean of Business,Tech & Natural	Office Supplies	Calendar Refills	12.18
White, Linley V.	01	Dean of Business,Tech & Natural	Conference/Meeting Expense	Travel-Rock Valley College	159.88
GenevaLogic	01	Computer Information Systems	Instructional Supplies	Annual Support & Upgrade Windows	574.00
SBM Business Equipment Center	01	Office & Administrative Services	Instructional Supplies	Service Contract for Monthly Copy machine	28.50
Staples	01	Office & Administrative Services	Instructional Supplies	Dean's Supplies	401.00
Silven, Larry L.	01	HVAC	Instructional Supplies	HVAC Supplies	28.42
Follett Bookstore	01	Manufacturing Technology	Instructional Supplies	Department Charges thru 8/26/05	7.95
SBM Business Equipment Center	01	Dean of Health Careers and Scien	Maintenance Services	Maintenance -Copy Machine Open PO	27.75
Quill Corporation	01	Dean of Health Careers and Scien	Office Supplies	Dean Supplies-Open PO	144.90
Follett Bookstore	01	Dean of Health Careers and Scien	Instructional Supplies	Department Bookstore Charges 8/19/05	5.00
Follett Bookstore	01	Dean of Health Careers and Scien	Instructional Supplies	Department Charges thru 8/26/05	119.90
Lynch, Janet L.	01	Dean of Health Careers and Scien	Instructional Supplies	Door Prizes for Significant Other Meeting	31.94
Lynch, Janet L.	01	Dean of Health Careers and Scien	Instructional Supplies	Supplies for Sig Other Program	127.77
I-ODN	01	Dean of Health Careers and Scien	Conference/Meeting Expense	Conference Fee J Lynch 10/06/05	60.00
Lynch, Janet L.	01	Dean of Health Careers and Scien	Conference/Meeting Expense	Travel-Area Meeting thru 8/2/05	149.45
Gaunard Scientific Company	01	Phlebotomy	Instructional Supplies	Skin	46.23
Briggs Corporation	01	Associate Degree Nursing	Instructional Supplies	Medication Added lbl & Freight	50.23
CGH Warehouse	01	Associate Degree Nursing	Instructional Supplies	Nursing Supplies Open PO	199.46
Dekroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Credit Memo Supplies	-259.59

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Dekroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	ADN supplies Open PO	53.52
Dekroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	ADN supplies Open PO	60.34
Wallacur, Inc	01	Associate Degree Nursing	Instructional Supplies	Ampule Breaker	44.95
Peoria Production Shop	01	Nurse Assistant	Instructional Supplies	Gait Belts	289.80
Dekroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	LPN supplies Open PO	40.08
Follett Bookstore	01	Licensed Practical Nursing	Instructional Supplies	Department Charges 8/12/05	42.25
SourceOne Healthcare Technologies	01	Radiologic Technology	Maintenance Services	Rad Maintenance-Open PO	80.00
Baldwin Cooke Company	01	Radiologic Technology	Instructional Supplies	Calendar Refills	24.36
SourceOne Healthcare Technologies	01	Radiologic Technology	Instructional Supplies	RAD supplies-Open PO	610.81
SourceOne Healthcare Technologies	01	Radiologic Technology	Instructional Supplies	RAD supplies-Open PO	111.25
Carl Sandberg College	01	Radiologic Technology	Conference/Meeting Expense	Seminar Refund	75.00
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Travel - Clinical Visits thru 8/31/05	87.08
PESI Healthcare	01	Radiologic Technology	Conference/Meeting Expense	Conference Fee 9/21/05	159.00
Stone, Michelle	01	Radiologic Technology	Conference/Meeting Expense	NY 06 Seminar Refund	75.00
CGH Medical Center	01	Other Health Careers	Instructional Service Contracts	NRS 115 IV Therapy	824.60
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Watering System	70.24
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Oxygen Filling Solution	144.41
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies Per Quote	160.08
Farley's Appliance	01	Biology	Instructional Supplies	Refrigeration Timer	19.98
Follett Bookstore	01	Biology	Instructional Supplies	Department Charges thru 8/26/05	32.50
Modern Biology	01	Biology	Instructional Supplies	EP-1/8	126.29
Ward's-Biology	01	Biology	Instructional Supplies	Cyclohexane	106.23
Ward's-Biology	01	Biology	Instructional Supplies	Hermite Crabs	25.35
Fisher Scientific	01	Chemistry	Instructional Supplies	Open Purchase Order for Chemistry Supplies	293.32
Follett Bookstore	01	Chemistry	Instructional Supplies	Department Charges 8/12/05	2.00
Follett Bookstore	01	Chemistry	Instructional Supplies	Department Charges thru 8/26/05	2.97



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Labglass	01	Chemistry	Instructional Supplies	Adaptor, Distilling IG-1470-100	242.55
U S Filter Corporation	01	Chemistry	Instructional Supplies	Tank,Mixed Bed	133.00
Demco Inc	01	Learning Resource Center	Library Supplies	Translucent Cut Corner File Cases P142-5726	272.46
Gaylord Brothers	01	Learning Resource Center	Library Supplies	Clear Plastic Shelf Files GH-7203-31	70.65
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Books for Library Open Purchase Order	1,860.20
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books for Library-Open Purchase Order	78.78
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books for Library-Open Purchase Order	448.30
Fifth Third Bank	01	Learning Resource Center	Books and Binding Costs	Books for Library	2,376.54
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books for Library	219.00
Amazon.com	01	Learning Resource Center	Publications and Dues	Magazine Subscriptions-Open Purchase Order	153.80
CINMHL Information Systems	01	Learning Resource Center	Publications and Dues	FY 06 Renewal Nursing	396.00
Chicago Tribune	01	Learning Resource Center	Publications and Dues	FY 06 Subscription Renewal	169.52
Fifth Third Bank	01	Learning Resource Center	Publications and Dues	Magazine Renewals	171.74
NILRC	01	Learning Resource Center	Publications and Dues	FY 06 Annual Dues	750.00
NCS Pearson, Inc	01	Academic Computing	Maintenance Services	Maintenance Contract	312.00
Pratt Audio-Visual & Video Corp	01	Academic Computing	Maintenance Services	Matrix Switcher Exttron MVX-44 VGA 4x4	1,701.00
RMS Informational Technology Int01	01	Academic Computing	Maintenance Services	HP support Renewal for FY06 billed monthly	113.30
Follett Bookstore	01	Academic Computing	Instructional Supplies	Department Charges 8/12/05	6.92
Pratt Audio-Visual & Video Corp	01	Academic Computing	Instructional Supplies	Projector Lamp Replacement	500.50
Unique Computer	01	Academic Computing	Instructional Supplies	HP Deskjet	139.00
Follett Bookstore	01	Academic Computing	Instructional Technology Materia	Department Bookstore Charges 8/19/05	86.85
Shelley, Chris	01	Academic Computing	Instructional Technology Materia	Camerasbag, cords,tag holders, & Cable	115.17
Shelley, Chris	01	Academic Computing	Instructional Technology Materia	IT Supplies	84.63
RMS Informational Technology Int01	01	Academic Computing	Computer Software	HP support Renewal for FY06 billed monthly	53.11
Pfeiffer, Alan	01	Academic Computing	Conference/Meeting Expense	Travel-Oregon HS-Distance Learning	18.23
Shelley, Chris	01	Academic Computing	Conference/Meeting Expense	Travel-Online Committee Meeting 8/5/05	145.80

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Shelley, Chris	01	Academic Computing	Conference/Meeting Expense	Travel-Illinois Central 8/29/05	72.90
RMS Informational Technology Intol		Administrative Computing	Maintenance Services	HP support Renewal for FY06 billed monthly	2,574.13
Graybar Electric Company Inc.	01	Administrative Computing	Office Supplies	Quiktron Inc 570-135-014	422.50
Toner Tech Plus	01	Administrative Computing	Office Supplies	Refurbish Toner	964.95
Unique Computer	01	Administrative Computing	Office Supplies	Adapter	6.95
RMS Informational Technology Intol		Administrative Computing	Computer Software	HP support Renewal for FY06 billed monthly	800.21
Linux Magazine	01	Administrative Computing	Publications and Dues	FY 06 Renewal	29.95
Baldwin Cooke Company	01	Dean of Student Services	Office Supplies	Calendar Refills	12.18
Anderson, Pamela J.	01	Special Needs- ADA	Other Contractual Services	Interpreter Services thru 8/30/05	392.00
Baldwin Cooke Company	01	Admissions, Records & Placement	Office Supplies	Calendar Refills	60.90
Xerox Corporation	01	Counseling	Maintenance Services	Xerox Copy Charges Sept	7.73
Quill Corporation	01	Counseling	Office Supplies	Net Erase Markers	22.47
Florini, Anthony D.	01	Counseling	Conference/Meeting Expense	Travel-Wallace Adult	56.70
Baldwin Cooke Company	01	VP- College Services	Office Supplies	Calendar Refills	12.19
Arrowhead Conference	01	Education Fund	Other Revenues	IVCC Conference Dues	350.00
Mardini, Dawn A.	01	Other Institutional	Tuition Reimbursement	2nd Summer Tuition Reimbursement Summer 05	307.75
Mardini, Dawn A.	01	Other Institutional	Tuition Reimbursement	Tuition Reimbursement Summer1 05	383.33
Federal Express Corp	01	Other Institutional	Postage	Federal Express Charges	33.06
Federal Express Corp	01	Other Institutional	Postage	Federal Express Charges	26.83
Pitney Bowes	01	Other Institutional	Postage	Monthly Meyer Rental	467.00
US Postmaster	01	Other Institutional	Postage	Refill Business Reply Account	500.00
US Postmaster	01	Other Institutional	Postage	Fall 05 CCS Schedule	650.00
US Postmaster	01	Other Institutional	Postage	Fall 05 CCS Catalog	450.00
US Postmaster	01	Other Institutional	Postage	Fall 05 CCS schedule	1,300.00
US Postmaster	01	Other Institutional	Postage	Fall CCS schedule	900.00
United Parcel Service	01	Other Institutional	Postage	Monthly Charges	136.53

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Sauk Valley Newspapers	01	Other Institutional	Recruitment	Recruitment	361.74
SBM Business Equipment Center	01	Business Office	Maintenance Services	Maintenance for Copier FY 06 Open PO	28.54
Baldwin Cooke Company	01	Business Office	Office Supplies	Calendar Refills	12.18
Staples	01	Business Office	Office Supplies	Office Supplies	28.62
Illinois Central Community College	01	Tuition Chargeback	Tuition Chargeback	Summer Chargeback 2005	695.00
McHenry County College	01	Tuition Chargeback	Tuition Chargeback	Chargeback for Summer 2005	559.11
Dixon Area Chamber of Commerce	01	Personnel Office	Publications and Dues	Wage Survey	25.00
Progressive Business Publication	01	Personnel Office	Publications and Dues	Publication (What's Working in HR)	299.00
Joliet Junior College	01	Personnel Office	Conference/Meeting Expense	Staff Exchange Conference	140.00
Skinner, Rhonda L.	01	Personnel Office	Conference/Meeting Expense	Travel-NIN Meeting 8/11/05	4.25
Snow, Kathryn C.	01	Personnel Office	Conference/Meeting Expense	Travel-NIN Meeting 8/11/05	7.15
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	July Birthday Party	76.00
Gospodarczyk, Thomas J.	01	Dean of Adult Education	Conference/Meeting Expense	Area Travel-8/18/05	275.54
Lovekin, Carol N.	01	Dean of Adult Education	Conference/Meeting Expense	Supplies Teacher Orientation	63.99
SBM Business Equipment Center	01	Information Center	Maintenance Services	Monthly Maintenance	36.00
Follett Bookstore	01	Information Center	Office Supplies	Department Charges 8/12/05	2.54
SBM Business Equipment Center	01	Information Center	Office Supplies	Sharp FO-15CR Imaging Film	69.90
Whiteside County Farm Bureau	010100	CCS Public Workshops	Public Serv, Comm Ed, & Custom T	Conference Fee Farm Start 8/9/05	630.00
Beggerow, Alan	010100	CCS Public Workshops	Consultants	Train the Trainer: 8/31/05	1,125.00
O'Leary, Sheila	010100	CCS Public Workshops	Consultants	Train the Trainer 9/01/05	1,200.00
Quill Corporation	010100	CCS Public Workshops	Office Supplies	Jump Drive Pro USB 2.0	79.99
Quill Corporation	010100	CCS Public Workshops	Office Supplies	20 lb Bond Paper-assart colors	127.64
Quill Corporation	010100	CCS Public Workshops	Office Supplies	Copy Paper	178.08
Quill Corporation	010100	CCS Public Workshops	Office Supplies	Paper Ultra Lime	9.49
Emerald City Theatre	010100	CCS Public Workshops	Instructional Supplies	Deposit-Children's Theatre	141.00
Follett Bookstore	010100	CCS Public Workshops	Instructional Supplies	Department Bookstore Charges 8/19/05	638.99

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Collect Bookstore	010100	CCS Public Workshops	Instructional Supplies	Department Charges thru 8/26/05	634.63
KSB Hospital	010100	CCS Public Workshops	Instructional Supplies	Materials for CPR Classes	45.00
KSB Hospital	010100	CCS Public Workshops	Instructional Supplies	August CPR Materials	60.25
SBM Business Equipment Center	010100	CCS Public Workshops	Instructional Supplies	Monthly Maintenance Copier FY 06	34.01
Schroff Development Corp	010100	CCS Public Workshops	Instructional Supplies	CNC Workshop ISBN 1-58503-083X	400.00
Schroff Development Corp	010100	CCS Public Workshops	Instructional Supplies	CNC Workshop Version 2	138.00
World Point ECC	010100	CCS Public Workshops	Instructional Supplies	Heartsaver Video Set	289.75
Gerlock, Thomas H.	010100	CCS Public Workshops	Conference/Meeting Expense	Travel-thru 8/31/05-Area Visits	39.69
Setchell, Linda S.	010100	CCS Public Workshops	Conference/Meeting Expense	Travel-Sanitation Seminar 7/18/05	71.80
ECCOLAB	02	Maintenance	Maintenance Services	Monthly Pest Services	202.50
Fyr-Flyer Inc	02	Maintenance	Maintenance Services	FY 06 Service to Clean Kitchen & Snack Bar	950.00
Fyr-Flyer Inc	02	Maintenance	Maintenance Services	Service Fire System	225.00
Honeywell	02	Maintenance	Maintenance Services	Maintenance Contract	2,642.00
IPSA of Chicago	02	Maintenance	Maintenance Services	Shredding Confidential Material	234.00
John A Loos Sons Inc	02	Maintenance	Maintenance Services	Repair Liebert A/C	549.76
Power Technical Services Inc	02	Maintenance	Maintenance Services	Service to Test Generator Switch Gear for	430.00
Schumacher Elevator Company	02	Maintenance	Maintenance Services	Elevator Maintenance	1,152.00
Columbia Pipe & Supply Co	02	Maintenance	Maintenance Supplies	Caps	31.20
Columbia Pipe & Supply Co	02	Maintenance	Maintenance Supplies	Caps	17.10
Crescent Electric Supply Co	02	Maintenance	Maintenance Supplies	Black/Blue HMC	143.00
Crescent Electric Supply Co	02	Maintenance	Maintenance Supplies	Relays	160.92
Crescent Electric Supply Co	02	Maintenance	Maintenance Supplies	Bellsets	275.00
Leslie's Swimming Pool Supplies	02	Maintenance	Maintenance Supplies	Bromine Tabs	173.44
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	138.96
Menards	02	Maintenance	Maintenance Supplies	Batteries	7.97
Menards	02	Maintenance	Maintenance Supplies	Wallpapers	86.24



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Sexauer Inc	02	Maintenance	Maintenance Supplies	Plumbing Parts	147.63
Sexauer Inc	02	Maintenance	Maintenance Supplies	Plumbing Parts	26.11
Sherwin-Williams	02	Maintenance	Maintenance Supplies	Paint	158.00
Taylor Technologies	02	Maintenance	Maintenance Supplies	Conduct Solution	104.61
USA Bluebook	02	Maintenance	Maintenance Supplies	Plumbing Parts	35.42
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	50.50
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service-Maintenance	27.25
Vonachen Service & Supply	02	Custodial	Maintenance Services	Vacuum Repair	157.34
Quill Corporation	02	Custodial	Maintenance Supplies	Custodial Supplies-Eraser	51.36
Vonachen Service & Supply	02	Custodial	Maintenance Supplies	Open Purchase Order Custodial Supplies	1,409.70
Vonachen Service & Supply	02	Custodial	Maintenance Supplies	Open Purchase Order Custodial Supplies	558.15
Dixon Tire Center	02	Grounds	Maintenance Services	Tire Repair	21.32
Peabody's Inc	02	Grounds	Maintenance Services	Repair of tractor	211.02
Blain's Farm & Fleet	02	Grounds	Maintenance Supplies	Grounds Supplies	104.28
Graininger	02	Grounds	Maintenance Supplies	Towels, Roll	37.67
Lasalle County Farm Supply	02	Grounds	Maintenance Supplies	Triplet	2,232.19
Menards	02	Grounds	Maintenance Supplies	Grounds Supplies	149.17
Mike's Repair Service	02	Grounds	Maintenance Supplies	Mower Parts	217.98
Napa Auto Parts	02	Grounds	Maintenance Supplies	Mud Flaps, Antenna, Wiper Blades	46.21
S J Smith Welding Supply	02	Grounds	Maintenance Supplies	Oxygen & Acetylene Refill	80.93
Wisconsin Turf Equipment Corpora02	02	Grounds	Maintenance Supplies	Switches	115.04
Wisconsin Turf Equipment Corpora02	02	Grounds	Maintenance Supplies	Overseeder, Soilmaster	802.00
Wisconsin Turf Equipment Corpora02	02	Grounds	Maintenance Supplies	Cutterbar, blades, filters	182.76
Blain's Farm & Fleet	02	Grounds	Vehicle Supplies	Van Supplies	58.92
Blackhawk Energy Services LLC	02	Utilities	Gas	Monthly Gas Purchase	32,131.50
Nicor Gas	02	Utilities	Gas	Natural Gas	1,462.78

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Proliance Energy, LLC	02	Utilities	Gas	Services	1,436.78
Commonwealth Edison	02	Utilities	Electricity	Electricity	13.33
Commonwealth Edison	02	Utilities	Electricity	Electricity	19.11
Grumerts Do It Best Hardware	02	Utilities	Water, Sewer	Bleach-Water System	77.40
Grumerts Do It Best Hardware	02	Utilities	Water, Sewer	Bleach	77.40
PDC Laboratories, Inc	02	Utilities	Water, Sewer	Water Testing	81.00
Central Management Service/CMN	02	Utilities	Telephone	Monthly Charges	1,508.00
Gallatin River Communications	02	Utilities	Telephone	Monthly Billing	3,070.88
Insight	02	Utilities	Telephone	Monthly DS3 Charge	4,750.00
MMCR	02	Utilities	Telephone	Headset	95.69
United States Cellular	02	Utilities	Telephone	Cell Phone for College Vans	49.33
Verizon Wireless	02	Utilities	Telephone	Cellular Phone Service FY 06 (President)	291.33
Allied Waste Services	02	Utilities	Refuse Disposal	Waste Removal	439.85
Caterpillar Inc.	02	Utilities	Other Utilities	Monthly engine testing	467.44
Quill Corporation	02	Building and Grounds Administrat	Office Supplies	Office Supplies	182.91
Complete Electrical Contractors, 03	03	Operations & Maintenance- Restr	Building Remodeling	Perform Electrical Improvements-Per College Bid	22,886.00
Menards	03	Operations & Maintenance- Restr	Building Remodeling	Supplies-Art Remodel	29.75
Menards	03	Operations & Maintenance- Restr	Building Remodeling	Supplies-Music Remodel	17.79
United Electric	03	Operations & Maintenance- Restr	Building Remodeling	Parking Lot Repair Project	10,173.96
John A Loos Sons Inc	030100	O & M -Restricted Non PHS	Maintenance Services	Furnish & Install Exhaust Duct-Per Quote	8,500.00
Brown Construction Company	030100	O & M -Restricted Non PHS	Building Remodeling	Student Activities Addition Project	52,375.50
Claridge Products & Equipment, 1030100	030100	O & M -Restricted Non PHS	Building Remodeling	Premiere Reversible Lecture Board w/white LCS	441.08
Claridge Products & Equipment, 1030100	030100	O & M -Restricted Non PHS	Building Remodeling	Whiteboards w/map rail 4'x8' LCS2048R	855.50
Crescent Electric Supply Co	030100	O & M -Restricted Non PHS	Building Remodeling	Ballasts-Cafeteria Remodel	137.50
Crescent Electric Supply Co	030100	O & M -Restricted Non PHS	Building Remodeling	Art Room Remodel	125.13
Crescent Electric Supply Co	030100	O & M -Restricted Non PHS	Building Remodeling	Music Room Remodel	125.13

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EGM Interiors	030100	O & M -Restricted Non PHS	Building Remodeling	Perry Chairs Armless poly sledbase stacking	2,489.48
Environmental Solutions	030100	O & M -Restricted Non PHS	Building Remodeling	Abestos	539.52
Granger	030100	O & M -Restricted Non PHS	Building Remodeling	Fixtures Returned	-29.06
Interior Building Systems	030100	O & M -Restricted Non PHS	Building Remodeling	New Walls-Basement Art Room	5,780.00
Interior Building Systems	030100	O & M -Restricted Non PHS	Building Remodeling	Art Room Remodel	5,650.00
Interior Building Systems	030100	O & M -Restricted Non PHS	Building Remodeling	Music Storage Room-East Mall	4,780.00
Interior Building Systems	030100	O & M -Restricted Non PHS	Building Remodeling	New Classroom	7,100.00
Menards	030100	O & M -Restricted Non PHS	Building Remodeling	Maintenance Supplies	127.58
Menards	030100	O & M -Restricted Non PHS	Building Remodeling	Maintenance Supplies	142.60
Menards	030100	O & M -Restricted Non PHS	Building Remodeling	Maintenance Supplies	160.62
Menards	030100	O & M -Restricted Non PHS	Building Remodeling	Maintenance Supplies	18.80
Menards	030100	O & M -Restricted Non PHS	Building Remodeling	Maintenance Supplies	9.82
Menards	030100	O & M -Restricted Non PHS	Building Remodeling	Maintenance Supplies	269.07
Menards	030100	O & M -Restricted Non PHS	Building Remodeling	Maintenance Supplies	23.83
Menards	030100	O & M -Restricted Non PHS	Building Remodeling	Maintenance Supplies	22.14
Menards	030100	O & M -Restricted Non PHS	Building Remodeling	Maintenance Supplies	3.58
Menards	030100	O & M -Restricted Non PHS	Building Remodeling	CPT Reducer Music Remodel	7.49
Menards	030100	O & M -Restricted Non PHS	Building Remodeling	Masonry Bit-Music Remodel	83.09
Menards	030100	O & M -Restricted Non PHS	Building Remodeling	Supplies-Art Remodel	332.53
Menards	030100	O & M -Restricted Non PHS	Building Remodeling	Deadbolts-Music Remodel	12.78
Menards	030100	O & M -Restricted Non PHS	Building Remodeling	Blades-Art Remodel	39.76
Schmall, Rex G.	030100	O & M -Restricted Non PHS	Building Remodeling	Art Room remodel Supplies	45.39
School Specialty	030100	O & M -Restricted Non PHS	Building Remodeling	Multi-use Stool Gray	185.88
Spectrum Industries	030100	O & M -Restricted Non PHS	Building Remodeling	Media Manager Heavy Duty Casters	3,119.66
Willett, Hofmann & Associates, I030100	O & M -Restricted Non PHS	Building Remodeling	Student Activities		6,670.40
Drane, Paula E.	050500		Petty Cash	FY 06 Petty Cash Child Care	100.00

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Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies 9/6/05	19.55
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies	6.44
Leseman, JoJene K.	050600		Petty Cash	Breakfast 8/24/05	-25.00
Stenzel, Nichole T.	050600		Petty Cash	Volleyball Petty Cash	300.00
Aurora University	050600	Cross Country	Other Conference & Meeting	Golf entry fee 9/9/05	105.00
Harper College	050600	Cross Country	Other Conference & Meeting	Cross Country Invite 8/27/05	80.00
Sullivan, Michael D.	050600	Cross Country	Other Conference & Meeting	Cross Country Travel 8/27 & 9/03/05	121.32
Mauboussie Community College	050600	Cross Country	Other Conference & Meeting	Cross Country Entry Fee 9/03/05	125.00
Acushnet Company	050600	Golf	Other Supplies	Golf Clubs	128.00
Acushnet Company	050600	Golf	Other Supplies	PRO VI/w-Logo SVCC-Red	323.00
Follett Bookstore	050600	Golf	Other Supplies	Department Bookstore Charges 8/19/05	27.00
Follett Bookstore	050600	Golf	Other Supplies	Department Charges thru 8/26/05	138.00
Nike Golf	050600	Golf	Other Supplies	101 Power Distance Super Soft	393.00
Sun Mountain	050600	Golf	Other Supplies	Collegiate Red Golf Bags	429.25
Black Hawk College	050600	Golf	Other Conference & Meeting	Golf Entry Fee 9/01/05	130.00
Illinois Central Community College	050600	Golf	Other Conference & Meeting	Golf Entry Fee 9/10/05	150.00
Illinois Valley Community College	050600	Golf	Other Conference & Meeting	Golf Invite 9/12/05	310.00
Prairie View Golf Course	050600	Golf	Other Conference & Meeting	Golf Invite 9/23/05	250.00
Williams, David E.	050600	Golf	Other Conference & Meeting	Golf Invite 9/15/05	125.00
Williams, David E.	050600	Golf	Other Conference & Meeting	Travel-Highland Golf	68.68
Temple's Sporting Goods	050600	Men's Baseball	Other Conference & Meeting	Travel-Gold Invite 9/1/05	91.55
Quality Inn	050600	Men's Baseball	Other Supplies	Hollywood Style Bases, Plugs & Anchors	286.96
Ready, Alan J.	050600	Men's Baseball	Other Conference & Meeting	Travel-Game 9/16/05	357.00
Leseman, JoJene K.	050600	Women's Basketball	Other Conference & Meeting	Meal Money Travel 9/7/05	115.00
Women's Basketball Coaches Assoc	050600	Women's Basketball	Other Conference & Meeting	Breakfast 8/24/05	70.58
			Other Conference & Meeting	FY 06 Membership Dues	115.00



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Kipping, Sara M.	050600	Women's Tennis	Other Supplies	Tennis Shirts	78.80
Kipping, Sara M.	050600	Women's Tennis	Other Supplies	Tennis Balls	44.26
Alexander, Keith J.	050600	Women's Softball	Other Contractual Services	Women's Softball Game	100.00
Pruis, Mark	050600	Women's Softball	Other Contractual Services	Tourney Fees 9/24/05	135.00
Vandervine, Steve	050600	Women's Softball	Other Contractual Services	Women's Softball Game	100.00
Pruis, Mark	050600	Women's Softball	Other Supplies	Softball Supplies-Field	206.50
Pruis, Mark	050600	Women's Softball	Other Supplies	Supplies-Batting Nets	104.73
Pruis, Mark	050600	Women's Softball	Other Supplies	Supplies	28.92
Pruis, Mark	050600	Women's Softball	Other Supplies	Work for Women's Softball Field	140.00
Sisson Lawn & Landscape	050600	Women's Softball	Other Conference & Meeting	Softball Game 9/24/05	281.60
Holiday Inn	050600	Women's Softball	Other Contractual Services	Women's Volleyball Game	80.00
Bosley, Tom	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Chapman, Michael	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Chapman, Michael	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Chapman, Michael	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Devine, Rose D.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Devine, Rose D.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Devine, Rose D.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Devine, Rose D.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Devine, Rose D.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Devine, Rose D.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Elder, William G	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Kankakee Community College	050600	Women's Volleyball	Other Contractual Services	Volleyball Addtl Fee	100.00
Kipping, David K.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Kipping, David K.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
McCormick, Karrie L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
McCormick, Karrie L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
Phalen, Lori L	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
Phalen, Lori L	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00

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Popkins, Kelsey J.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Schach, Steve	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Slaughter, Tiffany L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Thlunes, Roger	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Aircraft Printwear Co.	050600	Women's Volleyball	Other Supplies	Grey Team T Shirts 2 Color	247.00
Follett Bookstore	050600	Women's Volleyball	Other Supplies	Department Bookstore Charges 8/19/05	28.00
Stenzel, Nichole T.	050600	Women's Volleyball	Other Supplies	Training Supplies	228.78
Temple's Sporting Goods	050600	Women's Volleyball	Other Supplies	Asics Precedent Red Jerseys	1,270.49
Comfort Inn & Suites	050600	Women's Volleyball	Other Conference & Meeting	CLC -Womens Volleyball Game 9/16/05	306.36
Holiday Inn	050600	Women's Volleyball	Other Conference & Meeting	Volleyball Game 8/27/05	281.60
South Suburban College	050600	Women's Volleyball	Other Conference & Meeting	Volley Ball Entry Fee 9/10/05	160.00
Stenzel, Nichole T.	050600	Women's Volleyball	Other Conference & Meeting	Travel-Kankakee Journey	58.59
Stenzel, Nichole T.	050600	Women's Volleyball	Other Conference & Meeting	Volleyball Travel 9/10/05	600.56
Stenzel, Nichole T.	050600	Women's Volleyball	Other Conference & Meeting	Volleyball Game 9/8/05	31.61
Stenzel, Nichole T.	050600	Women's Volleyball	Other Conference & Meeting	Volleyball Game 9/1/05	283.15
Peterson, Eric	050600	General Athletics	Other Contractual Services	Women's Volleyball Game	50.00
Peterson, Eric	050600	General Athletics	Other Contractual Services	Women's Volleyball Game	50.00
Arrowhead Conference	050600	General Athletics	Publications and Dues	Regional Dues FY 06	350.00
NWCA	050600	General Athletics	Publications and Dues	FY 06 Rule Books	84.00
NWCA Region IV Treasurer	050600	General Athletics	Publications and Dues	FY 06 Regional Dues	1,355.00
NWCA Region IV Women	050600	General Athletics	Publications and Dues	FY 06 Regional Dues	1,250.00
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Department Charges thru 8/26/05	40.37
Brooke Insurance	050600	General Athletics	General Insurance	Group Accident Policy 2005-2006	13,772.00
Follett Bookstore	050600	Student Activities	Office Supplies	Department Charges 8/12/05	19.99
Perfect Promotions	050600	Student Activities	Other	Prizes for Free for Fall	511.70
Record-a-Hit	050600	Student Activities	Other	balance Due for Free for Fall Entertainment	600.00

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Salgado, Ana S.	050600	Student Activities	Other	Gift Card-Jalapeno Eating Contest	50.00
Follett Bookstore	050600	Student Government	Other Materials and Supplies	Department Charges thru 8/26/05	21.52
Follett Bookstore	050600	Drama	Other Materials and Supplies	Department Bookstore Charges 8/19/05	2.99
Follett Bookstore	050600	Drama	Other Materials and Supplies	Department Charges thru 8/26/05	2.39
Tams-Witmark Music Library	050600	Drama	Other Materials and Supplies	Flexbo/Combo Arrangement	499.50
Durham, Samantha L.	050600	Women's Volleyball Camp	Other	Volleyball Camp Coach	50.00
Garst, Ashleigh M.	050600	Women's Volleyball Camp	Other	Volleyball Camp Coach FY 06	50.00
O'Connell, Megan	050600	Women's Volleyball Camp	Other	Volleyball Camp Coach FY 06	40.00
Wohrley, Elizabeth L.	050600	Women's Volleyball Camp	Other	Volleyball Camp Coach FY 06	50.00
Shell Oil Company	050800	Transportation	Vehicle Supplies	Van Gas Expense	253.19
White, Linley V.	050800	Transportation	Vehicle Supplies	Gas for College Van	65.00
Professional Benefit Administrato	051000	Medical Insurance	Individual Stop Loss	Individual Stop Loss	9,817.88
Professional Benefit Administrato	051000	Medical Insurance	Dependent Stop Loss	Dependent Stop Loss	7,943.34
Professional Benefit Administrato	051000	Medical Insurance	Precertification	Precertification	355.00
Professional Benefit Administrato	051000	Medical Insurance	Cobra Conversion	Monthly Cobra Fee 7/2005	25.00
Professional Benefit Administrato	051000	Medical Insurance	Administrative Costs	Administrative	2,732.40
Gallagher Benefit Services, Inc	051000	Medical Insurance	Life & AD&D	Life & AD&D	1,510.08
Formstart Inc	051100	Storeroom	Purchases for Resale	Letterhead 40th Ann 1000/box	855.00
Formstart Inc	051100	Storeroom	Purchases for Resale	Envelopes 40th Ann 1000/box	600.00
Deacon, Nina M.	051400	Student Loans	Student Loans	Student Loan Due 10/21/05	467.00
Fischer, Kattrina L.	051400	Student Loans	Student Loans	Student Loan Due 10/21/05	500.00
Griffiths, Chad J.	051400	Student Loans	Student Loans	Student Loan due 10/21/05	101.00
Morton, Nina M.	051400	Student Loans	Student Loans	Student Loan Due 10/21/05	800.00
Reinhold, Nathan W.	051400	Student Loans	Student Loans	Student Loan Due 10/21/05	500.00
Rexroat, Carle L.	051400	Student Loans	Student Loans	Student Loan Due 10/21/05	228.67
Lange, Connie	062050	SBDC Grant	Consultants	July/August Client Counseling	2,600.00

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Shawyer Press Inc	062050	SBDG Grant	Office Supplies	SBDG Envelopes	180.00
SBM Business Equipment Center	062050	SBDG Grant	Instructional Supplies	Monthly Maintenance Copier FY 06	34.01
Sauk Valley Newspapers	062050	SBDG Grant	Advertising	Accents Summer SBDG	147.00
Gallatin River Communications	062050	SBDG Grant	Telephone	Monthly Telephone Charges	34.58
Lange, Conale	062050	SBDG Grant	Telephone	July & August Phone	80.00
Miller, Michele	062050	SBDG Grant	Telephone	Travel- Client Meetings thru 8/4/05	163.95
SPRINT	062050	SBDG Grant	Telephone	Monthly long Distance Charge	16.59
Miller, Michele	062052	B.O.S.S. Project	Conference/Meeting Expense	Travel- DRS & Partners Meeting	100.15
Curriculum Publishing Clearing H062059		ICCB Adult Ed-Performance-Instrc	Instructional Supplies	Test Booklets/Scoring Booklets Form B	220.50
Follett Bookstore	062059	ICCB Adult Ed-Performance-Instrc	Instructional Supplies	Department Charges 8/12/05	78.23
McGraw-Hill Companies	062059	ICCB Adult Ed-Performance-Instrc	Instructional Supplies	Thr Complete Pre-GED	598.42
Steck-Vaughn Company	062059	ICCB Adult Ed-Performance-Instrc	Instructional Supplies	The Complete GED	572.25
Quill Corporation	062060	SOS VITAL Grant	Office Supplies	Black Ink -laser Printer	77.97
CIAESC	062060	SOS VITAL Grant	Conference/Meeting Expense	Conference Fee 10/27/05	95.00
Illinois Student Assistance Comm062140		Dept of Veteran's Affairs	Student Grants & Scholarships	Refund P Terry Fall 03	600.00
State Universities Retirement SY063011		Student Support Services Grant	SURS	Matching SURS	616.29
State Universities Retirement SY063011		Student Support Services Grant	SURS	Matching Funds	616.29
Benny's Pizzeria	063011	Student Support Services Grant	Office Supplies	Food for Fall Orientation	224.00
LB3 Tees	063011	Student Support Services Grant	Office Supplies	T-Shirts for SSS participants	1,200.00
SBM Business Equipment Center	063011	Student Support Services Grant	Office Supplies	Credit for Hole Punch	5.79
Xerox Corporation	063011	Student Support Services Grant	Office Supplies	Xerox Copy Charges Sept	7.72
Deacon, Nina M.	063011	Student Support Services Grant	Student Grants & Scholarships	US Dept of Ed Waiver Amount	200.00
State Universities Retirement SY063020		Perkins- Learning Assistance Cen	SURS	Matching SURS	26.77
State Universities Retirement SY063020		Perkins- Learning Assistance Cen	SURS	Matching Funds	32.07
State Universities Retirement SY063020		Perkins ITC	SURS	Matching SURS	47.22
State Universities Retirement SY063020		Perkins ITC	SURS	Matching Funds	50.89



<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	063020	Perkins IIC	Instructional Supplies	Department Bookstore Charges 8/19/05	4,399.00
Follett Bookstore	063020	Perkins IIC	Instructional Supplies	Department Charges thru 8/26/05	79.00
Whitehead Area Career Center	063020	Perkins IIC	Instructional Supplies	Copy Charges for Dual Credit Classes	129.93
Lincoln Land Community College	063020	Perkins IIC	Conference/Meeting Expense	Conference Fee L White 9/19/05	80.00
White, Lanley V.	063020	Perkins IIC	Conference/Meeting Expense	Area Travel Sites thru 9/9/05	226.83
Silven, Larry L.	063020	Perkins IIC	Conference/Meeting Expense	Travel-Training Peoria 8/24/05	113.40
State Universities Retirement SY063020		Perkins IIC -Special Populations	SURS	Matching SURS	109.88
State Universities Retirement SY063020		Perkins IIC -Special Populations	SURS	Matching Funds	109.89
Telex Communications, Inc.	063020	Perkins IIC -Special Populations	Consultants	TDR 4AA Receiver/Transmitter Preventative Maintena	35.45
Lincoln Land Community College	063030	Perkins IIC Tech Prep	Conference/Meeting Expense	Conference 9/20/05	80.00
Summit America Insurance Service063075		IDHS AmeriCorps - Member Activit	Medical Insurance	Member health Insurance	916.40
Scott, Amy	063075	IDHS AmeriCorps - Member Activit	Consultants	Training for Americorp Members 8/18/05	200.00
University of Illinois	063075	IDHS AmeriCorps - Member Activit	Consultants	Colors Training 8/15/05	195.00
University of Illinois	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Conference 9/23	315.00
Sharing a Vision Conference	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Member Meals for Conference on 10/19/05	216.00
White, Rebecca	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Orientation Meals-Out of District Members 8/19/05	286.00
White, Rebecca	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Hotel/Orientation for Out of District Members 8/19	1,343.70
State Universities Retirement SY063075		IDHS AmeriCorps- Nonmember Activ	SURS	Matching SURS	300.49
State Universities Retirement SY063075		IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	300.49
Council for Exceptional Children063075		IDHS AmeriCorps- Nonmember Activ	Office Supplies	FY 06 Dues	127.00
Mississippi Industries for the B063075		IDHS AmeriCorps- Nonmember Activ	Office Supplies	Polo Shirts, Mouse Pads & Misc Supplies	1,235.25
Oriental Trading Company	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Bic Grip Roller Pens	259.33
Oriental Trading Company	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Stapler	254.56
Staples	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Return	-14.75
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Office Supplies	400.09
Faber, Glenn E.	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Mileage for Orientation 8/19/05	40.50

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Hansen, Michele J.	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Mileage for Orientation 8/19/05	81.00
Jarrett, Edwennette J.	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Mileage for Orientation 8/19/05	255.65
Lue, Kenneth A.	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Mileage Orientation 8/19/05	34.02
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Cash Advance/Bdwen Jarrett Mileage	40.00
White, Renee L.	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Mileage for Orientation 8/19/05	54.27
Zavada, Karen	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Mileage for Orientation 8/15/05	81.00
Zavada, Karen	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Travel-Member Meeting 9/2/05	75.00
Consolidated Management Co	063075	IDHS AmeriCorps- Nonmember Activ	Other	ABC AmeriCorp Graduation	64.00
Fulton Press Inc	063075	IDHS AmeriCorps- Nonmember Activ	Other	ABC AmeriCorp Advertising	35.70
Madota Reporter	063075	IDHS AmeriCorps- Nonmember Activ	Other	Advertising	87.15
Ottawa Daily Times	063075	IDHS AmeriCorps- Nonmember Activ	Other	ABC AmeriCorp Advertising	116.78
Prairie Advocate	063075	IDHS AmeriCorps- Nonmember Activ	Other	ABC AmeriCorp Advertising	41.40
Sauk Valley Newspapers	063075	IDHS AmeriCorps- Nonmember Activ	Other	Advertising-AmeriCorp	92.14
Savanna Times Journal	063075	IDHS AmeriCorps- Nonmember Activ	Other	ABC AmeriCorp Advertising	60.00
Staples	063075	IDHS AmeriCorps- Nonmember Activ	Other	Binding Machine	232.41
Star Courier	063075	IDHS AmeriCorps- Nonmember Activ	Other	Advertising	140.40
Streator Times-Press	063075	IDHS AmeriCorps- Nonmember Activ	Other	ABC AmeriCorp Advertising	95.85
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Other	Advertising -Streator/Ottawa	236.25
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Other	Advertising AmeriCorp Members	389.19
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Other	Travel-Washington DC 8/7/05	1,088.43
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Other	Advertising/IVCC Members	106.25
Apple Computer Inc	064030	Restricted Fund-GOD Certificates	Capital Supplies	Dual 2 GHz Power PC G5, 1 GB SDRAM, Ethernet	3,958.00
Apple Computer Inc	064030	Restricted Fund-GOD Certificates	Capital Supplies	Dual 2 GHz Power PC G5, 1 GB SDRAM, Ethernet	19,790.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	17" Monitors For CAD Move	7,850.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	NBC LCD 1770V-BK Panels	5,652.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	IBM Think Pad Notebook	20,985.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	HP Deskjet 5650	1,112.00
Claridge Products & Equipment, 1064030	064030	Restricted Fund-GOD Certificates	Capital Supplies	H5 Hook Rails-Aluminum 5' long 10 hooks	124.19
Claridge Products & Equipment, 1064030	064030	Restricted Fund-GOD Certificates	Capital Supplies	Whiteboards w/map rail 4'x8' LCS2048R	118.15
GFC Leasing Company	064030	Restricted Fund-GOD Certificates	Debt Principal Retirement	Bond Lease Payment-Principal	464.59
GFC Leasing Company	064030	Restricted Fund-GOD Certificates	Interest	Bond Lease Payment-Interest	199.76
Granger	064030	Restricted Fund-GOD Certificates	Office Equipment	Wall Plates for Phone	498.40
NACR	064030	Restricted Fund-GOD Certificates	Office Equipment	Progress Payment on Telephone System	87,569.00
NACR	064030	Restricted Fund-GOD Certificates	Office Equipment	Card Installation	360.00
Salgado, Ana S.	101120	ALAS Club	Other Revenues	Gift card & ALAS Supplies	95.20
Follett Bookstore	101220	Campus Crusade	Other	Department Charges thru 8/26/05	6.00
Clifton Gunderson LLP	11	Audit	Audit Services	Progress Billing thru 8/31/05 2005 Audit	11,250.00
Brooke Insurance	12	Risk Management	General Insurance	Renewal of Treasurer Bond FY 06	4,973.00
Wilkins-Lowe and Company	12	Risk Management	General Insurance	Public Employee Dishonesty Bod Insurance	150.00
Gallatin River Communications	12	Risk Management	Telephone	911 Cama Trunk Lines	89.64
Simplex-Grinnell	12	Public Safety	Maintenance Services	Yearly Monitoring Fire System	436.50
Verizon Wireless	12	Public Safety	Maintenance Services	Security Cell Phones	73.16
Stewart & Associates	12	Public Safety	Other Contractual Services	Contracted Security	1,135.06
Stewart & Associates	12	Public Safety	Other Contractual Services	Security Contract	994.53
Best Access Systems	12	Public Safety	Other Supplies	Lock Supplies	1,996.45
Best Access Systems	12	Public Safety	Other Supplies	Key retainer-IT Dept	152.22
Best Access Systems	12	Public Safety	Other Supplies		
BANK ACCOUNT 1 TOTAL:					2,059,011.42
ALL ACCOUNTS TOTAL:					2,059,011.42

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SAUK VALLEY COMMUNITY COLLEGE  
REVENUES, EXPENDITURES, AND TRANSFERS  
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EDUCATION FUND

## Revenues

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
Local Governmental Sources	3,166,000	3,109,939	3,071,000	176,966	5.7%
State Governmental Sources	2,741,078	2,861,068	2,583,483	44,691	1.7%
Federal Governmental Sources	5,000	8,595	5,000		0.0%
Student Tuition and Fees	3,106,000	3,245,120	3,557,500	1,962,956	55.1%
Sales and Service	400,000	221,991	280,000	8,165	2.9%
Investment Revenue	35,000	58,080	35,000	-1,456	-4.1%
Other Revenues	580,000	577,467	583,000	2,145	.3%
TOTALS	10,033,078	10,082,262	10,114,983	2,193,469	21.6%

## Expenditures

Salaries	6,382,172	6,333,717	6,341,717	825,116	13.0%
Employee Benefits	1,760,032	1,826,083	1,808,373	211,576	11.6%
Contractual Services	567,345	404,148	468,890	34,987	7.4%
General Materials and Supplies	880,069	755,504	861,069	138,252	16.0%
Travel and Conference Meeting Exp.	137,850	151,519	154,825	1,965	1.2%
Fixed Charges	23,050	18,700	23,600	2,029	8.6%
Capital Outlay		3,901			
Other Expenditures	503,000	637,559	483,000	182,054	37.6%
TOTALS	10,253,518	10,131,133	10,141,474	1,395,982	13.7%

## Transfers

Transfers to Other Funds	85,000		71,000		0.0%
Transfers From Other Funds	-133,500	-43,330			
TOTALS	-48,500	-43,330	71,000		0.0%

NET INCREASE/DECREASE IN NET ASSETS  
FUND BALANCE

	-5,541	-97,491	797,487	
	685,152		1,482,640	



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SAUK VALLEY COMMUNITY COLLEGE  
REVENUES, EXPENDITURES, AND TRANSFERS  
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OPERATION AND MAINTENANCE FUND

## Revenues

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
Local Governmental Sources	387,000	381,006	375,000	21,668	5.7%
State Governmental Sources	360,474	375,869	267,642	5,523	2.0%
Student Tuition and Fees	347,500	357,664	397,050	222,126	55.9%
Sales and Service	4,000	8,946	5,000		0.0%
Facilities Revenue	2,000	1,995	2,000	844	42.2%
Investment Revenue	200	-19	100	550	550.1%
Other Revenues	42,000	38,428	42,100		0.0%
TOTALS	1,143,174	1,163,892	1,088,892	250,713	23.0%

## Expenditures

Salaries	453,406	452,346	455,518	82,555	18.1%
Employee Benefits	188,149	210,783	187,644	27,526	14.6%
Contractual Services	114,500	111,853	114,500	11,091	9.6%
General Materials and Supplies	86,600	79,250	86,300	12,340	14.2%
Travel and Conference Meeting Exp.	2,600	1,483	3,600		0.0%
Fixed Charges	40,000	50,174	47,300	48,050	101.5%
Utilities	355,500	363,891	411,800	86,161	20.9%
Capital Outlay	15,000	22,199	15,000		0.0%
TOTALS	1,255,755	1,291,983	1,321,662	267,724	20.2%

## Transfers

Transfers From Other Funds	-113,500	-122,000	-233,000		0.0%
TOTALS	-113,500	-122,000	-233,000		0.0%

NET INCREASE/DECREASE IN NET ASSETS  
FUND BALANCE

-17,010  
-17,204

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REVENUES, EXPENDITURES, AND TRANSFERS  
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OPERATION & MAINTENANCE- RESTRICTED

## Revenues

Local Governmental Sources	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
State Governmental Sources	574,000	570,171	569,196	33,839	5.9%
Investment Revenue	3,305,100				
Other Revenues	10,000	55,305	10,000	-7,637	-76.3%
	250,000	47,923			
TOTALS	---	---	---	---	---
	4,139,100	673,399	579,196	26,202	4.5%

## Expenditures

Contractual Services					
General Materials and Supplies		4,825		1,872	
Fixed Charges		1,786		1,222	
Capital Outlay					
		730,220	2,200,970	231,492	10.5%
TOTALS	5,175,310	---	---	---	---
	5,175,310	736,832	2,200,970	234,587	10.6%

## Transfers

Transfers to Other Funds		619,258			
Transfers From Other Funds		-819,258			
TOTALS	---	---	---	---	---
		-200,000			

NET INCREASE/DECREASE IN NET ASSETS  
FUND BALANCE

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual
	-1,036,210	136,567	-1,621,774	-208,384
		2,720,433		2,512,048

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SAUK VALLEY COMMUNITY COLLEGE  
REVENUES, EXPENDITURES, AND TRANSFERS  
AS OF AUGUST 31

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	2004-2005 <u>Budget</u>	2004-2005 <u>Actual</u>	2005-2006 <u>Budget</u>	2005-2006 <u>YTD Actual</u>	Budget Percent
<u>BOND AND INTEREST FUND</u>					
Revenues					
Local Governmental Sources	1,393,000	1,336,404	1,286,284	72,235	5.6%
Investment Revenue	5,000	10,379	6,000	885	14.7%
TOTALS	1,398,000	1,346,784	1,292,284	73,120	5.6%
Expenditures					
Contractual Services	5,000	4,600	5,000		0.0%
Fixed Charges	1,381,000	1,473,858	1,286,000		0.0%
TOTALS	1,386,000	1,478,458	1,291,000		0.0%
NET INCREASE/DECREASE IN NET ASSETS	12,000	-131,674	1,284	73,120	
FUND BALANCE		625,247		698,368	

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SAUK VALLEY COMMUNITY COLLEGE  
REVENUES, EXPENDITURES, AND TRANSFERS  
AS OF AUGUST 31

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AUXILIARY ENTERPRISES FUND

## Revenues

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
Student Tuition and Fees	156,000	158,287	156,000	86,676	55.5%
Sales and Service	48,500	40,070	43,200	1,290	2.9%
Facilities Revenue	85,000	105,780	90,000	6,250	6.9%
Investment Revenue	900	765	1,000	411	41.1%
Other Revenues	1,561,700	1,777,331	1,562,000	288,899	18.4%
TOTALS	1,852,100	2,082,234	1,852,200	383,528	20.7%

## Expenditures

Salaries	72,682	66,287	65,300	4,621	7.0%
Employee Benefits	12,820	14,736	13,025	668	5.1%
Contractual Services	1,595,605	1,795,484	1,595,005	349,199	21.8%
General Materials and Supplies	72,990	73,750	68,815	9,776	14.2%
Travel and Conference Meeting Exp.	57,655	59,288	60,355	1,160	1.9%
Fixed Charges	9,450	19,859	18,600	19,929	107.1%
Other Expenditures	5,750	2,994	5,750	2,274	39.5%
TOTALS	1,826,952	2,032,399	1,826,850	387,628	21.2%

## Transfers

Transfers to Other Funds	85,000	278,000	89,825		0.0%
Transfers From Other Funds	-73,000	-66,000	-77,825		0.0%
TOTALS	12,000	212,000	12,000		0.0%

NET INCREASE/DECREASE IN NET ASSETS  
FUND BALANCE

-4,100  
76,449

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SAUK VALLEY COMMUNITY COLLEGE  
REVENUES, EXPENDITURES, AND TRANSFERS  
AS OF AUGUST 31

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RESTRICTED PURPOSES FUND

## Revenues

Local Governmental Sources	2,195,000	2,195,000	2005-2006 YTD Actual	Budget Percent
State Governmental Sources	960,544	1,084,441	74,229	7.6%
Federal Governmental Sources	3,542,823	3,730,189	71,647	2.0%
Sales and Service				
Investment Revenue	40,000	714		0.0%
Other Revenues		90,088		
TOTALS	6,738,367	7,100,434	145,877	3.2%

## Expenditures

Salaries	1,119,489	1,075,764	113,484	11.4%
Employee Benefits	199,779	173,600	22,944	13.7%
Contractual Services	4,800	66,268	290	.2%
General Materials and Supplies	87,758	443,639	51,841	49.2%
Travel and Conference Meeting Exp.	52,342	66,435	4,099	6.5%
Fixed Charges	10,500	2,211,026	1,328	66.4%
Utilities	300	717	83	55.3%
Capital Outlay	731,667	553,391	175,138	27.5%
Other Expenditures	3,026,750	3,349,474	33,812	1.1%
TOTALS	5,233,385	7,940,317	403,022	7.8%

## Transfers

Transfers to Other Funds	-9,199
Transfers From Other Funds	9,199

## TOTALS

NET INCREASE/DECREASE IN NET ASSETS	-627,335
FUND BALANCE	-257,145
	1,091,709

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SAUK VALLEY COMMUNITY COLLEGE  
REVENUES, EXPENDITURES, AND TRANSFERS  
AS OF AUGUST 31

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WORKING CASH FUND

## Revenues

Investment Revenue

TOTALS

## Expenditures

Investment Revenue

TOTALS

## Transfers

Transfers to Other Funds

TOTALS

NET INCREASE/DECREASE IN NET ASSETS  
FUND BALANCE

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
Investment Revenue	50,000	53,330	50,000	-9,626	-19.2%
TOTALS	50,000	53,330	50,000	-9,626	-19.2%
Expenditures					
Investment Revenue					
TOTALS					
Transfers					
Transfers to Other Funds	150,000	153,330	150,000		0.0%
TOTALS	150,000	153,330	150,000		0.0%
NET INCREASE/DECREASE IN NET ASSETS	-100,000	-100,000	-100,000	-9,626	
FUND BALANCE		2,170,783		2,161,156	



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SAUK VALLEY COMMUNITY COLLEGE  
REVENUES, EXPENDITURES, AND TRANSFERS  
AS OF AUGUST 31

Page 8

TRUST AND AGENCY FUND

## Revenues

Sales and Service  
Other Revenues

## TOTALS

## Expenditures

Other Expenditures

## TOTALS

NET INCREASE/DECREASE IN NET ASSETS  
FUND BALANCE

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
	-----	-----	-----	-----	-----
		-1,273			
		18,394		473	
	-----	-----	-----	-----	-----
		17,120		473	
	-----	-----	-----	-----	-----
		14,355		-32	
	-----	-----	-----	-----	-----
		14,355		-32	
	-----	-----	-----	-----	-----
		2,765		506	
		16,524		17,030	

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SAUK VALLEY COMMUNITY COLLEGE  
REVENUES, EXPENDITURES, AND TRANSFERS  
AS OF AUGUST 31

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AUDIT FUND

## Revenues

Local Governmental Sources  
Investment Revenue

## TOTALS

## Expenditures

Contractual Services

## TOTALS

NET INCREASE/DECREASE IN NET ASSETS  
FUND BALANCE

	2004-2005 <u>Budget</u>	2004-2005 <u>Actual</u>	2005-2006 <u>Budget</u>	2005-2006 <u>YTD Actual</u>	Budget Percent
	30,000	26,782	29,000	843	2.9%
	100	893	100	-122	-122.3%
	-----	-----	-----	-----	-----
	30,100	27,675	29,100	721	2.4%
	-----	-----	-----	-----	-----
	24,000	22,000	25,000		0.0%
	-----	-----	-----	-----	-----
	24,000	22,000	25,000		0.0%
	-----	-----	-----	-----	-----
	6,100	5,675	4,100	721	
		45,897		46,618	

LIABILITY, PROTECTION & SETTLEMENT

## Revenues

Local Governmental Sources  
Investment Revenue  
Other Revenues

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
	357,000	443,122	348,000	46,237	13.2%
	200,000	117,151	210,000	21,699	10.3%
	9,000	21,315	9,000		0.0%
TOTALS	566,000	581,589	567,000	67,936	11.9%

## Expenditures

Salaries  
Employee Benefits  
Contractual Services  
General Materials and Supplies  
Travel and Conference Meeting Exp.  
Fixed Charges  
Utilities  
Capital Outlay

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
	282,337	251,881	280,774	13,754	4.8%
	222,103	273,781	255,163	67,355	26.3%
	70,500	46,058	61,500	12,656	20.5%
	9,400	7,878	8,100	632	7.8%
	2,000	629	2,000		0.0%
	63,000	48,273	50,000	39,217	78.4%
	1,300	1,074	1,300	179	13.7%
TOTALS	650,640	645,001	658,837	133,796	20.3%

NET INCREASE/DECREASE IN NET ASSETS  
FUND BALANCE

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual
	-84,640	-63,411	-91,837	-65,859
		5,735,164		5,669,305

**Sauk Valley Community College**  
**September 26, 2005**

**Consent Agenda 2.5**

**Topic:** Chlorine Tank – Protection, Health and Safety Project

**Presented By:** Ruth Bittner, Dr. Mihel

**Presentation:**

Last month the Board was requested to approve an emergency replacement of the wastewater treatment chlorine tank.

A 1,600 gallon concrete structure will be constructed and the existing structure removed. The cost of the project is \$28,000.

This project qualifies for Protection, Health and Safety funds. Sufficient funds remain, so no additional tax levy is required.

**Recommendation:**

The administration recommends the Board approve the chlorine tank replacement for Protection, Health and Safety funding, authorize the Board Chair and Secretary to sign the required documents, and direct the administration to forward the request to ICCB for action.

(Revised 11/3/99)

## CAPITAL PROJECT APPLICATION FORM

*(One Application Form per Project)*

District/College and District # Sauk Valley Community College District #506  
 Contact Person Ruth Bittner, V.P. Administrative Services Phone # 815-288-5511 Ext. 256  
 Project Title Wastewater Treatment Plant Chlorine Contact Tank Replacement  
 Project Budget \$ 28,000 ( ) check \* here if the proposed project is to be financed with a combination of local, state,  
 federal, foundation gifts, etc and disclose on funding attachment 2 Date 9/19/05

### Application Type (check the appropriate application type and follow instructions):

- ☐ Locally Funded New Construction--complete/submit Sections I, II, and II.  
☐ Locally Funded Remodeling--complete/submit Sections I and III.  
☐ Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.  
☒ Protection, Health and Safety--complete/submit Section I and Attachment PHS.  
☐ Capital Renewal Project--complete/submit Section I and the Architect Recommendation form.  
☐ ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

### Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes  
 B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)  
 C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)  
 D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)  
 E. Funding source (*use the appropriate format on Attachment #2*)

### Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes \_\_\_\_\_ No \_\_\_\_\_

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion \_\_\_\_\_

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)  
 C. Has the site been determined professionally to be suitable for construction purposes? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) \_\_\_\_\_

### Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

### Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

A new 7' diameter concrete structure with a 1600 gallon capacity will be constructed just to the south of existing tank. New piping will be constructed to the influent and effluent lines to the tank and connected to the existing outfall sewer to the Rock River. The existing tank structure will be removed three feet below grade, pumped out and then backfilled.



## **Programmatic Justification**

**Provide an explanation of the programmatic impact of the proposed project.**

The effluent from the chlorine contact tank at the wastewater treatment plant is leaking into the ground and not discharging out the outfall sewer that discharges to the Rock River. The NPDES permit for the Sauk Valley Community College wastewater treatment plant requires that the effluent from the wastewater treatment plant be chlorinated and then discharged to the Rock River. The leak in the chlorine contact tank structure is allowing effluent to leach into the ground.

# Attachment #1 Project Budget

Check One:

- ☒ New Construction  
☒ Remodeling

Project Name \_\_\_\_\_

	Budget Amounts	
	New Construction	Remodeling
Land		
Site Development		N/A
Construction (including Fixed Equipment)		N/A
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

Protection, Health, and Safety Project Name Wastewater Treatment Plant Chlorine Contact Tank Replacement

Project Costs	Budget Amounts
Contingency	20,500
A/E Professional Fees	2,400
	5,100
Total	28,000

**Attachment #2**  
**Funding Source****District/College Name** Sauk Valley Community College District #506**Project Name** Wastewater Treatment Plant Chlorine Contact Tank Replacement**Check the source(s) of funds:**Available fund balance  
(Including excess funds from  
previously approved protection,  
health, and safety projects)X Fund name (s): Operations, Maintenance & RestrictedBond Proceeds  
(including protection, health,  
and safety bonds)

\_\_\_\_\_ Type of bond issuance (s): \_\_\_\_\_

Protection, Health, and  
Safety Tax Levy  
(ILCS 805/3-20.3.01)

\_\_\_\_\_ Tax rate/fiscal year: \_\_\_\_\_

Contract for Deed  
(ILCS 805/3-36)

\_\_\_\_\_ Term of Contract for Deed in months: \_\_\_\_\_

Lending Arrangement with a  
Financial Institution  
(ILCS 805/3-37)

\_\_\_\_\_ Term of Lending Arrangements in months: \_\_\_\_\_

Lease Agreement  
(ILCS 805/3-38)

\_\_\_\_\_ Term of Lease in months: \_\_\_\_\_

Capital Renewal Funding

\_\_\_\_\_ Proposed Fiscal Year Source(s): \_\_\_\_\_

ADA

Access for All Funding

\_\_\_\_\_ Proposed Fiscal Year Source(s): \_\_\_\_\_

**Protection, Health, and Safety Signature/Certification Page**

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	<u>  X  </u>
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Sauk Valley Community College Board of Trustees

Date September 26, 2005

Signed , Chairperson

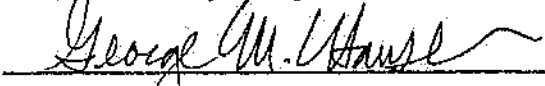
, Secretary

**PROTECTION, HEALTH, AND SAFETY PROJECT****Budget and Certification**

Name and address of architect/engineer providing the estimate:

Willett, Hofmann & Associates, Inc.  
809 East Second Street  
Dixon, Illinois 61021  
Matt Hansen, P.E.

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

  
Architect/Engineer's Signature

August 19, 2005

Date

062-050717

Illinois Registration or License Number

Seal



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

Sauk Valley Community College  
September 26, 2005

Consent Agenda 2.6

**Topic:** Disposal of Obsolete Equipment

**Presented By:** Ruth Bittner, Dr. Mihel

**Presentation:**

With the changeover to the new telephone system we have several Cisco switches that are no longer useful or necessary.

The equipment list:

- 3 – Cisco Catalyst Chassis with Supervisor 2 modules
- 48 – Port 10/100 blades
- 2 – Layer 3 modules
- 11 – 24/48 Port Cisco 3500-XL series switches

This equipment has an approximate value of \$8,000.

**Recommendation:**

The administration recommends the Board approve the sale of the above mentioned equipment.



**Sauk Valley Community College**  
**September 26, 2005**

**Consent Agenda 2.7**

**Topic:** 2006-08 Academic Calendar

**Presented By:** Dr. Kerber, Dr. Mihel

**Presentation:**

The 2006-08 academic calendar has been developed and reviewed by a committee of the faculty, staff, and administration.

The calendar is attached on the following pages.

**Recommendation:**

The administration recommends the Board approve the 2006-2008 academic calendar as presented.

**SAUK VALLEY COMMUNITY COLLEGE**

**DIXON, ILLINOIS**

**ACADEMIC CALENDAR**

**FALL SEMESTER 2006**

Web Registration and fee payment begins.....	Monday, April 3
Regular Registration and fee payment begins.....	Monday, April 10
Telephone Registration and fee payment begins.....	Monday, April 17
Last day for early registered students to pay.....	Tuesday, August 1
Fall In-Service.....	Friday, August 18
Fall classes begin .....	Monday, August 21
Registration Change Period .....	August 21-25
Last day for 100% refund.....	Friday, August 25
Free-For-Fall Day - No classes 12 Noon to 1:30 PM .....	Wednesday, August 30
Last Day for 80% Refund .....	Friday, September 1
Labor Day - No classes - Offices closed .....	Monday, September 4
Last Day to File Intent to Graduate.....	Friday, September 15
5 <sup>th</sup> Week grades posted .....	Friday, September 22
Mid-semester date.....	Friday, October 13
Last Day for student initiated withdrawal.....	Friday, October 27
College Night .....	Tuesday, November 7
Fall Workshop - No Classes .....	Tuesday, November 14
Thanksgiving Break - College Closed.....	November 22 - 24
Classes resume.....	Monday, November 27
Final examinations.....	December 11-15
All grades due in Office of Admissions and Records.....	Monday, December 18
College closes for the Christmas Break at 4:30 PM .....	Wednesday, December 21
College offices open at 8:00 AM.....	Tuesday, January 2

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**SAUK VALLEY COMMUNITY COLLEGE**

**DIXON, ILLINOIS**

**ACADEMIC CALENDAR**

**SPRING SEMESTER 2007**

Web Registration and fee payment begins.....	Monday, October 30
Regular Registration and fee payment begins.....	Monday, November 6
Telephone Registration and fee payment begins.....	Monday, November 13
Last day for early registered students to pay.....	Tuesday, December 5
Spring In-Service .....	Friday, January 5
Classes begin .....	Monday, January 8
Registration Change Period .....	January 8 - 12
Last Day for 100% Refund .....	Friday, January 12
Martin Luther King, Jr Day - No classes - Offices closed .....	Monday January 15
Last Day for 80% Refund .....	Friday, January 19
Last Day to File Intent to Graduate.....	Friday, February 2
5 <sup>th</sup> Week grades posted .....	Friday, February 9
Mid-semester date .....	Friday, March 2
Spring Workshop - No Classes .....	Thursday, March 8
Spring Break begins at 4:30 PM.....	Friday, March 9
Last Day of Spring Break - No classes - Offices closed.....	Friday, March 16
Classes resume.....	Monday, March 19
Last day for student initiated withdrawal.....	Friday, March 23
Good Friday - No classes - Offices closed .....	Friday, April 6
Final examinations.....	May 7 - 11
Final grades for prospective graduates due in Office of Admissions and Records by 12 Noon .....	Friday, May 11
All grades due in Office of Admissions and Records.....	Monday May 14
Commencement .....	Thursday, May 17

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**SAUK VALLEY COMMUNITY COLLEGE**

**DIXON, ILLINOIS**

**ACADEMIC CALENDAR**

**SUMMER SEMESTER 2007**

Web Registration and fee payment begins for Summer Sessions.....	Monday, April 2
Regular Registration and fee payment begins for Summer Sessions.....	Monday, April 9
Telephone Registration and fee payment begins for Summer Sessions.....	Monday, April 16
Last day for early registered students to pay, 4-week session.....	Thursday, May 11
4-week Session begins .....	Monday, May 14
Registration Change period, 4-week session .....	May 14 - 15
Last day for 100% refund, 4-week session .....	Tuesday, May 15
Last day for 80% refund, 4-week session .....	Thursday, May 17
Mid-semester date, 4-week session.....	Thursday, May 24
Memorial Day – No classes – Offices closed .....	Monday, May 28
Last day for student initiated withdrawal, 4-week session.....	Wednesday, May 30
Last day for early registered students to pay, 8-week summer session .....	Wednesday, May 29
Final Exams, 4-week session .....	Thursday, June 7
Final grades due in Office of Admissions and Records, 4-week session.....	Monday, June 11
8-week summer session begins .....	Monday, June 11
Registration Change period, 8-week summer session .....	June 11-12
Last day for 100% refund, 8-week summer session.....	Tuesday, June 12
Last day for 80% refund, 8-week summer session.....	Thursday, June 14
Last Day to File Intent to Graduate .....	Thursday, June 28
4 <sup>th</sup> of July Holiday – No classes – Offices closed .....	Wednesday, July 4
Mid-semester date, 8-week summer session.....	Thursday, July 5
Last day for student initiated withdrawal, 8-week summer session.....	Thursday, July 12
Final Exams, 8-week summer session .....	August 1 – 2
Final grades due in Office of Admissions and Records 8-week summer session .....	Monday, August 6 9/26/05

**SAUK VALLEY COMMUNITY COLLEGE**

**DIXON, ILLINOIS**

**ACADEMIC CALENDAR**

**FALL SEMESTER 2007**

Web registration and fee payment begins .....	Monday, April 2
Regular Registration and fee payment begins.....	Monday, April 9
Telephone Registration and fee payment begins.....	Monday, April 16
Last day for early registered students to pay .....	Monday, August 6
Fall In-Service.....	Friday, August 17
Fall classes begin .....	Monday, August 20
Registration Change Period .....	August 20 - 24
Last day for 100% Refund .....	Friday, August 24
Free-for-Fall Day – No classes – 12 noon to 1:30 PM .....	Wednesday, August 29
Last day for 80% refund.....	Friday, August 31
Labor Day - No classes - Offices closed.....	Monday, September 3
Last Day to File Intent to Graduate.....	Friday, September 14
5 <sup>th</sup> Week grades posted .....	Friday, September 21
Mid-semester date.....	Friday, October 12
Last day for student initiated withdrawal.....	Friday, October 26
College Night .....	Tuesday, November 6
College Workshop - No Classes .....	Tuesday, November 13
Thanksgiving Break – College Closed.....	Tuesday, November 21 - 23
Classes resume.....	Monday, November 26
Final examinations .....	December 10 - 14
All grades due in Office of Admissions and Records.....	Monday, December 17
College closed for the Christmas Break at 4:30 PM.....	Wednesday, December 20
College offices open at 8:00 AM .....	Wednesday, January 2

9/26/05

**SAUK VALLEY COMMUNITY COLLEGE**

**DIXON, ILLINOIS**

**ACADEMIC CALENDAR**

**SPRING SEMESTER 2008**

Web registration and fee payment begins .....	Monday, October 29
Regular Registration and fee payment begins.....	Monday, November 5
Telephone Registration and fee payment begins.....	Monday, November 12
Last day for early registered students to pay .....	Tuesday, December 4
Spring In-Service .....	Friday, January 4
Classes begin .....	Monday, January 7
Registration Change period.....	January 7 - 11
Last day for 100% Refund .....	Friday, January 11
Martin Luther King, Jr Day – No classes – Offices closed.....	Monday, January 21
Last day for 80% Refund Period.....	Friday, January 25
Last Day to File Intent to Graduate.....	Friday, February 1
5 <sup>th</sup> Week grades posted .....	Friday, February 8
Mid-semester date.....	Friday, February 29
Spring Workshop – No Classes .....	Thursday, March 6
Spring Break begins at 4:30 PM. ....	Friday, March 7
Last day of Spring Break – No classes – Offices closed.....	Friday, March 14
Classes resume .....	Monday, March 17
Good Friday - No classes – Offices closed .....	Friday, March 21
Last day for student initiated withdrawal.....	Monday, March 24
Final Exams .....	May 5 - 9
Final Grades for Prospective Graduates due in Office of Admissions and Records by 12 Noon.....	Friday, May 9
All Grades are due in the Office of Admissions and Records .....	Monday, May 12
Commencement .....	Thursday, May 15

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SAUK VALLEY COMMUNITY COLLEGE

DIXON, ILLINOIS

ACADEMIC CALENDAR

SUMMER 2008

Web Registration and fee payment begins for Summer Sessions.....	Monday, March 31
Regular Registration and fee payment begins for Summer Sessions.....	Monday, April 7
Telephone Registration and fee payment begins for Summer Sessions.....	Monday, April 14
Last day for early registered students to pay, 4-week session.....	Friday, May 9
4-week Session begins .....	Monday, May 12
Registration Change period, 4-week session .....	May 12 - 13
Last day for 100% refund, 4-week session .....	Tuesday, May 13
Last day for 80% refund, 4-week session .....	Thursday, May 15
Mid-semester date, 4-week session.....	Thursday, May 22
Memorial Day – No classes – Offices closed .....	Monday, May 26
Last day for early registered students to pay, 8-week summer session.....	Tuesday, May 27
Last day for student initiated withdrawal, 4-week session.....	Wednesday, May 28
Final Exams, 4-week session .....	Thursday, June 5
Final grades due in Office of Admissions and Records 4-week session .....	Monday, June 9
8-week summer session begins.....	Monday, June 9
Registration Change period, 8-week summer session .....	June 9 -10
Last day for 100% refund, 8-week summer session.....	Tuesday, June 10
Last day for 80% refund, 8-week summer session.....	Thursday, June 12
Last Day to File Intent to Graduate.....	Thursday, June 26
Mid-semester date, 8-week summer session.....	Thursday, July 3
Last day for student initiated withdrawal, 8-week summer session.....	Thursday, July 10
Final Exams, 8-week summer session .....	July 30 – 31
Final grades due in Office of Admissions and Records 8-week summer session .....	Monday, August 4 9/26/05

## AN SVCC FORMAL STATEMENT ABOUT WHAT IT MEANS FOR US TO BE A LEARNING COLLEGE:

### Our Philosophy

- As a learning college, we create an environment that promotes development in individual learners.
- As a learning college, we engage our students as partners in the learning process.
- As a learning college, we recognize our diverse population of learners and therefore create and offer a variety of diverse options for learning.
- As a learning college, we promote collaborative learning activities.
- As a learning college, we recognize that everyone employed by the college is a learning facilitator.
- As a learning college, we succeed when improved and expanded learning can be documented.

*Adapted from: O'Banion, Terry, A Learning College for the 21st Century, American Council on Education and the Oryx Press, 1997*



# ASSESSMENT AT A LEARNING COLLEGE

WHAT IT MEANS  
TO YOU AS A STUDENT



[www.svcc.edu](http://www.svcc.edu)  
(815) 288-5511

173 IL Route. 2, Dixon, IL 61021

Sauk Valley Community College is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and is a member of the Illinois Community College system.

University transfer programs and some career programs at Sauk are accepted in transfer by four-year colleges and universities.

Sauk Valley Community College is an equal opportunity employer and is committed to an effective policy of non-discrimination and equal opportunity in all employee and student relations. Except to the extent and subject to the exemptions permitted by law, no qualified employee or student shall be excluded from the employment or educational opportunity, be denied benefits, or be subjected to discrimination on the basis of race, color, religion, national origin, ancestry, age, sex, sexual orientation (as that term is defined in the Illinois Human Rights Act), marital status, handicap, military status or unfavorable discharge from military service classified as Re-3 or the equivalent thereof.

## SAUK IS A LEARNING COLLEGE, NOT JUST A TEACHING INSTITUTION

The measure of our failure or success is whether students are really learning what they need to. This means:

- We want you to *get involved* in your own learning.
- We want you to learn *how* to learn better.
- Our classes *fit together* into a coherent pattern.
- We want to *find out* what is working for you, what is not working for you, and why.

## GET INVOLVED

College is more like learning to golf than like watching the news on TV. You can learn the news by sitting in front of the TV and listening for a while. You learn to golf by doing it, while an instructor shows you how to do it better. Learning in college is something that you do, with our help. Our teachers will use their expertise to guide you in mastering the subject. Just memorizing the facts won't be enough. You'll need to create, to innovate, to solve problems, to make decisions and compare different points of view.

## LEARN HOW YOU LEARN

Not only will you have to learn the subject, you'll have to learn about yourself too. Learning to learn is the most important concept you'll ever tackle at Sauk.

- *How much do you know about your own learning style?*
- *Do you know your strengths and weaknesses as a student?*

Set personal goals for your learning. Ask what is working for you in your classes and what is not, and why. If you take this attitude, you'll find that Sauk lets you tailor your college experience to get the greatest personal benefit possible. Your instructors are eager to see you discover the disciplines that help you learn best.



## OUR CLASSES FIT TOGETHER

*"Why in the world do I have to take sociology, math, and English when all I want is to be a music major?"*

Many college students are baffled by the wide variety of courses they have to take. Here is the secret: these different classes have much more in common than they seem to. They all teach you to think well. As a matter of fact, Sauk professors met for a semester to identify the six key areas that they hope you will learn again and again in all your different classes. They are called the SVCC General Education Competencies. If you are alert for them, you will find that these six competencies are emphasized in almost every class you take. Start connecting what you learn about them from one course to the next, and your college learning experience will move to an exciting new level.

### SVCC General Education Competencies

- Communication
- Problem Solving
- Mathematics and Quantitative Reasoning
- Research
- Ethics
- Technology



## WE WANT TO FIND OUT

It is easy for us at Sauk to be sure that teaching is taking place. We can just measure it: textbook by textbook and lecture by lecture. What is harder, but much more important, is finding out what learning is actually taking place. We want to learn more every year about what our students are learning, what they are not learning, and why.

One way we do this is by giving the CAAP test to Sauk students twice: once when they first start taking classes here, and later as they complete their degrees. This way we can compare your initial results to national norms, to find out what you really know when you start (not just what we assume you know). We can also find out how much you learned while you were here.

We will use the CAAP scores to understand what the average student at Sauk knows. You might not look much like the average student, though, so we also give you individualized feedback on your own CAAP performances. That way you can judge for yourself whether you have learned what you were hoping to during your years at Sauk.

### CAAP tests students in six different areas:

- Writing mechanics
- Writing composition
- Mathematics
- Reading
- Critical Thinking
- Science

## MORE THAN CAAP

CAAP scores are not the only way we will be assessing student learning. You can expect your professors to be finding out all they can about what helps you learn best – not just through graded items, like homework and finals, but through a variety of other techniques. You may encounter one-minute papers, student-led discussions, group presentations, and many more approaches. Keep in mind that they are all geared to help us help you learn how to learn better.

**SAUK VALLEY COMMUNITY COLLEGE  
VICE PRESIDENT OF LEARNING SERVICES  
MEMORANDUM**

**TO:** Dr. George Mihel

**FROM:** Dr. Joan E. Kerber

**DATE:** September 19, 2005

**SUBJECT:** Transfer GPA Comparisons

As always, I like to keep you informed of the progress of our transfer students. Once again, I am proud to announce that Sauk Valley Community College has demonstrated quality instruction through their transfer record. The following grade point average comparisons have been sent to us from Illinois State University, University of Illinois, and Northern Illinois University.

**Transfer Student Summary Progress Report**

<b>Community College Transfers from Sauk Valley Community College</b>	<b>All Illinois Community College Transfers at the Following Universities</b>	<b>All Other Transfers at the Following Universities</b>	<b>All Native Students at the Following Universities</b>
ISU - Sp 05      29	ISU - Sp 05      4637	ISU - Sp 05      1273	ISU - Sp 05      10620
U of I - F 04      6	U of I - Fall 04   591	U of I - Fall 04   361	U of I - Fall 04   5670
NIU - Sum 05      56	NIU - Sum 05    1685	NIU - Sum 05      534	NIU - Sum 05    1883
<b>Sauk Valley Community College Transfer GPA Cumulative</b>	<b>Other Community College Transfer GPA Cumulative</b>	<b>All Other Transfer GPA Cumulative</b>	<b>Total Native GPA Cumulative</b>
<b>Mean</b>	<b>Mean</b>	<b>Mean</b>	<b>Mean</b>
ISU -              3.24	ISU -              2.90	ISU -              2.95	ISU -              3.01
U of I -           3.64	U of I -           3.44	U of I -           3.39	U of I -           3.23
NIU -              3.11	NIU -              2.97	NIU -              2.97	NIU -              2.82

(G.P.A. based on the ISU, U of I and NIU cumulative grades)

Our faculty, staff, and students need to be commended on a job well done. These comparisons once again confirm that we have every right to boast about the quality education that our students are receiving at Sauk Valley Community College. Both Student Services and Instructional Services can take pride in this display of excellence.

**Sauk Valley Community College**  
**September 26, 2005**

**Action Item 4.1**

**Topic:**                   **Tuition Waivers for Hurricane Katrina Students**

**Presented By:**       **Dr. George Mihel**

**Presentation:**

In the wake of the devastation caused by Hurricane Katrina many colleges across the country have made offers of assistance.

The response generated by the administration of SVCC is to offer free tuition to Illinois residents and in-state tuition to out-of-state residents whose studies were disrupted in the disaster area.

**Recommendation:**

The administration recommends the Board approve tuition waivers/reduction in tuition as outlined above for the Fall 2005 semester.

Sauk Valley Community College  
September 26, 2005

Action Item 4.2

**Topic:** Board Policy 425.02: Senior Services Option  
Second Reading

**Presented By:** Dr. George Mihel, Ole Pace

**Presentation:**

The Senior Services Option allows retiring employees to receive additional salary for additional services during their last year(s) of work with the College.

A change in Illinois Statute necessitates a change in this policy. Currently contracted employees are "grandfathered" under the old policy, however, a transitional policy is required and presented on the following page.

**Recommendation:**

The administration recommends the Board approve policy 425.02 as presented.

425.02(a) Senior Services OptionLimited Applicability

*Except as provided herein, the Senior Services Option policy in force on May 31, 2005, is void and of no further force or effect.*

*This transitional policy shall apply only to full-time employees of the College who are employed as of June 1, 2005, ("transitional employees"). For transitional employees this policy shall be applicable only until the employment contract in effect on June 1, 2005, expires, at which time this policy shall cease to be applicable to such transitional employees, except as is otherwise provided hereinbelow.*

*As to and only as to transitional employees and pursuant to the other requirements of this policy, the College shall make available to all full-time College retirees ("retirees") who qualify for and participate in the Sauk Valley Community College "Early Retirement Incentive Program" (as set out in Section 425.01 of the College Policies) the option to provide "professional educational services" to the College, in addition to his or her regular assignment, during the last year or years of service to the College. For such services the transitional employee who is a retiree can earn up to a maximum of an additional twenty percent (20%) of his or her college compensation earned during the prior year. Such option shall be referred to as the "Senior Services Option".*

*For those transitional employees who qualify for Senior Services Option, the fact that the service is not completed before the end of the employment contract in force as of June 1, 2005, shall not disqualify the employee, provided that the required applications are received and approved during the term of the contract in force on June 1, 2005.*

1. Professional Educational Services Plan

*"Professional educational services" to be performed by a retiree electing the Senior Services Option may include, but are not limited to, curriculum modification and improvements; design and program development; mentoring new full or part-time faculty or staff; research and analysis; additional work or other professional services which are to be performed in addition to the retiree's normal job. Professional educational services are expected to have a significant value to the College. Participation in this option shall require the retiree to submit a detailed plan*

("Plan") which must be fully approved by the appropriate Vice President who shall submit it to the President of the College. The President must give final approval of the Plan before commencement of such services. The President shall have the right to refuse payment in part or full if the work is not performed according to the Plan. In the event the Senior Services Option work is not performed to the satisfaction of the President, the College shall have the option to refuse to allocate any or all of said additional salary as professional educational services. The judgment of the College shall be final and not subject to appeal.

## 2. Eligibility

To be eligible for participation in the Senior Services Option the staff member must:

- Otherwise qualify for the "Early Retirement Incentive Program" set out in Section 425.01 of College Policies. The Senior Services Option will not be available to retirees under any other retirement option.
- Notify the President, in writing, of his or her intention to participate in the Senior Services Option and complete all work under the Plan prior to the date of actual retirement. The notice and the Plan shall be given before May 1 of any year the retire expects to perform professional educational services which are intended to qualify under the Senior Services Option, prior to the actual retirement commencement date. The Plan shall be proposed by the retiree in sufficient time to permit the College administration a reasonable time to review and approve all of the proposed work and timetable details of the proposed plan.
- Submit a detailed plan of proposed professional services which provides the following:
  - a. The general scope of work to be performed; the dates for progressive completion of such work; including definite starting and ending dates;
  - b. The expected benefit to the College of such work;
  - c. All short-term and long-term costs expected to be paid by the College, if any.

## 3. Salary Limitations of Senior Services Option

- Each participating retiree shall be paid additional salary for the additional professional educational services, which shall not exceed twenty percent (20%) of



that retiree's college compensation (defined hereunder as the total college compensation received by the employee during the prior year). The additional salary earned under the Senior Services Option shall be subtracted before determining the final year's retirement incentive payment being paid the retiring staff member by the College under the Early Retirement Incentive Program in effect at the time of retirement. Further, the additional salary approved by the College and paid the retiree for the professional educational services shall be credited against and shall be considered a part of the lump sum payment payable by the College to the retiree as early retirement incentive under Section 425.01 of the College Policies.

- Payment for such additional services shall be paid only for professional educational services actually rendered by the retiring employee in accordance with the approved Plan. Compensation earned by the retiree for such professional educational services will be paid in installments according to the regular pay plan chosen by the staff member, providing the installments shall be consistent with the Plan's progressive completion dates specified.
- All professional educational services to be performed under the Senior Services Option shall be completed and final payment by the College shall be made by the retiree's actual retirement date. In the event the retiring employee receives payment for professional educational services which are not performed or are not completed by the retiree's actual retirement date, the College shall have the right to deny additional salary value status for such work. In such event the College shall have the option to consider such payments previously made as retirement incentive payments, seek restitution from the retiring or retired employee, and/or withhold, deduct or set off any such overpayments against any other payments or credits due the retiree from the College from any source.

4. Grandfather Clause

*Any request by retirees who gave notice on or before June 1, 2005, as required by Section 2 of this policy as in force on or before June 1, 2005, shall be deemed a request under*

*that policy. The then current contract of employment shall be deemed to incorporate the policy in force as of May 31, 2005.*

9/26/05

**Sauk Valley Community College  
September 26, 2005**

**Action Item 4.3**

**Topic:**                **Board Policy 427.01: Sexual Harassment Policy  
Second Reading**

**Presented By:**       **Dr. George Mihel, Ole Pace**

**Presentation:**

The existing policy 427.01 contained no time frame for an alleged victim of sexual harassment to file a formal complaint.

Illinois law requires a formal complaint to be filed within 180 days and the attached policy includes changes to reflect this time frame.

**Recommendation:**

The administration recommends the Board approve policy 427.01 as presented.

#### 427.01 Sexual Harassment Policy

The College shall provide its employees and students an educational and employment environment free from unwelcome sexual advances by employees of the College, free from requests for sexual favors by employees of the College and free from other verbal or physical conduct by employees constituting sexual harassment as herein defined and as is otherwise prohibited by state or federal law.

1. Definitions -

A. "Sexual harassment" or "sexually harass" shall mean that term as defined by federal and state law, and, to the extent not inconsistent with federal or state law, shall mean:

1. Unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when one or more of the following is present:

- Submission to or participation in such conduct is made, whether explicitly or implicitly, a term or condition of the individual's employment at the College;
- Submission to or rejection of such advances is used as a basis for employment decisions affecting such individual's employment at the College;
- Submission to or rejection of such advances is used as a basis for grades to be given a student for course work or for the extent or nature of work necessary to successfully complete course work;
- Submission to or rejection of such advances is used as a basis for a student's selection or participation in any College extracurricular activity.

2. Where unwelcome sexual advances or requests for sexual favors or conduct of a sexual nature has the purpose or effect of substantially interfering with an individual's work performance or creates an intimidation, hostile, or offensive working environment.

B. "Aggrieved Party" shall mean any employee or student who believes he or she has been the victim of sexual harassment by an employee or at an employee's behest.

2. Sexual Harassment Officers (SHO) - The College shall designate two Sexual Harassment Officers (SHO). The Affirmative Action Officer shall be designated as one and the President shall appoint the other. There shall be equal gender representation. SHO shall have the responsibility to observe compliance with this policy, shall have such further responsibilities as are provided herein, and shall have such other related duties as may be assigned from time to time.

3. Sexual Harassment Committee (SHC) - The SHC shall include the members of the members of the Affirmative Action Committee, both Sexual Harassment Officers and the Director of Human Resources.

A. Function -

1. The SHC shall monitor procedures and policies pertaining to sexual harassment.
2. The SHC shall monitor/provide an educational awareness program pertaining to sexual harassment.

B. Frequency of Meetings - the SHC shall meet at least once a year.

4. Violations of Policy - It shall be a violation of this policy for any person employed by the College who is authorized to recommend or to take personnel actions affecting an employee, or who is otherwise authorized to transact business or to perform acts or services on behalf of the College to do any of the following:

- A. To sexually harass any student or employee of the College;
- B. To make sexual advances or to request sexual favors when submission to or rejection of such conduct is, either explicitly or implicitly, the basis for recommending, imposing, granting, withholding, or refusing terms and conditions that either favor or adversely affect an employee's condition of employment or a student's status;

C. To recommend, impose, grant, withhold or refuse to take any personnel action consistent with his or her duties and responsibilities either because of sexual favors, or as a reprisal against an employee or student who has rejected or reported sexual advances or sexual harassment;

D. To fail to take immediate corrective action in the event sexual harassment has occurred; and/or

E. To create an intimidating, hostile, or offensive working environment by continuing to make unwelcome sexual remarks, unwelcome advances, unwelcome requests for sexual favors, or exposure of sexual organs, regardless of whether the person committing such conduct is in a position to adversely affect an employee's position of employment with the College.

5. Effect of Violation - Violation of this policy may result in the discipline of the employee or employees who have committed the act or acts of sexual harassment. Discipline may include discharge.

6. Responsibility of the College and of the Person Allegedly Affected by Sexual Harassment - An employee, student, or other individual who is an aggrieved person shall take the following steps:

A. An aggrieved person who feels comfortable in doing so should immediately inform the person engaging in sexual harassment that such conduct or communication is offensive unless stopped.

B. If an aggrieved individual does not wish to communicate directly with the person whose conduct is offensive, or if an aggrieved individual has had direct communication with the offending party but that communication has been unavailing, then such aggrieved party should contact a SHO. In the absence of both SHO's, the aggrieved individual shall contact a member of the SHC. An aggrieved person alleging sexual harassment by the SHO or a failure of the SHO to take immediate action on the aggrieved person's complaint, shall contact the President of the College. In the event that the aggrieved person alleges that the President of the

College is the person committing acts of sexual harassment, the aggrieved party shall contact the Chairperson of the Board of Trustees.

C. *It is important that any complaint about sexual harassment be made promptly. To enable the College to respond appropriately, the aggrieved person shall make her or his report as provided in Section 6A or 6B above as soon as is practicable for the aggrieved person, and in no event, later than 180 days of the event(s) which the aggrieved party alleges constituted sexual harassment.*

The College Responsibility

D. *Timely* complaints of sexual harassment made to the SHO or a member of the SHC, or to the President of the College, or to the chairperson of the Board of Trustees shall be handled as follows:

1. Investigation - The person receiving the report shall cause an investigation to be initiated within 24 hours. The investigation shall be conducted diligently and shall include at least the following:
  - a. Interview of the person making the complaint to determine facts, circumstances, and identity of witness.
  - b. Interview of the person who allegedly committed the harassment and, as necessary and appropriate, interview of any witness to the events alleged.
2. Confidentiality - The matters learned in the investigation shall be kept confidential only to the extent consistent with needs to make disclosure to effect remediation or to protect the interests of the College.
3. Remedy
  - a. If in the judgment of the SHO, (or other person responsible for the investigation) it is more probably true than not true that the claimed sexual harassment occurred, the SHO or other responsible person shall, individually or with the SHC, as appropriate, promptly formulate and effect a proposed plan to remedy the harassment.

- b. If the SHO or other person responsible for the investigation does not have the authority to effect the recommended resolution, the SHO shall make prompt report of the findings and of the recommended action to the President or, as appropriate, to the Chairperson of the Board of Trustees. The appropriate officer or the Board of Trustees shall consider the proposed remedy, and shall impose discipline in accordance with the disciplinary policies of the College and take such other steps as are reasonably necessary to correct problems created by the sexual harassment.
- c. The SHO (or other person responsible for the investigation) shall promptly serve written notice on the claimant and on the respondent of the action taken as a result of the investigation.

4. Appeal- In the event either the person making the complaint or the person complained of wishes to appeal the decision reached pursuant to paragraph 6 D 3, such person may utilize the appeal provisions of the College's Affirmative Action Plan grievance procedures. For purposes of an appeal of a decision made pursuant to this policy, the decision of the SHO shall be equivalent to notice under the Affirmative Action Plan grievance procedure. On request by the person seeking to appeal, the SHO shall provide direction on means and necessary steps to make the appeal.

E. When a complaint of sexual harassment does or will likely result in discipline of an employee, the SHO shall furnish a written report to the President of the College within ten days of the date the complaint of sexual harassment is first made to the SHO or appointed alternate, or to the SHC. Such report shall contain, to minimum:

- The date of the receipt of the complaint;
- Identification of the complainant;
- Identification of the party or parties and the action complained of including relevant background facts and circumstances;



- A statement detailing the scope of the investigation that has been undertaken and the result there of;

- A statement of the corrective measures pursued including discipline imposed, the date such measures were undertaken and the results achieved; and

- Where possible, a written statement signed by the complainant detailing the conduct about which complaint is made.

F. Quarterly a report will be communicated by the SHOs to the President concerning the status of any complaints made of a sexual harassment nature.

7. Implementation - All levels of administration are responsible to implement practices for persons under their supervision which shall avoid sexual harassment. All members of administration shall correct and notify one of the SHO of any sexual harassment which occurs under their supervision. In addition, all members of the administration shall report any sexual harassment which they observe in other areas of the College to either SHO or to a member of the SHC. In the absence of both SHO and all members of SHC, the report shall be made to the President.

8. Non-Retaliation

A. Initiation of a complaint of sexual harassment will not adversely affect the aggrieved person's employment, compensation, or work assignments, or position as a student.

B. The College will not retaliate against any employee for utilizing the charge provisions of the Illinois Department of Human Rights, Illinois Human Rights Commission or Equal Employment Opportunity Commission.

9. Consensual Relationships

A. Perceived sexual harassment frequently occurs in a situation where there is a superior/subordinate relationship between the parties to the relationship. Such relationships exist between administrator and faculty or staff, between faculty member and staff member, between staff and students, or between faculty and students.

B. In evaluating whether sexual harassment has occurred, the superior employee's perception of consent shall not be given greater weight than the student's or subordinate's assertion that the relationship was not one of mutual or voluntary consent simply because of the superior employee's position or status.

C. College employees who enter into a sexual or amorous relationship with a student or subordinate where a professional relationship exists shall recognize that, if a charge of sexual harassment is subsequently made, the student or subordinate will assert the relationship was not one of mutual or voluntary consent.

D. If an employee enters or seeks to enter into a sexual relationship with a student or subordinate when a professional relationship exists, and the student or subordinate brings any complaint or action against the College claiming sexual harassment, the College shall utilize all appropriate legal recourse against the employee to recover all costs, expenses, settlements, judgments, awards and attorneys fees incurred by the College in any way arising out of such claim or action.

10. A charge of discrimination may be filed with the Illinois Department of Human Rights. The Illinois Department of Human Rights investigates complaints of discrimination. If charges are found to have merit, a complaint of discrimination may be issued, leading to a hearing before an administrative law judge of the Illinois Human Rights Commission. A charge of discrimination, to be timely under Illinois law, must be filed within 180 days of the event complained of.

The Department of Human Rights can be contacted at the following addresses and phone numbers:

Illinois Department of Human Rights  
222 South College, Room 101-A  
Springfield, IL 62704  
(217) 785-5100

Illinois Department of Human Rights  
100 West Randolph Street, Suite 5-100  
State of Illinois Building  
Chicago, IL 60601  
(312) 814-6200

The Illinois Human Rights Commission can be contacted at the following addresses and phone numbers:

Illinois Human Rights Commission  
William G. Stratton Office Building  
Room 404-A  
Springfield, IL 62706  
(217) 785-4350

Illinois Human Rights Commission  
32 West Randolph Street, Suite 5-100  
State of Illinois Building  
Chicago, IL 60601  
(312) 814-6269

08/26/91  
11/22/93  
11/28/94  
6/25/98  
5/22/00  
9/26/05

**Sauk Valley Community College**  
**September 26, 2005**

**Action Item 4.4**

**Topic:**                   **Deletion of Board Policies**

**Presented By:**       **Dr. Mihel**

**Presentation:**

The following policies have been reviewed by the administration and the College attorney and are recommended for deletion:

501.01 – Academic Programs and Requirements – required by State Statute

502.01 – College Liability – required by State Statute

506.01 – Institutional Membership in Organizations – within the discretionary powers of the Board and part of the budget process

508.01 – Scheduling of Programs – states the obvious and is unnecessary

**Recommendation:**

The administration recommends the Board delete the above referenced policies.