



Sauk Valley
Community College

173 IL Route 2, Dixon, IL 61021
815/288-5511 - FAX 815/288-5958

Dr. George Mihel, President

Office of the Assistant to the
SVCC Board of Trustees

September 26, 2005

PUBLIC NOTICE OF MEETING

This is to provide public notice of the following meeting associated with the Sauk Valley Community College Board of Trustees:

WHO: Board of Trustees, District #506

WHEN: Thursday, October 6, 2005

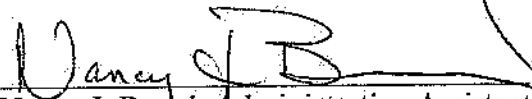
TIME: Noon - 4:30 p.m.

WHERE: SVCC Board Room

TYPE: Open and Closed

PURPOSE: Fall Board Retreat
Open Session
Closed Session

AGENDA: Discussion Items Only; No Action Taken


Nancy J. Breed, Administrative Assistant
to the Board of Trustees, District #506

Board of Trustees

Robert J. Thompson, Chair, Dixon - Ed Andersen, Vice Chair, Sterling - Nancy Varga, Secretary, Dixon
Edson Cox, Sterling - Joan Padilla, Sterling - Dr. William Simpson, Morrison - Mary Ellen Wilkinson, Sterling

SAUK VALLEY COMMUNITY COLLEGE
Board Retreat Minutes
October 6, 2005

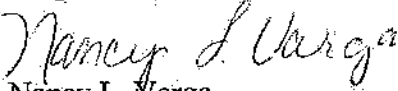
The members of the board for Sauk Valley Community College convened on October 6, 2005, for their annual Fall retreat. Lunch began at noon and the meeting was called to order at 12:30 p.m. by Board Chair, Robert Thompson. Present was Member Anderson, Member Cox, Member Padilla, Member Varga and Member Wilkinson. Excused was Member Simpson and the Student Trustee.

The discussion opened with President Mihel's Vision and Assessment of Status for the college. The Board went on to listen to a presentation by Vice-President Ruth Bittner on the Institutional Improvement and Planning process that occurs at SVCC which ties in to the budgeting process as well as an explanation of the budget system at the college.

After the Vice-President's presentation, the board and Dr. Mihel continued on with the vision and assessment of status discussion and the retreat concluded with a review of the President's evaluation process. The agenda item on board goals will be tabled for the next retreat and the student housing tour was postponed due to difficulties in accessing the area.

The retreat concluded at 4:05 p.m.

Respectfully submitted,



Nancy L. Varga
Secretary

SAUK VALLEY COMMUNITY COLLEGE

173 IL Route 2, Dixon, IL 61021

(815) 288-5511

MEMORANDUM

TO: Board of Trustees

FROM: George Mihel 

DATE: September 29, 2005

SUBJECT: Board Retreat

Attached is the agenda for our retreat. Bob has reviewed and approved the agenda.

Board Retreat
Thursday, October 6, 2005
12:00 Noon – 4:30 p.m.
College Board Room

Also attached are "SVCC Issues", which I will go through as part of my assessment of status. These are not listed in order of importance and some will obviously generate more discussion than others.

Ruth Bittner is prepared to do a presentation on the budget. She has prepared materials, which are included in this packet.

An organizational chart is also enclosed and may be helpful in our discussion.

Bob and I have agreed to not include our student trustee in this retreat.

I am looking forward to a productive and energetic meeting. If you have any questions or comments beforehand, please contact me.

Thanks.

GJM/n

Enc.

BOARD RETREAT
THURSDAY, OCTOBER 6, 2005
12:00 p.m. – 4:30 p.m.

12:00 – 12:30	Lunch
12:30 – 1:30	President's Vision and Assessment of Status
1:30 – 2:00	Budgeting Process – Ruth Bittner
2:00 – 2:15	Break
2:15 – 3:00	President's Evaluation Process
3:00 – 4:00	Board Goals
4:00 – 4:30	Tour Student Housing

SVCC ISSUES
October, 2005

1. **Farmhouse** – Current plan is to convert to a conference center. Not sure this is a good idea.
2. **Animal Heads** – Evidently the question is raised periodically on whether to keep them or not. The issue is scientific value vs. animal rights vs. aesthetics.
3. **Stairways** – The gap between the rails on the stairways is too large. We have addressed this by adding chicken wire in places.
4. **Natural Prairie Restoration** - Along the highway we have 20+ acres of "natural prairie". Facilities have a number of issues with this. We have the issue of scientific/educational value vs. aesthetics vs. costs vs. who's in charge.
5. **Access to President's Office** – President's Office is not very visible or accessible.
6. **"One Stop" Center** – The trend is to combine necessary student services in one location (Financial Aid, Counseling, Registration, Business Office) e.g. "one stop". While most of these services are clustered fairly close together on the first floor, the Business Office is not.
7. **Organizational Structure** – The reorganization of the College one year ago has some reporting structures that are somewhat unusual.

The College is administratively top heavy and too "vertically" structured.
8. **Programming** – We very much need a logical progression for the development of new programs. The process must include the input and necessary approval at all levels.
9. **Faculty** – Future faculty contracts, negotiations, overloads. Do our faculty receive appropriate compensation?
10. **Remodel** – Necessary changes for science labs and technical areas.
11. **Cost Savings** – Can we save on the existing budget? Ways to improve revenue.
12. **Business and Industry** – The need for the College to provide needed services to support area industry.
13. **HLC Visit** – Preparation for the scheduled focus visit in April.

**Institutional Improvement and Planning
Annual Cycle**

	July	August	September	October
Academic Assessment (Student Learning)		Report summer data	Analyze prior year's classroom data-- discipline	Analyze prior year's data-- area
		Administer CAAP to freshmen		Fill out action plans
				Report CAAP results to faculty
Program Review	Completed Program Reviews due to ICCB	PR co-chairs send out PR packets and schedule PR overview sessions	Overview sessions conducted	Conduct program reviews
External Review Team			PR teams set	
			Conduct environmental scan to identify external factors & trends	Continue environmental scan to identify external factors & trends
			Review pertinent performance indicators from previous year	
Internal Review Team			Conduct internal scan to identify internal strengths/weaknesses and trends	Continue internal scan to identify strengths/weaknesses and trends
Strategic Planning		New strategic plan presented to all staff at in-service		Discuss and refine college wide input
Operational Planning	Finalize review of outcomes of prior year operational plan			
	Departments submit achievement outcomes of current operational plan	Administrators share new operational plan with faculty and develop task lists		
	Administrators develop task lists from new operational plan as needed			
Budget	7/1-20 Refine tentative budget		9/30 Deadline to approve budget	10/15 Submit approved budget to ICCB
	7/20-30 Present final budget to Board (at least 30 days after tentative budget approval)			

**Institutional Improvement and Planning
Annual Cycle**

	November	December	January	February
Academic Assessment (Student Learning)	Compile assessment results - assessment committee	Assessment summary to OPIC		
		Report Fall data	Review assessment plan - Assessment Core Team	
		Individual instructors make use of results.		
Program Review	Conduct Program Reviews	PR teams complete program reviews and submit written reports to Deans and VPLS by 12/20	Program Reviews reviewed by Deans and VPs and sent to PRC by 1/31	Program review reports finalized and presented to OPIC late in month
	Analyze opportunities & threats (S.W.O.T.)	Develop written report and recommendations with Internal Review Team for OPIC	Submit SWOT analysis written report and recommendations to OPIC with internal review team	
Internal Review Team	Analyze strengths & weaknesses (S.W.O.T.)	Develop written report and recommendations with External Review Team for OPIC	Submit SWOT analysis written report and recommendations to OPIC with external review team	Team works with College on issues as needed
	OPIC reviews prior year achievement of Operational Plan	OPIC reviews assessment summary report	OPIC reviews SWOT analysis and prepares draft of strategic plan, or simply adjusts multi-year plan	Budget projections and program reviews presented to OPIC
Operational Planning	OPIC reviews prior year achievement of Operational Plan			
Budget			Budget projections presented to Board	Budget projections presented to OPIC

**Institutional Improvement and Planning
Annual Cycle**

	March	April	May	June
Academic Assessment (Student Learning)		Administer CAAP to students with 4B credits or more	Report Spring Data	
		Revise assessment plan	Individual instructors make use of results	
Program Review		Gather data for Accountability/Program Review Report to ICCB	Continue to gather data for Accountability/Program Review and Performance Reports to ICCB	Continue to gather data for Accountability/Program Review and Performance Reports to ICCB
		Program review reports presented to CPFDC		
External Review Team				
Internal Review Team	Team works with College on issues as needed			
Strategic Planning	Refine strategic plan	Refine strategic plan	Finalize next year's strategic plan	
Operational Planning	Compile preliminary operational plan draft for next year	Refine plan	Finalize next year's operational plan	
Budget	3/1 Solicit budget input from departments	4/1-10 Business Office compiles budget requests	Refine budget requests	6/1-10 Prepare tentative budget
		4/10-20 Pres & VPs review & refine budget requests		6/10-20 Tie budget to operational plan in Board memo
		4/20-30 OPIC reviews budget requests and makes recommendations		6/20-30 Present tentative budget to Board

Sauk Valley Community College
Budget System
October 2005

Introduction to Fund Accounting

Governing Rules

As a public community college, Sauk's accounting and budgeting system is governed by three rule-setting bodies: FASB (Financial Accounting Standards Board), GASB (Governmental Accounting Standards Board), and the ICCB (Illinois Community College Board).

The FASB publishes Statements of Financial Accounting Standards that establish GAAP (Generally Accepted Accounting Principles) to be followed by all accounting entities. The GASB publishes additional specialized standards for governmental units. The ICCB publishes the Fiscal Management Manual, which further refines the standards into account coding structures and reporting rules to be used by Illinois public community colleges. The manual can be found on-line at the ICCB's website (www.iccb.state.il.us).

Fund Accounting

Governmental entities like Sauk use a reporting system called "fund accounting." While businesses have just a single balance sheet and income statement, we have a balance sheet and income statement for each of ten funds.

Sauk's revenues arrive with instructions on their use. For example, we receive ICCB Credit Hour grants to be used for educational purposes, and we levy property tax for specific functions, such as Liability Protection and Settlement. Fund accounting is the mechanism we use to tie those different types of sources to their related uses.

Sauk uses the following funds:

- Education – For general educational expenditures.
- Operations and Maintenance – For routine buildings and grounds costs.
- Operations and Maintenance-Restricted – For specific major facilities projects.
- Bond and Interest – For repayment of borrowing through bonds.
- Auxiliary Enterprises – For self-supporting, non-tax supported activities.
- Restricted Purposes – For grants and similar sources that stipulate specific uses.
- Working Cash – An internal savings account to cover periods of low cash flow.
- Audit – For annual independent audit costs.
- Liability Protection and Settlement – For protection against potential tort claims, risk management, and employee Social Security tax.
- Building Bonds Proceeds – To account for the receipt and use of building bond proceeds.

finalized until well into the new fiscal year. In fact, sometimes it is changed even after that approval, if the State decides to enact mid-year budget cuts.

We estimate State grants for early budget projections based on the ICCB and IBHE proposals and on news reports from Springfield. As the State budgeting process progresses we revise our estimates as needed.

We receive six types of State funding in the operating funds.

Our main source of funding, Credit Hour Grants (\$1,569,577 in FY 05), depends on the ICCB's total allocation for the grants and the weighted average number of credit hours produced at each college two years prior. So, Sauk's FY 05 grant is based on FY 03 enrollment as a percent of total enrollment in the Illinois community colleges that year.

The Equalization Grant (\$1,152,535 in FY 05) is designed to support colleges that have a relatively low Equalized Assessed Valuation per credit hour generated. It attempts to ease pressure on local property tax rates for districts that have a low tax base.

The Square Footage Grant (\$30,440 in FY 05) provides some extra funding for building maintenance costs based on the size of each college's facilities.

The Small College Grant (\$60,000 in FY 05) goes to approximately 15 of the State's lowest enrollment colleges to assist in overcoming their lack of the operating economies of scale that benefit large schools.

The ISBE Career and Technical Education Grant (approx. \$59,000 in FY 05) is distributed among the colleges on the same credit hour basis as the ICCB Credit Hour Grant, but for vocational course enrollment only.

The Corporate Personal Property Replacement Tax (approx. \$295,000 in FY 05) was established in the mid 1980s when the State legislature eliminated personal property (equipment, rather than real property, or land and buildings) from local property taxes. The CPPRT mitigates the tremendous effect that decision would have had on school funding. It is now similar to an income tax, and its budget depends on economic conditions.

Tuition and fees

The tuition rate is usually approved by the Board of Trustees around February, to take effect with the summer semester. Changes in fees also go to the Board at that time.

We develop a recommended tuition rate based on early budget projections. Given assumptions about property tax, State grants, expenditures, transfers, and enrollment, we calculate the tuition rate needed to make the budget balance. Tuition revenue was \$2,919,170 in FY 04.

We base enrollment estimates on the area economic situation and on expected results from any special recruitment efforts. A strong economy usually leads to lower enrollment, as people either

Benefits include health insurance, life insurance, a 0.5% employer match of SURS contributions, and employee tuition reimbursements and waivers. Budget for the tuition benefit is based on the prior year's experience, and the SURS match is calculated from the budgeted salaries. Life insurance is also calculated from the salaries, given assumptions about the expected premium rate.

For health insurance we review several years' cost history and estimate a percentage increase. We then compute internal "premiums" to be charged against departments, based on whether the employees in that department opt for employee-only, employee-plus-one, or family coverage. Because we are self-insured, actual costs frequently differ from the budget.

Following is a breakdown of the last several years of health insurance costs, by far the largest component of the benefits budget:

	Actual							Budget
	FY 98	FY 99	FY 00	FY 01	FY 02	FY 03	FY 04	FY 05
Medical Claims	613,672	542,859	812,361	907,343	1,095,064	950,711	1,364,797	1,200,000
Individual Stop Loss	59,719	80,414	73,753	91,317	134,838	212,378	219,469	245,000
Aggregate Stop Loss	13,027	8,489	8,000	10,000	13,500	16,695	15,870	18,000
Administration	27,699	33,777	33,530	31,774	34,034	36,321	39,941	40,200
Total Cost	714,117	665,539	927,644	1,040,434	1,277,436	1,216,105	1,640,077	1,503,200
% Change		-6.8%	39.4%	12.2%	22.8%	-4.8%	34.9%	-8.3%

Travel

This category includes payments for mileage to local teaching sites, local and state meetings, professional development, reimbursable catering for Corporate and Community Services clients, employee recognition programs, and employee recruitment costs.

The FY 05 operating funds travel budget includes the following components:

Description	FY 05 Budget
Local faculty travel	10,250
Faculty professional development	33,000
Administrative, support staff and Board local and state meetings	25,800
Administrative, support staff and Board professional development	32,700
Winner's/Birthday and other recognition and retirement programs	4,200
Student development	4,000
Corporate and Community Services local and state meetings and reimbursable client catering	2,000
Employee recruitment	30,000
Total	141,950

For FY 05 we have budgeted just \$15,000, for small building improvements, as Capital Outlay. All equipment is being purchased through funding bonds and grants, for an average total of about \$700,000 per year.

SURS On-Behalf

A very large budget item is SURS On-Behalf, for \$602,000 of expenditures and an equal amount of revenue. This is a mandated book entry for accounting purposes only and has no net effect on our budget. It represents the amount paid by the State into the SURS retirement fund on behalf of Sauk employees.

Operating Fund Transfers

Both the Education Fund and the Operations and Maintenance Fund receive a transfer of interest earned on the Working Cash Fund balance each year (\$50,000 - \$100,000). In addition, the Bookstore "pays" a rent of \$12,000 per year to the Operations and Maintenance Fund to cover utilities costs. We are now in the middle of six years of transferring \$100,000 per year of older accumulated interest earnings from the Working Cash Fund to the operating funds to help subsidize the operating fund losses. It should be noted that these \$100,000 transfers reduce the balance available for earning future interest.

Non-Operating Funds

Operations and Maintenance – Restricted

This fund tracks revenues and expenditures for major buildings and grounds projects. We plan for major projects by maintaining a list of potential jobs. As each year's budgeting season arrives we review the list and select the highest priority projects for which funding is available. Most of the activity in this fund for Sauk has come from Protection, Health and Safety projects. According to the ICCB Capital Projects Manual, the goal of PHS projects is to alter and repair facilities in ways that protect the health and safety of occupants, conserve energy, improve handicapped accessibility, preserve the plant's structural integrity, or correct environmental hazards.

Other types of projects that might appear in this fund include those funded by State Capital Renewal grants or State bond-funded RAMP (Resource Allocation and Management Plan) projects. In addition, locally-funded major projects would also be accounted for here.

Bond and Interest

When Sauk issues bonds, a part of the bond agreement establishes repayment and property tax levy schedules. The Bond and Interest Fund is used to account for these payments and levies.

Auxiliary

SAUK VALLEY COMMUNITY COLLEGE

Board of Trustees

President

Dr. George J. Mihel

Nancy Breed

Administrative Assistant

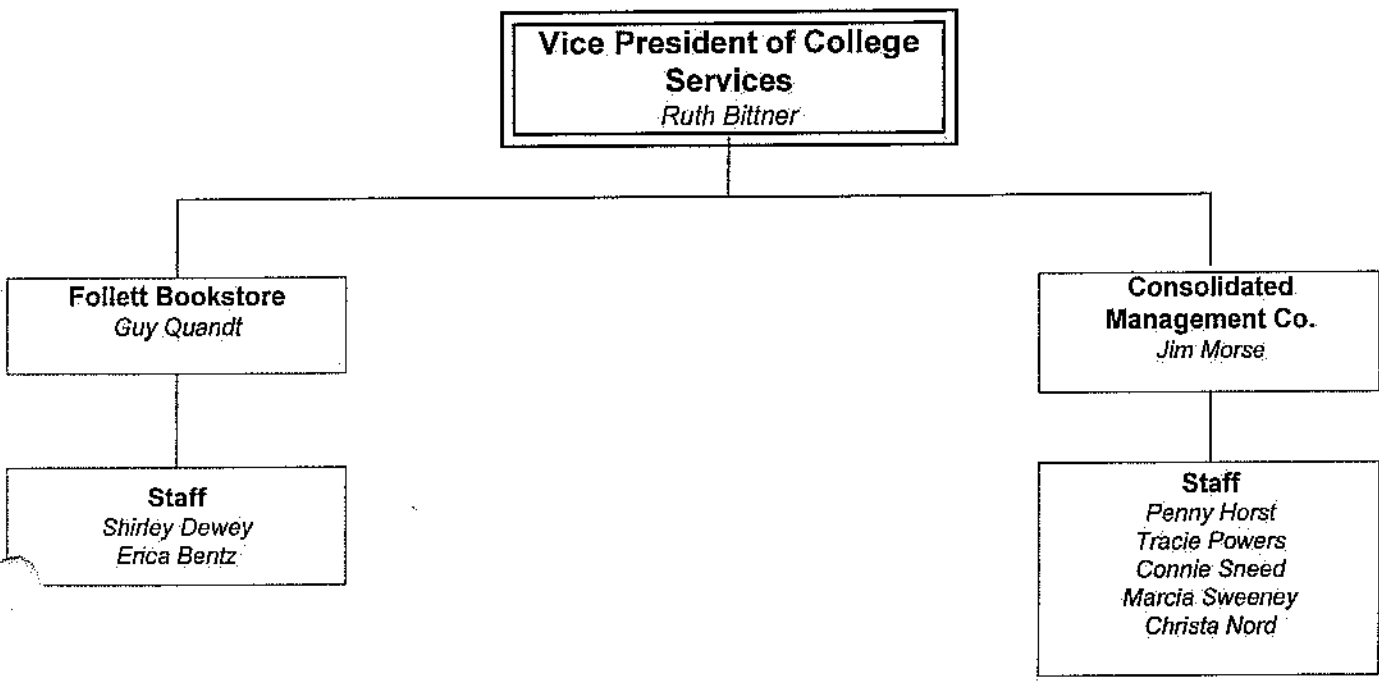
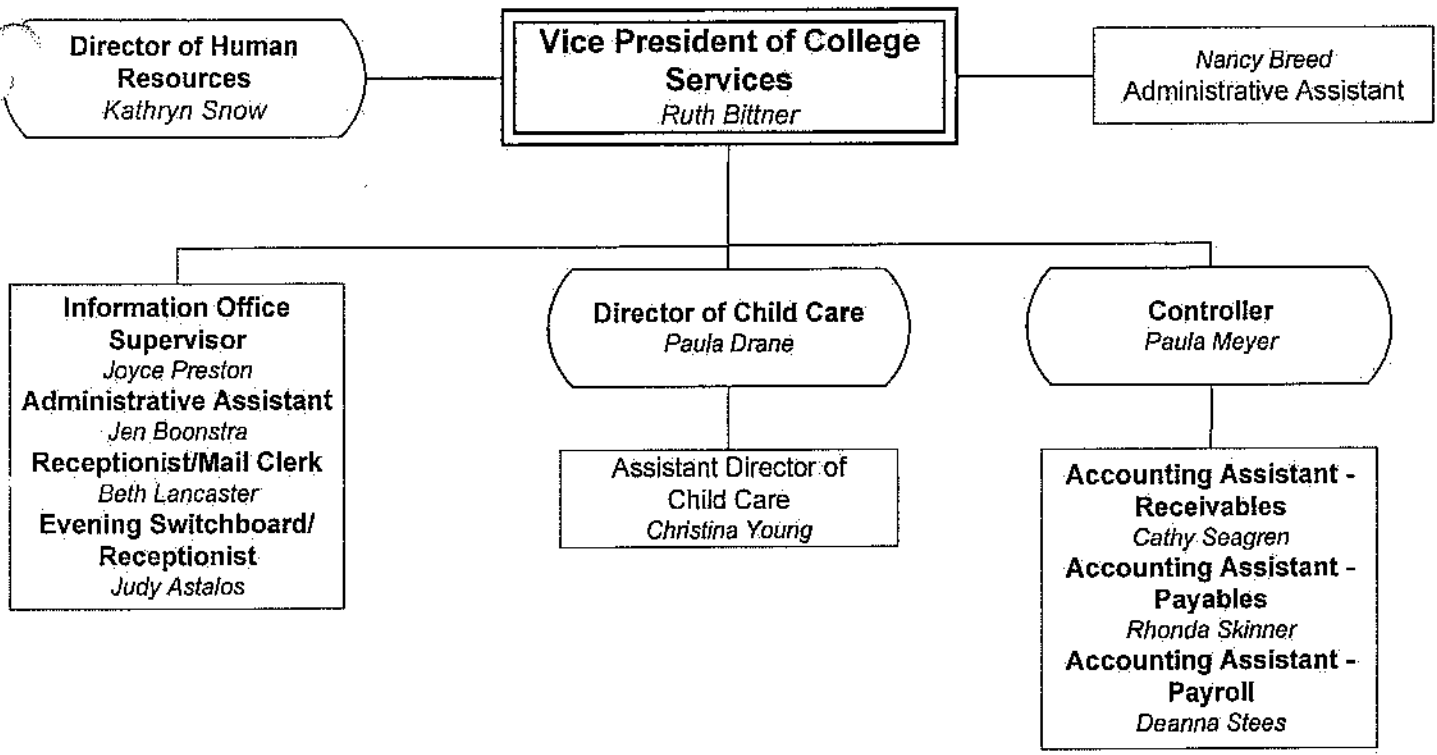
Director of College Relations

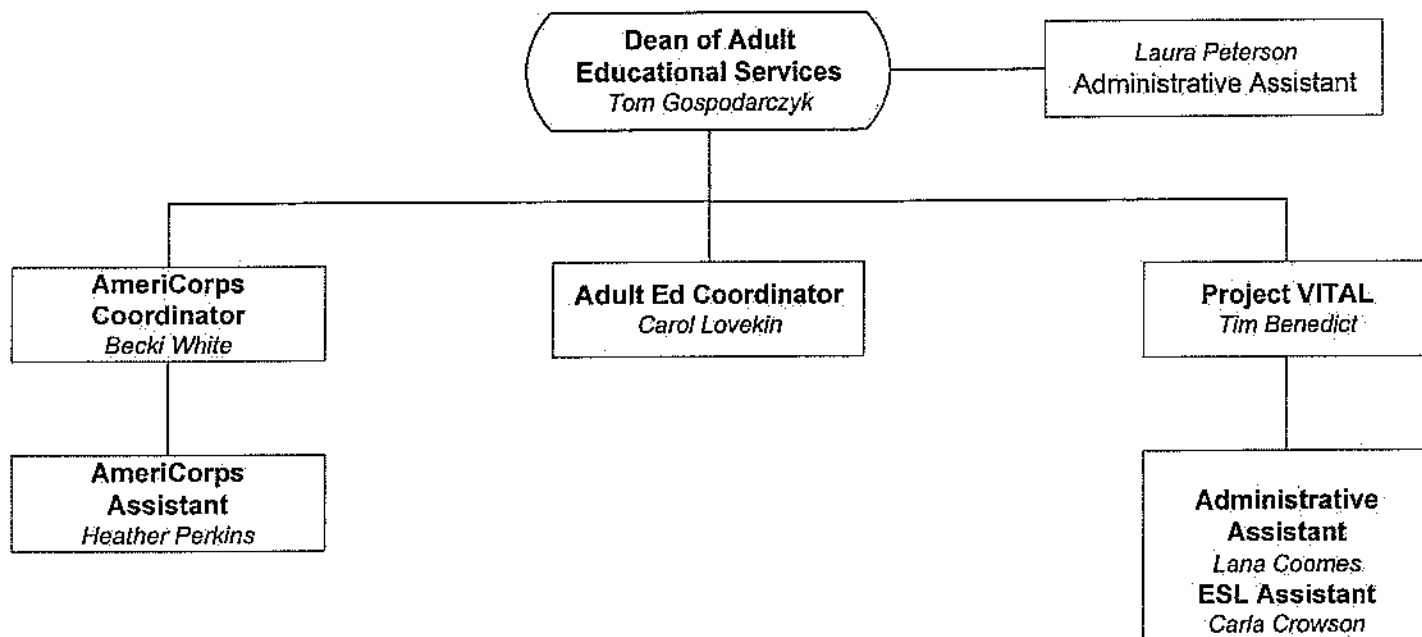
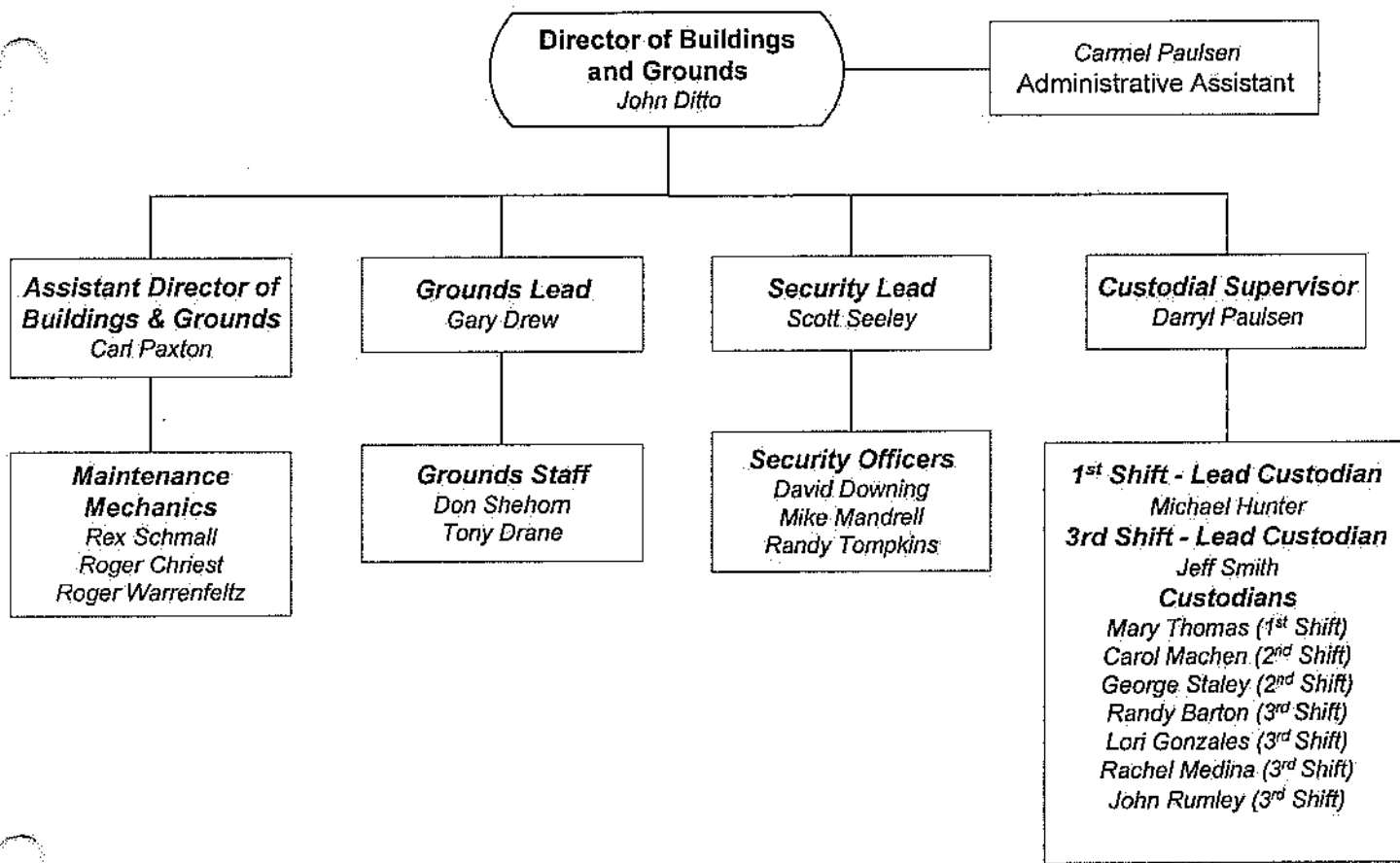
Cal Lyons

Media Relations Specialist
Brian Olmsted

Print Shop Supervisor
Michelle Mendoza

Shirley Walker
Administrative Assistant





Vice President of Learning Services
Dr. Joan Kerber

*Judy Scribner
Deb Dillow*
Administrative Assistants

**Dean of Arts, Math,
Social Sciences and PE**
Dr. Patrick Kennedy

Judy Happ
Administrative Assistant

**Dean of Business,
Technology &
Workforce
Development**
Linley White

Becky Schmidt
Administrative Assistant

**Dean of Information
Services**
Alan Pfeifer

Brigitte Warren
Administrative Assistant

**Dean of Health and
Sciences**
Janet Lynch

Sandy Anderson
Administrative Assistant

**Dean of Student
Services**
Pam Clodfelter

Deb Dillow
Administrative Assistant

Dean of Information Services

Alan Pfeifer

Brigitte Warren
Administrative Assistant

Director of Instructional Technology
Chris Shelley

Instructional Designer
Tim Hunter
Instructional Designer
Kevin Youel
Instructional Technology Assistant
Kathy Dirks

Coordinator of Network Services and Computing

David Habben

Technical Support Specialist - Programmer

Tony Boone

Technical Support Specialist - Banner

Lisa Masengarb

Technical Support Specialist - Web/Computer Forensics

Bob Jones

Technical Support Specialist
Nathan VanderVenne

Director of Learning Resource Center
Dr. Lisa Beinhoff

Public/Technical Service Librarian (Faculty)
Judy Anderson
Library Office Assistant
Jeff Munson
Library Clerk
Corrine McCormick

Dean of Health and Sciences

Janet Lynch

Sandy Anderson
Administrative Assistant

Coordinator of Radiologic Technology
Stan Shippert

Rad Tech Faculty
Dianna Brevitt
Clinical Supervisor
Cassie Francisco

Nursing Faculty

Pam Cunningham
Chris Gehlbach
Deana Seeley
Mary Heitmann
Jeanine Tufty
Colleen Klein

Sciences Faculty

Physics

Dr. Charles Atchley

Biology

David Breen

Steve Nunez

Brad Smith

Chemistry

David Edelbach

Peg White

Nursing Lab Assistant
Shirley Poci
Natural Sciences Lab Assistant
Therese Wood

**Dean of Arts, Math, Social Sciences,
and Physical Education**
Dr. Patrick Kennedy

Judy Happ
Administrative Assistant

**Fitness Center
Coordinator**
Christine Hoyle

Fitness Center Staff

*Amy Abell
Kylee Bogott
Dave Williams*

Faculty

Art
Bob van der Wege

Criminal Justice
Sam Braddock

English
Noel Berkey

*Richard Eichman (History)
Jane Hamilton
Debi Hill
Thomas Irish*

*Ruth Montino
Dr. Randall Norris
Dr. Karen Pinter
Amanda Vos*

Human Services
Judy Hill

Mathematics
Bob Duncan

*Ernie Etter
Steve Shaff
Kevin Sommerfield
Ken Youel*

Music
*Jeremy Baguyos
Kris Murray*

Psychology
*Terry Lyn Funston
Ralph Pifer*

Sociology
Dr. Jim Wright

Speech
Jason Hedrick

Dr. Paul Edleman (Political Science)

Physical Education
Jolene Leseman

**Learning Assistance
Center Coordinator**
Larissa Hill

**Administrative & Technical
Assistant**
Jane Verbout

Instructional Assistants

*Judy Cogdall
Tom Hamilton
Jerry McNair*

**Dean of Business, Technology and
Workforce Development**
Linley White

Becky Schmidt
Administrative Assistant

Tech Prep Coordinator
Virginia Johnson

Faculty
Business

Dr. Dennis Day
John Nelson
Charles West

Computer Information Systems

Dr. Mary Lou Kidder
Kevin Megill
Valarie Wittman

Electronics

Steve McPherson
Loren Niemeyer

Heating/Air Conditioning

Larry Sileven

Drafting

W. Bryan Fountain

Electricity

Paul McMahon

Office & Administrative Services

Mary Ann Hurd
Daryl Smiley
Theresa Hernandez
Susan Williams

Corporate and Community
Services

Corporate Services Coordinator

Tom Gericke

Corporate Services

Administrative Assistant

Gerry Harrington

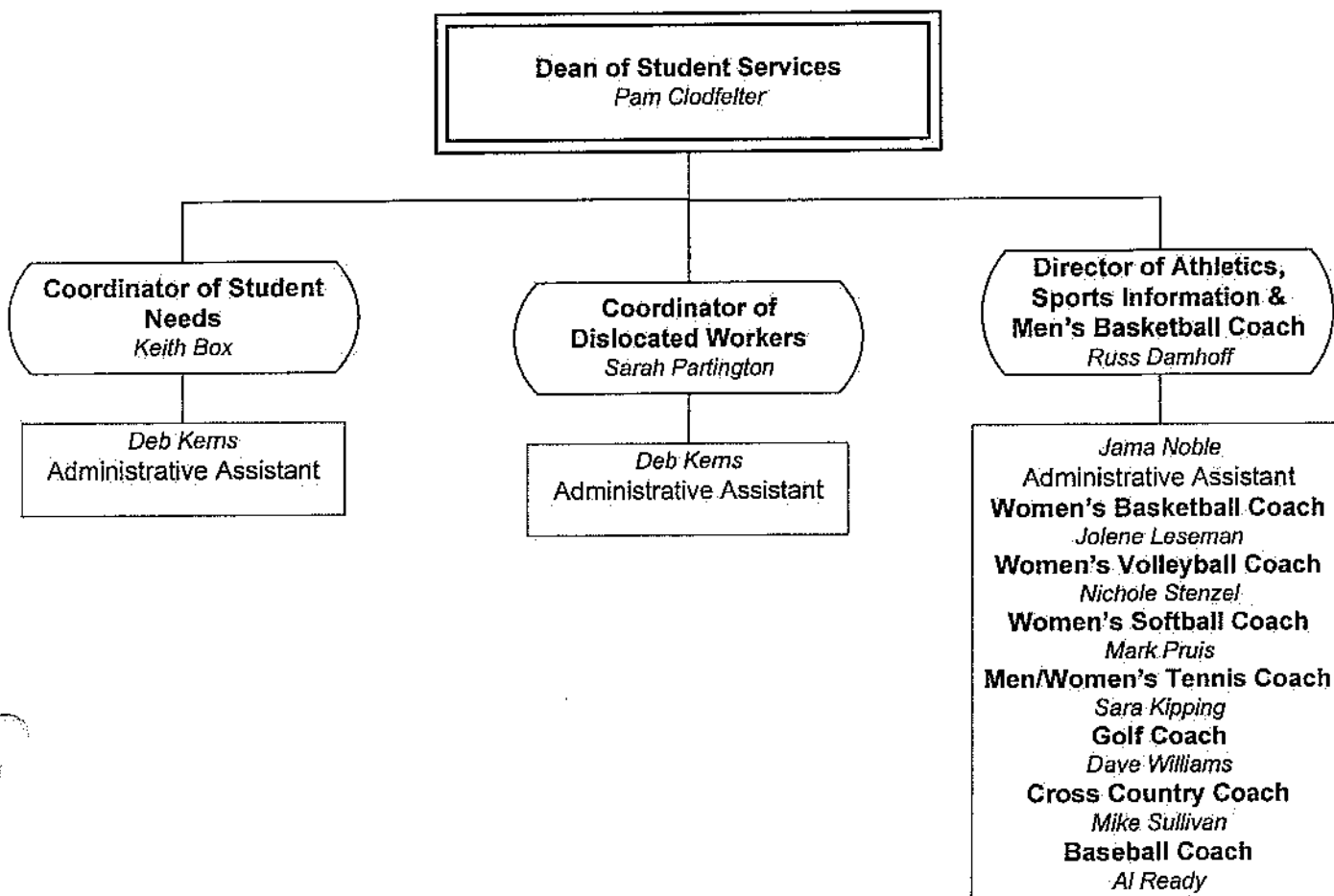
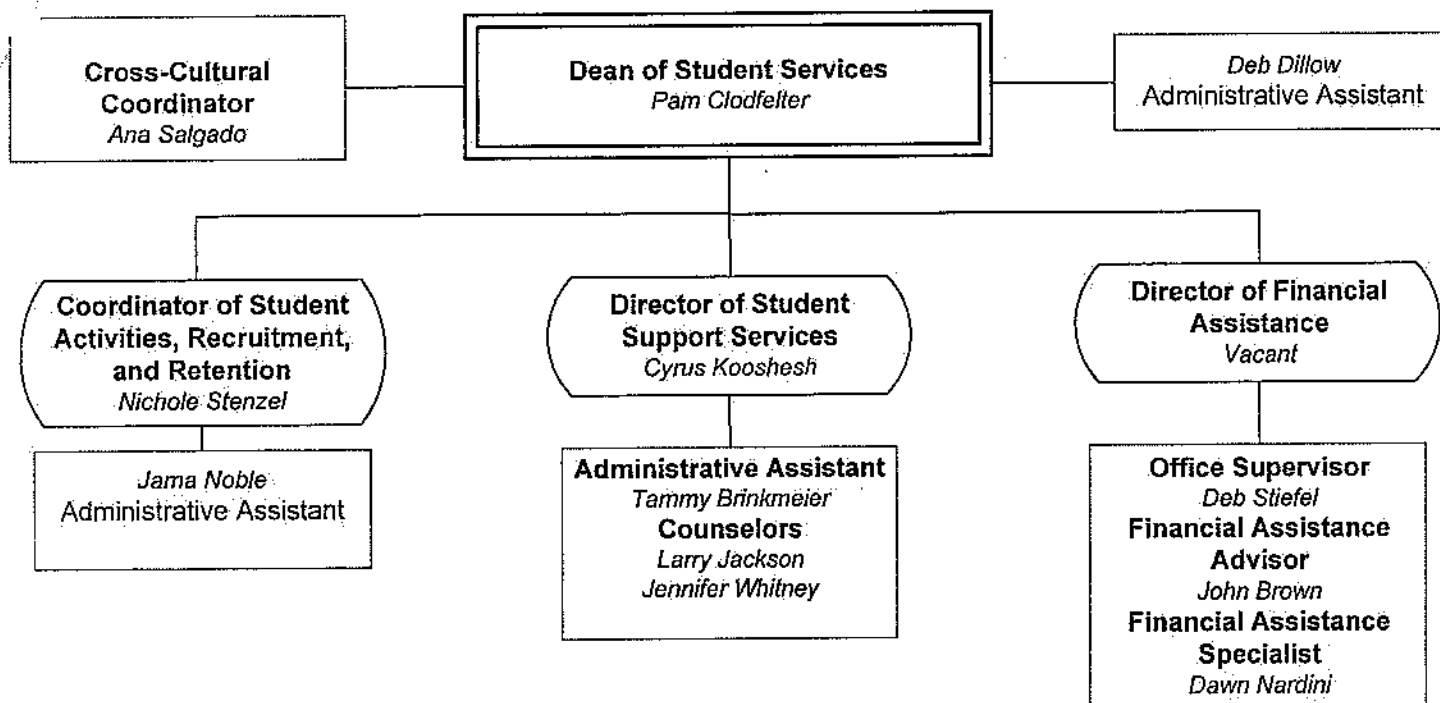
Community Services

Administrative Assistant

Jeanne DePuy

**Small Business Development
Center**

Michele Miller
Connie Lange (SVCC)
Nathan Greiner (Highland)



**Director of Admissions,
Counseling, Records
and Enrollment
Management**
Tom Breed

Kathy Perry
Administrative Assistant

**Coordinator of
Counseling**
Janet Matheney

Administrative Assistant
Patty Reigher
Counselors
Ann Daly
Kristi Irving
Mary Taour

Chief GED Examiner
Tony Fiorini
Alternate GED Examiner
Dick Holtam

Deb Kerns
Administrative Assistant

Registrar
Pam Medema

**Enrollment Services
Specialists**
Alicia Garrett
Jane Grove
Records Analyst
Sherri Whitlock

**SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
AGENDA**

**Third Floor Board Room
Dixon, IL**

**October 24, 2005
7:00 p.m.**

1.0 Call to Order/ Roll Call

2.0 Approval of Consent Agenda

2.1 Approval of Agenda

2.2 Approval of Minutes, September 26, 2005

2.3 Approval of Minutes, October 6, 2005

2.4 Financial Reports:

2.4.1 Treasurers Report

2.4.2 Bills Payable

2.4.3 Payrolls	September 30, 2005	\$258,446.72
	October 15, 2005	\$268,780.59

2.4.4 Budget Report

2.5 Change December Board Meeting Date

3.0 Reports/Information

3.1 President's Report

3.2 Communication from Visitors

3.3 Assessment/Planning Presentation – Tom Gospodarczyk

3.3 Board Policies Review – 512.01; 513.01; 514.01; 515.01; 516.01; 517.01

3.4 Reports from Trustees

4.0 Action Items

4.1 2005 Audit Report

4.2 Statements of Final Construction Compliance – PHS Projects

4.3 Protection, Health and Safety Projects

4.4 Board Policy 510.01: Travel of College Personnel (First Reading)

4.5 Board Policy 511.01: Use of College Facilities (First Reading)

4.6 Board Policy 602.02: College Assessment and Placement Policy (First Reading)

4.7 Intergovernmental Agreement

5.0 Closed Session

6.0 Adjourn

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES
October 24, 2005**

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on October 24, 2005 in the third floor Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Thompson called the meeting to order at 7:00 p.m. and the following members answered roll call:

Edward Andersen	Edson Cox
Joan Padilla	William Simpson
Robert J. Thompson	Mary Ellen Wilkinson
Student Trustee Amanda Dahlquist	

SVCC Staff:

President George J. Mihel
Attorney Ole Bly Pace III
Vice President Ruth Bittner
Vice President Joan Kerber
Dean of Adult Educational Services Tom Gospodarczyk
Dean of Information Services Alan Pfeifer
Dean of Student Services Pam Clodfelter
Dean of Business, Technology, and Workforce Development
Linley White
Director of Human Resources Kathryn Snow
Controller Paula Meyer
Director of Buildings and Grounds John Ditto
Director of College Relations Cal Lyons
Administrative Assistant to the Board Nancy Breed

Absent: Nancy Varga

Chair Thompson clarified items listed on the agenda to ensure that all Board members received the correct Board packet items.

Chair Thompson appointed Member Cox to act as Secretary Pro Tem.

Consent Agenda: It was moved by Member Andersen and seconded by Member Padilla that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist advisory vote: aye.

President's Report: Dr. Mihel reported that the College had approximately 500 visitors to the NIU Haunted Physics Lab on Saturday, October 22 and

congratulated the Physics staff and students who participated in the event; and that SURS is working on bottlenecks created by the change to the State Law concerning Senior Services Options. Tom Gospodarczyk, Dean of Adult Educational Services, then gave a presentation on strategic planning and informed the Board on the importance of strategic planning and the interrelation that occurs - from employee involvement which produces enhanced communications to make better decisions which results in shared governance of the organization. Dean Gospodarczyk stated that a Vision Task Force made of faculty, administration, professional/technical and support staff has developed 10 key concepts currently used by the College. These concepts have been forwarded to all staff asking them to determine the top three concepts that are most important to determining the vision of the College. The Board will then use these concepts in drafting the vision of the College. Once the vision has been developed, the College staff will reformulate its goals and objectives to meet the mission and vision.

Board Policy Review:

Dr. Mihel presented the Board policies for review and stated that policies 512.01, 513.01, 516.01 and 517.01 will be reviewed and updated for the next Board meeting.

Reports:

Student Trustee: Member Dahlquist stated that Student Activities will be holding a blood drive on October 31; that Phi Theta Kappa will be hosting a Halloweird Extravaganza on October 29 to raise money for the American Cancer Society; and the Theatre Department will be performing the musical "Cabaret" November 10-13, 2005.

ICCTA Representative: Member Wilkinson will be attending the next ICCTA meeting on November 10-12, 2005.

Foundation Liaison: Member Cox stated that the annual meeting will be held on Tuesday, October 25, 2005.

Member Simpson left the meeting at 7:20 p.m.

2005 Audit Report:

Karl Appelquist from the auditing firm of Clifton Gunderson LLP summarized the 2005 annual audit. After discussion, it was moved by Member Andersen and seconded by Member Cox to approve the 2005 Audit. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist Advisory vote: aye.

Statements of Final
Construction Compliance
PHS Projects:

It was moved by Member Andersen and seconded by Member Wilkinson to approve the Statements of Final Construction Compliance for the 2005 Elevator Project, Parking Lot and Sidewalk Improvements Project, and the 2005 ACM Abatement, 1C1 Technology Area Project. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist Advisory vote: aye.

Protection, Health, and
Safety Projects – 2006-07:

It was moved by Member Cox and seconded by Member Padilla to approve the following Protection, Health and Safety Projects: 2006 Elevator Improvements, 2006 Window Replacement, Electrical Grounding, and Boiler Room Improvements for submission to ICCB to be funded through the Protection, Health and Safety tax levy. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist Advisory vote: aye.

Board Policy 510.01:
Travel of College
Personnel (First Reading):

It was moved by Member Andersen and seconded by Member Cox to approve Board Policy 510.01, Travel of College Personnel for first reading as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist Advisory vote: aye.

Board Policy 511.01:
Use of College Facilities
(First Reading):

It was moved by Member Wilkinson and seconded by Member Padilla to approve Board Policy 511.01, Use of College Facilities for first reading as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist Advisory vote: aye.

Board Policy 602.02:
College Assessment and
Placement Policy
(First Reading):

It was moved by Member Andersen and seconded by Member Cox to approve Board Policies 602.02, College Assessment Policy and 602.03, College Placement Policy for first reading as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist vote: aye.

Intergovernmental
Agreement:

It was moved by Member Cox and seconded by Member Wilkinson to approve the Intergovernmental Agreement with Illinois Valley Community College to offer truck driving during the Spring 2006 semester. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist vote: aye.

Adjournment:

Since the scheduled business was completed, it was moved by Member Andersen and seconded by Member Cox that the Board adjourn. In a roll call vote, all voted aye. Motion carried. Student Trustee Anderson advisory vote: aye.

The meeting adjourned at 7:53 p.m.

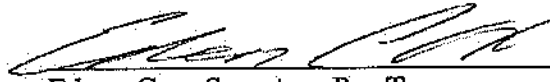
October 24, 2005

Page 4

Next Meeting:

The next regular meeting of the Board will be at 7:00 p.m. on
November 28, 2005 in the Board Room.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Edson Cox", written over a horizontal line.

Edson Cox, Secretary Pro Tem

SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES - TREASURER'S REPORT
As of September 30, 2005

CHECKING ACCOUNTS

<u>INTEREST BEARING ACCOUNTS</u>	<u>INTEREST RATE</u>	<u>AMOUNT</u>
General Account - Sterling Federal Bank	2.810	\$793,171.20
Illinois Funds - Firstar Bank, Springfield	3.427	1,678,434.89
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS		2,471,606.09
 <u>MONEY MARKET</u>		
ABN-AMRO Investment Services, Inc.	3.040	70,465.56
TOTAL CHECKING ACCOUNTS		\$2,542,071.65

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY 

BOARD CHAIR

INVESTMENTS

<u>FINANCIAL INSTITUTION</u>	<u>MATURITY DATE</u>	<u>DATE</u>		
Sauk Valley Bank, Sterling	02-01-06		3.400	\$1,000,000
US Bank, Sterling	02-04-06		3.880	1,000,000
US Bank, Sterling	02-26-06		3.940	1,000,000
Union Bank, Tampico	03-01-06		3.400	1,000,000
US Bank, Sterling	04-04-06		3.680	1,000,000
US Bank, Sterling	05-04-06		4.020	1,000,000
SUBTOTAL INVESTMENTS				6,000,000

BOARD SECRETARY

MATURITY DATE 10/24/05

<u>BOND INVESTMENTS - Liability, Protection & Settlement</u>		<u>YIELD</u>	<u>PRICE</u>
Miami Dade Cnty Fla Solid Waste Sys	10-01-05	4.200	100,393.00
Houston Tex Water & Sewer System	12-01-05	4.700	50,426.50
Federal Home Loan Bank Bonds	12-15-05	2.250	591,465.70
Nevada State Hwy Impt Rev Improv Rev Bds	12-01-05	5.250	227,373.75
NC Mun Elec Auth	01-01-06	5.250	308,522.75
Fed Natl Mtg Assn	04-15-06	2.125	533,250.00
Fed Natl Mgt Assn	07-15-06	3.125	497,030.00
Milwaukee Cnty Wis	09-01-06	4.750	204,640.00
Federal Natl Mtg. Assn	11-15-06	2.625	492,655.00
Benton Cnty Wash Sch Dist No 52	12-01-06	3.250	251,772.50
Las Cruces NM	12-01-06	5.100	201,958.00
Houston TX Wtr & Swr System	12-01-06	4.600	51,249.00
Mokena IL Go Bonds 2004	12-15-06	3.250	378,127.50
Federal Home Ln Mtg Corp	02-15-07	2.375	293,343.00
Anch AL Tel Util	03-01-07	5.300	154,093.50
Fed National Mtg. Assn.	07-15-07	4.250	474,112.50
Federal Home Ln Bks Cons Bd	12-14-07	3.924	651,015.63
SUBTOTAL BONDS			\$5,461,428.33

TOTAL INVESTMENTS **\$11,461,428.33**

Sauk Valley Community College
Board of Trustees
October 24, 2005

Summary of Bills Payable

Amount

General Operating Funds

\$ 755,734.57

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY



BOARD CHAIR



BOARD SECRETARY

DATE 10/24/05

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
National Manufacturing	01		Tuition Billed to Employer	Refund L Weerts	407.63
Anne's	01		Foundation Expense	Memorial Tree	239.99
Benedict, Timothy	01		Foundation Expense	Vital Supplies	76.73
Benedict, Timothy	01		Foundation Expense	Tape Recorder	26.38
Delta Systems Co, Inc	01		Foundation Expense	True Story-Books	186.03
Houghton Mifflin Co.	01		Foundation Expense	Student Text Books	82.14
Just Ask Rental	01		Foundation Expense	Table Rental for 40th Ann Dinner	204.00
McGraw-Hill Companies	01		Foundation Expense	Number Books	150.18
Trailside Package	01		Foundation Expense	Beverages for Anniv. Dinner	134.87
Unique Computer	01		Due from Computer Purchase Plan	Employee Purchase-J Hedrick	934.74
State Universities Retirement Sy01			SURS Payable	Accrued SURS	30,162.57
State Universities Retirement Sy01			SURS Payable	Accrued SURS	31,450.99
Select Employees Credit Union	01		Credit Union Payable	ACCURED W/H Select Employees Credit Union	11,567.53
Select Employees Credit Union	01		Credit Union Payable	ACCURED W/H Select Employees Credit Union	11,406.49
Minnesota Child Support Payment 01			Wage Garnishment Payable	GARNISHMENT	333.00
Minnesota Child Support Payment 01			Wage Garnishment Payable	GARNISHMENT	333.00
Community Health Charities of Ill01			United Way Payable	ACCURED W/H-Community Health Charities	4.00
Community Health Charities of Ill01			United Way Payable	ACCURED W/H-Community Health Charities	28.00
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	10.00
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	25.00
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	31.46
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	152.75
Gallagher Benefit Services, Inc 01			Optional Disability Insurance	LTD Billing	704.10
Illinois Mutual	01		Optional Disability Insurance	Accrued Optional Disability-Illinois Mutual	3.89
Illinois Mutual	01		Optional Disability Insurance	Accrued Optional Disability-Illinois Mutual	3.89
SVCC Foundation	01		Foundation Payable	Accrued W/H SVCC Foundation	109.50

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SVCC Foundation	01		Foundation Payable	Accrued W/H SVCC Foundation	109.50
Ameriprise Financial Services, I01			American Express	Accrued Annuities-American Express	2,437.00
Ameriprise Financial Services, I01			American Express	Accrued Annuities-American Express	2,437.00
Equitable Life Assurance	01		Equitable	Accrued Annuities-Equitable	250.00
Equitable Life Assurance	01		Equitable	Accrued Annuities-Equitable	250.00
Franklin Financial Services Corp01			Franklin Life	Accrued Annuities-Franklin Life	187.50
New York Life Insurance & Annuity01			New York Life	ACCURED ANNUITIES-New York Life	300.00
New York Life Insurance & Annuity01			New York Life	ACCURED ANNUITIES-New York Life	300.00
Fidelity Investments	01		Fidelity Investments	ACCURED ANNUITIES-Fidelity Investments	594.00
Fidelity Investments	01		Fidelity Investments	ACCURED ANNUITIES-Fidelity Investments	594.00
Waddell & Reed, Inc	01		Waddell & Reed	Accrued Annuities-Waddell & Reed	225.00
Waddell & Reed, Inc	01		Waddell & Reed	Accrued Annuities-Waddell & Reed	225.00
Adams, Lucas C.	01		Accounts Payable	IIA Gt	250.00
Albee, Karen S.	01		Accounts Payable	Stafford Loan	424.86
Appelquist, Brian	01		Accounts Payable	Online Refund	15.00
Appenheimer, Sharon	01		Accounts Payable	Online Refund	99.00
Ashford, Chantal A.	01		Accounts Payable	Stafford Bal	202.61
Ast, John	01		Accounts Payable	Online Refund	125.00
Ast, Leslie	01		Accounts Payable	Online Refund	125.00
Baker, Stephen M.	01		Accounts Payable	Stafford Bal	854.32
Bannon, Benjamin J.	01		Accounts Payable	Stafford Bal	617.47
Barnett, Ashleigh A.	01		Accounts Payable	Stafford Bal	95.57
Barron, Brandi M.	01		Accounts Payable	Stafford Bal	1,062.98
Bartlett, Jason A.	01		Accounts Payable	Stafford Bal	159.96
Baungartner, Adam T.	01		Accounts Payable	Online Refund	222.00
Baxter, Lizanne	01		Accounts Payable	Online Refund	74.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Bertolozzi, Abbigale M.	01		Accounts Payable	Stafford Loan	1,273.61
Bielema, Serenia M.	01		Accounts Payable	Stafford Loan	1,273.61
Boles, Mitchell L.	01		Accounts Payable	Online Refund	50.00
Boostrom, Erika A.	01		Accounts Payable	Stafford Loan	1,697.50
Box, Jeremiah L.	01		Accounts Payable	IIA Gt Bal	182.00
Boyle, Jim N.	01		Accounts Payable	Online Refund	79.00
Brinkley, Rita M.	01		Accounts Payable	Stafford Loan	1,273.61
Britten, Adam R.	01		Accounts Payable	Online Refund	145.00
Brokaw, Ben J.	01		Accounts Payable	Online Refund	928.00
Bruns, Sarah M.	01		Accounts Payable	IIA Gt	250.00
Burgess, Shirley	01		Accounts Payable	Online Refund	27.00
Burtlow, Destiney D.	01		Accounts Payable	Stafford Loan	1,273.61
Butzen, Kimberly A.	01		Accounts Payable	Online Refund	192.34
Carbaugh, Casey R.	01		Accounts Payable	Stafford Bal	1,558.50
Carr, Neil A.	01		Accounts Payable	Stafford Loan	637.29
Castillo, Efrain J.	01		Accounts Payable	Refund-Fin Assistance Only	848.75
Chouinard, Daniel D.	01		Accounts Payable	Stafford Bal	355.61
Christensen, Christina L.	01		Accounts Payable	Stafford Bal	19.78
Christoffersen, Tara A.	01		Accounts Payable	Stafford Bal	473.20
Colwell, Thomas J.	01		Accounts Payable	Stafford Loan	1,273.61
Copeland, Jennifer L.	01		Accounts Payable	Stafford Loan	1,273.61
Cornelius, Christa J.	01		Accounts Payable	Stafford Loan	485.00
Covell, Slain C.	01		Accounts Payable	Stafford Bal	256.61
Crawley, Victoria S.	01		Accounts Payable	Stafford bal	241.61
Crofts, Heather R.	01		Accounts Payable	Online Refund	69.00
Culbertson, Catherine M.	01		Accounts Payable	Stafford Loan	1,273.61

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DeJesus, Clarissa A.	01		Accounts Payable	Stafford Bal	987.60
Deacon, Nina M.	01		Accounts Payable	Stafford Loan	1,273.61
Delgado, Alejandro J.	01		Accounts Payable	Stafford Bal	932.32
Dewey, Heather R.	01		Accounts Payable	Stafford Ln	1,212.50
Dickey, Jennifer A.	01		Accounts Payable	Stafford Bal	28.93
Dickson, Ronald A.	01		Accounts Payable	Stafford Loan	1,273.61
Dobbins, Joseph P.	01		Accounts Payable	Stafford Bal	27.11
DuBois, Jordan E.	01		Accounts Payable	Stafford Bal	4.08
Duncan, Ashlea L.	01		Accounts Payable	Stafford Bal	80.71
Eaton, Lindsay G.	01		Accounts Payable	Stafford Bal	920.11
Ebersole, Cheryl L.	01		Accounts Payable	Stafford Loan	1,273.61
Ellis, Patrick B.	01		Accounts Payable	Online Refund-WACE	148.00
Engelkes, Ella C.	01		Accounts Payable	Online Refund	5.00
Field, Kayla	01		Accounts Payable	Stafford Loan	1,273.61
Finley, John B.	01		Accounts Payable	Stafford Bal	1,205.77
Fischer, Katrina L.	01		Accounts Payable	Stafford Loan	1,273.61
Fish, Betty	01		Accounts Payable	Online Refund	27.00
Flanagan, Ashley M.	01		Accounts Payable	Stafford Bal	234.93
Forristall, William R.	01		Accounts Payable	Stafford Ln	1,273.61
Freeman, Amy L.	01		Accounts Payable	Stafford Ln	1,273.61
Friel, Danielle R.	01		Accounts Payable	Stafford Bal	904.03
Gabler, James S.	01		Accounts Payable	Online Refund	75.00
Garland, Clinton T.	01		Accounts Payable	Online Refund	237.00
Geer, Dana R.	01		Accounts Payable	Stafford Loan	1,273.61
Gloria, Kyle L.	01		Accounts Payable	Stafford Bal	251.61
Gosch, Aric D.	01		Accounts Payable	Stafford Bal	30.72

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Gosch, Aric D.	01		Accounts Payable	Online Refund	296.00
Gould, Eric F.	01		Accounts Payable	Stafford Bal	440.94
Graff, Norman J.	01		Accounts Payable	Online Refund	126.00
Gray, Amanda L.	01		Accounts Payable	Stafford Bal	1,273.61
Gross, Jodi A.	01		Accounts Payable	Stafford Loan	1,273.61
Gugerty, Everett H.	01		Accounts Payable	IIA	250.00
Haan, Cynthia L.	01		Accounts Payable	Stafford Bal	498.62
Habben, Amanda L.	01		Accounts Payable	Stafford Bal	674.94
Hamrick, Laura R.	01		Accounts Payable	Stafford Bal	15.00
Harris, Damian S.	01		Accounts Payable	IIA Bal	56.02
Hartz, Robert B.	01		Accounts Payable	Stafford Bal	107.93
Haub, Amanda J.	01		Accounts Payable	Stafford Bal	835.61
Hayen, Jeffrey S.	01		Accounts Payable	Stafford Bal	1,034.07
Henderson, Chad A.	01		Accounts Payable	Stafford Bal	1,027.21
Hernandez, Cheyenne N.	01		Accounts Payable	Stafford Bal	78.15
Holland, Stephanie M.	01		Accounts Payable	Stafford Loan	1,061.18
Horner, Roberta J.	01		Accounts Payable	Stafford Ln	1,273.61
Horvath, Jonathan D.	01		Accounts Payable	Online Refund	49.00
Howard, Jennifer L.	01		Accounts Payable	Stafford Loan	1,697.50
Hull, Douglas E.	01		Accounts Payable	Stafford Loan	1,697.50
Humphrey, Ashlan M.	01		Accounts Payable	Stafford Bal	147.60
Jackson, Cedric X.	01		Accounts Payable	Stafford Loan	1,273.61
Jenkins, Melissa L.	01		Accounts Payable	Stafford Bal	340.88
Johnson, Ashley M.	01		Accounts Payable	Stafford Bal	360.61
Judd, Aaron W.	01		Accounts Payable	Stafford Bal	456.02
Keene, Joshua A.	01		Accounts Payable	Stafford Loan	848.75

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Killingsworth, Daniel L.	01		Accounts Payable	Stafford Loan	1,273.61
King, Bradley D.	01		Accounts Payable	Online Refund	154.50
King, Natalie	01		Accounts Payable	Stafford Loan	1,016.38
Kness, Jessica L.	01		Accounts Payable	Stafford Loan	1,273.61
Kramer, Brittany L.	01		Accounts Payable	Stafford Bal	152.21
Krsteviski, Krste	01		Accounts Payable	Online Refund	74.00
Lehner, Eric R.	01		Accounts Payable	Stafford Bal	212.61
Logan, Daniel	01		Accounts Payable	Stafford Bal	691.96
Lombardo, John A.	01		Accounts Payable	Stafford Bal	692.58
Luebke, Brandon S.	01		Accounts Payable	Stafford Bal	862.36
Manning, Mary E.	01		Accounts Payable	Online Refund	222.00
McBroom, Tonya S.	01		Accounts Payable	Stafford Loan	1,273.61
McCormick, Karrie L.	01		Accounts Payable	Stafford Bal	291.61
McKinnon, Becky L.	01		Accounts Payable	Stafford Loan	1,273.61
McNitt, Ryan M.	01		Accounts Payable	Stafford Loan	1,455.00
Merriman, Krystal L.	01		Accounts Payable	Stafford Loan	1,273.61
Metcalf, Jaimie E.	01		Accounts Payable	Stafford Bal	49.61
Milliman, Stacie J.	01		Accounts Payable	Stafford Loan	1,273.61
Monroe, James W.	01		Accounts Payable	Stafford Bal	1,126.64
O'Brien, Brittany N.	01		Accounts Payable	Stafford Bal	176.97
Ogburn, Jamie L.	01		Accounts Payable	Stafford Loan	1,273.61
Olalde, Melissa L.	01		Accounts Payable	Stafford Loan	727.50
Pack, Jason D.	01		Accounts Payable	Stafford Loan	1,273.61
Pack, Luke A.	01		Accounts Payable	Stafford Loan	1,273.61
Payan, Sarah A.	01		Accounts Payable	Stafford Bal	163.61
Peretto, Nicole L.	01		Accounts Payable	Stafford bal	577.32

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Perna, Angela M.	01		Accounts Payable	Stafford Loan	1,273.61
Planthaber, Karen	01		Accounts Payable	Online Refund	20.00
Reuter, Brandon J.	01		Accounts Payable	Stafford Bal	581.61
Rice, Steven A.	01		Accounts Payable	Stafford Bal	966.81
Rivera, Kora	01		Accounts Payable	Online Refund	44.00
Robbins, Kayla	01		Accounts Payable	Online Refund	49.00
Roselieb, Jessica L.	01		Accounts Payable	Stafford Bal	287.57
Royce, Daniel E.	01		Accounts Payable	Stafford In	1,597.50
Royce, Justin M.	01		Accounts Payable	Stafford Loan	1,697.50
Sanchez, Joshua J.	01		Accounts Payable	Stafford Bal	1,270.92
Sanders, Paula K.	01		Accounts Payable	Online Refund	4.00
Schutz, Natalie D.	01		Accounts Payable	Online Refund	49.00
Scoles, Kate E.	01		Accounts Payable	MAP Bal	60.40
Sikkena, Stephanie L.	01		Accounts Payable	Stafford Bal	370.38
Singer, Jennifer C.	01		Accounts Payable	Stafford Bal	276.61
Skaff, Sierra C.	01		Accounts Payable	Stafford Loan	1,273.61
Slusser, Tina M.	01		Accounts Payable	Stafford In	1,697.50
Smith, Daniel J.	01		Accounts Payable	Stafford In	303.61
Smith, Joseph M.	01		Accounts Payable	Stafford Loan	493.35
Smith, Tiffany L.	01		Accounts Payable	Online Refund	62.20
Sorzella, Tara R.	01		Accounts Payable	Stafford Bal	886.95
Taylor, Kevin D.	01		Accounts Payable	Stafford Bal	598.15
Tedrick, Brock L.	01		Accounts Payable	Stafford Bal	148.61
Tichler, Sarah M.	01		Accounts Payable	Stafford Bal	689.10
Tornow, Tyler L.	01		Accounts Payable	Stafford Loan	1,273.61
Trenholm, Patricia L.	01		Accounts Payable	Stafford Bal	98.99

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Veselko, Janae L.	01		Accounts Payable	Stafford Ln	1,273.61
Villarreal, Angela S.	01		Accounts Payable	Stafford Bal	160.59
White, Stacy R.	01		Accounts Payable	Online Refund	125.00
Wilcox, Elizabeth	01		Accounts Payable	Stafford Bal	563.20
Wolford, Janice E.	01		Accounts Payable	Stafford Loan	1,697.50
Dixon Web Printing Company	01		Other Payables	Refund D Houldson	75.00
Roselieb, Deborah	01		Other Payables	Parent Plus Loan /Jessica	1,455.00
Follett Bookstore	01		PELL EOG BT	Student Books	3,864.13
Follett Bookstore	01		PELL EOG BT	Student Books	6,557.01
Follett Bookstore	01		PELL EOG BT	Student Books	3,642.60
Follett Bookstore	01		Foundation B	Student Books	3.00
Follett Bookstore	01		Foundation B	Student Books	41.95
Follett Bookstore	01		Foundation B	Student Books	3.00
Follett Bookstore	01		Stafford Loans BT	Student Books	313.03
Follett Bookstore	01		Stafford Loans BT	Student Books	92.35
Follett Bookstore	01		Stafford Loans BT	Student Books	114.42
Follett Bookstore	01		JTPA Whiteside B	Student Books	185.99
Follett Bookstore	01		JTPA Lee B	Student Books	66.60
Follett Bookstore	01		Trade Act TAA Sterling B	Student Books	143.70
Follett Bookstore	01		Americorps	Student Books	69.94
SVCC Foundation	01		Foundation Payable	Dinner Tickets/Credit Card	80.00
Ward, Murray, Pace, & Johnson, P01	01	Board of Trustees	Legal Services	Legal Services Aug 05	1,920.00
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Legal Publications & Public Notices Open PO	37.08
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	Board Meeting Refreshments Open PO	58.50
Fifth Third Bank	01	Board of Trustees	Conference/Meeting Expense	Board Travel 9/7/05	427.10
Thompson, Robert J.	01	Board of Trustees	Conference/Meeting Expense	Meeting D. Mihel 10/05/05	11.90

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Andrew Bollman Photography	01	President	Office Supplies	Photo-President	47.95
Creative Printing	01	President	Office Supplies	Business Cards (NEW) Dr. Behrendt	40.00
SBM Business Equipment Center	01	President	Office Supplies	Day At a Glance Appt Book	41.35
Fifth Third Bank	01	President	Conference/Meeting Expense	President's Travel 9/7/05	427.10
Lundstrom Florist	01	President	Other Conference & Meeting	Flowers-David Perry Funeral	35.00
Follett Bookstore	01	College Relations	Office Supplies	Department Charges thru 9/30/05	48.00
Lyons, Calvin W.	01	College Relations	Office Supplies	Frames for 40th Ann	51.21
Ogle County Newspapers	01	College Relations	Publications and Dues	FY 06 Renewal	29.00
Custom Monogram	01	College Relations	Advertising	T-Shirts 40th Anniversary	1,650.00
Have Fun Entertainment	01	College Relations	Advertising	Advertisement-40th Anniversary	136.50
Menards	01	College Relations	Advertising	Supplies to hang 40th Ann banners	36.97
Monitor Productions Inc	01	College Relations	Advertising	Electronic Advertising	593.00
Ogle County Life	01	College Relations	Advertising	Fall Registration	154.15
Rockford Register Star	01	College Relations	Advertising	Special Tab - 40th Ann Advertising	520.00
Sauk Valley Newspapers	01	College Relations	Advertising	40th Ann & Late Fall Classes	1,943.69
WER TV	01	College Relations	Advertising	Fall Registration	80.00
WIXN FM - WIXN AM	01	College Relations	Advertising	Guest DJ	550.00
WLT	01	College Relations	Advertising	40th Ann Advertising	130.00
WREX TV	01	College Relations	Advertising	Fall Registration	100.00
WRHL FM The HUB	01	College Relations	Advertising	40th Ann Advertising	277.50
Withers Broadcasting	01	College Relations	Advertising	40th Ann & Sports Advertising	1,293.54
Gordon Fleisch Company	01	Printshop	Maintenance Services	Copier-Maintenance & Supplies	934.86
Xerox Corporation	01	Printshop	Maintenance Services	Mater Usage	20.63
Follett Bookstore	01	Printshop	Other Supplies	Department Charges thru 9/30/05	7.81
Bandall	01	Printshop	Purchases for Resale	Paper	61.00
Bandall	01	Printshop	Purchases for Resale	Paper-Boise	2,677.90

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Xerox Corporation	01	Printshop	Lease Installment Payments	Leasing Charge Copier	49.83
Follett Bookstore	01	VP-Learning Services	Office Supplies	Depatmental Charges thru 9/23/05	62.40
Dixon Rotary Club	01	VP-Learning Services	Publications and Dues	Rotary Dues 10/05	185.25
Kerber, Joan E.	01	VP-Learning Services	Conference/Meeting Expense	Travel-CAO/ISO Meeting 10/6/05	15.16
Rock Falls Chamber of Commerce	01	VP-Learning Services	Conference/Meeting Expense	Fall Luncheon	18.75
American College Testing Asset P01		Other Instructional	Consultants	Writing Tests	3,311.15
SEM Business Equipment Center	01	Other Instructional	Maintenance Services	Monthly Maintenance for Sharp Copier FY 06	38.44
Illinois Business Education Asso01		Other Instructional	Conference/Meeting Expense	Conference Fee 11/02/05	140.00
Klein, Colleen J.	01	Other Instructional	Conference/Meeting Expense	Travel-Conference, Chicago 9/15/05	398.63
Seeley, Deana K.	01	Other Instructional	Conference/Meeting Expense	Travel-Denver, Co Conf 7/22/05	6.77
CEDA (Center for Educational Dev01		Dean of Arts,Social Sciences & P	Conference/Meeting Expense	Conference Fee 10/10/05	695.00
Rock Falls Chamber of Commerce	01	Dean of Arts,Social Sciences & P	Conference/Meeting Expense	Fall Luncheon	18.75
Creative Printing	01	Art	Instructional Supplies	SVCC Business Cards 250/BOX	35.00
Follett Bookstore	01	Art	Instructional Supplies	Department Charges 9/24/05	22.64
Follett Bookstore	01	Art	Instructional Supplies	Department Charges 9/9/05	40.85
Follett Bookstore	01	Art	Instructional Supplies	Department Charges	15.81
Follett Bookstore	01	Art	Instructional Supplies	Departmental Charges thru 9/23/05	22.78
Follett Bookstore	01	Art	Instructional Supplies	Department Charges thru 9/30/05	34.01
Hobby Lobby	01	Art	Instructional Supplies	Art Supplies	140.05
Menards	01	Art	Instructional Supplies	Misc Art Supplies-Open Order	132.70
Cheseman Coaches	01	Art	Other Conference & Meeting	Chicago Art Institute 9/27/05	1,420.00
Follett Bookstore	01	English	Instructional Supplies	Department Charges 9/24/05	7.98
Follett Bookstore	01	English	Instructional Supplies	Department Charges 9/9/05	8.59
Follett Bookstore	01	English	Instructional Supplies	Departmental Charges thru 9/23/05	74.25
Follett Bookstore	01	English	Instructional Supplies	Department Charges thru 9/30/05	9.33
Follett Bookstore	01	Reading	Instructional Supplies	Department Charges 9/24/05	306.25

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Newsweek	01	Reading	Instructional Supplies	Renewal	991.20
Sterling Park District	01	Physical Education	Instructional Service Contracts	PED 106 Fall 06	218.07
Creative Health Products	01	Fitness Center	Instructional Supplies	M-22C Gulick Measuring Tape	50.90
Red Canyon Systems	01	Fitness Center	Instructional Supplies	Annual License	310.00
Club Industry	01	Fitness Center	Conference/Meeting Expense	Conference Fee 11/05/05	140.00
Braddock, Samuel L.	01	Criminal Justice	Instructional Supplies	Supplies/Criminal Justice	58.74
Follett Bookstore	01	Criminal Justice	Instructional Supplies	Department Charges 9/24/05	3.19
Braddock, Samuel L.	01	Criminal Justice	Conference/Meeting Expense	Travel-Highland CC	91.13
Follett Bookstore	01	History	Instructional Supplies	Department Charges 9/24/05	3.50
Follett Bookstore	01	Psychology	Instructional Supplies	Department Charges 9/9/05	2.67
Follett Bookstore	01	Psychology	Instructional Supplies	Department Charges	49.15
Follett Bookstore	01	Psychology	Instructional Supplies	Departmental Charges thru 9/23/05	5.40
Follett Bookstore	01	Sociology	Instructional Supplies	Department Charges	9.48
Follett Bookstore	01	Mathematics	Instructional Supplies	Department Charges 9/24/05	12.85
Follett Bookstore	01	Mathematics	Instructional Supplies	Department Charges 9/9/05	8.22
Follett Bookstore	01	Mathematics	Instructional Supplies	Department Charges	-103.75
Follett Bookstore	01	Mathematics	Instructional Supplies	Department Charges thru 9/30/05	4.79
Wells, Daniel R.	01	Mathematics- Developmental	Instructional Supplies	Overhead Supplies	41.61
Creative Printing	01	Dean of Business, Tech & Natural	Office Supplies	Business Cards: Reorder Linley White 500/Box	40.00
Lawrence Erlbaum Associates, Inc01	01	Dean of Business, Tech & Natural	Instructional Supplies	Textbook	36.95
Illinois Assoc. for Career & Tec01	01	Dean of Business, Tech & Natural	Publications and Dues	Membership Dues	95.00
Fountain, William B.	01	Dean of Business, Tech & Natural	Other Conference & Meeting	Travel-EGR 103 Classes	66.93
Follett Bookstore	01	Business	Instructional Supplies	Department Charges 9/9/05	81.25
Follett Bookstore	01	Computer Information Systems	Instructional Supplies	Department Charges 9/24/05	1.58
SBM Business Equipment Center.	01	Office & Administrative Services	Instructional Supplies	Service Contract for Monthly Copy machine	52.63
Illinois Business Education Asso01	01	Office & Administrative Services	Publications and Dues	Fy 06 Dues	105.00

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Niemeyer, Loren	01	Electronics	Publications and Dues	FY 06 Dues NAIE	80.00
Airgas	01	HVAC	Instructional Supplies	Large Oxygen Tank	78.82
Follett Bookstore	01	HVAC	Instructional Supplies	Department Charges thru 9/30/05	1.69
American Society for Quality	01	Manufacturing Technology	Instructional Supplies	Textbook	66.50
Follett Bookstore	01	Mechanical Design	Instructional Supplies	Department Charges 9/24/05	55.00
Follett Bookstore	01	Mechanical Design	Instructional Supplies	Department Charges 9/9/05	56.00
Follett Bookstore	01	Mechanical Design	Instructional Supplies	Department Charges	30.16
Follett Bookstore	01	Mechanical Design	Instructional Supplies	Department Charges thru 9/30/05	98.99
Milum Corporation	01	Dean of Health Careers and Scien	Office Supplies	10 User License Office Tracker Software	895.00
Quill Corporation	01	Dean of Health Careers and Scien	Office Supplies	Dean Supplies-Open PO	43.93
Quill Corporation	01	Dean of Health Careers and Scien	Office Supplies	Dean Supplies-Open PO	12.49
Lynch, Janet L.	01	Dean of Health Careers and Scien	Instructional Supplies	Supplies Sig Other Program	54.98
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	ADN supplies Open PO	92.04
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	ADN supplies Open PO	266.10
Northern Illinois Home Medical	S01	Associate Degree Nursing	Instructional Supplies	ADN supplies Open PO	62.50
Wallcur, Inc	01	Associate Degree Nursing	Instructional Supplies	Practi-Powder Vials	62.95
Insight Media	01	Associate Degree Nursing	Computer Software	CD ROM -Nursing	516.00
Southern Illinois University	01	Nurse Assistant	Consultants	CNA Criminal Background Check F 2005	285.00
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	LPN supplies Open PO	117.00
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	LPN supplies Open PO	30.42
SourceOne Healthcare Technologies	01	Radiologic Technology	Maintenance Services	Rad Maintenance-Open PO	30.00
Follett Bookstore	01	Radiologic Technology	Instructional Supplies	Department Charges thru 9/30/05	10.36
Brevitt, Dianna H.	01	Radiologic Technology	Conference/Meeting Expense	Travel-Clinical Sites	45.59
Brevitt, Dianna H.	01	Radiologic Technology	Conference/Meeting Expense	Travel-Clinical Visit 8/29/05	40.50
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Travel-Clinical Site Visits	328.83
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Clinical Travel 9/29/05	270.63

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Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Travel-Return Speaker from Conf to O'Hare	143.26
Mulkey, William	01	Radiologic Technology	Conference/Meeting Expense	Speaker for Conference 9/30/05	2,200.00
CCH Medical Center	01	Other Health Careers	Instructional Service Contracts	NRS 115 IV Therapy	824.60
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Algae	10.36
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies Per Quote	74.72
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Misc Fast Plants	54.05
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies Per Quote	99.76
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies Per Quote	241.22
Carolina Biological Supply Co	01	Biology	Instructional Supplies	Biology Supplies Per Quote	144.65
Follert Bookstore	01	Biology	Instructional Supplies	Department Charges 9/24/05	16.25
Ward's-Biology	01	Biology	Instructional Supplies	Misc Biology Supplies	23.60
Ward's-Biology	01	Biology	Instructional Supplies	Halobacterium Salinarium	90.81
Wood, Therese L.	01	Biology	Instructional Supplies	Biology Supplies	130.74
Follert Bookstore	01	Chemistry	Instructional Supplies	Departmental Charges thru 9/23/05	1.58
Teacher's Media Company	01	Chemistry	Instructional Supplies	D-SF2C-TVAS DVD Set, Lab safety curriculum Clips	41.93
U S Filter Corporation	01	Chemistry	Instructional Supplies	Tank, Mixed Bed, .45CF	154.30
Wood, Therese L.	01	Chemistry	Instructional Supplies	Chemistry Supplies	2.25
NCS Pearson, Inc	01	Dean of Information Systems	Instructional Supplies	Answer Sheet, 239633 200 Q 8 1/2x11 cut 500/pkg	1,075.20
Rock Falls Chamber of Commerce	01	Dean of Information Systems	Conference/Meeting Expense	Fall Luncheon	18.75
ABC-CLIO Inc	01	Learning Resource Center	Books and Binding Costs	Books for Library	43.20
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Books for Library Open Purchase Order	1,162.69
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books for Library-Open Purchase Order	21.95
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books for Library-Open Purchase Order	89.91
Fifth Third Bank	01	Learning Resource Center	Books and Binding Costs	Books for Library	1,718.20
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books	219.00
Sauk Valley Newspapers	01	Learning Resource Center	Publications and Dues	Newspaper Renewal	147.00

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Anderson, Judy	01	Learning Resource Center	Conference/Meeting Expense	Travel-ILCSO Meeting 9/9/05	187.21
Beinhoff, Lisa A.	01	Learning Resource Center	Conference/Meeting Expense	Travel 9/13/05	155.20
Beinhoff, Lisa A.	01	Learning Resource Center	Conference/Meeting Expense	Travel-NILRC Meeting 9/23/05	131.92
RMS Informational Technology Int01		Academic Computing	Maintenance Services	HP support Renewal for FY06 billed monthly	113.30
Follett Bookstore	01	Academic Computing	Instructional Supplies	Department Charges 9/24/05	19.00
CDW-G	01	Academic Computing	Instructional Technology Materia	Verbatim CD-R 100 Pack	410.86
Skokie TV Repair	01	Academic Computing	Instructional Technology Materia	Digital Camcorder Repair	69.95
NCS Pearson, Inc	01	Academic Computing	Computer Software	Scantool Support	156.00
RMS Informational Technology Int01		Academic Computing	Computer Software	HP support Renewal for FY06 billed monthly	53.11
Tribeworks	01	Academic Computing	Computer Software	ISHELL Instructor Renewal	795.00
Shelley, Chris	01	Academic Computing	Conference/Meeting Expense	Travel-QOCI Meeting 9/30/05	87.30
RMS Informational Technology Int01		Administrative Computing	Maintenance Services	HP support Renewal for FY06 billed monthly	2,574.13
Fifth Third Bank	01	Administrative Computing	Office Supplies	Information Services Supplies	211.65
Pratt Audio-Visual & Video Corp 01		Administrative Computing	Office Supplies	VGA Cable	104.65
Unique Computer	01	Administrative Computing	Office Supplies	APC Battery	44.00
Unique Computer	01	Administrative Computing	Office Supplies	Ink	98.00
Fifth Third Bank	01	Administrative Computing	Computer Software	Information Services Software	317.69
Milum Corporation	01	Administrative Computing	Computer Software	10 User License Office Tracker Software	545.00
RMS Informational Technology Int01		Administrative Computing	Computer Software	HP support Renewal for FY06 billed monthly	800.21
SunGard SCT	01	Administrative Computing	Computer Software	FY 06 TCP/SW Maintenance	66,627.00
Dixon Park District	01	Dean of Student Services	Conference/Meeting Expense	Rental for Student Services Retreat	150.00
Rock Falls Chamber of Commerce 01		Dean of Student Services	Conference/Meeting Expense	Fall Luncheon	18.75
Anderson, Pamela J.	01	Special Needs- ADA	Other Contractual Services	Interpreter Services Sept 2005	700.00
Follett Bookstore	01	Special Needs- ADA	Instructional Supplies	Department Charges thru 9/30/05	5.59
Kishwaukee College	01	Student Recruitment	Other Supplies	College Night	12.00
Pinney Printing Company	01	Student Recruitment	Other Supplies	Discover Sauk Flyers	551.53

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Follett Bookstore	01	Admissions, Records & Placement	Office Supplies	Department Charges thru 9/30/05	75.27
Quill Corporation	01	Admissions, Records & Placement	Office Supplies	Office Supplies	155.37
Quill Corporation	01	Admissions, Records & Placement	Office Supplies	Pre-inked Stamp	16.99
Northeastern Illinois University	01	Admissions, Records & Placement	Conference/Meeting Expense	IACRAO Conference Fee 10/26	465.00
Stiefel, Debra	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Reimbursement Plane Ticket Conf 11/28/05	355.40
Creative Printing	01	Counseling	Office Supplies	Business Cards Mary Taour (REORDER)	60.00
Follett Bookstore	01	Counseling	Office Supplies	Departmental Charges thru 9/23/05	2.39
Clodfelter, Pamela J.	01	Counseling	Conference/Meeting Expense	Travel-CAO Meeting 10/06/05	137.35
Daly, Ann C.	01	Counseling	Conference/Meeting Expense	Travel-ISU 9/28/05	106.70
Fiorini, Anthony D.	01	Counseling	Conference/Meeting Expense	Travel-Adult Ed Classes thru September	53.35
Illinois Counseling Association	01	Counseling	Conference/Meeting Expense	Conference Fee 11/10/05 K Irving	355.00
Matheney, Janet J.	01	Counseling	Conference/Meeting Expense	Travel-IAI Meeting 9/16/05	127.56
Southern Illinois University	01	Counseling	Conference/Meeting Expense	Conference 10/12/05 M Tour	20.00
Western Illinois University	01	Counseling	Conference/Meeting Expense	Stay University Union Conference 10/20/05	61.05
SEM Business Equipment Center	01	VP- College Services	Office Supplies	Day At a Glance Appt Book	10.36
Bittner, Ruth C.	01	VP- College Services	Conference/Meeting Expense	Travel-Itasca Conference	23.25
Consolidated Management Co	01	VP- College Services	Conference/Meeting Expense	Adopt A Highway-Refreshments	37.00
Fred Pryor Seminars	01	VP- College Services	Conference/Meeting Expense	Conference Fee R Bittner 12/8/05	199.00
Susan G. Komen Breast Cancer	01	Education Fund	Other Revenues	Jean Day Donations	311.00
Pitney Bowes	01	Other Institutional	Postage	Monthly Meter Rental	467.00
US Postmaster	01	Other Institutional	Postage	Additional Postage Due CCS Scheduler	460.23
US Postmaster	01	Other Institutional	Postage	Class Schedule Spring '06	575.00
US Postmaster	01	Other Institutional	Postage	Spring '06 Class Schedule	1,525.00
US Postmaster	01	Other Institutional	Postage	Spring '06 Class Schedule	1,560.00
US Postmaster	01	Other Institutional	Postage	Postage Meter Refill Oct-Dec 05	10,500.00
United Parcel Service	01	Other Institutional	Postage	Monthly Shipping Charges	120.55

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Baguyos, Jeremy	01	Other Institutional	Recruitment	Reimbursement Moving Expense	390.96
Chronicle of Higher Education	01	Other Institutional	Recruitment	Web Ad-Financial Assistance	250.00
Fifth Third Bank	01	Other Institutional	Recruitment	Recruitment Luncheon Financial Aid	99.45
Lipner, Larry	01	Other Institutional	Recruitment	Travel-Interview FA Director	164.25
National Assoc of Student Financ01	01	Other Institutional	Recruitment	Web Ad-Dir of FA	195.00
Credit Management Services	01	Other Institutional	Financial Charges & Adjustments	Payment of Debts	118.67
Treasurer, State of Illinois	01	Other Institutional	Financial Charges & Adjustments	Unclaimed Property	385.00
SBM Business Equipment Center	01	Business Office	Maintenance Services	Maintenance for Copier FY 06 Open PO	31.33
Fifth Third Bank	01	Business Office	Maintenance Supplies	Winzip Office Supplies	30.60
Steers, Deanna	01	Business Office	Conference/Meeting Expense	SURS Conference 10/4/05	7.00
Black Hawk College	01	Tuition Chargeback	Tuition Chargeback	Fall 2005 Chargeback	3,354.00
Society for Human Resource Manag01	01	Personnel Office	Publications and Dues	General Membership	145.00
Fred Pryor Seminars	01	Personnel Office	Conference/Meeting Expense	Conference Fee R Bittner 12/8/05	199.00
Rock Falls Chamber of Commerce	01	Personnel Office	Conference/Meeting Expense	Fall Luncheon	18.75
Snow, Kathryn C.	01	Personnel Office	Conference/Meeting Expense	Travel-HR meeting 9/9/05	31.53
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	September Birthdays	78.10
Follett Bookstore	01	Dean of Adult Education	Office Supplies	Department Charges thru 9/30/05	2.98
Gospodarczyk, Thomas J.	01	Dean of Adult Education	Conference/Meeting Expense	Area Travels thru 9/29/05	160.99
ICCCA	01	Adult Basic & Secondary Ed	Conference/Meeting Expense	Conference 11/15/05 Tom G	109.00
SBM Business Equipment Center	01	Information Center	Maintenance Services	Maintenance Charges August 2005	36.00
Elgin Community College	01	Phi Theta Kappa	Conference/Meeting Expense	Conference Fee	595.00
Clark, Jeffrey	010100	CCS Public Workshops	Consultants	CCS Class 9/29/05	350.00
Knott, Matthew	010100	CCS Public Workshops	Consultants	Haz Training 9/22/05	900.00
Knott, Matthew	010100	CCS Public Workshops	Consultants	CCS Class Training 10/4/05	600.00
Follett Bookstore	010100	CCS Public Workshops	Office Supplies	Department Charges 9/24/05	35.90
Follett Bookstore	010100	CCS Public Workshops	Office Supplies	Department Charges thru 9/30/05	49.07

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Quill Corporation	010100	CCS Public Workshops	Office Supplies	Labelmaker Tape 1/2" wide Black Lettering	119.83
Quill Corporation	010100	CCS Public Workshops	Office Supplies	Copy Holder	5.99
Quill Corporation	010100	CCS Public Workshops	Office Supplies	Return Copy Holder	-5.99
Quill Corporation	010100	CCS Public Workshops	Office Supplies	Recycled Shears	110.19
White, Linley V.	010100	CCS Public Workshops	Office Supplies	Brochure Holders	100.19
Follett Bookstore	010100	CCS Public Workshops	Instructional Supplies	Department Charges 9/9/05	-44.25
Follett Bookstore	010100	CCS Public Workshops	Instructional Supplies	Department Charges thru 9/30/05	-107.75
Harrington, Gerry	010100	CCS Public Workshops	Instructional Supplies	Book Custom Training	6.99
Johnson, Cheryl A.	010100	CCS Public Workshops	Instructional Supplies	Supplies for First Aid/CPR Classes	43.16
KSB Hospital	010100	CCS Public Workshops	Instructional Supplies	CPR/First Aid	67.50
SEM Business Equipment Center	010100	CCS Public Workshops	Instructional Supplies	Monthly Maintenance Copier FY 06	68.80
World Point ECC	010100	CCS Public Workshops	Instructional Supplies	Infant Torsio Manikin	453.00
American Polygraph Association	010100	CCS Public Workshops	Publications and Dues	Recertification	1,000.00
Rock River Human Resources Prof	010100	CCS Public Workshops	Publications and Dues	FY 06 Annual Dues Gericke/White	40.00
DePuy, Jeanne A.	010100	CCS Public Workshops	Conference/Meeting Expense	Travel-Area Trips-New Classes	23.15
Gericke, Thomas H.	010100	CCS Public Workshops	Conference/Meeting Expense	Travel-Area Sites thru 9/29/05	145.50
Rock Falls Chamber of Commerce	010100	CCS Public Workshops	Conference/Meeting Expense	Fall Luncheon	37.50
Advanced Testing & Analysis Inc	02	Maintenance	Maintenance Services	Service to Conduct Infrared Heat Scan on	1,050.00
Air Cycle Corp.	02	Maintenance	Maintenance Services	Recycle Bulbs	946.00
Aurora Window Cleaning Co	02	Maintenance	Maintenance Services	Window Cleaning: Per Quote	3,000.00
ECOLAB	02	Maintenance	Maintenance Services	Monthly Pest Elimination	202.50
IPSA of Chicago	02	Maintenance	Maintenance Services	Shredding	351.00
Most Plumbing	02	Maintenance	Maintenance Services	Repair Drain for Lab Sink	190.00
Sunbelt Rentals	02	Maintenance	Maintenance Services	Lift Rental	754.50
Fastenal Company	02	Maintenance	Maintenance Supplies	FY 06 Open Purchase Order for Maintenance Supplies	42.30
Fifth Third Bank	02	Maintenance	Maintenance Supplies	Maintenance Supplies	259.03

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Honeywell	02	Maintenance	Maintenance Supplies	Packing Supplies	261.94
Jobco, Inc.	02	Maintenance	Maintenance Supplies	Cor/Russ 11: Surface closer Sz 1-6 RBLT-Alum	409.53
Mac Pump and Equipment Co, Inc	02	Maintenance	Maintenance Supplies	Goulds Pump Model 3887 1/ WS 1038BHF	1,034.21
McMaster Carr Supply Company	02	Maintenance	Maintenance Supplies	Wheels-Pallet Jack	101.33
Paxton, Carl M.	02	Maintenance	Maintenance Supplies	Phone Charges/Remote Computer Hook-up	10.15
USA Bluebook	02	Maintenance	Maintenance Supplies	Conductivity Solution	24.61
USA Bluebook	02	Maintenance	Maintenance Supplies	Valve	40.62
Viking Chemical Company	02	Maintenance	Maintenance Supplies	Caustic Soda	484.30
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	56.25
Sterling Ford-Lincoln-Mercury	02	Grounds	Maintenance Services	Oil Change -Pick-Up	26.09
Fifth Third Bank	02	Grounds	Maintenance Supplies	Birkey's Supplies	419.97
Menards	02	Grounds	Maintenance Supplies	Batteries	12.85
Peabody's Inc	02	Grounds	Maintenance Supplies	Washers	11.44
Peabody's Inc	02	Grounds	Maintenance Supplies	Seal	3.99
Rockford Industrial Welding Supp02	02	Grounds	Maintenance Supplies	Welder	411.05
Wisconsin Turf Equipment Corpora02	02	Grounds	Maintenance Supplies	parts	6.80
Wisconsin Turf Equipment Corpora02	02	Grounds	Maintenance Supplies	Connector Terminal	6.80
Nicor Gas	02	Utilities	Gas	Natural Gas	29.12
Commonwealth Edison	02	Utilities	Electricity	Electricity	19.11
Grummetts Do It Best Hardware	02	Utilities	Water, Sewer	Bleach	77.40
PDC Laboratories, Inc	02	Utilities	Water, Sewer	Water Testing	81.00
USA Bluebook	02	Utilities	Water, Sewer	Chlorine	415.74
Central Management Service/ICN	02	Utilities	Telephone	Service 8/01-8/31/05	1,508.00
Central Management Service/ICN	02	Utilities	Telephone	Install IP Multicast/Tran & Rec	300.00
Gallatin River Communications	02	Utilities	Telephone	Monthly Phone Bill	5,126.65
United States Cellular	02	Utilities	Telephone	College Van-Cell Phones	49.33

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Verizon Wireless	02	Utilities	Telephone	Monthly Charge	46.34
Verizon Wireless	02	Utilities	Telephone	Cellular Phone Service FY 06 (President)	60.22
White, Linley V.	02	Utilities	Telephone	Phone Charges 9/17/05	20.00
Allied Waste Services	02	Utilities	Refuse Disposal	Waste Removal	475.36
Caterpillar Inc.	02	Utilities	Other Utilities	Monthly Engine Testing	467.44
Complete Electrical Contractors	03	Operations & Maintenance- Restri	Building Remodeling	Electrical Improvements App #2	19,870.00
Focus Environmental Contractors	03	Operations & Maintenance- Restri	Building Remodeling	ACM Abatement Project	28,550.00
Kurtz Glass	03	Operations & Maintenance- Restri	Building Remodeling	Window Replacement	24,363.39
Thyssen Krupp Elevator	03	Operations & Maintenance- Restri	Building Remodeling	Final App for Elevator Project	77,691.99
Willett, Hofmann & Associates, IO3	IO3	Operations & Maintenance- Restri	Building Remodeling	Elevator Project	2,874.00
Willett, Hofmann & Associates, IO3	IO3	Operations & Maintenance- Restri	Building Remodeling	Window Replacement Project	1,737.30
Signs Now	030100	O & M -Restricted Non PHS	Office Supplies	Signs for Art Area Remodel	352.00
Brown Construction Company	030100	O & M -Restricted Non PHS	Building Remodeling	Final Payment Student Activities Addition	84,485.61
Claridge Products & Equipment, IO30100	IO30100	O & M -Restricted Non PHS	Building Remodeling	760C Wood Frame Bulletin Boards-Claridge Cork	1,117.52
Crescent Electric Supply Co	030100	O & M -Restricted Non PHS	Building Remodeling	Piano Hinge	71.16
EGM Interiors	030100	O & M -Restricted Non PHS	Building Remodeling	Portico 18x60 Tables-Cantilevered T-Base, Chrome,	834.66
EGM Interiors	030100	O & M -Restricted Non PHS	Building Remodeling	Portico 18x60 Tables-Cantilevered T-Base, Chrome,	2,783.00
EGM Interiors	030100	O & M -Restricted Non PHS	Building Remodeling	Portico 18x60 Tables-Cantilevered T-Base, Chrome,	3,611.20
EGM Interiors	030100	O & M -Restricted Non PHS	Building Remodeling	Workzone 24 x 30 tables-Laminate top	91.46
EGM Interiors	030100	O & M -Restricted Non PHS	Building Remodeling	Workzone 24 x 30 tables-Laminate top	311.21
EGM Interiors	030100	O & M -Restricted Non PHS	Building Remodeling	Workzone 24 x 30 tables-Laminate top	404.63
Grainger	030100	O & M -Restricted Non PHS	Building Remodeling	Timers-Art remodel	33.28
Grainger	030100	O & M -Restricted Non PHS	Building Remodeling	Transformer-Art Remodel	16.88
Pratt Audio-Visual & Video Corp	030100	O & M -Restricted Non PHS	Building Remodeling	Dalite #40194 60x80 Manual Screen	2,674.15
Wenger	030100	O & M -Restricted Non PHS	Building Remodeling	Student Chairs-17.5" Chrome Frame w/black seat	4,494.00
Willett, Hofmann & Associates, IO30100	IO30100	O & M -Restricted Non PHS	Building Remodeling	Services for Student Activities Project	2,842.60

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Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies	59.97
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies	96.92
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies	24.79
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies	107.73
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies 9/29/05	36.44
Follett Bookstore	050500	Child Care Center	Other Supplies	Department Charges 9/24/05	19.28
Food Groupie Inc	050500	Child Care Center	Other Supplies	Food Group Set #9627	127.59
LTD Commodities Inc	050500	Child Care Center	Other Supplies	Child Care Materials	18.72
LTD Commodities Inc	050500	Child Care Center	Other Supplies	Child Care Supplies	7.89
School Specialty	050500	Child Care Center	Other Supplies	Manila Drawing Paper #30027267 12x18	82.35
Wilkins-Lowe and Company	050500	Child Care Center	General Insurance	Child Care Insurance Coverage	300.00
Damhoff, Russ K.	050600		Petty Cash	Petty Cash for Volley Ball Cash Box	125.00
Kipping, Sara M.	050600		Petty Cash	Petty Cash Tennis FY 06	250.00
Leseman, Jolene K.	050600		Petty Cash	Travel-Home Visit	25.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	30.00
Adcraft Printwear Co.	050600	Men's Basketball	Other Supplies	T-Shirts	100.80
Temple's Sporting Goods	050600	Men's Basketball	Other Supplies	Tank Tops	606.80
Temple's Sporting Goods	050600	Men's Basketball	Other Supplies	Practice Pants	576.49
Ball, Rick	050600	Men's Basketball	Other Conference & Meeting	Jamboree 10/16/05	75.00
Damhoff, Russ K.	050600	Men's Basketball	Other Conference & Meeting	M Basketball Travel thru 9/17/05	234.60
Damhoff, Russ K.	050600	Men's Basketball	Other Conference & Meeting	Travel 10/8/05 Jamboree	179.85
Temple's Sporting Goods	050600	Cross Country	Other Supplies	Navigator Shirts Scarlet Black	716.51
Ashford University	050600	Cross Country	Other Conference & Meeting	Golf Invite 10/1/05	80.00
Augustana College	050600	Cross Country	Other Conference & Meeting	Golf Invite 9/23/05	170.00
Benedictine University	050600	Cross Country	Other Conference & Meeting	Cross Country Invite 10/7/05	115.00
Scenic Stage Line, Inc	050600	Cross Country	Other Conference & Meeting	Rental	112.40

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Sullivan, Michael D.	050600	Cross Country	Other Conference & Meeting	Travel-Cross Country	268.57
Sullivan, Michael D.	050600	Cross Country	Other Conference & Meeting	Travel-Cross Country thru 10/1/05	117.95
Acushnet Company	050600	Golf	Other Supplies	Cameron Red x2 Center Shafted putter #2485xs	135.50
Economy Trophy Co	050600	Golf	Other Supplies	Trophies Golf Invite	70.00
Follett Bookstore	050600	Golf	Other Supplies	Department Charges	8.19
Nike Golf	050600	Golf	Other Supplies	Twill Short	376.50
Emerald Hill	050600	Golf	Other Conference & Meeting	Green Fees for Fall	430.00
Prairie View Golf Course	050600	Golf	Other Conference & Meeting	Invite Fee 9/17/05	1,450.00
Williams, David E.	050600	Golf	Other Conference & Meeting	Travel Golf 9/23 & 9/24/05	117.37
Williams, David E.	050600	Golf	Other Conference & Meeting	Golf Meet	484.05
Ready, Alan J.	050600	Men's Baseball	Other Supplies	Supplies for Dugouts	33.98
Ready, Alan J.	050600	Men's Baseball	Other Supplies	Hose Hotshot	63.31
Sisson Lawn & Landscape	050600	Men's Baseball	Other Supplies	Pro-mound & Labor	455.00
Tomark	050600	Men's Baseball	Other Supplies	Stadium Hose	146.84
Ready, Alan J.	050600	Men's Baseball	Other Conference & Meeting	Travel-Baseball 9/18/05	114.42
Downtown Sports	050600	Men's Tennis	Other Supplies	Grey Hooded Sweatshirts	199.50
Adcraft Printwear Co.	050600	Women's Basketball	Other Supplies	T-Shirts	126.00
Follett Bookstore	050600	Women's Basketball	Other Supplies	Departmental Charges thru 9/23/05	23.56
Follett Bookstore	050600	Women's Basketball	Other Supplies	Department Charges thru 9/30/05	48.00
Korney Board Aids, Inc	050600	Women's Basketball	Other Supplies	VFW Basketballs	228.70
Danville Area Community College	050600	Women's Basketball	Other Conference & Meeting	Entry Fee Jamboree 10/15/05	30.00
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel-Home Visit	128.04
Downtown Sports	050600	Women's Tennis	Other Supplies	Jumper Black Pants	520.55
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	Travel-Tennis 9/10/05	97.82
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	Travel-Tennis 10/8/05	782.91
Weacott, William B.	050600	Women's Softball	Other Contractual Services	Women's Softball Game	100.00

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Pruis, Mark	050600	Women's Softball	Other Supplies	Water Coolers	19.13
Softball Bats.Com	050600	Women's Softball	Other Supplies	Louisville TPS Fastpitch Softball	249.99
Temple's Sporting Goods	050600	Women's Softball	Other Supplies	Instant Ice Paks	74.39
Pruis, Mark	050600	Women's Softball	Other Conference & Meeting	Travel-Softball 9/16/05	40.00
Pruis, Mark	050600	Women's Softball	Other Conference & Meeting	Travel-Softball 9/23/05	110.00
Alego, Adolfo	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Bohms, Erin M.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
Bohms, Erin M.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
Bosley, Tom	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Box, Jeremiah L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Bradow, Iris	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Chapman, Michael	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Chapman, Michael	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Devine, Rose D.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Devine, Rose D.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Devine, Rose D.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Devine, Rose D.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Elder, William G	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Elder, William G	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Elder, William G	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Elder, William G	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Fowler, Paul	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
McCormick, Karrie L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
McCormick, Karrie L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
McCormick, Karrie L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
Phalen, Lori L	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00

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Phalen, Lori L	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
Phalen, Lori L	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
Phalen, Lori L	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
Phalen, Lori L	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
Popkins, Kelsey J.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Popkins, Kelsey J.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Popkins, Kelsey J.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Poyer, Bob	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Szabo, Stephen R.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
Thinner, Roger	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	80.00
Ameri Suites	050600	Women's Volleyball	Other Conference & Meeting	Rooms 9/30/05	246.39
Oakland Community College	050600	Women's Volleyball	Other Conference & Meeting	Entry Fee 9/30/05	225.00
Stenzel, Nichole T.	050600	Women's Volleyball	Other Conference & Meeting	Travel-Volleyball 9/17/05	225.46
Stenzel, Nichole T.	050600	Women's Volleyball	Other Conference & Meeting	Travel-Volleyball 9/15/05	41.85
Peterson, Eric	050600	General Athletics	Other Contractual Services	Women's Volleyball Game	50.00
Peterson, Eric	050600	General Athletics	Other Contractual Services	Women's Volleyball Game	50.00
Peterson, Eric	050600	General Athletics	Other Contractual Services	Women's Volleyball Game	50.00
Peterson, Eric	050600	General Athletics	Other Contractual Services	Women's Volleyball Game	50.00
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Department Charges 9/24/05	.89
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Departmental Charges thru 9/23/05	3.81
Pinney Printing Company	050600	General Athletics	Other Materials and Supplies	Booster Club Cards	154.00
Amsterdam Printing & Litho	050600	Student Activities	Office Supplies	Pens for Recruitment	108.13
Follett Bookstore	050600	Student Activities	Office Supplies	Department Charges 9/9/05	3.99
Follett Bookstore	050600	Student Activities	Office Supplies	Department Charges	4.26
Follett Bookstore	050600	Student Activities	Office Supplies	Departmental Charges thru 9/23/05	2.84
Follett Bookstore	050600	Student Activities	Other Materials and Supplies	Department Charges 9/24/05	14.69

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Follett Bookstore	050600	Student Activities	Other Materials and Supplies	Depatmental Charges thru 9/23/05	31.99
Consolidated Management Co	050600	Student Activities	Conference/Meeting Expense	Free for Fall	2,218.62
Castro, Sahara E.	050600	Student Activities	Other Conference & Meeting	Folkloric Performance 10/12/05	150.00
Noble, Jama L.	050600	Student Activities	Other Conference & Meeting	Supplies for Hispanic Heritage Event	55.07
Dialect Accent Specialists, Inc	050600	Drama	Other Materials and Supplies	CD-"Acting with an Accent"	49.40
Follett Bookstore	050600	Drama	Other Materials and Supplies	Department Charges 9/24/05	2.79
Follett Bookstore	050600	Drama	Other Materials and Supplies	Depatmental Charges thru 9/23/05	4.68
Grove, Ryan D.	050600	Drama	Other Materials and Supplies	Production Fall 05 Play	200.00
Hedrick, Jason J.	050600	Drama	Other Materials and Supplies	Supplies for Play	213.41
Kida, Andrew S.	050600	Drama	Other Materials and Supplies	Lighting Fall 05 Play	900.00
Matthiessen, Robert D.	050600	Drama	Other Materials and Supplies	Set Construction F 05 Play	100.00
Menards	050600	Drama	Other Materials and Supplies	Supplies Fall Play-Open PO	260.20
Books on First	050600	Global Awareness	Other Supplies	Book	55.00
Sterling Ford-Lincoln-Mercury	050800	Transportation	Maintenance Services	Van repairs	396.00
BP Amoco	050800	Transportation	Vehicle Supplies	Monthly Gas Expense	334.36
Fifth Third Bank	050800	Transportation	Vehicle Supplies	I-Pass Refill	80.00
Sullivan, Michael D.	050800	Transportation	Vehicle Supplies	Travel-Cross Country	35.25
Gallagher Benefit Services, Inc	051000	Medical Insurance	Other Contractual Services	Life AD & D	1,488.24
Professional Benefit Administrat	051000	Medical Insurance	Individual Stop Loss	Individual Stop Loss	9,679.60
Professional Benefit Administrat	051000	Medical Insurance	Dependent Stop Loss	Dependent Stop Loss	7,943.34
Professional Benefit Administrat	051000	Medical Insurance	Precertification	Precertification	350.00
Professional Benefit Administrat	051000	Medical Insurance	Cobra Conversion	Cobra Fee 8/2005	20.00
Professional Benefit Administrat	051000	Medical Insurance	Administrative Costs	Administrative	2,698.00
Barnhart, Renee L.	051400		Student Loans	Student Loan due 10/21/05	350.00
Cantu, Elisha M.	051400		Student Loans	Student Loan due 10/21/05	82.74
Parks, Erica S.	051400		Student Loans	Student Loan Due 10/21/05	200.00

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Lange, Connie	062050	SBDC Grant	Consultants	Sept 05 Client Counseling	1,170.00
Follett Bookstore	062050	SBDC Grant	Office Supplies	Department Charges 9/24/05	199.99
Miller, Michele	062050	SBDC Grant	Office Supplies	Rolling Computer Bag	139.08
SBM Business Equipment Center	062050	SBDC Grant	Instructional Supplies	Monthly Maintenance Copier FY 06	68.60
KxLevel Education Foundation	062050	SBDC Grant	Other Supplies	Educational Materials	140.00
Lange, Connie	062050	SBDC Grant	Conference/Meeting Expense	September Mileage	11.75
Rock Falls Chamber of Commerce	062050	SBDC Grant	Conference/Meeting Expense	Fall Luncheon	18.75
Gallatin River Communications	062050	SBDC Grant	Telephone	Monthly Telephone Charges	36.49
Lange, Connie	062050	SBDC Grant	Telephone	September Phone/Internet	40.00
SPRINT	062050	SBDC Grant	Telephone	Monthly Long Distance	15.41
Jasco Uniform Company	062051	ISU Non Traditional Nursing Gran	Other Supplies	Scrub Tops	54.95
Follett Bookstore	062052	B.O.S.S. Project	Office Supplies	Depatmental Charges thru 9/23/05	47.99
Unique Computer	062052	B.O.S.S. Project	Capital Supplies	HP Printer 9600D	420.00
Unique Computer	062052	B.O.S.S. Project	Capital Supplies	IBM Think Pad R51 (18364QU)	1,435.00
College of Lake County	062052	B.O.S.S. Project	Conference/Meeting Expense	Workshop 9/15/05	64.70
Miller, Michele	062052	B.O.S.S. Project	Conference/Meeting Expense	Travel- ASBDC Conf 9/10-BOSS Trvl 9/15/05	1,126.52
State Universities Retirement Sy062056	062056	ICCB Adult Ed-Federal Basic	SURS	Matching Funds	407.74
State Universities Retirement Sy062056	062056	ICCB Adult Ed-Federal Basic	SURS	Matching Funds	353.89
Staples	062059	ICCB Adult Ed-Performance-Instru	Instructional Supplies	Office Supplies	216.61
Follett Bookstore	062060	SOS VITAL Grant	Office Supplies	Department Charges	2.97
Benedict, Timothy	062060	SOS VITAL Grant	Conference/Meeting Expense	Travel Springfield 9/14/05	214.30
Benedict, Timothy	062060	SOS VITAL Grant	Other Conference & Meeting	Vital Supplies 9/22/05	40.15
State Universities Retirement Sy063011	063011	Student Support Services Grant	SURS	Matching Funds	583.51
State Universities Retirement Sy063011	063011	Student Support Services Grant	SURS	Matching Funds	583.51
Retro-Tech Electronics	063011	Student Support Services Grant	Office Supplies	Refurbished Computers w/Monitors	600.00
Jackson, Lawrence E.	063011	Student Support Services Grant	Conference/Meeting Expense	Travel-Rock Valley College	87.30

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State Universities Retirement Sy063020	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	57.60
State Universities Retirement Sy063020	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	59.69
State Universities Retirement Sy063020	063020	Perkins IIC	SURS	Matching Funds	45.80
State Universities Retirement Sy063020	063020	Perkins IIC	SURS	Matching Funds	42.95
Gehlbach, Christy M.	063020	Perkins IIC	Conference/Meeting Expense	Conference 9/21/05 Rockford	217.90
White, Linley V.	063020	Perkins IIC	Conference/Meeting Expense	Travel-ICCB Forum 9/21/05	316.96
Kidder, Mary L.	063020	Perkins IIC	Conference/Meeting Expense	Travel-IVCC 10/05/05	62.37
Strating, Monte C.	063020	Perkins IIC	Conference/Meeting Expense	Workshop Travel 9/22/05	77.12
State Universities Retirement Sy063020	063020	Perkins IIC -Special Populations	SURS	Matching Funds	109.89
State Universities Retirement Sy063020	063020	Perkins IIC -Special Populations	SURS	Matching Funds	109.89
Consolidated Management Co	063030	Perkins IIIIE Tech Prep	Conference/Meeting Expense	Tech Prep Meeting 9/13/05	67.00
Johnson, Virginia	063030	Perkins IIIIE Tech Prep	Conference/Meeting Expense	Travel-Springfield 9/19/05	332.59
Prophetstown High School	063030	Perkins IIIIE Tech Prep	Other	Tech Prep Claims 10/05	1,172.35
University of Illinois	063075	IDHS AmeriCorps - Member Activit	Conference/Meeting Expense	Learn the Language Conference 9/23/05	70.00
Cox, Jean A.	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Advance for Travel 10/19/05	32.40
Hansen, Michele J.	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Member Travel 9/27/05	208.55
Hansen, Michele J.	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Advance Travel 10/19/05	32.40
Johnson, Tammi J.	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Member Travel-Orientatation 9/22/05	46.56
Johnson, Tammi J.	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel-Meeting 10/7/05	48.50
Morales, Kristi L.	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Member Travel Orientatation 9/22/05	72.75
Snyder, Krissy L.	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Advance Travel 10/19/05	32.40
White, Renee L.	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel-Meeting 10/7/05	70.81
Wittenauer, Emily K.	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel-Advance 10/19/05	32.40
Zavada, Karen	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel-Meeting 10/7/05	97.00
State Universities Retirement Sy063075	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	300.49
State Universities Retirement Sy063075	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	300.49

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Crestline Custom Imprinted Products	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Flip Calculator	2,619.60
Oriental Trading Company	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Stapler	623.89
Faber, Glenn E.	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Travel-Members Meeting 9/16/05	40.50
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Travel-Area Visits thru 9/27/05	388.03
Savanna Times Journal	063075	IDHS AmeriCorps- Nonmember Activ	Other	Advertising for YSB Member	60.00
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Other	Newspaper Ad IVCC	36.40
SBM Business Equipment Center	064030	Restricted Fund-GOD Certificates	Capital Supplies	Non Side Chairs 3516-AB18	1,395.00
GFC Leasing Company	064030	Restricted Fund-GOD Certificates	Interest	Bond Lease Payment-Interest	32.85
NACR	064030	Restricted Fund-GOD Certificates	Office Equipment	Cords & Handsets for Phone System	2,941.77
NACR	064030	Restricted Fund-GOD Certificates	Instructional Equipment	Hand Set Cords	150.81
Adcraft Printwear Co.	101010	Booster Club	Other	T-Shirts	855.20
Hamilton, Jane E.	101060	Magic Club	Other	Booster Packs	180.00
Salgado, Ana S.	101120	ALAS Club	Other Revenues	Supplies for Parade	52.39
Follett Bookstore	101120	ALAS Club	Other	Department Charges thru 9/30/05	33.44
Follett Bookstore	101220	Campus Crusade	Other	Department Charges 9/24/05	25.00
Follett Bookstore	101220	Campus Crusade	Other	Departmental Charges thru 9/23/05	3.99
Mama Cimino's	101220	Campus Crusade	Other	Pizza -Meeting 9/27/05	65.00
Clifton Gunderson LLP	11	Audit	Audit Services	Audit Services	6,750.00
Wilkins-Lowe and Company	12	Risk Management	General Insurance	Renewal Board Accident Policy	2,700.00
Gallatin River Communications	12	Risk Management	Telephone	911 Cama Trunk Lines	89.64
Menards	12	Public Safety	Maintenance Services	Shelf-Security Radios	39.99
Verizon Wireless	12	Public Safety	Maintenance Services	Security Cell Phones	70.84
Stewart & Associates	12	Public Safety	Other Contractual Services	Security Contract	848.58
Stewart & Associates	12	Public Safety	Other Contractual Services	Security	1,456.81

REPORT SVTCHKR
FISCAL YEAR 2005

Sauk Valley Community College
Check Register
From 09/22/05 To 10/24/05

RUN DATE: 10/17/05
TIME: 8:12 AM
PAGE: 28

PAYEE/VENDOR

FUND

ORGANIZATION

ACCOUNT

COMMODITY

ITEM AMOUNT

BANK ACCOUNT 1 TOTAL:

755,734.57

ALL ACCOUNTS TOTAL:

755,734.57

10/17/2005

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

Page 1

EDUCATION FUND	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
Revenues					
Local Governmental Sources	3,166,000	3,109,939	3,071,000	870,411	28.3%
State Governmental Sources	2,741,078	2,861,068	2,583,483	681,793	26.3%
Federal Governmental Sources	5,000	8,595	5,000	915	18.3%
Student Tuition and Fees	3,106,000	3,245,120	3,557,500	2,026,974	56.9%
Sales and Service	400,000	221,991	280,000	23,284	8.3%
Investment Revenue	35,000	58,080	35,000	2,846	8.1%
Other Revenues	580,000	577,467	583,000	3,462	.5%
TOTALS	10,033,078	10,082,262	10,114,983	3,609,687	35.6%
Expenditures					
Salaries	6,382,172	6,333,717	6,341,717	1,372,921	21.6%
Employee Benefits	1,760,032	1,826,083	1,808,373	320,683	17.7%
Contractual Services	567,345	404,148	468,890	49,889	10.6%
General Materials and Supplies	880,069	755,504	861,069	183,936	21.3%
Travel and Conference Meeting Exp.	137,850	151,519	154,825	6,844	4.4%
Fixed Charges	23,050	18,700	23,600	3,654	15.4%
Capital Outlay	503,000	3,901	483,000	235,220	48.6%
Other Expenditures	---	637,559	---	---	---
TOTALS	10,253,518	10,131,133	10,141,474	2,173,150	21.4%
Transfers					
Transfers to Other Funds	85,000	---	71,000	---	0.0%
Transfers From Other Funds	-133,500	-43,330	---	---	---
TOTALS	-48,500	-43,330	71,000	---	0.0%
NET INCREASE/DECREASE IN NET ASSETS	-171,940	-5,541	-97,491	1,436,536	
FUND BALANCE		685,152		2,121,689	

10/17/2005

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

Page 2

OPERATION AND MAINTENANCE FUND

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
<u>Revenues</u>					
Local Governmental Sources	387,000	381,006	375,000	106,579	28.4%
State Governmental Sources	360,474	375,869	267,642	87,516	32.6%
Student Tuition and Fees	347,500	357,664	397,050	228,779	57.6%
Sales and Service	4,000	8,946	5,000		0.0%
Facilities Revenue	2,000	1,995	2,000	1,034	51.7%
Investment Revenue	200	-19	100	539	539.0%
Other Revenues	42,000	38,428	42,100		0.0%
TOTALS	1,143,174	1,163,892	1,088,892	424,449	38.9%
<u>Expenditures</u>					
Salaries	453,406	452,346	455,518	131,939	28.9%
Employee Benefits	188,149	210,783	187,644	41,485	22.1%
Contractual Services	114,500	111,853	114,500	16,920	14.7%
General Materials and Supplies	86,600	79,250	86,300	18,045	20.9%
Travel and Conference Meeting Exp.	2,600	1,483	3,600		0.0%
Fixed Charges	40,000	50,174	47,300	48,050	101.5%
Utilities	355,500	363,891	411,800	147,544	35.8%
Capital Outlay	15,000	22,199	15,000		0.0%
TOTALS	1,255,755	1,291,983	1,321,662	403,984	30.5%
<u>Transfers</u>					
Transfers From Other Funds	-113,500	-122,000	-233,000		0.0%
TOTALS	-113,500	-122,000	-233,000		0.0%
NET INCREASE/DECREASE IN NET ASSETS	919	-6,091	230	20,464	
FUND BALANCE		-194		20,270	

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

Page 3

OPERATION & MAINTENANCE- RESTRICTED

Revenues

Local Governmental Sources	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
State Governmental Sources	574,000	570,171	569,196	162,332	28.5%
Investment Revenue	3,305,100				
Other Revenues	10,000	55,305	10,000	-6,009	-60.0%
	250,000	47,923		7,110	
TOTALS	4,139,100	673,399	579,196	163,433	28.2%

Expenditures

Contractual Services				10,372	
General Materials and Supplies		4,825		1,222	
Fixed Charges		1,786			
Capital Outlay	5,175,310	730,220	2,200,970	472,895	21.4%
TOTALS	5,175,310	736,832	2,200,970	484,491	22.0%

Transfers

Transfers to Other Funds		619,258			
Transfers From Other Funds		-819,258			
TOTALS		-200,000			

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

-1,036,210	-1,621,774	-321,057
2,720,433		2,399,375

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

Page 4

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
<u>BOND AND INTEREST FUND</u>					
Revenues					
Local Governmental Sources	1,393,000	1,336,404	1,286,284	329,664	25.6%
Investment Revenue	5,000	10,379	6,000	1,337	22.2%
TOTALS	1,398,000	1,346,784	1,292,284	331,002	25.6%
Expenditures					
Contractual Services	5,000	4,600	5,000		0.0%
Fixed Charges	1,381,000	1,473,858	1,286,000		0.0%
TOTALS	1,386,000	1,478,458	1,291,000		0.0%
NET INCREASE/DECREASE IN NET ASSETS	-12,000	-131,674	1,284	331,002	
FUND BALANCE		625,247		956,250	

10/17/2005

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

Page 5

AUXILIARY ENTERPRISES FUND

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
--	---------------------	---------------------	---------------------	-------------------------	-------------------

Revenues

Student Tuition and Fees	156,000	158,287	156,000	89,229	57.1%
Sales and Service	48,500	40,070	43,200	1,999	4.6%
Facilities Revenue	85,000	105,780	90,000	12,500	13.8%
Investment Revenue	900	765	1,000	450	45.0%
Other Revenues	1,561,700	1,777,331	1,562,000	446,595	28.5%
TOTALS	1,852,100	2,082,234	1,852,200	550,774	29.7%

Expenditures

Salaries	72,682	66,287	65,300	11,342	17.3%
Employee Benefits	12,820	14,736	13,025	1,658	12.7%
Contractual Services	1,595,605	1,795,484	1,595,005	476,394	29.8%
General Materials and Supplies	72,990	73,750	68,815	16,920	24.5%
Travel and Conference Meeting Exp.	57,655	59,288	60,355	7,581	12.5%
Fixed Charges	9,450	19,859	18,600	20,229	108.7%
Other Expenditures	5,750	2,994	5,750	2,785	48.4%
TOTALS	1,826,952	2,032,399	1,826,850	536,912	29.3%

Transfers

Transfers to Other Funds	85,000	278,000	89,825		0.0%
Transfers From Other Funds	-73,000	-66,000	-77,825		0.0%
TOTALS	12,000	212,000	12,000		0.0%

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

13,862
94,412

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

10/17/2005

Page 6

<u>RESTRICTED PURPOSES FUND</u>	2004-2005 <u>Budget</u>	2004-2005 <u>Actual</u>	2005-2006 <u>Budget</u>	2005-2006 <u>YTD Actual</u>	Budget Percent
Revenues					
Local Governmental Sources	2,195,000	2,195,000			
State Governmental Sources	960,544	1,084,441	976,608	97,744	10.0%
Federal Governmental Sources	3,542,823	3,730,189	3,517,099	466,061	13.2%
Sales and Service					
Investment Revenue	40,000	714	5,000	214	4.2%
Other Revenues		90,088		7,800	
TOTALS	6,738,367	7,100,434	4,498,707	571,819	12.7%
Expenditures					
Salaries	1,119,489	1,075,764	993,030	211,094	21.2%
Employee Benefits	199,779	173,600	167,289	33,719	20.1%
Contractual Services	4,800	66,268	99,756	3,520	3.5%
General Materials and Supplies	87,758	443,639	105,276	94,335	89.6%
Travel and Conference Meeting Exp.	52,342	66,435	62,177	8,097	13.0%
Fixed Charges	10,500	2,211,026	2,000	2,120	106.0%
Utilities	300	717	150	342	228.2%
Capital Outlay	731,667	553,391	636,000	178,938	28.1%
Other Expenditures	3,026,750	3,349,474	3,060,364	725,145	23.6%
TOTALS	5,233,385	7,940,317	5,126,042	1,257,315	24.5%
Transfers					
Transfers to Other Funds		-9,199			
Transfers From Other Funds		9,199			
TOTALS					
NET INCREASE/DECREASE IN NET ASSETS	1,504,982	-839,883	-627,335	-685,495	
FUND BALANCE		1,348,854		663,358	

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

PRESENTLY THE EXISTING BUILDING ELECTRICAL SYSTEM DOES NOT PROVIDE GROUND CONNECTIONS AT THE BRANCH AND INTERMEDIATE DISTRIBUTION ELECTRICAL PANELS NOR DOES IT PROVIDE FOR A MAIN GROUND GRID FOR THE BUILDING OR UTILITY SERVICE OR PROPER BONDING AND GROUNDING OF THE GENERATOR SERVICE. THE INTENT OF THIS PROJECT IS TO PROVIDE AN ELECTRICALLY CONTINUOUS GROUND PATH FROM THE MAIN SERVICE TO THROUGHOUT THE ENTIRE BUILDING. ACCOMPLISHING THIS WILL PROVIDE PERSONNEL PROTECTION THROUOUT THE BUILDING AND EXTEND THE LIFE OF EQUIPMENT AND PROTECT THE ELECTRICAL SYSTEM. THIS PROJECT WILL ALSO BRING AFFECTED PORTIONS OF THE ELECTRICAL SYSTEM UP TO THE CURRENT LOCAL CODES.

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

THIS PROJECT WILL CONSIST OF PROVIDING GROUND CONNECTIONS AT THE BRANCH AND INTERMEDIATE DISTRIBUTION ELECTRICAL PANELS AND AT EXISTING NEUTRAL BONDING CONNECTORS WITHIN THOSE PANELS. THE MAIN SERVICE GROUNDING WILL ALSO BE BROUGHT INTO CODE COMPLIANCE AND ITS DEFICIENCIES CORRECTED. THIS INCLUDES BUT IS NOT LIMITED TO PROVIDING A MAIN GROUND GRID FOR THE BUILDING OUTSIDE, PROPER BONDING OF THE UTILITY SERVICE, PROPER BONDING AND GROUNDING OF THE GENERATOR SERVICE AND INSTALLING A GROUND LOOP THROUGHOUT THE BUILDING AND OTHER SPECIALITY GROUNDING (ie TECHNOLOGY EQUIPMENT, TRANSFORMERS, ETC.)

Attachment #1 Project Budget

Check One:
☒ New Construction
☒ Remodeling

Project Name	Budget Amounts	
	New Construction	Remodeling
Land		N/A
Site Development		N/A
Construction (including Fixed Equipment)		
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

Protection, Health, and Safety Project Name 2006 ELECTRICAL IMPROVEMENTS PROJECT

Project Costs	Budget Amounts
Contingency	\$75,000
A/E Professional Fees	\$11,000
	\$ 7,500
Total	\$93,500

Attachment #2
Funding Source**District/College Name** SAUK VALLEY COMMUNITY COLLEGE DISTRICT #506**Project Name** 2006 ELECTRICAL IMPROVEMENTS PROJECT**Check the source(s) of funds:**Available fund balance
(Including excess funds from
previously approved protection,
health, and safety projects)

_____ Fund name (s): _____

Bond Proceeds
(including protection, health,
and safety bonds)

_____ Type of bond issuance (s): _____

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01)☒ Tax rate/fiscal year: .007226 / 2005Contract for Deed
(ILCS 805/3-36)

_____ Term of Contract for Deed in months: _____

Lending Arrangement with a
Financial Institution
(ILCS 805/3-37)

_____ Term of Lending Arrangements in months: _____

Lease Agreement
(ILCS 805/3-38)

_____ Term of Lease in months: _____

Capital Renewal Funding

_____ Proposed Fiscal Year Source(s): _____

ADA

Access for All Funding

_____ Proposed Fiscal Year Source(s): _____

Protection, Health, and Safety Signature/Certification Page

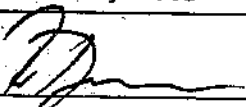
	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	<u> X </u>
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

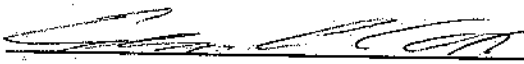
We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the _____ Sauk Valley Community College _____ Board of Trustees

Date October 24, 2005

Signed , Chairperson

, Secretary

PROTECTION, HEALTH, AND SAFETY PROJECT**Budget and Certification**

Name and address of architect/engineer providing the estimate:

WILLETT, HOFMANN & ASSOCIATES, INC.
809 EAST SECOND STREET
DIXON, ILLINOIS 61021
THOMAS W. HOUCK, AIA, PE

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



Architect/Engineer's Signature

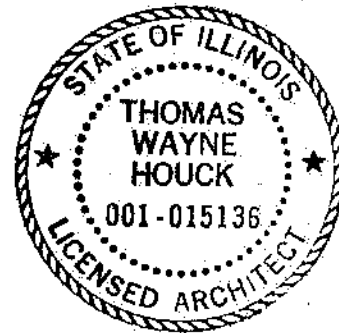
10-11-2005

Date

001-015136

Illinois Registration or License Number

Seal



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

2006 BOILER ROOM IMPROVEMENTS PROJECT

Sauk Valley Community College
WHA#1204D05

Preliminary Opinion of Probable Project Costs

CONSTRUCTION

1.	BOILER ROOM IMPROVEMENTS Replace existing deaerator (DA) tank and associated piping and valves update the existing boiler controls and associated valves and replace existing feed water pumps, valves and piping in addition to repairing existing walls damaged by the present operation of the tank and abatement of related asbestos containing materials.	\$330,000.00
	CONTINGENCY	\$ 25,000.00
	CONSTRUCTION TOTAL	\$355,000.00

ENGINEERING

1.	DESIGN PHASE Documentation of existing conditions. Preparation of Bid, Construction and Contract Documents.	\$ 23,500.00
2.	BIDDING PHASE Pre-Bid Meeting. Respond to Bidder inquiries. Issuance of Addenda. Bid Opening. Bid Recommendation.	\$ 2,500.00
3.	CONSTRUCTION PHASE Review shop drawings. Review Contractor Pay Requests. Periodic site visits to observe construction in accordance with Contract Documents. Final Punch List. Final Acceptance/Closeout.	\$ 7,500.00
	ENGINEERING TOTAL	\$ 33,500.00

PROJECT TOTAL

1.	CONSTRUCTION TOTAL	\$ 355,000.00
2.	ENGINEERING TOTAL	\$ 33,500.00
	PROJECT BUDGETARY TOTAL	\$388,500.00

(Revised 11/3/99)

CAPITAL PROJECT APPLICATION FORM

(One Application Form per Project)

District/College and District # SAUK VALLEY COMMUNITY COLLEGE DISTRICT #506
 Contact Person RUTH BITTNER, V.P. COLLEGE SERVICES Phone # 815-288-5511, EXT. 1-256
 Project Title 2006 BOILER ROOM IMPROVEMENTS PROJECT
 Project Budget \$ 388,500.00 () check * here if the proposed project is to be financed with a combination of local, state,
federal, foundation gifts, etc and disclose on funding attachment 2 Date 10/24/05

Application Type (check the appropriate application type and follow instructions):

- ☐ Locally Funded New Construction--complete/submit Sections I, II, and II.
☐ Locally Funded Remodeling--complete/submit Sections I and III.
☐ Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
☒ Protection, Health and Safety--complete/submit Section I and Attachment PHS.
☐ Capital Renewal Project--complete/submit Section I and the Architect Recommendation form.
☐ ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
 B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
 C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
 D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
 E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes ____ No ____

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion _____

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
 C. Has the site been determined professionally to be suitable for construction purposes? Yes ____ No ____

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) _____

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

THE EXISTING DA (DEAERATOR) AND ASSOCIATED PIPING AND VALVES AND THE EXISTING BOILER CONTROLS AND ASSOCIATED VALVES, AND FEED WATER PUMPS, VALVES AND PIPING ARE BEYOND SERVICEABILITY DUE TO THEIR AGE (ORIGINAL TO THE BUILDING CIRCA 1968) EXCEEDING THEIR EXPECTED SERVICE LIFE. IN ADDITION, OPERATION OF THIS EQUIPMENT HAS CAUSED DAMAGE TO AN ADJACENT EXTERIOR CMU WALL AND CONTINUED OPERATION OF THIS EQUIPMENT COULD RESULT IN FAILURES THAT WOULD MAKE THE ENTIRE COLLEGE UNHEATED, CAUSING FURTHER DAMAGES TO INFRASTRUCTURE AND OPERATIONS.

NOTE: THE DEAERATOR REMOVES DISSOLVED OXYGEN AND CO2 IN ORDER TO PRESERVE THE LIFE OF THE BOILERS AND OTHER COMPONENTS AND ALSO PREHEATS AND STORES BOILER FEEDWATER.

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

THIS PROJECT WILL DESIGN THE NECESSARY REPLACEMENT FOR THE DEAERATOR (DA) TANK AND ASSOCIATED PIPING AND VALVES AND THE EXISTING BOILER CONTROLS AND ASSOCIATED VALVES, AND FEED WATER PUMPS, VALVES AND PIPING, IN ORDER TO AVOID A POTENTIALLY PENDING FAILURE OF THE EXISTING SYSTEM WHICH WOULD RENDER THE COLLEGE THE COLLEGE WITHOUT THE ABILITY TO HEAT THE BUILDING.

Attachment #1 Project Budget

Check One:

- ☒ New Construction
☐ Remodeling

Project Name _____

	Budget Amounts	
	New Construction	Remodeling
Land		
Site Development		N/A
Construction (including Fixed Equipment)		N/A
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

Protection, Health, and Safety Project Name 2006 BOILER ROOM IMPROVEMENTS PROJECT

	Budget Amounts
Project Costs	\$330,000
Contingency	\$ 33,500
A/E Professional Fees	\$ 25,000
Total	\$388,500

Attachment #2
Funding Source**District/College Name** SAUK VALLEY COMMUNITY COLLEGE DISTRICT #506**Project Name** 2006 BOILER ROOM IMPROVEMENTS PROJECT**Check the source(s) of funds:**Available fund balance
(Including excess funds from
previously approved protection,
health, and safety projects)

_____ Fund name (s): _____

Bond Proceeds
(including protection, health,
and safety bonds)

_____ Type of bond issuance (s): _____

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01)☒ Tax rate/fiscal year: .030023 / 2005Contract for Deed
(ILCS 805/3-36)

_____ Term of Contract for Deed in months: _____

Lending Arrangement with a
Financial Institution
(ILCS 805/3-37)

_____ Term of Lending Arrangements in months: _____

Lease Agreement
(ILCS 805/3-38)

_____ Term of Lease in months: _____

Capital Renewal Funding

_____ Proposed Fiscal Year Source(s): _____

ADA

Access for All Funding

_____ Proposed Fiscal Year Source(s): _____

Protection, Health, and Safety Signature/Certification Page

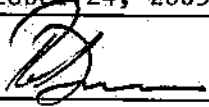
	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	<u> X </u>
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

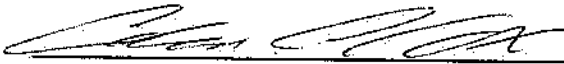
We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the _____ Sauk Valley Community College _____ Board of Trustees

Date October 24, 2005

Signed , Chairperson

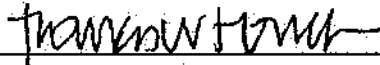
, Secretary

PROTECTION, HEALTH, AND SAFETY PROJECT**Budget and Certification**

Name and address of architect/engineer providing the estimate:

WILLETT, HOFMANN & ASSOCIATES, INC.
809 EAST SECOND STREET
DIXON, ILLINOIS 61021
THOMAS W. HOUCK, AIA, PE

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



Architect/Engineer's Signature

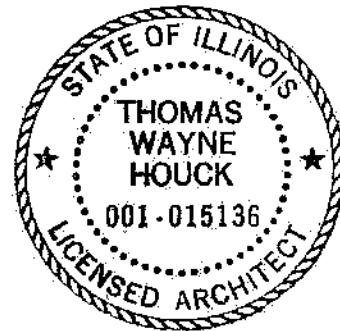
10-11-2005

Date

001-015136

Illinois Registration or License Number

Seal



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

Sauk Valley Community College
October 24, 2005

Action Item 4.4

Topic: **Board Policy 510.01 – Travel of College Personnel**
 First Reading

Presented By: **Dr. George Mihel**

Presentation:

In accordance with the directive from the Board, the administration has rewritten Board Policy 510.01 to remove unnecessary procedural language and to clarify policies.

Recommendation:

The administration recommends the Board approved policy 510.01 for first reading.

510.01 Travel of College Personnel

- A. Approvals: Travel shall be regulated subject to the limitations of the budget provided. Reimbursements of in-district and out-of-district travel expenses must be approved by the appropriate administrator. Out-of-district travel must receive prior approval from the supervising administrator, the appropriate Vice President, and the President, unless performed under emergency conditions.
- B. Mileage: The rate of reimbursement when using personal automobiles for college travel will be equal to the current IRS tax deduction rate. No reimbursement will be paid for travel between home and the regular place of work or duty.
- C. Meals: Reasonable meal expenses, in the discretion of the approving authorities, will be reimbursed if documented with receipts. If there are no receipts, meal expenses may be reimbursed at the discretion of the approving authorities up to the amounts set in administrative guidelines and approved by the Board. No reimbursement will be provided for the purchase of alcoholic beverages.
- D. Lodging: Approved reasonable lodging expenses will be reimbursed if documented with receipts.
- E. Public transportation: Approved reasonable public transportation expenses will be reimbursed if documented with receipts.
- F. Other: Miscellaneous travel expenses, such as tolls, parking fees, tips, and train and taxi fares, may be reimbursed at the discretion of the approving authorities. Requests for such reimbursements should be accompanied by receipts if possible.

10/22/80

4/1/81

3/27/89

2/26/90

6/26/00

Sauk Valley Community College
October 24, 2005

Action Item 4.5

Topic: **Board Policy 511.01 – Use of College Facilities**
 First Reading

Presented By: **Dr. George Mihel**

Presentation:

In accordance with the directive from the Board, the administration has rewritten Board Policy 511.01 to remove unnecessary procedural language and to clarify policies.

Recommendation:

The administration recommends the Board approved policy 511.01 for first reading.

511.01 Use of College Facilities

- A. College facilities are open to the community for appropriate uses, as scheduling allows. The following priorities are established for utilization of College facilities:
 - 1. SVCC classroom instruction.
 - 2. College-related activities initiated by or participated in by SVCC faculty, staff, or students.
 - 3. Cooperative activities with other educational institutions.
 - 4. Cooperative activities with not-for-profit groups.
 - 5. Commercial activities.
- B. No fees will be assessed for categories A.1. and A.2. A fee to cover direct costs may be assessed for categories A.3., A.4., and A.5. A rental fee may be assessed for categories A.4. and A.5. College administration is responsible for determining the classification of a particular event, the need for event organizers to provide certificates of insurance, and any fee charges.
- C. The College shall deny the use of College facilities to any person or groups whose policy, practice or activity is considered by the Board to be detrimental to the best interests of the College. Any activity, whether scheduled or casual, that could potentially interfere with College-approved activities, could cause damage to College property or grounds, could present unreasonable risk of bodily harm, or could cause unreasonable risk of danger to the safety of uninvolved third parties or their property, is prohibited.
- D. Discharge of firearms on College grounds is prohibited. The use of smokeless tobacco or controlled substances is prohibited on College property, in College facilities, or in College vehicles. Smoking tobacco is limited to designated areas outside of College buildings. Alcoholic beverages are permitted on campus for special events as approved by the Board.
- E. The outside marquee will be utilized only for College-related activities, in accordance with the College's agreement with the Illinois Department of Transportation authorizing the placement of the marquee on IDOT's right-of-way.
- F. Any group or individual who has been denied use of any College facilities for particular purposes including casual use may petition the Board for permission to

make such use of the College facilities. The petition to the Board shall be written and shall describe the proposed use and anticipated participants. Such petition shall be filed with the College President.

2/11/79	1/22/96 (Smoking)
1/24/83	11/25/96
3/23/87	12/15/03
11/28/94	7/26/04

**Sauk Valley Community College
October 24, 2005**

Action Item 4.6

Topic: Board Policy 602.02: College Assessment and Placement Policy

Presented By: Ole Pace, Dr. Mihel

Presentation:

In light of the changes taking place with the Higher Learning Commission (HLC) and the upcoming HLC Focus Visit, the current Board policy does not adequately reflect the necessary role of assessment in every day College operations.

Essentially the old policy has been replaced by two separate policies (pages following).

Recommendation:

The administration recommends the Board approve Policies 602.02 and 602.03 for first reading.

602.02 College Assessment Policy

The College shall maintain an academic assessment program, that provides evidence of student learning that is faculty driven, supported by the administration and allows for college-wide data driven decision making.

602.03 College Placement Policy

The College shall maintain an academic placement program to ensure that students enroll in courses that most accurately reflect their current skills and abilities in English usage, reading and mathematics.

1/27/92
10/28/96

**Sauk Valley Community College
October 24, 2005**

Action Item 4.7

Topic: **Intergovernmental Agreement**

Presented By: **Linley White, Dr. Mihel**

Presentation:

We wish to engage in an intergovernmental agreement with Illinois Valley Community College to offer truck driving during the Spring semester.

The agreement allows SVCC to receive a portion of the tuition revenue and uses IVCC faculty and equipment.

Recommendation:

The administration recommends the Board approve the agreement with IVCC and authorize the administration to sign on behalf of the College.

**AGREEMENT FOR PROVIDING
TRUCK DRIVER TRAINING INSTRUCTION**

**ILLINOIS VALLEY COMMUNITY COLLEGE
AND
SAUK VALLEY COMMUNITY COLLEGE**

This agreement is effective January 1, 2006 through June 30, 2006.

I) Cooperating Agencies:

Illinois Valley Community College, District 513, (hereinafter called IVCC) and Sauk Valley Community College, (hereinafter called SVCC) enters into the following agreement to provide classroom instruction and over-the-road skills training through its Truck Driver Training Certification program, necessary for Truck Driver Training students to meet IVCC's requirements for the Truck Driver Training Certification Program.

II) IVCC and SVCC will work collaboratively to:

- 1) Furnish the administrative cooperation necessary to deliver the Truck Driver Training Certification program.
- 2) Promote SVCC and IVCC partnership, including name and logo on equipment.
- 3) Coordinate student physicals and drug testing.
- 4) Provide job search assistance to achieve a placement rate of at least 90% or better.

III) IVCC Will:

- 1) Provide the classroom instruction and skills course training needed to prepare a student for CDL licensing, including:
 - a. course syllabus and instructional materials for Truck Driver Training.
 - b. advisement on obtaining student financial assistance.
 - c. qualified instructors in providing classroom instruction and skills course training.
 - d. scheduling of classes with the advice and consent of SVCC and cancellation of classes when necessary.
- 2) Interview potential students and inform them of program structure, tuition and fees.
- 3) Complete all reporting requirements to the Secretary of State of Illinois and SVCC.
- 4) Provide the licensed tractor trailer equipment.
- 5) Provide evidence of insurance for students enrolled in the program naming SVCC as co-insured.

IV) SVCC Will:

- 1) Utilize enrollment screening procedures to comply with Illinois Department of Transportation regulations.
- 2) Collect all student charges and fees.
- 3) Pay to IVCC the amount of \$2,900 per student. The base fee of \$2,900 per student will be paid to IVCC on a quarterly basis.

- 4) File students for credit hour grants and retain apportionment payments.
- 5) Support the classroom instruction and skills training course in the following manner:
 - a. Provide appropriate classroom space which includes adequate space for twelve adult students, TV, VCR, whiteboards and instructor desk.
 - b. Provide confidential space for recruitment and advising including table or desk, three chairs, phone and computer with internet access.
 - c. Provide space for employer information including job applications and computer with internet access.
 - d. SVCC and IVCC will decide if a class may be conducted with less than 6 students. Each college recognizes that class size of three or six are optimal.
 - e. Provide telephone, fax, and copy services.
 - f. Provide skills and training space appropriate for backing, circling, etc. of trailers.
(See Addendum A)
 - g. Market the Truck Driver Training Program.

V) Review and Termination of the Agreement:

This agreement will be reviewed annually in April for modification to be initiated on July 1 of the next fiscal year.

This agreement may be terminated by either party with a 60 day written notice. All students admitted into the program prior to the date of program termination and those currently attending classes will be allowed to complete the program.

Illinois Valley Community College

By: _____

Date _____

Sauk Valley Community College

By: George M. Miller

Date 10-24-05

Addendum A

Skills Course requirements:

Hard surface is preferred
200 x 300 feet minimum
Twenty-four 2.5 foot traffic cones

The skills course will need to be striped and painted to meet the Secretary of State testing requirements.

Lighting for night driving is a consideration.

A plan for snow removal is needed.

Access to warming shelter and restroom facilities is needed.

10/17/2005

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

Page 7

WORKING CASH FUND

Revenues

Investment Revenue

TOTALS

Expenditures

Investment Revenue

TOTALS

Transfers

Transfers to Other Funds

TOTALS

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

	2004-2005 <u>Budget</u>	2004-2005 <u>Actual</u>	2005-2006 <u>Budget</u>	2005-2006 <u>YTD Actual</u>	Budget Percent
	50,000	53,330	50,000	-8,226	-16.4%
	50,000	53,330	50,000	-8,226	-16.4%
	150,000	153,330	150,000		0.0%
	150,000	153,330	150,000		0.0%
	-100,000	-100,000	-100,000	-8,226	
		2,170,783		2,162,557	

10/17/2005

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

Page 8

TRUST AND AGENCY FUND

Revenues

Sales and Service
Other Revenues

TOTALS

Expenditures

Other Expenditures

TOTALS

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

	2004-2005 <u>Budget</u>	2004-2005 <u>Actual</u>	2005-2006 <u>Budget</u>	2005-2006 <u>YTD Actual</u>	Budget Percent
	-----	-----	-----	-----	-----
		-1,273			
		18,394		2,086	
		17,120		2,086	
	-----	-----	-----	-----	-----
		14,355		267	
	-----	-----	-----	-----	-----
		14,355		267	
		2,765		1,819	
		16,524		18,343	

10/17/2005

SAUK VALLEY CC
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

page 9

AUDIT FUND

Revenues:

Local Governmental Sources
Investment Revenue

TOTALS

Expenditures

Contractual Services

TOTALS

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

	2004-2005 <u>Budget</u>	2004-2005 <u>Actual</u>	2005-2006 <u>Budget</u>	2005-2006 <u>YTD Actual</u>	Budget Percent
	30,000	26,782	29,000	6,195	21.3%
	100	893	100	-92	-92.0%
	-----	-----	-----	-----	-----
	30,100	27,675	29,100	6,103	20.9%
	-----	-----	-----	-----	-----
	24,000	22,000	25,000	11,250	45.0%
	-----	-----	-----	-----	-----
	24,000	22,000	25,000	11,250	45.0%
	-----	-----	-----	-----	-----
	6,100	5,675	4,100	-5,146	
		45,897		40,751	

10/17/2005

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

Page 10

LIABILITY, PROTECTION & SETTLEMENT

Revenues

Local Governmental Sources	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
Investment Revenue	357,000	443,122	348,000	200,321	57.5%
Other Revenues	200,000	117,151	210,000	21,862	10.4%
	9,000	21,315	9,000		0.0%
TOTALS	566,000	581,589	567,000	222,184	39.1%

Expenditures

Salaries	282,337	251,881	280,774	19,577	6.9%
Employee Benefits	222,103	273,781	255,163	80,871	31.6%
Contractual Services	70,500	46,058	61,500	15,007	24.4%
General Materials and Supplies	9,400	7,878	8,100	2,809	34.6%
Travel and Conference Meeting Exp.	2,000	629	2,000		0.0%
Fixed Charges	63,000	48,273	50,000	44,340	88.6%
Utilities	1,300	1,074	1,300	268	20.6%
Capital Outlay		15,424			
TOTALS	650,640	645,001	658,837	162,874	24.7%

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

	-63,411	-91,837	59,309	5,794,474
	5,735,164			

Sauk Valley Community College
October 24, 2005

Consent Agenda 2.5

Topic: **Change December Board Meeting Date**

Presented By: **Dr. George Mihel**

Presentation:

At its reorganization in April, the Board continued to approve that all regular meetings of the Board be held on the 4th Monday of each month.

Since the College will be closed at the time of the regular Board meeting in December, the administration is requesting that the Board approve changing the date of the meeting from December 26, 2005 to December 19, 2005.

Recommendation:

The administration recommends the Board approve changing the date of its December Board meeting from December 26, 2005 to December 19, 2005.

Sauk Valley Community College
October 24, 2005

Action Item 4.1

Topic: **2005 Audit Report**

Presented By: **Dr. George Mihel**

Presentation:

Representatives from our auditing firm (Clifton, Gunderson LLP) will be present to review the 2005 Audit Report and answer any questions from the Board.

Recommendation:

The administration recommends the Board approve the 2005 Audit Report.

Sauk Valley Community College
October 24, 2005

Action Item 4.2

Topic: **Statements of Final Construction Compliance – PHS Projects**

Presented By: **Ruth Bittner, Dr. Mihel**

Presentation:

The administration has received written confirmation from the College architect/engineer that the following Protection, Health and Safety projects are complete:

Description	Budgeted Amount	Actual Expenses
<u>2005 Elevator Project</u> – Service elevator brought up to code with installation of new hydraulic cylinder	\$108,500.00	\$82,804.29
<u>Parking Lot and Sidewalk Improvements</u> – Removed and replaced pavement and sidewalks in visitor/handicap parking lot and sidewalk area leading to east lot	\$112,000.00	\$112,619.65
<u>2005 ACM Abatement, 1C1 Technology Area</u> – Removed asbestos from 1C1 technology area to allow for remodel of area	\$38,000.00	\$31,975.00

Recommendation:

The administration recommends the Board approve the Statements of Final Construction Compliance for Protection, Health and Safety Projects listed, authorize the Board Chair and Secretary to sign the required documents, and direct the administration to forward the statements to ICCB for action.

2005 Elevator Project
Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

WILLETT, HOFMANN & ASSOCIATES, INC.
809 EAST SECOND STREET
DIXON, ILLINOIS 61021
THOMAS W. HOUCK, A.I.A., P.E.

Final cost of the project:

Approved Budget \$ 108,500 Actual Cost \$ 82,904.29

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Thomas W. Houck
Architect/Engineer's Signature

09/19/2005

Date

001-015136

Illinois Registration or License Number

Seal



Approved by the Sauk Valley Community College Board of Trustees

Date October 24, 2005

Signed [Signature], Chairperson

[Signature], Secretary

2005 PARKING LOT AND SIDEWALK IMPROVEMENTS PROJECT

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

WILLETT, HOFMANN & ASSOCIATES, INC.
809 EAST SECOND STREET
DIXON, ILLINOIS 61021
THOMAS W. HOUCK, AIA, PE

Final cost of the project:

Approved Budget \$ 112,000.00 Actual Cost \$ 112,619.65

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Thomas W. Houck
Architect/Engineer's Signature

SEPTEMBER 26, 2005

Date

062-054110

Illinois Registration or License Number

Seal



Approved by the Sauk Valley Community College Board of Trustees

Date October 27, 2005

Signed [Signature], Chairperson

[Signature], Secretary

2005 ACM ABATEMENT PROJECT - 1C1 TECHNOLOGY AREA

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

WILLETT, HOFMANN & ASSOCIATES, INC.
809 EAST SECOND STREET
DIXON, ILLINOIS 61021
THOMAS W. HOUCK, AIA, PE

Final cost of the project:

Approved Budget \$ 38,000.00 Actual Cost \$ 31,975.00

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Thomas W. Houck
Architect/Engineer's Signature

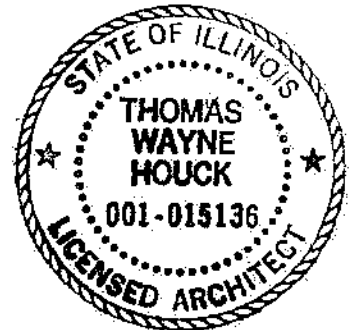
SEPTEMBER 26, 2005

Date

001-015136

Illinois Registration or License Number

Seal



Approved by the Sauk Valley Community College Board of Trustees

Date October 4, 2005

Signed [Signature], Chairperson

[Signature], Secretary

**Sauk Valley Community College
September 26, 2005**

Action Item 4.3

Topic: **Protection, Health, and Safety Projects, 2006-2007**

Presented By: **Ruth Bittner, Dr. Mihel**

Presentation:

The following four projects have been identified for funding through the Protection, Health and Safety Tax Levy.

1. **Elevator Improvements** – This project is a continuation of the work done the last two summers to bring our three elevators up to code according to new standards that are likely to become law soon in Illinois. The code requires an updated type of hydraulic cylinder that protects against failure and better contains potential oil spills. This legislation has already passed in a number of states and is expected to be enacted in Illinois as well. Projected budget: \$51,000.

2. **Window Replacement** – This project continues the successful summer 2005 window replacement project, by replacing the remaining third floor south side windows (from the OAS room to the LAC). The replacement windows improve energy efficiency and eliminate leaks. We expect the energy savings in this year's section to be about \$1,000 per year, and we also expect to see noticeable improvements in comfort levels and elimination of mold growth. This project will replace 2,340 square feet of windows. Projected budget: \$90,000.

3. **Electrical Grounding** – This project continues last year's effort to improve working condition safety of the building's electrical system. The new project will install a main ground grid, bonding of the utility service, bonding and grounding of the generator service, a ground loop, and specialty grounding. Projected budget: \$43,000.

4. **Boiler Room Improvements** – This project will replace the boiler system's de-aerator tank, feed water pumps and associated piping and valves, update the boiler controls, and repair the walls that surround the system. The system is original to the building and has exceeded its useful life, causing serviceability problems. Over the years the de-aerator has deteriorated to the point that its operation causes vibrations that have damaged the surrounding walls. Further deterioration could cause failures in the entire boiler system, resulting in no heat for the building. Projected budget: \$388,500.

The 2005 Protection, Health and Safety Fund levy, payable in 2006, should yield approximately \$600,000 at the maximum allowable tax rate. These projects require a levy of \$623,000. The College has levied at or near the maximum five cents for this fund

for a number of years. Individual Protection, Health and Safety projects must cost at least \$25,000 and require ICCB approval.

Recommendation:

The administration recommends the Board approve attached resolutions, budgets and certification statements regarding these projects for submission to ICCB for action.

**RESOLUTION TO APPROVE PROTECTION,
HEALTH AND SAFETY PROJECTS**

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District No. 506 is authorized to complete necessary projects dealing with health or safety of students, employees or visitors; and,

WHEREAS, the Board has received reports from licensed professional architect/engineer that there is are projects at SVCC which require repair and alteration, as defined in 23 Illinois Administrative Code, Sec. 1501.601; and

WHEREAS, the projects recommended for repair and alteration are:

2006 Elevator Improvements	\$ 51,000
2006 Window Replacement	\$ 90,000
2006 Electrical Grounding	\$ 43,000
Boiler Room Improvements	\$388,500

WHEREAS, all facilities described by the projects set forth are owned by SVCC.

NOW, BE IT RESOLVED by the Board of Trustees of Sauk Valley Community College District 506, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the projects set forth above requires alteration or repair and is necessary to remove a health or safety hazard to the students, employees or visitors of SVCC.
3. There are not sufficient funds available in the Operations and Maintenance Fund of SVCC to complete the projects set forth above.
4. The Board approves the completion of the Protection, Health, and Safety projects described below:

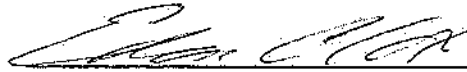
2006 Elevator Improvements
2006 Window Replacement
2006 Electrical Grounding
Boiler Room Improvements

5. The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of this project consistent with Ill. Rev. Stat. Ch. 122 Paragraph 103-20.3.01 (and all other applicable statutes) and 23 Illinois Administrative Code Section 1501.608 (and all other applicable regulations).

Adopted October 24, 2005



Chairman
Community College District 506



Secretary
Community College District 506

2006 ELEVATOR IMPROVEMENTS PROJECT

Sauk Valley Community College

WHA#1201D05

Preliminary Opinion of Probable Project Costs

CONSTRUCTION

1.	REMOVAL & REINSTALLATION OF ELEVATOR CYLINDER Removal of existing hydraulic cylinder, oil, debris and installation new casing and cylinder and oil at one existing elevator.	\$ 22,000.00
	CONTINGENCY	\$ 25,000.00
	CONSTRUCTION TOTAL	\$ 47,000.00

ENGINEERING

1.	DESIGN PHASE Documentation of existing conditions. Preparation of Bid, Construction and Contract Documents.	\$ 1,500.00
2.	BIDDING PHASE Pre-Bid Meeting. Respond to Bidder inquiries. Issuance of Addenda. Bid Opening. Bid Recommendation.	\$ 1,000.00
3.	CONSTRUCTION PHASE Review shop drawings. Review Contractor Pay Requests. Periodic site visits to observe construction in accordance with Contract Documents. Final Punch List. Final Acceptance/Closeout.	\$ 1,500.00
	ENGINEERING TOTAL	\$ 4,000.00

PROJECT TOTAL

1.	CONSTRUCTION TOTAL	\$ 47,000.00
2.	ENGINEERING TOTAL	\$ 4,000.00
	PROJECT BUDGETARY TOTAL	\$ 51,000.00

(Revised 11/3/99)

CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District # SAUK VALLEY COMMUNITY COLLEGE DISTRICT #506
Contact Person RUTH BITTNER, V.P. COLLEGE SERVICES Phone # 815-288-5511 EXT. 1-256
Project Title 2006 ELEVATOR IMPROVEMENTS PROJECT
Project Budget \$ 51,000.00 () check • here if the proposed project is to be financed with a combination of local, state,
federal, foundation gifts, etc and disclose on funding attachment 2
Date 10/26/05

Application Type (check the appropriate application type and follow instructions):

- ☐ Locally Funded New Construction—complete/submit Sections I, II, and III.
☐ Locally Funded Remodeling—complete/submit Sections I and III.
☐ Locally Funded New Construction and Remodeling—complete/submit Sections I, II, and III.
☒ Protection, Health and Safety—complete/submit Section I and Attachment PHS.
☐ Capital Renewal Project—complete/submit Section I and the Architect Recommendation form.
☐ ADA Project—complete/submit Section I, Attachment ADA, and Architect Recommendation form.

Section I (submit for ALL project approval requests)

- A. Board of trustees action—attach a copy of the local board's resolution and certified minutes
B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes _____ No _____

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion _____

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
C. Has the site been determined professionally to be suitable for construction purposes? Yes _____
No _____

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) _____

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

ONE (1) EXISTING ELEVATOR CYLINDER DOES NOT MEET THE LATEST REVISIONS OF ANSI A 17-1 AND CAN3-B44 CODES. A NEW CYLINDER IS TO BE INSTALLED FOR PROTECTION AGAINST CATASTROPHIC CYLINDER FAILURE AND CONTAINMENT OF SPILL OF HYDRAULIC OIL, PREVENTING ENVIRONMENTAL CONTAMINATION OF SOILS.

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

HYDRAULIC CYLINDER REPLACEMENT FOR ONE (1) PASSENGER ELEVATOR. THE EXISTING CYLINDER DOES NOT PROVIDE FOR PROTECTION OR CONTAINMENT OF SPILL OF HYDRAULIC OIL. LATEST REVISIONS OF ANSI A17-1 AND CAN3-B44 CODES REQUIRE DOUBLE BOTTOM DESIGNED CYLINDERS FOR CONTAINMENT AND PROTECTION AGAINST SPILLS CONTAMINATING THE SOILS. CONCRETE TO BE REMOVED AROUND EXISTING CYLINDER, EXISTING CYLINDER REMOVED, CYLINDER HOLE DEBRIS REMOVED AND NEW DOUBLE BOTTOM DESIGN CYLIDNERS INSTALLED.

Attachment #1 Project Budget

Check One:

- ☒ New Construction
☒ Remodeling

Project Name _____

	Budget Amounts	
	New Construction	Remodeling
Land		N/A
Site Development		N/A
Construction (including Fixed Equipment)		
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

Protection, Health, and Safety Project Name _____ 2006 ELEVATOR IMPROVEMENTS PROJECT

	Budget Amounts
Project Costs	\$22,000
Contingency	\$25,000
A/E Professional Fees	\$ 4,000
Total	\$51,000

Attachment #2
Funding Source**District/College Name** SAUK VALLEY COMMUNITY COLLEGE DISTRICT #506**Project Name** 2006 ELEVATOR IMPROVEMENTS PROJECT**Check the source(s) of funds:**Available fund balance
(Including excess funds from
previously approved protection,
health, and safety projects)

_____ Fund name (s): _____

Bond Proceeds
(including protection, health,
and safety bonds)

_____ Type of bond issuance (s): _____

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01)☒ Tax rate/fiscal year: .003941 / 2005Contract for Deed
(ILCS 805/3-36)

_____ Term of Contract for Deed in months: _____

Lending Arrangement with a
Financial Institution
(ILCS 805/3-37)

_____ Term of Lending Arrangements in months: _____

Lease Agreement
(ILCS 805/3-38)

_____ Term of Lease in months: _____

Capital Renewal Funding

_____ Proposed Fiscal Year Source(s): _____

ADA

Access for All Funding

_____ Proposed Fiscal Year Source(s): _____

PROTECTION, HEALTH, AND SAFETY PROJECT**Budget and Certification**

Name and address of architect/engineer providing the estimate:

WILLETT, HOFMANN & ASSOCIATES, INC.
809 EAST SECOND STREET
DIXON, ILLINOIS 61021
THOMAS W. HOUCK, AIA, PE

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

Thomas W. Houck

Architect/Engineer's Signature

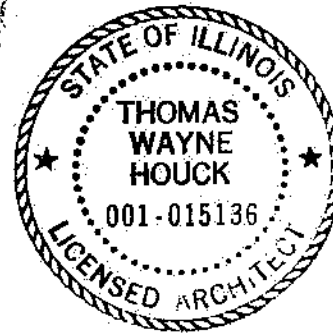
10-11-2005

Date

001-015136

Illinois Registration or License Number

Seal



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

2006 WINDOW REPLACEMENT PROJECT

Sauk Valley Community College

WHA#1202D05

Preliminary Opinion of Probable Project Costs

CONSTRUCTION

1.	WINDOW REPLACEMENT Remove portions of existing window frames and glazing and Install new frames and insulated glazing. 25 sections at \$3,000 per section	\$ 75,000.00
	CONTINGENCY	\$ 7,500.00
	CONSTRUCTION TOTAL	\$ 82,500.00

ENGINEERING

1.	DESIGN PHASE Documentation of existing conditions. Preparation of Bid, Construction and Contract Documents.	\$ 3,500.00
2.	BIDDING PHASE Pre-Bid Meeting. Respond to Bidder inquiries. Issuance of Addenda. Bid Opening. Bid Recommendation.	\$ 1,500.00
3.	CONSTRUCTION PHASE Review shop drawings. Review Contractor Pay Requests. Periodic site visits to observe construction in accordance with Contract Documents. Final Punch List. Final Acceptance/Closeout.	\$ 2,500.00
	ENGINEERING TOTAL	\$ 7,500.00

PROJECT TOTAL

1.	CONSTRUCTION TOTAL	\$ 82,500.00
2.	ENGINEERING TOTAL	\$ 7,500.00
	PROJECT BUDGETARY TOTAL	\$ 90,000.00

No matter what you do, when it is 68° F inside your building, and 0 degrees outside; the cold will suck the heat out of your building. It will pull at a certain rate through the exposed walls and ceilings, through the windows and floors. This is known as heat transfer. The heat transfer is calculated in btu's per hour and it is dependent on the insulating values of the construction materials that enclose the building. Simplistically, your heating system needs to produce the same amount of btu's per hour that are lost through heat transfer to maintain your 68° F room temperature. Please note that this is a very simplistic presentation as most spaces differ from one another, each space's heat loss must be determined and a variety of other issues considered as well (such as direction the windows are facing, shading, winds, etc...) to get an overall building performance measure.

Properties of construction materials:

U-Value:

A measure of the rate of non-solar heat loss or gain through a material or assembly. It is expressed in units of: (Btu/hour) x (square foot) x (degree F). The lower the U-factor the greater a window's resistance to heat flow and the better its insulating value. The U-factor is the overall coefficient of heat transfer.

R-Value:

A measure of the resistance of a glazing material or fenestration assembly to heat flow. It is the inverse of the U-Factor ($R=1/U$) and is expressed in units of: (hour) x (square foot) x (degree F/Btu). A high R-value window has a greater resistance to heat flow and a higher insulating value than one with a low R-value.

The heat loss for a structure is calculated by taking each surface and calculating its overall area and multiplying by its thermal transmittance coefficient or 'U - value'

Heat loss through a surface = height x length x U value

For purposes of comparison in an aluminum frame system, for 1/4" single glazing (existing): $U = 1.30$ and $R=0.77$ and for a double glazing system with 1/2" air space and Low-E (0.20) coating (proposed): $U = 0.70$ and $R = 1.43$.

Project Area (area of glazing to be replaced) = 9' high x 260' long = 2,340 sf total.

Heat Loss through Existing = $2,340 \times 1.30 = 3,042$ Btu/hour-deg F

Heat Loss through Proposed = $2,340 \times 0.70 = 1,638$ Btu/hour-deg F

To calculate the energy needed, the total heat loss is multiplied by the temperature lift.

The difference between the ambient outside temperature and internal temperatures gives the temperature lift. For example winter evening where 68 inside and 0 outside = temperature lift of 68.

Energy required = total heat loss x temperature lift

For situation stated above:

Energy required Existing = $3,042 \times 68 = 206,856$ Btu/hour

Energy required Proposed = $1,638 \times 68 = 111,384$ Btu/hour

Proposed glazing system requires approximately 46% less energy to maintain the interior temperature than existing glazing system at the specific condition described above.

Cost Benefits

Another way to look at this issue is to consider a winter month (say January) where the average outdoor temperatures are a high of 26 and a low of 10. Consider that the indoor temperatures are to be maintained at 68°F, therefore the average temperature difference is 58.

A therm of gas has a heating value of 100,000 Btu and costs, say \$1.30 in the area.

Calculate the heat loss for the month and convert it to therms and multiply by the cost per therm:

Existing = $(3,042 \text{ Btu/hour-deg F}) \times (58 \text{ deg F}) \times (24 \text{ hour/day}) \times (30 \text{ days/month}) = 127,033,920 \text{ Btu}$

Existing = $(127,033,920 \text{ Btu}) / (100,000 \text{ Btu/therm}) = 1,270 \text{ therms}$

Cost = $(1,270 \text{ therms}) \times (\$1.30/\text{therm}) = \$1,651.00$

Proposed = $(1,638 \text{ Btu/hour-deg F}) \times (58 \text{ deg F}) \times (24 \text{ hour/day}) \times (30 \text{ days/month}) = 68,402,880 \text{ Btu}$

Existing = $(68,402,880 \text{ Btu}) / (100,000 \text{ Btu/therm}) = 684 \text{ therms}$

Cost = $(684 \text{ therms}) \times (\$1.30/\text{therm}) = \$889.20$

In this simplified example the result of replacing the existing windows with the proposed windows is a potential savings of \$761.80 over the month (given the same cost of energy).

Disclaimer. The above example is greatly simplified. U values of building materials vary and are affected by numerous conditions including the position of the structure, i.e. sheltered, normal or exposed. The above should be considered as an approximate method of calculating energy required and costs. The author accepts no liability or claim arising from use of this information.

(Revised 11/3/99)

CAPITAL PROJECT APPLICATION FORM

(One Application Form per Project)

District/College and District # SAUK VALLEY COMMUNITY COLLEGE DISTRICT #506
 Contact Person RUTH BITTNER, V.P. OF COLLEGE SERVICES Phone # 815-288-5511, EXT. 1-256
 Project Title 2006 WINDOW REPLACEMENT PROJECT
 Project Budget \$ 90,000 () check * here if the proposed project is to be financed with a combination of local, state,
 federal, foundation gifts, etc and disclose on funding attachment 2
 Date 10/24/05

Application Type (check the appropriate application type and follow instructions):

- ☐ Locally Funded New Construction--complete/submit Sections I, II, and III.
☐ Locally Funded Remodeling--complete/submit Sections I and III.
☐ Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
☒ Protection, Health and Safety--complete/submit Section I and Attachment PHS.
☐ Capital Renewal Project--complete/submit Section I and the Architect Recommendation form.
☐ ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
 B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
 C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
 D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
 E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes ☐ No ☐

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion _____

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
 C. Has the site been determined professionally to be suitable for construction purposes? Yes ☐ No ☐

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) _____

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

THE PRESENT WINDOW SYSTEM IS LEAKING WATER AT NUMEROUS LOCATIONS DURING RAINSTORMS, CAUSING DETERIORATION OF CONCRETE WINDOW SILL CURBS, DAMAGING CARPETS IN OFFICES AND CREATING WET, SLIPPERY FLOORS IN CLASSROOMS AND LABS. THIS PROPOSED PROJECT WILL PROTECT AND PRESERVE THE CONDITION OF EXISTING INTERIOR BUILDING ELEMENTS AND THE OVERALL QUALITY OF THE INTERIOR ENVIRONMENT. IN ADDITION, EXISTING GLAZING WILL BE REPLACED WITH INSULATED GLAZING AND INSULATED METAL PANELS PROVIDING NEARLY THREE TIMES GREATER RESISTANCE TO HEAT FLOW THROUGH THE GLAZING THAN THE EXISTING GLAZING.

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

EXISTING GLAZING AND PORTIONS OF EXISTING WINDOW FRAMES SHALL BE REMOVED.
DAMAGED AND DETERIORATED CONCRETE WINDOW SILL CURBS SHALL BE REPAIRED.
NEW WINDOW FRAMES AND INSULATED GLAZING SHALL BE INSTALLED WITHIN THE
EXISTING OPENINGS.

**Attachment #1
Project Budget**

Check One:

☒ **New Construction**
☒ **Remodeling**

Project Name _____

	<u>Budget Amounts</u>	
	<u>New Construction</u>	<u>Remodeling</u>
Land		N/A
Site Development		N/A
Construction (including Fixed Equipment)		
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

Protection, Health, and Safety Project Name 2006 WINDOW REPLACEMENT PROJECT

	<u>Budget Amounts</u>
Project Costs	\$75,000
Contingency	\$ 7,500
A/E Professional Fees	\$ 7,500
Total	\$90,000

Attachment #2
Funding Source**District/College Name** SAUK VALLEY COMMUNITY COLLEGE DISTRICT #506**Project Name** 2006 WINDOW REPLACEMENT PROJECT**Check the source(s) of funds:**Available fund balance
(Including excess funds from
previously approved protection,
health, and safety projects)

_____ Fund name (s): _____

Bond Proceeds
(including protection, health,
and safety bonds)

_____ Type of bond issuance (s): _____

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01)☒ Tax rate/fiscal year: .006955 / 2005Contract for Deed
(ILCS 805/3-36)

_____ Term of Contract for Deed in months: _____

Lending Arrangement with a
Financial Institution
(ILCS 805/3-37)

_____ Term of Lending Arrangements in months: _____

Lease Agreement
(ILCS 805/3-38)

_____ Term of Lease in months: _____

Capital Renewal Funding

_____ Proposed Fiscal Year Source(s): _____

ADA

Access for All Funding

_____ Proposed Fiscal Year Source(s): _____

Protection, Health, and Safety Signature/Certification Page

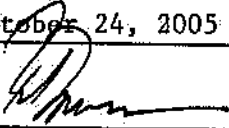
	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	<u>X</u>
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

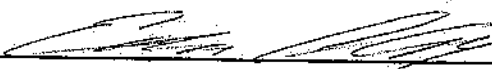
We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the _____ Sauk Valley Community College _____ Board of Trustees

Date October 24, 2005

Signed , Chairperson

, Secretary

PROTECTION, HEALTH, AND SAFETY PROJECT**Budget and Certification**

Name and address of architect/engineer providing the estimate:

WILLETT, HOFMANN & ASSOCIATES, INC.
809 EAST SECOND STREET
DIXON, ILLINOIS 61021
THOMAS W. HOUCK, AIA, PE

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



Architect/Engineer's Signature

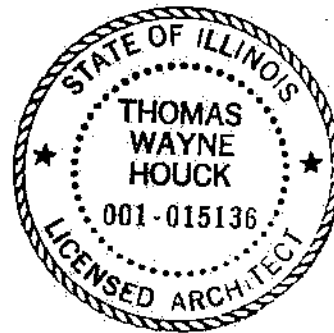
10-11-2005

Date

001-015136

Illinois Registration or License Number

Seal



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

2006 ELECTRICAL IMPROVEMENTS PROJECT

Sauk Valley Community College

WHA#1203D05

Preliminary Opinion of Probable Project Costs

CONSTRUCTION

- | | | |
|----|--|--------------|
| 1. | ELECTRICAL GROUNDING
Install a main ground grid for the building, install proper bonding of the utility service, proper bonding and grounding of the generator service, install a ground loop throughout the building, and install specialty grounding (i.e., technology equipment, transformers, etc.). | \$ 75,000.00 |
|----|--|--------------|

	CONTINGENCY	\$ 7,500.00
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	CONSTRUCTION TOTAL	\$ 82,500.00
--	---------------------------	--------------

ENGINEERING

- | | | |
|----|---|-------------|
| 1. | DESIGN PHASE
Documentation of existing conditions. Preparation of Bid, Construction and Contract Documents. | \$ 6,750.00 |
| 2. | BIDDING PHASE
Pre-Bid Meeting. Respond to Bidder inquiries. Issuance of Addenda. Bid Opening. Bid Recommendation. | \$ 1,500.00 |
| 3. | CONSTRUCTION PHASE
Review shop drawings. Review Contractor Pay Requests. Periodic site visits to observe construction in accordance with Contract Documents. Final Punch List. Final Acceptance/Closeout. | \$ 2,750.00 |

	ENGINEERING TOTAL	\$ 11,000.00
--	--------------------------	--------------

PROJECT TOTAL

- | | | |
|----|--------------------------------|--------------|
| 1. | CONSTRUCTION TOTAL | \$ 82,500.00 |
| 2. | ENGINEERING TOTAL | \$ 11,000.00 |
| | PROJECT BUDGETARY TOTAL | \$ 93,500.00 |

(Revised 11/3/99)

CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District # SAUK VALLEY COMMUNITY COLLEGE DISTRICT #506
Contact Person RUTH BITTNER, V.P. COLLEGE SERVICES Phone # 815-288-5511, EXT. 1-256
Project Title 2006 ELECTRICAL IMPROVEMENTS
Project Budget \$ 93,500 () check * here if the proposed project is to be financed with a combination of local, state,
federal, foundation gifts, etc and disclose on funding attachment 2
Date 10/24/05

Application Type (check the appropriate application type and follow instructions):

- ☐ Locally Funded New Construction—complete/submit Sections I, II, and III.
☐ Locally Funded Remodeling—complete/submit Sections I and III.
☐ Locally Funded New Construction and Remodeling—complete/submit Sections I, II, and III.
☒ Protection, Health and Safety—complete/submit Section I and Attachment PHS.
☐ Capital Renewal Project—complete/submit Section I and the Architect Recommendation form.
☐ ADA Project—complete/submit Section I, Attachment ADA, and Architect Recommendation form.

Section I (submit for ALL project approval requests)

- A. Board of trustees action—attach a copy of the local board's resolution and certified minutes
B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes ☐ No ☐

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion _____

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
C. Has the site been determined professionally to be suitable for construction purposes? Yes ☐ No ☐

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) _____

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)