

**SAUK VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES
AGENDA**

**Third Floor Board Room
Dixon, IL**

**October 22, 2007
7:00 p.m.**

- 1.0 Call to Order/Roll Call**
- 2.0 Consent Agenda**
 - 2.1 Approval of Agenda**
 - 2.2 Approval of Minutes, September 24, 2007**
 - 2.3 Treasurer's Report**
 - 2.4 Bills Payable**
 - 2.5 Payrolls**

September 28, 2007	\$234,902.53
October 15, 2007	\$247,246.34
 - 2.6 Budget Report**
 - 2.7 Part-time Faculty List**
 - 2.8 Bid Award – 2007 Fire Protection Improvements Project**
- 3.0 Reports/Information**
 - 3.1 President's Report**
 - 3.2 Reports/Comments from Board Members**
 - 3.3 Communication from Visitors: Steve Nunez**
 - 3.4 Board Policy Review 408.01 Performance and Compensation of Administrative Personnel and 409.01 Administrative Employment Contracts, Contract Continuation, and Contract Termination**
- 4.0 Action Items**
 - 4.1 2007 Audit Report**
 - 4.2 Board Policy 405.01 Appointment of Instructional and Administrative Staff (Second Reading)**
 - 4.3 Board Policy 407.01 Approval Procedure for Tenure for Instructional Faculty (First Reading)**
 - 4.4 Recommendation for Hire – Director of Foundation and Grants**
 - 4.5 Protection, Health and Safety Projects**

- 5.0 Closed Session – (Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; closed session minutes consideration; pending litigation probable or imminent)
- 6.0 Approval of Closed Session Minutes of September 24, 2007.
- 7.0 Adjournment

**SAUK VALLEY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
MINUTES
October 22, 2007**

The Board of Trustees of Sauk Valley Community College met in regular session at 7:00 p.m. on October 22, 2007 in the Founders Room 2K2 at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Secretary Varga as acting Chair called the meeting to order at 7:00 p.m. and the following members answered roll call:

Andrew Bollman	Nancy Varga
Edson Cox	William Simpson
Joan Padilla	Student Trustee Sean Bond

Absent: Robert Thompson
Edward Andersen

SVCC Staff: President Dr. George J. Mihel
Attorney Pace
Attorney Miller
Academic Vice President Dr. Don Pearl
Dean of Business Services Paula Meyer
Dean of Information Services Alan Pfeifer
Director of Human Resources Kathryn Snow
Director of Buildings and Grounds John Ditto
Faculty Steve Nunez
Faculty Representatives
Administrative Assistant Debra Dillow

Consent Agenda: It was moved by Member Padilla and seconded by Member Cox to approve the Consent Agenda with agenda items 2.1 and 2.8 pulled for clarification. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

Following clarification of payments listed on agenda items 2.1 and 2.8, it was moved by Member Cox and seconded by Member Padilla that the Board approve the agenda items. In a roll call vote, all voted aye. Motion carried, Student Trustee Bond advisory vote: aye.

Agenda Item 4.4
Recommendation
For Hire Director
of Foundation and
Grants:

It was moved by Member Bollman and seconded by Member Simpson that Agenda Item 4.4 Recommendation for Hire Director of Foundation and Grants be placed after Closed Session on the agenda. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

President's Report:

Dr. Mihel reported that the college website has a memorial spot for our former Board member Richard Groharing. Heard Dr. Mihel report that the college continues to look into Wind Energy. He indicated that Alan Pfeifer, a few faculty members, and himself toured the Sustainable Energy Museum in Sublette, IL and are very excited about the teaching opportunities Wind Energy can bring to the college. Tom Gospodarczyk distributed an executive summary on the Economic Impact of Illinois Community Colleges. Based on the findings, community colleges have a very positive impact on Illinois.

Dr. Mihel informed the Board that the SVCC Theater Department is putting on the play Dracula beginning November 3 – November 11.

Dr. Mihel reported that enrollment is still moving in the right direction. Currently we are up 1.4% in students which is the reverse of what is happening statewide with our sister colleges.

Steve Nunez, Faculty Association President addressed the Board regarding negotiations.

On behalf of the faculty association, Steve Nunez presented donations from the faculty of \$1,000 to the Capital Campaign of the Foundation.

Reports:

Student Trustee: Student Trustee Bond reminded the Board that Student Government will assist with a Red Cross Blood Drive on Tuesday October 30, 2007. He indicated that the sign-up for the Blood Drive has already surpassed last year. He also reported that Student Government will be meeting with the President once a month to share concerns and give updates on issues of the college in relation to students.

Foundation: Member Cox reported that the Foundation will meet on Tuesday, October 23, 2007.

ICCTA: Member Bollman reported that he and Member Padilla attended the ACCT Conference with Dr. Mihel and they will provide a report at the November Board retreat.

Board Policy Review:

Dr. Mihel reviewed Board Policy 408.01 Performance and Compensation of Administrative Personnel and Board Policy 409.01 Administrative Employment Contracts, Contract Continuation, and Contract Termination and will recommend minor changes.

2007 Audit Report:

It was moved by Member Padilla and seconded by Member Cox that the Board approve the 2007 Audit report. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

Board Policy 405.01
Appointment of
Instructional and
Administrative Staff
(Second Reading):

It was moved by Member Cox and seconded by Member Padilla that the Board approve the Board Policy 405.01 Appointment of Instructional and Administrative Staff. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

Board Policy 407.01
Approval Procedure
For Tenure and
Instructional Faculty
(First Reading):

It was moved by Member Cox and seconded by Member Simpson that the Board approve Board Policy 407.01, Procedure for Tenure for Instructional Faculty for first reading. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

Protection, Health, and
Safety Projects,
2007-2008:

It was moved by Member Bollman and seconded by Member Cox that the Board approve the attached resolutions, budgets, and certification statements regarding the PHS Projects for submission for ICCB action. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

Closed Session:

At 7:58 p.m. it was moved by Member Bollman and seconded by Member Simpson that the Board go into closed session for the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College; collective bargaining; closed session minutes consideration; pending litigation probable or imminent. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

The Board returned to regular session at 8:50 p.m.

Recommendation for
Hire – Director of
Foundation and Grants:

It was moved by Member Cox and seconded by Member Padilla that the Board approve the recommendation of Ms. Amy Viering as Director of Foundation and Grants at a pro-rated annual salary of \$65,000, a car allowance of \$250/month with a start date of November 26, 2007. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

Adjournment:

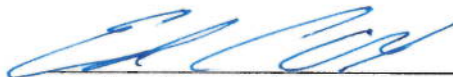
Since the scheduled business was completed, it was moved by Member Cox and seconded by Member Bollman that the Board adjourn. In a roll call vote, all voted aye. Motion carried. Student Trustee Bond advisory vote: aye.

The meeting adjourned at 8:55 p.m.

Next Meeting:

The next regular meeting of the Board will be at 7:00 p.m. on November 26, 2007 in the Board Room.

Respectfully Submitted,



Ed Cox, Pro-tem Secretary

SAUK VALLEY COMMUNITY COLLEGE

APPROVED BY



BOARD CHAIR


 BOARD SECRETARY
DATE 10/25/07

SAUK VALLEY COMMUNITY COLLEGE

BOARD OF TRUSTEES - TREASURER'S REPORT

As of September 30, 2007

CHECKING ACCOUNTSINTEREST BEARING ACCOUNTS

	INTEREST RATE	AMOUNT
General Account - Sterling Federal Bank	4.410	\$2,320,506.64
Illinois Funds - Firststar Bank, Springfield	4.761	1,289,324.59
SUBTOTAL INTEREST BEARING CHECKING ACCOUNTS		3,609,831.23

MONEY MARKET

ABN-AMRO Investment Services, Inc.	4.450	40,857.25
Citizens Financial Advisors	4.753	1,184.52
SFB Investment Center	4.020	4,024,645.16

TOTAL CHECKING ACCOUNTS**\$7,676,518.16**INVESTMENTSFINANCIAL INSTITUTION

	MATURITY DATE		
Dom Bank, Sterling	01-10-08	5.260	\$1,000,000
Sauk Valley Bank	02-08-08	5.260	1,000,000
Sauk Valley Bank	02-23-08	5.260	500,000
Sterling Federal Bank	04-04-08	5.080	1,000,000
SUBTOTAL INVESTMENTS			3,500,000

BOND INVESTMENTS - Liability, Protection & Settlement

		YIELD	PRICE
Federal Home Ln Bks Cons Bd	12-14-07	4.000	650,096.14
Federal Home Ln Bks Cons Bd	02-12-08	5.125	250,200.01
Federal Home Ln Mtg Corp	04-01-08	3.500	474,444.14
Fed Home Ln Bks Cons Bd	07-30-08	4.000	572,502.19
Federal Natl Mtg. Assn Benchmark	11-17-08	3.875	609,490.78
Federal Home Ln Mtg Crp Notes	02-17-09	4.875	540,113.76
Federal Natl Mtg. Assn.	04-15-09	4.875	574,247.10
Federal Home Ln Bks Gbl Bd	07-17-09	5.375	531,638.42
Federal Home Ln Bks Cons Bd	11-13-09	6.500	415,570.09
Federal Farm Cr Bks Cons.	03-24-10	3.680	404,048.02
Federal Home Ln Bks Call Step	07-14-10	3.000	404,055.34
Federal Home Ln Bks Call Step	12-10-10	3.000	393,369.15
SUBTOTAL BONDS			\$5,819,775.14

TOTAL INVESTMENTS**\$9,319,775.14**

Sauk Valley Community College
Board of Trustees
October 22, 2007

Summary of Bills Payable

Amount

General Operating Funds

\$ 1,585,394.84

SAUK VALLEY COMMUNITY COLLEGE
APPROVED BY

Harvey L. Garage
BOARD CHAIR

[Signature]
BOARD SECRETARY

DATE

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 1

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Farmers State Bank of Sublette	00		Time Deposits	CD Investment	1,000,000.00
Arnold, Candy	01		Foundation Expense	Library Card C Arnold	50.00
McGraw-Hill Companies	01		Foundation Expense	Books	271.40
McGraw-Hill Companies	01		Foundation Expense	Number Books	201.45
Sauk Valley Community College	01		Foundation Expense	Payment for Class-Zully Vock	85.00
Whiteside County ROE	01		Foundation Expense	GED Test Fee	35.00
Whiteside County ROE	01		Foundation Expense	GED M Zellner	35.00
Whiteside County ROE	01		Foundation Expense	GED Scholarship M Appenzeller	35.00
Follett Bookstore	01		Dislocated Worker Expense	Department Bookstore Charges thru 9/14	1.59
Follett Bookstore	01		Dislocated Worker Expense	Department Bookstore Charges thru 9/14	4.14
State Universities Retirement	01		SURS Payable	Accrued Surs	27,128.39
State Universities Retirement	01		SURS Payable	Accrued Surs	28,010.57
State Universities Retirement	01		SURS Payable	PSC-J Brown 10/15/07 P/R	82.50
Select Employees Credit Union	01		Credit Union Payable	ACCURUED W/H Select Employees Credit Un	10,534.15
Select Employees Credit Union	01		Credit Union Payable	ACCURUED W/H Select Employees Credit Un	10,268.04
SVCC Faculty Association	01		Faculty Association Payable	Accrued SVCC Faculty Assoc. Dues	1,127.13
SVCC Faculty Association	01		Faculty Association Payable	Accrued SVCC Faculty Assoc. Dues	1,127.13
Clearinghouse	01		Wage Garnishment Payable	GARNISHMENT	390.72
Clearinghouse	01		Wage Garnishment Payable	GARNISHMENT	390.72
Community Health Charities of	01		United Way Payable	ACCURUED W/H-Community Health Charities	24.00
Community Health Charities of	01		United Way Payable	ACCURUED W/H-Community Health Charities	24.00
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	17.00
United Way of Lee County	01		United Way Payable	Accrued United Way Dixon	17.00
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	32.60
United Way of Whiteside County	01		United Way Payable	Accrued United Way Sterling/Rock Falls	32.60
Gallagher Benefit Services, In	01		Optional Life Insurance	Optional Life	404.20

REPORT SVCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 2

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Illinois Mutual	01		Optional Disability Insurance	Accrued Optional Disability-Illinois M	3.89
Illinois Mutual	01		Optional Disability Insurance	Accrued Optional Disability-Illinois M	3.89
SVCC Foundation	01		Foundation Payable	Accrued W/H SVCC Foundation	22.50
SVCC Foundation	01		Foundation Payable	Accrued W/H SVCC Foundation	22.50
Ameriprise Financial Services,	01		American Express	Accrued Annuities-American Express	95.00
Ameriprise Financial Services,	01		American Express	Accrued Annuities-American Express	95.00
Equitable Life Assurance	01		Equitable	Accrued Annuities-Equitable	250.00
Equitable Life Assurance	01		Equitable	Accrued Annuities-Equitable	250.00
Franklin Financial Services Co	01		Franklin Life	Accrued Annuities-Franklin Life	187.50
Franklin Financial Services Co	01		Franklin Life	Accrued Annuities-Franklin Life	187.50
Fidelity Investments	01		Fidelity Investments	ACCURED ANNUITIES-Fidelity Investments	2,066.22
Fidelity Investments	01		Fidelity Investments	ACCURED ANNUITIES-Fidelity Investments	2,066.22
Waddell & Reed, Inc	01		Waddell & Reed	Accrued Annuities-Waddell & Reed	300.00
Waddell & Reed, Inc	01		Waddell & Reed	Accrued Annuities-Waddell & Reed	300.00
Adams, Kristine L.	01		Accounts Payable	Stafford Loan	1,750.00
Allie, Fran K.	01		Accounts Payable	Stafford Bal	356.21
Anderson, Connie M.	01		Accounts Payable	Stafford Ln	1,750.00
Anderson, Elynn N.	01		Accounts Payable	Fndtn	250.00
Anderson, Leah D.	01		Accounts Payable	Stafford Bal	918.23
Anderson, Wendy L.	01		Accounts Payable	Online Refund	300.00
Andrews, Shannon D.	01		Accounts Payable	Online Refund	254.00
Angel, Jacob C.	01		Accounts Payable	Stafford Bal	5.71
Aichley, Charles E.	01		Accounts Payable	Online Refund	60.00
Atkinson, Jennifer A.	01		Accounts Payable	Stafford Bal	1,291.80
Bahrs, Brian T.	01		Accounts Payable	Stafford Bal	664.58
Barcai, Nikki K.	01		Accounts Payable	Stafford Ln	875.00

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 3

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Barger, Ashley A.	01		Accounts Payable	Stafford Bal	1,489.81
Barker, Dustin	01		Accounts Payable	Stafford Ln	1,750.00
Barker, Dustin	01		Accounts Payable	Online Refund	52.00
Barrett, Kenneth R.	01		Accounts Payable	Stafford Ln	1,750.00
Barrientos, Omar	01		Accounts Payable	Stafford Bal	212.34
Bauer, Traci L.	01		Accounts Payable	Stafford Bal	181.04
Baxter, Lizanne	01		Accounts Payable	Online Refund	65.60
Bell, Amy J.	01		Accounts Payable	Stafford Ln	1,750.00
Bell, Linda S.	01		Accounts Payable	Stafford Loan	1,750.00
Bender, Justin L.	01		Accounts Payable	Stafford Bal	19.59
Benthart, Danielle M.	01		Accounts Payable	Stafford Bal	478.07
Black, Nathan T.	01		Accounts Payable	Stafford Bal	121.25
Boken, Kendra D.	01		Accounts Payable	Stafford Loan	1,750.00
Boken, Ronda G.	01		Accounts Payable	Online Refund	1.33
Bolen, Kathy A.	01		Accounts Payable	MAP	100.00
Brown, Brad G.	01		Accounts Payable	Indtn	839.00
Brown, Erica D.	01		Accounts Payable	Fndtn	500.00
Brown, Kimisa H.	01		Accounts Payable	Stafford Loan	700.00
Brown, Kimisa H.	01		Accounts Payable	Stafford Ln	394.00
Bruns, Sarah M.	01		Accounts Payable	Stafford Loan	1,200.00
Bruns, Sarah M.	01		Accounts Payable	Online Refund	250.00
Buck, Christy L.	01		Accounts Payable	Stafford Ln	2,250.00
Bush, Callie L.	01		Accounts Payable	Stafford Ln	750.00
Bush, Jennifer E.	01		Accounts Payable	Stafford Bal	1,921.01
Butler, Ashley R.	01		Accounts Payable	Stafford Bal	425.70
Cain, Brandon L.	01		Accounts Payable	Stafford Ln	1,750.00

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 4

<u>PAYEE/ENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Calvo, Aaron J.	01		Accounts Payable	Stafford Ln	1,750.00
Carl, Susan M.	01		Accounts Payable	Online Refund	21.00
Castillo, Jose A.	01		Accounts Payable	Stafford Bal	517.79
Chavez, Angela M.	01		Accounts Payable	MAP	120.00
Chino, Hector M.	01		Accounts Payable	Stafford Bal	675.17
Chittum, Jennifer L.	01		Accounts Payable	Online Refund	85.00
Christopher, Sarah A.	01		Accounts Payable	Stafford Bal	831.65
Ciskowski, Heather L.	01		Accounts Payable	Stafford Bal	1,575.65
Cook, David A.	01		Accounts Payable	Online Refund	34.00
Coulter, Melissa L.	01		Accounts Payable	Stafford Ln	1,750.00
Cowley, Donna M.	01		Accounts Payable	Fndtn	8.00
Cramer, Ruth E.	01		Accounts Payable	Online Refund	34.00
Cropp, Randall R.	01		Accounts Payable	Stafford Bal	194.95
Culjan, Christopher D.	01		Accounts Payable	Stafford Loan	1,300.00
Culjan, Cody R.	01		Accounts Payable	Stafford Loan	1,300.00
Davy, Emily C.	01		Accounts Payable	Fndtn Bal	205.00
DeBoer, Gregory S.	01		Accounts Payable	Stafford Bal	434.97
Delhotal, M C.	01		Accounts Payable	Alternative Loan	2,250.00
Delhotal, M C.	01		Accounts Payable	Stafford Loan	1,125.00
Denning, Kandice D.	01		Accounts Payable	Stafford Bal	714.12
Derlein, Arcelia	01		Accounts Payable	Online Refund	237.50
Dillon, Robert L.	01		Accounts Payable	Stafford Bal	127.00
Doering, Nicholas W.	01		Accounts Payable	Online Refund	375.00
Drew, Rebecca A.	01		Accounts Payable	Refund-Fin Assistance Only	323.60
Dugger, Sean A.	01		Accounts Payable	Stafford Bal	772.17
Duvall, Danielle N.	01		Accounts Payable	Stafford Ln	1,750.00

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 5

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Dvorak, Lacey N.	01		Accounts Payable	Stafford Bal	224.22
Dwyer, Alissa R.	01		Accounts Payable	Stafford Ln	1,241.00
Dykstra, Heather E.	01		Accounts Payable	frdtn Bal	700.80
Easley, Jeremiah A.	01		Accounts Payable	Stafford Loan	1,750.00
Eissens, Sarah E.	01		Accounts Payable	frdtn	615.00
Ellis, Jessica L.	01		Accounts Payable	Stafford Bal	3.61
Enlow, Katie J.	01		Accounts Payable	Online Refund	696.00
Fenwick, Scott	01		Accounts Payable	Stafford Bal	169.79
Fitzsimmons, Karli	01		Accounts Payable	Frndtn	100.00
Flickinger, Kristin M.	01		Accounts Payable	Online Refund	483.00
Fortney, Stella F.	01		Accounts Payable	Stafford Bal	449.89
Fox, Judy A.	01		Accounts Payable	Online Refund	92.00
Fox, Robert G.	01		Accounts Payable	Online Refund	92.00
Franklin, Joseph V.	01		Accounts Payable	Online Refund	85.00
Franks, Shonda L.	01		Accounts Payable	Stafford Loan	2,250.00
Fritz, Paige M.	01		Accounts Payable	Online Refund	105.00
Fulkerson, Jordan	01		Accounts Payable	Stafford Bal	139.08
Gaffey, Jodie N.	01		Accounts Payable	Stafford Loan	2,250.00
Galvan, David	01		Accounts Payable	Stafford Balance	539.21
Garcia, Vanessa L.	01		Accounts Payable	Frndtn	331.76
Garst, Ashleigh M.	01		Accounts Payable	Stafford Bal	2,250.00
Garst, Ashleigh M.	01		Accounts Payable	Stafford Bal (correction)	350.10
Garza, Carlos R.	01		Accounts Payable	Stafford Loan	1,313.00
Geiger, Cheryl	01		Accounts Payable	Online Refund	30.00
Gittleson, Anastasia M.	01		Accounts Payable	Stafford Bal	379.66
Gonzalez, Joseph M.	01		Accounts Payable	Frndtn	250.00

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 6

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Greenwald, Jeanine M.	01		Accounts Payable	Online Refund	35.00
Greenwald, Kerry M.	01		Accounts Payable	Online Refund	35.00
Grennan, Malorie	01		Accounts Payable	FndIn	13.75
Grennan, Malorie	01		Accounts Payable	FndIn	500.00
Grobe, Brian P.	01		Accounts Payable	Stafford Bal	560.25
Grooms, Monica L.	01		Accounts Payable	Stafford Bal	122.65
Hale, Jazmine R.	01		Accounts Payable	Online Refund	392.00
Hamilton, Jason L.	01		Accounts Payable	Stafford Ln	1,250.00
Hammerschmidt, Ashley E.	01		Accounts Payable	Online Refund	45.00
Hammond, Daniel W.	01		Accounts Payable	Stafford Ln	1,750.00
Harn, Adam M.	01		Accounts Payable	Stafford Bal	4.56
Harper, Joshua E.	01		Accounts Payable	Stafford Bal	259.38
Harris, Ashley L.	01		Accounts Payable	Stafford Bal	367.25
Harris, Lydia B.	01		Accounts Payable	IIA	250.00
Harris, Natasha N.	01		Accounts Payable	Stafford Loan	2,044.00
Hart, Heidi M.	01		Accounts Payable	Stafford Loan	1,750.00
Hartje, Nicole K.	01		Accounts Payable	Stafford balance	1,450.67
Harwick, Tanya S.	01		Accounts Payable	Stafford Ln	2,250.00
Haub, Amanda J.	01		Accounts Payable	Online Refund	125.00
Haub, Amanda J.	01		Accounts Payable	Stafford Ln	2,250.00
Hauman, Ian E.	01		Accounts Payable	FndIn	1,284.48
Hemmen, Linda K.	01		Accounts Payable	Online Refund	30.00
Hernandez, Jena	01		Accounts Payable	Stafford Bal	311.00
Herrick, Jolynne	01		Accounts Payable	Stafford Ln	1,750.00
Hiliker, Laura L.	01		Accounts Payable	Refund-Fin Assistance Only	85.00
Hobbs, Brittany M.	01		Accounts Payable	FndIn	500.00

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 7

<u>PAYEE/AVENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Hooks, Abigail L.	01		Accounts Payable	Online Refund	49.00
Hopkins, Jennifer E.	01		Accounts Payable	Stafford Bal	878.74
Hutcheson, Stephanie S.	01		Accounts Payable	Stafford Loan	650.00
Hvarre, Jake P.	01		Accounts Payable	Stafford Ln	1,125.00
Hvarre, Kimberly J.	01		Accounts Payable	Online Refund	105.00
Jacinto, Amanda S.	01		Accounts Payable	MAP	90.00
Jackson, Ryan C.	01		Accounts Payable	Stafford Ln	1,750.00
Johnson, Greg A.	01		Accounts Payable	Stafford Bal	189.00
Johnson, Jennifer L.	01		Accounts Payable	Online Refund	287.50
Johnson, Joshua R.	01		Accounts Payable	Stafford Ln	2,250.00
Jones, Alyssa J.	01		Accounts Payable	Stafford Ln	226.13
Jones, Veronica	01		Accounts Payable	Stafford Loan	2,250.00
Judd, Christopher E.	01		Accounts Payable	Stafford Ln	850.00
Kardaras, Manny D.	01		Accounts Payable	Stafford Loan	1,750.00
Kathrani, Yesha	01		Accounts Payable	Stafford Bal	481.33
Kathrani, Yesha	01		Accounts Payable	Online Refund	287.00
Keele, Alisha A.	01		Accounts Payable	Stafford Ln	2,250.00
Kelley, David E.	01		Accounts Payable	Stafford Bal	1,090.00
Kent, Caleb J.	01		Accounts Payable	Stafford Bal	247.57
Kingham, Aaron M.	01		Accounts Payable	Stafford Bal	851.20
Kjos, Aaron M.	01		Accounts Payable	Stafford Bal	15.97
Kochsmeyer, Nicole M.	01		Accounts Payable	Stafford Ln	875.00
Kolve, Nicole L.	01		Accounts Payable	Online Refund	135.00
Kresanek, Katherine P.	01		Accounts Payable	Stafford Bal	186.87
Krug, Cathy K.	01		Accounts Payable	Stafford Bal	188.10
Lackland, Glynis A.	01		Accounts Payable	Online Refund	555.00

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 8

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Lammers, Jay A.	01		Accounts Payable	Online Refund	45.00
Langan, Elizabeth	01		Accounts Payable	Online Refund	75.00
Lanning, Aaron J.	01		Accounts Payable	Online Refund	338.00
Lappin, Noah L.	01		Accounts Payable	Stafford Ln	1,750.00
Laskowski, David J.	01		Accounts Payable	Stafford Bal	682.40
Lefevre, Jodi S.	01		Accounts Payable	Online Refund	384.00
Lenox, Molly E.	01		Accounts Payable	Stafford Bal	131.77
Lewis, Elaine N.	01		Accounts Payable	Stafford Bal	1,243.00
Lewis, Starquis L.	01		Accounts Payable	Stafford Loan	1,750.00
Liston, Brenton J.	01		Accounts Payable	Stafford Bal	186.71
Loechel, Jason D.	01		Accounts Payable	Stafford Bal	574.36
Lofse, Gleason B.	01		Accounts Payable	Fndtn	250.00
Long, Aimee L.	01		Accounts Payable	Online Refund	133.00
Lund, Tammy S.	01		Accounts Payable	Stafford Loan	1,500.00
Maes, Cassi L.	01		Accounts Payable	Stafford Bal	1,080.91
Manak, Donna L.	01		Accounts Payable	Online Refund	41.00
Maroney, Kevin T.	01		Accounts Payable	Stafford Bal	341.00
Martin, Jericha L.	01		Accounts Payable	Online Refund	40.00
Mauldin, Heather M.	01		Accounts Payable	Stafford Bal	434.94
McCawley, Sarah M.	01		Accounts Payable	MAP Gt	391.98
McCormick, Emily C.	01		Accounts Payable	Stafford Bal	1,052.67
McPhillips, Maggie J.	01		Accounts Payable	Stafford Bal	2,053.56
Medina, Daniel D.	01		Accounts Payable	Stafford Bal	376.83
Meier, Brandon S.	01		Accounts Payable	Stafford Bal	774.12
Meinsma, Dirk A.	01		Accounts Payable	MAP Gt	450.00
Meyers, Matthew	01		Accounts Payable	Online Refund	150.00

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/16/07
TIME: 2:54 PM
PAGE: 9

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Meza, Barbara L.	01		Accounts Payable	Stafford Bal	920.93
Michel, Amanda S.	01		Accounts Payable	Stafford Ln	1,750.00
Miller, Brittany	01		Accounts Payable	Stafford Bal	468.94
Miller, Shane A.	01		Accounts Payable	Fndtn	250.00
Minor, Ryné	01		Accounts Payable	Stafford Bal	18.00
Moen, Theresa L.	01		Accounts Payable	Stafford Ln	2,250.00
Mohr, Courtney A.	01		Accounts Payable	Fndtn	1,000.00
Moliferno, Cody D.	01		Accounts Payable	Stafford Ln	1,313.00
Monarrez, Juan E.	01		Accounts Payable	Stafford Bal	159.68
Mondivais, DeAnna M.	01		Accounts Payable	Stafford Bal	404.07
Monson, Brett R.	01		Accounts Payable	Stafford Bal	1,681.80
Montavon, Sylvia	01		Accounts Payable	Online Refund	45.00
Moritz, Seth A.	01		Accounts Payable	Stafford Bal	1,006.63
Mosby, Julia J.	01		Accounts Payable	Stafford Bal	210.00
Mull, Jennifer L.	01		Accounts Payable	fndtn	615.00
Muntean, Jakiah B.	01		Accounts Payable	Fndtn	230.00
Murphy, Larene M.	01		Accounts Payable	Stafford Loan	500.00
Nelson, Lacey N.	01		Accounts Payable	Fndtn	375.00
Nelson, Nathaniel	01		Accounts Payable	Stafford Bal	177.02
Norup, Amanda C.	01		Accounts Payable	Stafford Bal	1,711.28
Oldham, Chad M.	01		Accounts Payable	Stafford Bal	28.45
Parsons, Aubrey J.	01		Accounts Payable	Stafford Loan	1,750.00
Pedrosa, Christopher	01		Accounts Payable	Stafford Bal	208.40
Peterson, Jerry	01		Accounts Payable	Online Refund	85.00
Pinter, Jacob J.	01		Accounts Payable	Stafford Ln	500.00
Plog, Kaylene E.	01		Accounts Payable	Stafford Bal	56.37

REPORT SVKCHKR
FISCAL YEAR: 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 10

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Plummer, John D.	01		Accounts Payable	Online Refund	45.00
Politsch, Jessica M.	01		Accounts Payable	Stafford Bal	591.01
Popovich, Beth M.	01		Accounts Payable	Stafford Bal	195.59
Powell, Angela M.	01		Accounts Payable	Online Refund	7.25
Powell, Angela M.	01		Accounts Payable	Fndtn	500.00
Prescott, Katelyn E.	01		Accounts Payable	Fndtn	15.51
Prieto, Ricardo N.	01		Accounts Payable	Stafford Loan	2,195.00
Reed, Margaret M.	01		Accounts Payable	Stafford Bal	1,087.55
Reynolds, Kalena K.	01		Accounts Payable	Stafford Ln	1,750.00
Reynolds, Kelli A.	01		Accounts Payable	Stafford Ln	1,313.00
Ridle, Tedi J.	01		Accounts Payable	Stafford Bal	573.76
Ryland, Jeff W.	01		Accounts Payable	Stafford Bal	188.39
Sansone, Jeffrey A.	01		Accounts Payable	MAP Bal	209.33
Saunders, Lon A.	01		Accounts Payable	Online Refund	34.00
Schmitt, Colette M.	01		Accounts Payable	Online Refund	27.00
Schmitt, Joe E.	01		Accounts Payable	Online Refund	27.00
Schoenly, Christina M.	01		Accounts Payable	Fndtn bal	65.01
Shank, Matthew R.	01		Accounts Payable	MAP/IIA	1,075.00
Shepherd, Susan J.	01		Accounts Payable	Online Refund	60.00
Shirk, Jim P.	01		Accounts Payable	Online Refund	25.00
Shoemaker, Rebecca A.	01		Accounts Payable	Stafford In	1,500.00
Siebert, Donna R.	01		Accounts Payable	Online Refund	30.00
Sims, Jennifer M.	01		Accounts Payable	IIA Gt	250.00
Sims, Jennifer M.	01		Accounts Payable	Stafford Ln	600.00
Slock, Jackie S.	01		Accounts Payable	Stafford Bal	213.07
Smith, Kody M.	01		Accounts Payable	Stafford Bal	905.12

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 11

<u>PAYEE/ENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Smith, Shannon M.	01		Accounts Payable	Stafford Loan	2,250.00
Soper, Teri	01		Accounts Payable	Stafford Bal	1,517.00
Spratt, Tyler J.	01		Accounts Payable	frdtn bal	802.58
Stach, Mark K.	01		Accounts Payable	Fndtn	27.20
Stanton, Jesse D.	01		Accounts Payable	MAP/IIA	88.00
Staranko, John L.	01		Accounts Payable	Fndtn	143.79
Staranko, John L.	01		Accounts Payable	Fndtn	150.00
Steder, Kalle L.	01		Accounts Payable	Stafford Ln	1,750.00
Stoerner, Megan	01		Accounts Payable	Online Refund	167.70
Stolmeier, Jean F.	01		Accounts Payable	Online Refund	34.50
Stolmeier, Lawrence M.	01		Accounts Payable	Online Refund	40.00
Strong, Shonda D.	01		Accounts Payable	Online Refund	641.91
Stuart, Brandy J.	01		Accounts Payable	Stafford Bal	1,020.00
Styles, Tracy L.	01		Accounts Payable	MAP/IIA	2,001.24
Thomas, Eric B.	01		Accounts Payable	Stafford Bal	696.00
Thomas, Jeanne I.	01		Accounts Payable	Online Refund	20.00
Tiffany, Samantha J.	01		Accounts Payable	Online Refund	599.80
Topolovec, Linda S.	01		Accounts Payable	Stafford Bal	41.00
Torres, Jennifer D.	01		Accounts Payable	Online Refund	1,398.10
Tucker, Jerome M.	01		Accounts Payable	Stafford Bal	1,750.00
Tufte, Stacy D.	01		Accounts Payable	Stafford Ln	1,750.00
Tyner, Sherry A.	01		Accounts Payable	Stafford Ln	875.00
Valdez, Carisa M.	01		Accounts Payable	Online Refund	250.00
VanNatta, James	01		Accounts Payable	Stafford Bal	1,671.00
VanZuiden, Justin J.	01		Accounts Payable	Stafford Bal	137.26
Vande Lune, Steven W.	01		Accounts Payable	Online Refund	30.00

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 12

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Villarreal, Angela S.	01		Accounts Payable	Fndtn	250.00
Vincent, Jordan C.	01		Accounts Payable	Fndtn Bal	73.50
Vivian, Mark E.	01		Accounts Payable	replacement PELL Gt Ck	876.69
Vock, Zully A.	01		Accounts Payable	Online Refund	409.00
Waca-Splitt, Sania J.	01		Accounts Payable	Stafford	850.00
Wagenecht, Aimee.	01		Accounts Payable	Stafford Ln	600.00
Wagner, Brin C.	01		Accounts Payable	Fndtn	312.50
Wakeley, Colleen A.	01		Accounts Payable	Online Refund	75.00
Warren, William	01		Accounts Payable	Refund-Fin Assistance Only	1,750.00
Watkins, Agnes	01		Accounts Payable	Online Refund	30.00
Weinle, Amanda	01		Accounts Payable	Stafford Bal	355.77
Wetzell, Laura E.	01		Accounts Payable	Stafford Bal	349.97
White, Shauna F.	01		Accounts Payable	Online Refund	291.00
Wilkens, Leann J.	01		Accounts Payable	Stafford Loan	1,750.00
Wilkinson, Ashley L.	01		Accounts Payable	Stafford Bal	289.14
Wilkinson, Joshua R.	01		Accounts Payable	Stafford Bal	172.35
Willhite, Amanda S.	01		Accounts Payable	MAP Bal	45.77
Williams, Amanda C.	01		Accounts Payable	Stafford Bal	2,338.10
Wilson, Jeff A.	01		Accounts Payable	Stafford Bal	583.74
Wolfe, Kristi	01		Accounts Payable	Stafford Bal	1,679.66
Woodard, Cynthia M.	01		Accounts Payable	Stafford Bal	685.84
Woodward, Jan	01		Accounts Payable	Online Refund	30.00
Wragg, Katherine M.	01		Accounts Payable	Online Refund	10.00
Wright, Katie L.	01		Accounts Payable	Stafford Bal	123.00
Wright, Katie L.	01		Accounts Payable	Fndtn	125.00
Yount, Austin J.	01		Accounts Payable	Stafford Bal	406.06

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 13

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Zellers, Heather M.	01		Accounts Payable	Stafford Bal	378.27
Zellers, Lucas	01		Accounts Payable	MAP/IIA	3.30
Bahrs, Brian T.	01		Other Payables	Parent Plus Loan	2,259.58
Brown, Jeffrey A	01		Other Payables	Parent Plus Loan	416.69
Follett Bookstore	01		Other Payables	Student Book Charges thru 9/21/07	4,304.27
Harper, Tim L.	01		Other Payables	Parent Plus Loan	3,880.00
Maes, Julius	01		Other Payables	Parent plus Loan 9/07	3,152.50
Follett Bookstore	01		PELL EOG BT	Student Books thru 9/14/07	3,374.84
Follett Bookstore	01		PELL EOG BT	Student Books thru 9/28/07	2,906.15
Follett Bookstore	01		Foundation B	Student Books thru 9/28/07	124.90
Follett Bookstore	01		Stafford Loans BT	Student Books thru 9/14/07	102.67
Follett Bookstore	01		Stafford Loans BT	Student Book Charges thru 9/21/07	49.50
Follett Bookstore	01		Stafford Loans BT	Student Books thru 9/28/07	28.82
Follett Bookstore	01		JTPA Whiteside B	Student Books thru 9/14/07	54.95
Follett Bookstore	01		JTPA Lee B	Student Books thru 8/9/07	15.00
Follett Bookstore	01		JTPA Lee B	Student Book Charges thru 9/21/07	25.99
Follett Bookstore	01		Vets Rehab B	Student Books thru 8/9/07	1,501.12
Follett Bookstore	01		Vets Rehab B	Student Book Charges thru 9/21/07	203.57
Follett Bookstore	01		Vets Rehab B	Student Books thru 9/28/07	91.40
Follett Bookstore	01		Trade Act TAA Sterling B	Student Books thru 9/14/07	6.00
Follett Bookstore	01		Trade Act TAA Sterling B	Student Book Charges thru 9/21/07	30.50
Follett Bookstore	01		Short Term Book Loan due Booksto	Student Books thru 9/14/07	122.12
Follett Bookstore	01		Americorps	Student Book Charges thru 9/21/07	1,200.00
Ward, Murray, Pace, & Johnson,	01	Board of Trustees	Legal Services	Legal Fees	1,003.00
San Diego Marriott Hotel & Mar	01	Board of Trustees	Conference/Meeting Expense	Lodging Expense 9/24/07	995.26
San Diego Marriott Hotel & Mar	01	Board of Trustees	Conference/Meeting Expense	Lodging Expense 9/26/07 J Padilla	746.44

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 14

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Calendars	01	President	Office Supplies	FY 08 Calendar	28.34
Follett Bookstore	01	President	Office Supplies	Department Bookstore Charges thru 9/14	102.70
Follett Bookstore	01	President	Office Supplies	Department Bookstore Charges thru 9/14	-37.92
Higher Learning Commission	01	President	Publications and Dues	FY 08 Dues	2,829.00
Illinois Community College Tru	01	President	Publications and Dues	Book 2007 Edition	30.00
San Diego Marriott Hotel & Mar	01	President	Conference/Meeting Expense	Lodging Expense G Mihel 9/26/07	746.44
Swartleys Florist, Inc.	01	President	Other Conference & Meeting	Flowers-B Hagemann	35.00
Amboy News	01	College Relations	Advertising	Fall 07 Registration	98.40
Monitor Productions Inc	01	College Relations	Advertising	Advertising Contract	593.00
Premier School Agendas, Inc	01	College Relations	Advertising	Student Planners	7,326.00
Sauk Valley Area Chamber of Co	01	College Relations	Advertising	Hispanic Service Directory	250.00
Sauk Valley Newspapers	01	College Relations	Advertising	Misc Advertising August 07	2,545.10
WIXN FM - WIXN AM	01	College Relations	Advertising	Radio Advertising	197.50
WLLT	01	College Relations	Advertising	Radio Advertising	480.00
Withers Broadcasting	01	College Relations	Advertising	Radio Advertising	863.45
Xerox Corporation	01	Printshop	Maintenance Services	Copier-Maintenance & Supplies	-463.27
Follett Bookstore	01	Printshop	Other Supplies	Department Bookstore Charges thru 9/14	13.61
Enterprise Group	01	Printshop	Purchases for Resale	Paper	4,480.00
Xerox Corporation	01	Printshop	Debt Principal Retirement	Copier Lease Payment -Principal	1,212.55
Xerox Corporation	01	Printshop	Interest	Copier Lease Payment-Interest	53.99
Follett Bookstore	01	Grant, Planning, & Research	Office Supplies	Department Bookstore Charges thru 9/14	28.54
Follett Bookstore	01	Grant, Planning, & Research	Office Supplies	Department Bookstore Charges thru 9/14	1.99
Gospodarczyk, Thomas J.	01	Grant, Planning, & Research	Publications and Dues	Book-"Before Crisis Hits"	86.00
ICCCA	01	Grant, Planning, & Research	Conference/Meeting Expense	Conference Fee 11/14/07	179.00
Kidder, Mary L.	01	Professional Development	Conference/Meeting Expense	Travel-ICCB/ICCF Board Meeting 9/28/0	289.32
Comfort Inn & Suites	01	Professional Development	Conference/Meeting Expense	Hotel 9/20/07 Conference	103.11

<u>PAYEE/ENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Moraine Valley Community College	01	Professional Development	Conference/Meeting Expense	Conference Fee-Deanna Seeley	50.00
President Abraham Lincoln Hotel	01	Professional Development	Conference/Meeting Expense	Lodging 10/18/07 L Niemeyer	77.00
Seeley, Deana K.	01	Professional Development	Conference/Meeting Expense	Advance Travel 9/20/07	116.40
Creative Printing	01	High School Relations	Office Supplies	Business Cards-Sabrina Earl	45.00
Johnson, Virginia	01	High School Relations	Office Supplies	Supplies	137.48
Salgado, Ana S.	01	High School Relations	Conference/Meeting Expense	Food & Supplies for FUSE Program	80.92
USHLI	01	High School Relations	Conference/Meeting Expense	Conference Fees	35.00
Winger, Gerald D.	01	High School Relations	Conference/Meeting Expense	Travel- WACC, Ashton, BV & PTown	197.88
Winger, Gerald D.	01	High School Relations	Conference/Meeting Expense	Travel-Area Site Visits thru 10/3/07	298.76
Winger, Gerald D.	01	High School Relations	Conference/Meeting Expense	Travel-High School Visits 10/5/07	50.44
Cheesman Coaches, Inc	01	Art	Other Conference & Meeting	Art trip 10/2/07	810.00
Follett Bookstore	01	English	Instructional Supplies	Department Bookstore Charges thru 9/14	-37.93
Newsweek	01	Reading	Instructional Supplies	Fall Newsweek Subscription	1,156.40
Follett Bookstore	01	Physical Education	Instructional Supplies	Department Bookstore Charges thru 9/14	13.09
Denny, Robert	01	Criminal Justice	Conference/Meeting Expense	Travel-HCC Classes	113.49
Rock Falls Rotary Club	01	Dean of Business, Tech & Natural	Publications and Dues	Rotary Dues 9/7/07	99.00
Follett Bookstore	01	Accounting	Instructional Supplies	Department Bookstore Charges thru 9/14	12.28
Bird, Eric R.	01	Business	Instructional Supplies	Real Estate License Fee	250.00
Inter'l Telecommunication Educ	01	Computer Information Systems	Publications and Dues	FY 08 Membership Dues	395.00
Illinois Community College Fac	01	Computer Information Systems	Conference/Meeting Expense	Conf Fee LN 10/18/07	95.00
SBM Business Equipment Center	01	Office & Administrative Services	Instructional Supplies	Monthly Meter Charge	53.78
Follett Bookstore	01	Electronics	Instructional Supplies	Department Bookstore Charges thru 9/14	7.65
Springfield Electric Supply	01	Electronics	Instructional Supplies	Connectors	62.50
Johnstone Supply	01	HVAC	Instructional Supplies	HVAC Supplies	689.80
Follett Bookstore	01	Mechanical Design	Instructional Supplies	Department Bookstore Charges thru 9/14	14.37
Follett Bookstore	01	Mechanical Design	Instructional Supplies	Department Bookstore Charges thru 9/14	22.45

REPORT SVKCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 16

<u>PAYEE/AVENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Follett Bookstore	01	Welding	Instructional Supplies	Department Bookstore Charges thru 9/14	16.37
Rockford Industrial Welding Su	01	Welding	Instructional Supplies	Repair Units	95.00
SBM Business Equipment Center	01	Dean of Health Careers and Scien	Maintenance Services	Monthly Meter Charge	93.62
AD Council of Deans & Director	01	Dean of Health Careers and Scien	Publications and Dues	FY 08 Dues	20.00
Fisher Scientific	01	Phlebotomy	Instructional Supplies	Supplies	235.58
DeKroft-Metz and Co, Inc	01	Associate Degree Nursing	Instructional Supplies	Latex Gloves	123.66
Follett Bookstore	01	Associate Degree Nursing	Instructional Supplies	Department Bookstore Charges thru 9/14	39.95
KSB Hospital	01	Nurse Assistant	Consultants	CNA Students	525.00
Peoria Production Shop	01	Nurse Assistant	Instructional Supplies	Gait Belt	307.92
CGH Medical Center	01	Licensed Practical Nursing	Instructional Supplies	Alaris Tubing/Loops & Smart Site	500.60
DeKroft-Metz and Co, Inc	01	Licensed Practical Nursing	Instructional Supplies	Surgical Tape & Thermometer Probe	32.65
Hopkins Medical Products	01	Licensed Practical Nursing	Instructional Supplies	Cuff & Tube Bladder	33.90
SourceOne Healthcare Technolog	01	Radiologic Technology	Maintenance Services	Service labor	89.52
Techno-Aide Mfg Co, Inc	01	Radiologic Technology	Instructional Supplies	Marker Sets	357.66
Brevitt, Dianna H.	01	Radiologic Technology	Conference/Meeting Expense	Travel- Clinical Site Visits thru 9/24	161.99
Francisco, Cassandra	01	Radiologic Technology	Conference/Meeting Expense	Travel- Clinical Site Visits thru 9/27	466.57
Shippert, Stanley	01	Radiologic Technology	Conference/Meeting Expense	Travel-Clinical Visits thru 9/26/07	307.49
Consolidated Management Co	01	Biology	Instructional Supplies	Milk for Yogurt	10.14
Modern Biology	01	Biology	Instructional Supplies	Biology Supplies	255.21
NASCO	01	Biology	Instructional Supplies	Biology Supplies	1,708.28
Wood, Therese L.	01	Biology	Instructional Supplies	Biology Supplies	80.86
Flinn Scientific	01	Chemistry	Instructional Supplies	Chem Supplies	192.49
Siemens Water Technologies Cor	01	Chemistry	Instructional Supplies	Chemistry Supplies	191.28
Follett Bookstore	01	Physics	Instructional Supplies	Department Bookstore Charges thru 9/14	4.04
Amazon.com	01	Learning Resource Center	Books and Binding Costs	Books for Library	450.91
Baker & Taylor	01	Learning Resource Center	Books and Binding Costs	Books for Library	127.71

REPORT SVCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 17

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Fifth Third Bank	01	Learning Resource Center	Books and Binding Costs	Books for Library	2,763.91
MLNC (Missouri Library Network)	01	Learning Resource Center	Publications and Dues	Books for Library	489.00
Brodart	01	Learning Resource Center	Other Materials and Supplies	CD Trays Multi Pak	169.39
NCS Pearson, Inc	01	Academic Computing	Maintenance Services	Annual Maint Agreement 10/1/07-9/30/20	348.00
Follett Bookstore	01	Academic Computing	Instructional Supplies	Department Bookstore Charges thru 9/14	3.18
Kidder Music	01	Academic Computing	Instructional Technology Material	Mic Clips & Wind Screens	59.85
Pratt Audio-Visual & Video Cor	01	Academic Computing	Instructional Technology Material	Projector Lamp	488.45
NCS Pearson, Inc	01	Academic Computing	Computer Software	ScanTools Plus	228.00
Unique Computer	01	Administrative Computing	Office Supplies	ink	95.00
Unique Computer	01	Administrative Computing	Office Supplies	Data Tapes	680.00
ProQuest LLC	01	Administrative Computing	Computer Software	Renewal Safari Tech Books	590.00
RMS Technology Solutions, Inc	01	Administrative Computing	Computer Software	Annual Support Contract	2,198.00
Personal Report	01	Administrative Computing	Publications and Dues	FY 08 Subscription	48.00
Center for Education & Employm	01	Dean of Student Services	Publications and Dues	Book-Education & Employment law	104.95
Illinois Comm Coll Admission &	01	Dean of Student Services	Publications and Dues	FY 08 Dues	40.00
Florini, Anthony D	01	Dean of Student Services	Conference/Meeting Expense	Travel-Area GED Testing	32.01
Moreno, Luis S.	01	Dean of Student Services	Conference/Meeting Expense	Webinar Fee 10/9/07	165.00
Follett Bookstore	01	Special Needs- ADA	Instructional Supplies	Department Bookstore Charges thru 9/14	79.99
World Point ECC	01	Special Needs- ADA	Instructional Supplies	Manikin Adults	456.75
Illinois/Iowa AHEAD	01	Special Needs- ADA	Publications and Dues	Professional Membership FY 08	25.00
Ill Assoc of Collegiate Regist	01	Admissions, Records & Placement	Publications and Dues	FY 08 Dues	110.00
Medema, Pamela S.	01	Admissions, Records & Placement	Conference/Meeting Expense	Travel-ICCB Mtg 9/10/07	40.74
Office Depot	01	Financial Aid & Veterans Affairs	Office Supplies	Desk Signs	16.99
Midwest Association of Student	01	Financial Aid & Veterans Affairs	Publications and Dues	FY 08 membership Dues	50.00
Creative Printing	01	Counseling	Office Supplies	Business Cards-T Brinkmeier	45.00
Hilliker, Marlene A.	01	Counseling	Conference/Meeting Expense	Travel-III State University 9/27/07	102.34

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 18

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Matheney, Janet L.	01	Counseling	Conference/Meeting Expense	Travel-Rockford 9/28/07	54.02
Southern Illinois University	01	Counseling	Conference/Meeting Expense	Conference Fee 10/11/07	20.00
Western Illinois University	01	Counseling	Conference/Meeting Expense	Lodging 10/4/07	111.00
Lee National Denim Day	01	Education Fund	Other Revenues	National Denim Day	105.00
Pitney Bowes	01	Other Institutional	Postage	Monthly Meter Rental	467.00
Pitney Bowes	01	Other Institutional	Postage	Meter Ink	265.97
Pitney Bowes	01	Other Institutional	Postage	Annual Access Fee	39.99
Quill Corporation	01	Other Institutional	Postage	Labels & Ink (Mailroom)	53.97
US Postmaster	01	Other Institutional	Postage	Spring 08 Postcards	3,548.00
US Postmaster	01	Other Institutional	Postage	Postage Meter Refill	11,500.00
United Parcel Service	01	Other Institutional	Postage	Monthly Charges	89.85
Rockford Register Star	01	Other Institutional	Recruitment	Ad Recruitment-Web Developer	700.40
Sauk Valley Newspapers	01	Other Institutional	Recruitment	Recruitment Ads 8/07	2,232.65
Credit Management Services	01	Other Institutional	Financial Charges & Adjustments	Net Due Collection	499.52
Meyer, Paula S.	01	Business Office	Conference/Meeting Expense	Travel- 403b Seminat 9/6/07	90.95
Meyer, Paula S.	01	Business Office	Conference/Meeting Expense	Travel-ICCCFO Conference	352.72
Meyer, Paula S.	01	Business Office	Conference/Meeting Expense	Travel- II Corn College Risk Management	112.10
Black Hawk College	01	Tuition Chargeback	Tuition Chargeback	Spring 07 Chargeback	1,110.00
Illinois Central Community Col	01	Tuition Chargeback	Tuition Chargeback	Chargeback Fall 2007	1,573.00
Follett Bookstore	01	Personnel Office	Office Supplies	Department Bookstore Charges thru 9/14	28.56
Staples	01	Personnel Office	Office Supplies	Supplies	98.72
Snow, Kathryn C.	01	Personnel Office	Conference/Meeting Expense	Travel- SURS Training 10/1/07	72.75
Quad-City Times	01	Personnel Office	Recruitment	Recruitment Ad-Web Developer	812.91
Sauk Valley Newspapers	01	Personnel Office	Recruitment	Employment Ads	2,057.82
Consolidated Management Co	01	Personnel Office	Other Conference & Meeting	September Winner/Birthday Party	128.73
Follett Bookstore	01	Information Center	Office Supplies	Department Bookstore Charges thru 9/14	2.02

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 19

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Nunez, Steve C.	01	Phi Theta Kappa	Other Supplies	PTK T-Shirts & Introduction Meeting 9/	476.40
Discovery Center Museum	010100	CCS Public Workshops	Consultants	Services for CFK 6/18/07	1,425.00
Hughes, Karen K	010100	CCS Public Workshops	Consultants	Training CGH Medical Center 9/28/07	500.00
Follett Bookstore	010100	CCS Public Workshops	Instructional Supplies	Department Bookstore Charges thru 9/14	586.25
Follett Bookstore	010100	CCS Public Workshops	Instructional Supplies	Department Bookstore Charges thru 9/14	2,455.50
KSB Hospital	010100	CCS Public Workshops	Instructional Supplies	Materials First Aid/CPR	48.00
World Point ECC	010100	CCS Public Workshops	Instructional Supplies	Practi-Shield	253.75
Shawver Press Inc	010100	CCS Public Workshops	Advertising	Fall 2007 Flyer	1,530.00
ECOLAB	02	Maintenance	Maintenance Services	Monthly Pest Elimination	224.00
H-O-H Chemicals Inc	02	Maintenance	Maintenance Services	Water Treatment Contract	1,374.00
Northwest Mechanical Inc	02	Maintenance	Maintenance Services	Maintenance Program-HVAC 3rd Qtr	1,293.00
State of Illinois	02	Maintenance	Maintenance Services	Elevator Safety Inspection/Registration	90.00
Bearing Headquarters Co	02	Maintenance	Maintenance Supplies	Supplies	76.34
Blain's Farm & Fleet	02	Maintenance	Maintenance Supplies	Maintenance Supplies	62.52
Ferrellgas	02	Maintenance	Maintenance Supplies	Propane Gas - Forklift	128.32
HACH Company	02	Maintenance	Maintenance Supplies	Test Bottles	45.45
Menards	02	Maintenance	Maintenance Supplies	Maintenance Supplies	71.82
Napa Auto Parts	02	Maintenance	Maintenance Supplies	Filters- Plant	30.04
S&S Builders Hardware Co	02	Maintenance	Maintenance Supplies	Door Parts	65.20
Tennis Surfaces Company	02	Maintenance	Maintenance Supplies	Paint-Tennis Courts	100.00
Boehme, David L.	02	Maintenance	Conference/Meeting Expense	Travel Advance 10/15/07	85.50
H-O-H Chemicals Inc	02	Maintenance	Conference/Meeting Expense	Conference Fee- C Paxton & D Boehme	190.00
Paxton, Carl M.	02	Maintenance	Conference/Meeting Expense	Travel Advance MAPPA Conference 10/7/0	324.00
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Maintenance Towel Service	55.00
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	55.00
Aramark Uniform Services Inc	02	Custodial	Maintenance Services	Towel Service	55.00

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 20

<u>PAYEE/AVENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
AmSan	02	Custodial	Maintenance Supplies	Supplies	948.30
Blain's Farm & Fleet	02	Grounds	Maintenance Supplies	Grounds Supplies	153.80
Napa Auto Parts	02	Grounds	Maintenance Supplies	Socket, Load Flasher & Fuel Hose	7.75
Quality Ready-Mix Concrete	02	Grounds	Maintenance Supplies	Road Rock-	449.90
S J Smith Welding Supply	02	Grounds	Maintenance Supplies	Oxygen Tank Refill	57.75
Wisconsin Turf Equipment Corpo	02	Grounds	Maintenance Supplies	Fuel Pump Kit	80.39
Blackhawk Energy Services LLC	02	Utilities	Gas	Gas Purchase Aug & Sept 07	33,547.93
Commonwealth Edison	02	Utilities	Electricity	Electricity	8.55
Commonwealth Edison	02	Utilities	Electricity	Electricity	38.96
Peoples Energy Services Corp	02	Utilities	Electricity	Electric Service	26,131.95
Grunnerfts Do It Best Hardware	02	Utilities	Water, Sewer	Bleach-Water Treatment	167.76
M & S Wastewater	02	Utilities	Water, Sewer	Monthly Waste Treatment	425.00
Central Management Service/ICN	02	Utilities	Telephone	Monthly Charge	340.00
Essex Telecom Inc.	02	Utilities	Telephone	Telephone Bill	2,466.84
Gallatin River Communications	02	Utilities	Telephone	Telephone Bill	1,850.71
Insight	02	Utilities	Telephone	Monthly Charges 10/07	4,750.00
United States Cellular	02	Utilities	Telephone	Van Cell Phone Charges	48.59
Verizon Wireless	02	Utilities	Telephone	Dr. Mihel Cell Phone	89.01
Chicago Shred Authority	02	Utilities	Refuse Disposal	Confidential Shredding	351.00
Ditto, John C.	02	Building and Grounds Administrat	Conference/Meeting Expense	Travel-Advance MAPPA Conference	568.44
Advanced Environmental Testing	03	Operations & Maintenance- Restri	Building Remodeling	Abatement Testing of Gym Roof Project	5,501.23
Viking Builders, Inc	03	Operations & Maintenance- Restri	Building Remodeling	Final Application Safety Railing Proje	2,488.00
Willett, Hofmann & Associates,	03	Operations & Maintenance- Restri	Building Remodeling	Engineering Services Fire Door	1,135.20
Wilvar Enterprises Inc.	03	Operations & Maintenance- Restri	Building Remodeling	Fire Door Project	32,418.00
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies thru 9/17/07	16.53
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies 9/24/07	46.42

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 21

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies	44.85
Drane, Paula E.	050500	Child Care Center	Other Supplies	Child Care Supplies thru 10/8/07	84.13
Follett Bookstore	050500	Child Care Center	Other Supplies	Department Bookstore Charges thru 9/14	4.39
Beert, Terry	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	30.00
Hinton, Cliff	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	30.00
Matthews, Carroll	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	30.00
Morgan, Reece	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	30.00
Mottor, Kevin	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	30.00
Smith, William	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	30.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	30.00
Worthington, Patrick	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	22.50
Temple's Sporting Goods	050600	Men's Basketball	Other Contractual Services	Men's Basketball Game	22.50
JUCO Jamboree	050600	Men's Basketball	Other Supplies	Reversible Jerseys	604.90
Benedictine University	050600	Men's Basketball	Other Conference & Meeting	Jamboree 10/20/07	150.00
Sullivan, Michael D.	050600	Cross Country	Other Conference & Meeting	Entry Fee 10/5/07	130.00
Sullivan, Michael D.	050600	Cross Country	Other Conference & Meeting	Travel-9/21/07 Cross Country Meet	156.33
Emerald Hill	050600	Cross Country	Other Conference & Meeting	Travel-Cross Country 10/5/07	97.98
Follett Bookstore	050600	Golf	Other Supplies	Golf Balls	84.00
Black Hawk College	050600	Golf	Other Supplies	Department Bookstore Charges thru 9/14	15.23
Prairie View Golf Course	050600	Golf	Other Conference & Meeting	Golf Entry Fee 9/28/07	140.00
Williams, David E.	050600	Golf	Other Conference & Meeting	Golf Fees 10/4/07	270.00
Williams, David E.	050600	Golf	Other Conference & Meeting	Travel-Golf 9/22/07	131.66
Super 8 Motel	050600	Golf	Other Conference & Meeting	Travel-Golf 9/28/07	166.75
Valdez, Rene M.	050600	Men's Baseball	Other Conference & Meeting	Lodging Baseball Team 9/21/07	357.00
Follett Bookstore	050600	Men's Baseball	Other Conference & Meeting	Advance meal Money Travel 9/21/07	280.00
Blueprint Student-Athlete Serv	050600	Women's Basketball	Other Supplies	Department Bookstore Charges thru 9/14	70.40
		Women's Basketball	Other Conference & Meeting	Entry Fee 10/13/07	150.00

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 22

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Elite Sports	050600	Women's Basketball	Other Conference & Meeting	Entry Fee 10/6/07	100.00
Graca, David J.	050600	Women's Basketball	Other Conference & Meeting	Travel- 10/6/07 Naperville	144.53
Leseman, Jolene K.	050600	Women's Basketball	Other Conference & Meeting	Travel BB 10/6/07	71.65
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	Travel-9/14/07 Tennis Meet	108.12
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	Travel-Tennis 9/24/07	132.94
Kipping, Sara M.	050600	Women's Tennis	Other Conference & Meeting	Travel-Moraine Valley 9/6/07	765.01
Pruis, Mark	050600	Women's Softball	Other Supplies	Brushes for Batting Tees	33.00
Pruis, Mark	050600	Women's Softball	Other Supplies	Supplies	201.23
Midwest JUCO	050600	Women's Softball	Other Conference & Meeting	Softball Classic	250.00
Pruis, Mark	050600	Women's Softball	Other Conference & Meeting	Travel-9/22/07 Softball Rock Valley	70.00
Baumgartner, Ryan	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	85.00
Bradow, Iris	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	85.00
Chapman, Michael	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	85.00
Chapman, Michael	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	85.00
Chapman, Michael	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	85.00
Chapman, Michael	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	85.00
Chapman, Tiffany O.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Chapman, Tiffany O.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Chapman, Tiffany O.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Chapman, Tiffany O.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Chapman, Tiffany O.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Chapman, Tiffany O.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Chapman, Tiffany O.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Cross, Arnold	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	85.00
Fowler, Paul	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	85.00
Hoffman, Brittny N.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Hoffman, Brittny N.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Hoffman, Brittny N.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Hoffman, Britney N.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Hoffman, Britney N.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Hoffman, Britney N.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Humphrey, Candace A.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	85.00
Humphrey, Candace A.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	85.00
Iowa Central Community College	050600	Women's Volleyball	Other Contractual Services	Entry Fee 10/12-10/13/07	200.00
Lancaster, Merri A.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Lancaster, Merri A.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Lancaster, Merri A.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	25.00
Lancaster, Merri A.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Lewis, Starquis L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Lewis, Starquis L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Lewis, Starquis L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Lewis, Starquis L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Lewis, Starquis L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Lewis, Starquis L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Lewis, Tashiana S.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Lewis, Tashiana S.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Lewis, Tashiana S.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Lewis, Tashiana S.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Lewis, Tashiana S.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Lewis, Tashiana S.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Lewis, Tashiana S.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Lewis, Tashiana S.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
McCormick, Cody	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
McCormick, Cody	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
McCormick, Cody	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 24

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
McCormick, Cody	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	25.00
McCormick, Cody	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
McCormick, Cody	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
McCormick, Cody	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	25.00
McCormick, Cody	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
McCormick, Cody	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
McCormick, Cody	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	25.00
McCormick, Cody	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
McCormick, Carrie L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	20.00
McCormick, Carrie L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	25.00
McCormick, Carrie L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
McCormick, Carrie L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	25.00
McCormick, Carrie L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
McCormick, Carrie L.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	25.00
Peterson, Erik D.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	50.00
Peterson, Erik D.	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	50.00
Pettway, Ruth	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	85.00
Pettway, Ruth	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	85.00
Schach, Steve	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	85.00
Worthington, Patrick	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Worthington, Patrick	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	25.00
Worthington, Patrick	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Worthington, Patrick	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	25.00
Worthington, Patrick	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Worthington, Patrick	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 25

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Worthington, Patrick	050600	Women's Volleyball	Other Contractual Services	Women's Volleyball Game	15.00
Peterson Chiropractic & Sports	050600	Women's Volleyball	Other Supplies	Cat's Claw (4 Bottles)	32.00
Americinn Lodge & Suites	050600	Women's Volleyball	Other Conference & Meeting	Lodging 10/12/07	402.76
Leseman, Jolene K.	050600	Women's Volleyball	Other Conference & Meeting	Travel-Volleyball 9/29/07	209.35
Winekauf, Amber N.	050600	Women's Volleyball	Other Conference & Meeting	Travel-Augustana Game 9/22/07	20.00
Follett Bookstore	050600	General Athletics	Other Materials and Supplies	Department Bookstore Charges thru 9/14	4.06
Brooke Insurance	050600	General Athletics	General Insurance	Renewal Athletic Insurance Coverage	12,738.00
Gopher Sport	050600	Intramurals	Other Supplies	Sonic Flag-A-Tag Kit	171.35
DePuy, Jeanne A.	050600	Student Activities	Other Materials and Supplies	Supplies for Free for Fall Sept 07	46.24
Follett Bookstore	050600	Student Activities	Other Materials and Supplies	Department Bookstore Charges thru 9/14	52.37
Stewart Beverage Corp	050600	Student Activities	Conference/Meeting Expense	Soda/ Free for Fall	267.00
Baker, Michael V.	050600	Drama	Other Materials and Supplies	Fall 07 Production-Set Construction	225.00
Dramatists Play Service, Inc	050600	Drama	Other Materials and Supplies	Play Info "Dracula"	163.80
Hedrick, Jason J.	050600	Drama	Other Materials and Supplies	Supplies for Fall 07 Production	37.90
Morgan, Brian K	050600	Drama	Other Materials and Supplies	Supplies for the F 07 Production	102.12
Menards	050600	Drama	Other Materials and Supplies	Supplies F 07 Production	246.61
State Universities Retirement	050800	Transportation	Other Conference & Meeting	Matching Funds 9/30/07 P/R	559.21
Pete Harkness Ford Inc.	050800	Transportation	SURS	Battery Problems 2003 TT	60.00
BP Amoco	050800	Transportation	Maintenance Services	Van Fleet Gas Purchases	488.94
Blain's Farm & Fleet	050800	Transportation	Vehicle Supplies	Van Supplies	7.69
Shell Oil Company	050800	Transportation	Vehicle Supplies	Van Gas Purchase Aug 07	81.14
Gallagher Benefit Services, In	051000	Transportation	Vehicle Supplies	Life Billing	1,329.81
DeBoer, Gregory S.	051400	Medical Insurance	Life & AD&D	Student Loan Due 10/12/07	426.67
Lilly, Lisa L.	051400	Medical Insurance	Student Loans	Student Loan Due 10/12/07	400.00
State Universities Retirement	062050	SBDC Grant	Student Loans	Matching Funds 9/30/07 P/R	171.81
State Universities Retirement	062050	SBDC Grant	SURS	Accrued Surs	171.81

REPORT SVRCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 26

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Miller, Michele	062050	SBDG Grant	Conference/Meeting Expense	Travel- Area visits thru 9/27/07	128.53
Follett Bookstore	062053	u of I Health Careers Club	Office Supplies	Department Bookstore Charges thru 9/14	19.18
Cannell, Jami L.	062053	u of I Health Careers Club	Other Supplies	Supplies for Free for Fall Table 9/06	80.06
Consolidated Management Co	062053	u of I Health Careers Club	Other Supplies	Health Career Luncheon	282.00
Benedict, Timothy	062060	SOS VITAL Grant	Office Supplies	Ink / Printer	25.61
Hands-on English	062060	SOS VITAL Grant	Office Supplies	FY 08 Renewal	29.00
Benedict, Timothy	062060	SOS VITAL Grant	Other Conference & Meeting	Lunch Promote Literacy	86.17
Skyward Promotions	062060	SOS VITAL Grant	Other Conference & Meeting	Business Card Magnets	112.72
State Universities Retirement	063011	Student Support Services Grant	SURS	Accrued Surs	575.36
Follett Bookstore	063011	Student Support Services Grant	Office Supplies	Department Bookstore Charges thru 9/14	2.39
Kooshesh, Cyrus	063011	Student Support Services Grant	Conference/Meeting Expense	Travel-Conference Chicago Sept 5	711.50
Sauk Valley Community College	063015	USDE Childcare Grant	Conference/Meeting Expense	PPD Classes for Paula Drane	150.00
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	Matching Funds 9/30/07 P/R	43.41
State Universities Retirement	063020	Perkins- Learning Assistance Cen	SURS	Accrued Surs	50.67
State Universities Retirement	063020	Perkins Ilc	SURS	Matching Funds 9/30/07 P/R	97.20
State Universities Retirement	063020	Perkins Ilc	SURS	Accrued Surs	97.20
White, Linley V.	063020	Perkins Ilc	Conference/Meeting Expense	Travel-Thru 9/19/07	515.87
White, Linley V.	063020	Perkins Ilc	Conference/Meeting Expense	Travel-Are Visits thru 9/25/07	99.91
State Universities Retirement	063020	Perkins Ilc -Special Populations	SURS	Accrued Surs	31.81
Wallcur, Inc	063030	Perkins IIIE Tech Prep	Office Supplies	Injecta-Pad	219.72
Dixon High School	063030	Perkins IIIE Tech Prep	Other	Tech Prep Claims 1-4 Fall 07	434.08
Scott, Amy	063075	IDHS AmeriCorps - Member Activit	Consultants	Training 8/14/07	200.00
University of Illinois	063075	IDHS AmeriCorps - Member Activit	Consultants	Training 8/16/07	335.60
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Matching Funds 9/30/07 P/R	270.56
State Universities Retirement	063075	IDHS AmeriCorps- Nonmember Activ	SURS	Accrued Surs	276.66
Accurate Biometrics, Inc.	063075	IDHS AmeriCorps- Nonmember Activ	Consultants	Fingerprinting	480.00

REPORT SVKCHKR
FISCAL YEAR 2007

Sauk Valley Community College
Check Register
From 09/20/07 To 10/22/07

RUN DATE: 10/15/07
TIME: 2:54 PM
PAGE: 27

<u>PAYEE/VENDOR</u>	<u>FUND</u>	<u>ORGANIZATION</u>	<u>ACCOUNT</u>	<u>COMMODITY</u>	<u>ITEM AMOUNT</u>
Earl, Sabrina C.	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Travel- Area Site Visits thru 8/30/07	256.51
Elmendorf, Jodi M.	063075	IDHS AmeriCorps- Nonmember Activ	Other Conference & Meeting	Travel-Training Springfield 8/28/07	12.00
Johnson, Kathleen	064010	Online Nursing Program	Conference/Meeting Expense	Travel-9/20/07 Area Meetings	122.22
Hintz, Michelle	064010	Online Nursing Program	Student Grants & Scholarships	Second Scholarship Payment	2,000.00
Korf, Susan A.	064010	Online Nursing Program	Student Grants & Scholarships	Second Scholarship Installment 10/07	2,000.00
Prosch, Susan E.	064010	Online Nursing Program	Student Grants & Scholarships	Scholarship Payment 10/07	2,000.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	UPS Batteries	598.00
Unique Computer	064030	Restricted Fund-GOD Certificates	Capital Supplies	Dual Layer DVD	1,026.00
Breadlove's Sporting Goods Inc	101010	Booster Club	Other	Printed Tees & Screen	341.50
Hamilton, Jane E.	101060	Magic Club	Other	BOOSTERS	100.00
Paper Escape	101060	Magic Club	Other	Boosters/Tournament (LORWYN)	306.00
USHLI	101120	ALAS Club	Other	Conference Fees	280.00
Consolidated Management Co	101140	Phi Theta Kappa Club	Other	PTK Induction	48.67
Nunez, Steve C.	101140	Phi Theta Kappa Club	Other	PTK T-Shirts & Introduction Meeting 9/	330.55
PHI THETA KAPPA Society	101140	Phi Theta Kappa Club	Other	Membership Fees	1,550.00
Clifton Gunderson LLP	11	Audit	Audit Services	Audit Services 2007 College Audit	5,500.00
Wilkins-Lowe and Company	12	Risk Management	General Insurance	Employee Dishonesty Bond Renewal	150.00
Gallatin River Communications	12	Risk Management	Telephone	911 Cama Trunk Lines	89.59
Medtronic	12	Public Safety	Other Supplies	Eletrodes-AED	105.37
Medtronic	12	Public Safety	Other Supplies	Infant/Child Eletrodes AED	204.98
BANK ACCOUNT 1 TOTAL:					1,585,394.84
ALL ACCOUNTS TOTAL:					1,585,394.84

10/15/2007

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

PAGE 1

<u>EDUCATION FUND</u>	2007-2008 <u>YTD</u>	2007-2008 <u>Budget</u>	YTD / <u>Budget %</u>	2006-2007 <u>YTD</u>	YTD % Chng <u>fm Prev Yr</u>	2006-2007 <u>Total</u>
<u>Revenues</u>						
Local Governmental Sources	1,293,433	3,300,100	39.1%	861,917	50.0%	3,193,681
State Governmental Sources	35,763	2,668,491	1.3%	638,481	-94.4%	2,680,344
Federal Governmental Sources	195	5,000	3.9%	180	8.3%	4,795
Student Tuition and Fees	2,125,673	4,108,000	51.7%	2,192,574	-3.0%	4,098,763
Sales and Service	22,186	205,000	10.8%	14,807	49.8%	194,683
Investment Revenue	6,238	140,000	4.4%	21,528	-71.0%	161,249
Other Revenues	4,410	375,000	1.1%	15,659	-71.8%	489,084
TOTALS	3,487,902	10,801,591	32.2%	3,745,149	-6.8%	10,822,602
<u>Expenditures</u>						
Salaries	1,259,455	6,349,977	19.8%	1,289,911	-2.3%	6,148,963
Employee Benefits	345,142	1,836,568	18.7%	353,599	-2.3%	1,963,108
Contractual Services	74,152	519,470	14.2%	29,388	152.3%	621,096
General Materials and Supplies	134,259	771,628	17.4%	163,377	-17.8%	775,757
Conference & Meeting	27,767	151,905	18.2%	17,360	59.9%	103,399
Fixed Charges	4,141	14,000	29.5%	4,188	-1.1%	18,234
Capital Outlay						6,917
Other Expenditures	246,837	824,000	29.9%	206,248	19.6%	804,088
TOTALS	2,091,755	10,467,548	19.9%	2,064,074	1.3%	10,441,565
<u>Transfers</u>						
Transfers to Other Funds		300,000				133,000
CHANGE IN NET ASSETS	1,396,146	34,043		1,681,075		248,036
FUND BALANCE	2,265,066					868,920

10/15/2007

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

PAGE 2

<u>OPERATION AND MAINTENANCE FUND</u>				
	<u>2007-2008</u>	<u>2007-2008</u>	<u>YTD /</u>	<u>2006-2007</u>
	<u>YTD</u>	<u>Budget</u>	<u>Budget %</u>	<u>YTD</u>
Revenues				
Local Governmental Sources	158,854	403,000	39.4%	105,649
State Governmental Sources	4,241	352,570	1.2%	81,821
Student Tuition and Fees	234,634	451,100	52.0%	241,448
Sales and Service	166	6,000	2.7%	408
Facilities Revenue	-326	5,000	-6.5%	666
Investment Revenue	100	1,000	10.0%	30
Other Revenues	4,027	25,100	16.0%	
TOTALS	401,699	1,243,770	32.3%	430,025
				1,242,707
Expenditures				
Salaries	129,135	519,404	24.8%	126,040
Employee Benefits	45,432	208,935	21.7%	43,219
Contractual Services	10,168	109,500	9.2%	19,737
General Materials and Supplies	10,018	93,000	10.7%	18,741
Conference & Meeting	979	4,200	23.3%	976
Fixed Charges	41,249	55,000	75.0%	49,989
Utilities	178,426	628,500	28.3%	132,267
Capital Outlay	5,800	15,000	38.6%	
TOTALS	421,209	1,633,539	25.7%	390,971
				1,542,767
Transfers				
Transfers From Other Funds		-390,000		-279,221
CHANGE IN NET ASSETS	-19,510	231		-20,837
FUND BALANCE	-14,673			4,836

10/15/2007

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

PAGE 3

	2007-2008 <u>YTD</u>	2007-2008 <u>Budget</u>	YTD / <u>Budget %</u>	2006-2007 <u>YTD</u>	YTD % Chng fm Prev Yr	2006-2007 <u>Total</u>
<u>OPERATION & MAINTENANCE-RESTRICTED</u>						
Revenues						
Local Governmental Sources	256,185	650,000	39.4%	158,536	61.5%	612,869
Investment Revenue	-10,333	50,000	-20.6%	-3,882	166.1%	87,612
TOTALS	245,852	700,000	35.1%	154,653	58.9%	700,482
Expenditures						
General Materials and Supplies				-79,301		447
Fixed Charges						
Capital Outlay	376,647	947,600	39.7%	185,597	102.9%	607,467
TOTALS	376,647	947,600	39.7%	106,295	254.3%	607,914
Transfers						
Transfers From Other Funds						-79,748
CHANGE IN NET ASSETS	-130,794	-247,600		48,357		172,316
FUND BALANCE	2,244,374					2,375,168

10/15/2007

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

PAGE 4

<u>BOND AND INTEREST FUND</u>	<u>2007-2008</u> <u>YTD</u>	<u>2007-2008</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2006-2007</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2006-2007</u> <u>Total</u>
Revenues						
Local Governmental Sources	506,494	1,285,000	39.4%	368,742	37.3%	1,300,814
Investment Revenue	1,841	2,000	92.0%	-2,676	168.8%	
TOTALS	508,335	1,287,000	39.5%	366,066	38.8%	1,300,814
Expenditures						
Contractual Services		7,000	0.0%			1,000
Fixed Charges		1,283,000	0.0%			1,277,503
TOTALS		1,290,000	0.0%			1,278,503
CHANGE IN NET ASSETS	508,335	-3,000	0.0%	366,066		22,311
FUND BALANCE	1,232,271					723,936

10/15/2007

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

PAGE 5

<u>AUXILIARY ENTERPRISES FUND</u>	<u>2007-2008</u> <u>YTD</u>	<u>2007-2008</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2006-2007</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2006-2007</u> <u>Total</u>
Revenues						
Federal Governmental Sources						
Student Tuition and Fees	82,596	161,000	51.3%	87,176	-5.2%	160,472
Sales and Service	6,843	53,840	12.7%	14,707	-53.4%	75,349
Facilities Revenue	2,668	110,000	2.4%	51,976	-94.8%	105,974
Investment Revenue	668	900	74.2%	768	-13.0%	901
Other Revenues	408,045	1,775,500	22.9%	406,409	.4%	1,822,681
TOTALS	500,820	2,101,240	23.8%	561,036	-10.7%	2,165,378
Expenditures						
Salaries	13,286	77,743	17.0%	21,435	-38.0%	121,602
Employee Benefits	2,510	13,154	19.0%	4,533	-44.6%	29,921
Contractual Services	379,896	1,800,555	21.1%	249,394	52.3%	1,774,174
General Materials and Supplies	15,867	71,305	22.2%	17,761	-10.6%	75,864
Conference & Meeting	8,092	77,941	10.3%	12,484	-35.1%	68,883
Fixed Charges	6,902	22,275	30.9%	20,430	-66.2%	20,722
Capital Outlay		950	0.0%	528		5,845
Other Expenditures						
TOTALS	426,555	2,063,923	20.6%	326,568	30.6%	2,097,014
Transfers						
Transfers to Other Funds		97,616				102,284
Transfers From Other Funds		-97,616				-140,284
CHANGE IN NET ASSETS	74,265	37,317		234,467		106,363
FUND BALANCE	246,508					172,243

10/15/2007

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

PAGE 6

<u>RESTRICTED PURPOSES FUND</u>	<u>2007-2008</u> <u>YTD</u>	<u>2007-2008</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2006-2007</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2006-2007</u> <u>Total</u>
Revenues						
Local Governmental Sources	7,291,408				0.0%	
State Governmental Sources	-3,440			330,675	101.0%	1,310,173
Federal Governmental Sources	535,318	497,675	107.5%	330,131	62.1%	3,697,513
Investment Revenue	21,078				0.0%	2,461
Other Revenues	82,917			88,225	-6.0%	239,115
TOTALS	7,927,281	497,675	592.8%	749,032	958.3%	5,249,263
Expenditures						
Salaries	208,118	511,648	40.6%	180,321	15.4%	1,061,624
Employee Benefits	28,356	103,042	27.5%	29,366	-3.4%	114,693
Contractual Services	28,265	500	653.1%	145	374.7%	34,941
General Materials and Supplies	19,719	5,450	361.8%	132,545	-85.1%	283,019
Conference & Meeting	6,838	7,666	89.1%	10,329	-33.8%	75,857
Fixed Charges	3,631,383			2,827	318.1%	8,483
Utilities				121		
Capital Outlay	130,956			-3,060	378.5%	315,330
Other Expenditures	857,698	87,975	974.9%	802,265	6.9%	3,830,983
TOTALS	4,911,336	716,281	685.6%	1,154,862	325.2%	5,724,933
Transfers						
Transfers to Other Funds						103,672
Transfers From Other Funds						-23,924
CHANGE IN NET ASSETS	3,015,945	-218,606		-405,830		-555,418
FUND BALANCE	3,267,772					251,827

10/15/2007

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

PAGE 7

<u>WORKING CASH FUND</u>	<u>2007-2008</u> <u>YTD</u>	<u>2007-2008</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2006-2007</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2006-2007</u> <u>Total</u>
Revenues						
Investment Revenue	-11,057	90,000	-12.2%	-3,215	243.9%	84,221
TOTALS	-11,057	90,000	-12.2%	-3,215	243.9%	84,221
Expenditures						
Investment Revenue						
TOTALS						
Transfers						
Transfers to Other Funds		90,000				184,221
CHANGE IN NET ASSETS	-11,057			-3,215		-100,000
FUND BALANCE	1,959,725					1,970,783

10/15/2007

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

PAGE 8

<u>TRUST AND AGENCY FUND</u>	<u>2007-2008</u> <u>YTD</u>	<u>2007-2008</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2006-2007</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2006-2007</u> <u>Total</u>
Revenues						
Other Revenues	3,007			1,318	128.1%	23,945
TOTALS	3,007			1,318	128.1%	23,945
Expenditures						
General Materials and Supplies						100
Other Expenditures	4,513			1,285	251.1%	18,413
TOTALS	4,513			1,285	251.1%	18,513
CHANGE IN NET ASSETS	-1,505			32	251.1%	5,432
FUND BALANCE	26,454					27,960

10/15/2007

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

PAGE 9

<u>AUDIT FUND</u>	<u>2007-2008</u> <u>YTD</u>	<u>2007-2008</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2006-2007</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2006-2007</u> <u>Total</u>
Revenues						
Local Governmental Sources	11,097	27,000	41.1%	6,778	63.7%	25,795
Investment Revenue	-144	700	-20.6%	-106	35.7%	1,313
TOTALS	10,953	27,700	39.5%	6,671	64.1%	27,108
Expenditures						
Contractual Services	16,000	30,000	53.3%	12,050	32.7%	26,550
TOTALS	16,000	30,000	53.3%	12,050	32.7%	26,550
CHANGE IN NET ASSETS	-5,046	-2,300	53.3%	-5,378	32.7%	558
FUND BALANCE	44,776					49,823

10/15/2007

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

PAGE 10

LIABILITY, PROTECTION & SETTLEMENT

	2007-2008 YTD	2007-2008 Budget	YTD / Budget %	2006-2007 YTD	YTD % Chng fm Prev Yr	2006-2007 Total
Revenues						
Local Governmental Sources	191,890	495,000	38.7%	156,035	22.9%	518,290
Investment Revenue	94,990	150,000	63.3%	83,150	14.2%	246,325
Other Revenues		20,000	0.0%			9,118
TOTALS	286,880	665,000	43.1%	239,186	19.9%	773,734
Expenditures						
Salaries	22,583	133,995	16.8%	20,320	11.1%	124,422
Employee Benefits	89,977	306,858	29.3%	81,235	10.7%	254,563
Contractual Services	26,771	58,100	46.0%	10,359	158.4%	39,174
General Materials and Supplies	924	6,600	14.0%	1,017	-9.1%	5,231
Conference & Meeting		1,750	0.0%			1,457
Fixed Charges	26,674	35,000	76.2%	31,601	-15.5%	33,140
Utilities	268	4,000	6.7%	268	%	2,918
Capital Outlay		175,000	0.0%	9,200		56,992
TOTALS	167,199	721,303	23.1%	154,002	8.5%	517,901
CHANGE IN NET ASSETS	119,681	-56,303	23.1%	85,183	8.5%	255,833
FUND BALANCE	6,195,998					6,076,317

10/15/2007

SAUK VALLEY COMMUNITY COLLEGE
REVENUES, EXPENDITURES, AND TRANSFERS
AS OF SEPTEMBER 30

PAGE 11

<u>BUILDING BOND PROCEEDS FUND</u>	<u>2007-2008</u> <u>YTD</u>	<u>2007-2008</u> <u>Budget</u>	<u>YTD /</u> <u>Budget %</u>	<u>2006-2007</u> <u>YTD</u>	<u>YTD % Chng</u> <u>fm Prev Yr</u>	<u>2006-2007</u> <u>Total</u>
Revenues						
Capital Outlay						
TOTALS						
Expenditures						
Capital Outlay						
TOTALS						
CHANGE IN NET ASSETS						
FUND BALANCE	6,195,998					6,076,317

Sauk Valley Community College
October 22, 2007

Agenda Item 2.7

Topic: **Part-time Faculty List Fall 2007**

Presented By: **Dr. George Mihel, Dr. Donald Pearl**

Presentation:

Attached is a list of part-time faculty that are teaching for the Fall 2007.

Recommendation:

The administration recommends the Board approve the part-time faculty list for Fall 2007 as presented.

Arts, Math, Social Sciences
Physical Education & Natural Sciences
Part-Time Faculty Information-Fall 2007

Name	Highest Degree	Discipline	SVCC Course
Karen Abele	MA	English	ENG 099
Lenie Adolphson	MA	History	HIS 131*
Judy Anderson	MA	Library Science	CSS 120
Denise Batterton	MS	Education/Reading	RDG 098
Odile Blazquez	Ph.D.	Medicine	ENG 091, 099
Steve Boll	MM	Music Education	MUS 137*, MUS 155*
Nikki Borrenpohl	MA	English Literature	ENG 101 *
Elizabeth Bowman	BA (Ph.D. in progress)	English	ENG 101*
Samuel Braddock	MA	Justice Administration	CJS 135* & 210*
Donald Burnett	MS	Mathematics	MAT 115*
Adela Clow	MA	Humanities	LAN 161* & 261*
Carrie Conderman	MS	Mathematics	MAT 072
Debra Davis	BS	Education	LAN 161*
Cindy Everett	MS	Chemistry	CHE 103*
Cheryl Faber	MS.Ed	Reading	RDG 098
Tim Fischbach	BA	BOG	MUS 131*, 133*, 135*, 171*, 172*, 173*, 174*
Jeanne Fuger	BS	Math Education	MAT 074
Suzanne Gorgas	MFA	Painting	ART 113*
Eric Grennan	BS	Chemistry	MAT 106

Tom Hamilton	MBA Engineering Business	Business & Science	MAT 074, 080
Dale Heuck	MS	Education	CHE 102* & 103*
Michael Hemmen	MA	Social Work	HSV 200*
Jill Horn	Ms Ed.	Counseling	MAT 080 & 106
Martin Huntley	BA, Certified Addictions Counselor + 14 Graduate Credits	Sociology	HSV 270*
Martha Johannsen	MS	Science & Math for Education	MAT 122*
Gary Johnson	MA	Communication-Rhetoric-Music-Film	MUS 111* & 181*
Stephen Johnson	MS	Education	CHE 102*
Brian Jones	BS	Mathematics	MAT 080
Larry Jones	PhD	Theology	PHL 103*
Austin Kastl	BS	Art/English Education	ENG 091
James Kerns	MA	American History	CJS 101*
Catherine Klein	MA	English	ENG 101* & 103*
Dennis Kosinski	MA	Communications Science	SPE 131*
Charles Lee	MS	Teaching Biological Sciences & General Science	BIO 103*
Robert Allen Lee	MA	Humanities	PHL 102*
Kathryn Lillyman	MA	Spanish	IDS 298
Sharon Lindahl	MS	Education	SOC 112*
Duane Loynes	MA	Christian History/Theology	PHL 101*
Debra McFadden	MA & MRE	Theatre & Religious Education	ENG 091, RDG 098

Edward Mulvaney	MA/MPS	English/Pastoral Studies	ENG 099, RDG 098
Fred Nesbit	Ph D	History/Sociology	PSY 103*
Brian Olmsted	MS	Adult & Continuing Education	RDG 098
Robert Ortman	MSW	Social Work	ENG 099
Joseph Popp	MS	Art Education	ART 101* & 225*
Lois Porter	ME	Education	ECE 114
Lori Reubin	BA (MA in progress)	Early Childhood Ed	ECE 275
Thomas Rogiewicz	MME	Music Education	MUS 137
Genevieve Sanders	BA	English/Education & 36 Graduate Hours in Curriculum & Supervision	ENG 099
Chris Shelley	MS	Instructional Technology & Telecommunications	EDU 102*
Margaret Shoger	HS Diploma (8)		PED 102* & 103*
Richard Simmering	MA	Art	ART 119* & 122*
Brett Stumphly	MA	English Lit	ENG 101* & 103*
Tom Tegge	MA	History	HIS 231* & 245*
Harry Ulferts	MA	Law Enforcement	CJS 130*
Scott Van Zuiden	MS	Education	MAT 074, 076 & EDU 220*
Rebecca White	MS	Educ Program Develop	ECE110, 115, 206, 210, 211, 250, 251, HSV 110, 210, 211, 250 & 251

David Williams	MS	Physical Eduaction	CSS 100, PED 134 & 234
Gerald Winger	MS	Secondary Prof Ed.	GEO 122*

*denotes transfer course

Division of Health Professions

Part-Time Faculty Information-Fall 2007

Name	Highest Degree	Discipline	Course #'s
Rasha Abdrabou	MS	Nursing	NRS 132*, 116*
Paula Chavez	AAS – RN	Nursing	NRS 101, 103
Diana Eisenberg	BSN	Nursing	NRS 101, 103
Monica Fane	Licensed Certification	EMS	EMS 101, 103, 104
Andrew Fassler	Licensed Certification	EMS	EMS 101
Joan Gross	BS	Nursing & Biology	NRS 102
Donna Giltner	RN, CNA Evaluator	Nursing	NRS 101, 103
Cheryl Johnson	MAT BSN	Education Nursing	NRS 101, 103
Danette Minks	RN	Nursing	NRS 101, 103
Kerensa Pink	MS	Nursing	NRS 132*
Nancy Rich	BSN	Nursing	NRS 101, 103
Susan Rowe	MSN	Nursing	NRS 109, 110, 235
Doug Scars	Licensed Certification	EMS	EMS 111, 121
Marilyn Steder	RN	Nursing	NRS 101, 103
Jonni Thomson	BSHA	Nursing	NRS 101, 103
Amy West	MSN	Nursing	NRS 101, 103
Margaret White	BSN	Radiology	RAD 192

* denotes transfer course

Division of Instructional Services
Part-Time Faculty Information - Fall 2007

Name	Highest Degree	Discipline	SVCC Course
Craig Bauling	MBA	Business Education	BUS 103
Eric Bird	Certificate - Real Estate	Business Education	BUS 240
Maureen Dorman	BA	Accounting	ACC 101
Deidre Eaton	MS – Management ABD - DBA	Adult Education	BUS 205, BUS 237*
David Habben	Some College Credit	CIS	CIS 156, CIS 158
Kevin Kuster	GED.; Marine Combat Engineer	Welding	WLD 103
Ted Lamb	BS with Secondary Certification	Technology	DFT 121, IND 116
Robert Allen Lee	MA - Humanities	Business Education	BUS 216 BUS 218
Teresa McCue	AAS – Accounting	CIS	CIS 299
Eddie Morse	A.A.S. – Welding	Welding	WLD 101
Alan Pfeifer	M.S. – Instructional Technology	CIS	CIS 122 CIS 234
Chris Shelley	M.S. – Instructional Technology	CIS	CIS 185 IND 105
Mark Taylor	Certificate – Welding	Welding/Fabrication	WLD 102
Kenneth Williams	M.B.A.	Business Education	BUS 104

* denotes transfer course

**Sauk Valley Community College
October 22, 2007**

Agenda Item 2.8

Topic: **Bid Award – 2007 Fire Protection Improvements Project**

Presented By: **Dr. George Mihel, John Ditto**

Presentation:

This Fire Protection Improvements include replacement of the fire pump control panel, fire alarm switch, installation of a backflow prevention device, and overhaul of the existing diesel generator. A bid announcement was initially placed in the *Dixon Telegraph* and *Sterling Daily Gazette* on March 21, 2007. In addition, a total of six contractors were contacted, with four taking out plans. Only one bid was received which was more than the approved project budget. The project was then re-designed and re-advertised on August 29 with only one bid received that was again more than the approved project budget. We are confident that despite receiving just one bid, the bidder is responsible and the price is fair.

After interviewing bidders and potential bidders, it was agreed by the Architect/Engineer and Director of Buildings and Grounds that the initial request for funding from ICCB in October of 2006 was insufficient; that additional re-bidding is not likely to produce additional bidders or lower bid amounts, and reducing the scope of the work would not satisfy the needs of the project. The total approved project budget is \$82,000. We will seek to increase it to \$104,075. This amount will cover the contract, Architect/Engineer fees, and any construction contingencies that might arise.

The cost will be paid from excess Protection, Health and Safety Funds, contingent on ICCB approval of the budget increase.

Recommendation:

The administration recommends the Board approve the bid award for the 2007 Fire Protection Improvements Project to S.J. Carlson Fire Protection, Inc. in the amount of \$83,675. The administration recommends the Board approve an increase in the PHS funds to \$104,075 to cover the increased cost of the project.

Sauk Valley Community College
October 22, 2007

Action Item 4.1

Topic: **2007 Audit Report**

Presented By: **Dr. George Mihel, Paula Meyer**

Presentation:

Representatives from our auditing firm (Clifton, Gunderson LLP) will be present to review the 2007 Audit Report and answer any questions from the Board.

Recommendation:

The administration recommends the Board approve the 2007 Audit Report.



October 10, 2007

Board of Trustees
Sauk Valley Community College District 506
173 IL Route 2
Dixon, Illinois

The purpose of this letter is to provide you with information about significant matters related to our audit of the financial statements of Sauk Valley Community College District 506 for the year ended June 30, 2007, in order to assist you with your oversight responsibilities of the financial reporting process, and so that we may comply with our professional responsibilities to the Board of Trustees. This letter is intended solely for the information and use of the Board of Trustees and management and is not intended to be and should not be used by anyone other than these specified parties.

We have provided under separate cover a letter, dated October 10, 2007, concerning the internal control conditions that we noted during our audit of the College's financial statements for the year ended June 30, 2007.

Auditor's Responsibility Under Generally Accepted Auditing Standards: Our audit of the financial statements of Sauk Valley Community College District 506 for the year ended June 30, 2007, was conducted in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable, but not absolute, assurance about whether the financial statements are free of material misstatement. Reasonable assurance in an audit is obtained by examining evidence supporting the amounts and disclosures in the financial statements on a test basis. An audit does not include verification of all transactions and account balances, nor does it represent a certification of the absolute accuracy of the financial statements.

In testing whether the financial statements are free of material misstatement, we focus more of our attention on items with a higher potential of material misstatement, and less on items that have a remote chance of material misstatement. For this purpose, accounting literature has defined materiality as "the magnitude of an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement."

An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. Although we may make suggestions as to the form and content of the financial statements, or even prepare them in whole or in part, the financial statements remain the representations of management. In an audit, our responsibility with respect to the financial statements is limited to forming an opinion as to whether the financial statements are a fair presentation of the College's financial position, results of operations, and cash flows.

Significant Accounting Policies. There were no significant accounting policies or their application which were either initially selected or changed during the year.

There were no significant, unusual transactions in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Management Judgments and Accounting Estimates. There were no significant accounting estimates of financial data which would be particularly sensitive and require substantial judgments by management.

Significant Audit Adjustments. There were no adjustments arising from the audit that could, in our judgment, either individually or in the aggregate, have a significant effect on the entity's financial reporting process.

Uncorrected Misstatements

The attached Exhibit summarizes uncorrected misstatements aggregated by us during our current audit and pertaining to the most recent period presented in the financial statements. Management has determined that these uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Other Information in Documents Containing Audited Financial Statements. In connection with the College's annual report, we did not perform any procedures or corroborate other information included in the annual report. However, we read management's discussion and analysis of financial conditions and results of operations and considered whether the information or the manner in which it was presented was materially inconsistent with information or the manner of presentation of the financial statements. Based on our reading, we concluded that the information did not require revision.

Disagreements With Management. There were no disagreements with management on financial accounting and reporting matters, auditing procedures, or other matters which would be significant to the College's financial statements or our report on those financial statements.

Consultations With Other Accountants. We were informed by management that they made no consultations with other accountants on the application of generally accepted accounting principles or generally accepted auditing standards.

Major Issues Discussed With Management Prior to Retention. There were no major issues, including the application of accounting principles and auditing standards, which were discussed with management prior to our retention as auditors.

Difficulties Encountered in Performing the Audit. We encountered no serious difficulties in dealing with management related to the performance of our audit.

We will be pleased to respond to any questions you have regarding the foregoing comments.

Clifton Henderson LLP

PASSED ADJUSTMENT SUMMARY
Sauk Valley Community College

Year Ended 06/30/07

Description	Fund Balance/Net		Liabilities	Net Expense/Revenue and	
	Assets	Assets		Change in Net	Assets/Fund Balances
Fixed Assets - should be recorded as FA	30,313				(30,313)
Deferred Summer Tuition	(70,389)		149,000		(78,611)
Accounts Payable - subsequent payment			37,872		(37,872)
Net current year misstatements	(40,076)		186,872		(146,796)
Net prior year misstatements	-	(126,270)	-		126,270
Total misstatements	<u>\$ (40,076)</u>	<u>\$ (126,270)</u>	<u>\$ 186,872</u>	<u>\$</u>	<u>(20,526)</u>

Note: The above amounts are listed as either debits or (credits).

Sauk Valley Community College
October 22, 2007

Action Item 4.2

Topic: **Board Policy 405.01 Appointment of Instructional and
Administrative Staff (Second Reading)**

Presented By: **Dr. George Mihel**

Presentation:

In accordance with the directive from the Board, the administration has rewritten Board Policy 405.01, Appointment of Instructional and Administrative Staff, to update, remove unnecessary procedural language, and to clarify policies.

The recommended revision is on the following page.

Recommendation:

The administration recommends the Board approve policy 405.01, Appointment of Instructional and Administrative Staff, for second reading.

405.01 Appointment of Instructional and Administrative Personnel

Normally, instructional ~~and administrative~~ personnel shall initially be appointed for no longer than one year. Such appointments must be reviewed annually.

Eligibility for tenure for instructional faculty is based upon completion of three years of full-time professional service *and satisfactory performance evaluations* at Sauk Valley Community College. ~~Administrators are not eligible for tenure.~~

Notice of Non-reappointment

For instructional faculty not on tenure, if the employee is not to be re-employed at the end of the employee's contract, the employee shall be given written notice no later than March 1 of the contract year. ~~Non-reappointment of administrative personnel is as defined in the policy pertaining to contract continuation for administrative personnel.~~

2/12/79
12/19/83
3/23/87

**Sauk Valley Community College
October 22, 2007**

Action Item 4.3

Topic: **Board Policy 407.01 Approval Procedure for Tenure and Instructional Faculty (First Reading)**

Presented By: **Dr. George Mihel**

Presentation:

In accordance with the directive from the Board, the administration has rewritten Board Policy 407.01, Approval Procedure for Tenure for Instructional Faculty, to update, remove unnecessary procedural language, and to clarify policies.

The recommended revision is on the following page.

Recommendation:

The administration recommends the Board approve policy 407.01, Approval Procedure for Tenure for Instructional Faculty for first reading.

407.01 Approval Procedure for Tenure for Instructional Faculty

Tenure will be granted upon recommendation of the President of the College with specific Board approval required in each individual case. A maximum of one additional probationary year may be approved by the President upon recommendation of the appropriate *Academic* Vice President. In such cases, the President shall notify the Board and the individual concerned in writing of the specific reasons for the additional year of probation, as well as the requirements to be fulfilled during that year.

2/12/79

Sauk Valley Community College
October 22, 2007

Action Item 4.4

Topic: **Recommendation for Hire – Director of Foundation and Grants**

Presented By: **Dr. George Mihel**

Presentation:

A state-wide search was conducted. The screening committee reviewed the applications and selected three candidates for on-campus interviews. The candidates were interviewed by the screening committee plus several Foundation Board members.

A finalist was selected, reference checks were conducted.

Recommendation:

The administration recommends the Board approve the appointment of Ms. Amy Viering as Director of Foundation and Grants at a prorated annual salary of \$65,000, a car allowance of \$250/month with a start date of November 26, 2007.

Sauk Valley Community College
October 22, 2007

Action Item 4.5

Topic: **Protection, Health, and Safety Projects, 2007-2008**

Presented By: **Dr. George Mihel, John Ditto**

Presentation:

The following five projects have been identified for funding through the Protection, Health and Safety Tax Levy.

1. **Second Floor Railing Improvements** – This Project is a continuation of the railing improvements project recently completed on the third floor. This Project proposes to complete the entire second floor (both East and West Malls) including the open stairs in the West Mall and the two enclosed stairwells adjacent to the East Mall. Projected budget: \$176,500.
2. **Window Replacement Project** – This Project is a continuation of the window replacement projects completed in 2005, 2006 and 2007. The Project proposes to replace the windows in Room 2K2, the west portion of the Cafeteria and the Learning Resource Center. Projected budget: \$100,500.
3. **2008 Electrical Improvements Project** – This Project is Phase 4 of a planned 7-phase project to complete electrical grounding throughout the building. This Project proposes to continue to provide grounding connections to provide personnel protection, extend the life of equipment, protect the electrical system and bring portions of the existing electrical system into code compliance. This phase will complete the electrical grounding on the first floor of the College. Projected budget: \$98,500.
4. **Emergency Generator Replacement** – This Project proposes to replace the existing emergency generator with new emergency generator and upgrade/replace associated conduit and conductors in order to provide a quicker emergency power in the event of a power outage. The proposed new emergency generator's response time is ten seconds as opposed to the current generator's response time of approximately one minute. Projected budget: \$177,000.
5. **Emergency Lighting Improvements – Phase I** – Phase I of this project proposes to replace the existing emergency light fixtures with new in all enclosed stairwells, the gymnasium and theater. This Project will also replace light fixtures in existing stairwells to provide greater light levels to improve general safety. Projected budget: \$100,000.

The 2007 Protection, Health and Safety Fund levy, payable in 2008, should yield approximately \$650,000 at the maximum allowable tax rate. These projects require a levy of \$652,500. The College has levied at or near the maximum five cents for this fund for a number of years. Individual Protection, Health and Safety projects must cost at least \$25,000 and require ICCB approval.

Recommendation:

The administration recommends the Board approve attached resolutions, budgets and certification statements regarding these projects for submission to ICCB for action.

Capital Project - Second Floor Safety Railing

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	<u> X </u>
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Sauk Valley Community College Board of Trustees

Date October 22, 2007

Signed Nancy L. Uerga, Chairperson

[Signature], Secretary

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	<u> X </u>
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Sauk Valley Community College Board of Trustees

Date October 22, 2007

Signed Nancy L. Unger, Chairperson

[Signature], Secretary

Capital Project - Electrical Improvements, Phase 4

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	<u> X </u>
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Sauk Valley Community College Board of Trustees

Date October 22, 2007

Signed Nancy F. Unger, Chairperson

[Signature], Secretary

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	<u> X </u>
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Sauk Valley Community College Board of Trustees

Date October 22, 2007

Signed Nancy L. Uriga, Chairperson

[Signature], Secretary

Capital Project - Emergency Lighting Improvements

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	<u> X </u>
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Sauk Valley Community College Board of Trustees

Date October 22, 2007

Signed Nancy L. Unger, Chairperson

[Signature], Secretary

**RESOLUTION TO APPROVE PROTECTION,
HEALTH AND SAFETY PROJECTS**

WHEREAS, pursuant to the provisions of the statutes of the State of Illinois, Community College District No. 506 is authorized to complete necessary projects dealing with health or safety of students, employees or visitors; and,

WHEREAS, the Board has received reports from licensed professional architect/engineer that there is are projects at SVCC which require repair and alteration, as defined in 23 Illinois Administrative Code, Sec. 1501.601; and

WHEREAS, the projects recommended for repair and alteration are:

Second Floor Railing Improvements	\$176,500
2008 Window Replacement Project	\$100,500
2008 Electrical Improvements Project	\$ 98,500
Emergency Generator Replacement	\$177,000
Emergency Lighting Improvements – Phase I	\$100,000

WHEREAS, all facilities described by the projects set forth are owned by SVCC.

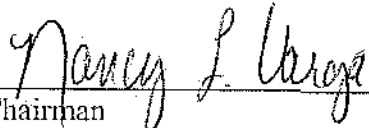
NOW, BE IT RESOLVED by the Board of Trustees of Sauk Valley Community College District 506, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the projects set forth above requires alteration or repair and is necessary to remove a health or safety hazard to the students, employees or visitors of SVCC.
3. There are not sufficient funds available in the Operations and Maintenance Fund of SVCC to complete the projects set forth above.
4. The Board approves the completion of the Protection, Health, and Safety projects described below:

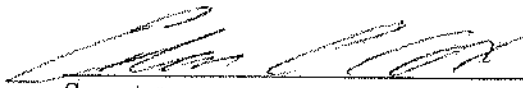
Second Floor Railing Improvements
2008 Window Replacement Project
2008 Electrical Improvements
Emergency Generator Replacement
Emergency Lighting Improvements – Phase I

5. The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of this project consistent with Ill. Rev. Stat. Ch. 122 Paragraph 103-20.3.01 (and all other applicable statutes) and 23 Illinois Administrative Code Section 1501.608 (and all other applicable regulations).

Adopted October 22, 2007



Chairman
Community College District 506



Secretary
Community College District 506

(Revised 11/3/99)

CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District # Sauk Valley Community College District #506
Contact Person John Ditto, Director of Bldg & Grounds Phone # 815/288-5511, ext. 299
Project Title 2008 Second Floor Safety Railings Improvements Project
Project Budget \$ 176,500 () check • here if the proposed project is to be financed with a combination of local, state,
federal, foundation gifts, etc and disclose on funding attachment 7
Date October 8, 2007

Application Type (check the appropriate application type and follow instructions):

- ☐ Locally Funded New Construction--complete/submit Sections I, II, and III.
☐ Locally Funded Remodeling--complete/submit Sections I and III.
☐ Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
☒ Protection, Health and Safety--complete/submit Section I and Attachment PHS.
☐ Capital Renewal Project--complete/submit Section I and the Architect Recommendation form.
☐ ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes _____ No _____

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion _____

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
C. Has the site been determined professionally to be suitable for construction purposes? Yes _____ No _____

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) _____

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

This project proposes to attach supplementary framing members to the existing railing system along the Second Floor open corridor walkway and at the stairs in the two main stair towers as well as the open stairs in the west mall between the first and second floor, to bring these areas into compliance with current code requirements regarding railing opening limitations to increase the safety of building occupants.

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

The College's main building is constructed in an open mall plan concept. The second floor of the College consists of approximately 1,120 linear feet of corridor walkway open to the main floor approximately 20 feet below. The railing along the walkway does not comply with current code (BOCA, NFPA 101 and International Building Code) requirements regarding opening limitations in the railing. Current codes require that an opening in the railing not be greater than would allow a sphere 4 inches in diameter to pass through. The existing railing configuration would allow a 10 inch diameter sphere to pass through. Therefore the railing configuration needs to be modified to comply with current code and provide protection to both people and objects from falling through the railing from the second floor walkway. The College also has an open stair in the west mall between the first and second floor as well as two enclosed stair towers that serve all three floors and are the main vertical circulation paths of the College. The railing at the stairs also does not comply with current code and the railing configuration also needs to be modified.

Attachment #1 Project Budget

Check One:

☒ New Construction

☒ Remodeling

Project Name _____

	Budget Amounts	
	New Construction	Remodeling
Land		
Site Development		N/A
Construction (including Fixed Equipment)		N/A
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

Protection, Health, and Safety Project Name 2008 Second Floor Safety Railings Improvements Project

	Budget Amounts
Project Costs	\$160,000.00
Contingency	\$ 8,000.00
A/E Professional Fees	\$ 8,500.00
Total	\$176,500.00

Attachment #2
Funding Source

District/College Name Sauk Valley Community College
Project Name 2008 Second Floor Safety Railings Improvements Project

Check the source(s) of funds:

Available fund balance _____ Fund name (s): _____
(Including excess funds from
previously approved protection,
health, and safety projects)

Bond Proceeds _____ Type of bond issuance (s): _____
(including protection, health,
and safety bonds)

Protection, Health, and _____ ☒ Tax rate/fiscal year: .0135/2007
Safety Tax Levy
(ILCS 805/3-20.3.01)

Contract for Deed _____ Term of Contract for Deed in months: _____
(ILCS 805/3-36)

Lending Arrangement with a _____ Term of Lending Arrangements in months: _____
Financial Institution
(ILCS 805/3-37)

Lease Agreement _____ Term of Lease in months: _____
(ILCS 805/3-38)

Capital Renewal Funding _____ Proposed Fiscal Year Source(s): _____

ADA _____
Access for All Funding _____ Proposed Fiscal Year Source(s): _____

SECOND FLOOR SAFETY RAILINGS IMPROVEMENTS PROJECT

Sauk Valley Community College

October 8, 2007

Preliminary Opinion of Probable Project Costs

CONSTRUCTION

1.	SAFETY RAILING IMPROVEMENTS - WEST MALL Fabricate, finish and install new safety railing 940 lineal feet at \$105/lineal foot	\$ 99,000.00
2.	SAFETY RAILING IMPROVEMENTS - EAST MALL Fabricate, finish and install new safety railing 180 lineal feet at \$105/lineal foot	\$ 19,000.00
3.	ENCLOSED STAIRWELLS Fabricate, finish and install new safety railing 400 lineal feet at \$105/lineal foot	\$ 42,000.00
	5% CONTINGENCY	\$ 8,000.00
	CONSTRUCTION TOTAL	\$168,000.00

ENGINEERING

1.	DESIGN PHASE Documentation of existing conditions. Preparation of Bid, Construction and Contract Documents.	\$ 4,500.00
2.	BIDDING PHASE Pre-Bid Meeting. Respond to Bidder inquiries. Issuance of Addenda. Bid Opening. Bid Recommendation.	\$ 1,500.00
3.	CONSTRUCTION PHASE Review shop drawings. Review Contractor Pay Requests. Periodic site visits to observe construction in accordance with Contract Documents. Final Punch List. Final Acceptance/Closeout.	\$ 2,500.00
	ENGINEERING TOTAL	\$ 8,500.00

PROJECT TOTAL

1.	CONSTRUCTION TOTAL	\$ 168,000.00
2.	ENGINEERING TOTAL	\$ 8,500.00
	PROJECT BUDGETARY TOTAL	\$ 176,500.00

NOTES:

This project is similar to the 2007 Third Floor Safety Railing Improvements Project that totaled 385 LF.

Three bids were received for this project (\$24,880, \$39,470, \$40,763).

For budgeting purposes the following cost was used $\$40,000/385\text{LF} = \$105/\text{LF}$.

Consider West Mall portion only as individual project: Project Budgetary Total = \$115,900

Consider East Mall portion only as individual project: Project Budgetary Total = \$26,900

Consider Enclosed Stair portion only as individual project: Project Budgetary Total = \$53,200

Capital Projects Manual

PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

Name and address of architect/engineer providing the estimate:

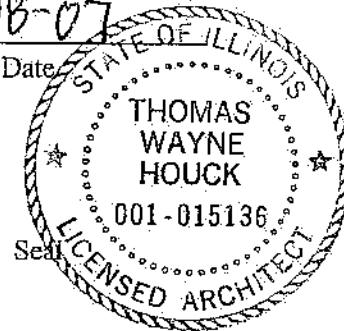
Willet, Hofmann & Associates, Inc.
809 East Second Street
Dixon, Illinois 61021
Thomas W. Houck, AIA, PE

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

Thomas W. Houck
Architect/Engineer's Signature

10-08-07
Date

001-015136
Illinois Registration or License Number



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

Capital Project - Second Floor Safety Railing

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	<u>X</u>
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Sauk Valley Community College Board of Trustees

Date October 22, 2007

Signed _____, Chairperson

_____, Secretary

(Revised 11/3/99)

CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District # Sauk Valley Community College District #506
Contact Person John Ditto, Director of Buildings and Grounds Phone # 815-288-5511, ext 1299
Project Title 2008 Window Improvements Project
Project Budget \$ 100,500.00 () check * here if the proposed project is to be financed with a combination of local, state,
federal, foundation gifts, etc and disclose on funding attachment 2 Date October 8, 2007

Application Type (check the appropriate application type and follow instructions):

- ☐ Locally Funded New Construction--complete/submit Sections I, II, and III.
☐ Locally Funded Remodeling--complete/submit Sections I and III.
☐ Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
☒ Protection, Health and Safety--complete/submit Section I and Attachment PHS.
☐ Capital Renewal Project--complete/submit Section I and the Architect Recommendation form.
☐ ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes _____ No _____

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion _____

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
C. Has the site been determined professionally to be suitable for construction purposes? Yes _____
No _____

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) _____

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

This Project is a continuation of the window replacement project completed in 2005, 2006 and 2007. The windows and portions of the existing window frames will be replaced in Room 2K2, the west portion of the Cafeteria and the Learning Resource Center. The existing glass will be replaced with insulated glass and insulated metal panels within the existing openings.

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

The present window system is leaking water at numerous locations during rainstorms, causing deterioration of concrete window sill curbs, damaging carpets and creating wet, slippery floors. This proposed Project will protect and preserve the condition of the existing interior building elements and the overall quality of the interior environment. The windows and portions of the existing window frames will be replaced in Room 2K2, the west portion of the Cafeteria and the Learning Resource Center. The existing glass will be replaced with insulated glass and insulated metal panels within the existing openings, providing nearly three times greater resistance to heat flow. This Project is a continuation of the window replacement projects completed in 2005, 2006 and 2007.

Attachment #1 Project Budget

Check One:

- ☒ New Construction
☒ Remodeling

Project Name _____

	Budget Amounts	
	New Construction	Remodeling
Land		
Site Development		N/A
Construction (including Fixed Equipment)		N/A
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

Protection, Health, and Safety Project Name 2008 Window Improvements Project

	Budget Amounts
Project Costs	\$83,500.00
Contingency	\$ 8,500.00
A/E Professional Fees	\$ 8,500.00
Total	\$100,500.00

Attachment #2
Funding Source

District/College Name Sauk Valley Community College

Project Name 2008 Window Improvements Project

Check the source(s) of funds:

Available fund balance _____ Fund name (s): _____
(Including excess funds from
previously approved protection,
health, and safety projects)

Bond Proceeds _____ Type of bond issuance (s): _____
(including protection, health,
and safety bonds)

Protection, Health, and _____ ☒ Tax rate/fiscal year: .0077/2007
Safety Tax Levy
(ILCS 805/3-20.3.01)

Contract for Deed _____ Term of Contract for Deed in months: _____
(ILCS 805/3-36)

Lending Arrangement with a _____ Term of Lending Arrangements in months: _____
Financial Institution
(ILCS 805/3-37)

Lease Agreement _____ Term of Lease in months: _____
(ILCS 805/3-38)

Capital Renewal Funding _____ Proposed Fiscal Year Source(s): _____

ADA _____
Access for All Funding _____ Proposed Fiscal Year Source(s): _____

Capital Projects Manual

PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

Name and address of architect/engineer providing the estimate:

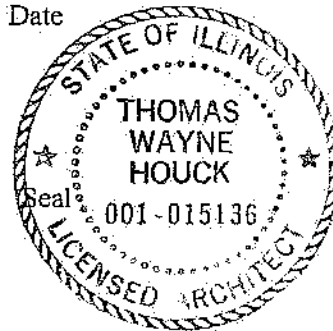
Willet, Hofmann & Associates, Inc.
809 East Second Street
Dixon, Illinois 61021
Thomas W. Houck, AIA, PE

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

Thomas W. Houck
Architect/Engineer's Signature

10-02-07
Date

001-015136
Illinois Registration or License Number



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

2008 WINDOW IMPROVEMENTS PROJECT

Sauk Valley Community College

October 8, 2007

Preliminary Opinion of Probable Project Costs

CONSTRUCTION

1.	2K2 WINDOW REPLACEMENT Curb Repair not included 30 lineal feet at \$250/lineal foot	\$ 7,500.00
2.	WEST DINING / CAFETERIA WINDOW REPLACEMENT Curb Repair not included 50 lineal feet at \$250/lineal foot	\$ 12,500.00
3.	LRC WINDOW REPLACEMENT Curb Repair not included 220 lineal feet at \$250/lineal foot	\$ 55,000.00
4.	CONCRETE CURB REPAIR ALLOWANCE Removal and Reinstallation of existing framing and Repairs	\$ 8,500.00
	10% CONTINGENCY	\$ 8,500.00
	CONSTRUCTION TOTAL	\$ 92,000.00

ENGINEERING

1.	DESIGN PHASE Documentation of existing conditions. Preparation of Bid, Construction and Contract Documents.	\$ 4,000.00
2.	BIDDING PHASE Pre-Bid Meeting. Respond to Bidder inquiries. Issuance of Addenda. Bid Opening. Bid Recommendation.	\$ 1,500.00
3.	CONSTRUCTION PHASE Review shop drawings. Review Contractor Pay Requests. Periodic site visits to observe construction in accordance with Contract Documents. Final Punch List. Final Acceptance/Closeout.	\$ 3,000.00
	ENGINEERING TOTAL	\$ 8,500.00

PROJECT TOTAL

1.	CONSTRUCTION TOTAL	\$ 92,000.00
2.	ENGINEERING TOTAL	\$ 8,500.00
	PROJECT BUDGETARY TOTAL	\$ 100,500.00

NOTES:

This project is similar to window replacement projects completed in 2005, 2006 and 2007.

Budget cost was established based on final project costs for above referenced projects as listed below:

2005 - 370 LF replaced at \$81,558 = \$220/LF (curb repair cost = \$94/LF)

2006 - 220 LF replaced at \$48,620 = \$221/LF

2007 - 140 LF replaced at \$32,984 = \$235/LF

2008 budget cost = \$250/LF

2K2 + Dining portion only as individual project: Project Budgetary Total = \$29,000

LRC portion only as individual project: Project Budgetary Total = \$76,750

Capital Project ~ 2008 Window Improvements

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	<u> X </u>
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Sauk Valley Community College Board of Trustees

Date October 22, 2007

Signed _____, Chairperson

_____, Secretary

(Revised 11/3/99)

CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District # Sauk Valley Community College District #506
Contact Person John Ditto, Director of Buildings and Grounds Phone # 815-288-5511, ext 1299
Project Title 2008 Emergency Generator Replacement Project
Project Budget \$ 177,000.00 () check * here if the proposed project is to be financed with a combination of local, state,
federal, foundation gifts, etc and disclose on funding attachment 2 Date October 8, 2007

Application Type (check the appropriate application type and follow instructions):

- ☐ Locally Funded New Construction--complete/submit Sections I, II, and III.
☐ Locally Funded Remodeling--complete/submit Sections I and III.
☐ Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
☒ Protection, Health and Safety--complete/submit Section I and Attachment PHS.
☐ Capital Renewal Project--complete/submit Section I and the Architect Recommendation form.
☐ ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes _____ No _____

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion _____

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
C. Has the site been determined professionally to be suitable for construction purposes? Yes _____
No _____

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) _____

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

The existing emergency generator, which is original to the building and failing, is to be removed and replaced with a new emergency generator properly sized to meet the needs of the College. In addition, associated conduit and conductors that are of similar age and condition will be upgraded and/or repaired.

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

The existing emergency generator is original to the building and its performance is slow and unreliable. The response time on the existing emergency generator is approximately a minute which is a significant amount of time in an emergency situation that could potentially involve several hundred people. The Project proposes to replace the existing generator with a new emergency generator to provide for safe back up of emergency power for the safety of the building occupants in the event of a power failure. The response time on the new generator is approximately 10 seconds, which will provide almost instantaneous emergency power in the event of an outage. In addition, associated conduit and conductors that are of similar age and condition will be upgraded and/or repaired.

Attachment #1 Project Budget

Check One:
☒ New Construction
☒ Remodeling

Project Name _____

	Budget Amounts	
	New Construction	Remodeling
Land		
Site Development		N/A
Construction (including Fixed Equipment)		N/A
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

Protection, Health, and Safety Project Name 2008 Emergency Generator Replacement Project

	Budget Amounts
Project Costs	\$150,000.00
Contingency	\$15,000.00
A/E Professional Fees	\$12,000.00
Total	\$177,000.00

Attachment #2
Funding Source

District/College Name Sauk Valley Community College District #506

Project Name 2008 Emergency Generator Replacement Project

Check the source(s) of funds:

Available fund balance
(Including excess funds from
previously approved protection,
health, and safety projects)

_____ Fund name (s): _____

Bond Proceeds
(including protection, health,
and safety bonds)

_____ Type of bond issuance (s): _____

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01)

X Tax rate/fiscal year: .0136/2007

Contract for Deed
(ILCS 805/3-36)

_____ Term of Contract for Deed in months: _____

Lending Arrangement with a
Financial Institution
(ILCS 805/3-37)

_____ Term of Lending Arrangements in months: _____

Lease Agreement
(ILCS 805/3-38)

_____ Term of Lease in months: _____

Capital Renewal Funding

_____ Proposed Fiscal Year Source(s): _____

ADA

Access for All Funding

_____ Proposed Fiscal Year Source(s): _____

Capital Projects Manual

PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

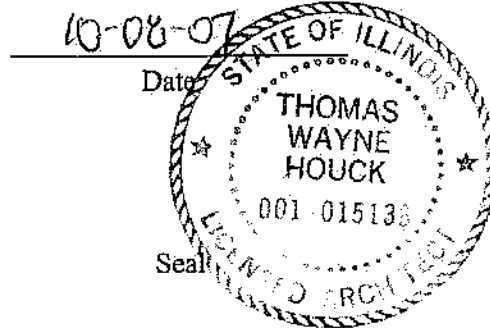
Name and address of architect/engineer providing the estimate:

Willett, Hofmann & Associates, Inc.
809 East Second Street
Dixon, Illinois 61021
Thomas W. Houck, AIA, PE

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

Thomas W. Houck
Architect/Engineer's Signature

001-015136
Illinois Registration or License Number



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

EMERGENCY GENERATOR REPLACEMENT PROJECT

Sauk Valley Community College

October 8, 2007

Preliminary Opinion of Probable Project Costs

CONSTRUCTION

1.	EMERGENCY GENERATOR REPLACEMENT Replace existing emergency generator with new. Reuse existing feeder wiring system, distribution panels and secondary automatic transfer switches. Replace existing conduit and conductors feeding main building due to deterioration.	\$150,000.00
	10% CONTINGENCY	\$ 15,000.00
	CONSTRUCTION TOTAL	\$ 165,000.00

ENGINEERING

1.	DESIGN PHASE Documentation of existing conditions. Preparation of Bid, Construction and Contract Documents.	\$ 7,000.00
2.	BIDDING PHASE Pre-Bid Meeting. Respond to Bidder inquiries. Issuance of Addenda. Bid Opening. Bid Recommendation.	\$ 1,500.00
3.	CONSTRUCTION PHASE Review shop drawings. Review Contractor Pay Requests. Periodic site visits to observe construction in accordance with Contract Documents. Final Punch List. Final Acceptance/Closeout.	\$ 3,500.00
	ENGINEERING TOTAL	\$ 12,000.00

PROJECT TOTAL

1.	CONSTRUCTION TOTAL	\$ 165,000.00
2.	ENGINEERING TOTAL	\$ 12,000.00
	PROJECT BUDGETARY TOTAL	\$ 177,000.00

Capital Project-Emergency Generator

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	<u> X </u>
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2. (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Sauk Valley Community College Board of Trustees

Date October 22, 2007

Signed _____, Chairperson

_____, Secretary

CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District # Sauk Valley Community College District #506
Contact Person John Ditto, Director of Buildings and Grounds Phone # 815-288-5511, ext 1299
Project Title 2008 Emergency Lighting Improvements Project - Phase 1
Project Budget \$ 100,000.00 () check " " here if the proposed project is to be financed with a combination of local, state,
federal, foundation gifts, etc and disclose on funding attachment 2 Date October 8, 2007

Application Type (check the appropriate application type and follow instructions):

- ☐ Locally Funded New Construction--complete/submit Sections I, II, and III.
☐ Locally Funded Remodeling--complete/submit Sections I and III.
☐ Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
☒ Protection, Health and Safety--complete/submit Section I and Attachment PHS.
☐ Capital Renewal Project--complete/submit Section I and the Architect Recommendation form.
☐ ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes ☐ No ☐

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion _____

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
C. Has the site been determined professionally to be suitable for construction purposes? Yes ☐ No ☐

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) _____

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

This proposed project will replace all existing emergency light fixtures and install new emergency light fixtures where needed in all enclosed stairwells and in the Gymnasium and in the Theater. This proposed project will also replace all existing general light fixtures in all enclosed stairwells with new light fixtures that will provide a greater (safer) general light level in all enclosed stairwells and operate more efficiently than existing fixtures.

Capital Projects Manual

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

This project proposes to replace existing emergency light fixtures with new in all enclosed stairwells and in the gymnasium and theater. The present emergency light fixtures provide low light levels and have been found unreliable. This project will also replace existing general light fixtures in all enclosed stairwells. The existing general light fixtures in the enclosed stairwells are original to the building and provide low light levels. This project proposes to install new general light fixtures that will provide a greater light level to improve general safety as well as operating more efficiently. Future phases will upgrade emergency lighting in other areas of the College.

Attachment #1 Project Budget

Check One:

- ☒ New Construction
☒ Remodeling

Project Name _____

	Budget Amounts	
	New Construction	Remodeling
Land		
Site Development		N/A
Construction (including Fixed Equipment)		N/A
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

Protection, Health, and Safety Project Name 2008 Emergency Lighting Improvements Project - Phase 1

	Budget Amounts
Project Costs	\$82,000.00
Contingency	\$8,000.00
A/E Professional Fees	\$10,000.00
Total	\$100,000.00

Attachment #2
Funding Source

District/College Name Sauk Valley Community College

Project Name 2008 Emergency Lighting Improvements Project-Phase I

Check the source(s) of funds:

Available fund balance _____ Fund name (s): _____
(Including excess funds from
previously approved protection,
health, and safety projects)

Bond Proceeds _____ Type of bond issuance (s): _____
(including protection, health,
and safety bonds)

Protection, Health, and _____
Safety Tax Levy _____
(ILCS 805/3-20.3.01) X Tax rate/fiscal year: .0077/2007

Contract for Deed _____ Term of Contract for Deed in months: _____
(ILCS 805/3-36)

Lending Arrangement with a _____ Term of Lending Arrangements in months: _____
Financial Institution _____
(ILCS 805/3-37)

Lease Agreement _____ Term of Lease in months: _____
(ILCS 805/3-38)

Capital Renewal Funding _____ Proposed Fiscal Year Source(s): _____

ADA _____
Access for All Funding _____ Proposed Fiscal Year Source(s): _____

Capital Projects Manual

PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

Name and address of architect/engineer providing the estimate:

Willett, Hofmann & Associates, Inc.
809 East Second Street
Dixon, Illinois 61021
Thomas W. Houck, AIA, PE

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



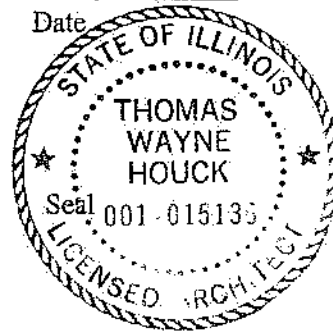
Architect/Engineer's Signature



Date

001-015136

Illinois Registration or License Number



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

EMERGENCY LIGHTING IMPROVEMENTS PROJECT - PHASE I

Sauk Valley Community College

October 8, 2007

Preliminary Opinion of Probable Project Costs

CONSTRUCTION

1.	EMERGENCY LIGHTING IMPROVEMENTS - STAIRWELLS Replace existing emergency light fixtures with new in all stairwells.	\$ 30,000.00
2.	GENERAL LIGHTING IMPROVEMENTS - STAIRWELLS Upgrade/replace existing light fixtures with new in all stairwells.	\$ 32,000.00
3.	EMERGENCY LIGHTING IMPROVEMENTS - GYMNASIUM Replace existing emergency light fixtures with new in Gymnasium.	\$ 10,000.00
4.	EMERGENCY LIGHTING IMPROVEMENTS - THEATER Replace existing emergency light fixtures with new in Theater.	\$ 10,000.00
	10% CONTINGENCY	\$ 8,000.00
	CONSTRUCTION TOTAL	\$ 90,000.00

ENGINEERING

1.	DESIGN PHASE Documentation of existing conditions. Preparation of Bid, Construction and Contract Documents.	\$ 5,500.00
2.	BIDDING PHASE Pre-Bid Meeting. Respond to Bidder inquiries. Issuance of Addenda. Bid Opening. Bid Recommendation.	\$ 1,500.00
3.	CONSTRUCTION PHASE Review shop drawings. Review Contractor Pay Requests. Periodic site visits to observe construction in accordance with Contract Documents. Final Punch List. Final Acceptance/Closeout.	\$ 3,000.00
	ENGINEERING TOTAL	\$ 10,000.00

PROJECT TOTAL

1.	CONSTRUCTION TOTAL	\$ 90,000.00
2.	ENGINEERING TOTAL	\$ 10,000.00
	PROJECT BUDGETARY TOTAL	\$ 100,000.00

Capital Project - Emergency Lighting Improvements

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	<u> X </u>
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Sauk Valley Community College Board of Trustees

Date October 22, 2007

Signed _____, Chairperson

_____, Secretary

CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District # Sauk Valley Community College District #506
Contact Person John Ditto, Director of Buildings and Grounds Phone # 815-288-5511, ext 1299
Project Title 2008 Electrical Improvements Project
Project Budget \$98,500.00 () check * here if the proposed project is to be financed with a combination of local, state,
federal, foundation gifts, etc and disclose on funding attachment 2 Date October 8, 2007

Application Type (check the appropriate application type and follow instructions):

- ☐ Locally Funded New Construction--complete/submit Sections I, II, and III.
☐ Locally Funded Remodeling--complete/submit Sections I and III.
☐ Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
☒ Protection, Health and Safety--complete/submit Section I and Attachment PHS.
☐ Capital Renewal Project--complete/submit Section I and the Architect Recommendation form.
☐ ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes _____ No _____

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion _____

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
C. Has the site been determined professionally to be suitable for construction purposes? Yes _____
No _____

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) _____

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

This Project is Phase 4 of a planned 7 phase project to complete electrical grounding throughout the building. This Project will provide final and complete ground connections on the first floor of the College at the branch and intermediate distribution electrical panels as well as correcting all unsafe neutral bonding within those panels.

Capital Projects Manual

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

This proposed project is phase 4 of a planned 7 phase project to complete electrical grounding throughout the building. This phase of the project will complete the electrical grounding on the First Floor of the College. Presently the existing building electrical system does not provide ground connections at branch and intermediate distribution electrical panels. The completion of this phase of the project will provide personnel protection, extend the life of equipment, protect the electrical system and bring this portion of the electrical system to code compliance.

Attachment #1 Project Budget

Check One:

- ☒ New Construction
☒ Remodeling

Project Name _____

	Budget Amounts	
	New Construction	Remodeling
Land		
Site Development		N/A
Construction (including Fixed Equipment)		N/A
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

Protection, Health, and Safety Project Name 2008 Electrical Improvements Project

	Budget Amounts
Project Costs	\$80,000.00
Contingency	\$8,000.00
A/E Professional Fees	\$10,500.00
Total	\$98,500.00

Attachment #2
Funding Source

District/College Name Sauk Valley Community College District #506

Project Name 2008 Electrical Improvements Project

Check the source(s) of funds:

Available fund balance
(Including excess funds from
previously approved protection,
health, and safety projects)

_____ Fund name (s): _____

Bond Proceeds
(including protection, health,
and safety bonds)

_____ Type of bond issuance (s): _____

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01)

X Tax rate/fiscal year: .0075/2007

Contract for Deed
(ILCS 805/3-36)

_____ Term of Contract for Deed in months: _____

Lending Arrangement with a
Financial Institution
(ILCS 805/3-37)

_____ Term of Lending Arrangements in months: _____

Lease Agreement
(ILCS 805/3-38)

_____ Term of Lease in months: _____

Capital Renewal Funding

_____ Proposed Fiscal Year Source(s): _____

ADA

Access for All Funding

_____ Proposed Fiscal Year Source(s): _____

Capital Projects Manual

PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

Name and address of architect/engineer providing the estimate:

Willett, Hofmann & Associates, Inc.
809 East Second Street
Dixon, Illinois 61021
Thomas W. Houck, AIA, PE

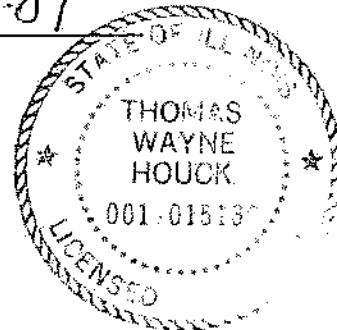
I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

Thomas W. Houck
Architect/Engineer's Signature

10-08-07
Date

001-015136
Illinois Registration or License Number

Seal



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

2008 ELECTRICAL IMPROVEMENTS PROJECT - PHASE IV

Sauk Valley Community College

October 8, 2007

Preliminary Opinion of Probable Project Costs

CONSTRUCTION

1.	ELECTRICAL IMPROVEMENTS Replace existing panel feeders within existing conduit system. Provide ground bus at each panel and ground all distribution transformers. Separate improperly grounded neutrals and ground wires. First Floor and Second Floor.	\$ 80,000.00
	10% CONTINGENCY	\$ 8,000.00
	CONSTRUCTION TOTAL	\$ 88,000.00

ENGINEERING

1.	DESIGN PHASE Documentation of existing conditions. Preparation of Bid, Construction and Contract Documents.	\$ 6,000.00
2.	BIDDING PHASE Pre-Bid Meeting. Respond to Bidder inquiries. Issuance of Addenda. Bid Opening. Bid Recommendation.	\$ 1,500.00
3.	CONSTRUCTION PHASE Review shop drawings. Review Contractor Pay Requests. Periodic site visits to observe construction in accordance with Contract Documents. Final Punch List. Final Acceptance/Closeout.	\$ 3,000.00
	ENGINEERING TOTAL	\$ 10,500.00

PROJECT TOTAL

1.	CONSTRUCTION TOTAL	\$ 88,000.00
2.	ENGINEERING TOTAL	\$ 10,500.00
	PROJECT BUDGETARY TOTAL	\$ 98,500.00

Capital Project - Electrical Improvements, Phase 4

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	<u> X </u>
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

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Approved by the Sauk Valley Community College Board of Trustees

Date October 22, 2007

Signed _____, Chairperson

_____, Secretary