

SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES
March 27, 2006

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on March 27, 2006 in the third floor Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Thompson called the meeting to order at 7:00 p.m. and the following members answered roll call:

Edward Andersen	Edson Cox
Joan Padilla	William Simpson
Robert J. Thompson	Nancy Varga
Mary Ellen Wilkinson	Student Trustee Amanda Dahlquist

SVCC Staff:

President George J. Mihel
Attorney Paul A. Osborn
Vice President Joan Kerber
Dean of Health and Sciences Janet Lynch
Dean of Information Systems Alan Pfeifer
Dean of Arts, Social Sciences, Math, and Physical Education
Patrick Kennedy
Dean of Adult Education Services Tom Gospodarczyk
Director of College Relations Cal Lyons
Director of Building and Grounds John Ditto
Controller Paula Meyer
Administrative Assistant Debra Dillow

Absent: None

Consent Agenda: It was moved by Member Andersen and seconded by Member Simpson that the Board approve the Consent Agenda as presented. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist advisory vote: aye.

President's Report: Dr. Mihel reported that the college hosted a meeting on March 23, 2006 for the Superintendents and Board Members of the area high schools to discuss Dual Credit. He credited his staff for a great job in putting the meeting together. He especially is thankful to Virginia Johnson for taking on such a major role in the Dual Credit Program. He also reported that he will attend a Higher Learning Commission conference April 2-4, 2006 with Jane Hamilton and Tom Gospodarczyk to further prepare for the Focused Visit.

Dr. Mihel distributed to the Board information to assist them in preparation for the HLC visit. He indicated that this information will also be distributed to all college staff. He told the Board that the trend of HLC is that the criterion will be more general and future oriented and may have overlap. Dr. Mihel reviewed the two Criterion that the HLC will be focusing on and said based on our preparation, he is very confident that the visit will have a positive outcome. Dr. Mihel also distributed the Strategic Plan and Goals for FY 07 that he and Tom Gospodarczyk have been working on. Tom Gospodarczyk reported that he and the OPIC committee expanded on the goals and strategic initiatives and provided sample objectives. Tom indicated that the staff has done a good job of taking the goals and refining them and making an action document. Each department will write their own initiatives and how they can contribute and participate in the process. Ed Andersen questioned whether the objectives would be measurable and would a process be in place to distinguish whether we met the goals or not. Tom indicated that yes they would be measured.

Reports:

Student Trustee: Student Trustee Dahlquist reported that the college will host the Musical 30 Plays in 60 Minutes and Student Government will sponsor an all day Rock Concert in April and all proceeds from the concert will go to Traumatic Brain Injury Foundation.

ICCTA Representative Board Chair: Member Wilkinson reported to the Board that she attended the ICCTA meeting on March 18, 2006. She indicated that ISAC may be selling their partial portfolio and that may impact student assistance in the future as interest rates could go up and services would go down. Member Wilkinson distributed information on the 6% Rule for SURS. The ICCTA Annual Meeting will be on June 8, 9, and 10.

Foundation Liaison: Member Cox stated that he reported to the Foundation on the recent summit he attended. They may become a needed resource that the college will need to tap into. The next meeting of the Foundation will be held on April 25, 2006.

Board Chair: Chair Thompson stated that someone should attend the ICCTA Lobby Day on March 29, 2006. He also indicated that Board Members who will participate in the May 18, 2006 Commencement Ceremony should forward their sizes to Assistant Deb Dillow. As approved in the consent agenda, the next Board meeting will be held on April 17, 2006.

Chair Thompson indicated that Board Policy 409.01 indicates the Administrative Employment Contracts for 1 and 2 year contracts shall be up for renewal by April 1, each year. The Board will approve the Contract Renewal at the April 17, 2006 Board meeting.

Closed Session: At 7:24 p.m., it was moved by Member Cox and seconded by Member Padilla that the Board adjourn to closed session to discuss the appointment, employment, compensation, discipline performance or dismissal of specific employees of the College.

Regular Session: The Board returned to regular session at 8:05 p.m.

Boiler Room DA Tank Replacement: The Board discussed the possibility of using alternative energy (Geo-Thermal System) because of the high cost to replace the Boiler Room DA Tank. John Ditto reported to the Board that his department has investigated the possibility of using alternative energy and found based on other schools currently using that system that the cost for a new system could range from \$20.00 to \$30.00 per square feet, this could result of a cost in the millions of dollars. Board Member Wilkinson indicated that there are grant funds available to ease the cost of such projects from Commonwealth Edison. She suggested John contact Pete Dillon or Frank Rausa for the contact information.

It was moved by Member Varga and seconded by Member Simpson to approve the bid award for the Boiler Room DA Tank Replacement to Mechanical Inc. in the amount of \$197,250. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist vote: aye.

Boiler Controls Replacement: It was moved by Member Cox and seconded by Member Wilkinson to approve the bid award for the Boiler Controls Replacement to CBK and Associates in the amount of \$93,858. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist advisory vote: aye

Board Policy 600 Series (First Reading) It was discussed by the Board that the Policies in the 600 series that are to be deleted cause concern. Member Varga questioned how students will be aware of those particular policies. She also expressed concern regarding changes to all policies and procedures and how will the Board know of such changes. Dr. Mihel stated that all changes will be brought to the Board.

Dr. Mihel and Dr. Kerber indicated that the policies that will be deleted will be moved to the student handbook, catalog and the website. Member Varga also noted that under the Policy will it be clear to the students that the Board is the final place for an appeal. Dr. Mihel stated that any student that wishes to appeal after his decision will be forwarded to the Board. It was also noted by Member Wilkinson that under Policy 614.01, page 618, the statement read as follows "The President is authorized to utilize any reasonable means to maintain order at the College, while permitting orderly exercise of rights" in the Policy.

Member Wilkinson expressed concern regarding the "Student Code of Conduct" and inquired about hazing and the illicit use of drugs and alcohol by students asked if the policy would still be enforced? Dr. Kerber responded that students are not permitted to use alcohol on campus and the policy would still be enforced. Cal Lyons also confirmed that the students living in the Sauk Commons, abide by the Student Code of Conduct. It was determined that a training session for the Board regarding these student policies would be helpful.

It was moved by Member Varga and seconded by Member Wilkinson that the Board approve the First Reading of Board Policy 600 Series. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist advisory vote: aye

Faculty Retirement:

It was moved by Member Andersen and seconded by Member Padilla to accept the retirement request of Associate Professor Robertus J. van der Wege, effective June 1, 2006. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist advisory vote: aye.

Employee Salaries:

It was moved by Member Simpson and seconded by Member Cox to approve the 3% salary increase for all non-faculty employees; effective for the 2006-2007 academic year.

Adjournment:

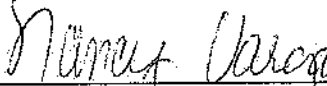
Since the scheduled business was completed, it was moved by Member Simpson and seconded by Member Wilkinson that the Board adjourn. In a roll call vote, all voted aye. Motion carried. Student Trustee Dahlquist advisory vote: aye.

The meeting adjourned at 8:24 p.m.

Next Meeting:

The next regular meeting of the Board will be at 7:00 p.m. on April 17, 2006 in the Board Room.

Respectfully submitted,



Nancy Varga, Secretary

SAUK VALLEY COMMUNITY COLLEGE

BOARD OF TRUSTEES - TREASURER'S REPORT

As of February 28, 2006

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY

BOARD CHAIR

BOARD SECRETARY

CHECKING ACCOUNTSINTEREST BEARING ACCOUNTS

General Account - Sterling Federal Bank

Illinois Funds - Firststar Bank, Springfield

SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS

INTEREST

RATE

DATE 3.490

4.420

AMOUNT

\$1,137,653.95

847,409.24

1,985,063.19

MONEY MARKET

ABN-AMRO Investment Services, Inc.

3.880

247,904.15

TOTAL CHECKING ACCOUNTS

\$2,232,967.34

INVESTMENTSFINANCIAL INSTITUTION

Sauk Valley Bank, Sterling

Union Bank, Tampico

US Bank, Sterling

US Bank, Sterling

MATURITY

DATE

02-06-07

03-01-06

04-04-06

05-04-06

4.830

3.400

3.680

4.020

\$1,000,000

1,000,000

1,000,000

1,000,000

SUBTOTAL INVESTMENTS

4,000,000

BOND INVESTMENTS - Liability, Protection & Settlement

Fed Natl Mtg Assn

Fed Natl Mtg Assn

Milwaukee Cnty Wis

Kenosha Cty Wis Ref Bds

Federal Natl Mtg Assn

Benton Cnty Wash Sch Dist No 52

Las Cruces NM

Houston TX Wtr & Swr System

Mokena IL Go Bonds 2004

Federal Home Ln Mtg Corp

Anch AL Tel Util

Fed National Mtg. Assn.

Federal Home Ln Bks Cons Bd

Federal Home Ln Mtg Corp

Federal Natl Mtg. Assn Benchmark

SUBTOTAL BONDS

YIELD

PRICE

2.125

3.125

4.750

3.150

2.625

3.250

5.100

4.600

3.250

2.375

5.300

4.250

3.924

3.500

3.875

533,250.00

497,030.00

204,640.00

99,461.78

492,655.00

251,772.50

201,958.00

51,249.00

378,127.50

293,343.00

154,093.50

474,112.50

651,015.63

477,650.53

611,426.13

\$5,371,785.07

TOTAL INVESTMENTS

\$9,371,785.07

Sauk Valley Community College
Board of Trustees
March 27, 2006

Summary of Bills Payable

Amount

General Operating Funds

\$ 946,416.69

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY


BOARD CHAIR


BOARD SECRETARY

DATE _____

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Benedict, Timothy	01		Foundation Expense	Notebooks / Vital Students	20.73
Best Western	01		Foundation Expense	Hotel Rooms/Spring Trip 3/10/06	4,056.00
Consolidated Management Co	01		Foundation Expense	February Meeting	126.38
David Lynch Weekend	01		Foundation Expense	Conference Fee 3/24/06	420.00
Delta Systems Co, Inc	01		Foundation Expense	Books	219.52
Hecht, Loren B.	01		Foundation Expense	2/19/06 Performance	75.00
New Readers Press	01		Foundation Expense	Books	347.73
Ready, Alan J.	01		Foundation Expense	Advance-Meal Money Spring 06 Trip	848.00
Thomson Learning	01		Foundation Expense	Books	131.14
Creative Printing	01		Dislocated Worker Expense	Business Cards	60.00
Follett Bookstore	01		Dislocated Worker Expense	Department Charges thru 1/27/06	.85
Elmendorf, Brook D.	01		Student Loans	Student Loan Due 3/3/06	240.38
Fifth Third Bank	01		Due from Computer Purchase Plan	Computer Purchases-M Heitman	1,677.07
State Universities Retirement Sy01			SURS Payable	Accrued SURS	46,319.53
State Universities Retirement Sy01			SURS Payable	Accrued SURS	31,278.58
Select Employees Credit Union	01		Credit Union Payable	ACCURED W/H Select Employees Credit Union	11,013.63
Select Employees Credit Union	01		Credit Union Payable	ACCURED W/H Select Employees Credit Union	11,013.63
SVCC Faculty Association	01		Faculty Association Payable	Accrued SVCC Faculty Assoc. Dues	1,126.63
SVCC Faculty Association	01		Faculty Association Payable	Accrued SVCC Faculty Assoc. Dues	1,126.63
Minnesota Child Support Payment 01			Wage Garnishment Payable	GARNISHMENT	333.00
Minnesota Child Support Payment 01			Wage Garnishment Payable	GARNISHMENT	333.00
Community Health Charities of 1101			United Way Payable	ACCURED W/H-Community Health Charities	28.00
Community Health Charities of 1101			United Way Payable	ACCURED W/H-Community Health Charities	28.00
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	30.00
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	30.00
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	38.35

REPORT SVRCHK
FISCAL YEAR 2006

Sauk Valley Community College
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<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	38.31
Illinois Mutual	01		Optional Disability Insurance	Accrued Optional Disability-Illinois Mutual	3.81
Illinois Mutual	01		Optional Disability Insurance	Accrued Optional Disability-Illinois Mutual	3.81
SVCC Foundation	01		Foundation Payable	Accrued W/H SVCC Foundation	69.51
SVCC Foundation	01		Foundation Payable	Accrued W/H SVCC Foundation	69.51
Ameriprise Financial Services, IOI	IOI		American Express	Accrued Annuities-American Express	2,430.00
Ameriprise Financial Services, IOI	IOI		American Express	Accrued Annuities-American Express	2,430.00
Equitable Life Assurance	01		Equitable	Accrued Annuities-Equitable	250.00
Equitable Life Assurance	01		Equitable	Accrued Annuities-Equitable	250.00
Hartford Life Insurance Co	01		Hartford Life Ins Company	ACCURED ANNUITIES-Hartford Life	110.00
Hartford Life Insurance Co	01		Hartford Life Ins Company	ACCURED ANNUITIES-Hartford Life	110.00
Franklin Financial Services Corp01	01		Franklin Life	Accrued Annuities-Franklin Life	187.50
Franklin Financial Services Corp01	01		Franklin Life	Accrued Annuities-Franklin Life	187.50
New York Life Insurance & Annuity01	01		New York Life	ACCURED ANNUITIES-New York Life	300.00
New York Life Insurance & Annuity01	01		New York Life	ACCURED ANNUITIES-New York Life	300.00
Fidelity Investments	01		Fidelity Investments	ACCURED ANNUITIES-Fidelity Investments	594.00
Fidelity Investments	01		Fidelity Investments	ACCURED ANNUITIES-Fidelity Investments	534.00
Waddell & Reed, Inc	01		Waddell & Reed	Accrued Annuities-Waddell & Reed	225.00
Waddell & Reed, Inc	01		Waddell & Reed	Accrued Annuities-Waddell & Reed	285.00
Adams, Lucas C.	01		Accounts Payable	PELL BAL	1,483.30
Adams, Rylan D.	01		Accounts Payable	PELL BAL	820.46
Aguayo, Andrea M.	01		Accounts Payable	PELL CT	750.00
Albse, Karen S.	01		Accounts Payable	PELL BAL	698.94
Alimoski, Mendim	01		Accounts Payable	PELL BAL	452.31
Allen, Michelle R.	01		Accounts Payable	PELL BAL	68.16
Altepeter, Michelle L.	01		Accounts Payable	Fndtn	563.81

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Altepater, Michelle L.	01		Accounts Payable	PELL/EOG	1,750.00
Anderson, Colby M.	01		Accounts Payable	PELL BAL	1,362.70
Anderson, Kaci D.	01		Accounts Payable	Fndtn	770.25
Anderson, Tracy A.	01		Accounts Payable	PELL BAL	740.74
Anderson, Wendy L.	01		Accounts Payable	PELL/EOG BAL	314.70
Apple, Jessica L.	01		Accounts Payable	Fndtn	1,000.00
Arango, Nancy	01		Accounts Payable	PELL BAL	885.85
Arduini, Cathy L.	01		Accounts Payable	PELL/EOG BAL	255.35
Armstrong, Jackie S.	01		Accounts Payable	PELL BAL	658.86
Arreola, Julie A.	01		Accounts Payable	PELL/EOG BAL	336.00
Arreola, Ramses G.	01		Accounts Payable	PELL BAL	712.25
Bailey, Myria L.	01		Accounts Payable	PELL BAL	596.61
Baker, Jessica M.	01		Accounts Payable	PELL BAL	1,615.63
Baker, Markus W.	01		Accounts Payable	PELL BAL	1,245.07
Baker, Michael V.	01		Accounts Payable	PELL BAL	127.04
Balder, Vivian J.	01		Accounts Payable	PELL BAL	1,177.97
Barber, Mackenna L.	01		Accounts Payable	PELL BAL	487.40
Bardo, William J.	01		Accounts Payable	PELL BAL	1,633.75
Barger, Ashley A.	01		Accounts Payable	OEKK BAK	881.06
Barnhart, Renee L.	01		Accounts Payable	PELL BAL	1,152.50
Barraza, Francesca M.	01		Accounts Payable	PELL BAL	356.38
Barron, Brandi M.	01		Accounts Payable	PELL BAL	47.30
Bartlett, Penni S.	01		Accounts Payable	PELL BAL	235.02
Barton, Ashley A.	01		Accounts Payable	Fndtn	350.00
Barton, Ryan A.	01		Accounts Payable	PELL BAL	481.98
Basham, Tiffany S.	01		Accounts Payable	PELL BAL	100.95

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Behrens, Thomas J.	01		Accounts Payable	PELL BAL	864.52
Beightol, Kristi K.	01		Accounts Payable	PELL BAL	1,320.35
Beitel, Karshan A.	01		Accounts Payable	PELL BAL	1,399.06
Bell, Crystal L.	01		Accounts Payable	PELL BAL	286.00
Bender, Amy S.	01		Accounts Payable	PELL/EOG BAL	681.11
Bentz, Timothy G.	01		Accounts Payable	PELL BAL	784.40
Bertolozzi, Valerie N.	01		Accounts Payable	PELL/EOG	1,696.36
Best, Lorraine R.	01		Accounts Payable	PELL/EOG	74.45
Bielema, Mari A.	01		Accounts Payable	Online Refund	1.00
Bittner, Wes A.	01		Accounts Payable	PELL/EOG	1,097.69
Bittner, Zak R.	01		Accounts Payable	PELL/EOG	1,826.05
Blake, Jennifer S.	01		Accounts Payable	PELL/EOG	931.03
Bock, Laura E.	01		Accounts Payable	PELL/EOG	372.62
Bogges, Christopher D.	01		Accounts Payable	PELL BAL	1,211.76
Bogges, Kariasa L.	01		Accounts Payable	PELL BAL	1,091.38
Boswell, Jennifer L.	01		Accounts Payable	PELL BAL	884.64
Box, Jeremiah L.	01		Accounts Payable	PELL CT	2,025.00
Boyd, Loratta M.	01		Accounts Payable	PELL BAL	1,044.35
Brandenburg, Jenna L.	01		Accounts Payable	PELL BAL	1,285.60
Brinkley, Patricia M.	01		Accounts Payable	PELL BAL	1,256.26
Brinkley, Rita M.	01		Accounts Payable	PELL BAL	822.85
Brokaw, Heather D.	01		Accounts Payable	PELL BAL	387.93
Bruns, Sarah M.	01		Accounts Payable	Fndtn	70.63
Bruns, Sarah M.	01		Accounts Payable	PELL/EOG	1,262.00
Bulfer, Bridgette A.	01		Accounts Payable	PELL BAL	342.33
Buntjer, Jeff S.	01		Accounts Payable	Online Refund	85.00

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Burkitt, Jénah M.	01		Accounts Payable	PELL/EOG	1,724.84
Bushman, Charlotte J.	01		Accounts Payable	PELL BAL	295.91
Busser, Jason J.	01		Accounts Payable	PELL BAL	114.18
Bustetter, Christopher M.	01		Accounts Payable	PELL BAL	1,683.87
Butler, Jessica R.	01		Accounts Payable	PELL BAL	737.74
Campbell, Wendy J.	01		Accounts Payable	PELL BAL	1,188.74
Cantu, Elisha M.	01		Accounts Payable	PELL BAL	915.97
Cantu, Elizabeth C.	01		Accounts Payable	PELL BAL	70.72
Cantu, Jesus R.	01		Accounts Payable	PELL BAL	610.87
Cantu, Jesus R.	01		Accounts Payable	CORRECTION	-610.87
Cantu, Jesus R.	01		Accounts Payable	PELL BAL	610.57
Cantu, Maria E.	01		Accounts Payable	PELL BAL	520.91
Carey, Jaymes A.	01		Accounts Payable	PELL/EOG BAL	557.04
Carlson, Christine M.	01		Accounts Payable	PELL BAL	37.66
Carr, Neil A.	01		Accounts Payable	PELL BAL	1,058.56
Carter, Curtis L.	01		Accounts Payable	PELL BAL	1,477.16
Cassatt, Jodie N.	01		Accounts Payable	PELL/EOG BAL	188.76
Castillo, Efrain J.	01		Accounts Payable	PELL/EOG BAL	1,800.80
Castillo, Elda L.	01		Accounts Payable	PELL BAL	189.55
Caudillo, Angelina C.	01		Accounts Payable	PELL BAL	190.00
Cavanaugh, Mara E.	01		Accounts Payable	PELL BAL	754.40
Cavazos, Candida	01		Accounts Payable	PELL BAL	392.30
Cecchetti, Kelli A.	01		Accounts Payable	PELL BAL	1,299.73
Cecchetti, Lauren E.	01		Accounts Payable	PELL BAL	494.12
Celaya, Angela M.	01		Accounts Payable	PELL/EOG BAL	629.71
Celestino, April M.	01		Accounts Payable	PELL/EOG	501.19

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Celestino, Deborah L.	01		Accounts Payable	PELL BAL	7.17
Cervantes, Amy C.	01		Accounts Payable	PELL BAL	1,131.52
Chapman, Ashleigh A.	01		Accounts Payable	PELL BAL	683.38
Chinouth, Shayna R.	01		Accounts Payable	PELL BAL	1,063.82
Chumacero, Talia	01		Accounts Payable	PELL BAL	47.00
Church, Jessie M.	01		Accounts Payable	Fndtn	296.00
Cole, Alexandra D.	01		Accounts Payable	PELL BAL	46.96
Collins, Linda M.	01		Accounts Payable	PELL BAL	664.44
Colwell, Thomas J.	01		Accounts Payable	PELL BAL	497.60
Condelee, Mari A.	01		Accounts Payable	PELL BAL	404.18
Conderman, Chad A.	01		Accounts Payable	Fndtn	500.00
Contreras, Ruth I.	01		Accounts Payable	Online Refund	49.00
Coomer, Maranda B.	01		Accounts Payable	PELL BAL	1,559.50
Cooper, Sherri J.	01		Accounts Payable	Online Refund	69.00
Copeland, Jennifer L.	01		Accounts Payable	PELL BAL	1,074.66
Coppotelli, Lindsay S.	01		Accounts Payable	PELL BAL	579.31
Courtright, Michelle A.	01		Accounts Payable	PELL BAL	1,472.83
Crawford, Amanda J.	01		Accounts Payable	PELL /BOG Bal	1,096.71
Croft, Loni M.	01		Accounts Payable	PELL/BOG	812.28
Crowe, Grace A.	01		Accounts Payable	PELL BAL	1,749.20
Cruz, Michelle L.	01		Accounts Payable	PELL/BOG BAL	2,179.23
Culbertson, Catherine M.	01		Accounts Payable	PELLBAL	985.45
Cunningham, Brenda C.	01		Accounts Payable	Fndtn	41.00
Cunningham, Florence M.	01		Accounts Payable	PELL BAL	254.13
Czito, Joseph P.	01		Accounts Payable	PELL BAL	1,415.65
Danbury, Timothy W.	01		Accounts Payable	PELL BAL	432.44

REPORT SVRCHK
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Dauen, Heather L.	01		Accounts Payable	PELL BAL	1,391.51
Davidson, Jennifer M.	01		Accounts Payable	PELL/EOG BAL	839.15
Davis, Jennifer	01		Accounts Payable	PELL BAL	1,082.43
Davis, Nicholas B.	01		Accounts Payable	Online Refund	20.00
DeFrang, Joseph J.	01		Accounts Payable	PELL BAL	446.74
DePuy, Jacob R.	01		Accounts Payable	PELL BAL	985.05
DePuy, Jessica	01		Accounts Payable	PELL BAL	557.80
Deacon, Nina M.	01		Accounts Payable	PELL BAL	1,151.55
Delhotai, Shayla B.	01		Accounts Payable	PELL BAL	552.70
Devers, Amanda M.	01		Accounts Payable	PELL BAL	870.30
Dewey, Donna M.	01		Accounts Payable	PELL BAL	1,140.63
Deyo, Paula R.	01		Accounts Payable	Online Refund	168.00
Dickson, Crystal L.	01		Accounts Payable	Endtn	500.00
Dickson, Kathryn J.	01		Accounts Payable	Fdntn	421.64
Dickson, Kathryn J.	01		Accounts Payable	PELL GT	2,025.00
Diehl, Kelly R.	01		Accounts Payable	PELL/EOG	2,275.00
Dillon, Joshua K.	01		Accounts Payable	PELL	1,393.67
Dober, Lois A.	01		Accounts Payable	PELL BAL	273.68
Doeden, Jessica L.	01		Accounts Payable	PELL BAL	391.23
Dominguez, Ana Luisa	01		Accounts Payable	PELL BAL	1,112.38
Dowd, Jessica G.	01		Accounts Payable	PELL BAL	58.18
Dowding, Patty J.	01		Accounts Payable	PELL BAL	257.59
Downey, Jodi L.	01		Accounts Payable	Fall Americorp Ref	609.25
Drehmer, Amy L.	01		Accounts Payable	PELL BAL	758.92
Drew, Tanya R.	01		Accounts Payable	PELL BAL	753.07
Dugger, Dalan J.	01		Accounts Payable	PELL BAL	1,831.46

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Dye, Kegin R.	01		Accounts Payable	PELL BAL	180.18
Dykema, Tammy M.	01		Accounts Payable	PELL GT	275.00
Eads, Jennifer A.	01		Accounts Payable	PELL/EOG BAL	351.95
Ebersole, Cheryl L.	01		Accounts Payable	PELL BAL	490.82
Ebersole, Phillip	01		Accounts Payable	PELL BAL	43.00
Eklund, Keri	01		Accounts Payable	PELL BAL	1,029.07
Eller, Jason M.	01		Accounts Payable	Fndtn	85.18
Eller, Jason M.	01		Accounts Payable	PELL /EOG	1,200.00
Elmendorf, Brook D.	01		Accounts Payable	PELL BAL	166.58
Elmendorf, Judy B.	01		Accounts Payable	PELL BAL	354.10
Engleking, Rita F.	01		Accounts Payable	PELL /EOG BAL	1,603.55
Eshelman, Jana L.	01		Accounts Payable	PELL BAL	457.44
Espinoza, Kimberly D.	01		Accounts Payable	MAP Gt-addition	54.60
Espinoza, Kimberly D.	01		Accounts Payable	Fndtn	27.50
Esquivel, Jennifer M.	01		Accounts Payable	PELL BAL	520.64
Estes, Jennifer L.	01		Accounts Payable	PELL/EOG BAL	116.22
Everett, Arthur D.	01		Accounts Payable	PELL BAL	490.58
Farmer, Mari E.	01		Accounts Payable	PELL BAL	211.94
Farnham, Amber L.	01		Accounts Payable	PELL BAL	535.20
Farraj, Alia A.	01		Accounts Payable	PELL BAL	1,596.00
Fenwick, Jennifer H.	01		Accounts Payable	Fndtn	1,000.00
Fichtenmueller, Aja L.	01		Accounts Payable	PELL BAL	1,157.05
Fichtenmueller, Jasmine A.	01		Accounts Payable	PELL/EOG BAL	694.90
Fike, Adriane	01		Accounts Payable	PELL BAL	833.96
Fitzsimmons, Stefanie L.	01		Accounts Payable	PELL/EOG BAL	2,193.86
Fordham, Amber M.	01		Accounts Payable	PELL BAL	989.67

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Forren, Rachael L.	01		Accounts Payable	PELL BAL	66.55
Forristall, William R.	01		Accounts Payable	PELL BAL	772.87
Fowler, Dawn M.	01		Accounts Payable	PELL BAL	372.90
Francis, Corrine M.	01		Accounts Payable	Fndtn	750.00
Franklin, Adam J.	01		Accounts Payable	PELL BAL	1,773.51
Franks, Brandy L.	01		Accounts Payable	PELL BAL	1,390.31
Franks, Shonda Lyn	01		Accounts Payable	PELL BAL	728.66
Frederick, Emily	01		Accounts Payable	PELL BAL	167.40
Freeman, Jennifer L.	01		Accounts Payable	PELL BAL	1,299.66
Proeter, Erin	01		Accounts Payable	PELL BAL	1,088.91
Fronabarger, Billy J.	01		Accounts Payable	PELL/EOG BAL	873.16
Fruin, Kristy L.	01		Accounts Payable	PELL BAL	942.55
Funderberg, Katherine A.	01		Accounts Payable	PELL	445.62
Gabbard, Christina A.	01		Accounts Payable	PELL BAL	659.95
Gaffey, Wess A.	01		Accounts Payable	PELL BAL	874.97
Garcia, James M.	01		Accounts Payable	PELL BAL	570.35
Garcia, Michelle D.	01		Accounts Payable	PELL BAL	1,466.76
Garcia, Vanessa L.	01		Accounts Payable	PELL BAL	494.46
Garcia, Vixna	01		Accounts Payable	PELL BAL	190.55
Garza, Carlos R.	01		Accounts Payable	PELL BAL	374.38
Garza, Hilmaria G.	01		Accounts Payable	PELL BAL	495.61
Garza, Mary A.	01		Accounts Payable	PELL BAL	679.65
Garza, Ruben R.	01		Accounts Payable	Fndtn	550.00
Garza, Tara M.	01		Accounts Payable	PELL BAL	397.05
Geary, Lindsey M.	01		Accounts Payable	PELL/EOG BAL	1,294.68
Geary, Olivia E.	01		Accounts Payable	PELL BAL	530.24

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Geer, Dana R.	01		Accounts Payable	PELL BAL	475.86
George, Catherine L.	01		Accounts Payable	PELL BAL	276.17
Gibbs, Terry G.	01		Accounts Payable	PELL BAL	775.74
Gibler, Tanya M.	01		Accounts Payable	PELL BAL	831.84
Gilman, Rachel	01		Accounts Payable	PELL BAL	1,721.04
Gisi, Brandi J.	01		Accounts Payable	PELL BAL	823.36
Gladhill, Stephen	01		Accounts Payable	PELL BAL	1,218.47
Gleim, Eric D.	01		Accounts Payable	PELL BAL	923.36
Glenn, Lindsey M.	01		Accounts Payable	PELL BAL	1,499.53
Goidie, Michelle K.	01		Accounts Payable	PELL BAL	1,238.90
Good, Brandon J.	01		Accounts Payable	PELL BAL	316.23
Gordon, James R.	01		Accounts Payable	PELL BAL	1,575.97
Goss, Paige M.	01		Accounts Payable	PELL BAL	1,284.58
Gray, Amanda L.	01		Accounts Payable	PELL BAL	712.54
Griffith, Paul A.	01		Accounts Payable	PELL BAL	706.54
Grimes, Lauren M.	01		Accounts Payable	PELL BAL	338.34
Grove, Kelly M.	01		Accounts Payable	PELL BAL	1,092.52
Gugerty, Everett H.	01		Accounts Payable	PELL BAL	1,343.46
Haag, Sara N.	01		Accounts Payable	PELL BAL	174.16
Haage, Julie R.	01		Accounts Payable	PELL BAL	300.66
Haas, Lisa L.	01		Accounts Payable	PELL BAL	421.35
Habben, Jillian	01		Accounts Payable	PELL BAL	1,227.28
Hall, Rebekah J.	01		Accounts Payable	PELL BAL	1,804.29
Hall, Rebekah J.	01		Accounts Payable	reverse	-1,804.29
Hall, Rebekah J.	01		Accounts Payable	PELL BAL	1,580.35
Hallquist, Lindsay K.	01		Accounts Payable	Endtn	312.50

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Hamilton, Jessica M.	01		Accounts Payable	PELL BAL	1,182.02
Hand, Michael W.	01		Accounts Payable	PELL BAL	65.26
Harness, Joanna	01		Accounts Payable	PELL BAL	820.79
Harper, Jammie L.	01		Accounts Payable	PELL/EOG	1,429.32
Harridge, David P.	01		Accounts Payable	PELL BAL	225.40
Harris, Damian S.	01		Accounts Payable	Online Refund	129.95
Harris, Damian S.	01		Accounts Payable	PELL GT	2,025.00
Harris, Natasha N.	01		Accounts Payable	PELL BAL	960.67
Harshman, Sandra K.	01		Accounts Payable	Fndtn	436.00
Hart, Crystal M.	01		Accounts Payable	Fndtn	151.10
Hart, Elizabeth R.	01		Accounts Payable	PELL BAL	1,388.84
Heaton, June N.	01		Accounts Payable	PELL/EOG BAL	234.99
Heffelfinger, Tricia M.	01		Accounts Payable	PELL/EOG BAL	1,539.67
Heitzler, Kelly K.	01		Accounts Payable	PELL BAL	482.05
Heifrich, Russell C.	01		Accounts Payable	PELL/EOG	2,235.00
Henrekin, Patrick	01		Accounts Payable	PELL BAL	608.57
Hepker, Angela K.	01		Accounts Payable	PELL BAL	465.24
Herbst, Jennifer L.	01		Accounts Payable	PELL BAL	1,261.83
Herrera, Christiane M.	01		Accounts Payable	PELL BAL	216.09
Hewing, Savannah M.	01		Accounts Payable	PELL BAL	1,005.12
Hibbard, Nicole M.	01		Accounts Payable	PELL BAL	1,101.21
Hicks, Jennifer	01		Accounts Payable	PELL BAL	464.98
Hicks, Sarah E.	01		Accounts Payable	PELL BAL	585.68
Hoegland, Jessica M.	01		Accounts Payable	PELL/EOG BAL	345.80
Hoffman, Danielle L.	01		Accounts Payable	PELL BAL	1,345.49
Hoffman, Kimberly R.	01		Accounts Payable	PELL BAL	1,314.99

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Hoffman, Roxy L.	01		Accounts Payable	PELL BAL	284.73
Hogan, Jennifer F.	01		Accounts Payable	PELL BAL	513.96
Holland, Stephanie M.	01		Accounts Payable	PELL BAL	792.93
Holldorf, Megan A.	01		Accounts Payable	PELL BAL	19.51
Holman, Ronald L.	01		Accounts Payable	PELL/EOG BAL	977.45
Holmes, Deborah S.	01		Accounts Payable	PELL	1,500.00
Holschuh, Becki A.	01		Accounts Payable	PELL BAL	245.32
House, Jasmine E.	01		Accounts Payable	Fndtn	6.67
Housley, Sarah N.	01		Accounts Payable	PELL/EOG BAL	936.64
Howard, Charity L.	01		Accounts Payable	PELL BAL	389.01
Howard, Dina M.	01		Accounts Payable	PELL BAL	27.55
Howard, Glenn L.	01		Accounts Payable	PELL BAL	273.96
Howard, James R.	01		Accounts Payable	PELL BAL	1,300.80
Howard, Jennifer L.	01		Accounts Payable	Fndtn	904.50
Howard, Jennifer L.	01		Accounts Payable	PELL/EOG	1,769.00
Howard, Sharrae L.	01		Accounts Payable	PELL BAL	1,367.95
Howard, Zach D.	01		Accounts Payable	PELL BAL	286.77
Hoyle, Diana	01		Accounts Payable	PELL/EOG	387.91
Hubbard, Tammy J.	01		Accounts Payable	PELL BAL	336.93
Hudson, Darcy L.	01		Accounts Payable	PELL BAL	419.44
Huebner, Donovan E.	01		Accounts Payable	PELL GT	302.70
Huffman, Heather L.	01		Accounts Payable	PELL BAL	982.73
Hughes, Kelsey J.	01		Accounts Payable	Fndtn	6.00
Hunsberger, Tristan L.	01		Accounts Payable	PELL BAL	1,105.66
Husband, Christina J.	01		Accounts Payable	PELL BAL	103.73
Hussung, Krista A.	01		Accounts Payable	PELL/EOG BAL	1,617.02

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Ingle, Maria A.	01		Accounts Payable	PELL BAL	902.70
Irwin, Eric A.	01		Accounts Payable	PELL GT	375.00
Jackson, Cedric X.	01		Accounts Payable	PELL/EOG	1,446.64
Jackson, Dawn L.	01		Accounts Payable	PELL/EOG BAL	1,607.14
Jaques, Gina M.	01		Accounts Payable	PELL/EOG	596.67
Jewell, Sara J.	01		Accounts Payable	PELL BAL	1,283.51
Johnson, Amanda L.	01		Accounts Payable	PELL BAL	235.67
Johnson, Andrew F.	01		Accounts Payable	PELL BAL	221.60
Johnson, Brandon J.	01		Accounts Payable	PELL BAL	38.50
Johnson, Justine R.	01		Accounts Payable	PELL BAL	1,569.52
Johnson, Katelyn S.	01		Accounts Payable	Endch	2,000.00
Johnson, Marlon L.	01		Accounts Payable	PELL GT	1,050.00
Johnson, Marlon L.	01		Accounts Payable	PELL BAL	162.00
Johnson, Megan R.	01		Accounts Payable	OEKK.EIG BAK	1,159.16
Johnson, Sarah A.	01		Accounts Payable	PELL BAL	464.11
Johnson, Stephanie M.	01		Accounts Payable	PELL BAL	1,000.87
Jones, Brandi N.	01		Accounts Payable	PELL/EOG BAL	1,560.97
Jones, Gary	01		Accounts Payable	Online Refund	84.00
Jones, Jennifer S.	01		Accounts Payable	PELL BAL	596.33
Jones, Randy J.	01		Accounts Payable	PELL BAL	1,159.00
Jones, Robert G.	01		Accounts Payable	PELL BAL	170.35
Jones, Vanasha L.	01		Accounts Payable	PELL BAL	1,526.14
Karcow, Shelly M.	01		Accounts Payable	PELL BAL	171.31
Keefe, Christina R.	01		Accounts Payable	PELL BAL	413.35
Keene, Joshua A.	01		Accounts Payable	PELL BAL	346.33
Kellemen, Tamatha B.	01		Accounts Payable	PELL/EOG BAL	1,302.70

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Kellen, Kathleen A.	01		Accounts Payable	PELL BAL	100.94
Kellen, Kevin G.	01		Accounts Payable	Fndtn	237.50
Kellen, Kevin G.	01		Accounts Payable	PELL/EOG	300.00
Kelly, Chelsea M.	01		Accounts Payable	PELL BAL	1,957.80
Kemp, Nina A.	01		Accounts Payable	PELL BAL	327.44
Kenney, Carrie D.	01		Accounts Payable	PELL BAL	787.03
Kesler, Erica L.	01		Accounts Payable	Fndtn	1,000.00
Kesler, Erica L.	01		Accounts Payable	PELL GT	1,300.00
Killingsworth, Daniel L.	01		Accounts Payable	PELL BAL	1,833.45
Kipping, Jena M.	01		Accounts Payable	Fndtn	250.00
Knaple, Judith A.	01		Accounts Payable	Fndtn	250.00
Knaple, Judith A.	01		Accounts Payable	Fndtn	5.97
Knaple, Judith A.	01		Accounts Payable	PELL GT	625.00
Koenig, Danielle M.	01		Accounts Payable	PELL BAL	467.86
Kradle, Deanna J.	01		Accounts Payable	PELL/EOG	129.14
Krutsinger, Melissa R.	01		Accounts Payable	PELL BAL	151.16
Kuebel, Margaret E.	01		Accounts Payable	PELL GT	507.00
Kulas, Nichole R.	01		Accounts Payable	PELL BAL	917.25
Kutz, Jennifer A.	01		Accounts Payable	PELL BAL	1,309.86
Lackland, Glynis A.	01		Accounts Payable	PELL BAL	631.02
Lange, Kryatal M.	01		Accounts Payable	PELL BAL	1,201.84
Langley, Travis S.	01		Accounts Payable	Fndtn	233.27
Lansford, Nathan C.	01		Accounts Payable	PELL/EOG BAL	952.78
Lara, Theresa M.	01		Accounts Payable	PELL BAL	777.78
Larison, Lee A.	01		Accounts Payable	PELL BAL	1,303.38
Larson, Angela C.	01		Accounts Payable	PELL BAL	817.62

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Lassiter, Bret E.	01		Accounts Payable	PELL/BOG BAL	4.61
Lauts, Amy L.	01		Accounts Payable	PELL BAL	761.71
Lauts, Cyndi E.	01		Accounts Payable	PELL BAL	298.11
Law, Nina J.	01		Accounts Payable	PELL BAL	185.61
LeBlanc, Jamie L.	01		Accounts Payable	PELL BAL	331.81
Lee, Brian	01		Accounts Payable	PELL BAL	720.21
Lee, Brian	01		Accounts Payable	REVERSE	-720.00
Lee, Brian	01		Accounts Payable	PELL BAL	720.00
Lewis, Davia L.	01		Accounts Payable	PELL BAL	301.51
Lilly, Patricia J.	01		Accounts Payable	PELL BAL	1,430.11
Lindstrom, Derek J.	01		Accounts Payable	PELL BAL	1,618.50
Lira, Jason P.	01		Accounts Payable	PELL BAL	191.41
Liston, Jacqueline L.	01		Accounts Payable	PELL BAL	756.20
Litts, Nicholas E.	01		Accounts Payable	Online Refund	20.00
Loechel, Ashlie	01		Accounts Payable	Fndtn	191.71
Long, Kimberly A.	01		Accounts Payable	Fndtn	15.51
Losco, Ashley	01		Accounts Payable	PELL/BOG	342.70
Lovgren, Thomas J.	01		Accounts Payable	Online Refund	15.00
Lucas, Alonzo T.	01		Accounts Payable	PELL BAL	613.61
Luther, Courtney L.	01		Accounts Payable	PELL BAL	942.01
Macchi, Brittany A.	01		Accounts Payable	PELL BAL	1,033.45
Machen, William T.	01		Accounts Payable	PELL BAL	914.41
Mackey, Tresa C.	01		Accounts Payable	Fndtn	58.60
Madden, Casey H.	01		Accounts Payable	PELL BAL	630.57
Mager, Sara L.	01		Accounts Payable	PELL BAL	49.92
Mager, Stacy M.	01		Accounts Payable	PELL BAL	10.54

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Maloney, Jaime L.	01		Accounts Payable	PELL BAL	263.81
March, Jason	01		Accounts Payable	PELL BAL	761.01
Marco, Rachel E.	01		Accounts Payable	PELL/EOG	983.61
Marshall, Damon K.	01		Accounts Payable	PELL/EOG BAL	50.00
Marshall, Damon K.	01		Accounts Payable	PELL/EOG	22.54
Marshall, Damon K.	01		Accounts Payable	reverse	-50.00
Martin, Crystal A.	01		Accounts Payable	PELL BAL	667.11
Martinez, Ana L.	01		Accounts Payable	PELL BAL	359.51
Martinez, Annette M.	01		Accounts Payable	PELL/EOG BAL	963.21
Martinez, Baltazar	01		Accounts Payable	PELL BAL	1,447.91
Mayes, Dawn E.	01		Accounts Payable	PELL BAL	530.41
Mayfield, Marilyn R.	01		Accounts Payable	PELL BAL	1,348.10
Maynard, Bruce E.	01		Accounts Payable	PELL BAL	1,012.00
Mazzarise, Mahlerie J.	01		Accounts Payable	PELL BAL	1,195.74
McBroom, Amanda J.	01		Accounts Payable	PELL/EOG	631.00
McClearin, Andy M.	01		Accounts Payable	PELL/EOG	438.42
McDaniel, Gary J.	01		Accounts Payable	Stafford Ln	637.25
McDaniel, Gary J.	01		Accounts Payable	PELL GT	446.92
McDermott, Megan C.	01		Accounts Payable	PELL GT	703.99
McFadden, Christine E.	01		Accounts Payable	PELL BAL	267.31
McIlroy, Erika A.	01		Accounts Payable	PELL BAL	1,601.40
McKinnon, Becky L.	01		Accounts Payable	PELL BAL	1,228.35
McNamara, Arrowen P.	01		Accounts Payable	PELL BAL	567.12
McNeas, Ina D.	01		Accounts Payable	PELL BAL	164.63
McNitt, Ryan M.	01		Accounts Payable	PELL BAL	1,846.22
McPhillips, Alicia R.	01		Accounts Payable	PELL BAL	902.70

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Medearis, Jacob T.	01		Accounts Payable	PELL BAL	288.73
Meenach, Janna M.	01		Accounts Payable	PELL BAL	761.03
Megill, Hannah R.	01		Accounts Payable	Fndtn	536.00
Menta, April K.	01		Accounts Payable	PELL/EOG	1,662.23
Meiers, Chris C.	01		Accounts Payable	PELL BAL	537.73
Menchaca, Shawna M.	01		Accounts Payable	PELL BAL	1,171.32
Menchaca, Shawna M.	01		Accounts Payable	REVERSE	-1,156.38
Menchaca, Shawna M.	01		Accounts Payable	PELL BAL	1,156.38
Merced, Davis M.	01		Accounts Payable	Online Refund	5.00
Merced, Davis M.	01		Accounts Payable	PELL BAL	296.77
Merriman, Krystal L.	01		Accounts Payable	PELL BAL	109.22
Meusel, Travis E.	01		Accounts Payable	PELL BAL	1,518.92
Michel, Amanda S.	01		Accounts Payable	PELL BAL	1,206.94
Mickelson, Katie L.	01		Accounts Payable	Stafford Loan	550.00
Miller, David P.	01		Accounts Payable	Online Refund	222.00
Miller, Kristi L.	01		Accounts Payable	PELL BAL	64.51
Miller, Sarah E.	01		Accounts Payable	PELL/EOG BAL	1,136.27
Miller, Susan M.	01		Accounts Payable	PELL BAL	158.40
Minnis, Leigh A.	01		Accounts Payable	PELL BAL	1,309.93
Mireles, Tygen I.	01		Accounts Payable	PELL BAL	93.18
Mitchell, Brandie A.	01		Accounts Payable	PELL BAL	856.69
Mix, Lanea D.	01		Accounts Payable	PELL BAL	1.52
Mogul, Cindy A.	01		Accounts Payable	PELL BAL	364.70
Mohr, Courtney A.	01		Accounts Payable	PELL/EOG BAL	1,744.25
Molander, Alex C.	01		Accounts Payable	Fndtn	49.16
Moman, Myra L.	01		Accounts Payable	PELL BAL	1,349.41

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Mon, Felecia N.	01		Accounts Payable	PELL BAL	1,579.97
Montejano, Lizzeth G.	01		Accounts Payable	PELL BAL	1,494.00
Morgan, Abbigail E.	01		Accounts Payable	PELL BAL	1,227.24
Morgan, Kimberly J.	01		Accounts Payable	PELL BAL	974.28
Morton, Nina M.	01		Accounts Payable	PELL BAL	1,170.57
Mull, Amy M.	01		Accounts Payable	PELL BAL	1,069.79
Mussche, Tiffany M.	01		Accounts Payable	PELL BAL	1,483.44
Nares, Ryan R.	01		Accounts Payable	PELL BAL	119.78
Nelson, Lacey N.	01		Accounts Payable	PELL BAL	756.05
Newcomer, Hollis A.	01		Accounts Payable	PELL BAL	482.22
Newman, Paul S.	01		Accounts Payable	PELL CT	900.00
Niemeyer, Michael L.	01		Accounts Payable	PELL CT	350.00
Nitsch, Tiffany L.	01		Accounts Payable	PELL BAL	276.11
Nordan, Jaclynn D.	01		Accounts Payable	PELL BAL	514.44
Nordan, Kenneth M.	01		Accounts Payable	PELL BAL	149.61
Novak, Nicholas G.	01		Accounts Payable	PELL BAL	126.68
Nugent, Bryan P.	01		Accounts Payable	Fndtn	1,000.00
O'Neal, Garry D.	01		Accounts Payable	PELL BAL	1,540.54
Oester, Tiffany L.	01		Accounts Payable	PELL BAL	733.27
Ogburn, Jamie L.	01		Accounts Payable	PELL/EOG BAL	1,281.82
Olaide, Melissa L.	01		Accounts Payable	PELL/EOG	293.27
Oviatt, Tracey E.	01		Accounts Payable	PELL BAL	215.70
Owen, Ben C.	01		Accounts Payable	Fndtn	45.55
Owens, Robin A.	01		Accounts Payable	PELL BAL	1,244.41
Pack, Jason D.	01		Accounts Payable	PELL BAL	1,042.00
Pack, Luke A.	01		Accounts Payable	PELL/EOG	694.72

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Palmer, Shanna A.	01		Accounts Payable	PELL BAL	496.38
Parker, Sandy L.	01		Accounts Payable	PELL BAL	87.55
Parker, Tina M.	01		Accounts Payable	PELL/EOG	1,552.73
Parks, Erica S.	01		Accounts Payable	PELL/EOG	517.93
Parks, Erica S.	01		Accounts Payable	Reverse	-517.93
Parks, Erica S.	01		Accounts Payable	PELL/EOG Bal	17.93
Patterson, Jennifer M.	01		Accounts Payable	Endtn	56.64
Patterson, Jennifer M.	01		Accounts Payable	PELL/EOG	1,263.00
Patterson, Monica L.	01		Accounts Payable	PELL BAL	396.02
Payne, Amanda M.	01		Accounts Payable	PELL Gt Bal	845.56
Payne, Amanda M.	01		Accounts Payable	Endtn	300.00
Payne, Jesse C.	01		Accounts Payable	PELL/EOG	802.06
Pellecer, Iris W.	01		Accounts Payable	PELL GT	475.00
Penick, David A.	01		Accounts Payable	PELL BAL	22.00
Peretto, Nicole L.	01		Accounts Payable	PELL GT	624.32
Perkins, Martin M.	01		Accounts Payable	PELL BAL	125.45
Perna, Angela M.	01		Accounts Payable	PELL BAL	894.14
Pernell, Emiliana M.	01		Accounts Payable	PELL BAL	1,170.55
Phommavong, Khantham	01		Accounts Payable	PELL BAL	206.15
Pierceson, Tina M.	01		Accounts Payable	PELL BAL	23.31
Pilgrim, Morgan M.	01		Accounts Payable	PELL BAL	1,243.65
Pineda, Javier	01		Accounts Payable	PELL BAL	1,017.82
Pinkous, Michael A.	01		Accounts Payable	PELL BAL	436.85
Piper, Joyce L.	01		Accounts Payable	PELL/EOG BAL	516.26
Pitchford, Sara N.	01		Accounts Payable	PELL BAL	1,389.16
Pitts, Thomas R.	01		Accounts Payable	PELL BAL	513.40

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Pleskovitch, Peggy L.	01		Accounts Payable	PELL BAL	524.69
Pool, Jennifer E.	01		Accounts Payable	PELL BAL	371.99
Poore, Ashley K.	01		Accounts Payable	PELL BAL	1,283.56
Portner, Timothy M.	01		Accounts Payable	PELL BAL	111.04
Powers, Melissa A.	01		Accounts Payable	PELL BAL	489.97
Prado, Andrea M.	01		Accounts Payable	PELL BAL	160.46
Predny, Patricia L.	01		Accounts Payable	PELL	2,025.00
Price, Jennifer E.	01		Accounts Payable	PELL/EOG BAL	1,358.98
Pruitt, Brianne K.	01		Accounts Payable	PELL/EOG	1,053.66
Pyron, Katherine C.	01		Accounts Payable	PELL BAL	757.45
Raines, Rebecca J.	01		Accounts Payable	PELL BAL	1,604.37
Ranken, Stephanie M.	01		Accounts Payable	PELL BAL	1,422.07
Rascon, Nikki L.	01		Accounts Payable	PELL/EOG	258.77
Razo, Kari L.	01		Accounts Payable	PELL/EOG	133.28
Reed, Elizabeth C.	01		Accounts Payable	PELL CT	1,519.00
Rexroat, Carrie L.	01		Accounts Payable	Fndtn	133.96
Rexroat, Carrie L.	01		Accounts Payable	PELL/EOG	1,288.00
Reyes, Melissa A.	01		Accounts Payable	PELL BAL	548.22
Rhodes, Brenda K.	01		Accounts Payable	PELL/EOG	250.00
Rhodes, Marla J.	01		Accounts Payable	Fndtn	250.00
Richard, Marty R.	01		Accounts Payable	Online Refund	3,500.00
Richards, Trisha A.	01		Accounts Payable	PELL/EOG	880.43
Richardson, Jessica A.	01		Accounts Payable	PELL	1,385.93
Ridge, Malory M.	01		Accounts Payable	PELL BAL	579.44
Riggins, Elisha M.	01		Accounts Payable	PELL/EOG	1,698.40
Rivera, Oralia	01		Accounts Payable	PELL	1,102.20

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Robbins, Kengela M.	01		Accounts Payable	PELL BAL	341.58
Robertson, Elijah A.	01		Accounts Payable	PELL BAL	368.45
Rodriguez, Eunice	01		Accounts Payable	Stafford Loan	423.85
Rodriguez, Eunice	01		Accounts Payable	PELL/EOG	2,188.17
Rodriguez, Gloria J.	01		Accounts Payable	Fndtn	67.00
Rodriguez, Gloria J.	01		Accounts Payable	Fndtn	150.00
Rodriguez, Krystal	01		Accounts Payable	PELL BAL	89.78
Rodriguez, Nubia A.	01		Accounts Payable	PELL BAL	1,355.05
Rogers, Catherine A.	01		Accounts Payable	PELL BAL	759.09
Rogers, Marcus L.	01		Accounts Payable	PELL BAL	581.31
Rosellieb, Jessica L.	01		Accounts Payable	Fndtn Gt-Fall	200.00
Rosellieb, Jessica L.	01		Accounts Payable	PELL BAL	200.00
Roux, Aaron W.	01		Accounts Payable	Fndtn	222.00
Royce, Daniel E.	01		Accounts Payable	PELL BAL	595.10
Royce, Justin M.	01		Accounts Payable	PELL BAL	708.10
Rugh, Janette M.	01		Accounts Payable	PELL/EOG	357.33
Rus, Ashley L.	01		Accounts Payable	Online Refund	150.00
Russell, Traci A.	01		Accounts Payable	PELL GT	450.00
Ruzicka, Lindsey A.	01		Accounts Payable	PELL/EOG	806.17
Saflarski, Laura L.	01		Accounts Payable	PELL BAL	320.54
Sander, Carmen M.	01		Accounts Payable	PELL BAL	639.63
Sanders, Gary L.	01		Accounts Payable	PELL	94.52
Sandoval, Maribel G.	01		Accounts Payable	PELL	126.20
Sandoval-Herrera, Marcella M.	01		Accounts Payable	PELL BAL	192.68
Sansone, Mary A.	01		Accounts Payable	PELL BAL	164.58
Sarber, Regina L.	01		Accounts Payable	PELL/EOG	536.93

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Saucedo, Norma	01		Accounts Payable	PELL	529.01
Scanlan, Christina M.	01		Accounts Payable	PELL BAL	88.57
Schaefer, Shawn B.	01		Accounts Payable	PELL BAL	1,551.14
Schilling, Mark I.	01		Accounts Payable	PELL BAL	363.51
Schmidt, Jaime N.	01		Accounts Payable	PELL BAL	1,160.81
Schultz, Bobbie J.	01		Accounts Payable	PELL BAL	121.22
Schumacher, Sarah	01		Accounts Payable	Fndtn	494.12
Scoles, Kate E.	01		Accounts Payable	PELL BAL	406.35
Seaworth, Ann M.	01		Accounts Payable	PELL BAL	536.44
Setchell, Abby A.	01		Accounts Payable	PELL BAL	1,683.66
Severson, Melissa S.	01		Accounts Payable	Fndtn	871.53
Severson, Melissa S.	01		Accounts Payable	PELL/EOG	250.00
Shabani, Beglije	01		Accounts Payable	OEKK BAK	576.48
Sharboneau, Emily C.	01		Accounts Payable	Fndtn	75.35
Shaw, Susan L.	01		Accounts Payable	PELL/EOG BAL	391.67
Sheaffer, Evelyn R.	01		Accounts Payable	Fndtn	500.00
Shearer, Eric Z.	01		Accounts Payable	PELL EOG BAL	65.00
Shipman, Leann R.	01		Accounts Payable	PELL BAL	370.85
Shipman, Mary E.	01		Accounts Payable	PELL/EOG	910.01
Shipman, Shaad K.	01		Accounts Payable	PELL BAL	1,741.42
Shippert, Amanda M.	01		Accounts Payable	PELL	639.86
Shoffner, Tina M.	01		Accounts Payable	PELL BAL	483.86
Shores, Nicole C.	01		Accounts Payable	PELL/EOG BAL	877.43
Shuman, Heather S.	01		Accounts Payable	PELL BAL	1,396.68
Skinner, Jamie	01		Accounts Payable	Fndtn	240.00
Slater, Malia J.	01		Accounts Payable	Online Refund	222.00

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Slecko, Michael	01		Accounts Payable	PELL BAL	558.50
Slick, Jun R.	01		Accounts Payable	Fndtn	87.50
Slick, Jun R.	01		Accounts Payable	PELL	200.00
Slusser, Tina M.	01		Accounts Payable	PELL BAL	580.58
Smith, Bethany F.	01		Accounts Payable	PELL/EOG	888.42
Smith, Cheryl A.	01		Accounts Payable	PELL/EOG BAL	1,398.30
Smith, Daniel J.	01		Accounts Payable	PELL BAL	463.97
Smith, Heather L.	01		Accounts Payable	PELL/EOG	811.91
Smith, Janet A.	01		Accounts Payable	PELL BAL	697.09
Smith, Jessica M.	01		Accounts Payable	Fndtn	60.41
Smith, Jessica M.	01		Accounts Payable	PELL	250.00
Smith, Lindsey A.	01		Accounts Payable	PELL BAL	354.34
Smith, Shannon M.	01		Accounts Payable	PELL BAL	1,299.58
Smith, Susan B.	01		Accounts Payable	Online Refund	85.00
Smothera, Douglas R.	01		Accounts Payable	PELL BAL	690.69
Smythe, Jamie S.	01		Accounts Payable	PELL EOG BAL	1,002.22
Snitchler, Sarealia L.	01		Accounts Payable	PELL/EOG BAL	928.08
Snyder, Kriesy L.	01		Accounts Payable	PELL/EOG BAL	1,288.12
Sotelo, Michael S.	01		Accounts Payable	PELL BAL	695.13
Sowl, Nicole C.	01		Accounts Payable	PELL BAL	274.02
Spangler, Lynsey M.	01		Accounts Payable	Fndtn	170.00
Spangler, Lynsey M.	01		Accounts Payable	PELL GT	2,025.00
Spence, Michelle A.	01		Accounts Payable	Fndtn	1,000.00
Spencer, Patricia B.	01		Accounts Payable	PELL BAL	574.00
Spencer, Samantha J.	01		Accounts Payable	PELL BAL	966.89
Split, Sandra J.	01		Accounts Payable	PELL/EOG	423.33

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Sporleder, Kevin D.	01		Accounts Payable	Online Refund	592.00
Spurgeon, Iela M.	01		Accounts Payable	PELL BAL	64.71
Stanek, Melissa M.	01		Accounts Payable	PELL BAL	1,022.20
Stark, Teresa D.	01		Accounts Payable	PELL BAL	579.85
Stastny, Brenda D.	01		Accounts Payable	PELL/EOG	1,385.85
Steinhaus, Christine M.	01		Accounts Payable	PELL BAL	986.91
Stewart, Lynn M.	01		Accounts Payable	PELL/EOG BAL	663.93
Stoeker, Lyn A.	01		Accounts Payable	PELL/EOG BAL	1,644.60
Stroup, Rebecca D.	01		Accounts Payable	PELL BAL	957.55
Stultz, Jonathan A.	01		Accounts Payable	PELL BAL	1,311.07
Styles, Tracy L.	01		Accounts Payable	PELL/EOG	789.23
Sunahara, Judith A.	01		Accounts Payable	PELL BAL	208.00
Swearinger, Guillermo S.	01		Accounts Payable	PELL BAL	29.57
Tate, John J.	01		Accounts Payable	Fndtn	500.00
Taylor, Lori A.	01		Accounts Payable	PELL/EOG	200.78
Teel, Jerry W.	01		Accounts Payable	PELL	1,250.00
Teich, Mia L.	01		Accounts Payable	PELL BAL	1,865.07
Terronez, Alisha M.	01		Accounts Payable	PELL BAL	1,061.19
Thiem, Whitney M.	01		Accounts Payable	PELL BAL	396.39
Thomas, Amie L.	01		Accounts Payable	PELL BAL	379.83
Thomas, Bonnie S.	01		Accounts Payable	PELL BAL	417.56
Thomas, Cynthia A.	01		Accounts Payable	PELL BAL	401.16
Thomas, Macie A.	01		Accounts Payable	PELL BAL	1,395.09
Thompson, Clayton J.	01		Accounts Payable	PELL BAL	946.56
Thompson, Isabell I.	01		Accounts Payable	Fndtn	421.55
Thompson, Isabell I.	01		Accounts Payable	PELL/EOG	1,769.00

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Thompson, Jodi L.	01		Accounts Payable	PELL/EOG	625.00
Thompson, Nicole D.	01		Accounts Payable	PELL BAL	105.00
Toms, Danielle P.	01		Accounts Payable	Online Refund	222.00
Tornow, Tyler L.	01		Accounts Payable	PELL BAL	1,438.00
Torres, Lailonie M.	01		Accounts Payable	PELL/EOG	563.70
Tully, Jennifer L.	01		Accounts Payable	PELL GT	528.00
Underhille, Jessica L.	01		Accounts Payable	pell/eog	2,028.90
Valdez, Rene M.	01		Accounts Payable	pell bal	230.00
Van Drew, Rebecca S.	01		Accounts Payable	Fndtn	61.60
Van Natta, Megan M.	01		Accounts Payable	PELL BAL	1,637.60
VanDyke, Janice M.	01		Accounts Payable	Fndtn	49.90
VanDyke, Janice M.	01		Accounts Payable	PELL/EOG	950.00
VanHoes, Emily M.	01		Accounts Payable	PELL BAL	898.30
Vatland, Kristi L.	01		Accounts Payable	PELL/EOG	862.00
Vega, Elizabeth G.	01		Accounts Payable	PELL/EOG	1,193.70
Vega, Janice M.	01		Accounts Payable	PELL BAL	1,272.50
Venier, Shealey M.	01		Accounts Payable	Fndtn	287.60
Verhulst, Shirley L.	01		Accounts Payable	PELL BAL	466.50
Veselko, Janae L.	01		Accounts Payable	PELL BAL	569.60
Voorhies, Dennis W.	01		Accounts Payable	PELL BAL	215.70
Wade, Jodie L.	01		Accounts Payable	PELL BAL	820.10
Waldron, Misty M.	01		Accounts Payable	PELL BAL	435.20
Wallace, Jenise R.	01		Accounts Payable	PELL BAL	325.40
Walrath, Meredith	01		Accounts Payable	PELL BAL	1,739.10
Walrath, Taylor R.	01		Accounts Payable	PELL BAL	786.30
Walters, Jessica L.	01		Accounts Payable	PELL BAL	863.90

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Warren, Paul D.	01		Accounts Payable	PELL BAL	1,081.56
Warren, Sara M.	01		Accounts Payable	PELL BAL	147.00
Waters, Susan R.	01		Accounts Payable	PELL BAL	374.16
Weeks, Ann M.	01		Accounts Payable	PELL BAL	238.36
Wessels, Cody J.	01		Accounts Payable	PELL/EOG BAL	209.80
Wettex, Angela K.	01		Accounts Payable	PELL BAL	516.06
Wetzell, Ryan D.	01		Accounts Payable	PELL BAL	436.56
Whisenand, Rebecca S.	01		Accounts Payable	PELL BAL	166.06
Whitmore, Joanna M.	01		Accounts Payable	PELL BAL	116.06
Whitmore, Marc A.	01		Accounts Payable	PELL/EOG BAL	380.26
Wiersema, Lisa L.	01		Accounts Payable	PELL/EOG BAL	910.57
Wilcox, Elizabeth A.	01		Accounts Payable	PELL BAL	346.86
Wilcoxon, Anna	01		Accounts Payable	Act Waiver	222.00
Wilkinson, Cody M.	01		Accounts Payable	PELL/EOG BAL	94.86
Wilkinson, Dawn M.	01		Accounts Payable	PELL/EOG BAL	1,789.17
Williams, Amanda C.	01		Accounts Payable	PELL BAL	297.71
Williams, Jennifer L.	01		Accounts Payable	PELL/EOG	827.02
Williamson, Jolyn R.	01		Accounts Payable	PELL BAL	662.84
Willis, Jamie L.	01		Accounts Payable	PELL BAL	188.43
Wilson, Alisha A.	01		Accounts Payable	PELL/EOG BAL	1,455.59
Wilson, Eric A.	01		Accounts Payable	PELL BAL	252.00
Wilson, Laura E.	01		Accounts Payable	PELL BAL	1,209.66
Winters, Krystal M.	01		Accounts Payable	PELL BAL	1,206.98
Wittig, Danielle E.	01		Accounts Payable	Fndtn	1,000.00
Woesner, Rachel A.	01		Accounts Payable	PELL BAL	920.98
Wolfe, Michelle F.	01		Accounts Payable	PELL BAL	307.28

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Wolfe, Tiffany R.	01		Accounts Payable	PELL BAL	746.71
Wolford, Janice E.	01		Accounts Payable	OEKK BAK	1,406.91
Wood, Annette J.	01		Accounts Payable	Fndtn	250.00
Wright, Joshua D.	01		Accounts Payable	PELL BAL	712.61
Wyant, Stephanie A.	01		Accounts Payable	PELL BAL	269.51
Wyatt, Ashley G.	01		Accounts Payable	PELL BAL	1,170.41
Wyatt, Susan J.	01		Accounts Payable	PELL BAL	926.01
Yingling, Jennifer L.	01		Accounts Payable	PELL BAL	1,207.31
Yocum, Amy	01		Accounts Payable	PELL BAL	1,813.21
Young, Linda A.	01		Accounts Payable	PELL EOG BAL	58.31
Yucus, Mark	01		Accounts Payable	MAP Gt	650.81
Yucus, Mark	01		Accounts Payable	PELL GT	1,700.00
Zigler, Mark E.	01		Accounts Payable	PELL GT	700.00
Zigler, Mark E.	01		Accounts Payable	MAP Gt	582.31
Zigler, Mark E.	01		Accounts Payable	PELL	525.00
Zinke, Melissa S.	01		Accounts Payable	PELL BAL	546.80
Follett Bookstore	01		PELL EOG BT	Student Book Charges thru 2/17/06	2,214.02
Follett Bookstore	01		PELL EOG BT	Student Books thru 2/10/06	2,814.94
Follett Bookstore	01		PELL EOG BT	Student Books thru 1/06/06	66,180.45
Follett Bookstore	01		PELL EOG BT	Pell Corrections	1,908.09
Follett Bookstore	01		PELL EOG BT	Student Books thru 2/24/06	1,629.95
Follett Bookstore	01		Foundation B	Student Books thru 1/06/06	5,039.17
Follett Bookstore	01		Foundation B	Student Books thru 2/24/06	23.90
Follett Bookstore	01		Stafford Loans BT	Student Books thru 1/06/06	10,842.50
Follett Bookstore	01		JTPA Whiteside B	Student Books thru 1/06/06	4,421.85
Follett Bookstore	01		JTPA Lee B	Student Books thru 2/10/06	65.11

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	01		JTPA Lee B	Student Books thru 1/06/06	2,335.15
Follett Bookstore	01		DORS B	Student Books thru 1/06/06	1,137.06
Follett Bookstore	01		Vets Rehab B	Student Books thru 1/06/06	1,278.77
Follett Bookstore	01		Trade Act TAA Sterling B	Student Books thru 1/06/06	4,521.18
Follett Bookstore	01		Short Term Book Loan due Bookstore	Student Books thru 1/06/06	1,797.94
Follett Bookstore	01		Americorps	Student Books thru 1/06/06	753.08
Follett Bookstore	01		Americorps	Student Books thru 2/24/06	128.09
Consolidated Management Co	01		Cafeteria payable	February 2006 Punch A Lunch	5,920.00
Houchen Bindery, Ltd	01	Board of Trustees	Office Supplies	Binding of Board Minutes	56.80
Sauk Valley Newspapers	01	Board of Trustees	Advertising	Legal Publications & Public Notices Open PO	94.28
Consolidated Management Co	01	Board of Trustees	Conference/Meeting Expense	Board Meeting Refreshments Open PO	41.40
Fifth Third Bank	01	President	Office Supplies	Supplies	23.96
Fifth Third Bank	01	President	Conference/Meeting Expense	Travel-ACCT Conference	71.06
Follett Bookstore	01	College Relations	Office Supplies	Department Charges thru 1/27/06	4.78
Mt. Carroll Mirror-Democrat	01	College Relations	Advertising	Spring Registration	100.00
SBC	01	College Relations	Advertising	Sterling White Pages	14.34
Sauk Valley Newspapers	01	College Relations	Advertising	February Advertising	860.10
WRHL FM The HUB	01	College Relations	Advertising	Dec-Jan Advertising	149.50
Withers Broadcasting	01	College Relations	Advertising	February Advertising	1,293.54
Gordon Flesch Company	01	Printshop	Maintenance Services	Copier-Maintenance & Supplies	904.13
Xerox Corporation	01	Printshop	Maintenance Services	Copier-Maintenance & Supplies	170.00
Xerox Corporation	01	Printshop	Maintenance Services	Meter Usage	27.78
Bandall	01	Printshop	Purchases for Resale	Paper-Assorted Colors	2,038.51
Bandall	01	Printshop	Purchases for Resale	Paper-Purple	147.50
GFC Leasing Company	01	Printshop	Debt Principal Retirement	Copier Lease Payment -Principal	389.16
GFC Leasing Company	01	Printshop	Interest	Copier Lease Payment-Interest	144.15

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Xerox Corporation	01	Printshop	Lease Installment Payments	Leasing Charge 5818	49.83
Shawver Press Inc	01	Grant, Planning, & Research	Office Supplies	Focused Visit Reports	1,882.00
Kerber, Joan E.	01	VP-Learning Services	Conference/Meeting Expense	Travel-ICCCSSO Meeting	109.00
Rock Valley College	01	VP-Learning Services	Conference/Meeting Expense	ICCCSSO Conference Fee	30.00
S&M Business Equipment Center	01	Other Instructional	Maintenance Services	Monthly Maintenance for Sharp Copier FY 06	54.81
Edleman, Paul	01	Other Instructional	Conference/Meeting Expense	Travel-Washington 2/20/06	692.55
Consolidated Management Co	01	Other Instructional	Other Conference & Meeting	Faculty Discussion	55.50
Kennedy, Patrick	01	Dean of Arts, Social Sciences & P	Conference/Meeting Expense	Travel-2/24/06 Online Training	41.83
Barrett, Kenneth R.	01	Art	Consultants	Art Class 2/28/06	32.50
Delhotal, Adam R.	01	Art	Consultants	Art 2/14/06	32.50
Gatiano, Jacob A.	01	Art	Consultants	Art Class 3/2/06	32.50
Hollendorf, Megan A.	01	Art	Consultants	Art 213 Services	32.50
Camera Craft	01	Art	Instructional Supplies	Supplies for Photography Classes	103.81
Follett Bookstore	01	Art	Instructional Supplies	Department Charges thru 2/17/06	90.32
Follett Bookstore	01	Art	Instructional Supplies	Department Charges for 2/10/06	31.98
Follett Bookstore	01	Art	Instructional Supplies	Department Charges thru 1/27/06	3.58
Follett Bookstore	01	Art	Instructional Supplies	Department Bookstore Charges 2/24/06	7.18
New York Central	01	Art	Instructional Supplies	Swatchbook	16.05
Popp, Joseph S.	01	Art	Instructional Supplies	Photography Supplies	79.94
VanderWege, Robertus J.	01	Art	Instructional Supplies	Supplies for Art Classes	11.99
Follett Bookstore	01	English	Instructional Supplies	Department Charges thru 1/27/06	27.75
Follett Bookstore	01	Reading	Instructional Supplies	Department Charges thru 1/27/06	9.99
Follett Bookstore	01	Humanities	Instructional Supplies	Department Charges thru 1/27/06	40.94
Follett Bookstore	01	Philosophy	Instructional Supplies	Department Charges thru 1/27/06	5.37
Follett Bookstore	01	Philosophy	Instructional Supplies	Department Bookstore Charges 2/24/06	4.79
Sterling Park District	01	Physical Education	Instructional Service Contracts	Spring 06 Tumbling	581.52

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Aramark Uniform Services Inc	01	Physical Education	Other Contractual Services	PE Towels	966.40
Follett Bookstore	01	Physical Education	Instructional Supplies	Department Charges thru 1/27/06	16.86
Direct Fitness Solutions	01	Fitness Center	Maintenance Services	Maintenance Service	321.40
Follett Bookstore	01	Fitness Center	Instructional Supplies	Department Charges thru 2/17/06	.96
Follett Bookstore	01	Fitness Center	Instructional Supplies	Department Charges for 2/10/06	6.38
Follett Bookstore	01	Psychology	Instructional Supplies	Department Charges for 2/10/06	5.91
Follett Bookstore	01	Education	Instructional Supplies	Department Charges thru 1/27/06	27.75
Follett Bookstore	01	Mathematics	Instructional Supplies	Department Charges thru 2/17/06	2.22
Follett Bookstore	01	Mathematics	Instructional Supplies	Department Charges thru 1/27/06	169.03
Follett Bookstore	01	Mathematics	Instructional Supplies	Department Bookstore Charges 2/24/06	5.41
Follett Bookstore	01	Business	Instructional Supplies	Department Charges thru 2/17/06	4.78
CDW-G	01	Computer Information Systems	Instructional Supplies	Macromedia Studio 841107 (v.8) License	404.00
SEM Business Equipment Center	01	Office & Administrative Services	Instructional Supplies	Calculator Ribbons	11.45
SEM Business Equipment Center	01	Office & Administrative Services	Instructional Supplies	Service Contract for Monthly Copy machine	54.81
Follett Bookstore	01	Electronics	Instructional Supplies	Department Charges thru 1/27/06	1.29
Follett Bookstore	01	Mechanical Design	Instructional Supplies	Department Charges thru 1/27/06	15.25
Hearlthy & Company	01	Mechanical Design	Instructional Supplies	Supplies	276.43
Hearlthy & Company	01	Mechanical Design	Instructional Supplies	Quick Planner & Pocket Scale	110.97
SEM Business Equipment Center	01	Dean of Health Careers and Scien	Maintenance Services	Maintenance -Copy Machine Open PO	44.86
Dekroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	ADN supplies Open PO	299.11
Follett Bookstore	01	Associate Degree Nursing	Instructional Supplies	Department Charges thru 1/27/06	112.25
Northern Illinois Home Medical	01	Associate Degree Nursing	Instructional Supplies	Oxygen E-Cylinder	18.00
Southern Illinois University	01	Nurse Assistant	Consultants	CNA Criminal Background Check Spring 06	300.00
Dekroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	LPN supplies Open PO	91.26
Follett Bookstore	01	Licensed Practical Nursing	Instructional Supplies	Department Charges thru 1/27/06	17.00
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Travel-Clinical Visits thru 2/13/06	283.74

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Flinn Scientific	01	Biology	Instructional Supplies	Biology Supplies -Slides/	206.33
Modern Biology	01	Biology	Instructional Supplies	Biology Supplies	103.19
Ward's-Biology	01	Biology	Instructional Supplies	Misc Biology Supplies	137.16
Wood, Therese L.	01	Biology	Instructional Supplies	Biology Supplies	125.69
Wood, Therese L.	01	Chemistry	Instructional Supplies	Chemistry Supplies	2.46
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Books for Library Open Purchase Order	953.98
Fifth Third Bank	01	Learning Resource Center	Books and Binding Costs	Books for Library	3,148.57
Gale Group	01	Learning Resource Center	Books and Binding Costs	Books for Library	228.50
H. W. Wilson Company	01	Learning Resource Center	Publications and Dues	Mega Web	3,210.00
Prairie Area Library System	01	Learning Resource Center	Other Materials and Supplies	Computer/Software Supplies	82.00
Anderson, Judy	01	Learning Resource Center	Conference/Meeting Expense	Travel-IUAG Services 2/24/06	125.26
Munson, Jeffrey T.	01	Learning Resource Center	Conference/Meeting Expense	Travel-Springfield 1/1/06	50.47
Pratt Audio-Visual & Video Corp.	01	Academic Computing	Maintenance Services	Projector Lamp Replacement	482.00
Unique Computer	01	Academic Computing	Instructional Supplies	IBM SCSI HD	700.00
CDW-G	01	Academic Computing	Instructional Technology Materia	Display Adapter	127.69
CDW-G	01	Academic Computing	Instructional Technology Materia	Headphones	205.79
Fifth Third Bank	01	Academic Computing	Computer Software	Computer Software	89.00
NCS Pearson, Inc	01	Academic Computing	Computer Software	Exam System II Support	144.00
ProQuest Information & Learning	01	Academic Computing	Computer Software	Electronic Safari Tech Books Renewal-2 Users	535.00
Unique Computer	01	Academic Computing	Computer Software	Symantec Firewall	192.00
Enterprise Group	01	Administrative Computing	Office Supplies	Paper	736.88
Unique Computer	01	Administrative Computing	Office Supplies	Ink	29.00
Unique Computer	01	Administrative Computing	Office Supplies	Ink	119.00
RMS Technology Solutions, Inc	01	Administrative Computing	Computer Software	2 Year Support Agreement	2,750.00
Clodfelter, Pamela J.	01	Dean of Student Services	Conference/Meeting Expense	Travel-Conf ICCSSO	312.72
Rock Valley College	01	Dean of Student Services	Conference/Meeting Expense	ICCSSO Conference Fee	30.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Anderson, Pamela J.	01	Special Needs- ADA	Other Contractual Services	Interpreter Services 2/28/06	700.00
Follett Bookstore	01	Special Needs- ADA	Instructional Supplies	Department Charges thru 1/27/06	15.88
Consolidated Management Co	01	Student Recruitment	Other Supplies	Discover Sauk	142.50
Higher Education Publication Inc01		Admissions, Records & Placement	Publications and Dues	2006 Higher Education Directory	75.00
AVECO	01	Financial Aid & Veterans Affairs	Publications and Dues	FY 06 Membership	30.00
ILASFAA	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Conference 4/3/06	110.00
Stiefel, Debra	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Travel- ILASFAA Workshop 2/24/06	124.60
Stiefel, Debra	01	Financial Aid & Veterans Affairs	Conference/Meeting Expense	Travel-FAPSA Workshop	23.14
Xerox Corporation	01	Counseling	Maintenance Services	Xerox Charges Feb 2006	8.03
Follett Bookstore	01	Counseling	Office Supplies	Department Charges for 2/16/06	2.54
Daly, Ann C.	01	Counseling	Conference/Meeting Expense	Travel-Heartland Comm College ICCCC	7.00
Florini, Anthony D.	01	Counseling	Conference/Meeting Expense	Travel-Wallace Adult Ed thru 2/28/06	49.84
Irving, Kristi A.	01	Counseling	Conference/Meeting Expense	Travel-Heartland Community College ICCCC	114.50
Reighter, Patrice L.	01	Counseling	Conference/Meeting Expense	Travel-Ohio Placement Testing 2/24/06	26.70
Federal Express Corp	01	Other Institutional	Postage	Shipping Charges	55.89
Pitney Bowes	01	Other Institutional	Postage	Monthly Meter Rental	467.00
US Postmaster	01	Other Institutional	Postage	Annual Account Fee FY 06	660.00
United Parcel Service	01	Other Institutional	Postage	Shipping Charges	113.96
Credit Management Services	01	Other Institutional	Other Materials and Supplies	Net Due from Collections for Month Jan 2006	525.35
Chronicle of Higher Education	01	Other Institutional	Recruitment	Careers-Display Ad	924.00
Sauk Valley Newspapers	01	Other Institutional	Recruitment	Recruitment Ad	162.88
Creative Printing	01	Other Institutional	Financial Charges & Adjustments	Reorder Business Cards S Partington	60.00
SBM Business Equipment Center	01	Business Office	Maintenance Services	Maintenance for Copier FY 06 Open PO	32.70
Black Hawk College	01	Tuition Chargeback	Tuition Chargeback	Spring Chargeback 2006	1,638.00
Elgin Community College	01	Tuition Chargeback	Tuition Chargeback	Chargeback for Fall 2005	2,455.34
Joliet Junior College	01	Tuition Chargeback	Tuition Chargeback	Spring 06 Chargeback	7,855.12

PAYEE/VENDOR	FUND	ORGANIZATION	ACCOUNT	COMMODITY	ITEM AMOUNT
Snow, Kathryn C.	01	Personnel Office	Conference/Meeting Expense	HR Meeting 2/17/06	31.15
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	February Winners	95.40
Economy Trophy Co	01	Personnel Office	Other Conference & Meeting	2005 Recognition Awards	400.95
Rock Falls Chamber of Commerce	01	Personnel Office	Other Conference & Meeting	Room Rental-Staff Retreat 3/16/06	225.00
SEM Business Equipment Center	01	Information Center	Maintenance Services	Maintenance on Copier in Information Office	36.00
Follett Bookstore	01	Information Center	Office Supplies	Department Charges for 2/10/06	15.84
Consolidated Management Co	01	Phi Theta Kappa	Office Supplies	PTK Induction	61.20
Nunez, Steve C.	01	Phi Theta Kappa	Conference/Meeting Expense	Conference-Travel 4/20/06	1,845.59
Bond, Chuck	010100	CCS Public Workshops	Consultants	Intro to Camera Spring 06	330.00
Brown, James	010100	CCS Public Workshops	Consultants	CCS Class-Ornamental Trees	40.00
Brown, James	010100	CCS Public Workshops	Consultants	CCS Class Spring 06	40.00
Education To Go	010100	CCS Public Workshops	Consultants	Bd2GO Classes Feb 2006	416.00
Jacobs, Debra	010100	CCS Public Workshops	Consultants	Spring 06 CCS Class	320.00
Mayflower Tours	010100	CCS Public Workshops	Consultants	Washington DC Trip 4/6/06	3,136.00
Owen, David W	010100	CCS Public Workshops	Consultants	CCS Class Spring 06	150.00
Slain, Verna	010100	CCS Public Workshops	Consultants	Quilting Spring 06	300.00
Thinking Skills Seminar	010100	CCS Public Workshops	Consultants	Class 3/8/06	400.00
Follett Bookstore	010100	CCS Public Workshops	Office Supplies	Department Charges thru 1/27/06	24.43
Quill Corporation	010100	CCS Public Workshops	Office Supplies	Stapler, Markers, & Rule Pads	55.53
Quill Corporation	010100	CCS Public Workshops	Office Supplies	Office Supplies	62.21
Follett Bookstore	010100	CCS Public Workshops	Instructional Supplies	Department Charges thru 2/17/06	43.90
Follett Bookstore	010100	CCS Public Workshops	Instructional Supplies	Department Charges thru 1/27/06	109.95
KSB Hospital	010100	CCS Public Workshops	Instructional Supplies	Materials for First Aid/CPR Class	25.50
KSB Hospital	010100	CCS Public Workshops	Instructional Supplies	Materials for CPR/First Aid Training	42.00
Gericke, Thomas H.	010100	CCS Public Workshops	Conference/Meeting Expense	Travel-Area Sites 2/22/06	87.61
ECOLAB	02	Maintenance	Maintenance Services	Monthly Pest Services	202.50

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Fifth Third Bank	02	Maintenance	Maintenance Services	Water Quality Association	600.00
Schumacher Elevator Company	02	Maintenance	Maintenance Services	Quarterly Maintenance Contract	1,152.00
Crescent Electric Supply Co	02	Maintenance	Maintenance Supplies	Inventory Bulbs	348.80
Ferguson Enterprises	02	Maintenance	Maintenance Supplies	Plumbers Grease	7.22
Ferguson Enterprises	02	Maintenance	Maintenance Supplies	Packing Ring	106.20
Menards	02	Maintenance	Maintenance Supplies	Lighting/Skybox-Theatre	616.18
Menards	02	Maintenance	Maintenance Supplies	Electrical Supplies	75.26
Menards	02	Maintenance	Maintenance Supplies	Window Blinds	51.20
Neher Electric Supply Inc.	02	Maintenance	Maintenance Supplies	Inventory Bulbs	981.90
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	65.76
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	100.91
Ace Hardware	02	Custodial	Maintenance Supplies	Propane	38.91
Grainger	02	Custodial	Maintenance Supplies	Replacement Toilet Seats	100.85
Menards	02	Custodial	Maintenance Supplies	Plumbing Supplies	54.12
Menards	02	Custodial	Vehicle Supplies	Paper Towels-Van Clean-up	9.28
Cleaning Management Institute	02	Custodial	Publications and Dues	FY 06 Annual Renewal	129.00
Sisson Lawn & Landscape	02	Grounds	Maintenance Services	Water Lines for Girl's Dugout	350.00
Fifth Third Bank	02	Grounds	Maintenance Supplies	High Country Gardens/Birkeys	327.11
Menards	02	Grounds	Maintenance Supplies	Landscape timber & Supplies	62.20
Blackhawk Energy Services LLC	02	Utilities	Gas	Gas Purchase	4,578.40
Commonwealth Edison	02	Utilities	Electricity	Electricity	19.11
City Of Dixon	02	Utilities	Water, Sewer	Testing Services	51.00
M & S Wastewater	02	Utilities	Water, Sewer	Feb 2006 Monthly Water Treatment	400.00
Central Management Service/ICM	02	Utilities	Telephone	Monthly Charges	340.00
Gallatin River Communications	02	Utilities	Telephone	T-1 Line	3,661.05
Verizon Wireless	02	Utilities	Telephone	Monthly Charge	23.20

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Verizon Wireless	02	Utilities	Telephone	Cellular Phone Service FY 06 (President)	54.70
Caterpillar Inc.	02	Utilities	Other Utilities	Monthly Testing	483.41
APPA	02	Building and Grounds Administrat	Publications and Dues	FY 06 Annual Dues	665.50
Datto, John C.	02	Building and Grounds Administrat	Conference/Meeting Expense	Travel-Rockford 2/21/06 Energy Conference	41.83
Willett, Hofmann & Associates, IO3		Operations & Maintenance- Restri	Building Remodeling	Engineering Services Window Project	946.00
Pratt Audio-Visual & Video Corp	030100	O & M - Restricted Non PHS	Capital Supplies	SmartTechnologies SSID250 Interactive Pen	2,040.28
Fifth Third Bank	030100	O & M - Restricted Non PHS	Building Remodeling	American Mico Industries	1,481.53
Grainger	030100	O & M - Restricted Non PHS	Building Remodeling	Welding Lab Area	51.30
Drane, Paula E.	050500	Child Care Center	Other Supplies	Books for Child Care	47.60
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies	54.91
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies	52.97
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies	14.44
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies	60.24
Follett Bookstore	050500	Child Care Center	Other Supplies	Department Charges thru 2/17/06	3.82
Follett Bookstore	050500	Child Care Center	Other Supplies	Department Charges thru 1/27/06	14.55
University of Illinois	050500	Child Care Center	Other Supplies	Conference University Child Care Fair 2006	70.00
Sonderoth, Benjamin R.	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	15.00
Consolidated Management Co	050600	Men's Basketball	Other Supplies	Men's basketball Team - Meal	31.65
Temple's Sporting Goods	050600	Men's Basketball	Other Supplies	Basketballs	140.75
Scenic Stage Line, Inc	050600	Men's Basketball	Other Conference & Meeting	Bus-Kewanee Basketball Game	287.50
Temple's Sporting Goods	050600	Men's Baseball	Other Supplies	Holloway Jackets (Windsuit tops)	49.30
Temple's Sporting Goods	050600	Men's Baseball	Other Supplies	Ball Glove	241.00
Ready, Alan J.	050600	Men's Baseball	Other Conference & Meeting	Travel - 2/18/06 Recruiting	68.54
Jensen Chiro Clinic Ltd	050600	Women's Basketball	Other Contractual Services	Co-Payment for Sports Injury 9/29/2004	319.60
McCormick, Karrie L.	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	15.00
Sheridan, Ann Marie T.	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	15.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Sheridan, Ann Marie T.	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	15.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	15.00
Worthington, Patrick	050600	Women's Basketball	Other Contractual Services	Womens Basketball Game	15.00
Follett Bookstore	050600	Women's Basketball	Other Supplies	Department Charges thru 1/27/06	34.97
Temple's Sporting Goods	050600	Women's Basketball	Other Supplies	Equipment	781.72
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel-WBB Game 2/25/06	53.30
Scenic Stage Line, Inc	050600	Women's Basketball	Other Conference & Meeting	Bus-Kewanee Basketball Game	287.50
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	Tennis Banquet	52.69
Buzea, Terry	050600	Women's Softball	Other Contractual Services	Women's Softball Game	80.00
Gamble, Steve	050600	Women's Softball	Other Contractual Services	Umpire Softball	60.00
Vandervinne, Steve	050600	Women's Softball	Other Contractual Services	Women's Softball Game	80.00
Temple's Sporting Goods	050600	Women's Softball	Other Supplies	Glovers Line Up Cards	17.26
Baum Sign, Inc	050600	General Athletics	Other Materials and Supplies	Repair Baseball Score Box	177.00
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Department Charges for 2/10/06	9.56
Sterling Rock Falls Clinic	050600	General Athletics	Other Materials and Supplies	Drug Testing	2,680.00
Anthem	050600	Student Activities	Consultants	Performance 3/3/06	1,600.00
College Agency	050600	Student Activities	Consultants	Deposit for Reggae Band 3/3/06	500.00
Engleking, Rita P.	050600	Student Activities	Consultants	Sound for Reggae Band	50.00
Follett Bookstore	050600	Student Activities	Office Supplies	Department Charges for 2/10/06	3.16
Adcraft Printwear Co.	050600	Student Activities	Other Materials and Supplies	T-Shirts Student Activities	671.50
Campus Marketing Specialists	050600	Student Activities	Other Materials and Supplies	Supplies	891.00
Regan Hotel & Suites	050600	Student Activities	Conference/Meeting Expense	Melville for Spirit Week	55.19
Stenzel, Nichole T.	050600	Student Activities	Conference/Meeting Expense	Supplies for Spirit Week	43.56
Stenzel, Nichole T.	050600	Student Activities	Conference/Meeting Expense	Meeting-Student Forum	26.00
Reagan Hotel & Suites	050600	Student Activities	Other Conference & Meeting	Mohammad's Hotel	55.19
Salgado, Ana S.	050600	Student Activities	Other	FUSE Meeting 2/28/06	82.72

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	050600	Drama	Other Materials and Supplies	Department Charges thru 1/27/06	81.75
Broadcast Music, Inc (BMI)	050600	Music	Other Contractual Services	EMI License renewal	570.78
Follett Bookstore	050600	Music	Other Materials and Supplies	Department Bookstore Charges 2/24/06	2.49
Olmsted, Brian T.	050600	Voyager	Other Materials and Supplies	Photo Developing & Film	28.87
Illinois Community College Journ	050600	Voyager	Other Conference & Meeting	FY 06 Membership Dues	50.00
Fifth Third Bank	050800	Transportation	Vehicle Supplies	I-Pass	40.00
TESCO	050800	Transportation	Service Equipment	Deposit on 2005 Van	3,500.00
TESCO	050800	Transportation	Service Equipment	Balance Due Turtle Top Van	34,832.00
Welch Systems	050900	ATM	Office Supplies	Paper for ATM	16.29
Professional Benefit Administrat	051000	Medical Insurance	Individual Stop Loss	Individual Stop Loss	9,887.02
Professional Benefit Administrat	051000	Medical Insurance	Dependent Stop Loss	Dependent Stop Loss	7,846.47
Professional Benefit Administrat	051000	Medical Insurance	Precertification	Precertification	357.50
Professional Benefit Administrat	051000	Medical Insurance	Cobra Conversion	Cobra Fee Jan 2006	80.00
Professional Benefit Administrat	051000	Medical Insurance	Administrative Costs	Administrative	2,704.60
Lange, Connie	062050	SBOC Grant	Consultants	Services for Feb 2006	2,435.00
Lange, Connie	062050	SBOC Grant	Conference/Meeting Expense	Travel-Springfield 2/27/06	158.42
Miller, Michele	062050	SBOC Grant	Conference/Meeting Expense	Travel-Area Sites thru 2/27/06	110.54
Southern Illinois University	062050	SBOC Grant	Conference/Meeting Expense	Attendance & Completion of Class	195.00
Gallatin River Communications	062050	SBOC Grant	Telephone	Monthly Telephone Charges	31.58
Lange, Connie	062050	SBOC Grant	Telephone	Phone Feb 2006	40.00
SPRINT	062050	SBOC Grant	Telephone	Monthly Long Distance	15.85
Johnson, Virginia	062051	ISU Non traditional Career Grant	Instructional Supplies	T-Shirts-Women in Engineering	327.80
Kelvin Electronics	062051	ISU Non traditional Career Grant	Instructional Supplies	Blinking LEDs	85.00
Anderson, Sandra	062051	ISU Non traditional Nursing Gran	Other Supplies	Tops-Men in Nursing	25.00
Hussey, Julie A.	062053	u of I Health Careers Club	Other Supplies	Health Career Club Expense	30.94
Unique Computer	062054	ISU New Look- Math	Instructional Equipment	Xeon Server	5,000.00

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
National Adult Education Honor	S062059	ICCB Adult Ed-Performance-Instrc	Instructional Supplies	FY 06 Membership Dues	50.00
Benedict, Timothy	062059	ICCB Adult Ed-Performance-Instrc	Conference/Meeting Expense	Travel-ALRC Conference 2/27/06	101.46
Follett Bookstore	062060	SOS VITAL Grant	Office Supplies	Department Bookstore Charges 2/24/06	3.74
Benedict, Timothy	062060	SOS VITAL Grant	Conference/Meeting Expense	Travel-Rockford 2/14/06	55.06
Coomes, Lana L.	062060	SOS VITAL Grant	Conference/Meeting Expense	Travel-Rockford 2/14/06 Literacy Grant	7.00
IACEA (Illinois Adult Continuing)	062060	SOS VITAL Grant	Conference/Meeting Expense	FY 06 Membership Dues-Barl	20.00
Benedict, Timothy	062060	SOS VITAL Grant	Other Conference & Meeting	Supplies bought for Meeting 2/19/05	165.81
Sandy's II Restaurants	062060	SOS VITAL Grant	Other Conference & Meeting	2/19/06 Meeting	310.00
Department of Commerce & Economi	062063	DCEO Community Technology Center	Other Illinois Gov Sources	Grant Refund Spring 06	9,337.99
Consolidated Management Co	062071	ISBE Voc Ed- Program Improvment	Instructional Supplies	Women in Engineering Day Meeting	362.00
Milens, Frederick J.	062074	ICCB Comm Coll Tech Prep Support	Consultants	Math Prep Consulting Services	1,000.00
State Universities Retirement Sy063011	063011	Student Support Services Grant	SURS	Matching Funds	583.51
State Universities Retirement Sy063011	063011	Student Support Services Grant	SURS	Matching Funds	583.51
Xerox Corporation	063011	Student Support Services Grant	Maintenance Services	Xerox Charges Feb 2006	8.03
ILABOPP	063011	Student Support Services Grant	Conference/Meeting Expense	Conference Washington DC	1,120.00
Jackson, Lawrence E.	063011	Student Support Services Grant	Conference/Meeting Expense	Advance -Travel Cedar Rapids IA	135.00
Jackson, Lawrence E.	063011	Student Support Services Grant	Conference/Meeting Expense	Travel-WIU Campus Visit	18.82
State Universities Retirement Sy063020	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	65.63
State Universities Retirement Sy063020	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds	49.00
State Universities Retirement Sy063020	063020	Perkins IIC	SURS	Matching Funds	32.57
State Universities Retirement Sy063020	063020	Perkins IIC	SURS	Matching Funds	50.89
Consolidated Management Co	063020	Perkins IIC	Conference/Meeting Expense	Additional Payment	.30
White, Linley V.	063020	Perkins IIC	Conference/Meeting Expense	Travel-Area Sites thru 2/15/06	71.14
State Universities Retirement Sy063020	063020	Perkins IIC -Special Populations	SURS	Matching Funds	109.88
State Universities Retirement Sy063020	063020	Perkins IIC -Special Populations	SURS	Matching Funds	109.89
Consolidated Management Co	063030	Perkins IIE Tech Prep	Office Supplies	Tech Prep Meeting 2/14/06	28.10

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	063030	Perkins IIIIE Tech Prep	Office Supplies	Department Charges thru 1/27/06	9.99
Johnson, Virginia	063030	Perkins IIIIE Tech Prep	Office Supplies	Printing SBM	85.27
Follett Bookstore	063030	Perkins IIIIE Tech Prep	Other	SVCC Transit	357.12
Milledgeville High School	063030	Perkins IIIIE Tech Prep	Other	Claim #2-Tech Prep-Stripend	78.29
Ohio High School	063030	Perkins IIIIE Tech Prep	Other	Tech. Prep Claims 2 thru 7	2,059.77
Learning Consultants	063060	ICCB Cont. Quality Imp. Grant	Consultants	Professional Services 3/9/06 Workshop	968.86
Johnson, Tammi J.	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel Meeting 3/3/06	44.50
Morales, Kristi L.	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel-Meeting 3/3/06	82.33
Sunquist, Shelly L.	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel Meeting 3/3/06	53.40
Tjaden-Akpor, Carissa M.	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel Meeting 3/03/06	57.85
Youngblut, Laura E.	063075	IDHS AmeriCorps - Member Activit	Other Conference & Meeting	Travel-Member Meeting 2/3/06	38.80
State Universities Retirement	Sy063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	300.49
State Universities Retirement	Sy063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds	300.49
Mississippi Industries for the	B063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Polo Shirts, Mouse Pads & Misc Supplies	6.25
Mississippi Industries for the	B063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Americorp Supplies	748.00
SBM Business Equipment Center	063075	IDHS AmeriCorps- Nonmember Activ	Office Supplies	Office Furniture	3,685.00
Fred Pryor Seminars	063075	IDHS AmeriCorps- Nonmember Activ	Conference/Meeting Expense	Staff Training 3/06/06	99.00
Morrison State Park (Rockwood)	063075	IDHS AmeriCorps- Nonmember Activ	Conference/Meeting Expense	Rent-Reflection Retreat 5/6/06	50.00
Perkins, Heather J.	063075	IDHS AmeriCorps- Nonmember Activ	Conference/Meeting Expense	Travel-Rockford 3/6/06	85.00
University of Illinois	063075	IDHS AmeriCorps- Nonmember Activ	Conference/Meeting Expense	Conference Fee for Members 3/31/06	360.00
Walker & Company, LLP	063075	IDHS AmeriCorps- Nonmember Activ	Conference/Meeting Expense	Registration Fee Conference 3/22/06	190.00
Youth Service Bureau	063075	IDHS AmeriCorps- Nonmember Activ	Conference/Meeting Expense	CPR/First Aid Training	50.00
White, Rebecca	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Airline Tickets For Conf 3/22/06	306.40
Illinois Valley Community Colleg	063075	IDHS AmeriCorps- Nonmember Activ	Other	Registration-Job Fair 2006	66.00
Sauk Valley Newspapers	063075	IDHS AmeriCorps- Nonmember Activ	Other	Job Fair 2006	110.00
GFC Leasing Company	064030	Restricted Fund-GOD Certificates	Debt Principal Retirement	Bond Lease Payment-Principal	515.86

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
GFC Leasing Company	064030	Restricted Fund-GOD Certificates	Interest	Bond Lease Payment-Interest	191.09
Gordon Fleesh Company	064030	Restricted Fund-GOD Certificates	Office Equipment	Canon 5070 Copy Machine-	9,850.00
Arch Vending Inc	101010	Booster Club	Other	Drinks/Pizza Night	38.32
Pima Community College	101010	Booster Club	Other	Spring 06 Baseball Fee	500.00
Ready, Alan J.	101010	Booster Club	Other	Advance-Meal Money Spring 06 Trip	1,477.00
Follett Bookstore	101020	Cheerleading Club	Other	Department Charges thru 2/17/06	4.85
Hamilton, Jane E.	101060	Magic Club	Other	Sealed Decks & Booster Cards	185.00
Gallatin River Communications	12	Risk Management	Telephone	911 Cama Trunk Lines	89.52
Radio Ranch Inc	12	Public Safety	Maintenance Services	Radio Repair	195.00
Verizon Wireless	12	Public Safety	Maintenance Services	Security Cell Phones	67.15
Stewart & Associates	12	Public Safety	Other Contractual Services	Contract-Security	1,124.32
Stewart & Associates	12	Public Safety	Other Contractual Services	Contract Security	1,124.32
Downtown Sports	12	Public Safety	Other Supplies	Security Uniform Shirt	170.75
Radio Ranch Inc	12	Public Safety	Other Supplies	Batteries & Antennas	218.61
Taylor, Virginia L.	12	Public Safety	Conference/Meeting Expense	AED Training-Security	100.00
BANK ACCOUNT 1 TOTAL:					946,416.69
ALL ACCOUNTS TOTAL:					946,416.69

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SAUK VALLEY COMMUNITY COLLEGE
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BOND AND INTEREST FUND

Revenues

Local Governmental Sources	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
Investment Revenue	1,393,000	1,336,404	1,286,284	611,462	47.5%
	5,000	10,379	6,000	3,834	63.9%
TOTALS	1,398,000	1,346,784	1,292,284	615,296	47.6%

Expenditures

Contractual Services	5,000	4,600	5,000	1,000	20.0%
Fixed Charges	1,381,000	1,473,858	1,286,000	1,228,828	95.5%
TOTALS	1,386,000	1,478,458	1,291,000	1,229,828	95.2%

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

	12,000	-131,674	1,284	-614,532
		625,247		10,715

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OPERATION & MAINTENANCE- RESTRICTED

Revenues

Local Governmental Sources						
State Governmental Sources						
Investment Revenue						
Other Revenues						
TOTALS	574,000	570,171	569,196	286,573	50.3%	
	3,305,100					
	10,000	55,305	10,000	36,730	367.3%	
	250,000	47,923		7,110		
	4,139,100	673,399	579,196	330,414	57.0%	

Expenditures

Contractual Services					
General Materials and Supplies					
Fixed Charges					
Capital Outlay					
TOTALS	5,175,310	730,220	2,200,970	877,427	39.8%
	5,175,310	736,832	2,200,970	947,855	43.0%

Transfers

Transfers to Other Funds					
Transfers From Other Funds					
TOTALS					

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

	-1,036,210	136,567	-1,621,774	-617,441	
		2,720,433		2,102,992	

OPERATION AND MAINTENANCE FUND

Revenues

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
Local Governmental Sources	387,000	381,006	375,000	188,690	50.3%
State Governmental Sources	360,474	375,869	267,642	182,098	68.0%
Student Tuition and Fees	347,500	357,664	397,050	402,352	101.3%
Sales and Service	4,000	8,946	5,000	4,096	81.9%
Facilities Revenue	2,000	1,995	2,000	1,764	88.2%
Investment Revenue	200	-19	100	586	586.9%
Other Revenues	42,000	38,428	42,100	56	.1%
TOTALS	1,143,174	1,163,892	1,088,892	779,646	71.5%

Expenditures

Salaries	453,406	452,346	455,518	314,890	69.1%
Employee Benefits	188,149	210,783	187,644	104,993	55.9%
Contractual Services	114,500	111,853	114,500	43,920	38.3%
General Materials and Supplies	86,600	79,250	86,300	54,440	63.0%
Travel and Conference Meeting Exp.	2,600	1,483	3,600	841	23.3%
Fixed Charges	40,000	50,174	47,300	48,050	101.5%
Utilities	355,500	363,891	411,800	365,652	88.7%
Capital Outlay	15,000	22,199	15,000		0.0%
TOTALS	1,255,755	1,291,983	1,321,662	932,788	70.5%

Transfers

Transfers From Other Funds	-113,500	-122,000	-233,000		0.0%
TOTALS	-113,500	-122,000	-233,000		0.0%

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

-153,141
-153,335

SAUK VALLEY COMMUNITY COLLEGE
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EDUCATION FUND

Revenues

	2004-2005 <u>Budget</u>	2004-2005 <u>Actual</u>	2005-2006 <u>Budget</u>	2005-2006 <u>YTD Actual</u>	Budget Percent
Local Governmental Sources	3,166,000	3,109,939	3,071,000	1,540,984	50.1%
State Governmental Sources	2,741,078	2,861,068	2,583,483	1,386,495	53.6%
Federal Governmental Sources	5,000	8,595	5,000	915	18.3%
Student Tuition and Fees	3,106,000	3,245,120	3,557,500	3,595,019	101.0%
Sales and Service	400,000	221,991	280,000	100,610	35.9%
Investment Revenue	35,000	58,080	35,000	54,350	155.2%
Other Revenues	580,000	577,467	583,000	9,804	1.6%
TOTALS	10,033,078	10,082,262	10,114,983	6,688,179	66.1%

Expenditures

Salaries	6,382,172	6,333,717	6,341,717	4,237,954	66.8%
Employee Benefits	1,760,032	1,826,083	1,808,373	901,239	49.8%
Contractual Services	567,345	404,148	468,890	220,086	46.9%
General Materials and Supplies	880,069	755,504	861,069	499,141	57.9%
Travel and Conference Meeting Exp.	137,850	151,519	154,825	50,826	32.8%
Fixed Charges	23,050	18,700	23,600	11,471	48.6%
Capital Outlay	503,000	3,901	483,000	484,624	100.3%
Other Expenditures	-----	637,559	-----	-----	-----
TOTALS	10,253,518	10,131,133	10,141,474	6,405,342	63.1%

Transfers

Transfers to Other Funds	85,000		71,000		0.0%
Transfers From Other Funds	-133,500	-43,330		-3,580	
TOTALS	-48,500	-43,330	71,000	-3,580	-5.0%
NET INCREASE/DECREASE IN NET ASSETS	-171,940	-5,541	-97,491	286,417	
FUND BALANCE		685,152		971,570	

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RESTRICTED PURPOSES FUND

Revenues

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
Local Governmental Sources	2,195,000	2,195,000	981,608	976,915	99.5%
State Governmental Sources	960,544	1,084,441	3,517,099	2,104,044	59.8%
Federal Governmental Sources	3,542,823	3,730,189	5,000	214	4.2%
Sales and Service		714		73,131	
Investment Revenue	40,000	90,088			
Other Revenues					

TOTALS

6,738,367	7,100,434	4,503,707	3,154,305	70.0%
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Expenditures

Salaries	1,119,489	1,075,764	994,230	670,456	67.4%
Employee Benefits	199,779	173,600	167,289	86,635	51.7%
Contractual Services	4,800	66,268	99,856	76,761	76.8%
General Materials and Supplies	87,758	443,639	105,426	187,670	178.0%
Travel and Conference Meeting Exp.	52,342	66,435	63,927	35,155	54.9%
Fixed Charges	10,500	2,211,026	2,000	5,655	282.7%
Utilities	300	717	150	801	534.5%
Capital Outlay	731,667	553,391	636,000	378,891	59.5%
Other Expenditures	3,026,750	3,349,474	3,062,164	2,498,216	81.5%

TOTALS

5,233,385	7,940,317	5,131,042	3,940,244	76.7%
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Transfers

Transfers to Other Funds	-9,199				
Transfers From Other Funds	9,199				

TOTALS

NET INCREASE/DECREASE IN NET ASSETS	1,504,982	-839,883	-627,335	-785,939	
FUND BALANCE		1,348,854		562,915	

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
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AUXILIARY ENTERPRISES FUND

Revenues

Student Tuition and Fees
Sales and Service
Facilities Revenue
Investment Revenue
Other Revenues

TOTALS

Expenditures

Salaries
Employee Benefits
Contractual Services
General Materials and Supplies
Travel and Conference Meeting Exp.
Fixed Charges
Capital Outlay
Other Expenditures

TOTALS

Transfers

Transfers to Other Funds
Transfers From Other Funds

TOTALS

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
Student Tuition and Fees	156,000	158,287	156,000	157,602	101.0%
Sales and Service	48,500	40,070	43,200	22,417	51.8%
Facilities Revenue	85,000	105,780	90,000	37,500	41.6%
Investment Revenue	900	765	1,000	760	76.0%
Other Revenues	1,561,700	1,777,331	1,562,000	1,152,883	73.8%
TOTALS	1,852,100	2,082,234	1,852,200	1,371,164	74.0%
Salaries	72,682	66,287	65,300	50,102	76.7%
Employee Benefits	12,820	14,736	13,025	6,695	51.4%
Contractual Services	1,595,605	1,795,484	1,595,005	1,134,850	71.1%
General Materials and Supplies	72,990	73,750	68,815	44,858	65.1%
Travel and Conference Meeting Exp.	57,655	59,288	60,355	32,215	53.3%
Fixed Charges	9,450	19,859	18,600	20,511	110.2%
Capital Outlay	5,750	2,994	5,750	5,169	89.9%
Other Expenditures	---	---	---	---	---
TOTALS	1,826,952	2,032,399	1,826,850	1,294,404	70.8%
Transfers	---	---	---	---	---
Transfers to Other Funds	85,000	278,000	89,825	3,580	0.0%
Transfers From Other Funds	-73,000	-66,000	-77,825	---	-4.6%
TOTALS	12,000	212,000	12,000	3,580	29.8%
NET INCREASE/DECREASE IN NET ASSETS	13,148	-162,165	13,350	73,179	---
FUND BALANCE	---	80,550	---	153,729	---

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF FEBRUARY 28

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TRUST AND AGENCY FUND

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
Revenues					
Sales and Service		-1,273		27,065	
Other Revenues		18,394			
TOTALS		17,120		27,065	
Expenditures					
Other Expenditures		14,355		15,923	
TOTALS		14,355		15,923	
NET INCREASE/DECREASE IN NET ASSETS		2,765		11,142	
FUND BALANCE		16,524		27,667	

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SAUK VALLEY CC UNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF FEBRUARY 28

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WORKING CASH FUND

Revenues

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
Investment Revenue	50,000	53,330	50,000	34,269	68.5%
TOTALS	50,000	53,330	50,000	34,269	68.5%

Expenditures

Investment Revenue

TOTALS

Transfers

Transfers to Other Funds

TOTALS

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

150,000	153,330	150,000		0.0%
150,000	153,330	150,000		0.0%
-100,000	-100,000	-100,000	34,269	
	2,170,783		2,205,052	

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
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LIABILITY, PROTECTION & SETTLEMENT

Revenues

Local Governmental Sources
Investment Revenue
Other Revenues

TOTALS

Expenditures

Salaries
Employee Benefits
Contractual Services
General Materials and Supplies
Travel and Conference Meeting Exp.
Fixed Charges
Utilities
Capital Outlay

TOTALS

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
Local Governmental Sources	357,000	443,122	348,000	316,070	90.8%
Investment Revenue	200,000	117,151	210,000	86,756	41.3%
Other Revenues	9,000	21,315	9,000		0.0%
TOTALS	566,000	581,589	567,000	402,827	71.0%
Expenditures					
Salaries	282,337	251,881	280,774	136,810	48.7%
Employee Benefits	222,103	273,781	255,163	163,306	64.0%
Contractual Services	70,500	46,058	61,500	30,015	48.8%
General Materials and Supplies	9,400	7,878	8,100	3,695	45.6%
Travel and Conference Meeting Exp.	2,000	629	2,000	100	5.0%
Fixed Charges	63,000	48,273	50,000	47,040	94.0%
Utilities	1,300	1,074	1,300	716	55.1%
Capital Outlay		15,424			
TOTALS	650,640	645,001	658,837	381,685	57.9%
NET INCREASE/DECREASE IN NET ASSETS	-84,640	-63,411	-91,837	21,142	
FUND BALANCE		5,735,164		5,756,307	

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SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
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AUDIT FUND

Revenues

Local Governmental Sources
Investment Revenue

TOTALS

Expenditures

Contractual Services

TOTALS

NET INCREASE/DECREASE IN NET ASSETS
FUND BALANCE

	2004-2005 Budget	2004-2005 Actual	2005-2006 Budget	2005-2006 YTD Actual	Budget Percent
Local Governmental Sources	30,000	26,782	29,000	11,159	38.4%
Investment Revenue	100	893	100	613	613.2%
TOTALS	30,100	27,675	29,100	11,773	40.4%
Expenditures					
Contractual Services	24,000	22,000	25,000	22,500	90.0%
TOTALS	24,000	22,000	25,000	22,500	90.0%
NET INCREASE/DECREASE IN NET ASSETS	6,100	5,675	4,100	-10,726	
FUND BALANCE		45,897		35,170	

Sauk Valley Community College
March 27, 2006

Agenda Item 2.9

Topic: **Recommendation for Bid Award - 2006 Window Replacement**

Presented By: **Dr. George Mihel, John Ditto**

Presentation:

The project will remove and replace exterior windows on the third floor south side (from the OAS lab to the LAC) in an effort to improve energy efficiency and eliminate leaks. This is a continuation of last summer's successful window replacements in the third floor science labs.

The bid included a base to replace the specified windows with the same design we used last year, which has double-paned glass on the top two-thirds, a horizontal metal bar below that, and an insulated metal panel below the bar. In addition, we requested alternate pricing per window for two other designs: alternate 1 calls for double-paned glass below the bar instead of an insulated panel, and alternate 2 calls for just one floor-to-ceiling double-paned glass sheet, with no bar.

Bid Results -- Window Replacement

Company Name	Location	Base
TD Kurtz Glass Co.	Rock Falls	48,620.00
Dixon Glass Co.	Dixon	139,417.06

Recommendation:

The administration recommends the Board approve the bid award for the 2006 Window Replacement to TD Kurtz Glass Company in the amount of \$48,620.

Sauk Valley Community College
March 27, 2006

Agenda Item 2.10

Topic: **Recommendation for Bid Award**
 Elevator Improvements Phase 3

Presented By: **Dr. George Mihel, John Ditto**

Presentation:

The project includes a base bid to replace the hydraulic cylinders and casings for the west 3-story elevator, along with contingency pricing for additional drilling work if needed. This will complete the project to bring our three elevators up to code according to new ANSI standards that are likely to become law in Illinois; they have already been passed by a number of other states. The code requires an updated type of hydraulic cylinder that protects against failure and better contains potential oil spills.

The cost will be paid by Protection, Health and Safety funds.

Bid Results – Elevator Improvements

Company Name	Location	Base	Additional Daily Work	Additional One-Time Work
Schumacher	Denver, IA	28,000	3,200	6,000
ThyssenKrupp	Peoria	31,650	3,800	5,600

Recommendation:

The administration recommends the Board approve the bid award for the Elevator Improvements Phase 3 to Schumacher Elevator Company in the amount of \$28,000.

Sauk Valley Community College
March 27, 2006

Agenda Item 2.11

Topic: **Request to Change Board Meeting Date**

Presented By: **Dr. George Mihel**

Presentation:

Our regularly scheduled Board Meeting is on April 24, 2006. This date conflicts with the annual American Association of Community Colleges (AACC) meeting. Since our last Board meeting, I was notified one of our students has been elected to the Phi Theta Kappa, All American Team. This is a high prestigious honor for our student and the college that provides the student with scholarships and gives the college national media coverage. The awards ceremony involves the president and the honored student.

Recommendation:

The administration recommends the Board approve the change of the April Board Meeting to April 17, 2006.

Sauk Valley Community College
March 27, 2006

Action Item 5.1

Topic: **Recommendation for Bid Award**
 Boiler Room DA Tank Replacement

Presented By: **Dr. George Mihel, John Ditto**

Presentation:

The project is one component of this summer's boiler room improvements project and will replace the boiler system's de-aerator tank, feed water pumps and associated piping and valves.

The base bid calls for removing the existing tank and installing the new one. Alternate 1 adds new shut-off valves. Alternate 2 adds new blow down piping, gate valves, and blow down valves. Alternate 3 adds a new ball valve and cleaning of the flash tank. Alternate 4 adds a new pneumatic, conductivity controlled, top blow down system. These alternates are desirable but were separated from the base bid to enable flexibility in cost.

The cost will be paid by Protection, Health and Safety funds and is within the construction budget of \$225,000.

Bid Results – DA Tank Replacement

Company Name	Location	Base	Alt 1	Alt 2
Mechanical Inc.	Freeport	172,000	11,550	6,400
John Loos Sons	Sterling	195,000	11,900	6,900

Company Name	Alt 3	Alt 4	Total
Mechanical Inc.	800	6,500	197,250
John Loos Sons	1,900	10,000	225,700

Recommendation:

The administration recommends the Board approve the bid award for the Boiler Room DA Tank Replacement to Mechanical Inc. in the amount of \$197,250.

Sauk Valley Community College
March 27, 2006

Action Item 5.2

Topic: **Recommendation for Bid Award Boiler Controls Replacement**

Presented By: **Dr. George Mihel, John Ditto**

Presentation:

The project is one component of this summer's boiler room improvements project and will update the boiler controls. We are confident that despite receiving just one bid, the bidder is responsible and the price is fair.

The cost will be paid by Protection, Health and Safety funds and is within the construction budget of \$100,000.

Bid Results – Boiler Controls Replacement

Company Name	Location	Amount
CBK and Associates	Cambridge, IL	93,858

Recommendation:

The administration recommends the Board approve the bid award for the Boiler Controls Replacement to CBK and Associates in the amount of \$93,858.

Sauk Valley Community College
March 27, 2006

Action Item 5.3

Topic: **Board Policy 600 Series (First Reading)**

Presented By: **Dr. George Mihel**

Presentation:

The 600 series in the Board Policy manual deals with Student Services, because many of these policies are very procedural we are reviewing the entire section at one time. The following are presented:

601.01, 602.2 and 602.3 – leave as is

The recommended revisions are attached:

602.01, 603.01, 613.01, 614.01, 615.01, 616.01, 623.01,
624.01, and 625.01 – revised

604.01 – 612.01 – deleted
617.01 – 622.01 – deleted

626.01 deleted

Note: deleted policies would be addressed in a combination of catalog, student handbook, website, and administration handbooks.

The 600 series has been reviewed by the college attorney and all recommendations have been included in the college document.

Recommendation:

The administration recommends the Board approve policy 600 series for first reading.

Sauk Valley Community College
March 27, 2006

Action Item 5.3

Topic: **Board Policy 600 Series (First Reading)**

Presented By: **Dr. George Mihel**

Presentation:

The 600 series in the Board Policy manual deals with Student Services, because many of these policies are very procedural we are reviewing the entire section at one time. The following are presented:

601.01, 602.2 and 602.3 – leave as is

The recommended revisions are attached:

602.01, 603.01, 613.01, 614.01, 615.01, 616.01, 623.01,
624.01, and 625.01 – revised

604.01 – 612.01 – deleted

617.01 – 622.01 – deleted

626.01 deleted

Note: deleted policies would be addressed in a combination of catalog, student handbook, website, and administration handbooks.

The 600 series has been reviewed by the college attorney and all recommendations have been included in the college document.

Recommendation:

The administration recommends the Board approve policy 600 series for first reading.

Leave As Is

601.01 Rights and Responsibilities of Students

Sauk Valley Community College is committed to a philosophy which ensures the basic rights of students, such as freedom of speech, freedom of the press, the right to assemble and the right of inquiry. In consideration of these rights, it is implicit that students should also accept those responsibilities that are inherent with attendance at a public community college. These include such basic responsibilities as:

- Respect for public and private property;
- Respect for the rights and privileges of others;
- Adherence to recognized standards of scholarship; and
- Respect for duly constituted authority

Students should recognize that the primary educational function of Sauk Valley Community College must be maintained at all times and that ultimate authority rests with the Board of Trustees as elected representatives of the College constituency. The Board also serves as the place of final appeal for grievances in any matter concerning the College provided that the student shall have first exhausted all relevant procedures and appeals provided by College policy or procedure.

2/12/79
3/23/87
10/28/96
1/24/05

602.01 Student Admission, Retention, and Academic Standing

The College policies shall have procedures related to student admissions, retention and academic standing that will be outlined in the College catalog and include policy statements and include guidelines in the following areas such as:

- Admissions Policy
- Residency Policy
- Refund Policy
- Proficiency and Credit by Evaluation Policy
- Attendance Policy
- Grading Policy
- Repeat Policy
- Academic Probational and Dismissal Policy
- Graduation Policy
- Financial Aid Policy on Standards of Progress

Student appeal of academic matters is available by petition to the Academic Review Board.

3/23/81
10/28/96

602.02 College Assessment Policy

The College shall maintain an academic assessment program, that provides evidence of student learning that is faculty driven, supported by the administration and allows for college-wide data driven decision making.

11/28/05

602.03 College Placement Policy

The College shall maintain an academic placement program to ensure that students enroll in courses that most accurately reflect their current skills and abilities in English usage, reading and mathematics.

1/27/92
10/28/96
11/28/05

603.01 Student Records

Sauk Valley Community College policy on student records complies with the Family Educational Rights and Privacy Act (FERPA) of 1974 and shall be documented in the College catalog. The Family Rights and Privacy Act is a federal law in which states (a) that a written institutional policy must be established and (b) that a statement of adopted procedures covering the privacy rights of students be made available. The law provides that the institution will maintain the confidentiality of students' educational records. The Office of the Dean of Student Services will be responsible for compliance.

~~Sauk Valley Community College accords all the rights under the law to students who are declared independent. No one outside the institution shall have access to nor will the institution disclose any information from students' educational records without the written consent of students except to:~~

- ~~• personnel within the institutions in which students seek to enroll;~~
- ~~• persons or organizations determining the eligibility, amount, or conditions of students financial aid;~~
- ~~• accrediting agencies carrying out their accreditation function;~~
- ~~• persons in compliance with a judicial order;~~
- ~~• persons in an emergency in order to protect the health or safety of students or other persons; and/or~~
- ~~• parents of an eligible student who claim the student as a dependent for income tax purposes.~~

~~All these exceptions are permitted under the Act.~~

~~Within the College community, only those members, individually or collectively, acting in the students' educational interest are allowed access to student educational records. These members include professional members of the faculty, staff of the college, or other staff members acting on their behalf.~~

~~At its discretion, the institution may provide directory information in accordance with the provisions of the Act to include: student name, address, electronic mail address, telephone listing, date and place of birth, photograph, major field of study, grade level, dates of attendance, honors~~

and awards received, the most recent educational agency or institution attended, enrollment status (full or part-time), participation in officially recognized activities and sports, and weight and height of members of athletic teams.

Students may withhold Directory Information by notifying the Office of Admissions and Records in writing. Once a student has requested the withholding of directory information, the request is honored continuously while enrolled. Students who do not re-enroll at the College for a period of one year must file a new request to reinstate the withholding of directory information.

The law provides students with the right to inspect and review information contained in their educational records, to challenge the contents of their educational records, to have a hearing if the outcome of the challenge is unsatisfactory, and to submit explanatory statements for inclusion in their files if they feel the decisions of the hearing panels to be unacceptable. The Office of Admissions and Records at Sauk Valley Community College has been designated by the institution to coordinate the inspection and review procedures for student educational records. Students educational records at the College which the students may request to review are: 1) official college transcript filed in the Office of Admissions and Records, and 2) official student file in the Office of Admissions and Records.

Students wishing to review their educational records must make a written request to the Office of Admissions and Records listing the item or items of interest. Only records covered by the Act will be made available within 15 administrative work days of the request. Students may have copies made of their records with these expectations: 1) a copy of the academic record for which a financial hold exists, or 2) a transcript of an original or source document which exists elsewhere. Copies will be made at the student's expense at prevailing rates listed in the current catalog. Educational records do not include records of instruction, administrative, and educational personnel which are not accessible or revealed to any individual except a temporary substitute, student health records, employment records or alumni records. Health records, however, may be reviewed by physicians of the student's choosing.

Students may not inspect and review the following as outlined by the Act: financial information submitted by their parents; confidential letters and recommendations associated with admissions, employment or job replacement, or honors to which they have waived their rights of

inspection and review; or education records containing information about more than one student, in which case the institution will permit access only to that part of the record which pertains to the inquiring students. The institution will not permit students to inspect and review confidential letters and recommendations placed in their files prior to January 1, 1975, provided those letters were collected under established policies of confidentiality and were used only for the purpose for which they were collected.

Students who believe that their educational records contain information that is inaccurate or misleading, or is otherwise in violation of their privacy or other rights may discuss their problems informally with the Office of Admissions and Records. If the decisions are in agreement with the students' request, the appropriate records will be amended, and the student will be notified in writing. If not, the students will be notified within 15 administrative work days that the records will not be amended; and they will be informed by the Office of Admissions and Records of their right to a formal hearing. Students' request for a formal hearing must be made in writing to the Dean of Student Services, who, within 15 administrative days after receiving such requests, will inform students of the date, place, and the time of the hearing. Students may present evidence relevant to the issues raised and may be assisted or represented at the hearings by one or more persons of their choice, including attorneys, at the students' expense. The hearing panels which will adjudicate such challenges will be the Student Conduct Review Board, an official Sauk Valley Community College Committee, whose membership is outlined in the Sauk Valley Community College Faculty Handbook and Student Handbook. A written decision will be prepared by the college based solely on the evidence presented at the hearing. The decision includes a summary of the evidence presented and the reasons for the decision.

The educational records will be corrected or amended in accordance with the decisions of the hearing panels, if the decisions are in favor of the students. If the decisions are unsatisfactory to the students, the students may place with the educational records statements commenting on the information in the records, or statements setting forth any reasons for disagreeing with the decisions of the hearing. The statements will be placed in the educational records, maintained as part of the students' records, and released whenever the records in question are disclosed.

Students who believe that the adjudications of their challenges were unfair, or not in

keeping with the provisions of the Act, may request in writing, assistance from the President of the institution. Further, students who believe that their rights have been abridged, may file complaints with The Family Educational Rights and Privacy Act Office (FERPA), Department of Health, Education and Welfare, Washington, D.C. 20201, concerning the alleged failures of Sauk Valley Community College to comply with the Act.

Revisions and clarifications will be published as experience with the law and institution's policy warrants[§1].

2/12/79

3/23/87

10/28/96

9/25/00

6/28/04

DELETED

604.01 Policies Related to Student Rights and Responsibilities

- Publications Policy - Magazine
- Publications Policy - Newspaper
- Posting Materials - Policy
- Student Activity Policy on Assembly, Rally, or Demonstration
- Motor Vehicle Registration and Parking Policy
- **Student Code of Conduct**
- Student Government, Clubs, and Organizations Policies

2/12/79
10/28/96

DELETED

605.01 Objectives of Recognized Magazine of the College

The objectives of the Sauk Valley Community College magazine are:

- To display college creative works of art, literature, and photography;
- To illustrate college scholarship in scientific and technical articles;
- To serve as a college forum in opinion and feature articles;
- To stimulate enjoyment, interest, and provocative thought;
- To promote a clearer understanding of the ideas and ideals of students; and
- To provide students with a learning experience which complements their educational program and provide an outlet for creative talents in art, literature, and photography.

2/12/79
10/28/96

DELETED

606.01 Policy for Recognized Magazine of the College

All materials in the magazine will be contributed by people affiliated with Sauk Valley Community College.

All printed materials shall contain the quality appropriate to standards of good taste as determined by a majority vote of the editorial board members.

Final responsibility for all matters pertaining to the magazine shall rest with the editorial board members.

All articles containing references to outside sources must contain proper documentation.

The magazine will accept controversial contributions from people affiliated with Sauk Valley Community College at the discretion of the editorial board.

No defamatory material shall be published. In the event of the publication of defamatory material, the author of the defamatory material, the editor-in-chief, and the editorial board shall hold it harmless for any damage which the college may sustain, and for any and all attorneys' fees or other expenses and cost incurred in the college, and the payment of any judgments or settlements.

2/12/79

10/28/96

DELETED

607.01 Student Staffing Policy for Magazine

The editorial board of the magazine is that board which shall decide, on the basis of a majority vote, all matters relating to the content of the magazine and which shall also be responsible for assisting the editor-in-chief in matters dealing with the layout of the magazine.

The staff shall consist of an editor-in-chief, assistant editor, art editor, photography editor, copy editor, publicity committee, and typists.

Each spring, five students shall be elected to the editorial board at a regularly scheduled meeting of students who have formally filed with the faculty advisor an intent to participate on the student magazine. Only students who have submitted to the faculty advisor a written letter of application for an editorial board position shall be allowed to run for an editorial board position.

Each spring, the newly elected editorial board will select by majority vote one of the five newly elected student members as the new editor-in-chief.

All vacancies on the editorial board will be filled by a majority vote of the editorial board.

Each fall, the editorial board, by majority vote, shall approve staff appointments.

Each staff and editorial board member must attend at least one meeting each month.

Each editorial board member must make continuing significant contributions to the magazine.

Each staff member is responsible for the prompt, accurate, and thorough completion of the assignments given him/her.

If a staff member or editorial board member fails to meet responsibilities, the editor-in-chief may take a recommendation to the editorial board for consideration of retention. The decision of the editorial board may be appealed by the concerned student member to the Student Review Board, and the individual will be accorded those rights due process as outlined in Article V as approved in the disciplinary policy procedures for the College.

DELETED

608.01 Responsibilities of the Student Magazine Faculty Advisor

The advisor has the following responsibilities:

- To provide advice and assistance in the planning of activities and the decision-making of the editorial board;
- To serve as a member of the editorial board with full voting power;
- To approve budgeting and expenditure of funds in conjunction with the Coordinator of Student Activities, Recruitment and Retention; and
- To coordinate all financial matters with the Coordinator of Student Activities, Recruitment and Retention.

3/23/81

DELETED

609.01 Publication Policy for Recognized Student Newspaper

The first responsibility of the officially recognized student press of Sauk Valley Community College is an honest, accurate, and thorough reporting of the news relating to Sauk Valley Community College and the community it serves.

The paper (1) shall provide leadership in reporting controversial and problem areas; (2) shall provide an interpretation of news and timely issues of interest to its readers, and (3) shall provide students with a learning experience which complements their educational program, and provides awareness, understanding, and experience in applied journalism endeavors. The ultimate responsibility for meeting these objectives shall rest with the editor-in-chief and the editorial board.

- All printed articles shall achieve the caliber of a quality college newspaper and shall maintain a degree of professional journalism.
- Editorials will be unsigned and will reflect a majority opinion of the editorial board. Features which express individual opinions will receive bylines at the discretion of the editorial board. Outside sources will be identified.
- News related to the college will be reported; features of relevance to its readers will be provided.
- Any outstanding achievements performed outside the college by students, staff, alumni, and former staff shall be recognized by the paper.
- Any stand on controversial issues shall be determined by a majority vote of the editorial board members.
- The paper will accept controversial unsolicited contributions to be used at the discretion of the editorial board.
- If a staff member or editorial board member fails to meet responsibilities, the editor-in-chief may take a recommendation to the editorial board for consideration of retention. The decision of the editorial board may be appealed by the concerned student member to the Student Review Board, and the individual will be accorded those rights of due process.

10/28/96

DELETED

610.01 Student Staff Policy for Newspaper

The editorial board will be responsible for the overall management of the student newspaper, and the chief executive of that board will be the editor-in-chief.

Each spring, five students shall be elected to the editorial board at the regularly scheduled meeting of students who have formally filed with the faculty advisor an intent to participate on the student newspaper. Only students who have submitted to the faculty advisor a written letter of application for an editorial position shall be allowed to run for an editorial board position.

Each spring the newly-elected editorial board will select by majority vote one of the five newly-elected student members as the new editor-in-chief.

The editorial board shall approve all staff appointments, and all vacancies on the editorial board will be filled by majority vote of the editorial board.

Each staff member must attend a minimum of two staff meetings per month. It is the responsibility of the staff members to notify the editorial board if he/she cannot attend.

Each staff member must make continuing significant contributions to the paper.

Each staff member is responsible for the prompt, accurate, and thorough completion of his assignments meeting the deadlines set by the editorial board.

Bylines will be given at the discretion of the editorial-in-chief.

A listing of the entire staff will be printed in each issue of the paper.

Awards for outstanding newspaper work will be presented at the end of each semester as applicable.

10/28/96

DELETED

611.01 Responsibilities of Newspaper Advisor

The advisor has the following responsibilities:

- To provide advice and assistance in the planning of activities and the decision-making of the editorial board;
- To serve as ex-officio member of the editorial board;
- To approve budgeting and expenditure of funds in conjunction with the Dean of Student Services;
- To approve all contracts with outside sources (i.e., advertising and printing contracts) in conjunction with the Director of College Relations and Business Office.
- To manage all newspaper facilities and equipment used by the newspaper staff. All repairs and renovations to facilities and equipment must be approved by the advisor and the Dean of Student Services.
- To check the academic status of staff members at least once a semester to ensure staff members' eligibility; the advisor shall secure an actual transcript from the Office of Admissions in order to check this academic status.

10/28/96

DELETED

612.01 Advertising Policy

1. Each advertisement sold will be formalized in written form on an advertising contract.
2. All advertising will be sold and solicited by student members of the student newspaper staff.
3. Only companies within Sauk Valley Community College district will be solicited for advertising. Any other advertising will be accepted only with approval of the editorial board of the newspaper.
4. Advertising contracts may be made on a weekly, monthly, or semester basis.
5. Advertising will be billed no later than thirty days after the ad appears in the newspaper.
6. Advertising, illustration, layout, or copy shall be compatible with the editorial policy of the college newspaper and the overall objectives and policies of Sauk Valley Community College.
7. Any ad may be rejected by the editorial board.
8. The specific objectives of the advertising program for the Sauk Valley Community College newspaper are as follows:
 - a. To provide an opportunity for journalism and marketing students to gain exposure and experience in the field of advertising;
 - b. To give businesses an opportunity to promote their business or products within the confines of the college market;
 - c. To provide revenue to increase the budgetary boundaries of the newspaper; and
 - d. To expand its present journalistic efforts.

02/12/79
03/23/87

613.01 Policy for Posting Materials

Unapproved Areas for Posting Materials

No material shall be posted in entrances; this includes any doors or glass surfaced doors throughout the building. Unapproved areas include brick or wood surfaces and all glass surfaces except those areas that have been designated as appropriate for student announcements. No materials shall be posted on vehicles under windshield wipers or outside fixtures.

Area Restricted to Instructional and Official School Announcements

Bulletin boards in classroom areas and adjacent to faculty offices are intended for announcements of instructional importance. Permission need not be granted by the Coordinator of Student Activities, Recruitment and Retention to post instructional materials on the boards. However, students should secure permission to post materials on these instructional bulletin boards from the person in charge of the office area of the instructor assigned to that particular bulletin board area.

Areas Requiring Coordinator of Student Activities, Recruitment and Retention Approval

All materials to be posted should be submitted to the Coordinator of Student Activities, Recruitment and Retention or the Dean of Student Services for approval. The Office of Student Activities will post all materials in predesignated areas. Materials posted without approval may be removed. Sauk Valley Community College assumes no responsibility for damage or removal of posted materials.

The Office of Student Activities will also be responsible for keeping all posted materials up-to-date. The permanent bulletin boards located in the first floor mall, the west end of the second floor, and in the stairwells on the second floor are primarily intended for general college publicity materials.

Moveable bulletin boards located throughout the building are primarily intended for official school announcements, general information, and student activity publicity. All materials posted on the bulletin boards other than official school announcements must be approved by the Coordinator of Student Activities, Records and Retention[s].

10/28/96

614.01 Student Activities Including Assembly, Rally, or Demonstration

Student assemblies, rallies or demonstrations are permitted on campus, so long as they do not unreasonably interfere with the rights of others or the educational mission of the College. The administration shall develop procedures relating to reasonable authorization of assemblies, rallies, or demonstrations and controls which avoid the disruption of the operation of the College and any unreasonable interference with the normal use of the College's facilities for its educational mission. These procedures will be published in the College catalog and on the College website. The President is authorized to utilize any ~~or~~ reasonable means to maintain order at the College, while permitting orderly exercise of rights. *delete*

A. — Responsibility

~~Establishment of these policies is the legal responsibility of the governing Board of Sauk Valley Community College in accordance with provisions of House Bill 1719 74th Illinois General Assembly. Nothing contained in these policies shall be construed to restrict the power of the Board to alter, amend, revise, or repeal these policies in whole or in part from time to time.~~

B. — Freedom of Speech

~~In the democracy in which we live, every person has the right of freedom of speech and assembly and the right to exercise these freedoms freely, if he/she does not interfere with the rights of others.~~

~~In the pursuit of these freedoms, the Board, the administration, and the Student Government of Sauk Valley Community College pledge equal emphasis to its responsibilities in three areas: (1) Vigorous protection of the rights of all students and encouragement of the free expression of ideas; (2) Unceasing efforts to keep the channels of communication open to all suggestions for change; and (3) A guarantee to the people of the community and to the great majority of the students that the educational process will not be disrupted.~~

~~The College respects the rights accorded to all persons by the Constitution, to freedom of speech, peaceful assembly, petition, and association. Students and student organizations as well as other members of the college community (faculty, other staff, board members, and alumni), may examine and discuss all questions of interest to them, and express opinions publicly as well as privately. The college community may support causes by lawful means which do not disrupt the operation of the college or interfere with the normal use of the college's facilities.~~

C. Procedures

The following steps must be carried out before any student activity, including assembly, demonstration, or rally, may occur on the Sauk Valley Community College campus:

1. Any student or group of students desiring to hold an activity must contact the President or the Secretary of the Student Government.

2. A form in duplicate requesting the time, date, desired location, and purpose of the activity must be completed and submitted to the Office of the Student Government at least seven administrative work days prior to the activity.

3. The Student Government may then approve or disapprove any request within four days after receiving the request, after consultation with the Coordinator of Student Activities, Recruitment and Retention who is responsible for the approval and coordinating of the Activity Calendar.

4. In the event the request for an activity is disapproved, the group has the right to appeal the decision to the Dean of Student Services.

5. In the event an activity is held without approval, the group will be subject to disciplinary procedures.

D. Problems

In the event that a student group interferes with normal operations of the College's functions and services, the following procedures shall be invoked:

1. The group involved shall be informed of the following channels for the discussion and resolution of complaints:

Student Government
Dean of Student Services
Student Conduct Review Board
College President, and
Board of Trustees, in that order

2. Every attempt should be made to discuss issues rationally and to avoid violence or the use of force, but no attempt shall be made to discuss issues under situation of duress (forceable restraint or restriction, compulsion by threat, or unlawful restraint).

~~3. The judgment in determining whether the action taken by the group is disruptive shall be made by the College President or his/her duly appointed representative, after discussion with representatives of the Student Government.~~

~~4. If the action is determined to be disruptive, a written dispersal signed by the President, or a duly assigned representative, will be issued to the group or organization leader. If compliance is refused, each student involved shall be suspended from status as a student along with the rights and privileges of a student.~~

~~5. These students suspended from the College may petition for readmission to the College to the Student Conduct Review Board. This board shall meet within ten administrative work days after any suspension following procedures outlined in 621.01 and decision submission outlined in 621.02.~~

~~6. The administration shall reserve the right to request law enforcement authorities to restore the College to its normal operations by whatever means are appropriate and necessary, and at any time when violence, vandalism or personal injury occurs, or is threatened.~~

~~2.1. Any student group making use of the College facilities without prior approval of the Student Government will subject themselves to charges of trespass[§1].~~

615.01 Student Motor Vehicle Parking Regulations

The College shall have parking regulations and procedures related to special parking regulations and violations. These procedures will designate the officer in charge of enforcement and shall be outlined in the administrative handbook. Guidelines will be available to students via the College website.

A. Handicap Permits

Special handicap permits will be issued to physically disabled or hardship cases upon request to Campus Security and upon presentation of a doctor's statement indicating the medical necessity for the special parking permit (Room 1C14).

B. Parking Regulations

The responsibility of finding a legal parking space rests with the vehicle owners. Lack of immediate space or inclement weather is not considered a valid excuse for violation of parking regulations.

Students may park in all areas except those areas that are designated as **STAFF, SERVICE, VISITORS or LOADING ZONES**. The east, west (Lots C and D) and south (Lot A) parking areas are reserved for student vehicles.

Parking is not permitted on the roadway, next to the curbing on the roadway, in or about the entrance to the building, or any other areas designated as **NO PARKING**. All yellow marks on curbing indicate **NO PARKING ZONES**.

Parking is prohibited at all times on grass plots, or tree plots, or any other place where parking would mar the landscape of the campus, create a safety hazard or interfere with the use of the college facility.

ANY VEHICLE PARKED IN A NO PARKING AREA, BLOCKING AN ENTRANCE TO A BUILDING, EXCEEDING THE 15 MINUTE LIMIT IN THE LOADING ZONES, OR IN SUCH A MANNER AS TO OBSTRUCT THE FLOW OF TRAFFIC, MAY BE TOWED AWAY AT THE EXPENSE OF THE OWNER.

Traffic and parking signs should be obeyed at all times. Posted campus speed limits should be strictly adhered to especially when approaching congested areas. All vehicles shall be parked in such a manner so as not to occupy more than one parking stall.

~~———— All vehicles should park head-on with the front of the car facing the curb.~~

~~All accidents involving a motor vehicle on campus shall be reported to Campus Security (Room 1C14).~~

~~C. — Parking Violations~~

~~Upon receipt of a parking violation, the student has five days in which to pay the \$5 parking penalty. Payment should be placed in the parking violation envelope, sealed and returned to the Business Office (Room 3K10) or dropped off in the Information Center (Room 1K13).~~

~~After five days have elapsed from the time of the violation, all fines will be assessed according to a graduated scale as follows:~~

~~After five days have elapsed from the time of the violation, the fine will increase to \$15 and tickets not paid within ten days of the violation will be charged \$30. [s1]~~

2/12/79

3/23/87

6/22/92

11/28/94

4/28/97

616.01 Code of Student Conduct and Disciplinary Procedures for Sauk Valley Community College

Sauk Valley Community College shall have a Code of Student Conduct adopted by the Board. ~~The Code of Student Conduct has been established to inform and control action going beyond the exercise of such rights, to maintain order on campus and to guarantee the broadest range of freedom for all who come to learn at Sauk Valley Community College.~~

Each student is responsible for knowledge of and compliance with this **Code of Student Conduct**. The Code is made, ~~which is available through the Student Activities Office (1M4), the Counseling Office (1H2), or and from the Office of the Dean of Student Services (3L10).~~ A copy of this policy and procedures shall appear in the College catalog and the College's website.

Violation of the Code of Student Conduct may result in discipline of the student, to include expulsion and loss of credit. Procedures shall be implemented by the administration which will recognize the student's right to procedural due process. Those rights shall include the opportunity for notice, an opportunity to respond to allegations, and appeals. Specifically, any procedure shall provide that any students cited for violation of the Code of Student Conduct will:

- (1) receive notice of the alleged violation, including notice of the specific code violations, and reference to the processes and rights of students as indicated in the Code of Student Conduct;
- (2) be provided with an opportunity to respond to the charges; (3) be able to appeal the decision;
- (4) not be permitted to withdraw from the College with a clear record until such charges have been resolved.

The College officer having principal authority for enforcement of the Code of Student Conduct shall be the Dean of Student Services.

~~The College further recognizes each student's right to procedural due process, including notice, an opportunity to respond to the allegations, and an appeal process. Any student cited for violation of the Code of Student Conduct will:~~

~~1. receive notice of the alleged violation. The notice will include:~~

~~• the specific code violations; and~~

~~•reference to the process and rights of students as indicated in the Code of~~

~~Student Conduct;~~

~~2.be provided an opportunity to respond to the charges;~~

~~3.be able to appeal the decision, if necessary;~~

~~4.not be permitted to withdraw from the College with a clear record until such charges
have been resolved.~~

~~Students wishing to discuss the alleged violation before the hearing occurs should contact
the Dean of Student Services~~

I Proscribed Conduct

A. Jurisdiction of the College

The Code of Student Conduct applies and discipline may be imposed for conduct which occurs on College premises, at off campus recreational or instructional sites, at any College-sponsored event, or at any College supervised or provided activity, transportation or facility.

B. Conduct Rules and Regulations

Students at Sauk Valley Community College are expected to demonstrate qualities of morality, honesty, civility, honor, and respect. Behavior which violates these standards for which discipline may be imposed includes, but is not limited to, the following:

1. Acts of dishonesty, including, but not limited to:

a. Cheating which includes, but is not limited to:

- 1) use of any unauthorized assistance, resources or materials in taking quizzes, tests or examinations;**
- 2) dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments, or**
- 3) the acquisition, without permission, of a test or other academic material belonging to Sauk Valley Community College, to any department, or to any staff;**

b. Plagiarism which includes, but is not limited to:

- 1) use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment;**
- 2) unacknowledged use of materials prepared by another person;**
- 3) use of any agency engaged in the selling of term papers or other academic materials;**

c. Furnishing false information to any College official, faculty member or office;

d. Forgery, alteration or misuse of any College document, record, form, or instrument of identification;

- ~~e. Alteration or sabotage of another student's work, such as tampering with laboratory experiments;~~
 - ~~f. Tampering with the election of any College-recognized student organization or the student trustee election;~~
- ~~2. Disruption or obstruction of any operation of the College, including, but not limited to, teaching, disciplinary proceedings, College activities, public services functions on or off campus, or other authorized non-College activities when the act occurs on College premises;~~
- ~~3. Physical abuse, verbal abuse, threats, intimidation, harassment, hazing coercion, and/or other conduct which threatens or endangers the health or safety of any person;~~
- ~~4. Sexual harassment which includes any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when:~~
 - ~~a. Such conduct has the purpose or effect of interfering with an individual's educational performance or extracurricular activities or creating an intimidating, hostile or offensive educational environment; or~~
 - ~~b. Such conduct has the purpose or effect of interfering with an individual's work performance, or creating an intimidating, hostile or offensive working environment;~~
- ~~5. Attempted or actual theft of or damage to property of the College or other property of a member of the College community or other personal or public property;~~
- ~~6. Failure to comply with directions of College officials or law enforcement officers acting in performance of their duties and/or failure to identify oneself to these persons when requested to do so;~~
- ~~7. Unauthorized possession, duplication or use of keys to any College premises, or unauthorized entry to, occupancy of, or use of College premises;~~
- ~~8. Violation of published College policies, rules, regulations, or procedures;~~
- ~~9. Violation of federal, state, local law or Board policy;~~
- ~~10. Gambling in any form;~~
- ~~11. Use, possession or distribution of a narcotic or other chemical substance except as expressly permitted by law;~~

- ~~12. Use, possession or distribution of alcoholic beverages except as expressly permitted by the law and College regulations, as well as public intoxication;~~
- ~~13. Illegal or unauthorized possession of firearms, fireworks, explosives, other weapons, or dangerous chemicals on College premises, off-campus instructional sites, or at College-sponsored or supervised functions;~~
- ~~14. Participation in a campus demonstration which disrupts the normal operations of the College and infringes on the rights of other members of the College community; leading or inciting others to disrupt scheduled and/or normal activities within any campus building or area; intentional obstruction which unreasonably interferes with freedom of movement, either pedestrian or vehicle, on campus;~~
- ~~15. Obstruction of the free flow of pedestrian or vehicular traffic on College premises, or at College-sponsored or supervised functions;~~
- ~~16. Conduct performed in such unreasonable manner as to alarm another and which is disorderly, aiding, abetting, or procuring another person to breach the peace;~~
- ~~17. Theft or other abuse of computer time, including, but not limited to:
 - ~~a. Unauthorized entry into a file to use, read or change the contents, or for any other purpose;~~
 - ~~b. Unauthorized transfer of a file;~~
 - ~~c. Unauthorized use of an individual's identification and password;~~
 - ~~d. Use of computing facilities to interfere with the work of a student, faculty member or College official;~~
 - ~~e. Use of computing facilities to interfere with operation of the College and other computer systems;~~
 - ~~f. Unauthorized use or copying of copyrighted software;~~
 - ~~g. The installation or use of a program whose effect is to damage the media or files;~~
 - ~~h. Unauthorized use of computer time for personal, business or illegal purposes;~~~~
- ~~18. Unauthorized use of College telephones or facsimile (fax) machines;~~
- ~~19. Abuse of the student conduct review procedure, including, but not limited to:
 - ~~a. Failure to obey the summons of a Student Conduct Review Board or College official;~~~~

~~b. Falsification, distortion or misrepresentation of information before a Student~~

~~Conduct Review Board;~~

~~c. — Disruption or interference with the orderly conduct of a proceeding;~~

~~d. Bringing about charges without cause;~~

~~e. — Attempting to discourage an individual's proper participation in or use of the procedure;~~

~~f. — Attempting to influence the impartiality of a member of the Student Conduct Review Board prior to and/or during the course of the proceeding;~~

~~g. Harassment (verbal or physical) and/or intimidation of a member of the Student Conduct Review Board to, during and/or after a proceeding;~~

~~h. Failure to comply with the sanction(s) imposed under the Code of Student Conduct;~~

~~i. — Influencing or attempting to influence another person to commit an abuse of the process;~~

~~20. Children are not to accompany students to classes unless special instructor permission is given and they are not to be left unattended.~~

C. Violation of Federal, State or Local Laws and College Discipline

~~1. College disciplinary proceedings may be instituted against a student charged with violation of a federal, state or local law which is also a violation of this code; that is, if both violations result from the same factual situation without regard to pending civil litigation in court or criminal arrest and prosecution. Proceedings under this Code may be carried out prior to, simultaneously with, or following civil or criminal proceedings off campus.~~

~~2. When a student is charged by federal, state or local authorities with a violation of law, the College will not request or agree to special consideration for that individual because of his or her status as a student. If the alleged offense is also the subject of a proceeding before the Student Conduct Review Board, however, the College may advise off-campus authorities of the existence of the Code and of how such matters will be handled within the College community. The College will cooperate fully with the law enforcement of criminal law on campus and in the conditions imposed by criminal courts for the~~

rehabilitation of violators who are also students.

II Dean of Student Services Authority

A. The Dean of Student Services is responsible for administration of the ~~Code of Student Conduct~~.

B. The Dean of Student Services has the authority, in the Dean's discretion, to impose discipline as provided herein Sections 4 A (1), (2), (3), (4), (5), (6), (7), (8), (9), and (10). The Dean of Student Services has the authority and discretion to recommend College suspension or College expulsion. The Dean of Student Services may, in her/his discretion, refer any disciplinary matter to the Student Conduct Review Board.

C. The Dean may delegate her/his authority to one or more other administrators. All references to the "Dean of Student Services" or to the "Dean" in this ~~Code of Student Conduct~~ include such designees, unless specifically stated to the contrary.

D. Confidential files should be maintained by the Dean of Student Services for the purpose of recording actions taken incident to Article 616.01.

III Procedures in Cases Involving Possible Discipline

A. Charges or Claims of Violation of Code of Student Conduct

Any member of the College community may file charges against any student for misconduct. Charges will be prepared in writing and directed to the Dean of Student Services. Any charge should be submitted within five administrative work days after the event takes place.

B. Investigation

The Dean of Student Services will conduct an investigation to determine if the charges should proceed. Following the investigation, the Dean of Student Services shall make a determination of whether there are sufficient facts to warrant a belief that a violation of the ~~Code of Student Conduct~~ could have occurred.

C. Notice to Student

Any student against whom charges of misconduct have been filed shall be notified of the

accusation of violation of the ~~Code of Student Conduct~~, as provided in this Policy.

D. Hearing

In the event the Dean of Student Services determines there is cause to believe there may have been a violation of the ~~Code of Student Conduct~~, the Dean shall determine whether the matter may be resolved informally, without a hearing. If the problem is not resolved informally, in her/his discretion the Dean will either: (1) conduct a hearing, at which time the accused student shall have the opportunity to respond to the charge; or (2) refer the matter to the Student Conduct Review Board for a hearing. The Dean shall be responsible for the conduct of the hearings he/she holds, and for establishing the rules which shall apply for the particular hearing. The Dean shall inform the student of the rules which shall be applied.

E. Imposition of Discipline and Decision After Hearing

If on informal resolution there is agreement as to discipline, the Dean shall impose the disciplinary action agreed upon. If the Dean conducts a hearing and determines that a violation of the Code of Student Conduct occurred, the Dean may impose discipline as authorized in Section II, or, in her/his discretion, she/he may refer the matter to the Student Conduct Review Board for hearing. In the event that the Dean of Student Services believes after hearing that the violation warrants College suspension or College expulsion, the Dean shall refer the matter to the Student Conduct Review Board for hearing and disposition. If, after the hearing, the Dean determines no violation of the Code occurred, she/he shall render such decision.

F. Appeals

Rights to appeal are as provided in Section VI.

IV Disciplinary Actions

A. The following are types of disciplinary action which may be imposed, singly or in combination:

1. ~~Warning~~—Verbal or written notice to the student that the student is violating or has violated institutional rules, policies and/or regulations and that the continuation of such conduct or actions may result in further disciplinary action;
2. ~~Reprimand~~—A formal letter of reprimand sent to the student stating the violations of the ~~Code of Student Conduct~~. Repetition of conduct resulting in reprimand may result

~~in further disciplinary action described below in paragraphs 3, 4, 5, 6, 8, 9, 10, 11 or 12.~~

3. Disciplinary Probation—~~A specified period of observation and review of conduct during which the student must demonstrate compliance with College rules and regulations. Terms of probation and probationary period will be determined at the time the sanction is imposed. A student on disciplinary probation is subject to suspension for any further disciplinary referrals.~~

4. Limitation to Participate in a Selective Admission Program—~~Suspension or denied access to the opportunity to participate in a selective admissions program.~~

5.—~~Suspension of Privileges or College Services~~—~~Suspension or loss of rights to specified privileges and College services for a specific period of time.~~

6. Restitution—~~Compensation for loss, damage or injury. This may take the form of appropriate service and/or monetary or material replacement.~~

7. Discretionary Sanctions—~~Work assignments, service to the College or neighboring communities, or other related discretionary assignments.~~

8. Limited Access—~~Administrative restriction to selected parts/locations of campus sites.~~

9. Withdrawal from Class—~~Administrative withdrawal with consequent loss of tuition and fees from a class or classes.~~

10. Temporary suspension from Class—~~Temporary suspension of the opportunity to participate in a class.~~

11. College Suspension—~~Separation of the student, with consequent loss of tuition and fees, from the College for a definite period of time, after which the student may be eligible to return. Conditions for re-admission may be specified.~~

12. College Expulsion—~~Permanent separation, with consequent loss of tuition and fees, of the student from the College.~~

B. ~~When the student violation is deemed severe enough by the Dean of Student Services to warrant possible College expulsion or College suspension, the Dean of Student Services will file with the President of the College and the co-chairs of the Student Conduct Review Board a notice of the necessity to convene for disciplinary action. Written notice to the student involved shall be served by certified mail, addressed to his/her usual place of abode or hand delivered. The notice shall include or contain the following:~~

1. A copy of these policies;

2. Specific factual allegations of misconduct and reference to any specific rules which the facts, as alleged, violate;

3. Notification of the Student Conduct Review Board convening time.

C. Students may be directed to participate in counseling or educational seminars in lieu of, or in addition to, the imposition of disciplinary actions described in A above.

D. Other than College expulsion, disciplinary sanctions will not be made part of the student's permanent academic record, but will become part of the student's confidential record maintained by the Dean of Student Services.

E. The following sanctions may be imposed

1. Those sanctions listed in Section A Paragraphs 1, 2, 3, 4, 5, 6, 7, and 8.

2. **Deactivation**—loss of all privileges, including College recognition, for a specified period of time.

V. Temporary Suspensions

A. Class Suspension

An instructor or the Dean of Student Services may temporarily suspend the opportunity of a student to participate in a class, if either determines that the continued presence of the student would disrupt the educational process, or endanger the physical well-being of others in the classroom or immediate area.

1. **Communication of Suspension of Student**—The temporary suspension of the student will be promptly communicated to the student.

a. If prompt action dictates that the temporary suspension be only communicated orally due to the urgency of the situation, the student will be given oral notification and then receive written notification of the reasons

for the temporary suspension within three administrative work days from the removal.

b. Except as provided in sub (a) above, the temporary suspension of a student must be communicated to the student in writing, and the written notice shall state

~~the reasons for the temporary suspension:~~

~~c. All temporary suspensions from the classroom initiated by the instructor shall be reported to the appropriate academic administrator or supervisor, and to the Dean of Student Services within one administrative work day of the temporary suspension from the classroom.~~

~~2. Any student temporarily suspended from a class by an instructor may be readmitted to that class only by the appropriate academic administrator or the Dean of Student Services, following a conference with student.~~

B. College Suspension

~~In his/her discretion, the Dean of Student Services may impose a College suspension prior to the hearing before the Student Conduct Review Board. Interim suspension may be imposed only:~~

- ~~1. To insure the safety and well-being of members of the College community or preservation of College property; or~~
- ~~2. To insure the student's own physical or emotional safety and well-being; or~~
- ~~3. To avoid a threat of disruption of or interference with the normal operations of the College.~~

~~During the interim suspension, students will be denied access to the campus (including classes), to off-campus instructional sites, and/or to all other College activities or privileges for which the student might otherwise be eligible, as the Dean of Student Services determines appropriate.~~

VI Appeals

A. Disciplinary Action by Designees of Dean of Student Services

~~A decision reached, or discipline imposed by a designee of the Dean of Student Services may be appealed in writing within five administrative work days to the Dean of Student Services. The Dean of Student Services shall render a decision on the appeal within five administrative days after receipt of the appeal.~~

B. Decision by Dean of Student Services or Student Conduct Review Board

~~A decision reached or discipline imposed by the Dean of Student Services~~

herself/himself, or by the Student Conduct Review Board may be appealed to the President of the College.

~~1. Time and Manner of Appeal—Appeal to the President shall be in writing containing the materials described in subsection 2 below, and must be presented to the Office of the President within five administrative work days from the date of issuance of the decision of the Student Conduct Review Board, or the Dean of Student Services, as appropriate.~~

~~2. Content of Written Appeal—The written appeal shall include such information as the person bringing the appeal deems necessary to show that the decision reached was erroneous.~~

~~3. Record on Appeal—In considering the appeal, the President shall have available the report from the Student Conduct Review Board, or the Dean of Student Services as appropriate, along with any written documentation submitted at the hearing.~~

~~4. Time for President's Decision—The President shall render a decision on the appeal within ten administrative work days after receipt of the last to be received report and written documentation.~~

~~5. Referral to Board of Trustees—Upon review of the materials, if the College President deems it necessary, the President may defer the responsibility for decision on the appeal to the Board of Trustees of the College. In the event of such deferral, the President shall notify the accused student, and the Dean of Student Services, and the matter shall be presented to the Board for its consideration at the next regularly scheduled Board meeting. The Board shall render a decision on the appeal after due consideration.~~

C. Rehearing

~~—The right to appeal does not entitle a student to a full rehearing of his/her case.~~

D. Scope of Appeal

~~—An appeal will be limited to review of the initial process except when appropriate new evidence is presented.~~

E. Change of Disciplinary Action on Appeal

~~—If discipline is imposed, the Dean of Student Services, the President or the Board of~~

Trustees (as appropriate), who hears the appeal, may not impose a more severe disciplinary action than the original disciplinary action imposed. A disciplinary action may be reduced on appeal.

F. Finality of Decision

~~The decision on appeal of the Dean of Student Services under Paragraph A above shall be final. The decision of the President on appeal pursuant to Paragraph B shall be final, unless the President shall defer the decision to the Board of Trustees of the College, in which case the decision of the Board of Trustees shall be final.~~

VII Definitions

A. The term "College" means Sauk Valley Community College.

B. The term "student" for the purposes of this code, includes all persons applying for admission or taking credit or non-credit courses provided by the College both full-time and part-time.

C. The term "faculty member" means all full or part-time teachers, counselors and librarians, excluding interns and student teachers.

D. The term "official" includes any person employed by the College performing assigned administrative or professional staff responsibilities.

E. The term "member of the College Community" includes any person who is a student, faculty member, College official, or any other person employed by the College. A person's status in a particular situation will be determined by the Dean of Student Services.

F. The term "College premises" includes all land, buildings, facilities, and other property in the possession of or owned, used, or controlled by the College (including adjacent streets and sidewalks).

G. The term "organization" means any number of persons who have complied with the formal requirements for College recognition.

H. The term "will" is used in the imperative sense.

I. The term "may" is used in the permissive sense.

VIII Interpretation and Revision

~~A. Any question of the interpretation regarding the Code of Student Conduct will be referred to the Dean of Student Services or a designee for final determination.~~

~~B.A. The Code will be reviewed periodically and amended as necessary under the direction of the Dean of Student Services.~~

6/17/96
10/28/96
3/27/00
6/28/04

DELETED

617.01 Proceedings by the Student Conduct Review Board

The hearing before the Student Conduct Review Board includes an inquiry into the question of whether the alleged act giving rise to the recommended disciplinary action shall be imposed.

Proceedings and hearings before the Student Conduct Review Board will be conducted with the following guidelines:

1. Notice - The accused student shall be given not less than five administrative work day's advance written notice of the hearing. The notice shall be provided by the Student Conduct Review Board. The notice shall indicate the time, date and place of the hearing.
2. Non-public Hearing - The hearing shall not be public. For all stages of presentation of evidence, and argument to the Student Conduct Review Board, the Dean of Student Services, an advisor to the Dean of Student Services, counsel to the College, the accused student, the accused student's advisor, and, if the accused student is a minor, the accused student's parents or legal guardian, may be present. Admission of any other person to the proceedings, other than for purposes of testimony as a witness, shall be at the discretion of the Student Conduct Review Board.
3. Advisors and Attorneys - Any party or witness may be accompanied by such single advisor as such party or witness may chose. The advisor may be an attorney. The cost of any advisor to the witness or party shall be borne by that witness or party. An advisor is not permitted to speak or to participate directly in the proceeding before the Student Conduct Review Board, and is not permitted to examine or cross examine witnesses.
4. Challenge of Members of Board - The accused student and the Dean of Student Services may each request the removal of any member of the Student Conduct Review Board from hearing the cause for legitimate reason. Issues of removal shall be decided by the Student Conduct Review Board.

5. Multiple Accused Students - In hearings involving more than one accused student, the chairs of the Student Conduct Review Board, at their discretion, may require that the proceedings concerning each student be conducted separately.
6. Right to Present Evidence - The Dean of Student Services, the accused student, and the Student Conduct Review Board may present witnesses or other evidence relating to the matter before the Student Conduct Review Board.
7. Order of Proceeding - The order of proceeding shall be as follows: the Dean of Student Services shall first make an explanation of the charge or charges involved, and summarize the evidence to be presented by the Dean of Student Services. The Dean shall then present such evidence and witnesses as she deems appropriate relevant to the issues before the Student Conduct Review Board. Upon conclusion of the presentation, the accused student may summarize any evidence the accused student intends to produce to the Board, and shall then proceed to offer testimony of any witnesses, and any documentary evidence the accused student may desire, relevant to the issues before the Student Conduct Review Board. After the accused student has concluded the presentation of witnesses and documentary evidence, the Dean of Student Services may offer any additional witnesses or evidence desired. Thereafter, the Student Conduct Review Board may call any different witnesses and any additional evidence not previously presented.
8. Receipt of Documentary Evidence - Pertinent records, exhibits and written statements may be accepted by the Student Conduct Review Board in the discretion of the chairs.
9. Argument - After submission of all evidence, the Chairs shall call for any final remarks. The Dean of Student Services may address any arguments to the Board. At the conclusion of the Dean of Student Services' remarks, the accused student may address the Board regarding the matter being considered by the Board.
10. Deliberation - After the conclusion of the arguments, the Student Conduct Review Board shall enter into deliberations to reach its decision.

11. Absence of the Accused Student - In all cases, the facts and support of any charges will be presented and considered whether or not the accused student attends the hearing. Except in the event the student is charged with failing to obey the summons of the Student Conduct Review Board, or summons of College official, no student may be found to have violated the Code of Student Conduct simply because the student failed to appear before the Student Conduct Review Board.
12. Continuances - The Student Conduct Review Board, in its sole discretion, may grant a continuance of proceedings when specifically requested by the accused student.
13. Miscellaneous - Matters relating to recess of proceedings, adjournment, relevance of matters submitted, limitation on time of argument, and orderly conduct of proceedings are in the discretion of the Chairs.

10/28/96
6/28/04

DELETED

618.01 Student Conduct Review Board

Student Conduct Review Board shall be a subcommittee of the Student Services College Committee and shall be composed of four full-time faculty members. The Student Services Committee shall appoint the four faculty representatives and the four student members to the Student Conduct Review Board at the first meeting of the semester.

Any vacancies shall be filled by a 2/3 majority vote of all members of the Student Conduct Review Board. The Board shall designate one student member and one faculty member to act as co-chairs. The chairs shall be responsible for:

- a) chairing all meetings and hearings;
- b) providing accurate minutes of all meetings and hearings to Board members and others (when appropriate);
- c) ensuring that all procedures during hearings meet statutory and procedural requirements;
- d) keeping accurate records of all meetings, hearing, and hearing outcomes;
- e) ensuring that all sanctions are submitted in writing to the Dean of Student Services.

All action taken by the Student Conduct Review Board under these procedures shall be taken by majority of the members present. A quorum shall consist of five members present. No member of the Board who was not present at the hearings shall vote upon sanctions except with the consent of the accused student, the Dean of Student Services, and the Student Conduct Review Board.

Members are responsible for:

- a) possessing a copy of and being familiar with the process and its attendant policies and procedures;
- b) attending all meetings;
- c) maintaining strict confidentiality about all information pertaining to meetings and hearings.

The Dean of Student Services shall facilitate the hearing by the Student Conduct Review Board, and shall provide advice to the Chairs regarding conduct of all hearings, and the application of College procedures and policies. The Dean of Student Services may, in her/his discretion, have legal counsel to the College available to advise the Student Conduct Review Board regarding conduct of the proceeding and the application of College policies and law.

10/28/96
3/27/00
6/28/04

DELETED

619.01 Decision of the Student Conduct Review Board

The Student Conduct Review Board shall render its written decision within ten administrative work days of the hearing. It shall send its decision to the Dean of Student Services, to the President of the College, and to the accused student. Any minority opinions of the Student Conduct Review Board shall be transmitted, along with the decision of the Student Conduct Review Board.

1. When a student is found not guilty of violating the **Code of Student Conduct**, a written statement to the student will be issued that no violation of the **Code of Student Conduct** has been determined, and all records will be expunged.

2. When the Student Conduct Review Board determines that a student has violated the **Code of Student Conduct**, the Student Conduct Review Board will collectively determine the disciplinary action to be imposed, as provided in Section IV.

3. In the event the Student Conduct Review Board is unable to agree upon a decision, the Student Conduct Review Board shall so advise the President of the College and the Dean of Student Services within the time provided above. The Dean of Student Services shall forward the materials required by Policy 621.01 to the Board of Trustees at its next regularly scheduled meeting. The Board shall then set a time for disposition of the matter. The Board will establish such procedures as are appropriate under the specific circumstances to permit resolution of the matter.

6/28/04

DELETED

620.01 Action by the College President

When the decision of the Student Conduct Review Board is final, the College President shall direct such actions as are necessary to carry out the decision.

All Student Conduct Review Board decisions are effective upon notification to the student by certified mail or hand delivery.

2/12/79

10/28/96

DELETED

621.01 Action by the Board of Trustees

A full record of all Student Conduct Review Board proceedings which are referred to the Board of Trustees for decision shall be presented to the Board on advance thereof. The decision of the Board shall be based upon the record and evidence presented by the Student Conduct Review Board. The decision of the Board shall be final, and any discipline imposed shall take effect from and after the date of said decision.

2/12/79
10/28/96

DELETED

622.01 Publication of the Code of Student Conduct

Copies of the Code of Student Conduct, along with the policies concerning the Student Conduct Review Board, shall be public knowledge. The Dean of Student Services shall take further steps to make certain that the Code of Student Conduct is information known to the students and faculty. A copy of this policy shall appear in the student handbook and the college catalog.

2/12/79
6/28/04

623.01 Student Organization Policies

Sauk Valley Community College recognizes the important role that student organizations can play in developing students' personal and professional interest. The Board of Trustees encourages the establishment and participation of students in organizations and extra-curricular activities that serve as an extension of the College's academic programs or that otherwise relate to the overall mission of the College and the welfare of the student. These activities will include but are not limited to: - Student Government, Clubs and Organizations, and Student Organizations.

Student organizations operating on campus must be recognized by Student Government and the Dean of Student Services. Such recognition provides certain privileges and regulations which are outlined and available in the Office of Student Activities.

A. Student Government

~~The name of the governing organization of the Sauk Valley Community College student body is the Student Government. It is the responsibility of the Student Government to formalize and maintain approved policies and procedures for all recognized activities as outlined in the approved constitution.~~

A. Recognition of Clubs and Organizations

~~Student organizations must be recognized by the Student Government, and by the College President. College recognition provides certain privileges, which include:~~

- ~~1) College sponsorship of the organization in College publications.~~
- ~~2) Use of College facilities and services.~~
- ~~3) The possible assignment of monies from the Comprehensive Fee Fund.~~

C.A. Establishment of a Student Organization

~~The Coordinator of Student Activities, Recruitment and Retention will develop appropriate procedures regarding formation of student organizations, in consultation with the Student Services Committee and the Dean of Student Services. Such procedures shall permit only organizations which are capable of recognition as provided in this policy. The procedure~~

shall be included in the student organization manual. Student organizations may be formed by completing the procedures outlined in the student organization manual.

D. Criteria for Recognition of Student Groups

Student groups will qualify for consideration for recognition by the President if they are established in accordance with procedures adopted pursuant to Article C above, and are in accord with the following criteria:

- 1) If the proposed organization is to be an affiliate of a state or national college organization, then an appropriate acknowledgment must be included by the proposed organization that the policies of the College take precedence over any policies, constitutions or conditions of the national or parent organization.
- 2) If the proposed organization is to be affiliated with any non-college organization, then the purposes of the non-college group or organization must be consistent with the overall mission of the College and the welfare of the students, and an appropriate acknowledgment must be included that the policies and purposes of the College shall take precedence over any policies or conditions of the non-college organizations.
- 3) The student organization must be open to all students showing an active interest, and there shall be no discrimination based on race, color, religion, gender, age, veteran status, or nation origin.
- 4) Active members shall be limited to registered and continuing students, and to members of the College faculty and staff.
- 5) Requirements for being an officer of the student organization shall include the requirement that the officer be enrolled for at least six credit hours or more per semester at the College, and may not be on academic probation.

C. The College Advisor

Any student organization shall have at least one member of the faculty, administration or support staff as a College advisor. The duties of the advisor shall be to insure that the organization is acting in accordance with its recognition, and shall have such other duties as are developed and outlined in the student organization manual.

D. Business Procedures

~~Each student organization shall maintain all funds belonging to that organization in a special account in the College's business office. All expenditures of funds belonging to that group shall be spent for purposes which are legal, and which are consistent with the objectives of the club and within the guidelines of College policy and the student organization manual. In consultation with the Vice President of College Services, the Dean of Student Services shall develop appropriate procedures for opening and maintaining organization accounts, deposits, and disbursements which shall be utilized by student organizations.~~

~~E. Termination of Recognition of Club or Organization~~

~~A student club or organization which has previously been recognized shall be subject to termination of recognition:~~

- ~~1) When the organization submits a written request for termination of recognition; or~~
- ~~2) If the club or organization demonstrates or indicated its inability to function within the policies of Sauk Valley Community College; or~~
- ~~3) When it is appropriate to terminate the recognition pursuant to procedures duly established under the authority of the Dean of Student Services[s1].~~

624.01 Illicit Use of Drugs, Abuse of Alcohol by Students and Prohibition of Tobacco

1. ~~Statement of Goals~~—Sauk Valley Community College shall be a tobacco and drug free college. Students are not permitted to abuse, and shall avoid abuse of alcohol, by its students.
2. ~~Standards of Conduct~~—The manufacture, distribution dispensation, illegal possession or illegal use of a controlled substance is prohibited in and on Sauk Valley Community College's owned and controlled property. This prohibition applies to all Sauk Valley Community College students. Intercollegiate Athletic Students shall also participate in SVCC's substance abuse program as outlined in the guidelines provided by the Dean of Student Services. Any student determined to have violated this policy is subject to disciplinary action under the Code of Student Conduct. ~~Except as is otherwise provided herein, the manufacture, distribution, dispensation, possession or use of alcohol is prohibited in and on Sauk Valley Community College's owned and controlled property. This prohibition applies to all Sauk Valley Community College students and staff.~~
3. ~~Exceptions~~—Students of lawful drinking age may consume alcoholic beverages in reasonable amounts at College sponsored functions at which alcoholic beverages are served pursuant to the authority of the Board of Trustees of the College, and in accordance with Illinois law. College students, of lawful age, may dispense alcoholic beverages if served pursuant to the authority of the Board of Trustees of the College, and in accordance with Illinois law.
4. ~~Penalties for Violations of Policy~~—up to and including suspension or expulsion. In addition a student receiving financial aid may lose that aid.

Imposition of the discipline shall be in accordance with the Disciplinary Procedures for Sauk Valley Community College.

625.01 Sauk Valley Community College Policy for Residency Verification

All students enrolling in Sauk Valley Community College shall be required to provide substantiation of their place of residence and the period of that residence, to the Satisfaction of the Office of Admissions. ~~Students enrolling at Sauk Valley Community College shall be classified as In-District, Out-of-District, or Out-of-State for tuition and fee purposes.~~ Specific classifications shall be identified in the College catalog and the College website.

1. In-District ~~An in-district student is one whose legal residence is within the boundaries of the Sauk Valley Community College District. All students applying for admission to Sauk Valley Community College are required to certify on the application that the address given is correct. New students to the district must reside in the district at least 30 days prior to registration to be eligible for in-district tuition.~~

~~Students who move into the district for reasons other than attending Sauk Valley Community College shall be exempt from the 30-day requirement if they demonstrate a verifiable interest in establishing permanent residency. Verification will consist of employment documentation, home purchase document and/or other legal documents.~~

~~Individuals who show proof of full-time employment in the College district will be considered an in-district student. Special cases regarding legal residency of students shall be considered individually.~~

~~Office of Admissions personnel will record the residency classification and initial it on the application form.~~

~~Returned mail to the college will be cause for the Admissions and Records Office to question residency. If unable to contact the student, records will be flagged and prior to any further registration the student will be required to display residency. Proof of residency will include: drivers license, voter's registration card, or an apartment lease. This will be verified by the Director of Admissions, Counseling, Records, and Enrollment Services and an appropriate residency classification will be assigned the student's records.~~

2. ~~Out of District~~ Students who reside out of district, but are attending Sauk Valley Community College on an authorized chargeback are classified as out of district and will be charged in district fees. Students who reside out of district who are not part of a shared program will be charged out of district fees.

3. ~~Out of State~~ Anyone who is a resident of another state at the time of the application will be considered an out of state applicant and charged out of state fees [S1].

10/28/96

DELETED

626.01 Intercollegiate Athletic Substance Abuse Prevention Program

1. The use of alcohol, performance enhancing or illegal drugs by SVCC students who participate in intercollegiate athletics presents a particular hazard to the health, safety and welfare of those students, and is prohibited. The College seeks to prevent and discourage substance abuse by student athletes involved in intercollegiate athletics, and to educate student athletes as to the serious physical, mental and emotional harm which can be caused by substance abuse.
2. The College shall seek to assist its student athletes to develop a pattern of healthy lifestyles choices, to assure that the athletic programs are substance abuse free, to uphold the integrity of Sauk Valley Community College's athletic programs, and maintain the confidence of the community. The College shall further:
 - a. Provide a drug education program for students participating in intercollegiate athletic programs in addition to any programs involving drug and substance abuse provided to the student population as a whole.
 - b. Implement and utilize random testing of student athletes for the presence of controlled substances which may include, without limitation, tests for one or more of the following: amphetamines, barbiturates, benzodiazepines, cannabinoids, cocaine metabolites, methadone, opiates, phencyclidines, steroids, and alcohol.
 - c. Provide appropriate sanctions and education in the event a student tests ☐positive☐ on a test for a controlled substance, steroid or alcohol.
3. As a condition to participation in any intercollegiate athletics as students of SVCC, all students seeking to participate shall execute appropriate consents to participation in substance abuse prevention activities, to random drug and alcohol testing by urinalysis, or breathalyzer, and to supervised collection of drug and alcohol testing specimens or samples.

The Dean of Student Services in consultation with the Director of the Athletic Department shall establish reasonable procedures for substance abuse education and for random testing of student athletes participating in intercollegiate athletic competition and dealing with the consequences of such tests and shall inform the Board about such procedures. Any testing done pursuant to this policy shall be done by responsible medical organizations with the appropriate facilities or arrangements for administering the test, and determining the results of the test.

7/26/99
6/28/04

Sauk Valley Community College
March 27, 2006

Action Item 5.4

Topic: **Faculty Retirement**

Presented By: **Dr. George Mihel, Dr. Joan Kerber**

Presentation:

Mr. Van der Wege submitted his intent to retire at the end of the current semester.
We thank him for his 10 years of teaching art and wish him well in the future.

Recommendation:

The administration recommends the Board accept the retirement of Robertus J.
van der Wege, effective June 1, 2006.

March 1, 2006

Dr. George Mihel, President
Sauk Valley Community College
173 IL Rt. #2
Dixon, IL 61021

Dear George:

After considerable deliberation, I have come to the conclusion that I no longer feel comfortable teaching at Sauk Valley Community College. I am grateful for the opportunity to have taught here for the past 10 years, and I have taken great pleasure in teaching Sauk students and in having worked with so many wonderful faculty and staff.

Effective as of June 1, 2006, I will retire.

Sincerely,

A handwritten signature in cursive script, reading "Robt van der Wege".

Robertus J. van der Wege
Associate Professor of Art

cc. Kathryn Snow

Sauk Valley Community College
March 27, 2006

Action Item 5.5

Topic: **Employee Salaries**

Presented By: **Dr. George Mihel**

Presentation:

As part of the multiple year contract, our faculty will receive a base salary increase of 3%.

It is fair to provide all other college employees this level of salary increase. The budget forecast was completed with this salary adjustment included and the CPI has been near 3%.

Recommendation:

The administration recommends the Board approve a 3% salary increase for all non-faculty employees; effective for the 2006-2007 academic year.